



White Salmon City Council Meeting
A G E N D A
June 05, 2019 – 6:00 PM
Fire Hall, 220 NE Church, White Salmon, Washington 98672

Call to Order and Presentation of the Flag

Roll Call

Comments

Changes to the Agenda

Business Items

- 1.** Skamania Klickitat Community Network - Johanna Roe
 - a. Presentation
- 2.** Six-Year Transportation Improvement Program 2020-2025
 - a. Presentation
 - b. Public Hearing
 - c. Discussion
 - d. Action
- 3.** WSP USA Inc. Personal Service Contracts - On-Call Planning and Comprehensive Plan Update
 - a. Presentation
 - b. Discussion
 - c. Action
- 4.** Recognition Months and Proclamation 2019-005 Declaring June 2019 as Pride Month
 - a. Presentation
 - b. Discussion
 - c. Action
- 5.** Movies in the Park
 - a. Presentation
 - b. Discussion
 - c. Action
- 6.** Hood River Aquatic Center Passes
 - a. Presentation
 - b. Discussion
 - c. Action

Consent Agenda

- 7.** Resolution 2019-06-487 Declaring Local Emergency
- 8.** Confirmation of Appointment of Mike Mornault to Planning Commission
- 9.** Approval of Minutes - May 9, 2019 (Minutes will be available 6/3/2019)
- 10.** Approval of Minutes - May 15, 2019 (Minutes will be available 6/3/2019)
- 11.** Budget Report - April 2019
- 12.** Approval of Vouchers

Department Head and Committee Reports

Executive Session (if needed)

Adjournment



Skamania Klickitat Community Network
Building strong, healthy communities
PO Box 2306 White Salmon, WA 98672
509-426-4813 gorgeparents@gmail.com
skcnparents.net

SKAMANIA KLICKITAT COMMUNITY NETWORK FACT SHEET

- Skamania Klickitat Community Network is one of a system of Community Public Health and Safety Networks authorized by the Washington legislature in 1994 under RCW Chapter 70.190 and expanded under RCW Chapter 70.305. At their peak there were 53 networks serving Washington's urban, rural and tribal communities.
- Community Networks were among the first state level organizations to use the research into Adverse Childhood Experiences (ACEs) and resiliency to influence many of the current efforts in Washington State to address health problems rooted in childhood adversity, trauma and poverty.
- SKCN plays a vital role by broadening community awareness of public and private resources available to support our rural families and children. Since 1996, as per the above legislation, we have been working collaboratively across Klickitat and Skamania County to reduce trauma and adverse experiences in local families.
- SKCN brings individuals, schools, social services and community organizations together in monthly Interagency Meetings to exchange information and resources on programs that address problems such as child abuse and neglect, youth violence, substance abuse, high school drop-out rates, teen suicide, poverty, domestic violence, and homelessness.
- We work closely with our local prevention coalitions and local organizations that focus on reducing poverty. We also host free parenting classes, sponsor trainings on Mental Health First Aid, support early learning events and programs and provide training workshops on Adverse Childhood Experiences and the positive power of resilience.
- The Network maintains an extensive website of community resources available to local families and service providers. We believe strongly that helping families achieve stability is key to their being able to take the next steps towards becoming independent and self-reliant.
- Unfortunately, in 2009 state funding for Networks was completely eliminated, even though Networks remained authorized under state statute. Of the 53 original Community Networks, scarcely 14 are still active, with most, including SKCN operating marginally on a patchwork of small grants, donations and partnerships with other organizations. With over a decade of experience in trauma informed practices and with close community ties already in place, SKCN is an invaluable resource to our rural communities. In spite of the difficulties experienced through the loss of state funds, we continue to believe in our efforts. It is work worth doing.

What are ACEs?

Adverse Childhood Experiences (ACEs) are serious childhood traumas that can result in toxic stress, causing harm to a child's brain. This toxic stress may make it difficult to learn, to play in a healthy way with other children, and can result in long-term health problems.

THE CENTERS FOR DISEASE CONTROL AND PREVENTION (CDC) VIEWS ACES AS ONE OF THE MAJOR HEALTH ISSUES IN THE 21ST CENTURY.

Lowers tolerance for stress, which can result in behaviors such as fighting, checking out or defiance

Increases difficulty in making friends and maintaining relationships

Increases stress hormones which affects the body's ability to fight infection

May cause lasting health problems

Increases problems with learning and memory, which can be permanent

"I can't hear you, I can't respond to you, I am just trying to be safe!"

Reduces ability to respond, learn, figure things out, which can result in problems in school

Exposure to ACEs can increase the risk of:

- Adolescent pregnancy
- Alcohol and drug abuse
- Asthma
- Depression
- Heart disease
- Intimate partner violence
- Liver disease
- Sexually-transmitted disease
- Smoking
- Suicide

ACEs can include:

- Emotional abuse
- Physical abuse
- Sexual abuse
- Emotional neglect
- Physical neglect
- Mother treated violently
- Household substance use
- Household mental illness
- Parental separation or divorce
- Incarcerated household member
- Bullying (by another child or adult)
- Witnessing violence outside the home
- Witnessing a brother or sister being abused
- Racism, sexism or any other form of discrimination
- Experiencing homelessness
- Natural disasters and war

i SURVIVAL MODE RESPONSE

Increased heart rate, blood pressure, breathing and muscle tension. When a child is in survival mode, self-protection is their priority.

The good news is **RESILIENCE** can bring back health and hope!

What is Resilience?

Resilience is the ability to be healthy and hopeful despite experiencing stressful events. Research shows that when caregivers provide physically and emotionally safe environments for children and teach them how to be resilient, the negative effects of ACEs can be reduced.

Resilience Trumps ACEs!

Parents, teachers and caregivers can help children by:

- Gaining an understanding of ACEs
- Helping children identify feelings and manage emotions
- Creating safe physical and emotional environments at home, in school and in neighborhoods

What Does Resilience Look Like?

1. Having resilient caregivers

Caregivers who know how to solve problems, who have healthy relationships with other adults, and who build healthy relationships with the children in their care.

2. Building attachment and nurturing relationships

Adults who listen and respond patiently to a child in a supportive way, and pay attention to a child's physical and emotional needs.

3. Building social connections

Having family, friends and/or neighbors who support, help and listen to children.

4. Meeting basic needs

Providing children with safe housing, nutritious food, appropriate clothing, and access to health care and good education.

5. Learning about parenting and how children grow

Understanding how parents and caregivers can help children grow in a healthy way, and what to expect from children as they grow.

6. Building social and emotional skills

Helping children interact in a healthy way with others, manage their emotions and communicate their feelings and needs.



Resources:

1-2-3 Care Toolkit

srhd.org/1-2-3-care-toolkit

ACES 101

acestoohigh.com/aces-101

CDC Parent Information

cdc.gov/parents

CDC Kaiser Adverse Childhood Experiences Study

cdc.gov/violenceprevention/cestudy

Community Resilience Initiative

criresilient.org

Item Attachment Documents:

2. Six-Year Transportation Improvement Program 2020-2025
 - a. Presentation
 - b. Public Hearing
 - c. Discussion
 - d. Action



AGENDA MEMO

Needs Legal Review: No
Council Meeting Date: June 5, 2019
Agenda Item: Six-Year Transportation Improvement Program, 2020-2025
Presented By: Pat Munyan, City Administrator and Jan Brending, Clerk Treasurer

ACTION REQUIRED:

Adoption of Resolution 2019-06-486 Adopting Six-Year Transportation Improvement Program for the Years 2020-2025

PROPOSED MOTION:

Move to approve Resolution 2019-06-486, Adopting Six-Year Transportation Improvement Program for the Years 2020-2025.

Why is it a legislative issue:

The city council annually updates its Six-Year Transportation Improvement Program by adopting a resolution which must be approved the city council.

Explanation of issue:

Attached is the proposed Six-Year Transportation Improvement Program for the years 2020-2025. The program was reviewed with the City Operations Committee on April 23 and May 28, 2019.

The chip seals projects that will be completed this year have been removed from the list. No new projects have been added. The priorities remain the same and the cost for each project has been increased by 5% to account for inflation.

Budget:

The Six-Year Transportation Improvement Program does not have an immediate effect on the city's budget. However, the program does drive future transportation grant applications and the discussion to find additional transportation maintenance and improvement funds.

Staff recommendation

Staff recommends the council approve Resolution 2019-06-486, Adopting Six-Year Transportation Improvement Program for Years 2020-2025.

RESOLUTION NO. 2019-06-486

**A RESOLUTION OF THE CITY OF WHITE SALMON ADOPTING
SIX-YEAR TRANSPORTATION IMPROVEMENT PROGRAM
FOR 2020-2025**

WHEREAS, as required by State and/or Federal law, the City must adopt a revised Transportation Program annually to determine the current City's transportation needs; and

WHEREAS, the proposed Transportation Program has been submitted by staff to be reviewed by the City Council; and

WHEREAS, public hearings have been held by the White Salmon City Council on June 5, 2019 to take public input in the proposed Transportation Program update.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF WHITE SALMON, WASHINGTON as follows:

Section 1

The updated White Salmon Six-Year Transportation Program is attached hereto, marked as Exhibit "A" and by this reference incorporated herein.

ADOPTED by the City Council of the City of White Salmon, Washington, at a regularly scheduled open public meeting thereof this 5th day of June, 2019.

David R. Poucher, Mayor

Attest:

Jan Brending, Clerk-Treasurer

Approved as to Form:

Kenneth Woodrich, City Attorney

Six Year Transportation Improvement Program From 2020 to 2025

Agency: White Salmon

County: Klickitat

MPO/RTPO: RTC

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
02	1	Hwy 141 and Garfield Roundabout State Route 141 Garfield to Garfield Reconstruct intersection of Hwy 141 and Garfield installing roundabout and crosswalk	1448	06/05/19			2019-06-486	03		0.050		No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2020		0		0	165,375	165,375
Totals				0		0	165,375	165,375

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	165,375	0	0	0	0
Totals	165,375	0	0	0	0

Six Year Transportation Improvement Program From 2020 to 2025

Agency: White Salmon

County: Klickitat

MPO/RTPO: RTC

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
06	2	NW Garfield Street Jewett to Washington NW Garfield Street Jewett Blvd to Washington Street Reconstruction two blocks of NW Garfield Street adding sidewalk on the east side of the block between Jewett Blvd. and Lincoln Street	1436	06/05/19			2019-06-486	03		0.120		No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2020		0		0	463,050	463,050
Totals				0		0	463,050	463,050

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	463,050	0	0	0	0
Totals	463,050	0	0	0	0

Six Year Transportation Improvement Program From 2020 to 2025

Agency: White Salmon

County: Klickitat

MPO/RTPO: RTC

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
06	3	SW Waubish Street from Jewett to End SW Waubish Street Jewett Blvd to End Chip Seal	1437	06/05/19			2019-06-486	05		0.260		No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2020		0		0	59,852	59,852
Totals				0		0	59,852	59,852

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	59,852	0	0	0	0
Totals	59,852	0	0	0	0

Six Year Transportation Improvement Program From 2020 to 2025

Agency: White Salmon

County: Klickitat

MPO/RTPO: RTC

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
06	4	NE Scenic from Main to Estes NE Scenic Main to Estes Reconstruct roadway and add sidewalks to both sides - tied to pool construction	1441	06/05/19			2019-06-486	03		0.170		No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2021		0		0	661,500	661,500
Totals				0		0	661,500	661,500

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	661,500	0	0	0
Totals	0	661,500	0	0	0

Six Year Transportation Improvement Program From 2020 to 2025

Agency: White Salmon

County: Klickitat

MPO/RTPO: RTC

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
06	5	Skagit from Academy to Wauna Skagit Academy to Wauna Reconstruct roadway	1552	06/05/19			2019-06-486	04		0.120		No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2021		0		0	551,250	551,250
Totals				0		0	551,250	551,250

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	551,250	0	0	0
Totals	0	551,250	0	0	0

Six Year Transportation Improvement Program From 2020 to 2025

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N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
02	6	Spring Street from Estes to East City Limits Spring Estes to East City Limits Reconstruction and sidewalk on one side	1553	06/05/19			2019-06-486	03		0.270		No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2022		0		0	1,653,750	1,653,750
Totals				0		0	1,653,750	1,653,750

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	1,653,750	0	0
Totals	0	0	1,653,750	0	0

Six Year Transportation Improvement Program From 2020 to 2025

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N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
06	7	NE Hood from Main to Estes NE Hood Main to Estes Chip Seal	1442	06/05/19			2019-06-486	05		0.180		No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2022		0		0	17,118	17,118
Totals				0		0	17,118	17,118

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	17,118	0	0
Totals	0	0	17,118	0	0

Six Year Transportation Improvement Program From 2020 to 2025

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County: Klickitat

MPO/RTPO: RTC

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
06	8	Church Street from Jewett to Hood Church Street Jewett Blvd. to Hood Street Reconstruct Church Street from Jewett Blvd. to Hood Street with curb on both sides and sidewalk on the west side.	1554	06/05/19			2019-06-486	03	S W	0.120		No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2022		0		0	630,000	630,000
Totals				0		0	630,000	630,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	630,000	0	0
Totals	0	0	630,000	0	0

Six Year Transportation Improvement Program From 2020 to 2025

Agency: White Salmon

County: Klickitat

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N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
06	9	Oak Street from 1st to 6th Oak 1st to 6th Reconstruction of road with sidewalk on one side	1446	06/05/19			2019-06-486	03		0.280		No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	CN	2023		0		0	1,323,000	1,323,000
Totals				0		0	1,323,000	1,323,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	0	1,323,000	0
Totals	0	0	0	1,323,000	0

Six Year Transportation Improvement Program From 2020 to 2025

Agency: White Salmon

County: Klickitat

MPO/RTPO: RTC

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
06	10	SE 2nd Avenue from Jewett to Oak SE 2nd Avenue Jewett to Oak Reconstruct roadway with sidewalk on one side	1447	06/05/19			2019-06-486	03		0.110		No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2023		0		0	606,375	606,375
Totals				0		0	606,375	606,375

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	0	606,375	0
Totals	0	0	0	606,375	0

Six Year Transportation Improvement Program From 2020 to 2025

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N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00	11	NE Columbia Street from Main to Estes NE Columbia Street Main to Estes Reconstruction and sidewalk on one side	1435	06/05/19			2019-06-486	04	C G P S T W	0.240		No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2024		0		0	173,644	173,644
Totals				0		0	173,644	173,644

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	0	0	173,644
Totals	0	0	0	0	173,644

Six Year Transportation Improvement Program From 2020 to 2025

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MPO/RTPO: RTC

N Inside

Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
06	12	Grandview Blvd from Jewett to O'Keefe Grandview Blvd. Jewett to O'Keefe Reconstruct roadway with sidewalk on one side	1445	06/05/19			2019-06-486	04		0.140		No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2025		0		0	606,375	606,375
Totals				0		0	606,375	606,375

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	0	0	606,375
Totals	0	0	0	0	606,375

Six Year Transportation Improvement Program From 2020 to 2025

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County: Klickitat

MPO/RTPO: RTC

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Y Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
06	13	NW Achor Avenue from Academy to End NW Achor Academy to End Reconstruct roadway	1444	06/05/19			2019-06-486	04		0.130		No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2025		0		0	606,375	606,375
Totals				0		0	606,375	606,375

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	0	0	606,375
Totals	0	0	0	0	606,375

	Federal Funds	State Funds	Local Funds	Total Funds
Grand Totals for White Salmon	0	0	7,517,664	7,517,664

Item Attachment Documents:

3. WSP USA Inc. Personal Service Contracts - On-Call Planning and Comprehensive Plan Update
 - a. Presentation
 - b. Discussion
 - c. Action



AGENDA MEMO

Needs Legal Review: Yes
Council Meeting Date: June 5, 2019
Agenda Item: WSP USA Inc. Personal Service Contracts – On-Call Planning and Comprehensive Plan Update
Presented By: Jan Brending, Clerk Treasurer

PROPOSED MOTIONS:

Authorization for mayor to sign two revised contracts with WSP USA Inc. for (1) on-call planning services and (2) comprehensive plan update.

Why is it a legislative issue:

The proposed contract language change is substantive and therefore requires the city council's approval.

Explanation of issue:

WSP USA Inc. would like to remove several words from the "General Terms and Conditions" of each contract. The contracts are attached. The language is reiterated below for ease of reading due to the small print in the contracts themselves. The proposed language does not change the timeframe, costs or scopes of work associated with the contracts.

11. Indemnification

(a) Indemnity Claims for Other than Professional Liability.

Contractor shall ~~defend~~, save and hold harmless the City, their officers, agents and employees from all claims, suits or actions of whatsoever nature including international acts, ~~resulting from or arising out~~ of the Contractor or its subcontractors, agents or employees under this agreement. The Contract waives, with respect to the City, its immunity under industrial insurance, Title 51 RCW. This waiver has been mutually accepted by the parties. This indemnification shall survive the expiration or termination of this Agreement

(b) Indemnity-Claims for Professional Liability.

Contractor shall ~~defend~~, save and hold harmless the City, their officers, agents and employees, from all claims, suits or actions arising out of the professional negligent acts, errors or omissions of Contractor or its subcontractors and subconsultants, agents or employees in performance of professional series under this agreement.

Budget:

The proposed contract language changes do not affect the costs associated with each contract.

Staff or Committee recommendation:

Staff recommends the city council authorize the mayor to sign the revised contracts with WSP USA Inc. with the recommended language deletions.

**CITY OF WHITE SALMON
PERSONAL SERVICES CONTRACT**

This contract is between the City of White Salmon and WSP USA Inc., hereafter called Contractor. City's Contract Administrator for this contract is Patrick Munyan, City Administrator.

Effective Date and Duration

This contract shall become effective on the date at which every party has signed this contract. This contract shall expire, unless otherwise terminated or extended on December 31, 2020. This contract will supersede any prior contract related to on-call services.

Statement of Work

- (a) The statement of work and Special Terms and Conditions (if any) are contained in Exhibit A attached hereto and by this reference made a part hereof.
- (b) Each specific project or service provided under this contract will require a scope of work with estimated hours and costs associated with the project or service to be approved by the City of White Salmon City Administrator.

Consideration

- (a) City agrees to pay Contractor for time, materials and expenses incurred in the performance of duties as identified in Exhibit A, Statement of Work.
- (b) Monthly invoices shall be submitted to the City itemizing all time, materials and expenses incurred as planning consultant to the City, breaking down such expenses by project. Costs for time, materials and expenses shall be pursuant to WSP USA Inc.'s (BergerABAM, Inc.'s) fee schedule included in Exhibit A.

Amendments

The terms of this contract shall not be waived, altered, modified, supplemented or amended in any manner whatsoever except by written instrument signed by both parties.

Terms and conditions listed on page two

CONTRACTOR DATA, CERTIFICATION, AND SIGNATURE

Name (please print): WSP USA Inc.
Federal Tax ID No: 11-1531569

Address: 116 Third Street, Suite 305
Hood River, OR 97031-2193
Phone: 541-386-1047

Citizenship:	Non resident alien	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No
Business Designation (Check one):		<input type="checkbox"/>	Individual	<input type="checkbox"/>	Sole Proprietorship
		<input type="checkbox"/>	Partnership	<input type="checkbox"/>	Estate/Trust
		<input checked="" type="checkbox"/>	Corporation	<input type="checkbox"/>	Public Service Corporation
		<input type="checkbox"/>	Governmental/Nonprofit		

Payment information will be reported to the IRS under the name and taxpayer ID number provided above. Information must be provided prior to contract approval. Information not matching IRS records could subject Contractor to 31 percent backup withholding.

I, the undersigned: agree to perform work outlined in this contract in accordance to the terms and conditions (listed on the front and backside and made part of this contract by reference) and the statement of work made part of this contract by reference hereby certify under penalty of perjury that I/my business am not/is no in violation of any Washington tax laws; and thereby certify I am an independent contractor. As noted in No. 21 of the Standard Contract Provisions, where required for Federal funding, Contractor certifications and signatures apply to Exhibits C and D.

Approved by the Contractor: _____
Signature Date

Approved by the City: _____
David Poucher, Mayor Date

Approved by Council: _____
Date

STANDARD CONTRACT PROVISIONS FOR PERSONAL SERVICES (NON-PERS MEMBERS)

1. Retirement System Status

Contractor is not a contributing member of the Public Employees' Retirement System and is responsible for any federal or state taxes applicable to any comprehensive or payments paid to contractor under this contract. Contractor is not eligible for any benefits from these contract payments of federal Social Security, unemployment insurance, or workers compensation except as a self-employed individual.

2. Effective Date and Duration

The passage of the contract expiration date (as recorded on reverse side) shall not extinguish, prejudice or limit either party's right to enforce this contract with respect to any default or defect in performance that has not been cured.

3. Government Employment Status

If this payment is to be charged against federal funds, Contractor certifies it is not currently employed by the federal government.

4. Subcontractors and Assignment

Contractor shall not enter into any subcontractors for any other work scheduled under this contract without prior written consent of the City. Subcontractors exceeding \$20,000 in cost shall contain all required provisions of the prime contract.

5. Dual Payment

Contractor shall not be compensated for work performed under this contract by any other municipality of the State of Washington.

6. Funds Available and Authorized

City certifies at the time of contract execution that sufficient funds are available and authorized for expenditure to finance costs of this contract within the City's appropriation or limitation.

7. Termination

- (a) This contract may be terminated by mutual consent of both parties, or by the City upon 30 days' notice in writing and delivered by certified mail or in person.
- (b) City may terminate this contract effective upon delivery of written notice to the Contractor, or at such later date as may be established by the City, under any of the following conditions:
 - (i) If City funding from federal, state or other sources is not obtained and continued at levels sufficient to allow for the purchase of the indicated quality of services. The contract may be modified to accommodate a reduction in funds.
 - (ii) If federal or state regulations or guidelines are modified, changes or interpreted in such way that the services are no longer allowable or appropriate for purchase under this contract or are no longer eligible for the funding proposed for payments authorized by this contract.
 - (iii) If any license or certificate required by law or regulation to be held by the Contractor to provide the services required by this contract is for any reason denied, revoked or no renewed. Any such termination of this contract under subparagraphs 7(a) or 7(b) shall be without prejudice to any obligations or liabilities of either party already accrued prior to such termination.
- (c) The City may terminate the whole or any part of this agreement by written notice of default (including breach of contract) to the Contractor.
 - (i) If the Contractor fails to provide services called for by this contract within the time specified herein or any extension thereof, or
 - (ii) If the Contractor fails to perform any of the other provisions of this contract, or so fails to pursue the work as to endanger performance of this contract in accordance with its terms, and after receipt of written notice from the City, fails to correct such failures within 10 days or such other period as the City may authorize.

The rights and remedies of the City provided in the above clause related to defaults (including breach of contract) by the Contractor shall not be exclusive and are in addition to any other rights and remedies provide by law or under this contract.

8. Access to Records

City, the Secretary of State's Office of the State of Washington, the federal government, and their duly authorized representatives shall have access to the books, documents, papers and records of the Contractor directly pertinent to the specific contract for the purpose of making audit, examination, excerpts and transcripts of the period of three (3) years after final payment. Copies of applicable records shall be made available upon request. Payment for cost of copies is reimbursable by City.

9. State Tort Claims Act

Contractor is not an officer, employee or agent of the State or City as those terms are used in RCW 4.96.020.

10. Compliance with Applicable Law

Contractor shall comply with all federal, state and local laws and ordinances applicable to the work under this contract.

11. Indemnification

(a) Indemnity-Claims for Other than Professional Liability

Contractor shall defend, save and hold harmless the City their officers, agents and employees form all claims, suites or actions of whatsoever nature, including international acts ~~resulting from or arising out of~~ the Contractor or its subcontractors, agents or employees under this agreement. The Contractor waives, with respect to the City, its immunity under industrial insurance, Title 51 RCW. This waiver has been mutually negotiated by the parties. This indemnification shall survive the expiration or termination of this Agreement.

(b) Indemnity-Claims for Professional Liability

Contractor shall defend, save and hold harmless the City, their officers, agents and employees, from all claims, suits or actions arising out of the professional negligent acts, errors or omissions of Contractor or its subcontractors and subconsultants, agents or employees in performance of professional services under this agreement.

12. Insurance

- (a) Liability Insurance Contractor shall maintain occurrence form commercial general liability and automobile liability insurance for the protection of he contractor, the City, its commissioners, employees, and agents. Coverage shall include personal injury, bodily injury, including death, and broad form property damage, including loss of use of property, occurring in the course of or in any way related to Contractor's operations, in an amount not less than \$1,000,000.00 combined single limit per occurrence. Such insurance shall name the City as an additional insured with a coverage endorsement at least as broad as ISO CG 20 10 10 01.
- (b) Workers' Compensation Coverage. Contractor certifies that Contractor has qualified for State of Washington Workers' Compensation coverage for all Contractor's employees who are subject to Washington's Workers' Compensation statute, either as a carrier-insured employer as provided by RCW Chapter 51 or as a self insured employer.
- (c) Certificates. Within 10 calendar days after full execution of this contract, Contractor shall furnish the City with certificates evidencing the date, amount, and type of insurance required by this contract. All policies shall provide for not less than thirty (30) days' written notice to the City before they may be canceled.
- (d) Primary Coverage. The coverage provided by insurance required under this contract shall be primary, and shall not seek contribution from any insurance or self insurance carried by the City.

13. Ownership of Work Product

All work products of the Contractor which result from this contract are the exclusive property of the City.

14. Nondiscrimination

Contractor agrees to comply with all applicable requirements of federal civil rights and rehabilitation statutes, rules and regulations. Contractor also shall comply with the Americana with Disabilities Act of 1990 (Pub L No. 101-336) including Title II of that Act, and all regulations and administrative rules established pursuant to that law.

15. Successors in Interest

The provisions of this contract shall be binding upon and shall inure to the benefit of the parties hereto, and their respective successors and assigns

16. Execution and Counterparts

This contract may be executed in several counterparts, each of which shall be an original, all of which shall constitute but one and the same instrument.

17. Force Majeure

Neither party shall be held responsible for delay or default caused by fire, civil unrest, labor unrest, acts of God and war which is beyond such party's reasonable control. Each party shall, however, make all reasonable efforts to remove or eliminate such a cause of delay or default and shall, upon the cessation of the cause, diligently pursue performance or its obligations under the contract.

18. Severability

The parties agree that if any terms or provisions of this contract is declared by the court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the contract did not contain the particular terms or provisions held to be invalid.

19. Errors

The contractor shall perform such additional work as may be necessary to correct errors in the work required under this contract without undue delays and without additional cost.

20. Waiver

The failure of the City to enforce any provisions of the contract shall not constitute a waiver by the City of that or any other provision.

21. Other Requirements

When federal funds are involved in this contract, Contractor Debarment and Non-Collusion certifications and signatures apply to Exhibit C and D.

22. Governing Law

The provisions of this contract shall be construed in accordance with the provisions of the laws of the State of Washington. Any action or suit involving any question arising under this contract must be brought in the appropriate court of the state of Washington, Skamania County.

23. Attorney Fees

The prevailing party shall be entitled to reasonable attorney fees at trial and on appeal in an action brought with respect to this contract.

24. Merger Clause

THIS CONTRACT AND ATTACHED EXHIBITS CONSTITUTES THE ENTIRE AGREEMENT BETWEEN THE PARTIES. NO WAIVER, CONSENT, MODIFICATION OR CHANGE OF TERMS OF THE CONTRACT SHALL BIND EITHER PARTY UNLESS IN WRITING AND SIGNED BY BOTH PARTIES. SUCH WAIVER, CONSENT, MODIFICATION OR CHANGE IF MADE, SHALL BE EFFECTIVE ONLY IN SPECIFIC INSTANCES AND FOR THE SPECIFIC PURPOSE GIVEN. THERE ARE NO UNDERSTANDINGS, AGREEMENTS OR REPRESENTATIONS, ORAL OR WRITTEN, NOT SPECIFIED HEREIN REGARDING THIS CONTRACT. CONTRACTOR, BY THE SIGNATURE OF ITS AUTHORIZED REPRESENTATIVE, HEREBY ACKNOWLEDGES THAT HE/SHE HAS READ THIS CONTRACT, UNDERSTANDS IT AND AGREES TO BE BOUND BY ITS TERMS AND CONDITONS.

EXHIBIT A

2019-2020 On-Call Land Use Planning Services

Scope of Work and Hourly Rates

On-Call Land Use Planning Services

The following list includes, but is not limited to, the on-call, on-going services to be provided by WSP USA Inc. Each request by the city will require a task order and fee for city approval by the City Administrator via a Notice to Proceed.

1. Working with City staff to field and respond to zoning inquiries and development proposals, attend meetings and public hearings, provide efficient customer service and seek ways to solve problems; this assistance includes continually informing, and as desired by the City, working with City staff to build in-house capacity.
2. Teleconferencing and videoconferencing between our Hood River and Vancouver offices and White Salmon City Hall where appropriate and feasible for cost efficiency.
3. Providing telephone and video assistance, chiefly by associate planners, with direction and assistance by senior planners as needed, again for cost efficiency.
4. Conducting pre-application meetings and site visits, writing staff reports, and making presentations to various City Commission and City Council on matters related to land use; pre-applications and land use hearings typically will require assistance by city planners.
5. Working directly with the City Administrator and staff to ensure two-way communication on current planning needs and how they relate to long-range planning initiatives.
6. Working closely with the City to assess regulatory compliance requirements via contact with City, local, state, and federal agencies. The City is currently updating its Critical Areas Ordinance and Comprehensive Plan through separate personal services contract and those updates will not be covered by this contract.
7. Maintain the City's general plan and zoning and related ordinances and maps as required by the City. For example, if the City completes or implements an annexation, the city may require that zoning and plan designation maps be updated. WSP USA Inc. is currently working on updating codes associated with the Planning Commission's authority and that would be covered under this contract.

Agreement to Refrain from Representing Clients Other Than the City of White Salmon

WSP USA Inc. agrees to refrain from representing clients located within the Columbia River Gorge National Scenic Area White Salmon Urban Exempt Area and within the city limits of the City of White Salmon in order to prevent a conflict of interest.

Fees

Fees will be billed as incurred and will not exceed the following hourly rate per classification without written authorization. Work orders will require a task order description and fee to be approved by the City Administrator with a Notice to Proceed issued.

Staff	Role	2019 On-Call	2020 On-Call
Scott Keillor, AICP	Project Manager/Current and Long Range Planning Oversight	\$208.73	\$217.08
Ethan Spoo, AICP	Deputy Project Manager/Code and Policy Updates/Land Use Review	\$134.25	\$139.62
Nicole McDermott	Senior Planner/Land Use Review and Public Outreach	\$133.83	\$139.18
Emma Johnson, AICP	Planner/Land Use Review and Code Updates	\$112.02	\$116.50
Scott Bucklin	Planner/Land Use Review	\$106.67	\$110.94
Sam Rubin, AICP	Planner/GIS and Land Use Permitting	\$103.30	\$107.43
Sam Roberts	Planner/Land Use Review	\$83.53	\$86.87
Juanita Rogers, PLA	Landscape Architect/Park and Trail Design	\$144.98	\$150.78
Ryan West, PLA, ENV SP	Landscape Architect/GIS and Park Design	\$130.82	\$136.05
Dustin Day, PWS	Environmental Scientist/Critical Areas Codes and Environmental Permitting	\$153.35	\$159.48
Allison Kinney	Environmental Scientist/Critical Areas Codes and Environmental Permitting	\$93.09	\$96.81
Eric Eiseman, J.D.	Planner/code and Policy Updates/Land Use Review	\$180.00	\$187.20

Additional staff will be billed at direct salary cost times WSDOT audited overhead rate percentage times 10% fixed fee.

Expenses will be billed at cost plus 10 percent.

**CITY OF WHITE SALMON
PERSONAL SERVICES CONTRACT – COMPREHENSIVE PLAN UPDATE**

This contract is between the City of White Salmon and WSP USA Inc., hereafter called Contractor. City's Contract Administrator for this contract is Patrick Munyan, City Administrator.

Effective Date and Duration

This contract shall become effective on the date at which every party has signed this contract. This contract shall expire, unless otherwise terminated or extended on December 31, 2020.

Statement of Work

(a) The statement of work and Special Terms and Conditions (if any) are contained in Exhibit A attached hereto and by this reference made a part hereof.

Consideration

- (a) City agrees to pay Contractor for time, materials and expenses incurred in the performance of duties as identified In Exhibit A, Statement of Work.
- (b) Monthly invoices shall be submitted to the City itemizing all time, materials and expenses incurred as planning consultant to the City, breaking down such expenses by project. Costs for time, materials and expenses shall be pursuant to Exhibit A, Statement of Work.

Amendments

The terms of this contract shall not be waived, altered, modified, supplemented or amended in any manner whatsoever except by written instrument signed by both parties.

Terms and conditions listed on page two

CONTRACTOR DATA, CERTIFICATION, AND SIGNATURE

Name (please print): WSP USA Inc.
Federal Tax ID No: 11-1531569

Address: 116 Third Street, Suite 305
Hood River, OR 97031-2193
Phone: 541-386-1047

Citizenship:	Non resident alien	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No
Business Designation (Check one):		<input type="checkbox"/>	Individual	<input type="checkbox"/>	Sole Proprietorship
		<input type="checkbox"/>	Partnership	<input type="checkbox"/>	Estate/Trust
		<input checked="" type="checkbox"/>	Corporation	<input type="checkbox"/>	Public Service Corporation
		<input type="checkbox"/>	Governmental/Nonprofit		

Payment information will be reported to the IRS under the name and taxpayer ID number provided above. Information must be provided prior to contract approval. Information not matching IRS records could subject Contractor to 31 percent backup withholding.

I, the undersigned: agree to perform work outlined in this contract in accordance to the terms and conditions (listed on the front and backside and made part of this contract by reference) and the statement of work made part of this contract by reference hereby certify under penalty of perjury that I/my business am not/is no in violation of any Washington tax laws; and thereby certify I am an independent contractor. As noted in No. 21 of the Standard Contract Provisions, where required for Federal funding, Contractor certifications and signatures apply to Exhibits C and D.

Approved by the Contractor: _____
Signature Date

Approved by the City: _____
David Poucher, Mayor Date

Approved by Council: _____
Date

STANDARD CONTRACT PROVISIONS FOR PERSONAL SERVICES (NON-PERS MEMBERS)

1. Retirement System Status

Contractor is not a contributing member of the Public Employees Retirement System and is responsible for any federal or state taxes applicable to any comprehensive or payments paid to contractor under this contract. Contractor is not eligible for any benefits from these contract payments of federal Social Security, unemployment insurance, or workers compensation except as a self-employed individual.

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 - (iii) If any license or certificate required by law or regulation to be held by the Contractor to provide the services required by this contract is for any reason denied, revoked or no renewed. Any such termination of this contract under subparagraphs 7(a) or 7(b) shall be without prejudice to any obligations or liabilities of either party already accrued prior to such termination.
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 - (ii) If the Contractor fails to perform any of the other provisions of this contract, or so fails to pursue the work as to endanger performance of this contract in accordance with its terms, and after receipt of written notice from the City, fails to correct such failures within 10 days or such other period as the City may authorize.

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The contractor shall perform such additional work as may be necessary to correct errors in the work required under this contract without undue delays and without additional cost.

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The prevailing party shall be entitled to reasonable attorney fees at trial and on appeal in an action brought with respect to this contract.

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10 May 2019

Pat Munyan
Public Works Director/City Administrator
City of White Salmon
100 North Main
White Salmon, WA 98672

Subject: Proposal to Provide Professional Planning Services to Update the White Salmon Comprehensive Plan

Dear Pat:

Thank you for the opportunity to continue serving the City of White Salmon (City) and to submit the following proposal to provide professional planning services relating to updating the City's comprehensive plan.

PROJECT UNDERSTANDING

The City is a non-Growth Management Act (non-GMA) community that is embarking on a major update to its 2012 comprehensive plan. WSP will manage the comprehensive plan update process, including leading community engagement, crafting the plans appearance and layout, and updating the policy and technical elements. The WSP team includes 3J Consulting who will lead the plan's visioning process with the assistance of WSP. E² Land Use Planning Services joins the team for their historic and cultural resource experience and overall comprehensive plan update expertise.

The Planning Commission has identified the following elements of the comprehensive plan as priorities listed in order.

1. Housing, urbanization, and lane use
2. Transportation
3. Public facilities, capital improvement plans and services
4. Parks and recreation

The City wants to maintain a healthy, vibrant, and sustainable community and knows the comprehensive plan update requires a community vision and ongoing meaningful community involvement. Public interest and input are essential to developing a comprehensive plan update that truly speaks to the community's vision for its future, and comprehensive community engagement is the key to evoking public interest and input. We have given thought to how best to include the White Salmon community in the comprehensive plan update, and we will work directly with the City to refine and implement a visioning and outreach plan that includes traditional and online opportunities for involvement. The plan will be designed to engage stakeholders, such as

members of the Planning Commission and City Council, members of the community, business leaders, property owners, City staff, and representatives of the appropriate state agencies.

The development of this scope gave particular attention to these additional considerations.

- Although strict GMA compliance is not required for all components, the City recently undertook significant work to update the comprehensive plan, including its shoreline master program, 2016 parks master plan, and critical areas ordinance (CAO).
- Several key components of the update will be provided through separate projects now underway or soon to be undertaken. These include the following:
 - Transportation system plan (TSP)
 - Buildable lands inventory
 - Housing needs analysis (HNA)
 - Update of 2009 White Salmon urbanization study
- In addition, WSP and the City have agreed to delay proposals on several elements that could be added to the work plan and included in the multi-volume plan update envisioned by the City. Through future scopes of work and contract amendment(s), these additional tasks could include the development of a stormwater master plan through an update of the 1990s-era Pioneer Engineering draft, a capital improvement plan (CIP), and an urban exempt areas intergovernmental agreement (IGA) between Klickitat County and the City for agreed development standards and administrative procedures. The County is a key stakeholder in the comprehensive plan update and will help lay the groundwork for the IGA to be pursued as part of the plan implementation process.

OVERALL PROJECT ASSUMPTIONS

The following assumptions are the basis for this scope of work.

- The comprehensive plan update will be completed in 15 months from notice-to-proceed to adoption hearings.
- 3J Consulting will be responsible for leading the vision task with support from WSP and the City.
- The City will help facilitate development of the comprehensive plan update through timely review and comment on draft products and the delivery of agendas and products to the Planning Commission, City Council, stakeholders, and the public.
- The City will participate in all project meetings.
- The City will provide all public notices for meetings and hearings.
- The TSP will be completed by others and will be available no later than six months from notice-to-proceed so that TSP information can be used for the comprehensive plan update.
- Baseline housing and employment land needs forecasts and buildable lands inventory (BLI) capacity analysis will be completed by FCS and WSP by month six of this project to support the comprehensive plan update as part of a separate contract.

- The HNA will be completed by FCS and WSP no later than eight months from notice to proceed for inclusion in the comprehensive plan update.
- The urbanization study update will be completed by others no later than 10 months from notice-to-proceed for inclusion in the comprehensive plan update.
- This scope of work excludes the following.
 - Hearing continuances and work related to appeal hearings for the comprehensive plan update.
 - Updates of the zoning and subdivision sections of the White Salmon Municipal Code because these updates will become part of post-adoption implementation.
- All work products will be provided in electronic format (PDF or Microsoft Word).

SCOPE OF WORK

The following work scope is derived from the 13 March 2019 memorandum to City Council, entitled “City Vision and Goals,” our recent discussions, and the essential public involvement discussed above.

The scope of work is designed to be flexible and may be amended upon agreement of both parties.

WSP will conduct the following five work tasks to complete the comprehensive plan update by July 2020.

TASK 1.0: PROJECT MANAGEMENT (THROUGHOUT)

This task enunciates the elements involved in the project-long ongoing management that will be needed to keep the project on schedule and on budget. WSP will

- Communicate regularly with the City project managers.
- Consult with City staff on the formation of a project management team (PMT) composed of key project team members to discuss progress and schedule at project milestones.
- Prepare for and participate in up to five PMT meetings (in person and/or by teleconference) before City Council meetings.
- Prepare draft and final summary memoranda that document the outcomes of the PMT meetings and email them to the project team; the PMT will review all major products prior to each PMT meeting and guide the process through the draft plan and recommendations phases.
- Provide monthly invoices.

ASSUMPTIONS

- Three WSP project team members will attend up to five 1-hour PMT meetings at City Hall or via teleconference. If the WSP project manager, in consultation with City staff, determines in-person attendance is unnecessary, the meeting will take the form of a conference call.

DELIVERABLES

- Up to five draft and final PMT meeting summary memoranda
- Monthly project invoices

TASK 2.0: KICKOFF, DATA COLLECTION, AND DOCUMENT REVIEW (MONTH ONE)

For this effort, WSP will

- Prepare a draft and final agenda for and participate in a 2-hour kickoff meeting with City staff to formalize project details and the public involvement schedule and identify stakeholders to be notified of project progress.
- Review work prepared to date by staff in preparation for the comprehensive plan update, as well as relevant background documents, including the 2012 White Salmon comprehensive plan and existing infrastructure and capital facility plans.
- Prepare a draft and final key observations memorandum that includes the following.
 - Kickoff meeting summary
 - Summary of existing planning and policy documents and key considerations for the comprehensive plan update
 - Outline of the proposed comprehensive plan update based on background documents

ASSUMPTIONS

- One round of City review and comment on the kickoff meeting agenda.
- One round of City review and comment on the key observations memorandum.
- One round of City and Planning Commission review of the comprehensive plan outline (to be finalized during the visioning task).
- Up to three WSP team members will participate in the kickoff meeting.

DELIVERABLES

- Kickoff meeting agenda
- Draft and final memo that includes kickoff meeting summary, summaries of existing documents and key considerations, and outline of proposed comprehensive plan update

TASK 3.0: COMMUNITY ENGAGEMENT AND VISIONING (ONGOING ENGAGEMENT, MONTHS 1–15; VISION: MONTHS 1–3)

The objective of this task is to provide multiple opportunities and methods by which the community can provide input on the update. WSP will execute the following visioning and community engagement tasks; they include Planning Commission and City Council meetings as outlined in the schedule.

Months	Major Task
Month 1	<ul style="list-style-type: none"> • Kickoff • Planning Commission Work Session No. 1: Visioning • Review work scope and key observations memo; • Planning Commission Workshop No. 2: hold vision workshop
Month 2	<ul style="list-style-type: none"> • Community Visioning Event and Online Survey No. 1 • Community Conversations
Month 3	<ul style="list-style-type: none"> • Joint Planning Commission/City Council Workshop No. 1: Review draft vision document • Webpage Post No. 1: Vision document
Month 4	<ul style="list-style-type: none"> • Planning Commission Meeting No.3: Review draft BLI/HNA and housing, land use, and aesthetic elements • City Council No.1: Review draft BLI/HNA and housing, land use, and aesthetic elements
Month 5	<ul style="list-style-type: none"> • Planning Commission Meeting No.4: Review draft transportation element
Month 6	<ul style="list-style-type: none"> • Planning Commission Meeting No.5: Review draft public facilities and services and CIP • City Council Meeting No.2: Review draft transportation and public facilities and services elements and CIP • Webpage Post No 2. Draft plan elements
Month 7	<ul style="list-style-type: none"> • Planning Commission Meeting No.6: Review parks and recreation and economics elements • City Council Meeting No.3: Review draft introduction, history and community profile, historic sites, structures parks and recreation, and economics elements • Webpage Post No 3: Draft plan elements
Month 9	<ul style="list-style-type: none"> • Planning Commission Meeting No.7: Review draft environment and critical areas elements, and final draft BLI/HNA, urbanization plan update, and land use and aesthetics elements • Online Survey No 2: Land use, aesthetics, transportation elements • Webpage Post No. 4: Land use and aesthetics elements • Open House No 1: Transportation, land use, and aesthetics elements • City Council Meeting No.4: Review environment and critical areas elements, and final draft BLI/HNA, urbanization plan update, and land use and aesthetics elements
Month 10	<ul style="list-style-type: none"> • Planning Commission Meeting No. 8: Review draft introduction, history and community profile, and historic sites and structures elements
Month 13	<ul style="list-style-type: none"> • Joint Planning Commission and City Council Work Session No.2: Review draft comprehensive plan update, including executive summary, policies, appendices, and all elements
Month 14	<ul style="list-style-type: none"> • Open House No 2: Draft comprehensive plan update • Webpage Post No. 5: Draft comprehensive plan update • Planning Commission Meeting No. 8: Public hearing and recommendation
Month 15	<ul style="list-style-type: none"> • City Council Meeting No. 5: adoption hearing

TASK 3.1: VISIONING

The WSP team will conduct these visioning activities to gather broad input from community members, staff, and elected and appointed officials.

- **Visioning Work Session** – WSP will facilitate a two-hour Planning Commission visioning work session to identify the top priorities for the update and the elements they envision as shaping the community. The work session will
 - Identify the desired format for the vision document.
 - Finalize the outline for the comprehensive plan update drafted in Task 1.
 - Identify key stakeholder groups.
 - Discuss the top priorities and vision elements to be vetted with the public through the community engagement activities described below.
- **Community Visioning Event and Online Survey** – The visioning event and survey will be designed to gather community input from adults and young people on the priorities and vision elements identified by the Planning Commission and City Council and on the community’s goals for its future. For this effort, WSP will
 - Prepare for and facilitate the in-person vision event as part of the White Salmon Spring Festival.
 - Prepare a corresponding and accompanying online survey to be distributed by the City via the web (see web page content below for survey details).
- **Community Conversations** – To broaden the reach of community engagement, the WSP team will prepare simple community conversation kits. With convenient distribution by email and on the project webpage, these kits will introduce the vision process and offer tools for conducting discussions. The intent is to provoke conversation between community members about their ideas for White Salmon’s future. Community members and stakeholders will be encouraged to use the kits to note their conversations with their neighbors so that project staff can hear from the widest possible variety of residents, even people who do not usually attend the open houses or community events. Targeted individuals and groups may include but are not limited to
 - White Salmon Valley School District staff members and members of parent/teacher organizations.
 - Pastors, staff, and members of local churches.
 - Mt. Adams Chamber of Commerce members. The kits will include the following.
 - Sign-in sheet
 - Project overview/fact sheet
 - Discussion questions
 - Discussion leader guide
 - Facilitation and note taking tips
- **Vision Document** – Based on the information gathered through these community engagement vision processes, the WSP team will prepare a concise vision document that will become the vision element of the comprehensive plan and set the graphic framework for the plan.

TASK 3.2: OPEN HOUSES

Because the front end of the comprehensive plan update includes a community visioning process, we propose that the two open houses be held in the middle to later phases of the 15-month project.

Open House No. 1 will include summaries of the community vision, the results of the online survey, and the technical findings for the plan elements necessary to verify the vision and gather input for the draft policy and plan document. At Open House No. 2, community members will review the draft plan update and give input on the major policies it contains with the goal of informing the final plan update document. WSP will prepare meeting plans for each open house (including presentation materials), facilitate the open houses, and provide summaries. As discussed above, the City will participate in the open houses, secure a venue for them, and prepare and distribute all open house invitations and notices.

TASK 3.3: CITY WEB PAGE UPDATES/SURVEY CONTENT

WSP will provide content for the City to use in posting updates to its website. The City will create a comprehensive plan update webpage to house these updates and to launch survey links and project materials. We propose to provide content for up to five webpage postings and two online surveys. All content will be prepared to include brief text and graphics appropriate for City posting after one round of City review. The first online survey will be conducted during the visioning task as described above. The second online survey will be conducted during the comprehensive plan update and seek public input on the land use, aesthetics, and transportation elements.

ASSUMPTIONS

- The City will secure a venue (table, etc.) at the White Salmon Spring Festival for community vision input.
- The vision document will be up to four pages long and will be incorporated as the vision element of the comprehensive plan.
- WSP will develop questions and prepare online survey content for the City to use via Survey Monkey or similar online survey tool. The City will post a link to each of the surveys on the City webpage and provide analytical data to WSP.
- The City will post community conversation kits on the project webpage, and email the kits to identified stakeholders.
- The City will distribute agendas and provide meeting summaries for two joint Planning Commission/City Council work sessions, seven Planning Commission meetings, four City Council meetings, and two adoption hearings.
- The top priorities identified by the Planning Commission and City Council will be vetted with the public during the community visioning event and Online Survey No. 1.
- WSP will prepare content for five web updates at key project milestones.
- The City will post materials to the webpage and invite stakeholders to comment on project products, including the draft updated plan elements as they are released.

- The City will be responsible for drafting all Planning Commission and City Council meeting summaries and minutes.
- Throughout the project, the City will communicate with and update key project stakeholders regularly, such as representatives of the school district, parks, neighborhoods, environmental organizations, Native American tribes, and others.

EXCLUDED TASKS AND COSTS

- Meeting venue fees
- City comprehensive plan webpage design and hosting
- Survey distribution and results summaries

DELIVERABLES

- Work Session No. 1. with Planning Commission and City Council
- Community visioning event and online survey content
- Draft and final community conversation kits
- Draft and final community vision document
- Planning Commission and City Council Work Session No. 1 to present vision results
- Planning Commission/City Council agendas and attendance by up to two WSP staff at seven Planning Commission meetings, four City Council meetings, and two adoption hearings
- Two open house plans, boards, and facilitation; attendance by up to two WSP staff; and open house summaries
- Five updates for City webpage content
- Work Session No. 2 with Planning Commission and City Council to review the full draft comprehensive plan update, including executive summary, policies, appendices, and all elements

TASK 4.0: COMPREHENSIVE PLAN DOCUMENT UPDATES (MONTHS 3 THROUGH 15)

To prepare the updates to the comprehensive plan, WSP will

- Prepare a comprehensive plan update document designed for digital display and user-friendly navigation, including updated text, graphics, and layout.
- Provide the draft compiled comprehensive plan document to the City for review.
- Prepare a final comprehensive plan update document addressing City comments.
- Update the comprehensive plan by topic or plan element as described in the table below.

Element	Proposed Updates
Overall Document	<ul style="list-style-type: none"> • Improve overall plan layout, include graphics, and update text. <ul style="list-style-type: none"> - The community vision document will set the look and feel of the plan. - The plan layout will be user-friendly and readable by White Salmon residents.
Introduction	<ul style="list-style-type: none"> • Include community vision. • Add executive summary (at draft plan stage). • Describe the planning and public input process.
History and Community Profile	<ul style="list-style-type: none"> • Combine history and community profile elements. • Add Native American pre-settlement history (City lead). • Add more information about post-settlement history and community aspirations. • Gather/add historical photos and maps.
Historic Sites and Structures	<ul style="list-style-type: none"> • Update list of designated structures and sites per the national and Washington historic registers. • Discuss Native American cultural sites at a general level without identification. • Update policies in coordination with the Planning Commission and public input.
Parks and Recreation	<ul style="list-style-type: none"> • Update background section consistent with the 2016 Parks, Recreation, and Open Space Plan. • Discuss current/desired levels of service. • Update policies to address open space and connectivity concurrent with development; connections to the City's waterfront and future park.
Economics	<ul style="list-style-type: none"> • Update the background/history section to include a discussion of current employment, wage, and industry trends based on U.S. Census and Washington Employment Security Department. • Discuss regional economic development plans and partners. • Update policies consistent with current trends and in coordination with the Planning Commission and public input.
Environmental Quality and Critical Areas	<ul style="list-style-type: none"> • Incorporate critical areas mapping and background information from the City's CAO update and summarize state requirements for resource protection. • Update policies to reflect current knowledge of critical areas. • Incorporate existing critical areas element into this section.
Transportation Element	<ul style="list-style-type: none"> • TSP proposed via separate to- be- authorized scope of work. • Review TSP and incorporate findings within the plan update background and policies.
Public Facilities and Services and Capital Improvement Plan	<ul style="list-style-type: none"> • Excluded pending technical study updates under separate contract.
Housing and Population and Urbanization	<ul style="list-style-type: none"> • Review Klickitat BLI, HNA completed under separate contract. • Review updated urbanization study (provided under separate contract), and incorporate housing, employment land, infill and urbanization findings within background and policies.
Land Use	<ul style="list-style-type: none"> • Review updated urbanization study (provided under separate contract) and incorporate buildable land, housing, employment, urbanization, and infill findings within background and policies. • Propose adjustments to future land use designations and mapping to accommodate growth.

ASSUMPTIONS

- The City will provide an updated history and community profile element for WSP review and finalization.
- The City will provide information on cultural resource studies for developments to assist with identification and discussion of these resources in the comprehensive plan.
- The City will provide any information on parks and recreation updated or added since the completion of the 2016 Parks, Recreation, and Open Space Plan.
- City staff will complete updates to minor comprehensive plan elements, including “Resource Lands,” “Wildfire Risk,” and “Issues.”
- Content from the administration element will be incorporated into the Introduction section of the plan.
- City staff will package the comprehensive plan elements provided by WSP into volumes, including background technical documents.
- Updates to the City’s public facilities and services and CIP technical studies (sewer, stormwater, water) are excluded, and proposals to complete these studies are pending receipt of additional data from the City.
- The comprehensive plan deliverable will include all elements not excluded above and may include other elements provided by others or provided by WSP through a contract amendment.

DELIVERABLES

- One draft and one final updated, adoption-ready comprehensive plan document.

TASK 5.0: ADOPTION

The adoption process will include preparation of a non-project SEPA checklist and Planning Commission and City Council hearings and adoption. For this effort, WSP will:

- Complete a draft and final non-project SEPA checklist as part of the adoption process for the plan update. The first draft will be prepared for staff’s review and comment and the final draft will address City comments.
- Update the summary presentation used for the workshop and present the updated comprehensive plan to Planning Commission and City Council, including the presentation at
 - One joint Planning Commission/City Council work session.
 - One Planning Commission hearing and recommendation to the City Council.
 - One City Council adoption hearing.

ASSUMPTIONS

- The City will issue a SEPA determination of non-significance or mitigated determination of non-significance.
- The project section of the SEPA checklist will not be applicable.

- The City will complete adoption in two public hearings; additional (continued or appeal) hearings can be added for additional costs.
- The City will prepare agendas and summaries for the joint Planning Commission/City Council work session and hearings.
- An adoption-ready plan does not guarantee adoption.
- Attendance by up to three WSP personnel at one joint Planning Commission/City Council work session and two public hearings.

DELIVERABLES

- Draft and final non-project SEPA checklist
- Draft and final electronic presentations

FEE

Professional fees, including an estimated \$1,269 in expenses, will be billed as incurred and will not exceed **\$158,774** without written authorization as follows:

Task 1.0:	\$8,041
Task 2.0:	\$6,302
Task 3.0:	\$72,967
Task 4.0:	\$55,344
Task 5.0:	\$14,851
Expenses:	<u>\$1,269</u>
Total:	\$158,774

CLOSING

If you agree with the above proposed scope of work, please provide us with a contract. We will consider the signed date as our notice to proceed. This proposal is valid for 30 days.

We thank you for the opportunity to provide this proposal, and we look forward to continuing our work with you. Should you have questions, please call me at 360/823-6100.

Sincerely,


J. Scott Keillor
Senior Project Manager


Helen Devery
Vice President

SK:HD:keh

Item Attachment Documents:

4. Recognition Months and Proclamation 2019-005 Declaring June 2019 as Pride Month
 - a. Presentation
 - b. Discussion
 - c. Action



AGENDA MEMO

Needs Legal Review: No
Council Meeting Date: June 5, 2019
Agenda Item: Recognition Months, Proclamation 2019-005 Recognizing June 2019 as Pride Month
Presented By: Community Development Committee

PROPOSED MOTIONS:

1. Move to adopt the following recognition months:

June 2019 – Price Month
Community Group: Columbia Gorge Pride Alliance

October 2019 – Bulling Prevention Month
Community Group: Sources of Strength or Kid Focused Group/After School Program

November 2019 – Military Family Appreciation Month
Community Group: Elks Veterans Services

February 2020 – National Cancer Prevention Month
Community Group: To Be Determined

March 2020 – National Neutrino Awareness Month
Community Group: WGAP Food Bank or WSVSD Meals Program

2. Move to adopt Proclamation 2019-005 Recognizing June 2019 as Pride Month.

Why is it a legislative issue:

The Community Development Committee is asking the city council to adopt “recognition months” through March 2020. A proclamation for each month will be issued by the mayor/city council the month prior to the “recognition month.”

Explanation of issue:

The Community Development Committee would like to recognize months throughout the year that foster greater awareness of issues/causes and programs within the City of White Salmon or Klickitat County that impact or touch many of the citizens in our community.

The Community Development Committee is recommending the following recognition months through March 2020 that it feels captures a broad spectrum of people and issues and that can be connected to relevant community organizations.

June 2019 – Price Month
Community Group: Columbia Gorge Pride Alliance



October 2019 – Bulling Prevention Month
Community Group: Sources of Strength or Kid Focused Group/After School Program

November 2019 – Military Family Appreciation Month
Community Group: Elks Veterans Services

February 2020 – National Cancer Prevention Month
Community Group: To Be Determined

March 2020 – National Neutrino Awareness Month
Community Group: WGAP Food Bank or WSVSD Meals Program

Budget:

The budget primarily involves purchasing ribbon for tying around light poles along Jewett Blvd. in the core downtown area.

Staff or Committee recommendation:

The Community Development Committee recommends the council adopt the recognition months as presented and to adopt Proclamation 2019-005 Recognizing June 2019 as Pride Month.

PROCLAMATION 2019-005

**A PROCLAMATION BY THE CITY OF WHITE SALMON,
WASHINGTON DECLARING JUNE 2019 AS PRIDE MONTH IN THE
CITY OF WHITE SALMON**

WHEREAS, the City of White Salmon is a welcoming community and an exceptional place to live, learn, work, play and raise a family; and

WHEREAS, White Salmon recognizes the importance of equality and freedom; and

WHEREAS, the nation was founded upon and is guided by a set of principles that include that every person has been created equal, that each has rights to their life, liberty and pursuit of happiness and that each shall be accorded the full recognition and protection of the law; and

WHEREAS, the City of White Salmon’s Lesbian, Gay, Bisexual, Transgender and Queer (LGBTQ) community is a vital part of all fields and professions and contributes to a stronger community; and

WHEREAS, City of White Salmon is dedicated to fostering acceptance of all its citizens and preventing discrimination and bullying based on sexual orientation and gender identity; and

WHEREAS, White Salmon is strengthened by and thrives upon the rich diversity of ethnic, cultural, racial, gender and sexual identities of its residents; all of which contributes to the vibrant character of our City; and

WHEREAS, the Centers for Disease Control (CDC) recognizes that LGBTQ teens are a higher risk to be the victims of violence and have increased suicide rates; and

WHEREAS, it is imperative that young people in the community, regardless of sexual orientation or gender identity, feel valued, safe, empowered, and supported by their peers, educators, and community leaders.

NOW, THEREFORE, the City Council of the City of White Salmon, do hereby proclaim June 2019 as Pride Month in the City of White Salmon.

Passed in regular session this 5th day of June, 2019.

Jason Hartmann, Council Member

Donna Heimke, Council Member

Marla Keethler, Council Member

Amy Martin, Council Member

Ashley Post, Council Member

ATTEST:

APPROVED AS TO FORM:

Jan Brending, Clerk Treasurer

Kenneth B Woodrich, City Attorney

Item Attachment Documents:

5. Movies in the Park
 - a. Presentation
 - b. Discussion
 - c. Action



AGENDA MEMO

Needs Legal Review: Yes
Council Meeting Date: June 5, 2019
Agenda Item: Movies in the Park
Presented By: Community Development Committee

PROPOSED MOTIONS:

Authorization to use up to \$3,520 out of the pool fund for licensing and movie purchases; and advertising for four (4) Movies in the Park.

Why is it a legislative issue:

The council needs to authorize expenditures on programs not currently authorized.

Explanation of issue:

The Community Development Committee would like to hold four "Movies in the Park" events this summer in conjunction with the Farmer's Market held in Rheingarten Park. A movie projector and screen have been donated for the city's use. The project is the type that will allow the movies to be shown earlier in the evening because it is not necessary that it be dark.

Licensing to show movies is approximately \$200 to \$350 per movies depending on the movie to be shown. The committee is recommending the city purchase new DVDs instead of renting them from the licensing agent due to concerns of the movies possibly being delayed in the mail. Purchase of the movies can run from \$14 to \$30.

In addition, the committee recommends that an advertising budget be provided so the events can be advertised in the newspaper the week before the event. The events will also be advertised on the city's webpage and through posters at the library, post office and city hall. The advertising budget recommended is \$2,000 (\$500 for each advertisement).

Budget:

The city's pool budget current has revenues of \$60,732.80 (as of 5/31/2019) and expenditures of \$3,097.03 leaving a balance of \$57,635.77. The proposed program would use \$3,250 of that balance.

Staff or Committee recommendation:

The Community Development Committee recommends the city council authorize the expenditure of up to \$3,520 for "2019 Movies in the Park."

Item Attachment Documents:

6. Hood River Aquatic Center Passes
 - a. Presentation
 - b. Discussion
 - c. Action



AGENDA MEMO

Needs Legal Review: Yes
Council Meeting Date: June 5, 2019
Agenda Item: Pool Passes to Hood River Aquatic Center
Presented By: Community Development Committee

PROPOSED MOTIONS:

Authorization to use up to \$20,000 out of the pool fund for the purchase of pool passes for residents of the City of White Salmon.

Why is it a legislative issue:

The council needs to authorize expenditures on programs not currently authorized.

Explanation of issue:

Hood River Aquatic Center's punch card (good for 10 visits) rates are as follows:

Ages 0-2	Free with Paid Adult
Ages 3-17	\$37.50
Ages 18-59	\$47.50
Ages 60+	\$37.50

I inquired about obtaining a discount on the punch cards. Hood River Aquatic Center is not able to provide such a discount.

The program would work as follows: Adults would come to city hall to obtain script(s) for themselves and their children (if needed). Each adult will have to provide documentation that they are a resident of White Salmon and any children they are obtaining script for are residents of White Salmon. Each script is good for one punch card. Because Hood River charges different rates for different ages, a punch card will need to be issued to each individual versus to a family. The individual(s) would then turn in the script(s) to Hood River Aquatic Center for the purchase of a punch card. Hood River no longer issues actual punch cards but keeps a data base of who has purchased punch cards and as the individual uses the Hood River pool the card is "punched" via computer.

Hood River Aquatic Center will either bill us on a regular basis for punch card purchases or we will provide a base amount of funding which will be drawn down on and refilled as necessary up to the amount the city has authorized.

At the highest rate, \$20,000 would provide for approximately 421 punch cards or 4,210 visits to the Hood River Aquatic Center. Once the funds have been expended, punch cards will no longer be provided.

Additional information may be presented at the council meeting on Wednesday, June 5, 2019.



Budget:

The city's pool budget current has revenues of \$60,732.80 (as of 5/31/2019) and expenditures of \$3,097.03 leaving a balance of \$57,635.77. One of the proposed uses of the funds is Movies in the Park for \$3,250. If the council approves \$20,000 for purchase of pool punch cards from Hood River Aquatic Center the remaining balance of the pool fund would be \$34,385.77.

Staff or Committee recommendation:

The Community Development Committee recommends the city council authorize the expenditure of up to \$20,000 for purchase of punch cards from Hood River Aquatic Center for residents of the City of White Salmon.

Item Attachment Documents:

7. Resolution 2019-06-487 Declaring Local Emergency



AGENDA MEMO

Needs Legal Review: Yes
Council Meeting Date: June 5, 2019
Agenda Item: Resolution 2019-06-487 Declaring Local Emergency Due to Public Safety Issues Related to Quiet Zone
Presented By: Pat Munyan, City Administrator and David Poucher, Mayor

PROPOSED MOTIONS:

No motion necessary, part of consent agenda. However, if pulled from the consent agenda for discussion the motion should be as follows: Move to approval Resolution 2019-06-487 Declaring a Local Emergency Due to Public Safety Issues Related to Quiet Zone.

Why is it a legislative issue:

The council needs to approve resolutions.

Explanation of issue:

The Federal Railway Administration approved a Quiet Zone located at the railway crossing associated with South Dock Grade. Part of the approval is the requirement for safety barriers to be installed on either side of the crossing. The existing barriers have been damaged or destroyed by trucks entering the tribal in lieu site. The city was notified by the Federal Railway Administration that the barriers must be replaced or repaired immediately or the Quiet Zone approval would be rescinded. On May 20, the Mayor issued a declaration of local emergency. The proposed resolution confirms that declaration.

Budget:

At the time of this agenda memo, the cost for the repairs or replacement of the barriers is not known.

Staff or Committee recommendation:

Staff recommends the city council adopt Resolution 2019-06-487 Declaring Local Emergency Due to Public Safety Issues Related to Quiet Zone.

RESOLUTION 2019-06-487

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WHITE SALMON,
WASHINGTON, DECLARING A LOCAL EMERGENCY DUE TO PUBLIC SAFETY
ISSUES RELATED TO QUIET ZONE**

WHEREAS, the Federal Railway Administration has contacted the City of White Salmon regarding the safety requirements related to a Quiet Zone located at the railway crossing at South Dock Grade; and

WHEREAS, the safety barriers located at the railroad crossing at South Dock Grace are necessary to protect the public as required by the approval of a Quiet zone by the Federal Railway Administration; and

WHEREAS, the safety barriers have been damaged and must be immediately repaired or replaced; and

WHEREAS, the conditions stated above constitute an emergency as defined by RCW 39.04.280(3) due to the unforeseen nature of the situation described above, and the immediate risk for property damage and endangerment of lives; and

WHEREAS, the Mayor of the City of White Salmon declared an emergency on May 20, 2019 and authorized the City of White Salmon Public Works Department to enter into contract(s) and incur obligations to address the emergency (Exhibit A);

NOW THEREFORE, the City Council of the City of White Salmon, Washington, do resolve as follows:

Section 1. There is hereby declared an emergency due to the safety barriers required for the Quiet Zone associated with the railway crossing at South Dock Grade being damaged.

Section 2. Pursuant to the emergency declared at Section 1, the City is authorized to enter into contract(s) and incur obligations necessary to repair the required safety barriers, including but not limited to, the purchase of supplies and the hiring of a contractor(s) to install the necessary safety barriers.

Section 3. The declaration of a local emergency set forth at Section 1 shall terminate when in the Mayor's judgement the replacement or repair of the required safety barriers associated with the Quiet Zone at the railway crossing located at South Dock Grade have been completed.

APPROVED AND ADOPTED by the Council of the City of White Salmon, Washington.
Dated this 5th day of June, 2019.

David Poucher, Mayor

ATTEST:

Jan Brending Clerk-Treasurer

APPROVED AS TO FORM:

Kenneth Woodrich, City Attorney



City of White Salmon Office of City Hall

May 20, 2019

The Federal Railway Administration has contacted the City of White Salmon regarding the safety requirements related to a Quiet Zone located at the railroad crossing at South Dock Grade. The safety barriers have been damaged and must be immediately be repaired or replaced. The safety barriers are necessary to protect the public as required by the approval of a Quiet Zone by the Federal Railway Administration.

An emergency is present that necessitates the utilization of emergency powers granted pursuant to the City of White Salmon Comprehensive Emergency Management Plan. To properly access appropriate services and equipment in a timely manner the City may need to waive competitive bidding required and award all necessary contracts on behalf of the city to properly address the incident.

I, David Poucher, Mayor declare an emergency as defined by RCW 39.04.280(3) due to the unforeseen nature of the situation described in the first paragraph, above, and the immediate risk for property damage and endangerment of lives.

Pursuant to the emergency declared, the City Public Works Department is authorized to enter into contract(s) and incur obligations to address such emergency with approval by the City Administrator. Emergency measure may include, but is not limited to, the purchase of supplies and the hiring of a contractor to install the necessary safety barriers.

The declaration of a local emergency shall terminate when in the City Administrator's judgment, the emergency measures contained herein are no longer required to safeguard property and lives.

Signed this 20th day of May, 2019.

A handwritten signature in blue ink, appearing to read "David Poucher", is written over a horizontal line.

David Poucher, Mayor
City of White Salmon

Item Attachment Documents:

8. Confirmation of Appointment of Mike Mornault to Planning Commission



AGENDA MEMO

Needs Legal Review: No
Council Meeting Date: June 5, 2019
Agenda Item: Consent Agenda – Confirmation of Appointment of Michael Mornault to Planning Commission
Presented By: Mayor David Poucher

PROPOSED MOTIONS:

Not applicable as part of consent agenda. If item is pulled from the consent agenda for further discussion the motion would be as follows: Move to confirm appointment of Michael Mornault to the Planning Commission.

Why is it a legislative issue:

The council confirms mayor appointments to the Planning Commission..

Explanation of issue:

The City received three letters of interest (attached) for an open position on the Planning Commission: Michael Moranult, Benjamin Berger, and John Edwards. Mayor David Poucher interviewed two of the three candidates (one candidate did not attend the scheduled interview). Mayor Poucher is appointing Michael Mornault to the Planning Commission based on his letter of interest and interview.

Budget:

None.

Staff or Committee recommendation:

Mayor David Poucher requests confirmation of his appointment of Michael Mornault to the Planning Commission.

Michael D. Morneault
P.O. Box 1371
White Salmon, WA 98672
michaeldmorneault@gmail.com
April 8, 2019

David Poucher, Mayor
City of White Salmon

RE: Planning Commission membership

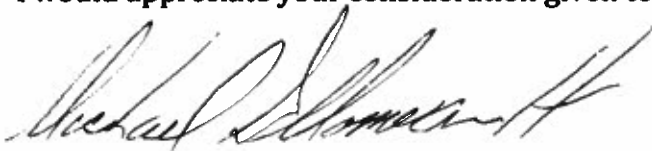
David:

I am applying for the open position on the city's Planning Commission. Below are the qualifications and experiences I feel are relevant to the position.

- Served for about 20 years on the city's Civil Service Commission, including a term as its Chairperson.
- Worked as Civil Engineer for the U.S. Forest Service for over 40 years. My design and construction experience include water and sewer systems, recreation facilities, and roads and trails.
- On projects requiring direct input from the land administrator, I incorporated the requirements in the project.
- I followed the rigorous requirements of the Scenic Area when the projects were within their jurisdiction.

I am submitting as a reference, my most recent supervisor.

I would appreciate your consideration given to this application.



Michael D. Morneault

Reference:

Walter Hislop
Forest Engineer (Acting)
Willamette National Forest
whislop@fs.fed.us
P: 541.225.6356
M:541.521.5432

Ben Berger
107 SW Oak St
White Salmon, WA 98672
April 10, 2019

Mayor Poucher
City of White Salmon
100 North Main Ave.
White Salmon, WA 98672

Dear Mayor Poucher:

I am writing to express my interest in representing our community on the planning commission. If appointed, you can expect that I will bring a measured and non-partisan business mind to the commission. I am committed to research and believe that smart policy should be guided by proven models from other townships and communities. While I do not have any previous experience in municipal planning, I am familiar with zoning and permitting processes and I have used them personally. My living grandfather also served on the planning commission of a similar sized township for 12 years, and I look forward to using him as a resource. I have no agenda that I am looking to enact in this role, and I am not aware of any conflicts of any potential conflicts of interest in serving on the planning commission. My only goal is to serve and protect our community.

Sincerely,

Ben Berger
White Salmon Resident

Enclosure: BJB Resume 4-10-19

BENJAMIN J. BERGER
PO Box 2107
White Salmon, Washington
benjberger@gmail.com
(202) 329-1992 (mobile)

Dynamic manufacturing executive with a proven track record for both strategy and execution. Able to build successful teams and solve problems across domains. Excellent at strategy and execution with experience in operations, technology, supply chain, procurement, quality control, finance, strategic planning, and management. Has background with unmanned systems (drones), government contracting, and commercial aerospace industries.

2018

CEO -- Automation Hydraulics, Vancouver, Washington

Founded a business to commercialize material handling and agriculture technology and provide contract manufacturing services of integrated hydraulics and controls equipment

2009 – 2017

Vice President of Operations -- Zepher Inc., Bingen, Washington

Grew a small services business into a successful certified aerospace manufacturing company

- Lead the transformation of Zepher's primary business from services to manufacturing
- Developed the organizational structure and core production processes
- Implemented technology for production, procurement and quality control systems
- Maintained performance metrics of 98.5% on time and 99.5% conforming deliveries
- Obtained certification to SAE-AS9100C/ISO9001 Aerospace Quality Standard
- Served as Interim Controller and Interim Quality Manager
- Responsible for projections, budgets, negotiations and price / cost justifications

2007 - 2008

Production Manager -- BuyWell International, Colorado Spring, Colorado

Participated in the start-up of an industrial scale Fair Trade organic coffee company with a 1.5 million pound annual production capacity

- Acted as the original roastmaster, developing the entire initial product portfolio, including selection, development and roast profiles of the coffees
- Developed and implemented the operational plan and workflow for the Colorado factory

2006

International Intern -- Fitch Ratings, Hong Kong

Performed due diligence on the first Real Estate Investment Trusts to originate in Hong Kong and Singapore

2004 - 2007

Colorado College

Bachelor of Arts – International Politics and Economics

Volunteer Work:

White Salmon Arts Council Treasurer (Current)

Mentor for Success volunteer

March 12, 2019

Mayor Poucher,

I would like to be considered for the vacancy on the White Salmon Planning Commission. I am a resident of White Salmon; I moved here because I'm a kayaker and this is a great place to live, work and raise a family. I feel that the Planning commission has an important role to play in maintaining White Salmon's character and helping steer development as the city grows.

Over the past 15 years I have owned multiple rental properties in multiple cities which has given me experience working with various planning departments. Professionally I am an engineer working for a shipping company, I've worked in different industries including Steel mills, Marine and water treatment. I've also worked across all different phases of projects from design through project management and site commissioning work so I have a lot of experience of what it takes to complete projects successfully.

Thanks for your consideration,



John Edwards

789 NE Vine Street,
PO Box 1370
White Salmon,
WA 98672
503-333-4114

Item Attachment Documents:

9. Approval of Minutes - May 9, 2019



CITY OF WHITE SALMON
Joint Meeting with White Salmon Valley Pool
Metropolitan Park District – Thursday, May 9, 2019
DRAFT

Council and Administrative Personnel Present

Council Members:

Jason Hartmann
Marla Keethler
Ashley Post
Amy Whiteman

Staff Present:

Dave Poucher, Mayor
Pat Munyan, City Administrator
Jan Brending, Clerk Treasurer
Ken Woodrich, City Attorney

Park District Members:

Ben Briggs
Lloyd DeKay
Karen Skiles
Troy Witherrite

Staff Members/Volunteers:

Jane Palmer, Volunteer

1. Call to Order

Mayor David Poucher called the meeting to order at 6 p.m. There were approximately 15 people present.

2. Roll Call

Council Member Donna Heimke was absent and Park District Member Catherine Loke was absent.

3. 2019 Operation and Maintenance of City of White Salmon Pool/2020-2021 Metropolitan Park District Operation, Maintenance and Demolition of White Salmon City Pool

Pat Munyan, City Administrator reviewed the letters from Klickitat County Health Department, AWC Risk Management Service Agency, and a second letter from Klickitat County Health Department (not on letterhead nor signed) which outlined and/or supported the necessary repairs in order to open the pool for the 2019 season.

The city council and park district discussed the feasibility about opening the City of White Salmon pool for 2019 and 2020 including who would be responsible for running the pool each year.

The Park District indicated they do not have the ability to operate the pool in 2019 and would want to contract with the City of White Salmon to operate the pool in 2020.

There was discussion between the city council and the park district as to what the November 2018 ballot measure said in the voter’s pamphlet.

Pat Munyan noted that the three biggest issues that need to be addressed before the pool can open are time consuming and it is already May 9.

There was discussion about the timeframe in which the pool could reasonably be opened for the 2019 season with the earliest opening late June/early July. It was noted that for Community Partners to do the volunteer work to get the pool open an agreement would be needed with a specific scope of work and associated costs which would, in itself, take time to get developed.

The park district said they believe that the repairs could be done in a reasonable about of time for a reasonable amount of money. It was noted the question is really whether the repairs should be done for a pool that is scheduled to be removed in 2021.

The city council and park district agreed to be unified on the decision the city council made previously about closing the pool and moving forward to work on getting a new pool built as soon as possible.

The city council and park district discussed responsibilities. Ken Woodrich suggested a Memorandum of Understanding between the two entities might be appropriate outlining responsibilities.

The park district noted that their attorney has advised them that the park district does not have a legal responsibility for the demolition of the White Salmon City Pool. The park district also reported that their attorney has advised them that the park district cannot purchase passes to the Hood River Aquatic Center and provide them to the citizens of the park district.

3. Adjournment

The meeting adjourned at 8:40 p.m.

David Poucher, Mayor

Jan Brending, Clerk-Treasurer

Item Attachment Documents:

10. Approval of Minutes - May 15, 2019



CITY OF WHITE SALMON
City Council Regular Meeting – Wednesday, May 15, 2019
DRAFT

Council and Administrative Personnel Present

Council Members:

Jason Hartmann
Donna Heimke
Marla Keethler
Ashley Post
Amy Whiteman

Staff Present:

David Poucher, Mayor
Pat Munyan, City Administrator
Kevin English, Public Works Operation
Manager
Bill Hunsaker, Fire Chief/Building Official
Mike Hepner, Police Chief

1. Call to Order

Mayor David Poucher called the meeting to order at 6 p.m. There were approximately 36 people present.

2. Roll Call

Council Member Jason Hartmann was absent.

3. Comments – Public and Council

Fred Simonson, White Salmon said this is Public Work Week and wanted to thank the public works crew for the work that they do. He said there is an International Expo being held in September in Seattle which would be a good opportunity for public works to obtain information. Simonson noted that SpringFest is coming up in a couple of weeks and encouraged everyone to come out and support the festival.

Ray Klebba, White Salmon said there is a site line issue at the intersection of Spring Street and Main Street due to a white pickup truck that is parked very close to the intersection. He suggested painting a yellow buffer zone on the curb to allow people to see around the corner.

Donne Rockwell, White Salmon said that she appreciates the city council adopting a 4-way stop on several intersections on Wyers. She said parking has become an issue in the residential area of Everybody's Brewing. Rockwell suggested the city council consider a parking by residential permit only in the areas of 1st and 3rd on Wyers.

Tao Berman, White Salmon urged the city council to not restrict parking in residential areas to residents only.

Mike Nelson, White Salmon suggested that people call the Klickitat County Sheriff's Office regarding the site line issue at Spring and Main Street.

4. Our Klickitat – Mental Health Awareness Presentation

Rita Pinchoe, Caitlyn Cay and Columbia High School students made a presentation to the city council regarding mental health awareness.

5. White Salmon Annexation – 2019-001, White/Baxter/Klebba Et Al

David Poucher opened the public hearing regarding White Salmon Annexation 2019-001, White/Baxter/Klebba Et Al.

Jan Brending read three written comments into the record from Cheryl Park and Charlie Guthrie, Shelley Baxter, and Ruth Olin.

Ken Woodrich reviewed the procedures for making a decision on the petition to annex.

Mayor Poucher reviewed the comment procedure.

Shelley Baxter, White Salmon said she originally wanted to annex into the city to address the Spring Street safety issues. She said the city is a patchwork of zoning. Baxter noted the property owners on one of the large lots have already cut down trees. She said she is concerned about traffic and density and that she does not believe any of the housing will come in as affordable. Baxter said she is opposed to the annexation.

Dorothy Herman, White Salmon said she is against the annexation. She read her letter that was published in The Enterprise. Herman said the annexation will not provide space for children to play or places to grow gardens. She said the city shouldn't do annexations until there is a grand plan in place and that Spring Street should be fixed first. Herman said the city should complete its comprehensive plan first before annexing.

Michael Nelson, White Salmon said he owns two small lots in the annexation area and is opposed to the annexation. He said subdividing property appears to be in the minds of the owners who want to annex. Nelson noted that there are a number of other fees including animal licensing fees that were not addressed in the staff report. He said that it appears the primary stakeholders are pushing through change regardless of opposition.

Mary Fowler, White Salmon said she has worked in the schools and is concerned that the density proposed for the annexation area will have an impact on the school system. She said there needs to be a plan for the community and not for developers.

Dan Shaw, White Salmon said he lives in the proposed annexation area and agrees with previous comments and is opposed to the annexation.

Daniel Gray, White Salmon said he lives in the proposed annexation area. He said White Salmon is growing faster than it can manage. Gray said he is concerned that White Salmon is growing on a "false economy" and is concerned about the communities reliance on Insitu and others who rely on "contract" money.

Donna Rockwell, White Salmon said she is not necessarily opposed to the annexation but feels that 5,000 square foot minimum lot size might be a little small. She asked if anyone has thought of the need for new schools if Dry Creek development goes in.

Jamie McNab, White Salmon said Spring Street is a problem and if is half the size it needs to be. She said there are already problems with construction vehicles parked along Spring Street for other development that is happening in the area. She said she is opposed to the annexation.

Tao Berman, White Salmon said that Spring Street cannot be fixed if it is in the county. He noted that the area proposed for annexation is already using city services.

Doug Archibald, Realtor said he does not live in White Salmon. He said that what people will elect to build on a ½ acre parcel is different than what will be built on a 5,000 square foot parcel. Archibald said the area is already zoned for ½ acre parcels.

Ray Klebba, White Salmon said he lives in the proposed annexation area and is opposed to the annexation. He said the density will change the quality of the lives of people living in the area. Klebba said he was not aware of the large-lot residential zoning and would have supported that instead of Single-Family (R1) Residential. He said the annexation should be presented to the entire community. Klebba said the density is overwhelming and provides for no green space.

Barbara S., Green Street, White Salmon said she is opposed to the annexation and feels it would change the nature of the town. She said she is worried about trees being cut down and does not support small lots.

Nancy White, Trout Lake said she is the owner of one of the large lots located within the annexation area. She said she supports the annexation. White said she has lived on the property in the past and is concerned about safety in the area. She said she keeps her property mowed to lessen fire danger. White said the area has been considered for single-family residential by the planning commission since 1987. She said she has spoken to other property owners in the area who support the annexation. White said to bring in the infrastructure necessary to develop the land requires smaller lots for financial feasibility.

Jay Nussbaum, Portland said she is the owner of the second larger lot. She said she feels the process has been well thought out and will defer to the city to determine what is best. She said that what people want now versus 30 years ago is quite different. Nussbaum said the people may not want ½ acre properties.

Charles Jacob, White Salmon said there is no water or sewer infrastructure and no plans for handling traffic. He said Klickitat County will not allow individuals to cut into Main Street for a number of years who where will the water and sewer go. Jacob said he is opposed to the annexation and wants to see more planning.

George Freese, White Salmon said he is not located within the annexation area but supports the annexation. He said that he thinks it is nice to see 5000 square foot lots that will be affordable. Freese said he loves the vibrant downtown of White Salmon.

Steve Morgan, Builder and Realtor said he used to live on Spring Street and currently lives in Lyle. He said he would like to move back to White Salmon and feels that affordability comes from smaller lots. Morgan said the development will not happen overnight and the city will have the ability to address any issues associated with future development.

Jane Parker, Realtor said that she works in the community and has worked with young couples and retirees who are looking for homes. She said that 5,000 square foot lots can provide places for children to play and a place for a garden. Parker said zoning also allows for PUDs and cluster developments that provide for green space. She said there is a demand for smaller homes. Parker said she is in favor of the annexation but also supports green space.

Mike Rockwell, Realtor said he does not live in the annexation area. He said he is in favor of the annexation but also understands the comments that have been made. Rockwell said scarcity of homes make the prices go up. He noted that the trees that were cut down on White's property were diseased and dying or already dead.

Mali Gray, White Salmon said she works in social services and lives off of Spring Street. She said the impacts of the development could have impacts on children and others who live on Spring Street. Gray said she is also concerned about the impacts on class sizes. She said she does not support the annexation.

Tom Stevenson, White Salmon said he is interested in this issue and is amazed at the diversity of opinions and the group of people who have opinions. He noted the City of White Salmon Planning Commission is working on updating the city's comprehensive plan. Stevenson said there needs to be a good annexation process and that maybe the process hasn't been well thought through as to where property should be annexed and at what zoning.

Mayor Poucher closed the public hearing.

Jan Brending reviewed the staff report and reviewed existing and proposed zoning along Spring Street and surrounding the proposed annexation area.

The city council and staff discussed existing and proposed zoning including the opportunities for residential planned unit developments (RPUD), Mixed Used Planned Unit Developments (MPUD), and cottage developments. Pat Munyan noted that RPUD, MPUD and cottage development zoning requires green space designations.

Donna Heimke said she supports smaller homes that are affordable for families. She said the city council has heard from employers that there is an issue with affordable homes.

Marla Keethler said the city council has heard several concerns regarding Spring Street. She said she understands the fears that have been expressed tonight but also understands the need for attainable housing. Keethler said she does agree that in the future there needs to be more clarity as to how to handle annexations.

The city council and staff discussed Spring Street being partially in the city limits and partially in Klickitat County and the issues that causes when trying to make improvements to the street.

The city council and staff discussed existing infrastructure and necessary improvements that would be required for future development. Staff noted that homes currently on septic systems would not be required to hookup to city sewer until the septic system failed and could not be repaired.

Amy Martin moved. Ashley Post seconded.

*Motion to approve Ordinance 2019-05-1024 Annexing Certain Real Property to the City of White Salmon and Thereby Incorporating Said Property Within the Corporate Limits of the City of White Salmon with the correction to the parcel number as noted by the Clerk Treasurer in the legal description. **CARRIED 4 to 1 with the following vote: Hartmann – Nay, Heimke – Aye, Keethler – Aye, Martin – Aye, Post – Aye.***

6. Critical Areas Variance Request 2019-001, Stephanie Arbogast, 269 SW Westwinds Road

Pat Munyan reviewed the request for a variance from the critical areas ordinance requirement for protection of heritage trees. He identified the trees that are proposed for removal in order to allow a single-family dwelling to be built on the property. Munyan said information from Underwood Conservation District was used to help in determining the buffer requirements as outlined in the critical areas ordinance.

Bill Hunsaker, Fire Chief said there can be fire concerns related to conifers and discussed the recommended separation of trees and the separate of trees from homes.

City council members and staff reviewed the maps identifying the location of heritage trees, associated buffers and the location of a single-family dwelling and separate garage.

Jason Hartmann moved. Marla Keethler seconded.

*Motion to approve critical areas ordinance variance request 2019-001 adopting staff finding of facts and recommendations. **Motion as amended CARRIED 4 TO 1 with the following vote: Hartman – Aye, Heimke – Nay, Keetller – Aye, Martin – Aye, Post – Aye.***

Asley Post moved. Jason Hartmann seconded.

*Motion to amend the original motion to approve the variance by waiving requirement for planting two trees for every one tree removed and require planting of one tree for every one tree removed and requiring preservation of the 30" fir tree on the edge of the property and providing protection measurers during construction to prevent damage to the tree root systems. **CARRIED***

4 to 1 with the following vote: Hartman – Aye, Heimke – Nay, Keetler – Aye, Martin – Aye, Post – Aye.

7. Proposed Ordinance 2019-05-1040, 2% Lodging Tax

Mayor Poucher opened the public hearing regarding Ordinance 2019-05-1040, 2% Lodging Tax.

Jan Brending provided an overview of the ordinance noting that the tax will not go into effect until January 1, 2020.

Tammara Tippel, Mt. Adams Chamber said she does feel there is enough support for the Visitor's Center. She said the city's desire to implement the lodging tax is disappointing and that it will cause a decrease in the resources for the Chamber of Commerce and in particular the Visitor's Center.

Marla Keethler noted the city has no desire to create a separate chamber of commerce.

Denise Dierck, Inn of the White Salmon said she supports the lodging tax and thinks it will be great for the community and that the tax dollars will be spent directly on White Salmon.

David Dierck, Inn of the White Salmon said that historically he was not in favor of the lodging tax but he does support it now. He feels it is important that the tax dollars are put back into the City of White Salmon.

Mayor Poucher closed the public hearing.

Amy Martin moved. Donna Heimke seconded.

Motion to approve Ordinance 2019-05-1040, Adopting White Salmon Municipal Code 3.50 Excise Tax on Hotels, Motels and Similar Establishments. CARRIED.

8. 2018 Annual Report

Jan Brending, Clerk Treasurer provided a review of the city's 2018 Annual Report. She noted the agenda memo includes the Annual Report, 2018 Treasurer's Report, bank statement reconciliations and other documents showing that the numbers all tie out.

Ashley Post moved. Donna Heimke seconded.

Motion to authorize the 2018 Annual Report to be submitted to the Washington State Auditor's Office. CARRIED.

9. Personal Services Contract – WSP USA Inc., Comprehensive Plan Update

Jan Brending reviewed the proposed personal services contract with WSP USA Inc. for providing consulting services to the city related to updating the city's comprehensive plan update.

Jason Hartmann moved. Amy Martin seconded.

Motion to authorize the mayor to sign a contract with WSP USA Inc. for land use consulting services to assist the city in updating its comprehensive plan in the amount not to exceed \$158,000. CARRIED.

10. Consent Agenda

- a. Meeting Minutes – May 1, 2019
- b. 2019 March Budget Report
- c. Approval of Vouchers

Vouchers audited and certified as required by RCW 42.24.080 and expense reimbursement claims as required by RCW 42.24.090 as of this 15th day of May, 2019.

Type	Date	From	To	Amount
Claims	5/15/2019			121,566.25
		EFT	EFT	9,071.26
			Claims Total	130,637.51
Payroll	5/6/2019	34959	34964	1,339.62
	5/6/2019	EFT	EFT	102,180.13
			Payroll Total	103,519.75
Manual Claims	4/3/2019	EFT	EFT	1,334.14
	4/5/2019	EFT	EFT	507.92
	4/17/2019	34935	34935	1,295.38
	5/6/2019	EFT	EFT	1,746.26
			Manual Total	4,883.70
			Total All Vouchers	239,040.96

Moved by Marla Keethler. Seconded by Donna Heimke.
Motion to approve consent agenda. CARRIED.

11. Department Head and Committee Reports

Ashley Post, Council Member asked why she was not able to meet the property owner onsite to review the heritage trees.

Ken Woodrich, City Attorney and staff discussed with the city council the basis for the decision being based on the information provided and also discussed the doctrine of “appearance of fairness.”

12. Adjournment

The meeting adjourned at 9:49 p.m.

David Poucher, Mayor

Jan Brending, Clerk-Treasurer

Item Attachment Documents:

11. Budget Report - April 2019

City of White Salmon
April 2019
Budget Report

City of White Salmon
 Budget Summary Report
 As of April 30, 2019

	Budget Revenue	Year-To-Date Revenue	Remaining	Budget Expenditures	Year-To-Date Expenditures	Remaining
001 Current Expense						
Finance				427,862.00	242,333.38	185,528.62
Central Services (HR)				74,944.00	18,129.28	56,814.72
General Government				120,710.00	27,375.10	93,334.90
Community Development				6,000.00	252.00	5,748.00
Building				128,937.00	38,338.50	90,598.50
Planning				230,099.00	42,521.29	187,577.71
Park				112,275.00	42,886.02	69,388.98
Police				942,251.00	292,432.27	649,818.73
Fire				163,675.00	34,355.22	129,319.78
001 Current Expense	2,567,552.00	975,488.42	1,592,063.58	2,206,753.00	738,623.06	1,468,129.94
101 Street Fund	860,190.00	329,942.07	530,247.93	778,233.00	355,715.34	422,517.66
107 Pool Fund	67,464.00	27,608.25	39,855.75	100,356.00	2,875.50	97,480.50
108 Municipal Capital Imp. Fund	391,369.00	359,783.47	31,585.53	333,370.00	0.00	333,370.00
110 Fire Reserve Fund	181,969.00	437.89	181,531.11	0.00	0.00	0.00
112 General Fund Reserve	20,966.00	1,285.77	19,680.23	333,370.00	333,370.00	0.00
121 Police Vehicle Reserve Fund	0.00	208.81	-208.81	58,089.00	6,676.69	51,412.31
200 Unlimited Go Bond Fund	0.00	70.71	-70.71	0.00	0.00	0.00
307 New Pool Construction Fund	0.00	0.00	0.00	0.00	0.00	0.00
401 Water Fund	1,763,098.00	583,409.72	1,179,688.28	2,023,233.00	772,531.23	1,250,701.77
402 Wastewater Collection Fund	1,266,684.00	337,516.24	929,167.76	1,466,618.00	392,467.12	1,074,150.88
408 Water Reserve Fund	250,882.00	250,465.60	416.40	250,000.00	0.00	250,000.00
409 water Reserve Fund	437,669.00	146,613.47	291,055.53	0.00	0.00	0.00

City of White Salmon
 Budget Summary Report
 As of April 30, 2019

	Budget Revenue	Year-To-Date Revenue	Remaining	Budget Expenditures	Year-To-Date Expenditures	Remaining
412 Water Rights Acquisition Fund	147,031.00	52,215.43	94,815.57	123,971.00	0.00	123,971.00
413 Water Bond Redemption Fund	42,654.00	14,218.00	28,436.00	42,654.00	13,230.00	29,424.00
414 Wastewater Bond Redemption Fund	13,089.00	4,363.00	8,726.00	13,089.00	6,615.00	6,474.00
415 Water Bond Reserve Fund	2,329.00	871.81	1,457.19	0.00	0.00	0.00
416 Wastewater Bond Reserve Fund	851.00	444.32	406.68	0.00	0.00	0.00
417 Treatment Plant Reserve Fund	19,738.00	17,694.49	2,043.51	0.00	0.00	0.00
418 Water Short Lived Asset Reserve Fund	100,000.00	33,333.32	66,666.68	100,000.00	0.00	100,000.00
601 Remittances	14,679.00	3,481.48	11,197.52	14,718.00	2,882.83	11,835.17
Total	8,148,214.00	3,139,452.27	5,008,761.73	7,844,454.00	2,624,986.77	5,219,467.23
			38.53%			33.46%

TREASURERS REPORT

Fund Totals

City Of White Salmon
 MCAG #: 0481

04/01/2019 To: 04/30/2019

Time: 09:37:09 Date: 05/07/2019
 Page: 1

Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 Current Expense	574,143.97	171,381.57	147,951.01	597,574.53	508.99	334.36	-550.88	597,867.00
101 Street Fund	75,636.99	37,041.61	20,452.86	92,225.74	175.00	0.00	0.00	92,400.74
107 Pool Fund	60,250.60	16.01	2,642.47	57,624.14	0.00	100.71	0.00	57,724.85
108 Municipal Capital Imp Fund	492,906.25	6,542.79		499,449.04	0.00	0.00	0.00	499,449.04
110 Fire Reserve Fund	24,274.75	14.81		24,289.56	0.00	0.00	0.00	24,289.56
112 General Fund Reserve	293,609.51	138.12		293,747.63	0.00	0.00	0.00	293,747.63
121 Police Vehicle Reserve Fund	170,495.22	208.81	6,676.69	164,027.34	0.00	0.00	0.00	164,027.34
200 Unlimited Go Bond Fund	17,972.77	53.06		18,025.83	0.00	0.00	0.00	18,025.83
307 New Pool Construction Fund	2,563.96	0.00		2,563.96	0.00	0.00	0.00	2,563.96
401 Water Fund	600,037.41	143,384.57	140,283.21	603,138.77	49.76	0.00	-1,035.32	602,153.21
402 Wastewater Collection Fund	529,633.49	86,620.85	111,314.04	504,940.30	73.97	0.00	-1,460.63	503,553.64
408 Water Reserve Fund	400,353.71	71.15		400,424.86	0.00	0.00	0.00	400,424.86
409 Wastewater Reserve Fund	490,245.54	36,656.39		526,901.93	0.00	0.00	0.00	526,901.93
412 Water Rights Acquisition Fund	264,357.76	13,307.27		277,665.03	1.41	0.00	-151.68	277,514.76
413 Water Bond Redemption Fund	13,056.98	3,554.50		16,611.48	0.00	0.00	0.00	16,611.48
414 Wastewater Bond Redemption Fund	8,096.75	1,090.75		9,187.50	0.00	0.00	0.00	9,187.50
415 Water Bond Reserve Fund	50,952.31	180.34		51,132.65	0.00	0.00	0.00	51,132.65
416 Wastewater Bond Reserve Fund	72,799.07	47.73		72,846.80	0.00	0.00	0.00	72,846.80
417 Treatment Plant Reserve Fund	526,363.70	3,521.33		529,885.03	0.00	0.00	0.00	529,885.03
418 Water Short Lived Asset Reserve Fund	108,112.19	8,333.33		116,445.52	0.00	0.00	0.00	116,445.52
601 Remittances	862.12	576.45	801.39	637.18	13.12	0.00	0.00	650.30
Totals	4,776,725.05	512,741.44	430,121.67	4,859,344.82	822.25	435.07	-3,198.51	4,857,403.63

TREASURERS REPORT

Account Totals

City Of White Salmon
 MCAG #: 0481

04/01/2019 To: 04/30/2019

Time: 09:37:09 Date: 05/07/2019
 Page: 2

Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending Outstanding Rec	Outstanding Exp	Adj Balance
1 Checking Account	2,445,478.37	458,080.74	378,236.47	2,525,322.64	1,257.32	2,523,381.45
3 Petty Cash	25.00	0.00	0.00	25.00	0.00	25.00
4 Cash Drawer 1	150.00	0.00	0.00	150.00	0.00	150.00
5 Cash Drawer 2	150.00	0.00	0.00	150.00	0.00	150.00
6 Cash Drawer 3	150.00	0.00	0.00	150.00	0.00	150.00
Total Cash:	2,445,953.37	458,080.74	378,236.47	2,525,797.64	1,257.32	2,523,856.45
Investment Accounts	Beg Balance	Deposits	Withdrawals	Ending Outstanding Rec	Outstanding Exp	Adj Balance
2 State Pool	1,329,183.91	2,775.50	0.00	1,331,959.41	0.00	1,331,959.41
10 Time Value Investments	1,001,587.77	0.00	0.00	1,001,587.77	0.00	1,001,587.77
Total Investments:	2,330,771.68	2,775.50	0.00	2,333,547.18	0.00	2,333,547.18
	4,776,725.05	460,856.24	378,236.47	4,859,344.82	1,257.32	4,857,403.63

TREASURERS REPORT

Fund Investments By Account

City Of White Salmon
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Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
001 000 Current Expense	202,449.29		422.74	422.74		202,872.03
108 000 Municipal Capital Imp Fund	48,517.34		101.31	101.31		48,618.65
110 000 Fire Reserve Fund	7,093.84		14.81	14.81		7,108.65
112 000 General Govt Reserve Fund	66,147.39		138.12	138.12		66,285.51
121 000 Police Vehicle Reserve Fund	100,000.00		208.81	208.81		100,208.81
401 000 Water Fund	154,931.83		323.52	323.52		155,255.35
402 000 Wastewater Collection Fund	143,681.77		300.03	300.03		143,981.80
408 000 Water Reserve Fund	34,073.02		71.15	71.15		34,144.17
409 000 Wastewater Reserve Fund	194,621.06		406.39	406.39		195,027.45
412 000 Water Rights Acquisition Fund	91,573.86		191.22	191.22		91,765.08
415 000 Water Bond Reserve Fund	13,571.77		28.34	28.34		13,600.11
416 000 Wastewater Bond Reserve Fund	22,858.10		47.73	47.73		22,905.83
417 000 Treatment Plant Reserve Fund	249,664.64		521.33	521.33		250,185.97
2 - State Pool	1,329,183.91	0.00	2,775.50	2,775.50		1,331,959.41
001 000 Current Expense	42,694.92					42,694.92
108 000 Municipal Capital Imp Fund	37,049.64					37,049.64
110 000 Fire Reserve Fund	14,210.22					14,210.22
112 000 General Govt Reserve Fund	132,504.84					132,504.84
401 000 Water Fund	42,662.59					42,662.59
402 000 Wastewater Collection Fund	226,822.23					226,822.23
408 000 Water Reserve Fund	29,424.07					29,424.07
409 000 Wastewater Reserve Fund	103,760.45					103,760.45
412 000 Water Rights Acquisition Fund	83,279.73					83,279.73
415 000 Water Bond Reserve Fund	27,186.62					27,186.62
416 000 Wastewater Bond Reserve Fund	45,788.78					45,788.78
417 000 Treatment Plant Reserve Fund	216,203.68					216,203.68
10 - Time Value Investments	1,001,587.77	0.00	0.00			1,001,587.77

TREASURERS REPORT
Fund Investments By Account

City Of White Salmon
 MCAG #: 0481

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04/01/2019 To: 04/30/2019

Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
	2,330,771.68	0.00	2,775.50	2,775.50		2,333,547.18

TREASURERS REPORT

Fund Investment Totals

City Of White Salmon
MCAG #: 0481

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Fund Totals:	Previous Balance	Purchases	Interest	Ttl Investments	Liquidated	Investment Bal	Available Cash
001 Current Expense	245,144.21		422.74	422.74		245,566.95	352,007.58
101 Street Fund						0.00	92,225.74
107 Pool Fund						0.00	57,624.14
108 Municipal Capital Imp Fund	85,566.98		101.31	101.31		85,668.29	413,780.75
110 Fire Reserve Fund	21,304.06		14.81	14.81		21,318.87	2,970.69
112 General Fund Reserve	198,652.23		138.12	138.12		198,790.35	94,957.28
121 Police Vehicle Reserve Fund	100,000.00		208.81	208.81		100,208.81	63,818.53
200 Unlimited Go Bond Fund						0.00	18,025.83
307 New Pool Construction Fund						0.00	2,563.96
401 Water Fund	197,594.42		323.52	323.52		197,917.94	405,220.83
402 Wastewater Collection Fund	370,504.00		300.03	300.03		370,804.03	134,136.27
408 Water Reserve Fund	63,497.09		71.15	71.15		63,568.24	336,856.62
409 Wastewater Reserve Fund	298,381.51		406.39	406.39		298,787.90	228,114.03
412 Water Rights Acquisition Fund	174,853.59		191.22	191.22		175,044.81	102,620.22
413 Water Bond Redemption Fund						0.00	16,611.48
414 Wastewater Bond Redemption Fund						0.00	9,187.50
415 Water Bond Reserve Fund	40,758.39		28.34	28.34		40,786.73	10,345.92
416 Wastewater Bond Reserve Fund	68,646.88		47.73	47.73		68,694.61	4,152.19
417 Treatment Plant Reserve Fund	465,868.32		521.33	521.33		466,389.65	63,495.38
418 Water Short Lived Asset Reserve Fund						0.00	116,445.52
601 Remittances						0.00	637.18
	<u>2,330,771.68</u>		<u>2,775.50</u>	<u>2,775.50</u>		<u>2,333,547.18</u>	<u>2,525,797.64</u>

Ending fund balance (Page 1) - Investment balance = Available cash.

4,859,344.82

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Outstanding Vouchers

City of White Salmon
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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2019	2042	04/25/2019	Util Pay	1		Xpress Bill Pay	357.33	Xpress Import - EFT - 04-25-2019__daily_batch.csv
2019	2043	04/25/2019	Util Pay	1		Xpress Bill Pay	98.91	Xpress Import - iPay - 04-25-2019__daily_batch.csv
2019	2044	04/25/2019	Util Pay	1		Xpress Bill Pay	103.35	Xpress Import - CheckFree - 04-25-2019__daily_ba
2019	2053	04/29/2019	Util Pay	1		Xpress Bill Pay	122.81	Xpress Import - EFT - 04-26-2019__daily_batch.csv
2019	2059	04/29/2019	Util Pay	1		Xpress Bill Pay	469.98	Xpress Import - CC - 04-29-2019__daily_batch.csv
2019	2060	04/29/2019	Util Pay	1		Xpress Bill Pay	122.90	Xpress Import - EFT - 04-29-2019__daily_batch.csv
2019	2061	04/29/2019	Util Pay	1		Xpress Bill Pay	127.34	Xpress Import - CheckFree - 04-29-2019__daily_ba
2019	2062	04/30/2019	Tr Rec	1		Permitting Customer	25.00	
2019	2063	04/30/2019	Tr Rec	1		Bakke, Rudi & Sandy	260.00	Rubi Bakke, Boundary Line Elimination 2019.002
2019	2064	04/30/2019	Tr Rec	1		John Doe Citizen, Fingerprints/Notary/Recyl	5.00	Notary Public For Rory Sullivan
2019	2065	04/30/2019	Tr Rec	1		Permitting Customer	260.88	
2019	2066	04/30/2019	Util Pay	1		Xpress Bill Pay	853.17	Xpress Import - CC - 04-30-2019__daily_batch.csv
2019	2067	04/30/2019	Util Pay	1		Xpress Bill Pay	391.84	Xpress Import - EFT - 04-30-2019__daily_batch.csv
							3,198.51	
Receipts Outstanding:								
2016	1220	03/16/2016	Claims	1	31118	Cecelia Joan Huard C/O Brad Huard	6.20	Refund inactive customer credit balance
2017	8301	11/01/2017	Claims	1	33126	David & Angela Hill	87.43	041725.1 - 393 NECHERRY ST
2018	768	02/07/2018	Claims	1	33497	Renee Wuollet	11.38	020675.0 - 560 NECENTER PL
2018	1201	03/07/2018	Claims	1	33577	Chris Parker	3.17	040127.2 - 705 NECHURCH PLACE # E
2018	3179	06/20/2018	Claims	1	33915	Lourens and Monette Pretorius	16.96	053189.0 - 17 ANNIE LANE
2018	7272	09/05/2018	Payroll	1	34156	Savannah Vargas	49.10	Aug Payroll #2
2018	7524	09/20/2018	Payroll	1	34222	Savannah Vargas	20.68	Sept Payroll #1
2018	7525	09/20/2018	Payroll	1	34223	Sydney Vargas	20.68	Sept Payroll #1
2018	8618	12/05/2018	Payroll	1	34449	Angelina Heredia	27.70	Nov Payroll #2
2018	8639	12/05/2018	Payroll	1	34458	Eric Wamsley	164.38	Nov Payroll #2
2019	1638	04/05/2019	Payroll	1	34857	Ashley Post	152.53	April Payroll #1
2019	1702	04/03/2019	Claims	1	34875	Inn Of The White Salmon	60.00	Business License - Double Payment Refund
2019	1708	04/03/2019	Claims	1	34881	Masonic Lodge # 163	175.00	Parking Lot Lease - April 2019
2019	1911	04/17/2019	Claims	1	34914	Klickitat County Prosecutor	13.12	March 2019 Remittance
2019	1924	04/17/2019	Claims	1	34927	Underwood Conservation District	150.00	Park Deposit Refund - TreeFest 04/13/2019
2019	1930	04/17/2019	Claims	1	34933	Wire Works, LLC	298.99	Police - Vehicle Docking Station
							1,257.32	

Fund	Claims	Payroll	Total
001 Current Expense	508.99	334.36	843.35
101	175.00	0.00	175.00
107	0.00	100.71	100.71

TREASURERS REPORT

Signature Page

City Of White Salmon
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We the undersigned officers for the City of White Salmon have reviewed the foregoing report and acknowledge that to the best of our knowledge this report is accurate and true:

Signed: *Jan Bundy* Signed: _____
Clerk/Treasurer Date Chairman Budget Committee / Date

City of White Salmon
April 2019 Treasurer's Report Reconciliation

	Revenue	Expenditures	
	512,741.44	430,121.67	
Treasurer's Receipts	227,713.32	202,073.75	Claims
Utility Receipts	233,142.92	176,068.20	Payroll
Interfund Transfers	52,380.58	52,380.58	Interfund Transfers
Expenditure to Revenue	-60.00	-60.00	Refund Duplicate Payment - Inn of White Salmon
Expenditure to Revenue	-381.63	-381.63	Refund Surplus Phones - Shah
Revenue to Expenditure	-53.75	-53.75	Pape Machinery Refund
		94.52	Service Charge - Account Analysis
	512,741.44	430,121.67	
	0.00	0.00	

City of White Salmon
2019 April Treasurer's Report Reconciliation to Bank Statements

Treasurer's Report Ending Balance	4,859,344.82
Treasurer's Report Adjusted Ending Balance	4,857,403.63
Columbia State Bank (Cash)	2,523,381.45
US Bank (Time Value - Investment)	1,001,587.77
WA State Treasurer (State Pool - Investment)	1,331,959.41
Petty Cash	25.00
Drawer 1	150.00
Drawer 2	150.00
Drawer 3	150.00
Total Cash and Investments	4,857,403.63
Plus Outstanding Checks (Page 7 of Treasurer's Report)	1,257.32
Less Outstanding Deposits (Page 1 of Treasurer's Report)	-3,198.51
Adjusted Ending Balance	4,857,403.63
Difference	0.00

BANK RECONCILIATION

City Of White Salmon
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1 Checking Account

Date	Balance Forward	2,447,332.68
03/26/2019		138.92
03/27/2019		428.79
03/28/2019		3,749.07
03/29/2019		5,940.01
03/30/2019		175.00
04/01/2019		10,642.03
04/02/2019		6,518.24
04/03/2019		13,489.42
04/04/2019		64,489.75
04/05/2019		33,552.61
04/06/2019		163.71
04/07/2019		451.59
04/08/2019		13,594.89
04/09/2019		5,640.16
04/10/2019		5,523.78
04/11/2019		18,784.54
04/12/2019		7,059.72
04/13/2019		98.91
04/14/2019		244.66
04/15/2019		11,647.19
04/16/2019		2,536.38
04/17/2019		21,246.55
04/18/2019		53,263.67
04/19/2019		24,938.66
04/20/2019		4,367.62
04/21/2019		5,004.50
04/22/2019		89,272.14
04/23/2019		1,554.19
04/24/2019		1,349.70
04/25/2019		15,691.45
04/26/2019		2,002.52
04/29/2019		1,855.18
04/30/2019		39,898.47
	Total Credits:	465,314.02

Year	Trans#	Date	Type	Chk#	Vendor	
2019	1257	03/06/2019	Claims	34790	Masonic Lodge # 163	175.00
2019	1270	03/06/2019	Claims	34803	Reynier, Ron Atty At Law	1,375.00
2019	1277	03/06/2019	Claims	34810	Vivian's Golden Thimble	30.00
2019	1474	03/20/2019	Claims	34828	Maliea Yakymi	105.45
2019	1478	03/20/2019	Claims	34832	Leland Gulstine	9.50
2019	1594	03/28/2019	Claims		WA State Dept Revenue/Excise	10,183.47
2019	1687	04/03/2019	Claims	34860	Anderson-Perry & Associates, Inc.	15,858.75
2019	1688	04/03/2019	Claims	34861	Association Of WA Cities	1,792.71
2019	1689	04/03/2019	Claims	34862	Bingen, City Of	29,290.88
2019	1690	04/03/2019	Claims	34863	CTX-Xerox	8.73
2019	1691	04/03/2019	Claims	34864	Caterpillar Financial Services Corp.	1,714.37
2019	1692	04/03/2019	Claims	34865	Charter Communications	214.95
2019	1693	04/03/2019	Claims	34866	City Of White Salmon	57,231.54
2019	1694	04/03/2019	Claims	34867	Class 5	483.75
2019	1695	04/03/2019	Claims	34868	Jeff Cooper	106.72
2019	1696	04/03/2019	Claims	34869	Emergency Vehicle Solutions LLC	6,676.69
2019	1697	04/03/2019	Claims	34870	Extreme Products	432.98
2019	1698	04/03/2019	Claims	34871	Gorge Networks Inc	758.44

BANK RECONCILIATION

City Of White Salmon

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Year	Trans#	Date	Type	Chk#	Vendor	
2019	1699	04/03/2019	Claims	34872	Greg Holtman Construction	1,223.25
2019	1700	04/03/2019	Claims	34873	Hach Company	2,010.15
2019	1701	04/03/2019	Claims	34874	Hunsaker Oil Company Inc	1,466.24
2019	1703	04/03/2019	Claims	34876	Jaques Sharp	90.00
2019	1704	04/03/2019	Claims	34877	Ned Kindler	135.50
2019	1705	04/03/2019	Claims	34878	Klickitat County Commissioner-Judicial	4,680.11
2019	1706	04/03/2019	Claims	34879	Klickitat County Treasurer	59.87
2019	1707	04/03/2019	Claims	34880	Les Schwab Tire Centers	1,841.16
2019	1709	04/03/2019	Claims	34882	Mosier WiNet	400.00
2019	1710	04/03/2019	Claims	34883	Municipal Emergency Services	759.58
2019	1711	04/03/2019	Claims	34884	NAPA Auto Parts dba of TWGW, Inc	270.09
2019	1712	04/03/2019	Claims	34885	Northwest Natural Gas Co	561.67
2019	1713	04/03/2019	Claims	34886	One Call Concepts Inc	39.59
2019	1714	04/03/2019	Claims	34887	PUD No 1 Of Klickitat County	6,784.28
2019	1715	04/03/2019	Claims	34888	Paramount Supply Company	459.37
2019	1716	04/03/2019	Claims	34889	Pitney Bowes Purchase Power	208.99
2019	1717	04/03/2019	Claims	34890	Platt Electrical, dba of Rexel USA, INC	304.60
2019	1718	04/03/2019	Claims	34891	Radcomp Technologies	4,337.42
2019	1719	04/03/2019	Claims	34892	Reynier, Ron Atty At Law	1,375.00
2019	1720	04/03/2019	Claims	34893	Smarsh, Inc.	210.25
2019	1721	04/03/2019	Claims	34894	Larry Spencer	135.50
2019	1722	04/03/2019	Claims	34895	Wilcox & Flegel	784.99
2019	1723	04/03/2019	Claims	34896	Kenneth B. Woodrich PC	4,668.00
2019	1724	04/03/2019	Claims	34897	Xerox Financial Services, LLC	298.84
2019	1942	04/03/2019	Claims		Chase Paymentech	30.00
2019	1944	04/03/2019	Claims		Chase Paymentech	1,304.14
2019	1617	04/05/2019	Payroll		Jan Brending	2,566.42
2019	1618	04/05/2019	Payroll		Erika Castro-Guzman	1,676.29
2019	1619	04/05/2019	Payroll		Jeffrey Cooper	2,157.87
2019	1620	04/05/2019	Payroll		Kate E Daniels	1,470.05
2019	1621	04/05/2019	Payroll		Andrew Dirks	1,671.77
2019	1622	04/05/2019	Payroll		Kevin English	2,940.86
2019	1623	04/05/2019	Payroll		Lisa L George	1,567.13
2019	1624	04/05/2019	Payroll	34854	Suzanne Glaser	92.35
2019	1625	04/05/2019	Payroll		Ashley Hackett	1,995.09
2019	1626	04/05/2019	Payroll	34855	Jason L Hartmann	152.53
2019	1627	04/05/2019	Payroll	34856	Donna Heimke	68.49
2019	1628	04/05/2019	Payroll		Michael L Hepner	2,923.52
2019	1629	04/05/2019	Payroll		F Jay Holtmann	92.35
2019	1630	04/05/2019	Payroll		William F Hunsaker	2,379.00
2019	1631	04/05/2019	Payroll		Marla A Keethler	152.53
2019	1632	04/05/2019	Payroll		Jason Kinley	1,369.40
2019	1633	04/05/2019	Payroll		Katie G Kreps	1,236.89
2019	1634	04/05/2019	Payroll		Ross E Lambert	1,507.37
2019	1635	04/05/2019	Payroll		Amy Martin	152.53
2019	1636	04/05/2019	Payroll		Patrick R Munyan Jr	3,230.46
2019	1637	04/05/2019	Payroll		Stephanie M Porter	1,453.63
2019	1639	04/05/2019	Payroll		David R Poucher	516.81
2019	1640	04/05/2019	Payroll		Frank Randall	2,539.27
2019	1641	04/05/2019	Payroll		Troy Rosenburg	1,635.58
2019	1642	04/05/2019	Payroll		Pedro Virgen	2,162.91
2019	1643	04/05/2019	Payroll	34858	Jess W Wardwell	92.35
2019	1644	04/05/2019	Payroll		Anthony R Warren	3,315.11
2019	1653	04/05/2019	Payroll		AFLAC	376.88
2019	1654	04/05/2019	Payroll		Association Of WA Cities	33,380.23
2019	1655	04/05/2019	Payroll		Internal Revenue Service	14,432.46
2019	1656	04/05/2019	Payroll		LifeSecure Insurance Company	371.09

BANK RECONCILIATION

City Of White Salmon

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Year	Trans#	Date	Type	Chk#	Vendor	
2019	1657	04/05/2019	Payroll		LifeSecure Insurance Company	1,103.52
2019	1658	04/05/2019	Payroll		LifeSecure Insurance Company	442.98
2019	1659	04/05/2019	Payroll		Oregon Department of Revenue	180.00
2019	1660	04/05/2019	Payroll		Standard Insurance	373.35
2019	1661	04/05/2019	Payroll		WA State Dept Retirement Systems	200.00
2019	1662	04/05/2019	Payroll		WA State Dept Retirement Systems	10,263.24
2019	1663	04/05/2019	Payroll	34859	WSCCE	781.72
2019	1941	04/05/2019	Claims		Xpress Bill Pay	507.92
2019	1784	04/09/2019	Payroll		Department Of Labor & Industries	9,187.08
2019	1785	04/09/2019	Payroll		Employment Security Department	661.75
2019	1786	04/09/2019	Payroll		Oregon Dept. of Revenue - Transit Tax	14.29
2019	1940	04/15/2019	Ser Chge		Columbia Bank #1080	94.52
2019	1894	04/17/2019	Claims		WA State Dept Revenue/Excise	8,411.52
2019	1895	04/17/2019	Claims	34898	Ace Hardware	117.21
2019	1896	04/17/2019	Claims	34899	Anderson-Perry & Associates, Inc.	18,520.00
2019	1897	04/17/2019	Claims	34900	Aramark Uniform Services	212.30
2019	1898	04/17/2019	Claims	34901	Aspect Consulting	658.50
2019	1899	04/17/2019	Claims	34902	BSK Associates	1,264.50
2019	1900	04/17/2019	Claims	34903	BergerABAM	3,215.64
2019	1901	04/17/2019	Claims	34904	DataPro Solutions, Inc	154.80
2019	1902	04/17/2019	Claims	34905	Databar	1,347.44
2019	1903	04/17/2019	Claims	34906	Enterprise, The	240.00
2019	1904	04/17/2019	Claims	34907	Extreme Products	66.99
2019	1905	04/17/2019	Claims	34908	Fastenal	99.72
2019	1906	04/17/2019	Claims	34909	H.D. Fowler Company	1,290.43
2019	1907	04/17/2019	Claims	34910	H2Oregon Bottled Water	0.99
2019	1908	04/17/2019	Claims	34911	Hood River County	170.00
2019	1909	04/17/2019	Claims	34912	Keith's Sporting Goods	1,616.00
2019	1910	04/17/2019	Claims	34913	Klickitat County Health Dept	120.00
2019	1912	04/17/2019	Claims	34915	Office Depot	398.53
2019	1913	04/17/2019	Claims	34916	Pioneer Surveying Engineering Inc	984.00
2019	1914	04/17/2019	Claims	34917	Public Safety Testing	128.00
2019	1915	04/17/2019	Claims	34918	Pure Water Aquatics	2,512.78
2019	1916	04/17/2019	Claims	34919	Republic Services #487	300.64
2019	1917	04/17/2019	Claims	34920	San Diego Police Equipment Co.	1,674.16
2019	1918	04/17/2019	Claims	34921	Dharmik Shah	381.63
2019	1919	04/17/2019	Claims	34922	Shred-it USA LLC	154.12
2019	1920	04/17/2019	Claims	34923	Skyline Hospital	18.93
2019	1921	04/17/2019	Claims	34924	TransUnion Risk & Alternative	53.75
2019	1922	04/17/2019	Claims	34925	US Bank Safekeeping	24.00
2019	1923	04/17/2019	Claims	34926	US Bank	2,138.90
2019	1925	04/17/2019	Claims	34928	Univar USA, Inc.	1,010.07
2019	1926	04/17/2019	Claims	34929	Verizon Wireless	954.79
2019	1927	04/17/2019	Claims	34930	WA State Dept Retirement Systems	25.00
2019	1928	04/17/2019	Claims	34931	WA State Treas. Cash Mgmt Dept	788.27
2019	1929	04/17/2019	Claims	34932	Wilcox & Flegel	645.15
2019	1931	04/17/2019	Claims	34934	Xerox Financial Services, LLC	865.48
2019	1953	04/18/2019	Claims	34935	CenturyLink	1,295.38
2019	1852	04/19/2019	Payroll		Jan Brending	2,566.90
2019	1853	04/19/2019	Payroll		Erika Castro-Guzman	1,615.05
2019	1854	04/19/2019	Payroll		Jeffrey Cooper	2,006.33
2019	1855	04/19/2019	Payroll		Kate E Daniels	1,608.58
2019	1856	04/19/2019	Payroll		Andrew Dirks	1,309.64
2019	1857	04/19/2019	Payroll		Kevin English	2,944.57
2019	1858	04/19/2019	Payroll		Lisa L George	1,786.42
2019	1859	04/19/2019	Payroll		Ashley Hackett	1,715.00
2019	1860	04/19/2019	Payroll		Michael L Hepner	2,919.98

BANK RECONCILIATION

City Of White Salmon
MCAG #: 0481

04/01/2019 To: 04/30/2019

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Year	Trans#	Date	Type	Chk#	Vendor	
2019	1861	04/19/2019	Payroll		William F Hunsaker	2,378.77
2019	1862	04/19/2019	Payroll		Jason Kinley	1,519.47
2019	1863	04/19/2019	Payroll		Katie G Kreps	1,321.08
2019	1864	04/19/2019	Payroll		Ross E Lambert	2,224.23
2019	1865	04/19/2019	Payroll		Patrick R Munyan Jr	3,229.50
2019	1866	04/19/2019	Payroll		Stephanie M Porter	1,480.18
2019	1867	04/19/2019	Payroll		Frank Randall	2,025.72
2019	1868	04/19/2019	Payroll		Troy Rosenberg	1,724.37
2019	1869	04/19/2019	Payroll		Pedro Virgen	1,855.98
2019	1870	04/19/2019	Payroll		Anthony R Warren	2,649.66
2019	1871	04/19/2019	Payroll		Internal Revenue Service	13,648.59
2019	1872	04/19/2019	Payroll		Oregon Department of Revenue	142.00
2019	1873	04/19/2019	Payroll		WA State Dept Retirement Systems	200.00
2019	1874	04/19/2019	Payroll		WA State Dept Retirement Systems	10,156.50
Total Debits:						389,265.25
Reconciled Bank Balance:						2,523,381.45
2019	2042	04/25/2019	Util Pay	48985	Xpress Bill Pay	357.33
2019	2043	04/25/2019	Util Pay	48986	Xpress Bill Pay	98.91
2019	2044	04/25/2019	Util Pay	48987	Xpress Bill Pay	103.35
2019	2053	04/29/2019	Util Pay	48996	Xpress Bill Pay	122.81
2019	2059	04/29/2019	Util Pay	49002	Xpress Bill Pay	469.98
2019	2060	04/29/2019	Util Pay	49003	Xpress Bill Pay	122.90
2019	2061	04/29/2019	Util Pay	49004	Xpress Bill Pay	127.34
2019	2062	04/30/2019	Tr Rec	49005	Permitting Customer	25.00
2019	2063	04/30/2019	Tr Rec	49006	Bakke, Rudi & Sandy	260.00
2019	2064	04/30/2019	Tr Rec	49007	John Doe Citizen, Fingerprints/Notary/Recyl	5.00
2019	2065	04/30/2019	Tr Rec	49008	Permitting Customer	260.88
2019	2066	04/30/2019	Util Pay	49009	Xpress Bill Pay	853.17
2019	2067	04/30/2019	Util Pay	49010	Xpress Bill Pay	391.84
Outstanding Credits:						-3,198.51
2016	1220	03/16/2016	Claims	31118	Huard C/O Brad Huard, Cecelia Joan	6.20
2017	8301	11/01/2017	Claims	33126	Hill, David & Angela	87.43
2018	768	02/07/2018	Claims	33497	Wuollet, Renee	11.38
2018	1201	03/07/2018	Claims	33577	Parker, Chris	3.17
2018	3179	06/20/2018	Claims	33915	Pretorius, Lourens and Monette	16.96
2018	7272	09/05/2018	Payroll	34156	Vargas, Savannah	49.10
2018	7524	09/20/2018	Payroll	34222	Vargas, Savannah	20.68
2018	7525	09/20/2018	Payroll	34223	Vargas, Sydney	20.68
2018	8618	12/05/2018	Payroll	34449	Heredia, Angelina	27.70
2018	8639	12/05/2018	Payroll	34458	Wamsley, Eric	164.38
2019	1638	04/05/2019	Payroll	34857	Post, Ashley	152.53
2019	1702	04/03/2019	Claims	34875	Inn Of The White Salmon	60.00
2019	1708	04/03/2019	Claims	34881	Masonic Lodge # 163	175.00
2019	1911	04/17/2019	Claims	34914	Klickitat County Prosecutor	13.12
2019	1924	04/17/2019	Claims	34927	Underwood Conservation District	150.00
2019	1930	04/17/2019	Claims	34933	Wire Works, LLC	298.99
Outstanding Debits:						1,257.32
Reconciled Book Balance:						2,525,322.64



Direct Inquiries to:
White Salmon (509) 493-2500
 P O Box 279 White Salmon WA 98672

STATEMENT OF ACCOUNT

Statement Date: 04/30/19
 Last Statement Date: 03/31/19
 Account: XXXXXX2469

CITY OF WHITE SALMON
 PO BOX 2139
 WHITE SALMON WA 98672-2139

SUMMARY OF ACCOUNT BALANCES

Account Name	Account Number	Ending Balance
Public Checking	XXXXXX2469	\$2,523,381.45

Public Checking

Account Number	XXXXXX2469	Beginning Balance	\$2,447,332.68
Low Balance	\$2,336,785.17	Credits	
		Deposits	\$217,702.21
		ACH Credits	\$247,611.81
		Other Credits	\$0.00
		Total Credits	\$465,314.02
		Total Account Fees	\$0.00
		Debits	
		ACH Debits	\$195,165.28
		Other Debits	\$94.52
		Electronic Checks	\$0.00
		Checks	\$194,005.45
		Total Debits	\$389,265.25
		Ending Balance	\$2,523,381.45

DEPOSITS

Date	Description	Amount
04-01	Deposit	\$48.53
04-01	Deposit	\$1,141.32
04-02	Deposit	\$110.00
04-02	Deposit	\$8,462.03
04-03	Deposit	\$201.13
04-03	Deposit	\$1,046.53
04-04	Deposit	\$315.59
04-04	Deposit	\$3,431.23
04-05	Deposit	\$61,872.70
04-08	Deposit	\$135.76
04-08	Deposit	\$30,756.00
04-09	Deposit	\$11,399.00

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BANK RECONCILIATION

City Of White Salmon
MCAG #: 0481

04/01/2019 To: 04/30/2019

Time: 07:21:46 Date: 05/07/2019
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2 State Pool

Date	Balance Forward	1,329,183.91
04/30/2019		<u>2,775.50</u>
	Total Credits:	<u>2,775.50</u>

Year	Trans#	Date	Type	Chk#	Vendor
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Total Debits:	<u>0.00</u>
Reconciled Bank Balance:	<u>1,331,959.41</u>
Outstanding Credits:	<u> </u>
Outstanding Debits:	<u> </u>
Reconciled Book Balance:	<u>1,331,959.41</u>

Local Government Investment Pool
Statement of Account for No: 02530
April 2019
Primary Account

CITY OF WHITE SALMON
PO BOX 2139
WHITE SALMON, WA 98672-8672

Date	Description	Comment	Deposits	Withdrawals	Balance
04/01/2019	Beginning Balance				1,329,183.91
04/30/2019	Month End Balance				1,329,183.91
	April Earnings	Daily Factor Earnings	2,775.50		
	Net Ending Balance				1,331,959.41

Account Summary

Beginning Balance:	1,329,183.91	Gross Earnings:	2,783.77
Deposits:	0.00	Administrative Fee:	8.27
Withdrawals:	0.00	Net Earnings:	2,775.50
Month End Balance:	1,329,183.91		
Administrative Fee Rate:	0.0076 %	Net Ending Balance:	1,331,959.41
Gross Earnings Rate:	2.5481 %		
Net Earnings Rate:	2.5406 %	Average Daily Balance:	1,329,183.91

BANK RECONCILIATION

City Of White Salmon
MCAG #: 0481

04/01/2019 To: 04/30/2019

Time: 07:22:37 Date: 05/07/2019
Page: 1

3 Petty Cash

Date	Balance Forward	25.00
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Total Credits:	0.00
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Year	Trans#	Date	Type	Chk#	Vendor
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Total Debits:	0.00
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Reconciled Bank Balance:	25.00
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Outstanding Credits:	
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Outstanding Debits:	
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Reconciled Book Balance:	25.00
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BANK RECONCILIATION

City Of White Salmon
MCAG #: 0481

04/01/2019 To: 04/30/2019

Time: 07:22:53 Date: 05/07/2019
Page: 1

4 Cash Drawer 1

Date	Balance Forward	150.00
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Total Credits:	0.00
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Year	Trans#	Date	Type	Chk#	Vendor
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Total Debits:	0.00
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Reconciled Bank Balance:	150.00
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Outstanding Credits:	
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Outstanding Debits:	
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Reconciled Book Balance:	150.00
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BANK RECONCILIATION

City Of White Salmon
MCAG #: 0481

04/01/2019 To: 04/30/2019

Time: 07:23:11 Date: 05/07/2019
Page: 1

5 Cash Drawer 2

Date	Balance Forward	150.00
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Total Credits:	0.00
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Year	Trans#	Date	Type	Chk#	Vendor
------	--------	------	------	------	--------

Total Debits:	0.00
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Reconciled Bank Balance:	150.00
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Outstanding Credits:	
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Outstanding Debits:	
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Reconciled Book Balance:	150.00
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BANK RECONCILIATION

City Of White Salmon
MCAG #: 0481

04/01/2019 To: 04/30/2019

Time: 07:23:32 Date: 05/07/2019
Page: 1

6 Cash Drawer 3

Date	Balance Forward	150.00
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Total Credits:	0.00
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Year	Trans#	Date	Type	Chk#	Vendor
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Total Debits:	0.00
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Reconciled Bank Balance:	150.00
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Outstanding Credits:	
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Outstanding Debits:	
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Reconciled Book Balance:	150.00
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BANK RECONCILIATION

City Of White Salmon

Time: 07:24:01 Date: 05/07/2019

MCAG #: 0481

04/01/2019 To: 04/30/2019

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10 Time Value Investments

Date	Balance Forward	1,001,587.77
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Total Credits:	0.00
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Year	Trans#	Date	Type	Chk#	Vendor
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Total Debits:	0.00
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Reconciled Bank Balance:	1,001,587.77
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Outstanding Credits:	
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Outstanding Debits:	
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Reconciled Book Balance:	1,001,587.77
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ACTIVITY - Settled/Cleared Cash Activity

Transaction Type	Amount
Purchases	0.00
Purchase Reversals	0.00
Sales	0.00
Sale Reversals	0.00
Withdrawals	0.00
Receipts	0.00
Deliveries	0.00
Principal Reversals	0.00
Interest	0.00
Interest Reversals	0.00
Interest Adjustments	0.00
Maturities	0.00
Calls	0.00
Puts	0.00
Paydowns	0.00
Paydown Adjustments	0.00
Payups	0.00
Payup Adjustments	0.00
Cash Dividends	0.00
Balance Changes	0.00
Stock Dividends	0.00
Closeouts	0.00
Closeout Dividends	0.00
Net Activity	0.00

Your Sales Representative is: SAFEKEEPING OPERATIONS
(800) 236-4221

Statement Contents
 *Summary
 *Holdings

HOLDINGS - Custody

Category	Par/Shares	Original Face	Principal Cost	Market Value
US Government Agency Securities	1,021,000.00000	1,021,000.00000	1,001,587.77	1,002,545.17
Total Custody Holdings	1,021,000.00000	1,021,000.00000	1,001,587.77	1,002,545.17