



White Salmon City Council Meeting
A G E N D A
July 06, 2022 – 6:00 PM
119 N Church and Via Zoom Teleconference
Hybrid Meeting: In Person and Via Zoom Teleconference
Meeting ID: 843 5921 1578 Passcode: 682782

Call in Numbers:

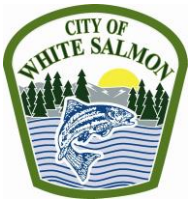
669-900-6833	929-205-6099	301-715-8592
346-248-7799	253-215-8782	312-626-6799

- I. Call to Order, Presentation of the Flag and Roll Call**
- II. Changes to the Agenda**
- III. Consent Agenda**
 - [A.](#) Task Order - Anderson Perry & Associates (\$55,000)
 - [B.](#) Approval for Modification of Existing USDA Forest Service Agreement (\$4,234)
 - [C.](#) Approval of Meeting Minutes - June 1, 2022
 - [D.](#) Approval of Meeting Minutes - June 15, 2022
 - [E.](#) Approval of Meeting Minutes - June 21, 2022
 - [F.](#) 2022 May Budget Report
 - [G.](#) Approval of Vouchers
- IV. Public Comment**

Any public in attendance at the meeting (either in person or via Zoom) will be provided an opportunity to make public comment of a general nature in the time allotted. No registration is required. Each person will be allowed three minutes for comment.
- V. Presentations**
 - A. PRIDE Heritage Month - Speaker Rachael Suits
- VI. Business Items**
 - [A.](#) Fire Emergency Services Plan of Action
 - 1. Presentation and Discussion
 - 2. Action
 - [B.](#) Ordinance 2022-07- Rezone
 - 1. Presentation and Discussion
 - 2. Action
- VII. Reports and Communications**
 - A. Department Heads
 - B. Council Members
 - C. Mayor
- VIII. Executive Session (if needed)**
- IX. Adjournment**

File Attachments for Item:

A. Task Order - Anderson Perry & Associates (\$55,000)



CONSENT AGENDA MEMO

Needs Legal Review: No.
Meeting Date: July 6, 2022
Agenda Item: Approval of Task Order for preliminary design of two booster pump stations.
Presented By: Paul Koch, ICA

Action Required:

Approval of proposed Task Order for the pre-design of booster pump stations to enhance the water system. Pump stations to be located at North Main and Simmons Road pressure zone and Los Altos pump station. Design will include related water main replacements.

Proposed Motion:

None unless the agenda item is pulled from the Consent Agenda. If pulled for the Consent Agenda the following motion is recommended:

Motion to approve the Task Order from Anderson Perry for the preliminary design of two booster pump stations and related system improvements in an amount not to exceed \$55,000.

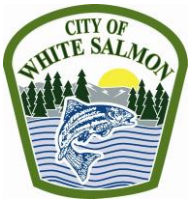
Explanation of Issue:

The city's engineer, Anderson Perry, has proposed the preliminary design and ultimate construction of two booster pump stations to enhance the current water system. The concept of doing a preliminary design for these two pump stations came out of the work being done by the Water Plan team working with the engineer. It is recommended by the engineer that designing and constructing the two new booster pump stations will significantly add to the water demand flow to the service area.

The North Main Avenue Booster Pump will serve the North Main/Simmons Road, Columbia High School, Henkle Middle School and other associated properties. Due to the limited storage capacity at the Strawberry Mountain Reservoir, the new booster pump would provide domestic service at approximately 1,000 gallons per minute high demand flow to the area. The proposed new pump station would also include an emergency back up generator. This project would also include connecting the existing 8-inch diameter water main in North Main Avenue to the water main located in Spring Street. The installation of a new 12-inch diameter water main is also proposed, replacing the existing 10-inch diameter steel main that is a current source of leaks. The preliminary design work will also include replacing the existing 4-inch steel water main on NE Spring Street with a new 8-inch or 12-inch water main. In addition, the design would include approximately 300 linear feet of 8-inch diameter main along NW Spring Street to provide service from the Strawberry Mountain pressure zone. This improvement would boost water pressures to this area to satisfactory levels.

The new Los Altos Pump Station and water main would increase water service area. Currently the Los Altos pump station supplies approximately 175 gpm of water to the Strawberry Mountain Reservoirs from the Los Altos reservoir. The pre-design work will lead to improving this level of service and will increase capacity to 400-600 gpm. This project will include design of a new 10-inch water main replacing the existing 6-inch water main. The existing water main located at the intersection of NW Country View Road and NW Spring Street will also be upgraded to 10 or 12-inch diameter.

Once the preliminary engineering assessment report is completed and reviewed by the city, a final document will be issued. This will also assist the city in applying for State funds to help pay for these critical improvements. This task order for the preliminary design does not include the cost for final design. That would be a separate Task Order and expenditure decision made later by City Council.



A copy of the proposed Task Order is attached for Council information. Funds to come from Water Fund.

Staff/Committee Recommendation:

It is recommended that City Council approve the proposed Task Order for preliminary design of two new pump stations to enhance the water delivery system in an amount not to exceed \$55,000.

TASK ORDER

North Main and New Los Altos Pump Stations and Transmission Mains Pre-Design Report

This Task Order shall be attached to and become a permanent part of the Agreement for Engineering Services entered into by and between the City of White Salmon, Washington (Owner) and Anderson Perry & Associates, Inc. (Consultant).

Scope of Work:

This scope of work consists of providing preliminary engineering services related to a new proposed booster pump station to serve the North Main/Simmons Road pressure zone, new water mains on Spring Street, a new pump station to replace the existing Los Altos Pump Station, and a new water main on El Camino Real to the intersection of NW Country View Road and NW Spring Street. Each of these improvements are discussed below.

North Main Avenue Booster Pump Station and Water Mains - The proposed booster pump station would serve the North Main/Simmons Road pressure zone, which includes North Main Avenue, NW Simmons Road, Columbia High School, Heinkle Middle School, and other associated properties. This service area is currently served by a pressure reducing valve (PRV) station located on Loop Road near Cochran Lane (Cochran PRV station), with water supplied by the Strawberry Mountain Reservoirs. Due to limited storage capacity at the Strawberry Mountain Reservoirs, a new booster pump station is proposed with water supplied from the existing Spring Street Reservoir. The new booster pump station would provide for domestic service and approximately 1,000 gallons per minute (gpm) high demand flow to the service area. The remaining 1,000 gpm high demand flow would come from the existing Cochran PRV station. The proposed new station would also include an emergency backup generator for use during power outages.

The exact location for the booster pump station needs to be determined. The most likely location is on private property or within the right-of-way along North Main Avenue, north of Spring Street.

The size of the anticipated booster pump station skid will require that the skid be installed in a building structure, with nominal dimensions of 12 feet by 16 feet, or possibly large fiberglass enclosures. The type of structure to be used for the station will be determined during the pre-design phase.

The project would also include connecting the existing 8-inch diameter main in North Main Avenue to the water main located in Spring Street. This connection would allow the Spring Street Reservoir to supply water to the proposed North Main Avenue Pump Station. The existing 10-inch diameter steel main in Spring Street has historically been a source of leaks, and the Owner's Public Works crew has prioritized the replacement of this main. The installation of a new 12-inch diameter main in NW Spring Street is recommended from where the current 10-inch steel line from the Spring Street Reservoir enters Spring Street to the intersection of NE Fields Avenue and NE Spring Street. The increased pipe diameter will also provide additional flow capacity to the proposed North Main Avenue Pump Station and improve flow capacity to the downtown area.

The Owner also expressed an interest in replacing the existing 4-inch steel water main on NE Spring Street east of NE Fields Avenue to the city limits (approximately Navaho Lane) with a new 8- or 12-inch diameter water main. There appears to be public right-of-way for a new water main alignment from NE Fields Avenue to NE Fields Place. East of NE Fields Place, the new water main

would need to be installed on private property because of the existing topography and lack of public right-of-way.

The installation of approximately 300 linear feet of 8-inch diameter main along NW Spring Street is also recommended to provide service from the Strawberry Mountain pressure zone. There are several services along Spring Street that are too close to the Spring Street Reservoir water elevation to obtain adequate system pressure. The installation of this 8-inch diameter line from the Strawberry Mountain pressure zone would boost the water pressures in this area to satisfactory levels.

New Los Altos Pump Station and Water Main - The existing Los Altos Pump Station supplies approximately 175 gpm of water to the Strawberry Mountain Reservoirs from the Los Altos Reservoir. The current station is located underground, is undersized, and is at the end of its service life. This station needs to be replaced with a new station with higher capacity (400 to 600 gpm) and an emergency backup generator to energize the system during power outages. This station needs to be located at a lower elevation than the base of the Los Altos Reservoir to provide positive pressure to the station. A location for the new booster station site has not yet been identified but is anticipated adjacent to or at the entrance of the access road to the Los Altos Reservoir. A two-pump system located in a fiberglass enclosure is anticipated for this station.

To convey higher flows with the proposed new Los Altos Pump Station, the existing 6-inch diameter water mains between this station and the 10-inch diameter main located at the intersection of NW Country View Road and NW Spring Street need to be upgraded to either a 10- or 12-inch diameter water main. The proposed alignment would depend on the proposed location of the new pump station.

Consulting Services:

A. The Consultant will:

1. Provide preliminary engineering assessment of the proposed improvements in the form of a technical memorandum or draft project report for review by the Owner. Once Owner comments are received and addressed, a final document will be issued.
2. The preliminary engineering assessment will include a preliminary site plan, water main alignment, design criteria, cost estimate, and a list of items that need to be confirmed or resolved for each pump station and water main improvements.

B. The Owner will provide the Consultant the following:

1. Historical water consumption records for the users in the North Main/Simmons Road and Strawberry Mountain pressure zones.
2. The location and property requirements for the booster pump station and emergency backup generator.
3. The type of building structure to be constructed for the pump stations.
4. Existing water pressure readings for users on Spring Street between the Spring Street Reservoir and North Main Avenue.

5. Direction on water main alignment and limits of installation on NE Spring Street east of NE Fields Place.

C. Additional Provisions:

1. This task order does not currently include services for final design (i.e., design drawings, technical specifications, etc.), assistance in compiling funding applications, performing cultural and environmental resources review, researching and compiling easements or property descriptions, or topographic survey of the proposed improvement areas. These services could be added by amendment to this task order later.

Compensation:

The Owner will compensate the Consultant for performing "Consulting Services" on a time and materials basis, plus direct reimbursable expenses not to exceed \$55,000, per the Consultant's current Hourly Fee Schedule (attached), unless authorized by the Owner.

This Task Order is executed on the date shown below.

Owner: City of White Salmon

Consultant: Anderson Perry & Associates, Inc.

By: _____

By:  _____

Name: _____

Name: Jake Hollopeter, P.E.

Title: _____

Title: Vice President

Date: _____

Date: June 13, 2022

HOURLY FEE SCHEDULE

Revised May 2022

PROFESSIONAL TECHNICAL STAFF

TECHNICIANS	ENGINEERING	ARCHAEOLOGY
Technician I..... \$ 65.00	Engineering Technician I\$105.00	Archaeological Technician I.....\$ 60.00
Technician II \$ 75.00	Engineering Technician II\$110.00	Archaeological Technician II.....\$ 70.00
Technician III..... \$ 80.00	Engineering Technician III\$115.00	Staff Archaeologist I\$ 75.00
Technician IV \$ 90.00	Staff Engineer I\$120.00	Staff Archaeologist II\$ 80.00
Technician V \$ 95.00	Staff Engineer II\$125.00	Project Archaeologist I\$ 85.00
Technician VI \$100.00	Project Engineer I\$130.00	Senior Archaeologist I\$105.00
Technician VII \$105.00	Project Engineer II\$135.00	Senior Archaeologist II\$120.00
Senior Technician I \$110.00	Project Engineer III\$145.00	
Senior Technician II \$120.00	Project Engineer IV\$150.00	PROJECT REPRESENTATIVES
Senior Technician III \$125.00	Project Engineer V\$155.00	Project Representative I\$ 95.00
Senior Technician IV \$135.00	Project Engineer VI\$165.00	Project Representative II\$100.00
Senior Technician V \$145.00	Project Engineer VII\$170.00	Project Representative III\$105.00
Senior Technician VI \$155.00	Senior Engineer I\$175.00	Project Representative IV.....\$110.00
Senior Technician VII \$165.00	Senior Engineer II\$180.00	
Senior Technician VIII \$170.00	Senior Engineer III\$185.00	OVERTIME
Senior Technician IX \$185.00	Senior Engineer IV\$190.00	Overtime Surcharge\$ 35.00
	Senior Engineer V\$200.00	
	Senior Engineer VI\$205.00	
	Senior Engineer VII.....\$210.00	
	Senior Engineer VIII.....\$225.00	

SURVEYORS AND CREWS

Survey Technician I \$ 70.00	Professional Land Surveyor I\$130.00	Total Station\$ 25.00
Survey Technician II \$ 85.00	Professional Land Surveyor II ...\$140.00	ATV (4-hour minimum)\$ 32.00
Survey Technician III \$ 90.00	Professional Land Surveyor III ..\$155.00	Resource Grade GPS\$ 22.00
Survey Crew Chief I \$ 95.00	Professional Land Surveyor IV ..\$175.00	Electrofischer\$ 25.00
Survey Crew Chief II \$100.00	Professional Land Surveyor V ...\$185.00	Unmanned Aircraft System
Survey Crew Chief III \$110.00	GPS Total Station\$ 40.00	(UAS/Drone)\$ 45.00
Survey Crew Chief IV \$140.00	Robotic Survey Station.....\$ 30.00	GIS RTK GPS/GNSS Unit\$ 32.00

OUT OF TOWN WORK

Mileage will be charged at the applicable IRS rate for vehicles, which is \$0.585 per mile for standard highway vehicles as of January 1, 2022. Mileage will be charged at \$0.75 per mile for vans and pickup trucks. Subsistence will be charged either per diem or actual cost, per contract. Lodging will be billed at actual cost.

OTHER

Other miscellaneous, direct, and outside expenses, including special Consultants, will be charged at actual cost plus 10%.

Expert Witness will be charged at two times the standard hourly rate.

All accounts unpaid 30 days after date of invoice may be charged a service fee of 1.0% per month.

This Hourly Fee Schedule is revised annually on or around March 1.

File Attachments for Item:

B. Approval for Modification of Existing USDA Forest Service Agreement (\$4,234)



City of White Salmon Fire Department

CONSENT AGENDA MEMO

Needs legal review: Yes
Meeting Date: July 6, 2022
Agenda item: USDA modification of grant or agreement

Action Required

Authorize Mayor Keethler to sign Modification of grant or agreement with USDA Forest Service.

Proposed Motion

None unless the agenda item is pulled from the Consent Agenda. If pulled from the Consent Agenda the following motion is recommended

Motion to Authorize Mayor Keethler to sign the Modification of Grant or Agreement.

Explanation of issue

The City of White Salmon entered into a grant agreement with USDA Forest service to supply equipment and personnel to support wildfire reduction in the Columbia Gorge Scenic area. This modification of grant or agreement adds more funds to this agreement to pay for water that will be used to support the wildfire reduction operations.

Recommendation of Staff

Staff recommends authorizing the Mayor sign the Modification of Grant or Agreement.



MODIFICATION OF GRANT OR AGREEMENT

PAGE	OF PAGES
1	2

1. U.S. FOREST SERVICE GRANT/AGREEMENT NUMBER: 20-PA-11062200-005 White Salmon Wildfire Risk Reduction	2. RECIPIENT/COOPERATOR GRANT or AGREEMENT NUMBER, IF ANY:	3. MODIFICATION NUMBER: 001
4. NAME/ADDRESS OF U.S. FOREST SERVICE UNIT ADMINISTERING GRANT/AGREEMENT (unit name, street, city, state, and zip + 4): Columbia River Gorge National Scenic Area 902 Wasco Ave #200 Hood River, Oregon 97031	5. NAME/ADDRESS OF U.S. FOREST SERVICE UNIT ADMINISTERING PROJECT/ACTIVITY (unit name, street, city, state, and zip + 4): Columbia River Gorge National Scenic Area 902 Wasco Ave #200 Hood River, Oregon 97031	
6. NAME/ADDRESS OF RECIPIENT/COOPERATOR (street, city, state, and zip + 4, county): White Salmon, City of 100 N Main ST White Salmon, WA 98672-1149	7. RECIPIENT/COOPERATOR'S HHS SUB ACCOUNT NUMBER (For HHS payment use only): N/A	

8. PURPOSE OF MODIFICATION

CHECK ALL THAT APPLY:	This modification is issued pursuant to the modification provision in the grant/agreement referenced in item no. 1, above.
<input checked="" type="checkbox"/>	CHANGE IN PERFORMANCE PERIOD: Extend from December 31, 2023 to August 01, 2025 to allow for continuation of the project.
<input checked="" type="checkbox"/>	CHANGE IN FUNDING: Add \$4,234. All previously obligated funds remain available for use.
<input type="checkbox"/>	ADMINISTRATIVE CHANGES:
<input checked="" type="checkbox"/>	OTHER (Specify type of modification): Update Provisions, see box 9.

Except as provided herein, all terms and conditions of the Grant/Agreement referenced in 1, above, remain unchanged and in full force and effect.

9. ADDITIONAL SPACE FOR DESCRIPTION OF MODIFICATION (add additional pages as needed):

The due date for the final invoice, final performance report and agreement closeout have been revised from 90 to 120 days.

Provisions F. NONDISCRIMINATION., J. LIMITATION OF FUNDS., and MM. MODIFICATIONS. have been replaced with the following:

F. NONDISCRIMINATION. The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or a part of an individual's income is derived from any public assistance program. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, and so forth.) should contact USDA's TARGET Center at (202) 720-2600 (voice and TDD). To file a complaint of discrimination, write to USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD). USDA is an equal opportunity provider and employer.

J. LIMITATION OF FUNDS. U.S. Forest Service funds in the amount of \$4,234 are currently available for performance of this agreement through 08/01/2025 in addition to all previous remaining funds. The U.S. Forest Service's obligation for performance of this agreement beyond this date is contingent upon the availability of appropriated funds from which payment can be made. There is no legal liability on the part of the U.S. Forest Service for any payment may arise for performance under this agreement beyond this amount until WSFD receive(s) notice of availability to be confirmed in a written modification by the U.S. Forest Service.

CC. MODIFICATIONS. Modifications within the scope of this agreement must be made by mutual consent of the parties, by the issuance of a written modification signed and dated by all properly authorized, signatory officials, prior to any changes being performed. Requests for modification should be made, in writing, at least 60 days prior to implementation of the requested change. The U.S. Forest Service is not obligated to fund any changes not properly approved in advance.

10. ATTACHED DOCUMENTATION (Check all that apply):

<input type="checkbox"/>	Revised Scope of Work
<input type="checkbox"/>	Revised Financial Plan



Other: Exhibit A: Financial Plan

11. SIGNATURES

AUTHORIZED REPRESENTATIVE: BY SIGNATURE BELOW, THE SIGNING PARTIES CERTIFY THAT THEY ARE THE OFFICIAL REPRESENTATIVES OF THEIR RESPECTIVE PARTIES AND AUTHORIZED TO ACT IN THEIR RESPECTIVE AREAS FOR MATTERS RELATED TO THE ABOVE-REFERENCED GRANT/AGREEMENT.

11.A. WSPD SIGNATURE (Signature of Signatory Official)	11.B. DATE SIGNED	11.C. U.S. FOREST SERVICE SIGNATURE (Signature of Signatory Official)	11.D. DATE SIGNED
11.E. NAME (type or print): MARLA KEETHLER		11.F. NAME (type or print): DONNA MICKLEY	
11.G. TITLE (type or print): Mayor, City of White Salmon		11.H. TITLE (type or print): Forest Supervisor, Columbia River Gorge National Scenic Area	

12. G&A REVIEW

12.A. The authority and format of this modification have been reviewed and approved for signature by: AMY VERELLEN <small>Digitally signed by AMY VERELLEN Date: 2022.04.28 09:02:33 -0700</small> AMY VERELLEN (20-PA-11062200-005 Mod 001) U.S. Forest Service Grants & Agreements Specialist	12.B. DATE SIGNED
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Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 30 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.

Exhibit A

USFS Agreement No.:

20-PA-11062200-005

Mod. No.:

1

Cooperator Agreement No.:

Agreements Financial Plan (Short Form)

COST ELEMENTS	FOREST SERVICE CONTRIBUTIONS			COOPERATOR CONTRIBUTIONS		(e) Total
	(a) Noncash	(b) Cash to Cooperator	(c) Noncash	(d) In-Kind	(e) Total	
Direct Costs	\$12,032.00	\$2,212.00	\$1,498.80	\$0.00	\$0.00	\$15,742.80
Salaries/Labor	\$945.00	\$1,630.00	\$0.00	\$0.00	\$0.00	\$2,575.00
Travel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$354.00	\$274.27	\$6,520.00	\$0.00	\$0.00	\$7,148.27
Supplies/Materials	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Printing	\$0.00	\$0.00	\$780.00	\$0.00	\$0.00	\$780.00
Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal	\$13,331.00	\$4,116.27	\$8,798.80	\$0.00	\$0.00	\$26,246.07
Coop Indirect Costs	\$1,733.03	\$117.73	\$251.65	\$0.00	\$0.00	\$369.37
FS Overhead Costs	\$15,064.03	\$4,234.00	\$9,050.45	\$0.00	\$0.00	\$1,733.03
Total						
		Total Project Value:				\$28,348.47

Matching Costs Determination	
Total Forest Service Share = (a+b) + (e) = (f)	(f) 68.07%
Total Cooperator Share (c+d) + (e) = (g)	(g) 31.93%
Total (f+g) = (h)	(h) 100.00%

WORKSHEET FOR

FS Non-Cash Contribution Cost Analysis, Column (a)				
Salaries/Labor				
Standard Calculation				
Job Description	Cost/Day	# of Days		Total
Monitoring Personnel	\$350.00	3		\$1,050.00
Burn and Mop up personnel, standard day burning	\$2,483.00	4		\$9,932.00
Layout, mapping, oversight	\$350.00	3		\$1,050.00
Total Salaries/Labor				\$12,032.00
Travel				
Standard Calculation				
Travel Expense	Cost/Trip	# of Trips		Total
Overhead Rig	\$315.00	3		\$945.00
Total Travel				\$945.00
Equipment				
Standard Calculation				
Piece of Equipment	# of Units	Cost/Day	# of Days	Total
				\$0.00
Total Equipment				\$0.00
Supplies/Materials				
Standard Calculation				
Supplies/Materials	# of Items	Cost/Item		Total
Maps	10	\$2.00		\$20.00
Drip torch fuel, gallons.	100	\$3.34		\$334.00
Total Supplies/Materials				\$354.00
Printing				
Standard Calculation				
Paper Material	# of Units	Cost/Unit		Total
				\$0.00
Total Printing				\$0.00
Other Expenses				
Standard Calculation				
Item	# of Units	Cost/Unit		Total
				\$0.00
Total Other				\$0.00
Subtotal Direct Costs			\$13,331.00	
Forest Service Overhead Costs				
Current Overhead Rate	Subtotal Direct Costs			Total
13.00%	\$13,331.00			\$1,733.03
Total FS Overhead Costs				\$1,733.03
TOTAL COST			\$15,064.03	

WORKSHEET FOR

FS Cash to the Cooperator Cost Analysis, Column (b)					
Salaries/Labor					
Standard Calculation					
Job Description	Cost/Hr/Base	Base HRs	Cost base		Total
Tender Operator	\$35.00	32	\$1,120.00		\$1,120.00
Firefighter	\$16.50	9	\$148.50		\$148.50
Engine operator	\$21.50	9	\$193.50		\$193.50
Fire Chief	\$25.00	30	\$750.00		\$750.00
Total Salaries/Labor					\$2,212.00
Travel					
Standard Calculation					
Travel Expense	Miles per Trip	Cost/Trip	# of Trips		Total
Tender \$3.25/mile	20	\$65.00	16		\$1,040.00
Fire Engines \$2.25/mile	20	\$45.00	10		\$450.00
Command Rig \$1.00/mile	20	\$20.00	7		\$140.00
Total Travel					\$1,630.00
Equipment					
Standard Calculation					
Piece of Equipment	Cost/Hr/Base	Base HRs	Cost Base		Total
					\$0.00
Supplies/Materials					
Standard Calculation					
Supplies/Materials			# of Units	Cost/Unit	Total
Wildland Class A Foam			1	\$128.83	\$128.83
City water use: (unit=1000gal)	Tier 1: 0-5 units		15	\$1.19	\$17.85
	Tier 2: 6-15 units		29	\$3.01	\$87.29
	Tier 3: over 15 units		10	\$4.03	\$40.30
Total Supplies/Materials					\$274.27
Printing					
Standard Calculation					
Paper Material		# of Units	Cost/Unit		Total
					\$0.00
Total Printing					\$0.00
Other Expenses					
Standard Calculation					
Item		# of Units	Cost/Unit		Total
					\$0.00
Total Other					\$0.00
Subtotal Direct Costs			\$4,116.27		
Cooperator Indirect Costs					
Current Overhead Rate	Subtotal Direct Costs				Total
2.86%	\$4,116.27				\$117.73
TOTAL COST			\$4,234.00		

WORKSHEET FOR

Cooperator Non-Cash Contribution Cost Analysis, Column (c)				
Salaries/Labor				
Standard Calculation				
Job Description		Cost/hr	#hrs	Total
Fire Chief		\$25.00	20	\$500.00
Paid Staff Training Volunteer Firefighters		\$24.97	40	\$998.80
Paid Staff Training Volunteer Tender Operator		\$20.42	40	816.8
Paid Staff Teaching Fire Classes		\$24.97	40	\$998.80
Total Salaries/Labor				\$1,498.80
Travel				
Standard Calculation				
Travel Expense	Employees	Cost/Trip	# of Trips	Total
Total Travel				\$0.00
Equipment				
Standard Calculation				
Piece of Equipment	# of Units	Cost/Day	# of Days	Total
Total Equipment				\$0.00
Supplies/Materials				
Standard Calculation				
Supplies/Materials		# of Items	Cost/Item	Total
Tender Rental Cost per hour		50	\$60.00	\$3,000.00
Engine Rental Cost per hour		40	\$35.00	\$1,400.00
PPE				\$700.00
Tool repair/ replacement				\$200.00
Fire hose repair/ replacement				\$400.00
Parts for tender maintenance/ replacement beyond what is covered by the mileage rate.				\$820.00
Total Supplies/Materials				\$6,520.00
Printing				
Standard Calculation				
Paper Material		# of Units	Cost/Unit	Total
Total Printing				\$0.00
Other Expenses				
Standard Calculation				
Item		# of Units	Cost/Unit	Total
Mechanic time for maintenace		\$65.00	12	\$780.00
Total Other				\$780.00
Subtotal Direct Costs			\$8,798.80	
Cooperator Indirect Costs				
Current Overhead Rate		2.86%		
Total Coop. Indirect Costs				\$251.65
TOTAL COST			\$9,050.45	

File Attachments for Item:

C. Approval of Meeting Minutes - June 1, 2022



CITY OF WHITE SALMON
City Council Meeting – Wednesday, June 1, 2022
In Person and Via Zoom Teleconference
DRAFT

Council and Administrative Personnel Present

Council Members:

Ben Giant
Patty Fink
Jason Hartmann
David Lindley
Jim Ransier

Staff Present:

Erika Castro-Guzman, Permit Technician
Jeff Cooper, Public Works Foreman
Mike Hepner, Police Chief
Marla Keethler, Mayor
Paul Koch, Interim City Administrator
Stephanie Porter, Deputy Clerk
Ken Woodrich, City Attorney

I. Call to Order and Roll Call

Marla Keethler, Mayor called the meeting to order at 6:00 p.m. City Councilor Patty Fink arrived to the meeting at 6:02pm. There were approximately 6 members of the public in attendance in person and via teleconference.

II. Changes to the Agenda

Stephanie Porter requested the following changes to the consent agenda:

1. Remove item H, Approval of Meeting Minutes – May 12, 2022
2. Remove items I, Approval of Meeting Minutes – May 18, 2022

Moved by Jason Hartmann. Seconded by Patty Fink.

Motion to remove Consent Agenda items H Approval of Meeting Minutes – May 12, 2022 and I Approval of Meeting Minutes – May 18, 2022. CARRIED 5-0.

III. Consent Agenda

- A. 2022 Mt. Adams Chamber of Commerce Lodging Tax Grant Agreement
- B. Public Works Board Construction Loan Contract - Amendment C
- C. Formal Task Assignment - Bell Design Locating of Right-of-Way Line Green Street
- D. Formal Task Assignment - Bell Design Locating Strawberry Mountain Reservoir Site Corners and Fence Locations
- E. Employment Agreement Amendment - Brendan Conboy
- F. April 2022 Budget Report
- G. Approval of Meeting Minutes - May 4, 2022
- H. ~~Approval of Meeting Minutes May 12, 2022~~
- I. ~~Approval of Meeting Minutes – May 18, 2022~~
- J. Approval of Vouchers

Vouchers audited and certified as required by RCW 42.24.080 and expense reimbursement claims as required by RCW 42.24.090 as of this 1th day of June 2022.

Type	Date	From	To	Amount
Claims	6/1/2022	EFT	EFT	3,928.00
	6/1/2022	38133	38155	42,178.49
			Claims Total	46,106.49
Payroll				0
Manual Claims	5/20/2022	38125	38128	23,994.92
	5/25/2022	38129	38131	3,021.61
	5/27/2022	38132	38132	10.00
			Manual Total	27,026.53
			Total All Vouchers	73,133.02

Moved by Jim Ransier. Seconded by Ben Giant.
Motion to approve Consent Agenda as presented. CARRIED 5-0.

IV. Public Comment

Tammara Tippel, White Salmon Resident thanked the city council for their support through the Explore White Salmon Grant. Tammara noted the new billboard on I-84 in Troutdale OR promoting tourism in and around White Salmon.

Tammara said there will be a July 4th parade with festivities this year.

Marla Keethler, Mayor said she was also excited to see the billboard and as well as the videos on Instagram and other marketing items initiated by the Explore White Salmon Grant Program. Marla said the city will have a booth at the 4th of July festivities.

Charles Hogue, White Salmon Resident said thank you for the engagement and community involvement regarding the Walker House project. He said he respects the initiative the city took to engage the community's input.

V. Presentations

Jim Ransier, Council Member spoke to the history of PRIDE Heritage Month. PRIDE month is celebrated each year in the month of June to honor the 1969 Stonewall Rising in Manhattan. The Stonewall Rising was a tipping point in the liberation movement in the United States. PRIDE month includes celebrations events and memorials to those lost to hate crimes or HIV/AIDS. The purpose of PRIDE month is to recognize the impacts made by members of the LGBTQ community locally, nationally, and internationally. The first PRIDE march was held in New York City on June 28, 1970, the one-year anniversary of Stonewall Rising. The LGBTQ community continue to come together to advocate for equal rights.

VI. Business Items

A. Harvey Water Line Acceptance - Project 2020.01

Paul Koch, Interim City Administrator presented the Harvey Water Line Extension information.

Paul noted that under city code, the City Council must approve all agreements for the extension of water service. Paul said after City Council approval, the extension may be constructed. Paul said the final step is for the City Council to accept the water line extension as part of the City's Water System.

Paul said the proper process was not followed before the construction of the Harvey Waterline Extension. Paul noted that the city has created and implemented procedures to ensure all necessary processes are completed in the correct timeline moving forward.

Ben Giant, Council Member asked why this happened.

Paul responded that pieces of the process would be completed and then it seemed to stop at different stages, for reasons he was not able to pinpoint.

Moved by Ben Giant Seconded by Jason Hartmann

Motion to accept water line extension and approve the Water Line Extension

Agreement between the City and Judith and Ted Harvey for the Painted Sky Short Plat.

CARRIED 5-0.

VII. Reports and Communications

A. Department Heads

Mike Hepner, Police Chief

There have been 8 collisions in town due to more traffic and line of site issues.

Chief Hepner has been working with Public Works to remedy these issues.

Chief Hepner noted his passion for strong Mental Health Care. The community partners met with Comprehensive Mental Health. He believes the communication to Comprehensive Mental Health was clear in the need for more care for our area. There will be an additional mental health co-responder added the existing program with Skyline Clinic at the end of June due to a grant received.

The blonde bear has been reported to Fish and Wildlife. Chief Hepner is working with Fish and Wildlife to have him humanely relocated.

Jason Hartmann, Council Member asked for what reasons the meeting was initiated with Comprehensive Mental Health.

Chief Hepner said when a person in crisis is taken into custody due to a civil issue that is not criminal, they are taken to meet with a Designated Crisis Responder (DCR). Comprehensive Mental Health has seven positions for DCR, in Klickitat County they have one. Comprehensive Mental Health depends on telehealth services (video meetings) and Chief Hepner finds this ineffective for crisis situations. He said this option works for the care in a jail setting but is not appropriate for an emergency situation. He said that Comprehensive Mental Health has noted they are experiencing staffing shortages due to a high turnover in the field.

Patty Fink, Council Member asked for details specific to the cause of the accident involving the young boy hit by a car on Wauna.

Chief Hepner said speeding has not been an issue, especially after the speed limit was lowered to 20MPH. Regarding the call involving the 10-year-old boy, he walked behind a car at the stop sign on Wuana and Jewett and was hit by the car turning onto Wauna from Jewett due to the driver not being able to see him behind the car. He was not in the crosswalk.

Jeff Cooper, Public Works Foreman

Jeff stated that the Public Works team is working to clear the line-of-sight issues in town. He said Public Works will make time to address any safety issues that arise. Paul Koch is drafting a consent letter to be used for private property owners when a safety issue is flagged from their property. The intent of the letter would be to obtain written property owner consent for the public works team to either complete the work to alleviate the safety issue or confirm a date the property owner will have the work completed.

Public Works put up 25 new stop signs on Main and Estes. They will continue to work on this.

Jeff is putting together a bid to have the streets striped. He is also researching the potential of heat down crosswalks. He is suggesting choosing a few high traffic crosswalks to see how they hold up before investing for all crosswalks.

Jeff said the shed has been removed from the Strawberry Mountain Reservoir.

The painting prep is complete on the park bathroom and ready for the mural to begin.

Jason Hartmann, Council Member said he would like to have key crosswalks identified to test the high traffic crosswalk stripping. He asked for an estimate to be brought to the next City Operations meeting.

David Lindley, Council Member stated that he has noticed the uptick in quality, productivity and responsiveness by Public Works and he asked to pass along his appreciation to the Public Works Team.

Ken Woodrich, City Attorney

Ken spoke to the line-of-sight issues due to vegetation originating from outside of the city right of way. He said that after a first warning to a private owner, the city needs a process that allows them to step in.

Paul Koch, Interim City Administrator

Paul stated he is working on a draft letter for vegetation clean up that is out of the right of way.

Jason Hartmann, Council Member asked staff to research if a hold harmless agreement should be included in the process if the city must respond.

Ken Woodrich, City Attorney said that there would be some form of indemnification on the document.

Paul reviewed the Boards, Commissions and Committee Ordinance that was established in 2021.

Stephanie Porter, Deputy Clerk

Master Meter representative came to City Hall to discuss the process necessary to change out meter reads from thousand gallon reads to a single gallon read. The process will require reprogramming of the meter. There are 2 options to consider. The city may have the work contracted out. This option is cautioned as it can be costly. The city may consolidate the reprogramming of the meters to when the meter base station is installed at City Hall. This process requires its own reprogramming and would incur no additional cost.

Stephanie said that the city is looking to move to single month reads beginning with October 2022.

Patty Fink, Council Member asked about the status of the Post Office Street Delivery project. Stephanie stated that the information requested from the city has been submitted to the Postmaster. The postmaster is currently working on route creation which will ultimately be submitted to his supervisor for approval. Stephanie said she has plans to follow up with the postmaster by weeks end.

Marla Keethler, Mayor said that once there is a solidified plan for the post office delivery, there will be a detailed press release explaining the addition of the cluster boxes and the option of free PO boxes for those residents who live inside city limits that are not included in the cluster box delivery area identified.

B. Council Members

Jim Ransier, Council Member

Jim attended an events and festival webinar. Jim said the city should begin Springfest planning discussions July of this year. Jim said the city will be looking at how they can best partner with the Mt Adam Chamber and the Springfest Committee to support the festival. Jim noted that in the webinar event naming was discussed and that Springfest may benefit from a name change to something more specific. Jim said this has been shown to increase attendance by outside guests and vendors.

Patty Fink, Council Member

Patty noted that she may not be available for the July 6, 2022 meeting.

C. Mayor

Marla Keelthler acknowledged the Uvalde School shooting that occurred on May 24, 2022. Marla said it is hard to imagine if something like that happened in our community and the “gut punch” knowing there have been 17 more mass shootings since that day.

Marla said that as leaders in this community she hopes to start a conversation that acknowledges that there is a public safety issue, without putting anyone in a corner.

Marla noted her goal is to have these hard conversations in a manner that is civil and moves the issues forward to action.

Marla spoke about the bridge full closure and noted that a local group will be heading to Washington DC in July 2022 to lobby for funding for the replacement on the Hood River bridge.

White Salmon residents are eligible for Hood River Pool Pass through the City of White Salmon June 1 – September 30, 2022. The city is working with the pool district to potentially provided bus shuttle to the Hood River Pool.

Columbia River Gorge Commission has their Climate Action Plan available for public comment. The city will be commenting thoughts relating to our own climate action goals.

Patty Fink, Council Member requested to be involved with the Transportation Plan update with the Department of Human and Health Services. Patty stated that it is important to her to see more services become available to the White Salmon community.

Water System Plan update is moving forward. The county has been brought into the conversation with a goal of better communication and efficient collaboration on how development is occurring not only as the city but as the water service provider. The goal is to have the Water System Plan adopted by this summer to be eligible for funding by Fall of 2022.

Park Plan open house is at the Fire Hall during Springfest.

Mike Hepner, Police Chief stated that if there is an active shooter in our community, they will go in; they will not wait. The police department has been trained extensively for these situations.

VIII. Executive Session (if needed)

There was no additional Executive Session.

IX. Adjournment

The meeting adjourned at 6:57p.m.

Marla Keethler, Mayor

Jan Brending, Clerk Treasurer

File Attachments for Item:

D. Approval of Meeting Minutes - June 15, 2022



CITY OF WHITE SALMON
City Council Meeting – Wednesday, June 15, 2022
In Person and Via Zoom Teleconference
DRAFT

Council and Administrative Personnel Present

Council Members:

Ben Giant
 Jason Hartmann
 David Lindley

Staff Present:

Marla Keethler, Mayor
 Paul Koch, Interim City Administrator
 Jan Brending, Clerk Treasurer
 Jeff Cooper, Public Works Foreman
 Mike Hepner, Police Chief
 Erika Castro-Guzman, Permit Technician
 Bill Hunsaker, Fire Chief/Building Official
 Kenn Woodrich, City Attorney

I. Call to Order and Roll Call

Marla Keethler, Mayor called the meeting to order at 6:00 p.m. There were approximately 24 members of the public in attendance in person and via teleconference.

***Moved by Ben Giant. Seconded by Jason Hartmann.
 Motion to excuse Patty Fink and Jim Ransier. CARRIED 3-0.***

II. Changes to the Agenda

Jan Brending requested the following change to the consent agenda:

1. Add to the Business Items as Item E, Cost-sharing Proposal for Using School District Buses for Free Transportation to the Hood River Pool.

***Moved by Jason Hartmann. Seconded by Ben Giant
 Motion to add to the Business Items as Item E, Cost-sharing Proposal for Using School District Buses for Free Transportation to the Hood River Pool. CARRIED 3-0.***

III. Consent Agenda

- A. Personal Services Contract – The Watershed Company, Land Use Planning Services (Critical Areas Ordinances Update - \$18,080, Shoreline Management Program Review/Update - \$11,190, On-Call Services – Fees per Hour)
- B. Committee Appointments – Patty Fink
- C. Approval of Meeting Minutes – May 12, 2022
- D. Approval of Meeting Minutes – May 18, 2022
- E. Approval of Vouchers

Type	Date	From	To	Amount
Claims	6/15/2022	38159	38202	161,950.44

			Claims Total	161,950.44
Payroll	6/5/2022	EFT	EFT	112,762.17
		38156	38158	1,084.07
			Payroll Total	112,762.17
Manual Claims				
			Manual Total	0.00
			Total All Vouchers	274,712.61

Vouchers audited and certified as required by RCW 42.24.080 and expense reimbursement claims as required by RCW 42.24.090 as of this 15th day of June 2022.

***Moved by David Lindley. Seconded by Ben Giant.
 Motion to approve Consent Agenda as amended. CARRIED 3-0.***

IV. Public Comment

Heidi Venture, White Salmon Washington said she represents White Salmon Co-Housing. She said they hope to build an affordable triplex and referenced goals for housing in the city’s comprehensive plan. She said White Salmon Co-Housing has been waiting over a year for proposed zone changes that might allow the triplex. Venture asked what can be done to help move forward the middle housing tool.

Shelly Baxter, White Salmon Washington thanked the city council for the stop signs at Spring and Main Street. She said she has ridden her bike up Dock Grade and would love to see a bike lane added on Dock Grade so that it can be used to go up and down versus having to go down on Jewett Blvd. Baxter said individuals can easily ride their bikes from Bingen to Dock Grade because there is a wide shoulder or sidewalk available along Highway 14.

Bruce Bolme, White Salmon Washington said he is a homeowner on Scenic and is a cofounder of White Salmon Co-Housing. He encouraged the city council to move forward with considering a middle housing tool.

Marla Keethler, Mayor said the city was awarded a grant to develop a housing action plan. She said it is intended to initially address the middle housing tool within the plan. Keethler said The White Salmon Co-Housing organization will be included as a stakeholder as that planning process moves forward.

Chris Heald, Loop Road Klickitat County said he supports middle income housing. He said he is a board member of Big River Land Trust who is working to create opportunities for middle income households. Heald said he hopes the trust can work with the City of White Salmon to help achieve these goals.

Susan Svenson, White Salmon Washington said she supports bike safety and hopes to see Spring Street addressed. She said she likes the idea of using Dock Grade Road for bike access up and down to Highway 14.

Ray Klebba, White Salmon Washington thanked the city council for the stop signs at Spring Street and Main. He said he supports the idea of adding a bike lane on Dock Grade. Klebba asked the city council to consider changes the public works yard lights that are super bright. He said he does not believe they meet the city's night sky lighting requirements.

Kirby Erdely, White Salmon Washington said he was impressed with the decision the city council made on the Walker house. He said he has faith in the what the city council is doing. Erdely said he supports bicycle safety and noted that he recently had a friend run off the road by truck coming up the Bingen hill. He suggested adding signage on Highway 141 coming out of Bingen might be helpful. Erdely said suggested adding a bike lane on Vine Street as it is a key route off of Jewett.

Dana Shefler, White Salmon Washington said he supports bike lanes to Bingen. He said he is a former park district commissioner. Shefler said he is advocating that the city work with the pool district to find money to build the pool. He said the pool district is in a challenging time.

Anne Maguire, White Salmon White Salmon said she is a co-owner of the lot being considered for the White Salmon Co-Housing project. She said the group wants to build something that would fit into the neighborhood.

Gifford Pinchot, White Salmon Washington said he is part of the White Salmon Co-Housing group and supports the comments made by prior speakers. He said he hopes to be able to move forward.

Peter Wright, White Salmon Washington said he echoes the support for middle housing and would love to see attainable rental housing built. He urged the city to move as quickly as possible on the missing middle housing code.

Kelcey K, White Salmon Washington said she supports the stop sign on Dock Grade Road. She said there are no sidewalks and vehicles travel very fast up Dock Grade. Kelcey K said it is a very scary intersection.

Marla Keethler, Mayor noted there is a public hearing for the proposed 4-way stop sign at Dock Grade and Oak later in the meeting.

V. Presentations

Todd Jacobson, Washington Fish and Wildlife provided information to the city council regarding wildlife interactions in Klickitat and Skamania Counties. He said he has worked with the White Salmon police chief in the past. Jacobson said it is important that residents report wildlife sightings to the enforcement department of Fish and Wildlife. He said if it is a life-threatening situation then the individual should call 911. Jacobson recommended property owners remove

attractants such as garbage cans outside of the home, food & fat residues on barbecues, pet food containers outside of the home, etc.

Ben Giant, Council Member asked if it is illegal to hunt bears.

Todd Jacobson said August 1 – 15 is bear hunting season. He said people can protect themselves if they are in imminent danger.

It was noted that the dispatch center for Fish and Wildlife is not manned 24 hours per day and that residents should call 911 and report wildlife sightings after hours and that state patrol will let Fish and Wildlife know about the incident.

VI. Business Items

A. Parks Plan – Cameron McCarthy

Representatives from Cameron McCarthy provided information to the city regarding the park planning process including public outreach, needs, and goals. It was noted that at the open house held on June 4 the pollinator garden was the top voted amenity desired in the park.

Marla Keethler, Mayor said it has been great to see all of the outreach in the planning process.

Jason Hartmann, Council Member said he is looking forward to the actual plan and feels the consultants are moving in the right direction.

David Lindley, Council Member noted that both Rheingarten Park and the Jewett Sports Complex properties are not owned by the City of White Salmon.

The city's consultants noted that is not uncommon and it ties into the goals for partnerships and collaboration. It was suggested that long-term use agreements with responsibility for management of the facilities should be developed.

Ben Giant, Council Member asked if the school district was included. The consultants noted that they did speak with the Whitson Elementary School principal but not specifically with school district representatives.

David Lindley asked what the splash pad would fall into in the park plan.

It was noted it would show up in maintenance and facility upgrades.

Marla Keethler, Mayor said she appreciates the work that has gone into the plan so far. She asked where the idea for a natural play area came from.

Cameron McCarthy said it came up in multiple stakeholder interviews and that it was ranked in high importance. It was noted that it is a newer type of facility that is trending incorporating natural elements into play areas.

Marla Keethler, Mayor said she feels it is important to incorporate water conservation goals with the splash pad and consider recycling water.

B. Proposed Rezones

Jan Brending provided a brief overview of the proposed rezone of properties currently designated commercial to multi-family residential (R3). She noted that no action is being requested of the city council as an ordinance needs to be developed to enact the proposed rezone.

Erika Castro-Guzman provided additional information on the properties located on the west and east sides of Snohomish north of Tohomish and one property located east of the hospital property. She noted that a public hearing was held before the planning commission who recommended to move ahead with rezone of properties on the west side of Snohomish and the property located east of the hospital property. Castro-Guzman said the planning commission did not recommend moving ahead with the rezone of the two properties located on the east side of Snohomish as the property owners desire to keep the property in commercial.

Marla Keethler, Mayor opened the public hearing on the proposed rezones. Keethler reviewed the requirements for disclosing conflict of interest and any ex parte contacts. Council members reported no conflicts of interest or ex parte contact.

Erica Miller, White Salmon Washington said she supports the proposed rezoning.

Shelly Baxter, White Salmon Washington said she do not live in the area. She said the area is very walkable including to parks and would hate to see it remain in commercial.

Marla Keethler, Mayor closed the public hearing.

Jason Hartmann, Council Member said he likes the idea of more infill and supports the proposed rezoning. He said because the property that the planning commission is not recommending for rezoned is already zoned commercial the city would not be losing it to commercial.

Ben Giant, Council Member said he agrees with the planning commission recommendation.

David Lindley, Council Member said he is also fine with the planning commission recommendation.

C. Ordinance 2022-06-1106 Amending WSMC 10.24.015 Stop Intersections (Specifically 4-way Stop at Oak and Dock Grade Road).

Jason Hartman, Council Member said the City Operations Committee did discuss the proposed 4-way stop at Oak and Dock Grade Road but did not have a specific recommendation and requested it be forwarded to the city council.

Jan Brending, Clerk Treasurer provided a review of the proposed ordinance. She noted that the city's code does not current provide for any of the stop signs that are currently in place at Dock Grade and Oak.

Mike Hepner, Police Chief said that once the city put in a crosswalk at Dock Grade and Oak he feels a stop sign needs to be added due the speeding that occurs on Dock Grade. He noted that even if the city's codes do not include stop signs that are actually in place, the Washington Administrative Codes (WACs) would address the issue.

Jeff Cooper, Public Works Foreman said he was told to remove the northbound sign at Dock Grade and Oak once the city's waterline construction project was completed. He said that it is possible to trim some trees to open up the line of site at Oak and Dock Grade. Cooper said he does not feel that an LED lighted stop sign would help much. He said people still drive through the Main stop signs put in place at Spring Street. Cooper said the signage needed for a 4-way stop are currently available.

Jason Hartmann, Council Member asked Jeff Cooper what he thought about the recommendation.

Jeff Cooper, Public Works Foreman said he would put one up.

Marla Keethler, Mayor opened the public hearing.

Shelly Baxter, White Salmon Washington said the four-way at Spring and Main is working. She said she hopes the flashing LED lights will go away in the future. Baxter said the additional stop sign at Dock Grade Road and Oak will help slow down traffic so people can walk and bike in the area safely.

Barbara Beattie, White Salmon Washington said that has lives on Oak Street. She said it is a scary death wish to cross Dock Grade and does not want to see anyone get hit there. Beattie said a flashing stop sign might be an irritant. She said making Dock Grade a two-way road again is not a good idea.

Amanda Lawrence, White Salmon Washington thanked the city council for putting this on the agenda. She said children in the area have to cross Dock Grade to visit other friends and it is a barrier. Lawrence said there is increased traffic. She said that possible increased housing on the east side of Dock Grade should have access to walkability. Lawrence said she is in full support of the proposed stop sign. She said Oak is a great street to walk and bike on.

Kirby Erdely, White Salmon Washington said he is supportive of the proposal. He suggested using advisory lanes for bikes and pedestrians on Dock Grade that would help to slow traffic down. Erdely also suggested considering installing rumble strips or speed bumps.

Marla Keethler, Mayor closed the public hearing.

Jason Hartmann, Council Member said he likes the idea of a speed pump particularly since Dock Grade is not plowed in the winter time.

Jeff Cooper, Public Works Foreman said it is plowed but when the snow is too deep it is closed.

Jason Hartmann, Council Member said that signage alerting drivers that a crosswalk and/or stop sign is coming up would be helpful.

Marla Keethler, Mayor noted that a Voyent poll was sent out with 51 respondents – 36 against and 15 for.

Ben Giant, Council Member said with two council members not present he would be supportive of tabling the decision until the next meeting.

Ken Woodrich, City Attorney said it is premature to consider a motion to table since a motion for a decision has not been made.

There was a consensus of the city council to postpone the decision on the proposed ordinance to the July 6th council meeting.

D. Kinzey Water Line Acceptance – Project 2021.01

Paul Koch, Interim City Administrator provided a review of the Kinzey waterline extension. He noted this project is similar to the Harvey waterline extension. Koch said staff is recommending acceptance of the Kinzey waterline extension.

Moved by Jason Hartmann. Seconded by Ben Giant.

Motion to accept water line extension and approve the Water Line Extension Agreement between the City and Kinzey’s Country Place LLC for the Kinzey’s Country Place Short Plat. CARRIED 3-0.

E. Cost-sharing Proposal for Using School District Buses for Free Transportation to the Hood River Pool

Jan Brending, Clerk Treasurer and Marla Keethler, Mayor provided an overview of a proposal to provide free transportation to the Hood River pool using White Salmon School District buses and drives. There would be two pickup locations in White Salmon, three times per week and two times per day. The program would run from July 4 through August 22 with pickup locations at Rheingarten Park and Rhine Village in White Salmon and Society Hotel and Daubenspeck Park in Bingen. The estimated cost for the program is \$10,000.

Council Members and staff discussed the funding and how to prorate it. It determined that 32% of the pool district population comes from the City of White Salmon with \$3,200 being the cost using that statistic.

Moved by Jason Hartmann. Seconded by David Lindley.
Motion to provide up to \$4,000 toward the cost of transportation using the school district buses and drivers to the Hood River Pool.

Moved by Ben Giant. Seconded by Jason Hartmann.
Motion to amend motion to provide for funding up to \$3,200. CARRIED 3-0.

Motion as amended CARRIED 3-0.

VII. Reports and Communications

A. Department Heads

Mike Hepner, Police Chief said that Comprehensive Health will no longer be providing crisis work in Klickitat County effective August 6. He said it will be up to the Klickitat County Board of Commissioners as to how to replace. Hepner said crisis responders are needed in the county. He noted that all police officers are wearing body cameras as of June 10, 2022.

Bill Hunsaker, Fire Chief/Building Official said that the County Board of Commissioners has delayed implementing the fire ban for Zone 3 to July 1st. He said he is not concerned with the delay.

Jeff Cooper, Public Works Foreman said public works has found a drinking fountain that meets ADA requirements and will provide for bottle filling to replace the one in Rheingarten Park that does not work. He said public works staff has not been involved in the City Operations Committee meetings in the past.

Marla Keethler, Mayor noted that the committee normally meets on the 3rd Tuesday of the month but the schedule could be changed in the future.

Cooper said public works staff has been reviewing the costs to paint all of the crosswalks in White salmon. He said the cost and availability of paint has been an issue. Cooper said that a number of water valve lids associated with the Jewett water line project have broken. He said the city is working with the city's engineer to determine what needs to be done. Cooper said a notice of a water violation has gone out to the public. He said the issue was false reads and the SCADA system not being able to provide adequate information in order for public works to respond. Cooper said public works responded to an issue of rock in the Achor and Academy area to find that a cache basin needed to be cleaned. He said there is a maple street to close the Strawberry Reservoir that needs removed. Cooper said the lights at the Spring Street public works shop are needed for security reasons to protect the city's water system and equipment. He said public works staff meet with Paul Koch and the Mayor to discuss revamping Fireman's Park.

Jan Brending, Clerk Treasurer said she has been out of the office the last two weeks of June. She noted Stephanie Porter is out of the office this week for conference training and that Erika Castro-Guzman has been manning city hall. Brending said she is working on getting the Request for Proposals out for the Housing Action Plan and getting a small works roster bid out for asphalt work on Jewett Blvd related to waterline project and for the Patton/Cherry Street overlay.

Paul Koch, Interim City Administrator said the city was notified by the State Department of Health of a water violation. He said notice will be sent to all water customers in both English and Spanish and will be posted on the city's website. Koch said staff has been developing a development review process that involves a team of staff and forms to assist in the process. Erika Castro-Guzman, Permit Technician walked the city council through the development review packet. Koch said the forms will help staff track and monitor developments that are occurring in White Salmon or even in the county where they might have an impact on city services.

Jason Hartmann, Council Member asked if the forms are handwritten or are fillable pdf.

Erika Castro-Guzman, said both can be used.

B. Council Members

David Lindley, Council Member said the Tree Board meet and looked at several tree issues. He said the Board has requested additional input from city staff.

Ben Giant, Council Member said he is enjoying the reports from the Interim City Administrator and hearing reports from Public Works.

C. Mayor

Marla Keethler, Mayor said Farmer's Market started on Tuesday. She said a 4th of July event will be held including a parade and music at Rheingarten Park along with the event at Bingen Point. Keethler said she hopes to bring back "Let's Talk White Salmon" at the end of the month. She asked for input from the council for future topics and plans to have one related to the bridge. Keethler said the city will be closed on Monday, June 20 in recognition of Juneteeth. She said that she and Paul Koch met with Senator Curtis King and spoke to support for the new pool. Keethler said it is exciting to see some enhancements for Fireman's Park.

VIII. Executive Session (if needed)

There was no additional Executive Session.

IX. Adjournment

The meeting adjourned at 9:12 p.m.

Marla Keethler, Mayor

Jan Brending, Clerk Treasurer

File Attachments for Item:

E. Approval of Meeting Minutes - June 21, 2022



CITY OF WHITE SALMON
Joint Meeting with Klickitat County Fire District 3
Wednesday, June 21, 2022
In Person and Via Zoom Teleconference
DRAFT

Council and Administrative Personnel Present

Council Members:

Patty Fink
Jason Hartmann
David Lindley
Jim Ransier

Staff Present:

Marla Keethler, Mayor
Paul Koch, Interim City Administrator
Stephanie Porter, Deputy Clerk
Bill Hunsaker, Fire Chief

Fire District 3 Commissioners:

Thomas Montag
Robert Connors
Charles Virts, Jr

Fire District 3 Staff:

Wes Long, Fire Chief

I. Call to Order and Roll Call

Marla Keethler, Mayor called the meeting to order at 6:22pm. There were approximately 27 people in attendance in person and via zoom. Council Member Ben Giant was absent.

II. Introduction – Purpose of meeting

Wes Long, Fire District 3 Chief and Bill Hunsaker, City of White Salmon Fire Chief provided opening remarks pertaining to the current needs of each department, including how a joint fire effort would be beneficial.

III. Presentation

Bob Merrit, mHc Associates presented potential options for a joining of the White Salmon Fire Department and Klickitat County Fire District 3. The pros and cons of each option were addressed. The top priority being the support of the volunteer fire fighters. Bob spoke directly to community engagement to determine the level of service that is expected by residents and the benefits of addressing current service challenges regionally. Bob addressed funding including options and potential issues that could arise.

City Council and Fire Commissioners discussed the concepts presented.

IX. Public Comment

Karl Swanson, White Salmon Fire said the base number of volunteers is not strong. Visitors to our area do not understand the volunteer status. Karl said he would like to see recruitment as a priority and said a review of compensation could be helpful. Karl said that there are paid ambulance staff, but fire is most often responding to the same calls that are not fire related. Karl believes this creates a lack of urgency in response time. Karl said he would be supportive of joining the entities if it best serves the community.

Jeremy Grose, Fire District 3 Captain supports the integration of the entities. Jeremy said the messaging of the process will be super important. There has been a negative vibe in the past with a takeover mentality. Jeremy recommends being as transparent as possible through the process and clear messaging to the public of each step moving forward.

X. Action

The City Council agreed to staff moving forward with a draft report that outlines available consolidation options for the City of White Salmon Fire Department and Klickitat County Fire District 3 including a financial layout for each option.

XI. Adjournment

The meeting adjourned at 8:51p.m.

Marla Keethler, Mayor

Jan Brending, Clerk Treasurer

File Attachments for Item:

F. 2022 May Budget Report

City of White Salmon
May 2022
Budget Report

TREASURER'S REPORT
Fund Totals

City Of White Salmon

05/01/2022 To: 05/31/2022

Time: 08:38:32 Date: 06/17/2022

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Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 Current Expense	1,189,253.33	247,066.24	281,020.55	1,155,299.02	2,000.93	47.49	-460.10	1,156,887.34
101 Street Fund	221,757.36	164,425.05	56,029.06	330,153.35	2,416.00	0.00	0.00	332,569.35
107 Pool Fund	0.00	0.00		0.00	0.00	77.69	0.00	77.69
108 Municipal Capital Imp Fund	454,666.77	7,048.98	18,714.75	443,001.00	0.00	0.00	0.00	443,001.00
110 Fire Reserve Fund	334,540.58	170.05		334,710.63	0.00	0.00	0.00	334,710.63
112 General Fund Reserve	339,539.37	202.25		339,741.62	0.00	0.00	0.00	339,741.62
121 Police Vehicle Reserve Fund	111,920.88	5,046.35		116,967.23	0.00	0.00	0.00	116,967.23
303 Hotel/Motel Taxes	139,440.25	6,439.27		145,879.52	0.00	0.00	0.00	145,879.52
307 New Pool Construction Fund	2,563.96	0.00		2,563.96	0.00	0.00	0.00	2,563.96
401 Water Fund	331,678.36	137,469.76	210,873.83	258,274.29	963.71	0.00	-1,505.25	257,732.75
402 Wastewater Collection Fund	389,132.18	84,308.32	88,111.56	385,328.94	30,473.40	0.00	-1,451.99	414,350.35
408 Water Reserve Fund	198,024.27	20.90	10,608.81	187,436.36	0.00	0.00	0.00	187,436.36
409 Wastewater Reserve Fund	530,099.53	8,575.55		538,675.08	0.00	0.00	0.00	538,675.08
412 Water Rights Acquisition Fund	387,988.56	13,328.55		401,317.11	-9.64	0.00	-171.06	401,136.41
413 Water Bond Redemption Fund	69,709.90	9,331.49	7,920.00	71,121.39	0.00	0.00	0.00	71,121.39
414 Wastewater Bond Redemption Fund	11,449.74	0.00		11,449.74	0.00	0.00	0.00	11,449.74
415 Water Bond Reserve Fund	92,708.84	1,669.25		94,378.09	0.00	0.00	0.00	94,378.09
416 Wastewater Bond Reserve Fund	74,633.89	43.96		74,677.85	0.00	0.00	0.00	74,677.85
417 Treatment Plant Reserve Fund	606,109.68	1,777.70		607,887.38	0.00	0.00	0.00	607,887.38
418 Water Short Lived Asset Reserve Fund	202,482.78	16,726.57		219,209.35	0.00	0.00	0.00	219,209.35
420 USDA Rural Development - Jewett Water Main Improvements	50,125.00	12,541.67		62,666.67	0.00	0.00	0.00	62,666.67
601 Remittances	102.95	414.06	102.95	414.06	0.00	0.00	0.00	414.06
	5,737,928.18	716,605.97	673,381.51	5,781,152.64	35,844.40	125.18	-3,588.40	5,813,533.82

TREASURER'S REPORT

Account Totals

City Of White Salmon

05/01/2022 To: 05/31/2022

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Cash Accounts		Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
1	Checking Account	2,229,690.54	660,100.08	618,974.14	2,270,816.48	-3,588.40	35,969.58	2,303,197.66
3	Petty Cash	25.00	0.00	0.00	25.00	0.00	0.00	25.00
4	Cash Drawer 1	150.00	0.00	0.00	150.00	0.00	0.00	150.00
5	Cash Drawer 2	150.00	0.00	0.00	150.00	0.00	0.00	150.00
Total Cash:		2,230,015.54	660,100.08	618,974.14	2,271,141.48	-3,588.40	35,969.58	2,303,522.66
Investment Accounts		Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
2	State Pool	3,507,912.64	2,098.52	0.00	3,510,011.16	0.00	0.00	3,510,011.16
Total Investments:		3,507,912.64	2,098.52	0.00	3,510,011.16	0.00	0.00	3,510,011.16
		5,737,928.18	662,198.60	618,974.14	5,781,152.64	-3,588.40	35,969.58	5,813,533.82

TREASURER'S REPORT
Fund Investments By Account

City Of White Salmon

05/01/2022 To: 05/31/2022

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Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
001 000 Current Expense	883,234.19		528.37	528.37		883,762.56
108 000 Municipal Capital Imp Fund	385,074.14		230.36	230.36		385,304.50
110 000 Fire Reserve Fund	284,261.91		170.05	170.05		284,431.96
112 000 General Govt Reserve Fund	338,086.20		202.25	202.25		338,288.45
121 000 Police Vehicle Reserve Fund	77,482.27		46.35	46.35		77,528.62
303 000 Hotel/Motel Taxes	30,029.52		17.96	17.96		30,047.48
408 000 Water Reserve Fund	34,934.84		20.90	20.90		34,955.74
409 000 Wastewater Reserve Fund	404,894.92		242.22	242.22		405,137.14
412 000 Water Rights Acquisition Fund	294,086.93		175.93	175.93		294,262.86
413 000 Water Bond Redemption Fund	64,062.98		38.32	38.32		64,101.30
415 000 Water Bond Reserve Fund	73,974.10		44.25	44.25		74,018.35
416 000 Wastewater Bond Reserve Fund	73,485.46		43.96	43.96		73,529.42
417 000 Treatment Plant Reserve Fund	464,206.81		277.70	277.70		464,484.51
418 000 Water Short Lived Asset Reserve Fund	100,098.37		59.90	59.90		100,158.27
2 - State Pool	<u>3,507,912.64</u>	<u>0.00</u>	<u>2,098.52</u>	<u>2,098.52</u>		<u>3,510,011.16</u>
	<u>3,507,912.64</u>	<u>0.00</u>	<u>2,098.52</u>	<u>2,098.52</u>		<u>3,510,011.16</u>

TREASURER'S REPORT
Fund Investment Totals

City Of White Salmon

05/01/2022 To: 05/31/2022

Time: 08:38:32 Date: 06/17/2022

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Fund Totals:	Previous Balance	Purchases	Interest	Ttl Investments	Liquidated	Investment Bal	Available Cash
001 Current Expense	883,234.19		528.37	528.37		883,762.56	271,536.46
101 Street Fund						0.00	330,153.35
108 Municipal Capital Imp Fund	385,074.14		230.36	230.36		385,304.50	57,696.50
110 Fire Reserve Fund	284,261.91		170.05	170.05		284,431.96	50,278.67
112 General Fund Reserve	338,086.20		202.25	202.25		338,288.45	1,453.17
121 Police Vehicle Reserve Fund	77,482.27		46.35	46.35		77,528.62	39,438.61
303 Hotel/Motel Taxes	30,029.52		17.96	17.96		30,047.48	115,832.04
307 New Pool Construction Fund						0.00	2,563.96
401 Water Fund						0.00	258,274.29
402 Wastewater Collection Fund						0.00	385,328.94
408 Water Reserve Fund	34,934.84		20.90	20.90		34,955.74	152,480.62
409 Wastewater Reserve Fund	404,894.92		242.22	242.22		405,137.14	133,537.94
412 Water Rights Acquisition Fund	294,086.93		175.93	175.93		294,262.86	107,054.25
413 Water Bond Redemption Fund	64,062.98		38.32	38.32		64,101.30	7,020.09
414 Wastewater Bond Redemption Fund						0.00	11,449.74
415 Water Bond Reserve Fund	73,974.10		44.25	44.25		74,018.35	20,359.74
416 Wastewater Bond Reserve Fund	73,485.46		43.96	43.96		73,529.42	1,148.43
417 Treatment Plant Reserve Fund	464,206.81		277.70	277.70		464,484.51	143,402.87
418 Water Short Lived Asset Reserve Fund	100,098.37		59.90	59.90		100,158.27	119,051.08
420 USDA Rural Development - Jewett Water Main Improve						0.00	62,666.67
601 Remittances						0.00	414.06
	3,507,912.64		2,098.52	2,098.52		3,510,011.16	2,271,141.48

Ending fund balance (Page 1) - Investment balance = Available cash.

5,781,152.64

TREASURER'S REPORT

Outstanding Vouchers

City Of White Salmon

05/01/2022 To: 05/31/2022

As Of: 05/31/2022 Date: 06/17/2022

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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2022	1800	05/25/2022	Util Pay	1		Xpress Bill Pay	206.02	Xpress Import - CheckFree - 05-25-2022__daily_batch
2022	1813	05/26/2022	Util Pay	1		Xpress Bill Pay	112.91	Xpress Import - iPay - 05-26-2022__daily_batch.csv
2022	1826	05/27/2022	Util Pay	1		Xpress Bill Pay	536.32	Xpress Import - EFT - 05-27-2022__daily_batch.csv
2022	1827	05/27/2022	Util Pay	1		Xpress Bill Pay	80.00	Xpress Import - Metavante - 05-27-2022__daily_batch
2022	1828	05/27/2022	Util Pay	1		Xpress Bill Pay	75.00	Xpress Import - CheckFree - 05-27-2022__daily_batch
2022	1830	05/28/2022	Util Pay	1		Xpress Bill Pay	251.50	Xpress Import - EFT - 05-28-2022__daily_batch.csv
2022	1832	05/29/2022	Util Pay	1		Xpress Bill Pay	378.61	Xpress Import - EFT - 05-29-2022__daily_batch.csv
2022	1833	05/30/2022	Util Pay	1		Xpress Bill Pay	71.98	Xpress Import - CC - 05-30-2022__daily_batch.csv
2022	1835	05/31/2022	Util Pay	1		Batch Customer	933.60	
2022	1836	05/31/2022	Tr Rec	1		Bandwidth Inc, Venture Center III	0.10	Telephone Utility Tax - April 2022
2022	1837	05/31/2022	Tr Rec	1		Little Oak Montessori School	210.00	Park Refundable Deposit Fee plus Fee, June 9, 2022
2022	1861	05/31/2022	Tr Rec	1		Leonardo Plumbing LLC	75.00	2022 City Business License, 604-089-274
2022	1862	05/31/2022	Tr Rec	1		Permitting Customer	175.00	
2022	1864	05/31/2022	Util Pay	1		Xpress Bill Pay	298.09	Xpress Import - CC - 05-31-2022__daily_batch.csv
2022	1865	05/31/2022	Util Pay	1		Xpress Bill Pay	161.21	Xpress Import - EFT - 05-31-2022__daily_batch.csv
2022	1866	05/31/2022	Util Pay	1		Xpress Bill Pay	23.06	Xpress Import - CheckFree - 05-31-2022__daily_batch
Receipts Outstanding:							3,588.40	
2016	1220	03/16/2016	Claims	1	31118	Cecelia Joan Huard C/O Brad Huard	6.20	Refund inactive customer credit balance
2017	8301	11/01/2017	Claims	1	33126	David & Angela Hill	87.43	041725.1 - 393 NECHERRY ST
2018	768	02/07/2018	Claims	1	33497	Renee Wuollet	11.38	020675.0 - 560 NECENTER PL
2018	1201	03/07/2018	Claims	1	33577	Chris Parker	3.17	040127.2 - 705 NECHURCH PLACE # E
2018	3179	06/20/2018	Claims	1	33915	Lourens and Monette Pretorius	16.96	053189.0 - 17 ANNIE LANE
2018	7272	09/05/2018	Payroll	1	34156	Savannah Vargas	49.10	Aug Payroll #2
2018	7524	09/20/2018	Payroll	1	34222	Savannah Vargas	20.68	Sept Payroll #1
2018	8618	12/05/2018	Payroll	1	34449	Angelina Heredia	27.70	Nov Payroll #2
2019	2627	06/05/2019	Claims	1	35066	Christopher Stiffler	168.00	Reimburse - Wildland Firefighter Exam Fee
2019	3568	08/07/2019	Claims	1	35245	Mark Long	179.21	071525.2 - 1196 WJEWETT BLVD 1198 - Refund Credit Balance On Utility Acct #4750
2020	1811	05/06/2020	Claims	1	36098	James B Roberson Trust Lisa Doslu, Trustee	10.38	062750.0 - 625 SWWAUBISH ST- Credit Balance Refund
2021	218	01/20/2021	Claims	1	36799	Thomas Hood	4.71	073225.0 - 1180 SWTHORNTON DR - Utility Account 5592 Credit Balance Refund
2021	228	01/20/2021	Claims	1	36809	Jennifer Schwab	49.19	064200.1 - 366 SWEYRIE RD - Utility Account 5929 Credit Balance Refund
2021	232	01/20/2021	Claims	1	36813	Garret Zallen	0.05	022650.3 - 645 NEGRANDVIEW BLVD - Utility Account 1204 Credit Balance Refund

TREASURER'S REPORT

Outstanding Vouchers

City Of White Salmon

05/01/2022 To: 05/31/2022

As Of: 05/31/2022 Date: 06/17/2022

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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2021	1733	05/19/2021	Claims	1	37101	Nora B. Kyte	3.34	011450.0 - 552 SEOAK ST - Credit Balance Refund
2021	3458	10/06/2021	Claims	1	37455	Ernie's Locks & Keys LLC	325.00	Park - Locksmithing
2021	4396	12/20/2021	Payroll	1	37678	Christopher Stiffler	27.70	Dec Payroll #2
2022	1712	05/18/2022	Claims	1	38094	Bingen, City Of	30,034.88	April 2022 ERUs
2022	1718	05/18/2022	Claims	1	38100	CenturyLink	1,348.98	CenturyLink-Police Station - 2022 May; CenturyLink - Public Work Shop - 2022 May; CenturyLink - Breathalyzer - 2022 May; CenturyLink - Powerhouse Scada - 2022 May; CenturyLink - Dock Grade Resv -;
2022	1719	05/18/2022	Claims	1	38101	Columbia Gorge News, LLC	172.00	Legal Advertising - #465; Legal Advertising - #467; Legal Advertising - #468; Legal Advertising - #466
2022	1721	05/18/2022	Claims	1	38103	DJ's Repair	110.00	PW - Construction Supplies
2022	1725	05/18/2022	Claims	1	38107	Flume Road Water Services, LLC	48.00	Water - Backflow Assembly Test
2022	1730	05/18/2022	Claims	1	38112	Les Schwab Tire Center	125.85	PW - Vehicle Equipment Supplies
2022	1737	05/18/2022	Claims	1	38119	Frank Randall	2.00	Police - Bridge Toll Reembursment 05/17/21
2022	1738	05/18/2022	Claims	1	38120	Jamie & Sean Ripp	106.06	052465.0 - 450 STRAWBERRY MTN PL- Credit Balance Refund
2022	1801	05/25/2022	Claims	1	38129	Seth and Claire Gilchrist	1,684.00	
2022	1802	05/25/2022	Claims	1	38130	Western AG Improvement	564.68	
2022	1803	05/25/2022	Claims	1	38131	Xerox Financial Services, LLC	772.93	
2022	1814	05/27/2022	Claims	1	38132	Klickitat County	10.00	Real Estate Excise Tax Fee
							35,969.58	

Fund	Claims	Payroll	Total
001 Current Expense	2,000.93	47.49	2,048.42
101 Street Fund	2,416.00	0.00	2,416.00
107 Pool Fund	0.00	77.69	77.69
401 Water Fund	963.71	0.00	963.71
402 Wastewater Collection Fund	30,473.40	0.00	30,473.40
412 Water Rights Acquisition Fund	-9.64	0.00	-9.64
	35,844.40	125.18	35,969.58

TREASURER'S REPORT
Signature Page

City Of White Salmon

05/01/2022 To: 05/31/2022

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We the undersigned officers for the City of White Salmon have reviewed the foregoing report and acknowledge that to the best of our knowledge this report is accurate and true:

Signed: Jan Brenden
Clerk/Treasurer / Date

Signed: _____
Chairman Budget Committee / Date

City of White Salmon

May 2022 Treasurer's Report Reconciliation

	Revenue	Expenditures
	716,605.97	673,381.51
Treasurer's Receipts	442,388.11	337,646.04 Claims
Utility Receipts	219,810.49	281,043.65 Payroll
Interfund Transfers	54,959.84	54,959.84 Interfund Transfers
	0.00	284.45 Service Charge - Account Analysis
	0.00	Service Charge - Checks
Revenue to Expenditure	-10.00	-10.00 Revenue to Expenditure
Expenditure to Revenue	-47.97	-47.97 Expenditure to Revenue (Utility Refund)
Expenditure to Revenue	-200.00	-200.00 Expenditure to Revenue (Meter Deposit Refund)
Expenditure to Revenue	-174.24	-174.24 Expenditure to Revenue (Utility Refund)
Expenditure to Revenue	-106.06	-106.06 Expenditure to Revenue (Utility Refund)
Expenditure to Revenue	-14.20	-14.20
	716,605.97	673,381.51
	0.00	0.00

City of White Salmon
2022 May Treasurer's Report Reconciliation to Bank Statements

Treasurer's Report Ending Balance	5,781,152.64
Treasurer's Report Adjusted Ending Balance	5,813,533.82
Columbia State Bank (Cash)	2,303,197.66
US Bank (Time Value - Investment)	0.00
WA State Treasurer (State Pool - Investment)	3,510,011.16
Petty Cash	25.00
Drawer 1	150.00
Drawer 2	150.00
Drawer 3	0.00
Total Cash and Investments	5,813,533.82
Less Outstanding Checks (Page 6 of Treasurer's Report)	-35,969.58
Plus Outstanding Deposits (Page 1 of Treasurer's Report)	3,588.40
Bank Statement Adjusted Ending Balance	5,781,152.64
Difference	0.00

BANK RECONCILIATION

City Of White Salmon

Time: 15:14:23 Date: 06/14/2022

05/01/2022 To: 05/31/2022

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1 Checking Account

Date	Balance Forward	2,225,824.31
04/26/2022		164.11
04/28/2022		1,959.55
04/29/2022		4,235.60
04/30/2022		1,726.30
05/01/2022		3,551.02
05/02/2022		8,626.41
05/03/2022		18,420.83
05/04/2022		3,588.72
05/05/2022		8,719.80
05/06/2022		6,239.48
05/07/2022		496.22
05/08/2022		382.61
05/09/2022		11,712.34
05/10/2022		6,287.54
05/11/2022		3,921.79
05/12/2022		5,954.74
05/13/2022		5,676.29
05/14/2022		132.59
05/15/2022		13,608.26
05/16/2022		23,610.12
05/17/2022		10,057.28
05/18/2022		170,918.53
05/19/2022		88,228.76
05/20/2022		83,006.84
05/21/2022		314.10
05/22/2022		320.63
05/23/2022		5,758.51
05/24/2022		1,065.05
05/25/2022		85,846.35
05/26/2022		11,994.01
05/27/2022		3,866.07
05/28/2022		815.48
05/29/2022		188.75
05/31/2022		73,202.56
	Total Credits:	664,597.24

Year	Trans#	Date	Type	Chk#	Vendor	
2022	1182	04/06/2022	Claims	37981	Masonic Lodge # 163	175.00
2022	1196	04/06/2022	Claims	37995	Reynier, Ron Atty At Law	1,400.00
2022	1345	04/20/2022	Claims	38008	American Water Works Association	248.00
2022	1354	04/20/2022	Claims	38017	Dry Canyon Communications, LLC	200.00
2022	1355	04/20/2022	Claims	38018	Gorge Ecumenical Ministries	150.00
2022	1362	04/20/2022	Claims	38025	L.N, Curtis & Sons	320.78
2022	1371	04/20/2022	Claims	38034	WA State Auditor	735.35
2022	1467	05/04/2022	Claims		Kenneth B. Woodrich PC	3,246.00
2022	1531	05/04/2022	Claims	38043	Ace Hardware	143.42
2022	1532	05/04/2022	Claims	38044	American Messaging - #1149685	23.62
2022	1533	05/04/2022	Claims	38045	Aspect Consulting	6,548.50
2022	1534	05/04/2022	Claims	38046	BSK Associates	170.00
2022	1535	05/04/2022	Claims	38047	Charter Communications	277.95
2022	1536	05/04/2022	Claims	38048	Class5	33.59
2022	1537	05/04/2022	Claims	38049	Columbia Gorge News, LLC	264.00
2022	1538	05/04/2022	Claims	38050	Databar	2,973.47
2022	1539	05/04/2022	Claims	38051	Flume Road Water Services, LLC	504.00
2022	1540	05/04/2022	Claims	38052	Gorge Networks Inc	765.12
2022	1541	05/04/2022	Claims	38053	Jennifer Harty	47.97

BANK RECONCILIATION

City Of White Salmon

Time: 15:14:23 Date: 06/14/2022

05/01/2022 To: 05/31/2022

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Year	Trans#	Date	Type	Chk#	Vendor	
2022	1542	05/04/2022	Claims	38054	Hughes Fire Equipment Inc	5,781.21
2022	1543	05/04/2022	Claims	38055	Hunsaker Oil Company Inc	1,684.07
2022	1544	05/04/2022	Claims	38056	Ned Kindler	170.10
2022	1545	05/04/2022	Claims	38057	Klickitat County Auditor	6,474.95
2022	1546	05/04/2022	Claims	38058	Klickitat Tree Operations, LLC	15,356.25
2022	1547	05/04/2022	Claims	38059	Dale & Christine Kloster	14.20
2022	1548	05/04/2022	Claims	38060	Knapp, O'Dell & Macpherson PLLC	1,430.00
2022	1549	05/04/2022	Claims	38061	Paul Koch	12,225.00
2022	1550	05/04/2022	Claims	38062	C/o Mill Creek Police Dpt L.E.I.R.A.	185.00
2022	1551	05/04/2022	Claims	38063	Joshua Lewis	180.27
2022	1552	05/04/2022	Claims	38064	Masonic Lodge # 163	175.00
2022	1553	05/04/2022	Claims	38065	Mosier WiNet	455.00
2022	1554	05/04/2022	Claims	38066	NAPA Auto Parts dba Gorge Auto Parts	188.05
2022	1555	05/04/2022	Claims	38067	NW Natural	302.45
2022	1556	05/04/2022	Claims	38068	Nelson Nygaard Consulting Assoc., Inc.	1,768.75
2022	1557	05/04/2022	Claims	38069	One Call Concepts Inc	50.29
2022	1558	05/04/2022	Claims	38070	Onsite Supply House LLC	152.43
2022	1559	05/04/2022	Claims	38071	PUD No 1 Of Klickitat County	3,738.78
2022	1560	05/04/2022	Claims	38072	Pacer Propane LLC	58.37
2022	1561	05/04/2022	Claims	38073	Pitney Bowes Global Financial LLC	179.15
2022	1562	05/04/2022	Claims	38074	Poster Compliance Center	219.14
2022	1563	05/04/2022	Claims	38075	Radcomp Technologies	6,502.16
2022	1564	05/04/2022	Claims	38076	Reynier, Ron Atty At Law	1,400.00
2022	1566	05/04/2022	Claims	38078	Same Day Stage	59.00
2022	1567	05/04/2022	Claims	38079	Sherwin-Williams	563.60
2022	1568	05/04/2022	Claims	38080	Larry Spencer	170.10
2022	1569	05/04/2022	Claims	38081	TransUnion Risk & Alternative	80.63
2022	1570	05/04/2022	Claims	38082	White Salmon, City Of	2,019.22
2022	1571	05/04/2022	Claims	38083	Wilcox & Flegel	4,501.48
2022	1472	05/05/2022	Payroll		Ryan Hardie Adam	1,599.50
2022	1473	05/05/2022	Payroll		Jan Brending	2,973.00
2022	1474	05/05/2022	Payroll		Erika Castro-Guzman	1,752.46
2022	1475	05/05/2022	Payroll		Brendan P Conboy	2,369.16
2022	1476	05/05/2022	Payroll		Jeffrey Cooper	2,189.44
2022	1477	05/05/2022	Payroll		Kate E Daniels	2,330.47
2022	1478	05/05/2022	Payroll		Andrew Dirks	2,224.14
2022	1479	05/05/2022	Payroll		Lisa L George	1,948.42
2022	1480	05/05/2022	Payroll	38040	Benjamin C Giant	152.42
2022	1481	05/05/2022	Payroll		Suzanne F Gilmer	91.77
2022	1482	05/05/2022	Payroll		Edward L Gunnyon	3,322.01
2022	1483	05/05/2022	Payroll		Jason L Hartmann	152.42
2022	1484	05/05/2022	Payroll		Michael L Hepner	2,948.83
2022	1485	05/05/2022	Payroll		William F Hunsaker	2,711.33
2022	1486	05/05/2022	Payroll		Cynthia D Jewell	1,619.38
2022	1487	05/05/2022	Payroll		Marla A Keethler	601.35
2022	1488	05/05/2022	Payroll		Jason Kinley	1,577.78
2022	1489	05/05/2022	Payroll		Ross E Lambert	2,719.44
2022	1490	05/05/2022	Payroll		Joshua Lewis	4,296.69
2022	1491	05/05/2022	Payroll		David S Lindley	152.42
2022	1492	05/05/2022	Payroll		Madelynn M McIlwain	3,338.00
2022	1493	05/05/2022	Payroll		Patrick R Munyan Jr	78,150.54
2022	1494	05/05/2022	Payroll		Stephanie M Porter	1,715.18
2022	1495	05/05/2022	Payroll		James A Ransier	152.42
2022	1496	05/05/2022	Payroll		Troy Rosenburg	1,528.15
2022	1497	05/05/2022	Payroll	38041	Jess W Wardwell	91.77
2022	1498	05/05/2022	Payroll		AFLAC	205.54
2022	1499	05/05/2022	Payroll		Association Of WA Cities	34,879.00
2022	1500	05/05/2022	Payroll		Internal Revenue Service	38,250.51
2022	1501	05/05/2022	Payroll		LifeSecure Insurance Company	410.79

BANK RECONCILIATION

City Of White Salmon

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Year	Trans#	Date	Type	Chk#	Vendor	
2022	1502	05/05/2022	Payroll		LifeSecure Insurance Company	1,221.60
2022	1503	05/05/2022	Payroll		LifeSecure Insurance Company	159.33
2022	1504	05/05/2022	Payroll		Oregon Department of Revenue	249.00
2022	1505	05/05/2022	Payroll		Standard Insurance	393.00
2022	1506	05/05/2022	Payroll		WA State Dept Retirement Systems	570.41
2022	1507	05/05/2022	Payroll		WA State Dept Retirement Systems	75.00
2022	1508	05/05/2022	Payroll		WA State Dept Retirement Systems	9,281.41
2022	1509	05/05/2022	Payroll	38038	Vimly Benefit Solutions, Inc	2,686.00
2022	1510	05/05/2022	Payroll	38039	WSCCCE	779.48
2022	1658	05/05/2022	Claims		Chase Paymentech	1,405.17
2022	1659	05/05/2022	Claims		Xpress Bill Pay	617.85
2022	1614	05/10/2022	Claims	38084	H.D. Fowler Company	4,287.14
2022	1615	05/10/2022	Claims	38085	Les Schwab Tire Center	121.07
2022	1616	05/10/2022	Claims	38086	Office Depot	475.29
2022	1617	05/10/2022	Claims	38087	Republic Services #487	518.45
2022	1618	05/10/2022	Claims	38088	US Bank	3,487.35
2022	1670	05/10/2022	Claims		USDA Rural Development	7,920.00
2022	1988	05/15/2022	Ser Chge		Columbia Bank #1080	284.45
2022	1667	05/18/2022	Claims		WA State Dept Revenue/Excise	9,943.37
2022	1707	05/18/2022	Claims	38089	ARC Architects, Inc.	15,000.00
2022	1708	05/18/2022	Claims	38090	Airgas USA, LLC	258.00
2022	1709	05/18/2022	Claims	38091	Anderson Perry & Associates, Inc.	48,972.90
2022	1710	05/18/2022	Claims	38092	Aramark Uniform Services	289.88
2022	1711	05/18/2022	Claims	38093	Bella Terra LLC	200.00
2022	1713	05/18/2022	Claims	38095	Brasuell Plumbing	1,466.62
2022	1714	05/18/2022	Claims	38096	Brightly Software, Inc	3,093.00
2022	1715	05/18/2022	Claims	38097	C.H. Urness Motor Co.	62.92
2022	1716	05/18/2022	Claims	38098	CTX-Xerox	290.53
2022	1717	05/18/2022	Claims	38099	Cameron McCarthy Landscape Architecture	7,489.35
2022	1720	05/18/2022	Claims	38102	Consolidated Sup Co Inc	607.86
2022	1722	05/18/2022	Claims	38104	DataPro Solutions, Inc	167.06
2022	1723	05/18/2022	Claims	38105	Databar	1,471.11
2022	1724	05/18/2022	Claims	38106	Fastenal	102.15
2022	1726	05/18/2022	Claims	38108	Hire Electric, Inc.	998.31
2022	1727	05/18/2022	Claims	38109	Klickitat County Health Dept	140.00
2022	1728	05/18/2022	Claims	38110	Klickitat County Prosecutor	7.04
2022	1729	05/18/2022	Claims	38111	Klickitat Tree Operations, LLC	1,575.00
2022	1731	05/18/2022	Claims	38113	Maginnis & Carey	174.24
2022	1732	05/18/2022	Claims	38114	Nelson Nygaard Consulting Assoc., Inc.	913.75
2022	1733	05/18/2022	Claims	38115	Owen Equipment Company	845.84
2022	1734	05/18/2022	Claims	38116	PUD No 1 Of Klickitat County	2,969.25
2022	1735	05/18/2022	Claims	38117	Pacific Training Group LLC	375.00
2022	1736	05/18/2022	Claims	38118	Radcomp Technologies	6,320.45
2022	1739	05/18/2022	Claims	38121	Traffic Safety Supply Co. Inc.	175.36
2022	1740	05/18/2022	Claims	38122	Verizon Wireless	930.60
2022	1741	05/18/2022	Claims	38123	WA State Treas. Cash Mgmt Dept	95.91
2022	1742	05/18/2022	Claims	38124	White Salmon, City Of	73,821.63
2022	1672	05/20/2022	Payroll		Ryan Hardie Adam	1,924.07
2022	1673	05/20/2022	Payroll		Jan Brending	2,973.21
2022	1674	05/20/2022	Payroll		Erika Castro-Guzman	1,745.73
2022	1675	05/20/2022	Payroll		Brendan P Conboy	2,367.57
2022	1676	05/20/2022	Payroll		Jeffrey Cooper	2,022.82
2022	1677	05/20/2022	Payroll		Kate E Daniels	2,316.22
2022	1678	05/20/2022	Payroll		Andrew Dirks	1,552.23
2022	1679	05/20/2022	Payroll		Lisa L George	1,948.98
2022	1680	05/20/2022	Payroll		Edward L Gunnyon	4,869.32
2022	1681	05/20/2022	Payroll		Michael L Hepner	2,951.59
2022	1682	05/20/2022	Payroll		William F Hunsaker	2,715.78
2022	1683	05/20/2022	Payroll		Cynthia D Jewell	1,619.38

BANK RECONCILIATION

City Of White Salmon

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Year	Trans#	Date	Type	Chk#	Vendor	
2022	1684	05/20/2022	Payroll		Jason Kinley	2,234.03
2022	1685	05/20/2022	Payroll		Ross E Lambert	1,767.45
2022	1686	05/20/2022	Payroll		Joshua Lewis	2,504.39
2022	1687	05/20/2022	Payroll		Madelynn M McIlwain	2,064.66
2022	1688	05/20/2022	Payroll		Stephanie M Porter	1,715.15
2022	1689	05/20/2022	Payroll		Frank Randall	2,287.58
2022	1690	05/20/2022	Payroll		Troy Rosenburg	1,528.08
2022	1692	05/20/2022	Payroll		Internal Revenue Service	16,281.33
2022	1693	05/20/2022	Payroll		Oregon Department of Revenue	164.00
2022	1694	05/20/2022	Payroll		WA State Dept Retirement Systems	75.00
2022	1695	05/20/2022	Payroll		WA State Dept Retirement Systems	9,545.52
2022	1749	05/20/2022	Claims	38125	Seth and Claire Gilchrist	5,000.00
2022	1750	05/20/2022	Claims	38126	Nathan Reagan	280.17
2022	1760	05/20/2022	Claims	38128	The Verdin Company	18,714.75
Total Debits:						587,223.89
Reconciled Bank Balance:						2,303,197.66
2022	1800	05/25/2022	Util Pay	57873	Xpress Bill Pay	206.02
2022	1813	05/26/2022	Util Pay	57883	Xpress Bill Pay	112.91
2022	1826	05/27/2022	Util Pay	57895	Xpress Bill Pay	536.32
2022	1827	05/27/2022	Util Pay	57896	Xpress Bill Pay	80.00
2022	1828	05/27/2022	Util Pay	57897	Xpress Bill Pay	75.00
2022	1830	05/28/2022	Util Pay	57899	Xpress Bill Pay	251.50
2022	1832	05/29/2022	Util Pay	57901	Xpress Bill Pay	378.61
2022	1833	05/30/2022	Util Pay	57902	Xpress Bill Pay	71.98
2022	1835	05/31/2022	Util Pay	57903	Batch Customer	933.60
2022	1836	05/31/2022	Tr Rec	57904	Bandwidth Inc, Venture Center III	0.10
2022	1837	05/31/2022	Tr Rec	57905	Little Oak Montessori School	210.00
2022	1861	05/31/2022	Tr Rec	57906	Leonardo Plumbing LLC	75.00
2022	1862	05/31/2022	Tr Rec	57907	Permitting Customer	175.00
2022	1864	05/31/2022	Util Pay	57909	Xpress Bill Pay	298.09
2022	1865	05/31/2022	Util Pay	57910	Xpress Bill Pay	161.21
2022	1866	05/31/2022	Util Pay	57911	Xpress Bill Pay	23.06
Outstanding Credits:						-3,588.40
2016	1220	03/16/2016	Claims	31118	Huard C/O Brad Huard, Cecelia Joan	6.20
2017	8301	11/01/2017	Claims	33126	Hill, David & Angela	87.43
2018	768	02/07/2018	Claims	33497	Wuollet, Renee	11.38
2018	1201	03/07/2018	Claims	33577	Parker, Chris	3.17
2018	3179	06/20/2018	Claims	33915	Pretorius, Lourens and Monette	16.96
2018	7272	09/05/2018	Payroll	34156	Vargas, Savannah	49.10
2018	7524	09/20/2018	Payroll	34222	Vargas, Savannah	20.68
2018	8618	12/05/2018	Payroll	34449	Heredia, Angelina	27.70
2019	2627	06/05/2019	Claims	35066	Stiffler, Christopher	168.00
2019	3568	08/07/2019	Claims	35245	Long, Mark	179.21
2020	1811	05/06/2020	Claims	36098	Lisa Doslu, Trustee, James B Roberson Trust	10.38
2021	218	01/20/2021	Claims	36799	Hood, Thomas	4.71
2021	228	01/20/2021	Claims	36809	Schwab, Jennifer	49.19
2021	232	01/20/2021	Claims	36813	Zallen, Garret	0.05
2021	1733	05/19/2021	Claims	37101	Kyte, Nora B.	3.34
2021	3458	10/06/2021	Claims	37455	Ernie's Locks & Keys LLC	325.00
2021	4396	12/20/2021	Payroll	37678	Stiffler, Christopher	27.70
2022	1565	05/04/2022	Claims	38077	Ripp, Jamie & Sean	
2022	1712	05/18/2022	Claims	38094	Bingen, City Of	30,034.88
2022	1718	05/18/2022	Claims	38100	CenturyLink	1,348.98
2022	1719	05/18/2022	Claims	38101	Columbia Gorge News, LLC	172.00
2022	1721	05/18/2022	Claims	38103	DJ's Repair	110.00
2022	1725	05/18/2022	Claims	38107	Flume Road Water Services, LLC	48.00
2022	1730	05/18/2022	Claims	38112	Les Schwab Tire Center	125.85
2022	1737	05/18/2022	Claims	38119	Randall, Frank	2.00

BANK RECONCILIATION

City Of White Salmon

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2022	1738	05/18/2022	Claims	38120	Ripp, Jamie & Sean	106.06
2022	1801	05/25/2022	Claims	38129	Gilchrist, Seth and Claire	1,684.00
2022	1802	05/25/2022	Claims	38130	Western AG Improvement	564.68
2022	1803	05/25/2022	Claims	38131	Xerox Financial Services, LLC	772.93
2022	1814	05/27/2022	Claims	38132	Klickitat County	10.00

Outstanding Debits: 35,969.58

Reconciled Book Balance: 2,270,816.48



Direct Inquiries to:
White Salmon (509) 493-2500
 P O Box 279 White Salmon WA 98672

STATEMENT OF ACCOUNT

Statement Date: 05/31/22
 Last Statement Date: 04/30/22
 Account: XXXXXX2469

CITY OF WHITE SALMON
 PO BOX 2139
 WHITE SALMON WA 98672-2139

SUMMARY OF ACCOUNT BALANCES

Account Name	Account Number	Ending Balance
Public Checking	XXXXXX2469	\$2,303,197.66

Public Checking

Account Number	XXXXXX2469	Beginning Balance	\$2,225,824.31
		Credits	
Low Balance	\$2,009,098.12	Deposits	\$248,381.41
		ACH Credits	\$416,215.83
		Other Credits	\$0.00
		Total Credits	\$664,597.24
		Total Account Fees	\$0.00
		Debits	
		ACH Debits	\$300,466.37
		Other Debits	\$3,253.70
		Electronic Checks	\$0.00
		Checks	\$283,503.82
		Total Debits	\$587,223.89
		Ending Balance	\$2,303,197.66

DEPOSITS

Date	Description	Amount
05-02	Deposit	\$2,258.14
05-03	Deposit	\$6,758.75
05-04	Deposit	\$789.45
05-05	Deposit	\$1,759.56
05-06	Deposit	\$5,419.00
05-09	Deposit	\$220.00
05-09	Deposit	\$2,254.59
05-10	Deposit	\$9,933.60
05-11	Deposit	\$1,876.46
05-12	Deposit	\$2,705.55
05-13	Deposit	\$3,624.42

TO HELP BALANCE YOUR ACCOUNT

Step 1- Update your checkbook record. Enter checks, interest credited, and service charges not recorded.

Step 2- LIST OUTSTANDING CHECKS, ATM, POS, AND OTHER WITHDRAWALS below.

Step 3- Check Reconciliation

Number		Amount		Number		Amount	
				TOTAL	\$		

Check Reconciliation	
Ending Statement Balance	
Add your deposits made but not shown on statement	
SUBTOTAL	
Subtract your total outstanding checks & other withdrawals (Step 2)	
This should agree with your checkbook balance	

SPECIAL NOTATIONS ON YOUR STATEMENT:

1. A minus sign (-) to the left of an Ending Balance figure means the account was overdrawn that day.

ON CALL: You may verify preauthorized deposits or payments, access account information, transfer funds, or make a loan payment anytime by using our automated service. Please call 253-305-0050 or 1-800-304-0050.

IN CASE OF LOSS OR THEFT OF YOUR DEBIT OR ATM CARD: Notify us immediately at 1-877-272-3678 to report the loss, theft or disappearance of your debit or ATM card, the disclosure of your PIN, or that an unauthorized transfer or purchase has occurred or might occur.

IN CASE OF ERRORS OR QUESTIONS ABOUT NON-ELECTRONIC TRANSACTIONS: You must notify us within 30 days of the date we mailed or made this statement available to you of any unauthorized or missing signature, alteration on a check, unauthorized or missing endorsement, or other improper charges identified on this statement. Failure to notify us within the prescribed time period or to commence action against us within 90 days after notice to us will preclude you from asserting claims against us based on such checks or charges.

IN CASE OF ERRORS OR QUESTIONS ABOUT ELECTRONIC TRANSFERS:

CONSUMER ACCOUNTS: Telephone or write us using the telephone number or address listed below as soon as you can, if you think your statement or receipt is wrong, or if you need more information about a transfer on the statement or receipt. We must hear from you no later than 60 days after we sent you the FIRST statement on which the problem or error appeared.

1. Tell us your name and account number.
2. Describe the error or transfer in question, and explain as clearly as you can why you believe it is an error or why you need more information.
3. Tell us the dollar amount of the suspected error.
4. If you tell us orally, we may require that you send us your complaint or question in writing within 10 business days.

We will investigate your complaint and correct any error promptly. If we take more than 10 business days to do this, we will credit your account for the amount you think is in error, so you will have use of the money during the time it takes us to complete our investigation. If we ask you to put your complaint or question in writing and we do not receive it within 10 business days, we may not credit your account.

BUSINESS ACCOUNTS: Telephone us using the telephone number below as soon as you can.

Telephone: 1-877-272-3678

Address: Columbia Bank
 Visa Card Services MS 6935
 PO Box 2156
 Tacoma, WA 98401-2156



STATEMENT OF ACCOUNT

Statement Date: 05/31/22
 Account: XXXXXX2469

DEPOSITS (continued)

Date	Description	Amount
05-16	Deposit	\$2,172.07
05-17	Deposit	\$20,275.63
05-18	Deposit	\$577.93
05-19	Deposit	\$2,387.64
05-20	Deposit	\$75,295.87
05-23	Deposit	\$6,620.45
05-24	Deposit	\$1,256.20
05-24	Deposit	\$2,650.08
05-25	Deposit	\$102.93
05-26	Deposit	\$84,884.80
05-27	Deposit	\$11,872.19
05-31	Deposit	\$2,686.09
Total Deposits:		\$248,381.41

ACH CREDITS

Date	Description	Amount
05-02	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000059610893 171752844WD	\$164.11
05-02	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000025470586 5708363	\$1,826.96
05-03	Preauthorized ACH Cr WA ST TREASURER REVDISTRIB 42000019273227 02530	\$300.00
05-03	Preauthorized ACH Cr WA ST COMMERCE VENDOR PAY 42000013829539 181186!	\$643.40
05-03	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000025304184 5708363	\$1,084.62
05-03	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000029402276 5708363	\$1,341.22
05-03	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000026774663 5708363	\$2,519.38
05-04	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000052885813 172014987WD	\$236.34
05-04	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000027493010 5708363	\$920.53
05-05	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000054013775 172080111WD	\$2,309.56
05-05	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000028842568 5708363	\$15,782.82
05-06	Preauthorized ACH Cr WA ST TREASURER REVDISTRIB 42000019578516 02530	\$300.00
05-06	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000025020322 5708363	\$892.56
05-06	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000055330251 172143967WD	\$947.13
05-09	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000056478855 172225530WD	\$905.16
05-09	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000028545854 5708363	\$2,132.85
05-10	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000023417488 5708363	\$178.04



STATEMENT OF ACCOUNT

Statement Date: 05/31/22
 Account: XXXXXX2469

ACH CREDITS (continued)

Date	Description	Amount
05-10	Preauthorized ACH Cr WA ST TREASURER REVDISTRIB 42000010520067 02530	\$400.00
05-10	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000028309052 5708363	\$496.22
05-10	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000057610807 172289719WD	\$936.60
05-10	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000026164746 5708363	\$1,459.04
05-11	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000023099118 5708363	\$378.70
05-11	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000058609233 172405510WD	\$1,064.20
05-12	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000026518794 5708363	\$1,103.07
05-12	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000059500875 172528690WD	\$2,210.42
05-13	Preauthorized ACH Cr WA ST TREASURER REVDISTRIB 42000012271830 02530	\$475.00
05-13	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000023635875 5708363	\$631.09
05-13	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000050742217 172597545WD	\$1,400.04
05-16	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000029295668 5708363	\$942.35
05-16	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000051843772 172660073WD	\$2,908.01
05-17	Preauthorized ACH Cr WA ST TREASURER REVDISTRIB 42000012297898 02530	\$150.00
05-17	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000052906473 172755478WD	\$585.15
05-17	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000028363537 5708363	\$1,145.46
05-17	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000029563237 5708363	\$9,310.71
05-18	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000053941466 172980650WD	\$1,387.96
05-18	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000024260324 5708363	\$1,609.02
05-19	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000026223325 5708363	\$4,774.78
05-19	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000054749126 173052583WD	\$6,313.90
05-20	Preauthorized ACH Cr WA ST TREASURER REVDISTRIB 42000015233075 02530	\$250.00
05-20	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000055970863 173121720WD	\$1,725.47
05-20	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000029785355 5708363	\$4,602.57
05-20	Preauthorized ACH Cr CITY WS DB UTILPYM 5200 125108270019370 1916001528	\$44,994.22
05-23	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000057002220 173190612WD	\$4,554.57



STATEMENT OF ACCOUNT

Statement Date: 05/31/22
 Account: XXXXXX2469

ACH CREDITS (continued)

Date	Description	Amount
05-23	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000028857111 5708363	\$7,770.14
05-23	Preauthorized ACH Cr KCLICKITAT COUNTY PAYMENTS 125108270019834 WHITE SALMON	\$160,143.40
05-24	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000027502789 5708363	\$198.04
05-24	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000022690378 5708363	\$320.63
05-24	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000058015736 173354186WD	\$3,784.92
05-24	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000025662258 5708363	\$17,606.53
05-25	Preauthorized ACH Cr WA ST TREASURER REVDISTRIB 42000015013483 02530	\$366.67
05-25	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000028329333 5708363	\$1,479.05
05-25	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000058895139 173497704WD	\$5,162.75
05-26	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000028193350 5708363	\$317.75
05-26	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000059843294 173584151WD	\$13,651.70
05-27	Preauthorized ACH Cr WA ST TREASURER REVDISTRIB 42000016750620 02530	\$75.00
05-27	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000051155466 173730130WD	\$373.18
05-27	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000025326719 5708363	\$594.88
05-31	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000023360130 5708363	\$121.82
05-31	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000020130645 5708363	\$188.75
05-31	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000052375912 173804730WD	\$644.37
05-31	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000026605687 5708363	\$815.48
05-31	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000026629799 5708363	\$1,104.98
05-31	Preauthorized ACH Cr WA ST TREASURER REVDISTRIB 42000016002976 02530	\$73,202.56

Total ACH Credits: \$416,215.83

ACH DEBITS

Date	Description	Amount
05-03	Preauthorized ACH Dr PAYMENTECH FEE 21000026797419 5708363	\$1,405.17
05-03	Preauthorized ACH Dr Vimly Benefit So AWC 91000011761725 ST-N5M5X7G6Z9S9	\$34,879.00
05-04	Preauthorized ACH Dr LIFESECURE INSU INSURANCE LISTBILL 111000013391899 LB0000000066754	\$159.33
05-04	Preauthorized ACH Dr CITY WS DB DEPOSIT 125108270005063 1916001528	\$3,246.00



STATEMENT OF ACCOUNT

Statement Date: 05/31/22
 Account: XXXXXX2469

ACH DEBITS (continued)

Date	Description	Amount
05-05	Preauthorized ACH Dr WA DEPT RET SYS DRS EPAY 42000018771168 04269806	\$75.00
05-05	Preauthorized ACH Dr Standard Ins premium 42000013726669 STASIC000194792	\$393.00
05-05	Preauthorized ACH Dr Xpress Bill Pay Billing 124000054025807 10295	\$617.85
05-05	Preauthorized ACH Dr WA DEPT RET SYS DRS EPAY 42000018771167 04269805	\$9,851.82
05-05	Preauthorized ACH Dr IRS USATAXPYMT 61036010014338 270252555687799	\$38,250.51
05-05	Preauthorized ACH Dr CITY WS DB PAYROLL 125108270015833 1916001528	\$122,464.30
05-06	Preauthorized ACH Dr OR REVENUE DEPT TAXPAYMENT 42000011240383 223068288	\$249.00
05-09	Preauthorized ACH Dr AFLAC INSURANCE 21000024630920 0EXM7984370	\$205.54
05-09	Preauthorized ACH Dr LIFESECURE INSU INSURANCE 111000013266136 LS00049572	\$410.79
05-09	Preauthorized ACH Dr LIFESECURE INSU INSURANCE 111000013266135 LS00049566	\$1,221.60
05-10	Preauthorized ACH Dr USDA RD DCFO PAYMENT 41036040257268 0000	\$7,920.00
05-19	Preauthorized ACH Dr WA DEPT REVENUE TAX PYMT 42000013844600 8731811	\$9,943.37
05-20	Preauthorized ACH Dr WA DEPT RET SYS DRS EPAY 42000013936132 04274102	\$9,620.52
05-20	Preauthorized ACH Dr IRS USATAXPYMT 61036010061551 270254001114929	\$16,281.33
05-20	Preauthorized ACH Dr CITY WS DB PAYROLL 125108270018644 1916001528	\$43,108.24
05-23	Preauthorized ACH Dr OR REVENUE DEPT TAXPAYMENT 42000014941260 535142528	\$164.00

Total ACH Debits: \$300,466.37

OTHER DEBITS

Date	Description	Amount
05-16	Analysis Charge Account Analysis Fee	\$284.45
05-24	Garnishment	\$2,969.25

Total Other Debits: \$3,253.70

CHECKS

Number	Date	Amount	Number	Date	Amount	Number	Date	Amount
8097	05-25	\$62.92	38039	05-10	\$779.48	38049	05-20	\$264.00
37981*	05-18	\$175.00	38040	05-13	\$152.42	38050	05-10	\$2,973.47
37995*	05-10	\$1,400.00	38041	05-10	\$91.77	38051	05-10	\$504.00
38008*	05-09	\$248.00	38043*	05-16	\$143.42	38052	05-10	\$765.12
38017*	05-06	\$200.00	38044	05-12	\$23.62	38053	05-12	\$47.97
38018	05-18	\$150.00	38045	05-12	\$6,548.50	38054	05-16	\$5,781.21
38025*	05-03	\$320.78	38046	05-12	\$170.00	38055	05-11	\$1,684.07
38034*	05-02	\$735.35	38047	05-13	\$277.95	38056	05-19	\$170.10
38038*	05-13	\$2,686.00	38048	05-10	\$33.59	38057	05-11	\$6,474.95



STATEMENT OF ACCOUNT

Statement Date: 05/31/22
 Account: XXXXXX2469

CHECKS (continued)

Number	Date	Amount	Number	Date	Amount	Number	Date	Amount
38058	05-12	\$15,356.25	38079	05-24	\$563.60	38104*	05-24	\$167.06
38059	05-10	\$14.20	38080	05-09	\$170.10	38105	05-24	\$1,471.11
38060	05-20	\$1,430.00	38081	05-10	\$80.63	38106	05-24	\$102.15
38061	05-05	\$12,225.00	38082	05-06	\$2,019.22	38108*	05-23	\$998.31
38062	05-13	\$185.00	38083	05-11	\$4,501.48	38109	05-24	\$140.00
38063	05-09	\$180.27	38084	05-17	\$4,287.14	38110	05-26	\$7.04
38064	05-18	\$175.00	38085	05-17	\$121.07	38111	05-25	\$1,575.00
38065	05-13	\$455.00	38086	05-19	\$475.29	38113*	05-26	\$174.24
38066	05-13	\$188.05	38087	05-20	\$518.45	38114	05-24	\$913.75
38067	05-13	\$302.45	38088	05-20	\$3,487.35	38115	05-25	\$845.84
38068	05-11	\$1,768.75	38089	05-27	\$15,000.00	38117*	05-25	\$375.00
38069	05-12	\$50.29	38090	05-24	\$258.00	38118	05-24	\$6,320.45
38070	05-13	\$152.43	38091	05-24	\$48,972.90	38121*	05-24	\$175.36
38071	05-10	\$3,738.78	38092	05-25	\$289.88	38122	05-26	\$930.60
38072	05-10	\$58.37	38093	05-27	\$200.00	38123	05-26	\$95.91
38073	05-13	\$179.15	38095*	05-25	\$1,466.62	38124	05-20	\$73,821.63
38074	05-10	\$219.14	38096	05-25	\$3,093.00	38125	05-27	\$5,000.00
38075	05-10	\$6,502.16	38098*	05-25	\$290.53	38126	05-25	\$280.17
38076	05-19	\$1,400.00	38099	05-26	\$7,489.35	38128*	05-31	\$18,714.75
38078*	05-24	\$59.00	38102*	05-24	\$607.86			

* indicates skip in check sequence

Total Checks: \$283,503.82

DAILY BALANCES

Date	Balance	Date	Balance	Date	Balance
05-01	\$2,225,824.31	05-11	\$2,025,275.71	05-20	\$2,020,421.40
05-02	\$2,229,338.17	05-12	\$2,009,098.12	05-23	\$2,198,347.65
05-03	\$2,205,380.59	05-13	\$2,010,650.23	05-24	\$2,161,443.56
05-04	\$2,203,921.58	05-16	\$2,010,463.58	05-25	\$2,160,276.00
05-05	\$2,039,896.04	05-17	\$2,037,522.32	05-26	\$2,250,433.11
05-06	\$2,044,986.51	05-18	\$2,040,597.23	05-27	\$2,243,148.36
05-09	\$2,048,062.81	05-19	\$2,042,084.79	05-31	\$2,303,197.66
05-10	\$2,036,385.60				

BANK RECONCILIATION

City Of White Salmon

Time: 13:12:27 Date: 06/14/2022

05/01/2022 To: 05/31/2022

Page: 1

2 State Pool

Date	Balance Forward	3,507,912.64
05/31/2022		<u>2,098.52</u>
	Total Credits:	2,098.52

Year	Trans#	Date	Type	Chk#	Vendor
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Total Debits: 0.00

Reconciled Bank Balance: 3,510,011.16

Outstanding Credits: _____

Outstanding Debits: _____

Reconciled Book Balance: 3,510,011.16

Local Government Investment Pool
Statement of Account for No: 02530
Primary Account
May 2022

CITY OF WHITE SALMON
PO BOX 2139
WHITE SALMON, WA 98672-8672

Date	Description	Comment	Deposits	Withdrawals	Balance
05/01/2022	Beginning Balance				3,507,912.64
05/31/2022	Month End Balance				3,507,912.64
	May Earnings	Daily Factor Earnings	2,098.52		
	Net Ending Balance				3,510,011.16

Account Summary

Beginning Balance:	3,507,912.64	Gross Earnings:	2,109.90
Deposits:	0.00	Administrative Fee:	11.38
Withdrawals:	0.00	Net Earnings:	2,098.52
Month End Balance:	3,507,912.64		
Administrative Fee Rate:	0.0038 %	Net Ending Balance:	3,510,011.16
Gross Earnings Rate:	0.7082 %		
Net Earnings Rate:	0.7044 %	Average Daily Balance:	3,507,912.64

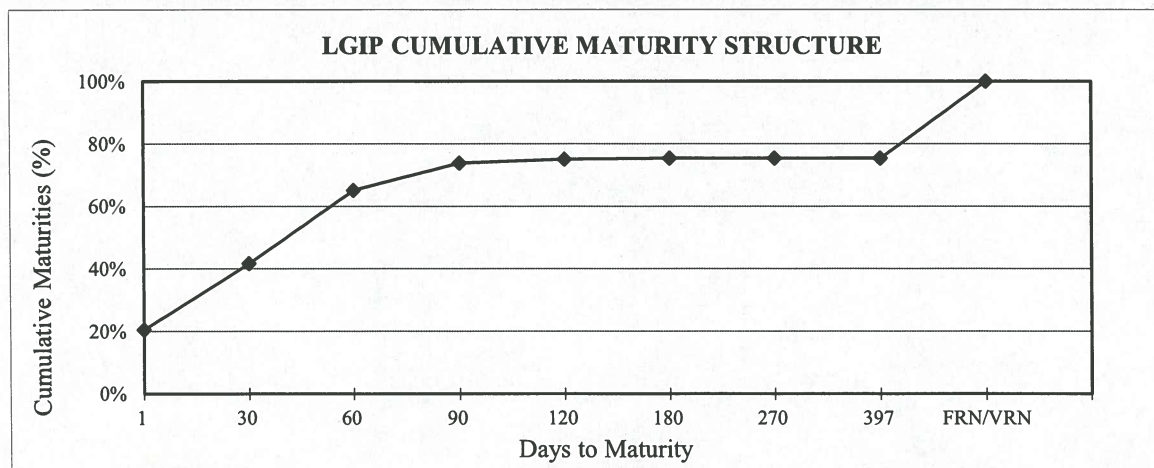
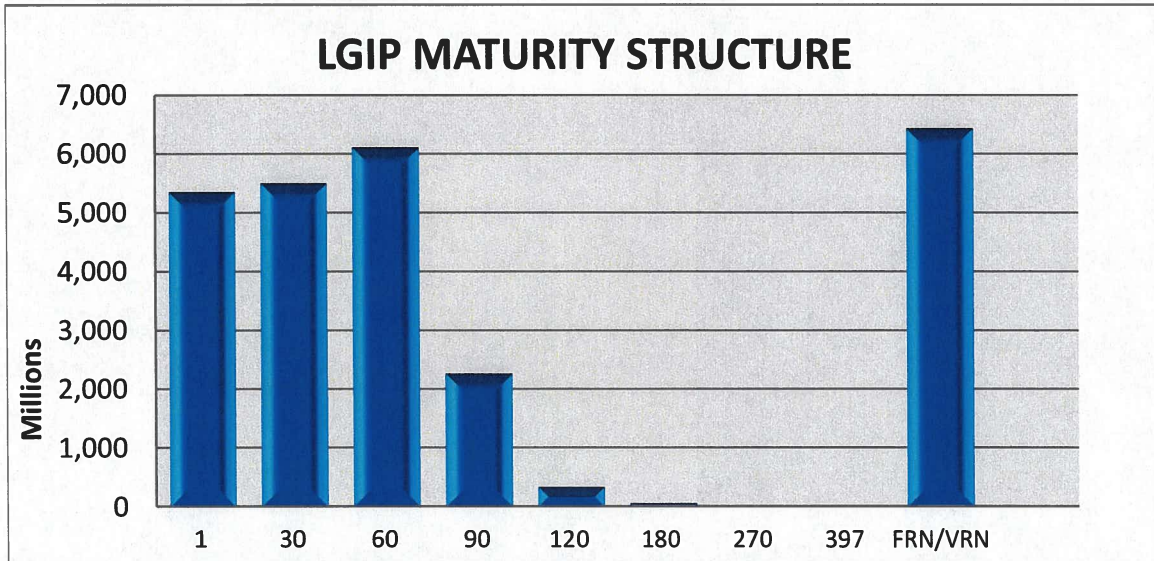
**WASHINGTON STATE
LOCAL GOVERNMENT INVESTMENT POOL
May 31, 2022**

<u>DAYS TO MATURITY</u>	<u>\$ MATURING (PAR VALUE)*</u>	<u>% MATURING</u>	<u>CUMULATIVE % MATURING</u>
1	5,363.10	20.6%	20.6%
2-30	5,508.31	21.1%	41.7%
31-60	6,115.63	23.4%	65.1%
61-90	2,271.58	8.7%	73.8%
91-120	339.12	1.3%	75.1%
121-180	57.00	0.2%	75.3%
181-270	0.00	0.0%	75.3%
271-397	0.00	0.0%	75.3%
FRN/VRN	6,433.51	24.7%	100.0%

PORTFOLIO TOTAL:

26,088.25

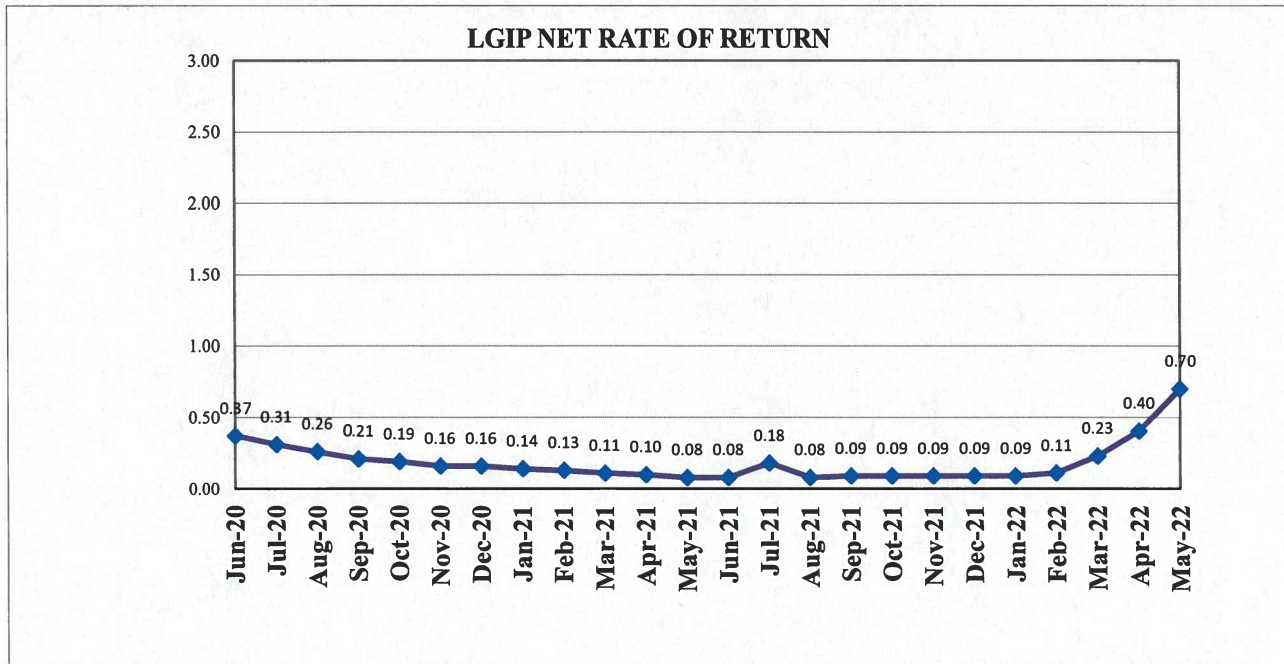
* Amounts in millions of dollars



**WASHINGTON STATE
LOCAL GOVERNMENT INVESTMENT POOL
May 31, 2022**

Investment Type	Average Balance May-22	May-22 Percentage	Average Balance CY 2022	2022 Percentage
Agency Bullets	0.00	0.00%	17,218,523.07	0.08%
Agency Discount Notes	1,767,662,947.96	6.83%	1,445,436,659.99	6.66%
Agency Floating Rate Notes	5,403,485,395.20	20.87%	3,509,893,969.93	16.16%
Agency Variable Rate Notes	0.00	0.00%	1,324,503.31	0.01%
Certificates of Deposit	59,625,000.00	0.23%	73,386,589.41	0.34%
IB Bank Deposit	1,584,752,394.58	6.12%	1,938,974,558.65	8.93%
Repurchase Agreements	4,889,838,709.67	18.88%	2,706,721,854.28	12.46%
SOFR Floating Rate Notes	0.00	0.00%	0.00	0.00%
Supras - Bullets	0.00	0.00%	26,524,263.69	0.12%
Supras - Discount Notes	625,110,029.57	2.41%	365,232,265.45	1.68%
Supras- Floating Rate Notes	0.00	0.00%	0.00	0.00%
Supras - Variables	0.00	0.00%	0.00	0.00%
Term Repurchase Agreements	1,103,225,806.45	4.26%	1,020,198,675.50	4.70%
U.S. Treasury Securities	9,778,069,492.18	37.76%	9,649,310,028.39	44.43%
US Treasury Floating Rate Notes	681,342,267.03	2.63%	962,431,631.57	4.43%
Total Avg Daily Balance	25,893,112,042.63	100.00%	21,716,653,523.22	100.00%

Avg Days to Maturity 22 days



* Rates are calculated on a 365-day basis

BANK RECONCILIATION

City Of White Salmon

Time: 13:03:25 Date: 06/14/2022

05/01/2022 To: 05/31/2022

Page: 1

3 Petty Cash

Date	Balance Forward	25.00
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Total Credits:	0.00
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Year	Trans#	Date	Type	Chk#	Vendor
------	--------	------	------	------	--------

Total Debits:	0.00
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Reconciled Bank Balance:	25.00
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Outstanding Credits:	
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Outstanding Debits:	
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Reconciled Book Balance:	25.00
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BANK RECONCILIATION

City Of White Salmon

Time: 13:04:15 Date: 06/14/2022

05/01/2022 To: 05/31/2022

Page: 1

4 Cash Drawer 1

Date	Balance Forward	150.00
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Total Credits:	0.00
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Year	Trans#	Date	Type	Chk#	Vendor
------	--------	------	------	------	--------

Total Debits:	0.00
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Reconciled Bank Balance:	150.00
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Outstanding Credits:	
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Outstanding Debits:	
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Reconciled Book Balance:	150.00
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BANK RECONCILIATION

City Of White Salmon

Time: 13:06:14 Date: 06/14/2022

05/01/2022 To: 05/31/2022

Page: 1

5 Cash Drawer 2

Date Balance Forward 150.00

Total Credits: 0.00

Year Trans# Date Type Chk# Vendor

Total Debits: 0.00

Reconciled Bank Balance: 150.00

Outstanding Credits: _____

Outstanding Debits: _____

Reconciled Book Balance: 150.00

**City of White Salmon
Budget Summary Report
As of May 31, 2022**

	Budget Revenue	Year-To-Date Revenue	Remaining	41.67%	Budget Expenditures	Year-To Date Expenditures	Remaining	41.67%
001 Current Expense								
Finance					627,768.00	293,136.20	334,631.80	46.69%
Central Services (HR)					92,532.00	37,447.21	55,084.79	40.47%
General Government					106,986.00	40,013.13	66,972.87	37.40%
Building					161,940.00	64,590.18	97,349.82	39.89%
Community Services					915,734.00	24,900.17	890,833.83	2.72%
Planning					395,568.00	118,909.12	276,658.88	30.06%
Park					274,040.00	152,699.85	121,340.15	55.72%
Police					1,238,365.00	462,288.69	776,076.31	37.33%
Fire					140,744.00	32,718.89	108,025.11	23.25%
001 Current Expense	2,925,937.00	1,061,287.30	1,864,649.70	36.27%	3,953,677.00	1,226,703.44	2,726,973.56	31.03%
101 Street Fund	947,278.00	262,528.86	684,749.14	27.71%	1,109,763.00	224,854.15	884,908.85	20.26%
108 Municipal Capital Imp. Fund	71,624.00	33,854.31	37,769.69	47.27%	175,000.00	18,714.75	156,285.25	10.69%
110 Fire Reserve Fund	552.00	664.56	-112.56	120.39%	0.00	0.00	0.00	0.00%
112 General Fund Reserve	475.00	433.59	41.41	91.28%	200,000.00	0.00	200,000.00	0.00%
121 Police Vehicle Reserve Fund	60,072.00	25,099.36	34,972.64	41.78%	60,000.00	0.00	60,000.00	0.00%
303 Hotel/Motel Tax	75,537.00	28,432.38	47,104.62	37.64%	40,000.00	0.00	40,000.00	0.00%
307 New Pool Construction Fund	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
401 Water Fund	2,681,012.00	1,012,188.62	1,668,823.38	37.75%	2,587,825.00	872,991.40	1,714,833.60	33.73%
402 Wastewater Collection Fund	1,030,351.00	425,649.10	604,701.90	41.31%	1,066,048.00	370,688.02	695,359.98	34.77%
408 Water Reserve Fund	0.00	44.80	-44.80	0.00%	228,397.00	41,005.21	187,391.79	17.95%
409 Wastewater Reserve Fund	100,188.00	42,185.92	58,002.08	42.11%	595,819.00	183,044.55	412,774.45	30.72%
412 Water Rights Acquisition Fund	161,103.00	68,764.09	92,338.91	42.68%	123,985.00	0.00	123,985.00	0.00%

City of White Salmon
 Budget Summary Report
 As of May 31, 2022

	Budget Revenue	Year-To-Date Revenue	Remaining	41.67%	Budget Expenditures	Year-To Date Expenditures	Remaining	41.67%
413 Water Bond Redemption Fund	111,608.00	46,548.01	65,059.99	41.71%	111,518.00	39,600.00	71,918.00	35.51%
414 Wastewater Bond Redemption Fund	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
415 Water Bond Reserve Fund	19,572.00	8,219.86	11,352.14	42.00%	0.00	0.00	0.00	0.00%
416 Wastewater Bond Reserve Fund	72.00	94.24	-22.24	130.89%	0.00	0.00	0.00	0.00%
417 Treatment Plant Reserve Fund	22,908.00	3,595.33	19,312.67	15.69%	117,116.00	0.00	117,116.00	0.00%
418 Water Short Lived Asset Reserve Fund	200,096.00	83,461.75	116,634.25	41.71%	120,000.00	49,189.12	70,810.88	40.99%
420 USDA Rural Develop. Jewett Water	5,815,500.00	62,666.67	5,752,833.33	1.08%	5,815,500.00	0.00	5,815,500.00	0.00%
601 Remittances	5,191.00	1,795.44	3,395.56	34.59%	5,191.00	1,381.38	3,809.62	26.61%
Total	14,229,076.00	3,167,514.19	11,061,561.81	22.26%	16,309,839.00	3,028,172.02	13,281,666.98	18.57%

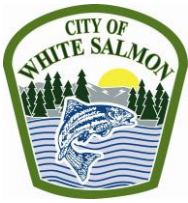
Note: Revenue does not include beginning balances and expenditures do not include ending balances

File Attachments for Item:

A. Fire Emergency Services Plan of Action

1. Presentation and Discussion

2. Action



AGENDA MEMO

Needs Legal Review: No.
Meeting Date: July 6, 2022
Agenda Item: Adoption of Plan of Work for Fire Emergency Services Study
Presented By: Paul Koch, ICA
Bill Hunsaker, Fire Chief

Action Required

Adoption of the proposed Plan of Action for the authorized fire emergency services study and analysis.

Proposed Motion

Motion to adopt the proposed Plan of Action for the fire emergency services study.

Explanation of Issue

For many years the city and Fire District 3 have talked about looking into a more formal arrangement for the delivery of fire emergency services in the region. On June 21, 2022 the City Council and the Fire District 3 Board met in joint session to discuss the possibilities. As a result of that meeting, both elected bodies directed staff to return with a proposed Plan of Action for the study. Staff of both the city and the Fire District met and developed the attached Plan of Action that comes before city council for formal action at this time. In the proposed Plan of Action, a Task Force of citizens will be created, and this group will report to the City Council and the Fire Board with specific recommendations in December of 2022.

Future actions needed by the City Council will include approving the Interlocal Agreement with the Fire District for shared financial contribution for the project. Additionally, the City Council will get monthly status reports from the Fire Chief and project consultant.

Also attached to this report is a schematic that shows the process to be used with the citizens Task Force to orient them and work with them as they prepare a set of recommendations for Council consideration to be delivered in December 2022.

City Council has the following options available currently.

1. Take no action on the recommendation.
2. Review the Plan of Action and make suggested changes before approval.
3. Adopt the Plan of Action as proposed.
4. Other action desired by the City Council

Staff/Committee Recommendation

It is recommended that City Council adopt the Plan of Action as proposed and as attached to this Memo.

FIRE EMERGENCY SERVICES PLAN OF ACTION

DATE: June 29, 2022

INTRODUCTION: For many years, the City of White Salmon and the District 3 Fire Agency have talked about looking into a more formal arrangement for the delivery of fire emergency services in the region. On June 21, 2022 both elected boards met in joint session to further these efforts. At the joint session, the Fire Board and City Council heard a presentation by consultant Bob Merritt of mHc Associates. As a result, the City Council and the Fire Board directed staff to prepare a Plan of Action to be brought back to both policy boards for adoption. The Plan of Action is to lay out every step and strategy in the process of arriving at the point of an election of the citizens regarding enhanced emergency services in the region.

VISION: A regional approach to fire emergency response service that is more effective and efficient with dedicated funding.

GOALS: Here are the goals of this Action Plan process.

1. To establish a citizen task force to assist and develop a set of recommendations.
2. To educate the citizens of both the city and the district to the benefits of a more formal operation and delivery of services.
3. To create a more efficient and effective all risk emergency service with dedicated funding.
4. To establish an acceptable level of service for the region for all risks.

STEPS IN THE PROCESS:

STEP 1: Development of an Action Plan to achieve the vision and goals. (June 24-30)

Step 2: For the Fire Board and the City Council to adopt the proposed Action Plan. (July 6-15)

- a. Fire Board meeting July 14.
- b. City Council either July 6th or 20th.

STEP 3: For the Fire District to contract with mHc Associates as consultant to assist with the delivery of the Action Plan. (July 14)

Step 4: For both jurisdictions to enter into an Interlocal Agreement dealing with City reimbursement to the Fire District for the cost of consultant. (July 20)

STEP 5: City determines source of the city share and approves Interlocal Agreement. (July 20)

STEP 6: Consultant begins work. (July 21)

STEP 7: Begin recruitment campaign for Citizen Task Force members. (July)

- a. 10 members with equal representation between city and district.
- b. Members selected through collaboration of consultant and both chiefs.

Step 8: Convene Task Force and do training and orientation. (August)

Step 9: Begin work of Task Force (Late August)

Step 10: Begin regular monthly reports to City Council and Fire District Board by the two Chiefs and Consultant. (July)

Step 12: Presentation of Task Force final report and recommendations to both Fire District Board and City Council. (December 2022)

EVALUATION CRITERIA:

- 1. 10 citizens participated in Task Force.**
- 2. The fire volunteers are involved.**
- 3. The community supports the Task Force final recommendations.**



O R I E N T A T I O N

T/F Meeting #1

- Review of TF Orientation
- Special Purpose Districts
- WA State Fire District
- Fire/EMS Definitions
- First Responder Doctrine

T/F Meeting #2

- "Face of the Community"
- KCFD#3 Jurisdiction
- KCFD#3 Community Risk Analysis
- KCFD#3 Facility Tour & Fleet Evaluation

T/F Meeting #3

- KCFD#3 External Services Overview
- KCFD#3 Workload Analysis
- KCFD#3 Response Performance
- KCFD#3 Staffing Analysis

T/F Meeting #4

- KCFD#3 Governance
- KCFD#3 Financial Analysis
- Standards of Coverage (LOS)
- Task Force LOS Survey

T/F Meeting #5

- T/F Survey Review
- T/F Data Review
- Final Report Overview
- Task Force Deliberations
- External Services Recommendation
- LOS Recommendation
- Task Force KCFD#3 Recommendations

T/F Meeting #6

- Task Force Deliberations
- Final Recommendations
- Final Report Review
- BOARD PRESENTATION**

File Attachments for Item:

B. Ordinance 2022-07- Rezone

1. Presentation and Discussion

2. Action



AGENDA MEMO

Needs Legal Review: Yes
Meeting Date: July 6, 2022
Agenda Item: Proposed Rezone
Presented By: Jan Brending, Clerk-Treasurer

Action Required

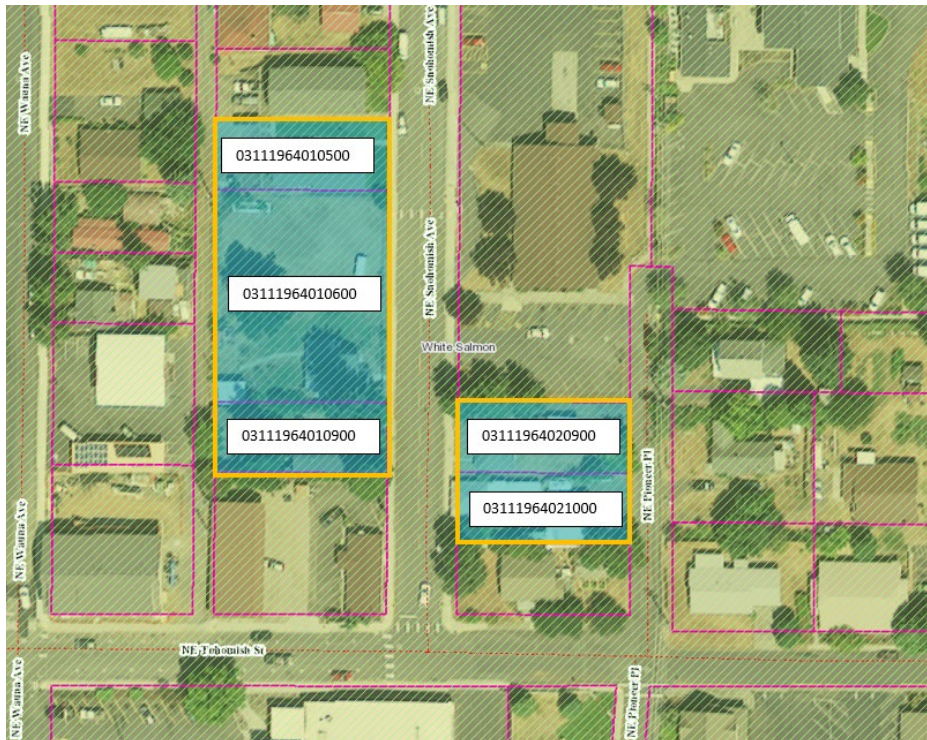
Adoption of the proposed change in zoning.

Proposed Motion

Motion to adopt Ordinance 2022-07-1107, Approving and Affecting a Rezone Classification of Certain Properties from General Commercial to Residential Multi-Family (R-3).

Explanation of Issue

The City of White Salmon proposed a change of zoning for a handful of parcels along Snohomish Ave. and one parcel east of Rhine Village from General Commercial (C) to Multifamily Residential District - 3 (R3). The lots in question are shown below.



*Fig 1: Klickitat County
Parcel No:
03111964021000,
03111964020900,
03111964010900,
03111964010600,
and 03111964010500*

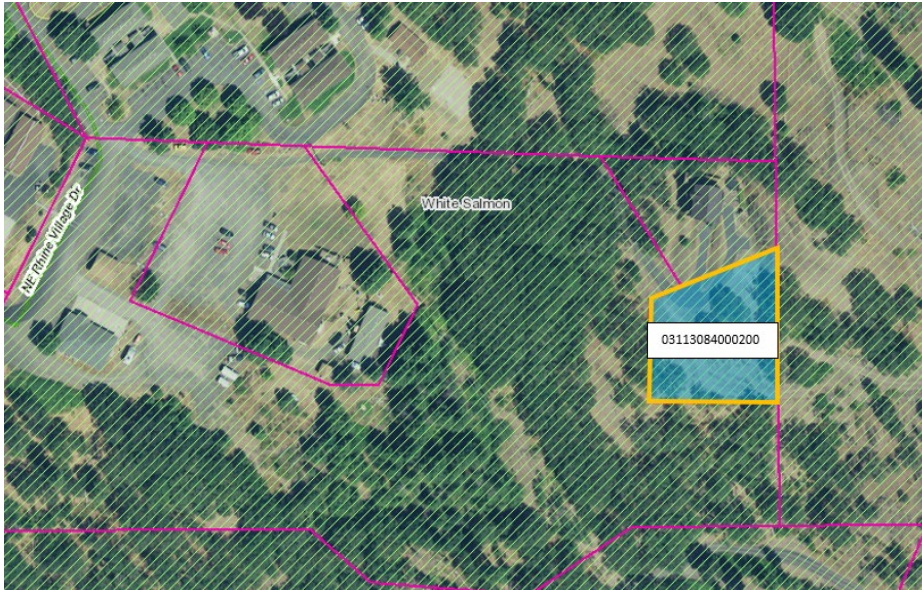


Fig 2: Klickitat County
Parcel No:
03113084000200

The City of White Salmon adopted the [2040 Comprehensive Plan](#) on August 18, 2021. Prior to the adoption of the revised plan, the Planning Commission and City Council discussed rezoning the lots in question to bring them into alignment with the goals and policies of the Comprehensive Plan. The lone parcel near Rhine Village appears to have been missed in previous rezone discussions and is not a suitable location for commercial uses.

The Planning Commission held a public hearing and heard the request from City staff for the proposed rezones.

The Planning Commission Recorded Meeting: <https://vimeo.com/714164323>

A public hearing by the City Council was held on June 15, 2022. Because an ordinance is needed to enact the rezone, no action was taken at that time. The ordinance is now before the city council for action. An ordinance has been drafted and is included with this packet.

Statutes of Bearing

Chapter 17.88 Amendments and Rezoning

A site rezone is a quasi-judicial process and shall be processed according to the procedures established for Type III land use decisions set forth in Chapter 19.10.040 Land Use Administrative Procedures.

Findings

17.88.040 - Criteria for approval.

For a site rezone request to be approved, the council must find that:

- A. The proposal is consistent with the White Salmon comprehensive land use plan goals, policies, and map;



Finding: Complies. *The proposal is the result of discussion pertaining to the White Salmon Comprehensive Plan, policies, and map, initiated at the request of the Planning Commission and City Council.*

- B. The proposal is consistent with the purposes of the zoning ordinance;

Finding: Complies. *The proposal is consistent with the purposes of the zoning ordinance.*

- C. The proposal is consistent with the purpose of the proposed zone district;

Finding: Complies. *The proposal is consistent with the purpose of the R3 zoning district. The parcels slated to be rezoned are all currently in residential use or vacant land and not being used commercially.*

- D. The subject property is suitable for the uses allowed under the proposed zone district;

Finding: Complies. *The proposal is consistent with the purpose of the R3 zoning district. The parcels slated to be rezoned are all currently in residential use or vacant land and not being used commercially.*

- E. The proposed zone change and associated uses are compatible with neighboring land uses; and

Finding: Complies. *The proposal is consistent with the purpose of the R3 zoning district. The parcels slated to be rezoned are all currently in residential use or vacant land and not being used commercially. Further, adjacent properties suitable for commercial purposes have been retained as anchors to the commercial street frontage.*

- F. The proposal will not be detrimental to the public interest, health, safety or welfare of the city.

Finding: Complies. *The proposal will not be detrimental to the public interest, health, safety or welfare of the city.*

Recommendation of Staff/Committee

The Planning Commission recommended the City Council approve the proposed change in zoning for Klickitat County Parcels No: 03111964010500, 03111964010600, 03111964010900, 03113084000200, and recommends denial to 03111964021000 and 03111964020900 from the current designation of General Commercial District (C) to the Residential Multi-family District 3 (R-3).

**CITY OF WHITE SALMON
ORDINANCE 2022-07-1107**

**AN ORDINANCE APPROVING AND AFFECTING A REZONE CLASSIFICATION OF
CERTAIN PROPERTIES FROM GENERAL COMMERCIAL TO RESIDENTIAL
MULTI-FAMILY (R-3)**

WHEREAS, as in adopting the City’s 2020 Comprehensive Land Use Plan, certain properties’ land use designations were changed from Commercial to High Density Residential/Mixed Use (HDR/MU); and

WHEREAS, to be consistent with the City of White Salmon’s Comprehensive Plan a change in the zoning is required from General Commercial to Residential Multi-Family (R-3); and

WHEREAS, the properties are identified as follows:

- Klickitat County Parcel #03111964010900, 152 NE Snohomish Ave, Lot 9 Blk 1
Nappers to WS NWSW; 19-3-11
- Klickitat County Parcel #03111964010600, 170 NE Snohomish Ave, Lots 6,7,8 Blk 1
Nappers to WS NWSW; 19-3-11
- Klickitat County Parcel #03111964010500, 216 NE Snohomish Ave, Lot 5 Blk 1
Nappers Add to White Salmon NWSW; 19-3-11
- Klickitat County Parcel #03113084000200, Rhine Village Drive, Lot 2 SP WS 92-06 In
NENE IRR Tracts WS 30-3-11;

and

WHEREAS, this matter has been before the City of White Salmon Planning Commission for a public hearing on May 25, 2022 and in recognition of the findings contained

within the staff report, which they adopted as their own as modified, the Planning Commission voted 5 to 0 to recommend City Council adopt the proposed amendments, as modified; and

WHEREAS, this matter came before the City of White Salmon City Council in a public hearing on June 15, 2022, and

WHEREAS, the City Council adopts as their own the findings as contained within the Agenda Memo titled “Proposed Rezone.”

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF WHITE SALMON DO ORDAIN AS FOLLOWS:

SECTION 1. The White Salmon Zoning Map Designation is changed as follows:

- Klickitat County Parcel #03111964010900, 152 NE Snohomish Ave, Lot 9 Blk 1 Nappers to WS NWSW; 19-3-11 hereby changed from General Commercial (C) to Residential Multi-Family (R3)
- Klickitat County Parcel #03111964010600, 170 NE Snohomish Ave, Lots 6,7,8 Blk 1 Nappers to WS NWSW; 19-3-11 hereby changed from General Commercial (C) to Residential Multi-Family (R3)
- Klickitat County Parcel #03111964010500, 216 NE Snohomish Ave, Lot 5 Blk 1 Nappers Add to White Salmon NWSW; 19-3-11 hereby changed from General Commercial (C) to Residential Multi-Family (R3)
- Klickitat County Parcel #03113084000200, Rhine Village Drive, Lot 2 SP WS 92-06 In NENE IRR Tracts WS; 30-3-11 hereby changed from General Commercial (C) to Residential Multi-Family (R3).

SECTION 2. The properties are identified in the attached maps shown as Exhibit A and Exhibit B.

SECTION 3 – EFFECTIVE DATE. This ordinance shall take effect five days following the date of its publication by summary.

PASSED by the City Council of the City of White Salmon at a regular meeting this 6th day of July 2022.

Marla Keethler, Mayor

ATTEST:

Jan Brending, Clerk/Treasurer

APPROVED AS TO FORM:

Kenneth B. Woodrich, City Attorney

Exhibit A

Klickitat County Parcel No: 03111964010500, 03111964010600, 03111964010900

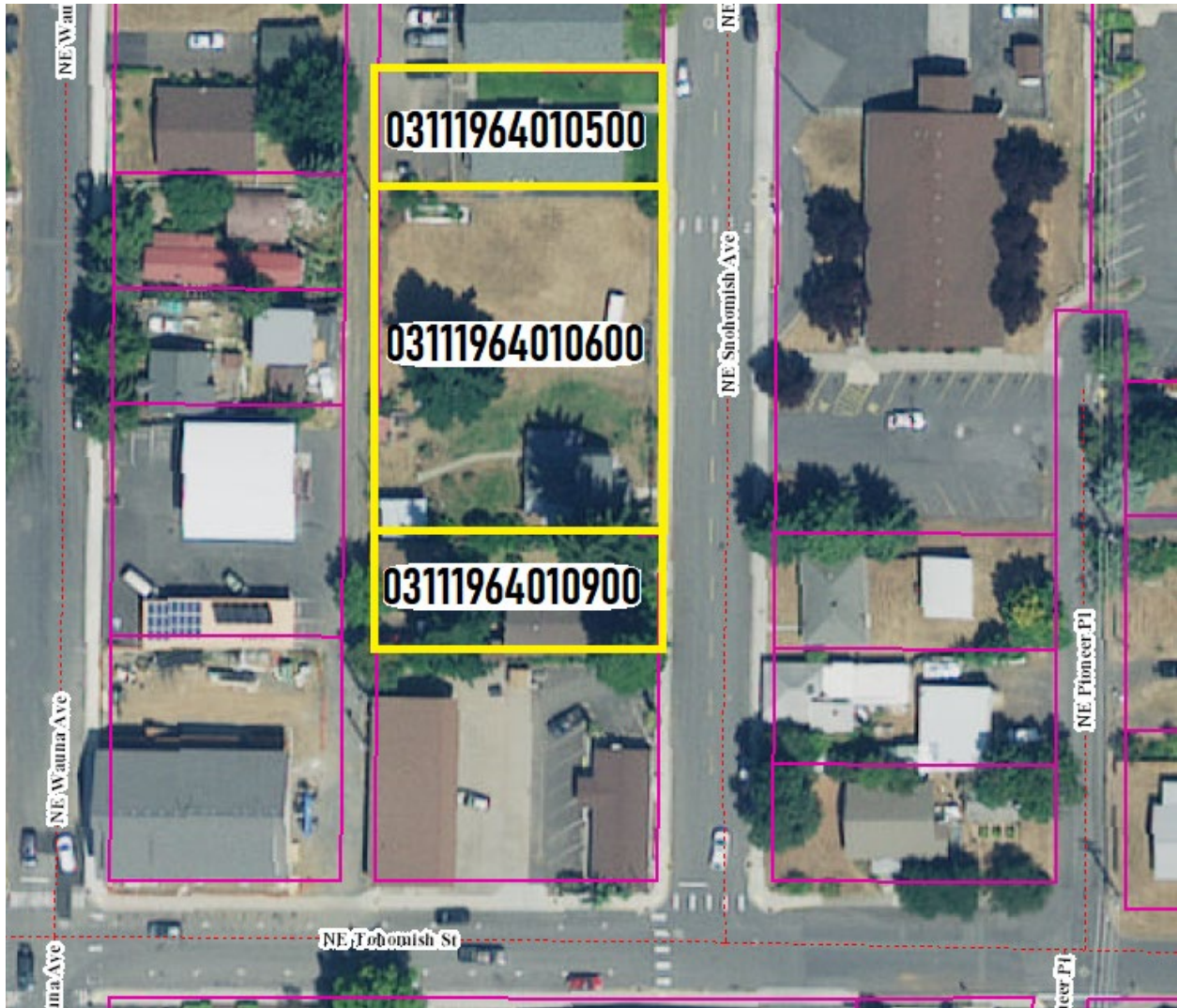


Exhibit B

Klickitat County Parcel No: 03113084000200

