



CITY OF WILLARD PARK BOARD MEETING

August 28, 2025 at 6:00 PM

Willard City Hall, 224 W. Jackson St., Willard, MO

AGENDA

Update Posted on August 27, 2025, at 11:00 a.m.

The tentative agenda of this meeting includes:

CALL THE MEETING TO ORDER

- 1. ROLL CALL**
- 2. AGENDA AMENDMENTS/APPROVAL OF AGENDA**
- 3. APPROVAL OF MINUTES**
 - [A.](#) Willard Park Board Minutes for 7.31.25
- 4. CITIZEN INPUT**
- 5. FINANCIAL STATEMENTS**
 - [A.](#) Financial Reports
- 6. DIRECTOR'S REPORT**
 - [A.](#) Director's Report August 2025
- 7. NEW BUSINESS**
 - [A.](#) Disposition of Playground Equipment
- 8. UNFINISHED BUSINESS**
- 9. ADJOURN MEETING**

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Jason Knight
224 West Jackson
PO Box 187
Willard, MO 65781
Jason Knight, Park Director

**City of Willard, Missouri
Park Board Meeting
July 31, 2025**

The Willard Park Board met on Thursday, July 31, 2025, at the Willard City Hall in Willard, MO.

Board Members Present:

President Valorie Simpson, Vice President Fred Burk, Secretary Craig Baird, Vanessa Keene, Eric Wilkins, Rachael Mathison.

Board Members Absent: Brooke Jarvis.

Staff Present: Parks Director Jason Knight.

Visitors Present: none.

President Simpson called the meeting to order at 6:00 p.m.

The Board welcomed new member Rachael Mathison. Rachael also serves on the Willard Board of Aldermen.

1. Roll Call:

Valorie Simpson – present, Fred Burk – present, Craig Baird – present, Vanessa Keene – present, Eric Wilkins – present, Rachel Mathison – present.

A quorum was established.

2. Approval of the Agenda:

Motion: Craig moved to approve the agenda. Rachael seconded. The motion passed with 6 votes in favor and 0 votes against.

Brook joined the meeting at 6:05 p.m.

3. Approval of the Minutes from the Meeting on June 26, 2025:

Motion: Valorie moved to approve the minutes. Vanessa seconded. The motion passed with 7 votes in favor and 0 votes against.

4. Citizen's Input:

None.

5. Financial Statements:

The Board reviewed the financial statements in the packet:

- A. Revenue Summary
- B. Director's Detailed Report
- C. Yearly Progress 2025

Motion: Craig moved to approve the financial statements. Eric seconded. The motion passed with 7 votes in favor and 0 votes against.

6. Director's Report:

Jason reviewed the Director's Report with the Board. Highlights and discussions included:

A. Successes and Challenges

- Capital needs and rankings were reviewed. The high priority of the pond boardwalk was questioned.
- Maintenance items are becoming more of a challenge as time goes on. The Community Building roof and Rec Center repairs are high priority.
- Youth Camp attendance was great this year.
- Facility rentals are near capacity.

B. Freedom Fest – successful event, no major issues, less deficit than prior years.

C. Woodburning Program Recap – program was full, it will be repeated in the fall.

D. Fishing Derby – good participation, fun event for kids.

7. New Business:**A. HVAC Bid Tab:**

Jason reviewed the bids to replace the HVAC system at the Rec Center. DeLong's bid was the lowest, and they are a local contractor with a good reputation.

Motion: Valorie moved to approve the bid from DeLong's Plumbing, Heating, and Air. Fred seconded. The motion passed with 7 votes in favor and 0 votes against.

B. Applications for Discount:

Jason reviewed two applications for discounted facility rentals with the Board (one from a group promoting a boxing tournament and one from a church group). Discussion focused on the already low facility rental prices compared to communities in the surrounding area, and the difficulty in determining consistent criteria for when discounts should be approved.

Motion: Brooke moved that the Parks department should not offer discounts. Craig seconded. The motion passed with 7 votes in favor and 0 votes against.

C. Circus Ticket Sponsorships:

Jason reviewed the pricing and availability of tickets for the upcoming Culpepper & Merriweather Circus event that will be held on September 11, 2025. Two shows will be held, and advance tickets are available for purchase. Sponsorship by local groups is encouraged.

8. Unfinished Business:**A. Proposed 2026 Fees:**

Jason reviewed the proposed rates with the Board.

Motion: Brooke moved to approve the proposed rate schedule. Eric seconded. The motion passed with 7 votes in favor and 0 votes against.

B. Community Building Usage Ordinance:

Jason informed the Board that there is an ordinance that allows for free usage of the Community Building by certain local groups (senior lunch group, Willard Area Chamber of Commerce, etc.). There are maintenance costs and a loss of revenue associated with this.

Motion: Valorie moved to approve that Parks should review the ordinance with the Board of Alderman for possible removal. Fred seconded. The motion passed with 7 votes in favor and 0 votes against.

C. Christmas Committee Update:

Vanessa informed the Board that the Committee has been formed. The Committee met recently and drew up some preliminary plans for the Christmas event. She said there was email traffic (not shared with the Board) between her, Jason, and City Administrator Wesley Young regarding the plan details and staff support. Valorie stated that Wes has suggested that Vanessa meet with him and Jason to resolve any issues and move forward together. Valorie will attend as well.

9. Adjourn Meeting:

Motion: Rachael moved to adjourn the meeting. Craig seconded. The motion passed with 7 votes in favor and 0 votes against. The meeting adjourned at 8:45 p.m.

Submitted by Craig Baird, Secretary

Valorie Simpson, President

Craig Baird, Secretary

Rebecca Hansen, City Clerk



City of Willard, MO

Yearly P
Account Summary

Item # A.

For Fiscal: 2025 Period Ending: 08/31/2025

		Original	Current	Period	Fiscal	Variance	Percent
		Total Budget	Total Budget	Activity	Activity	Favorable (Unfavorable)	Remaining
Fund: 30 - PARKS FUND							
Revenue							
30-800-40000	ADVERTISING REVENUE (PARKS)	20,000.00	20,000.00	595.00	20,692.40	692.40	103.46 %
30-800-40400	CONCESSION INCOME	38,325.00	38,325.00	3,874.00	34,214.93	-4,110.07	10.72 %
30-800-40500	DONATIONS	0.00	8,000.00	0.00	4,964.66	-3,035.34	37.94 %
30-800-40600	FACILITY INCOME	32,000.00	32,000.00	3,342.00	34,442.50	2,442.50	107.63 %
30-800-40650	FITNESS CENTER INCOME	49,000.00	49,000.00	3,068.37	45,727.83	-3,272.17	6.68 %
30-800-40800	MISCELLANEOUS INCOME-PKS	2,000.00	2,000.00	1,407.00	1,624.90	-375.10	18.76 %
30-800-40900	PARK PERMIT FEES-PKS	20,000.00	20,000.00	1,200.00	11,600.00	-8,400.00	42.00 %
30-800-40950	SWIM POOL INCOME	110,000.00	110,000.00	12,531.50	131,444.00	21,444.00	119.49 %
30-800-41300	FRANCHISE MOBILE PHONE TOWE	15,578.00	15,578.00	1,325.66	10,536.76	-5,041.24	32.36 %
30-800-42000	GRANT REVENUES-PKS	1,000.00	1,000.00	0.00	600.00	-400.00	40.00 %
30-800-43000	INTEREST INCOME-PKS	5,025.00	5,025.00	0.00	1,211.15	-3,813.85	75.90 %
30-800-45300	TAX REAL ESTATE-PKS	126,840.00	126,840.00	108.01	73,253.53	-53,586.47	42.25 %
30-800-45400	TAX SALES & USE REVENUES-PKS	342,720.00	342,720.00	34,966.75	262,603.55	-80,116.45	23.38 %
30-800-45500	TAX SALES CAP IMP-PKS	326,400.00	326,400.00	21,636.90	193,079.47	-133,320.53	40.85 %
30-800-46000	TRANSFER FROM GCG	575,378.00	533,228.00	0.00	135,000.00	-398,228.00	74.68 %
30-800-47000	ADULT PROGRAMS-PKS	5,100.00	5,100.00	150.00	1,437.00	-3,663.00	71.82 %
30-800-47100	YOUTH PROGRAMS-PKS	50,000.00	50,000.00	0.00	1,094.50	-48,905.50	97.81 %
30-800-47200	YOUTH CAMP-PKS	71,400.00	71,400.00	10,425.00	95,677.50	24,277.50	134.00 %
30-800-47300	YOUTH SPORTS-PKS	39,780.00	39,780.00	7,590.00	32,590.00	-7,190.00	18.07 %
30-800-48000	FREEDOM FEST INCOME	15,300.00	15,300.00	200.00	8,035.00	-7,265.00	47.48 %
30-800-48100	SPECIAL EVENT INCOME	3,060.00	3,060.00	50.00	2,943.00	-117.00	3.82 %
30-800-48200	SHIRT INCOME	102.00	102.00	10.00	37.00	-65.00	63.73 %
30-800-49000	CAPITAL ASSET SALES-PKS	500.00	28,200.00	0.00	28,179.67	-20.33	0.07 %
Revenue Total:		1,849,508.00	1,843,058.00	102,480.19	1,130,989.35	-712,068.65	38.64%
Expense							
30-800-50000	CHEMICALS-PKS	21,000.00	21,000.00	4,805.00	15,213.00	5,787.00	27.56 %
30-800-50110	SUPPLIES - GROUNDS	4,000.00	4,000.00	40.00	824.64	3,175.36	79.38 %
30-800-50130	SUPPLIES GENERAL-PKS	4,000.00	4,000.00	113.89	1,217.37	2,782.63	69.57 %
30-800-50140	SUPPLIES-AQUATIC	7,000.00	7,000.00	81.96	4,148.72	2,851.28	40.73 %
30-800-50150	SUPPLIES-SPORTS SHIRTS (PARKS)	8,500.00	8,500.00	0.00	4,474.60	4,025.40	47.36 %
30-800-50170	SUPPLIES SPECIAL ACTIVITY-PKS	6,000.00	6,000.00	85.46	4,562.24	1,437.76	23.96 %
30-800-50175	SUPPLIES YOUTH PROGRAM-PKS	1,000.00	1,000.00	0.00	876.18	123.82	12.38 %
30-800-50177	SUPPLIES-YOUTH CAMP	4,700.00	4,700.00	907.13	5,315.36	-615.36	-13.09 %
30-800-50180	SUPPLIES SPORTS-PKS	9,000.00	9,000.00	209.84	3,214.57	5,785.43	64.28 %
30-800-50190	TREE CITY USA-PKS	17,000.00	17,000.00	75.00	75.00	16,925.00	99.56 %
30-800-50200	CONCESSIONS-PKS	25,000.00	25,000.00	1,347.12	16,078.62	8,921.38	35.69 %
30-800-50210	TURF MAINTENANCE-PKS	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
30-800-50400	FITNESS CENTER EXPENSE	3,150.00	3,150.00	510.00	2,271.15	878.85	27.90 %
30-800-50450	FREEDOM FEST EXPENSE	22,600.00	22,600.00	50.96	19,061.14	3,538.86	15.66 %
30-800-50500	BUILDING MAINTENANCE-PKS	27,000.00	27,000.00	337.38	21,705.14	5,294.86	19.61 %
30-800-50550	CUSTODIAL SUPPLIES-PKS	5,025.00	5,025.00	95.55	3,471.06	1,553.94	30.92 %
30-800-50600	MISCELLANEOUS EXPENSE-PKS	100.00	100.00	0.00	0.00	100.00	100.00 %
30-800-50700	OFFICE SUPPLIES-PKS	2,010.00	2,010.00	193.08	1,815.20	194.80	9.69 %
30-800-50750	POSTAGE-PKS	100.00	100.00	0.00	43.73	56.27	56.27 %
30-800-51000	REPAIRS AND MAINTENANCE-PKS	7,500.00	7,500.00	1,623.94	3,548.52	3,951.48	52.69 %
30-800-52000	SUPPLIES SMALL EQUIPMENT-PKS	7,000.00	7,000.00	214.88	1,648.20	5,351.80	76.45 %
30-800-55200	ADVERTISING-PKS	6,000.00	6,000.00	98.47	774.71	5,225.29	87.09 %
30-800-55400	AUDIT EXPENSE-PKS	1,000.00	1,000.00	0.00	1,000.00	0.00	0.00 %
30-800-55500	BANK/CREDIT CARD FEES-PKS	500.00	500.00	0.00	688.57	-188.57	-37.71 %
30-800-55600	CONTRACT LABOR-PKS	3,900.00	3,900.00	0.00	0.00	3,900.00	100.00 %

		Original	Current	Period	Fiscal	Variance	
		Total Budget	Total Budget	Activity	Activity	Favorable	Percent
						(Unfavorable)	Remaining
30-800-55800	DUES AND SUBSCRIPTIONS-PKS	4,000.00	4,000.00	91.00	3,335.36	664.64	16.62 %
30-800-55850	EQUIPMENT RENTAL-PKS	7,000.00	12,750.00	533.34	9,714.75	3,035.25	23.81 %
30-800-56000	INSURANCE-PKS	47,235.00	47,235.00	0.00	30,522.19	16,712.81	35.38 %
30-800-56200	LEGAL-PKS	1,010.00	1,010.00	0.00	273.00	737.00	72.97 %
30-800-56400	PROFESSIONAL-PKS	5,075.00	5,075.00	0.00	4,316.50	758.50	14.95 %
30-800-56450	CONTRACT SERVICES/SECURITY-PK	1,010.00	1,010.00	0.00	330.00	680.00	67.33 %
30-800-56500	SAFETY PROGRAM-PKS	3,600.00	3,600.00	395.00	1,557.69	2,042.31	56.73 %
30-800-56900	TRAVEL EXPENSE-PKS	3,600.00	3,600.00	0.00	3,528.70	71.30	1.98 %
30-800-56950	TRAINING & EDUCATION-PKS	3,600.00	3,600.00	85.20	2,191.20	1,408.80	39.13 %
30-800-57400	EQUIPMENT/SOFTWARE CONTRAC	18,090.00	18,090.00	1,084.93	10,066.36	8,023.64	44.35 %
30-800-61000	TELEPHONE-PKS	2,985.00	2,985.00	108.75	1,842.99	1,142.01	38.26 %
30-800-61050	INTERNET-PARKS	10,320.00	10,320.00	699.00	6,611.04	3,708.96	35.94 %
30-800-62000	UTILITIES ELECTRIC-PKS	61,612.00	61,612.00	4,977.27	35,359.36	26,252.64	42.61 %
30-800-62100	UTILITIES GAS PKS	8,040.00	8,040.00	152.33	4,346.25	3,693.75	45.94 %
30-800-62300	UTILITIES OTHER-PKS	7,538.00	7,538.00	920.57	6,792.50	745.50	9.89 %
30-800-70000	VEHICLE EXPENSE FUEL-PKS	8,585.00	8,585.00	0.00	5,906.03	2,678.97	31.21 %
30-800-70100	EQUIPMENT FUEL-PKS	8,500.00	8,500.00	0.00	3,321.23	5,178.77	60.93 %
30-800-71000	VEHICLE REPAIR & MAINT-PKS	8,040.00	8,040.00	54.71	5,026.22	3,013.78	37.48 %
30-800-71100	EQUIPMENT REPAIR & MAINT-PKS	15,000.00	15,000.00	242.22	15,123.43	-123.43	-0.82 %
30-800-75000	VEHICLE LEASE-PKS	38,035.00	38,035.00	0.00	16,413.77	21,621.23	56.85 %
30-800-90000	SALARIES-PKS	401,134.00	401,134.00	31,475.56	262,109.17	139,024.83	34.66 %
30-800-90500	SALARIES OVERTIME-PKS	5,000.00	5,000.00	90.27	4,157.43	842.57	16.85 %
30-800-91000	SALARIES SEASONAL-PKS	370,175.00	370,175.00	80,090.10	291,876.50	78,298.50	21.15 %
30-800-91500	PAYROLL TAXES-PKS	62,105.00	62,105.00	8,522.00	42,487.14	19,617.86	31.59 %
30-800-92000	RETIREMENT-PKS	41,177.00	41,177.00	2,169.43	20,187.46	20,989.54	50.97 %
30-800-92500	UNIFORMS-PKS	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
30-800-93000	GROUP INSURANCE-PKS	84,456.00	84,456.00	2,995.35	28,978.84	55,477.16	65.69 %
30-800-95100	CAPITAL ASSET EXP-PKS	67,500.00	60,000.00	292.69	12,253.55	47,746.45	79.58 %
30-800-95500	CAPITAL ASSET EQUIPMENT-PKS	42,227.00	42,227.00	0.00	2,554.71	39,672.29	93.95 %
30-800-96000	PRINCIPAL EXPENSE-PKS	245,000.00	245,000.00	0.00	245,000.00	0.00	0.00 %
30-800-96200	INTEREST EXPENSE-PKS	67,682.00	67,682.00	0.00	35,649.10	32,032.90	47.33 %
30-800-96400	FISCAL AGENT FEES	1,500.00	1,500.00	0.00	789.40	710.60	47.37 %
Expense Total:		1,849,416.00	1,847,666.00	145,769.38	1,224,649.59	623,016.41	33.72%
Fund: 30 - PARKS FUND Surplus (Deficit):		92.00	-4,608.00	-43,289.19	-93,660.24	-89,052.24	-1,932.56%
Report Surplus (Deficit):		92.00	-4,608.00	-43,289.19	-93,660.24	-89,052.24	-1,932.56%

Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance	
					Favorable (Unfavorable)	Percent Remaining
Fund: 30 - PARKS FUND						
Revenue	1,849,508.00	1,843,058.00	102,480.19	1,130,989.35	-712,068.65	38.64%
Expense	1,849,416.00	1,847,666.00	145,769.38	1,224,649.59	623,016.41	33.72%
Fund: 30 - PARKS FUND Surplus (Deficit):	92.00	-4,608.00	-43,289.19	-93,660.24	-89,052.24	-1,932.56%
Report Surplus (Deficit):	92.00	-4,608.00	-43,289.19	-93,660.24	-89,052.24	-1,932.56%

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
30 - PARKS FUND	92.00	-4,608.00	-43,289.19	-93,660.24	-89,052.24
Report Surplus (Deficit):	92.00	-4,608.00	-43,289.19	-93,660.24	-89,052.24

Revenue By Period - GL Account Summary

Start Date: 1/1/2025 12:00 AM End Date: 8/28/2025 11:59 PM
Payment Methods: CA, CK, CC, IC, EC, CR
User(s)/Cashier(s): - All -

Regular Revenue

DEBITS												CREDITS		
**Gross	**Net	Cash	Check	CC (Gross)	CC (Net)	ACH (Gross)	ACH (Net)	Internal CC	Acct Credit	Other	Refunds	Other		
30-12200 - Ticket Reserves														
1,539.00	1,539.00	331.00	328.00	880.00	880.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
30-24225 - Parks-Donations														
1,300.00	1,300.00	1,200.00	100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
30-25850 - Gift Cards														
562.14	562.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,995.00	0.00	-1,432.86		
30-800-40000 - Parks-Advertising/Sponsorship														
18,030.00	18,030.00	0.00	15,380.00	2,650.00	2,650.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
30-800-40400 - Parks-Concessions														
34,108.93	34,108.93	24,133.18	0.00	9,989.75	9,989.75	0.00	0.00	0.00	0.00	0.00	-14.00	0.00		
30-800-40600 - Parks-Facility Income														
34,652.50	34,652.50	2,007.00	13,857.00	19,993.50	19,993.50	0.00	0.00	0.00	480.00	0.00	-1,685.00	0.00		
30-800-40650 - REC/Fitness Membership														
39,810.50	39,810.50	5,098.35	1,672.00	24,584.15	24,584.15	8,486.00	8,486.00	0.00	65.00	0.00	-95.00	0.00		
30-800-40800 - Miscellaneous														
60.90	60.90	0.00	60.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
30-800-40950 - Parks-Aquatics Income														
131,544.00	131,544.00	38,224.00	4,451.00	91,472.50	91,472.50	0.00	0.00	0.00	130.00	0.00	-2,733.50	0.00		
30-800-47000 - Parks-Adult Programs														
1,437.00	1,437.00	1,161.00	40.00	516.00	516.00	0.00	0.00	0.00	0.00	0.00	-280.00	0.00		
30-800-47100 - Parks-Youth Programs														
1,685.00	1,685.00	85.00	217.14	1,575.00	1,575.00	0.00	0.00	0.00	12.86	0.00	-205.00	0.00		
30-800-47200 - Parks-Youth Camps														
95,827.50	95,827.50	1,430.00	4,710.00	90,817.50	90,817.50	0.00	0.00	0.00	20.00	0.00	-1,150.00	0.00		
30-800-47300 - Parks-Youth Sports														
32,380.00	32,380.00	150.00	0.00	33,515.00	33,515.00	0.00	0.00	0.00	525.00	0.00	-1,810.00	0.00		
30-800-48000 - Parks-Freedom Fest														

Item # A.



City of Willard, MO

My Detail Report (Park Board Pack)

Account Detail

Date Range: 07/31/2025 - 08/28/2025

Account	Name	Beginning Balance	Total Activity	Ending Balance
Fund: 30 - PARKS FUND				
30-800-50000				
CHEMICALS-PKS				
Post Date	Packet Number	Source Transaction	Pmt Number	Description
08/20/2025	POPKT05952	133451		ACCUTAB CHLOR POOL - PKS
			Vendor	BWP100 - BLUEWATER CAS
			Project Account	10,408.00
			Amount	4,805.00
			Running Balance	15,213.00
30-800-50110				
SUPPLIES - GROUNDS				
Post Date	Packet Number	Source Transaction	Pmt Number	Description
08/13/2025	POPKT05937	6242		HERBICIDE SUNFLOWERS - PKS
			Vendor	MFA100 - MFA INCORPORATED
			Project Account	784.64
			Amount	40.00
			Running Balance	824.64
30-800-50130				
SUPPLIES GENERAL-PKS				
Post Date	Packet Number	Source Transaction	Pmt Number	Description
08/07/2025	POPKT05924	6249	51183	PEST CONTROL-ALL
08/07/2025	POPKT05924	7194	51191	KEY FOR MILLER PARK GATES - PKS
08/07/2025	POPKT05924	7-29	51160	FLY SWATTERS, BUNS, PKCLES - PKS
08/07/2025	POPKT05924	7-29 SMARTSIGN		SMARTSIGN 6' X 12" ALUM SIGN - PKS
08/19/2025	POPKT05947	4436		TOWELS, STOP LEAK FOR MOWER - PKS
08/19/2025	POPKT05947	6108		KEY, PAINT BRUSH - PKS
08/20/2025	POPKT05952	234436		SHOP TOWELS, STOP LEAK - PKS
			Vendor	ORE145 - O'REILLY AUTOMOTIVE, INC
			Project Account	4,066.76
			Amount	113.89
			Running Balance	4,148.72
30-800-50140				
SUPPLIES-AQUATIC				
Post Date	Packet Number	Source Transaction	Pmt Number	Description
08/05/2025	POPKT05918	NF6P		VISTA PRINT POOL PUNCH CARDS - PKS
08/13/2025	POPKT05937	4PR1		POOL INDICATOR SOLUTIONS - PKS
08/13/2025	POPKT05937	5537		POOL TEST STRIPS - PKS
			Vendor	WTV100 - WILLARD HOME CENTER LLC
			Project Account	4,066.76
			Amount	81.96
			Running Balance	4,118.79
30-800-50170				
SUPPLIES SPECIAL ACTIVITY-PKS				
Post Date	Packet Number	Source Transaction	Pmt Number	Description
08/05/2025	POPKT05918	9517		SAMS FLASHLIGHT SETS, BATTERIES-SPEC
08/07/2025	POPKT05924	7-28 WILLARD EAGLE		WILLARD EAGLE OUTDOORS BAIT FISHI
			Vendor	COMMGN - COMMERCE CREDIT CARD SER
			Project Account	4,476.78
			Amount	50.96
			Running Balance	4,527.74
30-800-50172				
SUPPLIES-YOUTH CAMP				
Post Date	Packet Number	Source Transaction	Pmt Number	Description
08/07/2025	POPKT05924	6WT3		SIDEWK CHALK, MARKERS, CLIPBRD, OT
08/13/2025	POPKT05937	50185		SKY TARPS BILLBOARD VINYL FOR WATE
08/13/2025	POPKT05937	8-6-25		COLLEGE STN THEATER POPCRN CAMP
08/13/2025	POPKT05937	GG3C		CRAFT CLAY CAMP - PKS
08/19/2025	POPKT05947	7-30-25 SUNSHINE 1A		SUNSHINE LANES BOWLING FIELD TRIP
08/19/2025	POPKT05947	8-12-25 WALMART		WALMART WTR BALLOONS, BALLS, SPO
			Vendor	COMMGN - COMMERCE CREDIT CARD SER
			Project Account	4,408.23
			Amount	907.13
			Running Balance	5,315.36

Item # A.

Il Report (Park Board Packet)

Name		Date Range: 07/31/2025 - 08/31/2025	
Ad	Item # A.	Beginning Balance	Total Activity
30-800-50180	SUPPLIES SPORTS-PKS	3,004.73	209.84
Post Date	Packet Number	Source Transaction	Pmt Number
08/05/2025	POPKT05918	219061	
08/20/2025	POPKT05952	DDPK	
30-800-50190	TREE CITY USA-PKS		
Post Date	Packet Number	Source Transaction	Pmt Number
08/07/2025	POPKT05924	25-26	51161
30-800-50200	CONCESSIONS-PKS		
Post Date	Packet Number	Source Transaction	Pmt Number
08/05/2025	POPKT05918	3769	
08/07/2025	POPKT05924	2562	
08/07/2025	POPKT05924	3119	
08/07/2025	POPKT05924	7-29	51160
08/13/2025	POPKT05937	7-30-25	
08/13/2025	POPKT05937	8378	
08/20/2025	POPKT05952	30810	
08/20/2025	POPKT05952	8-14-25	
30-800-50400	FITNESS CENTER EXPENSE		
Post Date	Packet Number	Source Transaction	Pmt Number
08/20/2025	POPKT05952	2161	
30-800-50450	FREEDOM FEST EXPENSE		
Post Date	Packet Number	Source Transaction	Pmt Number
08/05/2025	POPKT05918	9517	
30-800-50500	BUILDING MAINTENANCE-PKS		
Post Date	Packet Number	Source Transaction	Pmt Number
08/07/2025	POPKT05924	5176	51191
08/07/2025	POPKT05924	5212	51191
08/13/2025	POPKT05937	507.001	
08/13/2025	POPKT05937	7345	
08/13/2025	APPKT06320	D128121	
08/19/2025	POPKT05947	6192	
08/19/2025	POPKT05947	8039	
08/19/2025	POPKT05947	8040	
08/19/2025	POPKT05947	8082	
08/20/2025	POPKT05952	95015	
08/20/2025	POPKT05952	B296550	
08/20/2025	POPKT05952	B296578	

Description		Vendor	
2025-2026 TREE CITY USA MEMBR DUE		ADFI50 - ARBOR DAY FOUNDATION	
SAMS CONCESSIONS - PKS		COMMGN - COMMERCE CREDIT CARD SER	
CONCESSIONS - PKS		OZA255 - OZARKS COCA COLA	
CONCESSIONS - PKS		OZA255 - OZARKS COCA COLA	
FLY SWATTERS, BUNS, PKCLES - PKS		APM100 - APPLE MARKET	
HOT DOG BUNS, POPCICLES - PKS		APM100 - APPLE MARKET	
SAMS CONCESSIONS, TRASH BAGS - PKS		COMMGN - COMMERCE CREDIT CARD SER	
CONCESS POOL - PKS		AIM200 - ALLIGATOR ICE MIDWEST	
HOT DOG BUNS - PKS		APM100 - APPLE MARKET	
TREADMILL REPAIR - PKS		FI-F100 - FIX IT FITNESS LLC	
SAMS FLASHLIGHT SETS, BATTERIES-SPEC		COMMGN - COMMERCE CREDIT CARD SER	
SOCGER BLDG PAINT AND SUPPLIES - PK		WTV100 - WILLARD HOME CENTER LLC	
SEALANT, HOSE CAP -Soccer CONCESS		WTV100 - WILLARD HOME CENTER LLC	
FURNACE FILTERS - PKS		HARI60 - HARRY COOPER SUPPLY COMPA	
GEAR LUB, CARB CLNR, LINE-PRUNR, C		WTV100 - WILLARD HOME CENTER LLC	
RETURNS - PKS		WTV100 - WILLARD HOME CENTER LLC	
2 PC DRILL BIT SET, RETREADING DIE, B		WTV100 - WILLARD HOME CENTER LLC	
EXTERIOR PAINT, KEY RING - PKS		WTV100 - WILLARD HOME CENTER LLC	
WASP KILLER, PAINTER TAPE - PKS		WTV100 - WILLARD HOME CENTER LLC	
BOLTS, NUTS-PKS		WTV100 - WILLARD HOME CENTER LLC	
WOOD, TOOL LUBRICANT- OFFC PROJ -		LOW505 - LOWES CREDIT SERVICES	
DOWNSPOUT, ELBOWS SOCC BLDG - PK		WTV100 - WILLARD HOME CENTER LLC	
SCREWS FOR MOUNTS- OFFICE PROJ - P		WTV100 - WILLARD HOME CENTER LLC	

Project Account	Amount	Running Balance
14,731.50	1,347.12	16,078.62
768.18	768.18	15,499.68
204.00	204.00	15,703.68
126.00	126.00	15,829.68
28.66	28.66	15,858.34
30.98	30.98	15,889.32
49.90	49.90	15,939.22
132.00	132.00	16,071.22
7.40	7.40	16,078.62
1,761.15	510.00	2,271.15
510.00	510.00	2,271.15
19,010.18	50.96	19,061.14
50.96	50.96	19,061.14
21,367.76	337.38	21,705.14
29.08	29.08	21,396.84
9.88	9.88	21,406.72
154.28	154.28	21,561.00
9.97	9.97	21,570.97
-13.19	-13.19	21,557.78
16.09	16.09	21,573.87
43.81	43.81	21,617.68
22.47	22.47	21,640.15
18.42	18.42	21,658.57
17.26	17.26	21,675.83
13.47	13.47	21,689.30
15.84	15.84	21,705.14

Date Range: 07/31/2025 - 08/2

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Ad	Item	Name	Beginning Balance	Total Activity	Ending Balance
30-800-55500		CUSTODIAL SUPPLIES-PKS	3,375.51	95.55	3,471.06
Post Date	Packet Number	Pmt Number	Description	Vendor	Project Account
08/07/2025	POPKT05924	71PG	TOILET CLEANER - PKS	ACS100 - AMAZON CAPITAL SERVICES INC	Amount
08/13/2025	POPKT05937	8378	SAMS CONCESSIONS, TRASH BAGS - PKS	COMMGN - COMMERCE CREDIT CARD SER	Running Balance
30-800-50700		OFFICE SUPPLIES-PKS	1,622.12	193.08	1,815.20
Post Date	Packet Number	Pmt Number	Description	Vendor	Project Account
08/07/2025	POPKT05924	6WT3	SIDEWK CHALK, MARKERS, CLIPBRD, OT	ACS100 - AMAZON CAPITAL SERVICES INC	Amount
08/20/2025	POPKT05952	DDPK	PENS,SPRY BTLS,BALLS & PMPs,BALL BA	ACS100 - AMAZON CAPITAL SERVICES INC	Running Balance
30-800-51000		REPAIRS AND MAINTENANCE-PKS	1,924.58	1,623.94	3,548.52
Post Date	Packet Number	Pmt Number	Description	Vendor	Project Account
08/07/2025	POPKT05924	1038	TENT REPAIR - PKS	AGT100 - A&G TENT & TARP SERVICES LLC	Amount
08/07/2025	POPKT05924	26885	FMN MIDGET FUSE BASEBALL LIGHTS - P	WTV100 - WILLARD HOME CENTER LLC	Running Balance
08/19/2025	POPKT05947	4238	NANOSTATION AC 5GHz AIRMAX ANTE	GCO100 - GOVCONNECTIONS INC	Amount
08/19/2025	POPKT05947	7969	SCRUB BRSH, GRAFFITI REMOVER, HAN	WTV100 - WILLARD HOME CENTER LLC	Running Balance
08/19/2025	POPKT05947	8007	SPRAY PAINT FOR SOCC GOALS - PKS	WTV100 - WILLARD HOME CENTER LLC	Amount
08/20/2025	POPKT05952	366724	SOCCER SIGN REBUILD MATERIALS - PK	WHE100 - WHEELER METALS INC	Running Balance
08/20/2025	POPKT05952	B296309	OXY R CYLINDER EXCHG - PKS	WTV100 - WILLARD HOME CENTER LLC	Amount
08/20/2025	POPKT05952	B296477	STAPLE GUN, BOLTS, WASHERS, NUTS -	WTV100 - WILLARD HOME CENTER LLC	Running Balance
08/20/2025	POPKT05952	B296495	CONCRETE FORMS, READY-MIX, LUMBE	WTV100 - WILLARD HOME CENTER LLC	Amount
08/20/2025	POPKT05952	D128140	1/2X12 SQ STL KEY STOCK FOR SWING -	WTV100 - WILLARD HOME CENTER LLC	Running Balance
08/20/2025	POPKT05952	D128192	ACETYLENE MC EXCHANGE-SOCC PRK S	WTV100 - WILLARD HOME CENTER LLC	Amount
30-800-52000		SUPPLIES SMALL EQUIPMENT-PKS	1,433.32	214.88	1,648.20
Post Date	Packet Number	Pmt Number	Description	Vendor	Project Account
08/07/2025	POPKT05924	6874	STIHL XLINE .095 280' - PKS	WTV100 - WILLARD HOME CENTER LLC	Amount
08/13/2025	POPKT05937	88901	PRESSURE WASHER HOSE - PKS	LOW505 - LOWE'S CREDIT SERVICES	Running Balance
08/19/2025	POPKT05947	39CC	COMMERCIAL FAN - PKS	ACS100 - AMAZON CAPITAL SERVICES INC	Amount
08/20/2025	POPKT05952	TWCC	80" LENGTH PORTABLE AC HOSE - PKS	ACS100 - AMAZON CAPITAL SERVICES INC	Running Balance
30-800-55200		ADVERTISING-PKS	676.24	98.47	774.71
Post Date	Packet Number	Pmt Number	Description	Vendor	Project Account
08/07/2025	POPKT05924	2025	TIGER PRIDE NIGHT BOOTH RENTAL - PK	WIL200 - WILLARD PUBLIC SCHOOLS	Amount
08/12/2025	APPKT06324	2025-R	WILLARD PUBLIC SCHOOLS Reversal	WIL200 - WILLARD PUBLIC SCHOOLS	Running Balance
08/19/2025	APPKT06323	7	BOOTH FEE TIGER PRIDE NIGHT - PKS	WIL295 - WILLARD CHAMBER OF COMMER	Amount
08/21/2025	POPKT05954	1276	MEET ANNCMNT-PROP TAX LEVY GEN	SQB100 - SQUIBB MEDIA, LLC	Running Balance
30-800-55500		BANK/CREDIT CARD FEES-PKS	505.90	182.67	688.57
Post Date	Packet Number	Pmt Number	Description	Vendor	Project Account
07/31/2025	GLPKT28719	JN03997	To record bank and credit card fees		Running Balance
30-800-55800		DUES AND SUBSCRIPTIONS-PKS	3,244.36	91.00	3,335.36
Post Date	Packet Number	Pmt Number	Description	Vendor	Project Account
08/07/2025	POPKT05924	PRO	WHENTOWORKSCHEDULING DUES - PK	COMMGN - COMMERCE CREDIT CARD SER	Amount
					Running Balance

Bill Report (Park Board Packet)

Date Range: 07/31/2025 - 08/14/2025

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Item # A.		Name		Beginning Balance		Total Activity		Ending Balance	
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance	Amount
08/04/2025	APPKT06295	S25-9291		CREDIT FOR OVERPMT - PKS	BWI200 - BULK WASTE LLC d/b/a BWI SANI		533.34	9,714.75	
08/07/2025	POPKT05924	3091	DFT0002966	COPIER LEASE-ALL	CFS100 - CANON FINANCIAL SERVICES, INC		-430.00	8,751.41	
08/07/2025	POPKT05924	8366	51158	STORAGE CONTAINER RENTALS - PKS	BVM100 - AMERICAN TRAILER & STORAGE,		61.67	8,813.08	
08/07/2025	POPKT05924	8367	51158	STORAGE CONTAINER RENTAL - PKS	BVM100 - AMERICAN TRAILER & STORAGE,		305.00	9,118.08	
08/19/2025	POPKT05947	811		COPIER LEASE-ALL	CFS100 - CANON FINANCIAL SERVICES, INC		115.00	9,233.08	
08/20/2025	POPKT05952	S25-10030		TOILET RENTALS MILLER PARK - PKS	BWI200 - BULK WASTE LLC d/b/a BWI SANI		61.67	9,294.75	
30-800 56000		INSURANCE-PKS					420.00	9,714.75	
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	26,343.99	4,178.20	30,522.19
07/31/2025	GLPKT28719	JN04002		To distribute insurance expense			Amount	Running Balance	Amount
30-800 56500		SAFETY PROGRAM-PKS					4,178.20	30,522.19	
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	1,162.69	395.00	1,557.69
08/13/2025	POPKT05937	7257		ANNUAL FIRE SPKLR INSPECT - PKS	SME100 - SHO-ME FIRE PROTECTION LLC		Amount	Running Balance	Amount
30-800 56950		TRAINING & EDUCATION-PKS					395.00	1,557.69	
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	2,106.00	85.20	2,191.20
08/20/2025	POPKT05952	3754		MPRA CAMP TRAINING EMILY MILLS - P	COMMGN - COMMERCE CREDIT CARD SER		Amount	Running Balance	Amount
08/20/2025	POPKT05952	8-19-25		DOMINOS PIZZA FOOD- STAFF SEASON	COMMGN - COMMERCE CREDIT CARD SER		25.00	2,131.00	
30-800 57400		EQUIPMENT/SOFTWARE CONTRACTS-PKS					60.20	2,191.20	
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	8,981.43	1,084.93	10,066.36
08/07/2025	POPKT05924	6276	51168	MICROSOFT DEFENDER ANNUAL - ALL	GCO100 - GOVCONNECTIONS INC		Amount	Running Balance	Amount
08/19/2025	POPKT05947	5147		SOFTWARE SUBS OCT-DEC 2025 - ALL	TYL100 - TYLER TECHNOLOGIES INC		850.56	9,831.99	
08/19/2025	POPKT05947	7832		MCRSFT 365/DEFENDR ADDTL - GEN/PK	GCO100 - GOVCONNECTIONS INC		206.45	10,038.44	
30-800 61000		TELEPHONE-PKS					27.92	10,066.36	
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	1,588.07	254.92	1,842.99
07/31/2025	POPKT05933	5586	51189	INTERNET/CELL PHONES, EQUIP - ALL	VER100 - VERIZON WIRELESS		Amount	Running Balance	Amount
07/31/2025	POPKT05939	4056	DFT0002973	PHONE & INTERNET SERV - ALL	AWN100 - ARROW NETWORKS		37.42	1,625.49	
08/19/2025	POPKT05947	5657		PHONE & INTERNET SERV - ALL	AWN100 - ARROW NETWORKS		108.75	1,734.24	
30-800 61050		INTERNET-PARKS					108.75	1,842.99	
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	5,173.03	1,438.01	6,611.04
07/31/2025	POPKT05933	5586	51189	INTERNET/CELL PHONES, EQUIP - ALL	VER100 - VERIZON WIRELESS		Amount	Running Balance	Amount
07/31/2025	POPKT05939	4056	DFT0002973	PHONE & INTERNET SERV - ALL	AWN100 - ARROW NETWORKS		40.01	5,213.04	
08/19/2025	POPKT05947	5657		PHONE & INTERNET SERV - ALL	AWN100 - ARROW NETWORKS		699.00	5,912.04	
							699.00	6,611.04	

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Date Range: 07/31/2025 - 08/2

Account	Name			Beginning Balance	Total Activity	Ending Balance
30-000	VEHICLE LEASE-PKS			14,070.36	2,343.41	16,413.77
07/31/2025	Packet Number POPKT05939	Source Transaction 070325	Pmt Number DFT0002965	Project Account	Amount 2,343.41	Running Balance 16,413.77
30-800 90000	SALARIES-PKS			230,633.61	31,475.56	262,109.17
08/08/2025	Packet Number PYPKT01623	Source Transaction PYPKT01623 - 7/20/25	Pmt Number	Project Account	Amount 15,494.69	Running Balance 246,128.30
08/22/2025	PYPKT01628	PYPKT01628 - 8/3/25 -			Amount 15,980.87	Running Balance 262,109.17
30-800 90500	SALARIES OVERTIME-PKS			4,067.16	90.27	4,157.43
08/08/2025	Packet Number PYPKT01623	Source Transaction PYPKT01623 - 7/20/25	Pmt Number	Project Account	Amount 39.77	Running Balance 4,106.93
08/22/2025	PYPKT01628	PYPKT01628 - 8/3/25 -			Amount 50.50	Running Balance 4,157.43
30-800 91000	SALARIES SEASONAL-PKS			211,786.40	80,090.10	291,876.50
08/08/2025	Packet Number PYPKT01623	Source Transaction PYPKT01623 - 7/20/25	Pmt Number	Project Account	Amount 42,538.65	Running Balance 254,325.05
08/22/2025	PYPKT01628	PYPKT01628 - 8/3/25 -			Amount 37,551.45	Running Balance 291,876.50
30-800-91500	PAYROLL TAXES-PKS			33,965.14	8,522.00	42,487.14
08/08/2025	Packet Number PYPKT01623	Source Transaction PYPKT01623 - 7/20/25	Pmt Number	Project Account	Amount 4,432.73	Running Balance 38,397.87
08/22/2025	PYPKT01628	PYPKT01628 - 8/3/25 -			Amount 4,089.27	Running Balance 42,487.14
30-800 92000	RETIREMENT-PKS			18,018.03	2,169.43	20,187.46
08/08/2025	Packet Number PYPKT01623	Source Transaction PYPKT01623 - 7/20/25	Pmt Number	Project Account	Amount 1,087.00	Running Balance 19,105.03
08/22/2025	PYPKT01628	PYPKT01628 - 8/3/25 -			Amount 1,082.43	Running Balance 20,187.46
30-800 93000	GROUP INSURANCE-PKS			25,983.49	2,995.35	28,978.84
08/08/2025	Packet Number PYPKT01623	Source Transaction PYPKT01623 - 7/20/25	Pmt Number	Project Account	Amount 1,515.15	Running Balance 27,498.64
08/22/2025	PYPKT01628	PYPKT01628 - 8/3/25 -			Amount 1,480.20	Running Balance 28,978.84
30-800 95100	CAPITAL ASSET EXP-PKS			11,960.86	292.69	12,253.55
08/21/2025	Packet Number APPKT06345	Source Transaction 1867	Pmt Number	Project Account	Amount 292.69	Running Balance 12,253.55

Total Fund: 30 - PARKS FUND: Beginning Balance: 771,089.09 Total Activity: 154,724.58 Ending Balance: 925,813.67

Grand Totals: Beginning Balance: 771,089.09 Total Activity: 154,724.58 Ending Balance: 925,813.67

Item # A.

Fund Summary

Fund	Beginning Balance	Total Activity	Ending Balance
30 - PARKS FUND	771,089.09	154,724.58	925,813.67
Grand Total:	771,089.09	154,724.58	925,813.67

Revenue By Period - GL Account Summary

Start Date: 1/1/2025 12:00 AM End Date: 8/28/2025 11:59 PM

Payment Methods: CA, CK, CC, IC, EC, CR

User(s)/Cashier(s): - All -

Regular Revenue				DEBITS				CREDITS					
	**Gross	**Net	Cash	Check	CC (Gross)	CC (Net)	ACH (Gross)	ACH (Net)	Internal CC	Acct Credit	Other	Refunds	Other
30-12200 - Ticket Reserves													
	1,539.00	1,539.00	331.00	328.00	880.00	880.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-24225 - Parks-Donations													
	1,300.00	1,300.00	1,200.00	100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-25850 - Gift Cards													
	562.14	562.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,995.00	0.00	-1,432.86
30-800-40000 - Parks-Advertising/Sponsorship													
	18,030.00	18,030.00	0.00	15,380.00	2,650.00	2,650.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-800-40400 - Parks-Concessions													
	34,108.93	34,108.93	24,133.18	0.00	9,989.75	9,989.75	0.00	0.00	0.00	0.00	0.00	-14.00	0.00
30-800-40600 - Parks-Facility Income													
	34,652.50	34,652.50	2,007.00	13,857.00	19,993.50	19,993.50	0.00	0.00	0.00	480.00	0.00	-1,685.00	0.00
30-800-40650 - REC/Fitness Membership													
	39,810.50	39,810.50	5,098.35	1,672.00	24,584.15	24,584.15	8,486.00	8,486.00	0.00	65.00	0.00	-95.00	0.00
30-800-40800 - Miscellaneous													
	60.90	60.90	0.00	60.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-800-40950 - Parks-Aquatics Income													
	131,544.00	131,544.00	38,224.00	4,451.00	91,472.50	91,472.50	0.00	0.00	0.00	130.00	0.00	-2,733.50	0.00
30-800-47000 - Parks-Adult Programs													
	1,437.00	1,437.00	1,161.00	40.00	516.00	516.00	0.00	0.00	0.00	0.00	0.00	-280.00	0.00
30-800-47100 - Parks-Youth Programs													
	1,685.00	1,685.00	85.00	217.14	1,575.00	1,575.00	0.00	0.00	0.00	12.86	0.00	-205.00	0.00
30-800-47200 - Parks-Youth Camps													
	95,827.50	95,827.50	1,430.00	4,710.00	90,817.50	90,817.50	0.00	0.00	0.00	20.00	0.00	-1,150.00	0.00
30-800-47300 - Parks-Youth Sports													
	32,380.00	32,380.00	150.00	0.00	33,515.00	33,515.00	0.00	0.00	0.00	525.00	0.00	-1,810.00	0.00
30-800-48000 - Parks-Freedom Fest													

8,135.00	8,135.00	380.00	1,260.00	6,740.00	6,740.00	0.00	0.00	0.00	150.00	0.00	-395.00	0.00
48100 - Parks-Special Event												
2,943.00	2,943.00	63.00	60.00	2,870.00	2,870.00	0.00	0.00	0.00	0.00	0.00	-50.00	0.00
30-800-48200 - Parks-Shirts												
37.00	37.00	23.00	0.00	14.00	14.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NONE - Unassigned												
-50.00	-50.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-50.00	0.00
404,002.47	404,002.47	74,285.53	42,136.04	285,617.40	285,617.40	8,486.00	8,486.00	\$0.00	1,382.86	1,995.00	-8,467.50	-1,432.86

** Difference between GROSS and NET calculation is that NET uses CC (Net) value instead of CC (Gross) value

Sales Tax

DEBITS												
**Gross	**Net	Cash	Check	CC (Gross)	CC (Net)	ACH (Gross)	ACH (Net)	Internal CC	Acct Credit	Other	CREDITS	
		0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	0.00	0.00	Refunds	Other
												0.00

** Difference between GROSS and NET calculation is that NET uses CC (Net) value instead of CC (Gross) value

Convenience Fees

Convenience Fees Assessed	\$8,836.38	CONVENIENCE FEES REFUNDED	\$0.00	NET CONVENIENCE FEES	\$8,836.38
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Revenue By Period - GL Account Summary

Statement Date: 7/29/2025 12:00 AM End Date: 8/28/2025 11:59 PM

Payment Methods: CA, CK, CC, IC, EC, CR

User(s)/Cashier(s): - All -

Regular Revenue

DEBITS														CREDITS	
	<u>**Gross</u>	<u>**Net</u>	<u>Cash</u>	<u>Check</u>	<u>CC (Gross)</u>	<u>CC (Net)</u>	<u>ACH (Gross)</u>	<u>ACH (Net)</u>	<u>Internal CC</u>	<u>Acct Credit</u>	<u>Other</u>	<u>Refunds</u>	<u>Other</u>		
30-12200 - Ticket Reserves															
1,505.00	1,505.00	331.00	328.00	846.00	846.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
30-25850 - Gift Cards															
100.00	100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	510.00	0.00	-410.00		
30-800-40000 - Parks-Advertising/Sponsorship															
595.00	595.00	0.00	595.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
30-800-40400 - Parks-Concessions															
4,646.00	4,646.00	3,317.00	0.00	1,329.00	1,329.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
30-800-40600 - Parks-Facility Income															
3,787.00	3,787.00	401.00	1,385.00	2,291.00	2,291.00	0.00	0.00	0.00	0.00	170.00	0.00	-460.00	0.00		
30-800-40650 - REC/Fitness Membership															
3,781.00	3,781.00	507.85	20.00	2,382.15	2,382.15	871.00	871.00	0.00	0.00	20.00	0.00	-20.00	0.00		
30-800-40950 - Parks-Aquatics Income															
14,701.50	14,701.50	7,525.00	0.00	7,698.00	7,698.00	0.00	0.00	0.00	0.00	0.00	0.00	-521.50	0.00		
30-800-47000 - Parks-Adult Programs															
150.00	150.00	0.00	0.00	150.00	150.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
30-800-47200 - Parks-Youth Camps															
12,535.00	12,535.00	270.00	810.00	11,590.00	11,590.00	0.00	0.00	0.00	0.00	0.00	0.00	-135.00	0.00		
30-800-47300 - Parks-Youth Sports															
8,465.00	8,465.00	100.00	0.00	8,395.00	8,395.00	0.00	0.00	0.00	0.00	120.00	0.00	-150.00	0.00		
30-800-48000 - Parks-Freedom Fest															
200.00	200.00	0.00	200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
30-800-48100 - Parks-Special Event															
60.00	60.00	0.00	0.00	60.00	60.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
30-800-48200 - Parks-Shirts															
10.00	10.00	10.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
NONE - Unassigned															

<i>Item # A.</i>
0.00
0.00
0.00
0.00
0.00
0.00
0.00
0.00
0.00
0.00
0.00
0.00
-1,286.50
-410.00
21

**** Difference between GROSS and NET calculation is that NET uses CC (Net) value instead of CC (Gross) value**

Sales Tax

DEBITS										CREDITS		
<u>**Gross</u>	<u>**Net</u>	<u>Cash</u>	<u>Check</u>	<u>CC (Gross)</u>	<u>CC (Net)</u>	<u>ACH (Gross)</u>	<u>ACH (Net)</u>	<u>Internal CC</u>	<u>Acct Credit</u>	<u>Other</u>	<u>Refunds</u>	<u>Other</u>
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	0.00	0.00		0.00

**** Difference between GROSS and NET calculation is that NET uses CC (Net) value instead of CC (Gross) value**

Convenience Fees

Convenience Fees Assessed	\$1,075.18	CONVENIENCE FEES REFUNDED	\$0.00	NET CONVENIENCE FEES	\$1,075.18
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Director's Report – August 2025

Jason Knight, Director of Parks and Recreation

Quote of the month: “Over the course of my career, I have listened to countless residents share what parks mean to them — a safe place for kids to play, a quiet spot for reflection, a vital community resource during crisis. These conversations remind me that parks are not just amenities — they are essential to our collective well-being.”- Clement Lau

I read an article in the National Recreation and Parks trade blog “Open Spaces”, and it resonated strongly with me. Not just because I am the Director in a community that is facing challenging budget conversations surrounding parks and recreation, but as a human. It highlighted the value of community parks as a part of healthy communities, their value as crime reduction and prevention tools, their value for mental health and connection, and the value of parks as economic drivers. I see the value everyday in interactions with the people that use our facilities- people that might not talk to another person for the rest of the day, people who break a sweat and raise their heart rate before returning to a sedentary life, and people who are just looking for a way to spend time outside. I see it in the smiles of kids that learned a new skill, made a new friend, or discovered a new hobby. It is the best part of my job- and the most challenging, as people ask about some of the practices we have implemented this year as cost saving measures. I try to be honest. We are scaling back operations to reduce costs, and every time I hear some version of the same response, “it doesn’t look good”. I agree. But sometimes, we have to make hard choices to reach our goals-and the goal of this department is to *“provide the highest quality leisure activities, facilities, and services to our community to enhance the health, safety, and quality of life for the citizens of Willard, Missouri.”* We will keep working toward that goal.

I hope you have an opportunity to read the article.

<https://www.nrpa.org/blog/why-we-must-keep-investing-in-parks/>

The Willard Parks and Recreation Department has experienced a productive and impactful July, marked by strong community engagement, increased participation, and several notable program successes.

Aquatics and fitness operations continue to exceed expectations. The Willard Aquatic Center (WAC) has already surpassed its seasonal revenue goal with two weeks remaining in the pool schedule. Party pad rentals and swim lessons remain in high demand, and the swim team reached its target of 150 participants for the summer. Fitness center memberships are on the rise, particularly among residents over 60, and overall facility usage is steadily growing.

Summer camp programs have been a standout success, with attendance well beyond last year’s figures—particularly during summer school weeks, where numbers nearly doubled. A newly hired bus driver and a team of committed seasonal staff have helped manage the increased volume, while a creative approach to low-cost field trips has been met with enthusiastic parental feedback. These efforts have already pushed camp revenue past annual goals weeks ahead of schedule.

Special events and sports programming are thriving. Freedom Fest drew over 1,000 more attendees than in previous years, and events like the Fishing Derby and recent creative workshops filled to capacity. Youth baseball is progressing smoothly under updated rules, and soccer registration is already underway with strong early interest.

Our maintenance team has made significant progress in areas such as bridge repairs, field lighting diagnostics, safety enhancements like speed bumps for camp, and infrastructure improvements including the installation of new pumps at the pool and fencing at soccer. However, major infrastructure needs remain. Persistent roof leaks at the Community Building, outdated or failing sports lighting, overcrowded fitness spaces, and inadequate storage for equipment continue to challenge our operations. The Rec Center and other parks facilities (specifically the community building) are in need of both structural repairs and modernization.

Despite our staff's continued commitment and success in managing resources creatively, the growing gap between rising community expectations and flat support for staffing and capital needs presents a long-term challenge. We remain focused on addressing morale through recognition, team-building, and open communication, while continuing to deliver exceptional services to the community.

MEMORANDUM

To: Willard Park Board

From: Jason Knight, Parks and Recreation Director

Date: 8/26/2025

Subject: Cost Analysis and Recommendation for Playground Equipment

Purpose

This memo outlines the estimated cost of reinstalling five playground equipment pieces in compliance with fall safety standards versus auctioning them. Based on projected expenses, reinstallation is cost-prohibitive, and auctioning is recommended.

Estimated Cost of Safe Reinstallation

Total Estimated Cost: \$13,661

Cost Breakdown

Fall Zone Material (Shredded Rubber Mulch, 8") – \$10,00

Concrete Pads (5.6 cu. yd. @ \$175/yd) – \$980

Equipment Rentals

Jackhammer – \$220

Excavator w/ Breaker– \$476

Labor for Installation (2 workers, 2+ days) – \$600

Recommendation

Given that the cost of safe reinstallation (>\$13,000) significantly exceeds the value of the equipment, I recommend auctioning the equipment rather than incurring the expense of reinstalling with compliant fall zones.