



**City of Willowick**  
**CITY COUNCIL REGULAR MEETING**

Tuesday, January 07, 2025 at 6:30 PM  
City Council Chambers

**ADA NOTICE**

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

**AGENDA**

**CALL MEETING TO ORDER**

**PLEDGE ALLEGIANCE**

**INVOCATION**

**ROLL CALL OF COUNCIL**

**APPROVAL OF MINUTES**

1. Motion to approve the Minutes of the Regular Council Meeting of December 17, 2024.

**APPOINTMENTS, SPECIAL RESOLUTIONS & PROCLAMATIONS**

2. Administration of the Oath of Office to Patrolman Joseph A. Maslanka.
3. Administration of the Oath of Office to Sergeant Ryan D. Neibecker.
4. Mayoral Proclamation recognizing John G. Beckwith for his service to the City.
5. Motion to approve the mayoral appointment of Mark Carden to the Willowick Planning Commission for a 3 year term expiring on January 7, 2028.
6. Motion to approve the mayoral appointment of Michael Tomas to the Willowick Planning Commission for a 3 year term expiring on January 7, 2028.
7. Motion to approve the mayoral appointment of Kelly Peterlin to the Willowick Recreation Board for a term expiring on January 7, 2028.
8. Motion to approve the mayoral appointment of Debbie Clarke to the Willowick Board of Zoning Appeals for a term expiring on January 7, 2028.
9. Motion to approve the mayoral appointment of Tom Flaisig to the Willowick Board of Zoning Appeals for a term expiring on January 7, 2028.

**ADMINISTRATIVE APPEALS**

**REPORTS & COMMUNICATIONS FROM THE MAYOR/SAFETY DIRECTOR**

**COUNCIL DISCUSSION OF THE MAYOR'S REPORT**

**GENERAL COMMUNICATIONS & REPORTS – Directors & Officials**

**Service Director** – Todd Shannon

**Recreation Director** – Julie Kless

**City Engineer** – Tim McLaughlin

**Finance Director** – Cheryl Benedict

**Law Director** – Stephanie Landgraf

**Police Chief** – Rob Daubenmire

**Fire Chief** – Bill Malovrh

**Chief Housing/Zoning Inspector** – Sean Brennan

## **WARD MATTERS**

### **PUBLIC PARTICIPATION**

*a) Public statement (1 minute maximum)*

*b) Council response to the public*

*c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

### **REPORTS OF STANDING COMMITTEES**

**Finance** – Bisbee, Mohorcic, Antosh

**Safety** – Phares, Malta, McFarland

**Service, Utilities & Public Lands** – Malta, Phares, McFarland

**Streets, Sidewalks & Sewers** – Mohorcic, Malta, Bisbee

**Tax Compliance** – Koudela, Antosh, McFarland

**Moral Claims** – Antosh, Phares, Koudela

**Budget** – Mohorcic, Koudela, Bisbee

### **LIAISON REPORTS**

**Planning** – Phares/Alternate Antosh

**Board of Zoning Appeals** – McFarland/Alternate Koudela

**Volunteer Fire Fighters' Dependents Fund Board** – Antosh, Phares

**Recreation Board** – Bisbee/Alternate Phares

**Plan Review Board** – Antosh

### **FUND TRANSFERS & BID AUTHORIZATIONS**

### **CONTRACT APPROVALS**

### **INTRODUCTION & CONSIDERATION OF LEGISLATION**

10. Resolution 2025-1:

A Resolution authorizing the Mayor to enter into a Memorandum of Understanding by and between the Cities of Wickliffe, Willoughby and Willowick, and declaring an emergency.

11. Ordinance 2025-1:

An Ordinance providing for the submission of a Proposed Amendment to Article VII of the Charter of the City of Willowick, Ohio, titled Civil Service Commission (Section 7.3, Titled Classification of Service) to the Electors of the City, and declaring an emergency.

12. Ordinance No. 2024-58 (Amended):

An Ordinance amending Chapter 921 of the Codified Ordinances of the City of Willowick, Ohio, titled "Streets, Utilities and Public Services Code;" specifically, Section 921.08, titled "Sanitary Sewer Rental Rates," to provide a use charge rate based upon \$10.5285 per 100 cubic feet of water, establish a minimum quarterly billing for such use charge rate of \$84.23 per 800 cubic feet of water, or part thereof.

**First Reading 12/3, Second Reading 12/7, Item is on Third Reading.**

13. Ordinance No. 2024-66:

An Ordinance amending Chapter 1167 of the Codified Ordinances of the City of Willowick, Ohio, titled "Air Conditioning Units," and declaring an emergency.

**First Reading 12/17, Item is on Second Reading.**

14. Ordinance No. 2024-67:

A Ordinance amending Chapter 1165 of the Codified Ordinances of the City of Willowick, Ohio, titled "Fences," and declaring an emergency.

**First Reading 12/17, Item is on Second Reading.**

## MISCELLANEOUS

15. Motion authorizing \$25,000 for CT Consultants to perform 2025 Sanitary Sewer System Engineering Services including review of CCTV of various sewers, sewer system Inflow and Infiltration studies, neighborhood smoke testing, sewer modeling, basement flooding studies, rain event analysis and sewer system metering.
16. Motion authorizing CT Consultants to prepare specifications, details, plans and bid documents, advertise and obtain bids, for the Lakeshore Boulevard Trunk Sewer West Rehabilitation Project for a fee of \$56,800 in accordance with the Agreement for engineering services.
17. Motion authorizing CT Consultants to prepare specifications, details, plans and bid documents, advertise and obtain bids, for the Forestgrove Sewer Improvements Project Phase I Project for a fee of \$71,000 in accordance with the Agreement for engineering services.
18. Motion authorizing CT Consultants to prepare specifications, details, plans and bid documents, advertise and obtain bids, for the 2025 Catch Basin Repair and Replacement Program for a fee of \$10,000 in accordance with the Agreement for engineering services.
19. Motion to declare the items set forth on Exhibit "A" as surplus, obsolete, unneeded and unfit for public use and authorizing its sale or subsequent disposal.

## PUBLIC PARTICIPATION

- a) *Public statement (1 minute maximum)*
- b) *Council response to the public*
- c) *Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

**ADJOURNMENT**