



**City of Willowick**  
**CITY COUNCIL REGULAR MEETING**

Tuesday, March 18, 2025 at 6:30 PM  
City Council Chambers

**ADA NOTICE**

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

**AGENDA**

**CALL MEETING TO ORDER**

**PLEDGE ALLEGIANCE**

**INVOCATION**

**ROLL CALL OF COUNCIL**

**APPROVAL OF MINUTES**

1. Motion to approve the Minutes from the Regular Council Meeting of March 4, 2025

**APPOINTMENTS, SPECIAL RESOLUTIONS & PROCLAMATIONS**

**ADMINISTRATIVE APPEALS**

2. ADMINISTRATIVE APPEAL ORDER NO. 2025-2 (Federer)

AN ORDER GRANTING A VARIANCE AND EXCEPTION TO PLACE A GENERATOR 13' FROM THE SIDE PROPERTY LINE OR 96' FROM THE REAR PROPERTY LINE IN THE APPLICATION OF SECTION 1167.01(c)(ii)(iii) OF THE CODIFIED ORDINANCES IN BOARD OF ZONING APPEALS

3. ADMINISTRATIVE APPEAL ORDER NO. 2025-3 (Clinger):

AN ORDER GRANTING A VARIANCE AND EXCEPTION TO ALLOW A PERGOLA TO BE PLACED IN THE FRONT YARD IN THE APPLICATION OF SECTION 1171.02(e) OF THE CODIFIED ORDINANCES IN BOARD OF ZONING APPEALS

4. ADMINISTRATIVE APPEAL ORDER NO. 2025-4 (Clinger):

AN ORDER GRANTING A VARIANCE AND EXCEPTION OF 49 SQ. FT. FOR A PERGOLA IN THE APPLICATION OF SECTION 1171.02(c) OF THE CODIFIED ORDINANCES IN BOARD OF ZONING APPEALS

5. ADMINISTRATIVE APPEAL ORDER NO. 2025-5 (Zajdowicz):

AN ORDER GRANTING A VARIANCE AND EXCEPTION TO ALLOW A SHED ON A

VACANT LOT IN THE APPLICATION OF SECTION 1171.02(h) OF THE CODIFIED  
ORDINANCES IN BOARD OF ZONING APPEALS

**REPORTS & COMMUNICATIONS FROM THE MAYOR/SAFETY DIRECTOR**

**COUNCIL DISCUSSION OF THE MAYOR'S REPORT**

**GENERAL COMMUNICATIONS & REPORTS – Directors & Officials**

**Service Director** – Todd Shannon

**Recreation Director** – Julie Kless

**City Engineer** – Tim McLaughlin

**Finance Director** – Cheryl Benedict

**Law Director** – Mandy Gwartz

**Police Chief** – Rob Daubenmire

**Fire Chief** – Bill Malovrh

**Chief Housing/Zoning Inspector** – Sean Brennan

**WARD MATTERS**

**PUBLIC PARTICIPATION**

*a) Public statement (1 minute maximum)*

*b) Council response to the public*

*c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

**REPORTS OF STANDING COMMITTEES**

**Finance** – Bisbee, Mohorcic, Antosh

**Safety** – Phares, Malta, McFarland

**Service, Utilities & Public Lands** – Malta, Phares, McFarland

**Streets, Sidewalks & Sewers** – Mohorcic, Malta, Bisbee

**Tax Compliance** – Koudela, Antosh, McFarland

**Moral Claims** – Antosh, Phares, Koudela

**Budget** – Mohorcic, Koudela, Bisbee

**LIAISON REPORTS**

**Planning** – Phares/Alternate Antosh

**Board of Zoning Appeals** – McFarland/Alternate Koudela

**Volunteer Fire Fighters' Dependents Fund Board** – Antosh, Phares

**Recreation Board** – Bisbee/Alternate Phares

**Plan Review Board** – Antosh

**Hearts & Hammers** – Malta

**FUND TRANSFERS & BID AUTHORIZATIONS****CONTRACT APPROVALS****INTRODUCTION & CONSIDERATION OF LEGISLATION**

## 6. ORDINANCE 2025-13:

AN ORDINANCE TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF WILLOWICK, STATE OF OHIO, DURING THE CALENDAR YEAR ENDING DECEMBER 31, 2025, AND DECLARING AN EMERGENCY.

**First Reading 3/4/25, Item is on Second Reading.**

## 7. ORDINANCE NO. 2025- 17:

AN ORDINANCE AMENDING CHAPTER 155 OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK, OHIO, TITLED “EMPLOYEES GENERALLY;” SPECIFICALLY, AMENDING SECTION 155.03, TITLED “MEDICAL AND HOSPITAL BENEFITS AND DECLARING AN EMERGENCY.

**MISCELLANEOUS**

8. Motion to approve St. Mary Magdalene (SMM) Church- 33rd Annual Homecoming Festival- Located at 32114 Vine Street.
9. Motion to approve Candy Shop Nails LLC- Located at 30825 Euclid Avenue Unit 2.
10. Motion to declare a 2006 Crown Vic VIN #2FAHP71WX6X159487 as surplus, obsolete, unneeded and unfit for public use and authorizing its disposal.
11. Motion to declare an 84 inch MX7000 Code 3 Halogen Bar as surplus and authorizing its sale at auction.
12. Motion to declare a 44 inch, oval shaped LED bar as surplus and authorizing its sale at auction.

**PUBLIC PARTICIPATION**

*a) Public statement (1 minute maximum)*

*b) Council response to the public*

*c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

**ADJOURNMENT**