



City of Willowick
CITY COUNCIL REGULAR MEETING

Tuesday, January 21, 2025 at 6:30 PM
City Council Chambers

ADA NOTICE

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

AGENDA

CALL MEETING TO ORDER

PLEDGE ALLEGIANCE

INVOCATION

ROLL CALL OF COUNCIL

APPROVAL OF MINUTES

1. Motion to approve the Minutes of the Regular Council Meeting of January 7, 2025.

APPOINTMENTS, SPECIAL RESOLUTIONS & PROCLAMATIONS

2. Motion to confirm the mayoral appointment of Mandy Gwartz as Director of Law.
3. Administration of Oath of Office to Law Director Mandy Gwartz.
4. Motion to confirm the mayoral appointment of Nicole Monaco to the Willowick Planning Commission for a 3-year term ending January 21, 2028.
5. Motion to confirm the mayoral appointment of Adam Downing to the Willowick Planning Commission for a 3-year term ending December 31, 2026.

ADMINISTRATIVE APPEALS

REPORTS & COMMUNICATIONS FROM THE MAYOR/SAFETY DIRECTOR

COUNCIL DISCUSSION OF THE MAYOR'S REPORT

GENERAL COMMUNICATIONS & REPORTS – Directors & Officials

Service Director – Todd Shannon

Recreation Director – Julie Kless

City Engineer – Tim McLaughlin

Finance Director – Cheryl Benedict

Law Director – Mandy Gwartz

Police Chief – Rob Daubenmire

Fire Chief – Bill Malovrh

Chief Housing/Zoning Inspector – Sean Brennan

WARD MATTERS

PUBLIC PARTICIPATION

- a) Public statement (1 minute maximum)*
- b) Council response to the public*
- c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

REPORTS OF STANDING COMMITTEES

Finance – Bisbee, Mohorcic, Antosh

Safety – Phares, Malta, McFarland

Service, Utilities & Public Lands – Malta, Phares, McFarland

Streets, Sidewalks & Sewers – Mohorcic, Malta, Bisbee

Tax Compliance – Koudela, Antosh, McFarland

Moral Claims – Antosh, Phares, Koudela

Budget – Mohorcic, Koudela, Bisbee

LIAISON REPORTS

Planning – Phares/Alternate Antosh

Board of Zoning Appeals – McFarland/Alternate Koudela

Volunteer Fire Fighters' Dependents Fund Board – Antosh, Phares

Recreation Board – Bisbee/Alternate Phares

Plan Review Board – Antosh

FUND TRANSFERS & BID AUTHORIZATIONS

CONTRACT APPROVALS

INTRODUCTION & CONSIDERATION OF LEGISLATION

6. Ordinance 2025-1:

An Ordinance providing for the submission of a Proposed Amendment to Article VII of the Charter of the City of Willowick, Ohio, titled Civil Service Commission (Section 7.3, Titled Classification of Service) to the Electors of the City, and declaring an emergency.

First Reading 1/7, Item is on Second Reading.

7. Ordinance No. 2024-67 (Amended):

A Ordinance amending Chapter 1165 of the Codified Ordinances of the City of Willowick, Ohio, titled "Fences," and declaring an emergency.

First Reading 12/17, Second Reading 1/7, Item is on Third Reading.

8. Ordinance No. 2025-2:

An Ordinance establishing the 2025 Fee Schedule for the Willowick Recreation Department, repealing certain Ordinances, and declaring an emergency.

9. Ordinance No. 2025-3:

An Ordinance providing for the compensation of seasonal and part-time employees of the City of Willowick Recreation Department for Year 2025, and declaring an emergency.

10. Ordinance No. 2025-4:

An Ordinance authorizing the Finance Director of the City to close the Sanitary Sewer Improvement Fund (422), and declaring an emergency.

11. Ordinance No. 2025-5:

An Ordinance authorizing the Finance Director of the City to close the Coronavirus Relief Grant Fund (226), and declaring an emergency.

12. Ordinance No. 2025-6:

An Ordinance authorizing the Finance Director of the City to close the Lakefront Connectivity & Downtown Development Grant Fund (225), and declaring an emergency.

13. Ordinance No. 2025-7:

An Ordinance authorizing all actions necessary to accept Northeast Ohio Public Energy Council (NOPEC) 2025 Energized Community Grant, and declaring an emergency.

14. Ordinance No. 2025-8:

An Ordinance establishing the compensation of the Director of Law of the City, repealing certain Ordinances, and declaring an emergency.

15. Resolution No. 2025-2:

A Resolution authorizing the transfer of funds from the General Fund (101) to the Police Pension Fund (801), and declaring an emergency.

16. Resolution No. 2025-3:

A Resolution authorizing the advance of funds from the General Fund (101) to the Forestgrove Sewer Improvement Fund (435), and declaring an emergency.

17. Resolution No. 2025-4:

A Resolution authorizing the advance of funds from the General Fund (101) to the Lakeshore Blvd. Sewer Improvement Fund (434), and declaring an emergency.

18. Resolution No. 2025-5:

A Resolution to approve authorizations (Then and Now Certificate) to the City of Willoughby in the amount of \$20,600.00 for the City of Willowick, and declaring an emergency.

MISCELLANEOUS

19. Motion authorizing the expenditure of funds to Gerow Equipment in the amount of \$22,865.00 for the Martin Pool pump.

PUBLIC PARTICIPATION

a) Public statement (1 minute maximum)

b) Council response to the public

c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)

EXECUTIVE SESSION

20. Discussion of Collective Bargaining.

CLOSE EXECUTIVE SESSION

ADJOURNMENT