



**White Salmon City Council Meeting**  
**A G E N D A**  
**February 20, 2019 – 6:00 PM**  
**Fire Hall, 112 NE Church, White Salmon, Washington 98672**

**Call to Order and presentation of the Flag**

**Roll Call**

**Comments**

**Changes to the Agenda**

**Business Items**

- 1. City Hall Exterior Design**
  - a. Presentation
  - b. Discussion
  - c. Action

**Consent Agenda**

- 2. Agreement - Washington Gorge Action Programs Youth Center**
- 3. Confirmation of Appointment of Anne Meddenbach to Community Development Committee**
- 4. Meeting Minutes - February 6, 2019**
- 5. Approval of Vouchers**

**Department Head and Committee Reports**

**Executive Session (if needed)**

**Adjournment**

**Backup material for agenda item:**

**City Hall Exterior Design**

- a. Presentation
- b. Discussion
- c. Action



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## AGENDA MEMO

Needs Legal Review: No  
Meeting Date: February 20, 2019  
Agenda Item: City Hall Exterior Design  
Presented By: Pat Munyan, City Administrator

### **ACTION REQUIRED:**

Approval of exterior design so complete specifications can be developed, and the project put out to bid.

### **PROPOSED MOTION:**

Motion to approve exterior design and authorize staff to complete specifications and issue bid for the city hall project.

### **Explanation of issue:**

Staff will be presenting several options for the completion of city hall exterior at the meeting on February 20, 2019. Staff is seeking city council acceptance of a final design and authorization to move forward with completing the specifications and issuing bid documents for the project.

### **Budget:**

The 2019 budget currently provides for \$200,000 for the addition and completion of city hall exterior (\$100,000 for additional and \$100,000 for exterior).

### **Staff Recommendation:**

Staff has no recommendation for a specific design. Staff does recommend that a final decision on design be made at the February 20 meeting and council authorize staff to proceed with completion of specifications and issuance of bid documents for the project.

**Backup material for agenda item:**

**Agreement - Washington Gorge Action Programs Youth Center**



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**AGENDA MEMO**

Needs Legal Review: Yes  
Meeting Date: February 20, 2019  
Agenda Item: Consent Agenda – Agreement Washington Gorge Action Programs Youth Center  
Presented By: Jan Brending, City Clerk Treasurer

**ACTION REQUIRED:**

Approval of agreement with Washington Gorge Action Programs (WGAP) for funding for Youth Center.

**PROPOSED MOTION:**

Motion to approve agreement with Washington Gorge Action Programs for 2019 to provide funding for services rendered in the amount of \$6,000.

**Explanation of issue:**

The city council approves agreements and contracts. The City has provided for \$6,000 in funding to Washington Gorge Action Programs in its 2019 budget. The agreement provides has this funding is made available to WGAP. The same language was used in the 2018 agreement.

**Budget:**

The 2019 budget currently provides for the \$6,000.

**Staff Recommendation:**

Staff recommends the city council approve the agreement with Washington Gorge Action Programs.

## **AGREEMENT**

### **BETWEEN WASHINGTON GORGE ACTION PROGRAMS AND THE CITY OF WHITE SALMON**

This Agreement (which hereinafter may be referred to as the “AGREEMENT”), by and between Washington Gorge Action Programs (which hereinafter may be referred to as “WGAP”), a Washington nonprofit corporation pursuant to RCW Title 24, and the City of White Salmon, a Washington municipal corporation (which may hereinafter be referred to as “City”).

#### **RECITALS**

**WHEREAS** WGAP operates a Youth Center, which Youth Center provides opportunities and pastimes for youth in a geographical area that includes the City of White Salmon; and

**WHEREAS** the City is informed and believes that the Youth Center has a generally positive affect on the youth of the city as well as the surrounding area; and

**WHEREAS** the Youth Center helps discourage some youth from mischief, both of criminal and civil in nature and may encourage some youth to stay in the City and surrounding geographical area; and

**WHEREAS** the City desires that its public areas, including parks, to be kept neat and orderly in appearance; and

**WHEREAS** WGAP has agreed to spend such time as its resources allow to assist keeping the public areas of White Salmon neat and orderly.

**NOW, THEREFORE**, the parties agree as follows:

1. The recitals are accurate.
2. The City of White Salmon shall pay WGAP for the benefit of the WGAP Youth Center, the sum of Six Thousand and No Cents (\$6,000.00) for the year 2019.
3. During such year, WGAP shall assist, as its resources allow, in keeping the public areas of the City of White Salmon neat and orderly.
4. Such assistance will be in the manner and at such times as WGAP determines is appropriate. The City shall not direct or control WGAP’s assistance.
5. This agreement does not constitute an employment or personal services agreement.
6. Each party agrees to hold harmless and indemnify the other party, its electe3d officials, employees, representatives, and agents from any claim, action, injury to person or

property, damages, costs or expenses that may arise proximately in any manner from WGAP's actions to assist in keeping the public areas of the City of White Salmon neat and orderly, including without limitations WGAP's employees, agents, representatives or those acting at its direction.

- 7. If any provision hereof is held invalid the remainder of the provision hereof shall not be affected.

**IN WITNESS WHEREOF**, the parties have signed this AGREEMENT, effective on the last date indicated below and retroactive to date appropriate to effect that year in paragraph 2 above, if such retroactivity is applicable.

**CITY OF WHITE SALMON**

**WASHINGTON GORGE  
ACTION PROGRAMS**

\_\_\_\_\_  
David Poucher, Mayor                      Date

\_\_\_\_\_  
Director    Date

ATTEST:

\_\_\_\_\_  
Jan Brending, City Clerk Treasurer      Date

Approved as to form:

\_\_\_\_\_  
Kenneth Woodrich                      Date  
City Attorney

**Backup material for agenda item:**

**Meeting Minutes - February 6, 2019**





**CITY OF WHITE SALMON**  
**City Council Regular Meeting – Wednesday, February 6, 2019**  
**DRAFT**

**Council and Administrative Personnel Present**

**Council Members:**

Jason Hartmann  
Donna Heimke  
Marla Keethler  
Ashley Post  
Amy Whiteman

**Staff Present:**

Kevin English, Public Works Operations  
Manager  
Jan Brending, Clerk Treasurer  
Ken Woodrich, City Attorney  
David Poucher, Mayor

**1. Call to Order**

Mayor Poucher called the meeting to order at 6 p.m. There were approximately 9 people present.

**2. Roll Call**

All council members were present

**3. Comments – Public and Council**

*Shelley Baxter, White Salmon* said she was one of the initiators of an annexation along with Nancy White. She said she is having second thoughts about annexing into the city. Baxter said at the meeting where the annexation was discussed with the council, the original recommendation by staff was to zone the area R2 – Two-Unit Residential but she supported zoning it R1 – Single-Family Residential. She said she is concerned about traffic and livability related to the R1 zoning. Baxter said there could be 60 to 80 homes on the hillside and feels it would change the rural character of the neighborhood. She said she would prefer the large lot R1 zoning. Baxter said she is not agreeing to the annexation until some questions are answered. She said she does feel that workforce housing is important but feels that small lots lend themselves toward vacation homes. Baxter asked the council to reconsider the zoning for the proposed annexation.

**4. Changes to the Agenda.**

Mayor Poucher asked that two items be added to the agenda: (1) confirming appointment of Ross Henry to the city's Community Development Committee and (2) discussing and appointing a replacement to sit on the Klickitat County Solid Waste Advisory Committee.

Marla Keethler asked that an agenda item be added to discuss the comments that have been made by the Klickitat County Sheriff and whether he is adhering to his responsibilities.

There was a consensus of the city council to add the three agenda items to the end of the meeting.

**5. White Salmon Valley Pool Metropolitan Park District**

Lloyd DeKay, President of White Salmon Valley Pool Metropolitan Park District said the Park District is considering other locations for the new pool. He said the Park District is meeting with the school board at the end of the month to discuss using school property or part of Rheingarten Park for the pool. DeKay said he has also spoken to the City of Bingen about property they may have available.

The council and park district representatives discussed the current location of the pool.

The city noted that they feel the highest and best of the property owned by the City of White Salmon across from Whiston Elementary is for a new pool.

The council and the park district discussed the operation of the existing pool for the 2019 season. Lloyd DeKay noted that the staff memo referenced one option for “funding” was for the park district to agree to be responsible for the removal of the old pool. He said that Izak Riley has said it could cost up to \$100,000 to demolish the old pool and that the park district could not agree to that requirement. The park district said they would like to focus on getting a new pool constructed and operational versus trying to figure out how to fund the existing pool for the 2019 season.

Moved by Jason Hartmann. Seconded by Amy Whiteman.

*Motion for the City of White Salmon to run the pool for the 2019 season and absorb the costs up to \$60,000 over the revenue received from the pool. CARRIED 4 to 1: Jason Hartmann – Aye, Donna Heimke – Nay, Marla Keethler – Aye, Ashley Post – Aye, Amy Whiteman – Aye.*

Jan Brending said the city council will see the funding added to the budget with a budget amendment scheduled for the first meeting in March.

**6. Ordinance 2019-012-1038, Amending WSMC 2.04.060 Regarding Committees**

Jan Brending, Clerk Treasurer, provided an overview of the proposed amendments. She said the amendment provides for two appointments to the Community Development Committee from the city’s planning commission. Brending said the amendment also provides that the Community Development Committee will provide communication to both the city council and planning commission as necessary. She noted that there were several corrections made to the original proposed ordinance including the date of the ordinance and the reference to the prior ordinance.

Moved by Jason Hartmann. Seconded by Marla Keethler.

*Motion to approve Ordinance 2019-02-1038, Amending WSMC 2.04.060 Regarding Committees with the changes noted by Jan Brending. CARRIED.*

**7. Authorization to Become Member of Sourcewell**

Jan Brending, Clerk Treasurer, provided information about Sourcewell which is a purchasing cooperative that the city wants to participate in. She said Ken Woodrich, city attorney, has

reviewed the membership agreement and supporting documents. Brending said Sourcewell meets all the requirements the state has for participating in purchasing cooperatives. She said the public works department hopes to purchase a dump truck through Sourcewell that will save the city approximately \$50,000.

Moved by Amy Whiteman. Seconded by Jason Hartmann.

*Motion to authorize membership in Sourcewell, a purchasing cooperative. CARRIED.*

**8. Consent Agenda**

- a. Approval of Minutes – January 2, 2019 and January 30, 2019
- b. Resolution 2019-02-481 Declaring Surplus
- c. Resolution 2019-02-482 Amending Travel Policy
- d. Forestland Response Agreement – Department of Natural Resources
- e. Proclamation 2019-001 Declaring March 16, 2019 as Arbor Day

The city council asked that the minutes of January 30, 2019 be pulled from the consent agenda for discussion and action separately.

Moved by Ashley Post. Seconded by Amy Whiteman.

*Motion to approve consent agenda, excluding the minutes of the January 30, 2019 council meeting. CARRIED.*

**9. Approval of Minutes – January 30, 2019**

Ashley Post asked that the following paragraphs be added to page 3 under “Comprehensive Plan Update”:

“There was a consensus that the planning commission would work towards completing the comprehensive plan update by the end of the year.”

“There was a consensus of that public involvement related to the comprehensive plan update would include more than just the required public hearing(s).”

Moved by Ashley Post. Seconded by Amy Whiteman.

*Motion to approve the meeting minutes of the January 30, 2019 joint city council and planning commission meeting as corrected. CARRIED.*

**10. Department Head and Committee Reports**

**Kevin English, Public Works Operations Manager** said the public works department has been preparing for the upcoming winter weather that is possible for 6 out of the next 9 days. He said public works has rebuilt the fish screen at Buck Creek. English noted the city has received authorization to begin the Aquifer Storage Recharge program and the public works department is working through the hydraulics issues of putting water into the wells.

**Jan Brending, Clerk Treasurer** said she is working on closing the 2018 budget and developing the initial budget amendment for 2019. She said she is also working on a USDA Rural Development loan application for the Jewett Street water project.

**Dave Poucher, Mayor** said he testified before the legislature regarding the Public Works Trust Fund. He said that he also obtained information regarding the development of a land trust for affordable housing. Poucher said a presentation was made to several people at city hall regarding the development of a land trust. The council discussed the idea of developing a land trust.

**Ashley Post, Council Member** said she would like the city to communicate with Klickitat County regarding the ownership of the riverfront property related to the proposed park.

David Poucher said the process is moving forward but slowly.

Ken Woodrich said a “redemption period” must expire before the county can take any action.

Ashley Post asked if the city is expecting a response from Washington State Department of Transportation (WSDOT) regarding the Jewett Street improvement requests made by the city.

Jan Brending said WSDOT will be submitting a response in writing addressed to the mayor.

Ashley Post said she learned that the payments from the Park District for Jan Brending’s services go directly to the city and not to Jan Brending. She said she feels Brending should have some level of compensation.

David Poucher said he will address the issue.

**Donna Heimke, Council Member** asked if the citizen who had sent an email with concerns about the proposed Jewett Street roundabout had been contacted.

David Poucher said he responded to her and addressed her concerns.

**Marla Keethler, Council Member** said the Tree Board will be meeting on February 12. She asked that the snow plow policy be elevated on the city’s web page. Keethler noted that she and Ashley Post will be attending City Action Days next week.

**11. Confirmation of Ross Henry Appointment to Community Development Committee**

Dave Poucher said Ross Henry, Planning Commissioner, has volunteered to serve on the Community Development Committee.

Moved by Amy Whiteman. Seconded by Donna Heimke.

*Motion to confirm appointment of Ross Henry, Planning Commissioner to Community Development Committee. CARRIED.*

**12. Appointment to Klickitat County Solid Waste Advisory Committee**

Dave Poucher said he would like to appoint someone new to the Klickitat County Solid Waste Committee to replace Amy Whiteman.

Amy Whiteman noted that all the meetings are during the day in Goldendale.

Jason Hartmann volunteered to serve on the committee.

Moved by Marla Keethler. Seconded by Donna Heimke.

*Motion to confirm appointment of Jason Hartmann to the Klickitat County Solid Waste Advisory Committee. CARRIED.*

**13. Klickitat County Sheriff Comments**

Marla Keethler said she does not want to specifically address Initiative 1639. She said Sheriff Bob Songer has been outspoken and has aligned himself with groups outside of the county regarding the issue. Keethler said she been it is making the county a target for agitators. She said that she feels all elected officials have the responsibility to affirm state law and does not think Songer’s position that he has taken in relation to Initiative 1639 is appropriate. Keethler said is elected officials’ responsibility to implement the laws that are on the books.

Amy Whiteman said she agrees with Keethler. She said she is concerns with some of the videos that have been released and the statement that the sheriff would arm people to stop the law from being implemented.

The city council discussed the issue recognizing that the initiative is currently being challenged in the courts regarding its constitutionality. Council members noted they heard from several constituents regarding Sheriff Songer’s comments.

**14. Approval of Vouchers**

Vouchers audited and certified as required by RCW 42.24.080 and expense reimbursement claims as required by RCW 42.24.090 as of this 6<sup>th</sup> day of February, 2019.

Type	Date	From	To	Amount
<b>Claims</b>	12/31/2018	34595	34636	113,667.35
	12/31/2018	EFT	EFT	13,536.03
	1/16/2018	34637	34664	54,064.72
	2/6/2019	34673	34727	287,870.99
			<b>Claims Total</b>	<b>469,139.09</b>
<b>Payroll</b>	1/4/2019	EFT	EFT	96,340.39
	1/4/2019	34589	34594	1,210.21
	1/18/2019	EFT	EFT	63,971.64

	2/5/2019	EFT	EFT	105,038.88
	2/5/2019	34667	34672	1,341.22
			<b>Payroll Total</b>	<b>267,902.34</b>
<b>Manual Claims</b>	1/25/2018	34666	34666	1,344.83
			<b>Manual Total</b>	<b>1,344.83</b>
			<b>Total All Vouchers</b>	<b>738,386.26</b>

Moved by Donna Heimke. Seconded by Amy Whiteman.  
 Motion to approve vouchers in the amount of \$738,386.26. *CARRIED.*

**15. Executive Session**

At 7:44 p.m. Dave Poucher, Mayor announced the city council will meet in Executive Session for 7 minutes to discuss potential litigation pursuant to RCW 42.30.110(1)(i).

City Council resumed regular session at 7:51 p.m.

**20. Adjournment**

The meeting was adjourned at 7:52 p.m.

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David Poucher, Mayor

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Jan Brending, Clerk-Treasurer