



**City of Willowick**  
**CITY COUNCIL REGULAR MEETING**

Tuesday, April 15, 2025 at 6:30 PM  
City Council Chambers

**ADA NOTICE**

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City of Willowick at 440-585-3700 at least three working days before the meeting.

**AGENDA**

**CALL MEETING TO ORDER**

**PLEDGE ALLEGIANCE**

**INVOCATION**

**ROLL CALL OF COUNCIL**

**APPROVAL OF MINUTES**

1. Motion to approve the Minutes from the Regular Council Meeting of April 1, 2025.

**APPOINTMENTS, SPECIAL RESOLUTIONS & PROCLAMATIONS**

2. A Proclamation recognizing Rob Gross who is retiring from the Willowick Service Department.

**ADMINISTRATIVE APPEALS**

3. ADMINISTRATIVE APPEAL ORDER NO. 2025-6 (Zajdowicz):

AN ORDER GRANTING A VARIANCE AND EXCEPTION TO ALLOW A LOT SPLIT THAT DOES NOT COMPLY WITH THE PURPOSE AND INTENT OF CHAPTER 1139.01 OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK IN BOARD OF ZONING APPEALS.

4. ADMINISTRATIVE APPEAL ORDER NO. 2025-7 (Zajdowicz):

AN ORDER GRANTING A VARIANCE AND EXCEPTION TO ALLOW A LOT SPLIT THAT DOES NOT COMPLY WITH THE PURPOSE AND INTENT OF CHAPTER 1139.03 OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK IN BOARD OF ZONING APPEALS.

**REPORTS & COMMUNICATIONS FROM THE MAYOR/SAFETY DIRECTOR**

**COUNCIL DISCUSSION OF THE MAYOR'S REPORT**

**GENERAL COMMUNICATIONS & REPORTS – Directors & Officials**

**Service Director** – Todd Shannon

**Recreation Director** – Julie Kless

**City Engineer** – Tim McLaughlin

**Finance Director** – Cheryl Benedict

**Law Director** – Mandy Gwartz

**Police Chief** – Rob Daubenmire

**Fire Chief** – Bill Malovrh

**Chief Housing/Zoning Inspector** – Sean Brennan

## **WARD MATTERS**

### **PUBLIC PARTICIPATION**

*a) Public statement (1 minute maximum)*

*b) Council response to the public*

*c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

### **REPORTS OF STANDING COMMITTEES**

**Finance** – Bisbee, Mohorcic, Antosh

**Safety** – Phares, Malta, McFarland

**Service, Utilities & Public Lands** – Malta, Phares, McFarland

**Streets, Sidewalks & Sewers** – Mohorcic, Malta, Bisbee

**Tax Compliance** – Koudela, Antosh, McFarland

**Moral Claims** – Antosh, Phares, Koudela

**Budget** – Mohorcic, Koudela, Bisbee

### **LIAISON REPORTS**

**Planning** – Phares/Alternate Antosh

**Board of Zoning Appeals** – McFarland/Alternate Koudela

**Volunteer Fire Fighters' Dependents Fund Board** – Antosh, Phares

**Recreation Board** – Bisbee/Alternate Phares

**Plan Review Board** – Antosh

### **FUND TRANSFERS & BID AUTHORIZATIONS**

### **CONTRACT APPROVALS**

### **INTRODUCTION & CONSIDERATION OF LEGISLATION**

5. **ORDINANCE NO. 2025- 19**

AN ORDINANCE ENACTING CHAPTER 786 OF THE CODIFIED ORDINANCES TITLED "MARIJUANA DISPENSARIES."

**Item was on First Reading 4/1/25, Item is on Second Reading.**

## 6. ORDINANCE NO. 2025- 20

AN ORDINANCE AMENDING CHAPTER 1145 OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOWICK, OHIO, TITLED “RETAIL DISTRICT;” SPECIFICALLY, AMENDING SECTION 1145.03, TITLED “USES.”

**Item was on First Reading 4/1/25, Item is on Second Reading.**

## 7. RESOLUTION NO. 2025-18:

A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF WILLOWICK TO PREPARE AND SUBMIT ANY AND ALL APPLICATIONS TO PARTICIPATE IN THE COMPETITIVE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM FOR FISCAL YEAR 2025, AND TO EXECUTE CONTRACTS AS REQUIRED FOR THE PROGRAM, AND DECLARING AN EMERGENCY.

## 8. RESOLUTION NO. 2025-19:

A RESOLUTION AUTHORIZING THE CITY OF WILLOWICK TO PARTICIPATE IN THE OHIO DEPARTMENT OF TRANSPORTATION CONTRACT (2025) FOR THE PURCHASE OF ROAD SALT, AND DECLARING AN EMERGENCY

## 9. RESOLUTION NO. 2025 – 20:

A RESOLUTION TO APPROVE AUTHORIZATIONS (THEN AND NOW CERTIFICATE) TO TELECOMMUNICATIONS DEPARTMENT IN THE AMOUNT OF \$4,525.45 FOR THE CITY OF WILLOWICK, AND DECLARING AN EMERGENCY

## 10. RESOLUTION NO. 2025-21:

A RESOLUTION SETTING FORTH NO OBJECTION TO THE SUBMERGED LAND LEASE AND PROPOSED SHORE STRUCTURE APPLICATION FOR A REAL PROPERTY LOCATED AT 31731 LAKESHORE BOULEVARD, WILLOWICK, OHIO, OWNED BY JESSICA W. MADDEN, AND DECLARING AN EMERGENCY

## 11. RESOLUTION NO. 2025 – 22:

A RESOLUTION TO APPROVE AUTHORIZATIONS (THEN AND NOW CERTIFICATE) TO MELZER’S FUEL IN THE AMOUNT OF \$10,546.29 FOR THE CITY OF WILLOWICK, AND DECLARING AN EMERGENCY

## 12. RESOLUTION NO. 2025 – 23:

A RESOLUTION TO APPROVE AUTHORIZATIONS (THEN AND NOW CERTIFICATE) TO EMSAR IN THE AMOUNT OF \$3,060.00 FOR THE CITY OF WILLOWICK, AND DECLARING AN EMERGENCY

## 13. ORDINANCE NO. 2025-21:

AN ORDINANCE FIXING THE COMPENSATION OF ADULT SCHOOL GUARDS, REPEALING CERTAIN ORDINANCES AND DECLARING AN EMERGENCY.

**MISCELLANEOUS**

14. Motion to approve the Liquor License transfer #2819459 from Log Cabin Restaurant Inc. & Patio Outbuilding to Fork My Life Restaurant Group Timber Kitchen & Social LLC & Patio & Outbuilding located at 28810 Lakeshore Blvd. Willowick, Ohio 44095.
15. Motion Authorizing the Mayor to Enter into an agreement with Lampion Company for the repair of the conduit at the intersection of Lakeshore Boulevard and Vine Street in the amount of \$16,200.
16. Motion granting authorization for Dawn Snyder to approve purchase orders during the Finance Director's absence from April 19th through April 28, 2025.
17. Motion to authorize the expenditure of \$30,457.98 to SHI International for the purchase of 14 Dell Computers.
18. A motion to authorize the expenditure of \$44,550.00 to Montrose Ford for the purchase of a new 2025 Ford Explorer Interceptor for police use.
19. A Motion to authorize the expenditure of \$27,972.58 to Hall Public Safety for the outfitting of a new 2025 Ford Explorer Interceptor for police use.
20. Motion to implement Weekend Premium Pay in the Fire Department commencing the weekend of Memorial Day 2025 through Labor Day 2025 from Friday, 1800 hours to Monday, 0600 hours at an additional rate of \$8.00 per hour, excluding Holidays.

#### **PUBLIC PARTICIPATION**

*a) Public statement (1 minute maximum)*

*b) Council response to the public*

*c) Public clarification (30 seconds to 1 minute for the purpose of restating or rearticulating an original question, concern, suggestion or idea)*

#### **ADJOURNMENT**