



City of Willowick
CITY COUNCIL REGULAR MEETING

Tuesday, December 20, 2022 at 6:30 PM
City Council Chambers

ADA NOTICE

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

AGENDA

CALL MEETING TO ORDER

PLEDGE ALLEGIANCE

INVOCATION

ROLL CALL OF COUNCIL

APPROVAL OF MINUTES

1. Motion to approve the minutes of the Regular City Council Meeting of December 6, 2022.

APPOINTMENTS, SPECIAL RESOLUTIONS & PROCLAMATIONS

ADMINISTRATIVE APPEALS

2. Administrative Appeal Order No. 2022-36 (Recommended by BZA)

An Order granting a variance and exception of 1' side yard for a garage already constructed in the application of Section 1163.07 of the Codified Ordinances in Board of Zoning Appeals.

REPORTS & COMMUNICATIONS FROM THE MAYOR/SAFETY DIRECTOR

COUNCIL DISCUSSION OF THE MAYOR'S REPORT

GENERAL COMMUNICATIONS & REPORTS – Directors & Officials

Service Director – Todd Shannon

Recreation Director – Julie Kless

City Engineer – Tim McLaughlin

Finance Director – Cheryl Benedict

Law Director – Stephanie Landgraf

Police Chief – Brian Turner

Fire Chief – Bill Malovrh

Chief Housing/Zoning Inspector – Sean Brennan

Economic Development Manager – Monica Drake

WARD MATTERS**PUBLIC PARTICIPATION**

- a) Public statement (1 minute maximum)*
- b) Council response to the public*
- c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

REPORTS OF STANDING COMMITTEES

Finance – Bisbee, Koudela

Safety – Phares, Malta, Bisbee

Service, Utilities & Public Lands – Malta, Phares, Bisbee

Streets, Sidewalks & Sewers – Malta, Antosh

Tax Compliance – Koudela, Antosh, Patton

Moral Claims – Antosh, Phares, Patton

Budget – Koudela, Patton

LIAISON REPORTS

Planning – Phares/Alternate Koudela

Board of Zoning Appeals – Koudela

Volunteer Fire Fighters' Dependents Fund Board – Antosh, Phares

Recreation Board – Bisbee/Alternate Phares

Plan Review Board – Antosh

Hearts & Hammers – Malta

FUND TRANSFERS & BID AUTHORIZATIONS**CONTRACT APPROVALS****INTRODUCTION & CONSIDERATION OF LEGISLATION**

3. Ordinance No. 2022-48 (Finance Director)

An Ordinance amending Ordinance 2022- 8 to provide for additional appropriations from the General Fund (101); Street Construction, Maintenance and Repair Fund (202); Sewer Revenue Fund (205); Emergency Rescue Fund (208); Sanitary & Storm Lateral Levy Fund (211); Street Improvement Levy Fund (213); Permissive License Fee Fund (215); NOPEC Grant Fund (227); Law Enforcement Continuing Training Fund (232); Municipal Tax Increment Equivalent Fund (302); Stormwater Management Capital Improvement Fund (420); Sanitary Sewer Capital Improvement Fund (422); E. 328th Sewer Improvement Phase 2 Fund (430); and the Police Pension Fund (801); for current expenses other expenditures of the City of Willowick, State of Ohio, during the calendar year ending December 31, 2022, and declaring an emergency.

4. Ordinance No. 2022-49 (Finance Director)

An Ordinance to make appropriations for current expenses and other expenditures of the City of Willowick, State of Ohio, during the first quarter ending March 31, 2023 and declaring an emergency.

5. Resolution No. 2022-29

A Resolution requesting the county auditor to make advance payments of taxes pursuant to Ohio Revised Code Section 321.34, and declaring an emergency.

Tabled 12-6-22

6. Resolution No. 2022-30

A Resolution authorizing the Mayor of the City of Willowick to enter into a contract with Maximum Elevator & Safety Test Company for an elevator maintenance and service contract for a term of one (1) year, and declaring an emergency.

Tabled 12-6-22

7. Resolution No. 2022-31

A Resolution authorizing the Mayor of the City of Willowick to enter into a Memorandum of Understanding with THE AFSCME Ohio Council 8, AFL-CIO and Local 688, and declaring an emergency.

Tabled 12-6-22

8. Resolution No. 2022-32

A Resolution to approve authorizations (Then and Now Certificate) to J and L Door Service in the amount of \$3,621.00, for the City of Willowick, and declaring an emergency.

9. Resolution No. 2022-33

A Resolution to approve authorizations (Then and Now Certificate) to ESO Solutions in the amount of \$4,350.75, for the City of Willowick, and declaring an emergency.

10. Resolution No. 2022-34

A Resolution authorizing the mayor of the City of Willowick to enter into a Memorandum of Understanding with the Board of Lake County Department of Planning and Community Development, and declaring an emergency.

11. Resolution No. 2022-35

A Resolution authorizing the mayor of the City of Willowick to enter into a Voluntary Compliance Agreement with the Federal Highway Administration, and declaring an emergency.

12. Resolution No. 2022-36

A Resolution authorizing the advance of funds from the General Fund (101) to the Sewer Fund (205), and declaring an emergency.

MISCELLANEOUS

13. Motion authorizing the Mayor to enter into a Maintenance and Support Service Contract with Active Networking Inc. for IT services for the City for a block of 175 hours in the amount of \$20,125.00.

14. Motion authorizing CT Consultants to perform preliminary engineering, prepare plans and bid documents, obtain bids, and perform all construction administration and inspection services for the 2023 Pavement Improvement Project and for a fee not to exceed \$75,000 in accordance with the Agreement for engineering services.
15. Motion authorizing the Mayor to enter into a contract with Mr. Level Concrete Leveling for a fee not to exceed \$15,000.00 for a joint repairs for the Fairway trunk storm sewer between Forestgrove Rd and E. 293rd Street.
16. Motion authorizing the expenditure to Wichert Insurance in the amount of \$127,838 for the 2023 Property and Liability Insurance Program.
17. Motion authorizing the expenditure to Wichert Insurance in the amount of \$10,250 for additional insurance coverage in 2023 for Cyber Liability and Data Breach.
18. Motion authorizing the Mayor to enter into a contract for a Service Preventative Maintenance Program with Comfort Control Systems in the annual amount of \$3,898.00.

PUBLIC PARTICIPATION

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ADJOURNMENT