



## White Salmon City Council Meeting

### A G E N D A

September 07, 2022 – 6:00 PM

119 NE Church and Via Zoom Teleconference

Hybrid Meeting: In Person and Via Zoom Teleconference

Meeting ID: 817 2868 2989 Passcode: 856342

#### Call in Numbers:

669-900-6833

929-205-6099

301-715-8592

346-248-7799

253-215-8782

312-626-6799

**I. Call to Order, Presentation of the Flag and Roll Call**

**II. Changes to the Agenda**

**III. Public Comment**

Any public in attendance at the meeting (either in person or via Zoom) will be provided an opportunity to make public comment of a general nature in the time allotted. No registration is required. Each person will be allowed three minutes for comment.

**IV. Presentation**

A. Tree of Heaven Project - Underwood Conservation District

**V. Consent Agenda**

A. Approval of Task Order - Applications for Funding of North Main Water Pump Station and Phase 1 Main Line Replacement - Anderson Perry (\$7,500)

B. Approval of Contract Amendment for Professional Engineering Services - Sweet Gum Tree Sidewalk Alternatives Report - Grey and Osborne, Inc (\$6,000)

C. July Budget Report (Line-Item Report is available under "Supporting Documents")

D. Approval of Meeting Minutes - August 3, 2022

E. Approval of Meeting Minutes - August 17, 2022

F. Approval of Vouchers

**VI. Business Items**

A. Ordinance 2022-09-1110, Amending WSMC 10.24 Stopping, Standing, and Parking

1. Presentation
2. Public Hearing
3. Discussion and Action

B. Ordinance 2022-09-1111, Amending WSMC 13.24 - Water Conservation

1. Presentation
2. Public Hearing
3. Discussion and Action

C. Adoption of 2023 City Council Priorities for Budget Development

1. Presentation
2. Discussion
3. Action

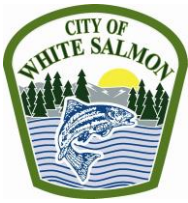
- VII. Reports and Communications**
  - A. Sweet Gum Tree Update - Paul Koch
  - B. Department Heads
  - C. Council Members
  - D. Mayor

- VIII. Executive Session (if needed)**

- IX. Adjournment**

**File Attachments for Item:**

A. Approval of Task Order - Applications for Funding of North Main Water Pump Station and Phase 1 Main Line Replacement - Anderson Perry (\$7,500)



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## CONSENT AGENDA MEMO

Needs Legal Review: No.  
Meeting Date: September 7, 2022  
Agenda Item: Approval of Task Order from Anderson Perry to prepare application for funding to construct the North Main Pump Station and Transmission Line Replacement Phase 1.  
Presented By: Paul Koch, ICA

### Action Required:

Approval of proposed Task Order authorizing the work to complete an application for funding to construct the North Main Pump Station and the Transmission Line Replacement Phase 1.

### Proposed Motion:

None unless the agenda item is pulled from the Consent Agenda. If pulled from the Consent Agenda the following motion is recommended:

Motion to approve the Task Order filed by Anderson Perry to prepare the application for funding to construct the North Main Pump Station and the Transmission Line Replacement Phase 1 in an amount not to exceed \$7,500.

### Explanation of Issue:

Anderson Perry is currently doing the pre-engineering work on two pump stations for the city. One is for the Los Altos pump station, the second is for the North Main Pump Station. Both pump stations are critical projects in the new updated Water System Plan. In order to meet the short-range water system requirements, the pump stations were selected as the most economical way to meet the needs. In the new Water System Plan, which will be coming forward for City Council adoption later this year, other more expensive projects are included. This action will expedite the work on the application for funds.

As part of this water system enhancement effort, the funding deadline for both of these projects through the Public Works Board is September 9, 2022. The Transmission Line project needs additional funding to add to what the City already has in funds from the USDA Rural Development Program. The USDA funds were not enough to start the construction, hence the request for additional funding. The North Main Pump Station is a new project only recently coming to the attention of the city as a way to enhance water resources in the zone.

Anderson Perry Task Order is attached to this memo for Council information.

### Council Options:

The City Council has the following options available to it at this time.

- A. Approve the Consent Agenda as presented.
- B. Pull this item from the Consent Agenda and move it to the Business Items for further discussion.
- C. Approve the Task Order as presented.
- D. Other action as desired by City Council.

### Fiscal Analysis:

This item would be budgeted to Water – Contractual Services. Adjustments within the water fund will be necessary.

### Recommendation of Staff/Committee:

Approval of the Task Order from Anderson Perry to complete the application for funding for the North Main Pump Station.

**TASK ORDER**  
**PWB Applications for Water System Improvements**

This Task Order shall be attached to and become a permanent part of the Agreement for Engineering Services entered into by and between the City of White Salmon, Washington (Owner) and Anderson Perry & Associates, Inc. (Consultant).

**Scope of Work:**

This scope of work consists of compiling Public Works Board (PWB) Construction Loan applications for two projects: Transmission Main Replacement Phase I project, and 2) North Main/Spring Street Water Improvements project. Both projects are in need of financing. The Transmission Main Replacement Phase I project needs additional financing to supplement the construction funding obtained from USDA Rural Development. The North Main/Spring Street Water Improvements project needs construction funding. Applications are due midnight, Friday, September 9, 2022.

**Consulting Services:**

A. The Consultant will:

1. Prepare PWB applications for the Transmission Main Replacement Phase I project, and North Main/Spring Street Water Improvements using ZoomGrants.

B. The Owner will provide the Consultant the following:

1. Financial and other miscellaneous information needed for the funding applications.
2. Signatures of responsible City official on required forms.

**Compensation:**

The Owner will compensate the Consultant for performing "Consulting Services" on a time and materials basis, plus direct reimbursable expenses not to exceed \$7,500, per the Consultant's current Hourly Fee Schedule (attached), unless authorized by the Owner.

This Task Order is executed on the date shown below.

Owner: City of White Salmon, Washington

Consultant: Anderson Perry & Associates, Inc.

By: \_\_\_\_\_

By: Jake Hollopeter

Name: \_\_\_\_\_

Name: Jake Hollopeter, P.E.

Title: \_\_\_\_\_

Title: Vice President

Date: \_\_\_\_\_

Date: 8-31-22

## HOURLY FEE SCHEDULE

Revised May 2022

### PROFESSIONAL TECHNICAL STAFF

TECHNICIANS	ENGINEERING	ARCHAEOLOGY
Technician I..... \$ 65.00	Engineering Technician I ..... \$105.00	Archaeological Technician I.....\$ 60.00
Technician II ..... \$ 75.00	Engineering Technician II ..... \$110.00	Archaeological Technician II.....\$ 70.00
Technician III..... \$ 80.00	Engineering Technician III ..... \$115.00	Staff Archaeologist I .....\$ 75.00
Technician IV ..... \$ 90.00	Staff Engineer I .....\$120.00	Staff Archaeologist II .....\$ 80.00
Technician V ..... \$ 95.00	Staff Engineer II .....\$125.00	Project Archaeologist I .....\$ 85.00
Technician VI ..... \$100.00	Project Engineer I .....\$130.00	Senior Archaeologist I .....\$105.00
Technician VII ..... \$105.00	Project Engineer II .....\$135.00	Senior Archaeologist II .....\$120.00
Senior Technician I ..... \$110.00	Project Engineer III .....\$145.00	
Senior Technician II ..... \$120.00	Project Engineer IV .....\$150.00	<b>PROJECT REPRESENTATIVES</b>
Senior Technician III ..... \$125.00	Project Engineer V .....\$155.00	Project Representative I .....\$ 95.00
Senior Technician IV ..... \$135.00	Project Engineer VI .....\$165.00	Project Representative II .....\$100.00
Senior Technician V ..... \$145.00	Project Engineer VII .....\$170.00	Project Representative III .....\$105.00
Senior Technician VI ..... \$155.00	Senior Engineer I .....\$175.00	Project Representative IV.....\$110.00
Senior Technician VII ..... \$165.00	Senior Engineer II .....\$180.00	
Senior Technician VIII ..... \$170.00	Senior Engineer III .....\$185.00	<b>OVERTIME</b>
Senior Technician IX ..... \$185.00	Senior Engineer IV .....\$190.00	Overtime Surcharge .....\$ 35.00
	Senior Engineer V .....\$200.00	
	Senior Engineer VI .....\$205.00	
	Senior Engineer VII.....\$210.00	
	Senior Engineer VIII.....\$225.00	

### SURVEYORS AND CREWS

Survey Technician I ..... \$ 70.00	Professional Land Surveyor I .... \$130.00	Total Station .....\$ 25.00
Survey Technician II ..... \$ 85.00	Professional Land Surveyor II ... \$140.00	ATV (4-hour minimum) .....\$ 32.00
Survey Technician III ..... \$ 90.00	Professional Land Surveyor III .. \$155.00	Resource Grade GPS .....\$ 22.00
Survey Crew Chief I ..... \$ 95.00	Professional Land Surveyor IV .. \$175.00	Electrofisher .....\$ 25.00
Survey Crew Chief II ..... \$100.00	Professional Land Surveyor V ... \$185.00	Unmanned Aircraft System
Survey Crew Chief III ..... \$110.00	GPS Total Station .....\$ 40.00	(UAS/Drone) .....\$ 45.00
Survey Crew Chief IV ..... \$140.00	Robotic Survey Station.....\$ 30.00	GIS RTK GPS/GNSS Unit.....\$ 32.00

### OUT OF TOWN WORK

Mileage will be charged at the applicable IRS rate for vehicles, which is \$0.585 per mile for standard highway vehicles as of January 1, 2022. Mileage will be charged at \$0.75 per mile for vans and pickup trucks. Subsistence will be charged either per diem or actual cost, per contract. Lodging will be billed at actual cost.

### OTHER

Other miscellaneous, direct, and outside expenses, including special Consultants, will be charged at actual cost plus 10%.

Expert Witness will be charged at two times the standard hourly rate.

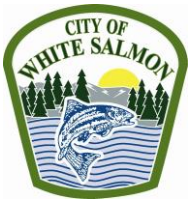
All accounts unpaid 30 days after date of invoice may be charged a service fee of 1.0% per month.

This Hourly Fee Schedule is revised annually on or around March 1.

**File Attachments for Item:**

B. Approval of Contract Amendment for Professional Engineering Services - Sweet Gum Tree Sidewalk Alternatives Report - Grey and Osborne, Inc (\$6,000)





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## CONSENT AGENDA MEMO

Needs Legal Review: No.  
Meeting Date: September 7, 2022  
Agenda Item: Approval of Scope of Work for design of sidewalk solutions related to the Sweet Gum Tree.  
Presented By: Paul Koch, ICA

**Action Required:** Approval of proposed Scope of Work for the design and engineering of the sidewalk and related improvements for the Sweet Gum Tree on Jewett Blvd.

**Proposed Motion:** Motion to approve the Scope of Work for the Sweet Gum Tree Sidewalk Alternatives Report from Gray and Osborne, Inc. in an amount not to exceed \$6,000.

**Explanation of Issue:** The Tree Board has reviewed the current situation regarding the Sweet Gum Tree on Jewett Blvd. in downtown White Salmon. Upon extensive discussion the Tree Board has recommended that an engineer and land scape architect be hired to analyze the situation and bring back options dealing with the tree. The City has an established contract with Gray and Osborne for general engineering services. This engineering work can be done by Gray and Osborne under the terms of the existing contract with the City. This work would be Amendment 3 to that contract with the City. A copy of the Scope of Work is attached for City Council information.

Gray and Osborne is proposing to research the current situation relative to sidewalk, ADA requirements, parking, stormwater, landscaping and other elements to be impacted by the Sweet Gum Tree. In this study, the engineer will also gather information regarding the Right of Way, existing utilities and sidewalks and ramps. The engineer will provide the city with three to five conceptual alternatives that can be shared with both City Council and the Tree Board to assist in making a final decision. The final report will include, along with the many options, the total cost to complete each option.

In addition to the involvement of city staff, WSDOT local managers are also involved in this effort.

**City Council Options:** The City Council has the following options available at this time.

- A. Approve the recommended course of action and approve the Scope of Work.
- B. Deny the recommended action.
- C. Pull this Consent Agenda Item and move it to Business Items for further discussion.
- D. Make Council desired changes in the Scope of Work as may be desired by the City Council.
- E. Take other action as may be desired by the City Council.

**Fiscal Analysis:** The 2022 adopted budget contains funds for this work.

**Staff/Committee Recommendation:**

It is recommended that City Council approve the proposed Scope of Work for the Sweet Gum Tree sidewalk alternatives in an amount not to exceed \$6,000.

**FOLLOW UP:** It is anticipated that this engineering work will take approximately 60 days to complete and file the final report. At that time, approximately by November 2, 2022, a full report will be made to both the City Council and the Tree Board so that a final decision can be made.



**AMENDMENT NO. 3  
TO  
CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES**

THIS AMENDMENT, by and between the City of White Salmon, Washington, hereinafter referred to as the Agency, and Gray & Osborne, Inc., hereinafter referred to as the Engineer, hereby modifies the contract for engineering services dated (by Agency) April 2, 2020, for additional services related to the On-Call Engineering Services.

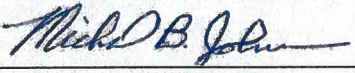
Sweet Gum Tree Sidewalk Alternatives Report

See the attached Exhibit A and Exhibit B for scope and fees. For a not-to-exceed cost of \$6,000.

IN WITNESS WHEREOF, the parties hereto have executed, or cause to be executed by their duly authorized officials, this AMENDMENT to the Contract for Engineering Services in duplicate on the respective dates indicated below.

**GRAY & OSBORNE, INC.**

**CITY OF WHITE SALMON**

By:   
(Signature)

By: \_\_\_\_\_  
(Signature)

Name: Michael B. Johnson, P.E., President  
GRAY & OSBORNE, INC.

Name: \_\_\_\_\_  
(Print)

Date: 8/16/2022

Date: \_\_\_\_\_

"Equal Opportunity/Affirmative Action Employer"

# EXHIBIT A

## SCOPE OF WORK

### CITY OF WHITE SALMON SWEET GUM TREE SIDEWALK ALTERNATIVES REPORT

#### PROJECT UNDERSTANDING

The purpose of this contract is to provide the City of White Salmon (City) a report that will identify several alternatives for replacing sidewalk and preserving the sweet gum tree located on Jewett Boulevard (SR 141), along the north side of the intersection of SE 2<sup>nd</sup> Avenue. The report will produce alternative conceptual layouts with cost estimates for street/sidewalk improvements.

The report will consist of the following tasks:

#### Task 1 – Project Management

**Objective:** Provide overall project management, monitor and manage budget, manage and oversee the schedule of deliverables, and manage the quality assurance/quality control (QA/QC) program.

#### Task 2 - Describe Existing Facilities and Data

**Objective:** Collect and summarize data about the existing roadway and adjacent facilities.

A. Describe the existing roadway characteristics, including:

- Roadway/sidewalk slopes.
- Pedestrian crossing location(s).
- Stormwater facility locations within the project vicinity.
- Intersection characteristics and traffic control measures in place.
- Pedestrian facilities, including ADA curb ramps.
- Landscaping elements in the project vicinity.

B. Describe data on the existing road corridor, including:

- **Parking data:** The Engineer will inventory the number of existing parking stalls and locations of parking areas.

- **Right of Way (ROW):** The Engineer will obtain available public documents including records of survey and plats to describe known rights of way. Note: this item does not include rectifying the ROW, only identifying the approximate ROW limits from readily available public documents.
- **Existing Utilities:** The Engineer will describe the location and condition of any known City owned utilities within the roadway corridor, to include water, sanitary sewer, stormwater, and irrigation.
- **Existing Sidewalks and ramps:** The Engineer will visually evaluate the existing pedestrian facilities to determine conformance with ADA rules as outlined in the 2012 WSDOT Field Guide for Accessible Public Rights of Way.

### **Task 3 – Analysis**

**Objective:** Analyze the existing site and recommend improvements for the sidewalk/roadway.

- A. **Roadway Geometric Analysis:** The Engineer will complete a limited, evaluation of the characteristics of the sidewalk and adjacent roadway including cross slope, horizontal alignment, vertical alignment, ADA compliance, and intersection geometry.
- B. **Parking Analysis:** The Engineer will compare the number of parking stalls in the immediate vicinity of the tree/sidewalk for each of the alternative concepts developed.

### **Task 4 - Identify Improvement Alternatives**

**Objective:** Develop improvement alternatives for the entire roadway corridor based upon the analysis completed in tasks 2 and 3.

- A. A minimum of three, and maximum of five conceptual alternatives will be developed with input from the City and may include geometric improvements, safety improvements, aesthetic alternatives, and a simple replacement alternative. The alternatives will be incorporated included as a figure in the report.
- B. Preliminary cost estimates to construct the alternatives will be prepared and presented.
- C. No recommendation will be made concerning the preferred alternative. A City preferred roadway corridor alternative will be identified by the City at a later date.



Items specifically excluded:

- Presentation of the alternatives at a public/Council meeting.
- Topographic survey of the project vicinity. Only basic measurements needed to develop concepts will included.
- ROW/property surveys to establish ROW limits.
- Analysis of the existing roadway horizontal and vertical alignments.
- Analysis of the roadway pavement conditions or determination of section thickness.
- Analysis of the storm water facility condition.
- Analysis of the existing utilities, including water and sewer utilities.
- Completion of traffic counts or pedestrian counts.
- Analysis of existing land use, access, and adjacent land owners along the roadway.
- Geotechnical analysis.
- Engineering design of the improvements. This scope of work provides only for conceptual level figures showing the approximate layout of improvements.
- Coordination with WSDOT to obtain approval/concurrence of the alternatives.
- Preparation/completion of permits.

**EXHIBIT B**

**ENGINEERING SERVICES  
SCOPE AND ESTIMATED COST**

**CITY OF WHITE SALMON - SWEET GUM TREE SIDEWALK ALTERNATIVES REPORT**

Tasks	Principal Hours	Project Manager Hours	Engineer-In-Training Hours	AutoCAD/ GIS Tech./ Eng. Intern Hours
1 Project Management, Oversight, QA/QC	1			
2 Describe Existing Facilities and Data		2	2	4
3 Analysis		2	2	
4 Identify Improvement Alternatives		2	8	20
Hour Estimate:	1	6	12	24
Fully Burdened Billing Rate Rate:*	\$150 to \$235	\$140 to \$235	\$100 to \$170	\$60 to \$165
Estimated Fully Burdened Billing Rate:*	\$184	\$145	\$128	\$136
Fully Burdened Labor Cost:	\$184	\$870	\$1,536	\$3,264

Total Fully Burdened Labor Cost: \$ 5,854

Direct Non-Salary Cost: \$ 146  
Mileage & Expenses (Mileage @ current IRS rate)

**TOTAL ESTIMATED COST: \$ 6,000**

\* Actual labor cost will be based on each employee's actual rate. Estimated rates are for determining total estimated cost only. Fully burdened billing rates include direct salary cost, overhead, and profit.

**File Attachments for Item:**

C. July Budget Report (Line Item Report is available under "Supporting Documents")

**City of White Salmon  
Budget Summary Report  
As of July 31, 2022**

	Budget	Year-To-Date	Remaining	% of Total Budget 58.33%	Budget	Year-To Date	Remaining	% of Total Budget 58.33%
	Revenue	Revenue			Expenditures	Expenditures		
001 Current Expense								
Finance					627,768.00	348,621.24	279,146.76	55.53%
Central Services (HR)					92,532.00	48,827.24	43,704.76	52.77%
General Government					106,986.00	50,383.20	56,602.80	47.09%
Building					161,940.00	88,633.41	73,306.59	54.73%
Community Services					915,734.00	37,021.54	878,712.46	4.04%
Planning					395,568.00	150,576.56	244,991.44	38.07%
Park					274,040.00	206,813.88	67,226.12	75.47%
Police					1,238,365.00	649,309.13	589,055.87	52.43%
Fire					140,744.00	40,985.17	99,758.83	29.12%
<b>001 Current Expense</b>	<b>2,925,937.00</b>	<b>1,864,893.45</b>	<b>1,061,043.55</b>	<b>63.74%</b>	<b>3,953,677.00</b>	<b>1,621,171.37</b>	<b>2,332,505.63</b>	<b>41.00%</b>
<b>101 Street Fund</b>	<b>947,278.00</b>	<b>319,371.77</b>	<b>627,906.23</b>	<b>33.71%</b>	<b>1,109,763.00</b>	<b>320,026.98</b>	<b>789,736.02</b>	<b>28.84%</b>
<b>108 Municipal Capital Imp. Fund</b>	<b>71,624.00</b>	<b>46,610.09</b>	<b>25,013.91</b>	<b>65.08%</b>	<b>175,000.00</b>	<b>18,714.75</b>	<b>156,285.25</b>	<b>10.69%</b>
<b>110 Fire Reserve Fund</b>	<b>552.00</b>	<b>1,290.97</b>	<b>-738.97</b>	<b>233.87%</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>112 General Fund Reserve</b>	<b>475.00</b>	<b>1,178.61</b>	<b>-703.61</b>	<b>248.13%</b>	<b>200,000.00</b>	<b>0.00</b>	<b>200,000.00</b>	<b>0.00%</b>
<b>121 Police Vehicle Reserve Fund</b>	<b>60,072.00</b>	<b>35,270.10</b>	<b>24,801.90</b>	<b>58.71%</b>	<b>60,000.00</b>	<b>0.00</b>	<b>60,000.00</b>	<b>0.00%</b>
<b>303 Hotel/Motel Tax</b>	<b>75,537.00</b>	<b>41,974.99</b>	<b>33,562.01</b>	<b>55.57%</b>	<b>40,000.00</b>	<b>5,750.00</b>	<b>34,250.00</b>	<b>14.38%</b>
<b>307 New Pool Construction Fund</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>401 Water Fund</b>	<b>2,681,012.00</b>	<b>1,346,422.15</b>	<b>1,334,589.85</b>	<b>50.22%</b>	<b>2,587,825.00</b>	<b>1,258,781.27</b>	<b>1,329,043.73</b>	<b>48.64%</b>
<b>402 Wastewater Collection Fund</b>	<b>1,030,351.00</b>	<b>602,766.34</b>	<b>427,584.66</b>	<b>58.50%</b>	<b>1,066,048.00</b>	<b>549,544.04</b>	<b>516,503.96</b>	<b>51.55%</b>
<b>408 Water Reserve Fund</b>	<b>0.00</b>	<b>121.78</b>	<b>-121.78</b>	<b>0.00%</b>	<b>228,397.00</b>	<b>56,724.11</b>	<b>171,672.89</b>	<b>24.84%</b>
<b>409 Wastewater Reserve Fund</b>	<b>100,188.00</b>	<b>59,744.81</b>	<b>40,443.19</b>	<b>59.63%</b>	<b>595,819.00</b>	<b>183,044.55</b>	<b>412,774.45</b>	<b>30.72%</b>
<b>412 Water Rights Acquisition Fund</b>	<b>161,103.00</b>	<b>96,738.45</b>	<b>64,364.55</b>	<b>60.05%</b>	<b>123,985.00</b>	<b>61,992.12</b>	<b>61,992.88</b>	<b>50.00%</b>



City of White Salmon  
 Budget Summary Report  
 As of July 31, 2022

	Budget Revenue	Year-To-Date Revenue	Remaining	% of Total Budget 58.33%	Budget Expenditures	Year-To Date Expenditures	Remaining	% of Total Budget 58.33%
413 Water Bond Redemption Fund	111,608.00	65,275.52	46,332.48	58.49%	111,518.00	55,440.00	56,078.00	49.71%
414 Wastewater Bond Redemption Fund	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
415 Water Bond Reserve Fund	19,572.00	11,632.88	7,939.12	59.44%	0.00	0.00	0.00	0.00%
416 Wastewater Bond Reserve Fund	72.00	256.18	-184.18	355.81%	0.00	0.00	0.00	0.00%
417 Treatment Plant Reserve Fund	22,908.00	6,118.27	16,789.73	26.71%	117,116.00	0.00	117,116.00	0.00%
418 Water Short Lived Asset Reserve Fund	200,096.00	117,015.66	83,080.34	58.48%	120,000.00	49,189.12	70,810.88	40.99%
420 USDA Rural Develop. Jewett Water	5,815,500.00	87,750.01	5,727,749.99	1.51%	5,815,500.00	0.00	5,815,500.00	0.00%
601 Remittances	5,191.00	2,521.89	2,669.11	48.58%	5,191.00	2,077.23	3,113.77	40.02%
<b>Total</b>	<b>14,229,076.00</b>	<b>4,706,953.92</b>	<b>9,522,122.08</b>	<b>33.08%</b>	<b>16,309,839.00</b>	<b>4,182,455.54</b>	<b>12,127,383.46</b>	<b>25.64%</b>

Note: Revenue does not include beginning balances and expenditures do not include ending balances

**City of White Salmon**  
**July 2022**  
**Budget Report**

# TREASURER'S REPORT

## Fund Totals

City Of White Salmon

Time: 09:48:34 Date: 08/02/2022

07/01/2022 To: 07/31/2022

Page: 1

Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 Current Expense	1,221,508.35	562,013.49	219,084.60	1,564,437.24	14,683.07	199.91	-1,101.22	1,578,219.00
101 Street Fund	322,626.86	22,737.95	53,541.38	291,823.43	4,300.80	0.00	0.00	296,124.23
107 Pool Fund	0.00	0.00		0.00	0.00	77.69	0.00	77.69
108 Municipal Capital Imp Fund	451,090.24	4,666.54		455,756.78	0.00	0.00	0.00	455,756.78
110 Fire Reserve Fund	334,947.02	390.02		335,337.04	0.00	0.00	0.00	335,337.04
112 General Fund Reserve	340,022.77	463.87		340,486.64	0.00	0.00	0.00	340,486.64
121 Police Vehicle Reserve Fund	122,031.66	5,106.31		127,137.97	0.00	0.00	0.00	127,137.97
303 Hotel/Motel Taxes	146,954.63	6,717.50		153,672.13	0.00	0.00	0.00	153,672.13
307 New Pool Construction Fund	2,563.96	0.00		2,563.96	0.00	0.00	0.00	2,563.96
401 Water Fund	257,611.48	144,957.43	195,850.96	206,717.95	852.17	0.00	-3,690.24	203,879.88
402 Wastewater Collection Fund	384,260.13	86,482.69	87,152.66	383,590.16	300.51	0.00	-1,566.64	382,324.03
408 Water Reserve Fund	181,747.91	47.93	10,001.40	171,794.44	0.00	0.00	0.00	171,794.44
409 Wastewater Reserve Fund	547,345.11	8,888.86		556,233.97	0.00	0.00	0.00	556,233.97
412 Water Rights Acquisition Fund	353,269.35	14,030.00		367,299.35	-6.41	0.00	-256.00	367,036.94
413 Water Bond Redemption Fund	72,547.83	9,381.07	7,920.00	74,008.90	0.00	0.00	0.00	74,008.90
414 Wastewater Bond Redemption Fund	11,449.74	0.00		11,449.74	0.00	0.00	0.00	11,449.74
415 Water Bond Reserve Fund	96,064.61	1,726.50		97,791.11	0.00	0.00	0.00	97,791.11
416 Wastewater Bond Reserve Fund	74,738.96	100.83		74,839.79	0.00	0.00	0.00	74,839.79
417 Treatment Plant Reserve Fund	608,273.41	2,136.91		610,410.32	0.00	0.00	0.00	610,410.32
418 Water Short Lived Asset Reserve Fund	235,959.26	16,804.00		252,763.26	0.00	0.00	0.00	252,763.26
420 USDA Rural Development - Jewett Water Main Improvements	75,208.34	12,541.67		87,750.01	0.00	0.00	0.00	87,750.01
601 Remittances	281.79	444.66	281.79	444.66	0.00	0.00	-6.50	438.16
	<b>5,840,503.41</b>	<b>899,638.23</b>	<b>573,832.79</b>	<b>6,166,308.85</b>	<b>20,130.14</b>	<b>277.60</b>	<b>-6,620.60</b>	<b>6,180,095.99</b>

# TREASURER'S REPORT

## Account Totals

City Of White Salmon

07/01/2022 To: 07/31/2022

Time: 09:48:34 Date: 08/02/2022

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Cash Accounts		Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
1	Checking Account	2,327,250.13	840,897.37	519,904.93	2,648,242.57	-6,620.60	20,407.74	2,662,029.71
3	Petty Cash	25.00	0.00	0.00	25.00	0.00	0.00	25.00
4	Cash Drawer 1	150.00	0.00	0.00	150.00	0.00	0.00	150.00
5	Cash Drawer 2	150.00	0.00	0.00	150.00	0.00	0.00	150.00
Total Cash:		<u>2,327,575.13</u>	<u>840,897.37</u>	<u>519,904.93</u>	<u>2,648,567.57</u>	<u>-6,620.60</u>	<u>20,407.74</u>	<u><b>2,662,354.71</b></u>
Investment Accounts		Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
2	State Pool	3,512,928.28	4,813.00	0.00	3,517,741.28	0.00	0.00	3,517,741.28
Total Investments:		<u>3,512,928.28</u>	<u>4,813.00</u>	<u>0.00</u>	<u>3,517,741.28</u>	<u>0.00</u>	<u>0.00</u>	<u><b>3,517,741.28</b></u>
		<u>5,840,503.41</u>	<u>845,710.37</u>	<u>519,904.93</u>	<u>6,166,308.85</u>	<u>-6,620.60</u>	<u>20,407.74</u>	<u><b>6,180,095.99</b></u>

**TREASURER'S REPORT**  
**Fund Investments By Account**

City Of White Salmon

07/01/2022 To: 07/31/2022

Time: 09:48:34 Date: 08/02/2022

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Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
001 000 Current Expense	884,497.04		1,211.83	1,211.83		885,708.87
108 000 Municipal Capital Imp Fund	385,624.72		528.34	528.34		386,153.06
110 000 Fire Reserve Fund	284,668.35		390.02	390.02		285,058.37
112 000 General Govt Reserve Fund	338,569.60		463.87	463.87		339,033.47
121 000 Police Vehicle Reserve Fund	77,593.05		106.31	106.31		77,699.36
303 000 Hotel/Motel Taxes	30,072.45		41.20	41.20		30,113.65
408 000 Water Reserve Fund	34,984.79		47.93	47.93		35,032.72
409 000 Wastewater Reserve Fund	405,473.84		555.53	555.53		406,029.37
412 000 Water Rights Acquisition Fund	294,507.42		403.50	403.50		294,910.92
413 000 Water Bond Redemption Fund	64,154.57		87.90	87.90		64,242.47
415 000 Water Bond Reserve Fund	74,079.87		101.50	101.50		74,181.37
416 000 Wastewater Bond Reserve Fund	73,590.53		100.83	100.83		73,691.36
417 000 Treatment Plant Reserve Fund	464,870.54		636.91	636.91		465,507.45
418 000 Water Short Lived Asset Reserve Fund	100,241.51		137.33	137.33		100,378.84
2 - State Pool	<u>3,512,928.28</u>	<u>0.00</u>	<u>4,813.00</u>	<u>4,813.00</u>		<u>3,517,741.28</u>
	<u>3,512,928.28</u>	<u>0.00</u>	<u>4,813.00</u>	<u>4,813.00</u>		<u>3,517,741.28</u>

**TREASURER'S REPORT**  
**Fund Investment Totals**

City Of White Salmon

07/01/2022 To: 07/31/2022

Time: 09:48:34 Date: 08/02/2022

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Fund Totals:	Previous Balance	Purchases	Interest	Ttl Investments	Liquidated	Investment Bal	Available Cash
001 Current Expense	884,497.04		1,211.83	1,211.83		885,708.87	678,728.37
101 Street Fund						0.00	291,823.43
108 Municipal Capital Imp Fund	385,624.72		528.34	528.34		386,153.06	69,603.72
110 Fire Reserve Fund	284,668.35		390.02	390.02		285,058.37	50,278.67
112 General Fund Reserve	338,569.60		463.87	463.87		339,033.47	1,453.17
121 Police Vehicle Reserve Fund	77,593.05		106.31	106.31		77,699.36	49,438.61
303 Hotel/Motel Taxes	30,072.45		41.20	41.20		30,113.65	123,558.48
307 New Pool Construction Fund						0.00	2,563.96
401 Water Fund						0.00	206,717.95
402 Wastewater Collection Fund						0.00	383,590.16
408 Water Reserve Fund	34,984.79		47.93	47.93		35,032.72	136,761.72
409 Wastewater Reserve Fund	405,473.84		555.53	555.53		406,029.37	150,204.60
412 Water Rights Acquisition Fund	294,507.42		403.50	403.50		294,910.92	72,388.43
413 Water Bond Redemption Fund	64,154.57		87.90	87.90		64,242.47	9,766.43
414 Wastewater Bond Redemption Fund						0.00	11,449.74
415 Water Bond Reserve Fund	74,079.87		101.50	101.50		74,181.37	23,609.74
416 Wastewater Bond Reserve Fund	73,590.53		100.83	100.83		73,691.36	1,148.43
417 Treatment Plant Reserve Fund	464,870.54		636.91	636.91		465,507.45	144,902.87
418 Water Short Lived Asset Reserve Fund	100,241.51		137.33	137.33		100,378.84	152,384.42
420 USDA Rural Development - Jewett Water Main Improve						0.00	87,750.01
601 Remittances						0.00	444.66
	3,512,928.28		4,813.00	4,813.00		3,517,741.28	2,648,567.57

Ending fund balance (Page 1) - Investment balance = Available cash.

**6,166,308.85**

# TREASURER'S REPORT

## Outstanding Vouchers

City Of White Salmon

07/01/2022 To: 07/31/2022

As Of: 07/31/2022 Date: 08/02/2022

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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2022	2540	07/26/2022	Util Pay	1		Xpress Bill Pay	106.06	Xpress Import - EFT - 07-26-2022__daily_batch.csv
2022	2541	07/26/2022	Util Pay	1		Xpress Bill Pay	106.06	Xpress Import - Metavante - 07-26-2022__daily_batch.csv
2022	2542	07/26/2022	Util Pay	1		Xpress Bill Pay	71.98	Xpress Import - iPay - 07-26-2022__daily_batch.csv
2022	2543	07/26/2022	Util Pay	1		Xpress Bill Pay	70.91	Xpress Import - CheckFree - 07-26-2022__daily_batch.csv
2022	2552	07/27/2022	Util Pay	1		Xpress Bill Pay	150.00	Xpress Import - CheckFree - 07-27-2022__daily_batch.csv
2022	2557	07/28/2022	Util Pay	1		Xpress Bill Pay	888.68	Xpress Import - CC - 07-28-2022__daily_batch.csv
2022	2558	07/28/2022	Util Pay	1		Xpress Bill Pay	353.04	Xpress Import - EFT - 07-28-2022__daily_batch.csv
2022	2559	07/29/2022	Tr Rec	1		Hope, Brenda	150.00	Park Refundable Deposit Fee, August 19
2022	2560	07/29/2022	Tr Rec	1		Hope, Brenda	80.00	Park Use Activity Fee, August 19
2022	2561	07/29/2022	Tr Rec	1		Permitting Customer	156.50	
2022	2563	07/29/2022	Tr Rec	1		Mt Adams Chamber Of Commerce	396.22	
2022	2564	07/29/2022	Util Pay	1		Batch Customer	615.14	
2022	2566	07/29/2022	Tr Rec	1		Anderson, Eric	918.16	
2022	2567	07/29/2022	Tr Rec	1		Tattam, Shelley and Ian	325.00	2022 Short-Term Rental Permit, 693 NW Achor
2022	2568	07/29/2022	Util Pay	1		Xpress Bill Pay	1,016.27	Xpress Import - CC - 07-29-2022__daily_batch.csv
2022	2569	07/29/2022	Util Pay	1		Xpress Bill Pay	450.09	Xpress Import - EFT - 07-29-2022__daily_batch.csv
2022	2570	07/29/2022	Util Pay	1		Xpress Bill Pay	80.00	Xpress Import - Metavante - 07-29-2022__daily_batch.csv
2022	2571	07/29/2022	Util Pay	1		Xpress Bill Pay	189.00	Xpress Import - CheckFree - 07-29-2022__daily_batch.csv
2022	2572	07/30/2022	Util Pay	1		Xpress Bill Pay	241.40	Xpress Import - CC - 07-30-2022__daily_batch.csv
2022	2573	07/30/2022	Util Pay	1		Xpress Bill Pay	142.11	Xpress Import - EFT - 07-30-2022__daily_batch.csv
2022	2574	07/31/2022	Util Pay	1		Xpress Bill Pay	113.98	Xpress Import - CC - 07-31-2022__daily_batch.csv
Receipts Outstanding:							6,620.60	
2016	1220	03/16/2016	Claims	1	31118	Cecelia Joan Huard C/O Brad Huard	6.20	Refund inactive customer credit balance
2017	8301	11/01/2017	Claims	1	33126	David & Angela Hill	87.43	041725.1 - 393 NECHERRY ST
2018	768	02/07/2018	Claims	1	33497	Renee Wuollet	11.38	020675.0 - 560 NECENTER PL
2018	1201	03/07/2018	Claims	1	33577	Chris Parker	3.17	040127.2 - 705 NECHURCH PLACE # E
2018	3179	06/20/2018	Claims	1	33915	Lourens and Monette Pretorius	16.96	053189.0 - 17 ANNIE LANE
2018	7272	09/05/2018	Payroll	1	34156	Savannah Vargas	49.10	Aug Payroll #2
2018	7524	09/20/2018	Payroll	1	34222	Savannah Vargas	20.68	Sept Payroll #1
2018	8618	12/05/2018	Payroll	1	34449	Angelina Heredia	27.70	Nov Payroll #2
2019	2627	06/05/2019	Claims	1	35066	Christopher Stiffler	168.00	Reimburse - Wildland Firefighter Exam Fee
2019	3568	08/07/2019	Claims	1	35245	Mark Long	179.21	071525.2 - 1196 WJEWETT BLVD 1198 - Refund Credit Balance On Utility Acct #4750
2020	1811	05/06/2020	Claims	1	36098	James B Roberson Trust Lisa Doslu, Trustee	10.38	062750.0 - 625 SWWAUBISH ST- Credit Balance Refund
2021	218	01/20/2021	Claims	1	36799	Thomas Hood	4.71	073225.0 - 1180 SWTHORNTON DR - Utility Account 5592 Credit Balance Refund



## TREASURER'S REPORT

### Outstanding Vouchers

City Of White Salmon

07/01/2022 To: 07/31/2022

As Of: 07/31/2022 Date: 08/02/2022

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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2021	228	01/20/2021	Claims	1	36809	Jennifer Schwab	49.19	064200.1 - 366 SWEYRIE RD - Utility Account 5929 Credit Balance Refund
2021	232	01/20/2021	Claims	1	36813	Garret Zallen	0.05	022650.3 - 645 NEGRANDVIEW BLVD - Utility Account 1204 Credit Balance Refund
2021	1733	05/19/2021	Claims	1	37101	Nora B. Kyte	3.34	011450.0 - 552 SEOAK ST - Credit Balance Refund
2021	3458	10/06/2021	Claims	1	37455	Ernie's Locks & Keys LLC	325.00	Park - Locksmithing
2021	4396	12/20/2021	Payroll	1	37678	Christopher Stiffler	27.70	Dec Payroll #2
2022	2022	06/15/2022	Claims	1	38185	Nelson Lock and Key LLC	84.00	Locksmith Services
2022	2198	07/05/2022	Payroll	1	38212	Patricia F Fink	152.42	July Payroll #1
2022	2278	07/06/2022	Claims	1	38228	Central Gorge Master Gardeners	150.00	Park Use Deposit Refund - Central Gorge Master Gardner Association - Event Date 06.18.2022
2022	2282	07/06/2022	Claims	1	38232	Columbia Gorge Running Club	150.00	Park Use Deposit Refund - Columbia Gorge Running Club - Event Date 06.18.22
2022	2296	07/06/2022	Claims	1	38246	Little Oak Montessori School	150.00	Park Use Deposit Refund - Little Oak Montessori School - Event Date 06.09.2022
2022	2308	07/06/2022	Claims	1	38258	Reynier, Ron Atty At Law	1,400.00	City Prosecuting Agreement - July 2022
2022	2309	07/06/2022	Claims	1	38259	Same Day Stage	69.00	Water - Sample Shipping Service
2022	2318	07/06/2022	Claims	1	38268	White Salmon Bingen Rotary Club	150.00	Park Use Deposit Refund - White Salmon Bingen Rotary Club - 06.28.22
2022	2456	07/20/2022	Claims	1	38275	Anderson's Custom Sawing	142.98	Parks - Building Repair/Maint Supplies
2022	2459	07/20/2022	Claims	1	38278	Cameron McCarthy Landscape Architecture	9,641.75	Comprehensive Park Open Space Recreation Plan
2022	2460	07/20/2022	Claims	1	38279	CenturyLink	1,367.34	CenturyLink - Shop - 2022 July ; CenturyLink - Breathalyzer - 2022 July ; CenturyLink - Shop Emergency Dialer - 2022 July ; CenturyLink - City Shop Broadband - 2022 July ; CenturyLink- City Ha
2022	2462	07/20/2022	Claims	1	38281	Columbia Gorge News, LLC	304.00	Planning - Advertising
2022	2467	07/20/2022	Claims	1	38286	Molly Holmlund	49.39	Community Service - Rheingarten Park Bathroom Mural - Paint supplies
2022	2470	07/20/2022	Claims	1	38289	Masonic Lodge # 163	4,250.00	Parking Lot Lease - July 2022, plus difference for April 2021-June 2022
2022	2475	07/20/2022	Claims	1	38294	Sound Uniform Solutions	555.78	Police - Uniform/Jumpsuit
2022	2477	07/20/2022	Claims	1	38296	Andy Streich Streich West Auto Glass	800.88	Police - Windshield Replacement #19
							20,407.74	

# TREASURER'S REPORT

## Outstanding Vouchers

City Of White Salmon

07/01/2022 To: 07/31/2022

As Of: 07/31/2022 Date: 08/02/2022

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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo	
							Claims	Payroll	Total
001			Current Expense				14,683.07	199.91	14,882.98
101			Street Fund				4,300.80	0.00	4,300.80
107			Pool Fund				0.00	77.69	77.69
401			Water Fund				852.17	0.00	852.17
402			Wastewater Collection Fund				300.51	0.00	300.51
412			Water Rights Acquisition Fund				-6.41	0.00	-6.41
							20,130.14	277.60	20,407.74

**TREASURER'S REPORT**

**Signature Page**

City Of White Salmon

07/01/2022 To: 07/31/2022

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We the undersigned officers for the City of White Salmon have reviewed the foregoing report and acknowledge that to the best of our knowledge this report is accurate and true:

Signed:   
Clerk/Treasurer / Date

Signed: \_\_\_\_\_  
Chairman Budget Committee / Date

City of White Salmon

July 2022 Treasurer's Report Reconciliation

	Revenue	Expenditures	
	899,638.23	573,832.79	
Treasurer's Receipts	620,374.15	324,707.74	Claims
Utility Receipts	225,336.22	194,592.06	Payroll
Interfund Transfers	54,959.84	54,959.84	Interfund Transfers
	0.00	284.50	Service Charge - Account Analysis
	0.00	238.65	Service Charge - Checks
Revenue to Expenditure	0.00	0.00	Revenue to Expenditure (Reimbursement for Expenses)
Service Charge (NSF)	-81.98	0.00	Account Frozen
Service Charge (NSF)	0.00	0.00	Account Closed
Expenditure to Revenue	-200.00	-200.00	Expenditure to Revenue (Fire Hydrant Use Deposit Refund)
Expenditure to Revenue	-150.00	-150.00	Expenditure to Revenue (Park Deposit Refund)
Expenditure to Revenue	-150.00	-150.00	Expenditure to Revenue (Park Deposit Refund)
Expenditure to Revenue	-150.00	-150.00	Expenditure to Revenue (Park Deposit Refund)
Expenditure to Revenue	-150.00	-150.00	Expenditure to Revenue (Park Deposit Refund)
Expenditure to Revenue	-150.00	-150.00	Expenditure to Revenue (Park Deposit Refund)
	899,638.23	573,832.79	
	0.00	0.00	

**City of White Salmon**  
**2022 July Treasurer's Report Reconciliation to Bank Statements**

Treasurer's Report Ending Balance	6,166,308.85
Treasurer's Report Adjusted Ending Balance	6,180,095.99
Columbia State Bank (Cash)	2,662,029.71
US Bank (Time Value - Investment)	0.00
WA State Treasurer (State Pool - Investment)	3,517,741.28
Petty Cash	25.00
Drawer 1	150.00
Drawer 2	150.00
Drawer 3	0.00
Total Cash and Investments	6,180,095.99
Less Outstanding Checks (Page 7 of Treasurer's Report)	-20,407.74
Plus Outstanding Deposits (Page 1 of Treasurer's Report)	6,620.60
Bank Statement Adjusted Ending Balance	6,166,308.85
Difference	0.00

# BANK RECONCILIATION

City Of White Salmon

Time: 17:02:15 Date: 08/01/2022

07/01/2022 To: 07/31/2022

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## 1 Checking Account

Date	Balance Forward	2,351,571.27
06/27/2022		239.13
06/29/2022		1,419.52
06/30/2022		24,362.22
07/01/2022		15,756.93
07/02/2022		432.12
07/03/2022		1,037.76
07/05/2022		388,904.19
07/06/2022		8,068.77
07/07/2022		88,358.72
07/08/2022		7,179.23
07/09/2022		263.17
07/10/2022		1,187.74
07/11/2022		44,938.94
07/12/2022		14,968.68
07/13/2022		3,684.09
07/14/2022		6,957.47
07/15/2022		19,461.88
07/16/2022		1,083.72
07/17/2022		7,762.51
07/18/2022		18,336.62
07/19/2022		23,431.48
07/20/2022		81,920.66
07/21/2022		5,586.42
07/22/2022		6,213.44
07/23/2022		116.06
07/24/2022		132.59
07/25/2022		5,066.59
07/26/2022		232.39
07/27/2022		706.73
07/28/2022		10,358.39
07/29/2022		72,129.48
	<b>Total Credits:</b>	<b>860,297.64</b>

Year	Trans#	Date	Type	Chk#	Vendor	
2022	1856	06/01/2022	Claims	38151	Reynier, Ron Atty At Law	1,400.00
2022	2001	06/15/2022	Claims	38164	Connie Benefield	240.00
2022	2016	06/15/2022	Claims	38179	Knapp, O'Dell & Macpherson PLLC	1,760.00
2022	2027	06/15/2022	Claims	38190	Planning Association of Washington	100.00
2022	2034	06/15/2022	Claims	38197	WA Assn Sheriffs & Police Chiefs	350.00
2022	2129	06/21/2022	Payroll	38203	Vimly Benefit Solutions, Inc	2,686.00
2022	2139	06/23/2022	Claims	38205	Department Of Commerce	42,722.94
2022	2141	06/23/2022	Claims	38207	Klickitat County Prosecutor	8.87
2022	2191	07/05/2022	Payroll		Ryan Hardie Adam	1,604.16
2022	2192	07/05/2022	Payroll		William R Avery II	3,148.06
2022	2193	07/05/2022	Payroll		Jan Brending	2,977.74
2022	2194	07/05/2022	Payroll		Erika Castro-Guzman	2,043.80
2022	2195	07/05/2022	Payroll		Jeffrey Cooper	3,156.67
2022	2196	07/05/2022	Payroll		Kate E Daniels	2,320.97
2022	2197	07/05/2022	Payroll		Andrew Dirks	2,109.28
2022	2199	07/05/2022	Payroll		Lisa L George	2,164.80
2022	2200	07/05/2022	Payroll	38213	Benjamin C Giant	152.42
2022	2201	07/05/2022	Payroll		Suzanne F Gilmer	91.77
2022	2202	07/05/2022	Payroll		Edward L Gunnyon	3,170.89
2022	2203	07/05/2022	Payroll		Jason L Hartmann	152.42

## BANK RECONCILIATION

City Of White Salmon

Time: 17:02:15 Date: 08/01/2022

07/01/2022 To: 07/31/2022

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Year	Trans#	Date	Type	Chk#	Vendor	
2022	2204	07/05/2022	Payroll		Michael L Hepner	2,961.07
2022	2205	07/05/2022	Payroll		William F Hunsaker	2,712.38
2022	2206	07/05/2022	Payroll		Cynthia D Jewell	1,814.58
2022	2207	07/05/2022	Payroll		Marla A Keethler	601.35
2022	2208	07/05/2022	Payroll		Jason Kinley	1,795.40
2022	2209	07/05/2022	Payroll		Ross E Lambert	2,014.05
2022	2210	07/05/2022	Payroll		Joshua Lewis	2,373.71
2022	2211	07/05/2022	Payroll		David S Lindley	152.42
2022	2212	07/05/2022	Payroll		Madelynn M McIlwain	2,689.06
2022	2213	07/05/2022	Payroll		Stephanie M Porter	2,140.07
2022	2214	07/05/2022	Payroll		Frank Randall	2,528.44
2022	2215	07/05/2022	Payroll		James A Ransier	152.42
2022	2216	07/05/2022	Payroll		Troy Rosenburg	1,530.83
2022	2217	07/05/2022	Payroll	38214	Jess W Wardwell	91.77
2022	2231	07/05/2022	Payroll		AFLAC	205.54
2022	2232	07/05/2022	Payroll		Association Of WA Cities	34,879.00
2022	2233	07/05/2022	Payroll		Internal Revenue Service	17,494.52
2022	2234	07/05/2022	Payroll		LifeSecure Insurance Company	1,791.72
2022	2235	07/05/2022	Payroll		Oregon Department of Revenue	233.00
2022	2236	07/05/2022	Payroll		Standard Insurance	393.00
2022	2237	07/05/2022	Payroll		WA State Dept Retirement Systems	10,144.41
2022	2239	07/05/2022	Payroll	38216	WSCCCE	842.80
2022	2251	07/05/2022	Claims		Xpress Bill Pay	686.90
2022	2252	07/05/2022	Claims		Chase Paymentech	1,358.74
2022	2224	07/06/2022	Claims		Kenneth B. Woodrich PC	2,190.00
2022	2267	07/06/2022	Claims	38217	Ace Hardware	192.54
2022	2268	07/06/2022	Claims	38218	AmeriTitle, Inc.	267.68
2022	2269	07/06/2022	Claims	38219	Aspect Consulting	405.50
2022	2270	07/06/2022	Claims	38220	BSK Associates	170.00
2022	2271	07/06/2022	Claims	38221	Bingen, City Of	30,034.88
2022	2272	07/06/2022	Claims	38222	Bostec, Inc.	249.94
2022	2273	07/06/2022	Claims	38223	Brenntag Pacific, Inc	1,594.19
2022	2274	07/06/2022	Claims	38224	C.M. & W.O. Sheppard Inc	52.32
2022	2275	07/06/2022	Claims	38225	Cameron McCarthy Landscape Architecture	10,416.25
2022	2276	07/06/2022	Claims	38226	Camp's Plumbing, LLC	224.70
2022	2277	07/06/2022	Claims	38227	Cascade Hydroseed	200.00
2022	2279	07/06/2022	Claims	38229	Charter Communications	277.95
2022	2280	07/06/2022	Claims	38230	Coburn Electric, Inc.	275.20
2022	2281	07/06/2022	Claims	38231	Columbia Gorge News, LLC	88.00
2022	2283	07/06/2022	Claims	38233	DJC Oregon	36.30
2022	2284	07/06/2022	Claims	38234	Databar	1,471.56
2022	2285	07/06/2022	Claims	38235	Fastenal	163.42
2022	2286	07/06/2022	Claims	38236	H2Oregon Bottled Water	8.94
2022	2287	07/06/2022	Claims	38237	Hach Company	923.70
2022	2288	07/06/2022	Claims	38238	Richard J. Huebner	181.24
2022	2289	07/06/2022	Claims	38239	Hunsaker Oil Company Inc	1,703.19
2022	2290	07/06/2022	Claims	38240	Marla Keethler	216.70
2022	2291	07/06/2022	Claims	38241	Ned Kindler	170.10
2022	2292	07/06/2022	Claims	38242	Klickitat County Auditor	869.00
2022	2293	07/06/2022	Claims	38243	Klickitat County Prosecutor	7.48
2022	2294	07/06/2022	Claims	38244	Knapp, O'Dell & Macpherson PLLC	1,694.00
2022	2295	07/06/2022	Claims	38245	Paul Koch	14,100.00
2022	2297	07/06/2022	Claims	38247	Mosier WiNet	455.00
2022	2298	07/06/2022	Claims	38248	NAPA Auto Parts dba Gorge Auto Parts	327.32
2022	2299	07/06/2022	Claims	38249	NW Natural	159.13
2022	2300	07/06/2022	Claims	38250	National Hose Testing Inc	2,755.00
2022	2301	07/06/2022	Claims	38251	Office Depot	168.72



## BANK RECONCILIATION

City Of White Salmon

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Year	Trans#	Date	Type	Chk#	Vendor	
2022	2302	07/06/2022	Claims	38252	One Call Concepts Inc	37.45
2022	2303	07/06/2022	Claims	38253	PUD No 1 Of Klickitat County	3,437.70
2022	2304	07/06/2022	Claims	38254	Pioneer Surveying Engineering Inc	10,862.50
2022	2305	07/06/2022	Claims	38255	Public Safety Testing	138.00
2022	2306	07/06/2022	Claims	38256	Quill	190.32
2022	2307	07/06/2022	Claims	38257	Radcomp Technologies	8,786.08
2022	2310	07/06/2022	Claims	38260	Judith Schwader	150.00
2022	2311	07/06/2022	Claims	38261	Sensus USA Inc.	258.75
2022	2312	07/06/2022	Claims	38262	Larry Spencer	170.10
2022	2313	07/06/2022	Claims	38263	TransUnion Risk & Alternative	80.63
2022	2314	07/06/2022	Claims	38264	Tum-A-Lum Lumber	49.48
2022	2315	07/06/2022	Claims	38265	US Bank	12,515.28
2022	2316	07/06/2022	Claims	38266	Uline	422.75
2022	2317	07/06/2022	Claims	38267	WA State Treas. Cash Mgmt Dept	274.31
2022	2319	07/06/2022	Claims	38269	White Salmon, City Of	82,430.72
2022	2320	07/06/2022	Claims	38270	Wilcox & Flegel	4,829.14
2022	2321	07/06/2022	Claims	38271	Zaya LLC	783.00
2022	2322	07/06/2022	Claims	38272	Zumar Industries, Inc.	3,171.26
2022	2324	07/07/2022	Ser Chge		Columbia Bank #1080	238.65
2022	2332	07/07/2022	Payroll		Oregon Dept. of Revenue - Transit Tax	17.88
2022	2341	07/07/2022	Payroll		Department Of Labor & Industries	7,220.94
2022	2342	07/07/2022	Payroll		Employment Security Department - PFMLA	2,154.15
2022	2343	07/07/2022	Payroll		Employment Security Department	954.08
2022	2254	07/10/2022	Claims		USDA Rural Development	7,920.00
2022	2378	07/15/2022	Ser Chge		Columbia Bank #1080	284.50
2022	2586	07/15/2022	Claims		Starlink	110.00
2022	2442	07/19/2022	Claims	38273	AmeriTitle	10,000.00
2022	2412	07/20/2022	Payroll		Ryan Hardie Adam	2,415.70
2022	2413	07/20/2022	Payroll		William R Avery II	3,144.67
2022	2414	07/20/2022	Payroll		Jan Brending	2,972.61
2022	2415	07/20/2022	Payroll		Erika Castro-Guzman	1,976.28
2022	2416	07/20/2022	Payroll		Jeffrey Cooper	1,754.40
2022	2417	07/20/2022	Payroll		Kate E Daniels	2,388.36
2022	2418	07/20/2022	Payroll		Andrew Dirks	1,593.87
2022	2419	07/20/2022	Payroll		Lisa L George	2,165.72
2022	2420	07/20/2022	Payroll		Edward L Gunnyon	3,595.58
2022	2421	07/20/2022	Payroll		Michael L Hepner	2,947.93
2022	2422	07/20/2022	Payroll		William F Hunsaker	2,712.31
2022	2423	07/20/2022	Payroll		Cynthia D Jewell	1,814.60
2022	2424	07/20/2022	Payroll		Jason Kinley	1,564.89
2022	2425	07/20/2022	Payroll		Ross E Lambert	2,432.31
2022	2426	07/20/2022	Payroll		Joshua Lewis	2,946.20
2022	2427	07/20/2022	Payroll		Madelynn M Mcllwain	2,068.24
2022	2428	07/20/2022	Payroll		Stephanie M Porter	1,979.36
2022	2429	07/20/2022	Payroll		Frank Randall	2,523.69
2022	2430	07/20/2022	Payroll		Troy Rosenburg	1,718.70
2022	2431	07/20/2022	Payroll		Internal Revenue Service	16,635.89
2022	2432	07/20/2022	Payroll		Oregon Department of Revenue	168.00
2022	2433	07/20/2022	Payroll		WA State Dept Retirement Systems	75.00
2022	2434	07/20/2022	Payroll		WA State Dept Retirement Systems	9,863.76
2022	2444	07/20/2022	Claims		WA State Dept Revenue/Excise	11,327.73
2022	2455	07/20/2022	Claims	38274	Anderson Perry & Associates, Inc.	49,461.75
2022	2457	07/20/2022	Claims	38276	Aramark Uniform Services	362.35
2022	2458	07/20/2022	Claims	38277	Aspect Consulting	1,393.00
2022	2461	07/20/2022	Claims	38280	Columbia Gorge Fire Equipment Co.	45.69
2022	2463	07/20/2022	Claims	38282	DataPro Solutions, Inc	149.00
2022	2464	07/20/2022	Claims	38283	Databar	4,215.80

# BANK RECONCILIATION

City Of White Salmon

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Year	Trans#	Date	Type	Chk#	Vendor	
2022	2465	07/20/2022	Claims	38284	Fastenal	97.31
2022	2466	07/20/2022	Claims	38285	H.D. Fowler Company	4,313.96
2022	2468	07/20/2022	Claims	38287	Hood River Valley Parks and Rec District	1,000.00
2022	2469	07/20/2022	Claims	38288	Klickitat County Health Dept	140.00
2022	2471	07/20/2022	Claims	38290	Onsite Supply House LLC	114.83
2022	2472	07/20/2022	Claims	38291	PUD No 1 Of Klickitat County	2,620.56
2022	2473	07/20/2022	Claims	38292	Pioneer Surveying Engineering Inc	7,687.50
2022	2474	07/20/2022	Claims	38293	Republic Services #487	518.45
2022	2476	07/20/2022	Claims	38295	Springcreek AG-Machine, LLC	402.48
2022	2478	07/20/2022	Claims	38297	Verizon Wireless	963.15
2022	2509	07/22/2022	Ser Chge		William Brooks, Trustee	81.98
<b>Total Debits:</b>						<b>549,839.20</b>
<b>Reconciled Bank Balance:</b>						<b>2,662,029.71</b>
2022	2540	07/26/2022	Util Pay	58304	Xpress Bill Pay	106.06
2022	2541	07/26/2022	Util Pay	58305	Xpress Bill Pay	106.06
2022	2542	07/26/2022	Util Pay	58306	Xpress Bill Pay	71.98
2022	2543	07/26/2022	Util Pay	58307	Xpress Bill Pay	70.91
2022	2552	07/27/2022	Util Pay	58316	Xpress Bill Pay	150.00
2022	2557	07/28/2022	Util Pay	58321	Xpress Bill Pay	888.68
2022	2558	07/28/2022	Util Pay	58322	Xpress Bill Pay	353.04
2022	2559	07/29/2022	Tr Rec	58323	Hope, Brenda	150.00
2022	2560	07/29/2022	Tr Rec	58324	Hope, Brenda	80.00
2022	2561	07/29/2022	Tr Rec	58325	Permitting Customer	156.50
2022	2563	07/29/2022	Tr Rec	58326	Mt Adams Chamber Of Commerce	396.22
2022	2564	07/29/2022	Util Pay	58327	Batch Customer	615.14
2022	2566	07/29/2022	Tr Rec	58329	Anderson, Eric	918.16
2022	2567	07/29/2022	Tr Rec	58330	Tattam, Shelley and Ian	325.00
2022	2568	07/29/2022	Util Pay	58331	Xpress Bill Pay	1,016.27
2022	2569	07/29/2022	Util Pay	58332	Xpress Bill Pay	450.09
2022	2570	07/29/2022	Util Pay	58333	Xpress Bill Pay	80.00
2022	2571	07/29/2022	Util Pay	58334	Xpress Bill Pay	189.00
2022	2572	07/30/2022	Util Pay	58335	Xpress Bill Pay	241.40
2022	2573	07/30/2022	Util Pay	58336	Xpress Bill Pay	142.11
2022	2574	07/31/2022	Util Pay	58337	Xpress Bill Pay	113.98
<b>Outstanding Credits:</b>						<b>-6,620.60</b>
2016	1220	03/16/2016	Claims	31118	Huard C/O Brad Huard, Cecelia Joan	6.20
2017	8301	11/01/2017	Claims	33126	Hill, David & Angela	87.43
2018	768	02/07/2018	Claims	33497	Wuollet, Renee	11.38
2018	1201	03/07/2018	Claims	33577	Parker, Chris	3.17
2018	3179	06/20/2018	Claims	33915	Pretorius, Lourens and Monette	16.96
2018	7272	09/05/2018	Payroll	34156	Vargas, Savannah	49.10
2018	7524	09/20/2018	Payroll	34222	Vargas, Savannah	20.68
2018	8618	12/05/2018	Payroll	34449	Heredia, Angelina	27.70
2019	2627	06/05/2019	Claims	35066	Stiffler, Christopher	168.00
2019	3568	08/07/2019	Claims	35245	Long, Mark	179.21
2020	1811	05/06/2020	Claims	36098	Lisa Doslu, Trustee, James B Roberson Trust	10.38
2021	218	01/20/2021	Claims	36799	Hood, Thomas	4.71
2021	228	01/20/2021	Claims	36809	Schwab, Jennifer	49.19
2021	232	01/20/2021	Claims	36813	Zallen, Garret	0.05
2021	1733	05/19/2021	Claims	37101	Kyte, Nora B.	3.34
2021	3458	10/06/2021	Claims	37455	Ernie's Locks & Keys LLC	325.00
2021	4396	12/20/2021	Payroll	37678	Stiffler, Christopher	27.70
2022	2022	06/15/2022	Claims	38185	Nelson Lock and Key LLC	84.00
2022	2198	07/05/2022	Payroll	38212	Fink, Patricia F	152.42
2022	2278	07/06/2022	Claims	38228	Central Gorge Master Gardeners	150.00
2022	2282	07/06/2022	Claims	38232	Columbia Gorge Running Club	150.00

# BANK RECONCILIATION

City Of White Salmon

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2022	2296	07/06/2022	Claims	38246	Little Oak Montessori School	150.00
2022	2308	07/06/2022	Claims	38258	Reynier, Ron Atty At Law	1,400.00
2022	2309	07/06/2022	Claims	38259	Same Day Stage	69.00
2022	2318	07/06/2022	Claims	38268	White Salmon Bingen Rotary Club	150.00
2022	2456	07/20/2022	Claims	38275	Anderson's Custom Sawing	142.98
2022	2459	07/20/2022	Claims	38278	Cameron McCarthy Landscape Architecture	9,641.75
2022	2460	07/20/2022	Claims	38279	CenturyLink	1,367.34
2022	2462	07/20/2022	Claims	38281	Columbia Gorge News, LLC	304.00
2022	2467	07/20/2022	Claims	38286	Holmlund, Molly	49.39
2022	2470	07/20/2022	Claims	38289	Masonic Lodge # 163	4,250.00
2022	2475	07/20/2022	Claims	38294	Sound Uniform Solutions	555.78
2022	2477	07/20/2022	Claims	38296	Streich West Auto Glass, Andy Streich	800.88

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Outstanding Debits: 20,407.74

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**Reconciled Book Balance: 2,648,242.57**



Direct Inquiries to:  
**White Salmon (509) 493-2500**  
 P O Box 279 White Salmon WA 98672

## STATEMENT OF ACCOUNT

Statement Date: 07/31/22  
 Last Statement Date: 06/30/22  
 Account: XXXXXX2469

CITY OF WHITE SALMON  
 PO BOX 2139  
 WHITE SALMON WA 98672-2139

### SUMMARY OF ACCOUNT BALANCES

Account Name	Account Number	Ending Balance
Public Checking	XXXXXX2469	\$2,662,029.71

### Public Checking

Account Number	XXXXXX2469	Beginning Balance	\$2,351,571.27
		<b>Credits</b>	
Low Balance	\$2,329,915.84	Deposits	\$224,898.08
		ACH Credits	\$635,399.56
		Other Credits	\$0.00
		<b>Total Credits</b>	<b>\$860,297.64</b>
		<b>Total Account Fees</b>	<b>\$0.00</b>
		<b>Debits</b>	
		ACH Debits	\$217,184.67
		Other Debits	\$366.48
		Electronic Checks	\$0.00
		Checks	\$332,288.05
		<b>Total Debits</b>	<b>\$549,839.20</b>
		<b>Ending Balance</b>	<b>\$2,662,029.71</b>

### DEPOSITS

Date	Description	Amount
07-01	Deposit	\$21,885.77
07-05	Deposit	\$3,012.02
07-06	Deposit	\$4,857.09
07-07	Deposit	\$4,243.17
07-08	Deposit	\$85,281.65
07-11	Deposit	\$3,922.67
07-12	Deposit	\$42,221.44
07-13	Deposit	\$11,781.75
07-14	Deposit	\$1,821.22
07-15	Deposit	\$132.59
07-15	Deposit	\$4,708.20

# TO HELP BALANCE YOUR ACCOUNT

**Step 1-** Update your checkbook record. Enter checks, interest credited, and service charges not recorded.

**Step 2-** LIST OUTSTANDING CHECKS, ATM, POS, AND OTHER WITHDRAWALS below.

**Step 3-** Check Reconciliation

Number	Amount	Number	Amount
		<b>TOTAL</b>	\$

Check Reconciliation	
Ending Statement Balance	
Add your deposits made but not shown on statement	
<b>SUBTOTAL</b>	
Subtract your total outstanding checks & other withdrawals (Step 2)	
This should agree with your checkbook balance	

**SPECIAL NOTATIONS ON YOUR STATEMENT:**

1. A minus sign (-) to the left of an Ending Balance figure means the account was overdrawn that day.

**ON CALL:** You may verify preauthorized deposits or payments, access account information, transfer funds, or make a loan payment anytime by using our automated service. Please call 253-305-0050 or 1-800-304-0050.

**IN CASE OF LOSS OR THEFT OF YOUR DEBIT OR ATM CARD:** Notify us immediately at 1-877-272-3678 to report the loss, theft or disappearance of your debit or ATM card, the disclosure of your PIN, or that an unauthorized transfer or purchase has occurred or might occur.

**IN CASE OF ERRORS OR QUESTIONS ABOUT NON-ELECTRONIC TRANSACTIONS:** You must notify us within 30 days of the date we mailed or made this statement available to you of any unauthorized or missing signature, alteration on a check, unauthorized or missing endorsement, or other improper charges identified on this statement. Failure to notify us within the prescribed time period or to commence action against us within 90 days after notice to us will preclude you from asserting claims against us based on such checks or charges.

**IN CASE OF ERRORS OR QUESTIONS ABOUT ELECTRONIC TRANSFERS:**

**CONSUMER ACCOUNTS:** Telephone or write us using the telephone number or address listed below as soon as you can, if you think your statement or receipt is wrong, or if you need more information about a transfer on the statement or receipt. We must hear from you no later than 60 days after we sent you the FIRST statement on which the problem or error appeared.

1. Tell us your name and account number.
2. Describe the error or transfer in question, and explain as clearly as you can why you believe it is an error or why you need more information.
3. Tell us the dollar amount of the suspected error.
4. If you tell us orally, we may require that you send us your complaint or question in writing within 10 business days.

We will investigate your complaint and correct any error promptly. If we take more than 10 business days to do this, we will credit your account for the amount you think is in error, so you will have use of the money during the time it takes us to complete our investigation. If we ask you to put your complaint or question in writing and we do not receive it within 10 business days, we may not credit your account.

**BUSINESS ACCOUNTS:** Telephone us using the telephone number below as soon as you can.

Telephone: 1-877-272-3678

Address: Columbia Bank  
 Visa Card Services MS 6935  
 PO Box 2156  
 Tacoma, WA 98401-2156

Statement Date: 07/31/22  
 Account: XXXXXX2469

**DEPOSITS (continued)**

Date	Description	Amount
07-18	Deposit	\$2,771.08
07-19	Deposit	\$8,788.91
07-20	Deposit	\$1,246.37
07-21	Deposit	\$6,203.42
07-22	Deposit	\$3,135.76
07-25	Deposit	\$4,750.94
07-26	Deposit	\$283.77
07-26	Deposit	\$3,681.78
07-27	Deposit	\$216.63
07-28	Deposit	\$364.61
07-29	Deposit	\$9,587.24
<b>Total Deposits:</b>		<b>\$224,898.08</b>

**ACH CREDITS**

Date	Description	Amount
07-01	Preauthorized ACH Cr WA ST TREASURER REVDISTRIB 42000013990387 02530	\$50.00
07-01	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000059533502 176120107WD	\$239.13
07-01	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000025309763 5708363	\$532.61
07-05	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000021485053 5708363	\$326.06
07-05	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000025676320 5708363	\$331.70
07-05	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000022147824 5708363	\$1,080.78
07-05	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000021508459 5708363	\$11,071.86
07-05	Preauthorized ACH Cr WA ST TREASURER REVDISTRIB 42000015527645 02530	\$376,186.00
07-06	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000052849981 176324067WD	\$886.91
07-07	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000054645835 176479701WD	\$1,395.67
07-07	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000020133494 5708363	\$6,315.38
07-08	Preauthorized ACH Cr WA ST TREASURER REVDISTRIB 42000018956778 02530	\$375.00
07-08	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000027391069 5708363	\$1,063.10
07-08	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000056042949 176552168WD	\$2,435.17
07-11	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000028821729 5708363	\$786.40
07-11	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000057203172 176621487WD	\$1,545.72
07-12	Preauthorized ACH Cr WA ST TREASURER REVDISTRIB 42000010351652 02530	\$116.67
07-12	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000028326462 5708363	\$191.19



STATEMENT OF ACCOUNT

Statement Date: 07/31/22

Account: XXXXXX2469

ACH CREDITS (continued)

Date	Description	Amount
07-12	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000023285701 5708363	\$996.60
07-12	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000026451281 5708363	\$1,087.91
07-12	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000058272810 176697895WD	\$2,762.50
07-13	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000020365213 5708363	\$544.51
07-13	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000059272142 176870197WD	\$2,290.67
07-14	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000022552494 5708363	\$222.12
07-14	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000050108149 176946276WD	\$2,056.77
07-15	Preauthorized ACH Cr WA ST TREASURER REVDISTRIB 42000011295259 02530	\$445.83
07-15	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000022712304 5708363	\$482.57
07-15	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000051352766 177018043WD	\$2,172.99
07-18	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000029267620 5708363	\$1,023.89
07-18	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000052500634 177092039WD	\$2,848.14
07-19	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000022448534 5708363	\$854.77
07-19	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000053600096 177266163WD	\$1,380.30
07-19	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000022257539 5708363	\$4,364.29
07-19	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000029694141 5708363	\$10,298.03
07-20	Preauthorized ACH Cr WA ST TREASURER REVDISTRIB 42000015615890 02530	\$100.00
07-20	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000054661187 177411984WD	\$1,092.79
07-20	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000022866770 5708363	\$4,535.89
07-20	Preauthorized ACH Cr CITY WS DB UTILPYM 5200 125108270014016 1916001528	\$44,941.39
07-21	Preauthorized ACH Cr KCLICKITAT COUNTY PAYMENTS 125108270011517 WHITE SALMON	\$7,640.45
07-21	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000055525812 177498383WD	\$9,574.11
07-21	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000024729223 5708363	\$9,922.62
07-22	Preauthorized ACH Cr WA ST TREASURER REVDISTRIB 42000017717375 02530	\$225.00
07-22	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000056729097 177676866WD	\$4,879.23
07-22	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000029146044 5708363	\$18,224.14





**STATEMENT OF ACCOUNT**

Statement Date: 07/31/22  
 Account: XXXXXX2469

**ACH CREDITS (continued)**

Date	Description	Amount
07-25	Preauthorized ACH Cr WA ST TREASURER REVDISTRIB 42000015147152 02530	\$50.00
07-25	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000029352872 5708363	\$1,577.23
07-25	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000057798917 177753342WD	\$4,622.04
07-26	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000021966459 5708363	\$132.59
07-26	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000025815303 5708363	\$899.32
07-26	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000058820666 177834418WD	\$12,584.30
07-27	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000059831064 178083919WD	\$873.43
07-27	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000026023038 5708363	\$1,041.04
07-28	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000022283395 5708363	\$121.82
07-28	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000050699028 178174005WD	\$126.06
07-28	Preauthorized ACH Cr WA ST COMMERCE VENDOR PAY 42000015084128 374912!	\$771.15
07-29	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000052076388 178231317WD	\$232.12
07-29	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000023912508 5708363	\$342.12
07-29	Preauthorized ACH Cr WA ST TREASURER REVDISTRIB 42000019726190 02530	\$72,129.48

**Total ACH Credits: \$635,399.56**

**ACH DEBITS**

Date	Description	Amount
07-05	Preauthorized ACH Dr WA DEPT RET SYS DRS EPAY 42000016316834 04285708	\$75.00
07-05	Preauthorized ACH Dr LIFESECURE INSU INSURANCE LISTBILL 111000013789045 LB0000000068458	\$159.33
07-05	Preauthorized ACH Dr Standard Ins premium 42000018636043 STASIC000202215	\$393.00
07-05	Preauthorized ACH Dr Xpress Bill Pay Billing 124000051149503 10295	\$686.90
07-05	Preauthorized ACH Dr PAYMENTECH FEE 21000021535290 5708363	\$1,358.74
07-05	Preauthorized ACH Dr WA DEPT RET SYS DRS EPAY 42000016316833 04285707	\$10,069.41
07-05	Preauthorized ACH Dr IRS USATAXPYMT 61036010092550 270258671192313	\$17,494.52
07-05	Preauthorized ACH Dr Vimly Benefit So AWC 91000012891251 ST-C8E6L5L8Z7R9	\$34,879.00
07-05	Preauthorized ACH Dr CITY WS DB PAYROLL 125108270010660 1916001528	\$46,406.34
07-06	Preauthorized ACH Dr OR REVENUE DEPT TAXPAYMENT 42000016777072 1769001088	\$233.00



**STATEMENT OF ACCOUNT**

Statement Date: 07/31/22  
 Account: XXXXXX2469

**ACH DEBITS (continued)**

Date	Description	Amount
07-06	Preauthorized ACH Dr CITY WS DB DEPOSIT 125108270014353 1916001528	\$2,190.00
07-07	Preauthorized ACH Dr AFLAC INSURANCE 21000021274080 0EXM7743134	\$205.54
07-07	Preauthorized ACH Dr LIFESECURE INSU INSURANCE 111000019179660 LS00049572	\$410.79
07-07	Preauthorized ACH Dr LIFESECURE INSU INSURANCE 111000019179659 LS00049566	\$1,221.60
07-08	Preauthorized ACH Dr LABOR&INDUSTRIES L&I ELF 42000012600786 00486000-02JGCU	\$7,220.94
07-11	Preauthorized ACH Dr OR REVENUE DEPT TAXPAYMENT 42000012096778 1288712320	\$17.88
07-11	Preauthorized ACH Dr State of WA-ESD ESD ACH 6 42000012772637 ESD WA UI-TAX	\$954.08
07-11	Preauthorized ACH Dr USDA RD DCFO PAYMENT 41036049152574 0000	\$7,920.00
07-12	Preauthorized ACH Dr PAID FAMILY MED PAYMENT 42000011249144 A 665037084	\$2,154.15
07-18	Preauthorized ACH Dr Starlink Service Starlink S 91000010361754 ST-A1A0P6N1C0C5	\$110.00
07-20	Preauthorized ACH Dr HARLAND CLARKE CHK ORDER CHECK ORDER BILLING 91000010729759 1ZFR32410673500	\$238.65
07-20	Preauthorized ACH Dr WA DEPT RET SYS DRS EPAY 42000014915869 04291081	\$9,938.76
07-20	Preauthorized ACH Dr IRS USATAXPYMT 61036010172686 270260131056820	\$16,635.89
07-20	Preauthorized ACH Dr CITY WS DB PAYROLL 125108270013728 1916001528	\$44,715.42
07-21	Preauthorized ACH Dr OR REVENUE DEPT TAXPAYMENT 42000017497797 682930304	\$168.00
07-21	Preauthorized ACH Dr WA DEPT REVENUE TAX PYMT 42000014834599 9054789	\$11,327.73

**Total ACH Debits: \$217,184.67**

**OTHER DEBITS**

Date	Description	Amount
07-15	Analysis Charge Account Analysis Fee	\$284.50
07-22	ACH Return Item HARDIN H.H. & JOANN	\$81.98

**Total Other Debits: \$366.48**

**CHECKS**

Number	Date	Amount	Number	Date	Amount	Number	Date	Amount
38151	07-01	\$1,400.00	38213*	07-18	\$152.42	38222	07-14	\$249.94
38164*	07-01	\$240.00	38214	07-11	\$91.77	38223	07-12	\$1,594.19
38179*	07-22	\$1,760.00	38216*	07-15	\$842.80	38224	07-12	\$52.32
38190*	07-12	\$100.00	38217	07-18	\$192.54	38225	07-12	\$10,416.25
38197*	07-12	\$350.00	38218	07-14	\$267.68	38226	07-19	\$224.70
38203*	07-07	\$2,686.00	38219	07-14	\$405.50	38227	07-14	\$200.00
38205*	07-01	\$42,722.94	38220	07-13	\$170.00	38229*	07-13	\$277.95
38207*	07-13	\$8.87	38221	07-13	\$30,034.88	38230	07-12	\$275.20



# STATEMENT OF ACCOUNT

Statement Date: 07/31/22  
 Account: XXXXXX2469

## CHECKS (continued)

Number	Date	Amount	Number	Date	Amount	Number	Date	Amount
38231	07-21	\$88.00	38251	07-12	\$168.72	38272	07-12	\$3,171.26
38233*	07-12	\$36.30	38252	07-18	\$37.45	38273	07-20	\$10,000.00
38234	07-12	\$1,471.56	38253	07-12	\$3,437.70	38274	07-27	\$49,461.75
38235	07-12	\$163.42	38254	07-12	\$10,862.50	38276*	07-27	\$362.35
38236	07-13	\$8.94	38255	07-12	\$138.00	38277	07-28	\$1,393.00
38237	07-11	\$923.70	38256	07-20	\$190.32	38280*	07-27	\$45.69
38238	07-14	\$181.24	38257	07-12	\$8,786.08	38282*	07-26	\$149.00
38239	07-12	\$1,703.19	38260*	07-27	\$150.00	38283	07-26	\$4,215.80
38240	07-11	\$216.70	38261	07-11	\$258.75	38284	07-27	\$97.31
38241	07-22	\$170.10	38262	07-11	\$170.10	38285	07-26	\$4,313.96
38242	07-13	\$869.00	38263	07-13	\$80.63	38287*	07-28	\$1,000.00
38243	07-13	\$7.48	38264	07-12	\$49.48	38288	07-26	\$140.00
38244	07-22	\$1,694.00	38265	07-15	\$12,515.28	38290*	07-26	\$114.83
38245	07-07	\$14,100.00	38266	07-13	\$422.75	38291	07-26	\$2,620.56
38247*	07-14	\$455.00	38267	07-13	\$274.31	38292	07-25	\$7,687.50
38248	07-14	\$327.32	38269*	07-08	\$82,430.72	38293	07-29	\$518.45
38249	07-14	\$159.13	38270	07-13	\$4,829.14	38295*	07-27	\$402.48
38250	07-14	\$2,755.00	38271	07-11	\$783.00	38297*	07-29	\$963.15

\* indicates skip in check sequence

**Total Checks: \$332,288.05**

## DAILY BALANCES

Date	Balance	Date	Balance	Date	Balance
07-01	\$2,329,915.84	07-13	\$2,581,554.35	07-22	\$2,621,277.87
07-05	\$2,610,402.02	07-14	\$2,580,653.65	07-25	\$2,624,590.58
07-06	\$2,613,723.02	07-15	\$2,574,953.25	07-26	\$2,630,618.19
07-07	\$2,607,053.31	07-18	\$2,581,103.95	07-27	\$2,582,229.71
07-08	\$2,606,556.57	07-19	\$2,606,565.55	07-28	\$2,581,220.35
07-11	\$2,601,475.38	07-20	\$2,576,762.95	07-29	\$2,662,029.71
07-12	\$2,603,921.37	07-21	\$2,598,519.82		

# BANK RECONCILIATION

City Of White Salmon

Time: 15:15:39 Date: 08/01/2022

07/01/2022 To: 07/31/2022

Page: 1

## 2 State Pool

Date	Balance Forward	3,512,928.28
07/31/2022		4,813.00
	Total Credits:	4,813.00

Year	Trans#	Date	Type	Chk#	Vendor
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Total Debits: 0.00

Reconciled Bank Balance: 3,517,741.28

Outstanding Credits:

Outstanding Debits:

**Reconciled Book Balance: 3,517,741.28**

**Local Government Investment Pool**  
**Statement of Account for No: 02530**  
**Primary Account**  
**July 2022**

CITY OF WHITE SALMON  
PO BOX 2139  
WHITE SALMON, WA 98672-8672

Date	Description	Comment	Deposits	Withdrawals	Balance
07/01/2022	Beginning Balance				3,512,928.28
07/31/2022	Month End Balance				3,512,928.28
	July Earnings	Daily Factor Earnings	4,813.00		
	Net Ending Balance				3,517,741.28

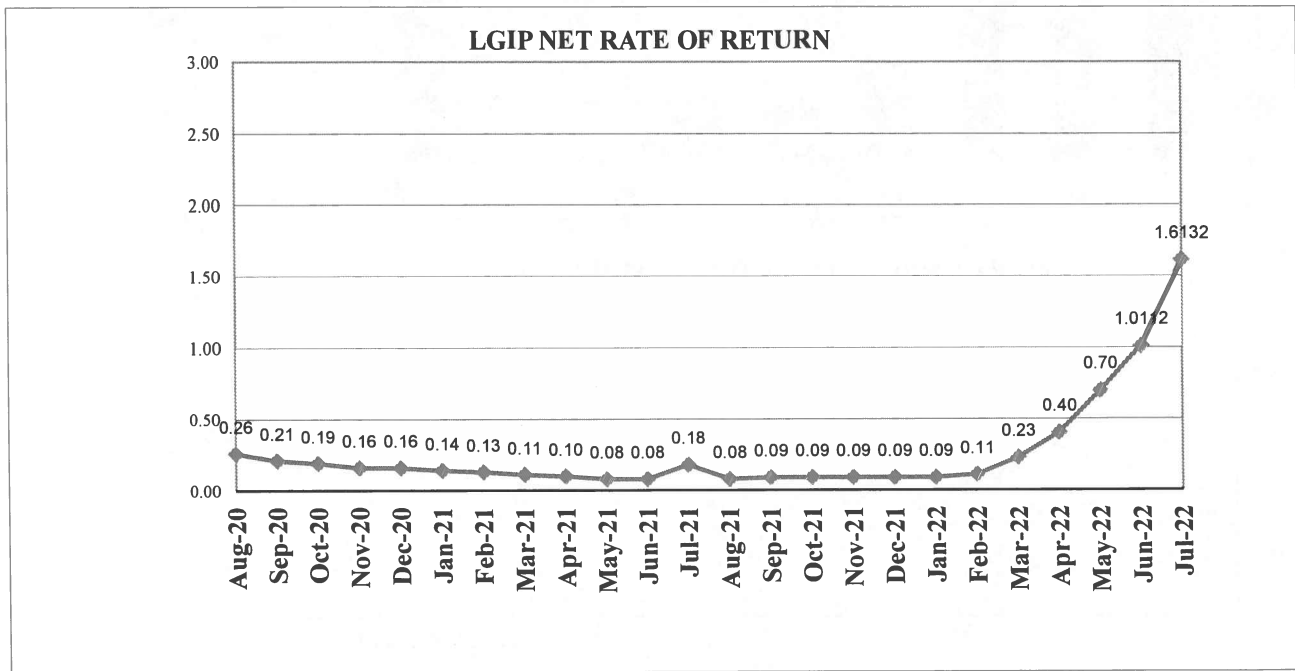
**Account Summary**

<b>Beginning Balance:</b>	3,512,928.28	<b>Gross Earnings:</b>	4,830.40
<b>Deposits:</b>	0.00	<b>Administrative Fee:</b>	17.40
<b>Withdrawals:</b>	0.00	<b>Net Earnings:</b>	4,813.00
<b>Month End Balance:</b>	3,512,928.28		
<b>Administrative Fee Rate:</b>	0.0058 %	<b>Net Ending Balance:</b>	3,517,741.28
<b>Gross Earnings Rate:</b>	1.6190 %		
<b>Net Earnings Rate:</b>	1.6132 %	<b>Average Daily Balance:</b>	3,512,928.28

**WASHINGTON STATE  
LOCAL GOVERNMENT INVESTMENT POOL  
July 31, 2022**

Investment Type	Average Balance Jul-22	Jul-22 Percentage	Average Balance CY 2022	2022 Percentage
Agency Bullets	0.00	0.00%	12,264,136.71	0.05%
Agency Discount Notes	2,363,204,064.30	9.98%	1,668,148,032.72	7.42%
Agency Floating Rate Notes	6,089,068,236.96	25.71%	4,243,421,001.31	18.86%
Agency Variable Rate Notes	0.00	0.00%	943,396.23	0.00%
Certificates of Deposit	44,383,064.52	0.19%	67,198,113.21	0.30%
IB Bank Deposit	1,607,548,532.48	6.79%	1,831,401,754.79	8.14%
Repurchase Agreements	5,028,548,387.09	21.23%	3,375,943,396.20	15.01%
SOFR Floating Rate Notes	0.00	0.00%	0.00	0.00%
Supras - Bullets	0.00	0.00%	18,892,282.15	0.08%
Supras - Discount Notes	582,359,116.04	2.46%	431,941,314.92	1.92%
Supras- Floating Rate Notes	0.00	0.00%	0.00	0.00%
Supras - Variables	0.00	0.00%	0.00	0.00%
Term Repurchase Agreements	0.00	0.00%	732,311,320.75	3.26%
U.S. Treasury Securities	7,196,014,683.86	30.38%	9,203,921,416.04	40.92%
US Treasury Floating Rate Notes	772,335,292.20	3.26%	908,557,217.00	4.04%
<b>Total Avg Daily Balance</b>	<b>23,683,461,377.46</b>	<b>100.00%</b>	<b>22,494,943,382.02</b>	<b>100.00%</b>

Avg Days to Maturity                      24 days



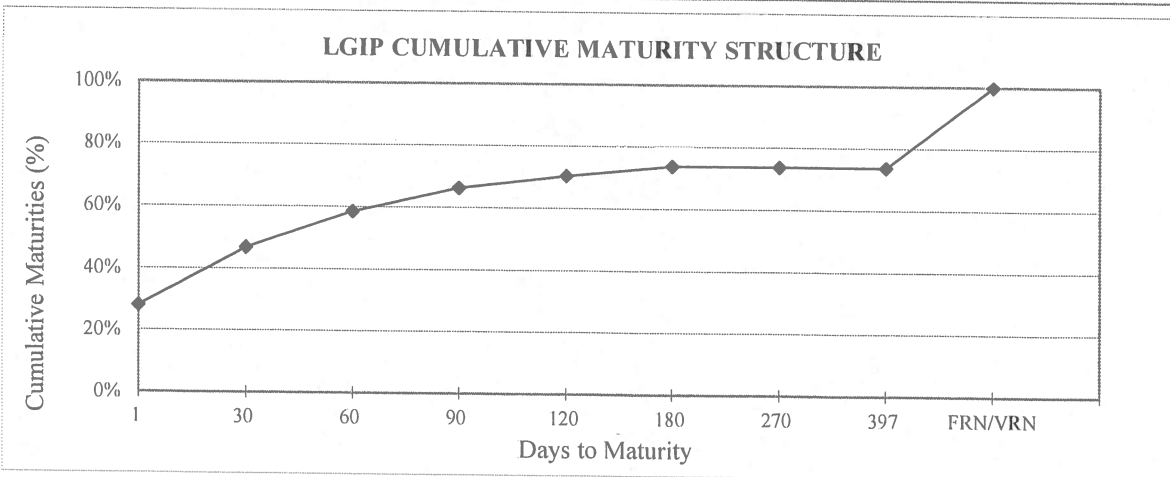
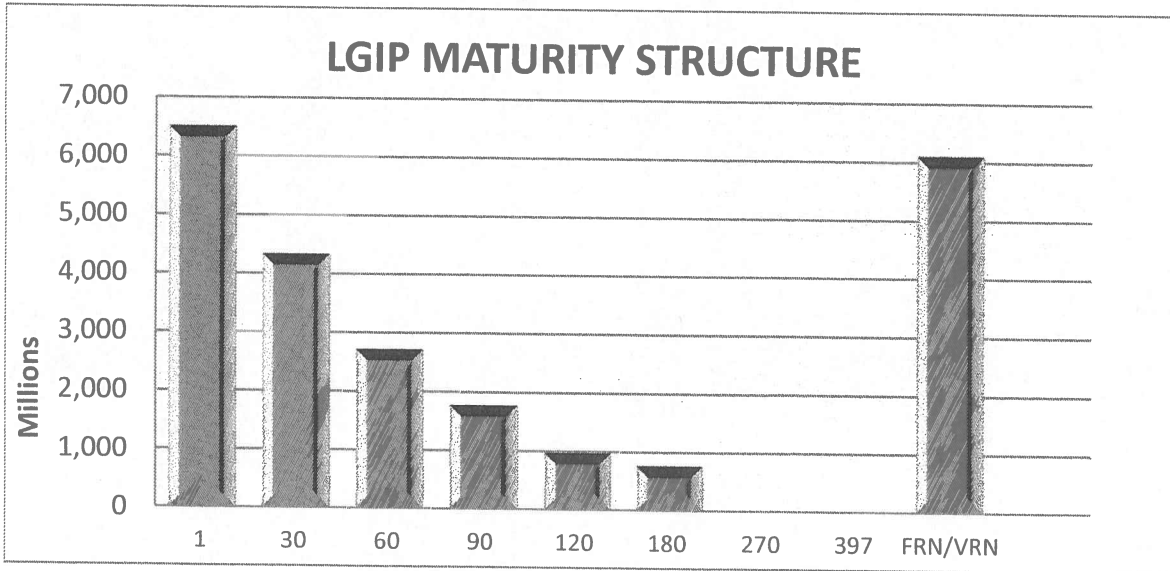
\* Rates are calculated on a 365-day basis

**WASHINGTON STATE  
LOCAL GOVERNMENT INVESTMENT POOL  
July 31, 2022**

<u>DAYS TO MATURITY</u>	<u>\$ MATURING (PAR VALUE)*</u>	<u>% MATURING</u>	<u>CUMULATIVE % MATURING</u>
1	6,503.49	28.0%	28.0%
2-30	4,333.90	18.7%	46.7%
31-60	2,722.12	11.7%	58.5%
61-90	1,785.00	7.7%	66.1%
91-120	981.68	4.2%	70.4%
121-180	767.13	3.3%	73.7%
181-270	0.00	0.0%	73.7%
271-397	0.00	0.0%	73.7%
FRN/VRN	6,103.51	26.3%	100.0%

**PORTFOLIO TOTAL:** 23,196.83

\* Amounts in millions of dollars



# BANK RECONCILIATION

City Of White Salmon

Time: 15:15:52 Date: 08/01/2022

07/01/2022 To: 07/31/2022

Page: 1

## 3 Petty Cash

Date	Balance Forward	25.00
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Total Credits:	0.00
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Year	Trans#	Date	Type	Chk#	Vendor
------	--------	------	------	------	--------

Total Debits:	0.00
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Reconciled Bank Balance:	25.00
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Outstanding Credits:	
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Outstanding Debits:	
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<b>Reconciled Book Balance:</b>	<b>25.00</b>
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# BANK RECONCILIATION

City Of White Salmon

Time: 15:16:02 Date: 08/01/2022

07/01/2022 To: 07/31/2022

Page: 1

## 4 Cash Drawer 1

Date	Balance Forward	150.00
------	-----------------	--------

Total Credits:	0.00
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Year	Trans#	Date	Type	Chk#	Vendor
------	--------	------	------	------	--------

Total Debits:	0.00
---------------	------

Reconciled Bank Balance:	150.00
--------------------------	--------

Outstanding Credits:	
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Outstanding Debits:	
---------------------	--

<b>Reconciled Book Balance:</b>	<b>150.00</b>
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# BANK RECONCILIATION

City Of White Salmon

Time: 15:16:14 Date: 08/01/2022

07/01/2022 To: 07/31/2022

Page: 1

5 Cash Drawer 2

---

Date	Balance Forward	150.00
------	-----------------	--------

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Total Credits:	0.00
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Year	Trans#	Date	Type	Chk#	Vendor
------	--------	------	------	------	--------

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Total Debits:	0.00
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Reconciled Bank Balance:	150.00
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Outstanding Credits:	
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Outstanding Debits:	
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<b>Reconciled Book Balance:</b>	<b>150.00</b>
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**File Attachments for Item:**

D. Approval of Meeting Minutes - August 3, 2022



**DRAFT**  
**CITY OF WHITE SALMON**  
**City Council Meeting – Wednesday, July 20, 2022**  
**In Person and Via Zoom Teleconference**

**Council and Administrative Personnel Present**

**Council Members:**

Ben Giant  
Patty Fink  
Jason Hartmann  
Jim Ransier

**Staff Present:**

Russ Avery, Public Works Operations  
Jan Brending, Clerk Treasurer  
Jeff Cooper, Public Works Foreman  
Mike Hepner, Police Chief  
Bill Hunsaker, Fire Chief/Code Enforcement  
Paul Koch, Interim City Administrator  
Stephanie Porter, Deputy Clerk  
Ken Woodrich, City Attorney

**I. Call to Order and Roll Call**

Marla Keethler called the meeting to order at 6:00p.m. There were approximately 10 members of the public in attendance in person and via teleconference.

***Moved by Jason Hartmann. Seconded by Jim Ransier.  
Motion to excuse Council Member David Lindley.***

**II. Changes to the Agenda**

Marla Keethler requested to add a presentation by James Szubski, Consent Agenda item E. Task Order for Anderson Perry to update drawings in the Construction Standards and business item B. FISHCO Agreement.

***Moved by Jason Hartmann. Seconded by Ben Giant.  
Motion to add presentation by James Szubski, Consent Agenda item E. Task Order for Anderson Perry to update drawings in the Construction Standards and business item B. FISHCO Agreement. CARRIED 4-0.***

**III. Consent Agenda**

- A. Approval of Code Enforcement Line of Sight Letter
- B. June 2022 Budget Report
- C. Approval of Meeting Minutes - July 20, 2022
- D. Approval of Vouchers
- E. Task Order - Anderson Perry - update the drawings in the Construction Standards (\$5000)

Vouchers audited and certified as required by RCW 42.24.080 and expense reimbursement claims as required by RCW 42.24.090 as of this 3<sup>rd</sup> day of August 2022.

Type	Date	From	To	Amount
<b>Claims</b>	8/3/2022	EFT	EFT	2,190.00
	8/3/2022	38302	38344	148,074.69
			<b>Claims Total</b>	<b>150,264.69</b>
<b>Payroll</b>	8/2/2022	38301	38301	839.88
	8/5/2022	EFT	EFT	109,542.80
	8/5/2022	38298	38300	396.61
			<b>Payroll Total</b>	<b>110,779.29</b>
<b>Manual Claims</b>				
	7/15/2022	EFT	EFT	110.00
	8/5/2022	EFT	EFT	2,215.00
	8/10/2022	EFT	EFT	7,920.00
			<b>Manual Total</b>	<b>10,245.00</b>
			<b>Total All Vouchers</b>	<b>271,288.98</b>

**Moved by Ben Giant. Seconded by Jim Ransier.  
 Motion to approve Consent Agenda as presented. CARRIED 4-0.**

**IV. Public Comment**

**Gabrielle Gilbert, Klickitat County Resident**

Gabrielle Gilbert requested that the city make in town day care options a priority in the budget and the five-year plan. She requested that the council members voice their support of childcare for our community and commitment to addressing the lack of available care in the city. Gabrielle Gilbert recommended collaboration with Skyline Hospital and other interested agencies in the area.

**V. Presentation**

**James Szubski, Making Klickitat County Remarkable**

James Szubski is a local business owner with a marketing background. James Szubski presented his marketing plan to make Klickitat County a remarkable place, an exciting destination. He explained a plan that would involve local businesses to create a central tourism draw to the county. His business began requesting reports of paranormal experiences. The response showed the presence of an animal that has been named the “Klickitat County Ape Cat”. Washington state is ranked #3 in the county for likely hood to experience paranormal activity and Szubski noted that he recognized this as a potential to rebrand Klickitat County as the “Super-Natural Capital of the Pacific Northwest”.

James Szubuski noted that a community strategic plan is necessary for the success of the initiative. This could include visitor signs at the Highway 141 Cutt Off, Public Art, Marketing Materials, and adding a paranormal parade to local festivals, or creating a local paranormal festival.

Jim Raniser, Council Member asked what the next steps are to get the community onboard.

James Szubuski said putting together a group to help synergize the movement.

Jan Brending, Clerk Treasurer noted that the city will have tourism marketing dollars available at the beginning of 2023. She noted that the entity applying would need to be a non-profit organization. She noted that both Klickitat County and the City of Bingen would have tourism funds available as well.

James Szubuski noted that his intention is to donate the “Ape Cat” art to the Chamber of Commerce for all businesses to have access for use.

Patty Fink, Council Member said this is a creative idea. She asked if James Szubuski had reached out to McMinnville regarding their alien parade. She noted it could be a play on Super NATURAL leaning towards the abundant nature that draws tourism.

James Szubuski said he has not reached out to McMinnville specifically. He said that Bigfoot lends to the emphasis on nature.

## VI. Business Items

### A. Interlocal Agreement - Klickitat County Fire District 3

Bill Hunsaker, Fire Chief, presented the information for the Joint Activity Interlocal Agreement with Klickitat County Fire District 3 (KCFD3). He explained that the agreement documents a 50-50 cost share for the KCFD3 contract with Bob Merritt of mHc Associates to assist in the Fire Services Evaluation Project. The study will be completed by the appointed citizen task force and reported back to the elected bodies by December 30, 2022.

***Moved by Jim Raniser. Seconded by Ben Giant.***

***Motion to approve the Joint Activity Local Agreement between the City of White Salmon and Fire District 3 for the Emergency Fire Services Evaluation project in an amount not to exceed \$15,000. CARRIED 4-0.***

### B. FISHCO, LLC Agreement

Paul Koch, Interim City Administrator, presented the information explaining the FISHCO, LLC Wastewater Agreement.

Ben Giant, Council Member, asked for context as to why this agreement is necessary.

Jan Brending, Clerk Treasurer, responded that the Core of Engineers purchased the land to fulfill an agreement with the 4 tribes in Klickitat County. There is no river inlet. The

tribes built a fish processing plant which is run by FISHCO, LLC, a collaborative entity of the 4 tribes. During the fish processing, significant water is used. Pilot tests were completed to determine the impact on the wastewater treatment plant in Bingen. The plant does not process fish every day, which is what the agreement is based on. The agreement will cover the cost of the additional wastewater created.

**Moved by Jim Raniser. Seconded by Jason Hartmann.**

**Motion to authorize the Mayor to sign Wastewater Service Agreement between the Cities of White Salmon and Bingen and Tribal Fishco, LLC . CARRIED 4-0.**

Jason Hartmann, Council Member, congratulated staff on a great agreement.

## VII. Reports and Communications

### A. Department Heads

#### **Mike Hepner, Police Chief**

Chief Mike Hepner said he is working to get a Designated Crisis Responder (DCR) committed as the current contract with Comprehensive Mental Health will end on August 5, 2022. He explained the process the Police Officers complete when a mental health crisis call comes through.

Chief Hepner said that Klickitat County Health Department has taken over crisis response. They have entered into an agreement with Skamania Health Department for a three-month umbrella for crisis care.

Chief Hepner said that the White Salmon Municipal Code regarding towing needs to be updated. He said they need to have authority to tow to help with parking issues.

Jason Hartmann, Council Member, said the City Operations Committee would be happy to start the process if that would be a helpful first step.

Jan Brending, Clerk Treasurer, said that Title 10 needs to be updated to fees and penalties including towing. The current code is only enforceable from October to March.

Marla Keethler, Mayor, stated that she would like to see the towing section prioritized with a target adoption in September 2022. Additional sections of Title 10 could be modified for a later review date.

Marla Keethler wanted to clarify information regarding the Mental Health Crisis Response issue. She reiterated that when our police department gets a mental health call, it takes our only officer off the street for an extended amount of time due to the procedures that must be followed for these calls. When the additional resources of a Designated Crisis Response Individual is not sufficient or unavailable, it extends the amount of time our officers must remain with the

individual in crisis. This then creates a ripple effect that directly affects the response time to any additional calls that the officer is needed at. She said there is a definite need for a more efficient mental health response in the community.

**Bill Hunsaker, Fire Chief/Code Enforcement Officer/Building Official**

Bill Hunsaker has a meeting about a fuel reduction grant. White Salmon has been identified as a location with land suitable for a pilot project.

White Salmon Fire District sent aid to the Dalles, OR to assist in a boat fire.

Chief Hunsaker said the Task Force for the Fire Emergency Services Evaluation will begin their process in September.

Patty Fink, Council Member, thanked Chief Hunsaker and the White Salmon Fire Department for being good neighbors and assisting both Hood River and Maupin with fire mutual aid.

**Russ Avery, Public Works Operations Manager**

Russ Avery said he continues to work on the Water System Plan Construction Standards. He noted the importance of this document being complete and accurate. He said the Annual Work Plan for Public Works is still in process.

Russ Avery said the Starlink Internet installation at Buck Creek Monitoring station is progressing. The modems have been ordered and once installed the system will be complete and running.

Russ Avery said the city and the School District met and worked out a watering schedule for the schools. The reclamation of the shed on the city owned property across from Whitson Elementary has been agreed on. The shed will be used to store the new reader board and park supplies and equipment. The city proposed conservation programs to be initiated in the schools including an essay contest.

Russ Avery said he will begin attending the Regional Transportation Committee (RTC) Meetings with the mayor in hopes of being ahead of federal funding opportunities.

**Jeff Cooper, Public Work Foreman**

Jeff Cooper spoke about Public Works operations. He said the main line water break was due to an inaccurate utility locate. He noted that Public Works has proper equipment for locating but is looking into training for proper use. He noted that GIS Mapping will be very helpful for accurate location of utility lines. He would like to see this prioritized.



Jeff Cooper said public works is looking into the sewer line on Indian Lane. He said this line needs to be identified for replacement as soon as possible.

Jeff Cooper said the 4 day / 10 hours schedule has been working well. He said he feels that productivity has been up. He noted when they go back to 5 day / 8 hours shifts that the potential of a 7:00am – 3:30pm workday would be helpful as many public work employees have school age children and childcare availability has had an impact on them.

***Jan Brending, Clerk Treasurer***

Jan Brending said the city will begin their audit on September 6, 2022.

Jan Brending communicated updates from the Tree Board regarding the Tree of Heaven removal project, the Sweet Gum Tree progress, and the approval to remove a sick tree on Green Street and plant a replacement tree in town.

Jan Brending said the Granicus Software for the tracking of Short-Term Rentals in the City Limits is moving forward.

Jan Brending said the Housing Action Plan proposals have been received. She said it will come to the council at the next meeting. She also noted that the Climate Action Plan was ready to go to bid.

Jan Brending said the GIS mapping discussion has been initiated.

***Stephanie Porter, Deputy Clerk***

Stephanie Porter said the mail delivery project is moving forward. A quote has been locked in for the purchase of the bulk boxes that includes a waiver of the freight charges saving the city \$4000.

***Ken Woodrich, City Attorney***

Ken Woodrich said that the drafting of the towing ordinance may need special attention taking into consideration some new laws.

***Paul Koch, Interim City Administrator***

Paul Koch said he is working on establishing administrative procedures that will be initiated with council approval. The Bingen Water Agreement strategy is moving forward. The Everybody's Brewing Wastewater Agreement should be wrapping up next week.

**B. Council Members**

**Patty Fink, Council Member**

Patty Fink said she was happy to see the water fountains in the park with the bottle filling stations.

Patty Fink noted that she will be attending the Gorge Regional Transit Strategy Meeting to address service gaps. She will be communicating the gap in service between the Hood River Pool and the City of White Salmon and weekend service. She noted they will potentially be going out for bid to obtain grant funding for weekend service. She said they will likely be reaching out to both White Salmon and Bingen for help with dollar matching requirements.

**Jim Ransier, Council Member**

Jim Ransier said City LAB Committee had a discussion with Klickitat Public Utility District in relation to addressing Climate Change. He noted that the Request for Proposal (RFP) for the Climate Change Action Plan is ready to go out for bid.

Jim Ransier said that the Community Development Committee is continuing the conversation of Spring Fest.

Jim Ransier said he supports the effort to pursue how the city can partner in bringing more sustainable childcare options to White Salmon. He agrees it should remain high on the priority list.

**C. Mayor**

Marla Keethler, Mayor, said that the Forth Grant was awarded for the Carshare Program to the cities of White Salmon and Bingen. This carshare program will roll out in the 3<sup>rd</sup> quarter of 2023 to bring EV Stations to our community.

Marla Keethler said the DC trip to lobby for the new bridge was productive. They met with Washington State Representatives and supporting agencies to communicate the necessity of the replacement bridge. The bridge committee has shifted their funding strategy to intentionally go after larger amounts. The committee invited agencies and representatives to visit the gorge in hopes of illustrating the need in person.

Marla Keethler said that childcare continues to be a priority issue that the city supports. She notes that the conversation being raised is the barriers in the Washington State Code related to licensing. She said that as the city explores the potential for a community center, childcare is in the forefront of that conversation. She noted that the potential for outdoor preschool is being looked at.

**VIII. Executive Session**

There was no Executive Session.

**IX. Adjournment**

The meeting was adjourned at 7:50 p.m.

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Marla Keethler, Mayor

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Jan Brending, Clerk Treasurer

**File Attachments for Item:**

E. Approval of Meeting Minutes - August 17, 2022



**CITY OF WHITE SALMON**  
**City Council Meeting – Wednesday, August 17, 2022**  
**Via Zoom Teleconference**  
**DRAFT**

**Council and Administrative Personnel Present**

**Council Members:**

Patty Fink  
 Ben Giant  
 David Lindley  
 Jim Ransier

**Staff Present:**

Paul Koch, Interim City Administrator  
 Jan Brending, Clerk Treasurer  
 Russ Avery, Public Works Operations  
 Manager  
 Mike Hepner, Police Chief  
 Jeff Cooper, Public Works Foreman  
 Stephanie Porter, Deputy Clerk  
 Ken Woodrich, City Attorney

**I. Call to Order and Roll Call**

David Lindley, Council Member called the meeting to order at 6:00 p.m. There were approximately 3 members of the public in attendance either in person or via teleconference.

***Moved by Ben Giant. Seconded by Patty Fink.  
 Motion to excuse Jason Hartmann. CARRIED 4-0.***

**II. Changes to the Agenda**

There were no changes to the agenda.

**III. Consent Agenda**

- A. Employment Agreement – Land Use Planner
- B. Employment Agreement – Clerk Treasurer
- C. 2023 Lodging Tax Grant Funding
- D. TIB Grant Applications
- E. Approval of Vouchers

Vouchers audited and certified as required by RCW 42.24.080 and expense reimbursement claims as required by RCW 42.24.090 as of this 17<sup>th</sup> day of August 2022.

Type	Date	From	To	Amount
<b>Claims</b>		EFT	EFT	2,190.00
		38302	38344	148,074.69
			<b>Claims Total</b>	<b>150,264.69</b>
<b>Payroll</b>	8/2/2022	38301	38301	839.88

	8/5/2022	EFT	EFT	109,542.80
	8/5/2022	38298	38300	396.61
			<b>Payroll Total</b>	<b>110,779.29</b>
<b>Manual Claims</b>				
	7/15/2022	EFT	EFT	110.00
	8/5/2022	EFT	EFT	2,215.00
	8/10/2022	EFT	EFT	7,920.00
			<b>Manual Total</b>	<b>10,245.00</b>
			<b>Total All Vouchers</b>	<b>271,288.98</b>

Jan Brending, Clerk Treasurer noted that the additional information regarding the TIB grant applications is not available. She said staff intends to submit two grants 1) for Pavement Preservation (Chip Sealing) and 2) for Pavement Maintenance (Crack Sealing). Brending said Klickitat County would be doing the work if the city is successful in obtaining the funding. She said she has worked with the city’s transportation engineer, Gray & Osborne, and public works to determine which streets should be submitted for funding.

Patty Fink, Council Member asked why the City was not applying for other TIB Grants.

Brending explained that because the City has a current open TIB grant it would not be considered eligible for the other programs.

**Moved by Jim Ransier. Seconded by Ben Giant.  
Motion to approve Consent Agenda as presented. CARRIED 4-0.**

**IV. Public Comment**

There was no public comment.

**V. Business Items**

**A. Ordinance 2022-08-1108, Amending WSMC 2.06 City Administrator**

Jan Brending, Clerk Treasurer reviewed the proposed amendments to WSMC 2.06 City Administrator. She said that in reviewing the job description recently adopted by the city council for city administrator it became apparent that amendments were needed to the city’s code. She said it will be important in the future to remember to update the code if any changes are made to the salary range for the position.

**Moved by Ben Giant. Seconded by Patty Fink.  
Motion to adopt Ordinance 2022-08-1108, Amending WSMC 2.06 City Administrator.  
CARRIED 4-0.**

**B. Ordinance 2022-08-1109, Amending WSMC 2.08 City Clerk Treasurer**

Jan Brending, Clerk Treasurer reviewed the proposed amendments to WSMC 2.09 City Clerk Treasurer. She said that in working on the employment agreement and reviewing the job description it became apparent that amendments were needed to the city's code. She said it will be important in the future to remember to update the code if any changes are made to the salary range for the position.

***Moved by Jim Ransier. Seconded by Patty Fink.***

***Motion to adopt Ordinance 2022-08-1109, Amending WSMC 2.08 City Clerk-Treasurer. CARRIED 4-0.***

**VI. Reports and Communications**

**A. Department Heads**

***Mike Hepner, Police Chief*** said the Klickitat County behavioral health system is working and that there is one dedicated crisis responder. He said a group is meeting weekly and includes representatives from Klickitat County Health, the two hospitals, Northshore Medical, the Goldendale Police Chief, Bingen-White Salmon Police Chief, representative from Klickitat County Sheriff's office, one county commissioner and Sharon Carter, representing Mt. Adams Transportation. Hepner said the group works through any issues as a team. He noted Klickitat County has hired someone to build the program for the county.

Hepner noted that he has been seeing a lot of out-of-state license plates parked on city streets. He said if someone has moved to White Salmon from out-of-state and has not registered their vehicle in Washington it is considered fraud. Hepner said he will be working with Washington State Patrol to address the issue.

Jim Ransier asked what the penalty is related to not registering a vehicle appropriately.

Hepner said it is a crime and the individual will have to go in front of a judge.

Hepner thanked Patty Fink for stopping in to visit with the police department and setup a ride-along.

***Jan Brending, Clerk Treasurer*** reminded the city council that their retreat is scheduled for Tuesday, August 30. She said it will be held at the Garage Event Center in Bingen from 4 to 7 p.m.

***Paul Koch, Interim City Administrator*** said the city council will see a task order from the City's transportation engineer at their September 7 council. He said he has authorized the engineer to proceed to develop options for retaining the tree and providing a sidewalk in the area. Koch said Zoom interviews with the

city administrator candidates have been completed and the city will be moving to in person interviews in the next couple of weeks.

**Stephanie Porter, Deputy Clerk** said she is attending the budget workshop. She said she will be moving into the Clerk Treasurer position September 1 but will also be doing some Deputy Clerk/Utility Clerk work until that position is filled. Porter said she will be working with Jan Brending on the upcoming audit.

**Russ Avery, Public Works Operations Manager** said the city continues to work on updating the water system plan. He said the construction standards and drawings are in the final draft stage. Avery said the plan requires the city to meet with the Department of Natural Resources annually to review the water source protection plan. He said he is also working on an annual public works workplan and has sent it to the public works crew for review to make sure it is complete. Avery said staff is also looking at a new software which will incorporate both workorders and asset management.

**Jeff Cooper, Public Works Foreman** said the kiosk at Rheingarten Park has been redone. He said that the Mayor is working on new signage that will be displayed on the kiosk. Cooper said the city's park irrigation system probably needs replaced and should be incorporated into the capital improvement plan for the park. He noted the men's restroom was recently vandalized. Cooper said the city is in the process of conducting lead and copper testing as required by the state. He said after the city had installed the signage for the four-way stop at Dock Grade and Oak someone had created a "Honk Ten Times" sign and attached it to the stop sign at the top of Dock Grade. Cooper said it was removed.

Staff and council members had a brief discussion about streets that may or may not be public right-of-way. It was agreed that records need to be reviewed and information provided to all city departments. Ken Woodrich, City Attorney noted the city is not allowed to contribute funding towards maintenance or improvement of private streets.

Cooper said the city has received its reader board and it will be put into action announcing that crosswalks will be painted on August 24. He said he thinks it would be a good idea to leave it in place with an announcement about school starting and asking people to slow down. He said he will be attending the hybrid vehicle training next week. Cooper said the city's surplus sale is now online. He provided information regarding the need for inspection of one of the city's reservoirs next year. Cooper said the city provided services to Bingen in pumping out a sewer line that was plugged.

**B. Council Members**

**Patty Fink, Council Member** asked some questions about integrating the park and transportation plans together.



Jan Brending, Clerk Treasurer suggested looking at the specific goals and polices in the park plan to see if additional language or additional goals are needed. She said the plan will be presented to council members on September 21 but the goal is to get comments prior to that date including from council members.

Fink asked about the status of the conservation measures the city recently adopted related to water.

Brending said it takes time to implement some of the measures. She said one of the measures may come up in revisions to the city's water rates to encourage conservation. Brending said the education components do need to be implemented.

**Ben Giant, Council Member** welcomed Jeff Broderick and Stephanie Porter to their new positions.

**Jim Ransier, Council Member** noted there is an opportunity to work with the school for a program addressing water conservation. He said the CityLAB Board met with the PUD and will schedule another session as they did not get through the full list of questions. Ransier said the Board will meet next Tuesday. He said the Community Development Committee did not meet this month but will meet in September and will discuss events for Halloween. Ransier noted staff is working to get the necessary permits to close Jewett between Estes and Garfield for Halloween.

Jan Brending, Clerk Treasurer noted the city just received a park reservation for a Hispanic Heritage Month event on September 18.

**David Lindley, Council Member** said he was inspired by the City Administrator interviews and is hopeful the city's next administrator is in the mix.

**VIII. Executive Session (if needed)**

There was no Executive session

**IX. Adjournment**

The meeting adjourned at 6:52 p.m.

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Marla Keethler, Mayor

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Jan Brending, Clerk Treasurer

**File Attachments for Item:**

A. Ordinance 2022-09-1110, Amending WSMC 10.24 Stopping, Standing, and Parking

1. Presentation

2. Public Hearing

3. Discussion and Action



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## AGENDA MEMO

Needs Legal Review: Yes (Completed)  
Committee Meeting Date: September 7, 2022  
Agenda Item: Ordinance 2022-09-1110, Amending WSMC 10.24 Stopping, Standing and Parking  
Presented By: Mike Hepner, Police Chief and Jan Brending, Staff Assistant

### Action Required

Adopt Ordinance 2022-09-1110, Amending WSMC 10.24 Stopping, Standing and Parking.

### Proposed Motion

Move to adopt Ordinance 2022-09-1110 Amending WSMC 10.24 Stopping, Standing and Parking.

### Explanation of Issue

Staff has developed proposed amendments to White Salmon Municipal Code (WSMC) 10.24 Stopping, Standing and Parking. The proposed amendments cleanup several things:

1. Providing for specific penalties – i.e. stop using “penalty of not less than \_\_\_\_ nor more than \_\_\_\_.”
2. Deleting and replacing portion of 10.24.090 Parking two to six a.m./Parking over seventy-two hours. 10.24.090 is retitled to address parking over 72 hours and a new section is created to address parking between the hours of two a.m. and six a.m.
3. Section 10.24.100 Parking from two a.m. to six a.m./Parking over seventy-two hours- Penalty-Impoundment is retitled to “Time-Limits-Towaway for violation” and new wording provided.
4. A new section 10.24.105 Towaway of Inoperable, Expired or Abandoned Vehicles is added. This section allows a vehicle to be towed if parking within the City right-of-way if the vehicle is in an operable condition, has missing or expired tags, or clearly abandoned by accumulation of dirt, debris, vegetation or other facts that demonstrate the vehicle has not moved for a significant period of time.

The proposed amendments will assist law enforcement officers and code enforcement employees in addressing vehicles that are parked over 72-hours or have been abandoned.

A public hearing on the proposed ordinance is scheduled for the City Council’s September 7 meeting.

### City Council Options

The City Council has the following options available at this time:

1. Accept the City Operations Committee and staff recommendation to adopt the proposed ordinance as presented.
2. Accept the City Operations Committee and staff recommendation adopt the proposed ordinance with amendments.
3. Refer the ordinance back to staff or the City Operations Committee for additional work.
4. Other action as determined by City Council.

### Fiscal Implications

There are no direct fiscal implications of the ordinance.

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**City Operations Committee and Staff Recommendation**

The City Operations Committee and staff recommends the City Council adopt Ordinance 2022-09-1110 Amending WSMC 10.24 Stopping, Standing and Parking.

**CITY OF WHITE SALMON  
ORDINANCE 2022-09-1110**

**AN ORDINANCE AMENDING WSMC 10.24 STOPPING STANDING AND PARKING**

**WHEREAS**, the city council has adopted White Salmon Municipal Code 10.24 Stopping, Standing and Parking; and

**WHEREAS**, a public hearing regarding the proposed changes was held on Wednesday, September 7, 2022 and the city council considered comments from the public; and

**WHEREAS**, the city council has determined that amendments to White Salmon Municipal Code 10.24 are necessary; and

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF WHITE  
SALMON DO ORDAIN AS FOLLOWS:**

**SECTION 1.** White Salmon Municipal Code 10.24.090 through 10.24.100, is hereby amended as follows:

Key: Deleted = ~~**bold and strikethrough**~~

Added = **bold and underlined**

**10.24.010 Stopping, standing and parking.**

A. Stopping or standing of any vehicle in the following designated areas of the city is prohibited:

1. On the east side of Estes Street, twenty-five feet south of the south side of Tohomish Street and twenty-five feet north of the north side of Tohomish Street; and
2. On the south side of Tohomish Street, twenty-five feet east of the east side of Estes Street.

3. On the east side of Snohomish between the North and South entrances for mail drop off, adjacent to the White Salmon Post Office.
4. On the south side of E. Jewett from the parking lot entrance at 250 E. Jewett Blvd. (Hi-School Pharmacy/Ace Hardware) to 2nd Street.
5. On the west side of N. Main from City Hall Alley to W Jewett Blvd.
6. On the north side of West Cherry Street.
7. On NW Spring Street, south side of road.
8. On North Main Ave. West of Jewett Blvd. and West Tohomish (Alley).
9. A parking space located on the North side of Jewett in front of 142 E. Jewett is designated for police vehicle parking only (see WSMC 10.24.150).
10. Parking along the east side of SE 4th Avenue from East Jewett Blvd. to the alley located between East Jewett Blvd. and SE Wyers Street.
11. On NW Manley, no stopping, standing, parking on the driving surface.
12. On NW Patton, no stopping, standing, parking on pavement.
13. On East and West side of NW Riverview Dr, no stopping, standing, parking on pavement.
14. No stopping, standing, parking on the west side of 5th Avenue.
15. On NE Vine, no stopping, standing, parking on pavement.
16. On NW Cherry Street, no stopping, standing, parking North side of road.
17. On NW Spring, no stopping, standing, parking in South side of road.
18. On the North side of Jewett Blvd between Wauna and Grandview.

19. On the north side of NE Washington between NE Estes and NE Church, no stopping, standing, parking on pavement.
  20. Stopping, standing parking along the west side of NE Church from NE Tohomish to the alley along the Fire Hall is for city-owned vehicle parking only, all other vehicle parking is prohibited.
  21. Northwest corner of Garfield and Jewett Blvd. intersection from corner west approximately two hundred feet, no stopping, standing, parking allowed in pullout area or in direct right-of-way.
- B. The public works director shall provide traffic control devices establishing no stopping, standing or parking areas as prescribed in the above prohibited areas.
- C. Parking a vehicle, meaning allowing a vehicle to stand unattended for more than ten minutes, in the following areas is prohibited:
1. On areas marked "No Parking" or "No Stopping or Standing" within seventy-five feet of the fire station entrance. Within fifteen feet of a fire hydrant.
  2. Within fifty feet east of the intersection of North East Estes Avenue and North East Tohomish Street, along the north side of North East Tohomish Street.
  3. On Jewett Boulevard, between Fifth and Tenth Streets from October 1st through March 31st of each year.
  4. Within fifteen feet of a fire hydrant.
  5. On any sidewalk.
  6. Within five feet of any intersection, alley or driveway entrance.
  7. Within twenty feet of a marked crosswalk.

8. Within thirty feet of a stop sign or yield sign or any flashing signal.
9. Within the driving lanes of any roadway.
10. Over seventy-two hours in any public parking lot

D. A violation of this section shall be a traffic infraction, with a penalty of ~~not less than fifty dollars nor more than~~ one hundred dollars. In addition, any vehicle in violation of this section is subject to being towed and impounded at owner's expense. See WSMC 10.40.030 for contesting towing and impoundment charges.

**10.24.015 Stop intersections designated—Sign erection authorized.**

A. The following intersections are declared to be stop sign positions; the public works director, through its proper officers and agents, shall maintain stop signs at the following intersections:

SE corner and the NW corner at the intersection of NE Center Street and Orchard Street to stop traffic Northbound and Southbound on Orchard Street.

SE corner of intersection of Orchard Street and NE Tohomish Street to stop traffic northbound on Orchard Street.

SE corner of NE Snohomish Street and NE Academy Street within city to stop traffic northbound on NE Snohomish Street at its intersection with NE Academy Street.

NE Corner of Waubish and SW Jewett Blvd.

NE Corner of Garfield and SW Jewett Blvd.

NE Corner of intersection Main Avenue and E. Jewett Blvd.

SW corner of intersection 1st Street and W. Jewett Blvd.

SE Corner of intersection Estes Avenue and Jewett Blvd.



SE Corner of intersection Wauna Street and Jewett Blvd.

SE Corner of intersection Grandview and Jewett Blvd.

NE Corner of NW Vine and NE Grandview.

NE Corner of NE Vine and E Jewett Blvd.

SE Corner of NE Skyline Drive and E Jewett Blvd.

NW corner of NW Rhine Village and NW Skyline Drive.

NE Corner of SE 2nd Street and E. Jewett Blvd.

NE Corner of SE 3rd Street and E. Jewett Blvd.

NE Corner of SE 4th Street and E. Jewett Blvd.

NE Corner of SE 5th Street and E. Jewett Blvd.

NE Corner of SE 6th Street and E. Jewett Blvd.

NE Corner of SE 7th Street and E. Jewett Blvd.

SE Corner of SW Ingram Place and SE Jewett Blvd.

NW Corner of intersection of Lincoln Street & Main Ave.

NW corner of intersection of Lincoln Street & Garfield.

SW corner of intersection of SW Lincoln Street & Garfield.

NE corner of intersection of NE Lincoln Street and Main Avenue.

NE corner of intersection of NE Lincoln Street and Estes Avenue.

NW corner of intersection of NW Washington and NW Michigan Avenue.

NW corner of intersection of NW Washington and NW Main Avenue.

NW corner of intersection of NE Washington and NE Main Avenue.

NE corner of intersection of NE Washington and NE Church Street.

NE corner of intersection of NE Washington and NE Estes Avenue.

NE corner of intersection of NE Washington and NE Wauna Avenue.

NE corner of intersection of NE Washington and NE Snohomish Street.

NE corner of intersection of NE Washington and NE Skagit.

NE corner of intersection of NE Scenic & NE Main Avenue.

NE corner of intersection of NE Scenic & SE Church Street.

NE corner of intersection of NE Scenic and SE Estes Avenue.

NE corner of intersection of NE Scenic and SE Wauna Avenue.

NE corner of intersection of NE Scenic and SE Snohomish Street (Alley South).

NE corner of intersection of NE Scenic and NE Skagit Street.

NE corner of intersection of NE Hood and NE Main Avenue.

NE corner of intersection of NE Hood and SE Estes Avenue.

NE corner of intersection of NE Hood and SE Church Street.

NE corner of intersection of NE Hood and SE Wauna Avenue.

NE corner of intersection of NE Hood and SE Snohomish Street.

NE corner of intersection of NE Hood and SE Skagit.

NE corner of intersection of NE Columbia and NE Main Avenue.

NE corner of intersection of NE Columbia and SE Church Street.

NE corner of intersection of NE Columbia and SE Estes Avenue.

NE corner of intersection of NE Columbia and SE Wauna Avenue.

NE corner of intersection of NE Columbia and SE Snohomish Street.

NE corner of intersection of NE Columbia and SE Skagit.

NW corner of intersection of NW Academy and SE Achor.

NE corner of intersection of NE Academy and SE Wauna Avenue.

NE corner of intersection of SE Academy and Snohomish Street.

NE corner of intersection of NE Academy and Snohomish Street.

NE corner of intersection of SW Academy and Shohomish Street.

NE corner of intersection of NW Academy and Snohomish Street.

NE corner of intersection of NE Green and NE Main Avenue.

NE corner of road NE of Estes and NE of Green (at Y).

NE Corner of intersection of NE Green and SE Estes.

NE corner of intersection of NE Green and SE Academy.

NE corner of intersection of NE Wisconsin and NE Main Avenue.

NE corner of intersection of NE Wisconsin and SE Estes Avenue.

NE corner of intersection of NE Wisconsin and SE Fields.

NW corner of intersection of NW Cherry and SW Main Avenue.

NW corner of intersection of NW Cherry and SW Patton.

NW corner of intersection of NW Cherry and SW Iva.

NE corner of intersection of NE Cherry and SE Fields.

SE corner of intersection of SE Cherry Place and SE Spring.

SE corner of intersection of SE Cherry Place and SE Stauch.

NW corner of intersection of NW Spring and Iva.

NW corner of intersection of NW Spring Street and SE Strawberry Mtn.

NW corner of intersection of NW Spring Street and NW Cherry.

NE corner of intersection of NE Spring and NW Main Avenue.  
SW corner of intersection of NE Spring and NW Main Avenue.  
NW corner of intersection of NE Spring and NW Main Avenue.  
SE corner of intersection of NE Spring and NW Main Avenue.  
NE corner of intersection of NE Spring and SW Estes Avenue.  
NE corner of intersection of NE Spring and SW Wauna Avenue.  
NE corner of intersection of NE Tohomish and SW Main Avenue (Alley).  
NE corner of intersection of NE Tohomish and SW Church Street.  
NE corner of intersection of NE Tohomish and SW Estes Avenue.  
NE corner of intersection of NE Tohomish and SW Wauna Avenue.  
NE corner of intersection of NE Tohomish and SW Snohomish Street.  
NE corner of intersection of NE Tohomish and S Pioneer Place.  
NE corner of intersection of NE Tohomish and NE O'Keefe.  
SW Corner of intersection of SW Center and Okeefe.  
SW corner of intersection of SW Grandview and Okeefe.  
NE corner of intersection of NE Tohomish and Orchard.  
NE corner of intersection of NE Center and Orchard.  
NE corner of intersection of NE Grandview and Orchard.  
SE corner of intersection of SE Riverwatch and Overlanders.  
SE corner of intersection of SE Riverwatch and E Jewett Blvd.  
NW corner of intersection of NW Garfield and NW Jewett Blvd.  
SW corner of intersection of SW Garfield and SW Jewett Blvd.

NW corner of intersection of NW Garfield and SE Jewett Blvd.

NW corner of intersection of NW Center and NE Park.

SE corner of intersection of SE Oak and SE Jewett Blvd.

SE corner of intersection of 1st and Wyers.

NE corner of intersection of 2nd and Wyers.

SE corner of intersection of 2nd and Wyers.

NW corner of intersection of 2nd and Wyers.

SW corner of intersection of 2nd and Wyers.

SE corner of intersection of 3rd and Wyers.

NE corner of intersection of 3rd and Wyers.

SE corner of intersection of 4th and Wyers.

NE corner of intersection of 4th and Wyers.

SW corner of intersection of 4th and Wyers.

NW corner of intersection of 4th and Wyers.

SE corner of intersection of 5th and Wyers.

NE corner of intersection of 5th and Wyers.

NE corner of intersection of 6th Place and Jewett Blvd.

NE corner of intersection of NE Oak Place and Jewett Blvd.

NE corner of intersection of SE Oak Street and 5th Street.

NW corner of intersection of 4<sup>th</sup> and NE Oak Street.

NE corner of intersection of 4<sup>th</sup> and NE Oak Street.

SW corner of intersection of 4<sup>th</sup> and NE Oak Street.

SE Corner of Intersection of 4<sup>th</sup> and NE Oak Place.

SE Corner of Intersection of SE Dock Grade Road and SE Oak Street.

NW Corner of Intersection of 6<sup>th</sup> Avenue and SE Oak Street.

SW Corner of Intersection of 6<sup>th</sup> Avenue and SE Oak Street.

NE Corner of Intersection of 6<sup>th</sup> Avenue and SE Oak Street.

B. Any person failing to fully stop a vehicle at any marked intersection shall be deemed to have committed a traffic infraction and shall be penalized in an ~~amount not less than twenty-five nor more than~~ of fifty dollars.

#### **10.24.030 Fifteen-minute parking.**

The mayor and the city council shall from time to time reserve the right to establish, by proper posting and signs indicating fifteen-minute parking, area designations within the corporate limits, limited to parking for fifteen minutes duration, and violations thereunder shall be governed by the penalty set out in Section 10.24.100 of this chapter. The following locations are designated as fifteen-minute parking areas:

A. One parking place for vehicles on the West side of Estes, at 110 NE Estes which shall be appropriately indicated by a sign showing such parking to be limited to fifteen minutes.

B. Two parking places for vehicles on the North side of East Jewett, at 176 E. Jewett Blvd. which shall be appropriately indicated by a sign showing such parking to be limited to fifteen minutes.

C. Two parking places for vehicles on the North side of Jewett immediately west of the designated handicapped parking space located on the North side of Jewett immediately west of Main Street.

D. Any owner or operator of any vehicle or motorcycle who violates this section by parking in such restrictive areas or prohibited areas, beyond the fifteen-minute time limitation, shall be deemed guilty of a separate offense for each thirty minutes beyond the prescribed fifteen-minute limitation; and such shall constitute a separate offense.

**10.24.040 Two-hour parking.**

It is unlawful to park any vehicle, as defined by the Washington State Motor Vehicle Code, pursuant to RCWA Chapter 46, et seq., along either the north or south side of Jewett Blvd., between the intersections of Jewett Blvd. west to its intersection with the first alley west of North Main Street, and North Estes Avenue commonly known as the main street thoroughfare of the city, for a longer period than two hours, and such parking on the streets herein specified shall be limited to two hours' parking and no more, excepting therefrom properly designated loading zones heretofore established.

**10.24.050 Two-hour parking—Sundays and holidays exempt.**

Such two-hour limit of parking upon the street described in Section 10.24.040 shall not apply during Sundays and holidays.

**10.24.060 Two-hour parking—Hours operative.**

Such limit of two-hour parking, as aforementioned, shall be effective only during the hours of eight a.m. to five p.m.

**10.24.070 Two-hour parking—Signs required.**

The public works director shall post at conspicuous places (every other angled parking place and every diagonal space) along the street mentioned in Section 10.24.040 proper signs stating the

limitation of two-hour parking, and it is further unlawful for any car to park for any longer than two hours for any reason along the confines of the street herein specified.

**10.24.080 Two-hour parking—Penalty for violation.**

Any person violating the provisions of Sections 10.24.040, 10.24.050, 10.24.060, and 10.24.070 shall be fined ~~a minimum of fifteen dollars and a maximum of~~ fifty dollars for each violation.

**10.24.090 ~~Parking two to six a.m./~~Parking over seventy-two hours—Prohibited.**

**A.**—Unless otherwise provided by ordinance it is unlawful to park any vehicle for a time longer than seventy-two hours on any street in the City of White Salmon with the exception of city-owned vehicles.

**B.**—~~There shall be absolutely no parking permitted between the hours of two a.m. and six a.m., seven days per week, Sundays and legal holidays excepted, between the streets commencing at the intersection of Jewett Avenue and Estes intersection north along Estes Avenue to its intersection with North Tohomish Street. And from Estes and Jewett West to Main on the North and South side of the Roadway.~~

**C.**—~~Any person violating the provisions of this section shall be deemed to have committed a traffic infraction and shall be penalized in an amount of not less than fifteen dollars and not more than fifty dollars.~~

**10.24.095 Parking two to six a.m.—Prohibited.**

**Parking is prohibited between the hours of two a.m. and six a.m., seven days per week, Sundays and legal holidays excepted, between the streets commencing at the intersection of Jewett Avenue and Estes intersection north along Estes Avenue to its**



intersection with North Tohomish Street and from Estes and Jewett West to Main on the North and South side of the Roadway.

~~10.24.100 Parking from two a.m. to six a.m./Parking over seventy-two hours—  
Penalty—Impoundment Time-limits – Towaway for violation.~~

All law enforcement officers and code enforcement officers of the city shall have the authority to have impounded and towed to a place of safety any vehicle that is in violation of the time limits and prohibitions established herein. Both the violator and the owner shall be jointly and severally liable for the cost of towing and storage as provided in RCW Chapter 46.55

~~A. Within the streets described in Section 10.24.090, which prohibits parking from two a.m. to six a.m. and parking over seventy-two hours as hereinabove set forth, for the period October 1st through March 31st, in addition to the fines imposed by this section, in the event any vehicle is parked within the prohibited streets between the hours of two a.m. and six a.m., the city shall maintain signage as required by RCW 46.55.113(2)(h) setting forth that the city shall have the right to tow such offending vehicle away from said streets, and shall impound the vehicle according to the procedures and appeal rights set forth in RCW Ch. 46.55 and WSMC Ch. 10.40.~~

~~B. In addition to being subject to impound as set forth above, any person violating the provisions of this section shall be deemed to have committed a traffic infraction and shall be penalized in an amount of not less than fifteen dollars and not more than fifty dollars.~~

**10.24.105 Towaway of Inoperable, Expired or Abandoned Vehicles**

**All law enforcement officers and code enforcement officers of the city shall have the authority to have impounded and towed to a place of safety any vehicle within the City right-of-way if any of the following exists:**

1. **If the vehicle is in an inoperable condition due to missing or damaged parts (for example: missing wheels, flat tires, damaged or missing drivetrain components);**
2. **If the vehicle has missing or expired tags, either from the State of Washington or elsewhere;**
3. **If the vehicle is clearly abandoned as evidenced by accumulation of dirt, debris, vegetation or other facts that demonstrate the vehicle has not moved for a significant period of time.**

**Both the violator and the owner shall be jointly and severally liable for the cost of towing and storage as provided in RCW Chapter 46.55.**

**10.24.110 Logging trucks—Overnight parking prohibited.**

No overnight parking of loaded logging trucks shall be permitted on any city street within the corporate limits of the city. Violation of this section shall be punishable by a maximum fine of not less than twenty-five [dollars] nor more than fifty dollars for each violation.

**10.24.120, 10.24.130 Reserved.**

**10.24.150 Police vehicle parking only.**

- A. A parking space located on the north side of Jewett in front of 142 E. Jewett is designated for police vehicle parking only.

B. A violation of this section shall be a traffic infraction, with a penalty of ~~not less than fifty dollars and no more than~~ one hundred dollars. In addition, any vehicle in violation of this section is subject to being towed and impounded at owner's expense.

**10.24.160 Handicapped parking only.**

A. The following two parking spaces are designated as "parking for handicapped only": Two spaces on the west side of Main Street south of the intersection with Scenic Street in front of the Whitson Elementary School.

B. The following two parking spaces are designated as "parking for handicapped only": One space east and one space west of where the walkway from the Park Center Building intersects with the south side of Washington Street.

C. The following parking space is designated as "parking for handicapped only": One space in the parking area south of the Park Center Building.

D. The following parking space is designated as parking for handicapped only. One space north side of Jewett Blvd. from Main Street West.

E. The following parking space is designated as parking for handicapped only. One space south side of Jewett Blvd. from 1st Street West.

F. The following parking space is designated as parking for handicapped only. First space south side of Jewett Blvd. one space east from 1st Ave.

G. The Public Works Director shall have the above parking spaces designated as "Handicapped Parking Only".

H. Violation of this section shall be a traffic infraction with a penalty of not more than two hundred fifty dollars. In addition, any vehicle in violation of this section is subject to being towed and impounded at owner's expense.

**10.24.170 Angled parking only.**

Beginning at the southeast corner of the intersection of East Jewett Boulevard and 1st Street travelling east along the south side of East Jewett Boulevard until the mid-block point of the 200 block of East Jewett Boulevard, parking is prohibited for vehicles and trailers exceeding twenty feet in length as indicated by marked pavement lines.

**SECTION 2 – SEVERABILITY:** If any section, sentence, or phrase of this Chapter is held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence or phrase of this Chapter.

**SECTION 3 – EFFECTIVE DATE.** This ordinance shall take effect five days following the date of its publication by summary.

**PASSED** by the City Council of the City of White Salmon at a regular meeting this 7th day of September 2022.

\_\_\_\_\_  
Marla Keethler, Mayor

ATTEST:

\_\_\_\_\_  
Jan Brending, Clerk/Treasurer

APPROVED AS TO FORM:

\_\_\_\_\_  
Kenneth B. Woodrich, City Attorney

**File Attachments for Item:**

B. Ordinance 2022-09-1111, Amending WSMC 13.24 - Water Conservation

1. Presentation

2. Public Hearing

3. Discussion and Action



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## AGENDA MEMO

Needs Legal Review: Yes (Completed)  
Committee Meeting Date: August 29, 2022  
Agenda Item: Ordinance 2022-09-1111, Amending WSMC 13.24 Water Conservation  
Presented By: Paul Koch, Interim City Administrator and Jan Brending, Staff Assistant

### Action Required

Adopt Ordinance 2022-09-111, Amending WSMC 13.24 Water Conservation.

### Proposed Motion

Move to adopt Ordinance 2022-09-1111, Amending WSMC 13.24 Water Conservation

### Explanation of Issue

Due to recent events, it was clear the city needed to amend its code to provide for water shortage emergency regulations. Staff is recommending that the entire Chapter 13.24 Water Conservation be repealed, and the new language adopted. The proposed language is identical to the City of Bingen and the City of Washougal (which is where the City of Bingen language came from. Many of the existing requirements in Chapter 13.24 are not enforceable. The original code is also provided for reference. This code was adopted when the city did not have the quantity of water available and there was actually a water connection moratorium. Staff will also be presenting “administrative procedures” that will be used when water shortage emergencies occur.

A public hearing for the City Council’s September 7 meeting has been scheduled for these proposed amendments.

### City Council Options

The City Council has the following options available at this time:

1. Accept the City Operations Committee and staff recommendation to adopt the proposed ordinance as presented.
2. Accept the City Operations Committee and staff recommendation to adopt the proposed ordinance with amendments.
3. Refer the ordinance back to the City Operations Committee and/or staff for additional work.
4. Other action as determined by City Council.

### Fiscal Implications

There are no direct fiscal implications of the ordinance.

### City Operations Committee and Staff Recommendation

The City Operations Committee and staff recommend the City Council adopt Ordinance 2022-09-1111, Amending 13.24 Water Conservation.

**CITY OF WHITE SALMON  
ORDINANCE 2022-09-1111**

**AN ORDINANCE AMENDING WSMC 13.24 WATER CONSERVATION**

**WHEREAS**, the city council has adopted White Salmon Municipal Code 13.24 Water Conservation; and

**WHEREAS**, a public hearing regarding the proposed changes was held on Wednesday, September 7, 2022 and the city council considered comments from the public; and

**WHEREAS**, the city council has determined that amendments to White Salmon Municipal Code 13.24 are necessary,

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF WHITE SALMON DO ORDAIN AS FOLLOWS:**

**SECTION 1.** Chapter 13.24 of the White Salmon Municipal Code (WSMC) is incorporated here by reference and by such reference set forth at full length.

**SECTION 2.** White Salmon Municipal Code 13.24 as currently written Ord. 1994-10-584 as amended by Ord. 2006-7-780) is repealed and replaced with the following:

**Chapter 13.24 Water Shortage Emergency Regulations**

Sections:

13.07.010 Purpose.

13.07.020 Authority.

13.07.030 Policies and procedures.

13.07.040 Enforcement.

13.07.050 Variances.

13.07.060 Penalties.

**13.07.010 Purpose.**

It is in the public interest to promote the conservation of the city’s water supply in order to protect the health, welfare, and safety of water users. To accomplish this declared purpose, the city reserves the right to exercise its police powers through emergency measures as set forth in this chapter.

**13.07.020 Authority.**

The mayor, when necessary for the protection of the public health, safety, and welfare, shall have the authority to declare various stages of water emergencies and to implement the water conservation measures set forth in this chapter. The mayor shall also have authority to determine whether the various stages of water emergencies and water conservation measures apply to the entire city utility service area or to such portions as may be particularly affected.

**13.07.030 Policies and procedures.**

The following policies and procedures shall apply during the various stages of water emergencies as set forth in this section. All policies and procedures set forth in this section shall also apply to the City of White Salmon owned properties.

A. Stage I – Anticipated Water Shortage – Internal Preparations.

The mayor may declare a Stage I water emergency when a water shortage is anticipated but not immediate. City hall, in coordination with the public works department, shall conduct public education efforts regarding the benefits and necessity of conservation by the public through news releases and other methods of providing information about conservation methods.



B. Stage II – Serious Water Shortage – Limited Outdoor Restrictions.

The mayor may declare a Stage II water emergency when a water shortage exists such that water supplies are impacted and water demand must be reduced. In a Stage II water emergency, irrigation of lawns and gardens will be restricted to the hours of 6:00 a.m. to 9:00 a.m. and 6:00 p.m. to 9:00 p.m. on all days. Irrigation of lawns and gardens using a timer system will be restricted to the hours of 4:00 a.m. to 9:00 a.m. and 6:00 p.m. to 9:00 p.m.

C. Stage III – Critical Water Shortage – Outdoor Restrictions.

The mayor may declare a Stage III water emergency when a water shortage exists such that water supplies are critically impacted and water demand must be reduced. In a Stage III water emergency, the following policies apply:

1. Irrigation of lawns and gardens will be restricted to the hours of 6:00 a.m. to 9:00 a.m. only. Irrigation of lawns and gardens using a timer system will be restricted to the hours of 4:00 a.m. to 9:00 a.m. Properties with “even number” addresses will be permitted to irrigate only on “even number days.” Properties with “odd number” addresses will be permitted to irrigate only on “odd number days.”
2. Vehicle washing is prohibited, except for commercial/industrial vehicles where washing takes place on commercial/industrial property and is necessary for vehicle maintenance purposes. Licensed and permitted car washes are allowed to operate.
3. Driveway, sidewalk, etc. flushing is prohibited.
4. Orchard irrigation is prohibited.
5. Filling wading pools, swimming pools, and hot tubs is prohibited.

D. Stage IV – Extreme Water Shortage – Outdoor Usage Prohibited.

The mayor may declare a Stage IV water emergency when a water shortage exists such that maximum flow reduction is immediately required, water available to the city is needed for solely human consumption. In a Stage IV water emergency, the following policies apply:

1. All lawn, garden and orchard irrigation is prohibited.
  2. Vehicle washing is prohibited, except for commercial vehicles where washing takes place on commercial/industrial property and is necessary for vehicle maintenance purposes. Licensed and permitted car washes are allowed to operate.
  3. Driveway, sidewalk, etc. flushing is prohibited.
  4. Filling wading pools, swimming pools, and hot tubs is prohibited.
  5. Water consumption is permitted for essential indoor purposes only.
- E. Stage V – Maximum Emergency – No Water Use.

The mayor may declare a Stage V water emergency when there is a significant or complete loss of available or safe water supply. All indoor and outdoor water usage shall be prohibited until the emergency is lifted.

F. Implementation Requirements.

Prior to the implementation and enforcement of any of Stage I, II and III, the mayor shall take reasonable efforts to have information disseminated to affected customers regarding water rationing, which shall include, at a minimum, publication in the official newspaper of the city at least once, not less than one week in advance of the effective date of the declaration. Information regarding the specific stage limitations and durations will be sent to all customers by mail and will be posted at City Hall, the Post Office and on the city’s web page.

Prior to implementation and enforcement of Stage IV and V, the mayor shall take reasonable efforts to have information disseminated to affected customers regarding water

rationing, which shall include, at a minimum, sending a public notice immediately to the radio stations in the area and to the official newspaper of the city. In addition, notice shall be posted at City Hall, the Post Office, and on the city's website. Notices will be posted at all customer locations including residences and businesses.

G. Term of Stage and Scope.

The mayor is also authorized to determine the geographic area to which the declared stage shall apply and to determine the duration for which the declared stage and its limitations and restrictions shall be in effect.

**13.07.040 Enforcement.**

The public works operations manager or designee, or the police officers of the city shall have the authority to enforce the provisions of this chapter.

**13.07.050 Variances.**

The mayor may grant temporary variances for the prospective use of water otherwise prohibited by this chapter for Stage I, II and III. Variances are not allowed for Stage IV and V. Such temporary variances shall be in writing and shall be based on a determined by the mayor that, due to unusual circumstances, application of this chapter would cause an extraordinary hardship adversely affecting the health, sanitation, or fire protection of the applicant or the public. The mayor's determination shall be final unless appealed as follows: a party adversely affected by the mayor's determination may appeal the determination to the city council within 24 hours of the mayor's determination. Said 24-hour periods shall exclude Saturdays, Sundays, Mondays and legal holidays.

**13.07.060 Penalties.**

Violations of this chapter shall be punishable as follows:

A. The first violation of any provision of this chapter shall be a civil infraction as prescribed by Chapter 1.16 WSMC, and as prescribed by RCW 7.80.120(1)(a), as now enacted and hereafter amended. Infractions shall be processed pursuant to the authority and provisions set forth in Chapter 7.80 RCW, as now enacted or hereafter amended, Chapter 1.16 WSMC, as now enacted or hereafter amended and the Infraction Rules for Courts of Limited Jurisdiction.

B. For any second or subsequent violation of any provision of this chapter the violator may be charged as a misdemeanor punishable by imprisonment in jail for a maximum term fixed by the court of not more than 90 days, or a fine in the amount fixed by the court of not more than \$1,000, or both such imprisonment and fine.

**SECTION 2 – SEVERABILITY:** If any section, sentence, or phrase of this Chapter is held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence or phrase of this Chapter.

**SECTION 3 – EFFECTIVE DATE.** This ordinance shall take effect five days following the date of its publication by summary.

**PASSED** by the City Council of the City of White Salmon at a regular meeting this 7th day of September 2022.

\_\_\_\_\_  
Marla Keethler, Mayor

ATTEST:

\_\_\_\_\_  
Stephanie Porter, Clerk/Treasurer

APPROVED AS TO FORM:

\_\_\_\_\_  
Kenneth B. Woodrich, City Attorney

## Chapter 13.24 WATER CONSERVATION\*

### Sections:

\* Prior ordinance history: Ord. 1994-10-584.

### **13.24.010 Purpose.**

Customers of the city of White Salmon water service area are encouraged to implement and practice water conservation every day and for every water use application. Irrigation of lawns and gardens creates a large demand on the available municipal water supply. Thus, the city encourages its customers to consider landscaping concepts that require the least amount of domestic water for landscape maintenance. From May 1st through October 31st each year, the city council deems it necessary and appropriate for the city to mandate the implementation of restrictive water conservation measures for users of city water. These measures are designed to maintain adequate water storage in the city's reservoirs for consumptive use and to maintain adequate fire line flow.

(Ord. 2006-7-780 § 1(part), 2006)

### **13.24.020 Conservation prohibited acts.**

Each user of city water shall conserve water and prevent waste, to preserve an adequate supply for all users and to prevent soil erosion and damage to sidewalks, curbs, and streets. Water used for irrigation shall be applied through efficient sprinkling devices. The waste of water through open hoses or open faucets, leaky faucets, or flush valves, roof sprinkling, or allowing any water to discharge or flow onto or across any public or private property is unlawful.

(Ord. 2006-7-780 § 1(part), 2006)

### **13.24.030 Water use limitations.**

- A. From May 1st through October 31st each year, there shall be no watering of lawns, gardens or any other landscaping, whether natural or planted except between hours of six a.m. to nine a.m. and from six p.m. to nine p.m. with properties with an even-numbered address permitted to irrigate only on even-numbered days and properties with an odd-numbered address permitted to irrigate only on odd-numbered days. Properties with no address shall be permitted to irrigate only on odd-numbered days.
- B. All orchard irrigation is prohibited at any time.
- C. No driveway flushing is permitted at any time.
- D. No vehicle washing is permitted at any time without a functional automatic shutoff nozzle, except within established commercial car washes.
- E. No structural, machinery, or equipment washing is permitted at any time without a functional automatic shutoff nozzle or mechanism.

(Ord. 2006-7-780 § 1(part), 2006)

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**13.24.040 Exceptions and special permits.**

- A. Notwithstanding Section 13.24.020, drip irrigation systems are permitted to function between the hours of nine p.m. and nine a.m. for a total duration of not more than six hours on alternating days in accordance with the specifications therefore in Section 13.24.030.
- B. Special Permit for Handicapped Persons. The clerk-treasurer is authorized to issue an annual permit (effective for twelve months) to handicapped persons who are unable to effect irrigation consistent with Section 13.24.030 and cannot afford a drip irrigation system. In order to obtain a special permit, the person shall submit to the clerk-treasurer a sworn statement in the following form:

I, \_\_\_\_\_, am unable to irrigate during the hours of 6:00 a.m. to 9:00 a.m. or 6:00 p.m. until 9:00 p.m. due to the following handicap:

I am unable to afford a drip irrigation system.

I swear under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct. Signed at White Salmon, Washington on the \_\_\_ day of \_\_\_\_\_, 20\_\_.

Signature\_\_\_\_\_

Printed Name:\_\_\_\_\_

- C. Special Permit for New Landscape Establishment. A person desiring to establish new landscaping is authorized to obtain from the clerk-treasurer a single special permit per twelve-month period for waiver of the alternate day requirements of Section 13.24.030. Notwithstanding, irrigation shall occur during the hours specified in that section. The special use permit to establish new landscaping is valid for a period of six weeks.

(Ord. 2006-7-780 § 1(part), 2006)

**13.24.050 Water emergency.**

Whenever the mayor determines, on the basis of the water storage reserves or emergency circumstances, that the amount of water available and the probable use of water makes it appropriate to conserve water to protect the citizens and property in the city, the mayor is hereby authorized to declare a water emergency and thereafter prohibit any and all of the following uses:

- A. Watering Lawns and Landscaping. The sprinkling, watering, or irrigation of shrubbery, trees, lawns, grass, grounds, plants, or any other vegetation;
- B. Washing Mobile Equipment. The washing of automobiles, trucks, trailers, trailer houses, railroad cars, or any other type of mobile equipment;
- C. Cleaning of Equipment. The washing and cleaning of any industrial equipment, machinery, sidewalks, driveways, filling stations, aprons, porches, and other outdoor surfaces;
- D. Cleaning Businesses. Cleaning buildings, the washing of the outside of buildings, including dwellings or accessory buildings;
- E. Ornamental Fountains. The operation of ornamental fountain or any other structure making a similar use of water;
- F. Swimming Pools. The filling of any swimming or wading pool.

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(Ord. 2006-7-780 § 1(part), 2006)

**13.24.060 Declaration of water emergency.**

- A. The mayor shall cause each declaration made pursuant to this chapter to be publicly announced through the local media, city website, posting, and any other method reasonably calculated to communicate the water emergency declaration to the public. The mayor's water emergency declaration shall describe the action taken by the mayor, including the times and dates effective and shall specify the particular use of water which will be prohibited.
- B. Whenever the mayor finds that the conditions which gave rise to the water prohibition no longer exist, he/she shall declare the prohibition terminated.

(Ord. 2006-7-780 § 1(part), 2006)

**13.24.070 Violation and penalties.**

It is unlawful for any person to violate any provisions of this chapter. "Person" includes any person, firm or corporation. Any person violating any provision of this chapter shall be first given two warnings. After two warnings, any person violating any provision of this chapter shall be deemed to have committed an infraction, and upon conviction shall be penalized an amount of two hundred dollars on the first conviction and three hundred dollars on the second conviction and four hundred dollars for each conviction thereafter. For violations outside of the city limits, the violator's water service may be terminated in the event of a violation after the second warning. The water shall thereafter be turned back on only after payment of the applicable fine(s) specified above and payment of any applicable hook-up fees and other charges.

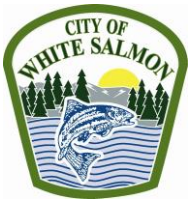
(Ord. 2006-7-780 § 1(part), 2006)

**File Attachments for Item:**

C. Adoption of 2023 City Council Priorities for Budget Development

1. Presentation
2. Discussion
3. Action





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## AGENDA MEMO

Needs Legal Review: No.  
Meeting Date: September 7, 2022  
Agenda Item: Approval of City Council priorities for the development of the 2023 Annual City Budget.  
Presented By: Marla Keethler, Mayor

### **Action Required:**

Adoption of the Council created priorities for the development of the 2023 Annual Budget.

### **Proposed Motion:**

Motion to approve the City Council developed priorities for the 2023 budget and direct the Mayor and staff to build the budget around these priorities.

### **Explanation of the Issue:**

City Council met on August 30 in a retreat setting to prepare the priorities for the 2023 budget. This is one of the jobs of a City Council and the priorities are highly important to the preparation of the budget. A copy of the priorities is attached to this report for Council information. These priorities are organized into two categories. Category One identifies the funding priorities. Priority Two identifies the Strategic Priorities.

**Council Options:** The City Council has the following options available to it at this time.

- A. Approve the Priorities as presented.
- B. Review, discuss and make changes in the proposed priorities before adopting them.
- C. Other action as may be desired by City Council.

### **Fiscal Analysis:**

There is no fiscal impact to this action. The 2023 proposed city budget will be prepared around these priorities.

### **Recommendation of Staff/Committee:**

That the City Council 2023 Budget priorities be adopted and the Mayor and staff be directed to build the budget around the adopted priorities.

## 2023 City of White Salmon City Council Priorities

Developed at the August 30, 2022 City Council Retreat  
Direction for Budget Development  
Adopted by City Council on *September 7, 2022*

### **FUNDING PRIORITIES:**

- Develop Sustainable Infrastructure Funding for the Construction, Operation, and Maintenance of Public Buildings, Roads, and Utilities
- Support a Vibrant Downtown
- Improve Communication Between the Community and City Hall/Council/Residents
- Increase Availability of Housing for All Income Levels
- Support Efforts to Increase Public Transportation
- Maintain Public Safety

### **STRATEGIC PRIORITIES:**

- Support Efforts to Increase Childcare Availability and Access
- Increase Economic Development
- Improve Existing Park Facilities and Expand Recreation Opportunities
- Support Efforts by WSVMPD to Build a New Pool