



White Salmon City Council Meeting

A G E N D A

June 21, 2023 – 6:00 PM

119 NE Church

Meeting ID: 859 6422 3074

Call in Numbers:

669-900-6833

929-205-6099

301-715-8592

346-248-7799

253-215-8782

312-626-6799

Zoom Link: <https://us02web.zoom.us/j/85964223074>

- I. **Call to Order, Presentation of the Flag and Roll Call**
- II. **Changes to the Agenda**
- III. **Public Comment** Any public in attendance at the meeting (either in person or via Zoom) will be provided an opportunity to make public comment of a general nature in the time allotted. No registration is required. Each person will be allowed three minutes for comment.
- IV. **Consent Agenda**
 - [A.](#) Resolution 2023-06-570 Declaring Surplus Property and Transfer of Ownership
 - [B.](#) Jewett Manhole Project - Approval of Bid Rejection
 - [C.](#) Approval of Payment Request No.2 - Transmission Main Phase 1
 - [D.](#) Approval of Personal Services Contract Amendment - DCG Watershed Group - Shoreline Master Plan
 - [E.](#) Approval of Meeting Minutes - May 17, 2023
 - [F.](#) Approval of Workshop Minutes Housing Action Plan - June 7, 2023
 - [G.](#) Approval of Meeting Minutes - June 7, 2023
 - H. Approval of Vouchers
- V. **Presentations**
 - A. PRIDE Month Presentation
- VI. **Business Items**
 - [A.](#) Resolution 2023-06-568 Adopting the Six Year Transportation Improvement Plan
 - 1. Presentation
 - 2. Public Hearing
 - 3. Discussion and Action
 - [B.](#) Resolution 2023-06-569 Adopting the White Salmon Housing Action Plan
 - 1. Presentation
 - 2. Public Hearing
 - 3. Discussion and Action
 - [C.](#) Ordinance 2023-06-1143 AMENDING WSMC CHAPTER 17 - ZONING REGARDING RESIDENTIAL HOME WIDTHS
 - 1. Presentation
 - 2. Public Hearing
 - 3. Discussion and Action
- VII. **Reports and Communications**
 - [A.](#) Department Heads
 - B. Council Members
 - C. Mayor Pro Tem
- VIII. **Executive Session (if needed)**
- IX. **Adjournment**

File Attachments for Item:

A. Resolution 2023-06-570 Declaring Surplus Property and Transfer of Ownership



Department Head: MH
 Clerk/Treasurer: [Signature]
 City Administrator: [Signature]
 Mayor: _____

CITY COUNCIL REPORT

Business Item	X	Consent Agenda
Needs Legal Review:		Yes
Meeting Date:		June 21, 2023
Agenda Item:		Resolution 2023-06-570 Declaring Surplus Property and Providing for Transfer of Ownership
Presented By:		Mike Hepner, Police Department

Action Required: Motion to Adopt Resolution 2023-06-570 Declaring Surplus Property and Proving for Transfer of Ownership of 7 Radios and Accessories to the City of Bingen Fire Department.

Proposed Motion for Consent Agenda: Motion to Adopt Resolution 2023-06-570 Declaring Surplus Property and Proving for Transfer of Ownership.

Explanation of Issue: The police department has outdated, unusable portable radios and accessories I would like to donate. Bingen Fire Department has confirmed they can use this equipment for their department.

Items for surplus:

Amount	Item	Model	Serial Number
1	Kenwood Portable Radio	TK-5210-K3	6806037740000531
1	Kenwood Portable Radio	TK-5210-K3	6806037870001910
1	Kenwood Portable Radio	TK-5210-K3	6806037870001903
1	Kenwood Portable Radio	TK-5210-K3	6806037870001902
1	Kenwood Portable Radio	TK-5210-K3	6806037870001906
1	Kenwood Portable Radio	TK-5210-K3	6806037870001907
1	Motorola Portable Radio	HT1250	749TCC6748
9	Kenwood Portable Radio Chargers	KSC-32	
1	Motorola Portable Radio Charger	HTN9630B	
1	Motorola Portable Radio Charger	HTN9000B	
6	Kenwood Portable Radio Mic	KMC-41	
1	Motorola Portable Radio Mic	HMN9052C	
1	RCA Radio Battery	RBK33L	
1	RCA Radio Battery	RBK32M	
1	Kenwood Radio Battery	KNB-32N	
1	Motorola Radio Battery	HNN9628A	
1	Kenwood AC Adapter	W08-0976	
1	Power AC Adapter	QSC-503A	

Council Options:

City Council has the following options available at this time:

1. Accept the Staff Recommendation.
2. Revise the Staff Recommendation.
3. Refer this issue back to staff for additional work.
4. Take No Action
5. Other action as desired by council.

Fiscal Analysis:

None.

Recommendation of Staff/Committee: Staff recommends the City Council approve the request to transfer ownership of the items listed to the Bingen Fire Department.

Follow Up Action: No follow up action required.

RESOLUTION 2023-06-570

**A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF WHITE SALMON, WASHINGTON,
DECLARING SURPLUS PROPERTY AND PROVIDING FOR TRANSFER OF
OWNERSHIP**

WHEREAS, the City of White Salmon is the owner of certain property described below; and

WHEREAS, RCW 39.33.010 allows any municipality to transfer property to any state,
municipality or political subdivision; and

WHEREAS, the property described below is surplus to the needs of the City of White Salmon;
and

WHEREAS, to dispose of the property described below the City of White Salmon would have to
pay a fee and otherwise has nominal value; and

WHEREAS, City of Bingen Fire Department can use the property; and

WHEREAS, it is in the best interest of the City of White Salmon to convey the property to City
of Bingen Fire Department and

NOW, THEREFORE, be it resolved by the City Council of the City of White Salmon:

Section 1. Transfer of Ownership - The following items are hereby surplus and transferred to
City of Bingen Fire Department effective immediately.

Amount	Item	Model	Serial Number
1	Kenwood Portable Radio	TK-5210-K3	6806037740000531
1	Kenwood Portable Radio	TK-5210-K3	6806037870001910
1	Kenwood Portable Radio	TK-5210-K3	6806037870001903
1	Kenwood Portable Radio	TK-5210-K3	6806037870001902
1	Kenwood Portable Radio	TK-5210-K3	6806037870001906
1	Kenwood Portable Radio	TK-5210-K3	6806037870001907
1	Motorola Portable Radio	HT1250	749TCC6748
	Kenwood Portable Radio		
9	Chargers	KSC-32	
	Motorola Portable Radio		
1	Charger	HTN9630B	
	Motorola Portable Radio		
1	Charger	HTN9000B	

6	Kenwood Portable Radio Mic	KMC-41
1	Motorola Portable Radio Mic	HMN9052C
1	RCA Radio Battery	RBK33L
1	RCA Radio Battery	RBK32M
1	Kenwood Radio Battery	KNB-32N
1	Motorola Radio Battery	HNN9628A
1	Kenwood AC Adapter	W08-0976
1	Power AC Adapter	QSC-503A

ADOPTED by the Council of the City of White Salmon, Washington. Dated this 21st day of June, 2023.

Jason Hartmann, Mayor Pro Tem

ATTEST:

APPROVED AS TO FORM:

Stephanie Porter, Clerk Treasurer

Shawn MacPherson, City Attorney

File Attachments for Item:

B. Jewett Manhole Project - Approval of Bid Rejection



Department Head:	AD
Clerk/Treasurer:	SMP
City Administrator:	[Signature]
Mayor:	

COUNCIL REPORT

Business Item **Consent Agenda**

Needs Legal Review: No, unnecessary
Meeting Date: June 21, 2023
Agenda Item: Accept or Reject bid received for the Manhole Replacement Project
Presented By: Andrew Dirks, PWD

Action Required:
Motion to reject all bid received for the Manhole Replacement Project.

Motion for Business Item / Proposed Motion for Consent Agenda:
Motion to reject all bids received for the Jewett Blvd Manhole Replacement Project and Additive Alternatives.

Explanation of Issue:
The City placed a request for bids for the Jewett Manhole Replacement Project. On May 25, 2023 the bids were opened at City Hall.

A single bid was received from Ajax NW. The bid was over engineer estimate for the total project including Alternate 1 by \$66,085.63. No errors were noted in the Ajax NW bid.

The higher-than-expected bid prices are due to a combination of factors including lack of competition (only one bid), timing of the bid opening, and condensed construction schedule. The Ajax NW representative indicated that they (and other contractors) are already busy and the state of their workload is reflected in higher bid prices. Due to the timing of the bid, the construction schedule had to be extended beyond the typical window for asphalt paving. While the Ajax NW representative did not specifically indicate that scheduling was an issue, we believe that the extended schedule was a factor in the higher bid prices. If the project was rebid in late 2023 or early 2024, more competition and lower bid prices are likely. Inflation is still a factor and would mean the likelihood of higher prices with rebidding the project.

WSDOT has moved the Jewett Blvd paving out to beyond 2024 meaning there is not the initial push to get this project done in 2023.

- Council Options:**
City Council has the following options available at this time:
1. Accept the Staff Recommendation.
 2. Revise the Staff Recommendation.
 3. Refer this issue back to staff for additional work.
 4. Other action as desired by council.

Fiscal Analysis:
The current budget provides \$245,000 for construction of this project – if the council moved forward with the current bid, for just the base bid, an amendment in the amount of \$33,963 would be necessary. If the council approved both the base and additive alternate, a budget amendment in the amount of \$82,794.38 would be necessary.

Recommendation of Staff/Committee:

Staff recommends rejecting the bids and rebidding the project at the end of 2023 for completion in early spring 2024.

Follow Up Action:

Notify engineer Anderson Perry of Council Decision so plans can be made accordingly.

May 31, 2023

City of White Salmon
 100 N. Main Avenue
 White Salmon, Washington 98672

ATTN: Stephanie Porter, City Clerk/Treasurer

RE: Manhole Improvements - 2023

Dear Stephanie:

The purpose of this letter is to describe the bid results from May 25, 2023, for the Manhole Improvements 2023 project. Bids for the project were received and opened at City Hall on May 25, 2023. The City of White Salmon (City) received one bid total from Ajax NW LLC of Hood River, Oregon (Ajax NW). The bid was opened and read, and no irregularities were observed and noted at the bid opening.

After the bid opening, Anderson Perry & Associates, Inc. (AP) entered the bid prices into an Excel spreadsheet to check the price extensions and verify that the total bid amount read matched what was on each bid (see attached Bid Tabulation). No errors were noted in the Ajax NW bid. A summary of the base bid amount for Ajax NW and the Engineer's Estimate is provided below in Table 1.

TABLE 1
Summary of Base Bid Results

Bidder	Base Bid, \$
Ajax NW LLC	278,962.50
Engineer's Estimate	226,287.50

The bid from Ajax NW is approximately 23 percent higher than the Engineer's estimate. The individual bid prices from Ajax NW were generally higher across the board for the bid items.

The bid also contained one Additive Alternate 1 pertaining to the replacement of the vault hatch adjacent to the Heritage Plaza Lift Station. A summary of Additive Alternate 1 bid amount and Engineer's Estimate is provided below in Table 2.

TABLE 2
Summary of Additive Alternate Results

Bidder	Alternate 1, \$
Ajax NW, LLC	48,831.88
Engineer's Estimate	35,421.25

The bid prices from Ajax NW were approximately 38 percent higher than the Engineer's Estimate. Ajax NW bid prices for mobilization/demobilization and asphalt removal and restoration were higher than the Engineer's Estimate. The estimated cost for the replacement of the vault hatch was higher than the Ajax NW bid price.

The higher-than-expected bid prices are due to a combination of factors including lack of competition (only one bid), timing of the bid opening, and condensed construction schedule. The Ajax NW representative indicated that they (and other contractors) are already busy and the state of their workload is reflected in higher bid prices. Due to the timing of the bid, the construction schedule had to be extended beyond the typical window for asphalt paving. While the Ajax NW representative did not specifically indicate that scheduling was an issue, we believe that the extended schedule was a factor in the higher bid prices. If the project was rebid in late 2023 or early 2024, more competition and lower bid prices are likely. Inflation is still a factor and would mean the likelihood of higher prices with rebidding the project.

We contacted Rick Henderson of WSDOT about WSDOT's schedule for repaving Jewett Boulevard. Rick indicated that WSDOT has no plans on repaving Jewett Boulevard next year (2024) and is not sure when this work is to be performed. WSDOT is planning to have a construction scheduling meeting in June 2023 and a new target date for repaving Jewett Boulevard should be available after this meeting.

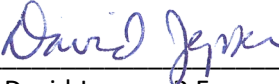
Given the fact that WSDOT is not planning to repave Jewett Boulevard next year, the City does not need to complete the Manhole Improvements project in 2023 and could consider rebidding the project in late 2023 or early 2024 for construction in 2024. To rebid the project, the contract documents would need to be updated with a new bid date and construction schedule. There may be other slight modifications made to the Contract Documents based on our conversation with the Ajax NW representative and whether the City changes its Small Works Roster to MRSC. As long as there are not any radical revisions made to the Contract Documents (which doesn't appear to be the case at this time), our current engineering budget seems capable of accommodating another bid opening.

If the City desires to complete the project this construction season, then we recommend the award of the project to Ajax NW. If the City prefers to rebid the project, then the City should reject the Ajax NW bid for being higher than budgeted and consider rebidding the project either in late 2023 or early 2024. Please advise us on how the City wishes to proceed with this bid.

If you have any questions on this matter or on the project itself, please contact me.

Sincerely,

ANDERSON PERRY & ASSOCIATES, INC.

By  _____
David Jepsen, P.E.

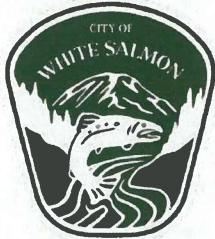
DJ/rw

Attachment

cc: File NO. 250-15-02 w/attach

File Attachments for Item:

C. Approval of Payment Request No.2 - Transmission Main Phase 1



Department Head: SMP
 Clerk/Treasurer: SMP
 City Administrator: T.L.
 Mayor: _____

COUNCIL REPORT

Business Item

Consent Agenda

Needs Legal Review: No, unnecessary
 Meeting Date: May 17, 2023
 Agenda Item: Reimbursement Request No.2 – Transmission Mainline Phase 1 – NCE, Inc (\$358,804.68)
 Presented By: Stephanie Porter, Clerk Treasurer

Action Required:
 Authorization for presented Transmission Mainline Phase 1 Project Reimbursement Request No. 2 including a first draw on the Interim Financing Loan in the amount not to exceed \$358,804.68.

Motion for Business Item / Proposed Motion for Consent Agenda:
 Motion to approve the Transmission Mainline Phase 1 Reimbursement Request No.2 to North Cascade Excavation in the amount not to exceed \$358,804.68.

Explanation of Issue:
 North Cascade Excavation has submitted a reimbursement request for Transmission Mainline Phase 1 Project in the amount not to exceed \$358,804.68. The reimbursement has been vetted and adjusted for accuracy by Dave Jepsen of Anderson Perry & Associates. He has recommended reimbursement.

Council Options:
 City Council has the following options available at this time:

1. Accept the Staff Recommendation.
2. Revise the Staff Recommendation.
3. Refer this issue back to staff for additional work.
4. Take No Action
5. Other action as desired by council.

Fiscal Analysis:
 This reimbursement will be paid by a draw on the Interim Financing in the amount of \$358,804.68 with council approval.

Recommendation of Staff/Committee:
 Staff recommends approving the Reimbursement Request.

**APPLICATION FOR PAYMENT NO. 2
CITY OF WHITE SALMON, WASHINGTON
TRANSMISSION MAIN REPLACEMENT PHASE I**

TO City of White Salmon, Washington (OWNER)

FROM North Cascade Excavating, LLC (CONTRACTOR)

For Work accomplished through the date of: June 12, 2023

1.	Original Contract Price	\$	3,607,259.26
2.	Net Change by Change Orders and Written Amendments (+/-)	\$	-
3.	Current Contract Price (1 plus 2)	\$	3,607,259.26
4.	Total Work Completed and Materials On Hand to Date*	\$	552,936.23
5.	Retainage:	\$	(27,646.81)
8.	Sales Tax: Sales Tax @ 7.5% (Less Retainage)	\$	39,396.71
9.	Liquidated Damages	(\$	-)
10.	Less Previous Application for Payments	\$	205,881.45
11.	DUE THIS APPLICATION (4 minus 5, plus 6, plus 7, plus 8, minus 9 and 10)	\$	358,804.68

* Line 4 may not match Line 3 on final Application for Payment due to bid versus constructed quantity differences on unit price work.

Accompanying Documentation:

Contractor's Certification:

The undersigned Contractor certifies that (1) all previous progress payments received from Owner, if any, on account of Work done under the Contract referred to above have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Application; (2) title of all Work, materials, and equipment incorporated in said Work or otherwise listed in, or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Lien, security interest, or encumbrance); (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and not defective; and (4) Record Drawings and required job photos are up-to-date, accurate, and complete for Work performed.

Dated 6/14/2023

North Cascade Excavating, LLC
CONTRACTOR
By:  Sam Duguay

Payment of the above AMOUNT DUE THIS APPLICATION is recommended

Dated _____

Anderson Perry & Associates, Inc.
ENGINEER
By: Jay Peninger
Digitally signed by Jay Peninger
DN: C=US, E=jpeninger@andersonperry.com,
O=Anderson Perry & Associates, CN=Jay Peninger
Date: 2023.06.15 08:58:25-07'00'

APPROVED by Owner:

City of White Salmon, Washington
OWNER

Dated _____

By: _____

Title: _____

**APPLICATION FOR PAYMENT NO. 2
CITY OF WHITE SALMON, WASHINGTON
TRANSMISSION MAIN REPLACEMENT PHASE I**

Date: 6/14/2023

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FROM: North Cascade Excavating, LLC

TO: City of White Salmon, Washington

Date of Completion	Contract Amount	Date of Estimate
Original:	Original Amount of Contract: \$ 3,607,259.26	From: May 9, 2023
Revised:	Change Orders: (+ or -)	To: June 12, 2023
On Schedule: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Current Contract Amount \$ 3,607,259.26	

Item No.	CONTRACT ITEMS Description	BID PRICES			PREVIOUS		THIS PERIOD		TOTAL TO DATE	
		Qty.	Unit	Unit Price	Qty.	Amount	Qty.	Amount	Qty.	Amount
Bid Option A - Ductile Iron Pipe										
1	Mobilization/Demobilization	All Req'd	LS	\$250,000.00	50%	\$125,000.00	25%	\$62,500.00	75%	\$187,500.00
2	Construction Facilities and Temporary Controls	All Req'd	LS	\$75,000.00	10%	\$7,500.00	20%	\$15,000.00	30%	\$22,500.00
3	Removal and Replacement of Foundation Material	100	CY	\$40.00	0	\$0.00	0	\$0.00	0	\$0.00
4	Common Borrow	3,200	CY	\$12.00	0	\$0.00	0	\$0.00	0	\$0.00
5	Rock Excavation	1,600	CY	\$100.00	0	\$0.00	3	\$290.00	3	\$290.00
6	Additional Boulder Removal(6-In. Diam. to 1/2 of a Cubic Yard)	1,100	CY	\$25.00	0	\$0.00	0	\$0.00	0	\$0.00
7	Potholing All Connections and Known Utility Crossings	All Req'd	LS	\$8,500.00	0%	\$0.00	10%	\$850.00	0	\$850.00
8	Water Main Creek Crossing	All Req'd	LS	\$151,250.00	45%	\$68,062.50	0%	\$0.00	45%	\$68,062.50
9	16-In. Ductile Iron Water Line, Class 250	6,130	LF	\$132.00	0	\$0.00	0	\$0.00	0	\$0.00
10	16-In. Ductile Iron Water Line, Class 350	6,070	LF	\$142.00	0	\$0.00	94	\$13,277.00	94	\$13,277.00
11	16-In. Restrained Ductile Iron Water Line, Class 250	300	LF	\$147.00	0	\$0.00	0	\$0.00	0	\$0.00
12	12-In. Gate Valve 250 psi	2	EA	\$4,200.00	0	\$0.00	0	\$0.00	0	\$0.00
13	16-In. Butterfly Valve 250 psi	13	EA	\$7,500.00	0	\$0.00	0	\$0.00	0	\$0.00
14	Connection to Existing 12-In. Water Line	2	EA	\$6,000.00	0	\$0.00	0	\$0.00	0	\$0.00
15	Connection to Existing 16-In. Water Line	2	EA	\$20,000.00	0	\$0.00	0	\$0.00	0	\$0.00
16	3-In. Combination Air and Vacuum Valve and Vault	6	EA	\$26,100.00	0	\$0.00	0	\$0.00	0	\$0.00
17	4-In. Combination Air and Vacuum Valve and Vault	1	EA	\$31,000.00	0	\$0.00	0	\$0.00	0	\$0.00
18	2 1/2-In. Flush Mount Blowoff Hydrant and Auxiliary Valve	4	EA	\$4,800.00	0	\$0.00	0	\$0.00	0	\$0.00
19	Additional Work at Culvert Crossing (1.5-Ft. Separation)	5	EA	\$925.00	0	\$0.00	0	\$0.00	0	\$0.00
20	Additional Work at Culvert Crossing (3-Ft. Separation)	22	EA	\$1,200.00	0	\$0.00	0	\$0.00	0	\$0.00
21	Locate Wire Access Box	14	EA	\$600.00	0	\$0.00	0	\$0.00	0	\$0.00
22	Utility Marker Post	40	EA	\$110.00	0	\$0.00	0	\$0.00	0	\$0.00
23	Trench Excavation Safety System	All Req'd	LS	\$12,000.00	0%	\$0.00	0%	\$0.00	0%	\$0.00
24	Mulching	1,000	SY	\$2.50	0	\$0.00	0	\$0.00	0	\$0.00
25	Gravel Surface Restoration	2,920	CY	\$35.00	0	\$0.00	0	\$0.00	0	\$0.00
26	Pressure Pipe Flushing, Testing, and Disinfection	All Req'd	LS	\$25,000.00	0%	\$0.00	0%	\$0.00	0%	\$0.00
27	Cap Existing Water Mains	2	EA	\$1,500.00	0	\$0.00	0	\$0.00	0	\$0.00
28	Control of Water	500	LF	\$10.00	0	\$0.00	0	\$0.00	0	\$0.00
29	Trench Dam	10	EA	\$900.00	0	\$0.00	0	\$0.00	0	\$0.00
30	Retaining Wall Block	120	CY	\$500.00	0	\$0.00	0	\$0.00	0	\$0.00
Bid Option A Total						\$ 200,562.50		\$ 91,917.00		\$ 292,479.50

**APPLICATION FOR PAYMENT NO. 2
CITY OF WHITE SALMON, WASHINGTON
TRANSMISSION MAIN REPLACEMENT PHASE I**

Date:

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Item No.	CONTRACT ITEMS Description	BID PRICES			PREVIOUS		THIS PERIOD		TOTAL TO DATE	
		Qty.	Unit	Unit Price	Qty.	Amount	Qty.	Amount	Qty.	Amount
Additive Alternate 1										
A1-1	Electrical Conduit	12,780	LF	\$8.00	0	\$0.00	110	\$880.00	110	\$880.00
A1-2	Communication Vault	17	EA	5,200.00	0	0.00	0	0.00	0	0.00
A1-3	Gravity Wall	300	SF	39.00	0	0.00	0	0.00	0	0.00
Additive Alternate 1 Total						\$ 0.00		\$ 880.00		\$ 880.00
Additive Alternate 2										
A2-1	Electrical Conduit	530	LF	\$12.50	0	\$0.00	530	\$6,625.00	530	\$6,625.00
A2-2	Communication Vault	1	EA	5,200.00	0	0.00	0	0.00	0	0.00
A2-3	Electrical Conduit Testing	All Req'd	LS	4,000.00	0%	0.00	0%	0.00	0%	0.00
A2-4	Gravel Surface Restoration	110	CY	35.00	0	0.00	0	0.00	0	0.00
Additive Alternate 2 Total						\$ 0.00		\$ 6,625.00		\$ 6,625.00
Additive Alternate 3										
A3-1	Communication Vault Replacing Telephone Ped	4	EA	\$6,000.00	0	\$0.00	0	\$0.00	0	\$0.00
A3-2	Testing of Existing Conduit	All Req'd	LS	2,500.00	0%	0.00	0%	0.00	0%	0.00
A3-3	Fiber Optic Cable Installation and Testing	All Req'd	LS	45,000.00	0%	0.00	0%	0.00	0%	0.00
A3-4	Fiber Optic Cable Termination and Testing	All Req'd	LS	5,000.00	0%	0.00	0%	0.00	0%	0.00
Additive Alternate 3 Total						\$ 0.00		\$ 0.00		\$ 0.00

**APPLICATION FOR PAYMENT NO. 2
CITY OF WHITE SALMON, WASHINGTON
TRANSMISSION MAIN REPLACEMENT PHASE I**

Date:

Page 4 of 4

Change Orders:				PREVIOUS		THIS PERIOD		TOTAL TO DATE	
Qty.	Unit	Unit Price							
Total All Change Orders				\$ 0.00		\$ 0.00		\$ 0.00	
Materials on Hand:				PREVIOUS		THIS PERIOD		TOTAL TO DATE	
Item	Qty.	Unit	Unit Price	Qty.	Amount	Qty.	Amount	Qty.	Amount
8 Tnemec Company (Paint)				100%	\$1,035.00				\$ 1,035.00
9 Fittings/Appurtenances (Pipe lube, Chlorine, Locate Wire & Tape, Gaskets, Fittings)	Assorted	**	Varies			N/A	\$6,583.19		6,583.19
10 16" Ductile Iron Pipe CL350	2418	LF	\$76.62			40%	\$185,267.16		185,267.16
10 Fittings/Appurtenances (Pipe lube, Chlorine, Locate Wire & Tape, Gaskets, Fittings)	Assorted	**	Varies			N/A	\$24,429.31		24,429.31
11 Pipe lube & Chlorine	1	EA	Varies			N/A	\$56.68		56.68
13 16-In Butterfly Valves	5	EA	\$5,219.35			38%	\$26,096.75		26,096.75
16 16-In Sleeve	2	EA	\$861.08			N/A	\$1,722.16		1,722.16
17 Assorted Fittings	Assorted	**	Varies			N/A	\$5,625.63		5,625.63
18 Assorted Fittings	Assorted	**	Varies			N/A	\$886.35		886.35
A1-1 2" PVC Electrical Conduit	490	LF	\$2.55			5%	\$1,249.50		1,249.50
Total Materials on Hand				\$ 1,035.00		\$ 251,916.73		\$ 252,951.73	
TOTAL WORK COMPLETED AND MATERIALS ON HAND				\$ 201,597.50		\$ 351,338.73		\$ 552,936.23	
SUMMARY									
				PREVIOUS		THIS PERIOD		TOTAL TO DATE	
1. Amount Earned				\$ 201,597.50		\$ 351,338.73		\$ 552,936.23	
2. Amount Retained (5%)				\$ (10,079.88)		\$ (17,566.94)		\$ (27,646.81)	
5. Sales Tax @ 7.5% (Less Retainage)				\$ 14,363.82		\$ 25,032.88		\$ 39,396.71	
6. Liquidated Damages				\$ 0.00		\$ 0.00		\$ 0.00	
Amount Due for Payment				\$ 205,881.45		\$ 358,804.68		\$ 564,686.12	
Amount Due for Payment this Estimate						\$ 358,804.68			
Estimated % Job Completed:				9%					



H.D. FOWLER COMPANY

REMIT: PO Box 84368, Seattle, WA 98124

Invoice Number **16419355**

Corporate Office

3633 136th Pl SE, Ste 100, Bellevue, WA 98006
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Phone 425-654-8800 * Fax 425-641-8885

Vancouver Branch

11316 NE Hwy 99
VANCOUVER, WA 98686
(360) 574-9377 Fax (360) 574-9297

To: NORTH CASCADE EXCAVATING LLC 428 N PEKIN RD WOODLAND WA 98674-9530		Ship to: HD Fowler Company - Vancouver 11316 NE Hwy 99 VANCOUVER WA 98686	
Order#	Inv Date:	Order Writer:	
O7768898	06/09/23	Tyler Pettett	

Terms: 10P+30	Due: 08/10/23	PO/JOB: DETECTABLES
FOB: H. D. FOWLER	Ship Via: WILL CALL	TRANSMISSION MAIN

Line	Qty Ship'd	Qty BO'd	UoM	Part # Description	Unit Price	Extended Price	T X
				OPTION A BID ITEM 9 16-IN. DUCTILE IRON WATER LINE, CLASS 250 6,130LF			
3	11		EA	PIPE LUBE QUART	- INC -		
4	1		EA	GRANULAR CHLORINE (HTH), 5 LB JUG *HAZARDOUS MATERIAL	43.20	43.20	Y
Sub total						43.20	
Freight							
Tax						3.67	
Grand Total						46.87	
ERIC JOHNSON							



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Invoice Number **16419350**

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Vancouver Branch

11316 NE Hwy 99
VANCOUVER, WA 98686
(360) 574-9377 Fax (360) 574-9297

To: NORTH CASCADE EXCAVATING LLC 428 N PEKIN RD WOODLAND WA 98674-9530		Ship to: HD Fowler Company - Vancouver 11316 NE Hwy 99 VANCOUVER WA 98686	
Order# O7768898	Inv Date: 06/09/23	Order Writer: Tyler Pettett	

Terms: 10P+30	Due: 08/10/23	PO/JOB: DETECTABLES
FOB: H. D. FOWLER	Ship Via: WILL CALL	TRANSMISSION MAIN

Line	Qty Ship'd	Qty BO'd	UoM	Part # Description	Unit Price	Extended Price	T X
OPTION A BID ITEM 9 16-IN. DUCTILE IRON WATER LINE, CLASS 250 6,130LF							
1	4		RL	12 GA BLUE WIRE 500' ROLL	101.58	406.32	
2	4		EA	2" DETECTABLE TAPE WATER BLUE 1000' ROLL	31.69	126.76	
4	1		EA	GRANULAR CHLORINE (HTH), 5 LB JUG *HAZARDOUS MATERIAL	43.20	43.20	Y
5	1		EA	DBR/Y - 2 PKG DIRECT BURIAL WIRE CONNECTOR 600V	4.39	4.39	
						\$ 584.34	
OPTION A BID ITEM 10 16-IN. DUCTILE IRON WATER LINE, CLASS 350 6,070LF							
9	1		EA	GRANULAR CHLORINE (HTH), 5 LB JUG *HAZARDOUS MATERIAL	43.20	43.20	Y
10	1		EA	DBR/Y - 2 PKG DIRECT BURIAL WIRE CONNECTOR 600V	4.39	4.39	
						\$ 51.26	
OPTION A BID ITEM 11 16-IN. RESTRAINED DUCTILE IRON WATER LINE, CLASS 250 300LF							
13	1		EA	PIPE LUBE QUART	5.42	5.42	
14	1		EA	GRANULAR CHLORINE (HTH), 5 LB JUG *HAZARDOUS MATERIAL	43.20	43.20	Y
15	1		EA	DBR/Y - 2 PKG DIRECT BURIAL WIRE CONNECTOR 600V	4.39	4.39	
						\$ 56.68	
Sub total						681.27	
Freight							
Tax						11.01	
Grand Total						692.28	
ERIC JOHNSON							



H.D. FOWLER COMPANY

REMIT: PO Box 84368, Seattle, WA 98124

Invoice Number **16419352**

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Vancouver Branch

11316 NE Hwy 99
VANCOUVER, WA 98686
(360) 574-9377 Fax (360) 574-9297

To: NORTH CASCADE EXCAVATING LLC 428 N PEKIN RD WOODLAND WA 98674-9530		Ship to: HD Fowler Company - Vancouver 11316 NE Hwy 99 VANCOUVER WA 98686	
Order#	Inv Date:	Order Writer:	
O7742837	06/09/23	Tyler Pettett	

Terms: 10P+30	Due: 08/10/23	PO/JOB: DUCTILE AND
FOB: H. D. FOWLER	Ship Via: WILL CALL	TRANSMISSION MAIN

Line	Qty Ship'd	Qty BO'd	UoM	Part # Description	Unit Price	Extended Price	T X
4	14		EA	OPTION A BID ITEM 9 16-IN. DUCTILE IRON WATER LINE, CLASS 250 6,130LF 16" FIELD LOCK TYTON JOINT GASKET SB RUBBER IMPORT ANSI/AWWA C111/A21.11	302.13	4,229.82	
Sub total						4,229.82	
Freight							
Tax							
Grand Total						4,229.82	

KARL HOMOLA

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H.D. FOWLER COMPANY

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Invoice Number **16390382**

VAWH # 215716

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Phone 425-654-8800 * Fax 425-641-8885

Vancouver Branch
11316 NE Hwy 99
VANCOUVER, WA 98686
(360) 574-9377 Fax (360) 574-9297

To: T-0 NORTH CASCADE EXCAVATING LLC 428 N PEKIN RD WOODLAND WA 986749530		Ship to: 428 N PEKIN RD WOODLAND WA 98674		1/1
Order# O7770093		Inv Date: 05/12/23		Order Writer: Tyler Macrae-Smith
Terms: 10P+30 FOB: H. D. FOWLER COMPANY		Due: 07/10/23 Ship Via: OUR TRUCK		PO/JOB: PO:23-205-11 TRANSMISSION MAIN REPLACEMEN

Line	Qty Ship'd	Qty BO'd	UoM	Part # Description	Unit Price	Extended Price	T X
1	600	0	FT	2" GRAY SCH 40 PVC CONDUIT BE, 20' LENGTH	2.550	1530.00	
2	1	0	EA	2" DETECTABLE TAPE ELECTRIC RED 1000' ROLL	33.950	33.95	
Additive Alternate 1 Item No. A1-1							
Sub total						1,563.95	
Freight						0.00	
Tax						0.00	
Grand Total						1,563.95	22

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Sub total 1,563.95
Freight 0.00
Tax 0.00
Grand Total 1,563.95 22



H.D. FOWLER COMPANY

REMIT: PO Box 84368, Seattle, WA 98124

Invoice Number **16400400**

VAWH # 215716

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Phone 425-654-8800 * Fax 425-641-8885

Vancouver Branch
11316 NE Hwy 99
VANCOUVER, WA 98686
(360) 574-9377 Fax (360) 574-9297

To: T-0 NORTH CASCADE EXCAVATING LLC 428 N PEKIN RD WOODLAND WA 986749530		Ship to: BUCK CREEK CROSSING 1/1 WHITE SALMON WA 986729999	
Order# 07728636	Inv Date: 05/23/23	Order Writer: Tyler Macrae-Smith	
Terms: 10P+30 FOB: H. D. FOWLER COMPANY	Due: 07/10/23 Ship Via: OUR TRUCK	PO/JOB: PRATT BUTTERFLY TRANSMISSION MAIN REPLACEMENT	

Line	Qty Ship'd	Qty BO'd	UoM	Part # Description	Unit Price	Extended Price	T X
2	5	0	EA	OPTION A BID ITEM 13 16-IN BUTTERFLY VALVE 250 PSI 7EA ***** 16" MJ X MJ 250B BUTTERFLY VALVE,DI BODY,NAB DISC, 17-4 SS STEM,EPDM SEAT,8MILS EPOXY COATING,BURIED SERVICE GEAR W/2" OP NUT. AIS COMPLIANT.	5219.350	26096.75	
					Sub total	26,096.75	
					Freight	0.00	
					Tax	0.00	
					Grand Total	26,096.23	

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H.D. FOWLER COMPANY

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Vancouver Branch
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VANCOUVER, WA 98686
(360) 574-9377 Fax (360) 574-9297

To: T-0 NORTH CASCADE EXCAVATING LLC 428 N PEKIN RD WOODLAND WA 986749530		Ship to: 428 N PEKIN RD WOODLAND WA 98674		1/1
Terms: 10P+30 FOB: H. D. FOWLER COMPANY		Due: 07/10/23 Ship Via: OUR TRUCK		PO/JOB: DI FITTINGS TRANSMISSION MAIN REPLACEMENT
Order# 07736234		Inv Date: 05/23/23		Order Writer: Tyler Macrae-Smith

Line	Qty Ship'd	Qty BO'd	UoM	Part # Description	Unit Price	Extended Price	T X
4	2	0	EA	16" MJ SLEEVE LONG PATTERN DI, AWWA C153, LESS ACCESSORIES (172 LBS) DOMESTIC OPTION A BID ITEM 9 16-IN. DUCTILE IRON WATER LINE, CLASS 250 6,130LF *****	861.080	1722.16	
15	6	0	EA	16" MJ 22-1/2 ELBOW DI, AWWA C153, C/L LESS ACCESSORIES (179 LBS) DOMESTIC	919.510	5517.06	
16	2	0	EA	16" MJ 11-1/4 ELBOW DI, AWWA C153, C/L LESS ACCESSORIES (159 LBS) DOMESTIC OPTION A BID ITEM 16 CONNECTION TO EXISTING 16-IN WATER LINE 2EA *****	919.510	1839.02	\$ 7,346.08
23	1	0	EA	16" MJ WYE, DI, AWWA C153, C/L LESS ACC,DOMESTIC OPTION A BID ITEM 17 3-IN	3983.990	3983.99	

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 VANCOUVER, WA 98686
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To: T-0 NORTH CASCADE EXCAVATING LLC 428 N PEKIN RD WOODLAND WA 986749530		Ship to: 428 N PEKIN RD WOODLAND WA 98674		1/1
Order#	Inv Date:	Order Writer:		
07736234	05/23/23	Tyler Macrae-Smith		

Terms: 10P+30	Due: 07/10/23	PO/JOB: DI FITTINGS
FOB: H. D. FOWLER COMPANY	Ship Via: OUR TRUCK	TRANSMISSION MAIN REPLACEMENT

Line	Qty Ship'd	Qty BO'd	UoM	Part # Description	Unit Price	Extended Price	T X
27	1	5	EA	COMBINATION AIR AND VACUUM VALVE AND VAULT 6EA ***** 6" X 4" FL ECCENTRIC REDUCER DI, AWWA C110, C/L 45LBS, 250487, DOMESTIC OPTION A BID ITEM 18 4-IN COMBINATION AIR AND VACUUM VALVE AND VAULT 1EA *****	352.880	352.88	
34	7	0	EA	16" MJ X FL TEE DI, AWWA C153, C/L LESS ACCESSORIES (374 LBS) DOMESTIC	2845.710	19919.97	
35	1	0	EA	16" X 8" FL ECCENTRIC REDUCER DI, AWWA C110, C/L, 129042, DOMESTIC, 230LBS	1908.200	1908.20	
36	1	0	EA	8" X 4" FL ECCENTRIC REDUCER DI, AWWA C110, C/L (65 LBS) DOMESTIC	541.700	541.70	
						\$ 22,369.87	
ADDITION MATERIAL REQUESTED BY CONTRACTOR Bid Item 10 *****							

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Phone 425-654-8800 * Fax 425-641-8885

Vancouver Branch
11316 NE Hwy 99
VANCOUVER, WA 98686
(360) 574-9377 Fax (360) 574-9297

To:		Ship to:		1/1	
T-0 NORTH CASCADE EXCAVATING LLC 428 N PEKIN RD WOODLAND WA 986749530		428 N PEKIN RD		WOODLAND WA 98674	
		Order#	Inv Date:	Order Writer:	
		O7736234	05/23/23	Tyler Macrae-Smith	
Terms: 10P+30		Due: 07/10/23		PO/JOB: DI FITTINGS	
FOB: H. D. FOWLER COMPANY		Ship Via: OUR TRUCK		TRANSMISSION MAIN REPLACEMENT	

Line	Qty Ship'd	Qty BO'd	UoM	Part # Description	Unit Price	Extended Price	T X
47	1	0	EA	16" X 6" MJ X FL TEE DI, AWWA C153, C/L LESS ACCESSORIES (239 LBS) DOMESTIC	1380.430	1380.43	
48	1	0	EA	6" X 4" FL CONCENTRIC REDUCER DI, AWWA C110, C/L (45 LBS) DOMESTIC	439.090	439.09	
49	1	0	EA	4" IP COMPANION FLANGE, DI/CI NORMALLY BARE FINISH (12 LBS) DOMESTIC	59.850	59.85	
50	1	0	EA	4" BLIND FLANGE DI, AWWA C110, NORMALLY BARE FINISH (14 LBS) DOMESTIC	69.820	69.82	
						Bid Item 10	\$ 1,949.19
						Sub total	37,734.17
						Freight	0.00
						Tax	0.00
						Grand Total	37,734.17

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H.D. FOWLER COMPANY

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Invoice Number **16400407**

VAWH # 215716

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Vancouver Branch
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VANCOUVER, WA 98686
(360) 574-9377 Fax (360) 574-9297

To:	Ship to:	428 N PEKIN RD 1/1	
T-0 NORTH CASCADE EXCAVATING LLC 428 N PEKIN RD WOODLAND WA 986749530	WOODLAND WA 98674	Order#	Inv Date:
		O7768896	05/23/23
		Order Writer:	Tyler Macrae-Smith

Terms: 10P+30	Due: 07/10/23	PO/JOB: BOLT KITS
FOB: H. D. FOWLER COMPANY	Ship Via: OUR TRUCK	TRANSMISSION MAIN REPLACEMENT

Line	Qty Ship'd	Qty BO'd	UoM	Part # Description	Unit Price	Extended Price	T X
3	7	0	EA	16" PLATED BOLT & NUT KIT DOMESTIC, GRADE 5 USA, (16EA 1" X 4-1/2" BOLT WITH NUT)	147.500	1032.50	
4	8	0	EA	6" PLATED BOLT & NUT KIT DOMESTIC, GRADE 5 USA, (8EA 3/4" X 3-1/4" BOLT WITH NUT)	29.440	235.52	
5	6	0	EA	4" PLATED BOLT & NUT KIT DOMESTIC, GRADE 5 USA, (8EA 5/8" X 3" BOLT WITH NUT)	14.560	87.36	
8	8	0	EA	6" FLANGE-TYTE FULL FACE GASKET SBR NSF61 RATED IMPORT	21.780	174.24	
9	6	0	EA	4" FLANGE-TYTE FULL FACE GASKET SBR NSF61 RATED IMPORT	18.670	112.02	
				OPTION A BID ITEM 17 3-IN COMBINATION AIR AND VACUUM VALVE AND VAULT 6EA *****			
15	7	0	EA	16" FLANGE-TYTE FULL FACE GASKET SBR NSF61 RATED IMPORT	76.210	533.47	
				OPTION A BID ITEM 18 4-IN COMBINATION AIR AND VACUUM VALVE AND VAULT 1EA			

\$ 1,641.64

533.47

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H.D. FOWLER COMPANY

REMIT: PO Box 84368, Seattle, WA 98124

Invoice Number **I6400407**

VAWH # 215716

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Phone 425-654-8800 * Fax 425-641-8885

Vancouver Branch
11316 NE Hwy 99
VANCOUVER, WA 98686
(360) 574-9377 Fax (360) 574-9297

To:	Ship to:	428 N PEKIN RD	1/1
T-0 NORTH CASCADE EXCAVATING LLC 428 N PEKIN RD WOODLAND WA 986749530	WOODLAND	WA	98674
	Order#	Inv Date:	Order Writer:
	O7768896	05/23/23	Tyler Macrae-Smith

Terms: 10P+30	Due: 07/10/23	PO/JOB: BOLT KITS
FOB: H. D. FOWLER COMPANY	Ship Via: OUR TRUCK	TRANSMISSION MAIN REPLACEMENT

Line	Qty Ship'd	Qty BO'd	UoM	Part # Description	Unit Price	Extended Price	T X

20	1	0	EA	8" PLATED BOLT & NUT KIT DOMESTIC, GRADE 5 USA, (8EA 3/4" X 3-1/2" BOLT WITH NUT)	29.440	29.44	
23	1	0	EA	8" FLANGE-TYTE FULL FACE GASKET SBR NSF61 RATED IMPORT	29.550	29.55	
						Bid Item 10	\$ 58.99
						Sub total	2,234.10
						Freight	0.00
						Tax	0.00
						Grand Total	2,234.10

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**H.D. FOWLER
COMPANY**

REMIT: PO Box 84368, Seattle, WA 98124

Invoice
Number **16421120**

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Vancouver Branch

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VANCOUVER, WA 98686
(360) 574-9377 Fax (360) 574-9297

To: NORTH CASCADE EXCAVATING LLC 428 N PEKIN RD WOODLAND WA 98674-9530		Ship to: BUCK CREEK CROSSING WHITE SALMON WA 98672-9999	
Order# O7721935	Inv Date: 06/12/23	Order Writer: Tyler Pettett	

Terms: FOB: FACTORY	Due: 07/10/23 Ship Via: VENDOR'S CHOICE	PO/JOB: 16" DUCTILE TRANSMISSION MAIN
-------------------------------	--	---

Line	Qty Ship'd	Qty BO'd	UoM	Part # Description	Unit Price	Extended Price	T X
				CALL ERIC BEFORE DELIVERY OF PIPE			
3	631.955591.3 632.0 FT		FT	16" CL 350 DI PIPE TJ 18.25' LENGTH ASPHALTIC COATED ANSI/AWWA C151/A21.51 AND CEMENT LINED ANSI/AWWA C104/A21.4 WITH SBR GASKET	76.62	48,420.01	
Sub total						48,420.01	
Freight							
Tax							
Grand Total						48,420.01	
ERIC JOHNSON							



**H.D. FOWLER
COMPANY**

REMIT: PO Box 84368, Seattle, WA 98124

Invoice
Number **16421125**

3633 136th Pl SE, Ste 100, Bellevue, WA 98006
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Vancouver Branch

11316 NE Hwy 99
VANCOUVER, WA 98686
(360) 574-9377 Fax (360) 574-9297

To: NORTH CASCADE EXCAVATING LLC 428 N PEKIN RD WOODLAND WA 98674-9530		Ship to: BUCK CREEK CROSSING WHITE SALMON WA 98672-9999	
Order# O7721935	Inv Date: 06/12/23	Order Writer: Tyler Pettett	

Terms: FOB: FACTORY	Due: 07/10/23 Ship Via: VENDOR'S CHOICE	PO/JOB: 16" DUCTILE TRANSMISSION MAIN
-------------------------------	--	---

Line	Qty Ship'd	Qty BO'd	UoM	Part # Description	Unit Price	Extended Price	T X
3	631.74959.6 631.7 FT		FT	CALL ERIC BEFORE DELIVERY OF PIPE 16" CL 350 DI PIPE TJ 18.25' LENGTH ASPHALTIC COATED ANSI/AWWA C151/A21.51 AND CEMENT LINED ANSI/AWWA C104/A21.4 WITH SBR GASKET	76.62	48,400.85	
					Sub total	48,400.85	
					Freight		
					Tax		
					Grand Total	48,400.85	
ERIC JOHNSON							



**H.D. FOWLER
COMPANY**

REMIT: PO Box 84368, Seattle, WA 98124

Invoice
Number **16421128**

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To: NORTH CASCADE EXCAVATING LLC 428 N PEKIN RD WOODLAND WA 98674-9530		Ship to: BUCK CREEK CROSSING WHITE SALMON WA 98672-9999	
Order# O7721935	Inv Date: 06/12/23	Order Writer: Tyler Pettett	

Terms: FOB: FACTORY	Due: 07/10/23 Ship Via: VENDOR'S CHOICE	PO/JOB: 16" DUCTILE TRANSMISSION MAIN
-------------------------------	--	---

Line	Qty Ship'd	Qty BO'd	UoM	Part # Description	Unit Price	Extended Price	T X
				CALL ERIC BEFORE DELIVERY OF PIPE			
3	632.4	327.15	FT	16" CL 350 DI PIPE TJ 18.25' LENGTH ASPHALTIC COATED ANSI/AWWA C151/A21.51 AND CEMENT LINED ANSI/AWWA C104/A21.4 WITH SBR GASKET	76.62	48,458.32	
	632.5 FT						
Sub total						48,458.32	
Freight							
Tax							
Grand Total						48,458.32	
ERIC JOHNSON							
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**H.D. FOWLER
COMPANY**

REMIT: PO Box 84368, Seattle, WA 98124

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Number **16421156**

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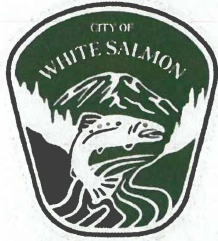
To: NORTH CASCADE EXCAVATING LLC 428 N PEKIN RD WOODLAND WA 98674-9530		Ship to: BUCK CREEK CROSSING WHITE SALMON WA 98672-9999	
Order# O7721935	Inv Date: 06/12/23	Order Writer: Tyler Pettett	

Terms: FOB: FACTORY	Due: 07/10/23 Ship Via: VENDOR'S CHOICE	PO/JOB: 16" DUCTILE TRANSMISSION MAIN
-------------------------------	--	---

Line	Qty Ship'd	Qty BO'd	UoM	Part # Description	Unit Price	Extended Price	T X
3	632.2694.95 632.2 FT		FT	CALL ERIC BEFORE DELIVERY OF PIPE 16" CL 350 DI PIPE TJ 18.25' LENGTH ASPHALTIC COATED ANSI/AWWA C151/A21.51 AND CEMENT LINED ANSI/AWWA C104/A21.4 WITH SBR GASKET	76.62	48,439.16	
Total 16-In Class 350 DI Pipe on hand 2,528 LF, Less 110 LF installed = 2,418 LF @ \$76.62/LF = \$185,267.16							
					Sub total	48,439.16	
					Freight		
					Tax		
					Grand Total	48,439.16	
ERIC JOHNSON							
Serving the Pacific Northwest since 1911 www.hdfowler.com							

File Attachments for Item:

D. Approval of Personal Services Contract Amendment - DCG Watershed Group - Shoreline Master Plan



Department Head:	
Clerk/Treasurer:	
City Administrator:	_____
Mayor:	_____

COUNCIL REPORT

Business Item

Consent Agenda

Needs Legal Review:

Yes, completed

Meeting Date:

June 21, 2023

Agenda Item:

Approval of Personal Services Contract No.1 –
DCG/Watershed Inc. – Shoreline Master Plan Update
(\$10,000 increase)

Presented By:

Stephanie Porter, Clerk Treasurer

Action Required:

Approval of the contract amendment with DCG/Watershed Inc in the amount of \$10,000 to complete the requires Shoreline Master Plan Update.

Motion for Business Item / Proposed Motion for Consent Agenda:

Motion to approve the Personal Services Contract Amendment No.1 with DCG/Watershed Inc for contract services related to the Shoreline Master Plan Update in an increase amount not to exceed \$10,000 for a total contract value of \$21,200.

Explanation of Issue:

DCG/Watershed Inc has an existing contract with the city to provide consultant services for the Shoreline Master Plan Update and the Critical Areas Ordinance Update.

DCG/Watershed confirmed the following to be true with this amendment and the Shoreline master Plan moving forward:

1. DCG/Watershed Inc. currently has a draft White Salmon SMP being reviewed at Dept of Ecology.
2. DCG/Watershed Inc. has aided the City in receiving additional SMP funding from DOE, but it has to be requested for reimbursement before 06/30/2023.
3. DCG/Watershed Inc. is requesting a contract amendment to increase their SMP Personal Services contract amount with the city by \$10,000 to accommodate for the additional funding from DOE, which is the estimated cost to complete the WS SMP. (total project cost \$21,200)
4. If payment requests are not completed, or tasks are not able to be completed in time to submit request for reimbursement to the DOE before June 30, 2023, the city will have to fund any consultant fees billed out of their current budget.

Please note the Public Hearing that was scheduled for June 21, 2023 had to be cancelled because the draft plan has not been approved by Ecology. Once approved by Ecology, it will be noticed for Public Hearing at that time.

Council Options:

City Council has the following options available at this time:

1. Accept the Staff Recommendation.
2. Revise the Staff Recommendation.
3. Refer this issue back to staff for additional work.
4. Other action as desired by council.

Fiscal Analysis:

The adopted budget contains \$11,200 of grant funds for this purpose. These reimbursable funds have been requested and approved for funding by the Department of Ecology.

The Department of Ecology has increased the funding amount with an amendment from early June 2023 that added \$10,000 to our grant funding monies. These additional funds will be available for reimbursement through June 30, 2023.

DCG/Watershed Inc has confirmed that they will bill for any accrued fees so the city may request those funds from the Department of Ecology grant money, however if the services have not been rendered, they are not eligible for reimbursement and therefore the City will be responsible for those payment out of the General Fund/Planning budget. As of June 13, 2023, DCG/Watershed Inc has approximately \$6,700 in billable services. This means the out of pocket expense for the city would be no more than \$3,300 without an additional contract amendment.

Recommendation of Staff/Committee:

Staff recommends approval of the contract amendment with DCG/Watershed Inc required to complete the Shoreline Master Plan Update.

**AMENDMENT #1
TO
PERSONAL SERVICES CONTRACT
FOR
SHORELINE MASTER PROGRAM CONSULTING SERVICES**

WHEREAS, the Personal Services Contract between The City of White Salmon and The Watershed Company, fully executed the 23rd day of June, 2022, allows for amendments to the general scope of the Agreement and the services to be performed; and

WHEREAS, The Watershed Company has made significant progress in providing the contractual services and products identified within the Agreement, and has, due to good management of resources, performed required tasks; and


WHEREAS, The Watershed Company has legally changed its name to DCG/Watershed, Inc.; and

WHEREAS, the amendment to the Personal Services Contract will enhance the services provided to the City, to the betterment of the residents of the City of White Salmon.

NOW, THEREFORE, the following Amendments shall modify Consideration (a) of the original agreement:

- a. Payment for the work provided by Consultant for the Shoreline Master Program shall be increased by \$10,000 to a total compensation of \$21,190.

All other terms and conditions within the Agreement shall remain the same.

Approved by the Contractor:  6/13/2023
Signature Date

Approved by the City: _____
Signature Date

File Attachments for Item:

E. Approval of Meeting Minutes - May 17, 2023



DRAFT
CITY OF WHITE SALMON
City Council Meeting – Wednesday, May 17, 2023
In Person and Via Zoom Teleconference

Council and Administrative Personnel Present

Council Members:

Ben Giant
Patty Fink
Jason Hartmann
Jim Ransier
David Lindley

Staff Present:

Jeff Broderick, Land Use Planner
Andrew Dirks, Public Works Director
Bill Hunsaker, Fire Chief/Code Enforcement
Marla Keethler, Mayor
Stephanie Porter, Clerk Treasurer
Troy Rayburn, City Administrator
Shawn MacPherson, City Attorney

I. Call to Order and Roll Call (6:00pm)

Mayor Marla Keethler called the meeting to order at 6:00p.m. There were approximately 14 members of the public in attendance in person and via teleconference.

II. Changes to the Agenda (6:01pm)

Mayor Marla Keethler requested to:

1. Remove Business Item D. Ordinance 2023-05-1142 Amending the Low-Income Utility Discount Program
2. Move Business Item C. Public Hearing - Ordinance 2023-05-1141 Creating WSMC 5.10 Tenant Protections to Business Item A.

Moved by David Lindley. Seconded by Jason Hartmann.

Motion to accept changes to the agenda as requested.

CARRIED 5-0

III. Public Comment (6:03pm)

Tammara Toppel, White Salmon Resident/Director of Mount Adams Chamber of Commerce

IV. Consent Agenda (6:06pm)

- A. Reimbursement Request No.1 Main Line Replacement Phase 1 - NCE, Inc (\$205,881.45)
- B. Resolution 2023-05-564 Declaring Surplus Property
- C. April 2023 Budget Report
- D. Approval of Meeting Minutes - April 5, 2023
- E. Approval of Joint Special Meeting Minutes KCFD3 - April 19, 2023
- F. Approval of Meeting Minutes - April 19, 2023
- G. Approval of Meeting Minutes for April 26, 2023 Special Joint Council Meeting
- H. Approval of Meeting Minutes for May 1, 2023 Special Joint Council Meeting

- I. Approval of Meeting Minutes - May 3, 2023
- J. Approval of Meeting Minutes for May 8, 2023 Special Joint Council Meeting -WKRFA
- K. Approval of Meeting Minutes for May 10, 2023 Special Joint Council Meeting -KCFD3
- L. Approval of Vouchers

Vouchers audited and certified as required by RCW 42.24.080 and expense reimbursement claims as required by RCW 42.24.090 as of this 17th day of May 2023.

Type	Date	From	To	Amount
Claims	5/17/2023	40180	40224	215,277.47
			Claims Total	215,277.47
Payroll	5/19/2023	EFT	EFT	78,975.41
			Payroll Total	78,975.41
Manual Claims			Manual Total	0.00
			Total All Vouchers	294,252.88

Moved by Jason Hartmann. Seconded by Ben Giant.

Motion to approve Consent Agenda with staff changes and Scribner changes to 4.19.2023 meeting minutes.

CARRIED 5-0.

- V. **Asian American Heritage Month and Jewish American Heritage Month (6:09pm)**
Speaker Janet Hamada-Executive Director of The Next Door

VI. Business Items

- A. **Public Hearing - Ordinance 2023-05-1141 Creating WSMC 5.10 Tenant Protections (6:18pm)**

Presentation – Shawn MacPherson, City Attorney

Mayor Opened the Public Hearing at 6:26pm.

Public Comment was given by:

Shirley Cox, White Salmon Resident – Opposed

Christopher Casus, White Salmon School Teacher – In Favor

Jennifer Poletto, WAGAP- In favor

Oberto Hernandez, Comunidades – In Favor

Leslie Naramore, White Salmon Resident/WAGAP Executive Director – In Favor

John Edwards, White Salmon Resident – Opposed

Lynn Mason, White Salmon Resident – In Favor
Tao Berman, White Salmon Resident – Opposed
Estello Ortiz, Comunidades – In Favor
Phoenix Dorsey, White Salmon Resident – In Favor
Peter Wright, White Salmon Resident – In Favor
Carlos Ibarra, White Salmon Resident – In Favor
Kate Bennett, White Salmon Resident – In Favor

Mayor Marla Keethler closed the Public Hearing at 7:13pm

City Council Discussed. (7:13pm)

No action was taken.

B. Resolution 2023-05-563 Authorizing the Four Oaks Development Agreement with Main Street LLC (7:39pm)

Continuation of Public Hearing opened on May 3, 2023

Public Comment:
Kate Bennett, White Salmon Resident

Mayor Marla Keethler closed the Public Hearing at 7:43pm

Council Discussed.

***Moved by Ben Giant. Seconded by Patty Fink.
Motion to adopt Resolution 2023-05-563 Authorizing the Four Oaks Development Agreement with Main Street White Salmon, LLC.***

Council Discussed.

CARRIED 5-0.

C. Resolution 2023-05-565 Authorizing the Acquisition of Real Property from Main Street White Salmon, LLC (7:58pm)

Presentation made by Shawn MacPherson, City Attorney.

***Moved by Jim Ransier. Seconded by David Lindley.
Motion to adopt Resolution 2023-05-565 Authorizing the Acquisition of Real Property from Main Street White Salmon, LLC.
CARRIED 5-0.***

~~D. Ordinance 2023-05-1142 Amending WSMC 13.16.096 Amending the Low Income Utility Discount Program~~

VII. Reports and Communications

- A. Department Heads Reports (8:01 p.m.)**
- B. Council Members Updates (8:08 p.m.)**
- C. Mayor Update (8:14 p.m.)**

VIII. Executive Session

No executive session needed.

IX. Adjournment

The meeting was adjourned at 8:20 p.m.

Jason Hartmann, Mayor Pro Tem

Stephanie Porter, Clerk Treasurer

File Attachments for Item:

F. Approval of Workshop Minutes Housing Action Plan - June 7, 2023



DRAFT
CITY OF WHITE SALMON
City Council Workshop – Wednesday, June 7, 2023
In Person and Via Zoom Teleconference

Council and Administrative Personnel Present

Council Members:

Ben Giant
Patty Fink
Jason Hartmann, Mayor Pro Tem
Jim Ransier
David Lindley

Staff Present:

Stephanie Porter, Clerk Treasurer
Troy Rayburn, City Administrator
Shawn MacPherson, City Attorney
Erika Castro-Guzman, Planning

I. Call to Order (5:30pm)

Mayor Pro Tem Jason Hartmann called the workshop to order at 5:30.m. There were approximately 5 members of the public in attendance in person and via teleconference.

II. Housing Action Plan Presentation

Presented by Housing Action Plan Consultant, Michael Mehaffy.

Council Discussed what they would like to see included in the Housing Action Plan for the City of White Salmon.

III. Adjournment

The meeting was adjourned at 5:59 p.m.

Jason Hartmann, Mayor Pro Tem

Stephanie Porter, Clerk Treasurer

File Attachments for Item:

G. Approval of Meeting Minutes - June 7, 2023



DRAFT
CITY OF WHITE SALMON
City Council Meeting – Wednesday, June 7, 2023
In Person and Via Zoom Teleconference

Council and Administrative Personnel Present

Council Members:

Ben Giant
Patty Fink
Jason Hartmann, Mayor Pro Tem
Jim Ransier
David Lindley

Staff Present:

Andrew Dirks, Public Works Director
Bill Hunsaker, Fire Chief/Code Enforcement
Stephanie Porter, Clerk Treasurer
Troy Rayburn, City Administrator
Shawn MacPherson, City Attorney
Troy Rosenburg, Deputy Clerk

I. Call to Order and Roll Call (6:00pm)

Mayor Pro Tem Jason Hartmann called the meeting to order at 6:00p.m. There were approximately 10 members of the public in attendance in person and via teleconference.

II. Changes to the Agenda (6:01pm)

Staff requests to:

1. Add Consent Agenda item H. Approval of Personal Services Contract – Amendment No.1 – Zaya Inc.
2. Remove Consent agenda item F. Approval of Meeting Minutes May 17, 2023

Moved by Patty Fink. Seconded by Jim Ransier.

Motion to accept changes to the agenda as requested.

CARRIED 5-0

III. Consent Agenda (6:02pm)

- A. Resolution 2023-05-567 Declaring Surplus of Property
- B. Approval of Task Order - Garfield Street Contract Engineering - Grey & Osborne (\$46,650)
- C. Approval of Personal Services Contract - Structura Naturals, Inc (\$9,900)
- D. Approval of Task Order - Public Works Board Applications for Water Improvements - Anderson Perry (\$7,500)
- E. Approval of Meeting Minutes - Special Meeting April 27, 2023
- ~~F. Approval of Meeting Minutes - May 17, 2023~~
- G. Approval of Vouchers
- H. Approval of Personal Services Contract – Amendment No.1 – Zaya Inc.

Vouchers audited and certified as required by RCW 42.24.080 and expense reimbursement claims as required by RCW 42.24.090 as of this 7th day of June 2023.

Type	Date	From	To	Amount
Claims	6/7/2023	40235	40287	364,438.97
			Claims Total	364,438.97
Payroll	6/5/2023	EFT	EFT	57,819.00
	6/5/2023	40232	40234	396.37
			Payroll Total	58,215.37
Manual Claims	5/23/2023	EFT	EFT	10,754.97
	5/23/2023	40225	40230	172,760.09
	5/24/2023	40231	40231	3.00
	6/10/2020	EFT	EFT	7,920.00
	6/5/2023	EFT	EFT	699.13
			Manual Total	192,137.19
			Total All Vouchers	614,791.53

Moved by Ben Giant. Seconded by Patty Fink.
Motion to approve Consent Agenda as amended.

Council Discussed.

CARRIED 5-0.

IV. Public Comment (6:13pm)

Chris Heald, Big River Land Trust
 Peter Wright, White Salmon Resident
 Kate Bennett, White Salmon Resident

V. PRIDE Month Video Presentation

VI. Business Items

A. Resolution 2023-06-566 Declaring Juneteenth (6:17pm)

Presented by Council Member Jim Ransier.

Moved by Ben Giant. Seconded by Jim Ransier.
Motion to adopt Resolution 2023-06-566 Declaring Juneteenth.
Carried 5-0.

B. Ordinance 2023-05-1142 Amending WSMC 13.16.096 Amending the Low-Income Utility Discount Program (6:30pm)

Presented by Stephanie Porter, Clerk Treasurer.

Council Discussed.

Moved by Jim Ransier. Seconded by Ben Giant.

Motion to Ordinance 2023-06-1142 Amending WSMC 13.16 to Expand the Low-Income Utility Discount Program with the following corrections: 1) 13.16.097 A amend to correct “Low Income Senior Resident” to “Low Income Disabled Resident” and 2) 13.16.098 amend to remove “in this chapter” and add “Chapter 13.16”.

CARRIED 5-0.

C. Ordinance 2023-06-1144 Amending WSMC 9.04 to Adopt RCW Chapter 69.50 and RCW Chapter 69.41 (7:20pm)

Presented by Mike Hepner, Police Chief.

Council Discussion.

Moved by David Lindley. Seconded by Jim Ransier.

Motion to adopt Ordinance 2023-06-1144 Amending WSMC 9.04 to Adopt RCW Chapter 69.50 and RCW Chapter 69.41.

CARRIED 5-0.

**D. Ordinance 2023-06-1145 Establishing Fees for City Owned EV Charging Stations
Presented by Troy Rayburn, City Administrator. (7:25pm)**

Council Discussion.

Moved by Ben Giant. Seconded by Jim Ransier.

Motion to adopt Ordinance 2023-06-1145 Establishing Fees for City Owned EV Charging Stations.

CARRIED 5-0

VII. Reports and Communications

A. Department Heads Reports (7:31pm)

B. Council Members Updates (7:40pm)

C. Mayor Pro Tem Update (7:51pm)

VIII. Executive Session

No executive session needed.

IX. Adjournment

The meeting was adjourned at 7:57 p.m.

Jason Hartmann, Mayor Pro Tem

Stephanie Porter, Clerk Treasurer

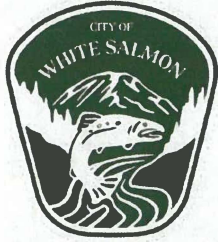
File Attachments for Item:


A. Resolution 2023-06-568 Adopting the Six Year Transportation Improvement Plan

1. Presentation

2. Public Hearing

3. Discussion and Action



Department Head: AD
 Clerk/Treasurer: SMF
 City Administrator: 
 Mayor: _____

COUNCIL REPORT

Business Item

Consent Agenda

Needs Legal Review: Yes, completed
 Meeting Date: June 21, 2023
 Agenda Item: Resolution 2023-06-568, Adopting the Six-Year Transportation Improvement Plan for the City of White Salmon
 Presented By: Andrew Dirks, PWD

Action Required:

Motion to adopt resolution 2023-06-568 amending and extending the White Salmon Six Year Transportation Improvement Plan (STIP).

Motion for Business Item / Proposed Motion for Consent Agenda:

Motion to adopt Resolution 2023-06-568 Adopting the Six-Year Transportation Improvement Plan for the City of White Salmon.

Explanation of Issue:

The City is required to update and adopt its Six-Year Transportation Improvement Program each year and submit to the Department of Transportation by July 1st.

The attached program is an update to the previous Six-Year Transportation Improvement Program, it prioritizes 10 street/pedestrian projects with a goal set to be constructed from 2024-2029. A complete reconstruct with curb on both sides and a sidewalk/path on the west side of Church St. From Jewett Blvd to Columbia St. has become the number one priority. It is in the heart of downtown and will not only provide a more astatically pleasing outlook on downtown but will help improve both vehicle and pedestrian traffic. The next on the list is SE Oak St. from 1st to 6th/2nd street from the alley to Oak, also a complete reconstruct with a sidewalk/path on one side. This lands at number 2 due to the lack of maintenance and the complete loss of the road in sections. Attached is the finalized Six-Year Transportation Improvement Program that prioritizes the other 8 projects to improve the City’s infrastructure as well as vehicle and pedestrian traffic and safety. Costs have been estimated by the city Transportation Engineer Grey and Osborne.

The City will be adopting a Transportation System “Lite” Plan later this year. Once the plan is completed, the city will need to review and possibly amend the Six-Year Transportation Improvement Program to incorporate any additions and/or changes.

The presented priority list was determined by Mayor Marla Keethler, previous planner Jeff Broderick, Public Works Director Andrew Dirks, and Clerk Treasurer Stephanie Porter. The City’s Transportation Engineer Grey & Osborne will be working with the city to determine funding options for the listed projects.

A public hearing is required and is scheduled for June 21, 2023 to hear comments from the public regarding the program.

The City Operations Committee reviewed the plan at their June 14 meeting and have approved moving it forward to the City Council.

Council Options:

City Council has the following options available at this time:

1. Accept the Staff Recommendation.
2. Revise the Staff Recommendation.
3. Other action as desired by council.

Fiscal Analysis:

There are no Financial Implications to the 2023 Annual Budget – Approved Projects are not required to be completed but should be considered as future budgets are created.

Recommendation of Staff/Committee:

The City Operations Committee reviewed the STIP at their June 14 meeting and have approved moving it forward to the City Council.

Follow Up Action:

Approved Plan will be submitted to the DOT by July 1, 2023.
Upon completion of the Transportation System “Lite” Plan, staff will confirm both plans align.
Any discrepancies will be brought to the council for amendment.

RESOLUTION NO. 2023-06-568

**A RESOLUTION OF THE CITY OF WHITE SALMON ADOPTING
SIX-YEAR TRANSPORTATION IMPROVEMENT PROGRAM
FOR 2024-2029**

WHEREAS, pursuant to the requirements of RCW 35.77.010, the City of White Salmon did, by Resolution No.2022-05-541 adopt a Transportation Improvement Program for the ensuing six (6) years; and

WHEREAS, said law requires the City revise and extend said Transportation Improvement Program annually; and

WHEREAS, pursuant to said law, the City Council of the City of White Salmon, being the legislative body of said City, did hold a public hearing on said revised Plan at 6:00 p.m. on the 21st day of June, 2023.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF WHITE SALMON, WASHINGTON as follows:

Section 1

The Transportation Improvement Program heretofore adopted and revised as submitted to the City Council for the City of White Salmon, marked as exhibit “A”, be and the same is hereby adopted and extended for an additional six (6) year period from the date thereof.

Section 2

The City Clerk shall file a copy of said revised Transportation Improvement Program for the ensuing six (6) years, together with a copy of this Resolution, with the Secretary of Transportation of the State of Washington.

ADOPTED by the City Council of the City of White Salmon, Washington, at a regularly scheduled open public meeting thereof this 21st day of June, 2023.

Attest:

Jason Hartmann, Mayor Pro Temp

Stephanie Porter, Clerk-Treasurer

Approved as to Form:

Shawn MacPherson, City Attorney

DRAFT

Six Year Transportation Improvement Program From 2024 to 2029

Agency: White Salmon

County: Klickitat

MPO/RTPO: RTC

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
07	1	Church Street from Jewett to Columbia Church Street Jewett Blvd. to Columbia Street Reconstruct Church Street from Jewett Blvd. to Columbia Street with curb on both sides and sidewalk on the west side.	1554	06/21/23			2023-06-568	03	S W	0.400		No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2024		0		0	681,500	681,500
Totals				0		0	681,500	681,500

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	681,500	0	0	0	0
Totals	681,500	0	0	0	0

Six Year Transportation Improvement Program From 2024 to 2029

Agency: White Salmon

County: Klickitat

MPO/RTPO: RTC

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
06	2	SE Oak Street from 1st to 6th and Second Street from Alley to Oak Street Oak 1st to 6th Oak Street Reconstruction of road with sidewalk/path on one side	1446	06/21/23			2023-06-568	03	G P S W	0.700		No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2024		0		0	1,389,150	1,389,150
Totals				0		0	1,389,150	1,389,150

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	1,389,150	0	0	0	0
Totals	1,389,150	0	0	0	0

Six Year Transportation Improvement Program From 2024 to 2029

Agency: White Salmon

County: Klickitat

MPO/RTPO: RTC

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
07	3	NE Columbia Street from Main to Estes NE Columbia Street Main to Estes Reconstruction and sidewalk/path on one side	1435	06/21/23			2023-06-568	04	C G P S T W	0.100		No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2025		0		0	182,327	182,327
Totals				0		0	182,327	182,327

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	182,327	0	0	0
Totals	0	182,327	0	0	0

Six Year Transportation Improvement Program From 2024 to 2029

Agency: White Salmon

County: Klickitat

MPO/RTPO: RTC

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
07	4	NE Scenic from Main to Estes NE Scenic Main to Estes Reconstruct roadway and add sidewalks/path to both sides	1441	06/21/23			2023-06-568	03	W	0.170		No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2025		0		0	694,575	694,575
Totals				0		0	694,575	694,575

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	694,575	0	0	0
Totals	0	694,575	0	0	0

Six Year Transportation Improvement Program From 2024 to 2029

Agency: White Salmon

County: Klickitat

MPO/RTPO: RTC

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
06	5	NW Spring Street from Main St to El Camino Real Main St to El Camino Real NW Spring Reconstruction adding sidewalk/path on south side and curb on both sides of road	WA-15193	06/21/23			2023-06-568	03	G S T W	0.600		No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2026		0		0	2,500,000	2,500,000
Totals				0		0	2,500,000	2,500,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	2,500,000	0	0
Totals	0	0	2,500,000	0	0

Six Year Transportation Improvement Program From 2024 to 2029

Agency: White Salmon

County: Klickitat

MPO/RTPO: RTC

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
07	6	SW Waubish Street from Jewett to End SW Waubish Street Jewett Blvd to End SW Waubish Reconstruction of road with sidewalk/path on south side	1437	06/21/23			2023-06-568	04	S W	0.260		No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2027		0		0	1,200,000	1,200,000
Totals				0		0	1,200,000	1,200,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	0	1,200,000	0
Totals	0	0	0	1,200,000	0

Six Year Transportation Improvement Program From 2024 to 2029

Agency: White Salmon

County: Klickitat

MPO/RTPO: RTC

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
07	7	Grandview Blvd. from Jewett to O'Keefe Grandview Blvd. Jewett to O'Keefe Reconstruct roadway with sidewalk/path on one side	WA-14291	06/21/23			2023-06-568	04	S W	0.140		No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2027		0		0	735,383	735,383
Totals				0		0	735,383	735,383

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	0	735,383	0
Totals	0	0	0	735,383	0

Six Year Transportation Improvement Program From 2024 to 2029

Agency: White Salmon

County: Klickitat

MPO/RTPO: RTC

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
07	8	NW Achor Avenue from Academy to End NW Achor Academy to End Reconstruct roadway	1444	06/21/23			2023-06-568	04	S	0.200		No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2027		0		0	735,383	735,383
Totals				0		0	735,383	735,383

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	0	735,383	0
Totals	0	0	0	735,383	0

Six Year Transportation Improvement Program From 2024 to 2029

Agency: White Salmon

County: Klickitat

MPO/RTPO: RTC

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
07	9	Spring Street from Estes to East City Limits Spring Estes to East City Limits Reconstruction and sidewalk/path on one side	1553	06/21/23			2023-06-568	03	S W	0.270		No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2028		0		0	1,736,438	1,736,438
Totals				0		0	1,736,438	1,736,438

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	0	0	1,736,438
Totals	0	0	0	0	1,736,438

Six Year Transportation Improvement Program From 2024 to 2029

Agency: White Salmon

County: Klickitat

MPO/RTPO: RTC

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
07	10	Fields Ave from Green Street to Spring Street Green Street to Spring Street Reconstruction of road with sidewalk/path on one side	WA-15194	06/21/23			2023-06-568	04	S W	0.200		No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2028		0		0	950,000	950,000
Totals				0		0	950,000	950,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	0	0	950,000
Totals	0	0	0	0	950,000

	Federal Funds	State Funds	Local Funds	Total Funds
Grand Totals for White Salmon	0	0	10,804,756	10,804,756

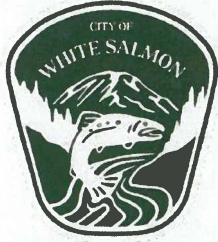
File Attachments for Item:

B. Resolution 2023-06-569 Adopting the White Salmon Housing Action Plan

1. Presentation

2. Public Hearing

3. Discussion and Action



Department Head:	<u>TR</u>
Clerk/Treasurer:	<u>SMP</u>
City Administrator:	<u>T.R.</u>
Mayor:	_____

COUNCIL REPORT

Business Item

Consent Agenda

Needs Legal Review: Yes, completed
 Meeting Date: June 21, 2023
 Agenda Item: Resolution 2023-06-569
 Presented By: Michael Mehaffy, Planning Consultant

Action Required:

Motion to adopt Resolution 2023-06-569 Adopting White Salmon Housing Action Plan or adopt a schedule to adopt.

Motion for Business Item / Proposed Motion for Consent Agenda:

Motion to adopt Resolution 2023-06-569 Adopting White Salmon Housing Action Plan.

Motion to table Resolution 2023-06-569 Adopting the White Salmon Housing Action Plan for final presentation on next City Council Meeting July 19, 2023 to be adopted.

Explanation of Issue: The Housing Action Plan establishes a framework plan for subsequent specific actions (revisions to zoning codes, pre-approval of plans, et al.) to meet the city’s housing needs as identified in the Housing Needs Analysis. [Housing Needs Analysis](#) and [Public Outreach Summary](#) can be found under additional documents on the city website here: <https://www.white-salmon.net/citycouncil/page/city-council-meeting-88>

Council Options:

City Council has the following options available at this time:

1. Accept the Staff Recommendation.
2. Revise the Staff Recommendation.
3. Refer this issue back to staff for additional work.
4. Take No Action
5. Other action as desired by council.

Fiscal Analysis:

The Department of Commerce has awarded the City of White Salmon a Housing Action Plan Implementation Grant in the amount of \$25,000

Recommendation of Staff/Committee:

The Department of Commerce has awarded the City of White Salmon a Housing Action Plan Implementation Grant in the amount of \$25,000 – An amendment approved 5/31/2023 changes Deliverable 4 from “Adopted Housing Action Plan” to “Final Draft Housing Action Plan with Schedule to Adopt”.

Staff believes the presented Housing Action Plan encompasses the needs the city council has expressed, including those identified in the Comprehensive Plan. Staff recommends adoption of the HAP as presented. However, if the council prefers to make a motion to approve a schedule of adoption that option is available.

Follow Up Action:

Upon council approval, Clerk Treasurer will submit the Adopted resolution with HAP exhibit to the Department of Commerce to request final funding reimbursement.

**RESOLUTION 2023-06-569
CITY OF WHITE SALMON**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WHITE SALMON,
WASHINGTON, ADOPTING THE WHITE SALMON HOUSING ACTION PLAN
PURSUANT TO RCW 36.70A.600.**

WHEREAS, the City Council of the City of White Salmon adopted a Comprehensive Plan in July 2021 pursuant to 36.70A RCW, which includes a Housing Element, and is required to be updated by 2024; and

WHEREAS, in 2019, the Washington State Legislature adopted Engrossed Second Substitute House Bill 1923, now codified in RCW 36.70A.600, authorizing the Washington State Department of Commerce to provide grants to partial planning cities for the development of a Housing Action Plan; and

WHEREAS, pursuant to RCW 36.70A.600, the goal of the Housing Action Plan is to encourage construction of additional affordable and market rate housing in a greater variety of housing types and at prices that are accessible to a greater variety of incomes, including strategies aimed at the for-profit single-family home market; and

WHEREAS, the City conducted community outreach on May 18, 2023, conducting a walking tour for residents and to gather feedback; and

WHEREAS the City Council and the Planning Commission held a joint workshop on June 7, 2023 to discuss the Housing Action Plan; and

WHEREAS, the City Council and Planning Commission hosted a Public Engagement Event on June 15, 2023 to gather information and public input on the draft Housing Action Plan; and

WHEREAS, the City Council completed a Public Hearing for the Housing Action Plan on June 21, 2023; and

WHEREAS, the City Council having determined that the Housing Action Plan will adequately serve to inform the future update of the Housing Element of the City's Comprehensive Plan and will fulfill the Commerce grant terms; and

WHEREAS, the terms of the Housing Action Plan grant require legislative action to adopt the Housing Action Plan;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF WHITE SALMON, do hereby resolve as follows:

Section 1. Plan Adopted. The White Salmon City Council approves the Housing Action Plan attached as Exhibit A and incorporated herein by reference.

Section 2 – Submittal of Resolution to Department of Commerce. Pursuant to the terms of the Housing Action Plan Grant received from the Washington State Department of Commerce, the City Clerk Treasurer will file a signed copy of this Resolution with attached exhibits to the Department of Commerce by June 30, 2023.

PASSED by the Council of the City of White Salmon, Washington. Dated this 21st day of June, 2023.

CITY OF WHITE SALMON, WASHINGTON

Jason Hartmann, Mayor Pro Tem

ATTEST:

APPROVED AS TO FORM:

Stephanie Porter, Clerk-Treasurer

Shawn MacPherson, City Attorney

File Attachments for Item:

C. Ordinance 2023-06-1143 AMENDING WSMC CHAPTER 17 - ZONING REGARDING RESIDENTIAL HOME WIDTHS

1. Presentation
2. Public Hearing
3. Discussion and Action



Department Head:	_____
Clerk/Treasurer:	<i>[Signature]</i>
City Administrator:	<i>[Signature]</i>
Mayor:	_____

COUNCIL REPORT

Business Item

Consent Agenda

Needs Legal Review: Yes, completed
 Meeting Date: June 21, 2023
 Agenda Item: Ordinance 2023-06-1143 Amending WSMC Chapter 17
 Presented By:

Action Required:

Adoption of Ordinance 2023-06-1143 to Amend WSMC Ch 17 -zoning as it relates residential home width.

Motion for Business Item / Proposed Motion for Consent Agenda:

Motion to adopt Ordinance 2023-06-1143 Amending WSMC Ch 17 – Zoning building widths.

Explanation of Issue:

Land-use Planner, Jeff Broderick, introduced Ordinance 2023-06-1143 (formerly known as 2023-06-1142) to the Planning Commission that held a public hearing on amending the zoning code regarding residential home widths on May 24, 2023.

Background: The Planning Commission, this past Spring, had held a series of workshops to discuss and suggest potential changes to White Salmon’s Housing Code, primarily within White Salmon Municipal Code Title 17—Zoning. The residential home width codes became a priority as several building permits and a variance had been denied in months prior.

After lengthy discussion, the Planning Commission unanimously voted to recommend revised changes to said ordinance and it to move forward to the City Council.

Council Options:

City Council has the following options available at this time:

1. Accept the Staff Recommendation.
2. Revise the Staff Recommendation.
3. Refer this issue back to staff for additional work.
4. Take No Action
5. Other action as desired by council.

Fiscal Analysis:

There are no Financial Implications

Recommendation of Staff/Committee:

Planning Commission and Planning staff recommend adopting Ordinance 2023-06-1143.

**CITY OF WHITE SALMON
ORDINANCE NO. 2023-06-1143**

**AN ORDINANCE AMENDING WSMC CHAPTER 17 REGARDING
RESIDENTIAL HOME WIDTHS**

WHEREAS, the City Council of the City of White Salmon wishes to maintain the ability to construct a variety of housing forms and allow a variety of architectural features;

WHEREAS, the City Council wishes to make clear that architectural attributes can be proposed, permitted and constructed as part of the first story of a residence.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF WHITE SALMON DO ORDAIN AS FOLLOWS:

The City Council of the City of White Salmon that the following amendments be made to White Salmon Municipal Code Chapter 17:

SECTION 1 – Amendment to WSMC Chapter 17

WSMC Ch. 17.23.035(A)

WSMC Ch. 17.24.035(A)

WSMC Ch. 17.28.034(A)

WSMC Ch. 17.32.034(A)

are hereby repealed and amended to read:

Key: **Underlined** = added language
~~Strikethrough~~ = deleted language

17.23 RL SINGLE-FAMILY LARGE LOT RESIDENTIAL DISTRICT

17.23.035 Property development standards.

A. Dwelling standards:

1. A single-family residential dwelling shall have a minimum floor area of six hundred square feet, **as measured from interior wall to interior wall**, excluding porches, carports, garages, and basement or other rooms used exclusively for the storage or housing of mechanical or central heating equipment.

Ordinance 2023-06-1143

Amending WSMC Chapter 17.23.035(A), 17.24.035(A), 17.28.034(A), and 17.32.034(A)

Zoning Code - Residential Home Widths

Presented to the Planning Commission as Ordinance 2023-06-1142

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2. All single-family dwellings shall be placed on permanent foundations.
3. ~~All dwellings shall be not less than twenty feet in width at the narrowest point of its first story.~~
No more than 25% of the ground floor may be less than 14 feet from exterior wall to exterior wall in width at the narrowest point.
 - a. Any street-facing portion of the structure shall be no narrower than 14 feet in width. Residences on corner lots shall have all elevations facing a street considered street-facing.
 - b. Architectural features, including, but not limited to entryways, porches, bay windows, offset facades, offset elevations, and the like, may be part of street-facing portions of structures and may be narrower than 14 feet in width as long as the overall face of that side of the residence is not narrower than 14 feet.
 - c. The narrowest portion of a residence designed for living space shall not be less than 6 feet in width. Architectural features, such as unenclosed porches, bay windows, offset facades, offset elevations and the like, may be narrower than 6 feet in width.
 - d. For structures that are two stories or more stories in height and are built on a slope and more than one floor touches the ground, all floors touching the ground shall be considered ground floors.
4. All manufactured homes must be new on the date of installation and comply with applicable siting standards in Section 17.68.130 - Manufactured home siting standards.
5. Maximum building height shall not exceed twenty-eight feet in single-family residential zones.
6. No business signs shall be erected or displayed on residential lots or adjacent street right-of-way buffer strips, except as provided in Sign Ordinance, Chapter 15.12 of this code.
7. No contour or existing topography shall be substantially altered by fill, excavation, channeling, or other device that would cause flooding, inundation, siltation, or erosion by storm water on adjoining lots, open spaces, or rights-of-way.

17.24 R1 SINGLE-FAMILY RESIDENTIAL DISTRICT

17.24.035 Property development standards.

A. Dwelling standards:

1. A single-family residential dwelling shall have a minimum floor area of six hundred square feet, as measured from interior wall to interior wall, excluding porches, carports, garages, and basement or other rooms used exclusively for the storage or housing of mechanical or central heating equipment.
2. All single-family dwellings shall be placed on permanent foundations.
3. ~~All dwellings shall be not less than twenty feet in width at the narrowest point of its first story.~~
No more than 25% of the ground floor may be less than 14 feet from exterior wall to exterior wall in width at the narrowest point.

Ordinance 2023-06-1143

Amending WSMC Chapter 17.23.035(A), 17.24.035(A), 17.28.034(A), and 17.32.034(A)

Zoning Code - Residential Home Widths

Presented to the Planning Commission as Ordinance 2023-06-1142

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- a. Any street-facing portion of the structure shall be no narrower than 14 feet in width. Residences on corner lots shall have all elevations facing a street considered street-facing.
 - b. Architectural features, including, but not limited to entryways, porches, bay windows, offset facades, offset elevations, and the like, may be part of street-facing portions of structures and may be narrower than 14 feet in width as long as the overall face of that side of the residence is not narrower than 14 feet.
 - c. The narrowest portion of a residence designed for living space shall not be less than 6 feet in width. Architectural features, such as unenclosed porches, bay windows, offset facades, offset elevations and the like, may be narrower than 6 feet in width.
 - d. For structures that are two stories or more stories in height and are built on a slope and more than one floor touches the ground, all floors touching the ground shall be considered ground floors.
4. All manufactured homes must be new on the date of installation and comply with applicable siting standards in Section 17.68.130
 5. Maximum building height shall not exceed twenty-eight feet in single-family residential zones.
 6. No business signs shall be erected or displayed on residential lots or adjacent street right-of-way buffer strips, except as provided in Sign Ordinance, Chapter 15.12 of this code.
 7. No contour or existing topography shall be substantially altered by fill, excavation, channeling, or other device that would cause flooding, inundation, siltation, or erosion by storm water on adjoining lots, open spaces, or rights-of-way.

17.28 R2 TWO-FAMILY RESIDENTIAL DISTRICT

17.28.034 Property development standards.

A. Dwelling standards:

1. A single-family residential dwelling shall have a minimum floor area of six hundred square feet, as measured from interior wall to interior wall, excluding porches, carports, garages, and basement or other rooms used exclusively for the storage or housing of mechanical or central heating equipment.
2. All single-family dwellings shall be placed on permanent foundations.
3. ~~All dwellings shall be not less than twenty feet in width at the narrowest point of its first story.~~

No more than 25% of the ground floor may be less than 14 feet from exterior wall to exterior wall in width at the narrowest point.

- a. Any street-facing portion of the structure shall be no narrower than 14 feet in width. Residences on corner lots shall have all elevations facing a street considered street-facing.
- b. Architectural features, including, but not limited to entryways, porches,

Ordinance 2023-06-1143

Amending WSMC Chapter 17.23.035(A), 17.24.035(A), 17.28.034(A), and 17.32.034(A)

Zoning Code - Residential Home Widths

Presented to the Planning Commission as Ordinance 2023-06-1142

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bay windows, offset facades, offset elevations, and the like, may be part of street-facing portions of structures and may be narrower than 14 feet in width as long as the overall face of that side of the residence is not narrower than 14 feet.

- c. **The narrowest portion of a residence designed for living space shall not be less than 6 feet in width. Architectural features, such as unenclosed porches, bay windows, offset facades, offset elevations and the like, may be narrower than 6 feet in width.**
- d. **For structures that are two stories or more stories in height and are built on a slope and more than one floor touches the ground, all floors touching the ground shall be considered ground floors.**

- 4. All manufactured homes must be new on the date of installation and comply with applicable siting standards in Section 17.68.130
- 5. Maximum building height shall not exceed twenty-eight feet in residential zones.
- 6. No business signs shall be erected or displayed on residential lots or adjacent street right-of-way buffer strips, except as provided in Sign Ordinance, Chapter 15.12 of this code.
- 7. No contour or existing topography shall be substantially altered by fill, excavation, channeling, or other device that would cause flooding, inundation, siltation, or erosion by storm water on adjoining lots, open spaces, or rights-of-way.

17.32 R3 MULTIFAMILY RESIDENTIAL DISTRICT

17.32.034 Property development standards.

A. Dwelling standards:

- 1. A single-family residential dwelling shall have a minimum floor area of six hundred square feet, **as measured from interior wall to interior wall**, excluding porches, carports, garages, and basement or other rooms used exclusively for the storage or housing of mechanical or central heating equipment.
- 2. All single-family dwellings shall be placed on permanent foundations.
- 3. All dwellings shall be not less than twenty feet in width at the narrowest point of its first story.

No more than 25% of the ground floor may be less than 14 feet from exterior wall to exterior wall in width at the narrowest point.

- a. **Any street-facing portion of the structure shall be no narrower than 14 feet in width. Residences on corner lots shall have all elevations facing a street considered street-facing.**
- b. **Architectural features, including, but not limited to entryways, porches, bay windows, offset facades, offset elevations, and the like, may be part of street-facing portions of structures and may be narrower than 14 feet in width as long as the overall face of that side of the residence is not narrower than 14 feet.**
- c. **The narrowest portion of a residence designed for living space shall not**

Ordinance 2023-06-1143

Amending WSMC Chapter 17.23.035(A), 17.24.035(A), 17.28.034(A), and 17.32.034(A)

Zoning Code - Residential Home Widths

Presented to the Planning Commission as Ordinance 2023-06-1142

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be less than 6 feet in width. Architectural features, such as unenclosed porches, bay windows, offset facades, offset elevations and the like, may be narrower than 6 feet in width.

d. For structures that are two stories or more stories in height and are built on a slope and more than one floor touches the ground, all floors touching the ground shall be considered ground floors.

4. All manufactured homes must be new on the date of installation and comply with applicable siting standards in Section 17.68.130
5. Maximum building height shall not exceed twenty-eight feet in residential zones.
6. No business signs shall be erected or displayed on residential lots or adjacent street right-of-way buffer strips, except as provided in Sign Ordinance, Chapter 15.12 of this code.
7. No contour or existing topography shall be substantially altered by fill, excavation, channeling, or other device that would cause flooding, inundation, siltation, or erosion by storm water on adjoining lots, open spaces, or rights-of-way.

SECTION 2 - SEVERABILITY.

If any section, sentence, or phrase of this Chapter is held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, or phrase of this Chapter.

SECTION 3 - EFFECTIVE DATE.

This ordinance shall become effective 5 days after adoption and following publication as provided by law.

PASSED in regular session this 21st day of June, 2023

Jason Hartmann, Mayor Pro Temp

Attested:

Approved as to form:

Stephanie Porter, Clerk/Treasurer

Shawn MacPherson, City Attorney

File Attachments for Item:

A. Department Heads



DEPARTMENT REPORT FINANCE / CLERK

Meeting Date: June 21, 2023
Presented By: Stephanie Porter, Clerk Treasurer

Daily Operations / What's Happening:

- **Public Records Request** – 1 request this period
- **Clerk Treasurer Training**
- **Training Utility Clerk**, Troy Rosenberg, will be facilitating the June 21 council meeting while I am training.
- **Budget Amendment**
 - 2023 budget amendment No. 2 is being drafted to accommodate updated changes in funding for grants and Transmission Main Funding requirements.
- **Daily Reconciliation** – on track
- **Monthly reporting and taxes** – Completed – Department Budget Reports have been delayed due to the priority of the Housing Action Plan and Shoreline Master Plan.
- **Quarterly Taxes** – Next due July 2023.
- **Send Ordinances to Municode for code update.** This is happening each month to hopefully keep our online code up to date.
- **Record Retention** – pulling and scheduling destruction of expired records –Troy and I will begin re focusing on this in the summer after other priorities have been completed.
- **Working with Anderson Perry** regularly for USDA contractor reimbursements-tracking for the Main line Phase 1 Project. Submitted the first Overlay Report to USDA for reimbursement.

New Projects:

- **Complete the initiation of DocuSign program** – so far it has been a great addition to the operations!
- Multiple Ordinance and Resolutions written drafted – working together with other staff to fill in the gap of our Planner.
- You will see a new utility bill soon! We have updated the bill with our new logo and integrated a space for a water conservation tip on the front of the billing.
- Continuing the transition from Columbia Bank to 1st Security Bank –
- Working with our consultant Michael to ensure the Housing Action Plan is completed and ready for adoption – submission of grant reimbursements.
- Working with DCG/Watershed on Shoreline Master Plan Update to ensure the reimbursements are processed and progress reports submitted in a timely manner.
- Meeting with Aspect Consulting regarding the ASR Project – specifically the grant funding. Will be working with DOE to amend the current funding/contract.
- WKRFA Meetings have reconvened – Public Meetings started June 12 – next meetings June 28, Public Hearing July 10 and joint resolution will come to council July 19 if approved by the planning committee.
- Working with Shawn to ensure the smooth closing of the Four Oaks property purchase. Expected to close the first part of July.
- Low Income Utility Discount Program will go into effect July, 1. Meeting to be scheduled with WAGAP to ensure a smooth transition to this program.
- Cherry/Patton and Jewett Paving Projects were issued their notice to proceed.

- Due to the influx of duties for each department head with the exit of our planner, the Sweet gum tree will come to the council for discussion in July/August.
- Capital Facilities Plan will come before the council at your August 2nd council meeting.
- White Salmon Bluff Trail Grant was awarded to the City of White Salmon – our civil engineer HHPR is working on a Scope of Work to bring to council.
- HHPR is working on creating a more technical map for the mail delivery route stops, including all required ADA components. ROW that require vacancy have been noticed.

Existing Projects Progress:

- SCADA project funding- Engineering in progress –**Task Order approved by council. Anderson Perry estimates this project will go out to bid in October 2023.**
- Manhole Replacement – **Bid opening completed on May 25, 2023. 1 bid came in over budget. Working with Andrew to go out to bid a second time in late 2023 using the MRSC roster.**
- Garfield Project bid – Notice to proceed has been issued to Artistic as of June 13, 2023.
- Preparing for the implementation of multiple payroll changes including implementation of the state required Long Term Care Act withholding beginning on July 1, 2023 and payroll .
- Implementation of the new work schedule for Police Department – Updating time systems and overtime calculation process.
- All Shoreline Master Plan invoices for reimbursement were submitted and approved through March 2023. Department of Ecology has been helpful in getting us on track to receive an increase in funding for this project. The grant funding will be available through June 30, 2023 – DCG/Watershed is working diligently to complete this plan as soon as possible – hopeful that the invoice will all be finished by June 30 with adoption in July.

Department Needs:

Electronic Public Record Retention process – Electronic Signature Technology will allow us to gear up for fully paperless in 2024. DocuSign Contract has been completed and staff training has been started as of June 12.

Upcoming Trainings:

- Northwest Clerk Institute – Professional Development III – June 18-23, 2023
- Washington Finance Officer Association Conference – Spokane, WA – September 19-22, 2023

Updates for the Community / Upcoming Events:

- ✓ Underwood Conservation District is resuming Tree of Heaven Removal Project – please visit <https://www.ucdwa.org/blog/tree-of-heaven-wears-out-its-welcome> for more information.



City of White Salmon Fire Department/ Building Department

Report June 15, 2023

Responses:

The fire department responded to 36 calls from May to June 14, 14 were in the city of White Salmon and 22 mutual/automatic aid to other agencies. 22 calls were for medical assistance, 8 calls were fire related, 3 motor vehicle crashes and 2 calls were other.

National hose testing was here to test all the fire hose. This is an annual requirement.

Drills:

We drill every Tuesday from 6:30 pm to 8:30 pm. We are accepting applications for volunteers; no experience necessary training is provided.

The West Klickitat Regional fire authority has taken a lot of my time.

Washington Survey and Ratings Bureau was here for a five-year audit. They are the company that sets our ISO Rating. I have not received the results of the audit.

Two properties that were posted for line-of-site violations have pruned their vegetation to help the line of sight.

I posted one property to vacate an alley that abuts their property that will be used for cluster mailboxes. They have filed a protest against the letter. We will be working with the property owner to mitigate the vacation.

Respectfully submitted.

Bill Hunsaker

Fire Chief/ Building Official



DEPARTMENT HEAD REPORT

Department: Police

Meeting Date: June 21, 2023

Presented By: Chief Mike Hepner

For May 2023

Administration:

- WS Council Meeting
- Bingen Council Meeting
- Klickitat County Behavior Health meeting
- Klickitat Community Link Project (K-LINK) Meeting
A collaboration of community partners working together to better connect their services and better serve the community

Patrol Division:

The Bingen-White Salmon Police Department prides itself in reducing the incidence and fear of crime, ensuring justice, and safeguarding the rights of all, to provide for a safe and vibrant community.

The Bingen-White Salmon Police Department will accomplish this by working in partnership with the community we serve to enhance our law enforcement effectiveness.

I ask the Officers to prioritize their time by making calls for service as the top priority. Second to be visible in the community which means driving through neighborhoods and being seen by the public and lastly speed enforcement, parking issues, or whatever the community deems important to them.

- See attached documents
- Being 2 officers short I continue working the road which takes away from my office duties and missing meetings I usually attend.

**Bingen-White Salmon Police
Monthly Activity Log
May 2023**

White Salmon	Bingen	
1	1	Abandoned/Disabled Vehicle
14	3	Agency Assist
5	2	Alarm
5	2	Animal Problem/Noise/Neglect
		Arson
1		Assault
		Attempt to Locate
2		Burglary
		Child Abuse/Neglect
8	2	Citizen Assist
3	2	Civil Matter
1	1	Criminal Mischief
		Deceased
	6	Disorderly
1	2	Domestic Violence
		Drugs
2		DUI
1		Fire
		Fireworks
		Forgery
	1	Fraud
		Harassment
		Hazmat
		Homicide
1		Information
1		Intoxication
4		Juvenile Problem
		Kidnapping
50	22	

White Salmon	Bingen	
		Littering
		Missing Person/Runaway
1	2	Medical Emergency
	1	Mental Health
3	1	Motor Vehicle Accidents
		Motor Vehicle Theft
2	2	Noise Complaint
4	1	Parking Problem
		Pornography
1	1	Property Lost/Found
		Prowler
		Recovered Stolen Property
		Resisting Arrest
		Robbery
		Search Warrant
		Sex Crimes
9	2	Suspicious
		Theft
1	1	Threats
2		Traffic Complaint/Hazard
4	1	Traffic Offense
3	2	Trespass
5		Unsecure Premise
	1	Violation Court Order
	1	Wanted Person
		Weapons Offense
2		Welfare Check
1		911 Hang-up Calls
38	16	

38	Bingen
88	White Salmon
126	Total

Bingen-White Salmon Police
Monthly Activity Log
May 2022

White Salmon	Bingen	
3		Abandoned/Disabled Vehicle
9	1	Agency Assist
9	3	Alarm
8	1	Animal Problem/Noise/Neglect
		Arson
	1	Assault
1		Attempt to Locate
		Burglary
		Child Abuse/Neglect
5	3	Citizen Assist
2	1	Civil Matter
	1	Criminal Mischief
1		Deceased
6	4	Disorderly
1	1	Domestic Violence
		Drugs
		DUI
1	1	Fire
		Fireworks
		Forgery
2		Fraud
2	1	Harassment
		Hazmat
		Homicide
		Information
		Intoxication
1		Juvenile Problem
		Kidnapping
51	18	

White Salmon	Bingen	
		Littering
		Missing Person/Runaway
1	1	Medical Emergency
		Mental Health
6	1	Motor Vehicle Accidents
		Motor Vehicle Theft
	1	Noise Complaint
2	2	Parking Problem
		Pornography
2	1	Property Lost/Found
1		Prowler
		Recovered Stolen Property
		Resisting Arrest
		Robbery
		Search Warrant
1		Sex Crimes
9	7	Suspicious
2		Theft
1		Threats
2		Traffic Complaint/Hazard
5	2	Traffic Offense
2		Trespass
		Unsecure Premise
		Violation Court Order
1		Wanted Person
	1	Weapons Offense
3		Welfare Check
2		911 Hang-up Calls
40	16	

34	Bingen
91	White Salmon
125	Total



City of White Salmon Office of Public Works

Weekly report

Week of:	6/7/23 to 6/21/23
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Division:	Public Works
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Recent Activities

- Exposed the Water leak on the 14" (installed in the 50's). It is about 8 feet deep and will require us to section in a piece of pipe to make the repair. We are currently waiting on quotes from contractors for an operator and an excavator to assist in the repair.
- Met with Nelson Nygard to prioritize the top ten projects in the Transportation System plan.
- Met with City Ops for a discussion of the 6 Year Transportation Plan.
- Removed all vegetation from the proposed pollinator garden location and hauled the spoils to Dirt Huggers in Dallesport
- Purchased and installed hanging baskets for downtown.
- Attended a weekly construction meeting with Anderson Perry and North Cascade for the Phase 1 project.
- Attended a Pre-con meeting with Grey and Osborne and Artistic Excavation for the Garfield Reconstruct.
- Exposed vales on the Buck Creek tie in to prepare for the tie in.
- Shut down the Buck Creek Mainline for the Phase 1 tie in.
- Brought the sand plant back online after maintenance.
- Met with homeowners and code enforcement to address line of sight issues.
- Started installed the larger Ovtive Master Meters. This is a much more involved process that will take some time and coordination.
- Replaced a service line on Thorton Rd.
- Began review of the Draft Design for Phase 2.
- Got the Tohomish/Pioneer project out to bid.
- Met with AP on the North Main Booster pump station.
- Located the Meter for 1550 Jewett Blvd that had been grown over and not used.
- Completed a design locate for the North Main Booster Pump Station Project that will allow AP to survey the project.
- Met with Aspect Consulting on ASR, Source water options, and water rights.
- Sent the Ford 550 service truck to the mechanic (unable to diagnose the issue).
- Gathered information for the Consumer Confidence Report and the Water Use Efficiency Report.
- Serviced truck 22 and truck 25.
- Repaired the brake line on Brush truck 5 (fire truck) that had been damaged.