



**City of Willowick**  
**CITY COUNCIL REGULAR MEETING**

Tuesday, June 18, 2024 at 7:30 PM  
City Council Chambers

**ADA NOTICE**

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

**AMENDED AGENDA**

**CALL MEETING TO ORDER**

**PLEDGE ALLEGIANCE**

**INVOCATION**

**ROLL CALL OF COUNCIL**

**APPROVAL OF MINUTES**

1. Motion to Approve the Minutes of the June 4, 2024, Regular Council Meeting
2. Motion to Approve the Minutes of the June 13, 2024, Special Council Meeting

**APPOINTMENTS, SPECIAL RESOLUTIONS & PROCLAMATIONS**

**ADMINISTRATIVE APPEALS**

3. Administrative Appeals Order 2024-7 (CAMPBELL)  
An Order Granting a Variance and Exception to Install a Driveway Extension 4' 5" into the Front Yard to Park a Car in the Application of Section 1163.105(a) of the Codified Ordinances in Board of Zoning Appeals
4. Administrative Appeals Order No. 2024-8 (MOORE)  
An Order Granting a Variance and Exception to Construct a 10'x12' Tool Shed on a Lot with No Habitable House in the Application of Section 1171.02(h) of the Codified Ordinances in Board of Zoning Appeals
5. Administrative Appeals Order No. 2024-9 (TOMPKINS)  
An Order Granting a Variance and Exception of Side Yard Fencing Right and Left Side Yards in the Application of Section 1165.07(b) of the Codified Ordinances Board of Zoning Appeals
6. Administrative Appeals Order No. 2024-10 (TOMPKINS)  
An Order Granting a Variance and Exception to Extend a Fence 6' from the House in the Application of Section 1165.07(c) of the Codified Ordinances in Board of Zoning Appeals

7. Administrative Appeals Order No. 2024-11 (TOMPKINS)

An Order Granting a Variance and Exception of a 2' Height for a Fence in the Application of Section 1165.07(c) of the Codified Ordinances in Board of Zoning Appeals

8. Administrative Appeals No. 2024-12 (TOMPKINS)

An Order Granting a Variance and Exception for a 3' High Rail Fence in the Front Yard in the Application of Section 1165.07 (a) of the Codified Ordinances in Board of Zoning Appeals

## **REPORTS & COMMUNICATIONS FROM THE MAYOR/SAFETY DIRECTOR**

### **COUNCIL DISCUSSION OF THE MAYOR'S REPORT**

#### **GENERAL COMMUNICATIONS & REPORTS – Directors & Officials**

**Service Director** – Todd Shannon

**Recreation Director** – Julie Kless

**City Engineer** – Tim McLaughlin

**Finance Director** – Cheryl Benedict

**Law Director** – Stephanie Landgraf

**Police Chief** – Rob Daubenmire

**Fire Chief** – Bill Malovrh

**Chief Housing/Zoning Inspector** – Sean Brennan

#### **WARD MATTERS**

#### **PUBLIC PARTICIPATION**

*a) Public statement (1 minute maximum)*

*b) Council response to the public*

*c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

#### **REPORTS OF STANDING COMMITTEES**

**Finance** – Bisbee, Mohorcic, Antosh

**Safety** – Phares, Malta, McFarland

**Service, Utilities & Public Lands** – Malta, Phares, McFarland

**Streets, Sidewalks & Sewers** – Mohorcic, Bisbee, Malta

**Tax Compliance** – Koudela, Antosh, McFarland

**Moral Claims** – Antosh, Phares, Koudela

**Budget** – Mohorcic, Koudela, Bisbee

#### **LIAISON REPORTS**

**Planning** – Phares/Alternate Antosh

**Board of Zoning Appeals** – McFarland/Alternate Koudela

**Volunteer Fire Fighters' Dependents Fund Board** – Antosh, Phares

**Recreation Board** – Bisbee/Alternate Phares

**Plan Review Board** – Antosh

**Hearts & Hammers** – Malta

## **FUND TRANSFERS & BID AUTHORIZATIONS**

### **CONTRACT APPROVALS**

9. Motion Authorizing the Mayor to Enter into a Contract with Ron Sluga in the Amount of \$550.00 for the 2024 Summer Concert Series at Lakefront Park on July 28, 2024
10. Motion Authorizing the Mayor to Enter into a Contract with Funkology Entertainment, LLC., in the Amount of \$850.00 for the 2024 Summer Concert Series at Lakefront Park on August 4, 2024
11. Motion Authorizing the Mayor to Enter into a Contract with Abby Rodeo/Vern McClelland in the Amount of \$1,120.00 for the 2024 Summer Concert Series at Lakefront Park on August 11, 2024
12. Motion Authorizing the Mayor to Enter into a Contract with FM 77/Joe Alessandro in the Amount of \$1,300.00 for the 2024 Summer Concert Series at Lakefront Park on August 18, 2024
13. Motion Authorizing the Mayor to Enter into a Contract with Swamp Rattlers in the Amount of \$550.00 for the 2024 Summer Concert Series at Lakefront Park on August 25, 2024
14. Motion Authorizing the Mayor to Enter into a 48-month Lease with Ohio Business Machines for 6 Multifunction Devices in the Monthly Amount of \$990.00 and a Cost of .005 Per Black and White Copy and .049 Per Color Copy  
  
(Ohio Business Machines will issue a check in the amount of \$6,697 for the payments remaining on the current lease)
15. **ADD ON** Motion Authorizing the Mayor to Enter into a Contract with Beck Electric, Generators & Plumbing for the Community Center Generator Project in the Amount of \$152,450.00

### **INTRODUCTION & CONSIDERATION OF LEGISLATION**

16. Resolution No. 2024-28

A Resolution Appointing Willoughby City Council President Robert E. Carr to the Lake County 911 Program Review Committee Pursuant to Ohio Revised Code Section 128.03(A)(5)

**TABLED 5/21/2024**

17. Resolution No. 2024-33

A Resolution Adopting the Tax Budget for the Fiscal Year Beginning January 1, 2025, and Declaring an Emergency

18. Resolution No. 2024-34

A Resolution Authorizing the Adoption of an Alternative Method of Apportioning the Local Government Fund and Declaring an Emergency

19. Resolution No. 2024-35

A Resolution Authorizing the Purchase of Radios and Related Equipment from Motorola Solutions for Use in the Police Department, in the Amount of Two Hundred Thirteen Thousand Thirty-Six Dollars (\$213,036.00), and Declaring an Emergency

20. Resolution No. 2024-36

A Resolution Authorizing the Mayor of the City of Willowick to Enter into a Lease-Purchase Agreement with Huntington Public Capital Corporation, or a Related Subsidiary, for Five (5) Years in the Principal Amount of One Hundred Fifty-Three Thousand Sixty-Three Dollars (\$153,063.00) at an Interest Rate not to Exceed 5.10% for the Purpose of Financing the Purchase of Police Radios from Motorola Solutions and Declaring an Emergency

21. Ordinance No. 2024-30

An Ordinance Approving the Editing and Inclusion of Certain Ordinances as Parts of the Various Component Codes of the Codified Ordinances; Approving, Adopting and Enacting New Matter in the Updated and Revised Codified Ordinances; And Repealing Ordinances and Resolutions in Conflict Therewith

22. Ordinance No. 2024-31

An Ordinance Directing the Director of Finance to Certify delinquent Accounts to the Lake County Auditor and Lake County Treasurer for Collection as Property Tax and Declaring an Emergency

**MISCELLANEOUS**

23. Motion to Authorize the Law Director to Prepare Legislation Amendment for City Charter Article III, Section 3.1 (see attached minutes for continuous discussions)

**TABLED 6/4/2024**

24. Motion to Authorize the Law Director to Prepare Legislation Amendment for City Charter Article III, Section 3.15 (see attached minutes dated May 2, 2024)

**TABLED 6/4/2024**

25. Motion Authorizing Change Order #1-FINAL to Trax Construction Co., in the Amount of \$29,254.41 for the 2023 Later Repair Program

26. Motion Authorizing the Release of Retainage in the Amount of \$8,504.76 to Trax Construction Co., for the 2024 Lateral Repair Program

27. Motion to Authorize the Expenditure of Funds to Baldwin & Sours in the Amount of \$12,282.00 for the Purchase of LED Crosswalk Signs to be Installed at the Intersection of E. 315th Street and Willowick Drive

**PUBLIC PARTICIPATION****OTHER BUSINESS****EXECUTIVE SESSION****CLOSE EXECUTIVE SESSION****ADJOURNMENT**