CITY OF WILLARD

PARK BOARD MEETING

September 25, 2025 at 6:00 PM

Willard City Hall, 224 W. Jackson St., Willard, MO

AGENDA

Update Posted on September 23, 2025 at 5:00 p.m.

The tentative agenda of this meeting includes:

CALL THE MEETING TO ORDER

1. **ROLL CALL**
2. **AGENDA AMENDMENTS/APPROVAL OF AGENDA**
3. **APPROVAL OF MINUTES**
   A. Willard Park Board Minutes
4. **CITIZEN INPUT**
5. **FINANCIAL STATEMENTS**
   A. September Park Board Detail
   Yearly Progress Report
6. **DIRECTOR'S REPORT**
   A. Director's Report and Revenue Reports
7. **NEW BUSINESS**
8. **UNFINISHED BUSINESS**
9. **ADJOURN MEETING**

If you have special needs which require accommodation, please notify personnel at the City Hall. Representatives of the news media may obtain copies of this notice by contacting the City Clerk at 417-742-5302.

Rebecca Hansen, City Clerk

City of Willard, Missouri
Park Board Meeting
August 28, 2025

The Willard Park Board met on Thursday, August 28, 2025, at the Willard City Hall in Willard, MO.

Board Members Present:
Vice President Fred Burk, Secretary Craig Baird, Brooke Jarvis, Rachael Mathison.

Board Members Absent: President Valorie Simpson, Vanessa Keene, Eric Wilkins.

Staff Present: Parks Director Jason Knight, Ashlie Fatino.

Visitors Present: Mayor Troy Smith.

Vice President Burk called the meeting to order at 6:01 p.m.

1. Roll Call:
Fred Burk – present, Craig Baird – present, Brooke Jarvis – present, Rachel Mathison – present.
A quorum was established.

2. Approval of the Agenda:
Motion: Craig moved to approve the agenda. Brooke seconded. The motion passed with 4 votes in favor and 0 votes against.

3. Approval of the Minutes from the Meeting on July 31, 2025:
Motion: Brooke moved to approve the minutes. Rachael seconded. The motion passed with 4 votes in favor and 0 votes against.

4. Citizen's Input:
None.

Eric Wilkins joined the meeting at 6:23 p.m.

5. Financial Statements:
The Board reviewed the financial statements in the packet:
Motion: Fred moved to approve the financial statements. Craig seconded. The motion passed with 5 votes in favor and 0 votes against.

6. Director's Report:
Jason reviewed the Director's Report with the Board. Highlights and discussions included:
A. An article regarding the importance of Parks from the National Recreation and Parks Association.
B. Successful season for the Aquatics Center and Summer Camps, both exceeding income estimates.
C. Maintenance staff and projects – current budgeting is a major challenge.
D. Memberships for the fitness center are on the rise.

7. New Business:

A. Ashlie Fatino Introduction:
Jason introduced Ashlie Fatino to the Board. Ashlie joined the staff in May of this year and serves as the Sports and Special Programs Coordinator. The Board welcomed Ashlie.

B. Disposition of Old Playground Equipment:
Jason reviewed a memo to the Board regarding old playground equipment located at the Willard Highline Sports Complex (soccer fields). He estimates that refurbishing and reinstalling the equipment would cost well over $13,000. He therefore recommends that the equipment be disposed of.
Motion: Brooke moved that Jason recommend to the Board of Alders that the playground equipment should be disposed of (auctioned off or scrapped). Rachel seconded. The motion passed with 5 votes in favor and 0 votes against.

8. Unfinished Business:

A. Sunflower Field:
Craig asked about the sunflowers. Jason indicated that despite watering, the sunflowers at Miller Park are stunted due to the ongoing drought. The planned sunflower events will still be held if possible.

B. Upcoming Events:
Jason reviewed with the Board – other upcoming Parks events include Trunk or Treat, the Veteran's Parade, and Christmas on the Frisco.

C. Christmas Committee Update:
Jason informed the Board that Vanessa met with himself, Valorie, and City Administrator Wesley Young, regarding roles and responsibilities for the committee. He said it was a productive meeting.

9. Adjourn Meeting:
Motion: Fred moved to adjourn the meeting. Brooke seconded. The motion passed with 5 votes in favor and 0 votes against. The meeting adjourned at 7:45 p.m.

Submitted by Craig Baird, Secretary

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Valorie Simpson, President

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Craig Baird, Secretary

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Rebecca Hansen, City Clerk

Item # A.

My Detail Report (Park Board Packet)

City of Willard, MO

Account Detail

Date Range: 08/28/2025 - 09/25/2025

Account	Name	Beginning Balance	Total Activity	Ending Balance

Fund: 30 - PARKS FUND

Account	Name	Beginning Balance	Total Activity	Ending Balance
30-800-50130	SUPPLIES GENERAL-PKS	1,244.89	42.60	1,287.49

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
08/30/2025	POPKT05980	XHYF		PARACORD SPOOL - PKS	ACS100 - AMAZON CAPITAL SERVICES INC		32.94	1,277.83
09/05/2025	POPKT05980	D129469	51348	CARB TOOL, MD TARP - PKS	WTV100 - WILLARD HOME CENTER LLC		9.66	1,287.49

Account	Name	Beginning Balance	Total Activity	Ending Balance
30-800-50140	SUPPLIES-AQUATIC	4,148.72	18.00	4,166.72

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
09/08/2025	POPKT05980	52690	51310	POOL WATER TESTING - PKS	CAS200 - CONSULTING ANALYTICAL SERVIC...		18.00	4,166.72

Account	Name	Beginning Balance	Total Activity	Ending Balance
30-800-50170	SUPPLIES SPECIAL ACTIVITY-PKS	4,562.24	142.56	4,704.80

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
09/05/2025	POPKT05980	9-5-25	51307	SMORES SUPPLIES MFP - PKS	APM100 - APPLE MARKET		46.77	4,609.01
09/06/2025	POPKT05980	9-6-25	51308	REIM FOR S'MORES SUPPLIES FROM AP...	AFA100 - ASHLIE FATINO		95.79	4,704.80

Account	Name	Beginning Balance	Total Activity	Ending Balance
30-800-50180	SUPPLIES SPORTS-PKS	3,863.60	1,310.89	5,174.49

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
09/02/2025	POPKT05980	17444	51342	SOCCER SHIRTS FALL - PKS	WSP100 - TURN 2 APPAREL LLC		1,291.40	5,155.00
09/04/2025	POPKT05980	9YDJ		SOCCER FLAGS - PKS	ACS100 - AMAZON CAPITAL SERVICES INC		19.49	5,174.49

Account	Name	Beginning Balance	Total Activity	Ending Balance
30-800-50450	FREEDOM FEST EXPENSE	19,061.14	500.00	19,561.14

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
09/03/2025	POPKT05980	10	51328	MC SERVICES FREEDOM FEST - PKS	RIV100 - RANALD IVES CUMMINGS		500.00	19,561.14

Account	Name	Beginning Balance	Total Activity	Ending Balance
30-800-50500	BUILDING MAINTENANCE-PKS	22,333.65	486.47	22,820.12

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
08/29/2025	POPKT05980	D129107	51348	TIE WIRE, PIPE CLAMP, COUPLING A/C - ...	WTV100 - WILLARD HOME CENTER LLC		19.90	22,353.55
08/29/2025	POPKT05980	D129150	51348	HARD COPPER TUBE REC A/C - PKS	WTV100 - WILLARD HOME CENTER LLC		34.19	22,387.74
08/29/2025	POPKT05980	D129167	51348	REDUC COUPLING REC A/C - PKS	WTV100 - WILLARD HOME CENTER LLC		32.38	22,420.12
08/31/2025	POPKT05967	10369	51282	SERVICE CALL AND COMPRESSR WORK -...	JHA100 - JAMESON HEATING & AIR		400.00	22,820.12

Account	Name	Beginning Balance	Total Activity	Ending Balance
30-800-50700	OFFICE SUPPLIES-PKS	1,815.20	79.26	1,894.46

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
09/08/2025	POPKT05980	CCJD		OFFICE CHAIR - PKS	ACS100 - AMAZON CAPITAL SERVICES INC		59.28	1,874.48
09/11/2025	POPKT05980	CKKQ		RESTROOM SIGNS POOL - PKS	ACS100 - AMAZON CAPITAL SERVICES INC		19.98	1,894.46

Item # A.

My Detail Report (Park Board Packet) **Date Range: 08/28/202[illegible]5**

Account	Name	Beginning Balance	Total Activity	Ending Balance
30-800-51000	REPAIRS AND MAINTENANCE-PKS	3,548.52	1,102.99	4,651.51

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
09/02/2025	POPKT05980	D129286	51348	PAINT TRAY LINERS, BRUSH CLEANER - P...	WTV100 - WILLARD HOME CENTER LLC		18.30	3,566.82
09/02/2025	POPKT05980	D129296	51348	WEATHERSEAL, BOLTS, NUTS, PNT TRAY...	WTV100 - WILLARD HOME CENTER LLC		9.51	3,576.33
09/03/2025	POPKT05980	B297508	51348	TREATED LUMBER DISC GOLF - PKS	WTV100 - WILLARD HOME CENTER LLC		103.12	3,679.45
09/03/2025	POPKT05980	B297512	51348	PAINT PRIMER - PKS	WTV100 - WILLARD HOME CENTER LLC		30.59	3,710.04
09/04/2025	POPKT05980	D129389	51348	WASHERS AND STAPLES DISC GOLF - PKS	WTV100 - WILLARD HOME CENTER LLC		34.63	3,744.67
09/09/2025	POPKT05980	368599	51347	FLAT BAR SOCCER GLS - PKS	WHE100 - WHEELER METALS INC		88.80	3,833.47
09/09/2025	POPKT05980	79824		LUMBER FOR BRIDGE REPAIR JSP - PKS	LOW505 - LOWE'S CREDIT SERVICES		791.97	4,625.44
09/09/2025	POPKT05980	D129726	51348	TIE PLATES, JOIST HNGRS, PAINT RLR-BR...	WTV100 - WILLARD HOME CENTER LLC		26.07	4,651.51

Account	Name	Beginning Balance	Total Activity	Ending Balance
30-800-55500	BANK/CREDIT CARD FEES-PKS	688.57	278.92	967.49

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
08/31/2025	GLPKT28979	JN04012		To record bank and ccr fees			278.92	967.49

Account	Name	Beginning Balance	Total Activity	Ending Balance
30-800-55850	EQUIPMENT RENTAL-PKS	10,134.75	604.80	10,739.55

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
09/02/2025	POPKT05967	260706	51268	STORAGE CONTAINER RENTALS - PKS	BVM100 - AMERICAN TRAILER & STORAGE ...		305.00	10,439.75
09/02/2025	POPKT05967	260707	51268	STORAGE CONTAINER RENTAL - PKS	BVM100 - AMERICAN TRAILER & STORAGE ...		115.00	10,554.75
09/03/2025	POPKT05980	4932-1		GENERAL RENTAL CENTER COMPACTOR...	COMMGN - COMMERCE CREDIT CARD SERV..		92.40	10,647.15
09/03/2025	POPKT05980	4932-2		GENERAL RENTAL CENTER COMPACTOR...	COMMGN - COMMERCE CREDIT CARD SERV..		92.40	10,739.55

Account	Name	Beginning Balance	Total Activity	Ending Balance
30-800-56000	INSURANCE-PKS	30,522.19	4,178.20	34,700.39

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
08/31/2025	GLPKT28979	JN04017		to distribute insurance			4,178.20	34,700.39

Account	Name	Beginning Balance	Total Activity	Ending Balance
30-800-57400	EQUIPMENT/SOFTWARE CONTRACTS-PKS	10,066.36	1,653.75	11,720.11

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
08/30/2025	POPKT05968	339610	51272	AGENDA/MEET MGT ANNUAL, MUNICO...	CVP100 - CIVICPLUS LLC		1,653.75	11,720.11

Account	Name	Beginning Balance	Total Activity	Ending Balance
30-800-61000	TELEPHONE-PKS	1,973.91	108.75	2,082.66

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
09/14/2025	POPKT05980	INV27152		PHONE & INTERNET SERV - ALL	AWN100 - ARROW NETWORKS		108.75	2,082.66

Account	Name	Beginning Balance	Total Activity	Ending Balance
30-800-61050	INTERNET-PARKS	6,611.04	699.00	7,310.04

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
09/14/2025	POPKT05980	INV27152		PHONE & INTERNET SERV - ALL	AWN100 - ARROW NETWORKS		699.00	7,310.04

Account	Name	Beginning Balance	Total Activity	Ending Balance
30-800-62100	UTILITIES GAS PKS	4,346.25	157.31	4,503.56

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
09/09/2025	POPKT05980	220 JCKSN 9-9		UTIL EXP GAS COMM BLDG-PKS	MIS315 - SPIRE		94.47	4,440.72
09/09/2025	POPKT05980	HWY Z 9-9		UTIL EXP GAS REC CNTR-PKS	MIS315 - SPIRE		62.84	4,503.56

Account	Name	Beginning Balance	Total Activity	Ending Balance
30-800-62300	UTILITIES OTHER-PKS	6,792.50	897.61	7,690.11

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
08/31/2025	POPKT05980	007896441		TRASH EXP-ALL	REP425 - ALLIED SERVICES LLC		897.61	7,690.11

My Detail Report (Park Board Packet) — **Date Range: 08/28/202[illegible]5**

Account	Name	Beginning Balance	Total Activity	Ending Balance
30-800-71000	VEHICLE REPAIR & MAINT-PKS	4,962.53	21.00	4,983.53

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
09/03/2025	POPKT05980	56938	51339	TIRE REPAIR - PKS	DAR200 - TALLENT AUTOMOTIVE INC		21.00	4,983.53

Account	Name	Beginning Balance	Total Activity	Ending Balance
30-800-71100	EQUIPMENT REPAIR & MAINT-PKS	15,189.10	94.65	15,283.75

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
08/29/2025	POPKT05980	237504		KUBOTA BATTERY - PKS	ORE145 - O'REILLY AUTOMOTIVE INC		55.67	15,244.77
09/08/2025	POPKT05980	B297792	51348	BAR OIL, CHAINSAW CHAIN - PKS	WTV100 - WILLARD HOME CENTER LLC		38.98	15,283.75

Account	Name	Beginning Balance	Total Activity	Ending Balance
30-800-90000	SALARIES-PKS	262,109.17	30,197.59	292,306.76

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
09/05/2025	PYPKT01633	PYPKT01633 - 8/17/25…		PYPKT01633 - 8/17/25 - 8/30/25; Paid 9…			15,515.34	277,624.51
09/19/2025	PYPKT01636	PYPKT01636 - 8/31/25…		PYPKT01636 - 8/31/25 - 9/13/25: Paid 9…			14,682.25	292,306.76

Account	Name	Beginning Balance	Total Activity	Ending Balance
30-800-90500	SALARIES OVERTIME-PKS	4,157.43	33.49	4,190.92

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
09/05/2025	PYPKT01633	PYPKT01633 - 8/17/25…		PYPKT01633 - 8/17/25 - 8/30/25; Paid 9…			25.78	4,183.21
09/19/2025	PYPKT01636	PYPKT01636 - 8/31/25…		PYPKT01636 - 8/31/25 - 9/13/25: Paid 9…			7.71	4,190.92

Account	Name	Beginning Balance	Total Activity	Ending Balance
30-800-91000	SALARIES SEASONAL-PKS	291,876.50	8,298.59	300,175.09

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
09/05/2025	PYPKT01633	PYPKT01633 - 8/17/25…		PYPKT01633 - 8/17/25 - 8/30/25; Paid 9…			4,200.45	296,076.95
09/19/2025	PYPKT01636	PYPKT01636 - 8/31/25…		PYPKT01636 - 8/31/25 - 9/13/25: Paid 9…			4,098.14	300,175.09

Account	Name	Beginning Balance	Total Activity	Ending Balance
30-800-91500	PAYROLL TAXES-PKS	42,487.14	2,927.34	45,414.48

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
09/05/2025	PYPKT01633	PYPKT01633 - 8/17/25…		PYPKT01633 - 8/17/25 - 8/30/25; Paid 9…			1,500.30	43,987.44
09/19/2025	PYPKT01636	PYPKT01636 - 8/31/25…		PYPKT01636 - 8/31/25 - 9/13/25: Paid 9…			1,427.04	45,414.48

Account	Name	Beginning Balance	Total Activity	Ending Balance
30-800-92000	RETIREMENT-PKS	20,187.46	2,110.74	22,298.20

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
09/05/2025	PYPKT01633	PYPKT01633 - 8/17/25…		PYPKT01633 - 8/17/25 - 8/30/25; Paid 9…			1,085.97	21,273.43
09/19/2025	PYPKT01636	PYPKT01636 - 8/31/25…		PYPKT01636 - 8/31/25 - 9/13/25: Paid 9…			1,024.77	22,298.20

Account	Name	Beginning Balance	Total Activity	Ending Balance
30-800-93000	GROUP INSURANCE-PKS	28,978.84	3,126.80	32,105.64

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
09/05/2025	PYPKT01633	PYPKT01633 - 8/17/25…		PYPKT01633 - 8/17/25 - 8/30/25; Paid 9…			1,515.35	30,494.19
09/19/2025	PYPKT01636	PYPKT01636 - 8/31/25…		PYPKT01636 - 8/31/25 - 9/13/25: Paid 9…			1,611.45	32,105.64

	Beginning Balance	Total Activity	Ending Balance
Total Fund: 30 - PARKS FUND:	**801,661.70**	**59,071.31**	**860,733.01**
Grand Totals:	**801,661.70**	**59,071.31**	**860,733.01**

Fund Summary

Fund		Beginning Balance	Total Activity	Ending Balance
30 - PARKS FUND		801,661.70	59,071.31	860,733.01
	Grand Total:	**801,661.70**	**59,071.31**	**860,733.01**

Item # A.

Yearly Progress

Account Summary

City of Willard, MO

For Fiscal: 2025 Period Ending: 09/30/2025

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 30 - PARKS FUND							
Revenue							
30-800-40000	ADVERTISING REVENUE (PARKS)	20,000.00	20,000.00	0.00	20,692.40	692.40	103.46 %
30-800-40400	CONCESSION INCOME	38,325.00	38,325.00	13.50	34,231.43	-4,093.57	10.68 %
30-800-40500	DONATIONS	0.00	8,000.00	0.00	12,614.66	4,614.66	157.68 %
30-800-40600	FACILITY INCOME	32,000.00	32,000.00	2,515.00	37,422.50	5,422.50	116.95 %
30-800-40650	FITNESS CENTER INCOME	49,000.00	49,000.00	2,764.32	50,373.17	1,373.17	102.80 %
30-800-40800	MISCELLANEOUS INCOME-PKS	2,000.00	2,000.00	853.00	2,729.90	729.90	136.50 %
30-800-40900	PARK PERMIT FEES-PKS	20,000.00	20,000.00	0.00	11,600.00	-8,400.00	42.00 %
30-800-40950	SWIM POOL INCOME	110,000.00	110,000.00	0.00	131,444.00	21,444.00	119.49 %
30-800-41300	FRANCHISE MOBILE PHONE TOWER	15,578.00	15,578.00	0.00	10,536.76	-5,041.24	32.36 %
30-800-42000	GRANT REVENUES-PKS	1,000.00	1,000.00	0.00	600.00	-400.00	40.00 %
30-800-43000	INTEREST INCOME-PKS	5,025.00	5,025.00	0.00	1,248.66	-3,776.34	75.15 %
30-800-45300	TAX REAL ESTATE-PKS	126,840.00	126,840.00	173.23	73,426.76	-53,413.24	42.11 %
30-800-45400	TAX SALES & USE REVENUES-PKS	342,720.00	342,720.00	32,304.83	294,908.38	-47,811.62	13.95 %
30-800-45500	TAX SALES CAP IMP-PKS	326,400.00	326,400.00	28,894.33	221,973.80	-104,426.20	31.99 %
30-800-46000	TRANSFER FROM GCG	575,378.00	533,228.00	0.00	185,000.00	-348,228.00	65.31 %
30-800-47000	ADULT PROGRAMS-PKS	5,100.00	5,100.00	15.00	1,482.00	-3,618.00	70.94 %
30-800-47100	YOUTH PROGRAMS-PKS	50,000.00	50,000.00	0.00	1,094.50	-48,905.50	97.81 %
30-800-47200	YOUTH CAMP-PKS	71,400.00	71,400.00	0.00	95,677.50	24,277.50	134.00 %
30-800-47300	YOUTH SPORTS-PKS	39,780.00	39,780.00	810.00	33,520.00	-6,260.00	15.74 %
30-800-48000	FREEDOM FEST INCOME	15,300.00	15,300.00	0.00	8,035.00	-7,265.00	47.48 %
30-800-48100	SPECIAL EVENT INCOME	3,060.00	3,060.00	-4,613.00	-1,670.00	-4,730.00	154.58 %
30-800-48200	SHIRT INCOME	102.00	102.00	0.00	37.00	-65.00	63.73 %
30-800-49000	CAPITAL ASSET SALES-PKS	500.00	28,200.00	0.00	28,179.67	-20.33	0.07 %
	Revenue Total:	**1,849,508.00**	**1,843,058.00**	**63,730.21**	**1,255,158.09**	**-587,899.91**	**31.90%**
Expense							
30-800-50000	CHEMICALS-PKS	21,000.00	21,000.00	0.00	15,213.00	5,787.00	27.56 %
30-800-50110	SUPPLIES - GROUNDS	4,000.00	4,000.00	0.00	824.64	3,175.36	79.38 %
30-800-50130	SUPPLIES GENERAL-PKS	4,000.00	4,000.00	9.66	1,287.49	2,712.51	67.81 %
30-800-50140	SUPPLIES-AQUATIC	7,000.00	7,000.00	18.00	4,166.72	2,833.28	40.48 %
30-800-50150	SUPPLIES-SPORTS SHIRTS (PARKS)	8,500.00	8,500.00	0.00	4,474.60	4,025.40	47.36 %
30-800-50170	SUPPLIES SPECIAL ACTIVITY-PKS	6,000.00	6,000.00	142.56	4,704.80	1,295.20	21.59 %
30-800-50175	SUPPLIES YOUTH PROGRAM-PKS	1,000.00	1,000.00	0.00	876.18	123.82	12.38 %
30-800-50177	SUPPLIES-YOUTH CAMP	4,700.00	4,700.00	0.00	5,315.36	-615.36	-13.09 %
30-800-50180	SUPPLIES SPORTS-PKS	9,000.00	9,000.00	1,310.89	5,174.49	3,825.51	42.51 %
30-800-50190	TREE CITY USA-PKS	17,000.00	17,000.00	0.00	75.00	16,925.00	99.56 %
30-800-50200	CONCESSIONS-PKS	25,000.00	25,000.00	0.00	16,078.62	8,921.38	35.69 %
30-800-50210	TURF MAINTENANCE-PKS	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
30-800-50400	FITNESS CENTER EXPENSE	3,150.00	3,150.00	0.00	2,271.15	878.85	27.90 %
30-800-50450	FREEDOM FEST EXPENSE	22,600.00	22,600.00	500.00	19,561.14	3,038.86	13.45 %
30-800-50500	BUILDING MAINTENANCE-PKS	27,000.00	27,000.00	0.00	22,820.12	4,179.88	15.48 %
30-800-50550	CUSTODIAL SUPPLIES-PKS	5,025.00	5,025.00	0.00	3,471.06	1,553.94	30.92 %
30-800-50600	MISCELLANEOUS EXPENSE-PKS	100.00	100.00	0.00	0.00	100.00	100.00 %
30-800-50700	OFFICE SUPPLIES-PKS	2,010.00	2,010.00	79.26	1,894.46	115.54	5.75 %
30-800-50750	POSTAGE-PKS	100.00	100.00	0.00	43.73	56.27	56.27 %
30-800-51000	REPAIRS AND MAINTENANCE-PKS	7,500.00	7,500.00	1,102.99	4,651.51	2,848.49	37.98 %
30-800-52000	SUPPLIES SMALL EQUIPMENT-PKS	7,000.00	7,000.00	0.00	1,648.20	5,351.80	76.45 %
30-800-55200	ADVERTISING-PKS	6,000.00	6,000.00	0.00	774.71	5,225.29	87.09 %
30-800-55400	AUDIT EXPENSE-PKS	1,000.00	1,000.00	0.00	1,000.00	0.00	0.00 %
30-800-55500	BANK/CREDIT CARD FEES-PKS	500.00	500.00	0.00	967.49	-467.49	-93.50 %
30-800-55600	CONTRACT LABOR-PKS	3,900.00	3,900.00	0.00	0.00	3,900.00	100.00 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
30-800-55800	DUES AND SUBSCRIPTIONS-PKS	4,000.00	4,000.00	0.00	3,335.36	664.64	16.62 %
30-800-55850	EQUIPMENT RENTAL-PKS	7,000.00	12,750.00	604.80	10,739.55	2,010.45	15.77 %
30-800-56000	INSURANCE-PKS	47,235.00	47,235.00	0.00	34,700.39	12,534.61	26.54 %
30-800-56200	LEGAL-PKS	1,010.00	1,010.00	0.00	273.00	737.00	72.97 %
30-800-56400	PROFESSIONAL-PKS	5,075.00	5,075.00	0.00	4,604.50	470.50	9.27 %
30-800-56450	CONTRACT SERVICES/SECURITY-PKS	1,010.00	1,010.00	0.00	330.00	680.00	67.33 %
30-800-56500	SAFETY PROGRAM-PKS	3,600.00	3,600.00	0.00	1,557.69	2,042.31	56.73 %
30-800-56900	TRAVEL EXPENSE-PKS	3,600.00	3,600.00	0.00	3,528.70	71.30	1.98 %
30-800-56950	TRAINING & EDUCATION-PKS	3,600.00	3,600.00	0.00	2,191.20	1,408.80	39.13 %
30-800-57400	EQUIPMENT/SOFTWARE CONTRAC...	18,090.00	18,090.00	0.00	11,720.11	6,369.89	35.21 %
30-800-61000	TELEPHONE-PKS	2,985.00	2,985.00	108.75	2,082.66	902.34	30.23 %
30-800-61050	INTERNET-PARKS	10,320.00	10,320.00	699.00	7,310.04	3,009.96	29.17 %
30-800-62000	UTILITIES ELECTRIC-PKS	61,612.00	61,612.00	0.00	35,648.68	25,963.32	42.14 %
30-800-62100	UTILITIES GAS PKS	8,040.00	8,040.00	157.31	4,503.56	3,536.44	43.99 %
30-800-62300	UTILITIES OTHER-PKS	7,538.00	7,538.00	0.00	7,690.11	-152.11	-2.02 %
30-800-70000	VEHICLE EXPENSE FUEL-PKS	8,585.00	8,585.00	0.00	5,906.03	2,678.97	31.21 %
30-800-70100	EQUIPMENT FUEL-PKS	8,500.00	8,500.00	0.00	3,321.23	5,178.77	60.93 %
30-800-71000	VEHICLE REPAIR & MAINT-PKS	8,040.00	8,040.00	21.00	4,983.53	3,056.47	38.02 %
30-800-71100	EQUIPMENT REPAIR & MAINT-PKS	15,000.00	15,000.00	38.98	15,283.75	-283.75	-1.89 %
30-800-75000	VEHICLE LEASE-PKS	38,035.00	38,035.00	0.00	18,757.18	19,277.82	50.68 %
30-800-90000	SALARIES-PKS	401,134.00	401,134.00	30,197.59	292,306.76	108,827.24	27.13 %
30-800-90500	SALARIES OVERTIME-PKS	5,000.00	5,000.00	33.49	4,190.92	809.08	16.18 %
30-800-91000	SALARIES SEASONAL-PKS	370,175.00	370,175.00	8,298.59	300,175.09	69,999.91	18.91 %
30-800-91500	PAYROLL TAXES-PKS	62,105.00	62,105.00	2,927.34	45,414.48	16,690.52	26.87 %
30-800-92000	RETIREMENT-PKS	41,177.00	41,177.00	2,110.74	22,298.20	18,878.80	45.85 %
30-800-92500	UNIFORMS-PKS	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
30-800-93000	GROUP INSURANCE-PKS	84,456.00	84,456.00	3,126.80	32,105.64	52,350.36	61.99 %
30-800-95100	CAPITAL ASSET EXP-PKS	67,500.00	60,000.00	0.00	17,120.55	42,879.45	71.47 %
30-800-95500	CAPITAL ASSET EQUIPMENT-PKS	42,227.00	42,227.00	0.00	2,554.71	39,672.29	93.95 %
30-800-96000	PRINCIPAL EXPENSE-PKS	245,000.00	245,000.00	0.00	245,000.00	0.00	0.00 %
30-800-96200	INTEREST EXPENSE-PKS	67,682.00	67,682.00	0.00	35,649.10	32,032.90	47.33 %
30-800-96400	FISCAL AGENT FEES	1,500.00	1,500.00	0.00	789.40	710.60	47.37 %
	Expense Total:	**1,849,416.00**	**1,847,666.00**	**51,487.75**	**1,293,366.59**	**554,299.41**	**30.00%**
	Fund: 30 - PARKS FUND Surplus (Deficit):	**92.00**	**-4,608.00**	**12,242.46**	**-38,208.50**	**-33,600.50**	**-729.18%**
	Report Surplus (Deficit):	**92.00**	**-4,608.00**	**12,242.46**	**-38,208.50**	**-33,600.50**	**-729.18%**

Group Summary

Account Typ…	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 30 - PARKS FUND						
Revenue	1,849,508.00	1,843,058.00	63,730.21	1,255,158.09	-587,899.91	31.90%
Expense	1,849,416.00	1,847,666.00	51,487.75	1,293,366.59	554,299.41	30.00%
Fund: 30 - PARKS FUND Surplus (Deficit):	**92.00**	**-4,608.00**	**12,242.46**	**-38,208.50**	**-33,600.50**	**-729.18%**
Report Surplus (Deficit):	**92.00**	**-4,608.00**	**12,242.46**	**-38,208.50**	**-33,600.50**	**-729.18%**

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
30 - PARKS FUND	92.00	-4,608.00	12,242.46	-38,208.50	-33,600.50
Report Surplus (Deficit):	**92.00**	**-4,608.00**	**12,242.46**	**-38,208.50**	**-33,600.50**

Program Name:	Culpepper and Merriweather Circus				
Expense					
Staff type	**Hours (pay**	**Hours (pay**	**Pay Rate 1**	**Pay Rate 2**	**Total Cost**
Full Time Salary	25		$ 24.00		$ 600.00
PT Staff	8		$ 14.00		$ 112.00
					$ -
Revenue					
Type	**Amount**				
Presale Tickets	2005				$ 2,005.00
Gate Tickets	224.7				$ 224.70
Card Parking	115				$ 115.00
Cash Parking	441				$ 441.00
Total Revenue					$ 2,073.70

Program Name:									
Expense	**Summer Camp 2025**								
Week Number	**Hours (pay rate 1)**	**Hours (pay rate 2)**	**Hours (pay rate 3)**	**Hours (pay rate 4)**	**Counselor**	**Lead Counselor**	**Director**	**Advanced***	**Total Cost**
Week 01	95.75	152	0	49	$13.75	$14.25	$15.00	$16.45	$4,288.61
Week 02	129.25	136.25	8.75	42	$13.75	$14.25	$15.00	$16.45	$4,540.90
Week 03	119.25	146.75	8	39	$13.75	$14.25	$15.00	$16.45	$4,492.43
Week 04	142.75	108.5	8	28.5	$13.75	$14.25	$15.00	$16.45	$4,097.76
Week 05	148	125.25	24.5	39.25	$13.75	$14.25	$15.00	$16.45	$4,832.98
Week 06	201	111.75	8.25	43.75	$13.75	$14.25	$15.00	$16.45	$5,199.63
Week 07	188.5	160	17.25	42.75	$13.75	$14.25	$15.00	$16.45	$5,833.86
Week 08	234.75	143.5	26.25	38.5	$13.75	$14.25	$15.00	$16.45	$6,299.76
Week 09	212	119.25	32.75	65	$13.75	$14.25	$15.00	$16.45	$6,174.81
Week 10	138.75	175.25	40.75	27.25	$13.75	$14.25	$15.00	$16.45	$5,464.64
Week 11	170.75	125	0	57.5	$13.75	$14.25	$15.00	$16.45	$5,074.94
Week 12	244.75	120.5	0	46.75	$13.75	$14.25	$15.00	$16.45	$5,851.48
Total									$62,151.79
Supplies			**Quantity**					**Cost**	
Camp T-shirts								$ 1,537.50	$ 1,537.50
Amazon (Crafts/Organization)								$1,294.96	$ 1,294.96
Total Camp Supply Cost									$ 2,832.46
Field Trips									
Tropical Sno									$ 159.00
417 Mobile Mini Golf									$ 300.00
Camp Character									$ 56.26
Shepherd of the Hills Fish Hatchery									$ -
Fire Station									$ -
Field Trip Canceled									$ -
Ozark Mountain Gymnastics									$ 700.00
Jump Mania									$ 385.00
Coca-Cola Factory									$ -
Sunshine Lanes									$ 503.99
College Station Theaters									$ 332.00
Field Day									$ 195.98
								Total Field Trip Cost	$ 2,632.23
Facility Overhead	**Hours used**	**Hourly Cost**	**Overhead Cost/Hour**					**Hours used**	
Community Center Hourly c	506	8							$ 4,048.00
							Total Program Cost		$ 71,664.48

Since relocating camp to the community center, we spent a majority of our time outdoors. Combined with a significant rise in registration numbers this year these changes have required us to increase staffing to maintain safety, supervision, and program quatlity.

Revenue								
Sponsors		Amount						
417 Mobile Mini Golf LLC		$ 50.00						
Apple Market - Camp Character		$ 20.00						
Emily McKee-Dye		$ 100.00						
Bass Pro Gift Card		$ 417.33						

Program Revenue	**Pay By Day Participants**										
Week Number	**Days Registered**	**Cost/Day**	**Campers Registered**	**Registration Fee**	**Admin Fee**	**Late Fee**	**# Of Late Fees**	**New Registrations (pd admin fee)**	**Discounted Rate**	**Discounted #**	**Total Revenue**
Week 01	0	$ 40.00	45	$ 100.00	$ 20.00	$ 25.00	0	49	$ 40.00	2	$ 5,560.00
Week 02	2	$ 40.00	26	$ 135.00	$ 20.00	$ 25.00	0	10	$ 67.50	0	$ 3,790.00
Week 03	1	$ 40.00	30	$ 135.00	$ 20.00	$ 25.00	0	10	$ 67.50	0	$ 4,290.00
Week 04	6	$ 40.00	30	$ 135.00	$ 20.00	$ 25.00	0	13	$ 67.50	0	$ 4,550.00
Week 05	3	$ 40.00	30	$ 135.00	$ 20.00	$ 25.00	0	7	$ 67.50	0	$ 4,310.00
Week 06	5	$ 40.00	68	$ 100.00	$ 20.00	$ 25.00	3	35	$ 50.00	2	$ 7,875.00
Week 07	3	$ 40.00	74	$ 135.00	$ 20.00	$ 25.00	1	9	$ 67.50	2	$ 10,450.00
Week 08	6	$ 40.00	70	$ 135.00	$ 20.00	$ 25.00	3	10	$ 67.50	2	$ 10,100.00
Week 09	6	$ 40.00	68	$ 135.00	$ 20.00	$ 25.00	14	9	$ 67.50	2	$ 10,085.00
Week 10	9	$ 40.00	70	$ 135.00	$ 20.00	$ 25.00	28	4	$ 67.50	2	$ 10,725.00
Week 11	9	$ 40.00	67	$ 135.00	$ 20.00	$ 25.00	5	1	$ 67.50	2	$ 9,685.00
Week 12	6	$ 40.00	74	$ 135.00	$ 20.00	$ 25.00	0	5	$ 67.50	2	$ 10,465.00
											$ 91,885.00
									Gross Revenue		
									Net Revenue	$ 20,220.52	

Camp Concessions 2025: $2,465.18

Program Revenue Report

Item # A.

Program Name:	Willard Aquatic Center 2025				
Expense					
Staff type	**Hours (pay rate 1)**	**Hours (pay rate 2)**	**Pay Rate 1**	**Pay Rate 2**	**Total Cost**
Swim Coach	113	81	$ 15.00	$ 13.00	$ 2,748.00
Front Desk	751.5		$ 15.14		$ 11,378.99
Lifeguard	6894.1		$ 13.28		$ 91,580.53
Head Guard	992		$ 14.08		$ 13,976.00
Manager	531		$ 16.00		$ 8,496.00
					$ -
Supplies	**Quantity**	**Cost**			
Punch Cards	2	$ 52.00			104.00
Pool Indicator Solutions	1	$ 33.31			33.31
Pool Test Kit strips	1	$ 16.61			16.61
Swim Team Ribbons	1	$ 147.49			147.49
Swim test bands	1	$ 104.00			104.00
Whistles	1	$ 19.60			19.60
Swim test necklaces	1	$ 97.15			97.15
CPR Masks	1	$ 159.20			159.20
Chemicals - Chlorine	1	$ 4,755.00			4755.00
Chemicals - Acid	1	$ 798.00			798.00
Umbrella	1	$ 142.63			142.63
Lifeguard Certification	1	$ 750.00			750.00
Backboard Head support	1	$ 59.54			59.54
Lifeguard Packs	1	$ 34.64			34.64
Supplies- first aid, cleaning, card reader, web camera, office		$ 890.30			890.30
Manager's and head guard shirts		$ 110.00			110.00
Swim Team Swim Caps		$ 461.47			461.47
Hy-Tek Swim Team software update		$ 25.00			25.00
Ozark Swim Meet Fees	140	$ 1.00			140.00
Bolivar Swim Meet Fees	140	$ 1.00			140.00
Championship Swim Meet Fees	113	$ 10.00			1130.00
					0.00
	#N/A				
			Total Cost		**138,297.46**
Revenue					
Memberships	**Amount**				
WAC Family Monthly	8065				$ 8,065.00
WAC Individual Monthly	540				$ 540.00
WAC Season Membership	9193.5				$ 9,193.50
WAC Punch Pass	8500				$ 8,500.00
Program Revenue					
Number Registered	**cost per person**	**Total Revenue**			
Swim Lessons 37 participants	40	$ 1,490.00			$ 1,490.00
Private Swim Lessons	125	$ 1,000.00			$ 1,000.00
Swim Team 150 Participants	125	$ 17,137.50			$ 17,137.50
					$ -
Rentals	**Amount**				
Party Pads	3010				$ 3,010.00
Private Pool Rentals	18000				$ 18,000.00
					$ -
POS	**Amount**				
Ages 4-54 Daily Rate $6.00	59685				$ 59,685.00
Ages 55 - over $4.00	2952				$ 2,952.00
Non Swimmer fee $2.00	1256				$ 1,256.00
Half Price Day	10				$ 10.00
Other	**Amount**				
Swim Diapers	37				$ 37.00
Home swim meet Nixa	23				$ 23.00
Home swim meet Republic	60				$ 60.00
Lifeguard Class	500				$ 500.00
					$ -
		0			
					$ 131,459.00
Grand Total Net Revenue					***$ (6,838.46)***

Director's Report – September 2025

"We must hope to give them a sense of what it means to be a loyal friend, a loving parent, a citizen who leaves his home, his neighborhood and town better than he found it." George H.W. Bush

The close of summer gives us an opportunity to reflect on the strength of our programming as well as the challenges facing our facilities and operations. Two programs in particular stand out this season. The Aquatic Center had one of its strongest years in recent memory, generating nearly $132,000 in revenue against $140,000 in operating expenses (excluding debt service). While the Aquatic Center operates at a loss, the attendance and participation trends clearly point to a vibrant and valued community amenity. Our Summer Camp program also exceeded expectations, bringing in over $90,000 in revenue while holding expenses to $72,000. Even with additional staff required to handle higher registration numbers and a shift toward more outdoor play, the program delivered strong financial performance alongside meaningful community impact.

These successes stand in contrast to the continued feedback we have received about our facilities and parks. The appearance of our properties is consistently mentioned as a concern, and the condition of the Jackson Street Park walking trail has drawn negative comments from many users. Additionally, the Community Center roof remains in need of significant repair. While youth sports programming is trending positively and changes have been well received overall, some participants have expressed dissatisfaction with stricter policies around late registrations and team changes.

In response to both budget pressures and these facility needs, we have taken deliberate steps to control costs. Mowing frequency has been reduced, the acreage actively maintained has been narrowed, and personnel have been reduced as part of the reduction of property maintenance. We have extended and expanded our significant deferred maintenance strategies, postponing larger capital repairs while focusing on smaller, low-cost improvements such as painting, wildflower seed collection, and disc golf course upgrades supported by community partnerships. Operational expenses have also been carefully examined, with the vehicle lease identified as the next logical area for phased elimination in the coming years. These measures have resulted in current spending tracking 8% below budget for the year. However, it is important to note that deferred maintenance and delayed supply purchases only shift costs forward—they do not erase them.