



## White Salmon City Council Meeting

### A G E N D A

March 16, 2022 – 6:00 PM

Via Zoom Teleconference

Meeting ID: 821 0568 3085 Passcode: 109262

Call in Numbers:

669-900-6833

929-205-6099

301-715-8592

346-248-7799

253-215-8782

312-626-6799

We ask that the audience call in instead of videoing in or turn off your camera, so video does not show during the meeting to prevent disruption. Thank you.

#### I. Call to Order, Presentation of the Flag and Roll Call

#### II. Changes to the Agenda

#### III. Consent Agenda

A. Agreement with WSDOT for 2022 Parklets

B. Resolution 2022-03-538 Declaring Local Emergency Related to Failure of Wastewater Main Transmission Line

C. 2021 November Budget Report (Line Item Budget Position available under "Supporting Documents")

D. 2021 December Budget Report (Line Item Budget Position Report available under "Supporting Documents")

E. 2022 January Budget Report (Line Item Budget Position Report available under "Supporting Documents")

F. 2022 February Budget Report (Line Item Budget Position Report available under "Supporting Documents")

G. Approval of Meeting Minutes - March 2, 2022

H. Approval of Vouchers

#### IV. Public Comment

Any public in attendance at meeting will be provided an opportunity to make public comment of a general nature in the time allotted. ***(Please note that public comment regarding the ARPA Funding Proposal is provided below.)*** No registration is required. Public comment can also be submitted via email to Jan Brending at [janb@ci.white-salmon.wa.us](mailto:janb@ci.white-salmon.wa.us) by 5:00 p.m. on Wednesday, March 16. All written comments received by 5:00 p.m. will be read during the City Council meeting.

#### V. Presentations

A. Women's History Month

#### VI. Business Items

A. Walker House Update (Additional information to be presented on Monday, March 14)

1. Presentation and Discussion
- B. ARPA Funding Proposal (documents will be provided on Tuesday, March 15)
  1. Presentation
  2. Public Comment

Any public in attendance at meeting will be provided an opportunity to make public comment on this item. No registration is required. Public comment can also be submitted via email to Jan Brending at [janb@ci.white-salmon.wa.us](mailto:janb@ci.white-salmon.wa.us) by 5:00 p.m. on Wednesday, March 16. All written comments received by 5:00 p.m. will be read during the City Council meeting.
  3. Discussion
  4. Action - TBD
- C. 2022 Budget Amendment No. 1, Ordinance 2022-03-1099 (Documents will be provided on Tuesday, March 15)
  1. Presentation and Discussion
  2. Action

**VII. Reports and Communications**

- A. Department Heads
- B. Council Members
- C. Mayor

**VIII. Executive Session (if needed)**

**IX. Adjournment**



**File Attachments for Item:**

A. Agreement with WSDOT for 2022 Parklets



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## CONSENT AGENDA MEMO

Needs Legal Review: Yes  
Council Meeting Date: March 16, 2022  
Agenda Item: WSDOT Agreement for Parklets  
Presented By: Jan Brending, Clerk Treasurer

### **Action Required**

Authorization for the mayor to sign agreement with Washington Department of Transportation for use of parking areas along Highway 141/Jewett for parklets.

### **Proposed Motion**

None unless removed from the Consent Agenda.

If removed from the consent agenda the proposed motion is as follows:

Move to retroactively authorize mayor to sign agreement with Washington Department of Transportation for use of parking areas along Highway 141/Jewett for parklets.

### **Explanation of Issue**

Washington State Department of Transportation (WSDOT) is continuing to allow cities to use portions of state highways for parklets. The same language is being used as last year.

The WSDOT includes language in it regarding signage which is not pertinent to our sue of the roadway as we are not entirely closing the highway. The agreement expires within 90 days of the date of installment of the parklets and will need to be renewed most likely twice before the parklets are anticipated to be removed at the end of October.

### **Staff Recommendation**

Staff recommends the city council authorize the mayor to sign the agreement with WSDOT for use of Highway 141 (Jewett Blvd) parking areas for parklets.

Jan Brending, Treasurer  
City of White Salmon

Re:  
City of White Salmon  
COVID 19 Temporary  
Roadway Reallocation  
SR 141, MP 1.47 vicinity

This agreement, made and entered into on this 11<sup>th</sup> day of March, 2022, by and between the Washington State Department of Transportation, hereinafter referred individually to as “WSDOT” or “Party”, and the City of White Salmon, hereinafter referred to individually as the “PERMITTEE” or “Party”, and collectively referred to as “Parties” for the purpose of implementing a *Temporary Roadway Reallocation* on state highway right of way.

Whereas, the PERMITTEE intends temporarily reallocate a roadway as follows: four parklets consisting of parking spaces located on Jewett Blvd (State Route 141), hereinafter referred to as the “*Temporary Roadway Reallocation*”. Three of the parklets take three parking spaces, while one takes two spaces, hereinafter referred to as the “*Temporary Roadway Reallocation*.”

Whereas, WSDOT conditionally approves your *Temporary Roadway Reallocation* on the highway and dates listed below, subject to the terms and conditions in this Agreement and any attached Exhibits.

**SR: 141**  
**Begin Milepost: 1.44**  
**Begin Date: March 30**

**Travel Direction: Both**  
**End Milepost: 1.49**  
**End Date: June 27**  
(90 days maximum, renewal extension upon request.)

NOW, THEREFORE, in consideration of the terms, conditions, performances and covenants herein set forth WSDOT and the PERMITTEE agree as follows:

## **I. Administration and Procedures**

The purpose of this Agreement is to define WSDOT’s requirements and the Parties’ responsibilities concerning operation of the *Temporary Roadway Reallocation* on state highway right of way. This Agreement is not effective unless or until signed by WSDOT and by the PERMITTEE prior to the implementation of the roadway reallocation. The Parties understand that no

guarantees, representations, promises, or statements expressed or implied have been made by WSDOT except to the extent that the same are expressed in this Agreement signed by both Parties.

Any modification to the Agreement will be in writing and agreed to by both Parties.

- A. PERMITTEE is responsible for all costs, including cost incurred by WSDOT. Costs may include, but not limited to, labor costs, equipment related costs, and indirect costs for services, such as; traffic control, maintenance operations and work zone safety or other highway operations activities.
- B. PERMITTEE is responsible for clean up after the *temporary roadway reallocation* is reopened, returning any and all state highway facilities to the state or condition that existed prior to the reallocation. This work is to be done at PERMITTEE'S expense and to the satisfaction of WSDOT.
- C. The PERMITTEE is required to comply with all laws and regulations concerning its use of state highway right of way.

## II. Indemnity

To the extent allowed under Washington law, PERMITTEE, its successors, and assigns, shall protect, save, and hold harmless WSDOT, its authorized agents and employees, from all claims, actions, costs, damages (both to persons and/or property) or expenses of any nature whatsoever by reason of the acts or omissions of PERMITTEE, its assigns, agents, contractors, licensees, invitees, or employees, arising out of or in connection with any acts or activities related to this Agreement, whether those claims, actions, costs, damages, or expenses result from acts or activities occurring on or off the Premises. PERMITTEE further agrees to defend WSDOT, its agents and employees in any litigation, including payment of any costs and reasonable attorney's fees, for any claims or actions commenced, arising out of, or in connection with acts or activities related to this Agreement, whether those claims, actions, costs, damages, or expenses result from acts or activities occurring on or off the Premises. This obligation shall not include such claims, actions, costs, damages, or expenses which may be caused by the sole negligence of WSDOT or its authorized agents or employees, provided that, if the claims or damages are caused by or result from the concurrent negligence of (1) WSDOT, its agents or employees; and (2) PERMITTEE, its assigns, agents, contractors, licensees, invitees, or employees, this indemnity provision shall be valid and enforceable only to the extent of the negligence of PERMITTEE or its assigns, agents, contractors, licensees, invitees, and employees.

The indemnification provisions contained in this Section shall survive the termination or expiration of this Agreement.

### **III. Plan for Positive Pedestrian Protection and Traffic Control Plan**

WSDOT has determined that a plan, as shown in Exhibit B, is necessary for positive pedestrian protection related to the temporary roadway reallocation. The purpose of Positive Pedestrian Protection is to ensure pedestrians utilizing the roadway reallocation space do not inadvertently enter the highway. The PERMITTEE is responsible for the maintenance and application of these devices to prevent pedestrians from entering the highway.

When WSDOT has determined that Exhibit B shall conform to the traffic control standards of the Manual on Uniform Traffic Control Devices (MUTCD), the PERMITTEE shall provide a plan that was previously reviewed by WSDOT and are hereto attached as Exhibit B, and by this reference incorporated into this Agreement.

In addition, the following requirements apply:

- a. PERMITTEE is responsible for acquiring all traffic control devices, and shall have all traffic control devices installed per the traffic control plan prior to commencement of the roadway reallocation.
- b. PERMITTEE shall ensure that traffic control operations and positive pedestrian protection are maintained by actively monitoring the temporary reallocation zone to ensure the operations for all users remain acceptable.
- c. PERMITTEE shall submit weekly reports to WSDOT on operations and effectiveness of the temporarily reallocated section.

In the event of a full highway closures, the following requirements shall be met:

- a. The EVENT PERMITTEE is required to provide notification of a road closure, at least 72 hours in advance, to all fire and law enforcement departments, ambulance companies, and transit agencies that would be affected by the closure. The EVENT PERMITTEE is required to comply with [RCW 47.48.020](#) and with any subsequent amendments thereto. Notice of closure signs that EVENT PERMITTEE shall post under purview of this statute shall state at a minimum, ‘SR \_\_\_\_ TO BE CLOSED *day, date, time* AT *location*.’, provided that EVENT PERMITTEE shall insert the day, date, time and post at each end of the state highway, county road, or city street or portion thereof to be closed or restricted. The signs shall have 6-inch minimum size capital black letters on a white background with a black border and shall be fabricated so the sign will not be affected by weather conditions.

PERMITTEE and WSDOT agree that operational decisions and/or emergency situations may require roadway reallocations to be opened or ceased immediately. As a condition of the *Temporary Roadway Reallocation*, local agencies will work with emergency fire and medical to develop an emergency response plan to reopen the roadway. WSDOT shall not be liable for any damages, or loss arising from the decision to reopen the roadway.

PERMITTEE shall indicate concurrence by signing and returning the enclosed copy of this Agreement to WSDOT. Failure to do so, or any alteration of this document, will render this Agreement invalid. If PERMITTEE has any questions, please contact *region Traffic office staff member* at (360) 905-2257.

The undersigned acknowledges that they are authorized to execute this Agreement and bind their respective entities to the obligations set forth herein.

**LOCAL AGENCY**

**WSDOT**

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
PRINTED NAME

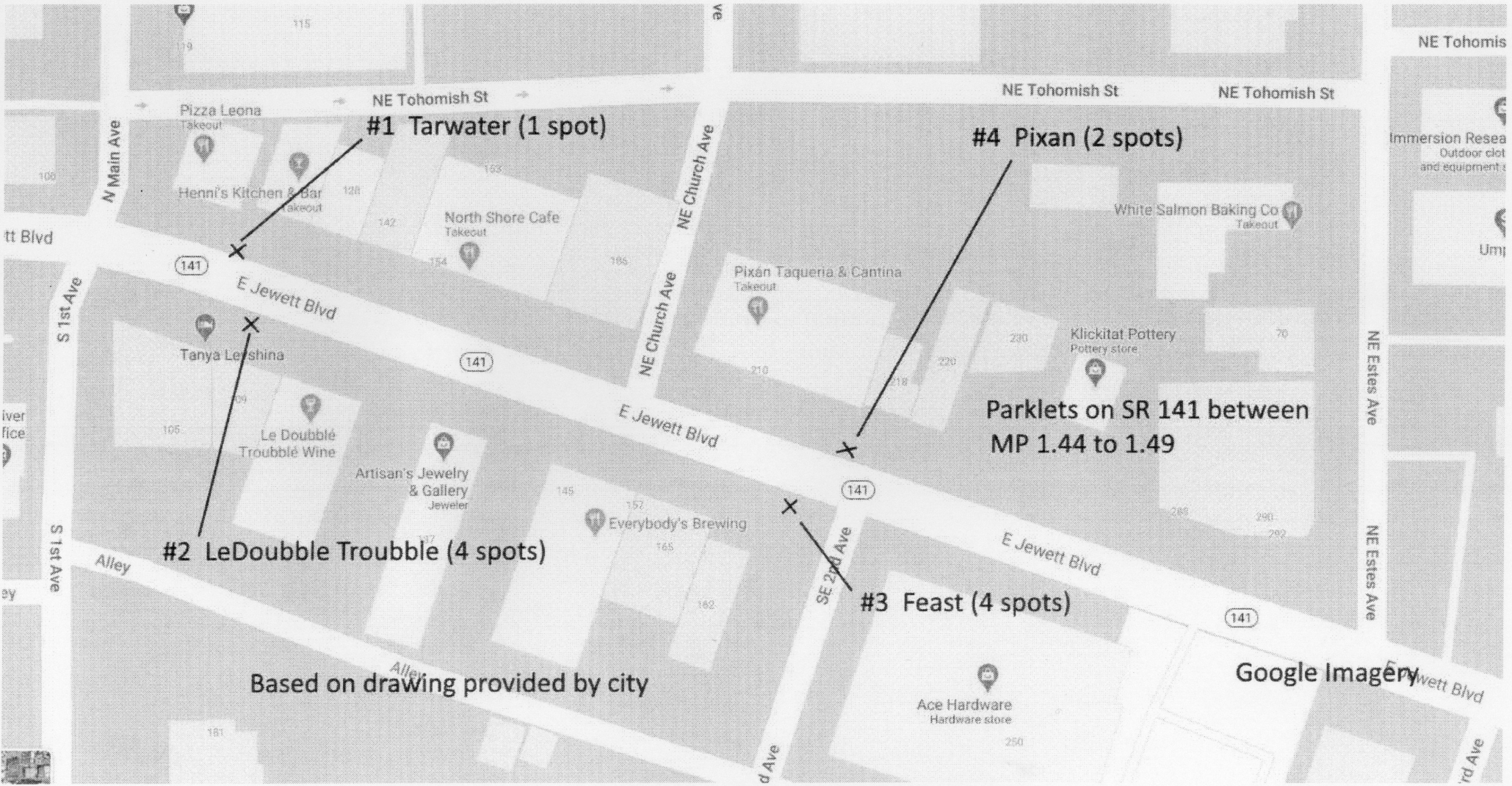
\_\_\_\_\_  
PRINTED NAME

\_\_\_\_\_  
OFFICE

\_\_\_\_\_  
Region Administrator  
Washington State Department of  
Transportation  
\_\_\_\_\_  
Region Traffic Office Division  
PO Box 47344  
Olympia, Washington  
Fax:  
Email:

\_\_\_\_\_  
DATE

\_\_\_\_\_  
DATE



#1 Tarwater (1 spot)

#4 Pixan (2 spots)

#2 LeDouble Trouble (4 spots)

#3 Feast (4 spots)

Parklets on SR 141 between MP 1.44 to 1.49

Based on drawing provided by city

Google Imagery

**File Attachments for Item:**

B. Resolution 2022-03-538 Declaring Local Emergency Related to Failure of Wastewater Main Transmission Line





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## CONSENT AGENDA MEMO

Needs Legal Review: Yes  
Meeting Date: March 16, 2022  
Agenda Item: Resolution 2022-03-538 Declaring Local Emergency Due to Public Safety and Health Issues Related to Wastewater Main Transmission Line Failure  
Presented By: Pat Munyan, City Administrator and Jan Brending, Clerk Treasurer

### Action Required

Approve Resolution 2022-03-538, Declaring Local Emergency Due to Public Safety and Health Issues Related to Wastewater Main Transmission Line Failure.

### Proposed Motion

None unless this item is pulled from the Consent Agenda:

If removed from the Consent agenda the proposed motion is as follows:

Motion to adopt Resolution 2021-01-515 Declaring Local Emergency Due to Public Safety and Health Issues Related to Wastewater Main Transmission Line Failure.

### Explanation of Issue

On March 2, 2022, the city was notified by the City of Bingen that a wastewater pipe located in Bingen on Klickitat County Parcel No. 03113013000300 carrying White Salmon wastewater to the City of Bingen Wastewater Treatment Plant was failing. On March 3, 2022 the city was notified of a catastrophic failure of the line. The mayor issued an emergency declaration on March 3. The city began working with the it's wastewater engineer, Anderson Perry, to determine the best method for replacing the line. This line only carries White Salmon wastewater in it. The city holds an easement across the property for the wastewater line. The city is currently working with Crestline Construction to establish a contract for the replacement of the line.

### Staff Recommendation

Staff recommends the City Council adopt Resolution 2022-03-538 Declaring Local Emergency Due to Public Safety and Health Issues Related to Wastewater Main Transmission Line Failure.

**RESOLUTION 2022-03-538**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WHITE SALMON,  
WASHINGTON, DECLARING A LOCAL EMERGENCY DUE TO PUBLIC SAFETY  
AND HEALTH ISSUES RELATED TO WASTEWATER MAIN TRANSMISSION LINE  
FAILURE**

**WHEREAS**, on March 2, 2022 the City of White Salmon public works department was notified by the City of Bingen that a wastewater pipe located in Bingen on Klickitat County Parcel No. 03113013000300 carrying White Salmon wastewater to the City of Bingen Wastewater Treatment Plant was failing. On March 3, 2022 the City of White Salmon public works department was notified of a catastrophic failure of the line; and

**WHEREAS**, the due to possible property damage, environmental and public health risks the immediate replacement of the wastewater line is needed; and

**WHEREAS**, the conditions stated above constitute an emergency as defined by RCW 39.04.280(3) due to the unforeseen nature of the situation described above, and the immediate risk for property damage and public health risks; and

**WHEREAS**, the Mayor of the City of White Salmon declared an emergency on March 3, 2022 and authorized the City of White Salmon Public Works Department to enter into contract(s) and incur obligations to address the emergency (Exhibit A);

**NOW THEREFORE**, the City Council of the City of White Salmon, Washington, do resolve as follows:

**Section 1.** There is hereby declared an emergency

**Section 2.** Pursuant to the emergency declared at Section 1, the City is authorized to waive competitive bidding and enter into contract(s) and incur obligations necessary to replace the wastewater line located in Bingen on Klickitat County Parcel No. 03113013000300 carrying White Salmon wastewater, including but not limited to, the purchase of supplies and the hiring of a contractor(s) to replace the wastewater line.

**Section 3.** The declaration of a local emergency set forth at Section 1 shall terminate when in the Mayor's judgement the emergency replacement of the wastewater line is completed.

**APPROVED AND ADOPTED** by the Council of the City of White Salmon, Washington.  
Dated this 16<sup>th</sup> day of March 2022.

\_\_\_\_\_  
Marla Keethler, Mayor

ATTEST:

\_\_\_\_\_  
Jan Brending, City Clerk Treasurer

APPROVED AS TO FORM:

\_\_\_\_\_  
Kenneth Woodrich, City Attorney

**File Attachments for Item:**

C. 2021 November Budget Report (Line Item Budget Position available under "Supporting Documents")

**City of White Salmon  
Budget Summary Report  
As of November 30, 2021**

	<b>Budget Revenue</b>	<b>Year-To-Date Revenue</b>	<b>Remaining</b>	<b>91.67%</b>	<b>Budget Expenditures</b>	<b>Year-To Date Expenditures</b>	<b>Remaining</b>	<b>91.67%</b>
001 Current Expense								
Finance					487,067.00	450,023.78	37,043.22	92.39%
Central Services (HR)					72,712.00	64,470.69	8,241.31	88.67%
General Government					244,247.00	195,267.62	48,979.38	79.95%
Building					128,686.00	116,923.54	11,762.46	90.86%
Community Services					98,700.00	11,035.81	87,664.19	11.18%
Planning					218,710.00	208,056.93	10,653.07	95.13%
Park					280,726.00	191,622.74	89,103.26	68.26%
Police					1,070,233.00	875,953.62	194,279.38	81.85%
Fire					179,763.00	53,462.75	126,300.25	29.74%
<b>001 Current Expense</b>	<b>2,780,073.00</b>	<b>2,770,807.63</b>	<b>9,265.37</b>	<b>99.67%</b>	<b>2,780,844.00</b>	<b>2,166,817.48</b>	<b>614,026.52</b>	<b>77.92%</b>
<b>101 Street Fund</b>	<b>492,766.00</b>	<b>451,323.58</b>	<b>41,442.42</b>	<b>91.59%</b>	<b>620,777.00</b>	<b>355,952.21</b>	<b>264,824.79</b>	<b>57.34%</b>
<b>108 Municipal Capital Imp. Fund</b>	<b>102,193.00</b>	<b>127,046.58</b>	<b>-24,853.58</b>	<b>124.32%</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>110 Fire Reserve Fund</b>	<b>427.00</b>	<b>4,621.87</b>	<b>-4,194.87</b>	<b>1082.41%</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>112 General Fund Reserve</b>	<b>81.00</b>	<b>127.58</b>	<b>-46.58</b>	<b>157.51%</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>121 Police Vehicle Reserve Fund</b>	<b>30,091.00</b>	<b>27,574.23</b>	<b>2,516.77</b>	<b>91.64%</b>	<b>60,000.00</b>	<b>58,186.04</b>	<b>1,813.96</b>	<b>96.98%</b>
<b>303 Hotel/Motel Tax</b>	<b>57,000.00</b>	<b>72,614.05</b>	<b>-15,614.05</b>	<b>127.39%</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>307 New Pool Construction Fund</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>401 Water Fund</b>	<b>2,899,667.00</b>	<b>2,204,364.40</b>	<b>695,302.60</b>	<b>76.02%</b>	<b>2,745,850.93</b>	<b>2,101,161.74</b>	<b>644,689.19</b>	<b>76.52%</b>
<b>402 Wastewater Collection Fund</b>	<b>1,016,741.00</b>	<b>938,880.87</b>	<b>77,860.13</b>	<b>92.34%</b>	<b>1,025,700.00</b>	<b>914,303.16</b>	<b>111,396.84</b>	<b>89.14%</b>
<b>408 Water Reserve Fund</b>	<b>34,368.00</b>	<b>31,500.34</b>	<b>2,867.66</b>	<b>91.66%</b>	<b>457,905.00</b>	<b>230,737.08</b>	<b>227,167.92</b>	<b>50.39%</b>
<b>409 Wastewater Reserve Fund</b>	<b>474.00</b>	<b>403.85</b>	<b>70.15</b>	<b>85.20%</b>	<b>394,000.00</b>	<b>0.00</b>	<b>394,000.00</b>	<b>0.00%</b>
<b>412 Water Rights Acquisition Fund</b>	<b>160,076.00</b>	<b>146,913.47</b>	<b>13,162.53</b>	<b>91.78%</b>	<b>123,985.00</b>	<b>61,992.12</b>	<b>61,992.88</b>	<b>50.00%</b>

City of White Salmon  
 Budget Summary Report  
 As of November 30, 2021

	Budget Revenue	Year-To-Date Revenue	Remaining	91.67%	Budget Expenditures	Year-To Date Expenditures	Remaining	91.67%
413 Water Bond Redemption Fund	118,102.00	118,116.21	-14.21	100.01%	118,102.00	110,180.51	7,921.49	93.29%
414 Wastewater Bond Redemption Fund	15,172.00	13,907.63	1,264.37	91.67%	15,172.00	15,170.49	1.51	99.99%
415 Water Bond Resesrve Fund	16,403.00	15,046.82	1,356.18	91.73%	0.00	0.00	0.00	0.00%
416 Wastewater Bond Reserve Fund	28.00	34.48	-6.48	123.14%	0.00	0.00	0.00	0.00%
417 Treatment Plant Reserve Fund	15,327.00	21,324.01	-5,997.01	139.13%	117,116.00	0.00	117,116.00	0.00%
418 Water Short Lived Asset Reserve Fund	115,900.00	106,263.79	9,636.21	91.69%	150,000.00	84,656.32	65,343.68	56.44%
420 USDA Rural Develop. Jewett Water	2,951,643.70	2,951,643.70	0.00	100.00%	2,951,643.70	2,951,643.70	0.00	100.00%
601 Remittances	12,223.00	4,747.49	7,475.51	38.84%	12,223.00	4,323.11	7,899.89	35.37%
<b>Total</b>	<b>10,818,755.70</b>	<b>10,007,262.58</b>	<b>811,493.12</b>	<b>92.50%</b>	<b>11,573,318.63</b>	<b>9,055,123.96</b>	<b>2,518,194.67</b>	<b>78.24%</b>

*Note: Revenue does not include beginning balances and expenditures does not include ending balances*

**City of White Salmon  
November 2021  
Budget Report**

# TREASURER'S REPORT

## Fund Totals

City Of White Salmon

11/01/2021 To: 11/30/2021

Time: 14:51:24 Date: 12/07/2021  
Page: 1

Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 Current Expense	1,425,947.13	284,016.78	237,317.99	1,472,645.92	3,395.03	19.79	-2,547.36	1,473,513.38
101 Street Fund	247,812.40	82,588.74	41,761.54	288,639.60	6,295.37	0.00	0.00	294,934.97
107 Pool Fund	0.00	0.00		0.00	0.00	77.69	0.00	77.69
108 Municipal Capital Imp Fund	407,584.13	14,374.49		421,958.62	0.00	0.00	0.00	421,958.62
110 Fire Reserve Fund	289,609.08	695.10		290,304.18	0.00	0.00	0.00	290,304.18
112 General Fund Reserve	339,258.09	23.90		339,281.99	0.00	0.00	0.00	339,281.99
121 Police Vehicle Reserve Fund	86,603.37	2,505.48	-253.05	89,361.90	0.00	0.00	0.00	89,361.90
303 Hotel/Motel Taxes	102,974.98	9,335.98		112,310.96	0.00	0.00	0.00	112,310.96
307 New Pool Construction Fund	2,563.96	0.00		2,563.96	0.00	0.00	0.00	2,563.96
401 Water Fund	341,198.42	144,759.24	244,519.90	241,437.76	347.13	0.00	-2,921.19	238,863.70
402 Wastewater Collection Fund	371,761.73	83,011.40	83,169.98	371,603.15	131.54	0.00	-1,959.28	369,775.41
408 Water Reserve Fund	231,279.99	2,862.97	9,800.88	224,342.08	0.00	0.00	0.00	224,342.08
409 Wastewater Reserve Fund	679,473.90	28.63		679,502.53	0.00	0.00	0.00	679,502.53
412 Water Rights Acquisition Fund	366,923.40	13,323.76		380,247.16	-6.41	0.00	-429.87	379,810.88
413 Water Bond Redemption Fund	80,003.92	4.53	7,920.00	72,088.45	0.00	0.00	0.00	72,088.45
414 Wastewater Bond Redemption Fund	8,921.04	1,264.33		10,185.37	0.00	0.00	0.00	10,185.37
415 Water Bond Reserve Fund	83,416.50	1,370.65		84,787.15	0.00	0.00	0.00	84,787.15
416 Wastewater Bond Reserve Fund	74,572.75	5.20		74,577.95	0.00	0.00	0.00	74,577.95
417 Treatment Plant Reserve Fund	593,723.48	1,532.82		595,256.30	0.00	0.00	0.00	595,256.30
418 Water Short Lived Asset Reserve Fund	165,605.23	9,665.41		175,270.64	0.00	0.00	0.00	175,270.64
601 Remittances	389.90	424.38	389.90	424.38	0.00	0.00	0.00	424.38
<b>Fund Totals</b>	<b>5,899,623.40</b>	<b>651,793.79</b>	<b>624,627.14</b>	<b>5,926,790.05</b>	<b>10,162.66</b>	<b>97.48</b>	<b>-7,857.70</b>	<b>5,929,192.49</b>

# TREASURER'S REPORT

## Account Totals

City Of White Salmon

11/01/2021 To: 11/30/2021

Time: 14:51:24 Date: 12/07/2021  
Page: 2

Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
1 Checking Account	2,394,304.23	625,155.13	598,236.49	2,421,222.87	-7,857.70	10,260.14	2,423,625.31
3 Petty Cash	25.00	0.00	0.00	25.00	0.00	0.00	25.00
4 Cash Drawer 1	150.00	0.00	0.00	150.00	0.00	0.00	150.00
5 Cash Drawer 2	150.00	0.00	0.00	150.00	0.00	0.00	150.00
<b>Total Cash:</b>	<b>2,394,629.23</b>	<b>625,155.13</b>	<b>598,236.49</b>	<b>2,421,547.87</b>	<b>-7,857.70</b>	<b>10,260.14</b>	<b>2,423,950.31</b>
<b>Investment Accounts</b>	<b>Beg Balance</b>	<b>Deposits</b>	<b>Withdrawals</b>	<b>Ending</b>	<b>Outstanding Rec</b>	<b>Outstanding Exp</b>	<b>Adj Balance</b>
2 State Pool	3,504,994.17	248.01	0.00	3,505,242.18	0.00	0.00	3,505,242.18
<b>Total Investments:</b>	<b>3,504,994.17</b>	<b>248.01</b>	<b>0.00</b>	<b>3,505,242.18</b>	<b>0.00</b>	<b>0.00</b>	<b>3,505,242.18</b>
	<b>5,899,623.40</b>	<b>625,403.14</b>	<b>598,236.49</b>	<b>5,926,790.05</b>	<b>-7,857.70</b>	<b>10,260.14</b>	<b>5,929,192.49</b>



**TREASURER'S REPORT**  
**Fund Investments By Account**

City Of White Salmon

Time: 14:51:24 Date: 12/07/2021  
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11/01/2021 To: 11/30/2021

Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
001 000 Current Expense	882,499.37		62.44	62.44		882,561.81
108 000 Municipal Capital Imp Fund	384,753.77		27.22	27.22		384,780.99
110 000 Fire Reserve Fund	284,025.41		20.10	20.10		284,045.51
112 000 General Govt Reserve Fund	337,804.92		23.90	23.90		337,828.82
121 000 Police Vehicle Reserve Fund	77,417.81		5.48	5.48		77,423.29
303 000 Hotel/Motel Taxes	30,004.54		2.12	2.12		30,006.66
408 000 Water Reserve Fund	34,905.78		2.47	2.47		34,908.25
409 000 Wastewater Reserve Fund	404,558.06		28.63	28.63		404,586.69
412 000 Water Rights Acquisition Fund	293,842.26		20.79	20.79		293,863.05
413 000 Water Bond Redemption Fund	64,009.68		4.53	4.53		64,014.21
415 000 Water Bond Reserve Fund	73,912.56		5.23	5.23		73,917.79
416 000 Wastewater Bond Reserve Fund	73,424.32		5.20	5.20		73,429.52
417 000 Treatment Plant Reserve Fund	463,820.61		32.82	32.82		463,853.43
418 000 Water Short Lived Asset Reserve Fund	100,015.08		7.08	7.08		100,022.16
<b>2 - State Pool</b>	<b>3,504,994.17</b>	<b>0.00</b>	<b>248.01</b>	<b>248.01</b>		<b>3,505,242.18</b>
	<b>3,504,994.17</b>	<b>0.00</b>	<b>248.01</b>	<b>248.01</b>		<b>3,505,242.18</b>

**TREASURER'S REPORT**  
**Fund Investment Totals**

City Of White Salmon

11/01/2021 To: 11/30/2021

Time: 14:51:24 Date: 12/07/2021  
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Fund Totals:	Previous Balance	Purchases	Interest	Ttl Investments	Liquidated	Investment Bal	Available Cash
001 Current Expense	882,499.37		62.44	62.44		882,561.81	590,084.11
101 Street Fund						0.00	288,639.60
108 Municipal Capital Imp Fund	384,753.77		27.22	27.22		384,780.99	37,177.63
110 Fire Reserve Fund	284,025.41		20.10	20.10		284,045.51	6,258.67
112 General Fund Reserve	337,804.92		23.90	23.90		337,828.82	1,453.17
121 Police Vehicle Reserve Fund	77,417.81		5.48	5.48		77,423.29	11,938.61
303 Hotel/Motel Taxes	30,004.54		2.12	2.12		30,006.66	82,304.30
307 New Pool Construction Fund						0.00	2,563.96
401 Water Fund						0.00	241,437.76
402 Wastewater Collection Fund						0.00	371,603.15
408 Water Reserve Fund	34,905.78		2.47	2.47		34,908.25	189,433.83
409 Wastewater Reserve Fund	404,558.06		28.63	28.63		404,586.69	274,915.84
412 Water Rights Acquisition Fund	293,842.26		20.79	20.79		293,863.05	86,384.11
413 Water Bond Redemption Fund	64,009.68		4.53	4.53		64,014.21	8,074.24
414 Wastewater Bond Redemption Fund						0.00	10,185.37
415 Water Bond Reserve Fund	73,912.56		5.23	5.23		73,917.79	10,869.36
416 Wastewater Bond Reserve Fund	73,424.32		5.20	5.20		73,429.52	1,148.43
417 Treatment Plant Reserve Fund	463,820.61		32.82	32.82		463,853.43	131,402.87
418 Water Short Lived Asset Reserve Fund	100,015.08		7.08	7.08		100,022.16	75,248.48
601 Remittances						0.00	424.38
	<u>3,504,994.17</u>		<u>248.01</u>	<u>248.01</u>		<u>3,505,242.18</u>	<u>2,421,547.87</u>

Ending fund balance (Page 1) - Investment balance = Available cash.

**5,926,790.05**

# TREASURER'S REPORT

## Outstanding Vouchers

City Of White Salmon

As Of: 11/30/2021 Date: 12/07/2021  
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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2021	4074	11/23/2021	Util Pay	1		Xpress Bill Pay	126.79	Xpress Import - EFT - 11-23-2021__daily_batch.csv
2021	4075	11/23/2021	Util Pay	1		Xpress Bill Pay	449.54	Xpress Import - CheckFree - 11-23-2021__daily_batch.csv
2021	4081	11/24/2021	Util Pay	1		Xpress Bill Pay	167.78	Xpress Import - EFT - 11-24-2021__daily_batch.csv
2021	4082	11/24/2021	Util Pay	1		Xpress Bill Pay	67.39	Xpress Import - iPay - 11-24-2021__daily_batch.csv
2021	4083	11/25/2021	Util Pay	1		Xpress Bill Pay	126.79	Xpress Import - EFT - 11-25-2021__daily_batch.csv
2021	4086	11/26/2021	Util Pay	1		Xpress Bill Pay	50.00	Xpress Import - EFT - 11-26-2021__daily_batch.csv
2021	4088	11/27/2021	Util Pay	1		Xpress Bill Pay	101.77	Xpress Import - EFT - 11-27-2021__daily_batch.csv
2021	4091	11/29/2021	Tr Rec	1		Permitting Customer	467.26	
2021	4106	11/29/2021	Util Pay	1		Xpress Bill Pay	-67.39	Xpress Import - Returns - 11-29-2021__daily_batch.csv
2021	4107	11/29/2021	Util Pay	1		Xpress Bill Pay	1,327.67	Xpress Import - CC - 11-29-2021__daily_batch.csv
2021	4108	11/29/2021	Util Pay	1		Xpress Bill Pay	368.65	Xpress Import - EFT - 11-29-2021__daily_batch.csv
2021	4109	11/30/2021	Util Pay	1		Batch Customer	540.56	
2021	4111	11/30/2021	Tr Rec	1		Permitting Customer	2,080.10	
2021	4112	11/30/2021	Util Pay	1		Xpress Bill Pay	1,110.29	Xpress Import - CC - 11-30-2021__daily_batch.csv
2021	4113	11/30/2021	Util Pay	1		Xpress Bill Pay	531.23	Xpress Import - EFT - 11-30-2021__daily_batch.csv
2021	4114	11/30/2021	Util Pay	1		Xpress Bill Pay	409.27	Xpress Import - CheckFree - 11-30-2021__daily_batch.csv
							<b>7,857.70</b>	
Receipts Outstanding:								
2016	1220	03/16/2016	Claims	1	31118	Cecelia Joan Huard C/O Brad Huard	6.20	Refund inactive customer credit balance
2017	8301	11/01/2017	Claims	1	33126	David & Angela Hill	87.43	041725.1 - 393 NECHERRY ST
2018	768	02/07/2018	Claims	1	33497	Renee Wuollet	11.38	020675.0 - 560 NECENTER PL
2018	1201	03/07/2018	Claims	1	33577	Chris Parker	3.17	040127.2 - 705 NECHURCH PLACE # E
2018	3179	06/20/2018	Claims	1	33915	Lourens and Monette Pretorius	16.96	053189.0 - 17 ANNIE LANE
2018	7272	09/05/2018	Payroll	1	34156	Savannah Vargas	49.10	Aug Payroll #2
2018	7524	09/20/2018	Payroll	1	34222	Savannah Vargas	20.68	Sept Payroll #1
2018	8618	12/05/2018	Payroll	1	34449	Angelina Heredia	27.70	Nov Payroll #2
2019	2627	06/05/2019	Claims	1	35066	Christopher Stiffler	168.00	Reimburse - Wildland Firefighter Exam Fee
2019	3568	08/07/2019	Claims	1	35245	Mark Long	179.21	071525.2 - 1196 WJEWETT BLVD 1198 - Refund
								Credit Balance On Utility Acct #4750
2020	1811	05/06/2020	Claims	1	36098	James B Roberson Trust Lisa Doslu, Trustee	10.38	062750.0 - 625 SWWAUBISH ST- Credit Balance Refund
2021	218	01/20/2021	Claims	1	36799	Thomas Hood	4.71	073225.0 - 1180 SWTHORNTON DR - Utility Account
								5592 Credit Balance Refund
2021	228	01/20/2021	Claims	1	36809	Jennifer Schwab	49.19	064200.1 - 366 SWEYRIE RD - Utility Account 5929
								Credit Balance Refund
2021	232	01/20/2021	Claims	1	36813	Garret Zallen	0.05	022650.3 - 645 NEGRANDVIEW BLVD - Utility Account 1204 Credit Balance Refund

## TREASURER'S REPORT Outstanding Vouchers

City Of White Salmon

As Of: 11/30/2021 Date: 12/07/2021  
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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2021	1733	05/19/2021	Claims	1	37101	Nora B. Kyte	3.34	011450.0 - 552 SEOK ST - Credit Balance Refund
2021	3458	10/06/2021	Claims	1	37455	Ernie's Locks & Keys	325.00	Park - Locksmithing
2021	3833	11/03/2021	Claims	1	37537	Masonic Lodge # 163	175.00	Parking Lot Lease - November 2021
2021	3846	11/03/2021	Claims	1	37550	Reynier, Ron Atty At Law	1,400.00	City Prosecuting Agreement - November 2021
2021	3986	11/17/2021	Claims	1	37564	Aramark Uniform Services	284.96	City Hall/PW - Laundry Service; PW - Laundry Service; City Hall/PW - Service; PW - Janitorial Supplies; City Hall/PW - Laundry Service; Police - Janitorial Supplies; Police - Laundry Service; Police - Laundry
2021	3988	11/17/2021	Claims	1	37566	Bell Design Company	6,070.25	On-Call Engineering Services - Job #20B073
2021	3989	11/17/2021	Claims	1	37567	Buyer & Seller Home Inspection Service	1,100.00	Walker Home Inspection
2021	3984	11/17/2021	Claims	1	37589	Chris Taylor	75.00	2021 Short-Term Rental Application - Refund
2021	4070	11/23/2021	Claims	1	37592	Xerox Financial Services, LLC	192.43	City Hall - Xerox Lease
							10,260.14	

Fund	Claims	Payroll	Total
001 Current Expense	3,395.03	19.79	3,414.82
101 Street Fund	6,295.37	0.00	6,295.37
107 Pool Fund	0.00	77.69	77.69
401 Water Fund	347.13	0.00	347.13
402 Wastewater Collection Fund	131.54	0.00	131.54
412 Water Rights Acquisition Fund	-6.41	0.00	-6.41
10,162.66		97.48	10,260.14

**TREASURER'S REPORT**

**Signature Page**

City Of White Salmon

11/01/2021 To: 11/30/2021

Time: 14:51:24 Date: 12/07/2021

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We the undersigned officers for the City of White Salmon have reviewed the foregoing report and acknowledge that to the best of our knowledge this report is accurate and true:

Signed:  Signed: \_\_\_\_\_  
 Clerk/Treasurer / Date Chairman Budget Committee / Date

*12.7.2021*

**City of White Salmon**  
**November 2021 Treasurer's Report Reconciliation**

	Revenue	Expenditures
	651,793.79	624,627.14
Treasurer's Receipts	395,081.58	419,692.64 Claims
Utility Receipts	230,321.56	178,262.53 Payroll
Interfund Transfers	27,248.66	27,248.66 Interfund Transfers
		281.32 Service Charge - Account Analysis
		Service Charge - Safe Deposit Box
Revenue to Expenditure	-325.20	-325.20 Vehicle Payment Discount Fee
Revenue to Expenditure	-169.96	-169.96 Rosenberg Insurance Payment
Expenditure to Revenue	-150.00	-150.00 Park Deposit Refund
Expenditure to Revenue	-137.85	-137.85 Utility Account Balance Refund
Expenditure to Revenue	-75.00	-75.00 Short-term Rental Permit Fee Refund due to Mora
	651,793.79	624,627.14
	0.00	0.00

**City of White Salmon**

**2021 November Treasurer's Report Reconciliation to Bank Statements**

Treasurer's Report Ending Balance	5,926,790.05
Treasurer's Report Adjusted Ending Balance	5,929,192.49
Columbia State Bank (Cash)	2,423,625.31
US Bank (Time Value - Investment)	0.00
WA State Treasurer (State Pool - Investment)	3,505,242.18
Petty Cash	25.00
Drawer 1	150.00
Drawer 2	150.00
Drawer 3	0.00
Total Cash and Investments	5,929,192.49
Less Outstanding Checks (Page 6 of Treasurer's Report)	-10,260.14
Plus Outstanding Deposits (Page 1 of Treasurer's Report)	7,857.70
Bank Statement Adjusted Ending Balance	5,926,790.05
Difference	0.00

# BANK RECONCILIATION

City Of White Salmon

Time: 14:42:10 Date: 12/07/2021

11/01/2021 To: 11/30/2021

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## 1 Checking Account

Date	Balance Forward	2,391,052.90
10/26/2021		918.87
10/27/2021		285.15
10/28/2021		1,413.87
10/29/2021		5,059.11
10/30/2021		270.93
10/31/2021		660.76
11/01/2021		28,132.44
11/02/2021		5,111.15
11/03/2021		4,868.17
11/04/2021		110,311.02
11/05/2021		51,987.01
11/06/2021		303.94
11/07/2021		556.62
11/08/2021		11,077.59
11/09/2021		3,084.10
11/10/2021		6,547.66
11/11/2021		555.31
11/12/2021		9,841.38
11/13/2021		67.39
11/14/2021		241.95
11/15/2021		18,451.67
11/16/2021		9,054.05
11/17/2021		15,383.55
11/18/2021		4,384.46
11/19/2021		9,702.26
11/20/2021		5,687.73
11/21/2021		8,253.28
11/22/2021		208,051.96
11/23/2021		1,790.49
11/24/2021		1,726.31
11/26/2021		882.02
11/27/2021		101.77
11/28/2021		47.77
11/29/2021		12,933.01
11/30/2021		88,161.37
	<b>Total Credits:</b>	<b>625,906.12</b>

Year	Trans#	Date	Type	Chk#	Vendor	
2021	3014	09/01/2021	Claims	37377	Masonic Lodge # 163	175.00
2021	3448	10/06/2021	Claims	37445	Kay Alton	150.00
2021	3468	10/06/2021	Claims	37465	Masonic Lodge # 163	175.00
2021	3627	10/20/2021	Claims	37491	CenturyLink	1,348.12
2021	3640	10/20/2021	Claims	37504	SDS Lumber Co	628.18
2021	3713	10/26/2021	Claims	37511	Gorge Networks Inc	773.05
2021	3714	10/26/2021	Claims	37512	Shred-it USA LLC	372.58
2021	3715	10/26/2021	Claims	37513	Xerox Financial Services, LLC	772.93
2021	3744	11/03/2021	Claims		Kenneth B. Woodrich PC	3,120.00
2021	3813	11/03/2021	Claims	37517	Ace Hardware	276.81
2021	3814	11/03/2021	Claims	37518	Airgas USA, LLC	258.00
2021	3815	11/03/2021	Claims	37519	American Messaging - #1149685	23.53
2021	3816	11/03/2021	Claims	37520	Artistic Excavation, LLC	6,635.24
2021	3817	11/03/2021	Claims	37521	BSK Associates	170.00
2021	3818	11/03/2021	Claims	37522	Bell Design Company	4,538.00
2021	3819	11/03/2021	Claims	37523	Bingen, City Of	29,272.50



# BANK RECONCILIATION

City Of White Salmon

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11/01/2021 To: 11/30/2021

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Year	Trans#	Date	Type	Chk#	Vendor	
2021	3820	11/03/2021	Claims	37524	Brenntag Pacific, Inc	1,380.86
2021	3821	11/03/2021	Claims	37525	Charter Communications	267.95
2021	3822	11/03/2021	Claims	37526	Coburn Electric, Inc.	1,177.64
2021	3823	11/03/2021	Claims	37527	Rishell Graves	150.00
2021	3824	11/03/2021	Claims	37528	Green Construction, Inc.	61,718.03
2021	3825	11/03/2021	Claims	37529	Greg Holtman Construction	100.00
2021	3826	11/03/2021	Claims	37530	Hunsaker Oil Company Inc	1,492.83
2021	3827	11/03/2021	Claims	37531	Icesoft Technologies Inc	2,200.00
2021	3828	11/03/2021	Claims	37532	James Dean Construction	52,860.20
2021	3829	11/03/2021	Claims	37533	Jaques Sharp	532.50
2021	3830	11/03/2021	Claims	37534	Ned Kindler	148.50
2021	3831	11/03/2021	Claims	37535	Klickitat County Prosecutor	9.16
2021	3832	11/03/2021	Claims	37536	L.N, Curtis & Sons	1,578.95
2021	3834	11/03/2021	Claims	37538	NAPA Auto Parts dba Gorge Auto Parts	375.47
2021	3835	11/03/2021	Claims	37539	Northwest Natural Gas Co	148.14
2021	3836	11/03/2021	Claims	37540	OAWU	100.00
2021	3837	11/03/2021	Claims	37541	Office Depot	505.59
2021	3838	11/03/2021	Claims	37542	One Call Concepts Inc	44.94
2021	3839	11/03/2021	Claims	37543	Onsite Supply House LLC	269.36
2021	3840	11/03/2021	Claims	37544	Owen Equipment Company	387.06
2021	3841	11/03/2021	Claims	37545	PUD No 1 Of Klickitat County	6,299.03
2021	3842	11/03/2021	Claims	37546	Peterson CAT	106.04
2021	3843	11/03/2021	Claims	37547	Pioneer Surveying Engineering Inc	2,640.00
2021	3844	11/03/2021	Claims	37548	Pitney Bowes Global Financial LLC	179.15
2021	3845	11/03/2021	Claims	37549	Radcomp Technologies	7,314.61
2021	3847	11/03/2021	Claims	37551	Same Day Stage	54.00
2021	3848	11/03/2021	Claims	37552	Bethany and Michael Dienberg	137.85
2021	3849	11/03/2021	Claims	37553	Larry Spencer	148.50
2021	3850	11/03/2021	Claims	37554	Traffic Logix Corporation	5,682.45
2021	3851	11/03/2021	Claims	37555	TransUnion Risk & Alternative	80.63
2021	3852	11/03/2021	Claims	37556	Tum-A-Lum Lumber	29.39
2021	3853	11/03/2021	Claims	37557	US Bank	7,988.70
2021	3854	11/03/2021	Claims	37558	WA State Treas. Cash Mgmt Dept	380.74
2021	3855	11/03/2021	Claims	37559	White Salmon, City Of	98,617.35
2021	3856	11/03/2021	Claims	37560	Wilcox & Flegel	6,698.27
2021	3857	11/03/2021	Claims	37561	Zaya LLC	1,300.00
2021	3756	11/05/2021	Payroll		Ryan Hardie Adam	1,255.95
2021	3757	11/05/2021	Payroll		William R Avery II	2,993.50
2021	3758	11/05/2021	Payroll		Jan Brending	2,830.94
2021	3759	11/05/2021	Payroll		Erika Castro-Guzman	1,747.88
2021	3760	11/05/2021	Payroll		Brendan P Conboy	2,294.68
2021	3761	11/05/2021	Payroll		Jeffrey Cooper	2,152.58
2021	3762	11/05/2021	Payroll		Kate E Daniels	2,603.45
2021	3763	11/05/2021	Payroll		Andrew Dirks	2,066.92
2021	3764	11/05/2021	Payroll		Lisa L George	1,665.36
2021	3765	11/05/2021	Payroll		Suzanne Glaser	92.35
2021	3766	11/05/2021	Payroll		Edward L Gunnyon	2,278.76
2021	3767	11/05/2021	Payroll		Jason L Hartmann	152.49
2021	3768	11/05/2021	Payroll		Michael L Hepner	2,802.50
2021	3769	11/05/2021	Payroll		F Jay Holtmann	92.35
2021	3770	11/05/2021	Payroll		William F Hunsaker	2,579.08
2021	3771	11/05/2021	Payroll		Marla A Keethler	601.63
2021	3772	11/05/2021	Payroll		Jason Kinley	1,409.91
2021	3773	11/05/2021	Payroll		Ross E Lambert	2,051.65
2021	3774	11/05/2021	Payroll		Joshua Lewis	2,474.76
2021	3775	11/05/2021	Payroll		David S Lindley	152.49
2021	3776	11/05/2021	Payroll		Madelynn M McIlwain	1,894.48

# BANK RECONCILIATION

City Of White Salmon

Time: 14:42:10 Date: 12/07/2021

11/01/2021 To: 11/30/2021

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Year	Trans#	Date	Type	Chk#	Vendor	
2021	3777	11/05/2021	Payroll		Patrick R Munyan Jr	3,423.14
2021	3778	11/05/2021	Payroll		Stephanie M Porter	1,615.13
2021	3779	11/05/2021	Payroll		Ashley Post	152.49
2021	3780	11/05/2021	Payroll		Frank Randall	2,989.36
2021	3781	11/05/2021	Payroll		James A Ransier	152.49
2021	3782	11/05/2021	Payroll	37514	Joseph Turkiewicz	152.49
2021	3783	11/05/2021	Payroll	37515	Jess W Wardwell	92.35
2021	3784	11/05/2021	Payroll		AFLAC	247.14
2021	3785	11/05/2021	Payroll		Association Of WA Cities	34,626.02
2021	3786	11/05/2021	Payroll		Internal Revenue Service	16,270.87
2021	3787	11/05/2021	Payroll		LifeSecure Insurance Company	410.79
2021	3788	11/05/2021	Payroll		LifeSecure Insurance Company	1,221.60
2021	3789	11/05/2021	Payroll		LifeSecure Insurance Company	159.33
2021	3790	11/05/2021	Payroll		Oregon Department of Revenue	228.00
2021	3791	11/05/2021	Payroll		Standard Insurance	393.00
2021	3792	11/05/2021	Payroll		WA State Dept Retirement Systems	75.00
2021	3793	11/05/2021	Payroll		WA State Dept Retirement Systems	9,524.01
2021	3794	11/05/2021	Payroll	37516	WSCCCE	699.72
2021	3800	11/06/2021	Claims		Xpress Bill Pay	642.54
2021	3801	11/06/2021	Claims		Chase Paymentech	2,305.58
2021	3879	11/10/2021	Claims		USDA Rural Development	7,920.00
2021	3910	11/10/2021	Claims	37562	Sunset Air, Inc.	6,547.72
2021	3971	11/15/2021	Ser Chge		Columbia Bank #1080	281.32
2021	3944	11/17/2021	Claims		WA State Dept Revenue/Excise	16,610.93
2021	3985	11/17/2021	Claims	37563	Anderson Perry & Associates, Inc.	41,496.28
2021	3987	11/17/2021	Claims	37565	Aspect Consulting	3,724.00
2021	3990	11/17/2021	Claims	37568	CTX-Xerox	607.27
2021	3991	11/17/2021	Claims	37569	Cameron McCarthy Landscape Architecture	5,359.40
2021	3992	11/17/2021	Claims	37570	Columbia Gorge News, LLC	224.00
2021	3993	11/17/2021	Claims	37571	DataPro Solutions, Inc	167.06
2021	3994	11/17/2021	Claims	37572	Databar	1,534.87
2021	3995	11/17/2021	Claims	37573	Downtown Decorations, Inc.	1,707.55
2021	3996	11/17/2021	Claims	37574	Fitzjarrald, Lance D. Atty At Law	382.50
2021	3997	11/17/2021	Claims	37575	Goldendale Tire Center	1,287.85
2021	3998	11/17/2021	Claims	37576	Jaques Sharp	697.50
2021	3999	11/17/2021	Claims	37577	Klickitat County Health Dept	140.00
2021	4000	11/17/2021	Claims	37578	MCEDD	1,839.00
2021	4001	11/17/2021	Claims	37579	Mitchell K. Wilson, Interpreter	62.74
2021	4002	11/17/2021	Claims	37580	Mosier WiNet	455.00
2021	4003	11/17/2021	Claims	37581	Owen Equipment Company	93.64
2021	4004	11/17/2021	Claims	37582	Pacer Propane LLC	1,722.46
2021	4005	11/17/2021	Claims	37583	Public Safety Testing	134.00
2021	4006	11/17/2021	Claims	37584	Republic Services #487	461.34
2021	4007	11/17/2021	Claims	37585	Same Day Stage	59.00
2021	4008	11/17/2021	Claims	37586	Valin Corporation	1,380.66
2021	4009	11/17/2021	Claims	37587	Verizon Wireless	1,231.38
2021	4010	11/17/2021	Claims	37588	Walter E. Nelson Co.	763.46
2021	3945	11/19/2021	Payroll		Internal Revenue Service	16,154.00
2021	3946	11/19/2021	Payroll		Oregon Department of Revenue	159.00
2021	3947	11/19/2021	Payroll		WA State Dept Retirement Systems	75.00
2021	3948	11/19/2021	Payroll		WA State Dept Retirement Systems	9,694.40
2021	3949	11/19/2021	Payroll		Ryan Hardie Adam	1,416.76
2021	3950	11/19/2021	Payroll		William R Avery II	2,993.10
2021	3951	11/19/2021	Payroll		Jan Brending	2,831.98
2021	3952	11/19/2021	Payroll		Erika Castro-Guzman	1,518.96
2021	3953	11/19/2021	Payroll		Brendan P Conboy	2,295.21
2021	3954	11/19/2021	Payroll		Jeffrey Cooper	2,062.82

# BANK RECONCILIATION

City Of White Salmon

Time: 14:42:10 Date: 12/07/2021

11/01/2021 To: 11/30/2021

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Year	Trans#	Date	Type	Chk#	Vendor	
2021	3955	11/19/2021	Payroll		Kate E Daniels	1,942.35
2021	3956	11/19/2021	Payroll		Andrew Dirks	1,507.68
2021	3957	11/19/2021	Payroll		Lisa L George	1,668.85
2021	3958	11/19/2021	Payroll		Edward L Gunnyon	2,409.51
2021	3959	11/19/2021	Payroll		Michael L Hepner	2,796.43
2021	3960	11/19/2021	Payroll		William F Hunsaker	2,585.81
2021	3961	11/19/2021	Payroll		Jason Kinley	2,769.14
2021	3962	11/19/2021	Payroll		Ross E Lambert	2,212.83
2021	3963	11/19/2021	Payroll		Joshua Lewis	2,735.21
2021	3964	11/19/2021	Payroll		Madelynn M Mcllwain	2,397.11
2021	3965	11/19/2021	Payroll		Patrick R Munyan Jr	3,418.38
2021	3966	11/19/2021	Payroll		Stephanie M Porter	1,799.07
2021	3967	11/19/2021	Payroll		Frank Randall	2,129.08
2021	3968	11/19/2021	Payroll		Troy Rosenburg	63.21
2021	4068	11/23/2021	Claims	37590	Gorge Networks Inc	772.31
2021	4069	11/23/2021	Claims	37591	PUD No 1 Of Klickitat County	2,666.99
Total Debits:						593,333.71
Reconciled Bank Balance:						2,423,625.31
2021	4074	11/23/2021	Util Pay	56517	Xpress Bill Pay	126.79
2021	4075	11/23/2021	Util Pay	56518	Xpress Bill Pay	449.54
2021	4081	11/24/2021	Util Pay	56524	Xpress Bill Pay	167.78
2021	4082	11/24/2021	Util Pay	56525	Xpress Bill Pay	67.39
2021	4083	11/25/2021	Util Pay	56526	Xpress Bill Pay	126.79
2021	4086	11/26/2021	Util Pay	56529	Xpress Bill Pay	50.00
2021	4088	11/27/2021	Util Pay	56531	Xpress Bill Pay	101.77
2021	4091	11/29/2021	Tr Rec	56534	Permitting Customer	467.26
2021	4106	11/29/2021	Util Pay	56549	Xpress Bill Pay	-67.39
2021	4107	11/29/2021	Util Pay	56550	Xpress Bill Pay	1,327.67
2021	4108	11/29/2021	Util Pay	56551	Xpress Bill Pay	368.65
2021	4109	11/30/2021	Util Pay	56552	Batch Customer	540.56
2021	4111	11/30/2021	Tr Rec	56553	Permitting Customer	2,080.10
2021	4112	11/30/2021	Util Pay	56554	Xpress Bill Pay	1,110.29
2021	4113	11/30/2021	Util Pay	56555	Xpress Bill Pay	531.23
2021	4114	11/30/2021	Util Pay	56556	Xpress Bill Pay	409.27
Outstanding Credits:						-7,857.70
2016	1220	03/16/2016	Claims	31118	Huard C/O Brad Huard, Cecelia Joan	6.20
2017	8301	11/01/2017	Claims	33126	Hill, David & Angela	87.43
2018	768	02/07/2018	Claims	33497	Wuollet, Renee	11.38
2018	1201	03/07/2018	Claims	33577	Parker, Chris	3.17
2018	3179	06/20/2018	Claims	33915	Pretorius, Lourens and Monette	16.96
2018	7272	09/05/2018	Payroll	34156	Vargas, Savannah	49.10
2018	7524	09/20/2018	Payroll	34222	Vargas, Savannah	20.68
2018	8618	12/05/2018	Payroll	34449	Heredia, Angelina	27.70
2019	2627	06/05/2019	Claims	35066	Stiffler, Christopher	168.00
2019	3568	08/07/2019	Claims	35245	Long, Mark	179.21
2020	1811	05/06/2020	Claims	36098	Lisa Doslu, Trustee, James B Roberson Trust	10.38
2021	218	01/20/2021	Claims	36799	Hood, Thomas	4.71
2021	228	01/20/2021	Claims	36809	Schwab, Jennifer	49.19
2021	232	01/20/2021	Claims	36813	Zallen, Garret	0.05
2021	1733	05/19/2021	Claims	37101	Kyte, Nora B.	3.34
2021	3458	10/06/2021	Claims	37455	Ernie's Locks & Keys	325.00
2021	3833	11/03/2021	Claims	37537	Masonic Lodge # 163	175.00
2021	3846	11/03/2021	Claims	37550	Reynier, Ron Atty At Law	1,400.00
2021	3984	11/17/2021	Claims	37589	Taylor, Chris	75.00
2021	3986	11/17/2021	Claims	37564	Aramark Uniform Services	284.96
2021	3988	11/17/2021	Claims	37566	Bell Design Company	6,070.25

# BANK RECONCILIATION

City Of White Salmon

Time: 14:42:10 Date: 12/07/2021

11/01/2021 To: 11/30/2021

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2021	3989	11/17/2021	Claims	37567	Buyer & Seller Home Inspection Service	1,100.00
2021	4070	11/23/2021	Claims	37592	Xerox Financial Services, LLC	192.43
						<hr/>
Outstanding Debits:						10,260.14
						<hr/>
<b>Reconciled Book Balance:</b>						<b>2,421,222.87</b>



Direct Inquiries to:  
**White Salmon (509) 493-2500**  
 P O Box 279 White Salmon WA 98672

## STATEMENT OF ACCOUNT

Statement Date: 11/30/21  
 Last Statement Date: 10/31/21  
 Account: XXXXXX2469

CITY OF WHITE SALMON  
 PO BOX 2139  
 WHITE SALMON WA 98672-2139

### SUMMARY OF ACCOUNT BALANCES

Account Name	Account Number	Ending Balance
Public Checking	XXXXXX2469	\$2,423,625.31

### Public Checking

Account Number	XXXXXX2469	Beginning Balance	\$2,391,052.90
<b>Credits</b>			
Low Balance	\$2,151,101.55	Deposits	\$246,419.24
		ACH Credits	\$379,486.88
		Other Credits	\$0.00
		<b>Total Credits</b>	<b>\$625,906.12</b>
		<b>Total Account Fees</b>	<b>\$0.00</b>
<b>Debits</b>			
		ACH Debits	\$207,917.02
		Other Debits	\$281.32
		Electronic Checks	\$0.00
		Checks	\$385,135.37
		<b>Total Debits</b>	<b>\$593,333.71</b>
		<b>Ending Balance</b>	<b>\$2,423,625.31</b>

### DEPOSITS

Date	Description	Amount
11-01	Deposit	\$2,457.32
11-02	Deposit	\$23,500.68
11-03	Deposit	\$2,423.97
11-04	Deposit	\$2,042.00
11-05	Deposit	\$104,563.49
11-08	Deposit	\$49,384.65
11-09	Deposit	\$10,134.46
11-10	Deposit	\$461.72
11-12	Deposit	\$4,315.80
11-15	Deposit	\$7,071.88
11-16	Deposit	\$14,817.44

## TO HELP BALANCE YOUR ACCOUNT

**Step 1-** Update your checkbook record. Enter checks, interest credited, and service charges not recorded.

**Step 2-** LIST OUTSTANDING CHECKS, ATM, POS, AND OTHER WITHDRAWALS below.

**Step 3-** Check Reconciliation

Number		Amount		Number		Amount	
				<b>TOTAL</b>	\$		

Check Reconciliation	
Ending Statement Balance	
Add your deposits made but not shown on statement	
<b>SUBTOTAL</b>	
Subtract your total outstanding checks & other withdrawals (Step 2)	
This should agree with your checkbook balance	

**SPECIAL NOTATIONS ON YOUR STATEMENT:**

1. A minus sign (-) to the left of an Ending Balance figure means the account was overdrawn that day.

**ON CALL:** You may verify preauthorized deposits or payments, access account information, transfer funds, or make a loan payment anytime by using our automated service. Please call 253-305-0050 or 1-800-304-0050.

**IN CASE OF LOSS OR THEFT OF YOUR DEBIT OR ATM CARD:** Notify us immediately at 1-877-272-3678 to report the loss, theft or disappearance of your debit or ATM card, the disclosure of your PIN, or that an unauthorized transfer or purchase has occurred or might occur.

**IN CASE OF ERRORS OR QUESTIONS ABOUT NON-ELECTRONIC TRANSACTIONS:** You must notify us within 30 days of the date we mailed or made this statement available to you of any unauthorized or missing signature, alteration on a check, unauthorized or missing endorsement, or other improper charges identified on this statement. Failure to notify us within the prescribed time period or to commence action against us within 90 days after notice to us will preclude you from asserting claims against us based on such checks or charges.

**IN CASE OF ERRORS OR QUESTIONS ABOUT ELECTRONIC TRANSFERS:**

**CONSUMER ACCOUNTS:** Telephone or write us using the telephone number or address listed below as soon as you can, if you think your statement or receipt is wrong, or if you need more information about a transfer on the statement or receipt. We must hear from you no later than 60 days after we sent you the FIRST statement on which the problem or error appeared.

1. Tell us your name and account number.
2. Describe the error or transfer in question, and explain as clearly as you can why you believe it is an error or why you need more information.
3. Tell us the dollar amount of the suspected error.
4. If you tell us orally, we may require that you send us your complaint or question in writing within 10 business days.

We will investigate your complaint and correct any error promptly. If we take more than 10 business days to do this, we will credit your account for the amount you think is in error, so you will have use of the money during the time it takes us to complete our investigation. If we ask you to put your complaint or question in writing and we do not receive it within 10 business days, we may not credit your account.

**BUSINESS ACCOUNTS:** Telephone us using the telephone number below as soon as you can.

Telephone: 1-877-272-3678

Address: Columbia Bank  
 Visa Card Services MS 6935  
 PO Box 2156  
 Tacoma, WA 98401-2156

Statement Date: 11/30/21

Account: XXXXXX2469

**DEPOSITS (continued)**

Date	Description	Amount
11-17	Deposit	\$4,362.69
11-19	Deposit	\$1,013.76
11-19	Deposit	\$1,223.57
11-22	Deposit	\$1,369.08
11-23	Deposit	\$2,650.93
11-24	Deposit	\$640.33
11-30	Deposit	\$1,052.46
11-30	Deposit	\$12,933.01
<b>Total Deposits:</b>		<b>\$246,419.24</b>

**ACH CREDITS**

Date	Description	Amount
11-01	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000023769541 5708363	\$636.70
11-01	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000054844896 159489597WD	\$918.87
11-02	Preauthorized ACH Cr WA ST TREASURER REVDISTRIB 42000010583492 02530	\$125.00
11-02	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000021464519 5708363	\$169.16
11-02	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000021835842 5708363	\$251.77
11-02	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000056017939 159545104WD	\$285.15
11-02	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000029757564 5708363	\$1,809.13
11-03	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000057677317 159725479WD	\$777.17
11-03	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000021127600 5708363	\$3,064.95
11-04	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000027211741 5708363	\$432.20
11-04	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000058591318 159783020WD	\$1,303.42
11-05	Preauthorized ACH Cr WA ST TREASURER REVDISTRIB 42000017562894 02530	\$200.00
11-05	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000025388113 5708363	\$945.21
11-05	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000050089556 159841359WD	\$1,566.81
11-08	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000051337897 159900057WD	\$2,129.98
11-08	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000026465603 5708363	\$3,049.52
11-09	Preauthorized ACH Cr WA ST TREASURER REVDISTRIB 42000018143716 02530	\$100.00
11-09	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000025284507 5708363	\$303.94
11-09	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000023054029 5708363	\$525.82



STATEMENT OF ACCOUNT

Statement Date: 11/30/21
Account: XXXXXX2469

ACH CREDITS (continued)

Table with columns: Date, Description, Amount. Contains 30 rows of ACH credit transactions with details like 'Preauthorized ACH Cr', 'PAYMENTECH DEPOSIT', and 'CITY OF WHITE SA CREDITS'.





STATEMENT OF ACCOUNT

Statement Date: 11/30/21
Account: XXXXXX2469

ACH CREDITS (continued)

Table with 3 columns: Date, Description, Amount. Lists various ACH credits from 11-23 to 11-30, including entries from CITY OF WHITE SA CREDITS, PAYMENTECH DEPOSIT, and WA ST TREASURER REV DISTRIB.

Total ACH Credits: \$379,486.88

ACH DEBITS

Table with 3 columns: Date, Description, Amount. Lists various ACH debits from 11-02 to 11-05, including entries for Vimly Benefit So Vimly Bene, LIFESECURE INSU INSURANCE LISTBILL, and CITY WS DB DEPOSIT.



**STATEMENT OF ACCOUNT**

Statement Date: 11/30/21  
 Account: XXXXXX2469

**ACH DEBITS (continued)**

Date	Description	Amount
11-08	Preauthorized ACH Dr OR REVENUE DEPT TAXPAYMENT 42000019455722 2926336	\$228.00
11-09	Preauthorized ACH Dr AFLAC INSURANCE 21000025376811 0EXM7699610	\$247.14
11-09	Preauthorized ACH Dr LIFESECURE INSU INSURANCE 111000015064830 LS00049572	\$410.79
11-09	Preauthorized ACH Dr LIFESECURE INSU INSURANCE 111000015064829 LS00049566	\$1,221.60
11-10	Preauthorized ACH Dr USDA RD DCFO PAYMENT 41036042056907 0000	\$7,920.00
11-18	Preauthorized ACH Dr WA DEPT REVENUE TAX PYMT 42000011912746 7560142	\$16,610.93
11-19	Preauthorized ACH Dr WA DEPT RET SYS DRS EPAY 42000011813821 04218917	\$9,769.40
11-19	Preauthorized ACH Dr IRS USATAXPYMT 61036010066888 270172352765856	\$16,154.00
11-19	Preauthorized ACH Dr CITY WS DB PAYROLL 125108270011354 1916001528	\$43,553.49
11-22	Preauthorized ACH Dr OR REVENUE DEPT TAXPAYMENT 42000012952342 1456629504	\$159.00

**Total ACH Debits: \$207,917.02**

**OTHER DEBITS**

Date	Description	Amount
11-15	Analysis Charge Account Analysis Fee	\$281.32

**Total Other Debits: \$281.32**

**CHECKS**

Number	Date	Amount	Number	Date	Amount	Number	Date	Amount
37377	11-02	\$175.00	37527	11-12	\$150.00	37549	11-09	\$7,314.61
37445*	11-04	\$150.00	37528	11-09	\$61,718.03	37551*	11-09	\$54.00
37465*	11-02	\$175.00	37529	11-09	\$100.00	37552	11-10	\$137.85
37491*	11-02	\$1,348.12	37530	11-09	\$1,492.83	37553	11-08	\$148.50
37504*	11-01	\$628.18	37531	11-15	\$2,200.00	37554	11-12	\$5,682.45
37511*	11-01	\$773.05	37532	11-08	\$52,860.20	37555	11-10	\$80.63
37512	11-01	\$372.58	37533	11-17	\$532.50	37556	11-09	\$29.39
37513	11-02	\$772.93	37534	11-18	\$148.50	37557	11-16	\$7,988.70
37514	11-15	\$152.49	37535	11-15	\$9.16	37558	11-12	\$380.74
37515	11-08	\$92.35	37536	11-12	\$1,578.95	37559	11-05	\$98,617.35
37516	11-09	\$699.72	37538*	11-09	\$375.47	37560	11-09	\$6,698.27
37517	11-19	\$276.81	37539	11-15	\$148.14	37561	11-08	\$1,300.00
37518	11-10	\$258.00	37540	11-12	\$100.00	37562	11-24	\$6,547.72
37519	11-10	\$23.53	37541	11-12	\$505.59	37563	11-23	\$41,496.28
37520	11-10	\$6,635.24	37542	11-12	\$44.94	37565*	11-23	\$3,724.00
37521	11-10	\$170.00	37543	11-10	\$269.36	37568*	11-23	\$607.27
37522	11-15	\$4,538.00	37544	11-10	\$387.06	37569	11-30	\$5,359.40
37523	11-10	\$29,272.50	37545	11-09	\$6,299.03	37570	11-26	\$224.00
37524	11-10	\$1,380.86	37546	11-10	\$106.04	37571	11-23	\$167.06
37525	11-15	\$267.95	37547	11-08	\$2,640.00	37572	11-23	\$1,534.87
37526	11-09	\$1,177.64	37548	11-16	\$179.15	37573	11-23	\$1,707.55



**STATEMENT OF ACCOUNT**

Statement Date: 11/30/21  
 Account: XXXXXX2469

**CHECKS (continued)**

Number	Date	Amount	Number	Date	Amount	Number	Date	Amount
37574	11-24	\$382.50	37580	11-24	\$455.00	37586	11-26	\$1,380.66
37575	11-22	\$1,287.85	37581	11-26	\$93.64	37587	11-26	\$1,231.38
37576	11-26	\$697.50	37582	11-24	\$1,722.46	37588	11-24	\$763.46
37577	11-23	\$140.00	37583	11-24	\$134.00	37590*	11-30	\$772.31
37578	11-22	\$1,839.00	37584	11-29	\$461.34	37591	11-29	\$2,666.99
37579	11-23	\$62.74	37585	11-23	\$59.00			

\* indicates skip in check sequence

**Total Checks: \$385,135.37**

**DAILY BALANCES**

Date	Balance	Date	Balance	Date	Balance
11-01	\$2,393,291.98	11-10	\$2,203,599.37	11-22	\$2,332,208.49
11-02	\$2,382,335.80	11-12	\$2,203,112.59	11-23	\$2,304,645.83
11-03	\$2,383,016.98	11-15	\$2,204,028.60	11-24	\$2,312,165.31
11-04	\$2,386,644.60	11-16	\$2,213,390.30	11-26	\$2,319,036.14
11-05	\$2,323,871.02	11-17	\$2,220,301.75	11-29	\$2,327,253.62
11-08	\$2,321,166.12	11-18	\$2,207,847.20	11-30	\$2,423,625.31
11-09	\$2,246,829.40	11-19	\$2,151,101.55		

# BANK RECONCILIATION

City Of White Salmon

11/01/2021 To: 11/30/2021

Time: 14:50:29 Date: 12/07/2021

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## 2 State Pool

Date	Balance Forward	
11/30/2021		3,504,994.17
		<u>248.01</u>
	Total Credits:	248.01

Year	Trans#	Date	Type	Chk#	Vendor
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Total Debits: 0.00

Reconciled Bank Balance: 3,505,242.18

Outstanding Credits: \_\_\_\_\_

Outstanding Debits: \_\_\_\_\_

**Reconciled Book Balance: 3,505,242.18**

**Local Government Investment Pool**  
**Statement of Account for No: 02530**  
**Primary Account**  
**November 2021**

**CITY OF WHITE SALMON**  
**PO BOX 2139**  
**WHITE SALMON, WA 98672-8672**

Date	Description	Comment	Deposits	Withdrawals	Balance
11/01/2021	Beginning Balance				3,504,994.17
11/30/2021	Month End Balance				3,504,994.17
	November Earnings	Daily Factor Earnings	248.01		
	Net Ending Balance				3,505,242.18

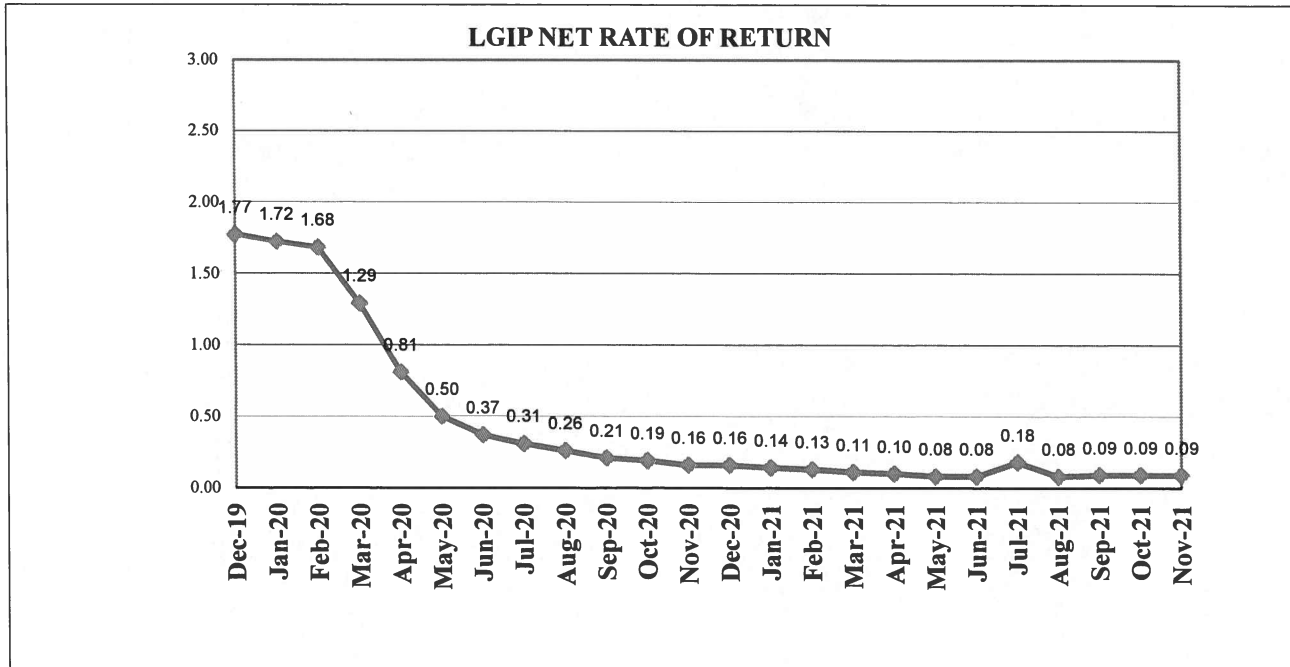
**Account Summary**

<b>Beginning Balance:</b>	3,504,994.17	<b>Gross Earnings:</b>	263.69
<b>Deposits:</b>	0.00	<b>Administrative Fee:</b>	15.68
<b>Withdrawals:</b>	0.00	<b>Net Earnings:</b>	248.01
<b>Month End Balance:</b>	3,504,994.17		
<b>Administrative Fee Rate:</b>	0.0054 %	<b>Net Ending Balance:</b>	3,505,242.18
<b>Gross Earnings Rate:</b>	0.0915 %		
<b>Net Earnings Rate:</b>	0.0861 %	<b>Average Daily Balance:</b>	3,504,994.17

**WASHINGTON STATE  
LOCAL GOVERNMENT INVESTMENT POOL  
November 30, 2021**

Investment Type	Average Balance Nov-21	Nov-21 Percentage	Average Balance CY 2021	2021 Percentage
Agency Bullets	49,999,832.90	0.21%	63,832,233.14	0.29%
Agency Discount Notes	1,740,610,472.15	7.40%	867,754,003.59	3.97%
Agency Floating Rate Notes	2,778,833,252.92	11.81%	2,602,198,781.52	11.92%
Agency Variable Rate Notes	199,989,382.15	0.85%	208,782,303.37	0.96%
Certificates of Deposit	86,625,000.00	0.37%	120,044,161.68	0.55%
IB Bank Deposit	2,213,357,486.25	9.41%	2,268,639,484.24	10.39%
Repurchase Agreements	781,666,666.67	3.32%	669,910,179.63	3.07%
SOFR Floating Rate Notes	0.00	0.00%	0.00	0.00%
Supras - Bullets	100,400,295.86	0.43%	153,616,467.68	0.70%
Supras - Discount Notes	99,981,166.67	0.42%	119,435,300.23	0.55%
Supras- Floating Rate Notes	0.00	0.00%	0.00	0.00%
Supras - Variables	0.00	0.00%	0.00	0.00%
Term Repurchase Agreements	391,666,666.67	1.66%	458,532,934.13	2.10%
U.S. Treasury Securities	13,869,846,177.52	58.95%	13,254,165,280.53	60.70%
US Treasury Floating Rate Notes	1,214,335,092.90	5.16%	1,049,611,528.13	4.81%
<b>Total Avg Daily Balance</b>	<b>23,527,311,492.65</b>	<b>100.00%</b>	<b>21,836,522,657.88</b>	<b>100.00%</b>

Avg Days to Maturity                      46 days



\* Rates are calculated on a 365-day basis

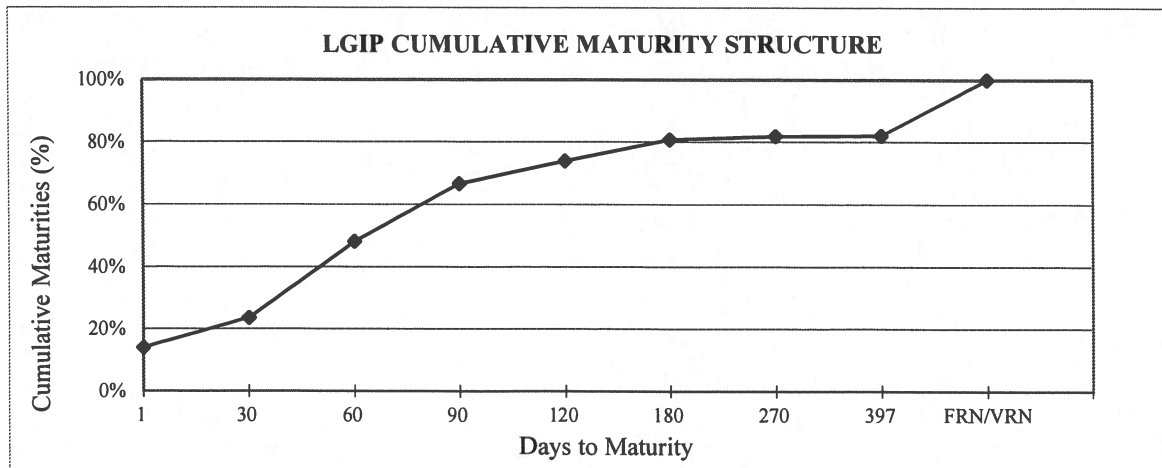
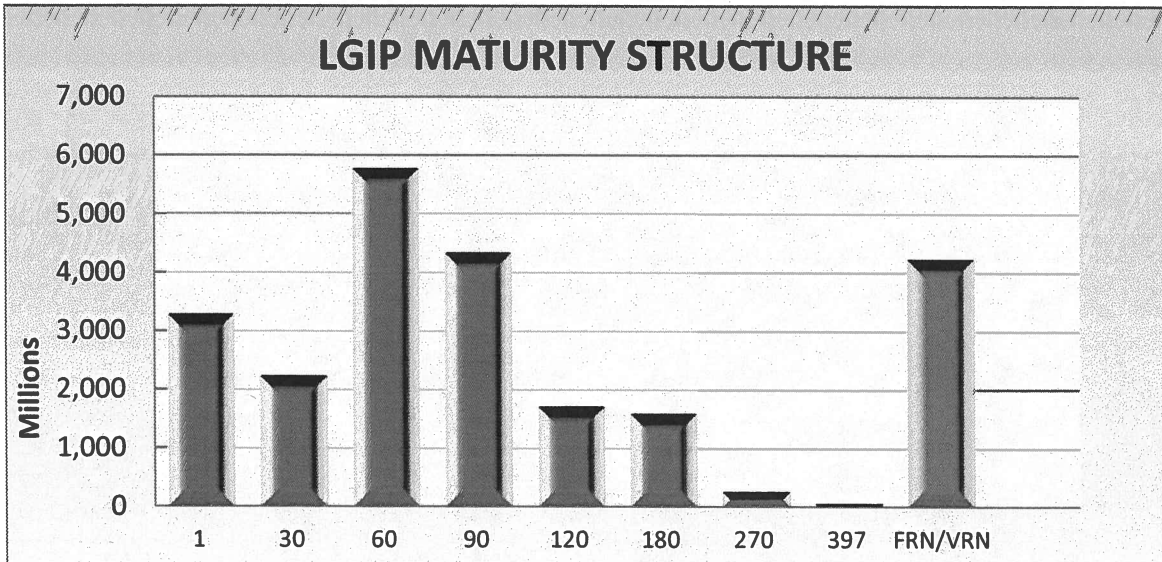
**WASHINGTON STATE  
LOCAL GOVERNMENT INVESTMENT POOL  
November 30, 2021**

<u>DAYS TO MATURITY</u>	<u>\$ MATURING (PAR VALUE)*</u>	<u>% MATURING</u>	<u>CUMULATIVE % MATURING</u>
1	3,291.58	14.0%	14.0%
2-30	2,241.23	9.5%	23.6%
31-60	5,773.52	24.6%	48.1%
61-90	4,341.95	18.5%	66.6%
91-120	1,714.67	7.3%	73.9%
121-180	1,600.00	6.8%	80.7%
181-270	250.00	1.1%	81.8%
271-397	50.00	0.2%	82.0%
FRN/VRN	4,221.81	18.0%	100.0%

**PORTFOLIO TOTAL:**

23,484.76

\* Amounts in millions of dollars



# BANK RECONCILIATION

City Of White Salmon

Time: 14:50:44 Date: 12/07/2021

11/01/2021 To: 11/30/2021

Page: 1

## 3 Petty Cash

Date	Balance Forward	25.00
------	-----------------	-------

Total Credits:	0.00
----------------	------

Year	Trans#	Date	Type	Chk#	Vendor
------	--------	------	------	------	--------

Total Debits:	0.00
---------------	------

Reconciled Bank Balance:	25.00
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Outstanding Credits:	
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Outstanding Debits:	
---------------------	--

<b>Reconciled Book Balance:</b>	<b>25.00</b>
---------------------------------	--------------



# BANK RECONCILIATION

City Of White Salmon

11/01/2021 To: 11/30/2021

Time: 14:50:55 Date: 12/07/2021

Page: 1

4 Cash Drawer 1

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Date	Balance Forward	150.00
------	-----------------	--------

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Total Credits:	0.00
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Year	Trans#	Date	Type	Chk#	Vendor
------	--------	------	------	------	--------

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Total Debits:	0.00
---------------	------

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Reconciled Bank Balance:	150.00
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Outstanding Credits:	
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Outstanding Debits:	
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<b>Reconciled Book Balance:</b>	<b>150.00</b>
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**BANK RECONCILIATION**

City Of White Salmon

Time: 14:51:07 Date: 12/07/2021

11/01/2021 To: 11/30/2021

Page: 1

5 Cash Drawer 2

Date Balance Forward 150.00

Total Credits: 0.00

Year Trans# Date Type Chk# Vendor

Total Debits: 0.00

Reconciled Bank Balance: 150.00

Outstanding Credits: \_\_\_\_\_

Outstanding Debits: \_\_\_\_\_

**Reconciled Book Balance: 150.00**

**File Attachments for Item:**

D. 2021 December Budget Report (Line Item Budget Position Report available under "Supporting Documents")

**City of White Salmon  
Budget Summary Report  
As of December 31, 2021**

	<b>Budget Revenue</b>	<b>Year-To-Date Revenue</b>	<b>Remaining</b>	<b>100.00%</b>	<b>Budget Expenditures</b>	<b>Year-To Date Expenditures</b>	<b>Remaining</b>	<b>100.00%</b>
001 Current Expense								
Finance					504,903.00	482,119.78	22,783.22	95.49%
Central Services (HR)					71,472.00	70,139.68	1,332.32	98.14%
General Government					267,445.00	227,166.57	40,278.43	84.94%
Building					135,306.00	127,012.63	8,293.37	93.87%
Community Services					96,650.00	52,306.74	44,343.26	54.12%
Planning					283,777.00	240,616.54	43,160.46	84.79%
Park					290,357.00	216,153.60	74,203.40	74.44%
Police					1,087,164.00	978,546.22	108,617.78	90.01%
Fire					179,763.00	137,291.44	42,471.56	76.37%
<b>001 Current Expense</b>	<b>2,926,465.00</b>	<b>2,983,412.59</b>	<b>-56,947.59</b>	<b>101.95%</b>	<b>2,916,837.00</b>	<b>2,531,353.20</b>	<b>385,483.80</b>	<b>86.78%</b>
<b>101 Street Fund</b>	<b>488,015.00</b>	<b>486,231.44</b>	<b>1,783.56</b>	<b>99.63%</b>	<b>589,076.00</b>	<b>387,021.03</b>	<b>202,054.97</b>	<b>65.70%</b>
<b>108 Municipal Capital Imp. Fund</b>	<b>130,157.00</b>	<b>132,949.40</b>	<b>-2,792.40</b>	<b>102.15%</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>110 Fire Reserve Fund</b>	<b>48,366.00</b>	<b>48,363.76</b>	<b>2.24</b>	<b>100.00%</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>112 General Fund Reserve</b>	<b>156.00</b>	<b>153.62</b>	<b>2.38</b>	<b>98.47%</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>121 Police Vehicle Reserve Fund</b>	<b>30,081.00</b>	<b>30,080.20</b>	<b>0.80</b>	<b>100.00%</b>	<b>60,000.00</b>	<b>58,186.04</b>	<b>1,813.96</b>	<b>96.98%</b>
<b>303 Hotel/Motel Tax</b>	<b>75,938.00</b>	<b>77,750.23</b>	<b>-1,812.23</b>	<b>102.39%</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>307 New Pool Construction Fund</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>401 Water Fund</b>	<b>2,961,260.00</b>	<b>2,476,540.31</b>	<b>484,719.69</b>	<b>83.63%</b>	<b>2,742,332.93</b>	<b>2,495,698.34</b>	<b>246,634.59</b>	<b>91.01%</b>
<b>402 Wastewater Collection Fund</b>	<b>1,022,492.00</b>	<b>1,038,193.44</b>	<b>-15,701.44</b>	<b>101.54%</b>	<b>1,057,098.00</b>	<b>1,054,851.02</b>	<b>2,246.98</b>	<b>99.79%</b>
<b>408 Water Reserve Fund</b>	<b>48,497.00</b>	<b>48,497.53</b>	<b>-0.53</b>	<b>100.00%</b>	<b>322,076.00</b>	<b>243,679.58</b>	<b>78,396.42</b>	<b>75.66%</b>
<b>409 Wastewater Reserve Fund</b>	<b>440.00</b>	<b>435.03</b>	<b>4.97</b>	<b>98.87%</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>412 Water Rights Acquisition Fund</b>	<b>160,130.00</b>	<b>161,211.45</b>	<b>-1,081.45</b>	<b>100.68%</b>	<b>123,985.00</b>	<b>123,984.24</b>	<b>0.76</b>	<b>100.00%</b>

City of White Salmon  
 Budget Summary Report  
 As of December 31, 2021

	Budget Revenue	Year-To-Date Revenue	Remaining	100.00%	Budget Expenditures	Year-To Date Expenditures	Remaining	100.00%
413 Water Bond Redemption Fund	118,122.00	118,121.14	0.86	100.00%	118,102.00	118,100.51	1.49	100.00%
414 Wastewater Bond Redemption Fund	15,172.00	15,172.00	0.00	100.00%	15,172.00	15,170.49	1.51	99.99%
415 Water Bond Resesrve Fund	16,417.00	16,417.90	-0.90	100.01%	0.00	0.00	0.00	0.00%
416 Wastewater Bond Reserve Fund	40.00	40.14	-0.14	100.35%	0.00	0.00	0.00	0.00%
417 Treatment Plant Reserve Fund	24,364.00	30,359.76	-5,995.76	124.61%	117,116.00	0.00	117,116.00	0.00%
418 Water Short Lived Asset Reserve Fund	115,929.00	115,929.87	-0.87	100.00%	150,000.00	84,656.32	65,343.68	56.44%
420 USDA Rural Develop. Jewett Water	2,951,643.70	2,951,643.70	0.00	100.00%	2,951,643.70	2,951,643.70	0.00	100.00%
601 Remittances	4,981.00	4,921.97	59.03	98.81%	4,981.00	4,921.97	59.03	98.81%
<b>Total</b>	<b>11,138,665.70</b>	<b>10,736,425.48</b>	<b>402,240.22</b>	<b>96.39%</b>	<b>11,168,419.63</b>	<b>10,069,266.44</b>	<b>1,099,153.19</b>	<b>90.16%</b>

*Note: Revenue does not include beginning balances and expenditures does not include ending balances*

**City of White Salmon  
December 2021  
Budget Report**

# TREASURER'S REPORT

## Fund Totals

City Of White Salmon

12/01/2021 To: 12/31/2021

Time: 10:40:04 Date: 01/31/2022  
Page: 1

Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 Current Expense	1,472,645.92	212,604.96	364,535.72	1,320,715.16	93,073.72	7,633.99	-11,097.45	1,410,325.42
101 Street Fund	288,639.60	34,907.86	31,068.82	292,478.64	13,599.60	651.57	0.00	306,729.81
107 Pool Fund	0.00	0.00	0.00	0.00	0.00	77.69	0.00	77.69
108 Municipal Capital Imp Fund	421,958.62	5,902.82		427,861.44	0.00	0.00	0.00	427,861.44
110 Fire Reserve Fund	290,304.18	43,741.89		334,046.07	0.00	0.00	0.00	334,046.07
112 General Fund Reserve	339,281.99	26.04		339,308.03	0.00	0.00	0.00	339,308.03
121 Police Vehicle Reserve Fund	89,361.90	2,505.97		91,867.87	0.00	0.00	0.00	91,867.87
303 Hotel/Motel Taxes	112,310.96	5,136.18		117,447.14	0.00	0.00	0.00	117,447.14
307 New Pool Construction Fund	2,563.96	0.00		2,563.96	0.00	0.00	0.00	2,563.96
401 Water Fund	241,437.76	272,175.91	394,536.60	119,077.07	209,056.15	1,426.56	-1,853.70	327,706.08
402 Wastewater Collection Fund	371,603.15	99,312.57	140,547.86	330,367.86	88,255.39	342.61	-1,055.77	417,910.09
408 Water Reserve Fund	224,342.08	16,997.19	12,942.50	228,396.77	12,942.50	0.00	0.00	241,339.27
409 Wastewater Reserve Fund	679,502.53	31.18		679,533.71	0.00	0.00	0.00	679,533.71
412 Water Rights Acquisition Fund	380,247.16	14,297.98	61,992.12	332,553.02	2.30	0.00	-197.64	332,357.68
413 Water Bond Redemption Fund	72,088.45	4.93	7,920.00	64,173.38	0.00	0.00	0.00	64,173.38
414 Wastewater Bond Redemption Fund	10,185.37	1,264.37		11,449.74	0.00	0.00	0.00	11,449.74
415 Water Bond Reserve Fund	84,787.15	1,371.08		86,158.23	0.00	0.00	0.00	86,158.23
416 Wastewater Bond Reserve Fund	74,577.95	5.66		74,583.61	0.00	0.00	0.00	74,583.61
417 Treatment Plant Reserve Fund	595,256.30	9,035.75		604,292.05	0.00	0.00	0.00	604,292.05
418 Water Short Lived Asset Reserve Fund	175,270.64	9,666.08		184,936.72	0.00	0.00	0.00	184,936.72
601 Remittances	424.38	174.48	598.86	0.00	174.48	0.00	0.00	174.48
<b>Totals</b>	<b>5,926,790.05</b>	<b>729,162.90</b>	<b>1,014,142.48</b>	<b>5,641,810.47</b>	<b>417,104.14</b>	<b>10,132.42</b>	<b>-14,204.56</b>	<b>6,054,842.47</b>

# TREASURER'S REPORT

## Account Totals

City Of White Salmon

12/01/2021 To: 12/31/2021

Time: 10:40:04 Date: 01/31/2022  
Page: 2

Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
1 Checking Account	2,421,222.87	616,506.55	901,756.29	2,135,973.13	-14,204.56	427,236.56	2,549,005.13
3 Petty Cash	25.00	0.00	0.00	25.00	0.00	0.00	25.00
4 Cash Drawer 1	150.00	0.00	0.00	150.00	0.00	0.00	150.00
5 Cash Drawer 2	150.00	0.00	0.00	150.00	0.00	0.00	150.00
<b>Total Cash:</b>	<b>2,421,547.87</b>	<b>616,506.55</b>	<b>901,756.29</b>	<b>2,136,298.13</b>	<b>-14,204.56</b>	<b>427,236.56</b>	<b>2,549,330.13</b>
Investment Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
2 State Pool	3,505,242.18	270.16	0.00	3,505,512.34	0.00	0.00	3,505,512.34
<b>Total Investments:</b>	<b>3,505,242.18</b>	<b>270.16</b>	<b>0.00</b>	<b>3,505,512.34</b>	<b>0.00</b>	<b>0.00</b>	<b>3,505,512.34</b>
	<b>5,926,790.05</b>	<b>616,776.71</b>	<b>901,756.29</b>	<b>5,641,810.47</b>	<b>-14,204.56</b>	<b>427,236.56</b>	<b>6,054,842.47</b>



**TREASURER'S REPORT**  
**Fund Investments By Account**

City Of White Salmon

Time: 10:40:04 Date: 01/31/2022  
 Page: 3

12/01/2021 To: 12/31/2021

Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
001 000 Current Expense	882,561.81		68.02	68.02		882,629.83
108 000 Municipal Capital Imp Fund	384,780.99		29.66	29.66		384,810.65
110 000 Fire Reserve Fund	284,045.51		21.89	21.89		284,067.40
112 000 General Govt Reserve Fund	337,828.82		26.04	26.04		337,854.86
121 000 Police Vehicle Reserve Fund	77,423.29		5.97	5.97		77,429.26
303 000 Hotel/Motel Taxes	30,006.66		2.31	2.31		30,008.97
408 000 Water Reserve Fund	34,908.25		2.69	2.69		34,910.94
409 000 Wastewater Reserve Fund	404,586.69		31.18	31.18		404,617.87
412 000 Water Rights Acquisition Fund	293,863.05		22.65	22.65		293,885.70
413 000 Water Bond Redemption Fund	64,014.21		4.93	4.93		64,019.14
415 000 Water Bond Reserve Fund	73,917.79		5.70	5.70		73,923.49
416 000 Wastewater Bond Reserve Fund	73,429.52		5.66	5.66		73,435.18
417 000 Treatment Plant Reserve Fund	463,853.43		35.75	35.75		463,889.18
418 000 Water Short Lived Asset Reserve Fund	100,022.16		7.71	7.71		100,029.87
2 - State Pool	<u>3,505,242.18</u>	<u>0.00</u>	<u>270.16</u>	<u>270.16</u>		<u>3,505,512.34</u>
	<u>3,505,242.18</u>	<u>0.00</u>	<u>270.16</u>	<u>270.16</u>		<u>3,505,512.34</u>

**TREASURER'S REPORT**  
**Fund Investment Totals**

City Of White Salmon

12/01/2021 To: 12/31/2021

Time: 10:40:04 Date: 01/31/2022  
 Page: 4

Fund Totals:	Previous Balance	Purchases	Interest	Ttl Investments	Liquidated	Investment Bal	Available Cash
001 Current Expense	882,561.81		68.02	68.02		882,629.83	438,085.33
101 Street Fund						0.00	292,478.64
108 Municipal Capital Imp Fund	384,780.99		29.66	29.66		384,810.65	43,050.79
110 Fire Reserve Fund	284,045.51		21.89	21.89		284,067.40	49,978.67
112 General Fund Reserve	337,828.82		26.04	26.04		337,854.86	1,453.17
121 Police Vehicle Reserve Fund	77,423.29		5.97	5.97		77,429.26	14,438.61
303 Hotel/Motel Taxes	30,006.66		2.31	2.31		30,008.97	87,438.17
307 New Pool Construction Fund						0.00	2,563.96
401 Water Fund						0.00	119,077.07
402 Wastewater Collection Fund						0.00	330,367.86
408 Water Reserve Fund	34,908.25		2.69	2.69		34,910.94	193,485.83
409 Wastewater Reserve Fund	404,586.69		31.18	31.18		404,617.87	274,915.84
412 Water Rights Acquisition Fund	293,863.05		22.65	22.65		293,885.70	38,667.32
413 Water Bond Redemption Fund	64,014.21		4.93	4.93		64,019.14	154.24
414 Wastewater Bond Redemption Fund						0.00	11,449.74
415 Water Bond Reserve Fund	73,917.79		5.70	5.70		73,923.49	12,234.74
416 Wastewater Bond Reserve Fund	73,429.52		5.66	5.66		73,435.18	1,148.43
417 Treatment Plant Reserve Fund	463,853.43		35.75	35.75		463,889.18	140,402.87
418 Water Short Lived Asset Reserve Fund	100,022.16		7.71	7.71		100,029.87	84,906.85
	<b>3,505,242.18</b>		<b>270.16</b>	<b>270.16</b>		<b>3,505,512.34</b>	<b>2,136,298.13</b>

Ending fund balance (Page 1) - Investment balance = Available cash.

**5,641,810.47**

# TREASURER'S REPORT

## Outstanding Vouchers

City Of White Salmon

As Of: 12/31/2021 Date: 01/31/2022  
 Time: 10:40:04 Page: 5

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2021	4495	12/28/2021	Util Pay	1		Xpress Bill Pay	130.00	Xpress Import - iPay - 12-28-2021__daily_batch (1).cs
2021	4496	12/28/2021	Util Pay	1		Xpress Bill Pay	179.90	Xpress Import - CheckFree - 12-28-2021__daily_batch
2021	4505	12/30/2021	Util Pay	1		Xpress Bill Pay	333.63	Xpress Import - EFT - 12-29-2021__daily_batch.csv
2021	4506	12/30/2021	Util Pay	1		Xpress Bill Pay	100.00	Xpress Import - Metavante - 12-29-2021__daily_batch
2021	4508	12/30/2021	Util Pay	1		Batch Customer	277.39	
2021	4509	12/30/2021	Tr Rec	1		Neuhaus Properties LLC	75.00	2022 Short-term Rental Permit
2021	4510	12/30/2021	Tr Rec	1		PUD No 1 Of Klickitat County	10,779.69	Electric Utility Tax - November 2021
2021	4511	12/30/2021	Tr Rec	1		Permitting Customer	242.76	
2021	4512	12/30/2021	Util Pay	1		Xpress Bill Pay	1,180.63	Xpress Import - CC - 12-30-2021__daily_batch.csv
2021	4513	12/30/2021	Util Pay	1		Xpress Bill Pay	174.56	Xpress Import - EFT - 12-30-2021__daily_batch.csv
2021	4514	12/30/2021	Util Pay	1		Xpress Bill Pay	189.00	Xpress Import - CheckFree - 12-30-2021__daily_batch
2021	4515	12/31/2021	Util Pay	1		Xpress Bill Pay	399.00	Xpress Import - CC - 12-31-2021__daily_batch.csv
2021	4516	12/31/2021	Util Pay	1		Xpress Bill Pay	60.00	Xpress Import - Metavante - 12-31-2021__daily_batch
2021	4517	12/31/2021	Util Pay	1		Xpress Bill Pay	83.00	Xpress Import - CheckFree - 12-31-2021__daily_batch
							14,204.56	
Receipts Outstanding:								
2021	4564	12/31/2021	Payroll	1	EFT	Department Of Labor & Industries	7,505.68	4TH Quarter L&I: 10/01/2021 - 12/31/2021
2021	4519	12/31/2021	Claims	1	EFT	Chase Paymentech	1,751.21	December 2021 Services
2021	4520	12/31/2021	Claims	1	EFT	Xpress Bill Pay	626.89	December Services
2021	4562	12/31/2021	Payroll	1	EFT	Oregon Dept. of Revenue - Transit Tax	18.69	Pay Cycle(s) 10/01/2021 To 12/31/2021 - OR Transit Tax
2021	4521	12/31/2021	Claims	1	EFT	Kenneth B. Woodrich PC	5,802.00	Legal Services - December 2021
2021	4565	12/31/2021	Payroll	1	EFT	Employment Security Department - PFMLA	956.59	Pay Cycle(s) 10/01/2021 To 12/31/2021 - PFMLA
2021	4563	12/31/2021	Payroll	1	EFT	Employment Security Department	713.60	4th Quarter Unemployment: 10/01/2021 - 12/31/2021
2016	1220	03/16/2016	Claims	1	31118	Cecelia Joan Huard C/O Brad Huard	6.20	Refund inactive customer credit balance
2017	8301	11/01/2017	Claims	1	33126	David & Angela Hill	87.43	041725.1 - 393 NECHERRY ST
2018	768	02/07/2018	Claims	1	33497	Renee Wuollet	11.38	020675.0 - 560 NECENTER PL
2018	1201	03/07/2018	Claims	1	33577	Chris Parker	3.17	040127.2 - 705 NECHURCH PLACE # E
2018	3179	06/20/2018	Claims	1	33915	Lourens and Monette Pretorius	16.96	053189.0 - 17 ANNIE LANE
2018	7272	09/05/2018	Payroll	1	34156	Savannah Vargas	49.10	Aug Payroll #2
2018	7524	09/20/2018	Payroll	1	34222	Savannah Vargas	20.68	Sept Payroll #1
2018	8618	12/05/2018	Payroll	1	34449	Angelina Heredia	27.70	Nov Payroll #2
2019	2627	06/05/2019	Claims	1	35066	Christopher Stiffler	168.00	Reimburse - Wildland Firefighter Exam Fee
2019	3568	08/07/2019	Claims	1	35245	Mark Long	179.21	071525.2 - 1196 WJEWETT BLVD 1198 - Refund Credit Balance On Utility Acct #4750

## TREASURER'S REPORT Outstanding Vouchers

City Of White Salmon

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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2020	1811	05/06/2020	Claims	1	36098	James B Roberson Trust Lisa Doslu, Trustee	10.38	062750.0 - 625 SWWAUBISH ST- Credit Balance Refund
2021	218	01/20/2021	Claims	1	36799	Thomas Hood	4.71	073225.0 - 1180 SWTHORNTON DR - Utility Account 5592 Credit Balance Refund
2021	228	01/20/2021	Claims	1	36809	Jennifer Schwab	49.19	064200.1 - 366 SWEYRIE RD - Utility Account 5929 Credit Balance Refund
2021	232	01/20/2021	Claims	1	36813	Garret Zallen	0.05	022650.3 - 645 NEGRANDVIEW BLVD - Utility Account 1204 Credit Balance Refund
2021	1733	05/19/2021	Claims	1	37101	Nora B. Kyte	3.34	011450.0 - 552 SEOAK ST - Credit Balance Refund
2021	3458	10/06/2021	Claims	1	37455	Ernie's Locks & Keys LLC	325.00	Park - Locksmithing
2021	3984	11/17/2021	Claims	1	37589	Chris Taylor	75.00	2021 Short-Term Rental Application - Refund
2021	4130	12/01/2021	Claims	1	37605	Masonic Lodge # 163	175.00	Parking Lot Lease - December 2021
2021	4313	12/15/2021	Claims	1	37628	George Anderson	80.43	054700.0 - 865 NWKENNEDY LN
2021	4316	12/15/2021	Claims	1	37631	Bell Design Company	200.00	Fire Hydrant Meter Permit - Refundable Deposit
2021	4319	12/15/2021	Claims	1	37634	Cameron McCarthy Landscape Architecture	1,961.25	Comprehensive Park Open Space Recreation Plan
2021	4321	12/15/2021	Claims	1	37636	Columbia Gorge News, LLC	364.00	Legal Advertising - #350; Legal Advertising - #351; Legal Advertising - #355; Legal Advertising - #356; Legal Advertising - #360; Legal Advertising - #359
2021	4343	12/15/2021	Claims	1	37658	Harry & Lorinda Schultz	13.48	071850.0 - 133 SWPECK RD - Utility Billing Account Credit Balance Refund
2021	4344	12/15/2021	Claims	1	37659	SeaWestern Fire Fighting Equipment	6,709.51	Fire - Uniform and Safety Gear
2021	4348	12/15/2021	Claims	1	37663	Larry Spencer	52.50	Rx Reimbursement - 01/01-12/01/2021
2021	4350	12/15/2021	Claims	1	37665	Verizon Wireless	1,201.33	Verizon Wireless - December 2021
2021	4391	12/20/2021	Payroll	1	37675	Scott Perala	535.63	Dec Payroll #2
2021	4396	12/20/2021	Payroll	1	37678	Christopher Stiffler	27.70	Dec Payroll #2
2021	4397	12/20/2021	Payroll	1	37679	David S Swann	277.05	Dec Payroll #2
2021	4446	12/22/2021	Claims	1	37682	CenturyLink	1,348.12	CenturyLink - Shop - 2021 December ; CenturyLink - Breathalyzer - 2021 December ; CenturyLink - Shop Emergency Dialer - 2021 December ; CenturyLink - City Shop Broadband - 2021 December ; Century
2021	4448	12/22/2021	Claims	1	37684	Shred-it USA LLC	185.74	City Hall/Police - Shredding Service
2021	4483	12/28/2021	Claims	1	37686	Department of Health	816.00	Sanitary Survey Inspection

## TREASURER'S REPORT Outstanding Vouchers

City Of White Salmon

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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2021	4484	12/28/2021	Claims	1	37687	Klickitat County Emergency Mgmt.	1,373.41	2021 Emergency Management Services
2021	4487	12/28/2021	Claims	1	37690	Xerox Financial Services, LLC	482.68	City Hall - Xerox Lease
2021	4522	12/30/2021	Claims	1	37693	Apparatus Repair LLC AA&L Emergency Fire	500.00	Fire - Pump Test
2021	4523	12/30/2021	Claims	1	37694	Ace Hardware	89.07	PW - Construction Supplies; PW - Construction Supplies; PW - Street Veh Supplies; PW - Building Service
2021	4524	12/30/2021	Claims	1	37695	Anderson Perry & Associates, Inc.	81,228.25	Design Engineering - Project #250-11; Construction Administration - Project #250-14; Planning/Studies - Project #250-12
2021	4525	12/30/2021	Claims	1	37696	Aspect Consulting	7,911.83	Water Study - Project 090094; Water Study - Project 090094
2021	4526	12/30/2021	Claims	1	37697	BSK Associates	525.00	Water Sampling Testing
2021	4527	12/30/2021	Claims	1	37698	Bell Design Company	5,702.50	On-Call Surveying Services - Job #20B074; On-Call Engineering Services - Job #20B073
2021	4528	12/30/2021	Claims	1	37699	Bethel Congregational Church	150.00	Park Refundable Deposit
2021	4529	12/30/2021	Claims	1	37700	Bingen, City Of	61,095.00	November 2021 ERUs; December 2021 ERUs
2021	4530	12/30/2021	Claims	1	37701	C.M. & W.O. Sheppard Inc	45.45	PW - Veh Maint Supplies
2021	4531	12/30/2021	Claims	1	37702	Columbia Gorge News, LLC	212.00	Legal Advertising - #365; Legal Advertising - #367; Legal Advertising - #366; Legal Advertising - #370; Legal Advertising - #369; Legal Advertising - #368
2021	4532	12/30/2021	Claims	1	37703	Brendan Conboy	37.25	Reimbursement - Paperback Book
2021	4533	12/30/2021	Claims	1	37704	Databar	1,522.78	Monthly Utility Billing - October 2021
2021	4534	12/30/2021	Claims	1	37705	Galls, LLC	47.35	Police - Police Equipment
2021	4535	12/30/2021	Claims	1	37706	Granicus	9,597.90	Software - Rental Activity Monitoring Lite
2021	4536	12/30/2021	Claims	1	37707	Hach Company	2,169.52	PW - Water Chemical Supplies
2021	4537	12/30/2021	Claims	1	37708	Jaques Sharp	367.50	M&O Allowing Attorney's Fees; M&O Allowing Attorney's Fees
2021	4538	12/30/2021	Claims	1	37709	Keith's Sporting Goods	612.75	Police - Firearm Supplies
2021	4539	12/30/2021	Claims	1	37710	Klickitat County Health Dept	35.00	Water Samples - 12/14/2021
2021	4540	12/30/2021	Claims	1	37711	Klickitat County Sheriff Office	13,000.00	Police - Incarceration Services; Police - Incarceration Services; Police - Incarceration Services; Police - Incarceration Services
2021	4541	12/30/2021	Claims	1	37712	Klickitat County	964.00	Emergency Operations Center - COVID-19 Response

## TREASURER'S REPORT Outstanding Vouchers

City Of White Salmon

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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2021	4542	12/30/2021	Claims	1	37713	NAPA Auto Parts dba Gorge Auto Parts	1,710.98	PW - Oil Filters; PW - Air Filter; PW - Oil Filter; PW - Fuel and Oil Filter; PW - Oil Filter; PW - Air Filter; PW - Alternator; PW - Veh Maint Supplies (Credit); PW - Veh Maint Supplies; PW - Safety G
2021	4543	12/30/2021	Claims	1	37714	Northwest Natural Gas Co	585.97	Natural Gas - City Shop; Natural Gas - Lift Station; Natural Gas - City Hall
2021	4544	12/30/2021	Claims	1	37715	One Call Concepts Inc	20.33	Excavation Notification - Month 19
2021	4545	12/30/2021	Claims	1	37716	Owen Equipment Company	111.62	PW - Street Veh Supplies
2021	4547	12/30/2021	Claims	1	37718	Pioneer Surveying Engineering Inc	2,640.00	Project: 20-704 Jewett Blvd Roundabout
2021	4548	12/30/2021	Claims	1	37719	Platt Electrical, dba of Rexel USA, INC	235.11	Fire - Shop Equipment; City Hall - Building Services
2021	4549	12/30/2021	Claims	1	37720	Public Safety Testing	134.00	Civil Service - Subscription Fee
2021	4550	12/30/2021	Claims	1	37721	Quill	253.55	Police - Office Supplies
2021	4551	12/30/2021	Claims	1	37722	Same Day Stage	118.00	Water - Sample Shipping Service; Water - Sample Shipping Service
2021	4552	12/30/2021	Claims	1	37723	The Verdin Company	11,643.33	Bell and Clock - Evaluation
2021	4553	12/30/2021	Claims	1	37724	TransUnion Risk & Alternative	80.63	Police - Investigation Tool
2021	4554	12/30/2021	Claims	1	37725	WA State Criminal Justice Training Com	95.00	Police - Travel and Training
2021	4555	12/30/2021	Claims	1	37726	WSU Professional Education	1,350.00	2022 Northwest Clerks Institute - Professional Development Overnight Package
2021	4556	12/30/2021	Claims	1	37727	White Salmon, City Of	54,881.04	Water - Heritage Building ; Water - City Hall ; Water - Fireman's Park ; Water - Police Department Office ; Water - City Shop / Fire Hall ; Water - Pioneer Park ; Water - Rhingarten Park Irrigat
2021	4557	12/30/2021	Claims	1	37728	Wilcox & Flegel	4,283.33	PW/Police - Fuel; PW/Police - Fuel; PW - Oil
2021	4558	12/30/2021	Claims	1	37729	XTC Truck & Toy	79.96	PW - Plow Oil
2021	4559	12/30/2021	Claims	1	37730	Zaya LLC	5,891.00	Graphic Design - Strategy & Execution; Graphic Design - Strategy & Execution
2021	4560	12/31/2021	Claims	1	37743	Bent Nail Construction :C	6,852.20	Fire Hall Roof Retainage
2021	4561	12/31/2021	Claims	1	37745	US Bank	15,755.52	

## TREASURER'S REPORT Outstanding Vouchers

City Of White Salmon

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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2021	4566	12/31/2021	Claims	1	37746	ALS Group USA, Corp.	9,138.25	Water - WS River Study Water Samples; Water - WS River Study Water Samples; Water - WS River Study Water Samples; Water - WS River Study Water Samples; Water - WS River Study Water Samples; Water - WS
2021	4567	12/31/2021	Claims	1	37747	Anderson Perry & Associates, Inc.	63,481.91	Pre-Design Report - Project: 250-20; Planning/Studies - Project: 250-12; Design Engineering - Project: 250-11
2021	4568	12/31/2021	Claims	1	37748	Aramark Uniform Services	363.83	Police - Laundry Service; City Hall/PW - Laundry Service; PW - Laundry Service; PW - Janitorial Supplies; Police - Laundry Service; City Hall/PW - Laundry Service; PW - Laundry Service; PW - Janitoria
2021	4569	12/31/2021	Claims	1	37749	Artistic Excavation, LLC	3,727.03	Water - Emergency Water Tower Repair
2021	4570	12/31/2021	Claims	1	37750	Brenntag Pacific, Inc	654.83	Water - Chemical Supplies, Credit; Water - Chemical Supplies
2021	4571	12/31/2021	Claims	1	37751	Cameron McCarthy Landscape Architecture	4,560.00	Comprehensive Park Open Space Recreation Plan
2021	4572	12/31/2021	Claims	1	37752	Columbia Gorge News, LLC	104.00	Legal Advertising - #386; Legal Advertising - #387
2021	4573	12/31/2021	Claims	1	37753	DataPro Solutions, Inc	167.06	NovaTime Payroll - December 2021
2021	4574	12/31/2021	Claims	1	37754	Fastenal	42.70	PW - Uniform and Safety Gear
2021	4575	12/31/2021	Claims	1	37755	Glacier Electric LLC	979.76	PW - Shop Building Maintenance Services
2021	4576	12/31/2021	Claims	1	37756	H.D. Fowler Company	353.76	PW - Pipe, Valves, Fittings Inventory
2021	4577	12/31/2021	Claims	1	37757	Hunsaker Oil Company Inc	1,724.02	Fire/PW - Fuel
2021	4578	12/31/2021	Claims	1	37758	Marla Keethler	193.44	Reimbursement - Supplies
2021	4579	12/31/2021	Claims	1	37759	Ned Kindler	19.26	Rx Reimbursement - 12/23/2020-12/27/2021
2021	4580	12/31/2021	Claims	1	37760	Klickitat County Prosecutor	8.26	December 2021 Court Remittance
2021	4581	12/31/2021	Claims	1	37761	Les Schwab Tire Center	533.20	Police - Vehicle Supplies; Police - Vehicle Supplies; PW - Street Vehicle Supplies; PW - Vehicle Supplies; PW - Vehicle Supplies
2021	4582	12/31/2021	Claims	1	37762	Menke Jackson Law Firm	846.00	PW Union Negotiation - December 2021
2021	4583	12/31/2021	Claims	1	37763	Mitchell K. Wilson, Interpreter	62.74	Court Interpreter - December 2021
2021	4584	12/31/2021	Claims	1	37764	Office Depot	96.66	City Hall - Office Supplies; City Hall - Office Supplies

**TREASURER'S REPORT**  
**Outstanding Vouchers**

City Of White Salmon

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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo	
2021	4585	12/31/2021	Claims	1	37765	PUD No 1 Of Klickitat County	9,649.39	Electricity - Mt Adams Chamber of Commerce; Electricity - Los Altos Reservoir ; Electricity - Pump On Los Altos Reservoir ; Electricity - Strawberry Mtn Reservoir ; Electricity - Jewett St Fireman'	
2021	4586	12/31/2021	Claims	1	37766	Pacer Propane LLC	118.78	Water - Propane Tank Rent; Water - Propane Tank Rent	
2021	4587	12/31/2021	Claims	1	37767	Peterson Trucks, Inc	557.92	PW - Veh Maint Supplies; PW - Statement Credit dated 05/10/2021	
2021	4588	12/31/2021	Claims	1	37768	Providence Health Services Oregon	789.00	Police - Police Equipment	
2021	4589	12/31/2021	Claims	1	37769	Republic Services #487	461.34	Garbage Service - December 2021	
2021	4590	12/31/2021	Claims	1	37770	Shred-it USA LLC	94.03	Police - Shredding Service	
2021	4591	12/31/2021	Claims	1	37771	USA Blue Book	88.81	PW - Chemical/Lab Supplies	
2021	4592	12/31/2021	Claims	1	37772	Vacasa	75.00	2021 Short-term Rental Permit Refund	
2021	4593	12/31/2021	Claims	1	37773	Verizon Wireless	1,138.40	Verizon Wireless - December 2021	
2021	4594	12/31/2021	Claims	1	37774	WA State Treas. Cash Mgmt Dept	166.22	December 2021 Court Remittance	
2021	4595	12/31/2021	Claims	1	37775	Xerox Financial Services, LLC	290.25	Police - Xerox Lease	
							427,236.56		
<b>Fund</b>							<b>Claims</b>	<b>Payroll</b>	<b>Total</b>
001 Current Expense							93,073.72	7,633.99	100,707.71
101 Street Fund							13,599.60	651.57	14,251.17
107 Pool Fund							0.00	77.69	77.69
401 Water Fund							209,056.15	1,426.56	210,482.71
402 Wastewater Collection Fund							88,255.39	342.61	88,598.00
408 Water Reserve Fund							12,942.50	0.00	12,942.50
412 Water Rights Acquisition Fund							2.30	0.00	2.30
601 Remittances							174.48	0.00	174.48
							417,104.14	10,132.42	427,236.56



**TREASURER'S REPORT**  
**Signature Page**

City Of White Salmon

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12/01/2021 To: 12/31/2021

We the undersigned officers for the City of White Salmon have reviewed the foregoing report and acknowledge that to the best of our knowledge this report is accurate and true:

Signed:  Signed: \_\_\_\_\_  
Clerk/Treasurer / Date Chairman Budget Committee / Date

**City of White Salmon**  
**December 2021 Treasurer's Report Reconciliation**

	Revenue	Expenditures	
	729,162.90	1,014,142.48	
Treasurer's Receipts	318,951.57	704,824.18	Claims
Utility Receipts	296,725.14	196,659.02	Payroll
Interfund Transfers	115,727.19	115,727.19	Interfund Transfers
		273.09	Service Charge - Account Analysis
		-	Service Charge - Safe Deposit Box
Stop Payment		-1,100.00	
Revenue to Expenditure	-169.96	-169.96	Rosenburg Insurance Payment
Revenue to Expenditure	-568.71	-568.71	Utility Account Balance Refund
Expenditure to Revenue	-80.43	-80.43	Utility Account Balance Refund
Expenditure to Revenue	-200.00	-200.00	Fire Hydrant Meter Refund Deposit
Expenditure to Revenue	-27.47	-27.47	Utility Account Balance Refund
Expenditure to Revenue	-200.27	-200.27	Utility Account Balance Refund
Expenditure to Revenue	-115.22	-115.22	Utility Account Balance Refund
Expenditure to Revenue	-13.48	-13.48	Utility Account Balance Refund
Expenditure to Revenue	-4.36	-4.36	Utility Account Balance Refund
Expenditure to Revenue	-67.39	-67.39	Utility Account Balance Refund
Expenditure to Revenue	-568.71	-568.71	Utility Account Balance Refund
Expenditure to Revenue	-150.00	-150.00	Park Deposit Refund
Expenditure to Revenue	-75.00	-75.00	STR Refund (overpayment)
	729,162.90	1,014,142.48	
	0.00	0.00	

**City of White Salmon**

**2021 November Treasurer's Report Reconciliation to Bank Statements**

Treasurer's Report Ending Balance	5,641,810.47
Treasurer's Report Adjusted Ending Balance	6,054,842.47
Columbia State Bank (Cash)	2,549,005.10
US Bank (Time Value - Investment)	0.00
WA State Treasurer (State Pool - Investment)	3,505,512.34
Petty Cash	25.00
Drawer 1	150.00
Drawer 2	150.00
Drawer 3	0.00
Total Cash and Investments	6,054,842.44
Less Outstanding Checks (Page 10 of Treasurer's Report)	-427,236.56
Plus Outstanding Deposits (Page 1 of Treasurer's Report)	14,204.56
Bank Statement Adjusted Ending Balance	5,641,810.44
Difference	0.03

# BANK RECONCILIATION

City Of White Salmon

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## 1 Checking Account

Date	Balance Forward	2,423,625.31
11/23/2021		576.33
11/24/2021		235.17
11/25/2021		126.79
11/26/2021		50.00
11/27/2021		101.77
11/29/2021		2,096.19
11/30/2021		4,671.45
12/01/2021		12,875.73
12/02/2021		8,338.56
12/03/2021		9,055.54
12/04/2021		861.11
12/05/2021		1,222.65
12/06/2021		20,493.84
12/07/2021		10,969.30
12/08/2021		9,861.22
12/09/2021		7,024.67
12/10/2021		33,489.76
12/11/2021		882.45
12/12/2021		352.87
12/13/2021		10,595.29
12/14/2021		15,554.28
12/15/2021		27,910.68
12/16/2021		73,274.32
12/17/2021		91,665.18
12/18/2021		7,624.79
12/19/2021		10,506.91
12/20/2021		131,276.81
12/21/2021		1,873.93
12/22/2021		618.76
12/23/2021		3,369.60
12/24/2021		147.21
12/26/2021		134.91
12/27/2021		35,826.60
12/28/2021		533.50
12/29/2021		1,912.50
12/30/2021		74,049.02
	Total Credits:	610,159.69

Year	Trans#	Date	Type	Chk#	Vendor	
2021	3833	11/03/2021	Claims	37537	Masonic Lodge # 163	175.00
2021	3846	11/03/2021	Claims	37550	Reynier, Ron Atty At Law	1,400.00
2021	3986	11/17/2021	Claims	37564	Aramark Uniform Services	284.96
2021	3988	11/17/2021	Claims	37566	Bell Design Company	6,070.25
2021	3989	11/17/2021	Claims	37567	Buyers & Sellers Home Inspection Service	1,100.00
2021	4070	11/23/2021	Claims	37592	Xerox Financial Services, LLC	192.43
2021	4110	12/01/2021	Claims		Kenneth B. Woodrich PC	3,192.00
2021	4117	12/01/2021	Claims	37593	AmeriTitle	15,000.00
2021	4119	12/01/2021	Claims	37594	AUCA Western First Aid & Safety	985.52
2021	4120	12/01/2021	Claims	37595	Able Equipment Installers Inc.	306.38
2021	4121	12/01/2021	Claims	37596	C.M. & W.O. Sheppard Inc	3,031.93
2021	4122	12/01/2021	Claims	37597	CenturyLink	1,348.12
2021	4123	12/01/2021	Claims	37598	Columbia Gorge News, LLC	280.00
2021	4124	12/01/2021	Claims	37599	H2Oregon Bottled Water	7.26
2021	4125	12/01/2021	Claims	37600	Hughes Fire Equipment Inc	8,236.63

# BANK RECONCILIATION

City Of White Salmon

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Year	Trans#	Date	Type	Chk#	Vendor	
2021	4126	12/01/2021	Claims	37601	Ned Kindler	148.50
2021	4127	12/01/2021	Claims	37602	Klickitat County Health Dept	35.00
2021	4128	12/01/2021	Claims	37603	L.N, Curtis & Sons	1,247.00
2021	4129	12/01/2021	Claims	37604	Lexipol LLC	2,121.60
2021	4131	12/01/2021	Claims	37606	Northwest Natural Gas Co	318.72
2021	4132	12/01/2021	Claims	37607	PNWA-AWWA	250.00
2021	4133	12/01/2021	Claims	37608	Pacer Propane LLC	306.34
2021	4134	12/01/2021	Claims	37609	Reynier, Ron Atty At Law	1,400.00
2021	4135	12/01/2021	Claims	37610	San Diego Police Equipment Co.	1,462.95
2021	4136	12/01/2021	Claims	37611	SeaWestern Fire Fighting Equipment	6,709.51
2021	4137	12/01/2021	Claims	37612	Shred-it USA LLC	371.18
2021	4138	12/01/2021	Claims	37613	Larry Spencer	148.50
2021	4139	12/01/2021	Claims	37614	Traffic Logix Corporation	521.38
2021	4140	12/01/2021	Claims	37615	Tum-A-Lum Lumber	529.44
2021	4141	12/01/2021	Claims	37616	Uline	408.05
2021	4142	12/01/2021	Claims	37617	Pesticide Management Divi WA State Dept. of Agricu	50.00
2021	4143	12/01/2021	Claims	37618	Washington Gorge Action Programs	12,000.00
2021	4597	12/01/2021	Claims		Evergreen Note Servicing	61,992.12
2021	4146	12/06/2021	Payroll		Ryan Hardie Adam	1,373.01
2021	4147	12/06/2021	Payroll		William R Avery II	2,995.38
2021	4148	12/06/2021	Payroll		Jan Brending	2,834.10
2021	4149	12/06/2021	Payroll		Erika Castro-Guzman	1,899.26
2021	4150	12/06/2021	Payroll		Brendan P Conboy	2,294.51
2021	4151	12/06/2021	Payroll		Jeffrey Cooper	2,720.60
2021	4152	12/06/2021	Payroll		Kate E Daniels	1,934.78
2021	4153	12/06/2021	Payroll		Andrew Dirks	2,002.48
2021	4154	12/06/2021	Payroll		Lisa L George	1,860.66
2021	4155	12/06/2021	Payroll		Suzanne Glaser	92.35
2021	4156	12/06/2021	Payroll		Edward L Gunnyon	4,275.55
2021	4157	12/06/2021	Payroll		Jason L Hartmann	152.49
2021	4158	12/06/2021	Payroll		Michael L Hepner	2,794.67
2021	4159	12/06/2021	Payroll		William F Hunsaker	2,579.94
2021	4160	12/06/2021	Payroll		Marla A Keethler	601.63
2021	4161	12/06/2021	Payroll		Jason Kinley	1,804.57
2021	4162	12/06/2021	Payroll		Ross E Lambert	1,834.73
2021	4163	12/06/2021	Payroll		Joshua Lewis	1,891.56
2021	4164	12/06/2021	Payroll		David S Lindley	152.49
2021	4165	12/06/2021	Payroll		Madelynn M Mcllwain	2,159.34
2021	4166	12/06/2021	Payroll		Patrick R Munyan Jr	3,419.31
2021	4167	12/06/2021	Payroll		Stephanie M Porter	1,800.90
2021	4168	12/06/2021	Payroll		Ashley Post	152.49
2021	4169	12/06/2021	Payroll		Frank Randall	2,139.07
2021	4170	12/06/2021	Payroll		James A Ransier	152.49
2021	4171	12/06/2021	Payroll	37619	Joseph Turkiewicz	152.49
2021	4172	12/06/2021	Payroll	37620	Jess W Wardwell	92.35
2021	4173	12/06/2021	Payroll		AFLAC	205.54
2021	4174	12/06/2021	Payroll		Association Of WA Cities	34,626.02
2021	4175	12/06/2021	Payroll		Internal Revenue Service	16,904.53
2021	4176	12/06/2021	Payroll		LifeSecure Insurance Company	410.79
2021	4177	12/06/2021	Payroll		LifeSecure Insurance Company	1,221.60
2021	4178	12/06/2021	Payroll		LifeSecure Insurance Company	159.33
2021	4179	12/06/2021	Payroll		Oregon Department of Revenue	218.00
2021	4180	12/06/2021	Payroll		Standard Insurance	393.00
2021	4181	12/06/2021	Payroll		WA State Dept Retirement Systems	75.00
2021	4182	12/06/2021	Payroll		WA State Dept Retirement Systems	9,863.07
2021	4183	12/06/2021	Payroll	37621	WSCCCE	701.97
2021	4191	12/06/2021	Claims		Xpress Bill Pay	616.30

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2021	4242	12/06/2021	Claims		Chase Paymentech	1,216.04
2021	4233	12/07/2021	Claims	37622	Charter Communications	267.95
2021	4234	12/07/2021	Claims	37623	Hunsaker Oil Company Inc	1,742.85
2021	4235	12/07/2021	Claims	37624	Mosier WiNet	455.00
2021	4236	12/07/2021	Claims	37625	PUD No 1 Of Klickitat County	5,774.43
2021	4237	12/07/2021	Claims	37626	US Bank	5,595.58
2021	4192	12/10/2021	Claims		USDA Rural Development	7,920.00
2021	4308	12/15/2021	Claims		WA State Dept Revenue/Excise	8,566.64
2021	4310	12/15/2021	Ser Chge		Columbia Bank #1080	273.09
2021	4312	12/15/2021	Claims	37627	Ace Hardware	129.01
2021	4314	12/15/2021	Claims	37629	Aramark Uniform Services	291.43
2021	4315	12/15/2021	Claims	37630	BSK Associates	170.00
2021	4317	12/15/2021	Claims	37632	Brenntag Pacific, Inc	1,440.38
2021	4318	12/15/2021	Claims	37633	CTX-Xerox	37.98
2021	4320	12/15/2021	Claims	37635	Coburn Electric, Inc.	928.36
2021	4322	12/15/2021	Claims	37637	DJC Oregon	55.66
2021	4323	12/15/2021	Claims	37638	DataPro Solutions, Inc	167.06
2021	4324	12/15/2021	Claims	37639	Patrick & Lenda Freeman	27.47
2021	4325	12/15/2021	Claims	37640	H.D. Fowler Company	9,684.03
2021	4326	12/15/2021	Claims	37641	Klickitat County Health Dept	140.00
2021	4327	12/15/2021	Claims	37642	Klickitat County Prosecutor	6.66
2021	4328	12/15/2021	Claims	37643	L.N, Curtis & Sons	1,770.45
2021	4329	12/15/2021	Claims	37644	Landmark Ford	1,018.95
2021	4330	12/15/2021	Claims	37645	Lexipol LLC	3,323.94
2021	4331	12/15/2021	Claims	37646	Menke Jackson Law Firm	2,232.40
2021	4332	12/15/2021	Claims	37647	Mitchell K. Wilson, Interpreter	64.11
2021	4333	12/15/2021	Claims	37648	Municode	225.00
2021	4334	12/15/2021	Claims	37649	Office Depot	277.98
2021	4335	12/15/2021	Claims	37650	One Call Concepts Inc	38.52
2021	4336	12/15/2021	Claims	37651	Weston and Erica Peterson	200.27
2021	4337	12/15/2021	Claims	37652	Christopher Pimley	115.22
2021	4338	12/15/2021	Claims	37653	Portland Compressor	154.19
2021	4339	12/15/2021	Claims	37654	Radcomp Technologies	7,772.72
2021	4340	12/15/2021	Claims	37655	Rapid Readymix Co Inc	2,909.23
2021	4341	12/15/2021	Claims	37656	Republic Services #487	461.34
2021	4342	12/15/2021	Claims	37657	Same Day Stage	59.00
2021	4345	12/15/2021	Claims	37660	Shadetree Automotive	425.00
2021	4346	12/15/2021	Claims	37661	Carolyn Simon	4.36
2021	4347	12/15/2021	Claims	37662	Nathan Smith	67.39
2021	4349	12/15/2021	Claims	37664	TransUnion Risk & Alternative	80.63
2021	4351	12/15/2021	Claims	37666	WA Assn Sheriffs & Police Chiefs	350.00
2021	4352	12/15/2021	Claims	37667	WA State Treas. Cash Mgmt Dept	417.72
2021	4353	12/15/2021	Claims	37668	2673 WS City Downtown Irr 216	568.71
2021	4354	12/15/2021	Claims	37669	Waits Excavation LLC	1,995.55
2021	4355	12/15/2021	Claims	37670	White Salmon, City Of	73,363.77
2021	4356	12/15/2021	Claims	37671	Wilcox & Flegel	3,634.32
2021	4357	12/15/2021	Claims	37672	XTC Truck & Toy	7,399.00
2021	4358	12/15/2021	Claims	37673	Xerox Financial Services, LLC	580.50
2021	4302	12/16/2021	Claims		Buyers & Sellers Home Inspection Service	1,100.00
2021	4371	12/20/2021	Payroll		Ryan Hardie Adam	1,384.52
2021	4372	12/20/2021	Payroll		William R Avery II	2,992.28
2021	4373	12/20/2021	Payroll		Jan Brending	2,831.43
2021	4374	12/20/2021	Payroll		Erika Castro-Guzman	1,806.37
2021	4375	12/20/2021	Payroll		Brendan P Conboy	2,295.21
2021	4376	12/20/2021	Payroll		Jeffrey Cooper	3,121.53
2021	4377	12/20/2021	Payroll		Kate E Daniels	2,074.31
2021	4378	12/20/2021	Payroll		Andrew Dirks	1,678.94

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2021	4379	12/20/2021	Payroll		Lisa L George	1,859.27
2021	4380	12/20/2021	Payroll		Suzanne Glaser	267.81
2021	4381	12/20/2021	Payroll		Edward L Gunnyon	4,253.78
2021	4382	12/20/2021	Payroll		Michael L Hepner	2,790.62
2021	4383	12/20/2021	Payroll		F Jay Holtmann	27.70
2021	4384	12/20/2021	Payroll		William F Hunsaker	2,581.70
2021	4385	12/20/2021	Payroll		Jason Kinley	1,554.68
2021	4386	12/20/2021	Payroll		Ross E Lambert	1,845.48
2021	4387	12/20/2021	Payroll		Joshua Lewis	2,985.52
2021	4388	12/20/2021	Payroll		Madelynn M Mcllwain	2,096.27
2021	4389	12/20/2021	Payroll	37674	Chris Moore	221.64
2021	4390	12/20/2021	Payroll		Patrick R Munyan Jr	3,417.93
2021	4392	12/20/2021	Payroll		Stephanie M Porter	1,799.35
2021	4393	12/20/2021	Payroll		Frank Randall	2,139.06
2021	4394	12/20/2021	Payroll	37676	George C Rocha	360.16
2021	4395	12/20/2021	Payroll	37677	Philip Simms	517.16
2021	4398	12/20/2021	Payroll	37680	Karl Swanson	544.86
2021	4399	12/20/2021	Payroll	37681	Jess W Wardwell	461.14
2021	4400	12/20/2021	Payroll		Internal Revenue Service	17,510.24
2021	4401	12/20/2021	Payroll		Oregon Department of Revenue	172.00
2021	4402	12/20/2021	Payroll		WA State Dept Retirement Systems	75.00
2021	4403	12/20/2021	Payroll		WA State Dept Retirement Systems	10,016.07
2021	4447	12/22/2021	Claims	37683	Gorge Networks Inc	768.24
2021	4449	12/22/2021	Claims	37685	VanDeventer Designs	267.00
2021	4485	12/28/2021	Claims	37688	NAPA Auto Parts dba Gorge Auto Parts	339.98
2021	4486	12/28/2021	Claims	37689	PUD No 1 Of Klickitat County	9,033.61
Total Debits:						484,779.87
Reconciled Bank Balance:						2,549,005.13
2021	4495	12/28/2021	Util Pay	56760	Xpress Bill Pay	130.00
2021	4496	12/28/2021	Util Pay	56761	Xpress Bill Pay	179.90
2021	4505	12/30/2021	Util Pay	56770	Xpress Bill Pay	333.63
2021	4506	12/30/2021	Util Pay	56771	Xpress Bill Pay	100.00
2021	4508	12/30/2021	Util Pay	56773	Batch Customer	277.39
2021	4509	12/30/2021	Tr Rec	56774	Neuhaus Properties LLC	75.00
2021	4510	12/30/2021	Tr Rec	56775	PUD No 1 Of Klickitat County	10,779.69
2021	4511	12/30/2021	Tr Rec	56776	Permitting Customer	242.76
2021	4512	12/30/2021	Util Pay	56777	Xpress Bill Pay	1,180.63
2021	4513	12/30/2021	Util Pay	56778	Xpress Bill Pay	174.56
2021	4514	12/30/2021	Util Pay	56779	Xpress Bill Pay	189.00
2021	4515	12/31/2021	Util Pay	56780	Xpress Bill Pay	399.00
2021	4516	12/31/2021	Util Pay	56781	Xpress Bill Pay	60.00
2021	4517	12/31/2021	Util Pay	56782	Xpress Bill Pay	83.00
Outstanding Credits:						-14,204.56
2016	1220	03/16/2016	Claims	31118	Huard C/O Brad Huard, Cecelia Joan	6.20
2017	8301	11/01/2017	Claims	33126	Hill, David & Angela	87.43
2018	768	02/07/2018	Claims	33497	Wuollet, Renee	11.38
2018	1201	03/07/2018	Claims	33577	Parker, Chris	3.17
2018	3179	06/20/2018	Claims	33915	Pretorius, Lourens and Monette	16.96
2018	7272	09/05/2018	Payroll	34156	Vargas, Savannah	49.10
2018	7524	09/20/2018	Payroll	34222	Vargas, Savannah	20.68
2018	8618	12/05/2018	Payroll	34449	Heredia, Angelina	27.70
2019	2627	06/05/2019	Claims	35066	Stiffler, Christopher	168.00
2019	3568	08/07/2019	Claims	35245	Long, Mark	179.21
2020	1811	05/06/2020	Claims	36098	Lisa Doslu, Trustee, James B Roberson Trust	10.38
2021	218	01/20/2021	Claims	36799	Hood, Thomas	4.71

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2021	228	01/20/2021	Claims	36809	Schwab, Jennifer	49.19
2021	232	01/20/2021	Claims	36813	Zallen, Garret	0.05
2021	1733	05/19/2021	Claims	37101	Kyte, Nora B.	3.34
2021	3458	10/06/2021	Claims	37455	Ernie's Locks & Keys LLC	325.00
2021	3984	11/17/2021	Claims	37589	Taylor, Chris	75.00
2021	4130	12/01/2021	Claims	37605	Masonic Lodge # 163	175.00
2021	4313	12/15/2021	Claims	37628	Anderson, George	80.43
2021	4316	12/15/2021	Claims	37631	Bell Design Company	200.00
2021	4319	12/15/2021	Claims	37634	Cameron McCarthy Landscape Architecture	1,961.25
2021	4321	12/15/2021	Claims	37636	Columbia Gorge News, LLC	364.00
2021	4343	12/15/2021	Claims	37658	Schultz, Harry & Lorinda	13.48
2021	4344	12/15/2021	Claims	37659	SeaWestern Fire Fighting Equipment	6,709.51
2021	4348	12/15/2021	Claims	37663	Spencer, Larry	52.50
2021	4350	12/15/2021	Claims	37665	Verizon Wireless	1,201.33
2021	4391	12/20/2021	Payroll	37675	Perala, Scott	535.63
2021	4396	12/20/2021	Payroll	37678	Stiffler, Christopher	27.70
2021	4397	12/20/2021	Payroll	37679	Swann, David S	277.05
2021	4446	12/22/2021	Claims	37682	CenturyLink	1,348.12
2021	4448	12/22/2021	Claims	37684	Shred-it USA LLC	185.74
2021	4483	12/28/2021	Claims	37686	Department of Health	816.00
2021	4484	12/28/2021	Claims	37687	Klickitat County Emergency Mgmt.	1,373.41
2021	4487	12/28/2021	Claims	37690	Xerox Financial Services, LLC	482.68
2021	4519	12/31/2021	Claims		Chase Paymentech	1,751.21
2021	4520	12/31/2021	Claims		Xpress Bill Pay	626.89
2021	4521	12/31/2021	Claims		Woodrich PC, Kenneth B.	5,802.00
2021	4522	12/30/2021	Claims	37693	AA&L Emergency Fire, Apparatus Repair LLC	500.00
2021	4523	12/30/2021	Claims	37694	Ace Hardware	89.07
2021	4524	12/30/2021	Claims	37695	Anderson Perry & Associates, Inc.	81,228.25
2021	4525	12/30/2021	Claims	37696	Aspect Consulting	7,911.83
2021	4526	12/30/2021	Claims	37697	BSK Associates	525.00
2021	4527	12/30/2021	Claims	37698	Bell Design Company	5,702.50
2021	4528	12/30/2021	Claims	37699	Bethel Congregational Church	150.00
2021	4529	12/30/2021	Claims	37700	Bingen, City Of	61,095.00
2021	4530	12/30/2021	Claims	37701	C.M. & W.O. Sheppard Inc	45.45
2021	4531	12/30/2021	Claims	37702	Columbia Gorge News, LLC	212.00
2021	4532	12/30/2021	Claims	37703	Conboy, Brendan	37.25
2021	4533	12/30/2021	Claims	37704	Databar	1,522.78
2021	4534	12/30/2021	Claims	37705	Galls, LLC	47.35
2021	4535	12/30/2021	Claims	37706	Granicus	9,597.90
2021	4536	12/30/2021	Claims	37707	Hach Company	2,169.52
2021	4537	12/30/2021	Claims	37708	Jaques Sharp	367.50
2021	4538	12/30/2021	Claims	37709	Keith's Sporting Goods	612.75
2021	4539	12/30/2021	Claims	37710	Klickitat County Health Dept	35.00
2021	4540	12/30/2021	Claims	37711	Klickitat County Sheriff Office	13,000.00
2021	4541	12/30/2021	Claims	37712	Klickitat County	964.00
2021	4542	12/30/2021	Claims	37713	NAPA Auto Parts dba Gorge Auto Parts	1,710.98
2021	4543	12/30/2021	Claims	37714	Northwest Natural Gas Co	585.97
2021	4544	12/30/2021	Claims	37715	One Call Concepts Inc	20.33
2021	4545	12/30/2021	Claims	37716	Owen Equipment Company	111.62
2021	4547	12/30/2021	Claims	37718	Pioneer Surveying Engineering Inc	2,640.00
2021	4548	12/30/2021	Claims	37719	Platt Electrical, dba of Rexel USA, INC	235.11
2021	4549	12/30/2021	Claims	37720	Public Safety Testing	134.00
2021	4550	12/30/2021	Claims	37721	Quill	253.55
2021	4551	12/30/2021	Claims	37722	Same Day Stage	118.00
2021	4552	12/30/2021	Claims	37723	The Verdin Company	11,643.33
2021	4553	12/30/2021	Claims	37724	TransUnion Risk & Alternative	80.63
2021	4554	12/30/2021	Claims	37725	WA State Criminal Justice Training Com	95.00
2021	4555	12/30/2021	Claims	37726	WSU Professional Education	1,350.00
2021	4556	12/30/2021	Claims	37727	White Salmon, City Of	54,881.04
2021	4557	12/30/2021	Claims	37728	Wilcox & Flegel	4,283.33
2021	4558	12/30/2021	Claims	37729	XTC Truck & Toy	79.96
2021	4559	12/30/2021	Claims	37730	Zaya LLC	5,891.00
2021	4560	12/31/2021	Claims	37743	Bent Nail Construction ::C	6,852.20



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2021	4561	12/31/2021	Claims	37745	US Bank	15,755.52
2021	4562	12/31/2021	Payroll		Oregon Dept. of Revenue - Transit Tax	18.69
2021	4563	12/31/2021	Payroll		Employment Security Department	713.60
2021	4564	12/31/2021	Payroll		Department Of Labor & Industries	7,505.68
2021	4565	12/31/2021	Payroll		Employment Security Department - PFMLA	956.59
2021	4566	12/31/2021	Claims	37746	ALS Group USA, Corp.	9,138.25
2021	4567	12/31/2021	Claims	37747	Anderson Perry & Associates, Inc.	63,481.91
2021	4568	12/31/2021	Claims	37748	Aramark Uniform Services	363.83
2021	4569	12/31/2021	Claims	37749	Artistic Excavation, LLC	3,727.03
2021	4570	12/31/2021	Claims	37750	Brenntag Pacific, Inc	654.83
2021	4571	12/31/2021	Claims	37751	Cameron McCarthy Landscape Architecture	4,560.00
2021	4572	12/31/2021	Claims	37752	Columbia Gorge News, LLC	104.00
2021	4573	12/31/2021	Claims	37753	DataPro Solutions, Inc	167.06
2021	4574	12/31/2021	Claims	37754	Fastenal	42.70
2021	4575	12/31/2021	Claims	37755	Glacier Electric LLC	979.76
2021	4576	12/31/2021	Claims	37756	H.D. Fowler Company	353.76
2021	4577	12/31/2021	Claims	37757	Hunsaker Oil Company Inc	1,724.02
2021	4578	12/31/2021	Claims	37758	Keethler, Marla	193.44
2021	4579	12/31/2021	Claims	37759	Kindler, Ned	19.26
2021	4580	12/31/2021	Claims	37760	Klickitat County Prosecutor	8.26
2021	4581	12/31/2021	Claims	37761	Les Schwab Tire Center	533.20
2021	4582	12/31/2021	Claims	37762	Menke Jackson Law Firm	846.00
2021	4583	12/31/2021	Claims	37763	Mitchell K. Wilson, Interpreter	62.74
2021	4584	12/31/2021	Claims	37764	Office Depot	96.66
2021	4585	12/31/2021	Claims	37765	PUD No 1 Of Klickitat County	9,649.39
2021	4586	12/31/2021	Claims	37766	Pacer Propane LLC	118.78
2021	4587	12/31/2021	Claims	37767	Peterson Trucks, Inc	557.92
2021	4588	12/31/2021	Claims	37768	Providence Health Services Oregon	789.00
2021	4589	12/31/2021	Claims	37769	Republic Services #487	461.34
2021	4590	12/31/2021	Claims	37770	Shred-it USA LLC	94.03
2021	4591	12/31/2021	Claims	37771	USA Blue Book	88.81
2021	4592	12/31/2021	Claims	37772	Vacasa	75.00
2021	4593	12/31/2021	Claims	37773	Verizon Wireless	1,138.40
2021	4594	12/31/2021	Claims	37774	WA State Treas. Cash Mgmt Dept	166.22
2021	4595	12/31/2021	Claims	37775	Xerox Financial Services, LLC	290.25
Outstanding Debits:						427,236.56
<b>Reconciled Book Balance:</b>						<b>2,135,973.13</b>



Direct Inquiries to:  
**White Salmon (509) 493-2500**  
 P O Box 279 White Salmon WA 98672

## STATEMENT OF ACCOUNT

Statement Date: 12/31/21  
 Last Statement Date: 11/30/21  
 Account: XXXXXX2469

CITY OF WHITE SALMON  
 PO BOX 2139  
 WHITE SALMON WA 98672-2139

### SUMMARY OF ACCOUNT BALANCES

Account Name	Account Number	Ending Balance
Public Checking	XXXXXX2469	\$2,549,005.13

### Public Checking

Account Number	XXXXXX2469	Beginning Balance	\$2,423,625.31
<b>Credits</b>			
Low Balance	\$2,250,858.38	Deposits	\$218,947.74
		ACH Credits	\$390,319.47
		Other Credits	\$0.00
		<b>Total Credits</b>	<b>\$609,267.21</b>
		<b>Total Account Fees</b>	<b>\$0.00</b>
<b>Debits</b>			
		ACH Debits	\$268,382.93
		Other Debits	\$273.09
		Electronic Checks	\$0.00
		Checks	\$215,231.37
		<b>Total Debits</b>	<b>\$483,887.39</b>
		<b>Ending Balance</b>	<b>\$2,549,005.13</b>

### DEPOSITS

Date	Description	Amount
12-01	Deposit	\$2,620.66
12-02	Deposit	\$6,658.07
12-03	Deposit	\$5,945.49
12-06	Deposit	\$3,380.98
12-07	Deposit	\$9,620.13
12-08	Deposit	\$2,528.68
12-09	Deposit	\$5,715.61
12-10	Deposit	\$1,113.53
12-14	Deposit	\$25.00
12-14	Deposit	\$5,844.35
12-14	Deposit	\$28,767.92

# TO HELP BALANCE YOUR ACCOUNT

**Step 1-** Update your checkbook record. Enter checks, interest credited, and service charges not recorded.

**Step 2-** LIST OUTSTANDING CHECKS, ATM, POS, AND OTHER WITHDRAWALS below.

**Step 3-** Check Reconciliation

Number		Amount		Number		Amount	
				<b>TOTAL</b>	<b>\$</b>		

Check Reconciliation	
Ending Statement Balance	
Add your deposits made but not shown on statement	
<b>SUBTOTAL</b>	
Subtract your total outstanding checks & other withdrawals (Step 2)	
This should agree with your checkbook balance	

**SPECIAL NOTATIONS ON YOUR STATEMENT:**

1. A minus sign (-) to the left of an Ending Balance figure means the account was overdrawn that day.

**ON CALL:** You may verify preauthorized deposits or payments, access account information, transfer funds, or make a loan payment anytime by using our automated service. Please call 253-305-0050 or 1-800-304-0050.

**IN CASE OF LOSS OR THEFT OF YOUR DEBIT OR ATM CARD:** Notify us immediately at 1-877-272-3678 to report the loss, theft or disappearance of your debit or ATM card, the disclosure of your PIN, or that an unauthorized transfer or purchase has occurred or might occur.

**IN CASE OF ERRORS OR QUESTIONS ABOUT NON-ELECTRONIC TRANSACTIONS:** You must notify us within 30 days of the date we mailed or made this statement available to you of any unauthorized or missing signature, alteration on a check, unauthorized or missing endorsement, or other improper charges identified on this statement. Failure to notify us within the prescribed time period or to commence action against us within 90 days after notice to us will preclude you from asserting claims against us based on such checks or charges.

**IN CASE OF ERRORS OR QUESTIONS ABOUT ELECTRONIC TRANSFERS:**

**CONSUMER ACCOUNTS:** Telephone or write us using the telephone number or address listed below as soon as you can, if you think your statement or receipt is wrong, or if you need more information about a transfer on the statement or receipt. We must hear from you no later than 60 days after we sent you the FIRST statement on which the problem or error appeared.

1. Tell us your name and account number.
2. Describe the error or transfer in question, and explain as clearly as you can why you believe it is an error or why you need more information.
3. Tell us the dollar amount of the suspected error.
4. If you tell us orally, we may require that you send us your complaint or question in writing within 10 business days.

We will investigate your complaint and correct any error promptly. If we take more than 10 business days to do this, we will credit your account for the amount you think is in error, so you will have use of the money during the time it takes us to complete our investigation. If we ask you to put your complaint or question in writing and we do not receive it within 10 business days, we may not credit your account.

**BUSINESS ACCOUNTS:** Telephone us using the telephone number below as soon as you can.

Telephone: 1-877-272-3678

Address: Columbia Bank  
 Visa Card Services MS 6935  
 PO Box 2156  
 Tacoma, WA 98401-2156

Statement Date: 12/31/21  
 Account: XXXXXX2469

**DEPOSITS (continued)**

Date	Description	Amount
12-15	Deposit	\$10,986.27
12-16	Deposit	\$7,325.53
12-17	Deposit	\$1,320.92
12-20	Deposit	\$77,932.61
12-21	Deposit	\$10,976.03
12-22	Deposit	\$398.62
12-23	Deposit	\$161.14
12-28	Deposit	\$1,980.62
12-28	Deposit	\$35,243.23
12-29	Deposit	\$43.35
12-30	Deposit	\$359.00

**Total Deposits: \$218,947.74**
**ACH CREDITS**

Date	Description	Amount
12-01	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000058825759 161543596WD	\$870.90
12-01	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000028001079 5708363	\$1,794.93
12-02	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000059911629 161647316WD	\$151.77
12-02	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000029789243 5708363	\$1,110.29
12-03	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000051687889 161730662WD	\$368.65
12-03	Preauthorized ACH Cr WA ST TREASURER REVDISTRIB 42000017738932 02530	\$558.33
12-03	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000028819401 5708363	\$4,508.35
12-06	Preauthorized ACH Cr Xpress Bill Pay Refund 124000054528260 10295	\$207.52
12-06	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000053037133 161784315WD	\$940.50
12-06	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000028997978 5708363	\$1,346.62
12-07	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000029489824 5708363	\$220.50
12-07	Preauthorized ACH Cr WA ST TREASURER REVDISTRIB 42000019865528 02530	\$312.50
12-07	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000020441345 5708363	\$980.31
12-07	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000054361234 161846164WD	\$1,709.31
12-07	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000026661280 5708363	\$3,998.18
12-08	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000055582955 161969513WD	\$1,046.45
12-08	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000029498042 5708363	\$9,303.25
12-09	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000056485544 162031019WD	\$2,001.00



**STATEMENT OF ACCOUNT**

Statement Date: 12/31/21  
 Account: XXXXXX2469

**ACH CREDITS (continued)**

Date	Description	Amount
12-09	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000029250803 5708363	\$4,180.58
12-10	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000022504746 5708363	\$1,505.33
12-10	Preauthorized ACH Cr WA ST TREASURER REVDISTRIB 42000013373265 02530	\$1,516.66
12-10	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000057635546 162092773WD	\$1,570.46
12-13	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000058740731 162149473WD	\$3,947.54
12-13	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000022066362 5708363	\$4,493.03
12-14	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000027915519 5708363	\$112.21
12-14	Preauthorized ACH Cr WA ST TREASURER REVDISTRIB 42000012036155 02530	\$437.50
12-14	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000020540766 5708363	\$816.84
12-14	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000028596994 5708363	\$1,736.91
12-14	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000059789926 162264829WD	\$2,640.28
12-15	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000050934775 162363189WD	\$1,418.11
12-15	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000022046553 5708363	\$1,803.74
12-16	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000051872188 162433808WD	\$1,749.54
12-16	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000020001527 5708363	\$1,932.62
12-16	Preauthorized ACH Cr WA ST ECOLOGY VENDOR PAY 42000014118620 893783!	\$65,393.07
12-17	Preauthorized ACH Cr WA ST TREASURER REVDISTRIB 42000015836177 02530	\$616.66
12-17	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000053075989 162589466WD	\$2,949.52
12-17	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000029357362 5708363	\$11,627.86
12-20	Preauthorized ACH Cr WA ST TREASURER REVDISTRIB 42000018073993 02530	\$200.00
12-20	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000054241276 162656792WD	\$1,095.57
12-20	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000024381276 5708363	\$3,982.19
12-20	Preauthorized ACH Cr CITY WS DB UTILPYM 5200 125108270011086 1916001528	\$56,819.42
12-21	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000023132368 5708363	\$4,122.24
12-21	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000021247237 5708363	\$6,255.80
12-21	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000029245461 5708363	\$6,475.31



**STATEMENT OF ACCOUNT**

Statement Date: 12/31/21  
 Account: XXXXXX2469

**ACH CREDITS (continued)**

Date	Description	Amount
12-21	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000055298597 162722986WD	\$8,957.29
12-21	Preauthorized ACH Cr KLUICKITAT COUNTY PAYMENTS 125108270007997 WHITE SALMON	\$27,235.89
12-22	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000056361038 162941019WD	\$2,578.14
12-22	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000029831023 5708363	\$19,586.74
12-23	Preauthorized ACH Cr WA ST TREASURER REV DISTRIB 42000019655025 02530	\$933.34
12-23	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000021647523 5708363	\$1,139.15
12-23	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000057323720 163010191WD	\$14,394.26
12-24	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000029141973 5708363	\$350.05
12-27	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000022463607 5708363	\$131.77
12-27	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000059238375 163126092WD	\$336.16
12-27	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000058400950 163070057WD	\$16,458.73
12-29	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000050797569 163364093WD	\$216.30
12-29	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000025477874 5708363	\$446.14
12-30	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000023696973 5708363	\$490.15
12-30	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000051981324 163424725WD	\$497.26
12-30	Preauthorized ACH Cr WA ST TREASURER REV DISTRIB 42000016002800 02530	\$73,919.77
12-31	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000053273566 163473811WD	\$137.23
12-31	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000026373580 5708363	\$1,682.75

**Total ACH Credits: \$390,319.47**

**ACH DEBITS**

Date	Description	Amount
12-01	Preauthorized ACH Dr CITY WS DB DEPOSIT 125108270009486 1916001528	\$3,192.00
12-01	Preauthorized ACH Dr ENS-WA ACCTS ACH XFER ESCROW COLLECTIONS 325170834382901 40000100201507	\$61,992.12
12-03	Preauthorized ACH Dr PAYMENTECH FEE 21000028846305 5708363	\$1,216.04
12-03	Preauthorized ACH Dr Vimly Benefit So Vimly Bene 111000025528365 ST-S9D4A2G8X9S9	\$34,626.02
12-06	Preauthorized ACH Dr WA DEPT RET SYS DRS EPAY 42000019866580 04223505	\$75.00
12-06	Preauthorized ACH Dr LIFESECURE INSU INSURANCE LISTBILL 111000014886397 LB0000000061399	\$159.33



**STATEMENT OF ACCOUNT**

Statement Date: 12/31/21  
 Account: XXXXXX2469

**ACH DEBITS (continued)**

Date	Description	Amount
12-06	Preauthorized ACH Dr Xpress Bill Pay Decbilling 124000053049299 10295	\$207.52
12-06	Preauthorized ACH Dr Standard Ins premium 42000011843745 STASIC000176923	\$393.00
12-06	Preauthorized ACH Dr WA DEPT RET SYS DRS EPAY 42000019866579 04223504	\$9,863.07
12-06	Preauthorized ACH Dr IRS USATAXPYMT 61036010030561 270174010426448	\$16,904.53
12-06	Preauthorized ACH Dr CITY WS DB PAYROLL 125108270009851 1916001528	\$45,918.36
12-07	Preauthorized ACH Dr OR REVENUE DEPT TAXPAYMENT 42000014455596 2062358272	\$218.00
12-07	Preauthorized ACH Dr Xpress Bill Pay Rerun 124000054429856 10295	\$616.30
12-08	Preauthorized ACH Dr AFLAC INSURANCE 21000026123514 0EXM7060881	\$205.54
12-08	Preauthorized ACH Dr LIFESECURE INSU INSURANCE 111000019415381 LS00049572	\$410.79
12-08	Preauthorized ACH Dr LIFESECURE INSU INSURANCE 111000019415380 LS00049566	\$1,221.60
12-10	Preauthorized ACH Dr USDA RD DCFO PAYMENT 41036046657679 0000	\$7,920.00
12-16	Preauthorized ACH Dr CITY WS DB DEPOSIT 125108270019890 1916001528	\$1,100.00
12-17	Preauthorized ACH Dr WA DEPT REVENUE TAX PYMT 42000016994681 7747913	\$8,566.64
12-20	Preauthorized ACH Dr WA DEPT RET SYS DRS EPAY 42000017018388 04227533	\$10,091.07
12-20	Preauthorized ACH Dr IRS USATAXPYMT 61036010062302 270175455433838	\$17,510.24
12-20	Preauthorized ACH Dr CITY WS DB PAYROLL 125108270010715 1916001528	\$45,803.76
12-21	Preauthorized ACH Dr OR REVENUE DEPT TAXPAYMENT 42000010470249 1945458432	\$172.00

**Total ACH Debits: \$268,382.93**

**OTHER DEBITS**

Date	Description	Amount
12-15	Analysis Charge Account Analysis Fee	\$273.09

**Total Other Debits: \$273.09**

**CHECKS**

Number	Date	Amount	Number	Date	Amount	Number	Date	Amount
37537	12-14	\$175.00	37596	12-07	\$3,031.93	37604	12-14	\$2,121.60
37550*	12-30	\$1,400.00	37597	12-13	\$1,348.12	37606*	12-07	\$318.72
37564*	12-01	\$284.96	37598	12-17	\$280.00	37607	12-07	\$250.00
37566*	12-02	\$6,070.25	37599	12-06	\$7.26	37608	12-09	\$306.34
37592*	12-01	\$192.43	37600	12-08	\$8,236.63	37609	12-30	\$1,400.00
37593	12-02	\$15,000.00	37601	12-16	\$148.50	37610	12-10	\$1,462.95
37594	12-07	\$985.52	37602	12-07	\$35.00	37611	12-08	\$6,709.51
37595	12-08	\$306.38	37603	12-13	\$1,247.00	37612	12-08	\$371.18



# STATEMENT OF ACCOUNT

Statement Date: 12/31/21  
 Account: XXXXXX2469

## CHECKS (continued)

Number	Date	Amount	Number	Date	Amount	Number	Date	Amount
37613	12-08	\$148.50	37638	12-21	\$167.06	37661	12-22	\$4.36
37614	12-10	\$521.38	37639	12-31	\$27.47	37662	12-22	\$67.39
37615	12-07	\$529.44	37640	12-21	\$9,684.03	37664*	12-24	\$80.63
37616	12-08	\$408.05	37641	12-22	\$140.00	37666*	12-22	\$350.00
37617	12-08	\$50.00	37642	12-23	\$6.66	37667	12-22	\$417.72
37618	12-07	\$12,000.00	37643	12-27	\$1,770.45	37668	12-20	\$568.71
37619	12-10	\$152.49	37644	12-22	\$1,018.95	37669	12-23	\$1,995.55
37620	12-06	\$92.35	37645	12-31	\$3,323.94	37670	12-20	\$73,363.77
37621	12-07	\$701.97	37646	12-21	\$2,232.40	37671	12-22	\$3,634.32
37622	12-20	\$267.95	37647	12-22	\$64.11	37672	12-22	\$7,399.00
37623	12-14	\$1,742.85	37648	12-23	\$225.00	37673	12-23	\$580.50
37624	12-20	\$455.00	37649	12-22	\$277.98	37674	12-22	\$221.64
37625	12-13	\$5,774.43	37650	12-23	\$38.52	37676*	12-28	\$360.16
37626	12-20	\$5,595.58	37651	12-23	\$200.27	37677	12-23	\$517.16
37627	12-27	\$129.01	37652	12-30	\$115.22	37680*	12-21	\$544.86
37629*	12-24	\$291.43	37653	12-22	\$154.19	37681	12-29	\$461.14
37630	12-24	\$170.00	37654	12-21	\$7,772.72	37683*	12-29	\$768.24
37632*	12-23	\$1,440.38	37655	12-20	\$2,909.23	37685*	12-27	\$267.00
37633	12-29	\$37.98	37656	12-23	\$461.34	37688*	12-31	\$339.98
37635*	12-21	\$928.36	37657	12-28	\$59.00	37689	12-29	\$9,033.61
37637*	12-24	\$55.66	37660*	12-31	\$425.00			

\* indicates skip in check sequence

**Total Checks: \$215,231.37**

## DAILY BALANCES

Date	Balance	Date	Balance	Date	Balance
12-01	\$2,363,250.29	12-13	\$2,258,169.41	12-23	\$2,437,228.54
12-02	\$2,350,100.17	12-14	\$2,294,510.97	12-24	\$2,436,980.87
12-03	\$2,325,638.93	12-15	\$2,308,446.00	12-27	\$2,451,741.07
12-06	\$2,257,894.13	12-16	\$2,383,598.26	12-28	\$2,488,545.76
12-07	\$2,256,048.18	12-17	\$2,391,266.58	12-29	\$2,478,950.58
12-08	\$2,250,858.38	12-20	\$2,374,731.06	12-30	\$2,551,301.54
12-09	\$2,262,449.23	12-21	\$2,417,252.19	12-31	\$2,549,005.13
12-10	\$2,258,098.39	12-22	\$2,426,066.03		



# BANK RECONCILIATION

City Of White Salmon

Time: 10:39:40 Date: 01/31/2022

12/01/2021 To: 12/31/2021

Page: 1

2 State Pool

Date	Balance Forward	3,505,242.18
12/31/2021		270.16
	Total Credits:	270.16

Year	Trans#	Date	Type	Chk#	Vendor
------	--------	------	------	------	--------

Total Debits: 0.00

Reconciled Bank Balance: 3,505,512.34

Outstanding Credits:

Outstanding Debits:

**Reconciled Book Balance: 3,505,512.34**

**Local Government Investment Pool**  
**Statement of Account for No: 02530**  
**Primary Account**  
**December 2021**

**CITY OF WHITE SALMON**  
**PO BOX 2139**  
**WHITE SALMON, WA 98672-8672**

Date	Description	Comment	Deposits	Withdrawals	Balance
12/01/2021	Beginning Balance				3,505,242.18
12/31/2021	Month End Balance				3,505,242.18
	December Earnings	Daily Factor Earnings	270.16		
	Net Ending Balance				3,505,512.34

**Account Summary**

<b>Beginning Balance:</b>	3,505,242.18	<b>Gross Earnings:</b>	287.53
<b>Deposits:</b>	0.00	<b>Administrative Fee:</b>	17.37
<b>Withdrawals:</b>	0.00	<b>Net Earnings:</b>	270.16
<b>Month End Balance:</b>	3,505,242.18		
<b>Administrative Fee Rate:</b>	0.0058 %	<b>Net Ending Balance:</b>	3,505,512.34
<b>Gross Earnings Rate:</b>	0.0966 %		
<b>Net Earnings Rate:</b>	0.0907 %	<b>Average Daily Balance:</b>	3,505,242.18

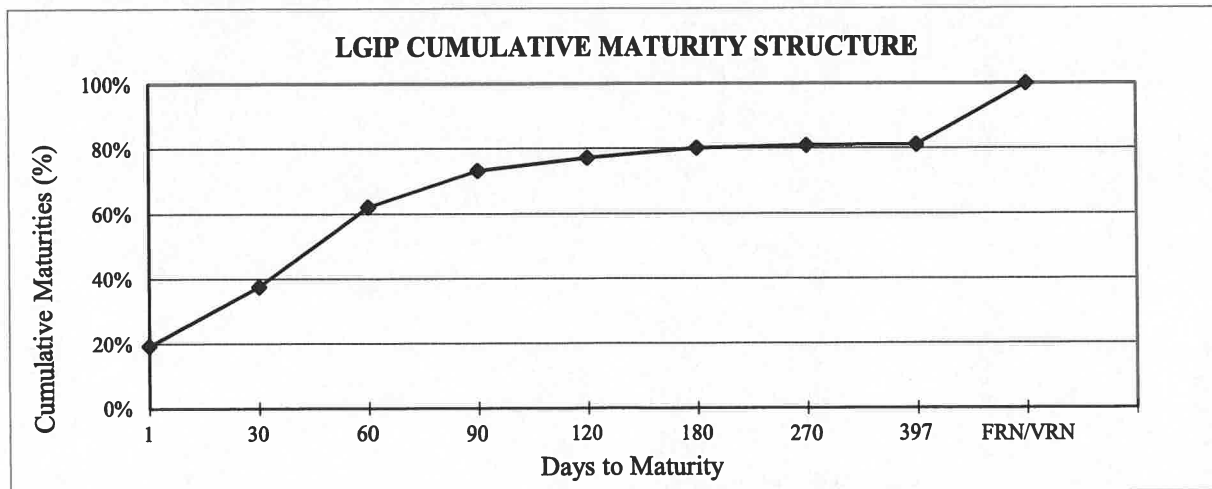
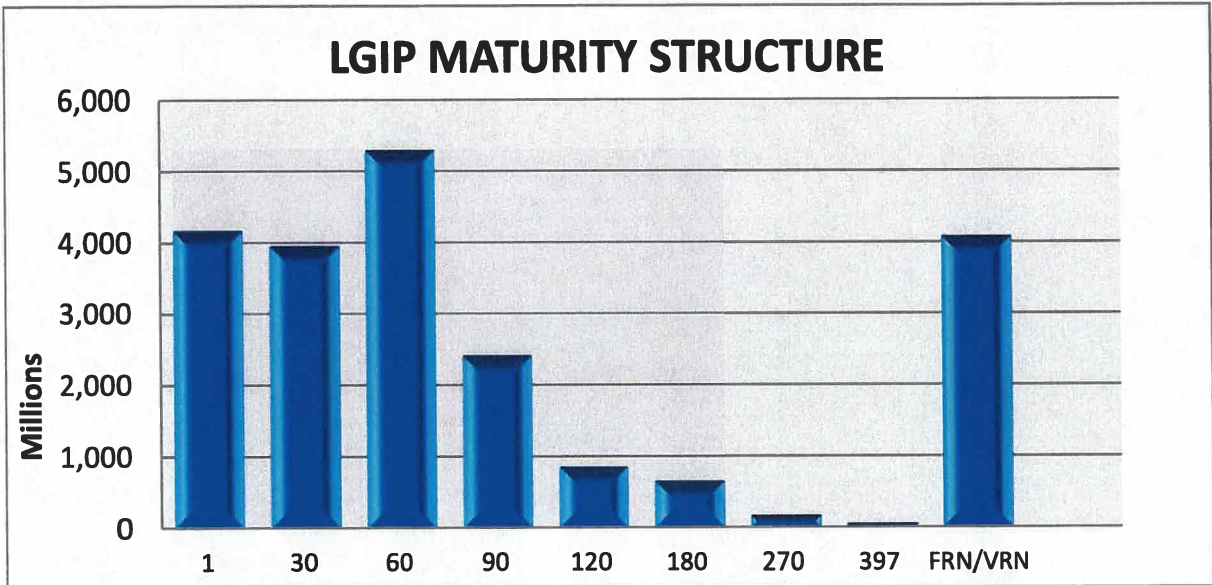
**WASHINGTON STATE  
LOCAL GOVERNMENT INVESTMENT POOL  
December 31, 2021**

<u>DAYS TO MATURITY</u>	<u>\$ MATURING (PAR VALUE)*</u>	<u>% MATURING</u>	<u>CUMULATIVE % MATURING</u>
1	4,162.88	19.3%	19.3%
2-30	3,948.52	18.3%	37.6%
31-60	5,291.95	24.5%	62.1%
61-90	2,409.67	11.2%	73.2%
91-120	850.00	3.9%	77.2%
121-180	650.00	3.0%	80.2%
181-270	160.00	0.7%	80.9%
271-397	50.00	0.2%	81.1%
FRN/VRN	4,071.81	18.9%	100.0%

**PORTFOLIO TOTAL:**

21,594.83

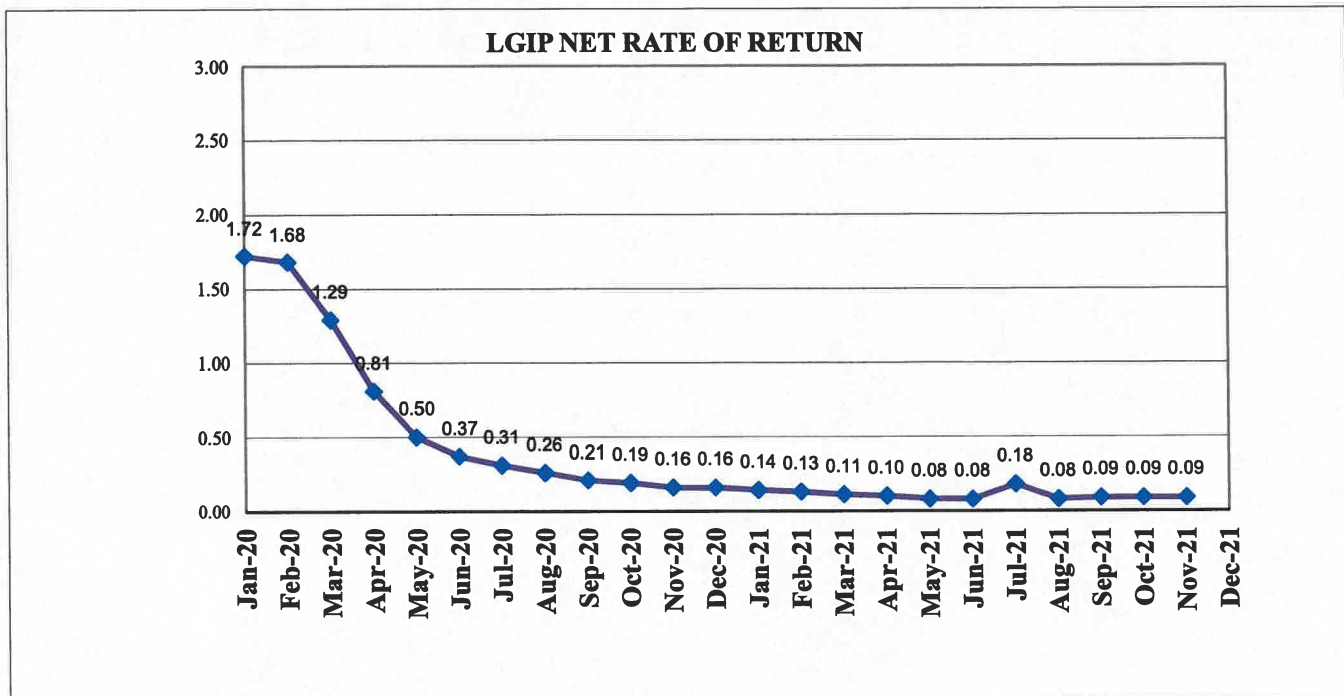
\* Amounts in millions of dollars



**WASHINGTON STATE  
LOCAL GOVERNMENT INVESTMENT POOL  
December 31, 2021**

Investment Type	Average Balance <u>Dec-21</u>	Dec-21 <u>Percentage</u>	Average Balance <u>CY 2021</u>	2021 <u>Percentage</u>
Agency Bullets	49,999,877.66	0.23%	62,657,430.34	0.29%
Agency Discount Notes	1,584,756,525.44	7.22%	928,650,108.18	4.25%
Agency Floating Rate Notes	2,775,825,833.79	12.64%	2,616,945,188.70	11.98%
Agency Variable Rate Notes	138,708,474.45	0.63%	202,830,827.49	0.93%
Certificates of Deposit	92,754,032.26	0.42%	117,726,369.86	0.54%
IB Bank Deposit	2,207,199,800.79	10.05%	2,263,421,319.35	10.36%
Repurchase Agreements	896,838,709.67	4.08%	689,183,561.62	3.15%
SOFR Floating Rate Notes	0.00	0.00%	0.00	0.00%
Supras - Bullets	100,280,207.10	0.46%	149,086,538.70	0.68%
Supras - Discount Notes	99,986,166.67	0.46%	117,783,456.01	0.54%
Supras- Floating Rate Notes	0.00	0.00%	0.00	0.00%
Supras - Variables	0.00	0.00%	0.00	0.00%
Term Repurchase Agreements	503,225,806.45	2.29%	462,328,767.12	2.12%
U.S. Treasury Securities	12,207,888,880.37	55.60%	13,165,303,449.29	60.26%
US Treasury Floating Rate Notes	1,297,624,772.02	5.91%	1,070,675,666.65	4.90%
<b>Total Avg Daily Balance</b>	<b>21,955,089,086.66</b>	<b>100.00%</b>	<b>21,846,592,683.32</b>	<b>100.00%</b>

Avg Days to Maturity                      34 days



\* Rates are calculated on a 365-day basis

# BANK RECONCILIATION

City Of White Salmon

Time: 10:38:12 Date: 01/31/2022

12/01/2021 To: 12/31/2021

Page: 1

## 3 Petty Cash

Date	Balance Forward	25.00
------	-----------------	-------

Total Credits:	0.00
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Year	Trans#	Date	Type	Chk#	Vendor
------	--------	------	------	------	--------

Total Debits:	0.00
---------------	------

Reconciled Bank Balance:	25.00
--------------------------	-------

Outstanding Credits:	
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Outstanding Debits:	
---------------------	--

<b>Reconciled Book Balance:</b>	<b>25.00</b>
---------------------------------	--------------

# BANK RECONCILIATION

City Of White Salmon

Time: 10:38:25 Date: 01/31/2022

12/01/2021 To: 12/31/2021

Page: 1

4 Cash Drawer 1

Date Balance Forward 150.00

Total Credits: 0.00

Year Trans# Date Type Chk# Vendor

Total Debits: 0.00

Reconciled Bank Balance: 150.00

Outstanding Credits: \_\_\_\_\_

Outstanding Debits: \_\_\_\_\_

**Reconciled Book Balance: 150.00**

# BANK RECONCILIATION

City Of White Salmon

Time: 10:38:36 Date: 01/31/2022

12/01/2021 To: 12/31/2021

Page: 1

5 Cash Drawer 2

Date Balance Forward 150.00

Total Credits: 0.00

Year Trans# Date Type Chk# Vendor

Total Debits: 0.00

Reconciled Bank Balance: 150.00

Outstanding Credits:

Outstanding Debits:

**Reconciled Book Balance: 150.00**

**File Attachments for Item:**

E. 2022 January Budget Report (Line Item Budget Position Report available under "Supporting Documents")



**City of White Salmon  
Budget Summary Report  
As of January 31, 2022**

	Budget Revenue	Year-To-Date Revenue	Remaining		Budget Expenditures	Year-To-Date Expenditures	Remaining	
001 Current Expense								
Finance					576,808.00	187,386.18	389,421.82	32.49%
Central Services (HR)					77,809.00	11,464.39	66,344.61	14.73%
General Government					106,986.00	2,819.91	104,166.09	2.64%
Building					144,551.00	13,667.50	130,883.50	9.46%
Community Services					763,188.00	0.00	763,188.00	0.00%
Planning					318,878.00	17,931.84	300,946.16	5.62%
Park					144,799.00	4,984.05	139,814.95	3.44%
Police					1,217,455.00	81,803.91	1,135,651.09	6.72%
Fire					130,713.00	2,762.59	127,950.41	2.11%
<b>001 Current Expense</b>	<b>2,847,132.00</b>	<b>162,438.87</b>	<b>2,684,693.13</b>	<b>5.71%</b>	<b>3,481,187.00</b>	<b>322,820.37</b>	<b>3,158,366.63</b>	<b>9.27%</b>
<b>101 Street Fund</b>	<b>947,212.00</b>	<b>22,289.58</b>	<b>924,922.42</b>	<b>2.35%</b>	<b>981,549.00</b>	<b>27,196.67</b>	<b>954,352.33</b>	<b>2.77%</b>
<b>108 Municipal Capital Imp. Fund</b>	<b>71,624.00</b>	<b>7,040.13</b>	<b>64,583.87</b>	<b>9.83%</b>	<b>125,000.00</b>	<b>0.00</b>	<b>125,000.00</b>	<b>0.00%</b>
<b>110 Fire Reserve Fund</b>	<b>252.00</b>	<b>321.92</b>	<b>-69.92</b>	<b>127.75%</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>112 General Fund Reserve</b>	<b>100.00</b>	<b>26.07</b>	<b>73.93</b>	<b>26.07%</b>	<b>200,000.00</b>	<b>0.00</b>	<b>200,000.00</b>	<b>0.00%</b>
<b>121 Police Vehicle Reserve Fund</b>	<b>60,072.00</b>	<b>5,005.97</b>	<b>55,066.03</b>	<b>8.33%</b>	<b>60,000.00</b>	<b>0.00</b>	<b>60,000.00</b>	<b>0.00%</b>
<b>303 Hotel/Motel Tax</b>	<b>75,537.00</b>	<b>4,845.16</b>	<b>70,691.84</b>	<b>6.41%</b>	<b>40,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>307 New Pool Construction Fund</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>401 Water Fund</b>	<b>2,626,653.00</b>	<b>133,426.90</b>	<b>2,493,226.10</b>	<b>5.08%</b>	<b>2,442,161.00</b>	<b>109,448.11</b>	<b>2,332,712.89</b>	<b>4.48%</b>
<b>402 Wastewater Collection Fund</b>	<b>1,030,351.00</b>	<b>82,292.17</b>	<b>948,058.83</b>	<b>7.99%</b>	<b>1,091,376.00</b>	<b>26,660.61</b>	<b>1,064,715.39</b>	<b>2.44%</b>
<b>408 Water Reserve Fund</b>	<b>300,000.00</b>	<b>25,002.69</b>	<b>274,997.31</b>	<b>0.00%</b>	<b>223,000.00</b>	<b>0.00</b>	<b>223,000.00</b>	<b>0.00%</b>
<b>409 Wastewater Reserve Fund</b>	<b>100,000.00</b>	<b>8,364.55</b>	<b>91,635.45</b>	<b>8.36%</b>	<b>394,000.00</b>	<b>0.00</b>	<b>394,000.00</b>	<b>0.00%</b>
<b>412 Water Rights Acquisition Fund</b>	<b>161,103.00</b>	<b>13,916.00</b>	<b>147,187.00</b>	<b>8.64%</b>	<b>123,985.00</b>	<b>0.00</b>	<b>123,985.00</b>	<b>0.00%</b>

City of White Salmon  
 Budget Summary Report  
 As of January 31, 2022

	Budget Revenue	Year-To-Date Revenue	Remaining		Budget Expenditures	Year-To Date Expenditures	Remaining	
413 Water Bond Redemption Fund	111,518.00	9,298.11	102,219.89	8.34%	111,518.00	7,920.00	103,598.00	7.10%
414 Wastewater Bond Redemption Fund	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
415 Water Bond Reserve Fund	19,572.00	1,630.70	17,941.30	8.33%	0.00	0.00	0.00	0.00%
416 Wastewater Bond Reserve Fund	72.00	5.67	66.33	7.88%	0.00	0.00	0.00	0.00%
417 Treatment Plant Reserve Fund	22,908.00	35.80	22,872.20	0.16%	0.00	0.00	0.00	0.00%
418 Water Short Lived Asset Reserve Fund	200,096.00	16,674.40	183,421.60	8.33%	100,000.00	0.00	100,000.00	0.00%
420 USDA Rural Develop. Jewett Water	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
601 Remittances	5,191.00	210.12	4,980.88	4.05%	5,191.00	0.00	5,191.00	0.00%
<b>Total</b>	<b>8,579,393.00</b>	<b>492,824.81</b>	<b>8,086,568.19</b>	<b>5.74%</b>	<b>9,378,967.00</b>	<b>494,045.76</b>	<b>8,884,921.24</b>	<b>5.27%</b>

*Note: Revenue does not include beginning balances and expenditures do not include ending balances*

**City of White Salmon  
January 2022  
Budget Report**

# TREASURER'S REPORT

## Fund Totals

City Of White Salmon

01/01/2022 To: 01/31/2022

Time: 16:42:02 Date: 02/22/2022  
Page: 1

Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 Current Expense	1,320,715.16	162,438.87	322,820.37	1,160,333.66	11,425.09	860.17	-829.17	1,171,789.75
101 Street Fund	292,478.64	22,289.58	27,196.67	287,571.55	225.01	0.00	0.00	287,796.56
107 Pool Fund	0.00	0.00		0.00	0.00	77.69	0.00	77.69
108 Municipal Capital Imp Fund	427,861.44	7,040.13		434,901.57	0.00	0.00	0.00	434,901.57
110 Fire Reserve Fund	334,046.07	321.92		334,367.99	0.00	0.00	0.00	334,367.99
112 General Fund Reserve	339,308.03	26.07		339,334.10	0.00	0.00	0.00	339,334.10
121 Police Vehicle Reserve Fund	91,867.87	5,005.97		96,873.84	0.00	0.00	0.00	96,873.84
303 Hotel/Motel Taxes	117,447.14	4,845.16		122,292.30	0.00	0.00	0.00	122,292.30
307 New Pool Construction Fund	2,563.96	0.00		2,563.96	0.00	0.00	0.00	2,563.96
401 Water Fund	119,077.07	133,426.90	109,448.11	143,055.86	849.80	0.00	-7,898.24	136,007.42
402 Wastewater Collection Fund	330,367.86	82,292.17	26,660.61	385,999.42	318.95	0.00	-3,309.24	383,009.13
408 Water Reserve Fund	228,396.77	25,002.69		253,399.46	0.00	0.00	0.00	253,399.46
409 Wastewater Reserve Fund	679,533.71	8,364.55		687,898.26	0.00	0.00	0.00	687,898.26
412 Water Rights Acquisition Fund	332,553.02	13,916.00		346,469.02	1.05	0.00	-411.90	346,058.17
413 Water Bond Redemption Fund	64,173.38	9,298.11	7,920.00	65,551.49	0.00	0.00	0.00	65,551.49
414 Wastewater Bond Redemption Fund	11,449.74	0.00		11,449.74	0.00	0.00	0.00	11,449.74
415 Water Bond Reserve Fund	86,158.23	1,630.70		87,788.93	0.00	0.00	0.00	87,788.93
416 Wastewater Bond Reserve Fund	74,583.61	5.67		74,589.28	0.00	0.00	0.00	74,589.28
417 Treatment Plant Reserve Fund	604,292.05	35.80		604,327.85	0.00	0.00	0.00	604,327.85
418 Water Short Lived Asset Reserve Fund	184,936.72	16,674.40		201,611.12	0.00	0.00	0.00	201,611.12
601 Remittances	0.00	210.12		210.12	8.26	0.00	0.00	218.38
	<b>5,641,810.47</b>	<b>492,824.81</b>	<b>494,045.76</b>	<b>5,640,589.52</b>	<b>12,828.16</b>	<b>937.86</b>	<b>-12,448.55</b>	<b>5,641,906.99</b>

**TREASURER'S REPORT**  
**Account Totals**

City Of White Salmon

01/01/2022 To: 01/31/2022

Time: 16:42:02 Date: 02/22/2022  
Page: 2

Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
1 Checking Account	2,135,973.13	427,308.61	428,800.07	2,134,481.67	-12,448.55	13,766.02	2,135,799.14
3 Petty Cash	25.00	0.00	0.00	25.00	0.00	0.00	25.00
4 Cash Drawer 1	150.00	0.00	0.00	150.00	0.00	0.00	150.00
5 Cash Drawer 2	150.00	0.00	0.00	150.00	0.00	0.00	150.00
<b>Total Cash:</b>	<b>2,136,298.13</b>	<b>427,308.61</b>	<b>428,800.07</b>	<b>2,134,806.67</b>	<b>-12,448.55</b>	<b>13,766.02</b>	<b>2,136,124.14</b>
<b>Investment Accounts</b>	<b>Beg Balance</b>	<b>Deposits</b>	<b>Withdrawals</b>	<b>Ending</b>	<b>Outstanding Rec</b>	<b>Outstanding Exp</b>	<b>Adj Balance</b>
2 State Pool	3,505,512.34	270.51	0.00	3,505,782.85	0.00	0.00	3,505,782.85
<b>Total Investments:</b>	<b>3,505,512.34</b>	<b>270.51</b>	<b>0.00</b>	<b>3,505,782.85</b>	<b>0.00</b>	<b>0.00</b>	<b>3,505,782.85</b>
	<b>5,641,810.47</b>	<b>427,579.12</b>	<b>428,800.07</b>	<b>5,640,589.52</b>	<b>-12,448.55</b>	<b>13,766.02</b>	<b>5,641,906.99</b>

**TREASURER'S REPORT**  
**Fund Investments By Account**

City Of White Salmon

01/01/2022 To: 01/31/2022

Time: 16:42:02 Date: 02/22/2022  
 Page: 3

Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
001 000 Current Expense	882,629.83		68.11	68.11		882,697.94
108 000 Municipal Capital Imp Fund	384,810.65		29.69	29.69		384,840.34
110 000 Fire Reserve Fund	284,067.40		21.92	21.92		284,089.32
112 000 General Govt Reserve Fund	337,854.86		26.07	26.07		337,880.93
121 000 Police Vehicle Reserve Fund	77,429.26		5.97	5.97		77,435.23
303 000 Hotel/Motel Taxes	30,008.97		2.32	2.32		30,011.29
408 000 Water Reserve Fund	34,910.94		2.69	2.69		34,913.63
409 000 Wastewater Reserve Fund	404,617.87		31.22	31.22		404,649.09
412 000 Water Rights Acquisition Fund	293,885.70		22.68	22.68		293,908.38
413 000 Water Bond Redemption Fund	64,019.14		4.94	4.94		64,024.08
415 000 Water Bond Reserve Fund	73,923.49		5.70	5.70		73,929.19
416 000 Wastewater Bond Reserve Fund	73,435.18		5.67	5.67		73,440.85
417 000 Treatment Plant Reserve Fund	463,889.18		35.80	35.80		463,924.98
418 000 Water Short Lived Asset Reserve Fund	100,029.87		7.73	7.73		100,037.60
<b>2 - State Pool</b>	<b>3,505,512.34</b>	<b>0.00</b>	<b>270.51</b>	<b>270.51</b>		<b>3,505,782.85</b>
	<b>3,505,512.34</b>	<b>0.00</b>	<b>270.51</b>	<b>270.51</b>		<b>3,505,782.85</b>

**TREASURER'S REPORT**  
**Fund Investment Totals**

City Of White Salmon

01/01/2022 To: 01/31/2022

Time: 16:42:02 Date: 02/22/2022  
 Page: 4

Fund Totals:	Previous Balance	Purchases	Interest	Ttl Investments	Liquidated	Investment Bal	Available Cash
001 Current Expense	882,629.83		68.11	68.11		882,697.94	277,635.72
101 Street Fund						0.00	287,571.55
108 Municipal Capital Imp Fund	384,810.65		29.69	29.69		384,840.34	50,061.23
110 Fire Reserve Fund	284,067.40		21.92	21.92		284,089.32	50,278.67
112 General Fund Reserve	337,854.86		26.07	26.07		337,880.93	1,453.17
121 Police Vehicle Reserve Fund	77,429.26		5.97	5.97		77,435.23	19,438.61
303 Hotel/Motel Taxes	30,008.97		2.32	2.32		30,011.29	92,281.01
307 New Pool Construction Fund						0.00	2,563.96
401 Water Fund						0.00	143,055.86
402 Wastewater Collection Fund						0.00	385,999.42
408 Water Reserve Fund	34,910.94		2.69	2.69		34,913.63	218,485.83
409 Wastewater Reserve Fund	404,617.87		31.22	31.22		404,649.09	283,249.17
412 Water Rights Acquisition Fund	293,885.70		22.68	22.68		293,908.38	52,560.64
413 Water Bond Redemption Fund	64,019.14		4.94	4.94		64,024.08	1,527.41
414 Wastewater Bond Redemption Fund						0.00	11,449.74
415 Water Bond Reserve Fund	73,923.49		5.70	5.70		73,929.19	13,859.74
416 Wastewater Bond Reserve Fund	73,435.18		5.67	5.67		73,440.85	1,148.43
417 Treatment Plant Reserve Fund	463,889.18		35.80	35.80		463,924.98	140,402.87
418 Water Short Lived Asset Reserve Fund	100,029.87		7.73	7.73		100,037.60	101,573.52
601 Remittances						0.00	210.12
	<u>3,505,512.34</u>		<u>270.51</u>	<u>270.51</u>		<u>3,505,782.85</u>	<u>2,134,806.67</u>

Ending fund balance (Page 1) - Investment balance = Available cash.

**5,640,589.52**

# TREASURER'S REPORT

## Outstanding Vouchers

City Of White Salmon

As Of: 01/31/2022 Date: 02/22/2022  
 Time: 16:42:02 Page: 5

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2022	296	01/28/2022	Tr Rec	1		John Doe Citizen, Fingerprints/Notary/Recyl	25.00	Fingerprinting: Javier Ortiz Hernandez
2022	297	01/28/2022	Tr Rec	1		Permitting Customer	1,021.10	
2022	303	01/28/2022	Util Pay	1		Xpress Bill Pay	1,296.49	Xpress Import - CC - 01-28-2022_daily_batch.csv
2022	304	01/28/2022	Util Pay	1		Xpress Bill Pay	204.62	Xpress Import - EFT - 01-28-2022_daily_batch.csv
2022	305	01/28/2022	Util Pay	1		Xpress Bill Pay	338.54	Xpress Import - CheckFree - 01-28-2022_daily_batch.csv
2022	306	01/29/2022	Util Pay	1		Xpress Bill Pay	523.99	Xpress Import - CC - 01-29-2022_daily_batch.csv
2022	307	01/29/2022	Util Pay	1		Xpress Bill Pay	531.23	Xpress Import - EFT - 01-29-2022_daily_batch.csv
2022	308	01/30/2022	Util Pay	1		Xpress Bill Pay	150.97	Xpress Import - CC - 01-30-2022_daily_batch.csv
2022	309	01/30/2022	Util Pay	1		Xpress Bill Pay	82.39	Xpress Import - EFT - 01-30-2022_daily_batch.csv
2022	311	01/31/2022	Util Pay	1		Batch Customer	5,474.85	
2022	312	01/31/2022	Tr Rec	1		Dish Wireless LLC	11.55	Telephone Utility Tax - December 2021
2022	313	01/31/2022	Tr Rec	1		Mt Adams Chamber Of Commerce	396.22	
2022	314	01/31/2022	Tr Rec	1		Mt Adams Elks Lodge	341.40	Gambling Tax - Q4 2021
2022	315	01/31/2022	Tr Rec	1		Hartnett, Virginia and Gary	10.00	
2022	317	01/31/2022	Tr Rec	1		Raley, Jeff and Kathy	45.00	
2022	318	01/31/2022	Util Pay	1		Xpress Bill Pay	665.12	Xpress Import - CC - 01-31-2022_daily_batch.csv
2022	319	01/31/2022	Util Pay	1		Xpress Bill Pay	587.22	Xpress Import - EFT - 01-31-2022_daily_batch.csv
2022	320	01/31/2022	Util Pay	1		Xpress Bill Pay	80.00	Xpress Import - Metavante - 01-31-2022_daily_batch.csv
2022	321	01/31/2022	Util Pay	1		Xpress Bill Pay	591.12	Xpress Import - iPay - 01-31-2022_daily_batch.csv
2022	322	01/31/2022	Util Pay	1		Xpress Bill Pay	71.74	Xpress Import - CheckFree - 01-31-2022_daily_batch.csv
							12,448.55	
Receipts Outstanding:								
2016	1220	03/16/2016	Claims	1	31118	Cecelia Joan Huard C/O Brad Huard	6.20	Refund inactive customer credit balance
2017	8301	11/01/2017	Claims	1	33126	David & Angela Hill	87.43	041725.1 - 393 NECHERRY ST
2018	768	02/07/2018	Claims	1	33497	Renee Wuollet	11.38	020675.0 - 560 NECENTER PL
2018	1201	03/07/2018	Claims	1	33577	Chris Parker	3.17	040127.2 - 705 NECHURCH PLACE # E
2018	3179	06/20/2018	Claims	1	33915	Lourens and Monette Pretorius	16.96	053189.0 - 17 ANNIE LANE
2018	7272	09/05/2018	Payroll	1	34156	Savannah Vargas	49.10	Aug Payroll #2
2018	7524	09/20/2018	Payroll	1	34222	Savannah Vargas	20.68	Sept Payroll #1
2018	8618	12/05/2018	Payroll	1	34449	Angelina Heredia	27.70	Nov Payroll #2
2019	2627	06/05/2019	Claims	1	35066	Christopher Stiffler	168.00	Reimburse - Willland Firefighter Exam Fee
2019	3568	08/07/2019	Claims	1	35245	Mark Long	179.21	071525.2 - 1196 WJEWETT BLVD 1198 - Refund Credit Balance On Utility Acct #4750
2020	1811	05/06/2020	Claims	1	36098	James B Roberson Trust Lisa Doslu, Trustee	10.38	062750.0 - 625 SWWAUBISH ST- Credit Balance Refund
2021	218	01/20/2021	Claims	1	36799	Thomas Hood	4.71	073225.0 - 1180 SWTHORNTON DR - Utility Account 5592 Credit Balance Refund



# TREASURER'S REPORT

## Outstanding Vouchers

City Of White Salmon

As Of: 01/31/2022 Date: 02/22/2022  
 Time: 16:42:02 Page: 6

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2021	228	01/20/2021	Claims	1	36809	Jennifer Schwab	49.19	064200.1 - 366 SWEYRIE RD - Utility Account 5929 Credit Balance Refund
2021	232	01/20/2021	Claims	1	36813	Garret Zallen	0.05	022650.3 - 645 NEGRANDVIEW BLVD - Utility Account 1204 Credit Balance Refund
2021	1733	05/19/2021	Claims	1	37101	Nora B. Kyte	3.34	011450.0 - 552 SEOAK ST - Credit Balance Refund
2021	3458	10/06/2021	Claims	1	37455	Ernie's Locks & Keys LLC	325.00	Park - Locksmithing
2021	3984	11/17/2021	Claims	1	37589	Chris Taylor	75.00	2021 Short-Term Rental Application - Refund
2021	4313	12/15/2021	Claims	1	37628	George Anderson	80.43	054700.0 - 865 NWKENNEDY LN
2021	4344	12/15/2021	Claims	1	37659	SeaWestern Fire Fighting Equipment	6,709.51	Fire - Uniform and Safety Gear
2021	4391	12/20/2021	Payroll	1	37675	Scott Perala	535.63	Dec Payroll #2
2021	4396	12/20/2021	Payroll	1	37678	Christopher Stiffler	27.70	Dec Payroll #2
2021	4397	12/20/2021	Payroll	1	37679	David S Swann	277.05	Dec Payroll #2
2021	4555	12/30/2021	Claims	1	37726	WSU Professional Education	1,350.00	2022 Northwest Clerks Institute - Professional Development Overnight Package
2022	56	01/05/2022	Claims	1	37733	Columbia Gorge News LLC	45.00	Columbia Gorge Newspaper - Subscription
2022	59	01/05/2022	Claims	1	37736	Masonic Lodge # 163	175.00	Parking Lot Lease
2022	62	01/05/2022	Claims	1	37739	Reynier, Ron Atty At Law	1,400.00	City Prosecuting Agreement
2021	4578	12/31/2021	Claims	1	37758	Marla Keethler	193.44	Reimbursement - Supplies
2021	4580	12/31/2021	Claims	1	37760	Klickitat County Prosecutor	8.26	December 2021 Court Remittance
2022	178	01/19/2022	Claims	1	37776	Tao Berman	75.00	2022 Short-term Rental Permit Refund
2022	190	01/19/2022	Claims	1	37788	WWCPA	20.00	2022 WA Wastewater Certification
2022	265	01/25/2022	Claims	1	37790	CenturyLink	1,348.82	CenturyLink - Shop - 2022 January ; CenturyLink - Breathalyzer - 2022 January ; CenturyLink - Shop Emergency Dialer - 2022 January ; CenturyLink - City Shop Broadband - 2022 January ; CenturyL
2022	267	01/25/2022	Claims	1	37792	Xerox Financial Services, LLC	482.68	City Hall - Xerox Lease
							13,766.02	
							Total	
							Claims	11,425.09
							Payroll	860.17
							Total	12,285.26
001 Current Expense							11,425.09	
101 Street Fund							225.01	
Pool Fund							77.69	

# TREASURER'S REPORT

## Outstanding Vouchers

City Of White Salmon

As Of: 01/31/2022 Date: 02/22/2022  
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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo	
							Claims	Payroll	Total
			401 Water Fund				849.80	0.00	849.80
			402 Wastewater Collection Fund				318.95	0.00	318.95
			412 Water Rights Acquisition Fund				1.05	0.00	1.05
			601 Remittances				8.26	0.00	8.26
							12,828.16	937.86	13,766.02

**TREASURER'S REPORT**  
**Signature Page**

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City Of White Salmon

We the undersigned officers for the City of White Salmon have reviewed the foregoing report and acknowledge that to the best of our knowledge this report is accurate and true:

Signed:  Signed: \_\_\_\_\_  
Clerk/Treasurer / Date Chairman Budget Committee / Date

**City of White Salmon**  
**January 2022 Treasurer's Report Reconciliation**

	Revenue	Expenditures
	492,824.81	494,045.76
Treasurer's Receipts	201,004.87	236,812.75 Claims
Utility Receipts	226,574.25	191,333.61 Payroll
Interfund Transfers	65,918.17	65,918.17 Interfund Transfers
		306.38 Service Charge - Account Analysis
		179.04 Service Charge - Check Order
Revenue to Expenditure	-354.19	-354.19 Revenue to Expenditure (Rosenburg Insurance)
Expenditure to Revenue	-75.00	-75.00 Expenditure to Revenue (Refund for Short-term Rental Fee)
Expenditure to Revenue	-75.00	-75.00 Expenditure to Revenue (Refund for Short-term Rental Fee)
Utility NSF	-101.77	
Utility NSF	-66.52	
	492,824.81	494,045.76
	0.00	0.00

**City of White Salmon**

**2022 January Treasurer's Report Reconciliation to Bank Statements**

Treasurer's Report Ending Balance	5,640,589.52
Treasurer's Report Adjusted Ending Balance	5,641,906.99
Columbia State Bank (Cash)	2,135,799.14
US Bank (Time Value - Investment)	0.00
WA State Treasurer (State Pool - Investment)	3,505,782.85
Petty Cash	25.00
Drawer 1	150.00
Drawer 2	150.00
Drawer 3	0.00
Total Cash and Investments	5,641,906.99
Less Outstanding Checks (Page 6 of Treasurer's Report)	-13,766.02
Plus Outstanding Deposits (Page 1 of Treasurer's Report)	12,448.55
Bank Statement Adjusted Ending Balance	5,640,589.52
Difference	0.00

# BANK RECONCILIATION

City Of White Salmon

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## 1 Checking Account

Date	Balance Forward	2,549,005.13
12/28/2021		309.90
12/30/2021		13,352.66
12/31/2021		542.00
01/01/2022		3,993.85
01/02/2022		440.09
01/03/2022		1,064.67
01/04/2022		1,167.33
01/05/2022		17,990.29
01/06/2022		2,626.11
01/07/2022		9,993.91
01/08/2022		203.54
01/09/2022		384.83
01/10/2022		72,347.32
01/11/2022		5,215.80
01/12/2022		10,484.46
01/13/2022		5,627.83
01/14/2022		10,128.77
01/15/2022		12,250.37
01/16/2022		1,459.81
01/17/2022		5,395.61
01/18/2022		22,322.29
01/19/2022		16,773.77
01/20/2022		76,247.35
01/21/2022		15,000.13
01/22/2022		348.72
01/23/2022		236.55
01/24/2022		40,092.47
01/25/2022		3,275.47
01/26/2022		526.48
01/27/2022		15,029.34
01/28/2022		1,828.40
01/31/2022		62,404.50
	Total Credits:	429,064.62

Year	Trans#	Date	Type	Chk#	Vendor	
2021	4130	12/01/2021	Claims	37605	Masonic Lodge # 163	175.00
2021	4316	12/15/2021	Claims	37631	Bell Design Company	200.00
2021	4319	12/15/2021	Claims	37634	Cameron McCarthy Landscape Architecture	1,961.25
2021	4321	12/15/2021	Claims	37636	Columbia Gorge News, LLC	364.00
2021	4343	12/15/2021	Claims	37658	Harry & Lorinda Schultz	13.48
2021	4348	12/15/2021	Claims	37663	Larry Spencer	52.50
2021	4350	12/15/2021	Claims	37665	Verizon Wireless	1,201.33
2021	4446	12/22/2021	Claims	37682	CenturyLink	1,348.12
2021	4448	12/22/2021	Claims	37684	Shred-it USA LLC	185.74
2021	4483	12/28/2021	Claims	37686	Department of Health	816.00
2021	4484	12/28/2021	Claims	37687	Klickitat County Emergency Mgmt.	1,373.41
2021	4487	12/28/2021	Claims	37690	Xerox Financial Services, LLC	482.68
2021	4522	12/30/2021	Claims	37693	Apparatus Repair LLC AA&L Emergency Fire	500.00
2021	4523	12/30/2021	Claims	37694	Ace Hardware	89.07
2021	4524	12/30/2021	Claims	37695	Anderson Perry & Associates, Inc.	81,228.25
2021	4525	12/30/2021	Claims	37696	Aspect Consulting	7,911.83
2021	4526	12/30/2021	Claims	37697	BSK Associates	525.00
2021	4527	12/30/2021	Claims	37698	Bell Design Company	5,702.50
2021	4528	12/30/2021	Claims	37699	Bethel Congregational Church	150.00

## BANK RECONCILIATION

City Of White Salmon

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Year	Trans#	Date	Type	Chk#	Vendor	
2021	4529	12/30/2021	Claims	37700	Bingen, City Of	61,095.00
2021	4530	12/30/2021	Claims	37701	C.M. & W.O. Sheppard Inc	45.45
2021	4531	12/30/2021	Claims	37702	Columbia Gorge News, LLC	212.00
2021	4532	12/30/2021	Claims	37703	Brendan Conboy	37.25
2021	4533	12/30/2021	Claims	37704	Databar	1,522.78
2021	4534	12/30/2021	Claims	37705	Galls, LLC	47.35
2021	4535	12/30/2021	Claims	37706	Granicus	9,597.90
2021	4536	12/30/2021	Claims	37707	Hach Company	2,169.52
2021	4537	12/30/2021	Claims	37708	Jaques Sharp	367.50
2021	4538	12/30/2021	Claims	37709	Keith's Sporting Goods	612.75
2021	4539	12/30/2021	Claims	37710	Klickitat County Health Dept	35.00
2021	4540	12/30/2021	Claims	37711	Klickitat County Sheriff Office	13,000.00
2021	4541	12/30/2021	Claims	37712	Klickitat County	964.00
2021	4542	12/30/2021	Claims	37713	NAPA Auto Parts dba Gorge Auto Parts	1,710.98
2021	4543	12/30/2021	Claims	37714	Northwest Natural Gas Co	585.97
2021	4544	12/30/2021	Claims	37715	One Call Concepts Inc	20.33
2021	4545	12/30/2021	Claims	37716	Owen Equipment Company	111.62
2021	4547	12/30/2021	Claims	37718	Pioneer Surveying Engineering Inc	2,640.00
2021	4548	12/30/2021	Claims	37719	Platt Electrical, dba of Rexel USA, INC	235.11
2021	4549	12/30/2021	Claims	37720	Public Safety Testing	134.00
2021	4550	12/30/2021	Claims	37721	Quill	253.55
2021	4551	12/30/2021	Claims	37722	Same Day Stage	118.00
2021	4552	12/30/2021	Claims	37723	The Verdin Company	11,643.33
2021	4553	12/30/2021	Claims	37724	TransUnion Risk & Alternative	80.63
2021	4554	12/30/2021	Claims	37725	WA State Criminal Justice Training Com	95.00
2021	4556	12/30/2021	Claims	37727	White Salmon, City Of	54,881.04
2021	4557	12/30/2021	Claims	37728	Wilcox & Flegel	4,283.33
2021	4558	12/30/2021	Claims	37729	XTC Truck & Toy	79.96
2021	4559	12/30/2021	Claims	37730	Zaya LLC	5,891.00
2021	4519	12/31/2021	Claims		Chase Paymentech	1,751.21
2021	4520	12/31/2021	Claims		Xpress Bill Pay	626.89
2021	4521	12/31/2021	Claims		Kenneth B. Woodrich PC	5,802.00
2021	4560	12/31/2021	Claims	37743	Bent Nail Construction ::C	6,852.20
2021	4561	12/31/2021	Claims	37745	US Bank	15,755.52
2021	4562	12/31/2021	Payroll		Oregon Dept. of Revenue - Transit Tax	18.69
2021	4563	12/31/2021	Payroll		Employment Security Department	713.60
2021	4564	12/31/2021	Payroll		Department Of Labor & Industries	7,505.68
2021	4565	12/31/2021	Payroll		Employment Security Department - PFMLA	956.59
2021	4566	12/31/2021	Claims	37746	ALS Group USA, Corp.	9,138.25
2021	4567	12/31/2021	Claims	37747	Anderson Perry & Associates, Inc.	63,481.91
2021	4568	12/31/2021	Claims	37748	Aramark Uniform Services	363.83
2021	4569	12/31/2021	Claims	37749	Artistic Excavation, LLC	3,727.03
2021	4570	12/31/2021	Claims	37750	Brenntag Pacific, Inc	654.83
2021	4571	12/31/2021	Claims	37751	Cameron McCarthy Landscape Architecture	4,560.00
2021	4572	12/31/2021	Claims	37752	Columbia Gorge News, LLC	104.00
2021	4573	12/31/2021	Claims	37753	DataPro Solutions, Inc	167.06
2021	4574	12/31/2021	Claims	37754	Fastenal	42.70
2021	4575	12/31/2021	Claims	37755	Glacier Electric LLC	979.76
2021	4576	12/31/2021	Claims	37756	H.D. Fowler Company	353.76
2021	4577	12/31/2021	Claims	37757	Hunsaker Oil Company Inc	1,724.02
2021	4579	12/31/2021	Claims	37759	Ned Kindler	19.26
2021	4581	12/31/2021	Claims	37761	Les Schwab Tire Center	533.20
2021	4582	12/31/2021	Claims	37762	Menke Jackson Law Firm	846.00
2021	4583	12/31/2021	Claims	37763	Mitchell K. Wilson, Interpreter	62.74
2021	4584	12/31/2021	Claims	37764	Office Depot	96.66
2021	4585	12/31/2021	Claims	37765	PUD No 1 Of Klickitat County	9,649.39
2021	4586	12/31/2021	Claims	37766	Pacer Propane LLC	118.78

# BANK RECONCILIATION

City Of White Salmon

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Year	Trans#	Date	Type	Chk#	Vendor	
2021	4587	12/31/2021	Claims	37767	Peterson Trucks, Inc	557.92
2021	4588	12/31/2021	Claims	37768	Providence Health Services Oregon	789.00
2021	4589	12/31/2021	Claims	37769	Republic Services #487	461.34
2021	4590	12/31/2021	Claims	37770	Shred-it USA LLC	94.03
2021	4591	12/31/2021	Claims	37771	USA Blue Book	88.81
2021	4592	12/31/2021	Claims	37772	Vacasa	75.00
2021	4593	12/31/2021	Claims	37773	Verizon Wireless	1,138.40
2021	4594	12/31/2021	Claims	37774	WA State Treas. Cash Mgmt Dept	166.22
2021	4595	12/31/2021	Claims	37775	Xerox Financial Services, LLC	290.25
2022	10	01/05/2022	Payroll		Ryan Hardie Adam	1,487.39
2022	11	01/05/2022	Payroll		William R Avery II	2,995.10
2022	12	01/05/2022	Payroll		Jan Brending	2,836.48
2022	13	01/05/2022	Payroll		Erika Castro-Guzman	1,957.95
2022	14	01/05/2022	Payroll		Brendan P Conboy	2,307.08
2022	15	01/05/2022	Payroll		Jeffrey Cooper	2,068.75
2022	16	01/05/2022	Payroll		Kate E Daniels	2,391.67
2022	17	01/05/2022	Payroll		Andrew Dirks	1,749.97
2022	18	01/05/2022	Payroll		Lisa L George	2,047.93
2022	19	01/05/2022	Payroll		Suzanne Glaser	92.35
2022	20	01/05/2022	Payroll		Edward L Gunnyon	3,166.85
2022	21	01/05/2022	Payroll		Jason L Hartmann	152.49
2022	22	01/05/2022	Payroll		Michael L Hepner	2,795.12
2022	23	01/05/2022	Payroll		William F Hunsaker	2,580.03
2022	24	01/05/2022	Payroll		Marla A Keethler	601.63
2022	25	01/05/2022	Payroll		Jason Kinley	2,663.09
2022	26	01/05/2022	Payroll		Ross E Lambert	3,189.36
2022	27	01/05/2022	Payroll		Joshua Lewis	3,281.35
2022	28	01/05/2022	Payroll		David S Lindley	152.49
2022	29	01/05/2022	Payroll		Madelynn M McIlwain	2,100.72
2022	30	01/05/2022	Payroll		Patrick R Munyan Jr	3,411.13
2022	31	01/05/2022	Payroll		Stephanie M Porter	1,961.19
2022	32	01/05/2022	Payroll		Ashley Post	152.49
2022	33	01/05/2022	Payroll		Frank Randall	2,593.66
2022	34	01/05/2022	Payroll		James A Ransier	152.49
2022	35	01/05/2022	Payroll	37691	Jess W Wardwell	92.35
2022	36	01/05/2022	Payroll		AFLAC	205.54
2022	37	01/05/2022	Payroll		Association Of WA Cities	36,477.70
2022	38	01/05/2022	Payroll		Internal Revenue Service	17,776.44
2022	39	01/05/2022	Payroll		LifeSecure Insurance Company	410.79
2022	40	01/05/2022	Payroll		LifeSecure Insurance Company	1,221.60
2022	41	01/05/2022	Payroll		LifeSecure Insurance Company	159.33
2022	42	01/05/2022	Payroll		Oregon Department of Revenue	181.00
2022	43	01/05/2022	Payroll		Standard Insurance	393.00
2022	44	01/05/2022	Payroll		WA State Dept Retirement Systems	75.00
2022	45	01/05/2022	Payroll		WA State Dept Retirement Systems	10,474.80
2022	46	01/05/2022	Payroll	37692	WSCCCE	695.35
2022	54	01/05/2022	Claims	37731	Association Of WA Cities	3,038.07
2022	55	01/05/2022	Claims	37732	Charter Communications	134.98
2022	57	01/05/2022	Claims	37734	Evergreen Rural Water	1,400.00
2022	58	01/05/2022	Claims	37735	Ned Kindler	170.10
2022	60	01/05/2022	Claims	37737	Mosier WiNet	455.00
2022	61	01/05/2022	Claims	37738	Mt Adams Chamber Of Commerce	300.00
2022	63	01/05/2022	Claims	37740	Risk Management Service Agency	161,800.00
2022	64	01/05/2022	Claims	37741	Larry Spencer	170.10
2022	65	01/05/2022	Claims	37742	Springbrook Holding Company LLC	23,304.02
2022	619	01/10/2022	Claims		USDA Rural Development	7,920.00
2022	216	01/15/2022	Ser Chge		Columbia Bank #1080	306.38



# BANK RECONCILIATION

City Of White Salmon

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Year	Trans#	Date	Type	Chk#	Vendor	
2022	179	01/19/2022	Claims	37777	Brenntag Pacific, Inc	2,269.32
2022	180	01/19/2022	Claims	37778	Charter Communications	132.97
2022	181	01/19/2022	Claims	37779	Class5	215.00
2022	182	01/19/2022	Claims	37780	Kaycee Flinn	75.00
2022	183	01/19/2022	Claims	37781	Klickitat County Health Dept	140.00
2022	184	01/19/2022	Claims	37782	Joshua Lewis	160.50
2022	185	01/19/2022	Claims	37783	Radcomp Technologies	8,545.70
2022	186	01/19/2022	Claims	37784	Rapid Readymix Co Inc	7,417.50
2022	187	01/19/2022	Claims	37785	Ray Schultens Motors	87.32
2022	188	01/19/2022	Claims	37786	Regional Transportation Council	800.00
2022	189	01/19/2022	Claims	37787	Tonkin Chevrolet Buick GMC	26.65
2022	191	01/19/2022	Claims	37789	Xerox Financial Services, LLC	290.25
2022	637	01/19/2022	Ser Chge		Columbia Bank #1080	179.04
2022	149	01/20/2022	Payroll		Ryan Hardie Adam	1,789.80
2022	150	01/20/2022	Payroll		William R Avery II	2,983.15
2022	151	01/20/2022	Payroll		Jan Brending	2,826.89
2022	152	01/20/2022	Payroll		Erika Castro-Guzman	1,685.67
2022	153	01/20/2022	Payroll		Brendan P Conboy	2,304.27
2022	154	01/20/2022	Payroll		Jeffrey Cooper	1,868.30
2022	155	01/20/2022	Payroll		Kate E Daniels	2,139.31
2022	156	01/20/2022	Payroll		Andrew Dirks	2,385.19
2022	157	01/20/2022	Payroll		Lisa L George	1,659.22
2022	158	01/20/2022	Payroll		Edward L Gunnyon	3,939.40
2022	159	01/20/2022	Payroll		Michael L Hepner	2,783.79
2022	160	01/20/2022	Payroll		William F Hunsaker	2,595.82
2022	161	01/20/2022	Payroll		Jason Kinley	1,871.65
2022	162	01/20/2022	Payroll		Ross E Lambert	2,762.51
2022	163	01/20/2022	Payroll		Joshua Lewis	3,695.86
2022	164	01/20/2022	Payroll		Madelynn M McIlwain	1,897.52
2022	165	01/20/2022	Payroll		Patrick R Munyan Jr	3,415.94
2022	166	01/20/2022	Payroll		Stephanie M Porter	1,635.39
2022	167	01/20/2022	Payroll		Frank Randall	2,350.49
2022	168	01/20/2022	Payroll		Internal Revenue Service	17,097.57
2022	169	01/20/2022	Payroll		Oregon Department of Revenue	275.00
2022	170	01/20/2022	Payroll		WA State Dept Retirement Systems	75.00
2022	171	01/20/2022	Payroll		WA State Dept Retirement Systems	10,244.21
2022	215	01/21/2022	Claims		WA State Dept Revenue/Excise	13,645.53
2022	218	01/21/2022	Ser Chge		Robert Carnahan	101.77
2022	266	01/25/2022	Claims	37791	Gorge Networks Inc	768.24
2022	427	01/31/2022	Ser Chge		Fred Strube	66.52

Total Debits: 842,270.61

Reconciled Bank Balance: 2,135,799.14

2022	296	01/28/2022	Tr Rec	56987	John Doe Citizen, Fingerprints/Notary/Recyl	25.00
2022	297	01/28/2022	Tr Rec	56988	Permitting Customer	1,021.10
2022	303	01/28/2022	Util Pay	56994	Xpress Bill Pay	1,296.49
2022	304	01/28/2022	Util Pay	56995	Xpress Bill Pay	204.62
2022	305	01/28/2022	Util Pay	56996	Xpress Bill Pay	338.54
2022	306	01/29/2022	Util Pay	56997	Xpress Bill Pay	523.99
2022	307	01/29/2022	Util Pay	56998	Xpress Bill Pay	531.23
2022	308	01/30/2022	Util Pay	56999	Xpress Bill Pay	150.97
2022	309	01/30/2022	Util Pay	57000	Xpress Bill Pay	82.39
2022	311	01/31/2022	Util Pay	57002	Batch Customer	5,474.85
2022	312	01/31/2022	Tr Rec	57003	Dish Wireless LLC	11.55
2022	313	01/31/2022	Tr Rec	57004	Mt Adams Chamber Of Commerce	396.22
2022	314	01/31/2022	Tr Rec	57005	Mt Adams Elks Lodge	341.40
2022	315	01/31/2022	Tr Rec	57006	Hartnett, Virginia and Gary	10.00

## BANK RECONCILIATION

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2022	317	01/31/2022	Tr Rec	57007	Raley, Jeff and Kathy	45.00
2022	318	01/31/2022	Util Pay	57008	Xpress Bill Pay	665.12
2022	319	01/31/2022	Util Pay	57009	Xpress Bill Pay	587.22
2022	320	01/31/2022	Util Pay	57010	Xpress Bill Pay	80.00
2022	321	01/31/2022	Util Pay	57011	Xpress Bill Pay	591.12
2022	322	01/31/2022	Util Pay	57012	Xpress Bill Pay	71.74
Outstanding Credits:						-12,448.55
2016	1220	03/16/2016	Claims	31118	Huard C/O Brad Huard, Cecelia Joan	6.20
2017	8301	11/01/2017	Claims	33126	Hill, David & Angela	87.43
2018	768	02/07/2018	Claims	33497	Wuollet, Renee	11.38
2018	1201	03/07/2018	Claims	33577	Parker, Chris	3.17
2018	3179	06/20/2018	Claims	33915	Pretorius, Lourens and Monette	16.96
2018	7272	09/05/2018	Payroll	34156	Vargas, Savannah	49.10
2018	7524	09/20/2018	Payroll	34222	Vargas, Savannah	20.68
2018	8618	12/05/2018	Payroll	34449	Heredia, Angelina	27.70
2019	2627	06/05/2019	Claims	35066	Stiffler, Christopher	168.00
2019	3568	08/07/2019	Claims	35245	Long, Mark	179.21
2020	1811	05/06/2020	Claims	36098	Lisa Doslu, Trustee, James B Roberson Trust	10.38
2021	218	01/20/2021	Claims	36799	Hood, Thomas	4.71
2021	228	01/20/2021	Claims	36809	Schwab, Jennifer	49.19
2021	232	01/20/2021	Claims	36813	Zallen, Garret	0.05
2021	1733	05/19/2021	Claims	37101	Kyte, Nora B.	3.34
2021	3458	10/06/2021	Claims	37455	Ernie's Locks & Keys LLC	325.00
2021	3984	11/17/2021	Claims	37589	Taylor, Chris	75.00
2021	4313	12/15/2021	Claims	37628	Anderson, George	80.43
2021	4344	12/15/2021	Claims	37659	SeaWestern Fire Fighting Equipment	6,709.51
2021	4391	12/20/2021	Payroll	37675	Perala, Scott	535.63
2021	4396	12/20/2021	Payroll	37678	Stiffler, Christopher	27.70
2021	4397	12/20/2021	Payroll	37679	Swann, David S	277.05
2021	4555	12/30/2021	Claims	37726	WSU Professional Education	1,350.00
2021	4578	12/31/2021	Claims	37758	Keethler, Marla	193.44
2021	4580	12/31/2021	Claims	37760	Klickitat County Prosecutor	8.26
2022	56	01/05/2022	Claims	37733	Columbia Gorge News LLC	45.00
2022	59	01/05/2022	Claims	37736	Masonic Lodge # 163	175.00
2022	62	01/05/2022	Claims	37739	Reynier, Ron Atty At Law	1,400.00
2022	178	01/19/2022	Claims	37776	Berman, Tao	75.00
2022	190	01/19/2022	Claims	37788	WWCPA	20.00
2022	265	01/25/2022	Claims	37790	CenturyLink	1,348.82
2022	267	01/25/2022	Claims	37792	Xerox Financial Services, LLC	482.68
Outstanding Debits:						13,766.02
<b>Reconciled Book Balance:</b>						<b>2,134,481.67</b>



Direct Inquiries to:  
**White Salmon (509) 493-2500**  
 P O Box 279 White Salmon WA 98672

## STATEMENT OF ACCOUNT

Statement Date: 01/31/22  
 Last Statement Date: 12/31/21  
 Account: XXXXXX2469

CITY OF WHITE SALMON  
 PO BOX 2139  
 WHITE SALMON WA 98672-2139

### SUMMARY OF ACCOUNT BALANCES

Account Name	Account Number	Ending Balance
Public Checking	XXXXXX2469	\$2,135,799.14

### Public Checking

Account Number	XXXXXX2469	Beginning Balance	\$2,549,005.13
<b>Credits</b>			
Low Balance	\$2,055,137.43	Deposits	\$196,072.38
		ACH Credits	\$232,992.24
		Other Credits	\$0.00
		<b>Total Credits</b>	<b>\$429,064.62</b>
		<b>Total Account Fees</b>	<b>\$0.00</b>
<b>Debits</b>			
		ACH Debits	\$229,665.14
		Other Debits	\$474.67
		Electronic Checks	\$0.00
		Checks	\$612,130.80
		<b>Total Debits</b>	<b>\$842,270.61</b>
		<b>Ending Balance</b>	<b>\$2,135,799.14</b>

### DEPOSITS

Date	Description	Amount
01-04	Deposit	\$11,132.08
01-07	Deposit	\$15,638.55
01-10	Deposit	\$5,118.17
01-11	Deposit	\$67,842.68
01-12	Deposit	\$886.42
01-13	Deposit	\$6,125.41
01-14	Deposit	\$3,722.31
01-18	Deposit	\$5,999.22
01-21	Deposit	\$592.49
01-21	Deposit	\$4,755.74
01-21	Deposit	\$14,226.00

## TO HELP BALANCE YOUR ACCOUNT

**Step 1-** Update your checkbook record. Enter checks, interest credited, and service charges not recorded.

**Step 2-** LIST OUTSTANDING CHECKS, ATM, POS, AND OTHER WITHDRAWALS below.

**Step 3-** Check Reconciliation

Number		Amount		Number		Amount	
				<b>TOTAL</b>	\$		

Check Reconciliation	
Ending Statement Balance	
Add your deposits made but not shown on statement	
<b>SUBTOTAL</b>	
Subtract your total outstanding checks & other withdrawals (Step 2)	
This should agree with your checkbook balance	

### SPECIAL NOTATIONS ON YOUR STATEMENT:

1. A minus sign (-) to the left of an Ending Balance figure means the account was overdrawn that day.

**ON CALL:** You may verify preauthorized deposits or payments, access account information, transfer funds, or make a loan payment anytime by using our automated service. Please call 253-305-0050 or 1-800-304-0050.

**IN CASE OF LOSS OR THEFT OF YOUR DEBIT OR ATM CARD:** Notify us immediately at 1-877-272-3678 to report the loss, theft or disappearance of your debit or ATM card, the disclosure of your PIN, or that an unauthorized transfer or purchase has occurred or might occur.

**IN CASE OF ERRORS OR QUESTIONS ABOUT NON-ELECTRONIC TRANSACTIONS:** You must notify us within 30 days of the date we mailed or made this statement available to you of any unauthorized or missing signature, alteration on a check, unauthorized or missing endorsement, or other improper charges identified on this statement. Failure to notify us within the prescribed time period or to commence action against us within 90 days after notice to us will preclude you from asserting claims against us based on such checks or charges.

### IN CASE OF ERRORS OR QUESTIONS ABOUT ELECTRONIC TRANSFERS:

**CONSUMER ACCOUNTS:** Telephone or write us using the telephone number or address listed below as soon as you can, if you think your statement or receipt is wrong, or if you need more information about a transfer on the statement or receipt. We must hear from you no later than 60 days after we sent you the FIRST statement on which the problem or error appeared.

1. Tell us your name and account number.
2. Describe the error or transfer in question, and explain as clearly as you can why you believe it is an error or why you need more information.
3. Tell us the dollar amount of the suspected error.
4. If you tell us orally, we may require that you send us your complaint or question in writing within 10 business days.

We will investigate your complaint and correct any error promptly. If we take more than 10 business days to do this, we will credit your account for the amount you think is in error, so you will have use of the money during the time it takes us to complete our investigation. If we ask you to put your complaint or question in writing and we do not receive it within 10 business days, we may not credit your account.

**BUSINESS ACCOUNTS:** Telephone us using the telephone number below as soon as you can.

Telephone: 1-877-272-3678

Address: Columbia Bank  
 Visa Card Services MS 6935  
 PO Box 2156  
 Tacoma, WA 98401-2156



**STATEMENT OF ACCOUNT**

Statement Date: 01/31/22  
 Account: XXXXXX2469

**DEPOSITS (continued)**

Date	Description	Amount
01-24	Deposit	\$1,919.12
01-25	Deposit	\$39,543.83
01-26	Deposit	\$1,740.96
01-27	Deposit	\$167.77
01-28	Deposit	\$14,832.57
01-31	Deposit	\$1,828.40
<b>Total Deposits:</b>		<b>\$196,072.38</b>

**ACH CREDITS**

Date	Description	Amount
01-03	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000054245190 163535443WD	\$309.90
01-03	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000028127990 5708363	\$1,423.39
01-04	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000028041147 5708363	\$134.78
01-04	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000026268726 5708363	\$399.00
01-04	Preauthorized ACH Cr WA ST TREASURER REVDISTRIB 42000018489826 02530	\$400.00
01-04	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000028397231 5708363	\$2,990.47
01-05	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000027224203 5708363	\$598.74
01-05	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000057143327 163732990WD	\$797.19
01-06	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000023344754 5708363	\$325.56
01-06	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000058225029 163794380WD	\$1,451.69
01-07	Preauthorized ACH Cr WA ST TREASURER REVDISTRIB 42000013585354 02530	\$395.83
01-07	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000059427069 163875765WD	\$465.93
01-07	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000028528249 5708363	\$1,415.48
01-10	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000050540443 163931178WD	\$441.77
01-10	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000027514071 5708363	\$2,117.47
01-11	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000025634886 5708363	\$203.54
01-11	Preauthorized ACH Cr WA ST TREASURER REVDISTRIB 42000013520800 02530	\$225.00
01-11	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000020866430 5708363	\$317.44
01-11	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000051572534 163994157WD	\$936.26
01-11	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000023803915 5708363	\$2,127.75
01-12	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000052524542 164159165WD	\$508.64



STATEMENT OF ACCOUNT

Statement Date: 01/31/22
Account: XXXXXX2469

ACH CREDITS (continued)

Table with columns: Date, Description, Amount. Contains 30 rows of ACH credit entries with details like 'Preauthorized ACH Cr', 'PAYMENTECH DEPOSIT', and various account numbers.



**STATEMENT OF ACCOUNT**

Statement Date: 01/31/22  
 Account: XXXXXX2469

**ACH CREDITS (continued)**

Date	Description	Amount
01-25	Preauthorized ACH Cr WA ST TREASURER REVDISTRIB 42000013429520 02530	\$700.00
01-25	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000020156133 5708363	\$893.32
01-25	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000051580201 165022773WD	\$6,294.12
01-26	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000027779265 5708363	\$121.77
01-26	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000052515366 165173076WD	\$12,663.34
01-27	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000027058048 5708363	\$365.35
01-27	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000053435972 165331327WD	\$737.33
01-28	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000022097344 5708363	\$358.71
01-28	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000054545214 165407912WD	\$426.87
01-31	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000027871289 5708363	\$196.77
01-31	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000055751353 165452875WD	\$469.16
01-31	Preauthorized ACH Cr WA ST TREASURER REVDISTRIB 42000015333398 02530	\$62,404.50

**Total ACH Credits: \$232,992.24**

**ACH DEBITS**

Date	Description	Amount
01-04	Preauthorized ACH Dr PAYMENTECH FEE 21000022562936 5708363	\$1,751.21
01-05	Preauthorized ACH Dr Standard Ins premium 42000016615050 STASIC000180470	\$393.00
01-05	Preauthorized ACH Dr Xpress Bill Pay 13Dec2021 124000057155395 10295	\$626.89
01-05	Preauthorized ACH Dr CITY WS DB DEPOSIT 125108270007816 1916001528	\$5,802.00
01-05	Preauthorized ACH Dr IRS USATAXPYMT 61036010014407 270240514567771	\$17,776.44
01-05	Preauthorized ACH Dr Vimly Benefit So Vimly Bene 91000015317055 ST-E0A8D3D6X3S8	\$36,477.70
01-05	Preauthorized ACH Dr CITY WS DB PAYROLL 125108270015545 1916001528	\$48,888.76
01-06	Preauthorized ACH Dr WA DEPT RET SYS DRS EPAY 42000012152301 04232174	\$75.00
01-06	Preauthorized ACH Dr LIFESECURE INSU INSURANCE LISTBILL 111000012623643 LB0000000062407	\$159.33
01-06	Preauthorized ACH Dr OR REVENUE DEPT TAXPAYMENT 42000015547634 276707072	\$181.00
01-06	Preauthorized ACH Dr WA DEPT RET SYS DRS EPAY 42000012152300 04232173	\$10,474.80
01-07	Preauthorized ACH Dr AFLAC INSURANCE 21000024424650 0EXM7448834	\$205.54



**STATEMENT OF ACCOUNT**

Statement Date: 01/31/22  
 Account: XXXXXX2469

**ACH DEBITS (continued)**

Date	Description	Amount
01-07	Preauthorized ACH Dr LIFESECURE INSU INSURANCE 111000011343778 LS00049572	\$410.79
01-07	Preauthorized ACH Dr LIFESECURE INSU INSURANCE 111000011343777 LS00049566	\$1,221.60
01-10	Preauthorized ACH Dr USDA RD DCFO PAYMENT 41036041106638 0000	\$7,920.00
01-18	Preauthorized ACH Dr LABOR&INDUSTRIES L&I ELF 42000015024363 00486000-02ETU1	\$7,505.68
01-19	Preauthorized ACH Dr OR REVENUE DEPT TAXPAYMENT 42000011176102 465254144	\$18.69
01-19	Preauthorized ACH Dr HARLAND CLARKE CHK ORDER CHECK ORDER BILLING 91000011315789 1W5E13910673500	\$179.04
01-19	Preauthorized ACH Dr PAID FAMILY MED PAYMENT 42000019340694 A 634403583	\$956.59
01-20	Preauthorized ACH Dr STATE OF WA-ESD ESD ACH 6 41001039014840 ESD WA UI-TAX	\$713.60
01-20	Preauthorized ACH Dr WA DEPT RET SYS DRS EPAY 42000012458466 04236542	\$10,319.21
01-20	Preauthorized ACH Dr IRS USATAXPYMT 61036010059722 270242060101465	\$17,097.57
01-20	Preauthorized ACH Dr CITY WS DB PAYROLL 125108270017422 1916001528	\$46,590.17
01-21	Preauthorized ACH Dr OR REVENUE DEPT TAXPAYMENT 42000015398072 1914664704	\$275.00
01-25	Preauthorized ACH Dr WA DEPT REVENUE TAX PYMT 42000015134611 8022948	\$13,645.53

**Total ACH Debits: \$229,665.14**

**OTHER DEBITS**

Date	Description	Amount
01-18	Analysis Charge Account Analysis Fee	\$306.38
01-21	ACH Return Item CARNAHAN ROBERT	\$101.77
01-31	Deposit Item Ret Charge Back Analysis Item Check 995257	\$66.52

**Total Other Debits: \$474.67**

**CHECKS**

Number	Date	Amount	Number	Date	Amount	Number	Date	Amount
37605	01-06	\$175.00	37692	01-19	\$695.35	37705	01-18	\$47.35
37631*	01-18	\$200.00	37693	01-18	\$500.00	37706	01-19	\$9,597.90
37634*	01-05	\$1,961.25	37694	01-24	\$89.07	37707	01-14	\$2,169.52
37636*	01-07	\$364.00	37695	01-13	\$81,228.25	37708	01-19	\$367.50
37658*	01-14	\$13.48	37696	01-19	\$7,911.83	37709	01-19	\$612.75
37663*	01-05	\$52.50	37697	01-20	\$525.00	37710	01-18	\$35.00
37665*	01-06	\$1,201.33	37698	01-18	\$5,702.50	37711	01-25	\$13,000.00
37682*	01-03	\$1,348.12	37699	01-21	\$150.00	37712	01-28	\$964.00
37684*	01-03	\$185.74	37700	01-13	\$61,095.00	37713	01-19	\$1,710.98
37686*	01-04	\$816.00	37701	01-13	\$45.45	37714	01-18	\$585.97
37687	01-12	\$1,373.41	37702	01-28	\$212.00	37715	01-14	\$20.33
37690*	01-03	\$482.68	37703	01-28	\$37.25	37716	01-20	\$111.62
37691	01-20	\$92.35	37704	01-19	\$1,522.78	37718*	01-12	\$2,640.00



Statement Date:

01/31/22

Account:

XXXXXX2469

**CHECKS (continued)**

Number	Date	Amount	Number	Date	Amount	Number	Date	Amount
37719	01-14	\$235.11	37745*	01-19	\$15,755.52	37768	01-25	\$789.00
37720	01-18	\$134.00	37746	01-24	\$9,138.25	37769	01-31	\$461.34
37721	01-26	\$253.55	37747	01-25	\$63,481.91	37770	01-31	\$94.03
37722	01-21	\$118.00	37748	01-24	\$363.83	37771	01-26	\$88.81
37723	01-14	\$11,643.33	37749	01-25	\$3,727.03	37772	01-31	\$75.00
37724	01-18	\$80.63	37750	01-31	\$654.83	37773	01-27	\$1,138.40
37725	01-14	\$95.00	37751	01-27	\$4,560.00	37774	01-25	\$166.22
37727*	01-11	\$54,881.04	37752	01-28	\$104.00	37775	01-25	\$290.25
37728	01-13	\$4,283.33	37753	01-25	\$167.06	37777*	01-31	\$2,269.32
37729	01-18	\$79.96	37754	01-27	\$42.70	37778	01-27	\$132.97
37730	01-13	\$5,891.00	37755	01-24	\$979.76	37779	01-25	\$215.00
37731	01-19	\$3,038.07	37756	01-25	\$353.76	37780	01-27	\$75.00
37732	01-19	\$134.98	37757	01-26	\$1,724.02	37781	01-25	\$140.00
37734*	01-14	\$1,400.00	37759*	01-25	\$19.26	37782	01-26	\$160.50
37735	01-19	\$170.10	37761*	01-25	\$533.20	37783	01-25	\$8,545.70
37737*	01-14	\$455.00	37762	01-28	\$846.00	37784	01-24	\$7,417.50
37738	01-20	\$300.00	37763	01-24	\$62.74	37785	01-25	\$87.32
37740*	01-18	\$161,800.00	37764	01-28	\$96.66	37786	01-27	\$800.00
37741	01-12	\$170.10	37765	01-25	\$9,649.39	37787	01-26	\$26.65
37742	01-18	\$23,304.02	37766	01-25	\$118.78	37789*	01-25	\$290.25
37743	01-11	\$6,852.20	37767	01-24	\$557.92	37791*	01-31	\$768.24

\* indicates skip in check sequence

**Total Checks: \$612,130.80**
**DAILY BALANCES**

Date	Balance	Date	Balance	Date	Balance
01-01	\$2,549,005.13	01-11	\$2,465,529.88	01-21	\$2,119,351.91
01-03	\$2,548,721.88	01-12	\$2,465,714.08	01-24	\$2,122,654.89
01-04	\$2,561,211.00	01-13	\$2,322,186.87	01-25	\$2,055,137.43
01-05	\$2,450,628.39	01-14	\$2,314,588.46	01-26	\$2,067,409.97
01-06	\$2,440,139.18	01-18	\$2,135,195.83	01-27	\$2,061,931.35
01-07	\$2,455,853.04	01-19	\$2,099,619.90	01-28	\$2,075,289.59
01-10	\$2,455,610.45	01-20	\$2,071,557.46	01-31	\$2,135,799.14

# BANK RECONCILIATION

City Of White Salmon

Time: 16:24:42 Date: 02/22/2022

01/01/2022 To: 01/31/2022

Page: 1

## 2 State Pool

Date	Balance Forward	3,505,512.34
01/31/2022		270.51
	Total Credits:	270.51

Year	Trans#	Date	Type	Chk#	Vendor
------	--------	------	------	------	--------

Total Debits: 0.00

Reconciled Bank Balance: 3,505,782.85

Outstanding Credits:

Outstanding Debits:

**Reconciled Book Balance: 3,505,782.85**

**Local Government Investment Pool**  
**Statement of Account for No: 02530**  
**Primary Account**  
**January 2022**

**CITY OF WHITE SALMON**  
**PO BOX 2139**  
**WHITE SALMON, WA 98672-8672**

Date	Description	Comment	Deposits	Withdrawals	Balance
01/01/2022	Beginning Balance				3,505,512.34
01/31/2022	Month End Balance				3,505,512.34
	January Earnings	Daily Factor Earnings	270.51		
	Net Ending Balance				3,505,782.85

**Account Summary**

<b>Beginning Balance:</b>	3,505,512.34	<b>Gross Earnings:</b>	288.61
<b>Deposits:</b>	0.00	<b>Administrative Fee:</b>	18.10
<b>Withdrawals:</b>	0.00	<b>Net Earnings:</b>	270.51
<b>Month End Balance:</b>	3,505,512.34		
<b>Administrative Fee Rate:</b>	0.0061 %	<b>Net Ending Balance:</b>	3,505,782.85
<b>Gross Earnings Rate:</b>	0.0969 %		
<b>Net Earnings Rate:</b>	0.0909 %	<b>Average Daily Balance:</b>	3,505,512.34

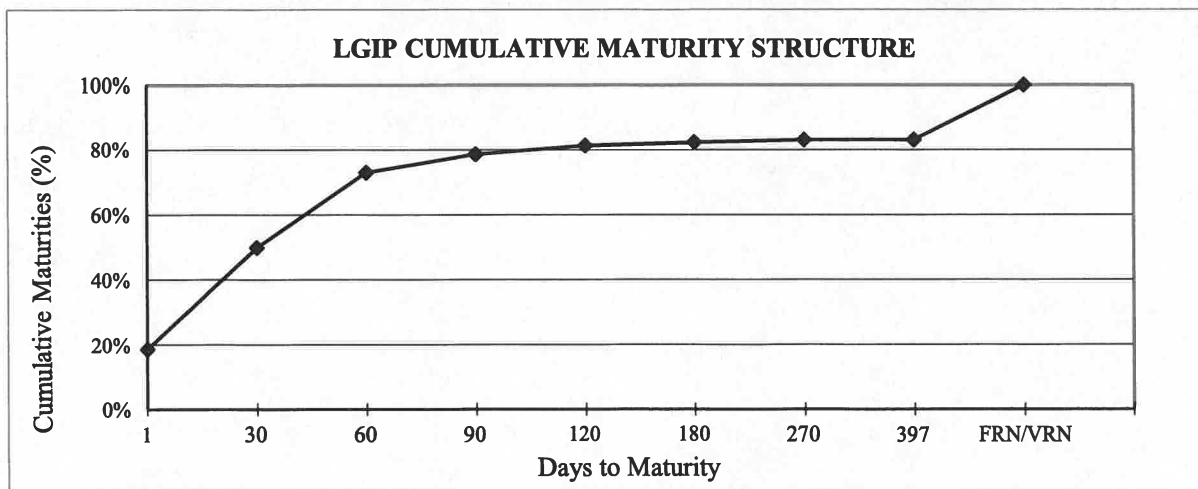
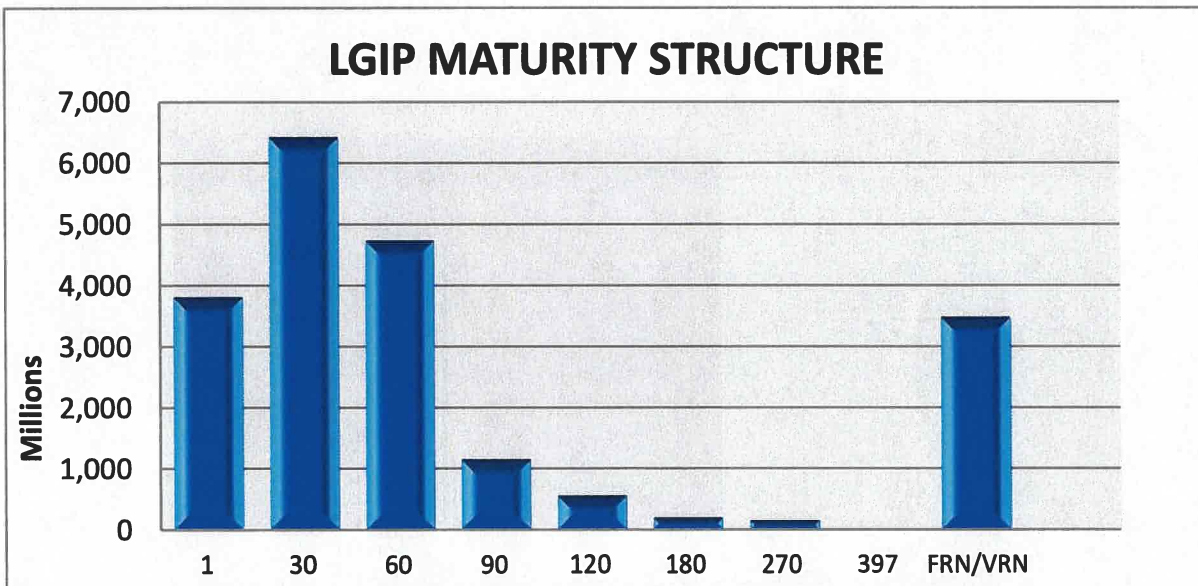
**WASHINGTON STATE  
LOCAL GOVERNMENT INVESTMENT POOL  
January 31, 2022**

<u>DAYS TO MATURITY</u>	<u>\$ MATURING (PAR VALUE)*</u>	<u>% MATURING</u>	<u>CUMULATIVE % MATURING</u>
1	3,804.14	18.6%	18.6%
2-30	6,419.47	31.3%	49.9%
31-60	4,735.67	23.1%	73.0%
61-90	1,150.00	5.6%	78.7%
91-120	550.00	2.7%	81.3%
121-180	189.63	0.9%	82.3%
181-270	160.00	0.8%	83.0%
271-397	0.00	0.0%	83.0%
FRN/VRN	3,471.81	17.0%	100.0%

**PORTFOLIO TOTAL:**

20,480.72

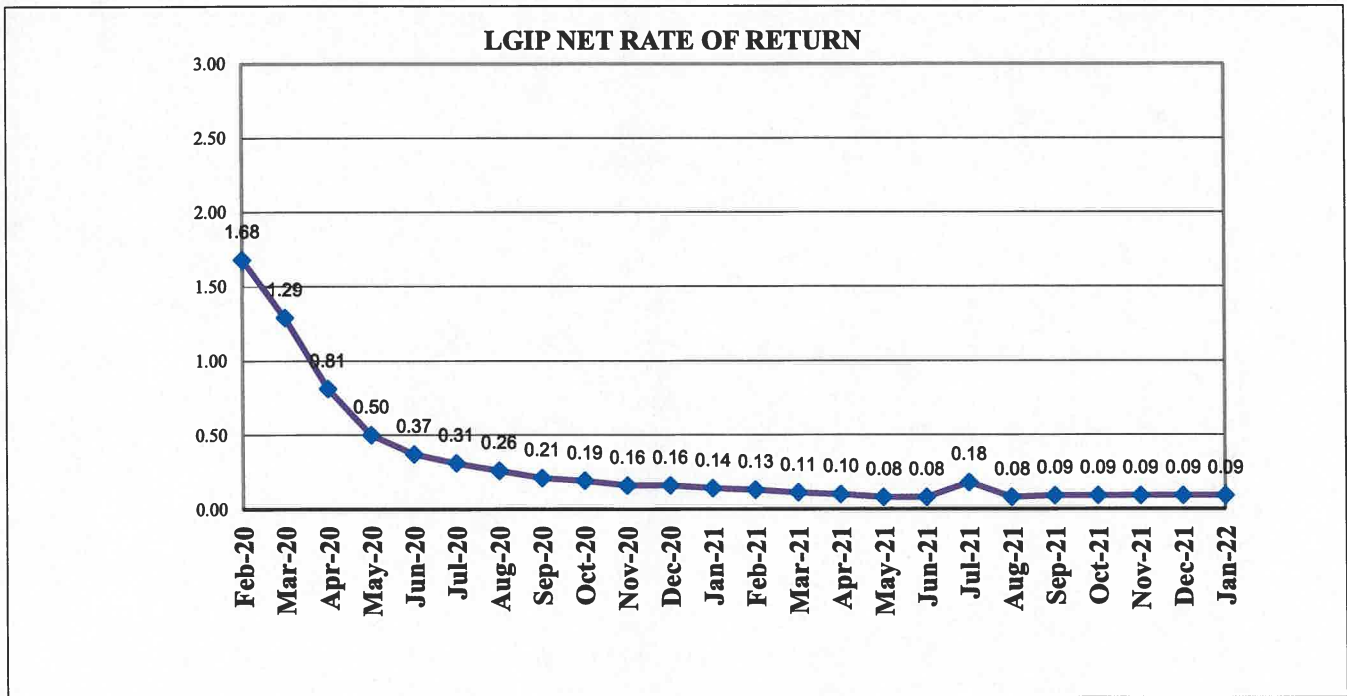
\* Amounts in millions of dollars



**WASHINGTON STATE  
LOCAL GOVERNMENT INVESTMENT POOL  
January 31, 2022**

Investment Type	Average Balance	Jan-22	Average Balance	2022
	<u>Jan-22</u>	<u>Percentage</u>	<u>CY 2022</u>	<u>Percentage</u>
Agency Bullets	49,999,923.91	0.24%	49,999,923.91	0.24%
Agency Discount Notes	1,255,844,695.17	5.96%	1,255,844,695.17	5.96%
Agency Floating Rate Notes	2,804,870,194.05	13.31%	2,804,870,194.05	13.31%
Agency Variable Rate Notes	6,451,612.90	0.03%	6,451,612.90	0.03%
Certificates of Deposit	95,205,645.16	0.45%	95,205,645.16	0.45%
IB Bank Deposit	2,231,839,173.74	10.59%	2,231,839,173.74	10.59%
Repurchase Agreements	1,316,935,483.87	6.25%	1,316,935,483.87	6.25%
SOFR Floating Rate Notes	0.00	0.00%	0.00	0.00%
Supras - Bullets	100,156,115.38	0.48%	100,156,115.38	0.48%
Supras - Discount Notes	99,991,333.34	0.47%	99,991,333.34	0.47%
Supras- Floating Rate Notes	0.00	0.00%	0.00	0.00%
Supras - Variables	0.00	0.00%	0.00	0.00%
Term Repurchase Agreements	96,774,193.55	0.46%	96,774,193.55	0.46%
U.S. Treasury Securities	11,735,203,511.29	55.67%	11,735,203,511.29	55.67%
US Treasury Floating Rate Notes	1,286,294,622.38	6.10%	1,286,294,622.38	6.10%
<b>Total Avg Daily Balance</b>	<b>21,079,566,504.73</b>	<b>100.00%</b>	<b>21,079,566,504.75</b>	<b>100.00%</b>

Avg Days to Maturity                      26 days



\* Rates are calculated on a 365-day basis

# BANK RECONCILIATION

City Of White Salmon

Time: 16:25:06 Date: 02/22/2022

01/01/2022 To: 01/31/2022

Page: 1

## 3 Petty Cash

Date	Balance Forward	25.00
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Total Credits:	0.00
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Year	Trans#	Date	Type	Chk#	Vendor
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Total Debits:	0.00
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Reconciled Bank Balance:	25.00
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Outstanding Credits:	
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Outstanding Debits:	
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<b>Reconciled Book Balance:</b>	<b>25.00</b>
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# BANK RECONCILIATION

City Of White Salmon

Time: 16:25:15 Date: 02/22/2022

01/01/2022 To: 01/31/2022

Page: 1

## 4 Cash Drawer 1

Date	Balance Forward	150.00
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Total Credits:	0.00
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Year	Trans#	Date	Type	Chk#	Vendor
------	--------	------	------	------	--------

Total Debits:	0.00
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Reconciled Bank Balance:	150.00
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Outstanding Credits:	
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Outstanding Debits:	
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<b>Reconciled Book Balance:</b>	<b>150.00</b>
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# BANK RECONCILIATION

City Of White Salmon

Time: 16:25:33 Date: 02/22/2022

01/01/2022 To: 01/31/2022

Page: 1

5 Cash Drawer 2

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Date	Balance Forward	150.00
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Total Credits:	0.00
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Year	Trans#	Date	Type	Chk#	Vendor
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Total Debits:	0.00
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Reconciled Bank Balance:	150.00
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Outstanding Credits:	
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Outstanding Debits:	
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<b>Reconciled Book Balance:</b>	<b>150.00</b>
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**File Attachments for Item:**

F. 2022 February Budget Report (Line Item Budget Position Report available under "Supporting Documents")

**City of White Salmon  
Budget Summary Report  
As of February 28, 2022**

	<b>Budget Revenue</b>	<b>Year-To-Date Revenue</b>	<b>Remaining</b>	<b>16.67%</b>	<b>Budget Expenditures</b>	<b>Year-To Date Expenditures</b>	<b>Remaining</b>	<b>16.67%</b>
001 Current Expense								
Finance					576,808.00	214,036.82	362,771.18	37.11%
Central Services (HR)					77,809.00	17,426.53	60,382.47	22.40%
General Government					106,986.00	12,062.21	94,923.79	11.27%
Building					144,551.00	24,878.91	119,672.09	17.21%
Community Services					763,188.00	1,278.48	761,909.52	0.17%
Planning					318,878.00	40,999.86	277,878.14	12.86%
Park					144,799.00	41,103.43	103,695.57	28.39%
Police					1,217,455.00	179,077.84	1,038,377.16	14.71%
Fire					130,713.00	1,263.85	129,449.15	0.97%
<b>001 Current Expense</b>	<b>2,847,132.00</b>	<b>388,981.11</b>	<b>2,458,150.89</b>	<b>13.66%</b>	<b>3,481,187.00</b>	<b>532,127.93</b>	<b>2,949,059.07</b>	<b>15.29%</b>
<b>101 Street Fund</b>	<b>947,212.00</b>	<b>39,267.24</b>	<b>907,944.76</b>	<b>4.15%</b>	<b>981,549.00</b>	<b>87,614.39</b>	<b>893,934.61</b>	<b>8.93%</b>
<b>108 Municipal Capital Imp. Fund</b>	<b>71,624.00</b>	<b>12,059.23</b>	<b>59,564.77</b>	<b>16.84%</b>	<b>125,000.00</b>	<b>0.00</b>	<b>125,000.00</b>	<b>0.00%</b>
<b>110 Fire Reserve Fund</b>	<b>252.00</b>	<b>345.53</b>	<b>-93.53</b>	<b>137.12%</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>112 General Fund Reserve</b>	<b>100.00</b>	<b>54.15</b>	<b>45.85</b>	<b>54.15%</b>	<b>200,000.00</b>	<b>0.00</b>	<b>200,000.00</b>	<b>0.00%</b>
<b>121 Police Vehicle Reserve Fund</b>	<b>60,072.00</b>	<b>10,012.40</b>	<b>50,059.60</b>	<b>16.67%</b>	<b>60,000.00</b>	<b>0.00</b>	<b>60,000.00</b>	<b>0.00%</b>
<b>303 Hotel/Motel Tax</b>	<b>75,537.00</b>	<b>9,917.75</b>	<b>65,619.25</b>	<b>13.13%</b>	<b>40,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>307 New Pool Construction Fund</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>401 Water Fund</b>	<b>2,626,653.00</b>	<b>537,489.31</b>	<b>2,089,163.69</b>	<b>20.46%</b>	<b>2,442,161.00</b>	<b>326,218.50</b>	<b>2,115,942.50</b>	<b>13.36%</b>
<b>402 Wastewater Collection Fund</b>	<b>1,030,351.00</b>	<b>174,522.90</b>	<b>855,828.10</b>	<b>16.94%</b>	<b>1,091,376.00</b>	<b>118,795.26</b>	<b>972,580.74</b>	<b>10.88%</b>
<b>408 Water Reserve Fund</b>	<b>300,000.00</b>	<b>50,005.59</b>	<b>249,994.41</b>	<b>0.00%</b>	<b>223,000.00</b>	<b>715.00</b>	<b>222,285.00</b>	<b>0.00%</b>
<b>409 Wastewater Reserve Fund</b>	<b>100,000.00</b>	<b>16,731.50</b>	<b>83,268.50</b>	<b>16.73%</b>	<b>394,000.00</b>	<b>0.00</b>	<b>394,000.00</b>	<b>0.00%</b>
<b>412 Water Rights Acquisition Fund</b>	<b>161,103.00</b>	<b>27,681.71</b>	<b>133,421.29</b>	<b>17.18%</b>	<b>123,985.00</b>	<b>0.00</b>	<b>123,985.00</b>	

City of White Salmon  
 Budget Summary Report  
 As of February 28, 2022

	Budget Revenue	Year-To-Date Revenue	Remaining	16.67%	Budget Expenditures	Year-To Date Expenditures	Remaining	16.67%
413 Water Bond Redemption Fund	111,518.00	18,596.60	92,921.40	16.68%	111,518.00	15,840.00	95,678.00	14.20%
414 Wastewater Bond Redemption Fund	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
415 Water Bond Reserve Fund	19,572.00	3,261.84	16,310.16	16.67%	0.00	0.00	0.00	0.00%
416 Wastewater Bond Reserve Fund	72.00	11.77	60.23	16.35%	0.00	0.00	0.00	0.00%
417 Treatment Plant Reserve Fund	22,908.00	74.35	22,833.65	0.32%	0.00	0.00	0.00	0.00%
418 Water Short Lived Asset Reserve Fund	200,096.00	33,349.39	166,746.61	16.67%	100,000.00	49,189.12	50,810.88	49.19%
420 USDA Rural Develop. Jewett Water	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
601 Remittances	5,191.00	922.71	4,268.29	17.78%	5,191.00	210.12	4,980.88	4.05%
<b>Total</b>	<b>8,579,393.00</b>	<b>1,323,285.08</b>	<b>7,256,107.92</b>	<b>15.42%</b>	<b>9,378,967.00</b>	<b>1,130,710.32</b>	<b>8,248,256.68</b>	<b>12.06%</b>

*Note: Revenue does not include beginning balances and expenditures do not include ending balances*

**City of White Salmon  
February 2022  
Budget Report**

# TREASURER'S REPORT

## Fund Totals

City Of White Salmon  
 02/01/2022 To: 02/28/2022  
 Time: 11:09:15 Date: 03/10/2022  
 Page: 1

Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 Current Expense	1,160,333.66	226,542.24	209,307.56	1,177,568.34	12,085.23	324.54	-2,374.85	1,187,603.26
101 Street Fund	287,571.55	16,977.66	60,417.72	244,131.49	106.56	0.00	0.00	244,238.05
107 Pool Fund	0.00	0.00	0.00	0.00	0.00	77.69	0.00	77.69
108 Municipal Capital Imp Fund	434,901.57	5,019.10		439,920.67	0.00	0.00	0.00	439,920.67
110 Fire Reserve Fund	334,367.99	23.61		334,391.60	0.00	0.00	0.00	334,391.60
112 General Fund Reserve	339,334.10	28.08		339,362.18	0.00	0.00	0.00	339,362.18
121 Police Vehicle Reserve Fund	96,873.84	5,006.43		101,880.27	0.00	0.00	0.00	101,880.27
303 Hotel/Motel Taxes	122,292.30	5,072.59		127,364.89	0.00	0.00	0.00	127,364.89
307 New Pool Construction Fund	2,563.96	0.00		2,563.96	0.00	0.00	0.00	2,563.96
401 Water Fund	143,055.86	404,062.41	216,770.39	330,347.88	9,741.90	0.00	-10,584.43	329,505.35
402 Wastewater Collection Fund	385,999.42	92,230.73	92,134.65	386,095.50	375.43	0.00	-8,658.98	377,811.95
408 Water Reserve Fund	253,399.46	25,002.90	715.00	277,687.36	0.00	0.00	0.00	277,687.36
409 Wastewater Reserve Fund	687,898.26	8,366.95		696,265.21	0.00	0.00	0.00	696,265.21
412 Water Rights Acquisition Fund	346,469.02	13,765.71		360,234.73	137.34	0.00	-657.55	359,714.52
413 Water Bond Redemption Fund	65,551.49	9,298.49	7,920.00	66,929.98	0.00	0.00	0.00	66,929.98
414 Wastewater Bond Redemption Fund	11,449.74	0.00		11,449.74	0.00	0.00	0.00	11,449.74
415 Water Bond Reserve Fund	87,788.93	1,631.14		89,420.07	0.00	0.00	0.00	89,420.07
416 Wastewater Bond Reserve Fund	74,589.28	6.10		74,595.38	0.00	0.00	0.00	74,595.38
417 Treatment Plant Reserve Fund	604,327.85	38.55		604,366.40	0.00	0.00	0.00	604,366.40
418 Water Short Lived Asset Reserve Fund	201,611.12	16,674.99	49,189.12	169,096.99	0.00	0.00	0.00	169,096.99
601 Remittances	210.12	712.59	210.12	712.59	0.00	0.00	0.00	712.59
<b>Totals</b>	<b>5,640,589.52</b>	<b>830,460.27</b>	<b>636,664.56</b>	<b>5,834,385.23</b>	<b>22,446.46</b>	<b>402.23</b>	<b>-22,275.81</b>	<b>5,834,958.11</b>

# TREASURER'S REPORT

## Account Totals

City Of White Salmon

02/01/2022 To: 02/28/2022

Time: 11:09:15 Date: 03/10/2022  
Page: 2

Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
1 Checking Account	2,134,481.67	780,397.21	586,892.81	2,327,986.07	-22,275.81	22,848.69	2,328,558.95
3 Petty Cash	25.00	0.00	0.00	25.00	0.00	0.00	25.00
4 Cash Drawer 1	150.00	0.00	0.00	150.00	0.00	0.00	150.00
5 Cash Drawer 2	150.00	0.00	0.00	150.00	0.00	0.00	150.00
<b>Total Cash:</b>	<b>2,134,806.67</b>	<b>780,397.21</b>	<b>586,892.81</b>	<b>2,328,311.07</b>	<b>-22,275.81</b>	<b>22,848.69</b>	<b>2,328,883.95</b>
Investment Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
2 State Pool	3,505,782.85	291.31	0.00	3,506,074.16	0.00	0.00	3,506,074.16
<b>Total Investments:</b>	<b>3,505,782.85</b>	<b>291.31</b>	<b>0.00</b>	<b>3,506,074.16</b>	<b>0.00</b>	<b>0.00</b>	<b>3,506,074.16</b>
	<b>5,640,589.52</b>	<b>780,688.52</b>	<b>586,892.81</b>	<b>5,834,385.23</b>	<b>-22,275.81</b>	<b>22,848.69</b>	<b>5,834,958.11</b>

**TREASURER'S REPORT**  
**Fund Investments By Account**

City Of White Salmon

Time: 11:09:15 Date: 03/10/2022  
 Page: 3

02/01/2022 To: 02/28/2022

Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
001 000 Current Expense	882,697.94		73.35	73.35		882,771.29
108 000 Municipal Capital Imp Fund	384,840.34		31.98	31.98		384,872.32
110 000 Fire Reserve Fund	284,089.32		23.61	23.61		284,112.93
112 000 General Govt Reserve Fund	337,880.93		28.08	28.08		337,909.01
121 000 Police Vehicle Reserve Fund	77,435.23		6.43	6.43		77,441.66
303 000 Hotel/Motel Taxes	30,011.29		2.49	2.49		30,013.78
408 000 Water Reserve Fund	34,913.63		2.90	2.90		34,916.53
409 000 Wastewater Reserve Fund	404,649.09		33.62	33.62		404,682.71
412 000 Water Rights Acquisition Fund	293,908.38		24.42	24.42		293,932.80
413 000 Water Bond Redemption Fund	64,024.08		5.32	5.32		64,029.40
415 000 Water Bond Reserve Fund	73,929.19		6.14	6.14		73,935.33
416 000 Wastewater Bond Reserve Fund	73,440.85		6.10	6.10		73,446.95
417 000 Treatment Plant Reserve Fund	463,924.98		38.55	38.55		463,963.53
418 000 Water Short Lived Asset Reserve Fund	100,037.60		8.32	8.32		100,045.92
<b>2 - State Pool</b>	<b>3,505,782.85</b>	<b>0.00</b>	<b>291.31</b>	<b>291.31</b>		<b>3,506,074.16</b>
	<b>3,505,782.85</b>	<b>0.00</b>	<b>291.31</b>	<b>291.31</b>		<b>3,506,074.16</b>

## TREASURER'S REPORT

### Fund Investment Totals

City Of White Salmon

02/01/2022 To: 02/28/2022

Time: 11:09:15 Date: 03/10/2022  
Page: 4

Fund Totals:	Previous Balance	Purchases	Interest	Ttl Investments	Liquidated	Investment Bal	Available Cash
001 Current Expense	882,697.94		73.35	73.35		882,771.29	294,797.05
101 Street Fund						0.00	244,131.49
108 Municipal Capital Imp Fund	384,840.34		31.98	31.98		384,872.32	55,048.35
110 Fire Reserve Fund	284,089.32		23.61	23.61		284,112.93	50,278.67
112 General Fund Reserve	337,880.93		28.08	28.08		337,909.01	1,453.17
121 Police Vehicle Reserve Fund	77,435.23		6.43	6.43		77,441.66	24,438.61
303 Hotel/Motel Taxes	30,011.29		2.49	2.49		30,013.78	97,351.11
307 New Pool Construction Fund						0.00	2,563.96
401 Water Fund						0.00	330,347.88
402 Wastewater Collection Fund						0.00	386,095.50
408 Water Reserve Fund	34,913.63		2.90	2.90		34,916.53	242,770.83
409 Wastewater Reserve Fund	404,649.09		33.62	33.62		404,682.71	291,582.50
412 Water Rights Acquisition Fund	293,908.38		24.42	24.42		293,932.80	66,301.93
413 Water Bond Redemption Fund	64,024.08		5.32	5.32		64,029.40	2,900.58
414 Wastewater Bond Redemption Fund						0.00	11,449.74
415 Water Bond Reserve Fund	73,929.19		6.14	6.14		73,935.33	15,484.74
416 Wastewater Bond Reserve Fund	73,440.85		6.10	6.10		73,446.95	1,148.43
417 Treatment Plant Reserve Fund	463,924.98		38.55	38.55		463,963.53	140,402.87
418 Water Short Lived Asset Reserve Fund	100,037.60		8.32	8.32		100,045.92	69,051.07
601 Remittances						0.00	712.59
	<b>3,505,782.85</b>		<b>291.31</b>	<b>291.31</b>		<b>3,506,074.16</b>	<b>2,328,311.07</b>

Ending fund balance (Page 1) - Investment balance = Available cash.

**5,834,385.23**



# TREASURER'S REPORT

## Outstanding Vouchers

City Of White Salmon

As Of: 02/28/2022 Date: 03/10/2022  
Time: 11:09:15 Page: 5

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2022	652	02/23/2022	Util Pay	1		Xpress Bill Pay	1,483.80	Xpress Import - iPay - 02-23-2022__daily_batch.csv
2022	653	02/23/2022	Util Pay	1		Xpress Bill Pay	352.86	Xpress Import - CheckFree - 02-23-2022__daily_batch.csv
2022	665	02/24/2022	Util Pay	1		Xpress Bill Pay	135.70	Xpress Import - EFT - 02-24-2022__daily_batch.csv
2022	666	02/24/2022	Util Pay	1		Xpress Bill Pay	77.10	Xpress Import - CheckFree - 02-24-2022__daily_batch.csv
2022	672	02/25/2022	Util Pay	1		Xpress Bill Pay	1,604.75	Xpress Import - CC - 02-25-2022__daily_batch.csv
2022	673	02/25/2022	Util Pay	1		Xpress Bill Pay	694.31	Xpress Import - EFT - 02-25-2022__daily_batch.csv
2022	674	02/25/2022	Util Pay	1		Xpress Bill Pay	283.58	Xpress Import - Metavante - 02-25-2022__daily_batch.csv
2022	675	02/25/2022	Util Pay	1		Xpress Bill Pay	101.77	Xpress Import - iPay - 02-25-2022__daily_batch.csv
2022	676	02/26/2022	Util Pay	1		Xpress Bill Pay	371.98	Xpress Import - CC - 02-26-2022__daily_batch.csv
2022	677	02/26/2022	Util Pay	1		Xpress Bill Pay	322.00	Xpress Import - EFT - 02-26-2022__daily_batch.csv
2022	678	02/27/2022	Util Pay	1		Xpress Bill Pay	639.74	Xpress Import - CC - 02-27-2022__daily_batch.csv
2022	679	02/27/2022	Util Pay	1		Xpress Bill Pay	600.95	Xpress Import - EFT - 02-27-2022__daily_batch.csv
2022	680	02/28/2022	Tr Rec	1		Rocha, George C	134.66	
2022	681	02/28/2022	Util Pay	1		Batch Customer	11,165.63	
2022	683	02/28/2022	Tr Rec	1		Bandwidth Inc, Venture Center III	0.10	Telephone Utility Tax - January 2022
2022	684	02/28/2022	Tr Rec	1		Sprint Spectrum LP	27.87	Telephone Utility Tax - January 2022
2022	685	02/28/2022	Tr Rec	1		New Cingular Wireless, PCS, LLS	325.41	Telephone Utility Tax - January 2022
2022	686	02/28/2022	Tr Rec	1		Charter Fiberlink WA CCVII LLC	45.06	Telephone Utility Tax - January 2022
2022	687	02/28/2022	Tr Rec	1		Spectrum Pacific West, LLC	1,344.24	Television Cable Utility Tax - January 2022
2022	688	02/28/2022	Tr Rec	1		Spectrum Advanced Services, LLC	303.72	Telephone Utility Tax - January 2022
2022	689	02/28/2022	Tr Rec	1		Mitel Cloud Services Inc.	125.63	Telephone Utility Tax - January 2022
2022	690	02/28/2022	Tr Rec	1		AT&T Corp	2.70	Telephone Utility Tax - January 2022
2022	691	02/28/2022	Tr Rec	1		Dish Wireless LLC	8.22	Telephone Utility Tax - January 2022
2022	692	02/28/2022	Tr Rec	1		MCI Communications Services, Inc.	5.30	Telephone Utility Tax - January 2022
2022	693	02/28/2022	Tr Rec	1		SprintCom, LLC	1.94	Telephone Utility Tax - January 2022
2022	694	02/28/2022	Tr Rec	1		Permitting Customer	50.00	
2022	695	02/28/2022	Util Pay	1		Xpress Bill Pay	1,131.49	Xpress Import - CC - 02-28-2022__daily_batch.csv
2022	696	02/28/2022	Util Pay	1		Xpress Bill Pay	394.95	Xpress Import - EFT - 02-28-2022__daily_batch.csv
2022	697	02/28/2022	Util Pay	1		Xpress Bill Pay	90.00	Xpress Import - Metavante - 02-28-2022__daily_batch.csv
2022	698	02/28/2022	Util Pay	1		Xpress Bill Pay	450.35	Xpress Import - CheckFree - 02-28-2022__daily_batch.csv
							22,275.81	
Receipts Outstanding:								
2016	1220	03/16/2016	Claims	1	31118	Cecelia Joan Huard C/O Brad Huard	6.20	Refund inactive customer credit balance
2017	8301	11/01/2017	Claims	1	33126	David & Angela Hill	87.43	041725.1 - 393 NECHERRY ST
2018	768	02/07/2018	Claims	1	33497	Renee Wuollet	11.38	020675.0 - 560 NECENTER PL
2018	1201	03/07/2018	Claims	1	33577	Chris Parker	3.17	040127.2 - 705 NECHURCH PLACE # E
2018	3179	06/20/2018	Claims	1	33915	Lourens and Monette Pretorius	16.96	053189.0 - 17 ANNIE LANE
2018	7272	09/05/2018	Payroll	1	34156	Savannah Vargas	49.10	Aug Payroll #2
2018	7524	09/20/2018	Payroll	1	34222	Savannah Vargas	20.68	Sept Payroll #1

## TREASURER'S REPORT Outstanding Vouchers

City of White Salmon  
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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2018	8618	12/05/2018	Payroll	1	34449	Angelina Heredia	27.70	Nov Payroll #2
2019	2627	06/05/2019	Claims	1	35066	Christopher Stiffler	168.00	Reimburse - Wildland Firefighter Exam Fee
2019	3568	08/07/2019	Claims	1	35245	Mark Long	179.21	071525.2 - 1196 WJEWETT BLVD 1198 - Refund Credit Balance On Utility Acct #4750
2020	1811	05/06/2020	Claims	1	36098	James B Roberson Trust Lisa Doslu, Trustee	10.38	062750.0 - 625 SWWAUBISH ST- Credit Balance Refund
2021	218	01/20/2021	Claims	1	36799	Thomas Hood	4.71	073225.0 - 1180 SWTHORNTON DR - Utility Account 5592 Credit Balance Refund
2021	228	01/20/2021	Claims	1	36809	Jennifer Schwab	49.19	064200.1 - 366 SWEYRIE RD - Utility Account 5929 Credit Balance Refund
2021	232	01/20/2021	Claims	1	36813	Garret Zallen	0.05	022650.3 - 645 NEGRANDVIEW BLVD - Utility Account 1204 Credit Balance Refund
2021	1733	05/19/2021	Claims	1	37101	Nora B. Kyte	3.34	011450.0 - 552 SEOK ST - Credit Balance Refund
2021	3458	10/06/2021	Claims	1	37455	Ernie's Locks & Keys LLC	325.00	Park - Locksmithing
2021	3984	11/17/2021	Claims	1	37589	Chris Taylor	75.00	2021 Short-Term Rental Application - Refund
2021	4396	12/20/2021	Payroll	1	37678	Christopher Stiffler	27.70	Dec Payroll #2
2021	4397	12/20/2021	Payroll	1	37679	David S Swann	277.05	Dec Payroll #2
2022	62	01/05/2022	Claims	1	37739	Reynier, Ron Atty At Law	1,400.00	City Prosecuting Agreement
2021	4578	12/31/2021	Claims	1	37758	Marla Keethler	193.44	Reimbursement - Supplies
2022	390	02/02/2022	Claims	1	37810	Goldendale Sentinel	85.00	Legal Advertising - 2022 Small Works Roster
2022	392	02/02/2022	Claims	1	37812	Int'l Institute of Municipal Clerks	200.00	2022 IIMC Membership
2022	404	02/02/2022	Claims	1	37824	Reynier, Ron Atty At Law	1,400.00	City Prosecuting Agreement - February 2022
2022	529	02/16/2022	Claims	1	37842	Bell Design Company	3,722.50	On-Call Surveying Services - Job #20B074
2022	530	02/16/2022	Claims	1	37843	Board for Volunteer Firefighters	660.00	2022 Volunteer Fire Fighters Relief and Pension Fund
2022	556	02/16/2022	Claims	1	37869	The Columbian	695.00	Job Advertisement - Clerk-Treasurer
2022	558	02/16/2022	Claims	1	37871	Underwood Conservation District	215.00	Park - Tree Purchase
2022	616	02/22/2022	Claims	1	37873	Mikael Dick	8,318.73	055255.0 - 849 GRANGE VIEW PL - Credit Balance Refund - Connection Surrender; Water Permit Refund
2022	656	02/24/2022	Claims	1	37874	June Catron	629.33	Credit Balance Refund-470 SW Eyrie Rd Account #2288

## TREASURER'S REPORT Outstanding Vouchers

City Of White Salmon  
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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo	
2022	657	02/24/2022	Claims	1	37875	CenturyLink	1,351.07	CenturyLink - Shop - 2022 February ; CenturyLink - Breathalyzer - 2022 February ; CenturyLink - Shop Emergency Dialer - 2022 February ; CenturyLink - City Shop Broadband - 2022 February ; Cent	
2022	658	02/24/2022	Claims	1	37876	Gorge Networks Inc	768.24	City Hall - Internet Service	
2022	660	02/24/2022	Claims	1	37878	Verizon Wireless	1,385.45	Verizon Wireless - January 2022	
2022	661	02/24/2022	Claims	1	37879	Xerox Financial Services, LLC	482.68	City Hall - Xerox Lease	
							22,848.69		
Fund							Claims	Payroll	Total
001 Current Expense							12,085.23	324.54	12,409.77
101 Street Fund							106.56	0.00	106.56
107 Pool Fund							0.00	77.69	77.69
401 Water Fund							9,741.90	0.00	9,741.90
402 Wastewater Collection Fund							375.43	0.00	375.43
412 Water Rights Acquisition Fund							137.34	0.00	137.34
							22,446.46	402.23	22,848.69

**TREASURER'S REPORT**  
**Signature Page**

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We the undersigned officers for the City of White Salmon have reviewed the foregoing report and acknowledge that to the best of our knowledge this report is accurate and true:

Signed: \_\_\_\_\_ Signed: \_\_\_\_\_  
Clerk/Treasurer / Date Chairman Budget Committee / Date

**City of White Salmon**

**February 2022 Treasurer's Report Reconciliation**

	Revenue	Expenditures	
	830,460.27	636,664.56	
Treasurer's Receipts	496,188.20	374,967.33	Claims
Utility Receipts	277,790.81	211,648.81	Payroll
Interfund Transfers	65,918.17	65,918.17	Interfund Transfers
		276.67	Service Charge - Account Analysis
		-6,709.51	Stop Payment
Revenue to Expenditure	-354.19	-354.19	Revenue to Expenditure (Rosenburg Insurance Payment)
Revenue to Expenditure	-134.66	-134.66	Revenue to Expenditure (Rochha Insurance Payment)
Expenditure to Revenue	-8,318.73	-8,318.73	Expenditure to Revenue (Refund for Relinquished Water Connection)
Expenditure to Revenue	-629.33	-629.33	Expenditure to Revenue (Refund of Utility Overpayment for Closed Account)
	830,460.27	636,664.56	
	0.00	0.00	

**City of White Salmon**

**2022 February Treasurer's Report Reconciliation to Bank Statements**

Treasurer's Report Ending Balance	5,834,385.23
Treasurer's Report Adjusted Ending Balance	5,834,958.11
Columbia State Bank (Cash)	2,328,558.95
US Bank (Time Value - Investment)	0.00
WA State Treasurer (State Pool - Investment)	3,506,074.16
Petty Cash	25.00
Drawer 1	150.00
Drawer 2	150.00
Drawer 3	0.00
Total Cash and Investments	5,834,958.11
Less Outstanding Checks (Page 7 of Treasurer's Report)	-22,848.69
Plus Outstanding Deposits (Page 1 of Treasurer's Report)	22,275.81
Bank Statement Adjusted Ending Balance	5,834,385.23
Difference	0.00

# BANK RECONCILIATION

City Of White Salmon

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## 1 Checking Account

Date	Balance Forward	2,328,558.95
01/28/2022		2,885.75
01/29/2022		1,055.22
01/30/2022		233.36
01/31/2022		8,274.22
02/01/2022		5,628.78
02/02/2022		11,634.08
02/03/2022		73,746.23
02/04/2022		8,824.77
02/05/2022		705.59
02/06/2022		510.41
02/07/2022		18,276.03
02/08/2022		5,284.24
02/09/2022		11,112.37
02/10/2022		6,294.75
02/11/2022		12,963.11
02/12/2022		475.25
02/13/2022		233.00
02/14/2022		9,706.02
02/15/2022		10,002.05
02/16/2022		11,318.43
02/17/2022		17,645.74
02/18/2022		67,653.46
02/19/2022		6,090.19
02/20/2022		7,499.40
02/21/2022		10,447.96
02/22/2022		131,303.31
02/23/2022		240,073.31
02/24/2022		17,508.02
02/25/2022		2,635.25
02/28/2022		70,549.65
	Total Credits:	770,569.95

Year	Trans#	Date	Type	Chk#	Vendor	
2021	4313	12/15/2021	Claims	37628	George Anderson	80.43
2021	4344	12/15/2021	Claims	37659	SeaWestern Fire Fighting Equipment	6,709.51
2021	4391	12/20/2021	Payroll	37675	Scott Perala	535.63
2021	4555	12/30/2021	Claims	37726	WSU Professional Education	1,350.00
2021	4580	12/31/2021	Claims	37760	Klickitat County Prosecutor	8.26
2022	56	01/05/2022	Claims	37733	Columbia Gorge News LLC	45.00
2022	59	01/05/2022	Claims	37736	Masonic Lodge # 163	175.00
2022	178	01/19/2022	Claims	37776	Tao Berman	75.00
2022	190	01/19/2022	Claims	37788	WWCPA	20.00
2022	265	01/25/2022	Claims	37790	CenturyLink	1,348.82
2022	267	01/25/2022	Claims	37792	Xerox Financial Services, LLC	482.68
2022	310	02/02/2022	Claims		Kenneth B. Woodrich PC	4,412.00
2022	376	02/02/2022	Claims	37796	American Messaging - #1149685	23.45
2022	377	02/02/2022	Claims	37797	ArchiveSocial, Inc.	2,988.00
2022	378	02/02/2022	Claims	37798	Aspect Consulting	14,178.75
2022	379	02/02/2022	Claims	37799	BSK Associates	170.00
2022	380	02/02/2022	Claims	37800	Bell Design Company	5,449.25
2022	381	02/02/2022	Claims	37801	Bingen, City Of	32,825.63
2022	382	02/02/2022	Claims	37802	C.M. & W.O. Sheppard Inc	73.80
2022	383	02/02/2022	Claims	37803	Coburn Electric, Inc.	5,416.45
2022	384	02/02/2022	Claims	37804	Columbia Gorge Fire Equipment Co.	923.64

# BANK RECONCILIATION

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Year	Trans#	Date	Type	Chk#	Vendor	
2022	385	02/02/2022	Claims	37805	Columbia Gorge News LLC	64.00
2022	386	02/02/2022	Claims	37806	Columbia Gorge News, LLC	68.00
2022	387	02/02/2022	Claims	37807	Jeffrey Cooper	95.96
2022	388	02/02/2022	Claims	37808	DJC Oregon	118.90
2022	389	02/02/2022	Claims	37809	Databar	3,016.11
2022	391	02/02/2022	Claims	37811	H2Oregon Bottled Water	7.26
2022	393	02/02/2022	Claims	37813	Jaques Sharp	37.50
2022	394	02/02/2022	Claims	37814	Ned Kindler	170.10
2022	395	02/02/2022	Claims	37815	Klickitat County Prosecutor	6.58
2022	396	02/02/2022	Claims	37816	Masonic Lodge # 163	175.00
2022	397	02/02/2022	Claims	37817	Municode	3,440.00
2022	398	02/02/2022	Claims	37818	NAPA Auto Parts dba of TWGW, Inc	101.98
2022	399	02/02/2022	Claims	37819	NAPA Auto Parts dba Gorge Auto Parts	387.04
2022	400	02/02/2022	Claims	37820	Nelson Nygaard Consulting Assoc., Inc.	3,698.75
2022	401	02/02/2022	Claims	37821	Office Depot	434.62
2022	402	02/02/2022	Claims	37822	PUD No 1 Of Klickitat County	186.14
2022	403	02/02/2022	Claims	37823	Pacer Propane LLC	434.44
2022	405	02/02/2022	Claims	37825	Skamania County Pioneer	91.26
2022	406	02/02/2022	Claims	37826	Larry Spencer	170.10
2022	407	02/02/2022	Claims	37827	TransUnion Risk & Alternative	80.63
2022	408	02/02/2022	Claims	37828	US Bank	5,251.69
2022	409	02/02/2022	Claims	37829	WA Assn Sheriffs & Police Chiefs	120.00
2022	410	02/02/2022	Claims	37830	WA State Criminal Justice Training Com	100.00
2022	411	02/02/2022	Claims	37831	WA State Dept Health	2,601.80
2022	412	02/02/2022	Claims	37832	WA State Treas. Cash Mgmt Dept	203.54
2022	413	02/02/2022	Claims	37833	White Salmon, City Of	68,590.16
2022	414	02/02/2022	Claims	37834	Wilcox & Flegel	3,596.47
2022	336	02/04/2022	Payroll		Ryan Hardie Adam	2,499.09
2022	337	02/04/2022	Payroll		William R Avery II	3,452.17
2022	338	02/04/2022	Payroll		Jan Brending	3,252.43
2022	339	02/04/2022	Payroll		Erika Castro-Guzman	2,060.81
2022	340	02/04/2022	Payroll		Brendan P Conboy	2,606.08
2022	341	02/04/2022	Payroll		Jeffrey Cooper	2,525.82
2022	342	02/04/2022	Payroll		Kate E Daniels	2,959.14
2022	343	02/04/2022	Payroll		Andrew Dirks	1,920.58
2022	344	02/04/2022	Payroll		Lisa L George	5,685.02
2022	345	02/04/2022	Payroll	37793	Benjamin C Giant	304.84
2022	346	02/04/2022	Payroll		Suzanne F Gilmer	92.35
2022	347	02/04/2022	Payroll		Edward L Gunnyon	4,113.62
2022	348	02/04/2022	Payroll		Jason L Hartmann	152.42
2022	349	02/04/2022	Payroll		Michael L Hepner	3,269.17
2022	350	02/04/2022	Payroll		William F Hunsaker	2,955.95
2022	351	02/04/2022	Payroll		Marla A Keethler	1,132.91
2022	352	02/04/2022	Payroll		Jason Kinley	2,547.51
2022	353	02/04/2022	Payroll		Ross E Lambert	2,276.70
2022	354	02/04/2022	Payroll		Joshua Lewis	2,750.24
2022	355	02/04/2022	Payroll		David S Lindley	152.42
2022	356	02/04/2022	Payroll		Madelynn M Mcllwain	2,646.49
2022	357	02/04/2022	Payroll		Patrick R Munyan Jr	4,564.66
2022	358	02/04/2022	Payroll		Stephanie M Porter	2,067.06
2022	359	02/04/2022	Payroll		Ashley Post	152.42
2022	360	02/04/2022	Payroll		Frank Randall	2,881.48
2022	361	02/04/2022	Payroll		James A Ransier	152.42
2022	362	02/04/2022	Payroll	37794	Jess W Wardwell	92.35
2022	363	02/04/2022	Payroll		AFLAC	205.54
2022	364	02/04/2022	Payroll		Association Of WA Cities	36,477.70
2022	365	02/04/2022	Payroll		Internal Revenue Service	23,191.66



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Year	Trans#	Date	Type	Chk#	Vendor	
2022	366	02/04/2022	Payroll		LifeSecure Insurance Company	1,221.60
2022	367	02/04/2022	Payroll		LifeSecure Insurance Company	159.33
2022	368	02/04/2022	Payroll		LifeSecure Insurance Company	410.79
2022	369	02/04/2022	Payroll		Oregon Department of Revenue	203.00
2022	370	02/04/2022	Payroll		Standard Insurance	393.00
2022	371	02/04/2022	Payroll		WA State Dept Retirement Systems	75.00
2022	372	02/04/2022	Payroll		WA State Dept Retirement Systems	12,777.47
2022	373	02/04/2022	Payroll	37795	WSCCCE	714.65
2022	327	02/05/2022	Claims		Xpress Bill Pay	613.94
2022	415	02/06/2022	Claims		Chase Paymentech	1,236.46
2022	458	02/08/2022	Claims	37835	Charter Communications	267.95
2022	459	02/08/2022	Claims	37836	NW Natural	1,095.65
2022	621	02/10/2022	Claims		USDA Rural Development	7,920.00
2022	497	02/15/2022	Ser Chge		Columbia Bank #1080	276.67
2022	501	02/16/2022	Claims		WA State Dept Revenue/Excise	8,109.51
2022	524	02/16/2022	Claims	37837	Ace Hardware	17.34
2022	525	02/16/2022	Claims	37838	Anderson Perry & Associates, Inc.	30,565.65
2022	526	02/16/2022	Claims	37839	Aramark Uniform Services	290.84
2022	527	02/16/2022	Claims	37840	Artistic Excavation, LLC	3,553.95
2022	528	02/16/2022	Claims	37841	Aspect Consulting	22,440.00
2022	531	02/16/2022	Claims	37844	Bryant Pipe & Supply Inc	43.87
2022	532	02/16/2022	Claims	37845	CTX-Xerox	18.49
2022	533	02/16/2022	Claims	37846	Cameron McCarthy Landscape Architecture	9,206.25
2022	534	02/16/2022	Claims	37847	Columbia Gorge News, LLC	760.00
2022	535	02/16/2022	Claims	37848	DataPro Solutions, Inc	167.06
2022	536	02/16/2022	Claims	37849	Databar	1,496.07
2022	537	02/16/2022	Claims	37850	Green Construction, Inc.	6,330.06
2022	538	02/16/2022	Claims	37851	H.D. Fowler Company	49,452.88
2022	539	02/16/2022	Claims	37852	Hunsaker Oil Company Inc	1,703.79
2022	540	02/16/2022	Claims	37853	Klickitat County Auditor	4.00
2022	541	02/16/2022	Claims	37854	Klickitat County Health Dept	140.00
2022	542	02/16/2022	Claims	37855	Les Schwab Tire Center	659.12
2022	543	02/16/2022	Claims	37856	Menke Jackson Law Firm	2,178.60
2022	544	02/16/2022	Claims	37857	Mosier WiNet	455.00
2022	545	02/16/2022	Claims	37858	Nelson Nygaard Consulting Assoc., Inc.	17,809.00
2022	546	02/16/2022	Claims	37859	Office Depot	838.47
2022	547	02/16/2022	Claims	37860	One Call Concepts Inc	17.12
2022	548	02/16/2022	Claims	37861	Pacer Propane LLC	1,627.65
2022	549	02/16/2022	Claims	37862	Parkdale Metalworks LLC	6,000.00
2022	550	02/16/2022	Claims	37863	Pitney Bowes Global Financial LLC	179.15
2022	551	02/16/2022	Claims	37864	Pitney Bowes Purchase Power	208.99
2022	552	02/16/2022	Claims	37865	Radcomp Technologies	9,958.28
2022	553	02/16/2022	Claims	37866	Republic Services #487	461.34
2022	554	02/16/2022	Claims	37867	Same Day Stage	59.00
2022	555	02/16/2022	Claims	37868	Shred-it USA LLC	187.30
2022	557	02/16/2022	Claims	37870	USA Blue Book	129.69
2022	559	02/16/2022	Claims	37872	Xerox Financial Services, LLC	290.25
2022	560	02/18/2022	Payroll		Ryan Hardie Adam	1,570.60
2022	561	02/18/2022	Payroll		William R Avery II	3,143.22
2022	562	02/18/2022	Payroll		Jan Brending	2,971.48
2022	563	02/18/2022	Payroll		Erika Castro-Guzman	1,974.26
2022	564	02/18/2022	Payroll		Brendan P Conboy	2,366.02
2022	565	02/18/2022	Payroll		Jeffrey Cooper	2,390.04
2022	566	02/18/2022	Payroll		Kate E Daniels	2,105.13
2022	567	02/18/2022	Payroll		Andrew Dirks	2,324.37
2022	568	02/18/2022	Payroll		Lisa L George	2,164.02
2022	569	02/18/2022	Payroll		Edward L Gunnyon	3,348.05

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Year	Trans#	Date	Type	Chk#	Vendor	
2022	570	02/18/2022	Payroll		Michael L Hepner	2,954.32
2022	571	02/18/2022	Payroll		William F Hunsaker	2,710.52
2022	572	02/18/2022	Payroll		Jason Kinley	1,661.37
2022	573	02/18/2022	Payroll		Ross E Lambert	2,817.02
2022	574	02/18/2022	Payroll		Joshua Lewis	3,295.82
2022	575	02/18/2022	Payroll		Madelynn M Mcllwain	2,091.23
2022	576	02/18/2022	Payroll		Patrick R Munyan Jr	3,581.83
2022	577	02/18/2022	Payroll		Stephanie M Porter	1,886.75
2022	578	02/18/2022	Payroll		Frank Randall	2,545.08
2022	579	02/18/2022	Payroll		Internal Revenue Service	17,696.61
2022	580	02/18/2022	Payroll		Oregon Department of Revenue	263.00
2022	581	02/18/2022	Payroll		WA State Dept Retirement Systems	75.00
2022	582	02/18/2022	Payroll		WA State Dept Retirement Systems	10,617.18
2022	659	02/24/2022	Claims	37877	PUD No 1 Of Klickitat County	8,852.61
Total Debits:						577,810.14
Reconciled Bank Balance:						2,521,318.76
2022	652	02/23/2022	Util Pay	57191	Xpress Bill Pay	1,483.80
2022	653	02/23/2022	Util Pay	57192	Xpress Bill Pay	352.86
2022	665	02/24/2022	Util Pay	57198	Xpress Bill Pay	135.70
2022	666	02/24/2022	Util Pay	57199	Xpress Bill Pay	77.10
2022	672	02/25/2022	Util Pay	57205	Xpress Bill Pay	1,604.75
2022	673	02/25/2022	Util Pay	57206	Xpress Bill Pay	694.31
2022	674	02/25/2022	Util Pay	57207	Xpress Bill Pay	283.58
2022	675	02/25/2022	Util Pay	57208	Xpress Bill Pay	101.77
2022	676	02/26/2022	Util Pay	57209	Xpress Bill Pay	371.98
2022	677	02/26/2022	Util Pay	57210	Xpress Bill Pay	322.00
2022	678	02/27/2022	Util Pay	57211	Xpress Bill Pay	639.74
2022	679	02/27/2022	Util Pay	57212	Xpress Bill Pay	600.95
2022	680	02/28/2022	Tr Rec	57213	Rocha, George C	134.66
2022	681	02/28/2022	Util Pay	57214	Batch Customer	11,165.63
2022	683	02/28/2022	Tr Rec	57215	Bandwidth Inc, Venture Center III	0.10
2022	684	02/28/2022	Tr Rec	57216	Sprint Spectrum LP	27.87
2022	685	02/28/2022	Tr Rec	57217	New Cingular Wireless, PCS, LLS	325.41
2022	686	02/28/2022	Tr Rec	57218	Charter Fiberlink WA CCVII LLC	45.06
2022	687	02/28/2022	Tr Rec	57219	Spectrum Pacific West, LLC	1,344.24
2022	688	02/28/2022	Tr Rec	57220	Spectrum Advanced Services, LLC	303.72
2022	689	02/28/2022	Tr Rec	57221	Mitel Cloud Services Inc.	125.63
2022	690	02/28/2022	Tr Rec	57222	AT&T Corp	2.70
2022	691	02/28/2022	Tr Rec	57223	Dish Wireless LLC	8.22
2022	692	02/28/2022	Tr Rec	57224	MCI Communications Services, Inc.	5.30
2022	693	02/28/2022	Tr Rec	57225	SprintCom, LLC	1.94
2022	694	02/28/2022	Tr Rec	57226	Permitting Customer	50.00
2022	695	02/28/2022	Util Pay	57227	Xpress Bill Pay	1,131.49
2022	696	02/28/2022	Util Pay	57228	Xpress Bill Pay	394.95
2022	697	02/28/2022	Util Pay	57229	Xpress Bill Pay	90.00
2022	698	02/28/2022	Util Pay	57230	Xpress Bill Pay	450.35
Outstanding Credits:						-22,275.81
2016	1220	03/16/2016	Claims	31118	Huard C/O Brad Huard, Cecelia Joan	6.20
2017	8301	11/01/2017	Claims	33126	Hill, David & Angela	87.43
2018	768	02/07/2018	Claims	33497	Wuollet, Renee	11.38
2018	1201	03/07/2018	Claims	33577	Parker, Chris	3.17
2018	3179	06/20/2018	Claims	33915	Pretorius, Lourens and Monette	16.96
2018	7272	09/05/2018	Payroll	34156	Vargas, Savannah	49.10
2018	7524	09/20/2018	Payroll	34222	Vargas, Savannah	20.68
2018	8618	12/05/2018	Payroll	34449	Heredia, Angelina	27.70
2019	2627	06/05/2019	Claims	35066	Stiffler, Christopher	168.00

## BANK RECONCILIATION

City Of White Salmon

Time: 11:00:34 Date: 03/10/2022

02/01/2022 To: 02/28/2022

Page: 5

2019	3568	08/07/2019	Claims	35245	Long, Mark	179.21
2020	1811	05/06/2020	Claims	36098	Lisa Doslu, Trustee, James B Roberson Trust	10.38
2021	218	01/20/2021	Claims	36799	Hood, Thomas	4.71
2021	228	01/20/2021	Claims	36809	Schwab, Jennifer	49.19
2021	232	01/20/2021	Claims	36813	Zallen, Garret	0.05
2021	1733	05/19/2021	Claims	37101	Kyte, Nora B.	3.34
2021	3458	10/06/2021	Claims	37455	Ernie's Locks & Keys LLC	325.00
2021	3984	11/17/2021	Claims	37589	Taylor, Chris	75.00
2021	4396	12/20/2021	Payroll	37678	Stiffler, Christopher	27.70
2021	4397	12/20/2021	Payroll	37679	Swann, David S	277.05
2021	4578	12/31/2021	Claims	37758	Keethler, Marla	193.44
2022	62	01/05/2022	Claims	37739	Reynier, Ron Atty At Law	1,400.00
2022	390	02/02/2022	Claims	37810	Goldendale Sentinel	85.00
2022	392	02/02/2022	Claims	37812	Int'l Institute of Municipal Clerks	200.00
2022	404	02/02/2022	Claims	37824	Reynier, Ron Atty At Law	1,400.00
2022	529	02/16/2022	Claims	37842	Bell Design Company	3,722.50
2022	530	02/16/2022	Claims	37843	Board for Volunteer Firefighters	660.00
2022	556	02/16/2022	Claims	37869	The Columbian	695.00
2022	558	02/16/2022	Claims	37871	Underwood Conservation District	215.00
2022	616	02/22/2022	Claims	37873	Dick, Mikael	8,318.73
2022	656	02/24/2022	Claims	37874	Catron, June	629.33
2022	657	02/24/2022	Claims	37875	CenturyLink	1,351.07
2022	658	02/24/2022	Claims	37876	Gorge Networks Inc	768.24
2022	660	02/24/2022	Claims	37878	Verizon Wireless	1,385.45
2022	661	02/24/2022	Claims	37879	Xerox Financial Services, LLC	482.68

Outstanding Debits: 22,848.69

**Reconciled Book Balance: 2,520,745.88**



Direct Inquiries to:  
**White Salmon (509) 493-2500**  
 P O Box 279 White Salmon WA 98672

## STATEMENT OF ACCOUNT

Statement Date: 02/28/22  
 Last Statement Date: 01/31/22  
 Account: XXXXXX2469

CITY OF WHITE SALMON  
 PO BOX 2139  
 WHITE SALMON WA 98672-2139

### SUMMARY OF ACCOUNT BALANCES

Account Name	Account Number	Ending Balance
Public Checking	XXXXXX2469	\$2,328,558.95

### Public Checking

<b>Account Number</b>	<b>XXXXXX2469</b>	<b>Beginning Balance</b>	<b>\$2,135,799.14</b>
		<b>Credits</b>	
		Deposits	\$220,480.50
		ACH Credits	\$543,379.94
		Other Credits	\$0.00
		<b>Total Credits</b>	<b>\$763,860.44</b>
		<b>Total Account Fees</b>	<b>\$0.00</b>
		<b>Debits</b>	
		ACH Debits	\$232,828.88
		Other Debits	\$276.67
		Electronic Checks	\$0.00
		Checks	\$337,995.08
		<b>Total Debits</b>	<b>\$571,100.63</b>
		<b>Ending Balance</b>	<b>\$2,328,558.95</b>

### DEPOSITS

Date	Description	Amount
02-01	Deposit	\$6,234.02
02-02	Deposit	\$101.77
02-03	Deposit	\$1,702.42
02-03	Deposit	\$1,793.49
02-04	Deposit	\$71,236.01
02-07	Deposit	\$1,192.36
02-07	Deposit	\$2,292.24
02-08	Deposit	\$12,466.60
02-09	Deposit	\$677.32
02-10	Deposit	\$7,891.14
02-11	Deposit	\$3,766.10

## TO HELP BALANCE YOUR ACCOUNT

**Step 1-** Update your checkbook record. Enter checks, interest credited, and service charges not recorded.

**Step 2-** LIST OUTSTANDING CHECKS, ATM, POS, AND OTHER WITHDRAWALS below.

**Step 3-** Check Reconciliation

Number	Amount	Number	Amount
		<b>TOTAL</b>	<b>\$</b>

Check Reconciliation	
Ending Statement Balance	
Add your deposits made but not shown on statement	
<b>SUBTOTAL</b>	
Subtract your total outstanding checks & other withdrawals (Step 2)	
This should agree with your checkbook balance	

**SPECIAL NOTATIONS ON YOUR STATEMENT:**

1. A minus sign (-) to the left of an Ending Balance figure means the account was overdrawn that day.

**ON CALL:** You may verify preauthorized deposits or payments, access account information, transfer funds, or make a loan payment anytime by using our automated service. Please call 253-305-0050 or 1-800-304-0050.

**IN CASE OF LOSS OR THEFT OF YOUR DEBIT OR ATM CARD:** Notify us immediately at 1-877-272-3678 to report the loss, theft or disappearance of your debit or ATM card, the disclosure of your PIN, or that an unauthorized transfer or purchase has occurred or might occur.

**IN CASE OF ERRORS OR QUESTIONS ABOUT NON-ELECTRONIC TRANSACTIONS:** You must notify us within 30 days of the date we mailed or made this statement available to you of any unauthorized or missing signature, alteration on a check, unauthorized or missing endorsement, or other improper charges identified on this statement. Failure to notify us within the prescribed time period or to commence action against us within 90 days after notice to us will preclude you from asserting claims against us based on such checks or charges.

**IN CASE OF ERRORS OR QUESTIONS ABOUT ELECTRONIC TRANSFERS:**

**CONSUMER ACCOUNTS:** Telephone or write us using the telephone number or address listed below as soon as you can, if you think your statement or receipt is wrong, or if you need more information about a transfer on the statement or receipt. We must hear from you no later than 60 days after we sent you the FIRST statement on which the problem or error appeared.

1. Tell us your name and account number.
2. Describe the error or transfer in question, and explain as clearly as you can why you believe it is an error or why you need more information.
3. Tell us the dollar amount of the suspected error.
4. If you tell us orally, we may require that you send us your complaint or question in writing within 10 business days.

We will investigate your complaint and correct any error promptly. If we take more than 10 business days to do this, we will credit your account for the amount you think is in error, so you will have use of the money during the time it takes us to complete our investigation. If we ask you to put your complaint or question in writing and we do not receive it within 10 business days, we may not credit your account.

**BUSINESS ACCOUNTS:** Telephone us using the telephone number below as soon as you can.

Telephone: 1-877-272-3678

Address: Columbia Bank  
 Visa Card Services MS 6935  
 PO Box 2156  
 Tacoma, WA 98401-2156



**STATEMENT OF ACCOUNT**

Statement Date: 02/28/22  
 Account: XXXXXX2469

**DEPOSITS (continued)**

Date	Description	Amount
02-14	Deposit	\$10,757.11
02-15	Deposit	\$7,644.09
02-16	Deposit	\$4,220.16
02-17	Deposit	\$7,796.17
02-18	Deposit	\$2,274.01
02-22	Deposit	\$51,585.42
02-23	Deposit	\$6,514.74
02-24	Deposit	\$177.85
02-24	Deposit	\$457.85
02-25	Deposit	\$17,496.02
02-28	Deposit	\$2,203.58
<b>Total Deposits:</b>		<b>\$220,480.50</b>

**ACH CREDITS**

Date	Description	Amount
02-01	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000029147912 5708363	\$150.97
02-01	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000025157475 5708363	\$523.99
02-01	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000023380123 5708363	\$2,342.59
02-02	Preauthorized ACH Cr WA ST TREASURER REVDISTRIB 42000010625830 02530	\$150.00
02-02	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000021181594 5708363	\$710.12
02-03	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000059716540 165770090WD	\$1,156.78
02-03	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000025179465 5708363	\$4,202.06
02-04	Preauthorized ACH Cr WA ST TREASURER REVDISTRIB 42000016145588 02530	\$325.00
02-04	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000024246609 5708363	\$599.62
02-04	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000051161023 165821566WD	\$1,330.08
02-07	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000028869600 5708363	\$979.15
02-07	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000052449415 165878597WD	\$1,324.95
02-08	Preauthorized ACH Cr WA ST TREASURER REVDISTRIB 42000016134547 02530	\$100.00
02-08	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000026129978 5708363	\$382.73
02-08	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000028209285 5708363	\$508.28
02-08	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000053608067 165945155WD	\$679.04
02-08	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000026306905 5708363	\$2,418.25
02-09	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000054669982 166081549WD	\$1,531.07



**STATEMENT OF ACCOUNT**

Statement Date: 02/28/22  
 Account: XXXXXX2469

**ACH CREDITS (continued)**

Date	Description	Amount
02-09	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000021378205 5708363	\$2,966.86
02-10	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000022037804 5708363	\$1,400.90
02-10	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000055474842 166150265WD	\$2,921.91
02-11	Preauthorized ACH Cr WA ST TREASURER REVDISTRIB 42000019155919 02530	\$625.00
02-11	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000023873598 5708363	\$1,884.74
02-11	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000056620481 166243778WD	\$2,842.57
02-14	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000024303751 5708363	\$1,866.67
02-14	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000057758156 166332300WD	\$3,106.02
02-15	Preauthorized ACH Cr WA ST TREASURER REVDISTRIB 42000018061128 02530	\$200.00
02-15	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000021333823 5708363	\$223.75
02-15	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000023292885 5708363	\$233.00
02-15	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000028879909 5708363	\$660.51
02-15	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000058895137 166414899WD	\$1,336.49
02-16	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000024385333 5708363	\$383.24
02-16	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000059891501 166532514WD	\$661.95
02-17	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000050743991 166689195WD	\$1,171.99
02-17	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000022250082 5708363	\$3,922.95
02-18	Preauthorized ACH Cr WA ST TREASURER REVDISTRIB 42000013444580 02530	\$125.00
02-18	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000029242635 5708363	\$1,294.84
02-18	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000052056370 166760853WD	\$1,678.69
02-18	Preauthorized ACH Cr KLINKITAT COUNTY PAYMENTS 125108270012129 WHITE SALMON	\$5,719.05
02-22	Preauthorized ACH Cr WA ST TREASURER REVDISTRIB 42000014051348 02530	\$216.67
02-22	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000053094692 166823601WD	\$1,658.94
02-22	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000025484024 5708363	\$2,901.92
02-22	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000025507737 5708363	\$3,830.49
02-22	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000021083107 5708363	\$5,215.60



**STATEMENT OF ACCOUNT**

Statement Date: 02/28/22  
 Account: XXXXXX2469

**ACH CREDITS (continued)**

Date	Description	Amount
02-22	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000021034335 5708363	\$9,912.05
02-22	Preauthorized ACH Cr CITY WS DB UTILPYM 5200 125108270009053 1916001528	\$50,228.18
02-23	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000054369705 166898210WD	\$2,227.42
02-23	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000024985485 5708363	\$6,357.28
02-23	Preauthorized ACH Cr NORTHWEST NATURA EDI PYMNTS 91000016020195	\$40,334.50
02-23	Preauthorized ACH Cr WA ST COMMERCE VENDOR PAY 42000019603382 028306!	\$238,343.55
02-24	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000055712830 167169291WD	\$5,459.68
02-24	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000020096428 5708363	\$18,834.03
02-25	Preauthorized ACH Cr WA ST TREASURER REVDISTRIB 42000013029395 02530	\$391.67
02-25	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000028816143 5708363	\$1,094.06
02-25	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000056863459 167271943WD	\$15,956.25
02-28	Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000026644113 5708363	\$181.42
02-28	Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000058073223 167353348WD	\$15,045.77
02-28	Preauthorized ACH Cr WA ST TREASURER REVDISTRIB 42000015204023 02530	\$70,549.65
<b>Total ACH Credits:</b>		<b>\$543,379.94</b>

**ACH DEBITS**

Date	Description	Amount
02-02	Preauthorized ACH Dr CITY WS DB DEPOSIT 125108270005485 1916001528	\$4,412.00
02-03	Preauthorized ACH Dr PAYMENTECH FEE 21000025208299 5708363	\$1,236.46
02-03	Preauthorized ACH Dr Vimly Benefit So Vimly Bene 91000016159677 ST-K8M5S6G5H9W7	\$36,477.70
02-04	Preauthorized ACH Dr WA DEPT RET SYS DRS EPAY 42000015698802 04241183	\$75.00
02-04	Preauthorized ACH Dr LIFESECURE INSU INSURANCE LISTBILL 111000013407483 LB0000000063206	\$159.33
02-04	Preauthorized ACH Dr Standard Ins premium 42000019428304 STASIC000183856	\$393.00
02-04	Preauthorized ACH Dr Xpress Bill Pay Jan 2022 124000051173456 10295	\$613.94
02-04	Preauthorized ACH Dr WA DEPT RET SYS DRS EPAY 42000015698801 04241182	\$12,777.47
02-04	Preauthorized ACH Dr IRS USATAXPYMT 61036010117265 270243594723421	\$23,191.66
02-04	Preauthorized ACH Dr CITY WS DB PAYROLL 125108270010054 1916001528	\$58,868.96





# STATEMENT OF ACCOUNT

Statement Date: 02/28/22  
 Account: XXXXXX2469

## ACH DEBITS (continued)

Date	Description	Amount
02-07	Preauthorized ACH Dr OR REVENUE DEPT TAXPAYMENT 42000017759738 263622400	\$203.00
02-08	Preauthorized ACH Dr AFLAC INSURANCE 21000028805295 0EXM7868467	\$205.54
02-09	Preauthorized ACH Dr LIFESECURE INSU INSURANCE 111000014212160 LS00049572	\$410.79
02-09	Preauthorized ACH Dr LIFESECURE INSU INSURANCE 111000014212159 LS00049566	\$1,221.60
02-10	Preauthorized ACH Dr USDA RD DCFO PAYMENT 41036046155010 0000	\$7,920.00
02-17	Preauthorized ACH Dr WA DEPT REVENUE TAX PYMT 42000011888636 8281832	\$8,109.51
02-18	Preauthorized ACH Dr WA DEPT RET SYS DRS EPAY 42000013068410 04245784	\$10,692.18
02-18	Preauthorized ACH Dr IRS USATAXPYMT 61036010115924 270244964352129	\$17,696.61
02-18	Preauthorized ACH Dr CITY WS DB PAYROLL 125108270009617 1916001528	\$47,901.13
02-22	Preauthorized ACH Dr OR REVENUE DEPT TAXPAYMENT 42000014928578 1540476672	\$263.00
<b>Total ACH Debits:</b>		<b>\$232,828.88</b>

## OTHER DEBITS

Date	Description	Amount
02-15	Analysis Charge Account Analysis Fee	\$276.67
<b>Total Other Debits:</b>		<b>\$276.67</b>

## CHECKS

Number	Date	Amount	Number	Date	Amount	Number	Date	Amount
7854	02-23	\$140.00	37803	02-08	\$5,416.45	37827	02-14	\$80.63
37628*	02-22	\$80.43	37804	02-11	\$923.64	37828	02-16	\$5,251.69
37675*	02-28	\$535.63	37805	02-24	\$64.00	37829	02-09	\$120.00
37726*	02-03	\$1,350.00	37806	02-24	\$68.00	37830	02-08	\$100.00
37733*	02-04	\$45.00	37807	02-04	\$95.96	37831	02-10	\$2,601.80
37736*	02-23	\$175.00	37808	02-11	\$118.90	37832	02-08	\$203.54
37760*	02-02	\$8.26	37809	02-08	\$3,016.11	37833	02-04	\$68,590.16
37776*	02-03	\$75.00	37811*	02-11	\$7.26	37834	02-08	\$3,596.47
37788*	02-11	\$20.00	37813*	02-08	\$37.50	37835	02-16	\$267.95
37790*	02-07	\$1,348.82	37814	02-18	\$170.10	37836	02-15	\$1,095.65
37792*	02-01	\$482.68	37815	02-08	\$6.58	37837	02-28	\$17.34
37793	02-07	\$304.84	37816	02-23	\$175.00	37838	02-23	\$30,565.65
37794	02-07	\$92.35	37817	02-14	\$3,440.00	37839	02-23	\$290.84
37795	02-09	\$714.65	37818	02-08	\$101.98	37840	02-23	\$3,553.95
37796	02-14	\$23.45	37819	02-09	\$387.04	37841	02-23	\$22,440.00
37797	02-11	\$2,988.00	37820	02-15	\$3,698.75	37844*	02-23	\$43.87
37798	02-08	\$14,178.75	37821	02-11	\$434.62	37845	02-23	\$18.49
37799	02-10	\$170.00	37822	02-07	\$186.14	37846	02-23	\$9,206.25
37800	02-11	\$5,449.25	37823	02-08	\$434.44	37847	02-24	\$760.00
37801	02-09	\$32,825.63	37825*	02-08	\$91.26	37848	02-23	\$167.06
37802	02-08	\$73.80	37826	02-10	\$170.10	37849	02-22	\$1,496.07



**STATEMENT OF ACCOUNT**

Statement Date: 02/28/22  
 Account: XXXXXX2469

**CHECKS (continued)**

Number	Date	Amount	Number	Date	Amount	Number	Date	Amount
37850	02-22	\$6,330.06	37858	02-22	\$17,809.00	37865	02-23	\$9,958.28
37851	02-23	\$49,452.88	37859	02-24	\$838.47	37866	02-25	\$461.34
37852	02-23	\$1,703.79	37860	02-23	\$17.12	37867	02-23	\$59.00
37853	02-24	\$4.00	37861	02-22	\$1,627.65	37868	02-22	\$187.30
37855*	02-23	\$659.12	37862	02-23	\$6,000.00	37870*	02-25	\$129.69
37856	02-24	\$2,178.60	37863	02-28	\$179.15	37872*	02-23	\$290.25
37857	02-25	\$455.00	37864	02-28	\$208.99	37877*	02-28	\$8,852.61

\* indicates skip in check sequence

**Total Checks: \$337,995.08**

**DAILY BALANCES**

Date	Balance	Date	Balance	Date	Balance
02-01	\$2,144,568.03	02-10	\$1,983,099.10	02-18	\$1,938,847.24
02-02	\$2,141,109.66	02-11	\$1,982,275.87	02-22	\$2,036,603.00
02-03	\$2,110,825.25	02-14	\$1,994,461.59	02-23	\$2,195,463.94
02-04	\$2,019,505.48	02-15	\$1,999,688.36	02-24	\$2,216,480.28
02-07	\$2,023,159.03	02-16	\$1,999,434.07	02-25	\$2,250,372.25
02-08	\$2,012,251.51	02-17	\$2,004,215.67	02-28	\$2,328,558.95
02-09	\$1,981,747.05				

# BANK RECONCILIATION

City Of White Salmon

Time: 10:46:01 Date: 03/10/2022

02/01/2022 To: 02/28/2022

Page: 1

2 State Pool

Date	Balance Forward	3,505,782.85
02/28/2022		<u>291.31</u>
	Total Credits:	291.31

Year	Trans#	Date	Type	Chk#	Vendor	
					Total Debits:	<u>0.00</u>
					Reconciled Bank Balance:	3,506,074.16
					Outstanding Credits:	
					Outstanding Debits:	
					<b>Reconciled Book Balance:</b>	<b><u>3,506,074.16</u></b>

**Local Government Investment Pool**  
**Statement of Account for No: 02530**  
**Primary Account**  
**February 2022**

**CITY OF WHITE SALMON**  
**PO BOX 2139**  
**WHITE SALMON, WA 98672-8672**

Date	Description	Comment	Deposits	Withdrawals	Balance
02/01/2022	Beginning Balance				3,505,782.85
02/28/2022	Month End Balance				3,505,782.85
	February Earnings	Daily Factor Earnings	291.31		
	Net Ending Balance				3,506,074.16

**Account Summary**

<b>Beginning Balance:</b>	3,505,782.85	<b>Gross Earnings:</b>	307.44
<b>Deposits:</b>	0.00	<b>Administrative Fee:</b>	16.13
<b>Withdrawals:</b>	0.00	<b>Net Earnings:</b>	291.31
<b>Month End Balance:</b>	3,505,782.85		
<b>Administrative Fee Rate:</b>	0.0060 %	<b>Net Ending Balance:</b>	3,506,074.16
<b>Gross Earnings Rate:</b>	0.1143 %		
<b>Net Earnings Rate:</b>	0.1083 %	<b>Average Daily Balance:</b>	3,505,782.85

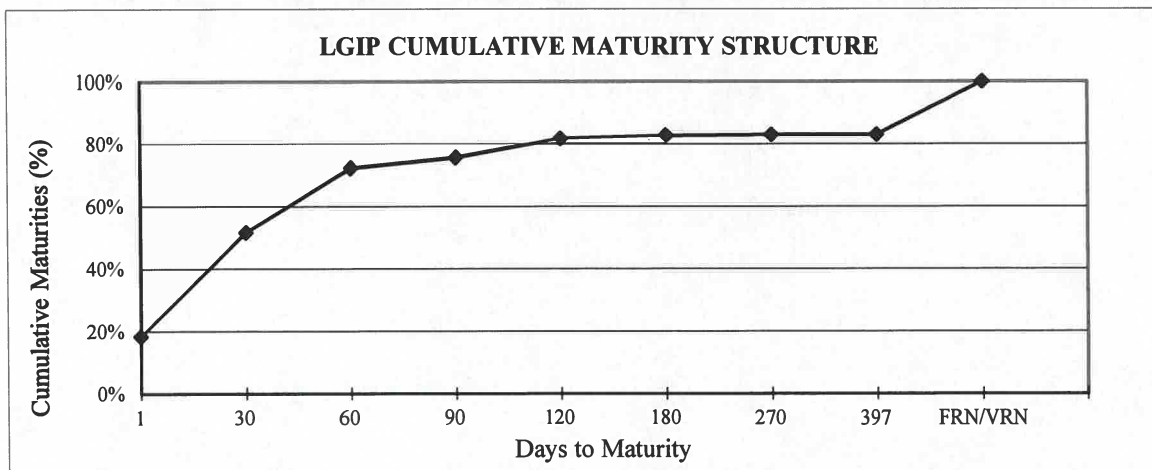
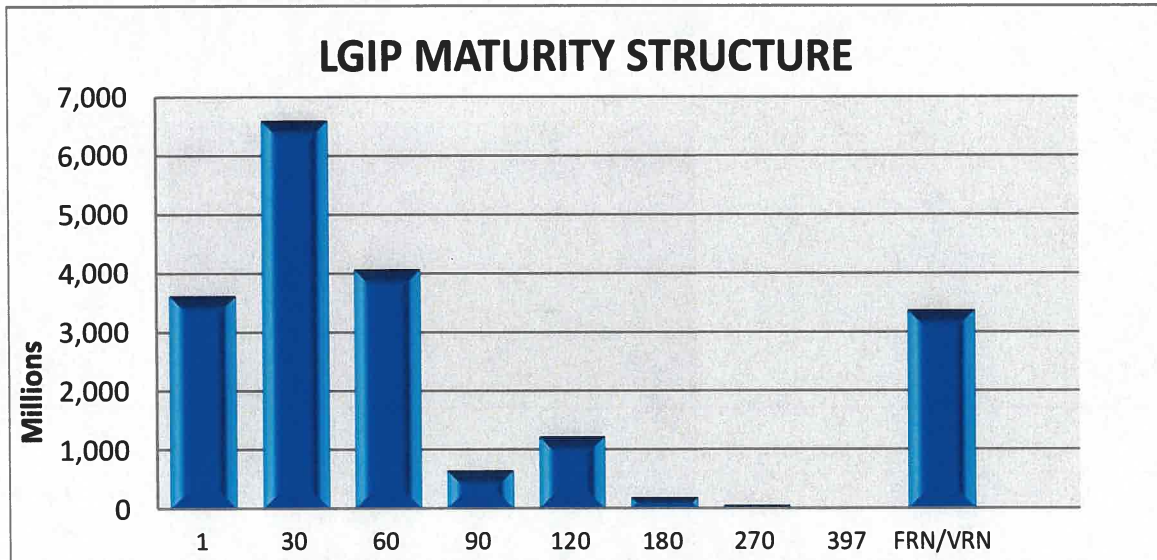
**WASHINGTON STATE  
LOCAL GOVERNMENT INVESTMENT POOL  
February 28, 2022**

<u>DAYS TO MATURITY</u>	<u>\$ MATURING (PAR VALUE)*</u>	<u>% MATURING</u>	<u>CUMULATIVE % MATURING</u>
1	3,629.60	18.3%	18.3%
2-30	6,601.99	33.3%	51.7%
31-60	4,070.88	20.6%	72.2%
61-90	650.00	3.3%	75.5%
91-120	1,229.35	6.2%	81.7%
121-180	189.63	1.0%	82.7%
181-270	60.00	0.3%	83.0%
271-397	0.00	0.0%	83.0%
FRN/VRN	3,364.85	17.0%	100.0%

**PORTFOLIO TOTAL:**

19,796.30

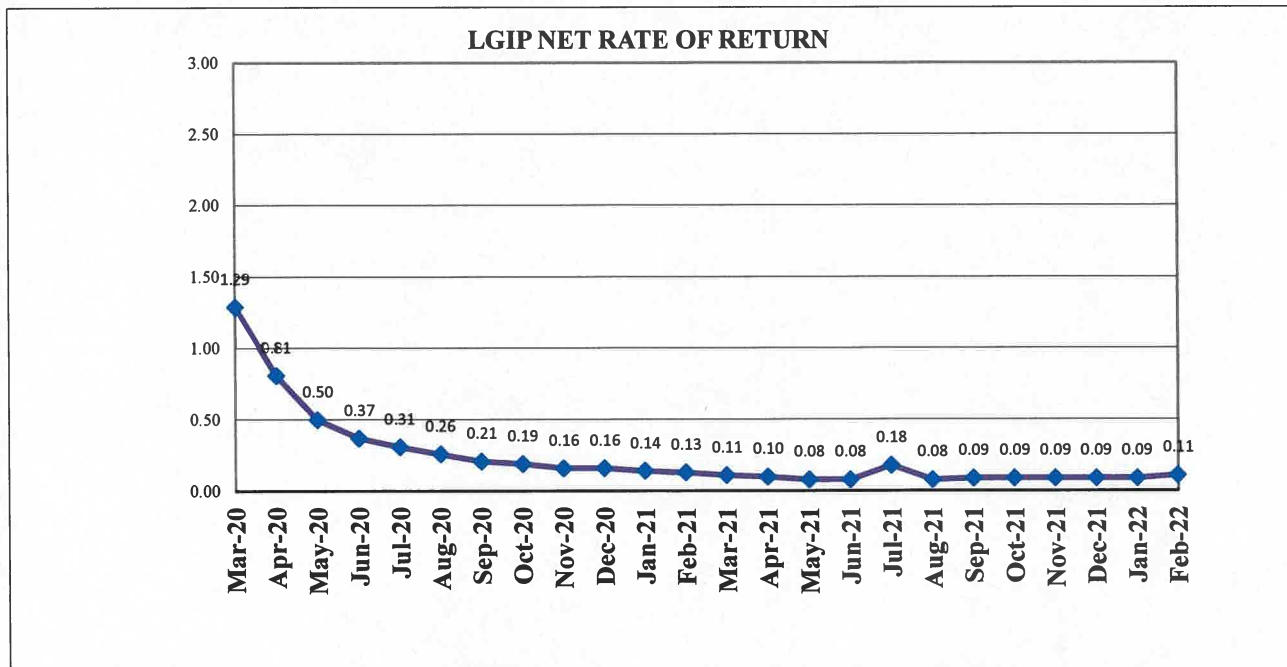
\* Amounts in millions of dollars



**WASHINGTON STATE  
LOCAL GOVERNMENT INVESTMENT POOL  
February 28, 2022**

Investment Type	Average Balance Feb-22	Feb-22 Percentage	Average Balance CY 2022	2022 Percentage
Agency Bullets	37,499,976.50	0.19%	44,067,745.48	0.22%
Agency Discount Notes	1,147,835,708.74	5.79%	1,204,586,193.14	5.88%
Agency Floating Rate Notes	2,470,308,555.35	12.46%	2,646,095,179.08	12.92%
Agency Variable Rate Notes	0.00	0.00%	3,389,830.51	0.02%
Certificates of Deposit	94,625,000.00	0.48%	94,930,084.75	0.46%
IB Bank Deposit	2,289,160,131.32	11.55%	2,259,042,340.05	11.03%
Repurchase Agreements	1,314,285,714.28	6.63%	1,315,677,966.09	6.42%
SOFR Floating Rate Notes	0.00	0.00%	0.00	0.00%
Supras - Bullets	32,154,437.13	0.16%	67,884,132.48	0.33%
Supras - Discount Notes	78,568,547.62	0.40%	89,824,587.57	0.44%
Supras- Floating Rate Notes	0.00	0.00%	0.00	0.00%
Supras - Variables	0.00	0.00%	0.00	0.00%
Term Repurchase Agreements	769,642,857.14	3.88%	416,101,694.91	2.03%
U.S. Treasury Securities	10,640,733,892.36	53.68%	11,215,794,200.58	54.76%
US Treasury Floating Rate Notes	947,546,707.62	4.78%	1,125,532,900.12	5.49%
<b>Total Avg Daily Balance</b>	<b>19,822,361,528.05</b>	<b>100.00%</b>	<b>20,482,926,854.77</b>	<b>100.00%</b>

Avg Days to Maturity                      21 days



\* Rates are calculated on a 365-day basis

# INVESTMENT TRANSACTION JOURNAL

City Of White Salmon

Time: 10:44:20 Date: 03/10/2022

Page: 1

Trans	Date	Acct #	Type	Vendor	Amount	Memo	
<b>2</b>	<b>02/28/2022</b>	<b>2</b>	<b>Interest</b>	<b>WA State Investment Pool</b>	<b>291.31</b>	<b>February Investment Interest</b>	
	<b>Fund</b>				<b>Purchased</b>	<b>Interest</b>	<b>Liquidated</b>
	001 - 000 Current Expense					73.35	
	108 - 000 Municipal Capital Imp Fund					31.98	
	110 - 000 Fire Reserve Fund					23.61	
	112 - 000 General Govt Reserve Fund					28.08	
	121 - 000 Police Vehicle Reserve Fund					6.43	
	303 - 000 Hotel/Motel Taxes					2.49	
	408 - 000 Water Reserve Fund					2.90	
	409 - 000 Wastewater Reserve Fund					33.62	
	412 - 000 Water Rights Acquisition Fund					24.42	
	413 - 000 Water Bond Redemption Fund					5.32	
	415 - 000 Water Bond Reserve Fund					6.14	
	416 - 000 Wastewater Bond Reserve Fund					6.10	
	417 - 000 Treatment Plant Reserve Fund					38.55	
	418 - 000 Water Short Lived Asset Reserve Fund					8.32	
	<b>Fund Totals</b>				<b>Purchases</b>	<b>Interest</b>	<b>Liquidations</b>
	001 000 - Current Expense				0.00	73.35	0.00
	108 000 - Municipal Capital Imp Fund				0.00	31.98	0.00
	110 000 - Fire Reserve Fund				0.00	23.61	0.00
	112 000 - General Govt Reserve Fund				0.00	28.08	0.00
	121 000 - Police Vehicle Reserve Fund				0.00	6.43	0.00
	303 000 - Hotel/Motel Taxes				0.00	2.49	0.00
	408 000 - Water Reserve Fund				0.00	2.90	0.00
	409 000 - Wastewater Reserve Fund				0.00	33.62	0.00
	412 000 - Water Rights Acquisition Fund				0.00	24.42	0.00
	413 000 - Water Bond Redemption Fund				0.00	5.32	0.00
	415 000 - Water Bond Reserve Fund				0.00	6.14	0.00
	416 000 - Wastewater Bond Reserve Fund				0.00	6.10	0.00
	417 000 - Treatment Plant Reserve Fund				0.00	38.55	0.00
	418 000 - Water Short Lived Asset Reserve Fund				0.00	8.32	0.00
					0.00	291.31	0.00

# INVESTMENT INTEREST WORKSHEET

City Of White Salmon

Time: 10:43:23 Date: 03/10/2022

For Balances As Of: 01/31/2022

Page: 1

Fund	Account	Fund Balance	% Of Total	Interest
001 Current Expense	361 11 00 00	882,697.94	25.17834	73.35
108 Municipal Capital Imp Fund	361 11 95 00	384,840.34	10.97730	31.98
110 Fire Reserve Fund	361 11 11 00	284,089.32	8.10345	23.61
112 General Govt Reserve Fund	361 11 12 00	337,880.93	9.63782	28.08
121 Police Vehicle Reserve Fund	361 11 21 01	77,435.23	2.20879	6.43
303 Hotel/Motel Taxes	361 10 00 12	30,011.29	0.85605	2.49
408 Water Reserve Fund	361 11 34 03	34,913.63	0.99589	2.90
409 Wastewater Reserve Fund	361 11 35 02	404,649.09	11.54233	33.62
412 Water Rights Acquisition Fund	361 11 34 04	293,908.38	8.38353	24.42
413 Water Bond Redemption Fund	361 11 04 13	64,024.08	1.82624	5.32
415 Water Bond Reserve Fund	361 11 34 05	73,929.19	2.10878	6.14
416 Wastewater Bond Reserve Fund	361 11 35 04	73,440.85	2.09485	6.10
417 Treatment Plant Reserve Fund	361 11 35 03	463,924.98	13.23314	38.55
418 Water Short Lived Asset Reserve Fund	361 11 04 18	100,037.60	2.85349	8.32
		<u>3,505,782.85</u>		<u>291.31</u>



# BANK RECONCILIATION

City Of White Salmon

Time: 10:46:25 Date: 03/10/2022

02/01/2022 To: 02/28/2022

Page: 1

3 Petty Cash

Date Balance Forward 25.00

Total Credits: 0.00

Year    Trans#    Date    Type    Chk#    Vendor

Total Debits: 0.00

Reconciled Bank Balance: 25.00

Outstanding Credits: \_\_\_\_\_

Outstanding Debits: \_\_\_\_\_

**Reconciled Book Balance: 25.00**

# BANK RECONCILIATION

City Of White Salmon

Time: 10:46:37 Date: 03/10/2022

02/01/2022 To: 02/28/2022

Page: 1

## 4 Cash Drawer 1

Date Balance Forward 150.00

Total Credits: 0.00

Year    Trans#    Date    Type    Chk#    Vendor

Total Debits: 0.00

Reconciled Bank Balance: 150.00

Outstanding Credits: \_\_\_\_\_

Outstanding Debits: \_\_\_\_\_

**Reconciled Book Balance: 150.00**

# BANK RECONCILIATION

City Of White Salmon

Time: 10:46:47 Date: 03/10/2022

02/01/2022 To: 02/28/2022

Page: 1

5 Cash Drawer 2

Date	Balance Forward	150.00
	Total Credits:	0.00

Year	Trans#	Date	Type	Chk#	Vendor	
					Total Debits:	0.00
					Reconciled Bank Balance:	150.00
					Outstanding Credits:	
					Outstanding Debits:	
					<b>Reconciled Book Balance:</b>	<b>150.00</b>

**File Attachments for Item:**

G. Approval of Meeting Minutes - March 2, 2022



**CITY OF WHITE SALMON**  
**City Council Meeting – Wednesday, March 2, 2022**  
**Via Zoom Teleconference**  
**DRAFT**

**Council and Administrative Personnel Present**

**Council Members:**

Ben Giant  
Jason Hartmann  
David Lindley  
Ashley Post  
Jim Ransier

**Staff Present:**

Marla Keethler, Mayor  
Jan Brending, Clerk Treasurer  
Russ Avery, Public Works Operations  
Manager  
Brendan Conboy, Land Use Planner  
Ken Woodrich, City Attorney

**I. Call to Order and Roll Call**

Marla Keethler, Mayor called the meeting to order at 6:00 p.m. There were approximately 4 members of the public in attendance via teleconference.

**II. Changes to the Agenda**

Jan Brending, Clerk Treasurer asked that two items be added to the Business Items agenda

1. Underwood Conservation District Grant Application Support and Funding (to be considered before the Latecomer Agreement item)
2. City Administrator Job Description (to be considered after the Latecomer Agreement item)

***Moved by Ashley Post. Seconded by Jim Ransier.***

***Motion to add the two following items to the Business Items agenda:***

1. **Underwood Conservation District Grant Application Support and Funding (to be considered before the Latecomer Agreement item)**
2. **City Administrator Job Description (to be considered after the Latecomer Agreement item)**

***CARRIED 5-0.***

**III. Consent Agenda**

- A. Authorization to Hire Bond Counsel, USDA Rural Development – 14-Inch Main Line Replacement (\$12,000)
- B. Authorization to Enter into Agreement for Interim Bank Financing – USDA Rural Development 14-Inch Main Line Replacement (\$500 Fee and 1.85% Interest)

- C. Interlocal Agreement – Klickitat County, Distribution of STP Funding within Klickitat county
- D. Approval of Meeting Minutes – February 16, 2022
- E. Approval of Vouchers

Vouchers audited and certified as required by RCW 42.24.080 and expense reimbursement claims as required by RCW 42.24.090 as of this 2<sup>nd</sup> day of March 2022.

Type	Date	From	To	Amount
<b>Claims</b>	3/2/2022	EFT	EFT	4,940.00
	3/2/2022			132,013.12
			<b>Claims Total</b>	<b>136,953.12</b>
<b>Payroll</b>				
			<b>Payroll Total</b>	<b>0.00</b>
<b>Manual Claims</b>	1/10/2022	EFT	EFT	7,920.00
	2/10/2022	EFT	EFT	7,920.00
	2/22/2022	37873	37873	8,318.73
	2/24/2022	37874	37879	13,469.38
	3/5/2022	EFT	Eft	2,060.32
	3/10/2022	EFT	Eft	7,920.00
			<b>Manual Total</b>	<b>15,840.00</b>
			<b>Total All Vouchers</b>	<b>152,793.12</b>

***Moved by Jason Hartmann. Seconded by David Lindley.  
Motion to approve Consent Agenda as presented. CARRIED 5-0.***

**IV. Public Comment**

There was no public comment.

**V. Presentations**

The City Council watched a video “Untold Stories of Women in the Suffrage Movement” in recognition of Women’s History Month.

**VI. Business Items**

**A. Underwood Conservation District Grant Application Support and Funding**

Jan Brending, Clerk Treasurer provided an overview of the Underwood Conservation District Grant Application. She said Underwood Conservation District (UCD) is applying for a 2022 Community Forest Assistance Grant for a “Tree of Heaven/Spotted Lanternfly Eradication, Prevention and Demonstration Project.” Brending said UCD is seeking a letter of support and funding for matching dollars. She said the Tree Board has reviewed

the proposed project and is supportive. Brending said she is recommending the city provide \$2,000 in matching funds.

David Lindley, Council Member said there is unanimous support from the Tree Board

Marla Keethler, Mayor said this is an issue that has been discussed for a number of years at the Tree Board level and she is glad to see something coming forward.

***Moved by David Lindley. Seconded by Jason Hartmann.***

***Motion to authorize the mayor to sign a letter of support and for the City of White Salmon to provide \$2,000 in matching funding for the Underwood Conservation District's 2022 Community Forestry Assistance Grant Application for a Tree of Heaven/Spotted Lanternfly Eradication, Prevention and Demonstration Project. CARRIED 5-0.***

**B. Settlement of Claims and Latecomer Agreement – Seth and Claire Gilchrist**

Staff provided an overview of the proposed Settlement of Claims and Latecomer Agreement. Ken Woodrich, City Attorney said that the city required improvements to N. Michigan Avenue for a development owned by Gilchrist. He said because of proportionality issues a settlement of claims was drafted by himself and Gilchrist's attorney. Woodrich said this allowed the property owner to move ahead with the development and provided that ultimately, he would not incur all the costs for improvements that serve multiple properties. The proposed Settlement of Claims and Mutual Release provides that the performance of work is to be completed by Gilchrist; the street engineering design, inspection work and as built drawings will be provided by the City of White Salmon; the City of White will reimbursement Gilchrist up to \$5,000 for costs; and the City of White Salmon will assume financial responsibility for other expenses and change orders not directly associated with access to the Gilchrist property. The Latecomer Agreement provides that properties will incur costs associated with the improvements when they are developed and provides a formula for determining those costs.

Council members and staff discussed the proposed documents. It was noted Michigan is a public road and that the city administers the Latecomer Agreement. Russ Avery, Public Works Operations Manager noted that the road construction has been completed and meets the city's standards.

***Moved by Jim Ransier. Seconded by Jason Hartmann.***

***Motion to authorize the mayor to sign Settlement of Claims and Mutual Release with Seth Gilchrist providing improvements to N. Michigan Avenue which includes the following:***

- ***Performance of work to be completed by Gilchrist***
- ***Street engineering design, inspection work and as built drawings to be provided by City of White Salmon***
- ***Reimbursement of Gilchrist's costs p to \$5,000 by City of White Salmon***

- **Financial responsibility for other expenses and change orders not directly associated with access to the Developer’s property by City of White Salmon**

**CARRIED 5-9.**

**Moved by Ben Giant. Seconded by David Lindley.**

**Motion to authorize the mayor to sign Latecomer Agreement with Seth and Claire Gilchrist providing for latecomer’s costs and responsibility of the City and Gilchrist.**

**CARRIED 5-0.**

**C. City Administrator Job Description**

Marla Keethler, Mayor provided an overview of the changes to the City Administrator job description and proposed salary range. She noted the city council has information regarding salary ranges for cities of comparable size stating that the salaries provided are 2021 salaries and do not include any cost-of-living increases. Keethler said it is her desire at this time separate the responsibilities from public works and to be clear about the management expectations. She said there are no other staffing considerations being proposed at this time.

David Lindley, Council Member asked if the change in salary level is tied to removing some of the public work’s responsibilities from the job description.

Keethler said yes.

**Moved by Jim Ransier. Seconded by Ben Giant.**

**Motion to adopt the revised job description for City Administrator with a salary range at Range 53, Step 1 to 10. CARRIED 5-0.**

**VII. Reports and Communications**

**A. Department Heads**

**Russ Avery, Public Works Operations Manager** provided a review of the work done to create a four-way stop at the intersection of Main and Spring. He noted that the stop signs are located slightly away from the intersection because they need to be located where the stop bars will be painted which will be located behind crosswalks. Avery said the crosswalks will be painted when the weather dries out.

Jason Hartmann, Council Member asked if the “4-way stop” signs will be attached to each stop sign and if temporary “traffic revision” signs will be installed.

Avery said temporary “traffic revision” signs have been put into place and the “Stop Ahead” signs and “4-way Stop” signs have been ordered and will be installed shortly.



Ashley Post, Council Member noted that in the future it would be helpful to notify the school district when traffic revisions are made that might have an impact on school bus routes.

**Brendan Conboy, Land Use Planner** said a transportation planning survey will be released to the public shortly. He said he is working on some code revisions with the planning commission that will then come to the city council including a new downtown commercial zone with design review tied to the city's walkable core. Conboy said he is also working on several grant applications; conditional use permits and variances.

**Ken Woodrich, City Attorney** noted that if the city reaches more than 2500 in population it could elect to have a 7-member city council.

**Jan Brending, Clerk Treasurer** said that in order to prepare information for the March 16 meeting, the Tree Board meeting is moving to Monday, March 7; the Personnel and Finance Committee Meeting will be held on Monday, March 14 at 4:00 p.m. and an additional CityLab Board meeting will be held on Monday, March 14 at 6:00 p.m.

**B. Council Members**

**Jim Ransier, Council Member** said the Community Development Committee met on Monday and discussed the possibility of a mural on the restroom wall in Rheingarten Park and Spring Fest which will be a one-day event on June 4<sup>th</sup>. He said Kate Bennett led the CityLab Board meeting when he was on vacation and he understands it was a good discussion. Ransier noted that in relation to both Black History Month and Women's History Month that a black woman has been nominated to the Supreme Court.

Ashley Post, Council Member said she is happy to hear about a possible mural in the park and asked if anyone is considering a mural on the Ace Hardware wall.

Jim Ransier, Council Member said that has not been added to the list yet.

**Jason Hartmann, Council Member** said that the recent Personnel & Finance Committee meeting went smoothly.

**David Lindley, Council Member** thanked the city council for their support for the Tree of Heaven proposal.

**Ashley Post, Council Member** said that she has been reflecting on the pool presentation which she was very helpful and enlightening. She said the district did not specify an amount during the presentation that they would like to see the City of White Salmon contribute but believes they have asked staff for a

specific amount that would come from the city's ARPA funds. Post said the city has already invested a lot in the pool and she feels the city wants to see the pool come to fruition. She suggested it would be helpful to share how the ARPA funds are being proposed to be used.

Ashley Post, Council Member read a resignation letter to the city council noting that her last council meeting would be on March 16. She said it has been a difficult and painstaking decision to resign. Post said the last four years have been a privilege and inspiring.

Marla Keethler, Mayor said Post will be greatly missed. She said Post always came to the meetings prepared and that a lot of what the city is doing is a result of Post's work. Keethler noted it is always good to have diversity and different perspectives on the council.

Jason Hartmann, Council Member said it was great to work with Post on the City Operations Committee and he will miss her.

**C. Mayor**

Marla Keethler, Mayor said that ultimately the city council is the decision maker regarding how the ARPA funds will be spent. She said she will be presenting a proposal initially to the Personnel and Finance Committee and the CityLAB Board before the city council considers it on March 16. Keethler said the pool district has asked for some of that funding. She said she feels it should represent the scale of White Salmon within the entire district. Keethler said staff will be forwarding several reports to the council regarding the Walker House in anticipation of the discussion on March 16 including a theoretical business plan. She said there are a number of personnel changes coming city hall and filling those positions are a priority. Keethler said Pat Munyan has done many incredible things for the city and the city should be grateful for his work and contributions. She said she will be working with staff to ensure that projects continue to move forward. Keethler noted that council members should not be surprised if they get some push back on committee level projects as staff has a lot going on. She said she anticipates city council meetings to return to in person meetings in April. Keethler said she has been working to address trash collection and recycling collection issues. She noted that a credit that was agreed to by Republic has not yet been reflected on customer's statements. Keethler noted that she continues to forward legislative updates to council members regarding the Hood River Bridge project. She said she did receive word that there would be a one-day Spring Fest event on June 4<sup>th</sup>.

**VIII. Executive Session (if needed)**

There was no Executive session

**IX. Adjournment**

The meeting adjourned at 7:11 p.m.

---

Marla Keethler, Mayor

---

Jan Brending, Clerk Treasurer

**File Attachments for Item:**

A. Walker House Update (Additional information to be presented on Monday, March 14)

1. Presentation and Discussion



## SUMMARY

245 W Jewett Blvd, White Salmon WA  
98672

Marla Keethler  
October 29, 2021

Steve Gibson

Certified Real Estate Inspector Since 1998  
InterNACHI 12041805 | Washington #  
379 Oregon # 76 - Licensed Construction  
Contractor # 129290



Buyers & Sellers Home Inspection Service

- since 1998

208-281-5837

inspectboi@gmail.com



### 2.1.1 Chimneys, Vents & Roof Penetrations

#### **CHIMNEYS DETERIORATED**



Chimneys is deteriorating recommend further review and repair. See pictures below.

Recommendation

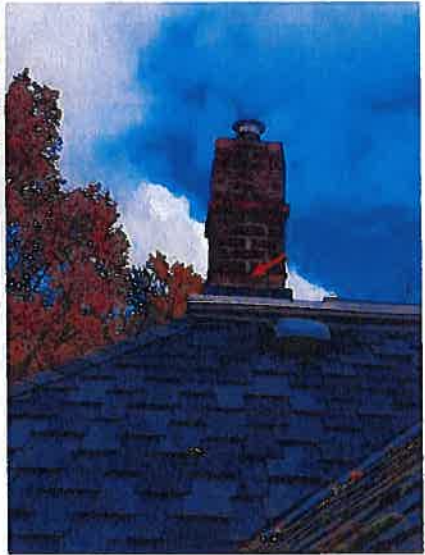
Contact a qualified masonry professional.

2.1.2 Chimneys, Vents & Roof Penetrations  
**CHIMNEY REPOINT NEEDED**

 Recommendation

Joints in the masonry have deteriorated and should be repointed. (Repointing is the restoration of the mortar joints in the masonry). Suggest a masonry professional review the homes masonry systems for a final determination of attention needed.

Recommendation  
Contact a qualified chimney contractor.



Minimum \$1,000

2.1.3 Chimneys, Vents & Roof Penetrations  
**SEALING OPENING IS SUGGESTED IN BASEMENT**

 Recommendation

Recommendation  
Contact a qualified professional.

*pic plate*

*\$ 50 - 500 for more extensive attention*



2.1.4 Chimneys, Vents & Roof Penetrations  
**PAINT ATTENTION TO VENT PIPE**

 Maintenance

Recommendation  
Contact a qualified professional.





2.2.1 Roof Covering  
**MOSS | LICHEN GROWTH**

Recommendation

Moss or lichen was seen growing on the roof recommend cleaning it off. Hiring a professional is the safest method.

Recommendation  
Contact a qualified professional.



\$ 1,000

2.3.1 Flashing  
**INCORRECT**

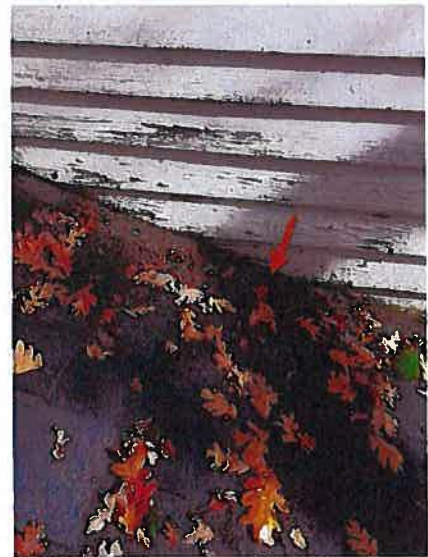
Recommendation

SOUTH DORMER

Flashing is incorrect, recommend further review and repair by a licensed roofing contractor. The vertical lower area of the flashing "should" be exposed. The siding is covering and in contact with the roofing material.

Recommendation  
Contact a qualified roofing professional.

cut away siding and install step-flash  
cost dependent on footage & condition of sheathing  
behind \$500-\$5000



South bath dormer roof contact



3.2.1 Wall-Covering, Flashing & Trim  
**AGED PAINT/ STAIN**

 Recommendation

Recommend re-painting or re-sealing areas of the exterior of the home. Paint prep and caulking is required first.

Recommendation  
Contact a qualified professional.

*potentially best to repaint entire house \$50K-150K given preparation of areas in photos as general condition*



West Side SW bedroom wall



South Bath Dormer areas

3.2.2 Wall-Covering, Flashing & Trim  
**GAPS FOR SEALING SHUT-SOUTH**

 Maintenance

There was some holes seen in the siding and trim where pests could get into the home it would be recommended to seal these openings.

Recommendation  
Contact a qualified professional.

*completed as paint prep*



3.5.1 Driveways, Walkways, Sidewalks & Patio areas



**SOME CRACKING AT WALKWAY/SIDEWALK**

NORTHWEST NEAR LOWER ENTRY DOOR - BUMPS NOTED IN THE ASPHALT.

I observed cracking at the walkway. This condition could be a trip hazard.

Correction and further evaluation is recommended.

Recommendation

Contact a handyman or DIY project

*\$ 500 to minimally repair high spots fill cracks*



Walkway near lower door entry- NW corner

3.7.1 Electrical & GFCI's

**ELECTRICAL DEFECT**



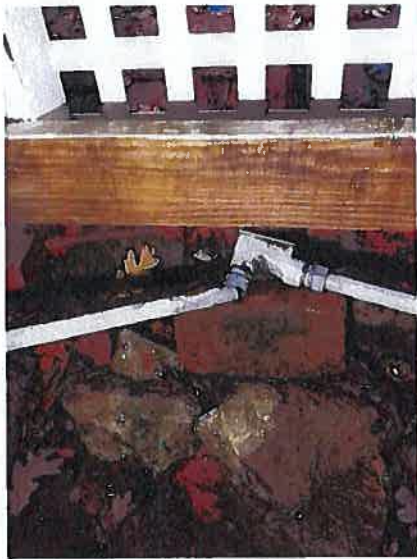
UNDER THE FRONT N STEPS.

I observed indications of an electrical defect at the exterior. Damaged wiring conduit in areas - and not secured.

*\$ 1,000 to \$3,500 depending on extent and level of correction*

Recommendation

Contact a qualified electrical contractor.



3.7.2 Electrical & GFCI's  
**CLEARANCE SERVICE WIRE**



Overhead feed to the within reach of the south porch- this is a possible safety hazard recommend review by a licensed electrician.

Recommendation

Contact a qualified electrical contractor.

*Re-conduit and relocate weatherhead \$2,500  
Re-locate to underground service \$1 SK*



South



3.9.1 Roof Drainage Systems

**PLASTIC GUTTER AT THE CARPORT-**



Noted as clogged and leaking- Future updates are warranted.

Recommendation

Contact a qualified professional.

\$ 100

3.10.1 Foundation

**BRICK WORK FOR TUCK POINT REPAIRS**



Some exposed brick areas below the E side porch need attention. Suggest a masonry contractor review these areas for a final determination of attention needed. This brick work is likely the construction method used to build the porch support systems covered with a smooth cement layer / covering at sometime in the past.

Recommendation

Contact a qualified professional.

\$ 1,000



East

3.10.2 Foundation

**WOOD DEBRIS FOR REMOVAL TO GARAGE**



Noted under the N porch area.

\$ 100




North

3.10.3 Foundation  
**LOW ACCESS NOT FULLY VISIBLE**

 Maintenance



**DETERIORATED CONDITION AT FRONT STEP SIDE RAILINGS.**

 Material Defect

I observed indications of deteriorated and aged conditions at the deck components. The side railing are NOT secured fully to the main stair system it appears. They were noted to move with ease when pushed upon. The smaller rear stair system has limited side hand railings and pickets and supports.

The services of a licensed experienced decking contractor / professional are needed to review the homes stairs and porch systems for a final determination of attention needed.

Recommendation

Contact a qualified deck contractor.





3.11.2 Decks, Balconies, Porches, Covering, Stairs/Steps

Recommendation

**LEDGER BOARD FASTNERS ABSENT**

I observed indications of a defect at the ledger board of the visible framing of the period porches.

The ledger boards are not properly attached to the building with current standards. This can cause the porches to pull away from the building and possibly collapse. No visible metal bracket fastening devices.

Correction and further evaluation is recommended.

\$ 500

Recommendation

Contact a qualified deck contractor.



3.11.3 Decks, Balconies, Porches, Covering, Stairs/Steps

Recommendation

**DAMAGED WOOD**

AT THE BASE OF THE MAIN STEPS.

Some damaged wood seen recommend repair by a qualified professional.

Recommendation

Contact a qualified deck contractor.

replace and re-paint \$ 7,00



3.11.4 Decks, Balconies, Porches, Covering, Stairs/Steps

Recommendation

**HANDRAIL IS NOT CONTINUOUS**

I observed that the handrail is not continuous.

Handrails for stairs must be continuous for the full length of the stairway. The hand railing is not graspable as newer standards suggest. Main N side stair system.

Recommendation

Contact a qualified professional.

**DECK - WOOD DECAY / ROT**

I observed wood decay / rot at the deck. This condition is a structural defect. More decay / rot may be found at other areas.

Correction and further evaluation of the deck is recommended.

Recommendation

Contact a qualified deck contractor.



At the base of the N steps



At the lower areas of the N steps

**DECK - GROUND CLEARANCE**

Framing members for the deck are either in or very close to the soil, the material does not appear to be pressure treated or naturally decay resistant- recommend repair. If not corrected- overtime the wooden members will decay.

Areas noted in contacts with soils and or needing updated support work include -

1. Areas below the wood steps at the N side- Lower level steps. See prior pics.
2. Two wooden supports were noted in contact with soils under the lower height NW porch area near the lower level N side door. Past repair were noted. ( Some newer wood with metal brackets )
3. Areas adjacent to this area of the wood porch are in contact with rock and soils it appears and will require ongoing attention.

Recommendation  
Contact a qualified professional.



Minimum install vapor barrier \$ 600



3.11.7 Decks, Balconies, Porches, Covering, Stairs/Steps

**DECK-HARDWARE RECOMMENDED**

 Recommendation

Recommend installing hardware on the post and beam connections for the porch/stair framing. Consider updates to newer seismic standards. A licensed decking contractor can offer a final determination of attention needed.

Recommendation  
Contact a qualified deck contractor.



3.11.8 Decks, Balconies, Porches, Covering, Stairs/Steps

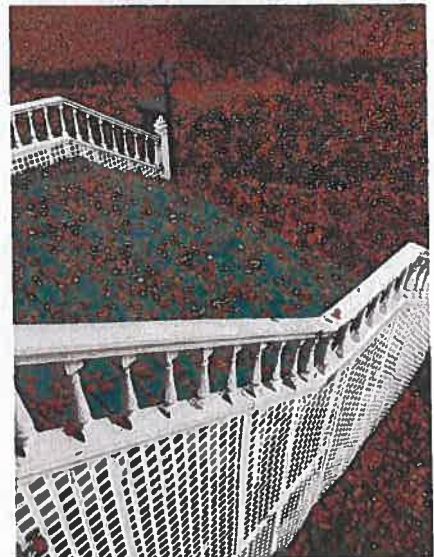
**GUARD RAILING LOOSE / LOW IN HEIGHT-**

 Recommendation

Guard railing was loose recommend repair by a licensed carpenter. Noted to move when leaned upon. Updates are needed for occupant safety. See prior notes.

NOTE: Most all porch railings are lower in height than today's common standards. Future updates would be prudent.

Recommendation  
Contact a qualified deck contractor.



3.11.9 Decks, Balconies, Porches, Covering, Stairs/Steps  
**LOOSE PORCH POST**

 Recommendation

The post installed on the porch is loose recommend further review and repair by a licensed general contractor.

Recommendation  
Contact a qualified general contractor.

\$500 - \$1,000



3.11.10 Decks, Balconies, Porches, Covering, Stairs/Steps  
**IMPROPER GUARDRAIL HEIGHT (NOT 36")**

 Recommendation

I observed indications of a defect related to the height of a guardrail.  
Guardrails are normally required to be 36 inches above standing surface next to the guardrail.  
Correction and further evaluation is recommended.

Recommendation  
Contact a qualified carpenter.



3.11.11 Decks, Balconies, Porches, Covering, Stairs/Steps

**GUARD RAILING UNSAFE 4" / 6"**

Recommendation

There are unsafe opening in the porch system railings. The spacing on the rail should not exceed 4 inches and 6 inches in the triangular area next to the stair riser . An opening greater than 4 is a serious safety hazard especially for children as their head or other body part can become trapped.

(Code standards change every few years- but no longer meets up with todays standards)

Recommendation

Contact a qualified deck contractor.

3.11.12 Decks, Balconies, Porches, Covering, Stairs/Steps

**SCABBED TOGETHER STAIR TREAD RISERS - PAST REPAIRS-**

Recommendation

N STEPS LOWER PORTION-

Joists under the N steps are scabbed together recommend repair by a licensed carpenter. This is an indication of past repairs that in fact might be ongoing as the stair system ages. See prior notes and pics.

Recommendation

Contact a qualified deck contractor.

*if defects significant to require full replacement 10,000 <*

3.11.13 Decks, Balconies, Porches, Covering, Stairs/Steps

**STEPS - STRINGER ATTACHMENT**

Recommendation

The attachment and supports for the North stairs is limited- recommend the installation of joist hanger brackets and review and repair by a licensed carpenter. See prior notes.

Recommendation

Contact a qualified deck contractor.

3.11.14 Decks, Balconies, Porches, Covering, Stairs/Steps

**HEADROOM AT STAIRWAY TOO LOW (6' 8")**

Maintenance

UNDER THE REAR S SIDE PORCH - OFF OF THE CARPORT.

The headroom at the rear S stairs is low. The minimum is 6 feet and 8 inches. Warning signage might be prudent if not addressed.

Recommendation

Contact a qualified professional.



3.11.15 Decks, Balconies, Porches, Covering, Stairs/Steps

Recommendation

**UPDATED RAILINGS NEED FOR SAFETY**

Recommendation  
Contact a qualified professional.



Rear lower S Side stairs

3.12.1 Copper pipe visible - east side  
**PERHAPS PART OF A UST**

Recommendation

Suggest the property be searched for any UST ( Underground Storage Tank ) onsite. As it appears the home once had an oil heating device.

Recommendation  
Contact a qualified professional.



*Up to 7,500  
to remove tank if  
present.*

3.13.1 Minor cleaning needed - west side

**SOILED AREAS**

Recommendation  
Contact a qualified professional.

 Maintenance

*pressure wash exterior  
@ 750*



4.1.1 Attic Opening, Structural Components & Observations in Attic

**PAST FIRE INDICATIONS NOTED**

Confer with the seller and or the local fire official for information about the past history of a fire(s) in the home. The amount of charred or replaced newer wood appears limited.

Recommendation  
Contact a qualified professional.

 Recommendation

*Bell report indicates satisfactory repair?*



#### 4.1.2 Attic Opening, Structural Components & Observations in Attic **EXPOSED AGED LIVE WIRING**

 Material Defect

The services of a licensed electrician are needed for a final determination of attention needed with the the period homes aged Knob and Tube wiring. The aged fuse panel system is nearby. See notes.

Recommendation  
Contact a qualified professional.

Depending on extent  
of electrical updates  
\$ 3,500 - 50K



#### 4.1.3 Attic Opening, Structural Components & Observations in Attic **POSSIBLE ACTIVE PEST ENTRY**

 Recommendation

Noted in a few areas within the large attic. Trapping or sealing of gaps is suggested around windows and or chimney systems. A pest professional can offer more information.

Recommendation  
Contact a qualified professional.

To be identified and  
evaluated by means and  
paint prep process  
\$ 500 - 2,500





4.2.1 Attic Insulation

**INSUFFICIENT INSULATION**

Recommendation

Insulation depth was inadequate. ( Likely none )- Fixed flooring noted. Recommend a qualified attic insulation contractor install additional insulation.

The only visible limited insulation noted in the home was below the lower level covering most of the sub flooring as seen from the lowest sub surface cellar area. Period homes often times have no insulation within wall and ceiling areas.

Recommendation  
Contact a qualified insulation contractor.

\$ 3,000 - 12,000 if significant portions of wall are un-insulated in addition to Attic.

4.3.1 Ventilation

**ATTIC VENTILATION INSUFFICIENT**

Maintenance

Attic venting was insufficient at time of inspection. Modern standards recommend 1.5 square feet of venting area for every 300 square feet of attic floor space.No eave or soffit venting noted- which is not uncommon in a period home. The future installing of an attic fan and or attic fixed window screening for summer time use and opening appears warranted. Some upper roof line venting was added in the past when the roof was updated.

Recommendation  
Contact a qualified professional.

5.1.1 Heating System Information

**NO FIXED HEAT SOURCE IN EACH LIVING / SLEEPNG AREA**

Recommendation

Newer standards suggest each living area and sleeping area have a fixed heat source. This period home only has a main furnace system with ONE vent that allows the warm air to rise within the home and up the open stairway. The bedrooms on the upper level likely may not stay very warm during the winter heating season.

NOTE: Two of the bathrooms appear to have aged fixed heat sources for updating. The lowest bath did not appear to have a heat source.

Recommendation  
Contact a qualified professional.

5.2.1 Thermostat and Normal Operating Controls

**AGED THERMOSTAT**

Recommendation

I observed that the thermostat is very old and should be upgraded to a modern energy-efficient thermostat. Also it was noted that the thermostat is located on the lower level / next to the freestanding gas unit - the tempature of the main level likely will be less given the location of the open heat source with out common duct work. An HVAC professional can offer more information as to the best future location of a thermostat for the lower furnace.

Recommendation  
Recommended DIY Project

HVAC retrofit 50K +

6.5.1 Panel Systems and Breakers  
**EXPOSED LIVE ELECTRICAL WIRES**

 Material Defect

S SIDE- ATTIC AREA ABOVE A SOUTH WINDOW -

I observed exposed live AGED FUSE SYSTEM and aged electrical wires that appears still in use. Updates are warranted. Suggest a licensed electrician review the structures elctrical systems for a final determination of attention needed for occupant safety.

Recommendation  
Contact a qualified electrical contractor.

*previously addressed*



6.6.1 Service Grounding & Bonding  
**UNABLE TO CONFIRM PRESENCE OF GROUNDED CONDUCTOR**

 Material Defect

BASEMENT

I was unable to confirm by observation the presence of a fully grounded conductor. It appears the water service has been updated in the past to plastic - thus a copper wire connected to the metal pipe down stream is no longer in contact with soils as it appears. The services of a licensed eletrican are needed for a final determination of attention needed for occupant safety.

Recommendation  
Contact a qualified electrical contractor.

*B 500*



6.8.1 GFCIs  
**MISSING GFCI**

 Recommendation

ALL COMMON GFCI LOCATIONS-

I observed indications that the period home has received NO GFCI updates which are now more commonly seen in homes to keep people safe. None noted near sink areas- bathrooms- basements, laundry or exterior porch locations. Updates would be prudent.

Recommendation  
Contact a qualified electrical contractor.

*Dependat on level of updates required  
per wire type and panel 3,500 - 50k for complete re-wire.*



6.9.1 Electrical Defects-  
**AGED KNOB AND TUBE WIRING**

Recommendation

ATTIC AND BASMENT AND OTHER CONSEALED LOCATIONS

Limited views were obtained in many areas of the period home due to storage including in the basement. Areas of visible period knob and tube wiring were noted along side some joists that may be still in use. Suggest a licensed electrician review the full basement and attic areas for wiring that is accessible and requires updating. Commonly in areas where knob and tube wiring is accessible it is updated.

Recommendation  
Contact a qualified electrical contractor.

*Addressed*

6.10.1 General Electrical Notes  
**FOR ATTENTION**

Recommendation

1. A single wire was noted on a two pole breaker. Correction is warranted.
2. The now closed pool breakers are still in the on position.
3. A side knock out covering is missing.
4. An aged cloth covered wire was noted in the panel for consideration of updating.
5. Limited labeling noted on the panel and aged FUSE panel in the attic- Updates are needed for safety.

Recommendation  
Contact a qualified electrical contractor.



7.3.1 Drain, Waste, & Vent Systems  
**S-TRAP**

Recommendation

MAIN FLOOR BATH - SINK DRAIN

The dated Trap configuration on the sink drain is an S-Trap which can let sewer gas back into the home recommend repair by a licensed plumbing contractor.

Recommendation  
Contact a qualified plumbing contractor.

*wide \$ 500 - \$7,500*

*Depending on level of plumbing updates per*

7.5.1 Hot Water Source  
**NO EXPANSION TANK**

 Recommendation

No expansion tank was present. Expansion tanks allow for the thermal expansion of water in the pipes. These are required in certain areas for new installs. Recommend a qualified plumber evaluate and install. No seismic straps in place.

Recommendation  
Contact a qualified plumbing contractor.

\$ 350

7.5.2 Hot Water Source  
**COVERED WATER HEATER- EXCLUDED.**

 Recommendation

A fixed wood covering was noted- thus the upper bath water heater was not inspected. Confer with the seller as to the approx age and any known service work. Not visible. A request was made to remove the covering prior to the start of the inspection.

Recommendation  
Contact a qualified professional.

8.2.1 Doors  
**DOORS STICK-**

 Maintenance

Door sticks and is tough to open. Recommend sanding down offending sides. A few doors and latches were not fully working. A E den door was not hanging from its hinges- just leaning against the wall. An upper bedroom door at the SW bedroom no knob or latch. Given the age of the home the doors and latches are in favorable condition but will require ongoing care.

Recommendation  
Contact a qualified handyman.

\$ 100

8.2.2 Doors  
**POOR WEATHER-STRIPPING**

 Maintenance

At the time of the inspection, weather-stripping at interior doors was generally damaged or deteriorated or not present. The Inspector recommends replacement/installation of effective weather-stripping components as necessary by a qualified contractor.

Recommendation  
Contact a qualified handyman.

Depndy on number of doors \$ 100 - 12500

8.3.1 Windows  
**BROKEN GLASS**

 Recommendation

There was some cracked and or broken glass seen in this room recommend repair by a licensed window contractor. Given the age of the home the window glass in many windows appears serviceable. Window glass of this period is not safety tempered in windows and doors systems. Future updates might be prudent in areas. A few windows in the home did not appear to easily open- thus were not forced upon. Very few were noted as painted shut which is a common method used to aid in controlling drafty window systems.

Recommendation  
Contact a qualified window repair/installation contractor.

*\$ 500 for one-off replacement*



Lower west side

8.5.1 Ceilings  
**CRACKING**

 Maintenance

There was some minor cracking in the hallway ceilings and the lower bathroom ceiling. Given the age of the home this structure appears to have had limited visible updates and repairs due to shifting or movement within the structure.

Recommendation  
Contact a qualified professional.

*Depending on number of spot repairs. Minimal repair and repaint \$ 500 - \$1,000*



8.6.1 Floors  
**AGED BATHROOM FLOORING NOTED IN AREAS**

 Maintenance

Some repaired areas noted in the bathrooms- future floor covering updates would be prudent over time. Ongoing caulking attention around tubs and toilets and sinks is suggested.

Recommendation  
Contact a qualified professional.

*\$ 1000*



8.7.1 Lighting Fixtures, Switches & Receptacles  
**INADEQUATE NUMBER OF RECEPTACLES**

Recommendation

There is a minimal number of receptacles in the home. This can cause a short circuit if increased demand is present. Recommend a licensed electrician add additional receptacles. Period homes oftentimes have limited outlets in each room. Extension cord use is not advised for safety.

Recommendation

Contact a qualified electrical contractor.

*previously address*

8.7.2 Lighting Fixtures, Switches & Receptacles  
**LIGHT BULB CLOSET AREA**

Maintenance

Recommend installing a cage around the light in the bedroom closets. Updating to a newer LED light or bulb type fixture is suggested

Recommendation

Contact a qualified electrical contractor.

*\$ 50*

8.9.1 Stairways  
**NO HAND GRABS / LOW RAILING HEIGHTS**

Recommendation

The homes interior stairway systems could use future updates to meet current standards. Including the basement and attic stairways and area lighting needs for safety. Some stair systems have gaps over 4 inches which can be a child hazard. Suggest licensed contractor review all stairway systems for a final determination of attention needed.

Recommendation

Contact a qualified professional.

*\$ 150 per foot 4" railing. 50 per foot handgrip only*



9.2.1 Presence of Smoke and CO Detectors  
**OLD DETECTORS, NEW DETECTORS RECOMMENDED**

Material Defect

I observed very old smoke detectors in the house. ( Over 25 years in age ) Detectors should be replaced every 5-10 years. They should be hard-wired with electricity and have a battery backup feature in case the electricity turns off. New smoke detectors are recommended. A detector is commonly found inside each bedroom and hallway and in general living areas including basements. Confer with the local fire chief for specific published recommendations.

Recommendation

Contact a qualified professional.

*\$ 500 for battery only 5k for hard wired*

9.2.2 Presence of Smoke and CO Detectors

**CARBON MONOXIDE DETECTOR(S) NOT IN PLACE**

 Material Defect

Carbon Monoxide detector missing. Carbon monoxide alarms shall be located in each bedroom or within 15 feet outside of each bedroom door. Bedrooms on separate floor levels in a structure consisting of two or more stories shall have separate carbon monoxide alarms serving each story. Recommend updates for occupant safety.

Recommendation  
Contact a qualified professional.

*part of smoke update*

10.2.1 Doors

**NO DOOR KNOB**

SW BEDROOM

 Maintenance

There was no door latch on door to the bedroom, recommend repair.

Recommendation  
Contact a qualified professional.

*\$ 50*

10.3.1 Windows

**DIFFICULT TO OPERATE**

 Maintenance

Window is difficult to operate recommend review by a licensed window contractor.

Recommendation  
Contact a qualified window repair/installation contractor.

*\$ 500*



Southeast and Northwest

10.7.1 Lighting Fixtures, Switches & Receptacles

**PERIOD LIGHTS FOR FUTURE UPDATES**

Most all rooms have period fixtures and wall switches for future updates.

Recommendation  
Contact a qualified professional.

*part of electrical update*

 Recommendation



11.1.1 Bathroom Toilets

**WATER HEARD DRIPPING INSIDE THE TANK - BEDROOM LEVEL BATH**

Recommendation  
Contact a qualified professional.

*\$ 500*

 Maintenance

11.2.1 Sinks, Tubs & Showers

**SLIGHT CRACKING AT THE TUB**

Recommendation  
Contact a qualified professional.

*\$ 500*

 Recommendation



11.2.2 Sinks, Tubs & Showers  
**SINK STOPPER NOT IN PLACE**  
Recommendation  
Contact a qualified professional.

*\$ 50*

 Recommendation



11.2.3 Sinks, Tubs & Showers  
**PEELING CEILING PAINT LOWEST BATH-**  
No bath fan noted  
Recommendation  
Contact a qualified professional.

*addressed*

 Maintenance





11.3.1 Bathroom Exhaust Fan / Window  
**HEAT LAMP DEFECT**

 Recommendation

I observed that the heat lamp fixture in the bathroom did not work. The fan made a rattle noise- likely not fully functional. Unable to determine if the fan is ducted to the exterior vs. just inside the small shed attic space above.

*part of electric update*

Recommendation  
Contact a qualified electrical contractor.



Aged unit updating is suggested

11.4.1 GFCI & Electric in Bathroom  
**RECEPTACLE IS NOT GFCI PROTECTED**

 Recommendation

I observed that the receptacle in the bathroom is not testing as being GFCI protected. This is a hazardous condition. All baths could use GFCI updates. Dated two pronged outlets noted in many locations within the home.

*electrical update level*

Recommendation  
Contact a qualified electrical contractor.



Non grounded outlet near the tub below the window-



GFCI needed



11.6.1 Cabinetry, Ceiling, Walls & Floor  
**FLOOR DAMAGE**

 Maintenance

I observed damage at the bathroom floor. All three bath areas have aged flooring with repairs. Ongoing caulking and touch up will likely be needed.

Recommendation  
Contact a qualified handyman.

\$ 1000



Past repairs noted

11.6.2 Cabinetry, Ceiling, Walls & Floor  
**CEILING TILES**

 Maintenance

Added tile ceilings were noted at the rear entry areas of the home and at bathrooms and laundry areas. Tile of this period may contain asbestos. Testing is suggest prior to disturbance or future updates.

Recommendation  
Contact a qualified professional.

\$ 100 - 10K

11.7.1 Door  
**DOOR DOES NOT CLOSE PROPERLY**

 Maintenance

I observed that the bathroom door did not close properly. The low height window sill is a potential fall hazard. Fixed child proofing latching or window guards would be prudent.

Recommendation  
Recommended DIY Project

\$ 100 - \$ 500



13.2.1 Two pronged dated outlet  
**TWO PRONGED OUTLET -**

Updating is suggested.

Recommendation  
Contact a qualified electrical contractor.

*electrical update*

⊖ Recommendation



13.2.2 Two pronged dated outlet  
**DATED WALL HEATER FOR UPDATING**

Recommendation  
Contact a qualified electrical contractor.

*electrical update*

⊖ Recommendation



14.2.1 GFCI

**MISSING GFCI PROTECTION**

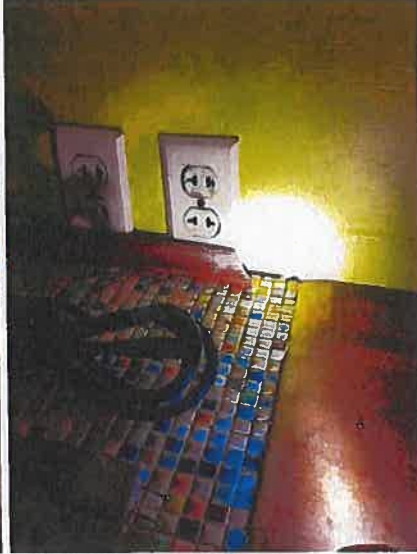
 Recommendation

I observed indications of missing GFCI protection in the kitchen. All kitchen counter receptacles are required to be GFCI protected.

*electrical Update*

Recommendation

Contact a qualified electrical contractor.



14.5.1 Range/Oven/Cooktop

**MISSING ANTI-TIP**

 Maintenance

I observed that the stove and oven appliance was not fastened to the floor. Anti-tip device is missing. This poses a safety hazard to children.

Recommendation

Contact a qualified professional.

*new stone  
\$700*





14.6.1 Countertops & Cabinets

**WORN AREAS AT COUNTERTOPS**



I observed worn areas and some damage at the countertops.

Recommendation  
Recommend monitoring.

100 - 5K



14.7.1 Floors, Walls, Ceilings

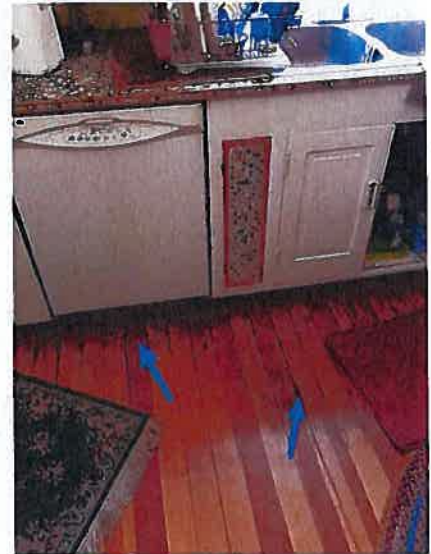
**MOISTURE DAMAGE**



Stains on the walls visible at the time of the inspection appeared to be the result of moisture intrusion. The source of moisture may have been corrected. Recommend further examination by a qualified contractor to provide confirmation or inquire with the seller.

Recommendation  
Contact a qualified professional.

500 - 12500



15.1.1 Accessible Sub areas- Foundation, Basement

**MISSING GFCI IN UNFINISHED BASEMENT**



I observed a missing GFCI protection in the unfinished basement.

GFCI protection is required for all 15- and 20-amp, 120-volt receptacles in the unfinished basement. Lighting updates are also suggested. Limited lights noted.

Recommendation  
Contact a qualified electrical contractor.

electrical Update

15.1.2 Accessible Sub areas- Foundation, Basement

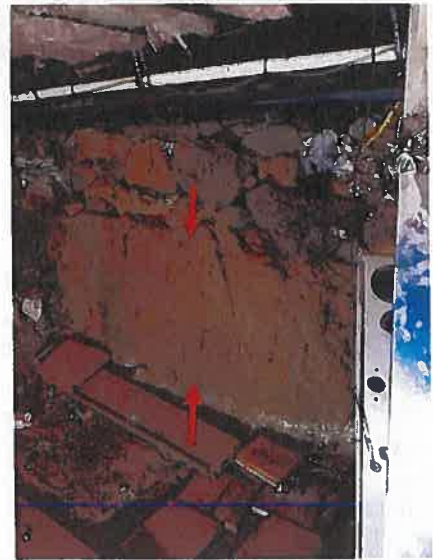
Recommendation

**LIMITED SOIL SUPPORT AND WOOD SUPPORTS FOR UPDATING**

NORTH SIDE-

It appears years ago soil was removed in areas of the sub area- added supports were noted in some locations. As pictured below soils have no support in some locations near the homes rock and motar foundation areas. Updates are warranted with concrete to fully support the load bearing soils. Other added posts appear to have limited fixed attachment methods at the post and beam connections. An added post near the main water heater appears to not be load bearing and requires attention. Other older post supports have been added overtime that now may require updating. Metal fastening devices and lag screws intended for better attachment methods are now available.

A foundation specialty engineer and or an experienced and proven contractor should review the entire basement area for a final determination of attention needed.



Recommendation  
Contact a qualified professional engineer

Bell

15.1.3 Accessible Sub areas- Foundation, Basement

Maintenance

**VAPOR BARRIER NEEDED AND STORED WOOD REMOVED**

All exposed soils should be fully covered with a black 6 mil covering overlapped and sealed to the masonry if possible. This will help to control water vapor rising up with the home and dust within the structure. All wood debris and stored wood items should not in contact with soils to aid in preventing pest infestation. Removal is suggested or storing up away from the soil level.

Recommendation  
Contact a qualified professional.



Bell

15.2.1 Insulation in Foundation/Basement Area

**INSULATION INSTALLED UPSIDE DOWN IN CRAWLSPACE**

I observed that the insulation installed on the floor joists above the foundation area is installed upside down with the paper side down in a few areas.

*Insulation correction*

Recommendation  
Contact a qualified insulation contractor.

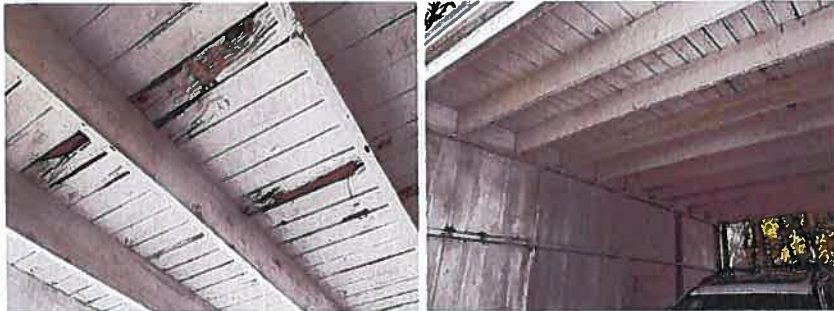
16.1.1 Roof at Carport

**METAL COVERING WITH LIMITED SLOPE**

As noted when leaf debris gather on the roof covering water can back up and find methods to seep through the metal covering at seams and screw attachment locations. Some discoloring of wood sheathing was noted from below which indicate moisture intrusion.

*\$500 - 5K*

Recommendation  
Contact a qualified professional.





16.2.1 Structural at Carport  
**STRUCTURAL DEFECT**

 Material Defect

**SOUTH CARPORT**

I observed structural defects at the carport. This was noted as secured some to the main structure in only a few locations with metal anchors - but it appears that updates and repairs are warranted. A licensed contractor and or structural engineer is suggested for a final determination of attention needed.

Recommendation  
Contact a qualified general contractor.



Southwest corner Wood Decay



Northeast Side- Post floating and damaged



No diagonal support work and or metal supports



South

*Bell*

16.3.1 Electrical at Carport  
**LIGHTING UPDATE**

 Recommendation

Updating lighting fixtures is suggested. Motion sensor style units are suggested for occupant safety. No lighting or electrical GFCI outlets in place as more often noted in a carport area.

Recommendation  
Contact a qualified professional.

*Electrical update*





## Visual Structural Inspection



**TO:** Pat Munyan, City Manager  
City of White Salmon  
PO Box 2139  
White Salmon, WA 98672  
(509) 493-1133

**FROM:** Devry A. Bell, P.E.  
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**PREPARED BY:** Jake Rust, EIT  
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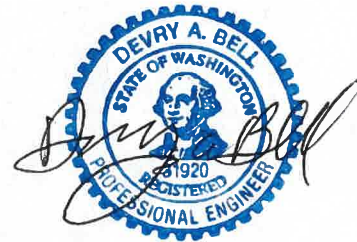
**OWNER:** Johnathan Walker  
2132 Johnye Court  
West Linn, OR 97068

**DATE:** December 7, 2021

**SUBJECT:** Visual Structural Evaluation of 245 W Jewett Blvd

**PROJECT:** Bell Design Project #20B073

**LOCATION:** Tax Parcel 03102421010200 located on W Jewett Blvd and SW Garfield Ave in White Salmon



12-10-21

## Introduction & Design Considerations

Bell Design Company has conducted a limited visual structural review of the Walker House located on W Jewett Blvd and SW Garfield Ave in White Salmon (Tax Parcel 03102421010200). The site was visited on November 12<sup>th</sup>, 2021 in order to conduct a visual inspection of the structural integrity of the building. No hidden spaces were investigated.

The upper floors of the house are wood framed and the lower floor is brick masonry and stone stacked stone construction. The house has a wood framed wrap around covered deck that is supported by wood beams on brick masonry columns. The house sits on a rock and mortar foundation, with post supports of concrete or rock/masonry. The roof of the house is rafter construction. Given that the house was built in 1904, our investigation has revealed a number of minor items that were out of date with current code as well as some minor structural concerns.

An inspection report prepared by Steve Gibson of Buyers and Sellers Home Inspection Services was reviewed. Mr. Gibson graciously allowed the use of many of his photos for our report.

## Conditions

The following conditions were observed during our site visit.

### Item #1:

The foundation is a fairly intact rock and mortar foundation, common at the time of construction. The foundation had a small of failure on the northwest corner of the house. The failure consisted of a number of rocks being out of place and the mortar had crumbled. There was also loose soil in the area, and some evidence of moisture coming through the foundation. It looked like soil had been removed at some point in this location the failure occurred above a portion of the newer excavation. The owner pointed out the failure had occurred ~20 years ago during a flash flood event, and it looked like there were some roots in this location that could have contributed to the failure as well. Given that the failure is small, it is not likely a cause for concern; however, we highly recommend providing better drainage around this area of the foundation to prevent any further damage due to water.



### Item #2:

Uncontrolled surface water under the decks should be controlled and redirected away from structure.





### Visual Structural Inspection



#### Item #3:

The isolated footings supporting posts below the house looked to be insufficient. With the exception of a few newer 4x4 posts bearing on concrete footings, all other post footings were comprised of stacked rocks or bricks. The excavation that had taken place at the northwest corner of the basement had left behind some areas of unsupported soil below the footings and foundation wall locations. These footings should be better supported by adding concrete retainment around the footings to confine the soils from failing.



# 3 & # 4  
 Positive Connection detail may require complete replacement of underlying support below post. Cost will reflect # of and extent of replacement re-inforcement required  
 \$1,000 - 20,000 depending on quantity and conditions of seismic detail.

#### Item #4:

It should be noted that no positive connections were observed under the house. All post to beam connections were found to be nailed. The lack of positive connections paired with the rock and mortar foundation are indications that this house does not meet modern seismic code. These connections should be upgraded to positive connections.

#### Item #5:

The railings and guards throughout the house were found to be non-compliant, as they only measured to be 32" tall. Additionally, many of the railings have gaps larger than 4". If the building were to be brought up to current code, the deck and mezzanine guards would need to be raised to 36" tall, and the stair railings would need to be 34" tall.

Deck railing costs could vary upon the course of action determined to either maintain the historical/original design, or simply bring up to code and safety specifications. Initial estimates for repair and update could be upwards of \$100 per foot and complete replacement at \$300 or more at 200 feet of railing

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## Visual Structural Inspection

**Item #6:** Depending on number posts to the feet of sill plate and sheathing/siding \$500 per post, \$1,000 per foot with a minimum of \$1,000

The posts and sill plates around the car port were found to be rotting and weakened. It was apparent that this rot was due to water damage. The rotting members should be replaced with pressure treated Hem-Fir of matching size and grade. Areas of tongue and groove on the roof that exhibit signs of rot should be replaced, and the roof should be repaired to keep water from contacting the wood.

### **Item #7:**

The joists and decking around the house looked to be in fair condition with very few areas of rot. The areas that did have evidence of rot were at the bottom of the front porch steps, under the front porch steps, and under the north side of the deck. These areas were of little concern as they don't pose an immediate structural threat, but they should be replaced at some point with pressure treated wood. \$ 1,500

### **Item #8:**

In the attic there was evidence of a fire near the west side chimney where it looked like there had been minor damage to the roof. The roof had since been replaced, so the only evidence of fire damage was on one of the roof joists. This damage was minor, and is not a threat to the structure of the roof. The new roof was built over 1x4 skip sheathing and was a shingle roof on OSB plywood.



## Additional Considerations

Bell Design Company has not addressed any structural aspects relating specifically to lateral or seismic design within this report; however, the structure appeared square and straight with no obvious racking or leaning.

If this building were to be required to meet current code lateral requirements, the exterior shell of the building will need to be analyzed for 110-mph, 3-sec gust wind speed, exposure B. In our experience, the existing 2x4 wall construction will not meet code in locations where the exterior wall studs are not braced at the second-floor level. In locations where the wall studs are not continuous, hinge conditions would require retrofit.

If this building were to be to be seismically upgraded, the first-floor supports will be required to be positively connected, as well as laterally braced to meet design requirements for seismic zone D1. The foundation would also need to be upgraded to

## Visual Structural Inspection

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concrete, as the rock and mortar foundation is not adequate for withstanding seismic forces.

Overall, the Walker house was structurally sound and in good shape for its age. The structure had some maintenance needs such as masonry repointing, roof cleaning, gutter and water drainage maintenance, etc. but the house is of low concern for structural failure.

If the use of the structure by the city of White Salmon were to cause the above mentioned retrofit the costs could escalate into the 100,000's of thousands if preservation of the historical architectural elements were to be preserved.



# THE GATHERING PLACE

WHITE SALMON, WA

***By Jill Catherine  
White Salmon Resident***

*Compiled for the purpose of my final capstone project for my Executive MBA Program  
Quantic School of Business & Technology Class of February 2022*

The Gathering Place  
245 W. Jewett Blvd  
White Salmon, WA 98672

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# Executive Summary

***White Salmon Audience Considerations:** The financial projections and funds raised are fictional, but are reasonable and conservative estimates based on market research.*

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## PROBLEM AND SOLUTION

With the support from the local community, the City of White Salmon purchased The Walker House with the *idea* of creating a gathering place for community and visitors. We are the business solution to actualizing the vision.

"The property would be the **nexus of the city as a place to gather** for events, during holiday times, and by creating other new events - have it be **the people's home.**"

- community member

"I see it as a beautiful place **families could go** to with **benches**, gardens, to **get an ice cream**, to **have events** in the building..."

- community member

(City of White Salmon City Council Meeting 2021)

**The Gathering Place is a nonprofit organization** with a mission to enrich the lives of residents and visitors through hosting programs, events and services at The Walker House, nurturing a sustainable social, cultural, and economic model that positively impacts the local community.

**Community-centered programs and events** hosted by The Gathering Place at the Walker House include:

- dinners
- retreats
- workshops
- artist residencies

**Services** provided by The Gathering Place at the Walker House include:

- a seasonal ice cream parlor
- a seasonal boutique wedding venue



- a visitor/retail center

**MANAGEMENT**

**Founder/Executive Director** Jill Catherine is an executive with non-profit start-up experience and an Executive Master’s in Business Administration. Jill has a strong background in communications, program development, retreat facilitation, and community engagement.

Additionally, the Executive Director will hire:

- two short-term consultants with wedding planning and interior design expertise to transform the space and create the wedding venue menu of services
- a digital marketing specialist to address our technical skills gaps in marketing
- high school students to staff the ice cream parlor

**The Board of Directors** will be composed of key stakeholders and partners in the community, including members from the city government, chamber of commerce, school administration, business and non-profit sectors, artists, and residents.

**Partners:** Local businesses will also serve as major partners to the organization by being the sole vendors, and city government leaders will have a critical voice on the board in the stewardship of the mission/vision.

**FINANCES**

The Gathering Place raised \$20,000 in a Kickstarter campaign to support the start-up costs of the organization. The projected revenue from program, events, services, donations, and grants over the next three years results in a positive net income to the organization each year, allowing us to successfully fulfill our mission.

<b>Net income</b>	<b>Year 1: \$23,429</b>	<b>Year 2: \$36,827</b>	<b>Year 3: \$45,616</b>
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**MARKET**

There is no other multi-service organization like The Gathering Place in White Salmon or the Columbia River Gorge. White Salmon residents are looking to maintain its small-town feel and sense of community while it undergoes population growth, an influx of remote workers, and second home owners.

The global ice cream market is expected to grow by 30% by 2024 (Blázquez 2021), and The Columbia River Gorge is a destination location for weddings and tourism, welcoming 3-4 million people each year (Pawlitz 2017).

## **COMPETITION**

With minimal ice cream parlor and wedding venue competitors within close proximity to White Salmon, The Gathering Place at The Walker House has significant advantages as a solution for residents and tourists:

- Outdoor grounds and seating areas with mountain views to enjoy an ice cream, host a wedding, or participate in a workshop/retreat
- Indoor meeting, dining, and gathering space to host community-building programs or to be rented by the community
- Location within the Jewett Boulevard Business District, with walkable access to local businesses and accommodations

The Gathering Place also provides a solution to the City Council by bringing to life the council's vision for The Walker House through a sustainable community-focused business model that economically benefits local businesses while enriching the lives of residents. The city benefits economically through rental income from The Gathering Place.

# Company Description

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The small-town feel, charm and beauty of White Salmon are attractive forces that are shifting the town demographics through population growth, second-home ownership, and a growing tourism, wedding and short-term rental market. What local residents often appreciate the most about living in White Salmon, and are equally as afraid of losing, is the sense of community that still exists—a rarity in today’s fast-changing economies. This has resulted in a captive audience of residents and business owners who desire to maintain a sense of place and belonging among the changing landscape, while also embracing growth.

The increase in the tourism and wedding industry, coupled with the lack of a wedding venue within the town and an ice cream parlor with outdoor seating, position a multi-use facility at the forefront of these emerging markets.

**Our Mission:** Our business, “The Gathering Place,” is a nonprofit organization dedicated to creating a space that enriches the lives of residents and visitors through hosting programs, events and services at The Walker House, nurturing a sustainable social, cultural, and economic model that positively impacts the local community.

This will be accomplished through:

- Hosting programs, seasonal and annual community-centered events, dinners, retreats, and artist residencies
- Opening a seasonal ice cream parlor with generous seating surrounding the grounds of a historic home with Mt. Hood views and evergreen trees
- Providing space to be rented by the public for events, workshops, and retreats
- Becoming a boutique wedding venue with required vendors from the local business district and surrounding county, such as food, beverage, florist, and lodging, as well as opportunities to increase work for local musicians and photographers
- Having a visitor center/retail space with White Salmon apparel and information

**Our Vision:** In alignment with the city’s vision for The Walker House as the “third place” that residents gather outside of home and work, ***we aim to be the people’s home*** where

neighbors and guests can share ideas and create a sense of belonging (City of White Salmon 2021).



(Photo by Jill Catherine, *The Walker House Front Steps*, October 2021.)

The Gathering Place is a first of its kind – a community-centric operation conducted out of a historic 100-year-old home that is not a museum, but a nexus that fulfills market gaps in the boutique wedding industry, ice cream parlors, a visitor center, and social gatherings outside of food and drink establishments.

**Our Core Values:** Critical to the success of our mission and vision will be the integrating of our core values into each decision we make, making up the cultural backbone of The Gathering Place. Our three core values are:

1. **Service:** We are here for the betterment of others; to serve our community and visitors in a way that enriches and uplifts the human experience. We are not here to serve our own personal interests, but the interests of the community at large.
2. **Empathy:** We learn, listen, and give space to understand the complexities of the human experience and the emotions that come with it. We *respond* to the needs of others from a place of *empathy*, not from reactivity.
3. **Community-minded:** To be of service to others from a place of empathy, we must transition any thoughts of “self” to one of “community.” The community must not only be who we serve, but who we are as an organization.

### **Key Partners**

Several key public and private partnerships are essential to fulfill our mission. In addition to serving as the landlord, the City of White Salmon will function as a key collaborative stakeholder through its seats on the Board of Directors.

**Hospitality, Professional Services:** Local business leaders are also identified to be on our Board, and businesses within the Jewett Business District will serve as our sole hospitality vendors for our programs and services, creating a full-circle benefit to the economic and social needs of the town. Additionally, local consultants, photographers, florists, and other professional services within the community will support our other business needs.

**Education/Arts/Tourism/Culture:** Other partnerships are critical to the offering of our key services and programs, which include the White Salmon School District, the White Salmon Valley Education Foundation, the Mt. Adams Chamber of Commerce, Comunidades: (an Environmental and Social Justice Non-Profit), and The Underwood Conservation District.

### **Objectives for Growth**

Our overall objectives are to:

- Grow our community’s interconnectedness, sense of belonging and relationship with visitors through evolving programming, events, the use of our space, and our seasonal ice cream shop sales.
- Grow our community’s sense of ownership of The Gathering Place as the people’s home through increasing annual memberships, grant funding, and private donations.
- Become the local boutique wedding venue in White Salmon in year one and *sustain* sales through a limited offering of wedding rental availability. This allows us the physical space to grow in the other key areas of our mission.

By end of year 1, we will have achieved our two main objectives:

1. Establishing a presence in the community as The Gathering Place by successfully executing our mission, as demonstrated by covering the costs of our operations through a source of funding from our programs, revenues from the ice cream parlor and wedding rentals, along with donations and grants.
2. Establishing a net positive social, cultural, and economic impact that generates political capital we can build upon in years 2 and 3.

By end of year 2, we will have built a strong foundation as The Gathering Place having grown our annual membership by 10%, our program and rental sales by 15%, doubling our grant funding, and increasing ice cream sales by 15%. We will have fulfilled our mission by adding an artist residency to our existing programs from year 1.

By end of year 3, we will have become the “official” gathering place for the town of White Salmon with an overall increased growth in all programs, but with a main focus of 100% growth in private donations as a result of relationship building through the years coupled with a proven net positive impact of our mission.

## Management Summary

---

### **Our Organization**

The Gathering Place is a 501c3 non-profit organization dedicated to creating a space that enriches the lives of the local community and visitors. The Executive Director will be responsible for executing the mission and managing all business functions with a hands-on approach.

The Executive Director serves as the creative and strategic visionary, operations leader, relationship builder, and face of the organization. They will oversee any other employees, contractors, or volunteers, and will work directly with the local business owners who serve as vendors, along with the White Salmon School District to recruit student employees. The Executive Director embodies a Transformational Leadership style, and will report to a Board of Directors.

The Board of Directors is made of key public and private stakeholders serving in a two-year term volunteer role. The governing philosophy of the board will be a combination of The Advisory Board Model and the Community Engagement Government Model (Boardable 2020).

The Gathering Place has a flat organizational structure made up of personnel residing in the White Salmon area. Each member of the team, regardless of their title or employment status (part-time vs contractor vs volunteer) plays a critical role in the organization achieving its mission.

## Our Team

**Executive Director:** The Executive Director will be a seasoned professional with more than seven years of experience serving in leadership, communications, programming, and fundraising roles within non-profit and/or for-profit sectors.

### Suggested Board of Directors:

1. **Mayor of White Salmon:** As the political leader of the town, the Mayor has both an important stake and voice in the organization's success.
2. **Clerk Treasurer of the City of White Salmon:** As the financial steward of the town's resources, this member brings a critical skill to the board and an understanding of public and private partnerships.
3. **City Council of White Salmon Member**
4. **Exec Dir. Mt. Adams Chamber of Commerce:** This stakeholder works closely with the town government and local businesses to increase the economic vitality of the area and engage in sustainable tourism.
5. **White Salmon Arts Council Member**
6. **White Salmon School Superintendent:** Building a vibrant long-term relationship with the local school district is critical to our mission.
7. **White Salmon School Board Member:** Building a vibrant long-term relationship with the local school district is critical to our mission.
8. **White Salmon Valley Education Foundation:** The foundation supports critical initiatives through grants that contribute to the development of students.
9. **Underwood Conservation District (UCD):** The UCD is one of 45 conservation districts in Washington state, and is a legal subdivision of state government that administers programs for the productive use and conservation of natural resources.

10. **Local Business Owner/Downtown White Salmon Association**
11. **Local Non-Profit Leader with a Multicultural Perspective**
12. **Community Member**
13. **Community Member.**

## **Skills Concerns**

The Executive Director will hire a digital marketing specialist with strong technical skills as an ongoing part-time contractor to execute the organization's digital marketing needs. The position will focus on social media marketing, data analytics, paid media strategies, and target market audience research. Our budgeted rate of \$30/hour is just above the 25th percentile of the average hourly rate (ZipRecruiter, n.d.). This isn't necessarily a discounted rate, per say, but more so in alignment with the overall size and scope of our budget as a new non-profit organization.

The Executive Director will also hire a staff of seasonal student employees from White Salmon School District to work in the ice cream parlor. The Executive Director will identify a few student employees to serve as a shift leader to support the oversight of the ice cream parlor during shifts, and who will also be enrolled in The Gathering Place's *Young Leaders Training Program*.

As part of the start-up costs, the Executive Director will contract a short-term wedding consultant to assist in setting up the wedding service offerings, and an interior designer to assist in the creation of a warm and welcoming atmosphere that embodies the mission/vision.

The Executive Director will work with a local company to provide payroll, bookkeeping and accounting services.



## Personnel Plan

The Gathering Place Personnel Plan			
All Personnel	2022	2023	2024
Executive Director	55,000	60,000	65,000
Digital Marketing Specialist	15,600	16,120	16640
Ice Cream Staff	29,000	30,000	30,600
Other professional services	600	600	600
<b>TOTAL</b>	<b>100,200</b>	<b>106,720</b>	<b>112,840</b>

## Industry Background

The Gathering Place is a multi-serviced organization operating within a localized and targeted area of White Salmon and The Columbia River Gorge. Because we are offering different services with different revenue streams to support our mission, we are focusing our business environment analysis on the industries and competitors of our major revenue-generating services - ice cream parlor and weddings – within a 30-mile radius, while also drawing upon data from the larger industry outlooks.

Our market and competitor analysis below confirms why these two industries were chosen and are ideal services for our organization, as opposed to an arts shop or coffee house. To note:

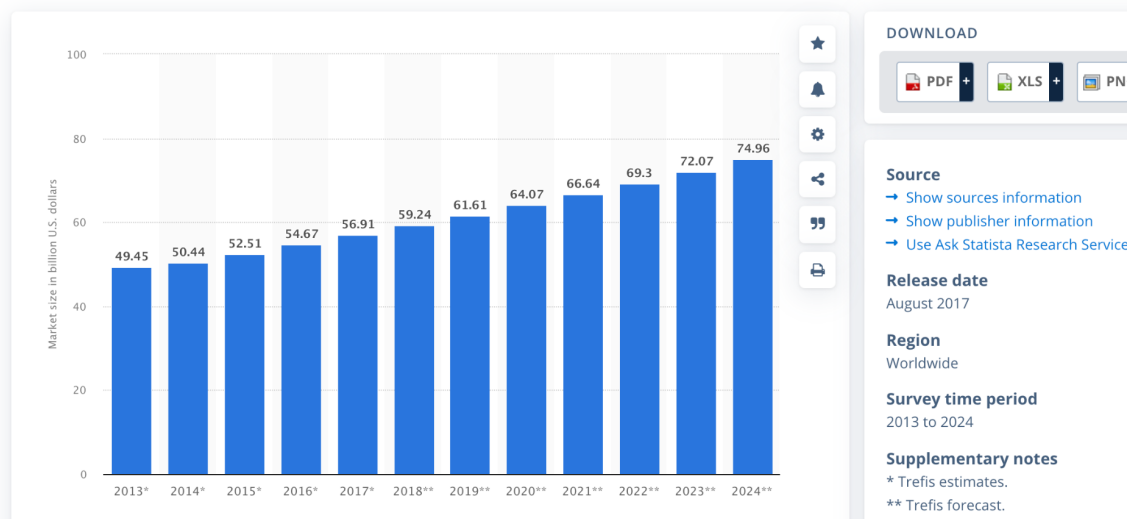
- An ice cream parlor is an anchor in bringing people together because ice cream is a universal product loved by the masses. It has a rich history that connects to American patriotism, a sense of nostalgia, and the feeling of being “elsewhere,” dating back as early to Prohibition, the Great Depression, and our Founding Fathers, George Washington and Thomas Jefferson (Siegel 2017). Ice cream parlors have also been a small business for community members who are looking to start a business that helps to rejuvenate a town, provide jobs for young people, and cultivate a sense of community. (Stansell 2021; Kayembe 2021).

- With the beautiful scenery, White Salmon and The Columbia River Gorge serve as a destination wedding location. Approximately 350,000 weddings each year are a destination wedding, equivalent to 25% of all weddings in the U.S. The destination wedding business is a \$16 billion dollar business (Jonas 2021).

**Ice Cream Parlor Industry:** The global ice cream market is expected to grow by 30% by 2024 (Blázquez 2021). In the U.S., according to the International Dairy Foods Association, the ice cream industry has a \$13.1 billion impact and supports 28,800 jobs. In 2020, ice cream makers in the U.S. increased production by 6% from 2019. In the first five months of 2021, hard ice cream had an increase of 4% from 2020 levels (International Dairy Foods Association, n.d.).

Retail & Trade > Food & Beverage

Size of the global ice cream market from 2013 to 2024 (in billion U.S. dollars)\*



(Statista, *Size of the global ice cream market from 2013-2024*, July 2021.  
<https://www.statista.com/statistics/326315/global-ice-cream-market-size/>.)

**Consumer trends** indicate premium ice cream, including craft and small batches, are most popular. Waffle cones and sugar cones tie for the most popular containers. Consumers are looking for new savory and salty flavors, as well as sophisticated flavor profiles and reduced-calorie options. An impact of the pandemic, outdoor seating with social distancing is at an all-time high (Barry Callebaut, n.d.; Fortune Business Insights, n.d.; International Dairy Foods Association, n.d.).

**Competition** is low in the local ice cream industry. There is a pizza shop in White Salmon that offers an add-on to their pizza business of a one-flavor soft-serve option. It is mainly

a take-away location with very limited outdoor seating/standing. Across the bridge in Hood River, Oregon are a few ice cream options. There is one main ice cream parlor, which provides multiple flavors and outdoor seating, and is the go-to parlor that serves the White Salmon and Hood River residential and tourist markets who are looking for that traditional ice cream parlor experience. There is no direct impact of the ice cream industry in the town’s congressional district (International Dairy Foods Association, n.d.).



## Dairy Delivers®

The Economic Impact of Dairy Products in Washington Congressional District 3

	Jobs	Wages	Economic Impact
<b>Direct Impacts</b>			
Dairy Products	156	\$12,164,800	\$151,074,900
Cheese	14	\$549,900	\$12,739,700
Ice Cream & Frozen Dairy Desserts	0	\$0	\$0
Milk	99	\$7,495,600	\$76,462,200
Yogurt & Cultured Products	0	\$0	\$0

(International Dairy Foods Association, *The Economic Impact of Dairy Products in Washington Congressional District 3*, 2021. <https://idfa.guerrillaeconomics.net/reports/25fda5a7-ec6a-4d89-a5c2-6348d6d0f53d?>)

**Barriers to entry** are low. There are **modest start-up costs** to an ice cream parlor and low regulation. The Gathering Place launched a successful Kickstarter campaign and raised the funds to cover the start-up costs.

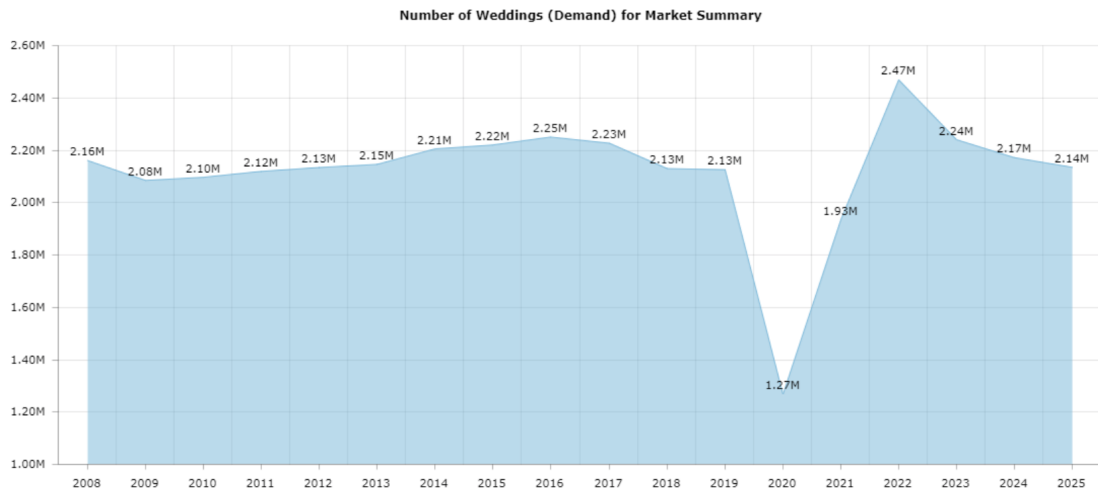
The largest barrier is finding a location that is accessible and desirable, which The Gathering Place has identified in The Walker House. The Walker House is located in the town’s main business district, is walkable and accessible from local neighborhoods, has expansive outdoor seating, and ample parking.

Staff require minimal technical skills and work experience, and are largely high school students paid a minimum wage. The Gathering Place overcomes this barrier by partnering with White Salmon School District.

**Wedding Industry:** With the marriage rate in the US declining, the US Wedding Industry earned \$72 billion in revenue in 2016. In 2020, due to the pandemic, the industry recorded \$55.1 billion. In 2019, 2,126,126 weddings occurred, averaging 5,825 each day (Jonas 2021).

The charts below show there is demand and growth for weddings.

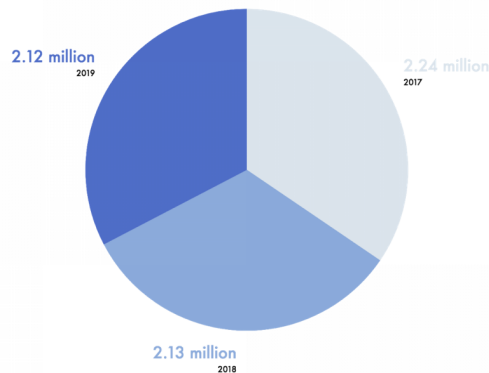
## 2021 Covid-19 Wedding Market Update



(The Wedding Report, Inc., 2021 Covid-19 Wedding Market Update, 2021.

[https://wedding.report/index.cfm/action/blog/view/post/pid/1606/title/2021\\_Covid\\_19\\_Wedding\\_Market\\_Update.](https://wedding.report/index.cfm/action/blog/view/post/pid/1606/title/2021_Covid_19_Wedding_Market_Update.))

### Total Number of Weddings in the US by Year:



(Carla Jonas, *Tying the Knot: 2021 Wedding Statistics and Facts*, The Pearl Source, November 2021.

[https://www.thepearlsource.com/blog/tying-the-knot-wedding-statistics/.](https://www.thepearlsource.com/blog/tying-the-knot-wedding-statistics/))

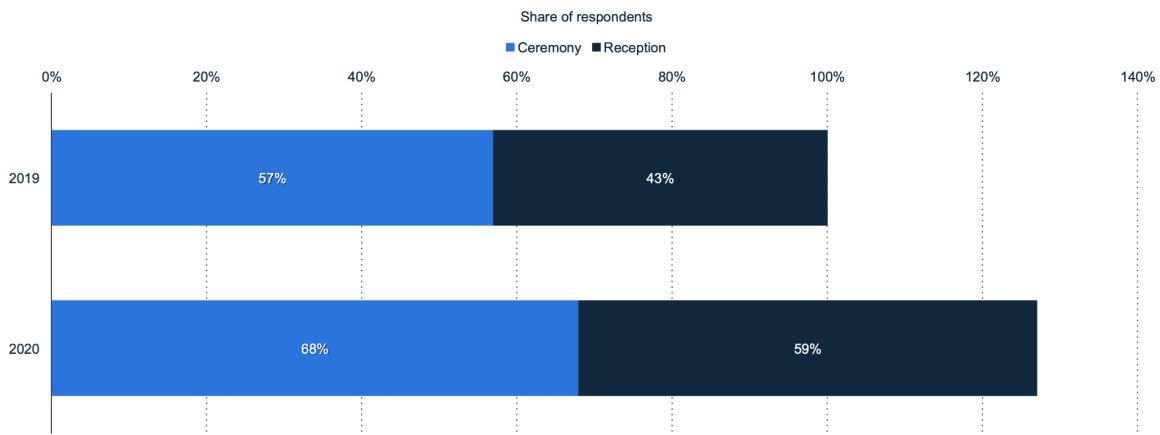
In 2020, 26,057 weddings occurred in Washington State, ranking 15 out of 51 states for the number of weddings. Given White Salmon's close proximity to Oregon, it's important

to note that 14,261 weddings took place in Oregon. In Klickitat County, the total number of weddings in 2020 was 80, ranking 1825 out of 3109 counties in number of weddings. In 2020 in Hood River, there were 194 weddings, ranking 1021 out of 3109 counties (The Wedding Report 2020).

**Consumer trends** indicate growth in the popularity of outdoor weddings from 2019 to 2020 with a 9% increase for ceremonies and 16% for receptions (Statista Research Department 2021). Smaller, more intimate weddings are on the rise, as well as weekday weddings, backyard at-home weddings and domestic locations within driving distance for destination weddings (Olson 2021).

## Popularity of outdoor weddings in the United States in 2019 and 2020

Popularity of outdoor weddings in the United States 2019-2021



Note(s): United States; 2019 and 2020  
 Further information regarding this statistic can be found on [page 42](#).  
 Source(s): WeddingWire; ID: 1261081

Celebrations **statista**

(Statista Research Department, *Popularity of outdoor weddings in the United State in 2019 and 2020*, September 2021.  
<https://www.statista.com/statistics/1261081/popularity-of-outdoor-weddings-in-the-united-states/>.)

**Competition** in the national wedding industry is high with new vendors continuously entering the marketplace. The US Wedding Services industry in 2020 is worth \$56.7 billion (IBIS World 2021). Local competition for a wedding venue is low. There are no official venues in White Salmon, with the two closest distinct venues about 9 miles out of town.

**Barriers to entry** as an outdoor wedding venue are high. They include:

***Identifying a desirable and attractive location.***

The Gathering Place overcomes this by operating out of The Walker House, which is a beautiful historic home with a view of Mt. Hood, expansive outdoor seating with idyllic Pacific Northwest trees, an indoor bride and groom suite, kitchen, and common seating areas.

***Managing unpredictable variables.***

As an outdoor-only wedding venue, unfavorable weather is a barrier. The Gathering Place overcomes this barrier by only booking two weddings a month. This leaves ample space for a “rain date” in a timely fashion. Additionally, tent rentals will be an option for guests.

***Managing client expectations.***

People can spend up to 30% of their savings on weddings, making expectations high for a “perfect day,” increasing stress for the client and wedding venue (Sidhwani 2019). The Gathering Place overcomes this barrier by providing a limited and specific set of offerings with required and suggested vendors, noting minimal room for variance.

***Regulation for a wedding venue is high.***

This involves capacity limitations, liquor laws, catering laws, banquet permits, noise ordinances, and parking restrictions. The Gathering Place overcomes this barrier through its collaborative partnership with the City of White Salmon, which will ensure management meets the necessary requirements. Local businesses will serve as the exclusive vendors. The Gathering Place will also file with the state for a banquet permit.

***Technical skills are moderate.***

There is a moderate learning curve to understanding the operations of the wedding venue and role of the wedding planner. The Gathering Place overcomes this barrier quickly by hiring a professional wedding planner as a consultant when setting up the wedding service offerings.

**Capital required** includes the cost of the initial wedding consultant and upgrades to the interior decor of The Walker House, which will be funded by the Kickstarter campaign. Additional costs of the wedding itself are passed on to the client.

**Tourism Industry:** The tourism industry will have a direct impact on our ice cream parlor and wedding sales, but The Gathering Place’s mission is not to serve tourists exclusively; resulting in a broad overview of the industry.

Each year, 3-4 million people visit The Columbia River Gorge (Pawlitz 2017). Up to 30% of Gorge visitors are from outside the U.S. (Leave No Trace 2019). According to the Gorge Commission, “Tourism is an important part of the Columbia River Gorge economy. In 2009, because of the area’s world-class assets, National Geographic magazine ranked the Gorge sixth in the world as a sustainable tourism destination. Four season outdoor recreation is the foundation for tourism in the Gorge. Culinary and agritourism is on the rise, and is complemented by a robust regional movement to build a strong local food system. Along with numerous breweries, there are 40+ wineries and vineyards in the Columbia Gorge AVA (designated American Viticulture Area) growing over 140 varieties” (Jaworski 2016, 8).

The City of White Salmon’s Comprehensive Plan outlines goals for supporting and expanding on the robust industry, citing “nearly 400 additional lodging rooms could be supported in Klickitat County over the next 20 to 30 years based on forecasted growth in tourism, business, and group (for example, weddings, meetings, etc.) demand” (White Salmon Comprehensive Plan 2021, 34).

Tourism plays a critical role in the Hood River economy. “According to a Mid-Columbia Economic Development District report, recreation visitors to Hood River County spent over \$75 million, which earned \$20 million and supported 950 jobs in 2011” (ECONorthwest 2013, 6).

**Trends** indicate overall tourism and wedding-specific tourism is growing in The Columbia River Gorge, specifically White Salmon and Hood River.

## Competitive Analysis

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Our competition analysis is focused upon the major revenue-generating services to support our mission - ice cream parlor and weddings – within a 30-mile radius.

### **Competitive Analysis: Ice Cream Parlors**

The Gathering Place faces two direct competitors: Pizza Leona and Mike’s Ice Cream.



**Pizza Leona** is located in the White Salmon business district about 50 yards from The Gathering Place. Pizza Leona is the town’s newest pizza take-away shop. They offer whole pies, pizza by the slice, and vanilla soft-serve ice cream cones and sundaes to go. The staff are generally more experienced workers. There is an outdoor counter that guests can lean upon to enjoy their slice or cone, but no actual outdoor seating. They support and engage the community with free ice cream cone days on special occasions.



(Pizza Leona Facebook Page, *Storefront*, June 2020.

[https://www.facebook.com/pg/pizzaleonawhitesalmon/photos/?ref=page\\_internal](https://www.facebook.com/pg/pizzaleonawhitesalmon/photos/?ref=page_internal).)

### ***The Gathering Place’s Advantages***

As a non-profit organization with a mission to enrich the lives of residents and visitors through our program and services, The Gathering Place aims to not directly compete with Pizza Leona by only choosing to serve hard ice cream. **Our most critical differentiators are our facility and outdoor seating area; our product; and our staff.**

Our ice cream parlor will focus on selling hard ice cream made by Tillamook – the premier local ice cream brand from Oregon – in waffle cones and dishes. Tillamook has a strong reputation of farm fresh ingredients and delicious dairy products. They are known for their smooth, creamy texture and creative flavor profiles, which are on trend in today’s ice cream market. Tillamook is also a values-driven company, meeting human, social and environmental standards, which makes The Gathering Place proud to serve it (Tillamook, n.d.).



Our location is a home with wrap-around covered outdoor porches and generous seating, picnic tables on the property’s grounds with historic trees, a view of Mt. Hood, and a main street view of town. High school students will work at the parlor – many of which will be their first job. White Salmon residents take pride in supporting their local businesses and students. Residents and visitors have a strong appreciation for the beauty of the area and are looking to leisurely dine outdoors.



(Photo by Jill Catherine, *The Walker House Covered Porches*, October 2021).

**Mike’s Ice Cream** is located in Hood River, Oregon, approximately 5 miles from downtown White Salmon and is the most significant competitor. Mike’s Ice Cream started in 1983 and is the “go-to” ice cream parlor in The Gorge for residents and tourists. The parlor is conducted out of a residential “home” facility, much like The Gathering Place just on a smaller scale. There is aesthetically pleasing outdoor seating with trees that look upon main street, but it’s limited. Mike’s offers various types of ice cream and ice cream dishes. Local high school students work at the parlor. The company engages in

community efforts.



(Mike's Ice Cream Facebook Page, *Storefront*, November 2014. <https://www.facebook.com/mikesicecreamstore/>.)

### ***The Gathering Place's Advantages***

There are more similarities than differences between Mike's Ice Cream and the vision for The Gathering Place's ice cream parlor, which is something we modeled intentionally given the success of the parlor economically and as a community anchor.

**The most critical differentiator is the location.** Mike's Ice Cream requires White Salmon residents and visitors, as well as the residents and visitors in the surrounding towns that White Salmon serves (Bingen, Underwood, Husum, Lyle, etc.) to have to drive across The White Salmon-Hood River Interstate Bridge to get an ice cream with this type of experience. Given it's a toll bridge, costing \$1-\$2 each way, and is laborious to travel upon with narrow lanes and a lack of safety shoulders, it presents a significant barrier to access when a local family or visiting couple is looking to enjoy a relaxing ice cream conveniently. Additionally, because there is a lack of ice cream parlors providing this type



of experience, there are always significant lines with long waits at Mike’s Ice Cream.



(Wikipedia, *White Salmon/Hood River Bridge*, December 2021.  
[https://en.wikipedia.org/wiki/Hood\\_River\\_Bridge#/media/File:HoodRiverBridge.jpg](https://en.wikipedia.org/wiki/Hood_River_Bridge#/media/File:HoodRiverBridge.jpg).)

The Gathering Place is located right in the main business district of White Salmon, making it easily accessible. There is ample parking. The surrounding grounds of The Gathering Place, where families and guests can enjoy their dessert while sitting outside, is up to 10x the size of Mike’s Ice Cream’s outdoor area. Any customer would be able to find seating on the outdoor porch or on the grounds itself.

**White Salmon residents also take pride in supporting their local businesses.** With local high school students working in the ice cream parlor, and our larger mission and vision to be the “third place” where residents gather outside of work and home, the ice cream parlor at The Gathering Place is set to become the “Mike’s Ice Cream” of White Salmon and much more.

### ***Substitute Goods***

Local restaurants and coffee shops offer substitute goods. ***What we offer that they don’t is the “ice cream experience”*** of being able to get a cone or dish and then sit outside on a porch, or picnic table under trees as you look at Mt. Hood. They don’t offer the space for kids to play outside with other kids as their parents enjoy an ice cream.

### ***The Gathering Place’s Overall Competitive Advantages:***

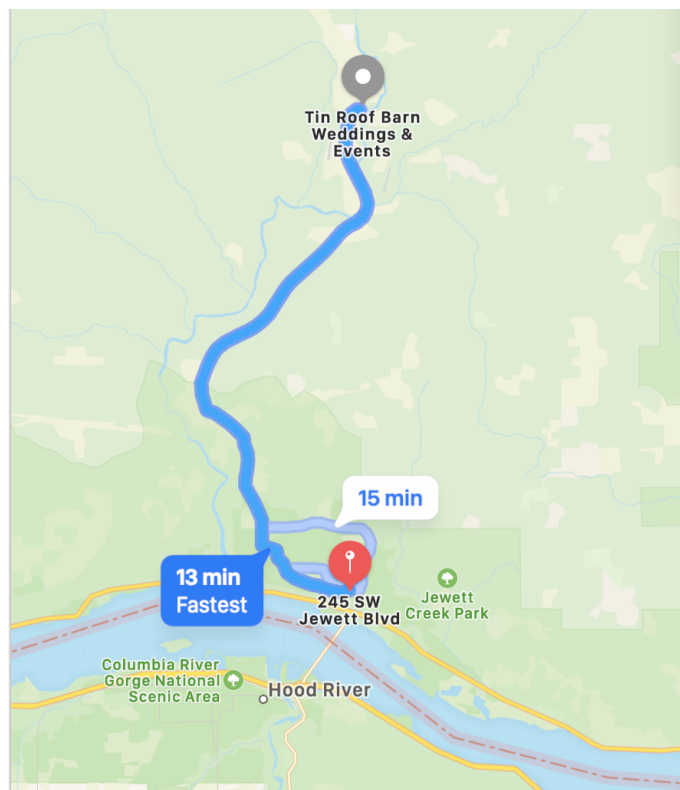
- Our building being the historic home of a beloved member of the community
- Our expansive outdoor seating area

- Our premiere locally-sourced product on par with industry trends
- Our staff of local high students
- Our broader mission and vision to be the “third home,” where residents and guests can gather, share ideas, and connect.

### Competitive Analysis: Wedding Industry

The two closest competitors by proximity the Gathering Place faces in the White Salmon area are Tin Roof Barn and Gorge Crest Vineyards.

**Tin Roof Barn** is located about 9 miles outside of downtown White Salmon in Husum, WA. They are available for weddings from May through October on Fridays, Saturdays and Sundays. The property consists of a barn to host the reception, an outdoor patio for the ceremony, and a pavilion in case of inclement weather. They can host up to 190 guests, and are mid- to high-range venue. Additionally, there is a meadow on the property to host an outdoor ceremony with limited attendance. The grounds include views of orchards and rolling hills, and ample parking. A bridal suite, groom’s room, and a plumbed restroom facility are included. There are no accommodations on site. As stated on their website, “Most couples choose to stage their guests 15 minutes from the venue in Hood River” (Tin Roof Barn, n.d.).

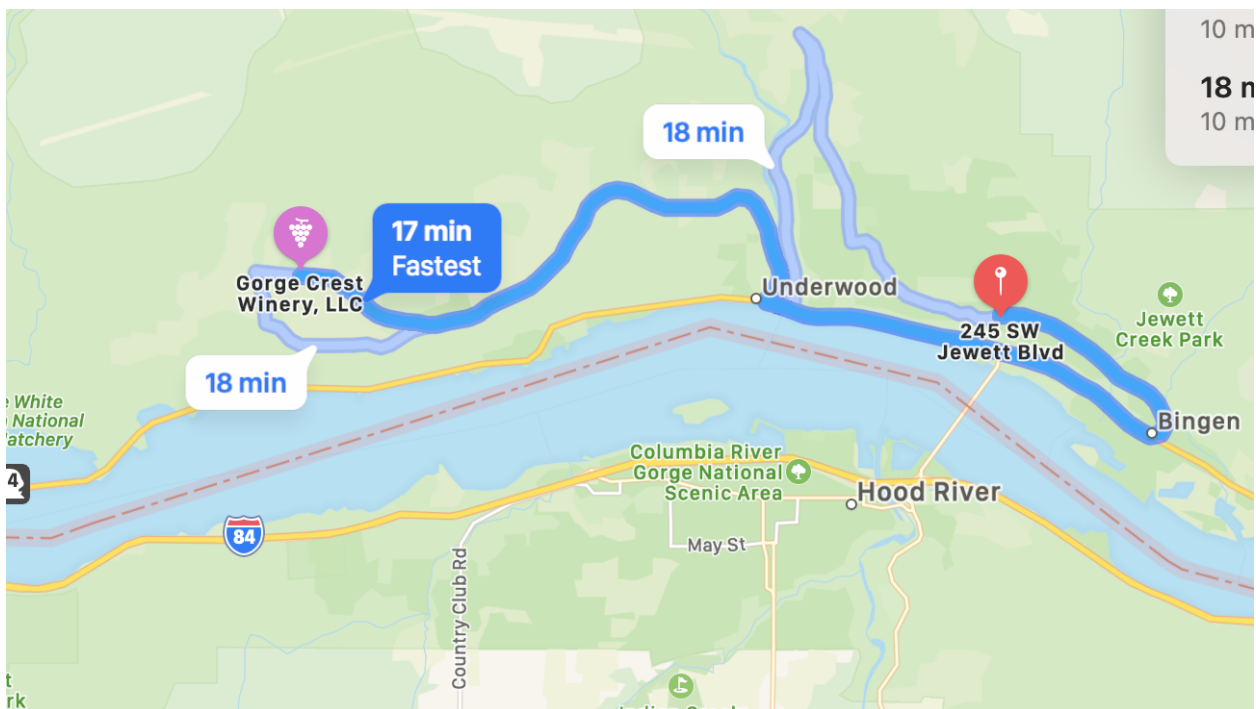


(Google Maps, Distance from The Walker House to Tin Roof Barn, December 2021.

<https://www.google.com/maps/dir/245+W+Jewett+Blvd,+White+Salmon,+WA+98672/Tin+Roof+Barn,+Birddog+Road,+White+Salmon,+>

WA/@45.770971,-121.5416417,13z/data=!3m1!4b1!4m14!4m13!1m5!1m1!1s0x54960e0197078a71:0xf3214e427d566b40!2m2!1d-121.4897702!2d45.7275655!1m5!1m1!1s0x54966cb5add9f301:0x580b509fa93409a6!2m2!1d-121.486885!2d45.8145256!3e0.)

**Gorge Crest Vineyards** is located approximately 9 miles outside of downtown White Salmon in Underwood, WA, and is available to host weddings from May through October. They are an award-winning wedding venue, with a traditional barn-style venue for outdoor and indoor events, covered porches, extensive vineyards and orchards, and a clear view of Mt. Hood. They can accommodate approximately 150 guests and do not provide lodging on site. There is ample parking, a bridal party suite, dedicated catering facilities and high-end bathrooms. They are a high-end outdoor wedding venue (Gorge Crest, n.d.).



(Google Maps, Distance from The Walker House to Gorge Crest Vineyards, December 2021.

[https://www.google.com/maps/dir/245+W+Jewett+Blvd,+White+Salmon,+WA+98672/Gorge+Crest+Vineyards,+Kollock+Knapp+Road,+Underwood,+WA/@45.7359567,-121.5647202,13z/data=!3m1!4b1!4m14!4m13!1m5!1m1!1s0x54960e0197078a71:0xf3214e427d566b40!2m2!1d-121.4897702!2d45.7275655!1m5!1m1!1s0x54960c5cdf7c68cb:0x1cc66e814dca8a6!2m2!1d-121.594287!2d45.731947!3e0.\)](https://www.google.com/maps/dir/245+W+Jewett+Blvd,+White+Salmon,+WA+98672/Gorge+Crest+Vineyards,+Kollock+Knapp+Road,+Underwood,+WA/@45.7359567,-121.5647202,13z/data=!3m1!4b1!4m14!4m13!1m5!1m1!1s0x54960e0197078a71:0xf3214e427d566b40!2m2!1d-121.4897702!2d45.7275655!1m5!1m1!1s0x54960c5cdf7c68cb:0x1cc66e814dca8a6!2m2!1d-121.594287!2d45.731947!3e0.))

### **The Gathering Place's Overall Competitive Advantages**

**Supporting Local Businesses:** In alignment with our mission to being the place that residents and visitors can gather, while creating a social, cultural, and economic sustainable model that benefits the community, our required vendors that clients will have the option to choose from will be the local businesses in White Salmon and the

neighboring towns:

- Food and Beverage: Everybody’s Brewing, Feast Market, Le Double Trouble, Henni’s, North Shore Cafe, Pixan, White Salmon Bakery, and Pizza Leona.
- Florist: Trellis Flowers and Gifts
- Equipment Rentals: Hood River Rentals
- A list of local photographers, DJs, and other professional wedding services

Across the street from our location is The White Salmon Inn, and less than 2 miles away is The Society Hotel. We will build a partnership with these two main lodging facilities to be the accommodations we recommend. Guests will also have ease of access to patronize local businesses during their stay.

**Reduced-Fee Weekday Option:** The Gathering Place will also provide the option to host a weekday wedding at a reduced rate. We aren’t able to accommodate more than 75 guests or an indoor wedding, but tents will be available for rent. We aim to only book 2 weddings a month, leaving ample space to reschedule if needed. We will also accommodate weddings in April, a month not currently offered by both locations.

**Mid-Range Budget:** Hosting a wedding at our venue will be for the budget-conscious, boutique-wedding consumer wanting beautiful grounds, a Mt. View, and the *feel of home* but with the elevated experience of not being one’s home. It will be a town effort to provide the amenities needed, and will bring the spirit and legacy of all the memories of the beloved Walker Family to life.

### **Substitute Goods**

The Elks Lodge, community parks, and personal homes are substitute goods. They provide an option for the budget-conscious consumer. We aim to offer an option in the moderate range with an enhanced venue experience.

## Market Analysis

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Our industry and competitive analysis focused on our two largest revenue streams. It demonstrated how they will provide funding, and build a sense of community and economic benefit to the town, supporting our mission.

For the Market Analysis, we will focus on the wants and needs of the target market segments of the town, including the citizens, local businesses, and City Council. We will address how The Gathering Place’s programs and services meet those needs, and how the major revenue streams from the ice cream parlor and wedding venue play a critical role in building community.

## Citizens Target Market Segment

**Demographics & Geographic Attributes:** According to the City of White Salmon’s Comprehensive Plan, the population of White Salmon in 2020 was estimated to be 2,710 year-round residents. Even with a population growth of 19% in eight years, White Salmon continues to maintain its small village-like feel (White Salmon Comprehensive Plan 2021, 1). Additionally, target residents live outside of the city limits in the White Salmon Urban Exempt Area and greater Klickitat County, with an estimated population of 22,735 (United States Census Bureau 2020). Common to more rural communities, many residents outside of city limits see themselves as part of the White Salmon community. Due to the pandemic, White Salmon has also experienced an influx of remote workers, who may not be reflected in this data (Commissioner Gilchrist 2021, 4).

In 2019, the median household income in White Salmon was \$55,652, the median property value was \$339,700, and the homeownership rate was 60.4%. Of the population, 76.8% identified as white, 19.6% as hispanic, and 2.74% as multiracial. The median age is 44. People in White Salmon are getting older. In 2018, the average age of all residents was 41 (Data USA 2019).

### Population by Age Range in White Salmon city, Washington

[VIEW OPTIONS](#) ▾

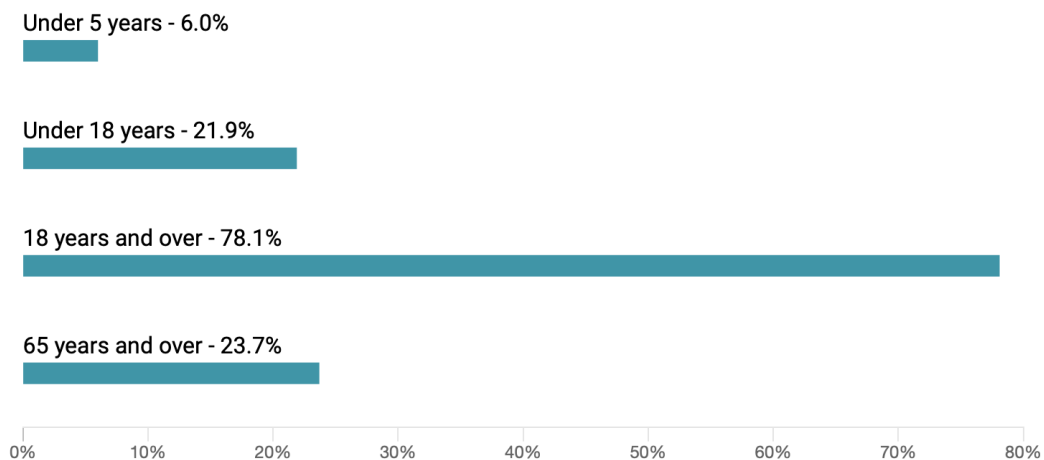


Chart Survey/Program: 2019 ACS 5-Year Estimates Data Profiles

### ***Critical Needs: Psychographic and Behavioral Attributes***

During the City’s visioning process for the Comprehensive Plan, residents were asked what makes White Salmon special that they would want to protect or enhance. They answered by saying, “Small town character, natural beauty and views, access to nature and recreation, public spaces, small geographic size and vibrant downtown.” Residents also shared about wanting amenities for youth and seniors, and keeping business small-scale and local (White Salmon Comprehensive Plan 2021, 2).

At the City Council meetings, citizens have the opportunity to provide a public comment. During the meeting on October 20, 2021, when the Council was deciding on whether to take the next steps in the process to purchase The Walker House, the following comments were made by community members in support of purchasing the home (City of White Salmon City Council Meeting 2021).

“We envision ways to add to civic life through artist residencies, retreats for organizations and local businesses and staff ... and for the benefit of the town.”

- community member



“I see it as a beautiful place families could go to with benches, gardens, to get an ice cream, to have events in the building ... just a beautiful place that could belong to everyone, forever.”

- community member

“This investment will return tenfold for generations to come ... the property would be the nexus of the city as a place to gather for events, during holiday times, and by creating other new events - have it be the people’s home ...”

- community member

"We are in support of this purchase ... we were very fortunate to have met and visited with Margaret Walker and know what she meant to the community... a legacy would be created by a member of our community."

- owners of The White Salmon Inn

White Salmon is also a town of traditions, which we aim to add to. Each year, the town gathers in the local bank parking lot for the lighting of the town Christmas tree. Volunteers bake hundreds of cookies, distribute hot cider, and bring their outdoor fire pits to roast marshmallows for anyone to enjoy. The fire department shows up with Santa Claus and surprises all the kids. The Mayor leads the community in a countdown to light the tree. Everyone is filled with joy, solidarity, belonging, and the holiday spirit. With interest and support from the city and community, we look to host and create with others new traditions similar to this.

### ***How We Meet The Needs of Citizens***

The Gathering Place's values of service, empathy, and community-minded embody who Margaret Walker was and how she lived her life. Our programs and services are a direct result of the citizen's requests. Our mission is to serve and enrich the lives of the community through a sustainable social, cultural, and economic model that benefits the community at large.

### **Programming:**

- **Our annual events** will bring the community together around different holidays, important times of the year (such as back to school/end of school), and the change in seasons. They will be inclusive to the various cultures and ages in our community, with a specific focus on youth, seniors, and our hispanic community.

***Examples:*** Start of spring celebration/May day, easter egg hunt, back to school barbeque, and a start of summer swaray. With each event there will be a light

*programming component to bind the community in a shared experience.*

- **Our community dinners** fill a gap in the market for residents of all ages and backgrounds to come together and get to know one another in an intentional way around a meal. They will be an opportunity to meet people who are “outside” one’s normal social circle, as well as be a way for new residents, residents who are not part of a couple, and those who work remotely to find social connection. Our goal is to build commonality, empathy, and a shared sense of belonging.

*According to University of Oxford’s Professor of Psychology, Robin Dunbar, in his study on how social eating connects communities he shared, “This study suggests that social eating has an important role in the facilitation of social bonding, and that communal eating may have even evolved as a mechanism for humans to do just that.” Peter Stewart, Exec Director of Eden Project said: ‘Social eating clearly plays a key role in the development of community life and the happiness of individuals within that community – 75% of respondents recognised that making an effort to see someone more often was best done by sharing a meal. As this research shows, sharing food can help strengthen community bonds – and it’s also really good fun!’ (University of Oxford 2017).*

- **Our seasonal ice cream parlor** is *the anchor* to becoming the place in town where everyone can gather given that ice cream is a universal product loved by the masses. 98% of American households purchase ice cream (National Frozen & Refrigerated Foods Association 2017), and 291.09 million Americans consumed ice cream and sherbet in 2020 (Statista 2021).

White Salmon’s small-town charm and access to recreation has attracted many people and young couples with a desire to raise their children outside of large metropolitan areas (White Salmon Comprehensive Plan 2021, 34). 21.9% of the White Salmon population are under the age of 18, and local and regional families are the primary customer group for ice cream parlors (International Dairy Foods Association, n.d.). The ice cream parlor fills the gap in the market, as one does not exist within the town, while fulfilling the mission of The Gathering Place to be the social nexus of the community.

- **Our retreats, outings, workshops, and social events** will consist of programming related to the interests and hobbies of our community, such as outdoor recreation, gardening, canning, mushroom foraging, arts, parenting, aging, wellness, remote

working challenges, etc. We will also seek input from the community through outreach efforts.

**Example Workshop:** *The two biggest challenges for remote workers are learning how to unplug after work (22%) and a sense of loneliness (19%) (Simovic 2021). We will provide an in-person workshop targeted to the remote worker segment on how to create work/life boundaries, while providing an opportunity to connect with other remote workers living in the community.*

**Example Outing:** *Hiking is a favorite hobby of most residents. We will invite hikers to join us at The Gathering Place for a quick breakfast provided by the North Shore Cafe or The White Salmon Baking Company. We'll get to know one another, and to then set an intention for our group hike. We'll carpool or walk to a local trail, enjoy the hike together, and then finish it off at one of our local establishments for a refreshment.*

**Example Retreat:** *According to the West Health Institute/NORC Survey on Aging in America—the most comprehensive national survey to gauge the hopes, fears, attitudes and perceptions of aging throughout each decade of life for adults 30 and older, health is the top priority (2017, 6).*

**Americans' priorities differ little across age groups in terms of what percent say each is very or extremely important, but there are shifts in the rankings across the decades.**

	Top Priority	Second	Third	Fourth	Fifth
30s	Health (91)	Respect (87)	Financial security (86)	Independence (86)	Close relationships (85)
40s	Health (91)	Financial security (88)	Independence (87)	Close relationships (85)	Respect (84)
50s	Health (94)	Independence (90)	Respect (87)	Financial security (86)	Close relationships (85)
60s	Health (94)	Independence (90)	Close relationships (88)	Financial security (86)	Respect (85)
70 and older	Health (96)	Close relationships (92)	Independence (90)	Financial security (87)	Respect (84)

(West Health Institute/NORC at the University of Chicago Survey on Aging in America, *Perceptions of Aging during Each Decade of Life after 30*, March 2017.  
[https://www.norc.org/PDFs/WHI-NORC-Aging-Survey/Brief\\_WestHealth\\_A\\_2017-03\\_DTPv2.pdf](https://www.norc.org/PDFs/WHI-NORC-Aging-Survey/Brief_WestHealth_A_2017-03_DTPv2.pdf))

*We will host day-long and weekend-long retreats with a holistic health and wellness focus. The Gathering Place will be our home base, where we'll host educational programming taught by local practitioners. We will partner with our*

neighbors, Samadhi Yoga, to host yoga and meditation portions. We will enjoy dinner together at a local establishment. Out-of-town guests can enjoy lodging at The White Salmon Inn across the street.

**Example Social Event:** Half of White Salmon residents are not married, and currently in town there isn't an opportunity to be in community at night without going out to a restaurant or bar (United States Census Bureau 2019). We will host social events that bring people to gather around a particular experience, such as screening a documentary film with a talk back session; book clubs and/or book readings with discussion sessions; conversational circles about life's big questions; game nights; music nights; and more. These will be limited in attendance (up to 20) to provide a more intimate experience.

### Marital Status in White Salmon city, Washington

[VIEW OPTIONS](#) ▾

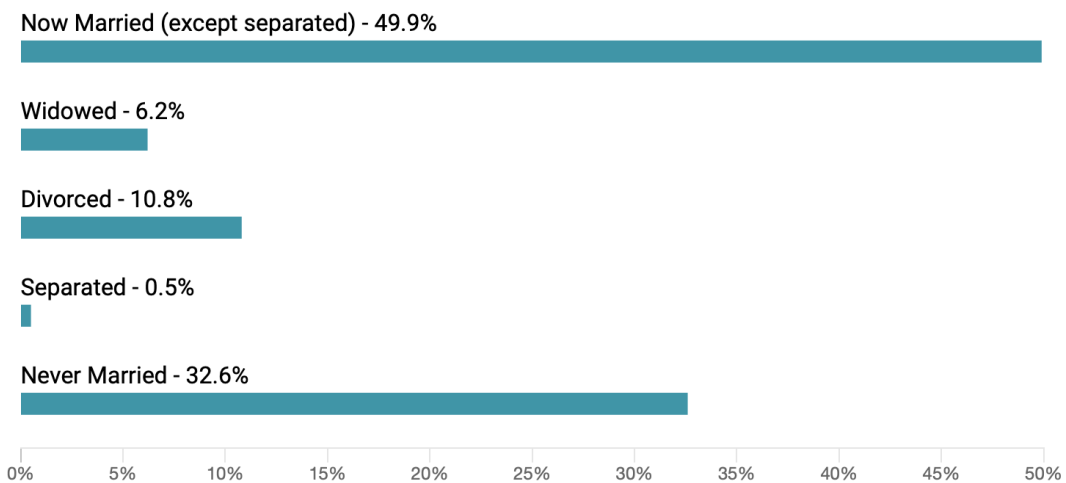


Chart Survey/Program: 2019 ACS 5-Year Estimates Subject Tables

(United States Census Bureau, *Marital Status in White Salmon city, WA*, 2019 American Community Survey 5-Year Estimates. <https://data.census.gov/cedsci/profile?g=1600000US5378330>.)

- **Our artist residencies** will include a talented artist residing and creating new work at The Gathering Place for a limited time. The artist will teach workshops of their craft for youth and adults to enhance their skills and provide exposure, as well as a culminating event with a showcase of work for sale. A portion of the proceeds will go back to The Gathering Place.
- **Our boutique wedding venue provides** an important funding solution for the organization's overall mission, making it viable to offer the community programs as

described above. It also gives residents who are seeking a more affordable venue an option, as well as supports the economic health of local businesses. The economic benefit wedding venues provide to local businesses is experienced in other small communities (Appleton 2021).

Additionally, the venue provides tourists looking for a location in The Gorge with beautiful views, a place that also provides a community feel and a sense of home. Being located within the main business district of the town, and within a historic home that can accommodate up to 75 guests, visitors will be immersed in our community with their closest loved ones, as opposed to outside of town.

- **Our retail shop** provides White Salmon branded apparel that is nearly non-existent in town. Currently, local White Salmon business owners sell apparel branded to their establishment; not the town itself. The only retail location residents can find White Salmon branded goods is at the local pharmacy, which began selling a limited run of coffee mugs, t-shirts, sweatshirts, and hats in October 2021. The Gathering Place will ongoingly sell town-branded apparel with fresh, quality designs and products to promote town loyalty and a sense of belonging. The intention is *not* to compete with the local pharmacy and other businesses. We will be in discussion with existing businesses to not compete with the products they are selling, and to offer a selection that complements their goods while enhancing a general town pride.

***Design samples:***



(Jill Catherine, *White Salmon T-Shirt Designs*, December 2021)

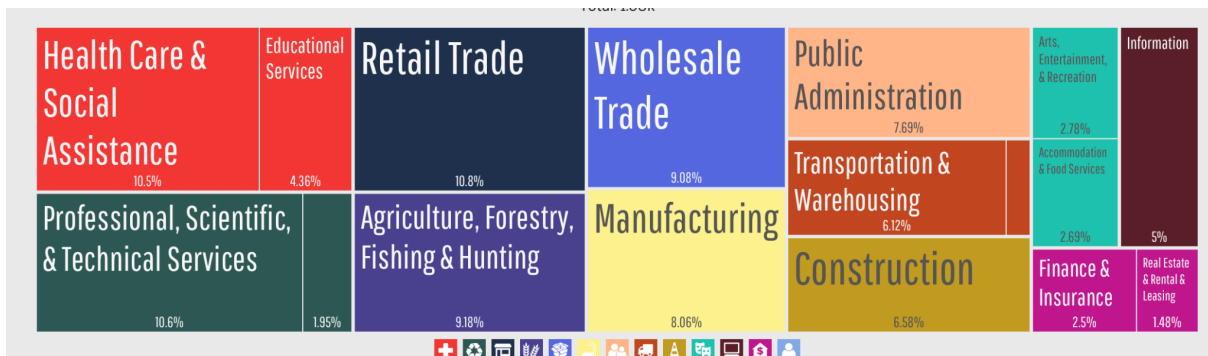
- **Our space** provides the community with *a place* to rent for *their* special events, fulfilling our mission to be “the people’s home.”

**Example Rentals:** Residents could rent out The Gathering Place for personal events such as baby showers, wedding showers, or birthday parties.

## Business Owners Target Market Segment

### Demographics & Geographic Attributes:

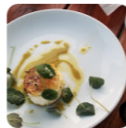
Commercial businesses are generally located along Jewett Boulevard in the downtown central business district, featuring food and beverage establishments, as well as a local bakery on NE Estes Ave. The most common employment sectors for residents of White Salmon are retail, professional, scientific and technical services, and health care and social assistance (Data USA 2019).



(Data USA, *White Salmon Employment by Industries*, Data from the Census Bureau ACS 5-year Estimate, 2019. <https://datausa.io/profile/geo/white-salmon-wa#economy>.)





Here is a snapshot of local businesses along Jewett and NE Estes that we aim to partner with as our sole vendors:

**Pixán Taqueria & Cantina**  
 4.6 ★★★★★ (138) · Restaurant  
 216 E Jewett Blvd · In Wildcraft Studio Sc...  
 Closed · Opens 4PM  
 "Awesome food and drinks."  
 Dine-in · Takeout · No delivery




**Pizza Leona**  
 4.6 ★★★★★ (14) · Pizza Takeout  
 100 E Jewett Blvd  
 Closed · Opens 4PM  
 "Nice and hot when we got it & went home, I had to eat a slice on the ..."  
 Curbside pickup



<p><b>Feast Market &amp; Delicatessen</b>  4.6 ★★★★★ (152) · \$\$ · Pacific Northw...  151 E Jewett Blvd  Their website mentions <b>food beverage</b>  Dine-in · Curbside pickup · No delivery</p>		<p><b>Henni's Kitchen &amp; Bar</b>  4.5 ★★★★★ (141) · \$\$ · Bar  120 E Jewett Blvd  Closed · Opens 5PM  "Food was surprisingly delicious and so were the drinks."  Dine-in · Takeout · No delivery</p>	
<p><b>North Shore Cafe</b>  4.5 ★★★★★ (240) · \$\$ · Brunch  166 E Jewett Blvd  Closed · Opens 8AM Sun  "Love all of the choices in <b>food and drink</b>."  Dine-in · Takeout · No delivery</p>		<p><b>Everybody's Brewing</b>  4.6 ★★★★★ (511) · \$\$ · Brewpub  177 E Jewett Blvd  "Eat drink and be merry here"  Dine-in · Curbside pickup · No delivery</p>	

**White Salmon Baking Co.**  
4.7 ★★★★★ (208) · \$\$ · Cafe  
80 NE Estes Ave  
Closes soon · 3PM  
"Excellent food and drinks, friendly staff."  
Dine-in · Takeout · No delivery



(Google Maps, *Food and Drink White Salmon, WA*, December 2021.

[https://www.google.com/maps?client=safari&rls=en&sxsrf=AOaemvL4bJEQfaDFwTAiSCTub9FAIh6D-g:1639867992905&q=food+and+drink+white+salmon+wa&biw=2112&bih=1088&dpr=2&um=1&ie=UTF-8&sa=X&ved=2ahUKewiL6fvNuO70AhXzGDQIHwQbDIUQ\\_AUoAXoECAEQAw.](https://www.google.com/maps?client=safari&rls=en&sxsrf=AOaemvL4bJEQfaDFwTAiSCTub9FAIh6D-g:1639867992905&q=food+and+drink+white+salmon+wa&biw=2112&bih=1088&dpr=2&um=1&ie=UTF-8&sa=X&ved=2ahUKewiL6fvNuO70AhXzGDQIHwQbDIUQ_AUoAXoECAEQAw.)

Additionally, more than 20% of residents are self-employed in some capacity. White Salmon residents have an interest in learning, as demonstrated by the fact that 47% of the town has a Bachelor's Degree or higher (United States Census Bureau 2019).

### Class of Worker in White Salmon city, Washington

VIEW OPTIONS ▾

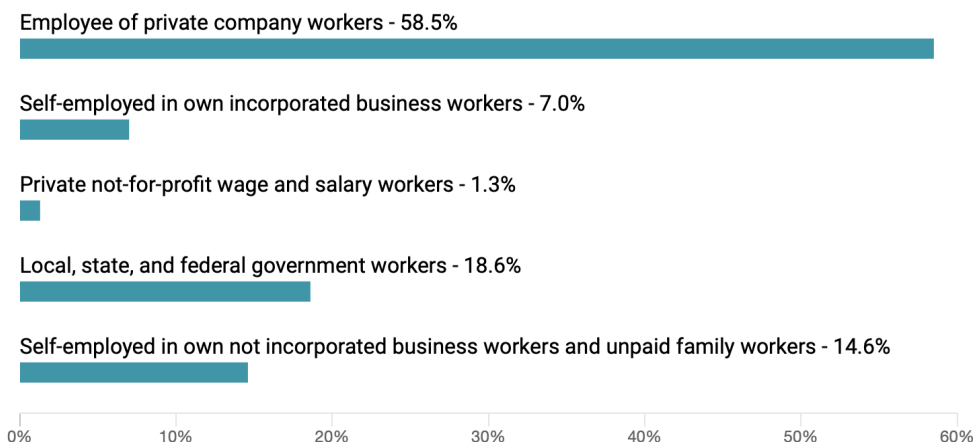


Chart Survey/Program: 2019 ACS 5-Year Estimates Subject Tables

(United States Census Bureau, *Class of Worker in White Salmon city, WA*, 2019 American Community Survey 5-Year Estimates. <https://data.census.gov/cedsci/profile?q=1600000US5378330.>)





## Gorge Women in Business >

Private group · 561 members

(Jill Catherine's Facebook Page, *Gorge Women in Business Private Facebook Page Membership Cover Photo*, December 2021.)

### Education Attainment (Population 25 Years and Older) in White S...

VIEW OPTIONS ▾

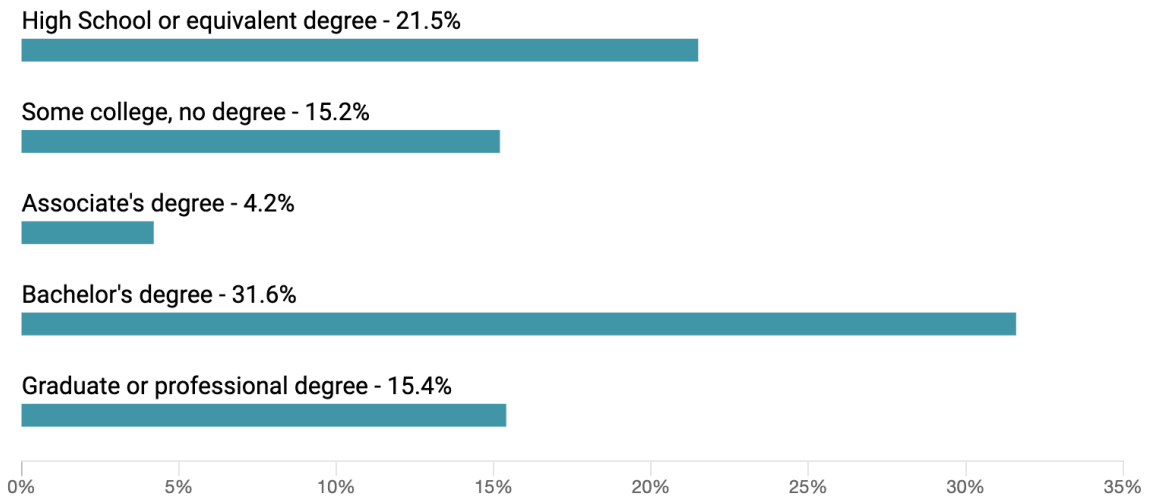


Chart Survey/Program: 2019 ACS 5-Year Estimates Data Profiles

(United States Census Bureau, *Education Attainment in White Salmon city, WA*, 2019 American Community Survey 5-Year Estimates. <https://data.census.gov/cedsci/profile?g=1600000US537833>.)

### How We Meet The Needs of Local Businesses

- **Our partnership** with local businesses as the sole vendors to support the wedding venue and other hospitality needs of our programs benefits the businesses economically, while also fulfilling our mission to provide a sustainable economic model that benefits the community at large.

***Examples of Partnerships:** We will work with Everybody’s Brewery and Le Double Trouble to be the beer and wine suppliers for weddings and events. We will partner with Henni’s, Pixan, Feast, White Salmon Baking Company, and the North Shore Cafe to cater food. We will partner with The White Salmon Inn to accommodate our guests.*

- **Our space** provides local businesses, sole proprietors, and subject matter experts with a place to rent for meetings, work retreats, intimate holiday events, or to teach classes. This fulfills our mission to be a gathering place for residents outside of their homes or business establishments.

*Examples of Rentals: (1) Insitu, one of the largest employers in the area, could rent our space to host a day-long manager’s meeting. Our space provides a more intimate, relaxed setting to team build and think more deeply on business strategies. (2) A resident with a consulting company could rent our space to teach a class on their area of expertise, such as web design, accounting, or digital marketing.*

## **City Council Target Market Segment**

### ***Psychographic Attributes and Needs:***

The City Council approved the purchase of The Walker House with the vision of it benefiting the community by becoming the “third place” for residents and visitors. The purchase also aligned with the City’s policies outlined in its Comprehensive Plan (City of White Salmon 2021).

The City Council approved the purchase and is looking to identify a way to bring their vision to life, while also supporting the financial cost of the purchase.

### ***How We Meet The Needs of the City Council***

The creation of The Gathering Place as a non-profit organization operating out of The Walker House to serve its mission and vision as outlined in this business plan, are in direct alignment with the council’s vision of the home. The organization will also pay a monthly rental fee to the city, offsetting the city’s cost in purchasing the home.

Additionally, The Gathering Place has outlined a collaborative relationship with the council by dedicating board seats to the council members and city staff. This further supports their key interest in the organization keeping a focus on its mission to serve the residents and guests.

## Marketing Plan

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Our approach to the marketing plan will focus on the unique value our non-profit organization will bring *to drive the community feel* of our programs and services.

### Unique Selling Proposition

Our product, The Gathering Place, provides programs and services designed to enrich the lives of residents and visitors to White Salmon, through a sustainable social, cultural, and economic model that benefits the community at large.

It will be described through our Unique Selling Proposition: ***The people's home to gather, celebrate, and enjoy life's big and small moments with others.***

### Positioning

We aim for our brand to be seen in our consumers' mind as a friendly place that feels like home, and brings a sense of comfort and safety, while also feeling relevant, fresh, and in alignment with what it means to be a person working, living, parenting, and traveling in today's world.

#### **Our positioning statement is:**

*“For residents and visitors who are dissatisfied with the lack of charming places and meaningful opportunities to gather with others, our product is an organization that provides both a physical place and purpose to be in community. Unlike other venues and events, we have a historic home in a small-town on beautiful grounds with ample outdoor seating, a seasonal ice cream parlor, and a line-up of modern-day events that get us back in touch with each other, ourselves, and our natural environment.”*

## Pricing Strategy

We will touch upon the overall pricing strategy of our programs and services, with more detailed attention given to our two largest revenue streams coming from the ice cream parlor sales and wedding venue rentals. There, we will compare our costs to our competitors previously outlined in this plan, but it's critical to note that our main goal of the ice cream sales and wedding venue rentals is to support the community mission of our non-profit.

### Weddings: Our Price

The average cost of a wedding venue is \$10,500 (Knueven 2021). We will take a value-based pricing strategy with the budget-conscious consumer in focus to support our community mission. Our venue rental fee will be a flat \$3,500 for the day (11 hours) and up to 75 guests, from April-October. There will also be a \$1,000 wedding coordinator fee, totalling \$4,500. This fee includes access to the grounds and full use of the interior home, including a bride and groom suite. We will offer a 5% discount to residents who choose to host their wedding at our venue, and a 5% discount to any client who chooses a weekday. Clients will need to use our list of catering vendors and pay for (as desired by the client) tent, tables, and chair rentals, dance floor rental, outdoor bathrooms, food and beverage, wedding insurance, and the WA State banquet permit.

### Competitor Pricing:

- **Tin Roof Barn:** Tin Roof Barn is located about 9 miles outside of downtown White Salmon in Husum, WA. Their venue fees range from \$5,200 to \$11,600 for guests up to 160, depending on time of year and day of week, for a half day of six hours or a full day of 11 hours. It includes a dance floor, tables and chairs, plumbed bathroom, bride and groom suite. Their coordinator fee starts at \$2000, and clients need to pay additionally for their preferred caterers, insurance and permits (Tin Roof Barn 2021, 5; Tin Roof Barn, n.d.).
- **Gorge Crest Vineyards:** Gorge Crest Vineyards is located approximately 9 miles outside of downtown White Salmon in Underwood, WA. Their venue fees aren't disclosed on their website. We identified they may charge approximately \$9,500 for up to 100. Based on their high-end reputation, award-winning facility, and lack of standardized rates being disclosed on their website, venue costs may be higher than estimated. They have dedicated catering facilities, high-end bathrooms, and a dance floor (Wedding Spot, n.d.).

### **Ice Cream Parlor: Our Price**

We will take a cost-based pricing approach. On average, industry cost estimates are generally \$.55 to .62 per 4 oz scoop, plus another 5 cents for cup and spoon or cone for a total of .60 to .67 cents per scoop. Recommended retail is \$2.50 to \$3 per 4 oz. for the standard ice cream shop (Williams 2010).

We will serve a premium ice cream product and will charge \$2 for a baby scoop (2 oz), \$3.50 for a small (4 oz), and \$5 for a large (6 oz).

Ice Cream Parlor Donations: Given the community-building mission of our organization, we will provide a “dip jar” option for our customers to support our mission. It’s become common in food and beverage businesses to ask for tips to help support operations. For profit-generating revenue streams that support non-profit causes, more social enterprises are inviting customers to tip to support the organization’s mission. An example of this is Cafe at 407, where each tip at the coffee shop register supports the work of their non-profit, Ophelia’s Place (Cafe at 407, n.d.). We will do the same at our ice cream parlor by providing a donation option through our point of sale system. We will have signage at the counter that communicates this and how donations will go to support the costs of our annual community events that are designed to create new traditions. These events would be free or at a low cost to our community, so the donations will help support our expenses to put on the events.

### **Competitor Pricing**

- Pizza Leona is located about 50 yards from The Gathering Place. Their soft serve vanilla ice cream costs \$3.50 for a 3.5 oz with sprinkles and \$6.50 for 5.5 oz with sprinkles (Pizza Leona, n.d.).
- Mike’s Ice Cream is located in Hood River, Oregon. It’s approximately 5 miles from downtown White Salmon and requires White Salmon residents to travel over a toll bridge. They don’t provide access to their menu or pricing online. For the sake of their price comparison, we took a look at Cold Stone Creamery, whose prices range from \$5-\$5.75 with additional costs for add-ons and cones (Lilian 2019).

### **Community Events and Space Rentals: Our Prices**

We’ll use a price segmentation strategy for some of our community events and a cost-based pricing strategy for others. Each event will vary in what we aim to do and who we aim to serve, which will determine the pricing strategy we choose.

Some of our annual events around creating traditions and seasons will be free, donation based, or a modest entrance fee. Any pricing for these events will be approached with a cost-based strategy.

Our community dinners, social events, retreats and workshops will be fee based on a price segmentation and/or a cost-based strategy. We will aim to add at least 30% to the cost of the event to generate revenue, and will set the price of the event dependent on the target market segment.

For example, each month we will host a few community dinners. One dinner will offer a more simplified menu, reducing our food costs and resulting in a modest fee of \$25 to attend the dinner. Another community dinner will have a more sophisticated menu with higher food costs, resulting in a \$75 fee. We also aim to offer sliding scale fees for select dinners.

Another example would be a social event that's a film screening of a documentary with a talk back session and light refreshments. This event may be limited to 20 people for a fee of \$10 to cover the costs of the event and generate revenue.

The public will be able to rent our facility for the following fees and up to 50 people. We will use a market-based pricing strategy with our community-building mission in focus. There are limited facility options in White Salmon for residents and businesses to rent space to gather. The main competitor is The Society Hotel in Bingen. They offer a few space options to rent, ranging from \$75/hour, \$300 for four hours, and up to \$1,000 for a full day, accommodating anywhere from 14 to 100 people (The Society Hotel 2021, 14-16).

#### **Our rental fees:**

- For a community member or organization = \$50/hr
  - \$175 for a half day, \$350 full day
- For a corporate client = \$75/hr
  - \$275 for a half day, \$550 for a full day

#### **Retail Shop: Our Price**

We will use a cost-based pricing approach for our retail items with a clothing industry average mark-up of approximately 100%, and at times up to 200% based on items donated to us and printed at a reduced rate by Aloha Ink, due to our non-profit mission (Funding Circle 2020).

### **Annual Memberships: Our Price**

We will offer a membership to The Gathering Place for an annual fee of \$89, as part of our annual fundraising campaign. This membership gives our community members with a vested interest in our mission a way to give a one-time unrestricted donation through targeted fundraising campaigns and receive the benefits of:

- Invitation to two membership-only social events
- 10% discount on rental fees and at the retail shop
- First access to select special events

This provides The Gathering Place with unrestricted cash flow to support the organization and fulfill the mission.

### **Distribution**

The Gathering Place will be located in The Walker House at 245 W. Jewett Blvd, within the White Salmon business district and the heart of the community. The home belonged to the Walker family, an anchor in the community. Margaret Walker was a longtime servant to the people of White Salmon. She was a tireless volunteer that everyone knew and loved. She brought people together, and has left a legacy. The home is the perfect place to fulfill our mission to enrich the lives of others, bring people together in meaningful ways, and become the people's home.

Our community events, workshops, retreats, and space rentals will take place on the property, and the facility will be available as a wedding venue. Residents and visitors will purchase tickets to our programs, rent space, and secure the wedding venue through our website [www.thegatheringplace-whitesalmon.org](http://www.thegatheringplace-whitesalmon.org). Wedding consultations will occur on the phone and also happen in-person for clients within the area.

The ice cream from our parlor will be distributed from the kitchen window, which will serve as the ice cream parlor counter.

Our retail items will be sold and available for purchase within our facility.

### **Promotional Strategy**

Our promotional strategy will focus on the promotions of The Gathering Place at The Walker House. We will employ a strategy that involves personal selling, advertising and public relations.

**Personal Selling:** A key component to the Executive Director role is building relationships with stakeholders and the community at large. The Executive Director will execute personal outreach efforts by:

- Meeting with local businesses, non-profit organizations, school leaders, and community groups to personally introduce The Gathering Place, begin a dialogue about opportunities to collaborate, share how its programs and services can support their organization, and gain any initial input/feedback they would like to see.
- Contacting local funders and granting establishments who provide meet-and-greet opportunities to introduce The Gathering Place.
- Attending local and regional conferences, Chamber of Commerce networking events, and other business networking events.
- Attending community events where there are opportunities to have a table or booth.
- Connect with community sports leagues to emphasize the ice cream parlor and explore opportunities to partner/sponsor.

The student staff at the Ice Cream parlor will also engage in a form of organic selling through their friends and family.

**Advertising:** The Digital Marketing Specialist will work with the Executive Director in creating a social media marketing campaign that involves a promotional mix of generating our own social content, employing paid media strategies, working to gain earned media, and identifying target market audience research for all our programs and services.

- Owned media: We will post multiple times a week on Facebook, Instagram and TikTok with videos and images that tell our story and the story of our community in a creative way that also communicates our offerings.
- User-generated content: We aim to create a positive experience for those who attend our programs and events, and rent our space. We will prompt them to post about us on social. We will have signage in The Walker House and at the ice



cream parlor with invitations to post on social. We will also have outdoor props that encourage picture taking to be shared on social media.

Additionally, the front stairs of The Walker House are an ideal place to take family pictures. We will host “family picture days” at certain times of the year, and will hire a photographer to take family portraits at no cost. We will invite people to share these pics afterwards.



(Photo by Jill Catherine, *The Walker House Front Stairs*, October 2021).

- Paid media: We will run paid ads on social media for a flat fee for certain events and the wedding venue, targeting geography, demographics, behavior, and context.

The Digital Marketing Specialist will have strong technical skills to be able to execute effective paid media strategies. They will be responsible for reporting on key performance indicators, conversion rates, and our return on our advertising spend.

**Search Marketing:** We will invest in the search engine optimization of our website by building a user-friendly website; offering relevant content around keyphrases such as weddings, building community, isolation, social connection, and remote working; and by establishing a trustworthy site through link building from our stakeholders, partners, and business vendors.

**Email Marketing:** Building our email list will be a priority from the start and we will use MailChimp, a general data protection regulation compliant service with transport layer security encryption, as our provider. We will build our list through invitations on our website, attending our events, renting our space, becoming a member, and a donor. We will send short, high-impact newsletters with targeted communications to our various list members on a consistent basis to keep them engaged. We will also offer promotions for our ice cream parlor and retail shop, such as buy 1 ice cream and get 1 free coupon. Email marketing will be the main source of outreach to promote our annual fundraising seeking members.

**Signage and flyers:** We will place sandwich board signs on the sidewalk in front of our facility with a small postcard about our offerings that pedestrians can take as they pass by. We will hang posters and leave postcards in local establishments.

**Public Relations:** The Executive Director will send press releases to local media about upcoming events, program successes, social and economic benefits to the community, key collaborative partnerships, and grants received. Additionally, the Executive Director will reach out to wedding bloggers and influencers nationally and within The Gorge, pitching differentiators and success stories from The Gathering Place.

**Word of Mouth:** White Salmon is a small town where word-of-mouth advertising has a significant impact. Our execution and customer service will be critical for this form of advertising to be most effective. We will employ the “customer is always right” approach in that our performance will aim to align with our values: service, empathy, and community-minded. We will listen first and respond with a positive, forward-thinking solution.

Year 1: Our promotional strategy will focus on **creating brand awareness** in the community and communicating a net positive social, cultural, and economic impact. Our

goal will be to generate enough attendance, engagement, and sales to cover the cost it takes to fulfill our mission.

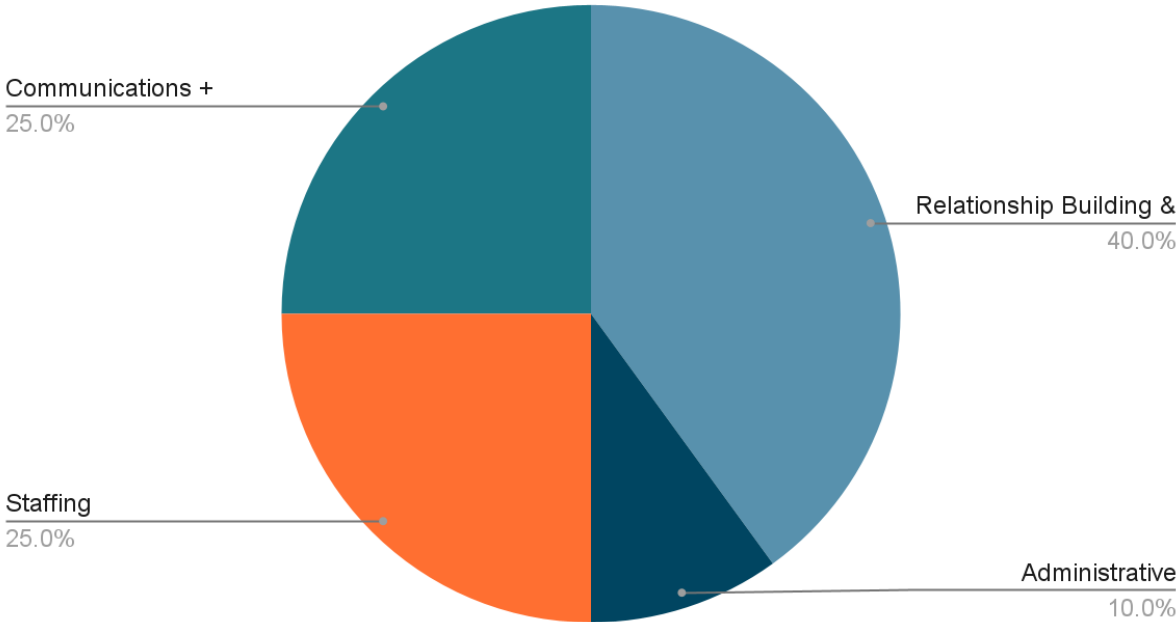
Year 2: Our promotional strategy will build upon our brand awareness by focusing on **our brand recognition** and communicating a net positive social, cultural, and economic impact. Our goal will be to increase attendance, engagement, and sales by leveraging the success stories and impact we demonstrated in year 1.

Year 3: Our promotional strategy will focus on **our brand loyalty** and communicating a net positive social, cultural, and economic impact. Our goal will be to leverage year 1 and 2 impacts to increase private donations.

## Operations Plan

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The Executive Director will spend about 40% of their time building relationships and creating/executing programs, 25% with communications and marketing, 25% managing staff, and 10% on administrative duties.



The Gathering Place will be open year-round for drop-in visitors on Thursday-Sunday from 10am-3pm. This will include the retail shop and visitor center. Events will occur year-round on specific days and times, both during the week and weekends. The Executive Director will be present during the majority of these times, along with student and community volunteers. We will recruit volunteers through our partnership with community organizations and the White Salmon School District.

The Executive Director will aim to recruit a local Digital Marketing Specialist through word-of-mouth references, the Chamber of Commerce, White Salmon Community Facebook pages, and LinkedIn.

**Merchant Provider:** The Gathering Place will use Square as the point of sale system and merchant provider for our retail shop, ice cream parlor, and wedding venue. Square provides Level 1 Payment Card Industry compliance, uses industry-standard cryptographic protocols and message formats when transferring data, delivers systematic security updates on servers and equipment, follows secure coding guidelines recommended by the Open Web Application Security Project, and prohibits storage of card numbers, magnetic-stripe data, and security codes on client devices (Square, n.d.).

**Ice Cream Parlor:** The ice cream parlor will be open seasonally from March 1st - October 31st, and staffed by high school students. From March 1st-June 15th, the hours of operation will be Monday-Friday from 3-8pm, Saturday and Sunday from 12-8pm. From June 15-August 15 when students are out of school, it will be open Monday-Sunday from 12-9pm. From August 15-October 31st, it will be open from Monday-Friday from 3-9pm, Saturday and Sunday from 12-9pm.

Students will work 4 hour shifts with a paid 10-minute rest per WA law, with approximately two students during most shifts at peak times (Washington State Department of Labor & Industries, n.d.). Identified students will work as shift leaders, helping to manage opening and closing duties, inventory, and scheduling. All students will report to the Executive Director, but the shift leads will have more responsibilities, an increase in pay, and training with the Executive Director and their shift leader peers as part of a Young Leaders Training Program. We will recruit students through a partnership with the White Salmon School District.

We aim for Tillamook to be our ice cream supplier given their local connection and premium quality product. We will explore two additional supplier bids for due diligence. Frozen Dessert Supplies, and WebstaurantStore Food Service Equipment and Supply Company will be our vendors for equipment and supplies.

**Wedding Venue:** The Gathering Place will be available to rent as a wedding venue from April-October. We aim to book 2 weddings a month during that time, and will rent out the facility as a full day from 12pm-11am. When the facility is rented for a wedding, the ice cream parlor will not be open to the public and no other programming will occur. The limitation of wedding bookings is intentional to keep the facility open to conduct the other mission-driven, community-building activities. The Executive Director will serve as the wedding coordinator.

Clients will have the option to choose their food and beverage from our list of required local vendors located in White Salmon. We will recommend accommodations and other equipment rentals.

- Food and Beverage: Everybody's Brewing, Feast Market, Le Double Trouble, Henni's, North Shore Cafe, Pixan, White Salmon Bakery, and Pizza Leona.
- Accommodation Recommendations: The White Salmon Inn, The Society Hotel (in Bingen)
- Florist: Trellis Flowers and Gifts
- Equipment Rentals: Hood River Rentals

## Financial Plan

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### Capital Requirements

We raised \$20,000 from a Kickstarter campaign to fully fund our start-up costs, which are directly related to the costs to launch our services. These financial requirements include the interior designer and wedding consultant providing a discounted rate given we're a non-profit organization.

Overall, the house is in excellent condition, but as the property owner, the City of White Salmon will incur the cost to update the building to be a commercial location, as well as making general improvements to the interior and exterior of the home.

<b>START-UP COSTS</b>		
<b>ICE CREAM SHOP</b>		
	Ice Cream Dipping Cabinet	3,000
	Chest Freezer	1,200
	Ice cream scoopers and spades	50
	Picnic Tables	1,000
	Chairs	750
	<b>TOTAL</b>	<b>6,000</b>
<b>WORKSHOPS/EVENTS</b>		
	Interior Designer	1,000
	Paint, Décor, Furnishings	2,500
	Furniture (dining room table, chairs, living room furniture, folding chairs)	5,000
	<b>TOTAL</b>	<b>8,500</b>
<b>WEDDINGS</b>		
	Bridal Sweet & Groom Room Upgrade	2,000
	Consultant	500
	<b>TOTAL</b>	<b>2,500</b>
<b>TECHNOLOGY</b>		
	Computer, Screen & Printer, Phone	2,500
	Square laptop stand	170
	ipad	330
<b>LEGAL</b>		
	Non-profit formation	500
<b>TOTAL</b>		<b>20,000</b>

## Summary Financial Projections

	<b>2022</b>	<b>2023</b>	<b>2024</b>
Revenue	194,700	203,821	221,480
Gross profit	179,500	186,597	202,580
Gross margin	92%	92%	91%
<b>Net income</b>	<b>23,429</b>	<b>36,827</b>	<b>45,616</b>
<b>Net margin</b>	<b>12%</b>	<b>18%</b>	<b>21%</b>

## Assumptions

**Overall Assumptions:** We've made the general assumption that it will take time for our community and visitors to discover The Gathering Place, and all of the programs and services offered. It takes time to build brand awareness, recognition and loyalty. As a result, we've made very conservative estimates that align with organic growth over three years.

Our **fixed operating expenses** include:

Fixed Expenses	Year 1	Year 2	Year 3
Rent	24,000	24,720	25,461
Utilities	9,000	9,270	9,540
Insurance	500	500	500
Marketing	1,000	1,500	1,500
Fundraising	-	-	-
Technology	1,200	1,200	1,200
Executive Director	55,000	60,000	65,000
Digital Marketing Specialist	15,600	16,120	16,640
Ice Cream Staff	29,000	30,000	30,600
Artist in Residence		5,000	5,000
Professional services: payroll, accounting	600	600	600
State incomes tax on revenues - Business & Occupation Tax	800	860	923

We assumed an industry standard 3% increase to rent and utilities each year (Guglielmo and Trowbridge, n.d.). We will invest more in marketing in years two and three as we generate more cash flow. Word of mouth and relationship building are priorities in growing the organization. The Executive Director salary includes payroll taxes and is under median salary trends (PayScale, n.d.). This results in a \$5,000 pay increase each year to get closer to the median salary range. The Digital Marketing Specialist is a contract, hourly position, working approximately 10 hours a week at a rate of \$30/hour. Their pay reflects a 3% inflation pay increase each year. The ice cream staff are paid the minimum wage in WA, which is \$14.49 in 2022, and includes a projected 2% inflation pay increase each year (Washington State Department of Labor & Industries, n.d.).

Our artist residency program takes place in years two and three, and a portion of the grant we receive to host the residency will be paid to the artist. Washington's Business & Occupancy tax is 0.471% and is on revenue from sales on business-related services, programs and events, not including grants or donations (Department of Revenue Washington State, n.d.). We will file a 990 form to be in compliance.

**Ice Cream Parlor:** Mike’s Ice Cream in Hood River generates approximately \$245,307 in sales (dun & bradstreet, n.d.). We’ve made the assumption that it will take time for our community and visitors to discover our seasonal ice cream parlor, which is reflective in our sales projections. In year one, we project \$62,500 in sales with an average sale of \$4.25; in year two, a 15% increase to \$71,875; and in year three, a 10% increase to \$79,000. Due to seasonality, sales are lower in March and April at \$5,000 a month, and increase to peak season sales at \$10,000 a month from June-August. We expensed \$14,000 in inventory annually, averaging \$35 for a tub of premium ice cream, and increased expenses each year by the growth in sales (Williams 2010).

Other assumptions that influence our sales:

- Our ice cream parlor will offer a more limited menu as compared to Mike’s, which includes more expensive sundae options, shakes and smoothies.
- White Salmon receives less tourists than Hood River.
- White Salmon residents will still enjoy Mike’s Ice Cream at times, but will make us their hometown go-to parlor.

**Wedding Venue:** Tin Roof in Husum, WA generates approximately \$265,904 in sales (dun & bradstreet, n.d.). We will only rent out our facility for a wedding twice a month from April-October. Tin Roof is not open in April, and given we are the only venue in downtown White Salmon that can host an outdoor wedding up to 75 people, is within walking distance to restaurants, bars, cafes, a bakery, and hotel accommodations, and are reasonably expensed, we project we will be successful in booking at our capacity in year 1. We project \$63,000 in year one with a 2% rate inflation increase each year.

**Community events, workshops, and retreats:** With programming over 12 months, we estimated a revenue of \$30,000 in year one, averaging \$2,500 month. We’ll aim to see 10% growth year over year, as we build upon our brand presence and success each year, our marketing efforts take hold, and our word-of-mouth referrals increase.

**Retail:** Given there is no competitor dominating the White Salmon apparel goods space, we estimated a revenue of \$4,800 in year one with a 2% growth in sales each year. Other competitors may enter the space. Our retail goals support our mission to build community and local pride. We are not a retail-specific location, so sales volumes are in alignment with attendance at events or visitor drop-ins estimating about 15% of attendees will purchase a product.



**Donations and Fundraising:** In year one, we estimated \$3,000 in unrestricted public donations over 12 months (about \$250 a month) through four avenues:

- our seasonal community events
- social events
- general fundraising campaigns
- tips at the ice cream parlor

As our social impact increases over the years and people experience the benefits of our programs and services, we will be able to increase our unrestricted donations to \$5,000 in year two, and then to \$10,000 by year three. The Executive Director will also be able to identify higher-level donors in years two and three given the organization will have demonstrated financial health and successful programming outcomes.

**Memberships:** We project to register 100 members in year one of this targeted fundraising campaign, totalling \$8,900 of unrestricted funding, and then to sustain and grow memberships by 10% each year.

**Grants for events:** We will apply to the City of White Salmon's Lodging Tax Grant Program each year, and grow our events in size and scope as we gain feedback from attendees, identify opportunities and partnerships, and build our brand (White Salmon City Council Meeting 2021, 2).

**Artist Residences:** In year one, we will focus on creating and executing our unique and diverse approaches of building community through events and workshops, the ice cream parlor, and wedding venues. In years two and three, we will seek and identify grant opportunities of various sizes, totalling up to at least \$10,000, to support our artist residency program. Granting agencies we are exploring include:

- Washington State Arts Commission
- Seattle Foundation
- ArtsFund
- Washington Women's Foundation

## Break-even Analysis

The Gathering Place will break even in year one with a net income of \$23,429, and will remain cash flow positive in years two and three. Our operating expenses in year one are greater due to start-up costs, and increase slightly due to inflation and wage increases. In

general, we need to generate sales and donations of approximately \$156,000 to cover our expenses in fulfilling the mission of the organization.

In its first year, the ice cream parlor needs to generate sales of at least \$43,000 to cover labor and inventory expenses, and then be able to generate profit to support the organization's overall operational expenses. With eight months in operation, the parlor needs to sell at least \$5,375 each month, averaging 1,264 ice cream purchases per month at an average of \$4.25 per sale.

The wedding venue revenue stream has limited expenses given the client will pay a fee for the venue, for the Executive Director's time in wedding coordination, and vendors for additional needs. To generate this wedding revenue, two weddings need to be booked from April-October.

## Risk & Reward Analysis

**Some risks** The Gathering Place faces:

- Being able to effectively manage a wedding postponement due to inclement weather or other events out of our control, and the economic impact it could have on the organization.
  - Given our limited booking of the home, The Gathering Place is set up to be agile to accommodate solutions.
- A full lockdown due to the pandemic with no in-person meet-up opportunities.
  - Over the past 20 months, we've gained experience and normality in shifting community events online as an interim solution. Our ice cream parlor would still be able to be open for take-away. Our wedding venue rental would be most impacted. As a solution, we could move canceled bookings because of the pandemic to the following year, expanding/doubling the days we book weddings for that particular year given that we have the capacity to do so.

**Some rewards** The Gathering Place delivers on:

- Fulfilling the mission – enriching the lives of visitors and guests, building community, and creating a sense of belonging
- Providing economic benefit to local businesses
- Enhancing the viability of our town to support its plan to increase tourism

- Materializing the vision the City Council had when purchasing the property, while providing financial support to the city that doesn't fall on taxpayers
- Contributing to the small-town character and charm of White Salmon, while also providing opportunities for community building, business growth, and tourism
- Acting upon the vision the community had for The Walker House and the legacy of Margaret Walker and her home

## Exit Strategy

As a non-profit organization, we are not looking for an exit plan. We are looking for viability, engagement, and community impact to sustain our organization. Any financial returns will stay within the organization itself and help to support continuing efforts to actualize the mission.

## Financial Statements

We accounted for no fixed assets because our equipment is less than \$5,000. Our revenue is generally unrestricted with some grants being temporarily restricted to the program within our mission they were received on behalf to support.

Income Statement					
Account	Year 0	Year 1	Year 2	Year 3	
Revenue		194,700	203,821	221,480	
COGS		15,200	17,224	18,900	
<b>Gross Profit</b>		<b>179,500</b>	<b>186,597</b>	<b>202,580</b>	
Operating Expenses		156,071	149,770	156,964	
<b>Net Income</b>		<b>23,429</b>	<b>36,827</b>	<b>45,616</b>	

Cash Flow Statement					
Account	Year 0	Year 1	Year 2	Year 3	
Net Income		23,429	36,827	45,616	
Change in Inventory		-	-	-	
Change in Accounts Payable		-	-	-	
<b>Total Operating Cash Flows</b>		<b>23,429</b>	<b>36,827</b>	<b>45,616</b>	
Purchase PP&E		-	-	-	
<b>Total Investing Cash Flows</b>		<b>-</b>	<b>-</b>	<b>-</b>	
Increase in Debt		-	-	-	
<b>Total Financing Cash Flows</b>		<b>-</b>	<b>-</b>	<b>-</b>	
<b>Total Cash Fows</b>		<b>23,429</b>	<b>36,827</b>	<b>45,616</b>	
Beginning Cash		-	23,429	60,256	
<b>Ending Cash</b>		<b>23,429</b>	<b>60,256</b>	<b>105,872</b>	

Balance Sheet					
Account	Year 0	Year 1	Year 2	Year 3	
<b>ASSETS</b>					
Cash		23,429	60,256	105,872	
Inventory		-	-	-	
PP&E		-	-	-	
<b>Total Assets</b>		<b>23,429</b>	<b>60,256</b>	<b>105,872</b>	
<b>LIABILITIES &amp; EQUITIES</b>					
Accounts Payable		-	-	-	
Loan Payable		-	-	-	
Net Assets		23,429	60,256	105,872	
<b>Total Liabilities &amp; Equity</b>		<b>23,429</b>	<b>60,256</b>	<b>105,872</b>	

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