

White Salmon City Council Meeting

A G E N D A

December 16, 2020 – 6:00 PM

Via Zoom Teleconference

Meeting ID: 861 9319 9330 Passcode: 695063

Call in Numbers:

669-900-6833

929-205-6099

301-715-8592

346-248-7799

253-215-8782

312-626-6799

We ask that the audience call in instead of videoing in or turn off your camera, so video does not show during the meeting to prevent disruption. Thank you.



Call to Order, Presentation of the Flag and Roll Call

Public Comment

Public comment will not be taken during the teleconference. Public comment submitted by email to Jan Brending at janb@ci.white-salmon.wa.us by 5:00 p.m. on Wednesday, December 16 will be read during the city council meeting and forwarded to all city council members. Please include in the subject line "Public Comment – December 16 Council Meeting." *Please indicate in your comments whether you live in or outside of the city limits of White Salmon.*

Changes to the Agenda

Business Items

1. Washington Department of Natural Resources Fire Fuel Break Grant, Greg Houle
 - a. Presentation and Discussion
 - b. Action
2. 2020 Budget Amendment, Ordinance 2020-12-1070
 - a. Presentation and Discussion (Line Item Amendment is provided in "Supporting Documents")
 - b. Action
3. Ordinance 2020-12-1071, Amending WSMC 5.04 Business Licenses
 - a. Presentation and Discussion
 - b. Action
4. 2021-2022 Interlocal Agreement with City of Bingen, Law Enforcement Services
 - a. Presentation and Discussion
 - b. Action
5. 2021 Interlocal Agreement with City of Bingen, Treatment Plant ERU Rate
 - a. Presentation and Discussion
 - b. Action
6. 2021 Agreement, Washington Gorge Action Programs
 - a. Presentation and Discussion
 - b. Action
7. Memorandum of Agreement Between City of White Salmon and AFSCME Local 1533W Bargaining Units Municipal (Non-Uniformed) Employees CBA and Police Officers, Sergeants, Limited and Non-Commissioned Employees CBA
 - a. Presentation and Discussion
 - b. Action
8. Contract Amendment, WSP - Comprehensive Plan Amendment
 - a. Presentation and Discussion
 - b. Action
9. Contract Task Order Amendment, Anderson Perry & Associates (Garfield Water Line Replacement)
 - a. Presentation and Discussion
 - b. Action

- [10.](#) Sprinbrook (formerly BIAS) Software and Maintenance Agreement - 2021
 - a. Presentation and Discussion
 - b. Action
- [11.](#) Resolution 2020-12-511, Closing the Pool Fund
 - a. Presentation and Discussion
 - b. Action
- [12.](#) Resolution 2020-12-512, Closing the Unlimited GO (General Obligation) Fund
 - a. Presentation and Discussion
 - b. Action
- [13.](#) Resolution 2020-12-513, Revising the Salary Matrix for 2021
 - a. Presentation and Discussion
 - b. Action

Consent Agenda

- [14.](#) Approval of Meeting Minutes - November 18, 2020
- [15.](#) Approval of Meeting Minutes - December 2, 2020
- [16.](#) Acceptance of Corrected August 2020 Budget Report
- [17.](#) Acceptance of Corrected September 2020 Budget Report
- [18.](#) Acceptance of October 2020 Budget Report
19. Approval of Vouchers

Department Head and Committee Reports

Executive Session (if needed)

Adjournment

File Attachments for Item:

1. Washington Department of Natural Resources Fire Fuel Break Grant, Greg Houle
 - a. Presentation and Discussion
 - b. Action



AGENDA MEMO

Needs Legal Review: Yes
Council Meeting Date: December 16,2020
Agenda Item: Washington Department of Natural Resources, Fire Fuel Break Grant
Presented By: Jan Brending, Clerk Treasurer

ACTION REQUIRED:

Authorization for Washington Department of Natural Resources to pursue Phase 1 on the eastside of White Salmon.

PROPOSED MOTION:

Motion to authorize Washington Department of Natural Resources in coordination with White Salmon Fire Department and landowners to pursue Phase 1 fuel break on the eastside of White Salmon.

Explanation of issue:

Greg Houle, Landowner Assistance Forester, Washington Department of Natural Resources will make a presentation regarding the proposed White Salmon Wildfire Community Protection Plan: Phase 1 White Salmon Fuel Break. Houle will make a presentation t the December 16 council meeting and be available to answer questions along with Fire Chief Bill Hunsaker.

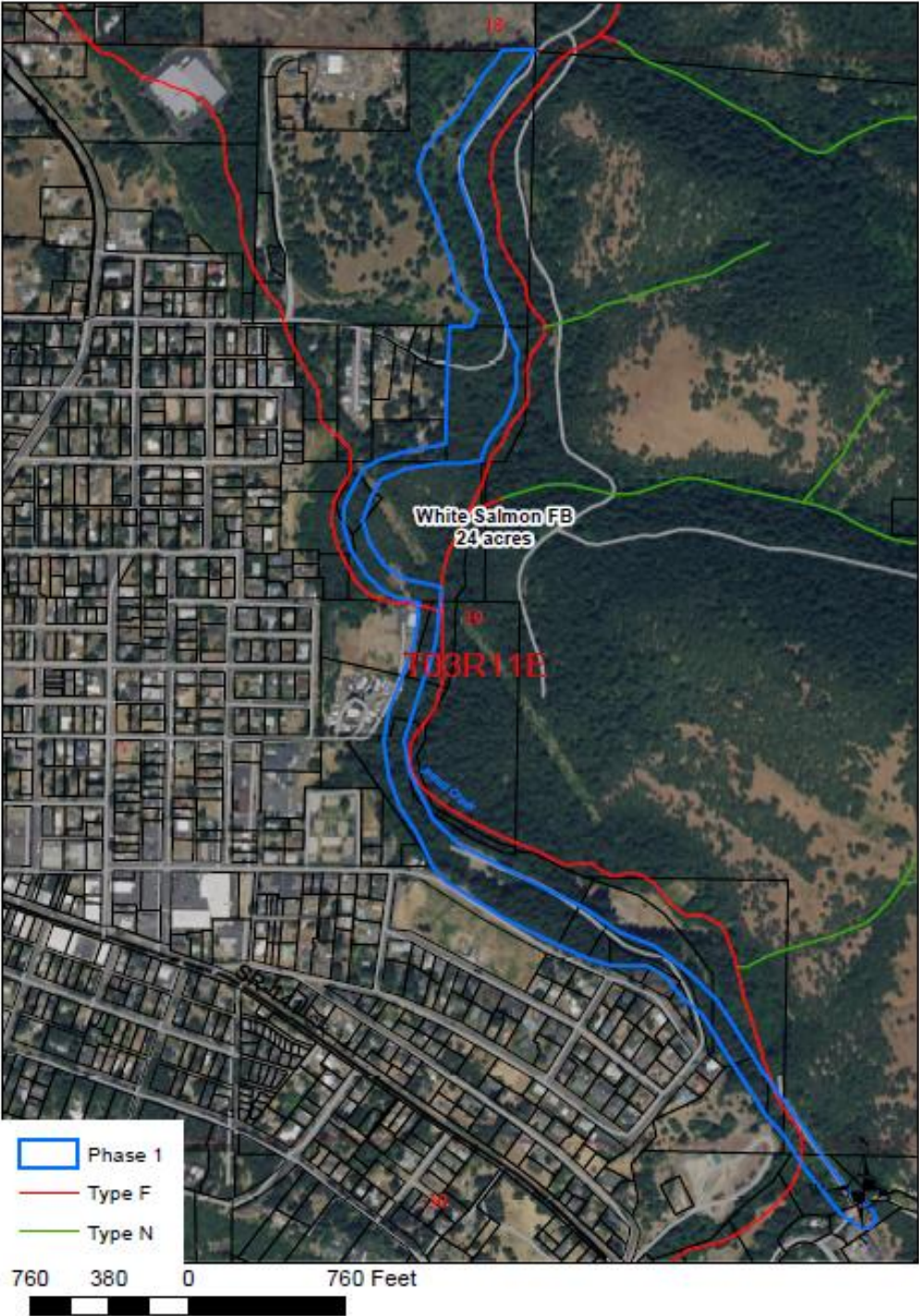
Attached is a project overview.

Staff Recommendation:

Staff recommends the city council authorize Washington Department of Natural Resources to pursue Phase 1 fuel break activities on the eastside of White Salmon.

White Salmon Wildfire Community Protection Plan: Phase 1

White Salmon FB Phase 1



Project Overview:

The Washington Dept. of Natural Resources 20-Year Forest Health Strategic Plan has identified 1.25 million acres to be restored and managed at a pace and scale that reduces the risk of uncharacteristic wildfires, and increases the health and resiliency within these forested and aquatic ecosystems. The goal of the 20-Year Forest Health Plan is to conduct scientifically sound, landscape-scale, crossboundary management and restoration treatments in priority watersheds to increase forest and watershed resiliency by 2037.

Through the analysis of identifying at risk forests and watersheds within the state; the city and area of White Salmon Washington has been identified as a high priority watershed for forest health restoration. As an effort put forth to protect the community of White Salmon the WA DNR Forest Health and Resiliency Division and Landowner Assistance Program has proposed a multiphase treatment consisting of four different Shaded Fuel Breaks positioned around the city of White Salmon. These treatments would be implemented over the next 3-4 years and aim to reduce wildfire severity through reducing the stem density and fuel loading within the proposed areas.

Phase 1 has been proposed to be implemented on the Eastside of the city to form a north to south fuel break in the Jewett Creek area. This treatment is roughly 24 acres and is planned to start near the power transfer station next to the hospital and will extend north, adjacent to Jewett Creek, positioned on the Westside of the drainage. The proposed foot print will be located between the creek and the homes on the Eastside of the city and will include the White Salmon Bike Park and Gaddis Park.

The work that will be conducted within this planned treatment will consist of handwork pertaining to thinning, pruning, and brushing. The material generated from the from the treatment along with the fuel loading caused by the buildup of down dead woody debris will be disposed of via chipping and will not be burned to mitigate smoke within the area. Thinning of live trees will only pertain to trees that have a diameter of less than 8 inches at breast height (DBH). The goal of the thinning is to target the suppressed understory with crown ratios less than 30% and to leave the healthiest most viable trees within the area. The ideal spacing between leave trees is planned to be a spacing on 12-15 feet between the boles of the trees. Leave trees will be pruned to a minimum height of 8 feet or no more than 40% of the total length of stem. Another proposed method of treatment is through the use of goats to mitigate brush within the treatment area.

The main goal of the treatment methodology is to reduce the impact of ground disturbance via the use of hand crews. No mechanized equipment besides the use of a mechanical chipper will be implemented within this first treatment. This first phase is located adjacent to a fish bearing stream and will encompass steep sloping terrain. A no touch buffer will be implemented near the fish stream and soil disturbance will be mitigated to reduce erosion. The main goal of the treatment is to reduce high severity wildfire characteristics adjacent to the community of White Salmon through passive management techniques within the project area.

Thank you for your consideration.

Greg Houle
Landowner Assistance Forester
WA DNR – Husum
greg.houle@dnr.wa.gov
(509) 261-1961

File Attachments for Item:

2. 2020 Budget Amendment, Ordinance 2020-12-1070

a. Presentation and Discussion (Line Item Amendment is provided in "Supporting Documents")

b. Action



AGENDA MEMO

Needs Legal Review: No
Council Meeting Date: December 16, 2020
Agenda Item: Ordinance 2020-12-1070 Amending the 2020 Budget – Amendment No. 3
Presented By: Jan Brending, Clerk Treasurer

Action Required

Adoption of Ordinance 2020-12-1070 Amending the 2020 Budget.

Motion

Move to adopt Ordinance 2020-12-1070 Amending the Budget for the City of White Salmon Washington for the Fiscal Year Ending December 31, 2020.

Explanation of Issue

The budget amendments provide for several minor amendments to line items in addition to adding funding for previously approved projects:

- CARES Act Funding and Expenditures – increased from \$78,300 to \$117,450 per agreement with Department of Commerce.
- Funding for expenditures related to the Center Place infrastructure improvements (funding comes from the Water and Wastewater Funds).
- Funding for expenditures related to White Salmon’s share of the Bingen treatment plant and Depot Street wastewater main improvement project (funding comes from the Treatment Plant Reserve Fund per interlocal agreement).

Staff Recommendation

Staff recommends the city council adopt Ordinance 2020-12-1070 Amending the 2020 Budget.

**CITY OF WHITE SALMON
ORDINANCE NO. 2020-12-1070**

**AN ORDINANCE AMENDING THE BUDGET FOR THE CITY OF WHITE SALMON,
WASHINGTON, FOR THE FISCAL YEAR ENDING DECEMBER 31, 2020**

WHEREAS, the City Council of the City of White Salmon has reviewed its 2020 budget and changes in its revenue sources and expenditure requests and has determined that changes to the 2020 budget are appropriate; and

WHEREAS, the proposed budget amendments do not exceed the lawful limit of taxation allowed by the law to be levied on the property within the City of White Salmon for the purposes set forth in the budget, and the estimated expenditures set forth in the budget being necessary to carry on the government of the City of White Salmon for the fiscal year and being sufficient to meet the various needs of the City of White Salmon during the fiscal year.

NOW, THEREFORE, the City Council of the City of White Salmon do ordain as follows:

Section 1. The budget for the City of White Salmon, Washington for the year 2020 as amended is hereby adopted in its final form and content.

Section 2. Estimated resources, including cash balances for each separate fund of the City of White Salmon, for all such funds combined for the year 2020 are set forth in summary below and are hereby appropriated for expenditure at the fund level during the year 2020 as set forth in the 2020 Fiscal Year Budget:

Key: ~~**Bold and Strike through**~~ means repealed. **Bold and underline** means new.

001 Current Expense

| | |
|-------------------------|--|
| Beginning Cash | 800,112 |
| Revenue | 2,378,905 <u>2,438,258</u> |
| Interfund Transfers In | 65,087 <u>64,467</u> |
| Appropriations | 2,578,221 <u>2,567,523</u> |
| Interfund Transfers Out | 134,000 |
| Ending Cash | 531,883 <u>601,314</u> |

101 Street Fund

| | |
|-------------------------|--|
| Beginning Cash | 90,218 |
| Revenue | 509,836 <u>506,753</u> |
| Interfund Transfers In | 0 |
| Appropriations | 501,452 <u>505,240</u> |
| Interfund Transfers Out | 0 |
| Ending Cash | 98,602 <u>91,731</u> |

107 Pool Fund

| | |
|-------------------------|---------------------------------|
| Beginning Cash | 47,691 |
| Revenue | <u>0 186</u> |
| Interfund Transfers In | 0 |
| Appropriations | <u>0 1472</u> |
| Interfund Transfers Out | 47,046 <u>46,405</u> |
| Ending Cash | <u>645 0</u> |

108 Municipal Capital Improvement Fund

| | |
|-------------------------|-----------------------------------|
| Beginning Cash | 243,651 |
| Revenue | 57,999 <u>61,127</u> |
| Interfund Transfers In | 0 |
| Appropriations | 17,308 |
| Interfund Transfers Out | 0 |
| Ending Cash | 284,342 <u>287,470</u> |

110 Fire Reserve

| | |
|-------------------------|-----------------------------------|
| Beginning Cash | 209,680 |
| Revenue | <u>0 1,004</u> |
| Interfund Transfers In | 75,000 |
| Appropriations | 0 |
| Interfund Transfers Out | 0 |
| Ending Cash | 284,680 <u>285,684</u> |

112 General Fund Reserve

| | |
|-------------------------|-----------------------------------|
| Beginning Cash | 216,260 |
| Revenue | 2,413 <u>3,399</u> |
| Interfund Transfers In | 121,250 <u>120,496</u> |
| Appropriations | 0 |
| Interfund Transfers Out | 0 |
| Ending Cash | 339,923 <u>340,155</u> |

121 Police Vehicle Reserve Fund

| | |
|-------------------------|-----------------------------------|
| Beginning Cash | 119,680 |
| Revenue | 1,820 <u>650</u> |
| Interfund Transfers In | 59,000 |
| Appropriations | 59,000 <u>60,000</u> |
| Interfund Transfers Out | 0 |
| Ending Cash | 121,500 <u>119,330</u> |

200 Unlimited GO Bond Fund

| | |
|-------------------------|---------------------------------|
| Beginning Cash | 18,053 |
| Revenue | <u>0 9</u> |
| Interfund Transfers In | 0 |
| Appropriations | 0 |
| Interfund Transfers Out | 18,041 <u>18,062</u> |
| Ending Cash | <u>12 0</u> |

303 Hotel/Motel Taxes Fund

| | |
|-------------------------|----------------------|
| Beginning Cash | 0 |
| Revenue | 25,000 39,160 |
| Interfund Transfers In | 0 |
| Appropriations | 0 |
| Interfund Transfers Out | 0 |
| Ending Cash | 25,000 39,160 |

307 New Pool Construction Fund

| | |
|-------------------------|-------|
| Beginning Cash | 2,564 |
| Revenue | 0 |
| Interfund Transfers In | 0 |
| Appropriations | 0 |
| Interfund Transfers Out | 0 |
| Ending Cash | 2,564 |

401 Water Fund

| | |
|-------------------------|----------------------------|
| Beginning Cash | 442,686 |
| Revenue | 2,926,971 2,965,659 |
| Interfund Transfers In | 11,672 |
| Appropriations | 2,676,747 2,739,825 |
| Interfund Transfers Out | 429,007 428,253 |
| Ending Cash | 275,575 251,939 |

402 Wastewater Collection Fund

| | |
|-------------------------|------------------------|
| Beginning Cash | 281,684 |
| Revenue | 992,370 992,668 |
| Interfund Transfers In | 0 |
| Appropriations | 840,654 877,501 |
| Interfund Transfers Out | 28,180 |
| Ending Cash | 405,220 368,671 |

408 Water Reserve Fund

| | |
|-------------------------|-----------------------|
| Beginning Cash | 222,695 |
| Revenue | 1,034 882 |
| Interfund Transfers In | 200,000 |
| Appropriations | 390,000 90,000 |
| Interfund Transfers Out | 0 |
| Ending Cash | 33,729 333,577 |

409 Wastewater Reserve Fund

| | |
|-------------------------|------------------------|
| Beginning Cash | 675,216 |
| Revenue | 4,868 3,884 |
| Interfund Transfers In | 0 |
| Appropriations | 0 |
| Interfund Transfers Out | 0 |
| Ending Cash | 680,084 679,100 |

412 Water Rights Acquisition Fund

| | |
|-------------------------|-------------------------------|
| Beginning Cash | 260,179 |
| Revenue | 160,556 <u>160,573</u> |
| Interfund Transfers In | 0 |
| Appropriations | 123,985 |
| Interfund Transfers Out | 0 |
| Ending Cash | 296,750 <u>296,767</u> |

413 Water Bond Redemption Fund

| | |
|-------------------------|--------|
| Beginning Cash | 15,617 |
| Revenue | 0 |
| Interfund Transfers In | 91,372 |
| Appropriations | 91,372 |
| Interfund Transfers Out | 0 |
| Ending Cash | 15,617 |

414 Wastewater Bond Redemption Fund

| | |
|-------------------------|--------|
| Beginning Cash | 11,449 |
| Revenue | 0 |
| Interfund Transfers In | 13,180 |
| Appropriations | 13,180 |
| Interfund Transfers Out | 0 |
| Ending Cash | 11,449 |

415 Water Bond Reserve Fund

| | |
|-------------------------|-----------------------------|
| Beginning Cash | 52,659 |
| Revenue | 505 <u>697</u> |
| Interfund Transfers In | 16,385 |
| Appropriations | 0 |
| Interfund Transfers Out | 0 |
| Ending Cash | 69,549 <u>69,741</u> |

416 Wastewater Bond Reserve Fund

| | |
|-------------------------|-----------------------------|
| Beginning Cash | 73,370 |
| Revenue | 851 <u>1,175</u> |
| Interfund Transfers In | 0 |
| Appropriations | 0 |
| Interfund Transfers Out | 0 |
| Ending Cash | 74,221 <u>74,545</u> |

417 Treatment Plant Reserve Fund

| | |
|-------------------------|-------------------------------|
| Beginning Cash | 553,967 |
| Revenue | 6,871 <u>6,467</u> |
| Interfund Transfers In | 15,000 |
| Appropriations | 0 <u>117,116</u> |
| Interfund Transfers Out | 0 |
| Ending Cash | 575,838 <u>458,318</u> |

418 Waster Short Lived Asset Reserve Fund

| | |
|-------------------------|---------|
| Beginning Cash | 83,113 |
| Revenue | 0 |
| Interfund Transfers In | 100,000 |
| Appropriations | 100,000 |
| Interfund Transfers Out | 0 |
| Ending Cash | 83,113 |

420 USDA Rural Development – Jewett Water Main

| | |
|-------------------------|-----------|
| Beginning Cash | 95,160 |
| Revenue | 3,193,000 |
| Interfund Transfers In | 0 |
| Appropriations | 3,176,488 |
| Interfund Transfers Out | 111,672 |
| Ending Cash | 0 |

601 Remittances

| | |
|-------------------------|--------------------------------|
| Beginning Cash | 0 |
| Revenue | 12,223 <u>5,897</u> |
| Interfund Transfers In | 0 |
| Appropriations | 12,223 <u>5,897</u> |
| Interfund Transfers Out | 0 |
| Ending Cash | 0 |

Total All Funds ~~15,558,872~~ 15,663,724

Less Interfund Transfers ~~767,946~~ 766,572

Net Total ~~14,790,926~~ 14,897,152

Section 3. The City Clerk Treasurer is directed to transmit a certified copy of the budget hereby amended to the Office of the State Auditor and to the Association of Washington Cities.

Section 4. This Ordinance shall take effect and be in force five (5) days after its publication according to law.

Passed by the Council and approved by the Mayor on this 16th day of December, 2020.

ATTEST:

Marla Keethler, Mayor

Jan Brending, Clerk Treasurer

APPROVED AS TO FORM:

Kenneth B. Woodrich, City Attorney

File Attachments for Item:

3. Ordinance 2020-12-1071, Amending WSMC 5.04 Business Licenses

a. Presentation and Discussion

b. Action



AGENDA MEMO

Needs Legal Review: Yes
Council Meeting Date: December 16, 2020
Agenda Item: Ordinance 2020-12-1071, Amending WSMC 5.04 Business Licenses
Presented By: Jan Brending, Clerk Treasurer

Action Required:

Adoption of Ordinance 2020-12-1071, Amending WSMC 5.04 Business Licenses.

Proposed Motion:

Motion to adopt Ordinance 2020-12-1071, Amending WSMC 5.04 Business Licenses.

Explanation of Issue:

The State of Washington adopted legislation that requires cities to partner with the Washington Department of Revenue (DOR) Business Licensing Service (BLS) to handle the city's business licenses. The city signed an agreement with the Department of Revenue in June and has been working with DOR to implement the program. The Department of Revenue made recommendations for amendments to the city's business license code. The proposed amendments incorporate those changes. In addition, it was necessary to include a provision that the city's 2020 business licenses will expire on a given date in 2021 in order to provide notice to license holders that they need to renew the license through BLS.

The Department of Revenue does not require property owners who rent their residences on a long-term basis to obtain a Unified Business Identification (UBI) number as they do not pay taxes on long-term rentals to the state. Because of this if a property owner does not have a UBI number then they will make application for a new license or renewal of an existing license with the city. Use of the state's BLS system requires a UBI number. Therefore there is a provision in the proposed amendments that addresses this issue.

Staff Recommendation:

Staff recommends the city council adopt Ordinance 2020-12-1071 Amending WSMC 5.04 Business Licenses.

**CITY OF WHITE SALMON
ORDINANCE NO. 2020-12-1071**

**AN ORDINANCE OF THE CITY OF WHITE SALMON, WA, AMENDING WSMC 5.04
BUSINESS LICENSES, INCLUDING SEVERABILITY AND AN EFFECTIVE DATE**

WHEREAS, RCW 35.90 requires the city to partner with the Washington Department of Revenue for the issuance and renewal of business licenses; and

WHEREAS, the City of White Salmon entered into Business Licensing Services Agreement with the Washington Department of Revenue, Business Licensing Service in June 2020; and

WHEREAS, the city council of the City of White Salmon desires to amend WSMC 5.04 regarding business licenses to meet state requirements.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF WHITE SALMON DO ORDAIN AS FOLLOWS: that the following amendments be made to the White Salmon Municipal Code **Chapter** 5.04, regarding business licenses:

**Key: Deleted: ~~strikethrough~~
Added: underlined**

SECTION 1 – WSMC 5.04 is hereby amended as follows:

Chapter 5.04 - BUSINESS LICENSES

5.04.010 - Definitions.

Except as otherwise expressly declared or clearly apparent from the context in which used, the following definitions shall be applied in construing the provisions of this chapter.

1. The term "Engaging in business" means commencing, conducting, or continuing in business, and also the exercise of corporate or franchise powers, as well as liquidating a business when the liquidators thereof hold themselves out to the public as conducting such business.

~~2.~~ This section sets forth of examples of activities that constitute engaging in business in the city, and establishes safe harbors for certain of those activities so that a person who meets the criteria may engage in de minimus activities in the city without having to pay a business license fee. The activities listed in this section are illustrative only and are not intended to narrow the definition of "engaging in business" in ~~paragraph above~~ **subsection 1. If an activity is not listed, whether it constitutes engaging in business in the city shall be determined by considering all the facts and circumstances and applicable law.**

3. Without being all inclusive, any one of the following activities conducted within the city by a person or its employee, agent, representative, independent contractor,

broker, or another acting on its behalf constitutes engaging in business and requires a person to register and obtain a business license.

- a) Owning, renting, leasing, maintaining, or having the right to use, or using, tangible personal property, intangible personal property, or real property permanently or temporarily located in the city and generating any income therefrom, whether in cash, cash equivalent, barter, trade or other boot.
- b) Owning, renting, leasing, using or maintaining, an office, place of business, or other establishment in the city.
- c) Soliciting sales.
- d) Making repairs or providing maintenance or service to real or tangible personal property, including warranty work and property maintenance.
- e) Providing technical assistance or service, including quality control, product inspections, warranty work, or similar services on or in connection with tangible personal property sold by the person or on its behalf.
- f) Installing, constructing, or supervising installation or construction of, real or tangible personal property.
- g) Soliciting, negotiating, or approving franchise, license, or other similar agreements.
- h) Collecting current or delinquent accounts.
- i) Picking up and transporting tangible personal property, solid waste, construction debris, or excavated materials.
- j) Providing disinfecting and pest control services, employment and labor pool services, home nursing care, janitorial services, appraising, landscape architectural services, security system services, surveying, and real estate services including the listing of homes and managing real property.
- k) Rendering professional services such as those provided by accountants, architects, attorneys, auctioneers, consultants, engineers, professional athletes, barbers, baseball clubs and other sports organizations, chemists, consultants, psychologists, court reporters, dentists, doctors, detectives, laboratory operators, teachers, veterinarians.
- l) Meeting with customers or potential customers, even when no sales or orders are solicited at meetings.
- m) Training or recruiting agents, representatives, independent contractors, brokers or others, domiciled or operating on a job in the city, acting on its behalf, or for customers or potential customers.
- n) Investigating, resolving, or otherwise assisting in resolving customer complaints.

- o) In-store stocking or manipulating products or goods, sold to and owned by a customer, regardless of where sale and delivery of the goods took place.
 - p) Delivering goods in vehicles owned, rented, leased, used or maintained by the person or another acting on its behalf.
- 24.** If a person, or its employee, agent, representative, independent contractor, broker or another acting on the person's behalf, engages in no other activities in or with the city but the following, it need not register and obtain a business license.
- a) Meeting with suppliers of goods and services as a customer.
 - b) Meeting with government representatives in their official capacity, other than those performing contracting or purchasing functions.
 - c) Attending meetings, such as board meeting, retreats, seminars, and conferences, or other meetings wherein the person does not provide training in connection with tangible personal property sold by the person or on its behalf. This provision does not apply to any board of director member or attendee engaging in business such as a member of a board of directors who attends a board meeting.
 - d) Renting tangible or intangible property as a customer when the property is not used in the city.
 - e) Attending, but not participating in a "trade show" or "multiple vendor events". Persons participating at a trade show shall review the city's trade show or multiple vendor event ordinances.
 - f) Conducting advertising through the mail.
 - g) Soliciting sales by phone from a location outside the city.
- 35.** A seller located outside the city merely delivering goods into the city by means of common carrier is not required to register and obtain a business license, provided that it engages in no other business activities in the city. Such activities do not include those listed in subsection 3.

The city expressly intends that engaging in business include any activity sufficient to establish nexus for purposes of applying the license fee under the law and the constitutions of the United States and the State of Washington. Nexus is presumed to continue as long as the taxpayer benefits from the activity that constituted the original nexus generating contact or subsequent contacts.

"Person" means one or more natural persons of either sex, corporations, partnerships, associations of other entities capable of having an action at law brought against such entity, but shall not include employees of persons licensed pursuant to this chapter.

"Special event" means any event or activity which is organized primarily for the purpose of promoting cultural, artistic or entertainment endeavors, including, but not limited to, arts and crafts fairs, cultural exhibitions, vocal or instrumental concerts, shows, festivals and camps, and is open to members of the public. Special events are not limited to those events conducted on public streets or in public buildings but may include events occurring entirely on private property.

“Business Licensing Service” or “BLS” means the office within the Washington State Department of Revenue providing business licensing services to the city.

5.04.020 - Required—Exceptions.

- A. It is unlawful for any person to conduct, operate, engage in or practice any business in the city of White Salmon without first having obtained a business license from the city. If more than one business ~~owner is conducted~~ **conducts business** on a single premises, a separate license ~~shall be is~~ required for each separate business ~~owner conducted, operated, engaged in or practiced~~. If business is transacted at two or more places by a person within the city, a separate license shall be required for each place at which business is transacted.
- B. A nonprofit organization ~~shall complete the~~ **must obtain a** business license, ~~application form;~~ however, if it shall be required to pay a license fee only as required by Section 5.04.090(B) submits proof of federal tax exemption under a provision of 26 USC § 501(c) it will be exempt from paying the city license therefor; provided that religious organizations, as defined in 26 USC § 501(c)3, when engaged solely in their core religious activities will be fully exempted from the licensing requirements of this chapter. When proof of tax exemption is required, the following are acceptable forms:
- 1. IRS Determination Letter; or**
 - 2. IRS Affirmation Letter.**
- C. Pursuant to RCW 36.71.090, no business license shall be required of any farmer, gardener, or other person to sell, deliver or peddle any fruits, vegetables, berries, eggs or any farm produce or edibles raised, gathered, produced or manufactured by such person. Furthermore, no business license shall be required of any minor engaging in a de minimis entrepreneurial venture with permission of the property owner, including, but not limited to such trade and activities as running a lemonade stand.

5.04.030 - Application—Procedure.

- A. ~~No new~~ **Application for a city** business license ~~shall be issued except upon written application is~~ made ~~to the city clerk treasurer or designee~~ **through the Business Licensing Service (BLS) and must include all information required for all licenses requested, the total fees due for all licenses, and the application handling fee per RCW 19.02.075. Such application shall be signed by the person who intends to conduct, operate or engage in the business for which the license is to be issued, and shall state the nature and address of the business or proposed business of the applicant and such other information as may be required by the city clerk treasurer.**

- B. ~~If the applicant is a partnership, the application must be made and signed by one of the partners; if a corporation, by one of the officers thereof; if a foreign corporation, partnership or nonresidential individual, by the resident agent or local manager of the corporation, partnership or individual.~~
- C. ~~Upon receipt of the application information from BLS, The the~~ city clerk-treasurer or designee ~~shall approve or deny the license~~ will forward it to the appropriate city departments for review. The city administrator or designee and building inspector ~~shall will~~ indicate ~~on the license application~~ whether the proposed business meets all current zoning and building code requirements. If any city department recommends denial of the license, the department must submit the recommendation in writing to the city clerk-treasurer. If all departments confirm the application is in compliance with all requirements, the city clerk-treasurer will approve issuance of the business license through BLS. If an application is denied by the city clerk treasurer or designee, the city clerk-treasurer will provide the applicant the reason for denial ~~shall be stated~~.
- ~~DC.~~ Neither the filing of an application for a license nor the payment of the fee ~~shall~~ authorizes a person to engage in or conduct a business in the city until such license has been granted.
- D. Application for a city business license related to the long-term rental of a residence is made directly to the city clerk-treasurer unless the property owner has obtained a Washington State Unified Business Identification (UBI) number. If a property owner has a UBI number and is renting a residence on a long-term basis then application is made through the Business Licensing Service (BLS) as required above in Subsection A.

~~5.04.040 – Application – Form.~~

- ~~A. Annual licenses to be issued pursuant to the provisions of this chapter shall be renewed by January 31 of each subsequent year.~~
- ~~B. Neither the filing of an application for renewal nor the payment of a renewal fee shall, of itself, authorize a person to engage in or conduct a business.~~
- ~~C. The city clerk treasurer or designee shall send out renewal notices each year. If the information regarding the business has not changed from the original application or a later update, the renewal notice shall be returned to the city clerk treasurer with the renewal fee as set forth in Section 5.04.060(A). If any of the information regarding the business has changed, such change(s) shall be submitted with the renewal notice and the renewal fee.~~

5.04.055 - Threshold exemption from free license/registration requirement.

To the extent set forth in this section, the following persons and business shall be exempt from the registration, license and/or license fee requirements outlined in this chapter:

- A. Any person or business whose annual value of products, gross proceeds of sales or gross income of the business in the city is equal to or less than two thousand dollars and who does not maintain a place of business within the city shall be exempt from the general

business license requirements of this chapter. The exemption does not apply to regulatory license requirements or activities that require a specialized permit.

~~B. Any person or business who meets the exemption requirements shall submit an application for a business license to the city clerk treasurer but shall not be charged a fee for the business license.~~

~~C. Non-profit organizations recognized by the Federal Government as a 501(c)(3) organization, with proper documentation are exempted from the requirement to pay fees associated with the issuance of a business license as required by this chapter. Applicants are required to provide one of the following:~~

~~1. Form 1023, Application for Recognition of Exemption; or~~

~~2. IRS Determination Letter; or~~

~~3. IRS Affirmation Letter.~~

~~However, non-profit organizations are still required to apply for and obtain a valid business license and comply with all other provisions of this chapter.~~

5.04.060 - ~~Fee~~ Late payment ~~Reissuance~~ License fee – Change of location.

A. The fee for the original license required by this chapter ~~shall be~~ is seventy-five dollars. The fee for annual renewal of the license ~~shall be~~ is fifty dollars. Businesses that meet the qualification under WSMC 5.04.055 shall not be charged a fee for a business license.

B. All businesses required to obtain ~~annual licenses~~ a business license under this chapter ~~must do so prior to commencing business in the city shall obtain the same and pay all fees required on or before January 31 of each respective year.~~ Any business which fails to obtain a license prior to engaging in business in the city, and pay the license fees prior to February 1 shall, in addition to any other penalties provided in this chapter, may be assessed by the city a sum of ten dollars per month as penalty for each month such late application and/or payment is over due until paid.

C. Any business relocating to another address in the city ~~shall pay no fee to have a new business license reissued to reflect the new address~~ must notify the Business Licensing Service sufficiently prior to the change to allow the city to review and approve the new location prior to commencing business at the new location. Such a change may require submitting a new application for license as provided for in this chapter..

5.04.070 – ~~Term~~ License term and renewal - Penalties.

All ~~annual~~ business licenses issued pursuant to the provisions of this chapter ~~shall be~~ are valid ~~until December 31 of the year for which they are issued, and all renewals thereafter shall be for a period of for~~ one year ~~commencing January 1 of the year for which the license is issued and terminating and expiring December 31 of that year~~ unless otherwise prorated

as provided for in this section. Business licenses issued by the city in 2020 shall expire _____.

A. The city business license expires on the date established by the Business License Service (BLS) and must be renewed on or before that date in order to continue to engage in business in the city after that date.

B. Application for renewal of the license is made through BLS, and must include all information required to renew all licenses involved, the total fees due for all licenses being renewed, and the renewal application handling fee required by RCW 19.02.075.

C. The license term and respective fee therefore may be prorated as necessary to synchronize the expiration date with the expiration of the business license account maintained by BLS.

D. Failure to complete the renewal of the license by the expiration date will incur the late renewal penalty required by RCW 19.02.085 in addition to all other fees due.

E. Failure to complete the license renewal within 120 days after the expiration date will result in the cancellation of the license and will require submitting a new application for license, as provided for in this chapter, in order to continue to engage in business in the city.

5.04.080 - Change of ownership—Reapplication.

Upon the sale or transfer of any business licensed pursuant to this chapter, the license issued to the prior owner or transferor ~~shall~~ **will** automatically expire on the date of such sale or transfer and the new owner intending to continue such business in the city of White Salmon ~~shall~~ **will** apply for and obtain a new business ~~license~~ **license** pursuant to the procedures by this chapter prior to engaging in, conducting or operating the business in the city.

5.04.090 - Fee—Temporary license.

A. Temporary Business License.

1. Any person engaged in business within the city for a period not to exceed ten days within any three consecutive months may obtain a temporary business license upon application **directly** to the city clerk-treasurer. The fee for this temporary license ~~shall be~~ **is** twenty dollars. The temporary license may not be renewed during that calendar year. If a business that is seeking a temporary business license meets the qualifications under WSMC 5.04.055, a temporary business license ~~shall~~ **will** be issued free of charge.

5.04.100 - Prohibitions upon issuance.

Notwithstanding any other provisions of this chapter, a license hereunder may not be issued to or held by any person who uses or occupies to use or ~~occupy~~ **occupies** any real property or otherwise conducts or proposes to conduct any business in violation of the provisions of any ordinances of the city of White Salmon or the statutes of the state of Washington or any other applicable law or regulation. No license ~~shall~~ **will** be issued to or renewed for any business object

to payment of a business improvement area assessment of such assessment, any install thereof or interest thereon is delinquent. The granting of a business license **shall does** not authorize any person to engage in any activity prohibited by federal, state or local law or regulation.

5.04.110 - Revocation or suspension—Grounds.

The city clerk-treasurer may, at any time, suspend or revoke any license issued under the provisions of this chapter whenever the licensee, or any officer, employee or partner thereof:

- A. Has violated any federal state or city statute, law, regulation or ordinance upon the business premises stated in the license or in connection with the business stated in the license, whether or not the licensee, or officer or partner thereof, has been convicted in any court of competent jurisdiction of such violation;
- B. Is or has conducted, engaged in or operated the business stated in the license upon premises which do not conform to the ordinances of the city of White Salmon;
- C. Has maintained or permitted the business stated in the license to be conducted, engaged in or operated in such a manner as to constitute a public nuisance;
- D. Has made any material false statement or representation in connection with obtaining the license.

5.04.120 - Appeal.

- A. Whenever the city clerk-treasurer determines that there is cause for suspending, denying or revoking any license issued pursuant to this chapter, the clerk-treasurer shall notify the person holding the license by registered or certified mail, return receipt requested, of the determination. Notice mailed to the address on the license shall be deemed received three days after mailing. The notice shall specify the grounds for suspension, denial or revocation.
- B. The licensee may appeal the decision of the city clerk-treasurer to deny or revoke a business license by filing a written notice of appeal to the city council within ten day so of the city clerk-treasurer's decision.
- C. Upon timely receipt of the notice of appeal, the city clerk-treasurer shall set a date for hearing the appeal. The city clerk-treasurer shall mail notice of the date of the hearing to the licensee at least twenty days prior to the hearing date.
- D. The hearing shall be De Novo. The city council shall affirm, reverse or modify the city clerk-treasurer's decision.
- E. The decision of the city council shall be final. Any person desiring to appeal must file an appropriate action in Klickitat County Superior Court within fourteen days of the city council's decision.
- F. Following revocation, no business license shall be issued for a period of twelve months to the person or business entity whose license was revoked, or to any business entity owned or controlled by such person or entity.

5.04.130 - Violation—Penalty.

- A. Any person, as defined in this chapter, and the officers, directors, managing agents, or partners of any corporation, firm, partnership or other organization or business violating or failing to comply with any of the provisions of this chapter shall have committed a civil infraction an, upon a determination by the White Salmon Municipal Court that such infraction has been committed, shall pay a civil monetary penalty to the city of a sum not to exceed two hundred dollars. In addition, each and every day during any portion of which a violation of any provision of this chapter is committed, continued or permitted constitutes a separate infraction. Penalties collected pursuant to this section shall be deposited in the city's general fund to be used for general purposes of the city.
- B. In addition to the penalties provided in this section, any condition caused or permitted to exist in violation of any of the provisions of this chapter is a public nuisance and all remedies given by law for the prevention and abatement of nuisances shall apply thereto.
- C. Any person deemed to have committed a civil infraction under subsection A of this section who shall fail to come into compliance, or remain in compliance, with the provisions of this chapter shall be guilty of a misdemeanor and, upon conviction, shall be punished by imprisonment in jail for a term not to exceed ninety days or by a fine in an amount not more than one thousand dollars or by both such fine and imprisonment. Each day that such condition or violation continue shall be regarded as a new and separate offense and shall be punishable accordingly.

SECTION 2 - SEVERABILITY.

If any section, sentence, or phrase of this Chapter is held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence or phrase of this Chapter.

SECTION 3 - EFFECTIVE DATE.

This ordinance shall take effect five (5) days after its publication according to law.

PASSED by the City Council of the City of White Salmon at a regular meeting this 16th day of December, 2020

Marla Keethler, Mayor

ATTEST:

Jan Brending, Clerk/Treasurer

APPROVED AS TO FORM:

Kenneth B. Woodrich, City Attorney

File Attachments for Item:

4. 2021-2022 Interlocal Agreement with City of Bingen, Law Enforcement Services

a. Presentation and Discussion

b. Action



AGENDA MEMO

Needs Legal Review: Yes
Council Meeting Date: December 16,2020
Agenda Item: 2021-2022 Interlocal Agreement for Law Enforcement Services for City of Bingen
Presented By: Mike Hepner, Police Chief and Jan Brending, Clerk Treasurer

ACTION REQUIRED:

Authorization for mayor to sign interlocal agreement for law enforcement services for the City of Bingen for 2021-2022.

PROPOSED MOTION:

Motion to authorize the mayor to sign the interlocal agreement for law enforcement services for the City of Bingen for the years 2021 and 2022.

Explanation of issue:

The City of Bingen contracts with the City of White Salmon for law enforcement services. The attached interlocal agreement contains mostly the same language as the previously approved agreement with a change in the dates and the amount. Specific language regarding parking enforcement requirements has been deleted. The agreement covers the years 2021 and 2022. The amount for 2021 is \$345,487 (1.7% increase over the current amount which corresponds to the proposed cost of living increase provided for through the union contract). The 2022 price will be based on the cost of living increase for 2022 based on the union contract procedure for determining that increase.

The City of Bingen approved the interlocal agreement at its December 1st city council meeting.

Staff Recommendation:

Staff recommends the city council authorize the mayor to sign the interlocal agreement for law enforcement services for the City of Bingen for the years 2021 and 2022.

**INTERLOCAL AGREEMENT FOR LAW ENFORCEMENT SERVICES
FOR CITY OF BINGEN**

THIS INTERLOCAL AGREEMENT, made and entered into this _____ day of _____, ~~2018~~ **2020**, by and between **THE CITY OF WHITE SALMON**, a municipal corporation of the State of Washington, hereinafter referred to as "White Salmon," and **THE CITY OF BINGEN**, a municipal corporation of the State of Washington, hereinafter referred to as "Bingen",

WITNESSETH:

WHEREAS, Bingen desires to contract with White Salmon, and its Police Department, hereinafter referred to as Bingen/White Salmon Police Department; to provide comprehensive law enforcement services within Bingen's corporate limits pursuant to terms and conditions below; and

WHEREAS, White Salmon, by and through the Bingen/White Salmon Police Department, wishes to perform law enforcement services for Bingen as set forth below; and

WHEREAS, such interlocal agreements are authorized by the provisions of RCW 39.34.010 et seq.;

NOW, THEREFORE,

1.0 Agreement to Provide Services

White Salmon, by and through its Chief of Police, agrees to provide law enforcement services for Bingen, within Bingen's corporate limits, which shall mean and include the delivery of the same quality and manner of service rendered by the Bingen-White Salmon Police Department ("BWSPD") within the City of White Salmon.

1.1 Customary Services

- a. Scope of Services. Unless otherwise specified and agreed to, the Bingen White Salmon Police Department shall deliver to the City of Bingen the same quality and manner of service rendered by the Bingen-White Salmon Police Department within the City of White Salmon in the areas of criminal law enforcement, and in response to emergency calls, routine patrols, investigation and enforcement of violations of the Washington State Criminal Code, Washington State Traffic Code as adopted by the City of Bingen, Bingen Criminal Codes or as otherwise agreed to within this contract; and as amended by addendum.
- b. Control. For the purpose of administering this contract, the Chief of Police shall have exclusive control of the Bingen-White Salmon Police Department's enforcement operations in the implementation of this contract. To ensure a smooth transition and implementation of this contract, White Salmon's Mayor and appointed administration agree to meet, and confer, with Bingen's selected personnel on

propositions that pertain to the level of service administered as provided for within this contract; and/or to deliberate new propositions as they would pertain to this contract. Upon initiating this agreement the parties agree to meet quarterly for the first year, and biannually every year after until this agreement is null and void. The Bingen Mayor and/or City Administrator may contact the Chief at anytime with concerns.

- c. Coverage. For the purpose of this section coverage shall mean; twenty-four (24) hour days, seven (7) days per week police coverage delivered in a manner as determined by Chief of Police. Law Enforcement services rendered shall be the same quality and manner as specified in section 1.1 (a) of this contract. Customary Law Enforcement coverage performed by the Bingen-White Salmon Police Department is;
 - 1. Active duty personnel twenty (20) hours per day, seven (7) days per week.
 - 2. On-call basis - four (4) hours per day, seven (7) days per week.
- d. Unforeseen Deficiency. In the event a temporary unforeseen deficiency in manpower, or other circumstances, interferes with the provisions established in section 1.1 (b) of this contract, Bingen's Mayor shall be notified as soon as reasonable possible. In the event a substantial unforeseen circumstance(s) which interfere with the provisions established in section 1.1 (b) of this contract, a prorated discount of the actual financial loss of service will be credited to the next billing cycle(s). In such cases Bingen's Mayor shall be notified immediately. For the purpose of this section, temporary shall mean no more than seven (7) days per month. Anything over 7 days is a substantial circumstance.

1.2 Enforcement of Non-Criminal and Non-Traffic Rules, Laws and Municipal Codes

The services provided for in this section are those services of non-criminal and non-traffic codes. White Salmon recognizes that criminal law enforcement services sometimes overlap with non-criminal and non-traffic services. In recognition of overlapping services the Bingen-White Salmon Police Department agrees to provide the following services as specified.

- a. Animal Control. Non-emergency calls will be referred to Bingen's contracted animal control. In the event animal control is not available the Bingen-White Salmon Police Department will respond based on officer's availability.
- b. Stopping, Standing or Parking Enforcement. The Bingen-White Salmon Police Department will provide enforcement of Bingen Municipal Code 10.14 Stopping, Standing or Parking Enforcement, ~~including providing a minimum of an average of 24 hours per quarter enforcement; provided that the Bingen-White Salmon Police Department shall not be required to provide administrative follow up, (i.e., beyond issuing a citation, the Bingen-White Salmon Police Department shall perform no administrative follow up except to provide a copy of the~~

~~citation to the Bingen City Administrator) for violations of Bingen Municipal Code subsections 10.14.030 so long as the City of White Salmon has in effect an ordinance stating that the Bingen-White Salmon Police Department shall perform no more than the same administrative follow-up for the City of White Salmon for the same or similar categories of parking violations.~~

- c. The Bingen-White Salmon Police Department will provide enforcement, including the non-criminal and non-traffic provisions, of the following Bingen Municipal Codes: Chapter 8.16 Fireworks, Title 9 Peace, Morals and Welfare, and Title 10 Vehicles and Traffic, excluding section 10.05.

2.0 Payment

Basic Fee. As consideration for these services, Bingen shall pay White Salmon as follows:

- a. For the calendar year ~~2019 \$331,750 (three hundred thirty one thousand seven hundred fifty dollars)~~ 2021 \$345,487 (three hundred forty-five thousand four hundred eighty-seven dollars) and for the calendar year ~~2020 \$331,750 (three hundred thirty one thousand seven hundred fifty dollars)~~ 2022 \$345,487 (three hundred forty-five thousand four hundred eighty-seven dollars), plus an increase according to the following formula, as it appears in the Collective Bargaining Agreement for Uniformed Employees between the City of White Salmon for Police Officers and Sergeants for the period January 1, 2018 through December 31, 2020, as amended:

If the CPI is less than one percent (1%) for the year ~~2019~~ 2021, the contract price for ~~2020~~ 2022 shall increase one percent (1%);

If the CPI is more than one percent (1%) and less than four percent (4%) for the year ~~2019~~ 2021, the contract price for ~~2020~~ 2022 shall increase according to the increase of the CPI;

If the CPI is more than four percent (4%) for the year ~~2019~~ 2021, the contract price for ~~2020~~ 2022 shall increase four percent (4%).

- b. Beginning January 1st of each year of service the warrants shall be made payable to the City of White Salmon and be issued at the regularly scheduled Council meeting for the month in which the service is provided.

3.0 Term

- a. The duration of this agreement shall be for two (2) years beginning on January 1, ~~2019~~ 2021 and ending on December 31, ~~2020~~ 2022, unless sooner terminated by the written consent of both parties.
- b. Renewal of this contract shall be accomplished by August 31, ~~2020~~2022.

Thereafter, the parties shall have no obligation to negotiate a renewal of this contract.

4.0 Indemnification

- a. White Salmon Indemnification. White Salmon acknowledges that, pursuant to the terms of this contract, White Salmon is totally responsible for the acts and omissions of its officers, officials and employees, and is responsible as an independent contractor for the safety of all persons and property in performing pursuant to this contract. White Salmon assumes the risk of all damages, loss, costs, penalties and expense and agrees to indemnify, defend and hold harmless Bingen, its officers, officials and employees, from and against any and all liability which may accrue to or be sustained by Bingen, or its officers, officials and employees, on account of any claim, suit or legal action made or brought against Bingen for the death or injury to persons (including White Salmon's employees) or damage to property involving White Salmon, arising out of any act or omission of White Salmon or any White Salmon employee in the performance of services performed hereunder. This indemnification extends to the officials, officers and employees of Bingen and also includes attorney's fees and the cost of establishing the right to indemnification herein in favor of Bingen. This indemnification does not extend to injuries or damages caused by the sole negligence of Bingen.
- b. Bingen Indemnification. Bingen acknowledges that pursuant to the terms of this contract, Bingen is totally responsible for the acts or omissions of its own officials, officers and employees. Bingen assumes the risk of all damages, loss, costs and penalties, and agrees to indemnify, defend and hold harmless White Salmon, its officers, officials and employees from and against any and all liability which may accrue to or be sustained by White Salmon on account of any claim, suit or legal action made or brought against White Salmon or its officers, officials and employees, for the death or injury to persons (including Bingen's employees) or damage to property involving Bingen, arising out of any act or omission of Bingen or any Bingen employee in the performance of law enforcement services. This indemnification extends to the officials, officers and employees of White Salmon and also includes attorney's fees and the cost of establishing the right to indemnification hereunder in favor of White Salmon. This indemnification does not extend to injuries or damages caused by the sole negligence of White Salmon.

5.0 Authority.

The parties agree that for all intents and purposes except for Section 4.0 Indemnification above, the Chief of Police for White Salmon is also the Chief of Police for Bingen, and with respect to law enforcement, is bound to the inter-local agreements signed by White Salmon. While performing said services under this contract, the Bingen-White Salmon Police Department personnel shall have all authority granted to police personnel of a non-charter code city under the laws of the State of Washington.

6.0 Materials.

All material needed to perform law enforcement services as specified in section 1.0 and 1.1 of this contract, and the expense of performing said services, shall be provided and paid by White Salmon. Such material includes, but is not limited to, vehicles, weapons, communication facilities and such other supplies needed by a law enforcement agency to carry out its normal functions.

7.0 Bingen to Cooperate.

Bingen and White Salmon agree to fully cooperate with each other in the performance of this contract and to furnish each other with any information each city may require in the course of the performance of this contract.

8.0 Prosecution.

All citations or complaints for violations of municipal ordinances, including state statutes involving infractions, misdemeanors and gross misdemeanors shall be filed in the Bingen Municipal Court and shall be prosecuted by Bingen.

9.0 Insurance.

White Salmon shall provide and maintain police professional liability insurance coverage with limits adequate to cover all foreseeable errors and omissions, and shall provide a copy of said policy to Bingen for its review and approval.

10.0 Reports.

White Salmon will provide Bingen with activity reports on a monthly basis. Such reports shall include the number and types of reported complaints, the type and quantity of arrests made within Bingen and any other information relevant to reporting criminal activity within Bingen. The Bingen-White Salmon Police Department Chief shall notify the Bingen Mayor and/or Bingen City Administrator as soon as possible when any officer's action would jeopardize the public safety or integrity of the City of Bingen.

11.0 Equal Opportunity Employer.

White Salmon covenants that it is an equal opportunity employer and shall comply with all relevant laws regarding law enforcement personnel.

12.0 Severability.

In the event of invalidity or irresolvable ambiguity of any provision of this contract, the remaining provisions shall nevertheless continue to be valid and enforceable.

13.0 Modifications.

No changes or modifications to this contract shall be valid or binding upon either party unless such changes or modifications be in writing and executed by both parties.

14.0 Attorney Fees.

If any suit or action is filed by any party to enforce or interpret a provision of this contract, or otherwise with respect to the subject matter of this contract, the prevailing party shall be entitled, in addition to other rights and remedies it might have, to reimbursement for its expenses incurred with respect to such suit or action, including court costs and reasonable attorney's fees.

15.0 Extraordinary Services.

The parties recognize that this contract is for the purpose of the Bingen-White Salmon Police Department providing law enforcement services to Bingen. The parties recognize that there may be certain circumstances or incidents in Bingen that require the use by the Bingen-White Salmon Police Department of exceptional and extraordinary resources. In recognition of these situations, Bingen agrees to pay for the actual exceptional and extraordinary resources rendered for such circumstances or incident.

It is contemplated by the parties that such an incident or set of circumstances will likely be quite rare. The situation would require the use of exceptional or extraordinary resources for an extended period of time. Possible circumstances or incidents are too varied to be listed. However, an example used by analogy would be the law enforcement services contract between the City of Stevenson and Skamania County where once, in no more than the last twenty years, the County billed for extraordinary expenses incurred, which expenses were related directly to preparing for and performing services at a protest demonstration at the Skamania Lodge.

16.0 Entity Providing Law Enforcement Services

The City of White Salmon shall notify the City of Bingen as soon as possible if the City of White Salmon contemplates having another entity provide law enforcements for the Bingen-White Salmon Police Department including on a temporary basis.

17.0 Entire Contract.

This contract is the entire agreement between the parties and supersedes all previous agreements or understandings between them. This contract may be modified only in writing, provided both parties have signed the amended document.

18.0 Choice of Venue.

This contract shall be governed by and construed under the laws of the State of Washington, and any action brought to enforce the terms of this contract shall be brought in the Superior Court of Klickitat County.

19.0 Filing Requirements.

Copies of this contract shall be filed with the Bingen City Administrator and per RCW 39.34.040 the Klickitat County Auditor.

20.0 Effective Date of Contract.

This contract shall take effect on the date set forth in paragraph 3, above.

21.0 Interlocal Agreement Representations

This is an interlocal agreement pursuant to RCW Ch 39.34 and the parties make the following representations:

- a. Duration. This AGREEMENT shall terminate on December 31, 2020 or sooner as provided in paragraph 3.0, above.
- b. Organization. No new entity will be created to administer this agreement.
- c. Purpose. The purpose is to enable Bingen to contract with White Salmon for law enforcement services.
- d. Manner of Financing. The parties intend to finance this agreement in cash as part of their general funds budgets.
- e. Termination of Agreement. The parties shall have the right to terminate this agreement as provided in paragraph 3.0, above.
- f. Other. All terms are covered by this Agreement. No additional terms are contemplated.
- g. Selection of Administrator. The White Salmon City Administrator shall be the Administrator for this Interlocal Agreement.
- h. Filing. Prior to its entry into force, this agreement shall be filed with the Klickitat County Auditor.

IN WITNESS WHEREOF, White Salmon has caused this Contract to be duly executed on its behalf, and thereafter Bingen has caused the same to be duly executed on its behalf.

CITY OF BINGEN,
A Municipal Corporation,

CITY OF WHITE SALMON,
A Municipal Corporation,

By: _____
Mayor

By: _____
Mayor

Attest:

Attest:

By: _____
City Clerk

By: _____
City Clerk

Approved as to form only:

Approved:

CHRISTOPHER LANZ
City Attorney
City of Bingen

MICHAEL HEPNER
Chief
Bingen-White Salmon Police Dept.

KENNETH B. WOODRICH
City Attorney
City of White Salmon

File Attachments for Item:

5. 2021 Interlocal Agreement with City of Bingen, Treatment Plant ERU Rate

a. Presentation and Discussion

b. Action



AGENDA MEMO

Needs Legal Review: Yes
Council Meeting Date: December 16, 2020
Agenda Item: Interlocal Agreement with City of Bingen Setting 2021 ERU Rate
Presented By: Jan Brending, Clerk Treasurer

Action Required:

Authorization for mayor to sign interlocal agreement with City of Bingen setting the 2021 ERU rate.

Proposed Motion:

Motion to authorize the mayor to sign interlocal agreement with City of Bingen setting the 2021 ERU rate in the amount of \$15.00 per ERU (equivalent residential unit).

Explanation of Issue:

The City of Bingen treats all White Salmon wastewater. Bingen has established a separate fund for the operation and maintenance of the wastewater treatment plant. Each city pays equally into the operation and maintenance fund based on a rate per ERU. The current rate is \$14.75 per ERU.

The proposed interlocal agreement increases the ERU rate by \$0.25 to \$15.00. The rate increase in the past has been \$0.25 per ERU each year.

The City of Bingen approved the proposed interlocal agreement at its December 1, 2020 city council meeting.

Staff Recommendation:

Staff recommends the city council authorize the mayor to sign the interlocal agreement with the City of Bingen setting the 2021 ERU rate in the amount of \$15.00 per ERU (equivalent residential unit).

INTERLOCAL AGREEMENT

BETWEEN THE CITY OF BINGEN AND CITY OF WHITE SALMON

This Interlocal Agreement (which hereinafter may be referred to as the “AGREEMENT”), is entered into by and between the City of Bingen (which may hereinafter be referred to as “Bingen”), a Washington municipal corporation, and the City of White Salmon (which may hereinafter be referred to as “White Salmon”), a Washington municipal corporation, pursuant to the Interlocal Cooperation Act, RCW Chapter 39.34.

PURPOSE AND RECITALS

1. Bingen operates and maintains the Bingen Wastewater Treatment Plant.
2. Bingen accepts and treats White Salmon wastewater at the Bingen Wastewater Treatment Plant.
3. Bingen and White Salmon entered into an agreement for the purpose of “providing effective management of the jointly utilized Bingen Wastewater Treatment and Disposal Facility” on March 5, 1991 and as amended June 6, 1995.
4. Said agreement provides that Bingen and White Salmon shall pay an equal monthly amount per residential equivalency (ERU) into the operation and maintenance fund for the Bingen Wastewater Treatment Plant.
5. Bingen and White Salmon have made payments into the operation and maintenance fund based on the number of ERUs billed by each entity each month.
6. Bingen makes payments into the operation and maintenance fund monthly through an interfund transfer.
7. White Salmon makes payments to Bingen by way of a check and Bingen deposits those funds into the operation and maintenance fund.
8. Bingen and White Salmon are currently using a ~~\$14.50~~ \$14.75 per ERU monthly payment to the operation and maintenance fund.
9. The parties wish to establish a formal agreement for the per ERU monthly payments to be paid into the operation and maintenance fund for the Bingen Wastewater Treatment Plant jointly used by Bingen and White Salmon.
10. This interlocal agreement is not intended to replace or modify the above referenced March 5, 1991 and as amended June 6, 1995 interlocal agreement, but only to fix the amount of the monthly per ERU payment to the operation and maintenance fund.

11. White Salmon Municipal Code 13.16.080 provides that White Salmon and Bingen shall establish by interlocal agreement an allocation for White Salmon's cost of operating the wastewater collection system and an allocation for payment to the City of Bingen for treating White Salmon's wastewater.

12. The parties do not contemplate the formation of a separate legal or administrative entity and do not contemplate any property shall be acquired which shall require disposal upon termination of this agreement.

NOW THEREFORE, the parties agree as follows:

1. The parties agree that the recitals are accurate.
2. For the year ~~2020~~ 2021, the parties agree that for each ERU billed for wastewater treatment and services, ~~\$14.75~~ \$15.00 of the fee shall be allocated to operation and maintenance of the Bingen Wastewater Treatment Plant.
3. This AGREEMENT shall be in effect January 1, ~~2020~~ 2021 through December 31, ~~2020~~ 2021 unless renewed by joint agreement of the parties.
4. If any provision hereof or its application is held invalid, the remainder of the provisions hereof shall not be affected.

IN WITNESS WHEREOF, the parties have signed this AGREEMENT, effective on the last date indicated below.

CITY OF BINGEN

CITY OF WHITE SALMON

Betty J. Barnes, Mayor Date

Marla Keethler, Mayor Date

ATTEST:

Cheyenne Willey, City Clerk Date

Jan Brending, City Clerk Date

Approved as to form:

Christopher R. Lanz Date
Bingen City Attorney

Kenneth Woodrich Date
White Salmon City Attorney

File Attachments for Item:

6. 2021 Agreement, Washington Gorge Action Programs

a. Presentation and Discussion

b. Action



AGENDA MEMO

Needs Legal Review: Yes
Council Meeting Date: December 16, 2020
Agenda Item: Agreement with Washington Gorge Action Programs for Youth Center Services
Presented By: Jan Brending, Clerk Treasurer

ACTION REQUIRED:

Authorization for mayor to sign agreement with Washington Gorge Action Programs providing \$12,000 in return for Youth Center services for 2021.

PROPOSED MOTION:

Motion to authorize the mayor to sign agreement with Washington Gorge Action Programs providing \$12,000 in return for Youth Center services in 2021.

Explanation of issue:

The city council agreed to include \$12,000 in the city's 2021 budget for Youth Center services. The proposed agreement is the same agreement the city has used for a number of years providing for \$12,000 for services.

Staff Recommendation:

Staff recommends the city council authorize the mayor to sign the agreement with Washington Gorge Action Programs providing \$12,000 in return for Youth Center services for 2021.

AGREEMENT

BETWEEN WASHINGTON GORGE ACTION PROGRAMS AND THE CITY OF WHITE SALMON

This Agreement (which hereinafter may be referred to as the “AGREEMENT”), by and between Washington Gorge Action Programs (which hereinafter may be referred to as “WGAP”), a Washington nonprofit corporation pursuant to RCW Title 24, and the City of White Salmon, a Washington municipal corporation (which may hereinafter be referred to as “City”).

RECITALS

WHEREAS WGAP operates a Youth Center, which Youth Center provides opportunities and pastimes for youth in a geographical area that includes the City of White Salmon; and

WHEREAS the City is informed and believes that the Youth Center has a generally positive affect on the youth of the city as well as the surrounding area; and

WHEREAS the Youth Center helps discourage some youth from mischief, both of criminal and civil in nature and may encourage some youth to stay in the City and surrounding geographical area; and

WHEREAS the City desires that its public areas, including parks, to be kept neat and orderly in appearance; and

WHEREAS WGAP has agreed to spend such time as its resources allow to assist keeping the public areas of White Salmon neat and orderly.

NOW, THEREFORE, the parties agree as follows:

1. The recitals are accurate.
2. The City of White Salmon shall pay WGAP for the benefit of the WGAP Youth Center, the sum of Twelve Thousand and No Cents (\$12,000.00) for the year 2021.
3. During such year, WGAP shall assist, as its resources allow, in keeping the public areas of the City of White Salmon neat and orderly.
4. Such assistance will be in the manner and at such times as WGAP determines is appropriate. The City shall not direct or control WGAP’s assistance.
5. This agreement does not constitute an employment or personal services agreement.
6. Each party agrees to hold harmless and indemnify the other party, its elected officials, employees, representatives, and agents from any claim, action, injury to person or

File Attachments for Item:

7. Memorandum of Agreement Between City of White Salmon and AFSCME Local 1533W Bargaining Units Municipal (Non-Uniformed) Employees CBA and Police Officers, Sergeants, Limited and Non-Commissioned Employees CBA

a. Presentation and Discussion

b. Action



AGENDA MEMO

Needs Legal Review: Yes
Council Meeting Date: December 16, 2020
Agenda Item: Memorandum of Agreement 2021, City of White Salmon and Washington State Council of County and City Employees Council 2, AFSCME Local 1533W, White Salmon Uniformed and Municipal Employees
Presented By: Jan Brending, Clerk Treasurer

ACTION REQUIRED:

Authorization for mayor and city administrator to sign Memorandums of Agreement between City of White Salmon and Washington State Council of County and City Employees, Council 2, AFSCME related to extending current Collective Bargaining Units and all current Memorandum of Understanding to December 31, 2021 and providing for a 1.7% cost of living increase.

PROPOSED MOTION:

Motion to authorize the mayor and city administrator to sign Memorandums of Agreement between City of White Salmon and Washington State Council of County and City Employees, Council 2, AFSCME related to extending current Collective Bargaining Units and all current Memorandum of Understanding to December 31, 2021 and providing for a 1.7% cost of living increase.

Explanation of issue:

The city's current Collective Bargaining Agreements with Police Officers, Sergeants, Limited and Non-Commissioned Employees and with Municipal (Non-Uniformed) Employees expires December 31, 2020. Due to COVID19, the city and the union were unable to negotiate new agreements.

The proposed Memorandums of Agreement extends the current contract and associated Memorandums of Understanding to December 31, 2021; that new agreements will be negotiated in 2021 and that per the current methodology contained in the existing agreements for calculating cost of living increases, that increase for 2021 shall be 1.7%. The 1.7% cost of living increase was used in calculating wages and benefits for the 2021 budget.

Staff Recommendation:

Staff recommends the authorize the mayor and city administrator to sign Memorandums of Agreement between City of White Salmon and Washington State council of County and City Employees, Council 2, AFSCME related to extending current Collective Bargaining Units and all current Memorandum of Understanding to December 31, 2021 and providing for a 1.7% cost of living increase.

**MEMORANDUM OF AGREEMENT
2021**

**City of White Salmon
And
The Washington State Council of County and City Employees
Council 2, AFSCME,
Local 1533W – White Salmon Municipal Employees**

WHEREAS the City of White Salmon, WA and the Washington State Council of County and City Employees, Council 2, AFSCME representing Local 1533W- City of White Salmon Municipal Employees are currently working under the 2018-2020 Collective Bargaining Agreement (CBA) and;

WHEREAS the above referenced Collective Bargaining Agreement will expire on December 31, 2020, and;

WHEREAS The City is facing financial unpredictability in the months ahead while the State of Washington and the United States recover from the state of emergency caused by the COVID-19 pandemic;

WHEREAS the parties have met and agreed as outlined in the 2018-2020 CBA to negotiation a wage for the calendar year of the 2021.

THEREFORE, BE IT AGREED that all provisions contained in the 2018-2020 CBA shall remain in effect through December 31, 2021;

BE IT FURTHER AGREED that all existing MOA's between parties should be extended to expire on December 31, 2021;

BE IT FURTHER AGREED Effective January 1, 2021, the wage rates of all bargaining unit members employed by the City of White Salmon as of December 31, 2020, shall be increased, one point six percent (1.7%) which reflects 100% of the current CPI and;

BE IT FINALLY AGREED that barring any unforeseen circumstance, both parties endeavor to begin negotiations for a successor agreement no later than August 15, 2021.

Accepted and approved this _____ day of _____ 2020.

FOR THE EMPLOYER:

FOR THE UNION:

X

Patrick Munyan
City Administrator

X

Frank Randall
President AFSCME Local 1533W

X

Maria Keethler
Mayor

X

Eddie Allan

Eddie Allan
Staff Representative WSCCCE Council 2

**MEMORANDUM OF AGREEMENT
2021**

**City of White Salmon
And
The Washington State Council of County and City Employees
Council 2, AFSCME,
Local 1533W – White Salmon Uniformed Employees**

WHEREAS the City of White Salmon, WA and the Washington State Council of County and City Employees, Council 2, AFSCME representing Local 1533W- City of White Salmon Uniformed Employees are currently working under the 2018-2020 Collective Bargaining Agreement (CBA) and;

WHEREAS the above referenced Collective Bargaining Agreement will expire on December 31, 2020, and;

WHEREAS The City is facing financial unpredictability in the months ahead while the State of Washington and the United States recover from the state of emergency caused by the COVID-19 pandemic;

WHEREAS the parties have met and agreed as outlined in the 2018-2020 CBA to negotiation a wage for the calendar year of the 2021.

THEREFORE, BE IT AGREED that all provisions contained in the 2018-2020 CBA shall remain in effect through December 31, 2021;

BE IT FURTHER AGREED that all existing MOA's between parties should be extended to expire on December 31, 2021;

BE IT FURTHER AGREED Effective January 1, 2021, the wage rates of all bargaining unit members employed by the City of White Salmon as of December 31, 2020, shall be increased, one point six percent (1.7%) which reflects 100% of the current CPI and;

BE IT FINALLY AGREED that barring any unforeseen circumstance, both parties endeavor to begin negotiations for a successor agreement no later than August 15, 2021.

Accepted and approved this _____ day of _____ 2020.

FOR THE EMPLOYER:

FOR THE UNION:

X

Patrick Munyan
City Administrator

X

Frank Randall
President AFSCME Local 1533W

X

Marla Keethler
Mayor

X

Eddie Allan

Eddie Allan
Staff Representative WSCCCE Council 2

File Attachments for Item:

8. Contract Amendment, WSP - Comprehensive Plan Amendment

a. Presentation and Discussion

b. Action



AGENDA MEMO

Needs Legal Review: Yes
Council Meeting Date: December 16, 2020
Agenda Item: Amendment No. 1 to WSP USA Inc. Personal Services Contract – Comprehensive Plan Update
Presented By: Jan Brending, Clerk Treasurer

Action Required:

Authorization for the Mayor to sign Amendment No. 1 to WSP USA Inc. Personal Services Contract – Comprehensive Plan Update.

Proposed Motion:

Motion to authorize the Mayor to sign Amendment No. 1 to WSP USA Inc. Personal Services Contract – Comprehensive Plan Update extending the expiration date from December 31, 2020 to May 31, 2021 and increasing the not to exceed amount from \$158,774 to \$183,774.

Explanation of Issue:

Attached is a proposed amendment to the city's contract with WSP USA Inc. for land use consulting services for updating the city's Comprehensive Plan. Due to delays related to COVID-19 and the need to extend the contract to May 31, 2021, additional project management tasks and associated costs will be incurred. The city also added an additional meeting related to the visioning process in the Fall of 2019 which resulting in a \$5,000 increase. The city has also asked WSP to provide additional analysis and information that has resulted in an additional element being added to the Comprehensive Plan (housing element). In order to negotiate an amendment, the Comprehensive Plan Update project was put on hold in August. Staff met with WSP to review the amount of work that is needed to complete the Comprehensive Plan Update and agreed to changes in the number of Planning Commission and City Council meetings and a reduction in the detail of the Historic Sites and Structures element. Staff believes that the proposed amendment will put the city back on track for completing its Comprehensive Plan Update by May 31, 2021. The process will be fast-paced and will require Planning Commission members and City Council members (and staff) to expeditiously review documents prior to meetings and provide written comments in a timely manner in order to keep the project moving forward and to not incur any more price increases.

Staff Recommendation:

Staff recommends the city council authorize the Mayor to sign Amendment No. to the WSP USA Inc. Personal Service Contract – Comprehensive Plan Update.

**Amendment No. 1
Personal Services Contract
WSP USA Inc.**

This AMENDMENT amends the PERSONAL SERVICES CONTRACT between the CITY OF WHITE SALMON (OWNER) and WSP USA Inc. (CONTRACTOR), dated June 6, 2019.

The changes to the PERSONAL SERVICES CONTRACT are described as follows:

Key: ~~**Bold and Strike through**~~ means delete. **Bold and underline** means new.

Statement of Work

(a) The statement of work and Special Terms and Conditions (if any) are contained in Exhibit A attached hereto and by this reference made a part hereof.

(b) The statement of work is amended as provided in the letter from WSP USA Inc. dated November 23, 2020 and by this reference made a part hereof.

Effective Date and Duration

This contract shall become effective on the date at which every party has signed this contract. This contract shall expire, unless otherwise terminated or extended on ~~December 31, 2020~~ **May 31, 2021.**

Consideration

(a) City agrees to pay Contractor time, materials and expenses incurred in the performance of duties as identified in Exhibit A, Statement of Work **and as provided in the letter from WSP USA Inc. dated November 23, 2020 increasing the not to exceed amount of \$158,774 to \$183,774.**

(b) Monthly invoices shall be submitted to the City itemizing all time, materials and expenses incurred as planning consultant to the City, breaking down such expenses by project. Costs for time, materials and expenses shall be pursuant to Exhibit A, Statement of Work **and as provided in the letter from WSP USA Inc. dated November 23, 2020.**

All other provisions of the PERSONAL SERVICES CONTRACT shall remain the same.

CONTRACTOR
WSP USA Inc.

OWNER
City of White Salmon

Helen Devery, Vice President/Area Manager

Marla Keethler, Mayor

Date

Date



November 23, 2020

Pat Munyan, City Administrator
Jan Brending, Clerk/Treasurer
City of White Salmon
100 N Main Street
White Salmon, WA 98672

Subject: Contract Amendment for Planning Professional Planning Services

Dear Pat and Jan:

Thank you for the opportunity to submit the following proposal for a contract amendment in order to provide additional professional planning services for the City of White Salmon's (City) comprehensive plan update. The scope and fee for this amendment will be in addition to the agreement dated June 5, 2019. This amendment includes a contract extension from the December 31, 2020 to May 31, 2021.

PROJECT UNDERSTANDING

Over the course of the City's comprehensive plan update project, WSP USA (WSP) will provide additional planning services outside of the original scope of work including the following:

- *Time extension and additional project management.* Based on project delays resulting from COVID-19 and the City's desire to extend the project until May 31, 2021, additional project management tasks and associated fee will be necessary.
- *An additional visioning meeting conducted in Fall 2019 with the Planning Commission as requested in Fall 2019 and acknowledged by the City on September 3, 2020.* We notified staff prior to conducting the additional meeting that a contract amendment would be required and were asked to postpone a formal amendment until any additional amendments became necessary.
- *Additional analysis and information for added depth and complexity of draft comprehensive plan elements.* WSP provided additional technical background and justification for comprehensive plan policies, as well as providing a standalone housing element not included in the original contract.

At the City's request, the project was placed on hold August 26, 2020, allowing time for both parties to discuss this contract amendment. The City and WSP discussed the additional work in a conference call on November 9, 2020, and WSP agreed to provide a contract amendment to the City. The City would like to complete the amendment prior to the close of 2020 to facilitate a project restart in January 2021. Additional work scope and budget amendments are required to meet the City's requests. This amendment also reduces the amount of work remaining under the

WSP USA
Suite 300
210 East 13th Street
Vancouver, WA 98660-3231
+1 360-823-6100

wsp.com

June 5, 2019 scope of work including reductions in the number of Planning Commission and City Council meetings and detail in the Historic Sites and Structures update element.

This scope of work modifies the original scope in the areas specifically indicated and provides for WSP's 2021 rates in 2021. All other provisions of the original scope remain unchanged.

OVERALL PROJECT ASSUMPTIONS

This scope of work was developed based on the following assumptions.

- The project duration is extended an additional five months until May 31, 2020.
- Labor escalation of 4 percent annually is applied to year 2021.
- All original contract work scope, fee and assumptions in the contract dated June 5, 2019 for \$158,774 will stay in effect, except as noted in this amendment.
- The modified tasks and fee are in addition to the original contract.
- WSP will receive one round of comments from staff on all draft elements already submitted by December 18, 2020.

SCOPE OF WORK

Task 1.0. Project Management

WSP will provide project management activities, including coordination with the City to deliver the project within a five-month extended schedule through May 31, 2020 including monthly invoicing and two project management meetings.

Assumptions

- Project management meetings of up to 1 hour in length will be held online and attended by two WSP staff.
- WSP will prepare agendas prior to meetings and email summaries and action items after each of two project management meetings.

Deliverables

- Five monthly invoices
- Two project management meetings, agendas, and email summaries

Task 2.0. Kickoff, Data Collection, and Document Review

No changes are proposed under this task.

Task 3.0. Community Engagement and Visioning

The WSP team including our subconsultant, 3J, facilitated one additional Vision workshop with the Planning Commission during Fall 2020. WSP will attend six Planning Commission workshops rather than seven included in the original scope of work. At the sixth and final planning commission workshop, WSP will discuss the Housing and Land Use and Urbanization elements.

Assumptions

- WSP and 3J consulting prepared for and attended an additional Vision workshop and redrafted the vision statement.
- Up to two WSP staff will attend the online Planning Commission meeting for up to 2 hours.

Deliverables

- Attendance at one less Planning Commission meeting (6 total)

Task 4.0. Comprehensive Plan Document Updates

WSP's modified work for this task under the original scope includes the following.

- WSP provided additional technical analysis supporting the Introduction, Economics, Parks and Recreation, Environment and Critical Areas and Land Use and Urbanization Element providing more background analysis and data.
- WSP developed a stand-alone Housing element to support the City's future updates to its code.
- As requested by the City, WSP will eliminate the policy updates to the Transportation Element since the City has not selected a contractor to complete this work.
- WSP and our subconsultant E² Land Use Planning Services, will provide a streamlined Historic Sites and Structures Element.
- WSP and E² will provide an additional comprehensive plan element, Chapter 2 (History) not originally in the WSP team's scope of work.
- WSP will revise the draft comprehensive plan elements once based on one consolidated round of comments from staff and planning commission.

Assumptions

Subconsultant E² Land Use Consulting will not:

- Attend a planning commission meeting to discuss this Historic Sites and Structures Element.
- Conduct teleconferences with the City, Yakama Nation, Klickitat Historic Society, and Washington Department of Archaeology and Historic Preservation.
- Peer review of the comprehensive plan document.

Deliverables

- Comprehensive plan elements with additional detail
- Streamlined Historic Sites and Structures Element
- Additional History and Housing Element

The above deliverables will continue to provide all the essentials the City is seeking, including discussion of historic sites and structures on the national register, Native American and pioneer history, and recommended policies to protect historic, cultural, and archaeological resources.

Task 5.0: Adoption

Under the original scope of work, WSP was to attend a joint City Council-Planning Commission work session, one Planning Commission public hearing, and one City Council public hearing. In this modified scope of work, the Planning Commission will conduct its hearing at the conclusion of the joint City Council-Planning Commission work session in the same evening reducing by one the number of meetings WSP attends. A City Council adoption hearing will follow, as indicated in the original scope of work. WSP will prepare a brief PowerPoint presentation for the joint meeting and update it once for the City Council adoption hearing.

Assumptions

- Up to two WSP staff will attend one less online meeting by combining two scheduled sessions.
- The combined meeting will last up to 3 hours and be attended by up to two WSP staff.

Deliverables

- Attendance at one less meeting by combining the joint City Council/Planning Commission work session and the Planning Commission adoption hearing on the same night.

PROPOSED AMENDMENT FEE

The following professional fees will be billed as incurred and will not exceed \$25,000 without written authorization.

Total additional fee: \$25,000

| | |
|--|-----------------|
| Task 1 Project Management | \$6,950 |
| Task 3 Community Engagement and Visioning | \$5,000 |
| Task 4 Comprehensive Plan Document Updates | \$13,050 |
| Amendment Total | \$25,000 |


This amendment increases the total value of the contract from \$158,774 to \$183,774.00

CLOSING

If you wish to accept this proposal, please provide us with a contract amendment. This proposal is valid for 30 days.

We thank you for the opportunity to provide this proposal and we look forward to working with you. Should you have questions, please call me at 541-806-1535.

Sincerely,


Helen Devery
Vice President/Area Manager

HD:SK:keh

**CITY OF WHITE SALMON
PERSONAL SERVICES CONTRACT - COMPREHENSIVE PLAN UPDATE**

This contract is between the City of White Salmon and WSP USA Inc., hereafter called Contractor. City's Contract Administrator for this contract is Patrick Munyan, City Administrator.

Effective Date and Duration

This contract shall become effective on the date at which every party has signed this contract. This contract shall expire, unless otherwise terminated or extended on December 31, 2020.

Statement of Work

(a) The statement of work and Special Terms and Conditions (if any) are contained in Exhibit A attached hereto and by this reference made a part hereof.

Consideration

- (a) City agrees to pay Contractor for time, materials and expenses incurred in the performance of duties as identified in Exhibit A, Statement of Work.
- (b) Monthly invoices shall be submitted to the City itemizing all time, materials and expenses incurred as planning consultant to the City, breaking down such expenses by project. Costs for time, materials and expenses shall be pursuant to Exhibit A, Statement of Work.

Amendments

The terms of this contract shall not be waived, altered, modified, supplemented or amended in any manner whatsoever except by written instrument signed by both parties.

Terms and conditions listed on page two

CONTRACTOR DATA, CERTIFICATION, AND SIGNATURE


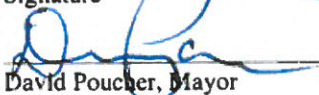
Name (please print): WSP USA Inc.
Federal Tax ID No: 11-1531569

Address: 116 Third Street, Suite 305
Hood River, OR 97031-2193
Phone: 541-386-1047

| | | | | | |
|-----------------------------------|--------------------|-------------------------------------|------------------------|-------------------------------------|----------------------------|
| Citizenship: | Non resident alien | <input type="checkbox"/> | Yes | <input checked="" type="checkbox"/> | No |
| Business Designation (Check one): | | <input type="checkbox"/> | Individual | <input type="checkbox"/> | Sole Proprietorship |
| | | <input type="checkbox"/> | Partnership | <input type="checkbox"/> | Estate/Trust |
| | | <input checked="" type="checkbox"/> | Corporation | <input type="checkbox"/> | Public Service Corporation |
| | | <input type="checkbox"/> | Governmental/Nonprofit | | |

Payment information will be reported to the IRS under the name and taxpayer ID number provided above. Information must be provided prior to contract approval. Information not matching IRS records could subject Contractor to 31 percent backup withholding.

I, the undersigned: agree to perform work outlined in this contract in accordance to the terms and conditions (listed on the front and backside and made part of this contract by reference) and the statement of work made part of this contract by reference hereby certify under penalty of perjury that I/my business am not/is no in violation of any Washington tax laws; and thereby certify I am an independent contractor. As noted in No. 21 of the Standard Contract Provisions, where required for Federal funding, Contractor certifications and signatures apply to Exhibits C and D.

| | | |
|-----------------------------|---|---------------|
| Approved by the Contractor: |  | <u>6/6/19</u> |
| | Signature | Date |
| Approved by the City: |  | <u>6/5/19</u> |
| | David Poucher, Mayor | Date |
| Approved by Council: | <u>6.5.2019</u> | |
| | Date | |

STANDARD CONTRACT PROVISIONS FOR PERSONAL SERVICES (NON-PERS MEMBERS)

1. Retirement System Status

Contractor is not a contributing member of the Public Employees' Retirement System and is responsible for any federal or state taxes applicable to any comprehensive or payments paid to contractor under this contract. Contractor is not eligible for any benefits from these contract payments of federal Social Security, unemployment insurance, or workers compensation except as a self-employed individual.

2. Effective Date and Duration

The passage of the contract expiration date (as recorded on reverse side) shall not extinguish, prejudice or limit either party's right to enforce this contract with respect to any default or defect in performance that has not been cured.

3. Government Employment Status

If this payment is to be charged against federal funds, Contractor certifies it is not currently employed by the federal government.

4. Subcontractors and Assignment

Contractor shall not enter into any subcontractors for any other work scheduled under this contract without prior written consent of the City. Subcontractors exceeding \$20,000 in cost shall contain all required provisions of the prime contract.

5. Dual Payment

Contractor shall not be compensated for work performed under this contract by any other municipality of the State of Washington.

6. Funds Available and Authorized

City certifies at the time of contract execution that sufficient funds are available and authorized for expenditure to finance costs of this contract within the City's appropriation or limitation.

7. Termination

(a) This contract may be terminated by mutual consent of both parties, or by the City upon 30 days' notice in writing and delivered by certified mail or in person.

(b) City may terminate this contract effective upon delivery of written notice to the Contractor, or at such later date as may be established by the City, under any of the following conditions:

(i) If City funding from federal, state or other sources is not obtained and continued at levels sufficient to allow for the purchase of the indicated quality of services. The contract may be modified to accommodate a reduction in funds.

(ii) If federal or state regulations or guidelines are modified, changes or interpreted in such way that the services are no longer allowable or appropriate for purchase under this contract or are no longer eligible for the funding proposed for payments authorized by this contract.

(iii) If any license or certificate required by law or regulation to be held by the Contractor to provide the services required by this contract is for any reason denied, revoked or not renewed. Any such termination of this contract under subparagraphs 7(a) or 7(b) shall be without prejudice to any obligations or liabilities of either party already accrued prior to such termination.

(c) The City may terminate the whole or any part of this agreement by written notice of default (including breach of contract) to the Contractor.

(i) If the Contractor fails to provide services called for by this contract within the time specified herein or any extension thereof, or

(ii) If the Contractor fails to perform any of the other provisions of this contract, or so fails to pursue the work as to endanger performance of this contract in accordance with its terms, and after receipt of written notice from the City, fails to correct such failures within 10 days or such other period as the City may authorize.

The rights and remedies of the City provided in the above clause related to defaults (including breach of contract) by the Contractor shall not be exclusive and are in addition to any other rights and remedies provide by law or under this contract.

8. Access to Records

City, the Secretary of State's Office of the State of Washington, the federal government, and their duly authorized representatives shall have access to the books, documents, papers and records of the Contractor directly pertinent to the specific contract for the purpose of making audit, examination, excerpts and transcripts of the period of three (3) years after final payment. Copies of applicable records shall be made available upon request. Payment for cost of copies is reimbursable by City.

9. State Tort Claims Act

Contractor is not an officer, employee or agent of the State or City as those terms are used in RCW 4.96.020.

10. Compliance with Applicable Law

Contractor shall comply with all federal, state and local laws and ordinances applicable to the work under this contract.

11. Indemnification

(a) Indemnity-Claims for Other than Professional Liability

Contractor shall save and hold harmless the City their officers, agents and employees from all claims, suits or actions of whatsoever nature, including intentional acts of the Contractor or its subcontractors, agents or employees under this agreement. The Contractor waives, with respect to the City, its immunity under industrial insurance, Title 51 RCW. This waiver has been mutually negotiated by the parties. This indemnification shall survive the expiration or termination of this Agreement.

(b) Indemnity-Claims for Professional Liability

Contractor shall save and hold harmless the City, their officers, agents and employees, from all claims, suits or actions arising out of the

professional negligent acts, errors or omissions of Contractor or its subcontractors and consultants, agents or employees in performance of professional services under this agreement.

12. Insurance

(a) Liability Insurance Contractor shall maintain occurrence form commercial general liability and automobile liability insurance for the protection of the contractor, the City, its commissioners, employees, and agents. Coverage shall include personal injury, bodily injury, including death, and broad form property damage, including loss of use of property, occurring in the course of or in any way related to Contractor's operations, in an amount not less than \$1,000,000.00 combined single limit per occurrence. Such insurance shall name the City as an additional insured with a coverage endorsement at least as broad as ISO CG 20 10 10 01.

(b) Workers' Compensation Coverage Contractor certifies that Contractor has qualified for State of Washington Workers' Compensation coverage for all Contractor's employees who are subject to Washington's Workers' Compensation statute, either as a carrier-insured employer as provided by RCW Chapter 51 or as a self-insured employer.

(c) Certificates Within 10 calendar days after full execution of this contract, Contractor shall furnish the City with certificates evidencing the date, amount, and type of insurance required by this contract. All policies shall provide for not less than thirty (30) days' written notice to the City before they may be canceled.

(d) Primary Coverage The coverage provided by insurance required under this contract shall be primary, and shall not seek contribution from any insurance or self-insurance carried by the City.

13. Ownership of Work Product

All work products of the Contractor which result from this contract are the exclusive property of the City.

14. Nondiscrimination

Contractor agrees to comply with all applicable requirements of federal civil rights and rehabilitation statutes, rules and regulations. Contractor also shall comply with the Americans with Disabilities Act of 1990 (Pub L. No. 101-336) including Title II of that Act, and all regulations and administrative rules established pursuant to that law.

15. Successors in Interest

The provisions of this contract shall be binding upon and shall inure to the benefit of the parties hereto, and their respective successors and assigns.

16. Execution and Counterparts

This contract may be executed in several counterparts, each of which shall be an original, all of which shall constitute but one and the same instrument.

17. Force Majeure

Neither party shall be held responsible for delay or default caused by fire, civil unrest, labor unrest, acts of God and war which is beyond such party's reasonable control. Each party shall, however, make all reasonable efforts to remove or eliminate such a cause of delay or default and shall, upon the cessation of the cause, diligently pursue performance or its obligations under the contract.

18. Severability

The parties agree that if any terms or provisions of this contract is declared by the court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the contract did not contain the particular terms or provisions held to be invalid.

19. Errors

The contractor shall perform such additional work as may be necessary to correct errors in the work required under this contract without undue delays and without additional cost.

20. Waiver

The failure of the City to enforce any provisions of the contract shall not constitute a waiver by the City of that or any other provision.

21. Other Requirements

When federal funds are involved in this contract, Contractor Debarment and Non-Collusion certifications and signatures apply to Exhibit C and D.

22. Governing Law

The provisions of this contract shall be construed in accordance with the provisions of the laws of the State of Washington. Any action or suit involving any question arising under this contract must be brought in the appropriate court of the state of Washington, Skamania County.

23. Attorney Fees

The prevailing party shall be entitled to reasonable attorney fees at trial and on appeal in an action brought with respect to this contract.

24. Merger Clause

THIS CONTRACT AND ATTACHED EXHIBITS CONSTITUTES THE ENTIRE AGREEMENT BETWEEN THE PARTIES. NO WAIVER, CONSENT, MODIFICATION OR CHANGE OF TERMS OF THE CONTRACT SHALL BIND EITHER PARTY UNLESS IN WRITING AND SIGNED BY BOTH PARTIES. SUCH WAIVER, CONSENT, MODIFICATION OR CHANGE IF MADE, SHALL BE EFFECTIVE ONLY IN SPECIFIC INSTANCES AND FOR THE SPECIFIC PURPOSE GIVEN. THERE ARE NO UNDERSTANDINGS, AGREEMENTS OR REPRESENTATIONS, ORAL OR WRITTEN, NOT SPECIFIED HEREIN REGARDING THIS CONTRACT. CONTRACTOR, BY THE SIGNATURE OF ITS AUTHORIZED REPRESENTATIVE, HEREBY ACKNOWLEDGES THAT HE/SHE HAS READ THIS CONTRACT, UNDERSTANDS IT AND AGREES TO BE BOUND BY ITS TERMS AND CONDITIONS.



10 May 2019

Pat Munyan
Public Works Director/City Administrator
City of White Salmon
100 North Main
White Salmon, WA 98672

Subject: Proposal to Provide Professional Planning Services to Update the White Salmon Comprehensive Plan

Dear Pat:

Thank you for the opportunity to continue serving the City of White Salmon (City) and to submit the following proposal to provide professional planning services relating to updating the City's comprehensive plan.

PROJECT UNDERSTANDING

The City is a non-Growth Management Act (non-GMA) community that is embarking on a major update to its 2012 comprehensive plan. WSP will manage the comprehensive plan update process, including leading community engagement, crafting the plans appearance and layout, and updating the policy and technical elements. The WSP team includes 3J Consulting who will lead the plan's visioning process with the assistance of WSP. E² Land Use Planning Services joins the team for their historic and cultural resource experience and overall comprehensive plan update expertise.

The Planning Commission has identified the following elements of the comprehensive plan as priorities listed in order.

1. Housing, urbanization, and lane use
2. Transportation
3. Public facilities, capital improvement plans and services
4. Parks and recreation

The City wants to maintain a healthy, vibrant, and sustainable community and knows the comprehensive plan update requires a community vision and ongoing meaningful community involvement. Public interest and input are essential to developing a comprehensive plan update that truly speaks to the community's vision for its future, and comprehensive community engagement is the key to evoking public interest and input. We have given thought to how best to include the White Salmon community in the comprehensive plan update, and we will work directly with the City to refine and implement a visioning and outreach plan that includes traditional and online opportunities for involvement. The plan will be designed to engage stakeholders, such as

members of the Planning Commission and City Council, members of the community, business leaders, property owners, City staff, and representatives of the appropriate state agencies.

The development of this scope gave particular attention to these additional considerations.

- Although strict GMA compliance is not required for all components, the City recently undertook significant work to update the comprehensive plan, including its shoreline master program, 2016 parks master plan, and critical areas ordinance (CAO).
- Several key components of the update will be provided through separate projects now underway or soon to be undertaken. These include the following:
 - Transportation system plan (TSP)
 - Buildable lands inventory
 - Housing needs analysis (HNA)
 - Update of 2009 White Salmon urbanization study
- In addition, WSP and the City have agreed to delay proposals on several elements that could be added to the work plan and included in the multi-volume plan update envisioned by the City. Through future scopes of work and contract amendment(s), these additional tasks could include the development of a stormwater master plan through an update of the 1990s-era Pioneer Engineering draft, a capital improvement plan (CIP), and an urban exempt areas intergovernmental agreement (IGA) between Klickitat County and the City for agreed development standards and administrative procedures. The County is a key stakeholder in the comprehensive plan update and will help lay the groundwork for the IGA to be pursued as part of the plan implementation process.

OVERALL PROJECT ASSUMPTIONS

The following assumptions are the basis for this scope of work.

- The comprehensive plan update will be completed in 15 months from notice-to-proceed to adoption hearings.
- 3J Consulting will be responsible for leading the vision task with support from WSP and the City.
- The City will help facilitate development of the comprehensive plan update through timely review and comment on draft products and the delivery of agendas and products to the Planning Commission, City Council, stakeholders, and the public.
- The City will participate in all project meetings.
- The City will provide all public notices for meetings and hearings.
- The TSP will be completed by others and will be available no later than six months from notice-to-proceed so that TSP information can be used for the comprehensive plan update.
- Baseline housing and employment land needs forecasts and buildable lands inventory (BLI) capacity analysis will be completed by FCS and WSP by month six of this project to support the comprehensive plan update as part of a separate contract.

- The HNA will be completed by FCS and WSP no later than eight months from notice to proceed for inclusion in the comprehensive plan update.
- The urbanization study update will be completed by others no later than 10 months from notice-to-proceed for inclusion in the comprehensive plan update.
- This scope of work excludes the following.
 - Hearing continuances and work related to appeal hearings for the comprehensive plan update.
 - Updates of the zoning and subdivision sections of the White Salmon Municipal Code because these updates will become part of post-adoption implementation.
- All work products will be provided in electronic format (PDF or Microsoft Word).

SCOPE OF WORK

The following work scope is derived from the 13 March 2019 memorandum to City Council, entitled "City Vision and Goals," our recent discussions, and the essential public involvement discussed above.

The scope of work is designed to be flexible and may be amended upon agreement of both parties.

WSP will conduct the following five work tasks to complete the comprehensive plan update by July 2020.

TASK 1.0: PROJECT MANAGEMENT (THROUGHOUT)

This task enunciates the elements involved in the project-long ongoing management that will be needed to keep the project on schedule and on budget. WSP will

- Communicate regularly with the City project managers.
- Consult with City staff on the formation of a project management team (PMT) composed of key project team members to discuss progress and schedule at project milestones.
- Prepare for and participate in up to five PMT meetings (in person and/or by teleconference) before City Council meetings.
- Prepare draft and final summary memoranda that document the outcomes of the PMT meetings and email them to the project team; the PMT will review all major products prior to each PMT meeting and guide the process through the draft plan and recommendations phases.
- Provide monthly invoices.

ASSUMPTIONS

- Three WSP project team members will attend up to five 1-hour PMT meetings at City Hall or via teleconference. If the WSP project manager, in consultation with City staff, determines in-person attendance is unnecessary, the meeting will take the form of a conference call.

DELIVERABLES

- Up to five draft and final PMT meeting summary memoranda
- Monthly project invoices

TASK 2.0: KICKOFF, DATA COLLECTION, AND DOCUMENT REVIEW (MONTH ONE)

For this effort, WSP will

- Prepare a draft and final agenda for and participate in a 2-hour kickoff meeting with City staff to formalize project details and the public involvement schedule and identify stakeholders to be notified of project progress.
- Review work prepared to date by staff in preparation for the comprehensive plan update, as well as relevant background documents, including the 2012 White Salmon comprehensive plan and existing infrastructure and capital facility plans.
- Prepare a draft and final key observations memorandum that includes the following.
 - Kickoff meeting summary
 - Summary of existing planning and policy documents and key considerations for the comprehensive plan update
 - Outline of the proposed comprehensive plan update based on background documents

ASSUMPTIONS

- One round of City review and comment on the kickoff meeting agenda.
- One round of City review and comment on the key observations memorandum.
- One round of City and Planning Commission review of the comprehensive plan outline (to be finalized during the visioning task).
- Up to three WSP team members will participate in the kickoff meeting.

DELIVERABLES

- Kickoff meeting agenda
- Draft and final memo that includes kickoff meeting summary, summaries of existing documents and key considerations, and outline of proposed comprehensive plan update

TASK 3.0: COMMUNITY ENGAGEMENT AND VISIONING (ONGOING ENGAGEMENT, MONTHS 1–15; VISION: MONTHS 1–3)

The objective of this task is to provide multiple opportunities and methods by which the community can provide input on the update. WSP will execute the following visioning and community engagement tasks; they include Planning Commission and City Council meetings as outlined in the schedule.

| Months | Major Task |
|----------|--|
| Month 1 | <ul style="list-style-type: none"> • Kickoff • Planning Commission Work Session No. 1: Visioning • Review work scope and key observations memo; |
| Month 2 | <ul style="list-style-type: none"> • Planning Commission Workshop No. 2:hold vision workshop • Community Visioning Event and Online Survey No. 1 • Community Conversations |
| Month 3 | <ul style="list-style-type: none"> • Joint Planning Commission/City Council Workshop No. 1: Review draft vision document • Webpage Post No. 1: Vision document |
| Month 4 | <ul style="list-style-type: none"> • Planning Commission Meeting No.3: Review draft BLI/HNA and housing, land use, and aesthetic elements • City Council No.1: Review draft BLI/HNA and housing, land use, and aesthetic elements |
| Month 5 | <ul style="list-style-type: none"> • Planning Commission Meeting No.4: Review draft transportation element |
| Month 6 | <ul style="list-style-type: none"> • Planning Commission Meeting No.5: Review draft public facilities and services and CIP • City Council Meeting No.2: Review draft transportation and public facilities and services elements and CIP • Webpage Post No 2. Draft plan elements |
| Month 7 | <ul style="list-style-type: none"> • Planning Commission Meeting No.6: Review parks and recreation and economics elements • City Council Meeting No.3: Review draft introduction, history and community profile, historic sites, structures parks and recreation, and economics elements • Webpage Post No 3: Draft plan elements |
| Month 9 | <ul style="list-style-type: none"> • Planning Commission Meeting No.7: Review draft environment and critical areas elements, and final draft BLI/HNA, urbanization plan update, and land use and aesthetics elements • Online Survey No 2: Land use, aesthetics, transportation elements • Webpage Post No. 4: Land use and aesthetics elements • Open House No 1: Transportation, land use, and aesthetics elements • City Council Meeting No.4: Review environment and critical areas elements, and final draft BLI/HNA, urbanization plan update, and land use and aesthetics elements |
| Month 10 | <ul style="list-style-type: none"> • Planning Commission Meeting No. 8: Review draft introduction, history and community profile, and historic sites and structures elements |
| Month 13 | <ul style="list-style-type: none"> • Joint Planning Commission and City Council Work Session No.2: Review draft comprehensive plan update, including executive summary, policies, appendices, and all elements |
| Month 14 | <ul style="list-style-type: none"> • Open House No 2: Draft comprehensive plan update • Webpage Post No. 5: Draft comprehensive plan update • Planning Commission Meeting No. 8: Public hearing and recommendation |
| Month 15 | <ul style="list-style-type: none"> • City Council Meeting No. 5: adoption hearing |

TASK 3.1: VISIONING

The WSP team will conduct these visioning activities to gather broad input from community members, staff, and elected and appointed officials.

- **Visioning Work Session** – WSP will facilitate a two-hour Planning Commission visioning work session to identify the top priorities for the update and the elements they envision as shaping the community. The work session will
 - Identify the desired format for the vision document.
 - Finalize the outline for the comprehensive plan update drafted in Task 1.
 - Identify key stakeholder groups.
 - Discuss the top priorities and vision elements to be vetted with the public through the community engagement activities described below.
- **Community Visioning Event and Online Survey** – The visioning event and survey will be designed to gather community input from adults and young people on the priorities and vision elements identified by the Planning Commission and City Council and on the community’s goals for its future. For this effort, WSP will
 - Prepare for and facilitate the in-person vision event as part of the White Salmon Spring Festival.
 - Prepare a corresponding and accompanying online survey to be distributed by the City via the web (see web page content below for survey details).
- **Community Conversations** – To broaden the reach of community engagement, the WSP team will prepare simple community conversation kits. With convenient distribution by email and on the project webpage, these kits will introduce the vision process and offer tools for conducting discussions. The intent is to provoke conversation between community members about their ideas for White Salmon’s future. Community members and stakeholders will be encouraged to use the kits to note their conversations with their neighbors so that project staff can hear from the widest possible variety of residents, even people who do not usually attend the open houses or community events. Targeted individuals and groups may include but are not limited to
 - White Salmon Valley School District staff members and members of parent/teacher organizations.
 - Pastors, staff, and members of local churches.
 - Mt. Adams Chamber of Commerce members. The kits will include the following.
 - Sign-in sheet
 - Project overview/fact sheet
 - Discussion questions
 - Discussion leader guide
 - Facilitation and note taking tips
- **Vision Document** – Based on the information gathered through these community engagement vision processes, the WSP team will prepare a concise vision document that will become the vision element of the comprehensive plan and set the graphic framework for the plan.

TASK 3.2: OPEN HOUSES

Because the front end of the comprehensive plan update includes a community visioning process, we propose that the two open houses be held in the middle to later phases of the 15-month project.

Open House No. 1 will include summaries of the community vision, the results of the online survey, and the technical findings for the plan elements necessary to verify the vision and gather input for the draft policy and plan document. At Open House No. 2, community members will review the draft plan update and give input on the major policies it contains with the goal of informing the final plan update document. WSP will prepare meeting plans for each open house (including presentation materials), facilitate the open houses, and provide summaries. As discussed above, the City will participate in the open houses, secure a venue for them, and prepare and distribute all open house invitations and notices.

TASK 3.3: CITY WEB PAGE UPDATES/SURVEY CONTENT

WSP will provide content for the City to use in posting updates to its website. The City will create a comprehensive plan update webpage to house these updates and to launch survey links and project materials. We propose to provide content for up to five webpage postings and two online surveys. All content will be prepared to include brief text and graphics appropriate for City posting after one round of City review. The first online survey will be conducted during the visioning task as described above. The second online survey will be conducted during the comprehensive plan update and seek public input on the land use, aesthetics, and transportation elements.

ASSUMPTIONS

- The City will secure a venue (table, etc.) at the White Salmon Spring Festival for community vision input.
- The vision document will be up to four pages long and will be incorporated as the vision element of the comprehensive plan.
- WSP will develop questions and prepare online survey content for the City to use via Survey Monkey or similar online survey tool. The City will post a link to each of the surveys on the City webpage and provide analytical data to WSP.
- The City will post community conversation kits on the project webpage, and email the kits to identified stakeholders.
- The City will distribute agendas and provide meeting summaries for two joint Planning Commission/City Council work sessions, seven Planning Commission meetings, four City Council meetings, and two adoption hearings.
- The top priorities identified by the Planning Commission and City Council will be vetted with the public during the community visioning event and Online Survey No. 1.
- WSP will prepare content for five web updates at key project milestones.
- The City will post materials to the webpage and invite stakeholders to comment on project products, including the draft updated plan elements as they are released.

- The City will be responsible for drafting all Planning Commission and City Council meeting summaries and minutes.
- Throughout the project, the City will communicate with and update key project stakeholders regularly, such as representatives of the school district, parks, neighborhoods, environmental organizations, Native American tribes, and others.

EXCLUDED TASKS AND COSTS

- Meeting venue fees
- City comprehensive plan webpage design and hosting
- Survey distribution and results summaries

DELIVERABLES

- Work Session No 1. with Planning Commission and City Council
- Community visioning event and online survey content
- Draft and final community conversation kits
- Draft and final community vision document
- Planning Commission and City Council Work Session No. 1 to present vision results
- Planning Commission/City Council agendas and attendance by up to two WSP staff at seven Planning Commission meetings, four City Council meetings, and two adoption hearings
- Two open house plans, boards, and facilitation; attendance by up to two WSP staff; and open house summaries
- Five updates for City webpage content
- Work Session No. 2 with Planning Commission and City Council to review the full draft comprehensive plan update, including executive summary, policies, appendices, and all elements

TASK 4.0: COMPREHENSIVE PLAN DOCUMENT UPDATES (MONTHS 3 THROUGH 15)

To prepare the updates to the comprehensive plan, WSP will

- Prepare a comprehensive plan update document designed for digital display and user-friendly navigation, including updated text, graphics, and layout.
- Provide the draft compiled comprehensive plan document to the City for review.
- Prepare a final comprehensive plan update document addressing City comments.
- Update the comprehensive plan by topic or plan element as described in the table below.

| Element | Proposed Updates |
|--|--|
| Overall Document | <ul style="list-style-type: none"> • Improve overall plan layout, include graphics, and update text. <ul style="list-style-type: none"> - The community vision document will set the look and feel of the plan. - The plan layout will be user-friendly and readable by White Salmon residents. |
| Introduction | <ul style="list-style-type: none"> • Include community vision. • Add executive summary (at draft plan stage). • Describe the planning and public input process. |
| History and Community Profile | <ul style="list-style-type: none"> • Combine history and community profile elements. • Add Native American pre-settlement history (City lead). • Add more information about post-settlement history and community aspirations. • Gather/add historical photos and maps. |
| Historic Sites and Structures | <ul style="list-style-type: none"> • Update list of designated structures and sites per the national and Washington historic registers. • Discuss Native American cultural sites at a general level without identification. • Update policies in coordination with the Planning Commission and public input. |
| Parks and Recreation | <ul style="list-style-type: none"> • Update background section consistent with the 2016 Parks, Recreation, and Open Space Plan. • Discuss current/desired levels of service. • Update policies to address open space and connectivity concurrent with development; connections to the City's waterfront and future park. |
| Economics | <ul style="list-style-type: none"> • Update the background/history section to include a discussion of current employment, wage, and industry trends based on U.S. Census and Washington Employment Security Department. • Discuss regional economic development plans and partners. • Update policies consistent with current trends and in coordination with the Planning Commission and public input. |
| Environmental Quality and Critical Areas | <ul style="list-style-type: none"> • Incorporate critical areas mapping and background information from the City's CAO update and summarize state requirements for resource protection. • Update policies to reflect current knowledge of critical areas. • Incorporate existing critical areas element into this section. |
| Transportation Element | <ul style="list-style-type: none"> • TSP proposed via separate to-be-authorized scope of work. • Review TSP and incorporate findings within the plan update background and policies. |
| Public Facilities and Services and Capital Improvement Plan Housing and Population and Urbanization | <ul style="list-style-type: none"> • Excluded pending technical study updates under separate contract. • Review Klickitat BLI, HNA completed under separate contract. • Review updated urbanization study (provided under separate contract), and incorporate housing, employment land, infill and urbanization findings within background and policies. |
| Land Use | <ul style="list-style-type: none"> • Review updated urbanization study (provided under separate contract) and incorporate buildable land, housing, employment, urbanization, and infill findings within background and policies. • Propose adjustments to future land use designations and mapping to accommodate growth. |

ASSUMPTIONS

- The City will provide an updated history and community profile element for WSP review and finalization.
- The City will provide information on cultural resource studies for developments to assist with identification and discussion of these resources in the comprehensive plan.
- The City will provide any information on parks and recreation updated or added since the completion of the 2016 Parks, Recreation, and Open Space Plan.
- City staff will complete updates to minor comprehensive plan elements, including “Resource Lands,” “Wildfire Risk,” and “Issues.”
- Content from the administration element will be incorporated into the Introduction section of the plan.
- City staff will package the comprehensive plan elements provided by WSP into volumes, including background technical documents.
- Updates to the City’s public facilities and services and CIP technical studies (sewer, stormwater, water) are excluded, and proposals to complete these studies are pending receipt of additional data from the City.
- The comprehensive plan deliverable will include all elements not excluded above and may include other elements provided by others or provided by WSP through a contract amendment.

DELIVERABLES

- One draft and one final updated, adoption-ready comprehensive plan document.

TASK 5.0: ADOPTION

The adoption process will include preparation of a non-project SEPA checklist and Planning Commission and City Council hearings and adoption. For this effort, WSP will:

- Complete a draft and final non-project SEPA checklist as part of the adoption process for the plan update. The first draft will be prepared for staff’s review and comment and the final draft will address City comments.
- Update the summary presentation used for the workshop and present the updated comprehensive plan to Planning Commission and City Council, including the presentation at
 - One joint Planning Commission/City Council work session.
 - One Planning Commission hearing and recommendation to the City Council.
 - One City Council adoption hearing.

ASSUMPTIONS

- The City will issue a SEPA determination of non-significance or mitigated determination of non-significance.
- The project section of the SEPA checklist will not be applicable.

- The City will complete adoption in two public hearings; additional (continued or appeal) hearings can be added for additional costs.
- The City will prepare agendas and summaries for the joint Planning Commission/City Council work session and hearings.
- An adoption-ready plan does not guarantee adoption.
- Attendance by up to three WSP personnel at one joint Planning Commission/City Council work session and two public hearings.

DELIVERABLES

- Draft and final non-project SEPA checklist
- Draft and final electronic presentations

FEE

Professional fees, including an estimated \$1,269 in expenses, will be billed as incurred and will not exceed **\$158,774** without written authorization as follows:

| | |
|---------------|------------------|
| Task 1.0: | \$8,041 |
| Task 2.0: | \$6,302 |
| Task 3.0: | \$72,967 |
| Task 4.0: | \$55,344 |
| Task 5.0: | \$14,851 |
| Expenses: | <u>\$1,269</u> |
| Total: | \$158,774 |

CLOSING

If you agree with the above proposed scope of work, please provide us with a contract. We will consider the signed date as our notice to proceed. This proposal is valid for 30 days.

We thank you for the opportunity to provide this proposal, and we look forward to continuing our work with you. Should you have questions, please call me at 360/823-6100.

Sincerely,


J. Scott Keilfor
Senior Project Manager


Helen Devery
Vice President

SK:HD:keh

File Attachments for Item:

9. Contract Task Order Amendment, Anderson Perry & Associates (Garfield Water Line Replacement)

a. Presentation and Discussion

b. Action



AGENDA MEMO

Needs Legal Review: Yes
Council Meeting Date: December 16, 2020
Agenda Item: Amendment to Task Order for Anderson Perry Engineering Services –
Garfield Water Line Replacement
Presented By: Jan Brending, Clerk Treasurer

Action

Approve amendment to task order for Anderson Perry water engineering services for the replacement of a water line on Garfield Street adding engineering services for replacement of a water line on NW Washington Street west of Garfield.

Motion

Motion to authorize approval of amendment to task order for Anderson Perry water engineering services in an amount not to exceed \$15,300 (the amendment adds \$6,300 to the original \$9,000 cos) related to the replacement of water lines on Garfield Street and Washington Street.

Explanation of Issue

The City has funding from TIB for improvements to Garfield Street from Jewett to Washington. There is a water line in the roadway that needs to be replaced prior to the street construction. Anderson Perry & Associates is the city's water engineer with a contract previously approved by the city council. Task orders are submitted by the engineering firms for specific projects. The city council previously approved a task order in the amount of \$9,000 for the Garfield water line replacement project. The amendment provides for engineering services for the replacement of a water line on NW Washington Street west of Garfield. The amendment increases the cost of the task order from \$9,000 to \$15,300.

Staff Recommendation

Staff recommends the city approve the amendment to the task order with Anderson Perry & Associates for water engineering services related to the Garfield and Washington water line replacement projects in an amount not to exceed \$15,300..

EXHIBIT A

AMENDMENT NO. 1 CITY OF WHITE SALMON, WASHINGTON GARFIELD AVENUE WATER MAIN IMPROVEMENTS ENGINEERING SERVICES

SCOPE OF WORK

**Modifications are shown as underlined or strikethrough.*

BACKGROUND

The City of White Salmon (OWNER) needs to replace the existing 3-inch diameter steel water main on NW Garfield Avenue between NW Washington Street and NW Lincoln Street prior to street improvements being constructed on NW Garfield Avenue.

The proposed new water main would be 8-inch diameter starting near the northwest intersection of NW Garfield Avenue and NW Lincoln Street, extending north on NW Garfield Avenue, then east to the tee connection near the intersection of NW Washington Street and Michigan Avenue, and connecting to the existing 3-inch diameter water main that serves customers on NW Washington Avenue to the west of Garfield Avenue. Total length of proposed water main for this section is approximately 465 linear feet.

The OWNER has expressed interest in having a bid alternate for installing new 8-inch diameter water main on NW Washington Street, west of Garfield Avenue, with a fire hydrant installed on the west end of this water main. Total length of this portion of the water main improvements is approximately 235 linear feet.

DUTIES AND RESPONSIBILITIES OF ANDERSON PERRY & ASSOCIATES, INC. (CONSULTANT) AND OWNER

The CONSULTANT will develop bid documents for the proposed work suitable for the OWNER to solicit bids from their Small Works Roster. The bid documents will include the following.

- **Bidder's Packet** – Includes Bid Form and Bid Bond.
- **Advertisement** – Includes general description of project and information needed for submission of bids.
- **Agreement and General Conditions** – As provided by the OWNER.
- **General Requirements and Technical Specifications** - Based on OWNER's Developer Standards (adopted September 8, 2018).
- **Drawings and Photos** - Aerial figure of proposed water main alignment, and photographs of selected areas of the alignment, all or part of the OWNER's standard water system details, and other detail drawings needed to describe the work.
- Surveying or detailed design.
- Detailed drawings (i.e., plan and profile sheets showing know underground utilities and possible conflicts).

The CONSULTANT will answer technical questions on the bid documents and issue addendum(s) as needed.

Duties and responsibilities excluded from the CONSULTANT's services, unless authorized by contract amendment, include the following:

- Pre-bid meeting on site.
- Bid opening and review.
- Preconstruction meeting attendance or preparation of notes.
- ~~Surveying or detailed design.~~
- ~~Detailed drawings (i.e., plan and profile sheets showing known underground utilities and possible conflicts).~~
- Construction administration, including on-site review of the construction work, processing of partial and final payments and change orders, and Record Drawings.



EXHIBIT B

AMENDMENT NO. 1
 CITY OF WHITE SALMON, WASHINGTON
 GARFIELD AVENUE WATER MAIN IMPROVEMENTS
 ENGINEERING SERVICES - AMENDED

**Modifications are underlined.*

| <u>Classification</u> | <u>Estimated Hours</u> | <u>Rate</u> | <u>Cost</u> |
|-----------------------------------|------------------------|--|--------------------------------|
| Senior Engineer VI-VIII | 4 | \$ 190 | \$ 760 |
| Senior Engineer IV-V | 32 | \$ 180 | \$ 5,760 |
| Project Engineer III-V | 8 | \$ 145 | \$ 1,160 |
| Senior Technician II-V | <u>20</u> | \$ 110 | <u>\$ 2,200</u> |
| <u>Senior Engineer II</u> | <u>6</u> | <u>\$ 160</u> | <u>\$ 960</u> |
| <u>Professional Surveyor IV-V</u> | <u>8</u> | <u>\$ 160.00</u> | <u>\$ 1,200</u> |
| <u>Survey Crew Chief I-III</u> | <u>16</u> | <u>\$ 90.00</u> | <u>\$ 1,440</u> |
| <u>Survey Technician I-III</u> | <u>16</u> | <u>\$ 75.00</u> | <u>\$ 1,200</u> |
| | | Labor Subtotal | \$ 14,680 |
| | | <u>Mileage, Equipment, Lodging, Per Diem, Etc.</u> | <u>\$ 620</u> |
| | | TOTAL PROJECT BUDGET | <u><u>\$ 15,300</u></u> |

EXHIBIT A

CITY OF WHITE SALMON, WASHINGTON GARFIELD AVENUE WATER MAIN IMPROVEMENTS ENGINEERING SERVICES

SCOPE OF WORK

BACKGROUND

The City of White Salmon (OWNER) needs to replace the existing 3-inch diameter steel water main on NW Garfield Avenue between NW Washington Street and NW Lincoln Street prior to street improvements being constructed on NW Garfield Avenue.

The proposed new water main would be 8-inch diameter starting near the northwest intersection of NW Garfield Avenue and NW Lincoln Street, extending north on NW Garfield Avenue, then east to the tee connection near the intersection of NW Washington Street and Michigan Avenue, and connecting to the existing 3-inch diameter water main that serves customers on NW Washington Avenue to the west of Garfield Avenue. Total length of proposed water main for this section is approximately 465 linear feet.

The OWNER has expressed interest in having a bid alternate for installing new 8-inch diameter water main on NW Washington Street, west of Garfield Avenue, with a fire hydrant installed on the west end of this water main. Total length of this portion of the water main improvements is approximately 235 linear feet.

DUTIES AND RESPONSIBILITIES OF ANDERSON PERRY & ASSOCIATES, INC. (CONSULTANT) AND OWNER

The CONSULTANT will develop bid documents for the proposed work suitable for the OWNER to solicit bids from their Small Works Roster. The bid documents will include the following.

- **Bidder's Packet** – Includes Bid Form and Bid Bond.
- **Advertisement** – Includes general description of project and information needed for submission of bids.
- **Agreement and General Conditions** – As provided by the OWNER.
- **General Requirements and Technical Specifications** - Based on OWNER's Developer Standards (adopted September 8, 2018).
- **Drawings and Photos**- Aerial figure of proposed water main alignment, and photographs of selected areas of the alignment, all or part of the OWNER's standard water system details, and other detail drawings needed to describe the work.

The CONSULTANT will answer technical questions on the bid documents and issue addendum(s) as needed.

Duties and responsibilities excluded from the CONSULTANT's services, unless authorized by contract amendment, include the following:

- Pre-bid meeting on site.
- Bid opening and review.
- Preconstruction meeting attendance or preparation of notes.
- Surveying or detailed design.
- Detailed drawings (i.e., plan and profile sheets showing know underground utilities and possible conflicts).
- Construction administration, including on-site review of the construction work, processing of partial and final payments and change orders, and Record Drawings.

Scope of Work & Cost
Approved by City Council
8/5/2020

M. R. R. 8/6/2020



EXHIBIT B

**CITY OF WHITE SALMON, WASHINGTON
GARFIELD AVENUE WATER MAIN IMPROVEMENTS
ENGINEERING SERVICES**

| <u>Classification</u> | <u>Estimated Hours</u> | <u>Rate</u> | <u>Cost</u> |
|-------------------------|-----------------------------|-------------|-----------------|
| Senior Engineer VI-VIII | 4 | \$ 190 | \$ 760 |
| Senior Engineer IV-V | 32 | \$ 180 | \$ 5,760 |
| Project Engineer III-V | 8 | \$ 145 | \$ 1,160 |
| Senior Technician II-V | 12 | \$ 110 | \$ 1,320 |
| | TOTAL PROJECT BUDGET | | \$ 9,000 |

File Attachments for Item:

10. Sprinbrook (formerly BIAS) Software and Maintenance Agreement - 2021

a. Presentation and Discussion

b. Action



AGENDA MEMO

Needs Legal Review: Yes
Council Meeting Date: December 16, 2020
Agenda Item: Springbrook (formerly BIAS) Software and Maintenance Agreement
Presented By: Jan Brending, Clerk Treasurer

Action Required:

Authorization for the clerk treasurer to sign order form for Springbrook Software in the amount of \$20,703 plus taxes.

Proposed Motion:

Motion to authorize the clerk treasurer to sign order form for Springbrook Software in the amount of \$20,703 plus taxes.

Explanation of Issue:

The City uses Springbrook (formerly BIAS) software for financial, utility billing and permitting purposes. Springbrook has offered both a desktop and online (cloud) version of the software for several years. The city has used the desktop version since it began using the software.

With the purchase of BIAS by Springbrook, several changes are being made including not making any new updates to the desktop version of the software and focusing on the online (cloud) version. In addition, Springbrook will be providing a report writer to companies using the online version of the software beginning in 2021. As time goes on, the desktop version of the software will become outdated. The online (cloud) version provides easier access for employees who are working remotely whether during a pandemic or if they are away at training. The City has experienced lags using the desktop version remotely and this will be resolved with the online version.

2021 costs for the desktop version would be \$9,509.77 without taxes and the costs associated with the online (cloud) version is \$20,703.00 without taxes. This is an increase of \$11,190.23 but has been accounted for in the 2021 budget. It should be noted that Springbrook has discounted the cost by approximately 24%.

Staff Recommendation:

Staff recommends the City Council authorize the clerk treasurer to sign the order form for Springbrook Software in the amount of \$20,703 plus taxes.



New Order Form
White Salmon, WA - City of
11-26-2020
City of White Salmon - Cloud Migration





Dear Jan Brending,

Thank you for the opportunity to submit this order form in the amount of \$20,703.00.

All of us at Springbrook are working to provide the best possible solutions for your agency and your citizens.

Our goal is nothing short of your 100% satisfaction.

Thank you for being a valued customer.

Sincerely,

Anda Willett

Anda Willett



Annual Product Pricing

| Item Name | Rate | Quantity | Discount % | Net Price |
|---|------------|----------|------------|--------------------|
| Springbrook Express Cash Receipting Essentials Subscription | \$4,275.00 | 1 | 25% | \$3,206.25 |
| Springbrook Express Enterprise User Subscription | \$240.00 | 5 | 0% | \$1,200.00 |
| Springbrook Express Financial Essentials Subscription | \$4,770.00 | 1 | 25% | \$3,577.50 |
| Springbrook Express Payroll Plus Subscription | \$6,330.00 | 1 | 25% | \$4,747.50 |
| Springbrook Express Permitting Essentials Subscription | \$4,770.00 | 1 | 25% | \$3,577.50 |
| Springbrook Express Utility Billing Essential Subscription | \$5,859.00 | 1 | 25% | \$4,394.25 |
| Discount | | | | 23.90% |
| Products Total Net Price | | | | \$20,703.00 |

| | |
|---------------------|--------------------|
| Grand Total: | \$20,703.00 |
|---------------------|--------------------|



Order Detail

General Information

| | |
|-------------------------|---|
| Customer Name: | White Salmon, WA - City of |
| Customer Contact: | Jan Brending |
| Customer Address: | 100 N Main St.PO Box 2139, White Salmon, Washington, United States, 98672 |
| Governing Agreement(s): | This Order Form is governed by the applicable terms found at: MSA: https://bias.my.salesforce.com/sfc/p/#F000000082J2/a/F0000000Trlc/HvddGkaOtmgMQ..f_mn9IUoCj_ZI_74Fig1S.ZX0IN0 |
| Term(s): | 1 year |

Order Terms

Order Start Date

The Order Start Date is defined as follows:

| Items Ordered | Order Start Date |
|---|--|
| Professional Services Orders | Date of last signature on the Order Form |
| Software Licenses, Subscriptions, Maintenance and Hosting (New) | The earlier of a) date of delivery** of software or log-in to hosted software to Customer or b) 60 days after last signature on the Order Form |
| Software Licenses, Subscriptions, Maintenance and Hosting (Renewal) | The day after expiration of your last order of the same product |
| Special Order Terms | None |

**The date of delivery of software to the Customer is the date the software is made available to the customer, either by delivery of software or delivery of first log-in to a hosted environment, which may be either a test or production environment. This date of delivery is frequently earlier than the dates professional services are completed, the Customer completes user acceptance testing, the Customer distributes additional log-ins to end users, and the Customer go-live in a production environment.



Order Duration

The Order Duration is defined as follows:

- Any Software Licenses or Hardware are one-time, non-refundable purchases.
- Subscriptions, Maintenance, Hosting and Support (“Recurring Services”) continue from the Order Start Date through the term listed in this Order Form (or if not listed, 1 year).
- Orders for Recurring Services auto-renew unless the Customer or Springbrook provides a written notice of non-renewal at least sixty (60) days’ before the end of the Order Term
- Subscription Service fees and any other recurring fees will be subject to an automatic annual increase by not more than five percent (5%) of the prior year’s Subscription Service fees (“Standard Annual Price Increase”).

Invoice Timing and Delivery

Invoices are delivered electronically via e-mail to the billing contact on file for the Customer. Customer invoices are issued for the full amount of software and services purchased as follows:

| Items Ordered | Invoice Timing |
|---|--|
| Professional Services Orders | Monthly for services in the prior month* |
| Software Licenses and Hardware | Customer signature on Order Form |
| Subscriptions, Maintenance and Hosting (New) | Customer signature on Order Form |
| Software Licenses, Subscriptions, Maintenance and Hosting (Renewal) | 60 days in advance of the Order Start Date |

*Professional Services pricing is based on expected hours using Springbrook’s standard implementation methodology. Actual hours and billings may vary from this estimate. Please note that only when project costs exceed \$5,000 of this estimate, a signed change order will be required to continue work – changes under \$5,000 will continue to be delivered and billed accordingly.



Payment Terms

| | |
|---|----------------------------|
| Payment Terms | Net 30 |
| Special Invoicing Terms | None |
| Billing Contact | Jan Brending |
| Billing Email | janb@ci.white-salmon.wa.us |
| If the Customer requires a PO number on invoices, Customer must provide Springbrook with the PO number and a copy of the PO prior to invoice issuance. If a PO number is not provided prior to the invoice issuance date, invoices issued on this Order Form will be valid without a PO reference. | |
| PO# (If required): | |

As Buyer, by signing you agree to the terms and conditions as set forth in this agreement.

Agency Representative

BUYER SIGNATURE

BUYER SIGNATURE DATE

As Seller, by signing you agree to the terms and conditions as set forth in this agreement.

Springbrook Representative

Jared Hale

CFO

SELLER SIGNATURE

SELLER SIGNATURE DATE

DocuSigned by:

 3EC432F7806F441...
 11/25/2020

BIAS MASTER SUBSCRIPTION AGREEMENT

This agreement (“Agreement”) governs your acquisition and use of our Subscription Services.

By accepting this agreement, either by clicking a box indicating your acceptance, by executing an order form that references this agreement, by downloading the software, or logging in to software, or paying an invoice with these terms you (“You” or “Customer”) agree to the following terms and conditions governing your use of these Subscription Services (defined below) offered by BIAS Accounting Inc. If you are entering into this Agreement on behalf of a government entity or other legal entity, you represent that you have the authority to bind such entity to these terms and conditions, in which case the terms “Customer”, “You”, or “your” shall refer to such entity. If you do not have such authority, or if you do not agree with these terms and conditions, you must not install or login to the software, you must not use the Software or Subscription Services, and you must not accept this Agreement. This Agreement is effective when Customer signs an Order Form referencing this Agreement or downloads or begins using the Subscription Services, whichever is earlier, and then will become coterminous with the subscription period thereafter (“Effective Date”).

AGREEMENT:

Defined Terms. Certain terms used in this Agreement, including Order Forms, have defined meanings, which are provided in Section 19, and in other Sections herein, including, but not limited to, the preamble. Definitions of specifically defined terms (appearing in quotation marks and capitalized where defined herein) shall apply whether or not the term is capitalized.

1. Use of Subscription Services

- a. **Subscription to the Service.** BIAS (“BIAS” or “We” or “Us”) hereby grants to Customer a limited, non-exclusive, non-transferable, non-assignable (except as provided in Section 13) right to (a) access and use the Subscription Service and (b) implement, configure and permit its Authorized Users to access and use the Subscription Service during the Subscription Period, solely for it and its Affiliates’ internal business purposes, and in accordance with this Agreement and the Product Specifications provided with the Subscription Service. Customer may purchase the Subscription Services by submitting an Order Form. Any terms and conditions contained in any quote, invoice, purchase order or Order Form that are inconsistent with the terms and conditions of this Agreement will be deemed stricken, unless expressly agreed to in another writing by BIAS with explicit reference to the accepted terms and conditions of this Agreement or the Order Form. Upon acceptance of an Order Form, it will become part of this Agreement. Customer will ensure that all its Authorized Users using the Subscription Services under its account comply with all of Customer’s obligations under this Agreement, and the Customer is responsible for Customer’s Authorized User’s acts and omissions relating to the Agreement as though they were those of Customer.
- b. **BIAS’s Responsibilities.** BIAS will: (i) make the Subscription Services available to Customer pursuant to this Agreement and any applicable Order Forms; (ii) provide to Customer Basic Support related to the Subscription Service in accordance with section 4; and (iii) provide the Subscription Service in accordance with applicable laws and government regulations.
- c. **Customer Responsibilities.** Customer will (i) be responsible for meeting BIAS’s applicable minimum system requirements for use of the Subscription Service; (ii) be responsible for Authorized Users’ compliance with this Agreement and for any other activity (whether or not authorized by Customer) occurring under Customer’s account; (iii) be solely responsible for the accuracy, quality, integrity and legality of Customer Data; (iv) use commercially reasonable efforts to prevent unauthorized access to or use of the Subscription Service under its account, and notify BIAS promptly of any such unauthorized access or use; and (v) use the Subscription Service only in accordance with this Agreement, the applicable documentation, laws and government regulations, and any written instructions provided by BIAS to Customer.

2. **Proprietary Protection.** Subject to the limited rights expressly granted hereunder, We reserve all rights, title and interest in and to the Subscription Services, including all related intellectual property rights. No rights are granted to You hereunder other than as expressly set forth herein.

BIAS MASTER SUBSCRIPTION AGREEMENT

- a. **Restrictions.** You shall not (i) license, sublicense, sell, resell, or otherwise use the Subscription Services for a third party's benefit unless authorized by BIAS; (ii) transfer, assign (except as provided in Section 13), distribute, or otherwise commercially exploit or make the Subscription Service available to any third party not authorized by BIAS; (iii) upload Customer Data or other data to the Subscription Service that contains any viruses or programming routines, macros, or other elements that may damage the Subscription Services; (iv) access the Subscription Service for purposes of monitoring availability, penetration, or security testing, or any benchmarking; (v) reverse engineer, decompile, disassemble, copy, or create derivative works of the Subscription Services, or otherwise attempt to derive the source code or other trade secrets inherent in the Subscription Services.
- b. **Your Data.** You grant us the rights to use Your Data in order to provide the Subscription Services, Basic Support, and Professional Services. Subject to the limited rights granted by You hereunder, We acquire no right, title or interest from You or Your licensors under this Agreement in or to Your Data, including any intellectual property rights therein. You represent and warrant that You own or have full and unrestricted rights and authority to effectuate this grant and there are no third parties who may claim rights or interests in Your Data or otherwise hinder this grant.
- c. **Suggestions.** You hereby assign and transfer to Us all rights, title, ownership, and interests in any suggestions, enhancement requests, recommendations, or other feedback provided by You, including Authorized Users, relating to the operation of the Subscription Services or Basic Support (the "Feedback"). You agree that this assignment and transfer will be ongoing, and You therefore transfer and assign all rights, title, ownership, and interest in Feedback as it is created. You represent and warrant that You have the full and unrestricted right and authority to make such assignments and transfers, and there are no third parties who may claim rights or interests in the Feedback or otherwise hinder these assignments and transfers. For the sake of clarity, and without in any way limiting the foregoing, We, pursuant to this Agreement, possess ownership rights in the Feedback and You, having assigned the rights to Us, do not. We may exercise our unrestricted rights to, among other things, reproduce, modify, adapt, create derivative works from, distribute, display, license, assign, transfer, and otherwise use the Feedback and all elements and derivatives thereof, in whole or in part, in all media now known or hereafter developed (including, without limitation, in social media). You expressly acknowledge the ownership and validity of Our copyrights, brands, trademarks, trade dress, and patent rights, whether or not originally created by or contributed to by You.

3. Confidentiality.

- a. **Confidential Information.** Either party (the "Disclosing Party") may from time to time disclose to the other party (the "Receiving Party") certain information regarding the business, products, or subscription services of the Disclosing Party and its suppliers, including technical, marketing, financial, employee, planning, Customer Data, Customer Templates, User Details, and other confidential or proprietary information, including information that the Receiving Party knew or should have known, under the circumstances, was considered confidential or proprietary by the Disclosing Party ("Confidential Information").
- b. **Protection of Confidential Information.** The Receiving Party will not use any Confidential Information of the Disclosing Party for any purpose other than exercising its rights or exercising its obligations under this Agreement, and will disclose the Confidential Information of the Disclosing Party only to the employees or contractors of the Receiving Party who have a need to know such Confidential Information for purposes of the Agreement and who are under a duty of confidentiality no less restrictive than the Receiving Party's duty under this Section 3. The Receiving Party will protect the Disclosing Party's Confidential Information from unauthorized use, access, or disclosure in the same manner as the Receiving Party protects its own confidential or proprietary information of a similar nature and with no less than reasonable care. In the case of BIAS, this includes maintaining appropriate security measures for the Customer Data, subject to Section 18.

4. Support Services. Basic support services ("Basic Support") provided by BIAS shall consist of the following:

BIAS MASTER SUBSCRIPTION AGREEMENT

- a. **Unlimited Remote Support Services.** BIAS will provide a toll-free number and remote access software for Customer use to contact BIAS-trained operators during normal business hours (8:00 am – 5:00 pm PST), excluding major national holidays.
- b. **State and Federal Regulations.** BIAS will provide updates required to conform to State and Federal regulations, including current tax tables, W2, and 1099 forms. Programming required to conform to local government ordinances will be subject to additional charges.
- c. **Exceptions** – The following services and issues are **not** covered by or included in the Basic Support, although some of these services and issues may, if explicitly described in the following, be available pursuant to BIAS’s fee schedule (“Fee Schedule”):
 - i. **Misuse.** Service or support required resulting from deliberate misuse of the Subscription Services is outside this Agreement.
 - ii. **On-Site Services.** On-site support and training will be charged at the current Fee Schedule, if required.
 - iii. **Balanced Books.** On-site or off-site services for balancing Customer books are outside this Agreement and subject to our current Fee Schedule.
 - iv. **Extended or Emergency Technical Support.** BIAS will charge standard Professional Service rates from our current Fee Schedule when the Customer is not properly staffed or trained and BIAS must complete time-consuming support issues such as payroll or utility billing runs.
 - v. **Third-Party Hardware or Software.** BIAS is not responsible for supporting or maintaining any software or hardware not supplied by BIAS. BIAS does not guarantee compatibility with printers, hardware or third-party software.
 - vi. **New Products.** New Subscription Service releases along with the associated training and implementation costs are outside this Agreement.
 - vii. **Significant Program Upgrades.** Significant program upgrades are identified by version numbering changes in digits to the left of the decimal point (X.00). These upgrades, due to their complexity, are outside this Agreement and, if desired, are subject to additional fees.
 - viii. **Data Integrity.** (Local Installation) Power outages, surges, spikes, brownouts and other changes in the electrical current may corrupt and damage data are outside this Agreement. For express clarification purposes and without limitation of the foregoing, you acknowledge and agree BIAS assumes no liability for any data corruption or loss due to inadequate protection, lack of data backups, or computer system malfunctions.

5. Fees and Billing

- a. **Fees.** You will pay all fees specified in Order Forms. Except as otherwise specified herein or in an Order Form, (i) fees are based on the Subscription Services and Professional Services purchased, (ii) payment obligations are non-cancelable and fees paid are non-refundable, and (iii) quantities purchased cannot be decreased during the relevant Subscription Period.
- b. **Invoicing and Payment.** BIAS will invoice Customer in advance for the Subscription Service. Subscription Service fees are due upon invoice and payable within thirty (30) days of the invoice date. Subscription Service fees will be due no later than the first day of each Subscription Period to which the payment relates. If Customer orders additional Authorized User quantities part-way through an existing Subscription Period, and the initial Subscription Period for the additional quantity is adjusted as described herein, then the Subscription Service fee for such additional quantity will be prorated accordingly. Optional Subscription Services will be due at the same time as payment for the corresponding Subscription Service, or (if applicable) as otherwise specified in the applicable

BIAS MASTER SUBSCRIPTION AGREEMENT

Order Form or governing terms. Customer is responsible for keeping BIAS accurately and fully informed of Customer's billing and contact information, including providing any purchase order numbers in advance of invoice issuance. Upon execution by Customer and BIAS, each Order Form is non-cancellable and non-refundable except as provided in this Agreement.

- c. **Overdue Charges.** If any fees owed are not received from Customer by the due date, then without limiting BIAS's rights or remedies, those charges will accrue late interest at the rate of one and a half percent (1.5%) of the outstanding balance per month, or the maximum rate permitted by law, whichever is lower.
- d. **Suspension of Service and Acceleration.** If any amount owing by the Customer under this Agreement for any of the Subscription Services is thirty (30) or more days overdue, BIAS may, without limiting BIAS's other rights and remedies, accelerate Customer's unpaid fee obligations under this Agreement (including any Order Form) so that all such obligations become immediately due and payable and BIAS may suspend any use of the Subscription Service until such amounts are paid in full. Moreover, if any amount owing by the Customer under this Agreement for any Subscription Services is ninety (90) days delinquent, BIAS may, in its sole discretion and cumulative to its other remedies under this Section, temporarily cease providing Customer Subscription Services and/or any pertinent Basic Support until all past due amounts are paid in full.
- e. **Taxes.** Subscription Services fees do not include any taxes, levies, duties or similar governmental assessments of any nature, including but not limited to value-added, sales, use or withholding taxes, assessable by any local, state, provincial, federal or foreign jurisdiction (collectively, "Taxes"). Customer is responsible for paying all Taxes. If BIAS has the legal obligation to pay or collect Taxes for which Customer is responsible under this paragraph, the appropriate amount will be invoiced to and paid by Customer, unless Customer provides BIAS with a valid tax exemption certificate authorized by the appropriate taxing authority prior to invoice issuance.
- f. **Key Personnel and "Essential Accounting Support".** Qualified training for new users is very important. Customer shall engage "Essential Accounting Support" when turnover occurs in key positions including, but not limited to Accounting Clerks, Utility Billing Clerks and Payroll Clerks.
 - i. **Essential Accounting Support - \$1,500 (Duration 90 Days)**
 1. Dedicated training specialist for 3 months
 2. Up to Four (4) 1hr appointments
 3. 1 rescue appointment
 4. Up to 12 hours of accounting support
- g. **Professional Services.** for Customers with an active Order Form, ala carte prices (subject to change as noted on the current Fee Schedule):
 1. \$125 per hour for bookkeeping training
 2. \$175 per hour for accounting advisory
 3. \$350 per hour for programming
- h. **Travel Expenses.** You agree to pay reasonable travel expenses associated with all onsite services. Such travel expenses will be reimbursed to BIAS by You as follows:
 - i. **Meals** shall be reimbursed at federal per diem rate. Meals may be invoiced for each day Professional Services are provided in the performance of an Order Form.
 - ii. **Hotel Expenses** shall be reimbursed at the actual cost. BIAS will use Your recommended hotels and preferred rates if provided by You. BIAS will provide You a copy of receipts substantiating hotel expenses upon request.
 - iii. **Air Travel** expenses shall be reimbursed at actual cost. BIAS will book non-refundable, advance, non-stop fares when available. Air travel will be booked by BIAS only upon Your written confirmation of the

BIAS MASTER SUBSCRIPTION AGREEMENT

schedule. In the event You request changes to the schedule after providing confirmation You will be responsible for reimbursing the air fare and any additional fare difference or change fees incurred by BIAS. BIAS will provide You a copy of receipts substantiating air travel expenses upon request.

- iv. **Rental Car** expenses shall be reimbursed at actual cost of the rental including fuel consumed. BIAS will reserve standard 4 door class vehicles. BIAS will provide You a copy of receipts substantiating rental car expenses upon request.
 - v. **Public Transportation**, including taxi, ride share, subway, and rail shall be reimbursed at actual costs. BIAS will provide You a copy of receipts substantiating public transportation costs provided such costs exceed ten dollars (\$10) per occurrence upon request.
6. **Customer Cooperation.** The customer is responsible for selecting operator(s) and represents and warrants it shall select operator(s) who are qualified to operate the Software and are familiar with the information, calculations, and reports that serve as input and output. Any data entry errors are the responsibility of Customer and BIAS does not assume the cost of any necessary servicing, repair or correction. Customer acknowledges that successful installation, implementation and use of the Subscription Services cannot be accomplished by BIAS's efforts alone, and requires substantial effort and cooperation by Customer. Both BIAS and Customer shall at all times use their best efforts to actively participate and cooperate in data conversion, system installation, implementation, training and use, shall provide each other accurate and timely information, and shall afford each other reasonable access to information and facilities. All substantive communication between BIAS and customer will take place between BIAS and a project manager designated by Customer.
7. **Professional Services.** From time to time, Customer may purchase professional services from BIAS relating to installation, training, implementation, or configuration of the Subscription Service ("Professional Services"). Professional Services performed by BIAS shall be governed by an Order Form which identifies Professional Services under the terms of this Agreement.
- a. **Scheduling Services.** Customer and BIAS shall cooperate to promptly schedule the Professional Services. In the event Customer request changes to or cancel the agreed-upon schedules, Customer may be charged a reschedule fee equal to 5% percent of the applicable fees specified in the order form. Customer will be invoiced for Professional Services provided in the performance of an order form.
 - b. **Work Product.** BIAS shall hold all rights, title, and interest, including but not limited to patents, patent applications, copyright registrations, trade secrets, and/or similar protection, in and to all documents, drawings, manuals, notebooks, reports, sketches, records, computer programs and the like ("Work Product") provided or created during the performance of Professional Services. Work Product shall not include Customer Data or Customer Templates.
 - c. **License.** If applicable to Customer's use of the Subscription Services, BIAS grants to Customer a worldwide, nonexclusive, non-sublicensable, non-transferable, non-assignable (except as provided in Section 13), fully paid up, limited license to use the Work Product with the Subscription Service for the term of this Agreement, and pursuant to the terms of this Agreement and any associated Order Form. Unless otherwise expressly provided in any applicable Order Form, Customer is granted no title or rights of ownership in the Work Product.
 - d. **Professional Services Warranty.** BIAS warrants that the Professional Services delivered will substantially conform to the deliverables specified in the applicable Order Form. If Professional Services do not substantially conform to the deliverables, Customer shall notify BIAS of such non-conformance in writing, within 10 days from completion of Professional Service, and BIAS shall promptly repair the non-conforming deliverables. THE EXPRESS WARRANTIES FOR THE PROFESSIONAL SERVICES SPECIFIED IN THIS SECTION ARE EXCLUSIVE AND TAKE THE PLACE OF AND SUPERSEDE ALL OTHER WARRANTIES, EXPRESS OR IMPLIED INCLUDING, WITHOUT LIMITATION, THE WARRANTIES OF MERCHANTABILITY, NON-INFRINGEMENT, OR FITNESS FOR A PARTICULAR PURPOSE.

8. Term and Termination

BIAS MASTER SUBSCRIPTION AGREEMENT

- a. **Term.** This Agreement commences on the Effective Date and will continue for an initial term of 1 year (“Initial Term”) or the length specified in the initial Order Form, from the subscription start date specified in the associated Order Form (collectively, the “Subscription Period”). Upon the expiration of the Initial Term, this Agreement and the associated Order Forms will automatically extend for successive terms of 1 year, provided that either party may terminate this Agreement or reduce the number of Authorized Users, effective upon the expiration of the Subscription Period, by notifying the other party in writing at least 30 days prior to the expiration of the Subscription Period. The pricing during any such renewal Subscription Period may be subject to annual pricing increase as designated by BIAS and notified to Customer. Subject to Section 5(b), pricing increases will be effective upon renewal of the Subscription Period and annually thereafter, unless otherwise agreed to by the parties.
- b. **Termination.** This Agreement or any Order Form may be terminated by Customer without cause by giving BIAS thirty (30) days prior written notice. Unless otherwise provided herein, this Agreement or any Order Form may be terminated by BIAS immediately upon written notice in the event Customer fails to perform its obligation for payment of invoices pursuant to this Agreement. Otherwise, this Agreement or any Order Form may be terminated by a party if the other party commits a material breach or default of any obligation hereunder or thereunder which breach or default is not cured within 30 days after written notice of such breach or default. Termination which occurs during the Initial Term or any successive term does not entitle Customer to a prorated refund and Customer owes BIAS the same amount as if this Agreement had remained in effect for the full length of the Subscription Period.
- c. **Effect of Termination.** Upon termination of this Agreement: (a) Customer shall promptly pay all amounts payable to BIAS for services identified in current Order Form and out-of-pocket expenses incurred up to the date of termination; Customer shall immediately cease use of the Subscription Services; and (c) each party shall return or destroy, at the direction of the other party, all the other party’s Confidential Information and Customer Data in its possession.
- d. **Survival.** Other than Section 1(a), all Sections of this Agreement and any provisions specified as surviving in an Order Form shall survive any termination of this Agreement and/or termination of any Order Form.
- e. **Hiring of Other Party Personnel.** Customer acknowledges that Customer may, through use of the Subscription Services and Professional Services, encounter personnel performing work on behalf of BIAS who have access to confidential information of BIAS. To protect that information, for a period of one (1) year from the expiration or termination of each applicable Order Form, Customer agrees not to solicit the employment of any personnel or agent of the other party who has been directly involved with the delivery of Subscription Services or Professional Services under an Order Form unless BIAS grants its consent in writing. If this condition is breached, the breaching party agrees to compensate the other party with a sum equal to twenty-four (24) times the average monthly salary received by such individual during the last one (1) year which the individual was employed by BIAS.

9. Additional Warranties.

- a. **Mutual Warranty.** Each party represents and warrants that it has the legal power and authority to enter into this Agreement.
 - i. **Data Warranty.** You represent and warrant that You own or have obtained all rights, consents, permissions, or licenses necessary to allow the subscription service access to, or possession, manipulation, processing, or use of the Customer Data, Customer Templates, and User Details.
 - ii. **Service Warranty.** BIAS represents and warrants that the subscription service will perform in all material aspects with the Product Specifications.
- b. **Disclaimer.** EXCEPT AS EXPRESSLY PROVIDED HEREIN, BIAS MAKES NO WARRANTIES OF ANY KIND, WHETHER EXPRESS, IMPLIED, STATUTORY OR OTHERWISE, AND BIAS SPECIFICALLY DISCLAIMS ALL IMPLIED WARRANTIES, INCLUDING ANY WARRANTIES OF MERCHANTABILITY, NON-INFRINGEMENT, OR FITNESS FOR A PARTICULAR

BIAS MASTER SUBSCRIPTION AGREEMENT

PURPOSE, TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW.

- c. **Non-GA Services.** From time to time We may invite You to try, at no charge, Our products or services that are not generally available to Our customers (“Non-GA Services”). You may accept or decline any such trial in Your sole discretion. Any Non-GA Services will be clearly designated as beta, pilot, limited release, developer preview, non-production or by a description of similar import. Non-GA Services are provided for evaluation purposes and not for production use, are not supported, may contain bugs or errors, and may be subject to additional terms. NON-GA SERVICES ARE NOT CONSIDERED “SERVICES” HEREUNDER AND ARE PROVIDED “AS IS” WITH NO EXPRESS WARRANTIES, IMPLIED WARRANTIES, OR PROFESSIONAL SERVICES WARRANTIES (AS CONTEMPLATED BY SECTION 7(D)). We may discontinue Non-GA Services at any time in Our sole discretion and may never make them generally available.

10. Mutual Indemnification.

- a. **Indemnification by Customer.** You shall defend Us against any claim, demand, suit or proceeding made or brought against Us arising out of or related to this Agreement (a “Claim Against Us”), including, but not limited to, any claims by a third party alleging that Your Data, or Your use of the Subscription Services in breach of this Agreement, infringes or misappropriates the intellectual property rights of a third party or violates applicable law, and You shall indemnify Us for any damages, attorney fees, and costs finally awarded against Us, or for any amounts paid by Us under a court-approved settlement of a Claim Against Us; provided that We (a) promptly give You written notice of the Claim Against Us; (b) give You sole control of the defense and settlement of the Claim Against Us (provided that You may not settle any Claim Against Us unless the settlement unconditionally releases Us of all liability); and (c) provide to You all reasonable assistance, at Your expense.
- b. **Indemnification by BIAS.** We shall defend You against any claim, demand, suit, or proceeding made or brought against You by a third party alleging that Your use of the Subscription Services as permitted herein infringes or misappropriates the intellectual property rights of a third party (a “Claim Against You”) of which We were aware or should have been aware. We shall indemnify You for any damages, attorney fees and costs finally awarded against You by a court in a Claim Against You, and for amounts paid by You under a court-approved settlement of a Claim Against You; provided that You (a) promptly give Us written notice of the Claim Against You; (b) give Us sole control of the defense and settlement of the Claim Against You (provided that We may not settle any Claim Against You unless the settlement unconditionally releases You of all liability); and (c) provide to Us all reasonable assistance, at Our expense.
- c. **Reservation of Right to Cure.** However, We reserve the right to, in the event of a Claim Against You, or if We reasonably believe the Services may infringe or misappropriate, in our discretion and at no cost to You, (i) modify the Services so that they no longer infringe or misappropriate, without breaching our warranties under “Warranties” above, (ii) obtain a license for Your continued use of the Services in accordance with this Agreement, or (iii) terminate Your subscriptions for the Subscription Services upon 30 days’ written notice and refund to You any prepaid fees covering the remainder of the term of such User subscriptions after the effective date of termination. If we exercise such a right, then Section 10(b) shall not apply with respect to any claim arising out of or related to any Subscription Services so cured.

11. Limitation of Remedies and Liability.

EXCEPT FOR LIABILITY ARISING OUT OF (i) CUSTOMER’S BREACH OF SECTION 1b (RESTRICTIONS); (ii) EITHER PARTY’S BREACH OF SECTION 3 (CONFIDENTIALITY); OR (iii) CUSTOMER’S BREACH OF SECTION 5 (FEES); OR (iv) EACH PARTY’S INDEMNIFICATION OBLIGATIONS UNDER SECTION 10, NEITHER PARTY’S AGGREGATE LIABILITY FOR DAMAGES ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT OR FROM THE USE OF OR INABILITY TO USE THE SUBSCRIPTION SERVICE, WHETHER IN CONTRACT, TORT OR UNDER ANY OTHER THEORY OF LIABILITY, EXCEED THE TOTAL AMOUNT PAID BY CUSTOMER HEREUNDER IN THE TWELVE (12) MONTH PERIOD IMMEDIATELY PRECEDING THE INCIDENT.

- a. **Exclusion of Damages.** EXCEPT FOR LIABILITY ARISING OUT OF (i) CUSTOMER’S BREACH OF SECTION 1b (RESTRICTIONS) OR (ii) CUSTOMER’S BREACH OF SECTION 5 (FEES); OR (iii) EITHER PARTY’S BREACH OF ITS

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MUTUAL INDEMNIFICATION OBLIGATIONS UNDER SECTION 10, IN NO EVENT SHALL BIAS OR ITS AFFILIATES BE LIABLE FOR ANY INCIDENTAL, SPECIAL, EXEMPLARY OR CONSEQUENTIAL DAMAGES, INCLUDING LOST PROFITS, LOSS OF DATA OR LOSS OF GOODWILL, SUBSCRIPTION SERVICE INTERRUPTION, COMPUTER DAMAGE OR SYSTEM FAILURE OR THE COST OF SUBSTITUTE PRODUCTS OR SUBSCRIPTION SERVICES, ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT OR FROM THE USE OF OR INABILITY TO USE THE SUBSCRIPTION SERVICE, WHETHER BASED ON WARRANTY, CONTRACT, TORT (INCLUDING NEGLIGENCE), PRODUCT LIABILITY OR ANY OTHER LEGAL THEORY. THE FOREGOING EXCLUSIONS APPLY WHETHER OR NOT A PARTY HAS BEEN INFORMED OF THE POSSIBILITY OF SUCH DAMAGE, AND EVEN IF A LIMITED REMEDY SET FORTH HEREIN IS FOUND TO HAVE FAILED OF ITS ESSENTIAL PURPOSE.

- b. **Security and Other Risks.** Customer acknowledges that, notwithstanding security features of the Subscription Services, no product, hardware, software or service can provide a completely secure mechanism of electronic transmission or communication and that there are persons and entities, including enterprises, governments and quasi-governmental actors, as well as technologies, that may attempt to breach any electronic security measures. Subject only to its limited warranty obligations set forth in Section 9, BIAS will have no liability for any security breach caused by any such persons, entities, or technologies. Customer further acknowledges that the Subscription Services are not guaranteed to operate without interruptions, failures, or errors. If Customer or Authorized Users use the Subscription Services in any application or environment where failure could cause personal injury, loss of life, or other substantial harm, Customer assumes any associated risks and will indemnify BIAS and hold it harmless against those risks.

- 12. **Venue; Governing Law.** Exclusive venue for any dispute between the parties arising out of or relating to this Agreement shall be in the Federal District Court for the District of Eastern Washington, or, if Federal jurisdiction is not available, the Spokane County Superior Court, Washington. This Agreement shall be governed by and construed and enforced in accordance with the laws of the State of Washington, as such laws apply to a contract made and performed in such a state, without regard to conflicts of law provisions.
- 13. **Assignment & Change in Control.** This Agreement may not be assigned by either party without the prior written approval of the other party, (such approval not to be unreasonably withheld) except in connection with (i) a merger, consolidation, or similar transaction involving (directly or indirectly) a party, (ii) a sale or other disposition of all or substantially all of the assets of a party, or (iii) any other form of combination or reorganization involving (directly or indirectly) such party; provided however, in the case of such authorized assignment, the number of Authorized Users shall not change unless a new Order Form is presented and accepted by Us. Any other purported assignment of this Agreement in violation of this section shall be null and void and have no effect.
- 14. **Entire Agreement.** This Agreement (including any applicable Order Form) is the complete and exclusive statement of the agreement between BIAS and Customer and supersedes all prior and contemporaneous negotiations, discussions, proposals and understandings, oral, written or implied, including those involving any agent of either party, relating to the subject matter herein.
- 15. **Modifications.** The terms of this Agreement may only be modified, expanded or added to by a written agreement executed by the parties. No oral communication between the parties or their agents before or after execution of this Agreement shall be binding upon either party unless the parties expressly agree in writing to the terms of such communication. No waiver by either party of any breach of any term or condition hereof shall be effective or enforceable unless made in writing signed by the party, and no waiver shall be interpreted as a continuing waiver or a waiver of any future obligation.
- 16. **Publicity.** Subject to the provisions of Section 3, each party will have the right to publicly announce the existence of the business relationship between parties. In addition, during the Subscription Period of Customer's Subscription Services use, BIAS may use Customer's name, trademarks, and logos (collectively, "Customer's Marks") on BIAS's website and marketing materials to identify Customer as BIAS's customer, and for providing the Subscription Services to Customer; provided that, BIAS will use commercially reasonable efforts to adhere to any usage guidelines furnished by Customer with respect to Customer's Marks.

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17. **Attorney's Fees.** If any suit, action, or other proceeding shall be instituted relating to any term or condition of this Agreement or relating to any of the rights, duties, or obligations arising under it, the prevailing party shall be entitled to recover from the other party and the other party agrees to pay to the prevailing party, whether or not the matter proceeds to final judgment or decree, in addition to costs and disbursements allowed by law, such sum as the trial and each appellate court may consider reasonable as an attorney's fee in such suit, action, or other proceeding, and in any appeal thereof. Such sum shall include an amount estimated by the court as the reasonable costs and fees to be incurred by the prevailing party in collecting any monetary judgment or award or otherwise enforcing each order, judgment, or decree entered in such suit, action, or other proceeding.

18. Security, Customer Data, Service Level

a. **Financial Information.** It is understood that the security of financial information stored within the Software or generated by the Subscription Services and stored in an electronic or paper format, is the sole responsibility of the Customer and its related entities and affiliates. BIAS or its assignees shall not be held responsible for the theft, misappropriation, loss, or misuse of personal or entity related financial information, utility billing records, or any other financial information stored in Customer controlled electronic media or physical storage locations. Customer acknowledges that Customer is solely responsible for the Customer's security procedures, including but not limited to password security, encryption of sensitive information, proper handling of payroll ACH files, physical custody of cash, internal audit procedures and processes, annual reporting, and proper training in security and backup procedures. In addition, the Customer and its related entities and affiliates agree to indemnify and hold harmless BIAS or its assignees from all costs, damages, expenses, and attorneys' fees incurred in the event of any security breach, theft, misappropriation, loss, misuse of personal or entity related financial information, or other related incident.

b. **Customer Data.** If you are using BIAS Cloud-based Financials or Managed Backups (defined below), BIAS automatically backs-up your data.

i. BIAS Cloud-based Financials

1. Nightly data is saved on to two hard drives.
2. Daily copies of back-ups go to third-party hard drive.
3. 30 days of rolling backups

ii. Managed Back-ups

1. Nightly data is saved to a compressed back-up on local hard drive
2. Daily copies of local back-ups go to a third-party hard drive
3. 7 days of rolling backups and calendar monthly backup

c. **Service Level**

i. We will use commercially reasonable efforts to make the Subscription Services available 24 hours a day, 7 days a week, except for

1. planned downtime (of which will give 24 hour notice and which We shall schedule to the extent practicable during the weekend hours), and (ii) any unavailability caused by circumstances beyond Our reasonable control, including, for example, an act of God, act of government, flood, fire, earthquake, civil unrest, act of terror, strike or other labor problem (other than one involving Our employees), Internet service provider failure or delay, or denial of service attack.

19. **Definitions.** As used in this Agreement, including the Attachments hereto, the following terms shall have the following meanings.

a. **"Agreement"** means this Master Subscription Agreement.

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- b. **“Order Form”** means an ordering document specifying the subscription services to be provided hereunder that is entered into between you and us, including any addenda and supplements thereto. By entering into an Order Form hereunder, an Affiliate agrees to be bound by the terms of this Agreement as if it were an original party hereto.
- c. **“Error”** as applied to the Software means a reproducible failure to perform in accordance with the Product Specifications in some material respect attributable to a defect in the Software or to an act or omission of BIAS.
- d. **“Product Specifications”** means the then-applicable written (both hard copy and electronic text files) description of the functions, capacity, performance and features of the Software as delivered by BIAS to Customer under this Agreement (including, without limitation, any such description in a written response to RFP or RFI delivered by BIAS to Customer, in a BIAS product brochure provided by BIAS specific to the Software, or in written correspondence from BIAS to Customer).
- e. **“Software”** means the BIAS proprietary software, in object code format, including documentation, updates, patch releases, and upgrades with respect thereto, BIAS makes available for download or otherwise provides for use with the Subscription Services.
- f. **“User Materials”** means all written and electronic documentation, manuals and materials provided by BIAS to Customer for use in connection with the Software.
- g. **“Security Keywords”** The Subscription Services have confidential user-rights keywords assigned to them, and the Customer agrees not to disclose these keywords to any Third Party.
- h. **“Subscription Service(s)”** means the cloud-based or installed software (including, but not limited to, the Software) for which Customer has obtained a subscription directly from BIAS, as more particularly described in the applicable order form.
- i. **“Intellectual Property Rights”** means patent rights (including, without limitation, patent applications and disclosures), trademarks, copyrights, trade secrets, know-how, and any other intellectual property rights recognized in any country or jurisdiction in the world.
- j. **“Customer”** means the entity that purchases a subscription to the Subscription Services, directly from BIAS.
- k. **“Customer Data”** or **“Your Data”** or **“Customer Templates”** or **“User Details”** means any and all content, eDocuments, materials, data and information that Customer or its Authorized Users, or other end users enter into the Subscription Services including but not limited to, personal information, information exchanged between Customer and Authorized User or Authorized User and a third party using the Subscription Services, information used to identify account names or numbers, routing information, usernames, passwords, access codes and prompts.
- l. **“Authorized User”** means one individual natural person, authorized by Customer to use the Subscription Service and for whom Customer has purchased a subscription to the Subscription Service. Authorized Users may include but are not limited to Customer’s employees, contractors and agents. Each Authorized User will be associated with a single, unique credentials for purposes of accessing (and being identified within) the Subscription Service.

File Attachments for Item:

11. Resolution 2020-12-511, Closing the Pool Fund

a. Presentation and Discussion

b. Action



AGENDA MEMO

Needs Legal Review: Yes
Council Meeting Date: December 16, 2020
Agenda Item: Resolution 2020-12-511, Closing the Pool Fund
Presented By: Jan Brending, Clerk Treasurer

ACTION REQUIRED:

Adoption of Resolution 2020-12-511 Closing the Pool Fund.

PROPOSED MOTION:

Motion to adopt Resolution 2020-12-511, Closing the Pool Fund.

Explanation of issue:

The city established the Pool Fund in which revenues and expenditures associated with running the city pool were covered. This fund is no longer needed. Financial closure of the fund is provided for in the 2020 budget. The proposed resolution puts in writing the city council's authorization to close the fund and move any remaining funds to the Current Expense Fund.

Staff Recommendation:

Staff recommends the city council adopt Resolution 2020-12-511 Closing the Pool Fund.

RESOLUTION 2020-12-511

**A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF WHITE SALMON, WASHINGTON,
CLOSING THE POOL FUND**

WHEREAS, the City of White Salmon currently has a Pool Fund; and

WHEREAS, these funds are associated with the running of the City owned pool; and

WHEREAS, the City has closed the city pool; and

WHEREAS, the origin of the funds deposited into the Pool Fund come from the Current Expense Fund; and

WHEREAS, the Pool Fund has a balance of \$46,404.23 as of December 9, 2020 and

WHEREAS, the 2020 budget provides for the transfer of \$46,405.00 from the Pool Fund to the Current Expense Fund; and

NOW, THEREFORE, be it resolved by the City Council of the City of White Salmon:

1. Authorizes the closure of the Pool Fund and the transfer of \$46,404.23 from the Pool Fund to the Current Expense Fund.
2. Directs staff to allocate any remaining 2020 expenditures for the Pool Fund to the Park Department within the Current Expense Fund and any remaining 2020 revenues for the Pool Fund to the Current Expense Fund.

ADOPTED by the Council of the City of White Salmon, Washington. Dated this 16th day of December, 2020.

Marla Keethler, Mayor

ATTEST:

APPROVED AS TO FORM:

Jan Brending, Clerk Treasurer

Kenneth B. Woodrich, City Attorney

File Attachments for Item:

12. Resolution 2020-12-512, Closing the Unlimited GO (General Obligation) Fund

a. Presentation and Discussion

b. Action



AGENDA MEMO

Needs Legal Review: Yes
Council Meeting Date: December 16, 2020
Agenda Item: Resolution 2020-12-512, Closing the Unlimited GO (General Obligation) Bond Fund
Presented By: Jan Brending, Clerk Treasurer

ACTION REQUIRED:

Adoption of Resolution 2020-12-512, Closing the Unlimited GO (General Obligation) Bond Fund.

PROPOSED MOTION:

Motion to adopt Resolution 2020-12-512, Closing the Unlimited GO (General Obligation) Bond Fund.

Explanation of issue:

The city established the Unlimited GO (General Obligation) to handle the tax revenues and debt payment of a general obligation debt for improvements to the fire hall. The debt was repaid in 2016. This fund is no longer needed. Financial closure of the fund is provided for in the 2020 budget. The proposed resolution puts in writing the city council's authorization to close the fund and move any remaining funds to the Current Expense Fund.

Staff Recommendation:

Staff recommends the city council adopt Resolution 2020-12-512, Closing the Unlimited GO (General Obligation) Bond Fund.

RESOLUTION 2020-12-512

**A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF WHITE SALMON, WASHINGTON,
CLOSING THE UNLIMITED GO BOND FUND**

WHEREAS, the City of White Salmon currently has an Unlimited GO (General Obligation) Fund; and

WHEREAS, these funds were associated with the remodel of the Fire Hall; and

WHEREAS, the bond was paid off in 2016; and

WHEREAS, the origin of the funds are General Obligation; and

WHEREAS, the Unlimited GO (General Obligation) Fund has a balance of \$18,061.63 as of December 9, 2020 and

WHEREAS, the 2020 budget provides for the transfer of \$18,062.00 from the Unlimited GO (General Obligation) Fund to the Current Expense Fund; and

NOW, THEREFORE, be it resolved by the City Council of the City of White Salmon:

1. Authorizes the closure of the Unlimited GO Bond Fund and the transfer of \$18,061.63 from the Unlimited GO Bond Fund to the Current Expense Fund.
2. Directs staff to allocate any remaining 2020 revenues (past property taxes) for the Unlimited GO Bond to the Current Expense Fund.

ADOPTED by the Council of the City of White Salmon, Washington. Dated this 16th day of December, 2020.

Marla Keethler, Mayor

ATTEST:

APPROVED AS TO FORM:

Jan Brending, Clerk Treasurer

Kenneth B. Woodrich, City Attorney

File Attachments for Item:

13. Resolution 2020-12-513, Revising the Salary Matrix for 2021

a. Presentation and Discussion

b. Action



AGENDA MEMO

Needs Legal Review: Yes
Council Meeting Date: December 16, 2020
Agenda Item: Proposed Resolution 2020-12-513 Revising Salary Matrix
Presented By: Jan Brending, Clerk Treasurer

ACTION REQUIRED:

Approval of Resolution 2020-12-513 Revising Salary Matrix

PROPOSED MOTION:

Motion to Approve Resolution 2020-12-513, Revising the Salary Matrix for 2021.

Explanation of issue:

The City Council adopted memorandum of understanding with the union that establishes a mechanism for determining the annual cost of living adjustment. The salary matrix included with the resolution provides for a 1.7% cost of living increase for 2021 as providing for in the adopted MOU with the union.

The council adopts a revised salary matrix each year identifying the cost of living adjustment for the upcoming year. The salary matrix provides for a 1.7% cost of living increase. The salary matrix applies to both union and management employees.

Budget:

The 2021 budget provides for a 1.7% cost of living increase for salaries.

Staff Recommendation:

Staff recommends the council approve Resolution 2020-12-513 revising the salary matrix for 2021.

RESOLUTION 2020-12-513

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WHITE SALMON,
WASHINGTON, REVISING THE SALARY MATRIX FOR 2021**

WHEREAS, on December 19, 2019 the council approved a Memorandum of Understanding establishing a regional Consumer Price index mechanism to address wages for 2019 and 2020 for both Municipal (Non-Uniformed) Employees and Police Officers, Sergeants, Limited and Non-Commissioned Employees; and

WHEREAS, the Cost of Living Adjustment for 2021 calculated per the December 19, 2019 Memorandum of Understanding is 1.7% and needs to be incorporated into the salary matrix that the Union adopted in the contracts; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WHITE SALMON, WASHINGTON, as follows:

1. The salary matrix attached as Exhibit A is hereby accepted, effective January 1, 2021.

PASSED by the Council of the City of White Salmon, Washington. Dated this 16th day of December, 2020.

CITY OF WHITE SALMON, WASHINGTON

Marla Keethler, Mayor

ATTEST:

Jan Brending, Clerk/Treasurer

APPROVED AS TO FORM:

Kenneth Woodrich, City Attorney

APPENDIX "A" – 2021 SALARY MATRIX

| 2021 COLA 1.7% 3% across 2.5 % down Step | Yrs. Range | M O N T H L Y | | | | | H O U R L Y | | | | |
|--|---------------|---------------|----------|----------|----------|----------|----------------|--------|--------|--------|-------|
| | | 1 | 2 to 3 | 4 to 5 | 6 to 7 | 8+ | 1 | 2 to 3 | 4 to 5 | 6 to 7 | 8+ |
| | | 1 | 2 | 3 | 4 | 5 | 1 | 2 | 3 | 4 | 5 |
| 1 | | 1,889.82 | 1,946.51 | 2,004.91 | 2,065.06 | 2,127.01 | 10.90 | 11.23 | 11.57 | 11.91 | 12.27 |
| 2 | | 1,937.07 | 1,995.18 | 2,055.03 | 2,116.68 | 2,180.18 | 11.18 | 11.51 | 11.86 | 12.21 | 12.58 |
| 3 | | 1,985.49 | 2,045.06 | 2,106.41 | 2,169.60 | 2,234.69 | 11.45 | 11.80 | 12.15 | 12.52 | 12.89 |
| 4 | | 2,035.13 | 2,096.18 | 2,159.07 | 2,223.84 | 2,290.56 | 11.74 | 12.09 | 12.46 | 12.83 | 13.22 |
| 5 | | 2,086.01 | 2,148.59 | 2,213.05 | 2,279.44 | 2,347.82 | 12.03 | 12.40 | 12.77 | 13.15 | 13.55 |
| 6 | | 2,138.16 | 2,202.30 | 2,268.37 | 2,336.42 | 2,406.52 | 12.34 | 12.71 | 13.09 | 13.48 | 13.88 |
| 7 | | 2,191.61 | 2,257.36 | 2,325.08 | 2,394.83 | 2,466.68 | 12.64 | 13.02 | 13.41 | 13.82 | 14.23 |
| 8 | | 2,246.40 | 2,313.79 | 2,383.21 | 2,454.70 | 2,528.35 | 12.96 | 13.35 | 13.75 | 14.16 | 14.59 |
| 9 | | 2,302.56 | 2,371.64 | 2,442.79 | 2,516.07 | 2,591.55 | 13.28 | 13.68 | 14.09 | 14.52 | 14.95 |
| 10 | | 2,360.13 | 2,430.93 | 2,503.86 | 2,578.97 | 2,656.34 | 13.62 | 14.02 | 14.45 | 14.88 | 15.33 |
| 11 | | 2,419.13 | 2,491.70 | 2,566.45 | 2,643.45 | 2,722.75 | 13.96 | 14.38 | 14.81 | 15.25 | 15.71 |
| 12 | | 2,479.61 | 2,554.00 | 2,630.62 | 2,709.53 | 2,790.82 | 14.31 | 14.73 | 15.18 | 15.63 | 16.10 |
| 13 | | 2,541.60 | 2,617.85 | 2,696.38 | 2,777.27 | 2,860.59 | 14.66 | 15.10 | 15.56 | 16.02 | 16.50 |
| 14 | | 2,605.14 | 2,683.29 | 2,763.79 | 2,846.70 | 2,932.11 | 15.03 | 15.48 | 15.95 | 16.42 | 16.92 |
| 15 | | 2,670.27 | 2,750.37 | 2,832.89 | 2,917.87 | 3,005.41 | 15.41 | 15.87 | 16.34 | 16.83 | 17.34 |
| 16 | | 2,737.02 | 2,819.13 | 2,903.71 | 2,990.82 | 3,080.54 | 15.79 | 16.26 | 16.75 | 17.26 | 17.77 |
| 17 | | 2,805.45 | 2,889.61 | 2,976.30 | 3,065.59 | 3,157.56 | 16.19 | 16.67 | 17.17 | 17.69 | 18.22 |
| 18 | | 2,875.58 | 2,961.85 | 3,050.71 | 3,142.23 | 3,236.50 | 16.59 | 17.09 | 17.60 | 18.13 | 18.67 |
| 19 | | 2,947.47 | 3,035.90 | 3,126.98 | 3,220.78 | 3,317.41 | 17.00 | 17.52 | 18.04 | 18.58 | 19.14 |
| 20 | | 3,021.16 | 3,111.80 | 3,205.15 | 3,301.30 | 3,400.34 | 17.43 | 17.95 | 18.49 | 19.05 | 19.62 |
| 21 | | 3,096.69 | 3,189.59 | 3,285.28 | 3,383.84 | 3,485.35 | 17.87 | 18.40 | 18.95 | 19.52 | 20.11 |
| 22 | | 3,174.11 | 3,269.33 | 3,367.41 | 3,468.43 | 3,572.49 | 18.31 | 18.86 | 19.43 | 20.01 | 20.61 |
| 23 | | 3,253.46 | 3,351.06 | 3,451.60 | 3,555.14 | 3,661.80 | 18.77 | 19.33 | 19.91 | 20.51 | 21.13 |
| 24 | | 3,334.80 | 3,434.84 | 3,537.89 | 3,644.02 | 3,753.34 | 19.24 | 19.82 | 20.41 | 21.02 | 21.65 |
| 25 | | 3,418.17 | 3,520.71 | 3,626.33 | 3,735.12 | 3,847.18 | 19.72 | 20.31 | 20.92 | 21.55 | 22.20 |
| 26 | | 3,503.62 | 3,608.73 | 3,716.99 | 3,828.50 | 3,943.36 | 20.21 | 20.82 | 21.44 | 22.09 | 22.75 |
| 27 | | 3,591.21 | 3,698.95 | 3,809.92 | 3,924.21 | 4,041.94 | 20.72 | 21.34 | 21.98 | 22.64 | 23.32 |
| 28 | | 3,680.99 | 3,791.42 | 3,905.16 | 4,022.32 | 4,142.99 | 21.24 | 21.87 | 22.53 | 23.21 | 23.90 |

| | | | | | | | | | | |
|----|----------|----------|----------|----------|----------|-------|-------|-------|-------|-------|
| 29 | 3,773.02 | 3,886.21 | 4,002.79 | 4,122.88 | 4,246.56 | 21.77 | 22.42 | 23.09 | 23.79 | 24.50 |
| 30 | 3,867.34 | 3,983.36 | 4,102.86 | 4,225.95 | 4,352.73 | 22.31 | 22.98 | 23.67 | 24.38 | 25.11 |
| 31 | 3,964.02 | 4,082.95 | 4,205.43 | 4,331.60 | 4,461.55 | 22.87 | 23.56 | 24.26 | 24.99 | 25.74 |
| 32 | 4,063.13 | 4,185.02 | 4,310.57 | 4,439.89 | 4,573.08 | 23.44 | 24.14 | 24.87 | 25.62 | 26.38 |
| 33 | 4,164.70 | 4,289.64 | 4,418.33 | 4,550.88 | 4,687.41 | 24.03 | 24.75 | 25.49 | 26.26 | 27.04 |
| 34 | 4,268.82 | 4,396.89 | 4,528.79 | 4,664.66 | 4,804.60 | 24.63 | 25.37 | 26.13 | 26.91 | 27.72 |
| 35 | 4,375.54 | 4,506.81 | 4,642.01 | 4,781.27 | 4,924.71 | 25.24 | 26.00 | 26.78 | 27.58 | 28.41 |
| 36 | 4,484.93 | 4,619.48 | 4,758.06 | 4,900.80 | 5,047.83 | 25.88 | 26.65 | 27.45 | 28.27 | 29.12 |
| 37 | 4,597.05 | 4,734.97 | 4,877.01 | 5,023.32 | 5,174.02 | 26.52 | 27.32 | 28.14 | 28.98 | 29.85 |
| 38 | 4,711.98 | 4,853.34 | 4,998.94 | 5,148.91 | 5,303.38 | 27.19 | 28.00 | 28.84 | 29.71 | 30.60 |
| 39 | 4,829.78 | 4,974.67 | 5,123.91 | 5,277.63 | 5,435.96 | 27.86 | 28.70 | 29.56 | 30.45 | 31.36 |
| 40 | 4,950.52 | 5,099.04 | 5,252.01 | 5,409.57 | 5,571.86 | 28.56 | 29.42 | 30.30 | 31.21 | 32.15 |
| 41 | 5,074.29 | 5,226.52 | 5,383.31 | 5,544.81 | 5,711.15 | 29.28 | 30.15 | 31.06 | 31.99 | 32.95 |
| 42 | 5,201.14 | 5,357.18 | 5,517.89 | 5,683.43 | 5,853.93 | 30.01 | 30.91 | 31.83 | 32.79 | 33.77 |
| 43 | 5,331.17 | 5,491.11 | 5,655.84 | 5,825.52 | 6,000.28 | 30.76 | 31.68 | 32.63 | 33.61 | 34.62 |
| 44 | 5,464.45 | 5,628.39 | 5,797.24 | 5,971.15 | 6,150.29 | 31.53 | 32.47 | 33.45 | 34.45 | 35.48 |
| 45 | 5,601.06 | 5,769.10 | 5,942.17 | 6,120.43 | 6,304.05 | 32.31 | 33.28 | 34.28 | 35.31 | 36.37 |
| 46 | 5,741.09 | 5,913.32 | 6,090.72 | 6,273.44 | 6,461.65 | 33.12 | 34.12 | 35.14 | 36.19 | 37.28 |
| 47 | 5,884.62 | 6,061.16 | 6,242.99 | 6,430.28 | 6,623.19 | 33.95 | 34.97 | 36.02 | 37.10 | 38.21 |
| 48 | 6,031.73 | 6,212.68 | 6,399.07 | 6,591.04 | 6,788.77 | 34.80 | 35.84 | 36.92 | 38.03 | 39.17 |
| 49 | 6,182.53 | 6,368.00 | 6,559.04 | 6,755.81 | 6,958.49 | 35.67 | 36.74 | 37.84 | 38.98 | 40.15 |
| 50 | 6,337.09 | 6,527.20 | 6,723.02 | 6,924.71 | 7,132.45 | 36.56 | 37.66 | 38.79 | 39.95 | 41.15 |
| 51 | 6,495.52 | 6,690.38 | 6,891.09 | 7,097.83 | 7,310.76 | 37.47 | 38.60 | 39.76 | 40.95 | 42.18 |
| 52 | 6,657.90 | 6,857.64 | 7,063.37 | 7,275.27 | 7,493.53 | 38.41 | 39.56 | 40.75 | 41.97 | 43.23 |
| 53 | 6,824.35 | 7,029.08 | 7,239.96 | 7,457.15 | 7,680.87 | 39.37 | 40.55 | 41.77 | 43.02 | 44.31 |
| 54 | 6,994.96 | 7,204.81 | 7,420.95 | 7,643.58 | 7,872.89 | 40.36 | 41.57 | 42.81 | 44.10 | 45.42 |
| 55 | 7,169.83 | 7,384.93 | 7,606.48 | 7,834.67 | 8,069.71 | 41.37 | 42.61 | 43.88 | 45.20 | 46.56 |
| 56 | 7,349.08 | 7,569.55 | 7,796.64 | 8,030.54 | 8,271.46 | 42.40 | 43.67 | 44.98 | 46.33 | 47.72 |
| 57 | 7,532.81 | 7,758.79 | 7,991.56 | 8,231.30 | 8,478.24 | 43.46 | 44.76 | 46.11 | 47.49 | 48.91 |
| 58 | 7,721.13 | 7,952.76 | 8,191.34 | 8,437.08 | 8,690.20 | 44.55 | 45.88 | 47.26 | 48.68 | 50.14 |
| 59 | 7,914.16 | 8,151.58 | 8,396.13 | 8,648.01 | 8,907.45 | 45.66 | 47.03 | 48.44 | 49.89 | 51.39 |
| 60 | 8,112.01 | 8,355.37 | 8,606.03 | 8,864.21 | 9,130.14 | 46.80 | 48.20 | 49.65 | 51.14 | 52.67 |

| | | | | | | | | | | |
|----|-----------|-----------|-----------|-----------|-----------|-------|-------|-------|-------|-------|
| 61 | 8,314.81 | 8,564.25 | 8,821.18 | 9,085.82 | 9,358.39 | 47.97 | 49.41 | 50.89 | 52.42 | 53.99 |
| 62 | 8,522.68 | 8,778.36 | 9,041.71 | 9,312.96 | 9,592.35 | 49.17 | 50.65 | 52.16 | 53.73 | 55.34 |
| 63 | 8,735.75 | 8,997.82 | 9,267.75 | 9,545.79 | 9,832.16 | 50.40 | 51.91 | 53.47 | 55.07 | 56.73 |
| 64 | 8,954.14 | 9,222.77 | 9,499.45 | 9,784.43 | 10,077.96 | 51.66 | 53.21 | 54.81 | 56.45 | 58.14 |
| 65 | 9,177.99 | 9,453.33 | 9,736.93 | 10,029.04 | 10,329.91 | 52.95 | 54.54 | 56.18 | 57.86 | 59.60 |
| 66 | 9,407.44 | 9,689.67 | 9,980.36 | 10,279.77 | 10,588.16 | 54.27 | 55.90 | 57.58 | 59.31 | 61.09 |
| 67 | 9,642.63 | 9,931.91 | 10,229.87 | 10,536.76 | 10,852.87 | 55.63 | 57.30 | 59.02 | 60.79 | 62.61 |
| 68 | 9,883.70 | 10,180.21 | 10,485.61 | 10,800.18 | 11,124.19 | 57.02 | 58.73 | 60.50 | 62.31 | 64.18 |
| 69 | 10,130.79 | 10,434.71 | 10,747.75 | 11,070.19 | 11,402.29 | 58.45 | 60.20 | 62.01 | 63.87 | 65.78 |
| 70 | 10,384.06 | 10,695.58 | 11,016.45 | 11,346.94 | 11,687.35 | 59.91 | 61.71 | 63.56 | 65.46 | 67.43 |

File Attachments for Item:

14. Approval of Meeting Minutes - November 18, 2020



CITY OF WHITE SALMON
City Council Regular Meeting – Wednesday, November 18, 2020
Via Zoom Teleconference

Council and Administrative Personnel Present

Council Members:

Jason Hartmann
David Lindley
Jim Ransier
Joe Turkiewicz

Staff Present:

Marla Keethler, Mayor
Jan Brending, Clerk Treasurer
Ken Woodrich, City Attorney
Russ Avery, Operations Manager
Mike Hepner, Police Chief
Bill Hunsaker, Building Official/Fire Chief

1. Call to Order and Pledge of Allegiance

Marla Keethler, Mayor called the meeting to order at 6:00 p.m. There were approximately 2 people in the audience (by video or telephone). The Pledge of Allegiance was recited.

2. Roll Call

Moved by Jim Ransier, Seconded by Jason Hartmann.
Motion to excuse Ashley Post. Motion carried 4-0.

3. Public Comment

There was no general public comment.

4. Changes to Agenda

There were no changes to the agenda.

5. Presentation – Native American Heritage Month

Colin Fogarty, Executive Director with Confluence made a presentation regarding the work Confluence does in the area. He said they have worked with the White Salmon Valley School District on projects in the past.

Jason Hartmann noted that his kids have gone through Confluence and it was a great program that provided a different perspective.

Council members thanked Fogarty for his presentation.

6. 2021 Proposed Budget

Marla Keethler, Mayor reviewed the proposed 2021 budget narrative noting that a number of priorities are funded while some items have been put on hold until the 2020 budget is closed. She said a budget amendment in 2021 may add in additional items. Keethler said the budget narrative items the city's priorities and how they are funded.

Marla Keethler, Mayor opened the public hearing on the 2021 proposed budget.

Jan Brending, Clerk Treasurer read four written public comments from: Erin Cunningham, Dalton Hedin, Sasha Bentley, and Kallie Kurtz.

Marla Keethler, Mayor closed the public hearing.

Council members discussed the proposed budget. Council members said they appreciate the layout of the budget narrative. The council discussed the proposed consulting contract for social services within the police department. Mike Hepner, Police Chief noted that he has been talking with agencies who actually have a full-time counselor on staff. He said the idea is for the person to provide pre and post work with someone who is in crisis.

Jan Brending, Clerk Treasurer said a final public hearing on the proposed 2021 budget is scheduled for December 2.

7. 2021 Property Tax Levy, Resolution 2020-11-510 and Ordinance 2020-11-1067

Jan Brending said by state law the city is required to adopt both a resolution and ordinance setting the 2021 property tax levy. She said the documents provide for a 1% increase in the property tax levy, as allowed by law.

Moved by Jason Hartmann. Seconded by Jim Ransier.

Motion to adopt Ordinance 2020-11-1067, Determining the Amount to be Raised by Advalorem Taxes to be Levied for the Year 2021. CARRIED 4-0.

Moved by Jason Hartmann. Seconded by David Lindley.

Motion to adopt Resolution 2020-11-510, 2021 Property Tax Levy. CARRIED 4-0.

8. Ordinance 2020-11-1068, Amending WSMC 17.78, Wireless Telecommunications Towers and Facilities

Jan Brending, Clerk Treasurer review the proposed amendments to WSMC 17.78, Wireless Telecommunications Towers and Facilities. She noted that the need for the amendments came about when a proposal for locating a telecommunications tower on city owner property on Strawberry Mountain came before the city council. Brending said the proposal has since been withdrawn. She said staff presented proposed amendments to the City Operations Committee who then forwarded them to the Planning Commission (WSMC 17.78 is part of the city's zoning code). Brending said the Planning Commission held a workshop on September 23, 2020 to consider the amendments and added additional amendments. She said a public hearing regarding the proposed amendments was held on October 28, 2020. Brending said the City Council has been provided with the meeting minutes of the public hearing, all public comments, and Planning Commissioner Michael Morneault's comments. She said the Planning Commission is recommending adoption of the proposed amendments.

David Lindley suggested that "planning director" be changed to "planning department."

Moved by Jim Ransier to adopt Ordinance 2020-11-1068, Amending WSMC 17.78, Wireless Telecommunications Towers and Facilities changing “planning director” to “planning department.” CARRIED 4-0.

- 9. Acceptance of Water Line Easement Dedication, West Klickitat Community Housing**
 Jan Brending, Clerk Treasurer said West Klickitat Community Housing is providing a water line easement through Rhine Village to provide a loop that will provide Skyline Hospital an alternative source of water if a water line needs to be shut down.

**Moved by Jason Hartmann. Seconded by David Lindley.
 Motion to accept water line easement from West Klickitat Community Housing. CARRIED 4-0.**

10. Consent Agenda

- a. Approval of Meeting Minutes – November 4, 2020
- b. Public safety Testing Subscriber Agreement
- d. Approval of Vouchers

Vouchers audited and certified as required by RCW 42.24.080 and expense reimbursement claims as required by RCW 42.24.090 as of this 18th day of November, 2020.

| Type | Date | From | To | Amount |
|----------------------|------------|-------|---------------------------|-------------------|
| Claims | 11/18/2020 | EFT | EFT | 15,315.33 |
| | 11/18/2020 | 36577 | 36623 | 68,717.34 |
| | | | Claims Total | 84,032.67 |
| Payroll | 11/20/2020 | EFT | EFT | 68,455.72 |
| | | | Payroll Total | 68,455.72 |
| Manual Claims | | | | |
| | | | Manual Total | 0.00 |
| | | | Total All Vouchers | 152,488.39 |

**Moved by Jim Ransier Seconded by Jason Hartmann.
 Motion to approve consent agenda. CARRIED 4-0.**

11. Department Head and Council Member Reports

Mike Hepner, Police Chief said Josh Lewis will graduate next week from the academy. He said he will be training with himself and several other officers for the next three months. Hepner said that all of officers work by themselves and that the department cannot work with any less

officers. He said the officers are committed to the community and go above and beyond. Hepner said he is excited about contracting for a social services provider.

Bill Hunsaker, Building Official/Fire Chief

Bill Hunsaker, Building Official/Fire Chief said he attended a Tree Board meeting with a representative from Washington Department of Natural Resources. He said a presentation will be made to the city council regarding conducting a fire fuel break in Gaddis Park. Hunsaker said he is working on some code enforcement. He said if council members have any concerns regarding code enforcement to contact him.

Russ Avery, Public Works Operations Manager

Russ Avery, Public Works Operations Manager said Crestline has finished the work on Wauna and is working on the line at Rhine Village. He said public works staff is back to staggered shifts due to COVID19 and working on essential items including street sweeping.

Marla Keethler, Mayor said the county is seeing an increase in cases. She said it is important to be the example, be smart and mindful to limit interactions. Keethler said Jim Ransier and Jason Hartmann helped review the Business and Nonprofit Grant applications. She said everyone who applied is receiving funding. Keethler said this year's tree lighting will be virtual. Keethler said a meeting was held with Senator King regarding the Hood River Bridge project and that it went well. She said Russ Avery and Jan Brending will be working to get speed limit signs updated in the city based on the ordinance recently adopted. Keethler thanked staff and community members for getting the holiday decorations installed.

David Lindley, Council Member said he feels the Tree Board was support of the fire fuel break project. He said the Tree Board has been working on amendments to the tree ordinance that will be coming before the city council. Lindley also thanked everyone involved in getting the holiday decorations installed.

Joe Turkiewicz, Council Member said the Community Development Committee has been working on a climate change resolution and a housing rental policy that will be coming back to the city council. Joe Turkiewicz and Jim Ransier thanked Marla Keethler for providing information regarding advisory committees.

Jason Hartmann, Council Member said the Personnel and Finance Committee met to review budget reports and the proposed budget. He said the City Operations Committee meet and discussed how to move forward with moving the Loop Trail to unused Washington Department of Transportation right-of-way. Hartmann said the committee also discussed how to move forward with composting and some issue with recycling and that the next step is to schedule a meeting with Republic.

12. Adjournment

The meeting adjourned 7:35 p.m.

Marla Keethler, Mayor

Jan Brending, Clerk Treasurer

File Attachments for Item:

15. Approval of Meeting Minutes - December 2, 2020



CITY OF WHITE SALMON
City Council Regular Meeting – Wednesday, November 18, 2020
Via Zoom Teleconference

Council and Administrative Personnel Present

Council Members:

Jason Hartmann
David Lindley
Ashley Post
Jim Ransier
Joe Turkiewicz

Staff Present:

Marla Keethler, Mayor
Pat Munyan, City Administrator
Jan Brending, Clerk Treasurer
Ken Woodrich, City Attorney
Russ Avery, Operations Manager
Mike Hepner, Police Chief
Bill Hunsaker, Building Official/Fire Chief

1. Call to Order and Pledge of Allegiance

Marla Keethler, Mayor called the meeting to order at 6:00 p.m. There were approximately 2 people in the audience (by video or telephone). The Pledge of Allegiance was recited.

2. Roll Call

All council members were present.

3. Public Comment

Jan Brending, Clerk Treasurer read a general public comment from Shelly Baxter regarding providing a link to Zoom for meeting.

Brending noted that she will be adding the meeting identification number and passcode to the webpage for the meeting so that is available to the public without having to open the agenda or agenda packet.

4. Changes to Agenda

Jan Brending, Clerk Treasurer asked that an agenda item be added after Business Item #5, Leave Buyout for Madelynn McIlwain.

Moved by Jason Hartmann. Seconded by Ashley Post.

Motion to add agenda item "Leave Buyout for Madelyn McIlwain" after Business Item #5.

CARRIED 5-0.

5. 2021 Proposed Budget, Ordinance 2020-12-1069

Marla Keethler, Mayor said the budget remains the same as presented in November. She said there will be proposed adjustments to the budget in 2021 after the 2020 budget is closed.

Jan Brending, Clerk Treasurer noted there was one small change in Fund 402, Wastewater Fund. She said an interfund transfer out of \$15,000 was added to match the transfer in in Fund 417,

Treatment Plant Reserve Fund. She said the ending balance for the Wastewater Fund was decreased by \$15,000.

Marla Keethler, Mayor opened the final public hearing on the 2021 proposed budget.

Jan Brending, Clerk Treasurer read written comment from Mark Lemley regarding the need to develop a wildfire protection plan.

Marla Keethler, Mayor closed the public hearing.

Council members and staff discussed the issue of a wildfire protection plan. Bill Hunsaker, Fire Chief noted there is an updated county-wide wildfire protection plan in place. He said there has been work done on the bluff related to wildfire fuel reduction since 2004.

Ashley Post, Council Member said that she is excited about hiring a land use planner and social worker for the police department. She asked where the dollar amount associated with the social worker position came from.

Jan Brending, Clerk Treasurer said it provides for a certain amount of hours at \$100 per hour for a contract position.

Mike Hepner, Police Chief said the particulars of contracting with someone has not been worked out but it would most likely be a local agency.

Post asked about the funds from closing out the Pool Fund.

Jan Brending, Clerk Treasurer noted that the funding for closing out the Pool Fund is taken care of in the 2020 budget.

Post noted there is an error on the page titled “2021 Council Priorities” under “Support for Businesses & Downtown Core” that “Sidewalk painting 2x year” should read “Crosswalk painting 2x year.”

Post asked how the outreach coordinator would be funded.

Jan Brending, Clerk Treasurer said \$9,000 is provided for the year estimating an average of 10 hours per month at \$75 per hour.

Marla Keethler, Mayor provided more information on the need for an outreach coordinator that would assist in getting the city’s messaging out and provide graphic design work.

Post noted that communication was a goal established by the city council in 2018 and that all of the work should not fall to the mayor.

Moved by Jason Hartmann. Seconded by David Lindley.

Motion to adopt Ordinance 2020-12-1069 Adopting the Budget for the City of White Salmon, Washington for the Fiscal Year Ending December 31, 2021. CARRIED 5-0.

6. Acceptance of Water, Wastewater and Street Improvements per Agreement with Andrew Harmon

Pat Munyan, City Administrator said the city entered into an environmental mitigation agreement with Andrew Harmon Construction in 2019 to make infrastructure improvements on Center Place. He said requirements of the agreement have been met and recommends the City Council accept the improvements as part of the City of White Salmon infrastructure system and to authorize payment of invoice from Andrew Harmon Construction in the amount of \$44,652.42. Munyan said that if the city had done the work performed by Andrew Harmon Construction it would have cost \$176,000. He noted there were several problems that existed in the area.

Moved by Jim Ransier. Seconded by Jason Hartmann.

Motion to accept water, wastewater and street improvements on Center Place per Environmental Mitigation Agreement between the City of White Salmon and Andrew Harmon, dba Andrew Harmon Construction and to authorize payment of the city's share of costs in the amount of \$44,652.42. CARRIED 5-0.

7. Approval of Crestline Construction Payment No. 9 and USDA Reimbursement Request No. 9

Jan Brending, Clerk Treasurer said that staff is asking the city council to approve Crestline Construction Payment No. 9 in the amount of \$149,703.88 and USDA Reimbursement Request No. 9 in the amount of \$196,515.51.

Moved by Ashley Post. Seconded by David Lindley.

Motion to approve Crestline Construction Payment No. 9 in the amount of \$149,703.88 and USDA Reimbursement Request No. 9 in the amount of \$196,515.51. CARRIED 5-0.

The City Council and staff discussed the work remaining on the Jewett Water Main Improvement Project.

8. 2021 and 2022 City Prosecutor Agreement, Ronald Reynier

Jan Brending, Clerk Treasurer said the proposed agreement is basically the same as last year but providing for a two-year period and increasing the retainage from \$1,375 per month to \$1,400 per month and the hourly rate from \$185 to \$195.

Ashley Post, Council Member asked if the city needs a city prosecutor.

Ken Woodrich, City Attorney said yes.

Moved by David Lindley. Seconded by Joe Turkiewicz.

Motion to authorize mayor to sign 2021-2022 City Prosecutor Agreement with Ronald H. Reynier, P.C. in the amount of \$1,400 per month for retainer and hourly rate of \$195. CARRIED 5-0.

9. Verizon NASPO ValuePoint Contract for Services

Jan Brending, Clerk Treasurer said the city uses Verizon for cell phone services under a state government contract which is being renewed. The contract needs to be signed to continue receiving the government rate.

Moved by Jason Hartmann. Seconded by Jim Ransier.

Motion to authorize Clerk Treasurer to sign Verizon NASPO ValuePoint Contract for Services. CARRIED 5-0.

10. Leave Buyout – Madelynn Mcllwain

Jan Brending, Clerk Treasurer said Madelynn Mcllwain is unable to take leave until December 12, 2020 per the union contract and that because of existing leave request and training schedules will not be able to take any for the remainder of 2020. She said the city council previously authorized Mcllwain to carryover 144 hours of leave to 2021. Brending said that due a medical issue that will require medical leave in 2021 Mcllwain will not be able to sue all of the vacation if 144 hours is carried over. She staff is recommending the city council authorize the buyout of up to 64 hours of cation leave with a carryover of 80 hours.

Moved by Jason Hartmann. Seconded by Ashley Post.

Motion to authorize buying out up to 64 hours of vacation leave for Madelyn Mcllwain with the condition that 80 hours of vacation leave must be carried over to 2021. CARRIED 5-0.

11. Consent Agenda

- a. Approval of Vouchers

Vouchers audited and certified as required by RCW 42.24.080 and expense reimbursement claims as required by RCW 42.24.090 as of this 2nd day of December, 2020.

| Type | Date | From | To | Amount |
|----------------------|------------|-------|----------------------|-------------------|
| Claims | 12/2/2020 | EFT | EFT | 2,886.00 |
| | 12/2/2020 | 36646 | | 350,388.97 |
| | | | Claims Total | 353,274.97 |
| Payroll | 12/4/2020 | EFT | EFT | 106,773.20 |
| | 12/4/2020 | 36643 | 36645 | 1,033.19 |
| | | | Payroll Total | 107,806.39 |
| Manual Claims | 11/20/2020 | 36624 | 36633 | 52,215.48 |
| | 11/25/2020 | 36634 | 36639 | 30,785.00 |
| | 11/30/2020 | 36640 | 36642 | 14,356.00 |
| | 12/6/2020 | EFT | EFT | 1,603.87 |
| | | | Manual Total | 98,960.35 |

| | | | | |
|--|--|--|---------------------------|-------------------|
| | | | | |
| | | | Total All Vouchers | 560,041.71 |

**Moved by Jason Hartmann. Seconded by David Lindley.
 Motion to approve consent agenda. CARRIED 5-0.**

11. Department Head and Council Member Reports

Mike Hepner, Police Chief said Josh Lewis graduated the academy earning first place in academics, first place in practical's, and first place in all around officer. He said Lewis will be working days field training with the police chief and then will move to nights to train with two additional officers. Hepner said he should be working on his own by March 1, 2021.

Ashley Post, Council Member asked if the department is now fully staffed.

Hepner said yes however the department will be short-handed in 2021.

Bill Hunsaker, Building Official/Fire Chief said a presentation regarding a fire fuel reduction break will be made at the next council meeting.

Russ Avery, Public Works Operations Manager said the public works staff has been working on installing new services and staying busy.

Jim Ransier, Council Member asked if the park restrooms have been completed.

Jan Brending, Clerk Treasure said a walk through is scheduled next week.

Ransier said he is hoping that the exterior of the building can be painted next year.

Pat Munyan, City Administrator said Crestline had a COVID19 outbreak and replaced the crew. He said city employees were notified and those that had been in contact were already scheduled to be off. Munyan said he continues to work with the Washington Department of Natural Resources regarding easement issues related to the city's 14-inch water main line.

Jan Brending, Clerk Treasurer said there will be a lot of housekeeping items on the next agenda and will include the final budget amendment for 2020. She said she will be in communication with committee chairs about cancelling committee meetings in December except for the Personnel and Finance Committee.

Jim Ransier, Council Member said he is working with Joe Turkiewicz on the proposed climate change declaration.

Ashley Post, Council Member asked if the document that Mark Lemley referred to in his public comment could be made available to council members.

Bill Hunsaker, Fire Chief said yes and noted that there is a more current county-wide plan in place.

Marla Keethler, Mayor said COVID19 is very active on the west side of the county and significant spread is occurring. She urged everyone to continue to follow the guidelines. Keethler said the tree lighting will not happen in person – that there will be a virtual tree lighting with a combination of community messages.

Ashley Post, Council Member said hopes that ways to help businesses are being discussed.

Keethler said the message of shopping local throughout the Gorge is one way to help.

12. Adjournment

The meeting adjourned 7:23 p.m.

Marla Keethler, Mayor

Jan Brending, Clerk Treasurer

File Attachments for Item:

16. Acceptance of Corrected August 2020 Budget Report



AGENDA MEMO

Needs Legal Review: No
Meeting Date: December 16, 2020
Agenda Item: August, September, and October Budget Reports
Presented By: Jan Brending, Clerk Treasurer

Action Required as Part of the Consent Agenda

Acceptance of corrected August and September budget reports and the October budget report.

Explanation of Issue

When reconciling October, I determined that an item had not been reconciled in August that was causing the bank statement and treasurer's report not to reconcile. I corrected the error in the August reconciliation report and reran reports for September. The line item reports did not change for August and September. The only numbers that changed were "Claims Clearing" and "Adjusted Ending Balance" on the August and September Treasurer's Reports.

**City of White Salmon
August 2020 (Corrected)
Budget Report**

TREASURERS REPORT

Fund Totals

City Of White Salmon
MCAG #: 0481

08/01/2020 To: 08/31/2020

Time: 12:30:59 Date: 11/20/2020
Page: 1

| Fund | Previous Balance | Revenue | Expenditures | Ending Balance | Claims Clearing | Payroll Clearing | Outstanding Deposits | Adjusted Ending Balance |
|---|---------------------|---------------------|-------------------|---------------------|------------------|------------------|----------------------|-------------------------|
| 001 Current Expense | 758,272.37 | 219,615.27 | 196,187.81 | 781,699.83 | 6,119.41 | 324.79 | -297.00 | 787,847.03 |
| 101 Street Fund | 156,993.64 | 17,842.28 | 21,632.15 | 153,203.77 | 1,473.27 | 0.00 | 0.00 | 154,677.04 |
| 107 Pool Fund | 47,064.44 | 8.19 | 136.77 | 46,935.86 | 0.00 | 77.69 | 0.00 | 47,013.55 |
| 108 Municipal Capital Imp Fund | 259,556.01 | 9,278.83 | | 268,834.84 | 0.00 | 0.00 | 0.00 | 268,834.84 |
| 110 Fire Reserve Fund | 210,594.95 | 50,023.46 | | 260,618.41 | 0.00 | 0.00 | 0.00 | 260,618.41 |
| 112 General Fund Reserve | 319,853.60 | 14.72 | | 319,868.32 | 0.00 | 0.00 | 0.00 | 319,868.32 |
| 121 Police Vehicle Reserve Fund | 109,866.51 | 4,938.92 | 63.50 | 114,741.93 | 0.00 | 0.00 | 0.00 | 114,741.93 |
| 200 Unlimited Go Bond Fund | 18,059.35 | 0.00 | | 18,059.35 | 0.00 | 0.00 | 0.00 | 18,059.35 |
| 303 Hotel/Motel Taxes | 17,237.14 | 4,990.98 | | 22,228.12 | 0.00 | 0.00 | 0.00 | 22,228.12 |
| 307 New Pool Construction Fund | 2,563.96 | 0.00 | | 2,563.96 | 0.00 | 0.00 | 0.00 | 2,563.96 |
| 401 Water Fund | 398,773.86 | 234,476.70 | 215,257.75 | 417,992.81 | 10,743.87 | 0.00 | -2,658.97 | 426,077.71 |
| 402 Wastewater Collection Fund | 400,950.18 | 85,377.35 | 67,985.77 | 418,341.76 | 212.98 | 0.00 | -3,430.34 | 415,124.40 |
| 408 Water Reserve Fund | 347,831.61 | 9,059.92 | | 356,891.53 | 0.00 | 0.00 | 0.00 | 356,891.53 |
| 409 Wastewater Reserve Fund | 678,899.83 | 53.40 | | 678,953.23 | 0.00 | 0.00 | 0.00 | 678,953.23 |
| 412 Water Rights Acquisition Fund | 291,548.74 | 13,221.10 | | 304,769.84 | 2.06 | 0.00 | -231.97 | 304,539.93 |
| 413 Water Bond Redemption Fund | 41,307.73 | 15,228.66 | | 56,536.39 | 0.00 | 0.00 | 0.00 | 56,536.39 |
| 414 Wastewater Bond Redemption Fund | 18,038.21 | 2,196.66 | | 20,234.87 | 0.00 | 0.00 | 0.00 | 20,234.87 |
| 415 Water Bond Reserve Fund | 62,902.02 | 1,368.44 | | 64,270.46 | 0.00 | 0.00 | 0.00 | 64,270.46 |
| 416 Wastewater Bond Reserve Fund | 74,524.53 | 5.09 | | 74,529.62 | 0.00 | 0.00 | 0.00 | 74,529.62 |
| 417 Treatment Plant Reserve Fund | 567,323.73 | 1,957.22 | | 569,280.95 | 0.00 | 0.00 | 0.00 | 569,280.95 |
| 418 Water Short Lived Asset Reserve Fund | 141,445.51 | 8,333.33 | | 149,778.84 | 0.00 | 0.00 | 0.00 | 149,778.84 |
| 420 USDA Rural Development - Jewett Water Main Improvements | 0.00 | 374,239.36 | 374,239.36 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 601 Remittances | 556.73 | 794.99 | 552.79 | 798.93 | 0.00 | 0.00 | 0.00 | 798.93 |
| Totals | 4,924,164.65 | 1,053,024.87 | 876,055.90 | 5,101,133.62 | 18,551.59 | 402.48 | -6,618.28 | 5,113,469.41 |

TREASURERS REPORT

Account Totals

City Of White Salmon
MCAG #: 0481

08/01/2020 To: 08/31/2020

Time: 12:30:59 Date: 11/20/2020
Page: 2

| Cash Accounts | | Beg Balance | Deposits | Withdrawals | Ending | Outstanding Rec | Outstanding Exp | Adj Balance |
|---------------------------|------------------|---------------------|-------------------|-------------------|---------------------|------------------|------------------|---------------------|
| 1 | Checking Account | 3,564,383.83 | 960,382.51 | 783,709.32 | 3,741,057.02 | -6,618.28 | 18,954.07 | 3,753,392.81 |
| 3 | Petty Cash | 25.00 | 0.00 | 0.00 | 25.00 | 0.00 | 0.00 | 25.00 |
| 4 | Cash Drawer 1 | 150.00 | 0.00 | 0.00 | 150.00 | 0.00 | 0.00 | 150.00 |
| 5 | Cash Drawer 2 | 150.00 | 0.00 | 0.00 | 150.00 | 0.00 | 0.00 | 150.00 |
| 6 | Cash Drawer 3 | 150.00 | 0.00 | 0.00 | 150.00 | 0.00 | 0.00 | 150.00 |
| Total Cash: | | 3,564,858.83 | 960,382.51 | 783,709.32 | 3,741,532.02 | -6,618.28 | 18,954.07 | 3,753,867.81 |
| Investment Accounts | | Beg Balance | Deposits | Withdrawals | Ending | Outstanding Rec | Outstanding Exp | Adj Balance |
| 2 | State Pool | 1,359,305.82 | 295.78 | 0.00 | 1,359,601.60 | 0.00 | 0.00 | 1,359,601.60 |
| Total Investments: | | 1,359,305.82 | 295.78 | 0.00 | 1,359,601.60 | 0.00 | 0.00 | 1,359,601.60 |
| | | 4,924,164.65 | 960,678.29 | 783,709.32 | 5,101,133.62 | -6,618.28 | 18,954.07 | 5,113,469.41 |

TREASURERS REPORT

Fund Investments By Account

City Of White Salmon
 MCAG #: 0481

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08/01/2020 To: 08/31/2020

| Fund Totals: | Previous Balance | Purchases | Interest | Total Investments | Liquidated | Ending Balance |
|---------------------------------------|---------------------|-------------|---------------|-------------------|------------|---------------------|
| 001 000 Current Expense | 207,037.20 | | 45.05 | 45.05 | | 207,082.25 |
| 108 000 Municipal Capital Imp Fund | 49,616.83 | | 10.80 | 10.80 | | 49,627.63 |
| 110 000 Fire Reserve Fund | 107,811.28 | | 23.46 | 23.46 | | 107,834.74 |
| 112 000 General Govt Reserve Fund | 67,646.43 | | 14.72 | 14.72 | | 67,661.15 |
| 121 000 Police Vehicle Reserve Fund | 102,266.20 | | 22.25 | 22.25 | | 102,288.45 |
| 401 000 Water Fund | 158,442.89 | | 34.48 | 34.48 | | 158,477.37 |
| 408 000 Water Reserve Fund | 34,845.18 | | 7.58 | 7.58 | | 34,852.76 |
| 409 000 Wastewater Reserve Fund | 245,412.72 | | 53.40 | 53.40 | | 245,466.12 |
| 412 000 Water Rights Acquisition Fund | 93,649.12 | | 20.38 | 20.38 | | 93,669.50 |
| 415 000 Water Bond Reserve Fund | 13,879.34 | | 3.02 | 3.02 | | 13,882.36 |
| 416 000 Wastewater Bond Reserve Fund | 23,376.10 | | 5.09 | 5.09 | | 23,381.19 |
| 417 000 Treatment Plant Reserve Fund | 255,322.53 | | 55.55 | 55.55 | | 255,378.08 |
| 2 - State Pool | 1,359,305.82 | 0.00 | 295.78 | 295.78 | | 1,359,601.60 |
| | 1,359,305.82 | 0.00 | 295.78 | 295.78 | | 1,359,601.60 |

TREASURERS REPORT

Fund Investment Totals

City Of White Salmon
 MCAG #: 0481

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| Fund Totals: | Previous Balance | Purchases | Interest | Ttl Investments | Liquidated | Investment Bal | Available Cash |
|--|---------------------|-----------|---------------|-----------------|------------|---------------------|---------------------|
| 001 Current Expense | 207,037.20 | | 45.05 | 45.05 | | 207,082.25 | 574,617.58 |
| 101 Street Fund | | | | | | 0.00 | 153,203.77 |
| 107 Pool Fund | | | | | | 0.00 | 46,935.86 |
| 108 Municipal Capital Imp Fund | 49,616.83 | | 10.80 | 10.80 | | 49,627.63 | 219,207.21 |
| 110 Fire Reserve Fund | 107,811.28 | | 23.46 | 23.46 | | 107,834.74 | 152,783.67 |
| 112 General Fund Reserve | 67,646.43 | | 14.72 | 14.72 | | 67,661.15 | 252,207.17 |
| 121 Police Vehicle Reserve Fund | 102,266.20 | | 22.25 | 22.25 | | 102,288.45 | 12,453.48 |
| 200 Unlimited Go Bond Fund | | | | | | 0.00 | 18,059.35 |
| 303 Hotel/Motel Taxes | | | | | | 0.00 | 22,228.12 |
| 307 New Pool Construction Fund | | | | | | 0.00 | 2,563.96 |
| 401 Water Fund | 158,442.89 | | 34.48 | 34.48 | | 158,477.37 | 259,515.44 |
| 402 Wastewater Collection Fund | | | | | | 0.00 | 418,341.76 |
| 408 Water Reserve Fund | 34,845.18 | | 7.58 | 7.58 | | 34,852.76 | 322,038.77 |
| 409 Wastewater Reserve Fund | 245,412.72 | | 53.40 | 53.40 | | 245,466.12 | 433,487.11 |
| 412 Water Rights Acquisition Fund | 93,649.12 | | 20.38 | 20.38 | | 93,669.50 | 211,100.34 |
| 413 Water Bond Redemption Fund | | | | | | 0.00 | 56,536.39 |
| 414 Wastewater Bond Redemption Fund | | | | | | 0.00 | 20,234.87 |
| 415 Water Bond Reserve Fund | 13,879.34 | | 3.02 | 3.02 | | 13,882.36 | 50,388.10 |
| 416 Wastewater Bond Reserve Fund | 23,376.10 | | 5.09 | 5.09 | | 23,381.19 | 51,148.43 |
| 417 Treatment Plant Reserve Fund | 255,322.53 | | 55.55 | 55.55 | | 255,378.08 | 313,902.87 |
| 418 Water Short Lived Asset Reserve Fund | | | | | | 0.00 | 149,778.84 |
| 601 Remittances | | | | | | 0.00 | 798.93 |
| | <u>1,359,305.82</u> | | <u>295.78</u> | <u>295.78</u> | | <u>1,359,601.60</u> | <u>3,741,532.02</u> |

Ending fund balance (Page 1) - Investment balance = Available cash.

5,101,133.62

TREASURERS REPORT

Outstanding Vouchers

City Of White Salmon
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| Year | Trans# | Date | Type | Acct# | War# | Vendor | Amount | Memo |
|-----------------------|--------|------------|----------|-------|-------|--|----------|--|
| 2020 | 3124 | 08/27/2020 | Util Pay | 1 | | Xpress Bill Pay | 175.00 | Xpress Import - EFT - 08-27-2020__daily_batch.csv |
| 2020 | 3125 | 08/27/2020 | Util Pay | 1 | | Xpress Bill Pay | 86.95 | Xpress Import - iPay - 08-27-2020__daily_batch.csv |
| 2020 | 3126 | 08/27/2020 | Util Pay | 1 | | Xpress Bill Pay | 200.00 | Xpress Import - CheckFree - 08-27-2020__daily_ba |
| 2020 | 3127 | 08/28/2020 | Util Pay | 1 | | Batch Customer | 358.21 | |
| 2020 | 3128 | 08/28/2020 | Tr-Rec | 1 | | Permitting Customer | 237.00 | |
| 2020 | 3129 | 08/28/2020 | Util Pay | 1 | | Xpress Bill Pay | 702.38 | Xpress Import - CC - 08-28-2020__daily_batch.csv |
| 2020 | 3130 | 08/28/2020 | Util Pay | 1 | | Xpress Bill Pay | 104.91 | Xpress Import - Metavante - 08-28-2020__daily_ba |
| 2020 | 3131 | 08/29/2020 | Util Pay | 1 | | Xpress Bill Pay | 368.82 | Xpress Import - CC - 08-29-2020__daily_batch.csv |
| 2020 | 3132 | 08/29/2020 | Util Pay | 1 | | Xpress Bill Pay | 465.58 | Xpress Import - EFT - 08-29-2020__daily_batch.csv |
| 2020 | 3133 | 08/30/2020 | Util Pay | 1 | | Xpress Bill Pay | 711.71 | Xpress Import - CC - 08-30-2020__daily_batch.csv |
| 2020 | 3134 | 08/31/2020 | Tr-Rec | 1 | | Permitting Customer | 60.00 | |
| 2020 | 3135 | 08/31/2020 | Tr-Rec | 1 | | Permitting Customer | 2,000.00 | |
| 2020 | 3137 | 08/31/2020 | Util Pay | 1 | | Xpress Bill Pay | 556.17 | Xpress Import - CC - 08-31-2020__daily_batch.csv |
| 2020 | 3138 | 08/31/2020 | Util Pay | 1 | | Xpress Bill Pay | 257.67 | Xpress Import - EFT - 08-31-2020__daily_batch.csv |
| 2020 | 3139 | 08/31/2020 | Util Pay | 1 | | Xpress Bill Pay | 222.13 | Xpress Import - iPay - 08-31-2020__daily_batch.csv |
| 2020 | 3140 | 08/31/2020 | Util Pay | 1 | | Xpress Bill Pay | 111.75 | Xpress Import - CheckFree - 08-31-2020__daily_ba |
| | | | | | | | 6,618.28 | |
| Receipts Outstanding: | | | | | | | | |
| 2019 | 5713 | 12/31/2019 | Claims | 1 | EFT | Chase Paymentech | 30.00 | December 2019 Services |
| 2020 | 3136 | 08/31/2020 | Claims | 1 | EFT | Kenneth B. Woodrich PC | 3,876.00 | August Services |
| 2016 | 1220 | 03/16/2016 | Claims | 1 | 31118 | Cecelia Joan Huard C/O Brad Huard | 6.20 | Refund inactive customer credit balance |
| 2017 | 8301 | 11/01/2017 | Claims | 1 | 33126 | David & Angela Hill | 87.43 | 041725.1 - 393 NECHERRY ST |
| 2018 | 768 | 02/07/2018 | Claims | 1 | 33497 | Renee Wuollet | 11.38 | 020675.0 - 560 NECENTER PL |
| 2018 | 1201 | 03/07/2018 | Claims | 1 | 33577 | Chris Parker | 3.17 | 040127.2 - 705 NECHURCH PLACE # E |
| 2018 | 3179 | 06/20/2018 | Claims | 1 | 33915 | Lourens and Monette Pretorius | 16.96 | 053189.0 - 17 ANNIE LANE |
| 2018 | 7272 | 09/05/2018 | Payroll | 1 | 34156 | Savannah Vargas | 49.10 | Aug Payroll #2 |
| 2018 | 7524 | 09/20/2018 | Payroll | 1 | 34222 | Savannah Vargas | 20.68 | Sept Payroll #1 |
| 2018 | 8618 | 12/05/2018 | Payroll | 1 | 34449 | Angelina Heredia | 27.70 | Nov Payroll #2 |
| 2019 | 2627 | 06/05/2019 | Claims | 1 | 35066 | Christopher Stiffler | 168.00 | Reimburse - Wildland Firefighter Exam Fee |
| 2019 | 3568 | 08/07/2019 | Claims | 1 | 35245 | Mark Long | 179.21 | 071525.2 - 1196 WJEWETT BLVD 1198 - Refund |
| | | | | | | | | Credit Balance On Utility Acct #4750 |
| 2020 | 1811 | 05/06/2020 | Claims | 1 | 36098 | James B Roberson Trust Lisa Doslu, Trustee | 10.38 | 062750.0 - 625 SWWAUBISH ST- Credit Balance |
| | | | | | | | | Refund |
| 2020 | 1839 | 05/06/2020 | Claims | 1 | 36126 | Worldwide Marriage Encounter Columbia | 150.00 | Park Deposit Refund For Event 04.26.2020 - |
| | | | | | | | | St.Joseph's Catholic Church |
| 2020 | 2083 | 06/05/2020 | Payroll | 1 | 36151 | Amy Martin | 152.50 | June Payroll #1 |
| 2020 | 2786 | 08/05/2020 | Payroll | 1 | 36300 | Joseph Turkiewicz | 152.50 | Aug Payroll #1 |
| 2020 | 2842 | 08/05/2020 | Claims | 1 | 36335 | Reynier, Ron Atty At Law | 1,375.00 | City Prosecutor Legal Services For: August 2020 |
| 2020 | 3044 | 08/19/2020 | Claims | 1 | 36369 | Motorola Solutions, Inc. | 2,226.41 | Fire - Pagets |

TREASURERS REPORT

Outstanding Vouchers

City Of White Salmon
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| Year | Trans# | Date | Type | Acct# | War# | Vendor | Amount | Memo |
|------|--------|------------|--------|-------|-------|-------------------------------------|-----------|--|
| 2020 | 3046 | 08/19/2020 | Claims | 1 | 36371 | Onsite Supply House LLC | 133.48 | Sewer SaddleSewer Saddle |
| 2020 | 3048 | 08/19/2020 | Claims | 1 | 36373 | Prestige Worldwide Technologies LLC | 6,987.50 | Materials |
| 2020 | 3052 | 08/19/2020 | Claims | 1 | 36377 | Sherwin-Williams | 1,473.27 | Sidewalk Striping Paint; Crosswalk Paint |
| 2020 | 3054 | 08/19/2020 | Claims | 1 | 36379 | US Bank Safekeeping | 22.00 | Finance-Investment Services |
| 2020 | 3055 | 08/19/2020 | Claims | 1 | 36380 | USA Blue Book | 1,795.20 | Leak Detector |
| | | | | | | | 18,954.07 | |

| Fund | Claims | Payroll | Total |
|-----------------------------------|-----------|---------|-----------|
| 001 Current Expense | 6,119.41 | 324.79 | 6,444.20 |
| 101 Street Fund | 1,473.27 | 0.00 | 1,473.27 |
| 107 Pool Fund | 0.00 | 77.69 | 77.69 |
| 401 Water Fund | 10,743.87 | 0.00 | 10,743.87 |
| 402 Wastewater Collection Fund | 212.98 | 0.00 | 212.98 |
| 412 Water Rights Acquisition Fund | 2.06 | 0.00 | 2.06 |
| | | 402.48 | 18,954.07 |

TREASURERS REPORT

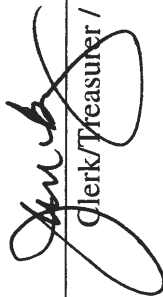
Signature Page

City Of White Salmon
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08/01/2020 To: 08/31/2020

We the undersigned officers for the City of White Salmon have reviewed the foregoing report and acknowledge that to the best of our knowledge this report is accurate and true:

Signed:  Signed: _____
Clerk/Treasurer / Date Chairman Budget Committee / Date

City of White Salmon
August 2020 Treasurer's Report Reconciliation

| | Revenue | Expenditures |
|--------------------------------|--------------|--|
| | 1,053,024.87 | 876,055.90 |
| Treasurer's Receipts | 646,018.08 | 603,056.36 Claims |
| Utility Receipts | 314,460.21 | 179,743.86 Payroll |
| Interfund Transfers | 92,994.75 | 92,994.75 Interfund Transfers |
| | | 293.10 Service Charge - Account Analysis |
| | | 168.40 Service Charge - Checks |
| NSF Sawyer | -147.25 | |
| NSF Lepke | -100.35 | |
| Stop Payment - Name Change | 200.00 | 200.00 Stop Payment - Name Change |
| | -0.57 | -0.57 |
| Exp to Rev Park Deposit Refund | -200.00 | -200.00 Exp to Rev Park Deposit refund |
| Exp to Rev Park Deposit Refund | -200.00 | -200.00 Exp to Rev Park Deposit refund |
| | 1,053,024.87 | 876,055.90 |
| | 0.00 | 0.00 |

Note: An Xpress payment (utility payment) was made but not recorded in BIAS \$288.18 (will be posted in September 2020)

City of White Salmon
2020 August Treasurer's Report Reconciliation to Bank Statements

| | |
|--|--------------|
| Treasurer's Report Ending Balance | 5,101,133.62 |
| Treasurer's Report Adjusted Ending Balance | 5,113,869.41 |
| Columbia State Bank (Cash) | 3,753,681.00 |
| US Bank (Time Value - Investment) | 0.00 |
| WA State Treasurer (State Pool - Investment) | 1,359,601.60 |
| Petty Cash | 25.00 |
| Drawer 1 | 150.00 |
| Drawer 2 | 150.00 |
| Drawer 3 | 150.00 |
| Total Cash and Investments | 5,113,757.60 |
| Less Outstanding Checks (Page 6 of Treasurer's Report) | -18,954.07 |
| Plus Outstanding Deposits (Page 1 of Treasurer's Report) | 6,618.28 |
| Bank Statement Adjusted Ending Balance | 5,101,421.81 |
| Difference | -288.19 |
| Payment Not Posted in BIAS (Credit) | 288.19 |

Payment of \$288.19 was paid through Xpress but was not posted to BIAS until September 2020.

BANK RECONCILIATION

City Of White Salmon
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1 Checking Account

| Date | Balance Forward | 3,556,401.18 |
|------------|-----------------------|-------------------|
| 07/28/2020 | | 175.00 |
| 07/30/2020 | | 636.16 |
| 07/31/2020 | | 9,999.36 |
| 08/01/2020 | | 2,908.85 |
| 08/02/2020 | | 704.15 |
| 08/03/2020 | | 11,268.96 |
| 08/04/2020 | | 4,896.16 |
| 08/05/2020 | | 11,440.90 |
| 08/06/2020 | | 74,321.85 |
| 08/07/2020 | | 14,831.41 |
| 08/08/2020 | | 706.71 |
| 08/09/2020 | | 511.93 |
| 08/10/2020 | | 87,953.02 |
| 08/11/2020 | | 13,068.90 |
| 08/12/2020 | | 387,464.89 |
| 08/13/2020 | | 13,046.04 |
| 08/14/2020 | | 5,444.79 |
| 08/15/2020 | | 15,820.84 |
| 08/16/2020 | | 2,797.56 |
| 08/17/2020 | | 42,254.33 |
| 08/18/2020 | | 16,111.79 |
| 08/19/2020 | | 17,986.38 |
| 08/20/2020 | | 101,294.46 |
| 08/21/2020 | | 3,221.91 |
| 08/22/2020 | | 310.92 |
| 08/23/2020 | | 208.68 |
| 08/24/2020 | | 5,583.37 |
| 08/25/2020 | | 2,112.91 |
| 08/26/2020 | | 41,840.27 |
| 08/27/2020 | | 9,986.45 |
| 08/31/2020 | | 65,665.80 |
| | Total Credits: | 964,574.75 |

| Year | Trans# | Date | Type | Chk# | Vendor | |
|------|--------|------------|----------|-------|------------------------|----------|
| 2020 | 2454 | 07/01/2020 | Claims | 36249 | Masonic Lodge # 163 | 175.00 |
| 2020 | 2582 | 07/15/2020 | Claims | 36283 | Mosier WiNet | 400.00 |
| 2020 | 2708 | 07/24/2020 | Claims | 36298 | CenturyLink | 1,340.16 |
| 2020 | 2948 | 08/01/2020 | Ser Chge | | Columbia Bank #1080 | 293.10 |
| 2020 | 2752 | 08/03/2020 | Claims | | Kenneth B. Woodrich PC | 3,912.00 |
| 2020 | 2760 | 08/05/2020 | Payroll | | Ryan Hardie Adam | 1,352.98 |
| 2020 | 2761 | 08/05/2020 | Payroll | | William R Avery II | 2,680.47 |
| 2020 | 2762 | 08/05/2020 | Payroll | | Jan Brending | 2,695.03 |
| 2020 | 2763 | 08/05/2020 | Payroll | | Erika Castro-Guzman | 1,855.41 |
| 2020 | 2764 | 08/05/2020 | Payroll | | Jeffrey Cooper | 2,303.61 |
| 2020 | 2765 | 08/05/2020 | Payroll | | Kate E Daniels | 2,150.30 |
| 2020 | 2766 | 08/05/2020 | Payroll | | Andrew Dirks | 1,984.91 |
| 2020 | 2767 | 08/05/2020 | Payroll | | Lisa L George | 1,889.53 |
| 2020 | 2768 | 08/05/2020 | Payroll | | Suzanne Glaser | 92.35 |
| 2020 | 2769 | 08/05/2020 | Payroll | | Edward L Gunnyon | 3,147.61 |
| 2020 | 2770 | 08/05/2020 | Payroll | | Jason L Hartmann | 152.50 |
| 2020 | 2771 | 08/05/2020 | Payroll | | Michael L Hepner | 3,016.82 |
| 2020 | 2772 | 08/05/2020 | Payroll | | F Jay Holtmann | 92.35 |
| 2020 | 2773 | 08/05/2020 | Payroll | | William F Hunsaker | 2,495.02 |
| 2020 | 2774 | 08/05/2020 | Payroll | | Marla A Keethler | 601.68 |

BANK RECONCILIATION

City Of White Salmon
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| Year | Trans# | Date | Type | Chk# | Vendor | |
|------|--------|------------|---------|-------|-----------------------------------|-----------|
| 2020 | 2775 | 08/05/2020 | Payroll | | Jason Kinley | 1,679.45 |
| 2020 | 2776 | 08/05/2020 | Payroll | | Katie G Kreps | 1,523.76 |
| 2020 | 2777 | 08/05/2020 | Payroll | | Ross E Lambert | 2,010.60 |
| 2020 | 2778 | 08/05/2020 | Payroll | | Joshua Lewis | 2,038.29 |
| 2020 | 2779 | 08/05/2020 | Payroll | | David S Lindley | 152.50 |
| 2020 | 2780 | 08/05/2020 | Payroll | | Madelynn M McIlwain | 1,993.28 |
| 2020 | 2781 | 08/05/2020 | Payroll | | Patrick R Munyan Jr | 3,423.35 |
| 2020 | 2782 | 08/05/2020 | Payroll | | Stephanie M Porter | 2,170.10 |
| 2020 | 2783 | 08/05/2020 | Payroll | | Ashley Post | 152.50 |
| 2020 | 2784 | 08/05/2020 | Payroll | | Frank Randall | 2,781.44 |
| 2020 | 2785 | 08/05/2020 | Payroll | | Troy Rosenburg | 1,617.68 |
| 2020 | 2787 | 08/05/2020 | Payroll | 36301 | Jess W Wardwell | 92.35 |
| 2020 | 2788 | 08/05/2020 | Payroll | | AFLAC | 247.14 |
| 2020 | 2789 | 08/05/2020 | Payroll | | Association Of WA Cities | 34,712.18 |
| 2020 | 2790 | 08/05/2020 | Payroll | | Internal Revenue Service | 16,781.89 |
| 2020 | 2791 | 08/05/2020 | Payroll | | LifeSecure Insurance Company | 371.09 |
| 2020 | 2792 | 08/05/2020 | Payroll | | LifeSecure Insurance Company | 1,103.52 |
| 2020 | 2793 | 08/05/2020 | Payroll | | LifeSecure Insurance Company | 240.69 |
| 2020 | 2794 | 08/05/2020 | Payroll | | Oregon Department of Revenue | 227.00 |
| 2020 | 2795 | 08/05/2020 | Payroll | | Standard Insurance | 393.00 |
| 2020 | 2796 | 08/05/2020 | Payroll | | WA State Dept Retirement Systems | 225.00 |
| 2020 | 2797 | 08/05/2020 | Payroll | | WA State Dept Retirement Systems | 11,920.92 |
| 2020 | 2798 | 08/05/2020 | Payroll | 36302 | WSCCCE | 855.81 |
| 2020 | 2810 | 08/05/2020 | Claims | 36303 | American Messaging - #1149685 | 23.47 |
| 2020 | 2811 | 08/05/2020 | Claims | 36304 | Aspect Consulting | 6,275.77 |
| 2020 | 2812 | 08/05/2020 | Claims | 36305 | BSK Associates | 850.00 |
| 2020 | 2813 | 08/05/2020 | Claims | 36306 | Bingen, City Of | 30,938.13 |
| 2020 | 2814 | 08/05/2020 | Claims | 36307 | Bryant Pipe & Supply Inc | 1,120.52 |
| 2020 | 2815 | 08/05/2020 | Claims | 36308 | C.M. & W.O. Sheppard Inc | 30.98 |
| 2020 | 2816 | 08/05/2020 | Claims | 36309 | Charter Communications | 246.95 |
| 2020 | 2817 | 08/05/2020 | Claims | 36310 | Chisolm's Saw and Supply | 29.03 |
| 2020 | 2818 | 08/05/2020 | Claims | 36311 | City Of White Salmon | 70,814.01 |
| 2020 | 2819 | 08/05/2020 | Claims | 36312 | Coburn Electric, Inc. | 253.70 |
| 2020 | 2820 | 08/05/2020 | Claims | 36313 | Columbia Gorge News, LLC | 140.00 |
| 2020 | 2821 | 08/05/2020 | Claims | 36314 | DJ's Repair | 150.50 |
| 2020 | 2822 | 08/05/2020 | Claims | 36315 | Databar | 1,408.87 |
| 2020 | 2823 | 08/05/2020 | Claims | 36316 | Gorge Networks Inc | 766.48 |
| 2020 | 2824 | 08/05/2020 | Claims | 36317 | Linda K Gouge, Attorney at Law | 508.50 |
| 2020 | 2825 | 08/05/2020 | Claims | 36318 | Greg Holtman Construction | 258.40 |
| 2020 | 2826 | 08/05/2020 | Claims | 36319 | Gross Enterprises, Inc | 200.00 |
| 2020 | 2827 | 08/05/2020 | Claims | 36320 | H.D. Fowler Company | 1,658.45 |
| 2020 | 2828 | 08/05/2020 | Claims | 36321 | Hach Company | 8,287.06 |
| 2020 | 2829 | 08/05/2020 | Claims | 36322 | J&S Services | 182.75 |
| 2020 | 2830 | 08/05/2020 | Claims | 36323 | Ned Kindler | 144.60 |
| 2020 | 2831 | 08/05/2020 | Claims | 36324 | Masonic Lodge # 163 | 175.00 |
| 2020 | 2832 | 08/05/2020 | Claims | 36325 | Mosier WiNet | 400.00 |
| 2020 | 2833 | 08/05/2020 | Claims | 36326 | NAPA Auto Parts dba of TWGW, Inc | 136.43 |
| 2020 | 2834 | 08/05/2020 | Claims | 36327 | Northwest Natural Gas Co | 148.50 |
| 2020 | 2835 | 08/05/2020 | Claims | 36328 | One Call Concepts Inc | 51.36 |
| 2020 | 2836 | 08/05/2020 | Claims | 36329 | Onsite Supply House LLC | 735.51 |
| 2020 | 2837 | 08/05/2020 | Claims | 36330 | Owen Equipment Company | 907.96 |
| 2020 | 2838 | 08/05/2020 | Claims | 36331 | PUD No 1 Of Klickitat County | 9,088.86 |
| 2020 | 2839 | 08/05/2020 | Claims | 36332 | Pitney Bowes Global Financial LLC | 179.15 |
| 2020 | 2840 | 08/05/2020 | Claims | 36333 | Quill | 128.41 |
| 2020 | 2841 | 08/05/2020 | Claims | 36334 | Ray Schultens Motors | 2,047.22 |
| 2020 | 2843 | 08/05/2020 | Claims | 36336 | Skyline Hospital | 156.00 |
| 2020 | 2844 | 08/05/2020 | Claims | 36337 | Larry Spencer | 144.60 |

BANK RECONCILIATION

City Of White Salmon
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| Year | Trans# | Date | Type | Chk# | Vendor | |
|------|--------|------------|----------|-------|---|------------|
| 2020 | 2845 | 08/05/2020 | Claims | 36338 | TransUnion Risk & Alternative | 53.75 |
| 2020 | 2846 | 08/05/2020 | Claims | 36339 | Tum-A-Lum Lumber | 227.37 |
| 2020 | 2847 | 08/05/2020 | Claims | 36340 | US Bank | 4,424.70 |
| 2020 | 2848 | 08/05/2020 | Claims | 36341 | USA Blue Book | 1,384.11 |
| 2020 | 2849 | 08/05/2020 | Claims | 36342 | WSP USA Inc. | 2,842.55 |
| 2020 | 2850 | 08/05/2020 | Claims | 36343 | Wilcox & Flegel | 1,006.52 |
| 2020 | 2851 | 08/05/2020 | Claims | 36344 | Wire Works, LLC | 141.39 |
| 2020 | 2852 | 08/05/2020 | Claims | 36345 | Xerox Financial Services, LLC | 864.55 |
| 2020 | 3461 | 08/05/2020 | Ser Chge | | Columbia Bank #1080 | 168.40 |
| 2020 | 2753 | 08/06/2020 | Claims | | Xpress Bill Pay | 511.50 |
| 2020 | 2754 | 08/06/2020 | Claims | | Chase Paymentech | 1,153.50 |
| 2020 | 2924 | 08/12/2020 | Claims | 36346 | Anderson-Perry & Associates, Inc. | 26,997.83 |
| 2020 | 2925 | 08/12/2020 | Claims | 36347 | Crestline Construction Co., LLC | 347,241.53 |
| 2020 | 2926 | 08/12/2020 | Claims | 36348 | WA State Dept Natural Resources | 1,500.00 |
| 2020 | 2999 | 08/17/2020 | Ser Chge | | Mark Lepke | 100.35 |
| 2020 | 3024 | 08/19/2020 | Claims | | WA State Dept Revenue/Excise | 7,780.21 |
| 2020 | 3025 | 08/19/2020 | Claims | 36350 | Ace Hardware | 351.07 |
| 2020 | 3026 | 08/19/2020 | Claims | 36351 | Anderson-Perry & Associates, Inc. | 22,490.40 |
| 2020 | 3027 | 08/19/2020 | Claims | 36352 | Aramark Uniform Services | 303.42 |
| 2020 | 3028 | 08/19/2020 | Claims | 36353 | Bell Design Company | 1,232.00 |
| 2020 | 3029 | 08/19/2020 | Claims | 36354 | Brenntag Pacific, Inc | 2,137.51 |
| 2020 | 3030 | 08/19/2020 | Claims | 36355 | C.M. & W.O. Sheppard Inc | 407.59 |
| 2020 | 3031 | 08/19/2020 | Claims | 36356 | CenturyLink | 1,353.43 |
| 2020 | 3032 | 08/19/2020 | Claims | 36357 | DJ's Repair | 215.00 |
| 2020 | 3033 | 08/19/2020 | Claims | 36358 | DataPro Solutions, Inc | 161.68 |
| 2020 | 3034 | 08/19/2020 | Claims | 36359 | Databar | 1,417.03 |
| 2020 | 3035 | 08/19/2020 | Claims | 36360 | Gall's, LLC | 25.26 |
| 2020 | 3036 | 08/19/2020 | Claims | 36361 | Gross Enterprises, Inc | 200.00 |
| 2020 | 3037 | 08/19/2020 | Claims | 36362 | H.D. Fowler Company | 1,588.72 |
| 2020 | 3038 | 08/19/2020 | Claims | 36363 | Hi School Pharmacy | 5.36 |
| 2020 | 3039 | 08/19/2020 | Claims | 36364 | Hunsaker Oil Company Inc | 1,240.28 |
| 2020 | 3040 | 08/19/2020 | Claims | 36365 | Joan's Upholstery | 107.00 |
| 2020 | 3041 | 08/19/2020 | Claims | 36366 | Klickitat County Health Dept | 245.00 |
| 2020 | 3042 | 08/19/2020 | Claims | 36367 | Klickitat County Prosecutor | 11.99 |
| 2020 | 3043 | 08/19/2020 | Claims | 36368 | Mitchell K. Wilson, Interpreter | 94.76 |
| 2020 | 3045 | 08/19/2020 | Claims | 36370 | Municode | 1,755.00 |
| 2020 | 3047 | 08/19/2020 | Claims | 36372 | Platt Electrical, dba of Rexel USA, INC | 134.81 |
| 2020 | 3049 | 08/19/2020 | Claims | 36374 | Radcomp Technologies | 6,322.01 |
| 2020 | 3050 | 08/19/2020 | Claims | 36375 | Republic Services #487 | 479.96 |
| 2020 | 3051 | 08/19/2020 | Claims | 36376 | Same Day Stage | 98.00 |
| 2020 | 3053 | 08/19/2020 | Claims | 36378 | Shred-it USA LLC | 81.86 |
| 2020 | 3056 | 08/19/2020 | Claims | 36381 | Verizon Wireless | 1,190.00 |
| 2020 | 3057 | 08/19/2020 | Claims | 36382 | Cashiering Unit WA State Dept Ecology | 780.00 |
| 2020 | 3058 | 08/19/2020 | Claims | 36383 | WA State Treas. Cash Mgmt Dept | 540.80 |
| 2020 | 3059 | 08/19/2020 | Claims | 36384 | Wilcox & Flegel | 904.33 |
| 2020 | 3060 | 08/19/2020 | Claims | 36385 | Xerox Financial Services, LLC | 864.55 |
| 2020 | 2968 | 08/20/2020 | Payroll | | Ryan Hardie Adam | 1,139.20 |
| 2020 | 2969 | 08/20/2020 | Payroll | | William R Avery II | 2,684.47 |
| 2020 | 2970 | 08/20/2020 | Payroll | | Jan Brending | 2,690.25 |
| 2020 | 2971 | 08/20/2020 | Payroll | | Erika Castro-Guzman | 1,582.67 |
| 2020 | 2972 | 08/20/2020 | Payroll | | Jeffrey Cooper | 1,381.73 |
| 2020 | 2973 | 08/20/2020 | Payroll | | Kate E Daniels | 2,503.11 |
| 2020 | 2974 | 08/20/2020 | Payroll | | Andrew Dirks | 1,443.96 |
| 2020 | 2975 | 08/20/2020 | Payroll | | Lisa L George | 1,592.98 |
| 2020 | 2976 | 08/20/2020 | Payroll | | Edward L Gunnyon | 2,128.94 |
| 2020 | 2977 | 08/20/2020 | Payroll | | Michael L Hepner | 3,017.13 |
| 2020 | 2978 | 08/20/2020 | Payroll | | William F Hunsaker | 2,495.94 |

BANK RECONCILIATION

City Of White Salmon
MCAG #: 0481

08/01/2020 To: 08/31/2020

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| Year | Trans# | Date | Type | Chk# | Vendor | |
|--------------------------|--------|------------|----------|-------|---|--------------|
| 2020 | 2979 | 08/20/2020 | Payroll | | Jason Kinley | 1,380.40 |
| 2020 | 2980 | 08/20/2020 | Payroll | | Katie G Kreps | 1,266.60 |
| 2020 | 2981 | 08/20/2020 | Payroll | | Ross E Lambert | 2,297.19 |
| 2020 | 2982 | 08/20/2020 | Payroll | | Joshua Lewis | 1,605.26 |
| 2020 | 2983 | 08/20/2020 | Payroll | | Madelynn M McIlwain | 2,305.29 |
| 2020 | 2984 | 08/20/2020 | Payroll | | Patrick R Munyan Jr | 3,428.13 |
| 2020 | 2985 | 08/20/2020 | Payroll | | Stephanie M Porter | 1,513.63 |
| 2020 | 2986 | 08/20/2020 | Payroll | | Frank Randall | 2,208.05 |
| 2020 | 2987 | 08/20/2020 | Payroll | | Troy Rosenburg | 1,914.91 |
| 2020 | 2988 | 08/20/2020 | Payroll | | Internal Revenue Service | 14,656.60 |
| 2020 | 2989 | 08/20/2020 | Payroll | | Oregon Department of Revenue | 158.00 |
| 2020 | 2990 | 08/20/2020 | Payroll | | WA State Dept Retirement Systems | 225.00 |
| 2020 | 2991 | 08/20/2020 | Payroll | | WA State Dept Retirement Systems | 10,747.81 |
| 2020 | 3105 | 08/21/2020 | Ser Chge | | Craig & Kelly Sawyer | 147.25 |
| Total Debits: | | | | | | 767,583.12 |
| Reconciled Bank Balance: | | | | | | 3,753,392.81 |
| 2020 | 3124 | 08/27/2020 | Util Pay | 53288 | Xpress Bill Pay | 175.00 |
| 2020 | 3125 | 08/27/2020 | Util Pay | 53289 | Xpress Bill Pay | 86.95 |
| 2020 | 3126 | 08/27/2020 | Util Pay | 53290 | Xpress Bill Pay | 200.00 |
| 2020 | 3127 | 08/28/2020 | Util Pay | 53291 | Batch Customer | 358.21 |
| 2020 | 3128 | 08/28/2020 | Tr Rec | 53292 | Permitting Customer | 237.00 |
| 2020 | 3129 | 08/28/2020 | Util Pay | 53293 | Xpress Bill Pay | 702.38 |
| 2020 | 3130 | 08/28/2020 | Util Pay | 53294 | Xpress Bill Pay | 104.91 |
| 2020 | 3131 | 08/29/2020 | Util Pay | 53295 | Xpress Bill Pay | 368.82 |
| 2020 | 3132 | 08/29/2020 | Util Pay | 53296 | Xpress Bill Pay | 465.58 |
| 2020 | 3133 | 08/30/2020 | Util Pay | 53297 | Xpress Bill Pay | 711.71 |
| 2020 | 3134 | 08/31/2020 | Tr Rec | 53298 | Permitting Customer | 60.00 |
| 2020 | 3135 | 08/31/2020 | Tr Rec | 53299 | Permitting Customer | 2,000.00 |
| 2020 | 3137 | 08/31/2020 | Util Pay | 53300 | Xpress Bill Pay | 556.17 |
| 2020 | 3138 | 08/31/2020 | Util Pay | 53301 | Xpress Bill Pay | 257.67 |
| 2020 | 3139 | 08/31/2020 | Util Pay | 53302 | Xpress Bill Pay | 222.13 |
| 2020 | 3140 | 08/31/2020 | Util Pay | 53303 | Xpress Bill Pay | 111.75 |
| Outstanding Credits: | | | | | | -6,618.28 |
| 2016 | 1220 | 03/16/2016 | Claims | 31118 | Huard C/O Brad Huard, Cecelia Joan | 6.20 |
| 2017 | 8301 | 11/01/2017 | Claims | 33126 | Hill, David & Angela | 87.43 |
| 2018 | 768 | 02/07/2018 | Claims | 33497 | Wuollet, Renee | 11.38 |
| 2018 | 1201 | 03/07/2018 | Claims | 33577 | Parker, Chris | 3.17 |
| 2018 | 3179 | 06/20/2018 | Claims | 33915 | Pretorius, Lourens and Monette | 16.96 |
| 2018 | 7272 | 09/05/2018 | Payroll | 34156 | Vargas, Savannah | 49.10 |
| 2018 | 7524 | 09/20/2018 | Payroll | 34222 | Vargas, Savannah | 20.68 |
| 2018 | 8618 | 12/05/2018 | Payroll | 34449 | Heredia, Angelina | 27.70 |
| 2019 | 2627 | 06/05/2019 | Claims | 35066 | Stiffler, Christopher | 168.00 |
| 2019 | 3568 | 08/07/2019 | Claims | 35245 | Long, Mark | 179.21 |
| 2019 | 5713 | 12/31/2019 | Claims | | Chase Paymentech | 30.00 |
| 2020 | 1811 | 05/06/2020 | Claims | 36098 | Lisa Doslu, Trustee, James B Roberson Trust | 10.38 |
| 2020 | 1839 | 05/06/2020 | Claims | 36126 | Worldwide Marriage Encounter Columbia | 150.00 |
| 2020 | 2083 | 06/05/2020 | Payroll | 36151 | Martin, Amy | 152.50 |
| 2020 | 2786 | 08/05/2020 | Payroll | 36300 | Turkiewicz, Joseph | 152.50 |
| 2020 | 2842 | 08/05/2020 | Claims | 36335 | Reynier, Ron Atty At Law | 1,375.00 |
| 2020 | 3044 | 08/19/2020 | Claims | 36369 | Motorola Solutions, Inc. | 2,226.41 |
| 2020 | 3046 | 08/19/2020 | Claims | 36371 | Onsite Supply House LLC | 133.48 |
| 2020 | 3048 | 08/19/2020 | Claims | 36373 | Prestige Worldwide Technologies LLC | 6,987.50 |
| 2020 | 3052 | 08/19/2020 | Claims | 36377 | Sherwin-Williams | 1,473.27 |
| 2020 | 3054 | 08/19/2020 | Claims | 36379 | US Bank Safekeeping | 22.00 |
| 2020 | 3055 | 08/19/2020 | Claims | 36380 | USA Blue Book | 1,795.20 |
| 2020 | 3136 | 08/31/2020 | Claims | | Woodrich PC, Kenneth B. | 3,876.00 |

BANK RECONCILIATION

City Of White Salmon
MCAG #: 0481

08/01/2020 To: 08/31/2020

Time: 12:30:26 Date: 11/20/2020
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Outstanding Debits: 18,954.07

Reconciled Book Balance: 3,741,345.21



Direct Inquiries to:
 White Salmon (509) 493-2500
 P O Box 279 White Salmon WA 98672

STATEMENT OF ACCOUNT

Statement Date: 08/31/20
 Last Statement Date: 07/31/20
 Account: XXXXXX2469

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CITY OF WHITE SALMON
 PO BOX 2139
 WHITE SALMON WA 98672-2139



SUMMARY OF ACCOUNT BALANCES

| Account Name | Account Number | Ending Balance |
|-----------------|----------------|----------------|
| Public Checking | XXXXXX2469 | \$3,753,681.00 |

Public Checking

| Account Number | XXXXXX2469 | Beginning Balance | \$3,556,401.18 |
|----------------|----------------|---------------------------|-----------------------|
| Low Balance | \$3,465,216.82 | Credits | |
| | | Deposits | \$269,812.87 |
| | | ACH Credits | \$320,610.71 |
| | | Other Credits | \$374,239.36 |
| | | Total Credits | \$964,662.94 |
| | | Total Account Fees | \$0.00 |
| | | Debits | |
| | | ACH Debits | \$192,168.81 |
| | | Other Debits | \$540.70 |
| | | Electronic Checks | \$0.00 |
| | | Checks | \$574,673.61 |
| | | Total Debits | \$767,383.12 |
| | | Ending Balance | \$3,753,681.00 |

DEPOSITS

| Date | Description | Amount |
|-------|-------------|-------------|
| 08-03 | Deposit | \$397.75 |
| 08-04 | Deposit | \$10,243.87 |
| 08-05 | Deposit | \$1,833.39 |
| 08-06 | Deposit | \$4,715.78 |
| 08-07 | Deposit | \$71,335.70 |
| 08-10 | Deposit | \$10,621.42 |
| 08-11 | Deposit | \$85,280.91 |
| 08-12 | Deposit | \$1,329.21 |
| 08-13 | Deposit | \$10,252.01 |
| 08-14 | Deposit | \$10,363.56 |
| 08-17 | Deposit | \$2,290.52 |
| 08-18 | Deposit | \$32,629.14 |

TO HELP BALANCE YOUR ACCOUNT

Step 1- Update your checkbook record. Enter checks, interest credited, and service charges not recorded.

Step 2- LIST OUTSTANDING CHECKS, ATM, POS, AND OTHER WITHDRAWALS below.

Step 3- Check Reconciliation

| Number | Amount | Number | Amount |
|--------|--------|--------------|-----------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | TOTAL | \$ |

| Check Reconciliation | |
|---|--|
| Ending Statement Balance | |
| Add your deposits made but not shown on statement | |
| SUBTOTAL | |
| Subtract your total outstanding checks & other withdrawals (Step 2) | |
| This should agree with your checkbook balance | |

SPECIAL NOTATIONS ON YOUR STATEMENT:

1. A minus sign (-) to the left of an Ending Balance figure means the account was overdrawn that day.

ON CALL: You may verify preauthorized deposits or payments, access account information, transfer funds, or make a loan payment anytime by using our automated service. Please call 253-305-0050 or 1-800-304-0050.

IN CASE OF LOSS OR THEFT OF YOUR DEBIT OR ATM CARD: Notify us immediately at 1-877-272-3678 to report the loss, theft or disappearance of your debit or ATM card, the disclosure of your PIN, or that an unauthorized transfer or purchase has occurred or might occur.

IN CASE OF ERRORS OR QUESTIONS ABOUT NON-ELECTRONIC TRANSACTIONS: You must notify us within 30 days of the date we mailed or made this statement available to you of any unauthorized or missing signature, alteration on a check, unauthorized or missing endorsement, or other improper charges identified on this statement. Failure to notify us within the prescribed time period or to commence action against us within 90 days after notice to us will preclude you from asserting claims against us based on such checks or charges.

IN CASE OF ERRORS OR QUESTIONS ABOUT ELECTRONIC TRANSFERS:

CONSUMER ACCOUNTS: Telephone or write us using the telephone number or address listed below as soon as you can, if you think your statement or receipt is wrong, or if you need more information about a transfer on the statement or receipt. We must hear from you no later than 60 days after we sent you the FIRST statement on which the problem or error appeared.

1. Tell us your name and account number.
2. Describe the error or transfer in question, and explain as clearly as you can why you believe it is an error or why you need more information.
3. Tell us the dollar amount of the suspected error.
4. If you tell us orally, we may require that you send us your complaint or question in writing within 10 business days.

We will investigate your complaint and correct any error promptly. If we take more than 10 business days to do this, we will credit your account for the amount you think is in error, so you will have use of the money during the time it takes us to complete our investigation. If we ask you to put your complaint or question in writing and we do not receive it within 10 business days, we may not credit your account.

BUSINESS ACCOUNTS: Telephone us using the telephone number below as soon as you can.

Telephone: 1-877-272-3678

Address: Columbia Bank
 Visa Card Services MS 6935
 PO Box 2156
 Tacoma, WA 98401-2156

Statement Date: 08/31/20

Account: XXXXXX2469

DEPOSITS (continued)

| Date | Description | Amount |
|------------------------|-------------|---------------------|
| 08-19 | Deposit | \$2,951.75 |
| 08-20 | Deposit | \$2,740.49 |
| 08-21 | Deposit | \$6,100.81 |
| 08-24 | Deposit | \$1,426.27 |
| 08-25 | Deposit | \$4,777.45 |
| 08-26 | Deposit | \$277.02 |
| 08-27 | Deposit | \$481.03 |
| 08-28 | Deposit | \$9,764.79 |
| Total Deposits: | | \$269,812.87 |


ACH CREDITS

| Date | Description | Amount |
|-------|---|------------|
| 08-03 | Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000056135456 130319483WD | \$175.00 |
| 08-03 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000021282164 5708363 | \$423.86 |
| 08-04 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000023565667 5708363 | \$132.18 |
| 08-04 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000020138669 5708363 | \$2,143.23 |
| 08-04 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000028632280 5708363 | \$9,145.37 |
| 08-05 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000023456715 5708363 | \$181.29 |
| 08-05 | Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000058926590 130528634WD | \$212.30 |
| 08-06 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000022179845 5708363 | \$1,062.37 |
| 08-06 | Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000059888948 130590433WD | \$1,793.83 |
| 08-07 | Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000050985918 130665832WD | \$843.80 |
| 08-07 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000028779909 5708363 | \$1,349.20 |
| 08-10 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000020384910 5708363 | \$546.80 |
| 08-10 | Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000052148179 130722735WD | \$2,000.40 |
| 08-11 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000020108184 5708363 | \$321.73 |
| 08-11 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000025908827 5708363 | \$533.34 |
| 08-11 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000024378867 5708363 | \$1,695.11 |
| 08-11 | Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000052923174 130774009WD | \$5,375.92 |
| 08-12 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000025561679 5708363 | \$880.35 |
| 08-12 | Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000053846653 130929209WD | \$2,727.54 |
| 08-13 | Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000054659285 130995561WD | \$2,878.45 |
| 08-13 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000028778376 5708363 | \$8,678.61 |



STATEMENT OF ACCOUNT

Statement Date: 08/31/20

Account: XXXXXX2469

ACH CREDITS (continued)

| Date | Description | Amount |
|-------|---|-------------|
| 08-14 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000024127272 5708363 | \$348.90 |
| 08-14 | Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000055694668 131064602WD | \$1,791.76 |
| 08-17 | Preauthorized ACH Cr PAYMENTECH FIN ADJ 21000029776673 5708363 | \$0.57 |
| 08-17 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000029757749 5708363 | \$1,318.17 |
| 08-17 | Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000056618809 131124423WD | \$3,061.08 |
| 08-18 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000025814266 5708363 | \$555.11 |
| 08-18 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000026977295 5708363 | \$1,547.95 |
| 08-18 | Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000057620395 131221808WD | \$2,624.62 |
| 08-18 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000027368352 5708363 | \$11,764.71 |
| 08-19 | Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000058542270 131417066WD | \$1,364.31 |
| 08-19 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000028233976 5708363 | \$3,088.98 |
| 08-20 | Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000059360932 131485003WD | \$7,904.90 |
| 08-20 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000022063815 5708363 | \$8,619.44 |
| 08-20 | Preauthorized ACH Cr CITY WS DB UTILPYM 125108270013728 1916001528 | \$61,321.79 |
| 08-21 | Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000050371738 131549343WD | \$6,335.64 |
| 08-21 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000025967224 5708363 | \$6,832.88 |
| 08-24 | Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000051231893 131685534WD | \$4,540.60 |
| 08-24 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000028005574 5708363 | \$20,032.56 |
| 08-25 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000025868575 5708363 | \$208.68 |
| 08-25 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000022097706 5708363 | \$310.92 |
| 08-25 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000020641080 5708363 | \$1,211.01 |
| 08-25 | Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000052156090 131754442WD | \$8,413.01 |
| 08-26 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000021470170 5708363 | \$691.30 |
| 08-26 | Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000052992637 131889192WD | \$13,839.30 |
| 08-27 | Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000053780516 132024445WD | \$584.63 |
| 08-27 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000021872983 5708363 | \$1,573.19 |
| 08-27 | Preauthorized ACH Cr KLINKITAT COUNTY PAYMENTS 125108270022110 WHITE SALMON | \$41,175.19 |

Statement Date: 08/31/20

Account: XXXXXX2469

ACH CREDITS (continued)

| Date | Description | Amount |
|---------------------------|---|---------------------|
| 08-28 | Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000054856015 132089440WD | \$38.21 |
| 08-28 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000028512328 5708363 | \$260.46 |
| 08-31 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000024611260 5708363 | \$221.66 |
| 08-31 | Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000055871506 132128629WD | \$262.70 |
| 08-31 | Preauthorized ACH Cr WA ST TREASURER REVDISTRIB 42000016313271 02530 | \$65,665.80 |
| Total ACH Credits: | | \$320,610.71 |


OTHER CREDITS

| Date | Description | Amount |
|-----------------------------|--|---------------------|
| 08-12 | Wire Transfer In NORTH CASCADES B WIRE XFER ANK | \$374,239.36 |
| Total Other Credits: | | \$374,239.36 |

ACH DEBITS

| Date | Description | Amount |
|-------|---|-------------|
| 08-04 | Preauthorized ACH Dr PAYMENTECH FEE 21000021762521 5708363 | \$1,153.50 |
| 08-04 | Preauthorized ACH Dr Vimly Benefit So Vimly Bene 91000011568396 ST-J111X4R0A2O1 | \$34,712.18 |
| 08-05 | Preauthorized ACH Dr HARLAND CLARKE CHK ORDER CHECK ORDER BILLING 91000010731107 1PT372940673500 | \$168.40 |
| 08-05 | Preauthorized ACH Dr WA DEPT RET SYS DRS EPAY 42000016630800 04081376 | \$225.00 |
| 08-05 | Preauthorized ACH Dr LIFESECURE INSU INSURANCE LISTBILL 111000017922360 LB0000000043467 | \$240.69 |
| 08-05 | Preauthorized ACH Dr Standard Ins premium 42000019803586 STASIC000129480 | \$393.00 |
| 08-05 | Preauthorized ACH Dr Xpress Bill Pay BILLING 124000059177421 10295 | \$511.50 |
| 08-05 | Preauthorized ACH Dr CITY WS DB DEPOSIT 125108270004383 1916001528 | \$3,912.00 |
| 08-05 | Preauthorized ACH Dr WA DEPT RET SYS DRS EPAY 42000016630799 04081375 | \$11,920.92 |
| 08-05 | Preauthorized ACH Dr IRS USATAXPYMT 61036010182323 270061805132459 | \$16,781.89 |
| 08-05 | Preauthorized ACH Dr CITY WS DB PAYROLL 125108270004460 1916001528 | \$46,053.52 |
| 08-06 | Preauthorized ACH Dr OR REVENUE DEPT TAXPAYMENT 42000010488724 1678817536 | \$227.00 |
| 08-07 | Preauthorized ACH Dr AFLAC INSURANCE 21000028185405 0EXM7617137 | \$247.14 |
| 08-07 | Preauthorized ACH Dr LIFESECURE INSU INSURANCE 111000013009197 LS00049572 | \$371.09 |
| 08-07 | Preauthorized ACH Dr LIFESECURE INSU INSURANCE 111000013009196 LS00049566 | \$1,103.52 |
| 08-20 | Preauthorized ACH Dr WA DEPT RET SYS DRS EPAY 42000018863748 04085989 | \$10,972.81 |
| 08-20 | Preauthorized ACH Dr IRS USATAXPYMT 61036010010241 270063350870930 | \$14,656.60 |



STATEMENT OF ACCOUNT

Statement Date: 08/31/20
 Account: XXXXXX2469

ACH DEBITS (continued)

| Date | Description | Amount |
|--------------------------|---|---------------------|
| 08-20 | Preauthorized ACH Dr CITY WS DB PAYROLL 125108270013096 1916001528 | \$40,579.84 |
| 08-21 | Preauthorized ACH Dr OR REVENUE DEPT TAXPAYMENT 42000010092855 1564768512 | \$158.00 |
| 08-21 | Preauthorized ACH Dr WA DEPT REVENUE TAX PYMT 42000016817288 5128041 | \$7,780.21 |
| Total ACH Debits: | | \$192,168.81 |

OTHER DEBITS

| Date | Description | Amount |
|----------------------------|---|-----------------|
| 08-14 | Debit Memo | \$100.35 |
| 08-17 | Analysis Charge Account Analysis Fee | \$293.10 |
| 08-24 | ACH Return Item 2366SAWYER, CRAIG & KE 0 | \$147.25 |
| Total Other Debits: | | \$540.70 |

CHECKS

| Number | Date | Amount | Number | Date | Amount | Number | Date | Amount |
|--------|-------|-------------|--------|-------|--------------|--------|-------|------------|
| 36249 | 08-18 | \$175.00 | 36326 | 08-11 | \$136.43 | 36354 | 08-31 | \$2,137.51 |
| 36283* | 08-11 | \$400.00 | 36327 | 08-17 | \$148.50 | 36355 | 08-26 | \$407.59 |
| 36298* | 08-12 | \$1,340.16 | 36328 | 08-13 | \$51.36 | 36356 | 08-27 | \$1,353.43 |
| 36301* | 08-10 | \$92.35 | 36329 | 08-19 | \$735.51 | 36357 | 08-31 | \$215.00 |
| 36302 | 08-13 | \$855.81 | 36330 | 08-21 | \$907.96 | 36358 | 08-25 | \$161.68 |
| 36303 | 08-13 | \$23.47 | 36331 | 08-11 | \$9,088.86 | 36359 | 08-26 | \$1,417.03 |
| 36304 | 08-11 | \$6,275.77 | 36332 | 08-17 | \$179.15 | 36360 | 08-25 | \$25.26 |
| 36305 | 08-12 | \$850.00 | 36333 | 08-18 | \$128.41 | 36361 | 08-28 | \$200.00 |
| 36306 | 08-12 | \$30,938.13 | 36334 | 08-13 | \$2,047.22 | 36362 | 08-25 | \$1,588.72 |
| 36307 | 08-13 | \$1,120.52 | 36336* | 08-11 | \$156.00 | 36363 | 08-28 | \$5.36 |
| 36308 | 08-11 | \$30.98 | 36337 | 08-10 | \$144.60 | 36364 | 08-25 | \$1,240.28 |
| 36309 | 08-12 | \$246.95 | 36338 | 08-11 | \$53.75 | 36365 | 08-25 | \$107.00 |
| 36310 | 08-12 | \$29.03 | 36339 | 08-11 | \$227.37 | 36366 | 08-25 | \$245.00 |
| 36311 | 08-07 | \$70,814.01 | 36340 | 08-13 | \$4,424.70 | 36367 | 08-26 | \$11.99 |
| 36312 | 08-11 | \$253.70 | 36341 | 08-14 | \$1,384.11 | 36368 | 08-25 | \$94.76 |
| 36313 | 08-25 | \$140.00 | 36342 | 08-11 | \$2,842.55 | 36370* | 08-26 | \$1,755.00 |
| 36314 | 08-11 | \$150.50 | 36343 | 08-12 | \$1,006.52 | 36372* | 08-25 | \$134.81 |
| 36315 | 08-11 | \$1,408.87 | 36344 | 08-21 | \$141.39 | 36374* | 08-25 | \$6,322.01 |
| 36316 | 08-11 | \$766.48 | 36345 | 08-13 | \$864.55 | 36375 | 08-27 | \$479.96 |
| 36317 | 08-14 | \$508.50 | 36346 | 08-18 | \$26,997.83 | 36376 | 08-26 | \$98.00 |
| 36318 | 08-12 | \$258.40 | 36347 | 08-19 | \$347,241.53 | 36378* | 08-25 | \$81.86 |
| 36320* | 08-11 | \$1,658.45 | 36348 | 08-20 | \$1,500.00 | 36381* | 08-25 | \$1,190.00 |
| 36321 | 08-10 | \$8,287.06 | 36350* | 08-28 | \$351.07 | 36382 | 08-26 | \$780.00 |
| 36322 | 08-12 | \$182.75 | 36351 | 08-25 | \$22,490.40 | 36383 | 08-26 | \$540.80 |
| 36323 | 08-20 | \$144.60 | 36352 | 08-26 | \$303.42 | 36384 | 08-26 | \$904.33 |
| 36324 | 08-18 | \$175.00 | 36353 | 08-28 | \$1,232.00 | 36385 | 08-26 | \$864.55 |
| 36325 | 08-14 | \$400.00 | | | | | | |

* indicates skip in check sequence

Total Checks: \$574,673.61

DAILY BALANCES

| Date | Balance | Date | Balance | Date | Balance |
|-------|----------------|-------|----------------|-------|----------------|
| 08-01 | \$3,556,401.18 | 08-05 | \$3,465,216.82 | 08-10 | \$3,478,199.35 |
| 08-03 | \$3,557,397.79 | 08-06 | \$3,472,561.80 | 08-11 | \$3,547,956.65 |
| 08-04 | \$3,543,196.76 | 08-07 | \$3,473,554.74 | 08-12 | \$3,892,281.17 |



STATEMENT OF ACCOUNT

Statement Date: 08/31/20

Account: XXXXXX2469

DAILY BALANCES (continued)

| Date | Balance | Date | Balance | Date | Balance |
|-------------|----------------|-------------|----------------|-------------|----------------|
| 08-13 | \$3,904,702.61 | 08-20 | \$3,614,669.52 | 08-26 | \$3,639,627.67 |
| 08-14 | \$3,914,813.87 | 08-21 | \$3,624,951.29 | 08-27 | \$3,681,608.32 |
| 08-17 | \$3,920,863.46 | 08-24 | \$3,650,803.47 | 08-28 | \$3,689,883.35 |
| 08-18 | \$3,942,508.75 | 08-25 | \$3,631,902.76 | 08-31 | \$3,753,681.00 |
| 08-19 | \$3,601,936.75 | | | | |



BANK RECONCILIATION

City Of White Salmon
MCAG #: 0481

08/01/2020 To: 08/31/2020

Time: 11:01:07 Date: 09/28/2020

Page: 1

2 State Pool

| | | |
|------------|-----------------|--------------|
| Date | Balance Forward | 1,359,305.82 |
| 08/31/2020 | | 295.78 |
| | Total Credits: | 295.78 |

| Year | Trans# | Date | Type | Chk# | Vendor |
|------|--------|------|------|------|--------|
|------|--------|------|------|------|--------|

Total Debits: 0.00

Reconciled Bank Balance: 1,359,601.60

Outstanding Credits:

Outstanding Debits:

Reconciled Book Balance: 1,359,601.60

Local Government Investment Pool
Statement of Account for No: 02530
Primary Account
August 2020

CITY OF WHITE SALMON
PO BOX 2139
WHITE SALMON, WA 98672-8672

| Date | Description | Comment | Deposits | Withdrawals | Balance |
|------------|--------------------|-----------------------|----------|-------------|--------------|
| 08/01/2020 | Beginning Balance | | | | 1,359,305.82 |
| 08/31/2020 | Month End Balance | | | | 1,359,305.82 |
| | August Earnings | Daily Factor Earnings | 295.78 | | |
| | Net Ending Balance | | | | 1,359,601.60 |

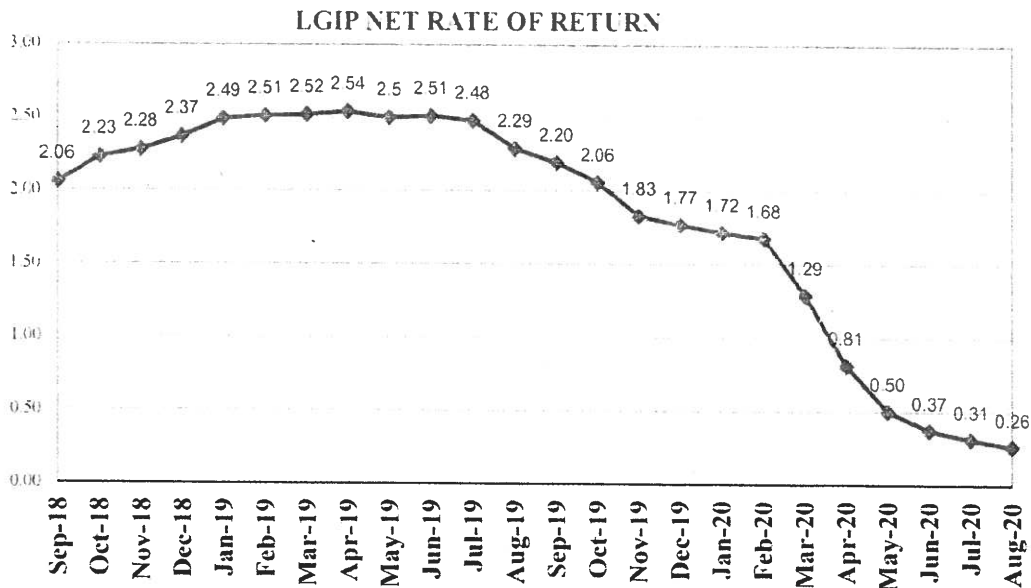
Account Summary

| | | | |
|---------------------------------|--------------|-------------------------------|--------------|
| Beginning Balance: | 1,359,305.82 | Gross Earnings: | 302.03 |
| Deposits: | 0.00 | Administrative Fee: | 6.25 |
| Withdrawals: | 0.00 | Net Earnings: | 295.78 |
| Month End Balance: | 1,359,305.82 | | |
| Administrative Fee Rate: | 0.0054 % | Net Ending Balance: | 1,359,601.60 |
| Gross Earnings Rate: | 0.2616 % | | |
| Net Earnings Rate: | 0.2562 % | Average Daily Balance: | 1,359,305.82 |

**WASHINGTON STATE
LOCAL GOVERNMENT INVESTMENT POOL
August 31, 2020**

| Investment Type | Average Balance | Aug-20 | Average Balance | 2020 |
|---------------------------------|--------------------------|-------------------|--------------------------|-------------------|
| | <u>Aug-20</u> | <u>Percentage</u> | <u>CY 2020</u> | <u>Percentage</u> |
| Agency Discount Notes | 679,766,546.33 | 3.09% | 1,288,977,369.28 | 6.52% |
| Agency Floating Rate Notes | 2,630,260,671.80 | 11.97% | 2,139,408,842.01 | 10.82% |
| Agency Variable Rate Notes | 328,902,802.87 | 1.50% | 471,049,615.55 | 2.38% |
| Certificates of Deposit | 188,000,000.00 | 0.86% | 209,611,680.32 | 1.06% |
| IB Bank Deposit | 2,814,667,786.38 | 12.81% | 2,719,190,236.01 | 13.76% |
| Repurchase Agreements | 1,724,193,548.38 | 7.85% | 1,146,577,868.82 | 5.80% |
| SOFR Floating Rate Notes | 0.00 | 0.00% | 0.00 | 0.00% |
| Supras - Bullets | 0.00 | 0.00% | 61,323,835.90 | 0.31% |
| Supras - Discount Notes | 524,458,152.85 | 2.39% | 673,801,677.31 | 3.41% |
| Supras- Floating Rate Notes | 0.00 | 0.00% | 0.00 | 0.00% |
| Supras - Variables | 0.00 | 0.00% | 0.00 | 0.00% |
| Term Repurchase Agreements | 537,096,774.19 | 2.44% | 420,901,639.34 | 2.13% |
| U.S. Treasury Securities | 11,835,143,903.00 | 53.87% | 10,247,916,923.78 | 51.84% |
| US Treasury Floating Rate Notes | 708,450,526.02 | 3.22% | 388,336,008.15 | 1.96% |
| Total Avg Daily Balance | 21,970,940,711.81 | 100.00% | 19,767,095,696.48 | 100.00% |

Avg Days to Maturity 44 days

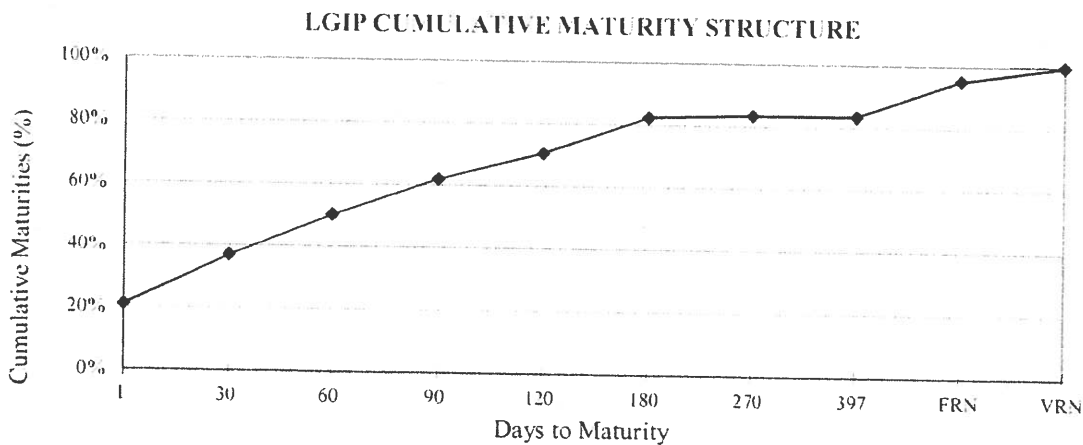
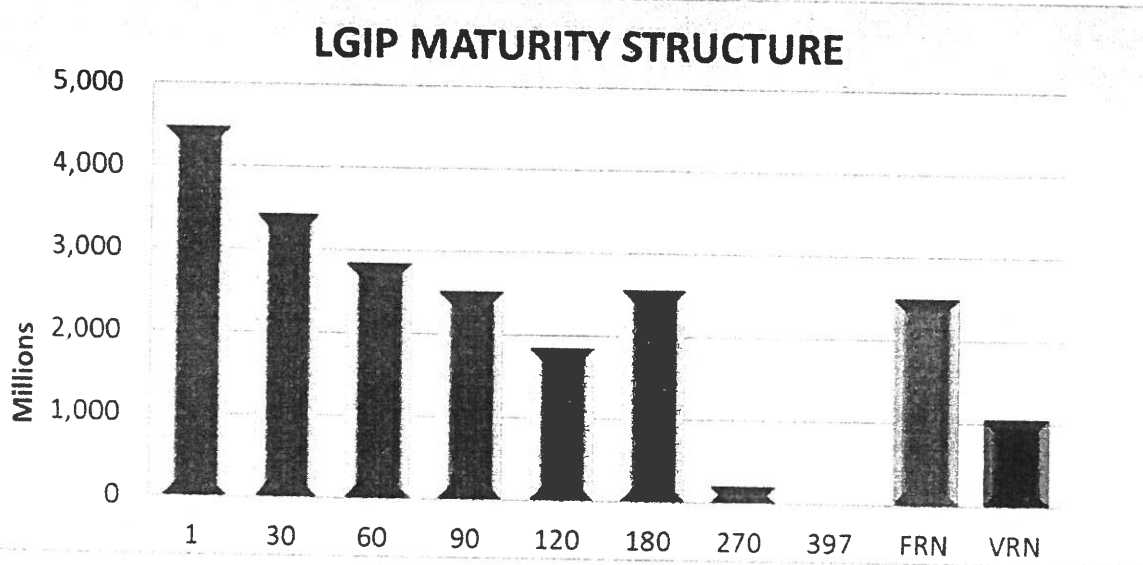


* Rates are calculated on a 365-day basis

**WASHINGTON STATE
LOCAL GOVERNMENT INVESTMENT POOL
August 31, 2020**

| <u>DAYS TO MATURITY</u> | <u>\$ MATURING (PAR VALUE)*</u> | <u>% MATURING</u> | <u>CUMULATIVE % MATURING</u> |
|-------------------------|---------------------------------|-------------------|------------------------------|
| 1 | 4,469.49 | 20.9% | 20.9% |
| 2-30 | 3,425.00 | 16.0% | 36.9% |
| 31-60 | 2,835.06 | 13.3% | 50.2% |
| 61-90 | 2,509.35 | 11.7% | 61.9% |
| 91-120 | 1,834.48 | 8.6% | 70.5% |
| 121-180 | 2,558.88 | 12.0% | 82.5% |
| 181-270 | 195.00 | 0.9% | 83.4% |
| 271-397 | 0.00 | 0.0% | 83.4% |
| Floating Rate Notes | 2,493.30 | 11.7% | 95.1% |
| Variable Rate Notes | 1,050.00 | 4.9% | 99.9% |
| PORTFOLIO TOTAL: | 21,370.56 | | |

* Amounts in millions of dollars



BANK RECONCILIATION

City Of White Salmon
MCAG #: 0481

08/01/2020 To: 08/31/2020

Time: 11:02:16 Date: 09/28/2020
Page: 1

3 Petty Cash

| | | |
|------|-----------------|-------|
| Date | Balance Forward | 25.00 |
| | Total Credits: | 0.00 |

| Year | Trans# | Date | Type | Chk# | Vendor |
|------|--------|------|------|------|--------|
|------|--------|------|------|------|--------|

| | |
|---------------|------|
| Total Debits: | 0.00 |
|---------------|------|

| | |
|--------------------------|-------|
| Reconciled Bank Balance: | 25.00 |
|--------------------------|-------|

| | |
|----------------------|--|
| Outstanding Credits: | |
|----------------------|--|

| | |
|---------------------|--|
| Outstanding Debits: | |
|---------------------|--|

| | |
|--------------------------|-------|
| Reconciled Book Balance: | 25.00 |
|--------------------------|-------|

BANK RECONCILIATION

City Of White Salmon
MCAG #: 0481

08/01/2020 To: 08/31/2020

Time: 11:02:30 Date: 09/28/2020
Page: 1

4 Cash Drawer 1

| | | |
|------|-----------------|--------|
| Date | Balance Forward | 150.00 |
|------|-----------------|--------|

| | |
|----------------|------|
| Total Credits: | 0.00 |
|----------------|------|

| Year | Trans# | Date | Type | Chk# | Vendor |
|------|--------|------|------|------|--------|
|------|--------|------|------|------|--------|

| | |
|---------------|------|
| Total Debits: | 0.00 |
|---------------|------|

| | |
|--------------------------|--------|
| Reconciled Bank Balance: | 150.00 |
|--------------------------|--------|

| | |
|----------------------|--|
| Outstanding Credits: | |
|----------------------|--|

| | |
|---------------------|--|
| Outstanding Debits: | |
|---------------------|--|

| | |
|--------------------------|--------|
| Reconciled Book Balance: | 150.00 |
|--------------------------|--------|

BANK RECONCILIATION

City Of White Salmon
MCAG #: 0481

08/01/2020 To: 08/31/2020

Time: 11:02:47 Date: 09/28/2020
Page: 1

5 Cash Drawer 2

| | | |
|------|-----------------|--------|
| Date | Balance Forward | 150.00 |
|------|-----------------|--------|

| | |
|----------------|------|
| Total Credits: | 0.00 |
|----------------|------|

| Year | Trans# | Date | Type | Chk# | Vendor |
|------|--------|------|------|------|--------|
|------|--------|------|------|------|--------|

| | |
|---------------|------|
| Total Debits: | 0.00 |
|---------------|------|

| | |
|--------------------------|--------|
| Reconciled Bank Balance: | 150.00 |
|--------------------------|--------|

| | |
|----------------------|--|
| Outstanding Credits: | |
|----------------------|--|

| | |
|---------------------|--|
| Outstanding Debits: | |
|---------------------|--|

| | |
|--------------------------|--------|
| Reconciled Book Balance: | 150.00 |
|--------------------------|--------|

BANK RECONCILIATION

City Of White Salmon
MCAG #: 0481

08/01/2020 To: 08/31/2020

Time: 11:03:02 Date: 09/28/2020
Page: 1

6 Cash Drawer 3

| | | |
|------|-----------------|--------|
| Date | Balance Forward | 150.00 |
|------|-----------------|--------|

| | |
|----------------|------|
| Total Credits: | 0.00 |
|----------------|------|

| Year | Trans# | Date | Type | Chk# | Vendor |
|------|--------|------|------|------|--------|
|------|--------|------|------|------|--------|

| | |
|---------------|------|
| Total Debits: | 0.00 |
|---------------|------|

| | |
|--------------------------|--------|
| Reconciled Bank Balance: | 150.00 |
|--------------------------|--------|

| | |
|----------------------|--|
| Outstanding Credits: | |
|----------------------|--|

| | |
|---------------------|--|
| Outstanding Debits: | |
|---------------------|--|

| | |
|--------------------------|--------|
| Reconciled Book Balance: | 150.00 |
|--------------------------|--------|

File Attachments for Item:

17. Acceptance of Corrected September 2020 Budget Report

**City of White Salmon
September 2020
(Corrected)
Budget Report**

TREASURERS REPORT

Fund Totals

City Of White Salmon
MCAG #: 0481

09/01/2020 To: 09/30/2020

Time: 12:31:42 Date: 11/20/2020
Page: 1

| Fund | Previous Balance | Revenue | Expenditures | Ending Balance | Claims Clearing | Payroll Clearing | Outstanding Deposits | Adjusted Ending Balance |
|---|---------------------|-------------------|-------------------|---------------------|-------------------|------------------|----------------------|-------------------------|
| 001 Current Expense | 781,699.83 | 77,820.02 | 153,869.73 | 705,650.12 | 2,506.84 | 404.13 | -466.25 | 708,094.84 |
| 101 Street Fund | 153,203.77 | 5,296.29 | 19,473.91 | 139,026.15 | 254.23 | 36.97 | 0.00 | 139,317.35 |
| 107 Pool Fund | 46,935.86 | -13.77 | 136.77 | 46,785.32 | 0.00 | 77.69 | 0.00 | 46,863.01 |
| 108 Municipal Capital Imp Fund | 268,834.84 | 6,929.72 | | 275,764.56 | 0.00 | 0.00 | 0.00 | 275,764.56 |
| 110 Fire Reserve Fund | 260,618.41 | 6,268.24 | | 266,886.65 | 0.00 | 0.00 | 0.00 | 266,886.65 |
| 112 General Fund Reserve | 319,868.32 | 11.44 | | 319,879.76 | 0.00 | 0.00 | 0.00 | 319,879.76 |
| 121 Police Vehicle Reserve Fund | 114,741.93 | 4,933.97 | | 119,675.90 | 0.00 | 0.00 | 0.00 | 119,675.90 |
| 200 Unlimited Go Bond Fund | 18,059.35 | 0.00 | | 18,059.35 | 0.00 | 0.00 | 0.00 | 18,059.35 |
| 303 Hotel/Motel Taxes | 22,228.12 | 5,015.45 | | 27,243.57 | 0.00 | 0.00 | 0.00 | 27,243.57 |
| 307 New Pool Construction Fund | 2,563.96 | 0.00 | | 2,563.96 | 0.00 | 0.00 | 0.00 | 2,563.96 |
| 401 Water Fund | 417,992.81 | 129,812.68 | 409,582.66 | 138,222.83 | 86,770.00 | 94.13 | -2,114.41 | 222,972.55 |
| 402 Wastewater Collection Fund | 418,341.76 | 79,732.27 | 75,436.18 | 422,637.85 | 24,856.13 | 30.06 | -1,229.84 | 446,294.20 |
| 408 Water Reserve Fund | 356,891.53 | 16,672.56 | | 373,564.09 | 0.00 | 0.00 | 0.00 | 373,564.09 |
| 409 Wastewater Reserve Fund | 678,953.23 | 41.52 | | 678,994.75 | 0.00 | 0.00 | 0.00 | 678,994.75 |
| 412 Water Rights Acquisition Fund | 304,769.84 | 12,863.75 | | 317,633.59 | 2.06 | 0.00 | -168.75 | 317,466.90 |
| 413 Water Bond Redemption Fund | 56,536.39 | 7,614.33 | 13,030.00 | 51,120.72 | 0.00 | 0.00 | 0.00 | 51,120.72 |
| 414 Wastewater Bond Redemption Fund | 20,234.87 | 1,098.33 | 6,515.00 | 14,818.20 | 0.00 | 0.00 | 0.00 | 14,818.20 |
| 415 Water Bond Reserve Fund | 64,270.46 | 1,367.77 | | 65,638.23 | 0.00 | 0.00 | 0.00 | 65,638.23 |
| 416 Wastewater Bond Reserve Fund | 74,529.62 | 3.95 | | 74,533.57 | 0.00 | 0.00 | 0.00 | 74,533.57 |
| 417 Treatment Plant Reserve Fund | 569,280.95 | 1,543.21 | | 570,824.16 | 0.00 | 0.00 | 0.00 | 570,824.16 |
| 418 Water Short Lived Asset Reserve Fund | 149,778.84 | 8,333.33 | | 158,112.17 | 0.00 | 0.00 | 0.00 | 158,112.17 |
| 420 USDA Rural Development - Jewett Water Main Improvements | 0.00 | 227,801.36 | 227,801.36 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 601 Remittances | 798.93 | 299.58 | 794.99 | 303.52 | 0.00 | 0.00 | -6.50 | 297.02 |
| Totals | 5,101,133.62 | 593,446.00 | 906,640.60 | 4,787,939.02 | 114,389.26 | 642.98 | -3,985.75 | 4,898,985.51 |

TREASURERS REPORT

Account Totals

City Of White Salmon
MCAG #: 0481

09/01/2020 To: 09/30/2020

Time: 12:31:42 Date: 11/20/2020
Page: 2

| Cash Accounts | | Beg Balance | Deposits | Withdrawals | Ending | Outstanding Rec | Outstanding Exp | Adj Balance |
|---------------------|------------------|--------------|------------|-------------|--------------|-----------------|-----------------|--------------|
| 1 | Checking Account | 3,741,057.02 | 545,671.29 | 859,095.85 | 3,427,632.46 | -3,985.75 | 115,032.24 | 3,538,678.95 |
| 3 | Petty Cash | 25.00 | 0.00 | 0.00 | 25.00 | 0.00 | 0.00 | 25.00 |
| 4 | Cash Drawer 1 | 150.00 | 0.00 | 0.00 | 150.00 | 0.00 | 0.00 | 150.00 |
| 5 | Cash Drawer 2 | 150.00 | 0.00 | 0.00 | 150.00 | 0.00 | 0.00 | 150.00 |
| 6 | Cash Drawer 3 | 150.00 | 0.00 | 0.00 | 150.00 | 0.00 | 0.00 | 150.00 |
| Total Cash: | | 3,741,532.02 | 545,671.29 | 859,095.85 | 3,428,107.46 | -3,985.75 | 115,032.24 | 3,539,153.95 |
| Investment Accounts | | Beg Balance | Deposits | Withdrawals | Ending | Outstanding Rec | Outstanding Exp | Adj Balance |
| 2 | State Pool | 1,359,601.60 | 229.96 | 0.00 | 1,359,831.56 | 0.00 | 0.00 | 1,359,831.56 |
| Total Investments: | | 1,359,601.60 | 229.96 | 0.00 | 1,359,831.56 | 0.00 | 0.00 | 1,359,831.56 |
| | | 5,101,133.62 | 545,901.25 | 859,095.85 | 4,787,939.02 | -3,985.75 | 115,032.24 | 4,898,985.51 |

TREASURERS REPORT
Fund Investments By Account

City Of White Salmon
 MCAG #: 0481

Time: 12:31:42 Date: 11/20/2020
 Page: 3

09/01/2020 To: 09/30/2020

| Fund Totals: | Previous Balance | Purchases | Interest | Total Investments | Liquidated | Ending Balance |
|---------------------------------------|---------------------|-------------|---------------|-------------------|------------|---------------------|
| 001 000 Current Expense | 207,082.25 | | 35.03 | 35.03 | | 207,117.28 |
| 108 000 Municipal Capital Imp Fund | 49,627.63 | | 8.39 | 8.39 | | 49,636.02 |
| 110 000 Fire Reserve Fund | 107,834.74 | | 18.24 | 18.24 | | 107,852.98 |
| 112 000 General Govt Reserve Fund | 67,661.15 | | 11.44 | 11.44 | | 67,672.59 |
| 121 000 Police Vehicle Reserve Fund | 102,288.45 | | 17.30 | 17.30 | | 102,305.75 |
| 401 000 Water Fund | 158,477.37 | | 26.80 | 26.80 | | 158,504.17 |
| 408 000 Water Reserve Fund | 34,852.76 | | 5.89 | 5.89 | | 34,858.65 |
| 409 000 Wastewater Reserve Fund | 245,466.12 | | 41.52 | 41.52 | | 245,507.64 |
| 412 000 Water Rights Acquisition Fund | 93,669.50 | | 15.84 | 15.84 | | 93,685.34 |
| 415 000 Water Bond Reserve Fund | 13,882.36 | | 2.35 | 2.35 | | 13,884.71 |
| 416 000 Wastewater Bond Reserve Fund | 23,381.19 | | 3.95 | 3.95 | | 23,385.14 |
| 417 000 Treatment Plant Reserve Fund | 255,378.08 | | 43.21 | 43.21 | | 255,421.29 |
| 2 - State Pool | <u>1,359,601.60</u> | <u>0.00</u> | <u>229.96</u> | <u>229.96</u> | | <u>1,359,831.56</u> |
| | <u>1,359,601.60</u> | <u>0.00</u> | <u>229.96</u> | <u>229.96</u> | | <u>1,359,831.56</u> |

TREASURERS REPORT

Fund Investment Totals

City Of White Salmon
MCAG #: 0481

09/01/2020 To: 09/30/2020

Time: 12:31:42 Date: 11/20/2020
Page: 4

| Fund Totals: | Previous Balance | Purchases | Interest | Ttl Investments | Liquidated | Investment Bal | Available Cash |
|--|------------------|-----------|----------|-----------------|------------|----------------|----------------|
| 001 Current Expense | 207,082.25 | | 35.03 | 35.03 | | 207,117.28 | 498,532.84 |
| 101 Street Fund | | | | | | 0.00 | 139,026.15 |
| 107 Pool Fund | | | | | | 0.00 | 46,785.32 |
| 108 Municipal Capital Imp Fund | 49,627.63 | | 8.39 | 8.39 | | 49,636.02 | 226,128.54 |
| 110 Fire Reserve Fund | 107,834.74 | | 18.24 | 18.24 | | 107,852.98 | 159,033.67 |
| 112 General Fund Reserve | 67,661.15 | | 11.44 | 11.44 | | 67,672.59 | 252,207.17 |
| 121 Police Vehicle Reserve Fund | 102,288.45 | | 17.30 | 17.30 | | 102,305.75 | 17,370.15 |
| 200 Unlimited Go Bond Fund | | | | | | 0.00 | 18,059.35 |
| 303 Hotel/Motel Taxes | | | | | | 0.00 | 27,243.57 |
| 307 New Pool Construction Fund | | | | | | 0.00 | 2,563.96 |
| 401 Water Fund | 158,477.37 | | 26.80 | 26.80 | | 158,504.17 | -20,281.34 |
| 402 Wastewater Collection Fund | | | | | | 0.00 | 422,637.85 |
| 408 Water Reserve Fund | 34,852.76 | | 5.89 | 5.89 | | 34,858.65 | 338,705.44 |
| 409 Wastewater Reserve Fund | 245,466.12 | | 41.52 | 41.52 | | 245,507.64 | 433,487.11 |
| 412 Water Rights Acquisition Fund | 93,669.50 | | 15.84 | 15.84 | | 93,685.34 | 223,948.25 |
| 413 Water Bond Redemption Fund | | | | | | 0.00 | 51,120.72 |
| 414 Wastewater Bond Redemption Fund | | | | | | 0.00 | 14,818.20 |
| 415 Water Bond Reserve Fund | 13,882.36 | | 2.35 | 2.35 | | 13,884.71 | 51,753.52 |
| 416 Wastewater Bond Reserve Fund | 23,381.19 | | 3.95 | 3.95 | | 23,385.14 | 51,148.43 |
| 417 Treatment Plant Reserve Fund | 255,378.08 | | 43.21 | 43.21 | | 255,421.29 | 315,402.87 |
| 418 Water Short Lived Asset Reserve Fund | | | | | | 0.00 | 158,112.17 |
| 601 Remittances | | | | | | 0.00 | 303.52 |
| | 1,359,601.60 | | 229.96 | 229.96 | | 1,359,831.56 | 3,428,107.46 |

Ending fund balance (Page 1) - Investment balance = Available cash.

4,787,939.02

TREASURERS REPORT

Outstanding Vouchers

City Of White Salmon
MCAG #: 0481

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| Year | Trans# | Date | Type | Acct# | War# | Vendor | Amount | Memo |
|-----------------------|--------|------------|----------|-------|-------|--|----------|---|
| 2020 | 3454 | 09/25/2020 | Util Pay | 1 | | Xpress Bill Pay | 302.19 | Xpress Import - CheckFree - 09-25-2020__daily__ba |
| 2020 | 3470 | 09/29/2020 | Tr Rec | 1 | | Viking Automatic Sprinkler Company | 75.00 | |
| 2020 | 3471 | 09/29/2020 | Tr Rec | 1 | | Permitting Customer | 397.75 | |
| 2020 | 3472 | 09/29/2020 | Util Pay | 1 | | Xpress Bill Pay | 895.10 | Xpress Import - CC - 09-29-2020__daily__batch.csv |
| 2020 | 3473 | 09/29/2020 | Util Pay | 1 | | Xpress Bill Pay | 202.59 | Xpress Import - EFT - 09-29-2020__daily__batch.csv |
| 2020 | 3474 | 09/29/2020 | Util Pay | 1 | | Xpress Bill Pay | 150.00 | Xpress Import - iPay - 09-29-2020__daily__batch.csv |
| 2020 | 3475 | 09/29/2020 | Util Pay | 1 | | Xpress Bill Pay | 150.00 | Xpress Import - CheckFree - 09-29-2020__daily__ba |
| 2020 | 3476 | 09/30/2020 | Util Pay | 1 | | Batch Customer | 437.70 | |
| 2020 | 3479 | 09/30/2020 | Util Pay | 1 | | Xpress Bill Pay | 765.06 | Xpress Import - CC - 09-30-2020__daily__batch.csv |
| 2020 | 3480 | 09/30/2020 | Util Pay | 1 | | Xpress Bill Pay | 511.36 | Xpress Import - EFT - 09-30-2020__daily__batch.csv |
| 2020 | 3481 | 09/30/2020 | Util Pay | 1 | | Xpress Bill Pay | 99.00 | Xpress Import - iPay - 09-30-2020__daily__batch.csv |
| | | | | | | | 3,985.75 | |
| Receipts Outstanding: | | | | | | | | |
| 2019 | 5713 | 12/31/2019 | Claims | 1 | EFT | Chase Paymentech | 30.00 | December 2019 Services |
| 2020 | 3179 | 09/04/2020 | Payroll | 1 | EFT | Standard Insurance | 393.00 | Pay Cycle(s) 08/20/2020 To 09/04/2020 - Life Insurance |
| 2016 | 1220 | 03/16/2016 | Claims | 1 | 31118 | Cecelia Joan Huard C/O Brad Huard | 6.20 | Refund inactive customer credit balance |
| 2017 | 8301 | 11/01/2017 | Claims | 1 | 33126 | David & Angela Hill | 87.43 | 041725.1 - 393 NECHERY ST |
| 2018 | 768 | 02/07/2018 | Claims | 1 | 33497 | Renee Wuollet | 11.38 | 020675.0 - 560 NECENTER PL |
| 2018 | 1201 | 03/07/2018 | Claims | 1 | 33577 | Chris Parker | 3.17 | 040127.2 - 705 NECHURCH PLACE # E |
| 2018 | 3179 | 06/20/2018 | Claims | 1 | 33915 | Lourens and Monette Pretorius | 16.96 | 053189.0 - 17 ANNIE LANE |
| 2018 | 7272 | 09/05/2018 | Payroll | 1 | 34156 | Savannah Vargas | 49.10 | Aug Payroll #2 |
| 2018 | 7524 | 09/20/2018 | Payroll | 1 | 34222 | Savannah Vargas | 20.68 | Sept Payroll #1 |
| 2018 | 8618 | 12/05/2018 | Payroll | 1 | 34449 | Angelina Heredia | 27.70 | Nov Payroll #2 |
| 2019 | 2627 | 06/05/2019 | Claims | 1 | 35066 | Christopher Stiffler | 168.00 | Reimburse - Wildland Firefighter Exam Fee |
| 2019 | 3568 | 08/07/2019 | Claims | 1 | 35245 | Mark Long | 179.21 | 071525.2 - 1196 WJEWETT BLVD 1198 - Refund Credit Balance On Utility Acct #4750 |
| 2020 | 1811 | 05/06/2020 | Claims | 1 | 36098 | James B Roberson Trust Lisa Doslu, Trustee | 10.38 | 062750.0 - 625 SWWAUBISH ST- Credit Balance Refund |
| 2020 | 1839 | 05/06/2020 | Claims | 1 | 36126 | Worldwide Marriage Encounter Columbia | 150.00 | Park Deposit Refund For Event 04.26.2020 - St.Joseph's Catholic Church |
| 2020 | 2083 | 06/05/2020 | Payroll | 1 | 36151 | Amy Martin | 152.50 | June Payroll #1 |
| 2020 | 3204 | 09/02/2020 | Claims | 1 | 36403 | Gorge INK | 49.85 | Shipping |
| 2020 | 3214 | 09/02/2020 | Claims | 1 | 36413 | Masonic Lodge # 163 | 175.00 | Parking Lot Lease For September 2020 |
| 2020 | 3215 | 09/02/2020 | Claims | 1 | 36414 | Master Meter, Inc. | 2,000.00 | |
| 2020 | 3222 | 09/02/2020 | Claims | 1 | 36421 | Reynier, Ron Atty At Law | 1,375.00 | City Prosecutor Legal Services For: September 2020 |

TREASURERS REPORT

Outstanding Vouchers

City Of White Salmon
MCAG #: 0481

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| Year | Trans# | Date | Type | Acct# | War# | Vendor | Amount | Memo |
|------|--------|------------|--------|-------|-------|----------------------------------|------------|---|
| 2020 | 3319 | 09/16/2020 | Claims | 1 | 36433 | Board for Volunteer Firefighters | 90.00 | Credit To Pay 2020 Disability And Pension For Thierry Wykes; 2020 Remittance: Volunteer Fire Fighters Relief And Pension Fund |
| 2020 | 3321 | 09/16/2020 | Claims | 1 | 36435 | City Of White Salmon | 108,675.63 | August 2020 Utility Taxes; August 2020 Overhead Cost Allocation |
| 2020 | 3464 | 09/28/2020 | Claims | 1 | 36460 | CenturyLink | 1,361.05 | CenturyLink - Police - September 2020 ; CenturyLink - Breathalyzer - September 2020 ; CenturyLink - Shop - September 2020 ; CenturyLink - Powerhouse Scada -September 2020 ; CenturyLink- Fire Ha |
| | | | | | | | 115,032.24 | |

| Fund | Claims | Payroll | Total |
|-----------------------------------|-----------|---------|------------|
| 001 Current Expense | 2,506.84 | 404.13 | 2,910.97 |
| 101 Street Fund | 254.23 | 36.97 | 291.20 |
| 107 Pool Fund | 0.00 | 77.69 | 77.69 |
| 401 Water Fund | 86,770.00 | 94.13 | 86,864.13 |
| 402 Wastewater Collection Fund | 24,856.13 | 30.06 | 24,886.19 |
| 412 Water Rights Acquisition Fund | 2.06 | 0.00 | 2.06 |
| | | 642.98 | 115,032.24 |

TREASURERS REPORT

Signature Page

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We the undersigned officers for the City of White Salmon have reviewed the foregoing report and acknowledge that to the best of our knowledge this report is accurate and true:

Signed:  Signed: _____
Clerk/Treasurer Date Chairman Budget Committee / Date

**City of White Salmon
September 2020 Treasurer's Report Reconciliation**

| | Revenue | Expenditures |
|-------------------------------|------------|--|
| | 593,446.00 | 906,640.60 |
| Treasurer's Receipts | 331,096.20 | 678,971.55 Claims |
| Utility Receipts | 214,805.05 | 179,864.99 Payroll |
| Interfund Transfers | 47,744.75 | 47,744.75 Interfund Transfers |
| | | 259.31 Service Charge - Account Analysis |
| Expenditure to Revenue Refund | -200.00 | -200.00 |
| | 593,446.00 | 906,640.60 |
| | 0.00 | 0.00 |

Note: An Xpress payment (utility payment) was made in August but not recorded in BIAS \$288.18 (will be posted in September 2020)

City of White Salmon
2020 September Treasurer's Report Reconciliation to Bank Statements

| | |
|--|--------------|
| Treasurer's Report Ending Balance | 4,787,939.02 |
| Treasurer's Report Adjusted Ending Balance | 4,898,985.51 |
| Columbia State Bank (Cash) | 3,538,678.95 |
| US Bank (Time Value - Investment) | 0.00 |
| WA State Treasurer (State Pool - Investment) | 1,359,831.56 |
| Petty Cash | 25.00 |
| Drawer 1 | 150.00 |
| Drawer 2 | 150.00 |
| Drawer 3 | 150.00 |
| Total Cash and Investments | 4,898,985.51 |
| Less Outstanding Checks (Page 6 of Treasurer's Report) | -115,032.24 |
| Plus Outstanding Deposits (Page 1 of Treasurer's Report) | 3,985.75 |
| Bank Statement Adjusted Ending Balance | 4,787,939.02 |
| Difference | 0.00 |

Payment of \$288.19 was paid through Xpress in August but was not posted to BIAS until September 2020.

BANK RECONCILIATION

City Of White Salmon
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1 Checking Account

| Date | Balance Forward | 3,753,681.00 |
|------------|-----------------------|-------------------|
| 08/27/2020 | | 461.95 |
| 08/28/2020 | | 1,402.50 |
| 08/29/2020 | | 834.40 |
| 08/30/2020 | | 711.71 |
| 08/31/2020 | | 3,207.72 |
| 09/01/2020 | | 6,916.54 |
| 09/02/2020 | | 19,342.54 |
| 09/03/2020 | | 5,993.74 |
| 09/04/2020 | | 8,064.49 |
| 09/05/2020 | | 903.13 |
| 09/06/2020 | | 265.71 |
| 09/07/2020 | | 647.92 |
| 09/08/2020 | | 14,936.05 |
| 09/09/2020 | | 234,308.48 |
| 09/10/2020 | | 6,177.23 |
| 09/11/2020 | | 11,425.93 |
| 09/12/2020 | | 530.85 |
| 09/13/2020 | | 100.35 |
| 09/14/2020 | | 1,931.12 |
| 09/15/2020 | | 13,628.15 |
| 09/16/2020 | | 14,827.10 |
| 09/17/2020 | | 5,272.58 |
| 09/18/2020 | | 16,668.64 |
| 09/19/2020 | | 4,886.16 |
| 09/20/2020 | | 6,554.90 |
| 09/21/2020 | | 78,182.31 |
| 09/22/2020 | | 9,007.53 |
| 09/23/2020 | | 1,814.85 |
| 09/24/2020 | | 15,191.80 |
| 09/25/2020 | | 564.97 |
| 09/26/2020 | | 200.00 |
| 09/27/2020 | | 100.35 |
| 09/28/2020 | | 1,823.01 |
| 09/29/2020 | | 343.21 |
| 09/30/2020 | | 61,075.90 |
| | Total Credits: | 548,303.82 |

| Year | Trans# | Date | Type | Chk# | Vendor | |
|------|--------|------------|---------|-------|-------------------------------------|-----------|
| 2020 | 2786 | 08/05/2020 | Payroll | 36300 | Joseph Turkiewicz | 152.50 |
| 2020 | 2842 | 08/05/2020 | Claims | 36335 | Reynier, Ron Atty At Law | 1,375.00 |
| 2020 | 3044 | 08/19/2020 | Claims | 36369 | Motorola Solutions, Inc. | 2,226.41 |
| 2020 | 3046 | 08/19/2020 | Claims | 36371 | Onsite Supply House LLC | 133.48 |
| 2020 | 3048 | 08/19/2020 | Claims | 36373 | Prestige Worldwide Technologies LLC | 6,987.50 |
| 2020 | 3052 | 08/19/2020 | Claims | 36377 | Sherwin-Williams | 1,473.27 |
| 2020 | 3054 | 08/19/2020 | Claims | 36379 | US Bank Safekeeping | 22.00 |
| 2020 | 3055 | 08/19/2020 | Claims | 36380 | USA Blue Book | 1,795.20 |
| 2020 | 3136 | 08/31/2020 | Claims | | Kenneth B. Woodrich PC | 3,876.00 |
| 2020 | 3191 | 09/02/2020 | Claims | 36390 | Anderson-Perry & Associates, Inc. | 24,023.78 |
| 2020 | 3192 | 09/02/2020 | Claims | 36391 | Aspect Consulting | 2,333.00 |
| 2020 | 3193 | 09/02/2020 | Claims | 36392 | BSK Associates | 900.00 |
| 2020 | 3194 | 09/02/2020 | Claims | 36393 | Berkadia G. | 19,545.00 |
| 2020 | 3195 | 09/02/2020 | Claims | 36394 | Brenntag Pacific, Inc | 1,124.96 |
| 2020 | 3196 | 09/02/2020 | Claims | 36395 | Bryant Pipe & Supply Inc | 11.31 |
| 2020 | 3197 | 09/02/2020 | Claims | 36396 | C.M. & W.O. Sheppard Inc | 31.49 |

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|------|--------|------------|---------|-------|--|------------|
| 2020 | 3198 | 09/02/2020 | Claims | 36397 | Charter Communications | 124.98 |
| 2020 | 3199 | 09/02/2020 | Claims | 36398 | City Of White Salmon | 1,951.52 |
| 2020 | 3200 | 09/02/2020 | Claims | 36399 | Coburn Electric, Inc. | 253.70 |
| 2020 | 3201 | 09/02/2020 | Claims | 36400 | Crestline Construction Co., LLC | 203,777.58 |
| 2020 | 3202 | 09/02/2020 | Claims | 36401 | Extreme Products | 60.98 |
| 2020 | 3203 | 09/02/2020 | Claims | 36402 | Fastenal | 66.49 |
| 2020 | 3205 | 09/02/2020 | Claims | 36404 | Gorge Networks Inc | 766.82 |
| 2020 | 3206 | 09/02/2020 | Claims | 36405 | H.D. Fowler Company | 3,087.13 |
| 2020 | 3207 | 09/02/2020 | Claims | 36406 | Hach Company | 882.62 |
| 2020 | 3208 | 09/02/2020 | Claims | 36407 | Hi School Pharmacy | 2.35 |
| 2020 | 3209 | 09/02/2020 | Claims | 36408 | Hood River Supply | 84.48 |
| 2020 | 3210 | 09/02/2020 | Claims | 36409 | Hunsaker Oil Company Inc | 859.05 |
| 2020 | 3211 | 09/02/2020 | Claims | 36410 | Ned Kindler | 144.60 |
| 2020 | 3212 | 09/02/2020 | Claims | 36411 | Klickitat County Health Dept | 35.00 |
| 2020 | 3213 | 09/02/2020 | Claims | 36412 | L.N, Curtis & Sons | 1,413.09 |
| 2020 | 3216 | 09/02/2020 | Claims | 36415 | Municode | 1,500.00 |
| 2020 | 3217 | 09/02/2020 | Claims | 36416 | Northwest Natural Gas Co | 147.78 |
| 2020 | 3218 | 09/02/2020 | Claims | 36417 | One Call Concepts Inc | 56.71 |
| 2020 | 3219 | 09/02/2020 | Claims | 36418 | Onsite Supply House LLC | 20.08 |
| 2020 | 3220 | 09/02/2020 | Claims | 36419 | PUD No 1 Of Klickitat County | 10,881.26 |
| 2020 | 3221 | 09/02/2020 | Claims | 36420 | Quill | 42.97 |
| 2020 | 3223 | 09/02/2020 | Claims | 36422 | Skyline Hospital | 535.00 |
| 2020 | 3224 | 09/02/2020 | Claims | 36423 | Larry Spencer | 144.60 |
| 2020 | 3225 | 09/02/2020 | Claims | 36424 | Karl Swanson | 247.50 |
| 2020 | 3226 | 09/02/2020 | Claims | 36425 | TransUnion Risk & Alternative | 53.75 |
| 2020 | 3227 | 09/02/2020 | Claims | 36426 | WA State Criminal Justice Training Com | 3,347.00 |
| 2020 | 3228 | 09/02/2020 | Claims | 36427 | WSP USA Inc. | 1,464.54 |
| 2020 | 3229 | 09/02/2020 | Claims | 36428 | Wilcox & Flegel | 1,218.88 |
| 2020 | 3142 | 09/04/2020 | Payroll | | Ryan Hardie Adam | 1,246.35 |
| 2020 | 3143 | 09/04/2020 | Payroll | | William R Avery II | 2,680.47 |
| 2020 | 3144 | 09/04/2020 | Payroll | | Jan Brending | 2,689.61 |
| 2020 | 3145 | 09/04/2020 | Payroll | | Erika Castro-Guzman | 1,721.33 |
| 2020 | 3146 | 09/04/2020 | Payroll | | Jeffrey Cooper | 2,133.43 |
| 2020 | 3147 | 09/04/2020 | Payroll | | Kate E Daniels | 2,233.10 |
| 2020 | 3148 | 09/04/2020 | Payroll | | Andrew Dirks | 1,788.71 |
| 2020 | 3149 | 09/04/2020 | Payroll | | Lisa L George | 1,947.66 |
| 2020 | 3150 | 09/04/2020 | Payroll | | Suzanne Glaser | 92.35 |
| 2020 | 3151 | 09/04/2020 | Payroll | | Edward L Gunnyon | 2,349.18 |
| 2020 | 3152 | 09/04/2020 | Payroll | | Jason L Hartmann | 152.50 |
| 2020 | 3153 | 09/04/2020 | Payroll | | Michael L Hepner | 3,013.25 |
| 2020 | 3154 | 09/04/2020 | Payroll | | F Jay Holtmann | 92.35 |
| 2020 | 3155 | 09/04/2020 | Payroll | | William F Hunsaker | 2,496.67 |
| 2020 | 3156 | 09/04/2020 | Payroll | | Marla A Keethler | 743.26 |
| 2020 | 3157 | 09/04/2020 | Payroll | | Jason Kinley | 1,833.09 |
| 2020 | 3158 | 09/04/2020 | Payroll | | Katie G Kreps | 1,394.07 |
| 2020 | 3159 | 09/04/2020 | Payroll | | Ross E Lambert | 1,739.80 |
| 2020 | 3160 | 09/04/2020 | Payroll | | Joshua Lewis | 1,639.30 |
| 2020 | 3161 | 09/04/2020 | Payroll | | David S Lindley | 152.50 |
| 2020 | 3162 | 09/04/2020 | Payroll | | Madelynn M McIlwain | 2,582.65 |
| 2020 | 3163 | 09/04/2020 | Payroll | | Patrick R Munyan Jr | 3,423.75 |
| 2020 | 3164 | 09/04/2020 | Payroll | | Stephanie M Porter | 1,667.15 |
| 2020 | 3165 | 09/04/2020 | Payroll | | Ashley Post | 152.50 |
| 2020 | 3166 | 09/04/2020 | Payroll | | Frank Randall | 2,781.44 |
| 2020 | 3167 | 09/04/2020 | Payroll | 36386 | James A Ransier | 152.50 |
| 2020 | 3168 | 09/04/2020 | Payroll | | Troy Rosenburg | 1,479.52 |
| 2020 | 3169 | 09/04/2020 | Payroll | 36387 | Joseph Turkiewicz | 152.50 |
| 2020 | 3170 | 09/04/2020 | Payroll | 36388 | Jess W Wardwell | 92.35 |

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| Year | Trans# | Date | Type | Chk# | Vendor | |
|------|--------|------------|----------|-------|--|------------|
| 2020 | 3172 | 09/04/2020 | Payroll | | AFLAC | 247.14 |
| 2020 | 3173 | 09/04/2020 | Payroll | | Association Of WA Cities | 34,712.18 |
| 2020 | 3174 | 09/04/2020 | Payroll | | Internal Revenue Service | 16,157.64 |
| 2020 | 3175 | 09/04/2020 | Payroll | | LifeSecure Insurance Company | 371.09 |
| 2020 | 3176 | 09/04/2020 | Payroll | | LifeSecure Insurance Company | 1,103.52 |
| 2020 | 3177 | 09/04/2020 | Payroll | | LifeSecure Insurance Company | 240.69 |
| 2020 | 3178 | 09/04/2020 | Payroll | | Oregon Department of Revenue | 196.00 |
| 2020 | 3180 | 09/04/2020 | Payroll | | WA State Dept Retirement Systems | 225.00 |
| 2020 | 3181 | 09/04/2020 | Payroll | | WA State Dept Retirement Systems | 11,393.33 |
| 2020 | 3182 | 09/04/2020 | Payroll | 36389 | WSCCCE | 846.54 |
| 2020 | 3460 | 09/04/2020 | Claims | | Chase Paymentech | 1,692.07 |
| 2020 | 3558 | 09/06/2020 | Claims | | Xpress Bill Pay | 530.41 |
| 2020 | 3520 | 09/15/2020 | Ser Chge | | Columbia Bank #1080 | 259.31 |
| 2020 | 3314 | 09/16/2020 | Claims | | WA State Dept Revenue/Excise | 13,674.26 |
| 2020 | 3315 | 09/16/2020 | Claims | 36429 | Access Services Northwest | 554.68 |
| 2020 | 3316 | 09/16/2020 | Claims | 36430 | Ace Hardware | 139.06 |
| 2020 | 3317 | 09/16/2020 | Claims | 36431 | Aramark Uniform Services | 245.43 |
| 2020 | 3318 | 09/16/2020 | Claims | 36432 | Bingen, City Of | 28,238.88 |
| 2020 | 3320 | 09/16/2020 | Claims | 36434 | Charter Communications | 121.97 |
| 2020 | 3322 | 09/16/2020 | Claims | 36436 | DataPro Solutions, Inc | 161.68 |
| 2020 | 3323 | 09/16/2020 | Claims | 36437 | Databar | 1,416.26 |
| 2020 | 3324 | 09/16/2020 | Claims | 36438 | Fastenal | 337.30 |
| 2020 | 3325 | 09/16/2020 | Claims | 36439 | Gross Enterprises, Inc | 200.00 |
| 2020 | 3326 | 09/16/2020 | Claims | 36440 | James Dean Construction | 204.80 |
| 2020 | 3327 | 09/16/2020 | Claims | 36441 | Klickitat County Health Dept | 210.00 |
| 2020 | 3328 | 09/16/2020 | Claims | 36442 | Klickitat County Prosecutor | 13.76 |
| 2020 | 3329 | 09/16/2020 | Claims | 36443 | Michael D. Levitz Attorney at Law | 600.00 |
| 2020 | 3330 | 09/16/2020 | Claims | 36444 | Mitchell K. Wilson, Interpreter | 31.58 |
| 2020 | 3331 | 09/16/2020 | Claims | 36445 | Mosier WiNet | 400.00 |
| 2020 | 3332 | 09/16/2020 | Claims | 36446 | NAPA Auto Parts dba of TWGW, Inc | 317.33 |
| 2020 | 3333 | 09/16/2020 | Claims | 36447 | Office Depot | 47.44 |
| 2020 | 3334 | 09/16/2020 | Claims | 36448 | Power Systems West | 888.32 |
| 2020 | 3335 | 09/16/2020 | Claims | 36449 | Radcomp Technologies | 4,379.99 |
| 2020 | 3336 | 09/16/2020 | Claims | 36450 | Republic Services #487 | 507.98 |
| 2020 | 3337 | 09/16/2020 | Claims | 36451 | Same Day Stage | 49.00 |
| 2020 | 3338 | 09/16/2020 | Claims | 36452 | US Bank | 6,526.75 |
| 2020 | 3339 | 09/16/2020 | Claims | 36453 | Verizon Wireless | 1,097.81 |
| 2020 | 3340 | 09/16/2020 | Claims | 36454 | WA State Criminal Justice Training Com | 150.00 |
| 2020 | 3341 | 09/16/2020 | Claims | 36455 | WA State Dept Health | 216,544.00 |
| 2020 | 3342 | 09/16/2020 | Claims | 36456 | WA State Treas. Cash Mgmt Dept | 781.23 |
| 2020 | 3343 | 09/16/2020 | Claims | 36457 | WSP USA Inc. | 1,223.97 |
| 2020 | 3344 | 09/16/2020 | Claims | 36458 | West District Court | 834.68 |
| 2020 | 3345 | 09/16/2020 | Claims | 36459 | Wilcox & Flegel | 1,984.38 |
| 2020 | 3352 | 09/21/2020 | Payroll | | Ryan Hardie Adam | 1,248.10 |
| 2020 | 3353 | 09/21/2020 | Payroll | | William R Avery II | 2,688.48 |
| 2020 | 3354 | 09/21/2020 | Payroll | | Jan Brending | 2,689.59 |
| 2020 | 3355 | 09/21/2020 | Payroll | | Erika Castro-Guzman | 1,721.24 |
| 2020 | 3356 | 09/21/2020 | Payroll | | Jeffrey Cooper | 1,523.01 |
| 2020 | 3357 | 09/21/2020 | Payroll | | Kate E Daniels | 2,458.01 |
| 2020 | 3358 | 09/21/2020 | Payroll | | Andrew Dirks | 1,409.52 |
| 2020 | 3359 | 09/21/2020 | Payroll | | Lisa L George | 1,768.80 |
| 2020 | 3360 | 09/21/2020 | Payroll | | Edward L Gunnyon | 2,358.31 |
| 2020 | 3361 | 09/21/2020 | Payroll | | Michael L Hepner | 3,014.18 |
| 2020 | 3362 | 09/21/2020 | Payroll | | William F Hunsaker | 2,497.03 |
| 2020 | 3363 | 09/21/2020 | Payroll | | Jason Kinley | 1,831.43 |
| 2020 | 3364 | 09/21/2020 | Payroll | | Katie G Kreps | 1,394.72 |
| 2020 | 3365 | 09/21/2020 | Payroll | | Ross E Lambert | 2,654.83 |

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| Year | Trans# | Date | Type | Chk# | Vendor | |
|--------------------------|--------|------------|----------|-------|---|--------------|
| 2020 | 3366 | 09/21/2020 | Payroll | | Joshua Lewis | 1,639.29 |
| 2020 | 3367 | 09/21/2020 | Payroll | | Madelynn M McIlwain | 2,163.47 |
| 2020 | 3368 | 09/21/2020 | Payroll | | Patrick R Munyan Jr | 3,425.40 |
| 2020 | 3369 | 09/21/2020 | Payroll | | Stephanie M Porter | 1,668.14 |
| 2020 | 3370 | 09/21/2020 | Payroll | | Frank Randall | 2,327.70 |
| 2020 | 3371 | 09/21/2020 | Payroll | | Troy Rosenburg | 1,862.45 |
| 2020 | 3372 | 09/21/2020 | Payroll | | Internal Revenue Service | 15,346.66 |
| 2020 | 3373 | 09/21/2020 | Payroll | | Oregon Department of Revenue | 154.00 |
| 2020 | 3374 | 09/21/2020 | Payroll | | WA State Dept Retirement Systems | 225.00 |
| 2020 | 3375 | 09/21/2020 | Payroll | | WA State Dept Retirement Systems | 11,286.16 |
| Total Debits: | | | | | | 763,017.68 |
| Reconciled Bank Balance: | | | | | | 3,538,967.14 |
| | | | | | | |
| 2020 | 3454 | 09/25/2020 | Util Pay | 53480 | Xpress Bill Pay | 302.19 |
| 2020 | 3470 | 09/29/2020 | Tr Rec | 53492 | Viking Automatic Sprinkler Company | 75.00 |
| 2020 | 3471 | 09/29/2020 | Tr Rec | 53493 | Permitting Customer | 397.75 |
| 2020 | 3472 | 09/29/2020 | Util Pay | 53494 | Xpress Bill Pay | 895.10 |
| 2020 | 3473 | 09/29/2020 | Util Pay | 53495 | Xpress Bill Pay | 202.59 |
| 2020 | 3474 | 09/29/2020 | Util Pay | 53496 | Xpress Bill Pay | 150.00 |
| 2020 | 3475 | 09/29/2020 | Util Pay | 53497 | Xpress Bill Pay | 150.00 |
| 2020 | 3476 | 09/30/2020 | Util Pay | 53498 | Batch Customer | 437.70 |
| 2020 | 3479 | 09/30/2020 | Util Pay | 53500 | Xpress Bill Pay | 765.06 |
| 2020 | 3480 | 09/30/2020 | Util Pay | 53501 | Xpress Bill Pay | 511.36 |
| 2020 | 3481 | 09/30/2020 | Util Pay | 53502 | Xpress Bill Pay | 99.00 |
| Outstanding Credits: | | | | | | -3,985.75 |
| | | | | | | |
| 2016 | 1220 | 03/16/2016 | Claims | 31118 | Huard C/O Brad Huard, Cecelia Joan | 6.20 |
| 2017 | 8301 | 11/01/2017 | Claims | 33126 | Hill, David & Angela | 87.43 |
| 2018 | 768 | 02/07/2018 | Claims | 33497 | Wuollet, Renee | 11.38 |
| 2018 | 1201 | 03/07/2018 | Claims | 33577 | Parker, Chris | 3.17 |
| 2018 | 3179 | 06/20/2018 | Claims | 33915 | Pretorius, Lourens and Monette | 16.96 |
| 2018 | 7272 | 09/05/2018 | Payroll | 34156 | Vargas, Savannah | 49.10 |
| 2018 | 7524 | 09/20/2018 | Payroll | 34222 | Vargas, Savannah | 20.68 |
| 2018 | 8618 | 12/05/2018 | Payroll | 34449 | Heredia, Angelina | 27.70 |
| 2019 | 2627 | 06/05/2019 | Claims | 35066 | Stiffler, Christopher | 168.00 |
| 2019 | 3568 | 08/07/2019 | Claims | 35245 | Long, Mark | 179.21 |
| 2019 | 5713 | 12/31/2019 | Claims | | Chase Paymentech | 30.00 |
| 2020 | 1811 | 05/06/2020 | Claims | 36098 | Lisa Doslu, Trustee, James B Roberson Trust | 10.38 |
| 2020 | 1839 | 05/06/2020 | Claims | 36126 | Worldwide Marriage Encounter Columbia | 150.00 |
| 2020 | 2083 | 06/05/2020 | Payroll | 36151 | Martin, Amy | 152.50 |
| 2020 | 3179 | 09/04/2020 | Payroll | | Standard Insurance | 393.00 |
| 2020 | 3204 | 09/02/2020 | Claims | 36403 | Gorge INK | 49.85 |
| 2020 | 3214 | 09/02/2020 | Claims | 36413 | Masonic Lodge # 163 | 175.00 |
| 2020 | 3215 | 09/02/2020 | Claims | 36414 | Master Meter, Inc. | 2,000.00 |
| 2020 | 3222 | 09/02/2020 | Claims | 36421 | Reynier, Ron Atty At Law | 1,375.00 |
| 2020 | 3319 | 09/16/2020 | Claims | 36433 | Board for Volunteer Firefighters | 90.00 |
| 2020 | 3321 | 09/16/2020 | Claims | 36435 | City Of White Salmon | 108,675.63 |
| 2020 | 3464 | 09/28/2020 | Claims | 36460 | CenturyLink | 1,361.05 |
| Outstanding Debits: | | | | | | 115,032.24 |
| Reconciled Book Balance: | | | | | | 3,427,632.46 |



Direct Inquiries to:
 White Salmon (509) 493-2500
 P O Box 279 White Salmon WA 98672

STATEMENT OF ACCOUNT

Statement Date: 09/30/20
 Last Statement Date: 08/31/20
 Account: XXXXXX2469

229

CITY OF WHITE SALMON
 PO BOX 2139
 WHITE SALMON WA 98672-2139



SUMMARY OF ACCOUNT BALANCES

| Account Name | Account Number | Ending Balance |
|-----------------|----------------|----------------|
| Public Checking | XXXXXX2469 | \$3,538,678.95 |

| Public Checking | | | |
|-----------------|------------|---------------------------|-----------------------|
| Account Number | XXXXXX2469 | Beginning Balance | \$3,753,681.00 |
| Low Balance | | \$3,538,678.95 | |
| Credits | | | |
| | | Deposits | \$100,625.08 |
| | | ACH Credits | \$219,589.19 |
| | | Other Credits | \$227,801.36 |
| | | Total Credits | \$548,015.63 |
| | | Total Account Fees | \$0.00 |
| Debits | | | |
| | | ACH Debits | \$198,000.84 |
| | | Other Debits | \$259.31 |
| | | Electronic Checks | \$0.00 |
| | | Checks | \$564,757.53 |
| | | Total Debits | \$763,017.68 |
| | | Ending Balance | \$3,538,678.95 |

DEPOSITS

| Date | Description | Amount |
|-------|-------------|-------------|
| 09-02 | Deposit | \$358.21 |
| 09-03 | Deposit | \$584.07 |
| 09-03 | Deposit | \$17,225.30 |
| 09-04 | Deposit | \$3,362.14 |
| 09-08 | Deposit | \$4,667.00 |
| 09-09 | Deposit | \$10,577.08 |
| 09-10 | Deposit | \$2,948.97 |
| 09-11 | Deposit | \$3,425.17 |
| 09-15 | Deposit | \$9,816.18 |
| 09-16 | Deposit | \$10,810.41 |
| 09-17 | Deposit | \$2,281.77 |
| 09-18 | Deposit | \$1,930.33 |

TO HELP BALANCE YOUR ACCOUNT

Step 1- Update your checkbook record. Enter checks, interest credited, and service charges not recorded.

Step 2- LIST OUTSTANDING CHECKS, ATM, POS, AND OTHER WITHDRAWALS below.

Step 3- Check Reconciliation

| Number | Amount | Number | Amount | Check Reconciliation | |
|--------|--------|--------------|-----------|---|--|
| | | | | Ending Statement Balance | |
| | | | | Add your deposits made but not shown on statement | |
| | | | | | |
| | | | | SUBTOTAL | |
| | | | | Subtract your total outstanding checks & other withdrawals (Step 2) | |
| | | | | This should agree with your checkbook balance | |
| | | TOTAL | \$ | | |

SPECIAL NOTATIONS ON YOUR STATEMENT:

1. A minus sign (-) to the left of an Ending Balance figure means the account was overdrawn that day.

ON CALL: You may verify preauthorized deposits or payments, access account information, transfer funds, or make a loan payment anytime by using our automated service. Please call 253-305-0050 or 1-800-304-0050.

IN CASE OF LOSS OR THEFT OF YOUR DEBIT OR ATM CARD: Notify us immediately at 1-877-272-3678 to report the loss, theft or disappearance of your debit or ATM card, the disclosure of your PIN, or that an unauthorized transfer or purchase has occurred or might occur.

IN CASE OF ERRORS OR QUESTIONS ABOUT NON-ELECTRONIC TRANSACTIONS: You must notify us within 30 days of the date we mailed or made this statement available to you of any unauthorized or missing signature, alteration on a check, unauthorized or missing endorsement, or other improper charges identified on this statement. Failure to notify us within the prescribed time period or to commence action against us within 90 days after notice to us will preclude you from asserting claims against us based on such checks or charges.

IN CASE OF ERRORS OR QUESTIONS ABOUT ELECTRONIC TRANSFERS:

CONSUMER ACCOUNTS: Telephone or write us using the telephone number or address listed below as soon as you can, if you think your statement or receipt is wrong, or if you need more information about a transfer on the statement or receipt. We must hear from you no later than 60 days after we sent you the FIRST statement on which the problem or error appeared.

1. Tell us your name and account number.
2. Describe the error or transfer in question, and explain as clearly as you can why you believe it is an error or why you need more information.
3. Tell us the dollar amount of the suspected error.
4. If you tell us orally, we may require that you send us your complaint or question in writing within 10 business days.

We will investigate your complaint and correct any error promptly. If we take more than 10 business days to do this, we will credit your account for the amount you think is in error, so you will have use of the money during the time it takes us to complete our investigation. If we ask you to put your complaint or question in writing and we do not receive it within 10 business days, we may not credit your account.

BUSINESS ACCOUNTS: Telephone us using the telephone number below as soon as you can.

Telephone: 1-877-272-3678

Address: Columbia Bank
 Visa Card Services MS 6935
 PO Box 2156
 Tacoma, WA 98401-2156



STATEMENT OF ACCOUNT

Statement Date: 09/30/20

Account: XXXXXX2469

DEPOSITS (continued)

Table with columns: Date, Description, Amount. Rows include deposits from 09-21 to 09-30.

Total Deposits: \$100,625.08

ACH CREDITS

Table with columns: Date, Description, Amount. Rows include preauthorized ACH credits from 09-01 to 09-14.





STATEMENT OF ACCOUNT

Statement Date: 09/30/20

Account: XXXXXX2469

ACH CREDITS (continued)

| Date | Description | Amount |
|-------|--|-------------|
| 09-14 | Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000056212091 132858476WD | \$2,751.18 |
| 09-15 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000021334100 5708363 | \$100.35 |
| 09-15 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000021316750 5708363 | \$330.50 |
| 09-15 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000028297631 5708363 | \$777.00 |
| 09-15 | Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000057319066 132922204WD | \$2,952.89 |
| 09-16 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000023407221 5708363 | \$1,180.95 |
| 09-16 | Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000058261498 133036456WD | \$2,077.10 |
| 09-17 | Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000059053004 133178952WD | \$1,033.10 |
| 09-17 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000023400184 5708363 | \$1,140.05 |
| 09-18 | Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000050116870 133247911WD | \$750.17 |
| 09-18 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000021867262 5708363 | \$8,401.06 |
| 09-21 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000026414108 5708363 | \$1,192.28 |
| 09-21 | Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000051015936 133305971WD | \$1,677.69 |
| 09-21 | Preauthorized ACH Cr KLUICKITAT COUNTY PAYMENTS 125108270013543 WHITE SALMON | \$9,061.05 |
| 09-21 | Preauthorized ACH Cr CITY WS DB UTILPYM 125108270007420 1916001528 | \$38,244.43 |
| 09-22 | Preauthorized ACH Cr DOJ TREAS 310 MISC PAY 101036152593207 916001528150400 | \$367.00 |
| 09-22 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000020447694 5708363 | \$2,825.04 |
| 09-22 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000021871774 5708363 | \$3,431.45 |
| 09-22 | Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000051943905 133370411WD | \$4,144.27 |
| 09-22 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000027239387 5708363 | \$4,674.61 |
| 09-23 | Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000052797832 133576551WD | \$2,149.97 |
| 09-23 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000022588274 5708363 | \$13,246.81 |
| 09-24 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000025210669 5708363 | \$6,692.45 |
| 09-24 | Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000053529519 133642380WD | \$9,977.59 |
| 09-25 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000028768544 5708363 | \$988.02 |
| 09-25 | Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000054505794 133704485WD | \$10,050.52 |
| 09-28 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000028791100 5708363 | \$300.70 |



STATEMENT OF ACCOUNT

Statement Date: 09/30/20

Account: XXXXXX2469

ACH CREDITS (continued)

Table with columns: Date, Description, Amount. Rows include Preauthorized ACH Cr for CITY OF WHITE SA CREDITS, PAYMENTECH DEPOSIT, and WA ST TREASURER REVDISTRIB.

Total ACH Credits: \$219,589.19

OTHER CREDITS

Table with columns: Date, Description, Amount. Row includes Wire Transfer In for NORTH CASCADES B WIRE XFER ANK DIV OF GLACIE.

Total Other Credits: \$227,801.36

ACH DEBITS

Table with columns: Date, Description, Amount. Rows include Preauthorized ACH Dr for CITY WS DB DEPOSIT, PAYMENTECH FEE, Vimly Benefit So Vimly Bene, WA DEPT RET SYS DRS EPAY, LIFESECURE INSU INSURANCE LISTBILL, Xpress Bill Pay BILLING, WA DEPT RET SYS DRS EPAY, IRS USATAXPYMT, CITY WS DB PAYROLL, OR REVENUE DEPT TAXPAYMENT, AFLAC INSURANCE, LIFESECURE INSU INSURANCE, WA DEPT REVENUE TAX PYMT, and WA DEPT RET SYS DRS EPAY.



STATEMENT OF ACCOUNT

Statement Date: 09/30/20

Account: XXXXXX2469

ACH DEBITS (continued)

| Date | Description | Amount |
|-------|---|-------------|
| 09-21 | Preauthorized ACH Dr IRS USATAXPYMT 61036010038739 270066551789632 | \$15,346.66 |
| 09-21 | Preauthorized ACH Dr CITY WS DB PAYROLL 125108270006980 1916001528 | \$42,343.70 |
| 09-22 | Preauthorized ACH Dr OR REVENUE DEPT TAXPAYMENT 42000017088037 1454720256 | \$154.00 |

Total ACH Debits: \$198,000.84
OTHER DEBITS

| Date | Description | Amount |
|-------|---|----------|
| 09-15 | Analysis Charge Account Analysis Fee | \$259.31 |

Total Other Debits: \$259.31
CHECKS

| Number | Date | Amount | Number | Date | Amount | Number | Date | Amount |
|--------|-------|--------------|--------|-------|-------------|--------|-------|--------------|
| 36300 | 09-10 | \$152.50 | 36405 | 09-09 | \$3,087.13 | 36434* | 09-24 | \$121.97 |
| 36335* | 09-03 | \$1,375.00 | 36406 | 09-09 | \$882.62 | 36436* | 09-22 | \$161.68 |
| 36369* | 09-28 | \$2,226.41 | 36407 | 09-22 | \$2.35 | 36437 | 09-28 | \$1,416.26 |
| 36371* | 09-04 | \$133.48 | 36408 | 09-08 | \$84.48 | 36438 | 09-24 | \$337.30 |
| 36373* | 09-01 | \$6,987.50 | 36409 | 09-10 | \$859.05 | 36439 | 09-28 | \$200.00 |
| 36377* | 09-02 | \$1,473.27 | 36410 | 09-16 | \$144.60 | 36440 | 09-22 | \$204.80 |
| 36379* | 09-03 | \$22.00 | 36411 | 09-10 | \$35.00 | 36441 | 09-23 | \$210.00 |
| 36380 | 09-02 | \$1,795.20 | 36412 | 09-08 | \$1,413.09 | 36442 | 09-23 | \$13.76 |
| 36386* | 09-11 | \$152.50 | 36415* | 09-10 | \$1,500.00 | 36443 | 09-24 | \$600.00 |
| 36387 | 09-11 | \$152.50 | 36416 | 09-14 | \$147.78 | 36444 | 09-22 | \$31.58 |
| 36388 | 09-09 | \$92.35 | 36417 | 09-15 | \$56.71 | 36445 | 09-28 | \$400.00 |
| 36389 | 09-10 | \$846.54 | 36418 | 09-11 | \$20.08 | 36446 | 09-22 | \$317.33 |
| 36390 | 09-14 | \$24,023.78 | 36419 | 09-11 | \$10,881.26 | 36447 | 09-28 | \$47.44 |
| 36391 | 09-09 | \$2,333.00 | 36420 | 09-15 | \$42.97 | 36448 | 09-22 | \$888.32 |
| 36392 | 09-10 | \$900.00 | 36422* | 09-15 | \$535.00 | 36449 | 09-23 | \$4,379.99 |
| 36393 | 09-11 | \$19,545.00 | 36423 | 09-08 | \$144.60 | 36450 | 09-24 | \$507.98 |
| 36394 | 09-09 | \$1,124.96 | 36424 | 09-10 | \$247.50 | 36451 | 09-23 | \$49.00 |
| 36395 | 09-15 | \$11.31 | 36425 | 09-14 | \$53.75 | 36452 | 09-23 | \$6,526.75 |
| 36396 | 09-10 | \$31.49 | 36426 | 09-16 | \$3,347.00 | 36453 | 09-23 | \$1,097.81 |
| 36397 | 09-14 | \$124.98 | 36427 | 09-09 | \$1,464.54 | 36454 | 09-25 | \$150.00 |
| 36398 | 09-08 | \$1,951.52 | 36428 | 09-10 | \$1,218.88 | 36455 | 09-30 | \$216,544.00 |
| 36399 | 09-09 | \$253.70 | 36429 | 09-29 | \$554.68 | 36456 | 09-23 | \$781.23 |
| 36400 | 09-16 | \$203,777.58 | 36430 | 09-28 | \$139.06 | 36457 | 09-24 | \$1,223.97 |
| 36401 | 09-22 | \$60.98 | 36431 | 09-22 | \$245.43 | 36458 | 09-24 | \$834.68 |
| 36402 | 09-10 | \$66.49 | 36432 | 09-23 | \$28,238.88 | 36459 | 09-23 | \$1,984.38 |
| 36404* | 09-09 | \$766.82 | | | | | | |

* indicates skip in check sequence

Total Checks: \$564,757.53
DAILY BALANCES

| Date | Balance | Date | Balance | Date | Balance |
|-------|----------------|-------|----------------|-------|----------------|
| 09-01 | \$3,748,713.41 | 09-10 | \$3,895,980.82 | 09-18 | \$3,673,242.84 |
| 09-02 | \$3,745,005.27 | 09-11 | \$3,872,433.87 | 09-21 | \$3,661,417.78 |
| 09-03 | \$3,730,570.53 | 09-14 | \$3,851,509.72 | 09-22 | \$3,682,373.18 |
| 09-04 | \$3,661,841.54 | 09-15 | \$3,864,581.34 | 09-23 | \$3,655,435.22 |
| 09-08 | \$3,667,139.24 | 09-16 | \$3,671,380.62 | 09-24 | \$3,669,058.47 |
| 09-09 | \$3,897,157.64 | 09-17 | \$3,662,161.28 | 09-25 | \$3,694,690.91 |



STATEMENT OF ACCOUNT

Statement Date: 09/30/20

Account: XXXXXX2469

DAILY BALANCES (continued)

| <u>Date</u> | <u>Balance</u> | <u>Date</u> | <u>Balance</u> | <u>Date</u> | <u>Balance</u> |
|-------------|----------------|-------------|----------------|-------------|----------------|
| 09-28 | \$3,691,731.94 | 09-29 | \$3,693,198.00 | 09-30 | \$3,538,678.95 |



BANK RECONCILIATION

City Of White Salmon
MCAG #: 0481

09/01/2020 To: 09/30/2020

Time: 17:03:51 Date: 10/14/2020
Page: 1

2 State Pool

| | | |
|------------|-----------------|--------------|
| Date | Balance Forward | 1,359,601.60 |
| 09/30/2020 | | 229.96 |
| | Total Credits: | 229.96 |

| Year | Trans# | Date | Type | Chk# | Vendor |
|------|--------|------|------|------|--------|
|------|--------|------|------|------|--------|

| | |
|--------------------------|--------------|
| Total Debits: | 0.00 |
| Reconciled Bank Balance: | 1,359,831.56 |
| Outstanding Credits: | |
| Outstanding Debits: | |
| Reconciled Book Balance: | 1,359,831.56 |

Local Government Investment Pool
Statement of Account for No: 02530
Primary Account
September 2020

CITY OF WHITE SALMON
PO BOX 2139
WHITE SALMON, WA 98672-8672

| Date | Description | Comment | Deposits | Withdrawals | Balance |
|------------|--------------------|-----------------------|----------|-------------|--------------|
| 09/01/2020 | Beginning Balance | | | | 1,359,601.60 |
| 09/30/2020 | Month End Balance | | | | 1,359,601.60 |
| | September Earnings | Daily Factor Earnings | 229.96 | | |
| | Net Ending Balance | | | | 1,359,831.56 |

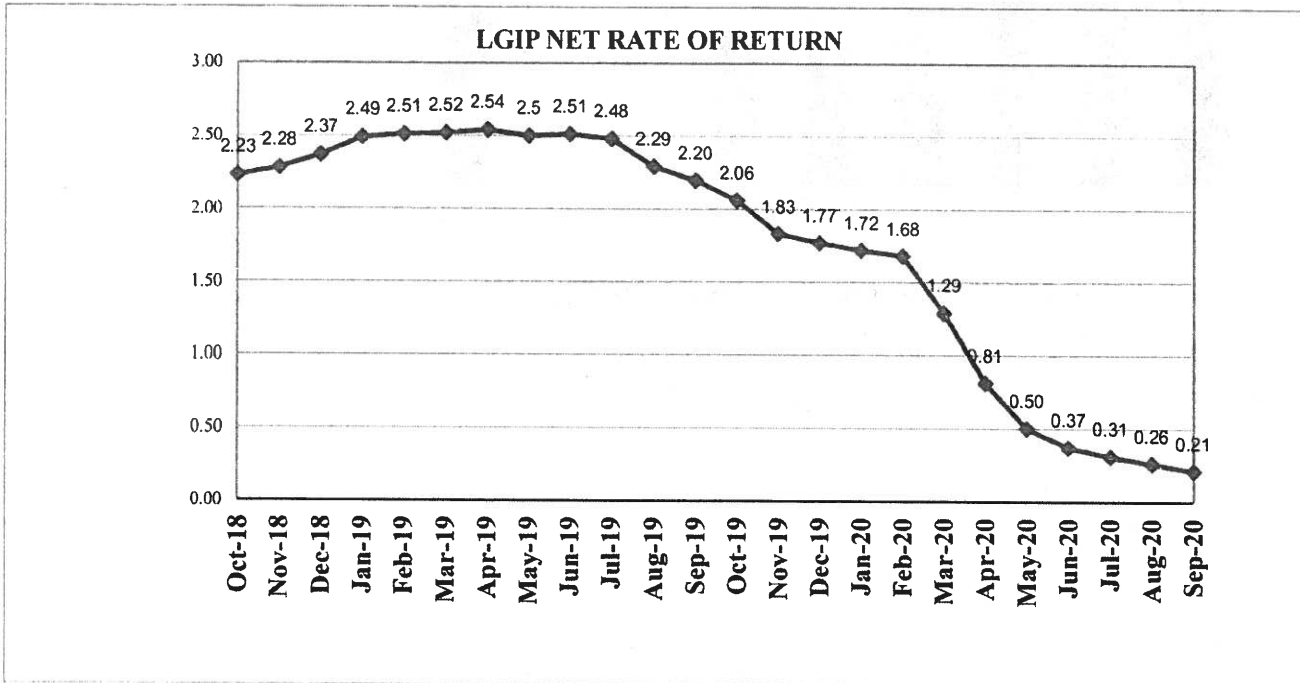
Account Summary

| | | | |
|---------------------------------|--------------|-------------------------------|--------------|
| Beginning Balance: | 1,359,601.60 | Gross Earnings: | 236.32 |
| Deposits: | 0.00 | Administrative Fee: | 6.36 |
| Withdrawals: | 0.00 | Net Earnings: | 229.96 |
| Month End Balance: | 1,359,601.60 | | |
| Administrative Fee Rate: | 0.0057 % | Net Ending Balance: | 1,359,831.56 |
| Gross Earnings Rate: | 0.2115 % | | |
| Net Earnings Rate: | 0.2058 % | Average Daily Balance: | 1,359,601.60 |

**WASHINGTON STATE
LOCAL GOVERNMENT INVESTMENT POOL
September 30, 2020**

| Investment Type | Average Balance Sep-20 | Sep-20 Percentage | Average Balance CY 2020 | 2020 Percentage |
|---------------------------------|---------------------------|----------------------|----------------------------|--------------------|
| Agency Discount Notes | 476,157,559.43 | 2.28% | 1,199,982,499.58 | 6.03% |
| Agency Floating Rate Notes | 2,591,171,922.94 | 12.42% | 2,188,871,953.06 | 11.01% |
| Agency Variable Rate Notes | 299,879,060.15 | 1.44% | 452,308,313.86 | 2.27% |
| Certificates of Deposit | 188,000,000.00 | 0.90% | 207,245,437.95 | 1.04% |
| IB Bank Deposit | 2,883,285,909.47 | 13.82% | 2,737,156,915.59 | 13.76% |
| Repurchase Agreements | 1,731,833,333.33 | 8.30% | 1,210,656,934.26 | 6.09% |
| SOFR Floating Rate Notes | 0.00 | 0.00% | 0.00 | 0.00% |
| Supras - Bullets | 0.00 | 0.00% | 54,609,547.30 | 0.27% |
| Supras - Discount Notes | 373,064,062.04 | 1.79% | 640,874,201.19 | 3.22% |
| Supras- Floating Rate Notes | 0.00 | 0.00% | 0.00 | 0.00% |
| Supras - Variables | 0.00 | 0.00% | 0.00 | 0.00% |
| Term Repurchase Agreements | 160,000,000.00 | 0.77% | 392,335,766.42 | 1.97% |
| U.S. Treasury Securities | 11,415,588,436.58 | 54.70% | 10,375,764,169.71 | 52.17% |
| US Treasury Floating Rate Notes | 750,414,144.61 | 3.60% | 427,979,599.73 | 2.15% |
| Total Avg Daily Balance | 20,869,394,428.54 | 100.00% | 19,887,785,338.66 | 100.00% |

Avg Days to Maturity 42 days



* Rates are calculated on a 365-day basis

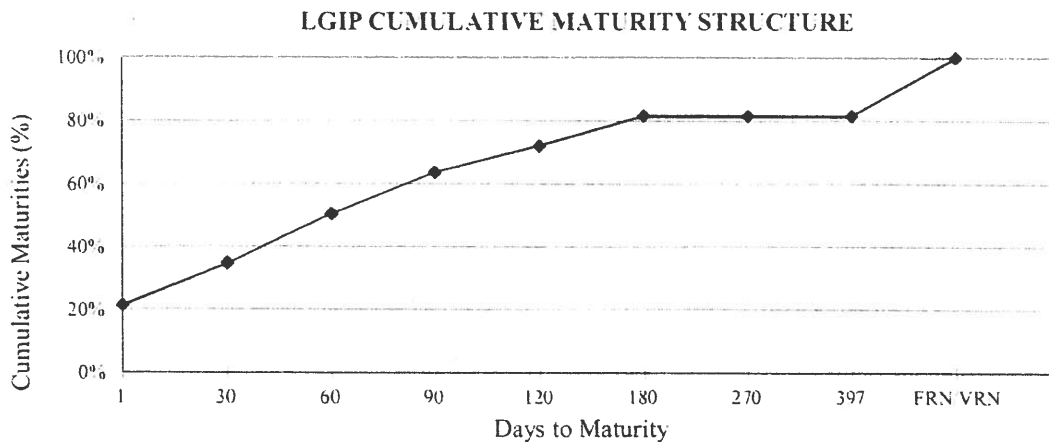
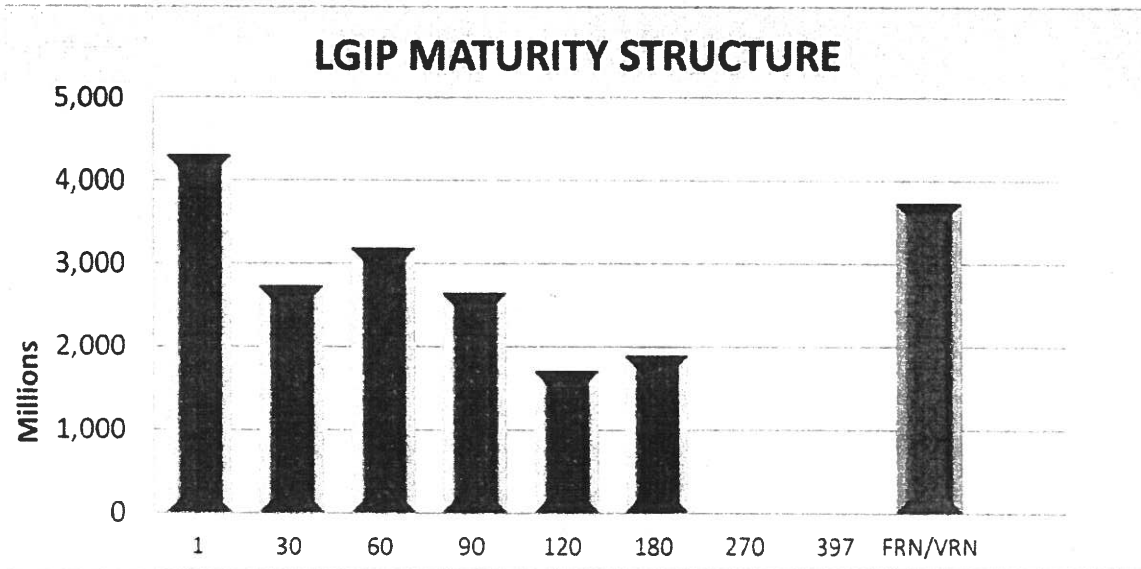
**WASHINGTON STATE
LOCAL GOVERNMENT INVESTMENT POOL
September 30, 2020**

| <u>DAYS TO MATURITY</u> | <u>\$ MATURING (PAR VALUE)*</u> | <u>% MATURING</u> | <u>CUMULATIVE % MATURING</u> |
|-------------------------|---------------------------------|-------------------|------------------------------|
| 1 | 4,295.03 | 21.2% | 21.2% |
| 2-30 | 2,735.06 | 13.5% | 34.8% |
| 31-60 | 3,184.25 | 15.7% | 50.5% |
| 61-90 | 2,654.48 | 13.1% | 63.6% |
| 91-120 | 1,716.97 | 8.5% | 72.1% |
| 121-180 | 1,905.31 | 9.4% | 81.5% |
| 181-270 | 0.00 | 0.0% | 81.5% |
| 271-397 | 0.00 | 0.0% | 81.5% |
| FRN/VRN | 3,733.30 | 18.5% | 100.0% |

PORTFOLIO TOTAL:

20,224.40

* Amounts in millions of dollars



BANK RECONCILIATION

City Of White Salmon
MCAG #: 0481

09/01/2020 To: 09/30/2020

Time: 17:04:13 Date: 10/14/2020
Page: 1

3 Petty Cash

| | | |
|------|-----------------|-------|
| Date | Balance Forward | 25.00 |
|------|-----------------|-------|

| | |
|----------------|------|
| Total Credits: | 0.00 |
|----------------|------|

| Year | Trans# | Date | Type | Chk# | Vendor |
|------|--------|------|------|------|--------|
|------|--------|------|------|------|--------|

| | |
|---------------|------|
| Total Debits: | 0.00 |
|---------------|------|

| | |
|--------------------------|-------|
| Reconciled Bank Balance: | 25.00 |
|--------------------------|-------|

| | |
|----------------------|--|
| Outstanding Credits: | |
|----------------------|--|

| | |
|---------------------|--|
| Outstanding Debits: | |
|---------------------|--|

| | |
|--------------------------|-------|
| Reconciled Book Balance: | 25.00 |
|--------------------------|-------|

BANK RECONCILIATION

City Of White Salmon
MCAG #: 0481

09/01/2020 To: 09/30/2020

Time: 17:04:31 Date: 10/14/2020
Page: 1

4 Cash Drawer 1

| | | |
|------|-----------------|--------|
| Date | Balance Forward | 150.00 |
|------|-----------------|--------|

| | |
|----------------|------|
| Total Credits: | 0.00 |
|----------------|------|

| Year | Trans# | Date | Type | Chk# | Vendor |
|------|--------|------|------|------|--------|
|------|--------|------|------|------|--------|

| | |
|---------------|------|
| Total Debits: | 0.00 |
|---------------|------|

| | |
|--------------------------|--------|
| Reconciled Bank Balance: | 150.00 |
|--------------------------|--------|

| | |
|----------------------|--|
| Outstanding Credits: | |
|----------------------|--|

| | |
|---------------------|--|
| Outstanding Debits: | |
|---------------------|--|

| | |
|--------------------------|--------|
| Reconciled Book Balance: | 150.00 |
|--------------------------|--------|

BANK RECONCILIATION

City Of White Salmon
MCAG #: 0481

09/01/2020 To: 09/30/2020

Time: 17:04:48 Date: 10/14/2020
Page: 1

5 Cash Drawer 2

| | | |
|------|-----------------|--------|
| Date | Balance Forward | 150.00 |
|------|-----------------|--------|

| | |
|----------------|------|
| Total Credits: | 0.00 |
|----------------|------|

| Year | Trans# | Date | Type | Chk# | Vendor |
|------|--------|------|------|------|--------|
|------|--------|------|------|------|--------|

| | |
|---------------|------|
| Total Debits: | 0.00 |
|---------------|------|

| | |
|--------------------------|--------|
| Reconciled Bank Balance: | 150.00 |
|--------------------------|--------|

| | |
|----------------------|--|
| Outstanding Credits: | |
|----------------------|--|

| | |
|---------------------|--|
| Outstanding Debits: | |
|---------------------|--|

| | |
|--------------------------|--------|
| Reconciled Book Balance: | 150.00 |
|--------------------------|--------|

BANK RECONCILIATION

City Of White Salmon
MCAG #: 0481

09/01/2020 To: 09/30/2020

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6 Cash Drawer 3

| | | |
|------|-----------------|--------|
| Date | Balance Forward | 150.00 |
|------|-----------------|--------|

| | |
|----------------|------|
| Total Credits: | 0.00 |
|----------------|------|

| Year | Trans# | Date | Type | Chk# | Vendor |
|------|--------|------|------|------|--------|
|------|--------|------|------|------|--------|

| | |
|---------------|------|
| Total Debits: | 0.00 |
|---------------|------|

| | |
|--------------------------|--------|
| Reconciled Bank Balance: | 150.00 |
|--------------------------|--------|

| | |
|----------------------|--|
| Outstanding Credits: | |
|----------------------|--|

| | |
|---------------------|--|
| Outstanding Debits: | |
|---------------------|--|

| | |
|--------------------------|--------|
| Reconciled Book Balance: | 150.00 |
|--------------------------|--------|

File Attachments for Item:

18. Acceptance of October 2020 Budget Report

City of White Salmon
October 2020
Budget Report

TREASURERS REPORT

Fund Totals

City Of White Salmon
 MCAG #: 0481

10/01/2020 To: 10/31/2020

Time: 12:35:16 Date: 11/20/2020
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| Fund | Previous Balance | Revenue | Expenditures | Ending Balance | Claims Clearing | Payroll Clearing | Outstanding Deposits | Adjusted Ending Balance |
|---|---------------------|---------------------|-------------------|---------------------|-----------------|------------------|----------------------|-------------------------|
| 001 Current Expense | 705,650.12 | 290,507.06 | 215,295.05 | 780,862.13 | 1,837.18 | 618.65 | -10,187.33 | 773,130.63 |
| 101 Street Fund | 139,026.15 | 37,858.45 | 25,097.31 | 151,787.29 | 336.48 | 67.32 | 0.00 | 152,191.09 |
| 107 Pool Fund | 46,785.32 | 23.61 | 170.69 | 46,638.24 | 0.00 | 77.69 | 0.00 | 46,715.93 |
| 108 Municipal Capital Imp Fund | 275,764.56 | 7.86 | | 275,772.42 | 0.00 | 0.00 | 0.00 | 275,772.42 |
| 110 Fire Reserve Fund | 266,886.65 | 6,267.08 | | 273,153.73 | 0.00 | 0.00 | 0.00 | 273,153.73 |
| 112 General Fund Reserve | 319,879.76 | 10.72 | | 319,890.48 | 0.00 | 0.00 | 0.00 | 319,890.48 |
| 121 Police Vehicle Reserve Fund | 119,675.90 | 4,932.87 | | 124,608.77 | 0.00 | 0.00 | 0.00 | 124,608.77 |
| 200 Unlimited Go Bond Fund | 18,059.35 | 0.00 | | 18,059.35 | 0.00 | 0.00 | 0.00 | 18,059.35 |
| 303 Hotel/Motel Taxes | 27,243.57 | 5,874.67 | | 33,118.24 | 0.00 | 0.00 | 0.00 | 33,118.24 |
| 307 New Pool Construction Fund | 2,563.96 | 0.00 | | 2,563.96 | 0.00 | 0.00 | 0.00 | 2,563.96 |
| 401 Water Fund | 138,222.83 | 351,921.43 | 192,726.88 | 297,417.38 | 1,037.09 | 149.92 | -2,300.05 | 296,304.34 |
| 402 Wastewater Collection Fund | 422,637.85 | 81,096.06 | 72,181.99 | 431,551.92 | 426.22 | 57.65 | -1,713.01 | 430,322.78 |
| 408 Water Reserve Fund | 373,564.09 | 16,672.19 | | 390,236.28 | 0.00 | 0.00 | 0.00 | 390,236.28 |
| 409 Wastewater Reserve Fund | 678,994.75 | 38.88 | | 679,033.63 | 0.00 | 0.00 | 0.00 | 679,033.63 |
| 412 Water Rights Acquisition Fund | 317,633.59 | 13,268.72 | | 330,902.31 | 2.06 | 0.00 | -215.93 | 330,688.44 |
| 413 Water Bond Redemption Fund | 51,120.72 | 7,614.33 | | 42,259.05 | 0.00 | 0.00 | 0.00 | 42,259.05 |
| 414 Wastewater Bond Redemption Fund | 14,818.20 | 1,098.33 | 16,476.00 | 15,916.53 | 0.00 | 0.00 | 0.00 | 15,916.53 |
| 415 Water Bond Reserve Fund | 65,638.23 | 1,367.62 | | 67,005.85 | 0.00 | 0.00 | 0.00 | 67,005.85 |
| 416 Wastewater Bond Reserve Fund | 74,533.57 | 3.70 | | 74,537.27 | 0.00 | 0.00 | 0.00 | 74,537.27 |
| 417 Treatment Plant Reserve Fund | 570,824.16 | 40.44 | | 570,864.60 | 0.00 | 0.00 | 0.00 | 570,864.60 |
| 418 Water Short Lived Asset Reserve Fund | 158,112.17 | 8,333.33 | | 166,445.50 | 0.00 | 0.00 | 0.00 | 166,445.50 |
| 420 USDA Rural Development - Jewett Water Main Improvements | 0.00 | 214,097.26 | 214,097.26 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 601 Remittances | 303.52 | 95.66 | 299.58 | 99.60 | 0.00 | 0.00 | -6.50 | 93.10 |
| Totals | 4,787,939.02 | 1,041,130.27 | 736,344.76 | 5,092,724.53 | 3,639.03 | 971.23 | -14,422.82 | 5,082,911.97 |

TREASURERS REPORT

Account Totals

City Of White Salmon
 MCAG #: 0481

10/01/2020 To: 10/31/2020

Time: 12:35:16 Date: 11/20/2020
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| Cash Accounts | Beg Balance | Deposits | Withdrawals | Ending Outstanding Rec | Outstanding Exp | Adj Balance |
|---------------------------|---------------------|-------------------|-------------------|------------------------|-----------------|---------------------|
| 1 Checking Account | 3,427,632.46 | 996,844.22 | 692,274.05 | 3,732,202.63 | 4,610.26 | 3,722,390.07 |
| 3 Petty Cash | 25.00 | 0.00 | 0.00 | 25.00 | 0.00 | 25.00 |
| 4 Cash Drawer 1 | 150.00 | 0.00 | 0.00 | 150.00 | 0.00 | 150.00 |
| 5 Cash Drawer 2 | 150.00 | 0.00 | 0.00 | 150.00 | 0.00 | 150.00 |
| 6 Cash Drawer 3 | 150.00 | 0.00 | 0.00 | 150.00 | 0.00 | 150.00 |
| Total Cash: | 3,428,107.46 | 996,844.22 | 692,274.05 | 3,732,677.63 | 4,610.26 | 3,722,865.07 |
| Investment Accounts | Beg Balance | Deposits | Withdrawals | Ending Outstanding Rec | Outstanding Exp | Adj Balance |
| 2 State Pool | 1,359,831.56 | 215.34 | 0.00 | 1,360,046.90 | 0.00 | 1,360,046.90 |
| Total Investments: | 1,359,831.56 | 215.34 | 0.00 | 1,360,046.90 | 0.00 | 1,360,046.90 |
| | 4,787,939.02 | 997,059.56 | 692,274.05 | 5,092,724.53 | 4,610.26 | 5,082,911.97 |

TREASURERS REPORT

Fund Investments By Account

City Of White Salmon
 MCAG #: 0481

10/01/2020 To: 10/31/2020

Time: 12:35:16 Date: 11/20/2020
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| Fund Totals: | Previous Balance | Purchases | Interest | Total Investments | Liquidated | Ending Balance |
|---------------------------------------|---------------------|-------------|---------------|-------------------|------------|---------------------|
| 001 000 Current Expense | 207,117.28 | | 32.80 | 32.80 | | 207,150.08 |
| 108 000 Municipal Capital Imp Fund | 49,636.02 | | 7.86 | 7.86 | | 49,643.88 |
| 110 000 Fire Reserve Fund | 107,852.98 | | 17.08 | 17.08 | | 107,870.06 |
| 112 000 General Govt Reserve Fund | 67,672.59 | | 10.72 | 10.72 | | 67,683.31 |
| 121 000 Police Vehicle Reserve Fund | 102,305.75 | | 16.20 | 16.20 | | 102,321.95 |
| 401 000 Water Fund | 158,504.17 | | 25.10 | 25.10 | | 158,529.27 |
| 408 000 Water Reserve Fund | 34,858.65 | | 5.52 | 5.52 | | 34,864.17 |
| 409 000 Wastewater Reserve Fund | 245,507.64 | | 38.88 | 38.88 | | 245,546.52 |
| 412 000 Water Rights Acquisition Fund | 93,685.34 | | 14.84 | 14.84 | | 93,700.18 |
| 415 000 Water Bond Reserve Fund | 13,884.71 | | 2.20 | 2.20 | | 13,886.91 |
| 416 000 Wastewater Bond Reserve Fund | 23,385.14 | | 3.70 | 3.70 | | 23,388.84 |
| 417 000 Treatment Plant Reserve Fund | 255,421.29 | | 40.44 | 40.44 | | 255,461.73 |
| 2 - State Pool | <u>1,359,831.56</u> | <u>0.00</u> | <u>215.34</u> | <u>215.34</u> | | <u>1,360,046.90</u> |
| | <u>1,359,831.56</u> | <u>0.00</u> | <u>215.34</u> | <u>215.34</u> | | <u>1,360,046.90</u> |

TREASURERS REPORT

Fund Investment Totals

City Of White Salmon
MCAG #: 0481

10/01/2020 To: 10/31/2020

Time: 12:35:16 Date: 11/20/2020
Page: 4

| Fund Totals: | Previous Balance | Purchases | Interest | Ttl Investments | Liquidated | Investment Bal | Available Cash |
|--|---------------------|-----------|---------------|-----------------|------------|---------------------|---------------------|
| 001 Current Expense | 207,117.28 | | 32.80 | 32.80 | | 207,150.08 | 573,712.05 |
| 101 Street Fund | | | | | | 0.00 | 151,787.29 |
| 107 Pool Fund | | | | | | 0.00 | 46,638.24 |
| 108 Municipal Capital Imp Fund | 49,636.02 | | 7.86 | 7.86 | | 49,643.88 | 226,128.54 |
| 110 Fire Reserve Fund | 107,852.98 | | 17.08 | 17.08 | | 107,870.06 | 165,283.67 |
| 112 General Fund Reserve | 67,672.59 | | 10.72 | 10.72 | | 67,683.31 | 252,207.17 |
| 121 Police Vehicle Reserve Fund | 102,305.75 | | 16.20 | 16.20 | | 102,321.95 | 22,286.82 |
| 200 Unlimited Go Bond Fund | | | | | | 0.00 | 18,059.35 |
| 303 Hotel/Motel Taxes | | | | | | 0.00 | 33,118.24 |
| 307 New Pool Construction Fund | | | | | | 0.00 | 2,563.96 |
| 401 Water Fund | 158,504.17 | | 25.10 | 25.10 | | 158,529.27 | 138,888.11 |
| 402 Wastewater Collection Fund | | | | | | 0.00 | 431,551.92 |
| 408 Water Reserve Fund | 34,858.65 | | 5.52 | 5.52 | | 34,864.17 | 355,372.11 |
| 409 Wastewater Reserve Fund | 245,507.64 | | 38.88 | 38.88 | | 245,546.52 | 433,487.11 |
| 412 Water Rights Acquisition Fund | 93,685.34 | | 14.84 | 14.84 | | 93,700.18 | 237,202.13 |
| 413 Water Bond Redemption Fund | | | | | | 0.00 | 42,259.05 |
| 414 Wastewater Bond Redemption Fund | | | | | | 0.00 | 15,916.53 |
| 415 Water Bond Reserve Fund | 13,884.71 | | 2.20 | 2.20 | | 13,886.91 | 53,118.94 |
| 416 Wastewater Bond Reserve Fund | 23,385.14 | | 3.70 | 3.70 | | 23,388.84 | 51,148.43 |
| 417 Treatment Plant Reserve Fund | 255,421.29 | | 40.44 | 40.44 | | 255,461.73 | 315,402.87 |
| 418 Water Short Lived Asset Reserve Fund | | | | | | 0.00 | 166,445.50 |
| 601 Remittances | | | | | | 0.00 | 99.60 |
| | <u>1,359,831.56</u> | | <u>215.34</u> | <u>215.34</u> | | <u>1,360,046.90</u> | <u>3,732,677.63</u> |

Ending fund balance (Page 1) - Investment balance = Available cash.

5,092,724.53

TREASURERS REPORT

Outstanding Vouchers

City Of White Salmon
 MCAG #: 0481

As Of: 10/31/2020 Date: 11/20/2020
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| Year | Trans# | Date | Type | Acct# | War# | Vendor | Amount | Memo |
|-----------------------|--------|------------|----------|-------|-------|--|-----------|--|
| 2020 | 3819 | 10/27/2020 | Util Pay | I | | Xpress Bill Pay | 431.75 | Xpress Import - EFT - 10-27-2020__daily_batch.csv |
| 2020 | 3820 | 10/27/2020 | Util Pay | I | | Xpress Bill Pay | 33.69 | Xpress Import - Metavante - 10-27-2020__daily_bal |
| 2020 | 3821 | 10/27/2020 | Util Pay | I | | Xpress Bill Pay | 108.33 | Xpress Import - iPay - 10-27-2020__daily_batch.csv |
| 2020 | 3822 | 10/27/2020 | Util Pay | I | | Xpress Bill Pay | 405.45 | Xpress Import - CheckFree - 10-27-2020__daily_ba |
| 2020 | 3827 | 10/29/2020 | Util Pay | I | | Xpress Bill Pay | 339.68 | Xpress Import - CC - 10-29-2020__daily_batch.csv |
| 2020 | 3828 | 10/29/2020 | Util Pay | I | | Xpress Bill Pay | 384.50 | Xpress Import - EFT - 10-29-2020__daily_batch.csv |
| 2020 | 3830 | 10/30/2020 | Tr Rec | I | | Western Partitions Inc | 75.00 | |
| 2020 | 3831 | 10/30/2020 | Tr Rec | I | | Permitting Customer | 45.28 | |
| 2020 | 3832 | 10/30/2020 | Util Pay | I | | Batch Customer | 97.11 | |
| 2020 | 3833 | 10/30/2020 | Tr Rec | I | | PUD #1 Of Klickitat Co. | 10,073.55 | September Utility Taxes |
| 2020 | 3835 | 10/30/2020 | Util Pay | I | | Xpress Bill Pay | 1,770.58 | Xpress Import - CC - 10-30-2020__daily_batch.csv |
| 2020 | 3836 | 10/30/2020 | Util Pay | I | | Xpress Bill Pay | 297.20 | Xpress Import - EFT - 10-30-2020__daily_batch.csv |
| 2020 | 3837 | 10/30/2020 | Util Pay | I | | Xpress Bill Pay | 60.00 | Xpress Import - Metavante - 10-30-2020__daily_bal |
| 2020 | 3838 | 10/30/2020 | Util Pay | I | | Xpress Bill Pay | 100.00 | Xpress Import - CheckFree - 10-30-2020__daily_ba |
| 2020 | 3839 | 10/31/2020 | Util Pay | I | | Xpress Bill Pay | 200.70 | Xpress Import - CC - 10-31-2020__daily_batch.csv |
| | | | | | | | 14,422.82 | |
| Receipts Outstanding: | | | | | | | | |
| 2020 | 3663 | 10/31/2020 | Payroll | I | EFT | Employment Security Department | 721.25 | 3rd Quarter 07/01/2020 - 09/30/2020 |
| 2019 | 5713 | 12/31/2019 | Claims | I | EFT | Chase Paymentech | 30.00 | December 2019 Services |
| 2016 | 1220 | 03/16/2016 | Claims | I | 31118 | Cecelia Joan Huard C/O Brad Huard | 6.20 | Refund inactive customer credit balance |
| 2017 | 8301 | 11/01/2017 | Claims | I | 33126 | David & Angela Hill | 87.43 | 041725.1 - 393 NECHERRY ST |
| 2018 | 768 | 02/07/2018 | Claims | I | 33497 | Renec Wuollet | 11.38 | 020675.0 - 560 NECENTER PL |
| 2018 | 1201 | 03/07/2018 | Claims | I | 33577 | Chris Parker | 3.17 | 040127.2 - 705 NECHURCH PLACE # E |
| 2018 | 3179 | 06/20/2018 | Claims | I | 33915 | Lourens and Monette Pretorius | 16.96 | 053189.0 - 17 ANNIE LANE |
| 2018 | 7272 | 09/05/2018 | Payroll | I | 34156 | Savannah Vargas | 49.10 | Aug Payroll #2 |
| 2018 | 7524 | 09/20/2018 | Payroll | I | 34222 | Savannah Vargas | 20.68 | Sept Payroll #1 |
| 2018 | 8618 | 12/05/2018 | Payroll | I | 34449 | Angelina Heredia | 27.70 | Nov Payroll #2 |
| 2019 | 2627 | 06/05/2019 | Claims | I | 35066 | Christopher Stiffler | 168.00 | Reimburse - Wildland Firefighter Exam Fee |
| 2019 | 3568 | 08/07/2019 | Claims | I | 35245 | Mark Long | 179.21 | 071525.2 - 1196 WJEWETT BLVD 1198 - Refund Credit Balance On Utility Acct #4750 |
| 2020 | 1811 | 05/06/2020 | Claims | I | 36098 | James B Roberson Trust Lisa Doslu, Trustee | 10.38 | 062750.0 - 625 SWWAUBISH ST- Credit Balance Refund |
| 2020 | 1839 | 05/06/2020 | Claims | I | 36126 | Worldwide Marriage Encounter Columbia | 150.00 | Park Deposit Refund For Event 04.26.2020 - St.Joseph's Catholic Church |
| 2020 | 3516 | 10/05/2020 | Payroll | I | 36461 | Joseph Turkiewicz | 152.50 | Oct Payroll #1 |
| 2020 | 3591 | 10/07/2020 | Claims | I | 36490 | Masonic Lodge # 163 | 175.00 | Parking Lot Lease- October 2020 |

TREASURERS REPORT

Outstanding Vouchers

City Of White Salmon
MCAG #: 0481

As Of: 10/31/2020 Date: 11/20/2020
Time: 12:35:16 Page: 6

| Year | Trans# | Date | Type | Acct# | War# | Vendor | Amount | Memo | |
|-----------------------------------|--------|------------|--------|-------|-------|-------------------------------|----------|--|----------|
| 2020 | 3747 | 10/21/2020 | Claims | 1 | 36516 | CenturyLink | 1,359.51 | CenturyLink - Dock Grade Resv - October 2020 ; CenturyLink - Police - October 2020 ; CenturyLink - Powerhouse Voice - October 2020 ; CenturyLink - Powerhouse Scada - October 2020 ; CenturyLink | |
| 2020 | 3753 | 10/21/2020 | Claims | 1 | 36522 | Klickitat County Health Dept | 210.00 | Water Samples; Water Samples; Water Samples | |
| 2020 | 3755 | 10/21/2020 | Claims | 1 | 36524 | Office Depot | 395.04 | PW - Office Supplies; Office Supplies - City Hall; PW - Office Supplies | |
| 2020 | 3756 | 10/21/2020 | Claims | 1 | 36525 | Owen Equipment Company | 196.51 | PW - Door Lock | |
| 2020 | 3760 | 10/21/2020 | Claims | 1 | 36529 | Quill | 111.84 | Police - Office Supplies; Police - Office Supplies | |
| 2020 | 3761 | 10/21/2020 | Claims | 1 | 36530 | Republic Services #187 | 474.65 | Garbage Services - September 2020 | |
| 2020 | 3764 | 10/21/2020 | Claims | 1 | 36533 | TransUnion Risk & Alternative | 53.75 | Investigation Tool - September 2020 | |
| | | | | | | | 4,610.26 | | |
| Fund | | | | | | | Claims | Payroll | Total |
| 001 Current Expense | | | | | | | 1,837.18 | 618.65 | 2,455.83 |
| 101 Street Fund | | | | | | | 336.48 | 67.32 | 403.80 |
| 107 Pool Fund | | | | | | | 0.00 | 77.69 | 77.69 |
| 401 Water Fund | | | | | | | 1,037.09 | 149.92 | 1,187.01 |
| 402 Wastewater Collection Fund | | | | | | | 426.22 | 57.65 | 483.87 |
| 412 Water Rights Acquisition Fund | | | | | | | 2.06 | 0.00 | 2.06 |
| | | | | | | | 3,639.03 | 971.23 | 4,610.26 |

TREASURERS REPORT
Signature Page

City Of White Salmon
MCAG #: 0481

Time: 12:35:16 Date: 11/20/2020
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10/01/2020 To: 10/31/2020

We the undersigned officers for the City of White Salmon have reviewed the foregoing report and acknowledge that to the best of our knowledge this report is accurate and true:

Signed:  Signed: 
Clerk/Treasurer / Date Chairman Budget Committee / Date

City of White Salmon
October 2020 Treasurer's Report Reconciliation

| | Revenue | Expenditures |
|------------------------|--------------|---|
| | 1,041,130.27 | 736,344.76 |
| Treasurer's Receipts | 633,080.17 | 503,885.80 Claims |
| Utility Receipts | 361,889.39 | 187,970.71 Payroll |
| Interfund Transfers | 46,244.75 | 46,244.75 Interfund Transfers |
| | | 258.62 Service Charge - Account Analysis |
| | | 75.00 Service Charge - Safe Deposit Box |
| | | -2,000.00 Stop Payment |
| | | -90.00 Stop Payment |
| Revenue to Expenditure | -0.12 | -0.12 Revenue to Expenditure (Chase - Correction) |
| Utility NSF | -83.92 | |
| | 1,041,130.27 | 736,344.76 |
| | 0.00 | 0.00 |

City of White Salmon
2020 October Treasurer's Report Reconciliation to Bank Statements

| | |
|--|--------------|
| Treasurer's Report Ending Balance | 5,092,724.53 |
| Treasurer's Report Adjusted Ending Balance | 5,082,911.97 |
| Columbia State Bank (Cash) | 3,722,390.07 |
| US Bank (Time Value - Investment) | 0.00 |
| WA State Treasurer (State Pool - Investment) | 1,360,046.90 |
| Petty Cash | 25.00 |
| Drawer 1 | 150.00 |
| Drawer 2 | 150.00 |
| Drawer 3 | 150.00 |
| Total Cash and Investments | 5,082,911.97 |
| Less Outstanding Checks (Page 6 of Treasurer's Report) | -4,610.26 |
| Plus Outstanding Deposits (Page 1 of Treasurer's Report) | 14,422.82 |
| Bank Statement Adjusted Ending Balance | 5,092,724.53 |
| Difference | 0.00 |

BANK RECONCILIATION

City Of White Salmon
MCAG #: 0481

10/01/2020 To: 10/31/2020

Time: 12:33:36 Date: 11/20/2020
Page: 1

1 Checking Account

| Date | Balance Forward | 3,538,678.95 |
|------------|-----------------|--------------|
| 09/25/2020 | | 302.19 |
| 09/29/2020 | | 1,870.44 |
| 09/30/2020 | | 1,813.12 |
| 10/01/2020 | | 15,603.28 |
| 10/02/2020 | | 111,767.14 |
| 10/03/2020 | | 419.57 |
| 10/04/2020 | | 208.04 |
| 10/05/2020 | | 14,135.46 |
| 10/06/2020 | | 10,240.97 |
| 10/07/2020 | | 17,972.52 |
| 10/08/2020 | | 79,766.83 |
| 10/09/2020 | | 3,269.89 |
| 10/10/2020 | | 388.05 |
| 10/11/2020 | | 424.74 |
| 10/12/2020 | | 1,633.65 |
| 10/13/2020 | | 107,886.24 |
| 10/14/2020 | | 220,336.11 |
| 10/15/2020 | | 38,328.93 |
| 10/16/2020 | | 26,041.15 |
| 10/17/2020 | | 7,684.33 |
| 10/18/2020 | | 8,072.50 |
| 10/19/2020 | | 110,253.43 |
| 10/20/2020 | | 118,121.04 |
| 10/21/2020 | | 7,479.14 |
| 10/22/2020 | | 3,045.43 |
| 10/23/2020 | | 4,040.25 |
| 10/24/2020 | | 366.13 |
| 10/25/2020 | | 319.42 |
| 10/26/2020 | | 6,303.65 |
| 10/27/2020 | | 1,265.16 |
| 10/28/2020 | | 31.42 |
| 10/29/2020 | | 339.56 |
| 10/30/2020 | | 66,677.37 |
| | Total Credits: | 986,407.15 |

| Year | Trans# | Date | Type | Chk# | Vendor | |
|------|--------|------------|----------|-------|----------------------------------|------------|
| 2020 | 2083 | 06/05/2020 | Payroll | 36151 | Amy Martin | 152.50 |
| 2020 | 3204 | 09/02/2020 | Claims | 36403 | Gorge INK | 49.85 |
| 2020 | 3214 | 09/02/2020 | Claims | 36413 | Masonic Lodge # 163 | 175.00 |
| 2020 | 3215 | 09/02/2020 | Claims | 36414 | Master Meter, Inc. | 2,000.00 |
| 2020 | 3222 | 09/02/2020 | Claims | 36421 | Reynier, Ron Atty At Law | 1,375.00 |
| 2020 | 3179 | 09/04/2020 | Payroll | | Standard Insurance | 393.00 |
| 2020 | 3319 | 09/16/2020 | Claims | 36433 | Board for Volunteer Firefighters | 90.00 |
| 2020 | 3321 | 09/16/2020 | Claims | 36435 | City Of White Salmon | 108,675.63 |
| 2020 | 3464 | 09/28/2020 | Claims | 36460 | CenturyLink | 1,361.05 |
| 2020 | 3477 | 10/01/2020 | Ser Chge | | Columbia Bank #1080 | 75.00 |
| 2020 | 3489 | 10/05/2020 | Payroll | | Ryan Hardie Adam | 1,246.10 |
| 2020 | 3490 | 10/05/2020 | Payroll | | William R Avery II | 2,680.47 |
| 2020 | 3491 | 10/05/2020 | Payroll | | Jan Brending | 2,689.17 |
| 2020 | 3492 | 10/05/2020 | Payroll | | Erika Castro-Guzman | 1,796.43 |
| 2020 | 3493 | 10/05/2020 | Payroll | | Jeffrey Cooper | 2,062.79 |
| 2020 | 3494 | 10/05/2020 | Payroll | | Kate E Daniels | 1,829.67 |
| 2020 | 3495 | 10/05/2020 | Payroll | | Andrew Dirks | 1,457.71 |
| 2020 | 3496 | 10/05/2020 | Payroll | | Lisa L George | 1,765.59 |

BANK RECONCILIATION

City Of White Salmon
MCAG #: 0481

10/01/2020 To: 10/31/2020

Time: 12:33:36 Date: 11/20/2020

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| Year | Trans# | Date | Type | Chk# | Vendor | |
|------|--------|------------|---------|-------|-----------------------------------|------------|
| 2020 | 3497 | 10/05/2020 | Payroll | | Suzanne Glaser | 92.35 |
| 2020 | 3498 | 10/05/2020 | Payroll | | Edward L Gunnyon | 2,711.53 |
| 2020 | 3499 | 10/05/2020 | Payroll | | Jason L Hartmann | 152.50 |
| 2020 | 3500 | 10/05/2020 | Payroll | | Michael L Hepner | 3,014.96 |
| 2020 | 3501 | 10/05/2020 | Payroll | | F Jay Holtmann | 92.35 |
| 2020 | 3502 | 10/05/2020 | Payroll | | William F Hunsaker | 2,495.42 |
| 2020 | 3503 | 10/05/2020 | Payroll | | Marla A Keethler | 601.68 |
| 2020 | 3504 | 10/05/2020 | Payroll | | Jason Kinley | 2,072.09 |
| 2020 | 3505 | 10/05/2020 | Payroll | | Katie G Kreps | 1,396.80 |
| 2020 | 3506 | 10/05/2020 | Payroll | | Ross E Lambert | 1,729.78 |
| 2020 | 3507 | 10/05/2020 | Payroll | | Joshua Lewis | 1,639.30 |
| 2020 | 3508 | 10/05/2020 | Payroll | | David S Lindley | 152.50 |
| 2020 | 3509 | 10/05/2020 | Payroll | | Madelynn M McIlwain | 1,659.23 |
| 2020 | 3510 | 10/05/2020 | Payroll | | Patrick R Munyan Jr | 3,423.35 |
| 2020 | 3511 | 10/05/2020 | Payroll | | Stephanie M Porter | 1,667.31 |
| 2020 | 3512 | 10/05/2020 | Payroll | | Ashley Post | 152.50 |
| 2020 | 3513 | 10/05/2020 | Payroll | | Frank Randall | 2,629.80 |
| 2020 | 3514 | 10/05/2020 | Payroll | | James A Ransier | 152.50 |
| 2020 | 3515 | 10/05/2020 | Payroll | | Troy Rosenburg | 1,652.05 |
| 2020 | 3517 | 10/05/2020 | Payroll | 36462 | Jess W Wardwell | 92.35 |
| 2020 | 3518 | 10/05/2020 | Claims | | Xpress Bill Pay | 528.61 |
| 2020 | 3527 | 10/05/2020 | Payroll | | AFLAC | 247.14 |
| 2020 | 3528 | 10/05/2020 | Payroll | | Association Of WA Cities | 34,712.18 |
| 2020 | 3529 | 10/05/2020 | Payroll | | Internal Revenue Service | 15,351.61 |
| 2020 | 3530 | 10/05/2020 | Payroll | | LifeSecure Insurance Company | 371.09 |
| 2020 | 3531 | 10/05/2020 | Payroll | | LifeSecure Insurance Company | 1,103.52 |
| 2020 | 3532 | 10/05/2020 | Payroll | | LifeSecure Insurance Company | 240.69 |
| 2020 | 3533 | 10/05/2020 | Payroll | | Oregon Department of Revenue | 160.00 |
| 2020 | 3534 | 10/05/2020 | Payroll | | Standard Insurance | 393.00 |
| 2020 | 3535 | 10/05/2020 | Payroll | | WA State Dept Retirement Systems | 225.00 |
| 2020 | 3536 | 10/05/2020 | Payroll | | WA State Dept Retirement Systems | 11,141.84 |
| 2020 | 3537 | 10/05/2020 | Payroll | 36463 | WSCCCE | 853.23 |
| 2020 | 3550 | 10/05/2020 | Claims | | Kenneth B. Woodrich PC | 4,380.00 |
| 2020 | 3557 | 10/06/2020 | Claims | | Chase Paymentech | 1,202.95 |
| 2020 | 3565 | 10/07/2020 | Claims | 36464 | Ace Hardware | 69.33 |
| 2020 | 3566 | 10/07/2020 | Claims | 36465 | Anderson-Perry & Associates, Inc. | 21,597.68 |
| 2020 | 3567 | 10/07/2020 | Claims | 36466 | Anderson-Perry & Associates, Inc. | 22,410.00 |
| 2020 | 3568 | 10/07/2020 | Claims | 36467 | Aramark Uniform Services | 356.89 |
| 2020 | 3569 | 10/07/2020 | Claims | 36468 | Aspect Consulting | 8,007.66 |
| 2020 | 3570 | 10/07/2020 | Claims | 36469 | BSK Associates | 662.00 |
| 2020 | 3571 | 10/07/2020 | Claims | 36470 | Bingen, City Of | 30,864.38 |
| 2020 | 3572 | 10/07/2020 | Claims | 36471 | Brenntag Pacific, Inc | 1,102.90 |
| 2020 | 3573 | 10/07/2020 | Claims | 36472 | Bryant Pipe & Supply Inc | 56.70 |
| 2020 | 3574 | 10/07/2020 | Claims | 36473 | Charter Communications | 246.95 |
| 2020 | 3575 | 10/07/2020 | Claims | 36474 | City Of White Salmon | 71,127.98 |
| 2020 | 3576 | 10/07/2020 | Claims | 36475 | Columbia Gorge News, LLC | 36.00 |
| 2020 | 3577 | 10/07/2020 | Claims | 36476 | Columbia Gorge Training Assn | 250.00 |
| 2020 | 3578 | 10/07/2020 | Claims | 36477 | Crestline Construction Co., LLC | 192,499.58 |
| 2020 | 3579 | 10/07/2020 | Claims | 36478 | DJ's Repair | 4.46 |
| 2020 | 3580 | 10/07/2020 | Claims | 36479 | Day Management Corporation | 390.98 |
| 2020 | 3581 | 10/07/2020 | Claims | 36480 | Fastenal | 16.32 |
| 2020 | 3582 | 10/07/2020 | Claims | 36481 | Goldendale Tire Center | 1,869.60 |
| 2020 | 3583 | 10/07/2020 | Claims | 36482 | Gorge Networks Inc | 768.28 |
| 2020 | 3584 | 10/07/2020 | Claims | 36483 | H.D. Fowler Company | 3,244.52 |
| 2020 | 3585 | 10/07/2020 | Claims | 36484 | Hunsaker Oil Company Inc | 733.79 |
| 2020 | 3586 | 10/07/2020 | Claims | 36485 | James Dean Construction | 192.59 |
| 2020 | 3587 | 10/07/2020 | Claims | 36486 | Ned Kindler | 144.60 |

BANK RECONCILIATION

City Of White Salmon

Time: 12:33:36 Date: 11/20/2020

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| Year | Trans# | Date | Type | Chk# | Vendor | |
|------|--------|------------|----------|-------|---|-----------|
| 2020 | 3588 | 10/07/2020 | Claims | 36487 | Klickitat County Commissioner-Judicial | 3,471.70 |
| 2020 | 3589 | 10/07/2020 | Claims | 36488 | Klickitat County Health Dept | 210.00 |
| 2020 | 3590 | 10/07/2020 | Claims | 36489 | Klickitat County Prosecutor | 12.28 |
| 2020 | 3592 | 10/07/2020 | Claims | 36491 | Master Meter, Inc. | 2,000.00 |
| 2020 | 3593 | 10/07/2020 | Claims | 36492 | Mosier WiNet | 455.00 |
| 2020 | 3594 | 10/07/2020 | Claims | 36493 | National Hose Testing Inc | 2,314.63 |
| 2020 | 3595 | 10/07/2020 | Claims | 36494 | Northwest Natural Gas Co | 148.14 |
| 2020 | 3596 | 10/07/2020 | Claims | 36495 | O'Reilly Auto Parts | 59.67 |
| 2020 | 3597 | 10/07/2020 | Claims | 36496 | Office Depot | 264.38 |
| 2020 | 3598 | 10/07/2020 | Claims | 36497 | PUD No 1 Of Klickitat County | 10,732.98 |
| 2020 | 3599 | 10/07/2020 | Claims | 36498 | Peterson CAT | 42.37 |
| 2020 | 3600 | 10/07/2020 | Claims | 36499 | Platt Electrical, dba of Rexel USA, INC | 789.77 |
| 2020 | 3601 | 10/07/2020 | Claims | 36500 | Radcomp Technologies | 6,487.60 |
| 2020 | 3602 | 10/07/2020 | Claims | 36501 | Reynier, Ron Atty At Law | 1,375.00 |
| 2020 | 3603 | 10/07/2020 | Claims | 36502 | Shred-it USA LLC | 82.45 |
| 2020 | 3604 | 10/07/2020 | Claims | 36503 | Larry Spencer | 144.60 |
| 2020 | 3605 | 10/07/2020 | Claims | 36504 | Tonkin Chevrolet Buick GMC | 23.49 |
| 2020 | 3606 | 10/07/2020 | Claims | 36505 | Tum-A-Lum Lumber | 43.67 |
| 2020 | 3607 | 10/07/2020 | Claims | 36506 | US Bank | 2,729.25 |
| 2020 | 3608 | 10/07/2020 | Claims | 36507 | WA State Criminal Justice Training Com | 350.00 |
| 2020 | 3609 | 10/07/2020 | Claims | 36508 | WA State Dept Transportation | 291.96 |
| 2020 | 3610 | 10/07/2020 | Claims | 36509 | WA State Treas. Cash Mgmt Dept | 287.30 |
| 2020 | 3611 | 10/07/2020 | Claims | 36510 | Wilcox & Flegel | 1,837.13 |
| 2020 | 3612 | 10/07/2020 | Claims | 36511 | Xerox Financial Services, LLC | 864.55 |
| 2020 | 3793 | 10/15/2020 | Ser Chge | | Columbia Bank #1080 | 258.62 |
| 2020 | 3661 | 10/16/2020 | Payroll | | Oregon Dept. of Revenue - Transit Tax | 16.46 |
| 2020 | 3664 | 10/16/2020 | Payroll | | Department Of Labor & Industries | 10,619.60 |
| 2020 | 3666 | 10/16/2020 | Payroll | | Employment Security Department - PFMLA | 935.60 |
| 2020 | 3676 | 10/20/2020 | Payroll | | Ryan Hardie Adam | 1,246.10 |
| 2020 | 3677 | 10/20/2020 | Payroll | | William R Avery II | 2,680.47 |
| 2020 | 3678 | 10/20/2020 | Payroll | | Jan Brending | 2,690.91 |
| 2020 | 3679 | 10/20/2020 | Payroll | | Erika Castro-Guzman | 1,817.43 |
| 2020 | 3680 | 10/20/2020 | Payroll | | Jeffrey Cooper | 1,609.29 |
| 2020 | 3681 | 10/20/2020 | Payroll | | Kate E Daniels | 1,956.84 |
| 2020 | 3682 | 10/20/2020 | Payroll | | Andrew Dirks | 1,906.50 |
| 2020 | 3683 | 10/20/2020 | Payroll | | Lisa L George | 1,765.90 |
| 2020 | 3684 | 10/20/2020 | Payroll | | Edward L Gunnyon | 2,339.86 |
| 2020 | 3685 | 10/20/2020 | Payroll | | Michael L Hepner | 3,040.11 |
| 2020 | 3686 | 10/20/2020 | Payroll | | William F Hunsaker | 2,494.66 |
| 2020 | 3687 | 10/20/2020 | Payroll | | Jason Kinley | 1,444.08 |
| 2020 | 3688 | 10/20/2020 | Payroll | | Katie G Kreps | 1,394.07 |
| 2020 | 3689 | 10/20/2020 | Payroll | | Ross E Lambert | 2,422.83 |
| 2020 | 3690 | 10/20/2020 | Payroll | | Joshua Lewis | 1,639.29 |
| 2020 | 3691 | 10/20/2020 | Payroll | | Madelynn M McIlwain | 2,160.30 |
| 2020 | 3692 | 10/20/2020 | Payroll | | Patrick R Munyan Jr | 3,423.35 |
| 2020 | 3693 | 10/20/2020 | Payroll | | Stephanie M Porter | 1,666.73 |
| 2020 | 3694 | 10/20/2020 | Payroll | | Frank Randall | 2,073.60 |
| 2020 | 3695 | 10/20/2020 | Payroll | | Troy Rosenburg | 1,483.14 |
| 2020 | 3696 | 10/20/2020 | Payroll | | Internal Revenue Service | 14,867.14 |
| 2020 | 3697 | 10/20/2020 | Payroll | | Oregon Department of Revenue | 215.00 |
| 2020 | 3698 | 10/20/2020 | Payroll | | WA State Dept Retirement Systems | 225.00 |
| 2020 | 3699 | 10/20/2020 | Payroll | | WA State Dept Retirement Systems | 11,055.12 |
| 2020 | 3787 | 10/20/2020 | Ser Chge | | Don & Ann Stern | 83.92 |
| 2020 | 3742 | 10/21/2020 | Claims | | WA State Dept Revenue/Excise | 7,270.01 |
| 2020 | 3743 | 10/21/2020 | Claims | 36512 | Pat Price AQC Builders, Inc. | 35,587.50 |
| 2020 | 3744 | 10/21/2020 | Claims | 36513 | Anderson-Perry & Associates, Inc. | 14,456.59 |
| 2020 | 3745 | 10/21/2020 | Claims | 36514 | Aspect Consulting | 1,809.00 |

BANK RECONCILIATION

City Of White Salmon
MCAG #: 0481

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Time: 12:33:36 Date: 11/20/2020

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| Year | Trans# | Date | Type | Chk# | Vendor | |
|--------------------------|--------|------------|----------|-------|---|--------------|
| 2020 | 3746 | 10/21/2020 | Claims | 36515 | Bryant Pipe & Supply Inc | 207.03 |
| 2020 | 3748 | 10/21/2020 | Claims | 36517 | DJ's Repair | 215.00 |
| 2020 | 3749 | 10/21/2020 | Claims | 36518 | DataPro Solutions, Inc | 161.68 |
| 2020 | 3750 | 10/21/2020 | Claims | 36519 | Databar | 1,435.94 |
| 2020 | 3751 | 10/21/2020 | Claims | 36520 | H.D. Fowler Company | 1,857.99 |
| 2020 | 3752 | 10/21/2020 | Claims | 36521 | Klickitat Co Dept Economic Development | 1,526.54 |
| 2020 | 3754 | 10/21/2020 | Claims | 36523 | NAPA Auto Parts dba of TWGW, Inc | 751.61 |
| 2020 | 3757 | 10/21/2020 | Claims | 36526 | PUD No 1 Of Klickitat County | 3,190.57 |
| 2020 | 3758 | 10/21/2020 | Claims | 36527 | Platt Electrical, dba of Rexel USA, INC | 30.94 |
| 2020 | 3759 | 10/21/2020 | Claims | 36528 | Power Systems West | 100.44 |
| 2020 | 3762 | 10/21/2020 | Claims | 36531 | Same Day Stage | 98.00 |
| 2020 | 3763 | 10/21/2020 | Claims | 36532 | Shred-it USA LLC | 258.53 |
| 2020 | 3765 | 10/21/2020 | Claims | 36534 | Valin Corporation | 196.32 |
| 2020 | 3766 | 10/21/2020 | Claims | 36535 | Verizon Wireless | 1,314.23 |
| 2020 | 3767 | 10/21/2020 | Claims | 36536 | WA State Auditor | 14,227.98 |
| 2020 | 3768 | 10/21/2020 | Claims | 36537 | Wilcox & Flegel | 1,003.13 |
| 2020 | 3769 | 10/21/2020 | Claims | 36538 | Xerox Financial Services, LLC | 951.80 |
| 2020 | 4104 | 10/22/2020 | Claims | | USDA Rural Development | 16,476.00 |
| Total Debits: | | | | | | 802,696.03 |
| Reconciled Bank Balance: | | | | | | 3,722,390.07 |
| | | | | | | |
| 2020 | 3819 | 10/27/2020 | Util Pay | 53680 | Xpress Bill Pay | 431.75 |
| 2020 | 3820 | 10/27/2020 | Util Pay | 53681 | Xpress Bill Pay | 33.69 |
| 2020 | 3821 | 10/27/2020 | Util Pay | 53682 | Xpress Bill Pay | 108.33 |
| 2020 | 3822 | 10/27/2020 | Util Pay | 53683 | Xpress Bill Pay | 405.45 |
| 2020 | 3827 | 10/29/2020 | Util Pay | 53688 | Xpress Bill Pay | 339.68 |
| 2020 | 3828 | 10/29/2020 | Util Pay | 53689 | Xpress Bill Pay | 384.50 |
| 2020 | 3830 | 10/30/2020 | Tr Rec | 53691 | Western Partitions Inc | 75.00 |
| 2020 | 3831 | 10/30/2020 | Tr Rec | 53692 | Permitting Customer | 45.28 |
| 2020 | 3832 | 10/30/2020 | Util Pay | 53693 | Batch Customer | 97.11 |
| 2020 | 3833 | 10/30/2020 | Tr Rec | 53694 | PUD #1 Of Klickitat Co. | 10,073.55 |
| 2020 | 3835 | 10/30/2020 | Util Pay | 53696 | Xpress Bill Pay | 1,770.58 |
| 2020 | 3836 | 10/30/2020 | Util Pay | 53697 | Xpress Bill Pay | 297.20 |
| 2020 | 3837 | 10/30/2020 | Util Pay | 53698 | Xpress Bill Pay | 60.00 |
| 2020 | 3838 | 10/30/2020 | Util Pay | 53699 | Xpress Bill Pay | 100.00 |
| 2020 | 3839 | 10/31/2020 | Util Pay | 53700 | Xpress Bill Pay | 200.70 |
| Outstanding Credits: | | | | | | -14,422.82 |
| | | | | | | |
| 2016 | 1220 | 03/16/2016 | Claims | 31118 | Huard C/O Brad Huard, Cecelia Joan | 6.20 |
| 2017 | 8301 | 11/01/2017 | Claims | 33126 | Hill, David & Angela | 87.43 |
| 2018 | 768 | 02/07/2018 | Claims | 33497 | Wuollet, Renee | 11.38 |
| 2018 | 1201 | 03/07/2018 | Claims | 33577 | Parker, Chris | 3.17 |
| 2018 | 3179 | 06/20/2018 | Claims | 33915 | Pretorius, Lourens and Monette | 16.96 |
| 2018 | 7272 | 09/05/2018 | Payroll | 34156 | Vargas, Savannah | 49.10 |
| 2018 | 7524 | 09/20/2018 | Payroll | 34222 | Vargas, Savannah | 20.68 |
| 2018 | 8618 | 12/05/2018 | Payroll | 34449 | Heredia, Angelina | 27.70 |
| 2019 | 2627 | 06/05/2019 | Claims | 35066 | Stiffler, Christopher | 168.00 |
| 2019 | 3568 | 08/07/2019 | Claims | 35245 | Long, Mark | 179.21 |
| 2019 | 5713 | 12/31/2019 | Claims | | Chase Paymentech | 30.00 |
| 2020 | 1811 | 05/06/2020 | Claims | 36098 | Lisa Doslu, Trustee, James B Roberson Trust | 10.38 |
| 2020 | 1839 | 05/06/2020 | Claims | 36126 | Worldwide Marriage Encounter Columbia | 150.00 |
| 2020 | 3516 | 10/05/2020 | Payroll | 36461 | Turkiewicz, Joseph | 152.50 |
| 2020 | 3591 | 10/07/2020 | Claims | 36490 | Masonic Lodge # 163 | 175.00 |
| 2020 | 3663 | 10/31/2020 | Payroll | | Employment Security Department | 721.25 |
| 2020 | 3747 | 10/21/2020 | Claims | 36516 | CenturyLink | 1,359.51 |
| 2020 | 3753 | 10/21/2020 | Claims | 36522 | Klickitat County Health Dept | 210.00 |
| 2020 | 3755 | 10/21/2020 | Claims | 36524 | Office Depot | 395.04 |
| 2020 | 3756 | 10/21/2020 | Claims | 36525 | Owen Equipment Company | 196.51 |

BANK RECONCILIATION

City Of White Salmon

Time: 12:33:36 Date: 11/20/2020

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| | | | | | | |
|---------------------------------|------|------------|--------|-------|-------------------------------|---------------------|
| 2020 | 3760 | 10/21/2020 | Claims | 36529 | Quill | 111.84 |
| 2020 | 3761 | 10/21/2020 | Claims | 36530 | Republic Services #487 | 474.65 |
| 2020 | 3764 | 10/21/2020 | Claims | 36533 | TransUnion Risk & Alternative | 53.75 |
| | | | | | | <hr/> |
| Outstanding Debits: | | | | | | 4,610.26 |
| | | | | | | <hr/> |
| Reconciled Book Balance: | | | | | | 3,732,202.63 |



Direct Inquiries to:
White Salmon (509) 493-2500
 P O Box 279 White Salmon WA 98672

STATEMENT OF ACCOUNT

Statement Date: 10/31/20
 Last Statement Date: 09/30/20
 Account: XXXXXX2469

CITY OF WHITE SALMON
 PO BOX 2139
 WHITE SALMON WA 98672-2139

SUMMARY OF ACCOUNT BALANCES

| Account Name | Account Number | Ending Balance |
|-----------------|----------------|----------------|
| Public Checking | XXXXXX2469 | \$3,722,390.07 |

Public Checking

| | | | |
|----------------|----------------|---------------------------|-----------------------|
| Account Number | XXXXXX2469 | Beginning Balance | \$3,538,678.95 |
| Low Balance | \$3,456,482.71 | Credits | |
| | | Deposits | \$372,737.74 |
| | | ACH Credits | \$397,482.15 |
| | | Other Credits | \$214,097.26 |
| | | Total Credits | \$984,317.15 |
| | | Total Account Fees | \$0.00 |
| | | Debits | |
| | | ACH Debits | \$216,401.95 |
| | | Other Debits | \$417.54 |
| | | Electronic Checks | \$0.00 |
| | | Checks | \$583,786.54 |
| | | Total Debits | \$800,606.03 |
| | | Ending Balance | \$3,722,390.07 |

DEPOSITS

| Date | Description | Amount |
|-------|-------------|--------------|
| 10-01 | Deposit | \$437.70 |
| 10-02 | Deposit | \$8,216.46 |
| 10-05 | Deposit | \$108,930.63 |
| 10-06 | Deposit | \$8,732.13 |
| 10-07 | Deposit | \$4,864.96 |
| 10-08 | Deposit | \$12,124.78 |
| 10-09 | Deposit | \$75,574.57 |
| 10-14 | Deposit | \$104,558.14 |
| 10-15 | Deposit | \$1,768.59 |
| 10-16 | Deposit | \$15,760.00 |
| 10-19 | Deposit | \$2,022.00 |

TO HELP BALANCE YOUR ACCOUNT

Step 1- Update your checkbook record. Enter checks, interest credited, and service charges not recorded.

Step 2- LIST OUTSTANDING CHECKS, ATM, POS, AND OTHER WITHDRAWALS below.

Step 3- Check Reconciliation

| Number | Amount | Number | Amount |
|--------|--------|--------------|-----------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | TOTAL | \$ |

| Check Reconciliation | |
|---|--|
| Ending Statement Balance | |
| Add your deposits made but not shown on statement | |
| SUBTOTAL | |
| Subtract your total outstanding checks & other withdrawals (Step 2) | |
| This should agree with your checkbook balance | |

SPECIAL NOTATIONS ON YOUR STATEMENT:

1. A minus sign (-) to the left of an Ending Balance figure means the account was overdrawn that day.

ON CALL: You may verify preauthorized deposits or payments, access account information, transfer funds, or make a loan payment anytime by using our automated service. Please call 253-305-0050 or 1-800-304-0050.

IN CASE OF LOSS OR THEFT OF YOUR DEBIT OR ATM CARD: Notify us immediately at 1-877-272-3678 to report the loss, theft or disappearance of your debit or ATM card, the disclosure of your PIN, or that an unauthorized transfer or purchase has occurred or might occur.

IN CASE OF ERRORS OR QUESTIONS ABOUT NON-ELECTRONIC TRANSACTIONS: You must notify us within 30 days of the date we mailed or made this statement available to you of any unauthorized or missing signature, alteration on a check, unauthorized or missing endorsement, or other improper charges identified on this statement. Failure to notify us within the prescribed time period or to commence action against us within 90 days after notice to us will preclude you from asserting claims against us based on such checks or charges.

IN CASE OF ERRORS OR QUESTIONS ABOUT ELECTRONIC TRANSFERS:

CONSUMER ACCOUNTS: Telephone or write us using the telephone number or address listed below as soon as you can, if you think your statement or receipt is wrong, or if you need more information about a transfer on the statement or receipt. We must hear from you no later than 60 days after we sent you the FIRST statement on which the problem or error appeared.

1. Tell us your name and account number.
2. Describe the error or transfer in question, and explain as clearly as you can why you believe it is an error or why you need more information.
3. Tell us the dollar amount of the suspected error.
4. If you tell us orally, we may require that you send us your complaint or question in writing within 10 business days.

We will investigate your complaint and correct any error promptly. If we take more than 10 business days to do this, we will credit your account for the amount you think is in error, so you will have use of the money during the time it takes us to complete our investigation. If we ask you to put your complaint or question in writing and we do not receive it within 10 business days, we may not credit your account.

BUSINESS ACCOUNTS: Telephone us using the telephone number below as soon as you can.

Telephone: 1-877-272-3678

Address: Columbia Bank
 Visa Card Services MS 6935
 PO Box 2156
 Tacoma, WA 98401-2156



STATEMENT OF ACCOUNT

Statement Date: 10/31/20
 Account: XXXXXX2469

DEPOSITS (continued)

| Date | Description | Amount |
|-------|-------------|------------|
| 10-20 | Deposit | \$8,465.78 |
| 10-21 | Deposit | \$2,279.30 |
| 10-22 | Deposit | \$6,242.26 |
| 10-23 | Deposit | \$2,477.41 |
| 10-26 | Deposit | \$3,556.03 |
| 10-27 | Deposit | \$5,553.77 |
| 10-28 | Deposit | \$833.44 |
| 10-30 | Deposit | \$339.56 |

Total Deposits: \$372,737.74

ACH CREDITS

| Date | Description | Amount |
|-------|---|------------|
| 10-01 | Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000058467868 134075870WD | \$302.19 |
| 10-01 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000026095109 5708363 | \$1,367.85 |
| 10-02 | Preauthorized ACH Cr PAYMENTECH FIN ADJ 21000021077548 5708363 | \$0.12 |
| 10-02 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000021058318 5708363 | \$765.06 |
| 10-05 | Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000051070510 134231052WD | \$502.59 |
| 10-05 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000029536632 5708363 | \$3,462.81 |
| 10-06 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000029478088 5708363 | \$153.21 |
| 10-06 | Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000052349686 134287125WD | \$610.36 |
| 10-06 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000026336776 5708363 | \$613.09 |
| 10-07 | Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000053553412 134406007WD | \$1,834.01 |
| 10-07 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000028813173 5708363 | \$3,531.52 |
| 10-08 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000023466742 5708363 | \$740.71 |
| 10-08 | Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000054425864 134464574WD | \$2,697.70 |
| 10-09 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000027150200 5708363 | \$1,529.17 |
| 10-09 | Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000055519708 134521678WD | \$1,871.81 |
| 10-13 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000022937456 5708363 | \$345.46 |
| 10-13 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000028734291 5708363 | \$388.05 |
| 10-13 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000028762772 5708363 | \$607.74 |
| 10-13 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000029243452 5708363 | \$1,294.19 |



STATEMENT OF ACCOUNT

Statement Date: 10/31/20
 Account: XXXXXX2469

ACH CREDITS (continued)

| Date | Description | Amount |
|-------|---|-------------|
| 10-13 | Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000056405147 134573205WD | \$4,635.30 |
| 10-14 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000023066125 5708363 | \$1,021.70 |
| 10-14 | Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000057586461 134636998WD | \$4,318.57 |
| 10-15 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000029452861 5708363 | \$1,063.06 |
| 10-15 | Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000058961625 134818945WD | \$2,898.07 |
| 10-16 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000020636337 5708363 | \$1,712.40 |
| 10-16 | Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000050040476 134894045WD | \$3,353.38 |
| 10-16 | Preauthorized ACH Cr KLINKITAT COUNTY PAYMENTS 125108270026880 WHITE SALMON | \$16,584.00 |
| 10-19 | Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000050957769 135044834WD | \$2,265.04 |
| 10-19 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000029156379 5708363 | \$12,229.21 |
| 10-19 | Preauthorized ACH Cr WA ST COMMERCE VENDOR PAY 42000019617347 003990! | \$84,240.80 |
| 10-20 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000022133186 5708363 | \$2,353.72 |
| 10-20 | Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000052001952 135122553WD | \$2,757.86 |
| 10-20 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000024379634 5708363 | \$5,186.19 |
| 10-20 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000023371763 5708363 | \$5,273.03 |
| 10-20 | Preauthorized ACH Cr CITY WS DB UTILPYM 125108270007841 1916001528 | \$74,459.86 |
| 10-21 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000020954772 5708363 | \$8,726.89 |
| 10-21 | Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000052933090 135247207WD | \$10,339.53 |
| 10-22 | Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000053744405 135400358WD | \$10,379.00 |
| 10-22 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000025699829 5708363 | \$22,681.14 |
| 10-23 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000029652095 5708363 | \$599.60 |
| 10-23 | Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000054775325 135466789WD | \$8,819.96 |
| 10-26 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000029302781 5708363 | \$491.12 |
| 10-26 | Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000055671878 135529320WD | \$18,427.91 |
| 10-27 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000026647823 5708363 | \$100.35 |
| 10-27 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000023371709 5708363 | \$366. |



STATEMENT OF ACCOUNT

Statement Date: 10/31/20
 Account: XXXXXX2469

ACH CREDITS (continued)

| Date | Description | Amount |
|---------------------------|---|---------------------|
| 10-27 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000022257417 5708363 | \$465.16 |
| 10-27 | Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000056597790 135608225WD | \$637.28 |
| 10-28 | Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000057433397 135811878WD | \$349.73 |
| 10-28 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000022654753 5708363 | \$640.41 |
| 10-29 | Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000058278706 135859107WD | \$238.13 |
| 10-29 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000021314701 5708363 | \$431.72 |
| 10-30 | Preauthorized ACH Cr PAYMENTECH DEPOSIT 21000026220677 5708363 | \$31.42 |
| 10-30 | Preauthorized ACH Cr CITY OF WHITE SA CREDITS 124000059551667 135915231WD | \$109.47 |
| 10-30 | Preauthorized ACH Cr WA ST COMMERCE VENDOR PAY 42000017888832 027574! | \$455.49 |
| 10-30 | Preauthorized ACH Cr WA ST TREASURER REVDISTRIB 42000019201043 02530 | \$66,221.88 |
| Total ACH Credits: | | \$397,482.15 |

OTHER CREDITS

| Date | Description | Amount |
|-----------------------------|--|---------------------|
| 10-14 | Wire Transfer In NORTH CASCADES B WIRE XFER ANK | \$214,097.26 |
| Total Other Credits: | | \$214,097.26 |

ACH DEBITS

| Date | Description | Amount |
|-------|---|-------------|
| 10-02 | Preauthorized ACH Dr Standard Ins premium 42000019013535 STASIC000134368 | \$393.00 |
| 10-05 | Preauthorized ACH Dr Standard Ins premium 42000018049137 STASIC000134450 | \$393.00 |
| 10-05 | Preauthorized ACH Dr Xpress Bill Pay BILLING 124000051296041 10295 | \$528.61 |
| 10-05 | Preauthorized ACH Dr PAYMENTECH FEE 21000029568814 5708363 | \$1,202.95 |
| 10-05 | Preauthorized ACH Dr IRS USATAXPYMT 61036010009911 270067993730041 | \$15,351.61 |
| 10-05 | Preauthorized ACH Dr Vimly Benefit So Vimly Bene 91000011059522 ST-D5Q0S8X4S2V3 | \$34,712.18 |
| 10-05 | Preauthorized ACH Dr CITY WS DB PAYROLL 125108270008921 1916001528 | \$43,015.93 |
| 10-06 | Preauthorized ACH Dr OR REVENUE DEPT TAXPAYMENT 42000012221574 1066018048 | \$160.00 |
| 10-06 | Preauthorized ACH Dr WA DEPT RET SYS DRS EPAY 42000019248018 04098136 | \$225.00 |
| 10-06 | Preauthorized ACH Dr LIFESECURE INSU INSURANCE LISTBILL 111000013965632 LB0000000044946 | \$240.69 |
| 10-06 | Preauthorized ACH Dr WA DEPT RET SYS DRS EPAY 42000019248017 04098135 | \$11,141.84 |



STATEMENT OF ACCOUNT

Statement Date: 10/31/20
 Account: XXXXXX2469

ACH DEBITS (continued)

| Date | Description | Amount |
|-------|--|-------------|
| 10-07 | Preauthorized ACH Dr AFLAC INSURANCE 21000027441922 0EXM7414344 | \$247.14 |
| 10-07 | Preauthorized ACH Dr LIFESECURE INSU INSURANCE 111000017485855 LS00049572 | \$371.09 |
| 10-07 | Preauthorized ACH Dr LIFESECURE INSU INSURANCE 111000017485854 LS00049566 | \$1,103.52 |
| 10-07 | Preauthorized ACH Dr CITY WS DB DEPOSIT 125108270002491 1916001528 | \$4,380.00 |
| 10-19 | Preauthorized ACH Dr OR REVENUE DEPT TAXPAYMENT 42000012278267 545105152 | \$16.46 |
| 10-19 | Preauthorized ACH Dr LABOR&INDUSTRIES L&I ELF 42000011945457 00486000-022MJ0 | \$10,619.60 |
| 10-20 | Preauthorized ACH Dr PAID FAMILY MED PAYMENT 42000011309393 A 558372827 | \$935.60 |
| 10-20 | Preauthorized ACH Dr WA DEPT RET SYS DRS EPAY 42000012382181 04103166 | \$11,280.12 |
| 10-20 | Preauthorized ACH Dr IRS USATAXPYMT 61036010060118 270069481160999 | \$14,867.14 |
| 10-20 | Preauthorized ACH Dr CITY WS DB PAYROLL 125108270007495 1916001528 | \$41,255.46 |
| 10-21 | Preauthorized ACH Dr OR REVENUE DEPT TAXPAYMENT 42000014707529 2094638336 | \$215.00 |
| 10-22 | Preauthorized ACH Dr WA DEPT REVENUE TAX PYMT 42000019407208 5416936 | \$7,270.01 |
| 10-22 | Preauthorized ACH Dr USDA RD DCFO PAYMENT 41036042214735 0000 | \$16,476.00 |

Total ACH Debits: \$216,401.95

OTHER DEBITS

| Date | Description | Amount |
|-------|---|----------|
| 10-02 | Safe Deposit Box Pmt SD TrXXXXXX2306 | \$75.00 |
| 10-15 | Analysis Charge Account Analysis Fee | \$258.62 |
| 10-22 | ACH Return Item 2267STERN, DON & ANN | \$83.92 |

Total Other Debits: \$417.54

CHECKS

| Number | Date | Amount | Number | Date | Amount | Number | Date | Amount |
|--------|-------|--------------|--------|-------|--------------|--------|-------|-------------|
| 36151 | 10-15 | \$152.50 | 36470 | 10-14 | \$30,864.38 | 36484 | 10-14 | \$733.79 |
| 36403* | 10-13 | \$49.85 | 36471 | 10-14 | \$1,102.90 | 36485 | 10-14 | \$192.59 |
| 36413* | 10-01 | \$175.00 | 36472 | 10-19 | \$56.70 | 36486 | 10-23 | \$144.60 |
| 36421* | 10-28 | \$1,375.00 | 36473 | 10-19 | \$246.95 | 36487 | 10-15 | \$3,471.70 |
| 36435* | 10-05 | \$108,675.63 | 36474 | 10-09 | \$71,127.98 | 36488 | 10-13 | \$210.00 |
| 36460* | 10-13 | \$1,361.05 | 36475 | 10-28 | \$36.00 | 36489 | 10-14 | \$12.28 |
| 36462* | 10-14 | \$92.35 | 36476 | 10-16 | \$250.00 | 36491* | 10-13 | \$2,000.00 |
| 36463 | 10-16 | \$853.23 | 36477 | 10-19 | \$192,499.58 | 36492 | 10-14 | \$455.00 |
| 36464 | 10-16 | \$69.33 | 36478 | 10-14 | \$4.46 | 36493 | 10-15 | \$2,314.63 |
| 36465 | 10-20 | \$21,597.68 | 36479 | 10-14 | \$390.98 | 36494 | 10-13 | \$148.14 |
| 36466 | 10-14 | \$22,410.00 | 36480 | 10-15 | \$16.32 | 36495 | 10-16 | \$59.67 |
| 36467 | 10-13 | \$356.89 | 36481 | 10-13 | \$1,869.60 | 36496 | 10-16 | \$264.38 |
| 36468 | 10-15 | \$8,007.66 | 36482 | 10-14 | \$768.28 | 36497 | 10-19 | \$10,732.91 |
| 36469 | 10-15 | \$662.00 | 36483 | 10-14 | \$3,244.52 | 36498 | 10-16 | \$42.00 |



STATEMENT OF ACCOUNT

Statement Date: 10/31/20
 Account: XXXXXX2469

CHECKS (continued)

| Number | Date | Amount | Number | Date | Amount | Number | Date | Amount |
|--------|-------|------------|--------|-------|-------------|--------|-------|-------------|
| 36499 | 10-13 | \$789.77 | 36510 | 10-13 | \$1,837.13 | 36523* | 10-27 | \$751.61 |
| 36500 | 10-14 | \$6,487.60 | 36511 | 10-16 | \$864.55 | 36526* | 10-28 | \$3,190.57 |
| 36501 | 10-28 | \$1,375.00 | 36512 | 10-28 | \$35,587.50 | 36527 | 10-28 | \$30.94 |
| 36502 | 10-14 | \$82.45 | 36513 | 10-27 | \$14,456.59 | 36528 | 10-28 | \$100.44 |
| 36503 | 10-13 | \$144.60 | 36514 | 10-29 | \$1,809.00 | 36531* | 10-29 | \$98.00 |
| 36504 | 10-15 | \$23.49 | 36515 | 10-28 | \$207.03 | 36532 | 10-29 | \$258.53 |
| 36505 | 10-14 | \$43.67 | 36517* | 10-26 | \$215.00 | 36534* | 10-28 | \$196.32 |
| 36506 | 10-14 | \$2,729.25 | 36518 | 10-27 | \$161.68 | 36535 | 10-30 | \$1,314.23 |
| 36507 | 10-16 | \$350.00 | 36519 | 10-30 | \$1,435.94 | 36536 | 10-28 | \$14,227.98 |
| 36508 | 10-29 | \$291.96 | 36520 | 10-28 | \$1,857.99 | 36537 | 10-28 | \$1,003.13 |
| 36509 | 10-14 | \$287.30 | 36521 | 10-28 | \$1,526.54 | 36538 | 10-30 | \$951.80 |

* indicates skip in check sequence

Total Checks: \$583,786.54

DAILY BALANCES

| Date | Balance | Date | Balance | Date | Balance |
|-------|----------------|-------|----------------|-------|----------------|
| 10-01 | \$3,540,611.69 | 10-13 | \$3,482,525.92 | 10-22 | \$3,693,847.48 |
| 10-02 | \$3,549,125.33 | 10-14 | \$3,736,619.79 | 10-23 | \$3,705,599.85 |
| 10-05 | \$3,458,141.45 | 10-15 | \$3,727,442.59 | 10-26 | \$3,727,859.91 |
| 10-06 | \$3,456,482.71 | 10-16 | \$3,762,099.03 | 10-27 | \$3,719,612.72 |
| 10-07 | \$3,460,611.45 | 10-19 | \$3,648,683.85 | 10-28 | \$3,660,721.86 |
| 10-08 | \$3,476,174.64 | 10-20 | \$3,657,244.29 | 10-29 | \$3,658,934.22 |
| 10-09 | \$3,484,022.21 | 10-21 | \$3,678,375.01 | 10-30 | \$3,722,390.07 |

BANK RECONCILIATION

City Of White Salmon
MCAG #: 0481

10/01/2020 To: 10/31/2020

Time: 11:52:24 Date: 11/20/2020
Page: 1

2 State Pool

| Date | Balance Forward | |
|------------|-----------------------|--------|
| 10/31/2020 | 1,359,831.56 | |
| | | 215.34 |
| | Total Credits: | 215.34 |

| Year | Trans# | Date | Type | Chk# | Vendor |
|------|--------|------|------|------|--------|
|------|--------|------|------|------|--------|

Total Debits: 0.00

Reconciled Bank Balance: 1,360,046.90

Outstanding Credits:

Outstanding Debits:

Reconciled Book Balance: 1,360,046.90

Local Government Investment Pool
Statement of Account for No: 02530
Primary Account
October 2020

CITY OF WHITE SALMON
PO BOX 2139
WHITE SALMON, WA 98672-8672

| Date | Description | Comment | Deposits | Withdrawals | Balance |
|------------|--------------------|-----------------------|----------|-------------|--------------|
| 10/01/2020 | Beginning Balance | | | | 1,359,831.56 |
| 10/31/2020 | Month End Balance | | | | 1,359,831.56 |
| | October Earnings | Daily Factor Earnings | 215.34 | | |
| | Net Ending Balance | | | | 1,360,046.90 |

Account Summary

| | | | |
|---------------------------------|--------------|-------------------------------|--------------|
| Beginning Balance: | 1,359,831.56 | Gross Earnings: | 221.96 |
| Deposits: | 0.00 | Administrative Fee: | 6.62 |
| Withdrawals: | 0.00 | Net Earnings: | 215.34 |
| Month End Balance: | 1,359,831.56 | | |
| Administrative Fee Rate: | 0.0057 % | Net Ending Balance: | 1,360,046.90 |
| Gross Earnings Rate: | 0.1922 % | | |
| Net Earnings Rate: | 0.1865 % | Average Daily Balance: | 1,359,831.56 |

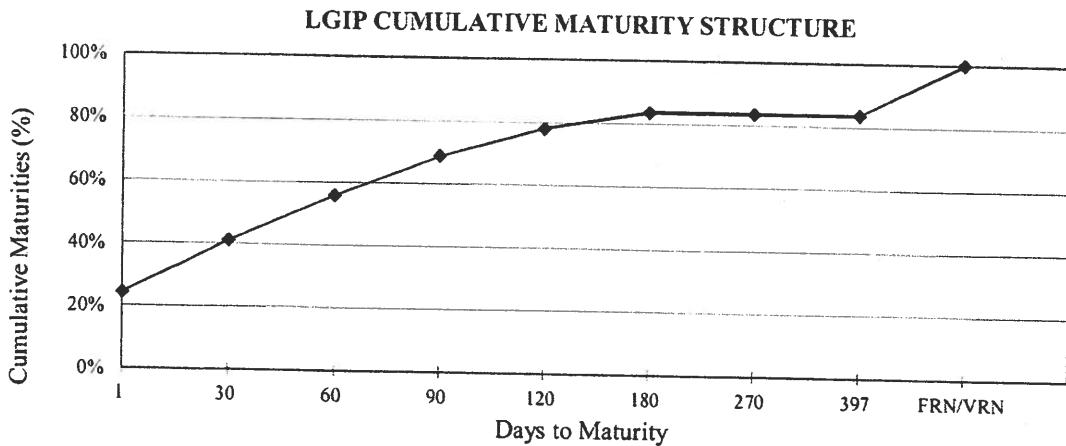
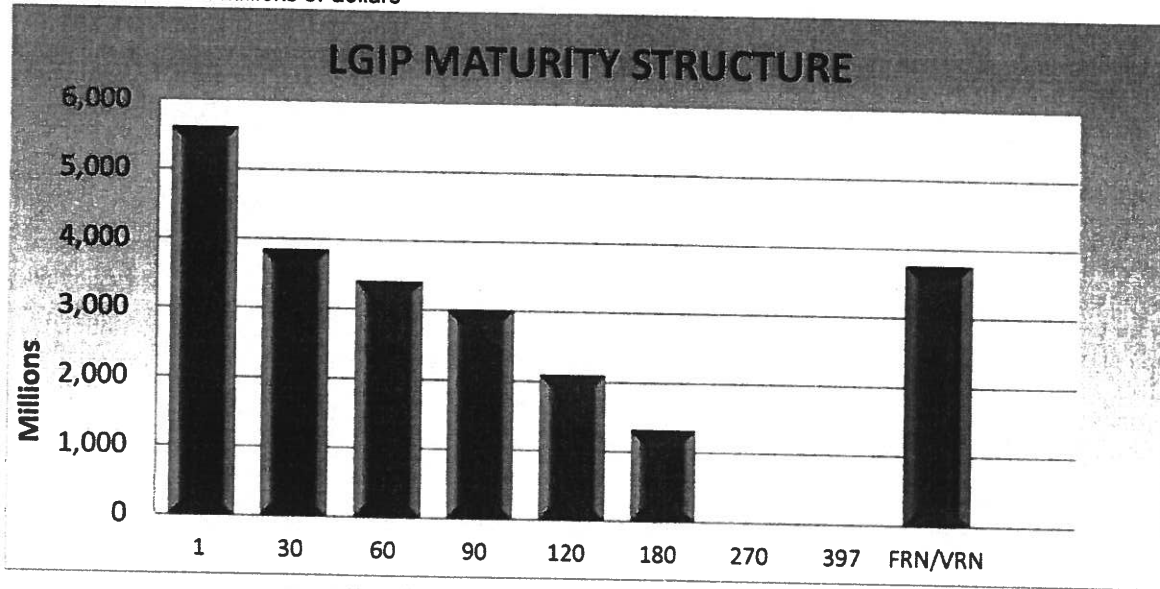
**WASHINGTON STATE
LOCAL GOVERNMENT INVESTMENT POOL
October 31, 2020**

| <u>DAYS TO MATURITY</u> | <u>\$ MATURING (PAR VALUE)*</u> | <u>% MATURING</u> | <u>CUMULATIVE % MATURING</u> |
|-------------------------|---------------------------------|-------------------|------------------------------|
| 1 | 5,588.92 | 24.4% | 24.4% |
| 2-30 | 3,834.25 | 16.7% | 41.1% |
| 31-60 | 3,396.32 | 14.8% | 55.9% |
| 61-90 | 2,992.42 | 13.0% | 68.9% |
| 91-120 | 2,082.55 | 9.1% | 78.0% |
| 121-180 | 1,305.61 | 5.7% | 83.7% |
| 181-270 | 0.00 | 0.0% | 83.7% |
| 271-397 | 0.00 | 0.0% | 83.7% |
| FRN/VRN | 3,749.30 | 16.3% | 100.0% |

PORTFOLIO TOTAL:

22,949.37

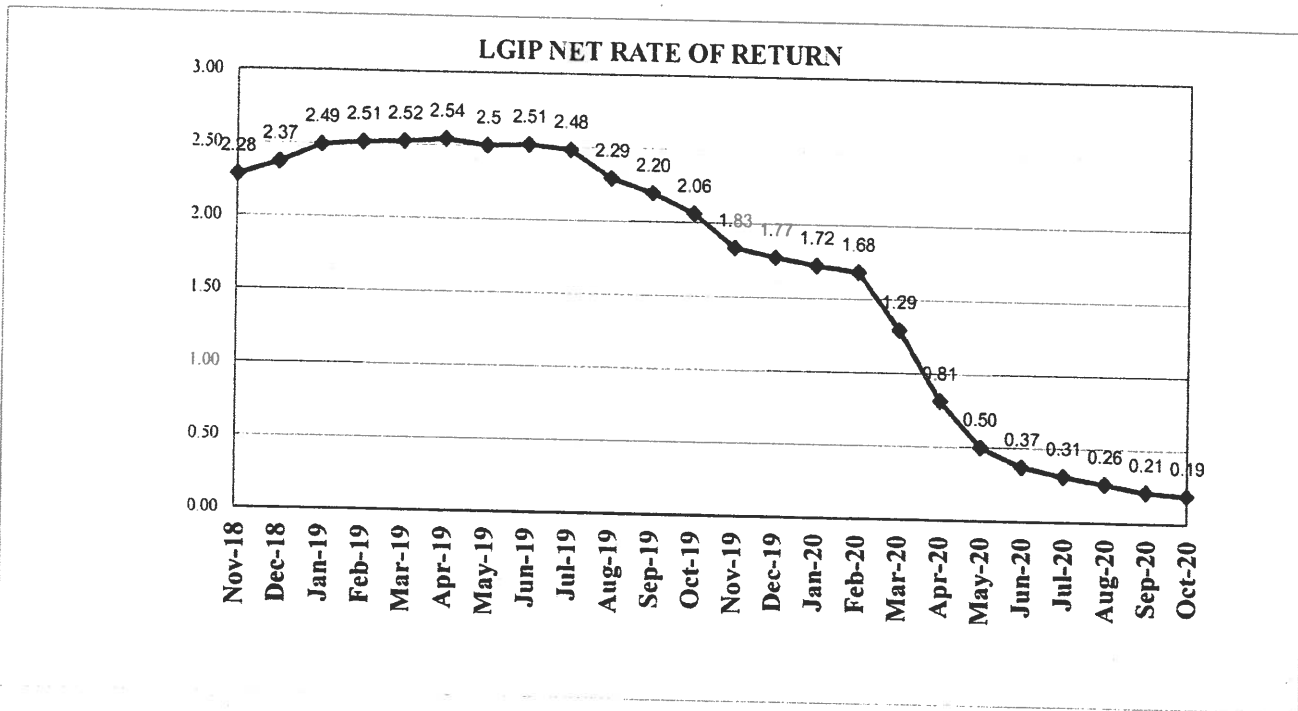
* Amounts in millions of dollars



**WASHINGTON STATE
LOCAL GOVERNMENT INVESTMENT POOL
October 31, 2020**

| Investment Type | Average Balance | Oct-20 | Average Balance | 2020 |
|---------------------------------|--------------------------|----------------|--------------------------|----------------|
| | Oct-20 | Percentage | CY 2020 | Percentage |
| Agency Discount Notes | 301,343,420.59 | 1.45% | 1,108,804,267.95 | 5.55% |
| Agency Floating Rate Notes | 2,545,979,121.95 | 12.28% | 2,225,014,674.15 | 11.14% |
| Agency Variable Rate Notes | 299,886,570.34 | 1.45% | 436,816,294.12 | 2.19% |
| Certificates of Deposit | 188,000,000.00 | 0.91% | 205,289,344.27 | 1.03% |
| IB Bank Deposit | 2,875,463,292.37 | 13.87% | 2,751,094,470.82 | 13.77% |
| Repurchase Agreements | 1,497,000,000.00 | 7.22% | 1,243,868,852.43 | 6.23% |
| SOFR Floating Rate Notes | 0.00 | 0.00% | 0.00 | 0.00% |
| Supras - Bullets | 0.00 | 0.00% | 49,059,068.72 | 0.25% |
| Supras - Discount Notes | 149,855,625.00 | 0.72% | 590,967,585.66 | 2.96% |
| Supras- Floating Rate Notes | 0.00 | 0.00% | 0.00 | 0.00% |
| Supras - Variables | 0.00 | 0.00% | 0.00 | 0.00% |
| Term Repurchase Agreements | 401,666,666.67 | 1.94% | 393,934,426.23 | 1.97% |
| U.S. Treasury Securities | 11,693,796,415.81 | 56.41% | 10,512,110,810.83 | 52.61% |
| US Treasury Floating Rate Notes | 777,062,235.21 | 3.75% | 463,700,496.85 | 2.32% |
| Total Avg Daily Balance | 20,730,053,347.93 | 100.00% | 19,980,660,292.04 | 100.00% |

Avg Days to Maturity 39 days



* Rates are calculated on a 365-day basis

BANK RECONCILIATION

City Of White Salmon
MCAG #: 0481

10/01/2020 To: 10/31/2020

Time: 11:52:46 Date: 11/20/2020

Page: 1

3 Petty Cash

| | | |
|------|-----------------|-------|
| Date | Balance Forward | 25.00 |
| | Total Credits: | 0.00 |

| Year | Trans# | Date | Type | Chk# | Vendor |
|------|--------|------|------|------|--------|
|------|--------|------|------|------|--------|

| | |
|---------------|------|
| Total Debits: | 0.00 |
|---------------|------|

| | |
|--------------------------|-------|
| Reconciled Bank Balance: | 25.00 |
|--------------------------|-------|

| | |
|----------------------|--|
| Outstanding Credits: | |
|----------------------|--|

| | |
|---------------------|--|
| Outstanding Debits: | |
|---------------------|--|

| | |
|--------------------------|-------|
| Reconciled Book Balance: | 25.00 |
|--------------------------|-------|

BANK RECONCILIATION

City Of White Salmon
MCAG #: 0481

10/01/2020 To: 10/31/2020

Time: 11:53:02 Date: 11/20/2020

Page: 1

4 Cash Drawer 1

| | | |
|------|-----------------|--------|
| Date | Balance Forward | 150.00 |
| | Total Credits: | 0.00 |

| Year | Trans# | Date | Type | Chk# | Vendor |
|------|--------|------|------|------|--------|
|------|--------|------|------|------|--------|

| | |
|---------------|------|
| Total Debits: | 0.00 |
|---------------|------|

| | |
|--------------------------|--------|
| Reconciled Bank Balance: | 150.00 |
|--------------------------|--------|

| | |
|----------------------|--|
| Outstanding Credits: | |
|----------------------|--|

| | |
|---------------------|--|
| Outstanding Debits: | |
|---------------------|--|

| | |
|---------------------------------|---------------|
| Reconciled Book Balance: | 150.00 |
|---------------------------------|---------------|

BANK RECONCILIATION

City Of White Salmon
MCAG #: 0481

10/01/2020 To: 10/31/2020

Time: 11:53:15 Date: 11/20/2020
Page: 1

5 Cash Drawer 2

| | | |
|------|-----------------|--------|
| Date | Balance Forward | 150.00 |
|------|-----------------|--------|

| | |
|----------------|------|
| Total Credits: | 0.00 |
|----------------|------|

| Year | Trans# | Date | Type | Chk# | Vendor |
|------|--------|------|------|------|--------|
|------|--------|------|------|------|--------|

| | |
|---------------|------|
| Total Debits: | 0.00 |
|---------------|------|

| | |
|--------------------------|--------|
| Reconciled Bank Balance: | 150.00 |
|--------------------------|--------|

| | |
|----------------------|--|
| Outstanding Credits: | |
|----------------------|--|

| | |
|---------------------|--|
| Outstanding Debits: | |
|---------------------|--|

| | |
|---------------------------------|---------------|
| Reconciled Book Balance: | 150.00 |
|---------------------------------|---------------|

BANK RECONCILIATION

City Of White Salmon
MCAG #: 0481

10/01/2020 To: 10/31/2020

Time: 11:53:31 Date: 11/20/2020

Page: 1

6 Cash Drawer 3

| | | |
|------|-----------------|--------|
| Date | Balance Forward | 150.00 |
|------|-----------------|--------|

| | |
|----------------|------|
| Total Credits: | 0.00 |
|----------------|------|

| Year | Trans# | Date | Type | Chk# | Vendor |
|------|--------|------|------|------|--------|
|------|--------|------|------|------|--------|

| | |
|---------------|------|
| Total Debits: | 0.00 |
|---------------|------|

| | |
|--------------------------|--------|
| Reconciled Bank Balance: | 150.00 |
|--------------------------|--------|

| | |
|----------------------|--|
| Outstanding Credits: | |
|----------------------|--|

| | |
|---------------------|--|
| Outstanding Debits: | |
|---------------------|--|

| | |
|--------------------------|--------|
| Reconciled Book Balance: | 150.00 |
|--------------------------|--------|

City of White Salmon
 Budget Summary Report
 As of October 31, 2020

| | Budget Revenue | Year-To-Date Revenue | Remaining | 83.33% | Budget Expenditures | Year-To Date Expenditures | Remaining | 83.33% |
|---------------------------------|---------------------|----------------------|-------------------|---------------|---------------------|---------------------------|-------------------|---------------|
| 001 Current Expense | | | | | | | | |
| Finance | | | | | 473,917.00 | 397,031.33 | 76,885.67 | 83.78% |
| Central Services (HR) | | | | | 80,688.00 | 56,186.74 | 24,501.26 | 69.63% |
| General Government | | | | | 131,747.00 | 96,446.84 | 35,300.16 | 73.21% |
| Building | | | | | 121,901.00 | 98,417.25 | 23,483.75 | 80.74% |
| Community Services | | | | | 91,100.00 | 13,440.29 | 77,659.71 | 14.75% |
| Planning | | | | | 325,725.00 | 177,129.07 | 148,595.93 | 54.38% |
| Park | | | | | 223,141.00 | 115,090.57 | 108,050.43 | 51.58% |
| Police | | | | | 1,031,810.00 | 807,952.70 | 223,857.30 | 78.30% |
| Fire | | | | | 232,192.00 | 136,149.57 | 96,042.43 | 58.64% |
| 001 Current Expense | 2,443,992.00 | 1,878,595.14 | 565,396.86 | 76.87% | 2,712,221.00 | 1,897,844.36 | 814,376.64 | 69.97% |
| 101 Street Fund | 509,836.00 | 344,041.47 | 165,794.53 | 67.48% | 501,452.00 | 282,471.32 | 218,980.68 | 56.33% |
| 107 Pool Fund | 0.00 | 178.13 | -178.13 | 0.00% | 47,046.00 | 1,230.93 | 45,815.07 | 2.62% |
| 108 Municipal Capital Imp. Fund | 57,999.00 | 49,429.60 | 8,569.40 | 85.22% | 17,308.00 | 17,307.25 | 0.75 | 100.00% |
| 110 Fire Reserve Fund | 75,000.00 | 63,474.33 | 11,525.67 | 84.63% | 0.00 | 0.00 | 0.00 | 0.00% |
| 112 General Fund Reserve | 123,663.00 | 104,630.56 | 19,032.44 | 84.61% | 0.00 | 0.00 | 0.00 | 0.00% |
| 121 Police Vehicle Reserve Fund | 60,820.00 | 49,788.59 | 11,031.41 | 81.86% | 59,000.00 | 44,859.14 | 14,140.86 | 76.03% |
| 200 Unlimited Go Bond Fund | 0.00 | 6.66 | -6.66 | 0.00% | 18,041.00 | 0.00 | 18,041.00 | 0.00% |
| 303 Hotel/Motel Taxes | 25,000.00 | 33,118.24 | -8,118.24 | 132.47% | 0.00 | 0.00 | 0.00 | 0.00% |
| 307 New Pool Construction Fund | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 | 0.00 | 0.00% |
| 401 Water Fund | 2,938,643.00 | 1,693,252.50 | 1,245,390.50 | 57.62% | 3,105,754.00 | 1,838,520.50 | 1,267,233.50 | 59.20% |
| 402 Wastewater Collection Fund | 992,370.00 | 819,019.74 | 173,350.26 | 82.53% | 868,834.00 | 669,151.23 | 199,682.77 | 77.02% |
| 408 Water Reserve Fund | 201,034.00 | 167,538.45 | 33,495.55 | 83.34% | 390,000.00 | 0.00 | 390,000.00 | 0.00% |

City of White Salmon
 Budget Summary Report
 As of October 31, 2020

| | Budget Revenue | Year-To-Date Revenue | Remaining | 83.33% | Budget Expenditures | Year-To Date Expenditures | Remaining | 83.33% |
|--|----------------------|-------------------------|---------------------|---------------|------------------------|------------------------------|---------------------|---------------|
| 409 Wastewater Reserve Fund | 4,868.00 | 3,817.66 | 1,050.34 | 78.42% | 0.00 | 0.00 | 0.00 | 0.00% |
| 412 Water Rights Acquisition Fund | 160,556.00 | 132,715.90 | 27,840.10 | 82.66% | 123,985.00 | 61,992.12 | 61,992.88 | 50.00% |
| 413 Water Bond Redemption Fund | 91,372.00 | 76,143.30 | 15,228.70 | 83.33% | 91,372.00 | 49,501.00 | 41,871.00 | 54.18% |
| 414 Wastewater Bond Redemption Fund | 13,180.00 | 10,983.30 | 2,196.70 | 83.33% | 13,180.00 | 6,515.00 | 6,665.00 | 49.43% |
| 415 Water Bond Resesrve Fund | 16,890.00 | 14,346.92 | 2,543.08 | 84.94% | 0.00 | 0.00 | 0.00 | 0.00% |
| 416 Wastewater Bond Reserve Fund | 851.00 | 1,167.88 | -316.88 | 137.24% | 0.00 | 0.00 | 0.00 | 0.00% |
| 417 Treatment Plant Reserve Fund | 21,871.00 | 16,898.41 | 4,972.59 | 77.26% | 0.00 | 0.00 | 0.00 | 0.00% |
| 418 Water Short Lived Asset Reserve Fund | 100,000.00 | 83,333.30 | 16,666.70 | 83.33% | 100,000.00 | 0.00 | 100,000.00 | 0.00% |
| 420 USDA Rural Develop. Jewett Water | 3,193,000.00 | 1,848,109.78 | 1,344,890.22 | 57.88% | 3,288,160.00 | 1,943,269.08 | 1,344,890.92 | 59.10% |
| 501 Remittances | 12,223.00 | 5,447.98 | 6,775.02 | 44.57% | 12,223.00 | 5,348.38 | 6,874.62 | 43.76% |
| Total | 11,043,168.00 | 7,396,037.84 | 3,647,130.16 | 66.97% | 11,348,576.00 | 6,818,010.31 | 4,530,565.69 | 60.08% |

Note: Revenue does not include beginning balances and expenditures does not include ending balances

Percentages are the based on amount of revenue received and expenditures made -- not on amount remaining.