



City of Willowick
CITY COUNCIL REGULAR MEETING

Tuesday, September 02, 2025 at 6:30 PM
City Council Chambers

ADA NOTICE

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

AGENDA

CALL MEETING TO ORDER

PLEDGE ALLEGIANCE

INVOCATION

ROLL CALL OF COUNCIL

1. Nominations for President Pro Tempore for Tonight's Meeting.

APPROVAL OF MINUTES

2. Motion to approve the Minutes from the Special Council Meeting of August 13, 2025.
3. Motion to approve the Minutes from the Regular Council Meeting of August 19, 2025.

APPOINTMENTS, SPECIAL RESOLUTIONS & PROCLAMATIONS

4. Fire Department Swearing In for the Following:

Mike Pollack to Captain
Luke Ockenden to Captain
Nahim Kaim to Captain
Bryan Rudersdorf to Captain
Sean Coubrough to Lieutenant
Benjamin Bindokas to Lieutenant

ADMINISTRATIVE APPEALS

REPORTS & COMMUNICATIONS FROM THE MAYOR/SAFETY DIRECTOR

COUNCIL DISCUSSION OF THE MAYOR'S REPORT

GENERAL COMMUNICATIONS & REPORTS – Directors & Officials

Service Director – Todd Shannon

Recreation Director – Julie Kless

City Engineer – Tim McLaughlin

Finance Director – Goran Vrhovac

Law Director – Mandy Gwartz

Police Chief – Rob Daubenmire

Fire Chief – Bill Malovrh

Chief Housing/Zoning Inspector – Sean Brennan

WARD MATTERS

PUBLIC PARTICIPATION

a) Public statement (1 minute maximum)

b) Council response to the public

c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)

REPORTS OF STANDING COMMITTEES

Finance – Bisbee, Mohorcic, Antosh

Safety – Phares, Malta, McFarland

Service, Utilities & Public Lands – Malta, Phares, McFarland

Streets, Sidewalks & Sewers – Malta, Bisbee, Mohorcic

Tax Compliance – McFarland, Antosh, Phares

Moral Claims – Antosh, Phares, Koudela

Budget – Mohorcic, Koudela, Bisbee

LIAISON REPORTS

Planning – Phares/Alternate Antosh

Board of Zoning Appeals – McFarland/Alternate Koudela

Volunteer Fire Fighters' Dependents Fund Board – Antosh, Phares

Recreation Board – Bisbee/Alternate Phares

Plan Review Board – Antosh

FUND TRANSFERS & BID AUTHORIZATIONS

CONTRACT APPROVALS

INTRODUCTION & CONSIDERATION OF LEGISLATION

5. RESOLUTION NO. 2025- 52:

A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF WILLOWICK TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE BOARD OF LAKE COUNTY COMMISSIONERS THROUGH THE LAKE COUNTY DEPARTMENT OF UTILITIES, STORMWATER MANAGEMENT DIVISION, FOR FUNDING TO REHABILITATE A PORTION OF THE CITY'S STORMWATER SYSTEM, AND DECLARING AN EMERGENCY.

6. RESOLUTION NO. 2025 - 53:

A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF WILLOWICK TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAMS, TO EXECUTE CONTRACTS AS REQUIRED, AND DECLARING AN EMERGENCY.

7. ORDINANCE 2025- 38:

AN ORDINANCE AUTHORIZING THE PURCHASE OF FOUR (4) FLEET VEHICLES FROM ENTERPRISE FLEET MANAGEMENT, INC., THROUGH SOURCEWELL, A COOPERATIVE PURCHASING COMPANY, IN THE AMOUNT OF \$67,452.64, AUTHORIZING THE MAYOR TO EXECUTE ANY AND ALL NECESSARY DOCUMENTS, AND DECLARING AN EMERGENCY.

8. RESOLUTION NO. 2025- 54:

A RESOLUTION TO OPT-IN TO PARTICIPATE IN PROPOSED OPIOID SETTLEMENT AGREEMENTS WITH PURDUE PHARMA L. P. AND THE SACKLER FAMILY AND AUTHORIZING THE MAYOR OF THE CITY OF WILLOWICK TO EXECUTE ANY AND ALL DOCUMENTS RELATED TO THESE SETTLEMENT AGREEMENTS, AND DECLARING AN EMERGENCY.

9. RESOLUTION NO. 2025- 55:

A RESOLUTION TO OPT-IN TO PARTICIPATE IN OPIOID SETTLEMENT AGREEMENTS WITH ALVOGEN, AMNEAL, APOTEX, HIKMA, INDIVIOR, MYLAN, SUN, AND ZYDUS AND AUTHORIZING THE MAYOR OF THE CITY OF WILLOWICK TO EXECUTE ANY AND ALL DOCUMENTS RELATED TO THESE SETTLEMENT AGREEMENTS, AND DECLARING AN EMERGENCY.

10. RESOLUTION NO. 2025-56:

A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF WILLOWICK TO PREPARE AND A PLANNING AND/OR IMPLEMENTATION GRANT APPLICATION TO PARTICIPATE IN THE SFY 2026 NORTHEAST OHIO AREA WIDE COORDINATING AGENCY'S (NOACA) TRANSPORTATION FOR LIVABLE COMMUNITIES INITIATIVE (TLCI) PROGRAM, AND TO EXECUTE CONTRACTS AS REQUIRED, AND DECLARING AN EMERGENCY.

MISCELLANEOUS

11. Motion authorizing an expenditure, in the amount of \$18,500.00, to Great Lakes Telecom and Electric LLC to install a new server room for the Fire Department.
12. MOTION AUTHORIZING VERDANTAS TO PERFORM CONSTRUCTION ADMINISTRATION AND INSPECTION SERVICES FOR THE FORESTGROVE SEWER IMPROVEMENTS PHASE I PROJECT FOR \$40,100 IN ACCORDANCE WITH THE AGREEMENT FOR ENGINEERING SERVICES.
13. MOTION AUTHORIZING VERDANTAS TO PERFORM CONSTRUCTION ADMINISTRATION AND INSPECTION SERVICES FOR THE LAKESHORE TRUNK SEWER WEST REHAB PROJECT FOR \$26,800 IN ACCORDANCE WITH THE AGREEMENT FOR ENGINEERING SERVICES.

14. MOTION AUTHORIZING VERDANTAS TO PREPARE BID DOCUMENTS, ADVERTISE AND OPEN BIDS, AND PERFORM CONSTRUCTION ADMINISTRATION FOR THE 2025 PAVEMENT STRIPING PROGRAM FOR \$12,500 IN ACCORDANCE WITH THE AGREEMENT FOR ENGINEERING SERVICES.
15. Motion authorizing the Mayor to enter into an agreement with Thomas Fence Co. Inc. for a total of \$15,000 for work on the fence behind the Building Department.
16. Motion to authorize Russ Tenerove to sign purchase orders in the absence of Service Director Todd Shannon from 12 September 2025 thru 20 September 2025.

PUBLIC PARTICIPATION

- a) Public statement (1 minute maximum)*
- b) Council response to the public*
- c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

ADJOURNMENT