



CITY OF WILLARD

WATER ADVISORY BOARD MEETING

March 25, 2026 at 5:30 PM

Willard City Hall, 224 W. Jackson St., Willard, MO

AGENDA

Update Posted on March 16, 2026, at 4:00 p.m.

The tentative agenda of this meeting includes:

CALL THE MEETING TO ORDER

- 1. ROLL CALL**
- 2. AGENDA AMENDMENTS/APPROVAL OF AGENDA**
- 3. APPROVAL OF MINUTES**
 - A. [2.18.26 Water Advisory Board Minutes](#)**
- 4. CITIZEN INPUT**
- 5. FINANCIAL STATEMENTS**
- 6. DIRECTOR'S REPORT**
- 7. PRESENTATION PATRICK O'BRYAN - GRANT FUNDING OPTIONS**
 - A. Grant Funding Options**
- 8. DISCUSSION**
 - A. Water Loss Report and Possible Solutions**
 - B. Utility Deposit Discussion**
 - C. Future Utility Infrastructure General Discussion**
 - D. Odor at the 94 Lift Station**
- 9. UNFINISHED BUSINESS**
- 10. ADJOURN MEETING**

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Courtney Myers, City Clerk

City of Willard
WATER ADVISORY BOARD

February 18, 2026

MINUTES

Members Present: Kelly Davis, Kem Reed, Angie Wilson. (Absent: Bryan Chapman, Scott Long)

Also Present: Trevor Hoffman, Wes Young

Committee members asked if Pat O'Bryant would be presenting grant funding options as previously planned. Young stated no, due to some confusion on what he had to offer. Upon motion by Angie Wilson, seconded by Kelly Davis, the committee voted unanimously to approve the meeting agenda.

Upon motion by Davis, seconded by Wilson, the committee voted unanimously to approve minutes from the August 20, 2025, meeting.

Current Projects: Trevor Hoffman explained Public Works' focus in 2026 is on repairing, upgrading, and/or replacing fire hydrants. Hoffman reported Public Works is still working on resolving I&I (Infiltration & Inflow) to reduce stormwater flowing into sewer that is sent to the City of Springfield, thereby reducing cost.

Wes Young reported the Meadows sewer project is proceeding. In response to Reed's question about inspection on the project, Young explained the City is paying Allgeier Martin for inspection, and also the new Building Inspector is inspecting the project. Reed asked if progress was being documented with photos and field notes, and Young stated Allgeier Martin is documenting.

Young reported the Meadows water tank rehab will begin by Viking Tank sometime in June. Hoffman explained the interior will be repainted, and the exterior will be painted but not fully blasted.

Reed asked about rotation of contracted engineering firms. Young stated Cochran Engineering has one more contract extension remaining, and Allgeier Martin (primarily sewer) has three one-year extensions. Reed emphasized the importance of retaining different engineering firms over the years.

Citizen Input: None.

Financial Statements: City Administrator Wes Young explained he will forward the City of Willard financial statements (received via email 2/20/2026).

Director’s Report: Update on Seeking State Funding/Jefferson City Visit

Young reported he met with legislators and Department of Natural Resources staff in Jefferson City recently to discuss state funding options for City of Willard. He said DNR ties funding to bonds. Young stated his visit with lawmakers and DNR revealed funds are limited, and that he urged them to view funding for infrastructure as a boost to Willard’s economic development.

Reed suggested a grant writer for the City, rather than paying a lobbyist. Wilson, Reed, and Davis asked if Pat O’Bryant could be rescheduled to speak at a future meeting. They each vouched for O’Bryant’s expertise in the utility industry and his success at helping communities obtain grant funding. Young agreed to reschedule him for a future meeting.

New Business: Water Loss Report and Possible Solutions

Upon motion by Wilson, seconded by Davis, the board agreed to table this agenda item for a future meeting in order to allocate enough time to discuss it thoroughly.

Wilson asked about the 36 acres recently annexed by the City of Willard. Young explained it is going to be a church, and the church is paying for water and sewer extension.

Unfinished Business: None

Upon motion to adjourn by Davis, seconded by Wilson, the board voted unanimously to adjourn at 6:25 pm.

**Minutes Submitted by Angie Wilson, Secretary
Water Advisory Board**