



White Salmon City Council Meeting
A G E N D A
February 21, 2024 – 6:00 PM
119 NE Church Ave and Zoom Teleconference
Meeting ID: 820 3304 9457
Call In: 253 215 8782 US (Tacoma)
Zoom Link: <https://us02web.zoom.us/j/82033049457>

- I. Call to Order, Land Acknowledgement, and Presentation of the Flag**
- II. Roll Call**
- III. Changes to the Agenda**
- IV. Presentations**
 - A. Black History Month Presentation
 - B. Mayor Pro Tem Updates
 - 1. Arbor Day Proclamation
 - 2. Red Cross Month Proclamation
- V. Public Comment**

Any public in attendance at the meeting (either in person or via Zoom) will be provided an opportunity to make public comment of a general nature in the time allotted. No registration is required. Each person will be allowed three minutes for comment.
- VI. Consent Agenda**
 - A. Approval of Task Order – Anderson Perry – Mainline Phase IIA Engineering
 - B. Approval of Special Meeting Minutes - January 19, 2024
 - C. Approval of Meeting Minutes-February 7, 2024
 - D. Approval of Vouchers
- VII. Reports and Communications**
 - A. Department Head Reports
 - B. Council Member Reports
 - C. Committee Reports
- VIII. Executive Session (if needed)**
- IX. Adjournment**

File Attachments for Item:

B. Mayor Pro Tem's Update1. Arbor Day Proclamation2. Red Cross Month Proclamation

PROCLAMATION 2024-003**A PROCLAMATION BY THE CITY OF WHITE SALMON,
WASHINGTON DECLARING MARCH 23, 2024 AS ARBOR DAY**

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

WHEREAS, Arbor Day is now observed throughout the nation and the world, and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife, and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

WHEREAS, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal.

NOW, THEREFORE, I, Marla Keethler, Mayor of the City of White Salmon, do hereby proclaim March 23, 2024 as Arbor Day in the City of White Salmon, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

FURTHER, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

Dated this 21st day of February, 2024.

Marla Keethler, Mayor

PROCLAMATION 2024-003**A PROCLAMATION BY THE CITY OF WHITE SALMON,
WASHINGTON DECLARING MARCH 2024 AS RED CROSS MONTH**

WHEREAS, the American Red Cross is a humanitarian organization that eases people's suffering during life's emergencies throughout Southwest Washington, Oregon, across the United States and around the world. Our Red Cross, Cascades Region and SW Washington Chapter, has a long history of helping our neighbors in need by delivering shelter, care and hope during disasters, making our community safer with preparedness programs and CPR and first aid training; providing lifesaving blood; and supporting military, veterans and their families; and

WHEREAS, last year, in the Cascades Region, more than 3,000 volunteers helped the families affected by over 650 home fires by addressing their urgent needs like food and lodging and providing recovery support. Meanwhile, when large disasters like the fall wildfires devastated our region, volunteers from our area and across the country provided 173,489 overnight stays, 387,590 meals and snacks, 9,955 relief items, emotional support, recovery planning and other assistance: and

WHEREAS, the Red Cross continues to carry out the organization's 140-year mission of preventing and alleviating suffering. During the trying times of the COVID-19 pandemic, people have stepped up to help others in need, whether it was responding to this year's record-breaking disasters across the country or rolling up their sleeves to give more than 148,500 units of blood in the Cascades Region when our country faced a severe blood shortage. This lifesaving work is vital to strengthening our community's resilience. Nearly 200 years since the birth of American Red Cross founder Clara Barton, we dedicate this month of March to all those who continue to advance her noble legacy, and we ask others to join in their commitment to care for people in need.

NOW, THEREFORE, I, Marla Keethler, Mayor of the City of White Salmon, hereby proclaim March 2024 to be

RED CROSS MONTH

in the City of White Salmon and encourage all its citizens to join in this observance.

Dated this 1st day of March, 2024.

Marla Keethler, Mayor

File Attachments for Item:

A. Approval of Task Order – Anderson Perry – Mainline Phase IIA Engineering



Department Head: _____
 Clerk/Treasurer: _____
 City Administrator: _____
 Mayor: _____

COUNCIL REPORT

Business Item

Consent Agenda

Needs Legal Review:

No, Unnecessary

Meeting Date:

2.21.24

Agenda Item:

Approval of Phase 2A Task Order- Anderson Perry

Presented By:

Andrew Dirks, Public Works Director

Action Required:

Approval of the task order presented by Anderson Perry for the design, permitting, cultural and environmental review, bidding services and construction administration services for the Transmission Main Phase 2A Project not to exceed \$1,075,000.

Motion for Business Item / Proposed Motion for Consent Agenda:

Motion to approve the task order presented by Anderson Perry for the design, permitting, cultural and environmental review, bidding services and construction administration services for the Transmission Main Phase 2A Project not to exceed \$1,075,000.

Background of Issue:

This project is to replace a large part of the 14" steel line that conveys water from both of the City's water sources to town. AP's scope of work will include providing engineering services related to the design, bidding, and construction administration services for the proposed Transmission Main Replacement - Phase IIA (Phase IIA Improvements).

Explanation of Issue:

The 14" steel line was installed in the 1950's and is beyond its useful life and is a large portion of the City's water loss. This project will replace the section of the line from Forester Ln to the top of Bald Mtn Corners.

Council Options:

City Council has the following options available at this time:

1. Accept the Staff Recommendation.
2. Revise the Staff Recommendation.
3. Other action as desired by council.

Fiscal Analysis:

The City of White Salmon was awarded \$1.2M in grant funding from the Washington State Public Works Board for the Mainline Phase IIA Project and \$6.8M in loan funding.

DEI & Stakeholder Analysis:

The City of Bingen will be paying a percentage (calculated based on their allotted 200 GPM) and are aware of these costs.

The construction of this Mainline will improve the capacity that is provided to water customers overall. The \$1.2 million in grant funding could positively impact future water utility rates.

A.

Policy & Plan Implications:

This project is listed in both the Water System Plan and the Capital Facilities Improvement Plan.

Recommendation of Staff/Committee:

Staff recommends approving the task order presented by Anderson Perry for the design, permitting, cultural and environmental review, bidding services and construction administration services for the Transmission Main Phase 2A Project not to exceed \$1,075,000.

TASK ORDER
Transmission Main Replacement - Phase IIA
Design, Bidding, and Construction Administration Services

This Task Order shall be attached to and become a permanent part of the Personal Service Contract for Engineering Services entered into by and between the City of White Salmon, Washington (Owner) and Anderson Perry & Associates, Inc. (Consultant) on May 15, 2023.

Scope of Work:

This Scope of Work consists of providing engineering services related to the design, bidding, and construction administration services for the proposed Transmission Main Replacement - Phase IIA (Phase IIA Improvements). The purpose and basis for these improvements are described in the Owner's Washington State Public Works Board (PWB) 2024 Loan Application (App ID 443638) compiled by the Owner and the Consultant, and the Transmission Main Replacement Phase II Project Report (June 2023) compiled by the Consultant.

The Owner applied for and secured an \$8,045,000 construction loan from the Washington State Public Works Board (PWB) for design and construction funding of the proposed Phase IIA improvements.

Consulting Services:

The Consultant will provide engineering services for the following.

1. Design
 - A. Reconfigure the draft Phase II Improvement contract documents to reflect the proposed Phase IIA Improvements. The proposed Phase IIA would replace the part of the existing transmission main from the "Manifold" to the check valve station located on top of the Bald Mountain Curves on the west side of State Route 141.
 - B. This work will include the installation of new service and distribution lines to reconnect existing water services associated with the portion of the 14-inch diameter transmission main being replaced.
 - C. Some portions of the Phase II design will need to be modified for the proposed phased approach including the design of connecting the new transmission main to the existing 12-inch diameter check valve vault assembly and a water main connection to the existing Brislawn pressure reducing valve (PRV) Station.
 - D. Assist Owner in compiling descriptions of easements needed for the transmission main improvements installation.
 - E. Submit drawings and contract documents to the Owner, PWB, and Washington State Department of Health, Office of Drinking Water (DOH) for review and approval.

- F. Submit an updated project report and draft drawings and contract documents to Washington State Department of Health (DOH), Office of Drinking Water for review and approval.
- G. Submit a copy of the proposed advertisements for bid to PWB for approval before issuing the bid advertisements.
- H. Provide the Owner with two paper copies and a PDF electronic copy of the final bid documents.

2. Permits

Permits need to be obtained from the Washington State Department of Transportation for the transmission main alignment along SR 141 and from Klickitat County for distribution and services lines along Arnett Road.

3. Cultural and Environment Review

Conduct cultural and environmental review, submit a cultural review to Washington State Department of Archaeology and Historic Preservation (DHAP), and complete State Environmental Policy Act (SEPA) checklist for the proposed improvements.

4. Bidding Services

Consultant will provide an advertisement for the project and perform construction administration services during the bidding and award phase, including the following.

- A. Respond to bidder questions during the bidding process.
- B. Prepare and issue Addendums.
- C. Attend one pre-bid meeting.
- D. Provide assistance during bid review as requested by the Owner.

5. Construction Administration Services

Consultant will provide construction administrative services, including the following.

- A. Attend the preconstruction conference and provide meeting minutes.
- B. Coordinate and provide oversight for on-site observation services.
- C. Receive, review, maintain, and approve all material submittals. Copies of all submittal correspondence will be provided to the Owner.
- D. Receive, review, and determine the acceptability of any and all schedules provided by the Contractor including the Progress Schedule, Schedule of Submittals, and Schedule of Values.

- E. Review and process Change Orders.
- F. Review the Contractor's proposed Monthly Application for Payments and provide the recommended Application for Payments to the Owner for review and approval.
- G. Schedule and attend on-site construction meetings and provide meeting minutes.
- H. Prepare periodic construction updates for the Owner.

Additional Provisions:

1. For construction, the Owner will need to obtain permanent and temporary easements. The permanent easements will be for sections of the new transmission main alignment and for the Owner and property owners whose service lines will be on other people's property. The temporary easements are needed primarily to make service line connections and relocate water meters.
2. Consultant shall not be responsible for the cost of advertisements for bids, any public notice advertisements (e.g.: SEPA determination of non-significance), permit fees needed for the project.
3. The Owner should consider having one or two public workshops or open house inform the public, specifically water customers in the area, and solicit feedback for the final design. The Consultant would be available to participate in these workshops.

Anticipated Schedule:

1. Consultant understands that the Owner desires for the Phase IIA Improvements to be constructed and placed into operation as soon as possible. Securing permits, easements, and cultural/environmental documentation and approval are critical items that need to be addressed prior to advertising for bid. Consultant intends to pursue securing permits and cultural/environmental documentation and approval first with the goal of bidding this project in middle to late 2024.
2. Due to the size and extent of the proposed improvements, it is unlikely that all of the construction can be completed in a single construction season. There will likely be the need for an extended work shutdown during the winter months. The proposed Phase IIA Improvements will likely be completed in the 2026 construction season.

Compensation:

1. Owner will compensate the Consultant for performing "Consulting Services" outlined in this Task Order on a time and materials basis, plus direct reimbursable expenses, not to exceed \$1,075,000, per the attached Hourly Fee Proposal (Exhibit A), unless authorized by the Owner. This fee proposal is based on the Consultant's current Hourly Fee Schedule, which is updated annually around the first of each year.
2. The current fee estimate is based on a 60-week construction timeline.

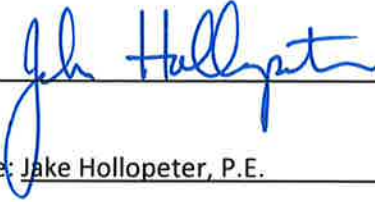
A.

This Task Order is executed on the date shown below.

Owner: City of White Salmon

Consultant: Anderson Perry & Associates, Inc.

By: _____

By: 

Name: _____

Name: Jake Hollopeter, P.E.

Title: _____

Title: Vice President

Date: _____

Date: 11-13-23

**EXHIBIT A
CITY OF WHITE SALMON, WASHINGTON
TRANSMISSION MAIN REPLACEMENT - PHASE IIA
HOURLY FEE PROPOSAL**

Task Description	Principal	Project Manager/Engineer	Staff Engineer	QA/QC Reviewer	CADD	Archaeologist	Environmental Specialist	Project Representative	Survey Crew	Surveyor	Task Total Cost
TASK 1 - PROJECT ADMINISTRATION											
1.1 Contract Administration, Invoicing, and Progress Reports	20	100	140								
- Invoicing and Progress Reports											
- PWB Reports											
- Overall Project Management											
1.2 Meetings	8	120	80								
- Project Kickoff, Design Meeting and Status Meetings											
TASK 1 TOTAL HOURS	28	220	220	0	0	0	0	0	0	0	
TASK 1 COST	\$6,580	\$46,200	\$33,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$85,780
TASK 2 - SURVEY, ROW, AND EASEMENTS											
2.1 ROW and Easement Property Descriptions	2	8	4		8						
2.2 Control and Field Survey		6	4		8				24	68	
TASK 2 TOTAL HOURS	2	14	8	0	16	0	0	0	24	68	
TASK 2 COST	\$470	\$2,940	\$1,200	\$0	\$1,920	\$0	\$0	\$0	\$6,000	\$12,580	\$25,110
TASK 3 - PERMITS											
3.1 WSDOT Permit	1	16	16	1	4						
3.2 Klickitat County Permit	1	8	8	1	2						
TASK 3 TOTAL HOURS	2	24	24	2	6	0	0	0	0	0	
TASK 3 COST	\$470	\$5,040	\$3,600	\$430	\$720	\$0	\$0	\$0	\$0	\$0	\$10,260
TASK 4 - CULTURAL AND ENVIRONMENTAL REVIEW											
4.1 SEPA Documentation	1	1	2	1	2		40				
4.2 Historical and Cultural Resources Review	1	1	1	1	2	40					
TASK 4 TOTAL HOURS	2	2	3	2	4	40	40	0	0	0	
TASK 4 COST	\$470	\$420	\$450	\$430	\$480	\$5,600	\$5,800	\$0	\$0	\$0	\$13,650
TASK 5 - DESIGN											
5.1 Project Report	2	16	20	2	8						
- Revise Draft Project Report for Submission to DOH											
5.2 Construction Plans	4	50	50		56						
- Prepare Final Design Plans											
5.3 Specifications		40	48								
- Prepare Final Specifications											
5.4 Engineer's Opinion of Probable Costs	2	6	10	2							
- Prepare Final Construction Cost Estimate											
5.5 Quality Assurance	2	8	8	16	4						
- Conduct QA/QC Review of Final Bid Documents											
TASK 5 TOTAL HOURS	10	120	136	20	68	0	0	0	0	0	
TASK 5 COST	\$2,350	\$25,200	\$20,400	\$4,300	\$8,160	\$0	\$0	\$0	\$0	\$0	\$60,410
TASK 6 - BID AND AWARD PHASE SERVICES											
6.1 Respond to Contractor Questions During Bid Process	4	26	30	2	8						
- Attend Pre-Bid Meeting											
- Review Bid Results											
TASK 6 TOTAL HOURS	4	26	30	2	8	0	0	0	0	0	
TASK 6 COST	\$940	\$5,460	\$4,500	\$430	\$960	\$0	\$0	\$0	\$0	\$0	\$12,290

**EXHIBIT A
CITY OF WHITE SALMON, WASHINGTON
TRANSMISSION MAIN REPLACEMENT - PHASE IIA
HOURLY FEE PROPOSAL**

Task Description	Principal	Project Manager/Engineer	Staff Engineer	QA/QC Reviewer	CADD	Archaeologist	Environmental Specialist	Project Representative	Survey Crew	Surveyor	Task Total Cost
TASK 7 - CONSTRUCTION ADMINISTRATION 7.1 Construction Management and Administration - Overall Construction Administration and Management - Attend Preconstruction Conference - Construction Staking - Oversight and Scheduling of Inspection Services - Review and Approval of Material Submittals - Review Application for Payments/Issuance to City for Payment 7.2 Construction Observation - Compile Daily Observation Reports & Bid Item Quantity Tracking - Verification that Contractor adheres to Contract Documents - Utility Coordination	20	200	460		8			2500	140	60	
	32	350	1060	0	8	0	0	2500	140	60	
TASK 7 TOTAL HOURS	\$7,520	\$73,500	\$159,000	\$0	\$960	\$0	\$0	\$287,500	\$35,000	\$11,100	\$574,580
TASK 8 - PROJECT CLOSEOUT - Conduct Pre-Final Inspection - Preparation of Substantial Completion Paperwork and Punch List - Conduct Final Project Inspection - Preparation of Project Closeout Paperwork - Preparation and Submittal of Construction Record Drawings	8	60	100	4	60	0	0	12	0	0	
	8	60	100	4	60	0	0	12	0	0	
TASK 8 TOTAL HOURS	\$1,880	\$12,600	\$15,000	\$860	\$7,200	\$0	\$0	\$1,380	\$0	\$0	\$38,920

*6% Annual Escalation Factor was Applied to the Budget Based on the Percentage of the Project Completed Each Year (2024-20%, 2025-65%, 2026-15%)

Total Estimated Labor Costs	\$	821,000
DIRECT COSTS		
Materials Testing Subcontractant	\$	50,000
Subcontractant Markup	\$	5,000
Survey Equipment	\$	2,000
Mileage	\$	30,000
Lodging and Per Diem	\$	55,000
ESTIMATED PROJECT BUDGET	\$	963,000
ESCALATION FACTOR*		
ESCALATION FACTOR*	\$	112,000
TOTAL PROPOSED PROJECT BUDGET	\$	1,075,000

File Attachments for Item:

B. Approval of Special Meeting Minutes - January 19, 2024



CITY OF WHITE SALMON
Special City Council Meeting – Friday, January 19, 2024
In Person and Via Zoom Teleconference

Council and Administrative Personnel Present

Council Members:

- Patty Fink
David Lindley
Jim Ransier

Staff Present:

- Marla Keethler, Mayor
Stephanie Porter, Clerk Treasurer
Shawn Mac Pherson, City Attorney
Troy Rayburn, City Administrator

I. Call to Order

Mayor Marla Keethler called the meeting to order at 4:00p.m. There were approximately 1 member of the public in attendance in person and via teleconference.

II. Roll Call (4:01pm)

Moved by Patty Fink. Seconded by Jim Ransier.
Motion to excuse Jason Hartmann from the Special Council Meeting.
CARRIED 3-0

III. Consent Agenda (4:02pm)

- A. Notice of Bid Award-Jewett Manhole Project - Slateco, LLC - \$271,250
B. Resolution 2024-01-583 Updating Public Record Fees
C. Resolution 2024-01-584 Adopting New Job Description - Code Compliance Officer
D. Approval of Meeting Minutes- January 3, 2024
E. Approval of Vouchers - 12.31.2023 \$66,331.71
F. Approval of Vouchers - 01.19.2024 \$307,45586

Vouchers audited and certified as required by RCW 42.24.080 and expense reimbursement claims as required by RCW 42.24.090 as of this 19th day of January 2024.

Vouchers

Table with 5 columns: Type, Date, From, To, Amount. Rows include Claims (54,029.68), Payroll (12,302.03), and Manual Claims.

B.

VOIDED Checks		N/A	N/A	0.00
			Manual Total	0.00
			12.31.2023 Total All Vouchers	66,331.71

Vouchers

Type	Date	From	To	Amount
Claims	1/19/2024	40931	40946	226,662.40
			Claims Total	226,662.40
Payroll	1/19/2024	EFT	EFT	80,793.46
			Payroll Total	80,793.46
Manual Claims		EFT	EFT	
VOIDED Checks		N/A	N/A	0.00
			Manual Total	0.00
			01.19.2024 Total All Vouchers	307,455.86

Moved by Jim Ransier. Seconded by David Lindley.

Motion to approve Consent Agenda and vouchers in the amount of \$66,331.71 for December 31, 2023 and \$307,455.86 for January 19, 2024.

Carried 4-0

IV. Adjournment

The meeting was adjourned at 4:03 p.m.

Marla Keethler, Mayor

Stephanie Porter, Clerk Treasurer

File Attachments for Item:

C. Approval of Meeting Minutes-February 7, 2024



CITY OF WHITE SALMON
City Council Meeting – Wednesday, February 7, 2024
In Person and Via Zoom Teleconference

Council and Administrative Personnel Present

Council Members:

Ben Giant
 Patty Fink
 David Lindley
 Jim Ransier

Staff Present:

Mike Hepner, Police Chief
 Marla Keethler, Mayor
 Stephanie Porter, Clerk Treasurer
 Shawn Mac Pherson, City Attorney
 Troy Rayburn, City Administrator
 Andrew Dirks, Public Works Director

I. Call to Order, Land Acknowledgement and Presentation of the Flag

Mayor Marla Keethler called the meeting to order at 6:00p.m. There were approximately 12 members of the public in attendance in person and via teleconference.

II. Roll Call (6:02pm)

Moved by Ben Giant. Seconded by Jim Ransier.

Motion to excuse Council Member Jason Hartmann from the February 7, 2024 Council Meeting.

CARRIED 4-0

III. Changes to the Agenda (6:04pm)

Staff request to remove: Consent Agenda J. Approval of January 19, 2024 Special Meeting Minutes.

Staff Request to add Consent Agenda Item L. CityLab Board Appointments.

Staff Request to add Business Item D. West Klickitat Regional Fire Authority Appointments.

Moved by Jim Ransier. Seconded by Ben Giant.

Motion to approve changes to the agenda as presented.

CARRIED 4-0

IV. Presentations

- A. Lower White Salmon Vision Plan (6:10pm)
- B. Black History Month Presentation (6:27pm)
- C. Mayor's Update (6:38pm)

V. Public Comment

No Public Comment.

VI. Consent Agenda (6:50pm)

- A. Emergency Small Work Contract - SERVPRO Disaster Recovery Team

C.

- B. Interlocal Agreement - Klickitat County - Dispatch Services
- C. Personal Services Contract Amendment - Aspect Consulting - Slow Sand Filter Project
- D. Personal Services Contract - Structura Naturals - Middle Housing Grant Consulting
- E. Resolution 2024-02-585 Declaring April Mental Health Awareness Month
- F. Resolution 2024-02-586 Declaring Sole Source Provider for Pump Maintenance
- G. Resolution 2024-02-587 Adopting the Fire Fighter Officer Pay
- H. Small Works Contract Amendment - Gorge Dirt Works - Snow Removal
- I. Small Work Contract - Park & Ride Thermostat Relocation - Coburn Electric
- ~~J. Approval of Special Meeting Minutes - January 19, 2024~~
- K. Approval of Vouchers
- L. CityLab Board Member Appointments

Vouchers audited and certified as required by RCW 42.24.080 and expense reimbursement claims as required by RCW 42.24.090 as of this 7th day of February 2024.

Type	Date			
Claims	2/7/2024	40960	41013	94,490.92
			Claim Total	94,490.92
Payroll	2/5/2024	EFT	EFT	129,095.17
	2/5/2024	40956	40959	1,343.95
			Payroll Total	130,439.12
Manual Claims	1/25/2024	EFT	EFT	11,989.46
	1/25/2024	40947	40954	35,021.66
VOIDED Checks	N/A	N/A	N/A	0.00
			Manual Claim Total	47,011.12
			Toal Vouchers	271,941.16

Moved by. Seconded by.
Motion to approve Consent Agenda as amended.
CARRIED 4-0.

VII. Business Items (7:00pm)

- A. Public Meeting - Annexation WS-ANX-2024-001 - Intent to Annex**
Presentation by Stephanie Porter, Clerk Treasurer.

Moved by Jim Ransier. Seconded by Ben Giant.
Motion to accept the geographical boundaries of the proposed annexation, requiring the assumption of existing indebtedness, and adopting the proposed zoning regulation of R1.
CARRIED 4-0

- B. Ordinance 2024-01-1158 Amending WSMC Title 19 Administration of Land Development: Chapter 19.10 and Chapter 19.20 (7:09pm)**
Presentation by City Attorney Shawn MacPherson.

Mayor Marla Keethler opened the Public Hearing at 7:11pm.

No Public Comment.

Mayor Marla Keethler closed the Public Hearing at 7:12pm.

Moved by Ben Giant. Seconded by David Lindley.

Motion to adopt Ordinance 2024-04-1158 Amending WSMC Title 19 Administration of Land Development: Chapter 19.10 and Chapter 19.20.

CARRIED 4-0

C. Ordinance 2024-01-1159 Amending WSMC Chapter 17.80 Conditional Uses, Variances, and Appeals (7:13pm)

Presentation by City Attorney Shawn MacPherson.

Mayor Marla Keethler opened the Public Hearing at 7:14pm.

No Public Comment.

Mayor Marla Keethler closed the Public Hearing at 7:15pm.

Moved by Jim Ransier. Seconded by David Lindley.

Motion to adopt Ordinance 2024-01-1159 Amending WSMC Chapter 17.80 Conditional Uses, Variances, and Appeals.

CARRIED 4-0

D. West Klickitat Regional Fire Authority Appointments (7:17pm)

Presentation by Mayor Keethler.

Moved by Jim Ransier. Seconded by Patty Fink.

Motion to approve the mayor appointment of Council Members Jason Hartmann, Ben Giant and David Lindley to the West Klickitat Regional Fire Authority Board.

CARRIED 4-0

VIII. Reports and Communications

A. Department Heads (7:21 pm)

B. Council Members (7:24 pm)

IX. Executive Session

No executive session held.

X. Adjournment

The meeting was adjourned at 7:29p.m.

Marla Keethler, Mayor

Stephanie Porter, Clerk Treasurer

File Attachments for Item:

A. Department Head Reports

A.



PUBLIC WORKS DEPARTMENT

Meeting Date: 2.21.24
Presented By: Andrew Dirks- Public Works Director

Daily Operations / What's Happening:

- Snow removal
- Monthly reporting, meter reading and sampling
- Mold removal in the men's restroom in the council chambers
- Jewett Manhole Bid award and pre-construction meeting.
- Weekly project update meetings with AP and Cameron McCarthy
- Pre-construction meeting with James Mast for Washington St sewer extension
- Updates and follow up with Pioneer Surveying on the status of Four Oaks
- Park n Ride restroom plumbing repairs
- Youth Center heating repairs
- Century link outages/ internet upgrades
- SCADA Pre-construction meeting
- Sweeper repairs
- Snowplow maintenance up repairs

Current Projects:

- Playground equipment preliminary design should be presented to the City on 2/16/24
- Jewett Manhole project is planning to start the last week of February/first week of March.
- SCADA project is working through submittals, construction shortly after
- N Main/Spring St project plans are currently under review
- Responding to DOH comments for the WSP

Upcoming Projects:

- N Main/Spring St
- Splash Pad

Completed Projects:

- N/A- Too much snow and Ice

Upcoming Trainings:

- GIS
- Asset Essentials (Brightly)

Completed Trainings

- GIS from Hood River County
- Asset Essentials (Brightly)
- Evergreen Rural Water Conference

Updates for the Community / Upcoming Events:

Please remain patient during snow events, we will focus on the main streets first, but no streets will be forgotten.

Collaboration Updates (other jurisdictions/entities):

Had a tour of the Bingen Wastewater Treatment Plant

Bingen-White Salmon
Police Department

142 E Jewett Blvd / PO Box 2139
White Salmon, Washington 98672



Mike Hepner, Chief of Police

Telephone (509) 493-1177 Fax (509) 493-1007

DEPARTMENT HEAD REPORT

Department: Police

Meeting Date: February 21, 2024

Presented By: Chief Mike Hepner

Administration:

- WS Council Meeting
- Bingen Council Meeting
- Klickitat County Behavior Health meeting
- Klickitat Community Link Project (K-LINK) Meeting

A collaboration of community partners working together to better connect their services and better serve the community

Patrol Division:

The Bingen-White Salmon Police Department prides itself in reducing the incidence and fear of crime, ensuring justice, and safeguarding the rights of all, to provide for a safe and vibrant community.

The Bingen-White Salmon Police Department will accomplish this by working in partnership with the community we serve to enhance our law enforcement effectiveness.

I ask the Officers to prioritize their time by making calls for service as the top priority. Second to be visible in the community which means driving through neighborhoods and being seen by the public and lastly speed enforcement, parking issues, or whatever the community deems important to them.

- January 2023 and 2024 calls for service are attached

A.

**Bingen-White Salmon Police
Monthly Activity Log
January 2023**

White Salmon	Bingen	
1	2	Abandoned/Disabled Vehicle
2	4	Agency Assist
4	1	Alarm
6	5	Animal Problem/Noise/Neglect
		Arson
		Assault
		Attempt to Locate
		Burglary
		Child Abuse/Neglect
8	5	Citizen Assist
1	1	Civil Matter
2	1	Criminal Mischief
		Deceased
3	2	Disorderly
	2	Domestic Violence
		Drugs
		DUI
		Fire
		Fireworks
		Forgery
2		Fraud
	2	Harassment
		Hazmat
		Homicide
		Information
		Intoxication
2		Juvenile Problem
		Kidnapping
31	25	

White Salmon	Bingen	
		Littering
		Missing Person/Runaway
		Medical Emergency
1	2	Mental Health
4		Motor Vehicle Accidents
1	1	Motor Vehicle Theft
1	1	Noise Complaint
2		Parking Problem
		Pornography
3		Property Lost/Found
1		Prowler
		Recovered Stolen Property
		Resisting Arrest
		Robbery
		Search Warrant
		Sex Crimes
8	3	Suspicious
1	3	Theft
	1	Threats
2	1	Traffic Complaint/Hazard
2		Traffic Offense
		Trespass
		Unsecure Premise
1	1	Violation Court Order
		Wanted Person
1	1	Weapons Offense
3	2	Welfare Check
3		911 Hang-up Calls
34	16	

41	Bingen
65	White Salmon
106	Total

A.

**Bingen-White Salmon Police
Monthly Activity Log
January 2024**

White Salmon	Bingen	
1	2	Abandoned/Disabled Vehicle
11	3	Agency Assist
16	4	Alarm
5	1	Animal Problem/Noise/Neglect
		Arson
		Assault
		Attempt to Locate
		Burglary
		Child Abuse/Neglect
5	6	Citizen Assist
	1	Civil Matter
		Criminal Mischief
		Deceased
	1	Disorderly
1		Domestic Violence
		Drugs
2		DUI
1		Fire
		Fireworks
		Forgery
		Fraud
	3	Harassment
		Hazmat
		Homicide
		Information
		Intoxication
		Juvenile Problem
		Kidnapping
42	21	

White Salmon	Bingen	
		Littering
	1	Missing Person/Runaway
2		Medical Emergency
	1	Mental Health
6		Motor Vehicle Accidents
		Motor Vehicle Theft
1		Noise Complaint
2		Parking Problem
		Pornography
3		Property Lost/Found
		Prowler
1		Recovered Stolen Property
		Resisting Arrest
		Robbery
		Search Warrant
		Sex Crimes
8		Suspicious
	3	Theft
	3	Threats
6	1	Traffic Complaint/Hazard
2	2	Traffic Offense
	1	Trespass
		Unsecure Premise
1		Violation Court Order
		Wanted Person
		Weapons Offense
3	1	Welfare Check
4	1	911 Hang-up Calls
39	14	

35	Bingen
81	White Salmon
116	Total