



CITY OF WILLARD PARK BOARD MEETING

August 27, 2026 at 6:00 PM

Willard City Hall, 224 W. Jackson St., Willard, MO

AGENDA

Update Posted on August 25, 2026, at 4:00 p.m.

The **TENTATIVE AGENDA** of this meeting includes:

CALL THE MEETING TO ORDER

- 1. ROLL CALL**
- 2. AGENDA AMENDMENTS/APPROVAL OF AGENDA**
- 3. APPROVAL OF MINUTES**
 - A. PARK BOARD MINUTES 7-30-2026**
- 4. CITIZEN INPUT**
- 5. FINANCIAL STATEMENTS**
 - A. PARKS AND RECREATIONAL FINANCIALS**
- 6. DIRECTOR'S REPORT**
 - A. EDWARD SANDS UPDATE**
- 7. NEW BUSINESS**
 - A. RECREATION CENTER WALK AROUND/DISCUSSION**
- 8. UNFINISHED BUSINESS**
- 9. ADJOURN MEETING**

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Courtney Myers, City Clerk

CITY OF WILLARD, MO PARK BOARD MEETING JULY 30, 2026

The Willard Park Board met on Thursday July 30, 2026 at Willard, Mo City Hall.

Board Members Present: Rachel Mathison, Valorie Simpson, Ian Powers, Fred Burk, Brooke Jarvis

Board Members Absent: Vanessa Keene, Eric Wilkins

Staff Present: Park Director: Edward Sands

President Valorie Simpson called the meeting to order a 6:02

1. Roll call:

Valorie Simpson - present, Fred Burk- present, Ian Powers-present, Rachel Mathieson-present, Brooke Jarvis. A quorum was established.

2. Agenda amendments/Approval: Rachel Mathison made the motion to amend the agenda to move unfinished business to item 8, walk in the park to item 9, adjournment to item 10, seconded by Fred Burk. Voting aye: Fred Burk, Rachel Mathison, Valorie Simpson, Ian Powers and Brooke Jarvis. Motion passed 5-0

3. APPROVAL OF JUNE 25, 2026 MINUTES

Rachel Mathison made the motion to approve minutes, seconded by Ian Powers. Voting aye: Fred Burk, Rachel Mathison, Valorie Simpson, Ian Powers and Brooke Jarvis. Motion passed 5-0

4. CITIZENS INPUT

None

5. FINANCIAL STATEMENTS

The board reviewed the financial statements. There a questioned asked about the tree board finances. Edward Sands will be meeting them soon. Alder Rachel Mathison spoke to the board on why all departments budgets have been cut back. Her explanation helped the board better understand. Rachel Mathison made the motion to approve financials, seconded by Fred Burk. Voting aye: Fred Burk, Rachel Mathison, Valorie Simpson, Ian Powers, Brooke Jarvis. Motion passed 5-0

6. DIRECTOR'S REPORT

Edward Sands went over his report which included staff, programs, facilities and equipment. He is not looking to do a lot of changes this year but spoke of his vision on how to improve PR and better organized departments.

Staff: We have a shortage of lifeguards because the pool opened up late. Currently we have 7 lifeguards which is causing a problem and have had to reduce the pools operating times. He is looking to hire another maintenance person since we are short staffed.

Programs: Current programs are going well. Looking at moving soccer back to Jackson Street Park.

Facilities: All our ball fields need come TLC. Edward Sands is going to get a bid from Landmark to open and close the pool.

Equipment: We are currently using commercial residential mower's. Which is hard on the equipment. Multiple mowers have been in the shop for repairs. There was a discussion on public works taking over some of the mowing.

7. NEW BUSINESS

There was a discussion about the community building and the seniors use of the building.

8. UNFINISHED BUSINESS

Non-profit was brought up again, we would like someone to step up and organize Friends of the Park. 501 C non-profit

9. WALK THE JACKSON ST PARK

The board walked to the community building and viewed Edward's concerns. We walked to the pool and viewed pool equipment and pool. We walked to the new playground and looked at some issues. It was mention that there is a warranty and should call the company that installed it for repairs. We looked at the open area that Edward wants to move the soccer fields.

10. ADJOURN MEETING

Motion made by Fred Burk to adjourn the meeting at 7:42, seconded by Brooke Jarvis. Voting aye: Fred Burk, Rachel Mathison, Valorie Simpson, Ian Powers, Brooke Jarvis. Motion passed 5-0

Submitted by Valorie Simpson

President Valorie Simpson

Secretary, Vanessa Keene

City Clerk, Courtney Myers



City of Willard, MO

Budget Item # A.

Account Summary

For Fiscal: 2026 Period Ending: 08/31/2026

Fund: 30 - PARKS FUND

Revenue

Department: 800 - Parks

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
30-800-40000	ADVERTISING REVENUE (PARKS)	22,000.00	22,000.00	0.00	6,946.78	-15,053.22	68.42 %
30-800-40400	CONCESSION INCOME	37,000.00	37,000.00	1,137.75	18,308.70	-18,691.30	50.52 %
30-800-40500	DONATIONS	4,800.00	4,800.00	0.00	0.00	-4,800.00	100.00 %
30-800-40600	FACILITY INCOME	45,000.00	45,000.00	771.00	32,893.00	-12,107.00	26.90 %
30-800-40650	FITNESS CENTER INCOME	68,000.00	68,000.00	2,917.22	53,848.57	-14,151.43	20.81 %
30-800-40800	MISCELLANEOUS INCOME-PKS	2,800.00	2,800.00	0.00	72.00	-2,728.00	97.43 %
30-800-40900	PARK PERMIT FEES-PKS	14,000.00	14,000.00	0.00	7,600.00	-6,400.00	45.71 %
30-800-40950	SWIM POOL INCOME	135,000.00	135,000.00	4,241.00	59,730.50	-75,269.50	55.76 %
30-800-41300	FRANCHISE MOBILE PHONE TOWE	15,900.00	15,900.00	0.00	9,293.30	-6,606.70	41.55 %
30-800-43000	INTEREST INCOME-PKS	1,000.00	1,000.00	0.00	1,573.08	573.08	157.31 %
30-800-45300	TAX REAL ESTATE-PKS	74,218.00	74,218.00	0.00	73,165.64	-1,052.36	1.42 %
30-800-45400	TAX SALES & USE REVENUES-PKS	390,000.00	390,000.00	0.00	241,715.25	-148,284.75	38.02 %
30-800-45500	TAX SALES CAP IMP-PKS	300,000.00	300,000.00	30,396.91	205,297.42	-94,702.58	31.57 %
30-800-46000	TRANSFER FROM GCG	0.00	0.00	0.00	170,000.00	170,000.00	0.00 %
30-800-47000	ADULT PROGRAMS-PKS	2,400.00	2,400.00	0.00	-490.00	-2,890.00	120.42 %
30-800-47100	YOUTH PROGRAMS-PKS	1,700.00	1,700.00	0.00	-85.00	-1,785.00	105.00 %
30-800-47200	YOUTH CAMP-PKS	100,000.00	100,000.00	550.00	56,970.00	-43,030.00	43.03 %
30-800-47300	YOUTH SPORTS-PKS	40,000.00	40,000.00	3,950.00	28,262.00	-11,738.00	29.35 %
30-800-48000	FREEDOM FEST INCOME	8,000.00	8,000.00	0.00	15,428.00	7,428.00	192.85 %
30-800-48100	SPECIAL EVENT INCOME	2,000.00	2,000.00	54.00	2,260.00	260.00	113.00 %
30-800-48200	SHIRT INCOME	50.00	50.00	0.00	0.00	-50.00	100.00 %
30-800-49000	CAPITAL ASSET SALES-PKS	20,000.00	20,000.00	0.00	9,650.00	-10,350.00	51.75 %
Department: 800 - Parks Total:		1,283,868.00	1,283,868.00	44,017.88	992,439.24	-291,428.76	22.70%
Revenue Total:		1,283,868.00	1,283,868.00	44,017.88	992,439.24	-291,428.76	22.70%

Expense

Department: 800 - Parks

30-800-50000	CHEMICALS-PKS	18,000.00	18,000.00	32.35	1,609.23	16,390.77	91.06 %
30-800-50110	SUPPLIES GROUNDS-PKS	1,500.00	1,500.00	446.97	1,825.54	-325.54	-21.70 %
30-800-50130	SUPPLIES GENERAL-PKS	3,000.00	3,000.00	123.17	1,363.14	1,636.86	54.56 %
30-800-50140	SUPPLIES AQUATIC-PKS	6,500.00	6,500.00	0.00	3,673.84	2,826.16	43.48 %
30-800-50150	SUPPLIES SPORTS SHIRTS-PKS	7,000.00	7,000.00	0.00	3,607.95	3,392.05	48.46 %
30-800-50170	SUPPLIES SPECIAL ACTIVITY-PKS	7,000.00	7,000.00	0.00	546.94	6,453.06	92.19 %
30-800-50175	SUPPLIES YOUTH PROGRAM-PKS	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
30-800-50177	SUPPLIES YOUTH CAMP-PKS	6,700.00	6,700.00	75.00	3,059.45	3,640.55	54.34 %
30-800-50180	SUPPLIES SPORTS-PKS	5,500.00	5,500.00	115.64	673.22	4,826.78	87.76 %
30-800-50190	TREE CITY USA-PKS	500.00	500.00	0.00	0.00	500.00	100.00 %
30-800-50200	CONCESSIONS-PKS	22,000.00	22,000.00	41.78	7,181.23	14,818.77	67.36 %
30-800-50400	FITNESS CENTER EXPENSE-PKS	3,500.00	3,500.00	275.00	452.79	3,047.21	87.06 %
30-800-50450	FREEDOM FEST EXPENSE-PKS	22,600.00	22,600.00	0.00	19,435.19	3,164.81	14.00 %
30-800-50500	BUILDING MAINTENANCE-PKS	24,000.00	24,000.00	-1.72	22,136.27	1,863.73	7.77 %
30-800-50550	CUSTODIAL SUPPLIES-PKS	5,000.00	5,000.00	0.00	2,594.01	2,405.99	48.12 %
30-800-50600	MISCELLANEOUS EXPENSE-PKS	2,062.95	2,062.95	0.00	2,062.95	0.00	0.00 %
30-800-50700	OFFICE SUPPLIES-PKS	2,300.00	2,300.00	0.00	603.69	1,696.31	73.75 %
30-800-50750	POSTAGE-PKS	75.00	75.00	0.00	12.60	62.40	83.20 %
30-800-51000	REPAIRS AND MAINTENANCE-PKS	5,200.00	5,200.00	257.29	10,337.70	-5,137.70	-98.80 %
30-800-52000	SUPPLIES SMALL EQUIPMENT-PKS	3,500.00	3,500.00	0.00	3,317.68	182.32	5.21 %
30-800-55200	ADVERTISING-PKS	3,500.00	3,500.00	0.00	3,610.45	-110.45	-3.16 %
30-800-55400	AUDIT EXPENSE-PKS	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
30-800-55500	BANK/CREDIT CARD FEES-PKS	4,000.00	4,000.00	0.00	2,354.51	1,645.49	41.14 %

Budget Report

For Fiscal: 2026 Period Ending Item # A. 6

		Original	Current	Period	Fiscal	Variance	Percent
		Total Budget	Total Budget	Activity	Activity	Favorable (Unfavorable)	Remaining
30-800-55800	DUES AND SUBSCRIPTIONS-PKS	3,700.00	3,700.00	0.00	3,560.40	139.60	3.77 %
30-800-55850	EQUIPMENT RENTAL-PKS	7,035.00	7,035.00	100.00	2,157.65	4,877.35	69.33 %
30-800-56000	INSURANCE-PKS	56,500.00	56,500.00	1,180.06	60,886.74	-4,386.74	-7.76 %
30-800-56400	PROFESSIONAL-PKS	6,000.00	6,000.00	331.00	4,339.80	1,660.20	27.67 %
30-800-56500	SAFETY PROGRAM-PKS	2,500.00	2,500.00	0.00	2,875.16	-375.16	-15.01 %
30-800-56950	TRAINING & EDUCATION-PKS	6,100.00	6,100.00	0.00	669.50	5,430.50	89.02 %
30-800-57400	EQUIPMENT/SOFTWARE CONTRAC	16,000.00	16,000.00	0.00	11,554.34	4,445.66	27.79 %
30-800-62000	UTILITIES ELECTRIC-PKS	77,500.00	77,500.00	5,123.81	45,696.70	31,803.30	41.04 %
30-800-71000	VEHICLE REPAIR & MAINT-PKS	0.00	63,000.00	2,657.07	37,828.01	25,171.99	39.96 %
30-800-90000	SALARIES-PKS	310,643.31	310,643.31	20,873.23	185,450.24	125,193.07	40.30 %
30-800-90500	SALARIES OVERTIME-PKS	5,000.00	5,000.00	28.35	1,051.66	3,948.34	78.97 %
30-800-91000	SALARIES SEASONAL-PKS	270,000.00	270,000.00	43,278.75	176,937.99	93,062.01	34.47 %
30-800-91500	PAYROLL TAXES-PKS	45,592.81	45,592.81	4,851.44	27,305.35	18,287.46	40.11 %
30-800-92000	RETIREMENT-PKS	37,572.56	37,572.56	643.81	12,912.00	24,660.56	65.63 %
30-800-93000	GROUP INSURANCE-PKS	81,516.60	81,516.60	2,659.81	21,856.09	59,660.51	73.19 %
30-800-95100	CAPITAL ASSET EXP-PKS	131,290.00	131,290.00	0.00	22,531.91	108,758.09	82.84 %
30-800-95500	CAPITAL ASSET EQUIPMENT-PKS	42,414.00	42,414.00	0.00	0.00	42,414.00	100.00 %
30-800-96000	PRINCIPAL EXPENSE-PKS	250,000.00	250,000.00	0.00	250,000.00	0.00	0.00 %
30-800-96200	INTEREST EXPENSE-PKS	60,257.00	60,257.00	0.00	31,969.98	28,287.02	46.94 %
30-800-96400	FISCAL AGENT FEES	1,500.00	1,500.00	0.00	2,250.00	-750.00	-50.00 %
Department: 800 - Parks Total:		1,566,559.23	1,629,559.23	83,092.81	992,291.90	637,267.33	39.11%
Expense Total:		1,566,559.23	1,629,559.23	83,092.81	992,291.90	637,267.33	39.11%
Fund: 30 - PARKS FUND Surplus (Deficit):		-282,691.23	-345,691.23	-39,074.93	147.34	345,838.57	100.04%
Report Surplus (Deficit):		-282,691.23	-345,691.23	-39,074.93	147.34	345,838.57	100.04%