



City of Willowick
CITY COUNCIL REGULAR MEETING

Tuesday, February 07, 2023 at 7:30 PM
City Council Chambers

ADA NOTICE

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

AGENDA

CALL MEETING TO ORDER

PLEDGE ALLEGIANCE

INVOCATION

ROLL CALL OF COUNCIL

APPROVAL OF MINUTES

1. Motion to approve the minutes of the Regular City Council Meeting of January 17, 2023.
2. Motion to approve the minutes of the Special City Council Meeting of February 2, 2023.

APPOINTMENTS, SPECIAL RESOLUTIONS & PROCLAMATIONS

ADMINISTRATIVE APPEALS

REPORTS & COMMUNICATIONS FROM THE MAYOR/SAFETY DIRECTOR

COUNCIL DISCUSSION OF THE MAYOR'S REPORT

GENERAL COMMUNICATIONS & REPORTS – Directors & Officials

Service Director – Todd Shannon

Recreation Director – Julie Kless

City Engineer – Tim McLaughlin

Finance Director – Cheryl Benedict

Law Director – Stephanie Landgraf

Police Chief – Brian Turner

Fire Chief – Bill Malovrh

Chief Housing/Zoning Inspector – Sean Brennan

WARD MATTERS

PUBLIC PARTICIPATION

- a) *Public statement (1 minute maximum)*
- b) *Council response to the public*
- c) *Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

REPORTS OF STANDING COMMITTEES

Finance – Bisbee, Koudela, Mohorcic

Safety – Phares, Malta, Bisbee

Service, Utilities & Public Lands – Malta, Phares, Bisbee

Streets, Sidewalks & Sewers – Malta, Antosh, Mohorcic

Tax Compliance – Koudela, Antosh, Patton

Moral Claims – Antosh, Phares, Patton

Budget – Koudela, Bisbee, Mohorcic

LIAISON REPORTS

Planning – Phares/Alternate Koudela

Board of Zoning Appeals – Koudela/Alternate Mohorcic

Volunteer Fire Fighters' Dependents Fund Board – Antosh, Phares

Recreation Board – Bisbee/Alternate Phares

Plan Review Board – Antosh

Hearts & Hammers – Malta

FUND TRANSFERS & BID AUTHORIZATIONS

CONTRACT APPROVALS

3. Motion authorizing the Mayor to enter into a contract with The Ohio Association of Chiefs of Police, Inc. Advisory Services Division, for the Pre-Assessment process and Assessment Center process for the rank of Chief on Saturday. April 22, 2023 not to exceed \$5,900.00.
4. Motion authorizing the Mayor to enter into a contract with Sunset Cinema LLC for the purpose of the Outdoor Family Movie Night at Dudley Park scheduled for July 22, 2023 at a cost of \$1450.00.
5. Motion authorizing the Mayor to enter into a contract with Mr. Level Concrete Leveling for a fee not to exceed \$15,000.00 for joint repairs for the Fairway trunk storm sewer between Forestgrove Rd and E. 293rd Street.
6. A motion authorizing the Mayor to enter into a contract with Civica for payroll software in the amount of \$49,860.

INTRODUCTION & CONSIDERATION OF LEGISLATION

7. Ordinance No. 2023-3 (Finance Director)

An Ordinance providing for the compensation of appointed officials and certain other employees of the City, repealing certain Ordinances and declaring an emergency.

8. Ordinance No. 2023-4 (Law Director)

An Ordinance amending Chapter 921 of the Codified Ordinances of the City of Willowick, Ohio, titled "Sewers Generally"; specifically Section 921.08, titled "Sanitary Sewer Flat Rates, and declaring an emergency."

9. Resolution No. 2023-2

A Resolution to approve authorizations (Then and Now Certificate) to Comfort Control Systems in the amount of \$5,293.00, for the City of Willowick, and declaring an emergency.

10. Resolution No. 2023-3

A Resolution to approve authorizations (Then and Now Certificate) to Telecommunications Department in the amount of \$4,182.90, for the City of Willowick, and declaring an emergency.

11. Resolution No. 2023-4

A Resolution to approve authorizations (Then and Now Certificate) to Huntington National Bank in the amount of \$75,801.20, for the City of Willowick, and declaring an emergency.

12. Resolution No. 2023-5

A Resolution to approve authorizations (Then and Now Certificate) to Morton Salt in the amount of \$6,533.03, for the City of Willowick, and declaring an emergency.

13. Resolution No. 2023-6

A Resolution to approve authorizations (Then and Now Certificate) to City of Wickliffe in the amount of \$3,648.73, for the City of Willowick, and declaring an emergency.

14. Resolution No. 2023-7

A Resolution to approve authorizations (Then and Now Certificate) to Melzer's Fuel Service in the amount of \$12,094.11, for the City of Willowick, and declaring an emergency.

15. Resolution No. 2023-8

A Resolution authorizing the Mayor of the City of Willowick to enter into a Memorandum of Understanding with the Board of Lake County Commissioners, for funding to purchase, license and maintain MySeniorCenter software in the City Senior Center, and declaring an emergency.

16. Resolution No. 2023-9

A Resolution authorizing the Mayor of the City of Willowick to enter into a Memorandum of Understanding with the City of Eastlake and City of Willoughby for the Vine Street Resurfacing Project through the Ohio Department of Transportation's 2024 Urban Paving Program, and declaring an emergency.

MISCELLANEOUS

17. A motion authorizing the Service Director to advertise and accept bids for grass-cutting for City facilities for the year 2023.

18. Motion to authorize the Mayor to enter into a 1-year lease with Kurtz Bros., Inc. for property located at 32800 Lakeland Boulevard, Willowick, Ohio.

19. Motion authorizing an expenditure in the amount of \$29,100 to Ciuni and Panichi for preparation of the city's financial statements to conform to Generally Accepted Accounting Principles (GAAP).

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ADJOURNMENT