White Salmon City Council Meeting
A G E N D A
April 19, 2023 – 6:00 PM

119 NE Church

Meeting ID: 862 3603 0907 Passcode: 943853

Call in Numbers:

669-900-6833	**929-205-6099**	**301-715-8592**
346-248-7799	**253-215-8782**	**312-626-6799**

Join Zoom Meeting

https://us02web.zoom.us/j/86554593111?pwd=VXpQWGF0RlcyUHBwSGEwQVpGUG5DQT09

I. Call to Order, Presentation of the Flag and Roll Call

II. Changes to the Agenda

III. Public Comment Any public in attendance at the meeting (either in person or via Zoom) will be provided an opportunity to make public comment of a general nature in the time allotted. No registration is required. Each person will be allowed three minutes for comment.

IV. Consent Agenda

A. Appointment of Regional Fire Authority Committee Members - document will be provided Monday, April 17
B. Approval of 2023 Engineering Contracts - Contracts will be provided by Monday, April 17, 2023
C. Approval of Emergency Contract - Mather & Son Pumps, Inc. ($44,072.69)
D. Approval of Employment Contract - Public Works Director
E. Bid Approval - Jewett Manhole Improvement Project
F. Small Works Bid Award and Contract Approval - Patton Asphalt ($26,875)
G. December 2022 Treasurer Report
H. January 2023 Treasurer Report
I. February 2023 Treasurer Report
J. March 2023 Treasurer Report - Documents will be provided Monday, April 17
K. Approval of Meeting Minutes - April 5, 2023 - Documents will be provided before meeting
L. Approval of Vouchers

V. Presentations

A. Tree of Heaven Project - Underwood Conservation District

VI. Business Items

A. Public Hearing - Four Oaks Subdivision Preliminary Plat
   1. Presentation
   2. Public Hearing
   3. Discussion and Action
B. Approval of Parklet Plan
   1. Presentation and Discussion
   2. Action
C. Approval of Police Union MOU
   1. Presentation and Discussion
   2. Action
D. Ordinance 2023-04-1140 Amending the 2023 Budget - Documents will be provided Monday, April 17
   1. Presentation and Discussion
   2. Action

VII. Reports and Communications

A. Department Heads
B. Council Members
C. Mayor

VIII. Executive Session (if needed)

IX. Adjournment

File Attachments for Item:

B. Approval of Emergency Contract - Mather & Son Pumps, Inc. ($44,072.69)

Department Head:	
Clerk/Treasurer:	SMP
City Administrator:	TR
Mayor:	

COUNCIL REPORT

☐ **Business Item** ☐ **Consent Agenda**

Needs Legal Review:	No, unnecessary
Meeting Date:	April 19, 2023
Agenda Item:	Approval of Emergency Contract – Mather & Sons Pumps, Inc.($44,072.69)
Presented By:	Andrew Dirks, Public Works

Action Required:
Approval of contract with Mather & Sons for the Emergency Pump Replacement of Well #1 Pump.

Motion for Business Item / Proposed Motion for Consent Agenda:
Motion to approve Emergency Contract with Mather & Sons Pumps, Inc in an amount not to exceed $44,072.69.

Explanation of Issue:
Resolution 2023-04-558 was passed by the council at their April 5, 2023 meeting declaring Well pump #1 a danger to operate and beginning to fail. The pump is well beyond its useful life and in need of emergency replacement to maintain water service to White Salmon and operator safety.

Mather & Sons is to replace the Well #1 pump in its entirety. There will be additional issues that need to be addressed with the C pump. These issues will be addressed upon the onboarding of the Public Works Director.

Council Options:
City Council has the following options available at this time:
1. Accept the Staff Recommendation.
2. Revise the Staff Recommendation.
3. Refer this issue back to staff for additional work.
4. Take No Action
5. Other action as desired by council.

Fiscal Analysis:
The adopted budget does not contain funds for this replacement. Money will be allocated in the 2023 Budget Amendment No 1.

Recommendation of Staff/Committee:
Staff Recommends approving the emergency contract with Mather & Sons Pumps, Inc for Replacement of Well #1 Pump.

SMALL PUBLIC WORKS AGREEMENT

Contract #: 2023 – Emergency Well #1 Pump Repair		WO#:	
Contractor:	Mather & Son Pumps, Inc	Department:	Water
Name:		Date:	September 6, 2019
Address:	12307 NE 95th Street, Vancouver, WA 98672	Department Contact:	Andrew Dirks
Contact:	Des	Phone:	(509) 493-1133 x500
		Fax:	N/A
Phone:	360-256-1310	Email:	andrewd@ci.white-salmon.wa.us
Email:	contact@matherpumps.com		clerktreasurer@ci.white-salmon.wa.us

Insurance and Indemnification: The Contractor shall defend, indemnify and hold the City and all of its employees harmless from any and all liabilities, claims, damages, costs or expenses (including reasonable attorneys' fees) arising from or relating to the work performed under this Agreement to the extent of the Contractor's negligence. The Contractor waives, with respect to the City, its immunity under industrial insurance, Title 51 RCW. This waiver has been mutually negotiated by the parties. This indemnification shall survive the expiration or termination of this Agreement. Contractor shall secure and maintain, at its own cost and expense, Comprehensive General Liability and Property Damage insurance in the amount of not less than $1,000,000 for death or injury in any one occurrence and $1,000,000 for property damage in any one occurrence which provides, at a minimum, the following coverage:

Premises and Operation; Explosions, Collapse and Underground Hazards (Where Applicable); Products/Completed Operations; Contractual Liability; Broad Form Property Damage; Independent Contractors; and Personal Injury.

Contractor shall secure and maintain, at its own cost and expense, Comprehensive Auto Liability insurance in the amount of not less than $1,000,000 per occurrence which provides, at a minimum the following coverages:

Owned Vehicles; Non-Owned Vehicles; Hired Vehicles; Property Damage.

This coverage shall be issued from an insurance company authorized to do business in the State of Washington. The City shall be named as additional insured on said insurance coverage at least as broad as ISO CG 20 10 10 01 in a form acceptable to the City Attorney. The Contractor agrees to repair and replace all property of the City and all property of others damaged by the Contractor, Contractor's employees, subcontractors and agents. It is understood that the whole of the work under this contract is to be done at the Contractor's risk and that the Contractor is familiar with the conditions of materials, climatic conditions, and other contingencies likely to affect the work and has made their bid accordingly and that the Contractor will assume the responsibility and risk of all loss or damage to materials or work which may arise from any cause whatsoever prior to completion.

Warranties: If within one year after the completion date of the Work, defective and unauthorized Work is discovered, the Contractor shall promptly, upon written order by the City, return and in accordance with the City's instructions, either correct such work, or if such Work has been rejected by the City, remove it from the site and replace it with non-defective and authorized Work, all without cost to the City.

Nondiscrimination: The Contractor shall comply with all applicable federal and state laws, and city ordinances, for equal employment opportunity and nondiscrimination laws.

Gifts: The City's Code of Ethics and Washington State law prohibit City employees from soliciting, accepting, or receiving any gift, gratuity or favor from any person, firm or corporation involved in a contract or transaction. To ensure compliance with the City's Code of Ethics and state law, the Consultant shall not give a gift of any kind to City employees or officials.

Business License: The Contractor is required to submit proof of a City business license ($50) within ten (10) days of contract award. Failure to provide proof of a business license may delay payment of invoices.

Prevailing Wages: This contract is subject to prevailing wages according to RCW 39.12.020. Contractor shall file an Intent to Pay Prevailing Wage form and Affidavit of Wages Paid form with L&I and pay for all fees associated with filing the forms. Contractor shall submit the Intent and Affidavit forms, approved by L&I, to the City with payment request. No payment will be issued to the Contractor until the City receives both approved forms. If any work is subcontracted on this project, an approved Intent and Affidavit form must be submitted for each sub-contractor. If progress payments are made on this project, an approved Intent form must be received prior to issuing the first payment. An approved Affidavit form must be received prior to issuing final payment.

Bonds/Retainage: No Bid Bond is required. Contract Bond is required. For projects with an estimated total cost of less than $150,000, the contractor may elect to a 10% retainage in lieu of a Contract Bond (Performance and Payment Bond). Retainage is required. If a Performance and Payment Bond is provided retainage will be 5%.

Industrial Insurance Status: Contractor is responsible for maintaining a current status of their industrial insurance premiums with the Department of Labor and Industries (L&I). Prior to issuing final payment, the City will verify with L&I the status of the contractor's premiums. Under RCW 60.28 the City can withhold and pay the contractor's delinquent premiums from the final payment.

Completion Date: May 1, 2023 or sooner This project is in emergency status and must be completed immediately by the contractor and shall be contractor's primary work at this time.	Total Contract Fixed Price N/A *OR* Not to Exceed Total (Including Taxes) $44,072.69

Description of Work: Emergency City of White Salmon Well #1 Pump Replacement

The contractor should send invoices to the following address: PO Box 2139, White Salmon WA 98672. Unless otherwise agreed, payment is net 30 days less retainage.

Note: This project is in emergency status and shall be the contractor's primary work at this time.

The contractor shall not start work until the City orally provides a Notice to Proceed. This agreement shall terminate without cost if a Notice to Proceed is not issued within 60 days. The City will not issue a Notice to Proceed before approved evidence of insurance is received and an Intent to Pay Prevailing Wages is filed with the WA Dept. of Labor & Industries.

Contractor: Mather & Son Pumps, Inc

City Approval:

(Signature) (Date)

(Signature) (Date)

Print Name

Print Name Marla Keethler, Mayor

Distribution Account Codes: _____ - _____

Program Object

Mather & Sons Pump Service Inc
12307 NE 95th Street
Vancouver WA 98682
Phone: 360-256-1310

QUOTE

DATE	Quote #	CUST #
3/13/2023	0000036117	0011165

TO:

City Of White Salmon
Po Box 2139
100 North Main St
White Salmon WA 98672

JOB ADDRESS:

City Of White Salmon
Po Box 2139
100 North Main St
White Salmon WA 98672

Attention: Jeff Cooper 509-637-0436

SALES PERSON	TERMS	PURCHASE ORDER
Des	____	

QUANTITY	DESCRIPTION
1.00	Subturbine Pump End
1.00	Hitachi 8" 75 HP Motor
2.00	6" Check Valves
346.00	Ft. #1/0 Submersible Wire
680.00	Ft. 1" Sounding Tube
1.00	Start-Up
1.00	Miscellaneous Materials
1.00	Labor
	6" Galvanized Pipe is $35.00 / Foot (if available)

SUBTOTAL	$40,997.85
TAX	$3,074.84
TOTAL	$44,072.69

THANK YOU!!! MatherPumps.com

Quotations are made for immediate acceptance and are subject to change without notice.

Licensed - Bonded - Insured - Since 1955 - WA License # MATHESP944RQ - OR CCB #55968

Water - Pumps - Electric Motors - Tanks - Valves - VFD Panels - Controls - Water Treatment & Conditioning

File Attachments for Item:

C. Approval of Employment Contract - Public Works Director

Department Head:	
Clerk/Treasurer:	SMP
City Administrator:	TR
Mayor:	

COUNCIL REPORT

☐ **Business Item** ☒ **Consent Agenda**

Needs Legal Review:	Yes, completed
Meeting Date:	April 19, 2023
Agenda Item:	Employment Agreement – Public Works Director, Andrew Dirks
Presented By:	Marla Keethler, Mayor

Action Required:
Authorize the employment agreement with Andrew Dirks for the position of Public Works Director beginning May 1, 2023 with an annual starting salary of $92,109.00 (Range 53, Step 2) to be signed.

Motion for Business Item / Proposed Motion for Consent Agenda:
Motion to authorize the employment agreement with Andrew Dirks for the position of Public Works Director beginning May 1, 2023 with an annual starting salary of $92,109.00 (Range 53, Step 2) to be signed.

Explanation of Issue:
The city has offered the position of Public Works Director to Andrew Dirks beginning May 1, 2023 at the salary of $92,109.00 (Range 53 Step 2). The employee will accrue vacation leave at 13.33 hours per month and sick leave at 8 hours per month. The agreement does not provide banked hours for sick leave or vacation leave as the individual is already an employee of the city. It does provide that due to employees completion of 5 years of service from original employment date, the employee will accrue 4 weeks of leave each year.

The job description previously adopted by the city council and Andrew Dirk's resume is attached.

Council Options:
City Council has the following options available at this time:
1. Accept the Staff Recommendation.
2. Revise the Staff Recommendation.
3. Refer this issue back to staff for additional work.
4. Other action as desired by council.

Fiscal Analysis:
The 2023 budget has this position incorporated and anticipate the salary as presented.

Recommendation of Staff/Committee:
The Mayor recommends authorizing the signing the employment agreement with Andrew Dirks for the position of Public Works Director beginning May 1, 2023 with an annual starting salary of $92,109.00 (Range 53, Step 2)

PUBLIC WORKS DIRECTOR EMPLOYMENT AGREEMENT

THIS EMPLOYMENT AGREEMENT ("Agreement") is made and entered into the _____ day of _____, 2023 by and between the City of White Salmon, Washington, Non- charter code city of the State of Washington ("Employer") and Andrew Dirks ("Employee").

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants herein contained the parties agree as follows:

SECTION 1. DUTIES:

A. City agrees to employ the services of Employee as Public Works Director for the City.

- Under the general direction of the City Administrator, manage, administer, and direct the day-to-day operations of the Public Works Department including but not limited to design and construction of public improvements, engineering, systems development charges, and the operation, maintenance and service delivery associated with roadways, sidewalks, parks, public rights-of-way, water services, and wastewater collection systems.

B. Maintain open communications with the City Administrator, Mayor, Department Heads, City Council, Staff, and community to promote responsive and courteous public services.

C. The Employee will report to and be supervised by the City Administrator.

D. Employee agrees to accept employment and act as Public Works Director (as outlined in the adopted job description attached to this agreement as Exhibit A) for the City and to perform their duties to the best of their ability in accordance with the highest professional and ethical standards of the profession and shall comply with all general rules and regulations established by the State of Washington, the City as set forth in its Personnel Manual ("Manual") or otherwise according to the City Administrator's directives.

E. Employee shall not engage in any activity that is, or may become, a conflict of interest, as defined by Washington law, or would be incompatible with the position of Public Works Director, or enter into a prohibited contract, as defined by Washington law.

SECTION 2. STATUS AND TERM:

A. Employee shall be employed for an indefinite term, commencing May 1,2023 and shall serve at the pleasure of the Mayor. Employee shall be considered an "at-will" employee of the City.

B. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the City's right to terminate this Agreement, with or without cause, at any time, subject only to the provisions set forth in Section 6 of this Agreement, the laws of the State of Washington, and City ordinances.

C. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of Employee to resign and terminate this Agreement at any time, subject only to the provisions set forth in Section 6 of this Agreement.

D. Employee agrees to remain in the exclusive employment of the City for an indefinite period of time and shall neither accept other employment nor become employed by any other employer without the prior written approval of the City Administrator and Mayor. The term "employed" and derivations of that term as used in the preceding sentence shall include employment by another legal entity or self-employment, but shall not be construed to include occasional teaching, writing, consulting or military reserve service performed on Employee's own time, and with the advance approval of the City Administrator and Mayor.

SECTION 3. SALARY:

A. City agrees to pay Employee a starting salary of $92,109.00 (Step 53, Range 2) per annum for services, payable in equal installments at the same time as other employees of City. The City's budget will contain all salary and benefit amounts.

B. The parties agree that Employee shall receive an appropriate cost-of-living adjustment on an annual basis, compatible with Employee's performance and not lower than the amount granted to other non-union City employees.

C. This agreement shall be automatically amended to reflect any salary adjustments that are provided or required by the Employer's compensation policy.

SECTION 4. BENEFITS:

A. The City encourages employees to take regular vacation time to stay refreshed and focused on their jobs. Based on employee's original employment date of 05/22/2017 with the City, Employee shall continue to accrue paid annual leave in equal monthly amounts of one hundred sixty (160) hours per year. If the Employee is unable to use all of their vacation leave in any calendar year, they may carry forward one week (40 hours) to the following years. There shall be no compensation for accrued and unused vacation leave at the end of each year without prior council approval. At termination, Employee shall be eligible for payout of unused vacation leave up to eighty (80) hours. If personal hardship prevents the

Employee from using vacation leave, they may apply to the City Council for an exception to the 40-hour carryover rule, provided the request is made prior to December 1, and Employee proposes taking the excess vacation time during the first six (6) months of the following year.

B. Upon commencing employment, Employee shall accrue sick leave at the rate of one day per calendar month of employment. Employee may not accrue more than 1,000 hours of sick leave. In lieu of payment, Employee may elect to transfer some or all of Employee's excess sick leave to another employee who has medical need for additional sick leave.

C. Employer shall provide medical, vision and dental coverage consistent with the City's employee manual.

SECTION 5. RETIREMENT:

Employer shall enroll Employee in the Public Employee Retirement System of Washington ("PERS") and to make all appropriate contributions as required.

SECTION 6. RESIGNATION, TERMINATION AND SEVERANCE PAY:

A. Employee may resign at any time, with or without cause, and shall give City at least thirty (30) days advance written notice of the effective date of his resignation.

B. This agreement shall be terminated upon the death or permanent disability of the Employee.

C. If Employee is terminated by City without cause (except as provided in paragraph D of this section) and during such time the Employee is willing and able to perform Employee's duties under this Agreement, City shall pay Employee severance as described in paragraph E of this Section.

D. The following reasons shall constitute grounds to terminate this Agreement with cause and without payment of the severance provided in paragraph E of this Section:

1. A breach of this Agreement or the repeated neglect by Employee to perform the duties Employee is required to perform under this Agreement that continues after written notice and a 30-day cure period;

2. Conviction of any criminal act relating to or adversely affecting Employee's employment with the City;

3. Conduct, relating to City employment, which, while not criminal in nature, violates the Manual or other reasonable standards of professional and personal conduct in some substantial manner, or that continues after written notice and a 30-day cure period; and

4. Conviction of any felony offense.

E. If Employee is terminated by City without cause (except as provided in paragraph D of this Section) prior to the end of 6-month probationary period, The City is not required to pay severance.

F. If Employee is terminated by City without cause (except as provided in paragraph D of this Section) or requested to resign for the convenience of City during such time as Employee is willing and able to perform Employee's duties under this Agreement, City shall pay Employee, as severance, a cash payment identified as follows equal to one month salary:

150-180 days notice	One Month Severance Pay
90-150 days notice	Three months severance pay
30-90 days notice	Four months severance pay
30 days or less notice	Six months severance pay

Such payment shall fully and finally release City from any and all further obligations to Employee or under this Agreement. Any severance shall be paid in a lump sum unless otherwise agreed to by Employer and Employee.

G. It is understood that after notice of termination or resignation in any form, Employee and City will cooperate to provide for an orderly transition. Specific responsibilities during such transition may be specified in a written separation agreement. If Employee is terminated without cause, Employee may request, and if requested, Employee shall be given, an opportunity for a public name clearing hearing with the Mayor and City Council.

SECTION 7. HOURS OF WORK:

It is expected that Employee will work 40 hours per week, Monday through Friday 8:00 a.m. to 5:00 p.m. However, It is recognized that Employee must devote a great deal of time outside the normal office hours on business for Employer, and to that end Employee shall be allowed ten (10) hours of leave per month away from the office during normal office hours. Said hours will not be accumulated from month to month. The parties recognize that Employee will be exempt from the provisions relating to overtime payment and compensatory time under the Fair Labor Standards Act.

SECTION 8. PERFORMANCE EVALUATION:

The City Administrator, with input from the Mayor, shall review and evaluate the performance of the Employee in six months after the date of employment followed by an annual review each year thereafter. At the date of employment, the City Administrator will establish written goals for performance based on the goals and objectives set by Mayor and Council in their winter meeting. These standards will be shared with the Mayor and Council. Thereafter, the Employee's job performance will be evaluated against those goals by the City Administrator and the Employee and Human Resources on an annual basis. The goals and objectives of the evaluations shall be reduced to writing. Goals and

objectives shall generally be attainable within the time limitations as specified and the annual operating and capital budgets and appropriations provided. The annual review will also include a salary review.

SECTION 9. PROFESSIONAL DEVELOPMENT:

A. City shall budget and pay for the professional dues and subscriptions of Employee necessary for their continuation and full participation in state and local associations and organizations, necessary for their continued professional participation, growth and advancement, to better serve the interests of City. In support of this aim, $10,000 is set aside for use in this area by the Employee, with approval by the City Administrator, within the first two years of this position, based on hire date.

B. As budgeted funds allow the City will pay the actual costs, including travel, lodging and meal expenses, associated with Employee's attendance at the annual conference and/or training to better serve the interests of City.

SECTION 10. OTHER TERMS AND CONDITIONS OF EMPLOYMENT:

The Mayor, City Administrator and the City Council may fix in writing any such other terms and conditions of employment, as they may determine from time to time, relating to the performance of Employee, provided such terms and conditions are not inconsistent with or in conflict with the provisions of this Agreement, City ordinances, or any other law. All provisions of City ordinances, regulations rules and the Manual as they now exist or hereafter may be amended, shall also apply to Employee as they would to other employees of City, except as may be specifically agreed upon herein.

IN WITNESS WHEREOF, The City of White Salmon has caused this Agreement to be signed and executed on its behalf by the Mayor, and duly attested by the City Clerk, and Employee has signed and executed this Agreement, both in duplicate, the day and year first above written.

EMPLOYER: **CITY OF WHITE SALMON**	**EMPLOYEE:**
_____	_____
MARLA KEETHLER, MAYOR	**ANDREW DIRKS**
ATTEST:	**APPROVED AS TO FORM ONLY:**
_____	_____
STEPHANIE PORTER **CLERK TREASURER**	**SHAWN MAC PHERSON** **CITY ATTORNEY**

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CITY OF WHITE SALMON **POSITION DESCRIPTION**

POSITION TITLE:	Public Works Director
DEPARTMENT:	Public Works
REPORTS TO:	City Administrator
EFFECTIVE DATE:	January 1, 2023
FLSA STATUS:	Exempt
SALARY STEP:	Range 53-56 / Step 1-10 (Depending on Qualifications) (Based on the 2023 Salary Matrix: $89,426.25-$125,652.72)
DATE ADOPTED:	December 21, 2022

PURPOSE OF POSITION:

Plans, directs, and over sees operations of the Public Works Department.

Performs professional and managerial work requiring knowledge of operating and maintaining infrastructure systems, construction administration, engineering, project management, maintenance operations, and all corresponding aspects there-of.

Oversees department programs and services including design and construction of public improvements, engineering, systems development charges, and the operation, maintenance and service delivery associated with roadways, sidewalks, public rights-of-way, water services and wastewater collection systems.

Coordinates with the Planning Director on planning and development of public facilities and infrastructure in accordance with City Development Code and review of building permits, land use decisions, and required reports, studies, and plans.

Responsible for integrating all City processes and procedures provided by the City for its citizens as they relate to Public Works.

ESSENTIAL JOB FUNCTIONS AND REQUIRED ABILITIES & KNOWLEDGE:

- Manages and oversees the Public Works Department in a manner that promotes and encourages team building and good communication. Identifies those that are not team players and takes corrective action.

- Plans and executes goals, policies, and priorities for the Public Works Department, as well as troubleshoots for problems relating to feasibility and proposes well thought out, viable solutions. Participates in the development of short- and long-range objectives with City Administration.

- Develops, or oversees the development of, and reviews infrastructure master plans, policy, and project proposals. Presents reports and emerging or sensitive issues to the City Administrator and City Council.

- Assigns work activities and projects to the Public Works staff. Monitors productivity and reviews and evaluates work procedures to ensure timely and cost-effective project results.

- Directs and may perform construction management over large and complicated projects, to include directing and/or performing project planning and design, developing, and administering project terms and conditions, and evaluating contract compliance.

- Primary for the development of the Public Works initial budget during budget season. Administers approved budgets. Forecasts additional funds needed for staffing, equipment, materials, and supplies.

- Prepares and/or directs preparation of a wide variety of briefs and reports related to both the department and the City's public works infrastructure.

- Monitors and inspects progress of projects in the field, through project briefs, email, comprehensive reports, interaction with foreman and crew and the review of completed work orders.

- Evaluates the level of service provided by the department as a basis for making improvements to productivity and cost effectiveness. Evaluates work procedures, staffing, equipment, project scheduling, productivity and labor costs as guides to improving work practices.

- Directs and oversees public information for the department. Prepares communications about project status, snow and inclement weather, water quality reports, and other informational needs. Presents department reports to the City Council on a monthly basis. Directs and prepares annual work plans and annual reports for the department.

- Participates with other department heads to assist the City Administrator with strategic leadership of the city.

- Requires the ability to understand, interpret, explain, and apply all policies, laws, regulations, codes, and ordinances applicable to public works construction and maintenance.

- Requires the ability to work as a contributing member of a team, work productively and cooperatively with other teams and external customers, and convey a positive image of the city.

- Performs other duties as assigned that support the overall objective of the position.

JOB QUALIFICATION REQUIREMENTS:

Mandatory Requirements:

The position requires a bachelor's degree in civil engineering, construction management, architecture, or closely related discipline plus six (6) years or more of progressively responsible experience in public works, engineering, construction management and supervision of professional, technical, and trades staff.

Special Requirements/Licenses:

Possession of or required to obtain a valid Washington driver's license within 60 days of hire. Must have a safe driving record. Certification in water operation systems.

SUPERVISION RECEIVED:

Works under the direction of the City Administrator who holds the employee accountable for achieving department goals and objectives.

SUPERVISOR RESPONSIBILITIES:

Supervises department staff which includes oversight and final authority for assigning and reviewing work and evaluating performance. Oversees the City's contract for engineering services and construction inspection services.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Requires sufficient ambulatory ability to walk to project locations, to stand for extended periods of time, and to bend and stoop for limited periods of time. Requires sufficient arm-hand-eye coordination to operate a computer keyboard and pointing devises at a proficient level. Requires visual acuity to create and read three-dimensional and detailed drawings and observe structural work-in-progress at construction sites. Requires verbal and auditory ability sufficient to carry on conversations with others and make presentations to groups.

The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, the ability to adjust focus, and sufficient visual acuity to read letters, numbers, and detailed maps.

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TOOLS AND EQUIPMENT USED:

Computer including GIS, email, word processing, data base, internet, and spreadsheet programs; calculator, telephone, copy machine, fax machine and postage machine. This position requires the use of city vehicles and equipment.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Work is performed mostly in office settings. Some outdoor work is required in the inspection of various land use developments, construction sites, or public works facilities.

The noise level in the work environment is usually quiet with the typical office noises and interruptions.

This description covers the most significant essential duties performed but does not include other occasional work which may be similar, related to, or a logical assignment to the position.

This job description does not constitute an agreement between the employer and the employee and in no way implies that these are the only duties to be performed. Employees occupying the position will be required to follow any other job-related instructions and to perform any other job-related duties requested by their supervisor.

I have read and understand this position description.

4/6/23

Signature Date

The City of White Salmon is an equal opportunity employer and provider.

Studies have shown that people of color, veterans, and women are less likely to apply for jobs unless they believe they can perform every job description task. Our talent acquisition goals include hiring the candidate who is best able to meet the performance objectives of the role. We will consider any equivalent combination of knowledge, skills, education, and experience to meet minimum qualifications. If you are interested in applying, we encourage you to think broadly about your background and skill set for the role.

Andrew J Dirks
5020 Bassler Dr, Parkdale, Oregon 97041
541-399-2674

January 12, 2023

Greetings,

I am applying for the position of Public Works Director for the City of White Salmon. I grew up in the Columbia River Gorge and will greatly appreciate the opportunity to become the leader of the Public Works team and will not take the responsibility lightly. I am a graduate of Hood River Valley High School and Oregon State University with a Bachelor of Science in Recreation Resource Management.

I have worked as a member of the City of White Salmon's Public Works team since 2017, and have since been promoted to Foreman. I have been involved in the day-to-day operations and maintenance of all elements of our unique water system. My field experience combined with the opportunities I've been given to lead the public works team gives me the ultimate combination of skills to lead White Salmon into the future. In my time with the Public Works Department I have learned aspects of the City's infrastructure as well as help plan for the future through plan review and adoption of new projects. I currently take care of the reporting and sampling for the Washington State Department of Health to make sure the drinking water provided is safe for the end user. During my time as Foreman, I have been lucky enough to be involved in interactions with engineers and contractors, as well as department heads to make the transition to Public Works Director very smooth. I take great pride in serving the public and providing a quality finished product that will pass the test of time.

I have spent most of my adult life working in a team environment. The most valuable resource of any organization is the human resource and understanding how groups of people work together to a common goal is something I've been able to learn early in life. During my time at Oregon State University, I learned the skills necessary to succeed in the workforce. I quickly learned the mastery of time management. I was a part of the Men's Lacrosse team, I played defense for four years and helped lead my team to our first national championship tournament appearance. After graduating, I was quickly hired by Columbia River Log Scaling and Grading Bureau. Here I worked with other scalers to quickly grasp the job and later become the lead scaler on several jobs. As I enjoyed this position very much, my job was in Eugene, Oregon and too far away from family and my home. I was lucky enough to be afforded the opportunity to move home when the City of White Salmon offered me a position to be a member of the Public Works team.

It is my goal to now take the next step in my career, and I feel this is the exact chance to do so. I very much appreciate the opportunity to apply and thank you for your consideration.

Sincerely,
Andrew J Dirks

Andrew Dirks

5020 Bassler Dr. Parkdale, OR 97041
a.d.four@live.com
541-399-2674

I am seeking to further my career in public service by combining my education and work experience to continue growing, feeling successful and providing for my family. I am committed to continuous improvement and being a part of solutions. I am a team player and have the independence to recognize when to lead.

Education

Oregon State University, Corvallis Oregon, June 2013
Bachelor of Science
Recreation Resource Management

Hood River Valley High School, Hood River Oregon, June 2009

Employment

City of White Salmon, Public Works Foreman (2017- present)
Working in a team environment to maintain and operate all parts of water, sanitary sewer, parks and storm systems. The city owns and operates a slow sand filter plant, along with two wells. In my time there, I have learned all aspects of these systems. I have played an important role in the maintenance and operation of this system. Aside from my field work, I have done plan review, work order assignment and completion, map interpretation, department of health reports, data entry, part orders, and pricing.

Columbia River Log Scaling and Grading Bureau, Log Scaler, (2013-2017)
Appraised timber using multiple methods, working with buyers and sellers, from a third-party perspective. This included identification of species, diseases and grading each log Individually. Other responsibilities included interpreting scaling contracts, programming scaling computers and filing detailed required paperwork and reports.

Certifications

- Washington State Department of Health: Water Distribution Manager 1 and Water Treatment Plant Operator 1 (Certification #14713)
- Oregon Class B CDL with tanker and air brake endorsement
- Fred Pryor Management Class (How to supervise people)
- Traffic Safety Flagging Card
- First Aid/CPR
- Forklift Operator Training

File Attachments for Item:

D. Bid Approval - Jewett Manhole Improvement Project

Department Head:_____

Clerk/Treasurer: SMP

City Administrator: TR

Mayor: _____

COUNCIL REPORT

☐ **Business Item** ☒ **Consent Agenda**

Needs Legal Review: No, unnecessary.
Meeting Date: 4/19/23
Agenda Item: Jewett Manhole Project
Presented By: Andrew Dirks, Public Works

Action Required:
Adopt Bid/Contract Documents for the Jewett Manhole Project.

Motion for Business Item / Proposed Motion for Consent Agenda:
Motion to approve the Bid Documents and Draft Contract provided by Anderson & Perry Engineering for the Jewett Manhole Project.

Explanation of Issue:
This project is to replace the existing 18" manhole lid and covers with 48" manhole lid and covers as well as re-line the brick lined manholes with epoxy-fiberglass liner. This will make the manholes safe for Operators to enter if need be. Another addition project is also to replace the existing, appropriately sized manhole lids and covers with locking lids and covers.

We have experienced several lids break and with this being a very high traffic area (From Ingram Pl. to Garfield Ave.) locking lids are a necessity. This construction needs to take place before WSDOT plans to pave HWY 141 and places a moratorium on construction in their Right-of-way.

The final element of this project is to replace the lid to the wet well at Heritage Lift Station (Park-n-Ride) that has been damaged over the years from snowplows and no longer locks in place.

Council Options:
City Council has the following options available at this time:
1. Accept the Staff Recommendation.
2. Revise the Staff Recommendation.
3. Refer this issue back to staff for additional work.
4. Other action as desired by council.

Fiscal Analysis:
The 2023 adopted budget contains $200,000 for the Construction of this project and $44,420 for Design Engineering. The Council approved the expanded scope of work in March of 2023 which approved the expenditure increase to $245,000 for Construction and $63,090 for Design Engineering. Both increases will be reflected in the 2023 Budget Amendment No.1

Recommendation of Staff/Committee:
Staff is recommending that council approve the bid and draft contract.

BIDDER'S PACKET

CITY OF WHITE SALMON, WASHINGTON

MANHOLE IMPROVEMENTS

2023

anderson perry & associates, inc.
engineering · surveying · natural resources

214 E. Birch Street - Walla Walla, WA 99362 Ph: (509) 529-9260 Fax: (509) 529-8102
WALLA WALLA, WA. LA GRANDE, OR. REDMOND, OR. HERMISTON, OR. ENTERPRISE, OR.

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BID FORM

City of White Salmon, Washington

Manhole Improvements 2023

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ARTICLE 1 – BID RECIPIENT

1.01 This Bid is submitted to:

City of White Salmon
100 N. Main Street
White Salmon, Washington 98672

1.02 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

ARTICLE 2 – BIDDER'S ACKNOWLEDGEMENTS

2.01 Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for 60 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

ARTICLE 3 – BIDDER'S REPRESENTATIONS

3.01 In submitting this Bid, Bidder represents that:

A. Bidder has examined and carefully studied the Bidding Documents, and any data and reference items identified in the Bidding Documents, and hereby acknowledges receipt of the following Addenda:

Addendum No.	Addendum Date
_____	_____
_____	_____
_____	_____
_____	_____

B. Bidder has visited the Site, conducted a thorough, alert visual examination of the Site and adjacent areas, and become familiar with and satisfied itself as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.

C. Bidder is familiar with and has satisfied itself as to all Laws and Regulations that may affect cost, progress, and performance of the Work.

D. Bidder has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or adjacent to the Site and all drawings of physical conditions relating to existing surface or subsurface structures at the Site that have been identified in the Agreement,

E. Bidder has considered the information known to Bidder itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and any Site-related reports and drawings identified in the Bidding Documents, with respect to the effect of such information, observations, and documents on (1) the cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder; and (3) Bidder's safety precautions and programs.

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F. Bidder agrees, based on the information and observations referred to in the preceding paragraph, that no further examinations, investigations, explorations, tests, studies, or data are necessary for the determination of this Bid for performance of the Work at the price bid and within the times required, and in accordance with the other terms and conditions of the Bidding Documents.

G. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.

H. Bidder has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and confirms that the written resolution thereof by Engineer is acceptable to Bidder.

I. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance and furnishing of the Work.

J. The submission of this Bid constitutes an incontrovertible representation by Bidder that Bidder has complied with every requirement of this Article, and that without exception the Bid and all prices in the Bid are premised upon performing and furnishing the Work required by the Bidding Documents.

ARTICLE 4 – BIDDER'S CERTIFICATION

4.01 Bidder certifies that:

A. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization, or corporation;

B. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid;

C. Bidder has not solicited or induced any individual or entity to refrain from bidding; and

D. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purposes of this Paragraph 4.01.D:

1. "corrupt practice" means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process;

2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of Owner, (b) to establish bid prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition;

3. "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish bid prices at artificial, non-competitive levels; and

4. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

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ARTICLE 5 – BID SCHEDULE

5.01 Bidder will complete the Work in accordance with the Contract Documents for the following price(s):

BASE BID

NO.	ITEM	UNIT	UNIT PRICE	AMOUNT	TOTAL PRICE
1	Mobilization/Demobilization	LS	XXX	All Req'd	_____
2	Construction Facilities and Temporary Controls	LS	XXX	All Req'd	_____
3	Excavation Safety System	LS	XXX	All Req'd	_____
4	New Manhole Cone with Lid Castings	EA	_____	6	_____
5	Replacement of Manhole Lid Castings	EA	_____	13	_____
6	Temporary Asphalt Installation and Removal	SY	_____	30	_____
7	Asphalt Removal and Restoration	SY	_____	30	_____
8	Pavement Marking Restoration	LS	XXX	All Req'd	_____
9	Manhole Rehabilitation	VLF	_____	54	_____
				Base Bid Subtotal	$_____
				Sales Tax (7.5%)	$_____
				BASE BID TOTAL	$_____

The Work items listed below may be added to the Base Bid at the option of the Owner. Refer to "Instructions to Bidders."

ADDITIVE ALTERNATE 1 – REPLACEMENT OF VAULT HATCH AT HERITAGE PLAZA LIFT STATION

NO.	ITEM	UNIT	UNIT PRICE	QTY	TOTAL PRICE
A1-1	Mobilization/Demobilization	LS	XXX	All Req'd	_____
A1-2	Replacement of Vault Hatch at Heritage Plaza Lift Station	LS	XXX	All Req'd	_____
A1-3	Asphalt Removal and Restoration at Heritage Plaza Lift Station	SY	_____	115	_____
				Additive Alternate 1 Subtotal	$_____
				Sales Tax (7.5%)	$_____
				ADDITIVE ALTERNATE 1 TOTAL	$_____

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5.02 Bidder acknowledges that (1) each Bid Unit Price includes an amount considered by Bidder to be adequate to cover Contractor's overhead and profit for each separately identified item, and (2) estimated quantities are not guaranteed, and are solely for the purpose of comparison of Bids, and final payment for all unit price Bid items will be based on actual quantities, determined as provided in the Contract Documents.

ARTICLE 6 – TIME OF COMPLETION

6.01 Bidder agrees that the Work will be substantially complete and will be completed and ready for final payment in accordance with Article 4 of the Agreement on or before the dates or within the number of calendar days indicated in the Agreement.

6.02 Bidder accepts the provisions of the Agreement as to liquidated damages.

ARTICLE 7 – ATTACHMENTS TO THIS BID

7.01 The following documents are submitted with and made a condition of this Bid:

B. A completed and signed Bidder's Performance and Payment Bond Statement.

ARTICLE 8 – DEFINED TERMS

8.01 The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders and the Agreement.

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ARTICLE 9 – BID SUBMITTAL

Bidder is: ☐ An Individual ☐ A Partnership ☐ A Corporation ☐ Joint Venture

(*Check correct designation.)*

BIDDER: *[Indicate correct name of bidding entity]*

_____

The undersigned Bidder hereby certifies that, within the three-year period immediately preceding the Bid solicitation date for this Project, the Bidder is not a "willful" violator, as defined in RCW 49.48.082, of any provision of chapters 49.46, 49.48, or 49.52 RCW, as determined by a final and binding citation and notice of assessment issued by the Department of Labor and Industries or through a civil judgement entered by a court of limited or general jurisdiction.

OFFICIAL AUTHORIZED TO SIGN FOR BIDDER:

"I certify (or declare) under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct."

Signature:	Date:
Print Name and Title:	Location or Place Executed: (City, State)

(If Bidder is a corporation, a limited liability company, a partnership, or a joint venture, attach evidence of authority to sign.)

Attest:
[Signature] _____

[Printed name] _____

Title: _____

Submittal Date: _____

Address for giving notices:

_____

_____

_____

Telephone Number: _____

Fax Number: _____

Contact Name and e-mail address: _____

_____

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State Registration License No. _____

State Contractor Discipline License No. (Electrical, Elevator, Fire Protection Sprinkler System) _____

Washington Unified Business Identifier (UBI) No. _____

State Tax Excise Registration No.

Employer's Federal Tax ID No. _____

A Joint Venture requires the signature of all parties involved. Attach evidence of authority to sign.

_____ _____

_____ _____

_____ _____

_____ _____

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BIDDER'S PERFORMANCE AND PAYMENT BOND STATEMENT

(Name of Contractor)_____, hereinafter referred to as Bidder, is submitting a Bid to **City of White Salmon, Washington - Manhole Improvements 2023** pursuant to the latter's Advertisement for Bids for the Project.

Bidder certifies that if it is awarded the Contract, Bidder has the financial ability to obtain good and sufficient bonds issued by a surety to the Owner in sums equal to the amount of the Bid providing for the faithful performance of the Contract and payment of labor and materials.

The surety requested to issue the Performance and Payment Bonds will be

_____. Bidder hereby authorizes
(Surety Company)

_____ to disclose any information
(Surety Company)

to the Owner concerning Bidder's ability to supply Performance and Payment Bonds in the amount of the Contract.

_____
Bidder

_____
By:

BIDDING DOCUMENTS

CITY OF WHITE SALMON, WASHINGTON

MANHOLE IMPROVEMENTS

2023

anderson perry & associates, inc.
engineering · surveying · natural resources

214 E. Birch Street - Walla Walla, WA 99362 Ph: (509) 529-9260 Fax: (509) 529-8102
WALLA WALLA, WA. LA GRANDE, OR. REDMOND, OR. HERMISTON, OR. ENTERPRISE, OR.

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Advertisement for Bids
Instructions to Bidders
Bidder's Packet (Bound Separately)

BIDDING REQUIREMENTS

ADVERTISEMENT FOR BIDS

ADVERTISEMENT FOR BIDS
MANHOLE IMPROVEMENTS - 2023

City of White Salmon
100 N. Main Street
White Salmon, Washington 98672

The City of White Salmon, Washington (Owner), invites Bids for the construction of the **Manhole Improvements 2023** project. The Base Bid Work for this project involves the installation of a new manhole concrete cone with lid castings at six manholes; replacement of the manhole lid castings at 13 manholes; installation of approximately 54 vertical linear feet of epoxy-fiberglass cured-in-place liner for manhole rehabilitation; restoration of asphalt concrete pavement; and other miscellaneous work required to complete the Project as shown on the Drawings and specified herein. The Work may include Additive Alternate 1 that includes the purchase and installation of a new hatch and precast concrete flat top lid for an existing utility vault located in the parking lot on the south side of the Heritage Plaza wastewater lift station and removal of concrete and asphalt concrete pavement and replacement with asphalt concrete, and other miscellaneous work required to complete the Project.

Sealed or emailed Bids for the described Project will be received by the Owner at P.O. Box 2139, 100 N. Main Street, White Salmon, Washington 98672 or clerktreasure@ci.white-salmon.wa.us, until 4:00 p.m., local time, May 9, 2023. At that time, the Bids will be publicly opened and read. The Owner shall have the right to reject any or all bids not accompanied by the data required by the bidding documents or a bid in any way incomplete or irregular.

The selected contractor is subject to all the requirements related to Washington State Prevailing Wage Rates for Public Works Projects, EEO, and Washington State Contracting Laws. The Work shall be complete and ready for final payment by October 12, 2023.

This project is being procured through the Small Works Projects process pursuant to Revised Code of Washington (RCW) 39.04.155 and the Owner's 2023 Small Works Roster. All contractors must be listed on the 2023 Small Works Roster prior to the Bid date. Small Works Roster applications are available on the Owner's website at https://www.white-salmon.net/rfps.

Contact the Issuing Office with any questions to the Bidding Documents or the project itself: City of White Salmon, P.O. Box 2139, 100 N. Main Street, White Salmon, Washington 98672, (509) 493-1133 #205, Ms. Stephanie Porter, City Clerk-Treasurer, clerktreasurer@ci.white-salmon.wa.us. All Bidding Documents and any addenda are available on the Owner's website https://www.white-salmon.net/rfps. No paper sets will be provided for bidding purposes. It is the bidder's responsibility to check the Owner's website prior to submitting a Bid to determine if any addenda have been issued.

Bid security is not required for this project.

A pre-bid conference will not be held.

Owner: **City of White Salmon, Washington**
By: **Marla Keethler**
Title: **Mayor**

+ + END OF ADVERTISEMENT FOR BIDS + +

INSTRUCTIONS TO BIDDERS

INSTRUCTIONS TO BIDDERS

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ARTICLE 1 – DEFINITIONS AND TERMINOLOGY

1.01 Defined Terms

A. Terms used in these Instructions to Bidders have the meanings indicated in the Agreement. Additional terms used in these Instructions to Bidders have the meanings indicated below:

1. Issuing Office—The office from which the Bidding Documents are to be issued, and which registers plan holders.

2. Responsive Bid--A bid that substantially complies with the requirements and instructions in the Bidding Requirements including completion of forms and other requested information in the Bidding Requirements.

3. Responsible Bidder--A bidder who meets the responsibility criteria as defined in RCW 39.04.350(1) and supplemental bidder criteria in the Bidding requirements.

ARTICLE 2 – COPIES OF BIDDING DOCUMENTS

2.01 Complete sets of the Bidding Documents may be obtained from the Issuing Office in the number and format stated in the advertisement or invitation to bid.

2.02 Complete sets of Bidding Documents shall be used in preparing Bids; neither Owner nor Engineer assumes any responsibility for errors or misinterpretations resulting from the use of incomplete sets of Bidding Documents.

2.03 Owner and Engineer, in making copies of Bidding Documents available on the above terms, do so only for the purpose of obtaining Bids for the Work and do not authorize or confer a license for any other use.

ARTICLE 3 – QUALIFICATIONS OF BIDDERS

3.01 To demonstrate Bidder's qualifications to perform the Work, after submitting its Bid and within 5 days of Owner's request, Bidder shall submit (a) written evidence establishing its qualifications such as financial data, previous experience, and present commitments, and (b) the following additional information:

B. To be considered a responsible Bidder and qualified to be awarded a Contract, the Bidder must meet the Bidder responsibility criteria per RCW 39.04.350, including any supplemental criteria for determining Bidder responsibility developed by the Owner. The Bidder must:

1. Have a current certificate of registration as a Contractor in compliance with Chapter 18.27 RCW, which must have been in effect at the time of Bid submittal;

2. Have a current Washington Unified Business Identifier (UBI) number;

3. If applicable:

a. Have Industrial Insurance (workers' compensation) coverage for the Bidder's employees working in Washington, as required in Title 51 RCW;

b. Have a Washington Employment Security Department number, as required in Title 50 RCW;

c. Have a Washington Department of Revenue state excise tax registration number, as required in Title 82 RCW;

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4. Not be disqualified from bidding on any public works contract under RCW 39.06.010 or 39.12.065(3).

5. If bidding on a public works project subject to the apprenticeship utilization requirements in RCW 39.04.320, be in compliance with the Washington State Apprenticeship and Training Council's approved work processes as outlined in their standards of apprenticeship under Chapter 49.04 RCW for the one-year period immediately preceding the date of the Bid solicitation.

6. Within the three-year period immediately preceding the date of the bid solicitation, not have been determined by a final and binding citation and notice of assessment issued by the Washington Department of Labor and Industries (L&I) or through a civil judgement entered by a court of limited or general jurisdictions to have willfully violated, as defined in RCW 49.89.082, any provision of Chapters 49.46, 49.48, or 49.52 RCW.

3.02 A Bidder's failure to submit required qualification information within the times indicated may disqualify Bidder from receiving an award of the Contract.

3.03 No requirement in this Article 3 to submit information will prejudice the right of Owner to seek additional pertinent information regarding Bidder's qualifications.

3.04 Bidder is advised to carefully review those portions of the Bid Form requiring Bidder's representations and certifications.

ARTICLE 4 – SITE AND OTHER AREAS; EXISTING SITE CONDITIONS; EXAMINATION OF SITE; OWNER'S SAFETY PROGRAM; OTHER WORK AT THE SITE

4.01 *Site and Other Areas*

A. The Site is identified in the Bidding Documents. By definition, the Site includes rights-of-way, easements, and other lands furnished by Owner for the use of the Contractor. Any additional lands required for temporary construction facilities, construction equipment, or storage of materials and equipment, and any access needed for such additional lands, are to be obtained and paid for by Contractor.

4.02 *Site Visit and Testing by Bidders*

A. Bidder shall conduct the required Site visit during normal working hours, and shall not disturb any ongoing operations at the Site.

B. Bidder is not required to conduct any subsurface testing or exhaustive investigations of Site conditions over and above that which Bidder feels is necessary to prepare their Bid.

C. On request, and to the extent Owner has control over the Site, and schedule permitting, the Owner will provide Bidder access to the Site to conduct such additional examinations, investigations, explorations, tests, and studies as Bidder deems necessary for preparing and submitting a successful Bid. Owner will not have any obligation to grant such access if doing so is not practical because of existing operations, security or safety concerns, or restraints on Owner's authority regarding the Site.

D. Bidder shall comply with all applicable Laws and Regulations regarding excavation and location of utilities, obtain all permits, and comply with all terms and conditions established by Owner or by property owners or other entities controlling the Site with respect to schedule, access, existing operations, security, liability insurance, and applicable safety programs.

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E. Bidder shall fill all holes and clean up and restore the Site to its former condition upon completion of such explorations, investigations, tests, and studies.

4.03 *Owner's Safety Program*

A. Site visits and Work at the Site may be governed by an Owner safety program, if an Owner safety program exists.

4.04 *Other Work at the Site*

The Owner may be party to a written contract for other work that is to be performed at the Site by Owner or others (such as utilities and other prime Contractors). On request, Owner will provide to each Bidder access to examine such contracts (other than portions thereof related to price and other confidential matters), if any.

ARTICLE 5 – BIDDER'S REPRESENTATIONS

5.01 It is the responsibility of each Bidder before submitting a Bid to:

A. examine and carefully study the Bidding Documents, and any data and reference items identified in the Bidding Documents;

B. visit the Site, conduct a thorough, alert visual examination of the Site and adjacent areas, and become familiar with and satisfy itself as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work;

C. become familiar with and satisfy itself as to all Laws and Regulations that may affect cost, progress, and performance of the Work;

D. consider the information known to Bidder itself; information commonly known to Contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; and the Bidding Documents, with respect to the effect of such information and observations on (1) the cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder; and (3) Bidder's safety precautions and programs;

E. agree, based on the information and observations referred to in the preceding paragraph, that at the time of submitting its Bid no further examinations, investigations, explorations, tests, studies, or data are necessary for the determination of its Bid for performance of the Work at the price bid and within the times required, and in accordance with the other terms and conditions of the Bidding Documents;

F. become aware of the general nature of the work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents;

G. promptly give Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder discovers in the Bidding Documents and confirm that the written resolution thereof by Engineer is acceptable to Bidder;

H. determine that the Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance and furnishing of the Work; and

I. agree that the submission of a Bid will constitute an incontrovertible representation by Bidder that Bidder has complied with every requirement of this Article, that without exception the Bid and all prices in the Bid are premised upon performing and furnishing the Work required by the Bidding Documents.

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ARTICLE 6 – PRE-BID CONFERENCE

6.01 A pre-Bid conference will be not be held.

ARTICLE 7 – INTERPRETATIONS AND ADDENDA

7.01 All questions about the meaning or intent of the Bidding Documents are to be submitted to Engineer in writing. Interpretations or clarifications considered necessary by Engineer in response to such questions will be issued by Addenda delivered to all parties recorded as having received the Bidding Documents. Questions received less than three days prior to the date for opening of Bids may not be answered. Only questions answered by Addenda will be binding. Oral and other interpretations or clarifications will be without legal effect.

7.02 Addenda may be issued to clarify, correct, supplement, or change the Bidding Documents.

7.03 Written Addenda to the Contract Documents which, if issued, shall be uploaded to the City's website and made digitally available to all prospective Bidders. Written Addenda shall be made digitally available not later than 24 hours prior to the date fixed for the opening of Bids. Failure of any Bidder to receive any such Addenda shall not relieve such Bidder from any obligation under the Bid as submitted. All Addenda so issued shall become part of the Contract Documents. It is the responsibility for all prospective Bidders to check the website prior to submitting their Bid to verify whether or not any Addenda have been issued for the Project.

ARTICLE 8 – BID SECURITY

8.01 No Bid security required.

ARTICLE 9 – CONTRACT TIMES

9.01 The number of days within which, or the dates by which, the Work is to be substantially completed and ready for final payment are set forth in the Agreement.

ARTICLE 10 – LIQUIDATED DAMAGES

10.01 Provisions for liquidated damages, if any, for failure to timely attain , Substantial Completion, or completion of the Work in readiness for final payment, are set forth in the Agreement.

ARTICLE 11 – SUBSTITUTE, "OR-EQUAL" ITEMS, AND PRE-BID SUBMITTALS

11.01 The Contract for the Work, as awarded, will be on the basis of materials and equipment specified or described in the Bidding Documents, and those "or-equal" or substitute or materials and equipment listed hereafter and subsequently approved by Engineer prior to the submittal of Bids and identified by Addendum. No item of material or equipment will be considered by Engineer as an "or-equal" or substitute unless written request for approval has been submitted by Bidder and has been received by Engineer at least 5 days prior to the date for receipt of Bids. The burden of proof of the merit of the proposed item is upon Bidder. Engineer's decision of approval or disapproval of a proposed item will be final. If Engineer approves any such proposed item, such approval will be set forth in an Addendum issued to all prospective Bidders. Bidders shall not rely upon approvals made in any other manner.

A. The Contractor may submit a request for substitute and "or-equal" for the following items prior to the date for receipt of Bids.

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1. CIPL Manhole Rehabilitation

11.02 All prices that Bidder sets forth in its Bid shall be based on the presumption that the Contractor will furnish the materials and equipment specified or described in the Bidding Documents, as supplemented by Addenda. Any assumptions regarding the possibility of post-Bid approvals of "or-equal" or substitution requests are made at Bidder's sole risk.

ARTICLE 12 – SUBCONTRACTORS, SUPPLIERS, AND OTHERS

12.01 A Bidder shall be prepared to retain specific Subcontractors, Suppliers, or other individuals or entities for the performance of the Work if required by the Bidding Documents (most commonly in the Specifications) to do so. If a prospective Bidder objects to retaining any such Subcontractor, Supplier, or other individual or entity, and the concern is not relieved by an Addendum, then the prospective Bidder should refrain from submitting a Bid.

12.02 Subsequent to the submittal of the Bid, Owner may not require the Successful Bidder or Contractor to retain any Subcontractor, Supplier, or other individual or entity against which Contractor has reasonable objection.

12.03 The apparent Successful Bidder, and any other Bidder so requested, shall within five days after Bid opening, submit to Owner a list of the Subcontractors or Suppliers proposed for the following portions of the Work: CIPL Manhole Rehabilitation.

If requested by Owner, such list shall be accompanied by an experience statement with pertinent information regarding similar projects and other evidence of qualification for each such Subcontractor, Supplier, or other individual or entity. If Owner or Engineer, after due investigation, has reasonable objection to any proposed Subcontractor, Supplier, individual, or entity, Owner may, before the Notice of Award is given, request apparent Successful Bidder to submit an acceptable substitute without an increase in Bid Price.

12.04 Contractor shall not be required to employ any Subcontractor, Supplier, individual, or entity against whom Contractor has reasonable objection.

12.05 Successful Bidder shall not award work to Subcontractor(s) in excess of 50 percent of the Contract price, without prior written approval of the Owner.

ARTICLE 13 – PREPARATION OF BID

13.01 The Bid Form is a part of the Bidding Documents and is included in the Bidder's Packet, which may be bound separately.

A. All blanks on the Bid Form shall be completed in ink and the Bid Form signed in ink. Erasures or alterations shall be initialed in ink by the person signing the Bid Form. A Bid price shall be indicated for each section, Bid item, alternate, adjustment unit price item, and unit price item listed therein.

13.02 A Bid by a corporation shall be executed in the corporate name by a corporate officer (whose title must appear under the signature), accompanied by evidence of authority to sign. The corporate address and state of incorporation shall be shown.

13.03 A Bid by a partnership shall be executed in the partnership name and signed by a partner (whose title must appear under the signature), accompanied by evidence of authority to sign. The official address of the partnership shall be shown.

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13.04 A Bid by a limited liability company shall be executed in the name of the firm by a member or other authorized person and accompanied by evidence of authority to sign. The state of formation of the firm and the official address of the firm shall be shown.

13.05 A Bid by an individual shall show the Bidder's name and official address.

13.06 A Bid by a joint venture shall be executed by an authorized representative of each joint venturer in the manner indicated on the Bid Form. The official address of the joint venture shall be shown.

13.07 All names shall be printed in ink below the signatures.

13.08 The Bid shall contain an acknowledgment of receipt of all Addenda, the numbers of which shall be filled in on the Bid Form.

13.09 Postal and e-mail addresses and telephone number for communications regarding the Bid shall be shown.

13.10 The Bid shall contain evidence of Bidder's authority and qualification to do business in the state where the Project is located, or Bidder shall covenant in writing to obtain such authority and qualification prior to award of the Contract and attach such covenant to the Bid. Bidder's state Contractor license number, if any, shall also be shown on the Bid Form.

ARTICLE 14 – BASIS OF BID

14.01 *Unit Price*

A. Bidders shall submit a Bid on a unit price basis for each item of Work listed Under Article 5 - Bid Schedule of the Bid Form.

B. The "Bid Price" (sometimes referred to as the extended price) for each unit price Bid item will be the product of the "Estimated Quantity" (which Owner or its representative has set forth in the Bid Form) for the item and the corresponding "Bid Unit Price" offered by the Bidder. The total of all unit price and lump sum Bid items will be the sum of these "Bid Prices"; such total will be used by Owner for Bid comparison purposes.

C. Discrepancies between the multiplication of units of Work and unit prices will be resolved in favor of the unit prices. Discrepancies between the indicated sum of any column of figures and the correct sum thereof will be resolved in favor of the correct sum.

14.02 The Bidder is required to complete a Bid for the Base Bid, as well as for Additive Alternate 1.

ARTICLE 15 – SUBMITTAL OF BID

15.01 With each copy of the Bidding Documents, a Bidder is furnished a section labeled "Bidder's Packet," which includes a copy of the Bid Form, the Bid Bond Form, and other required documents. All documents in the Bidder's Packet shall be printed if not provided in hard copy form. The Bidder's Packet shall be completed in its entirety and submitted to the Owner as the Contractor's Bid.

15.02 A Bid shall be received no later than the date and time prescribed and at the place indicated in the advertisement or invitation to bid.

A. If a Bid is sent by mail or other delivery system, the sealed envelope containing the Bid shall be enclosed in a separate package plainly marked on the outside with the notation "BID ENCLOSED" with the Project title, the name and address of Bidder, and shall be accompanied by other required documents. A mailed Bid shall be addressed as indicated in

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the Advertisement for Bids. The Bidder should request a return receipt as verification that the Bid was delivered before the prescribed Bid submission date and time.

B. If a Bid is e-mailed to the address shown in the advertisement or invitation to bid, then the e-mail subject line shall include the wording "BID ATTACHED – MANHOLE IMPROVEMENTS - 2023". The e-mail shall include the Bid as a PDF file attachment and shall be accompanied by other required documents in PDF file format.

15.03 Bids received after the date and time prescribed for the opening of Bids, or not submitted at the correct location or in the designated manner, will not be accepted and will be returned to the Bidder unopened.

ARTICLE 16 – MODIFICATION AND WITHDRAWAL OF BID

16.01 A Bid may be withdrawn by an appropriate document duly executed in the same manner that a Bid must be executed and delivered to the place where Bids are to be submitted prior to the date and time for the opening of Bids. Upon receipt of such notice, the unopened Bid will be returned to the Bidder.

16.02 If a Bidder wishes to modify its Bid prior to Bid opening, Bidder must withdraw its initial Bid in the manner specified in Paragraph 16.01 and submit a new Bid prior to the date and time for the opening of Bids.

16.03 A Bidder who wishes to claim error after the Bids have been publicly opened and read as required by RCW 47.28.090 shall promptly notify the Owner that an error occurred. The Bidder shall submit a notarized affidavit or declaration under penalty of perjury signed by the Bidder and accompanied by the work sheets used in the preparation of the Bid, requesting relief from the responsibilities of award. The affidavit or declaration shall describe the specific error(s) and certify that the work sheets are the ones used in preparing the Bid.

The affidavit or declaration shall be submitted no later than 5:00 p.m. on the first business day after Bid opening or the claim will not be considered. The Owner will review the affidavit or declaration and the certified work sheets to determine the validity of the claimed error and if the error is of the kind for which the law allows relief from forfeiture of the Bid deposit. If the Owner concurs in the claim of error and determines that the error is of the kind which allows relief from forfeiture, the Bidder will be relieved of responsibility and the Bid deposit of the Bidder will be returned. If the Owner does not concur in the error or determines that the error is not the kind for which the law allows relief, the Owner may award the Contract and if the Bidder refuses to execute the Contract, the Bidder's Bid deposit shall be forfeited as required by RCW 47.28.100.

A low Bidder who claims error and fails to enter into a Contract is prohibited from bidding on the same purchase or Project if a second or subsequent call for Bids is made for the Project.

ARTICLE 17 – OPENING OF BIDS

17.01 Bids will be opened at the time and place indicated in the advertisement or invitation to bid and, unless obviously non-responsive, read aloud publicly. An abstract of the amounts of the base Bids and major alternates, if any, will be made available to Bidders within seven days after the opening of Bids.

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ARTICLE 18 – BIDS TO REMAIN SUBJECT TO ACCEPTANCE

18.01 All Bids will remain subject to acceptance for the period of time stated in the Bid Form, but Owner may, in its sole discretion, release any Bid and return the Bid security prior to the end of this period.

ARTICLE 19 – EVALUATION OF BIDS AND AWARD OF CONTRACT

19.01 Owner reserves the right to reject any or all Bids, including without limitation, nonconforming, nonresponsive, unbalanced, or conditional Bids. Owner will reject the Bid of any Bidder that Owner finds, after reasonable inquiry and evaluation, to not be responsible. If Bidder purports to add terms or conditions to its Bid, takes exception to any provision of the Bidding Documents, or attempts to alter the contents of the Contract Documents for purposes of the Bid, then the Owner will reject the Bid as nonresponsive; provided that Owner also reserves the right to waive all minor informalities not involving price, time, or changes in the Work.

19.02 If Owner awards the Contract for the Work, such award shall be to the responsible Bidder submitting the lowest responsive Bid.

19.03 Evaluation of Bids

A. In evaluating Bids, Owner will consider whether or not the Bids comply with the prescribed requirements, and such alternates, unit prices, and other data, as may be requested in the Bid Form or prior to the Notice of Award.

B. For the determination of the apparent low Bidder of the Base Bid and Base Bid and Additive Alternate 1, Bids will be compared on the basis of the total of the products of the estimated quantity of each item and unit price Bid for that item, together with any lump sum items.

C. After determination of the Successful Bidder based on this comparative process and on the responsiveness, responsibility, and other factors set forth in these Instructions, the award may be made to said Successful Bidder on its Base Bid and Alternate 1 for which Owner determines funds will be available at the time of award. The Owner also reserves the right to authorize Alternate 1 work at a later date during the construction Contract by Change Order at the prices stated in the Bid. If authorized at a later date to perform alternative work, the Contractor will be given additional Contract time only for the additional work. All originally awarded Work shall be completed within the original Contract time.

D. If a mistake is made and the intended correct Bid item is clearly evident on the face of the Bid Form, or can be substantiated from accompanying documents, the Owner may accept the Bid. Examples of mistakes that may be clearly evident on the face of the Bid Form document are typographical errors, errors in extending unit prices, transposition errors, and arithmetical errors. Mistakes that are clearly evident on the face of the Bid Form document also may include instances in which the intended correct Bid item is made clearly evident by simple arithmetic calculations. For example, a missing unit price may be established by dividing the total Bid item by the quantity of units for that item, and a missing or incorrect total Bid price for an item may be established by multiplying the unit price by the quantity when those figures are available on the Bid. For discrepancies between unit prices and extended prices, unit prices shall prevail.

The Owner shall not accept a Bid in which a mistake is clearly evident on the face of the Bid Form document but the intended correct Bid is not clearly evident or cannot be substantiated from accompanying documents.

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19.04 In evaluating whether a Bidder is responsible, Owner will consider the qualifications of the Bidder and may consider the qualifications and experience of Subcontractors and Suppliers proposed for those portions of the Work for which the identity of Subcontractors and Suppliers must be submitted as provided in the Bidding Documents.

A Responsible Bidder is a Bidder who meets the responsibility criteria as defined in RCW 39.04.350, including any supplemental criteria developed by the Owner.

19.05 Owner may conduct such investigations as Owner deems necessary to establish the responsibility, qualifications, and financial ability of Bidders and any proposed Subcontractors or Suppliers. Such investigation shall be pursuant to WAC 296 .

ARTICLE 20 – BONDS AND INSURANCE

20.01 Article 6 of the Agreement sets forth Owner's requirements as to performance and payment bonds and insurance. When the Successful Bidder delivers the Agreement (executed by Successful Bidder) to Owner, it shall be accompanied by required bonds and insurance documentation.

ARTICLE 21 – SIGNING OF AGREEMENT

21.01 When Owner issues a Notice of Award to the Successful Bidder, it shall be accompanied by the unexecuted counterparts of the Agreement along with the other Contract Documents as identified in the Agreement. Within 15 days thereafter, Successful Bidder shall execute and deliver the required number of counterparts of the Agreement (and any bonds and insurance documentation required to be delivered by the Contract Documents) to Owner. Owner shall deliver one fully executed counterpart of the Contract Documents to Successful Bidder, together with printed and electronic copies of the Contract Documents (unsigned).

ARTICLE 22 – ADDITIONAL REQUIREMENTS OF THE BID

22.01 Washington law requires anyone who is engaged for compensation in construction activities to be registered with the State of Washington Department of Labor and Industries in accordance with RCW 18. Registration is required for any individual or business entity which advertises, offers, Bids, or arranges to do, or actually does any construction, alteration, remodeling, or repair involving residential, commercial, industrial, or public works improvements. This includes partnerships, corporations, and self-employed individuals, whether working by the hour, week, job, or "cost-plus," whether by written contract or oral agreement.

22.02 The Owner will not provide written notice to all Bidders of the Owner's intent to award the Contract unless a valid, written protest is filed with the Owner. A written protest will be considered valid if it is submitted by a Bidder who submitted a Bid for the Project and within two full business days following the Bid opening (not counting intermediate Saturdays, Sundays, and legal holidays). Written protests shall be filed to the person and place where Bids were received. All protests must be accompanied by sufficient documentation identifying the grounds and evidence on which the protest is based. The Owner will provide submitting Bidders written notice of intent to award at least two full business days before award of the Contract. Owner's decision on the validity of the protest shall be determined final.

22.03 Contractor shall collect from the Owner retail sales tax on the full Contract price. The Owner will automatically add this sales tax to each payment to the Contractor. For this reason, the Contractor shall not include the retail sales tax in the unit Bid prices or in any other Contract amount. All other taxes, including "B&O" and use taxes, shall be included in the unit Bid prices.

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22.04 Bidder shall comply with all prevailing wage rates applicable to this Work.

22.05 Unless noted otherwise in the Bidding Documents, Bids shall include sales tax and all other applicable taxes and fees.

22.06 Provisions concerning Contractor's rights to deposit securities in lieu of retainage are set forth in the Agreement.

A. A sum of 5-percent of all monies earned on this Project will be withheld as Retainage per WSDOT Standard Specification 1-09.9(1), unless the Successful Bidder provides an acceptable retainage bond to the Owner A Notice of Completion of Public Works Contract will be submitted by the Owner to the Washington State Department of Revenue (DOR), Department of Labor and Industries (L&I), and Employment Security Department (ESD) following completion of the Work. Retainage, if held, will not be released until authorized.

22.07 Reciprocal Preference for Resident Contractors

A. In accordance with **RCW 39.04.380**, the State of Washington is enforcing a reciprocal preference for resident Contractors. Any public works Bid received from a **nonresident** Contractor from a state that provides an in-state percentage bidding preference, a comparable percentage disadvantage must be applied to the Bid of that nonresident Contractor.

A nonresident Contractor from a state that provides a percentage Bid preference means a Contractor that:

1. is from a state that provides a percentage Bid preference to its resident Contractors bidding on public works contracts.
2. at the time of bidding on a public works project, does not have a physical office located in Washington.

The state of residence for a nonresident Contractor is the state in which the Contractor was incorporated or, if not a corporation, the state where the Contractor's business entity was formed.

All nonresident Contractors will be evaluated for out-of-state Bidder preference. If the state of the nonresident Contractor provides an in-state Contractor preference, a comparable percentage disadvantage will be applied to their Bid prior to Contract award.

ARTICLE 23 – WAGE RATE REQUIREMENTS

23.01 This Project is subject to the following wage rate requirements as outlined in the Agreement.

A. Washington State Prevailing Wages

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BIDDER’S PACKET

-- NOTICE --

The Bid Documents required to be submitted by the Contractor on this Contract are bound separately under the title "BIDDER’S PACKET." The Bidder’s Packet, although bound separately, is a part of the Bidding Requirements for this project.

WHITE SALMON, WASHINGTON
MANHOLE IMPROVEMENTS
ENGINEER'S ESTIMATE
April 4, 2023

Base Bid

NO.	ITEM	UNIT	UNIT PRICE	QTY	TOTAL PRICE
1	Mobilization/Demobilization	LS	$ 27,500	All Req'd	$ 27,500
2	Construction Facilities and Temporary Controls	LS	25,000	All Req'd	25,000
3	Excavation Safety System	LS	2,000	All Req'd	2,000
4	New Manhole Cone with Lid Castings	EA	4,500	6	27,000
5	Replacement of Manhole Lid Castings	EA	2,500	13	32,500
6	Temporary Asphalt Installation and Removal	SY	150	30	4,500
7	Asphalt Removal and Restoration	SY	300	30	9,000
8	Pavement Marking Restoration	LS	2,000	All Req'd	2,000
9	Manhole Rehabilitation	VLF	1,500	54	81,000
				Construction Subtotal	**$ 210,500**
				Sales Tax (7.5%)	**$ 15,788**
				TOTAL ESTIMATE	**$ 226,288**

Additive Alternate 1 - Replacement of Vault Hatch at Heritage Plaza Lift Station

NO.	ITEM	UNIT	UNIT PRICE	QTY	TOTAL PRICE
A1-1	Mobilization/Demobilization	LS	$ 4,300	All Req'd	$ 4,300
A1-2	Replacement of Vault Hatch at Heritage Plaza Lift Station	LS	16,000	All Req'd	16,000
A1-3	Asphalt Removal and Restoration at Heritage Plaza Lift Station	SY	110	115	12,650
				Additive Alternate 1 Construction Subtotal	**$ 32,950**
				Sales Tax (7.5%)	**$ 2,471**
				TOTAL ESTIMATE	**$ 35,421**

CONTRACT DOCUMENTS

CITY OF WHITE SALMON, WASHINGTON

MANHOLE IMPROVEMENTS

2023

anderson perry & associates, inc.
engineering · surveying · natural resources

214 E. Birch Street - Walla Walla, WA 99362 Ph: (509) 529-9260 Fax: (509) 529-8102
WALLA WALLA, WA. LA GRANDE, OR. REDMOND, OR. HERMISTON, OR. ENTERPRISE, OR.

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AGREEMENT

AGREEMENT BETWEEN OWNER AND CONTRACTOR FOR CONSTRUCTION CONTRACT OF A SMALL PROJECT

This Agreement is by and between City of White Salmon, Washington ("Owner") and _____ ("Contractor"). Owner and Contractor hereby agree as follows:

ARTICLE 1 - THE WORK

1.01 Work

A. Work includes all labor, materials, equipment, services, and documentation necessary to construct the Project defined herein. The Work may include related services such as testing, start-up, and commissioning, all as required by the Contract Documents.

B. The Contractor shall complete all Work as specified or indicated in the Contract Documents. The Project is generally described as follows:

1. **Manhole Improvements 2023** involves the installation of a new manhole concrete cone, lid, and castings at six manholes; replacement of the manhole lid and castings at two manholes; installation of approximately 54 vertical linear feet of epoxy-fiberglass cured-in-place liner for manhole rehabilitation; restoration of asphalt concrete pavement; and other miscellaneous work required to complete the Project as shown on the Drawings and specified. The Work may include Additive Alternate 1 that includes the purchase and installation of a new hatch and precast concrete flat top lid for an existing utility vault located in the parking lot on the south side of the Heritage Plaza wastewater lift station and removal of concrete and asphalt concrete pavement and replacement with asphalt concrete, and other miscellaneous work required to complete the Project.

2. The Site of the Work includes property, easements, and designated work areas described in greater detail in the Contract Documents but generally located on West and East Jewett Boulevard, SE 5th Avenue, and Heritage Plaza adjacent to State Highway 14.

ARTICLE 2 - CONTRACT DOCUMENTS

2.01 Intent of Contract Documents

A. It is the intent of the Contract Documents to describe a functionally complete project. The Contract Documents do not indicate or describe all of the Work required to complete the Project. Additional details required for the correct installation of selected products are to be provided by the Contractor and coordinated with the Owner and Engineer. This Agreement supersedes prior negotiations, representations, and agreements, whether written or oral. The Contract Documents are complementary; what is required by one part of the Contract Documents is as binding as if required by other parts of the Contract Documents.

B. During the performance of the Work and until final payment, Contractor and Owner shall submit all matters in question concerning the requirements of the Contract Documents, or relating to the acceptability of the Work under the Contract Documents to the Engineer. Engineer will be the initial interpreter of the requirements of the Contract Documents, and judge of the acceptability of the Work thereunder.

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C. Engineer will render a written clarification, interpretation, or decision on the issue submitted, or initiate a modification to the Contract Documents.

D. Contractor, and its subcontractors and suppliers, shall not have or acquire any title to or ownership rights to any of the Drawings, Specifications, or other documents (including copies or electronic media editions) prepared by Engineer or its consultants.

2.02 Contract Documents Defined

A. The Contract Documents consist of the following:

1. This Agreement (pages 1 to 26, inclusive).
2. Exhibit A - Contractor's Bid Form, Article 5 - Bid Schedule (pages 3 to 4, inclusive).
3. Exhibit B - Addenda (if applicable) (____ to ____, inclusive).
4. Performance Bond (not attached but incorporated by reference).
5. Payment Bond (not attached but incorporated by reference).
6. Certificate of Insurance (not attached but incorporated by reference).
7. Specifications listed in the Table of Contents (not attached but incorporated by reference).
8. Figures (not attached but incorporated by reference) consisting of Figures 1 to 4, inclusive.
9. The following which may be delivered or issued on or after the Effective Date of the Contract:

a. Notice to Proceed and Application for Payment

b. Work Change Directives

c. Change Orders

d. Contractor's Notice of Substantial Completion

e. Certificate of Substantial Completion

f. Contractor's Completion Certificate

g. Notice of Acceptability of Work

ARTICLE 3 - ENGINEER

3.01 Engineer

A. The Engineer for this Project is Anderson Perry & Associates, Inc.

ARTICLE 4 - CONTRACT TIMES

4.01 Contract Times

A. The Work will be substantially completed on or before **September 28, 2023,** and completed and ready for final payment on or before **October 12, 2023**.

4.02 Liquidated Damages

A. Contractor and Owner recognize that time is of the essence in the performance of the Contract, and that Owner will suffer financial and/or other losses if Contractor does not

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complete the Work according to the requirements of Paragraph 4.01 above, plus any extensions thereof allowed in accordance with the Contract. Because such losses for delay would be difficult and costly to determine, Owner and Contractor agree that as liquidated damages for delay (but not as a penalty) Contractor shall pay Owner **$1,500.00** for each day that expires after the Contract Time for substantial completion.

4.03 Delays in Contractor's Progress

A. If Owner, Engineer, or anyone for whom Owner is responsible, delays, disrupts, or interferes with the performance or progress of the Work, then Contractor shall be entitled to an equitable adjustment in the Contract Times and Contract Price. Contractor's entitlement to an adjustment of the Contract Times is conditioned on such adjustment being essential to Contractor's ability to complete the Work within the Contract Times.

B. Contractor shall not be entitled to an adjustment in Contract Price or Contract Times for delay, disruption, or interference caused by or within the control of Contractor or their subcontractors or suppliers.

C. If Contractor's performance or progress is delayed, disrupted, or interfered with by unanticipated causes not the fault of and beyond the control of Owner, Contractor, and those for which they are responsible, then Contractor shall be entitled to an equitable adjustment in Contract Times.

D. Contractor shall not be entitled to an adjustment in Contract Price or Contract Times for any delay, disruption, or interference if such delay is concurrent with a delay, disruption, or interference caused by or within the control of Contractor or Contractor's subcontractors or suppliers.

4.04 Progress Schedules

A. Contractor shall develop a progress schedule and submit to the Engineer for review and comment before starting Work on the Site. The Contractor shall modify the schedule in accordance with the comments provided by the Engineer.

B. The Contractor shall update and submit the progress schedule to the Engineer each month. The Owner may withhold payment if the Contractor fails to submit the schedule.

ARTICLE 5 - CONTRACT PRICE

5.01 Owner shall pay Contractor for completion of the Work in accordance with the Contract Documents the amounts that follow, subject to adjustment under the Contract:

A. For all Work, at the prices stated in Contractor's Bid Form, Article 5 - Bid Schedule, attached hereto as Exhibit A.

ARTICLE 6 - BONDS AND INSURANCE

6.01 Bonds

A. Before starting Work, Contractor shall furnish a performance bond and a payment bond from surety companies that are duly licensed or authorized to issue bonds in the required amounts in the jurisdiction in which the Project is located. Each bond shall be in an amount equal to the Contract Price, as security for the faithful performance and payment of all of Contractor's obligations under the Contract. These bonds shall remain in effect until the completion of the correction period specified in Paragraph 7.12 but, in any case, not less than one year after the date when final payment becomes due.

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B. Bonds, as required in the Contract Documents, shall be written and signed by an approved surety (or sureties) that is registered with the Washington State Insurance Commissioner, appears on the current Authorized Insurance List in the State of Washington published by the Office of the Insurance Commissioner, and is satisfactory to the Owner.

6.02 Insurance

A. Before starting Work, Contractor shall furnish evidence of insurance from companies that are duly licensed or authorized in the jurisdiction in which the Project is located with a minimum AM Best rating of A-VII or better. Contractor shall provide insurance in accordance with the following:

1. Contractor shall provide coverage for not less than the following amounts, or greater where required by Laws and Regulations:

a. Workers' Compensation:

State:		Statutory
Employer's Liability:		
Bodily Injury, each Accident	$	1,000,000
Bodily Injury By Disease, each Employee	$	
Bodily Injury/Disease Aggregate	$	

b. Commercial General Liability:

General Aggregate	$	2,000,000
Products - Completed Operations Aggregate	$	1,000,000
Personal and Advertising Injury	$	1,000,000
Each Occurrence (Bodily Injury and Property Damage)	$	1,000,000

c. Automobile Liability herein:

Bodily Injury:		
Each Person	$	1,000,000
Each Accident	$	1,000,000
Property Damage:		
Each Accident	$	1,000,000
	$	

d. Excess or Umbrella Liability:

Per Occurrence	$	5,000,000
General Aggregate	$	5,000,000

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e. Contractor's Pollution Liability:

Each Occurrence	$ 1,000,000
1,General Aggregate	$ 1,000,000

☐ If box is checked, Contractor is not required to provide Contractor's Pollution Liability insurance under this Contract

f. Additional Insureds: In addition to Owner and Engineer, include as additional insureds the following:

1. Washington State Department of Transportation
2. _____
3. _____

g. Contractor's Professional Liability:

Each Claim	$ 1,000,000
Annual Aggregate	$ 1,000,000

☐ If box is checked, Contractor is not required to provide Contractor's Professional Liability insurance under this Contract

B. All insurance policies required to be purchased and maintained will contain a provision or endorsement that the coverage afforded will not be canceled or materially changed or renewal refused until at least 30 days prior written notice has been given to the insured and additional insured.

C. Automobile liability insurance provided by Contractor shall provide coverage against claims for damages because of bodily injury or death of any person or property damage arising out of the ownership, maintenance, or use of any motor vehicle. The automobile liability policy shall be written on an occurrence basis.

D. Contractor's commercial general liability policy shall be written on a 1996 or later ISO commercial general liability occurrence form and include the following coverages and endorsements:

1. Products and completed operations coverage maintained for three years after final payment;
2. Blanket contractual liability coverage to the extent permitted by law;
3. Broad form property damage coverage; and
4. Severability of interest; underground, explosion, and collapse coverage; personal injury coverage.

E. The Contractor's commercial general liability and automobile liability, umbrella or excess, and pollution liability policies shall include and list Owner and Engineer and the respective officers, directors, members, partners, employees, agents, consultants, and subcontractors of each as additional insureds; and the insurance afforded to these additional insureds shall provide primary coverage for all claims covered thereby (including as applicable those arising from both ongoing and completed operations) on a non-contributory basis.

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1. Additional insured endorsements will include both ongoing operations and products and completed operations coverage through ISO Endorsements CG 20 10 10 01 and CG 20 37 10 01 (together). If Contractor demonstrates to Owner that the specified ISO endorsements are not commercially available, then Contractor may satisfy this requirement by providing equivalent endorsements.

2. Contractor shall provide ISO Endorsement CG 20 32 07 04, "Additional Insured—Engineers, Architects or Surveyors Not Engaged by the Named Insured" or its equivalent for design professional additional insureds.

F. Umbrella or excess liability insurance shall be written over the underlying employer's liability, commercial general liability, and automobile liability insurance. Subject to industry-standard exclusions, the coverage afforded shall be procured on a "follow the form" basis as to each of the underlying policies. Contractor may demonstrate to Owner that Contractor has met the combined limits of insurance (underlying policy plus applicable umbrella) specified for employer's liability, commercial general liability, and automobile liability through the primary policies alone, or through combinations of the primary insurance policies and an umbrella or excess liability policy.

G. The Contractor shall provide property insurance covering physical loss or damage during construction to structures, materials, fixtures, and equipment, including those materials, fixtures, or equipment in storage or transit.

H. If Contractor has failed to obtain and maintain required insurance, Owner may exclude the Contractor from the Site, impose an appropriate set-off against payment, and exercise Owner's termination rights under Article 15.

I. Contractor shall obtain and keep in force the insurance policies that are required in the Contract Documents. The policies shall be with companies or thorough sources approved by the State Insurance Commissioner pursuant to RCW 48.05 and satisfactory to the Owner.

ARTICLE 7 - CONTRACTOR'S RESPONSIBILITIES

7.01 Supervision and Superintendence

A. Contractor shall supervise and direct the Work competently and efficiently, devoting such attention thereto and applying such skills and expertise as may be necessary to perform the Work in accordance with the Contract Documents. Contractor shall be solely responsible for the means, methods, techniques, sequences, safety, and procedures of construction.

B. Contractor shall assign a competent resident superintendent who is to be present at all times during the execution of the Work. This resident superintendent shall not be replaced without written notice to and approval by the Owner and Engineer except under extraordinary circumstances.

C. Contractor shall at all times maintain good discipline and order at the Site.

D. Except as otherwise required for the safety or protection of persons or the Work or property at the Site or adjacent thereto, and except as otherwise stated in the Contract Documents, all Work at the Site shall be performed during regular working hours, Monday through Friday. Regular working hours will be 10 hours in one day or 40 hours in one week.

E. Contractor shall be responsible for the cost of any overtime pay or other expense incurred by the Owner for Engineer's services (including those of the Resident Project Representative, if any), Owner's representative, and construction observation services, occasioned by the performance of Work on Saturday, Sunday, any legal holiday, or as overtime on any regular

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work day. If Contractor is responsible but does not pay, or if the parties are unable to agree as to the amount owed, then Owner may impose a reasonable set-off against payments due under Article 14.

7.02 Other Work at the Site

A. In addition to and apart from the Work of the Contractor, other work may occur at or adjacent to the Site. Contractor shall take reasonable and customary measures to avoid damaging, delaying, disrupting, or interfering with the work of Owner, any other contractor, or any utility owner performing other work at or adjacent to the Site.

7.03 Services, Materials, and Equipment

A. Unless otherwise specified in the Contract Documents, Contractor shall provide and assume full responsibility for all services, materials, equipment, labor, transportation, construction equipment and machinery, tools, appliances, fuel, power, light, heat, telephone, water, sanitary facilities, temporary facilities, and all other facilities and incidentals necessary for the performance, testing, start up, and completion of the Work, whether or not such items are specifically called for in the Contract Documents.

B. All materials and equipment incorporated into the Work shall be new, of good quality and shall be stored, applied, installed, connected, erected, protected, used, cleaned, and conditioned in accordance with instructions of the applicable supplier, except as otherwise may be provided in the Contract Documents.

7.04 Subcontractors and Suppliers

A. Contractor may retain subcontractors and suppliers for the performance of parts of the Work. Such subcontractors and suppliers must be acceptable to Owner.

B. The Contractor shall include the language of this section in each of its first tier subcontracts, and shall require each of its Subcontractors to include the same language of this section in each of their subcontracts, adjusting only as necessary the terms used for the contracting parties. Upon request of the Owner, the Contractor shall promptly provide documentation to the Owner demonstrating that the Subcontractor meets the Subcontractor responsibility criteria below. The requirements of this section apply to all Subcontractors regardless of tier.

C. At the time of subcontract execution, the Contractor shall verify that each of its first tier Subcontractors meets the following Bidder responsibility criteria:

1. Have a current certificate of registration in compliance with Chapter 18.27 RCW, which must have been in effect at the time of subcontract Bid submittal;

2. Have a current Washington Unified Business Identifier (UBI) number;

3. If applicable, have:

   a. Have Industrial Insurance (workers' compensation) coverage for the Subcontractor's employees working in Washington, as required in Title 51 RCW;

   b. A Washington Employment Security Department number, as required in Title 50 RCW;

   c. A Washington Department of Revenue state excise tax registration number, as required in Title 82 RCW;

   d. An electrical contractor license, if required by Chapter 19.28 RCW;

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e. An elevator contractor license, if required by Chapter 70.87 RCW;

4. Not be disqualified from bidding on any public works contract under RCW 39.06.010 or 39.12.065 (3).

7.05 Quality Management

A. Contractor is fully responsible for the managing quality to ensure Work is completed in accordance with the Contract Documents. Refer to the Quality Control section of the General Requirements.

7.06 Licenses, Fees and Permits

A. Contractor shall pay all license fees and royalties and assume all costs incident to performing the Work or the incorporation in the Work of any invention, design, process, product, or device which is the subject of patent rights or copyrights held by others.

B. Contractor shall obtain and pay for all construction permits and licenses unless otherwise provided in the Contract Documents.

7.07 Laws and Regulations; Taxes

A. Contractor shall give all notices required by and shall comply with all local, state, and federal Laws and Regulations applicable to the performance of the Work. Except where otherwise expressly required by applicable Laws and Regulations, neither Owner nor Engineer shall be responsible for monitoring Contractor's compliance with any Laws or Regulations.

B. Contractor shall bear all resulting costs and losses, and shall indemnify and hold harmless Owner and Engineer, and the officers, directors, members, partners, employees, agents, consultants, and subcontractors of each and any of them from and against all claims, costs, losses, and damages if Contractor performs any Work or takes any other action knowing or having reason to know that it is contrary to Laws or Regulations.

C. Contractor shall pay all applicable sales, consumer, use, and other similar taxes Contractor is required to pay in accordance with Laws and Regulations.

D. The Contract Price and any agreed variations thereof shall include all taxes imposed by law and properly chargeable to the Project, including sales tax. Sales tax applicable to the Contract Price will be collected from the Owner and shall be paid to the State Department of Revenue by the Contractor in conformance with the law.

E. The Owner will not adjust its payment if the Contractor incorrectly accounted tax liability.

7.08 Record Documents

A. Contractor shall maintain one printed record copy of all Drawings, Specifications, Addenda, Change Orders, Work Change Directives, Field Orders, written interpretations and clarifications, and approved Shop Drawings in a safe place at the Site. Contractor shall annotate them to show changes made during construction. Contractor shall deliver these record documents to Engineer upon completion of the Work.

7.09 Safety and Protection

A. Contractor shall be solely responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with the Work.

B. Contractor shall take all necessary precautions for the safety of, and shall provide the necessary protection to prevent damage, injury, or loss to:

1. All persons on the Site or who may be affected by the Work;

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2. All the Work and materials and equipment to be incorporated therein, whether in storage on or off the Site; and

3. Other property at the Site or adjacent thereto, including trees, shrubs, lawns, walks, pavements, roadways, structures, other work in progress, utilities, and underground facilities not designated for removal, relocation, or replacement in the course of construction.

C. All damage, injury, or loss to any property caused, directly or indirectly, in whole or in part, by Contractor, or anyone for whose acts the Contractor may be liable, shall be remedied by Contractor at its expense (except damage or loss attributable to the fault of Contract Documents or to the acts or omissions of Owner or Engineer and not attributable, directly or indirectly, in whole or in part, to the fault or negligence of Contractor).

D. Contractor shall be responsible for coordinating any exchange of material safety data sheets or other hazard communication information required to be made available to or exchanged between or among employers at the Site in accordance with Laws or Regulations.

E. In emergencies affecting the safety or protection of persons or the Work or property at the Site or adjacent thereto, Contractor shall act to prevent threatened damage, injury, or loss. Contractor shall give Engineer prompt written notice if Contractor believes that any significant changes in the Work or variations from the Contract Documents have been caused thereby or are required as a result thereof. If Engineer determines that a change in the Contract Documents is required because of the action taken by Contractor in response to such an emergency, a Work Change Directive or Change Order will be issued.

7.10 Shop Drawings, Samples, and Other Submittals

A. Contractor shall review and coordinate the Shop Drawing and samples with the requirements of the Work and the Contract Documents and shall verify all related field measurements, quantities, dimensions, specified performance and design criteria, installation requirements, materials, catalog numbers, and similar information.

B. Each submittal shall bear a stamp or specific written certification that Contractor has satisfied Contractor's obligations under the Contract Documents with respect to Contractor's review of that submittal, and that Contractor approves the submittal.

C. With each submittal, Contractor shall give Engineer specific written notice, in a communication separate from the submittal, of any variations that the Shop Drawing or sample may have from the requirements of the Contract Documents.

D. Engineer will provide timely review of Shop Drawings and samples. Submittals will be reviewed and returned to the Contractor, with comments noted thereon, within 15 calendar days following receipt at the Engineer's office.

E. Engineer's review and approval will not extend to means, methods, techniques, sequences, or procedures of construction or to safety precautions or programs.

F. Engineer's review and approval of a separate item does not indicate approval of the assembly in which the item functions.

G. Contractor shall make corrections required by Engineer and shall return the required number of corrected copies of Shop Drawings and submit, as required, new samples for review and approval. Contractor shall direct specific attention in writing to revisions other than the corrections called for by Engineer on previous submittals.

H. Shop Drawings are not Contract Documents.

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7.11 Warranties and Guarantees

A. Contractor warrants and guarantees to Owner that all Work will be in accordance with the Contract Documents and will not be defective. Engineer and its officers, directors, members, partners, employees, agents, consultants, and subcontractors shall be entitled to rely on Contractor's warranty and guarantee.

7.12 Correction Period

A. If within one year after the date of substantial completion, any Work is found to be defective, or if the repair of any damages to the Site, adjacent areas that Contractor has arranged to use through construction easements or otherwise, and other adjacent areas used by Contractor as permitted by Laws and Regulations, is found to be defective, then Contractor shall promptly and without cost to Owner, correct such defective Work.

7.13 Indemnification

A. To the fullest extent permitted by Laws and Regulations, and in addition to any other obligations of Contractor under the Contract or otherwise, Contractor shall indemnify and hold harmless Owner and Engineer, and the officers, directors, members, partners, employees, agents, consultants and subcontractors of each and any of them from and against all claims, costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals and all court or arbitration or other dispute resolution costs) arising out of or relating to the performance of the Work, provided that any such claim, cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself), including the loss of use resulting therefrom but only to the extent caused by any negligent act or omission of Contractor, any subcontractor, any supplier, or any individual or entity directly or indirectly employed by any of them to perform any of the Work or anyone for whose acts they may be liable.

ARTICLE 8 - OWNER'S RESPONSIBILITIES

8.01 Owner's Responsibilities

A. Except as otherwise provided in the Contract Documents, Owner shall issue all communications to Contractor through Engineer.

B. Owner shall make payments to Contractor as provided in this Contract.

C. Owner shall provide Site access and easements required to construct the Project.

D. If Owner intends to contract with others for the performance of other work at or adjacent to the Site, unless stated elsewhere in the Contract Documents, Owner shall have sole authority and responsibility for such coordination.

E. The Owner shall retain and pay for the required independent inspection or testing services if Contractor cannot legally provide, as stated by applicable building codes or local building officials, the required independent inspection or testing services called for in the Contract Documents.

F. The Owner shall not supervise, direct, or have control or authority over, nor be responsible for, Contractor's means, methods, techniques, sequences, or procedures of construction, or the safety precautions and programs, or for any failure of Contractor to comply with Laws and Regulations applicable to the performance of the Work. Owner will not be responsible for Contractor's failure to perform the Work in accordance with the Contract Documents.

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G. While at the Site, Owner's employees and representatives shall comply with the specific applicable requirements of Contractor's safety programs of which Owner has been informed.

H. Owner shall furnish copies of any applicable Owner safety programs to Contractor.

ARTICLE 9 - ENGINEER'S STATUS DURING CONSTRUCTION

9.01 Engineer's Status

A. Engineer will be Owner's representative during construction. The duties and responsibilities and the limitations of authority of Engineer as Owner's representative during construction are set forth in this Contract.

B. Neither Engineer's authority or responsibility under this Article 9 or under any other provision of the Agreement, nor any decision made by Engineer in good faith either to exercise or not exercise such authority or responsibility or the undertaking, exercise, or performance of any authority or responsibility by Engineer, shall create, impose, or give rise to any duty in contract, tort, or otherwise owed by Engineer to Contractor, any subcontractor, any supplier, any other individual or entity, or to any surety for or employee or agent of any of them.

C. Engineer will make visits to the Site at intervals appropriate to the various stages of construction. Engineer will not be required to make exhaustive or continuous inspections on the Site to check the quality or quantity of the Work.

D. Engineer has the authority to reject Work if Contractor fails to perform Work in accordance with the Contract Documents.

E. Engineer will render decisions regarding the requirements of the Contract Documents, and judge the acceptability of the Work.

F. Engineer will not supervise, direct, control, or have authority over or be responsible for Contractor's means, methods, techniques, sequences, or procedures of construction, or the safety precautions and programs, or for any failure of Contractor to comply with Laws and Regulations applicable to the performance of the Work. Engineer will not be responsible for Contractor's failure to perform the Work in accordance with the Contract Documents.

ARTICLE 10 - CHANGES IN THE WORK

10.01 Authority to Change the Work

A. Without invalidating the Contract and without notice to any surety, Owner may, at any time or from time to time, order additions, deletions, or revisions in the Work.

10.02 Change Orders

A. Owner and Contractor shall execute appropriate Change Orders covering:

1. Changes in the Contract Price or Contract Times which are agreed to by the parties, including any undisputed sum or amount of time for Work actually performed in accordance with a Work Change Directive;

2. Changes in the Work which are: (a) ordered by Owner or (b) agreed to by the parties or (c) resulting from the Engineer's decision, subject to the need for Engineer's recommendation if the change in the Work involves the design (as set forth in the Drawings, Specifications, or otherwise), or other engineering or technical matters; and

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3. Changes in the Contract Price or Contract Times or other changes which embody the substance of any final binding results under Article 12.

B. Work for which the Contractor may claim a price adjustment or extension of time shall require an executed Change Order or Work Change Directive in order to be considered authorized. Work performed by the Contractor without an executed Change Order or Work Change Directive shall constitute acceptance of the Work by the Contractor and shall constitute waiver of any claim for adjustment of the Contract Price or Contract Time as a result of said change.

C. If the provisions of any bond require notice to be given to a surety of any change affecting the general scope of the Work or the provisions of the Contract Documents (including, but not limited to, Contract Price or Contract Times), the giving of any such notice will be Contractor's responsibility. The amount of each applicable bond will be adjusted to reflect the effect of any such change.

ARTICLE 11 - DIFFERING SUBSURFACE OR PHYSICAL CONDITIONS

11.01 Differing Conditions Process

A. If Contractor believes that any subsurface or physical condition including but not limited to utilities or other underground facilities that are uncovered or revealed at the Site either differs materially from that shown or indicated in the Contract Documents or is of an unusual nature, and differs materially from conditions ordinarily encountered and generally recognized as inherent in Work of the character provided for in the Contract Documents then Contractor shall, promptly (but in no event later than 5 calendar days) after becoming aware thereof and before further disturbing the subsurface or physical conditions or performing any Work in connection therewith (except in an emergency), notify Owner and Engineer in writing about such condition. Contractor shall not further disturb such condition or perform any Work in connection therewith (except with respect to an emergency) until receipt of a written statement permitting Contractor to do so.

B. After receipt of written notice, Engineer will promptly (but in no event later than 30 calendar days):

1. Review the subsurface or physical condition in question;

2. Determine necessity for Owner obtaining additional exploration or tests with respect to the condition;

3. Determine whether the condition falls within the differing site condition as stated herein;

4. Obtain any pertinent cost or schedule information from Contractor;

5. Prepare recommendations to Owner regarding the Contractor's resumption of Work in connection with the subsurface or physical condition in question and the need for any change in the Drawings or Specifications; and

6. Advise Owner in writing of Engineer's findings, conclusions, and recommendations.

C. After receipt of Engineer's written findings, conclusions, and recommendations, Owner shall issue a written statement to Contractor regarding the subsurface or physical condition in question, addressing the resumption of Work in connection with such condition, indicating whether any change in the Drawings or Specifications will be made, and adopting or rejecting Engineer's written findings, conclusions, and recommendations, in whole or in part.

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ARTICLE 12 - CLAIMS AND DISPUTE RESOLUTION

12.01 Claims Process

A. The party submitting a claim shall deliver it directly to the other party to the Agreement and the Engineer promptly (but in no event later than 10 days) after the start of the event giving rise thereto. The Claim shall be in sufficient detail to enable the other party to ascertain the basis and the amount of Claim. As a minimum, the following information must accompany any Claim submitted:

1. A detailed factual statement of the Claim providing all necessary dates, locations, items of Work, price adjustments, Contract Time adjustments, and other relevant and key information.

2. The name of each individual, official, or employee involved in or knowledgeable about the Claim.

3. The specific provisions of the Contract which support the Claim and a statement of the reasons why such provisions support the Claim.

4. If the Claim relates to a decision of the Engineer which the Agreement leaves to the Engineer's discretion or as to which the Agreement provides that the Engineer's decision is final, the claimant shall set out in detail all facts supporting its position relating to the decision of the Engineer.

5. The identification of any documents and the substance of any oral communications that support the Claim.

6. If an adjustment of Contract Time is sought:

   a. The specific days and dates for which it is sought.

   b. The specific reasons the claimant believes a time adjustment should be granted.

7. If price adjustment is sought, the exact amount sought shall be outlined in detail.

B. The party receiving a claim shall review it thoroughly, giving full consideration to its merits. The two parties shall seek to resolve the claim through the exchange of information and direct negotiations. All actions taken on a claim shall be stated in writing and submitted to the other party. The Owner may consult the Engineer on the merits of any claim made by the Contractor.

C. If efforts to resolve a claim are not successful, the party receiving the claim may deny it by giving written notice of denial to the other party. If the receiving party does not take action on the claim within 45 days, the claim is deemed denied.

D. If the dispute is not resolved to the satisfaction of the parties, Owner or Contractor shall give written notice to the other party of the intent to pursue mediation or arbitration as described herein.

E. *Mediation*:

1. At any time after initiation of a Claim, Owner and Contractor may mutually agree to mediation of the underlying dispute. The agreement to mediate shall stay the Claim submittal and response process.

2. If Owner and Contractor agree to mediation, then after 60 days from such agreement, either Owner or Contractor may unilaterally terminate the mediation process, and the Claim submittal and decision process shall resume as of the date of the termination. If

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the mediation proceeds but is unsuccessful in resolving the dispute, the Claim submittal and decision process shall resume as of the date of the conclusion of the mediation, as determined by the mediator.

3. Owner and Contractor shall each pay one-half of the mediator's fees and costs.

F. *Partial Approval*: If the party receiving a Claim approves the Claim in part and denies it in part, such action shall be final and binding unless within 30 days of such action the other party invokes the arbitration procedure set forth for final resolution of disputes.

G. *Denial of Claim*: If efforts to resolve a Claim are not successful, the party receiving the Claim may deny it by giving written notice of denial to the other party. If the receiving party does not take action on the Claim within 90 days, then either Owner or Contractor may at any time thereafter submit a letter to the other party indicating that as a result of the inaction, the Claim is deemed denied, thereby commencing the time for appeal of the denial. A denial of the Claim shall be final and binding unless within 30 days of the denial the other party invokes the arbitration procedure set forth for final resolution of disputes.

H. *Final and Binding Results*: If the parties reach a mutual agreement regarding a Claim, whether through approval of the Claim, direct negotiations, mediation, or otherwise; or if a Claim is approved in part and denied in part, or denied in full, and such actions become final and binding; then the results of the agreement or action on the Claim shall be incorporated in a Change Order to the extent they affect the Contract, including the Work, the Contract Times, or the Contract Price.

I. *Arbitration:*

1. All matters subject to final resolution will be decided by arbitration in accordance with the rules of Seattle, Washington subject to the conditions and limitations of this paragraph. This agreement to arbitrate and any other agreement or consent to arbitrate entered into will be specifically enforceable under the prevailing law of any court having jurisdiction.

2. The demand for arbitration will be filed in writing with the other party to the Contract and with the selected arbitrator or arbitration provider, and a copy will be sent to Engineer for information. The demand for arbitration will be made within the specific time required in this Article, or if no specified time is applicable within a reasonable time after the matter in question has arisen, and in no event shall any such demand be made after the date when institution of legal or equitable proceedings based on such matter in question would be barred by the applicable statute of limitations. The demand for arbitration should include specific reference to Paragraph 12.01.I.4 below.

3. No arbitration arising out of or relating to the Contract shall include by consolidation, joinder, or in any other manner any other individual or entity (including Engineer, and Engineer's consultants and the officers, directors, partners, agents, employees or consultants of any of them) who is not a party to this Contract unless:

   a. the inclusion of such other individual or entity is necessary if complete relief is to be afforded among those who are already parties to the arbitration; and

   b. such other individual or entity is substantially involved in a question of law or fact which is common to those who are already parties to the arbitration and which will arise in such proceedings.

4. The award rendered by the arbitrator(s) shall be consistent with the agreement of the parties, in writing, and include a concise breakdown of the award, and a written

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explanation of the award specifically citing the Contract provisions deemed applicable and relied on in making the award.

5. The award will be final. Judgment may be entered upon it in any court having jurisdiction thereof, and it will not be subject to modification or appeal, subject to provisions of the Laws and Regulations relating to vacating or modifying an arbitral award.

6. The fees and expenses of the arbitrators and any arbitration service shall be shared equally by Owner and Contractor.

ARTICLE 13 - TESTS AND INSPECTIONS; CORRECTION OF DEFECTIVE WORK

13.01 Tests and Inspections

A. The Contractor shall be responsible for performing all inspections and tests required by applicable codes, those requested by the Owner, and as identified in the "Quality Control" section of the General Requirements.

B. Owner and Engineer will have access to the Site and the Work at reasonable times for their observation, inspection, and testing, if any. Contractor shall provide them proper and safe conditions for such access.

C. Contractor shall give Engineer timely notice of readiness of the Work for all the Owner's required inspections and tests, and shall cooperate with the Owner's personnel to facilitate required inspections and tests.

D. If any Work that is to be inspected, tested, or approved is covered by Contractor without written concurrence of Engineer, Contractor shall, if requested by Engineer, uncover such Work for observation. Such uncovering shall be at Contractor’s expense.

13.02 Defective Work

A. Contractor shall ensure that the Work is not defective.

B. Engineer has the authority to determine whether Work is defective, and to reject defective Work.

C. Prompt notice of all defective Work of which Owner or Engineer has actual knowledge will be given to Contractor.

D. The Contractor shall promptly correct all such defective Work.

E. When correcting defective Work, Contractor shall take no action that would void or otherwise impair Owner’s special warranty and guarantee, if any, on said Work.

F. If the Work is defective or Contractor fails to supply sufficient skilled workers or suitable materials or equipment, or fails to perform the Work in such a way that the completed Work will conform to the Contract Documents, then Owner may order Contractor to stop the Work, or any portion thereof, until the cause for such order has been eliminated.

ARTICLE 14 - PAYMENTS TO CONTRACTOR

14.01 Progress Payments

A. The Contractor shall prepare a schedule of values that will serve as the basis for progress payments. The schedule of values will be in a form of application for payment acceptable to Engineer. The unit price breakdown submitted with the bid will be used for unit price work.

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The Contractor shall break lump sum items into units that will allow for measurement of Work in progress.

14.02 Applications for Payments

A. Contractor shall submit to Engineer for review a summary of the Work completed to date for which the Contractor is requesting payment. The Contractor's summary shall be accompanied by such supporting documentation as is required by the Contract Documents.

B. The Engineer will review the summary of Work submitted by the Contractor for which the Contractor is requesting payment. The Engineer will either concur with the Contractor's summary of Work to date or inform the Contractor where the Engineer does not agree with the Contractor's request. In the latter case, the Contractor may make the necessary corrections and resubmit the summary of Work completed to the Engineer.

C. Upon agreement between the Engineer and Contractor on the quantities of Work performed to date, the Engineer will, within 5 days of agreement, prepare the Application for Payment and submit it to the Contractor for Contractor's signature.

D. Beginning with the second Application for Payment, each Application shall include an affidavit of Contractor stating that all previous progress payments received on account of the Work have been applied on account to discharge Contractor's legitimate obligations associated with prior Applications for Payment.

E. The amount of retainage with respect to progress payments will be as stipulated in the Agreement.

14.03 Retainage

A. The Owner shall retain 5 percent of each progress payment until the Work is complete and accepted by the Owner.

14.04 Review of Applications

A. Within 5 days after receipt of each application for payment, the Engineer will either indicate in writing a recommendation for payment and present the application for payment to Owner or return the application for payment to Contractor indicating in writing Engineer's reasons for refusing to recommend payment. The Contractor will make the necessary corrections and resubmit the application for payment.

B. Engineer will recommend reductions in payment (set-offs) which, in the opinion of the Engineer, are necessary to protect Owner from loss because the Work is defective and requires correction or replacement.

C. The Owner is entitled to impose set-offs against payment based on any claims that have been made against Owner on account of Contractor's conduct in the performance of the Work, incurred costs, losses, or damages on account of Contractor's conduct in the performance of the Work, or liquidated damages that have accrued as a result of Contractor's failure to complete the Work.

14.05 Contractor's Warranty of Title

A. Contractor warrants and guarantees that title to all Work, materials, and equipment furnished under the Agreement will pass to Owner free and clear of (1) all liens and other title defects, and (2) all patent, licensing, copyright, or royalty obligations, no later than the time of payment by Owner.

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14.06 Substantial Completion

A. When Contractor considers the entire Work ready for its intended use, Contractor shall notify Owner and Engineer in writing, using the "Contractor's Notice of Substantial Completion" form, that the entire Work is substantially complete and request that Engineer issue a certificate of Substantial Completion. Contractor shall at the same time submit to Owner and Engineer an initial draft of punch list items to be completed or corrected before final payment.

B. Promptly after Contractor's notification, Owner, Contractor, and Engineer shall make an inspection of the Work to determine the status of completion. If Engineer does not consider the Work substantially complete, Engineer will notify Contractor in writing giving the reason therefor.

C. If some or all of the Work has been determined not to be at a point of Substantial Completion and will require re-inspection or re-testing by Engineer, the cost of such re-inspection or re-testing, including the cost of time, travel and living expenses, shall be paid by Contractor to Owner. If Contractor does not pay, or the parties are unable to agree as to the amount owed, then Owner may impose a reasonable set-off against payments due under this article.

D. If Engineer considers the Work substantially complete, Engineer will prepare a punch list of items to be completed or corrected before final payment. The Engineer will then confer with the Owner to see if the Owner has any objections as to whether the Project is substantially complete or to the accuracy of the attached punch list. If, after considering any objections the Owner may have, the Engineer concludes that the Work is not substantially complete, Engineer will notify Contractor in writing that the Work is not substantially complete, stating the reasons therefor. If the Owner has no objections, the Engineer will fix the date of Substantial Completion and execute and deliver to Owner and Contractor the Certificate of Substantial Completion with a punch list of items to be completed or corrected.

E. After Substantial Completion the Contractor shall promptly begin work on the punch list of items to be completed or corrected prior to final payment. When the Work has been completed, the Contractor shall submit to the Engineer the "Contractor's Completion Certificate" form.

14.07 Final Inspection

A. Upon receipt of the "Contractor's Completion Certificate" from Contractor that the entire Work, or an agreed portion thereof, is complete, Engineer will promptly make a final inspection with Owner and Contractor and will notify Contractor in writing of all particulars in which this inspection reveals that the Work, or agreed portion thereof, is incomplete or defective. Contractor shall immediately take such measures as are necessary to complete such Work or remedy such deficiencies.

14.08 Final Payment

A. Contractor may make application for final payment after Contractor has satisfactorily completed all Work defined in the Contract Documents, including providing all maintenance and operating instructions, schedules, guarantees, bonds, certificates or other evidence of insurance, certificates of inspection, annotated record documents and other documents.

B. The final application for payment shall be accompanied (except as previously delivered) by:

1. All documentation called for in the Contract Documents;

2. Consent of the surety to final payment;

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3. Satisfactory evidence that all title issues have been resolved such that title to all Work, materials, and equipment has passed to Owner free and clear of any liens or other title defects, or will so pass upon final payment;

4. A list of all disputes that Contractor believes are unsettled; and

5. Complete and legally effective releases or waivers (satisfactory to Owner) of all lien rights arising out of the Work, and of liens filed in connection with the Work.

C. The Work is complete (subject to surviving obligations) when it is ready for final payment as established by the Engineer's written recommendation of final payment and issuance of a Notice of Acceptability of Work.

14.09 Waiver of Claims

A. The making of final payment will not constitute a waiver by Owner of claims or rights against Contractor.

B. The acceptance of final payment by Contractor will constitute a waiver by Contractor of all claims and rights against Owner other than those pending matters that have been duly submitted.

ARTICLE 15 - SUSPENSION OF WORK AND TERMINATION

15.01 Owner May Suspend Work

A. At any time and without cause, Owner may suspend the Work or any portion thereof for a period of not more than 60 consecutive days by written notice to Contractor and Engineer. Such notice will fix the date on which Work will be resumed. Contractor shall resume the Work on the date so fixed. Contractor shall be entitled to an adjustment in the Contract Price or an extension of the Contract Times, or both, directly attributable to any such suspension.

15.02 Owner May Terminate for Cause

A. Contractor's failure to perform the Work in accordance with the Contract Documents or other failure to comply with a material term of the Contract Documents will constitute a default by Contractor and justify termination for cause.

B. If Contractor defaults in its obligations, then after giving Contractor and any surety ten days written notice that Owner is considering a declaration that Contractor is in default and termination of the Agreement, Owner may proceed to:

1. Declare Contractor to be in default, and give Contractor and any surety notice that the Agreement is terminated; and

2. Enforce the rights available to Owner under any applicable performance bond.

C. Owner may not proceed with termination of the Agreement under Paragraph 15.02.B if Contractor within seven days of receipt of notice of intent to terminate begins to correct its failure to perform and proceeds diligently to cure such failure.

D. Subject to the terms and operation of any applicable performance bond, if Owner has terminated the Agreement for cause, Owner may exclude Contractor from the Site, take possession of the Work, incorporate in the Work all materials and equipment stored at the Site or for which Owner has paid Contractor but which are stored elsewhere, and complete the Work as Owner may deem expedient.

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E. In the case of a termination for cause, if the cost to complete the Work, including related claims, costs, losses, and damages, exceeds the unpaid contract balance, Contractor shall pay the difference to Owner.

15.03 Owner May Terminate for Convenience

A. Upon seven days written notice to Contractor, Owner may, without cause and without prejudice to any other right or remedy of Owner, terminate the Agreement. In such case, Contractor shall be paid for, without duplication of any items:

1. Completed and acceptable Work executed in accordance with the Contract Documents prior to the effective date of termination, including fair and reasonable sums for overhead and profit on such Work;

2. Expenses sustained prior to the effective date of termination in performing services and furnishing labor, materials, or equipment as required by the Contract Documents in connection with uncompleted Work, plus fair and reasonable sums for overhead and profit on such expenses; and

3. Other reasonable expenses directly attributable to termination, including costs incurred to prepare a termination for convenience cost proposal.

B. Contractor shall not be paid on account of loss of anticipated overhead, profits, or revenue, or other economic loss arising out of or resulting from such termination.

15.04 Contractor May Stop Work or Terminate

A. If, through no act or fault of Contractor, (1) the Work is suspended for more than 90 consecutive days by Owner or under an order of court or other public authority, or (2) Owner fails for 30 days to pay Contractor any sum finally determined to be due, then Contractor may, upon seven days written notice to Owner, and provided Owner does not remedy such suspension or failure within that time, either stop the Work until payment is received, or terminate the Agreement and recover payment from the Owner.

ARTICLE 16 - CONTRACTOR'S REPRESENTATIONS

16.01 Contractor Representations

A. Contractor makes the following representations when entering into this Agreement:

1. Contractor has examined and carefully studied the Contract Documents, and any data and reference items identified in the Contract Documents.

2. Contractor has visited the Site, conducted a thorough visual examination of the Site and adjacent areas, and become familiar with and is satisfied as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.

3. Contractor is familiar with and is satisfied as to all Laws and Regulations that may affect cost, progress, and performance of the Work.

4. Contractor has considered the information known to Contractor itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Contract Documents; and the Site-related reports and drawings identified in the Contract Documents, with respect to the effect of such information, observations, and documents on:

a. The cost, progress, and performance of the Work;

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b. The means, methods, techniques, sequences, and procedures of construction to be employed by Contractor; and

c. Contractor's safety precautions and programs.

5. Based on the information and observations referred to in the preceding paragraph, Contractor agrees that no further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Agreement.

6. Contractor is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Contract Documents.

7. Contractor has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Contractor has discovered in the Contract Documents, and the written resolution thereof by Engineer is acceptable to Contractor.

8. The Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.

9. Contractor's entry into this Contract constitutes an incontrovertible representation by Contractor that, without exception, all prices in the Agreement are premised upon performing and furnishing the Work required by the Contract Documents.

ARTICLE 17 - MISCELLANEOUS

17.01 Cumulative Remedies

A. The duties and obligations imposed by this Agreement and the rights and remedies available hereunder to the parties hereto are in addition to, and are not to be construed in any way as a limitation of, any rights and remedies available to any or all of them which are otherwise imposed or available by Laws or Regulations, by special warranty or guarantee, or by other provisions of the Agreement. The provisions of this paragraph will be as effective as if repeated specifically in the Contract Documents in connection with each particular duty, obligation, right, and remedy to which they apply.

17.02 Limitation of Damages

A. Neither Owner, Engineer, nor any of their officers, directors, members, partners, employees, agents, consultants, or subcontractors, shall be liable to Contractor for any claims, costs, losses, or damages sustained by Contractor on or in connection with any other project or anticipated project.

17.03 No Waiver

A. A party's non-enforcement of any provision shall not constitute a waiver of that provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement.

17.04 Survival of Obligations

A. All representations, indemnifications, warranties, and guarantees made in, required by, or given in accordance with the Agreement, as well as all continuing obligations indicated in the Agreement, will survive final payment, completion, and acceptance of the Work or termination or completion of the Agreement or termination of the services of Contractor.

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17.05 Contractor's Certifications

A. Contractor certifies that it has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for or in executing the Agreement.

17.06 Controlling Law

A. This Agreement is to be governed by the law of the state in which the Project is located.

17.07 Prevailing Wage Rates and Hours of Labor

A. During the performance of Work under this Contract, the Contractor must abide by RCW 39.12 in regards to prevailing wages on public works projects and by RCW 49.28 with respect to hours of labor. The State of Washington prevailing wage rates applicable to this public works project, which is located in Klickitat County, may be found at the following website address of the Department of Labor and Industries: https://fortress.wa.gov/lni/wagelookup/prvWagelookup.aspx. Based on the Bid submittal deadline for this Project, the applicable effective date for prevailing wages for this Project is March 2, 2023. A copy of the applicable prevailing wage rates is also available for viewing during regular office hours at the Office of the Engineer, located at Anderson Perry & Associates, Inc., 214 E Birch Street, Walla Walla, Washington 99362, (509) 529-9260. Upon request, the Engineer will mail a hard copy of the applicable prevailing wages for this Project.

B. Contractor shall post the following information in a location readily visible to workers at the job site in conformance with RCW 39.12.020.

1. A copy of a statement of intent to pay prevailing wages approved by the industrial statistician of the State Department of Labor and Industries per RCW 39.12.040.

2. Address and telephone number of the industrial statistician of the State Department of Labor and Industries, where a complaint or inquiry concerning prevailing wages may be made.

C. 16.03. Per RCW 39.12.040, Contractor shall compile and submit to the Owner with the first Application for Payment a "Statement of Intent to Pay Prevailing Wages", approved by the industrial statistician of the State Board of Industries, for his employees and that for each and every Subcontractor from the Contractor, or a Subcontractor. No payments to the Contractor until an approved Statement of Intent to Pay Prevailing Wages is submitted to the Owner. The Statement of Intent to Pay Prevailing Wages shall include the following.

1. Contractor's registration certification number.

2. Prevailing rate of wage for each classification of workers entitled to prevailing wages under RCW 39.12.020 and the estimated number of workers in each classification.

D. With the final Application for Payment, Contractor shall provide the following documentation, along with other documentation required by the Contract Documents.

1. A release obtained from the Washington State Department of Revenue.

2. Affidavits of Wages Paid forms (from the State Department of Labor and Industries) for the Contractor and all Subcontractors are on file with the Owner (RCW 39.12.040).

3. Release has been obtained from the Washington State Department of Labor and Industries for payment of unemployment compensation and the Washington State Employment Security Department for payment of industrial insurance and medical aid.

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4. A certificate of Payment of Contributions Penalties and Interest on Public Works Contract is received from the Washington State Employment Security Department.

5. The Owner will not release final payment, including retainage, until the above documentation is received and all Claims, as provided by law, against the retainage have been resolved. In the event Claims are filed and provided the above conditions 1, 2, and 3 are met, the Contractor will be paid such retained percentage less an amount sufficient to pay any such Claims together with a sum determined by the Owner sufficient to pay the cost of foreclosing on Claims and to cover attorney's fees.

E. Contractor shall be responsible for requesting the "Intent to Pay Prevailing Wages" and "Affidavit of Wages Paid" forms from the State Department of Labor and Industries and for paying any approval fees required by the State Department of Labor and Industries.

F. Any disputes that arise as to what the prevailing wage rates of wages for work of a similar nature and such dispute cannot be adjusted by the parties in interest, including labor and management representatives, the matter shall be referred for arbitration to the Director of the State Department of Labor and Industries and his or her decision therein shall be final and conclusive and binding on all parties involved in the dispute.

17.08 Definitions and Terminology

A. Wherever used in the Bidding Requirements or Contract Documents, a term printed with initial capital letters, including the term's singular and plural forms, will have the meaning indicated in the definitions below. In addition to terms specifically defined, terms with initial capital letters in the Contract Documents include references to identified articles and paragraphs, and the titles of other documents or forms.

1. Addenda—Written or graphic instruments issued prior to the opening of Bids which clarify, correct, or change the Bidding Requirements or the proposed Contract Documents.

2. Agreement—The written instrument, executed by Owner and Contractor, that sets forth the Contract Price and Contract Times, identifies the parties and the Engineer, and designates the specific items that are Contract Documents.

3. Application for Payment—The form acceptable to Engineer which is to be used by Contractor during the course of the Work in requesting progress or final payments and which is to be accompanied by such supporting documentation as is required by the Contract Documents.

4. Bid—The offer of a Bidder submitted on the prescribed form setting forth the prices for the Work to be performed.

5. Bidder—An individual or entity that submits a Bid to Owner.

6. Bidding Documents—The Bidding Requirements, the proposed Contract Documents, and all Addenda.

7. Bidding Requirements—The advertisement or invitation to bid, Instructions to Bidders, Bid Bond or other Bid security, if any, the Bid Form, and the Bid with any attachments.

8. Change Order—A document which is signed by Contractor and Owner and authorizes an addition, deletion, or revision in the Work or an adjustment in the Contract Price or the Contract Times, or other revision to the Contract, issued on or after the Effective Date of the Contract.

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9. Change Proposal—A written request by Contractor, duly submitted in compliance with the procedural requirements set forth herein, seeking an adjustment in Contract Price or Contract Times, or both; contesting an initial decision by Engineer concerning the requirements of the Contract Documents or the acceptability of Work under the Contract Documents; challenging a set-off against payments due; or seeking other relief with respect to the terms of the Contract.

10. Claim—(a) A demand or assertion by Owner directly to Contractor, duly submitted in compliance with the procedural requirements set forth herein: seeking an adjustment of Contract Price or Contract Times, or both; contesting an initial decision by Engineer concerning the requirements of the Contract Documents or the acceptability of Work under the Contract Documents; contesting Engineer's decision regarding a Change Proposal; seeking resolution of a contractual issue that Engineer has declined to address; or seeking other relief with respect to the terms of the Contract; or (b) a demand or assertion by Contractor directly to Owner, duly submitted in compliance with the procedural requirements set forth herein, contesting Engineer's decision regarding a Change Proposal; or seeking resolution of a contractual issue that Engineer has declined to address. A demand for money or services by a third party is not a Claim.

11. Contract—The entire and integrated written contract between the Owner and Contractor concerning the Work.

12. Contract Documents—Those items so designated in the Agreement, and which together comprise the Contract.

13. Contract Price—The money that Owner has agreed to pay Contractor for completion of the Work in accordance with the Contract Documents. .

14. Contract Times—The number of days or the dates by which Contractor shall: (a) achieve Milestones, if any; (b) achieve Substantial Completion; and (c) complete the Work.

15. Contractor—The individual or entity with which Owner has contracted for performance of the Work.

16. Drawings—The part of the Contract that graphically shows the scope, extent, and character of the Work to be performed by Contractor. This term also includes figures.

17. Effective Date of the Contract—The date, indicated in the Agreement, on which the Contract becomes effective.

18. Engineer—The individual or entity named as such in the Agreement.

19. Laws and Regulations; Laws or Regulations—Any and all applicable laws, statutes, rules, regulations, ordinances, codes, and orders of any and all governmental bodies, agencies, authorities, and courts having jurisdiction.

20. Liens—Charges, security interests, or encumbrances upon Contract-related funds, real property, or personal property.

21. Notice of Award—The written notice by Owner to a Bidder of Owner's acceptance of the Bid.

22. Notice to Proceed—A written notice by Owner to Contractor fixing the date on which Contractor shall start to perform the Work.

23. Owner—The individual or entity with which Contractor has contracted regarding the Work, and which has agreed to pay Contractor for the performance of the Work, pursuant to the terms of the Contract.

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24. Progress Schedule—A schedule, prepared and maintained by Contractor, describing the sequence and duration of the activities comprising the Contractor's plan to accomplish the Work within the Contract Times.

25. Project—The total undertaking to be accomplished for Owner by engineers, contractors, and others, including planning, study, design, construction, testing, commissioning, and start-up, and of which the Work to be performed under the Contract Documents is a part.

26. Project Manual—The written documents prepared for, or made available for, procuring and constructing the Work, including but not limited to the Bidding Documents or other construction procurement documents, geotechnical and existing conditions information, the Agreement, bond forms, and Specifications. The contents of the Project Manual may be bound in one or more volumes.

27. Resident Project Representative—The authorized representative of Engineer assigned to assist Engineer at the Site. As used herein, the term Resident Project Representative or "RPR" includes any assistants or field staff of Resident Project Representative.

28. Samples—Physical examples of materials, equipment, or workmanship that are representative of some portion of the Work and that establish the standards by which such portion of the Work will be judged.

29. Schedule of Submittals—A schedule, prepared and maintained by Contractor, of required submittals and the time requirements for Engineer's review of the submittals and the performance of related construction activities.

30. Schedule of Values—A schedule, prepared and maintained by Contractor, allocating portions of the Contract Price to various portions of the Work and used as the basis for reviewing Contractor's Applications for Payment.

31. Shop Drawings—All drawings, diagrams, illustrations, schedules, and other data or information that are specifically prepared or assembled by or for Contractor and submitted by Contractor to illustrate some portion of the Work. Shop Drawings, whether approved or not, are not Drawings and are not Contract Documents.

32. Site—Lands or areas indicated in the Contract Documents as being furnished by Owner upon which the Work is to be performed, including rights-of-way and easements, and such other lands furnished by Owner which are designated for the use of Contractor.

33. Specifications—The part of the Contract that consists of written requirements for materials, equipment, systems, standards, and workmanship as applied to the Work, and certain administrative requirements and procedural matters applicable to the Work.

34. Subcontractor—An individual or entity having a direct contract with Contractor or with any other Subcontractor for the performance of a part of the Work.

35. Substantial Completion—The time at which the Work (or a specified part thereof) has progressed to the point where, in the opinion of Engineer, the Work (or a specified part thereof) is sufficiently complete, in accordance with the Contract Documents, so that the Work (or a specified part thereof) can be utilized for the purposes for which it is intended. The terms "substantially complete" and "substantially completed" as applied to all or part of the Work refer to Substantial Completion thereof.

36. Successful Bidder—The Bidder whose Bid the Owner accepts, and to which the Owner makes an award of contract, subject to stated conditions.

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37. Supplier—A manufacturer, fabricator, supplier, distributor, materialman, or vendor having a direct contract with Contractor or with any Subcontractor to furnish materials or equipment to be incorporated in the Work by Contractor or a Subcontractor.

38. Underground Facilities—All underground pipelines, conduits, ducts, cables, wires, manholes, vaults, tanks, tunnels, or other such facilities or attachments, and any encasements containing such facilities, including but not limited to those that convey electricity, gases, steam, liquid petroleum products, telephone or other communications, fiber optic transmissions, cable television, water, wastewater, storm water, other liquids or chemicals, or traffic or other control systems.

39. Unit Price Work—Work to be paid for on the basis of unit prices.

40. Work—The entire construction or the various separately identifiable parts thereof required to be provided under the Contract Documents. Work includes and is the result of performing or providing all labor, services, and documentation necessary to produce such construction; furnishing, installing, and incorporating all materials and equipment into such construction; and may include related services such as testing, start-up, and commissioning, all as required by the Contract Documents.

41. Work Change Directive—A written directive to Contractor issued on or after the Effective Date of the Contract, signed by Owner and recommended by Engineer, ordering an addition, deletion, or revision in the Work.

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IN WITNESS WHEREOF, Owner and Contractor have signed this Agreement.

This Agreement will be effective on _____ (which is the Effective Date of the Agreement).

OWNER:

City of White Salmon, Washington

By: _____

Title: _____

Attest: _____

Title: _____

Address for giving notices:

_____

_____

_____

(If Owner is a corporation, attach evidence of authority to sign. If Owner is a public body, attach evidence of authority to sign and resolution or other documents authorizing execution of this Contract.)

CONTRACTOR:

_____

By: _____

Title: _____

(If Contractor is a corporation, a partnership, or a joint venture, attach evidence of authority to sign.)

Attest: _____

Title: _____

Address for giving notices:

_____

_____

_____

License No.: _____
(where applicable)

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Exhibit A

Contractor's Bid Form, Article 5 - Bid Schedule

Exhibit B

Addenda *(if issued)*

CONTRACT FORMS

NOTICE OF AWARD

Date of Issuance:

Owner: **City of White Salmon, Washington**

Engineer: **Anderson Perry & Associates, Inc.**

Project: **Manhole Improvements 2023**

Bidder:

Bidder's Address:

You are notified that Owner has accepted your Bid dated _____ for the above Contract, and that you are the Successful Bidder and are awarded a Contract for: _____

The Contract Price of the awarded Contract is $_____. Contract Price is subject to adjustment based on the provisions of the Contract including, but not limited to, those governing changes and Unit Price Work, as applicable.

You must comply with the following conditions within 15 days of the date you receive this Notice of Award:

1. **Notice of Award**

   Acknowledge acceptance of the Project award in the space provided on this Notice of Award form. Be sure to include the date, as well as the signature and title of the person signing the Award form. ***Return all 3 copies to the Engineer.***

2. **Agreement Between Owner and Contractor**

   Date and sign all ***3*** copies of the attached Agreement form. ***Return all 3 copies*** to the Engineer.

3. **Payment and Performance Bonds**

   Provide the Construction Performance and Payment Bonds. Enclosed are ***3*** copies of the Payment Bond and ***3*** copies of the Performance Bond forms. Include an appropriate Power of Attorney which is properly dated with each of the bonds. **Additionally, note that the date shown on the Payment and Performance Bonds must be on or after the date shown on the Agreement.** The date on the Power of Attorney should be the same as shown on the Bond. These Payment and Performance Bond forms must be used, and no others will be accepted. Return ***3*** completed copies to the Engineer.

4. **Certificate of Insurance**

   Complete the enclosed Certificate of Insurance form. The enclosed Certificate of Insurance form is the only acceptable form to be used for this project. Standard ACORD forms from the insurance company will be required to be attached to this form. Be sure to include Worker's Compensation certificates. Return all ***3*** copies to the Engineer.

5. **Other Requirements**

   Schedule of Values for any lump sum bid prices greater than $5,000 and Progress Schedule shall be submitted to the Engineer at the Pre-Construction Conference.

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Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within 20 days after you comply with the above conditions, Owner will return to you one fully signed counterpart of the Agreement and Contract Documents.

Owner: **City of White Salmon, Washington**

By *(signature)*: _____

Name *(printed)*: _____

Title: _____

ACCEPTANCE OF NOTICE

Receipt of the above Notice of Award is hereby acknowledged this _____ day of _____, 20__, by:

Contractor:

By *(signature)*: _____

Name *(printed)*: _____

Title: _____

Copy to Owner

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EJCDC
ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE

PERFORMANCE BOND

CONTRACTOR *(name and address)*:

SURETY *(name and address of principal place of business)*:

OWNER *(name and address)*:
City of White Salmon
P.O. Box 2139/100 N. Main Street
White Salmon, WA 98672

CONSTRUCTION CONTRACT
Effective Date of the Agreement:
Amount:
Description *(name and location)*:

BOND
Bond Number:
Date *(not earlier than the Effective Date of the Agreement of the Construction Contract)*:
Amount:
Modifications to this Bond Form: ☐ None ☐ See Paragraph 16

Surety and Contractor, intending to be legally bound hereby, subject to the terms set forth below, do each cause this Performance Bond to be duly executed by an authorized officer, agent, or representative.

CONTRACTOR AS PRINCIPAL

_____ *(seal)*
Contractor's Name and Corporate Seal

By: _____
Signature

_____
Print Name

_____
Title

Attest:_____
Signature

_____
Title

SURETY

_____ *(seal)*
Surety's Name and Corporate Seal

By:_____
Signature *(attach power of attorney)*

_____
Print Name

_____
Title

Attest:_____
Signature

_____
Title

Notes: (1) Provide supplemental execution by any additional parties, such as joint venturers. (2) Any singular reference to Contractor, Surety, Owner, or other party shall be considered plural where applicable.

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1. The Contractor and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors, and assigns to the Owner for the performance of the Construction Contract, which is incorporated herein by reference.

2. If the Contractor performs the Construction Contract, the Surety and the Contractor shall have no obligation under this Bond, except when applicable to participate in a conference as provided in Paragraph 3.

3. If there is no Owner Default under the Construction Contract, the Surety's obligation under this Bond shall arise after:

3.1 The Owner first provides notice to the Contractor and the Surety that the Owner is considering declaring a Contractor Default. Such notice shall indicate whether the Owner is requesting a conference among the Owner, Contractor, and Surety to discuss the Contractor's performance. If the Owner does not request a conference, the Surety may, within five (5) business days after receipt of the Owner's notice, request such a conference. If the Surety timely requests a conference, the Owner shall attend. Unless the Owner agrees otherwise, any conference requested under this Paragraph 3.1 shall be held within ten (10) business days of the Surety's receipt of the Owner's notice. If the Owner, the Contractor, and the Surety agree, the Contractor shall be allowed a reasonable time to perform the Construction Contract, but such an agreement shall not waive the Owner's right, if any, subsequently to declare a Contractor Default;

3.2 The Owner declares a Contractor Default, terminates the Construction Contract and notifies the Surety; and

3.3 The Owner has agreed to pay the Balance of the Contract Price in accordance with the terms of the Construction Contract to the Surety or to a contractor selected to perform the Construction Contract.

4. Failure on the part of the Owner to comply with the notice requirement in Paragraph 3.1 shall not constitute a failure to comply with a condition precedent to the Surety's obligations, or release the Surety from its obligations, except to the extent the Surety demonstrates actual prejudice.

5. When the Owner has satisfied the conditions of Paragraph 3, the Surety shall promptly and at the Surety's expense take one of the following actions:

5.1 Arrange for the Contractor, with the consent of the Owner, to perform and complete the Construction Contract;

5.2 Undertake to perform and complete the Construction Contract itself, through its agents or independent contractors;

5.3 Obtain bids or negotiated proposals from qualified contractors acceptable to the Owner for a contract for performance and completion of the Construction Contract, arrange for a contract to be prepared for execution by the Owner and a contractor selected with the Owners concurrence, to be secured with performance and payment bonds executed by a qualified surety equivalent to the bonds issued on the Construction Contract, and pay to the Owner the amount of damages as described in Paragraph 7 in excess of the Balance of the Contract Price incurred by the Owner as a result of the Contractor Default; or

5.4 Waive its right to perform and complete, arrange for completion, or obtain a new contractor, and with reasonable promptness under the circumstances:

5.4.1 After investigation, determine the amount for which it may be liable to the Owner and, as soon as practicable after the amount is determined, make payment to the Owner; or

5.4.2 Deny liability in whole or in part and notify the Owner, citing the reasons for denial.

6. If the Surety does not proceed as provided in Paragraph 5 with reasonable promptness, the Surety shall be deemed to be in default on this Bond seven days after receipt of an additional written notice from the Owner to the Surety demanding that the Surety perform its obligations under this Bond, and the Owner shall be entitled to enforce any remedy available to the Owner. If the Surety proceeds as provided in Paragraph 5.4, and the Owner refuses the payment or the Surety has denied liability, in whole or in part, without further notice the Owner shall be entitled to enforce any remedy available to the Owner.

7. If the Surety elects to act under Paragraph 5.1, 5.2, or 5.3, then the responsibilities of the Surety to the Owner shall not be greater than those of the Contractor under the Construction Contract, and the responsibilities of the Owner to the Surety shall not be greater than those of the Owner under the Construction Contract. Subject to the commitment by the Owner to pay the Balance of the Contract Price, the Surety is obligated, without duplication for:

7.1 the responsibilities of the Contractor for correction of defective work and completion of the Construction Contract;

7.2 additional legal, design professional, and delay costs resulting from the Contractor's Default, and resulting from the actions or failure to act of the Surety under Paragraph 5; and

7.3 liquidated damages, or if no liquidated damages are specified in the Construction Contract, actual damages caused by delayed performance or non-performance of the Contractor.

8. If the Surety elects to act under Paragraph 5.1, 5.3, or 5.4, the Surety's liability is limited to the amount of this Bond.

9. The Surety shall not be liable to the Owner or others for obligations of the Contractor that are unrelated to the Construction Contract, and the Balance of the Contract Price shall not be reduced or set off on account of any such unrelated obligations. No right of action shall accrue on this Bond to any person or entity other than the Owner or its heirs, executors, administrators, successors, and assigns.

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10. The Surety hereby waives notice of any change, including changes of time, to the Construction Contract or to related subcontracts, purchase orders, and other obligations.

11. Any proceeding, legal or equitable, under this Bond may be instituted in any court of competent jurisdiction in the location in which the work or part of the work is located and shall be instituted within two years after a declaration of Contractor Default or within two years after the Contractor ceased working or within two years after the Surety refuses or fails to perform its obligations under this Bond, whichever occurs first. If the provisions of this paragraph are void or prohibited by law, the minimum periods of limitations available to sureties as a defense in the jurisdiction of the suit shall be applicable.

12. Notice to the Surety, the Owner, or the Contractor shall be mailed or delivered to the address shown on the page on which their signature appears.

13. When this Bond has been furnished to comply with a statutory or other legal requirement in the location where the construction was to be performed, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

14. Definitions

14.1 Balance of the Contract Price: The total amount payable by the Owner to the Contractor under the Construction Contract after all proper adjustments have been made including allowance for the Contractor for any amounts received or to be received by the Owner in settlement of insurance or other claims for damages to which the Contractor is entitled, reduced by all valid and proper payments made to or on behalf of the Contractor under the Construction Contract.

14.2 Construction Contract: The agreement between the Owner and Contractor identified on the cover page, including all Contract Documents and changes made to the agreement and the Contract Documents.

14.3 Contractor Default: Failure of the Contractor, which has not been remedied or waived, to perform or otherwise to comply with a material term of the Construction Contract.

14.4 Owner Default: Failure of the Owner, which has not been remedied or waived, to pay the Contractor as required under the Construction Contract or to perform and complete or comply with the other material terms of the Construction Contract.

14.5 Contract Documents: All the documents that comprise the agreement between the Owner and Contractor.

15. If this Bond is issued for an agreement between a contractor and subcontractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

16. Modifications to this Bond are as follows:

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PAYMENT BOND

CONTRACTOR *(name and address)*:

SURETY *(name and address of principal place of business)*:

OWNER *(name and address)*:
City of White Salmon
P.O. Box 2139/100 N. Main Street
White Salmon, WA 98672

CONSTRUCTION CONTRACT
Effective Date of the Agreement:
Amount:
Description *(name and location)*:

BOND
Bond Number:
Date *(not earlier than the Effective Date of the Agreement of the Construction Contract)*:
Amount:
Modifications to this Bond Form: ☐ None ☐ See Paragraph 18

Surety and Contractor, intending to be legally bound hereby, subject to the terms set forth below, do each cause this Payment Bond to be duly executed by an authorized officer, agent, or representative.

CONTRACTOR AS PRINCIPAL

_____ *(seal)*
Contractor's Name and Corporate Seal

By: _____
Signature

_____
Print Name

_____
Title

Attest: _____
Signature

_____
Title

SURETY

_____ *(seal)*
Surety's Name and Corporate Seal

By: _____
Signature *(attach power of attorney)*

_____
Print Name

_____
Title

Attest: _____
Signature

_____
Title

Notes: (1) Provide supplemental execution by any additional parties, such as joint venturers. (2) Any singular reference to Contractor, Surety, Owner, or other party shall be considered plural where applicable.

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1. The Contractor and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors, and assigns to the Owner to pay for labor, materials, and equipment furnished for use in the performance of the Construction Contract, which is incorporated herein by reference, subject to the following terms.

2. If the Contractor promptly makes payment of all sums due to Claimants, and defends, indemnifies, and holds harmless the Owner from claims, demands, liens, or suits by any person or entity seeking payment for labor, materials, or equipment furnished for use in the performance of the Construction Contract, then the Surety and the Contractor shall have no obligation under this Bond.

3. If there is no Owner Default under the Construction Contract, the Surety's obligation to the Owner under this Bond shall arise after the Owner has promptly notified the Contractor and the Surety (at the address described in Paragraph 13) of claims, demands, liens, or suits against the Owner or the Owner's property by any person or entity seeking payment for labor, materials, or equipment furnished for use in the performance of the Construction Contract, and tendered defense of such claims, demands, liens, or suits to the Contractor and the Surety.

4. When the Owner has satisfied the conditions in Paragraph 3, the Surety shall promptly and at the Surety's expense defend, indemnify, and hold harmless the Owner against a duly tendered claim, demand, lien, or suit.

5. The Surety's obligations to a Claimant under this Bond shall arise after the following:

   5.1 Claimants who do not have a direct contract with the Contractor,

      5.1.1 have furnished a written notice of non-payment to the Contractor, stating with substantial accuracy the amount claimed and the name of the party to whom the materials were, or equipment was, furnished or supplied or for whom the labor was done or performed, within ninety (90) days after having last performed labor or last furnished materials or equipment included in the Claim; and

      5.1.2 have sent a Claim to the Surety (at the address described in Paragraph 13).

   5.2 Claimants who are employed by or have a direct contract with the Contractor have sent a Claim to the Surety (at the address described in Paragraph 13).

6. If a notice of non-payment required by Paragraph 5.1.1 is given by the Owner to the Contractor, that is sufficient to satisfy a Claimant's obligation to furnish a written notice of non-payment under Paragraph 5.1.1.

7. When a Claimant has satisfied the conditions of Paragraph 5.1 or 5.2, whichever is applicable, the Surety shall promptly and at the Surety's expense take the following actions:

   7.1 Send an answer to the Claimant, with a copy to the Owner, within sixty (60) days after receipt of the Claim, stating the amounts that are undisputed and the basis for challenging any amounts that are disputed; and

   7.2 Pay or arrange for payment of any undisputed amounts.

   7.3 The Surety's failure to discharge its obligations under Paragraph 7.1 or 7.2 shall not be deemed to constitute a waiver of defenses the Surety or Contractor may have or acquire as to a Claim, except as to undisputed amounts for which the Surety and Claimant have reached agreement. If, however, the Surety fails to discharge its obligations under Paragraph 7.1 or 7.2, the Surety shall indemnify the Claimant for the reasonable attorney's fees the Claimant incurs thereafter to recover any sums found to be due and owing to the Claimant.

8. The Surety's total obligation shall not exceed the amount of this Bond, plus the amount of reasonable attorney's fees provided under Paragraph 7.3, and the amount of this Bond shall be credited for any payments made in good faith by the Surety.

9. Amounts owed by the Owner to the Contractor under the Construction Contract shall be used for the performance of the Construction Contract and to satisfy claims, if any, under any construction performance bond. By the Contractor furnishing and the Owner accepting this Bond, they agree that all funds earned by the Contractor in the performance of the Construction Contract are dedicated to satisfy obligations of the Contractor and Surety under this Bond, subject to the Owner's priority to use the funds for the completion of the work.

10. The Surety shall not be liable to the Owner, Claimants, or others for obligations of the Contractor that are unrelated to the Construction Contract. The Owner shall not be liable for the payment of any costs or expenses of any Claimant under this Bond, and shall have under this Bond no obligation to make payments to or give notice on behalf of Claimants, or otherwise have any obligations to Claimants under this Bond.

11. The Surety hereby waives notice of any change, including changes of time, to the Construction Contract or to related subcontracts, purchase orders, and other obligations.

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12. No suit or action shall be commenced by a Claimant under this Bond other than in a court of competent jurisdiction in the state in which the project that is the subject of the Construction Contract is located or after the expiration of one year from the date (1) on which the Claimant sent a Claim to the Surety pursuant to Paragraph 5.1.2 or 5.2, or (2) on which the last labor or service was performed by anyone or the last materials or equipment were furnished by anyone under the Construction Contract, whichever of (1) or (2) first occurs. If the provisions of this paragraph are void or prohibited by law, the minimum period of limitation available to sureties as a defense in the jurisdiction of the suit shall be applicable.

13. Notice and Claims to the Surety, the Owner, or the Contractor shall be mailed or delivered to the address shown on the page on which their signature appears. Actual receipt of notice or Claims, however accomplished, shall be sufficient compliance as of the date received.

14. When this Bond has been furnished to comply with a statutory or other legal requirement in the location where the construction was to be performed, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

15. Upon requests by any person or entity appearing to be a potential beneficiary of this Bond, the Contractor and Owner shall promptly furnish a copy of this Bond or shall permit a copy to be made.

16. **Definitions**

16.1 **Claim:** A written statement by the Claimant including at a minimum:

1. The name of the Claimant;
2. The name of the person for whom the labor was done, or materials or equipment furnished;
3. A copy of the agreement or purchase order pursuant to which labor, materials, or equipment was furnished for use in the performance of the Construction Contract;
4. A brief description of the labor, materials, or equipment furnished;
5. The date on which the Claimant last performed labor or last furnished materials or equipment for use in the performance of the Construction Contract;
6. The total amount earned by the Claimant for labor, materials, or equipment furnished as of the date of the Claim;
7. The total amount of previous payments received by the Claimant; and
8. The total amount due and unpaid to the Claimant for labor, materials, or equipment furnished as of the date of the Claim.

16.2 **Claimant:** An individual or entity having a direct contract with the Contractor or with a subcontractor of the Contractor to furnish labor, materials, or equipment for use in the performance of the Construction Contract. The term Claimant also includes any individual or entity that has rightfully asserted a claim under an applicable mechanic's lien or similar statute against the real property upon which the Project is located. The intent of this Bond shall be to include without limitation in the terms of "labor, materials, or equipment" that part of the water, gas, power, light, heat, oil, gasoline, telephone service, or rental equipment used in the Construction Contract, architectural and engineering services required for performance of the work of the Contractor and the Contractor's subcontractors, and all other items for which a mechanic's lien may be asserted in the jurisdiction where the labor, materials, or equipment were furnished.

16.3 **Construction Contract:** The agreement between the Owner and Contractor identified on the cover page, including all Contract Documents and all changes made to the agreement and the Contract Documents.

16.4 **Owner Default**: Failure of the Owner, which has not been remedied or waived, to pay the Contractor as required under the Construction Contract or to perform and complete or comply with the other material terms of the Construction Contract.

16.5 **Contract Documents:** All the documents that comprise the agreement between the Owner and Contractor.

17. If this Bond is issued for an agreement between a contractor and subcontractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

18. Modifications to this Bond are as follows:

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CERTIFICATE OF INSURANCE

Owner: **City of White Salmon, Washington**

Contractor:

Engineer: **Anderson Perry & Associates, Inc.**

Project: **Manhole Improvements 2023**

The Name and Address of Insurers on this Project:

_____

_____

_____

The Contractor certifies that Contractor has obtained and is maintaining the policies, coverages, and endorsements required by the Contract.

Attached to this Certificate are the following:

_X_ Standard ACORD Form

_X_ Listing of Additional Insureds

___ Other: _____

All policies contain a provision or endorsement that the coverage afforded will not be canceled, materially changed, or renewal refused until at least 30 days' prior written notice has been given to Contractor. Within 3 days of receipt of any such written notice, Contractor shall provide a copy of the notice to Owner, Engineer, and each other insured under the policy.

_____
Name of Insurance Company(s)

_____
Insurance Agency

_____ _____
Signature of Authorized Insurance Agency Representative Date

_____ _____
Signature of Contractor Date

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NOTICE TO PROCEED

Owner:	**City of White Salmon, Washington**
Contractor:	
Engineer:	**Anderson Perry & Associates, Inc.**
Project:	**Manhole Improvements 2023**
Effective Date of Contract:	

TO CONTRACTOR:

Owner hereby notifies Contractor that the Contract Times under the above Contract will commence to run on [_____, 20__].

On that date, Contractor shall start performing its obligations under the Contract Documents. No Work shall be done at the Site prior to such date. In accordance with the Agreement, the date of Substantial Completion is September 28, 2023, and the date of readiness for final payment is October 12, 2023.

Before starting any Work at the Site, Contractor must comply with the following:
Submit traffic control plan to Engineer for review and approval.

The Contractor is required to return ***3*** signed copies of this Notice to Proceed to the Engineer within 10 days of the issue date.

Owner**:**	**City of White Salmon, Washington**
Authorized Signature:	_____
By:	_____
Title:	_____
Date Issued:	_____
	Accepted:
Contractor:	_____
Authorized Signature:	_____
By:	_____
Title:	_____
Date:	_____

Copy: Engineer

APPLICATION FOR PAYMENT NO. __
CITY OF WHITE SALMON, WASHINGTON
MANHOLE IMPROVEMENTS 2023

TO **City of White Salmon, Washington** (OWNER)

FROM _____ (CONTRACTOR)

For Work accomplished through the date of: _____

1.	Original Contract Price	
2.	Net Change by Change Orders and Written Amendments (+/-)	$ -
3.	Current Contract Price (1 plus 2)	$ -
4.	Total Work Completed and Materials On Hand to Date*	$ -
5.	Retainage: 5%	$ -
6.	Sales Tax: 7.5%	$ -
7.	Liquidated Damages	($ -)
8.	Less Previous Application for Payments	$ -
9.	**DUE THIS APPLICATION (4 minus 5, plus 6, minus 7 and 8)**	**$ -**

**** Line 4 may not match Line 3 on final Application for Payment due to bid versus constructed quantity differences on unit price work.***

Accompanying Documentation:

Contractor's Certification:

The undersigned Contractor certifies that (1) all previous progress payments received from Owner, if any, on account of Work done under the Contract referred to above have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Application; (2) title of all Work, materials, and equipment incorporated in said Work or otherwise listed in, or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Lien, security interest, or encumbrance); (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and not defective; and (4) Record Drawings and required job photos are up-to-date, accurate, and complete for Work performed.

Dated _____ _____
CONTRACTOR

By: _____

Payment of the above AMOUNT DUE THIS APPLICATION is recommended

Dated _____ **Anderson Perry & Associates, Inc.**
ENGINEER

By: _____

APPROVED by Owner: **City of White Salmon, Washington**
OWNER

Dated _____ By: _____

Title: _____

APPLICATION FOR PAYMENT NO. __
CITY OF WHITE SALMON, WASHINGTON
MANHOLE IMPROVEMENTS 2023

Date:

FROM:

TO: **City of Royal City, Washington**

Date of Completion	Contract Amount	Date of Estimate
Original:	Original Amount of Contract:	From:
Revised:	Change Orders: (+ or -) $ -	To:
On Schedule: ☐ Yes ☐ No	Current Contract Amount $ -	

Item No.	CONTRACT ITEMS Description	BID PRICES Qty.	Unit	Unit Price	PREVIOUS Qty.	Amount	THIS PERIOD Qty.	Amount	TOTAL TO DATE Qty.	Amount
					0%	$0.00	0%	$0.00	0%	$0.00
					0%	0.00	0%	0.00	0%	0.00
					0%	0.00	0%	0.00	0%	0.00
					0%	0.00	0%	0.00	0%	0.00
					0%	0.00	0%	0.00	0%	0.00
					0%	0.00	0%	0.00	0%	0.00
				Total Bid Items	**$**	**0.00**	**$**	**0.00**	**$**	**0.00**

APPLICATION FOR PAYMENT NO. __
CITY OF WHITE SALMON, WASHINGTON
MANHOLE IMPROVEMENTS 2023

Date:

Change Orders:	Qty.	Unit	Unit Price	PREVIOUS		THIS PERIOD		TOTAL TO DATE	
				Qty.	Amount	Qty.	Amount	Qty.	Amount
			Total All Change Orders		$ 0.00		$ 0.00		$ 0.00

Materials on Hand:	Qty.	Unit	Unit Price	PREVIOUS		THIS PERIOD		TOTAL TO DATE	
				Qty.	Amount	Qty.	Amount	Qty.	Amount
			Total Materials on Hand		$ 0.00		$ 0.00		$ 0.00
			TOTAL WORK COMPLETED AND MATERIALS ON HAND		$ 0.00		$ 0.00		$ 0.00

SUMMARY

	PREVIOUS	THIS PERIOD	TOTAL TO DATE
1. Amount Earned	$ 0.00	$ 0.00	$ 0.00
2. Amount Retained (5%)	$ 0.00	$ 0.00	$ 0.00
3. Sales Tax (7.5%)	$ 0.00	$ 0.00	$ 0.00
4. Liquidated Damages	$ 0.00	$ 0.00	$ 0.00
Amount Due for Payment	$ 0.00	$ 0.00	$ 0.00
Amount Due for Payment this Estimate		$ 0.00	
Estimated % Job Completed:	#DIV/0!		

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WORK CHANGE DIRECTIVE

Work Change Directive No. _____

Date of Issuance:

Owner: **City of White Salmon, Washington**

Contractor:

Engineer: **Anderson Perry & Associates, Inc.**

Project: **Manhole Improvements 2023**

Contractor is directed to proceed promptly with the following change(s):

Description:

Attachments: *[List documents supporting change]*

Purpose for Work Change Directive:

Directive to proceed promptly with the Work described herein, prior to agreeing to changes on Contract Price and Contract Time, is issued due to: *[check one or both of the following]*

☐ Non-agreement on pricing of proposed change.

☐ Necessity to proceed for schedule or other Project reasons.

Estimated Change in Contract Price and Contract Times (non-binding, preliminary):

Contract Price $ [increase] [decrease].

Contract Time days [increase] [decrease].

Basis of estimated change in Contract Price:

☐ Lump Sum ☐ Unit Price

☐ Cost of the Work ☐ Other

RECOMMENDED:	AUTHORIZED BY:	RECEIVED:
By: _____	By: _____	By: _____
Engineer (Authorized Signature)	Owner (Authorized Signature)	Contractor (Authorized Signature)
Title: _____	Title: _____	Title: _____
Date: _____	Date: _____	Date: _____

Approved by Agency (if applicable)

By: _____ Date: _____

Title: _____

CHANGE ORDER

Change Order No.: _____

Date of Issuance:	
Owner:	**City of White Salmon, Washington**
Contractor:	
Engineer:	**Anderson Perry & Associates, Inc.**
Project:	**Manhole Improvements 2023**

The Contract is modified as follows upon execution of this Change Order:

Description of Changes (Supplemental description, Plans and Specifications attached, as applicable)	DECREASE in Contract Price	INCREASE in Contract Price
Subtotal	$0.00	$0.00
Total, Increase Less Decrease	$0.00	
Sales Tax (7.5%)	$0.00	
Net Change in Contract Price for this Change Order	$0.00	

JUSTIFICATION:

The amount of the Contract will be (Decreased) (Increased) (Unchanged) for this Change Order by the sum of:	$0.00
Total Contract Price prior to this Change Order:	
The Contract Price incorporating this Change Order:	$0.00
Contract Times prior to this Change Order:	
Date of Substantial Completion:	
Date Ready for Final Payment:	
The Contract period provided for Substantial Completion will be (Increased) (Decreased) (Unchanged).	_____ days
Revised Date of Substantial Completion:	
Revised Date Ready for Final Payment:	

RECOMMENDED:

By: _____
Engineer (if required)

Title: _____

Date: _____

ACCEPTED:

By: _____
Owner (Authorized Signature)

Title: _____

Date: _____

ACCEPTED:

By: _____
Contractor (Authorized Signature)

Title: _____

Date: _____

Approved by Agency (if applicable)

By: _____

Title: _____

Date: _____

CHANGE PROPOSAL

(To Be Completed by the Contractor When Requesting a Change Order [see 11.06 of the General Conditions])

Project: **City of White Salmon, Washington - Manhole Improvements 2023**

Proposed Change Order No.: _____ **Date:** _____

By: _____ **Title:** _____

Contractor (Authorized Signature)

Date received by Engineer: _____

Received by: _____

(Print Name)

Change Order Description: _____

_____

_____

_____

Justification: (Provide detailed description):

_____

_____

_____

Labor: (Provide detailed breakdown of all labor cost, i.e., hours, rates, and classification):

_____

_____

_____

Subtotal Labor: _____

_____ Overhead and Profit Labor: $ -

Equipment: (Provide detailed breakdown of all equipment cost, i.e., hours, rates, and classification):

_____

_____

_____

Subtotal Equipment: _____

_____ Overhead and Profit Equipment: $ -

Materials: (Provide detailed breakdown of all materials associated with this Change Order):

Subtotal Materials: _____

_____ Overhead and Profit Materials: $ -

Subcontract Cost: (Attach this form for all subcontract work associated with this Change Order Item):

Subtotal Subcontract Cost: _____

_____ Overhead and Profit Subcontract: $ -

Other: (Provide detailed description): _____

Subtotal Other: _____

_____ Overhead and Profit Other: $ -

TOTAL ESTIMATED COST OF PROPOSED CHANGE ORDER: $ -

UNIT PRICE (If applicable): _____

Proposed Contract Time Change Associated with this Change Order:
____ Days. (*Provide Justification and Description*):

CONTRACTOR'S NOTICE OF SUBSTANTIAL COMPLETION

(Contractor)_____ hereby notifies the Engineer that construction Work on the Project **City of White Salmon, Washington - Manhole Improvements 2023** has been substantially completed in accordance with all requirements of the Project Contract Documents. The Contractor also verifies that Operation and Maintenance Manuals and Record Drawings, as required by the Contract, have been submitted to the Engineer, and all system components have been properly installed, serviced, and lubricated where appropriate, and checked and tested for proper operation, all as recommended by the product manufacturer and as required by the Contract Documents. The Contractor further states that proper training has been given to the Owner's designated representative as to proper operation and service of the Project system and components.

The Contractor requests the Engineer issue a Certificate of Substantial Completion. The attached draft punch list prepared by the Contractor lists items that need to be completed or corrected.

By: _____
(Authorized Signature)

_____
(Name)

_____
(Title)

_____
(Date)

(All items below the dotted line shall be completed by the Engineer.)

Review by Engineer:

☐ An inspection is scheduled for _____ to determine the status of completion.
(Date and Time)

☐ Construction Work was found not to be substantially complete. The Contractor shall complete the necessary Work and resubmit a new "Contractor's Notice of Substantial Completion."

By: _____
(Authorized Signature)

_____
(Name)

_____
(Title)

_____
(Date)

CONTRACTOR'S COMPLETION CERTIFICATE

(Contractor)_____ hereby certifies that the Contract known as **City of White Salmon, Washington - Manhole Improvements 2023** has been completed in accordance with all requirements of the Project Contract Documents and is ready for final payment. The Contractor further states that information contained in the Record Drawings and Operation and Maintenance Manual is complete, accurate, and properly describes equipment, materials, and system installed as a part of the Work. The Contractor further states that all information required by the Contract Documents has been submitted to the Engineer. The Contractor also certifies that all title and lien issues have been resolved and that full title to all Work, materials, and equipment has passed to the Owner free and clear of any liens or other title defects, or will so pass upon final payment, including materialmen and mechanics liens.

_____
Contractor (Authorized Signature)

_____
(Name)

_____
(Title)

_____
(Date)

(All items below the dotted line shall be completed by the Engineer.)

Review by Engineer:

☐ The Work appears to be complete and a final inspection is scheduled for _____.
(Date and Time)

☐ The Work was found not to be complete. The Contractor shall complete the necessary Work and resubmit a new "Contractor's Completion Certificate."

By: _____
Engineer (Authorized Signature)

_____
(Name)

_____
(Title)

_____
(Date)

Instructions: This form shall be completed by the Contractor when all Work is complete and the Project is ready for final payment.

NOTICE OF ACCEPTABILITY OF WORK

Owner:	**City of White Salmon, Washington**
Contractor:	
Engineer:	**Anderson Perry & Associates, Inc.**
Project:	**Manhole Improvements 2023**

_____
Date Project is Ready for Final Payment

The Engineer hereby gives notice to the above Owner and Contractor that Engineer has recommended final payment of Contractor, and, to the best knowledge and belief of the Engineer, the Work furnished and performed by Contractor under the above Construction Contract is acceptable, expressly subject to the provisions of the related Contract Documents, the Agreement between Owner and Engineer for Professional Services dated _____, and the following terms and conditions of this Notice:

CONDITIONS OF NOTICE OF ACCEPTABILITY OF WORK

The Notice of Acceptability of Work ("Notice") is expressly made subject to the following terms and conditions to which all those who receive said Notice and rely thereon agree:

1. This Notice is given with the skill and care ordinarily used by members of the engineering profession practicing under similar conditions at the same time and in the same locality.

2. This Notice reflects and is an expression of the Engineer's professional opinion.

3. This Notice is given as to the best of Engineer's knowledge, information, and belief as of the Notice Date.

4. This Notice is based entirely on and expressly limited by the scope of services Engineer has been employed by Owner to perform or furnish during construction of the Project (including observation of the Contractor's work) under Engineer's Agreement with Owner, and applies only to facts that are within Engineer's knowledge or could reasonably have been ascertained by Engineer as a result of carrying out the responsibilities specifically assigned to Engineer under such Agreement.

5. This Notice is not a guarantee or warranty of Contractor's performance under the Construction Contract, an acceptance of Work that is not in accordance with the related Contract Documents, including but not limited to defective Work discovered after final inspection, nor an assumption of responsibility for any failure of Contractor to furnish and perform the Work thereunder in accordance with the Construction Contract Documents, or to otherwise comply with the Construction Contract Documents or the terms of any special guarantees specified therein.

6. This Notice does not relieve Contractor of any surviving obligations under the Construction Contract, and is subject to Owner's reservations of rights with respect to completion and final payment.

Anderson Perry & Associates, Inc.

_____
(Authorized Signature)

By:_____
(Name)

Title:_____

Date:_____

The Owner hereby accepts the Work on the above-referenced Project and concurs the Project is ready for final payment.

_____
(Owner)

_____
(Authorized Signature)

By:_____
(Name)

Title:_____

Date:_____

cc: Contractor

SPECIFICATIONS

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Specifications

General Requirements

Technical Specifications

GENERAL REQUIREMENTS

GENERAL REQUIREMENTS

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GENERAL REQUIREMENTS

A. SUMMARY OF WORK

1. The Work for this Contract involves the installation of a new manhole concrete cone with lid castings at six manholes; replacement of the manhole lid castings at 13 manholes; installation of approximately 54 vertical linear feet of epoxy-fiberglass cured-in-place liner for manhole rehabilitation; restoration of asphalt concrete pavement; and other miscellaneous work required to complete the Project as shown on the Drawings and specified herein.

2. The following additive alternate may be selected by the Owner to become part of the Work.

    a. Additive Alternate 1 – Replacement of Vault Hatch at Heritage Plaza Lift Station. This Work includes the purchase and installation of a new hatch and precast concrete flat top lid for an existing utility vault located in the parking lot on the south side of the Heritage Plaza wastewater lift station, removal of concrete and asphalt concrete pavement and replacement with asphalt concrete, and other miscellaneous work required to complete the Project. A copy of the original vault hatch submittal is provided as information only in Appendix B.

B. SPECIAL PROJECT REQUIREMENTS

The Contractor's Work and construction schedule shall include the following project requirements and considerations.

1. Manhole Improvements (Base Bid) - The manhole improvements portion of the project will likely require the Work to be completed in two phases for the manholes, which require removal and installation of new manhole cones: 1) removal of portion of the existing manhole structures and installation of new manhole cone with lid castings (including replacement of manhole lid castings on existing manholes) and 2) manhole rehabilitation after completion of the first phase. The removal and installation of new manhole lids and casting for the remaining manholes shall be completed in a timely fashion for proper asphalt concrete restoration. Submit the proposed construction sequencing and schedule to complete the Work within the Contract Time constraints based on the proposed construction phases.

    a. Except for limited instances, temporary asphalt concrete restoration is required until final asphalt concrete restoration can be completed (see below for more complete description). Final asphalt concrete surface restoration is generally limited from the months of April through September of each year depending on weather conditions and if the asphalt concrete production plants are in operation. The timing and extent of any work not within the above time period will depend on how much temporary asphalt concrete the Contractor wishes to maintain until final asphalt concrete restoration can occur.

2. Jewett Boulevard is in the ROW of Washington State Department of Transportation (WSDOT) and as such, there are several specific WSDOT project requirements regarding asphalt concrete pavement restoration for the Work including the following:

   a. End of Each Work Day – All asphalt concrete pavement that has been impacted by the Work and is open to traffic use shall be temporarily restored for traffic use by either backfilling the trench with approved aggregate flush with the road surface, install appropriate sized steel plates that are adequately pinned, or place and compact cold mix or hot mix asphalt in conformance with the Drawings at the end of each work day.

   b. End of Each Work Week – All asphalt concrete pavement that has been impacted by the Work, open to traffic use, and be temporarily restored with either aggregate or steel plates, shall be temporarily restored with cold mix or hot mix asphalt or permanently restored with approved hot mix asphalt by the end of each work week (i.e., Friday for a 5-day work week, Thursday for a 4-day work week) as specified and as shown on the Drawings. The Work may include removal of the aggregate placed in the trench or steel plates and pins, with the holes for the pins properly restored.

   c. If the asphalt concrete pavement restoration is within 3 feet of the curb or edge of pavement, then the asphalt concrete pavement restoration will extend to the curb or edge of pavement.

3. Jewett Boulevard is one of the busiest roads in Klickitat County, especially during the early morning and later afternoon commuters. Traffic control and safety for the Work will require special consideration and effort by the Contractor and coordination with the Engineer and Owner. Refer to Technical Specifications "Traffic Control and Protection" and the Drawings.

4. Special Events in White Salmon

   Coordinate the scheduling and completion of the Work to avoid disrupting, impeding, and creating limitations for the following special events in White Salmon, which typically involve the downtown area of Jewett Boulevard/SR 141.

   a. Spring Fest, 1st weekend in June

   b. Wine, Art and Fusion, last Saturday in July

   c. 4th of July Parade, on July 4, 2023

   d. Halloween Event, on October 31, 2023

5. Vault Improvements (Additive Alternate 1)

a. The vault improvements portion of the project will likely require the Work to be completed in two phases: 1) removal of existing vault and installation of the new vault and 2) and surface removal and restoration of the area around the new vault as shown in the Figures after completion of the first phase.

b. Traffic control measures will need to be implemented for the proposed work adjacent to the Heritage Plaza Lift Station. Temporary closure of a section of the Heritage Plaza parking lot near the lift station will likely be required to safeguard the Contractor's personnel, the Work, and the public. Appropriate traffic signage alerting the public of any closures will need to be implemented. Refer to Technical Specifications "Traffic Control and Protection" and the Appendix A.

c. The roadway adjacent to the Heritage Plaza Lift Station shall be open and drivable for public use except when the Contractor is on-site performing Work on the Project that requires closure of the roadway.

d. If needed, a temporary drivable surface for the Work area shall be placed at the end of each day and maintained until permanent asphalt surfacing is placed. The temporary drivable surface may be steel plated that are suitable for the installation and properly pinned, compacted gravel aggregate, or temporary surfacing shall be performed before the final surface restoration work is placed. Traffic signage shall be implemented to notify the public if the temporary surfacing in the roadway.

C. ABBREVIATIONS

The following abbreviations of Associations, units of measurement, and miscellaneous items are defined as they may be used in these Contract Documents or on the Drawings. This list may not be all-inclusive.

Associations					
AASHTO	-	American Association of State Highway and Transportation Officials	CRSI	-	Concrete Reinforcing Steel Institute
ACI	-	American Concrete Institute	DFPA	-	Douglas Fir Plywood Association
AGC	-	Associated General Contractors of America	DIPRA	-	Ductile Iron Pipe Research Association
AIA	-	American Institute of Architects	IBC	-	International Building Code
AISC	-	American Institute of Steel Construction	ICEA	-	Insulated Cable Engineers Association
AISI	-	American Iron and Steel Institute	IEEE	-	Institute of Electrical and Electronics Engineers
AITC	-	American Institute of Timber Construction	IPC	-	International Plumbing Code
ANSI	-	American National Standards Institute	IPCEA	-	Insulated Power Cable Engineers Association
APA	-	American Plywood Association	ITE	-	Institute of Transportation Engineers
APWA	-	American Public Works Association	NEMA	-	National Electrical Manufacturer's Association
AREA	-	American Railway Engineering Association	NFPA	-	National Fire Protection Association
ASCE	-	American Society of Civil Engineers	SAE	-	Society of Automotive Engineers
ASME	-	American Society of Mechanical Engineers	SDI	-	Steel Door Institute
ASTM	-	American Society for Testing and Materials	SSPC	-	Steel Structures Painting Council

AWS	-	American Welding Society	WWPA	-	Western Wood Products Association
AWWA	-	American Water Works Association			
		Codes and Acts			
MUTCD	-	Manual on Uniform Traffic Control Devices	RCW	-	Revised Code of Washington (Laws of the State)
NEC	-	National Electrical Code	SEPA	-	State Environmental Policy Act
NEPA	-	National Environmental Policy Act	UL	-	Underwriters Laboratories, Inc.
OAR	-	Oregon Administrative Rules	WAC	-	Washington Administrative Code
		Federal Agencies			
BIA	-	Bureau of Indian Affairs	NRCS	-	Natural Resources Conservation Service
BLM	-	Bureau of Land Management	OSHA	-	Occupational Safety and Health Administration
BOR	-	Bureau of Reclamation	USDA	-	U.S. Department of Agriculture
DOD	-	Department of Defense	USEPA	-	U.S. Environmental Protection Agency
FHWA	-	Federal Highway Administration	USFS	-	U.S. Forest Service
LCDC	-	Land Conservation and Development Commission	USFWS	-	U.S. Fish and Wildlife Service
NMFS	-	National Marine Fisheries Service			
		State Agencies			
WISHA	-	Washington Industrial Safety and Health Administration	WSDOT	-	Washington State Department of Transportation

GENERAL REQUIREMENTS

Units of Measurement and Abbreviation
(Partial Listing)

AC	-	Asbestos Cement or Asphalt Concrete	L	-	Liter
ACP	-	Asphalt Concrete Pavement	Lb.	-	Pound(s)
BST	-	Bituminous Surface Treatment	L.F. or Lin. Ft.	-	Linear Foot (Feet)
CDR	-	Controlled Density Fill	LS or L.S.	-	Lump Sum
C.I.	-	Cast Iron	Max.	-	Maximum
CL	-	Centerline	MH	-	Manhole
C.O.	-	Clean Out	MJ	-	Mechanical Joint
Cl.	-	Class	Min.	-	Minimum
cfm	-	Cubic Feet Per Minute	MPH	-	Miles Per Hour
Conc.	-	Concrete	NBR	-	Nitrile Butadiene Rubber
Culv.	-	Culvert	N.T.S.	-	Not to Scale
CY, C.Y., or Cu. Yd.	-	Cubic Yard(s)	O.C.	-	On Center
			O.D.	-	Outside Diameter
DI	-	Ductile Iron	PL	-	Plate
Dia.	-	Diameter	PVC	-	Polyvinyl Chloride
Ea.	-	Each	psi	-	Pounds Per Square Inch
Elev., EL, or El.	-	Elevation	Q	-	Flow Rate
Est.	-	Estimate or Estimated	R	-	Radius
Extg.	-	Existing	REQD.	-	Required
F	-	Fahrenheit	RPM	-	Revolutions Per Minute
F.F.	-	Finished Floor	R/W	-	Right-of-Way
FLG	-	Flange	SS	-	Sanitary Sewer
Fpc	-	Specified Tensile Strength of Prestressed Tendon.	SBR	-	Styrene Butadiene Rubber
			SCH	-	Schedule
fps	-	Feet Per Second	SD	-	Storm Drain
Ft.	-	Foot or Feet	SF, S.F., or Sq. Ft.	-	Square Foot
gpm	-	Gallons Per Minute	Sht.	-	Sheet
HDPE	-	High Density Polyethylene	Stl.	-	Steel
HMAC	-	Hot-Mix Asphalt Concrete	SWL	-	Static Water Level
Hp	-	Horsepower	SY, S.Y., or Sq. Yd.	-	Square Yard
I.D.	-	Inside Diameter	TDH	-	Total Dynamic Head
I/I	-	Infiltration/Inflow	TM	-	Test Method
In.	-	Inch or Inches	Typ.	-	Typical
Incl.	-	Including	W	-	Water
Inv. El.	-	Invert Elevation			
Irr	-	Irrigation			

D. OTHER WORK AT THE SITE

Washington Department of Transportation (WSDOT) is planning on initiating and completing an overlay project of Jewett Boulevard / State Route 141 in 2024. The work for WSDOT's project will include asphalt removal and overlay of the travel lanes and construction of ADA compliant ramps. Given the WSDOT construction timeframe, the Work should not conflict with the WSDOT project unless there is a significant contract time extension approved.

E. PROJECT WORK MEETINGS

1. Preconstruction Conference

   a. A preconstruction conference shall be held prior to the Work commencing on the project. The Contractor, Owner, Engineer, agencies, utilities, and other appropriate parties shall attend. The Engineer shall prepare a draft agenda and coordinate the time and place of the meeting. The meeting shall be held to discuss general contracting procedures, communications, roles and responsibilities, quality control, work schedule, agency requirements, and other topics that relate to the Work as appropriate.

   b. Prior to the Preconstruction Conference, submit a preliminary progress schedule, schedule of submittals, and schedule of values to the Engineer as required in the General Conditions and in conformance to Technical Specifications – "Measurement and Payment".

   c. Attend and participate in preconstruction conference(s) for other Work at the Site to discuss the topics described in the preceding paragraph and discuss the Contractor's authority and responsibilities on the Site.

2. Progress Meetings

   a. Meet with the Owner and Engineer as needed to review the progress of the Work, Work schedule, Project concerns, etc., as may be appropriate. The intent of this meeting will be to keep communication channels open and to keep all parties informed as to the status of the Work. Generally, the meeting shall be held weekly; however, it may be scheduled at other times if needed.

   b. In addition to these meetings, the Contractor and Resident Project Representative shall meet monthly, in a Record Drawing Review meeting, prior to submitting the monthly Application for Payment. This meeting will be used to review Record Drawings being kept on the Project by the Contractor.

F. EASEMENTS, PERMITS, AND LICENSES

1. Easements

   The Work is on public right-of-way.

2. Permits

   No permits are required for the Work.

3. Licenses

   Obtain all necessary licenses for performance of the Work and assume all costs incidental to the obtained licenses.

G. MOBILIZATION/DEMOBILIZATION

1. Mobilization shall consist of preparatory work and operations including, but not limited to, those necessary for the movement of personnel, equipment, supplies, and incidentals to the Project Site for the establishment of offices, staging areas, and other facilities necessary for Work on the Project, for premiums on bond and insurance for the Project, special fees, and for other work and operations which the Contractor must perform or costs the Contractor must incur before beginning Work on the Project.

2. Demobilization shall consist of work and operations including, but not limited to, those necessary for the movement of personnel, equipment, and incidentals from the Project Site, final disposition of demolished items, Project closeout, etc.

H. PROJECT SAFETY

1. Be solely responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with the Work, including excavation safety. Comply with all applicable Laws and Regulations, ordinances, rules, and orders of any public body having jurisdiction as it relates to Project and Work safety. See applicable provisions of the General Conditions, as well as all other provisions of the Contract relative to Project and Work safety.

2. Maintain local access to area residents and emergency traffic throughout the life of the Project and coordinate construction activities closely with area residents to keep them informed of operations that may impact their use of any streets or roadways.

3. All signs, barricades, barriers, lights, cones, trench boxes, shoring/bracing, and other such "devices" required to warn, protect, or direct the public and workmen during the life of the Contract shall be furnished, installed, moved, and removed by the Contractor. When conditions warrant their use, flagpersons shall also be provided by the Contractor. The determination of what measures are required, in addition to those specifically called for by the Drawings and Specifications, shall be solely the responsibility of the Contractor.

4. The Engineer and Owner are not responsible for determining whether proper safety precautions, etc., are being utilized. Should the Contractor fail to furnish the necessary protective measures, the Owner or Engineer may, but shall not be required to, bring to the Contractor's attention by written notice of such failure and the Contractor shall undertake such corrective measures as is proper.

5. All construction Work shall be performed in accordance with the provisions of the Industrial Safety Health Administrative Safety Standards of the State of Washington Department of Labor and Industry, and other applicable regulations. It shall be the Contractor's responsibility to meet all requirements of Chapter 296 of the State of Washington Administrative Rules.

6. The materials used for and the installation of all warning and traffic control devices shall conform to the Standard Specifications for Road, Bridge, and Municipal Construction - current edition, Washington State Department of Transportation, and the Manual of Uniform Traffic Control Devices for Streets and Highways, U.S. Department of Transportation, Federal Highway Administration, current edition.

7. Workers exposed to public vehicular traffic shall be provided with and shall wear warning vests or other suitable garments marked with, or made of, reflectorized or highly visible material. No worker shall be permitted underneath loads handled by lifting or digging equipment. Workers shall be required to stand away from any vehicle being loaded or unloaded to avoid being struck by any spillage or falling materials. Operators may remain in the cabs of vehicles being loaded or unloaded when the vehicles are equipped in accordance with the regulations to provide adequate protection for the operator during loading and unloading operations.

8. Excavation Safety

   a. It shall be the Contractor's sole responsibility to provide a "competent person" as defined in the regulations to be on the Project Site during all trenching operations. The "competent person" appointed by the Contractor shall fulfill all requirements of the regulations.

   b. Prior to opening an excavation, arrange for field location of utility installations such as sewer, telephone, fuel, electric, gas, water lines, or any other underground installations that reasonably may be expected to be encountered during the excavation work. When excavation operations approach the estimated location of underground installations, the Contractor shall determine the exact location of the installations by safe and acceptable means. While the excavation is open, underground installations shall be protected, supported, or removed as necessary to safeguard workers.

c. Ensure that structural ramps that are used by workers as a means of access or egress from an excavation shall be designed by a competent person, in accordance with all requirements of the regulations.

d. Do not allow work in excavations in which there is accumulated water or in excavations where water is accumulating, unless adequate precautions have been taken to protect workers against the hazards posed by water accumulations. The precautions necessary to protect workers adequately vary with each situation, but include special support or shield systems to protect from cave-ins, water removal to control the level of accumulating water, or use of a safety harness and life line. If the Contractor is controlling water or preventing it from accumulating by the use of water removal equipment, the water removal equipment and operation shall be monitored by a competent person to ensure proper operation. If excavation work interrupts the natural drainage of surface water, such as streams, then diversion ditches, dikes or other suitable means shall be used to prevent surface water from entering the excavation and to provide adequate drainage of the area adjacent to the excavation.

e. In situations where the Contractor feels their trench operations pose a risk to the stability of adjoining buildings, walls, or other structures, notify the Engineer and shall provide adequate support systems per the requirements of the regulations. Excavation below the level of the base or footing of any foundation or retaining wall that could be reasonably expected to pose a hazard to workers shall not be permitted except when the Contractor has retained a Registered Professional Engineer and said Registered Professional Engineer has approved the determination that the structure is sufficiently removed from the excavation so as to be unaffected by the excavation activity, or said Registered Professional Engineer has approved the determination that such excavation will not pose a hazard to workers.

f. Sidewalks, pavements, and appurtenant structures shall not be undermined unless a support system or other method of protection is provided to protect workers from the possible collapse of such structures. The Contractor shall provide adequate protection to all persons from loose rock or soil that could pose a hazard by falling or rolling from an excavation face. The Contractor shall also provide protection by placing and keeping excavated materials or equipment at least two feet from the edge of excavations, or by the use of retaining devices that are sufficient to prevent materials or equipment from falling or rolling into excavations or by a combination of both, if necessary.

g. Ensure that daily inspections of excavations, the adjacent areas, and protective systems shall be made by a competent person appointed by the Contractor for evidence of a situation that could result in possible cave-ins, indications of failure of protective systems, hazardous atmospheres, or other hazardous conditions. An inspection shall be conducted by the competent person prior to the start of

Work and as needed throughout the shift. Inspection shall also be made after every rain storm or other hazard increasing occurrence. These inspections are only required when worker exposure can be reasonably anticipated. Where the competent person finds evidence of a situation that could result in a possible cave-in, indications of failure of protective systems, hazardous atmospheres, or other hazardous conditions, remove workers from the hazardous area until the necessary precautions have been taken to ensure their safety.

h. It shall be the Contractor's responsibility to provide all physical barrier protection at all excavations. All wells, pits, shafts, etc., shall be barricaded or covered. Further, no trenches shall be left open at any time unless guarded with adequate barricades, warning lamps, and signs. Proper traffic and pedestrian control shall be provided by the Contractor.

i. Ensure that each worker in an excavation shall be protected from cave-ins by an adequate protective system designed in accordance with the regulations.

j. It shall be the Contractor's responsibility to design the sloping and benching systems for trench excavation in accordance with the requirements of the regulations stated herein. Where the Contractor takes the option to not utilize one of the standard tables or trench excavation designs contained in WAC Chapter 296, then it is the Contractor's responsibility to retain a Registered Professional Engineer to design said sloping and benching system. When the Contractor chooses this option, the design shall be in written form and shall include at least the following information:

1) The magnitude of the slopes that were determined to be safe for the particular Project.

2) The configurations that would determine to be safe for the particular Project.

3) The stamp and signature of the Registered Professional Engineer approving the design.

k. At least one copy of the design shall be maintained at the Job Site while the slope is being constructed. After that time the design need not be at the Job Site, but a copy shall be made available to the Owner upon request.

l. Where the design of a support system, shield system, or other protective system is required, it shall be the Contractor's responsibility to meet all requirements of the regulations. It shall be the Contractor's responsibility to have on site at least one copy of the manufacturer's tabulated data which identifies the Registered Professional Engineer who approved the data or, when a support system or shield system or other protective system is not a standard manufactured item but is designed by a Registered Professional Engineer, at least one copy of the

design shall be maintained at the Job Site during construction of the protective system. After that time, the design may be stored off the Job Site, but a copy of the design shall be made available upon request.

9. Take adequate precautions, in accordance with the regulations, to prevent exposure to harmful levels of atmospheric contaminants and to assure acceptable atmospheric conditions. These precautions include providing proper respiratory protection or ventilation and, when controls are used that are intended to reduce the level of atmospheric contaminants to acceptable levels, provide testing as often as necessary to ensure that the atmosphere remains safe. Provide emergency rescue equipment, such as breathing apparatus, safety harness, etc., where hazardous atmospheric conditions exist or may reasonably be expected to develop during work in an excavation. This equipment shall be attended when in use.

I. SHOP DRAWINGS

1. Submit Shop Drawings or manufacturer's data sheets in accordance with the Schedule of Shop Drawings and Sample submittals. It should be noted that the Engineer may require Shop Drawings for other items as may be deemed necessary. The Contractor should review the requirements for Shop Drawings in Article 7.10 of the Agreement. A minimum of five paper copies or an electronic file in PDF format of each item shall be submitted, unless approved otherwise by the Engineer. Provide paper copies of submittals when requested by the Engineer. Up to three additional paper copies of any submittal may be requested at the discretion of the Engineer at no additional cost to the Owner.

2. All submittals or resubmittals shall be accompanied by and furnished in accordance with the "Transmittal of Shop Drawings, Equipment Data, Material Samples, or Manufacturer's Certificates of Compliance" form provided at the end of these General Requirements or approved equal. All submittals shall be submitted at a time sufficiently early to allow review of same by the Engineer and to accommodate the rate of construction progress required under this Contract.

3. When paper copies are submitted, the Engineer will return two prints of each Shop Drawing to the Contractor, with comments noted thereon, within 15 calendar days following their receipt at the Engineer's office. Electronic submittals will also be returned electronically within 15 calendar days. Compile the electronic (PDF) submittal file as a single, complete document. Name the electronic submittal file specifically according to its contents. Electronic files must be of sufficient quality that all information is legible. Generate PDF files from original documents so that the text included in the PDF file is both searchable and can be copied. If documents are scanned. Optical Character Resolution (OCR) routines are required.

4. Make any corrections required by the Engineer and shall return the required number of corrected copies of Shop Drawings and resubmit new Samples for review. The

Contractor shall direct specific attention in writing to revisions other than the corrections called for by the Engineer on previous submittals. It is considered reasonable that the Contractor shall make a complete and acceptable submittal to the Engineer by the second submission of the Drawing. The Owner reserves the right to withhold monies due the Contractor to cover additional costs of the Engineer's review beyond the second submission.

a. If Shop Drawings are returned to the Contractor marked "NO EXCEPTIONS NOTED," formal revision and resubmittal of said Shop Drawings will not be required.

b. If Shop Drawings are returned to the Contractor marked "NO EXCEPTIONS, PROVIDED THE FOLLOWING CONDITIONS ARE MET," formal revision and resubmittal of said Shop Drawings will not be required.

c. If Shop Drawings are returned to the Contractor marked "MAKE CORRECTIONS NOTED," formal revision and resubmittal of said Shop Drawings will not be required.

d. If Shop Drawings are returned to the Contractor marked "REVISE AND RESUBMIT," the Contractor shall revise said Shop Drawings and shall resubmit five paper copies or an electronic copy of said revised Shop Drawings to the Engineer.

e. If Shop Drawings are returned to the Contractor marked "REJECTED," the Contractor shall revise said Shop Drawings and resubmit five paper copies or an electronic copy of said revised Shop Drawings to the Engineer.

f. If Shop Drawings are returned to the Contractor marked "SUBMIT SPECIFIED ITEM," the Contractor shall submit material requested but shall not be required to resubmit all previous material.

5. For each resubmittal necessary, an additional 15 calendar days shall be allowed for review. Include copies of all approved submittal information in the Contractor's submitted Record Drawings and O&M Manual. A copy of each Shop Drawing and Sample shall also be kept in good order by the Contractor at the job Site and shall be available to the Engineer.

6. See the Individual Technical Specification sections for the Shop Drawings and other submittal requirements.

J. QUALITY CONTROL

1. Be responsible for providing their own construction monitoring and quality control program to ensure the materials used on the Project and in the Contractor's operations are in compliance with the Contract Documents. If requested by the Engineer, a written

quality control program shall be provided to the Engineer for their review prior to any Work being performed. The plan shall describe how the Contractor will monitor and ensure quality control throughout the Work. Materials, equipment, or Work that fails to meet the Contract requirements shall not be used in the Work.

2. The Engineer and their representatives will at all times have access to the Work. In addition, authorized representatives and agents of any participating federal or state agency shall be permitted to review all Work, materials, invoices of materials, and other relevant data and records. The Contractor will provide proper facilities for such access and observation of the Work and also for any review or testing thereof.

3. Notify testing personnel, including testing personnel provided by the Owner or Engineer, at least 24 hours in advance of operations to allow for personnel assignments and test scheduling. All materials to be tested shall be provided by the Contractor at their expense. After tests are completed, be responsible for repairing test areas to match original conditions. Pay for all additional reviews and retesting required because of defective Work or ill-timed notices.

4. Tests or reviews by the Engineer or others shall not relieve the Contractor from their obligations to perform the Work in accordance with the requirements of the Contract Documents and does not make the Engineer, or others, an insurer of the Contractor's Work.

5. Submit samples of the material to be utilized on the Project to the Engineer for their review. The Engineer or their representative may take additional samples and provide check tests on material being incorporated into the Work to verify compliance with the requirements of the Contract Documents. Materials or workmanship found to be outside of the specification limits shall be replaced with suitable material at no expense to the Owner.

K. COOPERATION WITH OTHERS

Cooperate with the residents and business owners in the area to provide good access to private property whenever possible. Sidewalks shall be kept clear at all times of any construction materials. Barricades, traffic cones, blinkers, and signing shall be used to direct the public through the Work area safely.

L. CONSTRUCTION STAKING

1. Carefully preserve property corners, benchmarks, reference points, and stakes set by others. In the case of willful or careless destruction by the Contractor, the Contractor shall be charged with the resulting expense of replacement and shall be responsible for any mistakes or liability that may be caused by the loss or disturbance.

2. Be responsible for setting, maintaining, and resetting all alignment stakes, slope stakes, and grades necessary for the construction of the Work including, but not limited to, manholes, paving, and other miscellaneous work. Except for the survey control data to be furnished by the Owner via the Engineer, calculations, surveying, and measuring required for setting and maintaining the necessary lines and grades shall be the Contractor's responsibility.

3. Inform the Engineer when monuments are discovered that were not identified in the Plans and constructing activity may disturb or damage the monuments.

M. EXISTING SURVEY MONUMENTATION

1. Be responsible for the protection and perpetuation of existing land survey, property, or construction monuments shown on the Drawings, which are marked or are clearly visible on the ground.

2. Provide the Engineer a minimum of 48 hours' notice prior to working in the vicinity of any such monument that the Contractor may disturb so the Owner can arrange for such monuments to be referenced. When proper notice is provided, the Owner shall have any disturbed monuments restored following construction. Should the Contractor fail to provide adequate notice to the Engineer, the Contractor shall be responsible for the expense of having the disturbed monument restored by a qualified surveyor.

N. EXISTING UTILITIES

1. See applicable provisions of the General Conditions, as well as all other provisions of the Contract relative to Existing Utilities. The following utilities may be affected by the Contractor's Work:

   a. Power
   Klickitat Public Utilities District (PUD)
   110 NE Estes Avenue, White Salmon, WA 98672
   Mark Pritchard, Operations Manager
   (509) 773-7629

   b. Telephone
   CenturyLink
   Phone Repair (24 hours a day, 7 days a week): (800) 788-3600
   David Sisson, Engineer
   (360) 699-3696 (office); (360) 991-8916 (cellular)

c. Gas
Williams Pipeline
One Williams Center, Tulsa, OK 74172
(800) 945-5426
Rod Johnson
(360) 608-3422

Northwest Natural Gas
220 NW 2nd Avenue, Portland, OR 97209
Locate Compliance Center
(503) 220-2415
24 hrs. notice required

d. Cable
Charter Communications
Support: (800) 892-4357

e. Water/Sewer/Sewer/City Streets
City of White Salmon (Owner), Public Works Department
220 NE Tohomish, White Salmon, WA 98672
Telephone No.: (509) 493-1133

2. Known utilities and structures expected to be adjacent to or encountered in the Work are shown on the Drawings. Information on existing utilities may be provided by others and existing records may not be complete or accurate. It is expected there may be discrepancies and omissions in the location, size, and quantities of utilities and structures shown. Those shown are for convenience of the Contractor only, and no responsibility is assumed by either the Owner or Engineer for their accuracy. Work closely with the owner of any utilities or structures affected by the Work to avoid any damage.

3. Be responsible for the actual locating and protecting of existing utilities. Prior to commencement of Work, contact existing Utility Companies such as water, sewer, power, telephone, gas, etc., to have the Utility Companies locate all utilities which will be affected by the Work to be performed. Provide notification at least two business days but not more than 10 business days before commencing excavation in accordance with RCW 19.122. The "call before you dig" number is 811 or 1-800-424-5555. Perform all necessary coordination work with the Utility Companies in performing the Work and be fully responsible for any damage to existing utilities caused by the Contractor's operations. Make any advance exploration necessary to protect all existing utilities and to properly plan the installation of pipelines or other work to the design line and grade. No payment shall be made for this work for up to two hours of advanced backhoe excavation work necessary to locate each existing utility at each specific site. The Work shall include all labor, equipment, etc., necessary to perform the location work. These costs shall be understood to be included in the Contract Prices. Should the Contractor

be unable to locate the existing utility after its location has been marked by the appropriate utility company and diligent effort made by the Contractor to locate the utility including up to two hours of backhoe excavation work for each utility at each location site, the Contractor may be entitled to additional compensation.

4. If a conflict develops between the design line and grade of a pipeline or Project improvement and an existing utility, the Engineer may adjust the pipeline grade or have the existing utility relocated. The existing utility may be relocated by the owner of the utility or its designated representative or by the Contractor upon the approval of the utility owner and the Engineer. Perform all relocation work required by the Engineer. If the Contractor performs the relocation work, a Change Order shall be negotiated prior to any actual work unless payment for the work is specified otherwise.

5. Receive prior approval from the appropriate authority or utility owner before any public or private utility service is interrupted.

    a. Provide a minimum of four hours' notice to all utility customers who will be affected by the Contractor's operations. No utility service shall be disconnected or interrupted for more than nine hours or as required by the utility owner, whichever is less, in any 24-hour period. When disruption of service will be longer than nine hours in any one day, provide safe and appropriate temporary service. All temporary service shall be coordinated with the utility owner.

    b. When regular utility service interruption is required during the course of the Work, submit a written plan to the Engineer and utility owner which details proposed Work plan notification procedures, and estimated extent of service interruption. Obtain written approval of their plan from the utility owner prior to interrupting the utility service. As a minimum, notification shall include door hangers and public notification in the newspaper and radio, as appropriate. Personal contact shall be made where practical.

    c. Make every effort possible to provide continuous utility service to all utility customers. When special conditions exist where an interruption of utility service would create an extra hardship on the utility customer or create a hazardous condition, provide continuous service. Particular care and planning must be arranged to provide continuous service of existing services or temporary services as approved by the utility owner and the Engineer.

    d. If inadvertently damage or interruption is made to an existing utility, immediately notify the affected utility company, Owner, Engineer, and utility users and make arrangements to provide temporary service to the parties affected.

    e. The Contractor shall, as requested by the Engineer, either immediately arrange for the utility company to make the needed repairs or immediately make the repair to the damaged utility.

f. Pay the full cost of repair and damages when the utility was previously located and was within four feet on either side of the marked location as required by the Call Before You Dig notification system, or where negligence of the Contractor occurred.

g. The Contractor will be paid for the cost of repair and damages when existing utilities encountered during the performance of the Work were not previously located by the utility as required by the Call Before You Dig notification system, where existing utilities were farther than four feet away on either side of the marked location, and where damage to the utilities occurred due to no negligence of the Contractor.

h. If the Contractor fails to make immediate repairs and provide service as required, the Owner may have said Work performed by others and deduct the cost of said Work from payment to the Contractor.

6. Support and otherwise protect all pipes, conduits, cables, poles, and other existing services inside the Work area or are otherwise undermined or affected by their Work. Restore the support of an undermined existing utility using structural fill or aggregate base backfill in conformance with the Technical Specifications - "Site Work".

O. UTILITIES COST DURING CONSTRUCTION

1. Water During Construction

a. Water from the Owner is available for construction purposes from a hydrant meter obtained from the Owner. A copy of the Owner's "Operate Fire Hydrant Permit", with the cost of the hydrant use, deposit, and cost of water, is provided at the end of the General Requirements. Water shall be available at locations designated by the Owner. Comply with the Owner’s permit requirements and reimburse the Owner for water used. Review with the Owner the proposed water filling procedures and equipment prior to the first acquisition of water to ensure proper air gaps and other cross-connection requirements are being implemented.

b. Pay for all costs associated with the acquisition, transport, and use of water for construction purposes.

P. PROGRESS OF THE WORK - CLEANUP

1. Arrange their work schedule such that all phases of Work, once started, shall be diligently pursued until completed. The intent is that the work area shall not be disturbed for undue periods of time. Work shall not be left uncompleted. If the Engineer determines that Work is not being diligently completed, the Engineer shall request the Contractor to complete said Work.

2. Cleaning up shall be a continuing process from the start of the Work to final acceptance of the Project. The Contractor shall, at all times, at their own expense and without further order, keep property on which Work is in progress free from accumulations of waste material or rubbish caused by employees or by the Work, and at all times during the construction period shall maintain structure sites, rights-of-way, easements, adjacent property, and the surfaces of streets and roads on which Work is being done in a safe condition for the Contractor's workers and the public.

   a. Accumulations of waste materials that might constitute a fire hazard will not be permitted.

   b. Spillage from the Contractor's hauling vehicles on traveled public or private roads or bypass pumping system shall be promptly cleaned up. The Contractor shall take appropriate action to control dust caused by their operations. This shall include, but not be limited to, watering of exposed areas, cleaning of roadways, etc. This is considered a normal part of the construction Project.

   c. Upon completion of the Work, the Contractor shall, at their own expense, remove all temporary structures, rubbish, waste material, equipment, and supplies resulting from their operations. They shall leave such lands in a neat and orderly condition that is at least as good as the condition in which they found them prior to their operations.

   d. Should the Contractor fail to provide said cleanup upon 24-hour written notice, the Owner shall have the right to perform such Work at the expense of the Contractor and withhold the cost from the Contractor's payments.

3. Replace or restore, equivalent to their original condition, all surfaces or existing facilities disturbed by their Work, whether within or outside of the Work areas. Restoration work will include, but is not limited to, roadways, utilities, structures, etc. Refer to Technical Specifications – "Demolition and Abandonment", Site Work" and "Surface Restoration".

Q. EXISTING EQUIPMENT REMOVAL AND SALVAGE

1. Existing equipment or materials removed by the Contractor during the course of the Work, which the Owner requests to be salvaged, shall remain the property of the Owner. The equipment and materials shall be removed with care to prevent unnecessary damage and shall be neatly stored at a location directed by the Engineer.

2. Refer to Technical Specifications - "Demolition and Abandonment".

R. PARTIAL UTILIZATION OF PROJECT COMPONENTS

The existing wastewater collection system must stay in service during the installation of the proposed project improvements. Sewage conveyed through the system manholes can bypass

the immediate work area temporarily in accordance with Technical Specifications - “Bypass Pumping”.

S. STARTUP AND TRAINING

It shall be the Contractor's responsibility to install all system components in accordance with the manufacturer's recommendations. All equipment shall be lubricated and adjusted as components prior to testing the system as a whole. Arrange with the Engineer to witness a test of the system and equipment after installation is completed. Provide the services of manufacturers' representatives to assist with the startup of major components and to provide training to the Owner's personnel. These tests shall demonstrate the complete facility operates in accordance with the Drawings and Specifications and the required functions. It is anticipated that minor adjustments may occur after the system has been started up. Make adjustments and correct deficiencies as required so the system can be kept in operation once it is placed into service. These adjustments, etc., shall be completed before final acceptance. Pay all costs associated with manufacturer's representatives and startup work.

As part of this Work, provide startup training to the Owner and Engineer in sufficient detail so the Owner and Engineer are fully familiar with the proper operation and maintenance of Project components and systems. The startup training shall occur after the construction Work is complete and properly functioning.

T. RECORD DRAWINGS

1. Maintain on the Job Site an up-to-date, complete, and accurate set of Record Drawings. These Drawings shall include all Work performed by the Contractor and shall note any changes or deviations made from the details shown on the Construction Drawings. Such deviations would include, but not be limited to, dimensional changes, location, grade changes, elevation changes, material type, configuration, etc. All changes shall be neatly and accurately shown on the Record Drawings.

2. All buried improvements shall be described in detail including location, type, size, depth, brand name, model numbers, etc. Buried improvements shall include precast manhole cone, castings, fittings, etc. All offsets shall be appropriately noted on the Drawings.

3. Note the locations, types, size, depth, etc., of any existing utilities encountered during the performance of the Work. The Record Drawings shall be available for inspection during the Project by the Owner and Engineer. Keep the Record Drawings current each day to avoid loss of critical or important information.

4. Certify, by signing the Application for Payment, that their Record Drawings are up to date, accurate, and complete.

5. Prior to submitting the Contractor's Notice of Substantial Completion, submit the Record Drawings to the Engineer.

U. OPERATION AND MAINTENANCE INSTRUCTIONS

If Bid Option No. 1 - Replacement of Vault Hatch at Heritage Plaza Lift Station is awarded, provide an electronic copy of the operation and maintenance instructions for the new vault hatch. The information furnished shall pertain specifically to the vault hatch. Manufacturers' O&M manuals that deal with more than one product line shall have the non-relevant information crossed or blocked out. Also, in addition to the two bound copies and one electronic PDF copy due prior to final completion of the Project, furnish one copy of O&M material to the Engineer for all major equipment when it arrives on the Job Site. Furnish the vault hatch Supplier's name, address, and telephone number. The O&M data furnished shall include detailed manufacturer's O&M information on each component, function description of operation, a complete parts list, and a separate parts list for parts not readily available.

END OF SECTION

TRANSMITTAL OF SHOP DRAWINGS, EQUIPMENT DATA, MATERIAL SAMPLES, OR MANUFACTURER'S CERTIFICATES OF COMPLIANCE	DATE	NO.

SECTION 1 – REQUEST REVIEW OF THE FOLLOWING ITEMS *(This section will be initiated by the Contractor)*

TO ENGINEER:	FROM CONTRACTOR:	PROJECT	CHECK ONE: ☐ THIS IS A NEW TRANSMITTAL ☐ THIS IS A RESUBMITTAL OF TRANSMITTAL

ITEM No.	DESCRIPTION OF ITEM SUBMITTED *(Type, size, model number, etc.)*	MFR. OR CONTR. CAT. CURVE DRAWING OR BROCHURE NO.	No. OF COPIES	CONTRACT REFERENCE DOCUMENT		COMMENTS
				SPEC. SECTION NO.	DRAWING SHEET NO.	

REMARKS	I certify that the above-submitted items have been reviewed in detail as required by the Contract Documents (see General Conditions 7.16) and have been approved by the Contractor.
NOTE: Contractor shall note any variations from requirements of the Contract Documents.	NAME AND SIGNATURE OF CONTRACTOR

CITY OF WHITE SALMON
OPERATE FIRE HYDRANT PERMIT

Date: _____ Applicant: _____

Representing: _____

Address: _____

Telephone: _____

Location of Hydrant: _____

Date/ Duration for Hydrant Use

Dates: _____ Expected Duration: _____

Size of Water Tank (Gallons): _____

Application must be completed and fees paid prior to meter installation.

Invoiced at the completion of the fire hydrant use for consumption.

Refundable Deposit Fee $200.00 + Connection Fee $20.00 + RP/Meter Rental $5.00 (a day)

Consumption (per 1,000 Gal): 1,000 – 5,000 Gal $1.09 / 6,000 – 15,000 Gal $2.76 / Anything over 16,000 Gal $3.69

Notification Required:

Authorized users of any City Fire Hydrant shall notify the City Public Works Department prior to activating any fire hydrant for discharge, and upon completing of use of any fire hydrant for filling water tank trucks, public or private. Any unauthorized use of a City Fire Hydrant will be subject to criminal water theft and denial of a hydrant valve use permit. Kevin English, City Public Works Dept: (509) 493-1133 ext. 500

Hydrant Number/Location: _____

Water Meter Reading

Start: _____ Finish: _____ Water Use: _____

Veh. equipped with approved Air Gap?
YES ☐ NO ☐

If no, DCVA need shall be used.

CCS_____

APPROVAL

Signature: _____

Date:_____

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TECHNICAL SPECIFICATIONS

SECTION 1

DEMOLITION AND ABANDONMENT

PART 1 - GENERAL

1.1 Scope

A. These specifications cover the demolition, removal, and abandonment of existing manhole lid and castings, manhole chimney, existing manhole bricks (as needed), vault hatch, and other items as needed to access and perform the Work. The purpose of this section is to provide an overview of the work required. Refer to the General Requirements for specific construction sequencing and its relationship with demolition and abandonment.

B. Manhole Lids and Castings

1. Remove and salvage the existing manhole lids, castings, and appurtenances as shown in the Drawings/Figures and as specified.

2. Expose, remove, and dispose of any existing asphalt concrete pavement and concrete collars around the manhole castings, manhole chimney materials, manhole bricks, and other miscellaneous items as needed to perform the Work.

C. Existing Vault Hatch

Remove and salvage the existing aluminum vault hatch located outside the Heritage Plaza Lift Station building. The existing concrete vault top will remain.

1.2 Salvage and Disposal of Equipment and Material

It is the intention of these specifications that the Owner has the right to retain any equipment or materials (e.g.: manhole lids and castings, vault hatch, etc.) removed from service and that the Contractor will transport and place any equipment or material to the Owner's shop or storage yard. Material or equipment removed as part of the work under this contract which the Owner does not desire to retain, shall be removed, and recycled or disposed of properly in accordance with all Local, State, and Federal regulations.

1.3 Existing System Pipe Materials

Owner's wastewater collection system is primarily comprised of polyvinyl chloride (PVC) pipe and concrete pipe. Take appropriate measures to identify and protect the Owner's existing wastewater collection system.

1.4 Submittals

If requested by the Engineer, prepare, and submit a demolition and abandonment schedule that includes descriptions on the proposed methods, sequence of operations, coordination for shut-off and continuation of utility services as required.

PART 2 - MATERIALS

2.1 Backfill

Backfill shall comply with the Technical Specifications – "Site Work" and "Surface Restoration."

PART 3 - EXECUTION

3.1 Removal, Disposal, and Salvaging of Existing Manhole Castings, Vault, and Appurtenances

A. Remove manhole lid and castings, utility vault hatch and appurtenances as required to properly perform the work or as shown in the Drawings or as required to permit proper connections.

B. Manhole lid and castings, and utility vault hatch and appurtenances that are determined by the Engineer and Owner shall be salvaged, removed in their entirety, and delivered to the Owner's shop. Salvage material shall remain the property of the Owner.

C. All materials removed, except those determined reusable in the above paragraph shall be disposed of by the Contractor in conformance with all laws, regulations, and rules legally imposed on such activities.

3.2 Removal and Disposal of Asphalt Concrete Pavement, Concrete, and Other Items

A. Expose, remove, and dispose of any existing asphalt concrete pavement and concrete collars around the manhole castings, manhole chimney materials, manhole bricks, and other miscellaneous items as needed to perform the Work.

B. See Technical Specifications – "Measurement and Payment" for the extend of payment for asphalt concrete pavement and concrete collar removal work.

3.3 Excavation and Backfill

Excavation and backfill for structures and related appurtenances removal shall comply with Technical Specifications – "Site Work".

PART 4 - MEASUREMENT AND PAYMENT

4.1 Basis

See Technical Specifications – "Measurement and Payment" for a description of the basis of measurement and payment for Work performed under this Contract.

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TECHNICAL SPECIFICATIONS

SECTION 2

BYPASS PUMPING

PART 1 - GENERAL

1.1 Scope

Under this section, furnish all materials, labor, equipment, power, and maintenance to implement a temporary pumping system for the purpose of diverting the existing flow around the work area for the duration of the project.

1.2 System Design, Installation, and Operation

A. The design, installation, and operation of the temporary pumping system shall be the Contractor's responsibility. The Contractor assumes all liability for operation of the bypass system and shall supervise and staff the system during its operation. The bypass system shall meet the requirements of all codes and regulatory agencies having jurisdiction of the system operation.

B. Average and peak sewer flows for the area (Basin 3) served by the manholes being reconstructed and/or lined are estimated to be 24 and 144 gpm (Cities of Bingen and White Salmon General Sewer/Wastewater Facility Plan, December 2015). These flows are likely to be observed at MHs J-8 and I-1. From MH J-8 and moving upstream in the collection system (west on Jewett Boulevard), the sewer flow will be less. The percentage of the total flow for specific locations is as follows: MH J-4: 24 percent; MH J-6: 45 percent; and MH J-7: 82 percent.

1.3 Submittals

Prior to performing any work, submit a bypass pumping plan to the Engineer for review. The submittal shall include the proposed bypass system design, installation, and operation; specific areas of the Owner’s system to be bypassed; and anticipated time the bypass system would be in operation at each proposed location. This submittal should include traffic control plans proposed for the bypass system.

PART 2 - MATERIALS

2.1 Pumps

A. All bypass pumps shall be fully automatic self-priming units.

B. All pumps shall be electric or diesel powered and constructed to allow for dry running for long periods of time to accommodate the cyclical nature of sewage flows.

C. Supply all necessary stop/start controls for each pump.

D. Provide one standby pump of each size to be maintained on site. Back-up pumps shall be on-line and isolated from the primary system by valve.

E. The bypass system including pumps and piping shall have sufficient capacity to handle existing flows.

2.2 Piping

A. Provide temporary discharge piping constructed of rigid pipe with positive restrained joints.

B. No aluminum irrigation type piping to be allowed.

C. Discharge hose may be allowed for short sections with prior Engineer's review and approval.

D. Provide watertight pipe system.

2.3 Sewer Line Plugs

Sewer line plugs shall be specifically designed and constructed to stop all or any portion of upstream sewage within a section of pipe and shall not damage the pipe.

2.4 Vactor or Sewer Pump Trucking

A. Provide sewer pumper trucks to control sewage flows by pumping sewage from upstream manholes and transporting contents around work areas to downstream manholes.

B. Pumper trucks shall have pumps sized for suction lift required to remove sewage from various manholes and deposit sewage into the truck.

C. Temporary suction leg with quick disconnect coupling may be installed at various manholes to allow trucks to expedite removal of sewage.

D. Pumper truck holding tank shall be sealed and suitable for transport of fluid without spillage onto property, roadways, or street surfaces.

E. Use of pumper trucks shall require Contractor to provide additional traffic control to allow trucking without delay from routine traffic.

F. Provide one additional standby pumper truck for emergencies or high flows conditions.

PART 3 - EXECUTION

3.1 General

A. Plan and perform the work in such a manner that will allow for continuous sewer service, unless otherwise approved by the Owner. Where necessary, make temporary connections and/or pump sewage around work areas as required in order to provide continuous service.

B. Provide, maintain, and operate all temporary facilities such as dams, plugs, primary pumping equipment, back-up pumping equipment, conduits, all necessary power, and all other labor and equipment necessary to intercept the sewage flow before it interferes with the work, convey flows past the work area, and return it to the existing sewer downstream of the work.

C. Prior to beginning of the work, develop a work plan that will be followed in handling the sewer flows around the work areas. This plan will be discussed and reviewed with the Owner and the Engineer.

D. Should sewer service become restricted during the Contractor's operations, it shall be the Contractor's sole responsibility to take whatever measures are necessary to restore sewer service on all lines affected by his operations. Any damage that occurs to private property or to the sewage system due to the Contractor's operations, will be the total responsibility of the Contractor and shall be repaired at the Contractor's expense.

E. Operation of bypass facilities shall maintain sewer flow around the work area in a manner that will not cause surcharging of sewers, damage to sewers, and will protect public property and private property from damage and flooding.

F. Protect water resources, wetlands, and other natural resources.

G. Notify the Engineer and Owner of any planned bypass pumping at least 48 hours prior to initiation of the bypassing system.

H. Coordinate proposed bypass system setup and operation with the approved Traffic Control Plan for the Work – see Technical Specifications “Traffic Control and Protection”.

3.2 Flow Control Methods

When sewer line flows are above the minimum requirement called for to effectively conduct the testing, sealing, or other work, one or more of the following methods of flow control shall be used:

A. Plugging and Blocking

Sewer line plugs shall be inserted into the line at the manhole upstream from the section to be inspected, tested, repaired, and/or sealed. The plug shall be so designed that a portion of the sewerage flows can be released. During the inspection portion of the operation, flows shall be shut off or substantially reduced in order to properly inspect the pipe. Proper care shall be used to prevent damage to private property if this method is utilized.

B. Pumping and Bypassing

Furnish the necessary labor and supervision to set up and operate the pumping and bypassing system. If pumping is required, all engines shall be equipped in a manner to keep the pump noise to a minimum. Pumping and bypassing shall only be utilized when plugging and blocking cannot be utilized.

3.3 Operating Requirements

A. Bypass pumping systems may be required to operate 24 hours per day. Proposed bypass pumping in excess of 8 hours in a day must be approved by the Engineer before initiating the bypass operation.

B. Provide all pipeline plugs, pumps of adequate size to handle peak flow, alarm systems to indicate pump failure and temporary discharge piping to ensure that the total flow of the main can be safely diverted around the section requiring work.

C. Provide adequate standby equipment available and ready for immediate operation and use in the event of an emergency or breakdown. One standby pump for each size pump utilized shall be installed at the mainline flow bypassing locations, ready for use in the event of primary pump failure.

D. Bypass pumping system shall be capable of bypassing the flow around the work area and of releasing any amount of flow up to full available flow into the work area as necessary for satisfactory performances of work.

E. Make all arrangements for bypass pumping during the time when the main is shut down for any reason and for each segment of the work.

3.4 Field Quality Assurances

A. Perform leakage and pressure tests on all of the bypass pumping discharge lines prior to actual operation.

B. Inspect bypass pumping system every two hours to ensure that the system is working correctly.

C. Provide maintenance services to ensure that the temporary pumping system is properly operating.

D. Provide spare parts for pumps and piping on site.

E. Provide adequate housing equipment for each pump and accessories on site.

F. Provide alarm systems on all pumps to indicate pump failures.

3.5 Bypass Installation

A. Locate any existing utilities in the area for the proposed bypass pipeline alignment. Assume all costs associated with relocating utilities and obtaining approvals from respective owner of utility.

B. Minimize disturbances to existing utilities. Engineer or Owner shall approve all pipeline locations prior to installation.

C. At all times provide access to private property driveways crossed by the temporary pipeline.

D. Provide all thrust restraint, excavation, pipe, backfill, and surface restoration required to install and remove temporary piping after completion of work.

E. During bypassing operations, protect the pumping equipment, main, all sewer lines, and new work from damage inflicted by the Contractor's operation or failure of the bypass pumping system.

F. Make connections to the existing forcemain and construct temporary bypass pumping system as may be required to provide for the performance of work.

G. All plugging of sewers shall incorporate primary and temporary plugging devices. When installed plugging is no longer required, remove plugging in a manner that permits sewage flow to slowly return to normal without surge.

H. Prevent surcharging of upstream and downstream sewers.

I. Perform all work in accordance with OSHA requirements.

J. Obtain prior written permission and release for placement and removal of bypassing facilities on private property.

3.6 Vactor or Sewer Pump Trucking Operations

A. Provide additional traffic control required to maintain truck transportation to and from discharge points.

B. Provide trucks in sufficient number, size, and capacity to pump (vacuum), store, transport, and discharge sewage without causing surcharging of the upstream sewers.

C. Provide for sufficient travel time from each removal point to each discharge point when utilizing vactor or pumper trucks for hauling wastewater.

D. Transport sewage to discharge points in accordance with all State, County, and Federal regulations.

PART 4 - MEASUREMENT AND PAYMENT

4.1 Basis

A. See Technical Specifications - “Measurement and Payment” for a description of the basis of measurement and payment for Work performed under this Contract.

B. Plugging or blocking of the sewer flow shall be considered incidental to the Work for which no additional compensation to be allowed.

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TECHNICAL SPECIFICATIONS

SECTION 3

TRAFFIC CONTROL AND PROTECTION

PART 1 - GENERAL

1.1 Scope

A. General

1. These Technical Specifications cover temporary protection and direction of traffic, including accommodations for public traffic and work zone traffic control. The Work includes, but is not limited to, preparing and following a Traffic Control Plan (TCP); providing temporary traffic control measures (TCM); and furnishing, installing, and maintaining temporary traffic control devices (TCD).

2. The Contractor shall be responsible for all pedestrian and vehicular traffic control. Appropriate methods of pedestrian and vehicular traffic control, including flaggers, shall be used by the Contractor to the extent deemed necessary by the Contractor or Engineer to protect the public, workers, or third parties. The measures, plans, and schedules shown in the Contract Documents and in the Washington State Department of Transportation (WSDOT) Standard Specifications for Road, Bridge, and Municipal Construction 2021 (M 41-10) are the minimum required and shall be supplemented with additional TCM as required during the course of the Work.

B. Work Zone Traffic Control

1. This work consists of providing temporary TCM and furnishing, installing, moving, operating, maintaining, inspecting, and removing TCD throughout the Project area according to the Project Drawings and Specifications, WSDOT M 41-10, the WSDOT Standard Drawings, the TCP for the Project, or as described.

2. All TCD such as temporary signing, barricades, barriers, guardrail, attenuators, pedestrian fencing, lights, cones, temporary pavement striping, etc., required to warn, protect, or direct the public for the duration of the Work shall be furnished, installed, moved, and removed by the Contractor.

3. When conditions warrant their use, flaggers and/or pilot cars shall also be provided by the Contractor. The determination of what measures are required, in addition to those specifically called for by the Drawings and Specifications, shall be solely the responsibility of the Contractor.

4. The Engineer and Owner are not responsible for determining whether proper TCD are being utilized. Should the Contractor fail to furnish, maintain, and replace the necessary TCD, the Owner or Engineer may, but shall not be required to, bring to the Contractor's attention, by written notice, such failure, and the Contractor shall undertake such corrective measures as is proper.

1.2 Abbreviations

ADT	Average Daily Traffic
WSDOT	Washington State Department of Transportation
QPL	Qualified Products List (WSDOT)
TCD	Traffic Control Devices
TCM	Traffic Control Measures
TCP	Traffic Control Plan
TCS	Traffic Control Supervisor
TSS	Temporary Sign Support
PCMS	Portable Changeable Message Sign
MUTCD	Manual on Uniform Traffic Control Devices

1.3 Definitions

A. Traffic Control Devices (TCD)

Signs, signals, markings, and other devices placed on or adjacent to a road to regulate, warn, or guide traffic.

B. Traffic Control Measures (TCM)

Elements of the TCM including, but not limited to, TCD, personnel, materials, and equipment used to control traffic through a work zone.

C. Traffic Control Plan (TCP)

A written and drawn plan for handling traffic on a specified roadway through a work zone.

D. Work Zone

An area within highway construction, maintenance, or utility work activities.

1.4 Standards

Use and follow the current edition of the WSDOT "Sign Policy and Guidelines for the State Highway System," the latest edition of the "Manual on Uniform Traffic Control Devices (MUTCD)" including the Washington State Modifications to the MUTCD, these Specifications, WSDOT M 41-10, and the WSDOT Standard Drawings listed below in designing, applying, installing, maintaining, inspecting, and removing traffic control devices. Copies of WSDOT Standard Plans TC1 and TC5 are included in the Appendices.

1.5 Applicability

Items specified in this Technical Specification are intended to be broad in scope and may not always apply to all items of Work to be constructed. All applicable sections, as determined by the Engineer, shall control the Work outlined in the Contract Documents.

1.6 Submittals

A. All submittals shall be provided in conformance with the General Requirements.

B. Traffic Control Plan (TCP)

1. The traffic control provided in the Drawings are conceptual in nature. Prepare and submit a written detailed TCP specifically suited to the roadway the Work is being performed and the Contractor's proposed means of construction. WSDOT Standard Plans and the TCP, included in the Contract Documents, shall be used as a guide for preparing and implementing the TCP. The TCP shall show all TCM and TCD and describe the order and duration of TCM for all phases and stages of the Work.

2. The Contractor is advised to submit the TCP to the Engineer for review and approval as soon as possible. The TCP shall be forwarded to WSDOT for approval. Their approval process can take up to 30 days. Obtain approval from the Engineer before initiating any Work on site.

1.7 Traffic Control Requirements

A. The construction area in one lane may be closed temporarily each workday between 6:00 a.m. and 6:00 p.m., local time, utilizing one-lane, two-way traffic control with flaggers per WSDOT Standard Plan TC-1.

B. Specific Traffic Detours

1. Due to the location of the existing manholes, the north side of the following intersections will need to be closed to provide suitable access for the Work: 1) N. Main Avenue and Jewett Boulevard and 2) NE Estes Avenue and E. Jewett Boulevard intersections. Traffic detours will need to be established around these closed intersections.

2. N. Estes Avenue is designated as a truck route. To detour truck traffic around this intersection, parking would need to be restricted along portions of NE Wauna Avenue, NE Tohomish Street, and NE Estes Avenue will be required. The Contractor shall coordinate any parking restrictions with adjacent businesses and the Owner.

3. Pedestrian crossings on the north side of Jewett Boulevard at these intersections would also need to be closed; alternate pedestrian crossings would need to be identified with appropriate signage.

C. The intersection of E. Jewett Boulevard and Skyline Drive is the only entrance/exit to the area's regional hospital. One lane of the E. Jewett Boulevard/Skyline Drive intersection and Skyline Drive must be always kept open to provide access to this facility.

D. Specific detour TCP shall be submitted to the Engineer for approval at least 14 calendar days prior to starting Work within the stage area. All TCD shall be in place according to the approved Plan(s) prior to closure.

E. Local access shall be provided as specified herein. Access shall be provided to businesses at all times during normal operating hours, without prior approval by the Engineer. Business access signage shall be provided along the one-way west bound lane and for the detour route to the businesses.

F. Traffic may be temporarily closed for work requiring full road closure; otherwise, one-way traffic shall be allowed. Access to private properties shall be provided at all times, except during urgent stages of construction when it is impractical to carry on the construction and maintain traffic simultaneously.

G. Provide for adjustments to TCM and devices for the various stages of the Contractor's work.

PART 2 - MATERIALS

All materials shall conform to WSDOT M 41-10, Section 9-35, unless otherwise approved by the Engineer.

TECHNICAL SPECIFICATIONS

SECTION 3

TRAFFIC CONTROL AND PROTECTION

PART 3 - EXECUTION

3.1 Accommodations for Public Traffic

A. Scope

The Work consists of maintaining facilities to accommodate public traffic through and within the Project area. Public traffic includes motor vehicles, bicycles, and pedestrians. The Contractor's responsibilities for accommodating public traffic begin on the day any on-site work begins within the Project limits. Provide for the safety and convenience of the public and:

1. Be responsible for damages to property, injury to persons, loss, expense, inconvenience, and delay caused by or resulting from any act, omission, or neglect of the Contractor, the Contractor's subcontractors and suppliers, or their employees while performing the Work.

2. Conduct Work at all times for the least possible interference with or hazard to the traveling public and residents affected by the Project.

3. Do not perform Work that would restrict or interrupt traffic movement on opposite sides of the traveled way at the same time.

4. Keep the existing lanes of traffic open and in operation through the Project at all times, except one lane may be closed to traffic in the immediate Work area, but only during hours Work is actually being performed. All lanes may be closed to traffic on a limited basis when approved by the Owner.

5. Do not stop or hold vehicles more than 20 minutes or block driveways, intersections, or connections for more than 2 hours unless otherwise authorized in writing.

6. Submit proposed methods and lane closure times in each instance to the Engineer for approval with ample time to allow the traveling public to be notified through the news media.

7. Obtain the Engineer's approval before closing any lanes.

8. Do not close any lane until the area is signed according to the requirements of this Section.

9. Park construction equipment and vehicles and stockpile material at least 30 feet from the traveled way. If this is not possible, protect the equipment, vehicles, and stockpiled material with barriers or other satisfactory means.

10. Provide and maintain in a safe condition temporary access to business and residence driveways, temporary intersections, and temporary connections with roads, streets, bikeways, sidewalks, and footpaths.

11. Provide protection from work areas.

12. Allow emergency vehicles immediate passage at all times.

B. General Requirements

Provide the following for public traffic in all construction areas:

1. Traffic Nuisance Abatement

a. If loose rock or dust exists on roadway surfaces and shoulders, the Contractor shall do one or more of the following:

1) Use pilot cars and/or flaggers.

2) Apply a fine spray of water to the surface.

3) Broom paved surfaces with power brooms.

b. A pickup broom for use within the traveled way shall always be available on-site for use on the Work. Debris in the traveled way generated by construction activities shall be removed as needed and within 2 hours of the Owner's requests.

2. Detours and Stage Construction

Construct and remove, if required, detours, stage construction roadways, shoulders, and temporary bridges, including accessory features shown on the Drawings.

3. Driveways

While working on subgrade and other construction, provide adequate access to businesses, residences, intersections, and connections as follows:

a. Replace and maintain temporary aggregate driveways, approaches, crossings, and intersections as needed.

b. Use reasonably well-graded aggregate material.

c. Before placing the permanent base, do one of the following:

1) Uniformly spread the temporary aggregate material over the subgrade.

2) Remove and place the temporary aggregate material in the shoulder slope area if it meets quality requirements.

3) Dispose of the temporary aggregate material in a satisfactory manner.

4. Adjacent to Excavations

Where paved shoulders adjacent to excavations are less than 4 feet wide, protect the traffic as follows:

a. At the end of each working day, backfill pavement edge excavations to the elevation of the existing pavement with permanent aggregate base material or with temporary asphalt restoration as shown on the Drawings.

b. Do not excavate along both edges of the pavement adjacent to traffic at the same time. Before excavating at the edge of the pavement on the opposite side of the roadway, complete the construction to existing pavement elevation on the side that was excavated first.

c. Remove the aggregate material and/or temporary asphalt restoration, if used, before placing permanent base material. The aggregate material and temporary asphalt base shall be utilized elsewhere in the project (if suitable material and location), recycled, or properly disposed off site.

C. Surface Maintenance Responsibilities

Always maintained adequate accommodations for public traffic through and within the Project.

1. Surfacing shall be maintained during construction at the Contractor's expense, including the following:

    a. Keep surfaces being used by public traffic free of dirt, mud, or other harmful materials.

    b. Repair damage to surfaces caused by the Contractor's operations.

    c. Maintain any detour or stage construction surfacing not constructed as specified or directed.

    d. Maintain temporary surface restoration of the Work area until final pavement restoration can be completed. This Work includes restoring and maintaining aggregate base and temporary asphalt in the pipe trench construction area to maintain safe driving conditions.

2. The Owner will be responsible for the following during construction at Owner's expense:

    a. Maintain surfacing and shoulders in existence at the start of the Project that have not been damaged by Contractor operations.

    b. Maintain surfaces of detours and intermediate stage construction during the time they are being used by public traffic, but only if constructed according to the Drawings or as directed.

    c. Sand icy pavements and remove the sand residue.

    d. Remove snow from traveled ways as required to accommodate public traffic.

3. Work Suspensions

    During Work suspensions, maintain surfacing for which the Contractor is responsible and maintain work zone traffic control.

    a. Suspensions Due to Fault of the Contractor.

        If the suspension is due to any cause within the control or responsibility of the Contractor, including failure to perform any provisions of the Contract or correct conditions unsafe for the general public, workers, or Owner's employees, then the Contractor shall do the following:

1) Assume sole responsibility for making provisions for traffic acceptable to the Engineer.

2) Be solely responsible for the costs of maintaining surfaces under traffic, the Work, and work zone traffic control during the suspension.

b. Suspensions Due to Other Causes

1) If the Work is suspended due to winter seasonal conditions or any cause not related to any fault or negligence of the Contractor:

a) Place uncompleted traveled ways, shoulders, driveways, approaches, connections, and detours necessary for traffic in a maintainable, acceptable condition.

b) Be responsible for the Work.

c) Be responsible for work zone traffic control.

2) The Owner will then assume responsibility for maintenance of the roadway surfaces during "Suspensions Due to Other Causes."

D. Opening Sections to Traffic

1. When it is in the public interest, the Owner may request any portion of the Work be opened to traffic.

a. If the portion opened to traffic has been finished in an acceptable manner, it will be designated as "accepted for traffic," and the Contractor will be relieved of maintaining it for legal, public traffic.

b. If the portion of the Work to be opened to traffic has not been finished in an acceptable manner, it shall be maintained by the Contractor in a condition serviceable and adequate for traffic until it is finished in an acceptable manner except when the Work is suspended due to winter seasonal conditions or any cause not related to any fault or negligence of the Contractor.

2. The Owner may request the Contractor maintain portions of the Work designated "accepted for traffic" via a Change Order. Maintain portions of the Work open to traffic but not "accepted for traffic" at no additional compensation.

3. The "accepted for traffic" portion(s) of the Work will:

    a. Be accepted only to the extent the Contractor is relieved of maintaining these portions for legal public traffic after acceptance.

    b. Not entitle the Contractor to reduction of retainage.

    c. Not relieve the Contractor's responsibility for damages to the Work from causes other than legal public traffic.

    d. Not constitute a waiver of any provision of the Contract.

4. If the completion of shoulders, drainage structure, or other features of the Work is delayed, the Owner may request all or any portion of the Work to be opened to traffic. In this case, the Contractor shall be responsible for maintenance during the period the Work is open to traffic until final acceptance. Conduct the remaining operations to cause the least obstruction to traffic and bear all additional costs caused by the presence of traffic.

5. In addition, no payment will be made for costs incurred by the Contractor because of:

    a. Inconvenience,

    b. Additional length of travel to conform to established traffic patterns and planned access features, or

    c. Compliance with laws governing traffic regulations and load limitations.

6. Costs anticipated because traffic will be using portions of the Work will be included in the Contract prices for the various items of Work involved.

E. Local Access

1. Except when approved by the Engineer, access shall be provided at all times to emergency vehicles, mail delivery, sanitation, property owners, and businesses within the Project limits.

2. Local traffic, solid waste disposal, local deliveries, schools, and local emergency services shall be accommodated at all times during street closures.

3. Mark and move all garbage cans on garbage collection day to an area accessible by the garbage truck. The collection areas shall be coordinated in advance with the garbage collection entity. The garbage cans shall be returned to the appropriate residence/business at the end of the workday after garbage is collected.

3.2 Work Zone Traffic Control Management

A. General Requirements

1. Install, inspect, move, operate, maintain, and remove temporary TCD according to the Drawings, these Specifications, approved TCP, and Division 1-10 of the WSDOT M 41-10, latest edition.

2. Provide and maintain all TCM. The Engineer may verbally or in writing require immediate changes to the TCM being used on the Project. Immediately make these changes and submit all proposed TCM revisions to the Engineer for review.

   a. The Work shall not be started on any stage of construction until the TCP has been reviewed, all TCM are in place, and the TCP is operating satisfactorily. If additional TCD are required to those in place, immediately notify the Engineer. Immediately make changes as required, but shall not place or remove devices without prior notice to the Engineer.

   b. After TCD have been accepted in place on the Project, inspect and maintain the condition of the devices.

   c. Immediately correct any unsafe conditions. TCM may be performed by the Owner if the Contractor fails to correct an unsafe condition. Costs for Work performed by the Owner will be deducted from monies due the Contractor. In any case, the Contractor has sole responsibility for public safety.

   d. Provide TCM outside the Contract limits when required.

   e. All electrical equipment, materials, and Work shall conform to NEC requirements and any other laws that apply.

B. Routing Traffic Over Surfacing

When allowed by the TCP, control traffic being routed over newly constructed surfacing as follows:

1. Aggregates and Temporary Asphalt Restoration

Traffic shall be allowed on newly constructed manhole and utility vault construction area with gravel surfacing and temporary or final asphalt concrete restoration once the surfaces have been compacted and brought up to the proper grade, and with appropriately sized steel plates that are adequately pinned into the asphalt surface to prevent shifting or other movement.

2. Hot Mix Asphalt

Traffic shall be allowed onto recently completed asphalt concrete in accordance with the requirements of the Technical Specifications - "Surface Restoration."

C. Flaggers

Refer to Section 1-10.3(1)A, WSDOT M 41-10.

D. Traffic Control Supervisor

Refer to Section 1-10.2(1)B, WSDOT M 41-10.

PART 4 - MEASUREMENT AND PAYMENT

4.1 Basis

See Technical Specifications - "Measurement and Payment" for a description of the basis of measurement and payment for Work performed under this Contract.

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TECHNICAL SPECIFICATIONS

SECTION 4

SITE WORK

PART 1 - GENERAL

1.1 Scope

These Specifications cover the site improvements, including earthwork, excavation and backfill, and other miscellaneous site work required for the manhole and vault hatch defined in these Specifications, as shown on the Drawings, or as required by the Engineer. Work shall include furnishing all equipment, materials, labor, etc., as required to complete the required improvements.

1.2 Earthwork

A. Excavation

1. Excavation shall consist of the excavation, haul, placement and/or satisfactory disposal of all materials taken from within the work area for the construction of embankments, subgrade, ditches, entrances, approaches, structures, and incidental work to the lines, grades, and cross sections shown on the Drawings.

2. Excavation of any material encountered regardless of nature, character, or condition, to the limits shown on the Drawings. All excavation is unclassified. Boulders and solid rock are included as common excavation materials.

B. Site Conditions

Contractor shall assure full responsibility to estimate the amount, kind, and extent of all excavation and fill, materials, both on site and imported, to construct the improvements.

C. Erosion and Sediment Control

Implement erosion and sediment control to prevent sediment from impacting roadways and pedestrian crossing and discharging into the Owner's storm drainage system.

1.3 Submittals

A. Submittals shall be made in accordance with the General Requirements and this section.

B. Reports and test results which demonstrate the materials comply with the specifications are required for the gravel surfacing, structural fills, aggregate base, and other fill materials being used. Samples shall be submitted of on-site materials and all imported fill materials 10 days in advance of material use to allow check by the Engineer for

compliance with the specifications. No imported materials shall be delivered to the site until the proposed source and materials test have been accepted in writing by the Engineer.

C. All tests and cost necessary for the Contractor to locate an acceptable source of imported material shall be made and borne by the Contractor.

D. If tests conducted by the Contractor or Engineer indicate that the material does not meet the requirements of this specification, material placement shall terminate until corrective measures are taken. Material which does not conform to this specification described herein and is placed in work shall be removed and replaced at the Contractor's sole expense. Sampling and testing performed by the Contractor shall be done at the Contractor's sole expense.

PART 2 - MATERIALS

2.1 Foundation Stabilization

Material shall be 2 1/2"-0 or 1 1/2"-0 crushed rock unweathered, hard durable, free draining, visibly well graded from coarse to fine. Authority to place foundation stabilization material shall only be issued by the Engineer.

2.2 Structural Fill

Material shall conform to 9-03.9(3), Base Course, WSDOT M41-10.

2.3 Gravel Surfacing

Material shall conform to 9-03.9(3), Top Course, WSDOT M41-10.

2.4 Water for Compaction

Refer to the General Requirements.

2.5 Concrete

Concrete used for concrete collars shall be Portland Cement with a minimum 28-day compressive strength of 3,000 psi. Concrete shall be poured in place.

2.6 Concrete Manholes

Concrete manhole materials shall conform to the requirements of Technical Specifications - “Manhole and Vault Improvements”.

2.7 Manhole Castings

Manhole castings shall conform to the requirements of Technical Specifications – "Manhole and Vault Improvements".

2.8 Asphalt Concrete, Tack Seal, and Sand Slurry

Cold-mix and hot-mix asphalt concrete, tack seal, and sand slurry shall conform to the requirements of Technical Specifications – "Surface Restoration".

2.9 Aggregate Base Rock

Aggregate base rock shall conform to the requirements of Technical Specifications – "Surface Restoration".

PART 3 - EXECUTION

3.1 Excavation

A. All excavation is unclassified. All excavation of every description, regardless of type, nature, or condition of material encountered, as specified, shown, or required, shall be performed to accomplish the construction. Every precaution should be taken not to damage existing or new structures when excavating. The Contractor will be held liable for any damage to such structure resulting from such excavation.

B. Excavation for manholes shall be taken to the lines and grades shown on the Drawings in a workman like manner within plus or minus 0.10 feet of the required grade.

1. Any soft or undesirable materials discovered during the excavation shall be removed and replaced with suitable fill material as defined hereafter and as reviewed by the Engineer. The Engineer will make the determination as to whether foundation stabilization is warranted.

2. Where rock, hard pan or other unyielding materials are encountered, unless it is to be used as a foundation, it shall be removed to the designated grade.

3. Over-excavation shall be avoided.

C. All excavation shall be carefully made to avoid disturbance of natural terrain or adjacent structures outside the limits of excavation. Shoring and bracing shall be used as required to prevent such disturbance and to provide appropriate safety protection. Tops of permanent cut slopes shall be rounded. Excavations shall extend to a sufficient

distance from the work to allow for removal of forms, inspection, etc., except where concrete is authorized by the Engineer to be deposited directly against the excavated surface.

D. Excess excavated material not used for backfill or fill shall be disposed of as shown on the Drawings, or disposed of on site as approved by the Engineer. Material disposed of on the site shall be uniformly graded and sloped so as to blend into the surrounding terrain. Material removed from the site shall be the Contractor's responsibility unless specified otherwise.

E. Furnish, install, and operate all necessary machinery and equipment to keep excavations free of all water which would be detrimental to the work, and shall dispose of any water so as not to cause damage to property, the environment, or cause a hazard to the public. All water disposal shall be in accordance with appropriate regulations controlling such work. No additional payment will be made for this work regardless of the amount of water encountered in excavations. All grading around excavated areas shall be done in such a manner so as to provide adequate surface drainage during construction.

F. Utilize whatever methods and equipment to excavate to the limits designated by the Drawings, Specifications, and authorized by the Engineer, expect that no equipment or method may be utilized which because of its action deteriorates the subgrade making additional excavation necessary beyond the limits originally authorized.

G. All soft areas shall be noted. Excavate and/or compact all soft areas in order to provide a firm base that conforms to the requirements of the Technical Specifications. This shall be done at the Contractor's expense.

3.2 Shoring, Sheet, Bracing, and Sloping

A. Install and maintain shoring, sheeting, bracing, and sloping necessary to support the sides of the excavation, to keep and to prevent any movement which may damage adjacent pavements, utilities, or structures, damage or delay the work, or endanger life and health. Install and maintain shoring, sheeting, bracing, and sloping as required by OSHA, and other applicable governmental regulations and agencies.

B. Unless otherwise approved by the Engineer, fill slopes shall be steeper than two horizontal to one vertical, and cut slopes shall be no steeper than 1.5 horizontal to one vertical.

3.3 Compacted Fills

A. Fills shall be constructed at the locations and to the lines and grades indicated on the Drawings. The completed fill shall correspond to the shape of the typical sections on the Drawings or shall meet the requirements for the particular case.

B. All fill material shall be placed in horizontal layers and compacted with power operated tampers, rollers, or vibratory equipment. Material type, maximum layer depth, and general application as shown in Table A, unless otherwise specified or shown.

TABLE A
Fill and Backfill Classification

Material Type	Max. Uncompacted Layer Depth, Inches
Foundation Stabilization	12
Structural Fill (See Note 2)	6-9
Gravel Surfacing	6

Notes:

1 – All structural fill shall be spread in maximum 8-inch loose lifts for compaction by heavy, self-propelled or tractor-towed compactors and maximum 6-inch lifts for light, manually-guided compactors.

C. Compaction

1. Each lift of fill should be thoroughly compacted to the required criterion, for the application and material used, with equipment suitable to the soil types being compacted.

2. Prior to compacting each lift, the fill should be properly moisture-conditioned by uniformly drying or adding water, as required, to achieve a moisture content which is within ±two (2) percent of the optimum moisture content pursuant to Section 2-03.3(14)D of WSDOT M41-10.

3. All fill surfaces should be firm and defect only slightly beneath rubber-tired construction equipment. Fills that rut, pump, or weave should be considered to possess excess moisture and are not acceptable. If the Engineer should determine that the Contractor is failing to meet the minimum requirements, the Contractor shall stop operations and make whatever adjustments are necessary to produce a satisfactorily compacted fill including removal and replacement of

fill material of proper moisture content or moisture-conditioned as specified herein.

4. Application, material, and minimum relative compactions pursuant to Section 2-03.3(14)D of WSDOT M41-10,as applicable, are specified in Table B, unless otherwise specified or shown.

TABLE B
Compaction Specifications Min Relative Compaction %

Application/Material	Percent Compaction
Foundation Stabilization	N/A
Structural Fill	95
Gravel Surfacing	95

5. Compaction by flooding, ponding of jetting will not be permitted.

6. Where the moisture content is not suitable and/or sufficient compaction has not been obtained, the fill shall be reconditioned to an approved moisture content and recompacted to the minimum required relative compaction, unless recommended otherwise by the Engineer, prior to placing any additional fill material.

3.4 Concrete Structures

Manhole shall be constructed to the line, grade, and detail as shown on the Drawings per Technical Specifications – "Manhole and Vault Improvements" and as approved by the Engineer. Backfill shall be brought up evenly on all sides of the manhole.

3.5 Erosion and Sediment Control

A. Implement Construction Best Management Practices (BMP) for temporary erosion and sedimentation controls and stormwater pollution prevention controls during construction of the project. Applicable controls include, but are not limited to, those described in Chapter 7 - Construction Stormwater Pollution Prevention of the Stormwater Management Manual for Eastern Washington, published by the Washington State Department of Ecology, August 2019, or latest edition.

B. Erosion and sediment controls shall be maintained as necessary to ensure continued effectiveness through the construction period and one-year correction period.

C. Implemented measures need to adequately control and prevent the discharge of sediment to existing roadways and storm drainage system along Jewett Blvd through catch basins and drains.

3.6 Site Cleanup

The Site shall be left in a clean, neat, and presentable condition. All debris, construction materials, unsightly rocks, tree roots, or other material which detracts from the appearance of the Site shall be disposed of in a satisfactory manner.

PART 4 - MEASUREMENT AND PAYMENT

4.1 Basis

See Technical Specifications - "Measurement and Payment" for a description of the basis of measurement and payment for Work performed under this Contract.

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TECHNICAL SPECIFICATIONS

SECTION 5

SURFACE RESTORATION

PART 1 - GENERAL

1.1 Scope

Perform all work and furnish all materials to restore the work area including any gravel, asphalt, pavement markings or any other surfaces or items damaged or disturbed by his construction operation. Surface restoration shall follow as closely as possible the backfill and compaction of excavations.

1.2 Submittals

A. Cold-Mix Asphalt

The Contractor shall deliver to the project a sample load of cold-mix asphalt concrete he proposes to use on the project. The mix shall be placed at locations which will be typical to its use on the project. The Engineer and Contractor shall review its performance in the field. If its performance appears satisfactory, the mix may be used on the project. If its performance is not satisfactory, a revised mix shall be provided until a satisfactory mix is determined. Quality control of the mix will be based upon field performance. It will take some time to evaluate field performance. Therefore, the same mix shall be delivered to the Project early in the work.

B. Hot-Mix Asphalt

Submit for review by the Engineer data on the asphalt concrete mix to be used. Data shall include aggregates, gradation and tolerances, aggregate suitability, asphalt concrete, mix proportions and tolerances, etc.

PART 2 - MATERIALS

2.1 Cold-Mix Asphalt Concrete

Cold-mix asphalt concrete shall consist of a mixture of asphalt cement cut back with No. 2 fuel oil, and well-graded aggregate and plant mixed. The cold-mix asphalt concrete shall remain alive in the stockpile until it is placed and compacted. After the No. 2 fuel oil evaporates, the remaining asphalt and aggregate mix shall remain stable and durable under traffic.

2.2 Hot-Mix Asphalt Concrete

Hot-mix Asphalt concrete shall be Class 1/2-inch PG 64H-28 conforming to the current WSDOT M41-10 for asphalt concrete pavement or approved equal.

2.3 Aggregate Base Rock

Aggregate base rock shall be top course or base course conforming to the requirements of WSDOT M41-10, Section 9-03.9(3).

2.4 Tack Seal

Tack seal shall be CSS-1 or CSS-1h emulsified asphalt per Section 9-02.1(6) of WSDOT M41-10 or approved equal.

2.5 Sand Slurry

Sand slurry for crack sealing shall be per Section 5-0433(1)D of WSDOT M41-10 or approved equal.

2.6 Pavement Markings

Pavement marking materials shall be in conformance with Section 9-34, Pavement Marking Material, WSDOT M41-10.

2.7 Gravel Aggregate

Gravel aggregate shall substantially conform to 9.03.9(3) Top Course, WSDOT M41-10.

PART 3 - EXECUTION

3.1 Asphalt Concrete Removal and Disposal

A. Existing asphalt surfaces shall be cut on each side of the trench prior to excavation to provide a vertical, neat, straight-line joint in the surface. Should any asphalt surface be undermined or damaged during construction, the undermined or damaged asphalt shall be similarly cut and removed prior to backfill. This work shall be performed along neat, continuously straight lines to provide a pleasing finished appearance. Irregular lines will not be allowed.

B. After backfill is completed and just prior to placement of the final asphalt concrete pavement restoration, a final sawcut shall be made at the distance outside the trench excavation as shown in the Drawings.

C. In roadways and traffic areas, the Contractor shall be responsible for maintaining a road surface suitable for travel by the public from the time of excavation until the road surface has been restored. Such work includes dust control, temporary patching, signing, grading, and filling of potholes on temporary street surfaces, etc. The

Contractor shall be responsible for all claims and damages resulting from their failure to maintain a suitable surface.

D. All asphalt concrete removed shall be properly and legally transported from, reused, recycled, or disposed of off the Site.

3.2 Temporary Asphalt Concrete Pavement Restoration

The asphalt concrete pavement removed from trench and other construction shall be temporarily restored for traffic use at the end of each traffic day and the end of each work week in accordance with the General Requirements. The temporary restored asphalt concrete pavement measures shall be monitored and maintained by the Contractor to ensure traffic flow and public safety in the areas impacted by the Work until such time that final asphalt concrete pavement restoration has been completed.

3.3 Asphalt Concrete Pavement Restoration

A. Existing asphalt surfaces shall be cut on each side of the trench prior to excavation to provide a vertical, neat, straight-line joint in the surface. Should any asphalt surface be undermined or damaged during construction, the undermined or damaged asphalt shall be similarly cut and removed prior to backfill. This work shall be performed along neat, continuously straight lines to provide a pleasing finished appearance. Irregular lines will not be allowed.

B. Backfill shall be made in accordance with Technical Specifications – “Site Work”.

C. The base rock under the asphalt pavement shall be replaced to a compacted depth equal to the existing base rock depth plus the depth of granular subbase, if any, or 6 inches, whichever is greater, unless specified otherwise on the Drawings or in these Specifications. The base rock shall be compacted to 95 percent of the laboratory density pursuant to Section 2-03.3(14)D of WSDOT M41-10, as applicable.

D. Immediately following backfill and compaction of backfilled area, and until the hot-mix asphalt concrete is placed, the base rock course or cold-mix asphalt shall be placed and compacted flush with the existing asphalt surface and maintained in a good condition. The installation of a pinned steel plate over an excavated and backfilled area may also be utilized on a short-term basis.

E. At the end of each work week, any base rock backfilled and compacted to the surface or steel plated on an excavated area shall be replaced maintained with a temporary cold-mix asphalt patch until asphalt surface restoration is accomplished. The cold-mix asphalt concrete delivered to the project shall be fresh and workable.

F. Just prior to placing the asphalt concrete, the base rock course and any temporary patch shall be excavated to the depth equal to that of the asphalt concrete to be placed.

G. Preparation, Placement and Compaction of Hot-Mix Asphalt Concrete

1. Asphalt concrete for all areas shall be 6 inches in depth after compaction or a depth equal to the existing pavement, whichever is greater, unless specified otherwise on the Drawings or in the Specifications.

2. See Section 5-04 of WSDOT M41-10 for preparation, placement, and compaction of final asphalt concrete pavement restoration.

3.4 Asphalt Concrete Joint Sealing

A. After a minimum of 30 days following completion of asphalt concrete restoration, the Contractor shall clean joints between new asphalt concrete and the existing pavement.

B. A sand slurry shall be placed in the joint flush with the surface to make a watertight seal.

3.5 Pavement Markings

A. Surface preparation, placement and installation of pavement markings shall confirm to the requirements of Section 8-22, Pavement Markings, WSDOT M41-10.

1. All crosswalk pavement markings and patterns shall be the same as existing. The entire pavement markings for the crosswalk shall be restored as part of the Work. Contact the Owner’s Public Works Department about using the "Salmon" crosswalk template for restoration of crosswalks in downtown White Salmon.

2. All other pavement markings disturbed shall be restored the same pattern as existing.

B. Protection

1. The Contractor shall be responsible for all protection of the pavement markings. Should irregularities or contaminates disrupt the continuity of the pavement markings, the Contractor shall correct the defects to meet the requirements of the specifications. Any additional materials, labor, or equipment necessary to make the repairs shall be furnished by the Contractor at no additional cost to the Owner.

2. Provide for the safety and convenience of the public. Protect applied markings from traffic until sufficiently dry so as not to be damaged or tracked by normal

traffic movements. At a minimum, place tubular markers or conical markers next to all markings, and place barricades by all areas where cross traffic is anticipated. Additional protection, as required by the Engineer, may be necessary and will be considered incidental to the pavement markings.

3. Conduct work at all times for the least possible interference with the traveling public. Do not open any work area to traffic that is not adequately striped and cured. Do not perform any work or close any lane to traffic until the area is adequately signed and protected according to the Traffic Control Plan and when approved by the Engineer.

4. Waste material is the property of the Contractor. Remove all waste materials, including grindings and old markings, from the Site and dispose of according to applicable Federal, State, and Local regulations. The cost of disposal will be incidental to the Work under this Section.

5. Remove or repair all unacceptable work and dispose of it at the Contractor's expense. Repair or replace unacceptable work immediately if it causes a safety problem. The removed material becomes the property of the Contractor. If additional traffic control is required for removal of unacceptable material, provide it as directed and at no cost of the Owner.

3.6 Gravel Surface Restoration

A. During excavation, the Contractor shall minimize the disturbance of adjacent gravel surfaces.

B. Backfill shall be in accordance with Technical Specifications – "Site Work", or other applicable requirements.

C. In gravel streets, parking areas or driveways disturbed by the work, the Contractor shall resurface the areas with surface aggregate, as required on the Drawings.

D. In gravel streets, shoulders, parking strips and driveways, a 4-inch minimum compacted depth shall be required or a compacted depth equal to the existing depth of gravel plus the depth of granular subbase, if any, whichever is greater, unless otherwise specified on the Drawings or in these Specifications.

E. The resurfacing aggregate shall be compacted to 95 percent of laboratory density pursuant to Section 2-03.3(14)D of WSDOT M41-10, as applicable.

3.7 Cleanup

A. Cleaning up shall be a continuing process from the start of the work to final acceptance of the project. Keep the work area free from accumulations of waste material or rubbish.

B. Spillage from the Contractor's hauling vehicles on traveled public or private roads shall be promptly cleaned up. Upon completion of the work the remove all temporary structures, rubbish, and waste material, equipment and supplies, resulting from the Contractor's operations. Leave such lands in a neat and orderly condition which is at least as good as the condition in which the Contractor found them prior to the Contractor's operations.

C. In roadways and traffic areas, the Contractor shall be responsible for maintaining a road surface suitable for travel by the public from the time of excavation until the road surface has been restored. Such work includes dust control, temporary patching, signing, grading, and filling of potholes on temporary street surfaces, etc. The Contractor shall be responsible for all claims and damages resulting from his failure to maintain a suitable surface.

PART 4 - MEASUREMENT AND PAYMENT

4.1 Basis

See Technical Specifications – “Measurement and Payment” for a description of the basis of measurement and payment for Work performed under this Contract. Unless specifically listed in the Bid Schedule, there will be no measurement or payment made for general surface restoration. All costs shall be included in other appropriate bid items listed in the Bid Schedule.

END OF SECTION

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TECHNICAL SPECIFICATIONS

SECTION 6

MANHOLE AND VAULT IMPROVEMENTS

PART 1 - GENERAL

1.1 Scope

A. These Specifications cover the furnishing and installation of manhole casting and lids for various sites identified and a new aluminum hatch and concrete flat top for the vault outside of the Heritage Plaza Lift Station building, and miscellaneous appurtenances. The work includes, unless otherwise specified, furnishing all labor, materials, tools, equipment, and incidentals required to construct complete manhole and utility vault improvements ready as outlined in the Drawings and Specifications. Requirements for demolition and abandonment, bypass pumping, traffic control, sitework, surface restoration, and cured-in-place liner are specified under separate sections.

B. Items included in this Technical Specification are intended to be broad in scope and may not always apply to all items of work to be constructed.

C. A copy of the original submittal sheet for the existing vault hatch and structure is provided as reference in the Appendix.

1.2 Specification References

Specification references made herein for manufactured materials such as manhole rings and covers refer to designations for the American Public Works Association (APWA) or the American Society for Testing and Materials (ASTM) as they are effective on the date of call for bids.

1.3 Submittals

A. All submittals shall be provided in accordance with the General Requirements.

B. Manufacturer's technical data, cutsheet, and proposed dimensions and layout for vault hatch improvements including concrete flat slab and vault hatch cover and frame.

1.4 Care and Handling of Materials

A. Adequate precautions shall be taken to prevent damage to pipes, fittings, manhole components, and all other materials used in construction of the Work.

B. All manhole and vault hatch components shall be loaded and unloaded in a manner to prevent shock or damage. Under no circumstances shall such material be dropped. All materials on the ground shall be protected from damage. All other materials used in the construction of the Work shall be carefully inspected by the Contractor prior to installation. All defective materials shall be rejected. All materials which are delivered

considerably in advance of their installation shall be stored in a satisfactory manner. The Contractor will receive no payment for materials on hand that are not so protected.

C. Proper materials, tools and equipment shall be used by the Contractor for safe and convenient prosecution of the work. Under no circumstances shall manhole or vault hatch materials be dropped or dumped in the Owner's sewer system.

1.5 Restoration, Finishing, and Cleanup

Restore or replace all paved surfaces, graveled surfaces, and other existing facilities to their original condition. See Technical Specifications – "Sitework" and "Surface Restoration" for specific requirements.

PART 2 - MATERIALS

2.1 Manholes

A. Precast Concrete Manhole Sections

1. Precast concrete manhole sections shall conform to ASTM C478, consist of circular sections in the standard 48-inch diameter, unless otherwise noted, and shall be fabricated as Keylock type suitable for placement of gasket material. No more than two lift holes shall be cast into each section. Holes shall be located as to not damage reinforcing or expose it to corrosion. All lift holes shall be patched to prevent water seepage into the manhole, utilizing an approved, non-shrink grout. Slabs, cones, and ring sections shall be free from fractures, cracks, rock pockets, or exposed reinforcement.

2. Precast manhole cones shall be eccentric unless otherwise specified and shall meet ASTM C478.

3. Manholes shall utilize a 48-inch diameter section unless otherwise specified or shown on the drawings. and flat slab cover.

4. Flat slab covers for manholes shall conform to ASTM C478. The flat top section of the manhole shall have the same thickness and reinforcement as manhole section and traffic rated. Joint seal material shall be O-ring rubber gasket conforming to ASTM C443; Hamilton Kent Tylox Super Seal Gaskets, or approved equal.

B. Manhole Rings and Covers (i.e.: Castings)

1. Castings shall be tough, close-grained, gray iron free from blow holes, shrinkage and cold sheets.

2. Manhole rings and covers shall conform to ASTM A48 and shall be smooth, sound, clean and free from blisters and defects. Castings and covers shall be planed and ground when necessary to ensure flat and true surfaces. Covers shall be true and shall seat within the ring at all points.

3. Manhole rings and covers shall be watertight covers: Olympic Foundry Model MH30A D/T single hole cover or approved equal. The word "sewer" shall be printed on the cover. Castings shall be tough, close-grained, gray iron free from blow holes, shrinkage and cold sheets.

4. Provide two extra gaskets for each watertight cover furnished.

C. Adjustment Rings

Adjustment rings shall be precast concrete specifically designed and used for adjusting the final manhole structure height to match finish grade. Adjustment rings shall have an inside diameter of 24 inches and shall be minimum 4 inches thick and no more than 12 inches in height.

D. Concrete for Placement in Manholes

Concrete for placement in manholes shall be Class C mix design in conformance with Technical Specifications - “Site Work” or approved equal.

2.2 Vault Hatch

A. Vault hatch frame and cover shall be furnished and installed on a new concrete flat slab for installation to replace the existing structure adjacent to the Heritage Plaza Lift Station as shown on the Drawings. The concrete flat slab shall be in accordance with this Section.

B. The vault hatch shall be of the nominal dimensions and type shown on the Drawings or as approved by the Engineer. Access hatches shall be designed to support a minimum live load of AASHTO H-20-44 (AASHTO) wheel load with a maximum deflection of 1/150th of the span. The access hatch shall also comply with ASTM C1802-18a, Level 5 (Off-Street Truck Traffic) loading and allowable deflections. Access hatches shall be constructed of steel with aluminum with mill finish or approved equal.

C. Door leafs shall be minimum 1/4-inch thick reinforced steel or aluminum diamond plate with a stainless-steel slam lock and weather plug, lift handles which sits flush with cover,

recede pad lock clip, hold arm to lock cover in 90 degree position (or equal), release handle, and heavy duty, Type 316 stainless steel hinges that are tamper resistant. The door shall have Type 316 stainless steel open vertical springs to assist in operating the cover and reducing the force during closing. A 1 1/2-inch NPT drain port or aluminum coupling is integrated into the framework for appropriate water drainage.

D. The flat concrete slab portion of the vault hatch shall conform to the requirements in Paragraph 2.1 of this Section.

2.3 Concrete

Concrete shall conform to the requirements in Technical Specifications “Site Work”.

2.4 Non-Shrink Grout

A. Grout shall be fluid grout capable of satisfactorily meeting the baseplate test and shall be non-metallic, unless specified for special use hereinafter. The grout shall be a non-gas-liberating type, cement base product, premixed, requiring only the addition of water for the required consistency. All components shall be inorganic.

B. The grout product shall satisfy all of the above requirements even though the project use calls for a dry pack consistency and use.

C. Grout type and procedure shall be as recommended by the manufacturer for the specific application.

D. The grout used shall be cured with a curing compound sprayed on, or as recommended by the grout manufacturer.

PART 3 - EXECUTION

3.1 Manhole Construction

A. Installation

1. Where indicated on the Drawings, top sections of brick, concrete, and other material from the existing manhole structure and chimney are to be removed and replaced with new cone section and adjustment rings. The Contractor shall review the existing structures to be improved and determine the replacement cone height and length of required adjustment rings.

2. Manhole sections, rings and covers shall be constructed to the line, grade and detail as shown on the Drawings, as recommended by the manufacturer, and as approved by the Engineer. Excavation and backfill of the manhole shall be

performed in the same manner as specified in Technical Specifications – "Site Work", where applicable. Backfill shall be brought up evenly on all sides of the manhole.

3. All connections and joints made at manholes shall be watertight. All manholes are to be watertight and any leakage shall be corrected in an approved manner.

4. The Contractor shall excavate and either replace unsuitable material or properly compact all soft areas in order to provide a firm base that conforms to the Specifications. Any soft areas that occur as part of the Project because of overwatering, improper compaction, weather, etc., shall be replaced at no cost to the Owner.

5. Adjustment rings shall be installed as required to match finish grade. Maximum adjustment height of adjustment rings shall be 16 inches, unless otherwise approved by the Engineer. Provide and install watertight gasket material between rings.

B. Connection to Existing Manhole

1. Connections to existing manholes when required on the Drawings shall be made by the Contractor. All connections shall be made in such a manner as to leave the existing manhole watertight.

2. All flow lines shall be properly shaped, and all new concrete shall be placed against a clean and sound surface.

3. An approved bonding agent shall be used on all existing surfaces to be bonded to new concrete or mortar. All applicable conditions for new manholes described previously shall apply.

3.2 Manhole Rehabilitation

A. Repair Base/Channel

1. Manhole bases shall be hand troweled with grout to provide flow channels with a smooth surface. Grout shall conform to paragraph 2.6 of Section 11, Reinforced Concrete and shall be suitable for the application.

2. Shape flow channels to conform to connecting pipe radius.

3. Remove all rough sections or sharp edges that might obstruct flow or cause snags.

B. Cured-in-place liner (CIPL) shall be specified in Section 7, Cured-In-Place (CIPL) Manhole Rehabilitation

1. If a manhole is scheduled for a number of rehabilitation activities, manhole lining shall be the last rehabilitation activity performed.

2. The manhole lining product shall form a continuous new surface over the entirety of the inside of the manhole, sealing all cracks and voids.

C. Grout workmanship shall be placed in accordance with manufacturer's recommendations. Surfaces shall be cleaned prior to grout placement and roughened by brushing or other methods to allow adhesion of the grout.

D. The Engineer shall witness the acceptance test.

3.3 Cleaning of Completed Manholes

Prior to final inspection of the sewer system by the Engineer, the Contractor shall flush and all parts of the manhole. All accumulated construction debris, rocks, gravel, sand, silt, and other foreign material shall be removed from manhole. Discharge to the Owner's sewer system should be avoided. If necessary, mechanical rodding or bucketing equipment shall be used to clean debris out of the Owner's sewer system of construction materials discharged into the system.

3.4 Vault Hatch Installation

Vault hatch shall be constructed and installed to the existing line and grade of the existing vault structure and in accordance with the manufacturer's recommendations.

PART 4 - MEASUREMENT AND PAYMENT

4.1 Basis

See Technical Specifications – "Measurement and Payment" for the description of the basis of measurement and payment for Work under this Contract.

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TECHNICAL SPECIFICATIONS

SECTION 7

CURED-IN-PLACE LINER (CIPL) MANHOLE REHABILITATION

PART 1 - GENERAL

1.1 Scope

A. This section covers the lining and rehabilitation of sanitary sewer manholes with the use of a cured-in-place liner (CIPL) that forms a laminated multi-layer composite bonded to the host structure.

B. Furnish all labor, materials, tools, equipment, and incidentals required to complete the manhole rehabilitation as outlined on the Drawings and in the specifications. Omission of a specific item or component obviously necessary for the proper installation and functioning of the system shall not relieve the Contractor from the responsibility of supplying that specific item or component at no additional expense to the Owner.

1.2 Performance Requirements

A. Liner material and components shall have been custom fabricated to fit the specific configuration of each structure prior to the commencement of the liner installation. Liner shall be of the type that allows rehabilitation of concentric, eccentric, or flat top manholes without removing manhole ring, top section, flat-top, or corbel.

B. Cured-in-place liner (CIPL) shall completely seal the manhole, shelf, pipe inlet and outlets, chimney, and the lid ring frame in a monolithic method, as required, or as shown on the Drawings, and that no holes, cracks, or seams in the liner are left unsealed, which would allow gases or fluids to flow behind the installed manhole liner.

C. The CIPL shall be designed and installed to protect concrete, brick, and other manhole surfaces from corrosion. The CIPL product shall be designed to stop infiltration, root intrusion, and further deterioration in the structure. The interior surfaces to be protected shall include the walls, shelves, pipe junctions, and the lid ring frame.

D. Any product used must provide warranty that infiltration, further deterioration, and root intrusion shall be prevented for the warranty period.

E. The CIPL system shall be flexible and have an elongation sufficient to bridge up to a 1/4-inch settling crack, without damage to the lining. The liner shall be able to bridge expansion cracks that may occur.

F. The cured-in-place liner system shall be repairable at any time during the life of the structure, with the same type of liner system materials used in the original installation, including repair or lining of the upper chimney portion where grade adjustments have been made. Repair/lining materials shall be of the type that will bond to the original liner materials.

G. Installer of the CIPL system shall certified by the CIPL manufacturer for CIPL installation and have a minimum of two years' experience installing the proposed CIPL system. If the certified installer does not have a minimum of two years' experience then a representative of the CIPL manufacturer that has a minimum of two years' experience shall be on-site during the CIPL installations.

1.3 Warranty

Contractor, through the manufacturer and installer, shall warrant the performance of the CIPL materials and labor to repair or replace any failing conditions of the liner in the structure for 10 years (non-prorated).

1.4 Submittals

A. All submittals shall be made and submitted in accordance with the General Requirements.

B. Submit for review, complete detailed shop drawings showing structure configuration, diameter and length; technical data sheets, safety data sheets and published physical properties on resin and liner; stamped design for all thickness; and schedule for all materials furnished under this section.

C. Submit Manufacturer's certification that the materials supplied are in compliance with this specification and suitable for the proposed installation.

D. Submit the Licensee Certification for the Manufacturer's Authorized Installer for the CIPL system and number of years' experience installing CIPL.

E. Submit the Manufacturer's affidavit, with the accompanying third party test data, showing that the product meets or exceeds the physical properties named herein on Table 2, Structural Test Property Values, and that the CIPL material has passed a 30-day chemical immersion test in 20 percent sulfuric acid concentration with less than a 20 percent loss in flexural modulus.

F. Submit manufacturer and installer non-prorated warranty on the performance of the CIPL materials and labor to repair or replace any failing conditions of the liner in the structure. Certification of the conforming warranty shall be provided prior to approval of the submittals.

G. Provide written certification from the Manufacturer's Authorized Installer that all the manholes have been properly prepared prior to initiating the CIPL installation.

H. Provide written certification from the Manufacturer's Authorized Installer that the CIPL installation of all manholes has been successfully completed according to the approved shop drawings, Drawings, and specifications, and that the finished work shall be covered by the Manufacturer's and Manufacturer's Authorized Installer's warranty. Starting date of the warranty will be the substantial completion date for the CIPL work.

PART 2 - MATERIALS

2.1 Cured-in-Place Liner (CIPL) System

The CIPL shall consist of not less than a three-layered composite system constructed with an inner, non-porous PVC inner membrane protected with a structural fiberglass and epoxy layer on both sides.

A. The fiberglass/epoxy liner next to the manhole wall must provide sufficient bond between the structure wall and the non-porous PVC membrane to prevent the liner from being pushed off the wall from hydrostatic head pressure.

B. The non-porous PVC membrane shall be impervious and without pinholes that will allow hidden corrosion on the concrete behind the liner, which can cause the eventual failure of the liner and the manhole. The membrane shall not be exposed on the inside of the manhole.

C. The inside fiberglass/epoxy surface protective layer is to protect the CIPL from impact damage e.g. nicks from rodders and root cutters, hydro-vacuum nozzles, inspection cameras, survey equipment, and construction techniques used in pipeline rehabilitation. The importance of this protective layer cannot be overemphasized to protect the manhole from sulfides and other gases penetrating through nicks and cuts in an unprotected membrane.

D. The CIPL system shall be Poly-Triplex Technologies Poly-Triplex Liner, Terre Hill Concrete Products MultiPlexx Liner (meeting material requirements specified herein), or approved equal.

2.2 Layer and Liner Properties

The three-layered composite system shall consist of the following layers with varying thicknesses depending on site conditions and the depth of the manhole. The types of liner system for different manhole depths, and thickness of Layers No. 1 and No. 3 depending on liner type is shown in Table 1. Each liner type shall have the minimum structural properties given in Table 2.

A. Layer No. 1 is structural fiberglass impregnated with a modified epoxy resin and bonded to the existing substructure; see Table 1 for pre-saturated fabric weight.

B. Layer No. 2 is to be a gas and liquid impermeable PVC membrane of special non-porous materials with felt embedded on both sides, bonded to layer No. 1 and layer No. 3. The non-porous water and gas shield shall be imbedded between the structural layers of epoxy fiberglass to guard against nicks, tears, and damage to the gas protection membrane.

C. Layer No. 3 will consist of structural fiberglass saturated with epoxy and bonded to the non-porous membrane, forming a smooth interior wall to the host structure; see Table 1 for pre-saturated fabric weight.

TABLE 1
CIPL Design

Parameter	Liner Types			
	I	II	III	IV
Depth of Manhole	≤8	8 - 13	13 - 24	No depth limit
Pre-Saturated Fabric Weight / Layer No. 1	12 oz	18 oz	24 oz	2-24 oz.
Pre-Saturated Fabric Weight / Layer No. 3	12 oz	18 oz	24 oz	2-24 oz

TABLE 2
Structural Test Property Values

Property/Standard or Layer	Liner Type			
	I	II	III	IV
Flexural Strength / ASTM D790	16,000 psi	20,000 psi	22,000 psi	29,000 psi
Flexural Modulus / ASTM D790	700,000 psi	800,000 psi	900,000 psi	1,000,000 psi
Tensile Strength / ASTM D638	7,000 psi	9,000 psi	12,000 psi	20,000 psi

D. The design given above is intended as a general guide for the CIPL products, and is not intended to limit the manufacturer's and authorized installer's judgment to vary liner pre saturated fabric weight and type of liners for individual structures based upon the specific conditions encountered in each structure. Any variation of the liner pre-

saturated fabric weight and structural test property requirements detailed in Tables 1 and 2, shall be approved by the Contractor and manufacturer in writing, and approved by the Engineer, prior to commencement of the work. Variation in liner pre-saturated fabric weight by the manufacturer or authorized installer will not affect the warranty requirement.

PART 3 - EXECUTION

3.1 General

A. The structure preparation and installation of the approved liner system shall be in strict accordance with the manufacturer's written instructions. The work shall include re grouting all inlet and outlet lines and benches, as needed, including all preparation, installation, curing, and finish operations for the complete rehabilitation process.

B. The CIPL System shall be applied by a manufacturer certified Licensed Installer and shall be installed in strict accordance with Manufacturer's specifications. Liner Installer shall be trained in handling and application of the materials, and will custom fit the liner to the manhole in order to protect the concrete and brick surfaces from sewer gases.

C. The CIPL system installed shall result in a monolithic structure, bonded to the contours of the existing host structure. The liner shall be adequately bonded to the interior structure surface, and be completely water tight from the ring and cover area to the transition area where the shelf and invert channel connects, including completely sealing the manhole wall and shelf areas to the inlet and outlet pipes.

D. Contractor may submit alternate thicknesses as per the manufacturer's recommendations.

E. Qualification testing of the CIPL materials shall have been completed prior to installation. The initial structural properties shall meet or exceed the properties shown in Table 2. Any pertinent qualification testing shall be completed according to ASTM D5813 as agreed upon between the Contractor and Engineer.

F. Resin Quantity - The liner manufacturer shall provide a tag on each CIPL indicating the amount of catalyzed resin necessary for impregnation purposes. In order to meet structural requirements, this will be acceptable with a tolerance variation of plus or minus 5 percent.

G. Throughout the installation of the CIPL, the Contractor shall adhere to NASSCO's "Guidelines for the Use and Handling of Styrenated Resins in Cured-in-Place Pipe."

3.2 Structure Preparation

A. The pH of the original substrate will be determined and documented. Results shall be provided to the Owner and Engineer.

B. Perform preliminary cleaning the structure with a high-pressure water jet blast at a minimum of 4,000 psi to prepare the structure for any necessary grouting or other preparation.

C. Contractor shall remove the existing manhole steps. The metal portion of all steps will be removed flush to within 1/2-inch of the manhole interior wall surface, and any remaining holes or minor protrusions are to be filled or grouted over prior to applying the CIPL manhole rehabilitation system. The final coated surface shall have a smooth uniform appearance.

D. Prior to patching severe defects in the manhole, all loose and deteriorated material shall be removed and disposed of by the Contractor. The bench areas shall be repaired as and contoured to promote hydraulic flow. The prepared surface of the shelves shall be smooth and shall be sloped to allow for all bench areas to drain to the pipe invert.

E. Manhole chimney, wall, and shelf repair shall include plugging, and/or patching as necessary, with specified grout, plugging or patching compounds, hydraulic and/or Type II portland cement or equal.

F. All active hydrostatic water leakage shall be stopped within 4 inches of where the liner will end around pipes or the shelf area in accordance with manufacturer's instruction.

G. Plug the inlet pipe, inspect for infiltration leaks around the inlet and outlet pipes as well as in the invert channel. All leaks present shall be stopped by the use of chemical foam grout injection with Avanti 202 or equal and/or by the use of hydraulic cement. After stopping leaks with chemical grout, hydraulic cement shall be used to refinish the surface where the leak was occurring.

H. All cracked or disintegrated material shall be removed from the area to be patched exposing a sound substrate. Patches of filling of voids shall be allowed to cure according to the manufacturer's specifications before continuing with the manhole rehabilitation process.

I. Remove any drop pipes to within 2 inches of the wall. All other incoming laterals shall be trimmed within 2 inches of the interior wall and sewer main line inlet and outlet openings shall be properly trimmed within 4 inches of the wall in areas where such pipes protrude above the benches that form the invert channel. All incoming and outgoing lines shall be grouted with an approximate 60 degree taper with hydraulic

cement, Portland type II cement, or 50/50 combination of hydraulic and Portland, forming a filet (not less than a 4-inch radius) between the structure wall and each pipe. Such application of grout shall extend at least four inches from the outlet onto the wall area making a smooth transition for the liner connection to the pipe openings.

J. Prior to liner installation, clean all surfaces of the host structure with a high pressure sprayer having an operating pressure of at least 4,000 psi. After pressure cleaning, installer may clean structure with degreaser or other solvents as needed to remove any film or residue on the surface. Structure shall then be pressure rinsed with clean water.

K. All surfaces of the host structure shall be clean to the concrete substrate, acceptable to the Manufacturer's Authorized Installer and ready to receive the liner.

3.3 CIPL Installation

A. Prior to the CIPL installation, the Manufacturer's Authorized Installer shall inspect each manhole surface to determine whether the surfaces have been properly prepared and are suitable for the CIPL installation. Provide written certification from the Manufacturer's Authorized Installer that all the manholes have been properly prepared prior to initiating the CIPL installation.

B. Manufacturer's Authorized Installer shall install CIPL with simultaneously combined air pressure and steam heat injection (or other manufacturer approved process), except where jobsite conditions restrict use. Hand applied fiberglass and epoxy application shall not be accepted, except in areas or conditions as recommended by the CIPL manufacturer.

C. Installer shall line manhole shelf/bench areas and pump station floors with CIPL System materials that have been saturated with the epoxy resin and placed in the bottom to extend approximately three inches up the wall section, so as to overlap with the liner wall section. The CIPL shall be made longer than the structure to overlap and reinforce the bench/floor transition area, providing overlap and double liner thickness in the critical corner section where the wall meets the bench.

D. The curing process will be typically completed in manholes in approximately four hours. Inlet and outlet lines must be reopened within one hour from the time the curing process is completed.

3.4 Final Inspection and Acceptance

A. The completed installation should be visually inspected by the Contractor and Manufacturer's Authorized Installer to assure that dry spots or structural defects are not present in the finished liner.

1. No infiltration of groundwater should be observed coming through the CIPL or coming out at any place where the liner ends.

2. No structural defects shall be present in the finished liner installation.

B. If groundwater infiltration, wet spots or structural defects are present, the Contractor shall submit the following.

1. Documentation of the location and type of defect in the CIPL with the manhole number, schematic, and photographs or video of the defect.

2. A Liner Repair Plan for approval by the Engineer detailing the repair steps and materials based on the manufacturer's approved repair techniques and instructions.

3. Upon completion of the repairs, the Contractor shall provide additional documentation of the finished repairs with an explanation of when it was completed and photographs or video of the completed finish.

C. Submit written certification that the CIPL installation of all the manholes has been successfully completed according to the approved shop drawings, Drawings, and specifications, and that the finished work shall be covered by the Manufacturer's and Manufacturer's Authorized Installer's warranty.

PART 4 - MEASUREMENT AND PAYMENT

4.1 Basis

See Technical Specifications – “Measurement and Payment” for a description of the basis of measurement and payment for Work performed under this Contract.

Table 2
Protective Coatings – Substitution List

System No.	Specified Coating: Generic	Specified Coating: Coating Name[1]	Substitute Coating Manufacturer's Name, Generic, Performance, Percent Solids, Surface Preparation, No. Coats, Industrial Use, Standards
1	Modified Aromatic Polyurethane (Primer) Aliphatic Acrylic Polyurethane (Finish)	Series 1 Series 73	
2	Modified Aromatic Polyurethane (Primer) Alkyd (Finish)	Series 1 Series 2H	
3	Modified Aromatic Polyurethane (Primer) Polyamidoamine Epoxy (Intermediate) Polyamidoamine Epoxy (Finish)	Series 1 Series N69 Series N69	
4	Modified Aromatic Polyurethane (Primer) Polyamidoamine Epoxy (Finish)	Series 1 Series N69	
5	Modified Alkyd (Primer) HDP Acrylic Polymer (Finish)	Series 10 Series 1029	
6	Epoxy Modified Cementitious Mortar (Surface Filler) Polyamidoamine Epoxy (Primer) Polyamidoamine Epoxy (Finish)	Series 218 Series N69 Series N69	
7	Polyamide Epoxy (Primer and Finish)	Series 20	
8	Coal Tar	Series 46-465	
9	Acrylate (Primer and Finish)	Series 156	
10	Water Repellent Sealer	Degussa Protectosil Chem-Trete 40 VOC	
11	Acrylate (Primer and Finish)	Series 156	
12	Modified Polyamine Epoxy (Primer and Finish)	Series 280	
13	Vinyl Acrylic (Primer) Self-Crosslinking Hydrophobic Acrylic (Finish)	Series 51-792 PVA Series 115	
14	Vinyl Acrylic (Primer) Self-Crosslinking Hydrophobic Acrylic (Intermediate) Waterborne Acrylic Epoxy (Finish)	Series 51-792 PVA Series 115 Series 113	
15	Polyamidoamine Epoxy (Primer and Finish)	Series N69	
16	Waterborne Modified Polyamine Epoxy (Primer) Acrylic Emulsion (Finish)	Series 151-1051 Series 6	

[1] All listed coating names are TNEMEC products, except System No. 10.

Table 3 - Painting Schedule			
Paint System No., Type, and Location	**Surface Preparation**	**Prime Coat ([1,2])**	**Intermediate/Finish Coat ([1,2])**
Ferrous Surfaces			
No. 1 - MC Polyurethane and Polyurethane Protective Coating - Exterior non-immersed ferrous surfaces such as exterior pipes, valves, supports, handrails, braces, covers, fabrications, etc.	**New** - Blast clean per SSPC-SP 6. Dry abrasive blasting performed with media that provides 1 to 2 mil anchor profile. **Touchup** - SSPC 1, 2, or 3	TNEMEC Series 1 Omnithane, 2.5 to 3.5 mils DFT	**Finish** - TNEMEC Series 73 Endurashield, 3 to 5 mils DFT
No. 2 - Alkyd Protective Coating - Interior non-immersed ferrous surfaces such as interior pipes, valves, flowmeters, pumps, motors, supports, braces, lids, fabrications, etc.	**New** - Cleaned with SSPC-SP3. Spot blast to SSPC-SP6 for highly corroded areas or areas in poor condition as determined by Engineer. **Touchup** - SSPC 1, 2, or 3	TNEMEC Series 1 Omnithane, 2.5 to 3.5 mils DFT	**Finish** - TNEMEC 2H Hi Build TNEMEC gloss, 2.5 to 3.5 mils DFT
No. 3 - Epoxy Protective Coating - Immersed or below grade ferrous surfaces that are shop primed and field finished such as flood gates, sewage plant equipment, non-potable water applications, etc.	**New** - Blast clean per SSPC-SP 5. Dry abrasive blasting performed with media that provides 2 to 3 mil anchor profile. **Touchup** - same as New.	TNEMEC Series 1 Omnithane, 2.5 to 3.5 mils DFT	**Intermediate -** TNEMEC Series N69 Hi Build Epoxoline, 3 to 5 mils DFT **Finish** - TNEMEC Series N69 Hi Build Epoxoline, 8 to 10 mils DFT
No. 4 - Epoxy Protective Coating - Immersed or below grade ferrous surfaces that are field primed and finished such as flood gates, sewage plant equipment, non-potable water applications, etc.	**New** - Blast clean per SSPC-SP 5. Dry abrasive blasting performed with media that provides 2 to 3 mil anchor profile. **Touchup** - same as New.	TNEMEC Series 1 Omnithane, 2.5 to 3.5 mils DFT	**Finish** - TNEMEC Series N69 Hi Build Epoxoline, 8 to 10 mils DFT
No. 5 - Acrylic Protective Coating - Interior and exterior architectural ferrous surfaces such as structural steel, metal roofing, siding, sashes, trim, doors, etc.	**New** - Prepared in accordance with SSPC –SP 6. **Touchup** - same as New.	TNEMEC Series 10 Primer, 2 to 3 mils DFT	**Finish** - TNEMEC Series 1029 Enduratone, 2 to 3 mils DFT
Masonry and Concrete Surfaces			
No. 6 - Epoxy Protective Coating Immersed masonry and concrete surfaces, non-potable such as storage tanks, basins, flumes, wetwells, etc.	**New** - Allow concrete to cure for 28 days or until passing the ASTM D4263 plastic mat test. Remove dirt, grease, oil, loose masonry, efflorescence, or any other contamination. Brush off blasting to provide anchor profile similar to medium grit sandpaper. **Touchup** - spot blast as described under New.	TNEMEC Series 218 Mortar Clad at 1/16-inch to fill surface voids flush to plane to ensure finish is monolithic and pinhole free; TNEMEC Series N69 Hi Build Epoxoline, 3 to 5 mils DFT	**Finish** - TNEMEC Series N69 Hi Build Epoxoline, 8 to 10 mils DFT

Table 3 - Painting Schedule (cont.)

Masonry and Concrete Surfaces (cont.)			
No. 7 - Epoxy Protective Coating - Immersed masonry and concrete, potable application such as water tanks, basins, wetwells, etc.	**New** - Allow concrete to cure for 28 days or until passing the ASTM D4263 plastic mat test. Remove dirt, grease, oil, loose masonry, efflorescence, or any other contamination. Brush off blasting to provide anchor profile similar to medium grit sandpaper. **Touchup** - spot blast as described under New.	TNEMEC Series 20 POTA-POX, 4 to 6 mils DFT.	TNEMEC Series 20 POTA-POX, 4 to 6 mils DFT.
No. 8 - Coal Tar Protective Coating - Damp Proofing of masonry surfaces such as below grade vapor barrier for walls of buildings, pump stations, and other structures, etc.	**New** – Allow concrete to cure for 28 days or until passing the ASTM D4263 plastic mat test. Remove dirt, grease, oil, loose masonry, efflorescence, or any other contamination. Brush off blasting to provide anchor profile similar to medium grit sandpaper. **Touchup** - spot blast as described under New.		TNEMEC 46-465 H.B. TNEMECOL, 12 mils DFT
No. 9 - Exterior Acrylic/Latex Protective Coating - Non-immersed, non-colored masonry concrete block such as visible walls	**New** - Remove dirt, grease, oil, loose masonry, efflorescence, or any other contamination.	TNEMEC Series 156 ENVIRO-CRETE, 6 to 8 mils DFT	TNEMEC Series 156 ENVIRO-CRETE, 8 to 9 mils DFT
No. 10 - Water Repellent Sealer - Non-immersed colored masonry concrete block such as outside walls	**New** - Remove dirt, grease, oil, loose masonry, efflorescence, or any other contamination.	Same as Finish Coat	Degussa Protectosil Chem-Trete 40 VOC applied according to manufacturer's recommendations
No. 11 - Exterior Acrylic/Latex Protective Coating - poured or precast concrete, stucco such as outside walls	**New** - Remove dirt, grease, oil, loose masonry, efflorescence, or any other contamination. **Touchup** same as New	TNEMEC Series 156 ENVIRO-CRETE, 6 to 8 mils DFT	TNEMEC Series 156 ENVIRO-CRETE, 8 to 9 mils DFT
No. 12 - Modified Polyamine Epoxy Protective Coating - concrete Floors	**New** - Remove dirt, grease, oil, loose masonry, efflorescence, or any other contamination. Brush off blasting to provide anchor profile similar to medium grit sandpaper. **Touchup** - spot blast as described under New.	TNEMEC Series 280 TNEME-GLAZE, 6-8 mils DFT. Broadcast aggregate into wet primer per manufacturer's recommendations	TNEMEC Series 280 TNEME-GLAZE, 8 to 12 mils DFT with anti-skid sand per manufacturer's recommendations

Table 3 - Painting Schedule (cont.)

Drywall and Plaster Board Surfaces			
No. 13 - Hydrophobic Acrylic - normal interior conditions.	**New** - Remove dirt, grease, oil or any other contamination. **Touchup** - same as New.	TNEMEC Series 51-792 PVA Sealer, 1.5 to 2 mils DFT	TNEMEC Series 115 Uni-Bond DF, 3 to 4 mils DFT
No. 14 - Acrylic Epoxy - interior humid conditions.	**New** - Remove dirt, grease, oil or any other contamination. **Touchup** - same as New.	TNEMEC Series 51-792 PVA Sealer, 1.5 to 2 mils DFT	**Intermediate** - TNEMEC Series 115 Uni-Bond DF, 2 to 3 mils DFT **Finish** - TNEMEC Series 113 H.B. TNEMEC-Tufcoat, 4 to 6 mils DFT
Aluminum			
No. 15 - Polyamidoamine Epoxy - aluminum in contact with concrete or masonry	**New** - Remove dirt, grease, oil or any other contamination. **Touchup** - same as New.	Same as Finish coat	TNEMEC Series N69 Epoxoline, 8 to 10 mils DFT
Interior and Exterior Wood			
No. 16 - Penetrating Alkyd Acrylic Emulsion - wood surfaces, trim etc.	**New** - Remove dirt, grease, oil, loose masonry, efflorescence, or any other contamination. Brush off blasting to provide anchor profile similar to medium grit sandpaper.	TNEMEC Series 151-1051, 1.0 to 1.5 mils DFT	TNEMEC Series 6 TNEMEC CRYL A7, 2 to 3 mils DFT, two coats required.
No. 17 - Wood Penetrating Alkyd Resin Sealer - Primer - exposed roof deck and beams.	**New** - Remove dirt, grease, oil, loose masonry, efflorescence, or any other contamination.	Same as Finish Coat	TNEMEC Chemprobe Wood Saver Plus at 150 to 200 square feet per gallon
Other Surfaces not defined herein requiring painting for protection or finished appearance	Per Engineer's approval	Per Engineer's approval	Per Engineer's approval

(1) – Prime and finish coats for touch-up or spot work shall be of the same system and dry film thickness (DFT) as the specified coating system.
(2) – DFT = dry film thickness

Table 4 - Color Pipe Coding	
Type of Pipe	**Color**
Water Lines	
Raw	Olive Green
Finished or Potable	Dark Blue
Other	
Other Lines	Light Gray

END OF SECTION

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TECHNICAL SPECIFICATIONS

SECTION 8

MEASUREMENT AND PAYMENT

PART 1 - GENERAL

1.1 Measurement of Quantities

The method of measurement and computations to be used in determination of quantities of materials furnished and of Work performed under the Contract will be those methods generally recognized as conforming to good engineering practices. The Work completed under this Contract will be measured in accordance with the Contract Documents using U.S. Customary Units of Measurement.

1.2 Scope of Payment

A. General

The basis for measurement and payment for all Work performed under this Contract shall be as listed in the "Bid Schedule." Unless the Work to be performed is specifically called out to be measured and paid for in the Bid Schedule, payment for such Work shall be included in other applicable items of the Bid Schedule. There shall be no separate measurement and payment for any such Work not specifically listed in the Bid Schedule.

B. Lump Sum Items

1. Scope

Items listed in the Bid Schedule as lump sum shall be on a lump sum, all required basis. No direct measurement will be made for lump sum bid items. The term "Lump Sum," when used as an item of payment, will mean full compensation for the Work described in the Contract Documents. When a complete structure or structural unit (in effect, "lump sum" Work) is specified as the unit of measurement, the unit will be construed to include all necessary components, fittings, accessories, etc.

2. Schedule of Values

A schedule of values shall be provided for all lump sum values with prices greater than or equal to $5,000, or as requested by the Engineer. This schedule of values for each lump sum item will form the basis for partial payments of these lump sum items.

a. For the Base Bid mobilization/demobilization, a schedule of values should be compiled separately for the manhole cone with lid castings work and for the manhole rehabilitation work.

C. Unit Price Items

Bid items calling for unit prices show estimated quantities of Work to be performed. These quantities, although shown with as much accuracy as possible, are approximate only and are for bidding purposes only. The Owner reserves the right to increase or decrease the amount of these quantities as may be deemed necessary. Payment to the Contractor shall be made on the quantity of Work actually performed by the Contractor.

D. Scope of Payment and Prices

Payment shall be made at the Contract unit bid or lump sum prices listed in the Bid Schedule. The prices listed therein shall be payment in full for all labor, tools, equipment, materials, superintendence, and incidentals necessary to perform and complete the work, including profit, overhead costs, permit and license fees, royalties, and applicable taxes and fees, etc., which are required to construct respective bid items according to the Contract Documents, including all Work and materials incidental thereto.

E. Payment for Partially Completed Work

Payment for unit bid items and lump sum bid items only partially completed at the end of monthly pay periods shall be based on a percentage of Work completed as determined by the Engineer, unless otherwise specified.

1. Manholes, Vault Hatches, and Other Similar Work

For valves, meters, and other similar work items, the partial payment for Work not completed will be as shown in the following table unless otherwise determined by the Engineer.

Partial Payment for Manholes, Vault Hatches, and Other Similar Work Items	
Description of Work	**Percentage of Each Installed**
Uncovering, excavation, and removal of Existing Items	20%
Installation of Work Item, Including Backfill	60%
Installation of Work Item to Finished Grade and Final Restoration	20%
Total	100%

F. Payment for Materials on Hand

Partial payments may be made for materials and equipment on hand per Article 14 of the Agreement.

G. Application for Payment

Application for Payment, with respect to completed Work, shall be made in accordance with this section and applicable portions of the Agreement and General Requirements.

H. Tools

There will no direct payment for any tools called for in the Specifications or Drawings. Payment for these tools shall be included in other bid items.

I. Excavation and Backfill

Unless specifically listed in the Bid Schedule, there will be no measurement or payment made for general excavation, backfill, including structural fill, aggregate base, and concrete. All costs shall be included in other appropriate bid items listed in the Bid Schedule.

J. Grade Adjustments

Grade adjustments to accommodate existing utilities shall be considered a normal part of the Work and no additional payment will be made for this work when the general locations of existing utilities are shown on the Drawings.

1.3 Payment Items

A. Numbering

The numbering of the payment items listed below may not be the same as the numbering for bid items in the Bid Schedule..

B. Method of Payment – Base Bid

1. Mobilization/Demobilization

a. Measurement for payment for mobilization/demobilization shall be on a lump sum all required basis. There shall be no measurement of payment for this Work.

b. Payment shall be made at the lump sum price stated in the Base Bid for "Mobilization/Demobilization" and shall include all Work described in the General Requirements, with exception to Work covered under "Construction Facilities and Temporary Controls", and specific safety measures related to "Excavation Safety System". Specific items to be included in "Mobilization/Demobilization" payment item includes bond and insurance costs, overall supervision, planning, training, coordination, construction staking, project documentation including record drawings and operation and maintenance (O&M) material, and all other equipment, materials, and labor to complete the Work as specified and detailed in the Drawings.

c. Payment shall be based on the following percentage of the Contract (Bid) price of mobilization/demobilization to the original Contract amount.

1) If the Contract price for mobilization/demobilization is 10 percent or less of the original Contract price for the Base Bid, then 75 percent of the Contract price for "Mobilization/Demobilization" will be made on the first payment request, and the remaining 25 percent of the Base Bid Contract price will be paid as part of the final payment request.

2) If the Contract price for "Mobilization/Demobilization" exceeds 10 percent of the original Contract price of the Base Bid, then the amount in excess of 10 percent will be paid as part of the final payment request.

2. Construction Facilities and Temporary Controls

a. Measurement for payment of construction facilities and temporary controls shall be on a lump sum all required basis. There shall be no measurement of work for payment purposes.

b. Payment shall be made at the lump sum price stated in the Base Bid for "Construction Facilities and Temporary Controls" and shall include implementation and management of environmental controls, temporary fencing, barricades, signs, signs, lights, cones, portable message boards, flag persons, and such materials, devices, and work for the project safety requirements, traffic control, environmental controls, maintenance of temporary asphalt restoration, replacement of any signs, and public

convenience that are required by the General Requirements, bypass pumping as required during the execution and completion of the Work.

1) A maximum of 30 percent of the original Contract Price for "Construction Facilities and Temporary Controls" can be made on the first payment request. Subsequent payments will be made on partial payment requests in proportion to the percentage of work completed to date.

3. Excavation Safety System

a. Measurement for payment for trench excavation safety system shall be on a lump sum basis for all excavation over 4 feet in depth. The type of safety system to be used for the Work is the Contractor's decision and shall not affect payment. There will be no measurement of the work for payment purposes.

b. Payment shall be made on a lump sum price stated in the Base Bid for "Excavation Safety System" and shall include all supervision, planning, equipment, materials, labor, and certifications required for adequate safety systems for execution of the Work. Payment shall be made on a partial payment request in proportion to the percentage of Work completed to date.

4. New Manhole Cone with Lid Castings

a. Measurement for payment of new manhole cone with lid castings shall be on a per each basis, as shown on the Drawings and described in the specifications. There is no specified pay depth for the new manhole cone, adjustment rings, and manhole lid castings. The depth shall be as shown on the Drawings and as required in the field for proper installation. No field measurement will be made for depth.

b. Payment shall be made on a unit price basis stated in the Base Bid for "New Manhole Cone with Lid Castings" and shall include excavation, demolition of existing portions of the manhole, chimney, and castings; furnishment and installation of new manhole cone, adjustment rings, grout, concrete collar, manhole lid castings, backfill, and all other equipment, materials, and labor to complete the Work as specified and detailed in the Drawings.

5. Replacement of Manhole Lid Castings

   a. Measurement for payment of replacement of existing manhole lid castings shall be on a lump sum all required basis. Except for the depth of manhole adjustment rings installed, there shall be no measurement of the work for payment purposes.

   b. Payment shall be made on a unit price basis stated in the Base Bid for Replacement of Manhole Lid Castings" and shall include excavation, removal and demolition of manhole lid and castings; and installation of new manhole adjustment rings (up to and equal to six inches in thickness), lid castings, concrete collar, backfill, and all other equipment, materials, and labor to complete the Work as specified and detailed in the Drawings.

   c. Payment for installation of manhole adjustment rings greater than six inches in depth shall be approved by Change Order before installation.

6. Temporary Asphalt Installation and Removal

   a. Measurement for payment for temporary asphalt installation and removal shall be on a square yard basis as measured in the field and shall exclude the area for the manhole lid castings. The area for payment will be limited to the area listed in the Drawings, unless otherwise specifically shown on the Drawings or approved in writing by the Engineer. The temporary asphalt installation shall have a minimum thickness of 2-inches. No measurement of the asphalt thickness will be made for payment.

   b. Payment shall be made at the unit bid price as stated in the Base Bid for “Temporary Asphalt Installation and Removal” and shall include all removal and disposal of any temporary aggregate base or backfill required for the temporary asphalt installation; furnishing, placement, and compacting the existing crushed aggregate base and temporary asphalt concrete; removal of temporary asphalt concrete for preparation of final asphalt pavement restoration as shown on the Drawings and specified; and providing temporary pavement markings to restore damaged pavement markings as specified.

7. Asphalt Removal and Restoration

   a. Measurement for payment for asphalt removal and restoration shall be on a square yard basis as measured in the field and shall exclude the area for the manhole lid castings. The area for payment will be limited to the area listed in the Drawings, unless otherwise specifically shown on the Drawings or approved in writing by the Engineer.

   b. Payment for "Asphalt Removal and Restoration" will be made at the unit bid price as stated in the Base Bid and shall include all demolition, saw-cutting (initial and final), removing and asphalt removed and disposed of; furnishing, placing, and compacting of aggregate base, concrete collar, permanent hot mix asphalt, tack seal, and sand slurry; and as shown on the Drawings and specified.

8. Pavement Marking and Restoration

   a. Measurement for payment of pavement marking restoration shall be on a lump sum all required basis. There shall be no measurement of the work for payment purposes.

   b. Payment shall be made on the lump sum price stated in the Base Bid for "Pavement Marking Restoration" and shall include all materials, labor, and equipment to restore existing pavement markings damaged during the construction of the Work.

9. Manhole Rehabilitation

   a. Measurement for payment of manhole rehabilitation shall be on a vertical linear foot basis. The pay limits shall be the vertical length of the manhole rehabilitated from the manhole bench to the rim elevation rounded to the nearest one-quarter (0.25) foot.

   b. Payment shall be made on a unit price basis stated in the Base Bid for “Manhole Rehabilitation” and shall include cleaning, surface preparation, removal of ladder rungs and other protrusions, sealing any holes or areas of infiltration, application and curing of the manhole coating/liner, bypass pumping, and all other equipment, materials, and labor to complete the Work as specified, and detailed in the Drawings.

C. Method of Payment - Additive Alternate 1

1. Mobilization/Demobilization

   a. Measurement for payment for mobilization/demobilization shall be on a lump sum all required basis. There shall be no measurement of payment for this Work.

   b. Payment shall be made at the lump sum price stated in the Additive Alternate 1 for "Mobilization/Demobilization" and shall include all Work described in the General Requirements as well as Work from other specifications. Specific items in this payment item include bond and insurance costs, overall supervision, planning, training, coordination, construction staking, barricades; signs, lights, and cones; flag persons and such materials, devices, traffic control, placement and removal and disposal of temporary drivable surface for the Work area, project documentation including record drawings and operation and maintenance (O&M) material, and all other equipment, materials, and labor to complete the Work as specified and detailed in the Drawings.

2. Replacement of Vault Hatch at Heritage Plaza Lift Station

   a. Measurement for payment for replacement of the vault hatch at Heritage Plaza Lift Station shall be on a lump sum all required basis. There shall be no measurement of the work for payment purposes.

   b. Payment shall be made at the unit price stated in Additive Alternate 1 for "Replacement of Vault Hatch at Heritage Plaza Lift Station" and shall include removal of the existing vault hatch, protection of the existing items in the existing vault, furnishment and installation of the new vault hatch, repairs to the existing concrete vault caused by the Work, and all other equipment, materials, and labor to complete the Work as specified, and detailed in the Drawings.

3. Asphalt Removal and Restoration at Heritage Plaza Lift Station

   a. Measurement for payment for asphalt removal and restoration at the Heritage Lift Station shall be on a square yard basis as measured in the field and shall exclude the area for the exiting utility vault. The area for payment will be limited to the area listed in the Drawings, unless

otherwise specifically shown on the Drawings or approved in writing by the Engineer.

b. Payment for "Asphalt Removal and Restoration at Heritage Plaza Lift Station" will be made at the unit bid price as stated in Additive Alternate 1 and shall include all demolition, saw-cutting (initial and final), removing concrete sidewalk and asphalt removed and disposed of; furnishing, placing, and compacting of aggregate base, adjustments to valve boxes and other structures, permanent hot mix asphalt, and tack seal; and all other equipment, materials, and labor to complete the Work as specified, and detailed in the Drawings.

1.4 Bid Quantities

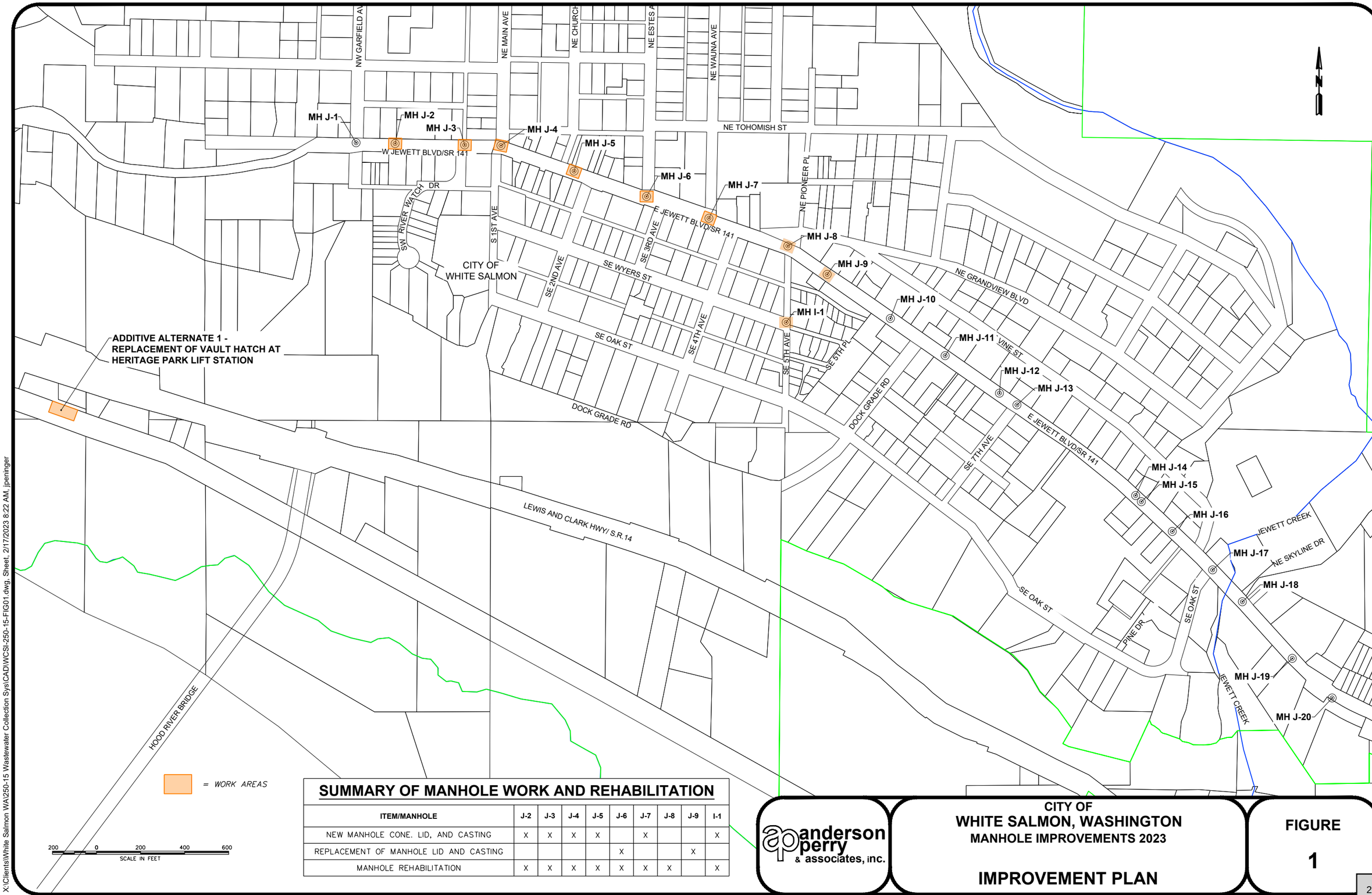
It shall be clearly understood that actual quantities shown in the Bid Schedule are estimates only and may vary significantly from those shown in the Bid. The quantities shown are only to establish unit prices. The Owner shall have the option of decreasing or increasing the depth of the well and increasing or decreasing the depth of the hole to be cased. Modified Work, if required, will be performed by Change Order utilizing unit prices outlined in the Bid. Should additional work be authorized, additional contract time may be appropriate and shall be requested by the Contractor.

PART 2 - MATERIALS - NOT USED

PART 3 - EXECUTION - NOT USED

END OF SECTION

FIGURES



SUMMARY OF MANHOLE WORK AND REHABILITATION

ITEM/MANHOLE	J-2	J-3	J-4	J-5	J-6	J-7	J-8	J-9	I-1
NEW MANHOLE CONE. LID, AND CASTING	X	X	X	X		X			X
REPLACEMENT OF MANHOLE LID AND CASTING					X			X	
MANHOLE REHABILITATION	X	X	X	X	X	X	X		X

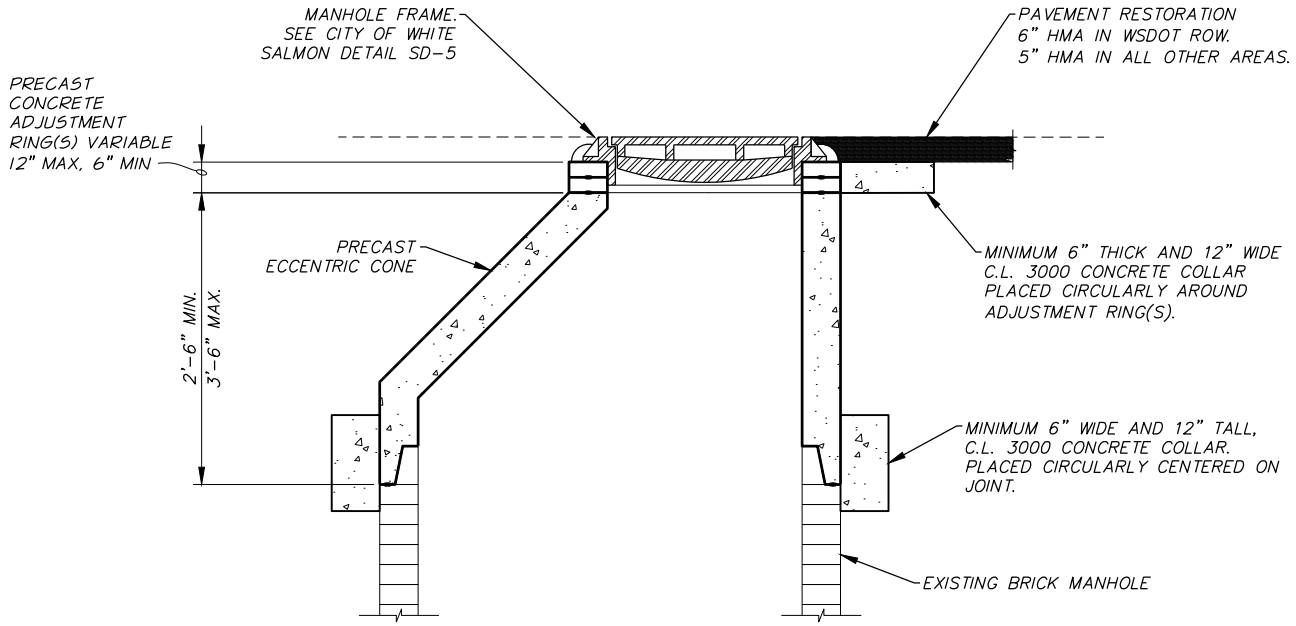
anderson perry & associates, inc.

CITY OF
WHITE SALMON, WASHINGTON
MANHOLE IMPROVEMENTS 2023

IMPROVEMENT PLAN

FIGURE
1

X:\Clients\White Salmon WA\250-15 Wastewater Collection Sys\CAD\WCSI-250-15-FIG01.dwg, Sheet, 2/17/2023 8:22 AM, jpeninger



CONSTRUCTION NOTES

1. PRECAUTIONS MUST BE TAKEN TO PREVENT DEBRIS FROM ENTERING THE MANHOLE DURING THE ENTIRE REMOVAL AND RECONSTRUCTION PROCESS. THE CONTRACTOR WILL BE REQUIRED TO CLEAN THE SEWER AT NO ADDITIONAL COST TO THE OWNER.
2. CUT AND REMOVE ASPHALT PAVEMENT, AROUND THE EXISTING MANHOLE AND CASTING IN STRAIGHT LINES WITH A MAXIMUM OF 25 SQUARE FEET REMOVED CENTERED ON EXISTING MANHOLE UNLESS OTHERWISE APPROVED BY THE ENGINEER.
3. REMOVE AND DISPOSE OF ASPHALT, CASTING, AGGREGATE/NATIVE MATERIAL AROUND THE MANHOLE, AND EXISTING BRICK MASONRY CHIMNEY TO AT LEAST THE DEPTH NEEDED FOR INSTALLATION OF NEW PRECAST ECCENTRIC CONCRETE CONE TO A SOLID STRUCTURE.
4. REMOVE THE MATERIAL TO A MINIMUM OF 6 INCHES BELOW THE LEVEL OF THE TOP OF THE REMAINING MASONRY. CLEAN THE TOP SURFACE OF THE REMAINING MASONRY MANHOLE. THE OWNER/ENGINEER SHALL REVIEW THE MASONRY MANHOLE FOR STRUCTURAL INTEGRITY PRIOR TO RECONSTRUCTION.
5. PROVIDE A GROUT LEVELING COURSE OF NOT LESS THAN 1/2" PRIOR TO PLACEMENT OF THE NEW PRECAST ECCENTRIC CONCRETE CONE AND A WATERTIGHT SEAL BETWEEN THE EXISTING WALL AND NEW CONE. A CONCRETE COLLAR SHALL BE POURED AROUND THE JOINT. COLLAR TO BE MINIMUM 6 INCHES WIDE AND 12 INCHES HIGH CENTERED ON THE JOINT.
6. BACKFILL THE NEW CONE WITH WELL-GRADED 3/4-0" CRUSHED ROCK CONFORMING TO THE REQUIREMENTS OF SECTION 9-03.9(3) CRUSHED SURFACING TOP COURSE, WSDOT M41-10 CURRENT EDITION. THE CRUSHED SURFACING SHALL BE COMPACTED TO 95% OF THE MODIFIED PROCTOR.
7. MANHOLE STEPS NOT REQUIRED.

anderson perry & associates, inc.

CITY OF
WHITE SALMON, WASHINGTON
MANHOLE IMPROVEMENTS 2023

MANHOLE CHIMNEY REHABILITAION DETAIL

FIGURE
2

X:\Clients\White Salmon WA\250-15 Wastewater Collection Sys\CAD\WCSI-250-15-FIG02.dwg, Sheet, 2/17/2023 8:22 AM, jpeninger

PHOTOGRAPH – HERITAGE PLAZA PUMP STATION EXISTING VAULT HATCH.

CONSTRUCTION NOTES

1. PROVIDE PRECAST REPLACEMENT MANHOLE LID WITH HALLIDAY H2R FRAMED ACCESS COVER WITH H–20 LOAD RATING AND X2S RETRO GRATE. USE NON–SHRINK GROUT TO SET AND SEAL.
2. ALL PRECAST PRODUCT SHALL CONFORM TO THE REQUIREMENTS OF ASTM C478.

anderson perry & associates, inc.

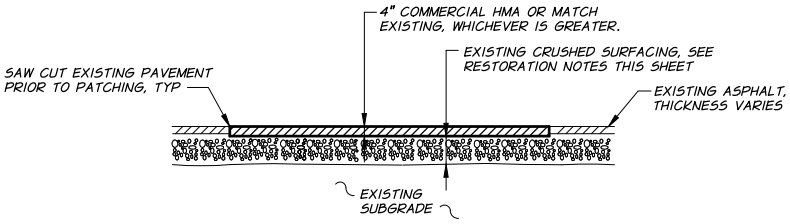
CITY OF
WHITE SALMON, WASHINGTON
MANHOLE IMPROVEMENTS 2023

VAULT HATCH REPLACEMENT
ADDITIVE ALTERNATE 1

FIGURE
3

X:\Clients\White Salmon WA\250-15 Wastewater Collection Sys\CAD\WCSI-250-15-FIG03.dwg, Sheet, 2/17/2023 8:22 AM, jpeninger

PHOTOGRAPH – HERITAGE PLAZA LOOKING WEST IN FRONT OF WASTEWATER PUMP STATION.



ASPHALT RESTORATION

CONSTRUCTION NOTES

1. SAW CUT AND REMOVE EXISTING UNSUITABLE BASE, SURFACING AND PAVEMENT, 60FTx16FT.
2. RESHAPE, WATER, PROCESS AND PREPARE THE UPPER LAYER OF EXISTING CSTC. COMPACT TO DENSITIES REQUIRED BY THE TECHNICAL SPECIFICATIONS.
3. PLACE HMA IN ACCORDANCE WITH TECHNICAL SPECIFICATIONS, MATCH TO EXISTING GRADES.

anderson perry & associates, inc.

CITY OF
WHITE SALMON, WASHINGTON
MANHOLE IMPROVEMENTS 2023

ASPHALT RESTORATION AREA
ADDITIVE ALTERNATE 1

FIGURE
4

X:\Clients\White Salmon WA\250-15 Wastewater Collection Sys\CAD\WCSI-250-15-FIG04.dwg, Sheet, 2/17/2023 8:22 AM, jpeninger

APPENDICIES

APPENDIX A

WSDOT Standard Plans TC1 and TC5

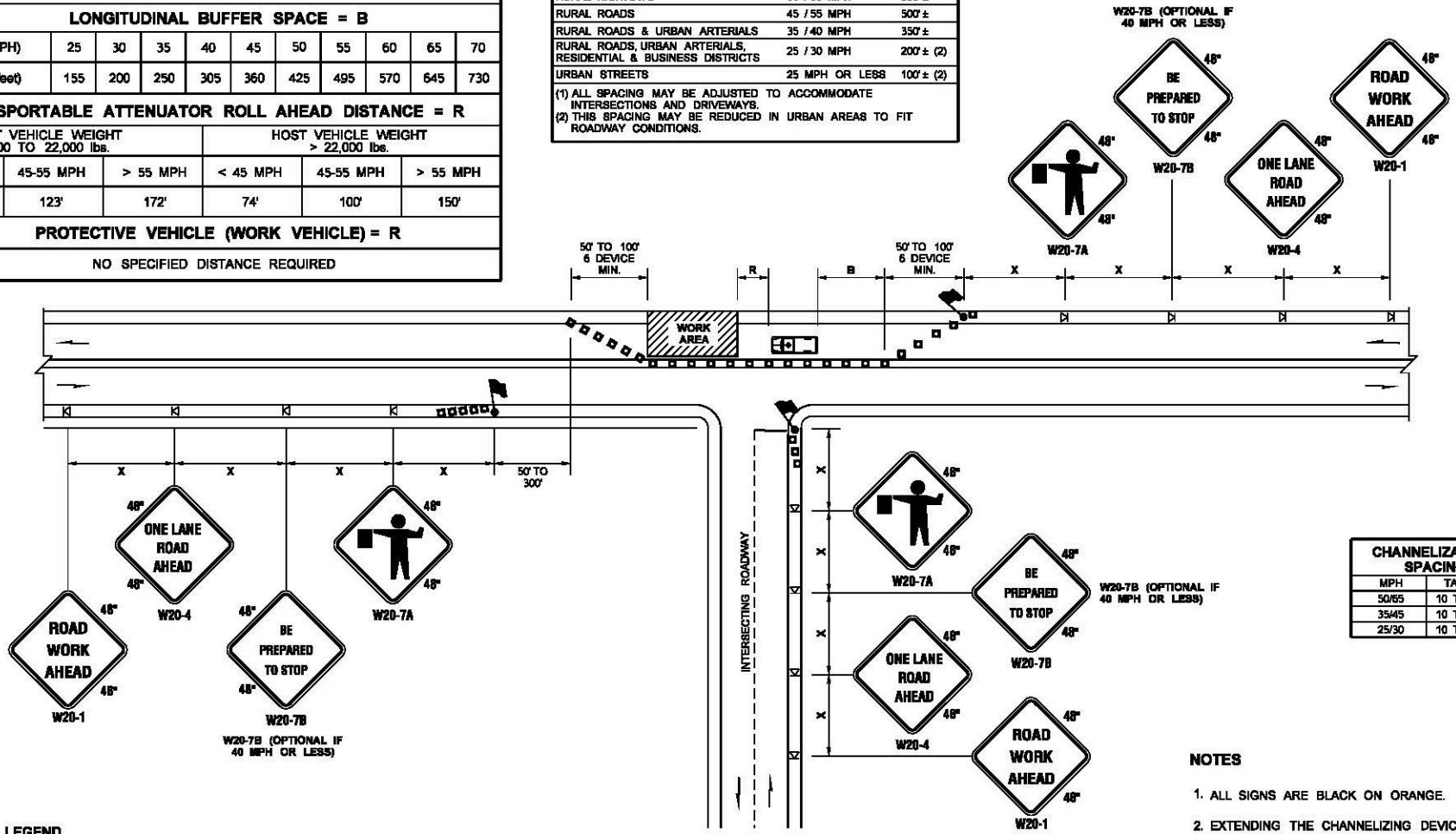
BUFFER DATA										
LONGITUDINAL BUFFER SPACE = B										
SPEED (MPH)	25	30	35	40	45	50	55	60	65	70
LENGTH (feet)	155	200	250	305	360	425	495	570	645	730

TRANSPORTABLE ATTENUATOR ROLL AHEAD DISTANCE = R					
HOST VEHICLE WEIGHT 9,900 TO 22,000 lbs.			HOST VEHICLE WEIGHT > 22,000 lbs.		
< 45 MPH	45-55 MPH	> 55 MPH	< 45 MPH	45-55 MPH	> 55 MPH
100'	123'	172'	74'	100'	150'

PROTECTIVE VEHICLE (WORK VEHICLE) = R
NO SPECIFIED DISTANCE REQUIRED

SIGN SPACING = X (1)		
RURAL HIGHWAYS	60 / 65 MPH	800' ±
RURAL ROADS	45 / 55 MPH	500' ±
RURAL ROADS & URBAN ARTERIALS	35 / 40 MPH	350' ±
RURAL ROADS, URBAN ARTERIALS, RESIDENTIAL & BUSINESS DISTRICTS	25 / 30 MPH	200' ± (2)
URBAN STREETS	25 MPH OR LESS	100' ± (2)

(1) ALL SPACING MAY BE ADJUSTED TO ACCOMMODATE INTERSECTIONS AND DRIVEWAYS.
(2) THIS SPACING MAY BE REDUCED IN URBAN AREAS TO FIT ROADWAY CONDITIONS.



CHANNELIZATION DEVICE SPACING (FEET)		
MPH	TAPER	TANGENT
50/65	10 TO 20	80
35/45	10 TO 20	60
25/30	10 TO 20	40

LEGEND

- FLAGGING STATION
- TEMPORARY SIGN LOCATION
- CHANNELIZING DEVICES
- PROTECTIVE VEHICLE

NOTES

1. ALL SIGNS ARE BLACK ON ORANGE.
2. EXTENDING THE CHANNELIZING DEVICE TAPER ACROSS SHOULDER IS RECOMMENDED.
3. NIGHT WORK REQUIRES ADDITIONAL ROADWAY LIGHTING AT FLAGGING STATIONS. SEE THE **STANDARD SPECIFICATIONS** FOR ADDITIONAL DETAILS.
4. SEE **SPECIAL PROVISIONS** FOR WORK HOUR RESTRICTIONS.

ONE-LANE, TWO-WAY TRAFFIC CONTROL WITH FLAGGERS

NOT TO SCALE

FILE NAME	S:\Design R P& SM-Standards\2-Plan Sheet Library\01-Published PSL\(TC) Work Zone Traffic Control\(TC-1) One Lane, Two Way Traffic Control with Flaggers\TC-1.dgn				
TIME	3:05:14 PM				
DATE	1/2/2018				
PLOTTED BY	lidderf				
DESIGNED BY					
ENTERED BY					
CHECKED BY					
PROJ. ENGR.					
REGIONAL ADM.		REVISION	DATE	BY	

REGION NO. / STATE: WASH
FED.AID PROJ.NO.
JOB NUMBER
CONTRACT NO.
LOCATION NO.
F.A. STAMP BOX / DATE
F.A. STAMP BOX / DATE

Washington State Department of Transportation

TRAFFIC CONTROL PLAN

Plot 1
PLAN REF NO TC1
SHEET OF SHEETS

SIGN SPACING = X (1)		
RURAL ROADS & URBAN ARTERIALS	35 / 40 MPH	350' ±
RURAL ROADS, URBAN ARTERIALS, RESIDENTIAL & BUSINESS DISTRICTS	25 / 30 MPH	200' ± (2)
URBAN STREETS	25 MPH OR LESS	100' ± (2)

(1) ALL SPACING MAY BE ADJUSTED TO ACCOMMODATE INTERSECTIONS AND DRIVEWAYS.
(2) THIS SPACING MAY BE REDUCED IN URBAN AREAS TO FIT ROADWAY CONDITIONS.

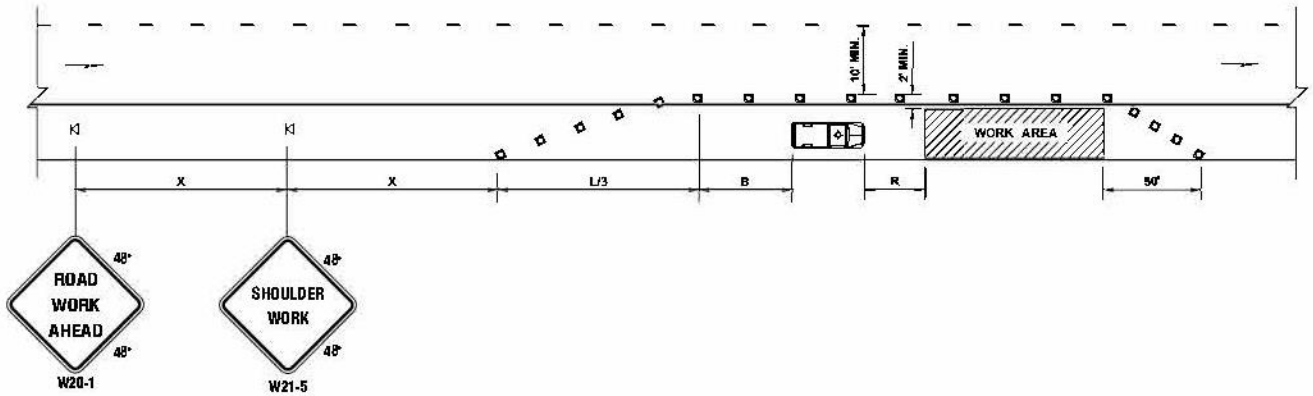
MINIMUM SHOULDER TAPER LENGTH = L/3 (feet)										
SHOULDER WIDTH (feet)	Posted Speed (mph)									
	25	30	35	40	45	50	55	60	65	70
8'	40	40	60	90	-	-	-	-	-	-
10'	40	60	90	90	-	-	-	-	-	-
USE A 3 DEVICES TAPER FOR SHOULDERS LESS THEN 8'										

BUFFER DATA										
LONGITUDINAL BUFFER SPACE = B										
SPEED (MPH)	25	30	35	40	45	50	55	60	65	70
LENGTH (feet)	155	200	250	305	360	425	495	570	645	730

TRANSPORTABLE ATTENUATOR ROLL AHEAD DISTANCE = R					
HOST VEHICLE WEIGHT 9,900 TO 22,000 lbs.			HOST VEHICLE WEIGHT > 22,000 lbs.		
< 45 MPH	45-55 MPH	> 55 MPH	< 45 MPH	45-55 MPH	> 55 MPH
100'	123'	172'	74'	100'	150'

PROTECTIVE VEHICLE (WORK VEHICLE) = R
NO SPECIFIED DISTANCE REQUIRED

CHANNELIZATION DEVICE SPACING (feet)		
MPH	TAPER	TANGENT
35/40	30	60
25/30	20	40



LEGEND

- TEMPORARY SIGN LOCATION
- CHANNELIZING DEVICES
- PROTECTIVE VEHICLE

SHOULDER CLOSURE - LOW SPEED

(40 MPH OR LESS)

NOT TO SCALE

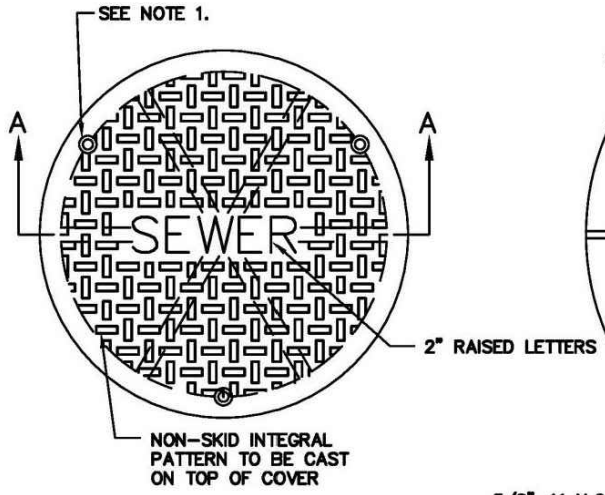
NOTES

1. DEVICE SPACING FOR THE DOWNSTREAM TAPER SHALL BE 20' (FT).
2. ALL SIGNS ARE BLACK ON ORANGE.

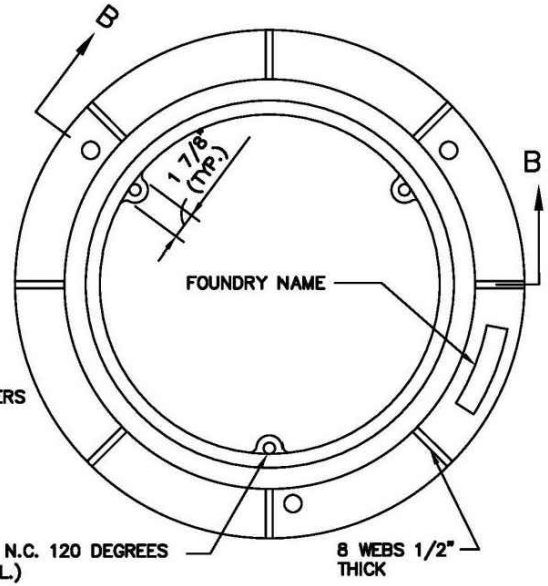
FILE NAME	S:\Design R P& S\4-Standards\2-Plan Sheet Library\01-Published PSL\(TC) Work Zone Traffic Control\(TC-5) Shoulder Closure - Low Speed (40 MPH or Less)\TC-5.dgn						Plot 1
TIME	2:59:41 PM			REGION NO. / STATE	FED.AID PROJ.NO.	Washington State Department of Transportation	PLAN REF NO. TC5
DATE	1/2/2015			WASH			
PLOTTED BY	liddelf			JOB NUMBER			SHEET
DESIGNED BY							OF
ENTERED BY				CONTRACT NO.	LOCATION NO.		SHEETS
CHECKED BY							
PROJ. ENGR.							
REGIONAL ADM.	REVISION	DATE	BY	P.E. STAMP BOX DATE	P.E. STAMP BOX DATE	TRAFFIC CONTROL PLAN	

APPENDIX B

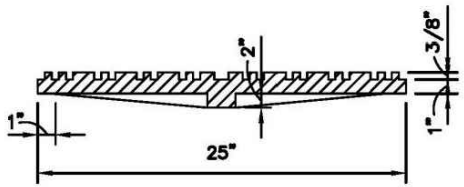
Details



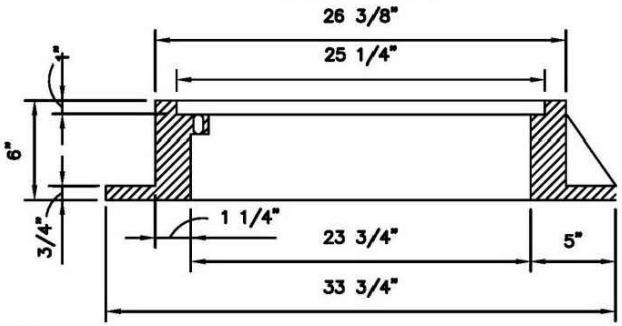
COVER PLAN



RING PLAN



SECTION A–A



SECTION B–B

GENERAL NOTES:
MANHOLE RING AND COVER SHALL BE OLYMPIC FOUNDRY MH30A D/T, OR EQUAL.

COVER NOTES:

1. USE WITH THREE LOCKING BOLTS 5/8"-11 NC STAINLESS TYPE 304 STEEL SOCKET HEAD (ALLEN HEAD) BOLTS, 3" LONG.
2. COVER MATERIAL IS DUCTILE IRON ASTM A536 GRADE 80-55-06.
3. SHALL CONFORM TO PARAGRAPH 2.5.C OF SECTION 3, SANITARY SEWER LINES, STANDARD SPECIFICATIONS, AS MODIFIED HEREIN.
4. APPROXIMATE WEIGHT OF COVER IS 150 LBS.
5. RATING - H30.

RING NOTES:

1. RING SHALL HAVE THREE 5/8"-11 NC HOLES THROUGH RING AT 120°.
2. RING MATERIAL IS GREY IRON, ASTM A-48 CLASS 30.
3. SHALL CONFORM TO PARAGRAPH 2.5.C OF SECTION 3, SANITARY SEWER LINES, STANDARD SPECIFICATIONS, AS MODIFIED HEREIN.
4. APPROXIMATE WEIGHT OF RING IS 215 LBS.
5. RATING - H30.

CITY OF WHITE SALMON

STANDARD MANHOLE FRAME AND COVER

NTS

AUGUST 2022
REVISION DATE

STANDARD PLAN 4-1

PAGE 1-1

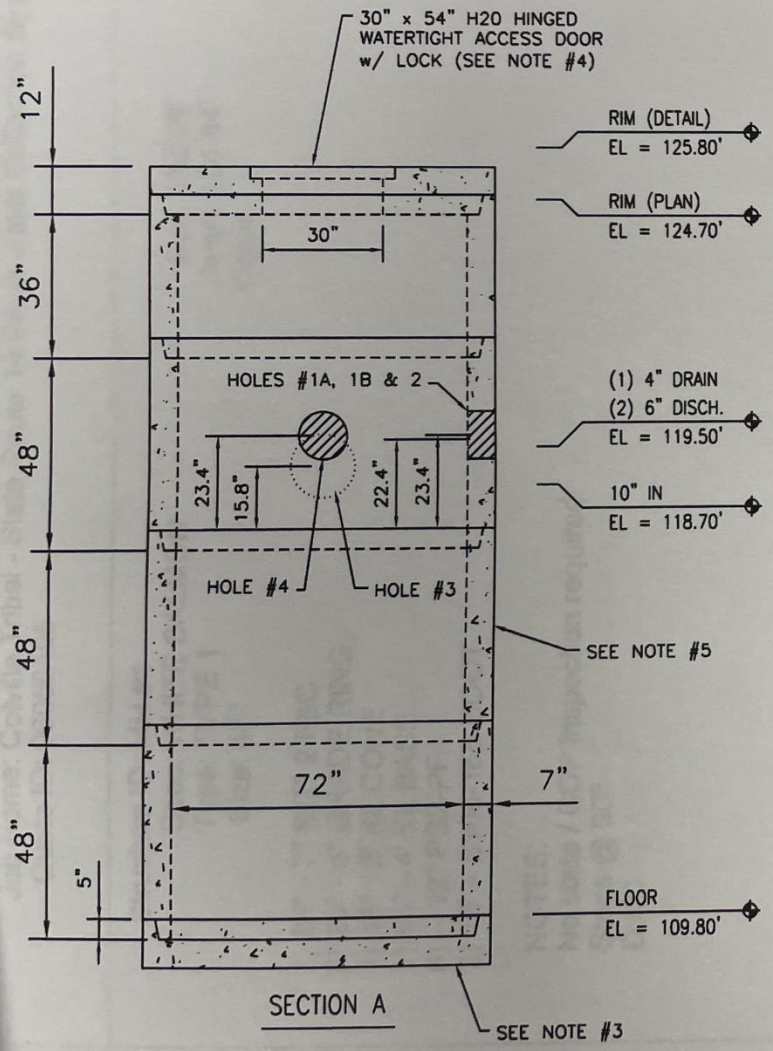
X:\Clients\White Salmon WA\250-23 Utility Standards Drafting\CAD\010 Standard Plans\4-1 Standard Manhole Frame & Cover.dwg, 2/22/2023 8:07:15 AM

72"ø WET WELL #1

SCALE: 1/4" = 1'-0"

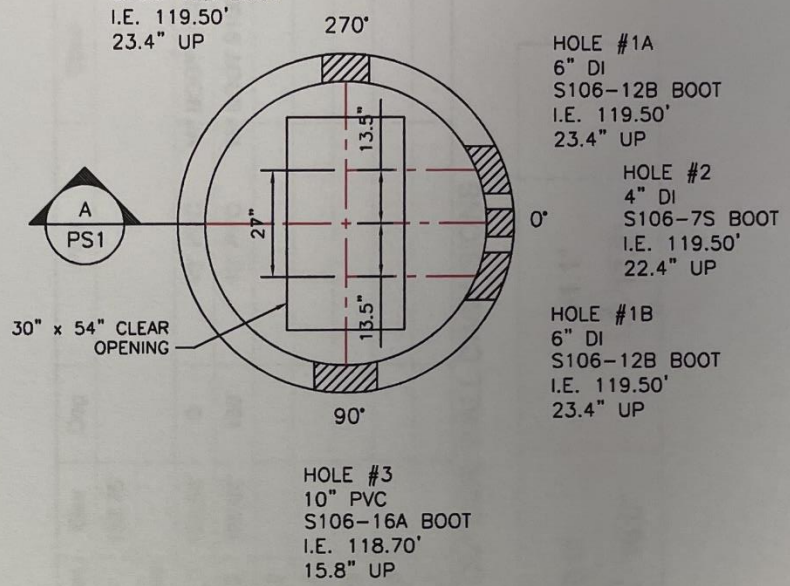
NOTES:

1. NO STATE / COP INSPECTION REQUIRED.
2. NO STEPS REQUIRED.
3. 12" THICK BASE WITH 5" EMBEDMENT.
4. HATCH TO BE CAST FLUSH WITH TOP EDGE OF SLAB.
5. ALL SECTIONS MEET ASTM C-478.

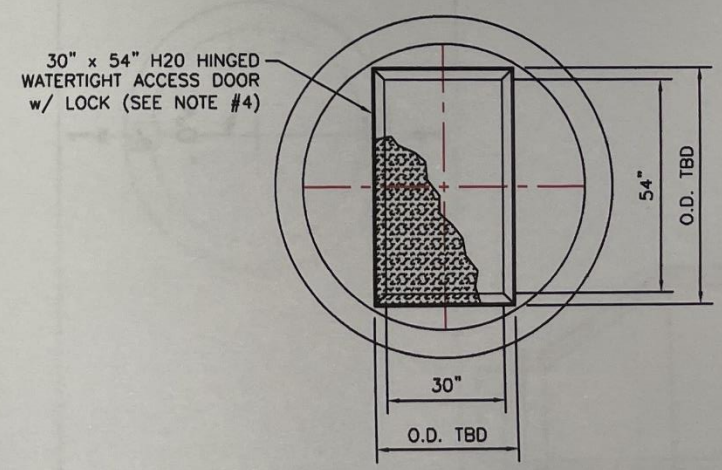


SECTION A

PLAN VIEW



HATCH PLACEMENT



PROJECT: STATE ROUTE 14 WASTEWATER COLLECTION SYSTEM

CONTRACTOR: COLVILLE TRIBAL

CONTRACTOR APPROVAL

DRAWN DWC 05/05/06

CHECKED

PS1

Hanson
Hanson Pipe & Products
19585 SW 118TH AVENUE
TUALATIN, OREGON 97062
(503) 692-3885
FAX (503) 692-3173

File Attachments for Item:

E. Small Works Bid Award and Contract Approval - Patton Asphalt ($26,875)

Department Head:_____

Clerk/Treasurer: SMP

City Administrator: TR

Mayor: _____

COUNCIL REPORT

☐ **Business Item** ☒ **Consent Agenda**

Needs Legal Review:	No, unnecessary
Meeting Date:	April 19, 2023
Agenda Item:	Approval of Bid Award and Contract – Small Works Bid Patton/Cherry Asphalt Cap – K&L Industries ($26,875)
Presented By:	Andrew Dirks, Public Works

Action Required:
Approval of Small Works Bid Award to K&L Industries as the Lowest Responsible Bidder for the Patton/Cherry Asphalt Cap in the amount not to exceed $26,875.

Motion for Business Item / Proposed Motion for Consent Agenda:
Motion to approve Small Works Bid Award to K&L Industries as the Lowest Responsible Bidder for the Patton/Cherry Asphalt Cap in the amount not to exceed $26,875.

Explanation of Issue:
This project will provide an Asphalt cap on Patton Drive and Cherry Street as defined in 2023 Asphalt Work Bid Schedule and Scope of Work (attached).

Per the Bid requirements, all physical contract work shall be completed by August 31, 2023 unless otherwise approved by the City. Project completion date for the Contract Work is September 29, 2023, this include all documents filed with the City.

Council Options:
City Council has the following options available at this time:

1. Accept the Staff Recommendation.
2. Revise the Staff Recommendation.
3. Refer this issue back to staff for additional work.
4. Take No Action
5. Other action as desired by council.

Fiscal Analysis:
The adopted budget 2023 budget contains funds for this project.

Recommendation of Staff/Committee:
Staff Recommends approving Small Works Bid Award to K&L Industries as the Lowest Responsible Bidder for the Patton/Cherry Asphalt Cap in the amount not to exceed $26,875.

SMALL PUBLIC WORKS AGREEMENT

Contract #: 2023 Patton Asphalt Project		WO#:	
Contractor:	K&L Industries	Department:	Public Works
Name:		Date:	April 11, 2023
Address:	PO Box 508, Canby, OR 97013	Department Contact:	Andrew Dirks
Contact:	Keith Callaway	Phone:	509-493-1133 x500
	503-266-1130	Fax:	N/A
Fax:		Email:	andrewd@ci.white-salmon.wa.us
Email:	keithj@kandlindustries.com		

Insurance and Indemnification: The Contractor shall defend, indemnify and hold the City and all of its employees harmless from any and all liabilities, claims, damages, costs or expenses (including reasonable attorneys' fees) arising from or relating to the work performed under this Agreement to the extent of the Contractor's negligence. The Contractor waives, with respect to the City, its immunity under industrial insurance, Title 51 RCW. This waiver has been mutually negotiated by the parties. This indemnification shall survive the expiration or termination of this Agreement. Contractor shall secure and maintain, at its own cost and expense, Comprehensive General Liability and Property Damage insurance in the amount of not less than $1,000,000 for death or injury in any one occurrence and $1,000,000 for property damage in any one occurrence which provides, at a minimum, the following coverage:

Premises and Operation; Explosions, Collapse and Underground Hazards (Where Applicable); Products/Completed Operations; Contractual Liability; Broad Form Property Damage; Independent Contractors; and Personal Injury.

Contractor shall secure and maintain, at its own cost and expense, Comprehensive Auto Liability insurance in the amount of not less than $1,000,000 per occurrence which provides, at a minimum the following coverages:

Owned Vehicles; Non-Owned Vehicles; Hired Vehicles; Property Damage.

This coverage shall be issued from an insurance company authorized to do business in the State of Washington. The City shall be named as additional insured on said insurance coverage at least as broad as ISO CG 20 10 10 01 in a form acceptable to the City Attorney. The Contractor agrees to repair and replace all property of the City and all property of others damaged by the Contractor, Contractor's employees, subcontractors and agents. It is understood that the whole of the work under this contract is to be done at the Contractor's risk and that the Contractor is familiar with the conditions of materials, climatic conditions, and other contingencies likely to affect the work and has made their bid accordingly and that the Contractor will assume the responsibility and risk of all loss or damage to materials or work which may arise from any cause whatsoever prior to completion.

Warranties: If within one year after the completion date of the Work, defective and unauthorized Work is discovered, the Contractor shall promptly, upon written order by the City, return and in accordance with the City's instructions, either correct such work, or if such Work has been rejected by the City, remove it from the site and replace it with non-defective and authorized Work, all without cost to the City.

Nondiscrimination: The Contractor shall comply with all applicable federal and state laws, and city ordinances, for equal employment opportunity and nondiscrimination laws.

Gifts: The City's Code of Ethics and Washington State law prohibit City employees from soliciting, accepting, or receiving any gift, gratuity or favor from any person, firm or corporation involved in a contract or transaction. To ensure compliance with the City's Code of Ethics and state law, the Consultant shall not give a gift of any kind to City employees or officials.

Business License: The Contractor is required to submit proof of a City business license ($75) within ten (10) days of contract award. Failure to provide proof of a business license may delay payment of invoices.

Prevailing Wages: This contract is subject to prevailing wages according to RCW 39.12.020. Contractor shall file an Intent to Pay Prevailing Wage form and Affidavit of Wages Paid form with L&I and pay for all fees associated with filing the forms. Contractor shall submit the Intent and Affidavit forms, approved by L&I, to the City with payment request. No payment will be issued to the Contractor until the City receives both approved forms. If any work is subcontracted on this project, an approved Intent and Affidavit form must be submitted for each sub-contractor. If progress payments are made on this project, an approved Intent form must be received prior to issuing the first payment. An approved Affidavit form must be received prior to issuing final payment.

Bonds/Retainage: No Bid Bond is required. Contract Bond is required. For projects with an estimated total cost of less than $150,000, the contractor may elect to a 10% retainage in lieu of a Contract Bond (Performance and Payment Bond). Retainage is required. If a Performance and Payment Bond is provided retainage will be 5%.

Industrial Insurance Status: Contractor is responsible for maintaining a current status of their industrial insurance premiums with the Department of Labor and Industries (L&I). Prior to issuing final payment, the City will verify with L&I the status of the contractor's premiums. Under RCW 60.28 the City can withhold and pay the contractor's delinquent premiums from the final payment.

Payment Processing: The City shall pay the Contractor after final acceptance of each work order within 30 days of submittal of the invoice provided the City has received approved L&I forms.

Completion Date: All physical work will be completed by August 31, 2023. All Contract Work Completed by September 29, 2023 including all contract documentation as listed in the bid documents.	Total Contract Fixed Price (Including Tax) $26,875.00 *OR* Not to Exceed Total (Including Tax) applying schedule of rates and charges attached as Exhibit A:

Description of Work: Scope of Work - Patton Drive and Cherry Street Asphalt Cap (Attached as Exhibit A)

The contractor should send invoices to the following address: PO Box 2139, White Salmon WA 98672. Unless otherwise agreed, payment is net 30 days less retainage.

Note:

The contractor shall not start work until the City provides a written Notice to Proceed. This agreement shall terminate without cost if a Notice to Proceed is not issued within 60 days. The City will not issue a Notice to Proceed before approved evidence of insurance is received and an Intent to Pay Prevailing Wages is filed with the WA Dept. of Labor & Industries.

Contractor:		City Approval:	
_____	_____	_____	_____
(Signature)	(Date)	(Signature)	(Date)
Print Name_____		Print Name _____	

Distribution Account Codes:_____ - _____
Program Object

Scope of Work –

Patton Drive and Cherry Street Asphalt Cap

Scope of Work

The City of White Salmon desires to construct a 2" layer of asphalt cap on Patton Dr. from the terminus of Cherry St., a length of approximately 139' linear feet to the north and a width of 18' tapering to 13'. Fill and compact approximately 55'x 2' with WSDOT spec ¾ minus rock (Section 9-03.9(3), Base Course of WSDOT M41-10, 2021) on eastside of Patton Dr. Contractor may close Patton Drive for construction with Contractor notifying residents of work in writing and if necessary, verbally, prior to construction starting with a copy of the written notification submitted to the City of White Salmon.

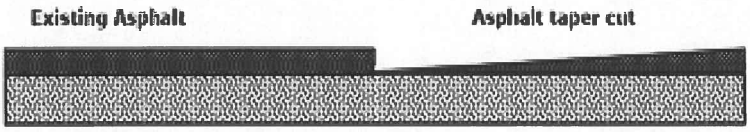
Stormwater: No improvements will be made to collect stormwater. It is anticipated that existing stormwater will continue to sheet flow from the roadway, to the adjacent ground.

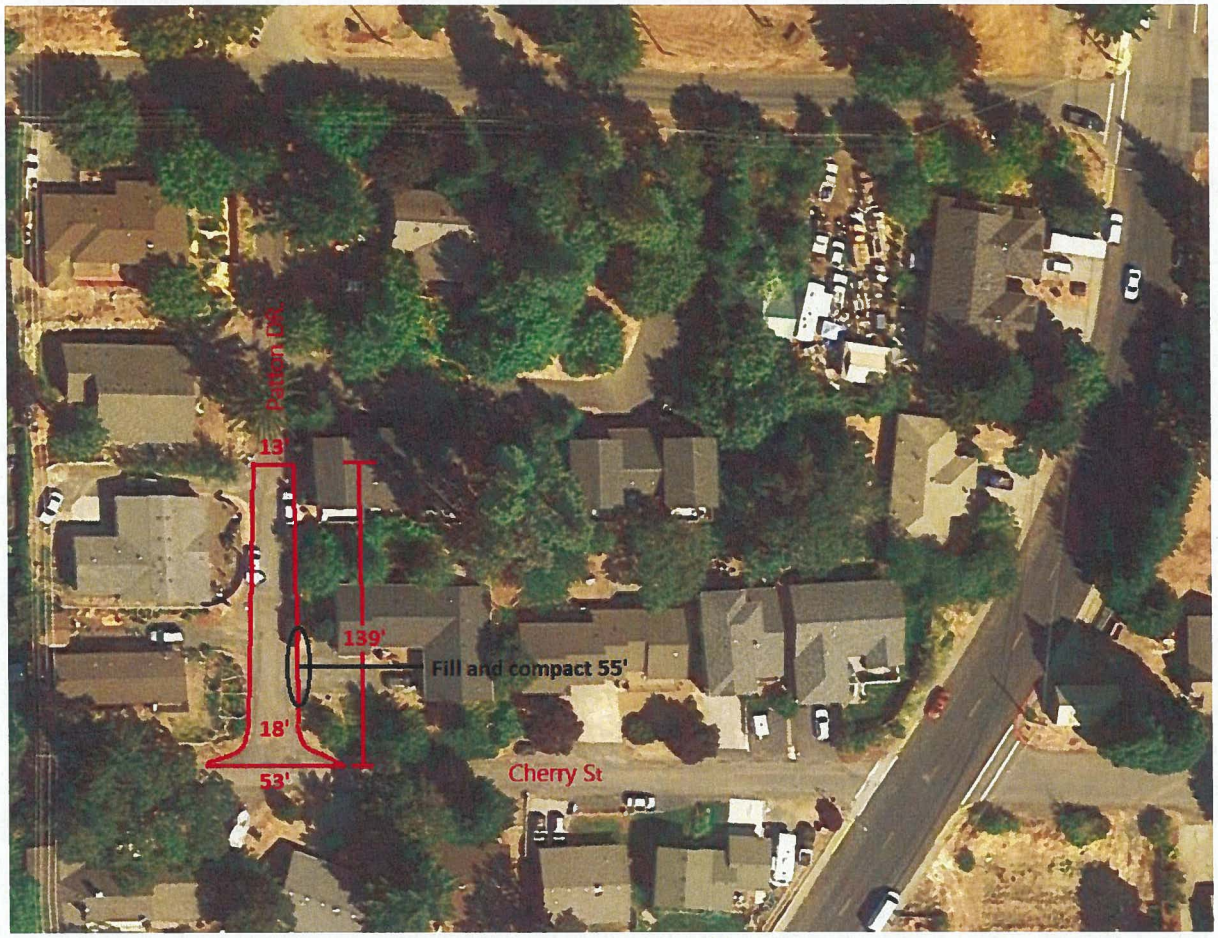
Roadway Section/Pavement Thickness: Existing asphalt surfaces will be saw cut and tapered to provide a vertical, straight line joint and anchor point. An asphalt tack coat should be applied on existing asphalt. The wearing course will be paved with 2-inches of HMA. HMA will be compacted in accordance with Section 5-04 of the Washington State Department of Transportation (WSDOT) M41-10 (2021) . The finished surface of the new compacted paving shall be flush with the existing surface and shall conform to the grade and crown of the adjacent pavement. All joints between new and original asphalt pavement shall be painted with hot asphalt or asphalt emulsion and be covered with sand slurry before the asphalt solidifies.

Roadway Geometry: The existing roadway geometry will not be altered, no curbs, gutters, or curb ramps will be installed. It is anticipated that the vertical grade of the roadway will follow the existing roadway grade.

Permits: All appropriate permits should be completed prior to start of construction and a traffic control plan.

Asphalt Joint




Potter Dr.
13'
139'
Fill and compact 55'
18'
53'
Cherry St

Small Works Roster Bid - Patton Drive/Cherry Street Asphalt Cap

Bid Due Date:
Monday, April 3, 2023 - 3:00pm

The City of White Salmon is seeking sealed bids for the following work:

- Asphalt cap on Patton Drive and Cherry Street as defined in 2023 Asphalt Work Bid Schedule and Scope of Work – Patton Drive and Cherry Street Asphalt Cap

Contractor is required to obtain any required local, state and/or federal permits. All physical Contract Work shall be completed by August 31, 2023 unless otherwise approved by the City. Final completion date for the Contract Work is September 29, 2023. All contract documentation, including certified payroll, approved Affidavit of Wages Paid form, and application for payment shall be delivered to the City by this date.

All work is subject to Washington state prevailing wages https://lni.wa.gov/licensing-permits/public-works-projects/prevailing-wage-rates/.

A sample small works contract is attached. Retainage of 10% will be required to be withheld from payment until all appropriate paperwork is filed with the state.

Contractors must be listed on the City's Small Works Roster **prior** to submitting a bid. The Small Works Roster Application is available on the city's webpage at http://www.white-salmon.net – click on Bids and RFPs.

Please submit sealed bids no later than 3:00 p.m. on April 3, 2023 to Stephanie Porter, City of White Salmon, 100 N. Main, White Salmon, WA 98672. Bids will be reviewed at 3:10 p.m. on April 3, 2023.

For more information, please contact Andrew Dirks at andrewd@ci.white-salmon.wa.us.

Scope of Work –

Patton Drive and Cherry Street Asphalt Cap

Scope of Work

The City of White Salmon desires to construct a 2” layer of asphalt cap on Patton Dr. from the terminus of Cherry St., a length of approximately 139’ linear feet to the north and a width of 18’ tapering to 13’. Fill and compact approximately 55’x 2’ with WSDOT spec ¾ minus rock (Section 9-03.9(3), Base Course of WSDOT M41-10, 2021) on eastside of Patton Dr. Contractor may close Patton Drive for construction with Contractor notifying residents of work in writing and if necessary, verbally, prior to construction starting with a copy of the written notification submitted to the City of White Salmon.

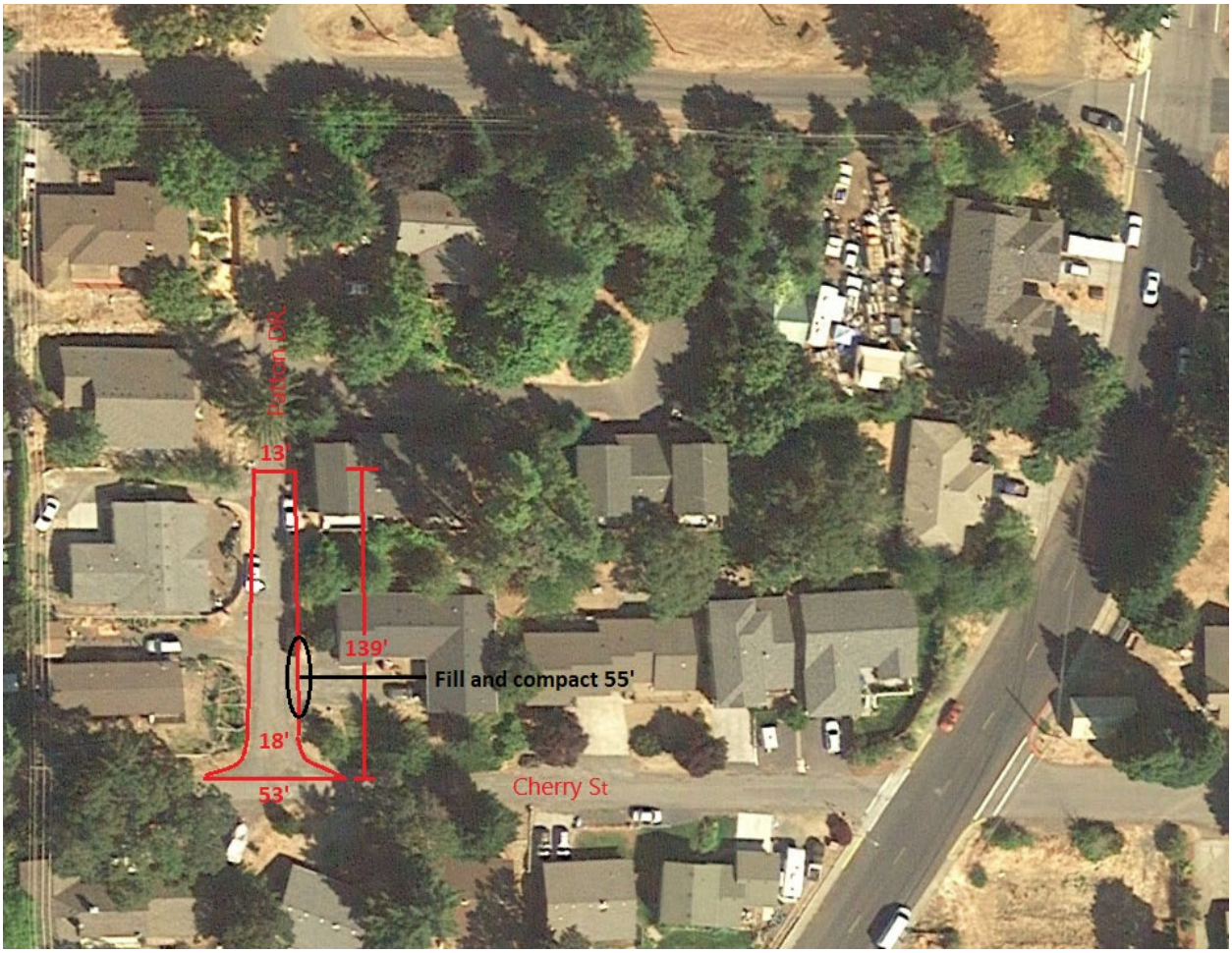
Stormwater: No improvements will be made to collect stormwater. It is anticipated that existing stormwater will continue to sheet flow from the roadway, to the adjacent ground.

Roadway Section/Pavement Thickness: Existing asphalt surfaces will be saw cut and tapered to provide a vertical, straight line joint and anchor point. An asphalt tack coat should be applied on existing asphalt. The wearing course will be paved with 2-inches of HMA. HMA will be compacted in accordance with Section 5-04 of the Washington State Department of Transportation (WSDOT) M41-10 (2021) . The finished surface of the new compacted paving shall be flush with the existing surface and shall conform to the grade and crown of the adjacent pavement. All joints between new and original asphalt pavement shall be painted with hot asphalt or asphalt emulsion and be covered with sand slurry before the asphalt solidifies.

Roadway Geometry: The existing roadway geometry will not be altered, no curbs, gutters, or curb ramps will be installed. It is anticipated that the vertical grade of the roadway will follow the existing roadway grade.

Permits: All appropriate permits should be completed prior to start of construction and a traffic control plan.

Asphalt Joint


Patton DR
13'
139'
Fill and compact 55'
18'
53'
Cherry St

File Attachments for Item:

F. December 2022 Treasurer Report

City of White Salmon
December 2022
Budget Report

TREASURER'S REPORT
Fund Totals

City Of White Salmon

12/01/2022 To: 12/31/2022

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Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 Current Expense	1,482,554.15	251,113.67	319,106.04	1,414,561.78	45,791.99	9,641.67	0.00	1,469,995.44
101 Street Fund	264,108.03	37,308.29	42,692.31	258,724.01	12,866.30	693.26	0.00	272,283.57
107 Pool Fund	0.00	0.00		0.00	0.00	77.69	0.00	77.69
108 Municipal Capital Imp Fund	466,062.84	14,194.81	12,105.22	468,152.43	828.69	0.00	0.00	468,981.12
110 Fire Reserve Fund	338,320.73	1,183.67		339,504.40	0.00	0.00	0.00	339,504.40
112 General Fund Reserve	343,880.16	1,203.04		345,083.20	0.00	0.00	0.00	345,083.20
121 Police Vehicle Reserve Fund	147,908.94	5,274.54		153,183.48	0.00	0.00	0.00	153,183.48
303 Hotel/Motel Taxes	177,031.39	5,530.67	7,075.00	175,487.06	7,075.00	0.00	0.00	182,562.06
307 New Pool Construction Fund	2,563.96	0.00		2,563.96	0.00	0.00	0.00	2,563.96
401 Water Fund	297,116.28	179,249.02	256,033.41	220,331.89	53,048.70	1,393.61	-3,137.97	271,636.23
402 Wastewater Collection Fund	389,773.72	90,261.35	206,631.57	273,403.50	56,195.22	330.06	-2,150.21	327,778.57
408 Water Reserve Fund	156,283.93	362.43	1,609.62	155,036.74	0.00	0.00	0.00	155,036.74
409 Wastewater Reserve Fund	575,131.02	10,118.98		585,250.00	0.00	0.00	0.00	585,250.00
412 Water Rights Acquisition Fund	425,251.10	14,765.93	61,992.12	378,024.91	-6.41	0.00	-245.21	377,773.29
413 Water Bond Redemption Fund	63,663.03	9,520.12	7,920.00	65,263.15	0.00	0.00	0.00	65,263.15
414 Wastewater Bond Redemption Fund	11,485.09	40.18		11,525.27	0.00	0.00	0.00	11,525.27
415 Water Bond Reserve Fund	105,110.11	1,981.38		107,091.49	0.00	0.00	0.00	107,091.49
416 Wastewater Bond Reserve Fund	75,574.54	264.41		75,838.95	0.00	0.00	0.00	75,838.95
417 Treatment Plant Reserve Fund	364,723.46	1,270.80		365,994.26	0.00	0.00	0.00	365,994.26
418 Water Short Lived Asset Reserve Fund	287,827.01	17,346.28	25,816.27	279,357.02	21,169.82	0.00	0.00	300,526.84
420 USDA Rural Development - Jewett Water Main Improvements	137,916.69	12,583.31		150,500.00	0.00	0.00	0.00	150,500.00
601 Remittances	191.31	108.87	300.18	0.00	108.87	0.00	0.00	108.87
	6,112,477.49	653,681.75	941,281.74	**5,824,877.50**	197,078.18	12,136.29	-5,533.39	**6,028,558.58**

TREASURER'S REPORT

Account Totals

City Of White Salmon

12/01/2022 To: 12/31/2022

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Cash Accounts		Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
1	Checking Account	1,482,996.19	517,837.31	821,633.22	1,179,200.28	-5,533.39	209,214.47	1,382,881.36
3	Petty Cash	25.00	0.00	0.00	25.00	0.00	0.00	25.00
4	Cash Drawer 1	150.00	0.00	0.00	150.00	0.00	0.00	150.00
5	Cash Drawer 2	150.00	0.00	0.00	150.00	0.00	0.00	150.00
	Total Cash:	1,483,321.19	517,837.31	821,633.22	1,179,525.28	-5,533.39	209,214.47	**1,383,206.36**

Investment Accounts		Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
2	State Pool	4,629,156.30	16,195.92	0.00	4,645,352.22	0.00	0.00	4,645,352.22
	Total Investments:	4,629,156.30	16,195.92	0.00	4,645,352.22	0.00	0.00	**4,645,352.22**
		6,112,477.49	534,033.23	821,633.22	5,824,877.50	-5,533.39	209,214.47	**6,028,558.58**

TREASURER'S REPORT
Fund Investments By Account

City Of White Salmon

12/01/2022 To: 12/31/2022

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Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
001 000 Current Expense	1,095,114.75		3,831.45	3,831.45		1,098,946.20
101 000 Street Fund	100,308.76		350.95	350.95		100,659.71
108 000 Municipal Capital Imp Fund	389,984.62		1,364.43	1,364.43		391,349.05
110 000 Fire Reserve Fund	338,320.06		1,183.67	1,183.67		339,503.73
112 000 General Govt Reserve Fund	343,854.99		1,203.04	1,203.04		345,058.03
121 000 Police Vehicle Reserve Fund	78,470.33		274.54	274.54		78,744.87
303 000 Hotel/Motel Taxes	107,531.83		376.22	376.22		107,908.05
401 000 Water Fund	100,308.76		350.95	350.95		100,659.71
402 000 Wastewater Collection Fund	300,926.28		1,052.84	1,052.84		301,979.12
408 000 Water Reserve Fund	103,590.29		362.43	362.43		103,952.72
409 000 Wastewater Reserve Fund	510,366.90		1,785.61	1,785.61		512,152.51
412 000 Water Rights Acquisition Fund	349,098.59		1,221.38	1,221.38		350,319.97
413 000 Water Bond Redemption Fund	64,879.92		226.99	226.99		65,106.91
414 000 Wastewater Bond Redemption Fund	11,484.35		40.18	40.18		11,524.53
415 000 Water Bond Reserve Fund	101,860.11		356.38	356.38		102,216.49
416 000 Wastewater Bond Reserve Fund	75,574.11		264.41	264.41		75,838.52
417 000 Treatment Plant Reserve Fund	363,223.46		1,270.80	1,270.80		364,494.26
418 000 Water Short Lived Asset Reserve Fund	194,258.19		679.65	679.65		194,937.84
2 - State Pool	4,629,156.30	0.00	16,195.92	16,195.92		**4,645,352.22**
	4,629,156.30	0.00	16,195.92	16,195.92		**4,645,352.22**

TREASURER'S REPORT

Fund Investment Totals

City Of White Salmon

12/01/2022 To: 12/31/2022

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Fund Totals:	Previous Balance	Purchases	Interest	Ttl Investments	Liquidated	Investment Bal	Available Cash
001 Current Expense	1,095,114.75		3,831.45	3,831.45		1,098,946.20	315,615.58
101 Street Fund	100,308.76		350.95	350.95		100,659.71	158,064.30
108 Municipal Capital Imp Fund	389,984.62		1,364.43	1,364.43		391,349.05	76,803.38
110 Fire Reserve Fund	338,320.06		1,183.67	1,183.67		339,503.73	0.67
112 General Fund Reserve	343,854.99		1,203.04	1,203.04		345,058.03	25.17
121 Police Vehicle Reserve Fund	78,470.33		274.54	274.54		78,744.87	74,438.61
303 Hotel/Motel Taxes	107,531.83		376.22	376.22		107,908.05	67,579.01
307 New Pool Construction Fund						0.00	2,563.96
401 Water Fund	100,308.76		350.95	350.95		100,659.71	119,672.18
402 Wastewater Collection Fund	300,926.28		1,052.84	1,052.84		301,979.12	-28,575.62
408 Water Reserve Fund	103,590.29		362.43	362.43		103,952.72	51,084.02
409 Wastewater Reserve Fund	510,366.90		1,785.61	1,785.61		512,152.51	73,097.49
412 Water Rights Acquisition Fund	349,098.59		1,221.38	1,221.38		350,319.97	27,704.94
413 Water Bond Redemption Fund	64,879.92		226.99	226.99		65,106.91	156.24
414 Wastewater Bond Redemption Fund	11,484.35		40.18	40.18		11,524.53	0.74
415 Water Bond Reserve Fund	101,860.11		356.38	356.38		102,216.49	4,875.00
416 Wastewater Bond Reserve Fund	75,574.11		264.41	264.41		75,838.52	0.43
417 Treatment Plant Reserve Fund	363,223.46		1,270.80	1,270.80		364,494.26	1,500.00
418 Water Short Lived Asset Reserve Fund	194,258.19		679.65	679.65		194,937.84	84,419.18
420 USDA Rural Development - Jewett Water Main Improve						0.00	150,500.00
	4,629,156.30		16,195.92	16,195.92		4,645,352.22	1,179,525.28

Ending fund balance (Page 1) - Investment balance = Available cash. **5,824,877.50**

TREASURER'S REPORT

Outstanding Vouchers

City Of White Salmon

12/01/2022 To: 12/31/2022

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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2022	4367	12/27/2022	Util Pay	1		Xpress Bill Pay	560.77	Xpress Import - OnlineResources - 12-27-2022__daily
2022	4368	12/27/2022	Util Pay	1		Xpress Bill Pay	12.00	Xpress Import - CheckFree - 12-27-2022__daily_batch
2022	4391	12/28/2022	Util Pay	1		Xpress Bill Pay	63.60	Xpress Import - EFT - 12-28-2022__daily_batch.csv
2022	4399	12/29/2022	Util Pay	1		Xpress Bill Pay	1,034.95	Xpress Import - CC - 12-29-2022__daily_batch.csv
2022	4400	12/29/2022	Util Pay	1		Xpress Bill Pay	586.60	Xpress Import - EFT - 12-29-2022__daily_batch.csv
2022	4401	12/29/2022	Util Pay	1		Xpress Bill Pay	80.00	Xpress Import - Metavante - 12-29-2022__daily_batch
2022	4402	12/29/2022	Util Pay	1		Xpress Bill Pay	371.57	Xpress Import - CheckFree - 12-29-2022__daily_batch
2022	4403	12/30/2022	Util Pay	1		Batch Customer	191.74	
2022	4409	12/30/2022	Util Pay	1		Xpress Bill Pay	784.69	Xpress Import - CC - 12-30-2022__daily_batch.csv
2022	4410	12/30/2022	Util Pay	1		Xpress Bill Pay	606.72	Xpress Import - EFT - 12-30-2022__daily_batch.csv
2022	4411	12/30/2022	Util Pay	1		Xpress Bill Pay	108.00	Xpress Import - iPay - 12-30-2022__daily_batch.csv
2022	4412	12/30/2022	Util Pay	1		Xpress Bill Pay	404.59	Xpress Import - CheckFree - 12-30-2022__daily_batch
2022	4413	12/31/2022	Util Pay	1		Xpress Bill Pay	370.36	Xpress Import - CC - 12-31-2022__daily_batch.csv
2022	4414	12/31/2022	Util Pay	1		Xpress Bill Pay	357.80	Xpress Import - EFT - 12-31-2022__daily_batch.csv
						Receipts Outstanding:	5,533.39	
2022	4475	12/31/2022	Claims	1	EFT	Xpress Bill Pay	668.81	December 2022 Services
2022	4476	12/31/2022	Claims	1	EFT	Chase Paymentech	1,447.94	December Services
2022	4477	12/31/2022	Payroll	1	EFT	Department Of Labor & Industries	7,196.17	4TH Quarter L&I: 10/01/2022 - 12/31/2022
2022	4478	12/31/2022	Payroll	1	EFT	Employment Security Department - PFMLA	2,059.21	Pay Cycle(s) 10/01/2022 To 12/31/2022 - PFMLA
2022	4479	12/31/2022	Payroll	1	EFT	Employment Security Department	896.04	4th Quarter Unemployment: 10/01/2022 - 12/31/2022
2022	4480	12/31/2022	Payroll	1	EFT	Oregon Dept. of Revenue - Transit Tax	18.14	Pay Cycle(s) 10/01/2022 To 12/31/2022 - OR Transit Tax
2022	4416	12/30/2022	Claims	1	EFT	Kenneth B. Woodrich PC	4,236.00	December 2022 Legal Services
2016	1220	03/16/2016	Claims	1	31118	Cecelia Joan Huard C/O Brad Huard	6.20	Refund inactive customer credit balance
2017	8301	11/01/2017	Claims	1	33126	David & Angela Hill	87.43	041725.1 - 393 NECHERRY ST
2018	768	02/07/2018	Claims	1	33497	Renee Wuollet	11.38	020675.0 - 560 NECENTER PL
2018	1201	03/07/2018	Claims	1	33577	Chris Parker	3.17	040127.2 - 705 NECHURCH PLACE # E
2018	3179	06/20/2018	Claims	1	33915	Lourens and Monette Pretorius	16.96	053189.0 - 17 ANNIE LANE
2018	7272	09/05/2018	Payroll	1	34156	Savannah Vargas	49.10	Aug Payroll #2
2018	7524	09/20/2018	Payroll	1	34222	Savannah Vargas	20.68	Sept Payroll #1
2018	8618	12/05/2018	Payroll	1	34449	Angelina Heredia	27.70	Nov Payroll #2
2019	2627	06/05/2019	Claims	1	35066	Christopher Stiffler	168.00	Reimburse - Wildland Firefighter Exam Fee
[illegible]	3568	08/07/2019	Claims	1	35245	Mark Long	179.21	071525.2 - 1196 WJEWETT BLVD 1198 - Refund Credit Balance On Utility Acct #4750

TREASURER'S REPORT

Outstanding Vouchers

City Of White Salmon

12/01/2022 To: 12/31/2022

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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2020	1811	05/06/2020	Claims	1	36098	James B Roberson Trust Lisa Doslu, Trustee	10.38	062750.0 - 625 SWWAUBISH ST- Credit Balance Refund
2021	218	01/20/2021	Claims	1	36799	Thomas Hood	4.71	073225.0 - 1180 SWTHORNTON DR - Utility Account 5592 Credit Balance Refund
2021	228	01/20/2021	Claims	1	36809	Jennifer Schwab	49.19	064200.1 - 366 SWEYRIE RD - Utility Account 5929 Credit Balance Refund
2021	232	01/20/2021	Claims	1	36813	Garret Zallen	0.05	022650.3 - 645 NEGRANDVIEW BLVD - Utility Account 1204 Credit Balance Refund
2021	1733	05/19/2021	Claims	1	37101	Nora B. Kyte	3.34	011450.0 - 552 SEOAK ST - Credit Balance Refund
2021	3458	10/06/2021	Claims	1	37455	Ernie's Locks & Keys LLC	325.00	Park - Locksmithing
2021	4396	12/20/2021	Payroll	1	37678	Christopher Stiffler	27.70	Dec Payroll #2
2022	3738	11/02/2022	Claims	1	38583	Matt Gaudette and Elizabeth Copeland	150.00	Park Use Deposit Refund - Matt Gaudette - Event Date 10.30.22 - Reciept #96403
2022	4035	12/05/2022	Payroll	1	38650	Hans Peter Fink	389.72	December Payroll #1
2022	4036	12/05/2022	Payroll	1	38651	Patricia F Fink	152.42	December Payroll #1
2022	4039	12/05/2022	Payroll	1	38653	Benjamin C Giant	152.42	December Payroll #1
2022	4052	12/05/2022	Payroll	1	38654	Chris Moore	273.36	December Payroll #1
2022	4062	12/05/2022	Payroll	1	38659	David S Swann	559.64	December Payroll #1
2022	4120	12/07/2022	Claims	1	38665	Ryan Hardie Adam	24.71	PW - Meal Reimbursement - Travel & Training
2022	4121	12/07/2022	Claims	1	38666	Air Exchange, Inc.	678.69	Fire - Veh/Equipment Supplies
2022	4137	12/07/2022	Claims	1	38682	Columbia Tree Service Inc	1,983.39	Tree Removal - 244 Green St
2022	4154	12/07/2022	Claims	1	38699	Masonic Lodge # 163	500.00	Parking Lot Lease - December 2022
2022	4257	12/20/2022	Payroll	1	38724	Brynion L Berkey	73.88	December Payroll #2
2022	4274	12/20/2022	Payroll	1	38725	Joel M Morse	184.70	December Payroll #2
2022	4280	12/20/2022	Payroll	1	38726	Joseph Ryan	55.41	December Payroll #2
2022	4320	12/21/2022	Claims	1	38729	Brynion Berkey	29.00	Fire - Firefighter Wellness - Reinbursement
2022	4321	12/21/2022	Claims	1	38730	CenturyLink	1,359.25	CenturyLink - Shop - 2022 November ; CenturyLink - Breathalyzer - 2022 November ; CenturyLink - Shop Emergency Dialer - 2022 November ; CenturyLink - City Shop Broadband - 2022 November ; Cent
	4323	12/21/2022	Claims	1	38732	Columbia Gorge News, LLC	45.00	Finance - Annual Subscription
	4324	12/21/2022	Claims	1	38733	Columbia Tree Service Inc	203.43	Retainage - Tree Removal - 244 Green St

TREASURER'S REPORT
Outstanding Vouchers

City Of White Salmon

12/01/2022 To: 12/31/2022

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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2022	4326	12/21/2022	Claims	1	38735	Databar	1,563.30	Monthly Utility Billing - November 2022
2022	4327	12/21/2022	Claims	1	38736	Excavator Rental Services	1,070.43	Fire/Public Works - Building Improvements; Clock and Bell Improvement - Lift Rental
2022	4328	12/21/2022	Claims	1	38737	Extreme Products	599.98	Police - Uniform and Safety Equipment
2022	4330	12/21/2022	Claims	1	38739	Gower Law Office	700.00	M & O Allowing Attorney Fees - Case No 2022-WS-1 WSA
2022	4331	12/21/2022	Claims	1	38740	Jaques Sharp	1,965.00	M&O Allowing Attorneys Fees - Piceno, Paul Anthony; M&O Allowing Attorneys Fees - Hill, Marshal Freeman; M&O Allowing Attorneys Fees - Glasser, Dawn; M&O Allowing Attorneys Fees - Phillips, Raymond Da
2022	4332	12/21/2022	Claims	1	38741	Marla Keethler	1,412.51	City Hall - Supplies Reimbursment - Adobe Stock Image Licensing - July 2022-December 2022; Mileage Reimubursement - Buget Workshop Levenworth; Mileage Reimubursement - Mayor's Exchange; Travel & Train
2022	4333	12/21/2022	Claims	1	38742	Klickitat Tree Operations, LLC	1,560.00	Tree Services - Tree Removal Buck Creek
2022	4335	12/21/2022	Claims	1	38744	Joel Morse	208.99	Fire - Uniform & Safety Gear - Reimbursement; Fire - Firefighter Wellness - Reinbursement
2022	4336	12/21/2022	Claims	1	38745	Nelson Nygaard Consulting Assoc., Inc.	2,816.25	Street Project - Lite Transportation System Plan - 921341.001
2022	4337	12/21/2022	Claims	1	38746	PUD No 1 Of Klickitat County	3,560.93	Electricity - Mt Adams Chamber of Commerce ; Electricity - Jewett St Fireman's Park ; Electricity - New City Shop / Fire Hall ; Electricity - Spring Street Reservoir ; Electricity - 142 Police Dep
2022	4338	12/21/2022	Claims	1	38747	Pacer Propane LLC	1,482.50	PW - Propane; PW - Propane; PW - Propane
2022	4340	12/21/2022	Claims	1	38749	Propio LS LLC	8.28	Police - Language Services
2022	4341	12/21/2022	Claims	1	38750	Quill	99.94	Police - Office Supplies
2022	4342	12/21/2022	Claims	1	38751	Republic Services #487	525.13	Garbage Services - November 2022
2022	4343	12/21/2022	Claims	1	38752	The Watershed Company	612.50	Environmental Consulting Services - November 2022 - 220534.2 White Salmon CAO 2022-23
2022	4344	12/21/2022	Claims	1	38753	TransUnion Risk & Alternative	80.63	Police - Investigation Tool - November 2022
2022	4345	12/21/2022	Claims	1	38754	Verizon Wireless	1,230.59	Verizon Wireless - November 2022
2022	4346	12/21/2022	Claims	1	38755	Cashiering Unit WA State Dept Ecology	50.00	Temporary Permit Extension for Aquifer Storage and Recovery Operations

TREASURER'S REPORT

Outstanding Vouchers

City Of White Salmon

12/01/2022 To: 12/31/2022

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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2022	4348	12/21/2022	Claims	1	38757	Wilcox & Flegel	2,017.10	PW - Exhaust Fluid; PW/Police - Fuel
2022	4349	12/21/2022	Claims	1	38758	Xerox Financial Services, LLC	772.93	City Hall - Xerox Lease - December 2022; Police - Xerox Lease - December 2022
2022	4417	12/30/2022	Claims	1	38768	BSK Associates	178.00	Water - Sample Testing
2022	4418	12/30/2022	Claims	1	38769	Brenntag Pacific, Inc	3,525.77	Water-Chemical Supplies; Water - Chemical Supplies
2022	4419	12/30/2022	Claims	1	38770	C.M. & W.O. Sheppard Inc	627.22	PW - Veh/Equip Repair/Maint Services
2022	4420	12/30/2022	Claims	1	38771	Charter Communications	277.95	Internet Service - 119 NE Church Ave - December 2022; Internet Service - 1 Heritage Plaza
2022	4421	12/30/2022	Claims	1	38772	Coburn Electric, Inc.	639.37	PW - Telemetry Repair/Maint Service
2022	4422	12/30/2022	Claims	1	38773	Columbia Gorge News, LLC	1,460.28	Legal Advertising - #589 Planning Commission Public Hearing; Legal Advertising - #598 Proposed Ordinance Amending WSMC 13.16 Water and Sewer Rates and Changes; Legal Advertising - #597 Proposed 2023 B
2022	4423	12/30/2022	Claims	1	38774	Communications Northwest	1,817.51	Police - Equipment
2022	4424	12/30/2022	Claims	1	38775	Day Wireless Systems	155.88	Police - Radio Rep/Maint Service
2022	4425	12/30/2022	Claims	1	38776	Extreme Products	2,497.75	Police - Uniform & Safety Gear; Police - Uniform & Safety Gear
2022	4426	12/30/2022	Claims	1	38777	Goldendale Tire Center	701.29	Police - Tire Services
2022	4427	12/30/2022	Claims	1	38778	Gower Law Office	440.00	M&O Allowing Attorney's Fees - Case No 2A0581215 WSA
2022	4428	12/30/2022	Claims	1	38779	H.D. Fowler Company	21,909.42	PW - Water Pipe, Valves, Fittings; PW - Meters & Vaults; PW - Meters & Vaults
2022	4429	12/30/2022	Claims	1	38780	Hach Company	720.20	PW - Chemical & Lab Supplies
2022	4430	12/30/2022	Claims	1	38781	Marcie Heald	150.00	Park Use Deposit Refund - Heald, Marcie - Event Date 12.21.22
2022	4431	12/30/2022	Claims	1	38782	Hood River County	63.75	Building Inspection Services - December 2022
2022	4432	12/30/2022	Claims	1	38783	Les Schwab Tire Center	460.57	PW - Vehicle Rep/Maint Supplies; Police - Vehicle Maint/Repair Supplies
2022	4433	12/30/2022	Claims	1	38784	Mt Adams Chamber Of Commerce	7,075.00	White Salmon Tourisim Contract - Q3 2022
2022	4434	12/30/2022	Claims	1	38785	Munsen Paving LLC	939.77	Asphalt - Mod C 6.23@ $99.00 Delivered on 10.06.2022; Asphalt - Mod C 2.00 @ $99.00 Delivered on 10.10.2022 - Energey Surcharge

TREASURER'S REPORT
Outstanding Vouchers

City Of White Salmon

12/01/2022 To: 12/31/2022

As Of: 12/31/2022 Date: 04/12/2023
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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2022	4435	12/30/2022	Claims	1	38786	NAPA Auto Parts dba Gorge Auto Parts	918.55	PW - Veh/Equip Rep/Maint Supplies - #36 hyd filter; PW - Veh/Equip Rep/Maint Supplies #29 oil filter; PW - Veh/Equip Rep/Maint Supplies; PW - Veh/Equip Rep/Maint Supplies; PW - Veh/Equip Rep/Maint Sup
2022	4436	12/30/2022	Claims	1	38787	NW Natural	1,275.26	Natural Gas - City Hall; Natural Gas - City Shop; Natural Gas - Lift Station
2022	4437	12/30/2022	Claims	1	38788	PUD No 1 Of Klickitat County	4,645.55	Electricity - Los Altos Reservoir ; Electricity - Pump On Los Altos Reservoir ; Electricity - Strawberry Mtn Reservoir ; Electricity - Waubish Sewer Pump ; Electricity - Rectifier/Well #1/ 3 Herit
2022	4438	12/30/2022	Claims	1	38789	Pacer Propane LLC	48.38	PW - Propane Buck Creek
2022	4439	12/30/2022	Claims	1	38790	Peterson CAT	70.66	PW - Veh/Equip Repair/Maint Supplies
2022	4440	12/30/2022	Claims	1	38791	Public Safety Testing	138.00	Subscription Fees - Q4 Octocber - December 2022
2022	4441	12/30/2022	Claims	1	38792	Same Day Stage	69.00	Water - Sample Shipping Services
2022	4442	12/30/2022	Claims	1	38793	TransUnion Risk & Alternative	80.63	Police - Investigation Tools
2022	4443	12/30/2022	Claims	1	38794	US Bank	2,101.75	December 2022 Credit Card Statement
2022	4444	12/30/2022	Claims	1	38795	Walter E. Nelson Co.	262.05	PW - Janitorial Supplies
2022	4445	12/30/2022	Claims	1	38796	White Salmon, City Of	2,199.95	Water - Heritage Building ; Water - City Hall ; Water - Fireman's Park ; Water - Police Department Office ; Water - City Shop / Fire Hall ; Water - Pioneer Park ; Water - Rhingarten Park Irrigat
2022	4446	12/30/2022	Claims	1	38797	Wilcox & Flegel	1,646.06	PW/Police - Fuel
2022	4447	12/30/2022	Claims	1	38798	Zaya LLC	1,139.00	Graphic Design - Web Development/Copywrtiting - December 2022
2022	4448	12/31/2022	Claims	1	38830	A&E Heating and Air, Inc.	2,770.90	Building Service - Remove and Replace Gas Furnace - Retainage
2022	4449	12/31/2022	Claims	1	38831	Ace Hardware	409.96	PW - Other Misc Expenses; Police - Building Supplies - Ice Melt; Police - Building Supplies; Police - Office Supplies; PW - Building Rep/Maint Supplies; PW - Building Rep/Maint Supplies; Planning - Of

TREASURER'S REPORT

Outstanding Vouchers

City Of White Salmon

12/01/2022 To: 12/31/2022

As Of: 12/31/2022 Date: 04/12/2023
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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2022	4450	12/31/2022	Claims	1	38832	Aramark Uniform Services	263.35	PW - Janitorial Supplies; City Hall/PW - Laundry Service; Police - Laundry Service; Police - Laundry Service; PW - Janitorial Supplies; PW/City Hall - Laundry Service; PW - Laundry Service; PW - Laund
2022	4451	12/31/2022	Claims	1	38833	Bingen, City Of	31,376.88	December 2022 ERU
2022	4452	12/31/2022	Claims	1	38834	Jeff C Broderick	393.63	Planning - Travel & Training - APA WA Conference; Planning - Travel & Training - IACC Conference
2022	4453	12/31/2022	Claims	1	38835	Columbia Gorge News LLC	70.13	Advertising - Ordinance 2022-12-1119 TBD Creation; Advertising - Ordinance 2022-12-1120 2023 Budget
2022	4454	12/31/2022	Claims	1	38836	DJC Oregon	647.80	Daily Journal of Commerce - Legal Bids
2022	4455	12/31/2022	Claims	1	38837	DataPro Solutions, Inc	130.94	NovaTime Payroll - December 2022
2022	4456	12/31/2022	Claims	1	38838	Databar	1,557.66	Monthly Utility Billing - December 2022
2022	4457	12/31/2022	Claims	1	38839	Hunsaker Oil	1,011.69	PW/Fire - Fuel
2022	4458	12/31/2022	Claims	1	38840	Klickitat County Prosecutor	2.51	December 2022 Court Remittance
2022	4459	12/31/2022	Claims	1	38841	Knapp, O'Dell & Macpherson PLLC	1,386.00	Attorney Services - December 2022 - PSA, Richmond
2022	4460	12/31/2022	Claims	1	38842	Lexipol LLC	5,847.24	Police - Annual Law Enforcement Policy Manual; Fire - Annual Fire Policy Manual
2022	4461	12/31/2022	Claims	1	38843	NAPA Auto Parts dba Gorge Auto Parts	124.03	PW - Veh/Equip Repair/Maint Supplies - #27; PW - Veh/Equip Repair/Maint Supplies - CREDIT; PW - Veh/Equip Repair/Maint Supplies; PW - Veh/Equip Repair/Maint Supplies; PW - Gas/Oil/Diesel/Lubric
2022	4462	12/31/2022	Claims	1	38844	Office Depot	389.26	City Hall - Office Supplies - Envelopes; Police - Office and Operating Supplies; Police - Office Supplies - Credit; Police - Office & Operating Supplies; Police - Office Supplies
2022	4463	12/31/2022	Claims	1	38845	One Call Concepts Inc	7.49	Excavation Notifications for December 2022 - 7 notifications
2022	4464	12/31/2022	Claims	1	38846	Owen Equipment Company	1,052.98	PW - Vehicle/Equip Repair/Maint Supplies; PW - Vehicle/Equip Repair/Maint Supplies
2022	4465	12/31/2022	Claims	1	38847	PUD No 1 Of Klickitat County	87.96	Electricity - 460 NE Church St Maint Bldg
2022	4466	12/31/2022	Claims	1	38848	Pioneer Surveying Engineering Inc	750.00	Project Engineer Nov 16 - Dec 15 2022 - Project #20-702: Garfield Street
2022	4467	12/31/2022	Claims	1	38849	Propio LS LLC	13.11	Police - Investigation Tools
2022	4468	12/31/2022	Claims	1	38850	Republic Services #487	518.45	Garbage Service - December 2022
2022	4469	12/31/2022	Claims	1	38851	Risk Management Service Agency	1,000.00	AWC RSMA - Standard Defensive Driving Reinbursement - Claim #2022001036

TREASURER'S REPORT

Outstanding Vouchers

City Of White Salmon

12/01/2022 To: 12/31/2022

As Of: 12/31/2022 Date: 04/12/2023
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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2022	4470	12/31/2022	Claims	1	38852	Shred-it USA LLC	226.04	City Hall/Police - Shredding Service - December 2022
2022	4471	12/31/2022	Claims	1	38853	The Watershed Company	3,052.50	Environmental Consulting Services - December 2022 - 220534.1 White Salmon SMP 2022-23; Environmental Consulting Services - December 2022 - 220534.1 White Salmon SMP 2022-23; Environmental Consulting S
2022	4472	12/31/2022	Claims	1	38854	Verizon Wireless	1,164.91	Verizon Wireless - December 2022
2022	4473	12/31/2022	Claims	1	38855	WA State Treas. Cash Mgmt Dept	106.36	December 2022 Court Remittance
2022	4474	12/31/2022	Claims	1	38856	White Salmon, City Of	49,953.60	December 2022 Utility Taxes
							209,214.47	

Fund	Claims	Payroll	Total
001 Current Expense	45,791.99	9,641.67	55,433.66
101 Street Fund	12,866.30	693.26	13,559.56
107 Pool Fund	0.00	77.69	77.69
108 Municipal Capital Imp Fund	828.69	0.00	828.69
303 Hotel/Motel Taxes	7,075.00	0.00	7,075.00
401 Water Fund	53,048.70	1,393.61	54,442.31
402 Wastewater Collection Fund	56,195.22	330.06	56,525.28
412 Water Rights Acquisition Fund	-6.41	0.00	-6.41
418 Water Short Lived Asset Reserve Fund	21,169.82	0.00	21,169.82
601 Remittances	108.87	0.00	108.87
	197,078.18	12,136.29	209,214.47

TREASURER'S REPORT

Signature Page

We the undersigned officers for the City of White Salmon have reviewed the foregoing report and acknowledge that to the best of our knowledge this report is accurate and true:

Signed:_____ Signed:_____

Clerk/Treasurer / Date Chairman Budget Committee / Date

City of White Salmon
December 2022 Treasurer's Report Reconciliation

	Revenue	Expenditures	
	653,681.75	941,281.74	
Treasurer's Receipts	256,650.83	587,227.70	Claims
Utility Receipts	277,382.40	234,091.05	Payroll
Interfund Transfers	53,501.44	53,501.44	Interfund Transfers
	0.00	314.47	Service Charge - Account Analysis
	0.00	0.00	Service Charge - Checks
Revenue to Expenditure	0.00	0.00	Revenue to Expenditure
Service Charge (NSF)	0.00		Insufficient Funds
	0.00		Insufficient Funds
Overcost Allocation Adjustment	66,938.47	66,938.47	Overcost Allocation Adjustment
Revenue to Expenditure	-766.39	-766.39	Revenue to Expenditure (Overpayment Reimbursement)
Expenditure to Revenue	-25.00	-25.00	Expenditure to Revenue (refund)
Expenditure to Revenue	0.00	0.00	Expenditure to Revenue
Expenditure to Revenue	0.00	0.00	Expenditure to Revenue
	653,681.75	941,281.74	
	0.00	0.00	

City of White Salmon
2022 December Treasurer's Report Reconciliation to Bank Statements

Treasurer's Report Ending Balance	5,824,877.50
Treasurer's Report Adjusted Ending Balance	6,028,558.58
Columbia State Bank (Cash)	1,377,806.70
US Bank (Time Value - Investment)	0.00
WA State Treasurer (State Pool - Investment)	4,645,352.22
Petty Cash	25.00
Drawer 1	150.00
Drawer 2	150.00
Drawer 3	0.00
Total Cash and Investments	6,023,483.92
Less Outstanding Checks (Page 7 of Treasurer's Report)	-209,214.47
Plus Outstanding Deposits (Page 1 of Treasurer's Report)	5,533.39
Bank Statement Adjusted Ending Balance	5,819,802.84
Difference	5,074.66

Note: Two NSFs for total of $5074.66 that took place in December were not posted until April 2023 in finance software.

Columbia Bank

Direct Inquiries to:
White Salmon (509) 493-2500
P O Box 279 White Salmon WA 98672

STATEMENT OF ACCOUNT

Statement Date:	12/31/22
Last Statement Date:	11/30/22
Account:	XXXXXX2469

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CITY OF WHITE SALMON
PO BOX 2139
WHITE SALMON WA 98672-2139

SUMMARY OF ACCOUNT BALANCES

Account Name	Account Number	Ending Balance
Public Checking	XXXXXX2469	$1,377,806.70

Public Checking

Account Number	**XXXXXX2469**	Beginning Balance	$1,485,871.25
		Credits	
Low Balance	$1,245,171.13	Deposits	$207,993.39
		ACH Credits	$309,246.01
		Other Credits	$0.00
		Total Credits	$517,239.40
		Total Account Fees	$0.00
		Debits	
		ACH Debits	$313,182.94
		Other Debits	$5,389.13
		Electronic Checks	$0.00
		Checks	$306,731.88
		Total Debits	$625,303.95
		Ending Balance	**$1,377,806.70**

DEPOSITS

Date	Description	Amount
12-01	Deposit	$150.00
12-05	Deposit	$35.00
12-05	Deposit	$18,201.22
12-06	Deposit	$6,436.32
12-07	Deposit	$2,113.29
12-08	Deposit	$5,283.81
12-09	Deposit	$65,708.42
12-12	Deposit	$47,243.56
12-13	Deposit	$14,145.65
12-14	Deposit	$761.58
12-15	Deposit	$11,404.31
12-16	Deposit	$3,135.24

DEPOSITS (continued)

Date	Description	Amount
12-19	Deposit	$2,857.74
12-20	Deposit	$5,013.52
12-21	Deposit	$351.44
12-21	Deposit	$7,608.65
12-22	Deposit	$527.63
12-23	Deposit	$3,398.51
12-29	Deposit	$3,067.84
12-30	Deposit	$10,549.66
	Total Deposits:	**$207,993.39**

ACH CREDITS

Date	Description		Amount
12-01	Preauthorized ACH Cr	CITY OF WHITE SA CREDITS 124000054052983 187138428WD	$449.60
12-01	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000028510577 5708363	$791.87
12-02	Preauthorized ACH Cr	CITY OF WHITE SA CREDITS 124000055459771 187253505WD	$77.93
12-02	Preauthorized ACH Cr	WA ST TREASURER REVDISTRIB 42000014414682 02530	$200.00
12-02	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000026552148 5708363	$1,005.55
12-05	Preauthorized ACH Cr	CITY OF WHITE SA CREDITS 124000057252315 187338457WD	$840.84
12-05	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000029157091 5708363	$4,560.88
12-06	Preauthorized ACH Cr	WA ST TREASURER REVDISTRIB 42000011197271 02530	$225.00
12-06	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000022846343 5708363	$606.81
12-06	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000020885138 5708363	$659.43
12-06	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000026930426 5708363	$925.23
12-06	Preauthorized ACH Cr	CITY OF WHITE SA CREDITS 124000058771190 187399660WD	$1,424.69
12-07	Preauthorized ACH Cr	CITY OF WHITE SA CREDITS 124000050200279 187531281WD	$1,736.32
12-07	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000023857452 5708363	$2,344.02
12-08	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000028131244 5708363	$1,050.58
12-08	Preauthorized ACH Cr	CITY OF WHITE SA CREDITS 124000051147993 187597017WD	$1,388.28
12-09	Preauthorized ACH Cr	WA ST TREASURER REVDISTRIB 42000017321339 02530	$375.00
12-09	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000022969556 5708363	$1,219.68
12-09	Preauthorized ACH Cr	CITY OF WHITE SA CREDITS 124000052398068 187667593WD	$3,766.55
12-12	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000025151049 5708363	$524.40
12-12	Preauthorized ACH Cr	CITY OF WHITE SA CREDITS 124000053509057 187723756WD	$2,136.55

ACH CREDITS (continued)

Date	Description		Amount
12-13	Preauthorized ACH Cr	WA ST TREASURER REVDISTRIB 42000016106178 02530	$270.83
12-13	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000022826847 5708363	$354.57
12-13	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000022273323 5708363	$802.91
12-13	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000024129132 5708363	$974.85
12-13	Preauthorized ACH Cr	CITY OF WHITE SA CREDITS 124000054567223 187790067WD	$1,819.41
12-14	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000023581817 5708363	$1,245.44
12-14	Preauthorized ACH Cr	CITY OF WHITE SA CREDITS 124000055643890 187954690WD	$2,097.81
12-15	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000024905067 5708363	$1,133.23
12-15	Preauthorized ACH Cr	CITY OF WHITE SA CREDITS 124000056753738 188023285WD	$1,671.53
12-16	Preauthorized ACH Cr	WA ST TREASURER REVDISTRIB 42000019764640 02530	$150.00
12-16	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000026692240 5708363	$561.85
12-16	Preauthorized ACH Cr	CITY OF WHITE SA CREDITS 124000057972311 188094008WD	$2,382.71
12-19	Preauthorized ACH Cr	CITY OF WHITE SA CREDITS 124000059142446 188259770WD	$2,577.37
12-19	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000025996604 5708363	$12,191.57
12-20	Preauthorized ACH Cr	WA ST TREASURER REVDISTRIB 42000010890228 02530	$50.00
12-20	Preauthorized ACH Cr	CITY OF WHITE SA CREDITS 124000050273296 188330237WD	$1,058.16
12-20	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000023232829 5708363	$1,292.30
12-20	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000025465877 5708363	$4,858.31
12-20	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000028559839 5708363	$4,889.37
12-20	Preauthorized ACH Cr	KLICKITAT COUNTY PAYMENTS 125108270019348 WHITE SALMON	$48,209.30
12-20	Preauthorized ACH Cr	CITY WS DB UTILPYM 5200 125108270013252 1916001528	$50,673.12
12-21	Preauthorized ACH Cr	CITY OF WHITE SA CREDITS 124000051407105 188468255WD	$7,018.59
12-21	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000021910106 5708363	$7,894.07
12-22	Preauthorized ACH Cr	CITY OF WHITE SA CREDITS 124000052390926 188636872WD	$8,914.42
12-22	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000028025373 5708363	$18,809.29
12-23	Preauthorized ACH Cr	WA ST TREASURER REVDISTRIB 42000014108750 02530	$250.00
12-23	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000023924733 5708363	$807.23

ACH CREDITS (continued)

Date	Description		Amount
12-23	Preauthorized ACH Cr	CITY OF WHITE SA CREDITS 124000053718001 188707734WD	$5,736.05
12-27	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000025849216 5708363	$159.50
12-27	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000029453436 5708363	$274.63
12-27	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000025524723 5708363	$300.00
12-27	Preauthorized ACH Cr	WA ST TREASURER REVDISTRIB 42000015597481 02530	$345.83
12-27	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000025869095 5708363	$588.44
12-27	Preauthorized ACH Cr	CITY OF WHITE SA CREDITS 124000054784165 188772986WD	$16,965.43
12-28	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000022395086 5708363	$158.23
12-28	Preauthorized ACH Cr	CITY OF WHITE SA CREDITS 124000055821213 188846858WD	$745.91
12-29	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000022568155 5708363	$368.99
12-30	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000020508269 5708363	$314.97
12-30	Preauthorized ACH Cr	WA ST COMMERCE VENDOR PAY 42000015965210 726095!	$550.91
12-30	Preauthorized ACH Cr	CITY OF WHITE SA CREDITS 124000058729365 189180160WD	$1,275.43
12-30	Preauthorized ACH Cr	WA ST TREASURER REVDISTRIB 42000015225907 02530	$72,194.24

Total ACH Credits: $309,246.01

ACH DEBITS

Date	Description		Amount
12-01	Preauthorized ACH Dr	EVERGREEN ESCROW ACH XFER Escrow Collections 325084428528341 40000100201507	$61,992.12
12-02	Preauthorized ACH Dr	Vimly Benefit So AWC 91000015796168 ST-E3P0H3E2E9P8	$37,668.04
12-05	Preauthorized ACH Dr	WA DEPT RET SYS DRS EPAY 42000010023305 04329944	$75.00
12-05	Preauthorized ACH Dr	LIFESECURE INSU INSURANCE LISTBILL 111000012208858 LB0000000074663	$170.77
12-05	Preauthorized ACH Dr	Standard Ins premium 42000012228507 STASIC000222033	$373.35
12-05	Preauthorized ACH Dr	PAYMENTECH FEE 21000029183761 5708363	$1,919.86
12-05	Preauthorized ACH Dr	WA DEPT RET SYS DRS EPAY 42000010023304 04329943	$11,087.73
12-05	Preauthorized ACH Dr	IRS USATAXPYMT 61036010069640 270273910603158	$20,236.73
12-05	Preauthorized ACH Dr	CITY WS DB PAYROLL 125108270013329 1916001528	$51,003.63
12-06	Preauthorized ACH Dr	OR REVENUE DEPT TAXPAYMENT 42000015983636 1426847872	$225.00
12-06	Preauthorized ACH Dr	Xpress Bill Pay Billing 124000059525553 10295	$638.74

ACH DEBITS (continued)

Date	Description		Amount
12-07	Preauthorized ACH Dr	AFLAC INSURANCE 21000028215043 0EXM7604784	$205.54
12-07	Preauthorized ACH Dr	LIFESECURE INSU INSURANCE 111000010690616 LS00049572	$410.79
12-07	Preauthorized ACH Dr	LIFESECURE INSU INSURANCE 111000010690615 LS00049566	$1,221.60
12-07	Preauthorized ACH Dr	CITY WS DB DEPOSIT 125108270005482 1916001528	$6,414.00
12-12	Preauthorized ACH Dr	USDA RD DCFO PAYMENT 41036041266202 0000	$7,920.00
12-15	Preauthorized ACH Dr	WA DEPT REVENUE TAX PYMT 42000018131774 10021835	$16,733.99
12-16	Preauthorized ACH Dr	Starlink Service Starlink S 91000014252779 ST-X4E4O4T6I8T4	$110.00
12-20	Preauthorized ACH Dr	WA DEPT RET SYS DRS EPAY 42000012912183 04334736	$11,750.25
12-20	Preauthorized ACH Dr	IRS USATAXPYMT 61036010060172 270275484121980	$24,546.58
12-20	Preauthorized ACH Dr	CITY WS DB PAYROLL 125108270012817 1916001528	$58,008.72
12-21	Preauthorized ACH Dr	OR REVENUE DEPT TAXPAYMENT 41001034243227 121980032	$193.00
12-29	Preauthorized ACH Dr	WASHINGTON-DSHS WA53000000 42000018937252 916001528	$277.50

Total ACH Debits: $313,182.94

OTHER DEBITS

Date	Description		Amount
12-09	ACH Return Item	MT ADAMS LTL LEAGUE I	$1,467.05
12-09	ACH Return Item	MT ADAMS LTL LEAGUE I	$3,607.61
12-15	Analysis Charge	Account Analysis Fee	$314.47

Total Other Debits: $5,389.13

CHECKS

Number	Date	Amount	Number	Date	Amount	Number	Date	Amount
8681	12-21	$592.00	38664	12-20	$197.29	38686	12-13	$4,646.45
38550*	12-02	$1,862.66	38667*	12-13	$37,258.37	38687	12-15	$2,002.04
38600*	12-29	$1,400.00	38668	12-14	$349.64	38688	12-20	$417.21
38635*	12-06	$69.00	38669	12-14	$4,471.52	38689	12-14	$283.76
38636	12-06	$200.00	38670	12-15	$6,427.00	38690	12-19	$5,615.00
38640*	12-01	$1,014.18	38671	12-15	$233.00	38691	12-13	$175.00
38647*	12-05	$1,352.40	38672	12-14	$1,499.00	38692	12-15	$5.06
38648	12-02	$772.10	38673	12-15	$31,559.88	38693	12-16	$13,000.00
38649	12-16	$184.70	38674	12-15	$1,772.12	38694	12-14	$5.94
38652*	12-08	$306.61	38675	12-14	$126.85	38695	12-30	$2,728.00
38655*	12-20	$284.43	38676	12-19	$277.95	38696	12-16	$4,300.00
38656	12-21	$594.73	38677	12-14	$2,008.10	38697	12-15	$1,581.97
38657	12-14	$367.55	38678	12-13	$67.18	38698	12-13	$1,207.36
38658	12-09	$490.18	38679	12-19	$137.60	38700*	12-16	$455.00
38660*	12-13	$954.90	38680	12-27	$189.76	38701	12-13	$915.01
38661	12-13	$652.22	38683*	12-19	$1,282.38	38702	12-15	$470.36
38662	12-12	$790.39	38684	12-16	$332.00	38703	12-20	$369.28
38663	12-13	$12,122.69	38685	12-13	$5,852.95	38704	12-19	$15.99

CHECKS (continued)

Number	Date	Amount	Number	Date	Amount	Number	Date	Amount
38705	12-14	$23.54	38714	12-15	$32.25	38723	12-28	$6,700.00
38706	12-12	$11,947.41	38715	12-20	$6,192.27	38727*	12-30	$26,666.25
38707	12-14	$25.00	38716	12-14	$2,287.17	38728	12-30	$2,329.50
38708	12-27	$208.99	38717	12-13	$50.00	38731*	12-30	$11,276.53
38709	12-13	$6,701.81	38718	12-14	$186.25	38734*	12-30	$130.94
38710	12-29	$1,400.00	38719	12-16	$20.00	38738*	12-30	$798.51
38711	12-20	$69.00	38720	12-09	$60,316.02	38743*	12-30	$1,220.16
38712	12-15	$223.54	38721	12-16	$4,770.74	38748*	12-30	$1,110.00
38713	12-13	$324.08	38722	12-16	$2,243.90	38756*	12-23	$3,231.26

** indicates skip in check sequence*

Total Checks: $306,731.88

DAILY BALANCES

Date	Balance	Date	Balance	Date	Balance
12-01	$1,424,256.42	12-12	$1,371,593.57	12-21	$1,291,170.96
12-02	$1,385,237.10	12-13	$1,319,033.77	12-22	$1,319,422.30
12-05	$1,322,655.57	12-14	$1,311,504.28	12-23	$1,326,382.83
12-06	$1,331,800.31	12-15	$1,264,357.67	12-27	$1,344,617.91
12-07	$1,329,742.01	12-16	$1,245,171.13	12-28	$1,338,822.05
12-08	$1,337,158.07	12-19	$1,255,468.89	12-29	$1,339,181.38
12-09	$1,342,346.86	12-20	$1,269,677.94	12-30	$1,377,806.70

Local Government Investment Pool
Statement of Account for No: 02530
Primary Account
December 2022

CITY OF WHITE SALMON
PO BOX 2139
WHITE SALMON, WA 98672-8672

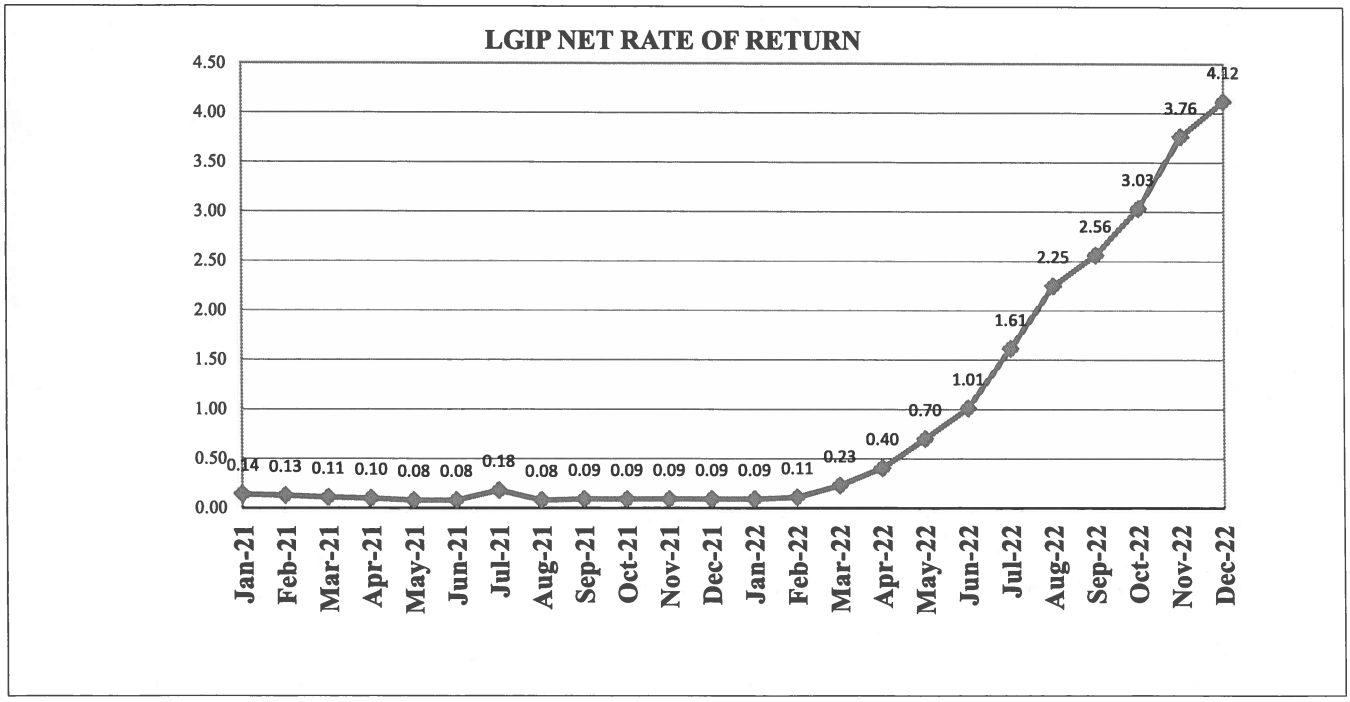
Date	Description	Comment	Deposits	Withdrawals	Balance
12/01/2022	Beginning Balance				4,629,156.30 ✓
12/31/2022	Month End Balance				4,629,156.30
	December Earnings	Daily Factor Earnings	16,195.92		
	Net Ending Balance				4,645,352.22

Account Summary

Beginning Balance:	4,629,156.30 ✓	**Gross Earnings:**	16,222.06
Deposits:	0.00	**Administrative Fee:**	26.14
Withdrawals:	0.00	**Net Earnings:**	16,195.92 ✓
Month End Balance:	4,629,156.30		
Administrative Fee Rate:	0.0066 %	**Net Ending Balance:**	4,645,352.22 ✓
Gross Earnings Rate:	4.1261 %		
Net Earnings Rate:	4.1194 %	**Average Daily Balance:**	4,629,156.30

WASHINGTON STATE
LOCAL GOVERNMENT INVESTMENT POOL
December 31, 2022

Investment Type	Average Balance Dec-22	Dec-22 Percentage	Average Balance CY 2022	2022 Percentage
Agency Bullets	0.00	0.00%	7,123,279.41	0.03%
Agency Discount Notes	2,705,414,012.46	12.66%	1,942,449,348.74	8.67%
Agency Floating Rate Notes	4,949,175,661.45	23.16%	4,619,800,396.22	20.62%
Agency Variable Rate Notes	0.00	0.00%	547,945.21	0.00%
Certificates of Deposit	35,958,333.33	0.17%	53,879,794.52	0.24%
IB Bank Deposit	3,120,270,347.62	14.60%	2,019,281,591.21	9.01%
Repurchase Agreements	4,652,166,666.66	21.77%	4,055,550,684.86	18.10%
SOFR Floating Rate Notes	0.00	0.00%	0.00	0.00%
Supras - Bullets	0.00	0.00%	10,973,051.55	0.05%
Supras - Discount Notes	861,679,689.82	4.03%	456,271,975.08	2.04%
Supras- Floating Rate Notes	0.00	0.00%	0.00	0.00%
Supras - Variables	0.00	0.00%	0.00	0.00%
Term Repurchase Agreements	0.00	0.00%	490,273,972.60	2.19%
U.S. Treasury Securities	4,323,778,682.11	20.23%	7,934,695,898.73	35.41%
US Treasury Floating Rate Notes	722,375,909.19	3.38%	818,041,737.16	3.65%
Total Avg Daily Balance	21,370,819,302.65	100.00%	22,408,889,675.28	100.00%
Avg Days to Maturity	19 days			

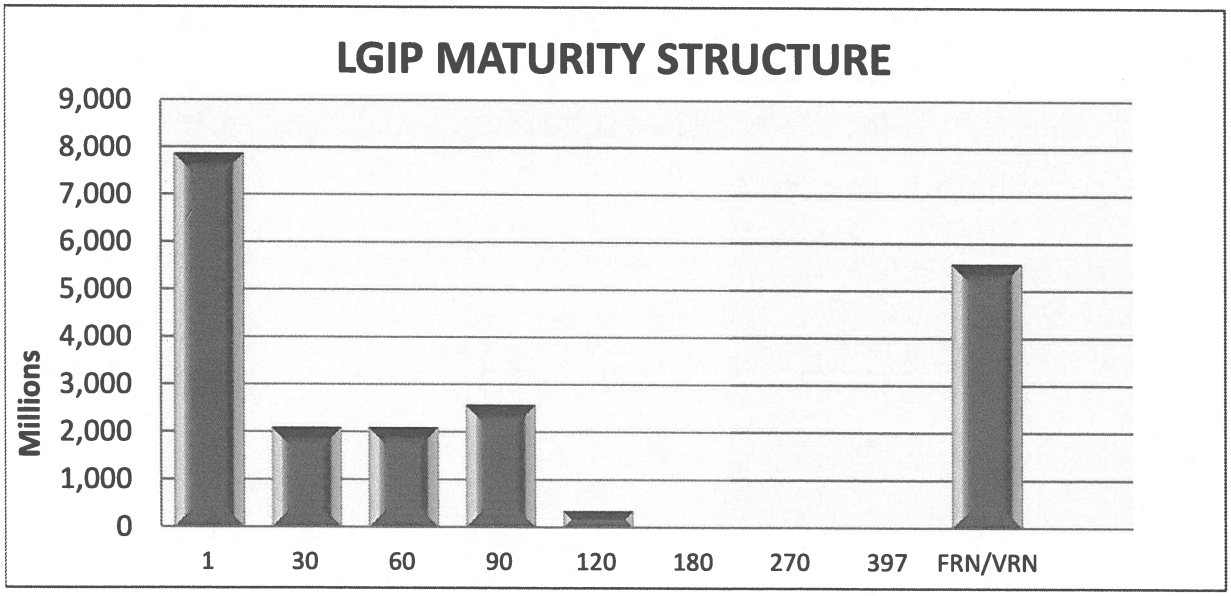


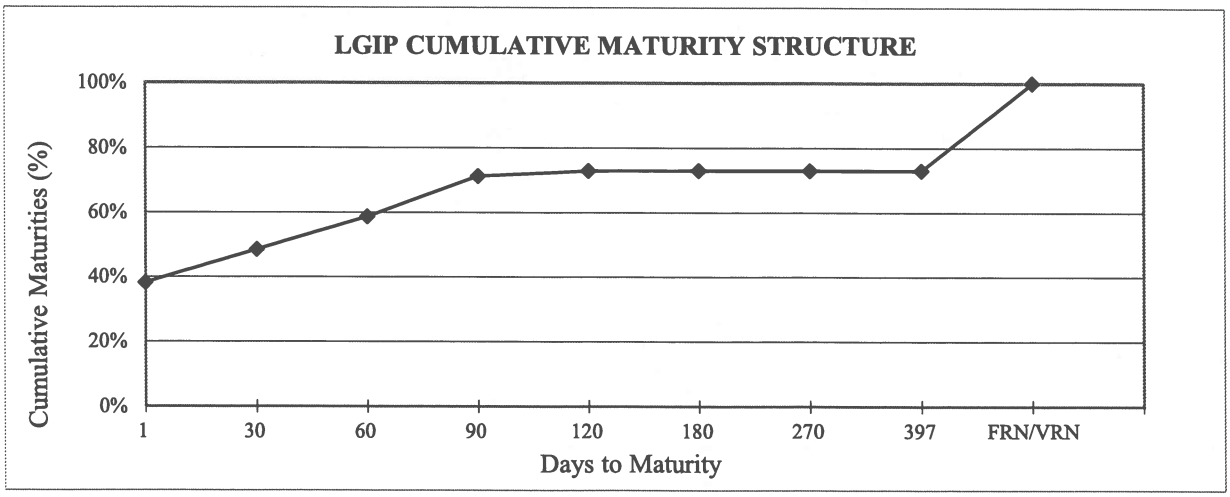
* Rates are calculated on a 365-day basis

WASHINGTON STATE
LOCAL GOVERNMENT INVESTMENT POOL
December 31, 2022

DAYS TO MATURITY	$ MATURING (PAR VALUE)*	% MATURING	CUMULATIVE % MATURING
1	7,874.10	38.2%	38.2%
2-30	2,106.13	10.2%	48.5%
31-60	2,105.00	10.2%	58.7%
61-90	2,583.76	12.5%	71.2%
91-120	350.00	1.7%	72.9%
121-180	10.00	0.0%	73.0%
181-270	0.00	0.0%	73.0%
271-397	0.00	0.0%	73.0%
FRN/VRN	5,568.51	27.0%	100.0%
PORTFOLIO TOTAL:	20,597.50		

* Amounts in millions of dollars





BANK RECONCILIATION

City Of White Salmon | Time: 09:41:20 | Date: 04/07/2023

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1 Checking Account

Date		
	Balance Forward	1,485,871.25
11/25/2022		328.78
11/27/2022		120.82
11/28/2022		77.93
11/29/2022		1,827.71
11/30/2022		2,580.24
12/01/2022		6,297.20
12/02/2022		20,288.93
12/03/2022		606.81
12/04/2022		925.23
12/05/2022		12,546.89
12/06/2022		5,361.94
12/07/2022		8,486.38
12/08/2022		68,330.63
12/09/2022		49,671.13
12/10/2022		1,275.68
12/11/2022		475.61
12/12/2022		17,773.80
12/13/2022		4,743.01
12/14/2022		13,024.32
12/15/2022		22,345.40
12/16/2022		7,727.80
12/17/2022		8,183.75
12/18/2022		7,050.59
12/19/2022		18,822.64
12/20/2022		142,667.23
12/21/2022		1,901.77
12/22/2022		3,698.51
12/23/2022		2,221.12
12/24/2022		159.50
12/25/2022		274.63
12/26/2022		158.23
12/27/2022		607.57
12/28/2022		3,382.81
12/29/2022		10,549.66
12/30/2022		72,745.15
	Total Credits:	517,239.40

Year	Trans#	Date	Type	Chk#	Vendor	
2022	3551	10/19/2022	Claims	38550	Munsen Paving LLC	1,862.66
2022	3755	11/02/2022	Claims	38600	Reynier, Ron Atty At Law	1,400.00
2022	3881	11/16/2022	Claims	38635	Same Day Stage	69.00
2022	3882	11/16/2022	Claims	38636	Schuknecht's Polygraph Service	200.00
2022	3886	11/16/2022	Claims	38640	Verizon Wireless	1,014.18
2022	3993	11/28/2022	Claims	38647	CenturyLink	1,352.40
2022	3994	11/28/2022	Claims	38648	Gorge Networks Inc	772.10
2022	4481	12/01/2022	Claims		Evergreen Note Servicing	61,992.12
2022	4027	12/05/2022	Payroll		Ryan Hardie Adam	2,366.98
2022	4028	12/05/2022	Payroll	38649	Adam Brake	184.70
2022	4029	12/05/2022	Payroll		Jan Brending	2,973.51
2022	4030	12/05/2022	Payroll		Jeff C Broderick	2,416.84
2022	4031	12/05/2022	Payroll		Erika Castro-Guzman	1,943.79
2022	4032	12/05/2022	Payroll		Jeffrey Cooper	2,721.78
2022	4033	12/05/2022	Payroll		Kate E Daniels	2,317.66
2022	4034	12/05/2022	Payroll		Andrew Dirks	2,070.75
2022	4037	12/05/2022	Payroll	38652	Sebastian Garcia	306.61
2022	4038	12/05/2022	Payroll		Lisa L George	2,165.69

BANK RECONCILIATION

City Of White Salmon Time: 09:41:20 Date: 04/07/2023

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Year	Trans#	Date	Type	Chk#	Vendor	
2022	4040	12/05/2022	Payroll		Suzanne F Gilmer	221.64
2022	4041	12/05/2022	Payroll		Edward L Gunnyon	2,828.00
2022	4042	12/05/2022	Payroll		Jason L Hartmann	152.42
2022	4043	12/05/2022	Payroll		Michael L Hepner	3,048.56
2022	4044	12/05/2022	Payroll		William F Hunsaker	2,792.60
2022	4045	12/05/2022	Payroll		Cynthia D Jewell	1,868.62
2022	4046	12/05/2022	Payroll		Marla A Keethler	1,707.08
2022	4047	12/05/2022	Payroll		Jason Kinley	1,774.03
2022	4048	12/05/2022	Payroll		Ross E Lambert	2,939.51
2022	4049	12/05/2022	Payroll		Joshua Lewis	2,764.71
2022	4050	12/05/2022	Payroll		David S Lindley	152.42
2022	4051	12/05/2022	Payroll		Madelynn M McIlwain	1,822.73
2022	4053	12/05/2022	Payroll	38655	Jeremy S Perala	284.43
2022	4054	12/05/2022	Payroll	38656	Scott Perala	594.73
2022	4055	12/05/2022	Payroll		Stephanie M Porter	2,484.34
2022	4056	12/05/2022	Payroll		Frank Randall	2,332.00
2022	4057	12/05/2022	Payroll		James A Ransier	152.42
2022	4058	12/05/2022	Payroll		Troy A Rayburn	3,262.24
2022	4059	12/05/2022	Payroll	38657	George C Rocha	367.55
2022	4060	12/05/2022	Payroll	38658	Kelsey A Rooks	490.18
2022	4061	12/05/2022	Payroll		Troy Rosenburg	1,723.31
2022	4063	12/05/2022	Payroll	38660	Karl Swanson	954.90
2022	4064	12/05/2022	Payroll	38661	Jess W Wardwell	652.22
2022	4065	12/05/2022	Payroll		AFLAC	205.54
2022	4066	12/05/2022	Payroll		Association Of WA Cities	37,668.04
2022	4067	12/05/2022	Payroll		Internal Revenue Service	20,236.73
2022	4068	12/05/2022	Payroll		LifeSecure Insurance Company	1,221.60
2022	4069	12/05/2022	Payroll		LifeSecure Insurance Company	410.79
2022	4070	12/05/2022	Payroll		LifeSecure Insurance Company	170.77
2022	4071	12/05/2022	Payroll		Oregon Department of Revenue	225.00
2022	4072	12/05/2022	Payroll		Standard Insurance	373.35
2022	4073	12/05/2022	Payroll		WA State Dept Retirement Systems	75.00
2022	4074	12/05/2022	Payroll		WA State Dept Retirement Systems	11,087.73
2022	4075	12/05/2022	Payroll	38662	WSCCCE	790.39
2022	4193	12/05/2022	Claims		Chase Paymentech	1,919.86
2022	4221	12/05/2022	Claims		Xpress Bill Pay	638.74
2022	4099	12/07/2022	Claims		Kenneth B. Woodrich PC	6,414.00
2022	4117	12/07/2022	Claims	38723	Association Of WA Cities	6,700.00
2022	4118	12/07/2022	Claims	38663	A&E Heating and Air, Inc.	12,122.69
2022	4119	12/07/2022	Claims	38664	Ace Hardware	197.29
2022	4122	12/07/2022	Claims	38667	Anderson Perry & Associates, Inc.	37,258.37
2022	4123	12/07/2022	Claims	38668	Aramark Uniform Services	349.64
2022	4124	12/07/2022	Claims	38669	Artistic Excavation, LLC	4,471.52
2022	4125	12/07/2022	Claims	38670	Aspect Consulting	6,427.00
2022	4126	12/07/2022	Claims	38671	BSK Associates	233.00
2022	4127	12/07/2022	Claims	38672	Bell Design Company	1,499.00
2022	4128	12/07/2022	Claims	38673	Bingen, City Of	31,559.88
2022	4129	12/07/2022	Claims	38674	Brenntag Pacific, Inc	1,772.12
2022	4130	12/07/2022	Claims	38675	CTX-Xerox	126.85
2022	4131	12/07/2022	Claims	38676	Charter Communications	277.95
2022	4132	12/07/2022	Claims	38677	CivicPlus LLC	2,008.10
2022	4133	12/07/2022	Claims	38678	Class5	67.18
2022	4134	12/07/2022	Claims	38679	Coburn Electric, Inc.	137.60
2022	4135	12/07/2022	Claims	38680	Columbia Gorge News, LLC	189.76
2022	4136	12/07/2022	Claims	38681	Columbia Gorge Training Assn	592.00
2022	4138	12/07/2022	Claims	38683	Communications Northwest	1,282.38
2022	4139	12/07/2022	Claims	38684	Extreme Products	332.00
2022	4140	12/07/2022	Claims	38685	Gray & Osborne, Inc	5,852.95
2022	4141	12/07/2022	Claims	38686	H.D. Fowler Company	4,646.45

BANK RECONCILIATION

City Of White Salmon Time: 09:41:20 Date: 04/07/2023

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Year	Trans#	Date	Type	Chk#	Vendor	
2022	4142	12/07/2022	Claims	38687	Hunsaker Oil Company Inc	2,002.04
2022	4143	12/07/2022	Claims	38688	Keith's Sporting Goods	417.21
2022	4144	12/07/2022	Claims	38689	Ned Kindler	283.76
2022	4145	12/07/2022	Claims	38690	Klickitat County Fire Dist. #3	5,615.00
2022	4146	12/07/2022	Claims	38691	Klickitat County Health Dept	175.00
2022	4147	12/07/2022	Claims	38692	Klickitat County Prosecutor	5.06
2022	4148	12/07/2022	Claims	38693	Klickitat County Sheriff Office	13,000.00
2022	4149	12/07/2022	Claims	38694	Klickitat County Treasurer	5.94
2022	4150	12/07/2022	Claims	38695	Knapp, O'Dell & Macpherson PLLC	2,728.00
2022	4151	12/07/2022	Claims	38696	Paul Koch	4,300.00
2022	4152	12/07/2022	Claims	38697	L.N, Curtis & Sons	1,581.97
2022	4153	12/07/2022	Claims	38698	Les Schwab Tire Center	1,207.36
2022	4155	12/07/2022	Claims	38700	Mosier WiNet	455.00
2022	4156	12/07/2022	Claims	38701	NAPA Auto Parts dba Gorge Auto Parts	915.01
2022	4157	12/07/2022	Claims	38702	NW Natural	470.36
2022	4158	12/07/2022	Claims	38703	O'Reilly Auto Parts	369.28
2022	4159	12/07/2022	Claims	38704	Office Depot	15.99
2022	4160	12/07/2022	Claims	38705	One Call Concepts Inc	23.54
2022	4161	12/07/2022	Claims	38706	PUD No 1 Of Klickitat County	11,947.41
2022	4162	12/07/2022	Claims	38707	Jane Palmer	25.00
2022	4163	12/07/2022	Claims	38708	Pitney Bowes Purchase Power	208.99
2022	4164	12/07/2022	Claims	38709	Radcomp Technologies	6,701.81
2022	4165	12/07/2022	Claims	38710	Reynier, Ron Atty At Law	1,400.00
2022	4166	12/07/2022	Claims	38711	Same Day Stage	69.00
2022	4167	12/07/2022	Claims	38712	Shred-it USA LLC	223.54
2022	4168	12/07/2022	Claims	38713	Larry Spencer	324.08
2022	4169	12/07/2022	Claims	38714	Summit Embroidery Works	32.25
2022	4170	12/07/2022	Claims	38715	US Bank	6,192.27
2022	4171	12/07/2022	Claims	38716	WA State Auditor	2,287.17
2022	4172	12/07/2022	Claims	38717	WA State Dept Agriculture	50.00
2022	4173	12/07/2022	Claims	38718	WA State Treas. Cash Mgmt Dept	186.25
2022	4174	12/07/2022	Claims	38719	WWCPA	20.00
2022	4175	12/07/2022	Claims	38720	White Salmon, City Of	60,316.02
2022	4176	12/07/2022	Claims	38721	Wilcox & Flegel	4,770.74
2022	4177	12/07/2022	Claims	38722	Zaya LLC	2,243.90
2022	4206	12/10/2022	Claims		USDA Rural Development	7,920.00
2022	4214	12/13/2022	Claims		WA State Dept Revenue/Excise	16,733.99
2022	4235	12/15/2022	Ser Chge		Columbia Bank #1080	314.47
2022	4299	12/15/2022	Claims		Starlink	110.00
2022	4256	12/20/2022	Payroll		Ryan Hardie Adam	1,789.63
2022	4258	12/20/2022	Payroll		Jan Brending	8,667.50
2022	4259	12/20/2022	Payroll		Jeff C Broderick	2,414.74
2022	4260	12/20/2022	Payroll		Erika Castro-Guzman	2,022.77
2022	4261	12/20/2022	Payroll		Jeffrey Cooper	2,965.75
2022	4262	12/20/2022	Payroll		Kate E Daniels	2,040.42
2022	4263	12/20/2022	Payroll		Andrew Dirks	1,848.47
2022	4264	12/20/2022	Payroll		Lisa L George	2,166.63
2022	4265	12/20/2022	Payroll		Edward L Gunnyon	3,316.72
2022	4266	12/20/2022	Payroll		Michael L Hepner	3,051.67
2022	4267	12/20/2022	Payroll		William F Hunsaker	2,793.41
2022	4268	12/20/2022	Payroll		Cynthia D Jewell	1,666.64
2022	4269	12/20/2022	Payroll		Marla A Keethler	270.12
2022	4270	12/20/2022	Payroll		Jason Kinley	2,726.49
2022	4271	12/20/2022	Payroll		Ross E Lambert	1,970.85
2022	4272	12/20/2022	Payroll		Joshua Lewis	2,701.46
2022	4273	12/20/2022	Payroll		Madelynn M McIlwain	2,198.72
2022	4275	12/20/2022	Payroll		Stephanie M Porter	2,480.16
2022	4276	12/20/2022	Payroll		Frank Randall	2,804.74
2022	4277	12/20/2022	Payroll		Troy A Rayburn	3,260.69

BANK RECONCILIATION

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Year	Trans#	Date	Type	Chk#	Vendor	
2022	4278	12/20/2022	Payroll		Kelsey A Rooks	3,126.20
2022	4279	12/20/2022	Payroll		Troy Rosenburg	1,724.94
2022	4281	12/20/2022	Payroll		Internal Revenue Service	24,546.58
2022	4282	12/20/2022	Payroll		Oregon Department of Revenue	193.00
2022	4283	12/20/2022	Payroll		WA State Dept Retirement Systems	75.00
2022	4284	12/20/2022	Payroll		WA State Dept Retirement Systems	11,675.25
2022	4316	12/20/2022	Payroll		Washington State Support Registry	277.50
2022	4318	12/21/2022	Claims	38727	Anderson Perry & Associates, Inc.	26,666.25
2022	4319	12/21/2022	Claims	38728	Aspect Consulting	2,329.50
2022	4322	12/21/2022	Claims	38731	Coburn Electric, Inc.	11,276.53
2022	4325	12/21/2022	Claims	38734	DataPro Solutions, Inc	130.94
2022	4329	12/21/2022	Claims	38738	Goldendale Tire Center	798.51
2022	4334	12/21/2022	Claims	38743	Les Schwab Tire Center	1,220.16
2022	4339	12/21/2022	Claims	38748	Pioneer Surveying Engineering Inc	1,110.00
2022	4347	12/21/2022	Claims	38756	White Salmon, City Of	3,231.26
					Total Debits:	620,229.29
					Reconciled Bank Balance:	1,382,881.36
2022	4367	12/27/2022	Util Pay	59308	Xpress Bill Pay	560.77
2022	4368	12/27/2022	Util Pay	59309	Xpress Bill Pay	12.00
2022	4391	12/28/2022	Util Pay	59332	Xpress Bill Pay	63.60
2022	4399	12/29/2022	Util Pay	59340	Xpress Bill Pay	1,034.95
2022	4400	12/29/2022	Util Pay	59341	Xpress Bill Pay	586.60
2022	4401	12/29/2022	Util Pay	59342	Xpress Bill Pay	80.00
2022	4402	12/29/2022	Util Pay	59343	Xpress Bill Pay	371.57
2022	4403	12/30/2022	Util Pay	59344	Batch Customer	191.74
2022	4409	12/30/2022	Util Pay	59350	Xpress Bill Pay	784.69
2022	4410	12/30/2022	Util Pay	59351	Xpress Bill Pay	606.72
2022	4411	12/30/2022	Util Pay	59352	Xpress Bill Pay	108.00
2022	4412	12/30/2022	Util Pay	59353	Xpress Bill Pay	404.59
2022	4413	12/31/2022	Util Pay	59354	Xpress Bill Pay	370.36
2022	4414	12/31/2022	Util Pay	59355	Xpress Bill Pay	357.80
					Outstanding Credits:	-5,533.39
2016	1220	03/16/2016	Claims	31118	Huard C/O Brad Huard, Cecelia Joan	6.20
2017	8301	11/01/2017	Claims	33126	Hill, David & Angela	87.43
2018	768	02/07/2018	Claims	33497	Wuollet, Renee	11.38
2018	1201	03/07/2018	Claims	33577	Parker, Chris	3.17
2018	3179	06/20/2018	Claims	33915	Pretorius, Lourens and Monette	16.96
2018	7272	09/05/2018	Payroll	34156	Vargas, Savannah	49.10
2018	7524	09/20/2018	Payroll	34222	Vargas, Savannah	20.68
2018	8618	12/05/2018	Payroll	34449	Heredia, Angelina	27.70
2019	2627	06/05/2019	Claims	35066	Stiffler, Christopher	168.00
2019	3568	08/07/2019	Claims	35245	Long, Mark	179.21
2020	1811	05/06/2020	Claims	36098	Lisa Doslu, Trustee, James B Roberson Trust	10.38
2021	218	01/20/2021	Claims	36799	Hood, Thomas	4.71
2021	228	01/20/2021	Claims	36809	Schwab, Jennifer	49.19
2021	232	01/20/2021	Claims	36813	Zallen, Garret	0.05
2021	1733	05/19/2021	Claims	37101	Kyte, Nora B.	3.34
2021	3458	10/06/2021	Claims	37455	Ernie's Locks & Keys LLC	325.00
2021	4396	12/20/2021	Payroll	37678	Stiffler, Christopher	27.70
2022	3738	11/02/2022	Claims	38583	Gaudette and Elizabeth Copeland, Matt	150.00
2022	4035	12/05/2022	Payroll	38650	Fink, Hans Peter	389.72
2022	4036	12/05/2022	Payroll	38651	Fink, Patricia F	152.42
2022	4039	12/05/2022	Payroll	38653	Giant, Benjamin C	152.42
2022	4052	12/05/2022	Payroll	38654	Moore, Chris	273.36
2022	4062	12/05/2022	Payroll	38659	Swann, David S	559.64
2022	4120	12/07/2022	Claims	38665	Adam, Ryan Hardie	24.71
2022	4121	12/07/2022	Claims	38666	Air Exchange, Inc.	678.69
2022	4137	12/07/2022	Claims	38682	Columbia Tree Service Inc	1,983.39

BANK RECONCILIATION

2022	4154	12/07/2022	Claims	38699	Masonic Lodge # 163	500.00
2022	4257	12/20/2022	Payroll	38724	Berkey, Brynion L	73.88
2022	4274	12/20/2022	Payroll	38725	Morse, Joel M	184.70
2022	4280	12/20/2022	Payroll	38726	Ryan, Joseph	55.41
2022	4320	12/21/2022	Claims	38729	Berkey, Brynion	29.00
2022	4321	12/21/2022	Claims	38730	CenturyLink	1,359.25
2022	4323	12/21/2022	Claims	38732	Columbia Gorge News, LLC	45.00
2022	4324	12/21/2022	Claims	38733	Columbia Tree Service Inc	203.43
2022	4326	12/21/2022	Claims	38735	Databar	1,563.30
2022	4327	12/21/2022	Claims	38736	Excavator Rental Services	1,070.43
2022	4328	12/21/2022	Claims	38737	Extreme Products	599.98
2022	4330	12/21/2022	Claims	38739	Gower Law Office	700.00
2022	4331	12/21/2022	Claims	38740	Jaques Sharp	1,965.00
2022	4332	12/21/2022	Claims	38741	Keethler, Marla	1,412.51
2022	4333	12/21/2022	Claims	38742	Klickitat Tree Operations, LLC	1,560.00
2022	4335	12/21/2022	Claims	38744	Morse, Joel	208.99
2022	4336	12/21/2022	Claims	38745	Nelson Nygaard Consulting Assoc., Inc.	2,816.25
2022	4337	12/21/2022	Claims	38746	PUD No 1 Of Klickitat County	3,560.93
2022	4338	12/21/2022	Claims	38747	Pacer Propane LLC	1,482.50
2022	4340	12/21/2022	Claims	38749	Propio LS LLC	8.28
2022	4341	12/21/2022	Claims	38750	Quill	99.94
2022	4342	12/21/2022	Claims	38751	Republic Services #487	525.13
2022	4343	12/21/2022	Claims	38752	The Watershed Company	612.50
2022	4344	12/21/2022	Claims	38753	TransUnion Risk & Alternative	80.63
2022	4345	12/21/2022	Claims	38754	Verizon Wireless	1,230.59
2022	4346	12/21/2022	Claims	38755	WA State Dept Ecology, Cashiering Unit	50.00
2022	4348	12/21/2022	Claims	38757	Wilcox & Flegel	2,017.10
2022	4349	12/21/2022	Claims	38758	Xerox Financial Services, LLC	772.93
2022	4416	12/30/2022	Claims		Woodrich PC, Kenneth B.	4,236.00
2022	4417	12/30/2022	Claims	38768	BSK Associates	178.00
2022	4418	12/30/2022	Claims	38769	Brenntag Pacific, Inc	3,525.77
2022	4419	12/30/2022	Claims	38770	C.M. & W.O. Sheppard Inc	627.22
2022	4420	12/30/2022	Claims	38771	Charter Communications	277.95
2022	4421	12/30/2022	Claims	38772	Coburn Electric, Inc.	639.37
2022	4422	12/30/2022	Claims	38773	Columbia Gorge News, LLC	1,460.28
2022	4423	12/30/2022	Claims	38774	Communications Northwest	1,817.51
2022	4424	12/30/2022	Claims	38775	Day Wireless Systems	155.88
2022	4425	12/30/2022	Claims	38776	Extreme Products	2,497.75
2022	4426	12/30/2022	Claims	38777	Goldendale Tire Center	701.29
2022	4427	12/30/2022	Claims	38778	Gower Law Office	440.00
2022	4428	12/30/2022	Claims	38779	H.D. Fowler Company	21,909.42
2022	4429	12/30/2022	Claims	38780	Hach Company	720.20
2022	4430	12/30/2022	Claims	38781	Heald, Marcie	150.00
2022	4431	12/30/2022	Claims	38782	Hood River County	63.75
2022	4432	12/30/2022	Claims	38783	Les Schwab Tire Center	460.57
2022	4433	12/30/2022	Claims	38784	Mt Adams Chamber Of Commerce	7,075.00
2022	4434	12/30/2022	Claims	38785	Munsen Paving LLC	939.77
2022	4435	12/30/2022	Claims	38786	NAPA Auto Parts dba Gorge Auto Parts	918.55
2022	4436	12/30/2022	Claims	38787	NW Natural	1,275.26
2022	4437	12/30/2022	Claims	38788	PUD No 1 Of Klickitat County	4,645.55
2022	4438	12/30/2022	Claims	38789	Pacer Propane LLC	48.38
2022	4439	12/30/2022	Claims	38790	Peterson CAT	70.66
2022	4440	12/30/2022	Claims	38791	Public Safety Testing	138.00
2022	4441	12/30/2022	Claims	38792	Same Day Stage	69.00
2022	4442	12/30/2022	Claims	38793	TransUnion Risk & Alternative	80.63
2022	4443	12/30/2022	Claims	38794	US Bank	2,101.75
2022	4444	12/30/2022	Claims	38795	Walter E. Nelson Co.	262.05
2022	4445	12/30/2022	Claims	38796	White Salmon, City Of	2,199.95
2022	4446	12/30/2022	Claims	38797	Wilcox & Flegel	1,646.06
2022	4447	12/30/2022	Claims	38798	Zaya LLC	1,139.00
2022	4448	12/31/2022	Claims	38830	A&E Heating and Air, Inc.	2,770.90
2022	4449	12/31/2022	Claims	38831	Ace Hardware	409.96
2022	4450	12/31/2022	Claims	38832	Aramark Uniform Services	263.35
2022	4451	12/31/2022	Claims	38833	Bingen, City Of	31,376.88
2022	4452	12/31/2022	Claims	38834	Broderick, Jeff C	393.63

BANK RECONCILIATION

City Of White Salmon | Time: 09:41:20 | Date: 04/07/2023

12/01/2022 To: 12/31/2022 | Page: 6

2022	4453	12/31/2022	Claims	38835	Columbia Gorge News LLC	70.13
2022	4454	12/31/2022	Claims	38836	DJC Oregon	647.80
2022	4455	12/31/2022	Claims	38837	DataPro Solutions, Inc	130.94
2022	4456	12/31/2022	Claims	38838	Databar	1,557.66
2022	4457	12/31/2022	Claims	38839	Hunsaker Oil	1,011.69
2022	4458	12/31/2022	Claims	38840	Klickitat County Prosecutor	2.51
2022	4459	12/31/2022	Claims	38841	Knapp, O'Dell & Macpherson PLLC	1,386.00
2022	4460	12/31/2022	Claims	38842	Lexipol LLC	5,847.24
2022	4461	12/31/2022	Claims	38843	NAPA Auto Parts dba Gorge Auto Parts	124.03
2022	4462	12/31/2022	Claims	38844	Office Depot	389.26
2022	4463	12/31/2022	Claims	38845	One Call Concepts Inc	7.49
2022	4464	12/31/2022	Claims	38846	Owen Equipment Company	1,052.98
2022	4465	12/31/2022	Claims	38847	PUD No 1 Of Klickitat County	87.96
2022	4466	12/31/2022	Claims	38848	Pioneer Surveying Engineering Inc	750.00
2022	4467	12/31/2022	Claims	38849	Propio LS LLC	13.11
2022	4468	12/31/2022	Claims	38850	Republic Services #487	518.45
2022	4469	12/31/2022	Claims	38851	Risk Management Service Agency	1,000.00
2022	4470	12/31/2022	Claims	38852	Shred-it USA LLC	226.04
2022	4471	12/31/2022	Claims	38853	The Watershed Company	3,052.50
2022	4472	12/31/2022	Claims	38854	Verizon Wireless	1,164.91
2022	4473	12/31/2022	Claims	38855	WA State Treas. Cash Mgmt Dept	106.36
2022	4474	12/31/2022	Claims	38856	White Salmon, City Of	49,953.60
2022	4475	12/31/2022	Claims		Xpress Bill Pay	668.81
2022	4476	12/31/2022	Claims		Chase Paymentech	1,447.94
2022	4477	12/31/2022	Payroll		Department Of Labor & Industries	7,196.17
2022	4478	12/31/2022	Payroll		Employment Security Department - PFMLA	2,059.21
2022	4479	12/31/2022	Payroll		Employment Security Department	896.04
2022	4480	12/31/2022	Payroll		Oregon Dept. of Revenue - Transit Tax	18.14
					Outstanding Debits:	209,214.47
					Reconciled Book Balance:	**1,174,125.62**

BANK RECONCILIATION

City Of White Salmon

Time: 16:30:26 Date: 04/06/2023

12/01/2022 To: 12/31/2022

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2 State Pool

Date							
						Balance Forward	4,629,156.30
12/31/2022							16,195.92
						Total Credits:	16,195.92
Year	Trans#	Date	Type	Chk#	Vendor		
						Total Debits:	0.00
						Reconciled Bank Balance:	4,645,352.22
						Outstanding Credits:	
						Outstanding Debits:	
						Reconciled Book Balance:	**4,645,352.22**

INVESTMENT INTEREST WORKSHEET

City Of White Salmon

Time: 16:24:44 Date: 04/06/2023

For Balances As Of: 11/30/2022

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Fund	Account	Fund Balance	% Of Total	Interest
001 Current Expense	361 11 00 00	1,095,114.75	23.65690	3,831.45
101 Street Fund	361 11 40 00	100,308.76	2.16689	350.95
108 Municipal Capital Imp Fund	361 11 95 00	389,984.62	8.42453	1,364.43
110 Fire Reserve Fund	361 11 11 00	338,320.06	7.30846	1,183.67
112 General Govt Reserve Fund	361 11 12 00	343,854.99	7.42803	1,203.04
121 Police Vehicle Reserve Fund	361 11 21 01	78,470.33	1.69513	274.54
303 Hotel/Motel Taxes	361 10 00 12	107,531.83	2.32293	376.22
401 Water Fund	361 11 34 02	100,308.76	2.16689	350.95
402 Wastewater Collection Fund	361 11 35 01	300,926.28	6.50067	1,052.84
408 Water Reserve Fund	361 11 34 03	103,590.29	2.23778	362.43
409 Wastewater Reserve Fund	361 11 35 02	510,366.90	11.02505	1,785.61
412 Water Rights Acquisition Fund	361 11 34 04	349,098.59	7.54130	1,221.38
413 Water Bond Redemption Fund	361 11 04 13	64,879.92	1.40155	226.99
414 Wastewater Bond Redemption Fund	361 11 04 14	11,484.35	0.24809	40.18
415 Water Bond Reserve Fund	361 11 34 05	101,860.11	2.20040	356.38
416 Wastewater Bond Reserve Fund	361 11 35 04	75,574.11	1.63257	264.41
417 Treatment Plant Reserve Fund	361 11 35 03	363,223.46	7.84643	1,270.80
418 Water Short Lived Asset Reserve Fund	361 11 04 18	194,258.19	4.19640	679.65
		4,629,156.30		16,195.92

4/6/23

INVESTMENT TRANSACTION JOURNAL

City Of White Salmon

Time: 16:25:40 Date: 04/06/2023
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Trans	Date	Acct #	Type	Vendor	Amount	Memo
1	01/31/2022	2	Interest	WA State Investment Pool	270.51	January Investment Interest

Fund	Purchased	Interest	Liquidated
001 - 000 Current Expense		68.11	
108 - 000 Municipal Capital Imp Fund		29.69	
110 - 000 Fire Reserve Fund		21.92	
112 - 000 General Govt Reserve Fund		26.07	
121 - 000 Police Vehicle Reserve Fund		5.97	
303 - 000 Hotel/Motel Taxes		2.32	
408 - 000 Water Reserve Fund		2.69	
409 - 000 Wastewater Reserve Fund		31.22	
412 - 000 Water Rights Acquisition Fund		22.68	
413 - 000 Water Bond Redemption Fund		4.94	
415 - 000 Water Bond Reserve Fund		5.70	
416 - 000 Wastewater Bond Reserve Fund		5.67	
417 - 000 Treatment Plant Reserve Fund		35.80	
418 - 000 Water Short Lived Asset Reserve Fund		7.73	

2	02/28/2022	2	Interest	WA State Investment Pool	291.31	February Investment Interest

Fund	Purchased	Interest	Liquidated
001 - 000 Current Expense		73.35	
108 - 000 Municipal Capital Imp Fund		31.98	
110 - 000 Fire Reserve Fund		23.61	
112 - 000 General Govt Reserve Fund		28.08	
121 - 000 Police Vehicle Reserve Fund		6.43	
303 - 000 Hotel/Motel Taxes		2.49	
408 - 000 Water Reserve Fund		2.90	
409 - 000 Wastewater Reserve Fund		33.62	
412 - 000 Water Rights Acquisition Fund		24.42	
413 - 000 Water Bond Redemption Fund		5.32	
415 - 000 Water Bond Reserve Fund		6.14	
416 - 000 Wastewater Bond Reserve Fund		6.10	
417 - 000 Treatment Plant Reserve Fund		38.55	
418 - 000 Water Short Lived Asset Reserve Fund		8.32	

3	03/31/2022	2	Interest	WA State Investment Pool	671.75	March Investment Interest

Fund	Purchased	Interest	Liquidated
001 - 000 Current Expense		169.14	
108 - 000 Municipal Capital Imp Fund		73.74	
110 - 000 Fire Reserve Fund		54.43	
112 - 000 General Govt Reserve Fund		64.74	
121 - 000 Police Vehicle Reserve Fund		14.84	
303 - 000 Hotel/Motel Taxes		5.75	
408 - 000 Water Reserve Fund		6.69	
409 - 000 Wastewater Reserve Fund		77.54	
412 - 000 Water Rights Acquisition Fund		56.32	
413 - 000 Water Bond Redemption Fund		12.27	
415 - 000 Water Bond Reserve Fund		14.17	
416 - 000 Wastewater Bond Reserve Fund		14.07	
417 - 000 Treatment Plant Reserve Fund		88.89	
418 - 000 Water Short Lived Asset Reserve Fund		19.16	

4	04/30/2022	2	Interest	WA State Investment Pool	1,166.73	April Investment Interest

Fund	Purchased	Interest	Liquidated
001 - 000 Current Expense		293.76	
108 - 000 Municipal Capital Imp Fund		128.08	
110 - 000 Fire Reserve Fund		94.55	
112 - 000 General Govt Reserve Fund		112.45	
121 - 000 Police Vehicle Reserve Fund		25.77	
303 - 000 Hotel/Motel Taxes		9.99	
408 - 000 Water Reserve Fund		11.62	
409 - 000 Wastewater Reserve Fund		134.67	
412 - 000 Water Rights Acquisition Fund		97.81	

INVESTMENT TRANSACTION JOURNAL

City Of White Salmon

Time: 16:25:40 Date: 04/06/2023
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Trans	Date	Acct #	Type	Vendor	Amount	Memo
	Fund				Purchased	Interest / Liquidated
	110 - 000 Fire Reserve Fund					543.76
	112 - 000 General Govt Reserve Fund					646.73
	121 - 000 Police Vehicle Reserve Fund					148.22
	303 - 000 Hotel/Motel Taxes					57.44
	408 - 000 Water Reserve Fund					66.83
	409 - 000 Wastewater Reserve Fund					774.52
	412 - 000 Water Rights Acquisition Fund					562.56
	413 - 000 Water Bond Redemption Fund					122.55
	415 - 000 Water Bond Reserve Fund					141.51
	416 - 000 Wastewater Bond Reserve Fund					140.57
	417 - 000 Treatment Plant Reserve Fund					887.98
	418 - 000 Water Short Lived Asset Reserve Fund					191.47
9	09/30/2022	2	Interest	WA State Investment Pool	7,419.58	Septmeber Investment Interest
	Fund				Purchased	Interest / Liquidated
	001 - 000 Current Expense					1,868.13
	108 - 000 Municipal Capital Imp Fund					814.47
	110 - 000 Fire Reserve Fund					601.24
	112 - 000 General Govt Reserve Fund					715.09
	121 - 000 Police Vehicle Reserve Fund					163.88
	303 - 000 Hotel/Motel Taxes					63.52
	408 - 000 Water Reserve Fund					73.89
	409 - 000 Wastewater Reserve Fund					856.39
	412 - 000 Water Rights Acquisition Fund					622.02
	413 - 000 Water Bond Redemption Fund					135.50
	415 - 000 Water Bond Reserve Fund					156.46
	416 - 000 Wastewater Bond Reserve Fund					155.43
	417 - 000 Treatment Plant Reserve Fund					981.84
	418 - 000 Water Short Lived Asset Reserve Fund					211.72
10	10/21/2022	2	Deposit		1,073,197.00	Moving funds from cash account to investment account LGIP
	Fund				Purchased	Interest / Liquidated
	001 - 000 Current Expense				200,000.00	
	101 - 000 Street Fund				200,000.00	
	110 - 000 Fire Reserve Fund				50,278.00	
	112 - 000 General Govt Reserve Fund				1,453.00	
	303 - 000 Hotel/Motel Taxes				76,882.00	
	401 - 000 Water Fund				100,000.00	
	402 - 000 Wastewater Collection Fund				200,000.00	
	408 - 000 Water Reserve Fund				68,000.00	
	409 - 000 Wastewater Reserve Fund				100,000.00	
	414 - 000 Wastewater Bond Redemption Fund				11,449.00	
	415 - 000 Water Bond Reserve Fund				21,984.00	
	416 - 000 Wastewater Bond Reserve Fund				1,148.00	
	417 - 000 Treatment Plant Reserve Fund				26,286.00	
	418 - 000 Water Short Lived Asset Reserve Fund				15,717.00	
11	10/21/2022	2	Adjustmen			Selling and buying investment funds to provide cash flow
	Fund				Purchased	Interest / Liquidated
	101 - 000 Street Fund					100,000.00
	417 - 000 Treatment Plant Reserve Fund					132,859.87
	402 - 000 Wastewater Collection Fund				100,000.00	
	412 - 000 Water Rights Acquisition Fund				51,103.66	
	415 - 000 Water Bond Reserve Fund				4,875.74	
	418 - 000 Water Short Lived Asset Reserve Fund				76,880.47	
12	10/31/2022	2	Interest	WA State Investment Pool	9,839.13	October 2022 Investment In
	Fund				Purchased	Interest / Liquidated
	001 - 000 Current Expense					2,477.33

INVESTMENT TRANSACTION JOURNAL

City Of White Salmon

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Trans	Date	Acct #	Type	Vendor	Amount	Memo

Fund Totals	**Purchases**	**Interest**	**Liquidations**
110 000 - Fire Reserve Fund	50,278.00	5,158.33	0.00
112 000 - General Govt Reserve Fund	1,453.00	5,750.17	0.00
121 000 - Police Vehicle Reserve Fund	0.00	1,315.61	0.00
303 000 - Hotel/Motel Taxes	76,882.00	1,017.08	0.00
401 000 - Water Fund	100,000.00	659.71	0.00
402 000 - Wastewater Collection Fund	300,000.00	1,979.12	0.00
408 000 - Water Reserve Fund	68,000.00	1,041.78	0.00
409 000 - Wastewater Reserve Fund	100,000.00	7,534.64	0.00
412 000 - Water Rights Acquisition Fund	51,103.66	5,330.61	0.00
413 000 - Water Bond Redemption Fund	0.00	1,087.77	0.00
414 000 - Wastewater Bond Redemption Fund	11,449.00	75.53	0.00
415 000 - Water Bond Reserve Fund	26,859.74	1,433.26	0.00
416 000 - Wastewater Bond Reserve Fund	1,148.00	1,255.34	0.00
417 000 - Treatment Plant Reserve Fund	26,286.00	7,178.95	132,859.87
418 000 - Water Short Lived Asset Reserve Fund	92,597.47	2,310.50	0.00
	1,306,056.87	66,642.88	232,859.87

BANK RECONCILIATION

City Of White Salmon

Time: 16:31:15 Date: 04/06/2023

12/01/2022 To: 12/31/2022

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3 Petty Cash

Date						Balance Forward	25.00
						Total Credits:	0.00
Year	Trans#	Date	Type	Chk#	Vendor		
						Total Debits:	0.00
						Reconciled Bank Balance:	25.00
						Outstanding Credits:	
						Outstanding Debits:	
						Reconciled Book Balance:	**25.00**

BANK RECONCILIATION

City Of White Salmon

Time: 16:31:27 Date: 04/06/2023

12/01/2022 To: 12/31/2022

Page: 1

4 Cash Drawer 1

Date							
						Balance Forward	150.00
						Total Credits:	0.00
Year	Trans#	Date	Type	Chk#	Vendor		
						Total Debits:	0.00
						Reconciled Bank Balance:	150.00
						Outstanding Credits:	
						Outstanding Debits:	
						Reconciled Book Balance:	**150.00**

BANK RECONCILIATION

City Of White Salmon

Time: 16:31:39 Date: 04/06/2023

12/01/2022 To: 12/31/2022

Page: 1

5 Cash Drawer 2

Date							
						Balance Forward	150.00
						Total Credits:	0.00
Year	Trans#	Date	Type	Chk#	Vendor		
						Total Debits:	0.00
						Reconciled Bank Balance:	150.00
						Outstanding Credits:	
						Outstanding Debits:	
						Reconciled Book Balance:	**150.00**

City of White Salmon
Budget Summary Report
As of December 31, 2022

	Budget Revenue	Year-To-Date Revenue	Remaining	% of Total Budget 92%	Budget Expenditures	Year-To Date Expenditures	Remaining	% of Total Budget 100%
001 Current Expense								
Finance					556,940.00	551,989.71	4,950.29	99.11%
Central Services (HR)					94,857.00	94,544.88	312.12	99.67%
General Government					114,713.00	110,172.17	4,540.83	96.04%
Building					145,417.00	145,327.26	89.74	99.94%
Community Services					896,622.00	127,961.23	768,660.77	14.27%
Planning					324,005.00	271,538.61	52,466.39	83.81%
Park					286,339.00	278,908.08	7,430.92	97.40%
Police					1,219,242.00	1,197,019.37	22,222.63	98.18%
Fire					109,492.00	92,733.97	16,758.03	84.69%
001 Current Expense	**2,911,384.00**	**2,964,041.90**	**-52,657.90**	**101.81%**	**3,747,627.00**	**2,870,195.28**	**877,431.72**	**76.59%**
101 Street Fund	**486,214.00**	**490,597.65**	**-4,383.65**	**100.90%**	**601,594.00**	**524,352.28**	**77,241.72**	**87.16%**
108 Municipal Capital Imp. Fund	**85,049.00**	**92,632.93**	**-7,583.93**	**108.92%**	**52,670.00**	**52,341.94**	**328.06**	**99.38%**
110 Fire Reserve Fund	**5,317.00**	**5,458.33**	**-141.33**	**102.66%**	**0.00**	**0.00**	**0.00**	**0.00%**
112 General Fund Reserve	**5,631.00**	**5,775.17**	**-144.17**	**102.56%**	**0.00**	**0.00**	**0.00**	**0.00%**
121 Police Vehicle Reserve Fund	**61,283.00**	**61,315.61**	**-32.61**	**100.05%**	**0.00**	**0.00**	**0.00**	**0.00%**
303 Hotel/Motel Tax	**83,304.00**	**80,502.92**	**2,801.08**	**96.64%**	**40,000.00**	**22,463.00**	**17,537.00**	**56.16%**
307 New Pool Construction Fund	**0.00**	**0.00**	**0.00**	**0.00%**	**0.00**	**0.00**	**0.00**	**0.00%**
401 Water Fund	**2,672,904.00**	**2,493,887.82**	**179,016.18**	**93.30%**	**2,492,066.00**	**2,392,633.00**	**99,433.00**	**96.01%**
402 Wastewater Collection Fund	**1,059,798.00**	**1,060,123.12**	**-325.12**	**100.03%**	**1,089,677.00**	**1,117,087.48**	**-27,410.48**	**102.52%**
408 Water Reserve Fund	**999.00**	**1,041.78**	**-42.78**	**0.00%**	**78,397.00**	**74,401.81**	**3,995.19**	**94.90%**
409 Wastewater Reserve Fund	**107,320.00**	**107,534.64**	**-214.64**	**100.20%**	**201,819.00**	**201,818.35**	**0.65**	**100.00%**
412 Water Rights Acquisition Fund	**169,367.00**	**169,456.13**	**-89.13**	**100.05%**	**123,985.00**	**123,984.24**	**0.76**	**10**

City of White Salmon
Budget Summary Report
As of December 31, 2022

	Budget Revenue	Year-To-Date Revenue	Remaining	% of Total Budget 92%	Budget Expenditures	Year-To Date Expenditures	Remaining	% of Total Budget 92%
413 Water Bond Redemption Fund	112,579.00	112,605.77	-26.77	100.02%	111,518.00	111,516.00	2.00	100.00%
414 Wastewater Bond Redemption Fund	71.00	75.53	-4.53	0.00%	0.00	0.00	0.00	0.00%
415 Water Bond Reserve Fund	20,891.00	20,933.26	-42.26	100.20%	0.00	0.00	0.00	0.00%
416 Wastewater Bond Reserve Fund	1,223.00	1,255.34	-32.34	102.64%	0.00	0.00	0.00	0.00%
417 Treatment Plant Reserve Fund	17,527.00	17,678.95	-151.95	100.87%	255,977.00	255,976.74	0.26	100.00%
418 Water Short Lived Asset Reserve Fund	202,229.00	202,310.50	-81.50	100.04%	120,000.00	107,890.20	12,109.80	89.91%
420 USDA Rural Develop. Jewett Water	150,500.00	150,500.00	0.00	100.00%	0.00	0.00	0.00	0.00%
601 Remittances	4,512.00	4,486.31	25.69	99.43%	4,512.00	4,486.31	25.69	99.43%
Total	**8,158,102.00**	**8,042,213.66**	**115,888.34**	**98.58%**	**8,919,842.00**	**7,859,146.63**	**1,060,695.37**	**88.11%**

Note: Revenue does not include beginning balances and expenditures do not include ending balances

2022 BUDGET POSITION

City Of White Salmon

Time: 18:13:06 Date: 04/12/2023

001 Current Expense

01/01/2022 To: 12/31/2022

Revenues		Amt Budgeted	Revenues	Remaining	
308 Beginning Balances					
308 31 00 01	CE-Restricted Bginning Balance	375,961.00	375,961.00	0.00	0.0%
308 91 00 01	CE-Unassigned Beginning Balance	944,755.00	944,754.16	0.84	0.0%
308 Beginning Balances		1,320,716.00	1,320,715.16	0.84	0.0%
310 Taxes					
311 10 00 00	CE-Property Taxes	245,000.00	251,373.23	(6,373.23)	0.0%
311 30 00 00	CE-Sale of Tax Title Property	3,029.00	3,028.24	0.76	0.0%
313 11 00 00	CE-Local Sales & Use Tax	671,047.00	675,308.27	(4,261.27)	0.0%
316 43 00 00	CE-Natural Gas Utility Tax	40,335.00	40,334.50	0.50	0.0%
316 44 00 00	CE-Water Utility Tax	246,142.00	246,141.08	0.92	0.0%
316 45 00 00	CE-Wastewater Utility Tax	156,162.00	156,161.37	0.63	0.0%
316 46 00 00	CE-Television Cable Utility Tax	16,691.00	16,750.34	(59.34)	0.0%
316 47 00 00	CE-Telephone Utility Tax	25,798.00	25,583.88	214.12	0.8%
316 48 00 00	CE-Refuse Collection Utility Tax	23,276.00	21,400.53	1,875.47	8.1%
316 49 00 00	CE-Electric Utility Tax	138,073.00	139,078.66	(1,005.66)	0.0%
316 81 00 00	CE-GE Tax-Punch Boards & Pull Tabs	1,033.00	1,032.85	0.15	0.0%
316 82 00 00	CE-GE Tax-Bingo & Raffles	390.00	389.95	0.05	0.0%
317 20 00 00	CE-Leasehold Excise Tax	8,077.00	8,076.80	0.20	0.0%
310 Taxes		1,575,053.00	1,584,659.70	(9,606.70)	0.0%
320 Licenses & Permits					
321 91 00 00	CE-Cable Franchise Fees	16,755.00	16,754.94	0.06	0.0%
321 99 00 00	CE-Business Licenses & Permits	27,091.00	27,545.83	(454.83)	0.0%
321 99 01 00	CE-Short-Term Rental Permit	7,750.00	8,275.00	(525.00)	0.0%
322 10 00 00	CE-Building Permit	50,000.00	47,527.76	2,472.24	4.9%
322 10 00 01	CE-Bldg Permits/Residential	1,050.00	1,050.00	0.00	0.0%
322 10 00 04	CE-Bldg Permits/Signs	200.00	200.00	0.00	0.0%
322 10 00 05	CE-Mechanical Permit	6,000.00	5,732.00	268.00	4.5%
322 10 00 06	CE-Plumbing Permit	12,000.00	11,307.50	692.50	5.8%
322 30 00 00	CE-Animal Licenses	760.00	810.00	(50.00)	0.0%
322 40 00 00	CE-Street And Curb Permits	1,365.00	1,365.00	0.00	0.0%
320 Licenses & Permits		122,971.00	120,568.03	2,402.97	2.0%
330 Intergovernmental Revenues					
332 92 10 00	Coronavirus Local Fiscal Recovery	375,961.00	375,961.00	0.00	0.0%
333 11 21 27	CE-Grant SLFRF 2022 -Utility Residential Customer Arrearages	0.00	550.91	(550.91)	0.0%
334 04 24 00	CE-CTED Stop Grant	4,905.00	4,904.97	0.03	0.0%
334 04 90 01	CE-EMS Trauma Grant	1,125.00	1,125.00	0.00	0.0%
335 00 91 00	CE-PUD Privilege Tax	25,777.00	25,776.72	0.28	0.0%
336 00 98 00	CE-City Assistance-ESSB6050	12,667.00	12,805.97	(138.97)	0.0%
336 06 21 00	CE-Violent Crimes/population	1,000.00	1,000.00	0.00	0.0%
336 06 26 00	CE-Special Programs	3,035.00	3,034.30	0.70	0.0%
336 06 42 00	CE-Marijuana Excise Tax	4,086.00	4,032.66	53.34	1.3%
336 06 51 00	CE-DUI/other Assistance	286.00	285.16	0.84	0.3%
336 06 94 00	CE-Liquor Excise Tax	17,605.00	17,604.88	0.12	0.0%
336 06 95 00	CE-Liquor Board Profits	19,321.00	19,311.68	9.32	0
337 00 21 00	CE-RMSA Lexipol Grant Police	1,662.00	1,661.97	0.03	0

001 Current Expense 01/01/2022 To: 12/31/2022

Revenues		Amt Budgeted	Revenues	Remaining	
330 Intergovernmental Revenues					
330 Intergovernmental Revenues		467,430.00	468,055.22	(625.22)	0.0%
340 Charges For Goods & Services					
341 43 00 00	CE-Finance Admin Fees	235,014.00	279,652.28	(44,638.28)	0.0%
341 43 00 01	CE-Legislative Admin Fees	15,829.00	18,140.42	(2,311.42)	0.0%
341 62 00 00	Word Processing, Printing And Duplicating Services - Municipal/District Court	6.00	5.51	0.49	8.2%
341 96 00 00	CE-HR Admin Fees	32,181.00	31,996.27	184.73	0.6%
342 10 00 00	CE-Law Enforcement Services	1,320.00	1,395.00	(75.00)	0.0%
342 10 00 01	CE-Law Enforcement-Bingen	359,307.00	359,310.00	(3.00)	0.0%
342 36 00 00	CE-Hous'g/Monitor'g Prisoner	170.00	170.00	0.00	0.0%
345 81 00 00	CE-Zoning & Subdivision Fees	19,020.00	19,020.00	0.00	0.0%
345 83 00 00	CE-Plan Review Fees	28,000.00	25,413.19	2,586.81	9.2%
347 30 00 01	CE-Park Use Activity Fees	600.00	600.00	0.00	0.0%
340 Charges For Goods & Services		691,447.00	735,702.67	(44,255.67)	0.0%
350 Fines & Penalties					
353 10 00 00	CE-Traffic Infraction Penalty	1,175.00	1,174.51	0.49	0.0%
354 00 00 00	CE-Parking Infraction Penalty	639.00	638.90	0.10	0.0%
355 20 00 00	CE-DUI Fines	241.00	240.53	0.47	0.2%
355 80 00 00	CE-Other Criminal Traffic Fines	939.00	938.53	0.47	0.1%
356 50 00 00	CE-Sup Court, Inv Fund Assets	101.00	100.67	0.33	0.3%
356 90 00 00	CE-Other Non-traffic Fines	1,987.00	1,986.56	0.44	0.0%
357 33 00 00	CE-Public Defense Cost	1,799.00	1,798.92	0.08	0.0%
357 37 00 00	CE-Warr/Subp Cost Remit	17.00	16.30	0.70	4.1%
350 Fines & Penalties		6,898.00	6,894.92	3.08	0.0%
360 Miscellaneous Revenues					
361 11 00 00	CE-Investment Interest	15,853.00	16,316.37	(463.37)	0.0%
361 40 00 00	CE-Sales Tax Interest	520.00	622.37	(102.37)	0.0%
361 40 01 00	CE-Dist Ct, Interest Income	45.00	44.43	0.57	1.3%
362 50 00 00	CE-Lease-Mt Adams Chamber	4,755.00	4,754.64	0.36	0.0%
367 11 00 05	CE-Donations (Police Dept)	500.00	500.00	0.00	0.0%
369 10 00 00	CE-Sale Of Surplus Equipment-Fire	11,955.00	11,955.00	0.00	0.0%
369 10 00 01	CE-Sale Of Surplus-Finance	1.00	1.00	0.00	0.0%
369 10 00 02	CE-Sale Of Surplus-Police	3,050.00	3,050.00	0.00	0.0%
369 10 00 06	CE-Sale Of Surplus-Parks	353.00	352.88	0.12	0.0%
369 40 00 00	CE-Restitution	1,739.00	1,753.42	(14.42)	0.0%
369 91 00 00	CE-Other Misc Revenue	654.00	653.21	0.79	0.1%
369 91 00 01	CE-Police Misc Revenue	419.00	418.49	0.51	0.1%
369 91 00 02	CE-Fire Misc Revenue	229.00	228.65	0.35	0.2%
369 91 00 46	CE-Park Misc Revenue	186.00	185.60	0.40	0.2%
360 Miscellaneous Revenues		40,259.00	40,836.06	(577.06)	0.0%
380 Non Revenues - Other Increases In Fund Resour					
382 10 00 02	Park-Reservation Deposit	1,500.00	1,500.00	0.00	0

001 Current Expense 01/01/2022 To: 12/31/2022

Revenues		Amt Budgeted	Revenues	Remaining	
380 Non Revenues - Other Increases In Fund Resour					
380 Non Revenues - Other Increases In Fund Resour		1,500.00	1,500.00	0.00	0.0%
390 Other Financing Sources					
395 20 00 00	CE-Ins. Rec. Non-Capital Finance	5,025.00	5,024.42	0.58	0.0%
395 21 00 00	CE-Ins. Rec. Police Assets	801.00	800.88	0.12	0.0%
390 Other Financing Sources		5,826.00	5,825.30	0.70	0.0%
Fund Revenues:		4,232,100.00	4,284,757.06	(52,657.06)	0.0%

Expenditures		Amt Budgeted	Expenditures	Remaining	
514 Finance					
514 20 10 00	Finance-Salaries	137,339.00	137,338.99	0.01	0.0%
514 20 11 00	Finance-Salaries/OT	32.00	31.15	0.85	2.7%
514 20 20 00	Finance-Benefits	48,480.00	48,487.15	(7.15)	0.0%
514 20 21 00	Finance-Benefits/OT	3.00	2.94	0.06	2.0%
514 20 31 01	Finance-Office Supplies	10,526.00	10,036.19	489.81	4.7%
514 20 31 02	Finance-Janitorial Supplies	330.00	330.69	(0.69)	0.0%
514 20 31 04	Finance-Building Supplies	65.00	64.85	0.15	0.2%
514 20 35 01	Finance - Equipment	2,568.00	2,567.25	0.75	0.0%
514 20 41 00	Finance-Advertising	2,600.00	2,458.15	141.85	5.5%
514 20 41 01	Finance-Contractual Services	56,771.00	55,445.77	1,325.23	2.3%
514 20 41 02	Finance-Computer Services	79,947.00	79,946.39	0.61	0.0%
514 20 41 03	Finance-Contractual-Interim City Administrator	10,196.00	10,195.00	1.00	0.0%
514 20 42 01	Finance-Com-CenturyLink	3,360.00	3,356.13	3.87	0.1%
514 20 42 03	Finance-Com AT&T	800.00	786.64	13.36	1.7%
514 20 42 04	Finance-Gorge.Net	16,680.00	15,749.16	930.84	5.6%
514 20 43 00	Finance-Travel & Training	3,425.00	3,424.58	0.42	0.0%
514 20 45 00	Finance-Equipment Rental	6,688.00	6,532.93	155.07	2.3%
514 20 46 00	Finance-Insurance	161,800.00	161,800.00	0.00	0.0%
514 20 47 01	Finance-Utilities-PUD	3,000.00	2,532.13	467.87	15.6%
514 20 47 02	Finance-Utilities-NW Natural	604.00	502.44	101.56	16.8%
514 20 47 03	Finance-Utilities-City Of WS	1,365.00	1,360.84	4.16	0.3%
514 20 47 04	Finance-Utilities-Refuse	200.00	203.81	(3.81)	0.0%
514 20 48 01	Finance-Building Services	439.00	438.63	0.37	0.1%
514 20 49 00	Finance-Other Misc Expenses	0.00	175.08	(175.08)	0.0%
514 20 49 01	Finance-Dues & Subscriptions	3,000.00	2,796.44	203.56	6.8%
514 20 49 02	Finance-Postage & Permits	1,400.00	1,194.46	205.54	14.7%
514 20 49 03	Finance-AP Int & Penalties	132.00	131.11	0.89	0.7%
514 20 49 40	Finance-External Taxes	6.00	5.01	0.99	16.5%
589 90 00 00	Employee Deduction Clearing	0.00	(1,086.65)	1,086.65	100.0%
594 14 62 02	Finance-Building Improvements	2,980.00	2,978.70	1.30	0.0%
594 14 64 09	Finance-Computer Equip/Software	2,204.00	2,203.75	0.25	0.0%
514 Finance		556,940.00	551,989.71	4,950.29	0.9%
518 Central Services					
518 10 10 00	HR-Salaries	52,562.00	52,561.95	0.05	0

001 Current Expense 01/01/2022 To: 12/31/2022

Expenditures		Amt Budgeted	Expenditures	Remaining	
518 Central Services					
518 10 11 00	HR-Salaries/OT	245.00	244.32	0.68	0.3%
518 10 20 00	HR-Benefits	20,865.00	20,864.27	0.73	0.0%
518 10 21 00	HR-Benefits/OT	45.00	44.67	0.33	0.7%
518 10 31 01	HR-Office Supplies	112.00	111.84	0.16	0.1%
518 10 41 01	HR-Contractual Services	6,454.00	6,253.57	200.43	3.1%
518 10 41 02	HR-Municipal Labor Attny	612.00	612.00	0.00	0.0%
518 10 42 03	HR-Com-AT&T	671.00	634.36	36.64	5.5%
518 10 43 00	HR-Travel & Training	4,165.00	4,164.09	0.91	0.0%
518 10 44 00	HR-Advertising	1,889.00	1,889.00	0.00	0.0%
518 10 48 02	HR-Computer Services	7,237.00	7,164.81	72.19	1.0%
518 Central Services		94,857.00	94,544.88	312.12	0.3%
519 General Government Services					
512 50 41 01	Judicial-Judge Services	7,152.00	7,150.80	1.20	0.0%
515 45 41 00	Legal - Criminal Contractual Services	16,867.00	16,866.96	0.04	0.0%
515 91 41 00	Judicial-Indingent Defence	14,000.00	11,597.50	2,402.50	17.2%
523 60 49 40	Judicial-Prisoner Care	13,000.00	13,000.00	0.00	0.0%
525 60 49 40	Emergency Services-Emerg. Mg	1,374.00	1,373.41	0.59	0.0%
000		52,393.00	49,988.67	2,404.33	4.6%
511 60 10 00	Legislative-Salaries	9,763.00	9,763.00	0.00	0.0%
511 60 20 00	Legislative-Benefits	861.00	860.29	0.71	0.1%
511 60 31 00	Legislative - Supplies	503.00	502.43	0.57	0.1%
511 60 41 00	Legislative-Advertising	200.00	37.13	162.87	81.4%
511 60 41 01	Legislative - Professional Services	3,440.00	3,440.00	0.00	0.0%
511 60 43 00	Legislative-Travel & Training	2,558.00	2,557.29	0.71	0.0%
511 60 47 01	Legislative-Utilties-PUD	260.00	216.51	43.49	16.7%
511 60 47 02	Legislative-Utilties-NW Natural	190.00	199.40	(9.40)	0.0%
511 60 47 03	Legislative-Utilties-City WS	263.00	262.16	0.84	0.3%
511 60 47 04	Legislative-Utility-Refuse	44.00	41.16	2.84	6.5%
511 60 49 00	Legislative - Miscellaneous	39.00	38.28	0.72	1.8%
513 10 10 00	Executive-Salaries	11,960.00	11,960.00	0.00	0.0%
513 10 20 00	Executive-Benefits	1,026.00	1,025.62	0.38	0.0%
513 10 42 01	Executive-Com-AT&T	636.00	631.62	4.38	0.7%
513 10 43 00	Executive-Travel & Training	1,967.00	1,773.45	193.55	9.8%
514 40 49 40	Legislative-Election Costs	7,552.00	7,551.56	0.44	0.0%
515 41 41 01	Legal-Civil Contractual Services	21,058.00	19,323.60	1,734.40	8.2%
019 Legislative Costs		62,320.00	60,183.50	2,136.50	3.4%
519 General Government Services		114,713.00	110,172.17	4,540.83	4.0%
524 Building					
524 60 10 00	Building-Salaries	94,620.00	94,619.25	0.75	0.0%
524 60 11 00	Building-Salaries/OT	428.00	427.60	0.40	0.1%
524 60 20 00	Building-Benefits	36,009.00	36,003.58	5.42	0.0%
524 60 21 00	Building-Benefits/OT	79.00	78.25	0.75	0.9%
524 60 31 01	Building-Office Supplies	175.00	174.60	0.40	0.2%
524 60 41 01	Building-Contractual Service	1,847.00	1,910.75	(63.75)	0

001 Current Expense 01/01/2022 To: 12/31/2022

Expenditures		Amt Budgeted	Expenditures	Remaining	
524 Building					
524 60 41 03	Building-Contractual Interim City Administrator	7,140.00	7,136.50	3.50	0.0%
524 60 42 01	Building-Cell Phones	840.00	843.62	(3.62)	0.0%
524 60 48 00	Building-Computer Equip/Maint Services	4,039.00	4,038.11	0.89	0.0%
524 60 49 01	Building-Dues & Subscription	240.00	95.00	145.00	60.4%
524 Building		145,417.00	145,327.26	89.74	0.1%
557 Community Services					
551 00 00 01	Community Services - ARPA Housing	380,000.00	15,800.00	364,200.00	95.8%
557 30 31 00	Community Services - Supplies	8,626.00	8,227.09	398.91	4.6%
557 30 31 02	Community Services - ARPA Public Health Supplies	18,234.00	18,233.08	0.92	0.0%
557 30 41 00	Community Services - Advertising	28.00	28.00	0.00	0.0%
557 30 41 02	Community Services- Contractual	68,900.00	17,636.31	51,263.69	74.4%
557 30 41 03	Community Services - Contractual - Community Center Study	74,646.00	0.00	74,646.00	100.0%
557 30 41 04	Community Services - ARPA Funds	278,151.00	0.00	278,151.00	100.0%
594 57 00 01	Community Services - ARPA Mail Delivery	68,037.00	68,036.75	0.25	0.0%
557 Community Services		896,622.00	127,961.23	768,660.77	85.7%
558 Planning & Community Devel					
558 60 10 00	Planning-Salaries	138,931.00	138,930.49	0.51	0.0%
558 60 11 00	Planning-Salaries/OT	535.00	534.59	0.41	0.1%
558 60 20 00	Planning-Benefits	47,363.00	47,357.45	5.55	0.0%
558 60 21 00	Planning-Benefits/OT	98.00	97.91	0.09	0.1%
558 60 31 01	Planning-Office Supplies	3,400.00	3,205.29	194.71	5.7%
558 60 41 01	Planning-Contractual Service	42,000.00	38,945.00	3,055.00	7.3%
558 60 41 02	Planning-Shoreline Plan	30,000.00	7,178.75	22,821.25	76.1%
558 60 41 04	Planning-Critical Areas Ord Review	33,705.00	6,961.25	26,743.75	79.3%
558 60 41 09	Planning-Contractual Interim City Administrator	20,390.00	20,390.00	0.00	0.0%
558 60 42 01	Planning-Cell Phones	875.00	757.63	117.37	13.4%
558 60 43 00	Planning-Travel & Training	727.00	1,120.37	(393.37)	0.0%
558 60 44 00	Planning-Advertising	3,207.00	3,327.79	(120.79)	0.0%
558 60 47 01	Planning-Utilities-PUD	250.00	216.51	33.49	13.4%
558 60 47 02	Planning-Utilities-NW Natural	200.00	199.31	0.69	0.3%
558 60 47 03	Planning-Utilities-City WS	263.00	262.10	0.90	0.3%
558 60 47 04	Planning-Utilities-Refuse	48.00	41.17	6.83	14.2%
558 70 41 00	Economic Development-Contractual Service	2,013.00	2,013.00	0.00	0.0%
558 Planning & Community Devel		324,005.00	271,538.61	52,466.39	16.2%
576 Park Facilities					
576 80 10 00	Park-Salaries	46,814.00	46,813.18	0.82	0.0%
576 80 11 00	Park-Salaries/OT	914.00	913.23	0.77	0.1%
576 80 20 00	Park-Benefits	22,169.00	22,163.97	5.03	0.0%
576 80 21 00	Park-Benefits/OT	186.00	180.67	5.33	2.9%
576 80 23 00	Park-Uniforms & Safety Gear	500.00	194.97	305.03	61
576 80 31 01	Park-Veh/Equip Rep/Maint Supplies	1,200.00	1,104.96	95.04	7

001 Current Expense 01/01/2022 To: 12/31/2022

Expenditures		Amt Budgeted	Expenditures	Remaining	
576 Park Facilities					
576 80 31 02	Park-Janitorial Supplies	1,982.00	1,737.49	244.51	12.3%
576 80 31 03	Park-Building Rep/Maint Supplies	4,638.00	4,136.78	501.22	10.8%
576 80 31 05	Park-Pipe, Valves, Fittings	700.00	607.21	92.79	13.3%
576 80 31 06	Park-Seasonal Supplies	3,768.00	3,767.92	0.08	0.0%
576 80 31 07	Park-Office & Operating Supplies	1,142.00	1,091.95	50.05	4.4%
576 80 32 00	Park-Gas/Oil/Diesel/Lubric	9,000.00	8,620.46	379.54	4.2%
576 80 35 01	Park-Shop Equipment & Tools	1,100.00	987.02	112.98	10.3%
576 80 41 01	Park-Contractual Services	66,597.00	64,137.91	2,459.09	3.7%
576 80 41 09	Park-Contractual Interim City Administrator	2,040.00	2,039.00	1.00	0.0%
576 80 42 01	Park-Comm	636.00	637.06	(1.06)	0.0%
576 80 43 00	Park-Travel & Training	1,986.00	2,036.60	(50.60)	0.0%
576 80 44 00	Park-Advertising	200.00	175.78	24.22	12.1%
576 80 45 00	Park-Operating Rentals & Leases	62.00	61.40	0.60	1.0%
576 80 47 01	Park-Utilities-PUD	8,000.00	6,750.23	1,249.77	15.6%
576 80 47 03	Park-Utilities-City Of WS	24,633.00	23,505.34	1,127.66	4.6%
576 80 47 04	Park-Utilities-Refuse	2,639.00	2,635.58	3.42	0.1%
576 80 48 01	Park-Bldg/Grnd Repair/Maint Services	28,089.00	27,016.69	1,072.31	3.8%
576 80 48 03	Park-Veh/Eq Repair/Maint Services	500.00	406.81	93.19	18.6%
576 80 48 04	Park-Tires & Tire Repair Services	600.00	846.97	(246.97)	0.0%
576 80 49 01	Park-Miscellaneous	300.00	259.81	40.19	13.4%
576 80 49 03	Parks - Laundry Service	421.00	409.10	11.90	2.8%
576 80 49 40	Park-Property Taxes	70.00	69.52	0.48	0.7%
594 76 62 01	Parks-Park & Bldg Improv.	14,165.00	14,164.50	0.50	0.0%
594 76 62 03	Parks-Pool Demolition	6,331.00	6,330.06	0.94	0.0%
594 76 62 05	Parks-Land Purchase	31,592.00	31,591.38	0.62	0.0%
594 76 64 00	Parks- Machinery & Equip	2,165.00	2,164.53	0.47	0.0%
	576 Park Facilities	285,139.00	277,558.08	7,580.92	2.7%
580 Non Expeditures					
582 10 00 76	Park-Reservation Deposit Refund	1,200.00	1,350.00	(150.00)	0.0%
	580 Non Expeditures	1,200.00	1,350.00	(150.00)	0.0%
021 Police					
521 Law Enforcement					
521 10 41 00	Civil Service- Professional Services	553.00	414.00	139.00	25.1%
521 20 10 00	Police-Salaries	608,953.00	608,952.58	0.42	0.0%
521 20 10 01	Police Maintenance Salaries	3,077.00	3,076.13	0.87	0.0%
521 20 11 00	Police-Salaries/OT	65,181.00	65,180.69	0.31	0.0%
521 20 11 01	Police Maintenance Salaries/OT	50.00	49.89	0.11	0.2%
521 20 20 00	Police-Benefits	228,977.00	228,964.17	12.83	0.0%
521 20 20 01	Police Maintenance Benefits	1,651.00	1,642.89	8.11	0.5%
521 20 20 02	Police-Benefits-LEOFF I	56,541.00	56,540.80	0.20	0.0%
521 20 21 00	Police-Benefits/OT	9,987.00	9,981.57	5.43	0.1%
521 20 21 01	Police Maintenance Benefits/OT	37.00	31.84	5.16	13.9%
521 20 23 00	Police-Uniforms & Safety Gear	12,915.00	6,540.74	6,374.26	49.4%
521 20 31 01	Police-Office & Operating Supplies	4,200.00	2,541.32	1,658.68	39.5%
521 20 31 02	Police-Building Supplies	500.00	416.32	83.68	16
521 20 31 03	Police-Vehicle/Equip Supplies	2,300.00	2,028.22	271.78	11

001 Current Expense 01/01/2022 To: 12/31/2022

Expenditures		Amt Budgeted	Expenditures	Remaining	
521 Law Enforcement					
521 20 31 04	Police-Firearm Supplies	3,500.00	3,499.27	0.73	0.0%
521 20 32 00	Police-Gas/Oil/Diesel/Lubric	28,000.00	27,575.32	424.68	1.5%
521 20 35 01	Police-Shop Equipment & Tools	200.00	0.00	200.00	100.0%
521 20 41 01	Police-Contractual Services	10,000.00	7,849.66	2,150.34	21.5%
521 20 41 02	Police-Advertising	340.00	340.00	0.00	0.0%
521 20 41 05	Police-Contractual Interim City Administrator	10,200.00	10,195.00	5.00	0.0%
521 20 42 01	Police-Com-CenturyLink	3,306.00	3,305.66	0.34	0.0%
521 20 42 05	Police-Com-Dispatch	33,766.00	33,765.26	0.74	0.0%
521 20 42 06	Police-Com-Cell Phones	8,000.00	8,046.86	(46.86)	0.0%
521 20 45 00	Police-Equipment Rental	3,484.00	3,483.00	1.00	0.0%
521 20 47 01	Police-Utilities-PUD	1,900.00	1,905.32	(5.32)	0.0%
521 20 47 03	Police-Utilities-City Of WS	1,400.00	1,366.79	33.21	2.4%
521 20 47 04	Police-Utilities-Refuse	200.00	197.13	2.87	1.4%
521 20 48 01	Police-Building Services	2,500.00	1,295.76	1,204.24	48.2%
521 20 48 02	Police-Radio Rep/Maint Services	1,700.00	1,450.36	249.64	14.7%
521 20 48 03	Police-Vehicle/Equip Repair/Maint Services	2,000.00	958.37	1,041.63	52.1%
521 20 48 04	Police-Tire Services	3,500.00	2,995.62	504.38	14.4%
521 20 48 05	Police-Computer Eq/Soft Maint	6,946.00	6,771.32	174.68	2.5%
521 20 49 00	Police-Other Misc Expenses	125.00	118.65	6.35	5.1%
521 20 49 01	Police-Dues & Subscriptions	350.00	295.00	55.00	15.7%
521 21 40 00	Police-Investigation	3,000.00	2,721.52	278.48	9.3%
521 40 49 01	Police-Travel & Training	11,000.00	7,039.27	3,960.73	36.0%
594 21 62 01	Police-Other Infrastructure Improvements	4,472.00	4,471.52	0.48	0.0%
594 21 64 02	Police-Police Equipment	23,931.00	21,011.55	2,919.45	12.2%
597 21 00 01	CE-Transfer To PVR	60,000.00	60,000.00	0.00	0.0%
000		1,218,742.00	1,197,019.37	21,722.63	1.8%
521 21 40 01	Police-Drug Investigation	500.00	0.00	500.00	100.0%
121 Drug Investigation		500.00	0.00	500.00	100.0%
521 Law Enforcement		1,219,242.00	1,197,019.37	22,222.63	1.8%
021 Police		1,219,242.00	1,197,019.37	22,222.63	1.8%
022 Fire					
522 Fire Control					
522 20 10 00	Fire-Salaries	15,755.00	15,754.03	0.97	0.0%
522 20 10 02	Fire-Salaries-Drill Call Pay	5,369.00	5,368.00	1.00	0.0%
522 20 20 00	Fire-Benefits	4,942.00	4,936.83	5.17	0.1%
522 20 20 02	Fire-Drill Call Benefits	516.00	507.46	8.54	1.7%
522 20 23 00	Fire-Uniforms & Safety Gear	2,500.00	(2,562.24)	5,062.24	202.5%
522 20 24 00	Fire-Volunteer Recog Program	687.00	686.93	0.07	0.0%
522 20 24 01	Fire-Firefighter Wellness	200.00	58.00	142.00	71.0%
522 20 25 00	Fire-Disability & Pension	1,290.00	1,290.00	0.00	0.0%
522 20 26 00	Fire-Additional Disability Insurance	9,298.00	9,298.00	0.00	0.0%
522 20 31 01	Fire-Office Supplies	300.00	247.61	52.39	17.5%
522 20 31 02	Fire-Janitorial Supplies	300.00	209.00	91.00	30
522 20 31 04	Fire-Hazmat Supplies	209.00	208.01	0.99	0

001 Current Expense 01/01/2022 To: 12/31/2022

Expenditures		Amt Budgeted	Expenditures	Remaining	
522 Fire Control					
522 20 31 05	Fire-SCBA Refills	4,726.00	4,725.01	0.99	0.0%
522 20 31 10	Fire-EMS Supplies	1,000.00	955.28	44.72	4.5%
522 20 32 00	Fire-Gas/Oil/Diesel/Lubric	4,500.00	3,605.69	894.31	19.9%
522 20 35 01	Fire-Shop Equipment & Tools	300.00	198.97	101.03	33.7%
522 20 41 01	Fire-Contractual Services	8,000.00	8,100.22	(100.22)	0.0%
522 20 41 04	Fire-Contractual Interim City Administrator	3,060.00	3,058.50	1.50	0.0%
522 20 45 00	Fire-Equipment Rental	0.00	48.34	(48.34)	0.0%
522 20 47 01	Fire-Utilities-PUD	1,000.00	866.00	134.00	13.4%
522 20 47 02	Fire-Utilities-NW Natural	1,093.00	1,196.39	(103.39)	0.0%
522 20 47 03	Fire-Utilities-City Of WS	1,076.00	1,048.52	27.48	2.6%
522 20 47 04	Fire-Utilities-Refuse	431.00	418.45	12.55	2.9%
522 20 48 01	Fire-Bldg/Grnd/Repair/Maint Services	1,000.00	968.28	31.72	3.2%
522 20 48 02	Fire-Radio Repair/Maint Services	500.00	0.00	500.00	100.0%
522 20 48 05	Fire-Hose/Ladder Repair/Main Services	3,000.00	2,755.00	245.00	8.2%
522 20 49 01	Fire-Dues & Subscriptions	900.00	808.66	91.34	10.1%
522 20 49 02	Fire-Miscellaneous	100.00	51.59	48.41	48.4%
522 30 40 00	Fire-Fire Prevention	500.00	0.00	500.00	100.0%
522 45 43 00	Fire-Travel & Training	1,000.00	984.10	15.90	1.6%
522 50 31 01	Fire-Bldg/Grnd Repair/Maint Supplies	200.00	141.61	58.39	29.2%
522 50 48 01	Fire-Bldg/Grnd Repair/Maint Services	5,398.00	5,397.54	0.46	0.0%
522 60 10 00	Fire-Maint Salaries	2,308.00	2,307.04	0.96	0.0%
522 60 20 00	Fire-Maint Benefits	1,715.00	1,709.66	5.34	0.3%
522 60 31 03	Fire-Veh/Eq Supplies	3,000.00	1,602.96	1,397.04	46.6%
522 60 48 03	Fire-Veh/Eq Repair/Maint Services	6,545.00	6,544.76	0.24	0.0%
522 60 48 04	Fire-Tires/Tire Repair/Maint Services	1,200.00	112.79	1,087.21	90.6%
594 22 64 01	Fire-Mach. & Equip. > $250	6,404.00	5,957.45	446.55	7.0%
594 22 64 05	Fire-Com. Equip	9,170.00	3,169.53	6,000.47	65.4%
522 Fire Control		109,492.00	92,733.97	16,758.03	15.3%
022 Fire		109,492.00	92,733.97	16,758.03	15.3%
999 Ending Cash & Investments					
999 Ending Balance					
508 91 00 01	CE-Unassigned Ending Balance	484,473.00	0.00	484,473.00	100.0%
999 Ending Balance		484,473.00	0.00	484,473.00	100.0%
999 Ending Cash & Investments		484,473.00	0.00	484,473.00	100.0%
Fund Expenditures:		4,232,100.00	2,870,195.28	1,361,904.72	32.2%
Fund Excess/(Deficit):		0.00	1,414,561.78		

101 Street Fund 01/01/2022 To: 12/31/2022

Revenues		Amt Budgeted	Revenues	Remaining	
308 Beginning Balances					
308 51 01 01	Street-Assigned Beginning Balance	292,479.00	292,478.64	0.36	0.0%
308 Beginning Balances		292,479.00	292,478.64	0.36	0.0%
310 Taxes					
311 10 00 01	Street-Property Taxes	163,405.00	167,554.73	(4,149.73)	0.0%
316 44 01 01	Street-Water Utility Tax	123,071.00	123,070.32	0.68	0.0%
316 45 01 01	Street-Wastewater Utility Tax	62,465.00	62,464.55	0.45	0.0%
310 Taxes		348,941.00	353,089.60	(4,148.60)	0.0%
330 Intergovernmental Revenues					
334 03 60 00	Street-STP-R Program	84,643.00	84,642.18	0.82	0.0%
336 00 71 00	Street-Multimodal Transp.	3,287.00	3,279.62	7.38	0.2%
336 00 87 00	Street-Fuel Tax	46,558.00	46,760.87	(202.87)	0.0%
330 Intergovernmental Revenues		134,488.00	134,682.67	(194.67)	0.0%
360 Miscellaneous Revenues					
361 11 40 00	Street-Investment Interest	618.00	659.71	(41.71)	0.0%
367 11 01 02	Street - City Hall Flower Bed Donations	250.00	250.00	0.00	0.0%
369 10 42 00	Street-Sale Of Scrap And Junk	448.00	447.01	0.99	0.2%
369 91 01 01	Street-Other Misc Revenue	1,469.00	1,468.66	0.34	0.0%
360 Miscellaneous Revenues		2,785.00	2,825.38	(40.38)	0.0%
Fund Revenues:		778,693.00	783,076.29	(4,383.29)	0.0%

Expenditures		Amt Budgeted	Expenditures	Remaining	
542 Streets - Maintenance					
542 30 10 00	Street-Salaries	152,524.00	151,523.52	1,000.48	0.7%
542 30 11 00	Street-Salaries/OT	6,167.00	6,166.23	0.77	0.0%
542 30 20 00	Street-Benefits	62,694.00	62,688.83	5.17	0.0%
542 30 21 00	Street-Benefits/OT	1,217.00	1,211.47	5.53	0.5%
542 30 23 00	Street-Uniforms & Safety Gear	1,403.00	402.43	1,000.57	71.3%
542 30 31 01	Street-Office & Building Supplies	1,245.00	1,297.84	(52.84)	0.0%
542 30 31 02	Street-Janitorial Supplies	282.00	283.94	(1.94)	0.0%
542 30 31 04	Street-Construction Supplies	6,238.00	6,677.14	(439.14)	0.0%
542 30 31 05	Street-Pipe, Valves, Fitting	0.00	(16.91)	16.91	100.0%
542 30 31 06	Street-Utility Locate Supplies	11.00	10.74	0.26	2.4%
542 30 31 07	Street-Painting Supplies	2,465.00	2,264.18	200.82	8.1%
542 30 31 08	Street-Veh/Equip Rep/Maint Supplies	7,346.00	8,876.91	(1,530.91)	0.0%
542 30 31 09	Street-Street Signs	11,037.00	11,036.38	0.62	0.0%
542 30 32 00	Street-Gas/Oil/Diesel/Lubric	12,084.00	11,115.04	968.96	8.0%
542 30 35 01	Street-Shop Equip. & Tool	2,891.00	2,390.29	500.71	17.3%
542 30 41 03	Street-Engineering Services	50,000.00	41,341.00	8,659.00	17.3%
542 30 41 04	Street-Contractual Services	21,000.00	15,194.65	5,805.35	27.6%
542 30 41 05	Street - Engineering Garfield Street	20,000.00	11,640.00	8,360.00	41.8%
542 30 41 06	Street-Contractual Transportation Plan	110,000.00	59,462.25	50,537.75	45

101 Street Fund 01/01/2022 To: 12/31/2022

Expenditures		Amt Budgeted	Expenditures	Remaining	
542 Streets - Maintenance					
542 30 41 09	Street-Contractual Interim City Administrator	20,390.00	20,390.00	0.00	0.0%
542 30 41 10	Street-Leg Fee To CE Fund	5,152.00	6,082.38	(930.38)	0.0%
542 30 41 11	Street-Finance Fee To CE Fund	26,225.00	26,772.89	(547.89)	0.0%
542 30 41 12	Street-HR Fee To CE Fund	8,644.00	8,565.70	78.30	0.9%
542 30 42 01	Street-Com-CenturyLink	604.00	603.11	0.89	0.1%
542 30 42 03	Street-Com-AT&T Cell Phone	400.00	402.65	(2.65)	0.0%
542 30 42 04	Street-Com-Charter	1,646.00	1,783.61	(137.61)	0.0%
542 30 43 00	Street-Travel & Training	294.00	293.07	0.93	0.3%
542 30 44 00	Street-Advertising	593.00	600.16	(7.16)	0.0%
542 30 45 00	Street-Equipment Rental	3,000.00	1,908.52	1,091.48	36.4%
542 30 47 01	Street-Utilities	10,039.00	9,797.43	241.57	2.4%
542 30 48 01	Street-Bldg/Grnd Repair/Maint. Services	9,000.00	8,614.29	385.71	4.3%
542 30 48 03	Street-Veh/Eq Repair/Maint Services	5,000.00	3,247.26	1,752.74	35.1%
542 30 48 04	Street-Tires/Tire Repair/Maint Services	1,000.00	846.97	153.03	15.3%
542 30 49 00	Street-Other Misc Expenses	8,384.00	8,228.47	155.53	1.9%
542 30 49 01	Street-Dues & Subscriptions	885.00	884.83	0.17	0.0%
542 30 49 03	Street-Laundry Services	400.00	409.06	(9.06)	0.0%
542 30 49 41	Street-Property Taxes	38.00	37.44	0.56	1.5%
542 63 47 00	Street-Street Lights	15,260.00	15,283.03	(23.03)	0.0%
542 65 45 00	Street-Parking Lot Lease-Masonic Lodge	7,800.00	7,800.00	0.00	0.0%
000		593,358.00	516,116.80	77,241.20	13.0%
542 Streets - Maintenance		593,358.00	516,116.80	77,241.20	13.0%
594 Capital Expenditures					
594 42 64 00	Street-Machinery & Equip.	185.00	184.97	0.03	0.0%
594 42 64 01	Street-Fixed Assets > $250	5,213.00	5,212.76	0.24	0.0%
595 30 60 05	Street-2019 Skagit Street	2,838.00	2,837.75	0.25	0.0%
594 Capital Expenditures		8,236.00	8,235.48	0.52	0.0%
999 Ending Balance					
508 51 01 01	Street-Assigned Ending Balance	177,099.00	0.00	177,099.00	100.0%
999 Ending Balance		177,099.00	0.00	177,099.00	100.0%
Fund Expenditures:		778,693.00	524,352.28	254,340.72	32.7%
Fund Excess/(Deficit):		0.00	258,724.01		

108 Municipal Capital Imp Fund 01/01/2022 To: 12/31/2022

Revenues		Amt Budgeted	Revenues	Remaining	
308 Beginning Balances					
308 31 01 08	MCI-Restricted Beginning Balance	416,337.00	416,336.04	0.96	0.0%
308 51 01 08	MCI-Assigned Beginning Balance	11,526.00	11,525.40	0.60	0.0%
	308 Beginning Balances	427,863.00	427,861.44	1.56	0.0%
310 Taxes					
318 34 00 00	MCI-Real Estate Excise Taxes	78,665.00	86,094.53	(7,429.53)	0.0%
	310 Taxes	78,665.00	86,094.53	(7,429.53)	0.0%
360 Miscellaneous Revenues					
361 11 95 00	MCI-Investment Interest	6,384.00	6,538.40	(154.40)	0.0%
	360 Miscellaneous Revenues	6,384.00	6,538.40	(154.40)	0.0%
Fund Revenues:		512,912.00	520,494.37	(7,582.37)	0.0%

Expenditures		Amt Budgeted	Expenditures	Remaining	
594 Capital Expenditures					
594 14 62 06	MCI-Clock and Bell Improvements	52,670.00	52,341.94	328.06	0.6%
	594 Capital Expenditures	52,670.00	52,341.94	328.06	0.6%
999 Ending Balance					
508 31 01 08	MCI-Restricted Ending Balance	460,242.00	0.00	460,242.00	100.0%
	999 Ending Balance	460,242.00	0.00	460,242.00	100.0%
Fund Expenditures:		512,912.00	52,341.94	460,570.06	89.8%
Fund Excess/(Deficit):		0.00	468,152.43		

110 Fire Reserve Fund 01/01/2022 To: 12/31/2022

Revenues		Amt Budgeted	Revenues	Remaining	
308 Beginning Balances					
308 51 01 10	Fire Reserve-Assigned Beginning Balance	334,047.00	334,046.07	0.93	0.0%
308 Beginning Balances		334,047.00	334,046.07	0.93	0.0%
022 Fire					
360 Miscellaneous Revenues					
361 11 11 00	Fire Res-Invest Int.	5,017.00	5,158.33	(141.33)	0.0%
367 11 22 00	Fire Res-Donations	300.00	300.00	0.00	0.0%
360 Miscellaneous Revenues		5,317.00	5,458.33	(141.33)	0.0%
022 Fire		5,317.00	5,458.33	(141.33)	0.0%
Fund Revenues:		339,364.00	339,504.40	(140.40)	0.0%

Expenditures		Amt Budgeted	Expenditures	Remaining	
999 Ending Balance					
508 51 01 10	Fire Reserve-Assigned Ending Balance	339,364.00	0.00	339,364.00	100.0%
999 Ending Balance		339,364.00	0.00	339,364.00	100.0%
Fund Expenditures:		339,364.00	0.00	339,364.00	100.0%
Fund Excess/(Deficit):		0.00	339,504.40		

112 General Fund Reserve 01/01/2022 To: 12/31/2022

Revenues		Amt Budgeted	Revenues	Remaining	
308 Beginning Balances					
308 91 01 02	General Fund Reserve-Unassigned Beginning Balance	339,309.00	339,308.03	0.97	0.0%
308 Beginning Balances		339,309.00	339,308.03	0.97	0.0%
360 Miscellaneous Revenues					
361 11 12 00	GF Reserve-Invest Int.	5,631.00	5,775.17	(144.17)	0.0%
360 Miscellaneous Revenues		5,631.00	5,775.17	(144.17)	0.0%
Fund Revenues:		344,940.00	345,083.20	(143.20)	0.0%

Expenditures		Amt Budgeted	Expenditures	Remaining	
999 Ending Balance					
508 91 01 12	General Fund Reserve-Unassigned Ending Balance	344,940.00	0.00	344,940.00	100.0%
999 Ending Balance		344,940.00	0.00	344,940.00	100.0%
Fund Expenditures:		344,940.00	0.00	344,940.00	100.0%
Fund Excess/(Deficit):		0.00	345,083.20		

121 Police Vehicle Reserve Fund 01/01/2022 To: 12/31/2022

Revenues		Amt Budgeted	Revenues	Remaining	
308 Beginning Balances					
308 51 01 21	Police Vehicle Reserve-Assigned Beginning Balance	91,868.00	91,867.87	0.13	0.0%
308 Beginning Balances		91,868.00	91,867.87	0.13	0.0%
021 Police					
360 Miscellaneous Revenues					
361 11 21 01	Police-Investment Intereset	1,283.00	1,315.61	(32.61)	0.0%
360 Miscellaneous Revenues		1,283.00	1,315.61	(32.61)	0.0%
397 Interfund Transfers					
397 21 00 01	PVR-Transfer From CE	60,000.00	60,000.00	0.00	0.0%
397 Interfund Transfers		60,000.00	60,000.00	0.00	0.0%
021 Police		61,283.00	61,315.61	(32.61)	0.0%
Fund Revenues:		153,151.00	153,183.48	(32.48)	0.0%

Expenditures		Amt Budgeted	Expenditures	Remaining	
999 Ending Balance					
508 51 01 21	Police Vehicle Reserve-Assigned Ending Balance	153,151.00	0.00	153,151.00	100.0%
999 Ending Balance		153,151.00	0.00	153,151.00	100.0%
Fund Expenditures:		153,151.00	0.00	153,151.00	100.0%
Fund Excess/(Deficit):		0.00	153,183.48		

303 Hotel/Motel Taxes 01/01/2022 To: 12/31/2022

Revenues		Amt Budgeted	Revenues	Remaining	
308 Beginning Balances					
308 31 03 03	Hote/Motel Taxes-Restricted Beginning Balance	117,448.00	117,447.14	0.86	0.0%
308 Beginning Balances		117,448.00	117,447.14	0.86	0.0%
310 Taxes					
313 31 00 00	Hotel/Motel Tax	82,332.00	79,485.84	2,846.16	3.5%
310 Taxes		82,332.00	79,485.84	2,846.16	3.5%
360 Miscellaneous Revenues					
361 10 00 12	Investment Interest	972.00	1,017.08	(45.08)	0.0%
360 Miscellaneous Revenues		972.00	1,017.08	(45.08)	0.0%
Fund Revenues:		200,752.00	197,950.06	2,801.94	1.4%

Expenditures		Amt Budgeted	Expenditures	Remaining	
557 Community Services					
557 30 00 00	Hotel Motel Taxes-Grants	40,000.00	22,463.00	17,537.00	43.8%
557 Community Services		40,000.00	22,463.00	17,537.00	43.8%
999 Ending Balance					
508 31 03 03	Hotel/Motel Taxes-Restricted Ending Balance	160,752.00	0.00	160,752.00	100.0%
999 Ending Balance		160,752.00	0.00	160,752.00	100.0%
Fund Expenditures:		200,752.00	22,463.00	178,289.00	88.8%
Fund Excess/(Deficit):		0.00	175,487.06		

307 New Pool Construction Fund 01/01/2022 To: 12/31/2022

Revenues		Amt Budgeted	Revenues	Remaining	
308 Beginning Balances					
308 31 03 07	New Pool Construction-Restricted Beginning Balance	2,564.00	2,563.96	0.04	0.0%
308 Beginning Balances		2,564.00	2,563.96	0.04	0.0%
Fund Revenues:		2,564.00	2,563.96	0.04	0.0%

Expenditures		Amt Budgeted	Expenditures	Remaining	
999 Ending Balance					
508 31 03 07	New Pool Construction-Restricted Ending Balance	2,564.00	0.00	2,564.00	100.0%
999 Ending Balance		2,564.00	0.00	2,564.00	100.0%
Fund Expenditures:		2,564.00	0.00	2,564.00	100.0%
Fund Excess/(Deficit):		0.00	2,563.96		

401 Water Fund 01/01/2022 To: 12/31/2022

Revenues		Amt Budgeted	Revenues	Remaining	
308 Beginning Balances					
308 51 04 01	Water-Assigned Beginning Balance	119,078.00	119,077.07	0.93	0.0%
308 Beginning Balances		119,078.00	119,077.07	0.93	0.0%
330 Intergovernmental Revenues					
334 03 10 05	Water-DOE WS Feasibility Grant	164,606.00	0.00	164,606.00	100.0%
330 Intergovernmental Revenues		164,606.00	0.00	164,606.00	100.0%
340 Charges For Goods & Services					
343 40 00 01	Water-Water Sales	2,046,419.00	2,031,748.15	14,670.85	0.7%
343 40 00 02	Water-Other Fees & Charges	3,556.00	3,607.00	(51.00)	0.0%
367 00 40 03	Water-Water Connections	72,180.00	72,179.54	0.46	0.0%
340 Charges For Goods & Services		2,122,155.00	2,107,534.69	14,620.31	0.7%
360 Miscellaneous Revenues					
359 90 00 00	Water-Late Charges	12,440.00	12,610.00	(170.00)	0.0%
361 11 34 02	Water-Investment Interest	618.00	659.71	(41.71)	0.0%
369 10 34 00	Water-Sale Of Scrap And Junk	14,077.00	14,076.33	0.67	0.0%
369 91 04 01	Water-Other Misc Revenue	294.00	293.36	0.64	0.2%
360 Miscellaneous Revenues		27,429.00	27,639.40	(210.40)	0.0%
390 Other Financing Sources					
391 80 63 14	Water-PWB Loan 14 Inch Water Main	358,714.00	358,713.73	0.27	0.0%
390 Other Financing Sources		358,714.00	358,713.73	0.27	0.0%
Fund Revenues:		2,791,982.00	2,612,964.89	179,017.11	6.4%

Expenditures		Amt Budgeted	Expenditures	Remaining	
534 Water Utilities					
534 80 10 00	Water-Salaries	302,045.00	302,044.92	0.08	0.0%
534 80 11 00	Water-Salaries/Overtime	13,351.00	13,350.11	0.89	0.0%
534 80 20 00	Water-Benefits	144,483.00	144,477.90	5.10	0.0%
534 80 21 00	Water-Benefits/Overtime	2,601.00	2,595.68	5.32	0.2%
534 80 23 00	Water-Uniforms & Safety Gear	1,000.00	562.83	437.17	43.7%
534 80 31 01	Water-Office & Building Supplies	2,966.00	2,754.21	211.79	7.1%
534 80 31 02	Water-Janitorial Supplies	350.00	307.76	42.24	12.1%
534 80 31 03	Water-Chemical & Lab Supplie	25,000.00	28,643.85	(3,643.85)	0.0%
534 80 31 04	Water-Construction Supplies	7,000.00	6,988.52	11.48	0.2%
534 80 31 05	Water-Pipe, Valves, Fittings	20,526.00	18,376.84	2,149.16	10.5%
534 80 31 06	Water-Utility Locate Supplies	85.00	84.64	0.36	0.4%
534 80 31 07	Water-Veh/Equip Rep/Maint Supplies	4,500.00	3,669.95	830.05	18.4%
534 80 32 00	Water-Gas/Oil/Diesel/Lubric	15,679.00	14,573.11	1,105.89	7.1%
534 80 35 01	Water-Shop Equipment & Tools	3,500.00	2,735.19	764.81	21.9%
534 80 35 02	Water-Other Equip. & Tools	2,075.00	1,074.16	1,000.84	48
534 80 41 01	Water-Contractual Services	112,000.00	100,954.34	11,045.66	9

401 Water Fund 01/01/2022 To: 12/31/2022

Expenditures		Amt Budgeted	Expenditures	Remaining	
534 Water Utilities					
534 80 41 05	Water-ASR Phase II Professional Services	20,000.00	15,919.48	4,080.52	20.4%
534 80 41 06	Water-Utility Billing & CC Services	27,551.00	27,299.98	251.02	0.9%
534 80 41 07	Water-WS River Study	70,220.00	53,314.00	16,906.00	24.1%
534 80 41 09	Water-Contractual Interim City Administrator	20,400.00	20,390.00	10.00	0.0%
534 80 41 10	Water-Legis Fee To CE Fund	6,197.00	7,042.75	(845.75)	0.0%
534 80 41 11	Water-Finance Fee To CE Fund	117,532.00	137,426.13	(19,894.13)	0.0%
534 80 41 12	Water-HR Fee To CE Fund	17,958.00	17,877.00	81.00	0.5%
534 80 41 20	Water-14 Inch Water Line Engineering	379,850.00	303,922.92	75,927.08	20.0%
534 80 42 01	Water-Com-CenturyLink	5,872.00	5,868.94	3.06	0.1%
534 80 42 03	Water-Com-Other	1,527.00	1,405.00	122.00	8.0%
534 80 42 04	Water-Utility Locates	227.00	204.92	22.08	9.7%
534 80 42 06	Water-Com-AT&T	975.00	1,017.45	(42.45)	0.0%
534 80 43 00	Water-Travel & Training	3,000.00	2,268.24	731.76	24.4%
534 80 44 00	Water-Advertising	2,100.00	3,137.25	(1,037.25)	0.0%
534 80 45 00	Water-Equipment Rental	700.00	229.26	470.74	67.2%
534 80 47 01	Water-Utilities-PUD	68,517.00	63,628.74	4,888.26	7.1%
534 80 47 02	Water-Utilities-NW Natural	993.00	1,196.39	(203.39)	0.0%
534 80 47 03	Water-Utilities-City Of WS	2,690.00	2,713.35	(23.35)	0.0%
534 80 47 04	Water-Utilities-Refuse	864.00	852.75	11.25	1.3%
534 80 48 01	Water-Bldg/Grnd Repair/Maint Services	14,000.00	12,900.48	1,099.52	7.9%
534 80 48 03	Water-Veh/Eq Repair/Maint Services	1,500.00	1,348.01	151.99	10.1%
534 80 48 04	Water-Tires/Tire Repair/Maint Services	700.00	846.97	(146.97)	0.0%
534 80 48 05	Water-Telemetry Repair/Maint Services	5,000.00	5,138.71	(138.71)	0.0%
534 80 48 06	Water-Computer Repair/Maint Services	3,479.00	3,477.75	1.25	0.0%
534 80 49 01	Water-Dues & Subscriptions	2,000.00	1,752.83	247.17	12.4%
534 80 49 02	Water-Postage & Permits	3,974.00	4,023.70	(49.70)	0.0%
534 80 49 03	Water-Laundry Services	419.00	409.06	9.94	2.4%
534 80 49 04	Water-Miscellaneous	673.00	480.87	192.13	28.5%
534 80 49 05	Water-Misc Correction & Reimburse	104.00	103.16	0.84	0.8%
534 80 49 40	Water-External Taxes	106,014.00	106,013.76	0.24	0.0%
534 80 49 41	Water-Property Taxes	95.00	94.31	0.69	0.7%
534 80 49 42	Water-Transfer To Street (6% Utility Tax)	122,786.00	121,906.72	879.28	0.7%
534 80 49 43	Water-Transfer To CE Utility Tax	245,571.00	243,813.88	1,757.12	0.7%
534 Water Utilities		1,910,649.00	1,811,218.77	99,430.23	5.2%
591 Debt Service					
591 34 78 02	Water-Principal, PWTF	36,505.00	36,504.75	0.25	0.0%
591 34 78 05	Water-Principal, DWSRF	28,354.00	28,353.82	0.18	0.0%
591 34 78 06	DNR Easement-Principal	13,278.00	13,277.80	0.20	0.0%
592 34 83 02	Water-PWTF Interest	6,219.00	6,218.19	0.81	0.0%
592 34 83 05	Water-DWSRF Interest	3,970.00	3,969.54	0.46	0.0%
592 34 83 06	DNR Easement-Interest	797.00	796.67	0.33	0.0%
591 Debt Service		89,123.00	89,120.77	2.23	0.0%
594 Capital Expenditures					
594 34 62 02	Water-Bldgs & Improvements	5,213.00	5,212.75	0.25	0.0%
594 34 64 06	Water-Vehicles	185.00	184.97	0.03	0
594 34 64 16	Water-El Camino Real Reservoir Water Line	5,378.00	5,377.74	0.26	0

401 Water Fund 01/01/2022 To: 12/31/2022

Expenditures		Amt Budgeted	Expenditures	Remaining	
594 Capital Expenditures					
594 Capital Expenditures		10,776.00	10,775.46	0.54	0.0%
597 Interfund Transfers					
597 34 00 03	Water-Transfer To Water Bd Red	111,518.00	111,518.00	0.00	0.0%
597 34 04 02	Water-Transfer to USDA	150,500.00	150,500.00	0.00	0.0%
597 34 04 15	Water-Transfer To Water Bd Res	19,500.00	19,500.00	0.00	0.0%
597 34 04 18	Water-Transfer To WSLA Reserve	200,000.00	200,000.00	0.00	0.0%
597 Interfund Transfers		481,518.00	481,518.00	0.00	0.0%
999 Ending Balance					
508 51 04 01	Water-Assigned Ending Balance	299,916.00	0.00	299,916.00	100.0%
999 Ending Balance		299,916.00	0.00	299,916.00	100.0%
Fund Expenditures:		2,791,982.00	2,392,633.00	399,349.00	14.3%
Fund Excess/(Deficit):		0.00	220,331.89		

402 Wastewater Collection Fund 01/01/2022 To: 12/31/2022

Revenues		Amt Budgeted	Revenues	Remaining	
308 Beginning Balances					
308 51 04 02	WW-Assigned Beginning Balance	330,368.00	330,367.86	0.14	0.0%
308 Beginning Balances		330,368.00	330,367.86	0.14	0.0%
340 Charges For Goods & Services					
343 50 00 01	WW-Service Charge	1,042,783.00	1,042,982.61	(199.61)	0.0%
367 00 50 03	WW-Connections	14,000.00	14,000.00	0.00	0.0%
340 Charges For Goods & Services		1,056,783.00	1,056,982.61	(199.61)	0.0%
360 Miscellaneous Revenues					
361 11 35 01	WW-Investment Interest	1,853.00	1,979.12	(126.12)	0.0%
369 10 35 00	WW-Sale Of Scrap And Junk	52.00	51.87	0.13	0.3%
369 91 04 02	WW-Other Misc Revenue	1,110.00	1,109.52	0.48	0.0%
360 Miscellaneous Revenues		3,015.00	3,140.51	(125.51)	0.0%
Fund Revenues:		1,390,166.00	1,390,490.98	(324.98)	0.0%

Expenditures		Amt Budgeted	Expenditures	Remaining	
535 Sewer					
535 80 10 00	WW-Salaries	102,206.00	102,205.96	0.04	0.0%
535 80 11 00	WW-Salaries/OT	1,392.00	1,391.93	0.07	0.0%
535 80 20 00	WW-Benefits	39,808.00	39,802.29	5.71	0.0%
535 80 21 00	WW-Benefits/OT	273.00	267.78	5.22	1.9%
535 80 23 00	WW-Uniforms & Safety Gear	882.00	381.89	500.11	56.7%
535 80 31 01	WW-Office & Building Supplies	1,500.00	1,364.68	135.32	9.0%
535 80 31 02	WW-Janitorial Supplies	289.00	283.93	5.07	1.8%
535 80 31 04	WW-Const Supplies	1,000.00	939.66	60.34	6.0%
535 80 31 05	WW-Pipe, Valves, Fittings	188.00	137.85	50.15	26.7%
535 80 31 06	WW-Utility Locate Supplies	45.00	44.38	0.62	1.4%
535 80 31 07	WW-Veh/Equip Rep/Maint Supplies	2,948.00	2,211.67	736.33	25.0%
535 80 32 00	WW-Gas/Oil/Diesel/Lubric	11,589.00	10,979.26	609.74	5.3%
535 80 35 01	WW-Shop Equipment & Tools	2,860.00	2,359.70	500.30	17.5%
535 80 41 01	WW-Contractual Services	25,722.00	24,787.51	934.49	3.6%
535 80 41 06	WW-Utility Billing & CC Services	24,190.00	25,955.00	(1,765.00)	0.0%
535 80 41 09	WW-Contractual Interim City Administrator	8,160.00	8,156.00	4.00	0.0%
535 80 41 10	WW-Legis Fee To CE Fund	4,480.00	5,015.29	(535.29)	0.0%
535 80 41 11	WW-Finance Fee To CE Fund	91,257.00	115,453.26	(24,196.26)	0.0%
535 80 41 12	WW-HR Fee To CE Fund	5,579.00	5,553.57	25.43	0.5%
535 80 42 01	WW-Com-CenturyLink	2,618.00	2,616.32	1.68	0.1%
535 80 42 03	WW-Com-Other	48.00	47.31	0.69	1.4%
535 80 42 04	WW-Utility Locates	232.00	204.89	27.11	11.7%
535 80 42 06	WW-Com-AT&T	521.00	534.82	(13.82)	0.0%
535 80 43 00	WW-Travel & Training	469.00	268.18	200.82	42.8%
535 80 44 00	WW-Advertising	500.00	332.56	167.44	33.5%
535 80 45 00	WW-Equipment Rental	100.00	42.31	57.69	57.7%
535 80 47 01	WW-Utilities-PUD	2,754.00	2,689.19	64.81	2.4%
535 80 47 02	WW-Utilities-NWNatural	1,630.00	1,857.83	(227.83)	0
535 80 47 03	WW-Utilities-City Of WS	2,447.00	2,445.87	1.13	0

402 Wastewater Collection Fund 01/01/2022 To: 12/31/2022

Expenditures		Amt Budgeted	Expenditures	Remaining	
535 Sewer					
535 80 47 04	WW-Utilities-Refuse	542.00	541.97	0.03	0.0%
535 80 48 01	WW-Bldg/Grnd Repair/Maint Services	1,529.00	1,028.15	500.85	32.8%
535 80 48 03	WW-Veh/Eq Repair/Maint Services	577.00	683.72	(106.72)	0.0%
535 80 48 04	WW-Tire Repair/Maint Services	700.00	846.97	(146.97)	0.0%
535 80 48 05	WW-Telemetry Repair/Maint Services	200.00	137.60	62.40	31.2%
535 80 48 06	WW-Computer Eq/Soft Maint Services	1,720.00	1,719.05	0.95	0.1%
535 80 49 01	WW-Dues & Subscriptions	145.00	144.84	0.16	0.1%
535 80 49 02	WW-Postage & Permits	104.00	103.89	0.11	0.1%
535 80 49 03	WW-Laundry Services	400.00	409.06	(9.06)	0.0%
535 80 49 04	WW-Miscellaneous	225.00	181.00	44.00	19.6%
535 80 49 41	WW-External Taxes	17,199.00	17,198.97	0.03	0.0%
535 80 49 42	WW-Disposal Plant Services	380,028.00	379,404.81	623.19	0.2%
535 80 49 43	WW-Transfer To Street (6% Utility Tax)	60,942.00	62,580.74	(1,638.74)	0.0%
535 80 49 44	WW-Transfer To CE (Utility Tax)	152,353.00	156,451.85	(4,098.85)	0.0%
535 Sewer		952,351.00	979,763.51	(27,412.51)	0.0%
591 Debt Service					
591 35 78 00	WW-Bingen DOE Loan Principal	5,296.00	5,295.93	0.07	0.0%
592 35 78 00	WW-Bingen DOE Loan - Interest	1,485.00	1,484.51	0.49	0.0%
591 Debt Service		6,781.00	6,780.44	0.56	0.0%
594 Capital Expenditures					
594 35 62 02	WW-Bldg Improv.	5,213.00	5,212.76	0.24	0.0%
594 35 64 00	WW-Meters & Vaults	78.00	77.40	0.60	0.8%
594 35 64 01	WW-Equipment	14,569.00	14,568.41	0.59	0.0%
594 35 64 06	WW-Vehicles	185.00	184.96	0.04	0.0%
594 Capital Expenditures		20,045.00	20,043.53	1.47	0.0%
597 Interfund Transfers					
597 35 00 01	WW-Transfer To WW Reserve	100,000.00	100,000.00	0.00	0.0%
597 35 00 05	WW-Transfer To Treatment Plant Res	10,500.00	10,500.00	0.00	0.0%
597 Interfund Transfers		110,500.00	110,500.00	0.00	0.0%
999 Ending Balance					
508 51 04 02	WW-Assigned Ending Balance	300,489.00	0.00	300,489.00	100.0%
999 Ending Balance		300,489.00	0.00	300,489.00	100.0%
Fund Expenditures:		1,390,166.00	1,117,087.48	273,078.52	19.6%
Fund Excess/(Deficit):		0.00	273,403.50		

408 Water Reserve Fund 01/01/2022 To: 12/31/2022

Revenues		Amt Budgeted	Revenues	Remaining	
308 Beginning Balances					
308 51 04 08	Water Reserve-Assigned Beginning Balance	228,397.00	228,396.77	0.23	0.0%
308 Beginning Balances		228,397.00	228,396.77	0.23	0.0%
360 Miscellaneous Revenues					
361 11 34 03	W Res-Investment Interest	999.00	1,041.78	(42.78)	0.0%
360 Miscellaneous Revenues		999.00	1,041.78	(42.78)	0.0%
Fund Revenues:		229,396.00	229,438.55	(42.55)	0.0%

Expenditures		Amt Budgeted	Expenditures	Remaining	
534 Water Utilities					
534 80 41 08	W Res-Water System Plan	51,893.00	47,898.79	3,994.21	7.7%
534 80 41 51	W Res-SCADA Specifications Engineering	16,872.00	16,871.62	0.38	0.0%
534 Water Utilities		68,765.00	64,770.41	3,994.59	5.8%
594 Capital Expenditures					
594 34 64 20	W Res-Garfield Water Line Replacement	9,632.00	9,631.40	0.60	0.0%
594 Capital Expenditures		9,632.00	9,631.40	0.60	0.0%
999 Ending Balance					
508 51 04 08	Water Reserve-Assigned Ending Balance	150,999.00	0.00	150,999.00	100.0%
999 Ending Balance		150,999.00	0.00	150,999.00	100.0%
Fund Expenditures:		229,396.00	74,401.81	154,994.19	67.6%
Fund Excess/(Deficit):		0.00	155,036.74		

409 Wastewater Reserve Fund 01/01/2022 To: 12/31/2022

Revenues		Amt Budgeted	Revenues	Remaining	
308 Beginning Balances					
308 51 04 09	WW Reserve-Assigned Beginning Balance	679,534.00	679,533.71	0.29	0.0%
308 Beginning Balances		679,534.00	679,533.71	0.29	0.0%
360 Miscellaneous Revenues					
361 11 35 02	WW Res-Investment Interest	7,320.00	7,534.64	(214.64)	0.0%
360 Miscellaneous Revenues		7,320.00	7,534.64	(214.64)	0.0%
397 Interfund Transfers					
397 35 04 09	WW Res-Transfer From WW	100,000.00	100,000.00	0.00	0.0%
397 Interfund Transfers		100,000.00	100,000.00	0.00	0.0%
Fund Revenues:		786,854.00	787,068.35	(214.35)	0.0%

Expenditures		Amt Budgeted	Expenditures	Remaining	
594 Capital Expenditures					
594 35 63 02	WW Res-Emerg Main Line Replacement	201,819.00	201,818.35	0.65	0.0%
594 Capital Expenditures		201,819.00	201,818.35	0.65	0.0%
999 Ending Balance					
508 51 04 09	WW Reserve-Assigned Ending Balance	585,035.00	0.00	585,035.00	100.0%
999 Ending Balance		585,035.00	0.00	585,035.00	100.0%
Fund Expenditures:		786,854.00	201,818.35	585,035.65	74.4%
Fund Excess/(Deficit):		0.00	585,250.00		

412 Water Rights Acquisition Fund 01/01/2022 To: 12/31/2022

Revenues		Amt Budgeted	Revenues	Remaining	
308 Beginning Balances					
308 41 04 12	WRAF-Committed Beginning Balance	332,554.00	332,553.02	0.98	0.0%
308 Beginning Balances		332,554.00	332,553.02	0.98	0.0%
360 Miscellaneous Revenues					
361 11 34 04	WRAF-Investment Interest	5,184.00	5,330.61	(146.61)	0.0%
368 10 00 00	WRAF-Fees From Water Sales	164,183.00	164,125.52	57.48	0.0%
360 Miscellaneous Revenues		169,367.00	169,456.13	(89.13)	0.0%
Fund Revenues:		501,921.00	502,009.15	(88.15)	0.0%

Expenditures		Amt Budgeted	Expenditures	Remaining	
591 Debt Service					
591 34 78 04	WRAF-WSID Principal	85,015.00	84,488.08	526.92	0.6%
592 34 83 04	WRAF-WSID Interest	38,956.00	39,482.16	(526.16)	0.0%
592 34 84 04	WRAF-WSID Transaction Costs	14.00	14.00	0.00	0.0%
591 Debt Service		123,985.00	123,984.24	0.76	0.0%
999 Ending Balance					
508 41 04 12	WRAF-Committed Ending Balance	377,936.00	0.00	377,936.00	100.0%
999 Ending Balance		377,936.00	0.00	377,936.00	100.0%
Fund Expenditures:		501,921.00	123,984.24	377,936.76	75.3%
Fund Excess/(Deficit):		0.00	378,024.91		

413 Water Bond Redemption Fund 01/01/2022 To: 12/31/2022

Revenues		Amt Budgeted	Revenues	Remaining	
308 Beginning Balances					
308 41 04 13	Water Bond Redemption-Committed Beginning Balance	64,174.00	64,173.38	0.62	0.0%
308 Beginning Balances		64,174.00	64,173.38	0.62	0.0%
360 Miscellaneous Revenues					
361 11 04 13	Investment Interest	1,061.00	1,087.77	(26.77)	0.0%
360 Miscellaneous Revenues		1,061.00	1,087.77	(26.77)	0.0%
397 Interfund Transfers					
397 34 72 03	Water Bd Red-Transfer From Water	111,518.00	111,518.00	0.00	0.0%
397 Interfund Transfers		111,518.00	111,518.00	0.00	0.0%
Fund Revenues:		176,753.00	176,779.15	(26.15)	0.0%

Expenditures		Amt Budgeted	Expenditures	Remaining	
580 Non Expeditures					
591 34 72 10	Water Bd Red-Principal	55,661.00	55,660.22	0.78	0.0%
580 Non Expeditures		55,661.00	55,660.22	0.78	0.0%
591 Debt Service					
592 34 83 10	Water Bd Red-Interest	55,857.00	55,855.78	1.22	0.0%
591 Debt Service		55,857.00	55,855.78	1.22	0.0%
999 Ending Balance					
508 41 04 13	Water Bond Redemption-Committed Ending Balance	65,235.00	0.00	65,235.00	100.0%
999 Ending Balance		65,235.00	0.00	65,235.00	100.0%
Fund Expenditures:		176,753.00	111,516.00	65,237.00	36.9%
Fund Excess/(Deficit):		0.00	65,263.15		

414 Wastewater Bond Redemption Fund 01/01/2022 To: 12/31/2022

Revenues		Amt Budgeted	Revenues	Remaining	
308 Beginning Balances					
308 41 04 14	WW Bond Redemption-Committed Beginning Balance	11,450.00	11,449.74	0.26	0.0%
308 Beginning Balances		11,450.00	11,449.74	0.26	0.0%
360 Miscellaneous Revenues					
361 11 04 14	WW Bond Redemp-Investment Interest	71.00	75.53	(4.53)	0.0%
360 Miscellaneous Revenues		71.00	75.53	(4.53)	0.0%
Fund Revenues:		11,521.00	11,525.27	(4.27)	0.0%

Expenditures		Amt Budgeted	Expenditures	Remaining	
999 Ending Balance					
508 41 04 14	WW Bond Redemption-Committed Ending Balance	11,521.00	0.00	11,521.00	100.0%
999 Ending Balance		11,521.00	0.00	11,521.00	100.0%
Fund Expenditures:		11,521.00	0.00	11,521.00	100.0%
Fund Excess/(Deficit):		0.00	11,525.27		

415 Water Bond Reserve Fund 01/01/2022 To: 12/31/2022

Revenues		Amt Budgeted	Revenues	Remaining	
308 Beginning Balances					
308 31 04 15	Water Bond Reserve-Restricted Beginning Balance	86,159.00	86,158.23	0.77	0.0%
308 Beginning Balances		86,159.00	86,158.23	0.77	0.0%
360 Miscellaneous Revenues					
361 11 34 05	Water Bd Res-Investment Int.	1,391.00	1,433.26	(42.26)	0.0%
360 Miscellaneous Revenues		1,391.00	1,433.26	(42.26)	0.0%
397 Interfund Transfers					
397 34 04 15	Water Bd Res-Transfer From Water	19,500.00	19,500.00	0.00	0.0%
397 Interfund Transfers		19,500.00	19,500.00	0.00	0.0%
Fund Revenues:		107,050.00	107,091.49	(41.49)	0.0%

Expenditures		Amt Budgeted	Expenditures	Remaining	
999 Ending Balance					
508 31 04 15	Water Bond Reserve-Restricted Ending Balance	107,050.00	0.00	107,050.00	100.0%
999 Ending Balance		107,050.00	0.00	107,050.00	100.0%
Fund Expenditures:		107,050.00	0.00	107,050.00	100.0%
Fund Excess/(Deficit):		0.00	107,091.49		

416 Wastewater Bond Reserve Fund 01/01/2022 To: 12/31/2022

Revenues		Amt Budgeted	Revenues	Remaining	
308 Beginning Balances					
308 31 04 16	WW Bond Reserve-Restricted Beginning Balance	74,584.00	74,583.61	0.39	0.0%
308 Beginning Balances		74,584.00	74,583.61	0.39	0.0%
360 Miscellaneous Revenues					
361 11 35 04	WW Bd Res-Investment Int	1,223.00	1,255.34	(32.34)	0.0%
360 Miscellaneous Revenues		1,223.00	1,255.34	(32.34)	0.0%
Fund Revenues:		75,807.00	75,838.95	(31.95)	0.0%

Expenditures		Amt Budgeted	Expenditures	Remaining	
999 Ending Balance					
508 04 16 00	WW Bond Reserve-Restricted Ending Balance	75,807.00	0.00	75,807.00	100.0%
999 Ending Balance		75,807.00	0.00	75,807.00	100.0%
Fund Expenditures:		75,807.00	0.00	75,807.00	100.0%
Fund Excess/(Deficit):		0.00	75,838.95		

417 Treatment Plant Reserve Fund 01/01/2022 To: 12/31/2022

Revenues		Amt Budgeted	Revenues	Remaining	
308 Beginning Balances					
308 31 04 17	Treatment Plant Reserve-Restricted Beginning Balance	604,293.00	604,292.05	0.95	0.0%
308 Beginning Balances		604,293.00	604,292.05	0.95	0.0%
360 Miscellaneous Revenues					
361 11 35 03	Treatment Plant Res-Investment Interest	7,027.00	7,178.95	(151.95)	0.0%
360 Miscellaneous Revenues		7,027.00	7,178.95	(151.95)	0.0%
397 Interfund Transfers					
397 35 00 05	Treatment Plant Res-WW Transfer	10,500.00	10,500.00	0.00	0.0%
397 Interfund Transfers		10,500.00	10,500.00	0.00	0.0%
Fund Revenues:		621,820.00	621,971.00	(151.00)	0.0%

Expenditures		Amt Budgeted	Expenditures	Remaining	
594 Capital Expenditures					
594 35 51 01	Treatment Plant Res-WasteWater Plan	255,977.00	255,976.74	0.26	0.0%
594 Capital Expenditures		255,977.00	255,976.74	0.26	0.0%
999 Ending Balance					
508 31 04 17	Treatment Plant Reserve-Restricted Ending Balance	365,843.00	0.00	365,843.00	100.0%
999 Ending Balance		365,843.00	0.00	365,843.00	100.0%
Fund Expenditures:		621,820.00	255,976.74	365,843.26	58.8%
Fund Excess/(Deficit):		0.00	365,994.26		

418 Water Short Lived Asset Reserve Fund 01/01/2022 To: 12/31/2022

Revenues		Amt Budgeted	Revenues	Remaining	
308 Beginning Balances					
308 31 04 18	WSLAR-Restricted Beginning Balance	184,937.00	184,936.72	0.28	0.0%
308 Beginning Balances		184,937.00	184,936.72	0.28	0.0%
360 Miscellaneous Revenues					
361 11 04 18	Investment Interest	2,229.00	2,310.50	(81.50)	0.0%
360 Miscellaneous Revenues		2,229.00	2,310.50	(81.50)	0.0%
397 Interfund Transfers					
397 34 04 18	WSLAR-Transfer From Water	200,000.00	200,000.00	0.00	0.0%
397 Interfund Transfers		200,000.00	200,000.00	0.00	0.0%
Fund Revenues:		387,166.00	387,247.22	(81.22)	0.0%

Expenditures		Amt Budgeted	Expenditures	Remaining	
594 Capital Expenditures					
594 34 64 11	WSLAR-Meters	120,000.00	107,890.20	12,109.80	10.1%
594 Capital Expenditures		120,000.00	107,890.20	12,109.80	10.1%
999 Ending Balance					
508 31 04 18	WSLAR-Restricted Ending Balance	267,166.00	0.00	267,166.00	100.0%
999 Ending Balance		267,166.00	0.00	267,166.00	100.0%
Fund Expenditures:		387,166.00	107,890.20	279,275.80	72.1%
Fund Excess/(Deficit):		0.00	279,357.02		

420 USDA Rural Development - Jewett Water Ma 01/01/2022 To: 12/31/2022

Revenues		Amt Budgeted	Revenues	Remaining	
397 Interfund Transfers					
397 34 04 01	USDA-Water Transfer for City Share	150,500.00	150,500.00	0.00	0.0%
397 Interfund Transfers		150,500.00	150,500.00	0.00	0.0%
Fund Revenues:		150,500.00	150,500.00	0.00	0.0%

Expenditures		Amt Budgeted	Expenditures	Remaining	
999 Ending Balance					
508 10 04 20	USDA-Ending Balance	150,500.00	0.00	150,500.00	100.0%
999 Ending Balance		150,500.00	0.00	150,500.00	100.0%
Fund Expenditures:		150,500.00	0.00	150,500.00	100.0%
Fund Excess/(Deficit):		0.00	150,500.00		

601 Remittances 01/01/2022 To: 12/31/2022

Revenues		Amt Budgeted	Revenues	Remaining	
380 Non Revenues - Other Increases In Fund Resour					
389 30 00 01	Remit-Bldg Surcharges	279.00	260.00	19.00	6.8%
389 30 12 00	Remit-Crime Victims	111.00	110.57	0.43	0.4%
389 30 83 00	Remit-Trauma Care	43.00	42.25	0.75	1.7%
389 30 83 31	Remit-Auto Thft Prev	85.00	84.81	0.19	0.2%
389 30 83 32	Remit-Traum Brain Inj	38.00	37.62	0.38	1.0%
389 30 88 00	Remit-State PSEA 3-ST 54	114.00	113.23	0.77	0.7%
389 30 89 09	Remit-WSP Hwy Acct	66.00	65.63	0.37	0.6%
389 30 89 12	Remit-Accessible Communities Account	56.00	55.55	0.45	0.8%
389 30 89 13	Multimodal Transportation Account	56.00	55.55	0.45	0.8%
389 30 89 14	Remit-Hwy Safety Acct	55.00	54.82	0.18	0.3%
389 30 89 15	Remit-Death Inv Acct	12.00	11.43	0.57	4.8%
389 30 91 00	Remit-State PSEA 1-ST 40	2,120.00	2,119.44	0.56	0.0%
389 30 92 00	Remit-State PSEA 2-ST 50	1,240.00	1,239.35	0.65	0.1%
389 30 97 00	Remit-JIS Account	237.00	236.06	0.94	0.4%
380 Non Revenues - Other Increases In Fund Resour		4,512.00	4,486.31	25.69	0.6%
Fund Revenues:		4,512.00	4,486.31	25.69	0.6%

Expenditures		Amt Budgeted	Expenditures	Remaining	
580 Non Expeditures					
589 30 00 01	Remit-Bldg Surcharges	279.00	260.00	19.00	6.8%
589 30 00 12	Remit-Crime Victims	111.00	110.57	0.43	0.4%
589 30 00 83	Remit-Trauma Care	43.00	42.25	0.75	1.7%
589 30 00 84	Remit-Auto Thft Prev	85.00	84.81	0.19	0.2%
589 30 00 85	Remit-Traum Brain Inj	38.00	37.62	0.38	1.0%
589 30 00 86	Remit-Multimodal Transportation Acct	56.00	55.55	0.45	0.8%
589 30 00 87	Remit-Accessible Communities Acct	56.00	55.55	0.45	0.8%
589 30 00 88	Remit-State PSEA 3	114.00	113.23	0.77	0.7%
589 30 00 89	Remit-WSP Hwy Acct	66.00	65.63	0.37	0.6%
589 30 00 91	Remit-State PSEA 1	2,120.00	2,119.44	0.56	0.0%
589 30 00 92	Remit-State PSEA 2	1,240.00	1,239.35	0.65	0.1%
589 30 00 94	Remit-Hwy Safety Acct	55.00	54.82	0.18	0.3%
589 30 00 95	Remit-Death Inv Acct	12.00	11.43	0.57	4.8%
589 30 00 97	Remit-JIS Account	237.00	227.53	9.47	4.0%
589 30 00 99	Remit-School Safety Zone	0.00	8.53	(8.53)	0.0%
580 Non Expeditures		4,512.00	4,486.31	25.69	0.6%
Fund Expenditures:		4,512.00	4,486.31	25.69	0.6%
Fund Excess/(Deficit):		0.00	0.00		

2022 BUDGET POSITION TOTALS

City Of White Salmon

Time: 18:13:06 Date: 04/12/2023

Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
001 Current Expense	4,232,100.00	4,284,757.06	0.0%	4,232,100.00	2,870,195.28	32%
101 Street Fund	778,693.00	783,076.29	0.0%	778,693.00	524,352.28	33%
108 Municipal Capital Imp Fund	512,912.00	520,494.37	0.0%	512,912.00	52,341.94	90%
110 Fire Reserve Fund	339,364.00	339,504.40	0.0%	339,364.00	0.00	100%
112 General Fund Reserve	344,940.00	345,083.20	0.0%	344,940.00	0.00	100%
121 Police Vehicle Reserve Fund	153,151.00	153,183.48	0.0%	153,151.00	0.00	100%
303 Hotel/Motel Taxes	200,752.00	197,950.06	1.4%	200,752.00	22,463.00	89%
307 New Pool Construction Fund	2,564.00	2,563.96	0.0%	2,564.00	0.00	100%
401 Water Fund	2,791,982.00	2,612,964.89	6.4%	2,791,982.00	2,392,633.00	14%
402 Wastewater Collection Fund	1,390,166.00	1,390,490.98	0.0%	1,390,166.00	1,117,087.48	20%
408 Water Reserve Fund	229,396.00	229,438.55	0.0%	229,396.00	74,401.81	68%
409 Wastewater Reserve Fund	786,854.00	787,068.35	0.0%	786,854.00	201,818.35	74%
412 Water Rights Acquisition Fund	501,921.00	502,009.15	0.0%	501,921.00	123,984.24	75%
413 Water Bond Redemption Fund	176,753.00	176,779.15	0.0%	176,753.00	111,516.00	37%
414 Wastewater Bond Redemption Fu	11,521.00	11,525.27	0.0%	11,521.00	0.00	100%
415 Water Bond Reserve Fund	107,050.00	107,091.49	0.0%	107,050.00	0.00	100%
416 Wastewater Bond Reserve Fund	75,807.00	75,838.95	0.0%	75,807.00	0.00	100%
417 Treatment Plant Reserve Fund	621,820.00	621,971.00	0.0%	621,820.00	255,976.74	59%
418 Water Short Lived Asset Reserve F	387,166.00	387,247.22	0.0%	387,166.00	107,890.20	72%
420 USDA Rural Development - Jewett	150,500.00	150,500.00	0.0%	150,500.00	0.00	100%
601 Remittances	4,512.00	4,486.31	0.6%	4,512.00	4,486.31	1%
	13,799,924.00	13,684,024.13	0.8%	13,799,924.00	7,859,146.63	43.0%

File Attachments for Item:

G. January 2023 Treasurer Report

City of White Salmon
January 2023
Budget Report

TREASURER'S REPORT
Fund Totals

City Of White Salmon

Time: 14:08:35 Date: 04/13/2023

01/01/2023 To: 01/31/2023

Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 Current Expense	1,414,561.78	135,618.59	389,337.64	1,160,842.73	2,793.47	1,240.74	-1,470.00	1,163,406.94
101 Street Fund	258,724.01	21,835.02	15,736.21	264,822.82	1,222.77	0.00	0.00	266,045.59
108 Municipal Capital Imp Fund	468,152.43	3,622.71		471,775.14	0.00	0.00	0.00	471,775.14
110 Fire Reserve Fund	339,504.40	3,753.83		343,258.23	0.00	0.00	0.00	343,258.23
112 General Fund Reserve	345,083.20	1,291.28		346,374.48	0.00	0.00	0.00	346,374.48
121 Police Vehicle Reserve Fund	153,183.48	294.68		153,478.16	0.00	0.00	0.00	153,478.16
303 Hotel/Motel Taxes	175,487.06	4,593.52		180,080.58	0.00	0.00	0.00	180,080.58
307 New Pool Construction Fund	2,563.96	2,916.67		5,480.63	0.00	0.00	0.00	5,480.63
401 Water Fund	220,331.89	285,254.82	76,870.58	428,716.13	1,947.01	0.00	-2,528.74	428,134.40
402 Wastewater Collection Fund	273,403.50	88,448.82	26,778.11	335,074.21	331.42	0.00	-1,194.86	334,210.77
408 Water Reserve Fund	155,036.74	28,496.26		183,533.00	0.00	0.00	0.00	183,533.00
409 Wastewater Reserve Fund	585,250.00	17,374.76		602,624.76	0.00	0.00	0.00	602,624.76
412 Water Rights Acquisition Fund	378,024.91	14,773.14		392,798.05	-6.41	0.00	-246.25	392,545.39
413 Water Bond Redemption Fund	65,263.15	9,536.82	7,920.00	66,879.97	0.00	0.00	0.00	66,879.97
414 Wastewater Bond Redemption Fund	11,525.27	0.00		11,525.27	0.00	0.00	0.00	11,525.27
415 Water Bond Reserve Fund	107,091.49	1,598.77		108,690.26	0.00	0.00	0.00	108,690.26
416 Wastewater Bond Reserve Fund	75,838.95	283.80		76,122.75	0.00	0.00	0.00	76,122.75
417 Treatment Plant Reserve Fund	365,994.26	2,864.02		368,858.28	0.00	0.00	0.00	368,858.28
418 Water Short Lived Asset Reserve Fund	279,357.02	11,421.67		290,778.69	0.00	0.00	0.00	290,778.69
420 USDA Rural Development - Jewett Water Main Improvements	150,500.00	0.00		150,500.00	0.00	0.00	0.00	150,500.00
601 Remittances	0.00	389.77		389.77	0.00	0.00	0.00	389.77
	5,824,877.50	634,368.95	516,642.54	**5,942,603.91**	6,288.26	1,240.74	-5,439.85	**5,944,693.06**

TREASURER'S REPORT

Account Totals

City Of White Salmon

01/01/2023 To: 01/31/2023

Time: 14:08:35 Date: 04/13/2023

Cash Accounts		Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
1	Checking Account	1,179,200.28	545,835.49	445,449.89	1,279,585.88	-5,439.85	7,606.69	1,281,752.72
3	Petty Cash	25.00	0.00	0.00	25.00	0.00	0.00	25.00
4	Cash Drawer 1	150.00	0.00	0.00	150.00	0.00	0.00	150.00
5	Cash Drawer 2	150.00	0.00	0.00	150.00	0.00	0.00	150.00
	Total Cash:	1,179,525.28	545,835.49	445,449.89	1,279,910.88	-5,439.85	7,606.69	**1,282,077.72**

Investment Accounts		Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
2	State Pool	4,645,352.22	17,340.81	0.00	4,662,693.03	0.00	0.00	4,662,693.03
	Total Investments:	4,645,352.22	17,340.81	0.00	4,662,693.03	0.00	0.00	**4,662,693.03**
		5,824,877.50	563,176.30	445,449.89	5,942,603.91	-5,439.85	7,606.69	**5,944,770.75**

TREASURER'S REPORT

Fund Investments By Account

City Of White Salmon

01/01/2023 To: 01/31/2023

Time: 14:08:35 Date: 04/13/2023

Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
001 000 Current Expense	1,098,946.20		4,112.50	4,112.50		1,103,058.70
101 000 Street Fund	100,659.71		376.69	376.69		101,036.40
108 000 Municipal Capital Imp Fund	391,349.05		1,464.51	1,464.51		392,813.56
110 000 Fire Reserve Fund	339,503.73		1,270.50	1,270.50		340,774.23
112 000 General Govt Reserve Fund	345,058.03		1,291.28	1,291.28		346,349.31
121 000 Police Vehicle Reserve Fund	78,744.87		294.68	294.68		79,039.55
303 000 Hotel/Motel Taxes	107,908.05		403.82	403.82		108,311.87
401 000 Water Fund	100,659.71		376.69	376.69		101,036.40
402 000 Wastewater Collection Fund	301,979.12		1,130.07	1,130.07		303,109.19
408 000 Water Reserve Fund	103,952.72		389.01	389.01		104,341.73
409 000 Wastewater Reserve Fund	512,152.51		1,916.59	1,916.59		514,069.10
412 000 Water Rights Acquisition Fund	350,319.97		1,310.98	1,310.98		351,630.95
413 000 Water Bond Redemption Fund	65,106.91		243.65	243.65		65,350.56
415 000 Water Bond Reserve Fund	102,216.49		382.52	382.52		102,599.01
416 000 Wastewater Bond Reserve Fund	75,838.52		283.80	283.80		76,122.32
417 000 Treatment Plant Reserve Fund	364,494.26		1,364.02	1,364.02		365,858.28
418 000 Water Short Lived Asset Reserve Fund	194,937.84		729.50	729.50		195,667.34
2 - State Pool	4,633,827.69	0.00	17,340.81	17,340.81		**4,651,168.50**
	4,633,827.69	0.00	17,340.81	17,340.81		**4,651,168.50**

TREASURER'S REPORT
Fund Investment Totals

City Of White Salmon

01/01/2023 To: 01/31/2023

Fund Totals:	Previous Balance	Purchases	Interest	Ttl Investments	Liquidated	Investment Bal	Available Cash
001 Current Expense	1,098,946.20		4,112.50	4,112.50		1,103,058.70	57,784.03
101 Street Fund	100,659.71		376.69	376.69		101,036.40	163,786.42
108 Municipal Capital Imp Fund	391,349.05		1,464.51	1,464.51		392,813.56	78,961.58
110 Fire Reserve Fund	339,503.73		1,270.50	1,270.50		340,774.23	2,484.00
112 General Fund Reserve	345,058.03		1,291.28	1,291.28		346,349.31	25.17
121 Police Vehicle Reserve Fund	78,744.87		294.68	294.68		79,039.55	74,438.61
303 Hotel/Motel Taxes	107,908.05		403.82	403.82		108,311.87	71,768.71
307 New Pool Construction Fund						0.00	5,480.63
401 Water Fund	100,659.71		376.69	376.69		101,036.40	327,679.73
402 Wastewater Collection Fund	301,979.12		1,130.07	1,130.07		303,109.19	31,965.02
408 Water Reserve Fund	103,952.72		389.01	389.01		104,341.73	79,191.27
409 Wastewater Reserve Fund	512,152.51		1,916.59	1,916.59		514,069.10	88,555.66
412 Water Rights Acquisition Fund	350,319.97		1,310.98	1,310.98		351,630.95	41,167.10
413 Water Bond Redemption Fund	65,106.91		243.65	243.65		65,350.56	1,529.41
414 Wastewater Bond Redemption Fund						0.00	11,525.27
415 Water Bond Reserve Fund	102,216.49		382.52	382.52		102,599.01	6,091.25
416 Wastewater Bond Reserve Fund	75,838.52		283.80	283.80		76,122.32	0.43
417 Treatment Plant Reserve Fund	364,494.26		1,364.02	1,364.02		365,858.28	3,000.00
418 Water Short Lived Asset Reserve Fund	194,937.84		729.50	729.50		195,667.34	95,111.35
420 USDA Rural Development - Jewett Water Main Improve						0.00	150,500.00
601 Remittances						0.00	389.77
	4,633,827.69		17,340.81	17,340.81		4,651,168.50	1,291,435.41

Ending fund balance (Page 1) - Investment balance = Available cash. **5,942,603.91**

TREASURER'S REPORT

Outstanding Vouchers

City Of White Salmon

01/01/2023 To: 01/31/2023

As Of: 01/31/2023 Date: 04/13/2023
Time: 14:08:35 Page: 6

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2023	270	01/26/2023	Util Pay	1		Xpress Bill Pay	181.61	Xpress Import - EFT - 01-26-2023__daily_batch.csv
2023	285	01/27/2023	Util Pay	1		Xpress Bill Pay	80.00	Xpress Import - Metavante - 01-27-2023__daily_batcl
2023	287	01/28/2023	Util Pay	1		Xpress Bill Pay	133.78	Xpress Import - EFT - 01-28-2023__daily_batch.csv
2023	288	01/30/2023	Tr Rec	1		Permitting Customer	300.00	
2023	290	01/30/2023	Tr Rec	1		Larson, Terri and Chris	175.00	2023 Legacy Short-term Rental Renewal Permit, 521 S
2023	291	01/30/2023	Tr Rec	1		Thompson, Mark	175.00	2023 Legacy Short-term Rental Renewal Permit, 285 S
2023	292	01/30/2023	Tr Rec	1		Permitting Customer	70.00	
2023	302	01/30/2023	Util Pay	1		Xpress Bill Pay	566.40	Xpress Import - CC - 01-30-2023__daily_batch (1).csv
2023	303	01/30/2023	Util Pay	1		Xpress Bill Pay	102.56	Xpress Import - EFT - 01-30-2023__daily_batch (1).csv
2023	304	01/30/2023	Util Pay	1		Xpress Bill Pay	131.16	Xpress Import - iPay - 01-30-2023__daily_batch (1).cs
2023	305	01/30/2023	Util Pay	1		Xpress Bill Pay	316.07	Xpress Import - CheckFree - 01-30-2023__daily_batch
2023	301	01/31/2023	Tr Rec	1		Farman, Tonia	175.00	2023 Short-term Rental Renewal Permit, 301 NE Sprir
2023	306	01/31/2023	Tr Rec	1		John Doe Citizen, Fingerprints/Notary/Recyl	25.00	Fingerprinting: Joseph Ihmoda
2023	307	01/31/2023	Util Pay	1		Batch Customer	82.12	
2023	309	01/31/2023	Tr Rec	1		Ellenberger, Christine and Doug	175.00	2023 Short-term Rental Permit Renewal Application,
2023	310	01/31/2023	Tr Rec	1		Mt Adams Chamber Of Commerce	150.00	Park Use Deposit, 4th of July 07/04/2023
2023	311	01/31/2023	Tr Rec	1		Fishman, Jacob	175.00	2023 Short-term Rental Renewal Permit, 105 Overlan
2023	312	01/31/2023	Tr Rec	1		Toppercer, Dorothy	175.00	2023 Short-term Rental Renewal Permit, 700 NE Snoh
2023	313	01/31/2023	Tr Rec	1		Nicolescu, Kristin	175.00	2023 Short-term Renewal Permit Application, 517 NE
2023	314	01/31/2023	Util Pay	1		Xpress Bill Pay	1,158.93	Xpress Import - CC - 01-31-2023__daily_batch.csv
2023	315	01/31/2023	Util Pay	1		Xpress Bill Pay	802.22	Xpress Import - EFT - 01-31-2023__daily_batch.csv
2023	316	01/31/2023	Util Pay	1		Xpress Bill Pay	115.00	Xpress Import - iPay - 01-31-2023__daily_batch.csv
						Receipts Outstanding:	5,439.85	
2016	1220	03/16/2016	Claims	1	31118	Cecelia Joan Huard C/O Brad Huard	6.20	Refund inactive customer credit balance
2017	8301	11/01/2017	Claims	1	33126	David & Angela Hill	87.43	041725.1 - 393 NECHERRY ST
2018	768	02/07/2018	Claims	1	33497	Renee Wuollet	11.38	020675.0 - 560 NECENTER PL
2018	1201	03/07/2018	Claims	1	33577	Chris Parker	3.17	040127.2 - 705 NECHURCH PLACE # E
2018	3179	06/20/2018	Claims	1	33915	Lourens and Monette Pretorius	16.96	053189.0 - 17 ANNIE LANE
2018	7272	09/05/2018	Payroll	1	34156	Savannah Vargas	49.10	Aug Payroll #2
2018	7524	09/20/2018	Payroll	1	34222	Savannah Vargas	20.68	Sept Payroll #1
2018	8618	12/05/2018	Payroll	1	34449	Angelina Heredia	27.70	Nov Payroll #2
2019	2627	06/05/2019	Claims	1	35066	Christopher Stiffler	168.00	Reimburse - Wildland Firefighter Exam Fee
2019	3568	08/07/2019	Claims	1	35245	Mark Long	179.21	071525.2 - 1196 WJEWETT BLVD 1198 - Refund Credit Balance On Utility Acct #4750
[illegible]	1811	05/06/2020	Claims	1	36098	James B Roberson Trust Lisa Doslu, Trustee	10.38	062750.0 - 625 SWWAUBISH ST- Credit Balance Refund

TREASURER'S REPORT

Outstanding Vouchers

City Of White Salmon

01/01/2023 To: 01/31/2023

As Of: 01/31/2023 Date: 04/13/2023
Time: 14:08:35 Page: 7

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2021	218	01/20/2021	Claims	1	36799	Thomas Hood	4.71	073225.0 - 1180 SWTHORNTON DR - Utility Account 5592 Credit Balance Refund
2021	228	01/20/2021	Claims	1	36809	Jennifer Schwab	49.19	064200.1 - 366 SWEYRIE RD - Utility Account 5929 Credit Balance Refund
2021	232	01/20/2021	Claims	1	36813	Garret Zallen	0.05	022650.3 - 645 NEGRANDVIEW BLVD - Utility Account 1204 Credit Balance Refund
2021	1733	05/19/2021	Claims	1	37101	Nora B. Kyte	3.34	011450.0 - 552 SEOAK ST - Credit Balance Refund
2021	3458	10/06/2021	Claims	1	37455	Ernie's Locks & Keys LLC	325.00	Park - Locksmithing
2021	4396	12/20/2021	Payroll	1	37678	Christopher Stiffler	27.70	Dec Payroll #2
2022	3738	11/02/2022	Claims	1	38583	Matt Gaudette and Elizabeth Copeland	150.00	Park Use Deposit Refund - Matt Gaudette - Event Date 10.30.22 - Reciept #96403
2022	4036	12/05/2022	Payroll	1	38651	Patricia F Fink	152.42	December Payroll #1
2022	4052	12/05/2022	Payroll	1	38654	Chris Moore	273.36	December Payroll #1
2022	4062	12/05/2022	Payroll	1	38659	David S Swann	559.64	December Payroll #1
2022	4120	12/07/2022	Claims	1	38665	Ryan Hardie Adam	24.71	PW - Meal Reimbursement - Travel & Training
2022	4280	12/20/2022	Payroll	1	38726	Joseph Ryan	55.41	December Payroll #2
2022	4323	12/21/2022	Claims	1	38732	Columbia Gorge News, LLC	45.00	Finance - Annual Subscription
2023	15	01/05/2023	Payroll	1	38759	Patricia F Fink	152.42	January Payroll #1
2022	4434	12/30/2022	Claims	1	38785	Munsen Paving LLC	939.77	Asphalt - Mod C 6.23@ $99.00 Delivered on 10.06.2022; Asphalt - Mod C 2.00 @ $99.00 Delivered on 10.10.2022 - Energey Surcharge
2023	105	01/11/2023	Claims	1	38801	Reynier, Ron Atty At Law	1,400.00	City Prosecuting Agreement - January 2023
2022	4452	12/31/2022	Claims	1	38834	Jeff C Broderick	393.63	Planning - Travel & Training - APA WA Conference; Planning - Travel & Training - IACC Conference
2022	4453	12/31/2022	Claims	1	38835	Columbia Gorge News LLC	70.13	Advertising - Ordinance 2022-12-1119 TBD Creation; Advertising - Ordinance 2022-12-1120 2023 Budget
2022	4469	12/31/2022	Claims	1	38851	Risk Management Service Agency	1,000.00	AWC RSMA - Standard Defensive Driving Reinbursement - Claim #2022001036
2023	178	01/18/2023	Claims	1	38859	Evergreen Rural Water	1,400.00	2023 Evergreen Rural Water of Washington Membership
							7,606.69	

Fund	Claims	Payroll	Total
001 Current Expense	2,793.47	1,240.74	4,034.21
101 Street Fund	1,222.77	0.00	1,222.77

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TREASURER'S REPORT

Outstanding Vouchers

City Of White Salmon

01/01/2023 To: 01/31/2023

As Of: 01/31/2023 Date: 04/13/2023
Time: 14:08:35 Page: 8

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo

Fund	Claims	Payroll	Total
107	0.00	77.69	77.69
401 Water Fund	1,947.01	0.00	1,947.01
402 Wastewater Collection Fund	331.42	0.00	331.42
412 Water Rights Acquisition Fund	-6.41	0.00	-6.41
	6,288.26	1,318.43	7,606.69

TREASURER'S REPORT

Signature Page

We the undersigned officers for the City of White Salmon have reviewed the foregoing report and acknowledge that to the best of our knowledge this report is accurate and true:

Signed:_____
Clerk/Treasurer / Date

Signed:_____
Chairman Budget Committee / Date

City of White Salmon
January 2023 Treasurer's Report Reconciliation

	Revenue	Expenditures	
	634,368.95	516,642.54	
Treasurer's Receipts	314,534.82	244,252.58	Claims
Utility Receipts	248,641.48	200,819.81	Payroll
Interfund Transfers	71,267.01	71,267.01	Interfund Transfers
	0.00	303.14	Service Charge - Account Analysis
	0.00	0.00	Service Charge - Checks
Revenue to Expenditure	0.00	0.00	Revenue to Expenditure
Service Charge (NSF)	-74.36	0.00	Insufficient Funds
	0.00	0.00	Insufficient Funds
Expenditure to Revenue	0.00	0.00	Expenditure to Revenue
Expenditure to Revenue	0.00	0.00	Expenditure to Revenue
Expenditure to Revenue	0.00	0.00	Expenditure to Revenue
	634,368.95	516,642.54	
	0.00	0.00	

City of White Salmon
2023 January Treasurer's Report Reconciliation to Bank Statements

Treasurer's Report Ending Balance	5,942,603.91
Treasurer's Report Adjusted Ending Balance	5,944,693.06
Columbia State Bank (Cash)	1,276,678.06
US Bank (Time Value - Investment)	0.00
WA State Treasurer (State Pool - Investment)	4,662,693.03
Petty Cash	25.00
Drawer 1	150.00
Drawer 2	150.00
Drawer 3	0.00
Total Cash and Investments	5,939,696.09
Less Outstanding Checks (Treasurer's Report)	-7,606.69
Plus Outstanding Deposits (Page 1 of Treasurer's Report)	5,439.85
Bank Statement Adjusted Ending Balance	5,937,529.25
Difference	5,074.66

Note: Two NSFs for total of $5074.66 that took place in December were not posted until April 2023 in finance software.

Columbia Bank

Direct Inquiries to:
White Salmon (509) 493-2500
P O Box 279 White Salmon WA 98672

STATEMENT OF ACCOUNT

Statement Date:	01/31/23
Last Statement Date:	12/31/22
Account:	XXXXXX2469

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CITY OF WHITE SALMON
PO BOX 2139
WHITE SALMON WA 98672-2139

SUMMARY OF ACCOUNT BALANCES

Account Name	Account Number	Ending Balance
Public Checking	XXXXXX2469	$1,276,678.06

Public Checking

Account Number	**XXXXXX2469**	Beginning Balance	$1,377,806.70
		Credits	
Low Balance	$1,217,603.24	Deposits	$182,494.10
		ACH Credits	$363,434.93
		Other Credits	$0.00
		Total Credits	$545,929.03
		Total Account Fees	$0.00
		Debits	
		ACH Debits	$233,817.64
		Other Debits	$377.50
		Electronic Checks	$0.00
		Checks	$412,862.53
		Total Debits	$647,057.67
		Ending Balance	**$1,276,678.06**

DEPOSITS

Date	Description	Amount
01-03	Deposit	$191.74
01-04	Deposit	$11,995.97
01-05	Deposit	$3,141.87
01-06	Deposit	$7,603.05
01-09	Deposit	$110.00
01-09	Deposit	$14,626.59
01-10	Deposit	$12,928.57
01-11	Deposit	$951.17
01-12	Deposit	$1,966.63
01-13	Deposit	$1,596.10
01-17	Deposit	$2,270.39
01-18	Deposit	$14,076.59

DEPOSITS (continued)

Date	Description	Amount
01-19	Deposit	$107.25
01-19	Deposit	$726.13
01-20	Deposit	$2,641.72
01-23	Deposit	$200.00
01-23	Deposit	$59,188.70
01-24	Deposit	$4,535.41
01-25	Deposit	$219.21
01-26	Deposit	$20,905.20
01-27	Deposit	$16,387.38
01-30	Deposit	$1,093.89
01-31	Deposit	$5,030.54
	Total Deposits:	**$182,494.10**

ACH CREDITS

Date	Description		Amount
01-03	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000028498043 5708363	$370.36
01-03	Preauthorized ACH Cr	CITY OF WHITE SA CREDITS 124000050019500 189239467WD	$572.77
01-03	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000028519768 5708363	$784.69
01-03	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000020890021 5708363	$1,034.95
01-03	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000024116930 5708363	$3,005.82
01-03	Preauthorized ACH Cr	WA ST ECOLOGY VENDOR PAY 42000015876646 731799!	$118,663.92
01-04	Preauthorized ACH Cr	CITY OF WHITE SA CREDITS 124000051605734 189312264WD	$63.60
01-04	Preauthorized ACH Cr	WA ST TREASURER REVDISTRIB 42000018228876 02530	$466.66
01-04	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000024956469 5708363	$695.12
01-05	Preauthorized ACH Cr	CITY OF WHITE SA CREDITS 124000053845828 189527249WD	$1,038.17
01-05	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000026924049 5708363	$1,586.65
01-06	Preauthorized ACH Cr	WA ST TREASURER REVDISTRIB 42000011231392 02530	$125.00
01-06	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000020759676 5708363	$1,048.62
01-06	Preauthorized ACH Cr	CITY OF WHITE SA CREDITS 124000055375575 189594243WD	$3,023.32
01-09	Preauthorized ACH Cr	CITY OF WHITE SA CREDITS 124000056700446 189691897WD	$489.32
01-09	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000026773014 5708363	$1,585.74
01-10	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000025923417 5708363	$788.71
01-10	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000023788352 5708363	$867.07
01-10	Preauthorized ACH Cr	CITY OF WHITE SA CREDITS 124000057826382 189758814WD	$2,133.70

ACH CREDITS (continued)

Date	Description		Amount
01-11	Preauthorized ACH Cr	WA ST TREASURER REVDISTRIB 42000015316017 02530	$500.00
01-11	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000023455891 5708363	$786.79
01-11	Preauthorized ACH Cr	CITY OF WHITE SA CREDITS 124000058920748 189883667WD	$2,663.16
01-12	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000028811194 5708363	$2,243.52
01-12	Preauthorized ACH Cr	CITY OF WHITE SA CREDITS 124000059828897 190005094WD	$2,599.58
01-13	Preauthorized ACH Cr	WA ST TREASURER REVDISTRIB 42000015621666 02530	$825.00
01-13	Preauthorized ACH Cr	CITY OF WHITE SA CREDITS 124000051219761 190072705WD	$1,716.03
01-13	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000026002336 5708363	$1,870.08
01-17	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000021305906 5708363	$188.75
01-17	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000024219207 5708363	$590.12
01-17	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000021329173 5708363	$647.72
01-17	Preauthorized ACH Cr	CITY OF WHITE SA CREDITS 124000052322258 190137255WD	$2,952.90
01-17	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000026889498 5708363	$9,652.49
01-18	Preauthorized ACH Cr	WA ST TREASURER REVDISTRIB 42000016948044 02530	$724.99
01-18	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000028469195 5708363	$1,480.62
01-18	Preauthorized ACH Cr	CITY OF WHITE SA CREDITS 124000053686617 190217526WD	$1,662.31
01-19	Preauthorized ACH Cr	CITY OF WHITE SA CREDITS 124000055047492 190492665WD	$1,501.71
01-19	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000028941841 5708363	$5,382.01
01-20	Preauthorized ACH Cr	WA ST TREASURER REVDISTRIB 42000017598482 02530	$275.00
01-20	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000026916105 5708363	$4,793.33
01-20	Preauthorized ACH Cr	KLICKITAT COUNTY PAYMENTS 125108270019818 WHITE SALMON	$7,238.23
01-20	Preauthorized ACH Cr	CITY OF WHITE SA CREDITS 124000056323522 190578393WD	$8,023.98
01-20	Preauthorized ACH Cr	CITY WS DB UTILPYM 5200 125108270018882 1916001528	$46,643.04
01-23	Preauthorized ACH Cr	CITY OF WHITE SA CREDITS 124000057531122 190665013WD	$5,637.29
01-23	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000028934593 5708363	$8,109.62
01-24	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000025427601 5708363	$158.94
01-24	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000028709202 5708363	$465.88

ACH CREDITS (continued)

Date	Description		Amount
01-24	Preauthorized ACH Cr	015 TREAS 310 MISC PAY 101036152478844 916001528150400	$526.91
01-24	Preauthorized ACH Cr	CITY OF WHITE SA CREDITS 124000058631508 190854956WD	$3,275.85
01-24	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000026715434 5708363	$20,232.60
01-25	Preauthorized ACH Cr	WA ST TREASURER REVDISTRIB 42000012409853 02530	$670.83
01-25	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000022889310 5708363	$1,742.27
01-25	Preauthorized ACH Cr	CITY OF WHITE SA CREDITS 124000059649526 191015459WD	$5,759.62
01-26	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000023589045 5708363	$222.90
01-26	Preauthorized ACH Cr	CITY OF WHITE SA CREDITS 124000050522233 191105047WD	$16,225.79
01-27	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000028936770 5708363	$281.06
01-27	Preauthorized ACH Cr	WA ST TREASURER REVDISTRIB 42000013077875 02530	$345.83
01-27	Preauthorized ACH Cr	CITY OF WHITE SA CREDITS 124000051780730 191265829WD	$379.84
01-30	Preauthorized ACH Cr	WA ST COMMERCE VENDOR PAY 42000012105064 793583!	$288.75
01-30	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000022785757 5708363	$375.12
01-31	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000020750573 5708363	$108.44
01-31	Preauthorized ACH Cr	CITY OF WHITE SA CREDITS 124000054058393 191412239WD	$207.56
01-31	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000027656783 5708363	$234.47
01-31	Preauthorized ACH Cr	WA ST TREASURER REVDISTRIB 42000014596707 02530	$54,879.81

Total ACH Credits: $363,434.93

ACH DEBITS

Date	Description		Amount
01-03	Preauthorized ACH Dr	PAYMENTECH FEE 21000024137231 5708363	$1,447.94
01-04	Preauthorized ACH Dr	Vimly Benefit So AWC 111000022881318 ST-M1Q1G6Y0B6H4	$35,430.58
01-05	Preauthorized ACH Dr	WA DEPT RET SYS DRS EPAY 42000010291157 04338846	$75.00
01-05	Preauthorized ACH Dr	LIFESECURE INSU INSURANCE LISTBILL 111000016864199 LB0000000075494	$170.77
01-05	Preauthorized ACH Dr	Standard Ins premium 42000015227133 STASIC000226005	$393.00
01-05	Preauthorized ACH Dr	Xpress Bill Pay Billing 124000053857638 10295	$668.81
01-05	Preauthorized ACH Dr	WA DEPT RET SYS DRS EPAY 42000010291156 04338845	$11,480.94
01-05	Preauthorized ACH Dr	IRS USATAXPYMT 61036010067265 270340555483590	$20,416.31

ACH DEBITS (continued)

Date	Description		Amount
01-05	Preauthorized ACH Dr	CITY WS DB PAYROLL 125108270015718 1916001528	$53,457.94
01-06	Preauthorized ACH Dr	WASHINGTON-DSHS WA53000000 42000011212408 916001528	$277.50
01-06	Preauthorized ACH Dr	OR REVENUE DEPT TAXPAYMENT 41001035007251 2048509056	$304.00
01-06	Preauthorized ACH Dr	CITY WS DB DEPOSIT 125108270013259 1916001528	$4,236.00
01-09	Preauthorized ACH Dr	AFLAC INSURANCE 21000022103664 0EXM7972074	$121.30
01-09	Preauthorized ACH Dr	LIFESECURE INSU INSURANCE 111000011930289 LS00049572	$410.79
01-09	Preauthorized ACH Dr	LIFESECURE INSU INSURANCE 111000011930288 LS00049566	$1,221.60
01-10	Preauthorized ACH Dr	USDA RD DCFO PAYMENT 41036045691461 0000	$7,920.00
01-17	Preauthorized ACH Dr	Starlink Service Starlink S 111000029394641 ST-W9V4Z6Q7I6Z3	$110.00
01-18	Preauthorized ACH Dr	OR REVENUE DEPT TAXPAYMENT 41001038860622 1198105728	$18.14
01-18	Preauthorized ACH Dr	STATE OF WA-ESD ESD ACH 6 42000018911133 ESD WA UI-TAX	$896.04
01-18	Preauthorized ACH Dr	LABOR&INDUSTRIES L&I ELF 42000016078380 00486000-02PBI3	$7,196.17
01-20	Preauthorized ACH Dr	WA DEPT RET SYS DRS EPAY 42000018737527 04343503	$10,547.01
01-20	Preauthorized ACH Dr	IRS USATAXPYMT 61036010135340 270342070226444	$17,524.72
01-20	Preauthorized ACH Dr	CITY WS DB PAYROLL 125108270018166 1916001528	$47,099.06
01-23	Preauthorized ACH Dr	WASHINGTON-DSHS WA53000000 42000018932285 916001528	$277.50
01-23	Preauthorized ACH Dr	OR REVENUE DEPT TAXPAYMENT 41001032742761 39101568	$372.00
01-24	Preauthorized ACH Dr	PAID FAMILY MED PAYMENT 42000019886623 A 697145965	$2,059.21
01-25	Preauthorized ACH Dr	WA DEPT REVENUE TAX PYMT 42000011456058 10208201	$9,685.31

Total ACH Debits: $233,817.64

OTHER DEBITS

Date	Description		Amount
01-17	Analysis Charge	Account Analysis Fee	$303.14
01-24	ACH Return Item	KREITER MARK	$74.36

Total Other Debits: $377.50

CHECKS

Number	Date	Amount	Number	Date	Amount	Number	Date	Amount
38650	01-11	$389.72	38725	01-04	$184.70	38737	01-10	$599.98
38653*	01-09	$152.42	38729*	01-09	$29.00	38739*	01-18	$700.00
38666*	01-10	$678.69	38730	01-03	$1,359.25	38740	01-04	$1,965.00
38682*	01-24	$1,983.39	38733*	01-24	$203.43	38741	01-09	$1,412.51
38699*	01-04	$500.00	38735*	01-03	$1,563.30	38742	01-05	$1,560.00
38724*	01-09	$73.88	38736	01-05	$1,070.43	38744*	01-04	$208.99

CHECKS (continued)

Number	Date	Amount	Number	Date	Amount	Number	Date	Amount
38745	01-05	$2,816.25	38779	01-10	$21,909.42	38840	01-27	$2.51
38746	01-03	$3,560.93	38780	01-12	$720.20	38841	01-31	$1,386.00
38747	01-11	$1,482.50	38781	01-10	$150.00	38842	01-25	$5,847.24
38749*	01-04	$8.28	38782	01-10	$63.75	38843	01-24	$124.03
38750	01-18	$99.94	38783	01-10	$460.57	38844	01-26	$389.26
38751	01-03	$525.13	38784	01-13	$7,075.00	38845	01-25	$7.49
38752	01-05	$612.50	38786*	01-09	$918.55	38846	01-25	$1,052.98
38753	01-04	$80.63	38787	01-11	$1,275.26	38847	01-26	$87.96
38754	01-19	$1,230.59	38788	01-11	$4,645.55	38848	01-23	$750.00
38755	01-03	$50.00	38789	01-17	$48.38	38849	01-27	$13.11
38757*	01-03	$2,017.10	38790	01-11	$70.66	38850	01-26	$518.45
38758	01-04	$772.93	38791	01-10	$138.00	38852*	01-26	$226.04
38760*	01-23	$152.42	38792	01-24	$69.00	38853	01-30	$3,052.50
38761	01-11	$92.35	38793	01-12	$80.63	38854	01-30	$1,164.91
38762	01-10	$842.60	38794	01-13	$2,101.75	38855	01-24	$106.36
38763	01-20	$3,137.40	38795	01-10	$262.05	38856	01-23	$49,953.60
38764	01-10	$775.97	38796	01-06	$2,199.95	38857	01-30	$1,563.00
38765	01-12	$7,749.74	38797	01-13	$1,646.06	38858	01-27	$3,612.00
38766	01-13	$455.00	38798	01-10	$1,139.00	38860*	01-24	$178.63
38768*	01-12	$178.00	38799	01-19	$170.10	38861	01-25	$520.00
38769	01-11	$3,525.77	38800	01-30	$500.00	38862	01-30	$140.00
38770	01-10	$627.22	38802*	01-12	$164.90	38863	01-27	$100.00
38771	01-12	$277.95	38830*	01-24	$2,770.90	38864	01-25	$1,446.33
38772	01-10	$639.37	38831	01-27	$409.96	38865	01-24	$9,593.36
38773	01-26	$1,460.28	38832	01-25	$263.35	38866	01-25	$1,526.99
38774	01-10	$1,817.51	38833	01-25	$31,376.88	38867	01-30	$187,879.00
38775	01-12	$155.88	38836*	01-24	$647.80	38868	01-25	$25.00
38776	01-17	$2,497.75	38837	01-25	$130.94	38869	01-25	$3,426.92
38777	01-11	$701.29	38838	01-24	$1,557.66	38870	01-26	$772.93
38778	01-18	$440.00	38839	01-26	$1,011.69			

** indicates skip in check sequence*

Total Checks: $412,862.53

DAILY BALANCES

Date	Balance	Date	Balance	Date	Balance
01-01	$1,377,806.70	01-11	$1,367,688.36	01-23	$1,401,091.12
01-03	$1,491,907.30	01-12	$1,365,170.79	01-24	$1,410,918.58
01-04	$1,465,977.54	01-13	$1,359,900.19	01-25	$1,364,001.08
01-05	$1,379,022.28	01-17	$1,373,243.29	01-26	$1,396,888.36
01-06	$1,383,804.82	01-18	$1,381,837.51	01-27	$1,410,144.89
01-09	$1,396,276.42	01-19	$1,388,153.92	01-30	$1,217,603.24
01-10	$1,374,970.34	01-20	$1,379,461.03	01-31	$1,276,678.06

Local Government Investment Pool

Statement of Account for No: 02530

Primary Account

January 2023

CITY OF WHITE SALMON
PO BOX 2139
WHITE SALMON, WA 98672-8672

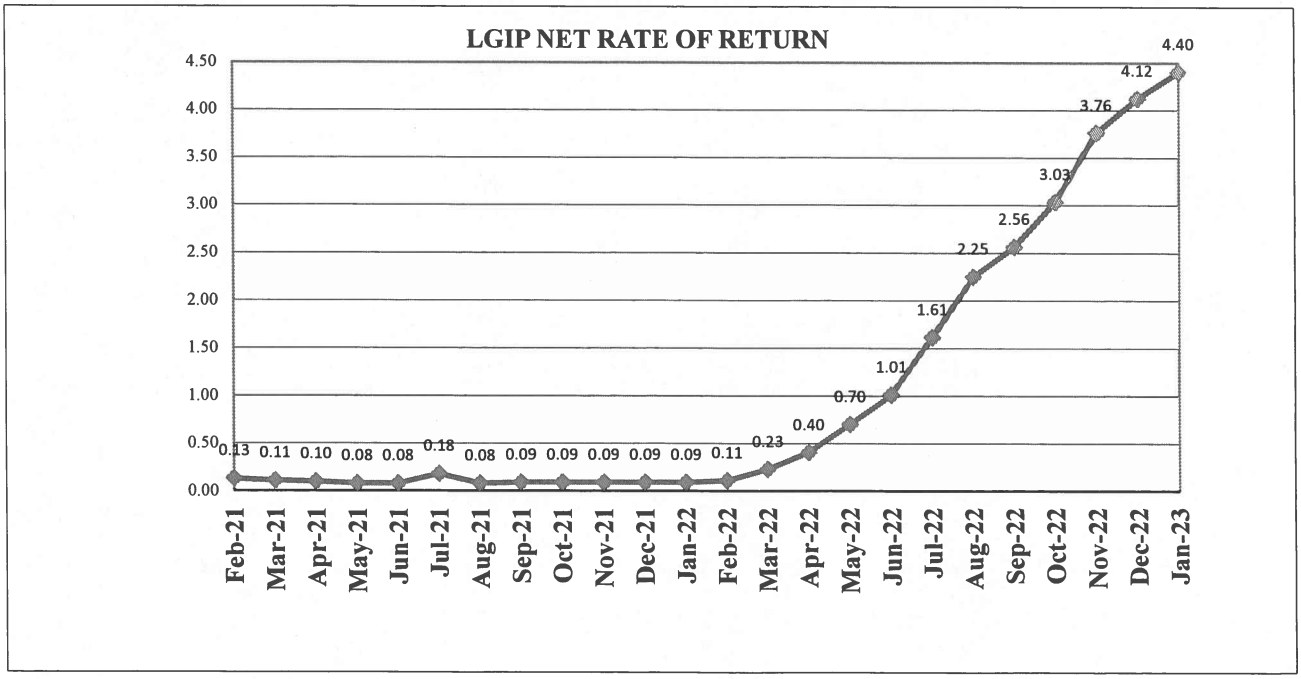
Date	Description	Comment	Deposits	Withdrawals	Balance
01/01/2023	Beginning Balance				4,645,352.22
01/31/2023	Month End Balance				4,645,352.22
	January Earnings	Daily Factor Earnings	17,340.81		
	Net Ending Balance				4,662,693.03

Account Summary

Beginning Balance:	4,645,352.22	**Gross Earnings:**	17,368.45
Deposits:	0.00	**Administrative Fee:**	27.64
Withdrawals:	0.00	**Net Earnings:**	17,340.81
Month End Balance:	4,645,352.22		
Administrative Fee Rate:	0.0070 %	**Net Ending Balance:**	4,662,693.03
Gross Earnings Rate:	4.4022 %		
Net Earnings Rate:	4.3952 %	**Average Daily Balance:**	4,645,352.22

WASHINGTON STATE
LOCAL GOVERNMENT INVESTMENT POOL
January 31, 2023

Investment Type	Average Balance Jan-23	Jan-23 Percentage	Average Balance CY 2023	2023 Percentage
Agency Bullets	0.00	0.00%	0.00	0.00%
Agency Discount Notes	2,492,669,930.20	12.31%	2,492,669,930.20	12.31%
Agency Floating Rate Notes	4,860,535,168.01	24.00%	4,860,535,168.01	24.00%
Agency Variable Rate Notes	0.00	0.00%	0.00	0.00%
Certificates of Deposit	67,552,419.35	0.33%	67,552,419.35	0.33%
IB Bank Deposit	3,109,198,512.22	15.35%	3,109,198,512.22	15.35%
Repurchase Agreements	4,726,161,290.32	23.33%	4,726,161,290.32	23.33%
SOFR Floating Rate Notes	0.00	0.00%	0.00	0.00%
Supras - Bullets	0.00	0.00%	0.00	0.00%
Supras - Discount Notes	1,244,803,817.66	6.15%	1,244,803,817.66	6.15%
Supras- Floating Rate Notes	0.00	0.00%	0.00	0.00%
Supras - Variables	0.00	0.00%	0.00	0.00%
Term Repurchase Agreements	0.00	0.00%	0.00	0.00%
U.S. Treasury Securities	3,028,651,783.21	14.95%	3,028,651,783.21	14.95%
US Treasury Floating Rate Notes	726,414,021.75	3.59%	726,414,021.75	3.59%
Total Avg Daily Balance	20,255,986,942.73	100.00%	20,255,986,942.71	100.00%
Avg Days to Maturity	15 days			

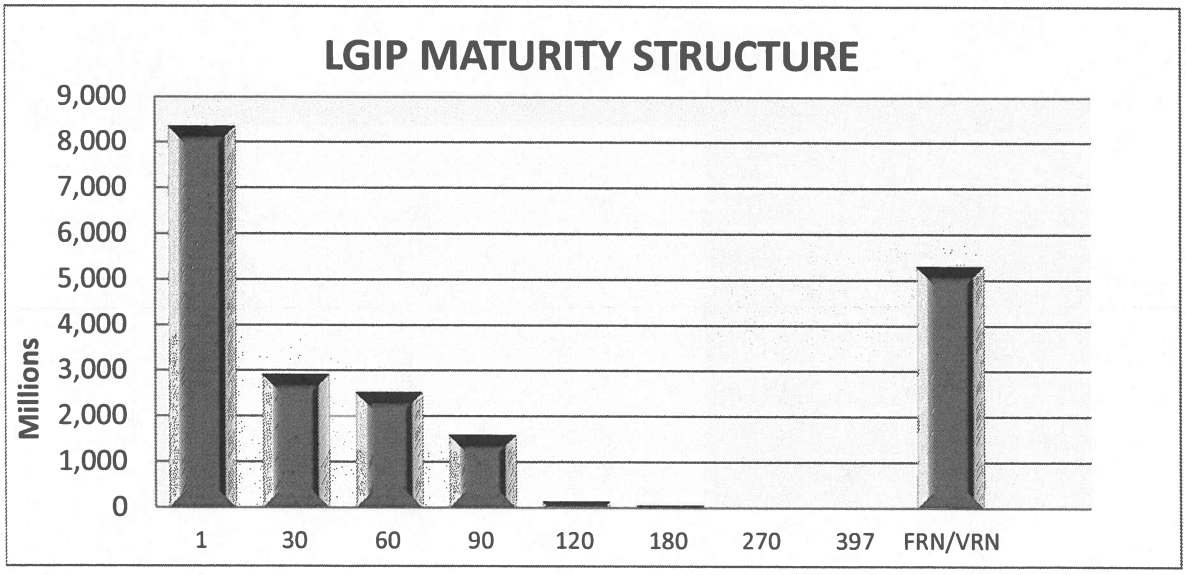


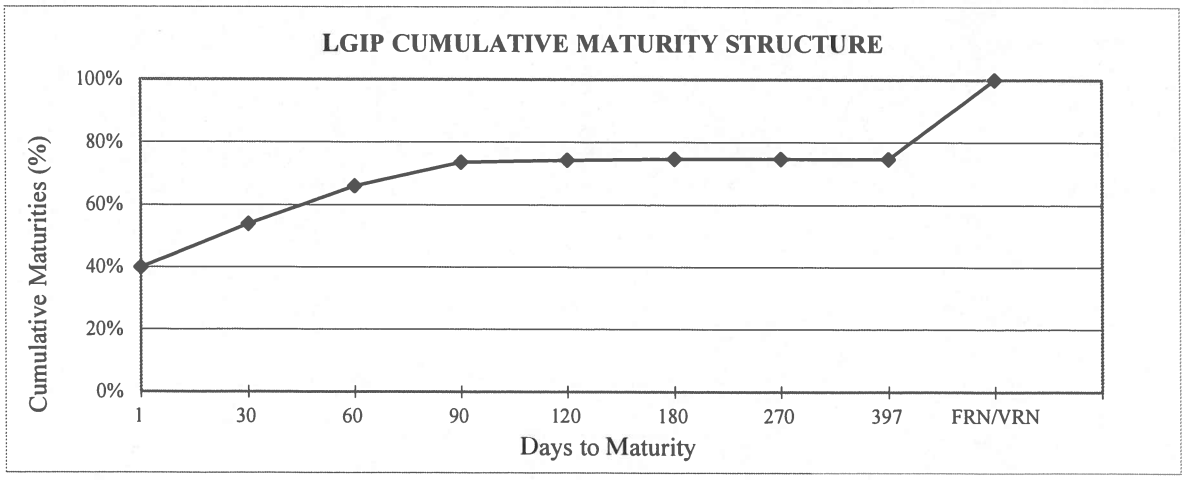
* Rates are calculated on a 365-day basis

WASHINGTON STATE
LOCAL GOVERNMENT INVESTMENT POOL
January 31, 2023

DAYS TO MATURITY	$ MATURING (PAR VALUE)*	% MATURING	CUMULATIVE % MATURING
1	8,355.81	39.9%	39.9%
2-30	2,925.00	14.0%	53.9%
31-60	2,533.76	12.1%	66.0%
61-90	1,600.00	7.6%	73.6%
91-120	150.00	0.7%	74.3%
121-180	70.00	0.3%	74.7%
181-270	0.00	0.0%	74.7%
271-397	0.00	0.0%	74.7%
FRN/VRN	5,308.51	25.3%	100.0%
PORTFOLIO TOTAL:	20,943.08		

* Amounts in millions of dollars





BANK RECONCILIATION

City Of White Salmon | Time: 11:38:40 | Date: 04/13/2023

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1 Checking Account

Date		
	Balance Forward	1,377,806.70
12/27/2022		572.77
12/28/2022		63.60
12/29/2022		2,073.12
12/30/2022		2,095.74
12/31/2022		728.16
01/01/2023		3,517.10
01/02/2023		1,730.05
01/03/2023		132,956.31
01/04/2023		6,790.85
01/05/2023		11,861.95
01/06/2023		17,844.23
01/07/2023		788.71
01/08/2023		484.01
01/09/2023		15,200.94
01/10/2023		6,147.59
01/11/2023		5,999.02
01/12/2023		3,687.93
01/13/2023		5,884.32
01/14/2023		322.53
01/15/2023		14,941.20
01/16/2023		1,940.90
01/17/2023		25,095.89
01/18/2023		16,945.78
01/19/2023		16,629.40
01/20/2023		142,309.71
01/21/2023		841.30
01/22/2023		158.94
01/23/2023		6,539.08
01/24/2023		969.02
01/25/2023		22,064.65
01/26/2023		16,762.50
01/27/2023		1,674.19
01/28/2023		108.44
01/30/2023		5,319.29
01/31/2023		54,879.81
	Total Credits:	545,929.03

Year	Trans#	Date	Type	Chk#	Vendor	
2022	4035	12/05/2022	Payroll	38650	Hans Peter Fink	389.72
2022	4039	12/05/2022	Payroll	38653	Benjamin C Giant	152.42
2022	4121	12/07/2022	Claims	38666	Air Exchange, Inc.	678.69
2022	4137	12/07/2022	Claims	38682	Columbia Tree Service Inc	1,983.39
2022	4154	12/07/2022	Claims	38699	Masonic Lodge # 163	500.00
2022	4257	12/20/2022	Payroll	38724	Brynion L Berkey	73.88
2022	4274	12/20/2022	Payroll	38725	Joel M Morse	184.70
2022	4320	12/21/2022	Claims	38729	Brynion Berkey	29.00
2022	4321	12/21/2022	Claims	38730	CenturyLink	1,359.25
2022	4324	12/21/2022	Claims	38733	Columbia Tree Service Inc	203.43
2022	4326	12/21/2022	Claims	38735	Databar	1,563.30
2022	4327	12/21/2022	Claims	38736	Excavator Rental Services	1,070.43
2022	4328	12/21/2022	Claims	38737	Extreme Products	599.98
2022	4330	12/21/2022	Claims	38739	Gower Law Office	700.00
2022	4331	12/21/2022	Claims	38740	Jaques Sharp	1,965.00
2022	4332	12/21/2022	Claims	38741	Marla Keethler	1,412.51

BANK RECONCILIATION

City Of White Salmon | Time: 11:38:40 | Date: 04/13/2023

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Year	Trans#	Date	Type	Chk#	Vendor	
2022	4333	12/21/2022	Claims	38742	Klickitat Tree Operations, LLC	1,560.00
2022	4335	12/21/2022	Claims	38744	Joel Morse	208.99
2022	4336	12/21/2022	Claims	38745	Nelson Nygaard Consulting Assoc., Inc.	2,816.25
2022	4337	12/21/2022	Claims	38746	PUD No 1 Of Klickitat County	3,560.93
2022	4338	12/21/2022	Claims	38747	Pacer Propane LLC	1,482.50
2022	4340	12/21/2022	Claims	38749	Propio LS LLC	8.28
2022	4341	12/21/2022	Claims	38750	Quill	99.94
2022	4342	12/21/2022	Claims	38751	Republic Services #487	525.13
2022	4343	12/21/2022	Claims	38752	The Watershed Company	612.50
2022	4344	12/21/2022	Claims	38753	TransUnion Risk & Alternative	80.63
2022	4345	12/21/2022	Claims	38754	Verizon Wireless	1,230.59
2022	4346	12/21/2022	Claims	38755	Cashiering Unit WA State Dept Ecology	50.00
2022	4348	12/21/2022	Claims	38757	Wilcox & Flegel	2,017.10
2022	4349	12/21/2022	Claims	38758	Xerox Financial Services, LLC	772.93
2022	4416	12/30/2022	Claims		Kenneth B. Woodrich PC	4,236.00
2022	4417	12/30/2022	Claims	38768	BSK Associates	178.00
2022	4418	12/30/2022	Claims	38769	Brenntag Pacific, Inc	3,525.77
2022	4419	12/30/2022	Claims	38770	C.M. & W.O. Sheppard Inc	627.22
2022	4420	12/30/2022	Claims	38771	Charter Communications	277.95
2022	4421	12/30/2022	Claims	38772	Coburn Electric, Inc.	639.37
2022	4422	12/30/2022	Claims	38773	Columbia Gorge News, LLC	1,460.28
2022	4423	12/30/2022	Claims	38774	Communications Northwest	1,817.51
2022	4424	12/30/2022	Claims	38775	Day Wireless Systems	155.88
2022	4425	12/30/2022	Claims	38776	Extreme Products	2,497.75
2022	4426	12/30/2022	Claims	38777	Goldendale Tire Center	701.29
2022	4427	12/30/2022	Claims	38778	Gower Law Office	440.00
2022	4428	12/30/2022	Claims	38779	H.D. Fowler Company	21,909.42
2022	4429	12/30/2022	Claims	38780	Hach Company	720.20
2022	4430	12/30/2022	Claims	38781	Marcie Heald	150.00
2022	4431	12/30/2022	Claims	38782	Hood River County	63.75
2022	4432	12/30/2022	Claims	38783	Les Schwab Tire Center	460.57
2022	4433	12/30/2022	Claims	38784	Mt Adams Chamber Of Commerce	7,075.00
2022	4435	12/30/2022	Claims	38786	NAPA Auto Parts dba Gorge Auto Parts	918.55
2022	4436	12/30/2022	Claims	38787	NW Natural	1,275.26
2022	4437	12/30/2022	Claims	38788	PUD No 1 Of Klickitat County	4,645.55
2022	4438	12/30/2022	Claims	38789	Pacer Propane LLC	48.38
2022	4439	12/30/2022	Claims	38790	Peterson CAT	70.66
2022	4440	12/30/2022	Claims	38791	Public Safety Testing	138.00
2022	4441	12/30/2022	Claims	38792	Same Day Stage	69.00
2022	4442	12/30/2022	Claims	38793	TransUnion Risk & Alternative	80.63
2022	4443	12/30/2022	Claims	38794	US Bank	2,101.75
2022	4444	12/30/2022	Claims	38795	Walter E. Nelson Co.	262.05
2022	4445	12/30/2022	Claims	38796	White Salmon, City Of	2,199.95
2022	4446	12/30/2022	Claims	38797	Wilcox & Flegel	1,646.06
2022	4447	12/30/2022	Claims	38798	Zaya LLC	1,139.00
2022	4448	12/31/2022	Claims	38830	A&E Heating and Air, Inc.	2,770.90
2022	4449	12/31/2022	Claims	38831	Ace Hardware	409.96
2022	4450	12/31/2022	Claims	38832	Aramark Uniform Services	263.35
2022	4451	12/31/2022	Claims	38833	Bingen, City Of	31,376.88
2022	4454	12/31/2022	Claims	38836	DJC Oregon	647.80
2022	4455	12/31/2022	Claims	38837	DataPro Solutions, Inc	130.94
2022	4456	12/31/2022	Claims	38838	Databar	1,557.66
2022	4457	12/31/2022	Claims	38839	Hunsaker Oil	1,011.69
2022	4458	12/31/2022	Claims	38840	Klickitat County Prosecutor	2.51
2022	4459	12/31/2022	Claims	38841	Knapp, O'Dell & Macpherson PLLC	1,386.00
2022	4460	12/31/2022	Claims	38842	Lexipol LLC	5,847.24
2022	4461	12/31/2022	Claims	38843	NAPA Auto Parts dba Gorge Auto Parts	124.03

BANK RECONCILIATION

City Of White Salmon Time: 11:38:40 Date: 04/13/2023

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Year	Trans#	Date	Type	Chk#	Vendor	
2022	4462	12/31/2022	Claims	38844	Office Depot	389.26
2022	4463	12/31/2022	Claims	38845	One Call Concepts Inc	7.49
2022	4464	12/31/2022	Claims	38846	Owen Equipment Company	1,052.98
2022	4465	12/31/2022	Claims	38847	PUD No 1 Of Klickitat County	87.96
2022	4466	12/31/2022	Claims	38848	Pioneer Surveying Engineering Inc	750.00
2022	4467	12/31/2022	Claims	38849	Propio LS LLC	13.11
2022	4468	12/31/2022	Claims	38850	Republic Services #487	518.45
2022	4470	12/31/2022	Claims	38852	Shred-it USA LLC	226.04
2022	4471	12/31/2022	Claims	38853	The Watershed Company	3,052.50
2022	4472	12/31/2022	Claims	38854	Verizon Wireless	1,164.91
2022	4473	12/31/2022	Claims	38855	WA State Treas. Cash Mgmt Dept	106.36
2022	4474	12/31/2022	Claims	38856	White Salmon, City Of	49,953.60
2022	4475	12/31/2022	Claims		Xpress Bill Pay	668.81
2022	4476	12/31/2022	Claims		Chase Paymentech	1,447.94
2022	4477	12/31/2022	Payroll		Department Of Labor & Industries	7,196.17
2022	4478	12/31/2022	Payroll		Employment Security Department - PFMLA	2,059.21
2022	4479	12/31/2022	Payroll		Employment Security Department	896.04
2022	4480	12/31/2022	Payroll		Oregon Dept. of Revenue - Transit Tax	18.14
2023	53	01/04/2023	Claims	38763	ArchiveSocial, Inc.	3,137.40
2023	54	01/04/2023	Claims	38764	Gorge Networks Inc	775.97
2023	55	01/04/2023	Claims	38765	Granicus	7,749.74
2023	56	01/04/2023	Claims	38766	Mosier WiNet	455.00
2023	9	01/05/2023	Payroll		Ryan Hardie Adam	2,171.27
2023	10	01/05/2023	Payroll		Jeff C Broderick	2,495.11
2023	11	01/05/2023	Payroll		Erika Castro-Guzman	2,036.42
2023	12	01/05/2023	Payroll		Jeffrey Cooper	3,031.16
2023	13	01/05/2023	Payroll		Kate E Daniels	1,894.37
2023	14	01/05/2023	Payroll		Andrew Dirks	2,611.58
2023	16	01/05/2023	Payroll		Lisa L George	2,244.04
2023	17	01/05/2023	Payroll	38760	Benjamin C Giant	152.42
2023	18	01/05/2023	Payroll		Suzanne F Gilmer	92.35
2023	19	01/05/2023	Payroll		Edward L Gunnyon	3,194.84
2023	20	01/05/2023	Payroll		Jason L Hartmann	152.42
2023	21	01/05/2023	Payroll		Michael L Hepner	3,180.58
2023	22	01/05/2023	Payroll		William F Hunsaker	2,898.52
2023	23	01/05/2023	Payroll		Cynthia D Jewell	1,936.48
2023	24	01/05/2023	Payroll		Marla A Keethler	1,707.08
2023	25	01/05/2023	Payroll		Jason Kinley	1,732.73
2023	26	01/05/2023	Payroll		Ross E Lambert	3,615.32
2023	27	01/05/2023	Payroll		Joshua Lewis	3,120.77
2023	28	01/05/2023	Payroll		David S Lindley	152.42
2023	29	01/05/2023	Payroll		Madelynn M McIlwain	2,040.92
2023	30	01/05/2023	Payroll		Stephanie M Porter	2,574.57
2023	31	01/05/2023	Payroll		Frank Randall	2,865.74
2023	32	01/05/2023	Payroll		James A Ransier	152.42
2023	33	01/05/2023	Payroll		Troy A Rayburn	3,373.38
2023	34	01/05/2023	Payroll		Kelsey A Rooks	2,389.41
2023	35	01/05/2023	Payroll		Troy Rosenburg	1,794.04
2023	36	01/05/2023	Payroll	38761	Jess W Wardwell	92.35
2023	37	01/05/2023	Payroll	38762	WSCCCE	842.60
2023	45	01/05/2023	Payroll		AFLAC	121.30
2023	46	01/05/2023	Payroll		Association Of WA Cities	35,430.58
2023	47	01/05/2023	Payroll		Internal Revenue Service	20,416.31
2023	48	01/05/2023	Payroll		LifeSecure Insurance Company	1,803.16
2023	49	01/05/2023	Payroll		Oregon Department of Revenue	304.00
2023	50	01/05/2023	Payroll		Standard Insurance	393.00
2023	51	01/05/2023	Payroll		WA State Dept Retirement Systems	11,555.94

BANK RECONCILIATION

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Year	Trans#	Date	Type	Chk#	Vendor	
2023	52	01/05/2023	Payroll		Washington State Support Registry	277.50
2023	1286	01/10/2023	Claims		USDA Rural Development	7,920.00
2023	103	01/11/2023	Claims	38799	Ned Kindler	170.10
2023	104	01/11/2023	Claims	38800	Masonic Lodge # 163	500.00
2023	106	01/11/2023	Claims	38802	Larry Spencer	164.90
2023	1221	01/15/2023	Claims		Columbia Bank #1080	303.14
2023	242	01/16/2023	Claims		Starlink	110.00
2023	176	01/18/2023	Claims	38857	Association Of WA Cities	1,563.00
2023	177	01/18/2023	Claims	38858	CivicPlus LLC	3,612.00
2023	179	01/18/2023	Claims	38860	Goldendale Tire Center	178.63
2023	180	01/18/2023	Claims	38861	Jaques Sharp	520.00
2023	181	01/18/2023	Claims	38862	Klickitat County Health Dept	140.00
2023	182	01/18/2023	Claims	38863	C/o Mill Creek Police Dpt L.E.I.R.A.	100.00
2023	183	01/18/2023	Claims	38864	Pacer Propane LLC	1,446.33
2023	184	01/18/2023	Claims	38865	Radcomp Technologies	9,593.36
2023	185	01/18/2023	Claims	38866	Ray Schultens Motors	1,526.99
2023	186	01/18/2023	Claims	38867	Risk Management Service Agency	187,879.00
2023	187	01/18/2023	Claims	38868	WAPRO	25.00
2023	188	01/18/2023	Claims	38869	Wilcox & Flegel	3,426.92
2023	189	01/18/2023	Claims	38870	Xerox Financial Services, LLC	772.93
2023	148	01/20/2023	Payroll		Ryan Hardie Adam	2,153.13
2023	149	01/20/2023	Payroll		Jeff C Broderick	2,517.39
2023	150	01/20/2023	Payroll		Erika Castro-Guzman	1,995.46
2023	151	01/20/2023	Payroll		Jeffrey Cooper	2,895.07
2023	152	01/20/2023	Payroll		Kate E Daniels	2,012.10
2023	153	01/20/2023	Payroll		Andrew Dirks	1,782.56
2023	154	01/20/2023	Payroll		Lisa L George	2,035.58
2023	155	01/20/2023	Payroll		Edward L Gunnyon	2,461.33
2023	156	01/20/2023	Payroll		Michael L Hepner	3,294.00
2023	157	01/20/2023	Payroll		William F Hunsaker	2,907.95
2023	158	01/20/2023	Payroll		Cynthia D Jewell	1,735.77
2023	159	01/20/2023	Payroll		Jason Kinley	2,223.93
2023	160	01/20/2023	Payroll		Ross E Lambert	1,860.38
2023	161	01/20/2023	Payroll		Joshua Lewis	2,634.60
2023	162	01/20/2023	Payroll		Madelynn M McIlwain	2,121.07
2023	163	01/20/2023	Payroll		Stephanie M Porter	2,586.44
2023	164	01/20/2023	Payroll		Frank Randall	2,390.05
2023	165	01/20/2023	Payroll		Troy A Rayburn	3,398.77
2023	166	01/20/2023	Payroll		Kelsey A Rooks	2,444.59
2023	167	01/20/2023	Payroll		Troy Rosenburg	1,648.89
2023	168	01/20/2023	Payroll		Internal Revenue Service	17,524.72
2023	169	01/20/2023	Payroll		Oregon Department of Revenue	372.00
2023	170	01/20/2023	Payroll		WA State Dept Retirement Systems	75.00
2023	171	01/20/2023	Payroll		WA State Dept Retirement Systems	10,472.01
2023	172	01/20/2023	Payroll		Washington State Support Registry	277.50
2023	627	01/20/2023	Ser Chge		Mark Kreiter	74.36
2023	283	01/23/2023	Claims		WA State Dept Revenue/Excise	9,685.31
					Total Debits:	647,057.67
					Reconciled Bank Balance:	1,276,678.06
2023	270	01/26/2023	Util Pay	59536	Xpress Bill Pay	181.61
2023	285	01/27/2023	Util Pay	59550	Xpress Bill Pay	80.00
2023	287	01/28/2023	Util Pay	59552	Xpress Bill Pay	133.78
2023	288	01/30/2023	Tr Rec	59553	Permitting Customer	300.00
2023	290	01/30/2023	Tr Rec	59555	Larson, Terri and Chris	175.00
2023	291	01/30/2023	Tr Rec	59556	Thompson, Mark	175.00

BANK RECONCILIATION

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2023	292	01/30/2023	Tr Rec	59557	Permitting Customer	70.00
2023	301	01/31/2023	Tr Rec	59566	Farman, Tonia	175.00
2023	302	01/30/2023	Util Pay	59567	Xpress Bill Pay	566.40
2023	303	01/30/2023	Util Pay	59568	Xpress Bill Pay	102.56
2023	304	01/30/2023	Util Pay	59569	Xpress Bill Pay	131.16
2023	305	01/30/2023	Util Pay	59570	Xpress Bill Pay	316.07
2023	306	01/31/2023	Tr Rec	59571	John Doe Citizen, Fingerprints/Notary/Recyl	25.00
2023	307	01/31/2023	Util Pay	59572	Batch Customer	82.12
2023	309	01/31/2023	Tr Rec	59573	Ellenberger, Christine and Doug	175.00
2023	310	01/31/2023	Tr Rec	59574	Mt Adams Chamber Of Commerce	150.00
2023	311	01/31/2023	Tr Rec	59575	Fishman, Jacob	175.00
2023	312	01/31/2023	Tr Rec	59576	Toppercer, Dorothy	175.00
2023	313	01/31/2023	Tr Rec	59577	Nicolescu, Kristin	175.00
2023	314	01/31/2023	Util Pay	59578	Xpress Bill Pay	1,158.93
2023	315	01/31/2023	Util Pay	59579	Xpress Bill Pay	802.22
2023	316	01/31/2023	Util Pay	59580	Xpress Bill Pay	115.00
					Outstanding Credits:	-5,439.85
2016	1220	03/16/2016	Claims	31118	Huard C/O Brad Huard, Cecelia Joan	6.20
2017	8301	11/01/2017	Claims	33126	Hill, David & Angela	87.43
2018	768	02/07/2018	Claims	33497	Wuollet, Renee	11.38
2018	1201	03/07/2018	Claims	33577	Parker, Chris	3.17
2018	3179	06/20/2018	Claims	33915	Pretorius, Lourens and Monette	16.96
2018	7272	09/05/2018	Payroll	34156	Vargas, Savannah	49.10
2018	7524	09/20/2018	Payroll	34222	Vargas, Savannah	20.68
2018	8618	12/05/2018	Payroll	34449	Heredia, Angelina	27.70
2019	2627	06/05/2019	Claims	35066	Stiffler, Christopher	168.00
2019	3568	08/07/2019	Claims	35245	Long, Mark	179.21
2020	1811	05/06/2020	Claims	36098	Lisa Doslu, Trustee, James B Roberson Trust	10.38
2021	218	01/20/2021	Claims	36799	Hood, Thomas	4.71
2021	228	01/20/2021	Claims	36809	Schwab, Jennifer	49.19
2021	232	01/20/2021	Claims	36813	Zallen, Garret	0.05
2021	1733	05/19/2021	Claims	37101	Kyte, Nora B.	3.34
2021	3458	10/06/2021	Claims	37455	Ernie's Locks & Keys LLC	325.00
2021	4396	12/20/2021	Payroll	37678	Stiffler, Christopher	27.70
2022	3738	11/02/2022	Claims	38583	Gaudette and Elizabeth Copeland, Matt	150.00
2022	4036	12/05/2022	Payroll	38651	Fink, Patricia F	152.42
2022	4052	12/05/2022	Payroll	38654	Moore, Chris	273.36
2022	4062	12/05/2022	Payroll	38659	Swann, David S	559.64
2022	4120	12/07/2022	Claims	38665	Adam, Ryan Hardie	24.71
2022	4280	12/20/2022	Payroll	38726	Ryan, Joseph	55.41
2022	4323	12/21/2022	Claims	38732	Columbia Gorge News, LLC	45.00
2022	4434	12/30/2022	Claims	38785	Munsen Paving LLC	939.77
2022	4452	12/31/2022	Claims	38834	Broderick, Jeff C	393.63
2022	4453	12/31/2022	Claims	38835	Columbia Gorge News LLC	70.13
2022	4469	12/31/2022	Claims	38851	Risk Management Service Agency	1,000.00
2023	15	01/05/2023	Payroll	38759	Fink, Patricia F	152.42
2023	57	01/04/2023	Claims	38767	Springbrook Holding Company LLC	
2023	105	01/11/2023	Claims	38801	Reynier, Ron Atty At Law	1,400.00
2023	178	01/18/2023	Claims	38859	Evergreen Rural Water	1,400.00
					Outstanding Debits:	7,606.69
					Reconciled Book Balance:	**1,274,511.22**

BANK RECONCILIATION

City Of White Salmon

Time: 20:29:20 Date: 04/12/2023

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2 State Pool

Date							
						Balance Forward	4,645,352.22
01/31/2023							17,340.81
						Total Credits:	17,340.81
Year	Trans#	Date	Type	Chk#	Vendor		
						Total Debits:	0.00
						Reconciled Bank Balance:	4,662,693.03
						Outstanding Credits:	
						Outstanding Debits:	
						Reconciled Book Balance:	**4,662,693.03**

BANK RECONCILIATION

City Of White Salmon

Time: 20:29:44 Date: 04/12/2023

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3 Petty Cash

Date						Balance Forward	25.00
						Total Credits:	0.00
Year	Trans#	Date	Type	Chk#	Vendor		
						Total Debits:	0.00
						Reconciled Bank Balance:	25.00
						Outstanding Credits:	
						Outstanding Debits:	
						Reconciled Book Balance:	**25.00**

BANK RECONCILIATION

City Of White Salmon

Time: 20:30:09 Date: 04/12/2023

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4 Cash Drawer 1

Date							
						Balance Forward	150.00
						Total Credits:	0.00
Year	Trans#	Date	Type	Chk#	Vendor		
						Total Debits:	0.00
						Reconciled Bank Balance:	150.00
						Outstanding Credits:	
						Outstanding Debits:	
						Reconciled Book Balance:	**150.00**

BANK RECONCILIATION

City Of White Salmon

Time: 20:30:35 Date: 04/12/2023

01/01/2023 To: 01/31/2023

5 Cash Drawer 2

Date							
						Balance Forward	150.00
						Total Credits:	0.00
Year	Trans#	Date	Type	Chk#	Vendor		
						Total Debits:	0.00
						Reconciled Bank Balance:	150.00
						Outstanding Credits:	
						Outstanding Debits:	
						Reconciled Book Balance:	**150.00**

City of White Salmon
Budget Summary Report
As of January 31, 2023

	Budget Revenue	Year-To-Date Revenue	Remaining		Budget Expenditures	Year-To Date Expenditures	Remaining	
001 Current Expense								
Finance					508,690.00	213,808.88	294,881.12	42.03%
Central Services (HR)					61,788.00	4,632.62	57,155.38	7.50%
General Government					154,811.00	8,578.50	146,232.50	5.54%
Building					171,095.00	11,139.37	159,955.63	6.51%
Community Services					666,118.00	17,355.59	648,762.41	2.61%
Planning					280,354.00	27,601.09	252,752.91	9.85%
Park					214,626.00	9,184.55	205,441.45	4.28%
Police					1,291,388.00	92,899.90	1,198,488.10	7.19%
Fire					123,622.00	4,137.14	119,484.86	3.35%
001 Current Expense	**2,750,380.00**	**135,618.59**	**2,614,761.41**	**4.93%**	**3,472,492.00**	**389,337.64**	**3,083,154.36**	**11.21%**
		0.00						
101 Street Fund	**589,396.00**	**21,835.02**	**567,560.98**	**3.70%**	**708,429.00**	**15,736.21**	**692,692.79**	**2.22%**
108 Municipal Capital Imp. Fund	**58,416.00**	**3,622.71**	**54,793.29**	**6.20%**	**125,000.00**	**0.00**	**125,000.00**	**0.00%**
110 Fire Reserve Fund	**27,941.00**	**3,753.83**	**24,187.17**	**13.43%**	**0.00**	**0.00**	**0.00**	**0.00%**
112 General Fund Reserve	**3,499.00**	**1,291.28**	**2,207.72**	**36.90%**	**0.00**	**0.00**	**0.00**	**0.00%**
121 Police Vehicle Reserve Fund	**800.00**	**294.68**	**505.32**	**36.84%**	**70,000.00**	**0.00**	**70,000.00**	**0.00%**
303 Hotel/Motel Tax	**75,823.00**	**4,593.52**	**71,229.48**	**6.06%**	**78,000.00**	**0.00**	**78,000.00**	**0.00%**
307 New Pool Construction Fund	**35,000.00**	**2,916.67**	**32,083.33**	**8.33%**	**0.00**	**0.00**	**0.00**	**0.00%**
401 Water Fund	**2,237,990.00**	**285,254.82**	**1,952,735.18**	**12.75%**	**2,237,711.00**	**76,870.58**	**2,160,840.42**	**3.44%**
402 Wastewater Collection Fund	**1,101,460.00**	**88,448.82**	**1,013,011.18**	**8.03%**	**1,101,463.00**	**26,778.11**	**1,074,684.89**	**2.43%**
408 Water Reserve Fund	**2,356,696.00**	**28,496.26**	**2,328,199.74**	**0.00%**	**2,120,300.00**	**0.00**	**2,120,300.00**	**0.00%**
409 Wastewater Reserve Fund	**188,998.00**	**17,374.76**	**171,623.24**	**9.19%**	**265,195.00**	**0.00**	**265,195.00**	**0.00%**
412 Water Rights Acquisition Fund	**167,173.00**	**14,773.14**	**152,399.86**	**8.84%**	**123,985.00**	**0.00**	**123,985.00**	

City of White Salmon
Budget Summary Report
As of January 31, 2023

	Budget Revenue	Year-To-Date Revenue	Remaining		Budget Expenditures	Year-To Date Expenditures	Remaining	
413 Water Bond Redemption Fund	112,181.00	9,536.82	102,644.18	8.50%	111,518.00	7,920.00	103,598.00	7.10%
414 Wastewater Bond Redemption Fund	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
415 Water Bond Reserve Fund	15,361.00	1,598.77	13,762.23	10.41%	0.00	0.00	0.00	0.00%
416 Wastewater Bond Reserve Fund	761.00	283.80	477.20	37.29%	0.00	0.00	0.00	0.00%
417 Treatment Plant Reserve Fund	15,303.00	2,864.02	12,438.98	18.72%	0.00	0.00	0.00	0.00%
418 Water Short Lived Asset Reserve Fund	129,692.00	11,421.67	118,270.33	8.81%	394,725.00	0.00	394,725.00	0.00%
420 USDA Rural Develop. Jewett Water	7,520,100.00	0.00	7,520,100.00	0.00%	7,670,600.00	0.00	7,670,600.00	0.00%
601 Remittances	5,191.00	389.77	4,801.23	7.51%	5,191.00	0.00	5,191.00	0.00%
Total	**17,392,161.00**	**634,368.95**	**16,757,792.05**	**3.65%**	**18,484,609.00**	**516,642.54**	**17,967,966.46**	**2.79%**

Note: Revenue does not include beginning balances and expenditures do not include ending balances

2023 BUDGET POSITION

City Of White Salmon

Time: 15:36:48 Date: 04/14/2023

001 Current Expense

Revenues		Amt Budgeted	January	YTD	Remaining	
308 Beginning Balances						
308 31 00 01	CE-Restricted Bginning Balance	649,118.00	642,352.17	642,352.17	6,765.83	1.0%
308 51 00 01	CE-Assigned Beginning Balance	0.00	0.00	0.00	0.00	100.0%
308 91 00 01	CE-Unassigned Beginning Balance	356,325.00	772,209.61	772,209.61	(415,884.61)	0.0%
308 Beginning Balances		1,005,443.00	1,414,561.78	1,414,561.78	(409,118.78)	0.0%
310 Taxes						
311 10 00 00	CE-Property Taxes	345,891.00	3,049.88	3,049.88	342,841.12	99.1%
311 30 00 00	CE-Sale of Tax Title Property	0.00	0.00	0.00	0.00	100.0%
313 11 00 00	CE-Local Sales & Use Tax	685,467.00	41,739.88	41,739.88	643,727.12	93.9%
316 43 00 00	CE-Natural Gas Utility Tax	40,335.00	0.00	0.00	40,335.00	100.0%
316 44 00 00	CE-Water Utility Tax	266,278.00	20,813.85	20,813.85	245,464.15	92.2%
316 45 00 00	CE-Wastewater Utility Tax	165,219.00	13,380.59	13,380.59	151,838.41	91.9%
316 46 00 00	CE-Television Cable Utility Tax	16,675.00	0.00	0.00	16,675.00	100.0%
316 47 00 00	CE-Telephone Utility Tax	28,516.00	5,028.60	5,028.60	23,487.40	82.4%
316 48 00 00	CE-Refuse Collection Utility Tax	20,656.00	3,835.14	3,835.14	16,820.86	81.4%
316 49 00 00	CE-Electric Utility Tax	148,802.00	15,751.04	15,751.04	133,050.96	89.4%
316 81 00 00	CE-GE Tax-Punch Boards & Pull Tabs	860.00	131.70	131.70	728.30	84.7%
316 82 00 00	CE-GE Tax-Bingo & Raffles	390.00	123.60	123.60	266.40	68.3%
316 83 00 00	CE-GE Tax-Amusement Games	0.00	0.00	0.00	0.00	100.0%
316 84 00 00	CE-GE Tax-Card Games	0.00	0.00	0.00	0.00	100.0%
317 20 00 00	CE-Leasehold Excise Tax	10,887.00	0.00	0.00	10,887.00	100.0%
310 Taxes		1,729,976.00	103,854.28	103,854.28	1,626,121.72	94.0%
320 Licenses & Permits						
321 91 00 00	CE-Cable Franchise Fees	16,128.00	2,329.44	2,329.44	13,798.56	85.6%
321 99 00 00	CE-Business Licenses & Permits	25,000.00	4,199.98	4,199.98	20,800.02	83.2%
321 99 01 00	CE-Short-Term Rental Permit	9,000.00	5,250.00	5,250.00	3,750.00	41.7%
322 10 00 00	CE-Building Permit	50,000.00	1,667.52	1,667.52	48,332.48	96.7%
322 10 00 01	CE-Bldg Permits/Residential	0.00	0.00	0.00	0.00	100.0%
322 10 00 02	CE-Bldg Permits/Commercial	0.00	0.00	0.00	0.00	100.0%
322 10 00 04	CE-Bldg Permits/Signs	300.00	100.00	100.00	200.00	66.7%
322 10 00 05	CE-Mechanical Permit	5,000.00	240.00	240.00	4,760.00	95.2%
322 10 00 06	CE-Plumbing Permit	6,750.00	335.00	335.00	6,415.00	95.0%
322 30 00 00	CE-Animal Licenses	960.00	130.00	130.00	830.00	86.5%
322 40 00 00	CE-Street And Curb Permits	2,000.00	50.00	50.00	1,950.00	97.5%
320 Licenses & Permits		115,138.00	14,301.94	14,301.94	100,836.06	87.6%
330 Intergovernmental Revenues						
331 16 60 00	CE-US Dept Justice-BPV Grant	0.00	0.00	0.00	0.00	100.0%
332 92 10 00	Coronavirus Local Fiscal Recovery	0.00	0.00	0.00	0.00	100.0%
333 11 00 01	CE-Regional Housing Rehabilitation Program	0.00	288.75	288.75	(288.75)	0.0%
333 21 99 90	CE-Coronavirus Relief Funds	0.00	0.00	0.00	0.00	100.0%
334 03 10 01	CE-DO Ecology Shoreline Grant	0.00	0.00	0.00	0.00	100.0%
334 04 20 01	CE-Comm. Energy Eff. Grant	0.00	0.00	0.00	0.00	100.0%
334 04 20 03	CE-Comm. Housing Action Plan Implementation Grant	0.00	0.00	0.00	0.00	100.0%
334 04 24 00	CE-CTED Stop Grant	5,000.00	0.00	0.00	5,000.00	100

001 Current Expense

Revenues		Amt Budgeted	January	YTD	Remaining	
330 Intergovernmental Revenues						
334 04 90 01	CE-EMS Trauma Grant	1,260.00	0.00	0.00	1,260.00	100.0%
335 00 91 00	CE-PUD Privilege Tax	25,577.00	0.00	0.00	25,577.00	100.0%
336 00 98 00	CE-City Assistance-ESSB6050	0.00	0.00	0.00	0.00	100.0%
336 06 21 00	CE-Violent Crimes/population	1,000.00	250.00	250.00	750.00	75.0%
336 06 26 00	CE-Special Programs	3,162.00	770.20	770.20	2,391.80	75.6%
336 06 41 00	CE-Marijuana Enforcement	0.00	0.00	0.00	0.00	100.0%
336 06 42 00	CE-Marijuana Excise Tax	3,167.00	0.00	0.00	3,167.00	100.0%
336 06 51 00	CE-DUI/other Assistance	0.00	3.04	3.04	(3.04)	0.0%
336 06 94 00	CE-Liquor Excise Tax	17,081.00	4,126.24	4,126.24	12,954.76	75.8%
336 06 95 00	CE-Liquor Board Profits	19,049.00	0.00	0.00	19,049.00	100.0%
337 00 21 00	CE-RMSA Lexipol Grant Police	0.00	0.00	0.00	0.00	100.0%
337 00 22 00	CE-RMSA Lexipol Grant Fire	0.00	0.00	0.00	0.00	100.0%
337 00 22 01	CE-Fire Grant	0.00	0.00	0.00	0.00	100.0%
337 21 01 00	CD-AWC Grant	0.00	0.00	0.00	0.00	100.0%
330 Intergovernmental Revenues		75,296.00	5,438.23	5,438.23	69,857.77	92.8%
340 Charges For Goods & Services						
341 33 00 00	CE-District Court-Admin Fees	0.00	0.00	0.00	0.00	100.0%
341 35 00 00	CE-Oth Cert & Copy Fees	0.00	0.00	0.00	0.00	100.0%
341 43 00 00	CE-Finance Admin Fees	328,341.00	0.00	0.00	328,341.00	100.0%
341 43 00 01	CE-Legislative Admin Fees	15,829.00	0.00	0.00	15,829.00	100.0%
341 62 00 00	Word Processing, Printing And Duplicating Services - Municipal/District Court	0.00	0.00	0.00	0.00	100.0%
341 81 00 00	CE-Charges For Goods/Service	0.00	0.00	0.00	0.00	100.0%
341 96 00 00	CE-HR Admin Fees	21,762.00	0.00	0.00	21,762.00	100.0%
342 10 00 00	CE-Law Enforcement Services	1,415.00	120.00	120.00	1,295.00	91.5%
342 10 00 01	CE-Law Enforcement-Bingen	405,723.00	0.00	0.00	405,723.00	100.0%
342 10 00 02	CE-Other Police Services	0.00	0.00	0.00	0.00	100.0%
342 10 00 03	CE-Sheriff's Services	0.00	0.00	0.00	0.00	100.0%
342 10 00 05	CE-Police Civil Service Fees	0.00	0.00	0.00	0.00	100.0%
342 20 00 00	CE-Fire Protection Services	0.00	0.00	0.00	0.00	100.0%
342 21 00 01	CE-Fire Protection-Dist #3/k	0.00	0.00	0.00	0.00	100.0%
342 21 00 03	CE-Fire Interlocal Control Services	0.00	0.00	0.00	0.00	100.0%
342 33 00 00	CE-Adult Probation Services	0.00	0.00	0.00	0.00	100.0%
342 36 00 00	CE-Hous'g/Monitor'g Prisoner	353.00	40.00	40.00	313.00	88.7%
342 50 00 00	CE-DUI Emergency Response	0.00	0.00	0.00	0.00	100.0%
345 81 00 00	CE-Zoning & Subdivision Fees	15,000.00	4,725.00	4,725.00	10,275.00	68.5%
345 83 00 00	CE-Plan Review Fees	25,000.00	827.94	827.94	24,172.06	96.7%
347 30 00 01	CE-Park Use Activity Fees	450.00	0.00	0.00	450.00	100.0%
340 Charges For Goods & Services		813,873.00	5,712.94	5,712.94	808,160.06	99.3%
350 Fines & Penalties						
335 04 01 00	LE & CJ Leg One Time Cost	0.00	0.00	0.00	0.00	100.0%
352 30 00 00	CE-Proof Of Mv Ins (Admin)	0.00	0.00	0.00	0.00	100.0%
353 10 00 00	CE-Traffic Infraction Penalty	1,500.00	304.31	304.31	1,195.69	79.7%
353 70 00 00	CE-Non-Traffic Infract Penalty	0.00	0.00	0.00	0.00	100.0%
353 70 43 00	CE-Code Enforcement	0.00	0.00	0.00	0.00	100.0%
354 00 00 00	CE-Parking Infraction Penalty	0.00	50.00	50.00	(50.00)	0
355 20 00 00	CE-DUI Fines	700.00	0.00	0.00	700.00	100

001 Current Expense

Revenues		Amt Budgeted	January	YTD	Remaining	
350 Fines & Penalties						
355 80 00 00	CE-Other Criminal Traffic Fines	550.00	11.22	11.22	538.78	98.0%
356 50 00 00	CE-Sup Court, Inv Fund Assets	50.00	0.00	0.00	50.00	100.0%
356 50 00 01	CE-Investigative Fund Assessments	0.00	0.00	0.00	0.00	100.0%
356 90 00 00	CE-Other Non-traffic Fines	2,200.00	92.80	92.80	2,107.20	95.8%
357 33 00 00	CE-Public Defense Cost	2,750.00	98.40	98.40	2,651.60	96.4%
357 35 00 00	CE-Court Interpreter Cost	0.00	0.00	0.00	0.00	100.0%
357 37 00 00	CE-Warr/Subp Cost Remit	90.00	0.00	0.00	90.00	100.0%
359 70 00 00	CE-Refuse Service Fines	0.00	0.00	0.00	0.00	100.0%
359 80 00 00	CE-Penalties On Business Licenses & Permits	0.00	0.00	0.00	0.00	100.0%
350 Fines & Penalties		7,840.00	556.73	556.73	7,283.27	92.9%
360 Miscellaneous Revenues						
361 11 00 00	CE-Investment Interest	3,000.00	4,112.50	4,112.50	(1,112.50)	0.0%
361 40 00 00	CE-Sales Tax Interest	312.00	115.06	115.06	196.94	63.1%
361 40 00 99	CD-Street IF Loan Interest	0.00	0.00	0.00	0.00	100.0%
361 40 01 00	CE-Dist Ct, Interest Income	0.00	0.00	0.00	0.00	100.0%
362 50 00 00	CE-Lease-Mt Adams Chamber	4,945.00	0.00	0.00	4,945.00	100.0%
367 11 00 05	CE-Donations (Police Dept)	0.00	600.00	600.00	(600.00)	0.0%
367 11 00 08	CE-Donations (Park Dept)	0.00	0.00	0.00	0.00	100.0%
369 10 00 00	CE-Sale Of Surplus Equipment-Fire	0.00	0.00	0.00	0.00	100.0%
369 10 00 01	CE-Sale Of Surplus-Finance	0.00	0.00	0.00	0.00	100.0%
369 10 00 02	CE-Sale Of Surplus-Police	0.00	0.00	0.00	0.00	100.0%
369 10 00 06	CE-Sale Of Surplus-Parks	0.00	0.00	0.00	0.00	100.0%
369 30 21 00	CE-Police Confiscated And Forfeited Property	0.00	0.00	0.00	0.00	100.0%
369 30 21 01	CE-Drug Related Confiscated And Forfeited Property	0.00	0.00	0.00	0.00	100.0%
369 40 00 00	CE-Restitution	0.00	100.00	100.00	(100.00)	0.0%
369 81 00 00	CE-Cashier's Over/Short	0.00	0.00	0.00	0.00	100.0%
369 91 00 00	CE-Other Misc Revenue	0.00	526.91	526.91	(526.91)	0.0%
369 91 00 01	CE-Police Misc Revenue	0.00	0.00	0.00	0.00	100.0%
369 91 00 02	CE-Fire Misc Revenue	0.00	0.00	0.00	0.00	100.0%
369 91 00 40	CE-Candidate Election Filing Fees	0.00	0.00	0.00	0.00	100.0%
369 91 00 46	CE-Park Misc Revenue	0.00	0.00	0.00	0.00	100.0%
360 Miscellaneous Revenues		8,257.00	5,454.47	5,454.47	2,802.53	33.9%
380 Non Revenues - Other Increases In Fund Resources						
381 20 00 00	CE-Street IF Loan Repayment	0.00	0.00	0.00	0.00	100.0%
382 10 00 02	Park-Reservation Deposit	0.00	300.00	300.00	(300.00)	0.0%
382 10 00 03	CE-Surplus Premium	0.00	0.00	0.00	0.00	100.0%
382 10 00 04	CE-Surplus Sales Tax	0.00	0.00	0.00	0.00	100.0%
388 80 00 00	Prior Year(s) Corrections	0.00	0.00	0.00	0.00	100.0%
389 90 00 01	CE-Xpress Bill Pay Clearing	0.00	0.00	0.00	0.00	100.0%
380 Non Revenues - Other Increases In Fund		0.00	300.00	300.00	(300.00)	0.0%

390 Other Financing Sources

001 Current Expense

Revenues		Amt Budgeted	January	YTD	Remaining	
390 Other Financing Sources						
395 20 00 00	CE-Ins. Rec. Non-Capital Finance	0.00	0.00	0.00	0.00	100.0%
395 21 00 00	CE-Ins. Rec. Police Assets	0.00	0.00	0.00	0.00	100.0%
395 24 00 00	CE-Ins. Rec. Finance Assets	0.00	0.00	0.00	0.00	100.0%
397 00 02 01	CE-Transfer In From GO Bond Fund	0.00	0.00	0.00	0.00	100.0%
397 76 01 07	CE-Transfer From Pool Fund	0.00	0.00	0.00	0.00	100.0%
390 Other Financing Sources		0.00	0.00	0.00	0.00	100.0%
Fund Revenues:		3,755,823.00	1,550,180.37	1,550,180.37	2,205,642.63	58.7%

Expenditures		Amt Budgeted	January	YTD	Remaining	
514 Finance						
514 20 10 00	Finance-Salaries	110,213.00	9,226.62	9,226.62	100,986.38	91.6%
514 20 11 00	Finance-Salaries/OT	1,089.00	0.00	0.00	1,089.00	100.0%
514 20 20 00	Finance-Benefits	50,633.00	3,751.17	3,751.17	46,881.83	92.6%
514 20 21 00	Finance-Benefits/OT	211.00	0.00	0.00	211.00	100.0%
514 20 31 01	Finance-Office Supplies	7,875.00	0.00	0.00	7,875.00	100.0%
514 20 31 02	Finance-Janitorial Supplies	315.00	0.00	0.00	315.00	100.0%
514 20 31 03	Finance-Bridge Tickets	0.00	0.00	0.00	0.00	100.0%
514 20 31 04	Finance-Building Supplies	100.00	0.00	0.00	100.00	100.0%
514 20 35 01	Finance - Equipment	0.00	0.00	0.00	0.00	100.0%
514 20 41 00	Finance-Advertising	945.00	0.00	0.00	945.00	100.0%
514 20 41 01	Finance-Contractual Services	23,980.00	3,440.54	3,440.54	20,539.46	85.7%
514 20 41 02	Finance-Computer Services	83,664.00	6,770.88	6,770.88	76,893.12	91.9%
514 20 42 01	Finance-Com-CenturyLink	3,514.00	0.00	0.00	3,514.00	100.0%
514 20 42 03	Finance-Com AT&T	1,088.00	0.00	0.00	1,088.00	100.0%
514 20 42 04	Finance-Gorge.Net	17,434.00	1,230.97	1,230.97	16,203.03	92.9%
514 20 42 06	Finance-Com-Conference Calls	0.00	0.00	0.00	0.00	100.0%
514 20 43 00	Finance-Travel & Training	2,100.00	0.00	0.00	2,100.00	100.0%
514 20 45 00	Finance-Equipment Rental	6,842.00	484.49	484.49	6,357.51	92.9%
514 20 46 00	Finance-Insurance	187,880.00	187,879.00	187,879.00	1.00	0.0%
514 20 47 01	Finance-Utilities-PUD	2,976.00	0.00	0.00	2,976.00	100.0%
514 20 47 02	Finance-Utilities-NW Natural	504.00	0.00	0.00	504.00	100.0%
514 20 47 03	Finance-Utilities-City Of WS	1,498.00	0.00	0.00	1,498.00	100.0%
514 20 47 04	Finance-Utilities-Refuse	205.00	0.00	0.00	205.00	100.0%
514 20 48 01	Finance-Building Services	350.00	0.00	0.00	350.00	100.0%
514 20 49 00	Finance-Other Misc Expenses	0.00	6.00	6.00	(6.00)	0.0%
514 20 49 01	Finance-Dues & Subscriptions	3,500.00	1,588.00	1,588.00	1,912.00	54.6%
514 20 49 02	Finance-Postage & Permits	1,774.00	0.00	0.00	1,774.00	100.0%
514 20 49 03	Finance-AP Int & Penalties	0.00	0.00	0.00	0.00	100.0%
514 20 49 40	Finance-External Taxes	0.00	0.00	0.00	0.00	100.0%
514 23 12 00	Finance-Volunteers	0.00	0.00	0.00	0.00	100.0%
514 23 22 00	Finance-Volunteer Benefits	0.00	0.00	0.00	0.00	100.0%
514 23 40 00	Finance-Auditing Services	0.00	0.00	0.00	0.00	100.0%
589 01 00 00	Payroll Tax Clearing	0.00	0.00	0.00	0.00	100.0%
589 90 00 00	Employee Deduction Clearing	0.00	(568.79)	(568.79)	568.79	100.0%
589 90 00 03	CE-Surplus Premium Remittance	0.00	0.00	0.00	0.00	100.0%
594 14 62 02	Finance-Building Improvements	0.00	0.00	0.00	0.00	100.0%
594 14 64 01	Finance-Assets > $250	0.00	0.00	0.00	0.00	100.0%
594 14 64 09	Finance-Computer Equip/Software	0.00	0.00	0.00	0.00	100

001 Current Expense

Expenditures		Amt Budgeted	January	YTD	Remaining	
514 Finance						
597 01 00 01	CE-Street Water Utility Taxes	0.00	0.00	0.00	0.00	100.0%
597 01 00 02	CE-Street WW Utility Taxes	0.00	0.00	0.00	0.00	100.0%
597 08 00 00	CE-Transfer To MCI	0.00	0.00	0.00	0.00	100.0%
597 09 00 00	CE-Transfer To General Reserve	0.00	0.00	0.00	0.00	100.0%
514 Finance		508,690.00	213,808.88	213,808.88	294,881.12	58.0%
518 Central Services						
518 10 10 00	HR-Salaries	31,077.00	3,115.13	3,115.13	27,961.87	90.0%
518 10 11 00	HR-Salaries/OT	334.00	4.64	4.64	329.36	98.6%
518 10 20 00	HR-Benefits	13,854.00	1,512.03	1,512.03	12,341.97	89.1%
518 10 21 00	HR-Benefits/OT	65.00	0.82	0.82	64.18	98.7%
518 10 31 01	HR-Office Supplies	0.00	0.00	0.00	0.00	100.0%
518 10 34 01	HR-Building Supplies	0.00	0.00	0.00	0.00	100.0%
518 10 41 01	HR-Contractual Services	6,687.00	0.00	0.00	6,687.00	100.0%
518 10 41 02	HR-Municipal Labor Attny	0.00	0.00	0.00	0.00	100.0%
518 10 41 03	HR-Police Labor Attny	0.00	0.00	0.00	0.00	100.0%
518 10 42 01	HR-Com-CenturyLink	0.00	0.00	0.00	0.00	100.0%
518 10 42 03	HR-Com-AT&T	1,267.00	0.00	0.00	1,267.00	100.0%
518 10 43 00	HR-Travel & Training	1,000.00	0.00	0.00	1,000.00	100.0%
518 10 44 00	HR-Advertising	0.00	0.00	0.00	0.00	100.0%
518 10 47 01	HR-Utilities-PUD	0.00	0.00	0.00	0.00	100.0%
518 10 47 03	HR-Utilities-City Of WS	0.00	0.00	0.00	0.00	100.0%
518 10 47 04	HR-Utilities-Refuse	0.00	0.00	0.00	0.00	100.0%
518 10 48 01	HR-Building Services	0.00	0.00	0.00	0.00	100.0%
518 10 48 02	HR-Computer Services	7,504.00	0.00	0.00	7,504.00	100.0%
518 10 49 01	HR-Dues & Subscriptions	0.00	0.00	0.00	0.00	100.0%
518 Central Services		61,788.00	4,632.62	4,632.62	57,155.38	92.5%
519 General Government Services						
512 50 41 01	Judicial-Judge Services	31,500.00	0.00	0.00	31,500.00	100.0%
513 10 41 00	Executive - Professional Services	0.00	0.00	0.00	0.00	100.0%
515 45 41 00	Legal - Criminal Contractual Services	17,000.00	1,400.00	1,400.00	15,600.00	91.8%
515 91 41 00	Judicial-Indingent Defence	10,000.00	520.00	520.00	9,480.00	94.8%
518 61 14 00	General Govt-Judgements And Settlements	0.00	0.00	0.00	0.00	100.0%
523 60 49 40	Judicial-Prisoner Care	13,650.00	0.00	0.00	13,650.00	100.0%
525 60 49 40	Emergency Services-Emerg. Mg	1,374.00	0.00	0.00	1,374.00	100.0%
539 30 31 01	Animal-Office Supplies	0.00	0.00	0.00	0.00	100.0%
539 30 41 01	Animal-Contractual Services	0.00	0.00	0.00	0.00	100.0%
581 20 00 30	CE-W Res IF Loan Principal	0.00	0.00	0.00	0.00	100.0%
592 18 82 30	CE-W Res IF Loan Interest	0.00	0.00	0.00	0.00	100.0%
594 24 64 01	Building-Assets > $250	0.00	0.00	0.00	0.00	100.0%
597 42 01 01	CE-Transfer To Street	0.00	0.00	0.00	0.00	100.0%
000		73,524.00	1,920.00	1,920.00	71,604.00	97.4%
511 60 10 00	Legislative-Salaries	10,560.00	830.00	830.00	9,730.00	92.1%
511 60 20 00	Legislative-Benefits	954.00	63.50	63.50	890.50	93.3%
511 60 31 00	Legislative - Supplies	315.00	0.00	0.00	315.00	100

001 Current Expense

Expenditures		Amt Budgeted	January	YTD	Remaining	
519 General Government Services						
511 60 35 00	Legislative - Small Tools And Minor Equipment	0.00	0.00	0.00	0.00	100.0%
511 60 41 00	Legislative-Advertising	300.00	0.00	0.00	300.00	100.0%
511 60 41 01	Legislative - Professional Services	3,612.00	3,612.00	3,612.00	0.00	0.0%
511 60 43 00	Legislative-Travel & Training	3,364.00	0.00	0.00	3,364.00	100.0%
511 60 47 01	Legislative-Utilties-PUD	378.00	0.00	0.00	378.00	100.0%
511 60 47 02	Legislative-Utilties-NW Natural	206.00	0.00	0.00	206.00	100.0%
511 60 47 03	Legislative-Utilties-City WS	291.00	0.00	0.00	291.00	100.0%
511 60 47 04	Legislative-Utility-Refuse	48.00	0.00	0.00	48.00	100.0%
511 60 49 00	Legislative - Miscellaneous	0.00	0.00	0.00	0.00	100.0%
513 10 10 00	Executive-Salaries	24,360.00	2,000.00	2,000.00	22,360.00	91.8%
513 10 20 00	Executive-Benefits	1,963.00	153.00	153.00	1,810.00	92.2%
513 10 42 01	Executive-Com-AT&T	636.00	0.00	0.00	636.00	100.0%
513 10 43 00	Executive-Travel & Training	900.00	0.00	0.00	900.00	100.0%
514 40 49 40	Legislative-Election Costs	8,400.00	0.00	0.00	8,400.00	100.0%
515 30 10 00	Legal- Civil Salaries	0.00	0.00	0.00	0.00	100.0%
515 30 20 00	Legal - Civil Benefits	0.00	0.00	0.00	0.00	100.0%
515 30 43 00	Legal -Travel And Training	0.00	0.00	0.00	0.00	100.0%
515 41 41 01	Legal-Civil Contractual Services	25,000.00	0.00	0.00	25,000.00	100.0%
019 Legislative Costs		81,287.00	6,658.50	6,658.50	74,628.50	91.8%
519 General Government Services		154,811.00	8,578.50	8,578.50	146,232.50	94.5%
524 Building						
524 60 10 00	Building-Salaries	92,048.00	8,071.96	8,071.96	83,976.04	91.2%
524 60 11 00	Building-Salaries/OT	2,080.00	0.00	0.00	2,080.00	100.0%
524 60 20 00	Building-Benefits	36,521.00	3,067.41	3,067.41	33,453.59	91.6%
524 60 21 00	Building-Benefits/OT	402.00	0.00	0.00	402.00	100.0%
524 60 31 01	Building-Office Supplies	1,838.00	0.00	0.00	1,838.00	100.0%
524 60 41 00	Building-Advertising	0.00	0.00	0.00	0.00	100.0%
524 60 41 01	Building-Contractual Service	1,000.00	0.00	0.00	1,000.00	100.0%
524 60 41 03	Building-Contractual Interim City Administrator	0.00	0.00	0.00	0.00	100.0%
524 60 42 01	Building-Cell Phones	827.00	0.00	0.00	827.00	100.0%
524 60 43 00	Building-Travel & Training	0.00	0.00	0.00	0.00	100.0%
524 60 48 00	Building-Computer Equip/Maint Services	36,139.00	0.00	0.00	36,139.00	100.0%
524 60 48 01	Building Code Enforcement-Jewett St. Retaining Wall	0.00	0.00	0.00	0.00	100.0%
524 60 48 02	Building Code Enforcement-Feast Market Parking Lot	0.00	0.00	0.00	0.00	100.0%
524 60 48 03	Building Code Enforcement-Kane Property	0.00	0.00	0.00	0.00	100.0%
524 60 48 04	Building Code Enforcement-Sellway Property	0.00	0.00	0.00	0.00	100.0%
524 60 49 01	Building-Dues & Subscription	240.00	0.00	0.00	240.00	100.0%
524 60 49 02	Building-Postage & Permits	0.00	0.00	0.00	0.00	100.0%
524 Building		171,095.00	11,139.37	11,139.37	159,955.63	93.5%

001 Current Expense

Expenditures		Amt Budgeted	January	YTD	Remaining	
557 Community Services						
551 00 00 01	Community Services - ARPA Housing	364,200.00	0.00	0.00	364,200.00	100.0%
557 30 31 00	Community Services - Supplies	5,000.00	0.00	0.00	5,000.00	100.0%
557 30 31 01	Community Services - COVID19 CARES Purchases	0.00	0.00	0.00	0.00	100.0%
557 30 31 02	Community Services - ARPA Public Health Supplies	0.00	0.00	0.00	0.00	100.0%
557 30 41 00	Community Services - Advertising	0.00	0.00	0.00	0.00	100.0%
557 30 41 01	Tourism-Legal Services	0.00	0.00	0.00	0.00	100.0%
557 30 41 02	Community Services- Contractual	0.00	0.00	0.00	0.00	100.0%
557 30 41 03	Community Services - Contractual - Community Center Study	0.00	0.00	0.00	0.00	100.0%
557 30 41 04	Community Services - ARPA Funds	76,651.00	0.00	0.00	76,651.00	100.0%
571 20 49 00	Community Development - Youth Center Services	12,000.00	0.00	0.00	12,000.00	100.0%
594 34 00 01	Community Services - ARPA Infrastructure Improvements	0.00	0.00	0.00	0.00	100.0%
594 42 00 01	Community Services - ARPA Govt Operations Investment Transit	0.00	0.00	0.00	0.00	100.0%
594 57 00 01	Community Services - ARPA Mail Delivery	0.00	0.00	0.00	0.00	100.0%
594 76 00 01	Community Services - ARPA Govt Operations Investment Parks	0.00	0.00	0.00	0.00	100.0%
597 34 40 80	Community Development- ARPA Funds - Infrastructure	177,500.00	14,791.67	14,791.67	162,708.33	91.7%
597 76 03 07	Community Services - ARPA Funds - Gov't Operation Investments-Parks/Pool	30,767.00	2,563.92	2,563.92	28,203.08	91.7%
557 Community Services		666,118.00	17,355.59	17,355.59	648,762.41	97.4%
558 Planning & Community Devel						
558 60 10 00	Planning-Salaries	151,938.00	12,922.72	12,922.72	139,015.28	91.5%
558 60 11 00	Planning-Salaries/OT	2,080.00	135.54	135.54	1,944.46	93.5%
558 60 20 00	Planning-Benefits	64,213.00	4,322.54	4,322.54	59,890.46	93.3%
558 60 21 00	Planning-Benefits/OT	402.00	24.31	24.31	377.69	94.0%
558 60 31 01	Planning-Office Supplies	3,500.00	2,446.24	2,446.24	1,053.76	30.1%
558 60 41 01	Planning-Contractual Service	43,463.00	7,749.74	7,749.74	35,713.26	82.2%
558 60 41 02	Planning-Shoreline Plan	0.00	0.00	0.00	0.00	100.0%
558 60 41 03	Planning-Comp Plan Update	0.00	0.00	0.00	0.00	100.0%
558 60 41 04	Planning-Critical Areas Ord Review	0.00	0.00	0.00	0.00	100.0%
558 60 41 05	Planning-Buildable Lands/Housing Analysis	0.00	0.00	0.00	0.00	100.0%
558 60 41 07	Planning-Housing Action Plan	0.00	0.00	0.00	0.00	100.0%
558 60 41 09	Planning-Contractual Interim City Administrator	0.00	0.00	0.00	0.00	100.0%
558 60 42 01	Planning-Cell Phones	912.00	0.00	0.00	912.00	100.0%
558 60 43 00	Planning-Travel & Training	7,500.00	0.00	0.00	7,500.00	100.0%
558 60 44 00	Planning-Advertising	3,500.00	0.00	0.00	3,500.00	100.0%
558 60 47 01	Planning-Utilities-PUD	206.00	0.00	0.00	206.00	100
558 60 47 02	Planning-Utilities-NW Natural	196.00	0.00	0.00	196.00	100

001 Current Expense

Expenditures		Amt Budgeted	January	YTD	Remaining	
558 Planning & Community Devel						
558 60 47 03	Planning-Utilities-City WS	289.00	0.00	0.00	289.00	100.0%
558 60 47 04	Planning-Utilities-Refuse	41.00	0.00	0.00	41.00	100.0%
558 60 49 02	Planning-Postage & Permits	0.00	0.00	0.00	0.00	100.0%
558 70 41 00	Economic Development-Contractual Service	2,114.00	0.00	0.00	2,114.00	100.0%
594 58 64 01	Planning-Fixed Assets	0.00	0.00	0.00	0.00	100.0%
558 Planning & Community Devel		280,354.00	27,601.09	27,601.09	252,752.91	90.2%
576 Park Facilities						
576 80 10 00	Park-Salaries	78,237.00	6,118.86	6,118.86	72,118.14	92.2%
576 80 11 00	Park-Salaries/OT	5,377.00	0.00	0.00	5,377.00	100.0%
576 80 20 00	Park-Benefits	39,899.00	2,475.86	2,475.86	37,423.14	93.8%
576 80 21 00	Park-Benefits/OT	1,107.00	0.00	0.00	1,107.00	100.0%
576 80 23 00	Park-Uniforms & Safety Gear	900.00	0.00	0.00	900.00	100.0%
576 80 31 01	Park-Veh/Equip Rep/Maint Supplies	1,500.00	0.00	0.00	1,500.00	100.0%
576 80 31 02	Park-Janitorial Supplies	1,654.00	0.00	0.00	1,654.00	100.0%
576 80 31 03	Park-Building Rep/Maint Supplies	2,625.00	0.00	0.00	2,625.00	100.0%
576 80 31 05	Park-Pipe, Valves, Fittings	800.00	0.00	0.00	800.00	100.0%
576 80 31 06	Park-Seasonal Supplies	2,600.00	0.00	0.00	2,600.00	100.0%
576 80 31 07	Park-Office & Operating Supplies	600.00	0.00	0.00	600.00	100.0%
576 80 32 00	Park-Gas/Oil/Diesel/Lubric	8,400.00	222.15	222.15	8,177.85	97.4%
576 80 35 01	Park-Shop Equipment & Tools	3,275.00	0.00	0.00	3,275.00	100.0%
576 80 41 01	Park-Contractual Services	4,575.00	0.00	0.00	4,575.00	100.0%
576 80 41 02	Park-Contractual Arborist	0.00	0.00	0.00	0.00	100.0%
576 80 41 09	Park-Contractual Interim City Administrator	0.00	0.00	0.00	0.00	100.0%
576 80 42 01	Park-Comm	666.00	0.00	0.00	666.00	100.0%
576 80 43 00	Park-Travel & Training	300.00	0.00	0.00	300.00	100.0%
576 80 44 00	Park-Advertising	150.00	0.00	0.00	150.00	100.0%
576 80 45 00	Park-Operating Rentals & Leases	100.00	0.00	0.00	100.00	100.0%
576 80 47 01	Park-Utilities-PUD	8,061.00	0.00	0.00	8,061.00	100.0%
576 80 47 02	Park-Utilities-NW Natural	0.00	0.00	0.00	0.00	100.0%
576 80 47 03	Park-Utilities-City Of WS	16,603.00	0.00	0.00	16,603.00	100.0%
576 80 47 04	Park-Utilities-Refuse	2,718.00	0.00	0.00	2,718.00	100.0%
576 80 48 01	Park-Bldg/Grnd Repair/Maint Services	28,965.00	0.00	0.00	28,965.00	100.0%
576 80 48 03	Park-Veh/Eq Repair/Maint Services	0.00	11.76	11.76	(11.76)	0.0%
576 80 48 04	Park-Tires & Tire Repair Services	600.00	0.00	0.00	600.00	100.0%
576 80 49 01	Park-Miscellaneous	179.00	3.17	3.17	175.83	98.2%
576 80 49 03	Parks - Laundry Service	438.00	0.00	0.00	438.00	100.0%
576 80 49 40	Park-Property Taxes	64.00	0.00	0.00	64.00	100.0%
589 90 01 00	CE-Park Use Deposit Refunds	0.00	0.00	0.00	0.00	100.0%
594 76 62 01	Parks-Park & Bldg Improv.	0.00	0.00	0.00	0.00	100.0%
594 76 62 03	Parks-Pool Demolition	0.00	0.00	0.00	0.00	100.0%
594 76 62 05	Parks-Land Purchase	0.00	0.00	0.00	0.00	100.0%
594 76 64 00	Parks- Machinery & Equip	0.00	0.00	0.00	0.00	100.0%
597 07 00 01	CE-Transfer To Pool	0.00	0.00	0.00	0.00	100.0%
597 76 00 03	CE-Transfer to New Pool Construction	4,233.00	352.75	352.75	3,880.25	91.7%

001 Current Expense

Expenditures		Amt Budgeted	January	YTD	Remaining	
576 Park Facilities						
576 Park Facilities		214,626.00	9,184.55	9,184.55	205,441.45	95.7%
580 Non Expeditures						
582 10 00 76	Park-Reservation Deposit Refund	0.00	0.00	0.00	0.00	100.0%
580 Non Expeditures		0.00	0.00	0.00	0.00	100.0%
021 Police						
521 Law Enforcement						
521 10 10 00	Civil Service-Salaries	0.00	0.00	0.00	0.00	100.0%
521 10 20 00	Civil Service-Benefits	0.00	0.00	0.00	0.00	100.0%
521 10 31 00	Civil Service-Office Supplies	0.00	0.00	0.00	0.00	100.0%
521 10 41 00	Civil Service- Professional Services	600.00	0.00	0.00	600.00	100.0%
521 10 43 00	Civil Service-Travel	0.00	0.00	0.00	0.00	100.0%
521 10 44 00	Civil Service-Advertising	0.00	0.00	0.00	0.00	100.0%
521 10 49 00	Civil Service-Training & Misc	0.00	0.00	0.00	0.00	100.0%
521 20 10 00	Police-Salaries	694,299.00	60,248.30	60,248.30	634,050.70	91.3%
521 20 10 01	Police Maintenance Salaries	2,725.00	298.15	298.15	2,426.85	89.1%
521 20 11 00	Police-Salaries/OT	41,404.00	2,254.18	2,254.18	39,149.82	94.6%
521 20 11 01	Police Maintenance Salaries/OT	255.00	12.97	12.97	242.03	94.9%
521 20 12 00	Police Holiday Pay	37,640.00	0.00	0.00	37,640.00	100.0%
521 20 20 00	Police-Benefits	268,976.00	21,037.38	21,037.38	247,938.62	92.2%
521 20 20 01	Police Maintenance Benefits	1,463.00	150.05	150.05	1,312.95	89.7%
521 20 20 02	Police-Benefits-LEOFF I	58,618.00	4,806.51	4,806.51	53,811.49	91.8%
521 20 21 00	Police-Benefits/OT	6,650.00	291.91	291.91	6,358.09	95.6%
521 20 21 01	Police Maintenance Benefits/OT	52.00	2.32	2.32	49.68	95.5%
521 20 22 00	Police Holiday Benefits	5,251.00	0.00	0.00	5,251.00	100.0%
521 20 23 00	Police-Uniforms & Safety Gear	5,950.00	257.23	257.23	5,692.77	95.7%
521 20 23 02	Police-Badges For Donations	0.00	0.00	0.00	0.00	100.0%
521 20 31 01	Police-Office & Operating Supplies	4,586.00	0.00	0.00	4,586.00	100.0%
521 20 31 02	Police-Building Supplies	546.00	0.00	0.00	546.00	100.0%
521 20 31 03	Police-Vehicle/Equip Supplies	1,419.00	0.00	0.00	1,419.00	100.0%
521 20 31 04	Police-Firearm Supplies	3,819.00	0.00	0.00	3,819.00	100.0%
521 20 32 00	Police-Gas/Oil/Diesel/Lubric	29,276.00	1,025.68	1,025.68	28,250.32	96.5%
521 20 35 01	Police-Shop Equipment & Tools	546.00	0.00	0.00	546.00	100.0%
521 20 41 01	Police-Contractual Services	15,820.00	0.00	0.00	15,820.00	100.0%
521 20 41 02	Police-Advertising	219.00	0.00	0.00	219.00	100.0%
521 20 41 03	Police-Labor Attorney Services	0.00	0.00	0.00	0.00	100.0%
521 20 41 04	Police-Social Services Contractual	0.00	0.00	0.00	0.00	100.0%
521 20 41 05	Police-Contractual Interim City Administrator	0.00	0.00	0.00	0.00	100.0%
521 20 42 01	Police-Com-CenturyLink	3,400.00	0.00	0.00	3,400.00	100.0%
521 20 42 04	Police-Com-Gorge.Net	0.00	0.00	0.00	0.00	100.0%
521 20 42 05	Police-Com-Dispatch	34,779.00	0.00	0.00	34,779.00	100.0%
521 20 42 06	Police-Com-Cell Phones	9,819.00	0.00	0.00	9,819.00	100.0%
521 20 45 00	Police-Equipment Rental	3,483.00	290.25	290.25	3,192.75	91.7%
521 20 47 01	Police-Utilities-PUD	2,160.00	0.00	0.00	2,160.00	100.0%
521 20 47 02	Police-Utilities-NW Natural	0.00	0.00	0.00	0.00	100
521 20 47 03	Police-Utilities-City Of WS	1,506.00	0.00	0.00	1,506.00	100

001 Current Expense

Expenditures		Amt Budgeted	January	YTD	Remaining	
521 Law Enforcement						
521 20 47 04	Police-Utilities-Refuse	215.00	0.00	0.00	215.00	100.0%
521 20 48 01	Police-Building Services	8,401.00	0.00	0.00	8,401.00	100.0%
521 20 48 02	Police-Radio Rep/Maint Services	1,700.00	0.00	0.00	1,700.00	100.0%
521 20 48 03	Police-Vehicle/Equip Repair/Maint Services	3,273.00	1,526.99	1,526.99	1,746.01	53.3%
521 20 48 04	Police-Tire Services	3,819.00	178.63	178.63	3,640.37	95.3%
521 20 48 05	Police-Computer Eq/Soft Maint	8,000.00	376.24	376.24	7,623.76	95.3%
521 20 49 00	Police-Other Misc Expenses	219.00	0.00	0.00	219.00	100.0%
521 20 49 01	Police-Dues & Subscriptions	500.00	100.00	100.00	400.00	80.0%
521 21 31 00	Police-Investigation-Supplies	0.00	0.00	0.00	0.00	100.0%
521 21 40 00	Police-Investigation	3,000.00	10.49	10.49	2,989.51	99.7%
521 30 50 00	Police-Reserve Unit	0.00	0.00	0.00	0.00	100.0%
521 40 49 01	Police-Travel & Training	12,000.00	0.00	0.00	12,000.00	100.0%
521 50 45 00	Police-Rent	0.00	0.00	0.00	0.00	100.0%
594 21 62 01	Police-Other Infrastructure Improvements	3,000.00	0.00	0.00	3,000.00	100.0%
594 21 64 02	Police-Police Equipment	8,000.00	32.62	32.62	7,967.38	99.6%
597 21 00 01	CE-Transfer To PVR	0.00	0.00	0.00	0.00	100.0%
000		1,287,388.00	92,899.90	92,899.90	1,194,488.10	92.8%
521 21 40 01	Police-Drug Investigation	4,000.00	0.00	0.00	4,000.00	100.0%
121 Drug Investigation		4,000.00	0.00	0.00	4,000.00	100.0%
521 Law Enforcement		1,291,388.00	92,899.90	92,899.90	1,198,488.10	92.8%
021 Police		1,291,388.00	92,899.90	92,899.90	1,198,488.10	92.8%
022 Fire						
522 Fire Control						
522 20 10 00	Fire-Salaries	15,247.00	1,262.06	1,262.06	13,984.94	91.7%
522 20 10 02	Fire-Salaries-Drill Call Pay	11,000.00	0.00	0.00	11,000.00	100.0%
522 20 20 00	Fire-Benefits	5,570.00	407.62	407.62	5,162.38	92.7%
522 20 20 02	Fire-Drill Call Benefits	1,123.00	23.42	23.42	1,099.58	97.9%
522 20 23 00	Fire-Uniforms & Safety Gear	20,000.00	15.00	15.00	19,985.00	99.9%
522 20 24 00	Fire-Volunteer Recog Program	300.00	0.00	0.00	300.00	100.0%
522 20 24 01	Fire-Firefighter Wellness	200.00	0.00	0.00	200.00	100.0%
522 20 25 00	Fire-Disability & Pension	1,710.00	0.00	0.00	1,710.00	100.0%
522 20 26 00	Fire-Additional Disability Insurance	0.00	0.00	0.00	0.00	100.0%
522 20 31 01	Fire-Office Supplies	210.00	0.00	0.00	210.00	100.0%
522 20 31 02	Fire-Janitorial Supplies	300.00	0.00	0.00	300.00	100.0%
522 20 31 03	Fire-Hoses	0.00	0.00	0.00	0.00	100.0%
522 20 31 04	Fire-Hazmat Supplies	0.00	0.00	0.00	0.00	100.0%
522 20 31 05	Fire-SCBA Refills	2,500.00	0.00	0.00	2,500.00	100.0%
522 20 31 10	Fire-EMS Supplies	1,050.00	0.00	0.00	1,050.00	100.0%
522 20 32 00	Fire-Gas/Oil/Diesel/Lubric	4,200.00	0.00	0.00	4,200.00	100.0%
522 20 35 01	Fire-Shop Equipment & Tools	525.00	0.00	0.00	525.00	100.0%
522 20 41 01	Fire-Contractual Services	242.00	0.00	0.00	242.00	100.0%
522 20 41 04	Fire-Contractual Interim City Administrator	0.00	0.00	0.00	0.00	100

001 Current Expense

Expenditures		Amt Budgeted	January	YTD	Remaining	
522 Fire Control						
522 20 42 01	Fire-Com-CenturyLink	0.00	0.00	0.00	0.00	100.0%
522 20 42 02	Fire-Com-AT&T Cell Phones	0.00	0.00	0.00	0.00	100.0%
522 20 44 00	Fire-Advertising	0.00	0.00	0.00	0.00	100.0%
522 20 45 00	Fire-Equipment Rental	0.00	3.63	3.63	(3.63)	0.0%
522 20 47 01	Fire-Utilities-PUD	823.00	0.00	0.00	823.00	100.0%
522 20 47 02	Fire-Utilities-NW Natural	1,175.00	0.00	0.00	1,175.00	100.0%
522 20 47 03	Fire-Utilities-City Of WS	1,152.00	0.00	0.00	1,152.00	100.0%
522 20 47 04	Fire-Utilities-Refuse	454.00	0.00	0.00	454.00	100.0%
522 20 48 01	Fire-Bldg/Grnd/Repair/Maint Services	1,000.00	0.00	0.00	1,000.00	100.0%
522 20 48 02	Fire-Radio Repair/Maint Services	1,000.00	0.00	0.00	1,000.00	100.0%
522 20 48 05	Fire-Hose/Ladder Repair/Main Services	2,893.00	0.00	0.00	2,893.00	100.0%
522 20 48 06	Fire-Computer Repair/Maint Services	0.00	0.00	0.00	0.00	100.0%
522 20 49 01	Fire-Dues & Subscriptions	1,000.00	0.00	0.00	1,000.00	100.0%
522 20 49 02	Fire-Miscellaneous	0.00	1.95	1.95	(1.95)	0.0%
522 30 40 00	Fire-Fire Prevention	0.00	0.00	0.00	0.00	100.0%
522 45 43 00	Fire-Travel & Training	1,500.00	0.00	0.00	1,500.00	100.0%
522 45 49 40	Fire-Training-Fire District 3	0.00	0.00	0.00	0.00	100.0%
522 50 31 01	Fire-Bldg/Grnd Repair/Maint Supplies	400.00	4.01	4.01	395.99	99.0%
522 50 46 00	Fire-Insurance	0.00	0.00	0.00	0.00	100.0%
522 50 48 01	Fire-Bldg/Grnd Repair/Maint Services	2,000.00	0.00	0.00	2,000.00	100.0%
522 60 10 00	Fire-Maint Salaries	2,567.00	223.59	223.59	2,343.41	91.3%
522 60 11 00	Fire-Maint Salaires/Overtime	0.00	0.00	0.00	0.00	100.0%
522 60 20 00	Fire-Maint Benefits	1,434.00	112.53	112.53	1,321.47	92.2%
522 60 21 00	Fire-Maint Benefits/Overtime	0.00	0.00	0.00	0.00	100.0%
522 60 31 03	Fire-Veh/Eq Supplies	3,000.00	0.00	0.00	3,000.00	100.0%
522 60 48 03	Fire-Veh/Eq Repair/Maint Services	6,872.00	0.00	0.00	6,872.00	100.0%
522 60 48 04	Fire-Tires/Tire Repair/Maint Services	3,675.00	0.00	0.00	3,675.00	100.0%
594 22 64 01	Fire-Mach. & Equip. > $250	0.00	0.00	0.00	0.00	100.0%
594 22 64 05	Fire-Com. Equip	3,500.00	0.00	0.00	3,500.00	100.0%
597 22 00 01	CE-Transfer To Fire Reserve	25,000.00	2,083.33	2,083.33	22,916.67	91.7%
522 Fire Control		123,622.00	4,137.14	4,137.14	119,484.86	96.7%
022 Fire		123,622.00	4,137.14	4,137.14	119,484.86	96.7%

999 Ending Cash & Investments

999 Ending Balance						
508 31 00 01	CE-Restricted Ending Balance	0.00	0.00	0.00	0.00	100.0%
508 51 00 01	CE-Assigned Ending Balance	0.00	0.00	0.00	0.00	100.0%
508 91 00 01	CE-Unassigned Ending Balance	283,331.00	0.00	0.00	283,331.00	100.0%
999 Ending Balance		283,331.00	0.00	0.00	283,331.00	100.0%
999 Ending Cash & Investments		283,331.00	0.00	0.00	283,331.00	100.0%

001 Current Expense

Expenditures	Amt Budgeted	January	YTD	Remaining	
Fund Expenditures:	3,755,823.00	389,337.64	389,337.64	3,366,485.36	89.6%
Fund Excess/(Deficit):	0.00	1,160,842.73	1,160,842.73		

101 Street Fund

Revenues		Amt Budgeted	January	YTD	Remaining	
308 Beginning Balances						
308 31 01 01	Street-Restricted Beginning Balance	0.00	250.00	250.00	(250.00)	0.0%
308 51 01 01	Street-Assigned Beginning Balance	175,450.00	258,474.01	258,474.01	(83,024.01)	0.0%
308 Beginning Balances		175,450.00	258,724.01	258,724.01	(83,274.01)	0.0%
310 Taxes						
311 10 00 01	Street-Property Taxes	75,927.00	2,030.15	2,030.15	73,896.85	97.3%
316 44 01 01	Street-Water Utility Tax	133,139.00	10,406.92	10,406.92	122,732.08	92.2%
316 45 01 01	Street-Wastewater Utility Tax	66,088.00	5,352.24	5,352.24	60,735.76	91.9%
310 Taxes		275,154.00	17,789.31	17,789.31	257,364.69	93.5%
330 Intergovernmental Revenues						
334 03 60 00	Street-STP-R Program	0.00	0.00	0.00	0.00	100.0%
334 03 82 16	Street-SRTS Project	0.00	0.00	0.00	0.00	100.0%
334 03 82 24	Street-TIB 2020 Garfield Street	262,873.00	0.00	0.00	262,873.00	100.0%
336 00 71 00	Street-Multimodal Transp.	3,287.00	0.00	0.00	3,287.00	100.0%
336 00 87 00	Street-Fuel Tax	48,082.00	3,419.02	3,419.02	44,662.98	92.9%
330 Intergovernmental Revenues		314,242.00	3,419.02	3,419.02	310,822.98	98.9%
360 Miscellaneous Revenues						
361 11 40 00	Street-Investment Interest	0.00	376.69	376.69	(376.69)	0.0%
367 11 01 01	Street-BPAC Donations	0.00	0.00	0.00	0.00	100.0%
367 11 01 02	Street - City Hall Flower Bed	0.00	250.00	250.00	(250.00)	0.0%
367 11 01 03	Street - E/V Charging Station	0.00	0.00	0.00	0.00	100.0%
369 10 42 00	Street-Sale Of Scrap And Junk	0.00	0.00	0.00	0.00	100.0%
369 91 01 01	Street-Other Misc Revenue	0.00	0.00	0.00	0.00	100.0%
360 Miscellaneous Revenues		0.00	626.69	626.69	(626.69)	0.0%
380 Non Revenues - Other Increases In Fund Resources						
381 10 01 01	Street-Interfund Loan Received	0.00	0.00	0.00	0.00	100.0%
380 Non Revenues - Other Increases In Fund		0.00	0.00	0.00	0.00	100.0%
390 Other Financing Sources						
395 20 00 01	Street-Ins. Rec. Capital Assets	0.00	0.00	0.00	0.00	100.0%
390 Other Financing Sources		0.00	0.00	0.00	0.00	100.0%
397 Interfund Transfers						
397 01 00 01	Street-Water Utility Taxes	0.00	0.00	0.00	0.00	100.0%
397 01 00 02	Street-WW Utility Taxes	0.00	0.00	0.00	0.00	100.0%
397 02 00 01	Street-Transfer From CE	0.00	0.00	0.00	0.00	100.0%
397 Interfund Transfers		0.00	0.00	0.00	0.00	100.0%

315 Tohomish/Snohomish Project

101 Street Fund

Revenues		Amt Budgeted	January	YTD	Remaining	
397 Interfund Transfers						
397 42 03 03	Street-Transfer From Street Const	0.00	0.00	0.00	0.00	100.0%
397 Interfund Transfers		0.00	0.00	0.00	0.00	100.0%
315 Tohomish/Snohomish Project		0.00	0.00	0.00	0.00	100.0%
Fund Revenues:		764,846.00	280,559.03	280,559.03	484,286.97	63.3%

Expenditures		Amt Budgeted	January	YTD	Remaining	
542 Streets - Maintenance						
542 30 10 00	Street-Salaries	144,470.00	9,772.75	9,772.75	134,697.25	93.2%
542 30 11 00	Street-Salaries/OT	6,569.00	937.87	937.87	5,631.13	85.7%
542 30 20 00	Street-Benefits	69,746.00	4,025.47	4,025.47	65,720.53	94.2%
542 30 21 00	Street-Benefits/OT	1,347.00	168.60	168.60	1,178.40	87.5%
542 30 23 00	Street-Uniforms & Safety Gear	900.00	0.00	0.00	900.00	100.0%
542 30 31 01	Street-Office & Building Supplies	1,260.00	4.01	4.01	1,255.99	99.7%
542 30 31 02	Street-Janitorial Supplies	300.00	0.00	0.00	300.00	100.0%
542 30 31 04	Street-Construction Supplies	8,000.00	70.47	70.47	7,929.53	99.1%
542 30 31 05	Street-Pipe, Valves, Fitting	0.00	0.00	0.00	0.00	100.0%
542 30 31 06	Street-Utility Locate Supplies	0.00	0.00	0.00	0.00	100.0%
542 30 31 07	Street-Painting Supplies	5,000.00	0.00	0.00	5,000.00	100.0%
542 30 31 08	Street-Veh/Equip Rep/Maint Supplies	7,000.00	11.32	11.32	6,988.68	99.8%
542 30 31 09	Street-Street Signs	8,000.00	0.00	0.00	8,000.00	100.0%
542 30 31 10	Street-BPAC Supplies	0.00	0.00	0.00	0.00	100.0%
542 30 32 00	Street-Gas/Oil/Diesel/Lubric	10,802.00	230.79	230.79	10,571.21	97.9%
542 30 35 01	Street-Shop Equip. & Tool	3,875.00	0.00	0.00	3,875.00	100.0%
542 30 41 03	Street-Engineering Services	25,000.00	0.00	0.00	25,000.00	100.0%
542 30 41 04	Street-Contractual Services	7,625.00	0.00	0.00	7,625.00	100.0%
542 30 41 05	Street - Engineering Garfield Street	32,960.00	0.00	0.00	32,960.00	100.0%
542 30 41 06	Street-Contractual Transportation Plan	0.00	0.00	0.00	0.00	100.0%
542 30 41 09	Street-Contractual Interim City Administrator	0.00	0.00	0.00	0.00	100.0%
542 30 41 10	Street-Leg Fee To CE Fund	5,152.00	0.00	0.00	5,152.00	100.0%
542 30 41 11	Street-Finance Fee To CE Fund	6,324.00	0.00	0.00	6,324.00	100.0%
542 30 41 12	Street-HR Fee To CE Fund	5,040.00	0.00	0.00	5,040.00	100.0%
542 30 42 01	Street-Com-CenturyLink	601.00	0.00	0.00	601.00	100.0%
542 30 42 03	Street-Com-AT&T Cell Phone	467.00	0.00	0.00	467.00	100.0%
542 30 42 04	Street-Com-Charter	1,739.00	0.00	0.00	1,739.00	100.0%
542 30 43 00	Street-Travel & Training	800.00	0.00	0.00	800.00	100.0%
542 30 44 00	Street-Advertising	600.00	0.00	0.00	600.00	100.0%
542 30 45 00	Street-Equipment Rental	3,000.00	3.17	3.17	2,996.83	99.9%
542 30 47 01	Street-Utilities	6,143.00	0.00	0.00	6,143.00	100.0%
542 30 48 01	Street-Bldg/Grnd Repair/Maint. Services	14,000.00	0.00	0.00	14,000.00	100.0%
542 30 48 02	Street-Radio Repair/Maint Services	0.00	0.00	0.00	0.00	100.0%
542 30 48 03	Street-Veh/Eq Repair/Maint Services	5,000.00	11.76	11.76	4,988.24	99.8%

101 Street Fund

Expenditures		Amt Budgeted	January	YTD	Remaining	
542 Streets - Maintenance						
542 30 48 04	Street-Tires/Tire Repair/Maint Services	1,000.00	0.00	0.00	1,000.00	100.0%
542 30 49 00	Street-Other Misc Expenses	200.00	0.00	0.00	200.00	100.0%
542 30 49 01	Street-Dues & Subscriptions	800.00	0.00	0.00	800.00	100.0%
542 30 49 03	Street-Laundry Services	438.00	0.00	0.00	438.00	100.0%
542 30 49 41	Street-Property Taxes	38.00	0.00	0.00	38.00	100.0%
542 63 47 00	Street-Street Lights	16,539.00	0.00	0.00	16,539.00	100.0%
542 65 45 00	Street-Parking Lot Lease-Masonic Lodge	6,540.00	500.00	500.00	6,040.00	92.4%
594 42 70 00	Street-Capital Lease-Principal	0.00	0.00	0.00	0.00	100.0%
594 42 80 00	Street-Capital Lease-Interest	0.00	0.00	0.00	0.00	100.0%
542 Streets - Maintenance		407,275.00	15,736.21	15,736.21	391,538.79	96.1%
580 Non Expeditures						
581 20 00 00	Street-CE IF Loan Repayment	0.00	0.00	0.00	0.00	100.0%
580 Non Expeditures		0.00	0.00	0.00	0.00	100.0%
594 Capital Expenditures						
594 30 60 10	Street-2020 Jewett Stormwater	0.00	0.00	0.00	0.00	100.0%
594 42 61 00	Street-Land Acquisition	0.00	0.00	0.00	0.00	100.0%
594 42 63 00	Street-Capital Improvements	0.00	0.00	0.00	0.00	100.0%
594 42 64 00	Street-Machinery & Equip.	0.00	0.00	0.00	0.00	100.0%
594 42 64 01	Street-Fixed Assets > $250	0.00	0.00	0.00	0.00	100.0%
594 42 64 09	Street-Computer Eq/Software	0.00	0.00	0.00	0.00	100.0%
594 42 64 10	Street - 2nd E/V Charging Station	0.00	0.00	0.00	0.00	100.0%
595 30 00 07	Street-2020 Garfield Street	236,154.00	0.00	0.00	236,154.00	100.0%
595 30 06 00	Street-Jewett Roundabout	0.00	0.00	0.00	0.00	100.0%
595 30 60 08	Street-Asphalt Patton Cherry Cap	40,000.00	0.00	0.00	40,000.00	100.0%
595 30 60 12	Street-Sweet Gum Tree Improvements	25,000.00	0.00	0.00	25,000.00	100.0%
594 Capital Expenditures		301,154.00	0.00	0.00	301,154.00	100.0%
597 Interfund Transfers						
597 42 03 02	Street-Transfer To Street Const. Fund	0.00	0.00	0.00	0.00	100.0%
597 Interfund Transfers		0.00	0.00	0.00	0.00	100.0%
999 Ending Balance						
508 51 01 01	Street-Assigned Ending Balance	56,417.00	0.00	0.00	56,417.00	100.0%
999 Ending Balance		56,417.00	0.00	0.00	56,417.00	100.0%
Fund Expenditures:		764,846.00	15,736.21	15,736.21	749,109.79	97.9%
Fund Excess/(Deficit):		0.00	264,822.82	264,822.82		

108 Municipal Capital Imp Fund

Revenues		Amt Budgeted	January	YTD	Remaining	
308 Beginning Balances						
308 31 01 08	MCI-Restricted Beginning Balance	436,279.00	468,152.43	468,152.43	(31,873.43)	0.0%
308 51 01 08	MCI-Assigned Beginning Balance	0.00	0.00	0.00	0.00	100.0%
308 Beginning Balances		436,279.00	468,152.43	468,152.43	(31,873.43)	0.0%
310 Taxes						
318 34 00 00	MCI-Real Estate Excise Taxes	54,433.00	2,158.20	2,158.20	52,274.80	96.0%
310 Taxes		54,433.00	2,158.20	2,158.20	52,274.80	96.0%
360 Miscellaneous Revenues						
361 11 95 00	MCI-Investment Interest	3,983.00	1,464.51	1,464.51	2,518.49	63.2%
369 91 01 08	MCI-Miscellaneous	0.00	0.00	0.00	0.00	100.0%
360 Miscellaneous Revenues		3,983.00	1,464.51	1,464.51	2,518.49	63.2%
397 Interfund Transfers						
397 00 01 12	MCI-Transfer From General Fund Resesrve	0.00	0.00	0.00	0.00	100.0%
397 08 00 00	MCI-Transfer From CE	0.00	0.00	0.00	0.00	100.0%
397 Interfund Transfers		0.00	0.00	0.00	0.00	100.0%
Fund Revenues:		494,695.00	471,775.14	471,775.14	22,919.86	4.6%

Expenditures		Amt Budgeted	January	YTD	Remaining	
576 Park Facilities						
576 90 41 03	MCI-Loop Trail Engineering	0.00	0.00	0.00	0.00	100.0%
576 Park Facilities		0.00	0.00	0.00	0.00	100.0%
594 Capital Expenditures						
594 14 62 01	MCI-City Hall Remodel	0.00	0.00	0.00	0.00	100.0%
594 14 62 03	MCI-Police Dept. Remodel	0.00	0.00	0.00	0.00	100.0%
594 14 62 04	MCI-City Hall Improvements	0.00	0.00	0.00	0.00	100.0%
594 14 62 05	MCI-City Hall Exterior	0.00	0.00	0.00	0.00	100.0%
594 14 62 06	MCI-Clock and Bell Improvements	0.00	0.00	0.00	0.00	100.0%
594 18 62 06	MCI-Council/Fire Hall - Flooring	0.00	0.00	0.00	0.00	100.0%
594 18 62 07	MCI-Council/Fire Hall - Deck	0.00	0.00	0.00	0.00	100.0%
594 18 62 08	MCI-Council Chambers - Chairs	0.00	0.00	0.00	0.00	100.0%
594 42 64 06	MCI-Street Vehicles	0.00	0.00	0.00	0.00	100.0%
594 76 03 01	MCI-Park Playground Replacement	125,000.00	0.00	0.00	125,000.00	100.0%
594 Capital Expenditures		125,000.00	0.00	0.00	125,000.00	100.0%
999 Ending Balance						
508 31 01 08	MCI-Restricted Ending Balance	369,695.00	0.00	0.00	369,695.00	100.0%
508 51 01 08	MCI-Assigned Ending Balance	0.00	0.00	0.00	0.00	100.0%
999 Ending Balance		369,695.00	0.00	0.00	369,695.00	100

108 Municipal Capital Imp Fund

Expenditures	Amt Budgeted	January	YTD	Remaining	
Fund Expenditures:	494,695.00	0.00	0.00	494,695.00	100.0%
Fund Excess/(Deficit):	0.00	471,775.14	471,775.14		

110 Fire Reserve Fund

Revenues		Amt Budgeted	January	YTD	Remaining	
308 Beginning Balances						
308 51 01 10	Fire Reserve-Assigned Beginning Balance	337,288.00	339,504.40	339,504.40	(2,216.40)	0.0%
308 Beginning Balances		337,288.00	339,504.40	339,504.40	(2,216.40)	0.0%
022 Fire						
310 Taxes						
311 10 01 10	Fire Res-Annexation Taxes	0.00	0.00	0.00	0.00	100.0%
310 Taxes		0.00	0.00	0.00	0.00	100.0%
330 Intergovernmental Revenues						
334 02 32 00	Fire Res-DNR Grant	0.00	0.00	0.00	0.00	100.0%
334 03 10 03	Fire Res-DOE SCBA Grant	0.00	0.00	0.00	0.00	100.0%
334 03 10 04	Fire Res-DOE Radio Grant 2018	0.00	0.00	0.00	0.00	100.0%
330 Intergovernmental Revenues		0.00	0.00	0.00	0.00	100.0%
360 Miscellaneous Revenues						
361 11 11 00	Fire Res-Invest Int.	2,941.00	1,270.50	1,270.50	1,670.50	56.8%
367 11 00 06	Fire Res-BNSF Foundation Grant	0.00	0.00	0.00	0.00	100.0%
367 11 22 00	Fire Res-Donations	0.00	400.00	400.00	(400.00)	0.0%
360 Miscellaneous Revenues		2,941.00	1,670.50	1,670.50	1,270.50	43.2%
397 Interfund Transfers						
397 22 00 01	Fire Reserve-Transfer From GF	25,000.00	2,083.33	2,083.33	22,916.67	91.7%
397 Interfund Transfers		25,000.00	2,083.33	2,083.33	22,916.67	91.7%
022 Fire		27,941.00	3,753.83	3,753.83	24,187.17	86.6%
Fund Revenues:		365,229.00	343,258.23	343,258.23	21,970.77	6.0%

Expenditures		Amt Budgeted	January	YTD	Remaining	
594 Capital Expenditures						
594 22 64 11	Fire Res-Radios DOE Grant	0.00	0.00	0.00	0.00	100.0%
594 Capital Expenditures		0.00	0.00	0.00	0.00	100.0%
999 Ending Balance						
508 51 01 10	Fire Reserve-Assigned Ending Balance	365,229.00	0.00	0.00	365,229.00	100.0%
999 Ending Balance		365,229.00	0.00	0.00	365,229.00	100.0%
022 Fire						
594 Capital Expenditures						

110 Fire Reserve Fund

Expenditures	Amt Budgeted	January	YTD	Remaining	
594 Capital Expenditures					
594 22 64 10 Fire Res-Equipment	0.00	0.00	0.00	0.00	100.0%
594 Capital Expenditures	0.00	0.00	0.00	0.00	100.0%
022 Fire	0.00	0.00	0.00	0.00	100.0%
Fund Expenditures:	365,229.00	0.00	0.00	365,229.00	100.0%
Fund Excess/(Deficit):	0.00	343,258.23	343,258.23		

112 General Fund Reserve

Revenues		Amt Budgeted	January	YTD	Remaining	
308 Beginning Balances						
308 31 01 12	General Fund Reserve-Restricted Beginning Balance	0.00	0.00	0.00	0.00	100.0%
308 41 01 12	General Fund Reserve-Committed Beginning Balance	0.00	0.00	0.00	0.00	100.0%
308 51 01 12	General Fund Reserve-Assigned Beginning Balance	0.00	0.00	0.00	0.00	100.0%
308 91 01 02	General Fund Reserve-Unassigned Beginning Balance	342,808.00	345,083.20	345,083.20	(2,275.20)	0.0%
308 Beginning Balances		342,808.00	345,083.20	345,083.20	(2,275.20)	0.0%
360 Miscellaneous Revenues						
361 11 12 00	GF Reserve-Invest Int.	3,499.00	1,291.28	1,291.28	2,207.72	63.1%
361 40 00 84	GF Reserve-Water Loan Int.	0.00	0.00	0.00	0.00	100.0%
369 91 01 12	GF Reserve-Misc. Revenue	0.00	0.00	0.00	0.00	100.0%
360 Miscellaneous Revenues		3,499.00	1,291.28	1,291.28	2,207.72	63.1%
380 Non Revenues - Other Increases In Fund Resources						
381 20 00 84	GF Reserve-Water Loan Repayment	0.00	0.00	0.00	0.00	100.0%
381 20 04 02	GF Reserve-Interfund Loan Repayment (UDSA Interest)	0.00	0.00	0.00	0.00	100.0%
381 20 04 20	GF Reserve-Intrefund Loan Repayment	0.00	0.00	0.00	0.00	100.0%
380 Non Revenues - Other Increases In Fund		0.00	0.00	0.00	0.00	100.0%
397 Interfund Transfers						
397 12 00 00	GF-Transfer From CE	0.00	0.00	0.00	0.00	100.0%
397 Interfund Transfers		0.00	0.00	0.00	0.00	100.0%
Fund Revenues:		346,307.00	346,374.48	346,374.48	(67.48)	0.0%

Expenditures		Amt Budgeted	January	YTD	Remaining	
580 Non Expeditures						
581 10 01 01	GF Reserve-Interfund Loan To Street	0.00	0.00	0.00	0.00	100.0%
581 10 01 07	GF Reserve-IF Loan Transfer To Pool	0.00	0.00	0.00	0.00	100.0%
580 Non Expeditures		0.00	0.00	0.00	0.00	100.0%
594 Capital Expenditures						
594 18 64 01	GF Reserve- Computer Equipment	0.00	0.00	0.00	0.00	100.0%
594 18 64 02	GF Reserve - Council/Fire Hall - Flooring	0.00	0.00	0.00	0.00	100.0%
594 18 64 03	GF Reserve - Council/Fire Hall - Deck	0.00	0.00	0.00	0.00	100.0%
594 18 64 04	GF Resesrve - Council Room Chair Replacement	0.00	0.00	0.00	0.00	100

112 General Fund Reserve

Expenditures		Amt Budgeted	January	YTD	Remaining	
594 Capital Expenditures						
594 18 64 05	GF Reserve - City Hall Improvements	0.00	0.00	0.00	0.00	100.0%
594 42 64 05	GF Reserve - Street Vehicles	0.00	0.00	0.00	0.00	100.0%
594 Capital Expenditures		0.00	0.00	0.00	0.00	100.0%
597 Interfund Transfers						
597 00 01 08	General Fund Resrve-Transfer To MCI	0.00	0.00	0.00	0.00	100.0%
597 Interfund Transfers		0.00	0.00	0.00	0.00	100.0%
999 Ending Balance						
508 51 01 12	General Fund Reserve-Assigned Ending Balance	0.00	0.00	0.00	0.00	100.0%
508 91 01 12	General Fund Reserve-Unassigned Ending Balance	346,307.00	0.00	0.00	346,307.00	100.0%
999 Ending Balance		346,307.00	0.00	0.00	346,307.00	100.0%
Fund Expenditures:		346,307.00	0.00	0.00	346,307.00	100.0%
Fund Excess/(Deficit):		0.00	346,374.48	346,374.48		

121 Police Vehicle Reserve Fund

Revenues		Amt Budgeted	January	YTD	Remaining	
308 Beginning Balances						
308 41 01 21	Police Vehicle Reserve-Committed Beginning	0.00	0.00	0.00	0.00	100.0%
308 51 01 21	Police Vehicle Reserve-Assigned Beginning Balance	152,668.00	153,183.48	153,183.48	(515.48)	0.0%
308 Beginning Balances		152,668.00	153,183.48	153,183.48	(515.48)	0.0%
021 Police						
360 Miscellaneous Revenues						
361 11 21 01	Police-Investment Intereset	800.00	294.68	294.68	505.32	63.2%
360 Miscellaneous Revenues		800.00	294.68	294.68	505.32	63.2%
397 Interfund Transfers						
397 21 00 01	PVR-Transfer From CE	0.00	0.00	0.00	0.00	100.0%
397 Interfund Transfers		0.00	0.00	0.00	0.00	100.0%
021 Police		800.00	294.68	294.68	505.32	63.2%
Fund Revenues:		153,468.00	153,478.16	153,478.16	(10.16)	0.0%

Expenditures		Amt Budgeted	January	YTD	Remaining	
594 Capital Expenditures						
594 21 70 00	PVR-Capital Lease Principal	0.00	0.00	0.00	0.00	100.0%
594 Capital Expenditures		0.00	0.00	0.00	0.00	100.0%
999 Ending Balance						
508 41 01 21	Police Vehicle Reserve-committed Ending Balance	0.00	0.00	0.00	0.00	100.0%
508 51 01 21	Police Vehicle Reserve-Assigned Ending Balance	83,468.00	0.00	0.00	83,468.00	100.0%
999 Ending Balance		83,468.00	0.00	0.00	83,468.00	100.0%
021 Police						
594 Capital Expenditures						
594 21 64 03	PVR-Vehicles & Equipment	70,000.00	0.00	0.00	70,000.00	100.0%
594 Capital Expenditures		70,000.00	0.00	0.00	70,000.00	100.0%
021 Police		70,000.00	0.00	0.00	70,000.00	100.0%
Fund Expenditures:		153,468.00	0.00	0.00	153,468.00	100.0%

121 Police Vehicle Reserve Fund

Fund Excess/(Deficit):	0.00	153,478.16	153,478.16

302 Transportation Improvement Fund

Revenues		Amt Budgeted	January	YTD	Remaining	
308 Beginning Balances						
308 10 03 02	Transportation Improvment-Beg. Balance	1.00	0.00	0.00	1.00	100.0%
308 Beginning Balances		1.00	0.00	0.00	1.00	100.0%
315 Tohomish/Snohomish Project						
330 Intergovernmental Revenues						
334 03 82 20	Street Const.-Tohomish TIB	0.00	0.00	0.00	0.00	100.0%
330 Intergovernmental Revenues		0.00	0.00	0.00	0.00	100.0%
397 Interfund Transfers						
397 42 03 02	Street Const-Transfer From Street	0.00	0.00	0.00	0.00	100.0%
397 Interfund Transfers		0.00	0.00	0.00	0.00	100.0%
315 Tohomish/Snohomish Project		0.00	0.00	0.00	0.00	100.0%
Fund Revenues:		1.00	0.00	0.00	1.00	100.0%

Expenditures		Amt Budgeted	January	YTD	Remaining	
999 Ending Balance						
508 10 03 02	Street Const.-Ending Balance	0.00	0.00	0.00	0.00	100.0%
999 Ending Balance		0.00	0.00	0.00	0.00	100.0%
315 Tohomish/Snohomish Project						
594 Capital Expenditures						
594 42 63 20	Street Const.-Tohomish TIB	0.00	0.00	0.00	0.00	100.0%
594 Capital Expenditures		0.00	0.00	0.00	0.00	100.0%
597 Interfund Transfers						
597 42 03 03	Street Const-Transfer To Street	0.00	0.00	0.00	0.00	100.0%
597 Interfund Transfers		0.00	0.00	0.00	0.00	100.0%
315 Tohomish/Snohomish Project		0.00	0.00	0.00	0.00	100.0%
Fund Expenditures:		0.00	0.00	0.00	0.00	100.0%
Fund Excess/(Deficit):		1.00	0.00	0.00		

303 Hotel/Motel Taxes

Revenues		Amt Budgeted	January	YTD	Remaining	
308 Beginning Balances						
308 31 03 03	Hote/Motel Taxes-Restricted Beginning Balance	153,271.00	175,487.06	175,487.06	(22,216.06)	0.0%
308 Beginning Balances		153,271.00	175,487.06	175,487.06	(22,216.06)	0.0%
310 Taxes						
313 31 00 00	Hotel/Motel Tax	75,513.00	4,189.70	4,189.70	71,323.30	94.5%
310 Taxes		75,513.00	4,189.70	4,189.70	71,323.30	94.5%
360 Miscellaneous Revenues						
361 10 00 12	Investment Interest	310.00	403.82	403.82	(93.82)	0.0%
360 Miscellaneous Revenues		310.00	403.82	403.82	(93.82)	0.0%
Fund Revenues:		229,094.00	180,080.58	180,080.58	49,013.42	21.4%

Expenditures		Amt Budgeted	January	YTD	Remaining	
557 Community Services						
557 30 00 00	Hotel Motel Taxes-Grants	78,000.00	0.00	0.00	78,000.00	100.0%
557 Community Services		78,000.00	0.00	0.00	78,000.00	100.0%
999 Ending Balance						
508 31 03 03	Hotel/Motel Taxes-Restricted Ending Balance	151,094.00	0.00	0.00	151,094.00	100.0%
999 Ending Balance		151,094.00	0.00	0.00	151,094.00	100.0%
Fund Expenditures:		229,094.00	0.00	0.00	229,094.00	100.0%
Fund Excess/(Deficit):		0.00	180,080.58	180,080.58		

307 New Pool Construction Fund

Revenues		Amt Budgeted	January	YTD	Remaining	
308 Beginning Balances						
308 31 03 07	New Pool Construction-Restricted Beginning Balance	2,564.00	2,563.96	2,563.96	0.04	0.0%
308 Beginning Balances		2,564.00	2,563.96	2,563.96	0.04	0.0%
397 Interfund Transfers						
397 76 00 30	New Pool-WS Contribution from CE	4,233.00	352.75	352.75	3,880.25	91.7%
397 76 01 01	New Pool-City Contribution (ARPA Funds)	30,767.00	2,563.92	2,563.92	28,203.08	91.7%
397 Interfund Transfers		35,000.00	2,916.67	2,916.67	32,083.33	91.7%
007 Pool						
360 Miscellaneous Revenues						
367 11 03 07	New Pool-Donations	0.00	0.00	0.00	0.00	100.0%
360 Miscellaneous Revenues		0.00	0.00	0.00	0.00	100.0%
007 Pool		0.00	0.00	0.00	0.00	100.0%
Fund Revenues:		37,564.00	5,480.63	5,480.63	32,083.37	85.4%

Expenditures		Amt Budgeted	January	YTD	Remaining	
999 Ending Balance						
508 31 03 07	New Pool Construction-Restricted Ending Balance	37,564.00	0.00	0.00	37,564.00	100.0%
999 Ending Balance		37,564.00	0.00	0.00	37,564.00	100.0%
Fund Expenditures:		37,564.00	0.00	0.00	37,564.00	100.0%
Fund Excess/(Deficit):		0.00	5,480.63	5,480.63		

401 Water Fund

Revenues		Amt Budgeted	January	YTD	Remaining	
308 Beginning Balances						
308 51 04 01	Water-Assigned Beginning Balance	284,172.00	220,331.89	220,331.89	63,840.11	22.5%
308 Beginning Balances		284,172.00	220,331.89	220,331.89	63,840.11	22.5%
330 Intergovernmental Revenues						
334 03 10 00	Water-DOE ASR Grant G0900235	0.00	0.00	0.00	0.00	100.0%
334 03 10 02	Water-DOE WS Reliability Grant	0.00	0.00	0.00	0.00	100.0%
334 03 10 05	Water-DOE WS Feasibility Grant	0.00	118,663.92	118,663.92	(118,663.92)	0.0%
334 04 20 02	Water-Com. Energy Eff. Grant	0.00	0.00	0.00	0.00	100.0%
337 00 00 01	Water-Yakama Nation WS Feasibility Grant	0.00	0.00	0.00	0.00	100.0%
330 Intergovernmental Revenues		0.00	118,663.92	118,663.92	(118,663.92)	0.0%
340 Charges For Goods & Services						
343 40 00 01	Water-Water Sales	2,218,990.00	148,568.21	148,568.21	2,070,421.79	93.3%
343 40 00 02	Water-Other Fees & Charges	4,000.00	228.00	228.00	3,772.00	94.3%
367 00 40 03	Water-Water Connections	0.00	16,428.00	16,428.00	(16,428.00)	0.0%
340 Charges For Goods & Services		2,222,990.00	165,224.21	165,224.21	2,057,765.79	92.6%
360 Miscellaneous Revenues						
359 90 00 00	Water-Late Charges	15,000.00	990.00	990.00	14,010.00	93.4%
361 11 34 02	Water-Investment Interest	0.00	376.69	376.69	(376.69)	0.0%
369 10 34 00	Water-Sale Of Scrap And Junk	0.00	0.00	0.00	0.00	100.0%
369 91 04 01	Water-Other Misc Revenue	0.00	0.00	0.00	0.00	100.0%
360 Miscellaneous Revenues		15,000.00	1,366.69	1,366.69	13,633.31	90.9%
380 Non Revenues - Other Increases In Fund Resources						
381 10 00 35	Water-WW Res. IF Loan For Tohomish Project	0.00	0.00	0.00	0.00	100.0%
382 10 00 34	Water-Meter Deposit	0.00	0.00	0.00	0.00	100.0%
391 84 63 13	Water-Loan For Main St/Simmons Rd Project	0.00	0.00	0.00	0.00	100.0%
380 Non Revenues - Other Increases In Fund		0.00	0.00	0.00	0.00	100.0%
390 Other Financing Sources						
391 80 63 14	Water-PWB Loan 14 Inch Water Main	0.00	0.00	0.00	0.00	100.0%
395 20 00 34	Water-Ins. Rec. Capital Asset	0.00	0.00	0.00	0.00	100.0%
390 Other Financing Sources		0.00	0.00	0.00	0.00	100.0%
397 Interfund Transfers						
397 34 00 01	Water-Transfer From W Res	0.00	0.00	0.00	0.00	100.0%
397 34 14 20	Water-Transfer From USDA Rural Development	0.00	0.00	0.00	0.00	100.0%
397 Interfund Transfers		0.00	0.00	0.00	0.00	100

401 Water Fund

Revenues		Amt Budgeted	January	YTD	Remaining	
Fund Revenues:		2,522,162.00	505,586.71	505,586.71	2,016,575.29	80.0%

Expenditures		Amt Budgeted	January	YTD	Remaining	
534 Water Utilities						
534 80 10 00	Water-Salaries	383,161.00	18,012.23	18,012.23	365,148.77	95.3%
534 80 11 00	Water-Salaries/Overtime	24,233.00	2,355.13	2,355.13	21,877.87	90.3%
534 80 20 00	Water-Benefits	196,498.00	8,588.92	8,588.92	187,909.08	95.6%
534 80 21 00	Water-Benefits/Overtime	4,965.00	423.30	423.30	4,541.70	91.5%
534 80 23 00	Water-Uniforms & Safety Gear	2,000.00	0.00	0.00	2,000.00	100.0%
534 80 31 01	Water-Office & Building Supplies	1,200.00	4.01	4.01	1,195.99	99.7%
534 80 31 02	Water-Janitorial Supplies	250.00	0.00	0.00	250.00	100.0%
534 80 31 03	Water-Chemical & Lab Supplie	25,000.00	0.00	0.00	25,000.00	100.0%
534 80 31 04	Water-Construction Supplies	5,500.00	0.00	0.00	5,500.00	100.0%
534 80 31 05	Water-Pipe, Valves, Fittings	45,000.00	0.00	0.00	45,000.00	100.0%
534 80 31 06	Water-Utility Locate Supplies	200.00	0.00	0.00	200.00	100.0%
534 80 31 07	Water-Veh/Equip Rep/Maint Supplies	4,000.00	0.00	0.00	4,000.00	100.0%
534 80 32 00	Water-Gas/Oil/Diesel/Lubric	10,000.00	3,163.85	3,163.85	6,836.15	68.4%
534 80 35 01	Water-Shop Equipment & Tools	3,875.00	0.00	0.00	3,875.00	100.0%
534 80 35 02	Water-Other Equip. & Tools	4,000.00	0.00	0.00	4,000.00	100.0%
534 80 41 01	Water-Contractual Services	28,625.00	140.00	140.00	28,485.00	99.5%
534 80 41 05	Water-ASR Phase II Professional Services	0.00	0.00	0.00	0.00	100.0%
534 80 41 06	Water-Utility Billing & CC Services	23,747.00	0.00	0.00	23,747.00	100.0%
534 80 41 07	Water-WS River Study	0.00	0.00	0.00	0.00	100.0%
534 80 41 10	Water-Legis Fee To CE Fund	6,197.00	0.00	0.00	6,197.00	100.0%
534 80 41 11	Water-Finance Fee To CE Fund	309,526.00	0.00	0.00	309,526.00	100.0%
534 80 41 12	Water-HR Fee To CE Fund	13,814.00	0.00	0.00	13,814.00	100.0%
534 80 41 15	Water-Engineering Water System Plan	0.00	0.00	0.00	0.00	100.0%
534 80 41 20	Water-14 Inch Water Line Engineering	0.00	0.00	0.00	0.00	100.0%
534 80 42 01	Water-Com-CenturyLink	5,900.00	0.00	0.00	5,900.00	100.0%
534 80 42 03	Water-Com-Other	1,368.00	110.00	110.00	1,258.00	92.0%
534 80 42 04	Water-Utility Locates	300.00	0.00	0.00	300.00	100.0%
534 80 42 06	Water-Com-AT&T	1,351.00	0.00	0.00	1,351.00	100.0%
534 80 43 00	Water-Travel & Training	5,000.00	700.00	700.00	4,300.00	86.0%
534 80 44 00	Water-Advertising	500.00	0.00	0.00	500.00	100.0%
534 80 45 00	Water-Equipment Rental	1,000.00	3.17	3.17	996.83	99.7%
534 80 45 01	Water-Land Rental	0.00	0.00	0.00	0.00	100.0%
534 80 47 01	Water-Utilities-PUD	49,787.00	0.00	0.00	49,787.00	100.0%
534 80 47 02	Water-Utilities-NW Natural	1,234.00	0.00	0.00	1,234.00	100.0%
534 80 47 03	Water-Utilities-City Of WS	2,635.00	0.00	0.00	2,635.00	100.0%
534 80 47 04	Water-Utilities-Refuse	592.00	0.00	0.00	592.00	100.0%
534 80 48 01	Water-Bldg/Grnd Repair/Maint Services	5,000.00	0.00	0.00	5,000.00	100.0%
534 80 48 02	Water-Radio Repair/Maint Services	0.00	0.00	0.00	0.00	100.0%
534 80 48 03	Water-Veh/Eq Repair/Maint Services	1,500.00	11.76	11.76	1,488.24	99.2%
534 80 48 04	Water-Tires/Tire Repair/Maint Services	600.00	0.00	0.00	600.00	100.0%

401 Water Fund

Expenditures		Amt Budgeted	January	YTD	Remaining	
534 Water Utilities						
534 80 48 05	Water-Telemetry Repair/Maint Services	4,000.00	0.00	0.00	4,000.00	100.0%
534 80 48 06	Water-Computer Repair/Maint Services	3,000.00	0.00	0.00	3,000.00	100.0%
534 80 49 01	Water-Dues & Subscriptions	2,000.00	700.00	700.00	1,300.00	65.0%
534 80 49 02	Water-Postage & Permits	2,841.00	0.00	0.00	2,841.00	100.0%
534 80 49 03	Water-Laundry Services	483.00	0.00	0.00	483.00	100.0%
534 80 49 04	Water-Miscellaneous	500.00	0.00	0.00	500.00	100.0%
534 80 49 05	Water-Misc Correction & Reimburse	0.00	0.00	0.00	0.00	100.0%
534 80 49 06	Water-Recording Fees	0.00	0.00	0.00	0.00	100.0%
534 80 49 40	Water-External Taxes	93,700.00	8,141.04	8,141.04	85,558.96	91.3%
534 80 49 41	Water-Property Taxes	85.00	0.00	0.00	85.00	100.0%
534 80 49 42	Water-Transfer To Street (6% Utility Tax)	133,140.00	0.00	0.00	133,140.00	100.0%
534 80 49 43	Water-Transfer To CE Utility Tax	266,278.00	0.00	0.00	266,278.00	100.0%
594 34 70 00	Water-Capital Lease-Principal	0.00	0.00	0.00	0.00	100.0%
594 34 80 00	Water-Capital Lease-Interest	0.00	0.00	0.00	0.00	100.0%
534 Water Utilities		1,674,585.00	42,353.41	42,353.41	1,632,231.59	97.5%
580 Non Expeditures						
581 20 00 84	Water-Gen Gov Res Principal	0.00	0.00	0.00	0.00	100.0%
581 20 11 12	Water-Interfund Loan Repayment (USDA Interest)	0.00	0.00	0.00	0.00	100.0%
582 10 00 34	Water-Meter Deposit Refund	0.00	0.00	0.00	0.00	100.0%
580 Non Expeditures		0.00	0.00	0.00	0.00	100.0%
591 Debt Service						
591 34 78 01	Water-Principal, SRF	0.00	0.00	0.00	0.00	100.0%
591 34 78 02	Water-Principal, PWTF	41,182.00	0.00	0.00	41,182.00	100.0%
591 34 78 05	Water-Principal, DWSRF	28,354.00	0.00	0.00	28,354.00	100.0%
591 34 78 06	DNR Easement-Principal	0.00	0.00	0.00	0.00	100.0%
592 18 82 84	Water-Gen Gov Res Interest	0.00	0.00	0.00	0.00	100.0%
592 34 83 01	Water-SRF Interest	0.00	0.00	0.00	0.00	100.0%
592 34 83 02	Water-PWTF Interest	10,698.00	0.00	0.00	10,698.00	100.0%
592 34 83 05	Water-DWSRF Interest	3,686.00	0.00	0.00	3,686.00	100.0%
592 34 83 06	DNR Easement-Interest	0.00	0.00	0.00	0.00	100.0%
591 Debt Service		83,920.00	0.00	0.00	83,920.00	100.0%
594 Capital Expenditures						
594 34 61 00	Water-Land Acquisition	0.00	0.00	0.00	0.00	100.0%
594 34 62 02	Water-Bldgs & Improvements	0.00	0.00	0.00	0.00	100.0%
594 34 63 03	Water-Non-Bldg Improvements	0.00	0.00	0.00	0.00	100.0%
594 34 63 13	Water-Main St/Simmons Rd Improvements	0.00	0.00	0.00	0.00	100.0%
594 34 63 14	Water-Tohomish St. Improvement	0.00	0.00	0.00	0.00	100.0%
594 34 63 17	Water-Pressure Regulator-Simmons Road	0.00	0.00	0.00	0.00	100.0%
594 34 63 18	Water-NW Cherry Waterline	0.00	0.00	0.00	0.00	100

401 Water Fund

Expenditures		Amt Budgeted	January	YTD	Remaining	
594 Capital Expenditures						
594 34 63 26	Water-ASR Phase II Construction	0.00	0.00	0.00	0.00	100.0%
594 34 63 27	Water-Commerce Energy Efficiency Grant	0.00	0.00	0.00	0.00	100.0%
594 34 64 00	Water-Meters & Vaults	0.00	0.00	0.00	0.00	100.0%
594 34 64 01	Water-Equipment	0.00	0.00	0.00	0.00	100.0%
594 34 64 06	Water-Vehicles	0.00	0.00	0.00	0.00	100.0%
594 34 64 08	Water-Office Equipment	0.00	0.00	0.00	0.00	100.0%
594 34 64 09	Water-Computer Capital HW/SW	0.00	0.00	0.00	0.00	100.0%
594 34 64 13	Water-Hwy 141 Emergency Repairs	0.00	0.00	0.00	0.00	100.0%
594 34 64 14	Water-Garfield Street Water Improvements	0.00	0.00	0.00	0.00	100.0%
594 34 64 15	Water-Asphalt Jewett Blvd Water Project	65,000.00	0.00	0.00	65,000.00	100.0%
594 34 64 16	Water-El Camino Real Reservoir Water Line	0.00	0.00	0.00	0.00	100.0%
594 Capital Expenditures		65,000.00	0.00	0.00	65,000.00	100.0%
597 Interfund Transfers						
597 34 00 03	Water-Transfer To Water Bd Red	111,518.00	9,293.17	9,293.17	102,224.83	91.7%
597 34 04 02	Water-Transfer to USDA	0.00	0.00	0.00	0.00	100.0%
597 34 04 08	Water-Transfer To Water Res.	159,787.00	13,315.58	13,315.58	146,471.42	91.7%
597 34 04 15	Water-Transfer To Water Bd Res	14,595.00	1,216.25	1,216.25	13,378.75	91.7%
597 34 04 18	Water-Transfer To WSLA Reserve	128,306.00	10,692.17	10,692.17	117,613.83	91.7%
597 34 04 20	Water-Transfer To Water Const	0.00	0.00	0.00	0.00	100.0%
597 Interfund Transfers		414,206.00	34,517.17	34,517.17	379,688.83	91.7%
999 Ending Balance						
508 51 04 01	Water-Assigned Ending Balance	284,451.00	0.00	0.00	284,451.00	100.0%
999 Ending Balance		284,451.00	0.00	0.00	284,451.00	100.0%
Fund Expenditures:		2,522,162.00	76,870.58	76,870.58	2,445,291.42	97.0%
Fund Excess/(Deficit):		0.00	428,716.13	428,716.13		

402 Wastewater Collection Fund

Revenues		Amt Budgeted	January	YTD	Remaining	
308 Beginning Balances						
308 51 04 02	WW-Assigned Beginning Balance	270,744.00	273,403.50	273,403.50	(2,659.50)	0.0%
308 Beginning Balances		270,744.00	273,403.50	273,403.50	(2,659.50)	0.0%
340 Charges For Goods & Services						
343 50 00 01	WW-Service Charge	1,101,460.00	85,318.75	85,318.75	1,016,141.25	92.3%
367 00 50 03	WW-Connections	0.00	2,000.00	2,000.00	(2,000.00)	0.0%
340 Charges For Goods & Services		1,101,460.00	87,318.75	87,318.75	1,014,141.25	92.1%
360 Miscellaneous Revenues						
361 11 35 01	WW-Investment Interest	0.00	1,130.07	1,130.07	(1,130.07)	0.0%
369 10 35 00	WW-Sale Of Scrap And Junk	0.00	0.00	0.00	0.00	100.0%
369 91 04 02	WW-Other Misc Revenue	0.00	0.00	0.00	0.00	100.0%
360 Miscellaneous Revenues		0.00	1,130.07	1,130.07	(1,130.07)	0.0%
390 Other Financing Sources						
391 85 63 14	WW-Lift Station Project Loan	0.00	0.00	0.00	0.00	100.0%
395 25 00 00	WW-Ins. Rec. Assets	0.00	0.00	0.00	0.00	100.0%
390 Other Financing Sources		0.00	0.00	0.00	0.00	100.0%
397 Interfund Transfers						
397 35 04 02	WW-Transfer From WW Res	0.00	0.00	0.00	0.00	100.0%
397 Interfund Transfers		0.00	0.00	0.00	0.00	100.0%
Fund Revenues:		1,372,204.00	361,852.32	361,852.32	1,010,351.68	73.6%

Expenditures		Amt Budgeted	January	YTD	Remaining	
535 Sewer						
535 80 10 00	WW-Salaries	85,394.00	5,966.01	5,966.01	79,427.99	93.0%
535 80 11 00	WW-Salaries/OT	834.00	9.26	9.26	824.74	98.9%
535 80 20 00	WW-Benefits	41,741.00	2,535.29	2,535.29	39,205.71	93.9%
535 80 21 00	WW-Benefits/OT	171.00	1.67	1.67	169.33	99.0%
535 80 23 00	WW-Uniforms & Safety Gear	812.00	0.00	0.00	812.00	100.0%
535 80 31 01	WW-Office & Building Supplies	926.00	0.00	0.00	926.00	100.0%
535 80 31 02	WW-Janitorial Supplies	189.00	0.00	0.00	189.00	100.0%
535 80 31 03	WW-Chem & Lab Supplies	0.00	0.00	0.00	0.00	100.0%
535 80 31 04	WW-Const Supplies	574.00	0.00	0.00	574.00	100.0%
535 80 31 05	WW-Pipe, Valves, Fittings	869.00	0.00	0.00	869.00	100.0%
535 80 31 06	WW-Utility Locate Supplies	68.00	0.00	0.00	68.00	100.0%
535 80 31 07	WW-Veh/Equip Rep/Maint Supplies	4,537.00	0.00	0.00	4,537.00	100.0%
535 80 32 00	WW-Gas/Oil/Diesel/Lubric	6,131.00	230.78	230.78	5,900.22	96.2%
535 80 35 01	WW-Shop Equipment & Tools	2,309.00	0.00	0.00	2,309.00	100.0%
535 80 41 01	WW-Contractual Services	5,814.00	0.00	0.00	5,814.00	100.0%
535 80 41 06	WW-Utility Billing & CC Services	24,441.00	0.00	0.00	24,441.00	100.0%
535 80 41 09	WW-Contractual Interim City Administrator	0.00	0.00	0.00	0.00	100

402 Wastewater Collection Fund

Expenditures		Amt Budgeted	January	YTD	Remaining	
535 Sewer						
535 80 41 10	WW-Legis Fee To CE Fund	4,480.00	0.00	0.00	4,480.00	100.0%
535 80 41 11	WW-Finance Fee To CE Fund	12,491.00	0.00	0.00	12,491.00	100.0%
535 80 41 12	WW-HR Fee To CE Fund	2,908.00	0.00	0.00	2,908.00	100.0%
535 80 42 01	WW-Com-CenturyLink	2,612.00	0.00	0.00	2,612.00	100.0%
535 80 42 03	WW-Com-Other	51.00	0.00	0.00	51.00	100.0%
535 80 42 04	WW-Utility Locates	224.00	0.00	0.00	224.00	100.0%
535 80 42 06	WW-Com-AT&T	606.00	0.00	0.00	606.00	100.0%
535 80 43 00	WW-Travel & Training	1,378.00	0.00	0.00	1,378.00	100.0%
535 80 44 00	WW-Advertising	243.00	0.00	0.00	243.00	100.0%
535 80 45 00	WW-Equipment Rental	30.00	7.18	7.18	22.82	76.1%
535 80 47 01	WW-Utilities-PUD	2,377.00	0.00	0.00	2,377.00	100.0%
535 80 47 02	WW-Utilities-NWNatural	2,101.00	0.00	0.00	2,101.00	100.0%
535 80 47 03	WW-Utilities-City Of WS	2,689.00	0.00	0.00	2,689.00	100.0%
535 80 47 04	WW-Utilities-Refuse	557.00	0.00	0.00	557.00	100.0%
535 80 48 01	WW-Bldg/Grnd Repair/Maint Services	259.00	0.00	0.00	259.00	100.0%
535 80 48 02	WW-Radio Repair/Maint Services	0.00	0.00	0.00	0.00	100.0%
535 80 48 03	WW-Veh/Eq Repair/Maint Services	618.00	11.76	11.76	606.24	98.1%
535 80 48 04	WW-Tire Repair/Maint Services	579.00	0.00	0.00	579.00	100.0%
535 80 48 05	WW-Telemetry Repair/Maint Services	0.00	0.00	0.00	0.00	100.0%
535 80 48 06	WW-Computer Eq/Soft Maint Services	2,569.00	0.00	0.00	2,569.00	100.0%
535 80 49 01	WW-Dues & Subscriptions	711.00	0.00	0.00	711.00	100.0%
535 80 49 02	WW-Postage & Permits	109.00	0.00	0.00	109.00	100.0%
535 80 49 03	WW-Laundry Services	441.00	0.00	0.00	441.00	100.0%
535 80 49 04	WW-Miscellaneous	177.00	0.00	0.00	177.00	100.0%
535 80 49 05	WW-Misc. Corrections & Reimburse	0.00	0.00	0.00	0.00	100.0%
535 80 49 06	WW-Recording Fees	0.00	0.00	0.00	0.00	100.0%
535 80 49 41	WW-External Taxes	18,403.00	1,057.99	1,057.99	17,345.01	94.3%
535 80 49 42	WW-Disposal Plant Services	381,548.00	0.00	0.00	381,548.00	100.0%
535 80 49 43	WW-Transfer To Street (6% Utility Tax)	66,088.00	0.00	0.00	66,088.00	100.0%
535 80 49 44	WW-Transfer To CE (Utility Tax)	165,219.00	0.00	0.00	165,219.00	100.0%
594 35 70 00	WW-Capital Lease-Principal	0.00	0.00	0.00	0.00	100.0%
594 35 80 00	WW-Capital Lease-Interest	0.00	0.00	0.00	0.00	100.0%
535 Sewer		844,278.00	9,819.94	9,819.94	834,458.06	98.8%
591 Debt Service						
591 35 78 00	WW- Bingen DOE Loan Principal	30,535.00	0.00	0.00	30,535.00	100.0%
592 35 78 00	WW- Bingen DOE Loan Interest	21,318.00	0.00	0.00	21,318.00	100.0%
592 35 84 00	WW - Bingen DOE Loan Admin	19,834.00	0.00	0.00	19,834.00	100.0%
591 Debt Service		71,687.00	0.00	0.00	71,687.00	100.0%
594 Capital Expenditures						
594 35 62 02	WW-Bldg Improv.	0.00	0.00	0.00	0.00	100.0%
594 35 63 00	WW-Infrastructure Improv.	0.00	0.00	0.00	0.00	100.0%
594 35 63 03	WW-Non-Bldg Improv.	0.00	0.00	0.00	0.00	100.0%

402 Wastewater Collection Fund

Expenditures		Amt Budgeted	January	YTD	Remaining	
594 Capital Expenditures						
594 35 63 16	WW-Tohomish Project	0.00	0.00	0.00	0.00	100.0%
594 35 64 00	WW-Meters & Vaults	0.00	0.00	0.00	0.00	100.0%
594 35 64 01	WW-Equipment	0.00	0.00	0.00	0.00	100.0%
594 35 64 04	WW-Machinery	0.00	0.00	0.00	0.00	100.0%
594 35 64 06	WW-Vehicles	0.00	0.00	0.00	0.00	100.0%
594 35 64 08	WW-Office Equipment	0.00	0.00	0.00	0.00	100.0%
594 35 64 09	WW Computer Capital Equip/Software	0.00	0.00	0.00	0.00	100.0%
594 Capital Expenditures		0.00	0.00	0.00	0.00	100.0%
597 Interfund Transfers						
597 35 00 01	WW-Transfer To WW Reserve	185,498.00	15,458.17	15,458.17	170,039.83	91.7%
597 35 00 04	WW-Transfer To WW Bd Red	0.00	0.00	0.00	0.00	100.0%
597 35 00 05	WW-Transfer To Treatment Plant Res	0.00	1,500.00	1,500.00	(1,500.00)	0.0%
597 Interfund Transfers		185,498.00	16,958.17	16,958.17	168,539.83	90.9%
999 Ending Balance						
508 51 04 02	WW-Assigned Ending Balance	270,741.00	0.00	0.00	270,741.00	100.0%
999 Ending Balance		270,741.00	0.00	0.00	270,741.00	100.0%
Fund Expenditures:		1,372,204.00	26,778.11	26,778.11	1,345,425.89	98.0%
Fund Excess/(Deficit):		0.00	335,074.21	335,074.21		

408 Water Reserve Fund

Revenues		Amt Budgeted	January	YTD	Remaining	
308 Beginning Balances						
308 51 04 08	Water Reserve-Assigned Beginning Balance	362.00	155,036.74	155,036.74	(154,674.74)	0.0%
308 Beginning Balances		362.00	155,036.74	155,036.74	(154,674.74)	0.0%
360 Miscellaneous Revenues						
361 11 34 03	W Res-Investment Interest	0.00	389.01	389.01	(389.01)	0.0%
361 40 00 30	W Res-CE IF Loan Interest	0.00	0.00	0.00	0.00	100.0%
367 00 40 04	W Res-Connections	76,609.00	0.00	0.00	76,609.00	100.0%
360 Miscellaneous Revenues		76,609.00	389.01	389.01	76,219.99	99.5%
380 Non Revenues - Other Increases In Fund Resources						
381 10 04 08	W Res-Interfund Loan From WW Reserve	0.00	0.00	0.00	0.00	100.0%
381 20 00 30	W Res-CE IF Loan Principal	0.00	0.00	0.00	0.00	100.0%
380 Non Revenues - Other Increases In Fund		0.00	0.00	0.00	0.00	100.0%
390 Other Financing Sources						
391 60 00 15	W Res- PWTF Loan N Main Spring Water Improvments	1,942,800.00	0.00	0.00	1,942,800.00	100.0%
390 Other Financing Sources		1,942,800.00	0.00	0.00	1,942,800.00	100.0%
397 Interfund Transfers						
397 34 00 30	W Res-ARPA Contribution Main/Spring Improvements	177,500.00	14,791.67	14,791.67	162,708.33	91.7%
397 34 04 08	W Res-Transfer From Water	159,787.00	13,315.58	13,315.58	146,471.42	91.7%
397 Interfund Transfers		337,287.00	28,107.25	28,107.25	309,179.75	91.7%
597 Interfund Transfers						
397 34 01 01	W Res - N Main Spring Water Improvements ARPA Funding	0.00	0.00	0.00	0.00	100.0%
597 Interfund Transfers		0.00	0.00	0.00	0.00	100.0%
Fund Revenues:		2,357,058.00	183,533.00	183,533.00	2,173,525.00	92.2%

Expenditures		Amt Budgeted	January	YTD	Remaining	
534 Water Utilities						
534 80 41 08	W Res-Water System Plan	0.00	0.00	0.00	0.00	100.0%
534 80 41 51	W Res-SCADA Specifications Engineering	0.00	0.00	0.00	0.00	100.0%
534 80 41 61	W Res - PWTF N Main Spring Construction Engineering	173,900.00	0.00	0.00	173,900.00	100.0%
534 80 41 62	W Res - N Main Spring Water Improvements Design Engineering	177,500.00	0.00	0.00	177,500.00	100.0%

408 Water Reserve Fund

Expenditures		Amt Budgeted	January	YTD	Remaining	
534 Water Utilities						
534 Water Utilities		351,400.00	0.00	0.00	351,400.00	100.0%
594 Capital Expenditures						
594 34 64 10	W Res-Master Meter Contract	0.00	0.00	0.00	0.00	100.0%
594 34 64 12	W Res-SCADA Replacement	0.00	0.00	0.00	0.00	100.0%
594 34 64 20	W Res-Garfield Water Line Replacement	0.00	0.00	0.00	0.00	100.0%
594 34 64 61	W Res - PWTF N Main Spring Construction	1,668,900.00	0.00	0.00	1,668,900.00	100.0%
594 80 64 63	W Res - N Main Spring Water Improvements Land/ROW Acquisition	100,000.00	0.00	0.00	100,000.00	100.0%
594 Capital Expenditures		1,768,900.00	0.00	0.00	1,768,900.00	100.0%
597 Interfund Transfers						
597 34 00 01	W Res-Transfer To Water	0.00	0.00	0.00	0.00	100.0%
597 34 04 19	W Res-Transfer To Water Const	0.00	0.00	0.00	0.00	100.0%
597 Interfund Transfers		0.00	0.00	0.00	0.00	100.0%
999 Ending Balance						
508 51 04 08	Water Reserve-Assigned Ending Balance	236,758.00	0.00	0.00	236,758.00	100.0%
999 Ending Balance		236,758.00	0.00	0.00	236,758.00	100.0%
Fund Expenditures:		2,357,058.00	0.00	0.00	2,357,058.00	100.0%
Fund Excess/(Deficit):		0.00	183,533.00	183,533.00		

409 Wastewater Reserve Fund

Revenues		Amt Budgeted	January	YTD	Remaining	
308 Beginning Balances						
308 51 04 09	WW Reserve-Assigned Beginning Balance	581,906.00	585,250.00	585,250.00	(3,344.00)	0.0%
308 Beginning Balances		581,906.00	585,250.00	585,250.00	(3,344.00)	0.0%
360 Miscellaneous Revenues						
361 11 35 02	WW Res-Investment Interest	0.00	1,916.59	1,916.59	(1,916.59)	0.0%
367 00 50 05	WW Reserve-Connections	3,500.00	0.00	0.00	3,500.00	100.0%
360 Miscellaneous Revenues		3,500.00	1,916.59	1,916.59	1,583.41	45.2%
397 Interfund Transfers						
397 35 04 09	WW Res-Transfer From WW	185,498.00	15,458.17	15,458.17	170,039.83	91.7%
397 Interfund Transfers		185,498.00	15,458.17	15,458.17	170,039.83	91.7%
Fund Revenues:		770,904.00	602,624.76	602,624.76	168,279.24	21.8%

Expenditures		Amt Budgeted	January	YTD	Remaining	
535 Sewer						
535 80 41 30	WW Res - SCADA Design Engineering	2,785.00	0.00	0.00	2,785.00	100.0%
535 80 41 31	WW Res - SCADA Construction Engineering	2,015.00	0.00	0.00	2,015.00	100.0%
535 80 41 32	WW Reserve-Jewett Manholes Construction Engineering	44,420.00	0.00	0.00	44,420.00	100.0%
535 Sewer		49,220.00	0.00	0.00	49,220.00	100.0%
580 Non Expeditures						
581 10 00 35	WW Res-IF Loan To Water For Tohomish Project	0.00	0.00	0.00	0.00	100.0%
581 10 04 09	WW Res-Interfund Loan To Water Reserve	0.00	0.00	0.00	0.00	100.0%
580 Non Expeditures		0.00	0.00	0.00	0.00	100.0%
594 Capital Expenditures						
594 35 63 01	WW Res-Manhole Replacement	200,000.00	0.00	0.00	200,000.00	100.0%
594 35 63 02	WW Res-Emerg Main Line Replacement	0.00	0.00	0.00	0.00	100.0%
594 35 63 30	WW Res - SCADA Construction	15,975.00	0.00	0.00	15,975.00	100.0%
594 Capital Expenditures		215,975.00	0.00	0.00	215,975.00	100.0%
597 Interfund Transfers						
597 35 00 06	WW Res-Transfer To Treatment Plant Res	0.00	0.00	0.00	0.00	100.0%
597 35 00 07	WW Res-Transfer To WW	0.00	0.00	0.00	0.00	100.0%
597 Interfund Transfers		0.00	0.00	0.00	0.00	100

409 Wastewater Reserve Fund

Expenditures		Amt Budgeted	January	YTD	Remaining	
999 Ending Balance						
508 51 04 09	WW Reserve-Assigned Ending Balance	505,709.00	0.00	0.00	505,709.00	100.0%
999 Ending Balance		505,709.00	0.00	0.00	505,709.00	100.0%
Fund Expenditures:		770,904.00	0.00	0.00	770,904.00	100.0%
Fund Excess/(Deficit):		0.00	602,624.76	602,624.76		

412 Water Rights Acquisition Fund

Revenues		Amt Budgeted	January	YTD	Remaining	
308 Beginning Balances						
308 41 04 12	WRAF-Committed Beginning Balance	372,463.00	378,024.91	378,024.91	(5,561.91)	0.0%
308 Beginning Balances		372,463.00	378,024.91	378,024.91	(5,561.91)	0.0%
360 Miscellaneous Revenues						
361 11 34 04	WRAF-Investment Interest	3,043.00	1,310.98	1,310.98	1,732.02	56.9%
368 10 00 00	WRAF-Fees From Water Sales	164,130.00	13,462.16	13,462.16	150,667.84	91.8%
360 Miscellaneous Revenues		167,173.00	14,773.14	14,773.14	152,399.86	91.2%
Fund Revenues:		539,636.00	392,798.05	392,798.05	146,837.95	27.2%

Expenditures		Amt Budgeted	January	YTD	Remaining	
591 Debt Service						
591 34 78 04	WRAF-WSID Principal	87,585.00	0.00	0.00	87,585.00	100.0%
592 34 83 04	WRAF-WSID Interest	36,386.00	0.00	0.00	36,386.00	100.0%
592 34 84 04	WRAF-WSID Transaction Costs	14.00	0.00	0.00	14.00	100.0%
591 Debt Service		123,985.00	0.00	0.00	123,985.00	100.0%
999 Ending Balance						
508 41 04 12	WRAF-Committed Ending Balance	415,651.00	0.00	0.00	415,651.00	100.0%
999 Ending Balance		415,651.00	0.00	0.00	415,651.00	100.0%
Fund Expenditures:		539,636.00	0.00	0.00	539,636.00	100.0%
Fund Excess/(Deficit):		0.00	392,798.05	392,798.05		

413 Water Bond Redemption Fund

Revenues		Amt Budgeted	January	YTD	Remaining	
308 Beginning Balances						
308 41 04 13	Water Bond Redemption-Committed Beginning Balance	64,837.00	65,263.15	65,263.15	(426.15)	0.0%
308 Beginning Balances		64,837.00	65,263.15	65,263.15	(426.15)	0.0%
360 Miscellaneous Revenues						
361 11 04 13	Investment Interest	663.00	243.65	243.65	419.35	63.3%
360 Miscellaneous Revenues		663.00	243.65	243.65	419.35	63.3%
397 Interfund Transfers						
397 34 72 03	Water Bd Red-Transfer From Water	111,518.00	9,293.17	9,293.17	102,224.83	91.7%
397 Interfund Transfers		111,518.00	9,293.17	9,293.17	102,224.83	91.7%
Fund Revenues:		177,018.00	74,799.97	74,799.97	102,218.03	57.7%

Expenditures		Amt Budgeted	January	YTD	Remaining	
580 Non Expeditures						
591 34 72 10	Water Bd Red-Principal	56,706.00	3,985.36	3,985.36	52,720.64	93.0%
580 Non Expeditures		56,706.00	3,985.36	3,985.36	52,720.64	93.0%
591 Debt Service						
592 34 83 10	Water Bd Red-Interest	54,812.00	3,934.64	3,934.64	50,877.36	92.8%
591 Debt Service		54,812.00	3,934.64	3,934.64	50,877.36	92.8%
999 Ending Balance						
508 41 04 13	Water Bond Redemption-Committed Ending Balance	65,500.00	0.00	0.00	65,500.00	100.0%
999 Ending Balance		65,500.00	0.00	0.00	65,500.00	100.0%
Fund Expenditures:		177,018.00	7,920.00	7,920.00	169,098.00	95.5%
Fund Excess/(Deficit):		0.00	66,879.97	66,879.97		

414 Wastewater Bond Redemption Fund

Revenues		Amt Budgeted	January	YTD	Remaining	
308 Beginning Balances						
308 41 04 14	WW Bond Redemption-Committed Beginning Balance	11,450.00	11,525.27	11,525.27	(75.27)	0.0%
308 Beginning Balances		11,450.00	11,525.27	11,525.27	(75.27)	0.0%
360 Miscellaneous Revenues						
361 11 39 14	WW Bd Red-Interest Overpayment	0.00	0.00	0.00	0.00	100.0%
360 Miscellaneous Revenues		0.00	0.00	0.00	0.00	100.0%
397 Interfund Transfers						
397 35 72 03	WW Bd Red-Transfer From WW	0.00	0.00	0.00	0.00	100.0%
397 Interfund Transfers		0.00	0.00	0.00	0.00	100.0%
Fund Revenues:		11,450.00	11,525.27	11,525.27	(75.27)	0.0%

Expenditures		Amt Budgeted	January	YTD	Remaining	
580 Non Expeditures						
591 35 72 10	WW Bd Red-Principal	0.00	0.00	0.00	0.00	100.0%
580 Non Expeditures		0.00	0.00	0.00	0.00	100.0%
591 Debt Service						
592 35 83 10	WW Bd Red-Interest	0.00	0.00	0.00	0.00	100.0%
591 Debt Service		0.00	0.00	0.00	0.00	100.0%
999 Ending Balance						
508 41 04 14	WW Bond Redemption-Committed Ending Balance	11,450.00	0.00	0.00	11,450.00	100.0%
999 Ending Balance		11,450.00	0.00	0.00	11,450.00	100.0%
Fund Expenditures:		11,450.00	0.00	0.00	11,450.00	100.0%
Fund Excess/(Deficit):		0.00	11,525.27	11,525.27		

415 Water Bond Reserve Fund

Revenues		Amt Budgeted	January	YTD	Remaining	
308 Beginning Balances						
308 31 04 15	Water Bond Reserve-Restricted Beginning Balance	106,425.00	107,091.49	107,091.49	(666.49)	0.0%
308 Beginning Balances		106,425.00	107,091.49	107,091.49	(666.49)	0.0%
360 Miscellaneous Revenues						
361 11 34 05	Water Bd Res-Investment Int.	766.00	382.52	382.52	383.48	50.1%
360 Miscellaneous Revenues		766.00	382.52	382.52	383.48	50.1%
397 Interfund Transfers						
397 34 04 15	Water Bd Res-Transfer From Water	14,595.00	1,216.25	1,216.25	13,378.75	91.7%
397 Interfund Transfers		14,595.00	1,216.25	1,216.25	13,378.75	91.7%
Fund Revenues:		121,786.00	108,690.26	108,690.26	13,095.74	10.8%

Expenditures		Amt Budgeted	January	YTD	Remaining	
999 Ending Balance						
508 31 04 15	Water Bond Reserve-Restricted Ending Balance	121,786.00	0.00	0.00	121,786.00	100.0%
999 Ending Balance		121,786.00	0.00	0.00	121,786.00	100.0%
Fund Expenditures:		121,786.00	0.00	0.00	121,786.00	100.0%
Fund Excess/(Deficit):		0.00	108,690.26	108,690.26		

416 Wastewater Bond Reserve Fund

Revenues		Amt Budgeted	January	YTD	Remaining	
308 Beginning Balances						
308 31 04 16	WW Bond Reserve-Restricted Beginning Balance	75,345.00	75,838.95	75,838.95	(493.95)	0.0%
308 Beginning Balances		75,345.00	75,838.95	75,838.95	(493.95)	0.0%
360 Miscellaneous Revenues						
361 11 35 04	WW Bd Res-Investment Int	761.00	283.80	283.80	477.20	62.7%
360 Miscellaneous Revenues		761.00	283.80	283.80	477.20	62.7%
Fund Revenues:		76,106.00	76,122.75	76,122.75	(16.75)	0.0%

Expenditures		Amt Budgeted	January	YTD	Remaining	
999 Ending Balance						
508 04 16 00	WW Bond Reserve-Restricted Ending Balance	76,106.00	0.00	0.00	76,106.00	100.0%
999 Ending Balance		76,106.00	0.00	0.00	76,106.00	100.0%
Fund Expenditures:		76,106.00	0.00	0.00	76,106.00	100.0%
Fund Excess/(Deficit):		0.00	76,122.75	76,122.75		

417 Treatment Plant Reserve Fund

Revenues		Amt Budgeted	January	YTD	Remaining	
308 Beginning Balances						
308 31 04 17	Treatment Plant Reserve-Restricted Beginning Balance	363,619.00	365,994.26	365,994.26	(2,375.26)	0.0%
308 Beginning Balances		363,619.00	365,994.26	365,994.26	(2,375.26)	0.0%
360 Miscellaneous Revenues						
361 11 35 03	Treatment Plant Res-Investment Interest	4,803.00	1,364.02	1,364.02	3,438.98	71.6%
367 00 50 04	Treatment Plant Res-Connections	10,500.00	0.00	0.00	10,500.00	100.0%
360 Miscellaneous Revenues		15,303.00	1,364.02	1,364.02	13,938.98	91.1%
397 Interfund Transfers						
397 35 00 04	Treatment Plant Res-WW Res Transfer	0.00	0.00	0.00	0.00	100.0%
397 35 00 05	Treatment Plant Res-WW Transfer	0.00	1,500.00	1,500.00	(1,500.00)	0.0%
397 Interfund Transfers		0.00	1,500.00	1,500.00	(1,500.00)	0.0%
Fund Revenues:		378,922.00	368,858.28	368,858.28	10,063.72	2.7%

Expenditures		Amt Budgeted	January	YTD	Remaining	
594 Capital Expenditures						
594 35 51 01	Treatment Plant Res-WasteWater Plan	0.00	0.00	0.00	0.00	100.0%
594 Capital Expenditures		0.00	0.00	0.00	0.00	100.0%
999 Ending Balance						
508 31 04 17	Treatment Plant Reserve-Restricted Ending Balance	378,922.00	0.00	0.00	378,922.00	100.0%
999 Ending Balance		378,922.00	0.00	0.00	378,922.00	100.0%
Fund Expenditures:		378,922.00	0.00	0.00	378,922.00	100.0%
Fund Excess/(Deficit):		0.00	368,858.28	368,858.28		

418 Water Short Lived Asset Reserve Fund

Revenues		Amt Budgeted	January	YTD	Remaining	
308 Beginning Balances						
308 31 04 18	WSLAR-Restricted Beginning Balance	265,033.00	279,357.02	279,357.02	(14,324.02)	0.0%
308 Beginning Balances		265,033.00	279,357.02	279,357.02	(14,324.02)	0.0%
360 Miscellaneous Revenues						
361 11 04 18	Investment Interest	1,386.00	729.50	729.50	656.50	47.4%
360 Miscellaneous Revenues		1,386.00	729.50	729.50	656.50	47.4%
397 Interfund Transfers						
397 34 04 18	WSLAR-Transfer From Water	128,306.00	10,692.17	10,692.17	117,613.83	91.7%
397 Interfund Transfers		128,306.00	10,692.17	10,692.17	117,613.83	91.7%
Fund Revenues:		394,725.00	290,778.69	290,778.69	103,946.31	26.3%

Expenditures		Amt Budgeted	January	YTD	Remaining	
534 Water Utilities						
534 80 41 30	WSLAR - SCADA Design Engineering	52,915.00	0.00	0.00	52,915.00	100.0%
534 80 41 31	WSLAR - SCADA Construction Engineering	38,285.00	0.00	0.00	38,285.00	100.0%
534 Water Utilities		91,200.00	0.00	0.00	91,200.00	100.0%
594 Capital Expenditures						
594 34 64 11	WSLAR-Meters	0.00	0.00	0.00	0.00	100.0%
594 34 64 51	WSLAR - SCADA Construction	303,525.00	0.00	0.00	303,525.00	100.0%
594 Capital Expenditures		303,525.00	0.00	0.00	303,525.00	100.0%
999 Ending Balance						
508 31 04 18	WSLAR-Restricted Ending Balance	0.00	0.00	0.00	0.00	100.0%
999 Ending Balance		0.00	0.00	0.00	0.00	100.0%
Fund Expenditures:		394,725.00	0.00	0.00	394,725.00	100.0%
Fund Excess/(Deficit):		0.00	290,778.69	290,778.69		

419 Water Construction Fund

Revenues		Amt Budgeted	January	YTD	Remaining	
308 Beginning Balances						
308 10 04 19	Water Const.-Beg. Balance	0.00	0.00	0.00	0.00	100.0%
308 Beginning Balances		0.00	0.00	0.00	0.00	100.0%
315 Tohomish/Snohomish Project						
380 Non Revenues - Other Increases In Fund Resources						
381 10 00 19	Water Const-GFR Loan For Tohomish Proj.	0.00	0.00	0.00	0.00	100.0%
380 Non Revenues - Other Increases In Fund		0.00	0.00	0.00	0.00	100.0%
390 Other Financing Sources						
391 20 00 15	Water Const-USDA Loan-Toho/Snoho Proj	0.00	0.00	0.00	0.00	100.0%
390 Other Financing Sources		0.00	0.00	0.00	0.00	100.0%
397 Interfund Transfers						
397 34 04 19	Water Const-Transfer From Water Res	0.00	0.00	0.00	0.00	100.0%
397 34 04 20	Water Const-Transfer From Water	0.00	0.00	0.00	0.00	100.0%
397 Interfund Transfers		0.00	0.00	0.00	0.00	100.0%
315 Tohomish/Snohomish Project		0.00	0.00	0.00	0.00	100.0%
Fund Revenues:		0.00	0.00	0.00	0.00	100.0%

Expenditures		Amt Budgeted	January	YTD	Remaining	
999 Ending Balance						
508 10 04 19	Water Const-Ending Balance	0.00	0.00	0.00	0.00	100.0%
999 Ending Balance		0.00	0.00	0.00	0.00	100.0%
315 Tohomish/Snohomish Project						
594 Capital Expenditures						
594 34 63 20	Water Const-Tohomish/Snohomish USDA Proj	0.00	0.00	0.00	0.00	100.0%
594 Capital Expenditures		0.00	0.00	0.00	0.00	100.0%
315 Tohomish/Snohomish Project		0.00	0.00	0.00	0.00	100.0%
Fund Expenditures:		0.00	0.00	0.00	0.00	100.0%

419 Water Construction Fund

Fund Excess/(Deficit):	0.00	0.00	0.00

420 USDA Rural Development - Jewett Water Ma

Revenues		Amt Budgeted	January	YTD	Remaining	
308 Beginning Balances						
308 31 04 20	USDA-Restricted Beginning Balance	150,500.00	150,500.00	150,500.00	0.00	0.0%
308 Beginning Balances		150,500.00	150,500.00	150,500.00	0.00	0.0%
330 Intergovernmental Revenues						
331 10 76 00	USDA-Grant	999,000.00	0.00	0.00	999,000.00	100.0%
330 Intergovernmental Revenues		999,000.00	0.00	0.00	999,000.00	100.0%
390 Other Financing Sources						
391 60 00 01	USDA-Interim Bank Loan	2,333,000.00	0.00	0.00	2,333,000.00	100.0%
391 60 00 02	USDA-Final Loan	2,333,000.00	0.00	0.00	2,333,000.00	100.0%
391 60 00 03	PWTF-Loan	1,855,100.00	0.00	0.00	1,855,100.00	100.0%
390 Other Financing Sources		6,521,100.00	0.00	0.00	6,521,100.00	100.0%
397 Interfund Transfers						
397 34 04 01	USDA-Water Transfer for City Share	0.00	0.00	0.00	0.00	100.0%
397 Interfund Transfers		0.00	0.00	0.00	0.00	100.0%
Fund Revenues:		7,670,600.00	150,500.00	150,500.00	7,520,100.00	98.0%

Expenditures		Amt Budgeted	January	YTD	Remaining	
535 Sewer						
534 80 41 21	USDA-Construction Engineering	352,160.00	0.00	0.00	352,160.00	100.0%
534 80 41 22	USDA-Miscellaneous Contractual	25,000.00	0.00	0.00	25,000.00	100.0%
535 Sewer		377,160.00	0.00	0.00	377,160.00	100.0%
580 Non Expeditures						
591 34 72 20	USDA-Redemption of Interim Financing Principal	2,333,000.00	0.00	0.00	2,333,000.00	100.0%
580 Non Expeditures		2,333,000.00	0.00	0.00	2,333,000.00	100.0%
591 Debt Service						
592 34 83 20	USDA-Redemption Of Interim Financing Interest	0.00	0.00	0.00	0.00	100.0%
591 Debt Service		0.00	0.00	0.00	0.00	100.0%
594 Capital Expenditures						
594 34 64 30	USDA-Construction	3,175,340.00	0.00	0.00	3,175,340.00	100.0%
594 34 64 31	USDA-Construction (PWTF Portion)	1,785,100.00	0.00	0.00	1,785,100.00	100.0%
594 Capital Expenditures		4,960,440.00	0.00	0.00	4,960,440.00	100

420 USDA Rural Development - Jewett Water Ma

Expenditures		Amt Budgeted	January	YTD	Remaining	
597 Interfund Transfers						
597 34 04 01	USDA-Transfer To Water	0.00	0.00	0.00	0.00	100.0%
597 Interfund Transfers		0.00	0.00	0.00	0.00	100.0%
999 Ending Balance						
508 10 04 20	USDA-Ending Balance	0.00	0.00	0.00	0.00	100.0%
999 Ending Balance		0.00	0.00	0.00	0.00	100.0%
Fund Expenditures:		7,670,600.00	0.00	0.00	7,670,600.00	100.0%
Fund Excess/(Deficit):		0.00	150,500.00	150,500.00		

601 Remittances

Revenues		Amt Budgeted	January	YTD	Remaining	
308 Beginning Balances						
308 10 06 01	Remit- Estimated Beg. Balance	0.00	0.00	0.00	0.00	100.0%
308 Beginning Balances		0.00	0.00	0.00	0.00	100.0%
380 Non Revenues - Other Increases In Fund Resources						
389 30 00 01	Remit-Bldg Surcharges	352.00	6.50	6.50	345.50	98.2%
389 30 12 00	Remit-Crime Victims	150.00	8.98	8.98	141.02	94.0%
389 30 82 00	Remit-Veh Lic Fraud	0.00	0.00	0.00	0.00	100.0%
389 30 83 00	Remit-Trauma Care	70.00	4.99	4.99	65.01	92.9%
389 30 83 31	Remit-Auto Thft Prev	141.00	10.00	10.00	131.00	92.9%
389 30 83 32	Remit-Traum Brain Inj	53.00	5.04	5.04	47.96	90.5%
389 30 88 00	Remit-State PSEA 3-ST 54	202.00	4.64	4.64	197.36	97.7%
389 30 89 09	Remit-WSP Hwy Acct	126.00	0.00	0.00	126.00	100.0%
389 30 89 14	Remit-Hwy Safety Acct	106.00	0.00	0.00	106.00	100.0%
389 30 89 15	Remit-Death Inv Acct	23.00	0.00	0.00	23.00	100.0%
389 30 91 00	Remit-State PSEA 1-ST 40	2,337.00	199.73	199.73	2,137.27	91.5%
389 30 92 00	Remit-State PSEA 2-ST 50	1,305.00	126.89	126.89	1,178.11	90.3%
389 30 96 00	Remit-Crime Lab-Breath	0.00	0.00	0.00	0.00	100.0%
389 30 97 00	Remit-JIS Account	326.00	23.00	23.00	303.00	92.9%
389 30 99 00	Remit-School Zone Safety	0.00	0.00	0.00	0.00	100.0%
380 Non Revenues - Other Increases In Fund		5,191.00	389.77	389.77	4,801.23	92.5%
Fund Revenues:		5,191.00	389.77	389.77	4,801.23	92.5%

Expenditures		Amt Budgeted	January	YTD	Remaining	
580 Non Expeditures						
589 30 00 01	Remit-Bldg Surcharges	352.00	0.00	0.00	352.00	100.0%
589 30 00 12	Remit-Crime Victims	150.00	0.00	0.00	150.00	100.0%
589 30 00 82	Remit-Veh Lic Fraud	0.00	0.00	0.00	0.00	100.0%
589 30 00 83	Remit-Trauma Care	70.00	0.00	0.00	70.00	100.0%
589 30 00 84	Remit-Auto Thft Prev	141.00	0.00	0.00	141.00	100.0%
589 30 00 85	Remit-Traum Brain Inj	53.00	0.00	0.00	53.00	100.0%
589 30 00 88	Remit-State PSEA 3	202.00	0.00	0.00	202.00	100.0%
589 30 00 89	Remit-WSP Hwy Acct	126.00	0.00	0.00	126.00	100.0%
589 30 00 91	Remit-State PSEA 1	2,337.00	0.00	0.00	2,337.00	100.0%
589 30 00 92	Remit-State PSEA 2	1,305.00	0.00	0.00	1,305.00	100.0%
589 30 00 94	Remit-Hwy Safety Acct	106.00	0.00	0.00	106.00	100.0%
589 30 00 95	Remit-Death Inv Acct	23.00	0.00	0.00	23.00	100.0%
589 30 00 97	Remit-JIS Account	326.00	0.00	0.00	326.00	100.0%
589 30 00 99	Remit-School Safety Zone	0.00	0.00	0.00	0.00	100.0%
589 30 96 00	Remit-Crime Lab-Breath	0.00	0.00	0.00	0.00	100.0%
580 Non Expeditures		5,191.00	0.00	0.00	5,191.00	100.0%
999 Ending Balance						
508 10 06 01	Remit-Ending Balance	0.00	0.00	0.00	0.00	100.0%
999 Ending Balance		0.00	0.00	0.00	0.00	100.0%
Fund Expenditures:		5,191.00	0.00	0.00	5,191.00	100

601 Remittances

Fund Excess/(Deficit):	0.00	389.77	389.77

2023 BUDGET POSITION TOTALS

Fund		Revenue	January	Received		Expenditures	January	Spent	
001	Current Expense	3,755,823.00	1,550,180.37	1,550,180.37	58.7%	3,755,823.00	389,337.64	389,337.64	89.6%
101	Street Fund	764,846.00	280,559.03	280,559.03	63.3%	764,846.00	15,736.21	15,736.21	97.9%
108	Municipal Capital Imp Fund	494,695.00	471,775.14	471,775.14	4.6%	494,695.00	0.00	0.00	100.0%
110	Fire Reserve Fund	365,229.00	343,258.23	343,258.23	6.0%	365,229.00	0.00	0.00	100.0%
112	General Fund Reserve	346,307.00	346,374.48	346,374.48	0.0%	346,307.00	0.00	0.00	100.0%
121	Police Vehicle Reserve Fund	153,468.00	153,478.16	153,478.16	0.0%	153,468.00	0.00	0.00	100.0%
302	Transportation Improvement Fund	1.00	0.00	0.00	100.0%	0.00	0.00	0.00	100.0%
303	Hotel/Motel Taxes	229,094.00	180,080.58	180,080.58	21.4%	229,094.00	0.00	0.00	100.0%
307	New Pool Construction Fund	37,564.00	5,480.63	5,480.63	85.4%	37,564.00	0.00	0.00	100.0%
401	Water Fund	2,522,162.00	505,586.71	505,586.71	80.0%	2,522,162.00	76,870.58	76,870.58	97.0%
402	Wastewater Collection Fund	1,372,204.00	361,852.32	361,852.32	73.6%	1,372,204.00	26,778.11	26,778.11	98.0%
408	Water Reserve Fund	2,357,058.00	183,533.00	183,533.00	92.2%	2,357,058.00	0.00	0.00	100.0%
409	Wastewater Reserve Fund	770,904.00	602,624.76	602,624.76	21.8%	770,904.00	0.00	0.00	100.0%
412	Water Rights Acquisition Fund	539,636.00	392,798.05	392,798.05	27.2%	539,636.00	0.00	0.00	100.0%
413	Water Bond Redemption Fund	177,018.00	74,799.97	74,799.97	57.7%	177,018.00	7,920.00	7,920.00	95.5%
414	Wastewater Bond Redemption Fund	11,450.00	11,525.27	11,525.27	0.0%	11,450.00	0.00	0.00	100.0%
415	Water Bond Reserve Fund	121,786.00	108,690.26	108,690.26	10.8%	121,786.00	0.00	0.00	100.0%
416	Wastewater Bond Reserve Fund	76,106.00	76,122.75	76,122.75	0.0%	76,106.00	0.00	0.00	100.0%
417	Treatment Plant Reserve Fund	378,922.00	368,858.28	368,858.28	2.7%	378,922.00	0.00	0.00	100.0%
418	Water Short Lived Asset Reserve Fund	394,725.00	290,778.69	290,778.69	26.3%	394,725.00	0.00	0.00	100.0%
419	Water Construction Fund	0.00	0.00	0.00	100.0%	0.00	0.00	0.00	100.0%
420	USDA Rural Development - Jewett Water Main Improvements	7,670,600.00	150,500.00	150,500.00	98.0%	7,670,600.00	0.00	0.00	100.0%
601	Remittances	5,191.00	389.77	389.77	92.5%	5,191.00	0.00	0.00	100.0%
		22,544,789.00	6,459,246.45	6,459,246.45	71.3%	22,544,788.00	516,642.54	516,642.54	97.7%

File Attachments for Item:

H. February 2023 Treasurer Report

City of White Salmon
February 2023
Budget Report

TREASURER'S REPORT
Fund Totals

City Of White Salmon

02/01/2023 To: 02/28/2023

Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 Current Expense	1,160,842.73	237,154.24	244,306.41	1,153,690.56	10,859.79	1,119.39	-89,844.76	1,075,824.98
101 Street Fund	264,822.82	26,222.62	25,524.99	265,520.45	2,071.82	0.00	-17,764.50	249,827.77
108 Municipal Capital Imp Fund	471,775.14	1,392.32	1,156.57	472,010.89	0.00	0.00	0.00	472,010.89
110 Fire Reserve Fund	343,258.23	3,291.20		346,549.43	0.00	0.00	0.00	346,549.43
112 General Fund Reserve	346,374.48	1,227.63		347,602.11	0.00	0.00	0.00	347,602.11
121 Police Vehicle Reserve Fund	153,478.16	280.16	52,245.55	101,512.77	0.00	0.00	0.00	101,512.77
303 Hotel/Motel Taxes	180,080.58	4,056.05	17,537.00	166,599.63	0.00	0.00	-3,672.14	162,927.49
307 New Pool Construction Fund	5,480.63	2,916.67		8,397.30	0.00	0.00	0.00	8,397.30
401 Water Fund	428,716.13	160,562.24	133,740.35	455,538.02	28,892.57	0.00	-13,462.56	470,968.03
402 Wastewater Collection Fund	335,074.21	94,572.39	93,198.02	336,448.58	50,913.54	0.00	-8,970.90	378,391.22
408 Water Reserve Fund	183,533.00	28,477.09		212,010.09	0.00	0.00	0.00	212,010.09
409 Wastewater Reserve Fund	602,624.76	17,280.28		619,905.04	0.00	0.00	0.00	619,905.04
412 Water Rights Acquisition Fund	392,798.05	15,028.39		407,826.44	-6.41	0.00	-1,224.00	406,596.03
413 Water Bond Redemption Fund	66,879.97	9,524.81	7,920.00	68,484.78	0.00	0.00	0.00	68,484.78
414 Wastewater Bond Redemption Fund	11,525.27	0.00		11,525.27	0.00	0.00	0.00	11,525.27
415 Water Bond Reserve Fund	108,690.26	1,579.91		110,270.17	0.00	0.00	0.00	110,270.17
416 Wastewater Bond Reserve Fund	76,122.75	269.81		76,392.56	0.00	0.00	0.00	76,392.56
417 Treatment Plant Reserve Fund	368,858.28	1,296.78		370,155.06	0.00	0.00	0.00	370,155.06
418 Water Short Lived Asset Reserve Fund	290,778.69	11,385.71		302,164.40	0.00	0.00	0.00	302,164.40
420 USDA Rural Development - Jewett Water Main Improvements	150,500.00	0.00		150,500.00	0.00	0.00	0.00	150,500.00
601 Remittances	389.77	198.18	389.77	198.18	389.77	0.00	0.00	587.95
	5,942,603.91	616,716.48	576,018.66	**5,983,301.73**	93,121.08	1,119.39	-134,938.86	**5,942,603.34**

TREASURER'S REPORT

Account Totals

City Of White Salmon

02/01/2023 To: 02/28/2023

Time: 20:11:26 Date: 04/13/2023

Cash Accounts		Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
1	Checking Account	1,279,585.88	531,933.42	507,721.61	1,303,797.69	-134,938.86	94,318.16	1,263,176.99
3	Petty Cash	25.00	0.00	0.00	25.00	0.00	0.00	25.00
4	Cash Drawer 1	150.00	0.00	0.00	150.00	0.00	0.00	150.00
5	Cash Drawer 2	150.00	0.00	0.00	150.00	0.00	0.00	150.00
	Total Cash:	1,279,910.88	531,933.42	507,721.61	1,304,122.69	-134,938.86	94,318.16	**1,263,501.99**

Investment Accounts		Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
2	State Pool	4,662,693.03	16,486.01	0.00	4,679,179.04	0.00	0.00	4,679,179.04
	Total Investments:	4,662,693.03	16,486.01	0.00	4,679,179.04	0.00	0.00	**4,679,179.04**
		5,942,603.91	548,419.43	507,721.61	5,983,301.73	-134,938.86	94,318.16	**5,942,681.03**

TREASURER'S REPORT

Fund Investments By Account

City Of White Salmon

02/01/2023 To: 02/28/2023

Time: 20:11:26 Date: 04/13/2023

Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
001 000 Current Expense	1,103,058.70		3,909.78	3,909.78		1,106,968.48
101 000 Street Fund	101,036.40		358.12	358.12		101,394.52
108 000 Municipal Capital Imp Fund	392,813.56		1,392.32	1,392.32		394,205.88
110 000 Fire Reserve Fund	340,774.23		1,207.87	1,207.87		341,982.10
112 000 General Govt Reserve Fund	346,349.31		1,227.63	1,227.63		347,576.94
121 000 Police Vehicle Reserve Fund	79,039.55		280.16	280.16		79,319.71
303 000 Hotel/Motel Taxes	108,311.87		383.91	383.91		108,695.78
401 000 Water Fund	101,036.40		358.12	358.12		101,394.52
402 000 Wastewater Collection Fund	303,109.19		1,074.37	1,074.37		304,183.56
408 000 Water Reserve Fund	104,341.73		369.84	369.84		104,711.57
409 000 Wastewater Reserve Fund	514,069.10		1,822.11	1,822.11		515,891.21
412 000 Water Rights Acquisition Fund	351,630.95		1,246.35	1,246.35		352,877.30
413 000 Water Bond Redemption Fund	65,350.56		231.64	231.64		65,582.20
415 000 Water Bond Reserve Fund	102,599.01		363.66	363.66		102,962.67
416 000 Wastewater Bond Reserve Fund	76,122.32		269.81	269.81		76,392.13
417 000 Treatment Plant Reserve Fund	365,858.28		1,296.78	1,296.78		367,155.06
418 000 Water Short Lived Asset Reserve Fund	195,667.34		693.54	693.54		196,360.88
2 - State Pool	4,651,168.50	0.00	16,486.01	16,486.01		**4,667,654.51**
	4,651,168.50	0.00	16,486.01	16,486.01		**4,667,654.51**

TREASURER'S REPORT
Fund Investment Totals

City Of White Salmon

02/01/2023 To: 02/28/2023

Time: 20:11:26 Date: 04/13/2023
Page: 5

Fund Totals:	Previous Balance	Purchases	Interest	Ttl Investments	Liquidated	Investment Bal	Available Cash
001 Current Expense	1,103,058.70		3,909.78	3,909.78		1,106,968.48	46,722.08
101 Street Fund	101,036.40		358.12	358.12		101,394.52	164,125.93
108 Municipal Capital Imp Fund	392,813.56		1,392.32	1,392.32		394,205.88	77,805.01
110 Fire Reserve Fund	340,774.23		1,207.87	1,207.87		341,982.10	4,567.33
112 General Fund Reserve	346,349.31		1,227.63	1,227.63		347,576.94	25.17
121 Police Vehicle Reserve Fund	79,039.55		280.16	280.16		79,319.71	22,193.06
303 Hotel/Motel Taxes	108,311.87		383.91	383.91		108,695.78	57,903.85
307 New Pool Construction Fund						0.00	8,397.30
401 Water Fund	101,036.40		358.12	358.12		101,394.52	354,143.50
402 Wastewater Collection Fund	303,109.19		1,074.37	1,074.37		304,183.56	32,265.02
408 Water Reserve Fund	104,341.73		369.84	369.84		104,711.57	107,298.52
409 Wastewater Reserve Fund	514,069.10		1,822.11	1,822.11		515,891.21	104,013.83
412 Water Rights Acquisition Fund	351,630.95		1,246.35	1,246.35		352,877.30	54,949.14
413 Water Bond Redemption Fund	65,350.56		231.64	231.64		65,582.20	2,902.58
414 Wastewater Bond Redemption Fund						0.00	11,525.27
415 Water Bond Reserve Fund	102,599.01		363.66	363.66		102,962.67	7,307.50
416 Wastewater Bond Reserve Fund	76,122.32		269.81	269.81		76,392.13	0.43
417 Treatment Plant Reserve Fund	365,858.28		1,296.78	1,296.78		367,155.06	3,000.00
418 Water Short Lived Asset Reserve Fund	195,667.34		693.54	693.54		196,360.88	105,803.52
420 USDA Rural Development - Jewett Water Main Improve						0.00	150,500.00
601 Remittances						0.00	198.18
	4,651,168.50		16,486.01	16,486.01		4,667,654.51	1,315,647.22

Ending fund balance (Page 1) - Investment balance = Available cash. **5,983,301.73**

TREASURER'S REPORT

Outstanding Vouchers

City Of White Salmon

02/01/2023 To: 02/28/2023

As Of: 02/28/2023 Date: 04/13/2023
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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2023	603	02/21/2023	Util Pay	1		Xpress Bill Pay	13,911.15	Xpress Import - EFT - 02-21-2023__daily_batch.csv
2023	604	02/21/2023	Util Pay	1		Xpress Bill Pay	283.04	Xpress Import - Metavante - 02-21-2023__daily_batcl
2023	605	02/21/2023	Util Pay	1		Xpress Bill Pay	231.74	Xpress Import - iPay - 02-21-2023__daily_batch.csv
2023	606	02/21/2023	Util Pay	1		Xpress Bill Pay	2,028.26	Xpress Import - CheckFree - 02-21-2023__daily_batch
2023	623	02/22/2023	Util Pay	1		Xpress Bill Pay	64.34	Xpress Import - EFT - 02-22-2023__daily_batch.csv
2023	624	02/22/2023	Util Pay	1		Xpress Bill Pay	82.12	Xpress Import - Metavante - 02-22-2023__daily_batcl
2023	625	02/22/2023	Util Pay	1		Xpress Bill Pay	370.22	Xpress Import - iPay - 02-22-2023__daily_batch.csv
2023	626	02/22/2023	Util Pay	1		Xpress Bill Pay	113.29	Xpress Import - CheckFree - 02-22-2023__daily_batch
2023	629	02/23/2023	Util Pay	1		Xpress Bill Pay	400.02	Xpress Import - CC - 02-23-2023__daily_batch.csv
2023	630	02/23/2023	Util Pay	1		Xpress Bill Pay	254.68	Xpress Import - EFT - 02-23-2023__daily_batch.csv
2023	631	02/23/2023	Util Pay	1		Xpress Bill Pay	115.67	Xpress Import - Metavante - 02-23-2023__daily_batcl
2023	632	02/23/2023	Util Pay	1		Xpress Bill Pay	471.76	Xpress Import - OnlineResources - 02-23-2023__daily
2023	633	02/23/2023	Util Pay	1		Xpress Bill Pay	350.00	Xpress Import - CheckFree - 02-23-2023__daily_batch
2023	634	02/24/2023	Tr Rec	1		Permitting Customer	160.00	
2023	635	02/24/2023	Tr Rec	1		Parrott, Jill M.	10.00	
2023	636	02/24/2023	Tr Rec	1		Gilchrist, Robert	500.00	EV Charging Station Donation
2023	637	02/24/2023	Tr Rec	1		Wright, Peter	65.00	412 NE Wisconsin St - Planning Inquiry Invoice
2023	638	02/24/2023	Util Pay	1		Batch Customer	517.96	
2023	640	02/24/2023	Util Pay	1		Xpress Bill Pay	639.90	Xpress Import - CC - 02-24-2023__daily_batch.csv
2023	641	02/24/2023	Util Pay	1		Xpress Bill Pay	523.53	Xpress Import - EFT - 02-24-2023__daily_batch.csv
2023	647	02/24/2023	Util Pay	1		Batch Customer	120.00	
2023	642	02/25/2023	Util Pay	1		Xpress Bill Pay	165.46	Xpress Import - EFT - 02-25-2023__daily_batch.csv
2023	643	02/26/2023	Util Pay	1		Xpress Bill Pay	118.63	Xpress Import - CC - 02-26-2023__daily_batch.csv
2023	644	02/27/2023	Tr Rec	1		Permitting Customer	25.00	
2023	645	02/27/2023	Tr Rec	1		Permitting Customer	532.15	
2023	648	02/27/2023	Tr Rec	1		Lindley, David	10.00	
2023	649	02/27/2023	Tr Rec	1		John Doe Citizen, Fingerprints/Notary/Recyl	25.00	Fingerprinting: Jasmin Kissinger
2023	650	02/27/2023	Tr Rec	1		Permitting Customer	200.00	
2023	651	02/27/2023	Tr Rec	1		Anderson and Will Stauffer-Norris, Samantha	325.00	New Short-term Rental Permit
2023	652	02/27/2023	Util Pay	1		Xpress Bill Pay	-115.67	Xpress Import - Returns - 02-27-2023__daily_batch.cs
2023	653	02/27/2023	Util Pay	1		Xpress Bill Pay	80.93	Xpress Import - EFT - 02-27-2023__daily_batch.csv
2023	654	02/27/2023	Util Pay	1		Xpress Bill Pay	242.21	Xpress Import - iPay - 02-27-2023__daily_batch.csv
2023	656	02/27/2023	Util Pay	1		Batch Customer	348.97	
2023	657	02/27/2023	Tr Rec	1		West District Court	150.00	Restitution - Glasser, Dawn
2023	658	02/27/2023	Tr Rec	1		Spectrum Advanced Services, LLC	237.99	Telephone Utility Tax - January 2023
2023	659	02/27/2023	Tr Rec	1		Spectrum Pacific West, LLC	1,573.52	Television Cable Utility Tax - January 2023
2023	660	02/27/2023	Tr Rec	1		SprintCom, LLC	2.30	Telephone Utility Tax - January 2023
2023	661	02/27/2023	Tr Rec	1		Sprint Spectrum LP	18.42	Telephone Utility Tax - January 2023
2023	662	02/27/2023	Tr Rec	1		Mitel Cloud Services Inc.	162.07	Telephone Utility Tax - January 2023
2023	663	02/27/2023	Tr Rec	1		MCI Communications Services, Inc.	6.56	Telephone Utility Tax - January 2023

TREASURER'S REPORT

Outstanding Vouchers

City Of White Salmon

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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2023	664	02/27/2023	Tr Rec	1		AT&T Corp	1.21	Telephone Utility Tax - January 2023
2023	665	02/27/2023	Tr Rec	1		New Cingular Wireless, PCS, LLS	318.96	Telephone Utility Tax - January 2023
2023	666	02/27/2023	Tr Rec	1		NexVortex Inc.	0.26	Telephone Utility Tax - January 2023
2023	667	02/27/2023	Tr Rec	1		Bandwidth Inc, Venture Center III	0.10	Telephone Utility Tax - January 2023
2023	668	02/27/2023	Tr Rec	1		Vonage America	0.28	Telephone Utility Tax - January 2023
2023	670	02/27/2023	Tr Rec	1		Spectrotel, Inc	3.47	Telephone Utility Tax - January 2023
2023	655	02/28/2023	Util Pay	1		Batch Customer	286.76	
2023	671	02/28/2023	Tr Rec	1		Ooma, Inc.	5.10	Telephone Utility Tax - January 2023
2023	672	02/28/2023	Tr Rec	1		I-Wireless, LLC	4.76	Telephone Utility Tax - January 2023
2023	673	02/28/2023	Tr Rec	1		Permitting Customer	230.00	
2023	674	02/28/2023	Tr Rec	1		Permitting Customer	65.00	
2023	679	02/28/2023	Util Pay	1		Xpress Bill Pay	883.27	Xpress Import - CC - 02-28-2023__daily_batch.csv
2023	680	02/28/2023	Util Pay	1		Xpress Bill Pay	265.48	Xpress Import - EFT - 02-28-2023__daily_batch.csv
2023	681	02/28/2023	Util Pay	1		Xpress Bill Pay	16.72	Xpress Import - Metavante - 02-28-2023__daily_batcl
2023	682	02/28/2023	Util Pay	1		Xpress Bill Pay	498.02	Xpress Import - iPay - 02-28-2023__daily_batch.csv
2023	683	02/28/2023	Util Pay	1		Xpress Bill Pay	189.00	Xpress Import - CheckFree - 02-28-2023__daily_batcl
2023	684	02/28/2023	Tr Rec	1		White Salmon, City Of	44,659.22	
2023	1009	02/28/2023	Tr Rec	1		State Of Washington	62,190.03	Tax Remittance/Business Licensing
						Receipts Outstanding:	134,938.86	
2016	1220	03/16/2016	Claims	1	31118	Cecelia Joan Huard C/O Brad Huard	6.20	Refund inactive customer credit balance
2017	8301	11/01/2017	Claims	1	33126	David & Angela Hill	87.43	041725.1 - 393 NECHERRY ST
2018	768	02/07/2018	Claims	1	33497	Renee Wuollet	11.38	020675.0 - 560 NECENTER PL
2018	1201	03/07/2018	Claims	1	33577	Chris Parker	3.17	040127.2 - 705 NECHURCH PLACE # E
2018	3179	06/20/2018	Claims	1	33915	Lourens and Monette Pretorius	16.96	053189.0 - 17 ANNIE LANE
2018	7272	09/05/2018	Payroll	1	34156	Savannah Vargas	49.10	Aug Payroll #2
2018	7524	09/20/2018	Payroll	1	34222	Savannah Vargas	20.68	Sept Payroll #1
2018	8618	12/05/2018	Payroll	1	34449	Angelina Heredia	27.70	Nov Payroll #2
2019	2627	06/05/2019	Claims	1	35066	Christopher Stiffler	168.00	Reimburse - Wildland Firefighter Exam Fee
2019	3568	08/07/2019	Claims	1	35245	Mark Long	179.21	071525.2 - 1196 WJEWETT BLVD 1198 - Refund Credit Balance On Utility Acct #4750
2020	1811	05/06/2020	Claims	1	36098	James B Roberson Trust Lisa Doslu, Trustee	10.38	062750.0 - 625 SWWAUBISH ST- Credit Balance Refund
2021	218	01/20/2021	Claims	1	36799	Thomas Hood	4.71	073225.0 - 1180 SWTHORNTON DR - Utility Account 5592 Credit Balance Refund
2021	228	01/20/2021	Claims	1	36809	Jennifer Schwab	49.19	064200.1 - 366 SWEYRIE RD - Utility Account 5929 Credit Balance Refund

TREASURER'S REPORT

Outstanding Vouchers

City Of White Salmon

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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2021	232	01/20/2021	Claims	1	36813	Garret Zallen	0.05	022650.3 - 645 NEGRANDVIEW BLVD - Utility Account 1204 Credit Balance Refund
2021	1733	05/19/2021	Claims	1	37101	Nora B. Kyte	3.34	011450.0 - 552 SEOAK ST - Credit Balance Refund
2021	3458	10/06/2021	Claims	1	37455	Ernie's Locks & Keys LLC	325.00	Park - Locksmithing
2021	4396	12/20/2021	Payroll	1	37678	Christopher Stiffler	27.70	Dec Payroll #2
2022	3738	11/02/2022	Claims	1	38583	Matt Gaudette and Elizabeth Copeland	150.00	Park Use Deposit Refund - Matt Gaudette - Event Date 10.30.22 - Reciept #96403
2022	4036	12/05/2022	Payroll	1	38651	Patricia F Fink	152.42	December Payroll #1
2022	4062	12/05/2022	Payroll	1	38659	David S Swann	559.64	December Payroll #1
2022	4120	12/07/2022	Claims	1	38665	Ryan Hardie Adam	24.71	PW - Meal Reimbursement - Travel & Training
2022	4280	12/20/2022	Payroll	1	38726	Joseph Ryan	55.41	December Payroll #2
2023	15	01/05/2023	Payroll	1	38759	Patricia F Fink	152.42	January Payroll #1
2022	4434	12/30/2022	Claims	1	38785	Munsen Paving LLC	939.77	Asphalt - Mod C 6.23@ $99.00 Delivered on 10.06.2022; Asphalt - Mod C 2.00 @ $99.00 Delivered on 10.10.2022 - Energey Surcharge
2023	326	02/06/2023	Payroll	1	38803	Patricia F Fink	152.01	February Payroll #1
2022	4452	12/31/2022	Claims	1	38834	Jeff C Broderick	393.63	Planning - Travel & Training - APA WA Conference; Planning - Travel & Training - IACC Conference
2023	372	02/01/2023	Claims	1	38883	League of Oregon Cities	80.00	Job Posting - Public Works Director
2023	375	02/01/2023	Claims	1	38886	Nelson Lock and Key LLC	146.62	PW/Police - Building Services - Lock install at park and ride
2023	482	02/15/2023	Claims	1	38908	Ace Hardware	196.27	PW - Office & Building Supplies; PW - Veh/Equip Repair/Maint Supplies; PW - Office Supplies; PW - Building Repair/Maint Supplies; PW - Janitorial Supplies; PW - Building Repair/Maint Supplies; PW - S
2023	483	02/15/2023	Claims	1	38909	American Messaging - #1149685	24.33	City - Messaging Service - 02.01.23-04.30.23
2023	486	02/15/2023	Claims	1	38912	Association Of WA Cities	1,447.65	2023 AWC Retro Safety Alliance & Drug and Alcohol Consortium Memberships
2023	490	02/15/2023	Claims	1	38916	Brightly Software, Inc	2,968.75	Building - SmartGov Software
2023	495	02/15/2023	Claims	1	38921	Columbia Gorge News, LLC	581.63	Legal Advertising - #628 2023 Engineering Services Requests; Legal Advertising - #617 Planning Commission Notice of Public Hearing; Legal Advertising - #632 Notice of Ordinance Adoption 2023-01-1121;;

TREASURER'S REPORT

Outstanding Vouchers

City Of White Salmon

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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2023	498	02/15/2023	Claims	1	38924	FBI-LEEDA	50.00	Police - Dues & Subscriptions - 2023 Membership Dues
2023	500	02/15/2023	Claims	1	38926	Fastenal	89.02	PW - Vehicle/Equip Repair/Maint Supplies
2023	501	02/15/2023	Claims	1	38927	Hi School Pharmacy	4.28	City Hall - Office Supplies
2023	504	02/15/2023	Claims	1	38930	Mosier WiNet	455.00	Internet Service - February 2023
2023	505	02/15/2023	Claims	1	38931	NAPA Auto Parts dba Gorge Auto Parts	595.20	PW - Veh/Equip Repair/Maint Supplies; PW - Veh/Equip Repair/Maint Supplies; Police - Vehicle/Equipment Supplies; Police - Vehicle/Equip Supplies - #14 Oil filter; PW - Vehicle/Equip Repair/Maint Suppl
2023	509	02/15/2023	Claims	1	38935	Petek & Associates	385.00	Police - Investigation
2023	512	02/15/2023	Claims	1	38938	Republic Services #487	518.45	Garbage Service - January 2023
2023	519	02/15/2023	Claims	1	38945	Verizon Wireless	1,117.24	Verizon Wireless - February 2023
2023	521	02/15/2023	Claims	1	38947	Wilcox & Flegel	1,989.92	Police/PW - Fuel
2023	620	02/22/2023	Claims	1	38951	Fedex	163.00	PW - Misc - Lift Gate charge for delivery
2023	619	02/22/2023	Claims	1	38952	CenturyLink	2,902.35	CenturyLink - Shop - 2023 February ; CenturyLink - Breathalyzer - 2023 February ; CenturyLink - Shop Emergency Dialer - 2023 February ; CenturyLink - City Shop Broadband - 2023 February ; Cent
2023	675	02/28/2023	Claims	1	38953	Bingen, City Of	31,984.25	January 2023 ERUs
2023	676	02/28/2023	Claims	1	38954	Klickitat County Prosecutor	8.98	January 2023 Court Remittances
2023	677	02/28/2023	Claims	1	38955	WA State Treas. Cash Mgmt Dept	380.79	January 2023 Court Remittances
2023	678	02/28/2023	Claims	1	38956	White Salmon, City Of	44,659.22	Utility Taxes - January 2023
							94,318.16	

Fund	Claims	Payroll	Total
001 Current Expense	10,859.79	1,119.39	11,979.18
101 Street Fund	2,071.82	0.00	2,071.82
107	0.00	77.69	77.69
401 Water Fund	28,892.57	0.00	28,892.57
402 Wastewater Collection Fund	50,913.54	0.00	50,913.54
412 Water Rights Acquisition Fund	-6.41	0.00	-6.41

TREASURER'S REPORT

Outstanding Vouchers

City Of White Salmon

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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo

Fund	Claims	Payroll	Total
601 Remittances	389.77	0.00	389.77
	93,121.08	1,197.08	94,318.16

TREASURER'S REPORT

Signature Page

City Of White Salmon

02/01/2023 To: 02/28/2023

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We the undersigned officers for the City of White Salmon have reviewed the foregoing report and acknowledge that to the best of our knowledge this report is accurate and true:

Signed:_____ Signed:_____

Clerk/Treasurer / Date Chairman Budget Committee / Date

City of White Salmon
February 2023 Treasurer's Report Reconciliation

	Revenue	Expenditures	
	616,716.48	576,018.66	
Treasurer's Receipts	279,665.29	298,651.06	Claims
Utility Receipts	267,365.11	207,297.94	Payroll
Interfund Transfers	69,767.01	69,767.01	Interfund Transfers
	0.00	302.65	Service Charge - Account Analysis
	0.00	0.00	Service Charge - Checks
Revenue to Expenditure	0.00	0.00	Revenue to Expenditure
Service Charge (NSF)	-80.93	0.00	Insufficient Funds
	0.00	0.00	Stop Payment
Expenditure to Revenue	0.00	0.00	Expenditure to Revenue
Expenditure to Revenue	0.00	0.00	Expenditure to Revenue
Expenditure to Revenue	0.00	0.00	Expenditure to Revenue
	616,716.48	576,018.66	
	0.00	0.00	

City of White Salmon
2023 February Treasurer's Report Reconciliation to Bank Statements

Treasurer's Report Ending Balance	5,983,301.73
Treasurer's Report Adjusted Ending Balance	5,942,603.34
Columbia State Bank (Cash)	1,258,102.33
US Bank (Time Value - Investment)	0.00
WA State Treasurer (State Pool - Investment)	4,679,179.04
Petty Cash	25.00
Drawer 1	150.00
Drawer 2	150.00
Drawer 3	0.00
Total Cash and Investments	5,937,606.37
Less Outstanding Checks (Treasurer's Report)	-94,318.16
Plus Outstanding Deposits (Page 1 of Treasurer's Report)	134,938.86
Bank Statement Adjusted Ending Balance	5,978,227.07
Difference	5,074.66

Note: Two NSFs for total of $5074.66 that took place in December were not posted until April 2023 in finance software.

Columbia Bank

Direct Inquiries to:
White Salmon (509) 493-2500
P O Box 279 White Salmon WA 98672

STATEMENT OF ACCOUNT

Statement Date:	02/26/23
Last Statement Date:	01/31/23
Account:	XXXXXX2469

2632 9

CITY OF WHITE SALMON
PO BOX 2139
WHITE SALMON WA 98672-2139

SUMMARY OF ACCOUNT BALANCES

Account Name	Account Number	Ending Balance
Public Checking	XXXXXX2469	$1,258,102.33

Public Checking

Account Number	**XXXXXX2469**	Beginning Balance	$1,276,678.06
		Credits	
Low Balance	$1,166,895.32	Deposits	$164,344.03
		ACH Credits	$236,625.01
		Other Credits	$76.34
		Total Credits	$401,045.38
		Total Account Fees	$0.00
		Debits	
		ACH Debits	$230,457.77
		Other Debits	$383.58
		Electronic Checks	$0.00
		Checks	$188,779.76
		Total Debits	$419,621.11
		Ending Balance	**$1,258,102.33**

DEPOSITS

Date	Description	Amount
02-01	Deposit	$432.12
02-02	Deposit	$531.70
02-03	Deposit	$7,801.42
02-07	Deposit	$2,050.09
02-07	Deposit	$7,207.72
02-08	Deposit	$5,838.81
02-09	Deposit	$5,002.54
02-10	Deposit	$3,096.10
02-13	Deposit	$86,840.05
02-14	Deposit	$5,251.65
02-15	Deposit	$604.19
02-16	Deposit	$8,229.65

DEPOSITS (continued)

Date	Description	Amount
02-17	Deposit	$2,684.22
02-21	Deposit	$20,390.92
02-22	Deposit	$7,136.58
02-23	Deposit	$1,246.27
	Total Deposits:	**$164,344.03**

ACH CREDITS

Date	Description		Amount
02-01	Preauthorized ACH Cr	CITY OF WHITE SA CREDITS 124000055478948 191551284WD	$181.61
02-01	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000026657981 5708363	$1,286.40
02-02	Preauthorized ACH Cr	CITY OF WHITE SA CREDITS 124000056621146 191677408WD	$213.78
02-02	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000029876130 5708363	$1,858.93
02-03	Preauthorized ACH Cr	CITY OF WHITE SA CREDITS 124000058537195 191766746WD	$549.79
02-03	Preauthorized ACH Cr	WA ST TREASURER REVDISTRIB 42000013978815 02530	$650.00
02-03	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000023230722 5708363	$3,531.86
02-06	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000026742438 5708363	$2,299.09
02-07	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000027305017 5708363	$620.41
02-07	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000020738214 5708363	$636.22
02-07	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000025429608 5708363	$1,344.75
02-07	Preauthorized ACH Cr	CITY OF WHITE SA CREDITS 124000051393497 191894775WD	$2,438.85
02-08	Preauthorized ACH Cr	WA ST TREASURER REVDISTRIB 42000010336042 02530	$475.00
02-08	Preauthorized ACH Cr	CITY OF WHITE SA CREDITS 124000052656325 192044136WD	$831.13
02-08	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000022449138 5708363	$1,210.88
02-09	Preauthorized ACH Cr	CITY OF WHITE SA CREDITS 124000053589287 192114543WD	$2,352.93
02-09	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000025170715 5708363	$2,643.93
02-10	Preauthorized ACH Cr	WA ST TREASURER REVDISTRIB 42000013462209 02530	$225.00
02-10	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000021278543 5708363	$418.27
02-10	Preauthorized ACH Cr	CITY OF WHITE SA CREDITS 124000054813854 192187241WD	$2,438.74
02-13	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000024020998 5708363	$368.60
02-13	Preauthorized ACH Cr	CITY OF WHITE SA CREDITS 124000055918329 192259072WD	$2,904.99
02-14	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000022018349 5708363	$256.67

ACH CREDITS (continued)

Date	Description		Amount
02-14	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000023397527 5708363	$315.84
02-14	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000021372080 5708363	$1,536.52
02-14	Preauthorized ACH Cr	CITY OF WHITE SA CREDITS 124000057001458 192401226WD	$2,509.27
02-15	Preauthorized ACH Cr	WA ST TREASURER REVDISTRIB 42000016309953 02530	$175.00
02-15	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000020110197 5708363	$833.02
02-15	Preauthorized ACH Cr	CITY OF WHITE SA CREDITS 124000058141898 192519241WD	$1,222.93
02-16	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000020275465 5708363	$715.71
02-16	Preauthorized ACH Cr	CITY OF WHITE SA CREDITS 124000059111870 192599705WD	$1,965.15
02-17	Preauthorized ACH Cr	WA ST TREASURER REVDISTRIB 42000019269372 02530	$125.00
02-17	Preauthorized ACH Cr	CITY OF WHITE SA CREDITS 124000050466133 192765534WD	$919.15
02-17	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000024817715 5708363	$1,992.16
02-21	Preauthorized ACH Cr	CITY OF WHITE SA CREDITS 124000051618971 192845504WD	$1,838.04
02-21	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000021197726 5708363	$2,522.94
02-21	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000021171866 5708363	$4,350.51
02-21	Preauthorized ACH Cr	WA ST COMMERCE VENDOR PAY 42000019401042 842568!	$5,010.53
02-21	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000026874785 5708363	$5,569.57
02-21	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000025318781 5708363	$10,995.49
02-21	Preauthorized ACH Cr	CITY WS DB UTILPYM 5200 125108270012369 1916001528	$52,379.00
02-22	Preauthorized ACH Cr	WA ST TREASURER REVDISTRIB 42000010664269 02530	$183.33
02-22	Preauthorized ACH Cr	CITY OF WHITE SA CREDITS 124000052963749 192920767WD	$1,979.25
02-22	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000020467965 5708363	$8,185.57
02-23	Preauthorized ACH Cr	CITY OF WHITE SA CREDITS 124000054325397 193214032WD	$7,662.25
02-23	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000027380249 5708363	$22,314.73
02-23	Preauthorized ACH Cr	NORTHWEST NATURA EDI PYMNTS 91000017338213	$54,667.83
02-24	Preauthorized ACH Cr	WA ST TREASURER REVDISTRIB 42000011500763 02530	$366.67
02-24	Preauthorized ACH Cr	PAYMENTECH DEPOSIT 21000024313611 5708363	$614.21

ACH CREDITS (continued)

Date	Description		Amount
02-24	Preauthorized ACH Cr	CITY OF WHITE SA CREDITS 124000055626828 193295466WD	$15,937.51

Total ACH Credits: $236,625.01

OTHER CREDITS

Date	Description	Amount
02-21	Credit Memo	$76.34

Total Other Credits: $76.34

ACH DEBITS

Date	Description		Amount
02-03	Preauthorized ACH Dr	LIFESECURE INSU INSURANCE LISTBILL 111000012233419 LB0000000076315	$170.77
02-03	Preauthorized ACH Dr	PAYMENTECH FEE 21000023256281 5708363	$1,410.01
02-03	Preauthorized ACH Dr	CITY WS DB DEPOSIT 125108270010797 1916001528	$4,368.00
02-03	Preauthorized ACH Dr	Vimly Benefit So AWC 111000025317433 ST-K8J7L1O7R3W8	$35,430.58
02-06	Preauthorized ACH Dr	WA DEPT RET SYS DRS EPAY 42000016620177 04348143	$75.00
02-06	Preauthorized ACH Dr	WASHINGTON-DSHS WA53000000 42000014630727 916001528	$277.50
02-06	Preauthorized ACH Dr	Standard Ins premium 42000018957629 STASIC000230008	$393.00
02-06	Preauthorized ACH Dr	WA DEPT RET SYS DRS EPAY 42000016620176 04348142	$11,527.44
02-06	Preauthorized ACH Dr	IRS USATAXPYMT 61036010026935 270343702304416	$20,702.17
02-06	Preauthorized ACH Dr	CITY WS DB PAYROLL 125108270015150 1916001528	$54,421.48
02-07	Preauthorized ACH Dr	OR REVENUE DEPT TAXPAYMENT 41001035381472 792499328	$473.00
02-07	Preauthorized ACH Dr	Xpress Bill Pay Billing 124000051444759 10295	$669.82
02-08	Preauthorized ACH Dr	AFLAC INSURANCE 21000028786646 0EXM7368217	$74.80
02-08	Preauthorized ACH Dr	LIFESECURE INSU INSURANCE 111000010706121 LS00049572	$410.79
02-08	Preauthorized ACH Dr	LIFESECURE INSU INSURANCE 111000010706120 LS00049566	$1,221.60
02-10	Preauthorized ACH Dr	USDA RD DCFO PAYMENT 41036041036555 0000	$7,920.00
02-16	Preauthorized ACH Dr	WA DEPT REVENUE TAX PYMT 42000017571706 10375912	$9,941.12
02-21	Preauthorized ACH Dr	WA DEPT RET SYS DRS EPAY 42000010670329 04352327	$11,232.19
02-21	Preauthorized ACH Dr	IRS USATAXPYMT 61036010070939 270345232174542	$18,918.39
02-21	Preauthorized ACH Dr	CITY WS DB PAYROLL 125108270012055 1916001528	$50,124.11
02-22	Preauthorized ACH Dr	WASHINGTON-DSHS WA53000000 42000016277160 916001528	$226.00
02-22	Preauthorized ACH Dr	OR REVENUE DEPT TAXPAYMENT 41001033478088 1457796224	$360.00

ACH DEBITS (continued)

Date	Description		Amount
02-23	Preauthorized ACH Dr	Starlink Service Starlink S 111000020268707 ST-D1L7H1F1C8W7	$110.00

Total ACH Debits: $230,457.77

OTHER DEBITS

Date	Description		Amount
02-15	Analysis Charge	Account Analysis Fee	$302.65
02-23	ACH Return Item	WALTON BETH	$80.93

Total Other Debits: $383.58

CHECKS

Number	Date	Amount	Number	Date	Amount	Number	Date	Amount
38654	02-06	$273.36	38889	02-08	$10,108.92	38917*	02-22	$52,245.55
38732*	02-24	$45.00	38890	02-09	$1,901.37	38918	02-22	$144.98
38801*	02-22	$1,400.00	38891	02-10	$179.15	38919	02-22	$408.56
38804*	02-21	$152.01	38892	02-10	$307.05	38920	02-23	$277.95
38805	02-10	$92.35	38894*	02-22	$1,400.00	38922*	02-22	$225.50
38806	02-21	$862.75	38895	02-10	$309.06	38923	02-23	$130.94
38835*	02-03	$70.13	38896	02-09	$205.80	38925*	02-23	$2,931.00
38851*	02-14	$1,000.00	38897	02-13	$164.90	38928*	02-23	$1,082.30
38859*	02-10	$1,400.00	38898	02-13	$21.50	38929	02-22	$140.00
38871*	02-10	$100.00	38899	02-14	$749.23	38932*	02-23	$746.43
38872	02-13	$1,731.99	38900	02-15	$150.00	38933	02-24	$151.36
38873	02-17	$9,833.37	38901	02-13	$120.00	38934	02-23	$47.08
38874	02-09	$634.32	38902	02-15	$972.06	38936*	02-22	$6,844.25
38876*	02-09	$1,156.57	38903	02-08	$2,371.24	38937	02-23	$37.33
38877	02-09	$1,513.61	38904	02-14	$358.31	38939*	02-24	$69.00
38878	02-14	$4,054.02	38905	02-16	$17,537.00	38940	02-24	$221.04
38879	02-10	$198.90	38906	02-17	$74.06	38941	02-23	$24,469.22
38880	02-09	$775.97	38907	02-16	$5,214.96	38942	02-23	$2,177.50
38881	02-22	$164.90	38910*	02-22	$19,661.83	38943	02-23	$80.63
38882	02-16	$1,485.00	38911	02-21	$279.48	38944	02-23	$114.78
38884*	02-09	$3,029.81	38913*	02-22	$45.00	38946*	02-22	$190.55
38885	02-13	$500.00	38914	02-23	$178.00	38948*	02-23	$772.93
38887*	02-16	$477.66	38915	02-22	$1,200.00	38949	02-22	$110.00
38888	02-13	$700.24						

** indicates skip in check sequence*

Total Checks: $188,779.76

DAILY BALANCES

Date	Balance	Date	Balance	Date	Balance
02-01	$1,278,578.19	02-09	$1,175,000.96	02-17	$1,234,734.26
02-02	$1,281,182.60	02-10	$1,170,672.56	02-21	$1,256,298.67
02-03	$1,252,266.18	02-13	$1,257,547.57	02-22	$1,189,016.28
02-06	$1,166,895.32	02-14	$1,261,255.96	02-23	$1,241,670.34
02-07	$1,180,050.54	02-15	$1,262,666.39	02-24	$1,258,102.33
02-08	$1,174,219.01	02-16	$1,238,921.16		

Local Government Investment Pool
Statement of Account for No: 02530
Primary Account
February 2023

CITY OF WHITE SALMON
PO BOX 2139
WHITE SALMON, WA 98672-8672

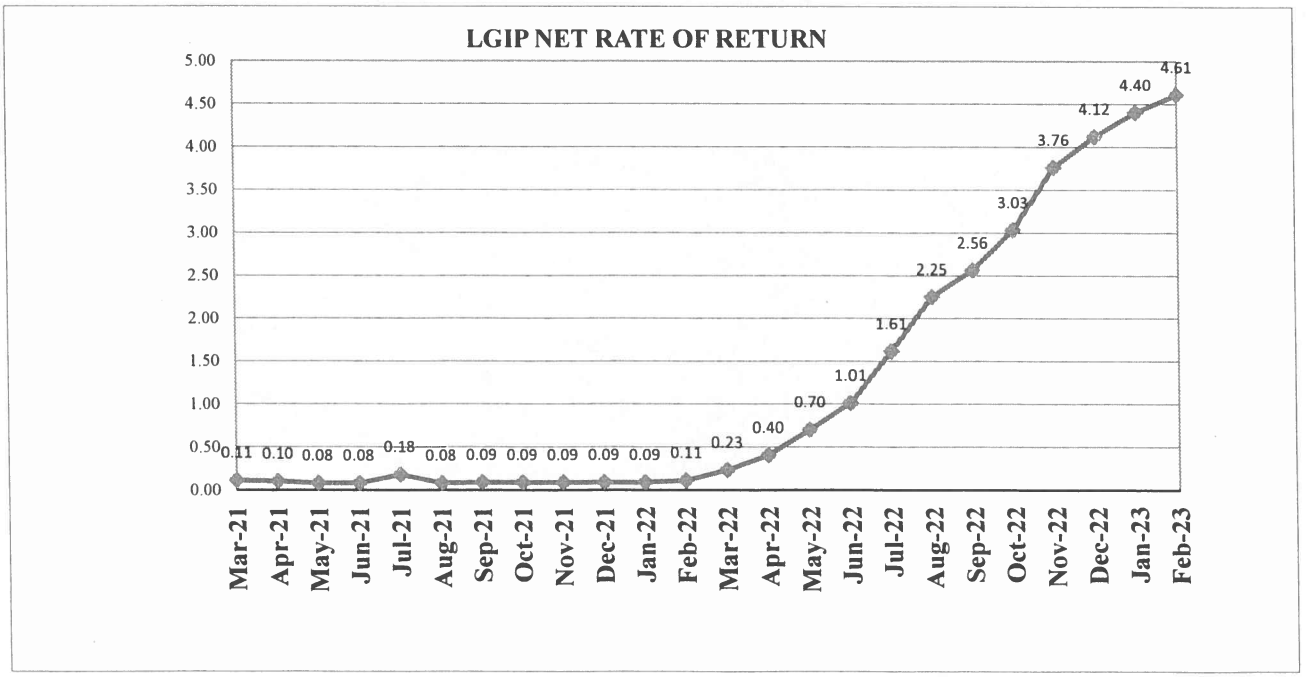
Date	Description	Comment	Deposits	Withdrawals	Balance
02/01/2023	Beginning Balance				4,662,693.03
02/28/2023	Month End Balance				4,662,693.03
	February Earnings	Daily Factor Earnings	16,486.01		
	Net Ending Balance				4,679,179.04

Account Summary

Beginning Balance:	4,662,693.03	**Gross Earnings:**	16,511.81
Deposits:	0.00	**Administrative Fee:**	25.80
Withdrawals:	0.00	**Net Earnings:**	16,486.01
Month End Balance:	4,662,693.03		
Administrative Fee Rate:	0.0072 %	**Net Ending Balance:**	4,679,179.04
Gross Earnings Rate:	4.6163 %		
Net Earnings Rate:	4.6091 %	**Average Daily Balance:**	4,662,693.03

WASHINGTON STATE
LOCAL GOVERNMENT INVESTMENT POOL
February 28, 2023

Investment Type	Average Balance Feb-23	Feb-23 Percentage	Average Balance CY 2023	2023 Percentage
Agency Bullets	0.00	0.00%	0.00	0.00%
Agency Discount Notes	1,975,000,268.46	10.09%	2,246,996,192.43	11.27%
Agency Floating Rate Notes	4,696,582,171.26	23.99%	4,782,726,966.16	23.99%
Agency Variable Rate Notes	0.00	0.00%	0.00	0.00%
Certificates of Deposit	80,000,000.00	0.41%	73,459,745.76	0.37%
IB Bank Deposit	3,227,758,785.17	16.48%	3,165,464,404.47	15.88%
Repurchase Agreements	4,222,857,142.85	21.57%	4,487,305,084.73	22.51%
SOFR Floating Rate Notes	0.00	0.00%	0.00	0.00%
Supras - Bullets	0.00	0.00%	0.00	0.00%
Supras - Discount Notes	937,245,626.98	4.79%	1,098,843,998.36	5.51%
Supras- Floating Rate Notes	0.00	0.00%	0.00	0.00%
Supras - Variables	0.00	0.00%	0.00	0.00%
Term Repurchase Agreements	0.00	0.00%	0.00	0.00%
U.S. Treasury Securities	3,592,191,949.04	18.35%	3,296,094,573.78	16.53%
US Treasury Floating Rate Notes	849,104,180.79	4.34%	784,639,859.94	3.94%
Total Avg Daily Balance	19,580,740,124.56	100.00%	19,935,530,825.62	100.00%
Avg Days to Maturity	18 days			

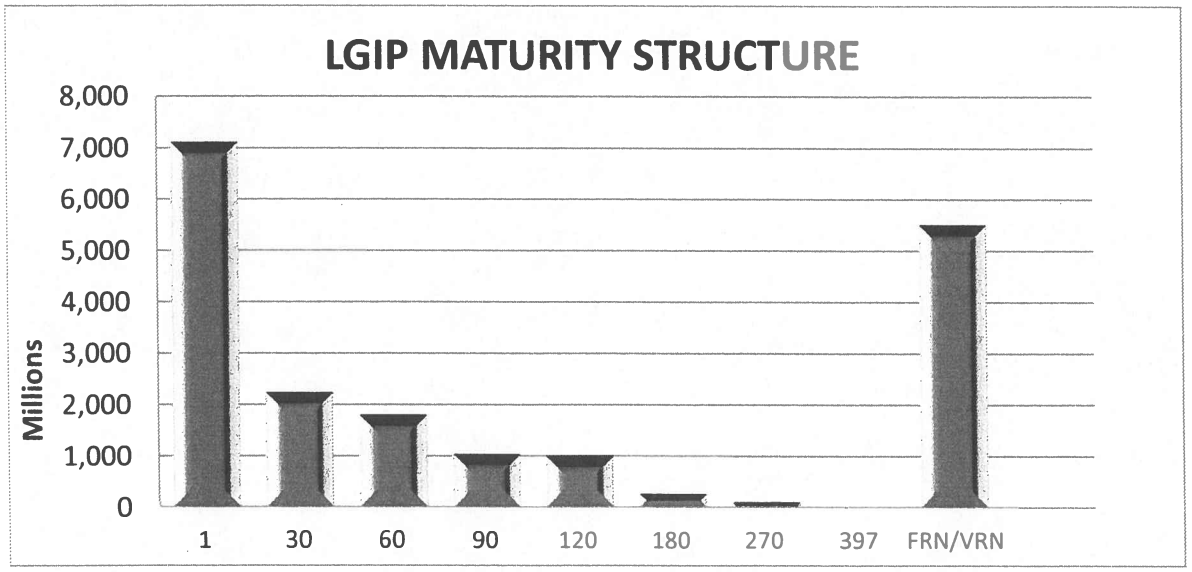


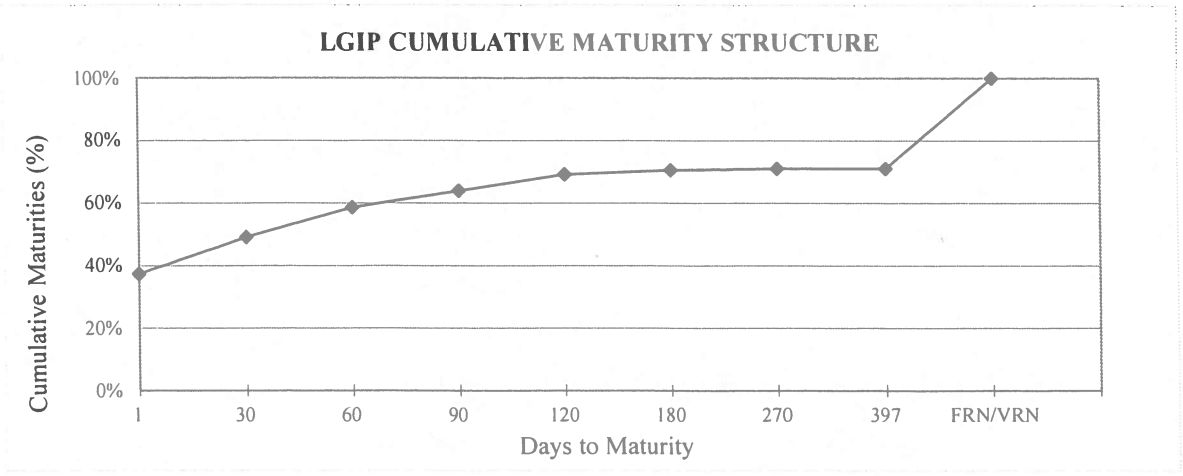
* Rates are calculated on a 365-day basis

WASHINGTON STATE
LOCAL GOVERNMENT INVESTMENT POOL
February 28, 2023

DAYS TO MATURITY	$ MATURING (PAR VALUE)*	% MATURING	CUMULATIVE % MATURING
1	7,112.57	37.4%	37.4%
2-30	2,233.76	11.7%	49.1%
31-60	1,800.00	9.5%	58.5%
61-90	1,029.86	5.4%	63.9%
91-120	996.74	5.2%	69.2%
121-180	260.00	1.4%	70.5%
181-270	100.00	0.5%	71.1%
271-397	0.00	0.0%	71.1%
FRN/VRN	5,508.51	28.9%	100.0%
PORTFOLIO TOTAL:	19,041.43		

* Amounts in millions of dollars





BANK RECONCILIATION

City Of White Salmon | Time: 19:59:33 | Date: 04/13/2023

02/01/2023 To: 02/28/2023 | Page: 1

1 Checking Account

Date		
	Balance Forward	1,276,678.06
01/26/2023		181.61
01/27/2023		80.00
01/28/2023		133.78
01/30/2023		1,836.19
01/31/2023		3,208.27
02/01/2023		5,585.19
02/02/2023		10,931.64
02/03/2023		5,792.96
02/04/2023		786.47
02/05/2023		1,074.97
02/06/2023		10,857.34
02/07/2023		11,387.73
02/08/2023		8,405.08
02/09/2023		4,687.63
02/10/2023		90,367.48
02/11/2023		395.84
02/12/2023		375.91
02/13/2023		6,876.96
02/14/2023		3,284.80
02/15/2023		12,376.06
02/16/2023		21,341.96
02/17/2023		27,906.83
02/18/2023		9,004.68
02/19/2023		7,578.36
02/20/2023		12,672.15
02/21/2023		86,917.18
02/22/2023		3,352.84
02/24/2023		55,034.50
	Total Credits:	402,434.41

Year	Trans#	Date	Type	Chk#	Vendor	
2022	4052	12/05/2022	Payroll	38654	Chris Moore	273.36
2022	4323	12/21/2022	Claims	38732	Columbia Gorge News, LLC	45.00
2022	4453	12/31/2022	Claims	38835	Columbia Gorge News LLC	70.13
2022	4469	12/31/2022	Claims	38851	Risk Management Service Agency	1,000.00
2023	105	01/11/2023	Claims	38801	Reynier, Ron Atty At Law	1,400.00
2023	178	01/18/2023	Claims	38859	Evergreen Rural Water	1,400.00
2023	308	02/01/2023	Claims		Kenneth B. Woodrich PC	4,368.00
2023	360	02/01/2023	Claims	38871	Association Of WA Cities	100.00
2023	361	02/01/2023	Claims	38872	Brenntag Pacific, Inc	1,731.99
2023	362	02/01/2023	Claims	38873	Brightly Software, Inc	9,833.37
2023	363	02/01/2023	Claims	38874	C.M. & W.O. Sheppard Inc	634.32
2023	364	02/01/2023	Claims	38875	CenturyLink	1,389.03
2023	365	02/01/2023	Claims	38876	Coburn Electric, Inc.	1,156.57
2023	366	02/01/2023	Claims	38877	Columbia Gorge Fire Equipment Co.	1,513.61
2023	367	02/01/2023	Claims	38878	Cummins Sales and Service	4,054.02
2023	368	02/01/2023	Claims	38879	Goldendale Sentinel	198.90
2023	369	02/01/2023	Claims	38880	Gorge Networks Inc	775.97
2023	370	02/01/2023	Claims	38881	Ned Kindler	164.90
2023	371	02/01/2023	Claims	38882	Knapp, O'Dell & Macpherson PLLC	1,485.00
2023	373	02/01/2023	Claims	38884	Les Schwab Tire Center	3,029.81
2023	374	02/01/2023	Claims	38885	Masonic Lodge # 163	500.00
2023	376	02/01/2023	Claims	38887	Office Depot	477.66
2023	377	02/01/2023	Claims	38888	Owen Equipment Company	700.24

BANK RECONCILIATION

City Of White Salmon Time: 19:59:33 Date: 04/13/2023

02/01/2023 To: 02/28/2023 Page: 2

Year	Trans#	Date	Type	Chk#	Vendor	
2023	378	02/01/2023	Claims	38889	PUD No 1 Of Klickitat County	10,108.92
2023	379	02/01/2023	Claims	38890	Peterson CAT Machinery	1,901.37
2023	380	02/01/2023	Claims	38891	Pitney Bowes Global Financial LLC	179.15
2023	381	02/01/2023	Claims	38892	Platt Electrical, dba of Rexel USA, INC	307.05
2023	383	02/01/2023	Claims	38894	Reynier, Ron Atty At Law	1,400.00
2023	384	02/01/2023	Claims	38895	Riverside Electric	309.06
2023	385	02/01/2023	Claims	38896	Skamania County Pioneer	205.80
2023	386	02/01/2023	Claims	38897	Larry Spencer	164.90
2023	387	02/01/2023	Claims	38898	Summit Embroidery Works	21.50
2023	388	02/01/2023	Claims	38899	USA Blue Book	749.23
2023	389	02/01/2023	Claims	38900	Underwood Conservation District	150.00
2023	390	02/01/2023	Claims	38901	WA Assn Sheriffs & Police Chiefs	120.00
2023	391	02/01/2023	Claims	38902	Southwest Region WA Department of Transportation	972.06
2023	392	02/01/2023	Claims	38903	White Salmon, City Of	2,371.24
2023	393	02/01/2023	Claims	38904	Wilcox & Flegel	358.31
2023	1298	02/03/2023	Claims		Chase Paymentech	1,410.01
2023	858	02/05/2023	Claims		Xpress Bill Pay	669.82
2023	320	02/06/2023	Payroll		Ryan Hardie Adam	2,584.50
2023	321	02/06/2023	Payroll		Jeff C Broderick	2,514.84
2023	322	02/06/2023	Payroll		Erika Castro-Guzman	2,300.10
2023	323	02/06/2023	Payroll		Jeffrey Cooper	3,272.07
2023	324	02/06/2023	Payroll		Kate E Daniels	1,816.11
2023	325	02/06/2023	Payroll		Andrew Dirks	2,727.81
2023	327	02/06/2023	Payroll		Lisa L George	2,257.20
2023	328	02/06/2023	Payroll	38804	Benjamin C Giant	152.01
2023	329	02/06/2023	Payroll		Suzanne F Gilmer	92.35
2023	330	02/06/2023	Payroll		Edward L Gunnyon	2,943.06
2023	331	02/06/2023	Payroll		Jason L Hartmann	152.01
2023	332	02/06/2023	Payroll		Michael L Hepner	3,288.74
2023	333	02/06/2023	Payroll		William F Hunsaker	2,904.99
2023	334	02/06/2023	Payroll		Cynthia D Jewell	2,213.71
2023	335	02/06/2023	Payroll		Marla A Keethler	1,715.67
2023	336	02/06/2023	Payroll		Jason Kinley	1,890.11
2023	337	02/06/2023	Payroll		Ross E Lambert	2,211.48
2023	338	02/06/2023	Payroll		Joshua Lewis	2,783.76
2023	339	02/06/2023	Payroll		David S Lindley	152.01
2023	340	02/06/2023	Payroll		Madelynn M McIlwain	2,593.14
2023	341	02/06/2023	Payroll		Stephanie M Porter	2,585.03
2023	342	02/06/2023	Payroll		Frank Randall	2,881.10
2023	343	02/06/2023	Payroll		James A Ransier	152.01
2023	344	02/06/2023	Payroll		Troy A Rayburn	3,399.06
2023	345	02/06/2023	Payroll		Kelsey A Rooks	2,967.02
2023	346	02/06/2023	Payroll		Troy Rosenburg	2,023.60
2023	347	02/06/2023	Payroll	38805	Jess W Wardwell	92.35
2023	348	02/06/2023	Payroll		AFLAC	74.80
2023	349	02/06/2023	Payroll		Association Of WA Cities	35,430.58
2023	350	02/06/2023	Payroll		Internal Revenue Service	20,702.17
2023	351	02/06/2023	Payroll		LifeSecure Insurance Company	1,221.60
2023	352	02/06/2023	Payroll		LifeSecure Insurance Company	410.79
2023	353	02/06/2023	Payroll		LifeSecure Insurance Company	170.77
2023	354	02/06/2023	Payroll		Oregon Department of Revenue	473.00
2023	355	02/06/2023	Payroll		Standard Insurance	393.00
2023	356	02/06/2023	Payroll		WA State Dept Retirement Systems	75.00
2023	357	02/06/2023	Payroll		WA State Dept Retirement Systems	11,527.44
2023	358	02/06/2023	Payroll		Washington State Support Registry	277.50
2023	359	02/06/2023	Payroll	38806	WSCCCE	862.75
2023	446	02/08/2023	Claims	38905	Mt Adams Chamber Of Commerce	17,537.00

BANK RECONCILIATION

City Of White Salmon Time: 19:59:33 Date: 04/13/2023

02/01/2023 To: 02/28/2023 Page: 3

Year	Trans#	Date	Type	Chk#	Vendor	
2023	447	02/08/2023	Claims	38906	Potter Webster Company	74.06
2023	448	02/08/2023	Claims	38907	US Bank	5,214.96
2023	1287	02/10/2023	Claims		USDA Rural Development	7,920.00
2023	484	02/15/2023	Claims	38910	Anderson Perry & Associates, Inc.	19,661.83
2023	485	02/15/2023	Claims	38911	Aramark Uniform Services	279.48
2023	487	02/15/2023	Claims	38913	Association of Idaho Cities	45.00
2023	488	02/15/2023	Claims	38914	BSK Associates	178.00
2023	489	02/15/2023	Claims	38915	Board for Volunteer Firefighters	1,200.00
2023	491	02/15/2023	Claims	38917	Bud Clary Auto Dealerships	52,245.55
2023	492	02/15/2023	Claims	38918	C.M. & W.O. Sheppard Inc	144.98
2023	493	02/15/2023	Claims	38919	CTX-Xerox	408.56
2023	494	02/15/2023	Claims	38920	Charter Communications	277.95
2023	496	02/15/2023	Claims	38922	DJC Oregon	225.50
2023	497	02/15/2023	Claims	38923	DataPro Solutions, Inc	130.94
2023	499	02/15/2023	Claims	38925	FLI Landscape LLC	2,931.00
2023	502	02/15/2023	Claims	38928	Hunsaker Oil Company Inc	1,082.30
2023	503	02/15/2023	Claims	38929	Klickitat County Health Dept	140.00
2023	506	02/15/2023	Claims	38932	NW Natural	746.43
2023	507	02/15/2023	Claims	38933	Office Depot	151.36
2023	508	02/15/2023	Claims	38934	One Call Concepts Inc	47.08
2023	510	02/15/2023	Claims	38936	Radcomp Technologies	6,844.25
2023	511	02/15/2023	Claims	38937	Ray Schultens Motors	37.33
2023	513	02/15/2023	Claims	38939	Same Day Stage	69.00
2023	514	02/15/2023	Claims	38940	Shred-it USA LLC	221.04
2023	515	02/15/2023	Claims	38941	Springbrook Holding Company LLC	24,469.22
2023	516	02/15/2023	Claims	38942	The Watershed Company	2,177.50
2023	517	02/15/2023	Claims	38943	TransUnion Risk & Alternative	80.63
2023	518	02/15/2023	Claims	38944	Tum-A-Lum Lumber	114.78
2023	520	02/15/2023	Claims	38946	Walter E. Nelson Co.	190.55
2023	522	02/15/2023	Claims	38948	Xerox Financial Services, LLC	772.93
2023	523	02/15/2023	Claims	38949	Zaya LLC	110.00
2023	524	02/15/2023	Claims		WA State Dept Revenue/Excise	9,941.12
2023	1222	02/15/2023	Ser Chge		Columbia Bank #1080	302.65
2023	540	02/21/2023	Payroll		Ryan Hardie Adam	1,756.85
2023	541	02/21/2023	Payroll		Jeff C Broderick	2,514.23
2023	542	02/21/2023	Payroll		Erika Castro-Guzman	2,236.71
2023	543	02/21/2023	Payroll		Jeffrey Cooper	2,954.23
2023	544	02/21/2023	Payroll		Kate E Daniels	1,863.33
2023	545	02/21/2023	Payroll		Andrew Dirks	1,945.95
2023	546	02/21/2023	Payroll		Lisa L George	2,323.58
2023	547	02/21/2023	Payroll		Edward L Gunnyon	3,344.88
2023	548	02/21/2023	Payroll		Michael L Hepner	3,293.62
2023	549	02/21/2023	Payroll		William F Hunsaker	2,906.28
2023	550	02/21/2023	Payroll		Cynthia D Jewell	1,942.28
2023	551	02/21/2023	Payroll		Jason Kinley	2,357.73
2023	552	02/21/2023	Payroll		Ross E Lambert	2,815.95
2023	553	02/21/2023	Payroll		Joshua Lewis	2,184.14
2023	554	02/21/2023	Payroll		Madelynn M McIlwain	2,354.34
2023	555	02/21/2023	Payroll		Stephanie M Porter	2,586.40
2023	556	02/21/2023	Payroll		Frank Randall	2,857.30
2023	557	02/21/2023	Payroll		Troy A Rayburn	3,395.97
2023	558	02/21/2023	Payroll		Kelsey A Rooks	2,664.41
2023	559	02/21/2023	Payroll		Troy Rosenburg	1,825.93
2023	561	02/21/2023	Payroll		Internal Revenue Service	18,918.39
2023	562	02/21/2023	Payroll		Oregon Department of Revenue	360.00
2023	563	02/21/2023	Payroll		WA State Dept Retirement Systems	75.00
2023	564	02/21/2023	Payroll		WA State Dept Retirement Systems	11,157.19

BANK RECONCILIATION

City Of White Salmon | Time: 19:59:33 | Date: 04/13/2023

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Year	Trans#	Date	Type	Chk#	Vendor	
2023	565	02/21/2023	Payroll		Washington State Support Registry	226.00
2023	628	02/21/2023	Ser Chge		Beth Walton	80.93
2023	609	02/23/2023	Claims		Starlink	110.00
					Total Debits:	421,010.14
					Reconciled Bank Balance:	1,258,102.33
2023	603	02/21/2023	Util Pay	59722	Xpress Bill Pay	13,911.15
2023	604	02/21/2023	Util Pay	59723	Xpress Bill Pay	283.04
2023	605	02/21/2023	Util Pay	59724	Xpress Bill Pay	231.74
2023	606	02/21/2023	Util Pay	59725	Xpress Bill Pay	2,028.26
2023	623	02/22/2023	Util Pay	59737	Xpress Bill Pay	64.34
2023	624	02/22/2023	Util Pay	59738	Xpress Bill Pay	82.12
2023	625	02/22/2023	Util Pay	59739	Xpress Bill Pay	370.22
2023	626	02/22/2023	Util Pay	59740	Xpress Bill Pay	113.29
2023	629	02/23/2023	Util Pay	59741	Xpress Bill Pay	400.02
2023	630	02/23/2023	Util Pay	59742	Xpress Bill Pay	254.68
2023	631	02/23/2023	Util Pay	59743	Xpress Bill Pay	115.67
2023	632	02/23/2023	Util Pay	59744	Xpress Bill Pay	471.76
2023	633	02/23/2023	Util Pay	59745	Xpress Bill Pay	350.00
2023	634	02/24/2023	Tr Rec	59746	Permitting Customer	160.00
2023	635	02/24/2023	Tr Rec	59747	Parrott, Jill M.	10.00
2023	636	02/24/2023	Tr Rec	59748	Gilchrist, Robert	500.00
2023	637	02/24/2023	Tr Rec	59749	Wright, Peter	65.00
2023	638	02/24/2023	Util Pay	59750	Batch Customer	517.96
2023	640	02/24/2023	Util Pay	59752	Xpress Bill Pay	639.90
2023	641	02/24/2023	Util Pay	59753	Xpress Bill Pay	523.53
2023	642	02/25/2023	Util Pay	59754	Xpress Bill Pay	165.46
2023	643	02/26/2023	Util Pay	59755	Xpress Bill Pay	118.63
2023	644	02/27/2023	Tr Rec	59756	Permitting Customer	25.00
2023	645	02/27/2023	Tr Rec	59757	Permitting Customer	532.15
2023	646	02/27/2023	Util Pay	59758	Batch Customer	
2023	647	02/24/2023	Util Pay	59759	Batch Customer	120.00
2023	648	02/27/2023	Tr Rec	59760	Lindley, David	10.00
2023	649	02/27/2023	Tr Rec	59761	John Doe Citizen, Fingerprints/Notary/Recyl	25.00
2023	650	02/27/2023	Tr Rec	59762	Permitting Customer	200.00
2023	651	02/27/2023	Tr Rec	59763	Anderson and Will Stauffer-Norris, Samantha	325.00
2023	652	02/27/2023	Util Pay	59764	Xpress Bill Pay	-115.67
2023	653	02/27/2023	Util Pay	59765	Xpress Bill Pay	80.93
2023	654	02/27/2023	Util Pay	59766	Xpress Bill Pay	242.21
2023	655	02/28/2023	Util Pay	59767	Batch Customer	286.76
2023	656	02/27/2023	Util Pay	59768	Batch Customer	348.97
2023	657	02/27/2023	Tr Rec	59769	West District Court	150.00
2023	658	02/27/2023	Tr Rec	59770	Spectrum Advanced Services, LLC	237.99
2023	659	02/27/2023	Tr Rec	59771	Spectrum Pacific West, LLC	1,573.52
2023	660	02/27/2023	Tr Rec	59772	SprintCom, LLC	2.30
2023	661	02/27/2023	Tr Rec	59773	Sprint Spectrum LP	18.42
2023	662	02/27/2023	Tr Rec	59774	Mitel Cloud Services Inc.	162.07
2023	663	02/27/2023	Tr Rec	59775	MCI Communications Services, Inc.	6.56
2023	664	02/27/2023	Tr Rec	59776	AT&T Corp	1.21
2023	665	02/27/2023	Tr Rec	59777	New Cingular Wireless, PCS, LLS	318.96
2023	666	02/27/2023	Tr Rec	59778	NexVortex Inc.	0.26
2023	667	02/27/2023	Tr Rec	59779	Bandwidth Inc, Venture Center III	0.10
2023	668	02/27/2023	Tr Rec	59780	Vonage America	0.28
2023	670	02/27/2023	Tr Rec	59782	Spectrotel, Inc	3.47
2023	671	02/28/2023	Tr Rec	59783	Ooma, Inc.	5.10
2023	672	02/28/2023	Tr Rec	59784	I-Wireless, LLC	4.76
2023	673	02/28/2023	Tr Rec	59785	Permitting Customer	230.00
2023	674	02/28/2023	Tr Rec	59786	Permitting Customer	65.00
2023	679	02/28/2023	Util Pay	59787	Xpress Bill Pay	883.27

BANK RECONCILIATION

City Of White Salmon | Time: 19:59:33 | Date: 04/13/2023

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2023	680	02/28/2023	Util Pay	59788	Xpress Bill Pay	265.48
2023	681	02/28/2023	Util Pay	59789	Xpress Bill Pay	16.72
2023	682	02/28/2023	Util Pay	59790	Xpress Bill Pay	498.02
2023	683	02/28/2023	Util Pay	59791	Xpress Bill Pay	189.00
2023	684	02/28/2023	Tr Rec	59792	White Salmon, City Of	44,659.22
2023	1009	02/28/2023	Tr Rec	59968	State Of Washington	62,190.03
					Outstanding Credits:	-134,938.86
2016	1220	03/16/2016	Claims	31118	Huard C/O Brad Huard, Cecelia Joan	6.20
2017	8301	11/01/2017	Claims	33126	Hill, David & Angela	87.43
2018	768	02/07/2018	Claims	33497	Wuollet, Renee	11.38
2018	1201	03/07/2018	Claims	33577	Parker, Chris	3.17
2018	3179	06/20/2018	Claims	33915	Pretorius, Lourens and Monette	16.96
2018	7272	09/05/2018	Payroll	34156	Vargas, Savannah	49.10
2018	7524	09/20/2018	Payroll	34222	Vargas, Savannah	20.68
2018	8618	12/05/2018	Payroll	34449	Heredia, Angelina	27.70
2019	2627	06/05/2019	Claims	35066	Stiffler, Christopher	168.00
2019	3568	08/07/2019	Claims	35245	Long, Mark	179.21
2020	1811	05/06/2020	Claims	36098	Lisa Doslu, Trustee, James B Roberson Trust	10.38
2021	218	01/20/2021	Claims	36799	Hood, Thomas	4.71
2021	228	01/20/2021	Claims	36809	Schwab, Jennifer	49.19
2021	232	01/20/2021	Claims	36813	Zallen, Garret	0.05
2021	1733	05/19/2021	Claims	37101	Kyte, Nora B.	3.34
2021	3458	10/06/2021	Claims	37455	Ernie's Locks & Keys LLC	325.00
2021	4396	12/20/2021	Payroll	37678	Stiffler, Christopher	27.70
2022	3738	11/02/2022	Claims	38583	Gaudette and Elizabeth Copeland, Matt	150.00
2022	4036	12/05/2022	Payroll	38651	Fink, Patricia F	152.42
2022	4062	12/05/2022	Payroll	38659	Swann, David S	559.64
2022	4120	12/07/2022	Claims	38665	Adam, Ryan Hardie	24.71
2022	4280	12/20/2022	Payroll	38726	Ryan, Joseph	55.41
2022	4434	12/30/2022	Claims	38785	Munsen Paving LLC	939.77
2022	4452	12/31/2022	Claims	38834	Broderick, Jeff C	393.63
2023	15	01/05/2023	Payroll	38759	Fink, Patricia F	152.42
2023	57	01/04/2023	Claims	38767	Springbrook Holding Company LLC	
2023	326	02/06/2023	Payroll	38803	Fink, Patricia F	152.01
2023	372	02/01/2023	Claims	38883	League of Oregon Cities	80.00
2023	375	02/01/2023	Claims	38886	Nelson Lock and Key LLC	146.62
2023	382	02/01/2023	Claims	38893	Potter Webster Company	
2023	482	02/15/2023	Claims	38908	Ace Hardware	196.27
2023	483	02/15/2023	Claims	38909	American Messaging - #1149685	24.33
2023	486	02/15/2023	Claims	38912	Association Of WA Cities	1,447.65
2023	490	02/15/2023	Claims	38916	Brightly Software, Inc	2,968.75
2023	495	02/15/2023	Claims	38921	Columbia Gorge News, LLC	581.63
2023	498	02/15/2023	Claims	38924	FBI-LEEDA	50.00
2023	500	02/15/2023	Claims	38926	Fastenal	89.02
2023	501	02/15/2023	Claims	38927	Hi School Pharmacy	4.28
2023	504	02/15/2023	Claims	38930	Mosier WiNet	455.00
2023	505	02/15/2023	Claims	38931	NAPA Auto Parts dba Gorge Auto Parts	595.20
2023	509	02/15/2023	Claims	38935	Petek & Associates	385.00
2023	512	02/15/2023	Claims	38938	Republic Services #487	518.45
2023	519	02/15/2023	Claims	38945	Verizon Wireless	1,117.24
2023	521	02/15/2023	Claims	38947	Wilcox & Flegel	1,989.92
2023	619	02/22/2023	Claims	38952	CenturyLink	2,902.35
2023	620	02/22/2023	Claims	38951	Fedex	163.00
2023	675	02/28/2023	Claims	38953	Bingen, City Of	31,984.25
2023	676	02/28/2023	Claims	38954	Klickitat County Prosecutor	8.98
2023	677	02/28/2023	Claims	38955	WA State Treas. Cash Mgmt Dept	380.79
2023	678	02/28/2023	Claims	38956	White Salmon, City Of	44,659.22
					Outstanding Debits:	94,318.16

BANK RECONCILIATION

Reconciled Book Balance:	**1,298,723.03**

BANK RECONCILIATION

City Of White Salmon

Time: 20:00:21 Date: 04/13/2023

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2 State Pool

Date		Balance Forward	4,662,693.03
02/28/2023			16,486.01
		Total Credits:	16,486.01

Year	Trans#	Date	Type	Chk#	Vendor

Total Debits:	0.00
Reconciled Bank Balance:	4,679,179.04
Outstanding Credits:	
Outstanding Debits:	
Reconciled Book Balance:	**4,679,179.04**

BANK RECONCILIATION

City Of White Salmon

Time: 20:00:30 Date: 04/13/2023

02/01/2023 To: 02/28/2023

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3 Petty Cash

Date						Balance Forward	25.00
						Total Credits:	0.00
Year	Trans#	Date	Type	Chk#	Vendor		
						Total Debits:	0.00
						Reconciled Bank Balance:	25.00
						Outstanding Credits:	
						Outstanding Debits:	
						Reconciled Book Balance:	**25.00**

BANK RECONCILIATION

City Of White Salmon

Time: 20:00:39 Date: 04/13/2023

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4 Cash Drawer 1

Date							
						Balance Forward	150.00
						Total Credits:	0.00
Year	Trans#	Date	Type	Chk#	Vendor		
						Total Debits:	0.00
						Reconciled Bank Balance:	150.00
						Outstanding Credits:	
						Outstanding Debits:	
						Reconciled Book Balance:	**150.00**

BANK RECONCILIATION

City Of White Salmon

Time: 20:00:49 Date: 04/13/2023

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5 Cash Drawer 2

Date							
						Balance Forward	150.00
						Total Credits:	0.00
Year	Trans#	Date	Type	Chk#	Vendor		
						Total Debits:	0.00
						Reconciled Bank Balance:	150.00
						Outstanding Credits:	
						Outstanding Debits:	
						Reconciled Book Balance:	**150.00**

City of White Salmon
Budget Summary Report
As of February 28, 2023

	Budget Revenue	Year-To-Date Revenue	Remaining	% of Total Budget 16.67%	Budget Expenditures	Year-To Date Expenditures	Remaining	% of Total Budget 16.67%
001 Current Expense								
Finance					508,690.00	247,392.48	261,297.52	48.63%
Central Services (HR)					61,788.00	15,591.40	46,196.60	25.23%
General Government					154,811.00	14,532.82	140,278.18	9.39%
Building					171,095.00	40,561.34	130,533.66	23.71%
Community Services					666,118.00	35,063.93	631,054.07	5.26%
Planning					280,354.00	50,004.37	230,349.63	17.84%
Park					214,626.00	27,844.83	186,781.17	12.97%
Police					1,291,388.00	191,820.69	1,099,567.31	14.85%
Fire					123,622.00	10,832.19	112,789.81	8.76%
001 Current Expense	**2,750,380.00**	**372,772.83**	**2,377,607.17**	**13.55%**	**3,472,492.00**	**633,644.05**	**2,838,847.95**	**18.25%**
101 Street Fund	**589,396.00**	**48,057.64**	**541,338.36**	**8.15%**	**708,429.00**	**41,261.20**	**667,167.80**	**5.82%**
108 Municipal Capital Imp. Fund	**58,416.00**	**5,015.03**	**53,400.97**	**8.59%**	**125,000.00**	**1,156.57**	**123,843.43**	**0.93%**
110 Fire Reserve Fund	**27,941.00**	**7,045.03**	**20,895.97**	**25.21%**	**0.00**	**0.00**	**0.00**	**0.00%**
112 General Fund Reserve	**3,499.00**	**2,518.91**	**980.09**	**71.99%**	**0.00**	**0.00**	**0.00**	**0.00%**
121 Police Vehicle Reserve Fund	**800.00**	**574.84**	**225.16**	**71.86%**	**70,000.00**	**52,245.55**	**17,754.45**	**0.00%**
303 Hotel/Motel Tax	**75,823.00**	**8,649.57**	**67,173.43**	**11.41%**	**78,000.00**	**17,537.00**	**60,463.00**	**22.48%**
307 New Pool Construction Fund	**35,000.00**	**5,833.34**	**29,166.66**	**16.67%**	**0.00**	**0.00**	**0.00**	**0.00%**
401 Water Fund	**2,237,990.00**	**445,817.06**	**1,792,172.94**	**19.92%**	**2,237,711.00**	**210,610.93**	**2,027,100.07**	**9.41%**
402 Wastewater Collection Fund	**1,101,460.00**	**183,021.21**	**918,438.79**	**16.62%**	**1,101,463.00**	**119,976.13**	**981,486.87**	**10.89%**
408 Water Reserve Fund	**2,356,696.00**	**56,973.35**	**2,299,722.65**	**0.00%**	**2,120,300.00**	**0.00**	**2,120,300.00**	**0.00%**
409 Wastewater Reserve Fund	**188,998.00**	**34,655.04**	**154,342.96**	**18.34%**	**265,195.00**	**0.00**	**265,195.00**	**0.00%**
412 Water Rights Acquisition Fund	**167,173.00**	**29,801.53**	**137,371.47**	**17.83%**	**123,985.00**	**0.00**	**123,985.00**	

City of White Salmon
Budget Summary Report
As of February 28, 2023

	Budget Revenue	Year-To-Date Revenue	Remaining	% of Total Budget 16.67%	Budget Expenditures	Year-To Date Expenditures	Remaining	% of Total Budget 16.67%
413 Water Bond Redemption Fund	112,181.00	19,061.63	93,119.37	16.99%	111,518.00	15,840.00	95,678.00	14.20%
414 Wastewater Bond Redemption Fund	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
415 Water Bond Reserve Fund	15,361.00	3,178.68	12,182.32	20.69%	0.00	0.00	0.00	0.00%
416 Wastewater Bond Reserve Fund	761.00	553.61	207.39	72.75%	0.00	0.00	0.00	0.00%
417 Treatment Plant Reserve Fund	15,303.00	4,160.80	11,142.20	27.19%	0.00	0.00	0.00	#DIV/0!
418 Water Short Lived Asset Reserve Fund	129,692.00	22,807.38	106,884.62	17.59%	394,725.00	0.00	394,725.00	0.00%
420 USDA Rural Develop. Jewett Water	7,520,100.00	0.00	7,520,100.00	0.00%	7,670,600.00	0.00	7,670,600.00	0.00%
601 Remittances	5,191.00	587.95	4,603.05	11.33%	5,191.00	389.77	4,801.23	7.51%
Total	17,392,161.00	1,251,085.43	16,141,075.57	7.19%	18,484,609.00	1,092,661.20	17,391,947.80	5.91%

Note: Revenue does not include beginning balances and expenditures do not include ending balances

2023 BUDGET POSITION

City Of White Salmon

Time: 15:37:50 Date: 04/14/2023

001 Current Expense

Revenues		Amt Budgeted	February	YTD	Remaining	
308 Beginning Balances						
308 31 00 01	CE-Restricted Bginning Balance	649,118.00	0.00	642,352.17	6,765.83	1.0%
308 51 00 01	CE-Assigned Beginning Balance	0.00	0.00	0.00	0.00	100.0%
308 91 00 01	CE-Unassigned Beginning Balance	356,325.00	0.00	772,209.61	(415,884.61)	0.0%
308 Beginning Balances		1,005,443.00	0.00	1,414,561.78	(409,118.78)	0.0%
310 Taxes						
311 10 00 00	CE-Property Taxes	345,891.00	0.00	3,049.88	342,841.12	99.1%
311 30 00 00	CE-Sale of Tax Title Property	0.00	0.00	0.00	0.00	100.0%
313 11 00 00	CE-Local Sales & Use Tax	685,467.00	54,414.19	96,154.07	589,312.93	86.0%
316 43 00 00	CE-Natural Gas Utility Tax	40,335.00	54,667.83	54,667.83	(14,332.83)	0.0%
316 44 00 00	CE-Water Utility Tax	266,278.00	17,828.19	38,642.04	227,635.96	85.5%
316 45 00 00	CE-Wastewater Utility Tax	165,219.00	12,797.81	26,178.40	139,040.60	84.2%
316 46 00 00	CE-Television Cable Utility Tax	16,675.00	1,573.52	1,573.52	15,101.48	90.6%
316 47 00 00	CE-Telephone Utility Tax	28,516.00	1,356.03	6,384.63	22,131.37	77.6%
316 48 00 00	CE-Refuse Collection Utility Tax	20,656.00	1,908.92	5,744.06	14,911.94	72.2%
316 49 00 00	CE-Electric Utility Tax	148,802.00	0.00	15,751.04	133,050.96	89.4%
316 81 00 00	CE-GE Tax-Punch Boards & Pull Tabs	860.00	0.00	131.70	728.30	84.7%
316 82 00 00	CE-GE Tax-Bingo & Raffles	390.00	0.00	123.60	266.40	68.3%
316 83 00 00	CE-GE Tax-Amusement Games	0.00	0.00	0.00	0.00	100.0%
316 84 00 00	CE-GE Tax-Card Games	0.00	0.00	0.00	0.00	100.0%
317 20 00 00	CE-Leasehold Excise Tax	10,887.00	0.00	0.00	10,887.00	100.0%
310 Taxes		1,729,976.00	144,546.49	248,400.77	1,481,575.23	85.6%
320 Licenses & Permits						
321 91 00 00	CE-Cable Franchise Fees	16,128.00	3,977.81	6,307.25	9,820.75	60.9%
321 99 00 00	CE-Business Licenses & Permits	25,000.00	2,975.00	7,174.98	17,825.02	71.3%
321 99 01 00	CE-Short-Term Rental Permit	9,000.00	1,550.00	6,800.00	2,200.00	24.4%
322 10 00 00	CE-Building Permit	50,000.00	1,026.06	2,693.58	47,306.42	94.6%
322 10 00 01	CE-Bldg Permits/Residential	0.00	0.00	0.00	0.00	100.0%
322 10 00 02	CE-Bldg Permits/Commercial	0.00	0.00	0.00	0.00	100.0%
322 10 00 04	CE-Bldg Permits/Signs	300.00	100.00	200.00	100.00	33.3%
322 10 00 05	CE-Mechanical Permit	5,000.00	469.00	709.00	4,291.00	85.8%
322 10 00 06	CE-Plumbing Permit	6,750.00	740.00	1,075.00	5,675.00	84.1%
322 30 00 00	CE-Animal Licenses	960.00	160.00	290.00	670.00	69.8%
322 40 00 00	CE-Street And Curb Permits	2,000.00	125.00	175.00	1,825.00	91.3%
320 Licenses & Permits		115,138.00	11,122.87	25,424.81	89,713.19	77.9%
330 Intergovernmental Revenues						
331 16 60 00	CE-US Dept Justice-BPV Grant	0.00	0.00	0.00	0.00	100.0%
332 92 10 00	Coronavirus Local Fiscal Recovery	0.00	0.00	0.00	0.00	100.0%
333 11 00 01	CE-Regional Housing Rehabilitation Program	0.00	0.00	288.75	(288.75)	0.0%
333 21 99 90	CE-Coronavirus Relief Funds	0.00	0.00	0.00	0.00	100.0%
334 03 10 01	CE-DO Ecology Shoreline Grant	0.00	0.00	0.00	0.00	100.0%
334 04 20 01	CE-Comm. Energy Eff. Grant	0.00	0.00	0.00	0.00	100.0%
334 04 20 03	CE-Comm. Housing Action Plan Implementation Grant	0.00	0.00	0.00	0.00	100.0%
334 04 24 00	CE-CTED Stop Grant	5,000.00	5,010.53	5,010.53	(10.53)	0

001 Current Expense

Revenues		Amt Budgeted	February	YTD	Remaining	
330 Intergovernmental Revenues						
334 04 90 01	CE-EMS Trauma Grant	1,260.00	0.00	0.00	1,260.00	100.0%
335 00 91 00	CE-PUD Privilege Tax	25,577.00	0.00	0.00	25,577.00	100.0%
336 00 98 00	CE-City Assistance-ESSB6050	0.00	0.00	0.00	0.00	100.0%
336 06 21 00	CE-Violent Crimes/population	1,000.00	0.00	250.00	750.00	75.0%
336 06 26 00	CE-Special Programs	3,162.00	0.00	770.20	2,391.80	75.6%
336 06 41 00	CE-Marijuana Enforcement	0.00	0.00	0.00	0.00	100.0%
336 06 42 00	CE-Marijuana Excise Tax	3,167.00	0.00	0.00	3,167.00	100.0%
336 06 51 00	CE-DUI/other Assistance	0.00	0.00	3.04	(3.04)	0.0%
336 06 94 00	CE-Liquor Excise Tax	17,081.00	0.00	4,126.24	12,954.76	75.8%
336 06 95 00	CE-Liquor Board Profits	19,049.00	0.00	0.00	19,049.00	100.0%
337 00 21 00	CE-RMSA Lexipol Grant Police	0.00	1,794.93	1,794.93	(1,794.93)	0.0%
337 00 22 00	CE-RMSA Lexipol Grant Fire	0.00	0.00	0.00	0.00	100.0%
337 00 22 01	CE-Fire Grant	0.00	0.00	0.00	0.00	100.0%
337 21 01 00	CD-AWC Grant	0.00	0.00	0.00	0.00	100.0%
330 Intergovernmental Revenues		75,296.00	6,805.46	12,243.69	63,052.31	83.7%
340 Charges For Goods & Services						
341 33 00 00	CE-District Court-Admin Fees	0.00	0.00	0.00	0.00	100.0%
341 35 00 00	CE-Oth Cert & Copy Fees	0.00	0.00	0.00	0.00	100.0%
341 43 00 00	CE-Finance Admin Fees	328,341.00	0.00	0.00	328,341.00	100.0%
341 43 00 01	CE-Legislative Admin Fees	15,829.00	0.00	0.00	15,829.00	100.0%
341 62 00 00	Word Processing, Printing And Duplicating Services - Municipal/District Court	0.00	0.00	0.00	0.00	100.0%
341 81 00 00	CE-Charges For Goods/Service	0.00	0.00	0.00	0.00	100.0%
341 96 00 00	CE-HR Admin Fees	21,762.00	0.00	0.00	21,762.00	100.0%
342 10 00 00	CE-Law Enforcement Services	1,415.00	115.00	235.00	1,180.00	83.4%
342 10 00 01	CE-Law Enforcement-Bingen	405,723.00	66,718.72	66,718.72	339,004.28	83.6%
342 10 00 02	CE-Other Police Services	0.00	0.00	0.00	0.00	100.0%
342 10 00 03	CE-Sheriff's Services	0.00	0.00	0.00	0.00	100.0%
342 10 00 05	CE-Police Civil Service Fees	0.00	0.00	0.00	0.00	100.0%
342 20 00 00	CE-Fire Protection Services	0.00	0.00	0.00	0.00	100.0%
342 21 00 01	CE-Fire Protection-Dist #3/k	0.00	0.00	0.00	0.00	100.0%
342 21 00 03	CE-Fire Interlocal Control Services	0.00	0.00	0.00	0.00	100.0%
342 33 00 00	CE-Adult Probation Services	0.00	0.00	0.00	0.00	100.0%
342 36 00 00	CE-Hous'g/Monitor'g Prisoner	353.00	0.00	40.00	313.00	88.7%
342 50 00 00	CE-DUI Emergency Response	0.00	0.00	0.00	0.00	100.0%
345 81 00 00	CE-Zoning & Subdivision Fees	15,000.00	715.00	5,440.00	9,560.00	63.7%
345 83 00 00	CE-Plan Review Fees	25,000.00	549.90	1,377.84	23,622.16	94.5%
347 30 00 01	CE-Park Use Activity Fees	450.00	0.00	0.00	450.00	100.0%
340 Charges For Goods & Services		813,873.00	68,098.62	73,811.56	740,061.44	90.9%
350 Fines & Penalties						
335 04 01 00	LE & CJ Leg One Time Cost	0.00	0.00	0.00	0.00	100.0%
352 30 00 00	CE-Proof Of Mv Ins (Admin)	0.00	0.00	0.00	0.00	100.0%
353 10 00 00	CE-Traffic Infraction Penalty	1,500.00	0.00	304.31	1,195.69	79.7%
353 70 00 00	CE-Non-Traffic Infract Penalty	0.00	0.00	0.00	0.00	100.0%
353 70 43 00	CE-Code Enforcement	0.00	0.00	0.00	0.00	100.0%
354 00 00 00	CE-Parking Infraction Penalty	0.00	125.00	175.00	(175.00)	0
355 20 00 00	CE-DUI Fines	700.00	0.00	0.00	700.00	100

001 Current Expense

Revenues		Amt Budgeted	February	YTD	Remaining	
350 Fines & Penalties						
355 80 00 00	CE-Other Criminal Traffic Fines	550.00	11.22	22.44	527.56	95.9%
356 50 00 00	CE-Sup Court, Inv Fund Assets	50.00	0.00	0.00	50.00	100.0%
356 50 00 01	CE-Investigative Fund Assessments	0.00	0.00	0.00	0.00	100.0%
356 90 00 00	CE-Other Non-traffic Fines	2,200.00	212.85	305.65	1,894.35	86.1%
357 33 00 00	CE-Public Defense Cost	2,750.00	324.99	423.39	2,326.61	84.6%
357 35 00 00	CE-Court Interpreter Cost	0.00	0.00	0.00	0.00	100.0%
357 37 00 00	CE-Warr/Subp Cost Remit	90.00	3.26	3.26	86.74	96.4%
359 70 00 00	CE-Refuse Service Fines	0.00	0.00	0.00	0.00	100.0%
359 80 00 00	CE-Penalties On Business Licenses & Permits	0.00	0.00	0.00	0.00	100.0%
350 Fines & Penalties		7,840.00	677.32	1,234.05	6,605.95	84.3%
360 Miscellaneous Revenues						
361 11 00 00	CE-Investment Interest	3,000.00	3,909.78	8,022.28	(5,022.28)	0.0%
361 40 00 00	CE-Sales Tax Interest	312.00	97.42	212.48	99.52	31.9%
361 40 00 99	CD-Street IF Loan Interest	0.00	0.00	0.00	0.00	100.0%
361 40 01 00	CE-Dist Ct, Interest Income	0.00	0.00	0.00	0.00	100.0%
362 50 00 00	CE-Lease-Mt Adams Chamber	4,945.00	824.14	824.14	4,120.86	83.3%
367 11 00 05	CE-Donations (Police Dept)	0.00	0.00	600.00	(600.00)	0.0%
367 11 00 08	CE-Donations (Park Dept)	0.00	0.00	0.00	0.00	100.0%
369 10 00 00	CE-Sale Of Surplus Equipment-Fire	0.00	0.00	0.00	0.00	100.0%
369 10 00 01	CE-Sale Of Surplus-Finance	0.00	0.00	0.00	0.00	100.0%
369 10 00 02	CE-Sale Of Surplus-Police	0.00	0.00	0.00	0.00	100.0%
369 10 00 06	CE-Sale Of Surplus-Parks	0.00	0.00	0.00	0.00	100.0%
369 30 21 00	CE-Police Confiscated And Forfeited Property	0.00	0.00	0.00	0.00	100.0%
369 30 21 01	CE-Drug Related Confiscated And Forfeited Property	0.00	0.00	0.00	0.00	100.0%
369 40 00 00	CE-Restitution	0.00	315.00	415.00	(415.00)	0.0%
369 81 00 00	CE-Cashier's Over/Short	0.00	0.00	0.00	0.00	100.0%
369 91 00 00	CE-Other Misc Revenue	0.00	637.14	1,164.05	(1,164.05)	0.0%
369 91 00 01	CE-Police Misc Revenue	0.00	0.00	0.00	0.00	100.0%
369 91 00 02	CE-Fire Misc Revenue	0.00	0.00	0.00	0.00	100.0%
369 91 00 40	CE-Candidate Election Filing Fees	0.00	0.00	0.00	0.00	100.0%
369 91 00 46	CE-Park Misc Revenue	0.00	0.00	0.00	0.00	100.0%
360 Miscellaneous Revenues		8,257.00	5,783.48	11,237.95	(2,980.95)	0.0%
380 Non Revenues - Other Increases In Fund Resources						
381 20 00 00	CE-Street IF Loan Repayment	0.00	0.00	0.00	0.00	100.0%
382 10 00 02	Park-Reservation Deposit	0.00	150.00	450.00	(450.00)	0.0%
382 10 00 03	CE-Surplus Premium	0.00	0.00	0.00	0.00	100.0%
382 10 00 04	CE-Surplus Sales Tax	0.00	0.00	0.00	0.00	100.0%
388 80 00 00	Prior Year(s) Corrections	0.00	0.00	0.00	0.00	100.0%
389 90 00 01	CE-Xpress Bill Pay Clearing	0.00	0.00	0.00	0.00	100.0%
380 Non Revenues - Other Increases In Fund		0.00	150.00	450.00	(450.00)	0.0%

390 Other Financing Sources

001 Current Expense

Revenues		Amt Budgeted	February	YTD	Remaining	
390 Other Financing Sources						
395 20 00 00	CE-Ins. Rec. Non-Capital Finance	0.00	0.00	0.00	0.00	100.0%
395 21 00 00	CE-Ins. Rec. Police Assets	0.00	0.00	0.00	0.00	100.0%
395 24 00 00	CE-Ins. Rec. Finance Assets	0.00	0.00	0.00	0.00	100.0%
397 00 02 01	CE-Transfer In From GO Bond Fund	0.00	0.00	0.00	0.00	100.0%
397 76 01 07	CE-Transfer From Pool Fund	0.00	0.00	0.00	0.00	100.0%
390 Other Financing Sources		0.00	0.00	0.00	0.00	100.0%
Fund Revenues:		3,755,823.00	237,184.24	1,787,364.61	1,968,458.39	52.4%

Expenditures		Amt Budgeted	February	YTD	Remaining	
514 Finance						
514 20 10 00	Finance-Salaries	110,213.00	9,612.12	18,838.74	91,374.26	82.9%
514 20 11 00	Finance-Salaries/OT	1,089.00	0.00	0.00	1,089.00	100.0%
514 20 20 00	Finance-Benefits	50,633.00	3,820.69	7,571.86	43,061.14	85.0%
514 20 21 00	Finance-Benefits/OT	211.00	0.00	0.00	211.00	100.0%
514 20 31 01	Finance-Office Supplies	7,875.00	699.37	699.37	7,175.63	91.1%
514 20 31 02	Finance-Janitorial Supplies	315.00	25.80	25.80	289.20	91.8%
514 20 31 03	Finance-Bridge Tickets	0.00	0.00	0.00	0.00	100.0%
514 20 31 04	Finance-Building Supplies	100.00	0.00	0.00	100.00	100.0%
514 20 35 01	Finance - Equipment	0.00	0.00	0.00	0.00	100.0%
514 20 41 00	Finance-Advertising	945.00	597.95	597.95	347.05	36.7%
514 20 41 01	Finance-Contractual Services	23,980.00	3,495.19	6,935.73	17,044.27	71.1%
514 20 41 02	Finance-Computer Services	83,664.00	12,628.77	19,399.65	64,264.35	76.8%
514 20 42 01	Finance-Com-CenturyLink	3,514.00	570.44	570.44	2,943.56	83.8%
514 20 42 03	Finance-Com AT&T	1,088.00	92.73	92.73	995.27	91.5%
514 20 42 04	Finance-Gorge.Net	17,434.00	1,370.95	2,601.92	14,832.08	85.1%
514 20 42 06	Finance-Com-Conference Calls	0.00	0.00	0.00	0.00	100.0%
514 20 43 00	Finance-Travel & Training	2,100.00	0.00	0.00	2,100.00	100.0%
514 20 45 00	Finance-Equipment Rental	6,842.00	661.83	1,146.32	5,695.68	83.2%
514 20 46 00	Finance-Insurance	187,880.00	0.00	187,879.00	1.00	0.0%
514 20 47 01	Finance-Utilities-PUD	2,976.00	343.85	343.85	2,632.15	88.4%
514 20 47 02	Finance-Utilities-NW Natural	504.00	41.87	41.87	462.13	91.7%
514 20 47 03	Finance-Utilities-City Of WS	1,498.00	120.48	120.48	1,377.52	92.0%
514 20 47 04	Finance-Utilities-Refuse	205.00	17.05	17.05	187.95	91.7%
514 20 48 01	Finance-Building Services	350.00	118.79	118.79	231.21	66.1%
514 20 49 00	Finance-Other Misc Expenses	0.00	30.00	36.00	(36.00)	0.0%
514 20 49 01	Finance-Dues & Subscriptions	3,500.00	39.99	1,627.99	1,872.01	53.5%
514 20 49 02	Finance-Postage & Permits	1,774.00	0.00	0.00	1,774.00	100.0%
514 20 49 03	Finance-AP Int & Penalties	0.00	0.00	0.00	0.00	100.0%
514 20 49 40	Finance-External Taxes	0.00	0.00	0.00	0.00	100.0%
514 23 12 00	Finance-Volunteers	0.00	0.00	0.00	0.00	100.0%
514 23 22 00	Finance-Volunteer Benefits	0.00	0.00	0.00	0.00	100.0%
514 23 40 00	Finance-Auditing Services	0.00	0.00	0.00	0.00	100.0%
589 01 00 00	Payroll Tax Clearing	0.00	0.00	0.00	0.00	100.0%
589 90 00 00	Employee Deduction Clearing	0.00	(674.27)	(1,243.06)	1,243.06	100.0%
589 90 00 03	CE-Surplus Premium Remittance	0.00	0.00	0.00	0.00	100.0%
594 14 62 02	Finance-Building Improvements	0.00	0.00	0.00	0.00	100.0%
594 14 64 01	Finance-Assets > $250	0.00	0.00	0.00	0.00	100.0%
594 14 64 09	Finance-Computer Equip/Software	0.00	0.00	0.00	0.00	100

001 Current Expense

Expenditures		Amt Budgeted	February	YTD	Remaining	
514 Finance						
597 01 00 01	CE-Street Water Utility Taxes	0.00	0.00	0.00	0.00	100.0%
597 01 00 02	CE-Street WW Utility Taxes	0.00	0.00	0.00	0.00	100.0%
597 08 00 00	CE-Transfer To MCI	0.00	0.00	0.00	0.00	100.0%
597 09 00 00	CE-Transfer To General Reserve	0.00	0.00	0.00	0.00	100.0%
514 Finance		508,690.00	33,613.60	247,422.48	261,267.52	51.4%
518 Central Services						
518 10 10 00	HR-Salaries	31,077.00	3,234.03	6,349.16	24,727.84	79.6%
518 10 11 00	HR-Salaries/OT	334.00	4.63	9.27	324.73	97.2%
518 10 20 00	HR-Benefits	13,854.00	1,533.50	3,045.53	10,808.47	78.0%
518 10 21 00	HR-Benefits/OT	65.00	0.84	1.66	63.34	97.4%
518 10 31 01	HR-Office Supplies	0.00	0.00	0.00	0.00	100.0%
518 10 34 01	HR-Building Supplies	0.00	0.00	0.00	0.00	100.0%
518 10 41 01	HR-Contractual Services	6,687.00	396.00	396.00	6,291.00	94.1%
518 10 41 02	HR-Municipal Labor Attny	0.00	0.00	0.00	0.00	100.0%
518 10 41 03	HR-Police Labor Attny	0.00	0.00	0.00	0.00	100.0%
518 10 42 01	HR-Com-CenturyLink	0.00	0.00	0.00	0.00	100.0%
518 10 42 03	HR-Com-AT&T	1,267.00	32.16	32.16	1,234.84	97.5%
518 10 43 00	HR-Travel & Training	1,000.00	0.00	0.00	1,000.00	100.0%
518 10 44 00	HR-Advertising	0.00	0.00	0.00	0.00	100.0%
518 10 47 01	HR-Utilities-PUD	0.00	0.00	0.00	0.00	100.0%
518 10 47 03	HR-Utilities-City Of WS	0.00	0.00	0.00	0.00	100.0%
518 10 47 04	HR-Utilities-Refuse	0.00	0.00	0.00	0.00	100.0%
518 10 48 01	HR-Building Services	0.00	0.00	0.00	0.00	100.0%
518 10 48 02	HR-Computer Services	7,504.00	5,757.62	5,757.62	1,746.38	23.3%
518 10 49 01	HR-Dues & Subscriptions	0.00	0.00	0.00	0.00	100.0%
518 Central Services		61,788.00	10,958.78	15,591.40	46,196.60	74.8%
519 General Government Services						
512 50 41 01	Judicial-Judge Services	31,500.00	0.00	0.00	31,500.00	100.0%
513 10 41 00	Executive - Professional Services	0.00	0.00	0.00	0.00	100.0%
515 45 41 00	Legal - Criminal Contractual Services	17,000.00	1,400.00	2,800.00	14,200.00	83.5%
515 91 41 00	Judicial-Indingent Defence	10,000.00	0.00	520.00	9,480.00	94.8%
518 61 14 00	General Govt-Judgements And Settlements	0.00	0.00	0.00	0.00	100.0%
523 60 49 40	Judicial-Prisoner Care	13,650.00	0.00	0.00	13,650.00	100.0%
525 60 49 40	Emergency Services-Emerg. Mg	1,374.00	0.00	0.00	1,374.00	100.0%
539 30 31 01	Animal-Office Supplies	0.00	0.00	0.00	0.00	100.0%
539 30 41 01	Animal-Contractual Services	0.00	0.00	0.00	0.00	100.0%
581 20 00 30	CE-W Res IF Loan Principal	0.00	0.00	0.00	0.00	100.0%
592 18 82 30	CE-W Res IF Loan Interest	0.00	0.00	0.00	0.00	100.0%
594 24 64 01	Building-Assets > $250	0.00	0.00	0.00	0.00	100.0%
597 42 01 01	CE-Transfer To Street	0.00	0.00	0.00	0.00	100.0%
000		73,524.00	1,400.00	3,320.00	70,204.00	95.5%
511 60 10 00	Legislative-Salaries	10,560.00	830.00	1,660.00	8,900.00	84.3%
511 60 20 00	Legislative-Benefits	954.00	63.50	127.00	827.00	86.7%
511 60 31 00	Legislative - Supplies	315.00	0.00	0.00	315.00	100

001 Current Expense

Expenditures		Amt Budgeted	February	YTD	Remaining	
519 General Government Services						
511 60 35 00	Legislative - Small Tools And Minor Equipment	0.00	0.00	0.00	0.00	100.0%
511 60 41 00	Legislative-Advertising	300.00	0.00	0.00	300.00	100.0%
511 60 41 01	Legislative - Professional Services	3,612.00	0.00	3,612.00	0.00	0.0%
511 60 43 00	Legislative-Travel & Training	3,364.00	0.00	0.00	3,364.00	100.0%
511 60 47 01	Legislative-Utilties-PUD	378.00	19.38	19.38	358.62	94.9%
511 60 47 02	Legislative-Utilties-NW Natural	206.00	32.47	32.47	173.53	84.2%
511 60 47 03	Legislative-Utilties-City WS	291.00	23.76	23.76	267.24	91.8%
511 60 47 04	Legislative-Utility-Refuse	48.00	3.51	3.51	44.49	92.7%
511 60 49 00	Legislative - Miscellaneous	0.00	0.00	0.00	0.00	100.0%
513 10 10 00	Executive-Salaries	24,360.00	2,000.00	4,000.00	20,360.00	83.6%
513 10 20 00	Executive-Benefits	1,963.00	153.00	306.00	1,657.00	84.4%
513 10 42 01	Executive-Com-AT&T	636.00	52.70	52.70	583.30	91.7%
513 10 43 00	Executive-Travel & Training	900.00	0.00	0.00	900.00	100.0%
514 40 49 40	Legislative-Election Costs	8,400.00	0.00	0.00	8,400.00	100.0%
515 30 10 00	Legal- Civil Salaries	0.00	0.00	0.00	0.00	100.0%
515 30 20 00	Legal - Civil Benefits	0.00	0.00	0.00	0.00	100.0%
515 30 43 00	Legal -Travel And Training	0.00	0.00	0.00	0.00	100.0%
515 41 41 01	Legal-Civil Contractual Services	25,000.00	1,376.00	1,376.00	23,624.00	94.5%
019 Legislative Costs		81,287.00	4,554.32	11,212.82	70,074.18	86.2%
519 General Government Services		154,811.00	5,954.32	14,532.82	140,278.18	90.6%
524 Building						
524 60 10 00	Building-Salaries	92,048.00	8,404.64	16,476.60	75,571.40	82.1%
524 60 11 00	Building-Salaries/OT	2,080.00	49.85	49.85	2,030.15	97.6%
524 60 20 00	Building-Benefits	36,521.00	3,127.41	6,194.82	30,326.18	83.0%
524 60 21 00	Building-Benefits/OT	402.00	8.94	8.94	393.06	97.8%
524 60 31 01	Building-Office Supplies	1,838.00	0.00	0.00	1,838.00	100.0%
524 60 41 00	Building-Advertising	0.00	0.00	0.00	0.00	100.0%
524 60 41 01	Building-Contractual Service	1,000.00	0.00	0.00	1,000.00	100.0%
524 60 41 03	Building-Contractual Interim City Administrator	0.00	0.00	0.00	0.00	100.0%
524 60 42 01	Building-Cell Phones	827.00	68.99	68.99	758.01	91.7%
524 60 43 00	Building-Travel & Training	0.00	625.00	625.00	(625.00)	0.0%
524 60 48 00	Building-Computer Equip/Maint Services	36,139.00	17,042.14	17,042.14	19,096.86	52.8%
524 60 48 01	Building Code Enforcement-Jewett St. Retaining Wall	0.00	0.00	0.00	0.00	100.0%
524 60 48 02	Building Code Enforcement-Feast Market Parking Lot	0.00	0.00	0.00	0.00	100.0%
524 60 48 03	Building Code Enforcement-Kane Property	0.00	0.00	0.00	0.00	100.0%
524 60 48 04	Building Code Enforcement-Sellway Property	0.00	0.00	0.00	0.00	100.0%
524 60 49 01	Building-Dues & Subscription	240.00	95.00	95.00	145.00	60.4%
524 60 49 02	Building-Postage & Permits	0.00	0.00	0.00	0.00	100.0%
524 Building		171,095.00	29,421.97	40,561.34	130,533.66	76.3%

001 Current Expense

Expenditures		Amt Budgeted	February	YTD	Remaining	
557 Community Services						
551 00 00 01	Community Services - ARPA Housing	364,200.00	0.00	0.00	364,200.00	100.0%
557 30 31 00	Community Services - Supplies	5,000.00	0.00	0.00	5,000.00	100.0%
557 30 31 01	Community Services - COVID19 CARES Purchases	0.00	0.00	0.00	0.00	100.0%
557 30 31 02	Community Services - ARPA Public Health Supplies	0.00	0.00	0.00	0.00	100.0%
557 30 41 00	Community Services - Advertising	0.00	0.00	0.00	0.00	100.0%
557 30 41 01	Tourism-Legal Services	0.00	0.00	0.00	0.00	100.0%
557 30 41 02	Community Services- Contractual	0.00	0.00	0.00	0.00	100.0%
557 30 41 03	Community Services - Contractual - Community Center Study	0.00	0.00	0.00	0.00	100.0%
557 30 41 04	Community Services - ARPA Funds	76,651.00	0.00	0.00	76,651.00	100.0%
571 20 49 00	Community Development - Youth Center Services	12,000.00	0.00	0.00	12,000.00	100.0%
594 34 00 01	Community Services - ARPA Infrastructure Improvements	0.00	0.00	0.00	0.00	100.0%
594 42 00 01	Community Services - ARPA Govt Operations Investment Transit	0.00	0.00	0.00	0.00	100.0%
594 57 00 01	Community Services - ARPA Mail Delivery	0.00	0.00	0.00	0.00	100.0%
594 76 00 01	Community Services - ARPA Govt Operations Investment Parks	0.00	0.00	0.00	0.00	100.0%
597 34 40 80	Community Development- ARPA Funds - Infrastructure	177,500.00	14,791.67	29,583.34	147,916.66	83.3%
597 76 03 07	Community Services - ARPA Funds - Gov't Operation Investments-Parks/Pool	30,767.00	2,916.67	5,480.59	25,286.41	82.2%
557 Community Services		666,118.00	17,708.34	35,063.93	631,054.07	94.7%
558 Planning & Community Devel						
558 60 10 00	Planning-Salaries	151,938.00	13,255.43	26,178.15	125,759.85	82.8%
558 60 11 00	Planning-Salaries/OT	2,080.00	49.85	185.39	1,894.61	91.1%
558 60 20 00	Planning-Benefits	64,213.00	4,382.54	8,705.08	55,507.92	86.4%
558 60 21 00	Planning-Benefits/OT	402.00	8.94	33.25	368.75	91.7%
558 60 31 01	Planning-Office Supplies	3,500.00	0.00	2,446.24	1,053.76	30.1%
558 60 41 01	Planning-Contractual Service	43,463.00	2,167.00	9,916.74	33,546.26	77.2%
558 60 41 02	Planning-Shoreline Plan	0.00	290.00	290.00	(290.00)	0.0%
558 60 41 03	Planning-Comp Plan Update	0.00	0.00	0.00	0.00	100.0%
558 60 41 04	Planning-Critical Areas Ord Review	0.00	1,887.50	1,887.50	(1,887.50)	0.0%
558 60 41 05	Planning-Buildable Lands/Housing Analysis	0.00	0.00	0.00	0.00	100.0%
558 60 41 07	Planning-Housing Action Plan	0.00	0.00	0.00	0.00	100.0%
558 60 41 09	Planning-Contractual Interim City Administrator	0.00	0.00	0.00	0.00	100.0%
558 60 42 01	Planning-Cell Phones	912.00	23.00	23.00	889.00	97.5%
558 60 43 00	Planning-Travel & Training	7,500.00	0.00	0.00	7,500.00	100.0%
558 60 44 00	Planning-Advertising	3,500.00	259.88	259.88	3,240.12	92.6%
558 60 47 01	Planning-Utilities-PUD	206.00	19.38	19.38	186.62	90
558 60 47 02	Planning-Utilities-NW Natural	196.00	32.48	32.48	163.52	83

001 Current Expense

Expenditures		Amt Budgeted	February	YTD	Remaining	
558 Planning & Community Devel						
558 60 47 03	Planning-Utilities-City WS	289.00	23.77	23.77	265.23	91.8%
558 60 47 04	Planning-Utilities-Refuse	41.00	3.51	3.51	37.49	91.4%
558 60 49 02	Planning-Postage & Permits	0.00	0.00	0.00	0.00	100.0%
558 70 41 00	Economic Development-Contractual Service	2,114.00	0.00	0.00	2,114.00	100.0%
594 58 64 01	Planning-Fixed Assets	0.00	0.00	0.00	0.00	100.0%
558 Planning & Community Devel		280,354.00	22,403.28	50,004.37	230,349.63	82.2%
576 Park Facilities						
576 80 10 00	Park-Salaries	78,237.00	6,509.12	12,627.98	65,609.02	83.9%
576 80 11 00	Park-Salaries/OT	5,377.00	56.48	56.48	5,320.52	98.9%
576 80 20 00	Park-Benefits	39,899.00	2,546.38	5,022.24	34,876.76	87.4%
576 80 21 00	Park-Benefits/OT	1,107.00	10.12	10.12	1,096.88	99.1%
576 80 23 00	Park-Uniforms & Safety Gear	900.00	0.00	0.00	900.00	100.0%
576 80 31 01	Park-Veh/Equip Rep/Maint Supplies	1,500.00	172.55	172.55	1,327.45	88.5%
576 80 31 02	Park-Janitorial Supplies	1,654.00	214.50	214.50	1,439.50	87.0%
576 80 31 03	Park-Building Rep/Maint Supplies	2,625.00	94.57	94.57	2,530.43	96.4%
576 80 31 05	Park-Pipe, Valves, Fittings	800.00	0.00	0.00	800.00	100.0%
576 80 31 06	Park-Seasonal Supplies	2,600.00	0.00	0.00	2,600.00	100.0%
576 80 31 07	Park-Office & Operating Supplies	600.00	0.00	0.00	600.00	100.0%
576 80 32 00	Park-Gas/Oil/Diesel/Lubric	8,400.00	511.03	733.18	7,666.82	91.3%
576 80 35 01	Park-Shop Equipment & Tools	3,275.00	198.07	198.07	3,076.93	94.0%
576 80 41 01	Park-Contractual Services	4,575.00	3,151.00	3,151.00	1,424.00	31.1%
576 80 41 02	Park-Contractual Arborist	0.00	0.00	0.00	0.00	100.0%
576 80 41 09	Park-Contractual Interim City Administrator	0.00	0.00	0.00	0.00	100.0%
576 80 42 01	Park-Comm	666.00	106.09	106.09	559.91	84.1%
576 80 43 00	Park-Travel & Training	300.00	60.00	60.00	240.00	80.0%
576 80 44 00	Park-Advertising	150.00	126.32	126.32	23.68	15.8%
576 80 45 00	Park-Operating Rentals & Leases	100.00	0.00	0.00	100.00	100.0%
576 80 47 01	Park-Utilities-PUD	8,061.00	940.06	940.06	7,120.94	88.3%
576 80 47 02	Park-Utilities-NW Natural	0.00	0.00	0.00	0.00	100.0%
576 80 47 03	Park-Utilities-City Of WS	16,603.00	1,163.13	1,163.13	15,439.87	93.0%
576 80 47 04	Park-Utilities-Refuse	2,718.00	225.30	225.30	2,492.70	91.7%
576 80 48 01	Park-Bldg/Grnd Repair/Maint Services	28,965.00	636.76	636.76	28,328.24	97.8%
576 80 48 03	Park-Veh/Eq Repair/Maint Services	0.00	1,013.50	1,025.26	(1,025.26)	0.0%
576 80 48 04	Park-Tires & Tire Repair Services	600.00	731.32	731.32	(131.32)	0.0%
576 80 49 01	Park-Miscellaneous	179.00	14.50	17.67	161.33	90.1%
576 80 49 03	Parks - Laundry Service	438.00	29.48	29.48	408.52	93.3%
576 80 49 40	Park-Property Taxes	64.00	0.00	0.00	64.00	100.0%
589 90 01 00	CE-Park Use Deposit Refunds	0.00	0.00	0.00	0.00	100.0%
594 76 62 01	Parks-Park & Bldg Improv.	0.00	0.00	0.00	0.00	100.0%
594 76 62 03	Parks-Pool Demolition	0.00	0.00	0.00	0.00	100.0%
594 76 62 05	Parks-Land Purchase	0.00	0.00	0.00	0.00	100.0%
594 76 64 00	Parks- Machinery & Equip	0.00	0.00	0.00	0.00	100.0%
597 07 00 01	CE-Transfer To Pool	0.00	0.00	0.00	0.00	100.0%
597 76 00 03	CE-Transfer to New Pool Construction	4,233.00	0.00	352.75	3,880.25	91.7%

001 Current Expense

Expenditures		Amt Budgeted	February	YTD	Remaining	
576 Park Facilities						
576 Park Facilities		214,626.00	18,510.28	27,694.83	186,931.17	87.1%
580 Non Expeditures						
582 10 00 76	Park-Reservation Deposit Refund	0.00	150.00	150.00	(150.00)	0.0%
580 Non Expeditures		0.00	150.00	150.00	(150.00)	0.0%
021 Police						
521 Law Enforcement						
521 10 10 00	Civil Service-Salaries	0.00	0.00	0.00	0.00	100.0%
521 10 20 00	Civil Service-Benefits	0.00	0.00	0.00	0.00	100.0%
521 10 31 00	Civil Service-Office Supplies	0.00	0.00	0.00	0.00	100.0%
521 10 41 00	Civil Service- Professional Services	600.00	0.00	0.00	600.00	100.0%
521 10 43 00	Civil Service-Travel	0.00	0.00	0.00	0.00	100.0%
521 10 44 00	Civil Service-Advertising	0.00	0.00	0.00	0.00	100.0%
521 10 49 00	Civil Service-Training & Misc	0.00	0.00	0.00	0.00	100.0%
521 20 10 00	Police-Salaries	694,299.00	63,296.38	123,544.68	570,754.32	82.2%
521 20 10 01	Police Maintenance Salaries	2,725.00	340.11	638.26	2,086.74	76.6%
521 20 11 00	Police-Salaries/OT	41,404.00	2,639.36	4,893.54	36,510.46	88.2%
521 20 11 01	Police Maintenance Salaries/OT	255.00	0.00	12.97	242.03	94.9%
521 20 12 00	Police Holiday Pay	37,640.00	0.00	0.00	37,640.00	100.0%
521 20 20 00	Police-Benefits	268,976.00	21,414.38	42,451.76	226,524.24	84.2%
521 20 20 01	Police Maintenance Benefits	1,463.00	157.60	307.65	1,155.35	79.0%
521 20 20 02	Police-Benefits-LEOFF I	58,618.00	4,801.31	9,607.82	49,010.18	83.6%
521 20 21 00	Police-Benefits/OT	6,650.00	340.23	632.14	6,017.86	90.5%
521 20 21 01	Police Maintenance Benefits/OT	52.00	0.00	2.32	49.68	95.5%
521 20 22 00	Police Holiday Benefits	5,251.00	0.00	0.00	5,251.00	100.0%
521 20 23 00	Police-Uniforms & Safety Gear	5,950.00	81.81	339.04	5,610.96	94.3%
521 20 23 02	Police-Badges For Donations	0.00	0.00	0.00	0.00	100.0%
521 20 31 01	Police-Office & Operating Supplies	4,586.00	382.08	382.08	4,203.92	91.7%
521 20 31 02	Police-Building Supplies	546.00	0.00	0.00	546.00	100.0%
521 20 31 03	Police-Vehicle/Equip Supplies	1,419.00	32.95	32.95	1,386.05	97.7%
521 20 31 04	Police-Firearm Supplies	3,819.00	0.00	0.00	3,819.00	100.0%
521 20 32 00	Police-Gas/Oil/Diesel/Lubric	29,276.00	1,258.51	2,284.19	26,991.81	92.2%
521 20 35 01	Police-Shop Equipment & Tools	546.00	0.00	0.00	546.00	100.0%
521 20 41 01	Police-Contractual Services	15,820.00	176.26	176.26	15,643.74	98.9%
521 20 41 02	Police-Advertising	219.00	0.00	0.00	219.00	100.0%
521 20 41 03	Police-Labor Attorney Services	0.00	0.00	0.00	0.00	100.0%
521 20 41 04	Police-Social Services Contractual	0.00	0.00	0.00	0.00	100.0%
521 20 41 05	Police-Contractual Interim City Administrator	0.00	0.00	0.00	0.00	100.0%
521 20 42 01	Police-Com-CenturyLink	3,400.00	564.46	564.46	2,835.54	83.4%
521 20 42 04	Police-Com-Gorge.Net	0.00	0.00	0.00	0.00	100.0%
521 20 42 05	Police-Com-Dispatch	34,779.00	0.00	0.00	34,779.00	100.0%
521 20 42 06	Police-Com-Cell Phones	9,819.00	674.23	674.23	9,144.77	93.1%
521 20 45 00	Police-Equipment Rental	3,483.00	290.25	580.50	2,902.50	83.3%
521 20 47 01	Police-Utilities-PUD	2,160.00	207.13	207.13	1,952.87	90.4%
521 20 47 02	Police-Utilities-NW Natural	0.00	0.00	0.00	0.00	100
521 20 47 03	Police-Utilities-City Of WS	1,506.00	121.67	121.67	1,384.33	91

001 Current Expense

Expenditures		Amt Budgeted	February	YTD	Remaining	
521 Law Enforcement						
521 20 47 04	Police-Utilities-Refuse	215.00	17.05	17.05	197.95	92.1%
521 20 48 01	Police-Building Services	8,401.00	333.37	333.37	8,067.63	96.0%
521 20 48 02	Police-Radio Rep/Maint Services	1,700.00	0.00	0.00	1,700.00	100.0%
521 20 48 03	Police-Vehicle/Equip Repair/Maint Services	3,273.00	151.85	1,678.84	1,594.16	48.7%
521 20 48 04	Police-Tire Services	3,819.00	9.68	188.31	3,630.69	95.1%
521 20 48 05	Police-Computer Eq/Soft Maint	8,000.00	0.00	376.24	7,623.76	95.3%
521 20 49 00	Police-Other Misc Expenses	219.00	20.00	20.00	199.00	90.9%
521 20 49 01	Police-Dues & Subscriptions	500.00	188.00	288.00	212.00	42.4%
521 21 31 00	Police-Investigation-Supplies	0.00	0.00	0.00	0.00	100.0%
521 21 40 00	Police-Investigation	3,000.00	465.63	476.12	2,523.88	84.1%
521 30 50 00	Police-Reserve Unit	0.00	0.00	0.00	0.00	100.0%
521 40 49 01	Police-Travel & Training	12,000.00	788.99	788.99	11,211.01	93.4%
521 50 45 00	Police-Rent	0.00	0.00	0.00	0.00	100.0%
594 21 62 01	Police-Other Infrastructure Improvements	3,000.00	0.00	0.00	3,000.00	100.0%
594 21 64 02	Police-Police Equipment	8,000.00	167.50	200.12	7,799.88	97.5%
597 21 00 01	CE-Transfer To PVR	0.00	0.00	0.00	0.00	100.0%
000		1,287,388.00	98,920.79	191,820.69	1,095,567.31	85.1%
521 21 40 01	Police-Drug Investigation	4,000.00	0.00	0.00	4,000.00	100.0%
121 Drug Investigation		4,000.00	0.00	0.00	4,000.00	100.0%
521 Law Enforcement		1,291,388.00	98,920.79	191,820.69	1,099,567.31	85.1%
021 Police		1,291,388.00	98,920.79	191,820.69	1,099,567.31	85.1%
022 Fire						
522 Fire Control						
522 20 10 00	Fire-Salaries	15,247.00	1,262.06	2,524.12	12,722.88	83.4%
522 20 10 02	Fire-Salaries-Drill Call Pay	11,000.00	0.00	0.00	11,000.00	100.0%
522 20 20 00	Fire-Benefits	5,570.00	407.62	815.24	4,754.76	85.4%
522 20 20 02	Fire-Drill Call Benefits	1,123.00	23.42	46.84	1,076.16	95.8%
522 20 23 00	Fire-Uniforms & Safety Gear	20,000.00	0.00	15.00	19,985.00	99.9%
522 20 24 00	Fire-Volunteer Recog Program	300.00	0.00	0.00	300.00	100.0%
522 20 24 01	Fire-Firefighter Wellness	200.00	0.00	0.00	200.00	100.0%
522 20 25 00	Fire-Disability & Pension	1,710.00	1,200.00	1,200.00	510.00	29.8%
522 20 26 00	Fire-Additional Disability Insurance	0.00	0.00	0.00	0.00	100.0%
522 20 31 01	Fire-Office Supplies	210.00	0.00	0.00	210.00	100.0%
522 20 31 02	Fire-Janitorial Supplies	300.00	0.00	0.00	300.00	100.0%
522 20 31 03	Fire-Hoses	0.00	0.00	0.00	0.00	100.0%
522 20 31 04	Fire-Hazmat Supplies	0.00	0.00	0.00	0.00	100.0%
522 20 31 05	Fire-SCBA Refills	2,500.00	0.00	0.00	2,500.00	100.0%
522 20 31 10	Fire-EMS Supplies	1,050.00	0.00	0.00	1,050.00	100.0%
522 20 32 00	Fire-Gas/Oil/Diesel/Lubric	4,200.00	204.94	204.94	3,995.06	95.1%
522 20 35 01	Fire-Shop Equipment & Tools	525.00	0.00	0.00	525.00	100.0%
522 20 41 01	Fire-Contractual Services	242.00	88.00	88.00	154.00	63.6%
522 20 41 04	Fire-Contractual Interim City Administrator	0.00	0.00	0.00	0.00	100

001 Current Expense

Expenditures		Amt Budgeted	February	YTD	Remaining	
522 Fire Control						
522 20 42 01	Fire-Com-CenturyLink	0.00	0.00	0.00	0.00	100.0%
522 20 42 02	Fire-Com-AT&T Cell Phones	0.00	0.00	0.00	0.00	100.0%
522 20 44 00	Fire-Advertising	0.00	0.00	0.00	0.00	100.0%
522 20 45 00	Fire-Equipment Rental	0.00	0.00	3.63	(3.63)	0.0%
522 20 47 01	Fire-Utilities-PUD	823.00	77.51	77.51	745.49	90.6%
522 20 47 02	Fire-Utilities-NW Natural	1,175.00	194.83	194.83	980.17	83.4%
522 20 47 03	Fire-Utilities-City Of WS	1,152.00	95.05	95.05	1,056.95	91.7%
522 20 47 04	Fire-Utilities-Refuse	454.00	35.71	35.71	418.29	92.1%
522 20 48 01	Fire-Bldg/Grnd/Repair/Maint Services	1,000.00	0.00	0.00	1,000.00	100.0%
522 20 48 02	Fire-Radio Repair/Maint Services	1,000.00	0.00	0.00	1,000.00	100.0%
522 20 48 05	Fire-Hose/Ladder Repair/Main Services	2,893.00	0.00	0.00	2,893.00	100.0%
522 20 48 06	Fire-Computer Repair/Maint Services	0.00	0.00	0.00	0.00	100.0%
522 20 49 01	Fire-Dues & Subscriptions	1,000.00	341.88	341.88	658.12	65.8%
522 20 49 02	Fire-Miscellaneous	0.00	4.00	5.95	(5.95)	0.0%
522 30 40 00	Fire-Fire Prevention	0.00	0.00	0.00	0.00	100.0%
522 45 43 00	Fire-Travel & Training	1,500.00	25.00	25.00	1,475.00	98.3%
522 45 49 40	Fire-Training-Fire District 3	0.00	0.00	0.00	0.00	100.0%
522 50 31 01	Fire-Bldg/Grnd Repair/Maint Supplies	400.00	0.00	4.01	395.99	99.0%
522 50 46 00	Fire-Insurance	0.00	0.00	0.00	0.00	100.0%
522 50 48 01	Fire-Bldg/Grnd Repair/Maint Services	2,000.00	278.43	278.43	1,721.57	86.1%
522 60 10 00	Fire-Maint Salaries	2,567.00	255.08	478.67	2,088.33	81.4%
522 60 11 00	Fire-Maint Salaires/Overtime	0.00	0.00	0.00	0.00	100.0%
522 60 20 00	Fire-Maint Benefits	1,434.00	118.19	230.72	1,203.28	83.9%
522 60 21 00	Fire-Maint Benefits/Overtime	0.00	0.00	0.00	0.00	100.0%
522 60 31 03	Fire-Veh/Eq Supplies	3,000.00	0.00	0.00	3,000.00	100.0%
522 60 48 03	Fire-Veh/Eq Repair/Maint Services	6,872.00	0.00	0.00	6,872.00	100.0%
522 60 48 04	Fire-Tires/Tire Repair/Maint Services	3,675.00	0.00	0.00	3,675.00	100.0%
594 22 64 01	Fire-Mach. & Equip. > $250	0.00	0.00	0.00	0.00	100.0%
594 22 64 05	Fire-Com. Equip	3,500.00	0.00	0.00	3,500.00	100.0%
597 22 00 01	CE-Transfer To Fire Reserve	25,000.00	2,083.33	4,166.66	20,833.34	83.3%
522 Fire Control		123,622.00	6,695.05	10,832.19	112,789.81	91.2%
022 Fire		123,622.00	6,695.05	10,832.19	112,789.81	91.2%

999 Ending Cash & Investments

999 Ending Balance						
508 31 00 01	CE-Restricted Ending Balance	0.00	0.00	0.00	0.00	100.0%
508 51 00 01	CE-Assigned Ending Balance	0.00	0.00	0.00	0.00	100.0%
508 91 00 01	CE-Unassigned Ending Balance	283,331.00	0.00	0.00	283,331.00	100.0%
999 Ending Balance		283,331.00	0.00	0.00	283,331.00	100.0%
999 Ending Cash & Investments		283,331.00	0.00	0.00	283,331.00	100.0%

001 Current Expense

Expenditures	Amt Budgeted	February	YTD	Remaining	
Fund Expenditures:	3,755,823.00	244,336.41	633,674.05	3,122,148.95	83.1%
Fund Excess/(Deficit):	0.00	(7,152.17)	1,153,690.56		

101 Street Fund

Revenues		Amt Budgeted	February	YTD	Remaining	
308 Beginning Balances						
308 31 01 01	Street-Restricted Beginning Balance	0.00	0.00	250.00	(250.00)	0.0%
308 51 01 01	Street-Assigned Beginning Balance	175,450.00	0.00	258,474.01	(83,024.01)	0.0%
308 Beginning Balances		175,450.00	0.00	258,724.01	(83,274.01)	0.0%
310 Taxes						
311 10 00 01	Street-Property Taxes	75,927.00	0.00	2,030.15	73,896.85	97.3%
316 44 01 01	Street-Water Utility Tax	133,139.00	8,914.09	19,321.01	113,817.99	85.5%
316 45 01 01	Street-Wastewater Utility Tax	66,088.00	5,119.13	10,471.37	55,616.63	84.2%
310 Taxes		275,154.00	14,033.22	31,822.53	243,331.47	88.4%
330 Intergovernmental Revenues						
334 03 60 00	Street-STP-R Program	0.00	0.00	0.00	0.00	100.0%
334 03 82 16	Street-SRTS Project	0.00	0.00	0.00	0.00	100.0%
334 03 82 24	Street-TIB 2020 Garfield Street	262,873.00	0.00	0.00	262,873.00	100.0%
336 00 71 00	Street-Multimodal Transp.	3,287.00	0.00	0.00	3,287.00	100.0%
336 00 87 00	Street-Fuel Tax	48,082.00	3,231.28	6,650.30	41,431.70	86.2%
330 Intergovernmental Revenues		314,242.00	3,231.28	6,650.30	307,591.70	97.9%
360 Miscellaneous Revenues						
361 11 40 00	Street-Investment Interest	0.00	358.12	734.81	(734.81)	0.0%
367 11 01 01	Street-BPAC Donations	0.00	0.00	0.00	0.00	100.0%
367 11 01 02	Street - City Hall Flower Bed	0.00	0.00	250.00	(250.00)	0.0%
367 11 01 03	Street - E/V Charging Station	0.00	8,600.00	8,600.00	(8,600.00)	0.0%
369 10 42 00	Street-Sale Of Scrap And Junk	0.00	0.00	0.00	0.00	100.0%
369 91 01 01	Street-Other Misc Revenue	0.00	0.00	0.00	0.00	100.0%
360 Miscellaneous Revenues		0.00	8,958.12	9,584.81	(9,584.81)	0.0%
380 Non Revenues - Other Increases In Fund Resources						
381 10 01 01	Street-Interfund Loan Received	0.00	0.00	0.00	0.00	100.0%
380 Non Revenues - Other Increases In Fund		0.00	0.00	0.00	0.00	100.0%
390 Other Financing Sources						
395 20 00 01	Street-Ins. Rec. Capital Assets	0.00	0.00	0.00	0.00	100.0%
390 Other Financing Sources		0.00	0.00	0.00	0.00	100.0%
397 Interfund Transfers						
397 01 00 01	Street-Water Utility Taxes	0.00	0.00	0.00	0.00	100.0%
397 01 00 02	Street-WW Utility Taxes	0.00	0.00	0.00	0.00	100.0%
397 02 00 01	Street-Transfer From CE	0.00	0.00	0.00	0.00	100.0%
397 Interfund Transfers		0.00	0.00	0.00	0.00	100.0%

315 Tohomish/Snohomish Project

101 Street Fund

Revenues		Amt Budgeted	February	YTD	Remaining	
397 Interfund Transfers						
397 42 03 03	Street-Transfer From Street Const	0.00	0.00	0.00	0.00	100.0%
397 Interfund Transfers		0.00	0.00	0.00	0.00	100.0%
315 Tohomish/Snohomish Project		0.00	0.00	0.00	0.00	100.0%
Fund Revenues:		764,846.00	26,222.62	306,781.65	458,064.35	59.9%

Expenditures		Amt Budgeted	February	YTD	Remaining	
542 Streets - Maintenance						
542 30 10 00	Street-Salaries	144,470.00	10,480.00	20,252.75	124,217.25	86.0%
542 30 11 00	Street-Salaries/OT	6,569.00	383.81	1,321.68	5,247.32	79.9%
542 30 20 00	Street-Benefits	69,746.00	4,152.27	8,177.74	61,568.26	88.3%
542 30 21 00	Street-Benefits/OT	1,347.00	68.98	237.58	1,109.42	82.4%
542 30 23 00	Street-Uniforms & Safety Gear	900.00	0.00	0.00	900.00	100.0%
542 30 31 01	Street-Office & Building Supplies	1,260.00	38.68	42.69	1,217.31	96.6%
542 30 31 02	Street-Janitorial Supplies	300.00	17.80	17.80	282.20	94.1%
542 30 31 04	Street-Construction Supplies	8,000.00	972.06	1,042.53	6,957.47	87.0%
542 30 31 05	Street-Pipe, Valves, Fitting	0.00	0.00	0.00	0.00	100.0%
542 30 31 06	Street-Utility Locate Supplies	0.00	0.00	0.00	0.00	100.0%
542 30 31 07	Street-Painting Supplies	5,000.00	0.00	0.00	5,000.00	100.0%
542 30 31 08	Street-Veh/Equip Rep/Maint Supplies	7,000.00	1,786.56	1,797.88	5,202.12	74.3%
542 30 31 09	Street-Street Signs	8,000.00	0.00	0.00	8,000.00	100.0%
542 30 31 10	Street-BPAC Supplies	0.00	0.00	0.00	0.00	100.0%
542 30 32 00	Street-Gas/Oil/Diesel/Lubric	10,802.00	506.02	736.81	10,065.19	93.2%
542 30 35 01	Street-Shop Equip. & Tool	3,875.00	158.58	158.58	3,716.42	95.9%
542 30 41 03	Street-Engineering Services	25,000.00	0.00	0.00	25,000.00	100.0%
542 30 41 04	Street-Contractual Services	7,625.00	308.00	308.00	7,317.00	96.0%
542 30 41 05	Street - Engineering Garfield Street	32,960.00	0.00	0.00	32,960.00	100.0%
542 30 41 06	Street-Contractual Transportation Plan	0.00	0.00	0.00	0.00	100.0%
542 30 41 09	Street-Contractual Interim City Administrator	0.00	0.00	0.00	0.00	100.0%
542 30 41 10	Street-Leg Fee To CE Fund	5,152.00	0.00	0.00	5,152.00	100.0%
542 30 41 11	Street-Finance Fee To CE Fund	6,324.00	0.00	0.00	6,324.00	100.0%
542 30 41 12	Street-HR Fee To CE Fund	5,040.00	0.00	0.00	5,040.00	100.0%
542 30 42 01	Street-Com-CenturyLink	601.00	103.24	103.24	497.76	82.8%
542 30 42 03	Street-Com-AT&T Cell Phone	467.00	39.30	39.30	427.70	91.6%
542 30 42 04	Street-Com-Charter	1,739.00	137.97	137.97	1,601.03	92.1%
542 30 43 00	Street-Travel & Training	800.00	60.00	60.00	740.00	92.5%
542 30 44 00	Street-Advertising	600.00	250.06	250.06	349.94	58.3%
542 30 45 00	Street-Equipment Rental	3,000.00	0.00	3.17	2,996.83	99.9%
542 30 47 01	Street-Utilities	6,143.00	446.02	446.02	5,696.98	92.7%
542 30 48 01	Street-Bldg/Grnd Repair/Maint. Services	14,000.00	257.70	257.70	13,742.30	98.2%
542 30 48 02	Street-Radio Repair/Maint Services	0.00	0.00	0.00	0.00	100.0%
542 30 48 03	Street-Veh/Eq Repair/Maint Services	5,000.00	2,647.14	2,658.90	2,341.10	46.8%

101 Street Fund

Expenditures		Amt Budgeted	February	YTD	Remaining	
542 Streets - Maintenance						
542 30 48 04	Street-Tires/Tire Repair/Maint Services	1,000.00	731.32	731.32	268.68	26.9%
542 30 49 00	Street-Other Misc Expenses	200.00	14.50	14.50	185.50	92.8%
542 30 49 01	Street-Dues & Subscriptions	800.00	0.00	0.00	800.00	100.0%
542 30 49 03	Street-Laundry Services	438.00	29.48	29.48	408.52	93.3%
542 30 49 41	Street-Property Taxes	38.00	0.00	0.00	38.00	100.0%
542 63 47 00	Street-Street Lights	16,539.00	1,435.50	1,435.50	15,103.50	91.3%
542 65 45 00	Street-Parking Lot Lease-Masonic Lodge	6,540.00	500.00	1,000.00	5,540.00	84.7%
594 42 70 00	Street-Capital Lease-Principal	0.00	0.00	0.00	0.00	100.0%
594 42 80 00	Street-Capital Lease-Interest	0.00	0.00	0.00	0.00	100.0%
542 Streets - Maintenance		407,275.00	25,524.99	41,261.20	366,013.80	89.9%
580 Non Expeditures						
581 20 00 00	Street-CE IF Loan Repayment	0.00	0.00	0.00	0.00	100.0%
580 Non Expeditures		0.00	0.00	0.00	0.00	100.0%
594 Capital Expenditures						
594 30 60 10	Street-2020 Jewett Stormwater	0.00	0.00	0.00	0.00	100.0%
594 42 61 00	Street-Land Acquisition	0.00	0.00	0.00	0.00	100.0%
594 42 63 00	Street-Capital Improvements	0.00	0.00	0.00	0.00	100.0%
594 42 64 00	Street-Machinery & Equip.	0.00	0.00	0.00	0.00	100.0%
594 42 64 01	Street-Fixed Assets > $250	0.00	0.00	0.00	0.00	100.0%
594 42 64 09	Street-Computer Eq/Software	0.00	0.00	0.00	0.00	100.0%
594 42 64 10	Street - 2nd E/V Charging Station	0.00	0.00	0.00	0.00	100.0%
595 30 00 07	Street-2020 Garfield Street	236,154.00	0.00	0.00	236,154.00	100.0%
595 30 06 00	Street-Jewett Roundabout	0.00	0.00	0.00	0.00	100.0%
595 30 60 08	Street-Asphalt Patton Cherry Cap	40,000.00	0.00	0.00	40,000.00	100.0%
595 30 60 12	Street-Sweet Gum Tree Improvements	25,000.00	0.00	0.00	25,000.00	100.0%
594 Capital Expenditures		301,154.00	0.00	0.00	301,154.00	100.0%
597 Interfund Transfers						
597 42 03 02	Street-Transfer To Street Const. Fund	0.00	0.00	0.00	0.00	100.0%
597 Interfund Transfers		0.00	0.00	0.00	0.00	100.0%
999 Ending Balance						
508 51 01 01	Street-Assigned Ending Balance	56,417.00	0.00	0.00	56,417.00	100.0%
999 Ending Balance		56,417.00	0.00	0.00	56,417.00	100.0%
Fund Expenditures:		764,846.00	25,524.99	41,261.20	723,584.80	94.6%
Fund Excess/(Deficit):		0.00	697.63	265,520.45		

108 Municipal Capital Imp Fund

Revenues		Amt Budgeted	February	YTD	Remaining	
308 Beginning Balances						
308 31 01 08	MCI-Restricted Beginning Balance	436,279.00	0.00	468,152.43	(31,873.43)	0.0%
308 51 01 08	MCI-Assigned Beginning Balance	0.00	0.00	0.00	0.00	100.0%
308 Beginning Balances		436,279.00	0.00	468,152.43	(31,873.43)	0.0%
310 Taxes						
318 34 00 00	MCI-Real Estate Excise Taxes	54,433.00	0.00	2,158.20	52,274.80	96.0%
310 Taxes		54,433.00	0.00	2,158.20	52,274.80	96.0%
360 Miscellaneous Revenues						
361 11 95 00	MCI-Investment Interest	3,983.00	1,392.32	2,856.83	1,126.17	28.3%
369 91 01 08	MCI-Miscellaneous	0.00	0.00	0.00	0.00	100.0%
360 Miscellaneous Revenues		3,983.00	1,392.32	2,856.83	1,126.17	28.3%
397 Interfund Transfers						
397 00 01 12	MCI-Transfer From General Fund Resesrve	0.00	0.00	0.00	0.00	100.0%
397 08 00 00	MCI-Transfer From CE	0.00	0.00	0.00	0.00	100.0%
397 Interfund Transfers		0.00	0.00	0.00	0.00	100.0%
Fund Revenues:		494,695.00	1,392.32	473,167.46	21,527.54	4.4%

Expenditures		Amt Budgeted	February	YTD	Remaining	
576 Park Facilities						
576 90 41 03	MCI-Loop Trail Engineering	0.00	0.00	0.00	0.00	100.0%
576 Park Facilities		0.00	0.00	0.00	0.00	100.0%
594 Capital Expenditures						
594 14 62 01	MCI-City Hall Remodel	0.00	0.00	0.00	0.00	100.0%
594 14 62 03	MCI-Police Dept. Remodel	0.00	0.00	0.00	0.00	100.0%
594 14 62 04	MCI-City Hall Improvements	0.00	0.00	0.00	0.00	100.0%
594 14 62 05	MCI-City Hall Exterior	0.00	0.00	0.00	0.00	100.0%
594 14 62 06	MCI-Clock and Bell Improvements	0.00	1,156.57	1,156.57	(1,156.57)	0.0%
594 18 62 06	MCI-Council/Fire Hall - Flooring	0.00	0.00	0.00	0.00	100.0%
594 18 62 07	MCI-Council/Fire Hall - Deck	0.00	0.00	0.00	0.00	100.0%
594 18 62 08	MCI-Council Chambers - Chairs	0.00	0.00	0.00	0.00	100.0%
594 42 64 06	MCI-Street Vehicles	0.00	0.00	0.00	0.00	100.0%
594 76 03 01	MCI-Park Playground Replacement	125,000.00	0.00	0.00	125,000.00	100.0%
594 Capital Expenditures		125,000.00	1,156.57	1,156.57	123,843.43	99.1%
999 Ending Balance						
508 31 01 08	MCI-Restricted Ending Balance	369,695.00	0.00	0.00	369,695.00	100.0%
508 51 01 08	MCI-Assigned Ending Balance	0.00	0.00	0.00	0.00	100.0%
999 Ending Balance		369,695.00	0.00	0.00	369,695.00	100

108 Municipal Capital Imp Fund

Expenditures	Amt Budgeted	February	YTD	Remaining	
Fund Expenditures:	494,695.00	1,156.57	1,156.57	493,538.43	99.8%
Fund Excess/(Deficit):	0.00	235.75	472,010.89		

110 Fire Reserve Fund

Revenues		Amt Budgeted	February	YTD	Remaining	
308 Beginning Balances						
308 51 01 10	Fire Reserve-Assigned Beginning Balance	337,288.00	0.00	339,504.40	(2,216.40)	0.0%
308 Beginning Balances		337,288.00	0.00	339,504.40	(2,216.40)	0.0%
022 Fire						
310 Taxes						
311 10 01 10	Fire Res-Annexation Taxes	0.00	0.00	0.00	0.00	100.0%
310 Taxes		0.00	0.00	0.00	0.00	100.0%
330 Intergovernmental Revenues						
334 02 32 00	Fire Res-DNR Grant	0.00	0.00	0.00	0.00	100.0%
334 03 10 03	Fire Res-DOE SCBA Grant	0.00	0.00	0.00	0.00	100.0%
334 03 10 04	Fire Res-DOE Radio Grant 2018	0.00	0.00	0.00	0.00	100.0%
330 Intergovernmental Revenues		0.00	0.00	0.00	0.00	100.0%
360 Miscellaneous Revenues						
361 11 11 00	Fire Res-Invest Int.	2,941.00	1,207.87	2,478.37	462.63	15.7%
367 11 00 06	Fire Res-BNSF Foundation Grant	0.00	0.00	0.00	0.00	100.0%
367 11 22 00	Fire Res-Donations	0.00	0.00	400.00	(400.00)	0.0%
360 Miscellaneous Revenues		2,941.00	1,207.87	2,878.37	62.63	2.1%
397 Interfund Transfers						
397 22 00 01	Fire Reserve-Transfer From GF	25,000.00	2,083.33	4,166.66	20,833.34	83.3%
397 Interfund Transfers		25,000.00	2,083.33	4,166.66	20,833.34	83.3%
022 Fire		27,941.00	3,291.20	7,045.03	20,895.97	74.8%
Fund Revenues:		365,229.00	3,291.20	346,549.43	18,679.57	5.1%

Expenditures		Amt Budgeted	February	YTD	Remaining	
594 Capital Expenditures						
594 22 64 11	Fire Res-Radios DOE Grant	0.00	0.00	0.00	0.00	100.0%
594 Capital Expenditures		0.00	0.00	0.00	0.00	100.0%
999 Ending Balance						
508 51 01 10	Fire Reserve-Assigned Ending Balance	365,229.00	0.00	0.00	365,229.00	100.0%
999 Ending Balance		365,229.00	0.00	0.00	365,229.00	100.0%
022 Fire						
594 Capital Expenditures						

110 Fire Reserve Fund

Expenditures	Amt Budgeted	February	YTD	Remaining	
594 Capital Expenditures					
594 22 64 10 Fire Res-Equipment	0.00	0.00	0.00	0.00	100.0%
594 Capital Expenditures	0.00	0.00	0.00	0.00	100.0%
022 Fire	0.00	0.00	0.00	0.00	100.0%
Fund Expenditures:	365,229.00	0.00	0.00	365,229.00	100.0%
Fund Excess/(Deficit):	0.00	3,291.20	346,549.43		

112 General Fund Reserve

Revenues		Amt Budgeted	February	YTD	Remaining	
308 Beginning Balances						
308 31 01 12	General Fund Reserve-Restricted Beginning Balance	0.00	0.00	0.00	0.00	100.0%
308 41 01 12	General Fund Reserve-Committed Beginning Balance	0.00	0.00	0.00	0.00	100.0%
308 51 01 12	General Fund Reserve-Assigned Beginning Balance	0.00	0.00	0.00	0.00	100.0%
308 91 01 02	General Fund Reserve-Unassigned Beginning Balance	342,808.00	0.00	345,083.20	(2,275.20)	0.0%
308 Beginning Balances		342,808.00	0.00	345,083.20	(2,275.20)	0.0%
360 Miscellaneous Revenues						
361 11 12 00	GF Reserve-Invest Int.	3,499.00	1,227.63	2,518.91	980.09	28.0%
361 40 00 84	GF Reserve-Water Loan Int.	0.00	0.00	0.00	0.00	100.0%
369 91 01 12	GF Reserve-Misc. Revenue	0.00	0.00	0.00	0.00	100.0%
360 Miscellaneous Revenues		3,499.00	1,227.63	2,518.91	980.09	28.0%
380 Non Revenues - Other Increases In Fund Resources						
381 20 00 84	GF Reserve-Water Loan Repayment	0.00	0.00	0.00	0.00	100.0%
381 20 04 02	GF Reserve-Interfund Loan Repayment (UDSA Interest)	0.00	0.00	0.00	0.00	100.0%
381 20 04 20	GF Reserve-Intrefund Loan Repayment	0.00	0.00	0.00	0.00	100.0%
380 Non Revenues - Other Increases In Fund		0.00	0.00	0.00	0.00	100.0%
397 Interfund Transfers						
397 12 00 00	GF-Transfer From CE	0.00	0.00	0.00	0.00	100.0%
397 Interfund Transfers		0.00	0.00	0.00	0.00	100.0%
Fund Revenues:		346,307.00	1,227.63	347,602.11	(1,295.11)	0.0%

Expenditures		Amt Budgeted	February	YTD	Remaining	
580 Non Expeditures						
581 10 01 01	GF Reserve-Interfund Loan To Street	0.00	0.00	0.00	0.00	100.0%
581 10 01 07	GF Reserve-IF Loan Transfer To Pool	0.00	0.00	0.00	0.00	100.0%
580 Non Expeditures		0.00	0.00	0.00	0.00	100.0%
594 Capital Expenditures						
594 18 64 01	GF Reserve- Computer Equipment	0.00	0.00	0.00	0.00	100.0%
594 18 64 02	GF Reserve - Council/Fire Hall - Flooring	0.00	0.00	0.00	0.00	100.0%
594 18 64 03	GF Reserve - Council/Fire Hall - Deck	0.00	0.00	0.00	0.00	100.0%
594 18 64 04	GF Resesrve - Council Room Chair Replacement	0.00	0.00	0.00	0.00	100

112 General Fund Reserve

Expenditures		Amt Budgeted	February	YTD	Remaining	
594 Capital Expenditures						
594 18 64 05	GF Reserve - City Hall Improvements	0.00	0.00	0.00	0.00	100.0%
594 42 64 05	GF Reserve - Street Vehicles	0.00	0.00	0.00	0.00	100.0%
594 Capital Expenditures		0.00	0.00	0.00	0.00	100.0%
597 Interfund Transfers						
597 00 01 08	General Fund Resrve-Transfer To MCI	0.00	0.00	0.00	0.00	100.0%
597 Interfund Transfers		0.00	0.00	0.00	0.00	100.0%
999 Ending Balance						
508 51 01 12	General Fund Reserve-Assigned Ending Balance	0.00	0.00	0.00	0.00	100.0%
508 91 01 12	General Fund Reserve-Unassigned Ending Balance	346,307.00	0.00	0.00	346,307.00	100.0%
999 Ending Balance		346,307.00	0.00	0.00	346,307.00	100.0%
Fund Expenditures:		346,307.00	0.00	0.00	346,307.00	100.0%
Fund Excess/(Deficit):		0.00	1,227.63	347,602.11		

121 Police Vehicle Reserve Fund

Revenues		Amt Budgeted	February	YTD	Remaining	
308 Beginning Balances						
308 41 01 21	Police Vehicle Reserve-Committed Beginning	0.00	0.00	0.00	0.00	100.0%
308 51 01 21	Police Vehicle Reserve-Assigned Beginning Balance	152,668.00	0.00	153,183.48	(515.48)	0.0%
308 Beginning Balances		152,668.00	0.00	153,183.48	(515.48)	0.0%
021 Police						
360 Miscellaneous Revenues						
361 11 21 01	Police-Investment Intereset	800.00	280.16	574.84	225.16	28.1%
360 Miscellaneous Revenues		800.00	280.16	574.84	225.16	28.1%
397 Interfund Transfers						
397 21 00 01	PVR-Transfer From CE	0.00	0.00	0.00	0.00	100.0%
397 Interfund Transfers		0.00	0.00	0.00	0.00	100.0%
021 Police		800.00	280.16	574.84	225.16	28.1%
Fund Revenues:		153,468.00	280.16	153,758.32	(290.32)	0.0%

Expenditures		Amt Budgeted	February	YTD	Remaining	
594 Capital Expenditures						
594 21 70 00	PVR-Capital Lease Principal	0.00	0.00	0.00	0.00	100.0%
594 Capital Expenditures		0.00	0.00	0.00	0.00	100.0%
999 Ending Balance						
508 41 01 21	Police Vehicle Reserve-committed Ending Balance	0.00	0.00	0.00	0.00	100.0%
508 51 01 21	Police Vehicle Reserve-Assigned Ending Balance	83,468.00	0.00	0.00	83,468.00	100.0%
999 Ending Balance		83,468.00	0.00	0.00	83,468.00	100.0%
021 Police						
594 Capital Expenditures						
594 21 64 03	PVR-Vehicles & Equipment	70,000.00	52,245.55	52,245.55	17,754.45	25.4%
594 Capital Expenditures		70,000.00	52,245.55	52,245.55	17,754.45	25.4%
021 Police		70,000.00	52,245.55	52,245.55	17,754.45	25.4%
Fund Expenditures:		153,468.00	52,245.55	52,245.55	101,222.45	66.0%

121 Police Vehicle Reserve Fund

Fund Excess/(Deficit):	0.00	(51,965.39)	101,512.77

302 Transportation Improvement Fund

Revenues		Amt Budgeted	February	YTD	Remaining	
308 Beginning Balances						
308 10 03 02	Transportation Improvment-Beg. Balance	1.00	0.00	0.00	1.00	100.0%
308 Beginning Balances		1.00	0.00	0.00	1.00	100.0%
315 Tohomish/Snohomish Project						
330 Intergovernmental Revenues						
334 03 82 20	Street Const.-Tohomish TIB	0.00	0.00	0.00	0.00	100.0%
330 Intergovernmental Revenues		0.00	0.00	0.00	0.00	100.0%
397 Interfund Transfers						
397 42 03 02	Street Const-Transfer From Street	0.00	0.00	0.00	0.00	100.0%
397 Interfund Transfers		0.00	0.00	0.00	0.00	100.0%
315 Tohomish/Snohomish Project		0.00	0.00	0.00	0.00	100.0%
Fund Revenues:		1.00	0.00	0.00	1.00	100.0%

Expenditures		Amt Budgeted	February	YTD	Remaining	
999 Ending Balance						
508 10 03 02	Street Const.-Ending Balance	0.00	0.00	0.00	0.00	100.0%
999 Ending Balance		0.00	0.00	0.00	0.00	100.0%
315 Tohomish/Snohomish Project						
594 Capital Expenditures						
594 42 63 20	Street Const.-Tohomish TIB	0.00	0.00	0.00	0.00	100.0%
594 Capital Expenditures		0.00	0.00	0.00	0.00	100.0%
597 Interfund Transfers						
597 42 03 03	Street Const-Transfer To Street	0.00	0.00	0.00	0.00	100.0%
597 Interfund Transfers		0.00	0.00	0.00	0.00	100.0%
315 Tohomish/Snohomish Project		0.00	0.00	0.00	0.00	100.0%
Fund Expenditures:		0.00	0.00	0.00	0.00	100.0%
Fund Excess/(Deficit):		1.00	0.00	0.00		

303 Hotel/Motel Taxes

Revenues		Amt Budgeted	February	YTD	Remaining	
308 Beginning Balances						
308 31 03 03	Hote/Motel Taxes-Restricted Beginning Balance	153,271.00	0.00	175,487.06	(22,216.06)	0.0%
308 Beginning Balances		153,271.00	0.00	175,487.06	(22,216.06)	0.0%
310 Taxes						
313 31 00 00	Hotel/Motel Tax	75,513.00	3,672.14	7,861.84	67,651.16	89.6%
310 Taxes		75,513.00	3,672.14	7,861.84	67,651.16	89.6%
360 Miscellaneous Revenues						
361 10 00 12	Investment Interest	310.00	383.91	787.73	(477.73)	0.0%
360 Miscellaneous Revenues		310.00	383.91	787.73	(477.73)	0.0%
Fund Revenues:		229,094.00	4,056.05	184,136.63	44,957.37	19.6%

Expenditures		Amt Budgeted	February	YTD	Remaining	
557 Community Services						
557 30 00 00	Hotel Motel Taxes-Grants	78,000.00	17,537.00	17,537.00	60,463.00	77.5%
557 Community Services		78,000.00	17,537.00	17,537.00	60,463.00	77.5%
999 Ending Balance						
508 31 03 03	Hotel/Motel Taxes-Restricted Ending Balance	151,094.00	0.00	0.00	151,094.00	100.0%
999 Ending Balance		151,094.00	0.00	0.00	151,094.00	100.0%
Fund Expenditures:		229,094.00	17,537.00	17,537.00	211,557.00	92.3%
Fund Excess/(Deficit):		0.00	(13,480.95)	166,599.63		

307 New Pool Construction Fund

Revenues		Amt Budgeted	February	YTD	Remaining	
308 Beginning Balances						
308 31 03 07	New Pool Construction-Restricted Beginning Balance	2,564.00	0.00	2,563.96	0.04	0.0%
308 Beginning Balances		2,564.00	0.00	2,563.96	0.04	0.0%
397 Interfund Transfers						
397 76 00 30	New Pool-WS Contribution from CE	4,233.00	352.75	705.50	3,527.50	83.3%
397 76 01 01	New Pool-City Contribution (ARPA Funds)	30,767.00	2,563.92	5,127.84	25,639.16	83.3%
397 Interfund Transfers		35,000.00	2,916.67	5,833.34	29,166.66	83.3%
007 Pool						
360 Miscellaneous Revenues						
367 11 03 07	New Pool-Donations	0.00	0.00	0.00	0.00	100.0%
360 Miscellaneous Revenues		0.00	0.00	0.00	0.00	100.0%
007 Pool		0.00	0.00	0.00	0.00	100.0%
Fund Revenues:		37,564.00	2,916.67	8,397.30	29,166.70	77.6%

Expenditures		Amt Budgeted	February	YTD	Remaining	
999 Ending Balance						
508 31 03 07	New Pool Construction-Restricted Ending Balance	37,564.00	0.00	0.00	37,564.00	100.0%
999 Ending Balance		37,564.00	0.00	0.00	37,564.00	100.0%
Fund Expenditures:		37,564.00	0.00	0.00	37,564.00	100.0%
Fund Excess/(Deficit):		0.00	2,916.67	8,397.30		

401 Water Fund

Revenues		Amt Budgeted	February	YTD	Remaining	
308 Beginning Balances						
308 51 04 01	Water-Assigned Beginning Balance	284,172.00	0.00	220,331.89	63,840.11	22.5%
308 Beginning Balances		284,172.00	0.00	220,331.89	63,840.11	22.5%
330 Intergovernmental Revenues						
334 03 10 00	Water-DOE ASR Grant G0900235	0.00	0.00	0.00	0.00	100.0%
334 03 10 02	Water-DOE WS Reliability Grant	0.00	0.00	0.00	0.00	100.0%
334 03 10 05	Water-DOE WS Feasibility Grant	0.00	0.00	118,663.92	(118,663.92)	0.0%
334 04 20 02	Water-Com. Energy Eff. Grant	0.00	0.00	0.00	0.00	100.0%
337 00 00 01	Water-Yakama Nation WS Feasibility Grant	0.00	0.00	0.00	0.00	100.0%
330 Intergovernmental Revenues		0.00	0.00	118,663.92	(118,663.92)	0.0%
340 Charges For Goods & Services						
343 40 00 01	Water-Water Sales	2,218,990.00	159,114.12	307,682.33	1,911,307.67	86.1%
343 40 00 02	Water-Other Fees & Charges	4,000.00	50.00	278.00	3,722.00	93.1%
367 00 40 03	Water-Water Connections	0.00	200.00	16,628.00	(16,628.00)	0.0%
340 Charges For Goods & Services		2,222,990.00	159,364.12	324,588.33	1,898,401.67	85.4%
360 Miscellaneous Revenues						
359 90 00 00	Water-Late Charges	15,000.00	840.00	1,830.00	13,170.00	87.8%
361 11 34 02	Water-Investment Interest	0.00	358.12	734.81	(734.81)	0.0%
369 10 34 00	Water-Sale Of Scrap And Junk	0.00	0.00	0.00	0.00	100.0%
369 91 04 01	Water-Other Misc Revenue	0.00	0.00	0.00	0.00	100.0%
360 Miscellaneous Revenues		15,000.00	1,198.12	2,564.81	12,435.19	82.9%
380 Non Revenues - Other Increases In Fund Resources						
381 10 00 35	Water-WW Res. IF Loan For Tohomish Project	0.00	0.00	0.00	0.00	100.0%
382 10 00 34	Water-Meter Deposit	0.00	0.00	0.00	0.00	100.0%
391 84 63 13	Water-Loan For Main St/Simmons Rd Project	0.00	0.00	0.00	0.00	100.0%
380 Non Revenues - Other Increases In Fund		0.00	0.00	0.00	0.00	100.0%
390 Other Financing Sources						
391 80 63 14	Water-PWB Loan 14 Inch Water Main	0.00	0.00	0.00	0.00	100.0%
395 20 00 34	Water-Ins. Rec. Capital Asset	0.00	0.00	0.00	0.00	100.0%
390 Other Financing Sources		0.00	0.00	0.00	0.00	100.0%
397 Interfund Transfers						
397 34 00 01	Water-Transfer From W Res	0.00	0.00	0.00	0.00	100.0%
397 34 14 20	Water-Transfer From USDA Rural Development	0.00	0.00	0.00	0.00	100.0%
397 Interfund Transfers		0.00	0.00	0.00	0.00	100

401 Water Fund

Revenues		Amt Budgeted	February	YTD	Remaining	
Fund Revenues:		2,522,162.00	160,562.24	666,148.95	1,856,013.05	73.6%

Expenditures		Amt Budgeted	February	YTD	Remaining	
534 Water Utilities						
534 80 10 00	Water-Salaries	383,161.00	19,701.11	37,713.34	345,447.66	90.2%
534 80 11 00	Water-Salaries/Overtime	24,233.00	635.28	2,990.41	21,242.59	87.7%
534 80 20 00	Water-Benefits	196,498.00	8,893.29	17,482.21	179,015.79	91.1%
534 80 21 00	Water-Benefits/Overtime	4,965.00	114.16	537.46	4,427.54	89.2%
534 80 23 00	Water-Uniforms & Safety Gear	2,000.00	0.00	0.00	2,000.00	100.0%
534 80 31 01	Water-Office & Building Supplies	1,200.00	456.75	460.76	739.24	61.6%
534 80 31 02	Water-Janitorial Supplies	250.00	17.80	17.80	232.20	92.9%
534 80 31 03	Water-Chemical & Lab Supplie	25,000.00	1,731.99	1,731.99	23,268.01	93.1%
534 80 31 04	Water-Construction Supplies	5,500.00	0.00	0.00	5,500.00	100.0%
534 80 31 05	Water-Pipe, Valves, Fittings	45,000.00	0.00	0.00	45,000.00	100.0%
534 80 31 06	Water-Utility Locate Supplies	200.00	41.80	41.80	158.20	79.1%
534 80 31 07	Water-Veh/Equip Rep/Maint Supplies	4,000.00	113.74	113.74	3,886.26	97.2%
534 80 32 00	Water-Gas/Oil/Diesel/Lubric	10,000.00	506.01	3,669.86	6,330.14	63.3%
534 80 35 01	Water-Shop Equipment & Tools	3,875.00	920.23	920.23	2,954.77	76.3%
534 80 35 02	Water-Other Equip. & Tools	4,000.00	0.00	0.00	4,000.00	100.0%
534 80 41 01	Water-Contractual Services	28,625.00	6,318.50	6,458.50	22,166.50	77.4%
534 80 41 05	Water-ASR Phase II Professional Services	0.00	0.00	0.00	0.00	100.0%
534 80 41 06	Water-Utility Billing & CC Services	23,747.00	3,592.14	3,592.14	20,154.86	84.9%
534 80 41 07	Water-WS River Study	0.00	0.00	0.00	0.00	100.0%
534 80 41 10	Water-Legis Fee To CE Fund	6,197.00	0.00	0.00	6,197.00	100.0%
534 80 41 11	Water-Finance Fee To CE Fund	309,526.00	0.00	0.00	309,526.00	100.0%
534 80 41 12	Water-HR Fee To CE Fund	13,814.00	0.00	0.00	13,814.00	100.0%
534 80 41 15	Water-Engineering Water System Plan	0.00	0.00	0.00	0.00	100.0%
534 80 41 20	Water-14 Inch Water Line Engineering	0.00	10,612.83	10,612.83	(10,612.83)	0.0%
534 80 42 01	Water-Com-CenturyLink	5,900.00	1,115.19	1,115.19	4,784.81	81.1%
534 80 42 03	Water-Com-Other	1,368.00	122.17	232.17	1,135.83	83.0%
534 80 42 04	Water-Utility Locates	300.00	23.54	23.54	276.46	92.2%
534 80 42 06	Water-Com-AT&T	1,351.00	81.66	81.66	1,269.34	94.0%
534 80 43 00	Water-Travel & Training	5,000.00	0.00	700.00	4,300.00	86.0%
534 80 44 00	Water-Advertising	500.00	126.31	126.31	373.69	74.7%
534 80 45 00	Water-Equipment Rental	1,000.00	0.00	3.17	996.83	99.7%
534 80 45 01	Water-Land Rental	0.00	0.00	0.00	0.00	100.0%
534 80 47 01	Water-Utilities-PUD	49,787.00	6,764.03	6,764.03	43,022.97	86.4%
534 80 47 02	Water-Utilities-NW Natural	1,234.00	194.83	194.83	1,039.17	84.2%
534 80 47 03	Water-Utilities-City Of WS	2,635.00	279.48	279.48	2,355.52	89.4%
534 80 47 04	Water-Utilities-Refuse	592.00	46.24	46.24	545.76	92.2%
534 80 48 01	Water-Bldg/Grnd Repair/Maint Services	5,000.00	221.05	221.05	4,778.95	95.6%
534 80 48 02	Water-Radio Repair/Maint Services	0.00	0.00	0.00	0.00	100.0%
534 80 48 03	Water-Veh/Eq Repair/Maint Services	1,500.00	1,013.52	1,025.28	474.72	31.6%
534 80 48 04	Water-Tires/Tire Repair/Maint Services	600.00	731.32	731.32	(131.32)	0.0%

401 Water Fund

Expenditures		Amt Budgeted	February	YTD	Remaining	
534 Water Utilities						
534 80 48 05	Water-Telemetry Repair/Maint Services	4,000.00	0.00	0.00	4,000.00	100.0%
534 80 48 06	Water-Computer Repair/Maint Services	3,000.00	0.00	0.00	3,000.00	100.0%
534 80 49 01	Water-Dues & Subscriptions	2,000.00	0.00	700.00	1,300.00	65.0%
534 80 49 02	Water-Postage & Permits	2,841.00	0.00	0.00	2,841.00	100.0%
534 80 49 03	Water-Laundry Services	483.00	29.48	29.48	453.52	93.9%
534 80 49 04	Water-Miscellaneous	500.00	177.50	177.50	322.50	64.5%
534 80 49 05	Water-Misc Correction & Reimburse	0.00	0.00	0.00	0.00	100.0%
534 80 49 06	Water-Recording Fees	0.00	0.00	0.00	0.00	100.0%
534 80 49 40	Water-External Taxes	93,700.00	7,898.95	16,039.99	77,660.01	82.9%
534 80 49 41	Water-Property Taxes	85.00	0.00	0.00	85.00	100.0%
534 80 49 42	Water-Transfer To Street (6% Utility Tax)	133,140.00	8,914.09	8,914.09	124,225.91	93.3%
534 80 49 43	Water-Transfer To CE Utility Tax	266,278.00	17,828.19	17,828.19	248,449.81	93.3%
594 34 70 00	Water-Capital Lease-Principal	0.00	0.00	0.00	0.00	100.0%
594 34 80 00	Water-Capital Lease-Interest	0.00	0.00	0.00	0.00	100.0%
534 Water Utilities		1,674,585.00	99,223.18	141,576.59	1,533,008.41	91.5%
580 Non Expeditures						
581 20 00 84	Water-Gen Gov Res Principal	0.00	0.00	0.00	0.00	100.0%
581 20 11 12	Water-Interfund Loan Repayment (USDA Interest)	0.00	0.00	0.00	0.00	100.0%
582 10 00 34	Water-Meter Deposit Refund	0.00	0.00	0.00	0.00	100.0%
580 Non Expeditures		0.00	0.00	0.00	0.00	100.0%
591 Debt Service						
591 34 78 01	Water-Principal, SRF	0.00	0.00	0.00	0.00	100.0%
591 34 78 02	Water-Principal, PWTF	41,182.00	0.00	0.00	41,182.00	100.0%
591 34 78 05	Water-Principal, DWSRF	28,354.00	0.00	0.00	28,354.00	100.0%
591 34 78 06	DNR Easement-Principal	0.00	0.00	0.00	0.00	100.0%
592 18 82 84	Water-Gen Gov Res Interest	0.00	0.00	0.00	0.00	100.0%
592 34 83 01	Water-SRF Interest	0.00	0.00	0.00	0.00	100.0%
592 34 83 02	Water-PWTF Interest	10,698.00	0.00	0.00	10,698.00	100.0%
592 34 83 05	Water-DWSRF Interest	3,686.00	0.00	0.00	3,686.00	100.0%
592 34 83 06	DNR Easement-Interest	0.00	0.00	0.00	0.00	100.0%
591 Debt Service		83,920.00	0.00	0.00	83,920.00	100.0%
594 Capital Expenditures						
594 34 61 00	Water-Land Acquisition	0.00	0.00	0.00	0.00	100.0%
594 34 62 02	Water-Bldgs & Improvements	0.00	0.00	0.00	0.00	100.0%
594 34 63 03	Water-Non-Bldg Improvements	0.00	0.00	0.00	0.00	100.0%
594 34 63 13	Water-Main St/Simmons Rd Improvements	0.00	0.00	0.00	0.00	100.0%
594 34 63 14	Water-Tohomish St. Improvement	0.00	0.00	0.00	0.00	100.0%
594 34 63 17	Water-Pressure Regulator-Simmons Road	0.00	0.00	0.00	0.00	100.0%
594 34 63 18	Water-NW Cherry Waterline	0.00	0.00	0.00	0.00	100

401 Water Fund

Expenditures		Amt Budgeted	February	YTD	Remaining	
594 Capital Expenditures						
594 34 63 26	Water-ASR Phase II Construction	0.00	0.00	0.00	0.00	100.0%
594 34 63 27	Water-Commerce Energy Efficiency Grant	0.00	0.00	0.00	0.00	100.0%
594 34 64 00	Water-Meters & Vaults	0.00	0.00	0.00	0.00	100.0%
594 34 64 01	Water-Equipment	0.00	0.00	0.00	0.00	100.0%
594 34 64 06	Water-Vehicles	0.00	0.00	0.00	0.00	100.0%
594 34 64 08	Water-Office Equipment	0.00	0.00	0.00	0.00	100.0%
594 34 64 09	Water-Computer Capital HW/SW	0.00	0.00	0.00	0.00	100.0%
594 34 64 13	Water-Hwy 141 Emergency Repairs	0.00	0.00	0.00	0.00	100.0%
594 34 64 14	Water-Garfield Street Water Improvements	0.00	0.00	0.00	0.00	100.0%
594 34 64 15	Water-Asphalt Jewett Blvd Water Project	65,000.00	0.00	0.00	65,000.00	100.0%
594 34 64 16	Water-El Camino Real Reservoir Water Line	0.00	0.00	0.00	0.00	100.0%
594 Capital Expenditures		65,000.00	0.00	0.00	65,000.00	100.0%
597 Interfund Transfers						
597 34 00 03	Water-Transfer To Water Bd Red	111,518.00	9,293.17	18,586.34	92,931.66	83.3%
597 34 04 02	Water-Transfer to USDA	0.00	0.00	0.00	0.00	100.0%
597 34 04 08	Water-Transfer To Water Res.	159,787.00	13,315.58	26,631.16	133,155.84	83.3%
597 34 04 15	Water-Transfer To Water Bd Res	14,595.00	1,216.25	2,432.50	12,162.50	83.3%
597 34 04 18	Water-Transfer To WSLA Reserve	128,306.00	10,692.17	21,384.34	106,921.66	83.3%
597 34 04 20	Water-Transfer To Water Const	0.00	0.00	0.00	0.00	100.0%
597 Interfund Transfers		414,206.00	34,517.17	69,034.34	345,171.66	83.3%
999 Ending Balance						
508 51 04 01	Water-Assigned Ending Balance	284,451.00	0.00	0.00	284,451.00	100.0%
999 Ending Balance		284,451.00	0.00	0.00	284,451.00	100.0%
Fund Expenditures:		2,522,162.00	133,740.35	210,610.93	2,311,551.07	91.6%
Fund Excess/(Deficit):		0.00	26,821.89	455,538.02		

402 Wastewater Collection Fund

Revenues		Amt Budgeted	February	YTD	Remaining	
308 Beginning Balances						
308 51 04 02	WW-Assigned Beginning Balance	270,744.00	0.00	273,403.50	(2,659.50)	0.0%
308 Beginning Balances		270,744.00	0.00	273,403.50	(2,659.50)	0.0%
340 Charges For Goods & Services						
343 50 00 01	WW-Service Charge	1,101,460.00	93,498.02	178,816.77	922,643.23	83.8%
367 00 50 03	WW-Connections	0.00	0.00	2,000.00	(2,000.00)	0.0%
340 Charges For Goods & Services		1,101,460.00	93,498.02	180,816.77	920,643.23	83.6%
360 Miscellaneous Revenues						
361 11 35 01	WW-Investment Interest	0.00	1,074.37	2,204.44	(2,204.44)	0.0%
369 10 35 00	WW-Sale Of Scrap And Junk	0.00	0.00	0.00	0.00	100.0%
369 91 04 02	WW-Other Misc Revenue	0.00	0.00	0.00	0.00	100.0%
360 Miscellaneous Revenues		0.00	1,074.37	2,204.44	(2,204.44)	0.0%
390 Other Financing Sources						
391 85 63 14	WW-Lift Station Project Loan	0.00	0.00	0.00	0.00	100.0%
395 25 00 00	WW-Ins. Rec. Assets	0.00	0.00	0.00	0.00	100.0%
390 Other Financing Sources		0.00	0.00	0.00	0.00	100.0%
397 Interfund Transfers						
397 35 04 02	WW-Transfer From WW Res	0.00	0.00	0.00	0.00	100.0%
397 Interfund Transfers		0.00	0.00	0.00	0.00	100.0%
Fund Revenues:		1,372,204.00	94,572.39	456,424.71	915,779.29	66.7%

Expenditures		Amt Budgeted	February	YTD	Remaining	
535 Sewer						
535 80 10 00	WW-Salaries	85,394.00	6,489.83	12,455.84	72,938.16	85.4%
535 80 11 00	WW-Salaries/OT	834.00	30.64	39.90	794.10	95.2%
535 80 20 00	WW-Benefits	41,741.00	2,629.39	5,164.68	36,576.32	87.6%
535 80 21 00	WW-Benefits/OT	171.00	5.50	7.17	163.83	95.8%
535 80 23 00	WW-Uniforms & Safety Gear	812.00	0.00	0.00	812.00	100.0%
535 80 31 01	WW-Office & Building Supplies	926.00	0.00	0.00	926.00	100.0%
535 80 31 02	WW-Janitorial Supplies	189.00	17.80	17.80	171.20	90.6%
535 80 31 03	WW-Chem & Lab Supplies	0.00	0.00	0.00	0.00	100.0%
535 80 31 04	WW-Const Supplies	574.00	0.00	0.00	574.00	100.0%
535 80 31 05	WW-Pipe, Valves, Fittings	869.00	0.00	0.00	869.00	100.0%
535 80 31 06	WW-Utility Locate Supplies	68.00	0.00	0.00	68.00	100.0%
535 80 31 07	WW-Veh/Equip Rep/Maint Supplies	4,537.00	108.32	108.32	4,428.68	97.6%
535 80 32 00	WW-Gas/Oil/Diesel/Lubric	6,131.00	506.02	736.80	5,394.20	88.0%
535 80 35 01	WW-Shop Equipment & Tools	2,309.00	158.58	158.58	2,150.42	93.1%
535 80 41 01	WW-Contractual Services	5,814.00	6,947.50	6,947.50	(1,133.50)	0.0%
535 80 41 06	WW-Utility Billing & CC Services	24,441.00	3,592.14	3,592.14	20,848.86	85.3%
535 80 41 09	WW-Contractual Interim City Administrator	0.00	0.00	0.00	0.00	100

402 Wastewater Collection Fund

Expenditures		Amt Budgeted	February	YTD	Remaining	
535 Sewer						
535 80 41 10	WW-Legis Fee To CE Fund	4,480.00	0.00	0.00	4,480.00	100.0%
535 80 41 11	WW-Finance Fee To CE Fund	12,491.00	0.00	0.00	12,491.00	100.0%
535 80 41 12	WW-HR Fee To CE Fund	2,908.00	0.00	0.00	2,908.00	100.0%
535 80 42 01	WW-Com-CenturyLink	2,612.00	445.78	445.78	2,166.22	82.9%
535 80 42 03	WW-Com-Other	51.00	12.16	12.16	38.84	76.2%
535 80 42 04	WW-Utility Locates	224.00	23.54	23.54	200.46	89.5%
535 80 42 06	WW-Com-AT&T	606.00	49.62	49.62	556.38	91.8%
535 80 43 00	WW-Travel & Training	1,378.00	0.00	0.00	1,378.00	100.0%
535 80 44 00	WW-Advertising	243.00	126.31	126.31	116.69	48.0%
535 80 45 00	WW-Equipment Rental	30.00	0.00	7.18	22.82	76.1%
535 80 47 01	WW-Utilities-PUD	2,377.00	302.08	302.08	2,074.92	87.3%
535 80 47 02	WW-Utilities-NWNatural	2,101.00	249.95	249.95	1,851.05	88.1%
535 80 47 03	WW-Utilities-City Of WS	2,689.00	221.72	221.72	2,467.28	91.8%
535 80 47 04	WW-Utilities-Refuse	557.00	46.24	46.24	510.76	91.7%
535 80 48 01	WW-Bldg/Grnd Repair/Maint Services	259.00	257.71	257.71	1.29	0.5%
535 80 48 02	WW-Radio Repair/Maint Services	0.00	0.00	0.00	0.00	100.0%
535 80 48 03	WW-Veh/Eq Repair/Maint Services	618.00	2,914.87	2,926.63	(2,308.63)	0.0%
535 80 48 04	WW-Tire Repair/Maint Services	579.00	731.33	731.33	(152.33)	0.0%
535 80 48 05	WW-Telemetry Repair/Maint Services	0.00	0.00	0.00	0.00	100.0%
535 80 48 06	WW-Computer Eq/Soft Maint Services	2,569.00	0.00	0.00	2,569.00	100.0%
535 80 49 01	WW-Dues & Subscriptions	711.00	0.00	0.00	711.00	100.0%
535 80 49 02	WW-Postage & Permits	109.00	0.00	0.00	109.00	100.0%
535 80 49 03	WW-Laundry Services	441.00	29.48	29.48	411.52	93.3%
535 80 49 04	WW-Miscellaneous	177.00	14.50	14.50	162.50	91.8%
535 80 49 05	WW-Misc. Corrections & Reimburse	0.00	0.00	0.00	0.00	100.0%
535 80 49 06	WW-Recording Fees	0.00	0.00	0.00	0.00	100.0%
535 80 49 41	WW-External Taxes	18,403.00	1,927.65	2,985.64	15,417.36	83.8%
535 80 49 42	WW-Disposal Plant Services	381,548.00	31,984.25	31,984.25	349,563.75	91.6%
535 80 49 43	WW-Transfer To Street (6% Utility Tax)	66,088.00	5,119.13	5,119.13	60,968.87	92.3%
535 80 49 44	WW-Transfer To CE (Utility Tax)	165,219.00	12,797.81	12,797.81	152,421.19	92.3%
594 35 70 00	WW-Capital Lease-Principal	0.00	0.00	0.00	0.00	100.0%
594 35 80 00	WW-Capital Lease-Interest	0.00	0.00	0.00	0.00	100.0%
535 Sewer		844,278.00	77,739.85	87,559.79	756,718.21	89.6%
591 Debt Service						
591 35 78 00	WW- Bingen DOE Loan Principal	30,535.00	0.00	0.00	30,535.00	100.0%
592 35 78 00	WW- Bingen DOE Loan Interest	21,318.00	0.00	0.00	21,318.00	100.0%
592 35 84 00	WW - Bingen DOE Loan Admin	19,834.00	0.00	0.00	19,834.00	100.0%
591 Debt Service		71,687.00	0.00	0.00	71,687.00	100.0%
594 Capital Expenditures						
594 35 62 02	WW-Bldg Improv.	0.00	0.00	0.00	0.00	100.0%
594 35 63 00	WW-Infrastructure Improv.	0.00	0.00	0.00	0.00	100.0%
594 35 63 03	WW-Non-Bldg Improv.	0.00	0.00	0.00	0.00	100.0%

402 Wastewater Collection Fund

Expenditures		Amt Budgeted	February	YTD	Remaining	
594 Capital Expenditures						
594 35 63 16	WW-Tohomish Project	0.00	0.00	0.00	0.00	100.0%
594 35 64 00	WW-Meters & Vaults	0.00	0.00	0.00	0.00	100.0%
594 35 64 01	WW-Equipment	0.00	0.00	0.00	0.00	100.0%
594 35 64 04	WW-Machinery	0.00	0.00	0.00	0.00	100.0%
594 35 64 06	WW-Vehicles	0.00	0.00	0.00	0.00	100.0%
594 35 64 08	WW-Office Equipment	0.00	0.00	0.00	0.00	100.0%
594 35 64 09	WW Computer Capital Equip/Software	0.00	0.00	0.00	0.00	100.0%
594 Capital Expenditures		0.00	0.00	0.00	0.00	100.0%
597 Interfund Transfers						
597 35 00 01	WW-Transfer To WW Reserve	185,498.00	15,458.17	30,916.34	154,581.66	83.3%
597 35 00 04	WW-Transfer To WW Bd Red	0.00	0.00	0.00	0.00	100.0%
597 35 00 05	WW-Transfer To Treatment Plant Res	0.00	0.00	1,500.00	(1,500.00)	0.0%
597 Interfund Transfers		185,498.00	15,458.17	32,416.34	153,081.66	82.5%
999 Ending Balance						
508 51 04 02	WW-Assigned Ending Balance	270,741.00	0.00	0.00	270,741.00	100.0%
999 Ending Balance		270,741.00	0.00	0.00	270,741.00	100.0%
Fund Expenditures:		1,372,204.00	93,198.02	119,976.13	1,252,227.87	91.3%
Fund Excess/(Deficit):		0.00	1,374.37	336,448.58		

408 Water Reserve Fund

Revenues		Amt Budgeted	February	YTD	Remaining	
308 Beginning Balances						
308 51 04 08	Water Reserve-Assigned Beginning Balance	362.00	0.00	155,036.74	(154,674.74)	0.0%
308 Beginning Balances		362.00	0.00	155,036.74	(154,674.74)	0.0%
360 Miscellaneous Revenues						
361 11 34 03	W Res-Investment Interest	0.00	369.84	758.85	(758.85)	0.0%
361 40 00 30	W Res-CE IF Loan Interest	0.00	0.00	0.00	0.00	100.0%
367 00 40 04	W Res-Connections	76,609.00	0.00	0.00	76,609.00	100.0%
360 Miscellaneous Revenues		76,609.00	369.84	758.85	75,850.15	99.0%
380 Non Revenues - Other Increases In Fund Resources						
381 10 04 08	W Res-Interfund Loan From WW Reserve	0.00	0.00	0.00	0.00	100.0%
381 20 00 30	W Res-CE IF Loan Principal	0.00	0.00	0.00	0.00	100.0%
380 Non Revenues - Other Increases In Fund		0.00	0.00	0.00	0.00	100.0%
390 Other Financing Sources						
391 60 00 15	W Res- PWTF Loan N Main Spring Water Improvments	1,942,800.00	0.00	0.00	1,942,800.00	100.0%
390 Other Financing Sources		1,942,800.00	0.00	0.00	1,942,800.00	100.0%
397 Interfund Transfers						
397 34 00 30	W Res-ARPA Contribution Main/Spring Improvements	177,500.00	14,791.67	29,583.34	147,916.66	83.3%
397 34 04 08	W Res-Transfer From Water	159,787.00	13,315.58	26,631.16	133,155.84	83.3%
397 Interfund Transfers		337,287.00	28,107.25	56,214.50	281,072.50	83.3%
597 Interfund Transfers						
397 34 01 01	W Res - N Main Spring Water Improvements ARPA Funding	0.00	0.00	0.00	0.00	100.0%
597 Interfund Transfers		0.00	0.00	0.00	0.00	100.0%
Fund Revenues:		2,357,058.00	28,477.09	212,010.09	2,145,047.91	91.0%

Expenditures		Amt Budgeted	February	YTD	Remaining	
534 Water Utilities						
534 80 41 08	W Res-Water System Plan	0.00	0.00	0.00	0.00	100.0%
534 80 41 51	W Res-SCADA Specifications Engineering	0.00	0.00	0.00	0.00	100.0%
534 80 41 61	W Res - PWTF N Main Spring Construction Engineering	173,900.00	0.00	0.00	173,900.00	100.0%
534 80 41 62	W Res - N Main Spring Water Improvements Design Engineering	177,500.00	0.00	0.00	177,500.00	100.0%

408 Water Reserve Fund

Expenditures		Amt Budgeted	February	YTD	Remaining	
534 Water Utilities						
534 Water Utilities		351,400.00	0.00	0.00	351,400.00	100.0%
594 Capital Expenditures						
594 34 64 10	W Res-Master Meter Contract	0.00	0.00	0.00	0.00	100.0%
594 34 64 12	W Res-SCADA Replacement	0.00	0.00	0.00	0.00	100.0%
594 34 64 20	W Res-Garfield Water Line Replacement	0.00	0.00	0.00	0.00	100.0%
594 34 64 61	W Res - PWTF N Main Spring Construction	1,668,900.00	0.00	0.00	1,668,900.00	100.0%
594 80 64 63	W Res - N Main Spring Water Improvements Land/ROW Acquisition	100,000.00	0.00	0.00	100,000.00	100.0%
594 Capital Expenditures		1,768,900.00	0.00	0.00	1,768,900.00	100.0%
597 Interfund Transfers						
597 34 00 01	W Res-Transfer To Water	0.00	0.00	0.00	0.00	100.0%
597 34 04 19	W Res-Transfer To Water Const	0.00	0.00	0.00	0.00	100.0%
597 Interfund Transfers		0.00	0.00	0.00	0.00	100.0%
999 Ending Balance						
508 51 04 08	Water Reserve-Assigned Ending Balance	236,758.00	0.00	0.00	236,758.00	100.0%
999 Ending Balance		236,758.00	0.00	0.00	236,758.00	100.0%
Fund Expenditures:		2,357,058.00	0.00	0.00	2,357,058.00	100.0%
Fund Excess/(Deficit):		0.00	28,477.09	212,010.09		

409 Wastewater Reserve Fund

Revenues		Amt Budgeted	February	YTD	Remaining	
308 Beginning Balances						
308 51 04 09	WW Reserve-Assigned Beginning Balance	581,906.00	0.00	585,250.00	(3,344.00)	0.0%
308 Beginning Balances		581,906.00	0.00	585,250.00	(3,344.00)	0.0%
360 Miscellaneous Revenues						
361 11 35 02	WW Res-Investment Interest	0.00	1,822.11	3,738.70	(3,738.70)	0.0%
367 00 50 05	WW Reserve-Connections	3,500.00	0.00	0.00	3,500.00	100.0%
360 Miscellaneous Revenues		3,500.00	1,822.11	3,738.70	(238.70)	0.0%
397 Interfund Transfers						
397 35 04 09	WW Res-Transfer From WW	185,498.00	15,458.17	30,916.34	154,581.66	83.3%
397 Interfund Transfers		185,498.00	15,458.17	30,916.34	154,581.66	83.3%
Fund Revenues:		770,904.00	17,280.28	619,905.04	150,998.96	19.6%

Expenditures		Amt Budgeted	February	YTD	Remaining	
535 Sewer						
535 80 41 30	WW Res - SCADA Design Engineering	2,785.00	0.00	0.00	2,785.00	100.0%
535 80 41 31	WW Res - SCADA Construction Engineering	2,015.00	0.00	0.00	2,015.00	100.0%
535 80 41 32	WW Reserve-Jewett Manholes Construction Engineering	44,420.00	0.00	0.00	44,420.00	100.0%
535 Sewer		49,220.00	0.00	0.00	49,220.00	100.0%
580 Non Expeditures						
581 10 00 35	WW Res-IF Loan To Water For Tohomish Project	0.00	0.00	0.00	0.00	100.0%
581 10 04 09	WW Res-Interfund Loan To Water Reserve	0.00	0.00	0.00	0.00	100.0%
580 Non Expeditures		0.00	0.00	0.00	0.00	100.0%
594 Capital Expenditures						
594 35 63 01	WW Res-Manhole Replacement	200,000.00	0.00	0.00	200,000.00	100.0%
594 35 63 02	WW Res-Emerg Main Line Replacement	0.00	0.00	0.00	0.00	100.0%
594 35 63 30	WW Res - SCADA Construction	15,975.00	0.00	0.00	15,975.00	100.0%
594 Capital Expenditures		215,975.00	0.00	0.00	215,975.00	100.0%
597 Interfund Transfers						
597 35 00 06	WW Res-Transfer To Treatment Plant Res	0.00	0.00	0.00	0.00	100.0%
597 35 00 07	WW Res-Transfer To WW	0.00	0.00	0.00	0.00	100.0%
597 Interfund Transfers		0.00	0.00	0.00	0.00	100

409 Wastewater Reserve Fund

Expenditures		Amt Budgeted	February	YTD	Remaining	
999 Ending Balance						
508 51 04 09	WW Reserve-Assigned Ending Balance	505,709.00	0.00	0.00	505,709.00	100.0%
999 Ending Balance		505,709.00	0.00	0.00	505,709.00	100.0%
Fund Expenditures:		770,904.00	0.00	0.00	770,904.00	100.0%
Fund Excess/(Deficit):		0.00	17,280.28	619,905.04		

412 Water Rights Acquisition Fund

Revenues		Amt Budgeted	February	YTD	Remaining	
308 Beginning Balances						
308 41 04 12	WRAF-Committed Beginning Balance	372,463.00	0.00	378,024.91	(5,561.91)	0.0%
308 Beginning Balances		372,463.00	0.00	378,024.91	(5,561.91)	0.0%
360 Miscellaneous Revenues						
361 11 34 04	WRAF-Investment Interest	3,043.00	1,246.35	2,557.33	485.67	16.0%
368 10 00 00	WRAF-Fees From Water Sales	164,130.00	13,782.04	27,244.20	136,885.80	83.4%
360 Miscellaneous Revenues		167,173.00	15,028.39	29,801.53	137,371.47	82.2%
Fund Revenues:		539,636.00	15,028.39	407,826.44	131,809.56	24.4%

Expenditures		Amt Budgeted	February	YTD	Remaining	
591 Debt Service						
591 34 78 04	WRAF-WSID Principal	87,585.00	0.00	0.00	87,585.00	100.0%
592 34 83 04	WRAF-WSID Interest	36,386.00	0.00	0.00	36,386.00	100.0%
592 34 84 04	WRAF-WSID Transaction Costs	14.00	0.00	0.00	14.00	100.0%
591 Debt Service		123,985.00	0.00	0.00	123,985.00	100.0%
999 Ending Balance						
508 41 04 12	WRAF-Committed Ending Balance	415,651.00	0.00	0.00	415,651.00	100.0%
999 Ending Balance		415,651.00	0.00	0.00	415,651.00	100.0%
Fund Expenditures:		539,636.00	0.00	0.00	539,636.00	100.0%
Fund Excess/(Deficit):		0.00	15,028.39	407,826.44		

413 Water Bond Redemption Fund

Revenues		Amt Budgeted	February	YTD	Remaining	
308 Beginning Balances						
308 41 04 13	Water Bond Redemption-Committed Beginning Balance	64,837.00	0.00	65,263.15	(426.15)	0.0%
308 Beginning Balances		64,837.00	0.00	65,263.15	(426.15)	0.0%
360 Miscellaneous Revenues						
361 11 04 13	Investment Interest	663.00	231.64	475.29	187.71	28.3%
360 Miscellaneous Revenues		663.00	231.64	475.29	187.71	28.3%
397 Interfund Transfers						
397 34 72 03	Water Bd Red-Transfer From Water	111,518.00	9,293.17	18,586.34	92,931.66	83.3%
397 Interfund Transfers		111,518.00	9,293.17	18,586.34	92,931.66	83.3%
Fund Revenues:		177,018.00	9,524.81	84,324.78	92,693.22	52.4%

Expenditures		Amt Budgeted	February	YTD	Remaining	
580 Non Expeditures						
591 34 72 10	Water Bd Red-Principal	56,706.00	3,991.29	7,976.65	48,729.35	85.9%
580 Non Expeditures		56,706.00	3,991.29	7,976.65	48,729.35	85.9%
591 Debt Service						
592 34 83 10	Water Bd Red-Interest	54,812.00	3,928.71	7,863.35	46,948.65	85.7%
591 Debt Service		54,812.00	3,928.71	7,863.35	46,948.65	85.7%
999 Ending Balance						
508 41 04 13	Water Bond Redemption-Committed Ending Balance	65,500.00	0.00	0.00	65,500.00	100.0%
999 Ending Balance		65,500.00	0.00	0.00	65,500.00	100.0%
Fund Expenditures:		177,018.00	7,920.00	15,840.00	161,178.00	91.1%
Fund Excess/(Deficit):		0.00	1,604.81	68,484.78		

414 Wastewater Bond Redemption Fund

Revenues		Amt Budgeted	February	YTD	Remaining	
308 Beginning Balances						
308 41 04 14	WW Bond Redemption-Committed Beginning Balance	11,450.00	0.00	11,525.27	(75.27)	0.0%
308 Beginning Balances		11,450.00	0.00	11,525.27	(75.27)	0.0%
360 Miscellaneous Revenues						
361 11 39 14	WW Bd Red-Interest Overpayment	0.00	0.00	0.00	0.00	100.0%
360 Miscellaneous Revenues		0.00	0.00	0.00	0.00	100.0%
397 Interfund Transfers						
397 35 72 03	WW Bd Red-Transfer From WW	0.00	0.00	0.00	0.00	100.0%
397 Interfund Transfers		0.00	0.00	0.00	0.00	100.0%
Fund Revenues:		11,450.00	0.00	11,525.27	(75.27)	0.0%

Expenditures		Amt Budgeted	February	YTD	Remaining	
580 Non Expeditures						
591 35 72 10	WW Bd Red-Principal	0.00	0.00	0.00	0.00	100.0%
580 Non Expeditures		0.00	0.00	0.00	0.00	100.0%
591 Debt Service						
592 35 83 10	WW Bd Red-Interest	0.00	0.00	0.00	0.00	100.0%
591 Debt Service		0.00	0.00	0.00	0.00	100.0%
999 Ending Balance						
508 41 04 14	WW Bond Redemption-Committed Ending Balance	11,450.00	0.00	0.00	11,450.00	100.0%
999 Ending Balance		11,450.00	0.00	0.00	11,450.00	100.0%
Fund Expenditures:		11,450.00	0.00	0.00	11,450.00	100.0%
Fund Excess/(Deficit):		0.00	0.00	11,525.27		

415 Water Bond Reserve Fund

Revenues		Amt Budgeted	February	YTD	Remaining	
308 Beginning Balances						
308 31 04 15	Water Bond Reserve-Restricted Beginning Balance	106,425.00	0.00	107,091.49	(666.49)	0.0%
308 Beginning Balances		106,425.00	0.00	107,091.49	(666.49)	0.0%
360 Miscellaneous Revenues						
361 11 34 05	Water Bd Res-Investment Int.	766.00	363.66	746.18	19.82	2.6%
360 Miscellaneous Revenues		766.00	363.66	746.18	19.82	2.6%
397 Interfund Transfers						
397 34 04 15	Water Bd Res-Transfer From Water	14,595.00	1,216.25	2,432.50	12,162.50	83.3%
397 Interfund Transfers		14,595.00	1,216.25	2,432.50	12,162.50	83.3%
Fund Revenues:		121,786.00	1,579.91	110,270.17	11,515.83	9.5%

Expenditures		Amt Budgeted	February	YTD	Remaining	
999 Ending Balance						
508 31 04 15	Water Bond Reserve-Restricted Ending Balance	121,786.00	0.00	0.00	121,786.00	100.0%
999 Ending Balance		121,786.00	0.00	0.00	121,786.00	100.0%
Fund Expenditures:		121,786.00	0.00	0.00	121,786.00	100.0%
Fund Excess/(Deficit):		0.00	1,579.91	110,270.17		

416 Wastewater Bond Reserve Fund

Revenues		Amt Budgeted	February	YTD	Remaining	
308 Beginning Balances						
308 31 04 16	WW Bond Reserve-Restricted Beginning Balance	75,345.00	0.00	75,838.95	(493.95)	0.0%
308 Beginning Balances		75,345.00	0.00	75,838.95	(493.95)	0.0%
360 Miscellaneous Revenues						
361 11 35 04	WW Bd Res-Investment Int	761.00	269.81	553.61	207.39	27.3%
360 Miscellaneous Revenues		761.00	269.81	553.61	207.39	27.3%
Fund Revenues:		76,106.00	269.81	76,392.56	(286.56)	0.0%

Expenditures		Amt Budgeted	February	YTD	Remaining	
999 Ending Balance						
508 04 16 00	WW Bond Reserve-Restricted Ending Balance	76,106.00	0.00	0.00	76,106.00	100.0%
999 Ending Balance		76,106.00	0.00	0.00	76,106.00	100.0%
Fund Expenditures:		76,106.00	0.00	0.00	76,106.00	100.0%
Fund Excess/(Deficit):		0.00	269.81	76,392.56		

417 Treatment Plant Reserve Fund

Revenues		Amt Budgeted	February	YTD	Remaining	
308 Beginning Balances						
308 31 04 17	Treatment Plant Reserve-Restricted Beginning Balance	363,619.00	0.00	365,994.26	(2,375.26)	0.0%
308 Beginning Balances		363,619.00	0.00	365,994.26	(2,375.26)	0.0%
360 Miscellaneous Revenues						
361 11 35 03	Treatment Plant Res-Investment Interest	4,803.00	1,296.78	2,660.80	2,142.20	44.6%
367 00 50 04	Treatment Plant Res-Connections	10,500.00	0.00	0.00	10,500.00	100.0%
360 Miscellaneous Revenues		15,303.00	1,296.78	2,660.80	12,642.20	82.6%
397 Interfund Transfers						
397 35 00 04	Treatment Plant Res-WW Res Transfer	0.00	0.00	0.00	0.00	100.0%
397 35 00 05	Treatment Plant Res-WW Transfer	0.00	0.00	1,500.00	(1,500.00)	0.0%
397 Interfund Transfers		0.00	0.00	1,500.00	(1,500.00)	0.0%
Fund Revenues:		378,922.00	1,296.78	370,155.06	8,766.94	2.3%

Expenditures		Amt Budgeted	February	YTD	Remaining	
594 Capital Expenditures						
594 35 51 01	Treatment Plant Res-WasteWater Plan	0.00	0.00	0.00	0.00	100.0%
594 Capital Expenditures		0.00	0.00	0.00	0.00	100.0%
999 Ending Balance						
508 31 04 17	Treatment Plant Reserve-Restricted Ending Balance	378,922.00	0.00	0.00	378,922.00	100.0%
999 Ending Balance		378,922.00	0.00	0.00	378,922.00	100.0%
Fund Expenditures:		378,922.00	0.00	0.00	378,922.00	100.0%
Fund Excess/(Deficit):		0.00	1,296.78	370,155.06		

418 Water Short Lived Asset Reserve Fund

Revenues		Amt Budgeted	February	YTD	Remaining	
308 Beginning Balances						
308 31 04 18	WSLAR-Restricted Beginning Balance	265,033.00	0.00	279,357.02	(14,324.02)	0.0%
308 Beginning Balances		265,033.00	0.00	279,357.02	(14,324.02)	0.0%
360 Miscellaneous Revenues						
361 11 04 18	Investment Interest	1,386.00	693.54	1,423.04	(37.04)	0.0%
360 Miscellaneous Revenues		1,386.00	693.54	1,423.04	(37.04)	0.0%
397 Interfund Transfers						
397 34 04 18	WSLAR-Transfer From Water	128,306.00	10,692.17	21,384.34	106,921.66	83.3%
397 Interfund Transfers		128,306.00	10,692.17	21,384.34	106,921.66	83.3%
Fund Revenues:		394,725.00	11,385.71	302,164.40	92,560.60	23.4%

Expenditures		Amt Budgeted	February	YTD	Remaining	
534 Water Utilities						
534 80 41 30	WSLAR - SCADA Design Engineering	52,915.00	0.00	0.00	52,915.00	100.0%
534 80 41 31	WSLAR - SCADA Construction Engineering	38,285.00	0.00	0.00	38,285.00	100.0%
534 Water Utilities		91,200.00	0.00	0.00	91,200.00	100.0%
594 Capital Expenditures						
594 34 64 11	WSLAR-Meters	0.00	0.00	0.00	0.00	100.0%
594 34 64 51	WSLAR - SCADA Construction	303,525.00	0.00	0.00	303,525.00	100.0%
594 Capital Expenditures		303,525.00	0.00	0.00	303,525.00	100.0%
999 Ending Balance						
508 31 04 18	WSLAR-Restricted Ending Balance	0.00	0.00	0.00	0.00	100.0%
999 Ending Balance		0.00	0.00	0.00	0.00	100.0%
Fund Expenditures:		394,725.00	0.00	0.00	394,725.00	100.0%
Fund Excess/(Deficit):		0.00	11,385.71	302,164.40		

419 Water Construction Fund

Revenues		Amt Budgeted	February	YTD	Remaining	
308 Beginning Balances						
308 10 04 19	Water Const.-Beg. Balance	0.00	0.00	0.00	0.00	100.0%
308 Beginning Balances		0.00	0.00	0.00	0.00	100.0%
315 Tohomish/Snohomish Project						
380 Non Revenues - Other Increases In Fund Resources						
381 10 00 19	Water Const-GFR Loan For Tohomish Proj.	0.00	0.00	0.00	0.00	100.0%
380 Non Revenues - Other Increases In Fund		0.00	0.00	0.00	0.00	100.0%
390 Other Financing Sources						
391 20 00 15	Water Const-USDA Loan-Toho/Snoho Proj	0.00	0.00	0.00	0.00	100.0%
390 Other Financing Sources		0.00	0.00	0.00	0.00	100.0%
397 Interfund Transfers						
397 34 04 19	Water Const-Transfer From Water Res	0.00	0.00	0.00	0.00	100.0%
397 34 04 20	Water Const-Transfer From Water	0.00	0.00	0.00	0.00	100.0%
397 Interfund Transfers		0.00	0.00	0.00	0.00	100.0%
315 Tohomish/Snohomish Project		0.00	0.00	0.00	0.00	100.0%
Fund Revenues:		0.00	0.00	0.00	0.00	100.0%

Expenditures		Amt Budgeted	February	YTD	Remaining	
999 Ending Balance						
508 10 04 19	Water Const-Ending Balance	0.00	0.00	0.00	0.00	100.0%
999 Ending Balance		0.00	0.00	0.00	0.00	100.0%
315 Tohomish/Snohomish Project						
594 Capital Expenditures						
594 34 63 20	Water Const-Tohomish/Snohomish USDA Proj	0.00	0.00	0.00	0.00	100.0%
594 Capital Expenditures		0.00	0.00	0.00	0.00	100.0%
315 Tohomish/Snohomish Project		0.00	0.00	0.00	0.00	100.0%
Fund Expenditures:		0.00	0.00	0.00	0.00	100.0%

419 Water Construction Fund

Fund Excess/(Deficit):	0.00	0.00	0.00

420 USDA Rural Development - Jewett Water Ma

Revenues		Amt Budgeted	February	YTD	Remaining	
308 Beginning Balances						
308 31 04 20	USDA-Restricted Beginning Balance	150,500.00	0.00	150,500.00	0.00	0.0%
308 Beginning Balances		150,500.00	0.00	150,500.00	0.00	0.0%
330 Intergovernmental Revenues						
331 10 76 00	USDA-Grant	999,000.00	0.00	0.00	999,000.00	100.0%
330 Intergovernmental Revenues		999,000.00	0.00	0.00	999,000.00	100.0%
390 Other Financing Sources						
391 60 00 01	USDA-Interim Bank Loan	2,333,000.00	0.00	0.00	2,333,000.00	100.0%
391 60 00 02	USDA-Final Loan	2,333,000.00	0.00	0.00	2,333,000.00	100.0%
391 60 00 03	PWTF-Loan	1,855,100.00	0.00	0.00	1,855,100.00	100.0%
390 Other Financing Sources		6,521,100.00	0.00	0.00	6,521,100.00	100.0%
397 Interfund Transfers						
397 34 04 01	USDA-Water Transfer for City Share	0.00	0.00	0.00	0.00	100.0%
397 Interfund Transfers		0.00	0.00	0.00	0.00	100.0%
Fund Revenues:		7,670,600.00	0.00	150,500.00	7,520,100.00	98.0%

Expenditures		Amt Budgeted	February	YTD	Remaining	
535 Sewer						
534 80 41 21	USDA-Construction Engineering	352,160.00	0.00	0.00	352,160.00	100.0%
534 80 41 22	USDA-Miscellaneous Contractual	25,000.00	0.00	0.00	25,000.00	100.0%
535 Sewer		377,160.00	0.00	0.00	377,160.00	100.0%
580 Non Expeditures						
591 34 72 20	USDA-Redemption of Interim Financing Principal	2,333,000.00	0.00	0.00	2,333,000.00	100.0%
580 Non Expeditures		2,333,000.00	0.00	0.00	2,333,000.00	100.0%
591 Debt Service						
592 34 83 20	USDA-Redemption Of Interim Financing Interest	0.00	0.00	0.00	0.00	100.0%
591 Debt Service		0.00	0.00	0.00	0.00	100.0%
594 Capital Expenditures						
594 34 64 30	USDA-Construction	3,175,340.00	0.00	0.00	3,175,340.00	100.0%
594 34 64 31	USDA-Construction (PWTF Portion)	1,785,100.00	0.00	0.00	1,785,100.00	100.0%
594 Capital Expenditures		4,960,440.00	0.00	0.00	4,960,440.00	100

420 USDA Rural Development - Jewett Water Ma

Expenditures		Amt Budgeted	February	YTD	Remaining	
597 Interfund Transfers						
597 34 04 01	USDA-Transfer To Water	0.00	0.00	0.00	0.00	100.0%
597 Interfund Transfers		0.00	0.00	0.00	0.00	100.0%
999 Ending Balance						
508 10 04 20	USDA-Ending Balance	0.00	0.00	0.00	0.00	100.0%
999 Ending Balance		0.00	0.00	0.00	0.00	100.0%
Fund Expenditures:		7,670,600.00	0.00	0.00	7,670,600.00	100.0%
Fund Excess/(Deficit):		0.00	0.00	150,500.00		

601 Remittances

Revenues		Amt Budgeted	February	YTD	Remaining	
308 Beginning Balances						
308 10 06 01	Remit- Estimated Beg. Balance	0.00	0.00	0.00	0.00	100.0%
308 Beginning Balances		0.00	0.00	0.00	0.00	100.0%
380 Non Revenues - Other Increases In Fund Resources						
389 30 00 01	Remit-Bldg Surcharges	352.00	13.00	19.50	332.50	94.5%
389 30 12 00	Remit-Crime Victims	150.00	9.84	18.82	131.18	87.5%
389 30 82 00	Remit-Veh Lic Fraud	0.00	0.00	0.00	0.00	100.0%
389 30 83 00	Remit-Trauma Care	70.00	0.00	4.99	65.01	92.9%
389 30 83 31	Remit-Auto Thft Prev	141.00	0.00	10.00	131.00	92.9%
389 30 83 32	Remit-Traum Brain Inj	53.00	0.00	5.04	47.96	90.5%
389 30 88 00	Remit-State PSEA 3-ST 54	202.00	1.51	6.15	195.85	97.0%
389 30 89 09	Remit-WSP Hwy Acct	126.00	0.00	0.00	126.00	100.0%
389 30 89 14	Remit-Hwy Safety Acct	106.00	0.00	0.00	106.00	100.0%
389 30 89 15	Remit-Death Inv Acct	23.00	0.00	0.00	23.00	100.0%
389 30 91 00	Remit-State PSEA 1-ST 40	2,337.00	105.87	305.60	2,031.40	86.9%
389 30 92 00	Remit-State PSEA 2-ST 50	1,305.00	67.96	194.85	1,110.15	85.1%
389 30 96 00	Remit-Crime Lab-Breath	0.00	0.00	0.00	0.00	100.0%
389 30 97 00	Remit-JIS Account	326.00	0.00	23.00	303.00	92.9%
389 30 99 00	Remit-School Zone Safety	0.00	0.00	0.00	0.00	100.0%
380 Non Revenues - Other Increases In Fund		5,191.00	198.18	587.95	4,603.05	88.7%
Fund Revenues:		5,191.00	198.18	587.95	4,603.05	88.7%

Expenditures		Amt Budgeted	February	YTD	Remaining	
580 Non Expeditures						
589 30 00 01	Remit-Bldg Surcharges	352.00	6.50	6.50	345.50	98.2%
589 30 00 12	Remit-Crime Victims	150.00	8.98	8.98	141.02	94.0%
589 30 00 82	Remit-Veh Lic Fraud	0.00	0.00	0.00	0.00	100.0%
589 30 00 83	Remit-Trauma Care	70.00	4.99	4.99	65.01	92.9%
589 30 00 84	Remit-Auto Thft Prev	141.00	10.00	10.00	131.00	92.9%
589 30 00 85	Remit-Traum Brain Inj	53.00	5.04	5.04	47.96	90.5%
589 30 00 88	Remit-State PSEA 3	202.00	4.64	4.64	197.36	97.7%
589 30 00 89	Remit-WSP Hwy Acct	126.00	0.00	0.00	126.00	100.0%
589 30 00 91	Remit-State PSEA 1	2,337.00	199.73	199.73	2,137.27	91.5%
589 30 00 92	Remit-State PSEA 2	1,305.00	126.89	126.89	1,178.11	90.3%
589 30 00 94	Remit-Hwy Safety Acct	106.00	0.00	0.00	106.00	100.0%
589 30 00 95	Remit-Death Inv Acct	23.00	0.00	0.00	23.00	100.0%
589 30 00 97	Remit-JIS Account	326.00	23.00	23.00	303.00	92.9%
589 30 00 99	Remit-School Safety Zone	0.00	0.00	0.00	0.00	100.0%
589 30 96 00	Remit-Crime Lab-Breath	0.00	0.00	0.00	0.00	100.0%
580 Non Expeditures		5,191.00	389.77	389.77	4,801.23	92.5%
999 Ending Balance						
508 10 06 01	Remit-Ending Balance	0.00	0.00	0.00	0.00	100.0%
999 Ending Balance		0.00	0.00	0.00	0.00	100.0%
Fund Expenditures:		5,191.00	389.77	389.77	4,801.23	92

601 Remittances

Fund Excess/(Deficit):	0.00	(191.59)	198.18

2023 BUDGET POSITION TOTALS

City Of White Salmon | Months: 01 To: 02 | Time: 15:37:50 | Date: 04/14/2023

Fund		Revenue	February	Received		Expenditures	February	Spent	
001	Current Expense	3,755,823.00	237,184.24	1,787,364.61	52.4%	3,755,823.00	244,336.41	633,674.05	83.1%
101	Street Fund	764,846.00	26,222.62	306,781.65	59.9%	764,846.00	25,524.99	41,261.20	94.6%
108	Municipal Capital Imp Fund	494,695.00	1,392.32	473,167.46	4.4%	494,695.00	1,156.57	1,156.57	99.8%
110	Fire Reserve Fund	365,229.00	3,291.20	346,549.43	5.1%	365,229.00	0.00	0.00	100.0%
112	General Fund Reserve	346,307.00	1,227.63	347,602.11	0.0%	346,307.00	0.00	0.00	100.0%
121	Police Vehicle Reserve Fund	153,468.00	280.16	153,758.32	0.0%	153,468.00	52,245.55	52,245.55	66.0%
302	Transportation Improvement Fund	1.00	0.00	0.00	100.0%	0.00	0.00	0.00	100.0%
303	Hotel/Motel Taxes	229,094.00	4,056.05	184,136.63	19.6%	229,094.00	17,537.00	17,537.00	92.3%
307	New Pool Construction Fund	37,564.00	2,916.67	8,397.30	77.6%	37,564.00	0.00	0.00	100.0%
401	Water Fund	2,522,162.00	160,562.24	666,148.95	73.6%	2,522,162.00	133,740.35	210,610.93	91.6%
402	Wastewater Collection Fund	1,372,204.00	94,572.39	456,424.71	66.7%	1,372,204.00	93,198.02	119,976.13	91.3%
408	Water Reserve Fund	2,357,058.00	28,477.09	212,010.09	91.0%	2,357,058.00	0.00	0.00	100.0%
409	Wastewater Reserve Fund	770,904.00	17,280.28	619,905.04	19.6%	770,904.00	0.00	0.00	100.0%
412	Water Rights Acquisition Fund	539,636.00	15,028.39	407,826.44	24.4%	539,636.00	0.00	0.00	100.0%
413	Water Bond Redemption Fund	177,018.00	9,524.81	84,324.78	52.4%	177,018.00	7,920.00	15,840.00	91.1%
414	Wastewater Bond Redemption Fund	11,450.00	0.00	11,525.27	0.0%	11,450.00	0.00	0.00	100.0%
415	Water Bond Reserve Fund	121,786.00	1,579.91	110,270.17	9.5%	121,786.00	0.00	0.00	100.0%
416	Wastewater Bond Reserve Fund	76,106.00	269.81	76,392.56	0.0%	76,106.00	0.00	0.00	100.0%
417	Treatment Plant Reserve Fund	378,922.00	1,296.78	370,155.06	2.3%	378,922.00	0.00	0.00	100.0%
418	Water Short Lived Asset Reserve Fund	394,725.00	11,385.71	302,164.40	23.4%	394,725.00	0.00	0.00	100.0%
419	Water Construction Fund	0.00	0.00	0.00	100.0%	0.00	0.00	0.00	100.0%
420	USDA Rural Development - Jewett Water Main Improvements	7,670,600.00	0.00	150,500.00	98.0%	7,670,600.00	0.00	0.00	100.0%
601	Remittances	5,191.00	198.18	587.95	88.7%	5,191.00	389.77	389.77	92.5%
		22,544,789.00	616,746.48	7,075,992.93	68.6%	22,544,788.00	576,048.66	1,092,691.20	95.2%

File Attachments for Item:

A. Public Hearing - Four Oaks Subdivision Preliminary Plat

1. Presentation

2. Public Hearing

3. Discussion and Action

Department Head:	JB
Clerk/Treasurer:	SMP
City Administrator:	TR
Mayor:	

COUNCIL REPORT

☒ **Business Item** ☐ **Consent Agenda**

Needs Legal Review: No
Meeting Date: April 19, 2023
Agenda Item: Yes
Presented By: Jeff Broderick

Action Required:
City Council will review the proposed Four Oaks Subdivision, File WS-SUB 2023-001 and WS R-PUD-2023-001

Motion for Business Item / Proposed Motion for Consent Agenda:
Motion to approve with conditions the Staff Report which includes findings and recommended conditions of approval for the Four Oaks Subdivision, Files WS-SUB-2023-001 and R-PUD-2023-001.

Explanation of Issue: Main Street White Salmon, LLC has proposed a 31-lot subdivision/residential planned unit development (R-PUD) on North Main Street in the between Spring Street and Loop Road. The City of White Salmon intends to purchase 10 of these lots for future development of housing that is more affordable.

This is to review and approve the preliminary plat with the proposed conditions as laid out in the Staff Report (attached as part of the Council packet). Once public improvements have been made and all conditions have been met, the Applicant will then file for approval of a final plat and the Council will then review the final plat to ensure compliance with conditions of approval. The Applicant has up to five years from preliminary plat approval to complete public improvements and apply for a final plat review.

Public improvements include construction of public streets withing the development and water and sewer lines. These will be developed to and through the development to allow for networking of future development if and when that might occur.

There are special standards for R-PUD developments and the Applicant has proposed a development that largely meets these standards including density, size of proposed lots and open space.

On March 22, 2023, the Planning Commission held a public hearing to review and consider this matter. The Commissioners voted unanimously to approve the findings and recommended conditions of approval as laid out in the Four Oaks staff report.

The full staff report with conditions of approval and supporting exhibits are part of the Council packet for the April 19 meeting and the City Planner will give a presentation about this subdivision at the meeting.

Council Options:
City Council has the following options available at this time:

1. Accept the Staff Recommendation.
2. Revise the Staff Recommendation.
3. Refer this issue back to staff for additional work.
4. Take No Action
5. Other action as desired by council.

Fiscal Analysis:
There are no Financial Implications

Recommendation of Staff/Committee:
At their March 22, 2023 meeting the Planning Commission unanimously recommended approval of the Four Oaks Subdivision with the conditions of approval laid out in the Staff report prepared for the Planning Commission with no changes to the findings or conditions of approval.

Follow Up Action:
Once the preliminary plat is approved, the future next step is to review the final plat once public improvements are made. The Applicant will apply for a final plat review when that action is necessary.

Findings and Recommended Conditions of Approval

City of White Salmon Review

Preliminary Plat for a Residential Planned Unit Development (R-PUD) Subdivision

File Numbers WS-SUB-2023-001 and WS-R-PUD-2023-001

Report Date: March 20, 2023

Hearing Dates: Planning Commission-March 22, 2023, City Council-April 19, 2023 based on Planning Commission motion

Land Use Decision Type: Type III-Preliminary R-PUD/Subdivision Plat

Applicant: Main Street White Salmon, LLC

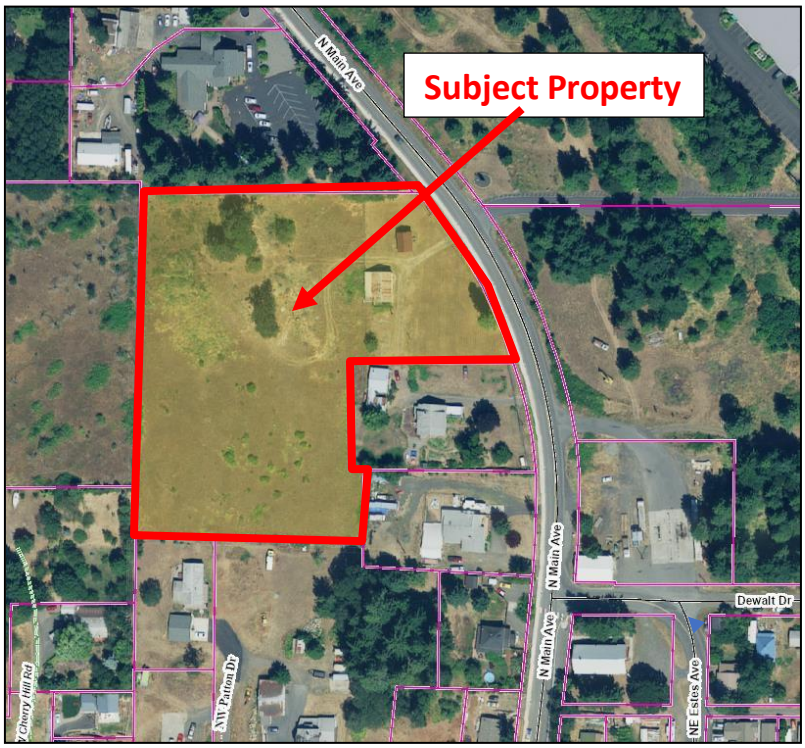
Property Owners: Nancy White

Subject Property Tax Lot and Legal Description: 03111909100200, LOT 2 SP 2009-10 NWNW; 19-3-11

Zoning: R-1 Single Family Residential District-Applicant has elected to subdivide this property as a Residential Planned Unit Development (R-PUD), a type of development allowed in the R-1 zone.

Address: This property is unaddressed; Block 1200 N Main Ave, White Salmon WA 98672

Figure 1: Subject Property



Proposal

The applicant is requesting preliminary approval to divide one existing parcel into 31 residential parcels totaling 4.33 acres per the Klickitat County property tax search tool. Because the Applicant has chosen to subdivide this property as a residential planned unit development (R-PUD), new lots within the subdivision may be smaller than what is normally allowed per City code. A review of R-PUD code is part of these findings and recommended decision.

There will be new streets within the subdivision built to City standards for public streets. Water and sewer facilities are to be constructed within the subdivision and connected to City services. These facilities will be dedicated to the City as part of the final plat process. Standards for these facilities are included in these findings and decision and the Development Agreement that is being negotiated concurrently with this land use action.

There is to be one public street taking access from North Main Street, a facility that is owned by Klickitat County at this location. That street is proposed to generally run from east to west to and through the subdivision. Within the subdivision, there will be a second street taking accessing the primary street generally running from north to south and then turning west to and through to the west end of the property.

There is also a SEPA checklist (file WS-SEPA-2023-001) associated with this application.

Property Description: Per preliminary plat map submitted by the Applicant, Staff noted there is not information about the size of the subject parcel. Per the Klickitat County property search tool (accessed at https://imap.klickitatcounty.org/#18/45.73707/-121.48541/ecd7df6af49a), the subject property is 4.33 acres and application materials also give 4.33 acres as the parcel size and application forms submitted by Applicant indicate property is 4.33 acres.

> **FINDING:** The size of the subject property was not included with the submitted site survey, Sheet 3.0 (Exhibit B).
>
> > **CONDITION OF APPROVAL:** Prior to final plat, Applicant note size of property in square feet and acres on the site survey.

The property abutting the subject property to the west is undeveloped, zoned R-1 and owned by Cherry Hill NW, LLC. The properties to the north is developed as a funeral home and event space and is outside of City limits. The property to the south are developed as residential properties and are zoned R-1. The property to the east and across N. Main Street is undeveloped and outside of City limits.

The property is highest at the southwest corner of the parcel and generally slopes to the east with the lowest point near the proposed intersection with N. Main Street.

The only critical area identified by Applicant are heritage trees. This property lies more than 200 feet from the nearest watercourse, there are no wetlands, steep cliffs or geohazard areas and this property is outside of known flood hazard zones. Findings and conditions of approval related to heritage trees are found throughout these findings.

Applicable Chapters of White Salmon City Code (WSMC) in Order of Review in Findings and Decision

Title 17-Zoning
Title 16-Land Divisions
Title 18-Environment
Title 19-Administration of Land Development Regulations
Any other titles included herein by reference.

List of Exhibits

Exhibit A: Plans provided by Pioneer Surveying and Engineering, Inc. Exhibit B: Application Materials
Exhibit C: Planning and Public Works Memorandum
Exhibit D: Arborist Report
Exhibit E: Critical Areas Map
Exhibit F: FEMA Map
Exhibit G: Sewer and Water Utilities Map
Exhibit H: SEPA Checklist
Exhibit I: Clarification e-mails between Staff and Applicant's Engineer Exhibit J: Public notices and comments
Exhibit K: Comments from Development Review Team and agencies
Exhibit L: Traffic study by DKS in February 2023
Exhibit M: Additional comments added after 3/22/2023 Planning Commission meeting

General Notes

Exhibit A-Sheet 3: Staff notes there are two plans named Sheet 3. One Sheet 3 is the Site Survey and any references to this version of Sheet three shall use the name Site Survey. The other version of Sheet 3 is the Site Plan and any references to that plan shall use name Site Plan.

Street Names: Street names were not proposed as part of the application. To make clear what streets are being discussed in this review, the street running west from the intersection with North Main Street to the western boundary of the property shall be referred to in these findings as Street A. The street running south from Street A and then turning west and running to the western boundary of the property shall be referred to as Street B. In the future, these street names are likely to change, but Staff will use Street A and Street B throughout these findings and recommended decision.

Ellipses: Throughout the findings and decision, if Staff determined a section or section of City code did not pertain to this decision, it was deleted and ellipses (…) were put in place of the deleted code.

Applicant, developer and future owner: Some of the conditions listed in this document refer to Applicant. In addition to the applicants of this land use action, the term Applicant also includes future developers and landowners of these proposed parcels.

Chapter 17.75 RESIDENTIAL PLANNED UNIT DEVELOPMENT (R-PUD)

17.75.010 Purpose.

The purpose of this chapter is to provide regulations and procedures to guide residential planned unit development in order to:

A. Provide flexibility and support for implementation of innovative residential site plans that address diversity in housing types;

B. Ensure efficient and adequate provision/extension of services in areas where a variety of low density residential and higher density residential uses can co-exist;

C. Provide opportunities for households of various sizes, ages, and incomes by promoting diversity in the size, type and price of new residential development in the city;

D. Provide for development of compatible streetscapes and carefully designed lot configuration that accommodates a density comparable with densities permitted in the R-1, R-2, and R-3 zones;

E. Facilitate efficient use of land through the application of flexible standards to provide opportunities for permitting innovative and diversified living environments that master plan and employ a creative placement of structures, provision for open space and access ways, etc.;

F. Preserve existing landscape features including established trees, vegetation, and drainage ways by supporting planned developments that consider and respond to valuable or unique site characteristics.

(Ord. No. 2012-11-905, 11-26-2012; Ord. No. 2016-10-994, § 1, 10-19-2016)

FINDING: Staff will review proposed R-PUD to ensure compliance with City code to the greatest extent that is practical. Staff recognizes the Planner has discretion in applying R-PUD code, but there are limits to this flexibility. If flexibility or discretion is exercised, Staff shall explain the reasoning and rationale behind that decision.

17.75.015 Permitted location and size of R-PUD.

R-PUDs may be permitted in any residential zone on a parcel or contiguous tract of two acres or more.

(Ord. No. 2012-11-905, 11-26-2012; Ord. No. 2016-10-994, § 1, 10-19-2016)

FINDING: Based on the Klickitat County property search tool, the property is 4.33 acres in size so meets the minimum acreage requirement.

17.75.020 Permitted uses in R-PUD.

Uses listed in each underlying zone within the project area may be permitted in the R-PUD. Alternative housing types are permitted subject to specified development criteria.

A. Planned uses that can be permitted include:

1. Residential units, either single-family detached or attached units, including planned clusters of cottage dwellings, ADUs, and/or town houses, on their own or in combination

with some multifamily as long as all dwelling types meet the applicable definitions and standards in the zoning ordinance;

FINDING: Staff finds that while Applicant has not proposed and is not required to propose specific types of housing as part of the R-PUD subdivision process, these types of housing are allowed in an R-PUD development once a final plat has been approved. Compliance for specific development requirements shall be reviewed at the time building permits are submitted to the City.

2. All accessory and conditional uses permitted in residential districts;

FINDING: Applicant has not proposed accessory or conditional uses. Should accessory or conditional uses be proposed in the future, compliance with City code regarding these uses shall be reviewed at the time applications are received.

3. Recreational facilities, tennis courts, playgrounds, and community halls.

FINDING: Applicant has not proposed recreational facilities, tennis courts, playgrounds or community halls. Should these uses be proposed in the future, compliance with City code regarding these uses shall be reviewed at the time applications are received.

(Ord. No. 2012-11-905, 11-26-2012)

17.75.030 Permitted modifications and conditions of approval.

A. Planned unit residential developments may be permitted to modify the zoning and subdivision requirements of Title 16 and the balance of Title 17 if consistent with the purposes expressed in Section 17.75.010 and the other applicable requirements of this chapter, except:

1. Exterior setbacks from public streets along the perimeter of the R-PUD unless set back averaging is requested and approved as shown on a preliminary plat and implemented in accordance with the binding site plan;

FINDING: Setback averaging has not been requested. Also, Staff finds proposed parcels do not open on to an existing public street. Based on the proposed layout (Exhibit A-Site Plan), proposed parcels will open to public streets within the proposed development.

2. Surveying standards;

3. Engineering design and construction standards of public improvements (not including street right-of-way width and street development standards); and

4. Stormwater and erosion control standards within the gross development area as a whole.

B. Modifications of setbacks and other standards in the underlying zones must be shown clearly on a binding site plan prior to final plat recordation.

FINDING: Staff shall review this land use action in accordance with the above stated standards.

(Ord. No. 2012-11-905, 11-26-2012; Ord. No. 2022-05-1102, § 1, 4-20-2022)

17.75.040 R-PUD development standards.

A. Size and permitted location of residential planned unit development (R-PUD) must comply with the following:

1. The subject parcel must be a single lot or contiguous tract of land greater than or equal to two acres.

FINDING: Staff finds subject property is 4.33 acres in size, so exceeds the minimum two acre requirement.

2. The subject lot or tract of land must be located in a RL single-family large lot residential district or R-1 single-family residential district.

FINDING: Subject property is located in the R-1 zone, so an R-PUD is permitted provided R-PUD criteria are met.

B. Permitted Density.

1. The number of single-family dwelling units permitted in an R-PUD may be increased above the number permitted in the RL (single-family large lot residential) zone as follows:

a. Maximum dwelling unit density shall not exceed nine units per acre (max density likely to be accommodated in R-L, R-1, zones);

b. Maximum permissible density is presumed to be site and design dependent and approval of development at the maximum permissible density is not assured in every instance;

c. Burden is on the applicant to demonstrate that innovative site planning techniques can be employed to accommodate densities comparable with densities provided for in other city residential zones in a manner that is responsive to the specific characteristics of the R-PUD site.

FINDING: Staff will review density standards in accordance with the above stated criteria.

2. The permitted density shall be computed to reflect the net density as follows:

a. Determine the gross development area—subtract from the total site area all land unsuitable for development e.g., wetland, flood hazard areas, steep or unstable slopes, and publicly owned land.

FINDING: The gross area was calculated by multiplying the number of acres by 43,560, or (4.33 acres) x (43,560) = **188,615 gross square feet**.

b. Determine the net development area, net area—subtract from the gross development area the actual percentage of area devoted to the street system to a maximum of twenty percent of the gross development area.

FINDING: Per an e-mail from Dustin Conroy dated March 8, 2023, the total square footage devoted to the street system is 43,802 square feet which is 23.2% and was calculated by dividing the square footage devoted to streets by the gross square footage, or (43,802) / (188,615) = **23.2% devoted to the street system.**

FINDING: Staff finds that because the maximum area to be subtracted is 20%, the square footage that shall be subtracted from the gross square feet total shall be 37,723 and was calculated by multiplying the gross square footage by 20%, or (188,615) x (0.20) = **37,723 square feet is 20% of the gross square footage**.

FINDING: Subtracting 37,723 from 188,615 equals **150,892 square feet of net developable area.**

FINDING: Converting 150,892 square feet of net developable area to acres was calculated by dividing the net square footage by the square feet of an acre or (150,892) / (43,560) = **3.464 net developable acres.**

c. Determine the permitted number of dwelling units—divide the net development area (in acres) by nine.

FINDING: Staff finds the above stated formula to calculate the permitted number of dwelling units is not correct and if the net development area is divided by nine, only 0.385 dwelling units would be permitted, and this is not the intent of an R-PUD subdivision. Based on WSMC 16.05.015, "It shall be the duty of the planning commission and administrator to interpret the provisions of this title in such a way as to carry out the intent of the comprehensive plan prepared by the planning commission and adopted by the city council." Because of this, Staff finds that instead of dividing by 9, the net developable acreage should be multiplied by 9.

FINDING: Instead of dividing as the above criteria calls for, this should be multiplied. Staff determined the permitted number of dwelling units by multiplying 3.434 by 9, or (3.464) x (9) = 31.176. The number parcels proposed by the Applicant is 31, so the Applicant has proposed residential density the is below the maximum density standards.

d. Nine units per acre is the maximum permitted density for an R-PUD approved in the R-L and R-1 zones.

FINDING: Based on the above calculations, the proposed number of dwelling units is just below nine (9) units per acre, so Applicant meets this standard.

3. The average lot size of single-family dwellings in the R-PUD shall not be less than two thousand square feet.

FINDING: Staff finds all proposed lots are greater than 2000 square feet, so Applicant meets this standard.

4. Density bonus of up to twenty percent (rounded to the nearest whole number) over R-PUD density permitted by this subsection (see B.1. and 2. for the RL zone), may be allowed for provision of affordable housing for low- and moderate-income families (those who have family income of not more than eighty percent of Klickitat County median household income), with appropriate recorded CC&Rs and/or deed restrictions which define such affordable housing as follows and require that the housing remain affordable. R-PUDs in the R1 zone are also eligible for this density bonus above the base density permitted in these zones.

FINDING: Staff finds Applicant is eligible for the 20% density bonus for two reasons. First, in conjunction with the City of White Salmon agreeing to purchase 10 lots for attainable housing/housing that is more affordable, this development qualifies for the 20% bonus. Second, the Applicant is proposing an R-PUD development in the R-1 zone which also qualifies this development for the 20% bonus. With a 20% bonus, this development could have as many as 37.41 dwelling units. Applicant is proposing a 31 parcel subdivision and the proposed number of lots remain below the maximum allowable units.

5. Protection of Trees. Master planning a larger site provides the opportunity to maintain some valuable native vegetation. A tree inventory shall be completed and submitted with the preliminary master plan. Native trees measuring eight-inch caliper or greater measured four feet from ground level (dbh) shall be shown on the inventory and clearly identified for preservation or removal. Large native trees should be preserved wherever practicable in the common areas. Where the administrator determines it is impracticable or unsafe to preserve these larger trees, the applicant may be allowed to remove the trees.

   If the developer determines it is necessary to remove more than half the large native trees shown on the site inventory, the developer can be permitted to do so as long as the trees removed are replaced by new native trees in accordance with an approved landscape plan that includes new plantings at least two inches to two and one-half inches in caliper.

   Where this requirement would cause an undue hardship, the requirement may be modified in a manner which reasonably satisfies the purpose and intent of this section. Conditions may be imposed to avoid disturbance to tree roots by grading activities and to protect trees and other significant vegetation identified for retention from harm. Such conditions may include, if necessary, the advisory expertise of a qualified consulting arborist or horticulturist both during and after site preparation, and a special maintenance/management program to provide protection to the resource as recommended by the arborist or horticulturist.

   FINDING: Per the arborist's report (Exhibit D), the tree in approximately the north center of the property is declining and should be removed. Other Oregon White Oak trees near the northern boundary of the property on proposed Lots 27 and 28 meet the definition of heritage trees and will be reviewed as part of Title 18 later in these findings and recommended decision.

C. Dimensional and Improvement Requirements.

1. Building setbacks may be modified in accordance with approval of a binding site plan with the following exceptions:

   a. Single- and multifamily dwellings must meet setbacks and height limits required in the zone in which they are located with respect to the outside perimeter of the R-PUD.

   b. Setback averaging will be allowed from internal lot lines and may be allowed from external lot lines where adjoining parcels are located along the opposite side of a street or where setback averaging is determined to improve the traffic safety and flow, streetscape and/or to be otherwise compatible with surrounding uses.

   c. Standard building setbacks from lot lines through the interior of the R-PUD shall be:

Setback	Dimension
Front and rear	10 feet*

Side	5 feet (except town house common walls)
Side (corner)	10 feet

FINDING: Applicant has not proposed structures as part of this land use action. Compliance with these standards shall be reviewed at the time building permit applications are received.

* A minimum eighteen-foot driveway length shall be maintained inside of curb and sidewalk where a driveway curb cut is provided. This shall be done to eliminate the parking of vehicles on or over curbs or sidewalks.

FINDING: Applicant has not proposed structures as part of this land use action. Compliance with these standards shall be reviewed at the time building permit applications are received. Driveway length is calculated starting from the property line to a garage or end of driveway on each parcel. Driveway length calculations shall not include sidewalks accessible by the public.

2. Street width, street alignment, ROW width, and other street design standards shall comply with the subdivision ordinance unless access routes through the R-PUD are to serve primarily low volume local traffic. Low volume would be less than four hundred average daily trips. Local road means a road primarily serving a destination in or adjacent to the proposed development and not collecting traffic from other local roads or transporting through traffic. (American Association of State Highway and Transportation Officials, Guidelines for Geometric Design of Very Low Volume Roads, 2005 as hereafter amended.)

FINDING: Street dimensions and requirements are discussed in more detail in Chapter 16 later in these findings.

If streets within the R-PUD are determined to be low volume local roads and emergency vehicle access and safety and traffic flow issues are addressed, then alternate street standards may be deemed acceptable if approved by the public works director. The possibility of flexibility in street design standards shall be considered initially in a preapplication conference prior to completing an application. Notwithstanding, private streets shall have a minimum improved width that meets state fire code, not to include street parking and one-way streets shall be required to provide for fourteen feet of lane width not to include parking.

FINDING: Although the traffic study from DKS (Exhibit L) states the expected average daily trips (ADT) generated from this development is 292, below the 400 trip threshold. However, Staff notes proposed street network meets standards for local streets and Applicant has not requested any deviations to right of way (ROW) widths for driving lanes.

3. Engineering design and construction standards for all other public improvements, such as water, sewer, on site stormwater retention, etc., will not be modified for R-PUDs.

FINDING: Staff shall review application materials for compliance with the above stated standards and additional findings and conditions of approval are found throughout this Staff report. At the time this decision was written, modifications of any standards have not been requested by Applicant.

4. Comprehensive parking plans are required. Off-street parking shall be provided in accordance with the requirements of the base zone in which the development is located and in

accordance with parking requirements for specific dwelling types. Additional off street parking may be required in lieu of on street parking if street widths are decreased to preclude on street parking. Shared parking may be accepted to meet additional residential parking required due to an absence of on street parking as long as it can be demonstrated to adequately serve demands of the planned residential development.

FINDING: A comprehensive parking plan was not provided as part of submitted plans. Staff noted during the pre-application conference held on September 29, 2023 that on-street parking would be needed. Based on submitted plans (Exhibit A-Sheet 10.0), the travel lanes proposed are 27 feet which includes two travel lanes, gutters and curbs. Street widths for travel lanes meet standards, but Staff did not find evidence of on-street parking being proposed.

CONDITION OF APPROVAL: Prior to final plat, Applicant shall provide plans that either allows for on-street parking or provides plans for how additional off-street parking shall be provided in sufficient quantities where on-street parking would not be necessary. If no on-street parking is provided, Staff shall require additional off-street parking beyond what would normally be required.

D. Homeowners Association, Common Facilities, Open Space, Roads, Easements.

1. In any R-PUD a minimum of fifteen percent of the net development area shall be established, maintained and preserved as open space and community facilities by the landowner until such obligations are vested in a R-PUD homeowners' association pursuant to RCW Chapter 64.38, or through a development agreement with an authorized and willing entity per RCW 36.70B.170. If a homeowners' association is required the landowner shall establish a Washington nonprofit corporation and within three years of R-PUD approval, ownership and maintenance of all open space, common areas and common facilities shall be vested in the homeowners' association. Common area or amenities established by easement over private lots, may be considered part of the open space and community facility calculation if such easements provide continuing irrevocable community benefits. Articles and bylaws of the homeowners' association and CC&Rs in a form acceptable to the city attorney shall be recorded with the county auditor and shall be binding on all heirs, successors and transferees of landowner, guaranteeing the following:

FINDING: Because there is an opportunity to construct housing that is more affordable on Lots 22-31, Staff finds that with the inclusion of these lots dedicated to housing that is more affordable and the community as a whole will benefit from this. Per the criteria set forth in WSMC 17.75.10, Staff has discretion in making modifications to some standards to provide flexibility and support for implementation of innovative residential site plans that address diversity in housing types.

FINDING: Based on Applicant’s e-mailed statement from Pioneer Surveying dated March 13, 2023, the total amount of open space proposed in the tract located at the southeast corner of subject property and abutting Street A and N. Main Street and includes a proposed bioswale/stormwater basin is 22,029 square feet. The net developable area as determined in WSMC 17.75.040(B)(2)(b) is 150,892 square feet. 15% of 150,892 square feet is 22,634 square feet. Staff finds this is 605 square feet short of the minimum requirement.

FINDING: Upon consultation with Dustin Conroy of Pioneer Surveying and Engineering, LLC, on March 14, 2023, the Applicant agreed to include 600 square feet of proposed Lot 21 (Exhibit I). With this addition of 600 square feet of open space, Staff has determined Applicant meets open space requirements.

CONDITION OF APPROVAL: Prior to final plat, Applicant shall establish a homeowner's association meeting the standards of WSMC 17.75.040(D)(1) that is binding on all property owners within the proposed subdivision to maintain open space and easements associated with the open space or come to an agreement agreeable to the City about the maintenance and operation of this open space.

a. The continued use of such land consistent with the R-PUD approval;

FINDING: Staff finds Applicant intends to use this land in a manner consistent with R-PUD approval as the open space functions not only as open space for the benefit of the community, the open space also allows for on-site management of stormwater runoff that is generated within the proposed subdivision.

b. Continuity of maintenance of roads, landscaping, irrigation, public facilities and open space;

FINDING: Applicant intends to dedicate roads to the City upon completion of public improvements and as part of the final plat process. Staff finds Applicant shall establish a method of maintaining open space per the findings and conditions of approval found in WSMC 17.75.040(D)(1). The proposed water pump station shall be maintained by the City as part of the City public water system.

c. Availability of funds required for such maintenance;

d. Adequate insurance protection of community facilities; and

e. That all conditions of R-PUD approval continue to be met and maintained.

FINDING: Applicant shall ensure sufficient funds are available to maintain open space. Once an HOA is established, the HOA members shall ensure continued maintenance and viability of open space.

2. Open space provided in the R-PUD shall be planned to provide for connectivity with and enhancement of other public improvements, park lands, natural areas or community amenities. Open space means an area intended for common use and shall be designed for outdoor living and recreation or the retention of an area in its natural state. Open space may include swimming pools, recreation courts, gazebos and patios, open landscaped areas and community gardens, and green belts with pedestrian and bicycle trails. Open space does not include off street parking, service, or loading areas.

FINDING: Applicant proposed counting future planting strips along Street A and Street B as open space. Based on the above standards, planter strips are not considered open space as they do not provide recreational benefits, park lands, or can be used in a recreational manner or in its natural state. However, Staff also finds Applicant meets the open space standard by reserving the large area at the southeast corner of this parcel and discussed above as well as a portion of

proposed Lot 21, so the discussion about whether or not to count planter strips as open space is moot.

3. Direction to Plant Natives. Planting plans for common areas shall be developed with a predominance of drought tolerant and native vegetation. Owners of independently owned parcels are encouraged to plant natives. Planting of native and drought tolerant species in the common areas is required as a means to decrease water demands for irrigation and increase the survivability of selected plant materials.

4. Landowner shall be required to grant appropriate easements to the city for repair, replacement and maintenance of city utilities and services installed within the R-PUD.

   FINDING: Applicant has proposed placing utilities in the ROW that is intended to be dedicated to the City upon completion of improvements, so theoretically, public utilities should be served from public ROW. Should it later be determined any public utilities must cross private land, the City shall enforce this provision. This does not include the proposed booster pump station for City water and this project is addressed throughout this document.

5. At the option of the city or applicant, conditions of approval and other standards can be addressed through a development agreement pursuant to RCW Chapter 36.70B in lieu of or in conjunction with CC&Rs.

(Ord. No. 2012-11-905, 11-26-2012; Ord. No. 2016-10-994, § 1, 10-19-2016; Ord. No. 2022-05-1102, § 1, 4-20-2022)

17.75.050 R-PUD approval criteria.

An applicant requesting approval of an R-PUD has the burden of proving, by a preponderance of the evidence that:

A. All applicable standards have been met, modified or can be adequately addressed by conditions of approval;

   FINDING: Staff will review application for compliance with standards.

B. The master plan uses an innovative approach to meet the purposes stated in Section 17.75.010, e.g., it integrates a variety of residential uses, provides community and public benefits, protects existing natural resources, and provides adequate and efficient public services and utilities;

   FINDING: Based on a mix of single family residences and the potential of townhomes for those below 80% AMI for the 10 parcels the City intends to purchase, and offering more residential units for more people to find a place to live, the Applicant meets this standard.

C. The streets, buildings, open space, public facilities, and landscaping are designed and located to preserve existing trees, topography and natural drainage. Building design may be met through the provision of clear design guidelines and setback standards;

   FINDING: Although some Oregon white oak trees in the vicinity Lots 26 and 27 may need to be removed, there are few other trees on this property. Because the majority of the proposed green space fronts Main Street, the massing of potential housing does not

abut that street, most of the property has little native plats or trees and the property is not located near known watercourses, Staff finds the proposed subdivision meets the above stated standard.

D. Structures located on the site are located on ground that is not subject to instability;

FINDING: Per the 2016 Critical Areas Ordinance Map (Exhibit E), this parcel is not located on any known geohazard areas.

E. Public services will not be over burdened by the proposed development:

1. The R-PUD plan shall provide direct access to collector or through streets or demonstrate that minor or local streets have the capacity to carry increased traffic to collector or through streets.

FINDING: Per plans submitted by Applicant, the subdivision will provide direct access to North Main Street. Klickitat County provided comments (Exhibit L) regarding traffic. Per their comments, a more detailed traffic study shall be required to show detailed trip distribution data.

CONDITION OF APPROVAL: Prior to Final Plat, Applicant shall provide a traffic analysis meeting the standards laid out by Klickitat County's memo found in Exhibit L.

2. The applicant shall work with the director of public works and/or city engineer to confirm adequacy of water, sanitary sewer, on site surface/stormwater, and all other utilities. If improvements are determined necessary to accommodate increased demand, improvements will be made at the developer's expense or the city and developer may enter into a development agreement pursuant to RCW 36.70B.170(4) and other relevant provisions of RCW Chapter 36.70B. All utilities shall be constructed to city approved standards of design, consistent with accepted engineering practices. All utilities shall be underground only.

FINDING: Staff finds the water system in the water pressure zone where the subject property is located is inadequate to serve the proposed development at full build-out. Additional details about this may be found in the findings within Title 16 and the pending Development Agreement between the Applicant and the City about how to address water pressure issues.

FINDING: As proposed, the sewer system within the development should be adequate. However, there is not a sewer line along N. Main Street at this location. Because of this, Staff finds Applicant is responsible to construct a public sewer system running south in the N. Main Street ROW from the intersection of proposed Street A and N Main Street to the junction of the existing sewer line running east of N. Main Street. Again, this will be reviewed more thoroughly in Title 16.

3. An applicant shall submit proof of adequacy of services including but not limited to: fire and police protection, schools, health care.

FINDING: Based on comments from the Fire Chief and the Police Chief, this subdivision, these services are adequate to serve this neighborhood.

F. Incorporation of Existing Dwelling(s) can be accommodated in an R-PUD. An existing detached or

attached single-family dwelling that is incorporated into an R-PUD as a residence and is nonconforming, with respect to the standards of the general R-PUD or special use sections, shall be permitted to remain on a R-PUD site. Noncompliance of the structure may not be increased unless the proposed change is determined by the city to be consistent in character, scale and design with the R-PUD as controlled by the binding site plan. If an existing dwelling is retained it is counted as a standard single-family dwelling for density calculations unless it complies with the size requirements to be counted as a special use cottage or accessory dwelling.

FINDING: Staff finds that per submitted plans, there are no existing residences on this parcel and existing accessory structures are shown as being removed on plans submitted by Applicant, so Applicant is not subject to this standard.

(Ord. No. 2012-11-905, 11-26-2012; Ord. No. 2022-05-1102, § 1, 4-20-2022)

17.75.060 Submittal requirements and review procedures.

A. R-PUD applications shall be reviewed as a subdivision application subject to Title 16 and site plan review pursuant to Chapter 17.81. A pre-submission conference pursuant to Title 19 will help identify application requirements and a neighborhood meeting is required.

FINDING: Staff reviewed this land use action in accordance with these standards.

B. Applicant shall comply with application requirements of Title 19 and include the following additional tabular data and mapped items:

1. Existing zoning;

FINDING: The existing zoning is R-1.

2. Total site area;

FINDING: Per the submitted application, the total acreage is 4.33.

3. Gross project area;

FINDING: Per the submitted application, the total acreage is 4.33.

4. Net project area;

FINDING: Per calculations outlined above, the net project area exclusive of road area is 3.464 acres.

5. Total number of dwelling units proposed or lots created;

FINDING: Applicant provided plans indicating 31 lots are to be created.

6. Residential density calculation;

FINDING: Per above calculations, the density is below the potential maximum density of approximately 37 dwelling units.

7. Open space, common area, and facilities calculation;

FINDING: Calculations were reviewed in WSMC 17.75.040 and Staff found Applicant to meet this standard.

8. General description of natural setting and/or aerial and other photos of the site;

FINDING: Staff finds Applicant provided a brief description of this parcel as part of the application.

9. Proposed development schedule and any plans to phase development;

   FINDING: Although Applicant has indicated to Staff that their intention is to commence residential construction as soon as sufficient potable water is available, Staff finds a specific development schedule was not provided and Staff shall not require a specific development schedule as part of this preliminary plat process. Applicant has not proposed phasing of this development.

10. Resulting type of ownership, plans to rent [or] sell and type of ownership planned for common areas;

    FINDING: Based on previous meeting with Applicant, the Applicant has alluded to selling proposed lots individually at market rates with each future owner responsible for constructing residential units. The City has stated intent to purchase 10 lots (Lots 22-31) for housing that is more affordable. With the exception of short-term rental and ADU regulations, the City does not regulate whether or not a residential unit is to be rented or owned.

    FINDING: Details regarding ownership and maintenance of open space was reviewed in WSMC 17.75.040.

11. Site maps with graphic scale and north arrow, and topography shown at five-foot intervals, water bodies, critical areas, and important natural features including rock outcroppings, steep slopes, and flood hazard areas;

    FINDING: Applicant provided plans that meet these standards.

12. Preliminary location and function of all buildings, including heights, nearest setbacks and closest distance between structures, or building envelopes based upon setback standards;

    FINDING: Applicant has not proposed specific construction of buildings as part of this land use action. Compliance with the above stated standards shall be reviewed at the time building permits are received and reviewed.

13. Location and measurement, where applicable, of other proposed improvements;

    FINDING: Applicant has proposed streets and water and sewer lines within this development with provisions for construction of said improvements to and through to the west side of subject property.

14. Preliminary landscape diagram identifying use areas, general types of landscape treatment, and areas of irrigated versus drought tolerant vegetation;

    FINDING: Applicant did not provide landscaping plans. Individual parcels will be reviewed for compliance with landscaping standards at the time of building permit review. Landscaping plans for the common use areas was not provided.

        CONDITION OF APPROVAL: Prior to final plat, Applicant shall provide plans indicating common area landscaping plans.

15. Tree survey indicating location of all native trees measuring eight-inch caliper or greater measured four feet from ground and identifying inventoried trees to be removed and to be protected;

FINDING: Applicant provided a site plan indicating heritage trees and an arborists report detailing one declining heritage tree (Exhibit D) that should be removed due to declining health.

16. Preliminary grading plan showing areas of substantial grading or recontouring;

    FINDING: Applicant did not provide grading plans.

    CONDITION OF APPROVAL: Prior to commencing construction or grading, Applicant shall provide the City with plans for grading and recontouring that meet City standards and receive approval for such plans prior to grading or recontouring work.

17. Any additional information required by staff and planning commission as necessary to evaluate the character and impact of the proposed R-PUD development;

    FINDING: Any additional information shall be included in the exhibits with references to said exhibits found throughout these findings.

18. Initial lighting diagram indicating areas of the site to be lighted at night and/or lighting design guidelines for individual lots. All lighting shall conform to the standards of WSMC Ch. 8.40 Outdoor Lighting;

    FINDING: Outdoor or street lighting has not been proposed. If street lights are installed, lighting shall be reviewed based upon the standards set forth in WSMC 8.40. Individual residential lighting plans shall be reviewed per the standards set forth WSMC 8.40 at the time building permit applications are reviewed.

    CONDITION OF APPRVAL: If Applicant installs or constructs outdoor lighting/street lights, Applicant shall comply with the standards found in WSMC 8.40-Outdoor Lighting.

19. Record of neighborhood meeting;

    FINDING: A neighborhood meeting was held on May 12, 2022, so Applicant meets this criterion.

20. Standards which applicant requests be modified and reasons for the modification; and

    FINDING: Applicant has not proposed any modifications.

21. Applicant's proposed conditions of approval.

    FINDING: Conditions of Approval are given throughout these findings and a summary of conditions may be found at the end of this document.

C. If the proposed site is within shoreline management jurisdiction an application for shoreline substantial development permit along with any other permits required, such as a flood plain permit or other local, state, or federal permits shall be filed.

FINDING: This property is not located adjacent to or near a shoreline.

D. An environmental checklist shall be completed.

FINDING: The Applicant submitted a SEPA checklist and public notices for the SEPA checklist were sent on February 15, 2023.

E. A completed application shall be evaluated by staff, including emergency personnel, and it shall be reviewed at a public hearing held by the planning commission. If an environmental impact statement is required the final EIS shall be available for at least ten days before the hearing on the proposal.

FINDING: Staff determined an EIS was not required beyond the SEPA checklist described above.

F. Site Grading and Clearing. Grading and site clearing in preparation for planned development shall not commence prior to approval of a preliminary master plan. This requirement is necessary to ensure that all necessary erosion control measures are in place prior to disturbance and is intended to limit disturbance to that necessary to accommodate the approved planned development.

FINDING: Applicant did not provide grading plans and has not proposed grading at this time.

CONDITION OF APPROVAL: Prior to commencing construction or grading, Applicant shall provide the City with plans for grading and recontouring that meet City standards and receive approval for such plans prior to grading or recontouring work as well as make provisions for erosion control measures.

G. Review of a R-PUD application follows the Type III review procedures in Title 19. City staff and the applicant shall be available. Staff may provide supplemental information and respond to questions from the city council. The city council may approve the preliminary plat with some or all of the planning commission's recommended conditions, and may impose additional conditions. The city council may remand the application to the planning commission to address specific articulated concerns of the city council and/or the council's proposed changes to the preliminary plat and/or conditions. The council may deny the application upon findings of noncompliance with applicable standards. The city council may direct staff or the city attorney to draft proposed form of findings and decision for review and consideration as specified at regularly scheduled council meeting not more than six weeks hence.

FINDING: Staff is reviewing this application, including scheduling public meetings, per the above stated standards.

H. If the preliminary plat is approved, the applicant shall have five years with the opportunity to extend preliminary approval if deemed reasonable by the city to do so. Final binding site plan shall be submitted in accordance with Chapter 16.30 and Sections 17.81.090 through 17.81.100. If a binding site plan cannot be recorded within the initial five years, the applicant shall make written request for extension prior to the close of the two year recording period, and may be granted an additional year upon demonstration of good faith effort to file the site plan. Evaluation of requested extensions will include consideration of whether land use regulations affecting the application have changed since the decision was originally made. Where possible and applicable; extensions of final binding site plan approval shall be coordinated with timeframes for final subdivision plats submittal and approval.

FINDING: Staff finds the Applicant is subject to the above stated standards regarding the time between preliminary plat approval and final plat

I. If the development is phased the final binding site plans and plat for each phase may be reviewed independently in accordance with the approved time frame.

FINDING: Applicant has not proposed phasing of this project.

J. A preliminary site plan of an R-PUD and all accompanying documents, together with CC&Rs or development agreement approved by the city attorney. Prior to recordation of final plat, a binding site plan in accordance with all the terms and conditions of approval shall be recorded by the county auditor, at the applicant's expense.

FINDING: Applicant did not provide CC&Rs as part of the application package. The Development Agreement is being worked on and will be reviewed by City Council prior to adoption. Prior to City Council or concurrent with reviewing and approving the preliminary plat, the Council will review and vote to approve the Development Agreement

(Ord. No. 2012-11-905, 11-26-2012; Ord. No. 2022-05-1102, § 1, 4-20-2022)

17.75.070 R-PUD application costs/compliance required before building permits.

A R-PUD applicant shall pay for all costs incurred by the city in processing the R-PUD application including legal, engineering and planning costs. In addition, the city may require engineering or transportation studies or plans which shall be provided at applicant's expense. No building permits shall be issued until all such fees have been paid and all approval requirements and conditions have been satisfied. An initial deposit to cover estimated costs shall be paid by applicant prior to the city's processing of the R-PUD application.

FINDING: Staff finds Applicant paid fees as required by the City prior to issuing a letter of complete application and commencing required land use reviews.

(Ord. No. 2012-11-905, 11-26-2012)

17.75.080 Alternative housing types—Cottage dwellings, townhouse, and ADUs within an R-PUD.

Alternative housing types and lot configurations may be employed in the R-PUD. Alternative housing types must meet the following site and structural requirements.

A. Cottage Dwelling Units and Lots. Cottage development is an acceptable housing type for an R-PUD. Cottage infill standards and criteria in Chapter 17.73 must be met and though lot and structure sizes may be smaller; density limitations of the R-PUD continue to apply to this housing type in all residential zones.

B. Townhouse Dwellings and Lots. Town houses are an acceptable housing type within an R-PUD. Town house design standards and review criteria (Section 17.68.1[5]0) must be met, the setbacks and density provisions in the zone in which the R-PUD is located continue to apply.

C. Accessory Dwelling Units. Accessory dwelling units may be approved within an R-PUD. Such approval must be granted as part of the R-PUD site plan review process and in accordance with design standards and criteria applicable to ADUs (Chapter 17.64). An ADU within an R-PUD does not count toward the overall density count in an R-PUD as long as it complies with all ADU size and use limitations (Chapter 17.64) and is located on a common lot with a principal dwelling.

FINDING: Specific development or structures have not been proposed. Staff finds that in addition to single family residences, the above dwelling types are also allowed and compliance with standards regarding each housing type shall be reviewed at the time building permit applications are received for review.

(Ord. No. 2012-11-905, 11-26-2012; Ord. No. 2016-10-994, § 1, 10-19-2016)

17.75.110 Alternative housing type provisions—Cottage, townhouse, and accessory dwelling unit designs.

The R-PUD ordinance is created to support design innovation. Design standards and approval criteria provide essential guidance to applicants and administrators but not every circumstance can be anticipated in the drafting of standards and criteria. The city recognizes that cottages and ADUs, in particular, could be designed in alternate ways that still achieve the overall objectives of the R-PUD. An applicant may request approval of a variation on specific standards during R-PUD review. A specific request for variation is not subject to variance criteria. Approval of a specific variation may only be granted with findings that the specific variation requested meets or exceeds the purpose of the written standard.

> **FINDING:** WSMC 17.75.110 allows for the potential of some discretion regarding alternative housing types. Staff finds the burden of proof to meet these standards falls on the Applicant and Staff has discretion to allow or not allow variations to standards.

(Ord. No. 2012-11-905, 11-26-2012; Ord. No. 2022-05-1102, § 1, 4-20-2022)

17.75.120 Neighborhood meeting required.

Any residential planned unit development application requires a specially noticed neighborhood meeting to be held and documented prior to completion of the development application and before any public hearing is scheduled. Such meeting shall comply with Section 17.74.120 - Special use—Neighborhood meeting requirements.

> **FINDING:** A neighborhood meeting was held on May 12, 2022.

(Ord. No. 2012-11-905, 11-26-2012)

Title 16
LAND DIVISIONS[1]

Chapter 16.05 GENERAL PROVISIONS

16.05.005 Purpose.

The purposes of this chapter are as follows:

- To regulate the subdivision of land and to promote the public health, safety and general welfare;
- To prevent the overcrowding of land;
- To manage congestion in the streets and highways;
- To provide for adequate light and air;

[1]Editor's note(s)—Ord. No. 2012-11-904, adopted Nov. 26, 2012, repealed Title 16 in its entirety and enacted new provisions to read as herein set out. Prior to this amendment, Title 16 pertained to "Subdivisions." See Ordinance List and Disposition Table for derivation.

- To facilitate adequate provision for water, sewerage, parks and recreation areas, sites or schools and school grounds and other public requirements;
- To provide for proper ingress and egress;
- To require uniform monumenting of land subdivisions and conveyance of land by accurate legal description;
- To provide for the orderly growth of White Salmon in conformance with the White Salmon Comprehensive Plan and applicable codes;
- To encourage the appropriate use of the land;
- To encourage the protection and long-term management of White Salmon's sensitive lands and natural resources.

(Ord. No. 2012-11-904, § 1, 11-26-2012)

FINDING: Staff finds Application shall be reviewed to meet the above stated standards.

16.05.010 Administration.

The city planning director, hereinafter referred to as the administrator, is vested with the duty of administering subdivisions and platting regulations within the incorporated areas of the city subject to review of the planning commission.

(Ord. No. 2012-11-904, § 1, 11-26-2012)

16.05.015 Interpretation of provisions.

It shall be the duty of the planning commission and administrator to interpret the provisions of this title in such a way as to carry out the intent of the comprehensive plan prepared by the planning commission and adopted by the city council.

(Ord. No. 2012-11-904, § 1, 11-26-2012)

FINDING: Staff reviewed this application in accordance with the above standard.

16.05.020 Further division of short subdivision restricted.

Land short-subdivided pursuant to this chapter may not be further divided in any manner within a period of five years without the filing of a final plat and complying with the provisions of the city's land division regulations, except that when the short plat contains fewer tha[n] the four parcels, nothing in this section shall prevent the owner who filed the short plat from filing an alteration within the five-year period to create up to a total of four lots within the original short plats boundaries.

(Ord. No. 2012-11-904, § 1, 11-26-2012)

FINDING: Should land be short-subdivided, the above stated standard regarding restrictions of further divisions shall apply.

16.05.025 Exemptions.

The provisions of this article shall not apply to:

- Any division of land not containing a dedication, in which the smallest lot created by the division exceeds ten acres;
- Any cemetery or burial plot, while used for that purpose;
- Any division of land made by testamentary provisions, the laws of descent, or upon court order, provided the city has prior notice of the proceeding and an opportunity to intervene to ensure compliance with city land use regulations.

FINDING: Staff finds this proposal does not qualify for the exemptions listed above.

(Ord. No. 2012-11-904, § 1, 11-26-2012)

Chapter 16.10 DEFINITIONS

16.10.005 Generally.

Whenever the following words and phrases appear in this chapter, they shall [be] interpreted according to the meaning attributed to them by this section. When consistent with the context, words used in the present tense shall include the future; the singular shall include the plural, and plural the singular; the word "shall" is always mandatory, and the word "may" indicates the use of discretion in making a decision.

(Ord. No. 2012-11-904, § 1, 11-26-2012)

16.10.010 Word definitions.

1. Access panhandle is a strip of land contiguous with the lot and having a width narrower than that of the lot, tract or parcel to be served thereby, and designed for the purpose of providing access to a lot (typically referred to as a flag lot), tract or parcel, being less in width than the minimum lot width allowed by this chapter.
2. Administrator is the city council or such person as designated by the city council.
3. Alley means a strip of land dedicated to public use providing vehicular and pedestrian access to the rear side of properties that abut and are served by a public road.
4. Arterial street is a main thoroughfare that carries neighborhood traffic as well as through traffic.
5. Block is a group of lots, tracts or parcels within well-defined and fixed boundaries.
6. Board of adjustment is the city board of adjustment.
7. Boundary line adjustment means an alteration of the boundary lines between platted or unplatted lots or both, which does not create any additional lot, tract, parcel, site or division, nor create any lot, tract, parcel, site or division which contains insufficient area and dimensions to meet minimum requirements for width and area for a building site. All boundary line adjustments shall conform to the criteria set forth herein and the other provisions of this title.
8. Condominium is a building or buildings of multiple dwelling units in which the land and common areas are jointly owned and the dwelling units are individually owned.
9. Council is the city council of White Salmon.

10. Dedication is the deliberate appropriation of land by an owner for any general and public uses, reserving to himself no other rights than such as are compatible with the full exercise and enjoyment of the public uses to which the property has been devoted. The intention to dedicate shall be evidenced by the owner of the presentment for filing of a final plat showing dedication thereon; and, the acceptance by the public shall be evidenced by the approval of such plat for filing by the city council.
11. District health officer is a representative of the Southwest Washington Health District, Vancouver, Washington or a registered sanitarian authorized by and under the direct supervision of the health officer. Branch offices are located in Goldendale and White Salmon, Washington.
12. Private driveway is a driveway serving a single dwelling unless approved for access to up to two dwellings. A private driveway may be permitted subject to driveway rather than private or public road standards but will be subject to access standards in the fire code essential to ensure access to emergency responders.
13. Easement is a right of use on, under or over the real property of another.
14. Final plat means the final drawing of the subdivision and dedication prepared for filing for record with the county auditor and containing all elements and requirements set forth in Chapter 271, Laws of 1969, First Extraordinary Session, and in this article adopted pursuant thereto.
15. Lease is a contract by which an owner of real property grants to another the right to possess, use and enjoy such real property for a period of one year or more. Lease does not apply to shopping centers or condominiums as defined herein, or any internal subdivision of a single building or to Port District land.
16. Lot is a fractional part of divided lands having fixed boundaries, being of sufficient area and dimension to meet minimum zoning requirements, and also means any identifiable parcel of un-subdivided land with established boundaries set forth in a deed or other form of conveyance. The terms tract or parcel shall be synonymous with lot.
17. Lot depth is the distance measured between the midpoint of the lot line opposite the midpoint of the line fronting on the street or road; or where the lot does not front on a road, or where the lot is irregular. Depth shall refer to the greatest average principal dimension.
18. Lot width is the distance measured between the midpoints of the two principal side lot lines and at approximately right angles to the lot depth.
19. Owner(s) is the record title-holder to the property being short platted according to the Klickitat County auditor's records. Owner(s) does not mean a holder of any lien or other secured party.
20. Person means any natural person, partnership, corporation, association or other entity, and any governmental body.
21. Plat means a map or representation of a subdivision showing thereon the division of a tract or parcel of land into lots, blocks, roads, and alleys or other divisions and dedications.
22. Preliminary plat means a neat and approximate drawing of a proposed subdivision showing the general layout of roads and alleys, lots, blocks and other elements of a plat or subdivision

which shall furnish a basis for the approval or disapproval of the general layout of a subdivision.

23. Private road means every way or place in private ownership that is used for travel of vehicles by the owner or those having express or implied permission from the owner but not by other persons. For the purpose of this chapter, this shall apply only to roadways serving two or more parcels of land unless a driveway is accepted to serve up to two dwellings. Nothing herein shall be construed as creating a city road without the city's acceptance thereof.
24. Public dedication is the deliberate conveyance of land by an owner for any general and public uses, reserving to himself no right other than such as are compatible with the full exercise and enjoyment of the public uses for which the property has been dedicated.
25. Road is an improved and maintained way which provides vehicular circulation and access to abutting properties, and which may also include provisions for public utilities, pedestrian walkways, cut and fill slopes, and drainage.
26. Shopping center shall have its common meaning which includes (but is not limited to) a parcel of ground owned by a single business entity which leases commercial building space to two or more separate businesses and maintains common parking, entrances, signs, etc.
27. Short plat is a document consisting of a map of a short subdivision, together with written certificates and data, showing thereon the division of a tract of land into lots.
28. Short plat administrator is the person appointed by the mayor or his/her designee to administer the short plat regulations.
29. Short plat subdivision is the division or re-division of land into four or fewer lots, tracts, parcels, sites or divisions for the purpose of sale, lease, transfer of ownership or any other reason.
30. Short plat subdivider is any owner who undertakes to create a short plat subdivision for the purpose of this chapter.
31. Short subdivision is the division of land into four or fewer lots, tracts or parcels for the purpose of sale or lease.
32. Standard sheet is a page twenty-two inches by thirty-two inches with a one-half-inch border on three edges and a two-inch border along the left-hand edge for binding purposes. For final plats the material will be a reproducible tracing cloth, stable-base mylar polyester film or equivalent approved by administrator.
33. Subdivider is a person, including a corporate person, who undertakes to create a subdivision.
34. Subdivision is the division of land into five or more lots, tracts, parcels, sites or divisions for the purposes of sale or lease and includes all re-subdivision of land.

(Ord. No. 2012-11-904, § 1, 11-26-2012)

Chapter 16.15 PRELIMINARY PROCEDURES

16.15.010 Application required.

Any person intending to subdivide land in the incorporated area of the city shall obtain a notification form from the administrator. The completed form shall then be submitted to the administrator.

FINDING: An application meeting City standards was submitted by the Applicant.

(Ord. No. 2012-11-904, § 1, 11-26-2012)

16.15.020 Preliminary conference.

When the administrator deems it necessary a conference may be called between the subdivider or his agent and appropriate officials involved with plat approval, prior to submission of preliminary plat.

FINDING: In addition to the neighborhood meeting held in spring 2022, a preliminary conference was held with the Development Review Team on September 29, 2022.

(Ord. No. 2012-11-904, § 1, 11-26-2012)

16.15.030 Site evaluation for critical areas.

Prior to preparation of preliminary plans for a proposed subdivision and prior to site disturbing activities, the applicant shall meet with the administrator to assess whether the proposed development site includes one or more critical areas such as a wetland, waterbody, sensitive habitat area or geological hazard area as identified, classified and protected by city ordinance. The Washington Department of Fish and Wildlife (WDFW) shall be notified of all applications to divide land within the city limits prior to determination of completeness. A joint visit to the site may be necessary. If the administrator determines that a critical area is present or likely to be impacted by a proposed development, the applicant shall first complete a critical areas application, review and report, with appropriate protective measures identified, prior to preparation of preliminary development plans. The intent of this section is to minimize design conflicts, unnecessary costs and misunderstandings that could arise later, so that the applicant will be able to proceed with greater certainty about the physical limitations of a particular site.

FINDING: The only known critical area on this parcel is a copse of Oregon white oak trees on Lots 27 and 28 and the large ponderosa tree on the eastern boundary of subject property that meet City standards for heritage trees and will be covered in detail as part of Title 18.

(Ord. No. 2012-11-904, § 1, 11-26-2012)

16.15.040 Preliminary responsibilities and inquiries.

Prior to the submission of a preliminary plat it shall be the responsibility of the subdivider to inquire to the district health officer in order to ascertain whether larger lot sizes than those called for in this article (see Chapter 16.45, Design Standards) are recommended. The district health officer may require percolation tests or other similar tests. The district health officer's agency may require a fee for this service. If larger lots are recommended, the district health officer shall forward a statement in writing to the subdivider and a copy to the administrator to this effect and specify the lot sizes, reasons and conditions for the recommendation.

FINDING: All parcels shall connect to City sewer service so this standard does not apply.

(Ord. No. 2012-11-904, § 1, 11-26-2012)

16.15.050 Preliminary plat.

A. Submittal, Acceptance and Distribution of Copies. Preliminary plats are to be submitted to the administrator. When the administrator determines that the items required by the preliminary plat standards of this article have been presented he shall accept the plat for review by the planning commission and date the receipt of the plat. If these items have not been presented the administrator shall inform the subdivider of the omissions. Thereafter, the subdivider shall have sixty days to submit the additional materials or information in writing or the submission shall be considered withdrawn by the subdivider. Eight copies of the preliminary plat are required. Additional copies may be requested by the administrator. The time periods set forth in RCW 58.17.140(1) shall not commence until the subdivider has fully met all conditions required by this section and [sub]section B. below.

FINDING: The preliminary plat application was handled in the manner stated above.

B. Fees. Upon acceptance of the preliminary plat by the administrator, the subdivider shall pay an application fee and any applicable outside consultant review fees to the city in the amount as established and adjusted from time to time by city council resolution. Fees are not refundable.

FINDING: Relevant fees were paid as part of the acceptance of these applications.

C. Hearing. A public hearing shall be scheduled before the planning commission when the preliminary plat, accompanying application materials and payment of fees to the clerk-treasurer, the administrator has deemed the application complete per Chapter 19 procedures for a Type III process for subdivisions and a Type II process for short plats.

FINDING: A hearing before the Planning Commission to consider the preliminary plat is scheduled for March 22, 2023. Additional hearings as necessary will be scheduled at a later date.

D. Distribution of Copies. The administrator shall promptly forward copies of the preliminary plat to the public works director, public utility district, district health officer and other relevant agencies.

FINDING: Copies of these plans were distributed to departments and outside agencies as part of the public notification process.

(Ord. No. 2012-11-904, § 1, 11-26-2012)

Chapter 16.20 PLANNING COMMISSION HEARING AND REPORT TO COUNCIL

16.20.010 Scope and continuance.

At the public hearing the planning commission shall consider all relevant evidence to determine whether to recommend that the preliminary plat be approved or disapproved by the council. Any hearing may be continued at the discretion of the commission, within the time limits allowed by law.

FINDING: The public hearing before the Planning Commission shall be in accordance with the above stated standards.

(Ord. No. 2012-11-904, § 1, 11-26-2012)

16.20.020 Recommendations by agencies.

The administrator, public works director, the district health officer, the public utility district and any other appropriate official shall certify to the planning commission their respective recommendations as to the specific adequacy of the proposed road system, sewage disposal and water supply systems, utility systems and fire protection facilities within the subdivision. Additionally, they may make recommendations affecting public health, safety and general welfare in regards to the proposed subdivision. The recommendations of the administrator, the public works director, the district health officer and the public utility district shall be attached to the commission's report for transmittal to the council.

FINDING: These findings, recommended decision and supporting documents/exhibits meet the standards for recommendations by agencies.

(Ord. No. 2012-11-904, § 1, 11-26-2012)

16.20.030 Planning commission considerations and recommendation.

A. Facility and Improvement Considerations. The planning commission shall determine whether the proposal includes appropriate provisions for drainage, roads, alleys and other public ways, water supplies, sanitary wastes, parks, playgrounds, fire protection facilities, school sites and grounds and other public and private facilities and improvements.

FINDING: The Planning Commission shall render a decision meeting these criteria.

B. Hearing Records. The administrator is responsible for keeping records of the planning commission hearings on preliminary plats. These records shall be open to public inspections.

FINDING: Staff shall keep records in accordance with the above standards.

C. Report to Council. In accordance with Chapter 19 Administrative Procedures, the commission shall submit its written report and recommendations to the White Salmon City Council. The commission may recommend that the proposed plat be approved, conditionally approved or disapproved. Any conditions of approval shall be specified in the commission's report and shall include recommended protective improvements. It shall be the responsibility of the administrator to convey this report to the council.

FINDING: Staff shall ensure the Planning Commission’s recommendation is conveyed to City Council once the Planning Commission renders a decision in accordance with the above stated standards.

(Ord. No. 2012-11-904, § 1, 11-26-2012)

16.20.040 Resubmittal allowed.

A preliminary plat disapproved by the planning commission may be revised and resubmitted to the administrator. If the number of lots has increased, an additional fee shall be required.

FINDING: If a resubmittal is received, it shall be reviewed in accordance with the above stated standards.

(Ord. No. 2012-11-904, § 1, 11-26-2012)

Chapter 16.25 COUNCIL HEARING, CONSIDERATIONS AND DECISION

16.25.010 Date.

Upon receipt of the planning commission's preliminary plat recommendation the council shall, at its next public meeting, set the date for the public meeting at which the council shall consider the planning commission recommendation.

> **FINDING:** Staff shall ensure the City Council will set a date to hear this matter in accordance with the above stated standards.

(Ord. No. 2012-11-904, § 1, 11-26-2012)

16.25.020 Council action on commission recommendation.

At the meeting scheduled for considering the preliminary plat the council shall, after reviewing the recommendations of the planning commission, the administrator, the public works director, the district health officer, the public utility district and any other relevant evidence presented to it, either concur in or reject the planning commission's recommendation.

> **FINDING:** The application shall be reviewed and a decision rendered according to the above stated standards.

(Ord. No. 2012-11-904, § 1, 11-26-2012)

16.25.030 Rejected preliminary plat—Public hearing.

If the council does not summarily approve the planning commission recommendation on any preliminary plat, it shall set a date for a public hearing at which all interested persons may appear before the council and be heard on the proposal to approve, conditionally approve or disapprove the preliminary plat or a revised version thereof. At the conclusion of such public hearing or any continued hearing the council may approve, conditionally approve, or disapprove the preliminary plat or a revised version thereof.

> **FINDING:** A rejected application shall be reviewed and a decision rendered according to the above stated standards.

(Ord. No. 2012-11-904, § 1, 11-26-2012)

16.25.040 Preliminary plat hearing recording procedures.

The council's proceedings concerning preliminary plats shall be recorded by the city clerk and shall be open to public inspection. A copy of the proceedings shall be forwarded to the administrator for his files.

> **FINDING:** The proceedings of the Council shall be handled per the provisions stated above.

(Ord. No. 2012-11-904, § 1, 11-26-2012)

Chapter 16.30 PRELIMINARY PLAT APPROVAL

16.30.010 Effect of approval.

Preliminary plat approval by the council shall constitute authorization for the subdivider to develop the subdivision's facilities and improvements in strict accordance with standards established by this article and any conditions imposed by the city. Preliminary plat approval DOES NOT permit land to be further subdivided, sold, leased, transferred, or offered for sale, lease or transfer.

> **FINDING:** Upon preliminary plat approval, the Applicant may start construction of facilities and other improvements in accordance with approved plans meeting City standards and the approved findings and conditions of approval. Approval of preliminary plat does not preclude the Applicant from meeting with City staff to determine specific construction standards, timelines and permits.

(Ord. No. 2012-11-904, § 1, 11-26-2012)

16.30.020 Expiration of approval—Forfeiture of fees.

Preliminary plat approval shall be effective for five years from date of approval by the city, or such longer period as required by state law. If, during this period, a final plat is not filed with the administrator, the preliminary plat shall be null and void. Fees paid to the city clerk shall be forfeited.

> **FINDING:** Applicant has five years to make improvements and obtain final plat approval.
>
> > **CONDITION OF APPROVAL:** Applicant shall make improvements and apply for final plat approval within five years of the date of preliminary plat approval.

(Ord. No. 2012-11-904, § 1, 11-26-2012)

Chapter 16.35 FINAL PLAT APPROVAL

16.35.010 Filing of final plat.

A. Time Limit. At any time within five years following the city's approval of a preliminary plat, or such longer period as required by state law, the subdivider shall file the original and five copies of a proposed final plat with the administrator.

B. Copy Distribution Prior to Approval. After the administrator has accepted the final plat he shall then forward the original and one copy to the city clerk and one copy to each of the following: the county assessor, the public works director and the county treasurer.

C. Submittal to Council. After the city clerk and county treasurer have certified that taxes and assessments have been collected, the city clerk will present the final plat to the council.

> **FINDING:** Applicant has five years to make improvements and obtain final plat approval in accordance with the above stated standards.

(Ord. No. 2012-11-904, § 1, 11-26-2012)

16.35.020 Administrative review and acceptance criteria.

The administrator shall satisfy himself:

- That the final plat presents the items required by the final plat standards of this article;

- That the proposed final plat bears the certificates and statements of approval required by this article;
- That a title insurance report furnished by the subdivider confirms the title of the land in the proposed subdivision and is vested in the name of the owners whose signatures appear on the plat's certificate;
- That the facilities and improvements required to be provided by the subdivider have been completed or, alternatively, that the subdivider will provide a performance bond subject to approval of the council at the council's sole discretion.

If the administrator finds that the final plat submitted varies with the approved preliminary plat he may require that the plat be reviewed by the planning commission before being accepted. When the administrator finds that these requirements are met he shall accept the final plat. The administrator's review does not constitute an approval by the city of any of the abovementioned items.

FINDING: Applicant has five years to make improvements and obtain final plat approval in accordance with the above stated standards, including the possibility of obtaining a performance bond(s) to ensure public improvements are completed.

(Ord. No. 2012-11-904, § 1, 11-26-2012)

16.35.030 Financial guarantee.

In lieu of completing improvements required before final plat approval, the council, in its sole discretion, may accept a financial guarantee from the subdivider in a form that is acceptable to the city attorney and in an amount and with sureties commensurate with improvements remaining to be completed securing to the city the construction and installation of the improvements within a fixed time set by the council.

FINDING: A development agreement between the City and Applicant is being negotiated, and some of the findings and proposed conditions of approval will be part of this agreement. This agreement may include financial guarantees. It is anticipated this agreement will be finalized in April 2023. Prior to being approved by the City, there will be a hearing before the City Council and this will be advertised in the Columbia Gorge News and posted on the City’s website.

CONDITION OF APPROVAL: Prior to final plat, a development agreement shall be finalized and approved by City Council and shall include financial guarantees or provision of a performance bond(s) as necessary.

(Ord. No. 2012-11-904, § 1, 11-26-2012)

16.35.040 Council considerations for approval or disapproval.

The council shall, at a public meeting, determine:

- Whether conditions imposed when the preliminary plat was approved have been met;
- Whether the city clerk and county treasurer have certified that taxes and assessments have been duly paid, satisfied or discharged;
- Whether the public use and interest will be served by approving the proposed final plat;

- Whether the bond, if there is one, by its essential terms assures completion of improvements;
- Whether the requirements of both state law and this article have been satisfied by the subdivider.

The council shall thereupon approve or disapprove the proposed final plat. When the council approves a final plat it shall be the duty of the city clerk to secure the required signatures.

> **FINDING:** The City Council shall consider the final plat in accordance with the above stated standards.

(Ord. No. 2012-11-904, § 1, 11-26-2012)

16.35.050 Recording and fees.

After a final plat is approved and required signatures secured the subdivider shall provide a completed mylar and recording fees to the clerk-treasurer for recording within sixty days. Thereafter, the clerk-treasurer shall forward the original final plat to the county auditor for recording. Before the county auditor shall officially record a plat the subdivider shall pay the required recording fees for each plat filed. Failure to timely provide the final plat mylar or recording fees to the clerk treasurer within the time provide[d] shall be deemed a voluntary withdrawal of the subdivision application by the subdivider and result in the forfeiture of all fees paid.

> **FINDING:** Staff finds Applicant is subject to the above stated standard of 60 days for recording a final plat once it is approved and signatures obtained.
>
> > **CONDITION OF APPROVAL:** Applicant shall record the final plat within 60 days of obtaining final plat approval from the City Council and all signatures are affixed to the completed mylar plans.

(Ord. No. 2012-11-904, § 1, 11-26-2012)

Chapter 16.40 DEDICATIONS

16.40.010 Indication on plats.

All dedications of land shall be clearly and precisely indicated on plats.

> **FINDING:** While Applicant and engineer have discussed dedicating streets, sewer and water utilities to the City upon completion, this was not noted on any of the plans that comprise Exhibit A.
>
> > **CONDITION OF APPROVAL:** Prior to final plat, Applicant shall clearly note on plat maps what is to be dedicated and where the dedicated infrastructure is located, including dimensions, capacity of pipes and materials used as well as provide as-built drawings.

(Ord. No. 2012-11-904, § 1, 11-26-2012)

16.40.020 Required dedication provisions.

No plat shall be approved unless adequate provision is made in the subdivision for such drainage ways, roads, alleys, easements, sidewalks, parks, playgrounds, sites for schools, school grounds, and other general purposes as may be required to protect the public health, safety and welfare. Specifically:

A. Protective Improvements. Protective improvements, and easements to maintain such improvements shall be dedicated.

> **FINDING:** Aside from standard requirements for fire hydrants and ensuring streets can accommodate emergency vehicles, additional protective improvements are not required. Staff notes that per the Fire Chief (Exhibit D) fire hydrants are required and the street system allows for circulation of emergency vehicles.

B. Private Roads. The council, after considering the public work director's recommendations, will determine if a private road may be platted, and if an easement is required. The construction, maintenance and snow removal of private roads are the responsibility of the landowner or a homeowners' association and the city is in no way obligated until the roads meet city standards and are accepted by the city.

> **FINDING:** Applicant has not proposed private roads. Proposed streets are planned to be dedicated to the City as part of the final plat process.

C. Lot Access. A dedicated road shall provide convenient access to every lot.

> **FINDING:** As part of the final plat process, a public street will serve every lot per proposed plans.

D. Public Water Access. Subdivision plats containing land adjacent to publicly owned or controlled bodies of water without substantially similar alternative access shall provide dedicated public access to such bodies of water. The standards of this access shall be commensurate to its use and character. The access shall extend to the low water mark. In addition, the city may require that the subdivider dedicate a public pedestrian easement of fifteen feet maximum width, bordering along and placed above the high water mark, if the council determines that public use and need will be served thereby.

> **FINDING:** Staff finds there are no water bodies on or adjacent to this parcel, so this criterion does not apply.

(Ord. No. 2012-11-904, § 1, 11-26-2012)

16.40.030 Requirements for conveyance to an association or corporation.

Land dedicated in a subdivision for protective improvements, drainage-ways, roads, alleys, sidewalks, parks, playgrounds, recreational, community or other general purpose may be conveyed to a homeowners' association or similar corporation if the council determines that public interest will be served thereby.

A subdivider who wishes to make such a conveyance shall, at least two weeks prior to filing a final plat, supply the council and the administrator with copies of the grantee organization articles of incorporation and bylaws, and with evidence of the conveyance or a binding commitment to convey. The articles of incorporation shall provide that membership in the organization shall be appurtenant to ownership of land in the subdivision; that the corporation is empowered to assess such land for costs of

construction and maintenance of the improvements and property owned by the corporation; and that such assessments shall be a lien upon the land.

The council may impose such other conditions as it deems appropriate to assure that property and improvements owned by the corporation will be adequately constructed and maintained.

(Ord. No. 2012-11-904, § 1, 11-26-2012)

FINDING: Staff finds a there was not documentation of conveyance of open space to an association or corporation as part of materials submitted by Applicant.

CONDITION OF APPROVAL: Prior to final plat, Applicant shall, at least two weeks prior to filing a final plat, supply the council and the administrator with copies of the grantee organization articles of incorporation and bylaws, and with evidence of the conveyance or a binding commitment to convey meeting the criteria set forth above.

16.40.040 Reservation of land for public use

A. Reservation by a Public Agency. Any public agency with power to acquire land by condemnation or otherwise for public uses may at any time prior to final approval of a preliminary plat by the council notify the council and the subdivider of its intention to acquire some or all of the land in a proposed subdivision for public uses. In the event the land is not dedicated for such public uses, the public agency may request that the council require the reservation of such land for a stated period of years following the council's approval of the final plat, during which the agency may acquire the land.

FINDING: Per the pending development agreement being negotiated between Applicants and the City, the Applicant proposes to convey a perpetual right of way for the construction, operation and maintenance of the booster pump station proposed to be located at the southeast corner of the proposed development.

CONDITION OF APPROVAL: Prior to final plat, Applicant shall not on final plat map the easement granting the ability to construct, operate and maintain the booster pump station proposed to be located at the southeast corner of subject property and adjacent to N. Main Street. If City and Applicant agree, Applicant may also dedicate the land needed for the booster pump station to the City as part of the final plat process.

FINDING: The design of the booster pump station is still being finalized at the time of this report being written. Based on potential land requirements for this booster pump station, it may be necessary to alter the configuration of the proposed bioswale intended for stormwater management that is part of open space.

CONDITION OF APPROVAL: Applicant shall alter the stormwater bioswale as necessary based on final design plans for the booster pump station.

B. Reservation by Council and Condition of Approval. If the council finds that the public health, safety or general welfare will be served thereby, the council may require as a condition precedent to approval of the final plat, that such land or such part of it as the council deems appropriate be designated on the plat as reserved land and that for the period requested or such shorter period as the council deems sufficient the reserved land not be developed for uses other than the contemplated public use. A public agency may accelerate the expiration date of a reservation

period by filing written notice of its intention to abandon its right to acquire the reserved land with the county auditor.

FINDING: Per the pending development agreement being negotiated between Applicants and the City, the Applicant proposes to convey a perpetual right of way for the construction, operation and maintenance of the booster pump station proposed to be located at the southeast corner of the proposed development. This agreement shall be reviewed by City Council prior to adoption.

C. Reserved Land Development.

1. The subdivider may indicate on the plat that if the reserved land is not acquired for public uses, it shall be subdivided, and, if the subdivider does so, the plat shall show the configuration and dimensions of proposed lots, blocks, roads, easements and like features in the reserved area.

   FINDING: Staff finds the land reserved land is intended to be used for a booster pump station estimated to become operational in 2024.

2. No building permit, septic tank permit or other development permit shall be issued for improvements on reserved land during the period of reservation except as expressly authorized by the council at the time of final plat approval.

   FINDING: Staff finds Applicant has not proposed septic tanks and the land reserved in the southeast corner of proposed open space is intended to be used for a booster pump station estimated to become operational in 2024.

3. If the public agency has not acquired or commenced proceedings to acquire reserved land within the period set by the council, the subdivider or the subdivider's successors may develop land lying within the reserved area in conformity with the plat if a request to do so is made to and granted by the council.

   FINDING: Staff finds that this may come into effect if the booster pump station is not constructed. However, not constructing the booster pump station precludes full development of subject property even without acquiring the reserved land.

4. No improvements shall be made on this reserved land until adequate surety for development thereon has been provided to the council.

5. If the public agency has not acquired or commenced proceedings to acquire reserved land within the period set by the council and the reserved land has not been platted as herein provided, the subdivider shall apply for subdivision on an original basis.

(Ord. No. 2012-11-904, § 1, 11-26-2012)

FINDING: Staff finds that this may come into effect if the booster pump station is not constructed. However, not constructing the booster pump station precludes full development of subject property even without acquiring the reserved land.

Chapter 16.45 DESIGN STANDARDS

16.45.010 General standards.

All roads, bridges, drains, culverts, sidewalks, curbs, storm sewers, fire protection systems, and related structures or devices shall be constructed in accordance with standards currently in effect at the time of construction. These standards shall be those contained in this article or those promulgated by the council or may be other than a city standard if accepted by the city engineer.

FINDING: Applicant shall follow standards as specified by Public Works and Fire Chief.

CONDITION OF APPROVAL: Prior to final plat and as part of general public improvements, Applicant shall install a fire hydrant at the southwest quadrant of the Street A and Street B intersection. This hydrant shall meet City standards of the City and Applicant to verify sufficient water flow for hydrant to be usable.

(Ord. No. 2012-11-904, § 1, 11-26-2012)

16.45.020 Protective improvements.

Land on which exist any topographic conditions hazardous to the safety or general welfare of persons or property in or near a proposed subdivision shall not be subdivided. Such land may be subdivided only if the construction of protective improvements will eliminate the hazards or if the land subject to the hazard is reserved for uses that will not expose persons or property to the hazards. Such protective improvements and restrictions on use shall be required as conditions of approval and clearly noted on the final plat.

FINDING: Applicant has not proposed protective improvements and protective improvements beyond standard fire-related and road safety improvements are required.

(Ord. No. 2012-11-904, § 1, 11-26-2012)

16.45.030 Access.

A. Public Roads.

1. All subdivisions shall be served by one or more public roads providing ingress and egress to and from the subdivision at not less than two points, unless approved otherwise by the planning commission.

FINDING: Applicant has proposed public roads to serve all lots within the subdivision. One road is proposed to access North Main Street and roads within the subdivision are designed to connect to future development to the west at two points giving the subdivision a total to three ingress/egress points. Based on submitted plans, Staff determined Applicant meets this standard.

FINDING: Staff received comments via a memorandum from Klickitat County's Public Works Department (Exhibit K) regarding North Main Street. N. Main Street abuts subject property and this street is owned by Klickitat County at this location. This department requested clarification of some data and this was addressed via e-mail between City Staff and the County. In addition, Klickitat County may require additional traffic study information including a description of the distribution and destination of traffic entering

and exiting the subdivision. In addition, the memo from the County discussed the possibility of exactions paid by Applicant for improvements to the intersections at Snowden Road and Loop Road and Loop Road and SR 141, but it was unclear in the memo what the requirements may be. In a phone conversation with Nathen Erickson at the County about this memo, Staff brought up that it was unclear what the County wanted for street infrastructure improvements and upon what they were basing these requirements. Staff is attempting to gain additional clarity regarding these issues, but Staff recommends this subdivision move forward with these outstanding items related to N. Main Street pending resolution and satisfactory compliance with attached conditions.

CONDITION OF APPROVAL: Prior to final plat Applicant shall work with Klickitat County to assure access to N. Main Street and work to resolve the issues presented in WSMC 16.45.030(A)(1).

2. Major roads within every subdivision shall conform with the comprehensive plan and shall provide for the continuation of major roads serving property contiguous to the subdivision.

FINDING: Properties to the north and south of subject parcel is already developed. The property abutting subject parcel to the west is undeveloped, but Applicant has proposed a street network that will allow connections to potential future development to the west. Because the Applicant has proposed constructing the internal street network to and through subject to the western boundary of their development, Staff finds Applicant meets this standard to the greatest extent practicable.

3. Road intersections shall be as nearly at right angles as is practicable and in no event shall be less than sixty degrees.

FINDING: Applicant has proposed intersections meeting this standard.

4. Cul-de-sacs shall be designed so as to provide a circular turnaround right-of-way (ROW) at the closed end with a minimum radius of forty-five feet.

FINDING: Cul-de-sacs have not been proposed.

5. Road networks shall provide ready access for fire and other emergency vehicles and equipment, and routes of escape for inhabitants.

FINDING: Staff finds applicants have designed a road network that will allow circulation of emergency vehicles once the full network is built and is connected to future development and road networks to the west of subject property. However, the Fire Chief finds that until the property to the west owned by Cherry Hill NW, LLC is developed, turnarounds for emergency vehicles are required as the western end of proposed streets are more than 150 feet from another public road that could allow for emergency vehicle turnaround and egress.

FINDING: Per the Fire Chief's memorandum (Exhibit K), Staff finds there is more than one way to resolve the turnaround problem. One way is to reserve Lots 5 and 9 for a hammerhead turnaround for Street B. Another option is to work with the owner of the property immediately to the west of subject property and create an agreement to allow for a fire access road running north-south between Street A and Street B on the property immediately to the west of subject property until such time the property to the

west has a street system that allows for sufficient emergency vehicle turnaround maneuvering space and/or additional opportunities for egress from both Street A and Street B.

CONDITION OF APPROVAL: On the final plat map, Applicant shall either indicate if Lots 5 and 9 are reserved for a hammerhead emergency vehicle turnaround space or if Applicant creates an agreement with the adjacent landowner to the west that provides a road of sufficient width and quality to allow access between Street A and Street B. The access solution chosen by Applicant shall remain in place until such time development on adjacent properties allow for circulation and turnaround of emergency vehicles.

6. The road pattern shall conform to the general circulation of the area and provide for future roads and connections.

FINDING: Per the submitted plans (Exhibit A), the proposed street network allows for accessing future adjacent development to the west to the greatest extent that is practicable. Because the properties to the north and south of subject property is already developed, Staff are not requiring allowances to connect to adjacent properties to the north or south of the subject property.

7. If topographical features warrant, the public works director may require wider rights-of-way than specified in this chapter.

FINDING: The Public Works Director has not required wider rights of way.

B. Lot Access. Every lot shall be provided with satisfactory access by a public road connecting to an existing public road, or by an easement permanent and inseparable from the lot served. Lots adjacent to a road designated an arterial by the public works director shall be provided with access other than the arterial unless a variance is granted to this requirement. The plat of a subdivision containing lots adjacent to a designated arterial shall not be approved unless the plat recites a waiver of the right to direct access to the arterial, or a variance is granted to this requirement.

FINDING: Staff finds the street network as proposed by Applicant provides each proposed lot access to a public street as either Street A or Street B abut every proposed lot. In turn, Street B accesses Street A and Street A access N. Main Street, an existing public road.

C. Street Right-of-Way Widths. When an area within a subdivision is set aside for commercial uses or where probable future conditions warrant, the planning commission may require street (ROW) dedication of a greater width than required. The street ROW in or along the boundary of a subdivision may be half the required width when it is apparent that the other half will be dedicated from adjacent properties.

FINDING: The proposed street right of way as indicated on Sheet 10.0 of submitted site plans (Exhibit A) shows a ROW width of 60 feet. However, other site plans indicate a ROW width of 50 feet, and 50 feet of ROW does meet standards for this type of street. These proposed streets are to be dedicated to the City upon inspection to ensure City standards (see Exhibit C for details regarding standards) As previously discussed in WSMC 17.75, streets shall be of sufficient width to allow for on-street parking.

D. Blocks. Blocks shall be so designed as to assure traffic safety and ease of traffic control and circulation. Blocks shall be wide enough to allow for two tiers of lots unless the topography or other factors make this impractical.

FINDING: Applicant has proposed lots that meet this standard.

E. Reverse Frontage Lots.

1. Limitations. No residential lots shall have road frontage along two opposite boundaries unless topographical features or the need to provide separation of the lots from arterials, railways, commercial activities or industrial activities justify the designing of reverse frontage lots.

2. Easements On. Reverse frontage lots shall be designed with an easement at least ten feet wide to be dedicated along the lot lines abutting the traffic arterial, or other disadvantageous use, across which there shall be no right of access for the general public or adjoining property owners.

FINDING: Applicant has not proposed reverse frontage lots, so these criteria do not apply.

(Ord. No. 2012-11-904, § 1, 11-26-2012)

16.45.045 Lot size and dimensions.

A. Lots with Private Water and Sewer. Where water supply is individual wells and individual sewage disposal systems are used, minimum lot size shall be two acres. Lots shall be proportioned to facilitate future subdivisions. Minimum lot width or depth shall be two hundred feet.

B. Lots with Public Water and Private Sewer. Where an adequate public water supply and individual sewage disposal systems are used to handle some or all waste water, the minimum lot size shall be twenty thousand square feet. Minimum lot width shall be one hundred feet, and minimum lot depth shall be one hundred twenty feet.

C. Lots with Public Water and Sewer. Where adequate public water supply and adequate public sewer lines are used, the minimum lot size shall comply with WSMC Title 17 Zoning for each zoning district or use.

FINDING: As previous findings in WSMC 17.75 stated, all lots are to connect to public water and sewer systems, so these criteria do not apply.

(Ord. No. 2012-11-904, § 1, 11-26-2012)

16.45.100 Water, sewer, utilities and drainage.

A. Water and Sanitary Sewer Systems. Where a public water supply is the source of water, a potable water connection shall be provided for each lot within a subdivision by the subdivider. Where a public sanitary sewer is installed, a connection shall be provided for each lot within a subdivision by the subdivider. All facilities and devices of water supply and sanitary sewer systems shall meet the standards of the Southwest Washington Health District and any local or state regulations.

FINDING: Connections to public water and sewer systems are provided per Sheet 7 in Exhibit A. Connections to public sewer systems are provided per Sheet 8 in Exhibit A. Per submitted plans, public sewer lines are to be located within the proposed dedicated right of way with individual connections to each parcel. These individual parcel connections are private and the infrastructure in the public ROW is public. Details regarding standards for water and sewer systems are found in Exhibit C.

FINDING: (revised 3.16.23) This subdivision is located in a water pressure zone that is nearing capacity with an estimated 15 water connections available before water main capacity improvements are constructed. The City is working with a consulting engineer to design and

then construct a booster pump station that will alleviate these capacity issues with an estimated completion date in 2024. Until these improvements are complete, a limited number of building permits may be issued in this water pressure zone. Details about how this affects development within this proposed subdivision shall be included in the development agreement. The development agreement is anticipated to be considered by the City Council in April with a specific date to be determined.

FINDING: (revised 3.17.2023) Applicant has proposed constructing sewer improvements within the proposed subdivision to City standards. Staff finds that a sewer line does not run along proposed property. To connect the subdivision's sewer line to existing sewer lines, a new sewer line is needed to connect to an existing sewer line running east starting at approximately the southern boundary of the property addressed as 1110 N. Main Street. In the future, the City may construct a new sewer line running east of Spring Street and east of N. Main Street.

CONDITION OF APPROVAL: Applicant shall construct water and sewer improvements to City standards and shall be inspected by the City prior to acceptance, dedication to the City and final plat. Applicant shall construct sewer main line from intersection of Street A and N. Main Street to the nearest east-running public sewer lateral. Exhibit C has additional details about standards and what needs to be constructed.

B. Utility Easement. Easement for electric, telephone, water, gas and similar utilities shall be of sufficient width to assure maintenance and to permit future utility installations.

FINDING: Aside from public water and sewer facilities within the proposed right of way to be dedicated to the City, allowances for electric, telephone, water, gas and similar utilities shall be provided for, also within the public ROW. Staff notes that aside from water and utility plans, Applicant did not provide additional utility plans.

CONDITION OF APPROVAL: Prior to final plat and acceptance of public improvements, Applicant shall demonstrate compliance with the provisions of WSMC 16.45.100.

C. Underground Utility Installations. In areas designated by the public utility district, underground utility installation is required.

FINDING: Staff finds all utilities shall be provided underground.

CONDITION OF APPROVAL: Prior to issuance of development permits, each proposed residential project shall demonstrate compliance with the require to provide all utility connections underground and all utility infrastructure within the subdivision on both proposed public right of way and on private property shall be underground.

D. Drainage and Storm Sewer Easements. Easements for drainage channels and ways shall be of sufficient width to assure that the same may be maintained and improved. Easements for storm sewers shall be provided and shall be of sufficient width and proper location to permit future installation.

FINDING: Applicant has provided a bioswale/stormwater pond to be located on the proposed land designated as open space located in the southeast corner of the subject property and abutting N. Main Street. However, Applicant did not provide capacity calculations for this bioswale.

CONDITION OF APPROVAL: Prior to final plat, Applicant shall provide stormwater plans to include capacity calculations and exact dimensions of the stormwater pond/bioswale.

FINDING: Because the water system booster pump station is proposed to be located at the far SE corner of the open space area, Staff finds this could necessitate the reconfiguration of the

stormwater pond.

CONDITION OF APPROVAL: Prior to final plat, Applicant shall provide a plat map indicating location, size and dimensions of the pump station facility. These dimensions may be obtained from the City's engineering consultant designing this project.

(Ord. No. 2012-11-904, § 1, 11-26-2012)

Chapter 16.50 TESTS

16.50.010 Standards.

Tests required by this article shall be in accordance with the standards of the applicable agency performing the tests. Such agency may be the Southwest Washington Health District or a soil and water conservation district.

(Ord. No. 2012-11-904, § 1, 11-26-2012)

16.50.020 Requirements.

The administrator and/or the Southwest Washington Health District may require tests whenever there is a question relating to the suitability of any land for subdivision.

(Ord. No. 2012-11-904, § 1, 11-26-2012)

16.50.030 Data submittal.

Any agency or representative of an agency that conducts tests under this article shall promptly furnish the administrator with complete data and an interpretation of such data.

(Ord. No. 2012-11-904, § 1, 11-26-2012)

FINDING: Should tests be required as part of the preliminary or final plat processes, tests shall be performed based on the above stated standards in Chapter 16.50-Tests.

Chapter 16.55 SURVEY REQUIREMENTS AND STANDARDS

16.55.010 Certified professional required.

The survey of every proposed subdivision and the preparation of preliminary and final plats thereof shall be made by or under the supervision of a registered professional land surveyor who shall certify on the plat that it is a true and correct representation of the lands actually surveyed. All surveys shall conform to standard practices and principles for land surveying.

FINDING: Applicant used a professional surveyor and engaged Pioneer Surveying and Engineering to prepare plans and maps.

(Ord. No. 2012-11-904, § 1, 11-26-2012)

16.55.020 Required data.

A. Timeline and Requirements. At least two weeks prior to submitting a final plat, the surveyor shall

furnish the public works director with sufficient survey data and information to clearly show and substantiate the following:

1. The ties of each permanent monument;
2. At least three durable, distinctive reference points or monuments;
3. Sufficient data to determine readily the bearing and length of each line;
4. The base meridian referred to.

B. Margin of Error. A traverse of the boundaries of the subdivision and all lots and blocks shall close within an error of one foot in five thousand feet.

FINDING: Staff finds Applicant supplied data meeting these criteria.

(Ord. No. 2012-11-904, § 1, 11-26-2012)

16.55.030 Reference points.

Primary survey control points shall be referenced to section corners and monuments. Corners of adjoining subdivisions or portions thereof shall be identified and ties shown. When practical, monuments shall be referenced under the Washington State Plane Coordinate System.

FINDING: Staff finds Applicant supplied data meeting this criterion.

(Ord. No. 2012-11-904, § 1, 11-26-2012)

16.55.040 Monumentation.

A. Location. Permanent control monuments shall be established at:

1. All controlling corners on the boundaries of the subdivision;
2. The intersections of centerlines of roads within the subdivision;
   a. Permanent control monuments within the streets shall be set after the roads are graded.
   b. In the event that a final plat is approved before roads are graded, the surety deposited to secure grading shall be sufficient to pay the costs estimated by the public works director covering such monuments.
3. The beginning and ends of curves on centerlines;
4. All block corners;
5. All meander corners.

Permanent control monuments may be placed on offset lines.

B. Notation and Construction. The position and type of every control monument shall be noted on all plats of the subdivision. Permanent control monuments shall be set in two-inch pipe, twenty-four inches long, filled with concrete or shall be constructed on an approved equivalent.

FINDING: Applicant provided maps with this information but it was not determined at the time of review if permanent monumentation was placed on the subject property.

CONDITION OF APPROVAL: Prior to final plat, Applicant shall establish monuments in accordance with the standards of WSMC 16.55.040.

(Ord. No. 2012-11-904, § 1, 11-26-2012)

16.55.050 Demarcation.

A. Lot Corners. Every lot corner shall be marked by a three-fourths-inch diameter by twenty-four-inch long galvanized-iron pipe or approved equivalent driven into the ground.

B. Shore Meander Line. If any land in a subdivision is contiguous to a body of water, a meander line shall be established along the shore at a safe distance back from the ordinary high water mark. Property lying beyond the meander line shall be defined by distances along the side property lines extended from the meander line. If the course of a stream lies within a subdivision or forms the boundary of a subdivision, such course shall be defined by bearings and distances as it exists at the time of the survey.

FINDING: Staff finds this is not a requirement as part of the preliminary plat process but is a requirement prior to final plat.

CONDITION OF APPROVAL: Prior to final plat, Applicant shall demarcate all lots and tracts per the standards in WSMC 16.55.050.

(Ord. No. 2012-11-904, § 1, 11-26-2012)

Chapter 16.60 PLAT STANDARDS AND SPECIFICATIONS

16.60.010 Preliminary plat.

A. Standards. Every preliminary plat shall consist of one or more maps, the horizontal scale of which shall be a minimum of one hundred feet to the inch on standard sheets. Plans, profiles and sections of streets and roads to be dedicated as public highways and sewers shall be prepared at convenient scale on standard sheets.

B. Map. Maps, drawings and written data are to be in such form that when considered together shall clearly and fully disclose the information listed as follows:

1. Proposed subdivision name;

FINDING: The Applicant has proposed the name Four Oaks.

2. The names, addresses and telephone numbers of all persons, firms and corporations holding interests in such land;

3. If a field survey has been made, the name, address, telephone number and seal of the registered land surveyor who made it or under whose supervision it was made;

4. The date of such survey;

5. All existing monuments and markers located by such survey;

6. The boundary lines of the proposed subdivision along with the bearings and lengths of these lines;

7. The boundaries of all blocks and lots within the subdivision together with the numbers proposed to be assigned each lot and block and the bearings and lengths of these lines;

8. The location, names and width of all proposed and existing streets, roads and easements within the proposed subdivision and adjacent thereto;

FINDING: Names of existing streets were included in the maps provided as part of the application. However, proposed street names of the streets within the subdivision were not provided. For purposes of referencing the proposed internal streets, Staff uses Street A which accesses North Main Street and runs to the western property boundary and Street B which branches off to the south from Street A and then turns 900 degrees to the west and runs to the western property boundary. However, Applicant has discretion in naming the streets and is not bound to keep Street A and Street B as the official street names.

CONDITION OF APPROVAL: Prior to final plat, Applicant shall name the streets the comprise the internal subdivision street network or work with the City to establish street names.

9. The location, and where ascertainable, sizes of all permanent buildings, wells, watercourses, bodies of water, high and low water marks, all overhead and underground utilities, railroad lines, municipal boundaries, section lines, township lines, and other important features existing upon, over or under the land proposed to be subdivided;
10. Plans of proposed water distribution systems, sewage disposal systems and drainage systems, indicating locations;
11. Contour lines of at least five-foot intervals to show the topography of the land to be subdivided referenced to either the United States Coast and Geodetic Survey datum, county datum or other datum acceptable to the public works director;
12. A layout of proposed streets, alleys, utility easements and parcels proposed to be dedicated or reserved for public or community, school, park, playground or other uses, including grades (direction and slope);
13. A sketch of the general vicinity in which the land proposed for subdivision lies; upon which are identified owners of land adjacent to the subdivision, the names of any adjacent subdivisions, section corners and section boundaries;
14. A copy of all restrictive covenants proposed to be imposed upon land within the subdivision;

FINDING: Applicant did not propose or provide any documents related to restrictive covenants or potential homeowner association (HOA) codes, covenants and restrictions (CCRs).

CONDITION OF APPROVAL: Prior to final plat, Applicant shall provide to the City any restrictive covenants and/or HOA CCR documents related to this subdivision.

15. In subdivisions requiring percolation tests, the location of test holes, together with data regarding percolation rates;
16. Indication of minimum lot sizes in acreage or square feet, whichever is more appropriate and the total amount of lots and acreage within the subdivision.

(Ord. No. 2012-11-904, § 1, 11-26-2012)

FINDING: Unless otherwise noted, Applicant generally meets the standards set forth above. Deficiencies are noted with related conditions of approval.

16.60.020 Final plat.

A. Standards. Every final plat shall consist of one or more standard sheets. All drawings and lettering shall be in permanent black ink. The subdivision perimeter shall be depicted with heavier lines than appear elsewhere on the plat. The scale shall be a minimum of one hundred feet to the inch. All signatures affixed to a final plat shall be original and written in permanent black ink.

B. Subdivision Map. Every final plat shall include an accurate map of the subdivided land, based upon a complete survey thereof, which map shall include:

1. All section, township, municipal and county lines lying within or adjacent to the subdivision;
2. The location of all monuments or other evidence used as ties to establish the subdivision boundaries;
3. The location and description of all permanent control monuments found and established within the subdivision;
4. The boundary of the subdivision with complete bearings and lineal dimensions;
5. The length and bearings of all straight lines, the radii, arcs, and semitangents of all curves;
6. The length of each lot line together with bearings and other data necessary for the location of any lot line in the field;
7. The location, width, centerline and name or number of all streets within and adjoining the subdivision;
8. The location and width, shown with broken lines and description of all easements;
9. Numbers assigned to all lots and blocks within the subdivision;
10. Protective improvements and restricted areas;
11. The seal of the registered land surveyor performing the survey and making the plat.

C. Section Reference Map. Every final plat shall include a map of the section or sections wherein the subdivision is located. The map shall be of sufficient size to display the following information:

1. Bearings and distances of all section, quarter-section and sixteenth-section lines relative to the survey of the plat;
2. Tie from nearest permanent control monument (section corner, quarter-section corner, etc.) to initial point of the plat.

D. Required Written Data and Documents. In addition to the map or maps, every final plat shall contain written data including:

1. The name of the subdivision;
2. The legal description of land contained within the subdivision;
3. A certificate of the registered professional land surveyor who made, or under whose supervision was made, the survey of the subdivision in substantially the following language:

"I,_____, registered as a professional land surveyor by the State of Washington, certify that this plat is based on an actual survey of the land described herein, conducted by me or under my supervision, during the period of<u>M/D/Y</u>, through,<u>M/D/Y</u>, that the distances, course, and angles are shown thereon correctly; and that monuments other than those monuments approved for setting at a later date, have been set and lot corners staked on the ground as depicted on the plat."

4. A statement of approval signed by the public works director as to:
   a. Survey data,
   b. Layout of roads, alleys and easements,
   c. Road names and numbers,
   d. The design and/or construction of protective improvements, bridges, sewage and drainage systems;
5. If any portion of the subdivision lies within a flood control zone, a statement of approval signed by the director of the state department of ecology, or his successor;
6. If any area is defined for inclusion in a criticals area tract, the tract shall be clearly identified and noted on final plat;
7. A certificate bearing the typed or printed names of all persons having an interest in the subdivided land, signed by such persons and acknowledged by them before a notary public, consenting to the subdivision of such land and reciting a dedication by them of all land shown on the plat to be dedicated for public uses and a waiver by them and their successors of all claims for damages against any governmental authority arising from the construction and maintenance of public facilities and public property within the subdivision;
8. A certificate signed by the county treasurer and clerk-treasurer that all taxes on land within the subdivision have been duly paid, including the taxes for the current year, and delinquent assessments for which the land within the subdivision may be liable have been duly paid, satisfied or discharged;
9. Space for approval by the city council;
10. Space for the county auditor as to filing of the plat for record.

(Ord. No. 2012-11-904, § 1, 11-26-2012)

FINDING: Staff finds that the above stated standards shall be reviewed as part of the final plat process.

CONDITION OF APPROVAL: Prior to final plat, Applicant shall provide final plat map(s) meeting all the standards, criteria and required information of WSMC 16.60.020

…

16.65.070 Review standards.

A. Design Requirements. All roads, private roads, bridges, drains, culverts, sidewalks, curbs, storm sewers and related structures or devices shall be constructed in accordance with standards

currently in effect at the time of preliminary approval. These standards shall be those deemed acceptable by the city engineer or those adopted by the city. Land on which there exists any topographic conditions hazardous to the safety or general welfare of persons or property in or near a proposed short plat subdivision shall not be subdivided unless the construction of protective improvements will eliminate the hazards or unless land subject to the hazard is reserved for use[s] as will not expose persons or property to the hazard. Protective improvements and restrictions on use shall be clearly noted on the short plat map.

FINDING: Staff reviewed application in accordance with this standard. The standards in effect at the time the application was deemed complete were used to make these findings and recommended conditions of approval. Staff consulted with the Public Works department to identify standards that are laid out in the Public Works Memorandum (Exhibit C).

CONDITION OF APPROVAL: Prior to final plat, Applicant shall construct required improvements per the Public Works Memorandum (Exhibit C)

B. Design Requirements. The location, width and grade of streets shall be considered in relation to: existing and planned streets, topographical conditions, public convenience and safety for all modes of travel, existing and identified future transit routes and pedestrian/bicycle accessways, and the proposed use of land to be served by the streets. The street system shall assure an adequate traffic circulation system with intersection angles, grades, tangents and curves appropriate for the traffic to be carried considering the terrain. Streets shall connect to all existing or approved stub streets which abut the development site where deemed feasible and desirable to make the connection. The arrangement of streets shall either:

1. Provide for the continuation or appropriate projection of existing principal streets in the surrounding area and on adjacent parcels; or

   FINDING: Staff finds the proposed street network meets the above stated standards. Streets allow for circulation within the proposed development and connect both to an existing public street (N. Main Street) and allow for connections to future development to the currently undeveloped parcel abutting the western boundary of the subject property. Curves meet City standards, street widths are appropriate for the expected amount of traffic. There are no abutting streets on adjacent properties, so Applicant cannot connect to the existing street network, aside from accessing N. Main Street.

2. Conform to a plan for the area approved or adopted by the city to meet a particular situation where topographical or other conditions make continuance or conformance to existing streets impractical.

   FINDING: Applicant proposes streets that provide for this subdivision's development as well as future development of adjacent subdivision(s) to the west of subject property. Properties to the north and south of subject property are already developed with no public streets as part of those developments. Staff finds Applicant has proposed a street network that allows for networking to the greatest extent that is practicable.

3. Future street planning may be required where deemed necessary to assess future street connections and provide logical and useful stubs to accommodate such future extension.

   FINDING: Because Applicant has proposed a street network running from the eastern property boundary at N Main Street to and through to the western edge of the proposed development, Applicant has designed the street network that allows for

   future connections to the west. Again, because properties abutting subject property on the north and south are already developed, Staff finds that it is impractical to require connections to properties on the north and south side of subject property.

4. Shadow platting may also be required if larger lots are proposed that may be further divisible at a later date. This will be required only where it is deemed valuable to understand and support potential redevelopment and infill development in some areas.

   FINDING: Staff finds that because the proposed plat is for lots that are part of an R-PUD

development, it is unlikely these parcels will be further divided. Should any applications for land divisions be received, they will be reviewed based on standards in place at the time an application is deemed complete.

General guidelines for public street standards are included in Figures 1—3 below:

Figure 1 - Main Street to and along Loop Rd, Estes, Spring Street, Lincoln Street, and El Camino Real

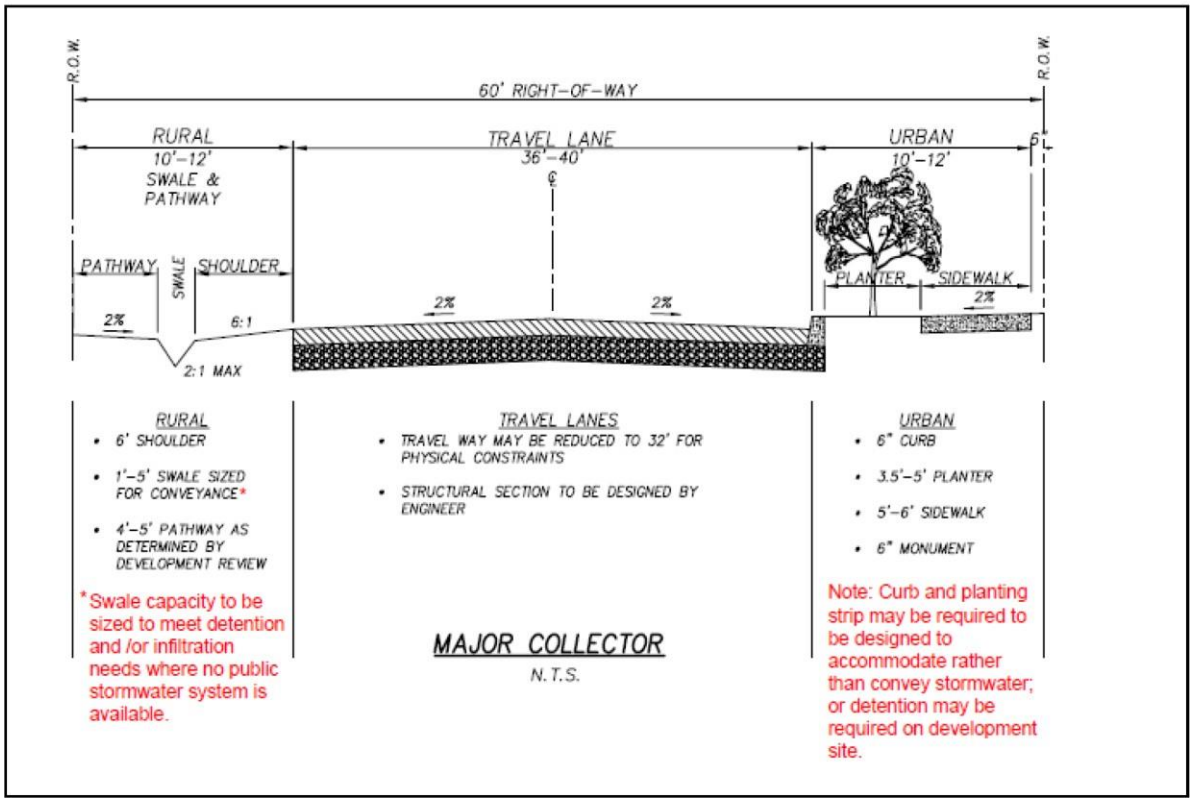


Figure 2 - Other City Streets

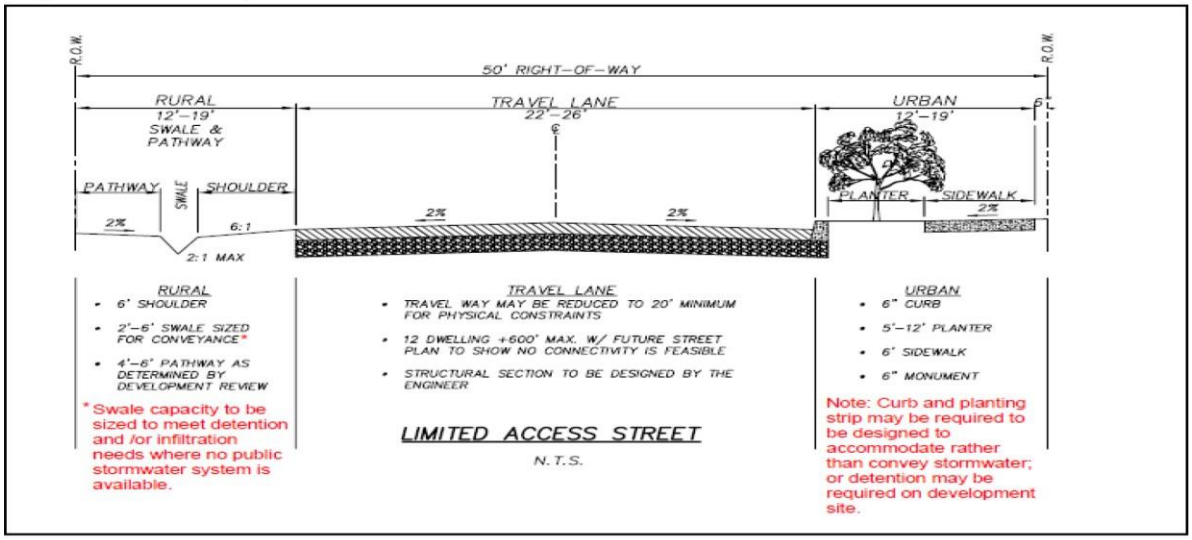
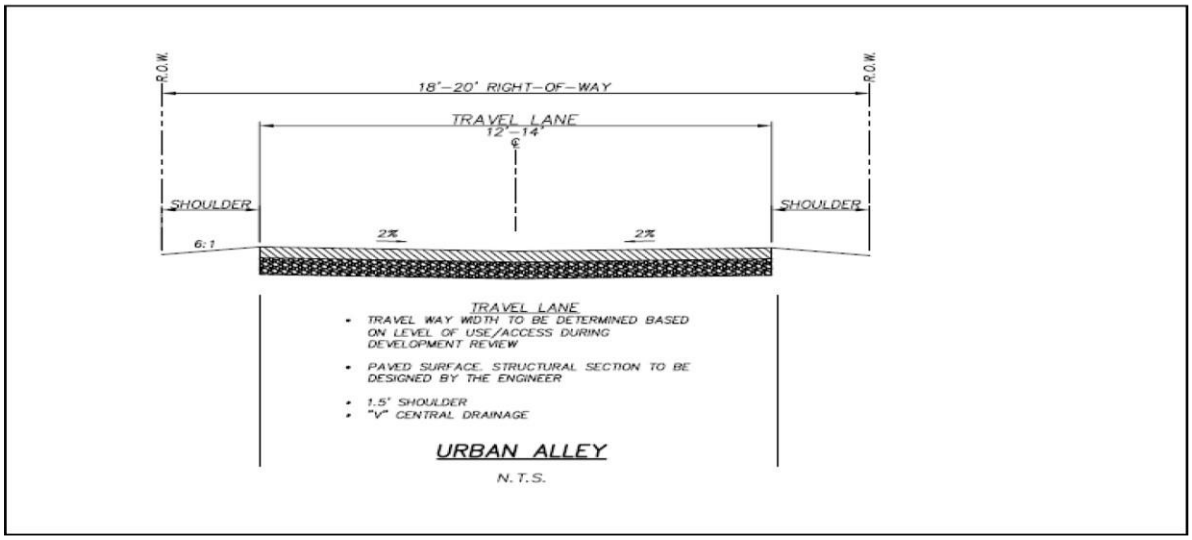


Figure 3 – Public Alleys



FINDING: Staff finds these street cross-sections are included for reference and examples. Applicant shall construct streets to standards set forth in the Public Works Memorandum and Development Agreement as approved by City Council and ensure streets provide for travel lanes of sufficient width for safe maneuvering of vehicles, on-street parking, sidewalks, utility corridors and possibly planter strips.

CONDITION OF APPROVAL: Prior to final plat, Applicant shall demonstrate proposed streets meet the standards set forth in the Public Works Memorandum, City street construction standards and the Development Agreement as approved by City Council and then construct streets to these standards prior to acceptance by the City. Streets shall include on-street public parking amounts acceptable to the City.

…

Chapter 16.75 MODIFICATION OF STANDARDS

16.75.010 General criteria.

When the planning commission finds that extraordinary hardship will result from strict compliance with the provisions contained within this article, it may modify the regulations herein, providing that the adjustment authorized does not grant a special privilege inconsistent with the limitations imposed upon other properties in the vicinity and that findings are made confirming compliance with the general purpose of the adopted standard.

In addition to the above, the following conditions must be found to exist:

A. Undue Hardship. Because of special circumstances applicable to subject property, including size, shape, topography, location for surroundings, strict compliance will cause undue hardship and deprive subject property of rights and privileges enjoyed by other properties in the vicinity;

B. Protection of Public Interest. Modification of a standard will not be detrimental to the public welfare or injurious to the property or improvements in the vicinity;

C. Maintaining Purpose of this Title. Acceptance of a modified standard will not have the effect of nullifying the intent and purpose of the regulations set forth in this title.

(Ord. No. 2012-11-904, § 1, 11-26-2012)

FINDING: Applicant has not requested any modifications to standards. Should a request be received, it shall be reviewed in accordance with the above stated standards.

Chapter 16.80 GRIEVANCE AND APPEAL

16.80.010 Plat acceptance appeal procedure.

Any person aggrieved by a final decision of the administrator not to accept a plat for filing may appeal this decision to the planning commission. When such an appeal is made the administrator shall cooperate in bringing this matter to the attention of the planning commission. The planning commission may affirm or reverse the decision and instruct the administrator to accept the plat for filing.

(Ord. No. 2012-11-904, § 1, 11-26-2012)

FINDING: Should an appeal be received, it shall be reviewed and handled in the above stated manner and any other appeal standards in City code.

16.80.020 Final decision appeal procedure.

Any person aggrieved by a final decision of the planning commission to approve or disapprove a proposed plat may appeal the decision to the city council within thirty days following issuance of the planning commission's decision. The council, following a public meeting thereon, may affirm or reverse the planning commission's decision, or may remand the application to the planning commission with instructions to approve the same upon compliance with conditions imposed by the council.

(Ord. No. 2012-11-904, § 1, 11-26-2012)

FINDING: Should an appeal be received, it shall be reviewed and handled in the above stated manner and any other appeal standards in City code.

16.80.030 Lupa appeal.

Any final decision approving or disapproving any plat shall be reviewable subject to Title 19.

(Ord. No. 2012-11-904, § 1, 11-26-2012)

FINDING: Should an appeal be received, it shall be reviewed and handled in the above stated manner and any other appeal standards in City code.

Chapter 16.85 ILLEGALLY DIVIDED LAND

16.85.010 Planning commission approval.

No application for a septic tank permit or other development permit for any lot, tract or parcel of land divided in violation of state law or this article shall be granted without prior approval of the planning commission. Such approval shall only be given following a public meeting at which the applicant shall demonstrate to the satisfaction of the planning commission that:

- The district health officer has certified that the proposed means of sewage disposal and water supply on and to the lot, tract or parcel are adequate;
- The public works director has certified that the lot, tract or parcel is served with an adequately designed means of ingress and egress, and with adequate drainage facilities, none of which interfere with or impair existing or planned public highway and drainage facilities in the vicinity;
- The proposed development will not adversely affect the safety, health or welfare of adjacent property owners, or interfere with their enjoyment of their property;
- Division deemed acceptable by city staff.

(Ord. No. 2012-11-904, § 1, 11-26-2012)

FINDING: Applicant has provided no evidence of prior illegal division of land, Staff has found no evidence of illegally division of land and Applicant is proceeding through a land division review per City standards.

16.85.020 City council approval.

An application for a septic tank permit or other development permit for any lot, tract or parcel of land divided in violation of state law or this article shall not be granted without prior approval of the council, which approval shall only be given following a public meeting at which the applicant shall demonstrate to the satisfaction of the council that:

- The applicant purchased the lot, tract or parcel for value;

- The applicant did not know, and could not have known by the exercise of care which a reasonable purchaser would have used in purchasing the land, that the lot, tract or parcel had been part of a larger lot, tract or parcel divided in violation of state law or this article.

(Ord. No. 2012-11-904, § 1, 11-26-2012)

FINDING: Applicant has proposed connections to public sewer service and has not proposed any septic tanks as part of this proposed subdivision, so Staff finds these standards do not apply.

Chapter 16.90 VIOLATIONS, PENALTIES AND DAMAGE RECOVERY

16.90.010 Violation deemed misdemeanor.

Any violation of the platting and subdivision regulations as [of] this article or any amendment thereto shall constitute a misdemeanor.

(Ord. No. 2012-11-904, § 1, 11-26-2012)

FINDING: Staff is reviewing this subdivision application to ensure compliance with City standards. Any deficiencies are noted with recommended conditions of approval to correct any deficiencies

16.90.020 Illegal transfer.

It is illegal for any person, firm or corporation to transfer, sell or lease, or offer for transfer, sale or lease, any land regulated by this article before such land has been approved by the city and before the same has been filed for record in the county auditor's office. This shall constitute a misdemeanor.

(Ord. No. 2012-11-904, § 1, 11-26-2012)

16.90.030 Penalties.

Each violation shall be punishable by a fine not exceeding three hundred dollars or imprisonment in the county jail for a term of not exceeding ninety days or both fine and penalty may be imposed at the discretion of the court. For each lot or parcel illegally transferred, leased or sold, or agreed and/or optioned to be sold, the fine shall be one hundred dollars. The description of such lots by metes and bounds in the instrument of transfer, agreeing or optioning shall not exempt and transfer from such penalty. For removal of hearing notices posted at a proposed subdivision prior to the date of the hearing, the fine shall be fifty dollars.

(Ord. No. 2012-11-904, § 1, 11-26-2012)

16.90.040 Damage recovery.

A transferee who cannot secure a septic tank permit or other developmental permit for the reason that his transferor failed to comply with any provision of this article may recover damages from his transferor, to include compensation for the loss of his bargain, actual costs of investigation and suit, reasonable attorney's fees and such additional elements as the law allows.

(Ord. No. 2012-11-904, § 1, 11-26-2012)

FINDING: Should Applicant do any of the above actions as stated above (WSMC 16.90.020-040), Staff shall hold Applicant to this standard. As of the date of these findings and recommended conditions of approval, none of the above have occurred.

Title 18
ENVIRONMENT[2]

Chapters

Chapter 18.10 CRITICAL AREAS ORDINANCE

18.10.030 Introduction and purpose.

Critical areas are valuable and fragile natural resources with significant development constraints that, in their natural state, provide many valuable social and ecological functions. The attendant buffers of critical areas are essential to the maintenance and protection of the sensitive land, its functions and values. The loss of social and ecological functions provided by critical areas, especially wetlands, riparian zones and fish and wildlife habitat, results in a detriment to public safety and welfare. Critical areas help to relieve the burdens on the people of White Salmon which urban development can create, including congestion, noise and odors, air pollution, and water quality degradation.

Critical areas serve several important urban design functions. They provide: (1) open space corridors separating and defining developed areas within the city; (2) views which enhance property values and quality of life in developed neighborhoods; (3) educational opportunities for the citizens of White Salmon; and (4) accessible areas for residents to stroll and enjoy White Salmon's valuable natural features.

Conservation of critical areas has associated natural resource benefits, including improved air and water quality, maintenance of fish and wildlife habitat, decreased erosion and sedimentation to streams, absorption of pollutants and preservation of rare plant and animal species. The intent of this regulation is that the city of White Salmon is to achieve no net loss of wetlands, floodplains, fish and wildlife habitat areas, and riparian zones and to avoid the loss of geologically hazardous areas and aquifer recharge/wellhead protection areas. Where avoidance is not practical, the intent is to minimize the environmental impacts of development within and adjacent to critical areas. This regulation promotes a balance between recreational and public use of critical areas, consistent with the maintenance of their natural appearance and functional values.

The regulation will be adopted as a city ordinance; it will function as an overlay. The Critical Areas Ordinance will not change the base zoning of any parcel or land. It will potentially limit development otherwise permissible in the base zone, as required to maintain appearance and function of the critical area. Development limitations on critical areas reduce the need to require additional studies to ensure compliance with the State Environmental Policy Act (SEPA) process and other state or federal environmental regulations.

[2]Editor's note(s)—Ord. No. 2012-11-906, § 1, adopted Nov. 26, 2012, repealed Title 18, in its entirety and enacted new provisions to read as herein set out. Prior to this amendment, Title 18 pertained to similar subject matter. See Code Comparative Table for derivation.

(Ord. No. 2012-11-906, § 1, 11-26-2012)

FINDING: Staff reviewed this application to include relevant environmental concerns per the standards of Title 18.

18.10.070 Best available science and risk assessments.

In 1995, the state legislature amended the Growth Management Act's environmental protection goal to require that regulations use best available science (BAS) to implement a "science-based standard" for the protection of critical areas. The requirement that regulators use best available science is important for two reasons: first, it increases the likelihood that the benefits of a regulation actually exceed its costs, and secondly, it makes the process of regulatory decision-making more predictable.

A number of models and ordinances based on bas were reviewed. after review, the model code for critical areas by the Snoqualmie Watershed Forum and the city of La Center's Critical Areas Ordinance stood out as the best-fit templates to use in preparing this document. The Model Code was chosen for its clarity and thoroughness, and because it was endorsed as a good starting point by the senior planner and critical areas specialist at (CTED). The city of La Center's Critical Areas Ordinance provided a good example since the town is of a similar size to White Salmon.

Local jurisdictions may depart from BAS, but are required to produce a scientifically-based risk assessment. The city of White Salmon has not elected to prepare risk assessments necessary to depart from BAS.

Initial review of inventory maps confirms that fish and wildlife habitat and geologically hazardous areas will be the most common critical areas found in the city. Few, if any wetlands are expected to be located as very few potential wetland areas appear on the National Wetland Inventory maps (NWI). Flood hazard areas or frequently flooded areas within White Salmon are typically located at the bottom of steep draws and not subject to strong development pressures. Critical aquifer recharge areas (CARA) supporting White Salmon's drinking water sources are located outside the city limits and urban growth boundary. Information about these areas has been collected and is listed on the mapping resource inventory sheet. Maps will be forwarded to Skamania and Klickitat County and the city will request to be involved in reviewing their CAO development and CARA protection measures.

(Ord. No. 2012-11-906, § 1, 11-26-2012)

FINDING: Staff reviewed this application in accordance with the above stated standards.

18.10.100 ADMINISTRATION.

Subsections:

18.10.110 Authority and title.

A. This ordinance is established pursuant to the Revised Code of Washington (RCW) Chapter 36.70A (the Growth Management Act) and is known as the White Salmon Critical Areas Ordinance.

B. This chapter shall apply concurrently with review under the State Environmental Policy Act (SEPA) and Shoreline Management Act (SMA) once locally adopted.

C. Compliance with the provisions of this chapter does not constitute compliance with other local, state or federal regulations and permit requirements.

(Ord. No. 2012-11-906, § 1, 11-26-2012)

18.10.111 Purpose.

The purpose of the critical areas overlay district is to:

A. Protect the public health, safety and welfare by preventing adverse impacts of development;

B. Protect the public and public resources and facilities from injury, loss of life, property damage or financial loss due to flooding, erosion, landslides, soils subsidence or steep slope failure;

C. Implement the goals, policies, guidelines and requirements of the Washington State Growth Management Act in accordance with the city of White Salmon Comprehensive Plan.

D. Preserve and protect critical areas, with special consideration for the habitat of anadromous fisheries, as required by the Washington State Growth Management Act by regulating development within and adjacent to them, while allowing for the reasonable use of private property.

(Ord. No. 2012-11-906, § 1, 11-26-2012)

FINDING: Staff finds this application will be reviewed to ensure compliance with the above stated criteria.

18.10.112 Jurisdiction.

A. The city of White Salmon (the city) shall regulate all uses, activities, and developments within, adjacent to, or likely to affect, one or more critical areas, consistent with the provisions of this chapter.

B. Critical areas regulated by this chapter include:

1. Wetland areas.
2. Critical aquifer recharge areas.
3. Frequently flooded areas.
4. Fish and wildlife conservation areas.
5. Geologically hazardous areas.

C. All areas within the city meeting the definition of one or more critical areas are subject to the provisions of this chapter.

(Ord. No. 2012-11-906, § 1, 11-26-2012)

FINDING: Staff finds this application will be reviewed to ensure compliance with the above stated criteria.

18.10.113 Designation of critical areas.

A. The city has designated critical areas by defining their characteristics. the applicant shall determine and the city shall verify, on a case-by-case basis, in accordance with the definitions in this Section 18.10.1[13], whether a critical area exists and is regulated under this chapter, on or in close

proximity to, the subject property that would require a setback or buffer required under this chapter.

B. The following resources will assist in determining the likelihood that a critical area exists. These resources may not identify all critical areas and should only be used as a guide. Actual field observations shall supercede information in these resources.

1. The map resource inventory is being compiled and will be maintained to list all currently identified map resources. Additional maps may be added if they are identified as applicable and useful to the city or applicants in their efforts to identify critical areas.

2. Information about type and location of identified fish and wildlife conservation areas is the most frequently updated information affecting the city. Fish and wildlife inventory maps also contain sensitive information and will not be provided for broad public review. For these reasons building and land use permit applications will be routed through WDFW. The city will depend on input from WDFW in order to:

a. Accurately identify fish and wildlife conservation areas;

b. Determine when a critical areas report and wildlife management plan is required;

c. Review and determine whether the scope of a proposed critical area report and wildlife management plan is sufficient to provide necessary information; and

d. Ensure that protection or mitigation measures called for in a critical area report and management plan are sufficient to protect the resource in accordance [to] with this regulation.

The city will work with WDFW to determine the type and location of actions they wish to be notified of. Notice of building permits, proposed grading that will disturb land area in excess of five thousand square feet, and land use decisions in accordance with Section 18.10.114, may be sent to WDFW to seek input on determinations related to the applicability of this chapter. WDFW may respond as they are able. The city will not rely solely on the response from WDFW. If an action is of interest to WDFW the agency will be noticed when/if the city receives the scope describing proposed methodology of a study and the expected contents of the critical area report and management plan. WDFW may respond to the initial scope submitted as they are able. The city will not rely solely on the response from WDFW in its review of the proposed content for submittals. A completed critical area report and fish and wildlife management plan shall be submitted to WDFW for review and comment prior to granting conditional approval of a use requiring a critical area report to be prepared.

C. Additionally, the city has collected a series of maps, which approximate boundaries for the following critical areas within the city limits: fish and wildlife conservation areas, geologically hazardous areas, frequently flooded areas, wetlands, and critical aquifer recharge areas (for city water sources these are located outside city limits and urban growth boundary). These maps provide only approximate boundaries of known features and are not adequate substitutes for more detailed maps and/or studies that could identify alternative locations of known features or additional critical area features not illustrated on the map. Mapped information may be sensitive in nature. Copies of the maps available for public viewing may be found at White Salmon City Hall.

(Ord. No. 2012-11-906, § 1, 11-26-2012)

FINDING: Per submitted plans, the 2016 Critical Areas Map (Exhibit E) and based on site visits by Staff, subject property does not have geohazard areas, fish bearing streams, or critical wildlife habitat areas. However, based on the tree report submitted by the Applicant, (Exhibit D), Staff finds Applicant is subject to the provisions of Title 18 related to heritage trees.

18.10.114 Applicability.

A. The provisions of this chapter shall apply to all lands, all land uses and development activity, and all structures and facilities in the city, whether or not a permit or authorization is required, and shall apply to every person, firm, partnership, corporation, group, governmental agency, or other entity that owns or leases land within the city of White Salmon. No person, company, agency, or applicant shall alter a critical area or its attendant buffer except as consistent with the purpose and requirements of this chapter.

B. The city of White Salmon shall not approve any development proposal or otherwise issue any authorization to alter the condition of any land, water, or vegetation, or to construct or alter any structure or improvement in, over, or on a critical area or associated buffer, without first assuring compliance with the requirements of this chapter.

C. Development proposals include proposed activities that require any of the following, or any subsequently adopted permits or required approvals not expressly exempted from these regulations.

TABLE 18.10: 1

• Building Permit	• Variance Approval
• Grading Permit or Proposed Grading that will disturb more than 10,000 s.f. of area	• Subdivision
• Shoreline	• Planned Unit Development
- Substantial Development	
- Conditional Use, or	• Short Subdivision
- Variance	• Binding Site Plan
• Permission to work in a public ROW • Conditional Use Permit	• Accessory Dwelling Unit • Zone Change w/or w/out annexation

D. Approval of a permit or development proposal pursuant to the provisions of one section within this chapter does not discharge the obligation of the applicant to comply with other provisions of this chapter.

(Ord. No. 2012-11-906, § 1, 11-26-2012)

FINDING: Based on the above stated criteria, Applicant is subject to the provisions of Title 18 regarding heritage trees.

18.10.115 Preapplication conference.

When an applicant knows or suspects that critical areas are located on or near the subject property, the applicant shall contact the city prior to finalizing development plans and applying for

development permits. Early disclosure of critical areas will reduce delays during the permit review process. If the critical area(s) include fish and wildlife habitat, WDFW will also be notified of and invited to participate in the preapplication conference.

(Ord. No. 2012-11-906, § 1, 11-26-2012)

> **FINDING:** There was a preapplication conference held on September 29, 2022 and heritage trees were discussed during that conference.

18.10.116 Submittal requirements.

In addition to the information required for a development permit, any development activity subject to the provisions of this chapter may be required to submit a critical areas report as described under Section 18.10.200 General Provisions. These additional requirements shall not apply for an action exempted in Section 18.10.125.

(Ord. No. 2012-11-906, § 1, 11-26-2012)

> **FINDING:** Staff finds Applicant provided a tree report (Exhibit D) and other heritage trees shall be reviewed and noted on the final plat. Staff notes that the large ponderosa tree close to N. Main Street is not on preliminary plat maps.
>
> > **CONDITION OF APPROVAL:** Prior to final plat, Applicant shall note all heritage trees on the final plat map and include any required buffers in addition to the heritage tree dripline. Additional compliance with tree buffers shall be reviewed at the time of building permit or additional land use action review applications are received. Staff notes that the large ponderosa tree close to N. Main Street is not on

18.10.117 Bonds or performance security.

A. Prior to issuance of any permit or approval which authorizes site disturbance under the provisions of this chapter, the city shall require performance security to assure that all work or actions required by this chapter are satisfactorily completed in accordance with the approved plans, specifications, permit or approval conditions, and applicable regulations and to assure that all work or actions not satisfactorily completed will be corrected to comply with approved plans, specifications, requirements, and regulations to eliminate hazardous conditions, to restore environmental damage or degradation, and to protect the health safety and general welfare of the public.

B. The city shall require the applicant to post a performance bond or other security in a form and amount acceptable to the city for completion of any work required to comply with this code at the time of construction. If the development proposal is subject to mitigation, the applicant shall post a performance bond or other security in a form and amount deemed acceptable by the city to cover long term monitoring, maintenance, and performance for mitigation projects to ensure mitigation is fully functional for the duration of the monitoring period.

C. The performance bond or security shall be in the amount of one hundred twenty-five percent of the estimated cost of restoring the functions and values of the critical area at risk.

D. The bond shall be in the form of irrevocable letter of credit guaranteed by an acceptable financial institution, with terms and conditions acceptable to the city or an alternate instrument or

technique found acceptable by the city attorney.

E. Bonds or other security authorized for mitigation by this section shall remain in effect until the city determines, in writing, that the standards bonded have been met. Bonds or other security for required mitigation projects shall be held by the city for a minimum of five years to ensure that the mitigation project has been fully implemented and demonstrated to function. The bond may be held for longer periods upon written finding by the city that it is still necessary to hold the bond to ensure the mitigation project has meet all elements of the approved mitigation plan.

F. Depletion, failure, or collection of bond funds shall not discharge the obligation of an applicant or violator to complete required mitigation, maintenance, monitoring, or restoration.

G. Any failure to satisfy critical area requirements established by law or condition including, but not limited to, the failure to provide a monitoring report within thirty days after it is due or comply with other provisions of an approved mitigation plan shall constitute a default, and the city may demand payment of any financial guarantees or require other action authorized by the law or condition.

H. Any funds recovered pursuant to this section shall be used to complete the required mitigation.

(Ord. No. 2012-11-906, § 1, 11-26-2012)

FINDING: Based on plans submitted by Applicant, the only tree that may be directly affected by this subdivision application and associated required improvements, the tree near the center of the property may need to be removed as part of public improvements. However, Staff also finds that per the arborist's report (Exhibit D), this tree is unhealthy and not likely to survive. Based on this, additional mitigation measures do not need to be imposed. Potential heritage trees located on proposed Lots 27 and 28 are not part of any proposed public improvements and mitigation measures for the trees on Lots 27 and 28 are to be reviewed and mitigation measures potentially imposed at the time building permits are received for review. The large ponderosa tree on the eastern boundary of subject property and adjacent to N. Main Street is not shown on plat maps. Because of the location of this tree, it is unclear if this tree is on the subject property or is located within public right of way. Additional requirements for heritage trees shall be reviewed in WSMC 18.10.317.

18.10.118 Native growth protection easement/critical area tract.

A. As part of the implementation of approved development applications and alterations, critical areas and their buffers that remain undeveloped pursuant to this chapter, in accordance with the Section 18.10.200 General Provisions shall be designated as native growth protection easements (NGPE). Any critical area and its associated buffer created as compensation for approved alterations shall also be designated as an NGPE.

B. When the subject development is a formal subdivision, short subdivision (short plat), binding site plan, site plan/design review, master site plan, or planned unit development (PUD), critical areas and their buffers shall be placed in a critical areas tract in addition to being designated as a NGPE, as described in the Section 18.10.200, General Provisions, of these regulations.

C. The requirement that a critical area tract be created may be waived by the city if it is determined that all or the critical majority of a NGPE will be contained in a single ownership without creation of a separate tract.

(Ord. No. 2012-11-906, § 1, 11-26-2012)

FINDING: Potential heritage trees located on proposed Lots 27 and 28 are not part of any

proposed public improvements and mitigation measures for the trees on Lots 27 and 28 are to be reviewed and mitigation measures potentially imposed at the time building permits are received for review The large ponderosa tree is not noted on submitted plat maps. Additional requirements for heritage trees shall be reviewed in WSMC 18.10.317.

18.10.119 Notice on title.

A. To inform subsequent purchasers of real property of the existence of critical areas the owner of any real property containing a critical area or buffer on which a development proposal is submitted and approved shall file a notice with the city for review and approval as to form and content prior to recording the notice with the county.

The notice shall state:

1. The presence of the critical area or buffer on the property;
2. The use of this property is subject to the "Title"; and
3. That limitations on actions in or affecting the critical area and/or buffer may exist.

The notice shall run with the property and will be required whether the critical area is kept in a single ownership or is isolated in a separate critical area tract.

B. This notice on title shall not be required for a development proposal by a public agency or public or private utility within a recorded or adjudicated right-of-way or easement.

C. The applicant shall submit proof that the notice has been filed for public record prior to building permit approval or prior to recording of the final plat in the case of subdivisions.

(Ord. No. 2012-11-906, § 1, 11-26-2012)

FINDING: Because of the potential of heritage trees located on the northern boundary of this subdivision and the large ponderosa tree on the eastern boundary of the property, the final plat shall have notices meeting the above stated standards.

CONDITION OF APPROVAL: Prior to final plat, Applicant shall include a notice meeting the standards of WSMC 18.10.119 on the final plat map.

18.10.120 Inspection and right of entry.

The city or its agent may inspect any development activity to enforce the provisions of this chapter. The applicant consents to entry upon the site by the city or its agent during regular business hours for the purposes of making reasonable inspections to verify information provided by the applicant and to verify that work is being performed in accordance with the approved plans and permits and requirements of this chapter.

(Ord. No. 2012-11-906, § 1, 11-26-2012)

FINDING: Should Staff find inspections to be necessary, Staff reserves the right to enter and inspect property.

18.10.121 Enforcement.

A. The provisions of White Salmon Municipal Code shall regulate the enforcement of these critical areas regulations.

B. Adherence to the provisions of this chapter and/or to the project conditions shall be required throughout the construction of the development. Should the city or its agent determine that a development is not in compliance with the approved plans, a stop work order may be issued for the violation.

C. When a stop work order has been issued, construction shall not continue until such time as the violation has been corrected and that the same or similar violation is not likely to reoccur.

D. In the event of a violation of this chapter, the city or its agent shall have the power to order complete restoration of the critical area by the person or agent responsible for the violation. If such responsible person or agent does not complete such restoration within a reasonable time following the order, the city or its agent shall have the authority to restore the affected critical area to the prior condition wherever possible and the person or agent responsible for the original violation shall be indebted to the city for the cost of restoration.

(Ord. No. 2012-11-906, § 1, 11-26-2012)

FINDING: Should violations be identified, Staff reserves the right to enforce the provisions of Title 18 per the standards set forth above.

18.10.122 Fees.

A. At the time of application for land use review or critical areas review, the applicant shall pay a critical areas review fee, adopted by the city council and amended from time to time.

B. The applicant shall also be responsible for cost of city or peer review of:

1. Initial proposal and reports;
2. Development performance;
3. Monitoring and maintenance reports;

as deemed necessary by the city during review of the proposed action.

(Ord. No. 2012-11-906, § 1, 11-26-2012)

FINDING: Staff collected relevant fees for this review as part of the fees for the subdivision application.

18.10.123 Appeals.

Appeals of administrative decisions shall be governed by Chapter 19.10, Land Development Administrative Procedures, Article V: Appeals, Sections 19.10.220 through 19.10.330 of the White Salmon Municipal Code (WSMC).

(Ord. No. 2012-11-906, § 1, 11-26-2012)

FINDING: This review is part of the subdivision preliminary plat process and appeals shall be handled in accordance with the standards set forth in Title 19 for Type III decisions.

18.10.124 General exemptions.

The following developments, activities, and associated uses shall be exempt from the provisions of this chapter, provided they are consistent with the provisions of other local, state, and federal laws and requirements:

A. Emergencies.

1. Emergency activities that threaten public health, safety, welfare, or risk of damage to private property and that require remedial or preventative action in a time frame too short to allow for review of compliance with the requirements of this chapter may be exempted by written determination of the city or its agent

2. Emergency actions that create an impact to a critical area or its buffer shall use reasonable methods to address the emergency; in addition, they must have the least possible impact to the critical area and/or its buffer.

3. After the emergency, the person or agency undertaking the action shall fully restore and/or mitigate any impacts to the critical area and buffers resulting from the emergency action in accordance with the approved critical area report and mitigation plan prepared in accordance with the procedures outlined in this chapter for a new development permit.

B. Minimal vegetation management that is part of ongoing maintenance of facilities, infrastructure, public right-of-ways, or utilities, provided the vegetation management activity does not expand further into the critical area or its buffer.

C. Passive recreation such as hiking, fishing, and wildlife viewing that does not involve the construction of trails.

(Ord. No. 2012-11-906, § 1, 11-26-2012)

FINDING: Staff finds Applicant does not qualify for these exemptions as there is not an emergency and this proposed plat does not involve vegetation management or proposed passive recreation.

18.10.125 Exceptions.

A. Administrative Exceptions.

1. The proponent of the activity shall submit a written request for exception from the city or its agent that describes the proposed activity and exception that applies.

2. The city or its agent shall review the exception requested to verify that it complies with the chapter and approve or deny the exception. Exceptions that may be requested include:

a. Single family residential building permits are exempt from the requirements of this chapter when the development proposal involves:

i. Structural modifications to or replacement of an existing single-family residential structure or construction of a new residential structure where construction and associated disturbance does not increase the footprint of any existing structure.

ii. The structure is not located closer to the critical area.

iii. The existing impervious surface within the critical area or buffer is not expanded.

b. Operation, maintenance or repair of existing structures, infrastructure improvements, existing utilities, public or private roads, dikes, levees, or drainage systems, including routine vegetation management activities when performed in accordance with approved best management practices, if the activity does not increase risk to life or property as a result of the proposed operation maintenance or repair.

c. Activities within the improved right-of-way. Replacement, modification, installation or construction of utility facilities, lines, pipes, mains, equipment or appurtenances, not including substations, when such facilities are located within the improved portion of the public right-of-way or a city-authorized private roadway. Those activities within improved right-of-way that alter a wetland or watercourse, such as culverts or bridges, or result in the transport of sediment or increased stormwater, subject to the following:

i. The activity shall result in the least possible impact and have no practical alternative with less impact on the critical area and/or its buffer;

ii. An additional, contiguous and undisturbed critical area buffer shall be provided, equal in area to the disturbed critical area buffer; and

iii. Retention and replanting of native vegetation shall occur wherever possible along the right-of-way improvement and resulting disturbance.

d. Minor utility projects. Utility projects which have minor or short-term impacts to critical areas, as determined by the city or its agent in accordance with the criteria below. Minor utility projects are projects that do not significantly impact the functions and values of a critical area(s), such as the placement of a utility pole, street sign, anchor, vault, or other small component of a utility facility. Such projects shall be constructed with best management practices and additional restoration measures may be required. Minor activities shall not result in the transport of sediment or increased stormwater runoff. Minor actions that do transport sediment or increase runoff shall meet the following criteria:

i. There is no practical alternative to the proposed activity with less adverse impacts on critical areas and all attempts have been made to first avoid impacts, minimize impacts, and lastly mitigate unavoidable impacts;

ii. The activity will not change or diminish the overall critical area hydrology or flood storage capacity;

iii. The minor utility project shall be designed and constructed to prevent spills and leaks into critical areas;

iv. The activity will not reduce the existing functions and values of the affected critical areas;

v. To the maximum extent practicable, utility corridor access for maintenance is at limited access point into the critical area buffer rather than by a parallel access road; and

vi. Unavoidable impacts will be mitigated pursuant to an approved mitigation plan.

e. Select vegetation removal activities. Removal of state listed invasive and noxious weeds, and additional aggressive non-native species including Japanese knotweed, scotch

broom, English ivy, Himalayan blackberry, and Evergreen blackberry, utilizing hand labor and light equipment that minimizes disturbance to the critical area and buffer.

f. Hazard tree removal provided that the hazard is documented by a certified arborist or professional forester.

FINDING: Staff finds that per the arborist's report (Exhibit D), one declining oak tree may be removed.

g. Enhancement and restoration activities for the purpose of restoring functions and values of critical area(s) that do not require construction permits.

FINDING: Except for the declining oak tree discussed in the above finding, Applicant does not qualify for any of the exceptions laid out above.

B. Public Agency or Utility Exception. If the application of this chapter would prohibit a development proposal by a public agency or public utility that is essential to its ability to provide service, the agency or utility may apply for an exception pursuant to this section. After holding a Type II hearing (Hearing by Planning Commission) pursuant to WSMC Title 19 Administrative Procedures, the planning commission may approve the exception if the commission finds:

1. There is no other practical alternative to the proposed development with less impact on the critical areas, based on the demonstration by the applicant of the following factors:

a. The applicant has considered all reasonably possible construction techniques based on available technology that are feasible for the proposed project and eliminated any that would result in unreasonable risk of impact to the critical area; and

b. The applicant has considered all available sites and alignments within the range of potential sites and alignments that meet the project purpose and for which operating rights are available.

2. The proposal minimizes and mitigates unavoidable impacts to critical areas and/or critical areas buffers.

FINDING: Applicant is not a public agency and Staff finds public utilities can be provided in the proposed ROW that is to be dedicated to the City as part of the final plat process.

C. Reasonable Use and Variance Potential. If the application of this chapter would deny all reasonable use of the property, the applicant may apply for a variance pursuant to this section. After holding a Type IV public hearing (Hearing by City Council) pursuant to WSMC Title 19 Administration, the city council may approve the variance if the council finds:

1. This chapter would otherwise deny all reasonable use of the property;

2. There is no other reasonable use consistent with the underlying zoning of the property that has less adverse impact on the critical area and/or associated buffer;

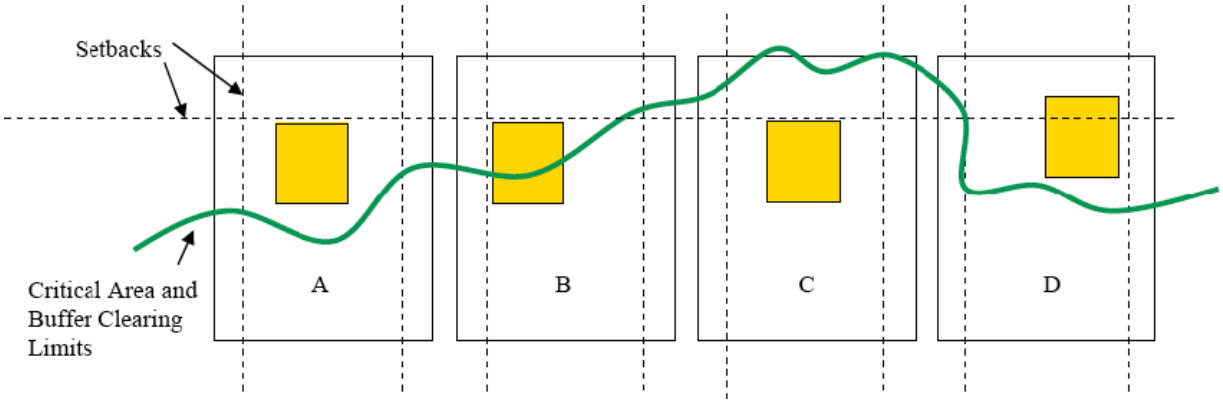
3. The proposed development does not pose an unreasonable threat to the public health, safety or welfare on or off the property;

4. Any alteration is the minimum necessary to allow for reasonable use of the property;

5. The inability of the applicant to derive reasonable use of the property is not the result of actions by the applicant after the effective date of this chapter or its predecessor; and

6. The applicant may only apply for a reasonable use in accordance with a variance approval.

7. Four scenarios that illustrate situations where a reasonable use exception might or might not be applicable are sketched below:



a. A = No reasonable use variance would be granted because there is sufficient space outside the area clearing limits.

b. B = A reasonable use variance might be granted since there is insufficient space for a reasonable use. The development area would need to be limited or scaled back in size and located where the impact is minimized.

c. C = A reasonable use variance would be granted for a minimal development if the property is completely encumbered and mitigation methods are applied.

d. D = The city might consider appropriate modifications to the required setback to prevent intrusion into the protection area.

FINDING: Staff finds that aside from the potential heritage trees on proposed Lots 27 and 28 and the large ponderosa tree, there are no other potential critical areas on the subject property and possible limitations related to heritage trees on proposed Lots 27 and 28 and the ponderosa tree does not preclude the overall proposed R-PUD subdivision to move forward.

D. Variance Criteria to Provide Reasonable Use. Where avoidance of the impact in wetlands, streams, fish and wildlife habitat and critical aquifer recharge areas is not possible, a variance may be obtained to permit the impact. Variances will only be granted on the basis of a finding of consistency with all the criteria listed below. The hearing examiner shall not consider the fact the property may be utilized more profitably.

1. The variance shall not constitute a grant of special privilege inconsistent with the limitation on use of other properties similarly affected by the code provision for which a variance is requested;

2. That such variance is necessary to provide reasonable use of the property, because of special circumstances and/or conditions relating to the size, shape, topography, sensitive areas, location, or surroundings of the subject property, to provide it with those relative rights and privileges permitted to other properties in the vicinity and in the zone in which the subject property is located. The phrase "relative rights and privileges" is to ensure that the property

rights and privileges for the subject property are considered primarily in relation to current city land-use regulations;

3. That the special conditions and/or circumstances identified in subsection 2 of this section giving rise to the variance application are not self created conditions or circumstances;

4. That the granting of the variance will not be materially detrimental to the public welfare or injurious to the property, neighborhood, or improvements in the vicinity and zone in which subject property is situated;

5. That the reasons set forth in the application and the official record justify the granting of the variance, and that the variance is the minimum variance necessary to grant relief to the applicant;

6. That alternative development concepts in compliance with applicable codes have been evaluated, and that undue hardship would result if strict adherence to the applicable codes is required; and

7. That the granting of the variance will not adversely affect implementation of the comprehensive plan or policies adopted thereto and the general purpose and intent of the zoning title or other applicable regulations.

8. WDFW will be notified of any proposed variance to critical areas affecting fish and wildlife sites and habitat areas. The city may require the applicant to demonstrate that WDFW is not willing or able to acquire the property before a variance to fish and wildlife, stream, or wetland conservation areas is approved.

FINDING: Should a variance application be received, it shall be reviewed based on the above stated standards and any other relevant standards in City code.

E. Mitigation Required. Any authorized alteration to a wetland or stream or its associated buffer, or alteration to a fish and wildlife habitat conservation area, as approved under subsections A, B, or C and D of this section, shall be subject to conditions established by the city and shall require mitigation under an approved mitigation plan per [Section 18.10.221].

FINDING: Applicant is not proposing development in the buffer of a wetland or stream or located in a fish and wildlife habitat conservation area, so mitigation is not required.

(Ord. No. 2012-11-906, § 1, 11-26-2012)

18.10.126 Non-conforming uses and structures.

A. Purpose. The purpose of this section establishes the terms and conditions for continuing non-conforming uses, structures and lots which are lawfully established prior to the effective date of this title.

B. Establishing status.

1. A legally established non-conforming lot, use or structure may be continued, transferred or conveyed and/or used as if conforming.

2. The burden of establishing that any non-conforming lot, use or structure lawfully existed as of the effective date of this chapter shall, in all cases, rest with the owner and not with the city.

3. A non-conforming lot, use, or structure may be deemed legally non-conforming by providing documentation from two of the following:

   a) Local agency permit;

   b) Photographic record indisputably dating and locating the lot use or structure as pre-existing the date of this chapter;

   c) Other historical data accepted by the decision maker as sufficient to prove legal existence of a structure, lot, or use prior to adoption of this chapter.

C. Maintenance and repair of non-conforming structures. Normal maintenance and incidental repair of legal non-conforming structures shall be permitted, provided that it complies with all the sections of this chapter and other pertinent chapters of the WSMC.

D. Reconstruction. Reconstruction, restoration or repair (and remodeling) of a legal non-conforming structure damaged by fire, flood, earthquake, falling trees or limbs, or other disasters, shall be permitted; provided that such reconstruction shall not result in the expansion of the non-conforming structure into or towards the critical area, or in a manner that increases the potential impact to the critical area or risk of harm to public safety. Legal non-conforming status will be lost if a building permit is not secured within one year of the date damage is incurred.

E. Expansion of non-conforming use or structure. No legal non-conforming use or structure may be expanded, enlarged, extended, or intensified in any way (including extension of hours of operation) unless such modification is in full compliance with this chapter or the terms and conditions of approved permits pursuant to this chapter.

F. Discontinuance of non-conforming use or structure.

   1. All legal non-conforming uses shall be encouraged to convert to a conforming use whenever possible. Conformance shall be required when:

      a. A change of use is proposed;

      b. The use is terminated or discontinued for more than one year, or the structure(s) which houses the use is vacated for more than one year; or

      c. The structure(s) or area in which the use is conducted is proposed for relocation.

(Ord. No. 2012-11-906, § 1, 11-26-2012)

FINDING: Applicant has not proposed any non-conforming uses and structures shall be reviewed to ensure conformance to City standards at the time building permits are submitted for review.

18.10.200 GENERAL PROVISIONS.

Subsections:

The city of White Salmon will use the following general methods and mechanisms to accomplish the purposes of the critical areas regulations. This section shall be applied to all approved development applications and alterations when action is taken to implement the proposed action.

(Ord. No. 2012-11-906, § 1, 11-26-2012)

18.10.210 General approach.

Protection of critical areas shall observe the following sequence, unless part of a restoration plan for a significantly degraded wetland or stream buffer, described under [Section 18.10.211], below:

A. Confirm presence and continued function of critical areas. Information about type and location of identified fish and wildlife conservation areas is the most frequently updated information affecting the city. Fish and wildlife inventory maps also contain sensitive information and will not be provided for broad public review. The city will work with the regional WDFW representative to confirm the presence or absence of significant fish and wildlife conservation areas. Timely response by WDFW is expected in accordance with Section 18.10.113;

B. Avoid the impact by refraining from certain actions or parts of an action;

C. Where impact to critical areas or their buffers will not be avoided the applicant shall demonstrate that the impact meets the criteria for granting a variance or other applicable exception as set forth in Sections 18.10.124 and 18.10.125;

D. Minimize the impacts by limiting the degree or magnitude of the action by using affirmative steps to avoid or reduce impacts or by using appropriate technology;

E. Rectify the impact by repairing, rehabilitating, or restoring the affected environment;

F. Reduce or eliminate the impact over time by preservation and maintenance operations;

G. Compensate for the impacts by creating, replacing, enhancing, or providing substitute resources or environments.

(Ord. No. 2012-11-906, § 1, 11-26-2012)

FINDING: Staff reviewed this application in accordance with the above stated provisions.

18.10.211 Buffers.

A. Measurement of Buffers. All buffers shall be measured from the critical area boundary as surveyed in the field. The width of the buffer shall be determined according to the category of the critical area and the proposed land use.

B. Standard Buffers. The standard buffer widths presume the existence of a relatively intact native vegetation community in the buffer zone adequate to protect the critical area functions and values at the time of the proposed activity. If the vegetation or protection area is inadequate, the city may require an increase in the buffer width or additional native plantings within the standard buffer width. Provisions to reduce or average buffer widths to obtain optimal habitat value are provided under the development standards for each critical area.

C. Averaging Buffers. The city or its agent will consider the allowance of wetland or stream buffer averaging only when the buffer area width after averaging will not adversely impact the critical area and/or buffer functions and values. At a minimum, any proposed buffer averaging shall meet the following criteria:

1. The buffer area after averaging is no less than that which would be contained within the standard buffer;

2. The buffer width shall not be reduced by more than twenty-five percent at any one point as a result of the buffer averaging;
3. The buffer area shall be enhanced where the buffer is averaged;
4. The additional buffer is contiguous with the standard buffer;
5. Encroachment into the buffer does not occur waterward of the top of an associated steep slope or into a channel migration zone;
6. Encroachment does not occur into the buffer of an associated wetland except as otherwise allowed.

D. Additional Buffers. The city or its agent may require increased buffer sizes as necessary to protect critical areas when either the critical area is particularly sensitive to disturbance or the development poses unusual impacts. Oversight and input from resource agencies will be relied upon heavily by the city in its determination of need for additional buffers.

E. Reducing Buffers. The city or its agent may reduce up to twenty-five percent of the critical area buffer requirement unless otherwise stipulated elsewhere in this regulation subject to a critical area study which finds:

1. The applicant has demonstrated avoidance, minimization of impact, and lastly mitigation of impact in that order;
2. The proposed buffer reduction shall be accompanied by a mitigation plan per [Section 18.10.211] that includes enhancement of the reduced buffer area;
3. The reduction will not adversely affect water quality or disrupt a significant habitat area; and
4. The reduction is necessary for reasonable development of the subject property.

(Ord. No. 2012-11-906, § 1, 11-26-2012)

FINDING: Any buffers that are necessary because of critical areas on subject property shall be determined based on the above stated criteria and standards.

18.10.212 Building set back line (BSBL).

Unless otherwise specified, a minimum BSBL of fifteen feet is required from the edge of any buffer, NGPE, or separate critical area tract, whichever is greater.

(Ord. No. 2012-11-906, § 1, 11-26-2012)

FINDING: Should buffers be required, the BSBL standards shall apply to future building permits, development and land use actions.

18.10.213 Land division and property line adjustment.

A. Subdivisions, short subdivisions, boundary line adjustments and planned residential developments of land in or adjacent to critical areas and associated buffers are subject to the following:

B. Land that is wholly within a wetland or stream critical area or associated buffer may not be subdivided or the boundary line adjusted unless it can be demonstrated to qualify for and is granted a reasonable use variance.

C. Land that is partially within a wetland or stream critical area or associated buffer area may be subdivided or the boundary line adjusted provided that an accessible and contiguous portion of each new or adjusted lot is:

1. Located outside the critical area and buffer; and
2. Large enough to accommodate the intended use.

D. Accessory roads and utilities serving the proposed subdivision may be permitted within the wetland or stream critical area and associated buffer only if the city determines that no other feasible alternative exists as determined by securing an exception and consistent with Section 18.10.125 of this chapter.

(Ord. No. 2012-11-906, § 1, 11-26-2012)

FINDING: Staff determined that based on submitted preliminary plat maps which identify heritage trees on this property, the trees and associated buffers comprise only a small potion of the gross development area and the subdivision may proceed with conditions imposed as part of WSMC 18.10.317-Heritage Trees.

18.10.214 Native growth protection easements.

A. As part of the implementation of approved development applications and alterations, critical areas and their buffers shall remain undeveloped and shall be designated as native growth protection easements (NGPE). Where a critical area or its buffer has been altered on the site prior to approval of the development proposal, the area altered shall be restored using native plants and materials.

B. The native growth protection easement (NGPE) is an easement granted to the city for the protection of a critical area and/or its associated buffer. NGPEs shall be required as specified in these rules and shall be recorded on final development permits and all documents of title and with the county recorder at the applicant's expense. The required language is as follows:

"Dedication of a Native Growth Protection Easement (NGPE) conveys to the public a beneficial interest in the land within the easement. This interest includes the preservation of existing vegetation for all purposes that benefit the public health, safety and welfare, including control of surface water and erosion, maintenance of slope stability, visual and aural buffering, and protection of plant and animal habitat. The NGPE imposes upon all present and future owners and occupiers of land subject to the easement the obligation, enforceable on behalf of the public of the city of White Salmon, to leave undisturbed all trees and other vegetation within the easement. The vegetation in the easement may not be cut, pruned, covered by fill, removed, or damaged without express permission from the city of White Salmon, which permission must be obtained in writing."

C. When the subject development is a formal subdivision, short subdivision (short plat), binding site plan, contract rezone, master site plan, site plan/design review, or planned unit development (PUD), the critical area and its buffers shall be placed in a critical areas tract and designated as a NGPE, as described below.

(Ord. No. 2012-11-906, § 1, 11-26-2012)

FINDING: Because of the potential of heritage trees on this property, Applicant needs to include the dedication statement given above in WSMC 18.10.214 prior to final plat. Additional details may be found in WSMC 18.10.317.

FINDING: Staff finds Applicant shall include the dedication statement given in WSMC 18.10.214 prior to final plat because of the presence of heritage trees in the vicinity of proposed Lots 27 and 28. In the case of the ponderosa tree along the eastern boundary of subject property that is part of the area to be part of open or green space, this statement shall appear on the final plat map.

18.10.215 Critical area tracts.

Critical areas tracts are legally created non-building lots containing critical areas and their buffers that shall remain undeveloped pursuant to the critical areas regulations. Separate critical area tracts are not an integral part of the lot in which they are created; are not intended for sale, lease or transfer. The following development proposals shall identify such areas as separate tracts:

- Subdivisions
- Short subdivisions
- Planned unit developments
- Binding site plans
- Master site plans
- Site plan/design review

A. Responsibility for maintaining tracts in compliance with the WSMC and all terms and conditions applied to the tract based on review of required critical area reports and studies shall be held by a homeowners association. This homeowners association shall be created pursuant to RCW Chapter 64.38 and established as a Washington nonprofit corporation. Within three years of creation of the critical areas tract ownership and maintenance of the tract shall be vested in the homeowners' association. The permit applicant, owner, or other appropriate entity deemed acceptable by the city attorney shall be responsible for maintaining the tract until such time as the homeowners association is duly formed.

FINDING: Staff finds Applicant is subject to the provisions of WSMC 18.10.215 as a subdivision has been proposed.

B. The following note shall appear on the face of all plats, binding site plans, master site plans, site plan/design review, or contract rezones and shall be recorded on the title for all affected lots:

"NOTE: All lots adjoining separate tracts identified as Native Growth Protection Easements are jointly and severally responsible for the maintenance and protection of the tracts. Maintenance includes ensuring that no alteration occurs within the separate tract and that vegetation remains undisturbed unless the express written permission of the city of White Salmon [h]as been received."

C. The city may waive the requirement that a critical areas tract be created if it is determined that all or the critical majority of a NGPE will be contained in a single ownership without creation of a separate tract.

FINDING: Based on a review of the submitted preliminary plat map, the heritage trees located on Lots 27 and 28 are contained on those lots. For this reason, Staff finds critical areas tracts are not required.

…

18.10.217 Critical areas reports/studies.

A. Timing of Studies. When an applicant submits an application for any development proposal, it shall indicate whether any critical areas or buffers are located on or adjacent to the site. The presence of critical areas may require additional studies and time for review. However, disclosure of critical areas early will reduce delays during the permit review process. If the applicant should disclose there are no known critical areas, further studies may be required for verification.

B. Studies Required.

1. When sufficient information to evaluate a proposal is not available, the city or its agent shall notify the applicant that a critical areas study and report is required. The city or its agent may hire an independent qualified professional to determine whether a critical areas report is necessary.

2. When possible, the city may rely on input from a qualified representative of the appropriate resource agency to assist with the determination that a critical areas report is necessary. (e.g., WDFW regional representative may be consulted to determine if the presence of a fish and wildlife conservation area requires a critical areas study.)

3. If a critical area report is required, the city or its agent may retain independent qualified consultants, at the applicant's expense, to assist in review of studies that are outside the range of staff expertise. The city may develop a list of pre-qualified consultants that can be used by an applicant in order to preclude the need for peer review of submitted reports.

4. Critical area reports shall be written by a qualified professional, as defined in the definitions section of this chapter. A critical areas report shall include all information required pursuant to Section 18.10.217.[C], below. A monitoring and maintenance program shall be required to evaluate the effectiveness of mitigating measures.

5. Studies generated as part of an expanded SEPA environmental checklist or an environmental impact statement may qualify as a critical areas report if the project is developed in enough detail to have provided an evaluation of site-specific impacts and mitigation measures.

FINDING: Applicant has disclosed the presence of heritage trees on Lots 27 and 28 and these are included on the preliminary plat map. Because of this, a critical areas report is not required. Staff finds the large ponderosa tree on the eastern boundary of this property next to proposed open space was not indicated on the preliminary plat.

CONDITION OF APPROVAL: Heritage trees identified on Lots 27 and 28 on the preliminary plat map shall appear on the final plat map and shall be identified as heritage trees on the final plat map. The ponderosa tree shall be indicated on final plat map.

…

18.10.218 Mitigation timing.

The buffer for a created, restored, or enhanced critical area as compensation for approved alterations shall be the same as the buffer required for the category of the critical area. For the purposes of restoration, creation, or enhancement, buffers shall be fully vegetated and shall not include lawns, walkways, driveways or other mowed or paved areas. Mitigation shall be completed immediately following disturbances and prior to use or occupancy of the activity or development, or when seasonally appropriate. Construction of mitigation projects shall be timed to reduce impacts to existing fisheries, wildlife, and water quality.

(Ord. No. 2012-11-906, § 1, 11-26-2012)

FINDING: Staff finds Applicant does not need to perform mitigation measures as heritage trees are marked on the preliminary plat map and a condition as stated above requires all heritage trees to be marked on the final plat map, including the previously discussed ponderosa tree on the eastern edge of the property.

…

18.10.222 Monitoring.

A. The city will require long-term monitoring of development proposals where alteration of critical areas or their buffers are approved. Such monitoring shall be an element of the required mitigation plan and shall document and track impacts of development on the functions and values of critical areas, and the success and failure of mitigation requirements. Monitoring may include, but is not limited to:

1. Establishing vegetation transects or plots to track changes in plant species composition over time;
2. Using aerial or other photography to evaluate vegetation community response;
3. Sampling surface and ground waters to determine pollutant loading;
4. Measuring base flow rates and stormwater runoff to model and evaluate water quantity predictions;
5. Measuring sedimentation rates; and
6. Sampling fish and wildlife populations to determine habitat utilization, species abundance, and diversity;
7. Sampling of water temperatures for wetlands and streams.
8. The property owner will be required to submit monitoring data and reports to the city on an annual basis or other schedule as required by the city or its agent. Monitoring shall continue for a minimum period of five years or for a longer period if necessary to establish that the mitigation performance standards have been met.
9. Performance Bond. Prior to issuance of any permit or approval, which authorizes site disturbance under this chapter, the city or its agent shall require performance security as specified in Section 18.10.100, Administration.

(Ord. No. 2012-11-906, § 1, 11-26-2012)

FINDING: This subdivision proposal does not involve disturbing the trees on Lots 27 and 28. Compliance with the above stated criteria shall be reviewed at the time building permit applications are received and reviewed by Staff.

18.10.223 Contingencies/adaptive management.

When monitoring reveals a significant deviation from predicted impacts or a failure of mitigation measures, the applicant shall be responsible for appropriate corrective action. Contingency plans developed as part of the original mitigation plan shall apply, but may be modified to address a specific

deviation or failure. Contingency plan measures shall be subject to the monitoring requirement to the same extent as the original mitigation measures.

(Ord. No. 2012-11-906, § 1, 11-26-2012)

> **FINDING:** This subdivision proposal does not involve disturbing the trees on Lots 27 and 28. Compliance with the above stated criteria shall be reviewed at the time building permit applications are received and reviewed by Staff.

18.10.224 Habitat management plans.

A habitat management plan shall be required by the city when the critical area review of a development proposal determines that the proposed activity will have an adverse impact on wetland, stream, and fish and wildlife habitat conservation area critical areas.

A. A habitat management plan, prepared by a qualified biologist in consultation with WDFW, shall address the following mitigation measures:

1. Reduction or limitation of development activities within the critical area and buffers;
2. Use of low impact development techniques or clustering of development on the subject property to locate structures in a manner that preserves and minimizes the adverse effects to habitat areas;
3. Seasonal restrictions on construction activities on the subject property;
4. Preservation and retention of habitat and vegetation on the subject property in contiguous blocks or with connection to other habitats that have a primary association with a listed species;
5. Establishment of expanded buffers around the critical area;
6. Limitation of access to the critical area and buffer; and
7. The creation or restoration of habitat area for listed species.

(Ord. No. 2012-11-906, § 1, 11-26-2012)

> **FINDING:** This subdivision proposal does not involve disturbing the trees on Lots 27 and 28. Compliance with the above stated criteria shall be reviewed at the time building permit applications are received and reviewed by Staff.

18.10.300 FISH AND WILDLIFE HABITAT CONSERVATION AREAS.

<u>Subsections:</u>

18.10.310 Purpose.

The purpose of the fish and wildlife habitat conservation areas is to preserve and protect those areas with which anadromous fish, threatened and endangered species, and species of local importance have a primary association.

(Ord. No. 2012-11-906, § 1, 11-26-2012)

18.10.311 Designation.

A. For purposes of these regulations fish and wildlife conservation areas are those habitat areas that meet any of the following criteria:

1. Documented presence of species listed by the federal government or the state of Washington as endangered, threatened, and sensitive species; or

2. Sites containing and located within three hundred feet of habitat for priority habitat species as listed and mapped by WDFW including:

   a. California Mountain Kingsnake;

   b. Mountain Quail;

   c. Vaux's Swift;

   d. Bald Eagle habitat;

   e. Heron rookeries or active nesting trees;

   f. Golden Eagle habitat;

   g. Peregrine Falcon habitat;

   h. Pilliated Woodpecker;

   i. Larch Mountain Salamander;

   j. Western Pond Turtle;

   k. Lewis' Woodpecker;

   l. Osprey;

   m. Spotted Owl;

   n. Goshawk;

   o. Western Gray Squirrel;

   p. Mule and Black-Tailed Deer;

   q. Resident Cut Throat;

   r. Salmonid species;

   i. Coho Salmon;

   ii. Summer Steelhead;

   iii. Winter Steelhead;

   iv. Rainbow Trout; or

   s. Waterfowl concentrations.

3. Priority habitats mapped by WDFW including:

   a. Cliffs/bluffs;

   b. Talus slopes;

c. Snag patches having ten snags or more;

d. Pine Oak/Oak woodlands—Oregon White Oak woodland;

e. Wetlands; and

f. Riparian areas.

4. All streams which meet the criteria for streams set forth in WAC 222-16-030 and based on the interim water typing system in WAC 222-16-031.

5. Heritage tree sites.

B. All areas within the city meeting one or more of the above criteria, regardless of any formal identification, are designated critical areas and are subject to the provisions of this chapter. The approximate location and extent of known fish and wildlife habitat conservation areas are shown on the critical area maps kept on file at the city. Wildlife data is sensitive, changes, and protection requirements vary depending on specific site and area characteristics. WDFW will be consulted to verify the presence of critical habitat areas. Access to the maps will be limited to a need to know basis for individual project proposals, due to the sensitivity of the information in the maps.

(Ord. No. 2012-11-906, § 1, 11-26-2012)

FINDING: Because heritage trees are listed in the arborist's report (Exhibit D), Staff finds Applicant is subject to the provisions of WSMC 18.10.300.

18.10.312 Buffers.

…

B. Wildlife and Other Habitat. Buffer widths and setbacks for the protection of listed species outside of streams and stream buffers will be determined on a site-specific basis through the approval of a critical areas report.

(Ord. No. 2012-11-906, § 1, 11-26-2012)

FINDING: Applicant is subject to buffers and the building setback line as previously discussed due to heritage trees on proposed Lots 27 and 28. Findings and conditions of approval are discussed in greater detail I n WSMC 18.10.317. Because the large ponderosa on the eastern edge of subject property is either in public right of way or on the portion of this development to be dedicated to open space, the ponderosa should be marked but a buffer does not need to be included.

18.10.313 General performance standards.

The requirements provided in this subsection supplement those identified in Section 18.10.200 General Provisions. All new structures and land alterations shall be prohibited from habitat conservation areas, except in accordance with this chapter. Additional standards follow:

A. No development shall be allowed within a habitat conservation area or any associated buffer with which state or federally endangered, threatened, or sensitive species have a primary association.

B. Whenever development is proposed adjacent to a fish and wildlife habitat conservation area with which state or federally endangered, threatened, or sensitive species have a primary

association, such areas shall be protected through the application of protection measures in accordance with a critical areas report prepared by a qualified professional and approved by the city or its agent. WDFW should be consulted to provide a technical review and an advisory role in defining the scope of the habitat study.

C. Habitat Study. Development proposals or alterations adjacent to and within three hundred feet of a fish and wildlife habitat conservation area shall prepare, and submit, as part of its critical areas study, a habitat study which identifies which, if any, listed species are using that fish and wildlife habitat conservation area. If one or more listed species are using the fish and wildlife habitat conservation area, the following additional requirements shall apply:

1. The applicant shall include in its critical areas study a habitat management plan which identifies the qualities that are essential to maintain feeding, breeding, and nesting of listed species using the fish and wildlife habitat conservation area and which identifies measures to minimize the impact on these ecological processes from proposed activities. The applicant shall be guided by the document Management Recommendations for Washington's Priority Habitats and Species, issued by the Washington Department of Wildlife, May 1991, and as may be amended, and by any recovery and management plans prepared by the Washington Department of Wildlife for the listed species pursuant to WAC 232-12-297(11).

2. Conditions shall be imposed, as necessary, based on the measures identified in the habitat management plan.

3. The two hundred-foot buffer from "S" and "F" type streams may be adjusted down to one hundred fifty feet in specific instances with no additional review and with the concurrence of WDFW. Further modification or adjustment of buffer widths when a narrower buffer is sufficient to protect specific stream functions and values in a specific location may be achieved in consultation with WDFW subject to additional review of critical areas report and habitat study.

4. Approval of alteration of land adjacent to the habitat conservation area, buffer or any associated setback zone shall not occur prior to consultation with the state department of fish and wildlife and the appropriate federal agency.

D. No plant, wildlife, or fish species not indigenous to the region shall be introduced into a habitat conservation area unless authorized by a state or federal permit or approval.

E. Alteration of natural watercourses shall be avoided.

F. The city or its agent shall condition approval of activities allowed adjacent to a fish and wildlife habitat conservation area or its buffer, as necessary, per the approved critical area report and habitat management plan to minimize or mitigate any potential adverse impacts. Performance bonds as defined by this chapter may also be made a condition of approval in accordance with the provisions of this chapter.

(Ord. No. 2012-11-906, § 1, 11-26-2012)

FINDING: Applicant is subject to buffers and the building setback line as previously discussed due to heritage trees on proposed Lots 27 and 28. Findings and conditions of approval are discussed in greater detail I n WSMC 18.10.317. Additional habitat conservation areas are not required as part of this R-PUD subdivision application review. As the ponderosa tree is on or adjacent to land to be open space, additional mitigation measures are not required for that tree.

…

18.10.317 Special provisions—Heritage trees.

A. The requirements provided in this section supplement those identified in Section 18.10.200 General Provisions. All heritage trees qualifying for protection provide valuable local habitat and shall be protected as critical areas. The tree protection area shall be equal to ten times the trunk diameter of the tree or the average diameter of the area enclosed within the outer edge of the drip line of the canopy, whichever is greater.

B. Heritage trees include:

1. Oregon White Oaks with a trunk diameter larger than fourteen inches,
2. All other tree species with a trunk diameter greater than eighteen inches, or
3. Any tree designated as a heritage tree by the city council in accordance with the nomination process detailed below.

To be considered a heritage tree the tree must be nominated by the landowner of the ground sustaining the tree and be accepted by the city onto the inventory list of heritage trees compiled and maintained by the city.

FINDING: Staff finds Applicant noted heritage trees on the proposed plat map. There is one declining Oregon white oak tree in the Street B ROW that an arborist recommend be removed. (Exhibit D) There are also several trees located on proposed Lots 27 and 28. The ponderosa tree located adjacent to the eastern property boundary was not included on plat maps. Per findings and condition(s) discussed earlier in these findings, this tree shall be marked on the final plat map. Because of the existence of heritage trees and because the City considers heritage trees as a critical area, Applicant is subject to a critical areas review.

C. Heritage trees may be designated in accordance with the following nomination and designation process:

1. Trees with smaller trunk diameters may also be nominated for heritage status by the property owner, by submitting a map, a photograph, and a narrative description including the location, species, approximate age, and the specific characteristics and reasoning on which the nomination is based. To receive such a designation, a tree must be an outstanding specimen, especially old or large, or of distinctive form, location, or of ecological, cultural or historical significance.
2. The city shall inspect the tree, consider public comments, consult with a certified arborist if relevant, and decide whether or not the tree is to be designated a heritage tree. Notice of the city's decision shall be mailed to the land owner and any other parties participating in the evaluation process.
3. The council may be asked to reverse its designation of a heritage tree.

D. Tree inventory is required.

1. The city shall maintain a list of heritage trees designated within the city limits in response to the voluntary nomination process. The inventory may include a map identifying the location of the trees and a brief narrative description of each heritage tree.

FINDING: Staff finds that between the arborist report (Exhibit D). Applicant partially

meets this standard. As previously discussed, Applicant shall note the large ponderosa tree on the eastern boundary of subject property.

E. Maintenance and preservation of heritage trees is required.

1. Any owner or applicant shall use reasonable efforts to maintain and preserve all heritage trees located thereon in a state of good health pursuant to the provisions of this chapter. Failure to do so shall constitute a violation of this chapter. Reasonable efforts to protect heritage trees include:

   a. Avoidance of grading, excavation, demolition or construction activity within the heritage tree protection area where possible. The city shall consider special variances to allow location of structures outside the building setback line of a heritage tree whenever it is reasonable to approve such variance to yard requirements or other set back requirements.

   b. Grading, excavation, demolition or construction activity within the heritage tree protection area shall require submittal of a tree protection plan, prepared in accordance [with] applicable guidelines for a critical area report and habitat management plan per Section 18.10.200, General Provisions.

   c. Consideration of the habitat or other value of mature trees in the request for a variance or other modification of land use standards may require listing of the tree as a heritage tree. Once listed for protection approval of variances or modification of standards are considered reasonable actions and not the result of a self created hardship.

      FINDING: Staff finds Applicant shall work to ensure continued viability of existing heritage trees, with the exception of removal of the heritage tree located in the proposed ROW of Street B which may be removed per the Arborist's report (Exhibit D)

2. The critical area report for purpose of this section shall include a heritage tree protection plan and shall be prepared by a certified arborist. The plan shall address issues related to protective fencing and protective techniques to minimize impacts associated with grading, excavation, demolition and construction. The city may impose conditions on any permit to assure compliance with this section. (Note: Some provisions in section 18.10.200, such as 18.10.211 Buffers, 18.10.214 Native growth protection easement, 18.10.215 Critical areas tracts, and 18.10.216 Marking and/or fencing requirements; may not be applicable to protection areas for heritage trees.)

3. Building set back lines stipulated by subsection 18.10.212 shall be measured from the outer line of the tree protection area for heritage trees.

   FINDING: This subdivision proposal does not involve disturbing the trees on Lots 27 and 28. Compliance with the above stated criteria shall be reviewed at the time building permit applications are received and reviewed by Staff. The large ponderosa tree is not noted on plat maps and as previously discussed, shall be noted on the final plat map. Because the ponderosa tree is on land to be dedicated to open space, it is not anticipated buildings will encroach into the ponderosa's setback area.

4. Review and approval of the critical areas report and tree protection plan by the city is required prior to issuance of any permit for grading or construction within the heritage tree protection area.

FINDING: This subdivision proposal does not involve disturbing the trees on Lots 27 and 28. Compliance with the above stated criteria shall be reviewed at the time building permit applications are received and reviewed by Staff.

5. In lieu of the NGPE required in subsection 18.10.214, a heritage tree protection easement (HTPE) shall be required. A HTPE is an easement granted to the city for the protection of a heritage tree protection area. HTPEs shall be required as specified in these rules and shall be recorded on final development permits and all documents of title and with the county recorder at the applicant's expense. The required language is as follows:

   "Dedication of a Heritage Tree Protection Easement (HTPE) conveys to the public a beneficial interest in the land within the easement. This interest includes the preservation of existing heritage tree for all purposes that benefit the public health, safety and welfare, including control of surface water and erosion, maintenance of slope stability, visual and aural buffering, and protection of plant and animal habitat. The HTPE imposes upon all present and future owners and occupiers of land subject to the easement the obligation, enforceable on behalf of the public of the city of White Salmon, to leave undisturbed all heritage trees within the easement. The heritage tree protection area may not be impacted by grading, excavation, demolition or construction without express permission from the city of White Salmon, which permission must be obtained in writing."

   FINDING: Staff finds Applicant is subject to this standard as there are heritage trees on Lots 27 and 28 and if the ponderosa tree is on subject property, this standard applies to the ponderosa as well.

   CONDITION OF APPROVAL: Applicant shall include the above dedication easement statement on the final plat map.

F. Heritage tree removal and major pruning is prohibited. It is unlawful for any person to remove, or cause to be removed any heritage tree from any parcel of property in the city, or prune more than one-fourth of the branches or roots within a twelve-month period, without obtaining a permit; provided, that in case of emergency, when a tree is imminently hazardous or dangerous to life or property, it may be removed by order of the police chief, fire chief, the director of public works or their respective designees. Any person who vandalizes, grievously mutilates, destroys or unbalances a heritage tree without a permit or beyond the scope of an approved permit shall be in violation of this chapter.

   FINDING: Staff finds Applicant may remove the tree located in the proposed ROW of Street B per the arborist's report (Exhibit D). The arborist's report did not indicate the trees located on Lots 27 and 28 qualify for removal and the ponderosa was not in the arborist's report at all.

G. Exceptions to the provisions in this section include:

1. A heritage tree can be removed if it is dead, dangerous, or a nuisance, as attested by an arborist's report, submitted to the city and paid for by the tree owner or by order of the police chief, fire chief, the director of public works or their respective designees.

   FINDING: Staff finds Applicant may remove the tree located in the proposed ROW of Street B per the arborist's report (Exhibit D).

2. A heritage tree in or very close to the "building area" of an approved single family residence design can be replaced by another tree. A heritage tree can be removed if its presence reduces the building area of the lot by more than fifty percent after all potential alternatives including possible set backs to minimum yard depth and width requirements have been

considered.

FINDING: Should Applicant construct buildings on Lots 27 and 28 shall observe the above stated standards.

3. Any person desiring to remove one or more heritage trees or perform major pruning (per subsection 18.10.316 F, above) shall apply for an exception pursuant to procedures established by this section rather than subsection 18.10.125 Exceptions, which generally applies elsewhere in this chapter.

FINDING: Aside from the tree located in the proposed ROW of Street B, Applicant is subject to the above stated standard regarding removing or performing major pruning of heritage trees.

4. It is the joint responsibility of the property owner and party removing the heritage tree or trees, or portions thereof to obtain exception. The city may only issue a permit for the removal or major pruning of a heritage tree if it is determined that there is good cause for such action. In determining whether there is good cause, the city shall consult with a certified arborist, paid for by the applicant, as appropriate. The city shall also give consideration to the following:

a. The condition of the tree or trees with respect to disease, danger of falling, proximity to existing or proposed structures and interference with utility services;

b. The necessity to remove the tree or trees in order to construct proposed improvements to the property;

c. The topography of the land and the effect of the removal of the tree on erosion, soil retention and diversion or increased flow of surface waters;

d. The long-term value of the species under consideration, particularly lifespan and growth rate;

e. The ecological value of the tree or group of trees, such as food, nesting, habitat, protection and shade for wildlife or other plant species;

f. The number, size, species, age distribution and location of existing trees in the area and the effect the removal would have upon shade, privacy impact and scenic beauty;

g. The number of trees the particular parcel can adequately support according to good arboricultural practices; and

h. The availability of reasonable and feasible alternatives that would allow for the preservation of the tree(s).

FINDING: Based on the arborist's report, Staff determined the Applicant may remove the tree located in the proposed ROW for Street B.

H. City enforcement of heritage tree protection regulations may include:

1. Stop work on any construction project which threatens a heritage tree until it is shown that appropriate measures have been taken to protect the tree or an exception is granted for its removal; and/or

2. As part of a civil action brought by the city, a court may assess against any person who commits, allows, or maintains a violation of any provision of this chapter a civil penalty in an amount not to exceed five thousand dollars per violation. Where the violation has resulted in removal of a tree, the civil penalty shall be in an amount not to exceed five thousand dollars per tree unlawfully

removed, or the replacement value of each such tree, whichever amount is higher. Such amount shall be payable to the city. Replacement value for the purposes of this section shall be determined utilizing the most recent edition of the Guide for Plant Appraisal, published by the Council of Tree and Landscape Appraisers.

FINDING: Staff finds Applicant is subject to the above stated standards.

(Ord. No. 2012-11-906, § 1, 11-26-2012)

18.10.318 Critical areas report.

A critical areas report for fish and wildlife habitat conservation areas shall be prepared by a qualified biologist with experience analyzing aquatic and/or wildlife habitat and who has experience preparing reports for the relevant type of critical area. The city will ask the applicant to provide a scope describing the methodology of the study and the expected content of the report and mitigation plan. If provided, the scope will be forwarded to WDFW to help ensure the adequacy of work done relative to the extent of the habitat concerns present. WDFW will respond as they are able. City will not rely solely on WDFW review of report scope. Notice will be provided in the interest of ensuring consultant work proposed is in line with agency expectations.

FINDING: Aside from heritage trees, Staff finds additional critical areas are not part of this proposed R-PUD subdivision.

18.10.400 GEOLOGICALLY HAZARDOUS AREAS.

Subsections:

18.10.410 Purpose.

To prevent incompatible development activity to be conducted in or near geologically hazardous areas in order to reduce the risk to public health and safety.

(Ord. No. 2012-11-906, § 1, 11-26-2012)

18.10.411 Designation.

Geologically hazardous areas include areas susceptible to erosion, sliding, earthquake, or other geological events. They pose a threat to the health and safety of citizens when incompatible development is sited in areas of significant hazard. Such incompatible development may not only place itself at risk, but may also increase the hazard to surrounding development and uses. Areas susceptible to one or more of the following types of hazards shall be designated as geologically hazardous areas:

FINDING: The Applicant did not present any materials indicating there are geologically hazardous areas on the subject property; hence, the provisions of WSMC 18.10.400 do not apply.

…

18.10.500 FLOOD HAZARD AREAS.

Subsections:

18.10.510 Purpose.

To protect public health, safety and welfare from harm caused by flooding and to maintain important hydrologic functions of aquatic habitats.

(Ord. No. 2012-11-906, § 1, 11-26-2012)

> **FINDING:** Staff finds that development within flood hazard areas is subject to the provisions of WSMC 18.10.500.

18.10.511 City-adopted flood hazard ordinance applies.

The city adopted flood hazard ordinance based on state model and relying on FEMA flood insurance rating maps, applies. This chapter shall apply to special flood hazard areas identified in the city. No flood insurance study for White Salmon has been prepared by the Federal Insurance Administration. The flood insurance map (FIRM) has not been revised or updated in recent history and must be used very cautiously. Because no base flood elevations are provided by the FIRM maps, [t]he city will require necessary technical assessment of local site specific information to determine extent of flood hazard area on specific parcels.

(Ord. No. 2012-11-906, § 1, 11-26-2012)

> **FINDING:** Staff finds that per the most recent flood hazard map dated XXXXX, the subject property is outside of known flood hazard areas, so WSMC 18.10.500 does not apply.

18.10.600 CRITICAL AQUIFER RECHARGE AREAS.

Subsections:

18.10.610 Purpose.

To protect groundwater quality and quantity for public water supply and to maintain hydrologic functions of aquatic areas. Critical aquifer recharge areas (CARAs) contribute significantly to the replenishment of groundwater and, due to their prevailing geologic conditions associated with infiltration rates, have a high potential for contamination of ground water resources.

(Ord. No. 2012-11-906, § 1, 11-26-2012)

18.10.611 Designation.

A. CARAs are those areas with a critical recharging effect on aquifers used for potable water as defined by WAC 365-190-030(2).

B. No known aquifer recharge areas exist within city limits. The city's wellhead protection areas and other CARAs are in Skamania and Klickitat County.

C. CARAs are categorized as follows:

   1. Category I CARAs include those areas highly susceptible to groundwater contamination and that are located within a sole source aquifer or wellhead protection area.

   2. Category II CARAs include those areas that:

3. Have a medium susceptibility to groundwater contamination and are located in a sole source aquifer or wellhead protection area; or
4. Are highly susceptible to groundwater contamination and are not located in a sole source aquifer or wellhead protection area.

(Ord. No. 2012-11-906, § 1, 11-26-2012)

18.10.612 Future designations.

If, in the future any CARAs are identified within the city based on development of additional public drinking water or other potable water sources, the city shall adopt standards and criteria based on best available science to protect the resulting critical areas.

(Ord. No. 2012-11-906, § 1, 11-26-2012)

> **FINDING:** Staff finds subject property does not meet the standards of being within a critical aquifer recharge area.

18.10.700 WETLAND CRITICAL AREAS.

Subsections:

18.10.710 Purpose.

The purpose of the wetland critical areas provisions is to protect existing wetlands and maintain no net loss of their functions and values.

(Ord. No. 2012-11-906, § 1, 11-26-2012)

18.10.711 Designation.

Determination of wetland ratings will be based on the entire extent of wetlands, unrelated to property lines or ownership patterns. For the purpose of categorization, wetlands shall be designated according to the Washington State Wetland Rating System applicable to the White Salmon Area.

(Ord. No. 2012-11-906, § 1, 11-26-2012)

> **FINDING:** Staff finds that per the 2016 critical areas map (Exhibit E), the subject property does not include any known wetlands.

…

18.10.800 DEFINITIONS.

1. **Adjacent:** Immediately adjoining (in contact with the boundary of the influence area) or within a distance less than that needed to separate activities from critical areas to ensure protection of the functions and values of the critical areas. Adjacent shall mean any activity or development located:
    a. On site immediately adjoining a critical area; or

b. A distance equal to or less than the required critical area buffer width and building setback.

2. **Alteration:** Any human-induced change in an existing condition of a critical area or its buffer. Alterations include, but are not limited to: grading, filling, dredging, channelizing, clearing (vegetation), applying pesticides, discharging waste, construction, compaction, excavation, modifying for storm water management, relocating, or other activities that change the existing landform, vegetation, hydrology, wildlife, or habitat value, of critical areas.

3. **Anadromous Fish:** Fish that spawn in fresh water and mature in the marine environment.

4. **Applicant:** A person who files an application for a permit under this chapter and who is either the owner of the land on which that proposed activity would be located, a contract purchaser, or the authorized agent of such a person.

5. **Aquifer Recharge Area:** An area that, due to the presence of certain soils, geology, and surface water, acts to recharge ground water by percolation.

6. **Best Available Science:** Current scientific information used in the process to designate, protect, or restore critical areas, that is derived from a valid scientific process as defined by WAC 365-195-900 through WAC 365-195-925.

7. **Best Management Practices:** Conservation practices or systems of practice and management measures that:

   a. Control soil loss and reduce water quality degradation caused by high concentrations of nutrients, animal waste, toxics, and sediment;

   b. Minimize adverse impacts to surface water and ground water flow, circulation patterns, and the chemical, physical, and biological characteristics of wetlands;

   c. Protect trees and vegetation designated to be retained during and following site construction; and

   d. Provides standards for proper use of chemical herbicides within critical areas.

8. **Buffer:** The zone contiguous with a critical area that is required for the continued maintenance, function, and structural stability of the critical area.

9. **Building Setback Line (BSBL):** A line beyond which the foundation of a structure shall not extend.

10. **City:** The city of White Salmon, or the city designee or authorized agent.

11. **Clearing:** The removal of vegetation by any means and includes cutting or grubbing vegetation.

12. **Critical Aquifer Recharge Area:** Areas designated by WAC 365-190-080(2) that are determined to have critical recharging effect on aquifers used for potable water as defined by WAC 365-190-030(2).

13. **Critical Areas:** Any of the following areas or ecosystems: wetlands, critical aquifer recharge areas, streams, fish and wildlife habitat conservation areas, frequently flooded areas, and geologically hazardous areas as defined by the Growth Management Act (RCW 36.70A.170).

14. **Erosion:** The process by which soil particles are mobilized and transported by natural agents such as wind, rain, frost action, or stream flow.

15. **Erosion Hazard Area:** Those areas that, because of natural characteristics, including vegetative cover, soil texture, slope gradient, and rainfall patterns, or human-induced changes to such characteristics, are vulnerable to erosion.

16. **FEMA:** Federal Emergency Management Agency. The agency that, oversees the administration of the National Flood Insurance Program (44 CFR).

17. **Fish and Wildlife Habitat Conservation Areas:** Areas necessary for maintaining species in suitable habitats within their natural geographic distribution so that isolated subpopulations are not created as designated by WAC 365-190-080(5). These areas include:

    a. Areas with which state or federally designated endangered, threatened, and sensitive species have a primary association;

    b. Habitats of local importance, including, but not limited to, areas designated as priority habitat by the department of fish and wildlife;

    c. Naturally occurring ponds under twenty acres and their submerged aquatic beds that provide fish and wildlife habitat;

    d. Waters of the state, including lakes, rivers, ponds, streams, inland waters, underground waters, salt waters and all other surface water and watercourses within the jurisdiction of the state of Washington;

    e. Lakes, ponds, streams, and rivers planted with game fish by a governmental or tribal entity;

    f. State natural area preserves and natural resources conservation areas; and

    g. Land essential for preserving connections between habitat blocks and open spaces.

18. **Flood Insurance Rate Map (FIRM):** The official map on which the Federal Insurance Administration has delineated many areas of flood hazard, floodways, and the risk premium zones (CFR 44 Part 59).

19. **Flood Insurance Study:** The official report provided by the Federal Insurance Administration that includes the flood profiles and the FIRM (CFR 44 Part 59).

20. **Functions and Values:** The beneficial roles served by critical areas, including, but not limited to, water quality protection and enhancement, fish and wildlife habitat, food chain support, flood storage, conveyance and attenuation, ground water recharge and discharge, erosion control, and recreation enjoyment and other values.

21. **Geologically Hazardous Areas:** Areas that because of their susceptibility to erosion, sliding, earthquake, or other geological events (as designated by WAC 365-190-080(4)) may not be suited to development consistent with public health, safety or environmental standards. Types of geologically hazardous areas include erosion, landslide, seismic, volcanic hazards, and mine.

22. **Grading:** Any excavation, clearing, filling, leveling, or contouring of the ground surface by human or mechanical means.

23. **Hazard Areas:** Areas designated as frequently flooded or geologically hazardous areas due to potential for erosion, landslide, seismic activity, mine collapse, or other geologically hazardous conditions, including steep slopes.

24. **Homeowners Association:** Homeowners' association created and managed pursuant to RCW Chapter 64.38 and this chapter. The landowner shall establish a Washington nonprofit corporation for the homeowners' association. Articles and bylaws of the homeowners' association shall be prepared in a form acceptable to the city attorney [and] shall be recorded with the county auditor and shall be binding on all heirs, successors and transferees of landowner, guaranteeing the following:

    a. The continued use of such land consistent with the CAO approval;

    b. Availability of funds required for such maintenance; and

    c. Adequate insurance protection of community facilities.

25. **Impervious Surface Area:** Means any non-vertical surface artificially covered or hardened so as to prevent or impede the percolation of water into the soil mantle including, but not limited to, roof tops, swimming pools, paved or graveled roads and walkways or parking areas and excluding landscaping and surface water retention/detention facilities.

26. **Lake:** An area permanently inundated by water in excess of two meters deep and greater than twenty acres in size measured at the ordinary high water mark.

27. **Landslide:** Episodic down slope movement of a mass of soil or rock that includes, but is not limited to, rock falls, slumps, mudflows, and earth flows.

28. **Landslide Hazard Areas:** Areas that are potentially subject to risk of mass movement due to a combination of geologic, topographic, and hydrologic factors.

29. **Minor Utility Project:** The placement of a utility pole, street sign, anchor, vault, or other small component of a utility facility, where the disturbance of an area is less than seventy-five square feet.

30. **Mitigation:** The process of minimizing or compensating for adverse environmental impact(s) of a proposal on a critical area. The type(s) of mitigation required shall be considered and implemented, where feasible, in the following sequential order of preference:

    a. Avoiding the impact altogether by not taking a certain action or parts of an action;

    b. Minimizing impacts by limiting the degree or magnitude of the action and its implementation;

    c. Rectifying the impact by repairing, rehabilitating, or restoring the affected environment;

    d. Reducing or eliminating the impact over time by preservation and maintenance operations during the life of the action;

    e. Compensating for the impact by replacing or providing substitute resources or environments; or

    f. Monitoring the impact and taking appropriate measures to achieve the identified goal.

31. **Monitoring:** The collection of data by various methods for the purpose of understanding natural systems and features, evaluating the impact of development proposals on such

systems, and/or assessing the performance of mitigation measures imposed as conditions of development.

32. **Native Vegetation:** Plant species or communities indigenous to the region, including extirpated species.

33. **Native Growth Protection Easement (NGPE):** An easement granted to the city of White Salmon for the protection of native vegetation within a critical area or its associated buffer.

34. **Practical Alternative:** An alternative that is available and capable of being carried out after taking into consideration cost, existing technology, and logistics in light of overall project purposes, and having less impact to critical areas.

35. **Priority Habitat:** Habitat types or elements with unique or significant value to one or more species as classified by the state department of fish and wildlife.

36. **Qualified Professional:** A person with experience and training in the pertinent scientific discipline, and who is a qualified expert with expertise appropriate for the relevant critical area subject in accordance with WAC 365-195-905(4). A qualified professional must have obtained a B.S. or B.A. or equivalent degree in biology, engineering, environmental sciences, fisheries, geomorphology or related field, and two years of related work experience.

    a. A qualified professional for habitats or wetlands must have a degree in biology or a related environmental science and professional experience related to the subject.

    b. A qualified professional for a geological hazard must be a professional engineer or geologist, licensed in the state of Washington.

    c. A qualified professional for critical aquifer recharge areas must be a hydrologist, geologist, engineer, or other scientist with experience in preparing hydrological assessments.

37. **Reasonable Use:** A legal concept articulated by federal and state courts in regulatory taking cases.

38. **Riparian Habitat:** Areas adjacent to aquatic systems with flowing water (e.g., rivers, perennial or intermittent streams, seeps, springs) that contain elements of both aquatic and terrestrial ecosystems that mutually influence each other.

39. **Salmonid:** A member of the fish family Salmonidae. Including but not limited to chinook, coho, chum, sockeye, and pink salmon; cutthroat, brook, brown, rainbow, and steelhead trout; kokanee; and native char (bull trout and Dolly Varden).

40. **Seismic Hazard Areas:** Area[s] that are subject to severe risk of damage as a result of earthquake-induced ground shaking, slope failure, settlement, or soil liquefaction.

41. **Species:**

    a. Threatened and Endangered - Those native species that are listed in rule by the state department of fish and wildlife pursuant to RCW 77.12.070 as threatened (WAC 232-12-011) or endangered (WAC 232-12-014), or that are listed as threatened and endangered under the federal Endangered Species Act (16 U.S.C. 1533).

b. Sensitive - Vulnerable or declining native species that are likely threatened or endangered in a significant portion of their ranges within the state without cooperative management or the removal of the threats.

c. Local Importance - Species and habitats of local importance may be designated and protected subject to the following process for the designation, nomination and protection of species of local importance.

(1) The designation, nomination and protection strategies shall be based on best available science.

(a) Designation criteria.

(b) Designation of species of local importance must be based on both the following:

(i) Protection of the native species and its primary association area through existing policies, laws, regulations, or non-regulatory tools is not adequate to prevent degradation of the species in the city; and

(ii) The primary association area nominated to protect a particular species is high quality native habitat or has a high potential to be high quality habitat, or provides landscape connectivity which contributes to the designated species' preservation.

(2) Designation of species of local importance must also be based on one or more of the following circumstances:

(a) Local populations of a native species are in danger of extirpation based on existing trends;

(b) Local populations of a native species are likely to become threatened or endangered under state or federal law;

(c) Local populations of a native species are vulnerable or declining;

(d) The native species has recreational, commercial, or tribal significance; or

(e) Long-term persistence of a native species is dependent on the protection, maintenance, and/or restoration of the nominated primary association area.

(3) Petition Contents. The petition to nominate a species of local importance shall contain all the following:

(a) A map showing the nominated primary association area location(s);

(b) An environmental checklist in conformance with SCC 30.61.100;

(c) A written statement that:

(i) Identifies which designation criteria form the basis of the nomination;

(ii) Includes supporting evidence that designation criteria are met; and

(iii) Indicates what specific habitat feature(s) or plant communities are to be protected (e.g., nest sites, breeding areas, and nurseries);

(d) Recommended management strategies for the species, supported by the best available science; and

(e) An economic analysis identifying the cost of implementing a mitigation or protection plan and the financial impact of the requested designation on affected properties or local governments.

(4) Approval Process.

(a) Timing. Nominations for species of local importance will be considered by the council no more than once per year. The city will accept proposals for amendments at any time; however, proposals received after July 31st of each year will be processed in the next annual review cycle.

(b) Process. The city may include a species of local importance for protection pursuant to this section through adoption of legislation by the council. The council considers whether to adopt a motion to list a species of local importance through the following process:

(i) Any person may nominate species for designation by submitting a petition meeting the requirements of this subsection and subject to payment of fees as may be established by the city;

(ii) The city shall complete a SEPA threshold determination and provide notice of the petition as required for SEPA threshold determinations associated with a project permit;

(iii) The city shall review the submittal of the petitioner, and coordinate and assemble all available comments of the public, other city departments, and other agencies. Based on the available record, and any other information that may be available, the city shall provide a staff report and recommendation to the council concerning whether the petition meets the requirements for approval;

(iv) The city shall submit to the executive a staff report containing the staff recommendation, all relevant SEPA documents, and a proposed motion which provides for disposition of the petition;

(v) Upon delivery of the staff report to the council, the proposed motion will be duly considered.

(c) Cost of Environmental Studies. Any person submitting a petition to nominate a species of local importance shall pay the cost of environmental review and studies necessary under SEPA. The person may, at his or her own expense and to the extent determined appropriate by the responsible official, provide additional studies or other information.

(5) Establishment of Specific Rules for Protection. Within one hundred twenty days of an action by the council, the city shall develop an administrative rule pursuant to Title 19 addressing protection of the species of local importance in compliance with this section.

(6) The city may establish additional administrative procedures and fees necessary to administer this section.

42. **Steep Slopes:** Those slopes forty percent or steeper within a vertical elevation change of at least ten feet. A slope is defined by establishing its toe and top and is measured by averaging the inclination over at least ten feet of vertical relief.

43. **Stream:** Any portion of a watercourse, either perennial or intermittent, where the surface water flow is sufficient to produce a defined channel or bed. Streams also include natural watercourses modified by humans. Streams do not include irrigation ditches, canals, stormwater run-off facilities, or other entirely artificial watercourses.

44. **Unavoidable:** Adverse impacts that remain after all appropriate and practicable avoidance and minimization have been achieved.

45. **Utility:** A service and/or facility that produces, transmits, carries, stores, processes, or disposes of electrical power, gas, potable water, stormwater, communications (including, but not limited to, telephone and cable), sewage, oil and the like.

46. **Vegetation:** Plant life growing below, at, and above the soil surface.

47. **Water Typing System:** The system used to classify freshwater surface water systems. Current regulations establish "interim" water typing (1-5) until fish habitat water type maps are available for permanent water typing (S, F, Np, Ns) (WAC 222-16-031).

48. **Wetland:** As defined by RCW 36.70 or as hereafter amended, those areas that are inundated or saturated by ground or surface water at a frequency and duration sufficient to support, and that under normal circumstances do support, a prevalence of vegetation adapted for life in saturated soil conditions. Wetlands generally include swamps, marshes, bogs, and similar areas.

    a. Wetlands do not include those artificial wetlands intentionally created from non-wetland sites, including, but not limited to, swales, canals, detention facilities, wastewater treatment facilities, farm ponds, and landscape amenities, or those wetlands created after July 1, 1990, that were unintentionally created as a result of the construction of a road, street, or highway.

    b. Wetlands may include those artificial wetlands intentionally created from non-wetland areas to mitigate conversion of wetlands.

49. **Wetlands Rating System:** Wetlands shall be rated according to the Washington State Wetland Rating System for Western Washington, Department of Ecology, Publication #93-74, or as revised.

EXHIBIT A

CRITICAL AREAS: MAPS AVAILABLE TO ASSIST WITH CRITICAL AREA IDENTIFICATION

Source	MAP NAME/TYPE

Department of Ecology	NATIONAL WETLANDS INVENTORY NWI MAP - available on line
Federal Emergency Management Agency	FLOOD INSURANCE RATE MAPS - available on line
Department of Natural Resources	GENERAL GEOHAZARD MAPPING - STEEP SLOPES STREAM CLASSIFICATION - INTERACTIVE MAPPING available on line RARE PLANT MAP - BY GRID BLOCK
Washington Department of Fish and Wildlife	PRIORITY HABITAT AND SPECIES MAP - available on line
City of White Salmon	CRITICAL AQUIFER RECHARGE AREAS

Note: City has a more complete listing of map locations and key contacts available for review.

(Ord. No. 2012-11-906, § 1, 11-26-2012)

FINDING: Staff used the above maps as part of their environmental review.

Chapter 18.20 ENVIRONMENTAL PROTECTION (SEPA REVIEW)

18.20.010 Purpose.

The purpose of the ordinance codified in this chapter is to implement the Revised Statewide SEPA Rules (WAC 197-11) and certain elements of Chapter 173-800 WAC, as established by the council on environmental policy and the Washington Department of Ecology, as those guidelines apply to the actions of the city of White Salmon.

(Ord. No. 2012-11-906, § 1, 11-26-2012)

18.20.020 Authority.

The city of White Salmon adopts the ordinance codified in this chapter pursuant to the State Environmental Policy Act, RCW 43.21C.120 and the SEPA Rules, WAC 197-11-904.

(Ord. No. 2012-11-906, § 1, 11-26-2012)

FINDING: Staff finds Applicant is subject to SEPA regulations due to the size of the proposed development and Applicant submitted a SEPA checklist. See WSMC 18.20.080 Environmental Checklist.

18.20.030 Adoption by reference.

The city of White Salmon adopts Chapter 197-11 WAC of the Washington Administrative Code (SEPA Rules 197-11-010 through 197-11-990 inclusive).

(Ord. No. 2012-11-906, § 1, 11-26-2012)

18.20.040 Additional definitions.

In addition to those definitions contained within WAC 197-11-700 through 197-11-799, when used in this chapter, the following terms shall have the following meanings, unless the context indicates otherwise:

A. "Department" means any division, subdivision or organizational unit of the city established by ordinance, rule or order.

B. "SEPA Rules" means Chapter 97-11 WAC adopted by the department of ecology.

C. "Ordinance" means the ordinance, resolution, or other procedure used by the city to adopt regulatory requirements.

D. "Early notice" means the city's response to an applicant stating whether it considers issuance of a determination of significance likely for the applicant's proposal (mitigated DNS procedures).

(Ord. No. 2012-11-906, § 1, 11-26-2012)

18.20.050 Non-exempt proposals—DNS or EIS.

A. For nonexempt proposals, the determination of non-significance (DNS) of draft EIS for the proposal shall accompany the city's staff recommendation to any appropriate advisory body, such as the planning commission.

B. If the city's only action on a proposal is a building permit or other license, the applicant may request in writing that the city conduct environmental review prior to submission of the detailed plans and specifications.

(Ord. No. 2012-11-906, § 1, 11-26-2012)

FINDING: The Applicant submitted a SEPA checklist for review and Staff issued a public notice of this SEPA checklist (File WS-SEPA-2023-001) on February 10, 2023. See WSMC 18.20.080 Environmental Checklist.

18.20.060 Use of exemptions.

A. When the city receives an application for a license or, in cases where the city is initiating a proposal, the city shall determine whether the license and/or the proposal is exempt. If a proposal is exempt, none of the procedural requirements of this chapter apply to the proposal and the city shall not require completion of an environmental checklist. The exemptions are those contained in the SEPA Rules, Section WAC 197-11-305 and in Part Nine, WAC 197-11-800 through 197-11-880.

B. If a proposal includes both exempt and non-exempt actions, the city may authorize exempt actions prior to compliance with the procedural requirements of this chapter, except that:

1. The city shall not give authorization for:

a. Any nonexempt action;

b. Any action that would have an adverse environmental impact; or

c. Any action that would limit the choice of alternatives.

(Ord. No. 2012-11-906, § 1, 11-26-2012)

FINDING: Staff determined this is not an exempt project and a SEPA checklist is required.

18.20.070 Lead agency.

A. The planning commission and/or city staff shall be the designated lead agency for the city and shall be responsible for carrying out the duties and functions of the city when acting under and pursuant to the State Environmental Policy Act and the SEPA Rules.

FINDING: Staff acted as the lead agency for the SEPA checklist.

B. In the event that an EIS is to be prepared by a private applicant or a consultant retained by the private applicant, the lead agency shall ensure that the EIS is prepared in a responsible manner and with appropriate methodology. The lead agency shall direct the areas of research and examination to be undertaken, as well as the organization of the resulting document.

C. In the event that the city is preparing an EIS, the board may require a private applicant to provide data and information which is not in the possession of the city relevant to any or all areas to be covered by the EIS.

(Ord. No. 2012-11-906, § 1, 11-26-2012)

FINDING: The SEPA checklist was prepared by an engineering consultant in a manner consistent with the standards given above.

18.20.080 Environmental checklist.

A. A completed environmental checklist (or a copy), in the form provided in WAC 197-11-960, shall be filed at the same time as an application for a permit, license, certificate, or other approval not specifically exempted in this chapter; except, a check list is not needed if the city and applicant agree an EIS is required, SEPA compliance has been completed, or SEPA compliance has been initiated by another agency.

FINDING: The Applicant submitted a SEPA checklist for review and Staff issued a public notice of this SEPA checklist (File WS-SEPA-2023-001) on February 10, 2023

B. For private proposals, the city will require the applicant to complete the environmental checklist, providing assistance as necessary. For city proposals, the department initiating the proposal shall complete the environmental checklist for that proposal.

C. The city may require that it, and not the private applicant, will complete all or part of the environmental checklist, for a private proposal, if either of the following occurs:

1. The city has technical information on the question or questions that is unavailable to the private applicant; or
2. The applicant has provided inaccurate information on previous proposals or on proposals currently under consideration.

(Ord. No. 2012-11-906, § 1, 11-26-2012)

FINDING: The Applicant submitted a SEPA checklist for review and Staff issued a public notice of this SEPA checklist (File WS-SEPA-2023-001) on February 10, 2023

18.20.090 Mitigated determination of nonsignificance.

As provided in this section and in WAC 197-11-350, the lead agency may issue a determination of non-significance (DNS) based on conditions attached to the proposal by the lead agency or on changes to, or clarifications of, the proposal made by the applicant.

A. An applicant may request in writing early notice of whether a determination of significance (DS) is likely under WAC 197-11-350. The request must:

1. Follow submission of a permit application and environmental checklist for a non-exempt proposal for which the department is lead agency; and

2. Precede the city's actual threshold determination for the proposal.

B. The lead agency should respond to the request for early notice within fifteen days. The response shall:

1. Be written;

2. State whether the city currently considers issuance of a DS likely and, if so, indicate the general; or

3. Specific area(s) of concern that are leading the city to consider a DS; and

4. State that the applicant may change or clarify the proposal to mitigate the indicated impacts, revising the environmental checklist and/or permit application as necessary to reflect the changes or clarifications.

C. As much as possible, the city should assist the applicant with identification of impacts to the extent necessary to formulate mitigation measures.

D. When an applicant submits a changed or clarified proposal, along with a revised environmental checklist, the city shall base its threshold determination on the changed or clarified proposal and should make the determination within fifteen days of receiving the changed or clarified proposal:

1. If the city indicated specific mitigation measures in its response to the request for early notice, and the applicant changed or clarified the proposal to include those specific mitigation measures, the city shall issue and circulate a determination of non-significance under WAC 197-11-340(2).

2. If the city indicated areas of concern, but did not indicate specific mitigation measures that would allow it to issue a DNS, the city shall make the threshold determination, issuing a DNS or DS as appropriate.

3. The applicant's proposed mitigation measures (clarifications, changes, or conditions) must be in writing and must be specific. For example, proposal to "control noise" or "prevent storm water runoff" are inadequate, whereas proposals to "muffle machinery

to X decibel" or "construct two hundred feet storm water retention pond at Y location" are adequate.

4. Mitigation measures which justify issuance of a mitigated DNS may be incorporated in the DNS by reference to agency staff reports, studies or other documents.

E. A mitigated DNS is issued under WAC 197-11-340(2), requiring a fifteen day comment period and public notice.

F. Mitigation measures incorporated in the mitigated DNS shall be deemed conditions of approval of the permit decision and may be enforced in the same manner as any term or condition of the permit, or enforced in any manner specifically prescribed by the city.

G. If the city's tentative decision on a permit or approval does not include mitigation measures that were incorporated in a mitigated DNS for the proposal, the city should evaluate the threshold determination to assure consistency with WAC 197-11-340(3)(a) (withdrawal of DNS).

H. The city's written response under (B) of this subsection shall not be construed as a determination of significance. In addition, preliminary discussion of clarifications or changes to a proposal, as opposed to a written request for early notice, shall not bind the city to consider the clarifications or changes in its threshold determination.

(Ord. No. 2012-11-906, § 1, 11-26-2012)

FINDING: Although the Staff has not yet written the determination of non-significance, based on a review of the proposed subdivision and lack of public comments, aside from a comment regarding heritage trees, Staff is likely to issue a determination of non-significance.

18.20.100 Preparation of EIS—Additional considerations.

A. Preparation of draft and final EISs and supplemental EISs is the responsibility of the city under the direction of the lead agency. Before the city issues an EIS, the lead agency shall be satisfied that it complies with this chapter and Chapter 197-11 WAC.

B. The draft and final EIS or SEIS shall be prepared by city staff, the applicant, or by a consultant selected by the city or the applicant. If the lead agency requires an EIS for a proposal and determines that someone other than the city will prepare the EIS, the lead agency shall notify the applicant immediately after completion of the threshold determination. The lead agency shall also notify the applicant of the city's procedure for EIS preparation, including approval of the draft and final EIS prior to distribution.

C. The city may require an applicant to provide information the city does not possess, including specific investigations. However, the applicant is not required to supply information that is not required under this chapter or that is being requested from another agency. (This does not apply to information the city may request under another chapter or statute.)

(Ord. No. 2012-11-906, § 1, 11-26-2012)

FINDING: Applicant submitted a SEPA checklist and a full EIS is not required.

…

18.20.120 Public notice.

A. When the SEPA Rules require notice to be given, such as when the city issues a determination of non-significance (DNS) or determination of significance (DS), the lead agency shall use reasonable methods to inform the public and other agencies that environmental documents are being prepared or are available and that public hearings, if any, will be held. Examples of reasonable methods to inform the public include:

1. Posting the property, for site-specific proposals;
2. Publishing notice in a newspaper of general circulation in the county or city where the proposal is located;
3. Posting notice at the City Hall, city kiosk, post office and customary grocery store;
4. Notifying individuals or groups with known interest in the proposal being considered;
5. Publishing notice in the city newsletter.

B. At a minimum, notice shall be given by methods A.1 and A.2.

C. The city may require applicants to complete the public notice requirements for the applicant's proposal at their expense.

FINDING: Staff complied with the above stated criteria including posting and publication. In addition, SEPA notices were mailed as part of the adjacent property owner notification letter sent regarding the notification for the proposed subdivision.

(Ord. No. 2012-11-906, § 1, 11-26-2012)

18.20.130 Substantive authority.

The policies and goals set forth in this chapter are supplementary to those in the existing authorization of the city of White Salmon.

(Ord. No. 2012-11-906, § 1, 11-26-2012)

18.20.140 Conditions to permit or approval.

The city may attach conditions to a permit or approval for a proposal so long as:

A. Such conditions are necessary to mitigate specific probable significant adverse environmental impacts identified in environmental documents prepared pursuant to this chapter;

B. Such conditions are in writing;

C. The mitigation measures included in such conditions are reasonable and capable of being accomplished;

D. The city has considered whether local, state, or federal mitigation measures applied to the proposal are sufficient to mitigate the identified impacts;

E. Such conditions are based on one or more policies in subsection 18.20.160 below and cited in the license or other decision document.

(Ord. No. 2012-11-906, § 1, 11-26-2012)

FINDING: Staff has attached conditions of approval related to heritage trees, but does not anticipate attaching conditions related to the SEPA process.

18.20.150 Denial of permit or approval.

The city may deny a permit or approval for a proposal on basis of SEPA so long as:

A. A finding is made that approving the proposal would result in probable significant adverse environmental impacts that are identified in a final EIS or final supplemental EIS prepared pursuant to this chapter;

B. A finding is made that there are no reasonable mitigation measures capable of being accomplished that are sufficient to mitigate the identified impact;

C. The denial is based on one or more policies identified in Section 18.20.160 and identified in writing in the decision document.

(Ord. No. 2012-11-906, § 1, 11-26-2012)

FINDING: Staff has attached conditions of approval related to heritage trees, but does not anticipate attaching conditions related to the SEPA process.

18.20.160 Policies for exercise of authority.

The city designates and adopts by reference the following policies as the basis for the city's exercise of authority pursuant to this section:

A. The city shall use all practicable means, consistent with other essential considerations of state policy, to improve and coordinate plans, functions, programs and resources to the end that the city and its citizens may:

1. Fulfill the responsibilities of each generation as trustee of the environment for succeeding generations;

2. Assure for all people of Washington safe, healthful, productive, and aesthetically and culturally pleasing surroundings;

a. Attain the widest range of beneficial uses of the environment without degradation, risk to health or safety, or other undesirable and unintended consequences;

b. Preserve important historic, cultural, and natural aspects of our national heritage;

c. Maintain, wherever possible, an environment which supports diversity and variety of individual choice;

d. Achieve a balance between population and resource use which will permit high standards of living and a wide sharing of life's amenities; and

e. Enhance the quality of renewal resources and approach the maximum attainable recycling of depletable resources.

B. The city recognizes that each person has a fundamental and inalienable right to a healthful environment and that each person has a responsibility to contribute to the preservation and enhancement of the environment.

C. The city adopts by reference the policies in the following city ordinances and plans:

1. White Salmon Comprehensive Plan.
2. Interim Zoning Ordinance.

(Ord. No. 2012-11-906, § 1, 11-26-2012)

18.20.170 Appeal.

Except for permits and variances issued pursuant to Chapter 90.58 Revised Code of Washington, when any proposal or action not requiring a decision of the city council is conditioned or denied on the basis of SEPA by non-elected officials, the decision shall be appealable to the city council. Such appeal may be perfected by the proponent or any aggrieved party by giving notice to the responsible official within ten days of the decision being appealed. Review by the city council shall be on an original basis.

(Ord. No. 2012-11-906, § 1, 11-26-2012)

FINDING: Should an appeal be received related to SEPA, it shall be reviewed in accordance with the above stated standards.

18.20.180 Environmentally sensitive areas.

A. The city shall designate environmentally sensitive areas under the standards of WAC 197-11-908 and shall file maps designating such areas, together with the exemptions from the list in WAC 197-11-908 that are applicable in such areas, with the mayor and department of ecology, headquarters office, Olympia, Washington. The environmentally sensitive area designations shall have full force and effect of law as of the date of filing.

B. The city shall treat proposals located wholly or partially within an environmentally sensitive area no differently than other proposals under this chapter, making a threshold determination for all such proposals. The city shall not automatically require an EIS for a proposal merely because it is proposed for location in an environmentally sensitive area.

C. Certain exemptions do not apply on lands covered by water, and this remains true regardless of whether or not lands covered by water are mapped.

(Ord. No. 2012-11-906, § 1, 11-26-2012)

FINDING: Staff reviewed this application in accordance with the above stated standards.

18.20.190 SEPA public information.

The city shall retain all documents required by the SEPA Rules (Chapter 197-11 WAC) and make them available in accordance with Chapter 42.17 RCW.

(Ord. No. 2012-11-906, § 1, 11-26-2012)

FINDING: Staff shall retain all documents as required by SEPA rules.

18.20.200 Fees.

A fee as set forth in Chapter 3.36 of this code is required for conducting the environmental review of projects pursuant to the State Environmental Protection Act (SEPA).

(Ord. No. 2012-11-906, § 1, 11-26-2012)

FINDING: Applicant paid appropriate SEPA fees.

18.20.210 Notice of action—Statute of limitations.

A. The city applicant for, or proponent of any action may publish a notice of action pursuant to RCW 43.21C.080 for any action.

B. The form of the notice shall be substantially in the form provided in WAC 197-11-990. The notice shall be published by the city clerk or applicant or proponent pursuant to RCW 43.21C.080.

(Ord. No. 2012-11-906, § 1, 11-26-2012)

…

Chapter 18.35 CITY TREE ORDINANCE[3]

Sections:

18.35.010 Definitions.

(a) **Street Trees:** "Street Trees" are herein defined as trees, shrubs, bushes, and all other woody vegetation on land lying between property lines on either side of all streets, avenues, or ways within the city.

(b) *Park Trees:* "Park Trees" are herein defined as trees, shrubs, bushes and all other woody vegetation in public parks having individual names, and all areas owned by the city, or to which the public has free access as a park.

(c) *City Trees:* "City Trees" are all trees located on city property and include without limitation, street trees and park trees.

(Ord. No. 2017-09-1013, § 2, 9-20-2017; Ord. No. 2021-01-1072, § 1, 1-6-2021)

18.35.020—18.35.060 Reserved.

Editor's note(s)—Ord. No. 2021-04-1077, § 1, adopted April 21, 2021, repealed §§ 17.80.010—17.80.050, which pertained to creation and establishment of a city tree board; term of office; compensation; duties and responsibilities; and operation, and derived from Ord. No. 2017-09-1013, § 2, adopted Sept. 20, 2017 and Ord. No. 2021-01-1072, § 1, adopted Jan. 6, 2021.

[3]Editor's note(s)—Ord. No. 2017-09-1013, §§ 1, 2, adopted September 20, 2017, repealed the former Ch. 18.35, §§ 18.35.010—18.35.150, and enacted a new Ch. 18.35 as set out herein. The former Ch. 18.35 pertained to similar subject matter. See Code Comparative Table and Disposition List for complete derivation.

18.35.070 City tree species to be planted.

Following recommendation by the City Tree Board, the city council shall adopt a list of acceptable and/or prohibited city trees by a separate resolution referring to this section. The city tree list may be amended by city council as necessary following recommendation of the City Tree Board. No species other than those included in the current city tree resolution, or as amended may be planted as city trees without written permission of the City Tree Board.

(Ord. No. 2017-09-1013, § 2, 9-20-2017; Ord. No. 2021-01-1072, § 1, 1-6-2021)

> **FINDING:** Staff finds Applicant shall comply with City tree standards if trees are to be planted in planter strips along Streets A and B, Main Street or in open space.

18.35.080. Spacing.

The spacing of city trees will be in accordance with adopted resolution of acceptable city trees.

(Ord. No. 2017-09-1013, § 2, 9-20-2017; Ord. No. 2021-01-1072, § 1, 1-6-2021)

> **FINDING:** Staff finds Applicant shall comply with City tree standards if trees are to be planted in planter strips along Streets A and B, Main Street or in open space.

18.35.090 Distance from Curb and Sidewalk.

The distance trees may be planted from curbs or curblines and sidewalks will be in accordance with the city street tree resolution, or unless allowed in advance by the City Tree Board and no trees may be planted closer to any curb or sidewalk than the following: Small trees, two feet; medium trees, three feet; and large trees, four feet.

(Ord. No. 2017-09-1013, § 2, 9-20-2017; Ord. No. 2021-01-1072, § 1, 1-6-2021)

> **FINDING:** Staff finds Applicant shall comply with City tree standards if trees are to be planted in planter strips along Streets A and B, Main Street or in open space.

18.35.100 Distance from Street Corners and Fire Hydrants.

No street tree shall be planted closer than 35 feet of any street corner, measured from the point of nearest intersecting curbs or curblines. No street tree shall be planted closer than 10 feet of a fire hydrant.

(Ord. No. 2017-09-1013, § 2, 9-20-2017)

> **FINDING:** Staff finds Applicant shall comply with City tree standards if trees are to be planted in planter strips along Streets A and B, Main Street or in open space.

18.35.110 Utilities.

No street trees other than those species listed as small trees in Section 18.35.070 may be planted under or within ten lateral feet of any overhead utility wire, or over or within five lateral feet of any underground water line, sewer line, transmission line or other utility.

(Ord. No. 2017-09-1013, § 2, 9-20-2017)

FINDING: Staff finds Applicant shall comply with City tree standards if trees are to be planted in planter strips along Streets A and B, Main Street or in open space.

18.35.120 Public Tree Care.

The city shall have the right to plant, prune, maintain and remove trees, plants and shrubs within the lines of all streets, alleys, avenues, lanes, squares and public grounds, as may be necessary for public safety. The City Tree Board shall be notified and consulted in a timely manner of any proposals for new plantings or removal of existing trees, plants and shrubs within the lines of all streets, alleys, avenues, lanes, squares and public grounds.

The City Tree Board may remove or cause or order to be removed, any tree or part thereof which is in an unsafe condition or which by reason of its nature is injurious to sewers, electric power lines, gas lines, water lines, or other public improvements, or is affected with any injurious fungus, insect or other pest.

This Section 18.35.120 does not prohibit the planting of street trees by adjacent property owners providing that the selection and location of said trees is in accordance with Sections 18.35.070 through 18.35.110 of this ordinance. Planting of street trees within the city rights-of-way by adjacent property owners requires a right-of-way permit pursuant to WSMC 12.02.

(Ord. No. 2017-09-1013, § 2, 9-20-2017; Ord. No. 2021-01-1072, § 1, 1-6-2021)

18.35.130 Tree Topping.

It shall be unlawful as a normal practice for any person, firm, or city department to top any street tree, park tree, or other tree on public property. Topping is defined as the severe cutting back of limbs to stubs larger than three inches in diameter within the tree's crown to such a degree so as to remove the normal canopy and disfigure the tree. Trees severely damaged by storms or other causes, or certain trees under utility wires or other obstructions where other pruning practices are impractical may be exempted from this ordinance at the determination of the City Tree Board.

(Ord. No. 2017-09-1013, § 2, 9-20-2017; Ord. No. 2021-01-1072, § 1, 1-6-2021)

18.35.140 Pruning, Corner Clearance.

Every owner of any tree overhanging any street or right-of-way within the city shall prune the branches so that such branches shall not obstruct the light from any street lamp or obstruct the view of any street intersection and so that there shall be a clear space of fourteen feet above the surface of the street or eight feet above the surface of the sidewalk. Said owners shall remove all dead, diseased or dangerous trees, or broken or decayed limbs which constitute a menace to the safety of the public. The city shall have the right to prune any tree or shrub on private property when it interferes with the proper spread of light along the street from a street light or interferes with sight distance to oncoming traffic or the visibility of any traffic control device or sign or within the clear space of fourteen feet above the surface of the street or eight feet above the surface of the sidewalk.

(Ord. No. 2017-09-1013, § 2, 9-20-2017; Ord. No. 2021-01-1072, § 1, 1-6-2021)

18.35.150 Dead or Diseased Tree Removal on Private Property.

The city shall have the right to cause the removal of any dead or diseased trees on private property within the city, when such trees constitute a hazard to life and property, or harbor insects or disease which constitute a potential threat to other trees within the city. The city will notify the owners of such trees in writing. Removal shall be done by said owners at their own expense within sixty days after the date of service of notice. In the event of failure of owners to comply with such provisions, the city shall have the authority to remove such trees and charge the cost of removal on the owners' property tax notice.

(Ord. No. 2017-09-1013, § 2, 9-20-2017; Ord. No. 2021-01-1072, § 1, 1-6-2021)

18.35.160 Removal of Stumps.

All stumps of street and park trees shall be removed below the surface of the ground so that the top of the stump shall not project above the surface of the ground. Gaddis Park shall be exempt from this requirement.

(Ord. No. 2017-09-1013, § 2, 9-20-2017; Ord. No. 2021-01-1072, § 1, 1-6-2021)

18.35.170 Interference with City Tree Board.

It shall be unlawful for any person to prevent, delay or interfere with the City Tree Board, or any of its agents, while engaging in and about the planting, cultivating, mulching, pruning, spraying, or removing of any street trees, park trees, or trees on private grounds, as authorized in this ordinance.

(Ord. No. 2017-09-1013, § 2, 9-20-2017; Ord. No. 2021-01-1072, § 1, 1-6-2021)

18.35.180 Reserved.

Editor's note(s)—Ord. No. 2021-01-1072, § 1, adopted Jan. 6, 2021, repealed § 18.35.180, which pertained to arborists license and bond and derived from Ord. No. 2017-09-1013, § 2, adopted Sept. 20, 2017.

18.35.190 Review by City Council.

The city council shall have the right to review the conduct, acts and decisions of the City Tree Board. Any person may appeal from any ruling or order of the City Tree Board to the city council who may hear the matter and make final decision.

(Ord. No. 2017-09-1013, § 2, 9-20-2017)

18.35.200. Penalty.

Any person violating any provision of this ordinance shall be, upon conviction or a plea of guilty, subject to a fine not to exceed two hundred fifty dollars, plus the city's cost to restore the tree(s) to a pre-violation condition.

(Ord. No. 2017-09-1013, § 2, 9-20-2017)

FINDING: Although the planting of trees has not been proposed, should any trees be planted as part of public improvements (i.e. street trees in a planter strip along proposed streets), any trees that are planted shall meet all provisions of WSMC 18.35-City Tree Ordinance.

Title 19
ADMINISTRATION OF LAND DEVELOPMENT REGULATIONS

Chapter 19.10 LAND DEVELOPMENT ADMINISTRATIVE PROCEDURES

ARTICLE I TYPES OF PROJECT PERMIT APPLICATIONS

19.10.010 Purpose and definitions.

A. Purpose. White Salmon adopts its comprehensive plan and development regulations pursuant to RCW 35A.63, Planning and Zoning in Code Cities. In enacting this chapter, and pursuant to RCW 36.70B.150, the city council intends to establish a mechanism for implementing most of the provisions of Chapter 36.70B RCW (the Regulatory Reform Act) regarding compliance, conformity, and consistency of proposed projects with the city's adopted comprehensive plan and development regulations.

B. Definitions. The following definitions shall apply throughout this chapter:

1. "Administrator" means the city planning administrator as designated by the city council.
2. "Aggrieved party" means a party of record who can demonstrate the following: (a) the land use decision will prejudice the person; (b) the asserted interests are among those the city is required by city code to consider in making a land use decision; and (c) a decision on appeal in favor of the person would substantially eliminate or redress the prejudice alleged to be caused by the land use decision.
3. "Closed record hearing" means an administrative closed record hearing before the city council based upon the record following an open record hearing on a project permit application. The hearing is on the record with no new evidence or information allowed to be submitted. In an appeal, at the city council's discretion, the council may allow argument based upon the record established at the open record hearing.
4. "Days" means calendar days.
5. "Effective date of decisions" means all preliminary and final decisions shall be effective on the date stated in Section 19.10.280(B).
6. "Effective date of notices" means all notices provided to applicants and any members of the public shall be effective on the date deposited in the mail and when first published or posted on properties.
7. "Open record hearing" means a hearing, conducted by a single hearing body, that creates the record through testimony and submission of evidence and information. An open record

hearing may be held prior to a decision on a project permit to be known as an "open record predecision hearing." An open record hearing may be held on an appeal, to be known as an "open record appeal hearing," if no open record predecision hearing has been held on the project permit.

8. "Parties of record" means the land use permit applicant, persons who have testified at an open record hearing, and any persons who have submitted written comments concerning the application that form part of the public record that is considered at the open record hearing (excluding persons who only signed petitions or mechanically produced form letters).

9. "Project permit" or "project permit application" means any land use or environmental permit or license required from the city for a project action, including but not limited to land divisions, planned unit developments, conditional uses, shoreline substantial development permits, permits or approvals required by the Critical Areas Ordinance (Chapter 18.10 of this code), site-specific rezones authorized by the White Salmon comprehensive plan or a formally adopted subarea plan, but excluding the adoption or amendment of the White Salmon comprehensive plan, a subarea plan, or development regulations except as otherwise specifically included in this subsection.

10. "Public meeting" means an informal meeting, hearing, workshop, or other public gathering of people to obtain comments from the public or other agencies on a proposed project permit prior to a decision. A public meeting may include, but is not limited to, a city council meeting, or a scoping meeting on a draft environmental impact statement. A public meeting does not include an open record hearing. The proceedings at a public meeting may be recorded and a report or recommendation may be included in the local government's project permit application file.

(Ord. No. 2012-11-907, § 1, 11-26-2012)

19.10.020 Procedures for processing development project permits.

For the purpose of project permit processing, all development permit applications shall be classified as one of the following: Type I-A, Type I-B, Type II, Type III or Type IV. Legislative decisions are Type V actions, and are addressed in Section 19.10.060. Exemptions from the requirements of project permit application processing are contained in Section 19.10.080.

FINDING: Staff determined the appropriate land use type for a preliminary plat is Type III.

(Ord. No. 2012-11-907, § 1, 11-26-2012)

19.10.030 Determination of proper type of procedure.

A. Determination by Planning Administrator. The planning administrator or his or her designee (hereinafter the "Administrator") shall determine the proper procedure for all development applications. If there is a question as to the appropriate type of procedure, the administrator shall resolve it in favor of the higher procedure type number.

B. Optional Consolidated Permit Processing. An application that involves two or more procedures may be processed collectively under the highest numbered procedure required for any part of the application or processed individually under each of the procedures identified by the code. The applicant may determine whether the application shall be processed collectively or individually. If

the application is processed under the individual procedure option, the highest numbered type procedure must be processed prior to the subsequent lower numbered procedure. For purposes of this section, "highest number" is Type V and lowest number is Type I (or Type I-A).

C. Decision Maker(s). Applications processed in accordance with subsection B of this section which have the same highest numbered procedure but are assigned different hearing bodies shall be heard collectively by the highest decision-maker(s). The city council is the highest, followed by the planning commission, and then the administrator. Joint public hearings with other agencies shall be processed according to Section 19.10.050.

D. SEPA Review. Project review conducted pursuant to the State Environmental Policy Act (SEPA), Chapter 43.21C RCW, shall occur concurrently with project review set forth in this chapter. The SEPA review process, including all public comment procedures, is set forth in Chapter 18.20 of this code. Nothing contained in this chapter shall be construed to restrict the need for full environmental review in accordance with Chapters 18.10 (Critical Areas Ordinance) and 18.20 (Environmental Protection/SEPA Review).

FINDING: This land use action was reviewed in accordance with the above stated standards and per WSMC 19.10.040-Tables 1 and 2.

(Ord. No. 2012-11-907, § 1, 11-26-2012)

19.10.040 Project permit application framework.

Table 1—Permits/Decisions (yellow highlights added by staff)

Type I-A	Type I-B	Type II	Type III	Type IV	Type V
Building permits	Site and building plan review (1)	Site and building plan review (2)	Site and building plan review (3)	Final plat	Development regulations
Short plat (simple)	Boundary line adjustment	Short plat	Preliminary PUD	Final PUD	Zoning text and map amendments
Grading permits	Conditional use (simple)	Conditional use	Site specific rezone		Comprehensive plan text and map amendments
Manufactured home placement permit		Zoning variances	Preliminary plat for full subdivision		Shoreline Master Program amendments
Permitted uses not requiring notice of application			Shoreline permits: substantial development, conditional use, or variances		Annexations

Table 2—Action Type (yellow highlights added by staff)

Procedure Project Permit Applications (Type I — IV)						Legislative
	Type I-A	**Type I-B**	**Type II**	**Type III**	**Type IV**	**Type V**
Notice of application:	No	Yes	Yes	Yes	Yes	Yes
Recommendation made by: commission	N/A	N/A	Administrator	Planning commission	Administrator	Planning
Final decision made by:	Administrator	Administrator	Planning commission (2)	City council	City council	City council
Open record public hearing	No	No	Yes	Yes (3)	No	Yes (4)
Administrative appeal	Yes (5)	Yes (6), closed record before planning commission	Yes (6), closed record before city council	N/A	N/A	N/A
Judicial appeal	Yes	No	No	Yes	Yes	Yes

(1) The administrator may make the final decision on some site and building plan review applications considering the degree of discretion to be employed as specified in Chapter 17.81.

(2) The planning commission shall make the final determination for all site plan review within the parameters of Type II review as specified in Chapter 17.81.

(3) The city council shall make the final determination of all site plan review within the parameters of Type III review as specified in Chapter 17.81. Open record hearings will be held before the planning commission to make recommendations to city council.

(4) Open record hearings will be held both before planning commission to make recommendations to city council, and before city council for final decision.

(5) Appeal provisions specified in Section 19.10.290 Appeal of administrative interpretations and approvals.

(6) The planning commission will hear appeals of staff decisions; the city council will hear appeals of planning commission decisions. Both appeals are closed record hearings.

Summary of Decision Making:

Type I-A — Administrative without notice; administrative appeal by applicant only.

Type I-B — Administrative without notice; administrative appeal by the applicant only; appealable to the planning commission.

Type II — Planning commission review. Notice and open record hearing before the planning commission. Planning commission makes the final decision subject to a right of appeal.

Type III — Planning commission makes a recommendation to city council. City council makes the final decision. Notice and public hearings will be held both before the planning commission to make recommendations to city council, and before city council for final decision.

FINDING: As a preliminary plat is a Type III decision, this application was reviewed in accordance with the above stated standards.

Type IV — Notice and decision by city council during regular council meeting.

Type V — Notice and public hearing before planning commission, with planning commission recommendation to city council. City council also provides notice and public hearing before making final legislative decision.

(Ord. No. 2012-11-907, § 1, 11-26-2012; Ord. No. 2016-10-996, § 1, 10-19-2016; Ord. No. 2017-05-1007, § 2, 5-3-2017; Ord. No. 2022-05-1104, § 1, 4-20-2022)

19.10.050 Joint public hearings (other public agency hearings).

A. Administrator's Decision to Hold Joint Hearing. The administrator may combine any public hearing on a project permit application with any hearing that may be held by another local, state, regional, federal, or other agency, on the proposed action, as long as: (1) the hearing is held within the city limits; and (2) the requirements of subsection C of this section are met.

B. Applicant's Request for a Joint Hearing. The applicant may request that the public hearing on a permit application be combined as long as the joint hearing can be held within the time periods set forth in this chapter. In the alternative, the applicant may agree to a particular schedule if additional time is needed in order to complete the hearings.

C. Prerequisite to Joint Public Hearing. A joint public hearing may be held with another local, state, regional, federal or other agency and the city, as long as:

1. The other agency is not expressly prohibited by statute from doing so;
2. Sufficient notice of the hearing is given to meet each of the agencies' adopted notice requirements as set forth in statute, ordinance, or rule; and
3. The agency has received the necessary information about the proposed project from the applicant in enough time to hold its hearing at the same time as the local government hearing.

(Ord. No. 2012-11-907, § 1, 11-26-2012)

FINDING: The Administrator did not request to hold a joint public hearing and the Applicant did not request to hold a joint public hearing.

...

19.10.080 Exemptions from project permit application processing.

A. Whenever a permit or approval in the White Salmon Municipal Code has been designated as a Type I-A, I-B, II, III or IV permit, the procedures in this title shall be followed in project permit processing. The following permits or approvals are specifically excluded from the procedures set forth in this title:

1. Landmark designations;
2. Street vacations;
3. Public works projects identified as planned actions in the White Salmon comprehensive plan or any amendments thereto. Planned actions are those public or private projects specifically identified by city ordinance or resolution adopted after environmental review conducted in conjunction with the adoption or amendment of the White Salmon comprehensive plan.

FINDING: This is a preliminary plat and is not exempt from project permit application processing.

B. Pursuant to RCW 36.70B.140(2), Type I-A permits, including but not limited to building permits, or other construction permits, or similar administrative approvals categorically exempt from environmental review under SEPA (Chapter 43.21C RCW and Chapter 197-11 WAC), or permits/approvals for which environmental review has been completed in connection with other project permits shall be processed and permitted within one hundred twenty calendar days (subject to Section 19.10.110). However, Type I-A permits are not subject to other requirements of this chapter, and are excluded from the following procedures as defined in this section:

1. Determination of completeness;
2. Notice of application;
3. Except as provided in RCW 36.70B.140, optional consolidated project permit review processing;
4. Single report stating that all of the decisions and recommendations made as of the date of the report do not require an open public record hearing;
5. Notice of Decision. Unless the time deadlines are waived in writing by the applicant, the Type I-A permit shall be processed within one hundred twenty calendar days after the applicant files complete application, subject to the provisions of Section 19.10.110.

(Ord. No. 2012-11-907, § 1, 11-26-2012)

FINDING: A preliminary plat application is a Type III decision and not a Type I-A permit.

ARTICLE II TYPE I—IV PROJECT PERMIT APPLICATIONS

19.10.090 Preapplication conference.

A. Recommended Conference. It is recommended that applicants for project permit Type I-A actions proposing impervious surfaces equal to or exceeding five thousand square feet and/or nonsingle-family structures five thousand square feet or more, Type II, and Type III actions schedule and attend a preapplication conference with the administrator. The purpose of the preapplication

conference is to acquaint the applicant with the requirements of the White Salmon Municipal Code and to allow the administrator to provide the applicant with preliminary comments based upon the applicant's preliminary sketch of the proposal.

B. Assurances Unavailable. It is impossible for the conference to be an exhaustive review of all potential issues. The discussions at the conference shall not bind or prohibit the city's future application or enforcement of all applicable law and ordinances. No statements or assurances made by city representatives shall in any way relieve the applicant of his or her duty to submit an application consistent with all relevant requirements of city, state, and federal codes, laws, regulations and land use plans.

C. Optional Conferences. Preapplication conferences for all other types of applications not specified in this section are optional, and requests for conferences will be considered on a time-available basis by the director.

(Ord. No. 2012-11-907, § 1, 11-26-2012)

FINDING: A pre-application conference was held at City Hall on September 29, 2022.

19.10.100 Development permit application.

A. Applications for project permits shall be submitted upon forms provided by the city. The applicant is encouraged to schedule a presubmittal conference with the city prior to submittal of the application.

B. An application shall consist of all materials required by the applicable development regulations, and shall include the following general information:

1. A completed project permit application form, including SEPA checklist submitted pursuant to White Salmon Municipal Code (WSMC) Title 18.20 Environmental Protection/SEPA Review;
2. A verified statement by the applicant that the property affected by the application is in the exclusive ownership of the applicant, or that the applicant has submitted the application with the written consent of all owners of the affected property. A photocopy of the property deed shall be provided;
3. A property and/or legal description of the site for all applications, as required by the applicable development regulations;
4. The applicable fees;
5. A site plan, showing the location of all proposed lots and points of access and identifying all easements, deeds, restrictions, or other encumbrances restricting the use of the property, if applicable;
6. Any supplemental information or special studies identified by the city.

FINDING: Staff finds the Applicant met these standards.

C. In addition to the requirements set forth in subsections A and B of this section, complete application requirements for the following land use permits are set forth in the following sections of the White Salmon Municipal Code:

[1.] Construction and Grading permits, see Chapter 13.01 of this code;

[2.] Boundary Line Adjustments, see [Title] 16 of this code;

[3.] Short Plats, see [Title] 16 of this code;

[4.] Preliminary Plat, see [Title] 16 of this code for contents of preliminary plat and notice to owners of contiguous land;

[5.] Planned Unit and Cottage Developments, see Chapters 16 and 17 of this code;

[6.] Site and Building Plan Review, see Chapter 17.80 of this code;

[7.] Conditional Uses, see Chapter 17.80 of this code;

[8.] Final Plats, see [Title] 16 of this code;

[9.] Amendments and Rezones, see Chapter 17.88 of this code;

[10.] Shoreline Substantial Development, Conditional Use, or Variance Permits, see WAC 173-27-180.

D. The city may waive specific submittal requirements determined to be unnecessary for review of an application. In such event, the city shall document the waiver in the project file.

(Ord. No. 2012-11-907, § 1, 11-26-2012)

FINDING: Staff reviewed the preliminary plat application in accordance with the above stated standards, including a review of code regarding Planned Unit Development and preliminary plats.

19.10.110 Submission and acceptance of application—Determination of completeness—Additional information and project revisions.

A. Determination of Completeness. Within twenty-eight calendar days after receiving a project permit application, the city shall mail a determination to the applicant which states either: (1) that the application is complete; or (2) that the application is incomplete and what is necessary to make the application complete.

FINDING: Applicant submitted an application on December 22, 2022. Staff issued a letter of incomplete application on January 11, 2023 (Exhibit A).

B. Identification of Other Agencies with Jurisdiction. To the extent known by the city, other agencies with jurisdiction over the project permit application shall be identified in the city's determination required by subsection A of this section.

FINDING: On February 15, 2023, Staff sent notices of both the subdivision preliminary plat application and the notice of a SEPA review to agencies (Exhibit J).

C. Incomplete Application Procedure.

1. If the applicant receives a determination from the city that an application is not complete or that additional information is required, the applicant shall have one hundred twenty calendar days to submit the necessary information to the city. Within fourteen calendar days after an applicant has submitted the requested additional information, the city shall make the

determination as described in subsection A of this section and notify the applicant in the same manner.

FINDING: Applicant submitted an application on December 22, 2022. Staff issued a letter of incomplete application on January 11, 2023.

2. If the applicant either refuses in writing to submit additional information or does not submit the required information within the one hundred twenty-day period, the director shall make a determination that the application has been abandoned and is therefore withdrawn.

3. In those situations where the administrator has deemed an application withdrawn because the applicant has failed to submit the required information within the necessary time period, the applicant will forfeit the application fee.

FINDING: The Applicant submitted requested documentation and the application was deemed complete on February 10, 2023 (Exhibit B).

D. City's Failure to Provide a Determination of Completeness. A project permit application shall be deemed complete under this section if the city does not provide a written determination to the applicant that the application is incomplete as provided in subsection A of this section. Notwithstanding a failure to provide a determination of completeness, the city may request additional information as provided in subsection F of this section.

FINDING: The Applicant submitted requested documentation and the application was deemed complete on February 10, 2023 (Exhibit B).

E. Date of Acceptance of Application. When the project permit application is determined to be complete, the director shall accept it and note the date of acceptance.

FINDING: The Application was initially received on December 22, 2022.

F. Additional Information. A project permit application is complete for purposes of this section when it meets the submission requirements in Section 19.10.100, as well as the submission requirements contained in the applicable development regulations. This determination of completeness shall be made when the application is sufficient for continued processing even though additional information may be required or project modifications may be undertaken after submittal. The city's determination of completeness shall not preclude the city from requiring additional information, that the applicant correct plans or perform studies at any time if new information is required for project review, or if there are substantial changes in the proposed action. No application shall be deemed complete before all applicable application review fees stipulated by Chapter 3.36 WSMC as well as fees applicable to other applicable review processes are collected.

1. Any period during which the city has requested the applicant to correct plans, perform required studies, or provide additional information shall be excluded from the time period provided in this chapter.

2. The time period for requiring additional information shall be calculated from the date the city notifies the applicant of the need for additional information until the earlier of: (a) the date the city determines whether the information satisfies the request for information; or (b) fourteen calendar days after the date the information has been provided to the city.

FINDING: Staff reviewed and deemed the application complete in accordance with the above stated standards.

G. Effect of Project Permit Application Revisions—Substantial Revisions. If, in the judgment of the administrator, the content of an application is so substantially revised by an applicant, either voluntarily or to conform with applicable standards and requirements, that such revised proposal constitutes a substantially different proposal than that originally submitted, the administrator shall deem the revised proposal to be a new application.

1. In reaching a decision whether a revision is substantial, the director shall consider the relative and absolute magnitude of the revision, the environmental sensitivity of the site, any changes in location of significant elements of the project and their relation to public facilities, surrounding lands and land uses and the stage of review of the proposal.

2. Lesser revisions that would not constitute substantial revisions during early stages of review may be substantial during later stages due to the reduced time and opportunity remaining for interested parties to review and comment upon such changes.

3. Written notice of such determination of substantial revision shall be provided to the applicant and all parties of record, including the reasons for the administrator's decision.

4. A determination that any revision is substantial shall result in the time periods set forth in this chapter starting from the date at which the revised project application is determined to be complete. The revised project application shall be subject to all laws, regulations, and standards in effect on the date of the determination of completeness of the substantial revision.

(Ord. No. 2012-11-907, § 1, 11-26-2012)

FINDING: The Applicant did not make revisions to their application beyond clarifications and updated documents as requested by Staff. There were not any revisions to the plans as submitted on December 22, 2022.

19.10.120 Referral and review of development permit applications.

Upon acceptance of a complete application, the administrator shall do the following:

A. Transmit a copy of the application, or appropriate parts of the application, to each affected agency and city department for review and comment, including those agencies responsible for determining compliance with state and federal requirements. The affected agencies and city departments shall have ten calendar days to comment. The administrator may grant an extension of time if needed.

B. Environmental Review. Developments and planned actions subject to the State Environmental Policy Act (SEPA), Chapter 43.21C RCW, shall be reviewed in accordance with the policies and procedures contained in Chapter 18.20 of this code and Chapter 197-11 WAC. SEPA review shall be conducted concurrently with development project review. The following are exempt from concurrent review:

1. Projects categorically exempt from SEPA; and

2. Components of planned actions previously reviewed and approved in the White Salmon comprehensive plan or amendments thereto to the extent permitted by law and consistent with the SEPA environmental determination for the planned action.

C. If a Type III procedure is required, the administrator shall provide for notice and hearing as set forth in Sections 19.10.150 through 19.10.190 of this code.

(Ord. No. 2012-11-907, § 1, 11-26-2012)

FINDING: Staff reviewed and made referrals to other agencies in accordance with the above stated standards.

19.10.130 Scope of project review.

A. Fundamental land use planning choices made in adopted comprehensive and subarea plans and development regulations shall serve as the foundation for project review. The review of a proposed project's consistency with applicable development regulations, or in the absence of applicable regulations the adopted White Salmon comprehensive plan or subarea plan(s), under Section 19.10.140 of this code shall incorporate the determinations under this section.

B. During project review, the administrator or any subsequent reviewing body shall determine whether the items listed in this subsection are defined in the development regulations applicable to the proposed project or, in the absence of applicable regulations, the adopted White Salmon comprehensive plan or subarea plan(s). At a minimum, such applicable regulations or plans shall be determinative of the:

1. Type of land use permitted at the site, including uses that may be allowed under certain circumstances, such as conditional uses, if the criteria for their approval have been satisfied;
2. Density of residential development; and
3. Availability and adequacy of public facilities identified in the White Salmon comprehensive plan, if the plan or development regulations provide for funding of these facilities.

FINDING: The application was reviewed and will continue to be reviewed in accordance with the above stated standards.

C. During project review, the administrator shall not reexamine alternatives to or hear appeals on the items identified in subsection B of this section.

FINDING: As no appeals were received during review, this criterion is not applicable.

D. The administrator may determine that the requirements for environmental analysis and mitigation measures in development regulations and other applicable laws provide adequate mitigation for some or all of the project's specific probable significant adverse environmental impacts to which the requirements apply. In making this determination, the administrator shall:

1. Determine if the applicable regulations require measures that are sufficient to adequately address site-specific, probable significant adverse environmental impacts identified through project application review; and
2. Determine whether additional studies are required and/or whether the project permit application should be conditioned with additional mitigation measures.

E. Nothing in this section limits the authority of the city to approve, condition, or deny a project as provided in its development regulations adopted under Chapter 35A.63 RCW and in its policies and criteria adopted under RCW 43.21C.060, including project review under Chapters 18.10 (Critical Areas Ordinance) and 18.20 (Environmental Protection/SEPA Review) of this code.

(Ord. No. 2012-11-907, § 1, 11-26-2012)

FINDING: Because of the size of the proposed R-PUD subdivision, a SEPA review and was conducted and there was a determination of non-significance.

19.10.140 Project consistency.

A. A proposed project's consistency with development regulations adopted under Chapter 35A.63 RCW or, in the absence of applicable development regulations, the appropriate elements of the White Salmon comprehensive plan or subarea plan adopted under Chapter 35A.63 RCW shall be determined by consideration of:

1. The type of land use;
2. The level of development, such as units per acre or other measures of density;
3. Infrastructure, including public facilities and services needed to serve the development; and
4. The character of the development, such as development standards.

B. In determining consistency, the determinations made pursuant to Section 19.10.130 shall be controlling.

C. For purposes of this section, the term "consistency" shall include all terms used in this chapter and Chapter 36.70A RCW to refer to performance in accordance with this chapter and Chapter 36.70A RCW, including but not limited to compliance, conformity, and consistency.

D. Nothing in this section requires documentation, dictates procedures for considering consistency, or limits the administrator from asking more specific or related questions with respect to any of the four main categories listed in subsections (A)(1) through (4) of this section.

(Ord. No. 2012-11-907, § 1, 11-26-2012)

FINDING: This proposed preliminary plat was reviewed in accordance with the able stated standards. Findings and conditions of approval specific to the above criteria are found throughout these findings. Future development of residential structures will be reviewed according the standards in place for residential construction and land use at the time building permits are received for review.

ARTICLE III PUBLIC NOTICE

19.10.150 Notice of application.

A. Time of Issuance. Within fourteen calendar days of issuing the determination of completeness, the administrator shall issue a notice of application on all Type III project permit applications. If an open record predecision public hearing is required or requested, the notice of application shall be issued at least thirty calendar days prior to the hearing.

FINDING: The letter of complete application was issued on February 10, 2023. Public notifications to adjacent property owners was sent on February 14, 2023 and there was a notice published in the local newspaper on February 15, 2023.

B. SEPA Exempt Projects. A notice of application shall not be required for project permits that are categorically exempt under SEPA, unless a public comment period or an open record predecision hearing is required.

FINDING: A SEPA notice was part of public notifications that went out the week of February 14, 2023 and published in the Gorge News on February 15, 2023.

C. The notice of application shall be posted on the subject property and at City Hall. The notice of application shall be issued prior to and is not a substitute for the required notice of a public hearing.

FINDING: Staff posted this notice on the public bulletin board at City Hall on February 14, 2023.

D. Contents. The notice of application shall include:

1. The name of the applicant;
2. The date of application, the date of the determination of completeness for the application and the date of the notice of application;
3. The street address location of the project or, if unavailable, the location in reference to roadway intersections;
4. A description of the proposed project action and a list of the project permits included in the application;
5. The identification of other permits required by other agencies with jurisdiction not included in the application, to the extent known by the city;
6. The identification of existing environmental documents that evaluate the proposed project, and, if not otherwise stated on the document providing notice of application, the location where the application and any studies can be reviewed;
7. The name of the city staff contact and telephone number;
8. A statement of the limits of the public comment period, which shall be ten calendar days following the date of notice of application (or thirty calendar days if the application involves a shoreline master program permit), and statements of the right of any person to comment on the application, receive notice of and participate in any hearings, request copy of the decision once made, and any appeal rights;
9. The date, time, place and type of hearing, if applicable, and scheduled prior to issuance of the notice of application;
10. A statement of the preliminary determination of consistency with applicable development regulations and the White Salmon comprehensive plan, if one has been made at the time of notice, and of those development regulations that will be used for project mitigation and determination of consistency as provided in Section 19.10.140 of this code;
11. Any other information determined appropriate by the city, such as the city's pending SEPA threshold determination or a statement advising that a final environmental determination shall be made following a comment period;
12. If a local government has made a determination of significance under Chapter 43.21C RCW concurrently with the notice of application, the notice of application shall be combined with

the determination of significance and scoping notice. Nothing in this section prevents a determination of significance and scoping notice from being issued prior to the notice of application;

13. A statement that the final decision on the application will be made within one hundred twenty days from the date of the determination of completeness.

E. Public Comment on the Notice of Application. All public comments on the notice of application must be received in City Hall by five o'clock p.m. on the last day of the comment period. Comments may be mailed, personally delivered or sent by facsimile. Comments should be as specific as possible. Public comments may be provided at any time up to and during the public hearing. However, the city cannot ensure that comments provided after the comment period on the notice of application will be considered and addressed in staff reports on Type III projects. The SEPA threshold determination shall not be issued until after the expiration of the comment period following the notice of application. Regardless of the expiration of the notice of application comment period, any interested party may comment upon the SEPA threshold determination pursuant to applicable SEPA regulations.

(Ord. No. 2012-11-907, § 1, 11-26-2012)

FINDING: Staff sent and posted notices meeting these criteria on February 14, 2023.

19.10.160 Methods of public notice of application.

A. The city shall provide the public notice of application for a project permit by posting the property and by publication in the city's official newspaper, as provided in this section, unless otherwise provided in this chapter.

1. Posting. Posting of the property for site-specific proposals shall consist of one or more notice boards posted by the city as follows:

a. A single notice board shall be placed:

i. At the midpoint of the site street frontage or as otherwise to allow for maximum visibility; and

ii. Where it is completely visible to pedestrians and vehicle traffic.

b. Additional notice boards may be required when:

i. The site does not abut a public road;

ii. A large site abuts more than one public road; or

iii. The administrator determines that additional notice boards are necessary to provide adequate public notice.

c. Notice boards shall be:

i. Maintained in good condition by the applicant during the notice period;

ii. In place at least ten calendar days prior to the date of hearing or decision; and

iii. Removed within fifteen calendar days after the end of the notice period.

2. Published Notice. Published notice shall include at least the project's street address or location, project description, type of permit(s) required, comment period dates, and location where the complete application may be reviewed in a newspaper of general circulation in the county.

(Ord. No. 2012-11-907, § 1, 11-26-2012)

FINDING: Staff finds a public notice was placed at the property on February 14, 2023.

…

19.10.180 Optional additional public notice.

A. As optional methods of providing public notice of any project permits, the city may:

1. Notify the public or private groups with known interest in a certain proposal or in the type of proposal being considered;

2. Notify the news media;

FINDING: Staff placed a notice in the Columbia Gorge News that was published on February 15, 2023.

3. Place notices in appropriate regional or neighborhood newspapers or trade journals;

4. Publish notice in agency newsletters or send notice to agency mailing lists, either general lists or lists for specific proposals or subject areas;

5. Mail to neighboring property owners; and

FINDING: Notifications were sent to adjacent property owners within 300 feet of subject property on February 14, 2023.

6. Place notices on the Internet.

B. The city's failure to provide the optional notice as described in this subsection shall not be grounds or invalidation of any permit decision.

(Ord. No. 2012-11-907, § 1, 11-26-2012)

19.10.190 Notice of public hearing.

A. Content of Notice of Public Hearing for All Types of Applications. The notice given of a public hearing required in this chapter shall contain:

1. The name and address of the applicant or the applicant's representative;

2. Description of the affected property, including the street address (if any) and either a vicinity location (including roadway intersections) or written description, other than a legal description, reasonably sufficient to inform the public of the location;

3. The date, time and place of the hearing;

4. A description of the nature of the proposed use or development;

5. A statement that all interested persons may appear at the hearing and provide oral or written comments or testimony;

6. Where information may be examined, and when and how written comments addressing findings required for a decision by the hearing body may be submitted;

7. The name of the city staff contact or representative and the telephone number where additional information may be obtained;

8. That a copy of the application and staff report, and all documents and evidence relied upon by the applicant and applicable criteria are available for inspection at City Hall at no cost.

FINDING: Staff provided notice of a public hearing in accordance with the above stated standards, including posting notifications and sending mailed notices more than 30 days in advance, posted notices of a public hearing in three places and published a notice in the February 15, 2023 edition to the Columbia Gorge News.

B. Mailed Notice. Mailed notice of the public hearing shall be provided as follows:

1. Type I-A, Type I-B, Type IV, and Type V Actions. No mailed public notice is required.

2. Type II Permits - Limited Public Notice. A notice of development application for a Type II permit shall be sent by mail by the administrator. The applicant is responsible for mailing costs of said notice and shall obtain the official list of names and addresses from the county assessor's office. If the applicant/owner of the proposed project permit owns contiguous property to the project, notice shall apply to the boundaries of such contiguous parcels. Public notice shall be mailed to the property owner(s), applicant(s), authorized agents, and also to all owners of adjacent properties that abut the subject property or properties under contiguous ownership of the owner/applicant of the subject permit not fewer than ten nor more than forty-five days prior to the closed record public hearing. For the purposes of this section, properties separated by public right-of-way are considered to be adjacent properties.

3. Type III Actions. The notice of public hearing shall be mailed to:

   a. The applicant;

   b. All owners of property within three hundred feet of any portion of the subject property; and

   c. Any person who submits written comments on an application.

FINDING: Staff provided notice in accordance with the above stated standards for a Type III application.

4. Type III Preliminary Plat Actions. In addition to the notice for Type III actions above, additional notice for preliminary plats and proposed land divisions shall be provided as follows:

   a. Notice of the filing of a preliminary plat application of a proposed land division located adjoining the city's municipal boundaries shall be given to the appropriate county officials;

FINDING: Klickitat County was notified of this preliminary plat on February 14, 2023 and they provided comments regarding Main Street as a result of the notification.

b. Notice of the filing of a preliminary plat application of a proposed land division located adjacent to the right-of-way of a state highway shall be given to the Washington State Secretary of Transportation, who must respond within fifteen calendar days of such notice;

FINDING: This development is not located next to a state highway.

c. Special notice of the hearing shall be given to adjacent landowners by any other reasonable method the city deems necessary. Adjacent landowners are the owners of real property, as shown by the records of the county assessor, located within three hundred feet of any portion of the boundary of the proposed land division. If the owner of the real property which is proposed to be subdivided owns another parcel or parcels of real property which lie adjacent to the real property proposed to be subdivided, mailed notice under RCW 58.17.090(1)(b) and this section shall be given to owners of real property located within three hundred feet of any portion of the boundaries of such adjacently located parcels of real property owned by the owner of the real property proposed to be subdivided.

FINDING: Staff sent notifications in accordance with this standard.

5. Type V Actions. For Type V legislative actions, the city shall publish notice at City Hall and by one publication in a newspaper of general circulation in the county at least ten days before the hearing and all other notice required by city code and RCW 35.23.221.

6. General Procedure for Mailed Notice of Public Hearing. All public notices shall be deemed to have been provided or received on the date the notice is deposited in the mail or personally delivered, whichever occurs first.

C. Procedure for Posted or Published Notice of Public Hearing.

1. Posted notice of the public hearing is required for all Type II and Type III project permit applications. The posted notice shall be posted as required by Section 19.10.160(A)(1) of this code.

2. Published notice is required for all procedures involving an open record public hearing. The published notice shall be published in a newspaper of general circulation in the county. Published notice is not required for closed record public hearings before the city council, as no new testimony or evidence is allowed at such hearings. Mailed notice of the closed record public hearing shall be provided for all parties of record.

FINDING: Staff posted notices in accordance with the above standards and mailings and notices published in the newspaper the week of February 13 met this standard.

D. Time and Cost of Notice of Public Hearing.

1. Notice of a public hearing shall be mailed, posted and first published not less than ten nor more than forty-five calendar days prior to the hearing date. Any posted notice shall be removed within fifteen calendar days following the public hearing.

2. All costs associated with the public notice shall be borne by the applicant.

(Ord. No. 2012-11-907, § 1, 11-26-2012; Ord. No. 2015-12-979, § 1, 12-2-2015)

FINDING: Staff posted notices in accordance with the above stated standards.

ARTICLE IV PROJECT REVIEW AND APPROVAL PROCESS

…

19.10.220 City council action.

A. Actions. Upon receiving a recommendation from the planning commission, an appeal of a planning commission's decision or notice of any other matter requiring the council's attention, the council shall perform the following actions as appropriate:

1. Hold a closed record public hearing and make a decision on a planning commission recommendation;
2. Hold a closed record public hearing and make a decision on an appeal of a planning commission decision;
3. Hold an open record public hearing and make a decision on a legislative matter (Type V action);
4. Make a decision on Type IV actions;
5. At the council's discretion, hold a public hearing and make a decision on the following matters: other matters not prohibited by law.

FINDING: Staff shall ensure the standards stated above are observed upon a decision by the Planning Commission, if an appeal is received during the appeal period or notice of any other matter requiring the Council's attention.

B. Decisions. The city council shall make its decision by motion, resolution, or ordinance as appropriate. In its decision regarding appeals of planning commission decisions, the city council shall adopt written findings and conclusions (either those rendered by the planning commission or findings and conclusions prepared by the council).

1. A city council decision on a planning commission recommendation or on an appeal of a planning commission decision following a closed record public hearing shall include one of the following actions:
   a. Approve as recommended;
   b. Approve with additional conditions;
   c. Modify, with or without the applicant's concurrence; provided, that the modifications do not:
      i. Enlarge the area or scope of the project;
      ii. Increase the density or proposed building size; or
      iii. Significantly increase adverse environmental impacts as determined by the responsible official;
   d. Deny without prejudice (reallocation or resubmittal is permitted);
   e. Deny with prejudice (reapplication or resubmittal is not allowed for one year); or

f. Remand for further proceedings and/or evidentiary hearing in accordance with Section 19.10.270 of this code.

FINDING: Staff shall ensure the standards stated above are observed.

2. A council decision following a closed record appeal hearing shall include one of the following actions:

a. Grant the appeal in whole or in part;

b. Deny the appeal in whole or in part; or

c. Remand for further proceedings and/or evidentiary hearing in accordance with Section 19.10.270 of this code.

FINDING: Should an appeal be received, Staff shall ensure the standards stated above are observed.

…

(Ord. No. 2012-11-907, § 1, 11-26-2012)

…

19.10.235 Planning commission review and recommendation (Type III).

A. The planning commission shall review and make findings, conclusions and issue recommendations on all Type III permit applications.

FINDING: A Planning Commission meeting to hear this matter is scheduled for March 22, 2023.

B. Staff Report. The administrator shall prepare a staff report on the proposed development or action summarizing the comments and recommendations of city departments, affected agencies and special districts, and evaluating the development's consistency with the city's development code, adopted plans and regulations. If requested by the planning commission, the staff report shall include proposed findings, conclusions and recommendations for disposition of the development application. The staff report shall include and consider all written public comments on the application.

FINDING: Staff is preparing a report meeting the above stated criteria and shall send this to the Planning Commissioners for review on or before March 16, 2023 and post this the City's website on or before March 16, 2023.

C. Planning Commission Hearing. The planning commission shall conduct a public hearing on Type III development proposals for the purpose of taking testimony, hearing evidence, considering the facts germane to the proposal, and evaluating the proposal for consistency with the city's development code, adopted plans and regulations. Notice of the planning commission hearing shall be in accordance with Section 19.10.190 of this code.

FINDINGS: The public hearing to review this matter is scheduled before the Planning Commission at their March 22, 2023 meeting.

D. Required Findings. In addition to the approval criteria listed in this code, the planning commission shall not recommend approval of a proposed development unless it first makes the following findings and conclusions:

1. The development is consistent with the White Salmon comprehensive plan and meets the requirements and intent of the White Salmon Municipal Code;
2. The development is not detrimental to the public health, safety and welfare;
3. The development adequately mitigates impacts identified under Chapters 18.10 (Critical Areas Ordinance) and 18.20 (Environmental Protection/SEPA Review) of this code; and
4. For land division applications, findings and conclusions shall be issued in conformance with Sections 19.10.230 Planning commission review and decision (Type II) and 19.10.235 Planning commission review and recommendation (Type III) of this title, and RCW 58.17.110

E. Recommendation. In the planning commission's recommendation decision regarding Type III actions, it shall adopt written findings and conclusions. The planning commission's recommendation following closure of an open record public hearing shall include one of the following actions:

1. Recommend approval;
2. Recommend approval with conditions; or
3. Recommend denial.

(Ord. No. 2012-11-907, § 1, 11-26-2012)

FINDING: The Planning Commission shall review and make recommendations based on the above criteria.

19.10.240 Procedures for public hearings.

Public hearings shall be conducted in accordance with the hearing body's rules of procedure and shall serve to create or supplement an evidentiary record upon which the body will base its decision. Questions directed to the staff or the applicant shall be posed by the chair at its discretion. In cases where scientific standards and criteria affecting project approval are at issue, the chair shall allow orderly cross-examination of expert witnesses presenting reports and/or scientific data and opinions. The hearing body may address questions to any party who testifies at a public hearing. The chair shall open the public hearing and, in general, observe the following sequence of events:

A. Staff presentation, including submittal of any administrative reports. Members of the hearing body may ask questions of the staff.

B. Applicant presentation, including submittal of any materials. Members of the hearing body may ask questions of the applicant.

C. Testimony or comments by the public germane to the matter.

D. Rebuttal, response or clarifying statements by the staff and the applicant.

E. The evidentiary portion of the public hearing shall be closed and the hearing body shall deliberate on the matter before it.

(Ord. No. 2012-11-907, § 1, 11-26-2012)

FINDING: The Planning Commission shall conduct the meeting on March 22, 2023 in accordance with the above stated standards.

19.10.250 Procedures for closed record hearings and appeals.

Closed record hearings on planning commission appeals shall be conducted in accordance with the city council's rules of procedure and shall serve to provide argument and guidance for the body's decision. Closed record hearings shall be conducted generally as provided for other public hearings.
Except as provided in Section 19.10.270 of this code, no new evidence or testimony shall be given or received. The parties to an appeal of a planning commission decision may submit timely written statements or arguments.

(Ord. No. 2012-11-907, § 1, 11-26-2012)

FINDING: The March 22, 2023 Planning Commission meeting will be an open record public hearing.

19.10.260 Reconsideration.

A party of record at a public hearing or closed record appeal may seek reconsideration only of a final decision by filing a written request for reconsideration with the administrator within five calendar days of the oral announcement of the final decision. The request shall comply with Section 19.10.310(B) of this code. The council or hearing body shall consider the request at its next regularly scheduled meeting, without public comment or argument by the party filing the request. If the request is denied, the previous action shall become final. If the request is granted, the council or hearing body may immediately revise and reissue its decision or may call for argument in accordance with the procedures for closed record appeals. Reconsideration should be granted only when an obvious legal error has occurred or a material factual issue has been overlooked that would change the previous decision.

(Ord. No. 2012-11-907, § 1, 11-26-2012)

FINDING: Should a reconsideration be requested by a party of the record, this shall be handled in the manner stated above.

19.10.270 Remand.

In the event the city council determines that the public hearing record, the record on appeal as applicable, are insufficient or otherwise flawed, the council may remand the matter back to the planning commission or administrator, as applicable, to correct the deficiencies. The council shall specify the items or issues to be considered and the time frame for completing the additional work.

(Ord. No. 2012-11-907, § 1, 11-26-2012)

19.10.280 Final decision—Exclusions to one hundred twenty-day deadline.

A. Time. The final decision on a development proposal shall be made within one hundred twenty calendar days from the date of the determination of completeness. In determining the number of calendar days that have elapsed after the determination of completeness, the following periods shall be excluded:

1. Any time needed to amend the White Salmon comprehensive plan or development regulations;
2. Pursuant to Section 19.10.110(F) of this code, any time required to correct plans, perform studies or provide additional information; provided, that within fourteen calendar days of receiving the requested additional information, the administrator shall determine whether the information is adequate to resume the project review;
3. Pursuant to Section 19.10.110(G) of this code, substantial project revision(s) made or requested by an applicant, in which case the one hundred twenty calendar days will be calculated from the time that the city determines the revised application to be complete and issues a new determination of completeness in accordance with Section 19.10.110(A) of this code;
4. All time required for the preparation and review of an environmental impact statement;
5. Any time needed to process an application for projects involving the siting of an essential public facility;
6. An extension of time mutually agreed upon by the city and the applicant;
7. Any remand to the planning commission.

FINDING: The Planning Commission is scheduled to hear this matter on March 22, 2023, 40 days after the application was deemed complete.

B. Effective Date. The final decision of the council or hearing body shall be effective on the date stated in the decision, motion, resolution, or ordinance; provided, that the appeal periods shall be calculated from the date of issuance of the land use decision, as provided in the Land Use Petition Act, Chapter 36.70C RCW. For the purposes of this chapter, the date on which a land use decision is issued is:

1. Three days after a written decision is mailed by the city or, if not mailed, the date on which the city provides notice that a written decision is publicly available;
2. If the land use decision is made by ordinance or resolution by the city council sitting in a quasi-judicial capacity, the date the city council passes the ordinance or resolution; or
3. If neither subsection (B)(1) nor (2) of this section applies, the date the decision is entered into the public record.

FINDING: Staff will determine the effective date in accordance with the above stated standards.

C. Notice of Decision. Upon issuance of the final decision, administrator shall mail or hand deliver a copy of the final decision to the applicant, any persons who have filed a written request for a copy of the decision, and to all persons who submitted substantive written comments on the application. The notice of decision shall include a statement of the threshold determination made under Chapter 18.20 (Environmental Protection/SEPA Review) of this code and the procedures for an appeal (if any) of the permit decision or recommendation.

D. Notice of Delayed Decision. If the city is unable to issue its final decision within the time limits provided in this chapter, the city will provide written notice of this fact to the applicant. The notice

shall contain a statement of reasons why the time limits have not been met and an estimated date for issuance of the final decision.

(Ord. No. 2012-11-907, § 1, 11-26-2012)

FINDING: Notifications of the decision shall be handled in the above stated manner.

ARTICLE V APPEALS

19.10.290 Appeal of administrative interpretations and approvals (Type I-A and I-B).

Administrative interpretations may be appealed, by applicants or parties of record, to the planning commission. Type I-A approvals may be appealed to the planning commission in accordance with Section 19.10.200. The decision is final on the date issued and no notice of the decision is required. Type I-B approvals may be appealed to the planning commission in accordance with Section 19.10.210 Administrative approvals subject to notice (Type I-B) of this title.

(Ord. No. 2012-11-907, § 1, 11-26-2012)

19.10.300 Appeal of planning commission decisions (Type II)—Standing to appeal.

Planning commission decisions may be appealed by parties of record from the open record hearing to the city council. "Parties of record" include: the land use permit applicant; persons who have testified at the open record hearing; and any persons who have submitted written comments concerning the application that forms part of the public record that is considered at the open record hearing (excluding persons who only signed petitions or mechanically produced form letters).

(Ord. No. 2012-11-907, § 1, 11-26-2012)

19.10.310 Appeals—Procedure.

A. Filing. Every appeal of an administrative decision, as well as planning commission decisions, shall be filed with the administrator within thirty calendar days after the date of the recommendation or decision of the matter being appealed; provided, however, appeals of Type II decisions shall be filed within the time periods set forth in Section 19.10.210 of this code (thirty calendar days) and SEPA appeals shall be filed in accordance with Chapter 18.20 (Environmental Protection/SEPA Review) of this code (ten calendar days). A notice of appeal shall be delivered to City Hall by mail or personal delivery, and must be received by five o'clock p.m. on the last business day of the appeal period, with the required appeal fee.

B. Contents. The notice of appeal shall contain a concise statement identifying:

1. The decision being appealed;
2. The name and address of the appellant and his or her interest(s) in the matter;
3. The specific reasons why the appellant believes the decision to be wrong. The appellant shall bear the burden of proving the decision was wrong;
4. The desired outcome or changes to the decision; and
5. The Appeal Fee. All requests for reconsideration filed pursuant to Section 19.10.260 of this code shall contain all information required in this section.

C. Any notice of appeal not in full compliance with this section shall not be considered, and the appellant shall be so notified.

(Ord. No. 2012-11-907, § 1, 11-26-2012)

FINDING: Should an appeal be received, it shall be handled in the manner stated above.

19.10.320 Judicial appeal.

A. Appeals from the final decision of the city council and appeals from any other final decisions specifically authorized (subject to timely exhaustion of all administrative remedies) shall be made to Superior Court within twenty-one calendar days of the date the decision or action became final, as defined in Section 19.10.280(B) of this code, unless another time period is established by state law or local ordinance. All appeals must conform with procedures set forth in Chapter 36.70C RCW.

B. Notice of the appeal and any other pleadings required to be filed with the court shall be served on the city clerk, and all persons identified in RCW 36.70C.040, within the applicable time period. This requirement is jurisdictional.

C. The cost of transcribing and preparing all records ordered certified by the court or desired by the appellant for such appeal shall be borne by the appellant. Prior to the preparation of any records, the appellant shall post with the city clerk an advance fee deposit in the amount specified by the city clerk. Any overage will be promptly returned to the appellant.

(Ord. No. 2012-11-907, § 1, 11-26-2012)

FINDING: Should an appeal be received, it shall be handled in the manner stated above.

19.10.330 Effective date—Severability.

A. Effective Date. This chapter shall be effective on December 1, 2012; provided, however, all complete land development applications meeting all requirements of the White Salmon Municipal Code filed on or after December 1, 2012 shall be subject to the requirement of a single, consolidated open record public hearing, including the requirements set forth in Sections 19.10.200 through 19.10.320 of this code.

B. Conflict with Other Procedures. In the event of a conflict in project application and/or public hearing procedures found elsewhere in the White Salmon Municipal Code or found in the White Salmon shoreline master program, and the requirements of this chapter, the requirements and procedures set forth in this chapter shall prevail.

C. Severability. If any clause, sentence, paragraph, section or part of this chapter or its application to any person or circumstance is held to be invalid or unconstitutional by a court of competent jurisdiction, such order or judgment shall not affect the validity or constitutionality of the remainder of any part of this chapter. To this end, the provisions of each clause, sentence, paragraph, section or part of this law are declared severable.

(Ord. No. 2012-11-907, § 1, 11-26-2012)

19.10.340 Land development permit and appeal fees.

Land use permit and appeal fees are set in Chapter 3.36 WSMC.

(Ord. No. 2012-11-907, § 1, 11-26-2012)

FINDING: Staff finds the above stated provisions apply to Applicant.

…

Summary of Recommended Conditions of Approval

R-PUD Subdivision File WS-SUB-2023-001 and WS-R-PUD-2023-001

Prior to Final Plat:

1) Prior to final plat, Applicant note size of property in square feet and acres on the site survey.
2) Prior to final plat, Applicant shall provide plans that either allows for on-street parking or provides plans for how additional off-street parking shall be provided in sufficient quantities where on-street parking would not be necessary. If no on-street parking is provided, Staff shall require additional off-street parking beyond what would normally be required.
3) Prior to final plat, Applicant shall establish a homeowner's association meeting the standards of WSMC 17.75.040(D)(1) that is binding on all property owners within the proposed subdivision to maintain open space and easements associated with the open space or come to an agreement agreeable to the City about the maintenance and operation of this open space.
4) Prior to Final Plat, Applicant shall provide a traffic analysis meeting the standards laid out by Klickitat County's memo found in Exhibit L.
5) Prior to final plat, Applicant shall provide plans indicating common area landscaping plans.
6) Prior to commencing construction or grading, Applicant shall provide the City with plans for grading and recontouring that meet City standards and receive approval for such plans prior to grading or recontouring work.
7) Prior to commencing construction or grading, Applicant shall provide the City with plans for grading and recontouring that meet City standards and receive approval for such plans prior to grading or recontouring work as well as make provisions for erosion control measures.
8) If Applicant installs or constructs outdoor lighting/street lights, Applicant shall comply with the standards found in WSMC 8.40-Outdoor Lighting.
9) Prior to commencing construction or grading, Applicant shall provide the City with plans for grading and recontouring that meet City standards and receive approval for such plans prior to grading or recontouring work as well as make provisions for erosion control measures.
10) Applicant shall make improvements and apply for final plat approval within five years of the date of preliminary plat approval.
11) Prior to final plat, a development agreement shall be finalized and approved by City Council and shall include financial guarantees or provision of a performance bond(s) as necessary.
12) Applicant shall record the final plat within 60 days of obtaining final plat approval from the City Council and all signatures are affixed to the completed mylar plans.

13) Prior to final plat, Applicant shall clearly note on plat maps what is to be dedicated and where the dedicated infrastructure is located, including dimensions, capacity of pipes and materials used as well as provide as-built drawings.

14) Prior to final plat, Applicant shall, at least two weeks prior to filing a final plat, supply the council and the administrator with copies of the grantee organization articles of incorporation and bylaws, and with evidence of the conveyance or a binding commitment to convey meeting the criteria set forth above.

15) Prior to final plat, Applicant shall not on final plat map the easement granting the ability to construct, operate and maintain the booster pump station proposed to be located at the southeast corner of subject property and adjacent to N. Main Street. If City and Applicant agree, Applicant may also dedicate the land needed for the booster pump station to the City as part of the final plat process.

16) Applicant shall alter the stormwater bioswale as necessary based on final design plans for the booster pump station.

17) Prior to final plat and as part of general public improvements, Applicant shall install a fire hydrant at the southwest quadrant of the Street A and Street B intersection. This hydrant shall meet City standards of the City and Applicant to verify sufficient water flow for hydrant to be usable.

18) Prior to final plat Applicant shall work with Klickitat County to assure access to N. Main Street and work to resolve the issues presented in WSMC 16.45.030(A)(1).

19) (revised 3.16.23) On the final plat map, Applicant shall either indicate if Lots 5 and 9 are reserved for a hammerhead emergency vehicle turnaround space or if Applicant creates an agreement with the adjacent landowner to the west that provides a road of sufficient width and quality to allow access between Street A and Street B. The access solution chosen by Applicant shall remain in place until such time development on adjacent properties allow for circulation and turnaround of emergency vehicles.

20) Assuming the street network on the property immediately to the west of subject property is not built out, Applicant shall at all times maintain a way to allow for emergency vehicle turnaround maneuvering per the Fire Chief's memorandum (Exhibit K) and shall indicate on final plat map what parcels are reserved for hammerhead turnarounds or an agreement with the property owner to the west of subject property that allows for a road that creates a loop between Street A and Street B until such time the road network to the west allows for emergency vehicle turnaround or egress. Any agreements for access shall be indicated on the final plat map and recorded with Klickitat County.

21) Applicant shall construct water and sewer improvements to City standards and shall be inspected by the City prior to acceptance, dedication to the City and final plat.
Applicant shall construct sewer main line from intersection of Street A and N. Main Street to the nearest east-running public sewer lateral. Exhibit C has additional details about standards and what needs to be constructed.

22) Prior to final plat and acceptance of public improvements, Applicant shall demonstrate compliance with the provisions of WSMC 16.45.100.

23) Prior to issuance of development permits, each proposed residential project shall demonstrate compliance with the require to provide all utility connections underground and all utility infrastructure within the subdivision on both proposed public right of way and on private

property shall be underground.

24) Prior to final plat, Applicant shall provide stormwater plans to include capacity calculations and exact dimensions of the stormwater pond/bioswale.

25) Prior to final plat, Applicant shall provide a plat map indicating location, size and dimensions of the pump station facility. These dimensions may be obtained from the City's engineering consultant designing this project.

26) Prior to final plat, Applicant shall establish monuments in accordance with the standards of WSMC 16.55.040.

27) to final plat, Applicant shall demarcate all lots and tracts per the standards in WSMC 16.55.050.

28) Prior to final plat, Applicant shall name the streets the comprise the internal subdivision street network or work with the City to establish street names.

29) Prior to final plat, Applicant shall provide to the City any restrictive covenants and/or HOA CCR documents related to this subdivision.

30) Prior to final plat, Applicant shall provide final plat map(s) meeting all the standards, criteria and required information of WSMC 16.60.020

31) Prior to final plat, Applicant shall construct required improvements per the Public Works Memorandum (Exhibit C)

32) Prior to final plat, Applicant shall demonstrate proposed streets meet the standards set forth in the Public Works Memorandum, City street construction standards and the Development Agreement as approved by City Council and then construct streets to these standards prior to acceptance by the City. Streets shall include on-street public parking amounts acceptable to the City.

33) Prior to final plat, Applicant shall note all heritage trees on the final plat map and include any required buffers in addition to the heritage tree dripline. Additional compliance with tree buffers shall be reviewed at the time of building permit or additional land use action review applications are received.

34) Prior to final plat, Applicant shall include a notice meeting the standards of WSMC 18.10.119 on the final plat map.

35) Heritage trees identified on Lots 27 and 28 on the preliminary plat map shall appear on the final plat map and shall be identified as heritage trees on the final plat map. The ponderosa tree shall be indicated on final plat map.

36) Applicant shall include the above dedication easement statement on the final plat map.

//////////////////////////////// END OF CONDITIONS OF APPROVAL

Jeff Broderick
Land Use Planner

March 20, 2023
Date

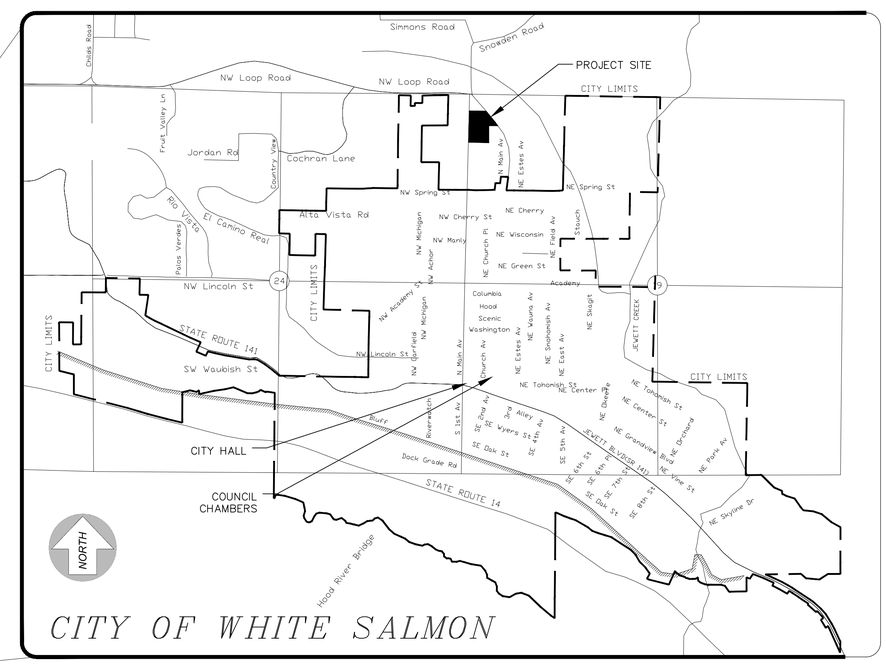
Exhibit A

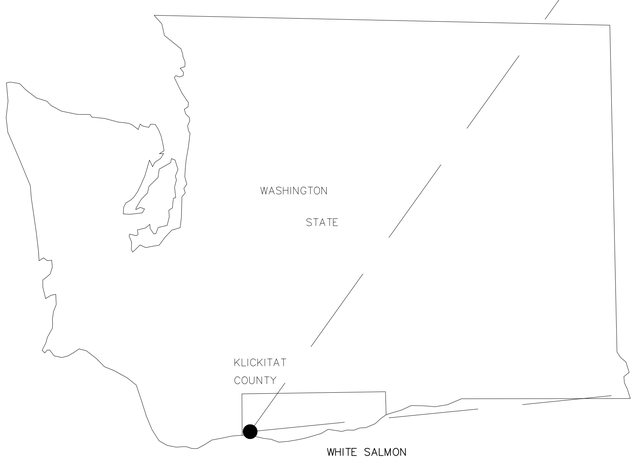
NANCY WHITE

FOUR OAKS SUBDIVISION

SECTION: 19, T 3 N, R 11 E,

CITY OF WHITE SALMON
KLICKITAT COUNTY, WASHINGTON





VICINITY MAP
NOT TO SCALE

LEGEND

NEW		EXISTING
NEW 8" PVC WATER LINE	WATER LINE	EXISTING WATERLINE
NEW 8" PVC SEWER LINE	SEWER LINE	EXISTING 8" SEWER
NEW 12" STORM LINE	STORM DRAIN LINE	
	CATCH BASIN	
	STORM MANHOLE	
	SEWER MANHOLE	
	WATER VALVE	
	WATER METER	
FH	FIRE HYDRANT	
	UTILITY POLE	
	ELECTRICAL VAULT	P
	UNDERGROUND POWER	UG POWER
	UNDERGROUND TELEPHONE	UG TELEPHONE
	GAS	
	ASPHALT STREET	
	SIDEWALK	

SHEET INDEX

GENERAL

COVER
1. NOTES
2. EROSION CONTROL PLAN
3. SURVEY
4. SITE PLAN
5. MAIN ROAD PLAN AND PROFILE
6. SECONDARY ROAD PLAN AND PROFILE
7. WATER PLAN
7.1 WATER PROFILE
7.2 WATER DETAILS
8. SEWER PLAN
8.1 SEWER PROFILE
8.2 SEWER DETAIL
9. STORM PLAN
9.1 STORM PROFILE
9.2 STORM DETAIL
10. ROAD TYPICAL SECTIONS
11. SIDEWALK AND DRIVEWAY DETAILS

SPECIFICATIONS

ALL CONSTRUCTION SHALL BE IN CONFORMANCE WITH THE CURRENT EDITION OF THE WSDOT/APWA STANDARD SPECIFICATIONS FOR ROAD, BRIDGE, AND MUNICIPAL CONSTRUCTION, THE CURRENT EDITION OF THE WSDOT STANDARD PLANS AND THE CITY OF WHITE SALMON STANDARDS.

UTILITY STATEMENT

THE UNDERGROUND UTILITIES SHOWN HAVE BEEN LOCATED AS ACCURATELY AS POSSIBLE FROM FIELD SURVEY INFORMATION AND EXISTING DRAWINGS. THE ENGINEER MAKES NO GUARANTEES THAT THE UNDERGROUND UTILITIES SHOWN COMPRISE ALL SUCH UTILITIES IN THE AREA, EITHER IN SERVICE OR ABANDONED. FURTHER, DOES NOT WARRANT THAT THE UNDERGROUND UTILITIES SHOWN ARE IN EXACT LOCATION INDICATED, ALTHOUGH THEY HAVE BEEN LOCATED AS ACCURATELY AS POSSIBLE FROM INFORMATION AVAILABLE.

CALL BEFORE YOU DIG 1-800-424-5555

Pioneer Surveying & Engineering, Inc.
Civil/Structural Engineering and Land Planning
125 E. Simcoe Drive
Goldendale, Washington 98620
Phone (509) 773-4945, Fax (509) 773-5888, E-Mail pse@gorge.net,
PSE

9-23-20
DUSTIN D. CONROY
STATE OF WASHINGTON
42572
REGISTERED PROFESSIONAL ENGINEER
PRELIMINARY

NANCY WHITE SUBDIVISION
WHITE SALMON, WA
COVER SHEET

No.	Date	Revisions
2.0	12-20-2022	SUBMITTED FOR REVIEW
1.0	6-16-2022	SUBMITTED FOR REVIEW

SHEET NO.

SCALE: AS NOTED

JOB NO. 19-XX

REV. 0

Exhibit A

GENERAL NOTES:

A) CONTRACTOR SHALL PROCURE AND CONFORM TO ALL CONSTRUCTION PERMITS REQUIRED BY THE CITY. OWNER TO PAY ALL PROJECT PERMIT COSTS. CONTRACTOR SHALL PROVIDE OWNER 48 HOURS NOTICE PRIOR TO REQUIRING PAYMENT FOR PERMITS.

B) CONTRACTOR TO PAY ALL PROJECT UTILITY TAPPING, TV, AND CHLORINATION COSTS. COST FOR RETESTING SHALL BE BORNE BY THE CONTRACTOR. CONTRACTOR SHALL COORDINATE AND PAY ALL COSTS ASSOCIATED WITH CONNECTING TO EXISTING WATER, SANITARY SEWER AND STORM SEWER FACILITIES.

C) CONTRACTOR SHALL PROVIDE ALL BONDS AND INSURANCE REQUIRED BY PUBLIC AND/OR PRIVATE AGENCIES HAVING JURISDICTION.

D) ALL MATERIALS AND WORKMANSHIP FOR FACILITIES IN STREET RIGHT–OF–WAY OR EASEMENTS SHALL CONFORM TO APPROVING AGENCIES' CONSTRUCTION SPECIFICATIONS WHEREIN EACH HAS JURISDICTION, INCLUDING BUT NOT LIMITED TO THE CITY, KLICKITAT COUNTY HEALTH DEPARTMENT, WASHINGTON DEPARTMENT OF ECOLOGY (DOE), WASHINGTON DEPARTMENT OF HEALTH (DOH) AND THE WASHINGTON DEPARTMENT OF ECOLOGY (DOE).

E) UNLESS OTHERWISE APPROVED BY THE PUBLIC WORKS DIRECTOR, CONSTRUCTION OF ALL PUBLIC FACILITIES SHALL BE DONE BETWEEN 7:00 AM. AND 6:00 P.M., MONDAY THROUGH FRIDAY.

F) THE CONTRACTOR SHALL PERFORM ALL WORK NECESSARY TO COMPLETE THE PROJECT IN ACCORDANCE WITH THE APPROVED CONSTRUCTION DRAWINGS INCLUDING SUCH INCIDENTALS AS MAY BE NECESSARY TO MEET APPLICABLE AGENCY REQUIREMENTS AND PROVIDE A COMPLETED PROJECT.

G) THE CONTRACTOR SHALL NOTIFY ALL UTILITY COMPANIES A MINIMUM OF 48 BUSINESS HOURS (2 BUSINESS DAYS) PRIOR TO START OF CONSTRUCTION AND COMPLY WITH ALL OTHER REQUIREMENTS OF RCW 19.122.

H) ANY INSPECTION BY THE CITY OR OTHER AGENCIES SHALL NOT, IN ANY WAY, RELIEVE THE CONTRACTOR FROM ANY OBLIGATION TO PERFORM THE WORK IN STRICT COMPLIANCE WITH THE CONTRACT DOCUMENTS, APPLICABLE CODES AND AGENCY REQUIREMENTS.

I) CONTRACTOR SHALL ERECT AND MAINTAIN BARRICADES, WARNING SINGS, TRAFFIC CONES PER CITY REQUIREMENTS IN ACCORDANCE WITH THE MUTCD (INCLUDING OREGON AND/OR WASHINGTON AMENDMENTS). ACCESS TO DRIVEWAYS SHALL BE MAINTAINED AT ALL TIMES. ALL TRAFFIC CONTROL MEASURES SHALL BE APPROVED AND IN PLACE PRIOR TO ANY CONSTRUCTION ACTIVITY.

J) CONTRACTOR SHALL BE LICENSED WITH THE CONSTRUCTION CONTRACTOR BOARD.

K) ELEVATIONS ARE BASED ON AN ASSUMED DATUM.

L) A PRE–CONSTRUCTION MEETING WILL BE REQUIRED PRIOR TO ANY CONSTRUCTION. THE MEETING SHALL INCLUDE AT LEAST THE CONTRACTOR, CITY ENGINEER, AND CITY DEVELOPMENT INSPECTOR. IT IS RECOMMENDED THAT THE DEVELOPER/PROPERTY OWNER, AND PROJECT ENGINEER/MANAGER BE PRESENT AS WELL.

EXISTING UTILITIES & FACILITIES:

A) THE CONTRACTOR SHALL MAINTAIN ONE COMPLETE SET OF APPROVED DRAWINGS ON THE CONSTRUCTION SITE AT ALL TIMES WHEREON HE WILL RECORD ANY APPROVED DEVIATIONS IN CONSTRUCTION FROM THE APPROVED DRAWINGS, AS WELL AS THE STATION LOCATIONS AND DEPTHS OF ALL EXISITING UTILITIES ENCOUNTERED. THESE FIELD RECORD DRAWINGS SHALL BE KEPT UP TO DATE AT ALL TIMES AND SHALL BE AVAILABLE FOR INSPECTION BY THE CITY UPON REQUEST. FAILURE TO CONFORM TO THIS REQUIREMENT MAY RESULT IN DELAY OF PAYMENT AND/OR FINAL ACCEPTANCE OF THE PROJECT.

B) UPON COMPLETION OF CONSTRUCTION OF ALL NEW FACILITIES, CONTRACTOR SHALL SUBMIT A CLEAN SET OF FIELD RECORD DRAWINGS CONTAINING ALL AS–BUILT DRAWINGS TO THE ENGINEER FOR USE IN THE PREPARATION OF AS–BUILT DRAWINGS FOR SUBMITTAL TO THE CITY AND OWNER. ALL INFORMATION SHOWN ON THE CONTRACTORS FIELD RECORD DRAWINGS SHALL BE SUBJECT TO VERIFICATION BY THE ENGINEER. IF SIGNIFICANT ERRORS OR DEVIATIONS ARE NOTED BY THE ENGINEER, AN AS–BUILT SURVEY PREPARED AND STAMPED BY A REGISTERED PROFESSIONAL LAND SURVEYOR AND/OR QUALIFIED ENGINEER SHALL BE COMPETED AT THE CONTRACTOR'S EXPENSE.

C) THE LOCATION AND DESCRIPTIONS OF EXISTING UTILITIES SHOWN ON THE DRAWING, ARE COMPILED FROM AVAILABLE RECORDS AND/OR FIELD SURVEYS. THE ENGINEER OR UTILITY COMPANIES DO NOT GUARANTEE THE ACCURACY OR THE COMPLETENESS OF SUCH RECORDS. CONTRACTOR SHALL FIELD VERIFY LOCATIONS AND SIZES OF ALL EXISTING UTILITIES PRIOR TO CONSTRUCTION.

D) THE CONTRACTOR SHALL LOCATE AND MARK ALL EXISTING PROPERTY AND STREET MONUMENTS PRIOR TO CONSTRUCTION. ANY MONUMENTS DISTURBED DURING CONSTRUCTION OF THE PROJECT SHALL BE REPLACED BY A REGISTERED LAND SURVEYOR AT THE CONTRACTORS EXPENSE.

E) CONTRACTOR SHALL FIELD VERIFY LOCATION AND DEPTH OF ALL EXISTING UTILITIES WHERE NEW FACILITIES CROSS. CONTRACTOR SHALL BE RESPONSIBLE FOR EXPOSING POTENTIAL UTILITY CONFLICTS FAR ENOUGH AHEAD OF CONSTRUCTION TO MAKE NECESSARY GRADE MODIFICATIONS WITHOUT DELAYING THE WORK. IF GRADE MODIFICATION IS NECESSARY, CONTRACTOR SHALL NOTIFY THE DESIGN ENGINEER, AND THE DESIGN ENGINEER SHALL OBTAIN APPROVAL FROM THE CITY ENGINEER PRIOR TO CONSTRUCTION. ALL UTILITY CROSSINGS SHALL BE POTHOLED AS NECESSARY PRIOR TO EXCAVATING OR BORING TO ALLOW THE CONTRACTOR TO PREVENT GRADE OR ALIGNMENT CONFLICTS.

F) ALL FACILITIES SHALL BE MAINTAINED IN–PLACE BY THE CONTRACTOR UNLESS OTHERWISE SHOWN OR DIRECTED. CONTRACTOR SHALL TAKE ALL PRECAUTIONS NECESSARY TO SUPPORT, MAINTAIN, OR OTHERWISE PROTECT EXISTING UTILITIES AND OTHER FACILITIES AT ALL TIMES DURING CONSTRUCTION. CONTRACTOR TO LEAVE EXISTING FACILITIES IN AN EQUAL OR BETTER–THAN–ORIGINAL CONDITION AND TO THE SATISFACTION OF THE CITY ENGINEER.

G) UTILITIES OR INTERFERING PORTIONS OF UTILITIES THAT ARE ABANDONED IN PLACE SHALL BE REMOVED BY THE CONTRACTOR THE EXTENT NECESSARY TO ACCOMPLISH THE WORK. THE CONTRACTOR SHALL PLUG THE REMAINING EXPOSED ENDS OF ABANDONED UTILITIES IN A METHOD APPROVED BY THE CITY.

H) CONTRACTOR SHALL REMOVE ALL EXISTING SIGNS, MAILBOXES (POSTAL SERVICE NOTIFICATION REQUIRED), FENCES, LANDSCAPING, ETC., AS REQUIRED TO AVOID DAMAGE DURING CONSTRUCTION AND REPLACE THEM TO EXISTING OR BETTER CONDITION.

I) ANY SEPTIC TANKS ENCOUNTERED DURING CONSTRUCTION SHALL BE PUMPED OUT. CONTRACTOR SHALL BREAK BOTTOM OF TANK OUT AND BACKFILL WITH PEA GRAVEL UNLESS OTHERWISE REQUIRED BY PUBLIC AGENCIES HAVING JURISDICTION. SEPTIC TANK REMOVAL TO BE IN ACCORDANCE WITH SANITARIAN REQUIREMENTS.

J) ANY WELLS ENCOUNTERED SHALL BE ABANDONED PER STATE REQUIREMENTS.

K) ANY FUEL TANKS ENCOUNTERED SHALL BE REMOVED AND DISPOSED OF PER STATE REQUIREMENTS. BACKFILL WITH COMPACTED GRANULAR MATERIAL.

L) CONTRACTOR SHALL COORDINATE AND PAY ALL COSTS ASSOCIATED WITH REMOVING OR ABANDONING ANY SEPTIC TANKS, WELLS (INCLUDING BOREHOLE PIEZOMETERS) AND FUEL TANKS ENCOUNTERED AS PER REGULATING AGENCY REQUIREMENTS. WHEN SHOWN ON THE DRAWINGS, THESE STRUCTURES SHALL BE REMOVED OR ABANDONED AT THE CONTRACTOR'S EXPENSE. THE CONTRACTOR SHALL NOTIFY THE OWNER IMMEDIATELY UPON DISCOVERY OF ANY SEPTIC TANKS, WELLS OR FUEL TANKS NOT SHOWN ON THE DRAWINGS, AND OBTAIN CONCURRENCE FROM THE OWNER PRIOR TO PROCEEDING WITH THE WORK. THE CONTRACTOR SHALL PROVIDE THE OWNER WITH A DETAILED COST BREAKDOWN OF ALL WORK RELATED TO REMOVING ABANDONING SAID STRUCTURES. THE CONTRACTOR BE REIMBURSED ON A TIME & MATERIALS BASIS OR AT A NEGOTIATED PRICE AS AGREED TO BY THE OWNER.

M) THE CONTRACTOR SHALL BE RESPONSIBLE FOR MANAGING CONSTRUCTION ACTIVITIES TO ENSURE THAT PUBLIC STREETS AND RIGHT–OF–WAYS ARE KEPT CLEAN OF MUD, DUST OR DEBRIS. DUST ABATEMENT SHALL BE MAINTAINED BY ADEQUATE WATERING OF THE SITE BY THE CONTRACTOR.

CURBS & SIDEWALKS:

A) UNLESS OTHERWISE SHOWN OR INDICATED ON THE DRAWINGS, 6–INCHES NOMINAL CURB EXPOSURE USED FOR DESIGN OF ALL PARKING LOT AND STREET GRADES.

B) CONTRACTOR SHALL CONSTRUCT HANDICAP ACCESS RAMPS AT ALL INTERSECTIONS IN ACCORDANCE WITH CURRENT ADA REQUIREMENTS.

C) SIDEWALK TO BE INSTALLED AS INDIVIDUAL LOTS ARE DEVELOPED.

D) SIDEWALKS SHALL BE A MINIMUM OF 4–INCHES THICK AND STANDARD DRIVEWAYS SHALL BE A MINIMUM OF 6–INCHES THICK. COMMERCIAL USE DRIVEWAYS AND ALLEY APPROACHES SHALL BE MINIMUM 8–INCHES THICK. ALL CURBS, SIDEWALKS AND DRIVEWAYS SHALL BE CONSTRUCTED USING 3300 PSI CONCRETE WITH TYPE 1 OR TYPE 1D CLEAR CURING COMPOUND.

E) WHEN TRENCH EXCAVATION REQUIRES REMOVAL OF PCC CURBS AND/OR SIDEWALKS, THE CURBS AND/OR SIDEWALKS SHALL BE SAWCUT AND REMOVED AT A TOOLED JOINT UNLESS OTHERWISE AUTHORIZED IN WRITING BY THE CITY. THE SAWCUT LINES SHOWN ON DRAWINGS ARE SCHEMATIC AND NOT INTENDED TO SHOW THE EXACT ALIGNMENT OF SUCH CUTS.

GRADING, PAVING & DRAINAGE:

A) UNLESS OTHERWISE NOTED, ALL GRADING, ROCKING AND PAVING TO CONFORM TO WSDOT STANDARD SPECIFICATIONS AS AMENDED BY THE CITY, CURRENT EDITION.

B) CLEAR AND GRUB WITHIN WORK LIMITS ALL SURFACE VEGETATION, TREES, STUMPS, BRUSH, ECT. DO NOT DAMAGE OR REMOVE TREES EXCEPT AS APPROVED BY THE ENGINEER SHOWN ON THE DRAWINGS. PROTECT ALL ROOTS TWO INCHES IN DIAMETER OR LARGER.

C) STRIP WORK LIMITS, REMOVING ALL ORGANIC MATTER, WHICH CANNOT BE COMPACTED INTO A STABLE MASS. ALL TREES, BRUSH AND DEBRIS ASSOCIATED WITH CLEARING, STRIPPING OR GRADING SHALL BE REMOVED AND DISPOSED OF OFF–SITE.

D) IMMEDIATELY FOLLOWING STRIPPING OPERATIONS, COMPACT SUBGRADE TO 95% WITHIN PAVED AREAS (90% IN OTHER AREAS) OF THE MAXIMUM DRY DENSITY PER ASTM D–698 TEST METHOD (STANDARD PROCTOR). SUBGRADES MUST BE INSPECTED AND APPROVED BY THE OWNER'S AUTHORIZED REPRESENTIVE PRIOR TO PLACING EMBANKMENTS, ENGINEERED FILLS OR FINE GRADING FOR BASE ROCK. CITY TO INSPECT WORK PERFORMED WITHIN R.O.W.

E) ALL FILLS SHALL BE ENGINEERED EXCEPT FOR FILLS LESS THAN 18–INCHES IN DEPTH WHICH ARE LOCATED OUTSIDE THE PUBLIC RIGHT–OF–WAY, BUILDING PADS, PARKING LOTS OR OTHER AREAS TO BE IMPROVED. ENGINEERED FILLS SHALL BE CONSTRUCTED IN 6" LIFTS OVER APPROVED SUBGRADES. EACH LIFT SHALL BE COMPACTED TO 95% OF THE MAXIMUM DRY DENSITY PER ASTM D–698 TEST METHOD (STANDARD PROCTOR)(90% ASTM D–698 FOR ALL OTHER AREAS).

F) CRUSHED ROCK SHALL CONFORM TO SECTION 00641 (AGGREGATE SUBBASE, BASE, AND SHOULDERS) WSDOT STANDARD SPECIFICATIONS AS AMENDED BY THE CITY. COMPACT TO 95% OF THE MAXIMUM DRY DENSITY PER ASTM D–698 TEST METHOD (STANDARD PROCTOR). WRITTEN COMPACTION TEST RESULTS FROM AN INDEPENDENT TESTING LABORATORY BE RECEIVED BY THE OWNER'S AUTHORIZED REPRESENTATIVE PRIOR TO PLACING A.C. PAVEMENT.

G) ASPHALT CONCRETE PAVEMENT SHALL CONFORM TO WSDOT STANDARD SPECIFICATIONS FOR COMMERICAL HMA AS AMENDED BY THE CITY.

H) G.) UNLESS OTHERWISE SHOWN ON THE DRAWINGS, STRAIGHT GRADES SHALL BE RUN BETWEEN ALL FINISH GRADE ELEVATIONS AND/OR FINISH CONTOUR LINES SHOWN.

I) FINISH PAVEMENT GRADES AT TRANSITION IN EXISTING PAVEMENT SHALL MATCH EXISTING PAVEMENT GRADES OR BE FEATHERED PAST JOINTS WITH EXISTING PAVEMENT AS REQUIRED TO PROVIDE A SMOOTH, FREE DRAINING SURFACE.

J) ALL EXISTING OR CONSTRUCTED MANHOLES, CLEANOUTS, MONUMENTS, GAS VALVES, WATER VALVES AND SIMILAR STRUCTURES SHALL BE ADJUSTED TO MATCH FINISH GRADES OF THE PAVEMENT, SIDEWALK, LANDSCAPED AREA OR MEDIAN STRIP WHEREIN THEY LIE. VERIFY THAT ALL VALVE BOXES AND RISERS ARE CLEAN AND CENTERED OVER THE OPERATION NUT. ADJUSTMENT AFTER PLACEMENT OF FINAL WEARING COURSE WILL NOT BE ALLOWED.

K) UNLESS OTHERWISE SHOWN ON THE DRAWINGS, NO CUT OR FILL SLOPES SHALL BE CONSTRUCTED STEEPER THAN 2H:1V.

L) CONTRACTOR SHALL SEED AND MULCH ALL EXPOSED SLOPES AND DISTURBED AREA, WHICH ARE NOT SCHEDULED TO BE LANDSCAPED.

M) CDF BACKFILL WILL BE REQUIRED IN ALL STREET CUTS AND TRENCHES LOCATED IN SIMCOE DRIVE AS IT IS A CITY STREET.

TESTING AND INSPECTION

A) THE CONTRACTOR SHALL BE RESPONSIBLE TO ENSURE THAT ALL REQUIRED OR NECESSARY INSPECTIONS ARE COMPLETED BY THE OWNER'S AUTHORIZED INSPECTORS PRIOR TO PROCEEDING WITH SUBSEQUENT WORK WHICH COVERS OR THAT IS DEPENDENT ON THE WORK TO BE INSPECTED. FAILURE TO OBTAIN NECESSARY INSPECTION(S) AND APPROVAL(S) SHALL RESULT IN THE CONTRACTOR BEING FULLY RESPONSIBLE FOR ALL PROBLEMS ARISING FROM UNINSPECTED WORK.

B) UNLESS OTHERWISE SPECIFIED, THE FOLLOWING TABLE OUTLINES THE MINIMUM TESTING SCHEDULE FOR THE PROJECT. THIS TESTING SCHEDULE IS NOT COMPLETE, AND DOES NOT RELIEVE THE CONTRACTOR OF THE RESPONSIBILITY OF OBTAINING ALL NECESSARY INSPECTIONS FOR ALL WORK PERFORMED, REGARDLESS OF WHO IS RESPONSIBLE FOR PAYMENT.

REQUIRED TESTING AND FREQUENCY		Party Responsible for payment		
		Contractor		Others (See note 1)
STREETS, PARKING LOTS. PADS, FILLS. ETC.		√	See note 2 & note 3	
SUBGRADE	1 TEST/4000 S.F/LIFT (2 MIN)	√	See note 2 & note 3	
BASEROCK	1 TEST/4000 S.F/LIFT	√	See note 2	
ASPHALT	1 TEST/4000 S.F/LIFT (2 MIN)			
PIPED UTILITIES, ALL				
TRENCH BACKFILL	1 TEST/200 FOOT TRENCH/LIFT (2 MIN)	√	See note 2	
WATER				
PRESSURE	(TO BE WITNESSED BY ENGINEER OR APPROVING AGENCY)	√		
BACTERIAL WATER TEST	PER OHD/DOH	√	See note 2	
CHLORINE RESIDUAL TEST	PER CITY REQUIREMENTS	√		
SANITARY SEWER				
AIR TEST	PER CITY OR ODOT/APWA WHICHEVER IS MORE STRINGENT	√	See note 4	
MANDREL	95% OF ACTUAL INSIDE DIAMETER	√		
TV INSPECTION	LINES MUST BE CLEANED PRIOR TO TV WORK	√		
MANHOLE	VACUUM TEST EACH MANHOLE. WITNESSED BY ENGINEER OR APPROVING AGENCY.	√	See note 2 & note 4	
STORM				
MANDREL	95% OF ACTUAL INSIDE DIAMETER	√		
TV INSPECTION	LINES MUST BE CLEANED PRIOR TO TV WORK	√		

NOTE 1: OTHERS REFERS TO OWNER. ENGINEER OR APPRASING AGENCY AS APPLICABLE. CONTRACTOR RESPONSIBLE FOR SCHEDULING TESTING. ALL TESTING MUST BE COMPLETED PRIOR TO PERFORMING SUBSEQUENT WORK.

NOTE 2: TESTING MUST BE PERFORMED BY ON APPROVED INDEPENDENT TESTING AGENCY.

NOTE 3: IN ADDITION TO IN PLACE DENSITY TESTING, THE SUBGRADE AND BASEROCK SHALL BE PROOF–ROLLED WITH A LOADED 10 YARD DUMP TRUCK PROVIDED BY THE CONTRACTOR. LOCATION AND PATTERN OF PROOF–ROLL TO BE AS DIRECTED BY THE OWNERS AUTHORIZED REPRESENTATIVE.

NOTE 4: CONTRACTOR MAY USE HYDROSTATIC TESTING IN LIEU OF VACUUM AND AIR TESTING.

PIPED UTILITIES:

A) ALL TAPPING OF EXISTING MUNICIPAL SANITARY SEWER, STORM DRAIN MAINS, AND MANHOLES MUST BE DONE BY CONTRACTOR FORCES.

B) UNDER FUTURE STREETS OR SIDEWALKS, USE CLASS "B" (3/4" MINUS AGGREGATE) BACKFILL FROM 6" BELOW PIPE TO SUBGRADE WHERE DEPTH OF COVER IS BETWEEN 2 AND 3 FEET AND WELL–GRADED CLASS A (NATIVE MATERIAL – ONLY ALLOWED WITHIN PUBLIC R.O.W. IF APPROVED BY THE CITY) ELSEWHERE. ROCKS NOT EXCEEDING 6 INCHES IN GREATEST DIMENSION, WHICH ORIGINATE FROM THE TRENCH, WILL BE PERMITTED IN THE BACKFILL FROM 1 FOOT ABOVE THE TOP OF ANY PIPE TO 1 FOOT BELOW SUBGRADE. WHEN THE TRENCH IS WIDER THAN 3 FEET, ROCKS NOT EXCEEDING 6 INCHES IN GREATEST DIMENSION, WHICH ORIGINATE FROM THE TRENCH, WILL BE PERMITTED IN THE BACKFILL FROM 1 FOOT ABOVE THE TOP OF ANY PIPE OR BOX TO 5 FEET BELOW THE FINISHED SURFACE. ROCKS GREATER THAN 2 1/2 INCHES IN ANY DIMENSION WILL NOT BE PERMITTED IN BACKFILL PLACED WITHIN 1 FOOT OF SUBGRADE. WHERE ROCKS ARE INCLUDED IN THE BACKFILL, THEY SHALL BE MIXED WITH SUITABLE EXCAVATED MATERIALS SO AS TO ELIMINATE VOIDS. SUBJECT TO THE PROVISIONS SPECIFIED HEREIN, THE MATERIAL OBTAINED FROM PROJECT EXCAVATIONS MAY BE USED AS BACKFILL PROVIDED THAT ALL ORGANIC MATERIAL, RUBBISH, DEBRIS, AND OTHER OBJECTIONABLE MATERIALS ARE FIRST REMOVED.

C) CONTRACTOR SHALL ARRANGE TO ABANDON EXISTING SEWER AND WATER SERVICES NOT SCHEDULED TO REMAIN IN SERVICE IN ACCORDANCE WITH APPROVING AGENCY REQUIREMENTS.

D) ALL PIPED UTILITIES ABANDONED IN PLACE SHALL HAVE ALL OPENINGS CLOSED WITH CONCRETE PLUGS WITH A MINIMUM LENGTH EQUAL TO 2 TIMES THE DIAMETER OF THE ABANDONED PIPE.

E) THE END OF ALL UTILITY STUBS SHALL BE MARKED WITH A 2X4 COLOR CODED AND WIRED TO PIPE STUB.

F) ALL NON–METALLIC WATER, SANITARY AND STORM SEWER PIPING SHALL HAVE AN ELECTRICALLY CONDUCTIVE INSULATED 12 GAUGE COPPER TRACER WIRE THE FULL LENGTH OF THE INSTALLED PIPE USING BLUE WIRE FOR WATER AND GREEN FOR STORM AND SANITARY PIPING. TRACER WIRE SHALL BE EXTENDED UP INTO ALL VALVE BOXES, CLEAN–OUTS, MANHOLES AND CATCH BASINS. TRACER WIRE PENETRATIONS INTO MANHOLES SHALL BE WITHIN 18 INCHES OF THE RIM ELEVATION AND ADJACENT TO MANHOLE STEPS. THE TRACER WIRE SHALL BE TIED TO THE TOP MANHOLE STEP OR OTHERWISE SUPPORTED TO ALLOW RETRIEVAL FROM THE OUTSIDE OF THE MANHOLE. USE WATERPROOF FITTINGS AT ALL CONNECTIONS.

G) NO TRENCHES IN ROADS OR DRIVEWAYS SHALL BE LEFT IN AN OPEN CONDITION OVERNIGHT. ALL SUCH TRENCHES SHALL BE CLOSED BEFORE THE END OF EACH WORK DAY AND NORMAL TRAFFIC FLOWS RESTORED.

H) SANITARY SEWER LATERALS TO BE RUN TO EDGE OF R.O.W. AT 1/4" PER 12" SLOPE. LATERALS TO BE INSTALLED DOWNSTREAM OF MAINLINE CLEAN OUTS AND/OR MANHOLES. ALL CATCH BASINS TO HAVE 8" PVC. SDR–35 LATERALS. CATCH BASIN LOCATION MAY BE MODIFIED TO ACCOMMODATE LOW SPOTS CREATED DURING CONSTRUCTION. ENGINEER AND/OR CITY PROJECT MANAGER MAY REQUIRE ADDITIONAL CATCH BASINS TO BE PLACED AT LOW SPOTS CREATED DURING CONSTRUCTION.

I) CONTRACTOR TO MAKE MINOR ADJUSTMENT TO SERVICE LOCATIONS, WHERE NECESSARY, TO AVOID CONFLICT. MAINTAIN 5' MINIMUM SEPARATION BETWEEN STORM AND SANITARY AND 10' MIN. SEPARATION BETWEEN SANITARY AND WATER, 1' TO MANHOLES OR CATCH BASINS AND 5' BETWEEN MANHOLES AND CATCH BASINS. MAINTAIN 1' VERTICAL AND 2' HORIZONTAL SEPARATION BETWEEN CITY AND PRIVATE FRANCHISE UTILITY SERVICES AND 2' HORIZONTAL SEPARATION BETWEEN CITY UTILITIES IN A COMMON TRENCH.

WATER SYSTEM: GOLDENDALE

A) CITY FORCES TO OPERATE ALL VALVES INCLUDING FIRE HYDRANTS ON EXISTING PUBLIC MAINS.

B) ALL WATER MAINS SHALL BE PVC C–900, DR–18. ALL FITTINGS 4–INCHES THROUGH 24–INCHES IN DIAMETER SHALL BE DI IN CONFORMANCE WITH THE WSDOT STANDARD SPECIFICATIONS. THE MINIMUM WORKING PRESSURE FOR ALL MJ CAST IRON OR DUCTILE IRON FITTINGS 4–INCHES THROUGH 24–INCH IN DIAMETER SHALL BE 350 PSI FOR MJ FITTING AND 250 PSI FOR FLANGED FITTINGS.

C) MATERIALS THAT COME INTO CONTACT WITH POTABLE WATER SHALL MEET NATIONAL SANITATION FOUNDATION STANDARD 61, SECTION 9 REQUIREMENTS.

D) ALL WATER MAINS TO BE INSTALLED WITH A MINIMUM 36 INCH COVER TO FINISH GRADE UNLESS OTHERWISE NOTED OR DIRECTED. SERVICE LINE TO BE INSTALLED WITH A MINIMUM 24 INCH COVER. DEEPER DEPTHS MAY BE REQUIRED AS SHOWN ON THE DRAWINGS OR TO AVOID OBSTRUCTIONS.

E) UNLESS OTHERWISE SHOWN OR APPROVED BY THE ENGINEER, ALL VALVES SHALL BE FLANGE CONNECTED TO ADJACENT TEES OR CROSSES.

F) WATER SERVICE PIPE ON THE PUBLIC SIDE OF THE METER SHALL BE AS SHOWN IN THE WATER SERVICE DETAIL.

G) ALL CONNECTIONS INTO EXISTING WATERLINE ARE TO BE DONE BY PUD APPROVED CONTRACTOR. SUBMIT NAME, QUALIFICATIONS AND MATERIAL SPECIFICATIONS TO PUD FOR REVIEW AND APPROVAL A MINIMUM OF 1 WEEK IN ADVANCE OF WORK.

H) CONTRACTOR SHALL PROVIDE ALL NECESSARY EQUIPMENT AND MATERIALS (INCLUDING PLUGS, BLOWOFFS, VALVES, SERVICE TAPS, ETC.) REQUIRED TO FLUSH, TEST AND DISINFECT WATERLINES PER PUBLIC AGENCY REQUIREMENTS. PRESSURE TESTING SHALL BE DONE IN CONFORMANCE WITH THE WSDOT STANDARD SPECIFICATIONS.

I) THE WORK SHALL BE PERFORMED IN A MANNER DESIGNATED TO MAINTAIN WATER SERVICE TO RESIDENCES SUPPLIED FROM THE EXISTING WATERLINES. IN NO CASE SHALL SERVICE TO ANY MAIN LINE OR RESIDENCES BE INTERRUPTED FOR MORE THAN FOUR (4) HOURS IN ANY ONE DAY. CONTRACTOR SHALL NOTIFY THE PUD AND ALL AFFECTED RESIDENTS AND BUSINESSES A MINIMUM OF 24 BUSINESS HOURS (1 BUSINESS DAY) PRIOR TO ANY INTERRUPTION OF SERVICE

J) WHERE SANITARY SEWER LINES CROSS ABOVE OR WITHIN 18" INCHES VERTICAL SEPARATION BELOW A WATERLINE, SEWER MAINS AND/OR LATERALS SHALL BE REPLACED WITH C–900 PVC PIPE (DR 18) AT THE CROSSING. CENTER ONE FULL LENGTH OF C–900 PVC PIPE AT POINT OF CROSSING. CONNECT TO EXISTING SEWER LINES WITH APPROVED RUBBER COUPLING. BACKFILL WITH CDF AT CROSSINGS.

STREET LIGHTS:

A) STREET LIGHTS SHALL BE INSTALLED AFTER ALL OTHER EARTHWORK AND PUBLIC UTILITY INSTALLATIONS ARE COMPLETED AND AFTER ROUGH GRADING OF THE PROPERTY IS ACCOMPLISHED TO PREVENT DAMAGE TO THE POLES.

B) STREET LIGHTS POLES SHALL BE SET TO A DEPTH AS SPECIFIED BY THE MANUFACTURER, BUT NOT LESS THAN 5 FEET.

C) STREET LIGHT POLES SHALL BE INSTALLED WITHIN ONE DEGREE (1°) OF PLUMB.

D) CONTRACTOR SHALL COORDINATE WITH UTILITY COMPANIES AND PAY ALL COSTS FOR PROCUREMENT, INSTALLATION, WIRING AND HOOK UP OF STREET LIGHTS.

PRIVATE UTILITIES:

A) UNLESS OTHERWISE SHOWN ON THE DRAWINGS OR APPROVED BY JURISDICTION HAVING AUTHORITY, ALL NEW PRIVATE UTILITIES (POWER, CABLE TV, TELEPHONE & GAS) SHALL BE INSTALLED UNDERGROUND. INSTALLATION OF PRIVATE UTILITIES IN A COMMON TRENCH WITH WATER, SANITARY SEWER OR STORM SEWER IS PROHIBITED.

B) CONTRACTOR SHALL COORDINATE POWER, TELEPHONE, AND CABLE TV COMPANY FOR LOCATION OF VAULTS, PEDESTALS, ETC. ALL ABOVE GRADE FACILITIES SHALL BE PLACED IN A LOCATION OUTSIDE THE PROPOSED SIDEWALK LOCATION.

C) POWER, TELEPHONE AND CATV TRENCHING AND CONDUITS SHALL BE INSTALLED PER UTILITY COMPANY REQUIREMENTS WITH PULL WIRE. CONTRACTOR SHALL VERIFY WITH UTILITY COMPANY FOR SIZE AND TYPE OF CONDUIT PRIOR TO CONSTRUCTION. ALL CHANGES IN DIRECTION OF UTILITY CONDUIT RUNS SHALL HAVE LONG RADIUS STEEL BENDS.

D) CONTRACTOR SHALL NOTIFY AND COORDINATE WITH PRIVATE UTILITY FOR RELOCATION OF POWER POLES, VAULTS, ETC.

E) ALL PRIVATE UTILITY STRUCTURES (VAULTS, PEDESTALS, LIGHT POLES., ETC.) SHALL BE SET A MINIMUM OF 1 FOOT FROM ANY PROPERTY CORNER OR SURVEY MONUMENT.

STORM DRAIN SYSTEM:

A) STORM SEWER PIPE MATERIALS TO CONFORM TO THE CONSTRUCTION DRAWINGS AND CITY REQUIREMENTS (PVC D3034 ONLY, NO HDPE ULESS SPECIFICALLY AUTHORISZED BY THE CITY). UNLESS OTHERWISE NOTED OR SHOWN ON THE DRAWINGS, STORM SEWER PIPE MATERIALS WITH WATERTIGHT JOINTS SHALL CONFORM TO THE TABLE BELOW. CONTRACTOR SHALL USE UNIFORM PIPE MATERIAL ON EACH PIPE RIM BETWEEN STRUCTURES UNLESS OTHERWISE DIRECTED OR APPROVED.

B) CONTRACTOR SHALL DESIGNATE THE PIPE MATERIAL ACTUALLY INSTALLED ON THE FIELD RECORD DRAWINGS AND PROVIDE THIS INFORMATION TO THE ENGINEER FOR AS–BUILT DRAWINGS.

C) CATCH BASINS SHALL BE SET SQUARE WITH BUILDINGS OR WITH THE EDGE OF THE PARKING LOT OR STREET WHERE THEY LIE. STORM DRAIN INLET STRUCTURES AND PAVING SHALL BE ADJUSTED SO WATER FLOWS INTO THE STRUCTURE WITHOUT PONDING WATER.

D) UNLESS OTHERWISE APPROVED BY THE ENGINEER, ALL STORM DRAIN CONNECTIONS SHALL BE BY MANUFACTURED TEES OR SADDLES. CATCH BASIN LATERALS ARE TO USE MFG. 45° WYES.

E) UNLESS OTHERWISE SHOWN OR DIRECTED, INSTALL STORM SEWER PIPE IN ACCORDANCE WITH MANUFACTURERS INSTALLATION

F) PRIOR TO MANDREL TESTING OR FINAL ACCEPTANCE, FLUSH AND CLEAN ALL STORM DRAINS, AND REMOVE ALL FOREIGN MATERIAL FROM THE MAINLINES, MANHOLES AND CATCH BASIN.

G) CONTRACTOR SHALL CONDUCT DEFLECTION TEST OF FLEXIBLE STORM SEWER PIPES BY PULLING AN APPROVED MANDREL THROUGH THE COMPLETED PIPE LINE FOLLOWING TRENCH COMPACTION. THE DIAMETER OF THE MANDREL SHALL THE 95% OF THE INITIAL PIPE DIAMETER. TEST SHALL BE CONDUCTED NOT MORE THAN 30 DAYS AFTER THE TRENCH BACKFILLING AND COMPACTION HAS BEEN COMPLETED.

H) CATCH BASIN LATERALS ARE TO BE "WYED" INTO THE MAIN. STAGGER WYE'S SLIGHTLY WHERE CATCH BASINS ARE DIRECTLY ACROSS FROM ONE ANOTHER.

I) ALL MANHOLE BASES SHALL BE CONSTRUCTED WITH FLOW THROUGH CHANNELS

COVER DEPTH	8" –– 48" DIAMETER
LESS THAN 2' COVER	CLASS 52 DUCTILE IRON PIPE WITH BELL AND SPIGOT JOINTS AND RUBBER GASKET OR HDPE (HIGH DENSITY POLYETHYLENE) PIPE CONFORMING TO AASHTO M–252 (8"–10") OR AASHTO M–294, TYPE S (12"–48") WITH PRESSURE TESTABLE FITTINGS AND O–RING GASKETS CONFORMING TO ASTM F–1336 AND ASTM F–477 RESPECTIVELY WITH CDF BACKFILL.
2' TO 2.5' COVER	PIPE SPECIFIED FOR LESSER COVER DEPTH PVC ASTM D3034 SDR–35 ELASTOMERIC GASKETS CONFORMING TO ASTM D–3212.
2.5' TO 15' COVER	PIPE SPECIFIED FOR LESSER COVER DEPTH

SANITARY SEWER SYSTEM:

A) UNLESS OTHERWISE SPECIFIED, SANITARY SEWER PIPE SHALL BE PVC IN CONFORMANCE WITH ASTM D3034, SDR 35. MINIMUM STIFFNESS SHALL BE 46 PSI PER ASTM D–2412 AND JOINT TYPE SHALL BE ELASTOMERIC GASKET CONFORMING TO ASTM D–3212. ALL OTHER APPURTENANCES AND INSTALLATION TO CONFORM TO THE CITY SPECIFICATIONS.

B) ALL PRECAST MANHOLES SHALL BE PROVIDED WITH INTEGRAL RUBBER BOOTS. WHERE MANHOLES WITH INTEGRAL RUBBER BOOTS ARE NOT USED, A SHEAR JOINT SHALL BE PROVIDED ON ALL MAINLINES WITHIN 1.5 FEET OF THE OUTSIDE FACE OF THE MANHOLE. WATERTIGHT LOCKDOWN LIDS REQUIRED ON ALL MANHOLES OUTSIDE OF PUBLIC RIGHT–OF–WAY. ALL MANHOLES ARE TO HAVE FLOW CHANNELS CAST IN THEM.

C) OPENINGS FOR CONNECTIONS TO EXISTING MANHOLES SHALL BE MADE BY SAWCUTTING OR CORE–DRILLING EXISTING MANHOLE STRUCTURE. USE OF PNEUMATIC JACKHAMMER SHALL BE PROHIBITED. CONNECTIONS TO BE WATERTIGHT AND SHALL PROVIDE A SMOOTH FLOW INTO AND THROUGH THE MANHOLE. SMALL CHIPPING HAMMERS OR SIMILAR LIGHT TOOLS WHICH WILL NOT DAMAGE OR CRACK THE MANHOLE BASE MAY BE USED TO SHAPE CHANNELS OR ENLARGE EXISTING OPENINGS IF AUTHORIZED BY THE ENGINEER.

D) PER DEQ/DOE REQUIREMENTS, CONTRACTOR SHALL HAVE PUBLIC SEWER INSTALLATION INSPECTED AND TESTED AND CERTIFIED BY A LICENSED ENGINEER. CONTRACTOR TO PROVIDE ENGINEER WITH 48 HOURS ADVANCE NOTICE FOR INSPECTION.

E) CONTRACTOR SHALL PROVIDE ALL NECESSARY MATERIALS, EQUIPMENT FACILITIES TO TEST SANITARY SEWER PIPE AND APPURTENANCES FOR LEAKAGE IN ACCORDANCE WITH CITY CONSTRUCTION STANDARDS. SANITARY SEWER PIPE AND APPURTENANCES SHALL BE TESTED FOR LEAKAGE. LEAKAGE TESTS SHALL INCLUDE AN AIR TEST OF ALL SEWER MAINS AND LATERALS AND VACUUM TESTING OF THE MANHOLES. MANHOLE TESTING SHALL BE PERFORMED AFTER COMPLETION OF AC PAVEMENT AND FINAL SURFACE RESTORATION.

F) MANHOLES CONSTRUCTED OVER EXISTING SANITARY SEWERS SHALL CONFORM TO SECTION 00490.41 (MANHOLES OVER EXISTING SEWERS) OF THE ODOT/APWA STANDARD SPECIFICATIONS AS AMENDENDED BY THE CITY, THE EXISTING PIPE SHALL NOT BE BROKEN OUT UNTIL AFTER THE COMPLETION OF THE MANHOLE TESTS.

G) PRIOR TO MANDREL TESTING AND/OR TV INSPECTION, FLUSH AND CLEAN ALL SEWERS, AND REMOVE ALL FOREIGN MATERIAL FROM THE MAINLINES AND MANHOLES.

H) CONTRACTOR SHALL CONDUCT DEFLECTION TESTS OF FLEXIBLE SANITARY SEWER PIPES BY PULLING AN APPROVED MANDREL THOUGH THE COMPLETED PIPE LINE FOLLOWING TRENCH COMPACTION. THE DIAMETER OF THE MANDREL SHALL BE 95% OF THE INITIAL PIPE DIAMETER. TEST SHALL BE CONDUCTED NOT MORE THAN 30 DAYS AFTER THE TRENCH BACKFILLING AND COMPACTION HAS BEEN COMPLETED.

I) UPON COMPLETION OF ALL SEWER CONSTRUCTION, TESTING AND REPAIR, THE CONTRACTOR SHALL CONDUCT A COLOR TV ACCEPTANCE INSPECTION OF ALL PUBLIC MAINLINES IN ACCORDANCE WITH SECTION 00445.74 (TELEVISON INSPECTION OF SANITARY AND STORM SEWERS) OF THE ODOT/APWA STANDARD SPECIFICATIONS AS AMENDENDED BY THE CITY. THE TV INSPECTION SHALL BE CONDUCTED BY AN APPROVED TECHNICAL SERVICE, WHICH IS EQUIPPED TO MAKE AUDIO–VISUAL RECORDING OF THE TV INSPECTIONS ON VHS VIDEO TAPE OR DVD. UNLESS OTHERWISE REQUIRED BY AGENCY WITH JURISDICTION, A STANDARD 1–INCH DIAMETER BALL SHALL BE SUSPENDED IN FRONT OF THE CAMERA DURING THE INSPECTION. SUFFICIENT WATER REVEAL TO LOW AREAS OR REVERSE GRADE SHALL BE DISCHARGED INTO THE PIPE IMMEDIATELY PRIOR TO INITIATION OF THE TV INSPECTION. THE VHS TAPE AND WRITTEN REPORT SHALL BE DELIVERED TO THE CITY.

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WHITE SALMON, WA
NOTES

No.	Date	Revisions
2.0	12–20–2022	SUBMITTED FOR REVIEW
1.0	6–16–2022	SUBMITTED FOR REVIEW

SHEET NO.
1.0
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JOB NO. 19–XX
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Exhibit A

NOTES FOR SEDIMENT FENCES:

1. THE FILTER FABRIC SHALL BE PURCHASED IN A CONTINUOUS ROLL CUT TO THE LENGTH OF THE BARRIER TO AVOID USE OF JOINTS. WHEN JOINTS ARE NECESSARY, FILTER CLOTH SHALL BE SPLICED TOGETHER ONLY AT A SUPPORT POST, WITH A MINIMUM 6-INCH OVERLAP, AND BOTH ENDS SECURELY FASTENED TO THE POST, OR OVERLAP 2"x 2" POSTS AND ATTACHED AS SHOWN ON DETAIL.
2. THE FILTER FABRIC FENCE SHALL BE INSTALLED TO FOLLOW THE CONTOURS WHERE FEASIBLE. THE FENCE POSTS SHALL BE SPACED A MAXIMUM OF 6 FEET APART AND DRIVEN SECURELY INTO THE GROUND A MINIMUM OF 18 INCHES.
3. THE FILTER FABRIC SHALL HAVE A MINIMUM VERTICAL BURIAL OF 6 INCHES. ALL EXCAVATED MATERIAL FROM FILTER FABRIC FENCE INSTALLATION SHALL BE BACKFILLED AND COMPACTED ALONG THE ENTIRE DISTURBED AREA.
4. STANDARD OR HEAVY DUTY FILTER FABRIC FENCE SHALL HAVE MANUFACTURED STITCHED LOOPS FOR 2"x 2" POST INSTALLATION. STITCHED LOOPS SHALL BE INSTALLED ON THE UPHILL SIDE OF THE SLOPED AREA.
5. FILTER FABRIC FENCES SHALL BE REMOVED WHEN THEY HAVE SERVED THEIR USEFUL PURPOSE, BUT NOT BEFORE THE UPSLOPE AREA HAS BEEN PERMANENTLY PROTECTED AND STABILIZED.
6. FILTER FABRIC FENCES SHALL BE INSPECTED BY APPLICANT/CONTRACTOR IMMEDIATELY AFTER EACH RAINFALL AND AT LEAST DAILY DURING PROLONGED RAINFALL. ANY REQUIRED REPAIRS SHALL BE MADE IMMEDIATELY.

NARRATIVE SITE DESCRIPTION:

THE CONSTRUCTION ACTIVITIES CONDUCTED ON THIS SITE WILL BE THOSE TYPICALLY REQUIRED FOR THE CONSTRUCTION OF A COMMERCIAL BUILDING. INCLUDED IN THESE ACTIVITIES WILL BE REMOVAL OF VEGETATION AND RUBBLE, INSTALLATION OF UNDERGROUND UTILITIES TO SERVE SAID LOTS AND THE CONSTRUCTION OF PAVING ROADS AND PARKING LOT. THE SITE IS APPROXIMATELY 1.86 ACRES IN SIZE.

THE GEOLOGIC UNITS MAPPED IN THE PROJECT AREA BY THE USDA WEB SOIL MAP. THE GEOLOGIC MAP OF GOLDENDALE INCLUDES GOLDENDALE SILT LOAM 2 TO 5 PERCENT SLOPE.

EARTHWORK:
TOTAL EARTHWORK FOR THIS PROJECT IS APPROXIMATELY 2,315 CY OF EXCAVATION AND 3,075 CY OF FILL

EROSION CONTROL NOTES:

1. CONTRACTORS AND BUILDERS SHALL KEEP CUTTING AND CLEARING TO A MINIMUM AND WITHIN THE PHASE UNDER CONSTRUCTION. EVERY EFFORT SHOULD BE MADE TO DISTURB AS LITTLE EXISTING VEGETATION AS POSSIBLE, AND TO REESTABLISH GOOD GROUND COVER AS SOON AS POSSIBLE AFTER GRADING.

2. SEEDING OF DISTURBED AREAS, SUCH AS CUTS, FILLS, AND STORAGE AREAS SHALL BE DONE AS SOON AS POSSIBLE AFTER USE OF THE AREA IS CONCLUDED, OR CONSTRUCTION IS FAR ENOUGH ALONG THAT THE AREA WILL NOT BE DISTURBED.

3. IF AN AREA IS NOT, OR CANNOT BE SEEDED ADEQUATELY TO PROTECT IT FROM EROSION, THEN IT SHALL BE PROTECTED BY COVERING WITH SOME PROTECTIVE MATERIAL, SUCH AS MULCH, STRAW, TARPS, PLASTIC AND CHIPPED BRUSH.

4. SILT FABRIC SHALL BE PLACED OVER THE CATCH BASIN INLETS SO THAT NO SEDIMENT WILL ACCUMULATE IN THE CATCH BASINS. ALL CATCH BASINS AND CONVEYANCE LINES SHALL BE CLEANED PRIOR TO PAVING. THE CLEANING OPERATION SHALL NOT FLUSH SEDIMENT-LADEN WATER INTO THE DOWNSTREAM.

5. WHERE SEEDING FOR TEMPORARY EROSION CONTROL IS REQUIRED, FAST GERMINATING GRASSES SHALL BE APPLIED AT AN APPROPRIATE RATE (E.G. ANNUAL OR PERENNIAL RYE APPLIED AT APPROXIMATELY 80 POUNDS PER ACRE). SEEDING OF CLEARED AREAS SHALL BE ACCOMPLISHED WITHIN SEVEN DAYS UNLESS OTHERWISE STABILIZED. TEMPORARY IRRIGATION MAY BE REQUIRED TO ESTABLISH AND MAINTAIN VEGETATION. ALL DISTURBED AREAS SHALL BE SEEDED.

6. THE CONTRACTOR SHALL INSPECT ROADS DAILY AND CLEAN AS NEEDED SO THAT NO SEDIMENT IS WASHED OR CARRIED OFF-SITE.

7. APPROVAL OF THIS EROSION/SEDIMENTATION CONTROL (ESC) PLAN DOES NOT CONSTITUTE AN APPROVAL OF PERMANENT ROAD OR DRAINAGE DESIGN (E.G., SIZE AND LOCATION OF ROADS, PIPES, RESTRICTORS, CHANNELS, RETENTION FACILITIES, UTILITIES, ETC.)

8. THE IMPLEMENTATION OF THESE ESC PLANS AND CONSTRUCTION, MAINTENANCE, REPLACEMENT AND UPGRADING OF THESE ESC FACILITIES IS THE RESPONSIBILITY OF THE APPLICANT/CONTRACTOR UNTIL ALL CONSTRUCTION IS COMPLETED AND APPROVED, AND VEGETATION/LANDSCAPING IS ESTABLISHED.

9. THE ESC FACILITIES SHOWN ON THIS PLAN MUST BE CONSTRUCTED IN CONJUNCTION WITH ALL CLEARING AND GRADING ACTIVITIES, AND IN SUCH A MANNER AS TO ENSURE THAT SEDIMENT AND SEDIMENT LADEN WATER DO NOT ENTER THE DRAINAGE SYSTEM, ROADWAYS, OR VIOLATE APPLICABLE WATER STANDARDS.

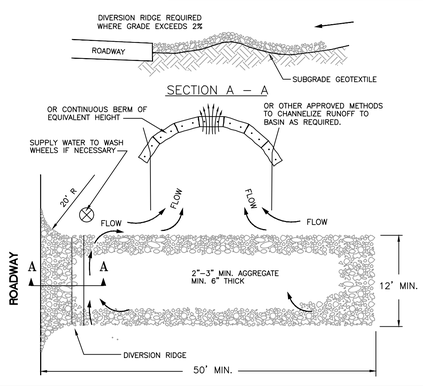
10. THE ESC FACILITIES SHOWN ON THIS PLAN ARE THE MINIMUM REQUIREMENTS FOR ANTICIPATED SITE CONDITIONS. DURING THE CONSTRUCTION PERIOD, THESE ESC FACILITIES SHALL BE UPGRADED AS NEEDED FOR UNEXPECTED STORM EVENTS AND TO ENSURE THAT SEDIMENT AND SEDIMENT-LADEN WATER DO NOT LEAVE THE SITE.

11. THE ESC FACILITIES SHALL BE INSPECTED DAILY BY THE APPLICANT/CONTRACTOR AND MAINTAINED AS NECESSARY TO ENSURE THEIR CONTINUED FUNCTIONING.

12. THE ESC FACILITIES ON INACTIVE SITES SHALL BE INSPECTED AND MAINTAINED A MINIMUM OF ONCE A MONTH OR WITHIN THE 24 HOURS FOLLOWING A STORM EVENT.

13. STABILIZED CONSTRUCTION ENTRANCES SHALL BE INSTALLED AT THE BEGINNING OF CONSTRUCTION AND MAINTAINED FOR THE DURATION OF THE PROJECT. ADDITIONAL MEASURES MAY BE REQUIRED TO ENSURE THAT ALL PAVED AREAS ARE KEPT CLEAN FOR THE DURATION OF THE PROJECT.

GRAVEL CONSTRUCTION ENTRANCE DETAIL:



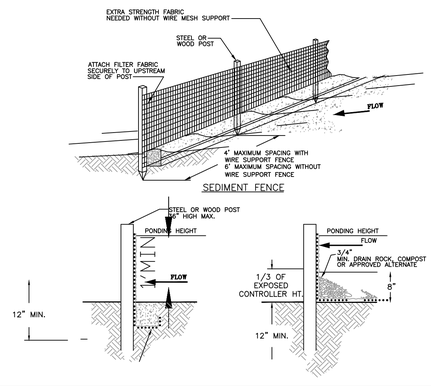
NOTES:

1. THE ENTRANCE SHALL BE MAINTAINED IN A CONDITION THAT WILL PREVENT TRACKING OR FLOWING OF SEDIMENT ONTO PUBLIC RIGHT-OF -WAYS. THIS MAY REQUIRE TOP DRESSING, REPAIR AND/OR CLEANOUT OF ANY MEASURES USED TO TRAP SEDIMENT.

2. WHEN NECESSARY, WHEELS SHALL BE CLEANED PRIOR TO ENTRANCE ONTO PUBLIC RIGHT-OF-WAY.

3. WHEN WASHING IS REQUIRED, IT SHALL BE DONE ON AN AREA STABILIZED WITH CRUSHED STONE THAT DRAINS INTO AN APPROVED SEDIMENT TRAP OR SEDIMENT BASIN.

SILT FENCE STANDARD DETAILS:



NOTES:

1. SEDIMENT FENCE SHALL BE PLACED ON SLOPE CONTOURS TO MAXIMIZE PONDING EFFICIENCY.

2. INSPECT AND REPAIR FENCE AFTER EACH STORM EVENT AND REMOVE SEDIMENT WHEN IT EXCEEDS 1/3 THE EXPOSED HEIGHT OF CONTROLLER STORAGE DEPTH.

3. REMOVED SEDIMENT SHALL BE DEPOSITED TO AN AREA THAT WILL NOT CONTRIBUTE SEDIMENT OFF- AND CAN BE PERMANENTLY STABILIZED.

EROSION & SEDIMENT CONTROL NOTES:

1. INSTALL 743 TOTAL OF SILT FENCE
2. PROPOSED STOCK PILE AREA DURING EARTHWORK ACTIVITIES
3. PROPOSED GRAVEL CONSTRUCTION ENTRANCES

DEMOLITIONS NOTES:

4. REMOVE EXISTING BUILDINGS
5. REMOVE EXISTING FENCE

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EROSION CONTROL PLAN

No.	Date	Revisions
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1.0	6-16-2022	SUBMITTED FOR REVIEW

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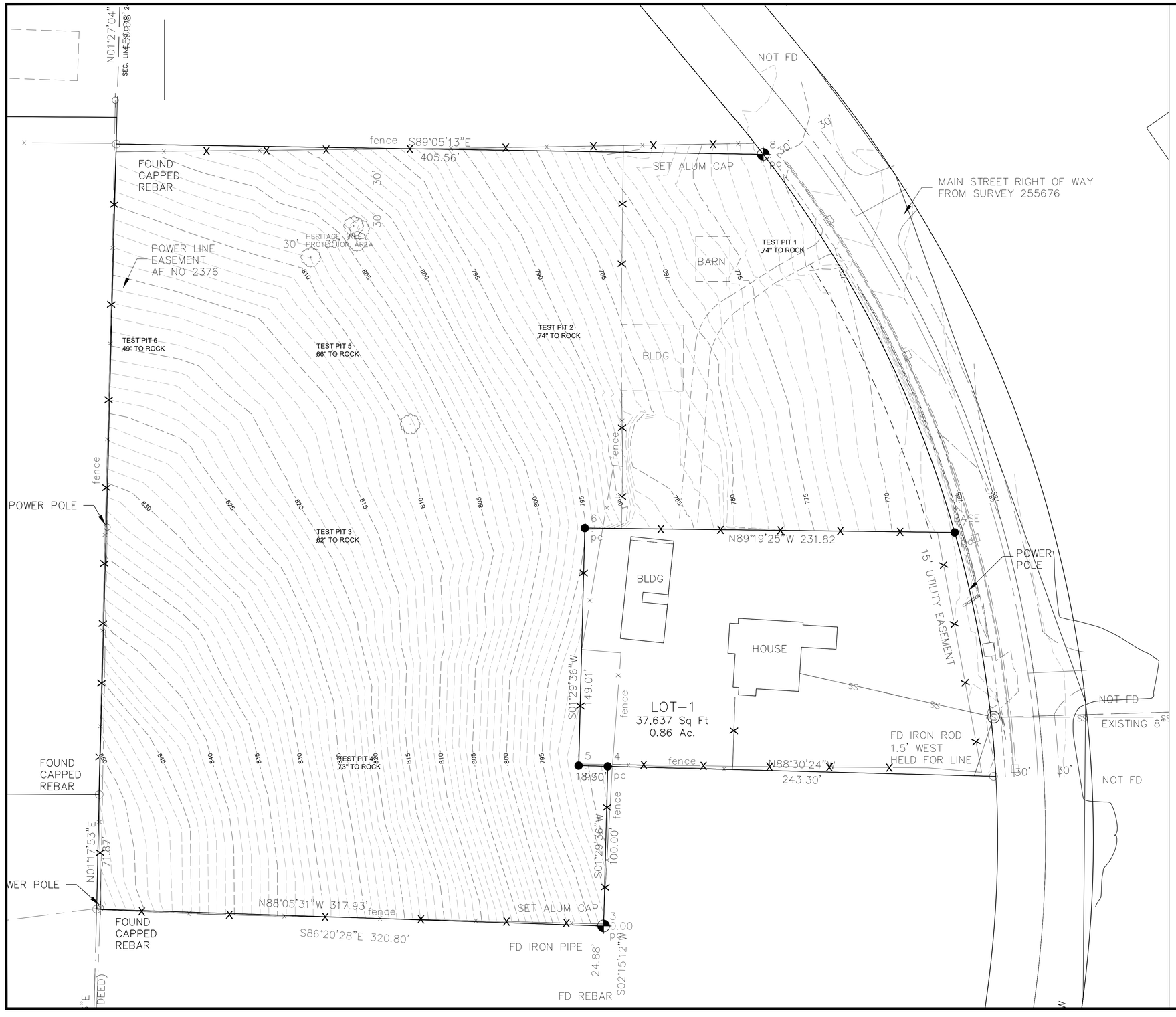
Exhibit A



NORTH

30 15 0 30 60
SCALE FEET

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SITE SURVEY

No.	Date	Revisions
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3.0

SCALE: AS NOTED

JOB NO.	REV.
19-XX	0

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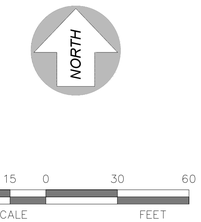

1. PROPOSED ASPHALT ROADWAY. SEE DETAILS 1 AND 2 SHEET 10.0
2. PROPOSED 6' SIDEWALK. SEE DETAIL 2 SHEET 11.0
3. INSTALL 6" CURB AND GUTTER. SEE DETAIL 1 SHEET 11.0
4. INSTALL CONCRETE DRIVEWAY AND ENTRANCE WITH COMPLETION OF EACH LOT. SEE DETAILS 3 AND 4 SHEET 11.0
5. STORM WATER RETENTION POND

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SITE PLAN

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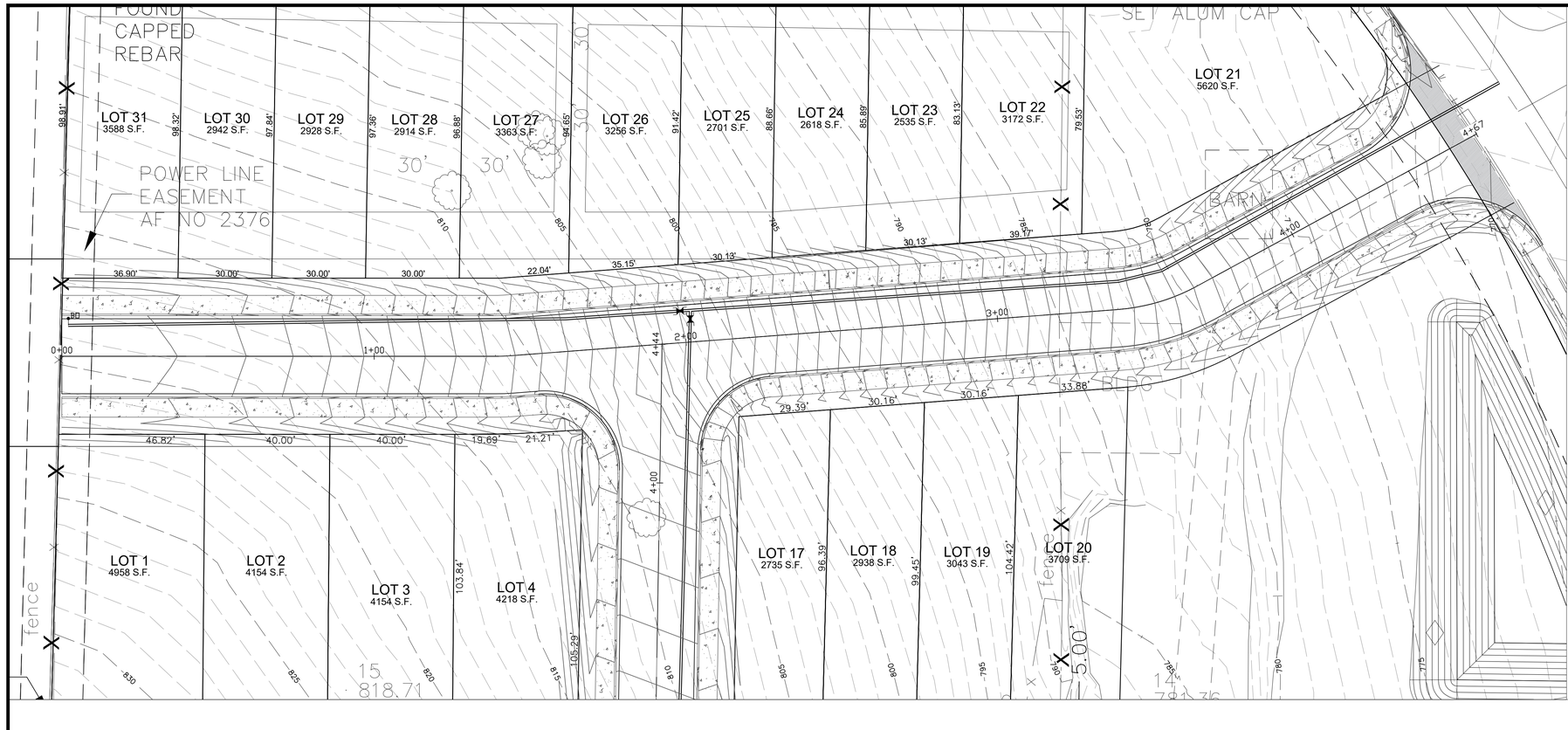
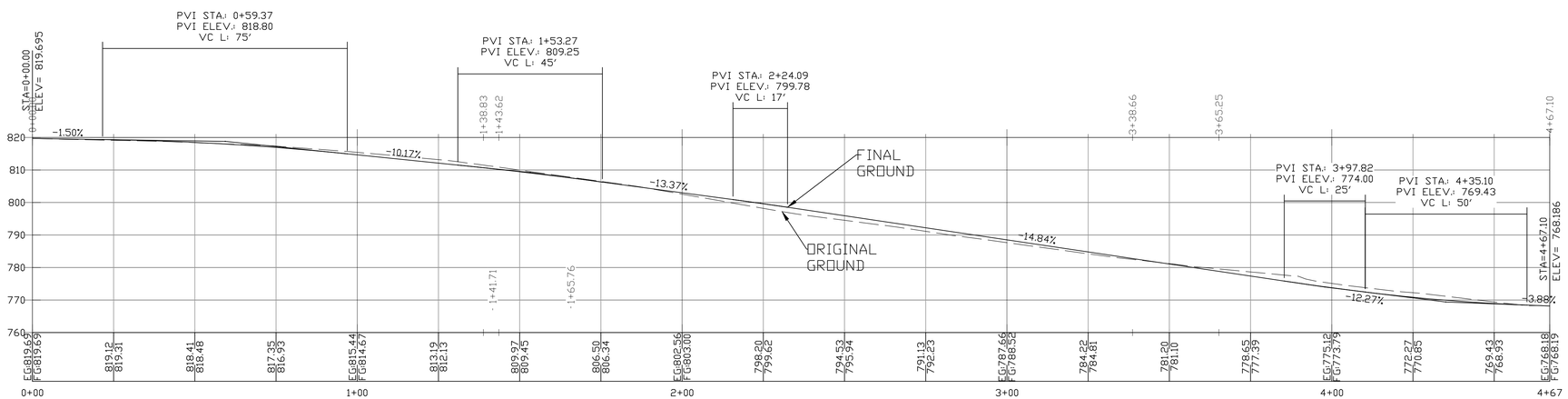


FOR MAIN ROAD SECTION SEE DETAIL 1 SHEET 10.0



1 MAIN ROAD PROFILE

SCALE: 1"=20' 0+00-4+67

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MAIN ROAD PLAN AND PROFILE

No.	Date	Revisions
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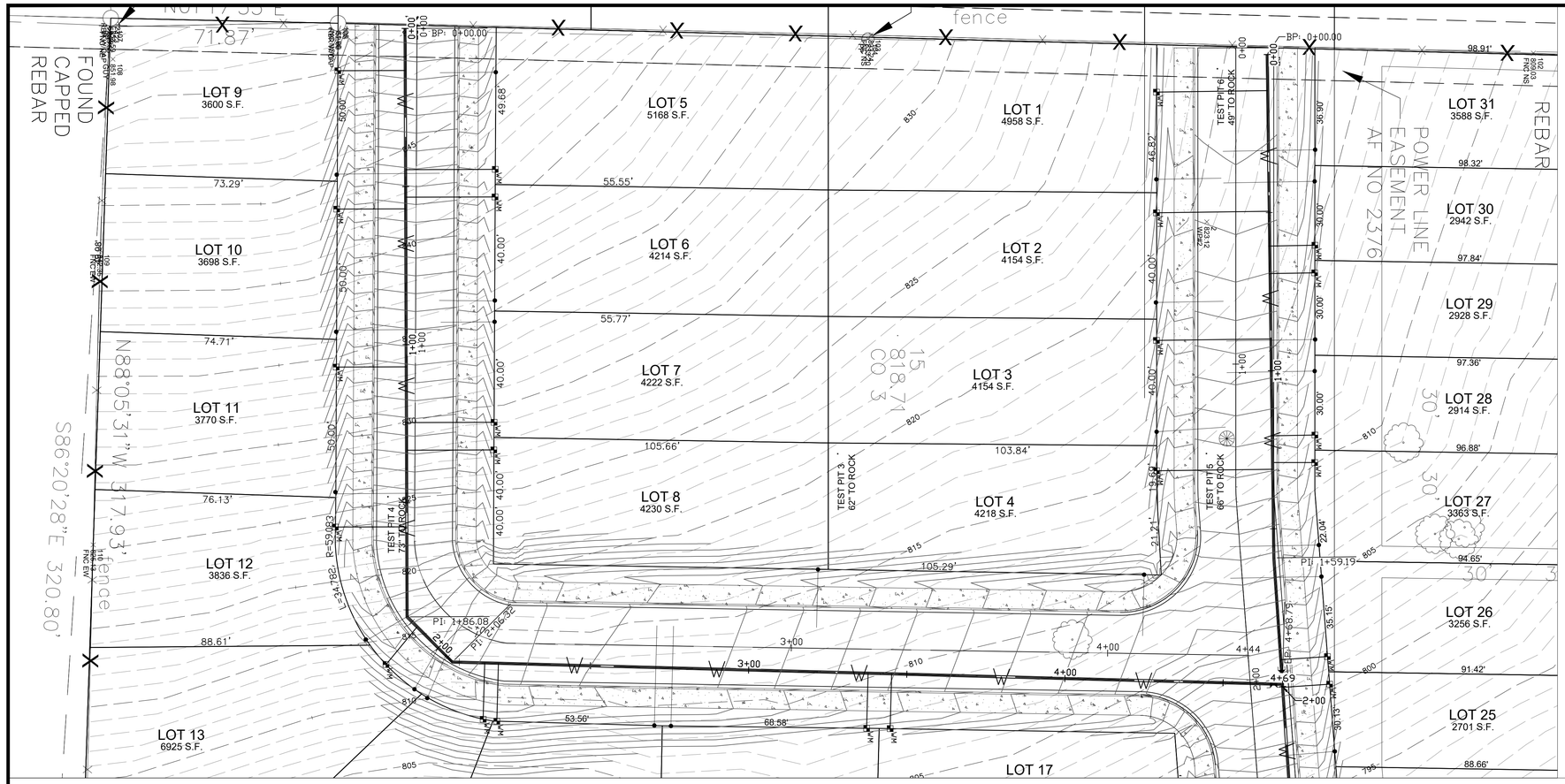
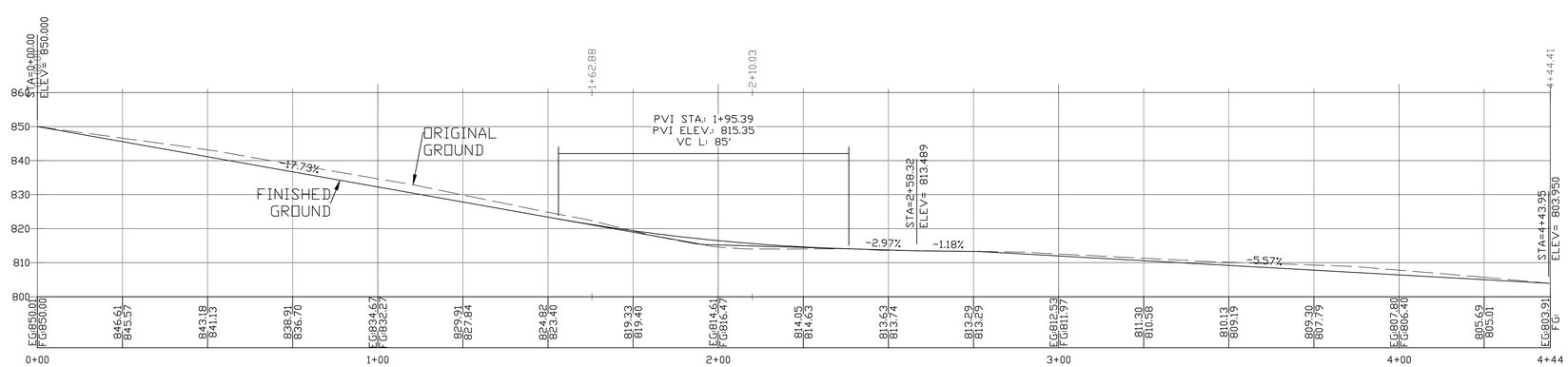
JOB NO. 19-XX

REV. 0

Exhibit A



FOR SECONDARY ROAD SECTION SEE DETAIL 2 SHEET 10.0



1 SECONDARY ROAD PROFILE

SCALE: 1"=20' 0+00-4+44

Pioneer Surveying & Engineering, Inc.
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9-23-20

DUSTIN D. CONROY
STATE OF WASHINGTON
42372
REGISTERED PROFESSIONAL ENGINEER

PRELIMINARY

NANCY WHITE SUBDIVISION

WHITE SALMON, WA

SECONDARY ROAD PLAN AND PROFILE

No.	Date	Revisions
2.0	12-20-2022	SUBMITTED FOR REVIEW
1.0	6-16-2022	SUBMITTED FOR REVIEW

SHEET NO.

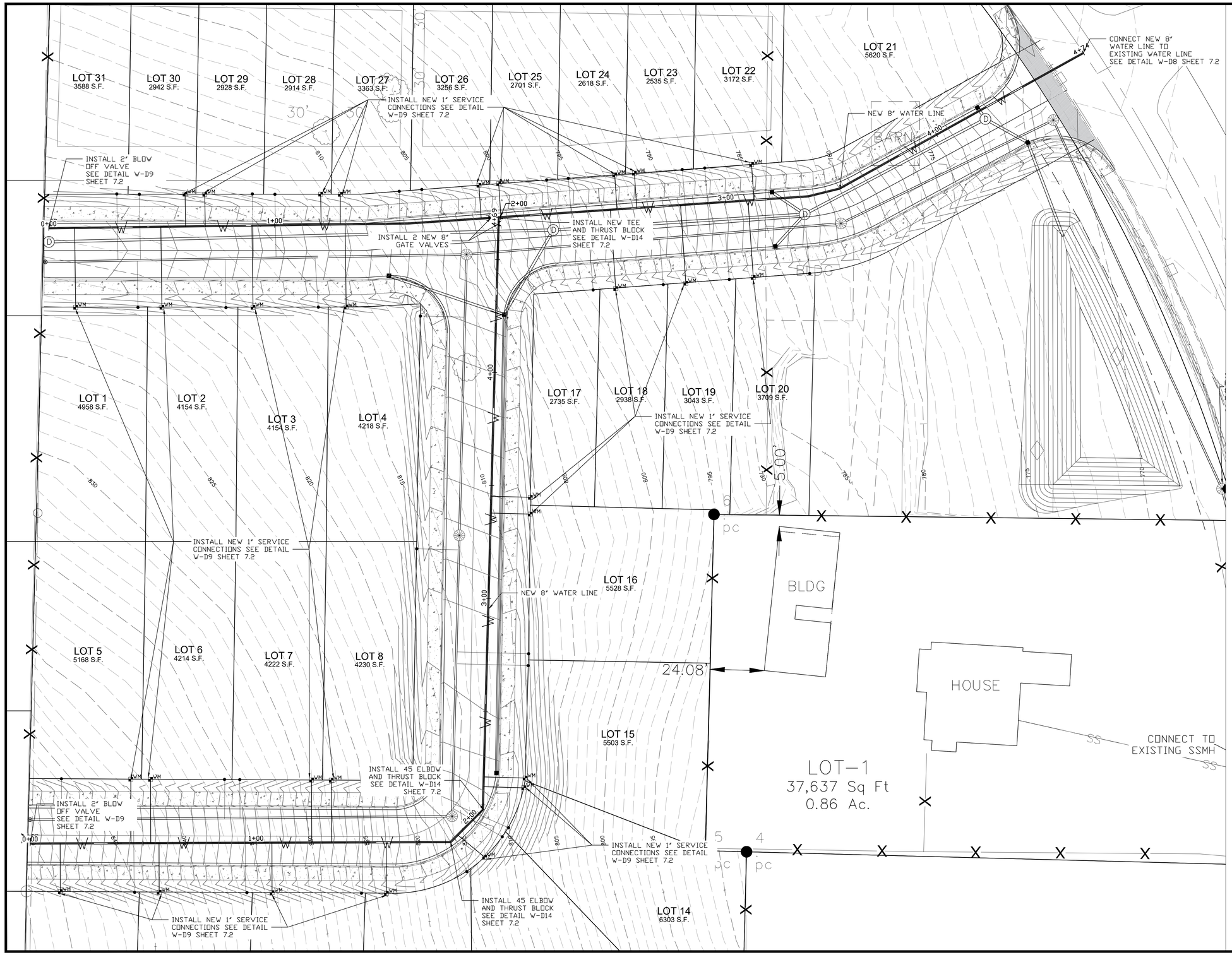
6.0

SCALE: AS NOTED

JOB NO. 19-XX

REV. 0

Exhibit A



NOTES
1. FOR WATER LINE DETAILS SEE SHEET 7.2
2. CONTRACTOR TO VERIFY LOCATION AND DEPTH OF EXISTING WATER MAIN BEFORE CONSTRUCTION

Pioneer Surveying & Engineering, Inc.
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NANCY WHITE SUBDIVISION
WHITE SALMON, WA
WATER PLAN AND PROFILE

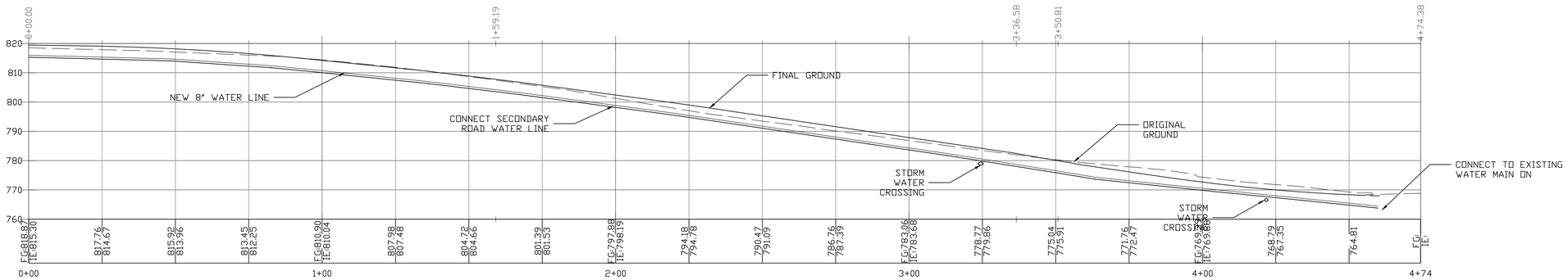
No.	Date	Revisions
2.0	12-20-2022	SUBMITTED FOR REVIEW
1.0	6-16-2022	SUBMITTED FOR REVIEW

SHEET NO. 7.0
SCALE: AS NOTED
JOB NO. 19-XX
REV. 0

Exhibit A

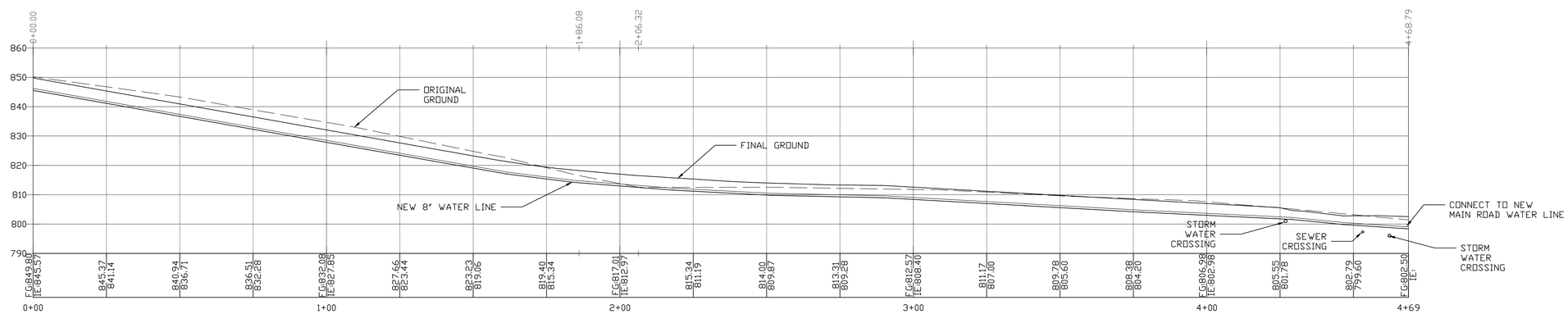
NOTES
1. FOR WATER LINE DETAILS SEE SHEET 7.2
2. CONTRACTOR TO VERIFY LOCATION AND DEPTH OF EXISTING WATER MAIN BEFORE CONSTRUCTION

20 10 0 20 40
SCALE FEET



1 SUBDIVISION MAIN ROAD WATER LINE 8"

SCALE: 1"=20' 0+00-4+42



2 SUBDIVISION SECONDARY ROAD WATER LINE 8"

SCALE: 1"=20' 0+00-4+68

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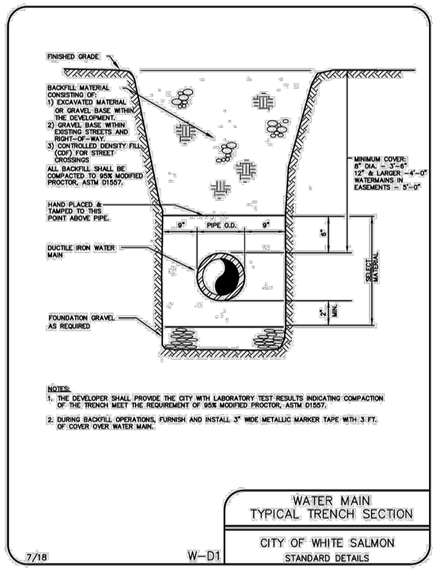
PRELIMINARY

NANCY WHITE SUBDIVISION
WHITE SALMON, WA
WATER PLAN AND PROFILE

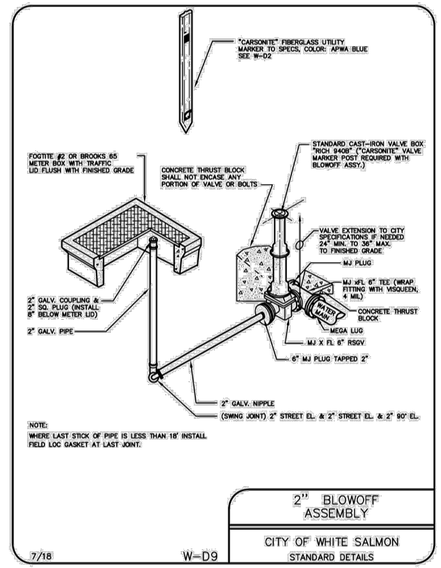
No.	Date	Revisions
2.0	12-20-2022	SUBMITTED FOR REVIEW
1.0	6-16-2022	SUBMITTED FOR REVIEW

SHEET NO.
7.1
SCALE: AS NOTED
JOB NO. 19-XX
REV. 0

Exhibit A



II-13
Adopted September 5, 2018



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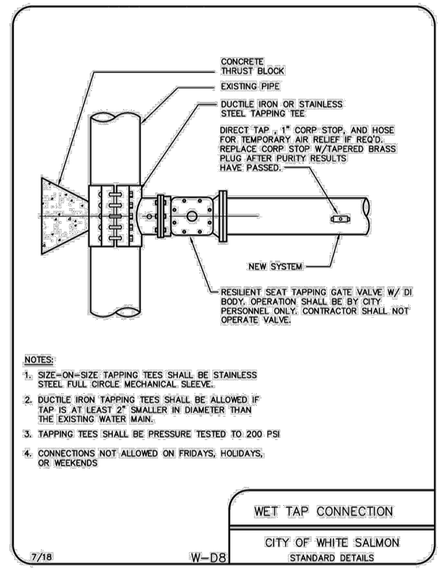
Adopted September 5, 2018



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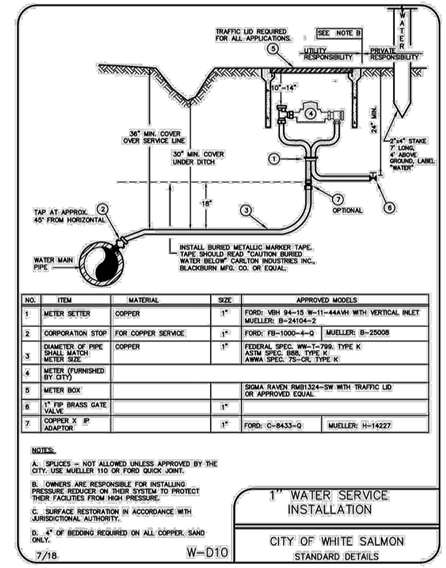
Adopted September 5, 2018



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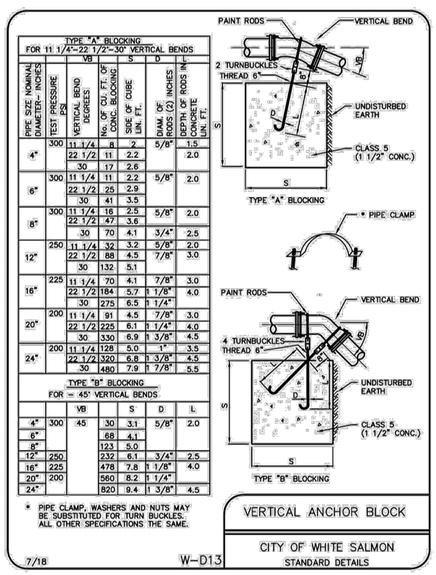
Adopted September 5, 2018



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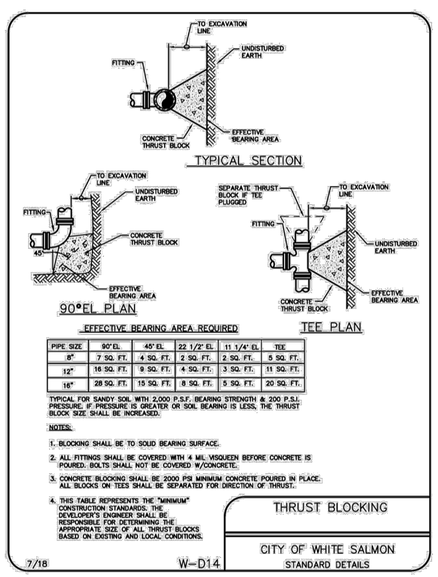
Adopted September 5, 2018



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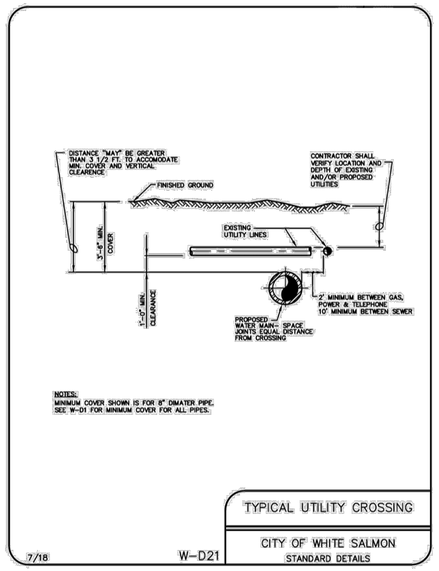
Adopted September 5, 2018



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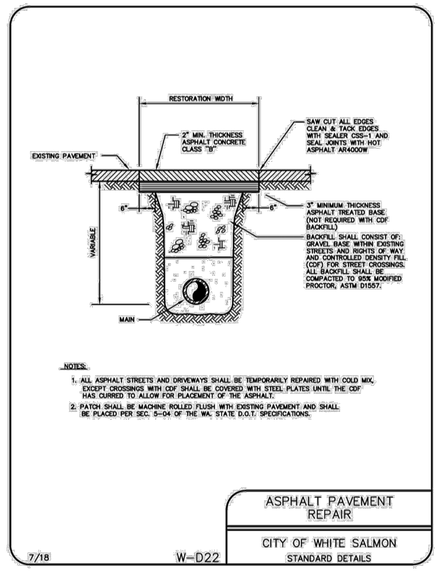
Adopted September 5, 2018



II-34
Adopted September 5, 2018

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9-23-20
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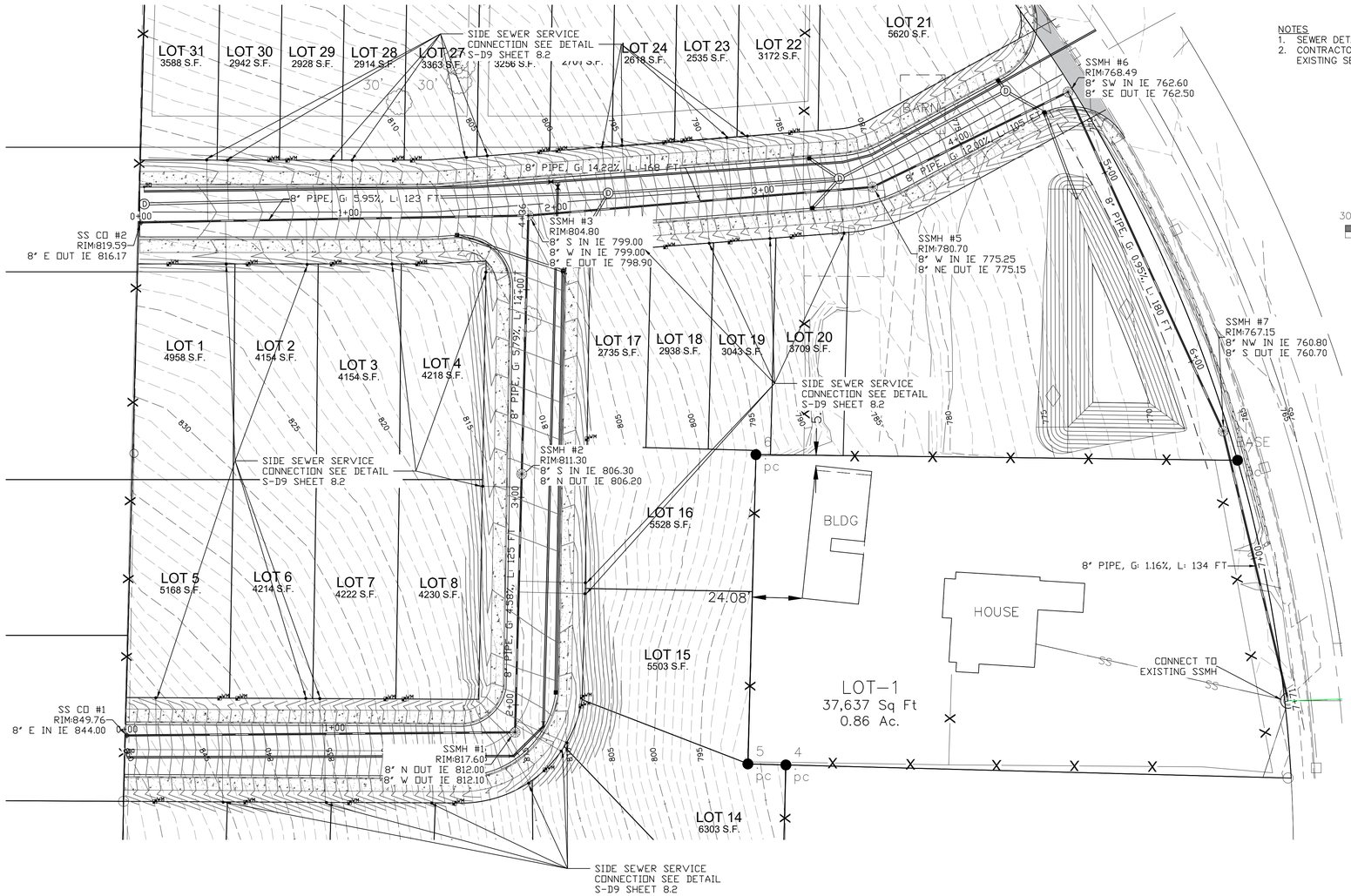
PRELIMINARY

NANCY WHITE SUBDIVISION
WHITE SALMON, WA
WATER DETAILS

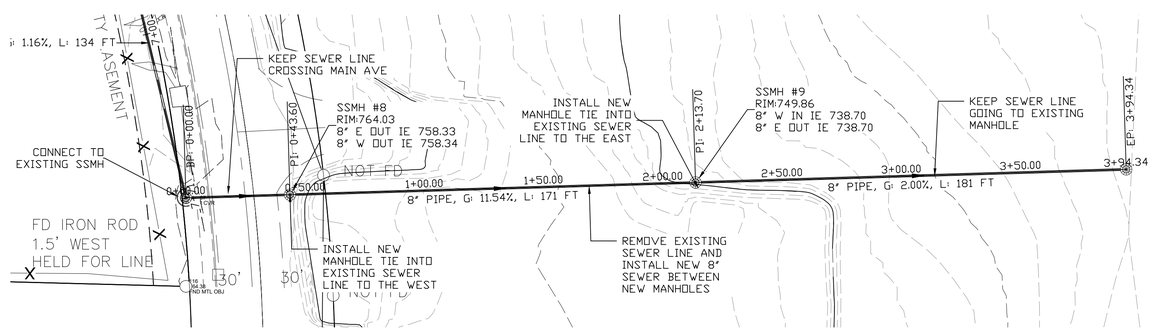
No.	Date	Revisions
2.0	12-20-2022	SUBMITTED FOR REVIEW
1.0	6-16-2022	SUBMITTED FOR REVIEW

SHEET NO. 7.2
SCALE: AS NOTED
JOB NO. 19-XX
REV. 0

Exhibit A



NOTES
1. SEWER DETAILS ON SHEET 8.2
2. CONTRACTOR TO VERIFY DEPTH AND LOCATION OF EXISTING SEWER LINE BEFORE START OF CONSTRUCTION



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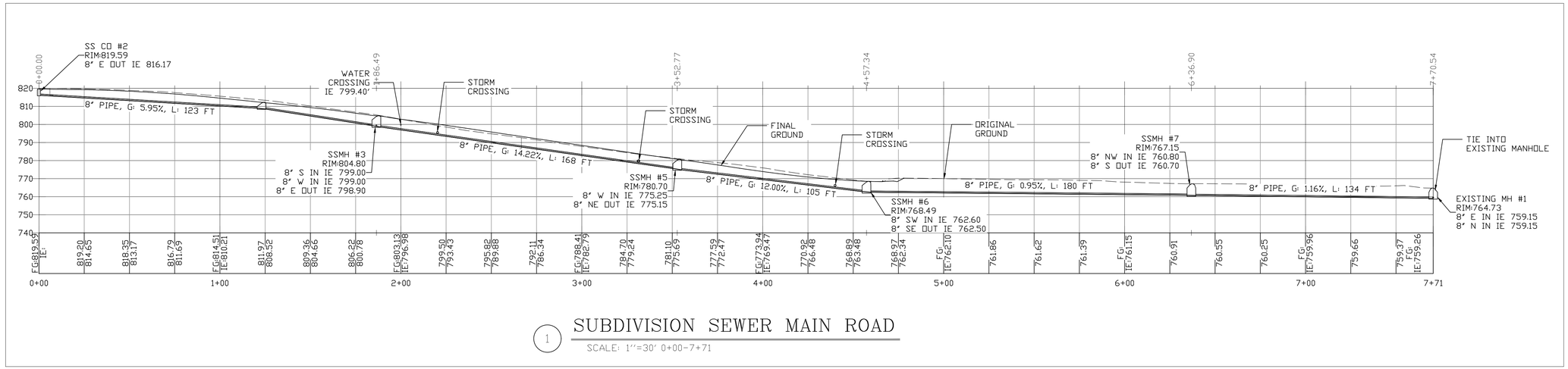
PRELIMINARY

NANCY WHITE SUBDIVISION
WHITE SALMON, WA
SANITARY SEWER PLAN

No.	Date	Revisions
2.0	12-20-2022	SUBMITTED FOR REVIEW
1.0	6-16-2022	SUBMITTED FOR REVIEW

SHEET NO. 8.0
SCALE: AS NOTED
JOB NO. 19-XX
REV. 0

Exhibit A

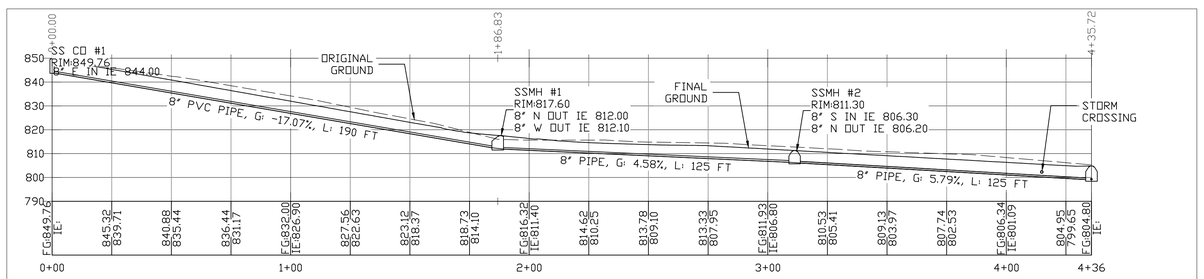


1 SUBDIVISION SEWER MAIN ROAD

SCALE: 1"=30' 0+00-7+71

30 15 0 30 60

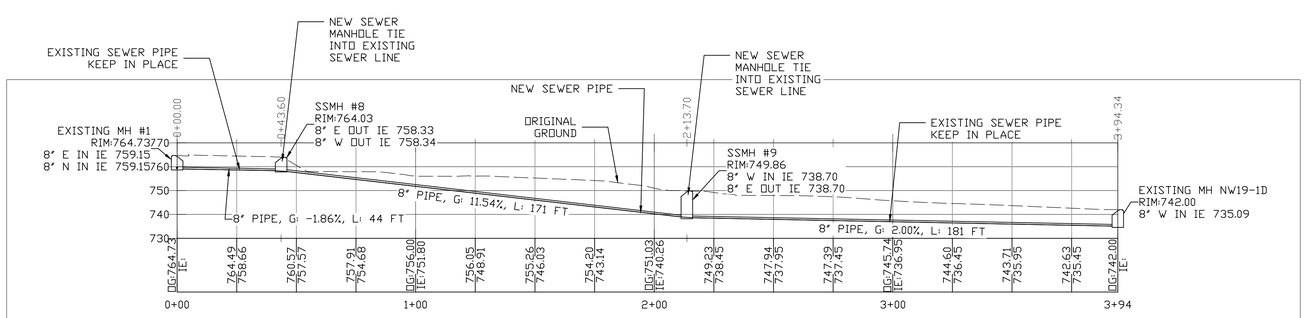
SCALE FEET



2 SUBDIVISION SEWER SECONDARY ROAD

SCALE: 1"=30' 0+00-2+78

NOTES
1. SEWER DETAILS ON SHEET 8.2
2. CONTRACTOR TO VERIFY DEPTH AND LOCATION OF EXISTING SEWER LINE BEFORE START OF CONSTRUCTION



3 EXISTING SEWER UPDATE

SCALE: 1"=30' 0+00-3+94

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PRELIMINARY

NANCY WHITE SUBDIVISION

WHITE SALMON, WA

SANITARY SEWER PROFILE

No.	Date	Revisions
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1.0	6-16-2022	SUBMITTED FOR REVIEW

SHEET NO.

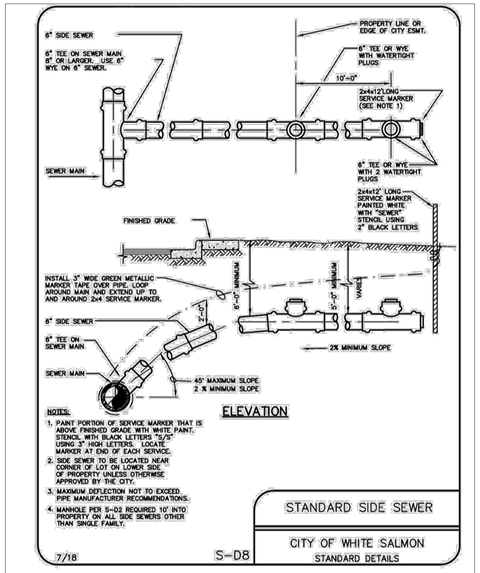
8.1

SCALE: AS NOTED

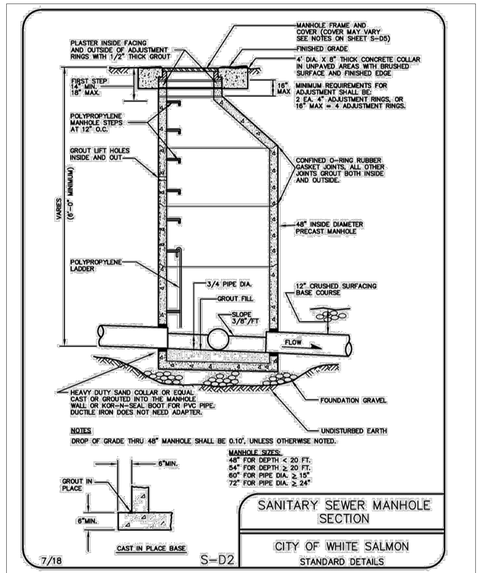
JOB NO. 19-XX

REV. 0

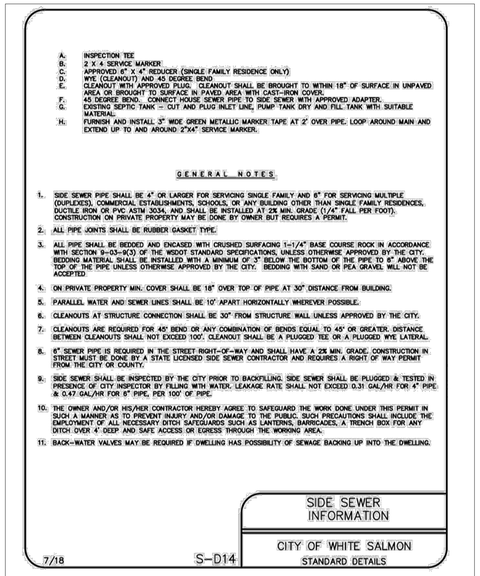
Exhibit A



III-23
Adopted September 5, 2018



III-17
Adopted September 5, 2018



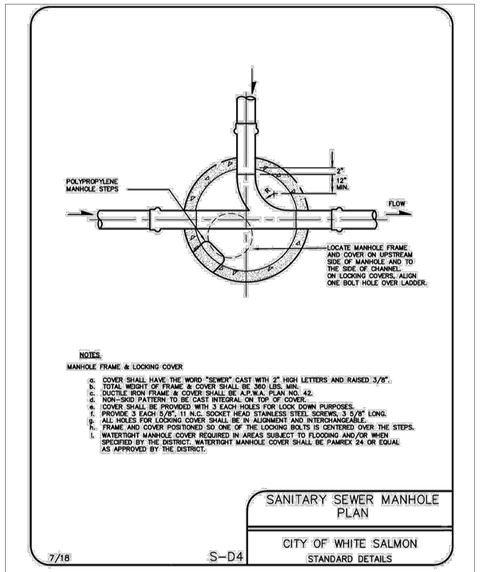
A. INSPECTION TEE
B. 2 X 4 SERVICE MARKER
C. APPROVED 6" X 4" REDUCER (SINGLE FAMILY RESIDENCE ONLY)
D. WYE (CLEANOUT) AND 45 DEGREE BEND
E. CLEANOUT WITH APPROVED PLUG. CLEANOUT SHALL BE BROUGHT TO WITHIN 18" OF SURFACE IN UNPAVED AREA OR BROUGHT TO SURFACE IN PAVED AREA WITH CAST-IRON COVER.
F. 45 DEGREE BEND. CONNECT HOUSE SEWER PIPE TO SIDE SEWER WITH APPROVED ADAPTER.
G. EXISTING SEPTIC TANK – CUT AND PLUG INLET LINE, PUMP TANK DRY AND FILL TANK WITH SUITABLE MATERIAL.
H. FURNISH AND INSTALL 3" WIDE GREEN METALLIC MARKER TAPE AT 2' OVER PIPE. LOOP AROUND MAIN AND EXTEND UP TO AND AROUND 2"X4" SERVICE MARKER.

GENERAL NOTES

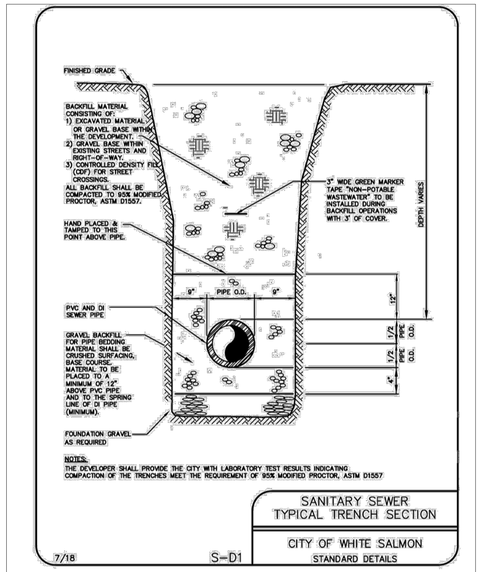
1. SIDE SEWER PIPE SHALL BE 4" OR LARGER FOR SERVICING SINGLE FAMILY AND 6" FOR SERVICING MULTIPLE (DUPLEXES), COMMERCIAL ESTABLISHMENTS, SCHOOLS, OR ANY BUILDING OTHER THAN SINGLE FAMILY RESIDENCES. DUCTILE IRON OR PVC ASTM 3034, AND SHALL BE INSTALLED AT 2% MIN. GRADE (1/4" FALL PER FOOT). CONSTRUCTION ON PRIVATE PROPERTY MAY BE DONE BY OWNER BUT REQUIRES A PERMIT.
2. ALL PIPE JOINTS SHALL BE RUBBER GASKET TYPE.
3. ALL PIPE SHALL BE BEDDED AND ENCASED WITH CRUSHED SURFACING 1-1/4" BASE COURSE ROCK IN ACCORDANCE WITH SECTION 9-03-9(3) OF THE WSDOT STANDARD SPECIFICATIONS, UNLESS OTHERWISE APPROVED BY THE CITY. BEDDING MATERIAL SHALL BE INSTALLED WITH A MINIMUM OF 3" BELOW THE BOTTOM OF THE PIPE TO 6" ABOVE THE TOP OF THE PIPE UNLESS OTHERWISE APPROVED BY THE CITY. BEDDING WITH SAND OR PEA GRAVEL WILL NOT BE ACCEPTED
4. ON PRIVATE PROPERTY MIN. COVER SHALL BE 18" OVER TOP OF PIPE AT 30" DISTANCE FROM BUILDING.
5. PARALLEL WATER AND SEWER LINES SHALL BE 10' APART HORIZONTALLY WHEREVER POSSIBLE.
6. CLEANOUTS AT STRUCTURE CONNECTION SHALL BE 30" FROM STRUCTURE WALL UNLESS APPROVED BY THE CITY.
7. CLEANOUTS ARE REQUIRED FOR 45° BEND OR ANY COMBINATION OF BENDS EQUAL TO 45° OR GREATER. DISTANCE BETWEEN CLEANOUTS SHALL NOT EXCEED 100'. CLEANOUT SHALL BE A PLUGGED TEE OR A PLUGGED WYE LATERAL.
8. 6" SEWER PIPE IS REQUIRED IN THE STREET RIGHT-OF-WAY AND SHALL HAVE A 2% MIN. GRADE. CONSTRUCTION IN STREET MUST BE DONE BY A STATE LICENSED SIDE SEWER CONTRACTOR AND REQUIRES A RIGHT OF WAY PERMIT FROM THE CITY OR COUNTY.
9. SIDE SEWER SHALL BE INSPECTED BY THE CITY PRIOR TO BACKFILLING. SIDE SEWER SHALL BE PLUGGED & TESTED IN PRESENCE OF CITY INSPECTOR BY FILLING WITH WATER. LEAKAGE RATE SHALL NOT EXCEED 0.31 GAL/HR FOR 4" PIPE & 0.47 GAL/HR FOR 6" PIPE, PER 100' OF PIPE.
10. THE OWNER AND/OR HIS/HER CONTRACTOR HEREBY AGREE TO SAFEGUARD THE WORK DONE UNDER THIS PERMIT IN SUCH A MANNER AS TO PREVENT INJURY AND/OR DAMAGE TO THE PUBLIC. SUCH PRECAUTIONS SHALL INCLUDE THE EMPLOYMENT OF ALL NECESSARY DITCH SAFEGUARDS SUCH AS LANTERNS, BARRICADES. A TRENCH BOX FOR ANY DITCH OVER 4' DEEP AND SAFE ACCESS OR EGRESS THROUGH THE WORKING AREA.
11. BACK-WATER VALVES MAY BE REQUIRED IF DWELLING HAS POSSIBILITY OF SEWAGE BACKING UP INTO THE DWELLING.

SIDE SEWER INFORMATION
CITY OF WHITE SALMON
STANDARD DETAILS
7/18
S-D14

III-29
Adopted September 5, 2018



III-19
Adopted September 5, 2018



III-16
Adopted September 5, 2018

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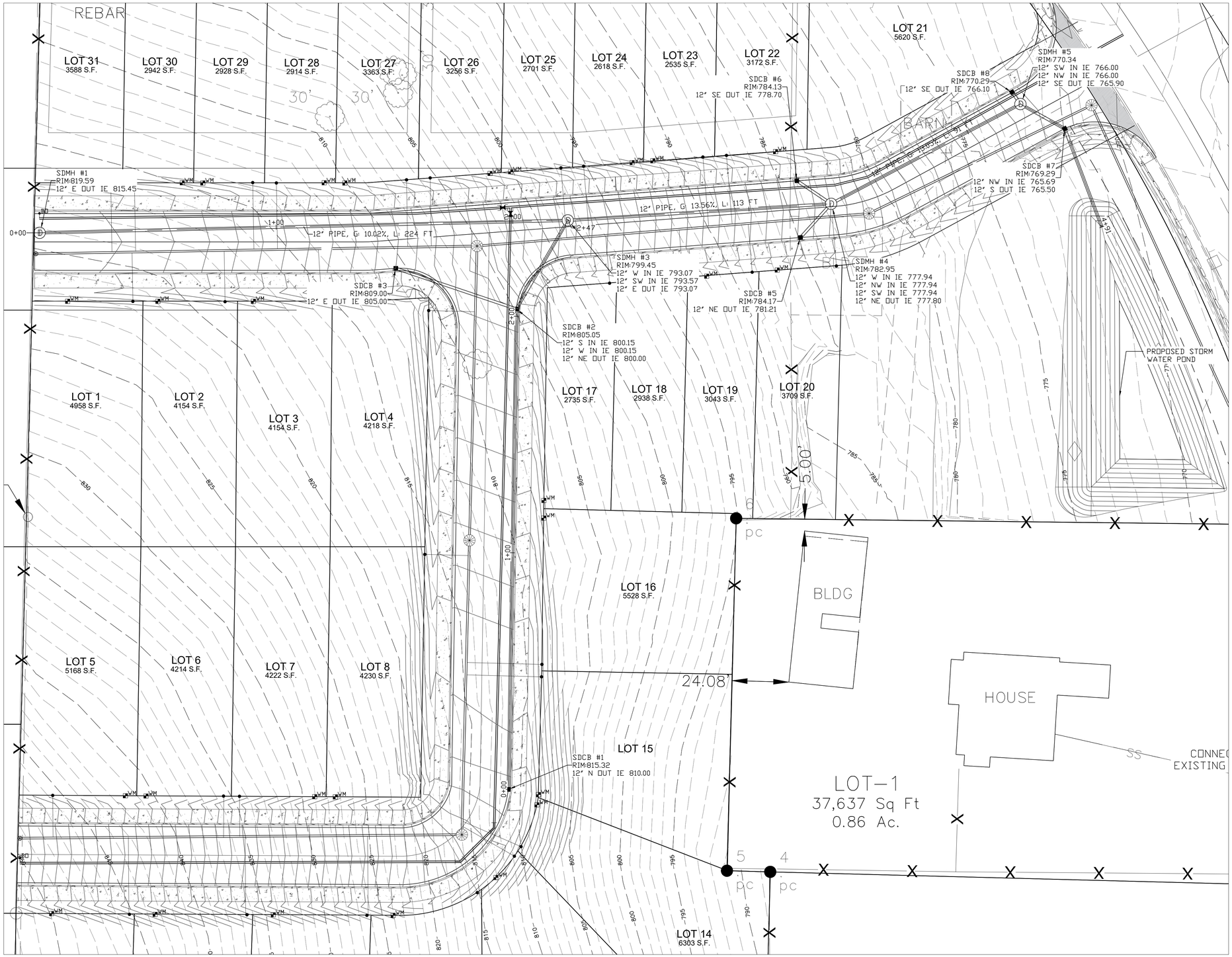
NANCY WHITE SUBDIVISION
WHITE SALMON, WA
SANITARY SEWER DETAILS

No.	Date	Revisions
2.0	12-20-2022	SUBMITTED FOR REVIEW
1.0	6-16-2022	SUBMITTED FOR REVIEW

SHEET NO.
8.1
SCALE: AS NOTED
JOB NO. 19-XX
REV. 0

Exhibit A



NOTES
1. STROM WATER DETAILS ON SHEET 8.2

Pioneer Surveying & Engineering, Inc.
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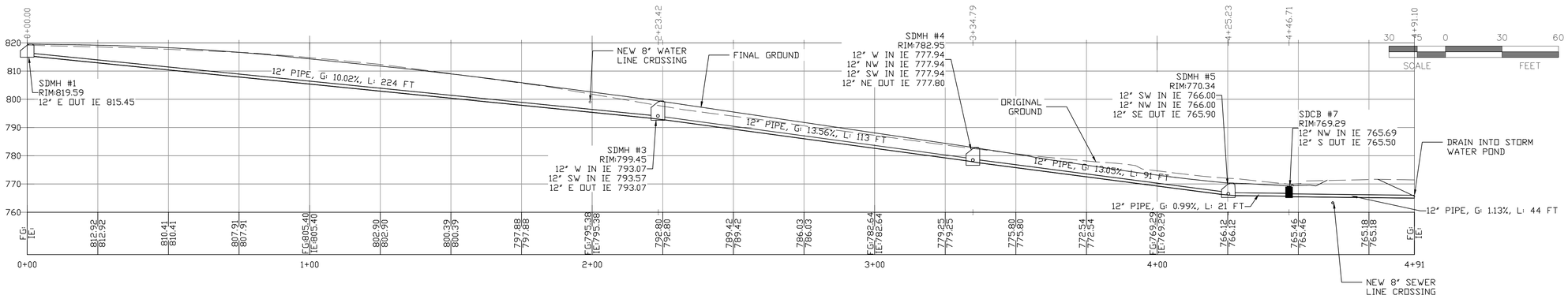
PRELIMINARY

NANCY WHITE SUBDIVISION
WHITE SALMON, WA
STORM WATER PLAN

No.	Date	Revisions
2.0	12-20-2022	SUBMITTED FOR REVIEW
1.0	6-16-2022	SUBMITTED FOR REVIEW

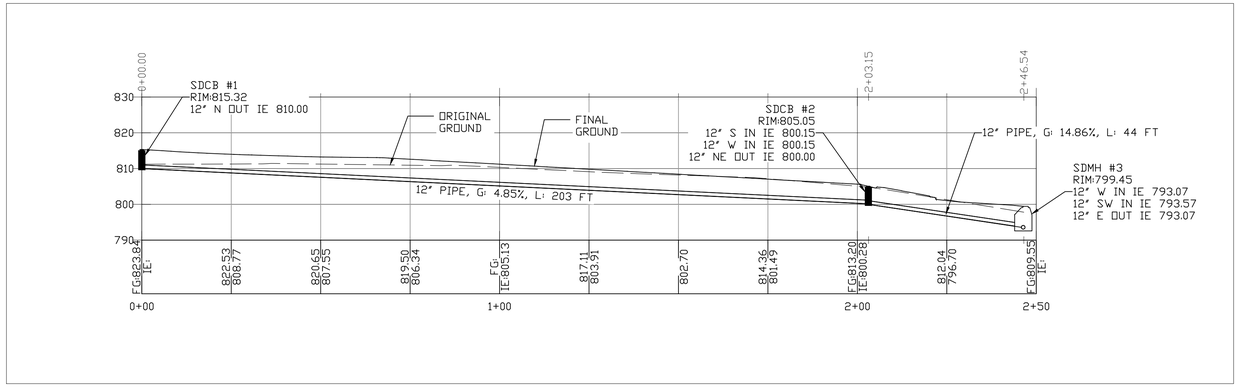
SHEET NO. 9.0
SCALE: AS NOTED
JOB NO. 19-XX
REV. 0

Exhibit A



1 SUBDIVISION STORM WATER MAIN ROAD

SCALE: 1"=30' 0+00-5+13



2 SUBDIVISION STORM SECONDARY ROAD

SCALE: 1"=20" 0+00-2+50

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9-23-20

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WHITE SALMON, WA

STORM WATER PROFILE

No.	Date	Revisions
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1.0	6-16-2022	SUBMITTED FOR REVIEW

SHEET NO.

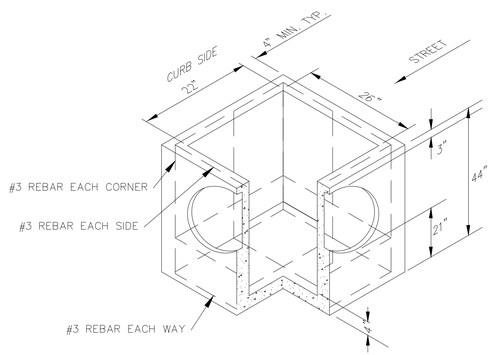
9.1

SCALE: AS NOTED

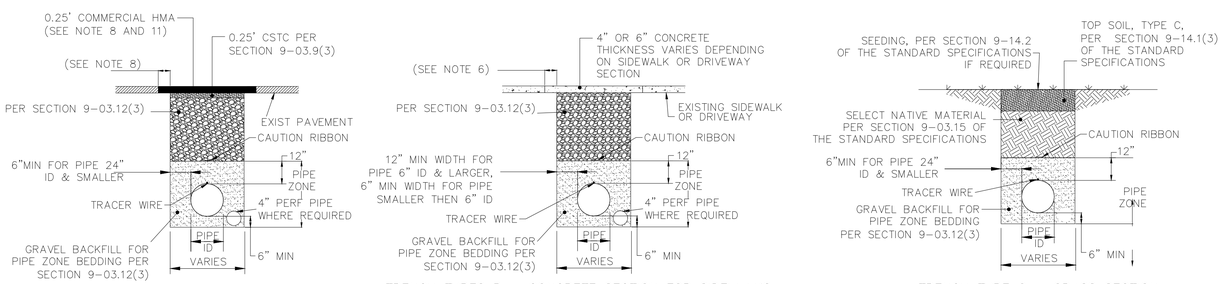
JOB NO. 19-XX

REV. 0

Exhibit A



1 CONCRETE CATCH BASIN
(NOT TO SCALE)

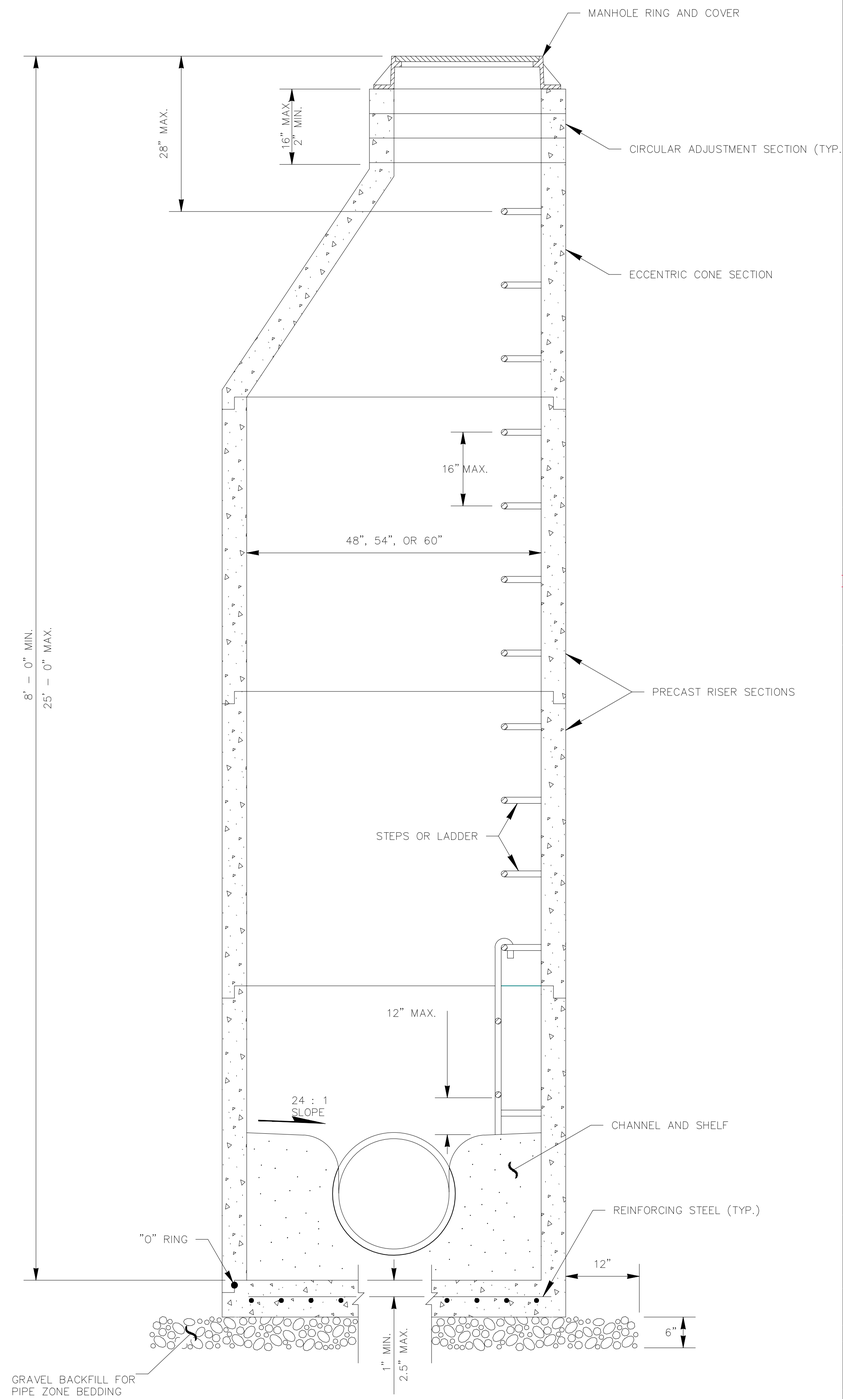


TRENCH TYPES A – ASPHALT SECTION CRUSHED SURFACING BACKFILL

TRENCH TYPES B – CONCRETE SECTION FOR SIDEWALKS AND DRIVEWAYS, CRUSHED SURFACING BACKFILL

TRENCH TYPE C – GRASS SECTION

2 TRENCHING DETAILS
(NOT TO SCALE)



3 MANHOLE DETAIL
(NOT TO SCALE)

Pioneer Surveying & Engineering, Inc.
Civil/Structural Engineering and Land Planning
125 E. Simcoe Drive
Goldendale, Washington 98620
Phone (509) 773-4945, Fax (509) 773-5888, E-Mail pse@gorge.net,
PSE

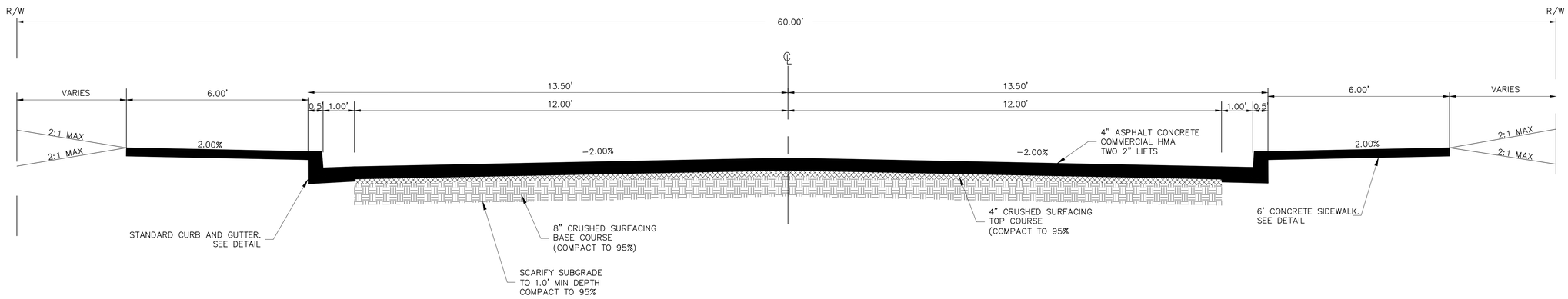
9-23-20
DUSTIN D. CONROY
STATE OF WASHINGTON
42572
REGISTERED PROFESSIONAL ENGINEER
PRELIMINARY

NANCY WHITE SUBDIVISION
WHITE SALMON, WA
STORM WATER DETAILS

No.	Date	Revisions
2.0	12-20-2022	SUBMITTED FOR REVIEW
1.0	6-16-2022	SUBMITTED FOR REVIEW

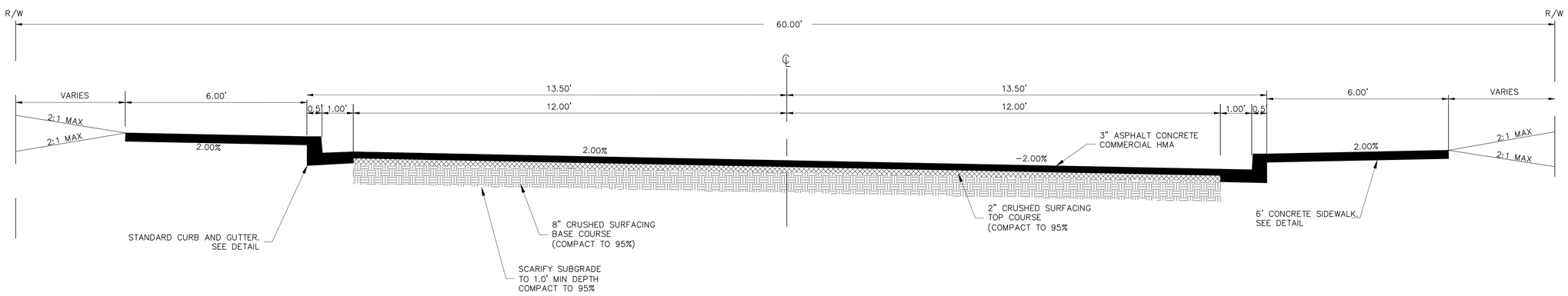
SHEET NO.
9.2
SCALE: AS NOTED
JOB NO. 19-XX
REV. 0

Exhibit A



1 MAIN ROAD SECTION

MAIN ROAD STATION 0+00-4+67



2 CUL DE SAC ROAD SECTION

CUL DE SAC SECTION 0+00-2+86

Pioneer Surveying & Engineering, Inc.
Civil/Structural Engineering and Land Planning
125 E. Simcoe Drive
Goldendale, Washington 98620
Phone (509) 773-4945, Fax (509) 773-5888, E-Mail pse@gorge.net,
PSE

9-23-20

DUSTIN D. CONROY
STATE OF WASHINGTON
42572
REGISTERED
PROFESSIONAL ENGINEER

PRELIMINARY

NANCY WHITE SUBDIVISION

WHITE SALMON, WA

ROAD SECTIONS

No.	Date	Revisions
2.0	12-20-2022	SUBMITTED FOR REVIEW
1.0	6-16-2022	SUBMITTED FOR REVIEW

SHEET NO.

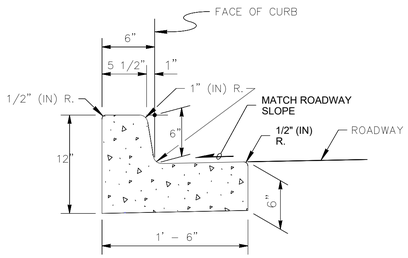
10.0

SCALE: AS NOTED

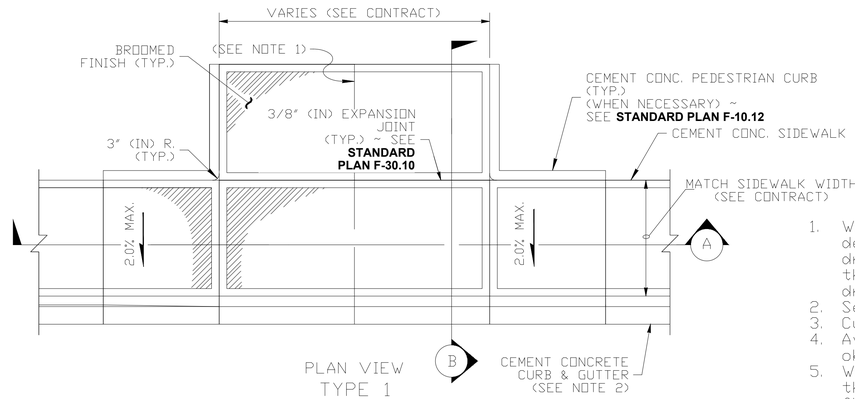
JOB NO. 19-XX

REV. 0

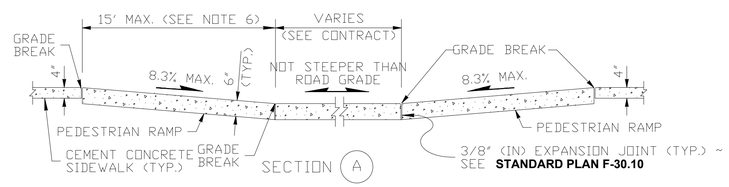
Exhibit A



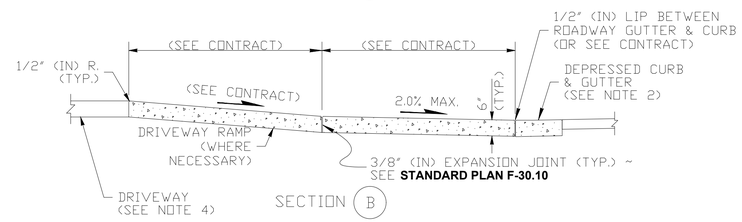
1 CONCRETE CURB AND GUTTER
(NOT TO SCALE)



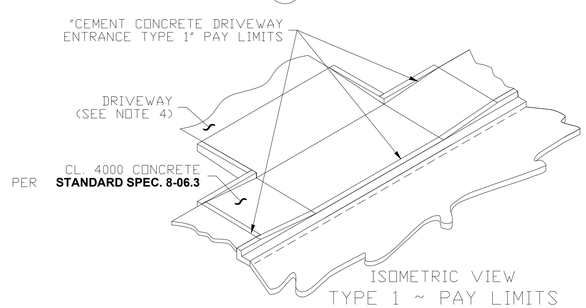
PLAN VIEW
TYPE 1



SECTION A



SECTION B



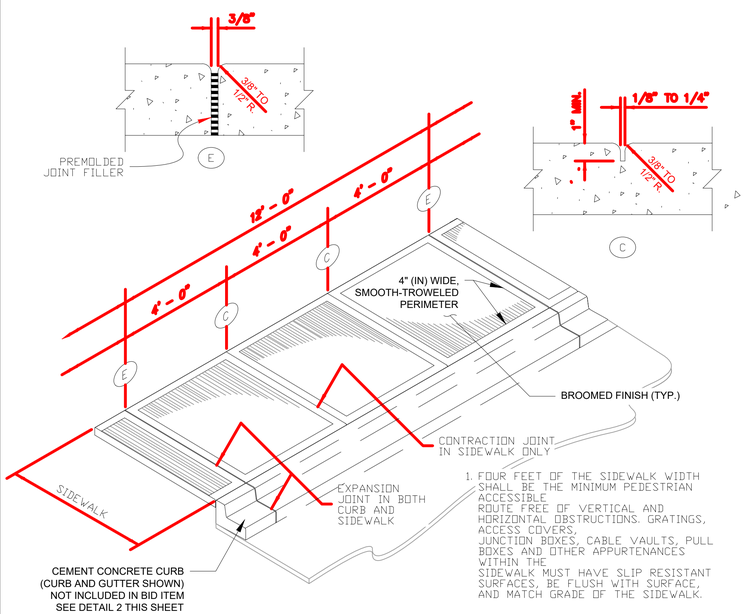
ISOMETRIC VIEW
TYPE 1 ~ PAY LIMITS

LEGEND

SLOPE IN EITHER DIRECTION

NOTES

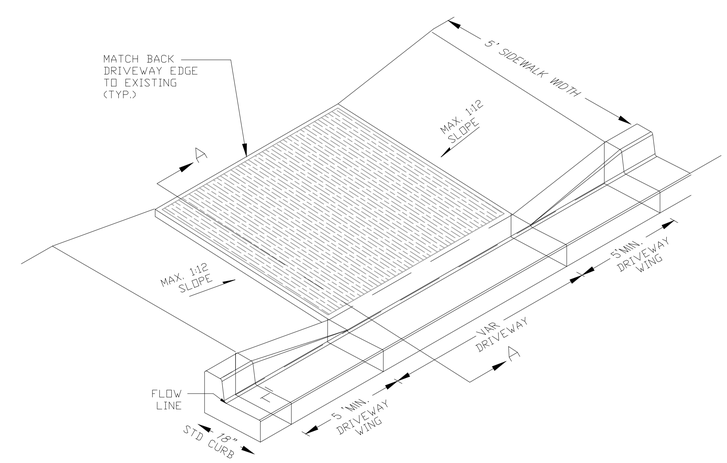
1. When the driveway width exceeds 15' (ft), construct a full depth expansion joint with 3/8" (in) joint filler along the driveway centerline. Construct expansion joints parallel with the centerline as required at 15' (ft) maximum spacing when driveway widths exceed 30' (ft).
2. See **detail 2** for sidewalk details.
3. Curb and gutter shown; see detail 1 for the curb design.
4. Avoid placing drainage structures, junction boxes or other obstructions in front of driveway entrances.
5. Where "GRADE BREAK" is called out, the entire length of the line between the two adjacent surface planes shall be flush.
6. The curb ramp maximum running slope shall not require the ramp length to exceed 15' (ft) to avoid chasing the slope indefinitely when connecting to steep grades. When applying the 15' (ft) max. length, the running slope of the curb ramp shall be as flat as feasable.
7. Beyond limits shown. Pay item does not include driveway. See Contract Plans.



1. FOUR FEET OF THE SIDEWALK WIDTH SHALL BE THE MINIMUM PEDESTRIAN ACCESSIBLE ROUTE FREE OF VERTICAL AND HORIZONTAL OBSTRUCTIONS. GRATINGS, ACCESS COVERS, JUNCTION BOXES, CABLE VAULTS, PULL BOXES AND OTHER APPURTENANCES WITHIN THE SIDEWALK MUST HAVE SLIP RESISTANT SURFACES, BE FLUSH WITH SURFACE, AND MATCH GRADE OF THE SIDEWALK.

2 CEMENT CONCRETE SIDEWALK
(NOT TO SCALE)

3 CEMENT CONCRETE DRIVEWAY ENTRANCE TYPE 1
(NOT TO SCALE)



4 CONCRETE DRIVEWAY DETAIL
(NOT TO SCALE)

Pioneer Surveying & Engineering, Inc.
Civil/Structural Engineering and Land Planning
125 E. Simcoe Drive
Goldendale, Washington 98620
Phone (509) 773-4945, Fax (509) 773-5888, E-Mail pse@gorge.net,
PSE

9-23-20
DUSTIN D. CONROY
STATE OF WASHINGTON
42572
REGISTERED PROFESSIONAL ENGINEER
PRELIMINARY

NANCY WHITE SUBDIVISION
WHITE SALMON, WA
DETAILS

No.	Date	Revisions
2.0	12-20-2022	SUBMITTED FOR REVIEW
1.0	6-16-2022	SUBMITTED FOR REVIEW

SHEET NO.
11.0
SCALE: AS NOTED
JOB NO. 19-XX
REV. 0

Exhibit B

CITY OF WHITE SALMON
SUBDIVISION APPLICATION FORM

Plat No. _____ Date Received 12/22/2023

Environmental Checklist No. SEPA-2023-001

Comprehensive Plan Zone Designation R-1

Name of Plat **Four Oaks Subdivision**

Owner Main Street White Salmon LLC

Mailing Address:40 Rocky Road , Trout Lake, Wa 98650

Phone 541-490-2291 FAX _____

Developer: Nancy White

Address 40 Rocky Road , Trout Lake, Wa 98650

Phone 541-490-2291

Surveyor Pioneer Surveying and Engineering, Inc.

Address 125 E Simcoe Drive, Goldendale, WA 98620

Phone 509-773-4945

Engineer Pioneer Surveying and Engineering, Inc.

Address 25 E Simcoe Drive, Goldendale, WA 98620

Phone 509-773-4945

Exhibit B

Section __19__ Township_____3N__ Range___11E._____

Parcel No. from Tax Statement: 03111909100200_____

General Vicinity Main Street on the west side of the street north of the intersection with Dewalt Drive_____

_____

Total Acreage 4.33 acres_____
Number of Residential Lots 31_____
Smallest Lot Area__2535 sf___Average Lot Area _3845 sf___
Acreage in Park _____ Acreage in Commercial _____
Length of Streets/Public ___872'_ Private _____
Water Source City of White Salmon_____
Wastewater Source City of White Salmon_____
Road Classification _____

(To be assigned by City Public Works Director before submittal of Application).
Road Plans _____ Profiles _____Required _____
Utility Plans _____ Profiles _____Required _____
Stormwater Plans _____Profiles _____Required_____

***Signature of Director**_____

What is the zoning for this area? R-1_____
Explain Current Zoning- The parcel is currently zoned R-1. This proposal is for an RPUD.
Is this proposal within 200 feet of a lake, river or street?
__no_____
If yes, which one?_____
Please describe the present land use and physical characteristics of the proposal area and surroundings.
The property is currently undeveloped land. A commercial business is located to the north and single family residential is located to the south.

_____

Exhibit B

Attach a list of:

- All owners and mailing addresses of property within a radius of 300 feet from and parallel to the boundaries of this project.
- The names, addresses and telephone numbers of all persons, firms, and corporations holding interests in the said land.
- All agencies or individuals, and their mailing addresses that have recorded easements that are in effect on the project site.
- Attach all restrictive covenants proposed to be imposed upon land within the subdivision.
- Include 3 large copies and 2 8 ½ x 11 inch copies and 2 copies of the road/utility plan and utilities.
- Attach a completed Environmental Checklist.
- Attach a recent Title Certificate from a recognized Title Company defining legal description, interest holders, easements, encumbrances, etc.

The applicant(s) hereby certify that all of the above statements and the statements in any exhibits and plats are true, and the applicant(s) acknowledge that any action taken on this application may be revoked if it develops that any such statements are false.

APPLICANT(s) SIGNATURE (s)_____

_____

_____

_____

Dated: _____

Exhibit B

Subscribed and sworn to/by me, this ____day of
_____, 20____.

_____ Notary expires _____
Notary Public in and for the State of Washington
Residing at _____

We, the undersigned, hereby certify that we hold a vested interest of the said tract of land, that we give our consent for the proposed short subdivision of said land into lots as shown, and that the easements on the short plat are hereby granted for uses thereon.

_____Date _____
_____Date _____
_____Date_____
_____Date_____

.....

STATE OF WASHINGTON)

County of)

On this day personally appeared before me _____
_____
_____
_____
to me known to be the individual described in and who executed the within and acknowledged to me that he/she/they signed the same as their free and voluntary act and deed for the purposes therein mentioned.
Given under my hand and official seal this _____ day of
_____. 20____.

_____
Notary Public in and for the State of Washington, residing at
_____. Notary expires _____

Exhibit B

STATE OF WASHINGTON)

County of)
On this day personally appeared before me _____
_____
_____
_____to
me known to be the individual described in and who executed the within and acknowledged to me that he/she/they signed the same as their free and voluntary act and deed for the purposes therein mentioned.
Given under my hand and official seal this _____ day of _____. 20____.

_____
Notary Public in and for the State of Washington, residing at
_____. Notary expires _____

.....

STATE OF WASHINGTON)

County of)
On this day personally appeared before me _____
_____
_____
_____to
me known to be the individual described in and who executed the within and acknowledged to me that he/she/they signed the same as their free and voluntary act and deed for the purposes therein mentioned.

Given under my hand and official seal this _____ day of _____. 20____.

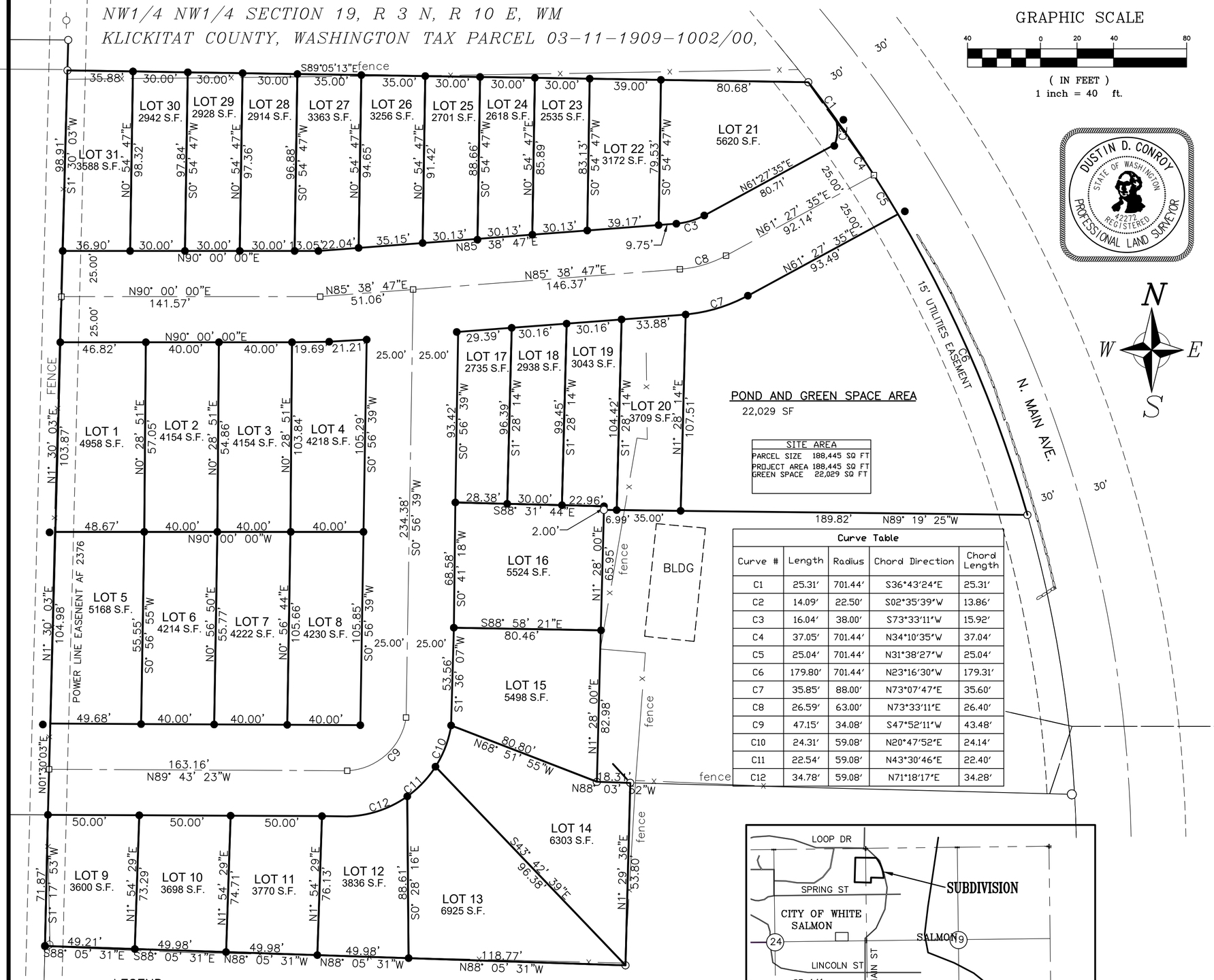
_____
Notary Public in and for the State of Washington, residing at
_____. Notary expires _____

Exhibit B

PLAT OF FOUR OAKS SUBDIVISION WS-SUB-2023- XX TO THE CITY OF WHITE SALMON

NW1/4 NW1/4 SECTION 19, R 3 N, R 10 E, WM

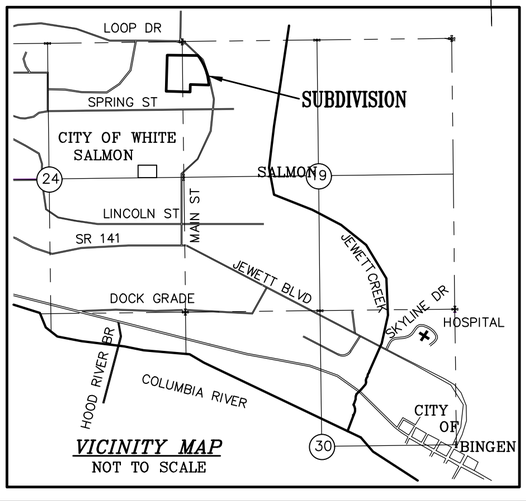
KLICKITAT COUNTY, WASHINGTON TAX PARCEL 03-11-1909-1002/00,



SITE AREA	
PARCEL SIZE	188,445 SQ FT
PROJECT AREA	188,445 SQ FT
GREEN SPACE	22,029 SQ FT

Curve Table

Curve #	Length	Radius	Chord Direction	Chord Length
C1	25.31'	701.44'	S36°43'24"E	25.31'
C2	14.09'	22.50'	S02°35'39"W	13.86'
C3	16.04'	38.00'	S73°33'11"W	15.92'
C4	37.05'	701.44'	N34°10'35"W	37.04'
C5	25.04'	701.44'	N31°38'27"W	25.04'
C6	179.80'	701.44'	N23°16'30"W	179.31'
C7	35.85'	88.00'	N73°07'47"E	35.60'
C8	26.59'	63.00'	N73°33'11"E	26.40'
C9	47.15'	34.08'	S47°52'11"W	43.48'
C10	24.31'	59.08'	N20°47'52"E	24.14'
C11	22.54'	59.08'	N43°30'46"E	22.40'
C12	34.78'	59.08'	N71°18'17"E	34.28'



VICINITY MAP
NOT TO SCALE

LEGEND

- ● SET 5/8"X24" REBAR W/ PLASTIC CAP
- ○ EXISTING MONUMNET OF RECORD
- ☐ CALCULATED CORNER/NOT SET
- EXISTING FENCE
- DRAINAGE DIRECTION

MONUMENTS VISITED

JANUARY 2021

LEGAL DESCRIPTION—TOTAL PARCEL

LOT 2 SP 2009-10 IN THE NWNW OF SECTION 19 T3N,R11E, W.M.

REFERENCES

SHORT PLAT SP 2009-10 1093016

BASIS OF BEARINGS

WASHINGTON SOUTH, STATE PLANE, GRID BEARINGS & U.S. FEET.VERTICAL DATUM IS NAVD88

OWNER

NANCY WHITE

COVENANTS, CONDITIONS AND RESTRICTIONS

The Declaration of Covenants, Conditions and Restrictions for Main Street White Salmon Subdivsion, City of White Salmon, is recorded in Auditors File No_____ , and shall be considered as part of this plat. It is the responsibility of all parties to be aware of and to conform to said documents.

I, Owner of the plat of SUBDIVISION shown herein, hereby declare that this division of land has been made with my free consent and in accordance with my desires. Further, I dedicate all roads and easements as shown, not notated as private, and waive all damages against any govermental agency arising from the construction and maintenance of said roads.

_____
Nancy A. White Date

WITNESS MY HAND AND OFFICIAL SEAL the day and year first written. Dated this ___ day of _____, 20 __.

_____
Notary Public in and for the State of Washington
Residing in _____.

DUSTIN D. CONROY
STATE OF WASHINGTON
42272
REGISTERED
PROFESSIONAL LAND SURVEYOR

WITNESS MY HAND AND OFFICIAL SEAL the day and year first written. Dated this ___ day of _____, 20 __.

_____
Notary Public in and for the State of Washington
Residing in _____.

I hereby certify that this Subdivision has been examined by me and that it contains adequate safe provisions for water supply and access for purposes of fire protection.

_____
White Salmon Fire Chief Date

I hereby certify that this Subdivision has been reviewed and examined by me and that it conforms with City of White Salmon standards for survey data, layout of roads, alley and easements,road names, and numbers, and other improvements as required, or as applicable.

_____
White Salmon City Administrator Date

I hereby certify that this Subdivision has been examined by me and that it conforms with the City of White Salmon Zoning Ordinance, Comprehensive Plan and any other applicable laws and/or policies.

_____
White Salmon City Planner Date

I hereby certify that this Subdivision has been examined by me and that it contains adequate provisions for water supply and sewage disposal for domestic and/or commercial use.

_____
White Salmon Director of Public Works Date

~~I hereby certify that all taxes, and compensating~~ taxes and/or penalties and property contained within the plat shown herein have been paid, discharged or satisfied.

_____
Klickitat County Treasurer Date

Examined and Approved this _____ day of _____, 20___
White Salmon City Council

_____

ATTEST: _____
City Clerk

I, Dustin D. Conroy registered as a land surveyor by the State of Washington, certify that this plat is based on an actual survey of the land described herein, conducted by me or under my supervision, during the period of January, 2019 through _____, 20__; that the distances, courses, and angles are shown thereon correctly; and that monuments other than those approved for setting at a later date, have been set and lot corners staked on the ground as depicted on the plat.

_____
Licensed Land Surveyor PLS NO. 42272 Date

PSE **Pioneer Surveying & Engineering, Inc.**
Civil Engineering and Land Planning
125 Simcoe Drive
Goldendale, Washington 98620
Phone (509) 773-4945, Fax (509) 773-5888, E-Mail pse@gorge.net, Job No.

SUBDIVISION FILED FOR RECORD AT THE REQUEST OF _____ THIS __ DAY OF _____ 20 __, AT _____ AND RECORDED IN VOLUME _____ OF PLATS, PAGE ___ RECORDS OF KLICKITAT COUNTY, WASHINGTON.

_____ _____
Klickitat County Auditor Auditors No.

Exhibit B

CHICAGO TITLE INSURANCE COMPANY

Policy No. 72156-48209214

GUARANTEE

CHICAGO TITLE INSURANCE COMPANY, a Florida corporation, herein called the Company, guarantees the Assured against actual loss not exceeding the liability amount stated in Schedule A which the Assured shall sustain by reason of any incorrectness in the assurances set forth in Schedule A.

1. No guarantee is given nor liability assumed with respect to the identity of any party named or referred to in Schedule A or with respect to the validity, legal effect or priority of any matter shown therein.

2. The Company's liability hereunder shall be limited to the amount of actual loss sustained by the Assured because of reliance upon the assurance herein set forth, but in no event shall the Company's liability exceed the liability amount set forth in Schedule A.

PLEASE NOTE CAREFULLY THE LIABILITY EXCLUSIONS AND LIMITATIONS AND THE SPECIFIC ASSURANCES AFFORDED BY THIS GUARANTEE. IF YOU WISH ADDITIONAL LIABILITY, OR ASSURANCES OTHER THAN AS CONTAINED HEREIN, PLEASE CONTACT THE COMPANY FOR FURTHER INFORMATION AS TO THE AVAILABILITY AND COST.

Dated: December 12, 2022

CHICAGO TITLE INSURANCE COMPANY

By: President

ATTEST Secretary

CHICAGO TITLE INSURANCE COMPANY CORPORATE SEAL

Issued by:

AmeriTitle, LLC

165 NE Estes Ave. - PO Box 735

White Salmon, WA 98672

(509)493-1965

Stephanie Sattig

Authorized Signer

Note: This endorsement shall not be valid or binding until countersigned by an authorized signatory.

Subdivision Guarantee Policy Number: 72156-48209214

Exhibit B

SUBDIVISION GUARANTEE

Order No.: 574122AM
Guarantee No.: 72156-48209214
Dated: December 12, 2022

Liability: $1,000.00
Fee: $350.00
Tax: $26.25

Your Reference:

Assured: Klickitat County

The assurances referred to on the face page are:

That, according to those public records with, under the recording laws, impart constructive notice of matters relative to the following described real property:

> Lot 2, SHORT PLAT NO. 2009-10, according to the Plat thereof, recorded April 29, 2001, in Book 3, Page 3, Auditor's File No. 1093016, Klickitat County Short Plat Records, in the County of Klickitat and State of Washington.

Title to said real property is vested in:

> Nancy A. White, as her separate estate

END OF SCHEDULE A

Exhibit B

(SCHEDULE B)

Order No: 574122AM
Policy No: 72156-48209214

Subject to the matters shown below under Exceptions, which Exceptions are not necessarily shown in the order of their priority.

EXCEPTIONS:

1. Taxes or assessments which are not shown as existing liens by the records of any taxing authority that levies taxes or assessments on real property or by the public records.

2. Unpatented mining claims; reservations or exceptions in the United States Patents or in Acts authorizing the issuance thereof; water rights, claims or title to water.

3. Title to any property beyond the lines of the real property expressly described herein, or title to streets, roads, avenues, lanes, ways or waterways on which such real property abuts, or the right to maintain therein vaults, tunnels, ramps, or any other structure or improvement; or any rights or easements therein unless such property, rights or easements are expressly and specifically set forth in said description.

4. General Taxes and Assessments – total due may include fire patrol assessment, weed levy assessment and/or irrigation assessment, if any. Taxes noted below do not include any interest or penalties which may be due after delinquency.

   Note: Tax year runs January through December with the first half becoming delinquent May 1st and second half delinquent November 1st if not paid. For most current tax information or tax printouts visit: http://www.klickitatcountytreasurer.org/ or call their office at (800) 766-5403.

   Tax Year: 2022
   Tax Type: County
   Total Annual Tax: $1,619.78
   Tax ID #: 03-11-1909-1002/00
   Taxing Entity: Klickitat County Treasurer
   First Installment: $809.89
   First Installment Status: Paid
   First Installment Due/Paid Date: April 30, 2022
   Second Installment: $809.89
   Second Installment Status: Paid
   Second Installment Due/Paid Date: October 31, 2022

   Special Use: NONE
   Tax Code Area (TCA): 102

5. An easement including the terms and provisions thereof, affecting the portion of said premises and for the purposes stated therein as set forth in instrument:
   Granted To: Pacific Power & Light Company
   Recorded: September 18, 1917
   Instrument No.: 2376
   Book: 45, Page: 600
   View Document

6. Matters as shown on Short Plat No. SPL 2009-10, including but not limited to:
   Recorded: April 29, 2011

Instrument No.: 1093016
Book: 3, Page: 3
A. Utility Easements
B. Fence Line Locations
C. County Road Right-of-Way
D. Drainage Plan Requirement
E. Runoff Requirements
View Document

7. Certificate of Non-Compliance, including the terms and provisions thereof:
Recorded: July 10, 2017
Instrument No.: 1124373
(Affects other property also)
View Document

8. City of White Salmon Ordinance 2019-05-1042, including the terms and provisions thereof:
Recorded: June 7, 2019
Instrument No.: 1134475
View Document

Amended by City of White Salmon Ordinance 2019-06-1043, including the terms and provisions thereof:
Recorded: July 16, 2019
Instrument No.: 1135037
View Document

9. Effect, if any, of a Statutory Warranty Deed:
From: Nancy A. White, as her separate estate
To: Main Street White Salmon, LLC, a Washington limited liability company
Recorded: October 5, 2021
Instrument No.: 1150645
*****Said deed contains legal description of property no longer owned by Grantor*****
View Document

10. The interest of Main Street White Salmon, LLC, a Washington limited liability company Disclosed by Instrument:
Recorded: October 5, 2021
Instrument No.: 1150645
View Document

END OF EXCEPTIONS

Notes:

Note No. 1: Any map or sketch enclosed as an attachment herewith is furnished for information purposes only to assist in property location with reference to streets and other parcels. No representation is made as to accuracy and the company assumes no liability for any loss occurring by reason of reliance thereon.

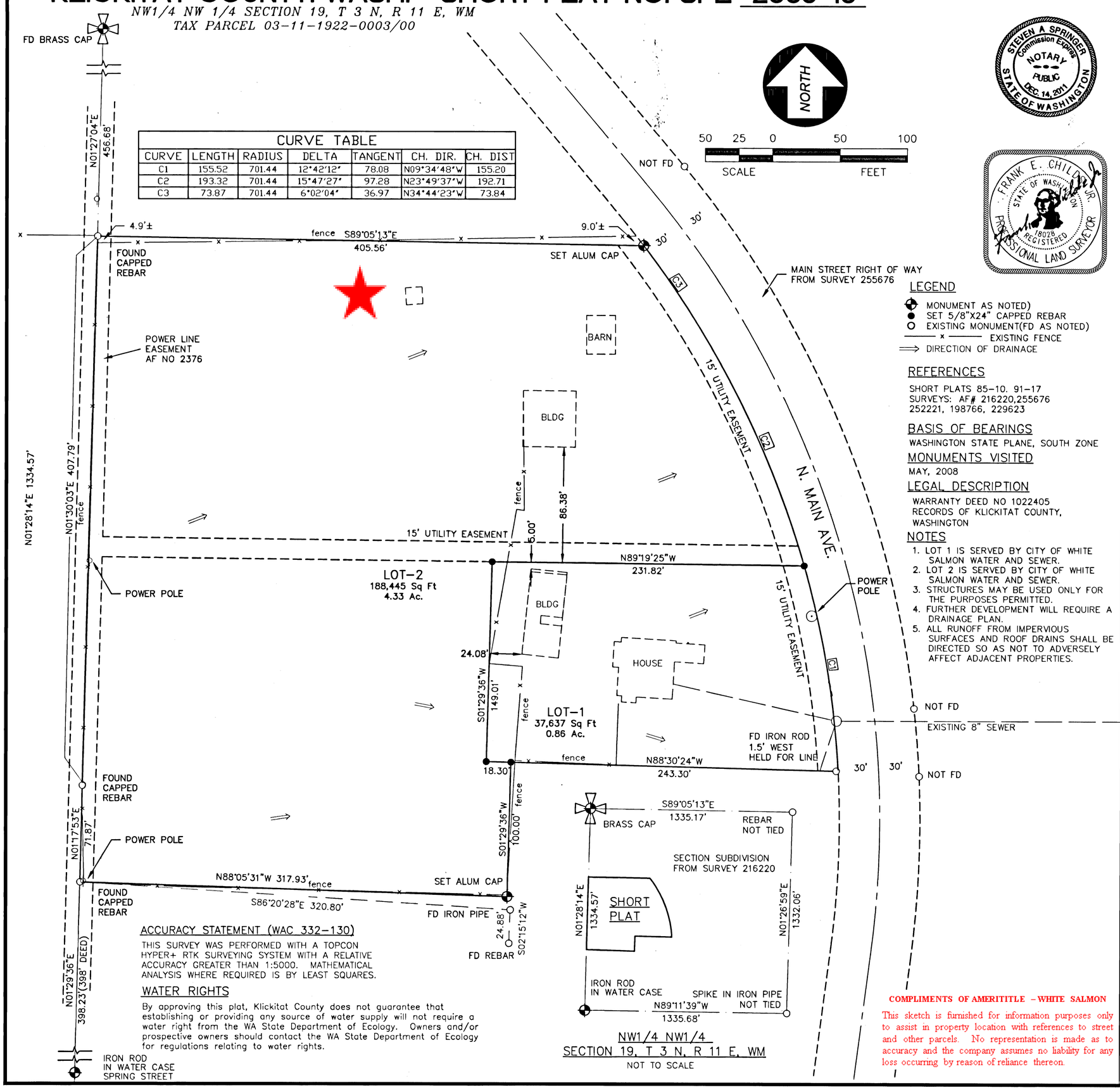
NOTE: In the event any contracts, liens, mortgages, judgments, etc. which may be set forth herein are not paid off and released in full, prior to or immediately following the recording of the forthcoming plat (short plat), this Company will require any parties holding the beneficial interest in any such matters to join in on the platting and dedication provisions of the said plat (short plat) to guarantee the insurability of any lots or parcels created thereon. We are unwilling to assume the risk involved created by the possibility that any matters dedicated to the public, or the plat (short plat) in its entirety, could be rendered void by a foreclosure action of any such underlying matter if said beneficial party has not joined in on the plat (short plat).

END OF GUARANTEE

Exhibit B

KLICKITAT COUNTY. WASH. SHORT PLAT NO. SPL 2009-10

NW1/4 NW 1/4 SECTION 19, T 3 N, R 11 E, WM
TAX PARCEL 03-11-1922-0003/00



CURVE TABLE						
CURVE	LENGTH	RADIUS	DELTA	TANGENT	CH. DIR.	CH. DIST
C1	155.52	701.44	12°42'12"	78.08	N09°34'48"W	155.20
C2	193.32	701.44	15°47'27"	97.28	N23°49'37"W	192.71
C3	73.87	701.44	6°02'04"	36.97	N34°44'23"W	73.84

LEGEND

- MONUMENT AS NOTED)
- SET 5/8"X24" CAPPED REBAR
- EXISTING MONUMENT(FD AS NOTED)
- EXISTING FENCE
- DIRECTION OF DRAINAGE

REFERENCES

SHORT PLATS 85-10. 91-17
SURVEYS: AF# 216220,255676 252221, 198766, 229623

BASIS OF BEARINGS

WASHINGTON STATE PLANE, SOUTH ZONE

MONUMENTS VISITED

MAY, 2008

LEGAL DESCRIPTION

WARRANTY DEED NO 1022405 RECORDS OF KLICKITAT COUNTY, WASHINGTON

NOTES

1. LOT 1 IS SERVED BY CITY OF WHITE SALMON WATER AND SEWER.
2. LOT 2 IS SERVED BY CITY OF WHITE SALMON WATER AND SEWER.
3. STRUCTURES MAY BE USED ONLY FOR THE PURPOSES PERMITTED.
4. FURTHER DEVELOPMENT WILL REQUIRE A DRAINAGE PLAN.
5. ALL RUNOFF FROM IMPERVIOUS SURFACES AND ROOF DRAINS SHALL BE DIRECTED SO AS NOT TO ADVERSELY AFFECT ADJACENT PROPERTIES.

ACCURACY STATEMENT (WAC 332-130)

THIS SURVEY WAS PERFORMED WITH A TOPCON HYPER+ RTK SURVEYING SYSTEM WITH A RELATIVE ACCURACY GREATER THAN 1:5000. MATHEMATICAL ANALYSIS WHERE REQUIRED IS BY LEAST SQUARES.

WATER RIGHTS

By approving this plat, Klickitat County does not guarantee that establishing or providing any source of water supply will not require a water right from the WA State Department of Ecology. Owners and/or prospective owners should contact the WA State Department of Ecology for regulations relating to water rights.

NW1/4 NW1/4
SECTION 19, T 3 N, R 11 E, WM
NOT TO SCALE

COMPLIMENTS OF AMERITITLE - WHITE SALMON

This sketch is furnished for information purposes only to assist in property location with references to street and other parcels. No representation is made as to accuracy and the company assumes no liability for any loss occurring by reason of reliance thereon.

We, Owners of Short Plat No. SPL 2009-10 shown herein, hereby declare that this division of land has been made with our free consent and in accordance with our desires.

Nancy A White 4/18/2011
Owner Date Owner Date

Owner Date Owner Date

WITNESS MY HAND AND OFFICIAL SEAL the day and year first written.
Dated this 18 day of April, 20 11.

Notary Public in and for the State of Washington
Residing in White Salmon WA.

STEVEN A SPRINGER Commission Expires NOTARY PUBLIC DEC. 14, 2011 STATE OF WASHINGTON

"I, Frank E. Childs Jr. registered as a land surveyor by the State of Washington, certify that this plat is based on an actual survey of the land described herein, conducted by me or under my supervision, during the period of April, 2008 through September, 2008; that the distances, courses, and angles are shown thereon correctly; and that monuments other than those approved for setting at a later date, have been set and lot corners staked on the ground as depicted on the plat.

Dated this 14th day of April, 2011"

Licensed Land Surveyor PLS NO. 18028

FRANK E. CHILDS JR. STATE OF WASHINGTON 18028 REGISTERED PROFESSIONAL LAND SURVEYOR

" I hereby certify that all taxes, and compensating taxes and/or penalties and property contained within the plat shown herein have been paid, discharged or satisfied.

Klickitat County Treasurer
Dated this 26 day of APRIL, 20 11"

" I hereby certify that this Short Subdivision has been examined by me and that all sewage and water systems herein shown meet all requirements of the County Health Department. Each lot will require separate review to determine acceptability for on-site disposal. Adequacy of water supply is not guaranteed.

Klickitat County Health Officer
Dated this 26 day of April, 20 11"

" I hereby certify that this Short Subdivision has been reviewed and examined by me and that it conforms with Klickitat County standards for survey data, layout of roads, alley and easements,road names, and numbers, and other improvements as required.

Klickitat County Engineer
Dated this 25th day of April 20 11"

" I hereby certify that this Short Subdivision has been examined by me and that it conforms with the Klickitat County Comprehensive Plan, Zoning Ordinance, Floodplain Ordinance, Environmental Ordinance and any other applicable laws or policies.

Klickitat County Planning Director
Dated this 27 day of April 2011"

Land within this short subdivision shall not be further divided for a period of five (5) years unless a final plat is filed pursuant to Klickitat County Code, Title 18.

Construction and maintenance of any private road easements providing access to and/or within this short subdivision are not the responsibility of Klickitat County.

Building permits may not be issued within this short plat until evidence of a potable water supply is certified, except as provided by state law.

Existing agricultural uses adjacent to this property are protected from claims for damages, equitable relief, or administrative remedy per Klickitat County Ordinance No 060595.

At such time as the lots within this short plat are developed addresses will be assigned in accordance with the Klickitat County Addressing System.

PSE Pioneer Surveying & Engineering, Inc.
Civil Engineering and Land Planning
125 Simcoe Drive
Goldendale, Washington 98620
Phone (509) 773-4945, Fax (509) 773-5888, E-Mail pse@gorge.net, Job No. 08-045A

NANCY WHITE SHORT PLAT NO 1

SHORT SUBDIVISION FILED FOR RECORD AT THE REQUEST OF Nancy White THIS 29th DAY OF April 20 11, AT 4:07 p AND RECORDED IN VOLUME 3 OF SHORT PLATS, PAGE 3 RECORDS OF KLICKITAT COUNTY, WASHINGTON.

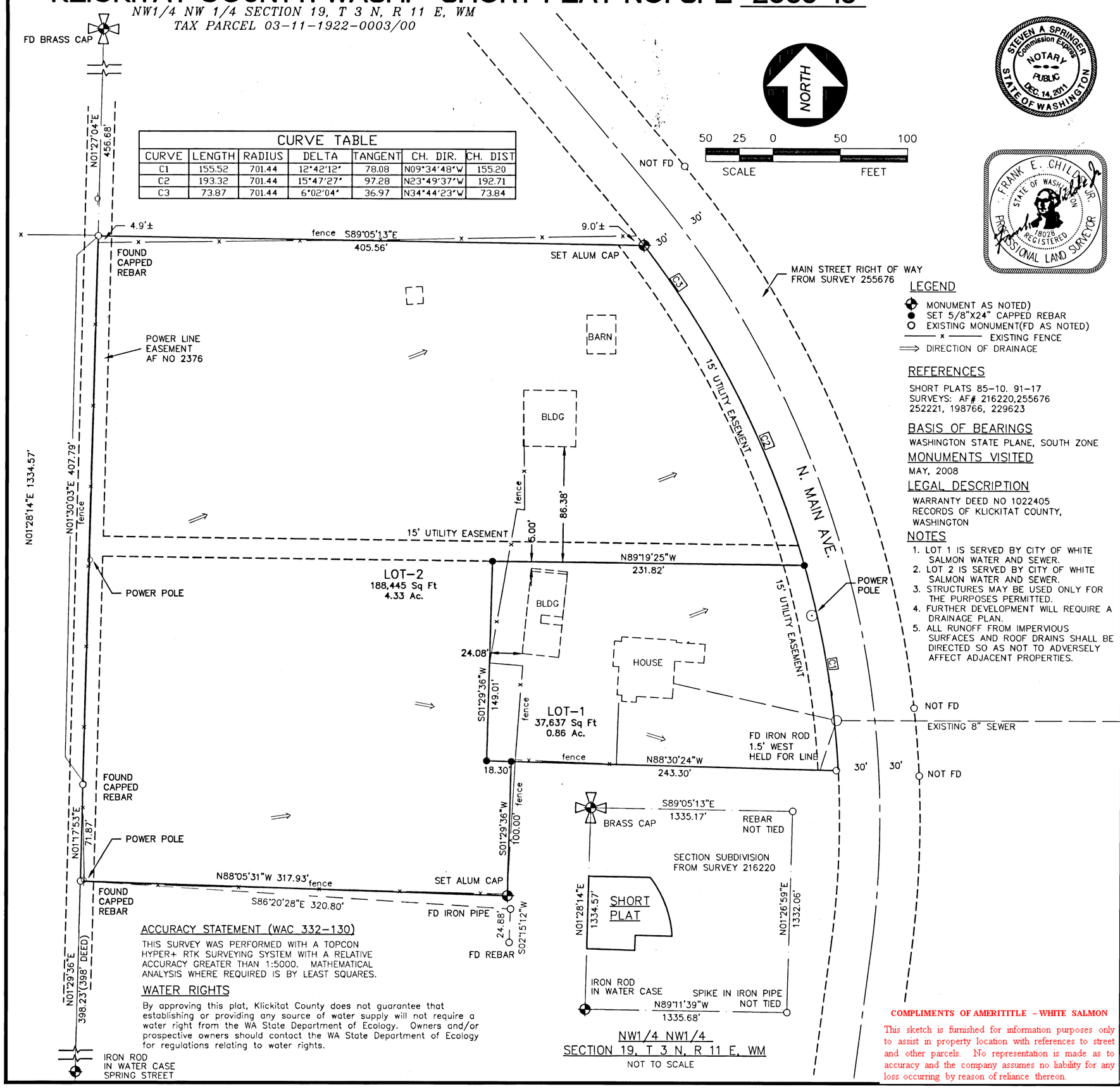
Klickitat County Deputy Auditor — Auditors No. 1093016

Auditor

Exhibit B

KLICKITAT COUNTY. WASH. SHORT PLAT NO. SPL 2009-10

NW1/4 NW 1/4 SECTION 19, T 3 N, R 11 E, WM
TAX PARCEL 03-11-1922-0003/00



CURVE TABLE						
CURVE	LENGTH	RADIUS	DELTA	TANGENT	CH. DIR.	CH. DIST
C1	155.52	701.44	12°42'12"	78.08	N09°34'48"W	155.20
C2	193.32	701.44	15°47'27"	97.28	N23°49'37"W	192.71
C3	73.87	701.44	6°02'04"	36.97	N34°44'23"W	73.84

LEGEND

- MONUMENT AS NOTED)
- SET 5/8"X24" CAPPED REBAR
- EXISTING MONUMENT(FD AS NOTED)
- EXISTING FENCE
- DIRECTION OF DRAINAGE

REFERENCES

SHORT PLATS 85-10. 91-17
SURVEYS: AF# 216220,255676 252221, 198766, 229623

BASIS OF BEARINGS

WASHINGTON STATE PLANE, SOUTH ZONE

MONUMENTS VISITED

MAY, 2008

LEGAL DESCRIPTION

WARRANTY DEED NO 1022405 RECORDS OF KLICKITAT COUNTY, WASHINGTON

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COMPLIMENTS OF AMERITITLE - WHITE SALMON

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STEVEN A SPRINGER — Commission Expires — NOTARY PUBLIC — DEC. 14, 2011 — STATE OF WASHINGTON

FRANK E. CHILDS JR. — STATE OF WASHINGTON — 18028 REGISTERED — PROFESSIONAL LAND SURVEYOR

We, Owners of Short Plat No. SPL 2009-10 shown herein, hereby declare that this division of land has been made with our free consent and in accordance with our desires.

Nancy A White 4/18/2011
Owner Date Owner Date

Owner Date Owner Date

WITNESS MY HAND AND OFFICIAL SEAL the day and year first written. Dated this 18 day of April, 20 11.

Notary Public in and for the State of Washington
Residing in White Salmon WA.

"I, Frank E. Childs Jr. registered as a land surveyor by the State of Washington, certify that this plat is based on an actual survey of the land described herein, conducted by me or under my supervision, during the period of April, 2008 through September, 2008; that the distances, courses, and angles are shown thereon correctly; and that monuments other than those approved for setting at a later date, have been set and lot corners staked on the ground as depicted on the plat.

Dated this 14th day of April, 2011"

Licensed Land Surveyor PLS NO. 18028

" I hereby certify that all taxes, and compensating taxes and/or penalties and property contained within the plat shown herein have been paid, discharged or satisfied.

Klickitat County Treasurer
Dated this 26 day of APRIL, 20 11"

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Klickitat County Health Officer
Dated this 26 day of April, 20 11"

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Klickitat County Planning Director
Dated this 27 day of April 2011"

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PSE Pioneer Surveying & Engineering, Inc.
Civil Engineering and Land Planning
125 Simcoe Drive
Goldendale, Washington 98620
Phone (509) 773-4945, Fax (509) 773-5888, E-Mail pse@gorge.net, Job No. 08-045A

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Klickitat County Deputy Auditor — 1093016 Auditors No.

Deputy Auditor

Exhibit B

Klickitat County Building Department
228 W. Main, MS-CH-20
Goldendale, WA 98620
(509) 773-3706

CERTIFICATE OF NON-COMPLIANCE

TAX PARCEL NUMBER:	**03-11-1922-0003/00**
LEGAL DESCRIPTION OF PARCEL:	**LOTS 1 & 2 SP 2009-22 (03111909100100 & 03111909100200)**
STREET ADDRESS OF PARCEL:	**1110 MAIN, WHITE SALMON, WA 98672**
OWNER(S) OF RECORD:	**NANCY A WHITE**

This is to certify that the structure listed below is not approved for occupancy by Klickitat County.

- **PERMIT NUMBER: BLD10-0198 (RENOVATION OF STRUCTURE TO MEET CODE REQUIREMENTS)**

The owner of record has been notified of the non-compliant status by certified mail and first class mail. The owner of record failed to meet requirements to finalize BUILDING permit and obtain Certificate of Occupancy.

Lynn Ward

Lynn Ward, Building & Compliance Director

STATE OF WASHINGTON)
) ss.
County of Klickitat)

I certify that I know or have satisfactory evidence that Lynn Ward is the person who appeared before me; and said person acknowledged that she signed this instrument and acknowledged it to be of her free and voluntary act for the uses and purposes mentioned in the instrument.

CINDY D. MCHARGUE NOTARY PUBLIC COMMISSION EXPIRES 10-09-19 STATE OF WASHINGTON

Cindy D. McHargue

Cindy D. McHargue Commission Expires 10-9-19

Notary Public in and for the State of Washington

1124373 CERT
07/10/2017 11:20 AM Page: 1 of 1 Fees: 73.00
Brenda Sorensen County Auditor, Klickitat County WA

Exhibit B

Return Address:
City of White Salmon
PO Box 2139
White Salmon WA 98672

Please print or type information **WASHINGTON STATE RECORDER'S Cover Sheet** (RCW 65.04)

Document Title(s) (or transactions contained therein): (all areas applicable to your document **must** be filled in)

1. City of White Salmon Ordinance 2019-05-1042, An Ordinance Annexing Certain Real Property to the City of White Salmon and Thereby Incorporating Said Property Within the Corporate Limits of the City of White Salmon

Reference Number(s) of Documents assigned or released:

Additional reference #'s on page _____ of document

Grantor(s) Exactly as name(s) appear on document

1. City of White Salmon

Additional names on page _____ of document.

Grantee(s) Exactly as name(s) appear on document

1. Public

Additional names on page _____ of document.

Legal description (abbreviated: i.e. lot, block, plat or section, township, range)

1. Annexation area bounded on the east by N. Main Avenue, bounded on the south by city limits of White Salmon and NW Spring Street and is bounded on the north by city limits of White Salmon.

Additional legal is on page _____ of document.

Assessor's Property Tax Parcel/Account Number Assessor Tax # not yet assigned

03111909100200, 03102475000400, 03111969000600, 03111969000500, 03111969000700, 03111970000300, 03102475000100, 03102475000300, 03111970000100, 03111970000200, 03111922000700, 03102475000200

The Auditor/Recorder will rely on the information provided on this form. The staff will not read the document to verify the accuracy or completeness of the indexing information provided herein.

"I am signing below and paying an additional $50 recording fee (as provided in RCW 36.18.010 and referred to as an emergency nonstandard document), because this document does not meet margin and formatting requirements. Furthermore, I hereby understand that the recording process may cover up or otherwise obscure some part of the text of the original document as a result of this request."

Jan Brending _____ Signature of Requesting Party

Note to submitter: Do not sign above nor pay additional $50 fee if the document meets margin/formatting requirements

1134475 ORD
05/07/2019 04:31 PM Page: 1 of 4 Fees: 152.00
Brenda Sorensen County Auditor, Klickitat County WA

Exhibit B

CITY OF WHITE SALMON
ORDINANCE NO. 2019-05-1042

AN ORDINANCE ANNEXING CERTAIN REAL PROPERTY TO THE CITY OF WHITE SALMON AND THEREBY INCORPORATING SAID PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY OF WHITE SALMON

WHEREAS, on July 6, 2018 the City of White Salmon received an initial Notice of Intent to Annex approximately 2.10 acres in size, located adjacent to Spring Street and adjacent to city limits on the east side of the subject area, to City of White Salmon known as the Klebba/Baxter Annexation WS-ANX-2018-002; and

WHEREAS, on August 20, 2018 the City of White Salmon received an initial Notice of Intent to Annex approximately 10.34 acres in size located adjacent to Spring Street and NW Main Avenue and adjacent on the south, west and north by the City of White Salmon known as the White Annexation WS-ANX-2018-003; and

WHEREAS, on September 19, 2018 the City Council conducted a meeting with the initiating parties as required by RCW 35A.114.120 and accepted and combined the notices of intent to annex, identified the annexation area, specified that the adopted pre-annexation zoning of R1 Single-Family Residential, would apply to the property upon annexation and that the property proposed to be annexed would be subject to any outstanding indebtedness; and

WHEREAS, a complete and sufficient annexation petition was submitted to the City of White Salmon on February 26, 2019. The petition was transmitted to Klickitat County Assessor on February 26, 2019 to determine its sufficiency. On April 18, 2019, the city received a response from the Klickitat County Assessor indicating the petition contained valid signatures representing 64.84% of the total assessed valuation of the property proposed to be annexed; and

WHEREAS, on May 15, 2019, the City Council held a public hearing on the annexation proposal pursuant to RCW 35A.14.130 following notice published in the newspaper of record (The Enterprise) on May 1 and May 8, 2019 and,

WHEREAS, the City Council finds that the proposed annexation is consistent with the Comprehensive Plan and will allow for future orderly growth;

NOW, THEREFORE, the City Council of the City of White Salmon do ordain as follows:

Section 1. The property, as set forth below in the Legal Description and for which the petition for annexation is filed, shall be and is hereby made a part of the City of White Salmon and annexed thereto.

Legal Description

The proposed annexed area is located within the Columbia River Gorge Scenic Area White-Salmon Urban Exempt Area and includes Klickitat County Parcels 03111909100200, 03102475000400, 03111969000600, 03111969000500, 03111969000700, 03111970000300, 03102475000100, 03102475000300, 03111970000100, 03111970000200, 03111922000700, 03102475000200 . The annexation area is bounded on the west by current city limits of White

1134475 ORD
06/07/2019 04:31 PM Page: 2 of 4 Fees: 152.00
Brenda Sorensen County Auditor, Klickitat County WA

Exhibit B

Salmon; is bounded on the east by N. Main Avenue; is bounded on the south by city limits of White Salmon and NW Spring Street and is bounded on the north by city limits of White Salmon (Klickitat County Parcel 03102411001200) and Klickitat County Parcels 031102417000400, 03102411000100, 03111922000200.

Section 2. Pursuant to the terms of the annexation petition, all property within this territory to be annexed hereby shall be assessed and taxed at the same rate and on the same basis as the property within the City of White Salmon, including assessments or taxes in payment of any bond issued or debts contracted by order existing at the time of annexation.

Section 3. In accordance with RCW 35A.14.330, the annexation area shall be subject to the zoning classifications established by the City of White Salmon Municipal Code Section 17 Zoning and shall be zoned R1 Single-Family Residential.

Section 4. The City Clerk is hereby directed to file with the Board of County Commissioners of Klickitat County a certified copy of this ordinance. The City Clerk is further directed to file with the Office of Financial Management a certificate as required by RCW 35A. 14.700 within thirty (30) day so the effective date of annexation.

Section 5. This Ordinance shall become effective 30 days from date of adoption.

Passed by the council and approved by the Mayor on this 15th day of May 2019.

David Poucher, Mayor

ATTEST:

Jan Brending, Clerk/Treasurer

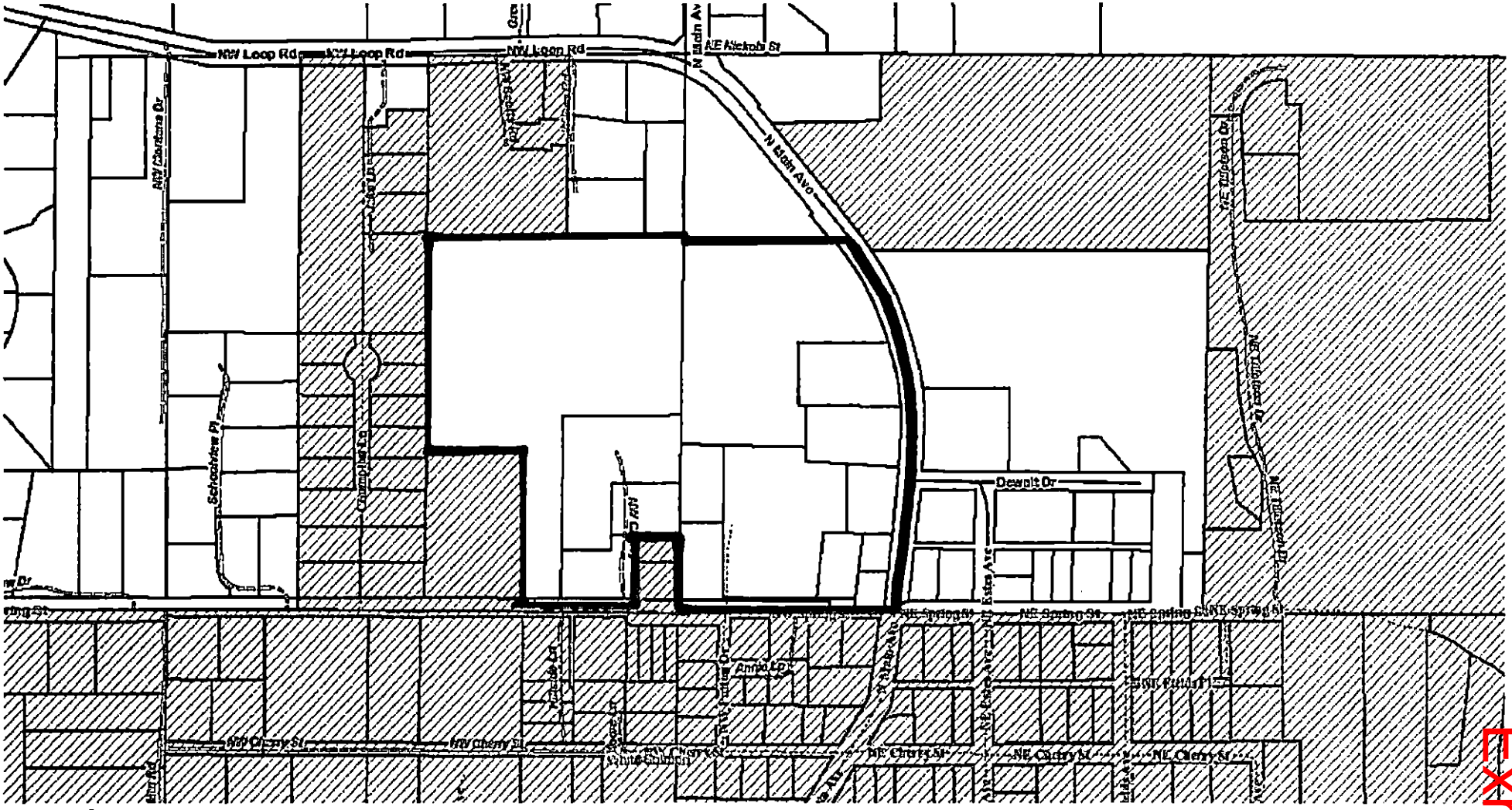
Approved as to form:

Kenneth B. Woodrich, City Attorney

1134475 ORD
06/07/2019 04:31 PM Page: 3 of 4 Fees: 152.00
Brenda Sorensen County Auditor, Klickitat County WA

City of White Salmon

Annexation WS-ANX-2019-001



Legend

County Boundary

Towns (Points)

City Limits

Roads
- City
- County
- Other Govt
- Private
- State

Parcels

200 ft

N

Created by Klickitat County. Klickitat County provides no warranty, expressed or implied, as to the accuracy, reliability or completeness of this data.

1134475 ORD
06/07/2019 04:31 PM Page: 4 of 4 Fees: 152.00
Brenda Sorensen County Auditor, Klickitat County WA

Exhibit B

Exhibit B

Return Address:
City of White Salmon
PO Box 2139
White Salmon WA 98672

KLICKITAT COUNTY, WA
REAL ESTATE EXCISE TAX
EXEMPT
DATE: 7/16/19
COUNTY TREASURER
By: Justine Wilson

Please print or type information **WASHINGTON STATE RECORDER'S Cover Sheet** (RCW 65.04)

Document Title(s) (or transactions contained therein): (all areas applicable to your document must be filled in)

1. City of White Salmon Ordinance 2019-06-1043, An Ordinance Amending Ordinance 2019-05-1042 Annexing Certain Real Property to the City of White Salmon and Thereby Incorporating Said Property Within The Corporate Limits of the City of White Salmon.

Reference Number(s) of Documents assigned or released:

Additional reference #'s on page _____ of document

Grantor(s) Exactly as name(s) appear on document

1. City of White Salmon

Additional names on page _____ of document.

Grantee(s) Exactly as name(s) appear on document

1. Public

Additional names on page _____ of document.

Legal description (abbreviated: i.e. lot, block, plat or section, township, range)

1. Annexation area is bounded on the west by current city limits of White Salmon; is bounded on the east by N. Main Avenue; is bounded on the south by city limits of White Salmon and NW Spring Street and is bounded on the north by city limits of White Salmon and NW Spring Street and is bounded on the north by city limits of White Salmon (Klickitat County Parcels 03102411001200, 031102417000400, 03102411000100 and 03111922000200).

Additional legal is on page _____ of document.

Assessor's Property Tax Parcel/Account Number Assessor Tax # not yet assigned

03111909100100, 03111922000400, 03111909100200, 03102475000400, 03111969000600, 03111969000500, 03111969000700, 03111970000300, 03102475000100, 03102475000300, 03111970000200, 03111922000700, 03102475000200

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"I am signing below and paying an additional $50 recording fee (as provided in RCW 36.18.010 and referred to as an emergency nonstandard document), because this document does not meet margin and formatting requirements. Furthermore, I hereby understand that the recording process may cover up or otherwise obscure some part of the text of the original document as a result of this request."

_____ Signature of Requesting Party

1135037 ORD
07/16/2019 01:15 PM Page: 1 of 4 Fees: 104.50
Brenda Sorensen County Auditor, Klickitat County WA

Exhibit B

CITY OF WHITE SALMON
ORDINANCE NO. 2019-06-1043

AN ORDINANCE AMENDING ORDINANCE 2019-05-1042 ANNEXING CERTAIN REAL PROPERTY TO THE CITY OF WHITE SALMON AND THEREBY INCORPORATING SAID PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY OF WHITE SALMON

WHEREAS, on May 15, 2019 the City Council of the City of White Salmon adopted Ordinance 2019-05-1042 Annexing Certain Real Property To The City Of White Salmon And Thereby Incorporating Said Property Within The Corporate Limits of the City of White Salmon; and

WHEREAS, when the City of White Salmon submitted the initial paperwork to the Washington Office of Financial Management, errors in the ordinance were identified; and

WHEREAS, on June 5, 2019, the City Council held a public hearing on the ordinance amending Ordinance 2009-05-1042,

NOW THEREFORE, the City Council of the City of White Salmon do ordain as follows:

Section 1. Ordinance 2019-05-1042 is amended as follows:

Bold and Underline – Additions
Bold and Strikeout - ~~Deletions~~

Section 1. The property, as set forth below in the Legal Description and for which the petition for annexation is filed, shall be and is hereby made a part of the City of White Salmon and annexed thereto.

Legal Description

The proposed annexed area is located within the Columbia River Gorge Scenic Area White-Salmon Urban Exempt Area and includes Klickitat County Parcels **03111909100100, 03111922000400,** 03111909100200, 03102475000400, 03111969000600, 03111969000500, 03111969000700, 03111970000300, 03102475000100, 03102475000300, ~~**03111970000100,**~~ 03111970000200, 03111922000700, 03102475000200. The annexation area is bounded on the west by current city limits of White Salmon; is bounded on the east by N. Main Avenue; is bounded on the south by city limits of White Salmon and NW Spring Street and is bounded on the north by city limits of White Salmon (Klickitat County Parcels 03102411001200~~,)~~ ~~**and Klickitat County Parcels**~~ 031102417000400, 03102411000100, **and** 03111922000200).

Section 2. Pursuant to the terms of the annexation petition, all property within this territory to be annexed hereby shall be assessed and taxed at the same rate and on the same basis as the property within the City of White Salmon, including assessments or taxes in payment of any bond issued or debts contracted by order existing at the time of annexation.

Section 3. In accordance with RCW 35A.14.330, the annexation area shall be subject to the zoning classifications established by the City of White Salmon Municipal Code Section 17 Zoning and shall be zoned R1 Single-Family Residential.

1135037 ORD
07/16/2019 01:15 PM Page: 2 of 4 Fees: 104.50
Brenda Sorensen County Auditor, Klickitat County WA

Exhibit B

Section 4. The City Clerk is hereby directed to file with the Board of County Commissioners of Klickitat County a certified copy of this ordinance. The City Clerk is further directed to file with the Office of Financial Management a certificate as required by RCW 35A. 14.700 within thirty (30) day so the effective date of annexation.

Section 5. This Ordinance shall become effective 30 days from date of adoption.

Passed by the council and approved by the Mayor on this 19th day of June 2019.

David Poucher, Mayor

ATTEST:

Jan Brending, Clerk/Treasurer

Approved as to form:

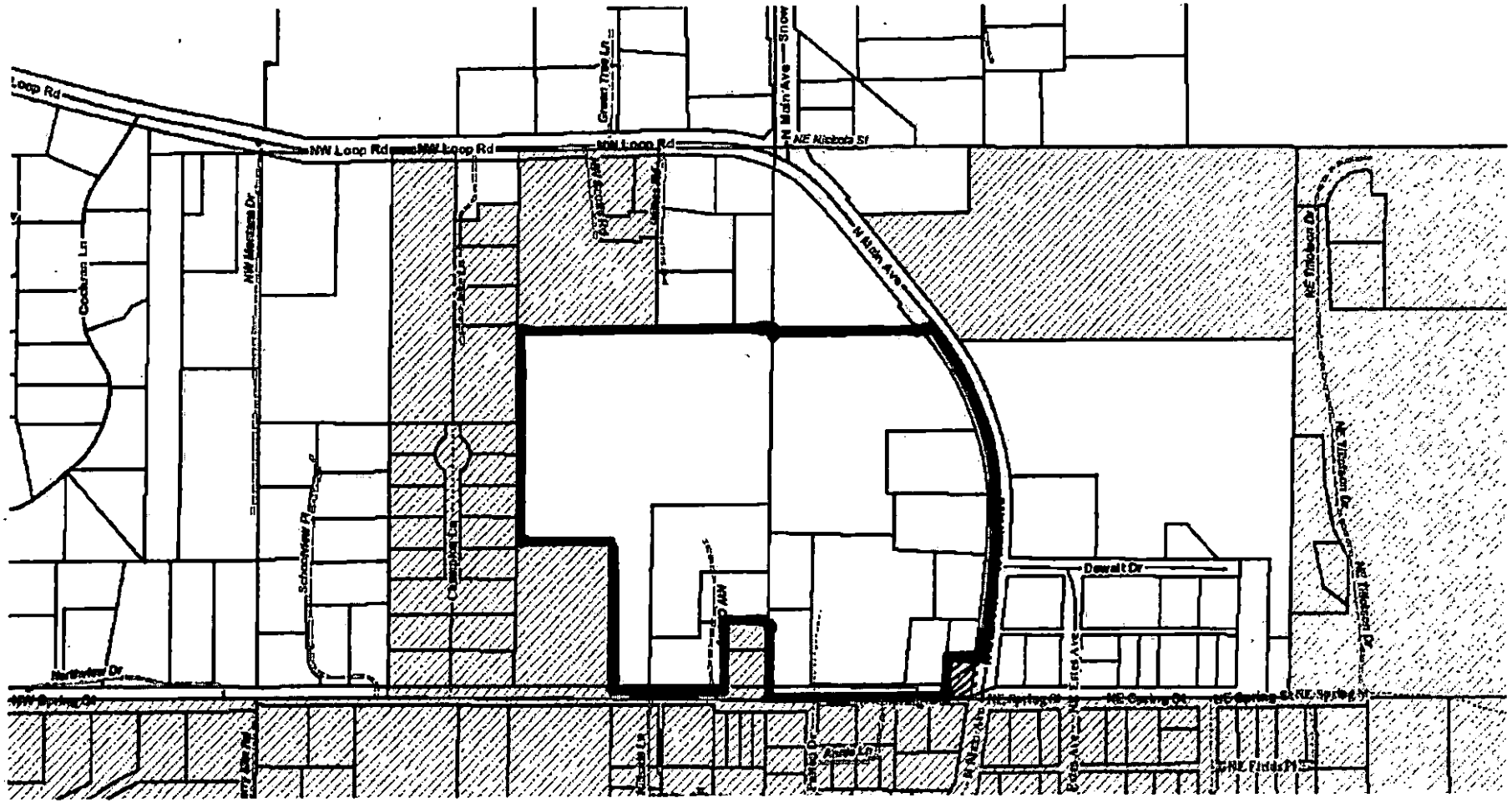
Kenneth B. Woodrich, City Attorney

1135037 ORD
07/16/2019 01:15 PM Page: 3 of 4 Fees: 104.50
Brenda Sorensen County Auditor, Klickitat County WA

1135037 ORD
07/16/2019 01:15 PM Page: 4 of 4 Fees: 104.50
Brenda Sorensen County Auditor, Klickitat County WA

City of White Salmon

WS-ANX-2019-001



Legend

County Boundary

Towns (Points)

City Limits

Roads
- City
- County
- Other Govt
- Private
- State

Parcels

200 ft

N

Created by Klickitat County. Klickitat County provides no warranty, expressed or implied, as to the accuracy, reliability or completeness of this data.

Exhibit B

Exhibit B

AFTER RECORDING RETURN TO:

Jonathan J. Cavanagh
Cable Huston LLP
1455 SW Broadway, Suite 1500
Portland, OR 97201

REAL ESTATE EXCISE TAX
Chapter 82.45 and Chapter 82.46, RCW
$0.00 has been paid
Receipt E94641 Date 10/05/2021
KLICKITAT COUNTY TREASURER
By: BC , Deputy

STATUTORY WARRANTY DEED

Grantor:	Nancy A. White, as her separate estate
Grantee:	MAIN STREET WHITE SALMON, LLC, a Washington limited liability company
Abbr. Legal:	LOT 2 SP 2009-10 NWNW; 19-3-11
TPN:	03-11-1909-1002/00

THE GRANTOR, **Nancy A. White, as her separate estate** convey and warrant to **MAIN STREET WHITE SALMON, LLC, a Washington limited liability company**. Grantee, the following described real property, situated in Klickitat County, State of Washington:

Beginning at a point 198 feet North of the Southwest corner of the Northwest quarter of the Northwest quarter of Section 19, Township 3 North, Range 11 East, of the Willamette Meridian, in the County of Klickitat and State of Washington, thence East a distance of 568 feet, more or less, to the West right of way line of the County road; thence Northwesterly along the West right of way of said road to a point 878 feet North of the South line of said Northwest quarter of the Northwest quarter of said Section 19; thence West to the West line of said Section 19; thence South to the point of beginning.

EXCEPTING THEREFROM beginning at a point 397.32 feet North and 318.26 feet East of the Southwest corner of the Northwest quarter of the Northwest quarter of Section 19, Township 3 North, Range 11 East, of the Willamette Meridian; thence North 100 feet; thence East, a distance of 250 feet, more or less, to the West line of the County road; thence Southerly along the West line of the County road 100 feet, more or less, to a point 250 feet, more or less, due East of the point of beginning, thence West 250 feet, more or less to the point of beginning.

Exhibit B

Dated this 20 day of September, 2021.

Nancy A White

Nancy A. White

STATE OF Washington)
) ss.
County of Klickitat)

On this 20 day of September, 2021, personally appeared before me Nancy A. White to me known to be the individual described in and who executed the foregoing instrument, and acknowledged that she signed the same as her voluntary act and deed, for the uses and purposes therein mentioned.

Dana Bell

NOTARY PUBLIC FOR Washington
My Commission Expires: 12/21/2024

NOTARY PUBLIC
STATE OF WASHINGTON
DANA BELL
MY COMMISSION EXPIRES
DECEMBER 21, 2024
COMMISSION # 21001312

600 SW/4 NW/4 NW 48

Exhibit B

Frank Ransaker et ux to Pacific Power & Light Company

X 5027

1979 EASEMENT DEED

The Grantor Frank Ransaker and Mary Ransaker, husband and wife, and who were such when they obtained title to property herein described; of White Salmon, Klickitat County, Washington, for and in consideration of Twenty and No/100 DOLLARS, in hand paid, convey and warrant to PACIFIC POWER & LIGHT COMPANY, a corporation, its successors and assigns, an easement or right-of-way for an electric transmission and distributing line of one or more wires and all necessary or desirable appurtenances (including telephone and telegraph wires, towers, poles, props, guys and other supports and including the right to place all said lines in underground conduits) at or near the location and along the general course now located and staked out by the Grantee over, across and upon the following described premises, located in Klickitat County, Washington to-wit:

Beginning at a point 608 links North of the Southwest corner of the Northwest quarter of the Northwest quarter of Section Nineteen (19), in Twp. Three (3) North, Range Eleven (11) East of the Willamette Meridian; Thence East 861 links; Thence Northwesterly along the West boundary of the County Road 975 links; Thence West 638 links; Thence South 675 links to the place of beginning, containing 5 acres, more or less.

Said line is located along the west side of said premises and the poles shall be set close to the West boundary thereof. If more than two poles are set on said premises, the grantee shall pay to grantors ten dollars for each additional pole.

Together with the right of ingress and egress over the adjacent lands of the Grantors for the purpose of constructing, reconstructing, stringing new wires on, maintaining and removing said lines and appurtenances, and exercising other rights hereby granted.

All rights hereunder shall cease when said lines have been abandoned.

Dated this 13th day of September 1917.

In the presence of:
R. W. Strong
C. E. Bates

Frank Ransaker (SEAL)
Mary Ransaker (SEAL)

STATE OF WASHINGTON }
County of Klickitat } ss.

I, C. E. Bates, a Notary Public in and for said State, do hereby certify that on the 13th day of September 1917, personally appeared before me Frank Ransaker and Mary Ransaker, husband and wife, to me known to be the individuals described in and who executed the within instrument and acknowledged that they signed and sealed the same as their free and voluntary act and deed, for the uses and purposes therein mentioned.

Given under my hand and official seal this the day and year first in this certificate above written.

(L.S.)
July 31, 1921.

C. E. Bates
Notary Public for Washington, residing at White Salmon.

Filed for record Sept. 18th, 1917 at 1:45 o'clock, A. M.

Roy F. Crooks

County Auditor.

Exhibit B

CITY OF WHITE SALMON

OFFICE OF CITY HALL

January 11, 2023

Nancy White
40 Rocky Road
Trout Lake, WA 98650

Pioneer Surveying and Engineering, Inc.
125 East Simcoe Drive
Goldendale, WA 98620

RE: Notice of Incomplete Application for Four Oaks R-PUD Subdivision Submitted on 12/22/2022

Dear Ms. White,

Thank you for submitting an application for an R-PUD subdivision. The City of White Salmon has completed the preliminary application review for the Four Oaks Subdivision application, regarding the proposal for a 31-unit R-PUD development and subdivision submitted on December 22, 2022. The City of White Salmon needs the following to deem the application complete:

- Mailing list of all properties/property owners within a 300-foot radius of the outer perimeter of parcel boundaries. The City would like to send notices ASAP to get the public input process started.
- Date and signatures on the application.
- Traffic assessment needs to reflect the proposed 31 housing units. The DKS memo dated 2/21/2020 is for 24 units.
- Tree inventory, identify what trees are to be removed.
- Title Report, Concern for note #9 "Said deed contains legal description of property no longer owned by Grantor" Staff would like clarification on this to ensure property remains owned by Ms. White for the duration of this land use and subdivision process.
- A check for $3925 to review the proposed plat. In late December Ms. White did have a check for this application but Staff wanted to ensure the total amount owed prior to accepting the check. This can be brought to City Hall or sent to City Hall via mail addressed to City of White Salmon, Attention Planning Department, PO Box 2139, White Salmon, WA 98672.

Please let me know if you would like to submit the above documents and have the City start the review, if you will submit part of the above listed documents and have the City start of the review or if you would like the City to start the review without submitting any of the above documents.

As you know, the City is proposing, and the parties have negotiated, terms related to a Development Agreement as allowed by Code (WSMC 17.75.050(E)(2) and any other applicable Code to address infrastructure requirements and other matters. The final version of such Development Agreement will be processed concurrent with the subdivision application and such review and approval will be part of further discussions with our City Attorney and your legal representative.

For further questions, contact Jeff Broderick, City Land-Use Planner, at 493-1133 ext. 204.

Exhibit B

CITY OF WHITE SALMON

OFFICE OF CITY HALL

Thank you and we look forward to starting the review of this project!

City of White Salmon

Jeff Broderick
Land-Use Planner

Exhibit B

rika Castro-Gu man <erikac@ci.white-salmon.wa.us>

Le er f C mplete Applicati n-F r Oaks

Jeff Broderick <planner@ci.white-salmon.wa.us> Fri, Feb 10, 2023 at 4:29 PM
To: Nancy White <nancewhite@yahoo.com>
Cc: City Administrator <administrator@ci.white-salmon.wa.us>, Mayor Of White Salmon <mayor@ci.white-salmon.wa.us>, Shawn MacPherson <smacpherson@knappodell.com>, Lisa Davies <lkdavies@gorgelaw.com>, Erika Castro-Guzman <erikac@ci.white-salmon.wa.us>

Dear Ms. White-

Thank you for meeting with Erika and I earlier this week. Except for the outstanding traffic memorandum, the City has determined this application to be complete. Per the attached letter, we will need the traffic memorandum prior to issuing the decision, but we can get started on our review in the meantime.

Notices to adjacent property owners will be sent on Monday 2/13, there will be a newspaper notice both on 2/15 and 2/22 and we will post a notice at the property early next week. We are still on track for a March 22 hearing date before the Planning Commission. Based on that, we will have the recommended decision and conditions of approval available for review on March 15, one week before the Commission meeting.

Thank you and I hope you have a great weekend!

Jeff Broderick

Land Use Planner

City of White Salmon

PO Box 2139

White Salmon, WA 98672

O: 509-493-1133 #204

planner@ci.white-salmon.wa.us

I am available for in person meetings by appointment on Mondays and Fridays and available for drop in/appointments between 8-5pm at City Hall on Tuesdays, Wednesdays, and Thursdays. The easiest way to reach me is by email and/or office cell phone above. Thank you.

Disclaimer: The Planning Department strives to give the best customer service possible and to respond to questions as accurately as possible based upon the information provided. However, answers given at the counter and/or prior to application are not binding and they are not a substitute for formal Final Action, which may only occur in response to a complete application to the Planning Department. Those relying on verbal input or preliminary written feedback do so at their own risk. Zoning, Land Division, and other White Salmon Municipal Code sections are subject to change.

Exhibit B

CITY OF WHITE SALMON

OFFICE OF CITY HALL

February 10, 2023

MainStreet White Salmon, LLC
Nancy White (Owner)
40 Rocky Road
Trout Lake, WA 98650

Re: Preliminary Plat –Subdivision Application (WS-SUB-2023-001) and SEPA Checklist (WS-SEPA-2023.001) – Determination of Complete Application

Dear Ms. White,

The City received updated information regarding your applications. We have reviewed the additional information you submitted and have determined that the application is complete and ready for processing with one exception. Although the application is complete, please be aware that the City may ask for further information at a later date based on our review of the application for compliance with the code in accordance with WSMC 19.10.110.F.

The outstanding item is the traffic memorandum discussed at our meeting on Tuesday February 7, 2023. We can move forward with the application review, but will need this memorandum prior to issuing the decision.

At this time, the City will issue public notices and send letters to adjacent property owners on Monday February 13 and notice will be published in the Columbia Gorge News on Wednesday February 15.

Please contact me should you have any questions about the items in this letter or any other issue. I can be reached at planner@ci.white-salmon.wa.us or by phone at (509) 493-1133.

Sincerely,
City of White Salmon

Jeff Broderick
Land Use Planner

our Oaks De ermina ion of Co ple e Application.pdf
207K

Exhibit B

Exhibit C

CITY OF WHITE SALMON

CITY HALL OFFICE

To: Nancy White, Dustin Conroy

From: Jeff Broderick (Planning), Jeff Cooper and Andrew Dirks (Public Works)

cc: Jeff Cooper, Andrew Dirks, Troy Rayburn, Erika Castro-Guzman, Shawn McPherson

Date: March 8, 2023

Re: Public Works Standards and Requirements for Four Oaks Subdivision Public Improvements

---

Unless otherwise provided within this memorandum, all onsite and offsite improvements shall be installed by the Applicant in accordance with the City's standards, specifications and drawings.

Prior to recording of the plat, the proposed development and final detailed construction plans will be required to be reviewed, approved, constructed and accepted by the Public Works Director and/or City Engineer per the standards set out in this memorandum, the Four Oaks R-PUD subdivision decision and all other relevant standards of the City.

General Requirements

- All new utilities for the site shall be installed underground. As a condition of approval, all utilities that will serve the subdivision will be installed underground. No overhead utilities will be allowed.
- All public utilities shall be located in existing public right of way or proposed right of way to be dedicated to the City upon final plat.
- No utility connections shall cross another property.
- Consult with Public Works prior to utility installation to determine appropriate pipe specifications.

Sewer Requirements

- Current depth standards are a minimum of 36 inches below grade with a preference for 42 inches.
- Applicant is responsible for construction of all sewer lines within the proposed development with extensions of lines to and through property to the western bourndary of subject property. The sewer pipe size within the development shall be 8 inches in diameter.
- PVC or ductile iron required for 8" sewer pipes per standards found in III-19 (SD-4), III-20 (SD-5)
- The manhole placement proposed on submitted plans are acceptable to Public Works. The City requires bolt-down assemblies for manhole covers.
- Sewers to be located below potable waterlines, with 18 inches of vertical separation and with a minimum 10-foot horizontal separation from a parallel water line. Crossing angles shall be 45 degrees or greater. Unusual or special conditions are addressed in accordance with the Department of Ecology and the Department of Health. See page iii of Design Criteria and Submittal Summary.
- Staff notes that proposed Lots 13, 14, 15 and 16 may require pumps to transport effluent from these parcels to the sewer mainline located in the street right of way. Should this be necessary, Applicant or future owners/developers of each individual parcel are required to install and maintain pumping system meeting City standards prior to certificate of occupancy being issued. Pumps may be required if topography does not permit

effluent moving via gravity on other lots and will be reviewed at the time building permits are submitted for review.

- Septic systems and drainfields are not permitted on any proposed lot. All proposed residences shall connect to City sewer services.
- Sewer lines within the subdivision shall connect to the public sewer system. The nearest connection for the public sewer system is approximately 150 feet south of the southeast corner of subject property at a location near the southern boundary of the property at 1110 N. Main Street. As with other proposed lines within the subdivision, this shall be an 8-inch line. Applicant shall consult with Public Works for appropriate pipe material standards.
- Based on utility maps, the existing public sewer line running from approximately the southern boundary of the property at 1110 N. Main Street east across the Hunsaker's properties (tax lots 03111995000200 and 03111908480300) is 8-inch PVC. The east end of the line across the Hunsaker properties feeds into another 8-inch sewer line that runs in a generally north-south direction. Based on this map, there should be sufficient sewer pipe capacity for this subdivision. Should it be determined the line running east across the Hunsaker property is below the above stated standard and cannot handle additional wastewater, improvements need to be made and will be covered as part of the Development Agreement.

Water Requirements

- Water line serving proposed subdivision shall branch from mainline located under North Main Street and travel west to and through subdivision to western boundary of property on both proposed streets to be dedicated to the City as part of the final plat process. Future development to the west of subject property shall tie into water pipes at western property boundary.
- Water sampling station required with a proposed location between proposed lots 5 and 6. The location of the sampling station shall be noted on final plat map.
- Until a new pump station is constructed and operational, there are a limited number of available connections to the City water system. Additional details regarding improvements to the new pump station are detailed in the forthcoming Development Agreement being worked out between the City and Applicant.
- Applicant has proposed 8-inch water mains serving this development and this meets City standards. Applicant shall install 8-inch water mains within the proposed subdivision.
- Water meter placement is before the property line in the right of way. Consult with Public Works for exact placement prior to placing meters.
- Service lines are to run perpendicular to the main line and meter stops should be back filled 10" to 14" from finished grade.

Water mains to be designed with the following minimum cover:

- 8" diameter – 3'6"
- 12" & Larger- 4'0"
- Water mains in easements 5'0" (Unless otherwise approved by the City)
- Service line-Min 36" of cover

Water main placement:

- Water Mains to be located 10 feet northerly or easterly if street centerline.
- Sewer Mains to be located 5 feet southerly or westerly of street centerline.

Streets

Staff notes that 50 feet of right of way has been proposed by Applicant per follow-up communication after the application was received. Sheet 10.0 indicates 60 feet of right of way. 50 feet meets City standards. Final plat shall indicate proper right of way cross section. Refer to Detal 1-2 in 2022 Construction Standards.

Refer to construction standards from public works regarding depth of sub grade materials, pavement thickness, sidewalk placement, etc. prior to starting construction of public improvements.

For driveway approaches and curb cut standards, refer to Concrete Driveway and Alley Approach 1-3 in 2022 Construction Standards Section 5 of 2022 Construction Standards (concrete curb and gutter, sidewalk and driveway transitions).

Erosion Control

Erosion Control: Erosion and sediment control throughout the project including abutting and downstream properties shall be the responsibility of the developer. The developer shall determine the appropriate temporary erosion and sedimentation control necessary for the construction time of the year and shall furnish and install the necessary controls as the first order of work. Such erosion control shall be fully maintained during the course of construction, modifying control when necessary. Temporary erosion and sedimentation control shall consist of and be installed in accordance with the department of Ecology's Storm Management for the Puget Sound Basin Technical Manual for water quality. Upon failure of the Developer to provide immediately such erosion control, the City shall be at liberty, without further notice to the developer to install and remove the necessary erosion control. The developer shall reimburse the City for any costs incurred on account thereof.

Stormwater

Applicant shall consult with Public Works and other City staff to ensure compliance with stormwater standards and prior to final plat, Applicant shall provide City with stormwater calculations and demonstrate that the proposed retention pond/bioswale meets City standards.

Exhibit D

ARBOR SCIENCE TREE CARE

SPECIALIZING IN SUSTAINABLE TREE CARE SOLUTIONS

arborsciencetreecare.com

360.521.0249

WA # Lic ARBORST912QO OR CCB # 207453

February 27th, 2020

Nancy White
1110 N Main ave
White Salmon, WA
98672

Re: Sustainability of white oak (quercus garryanna) post site development.

I have been tasked with a single specimen tree assessment and opinion of survivability post land development on property detailed above. I have been provided with a preliminary topographical map with proposed lot and street layouts.

Site Observations:

The site proposed for development located at 1110 N Main Ave White Salmon WA is a gentle incline with an Eastern facing aspect. The well drained soil on site consists of an apparent light layer of top soil coupled with highly consolidated areas of aggregate and rock outcroppings. The single white oak located in the approximate center of property was part of a declining group of 3-4 oak trees.
This decline evident through:

- Cut tree stumps lacking live tissue.
- Loose/ dead bark had shaken off when felled trees hit ground.
- Recent debris piles with bark not intact.

The remaining oak tree exhibits a slightly unbalanced crown with adventitious shoots (water sprouts) throughout main scaffold branches (commonly linked to environmental stresses or resent exposure of new light source as well as many other issues). The annual twig elongation has been very slight in the most recent growing seasons. Stunted shoot growth is often consistent with poor growing seasons or a weak and declining tree.

Exhibit D

Issues Associated With Site Development:

Disruption of a natural site will have an adverse impact on retained tree specimens especially if said specimens are the remaining survivor of a collective group.
Some of the primary issues linked to tree decline and mortality post site development are:

- Grade change: Back-fill of soils around the tree's critical root zones will compress the soil porosity killing absorbing roots while reducing gas exchange and water infiltration. Removing soils around trees will damage fine absorbing roots, increase desiccation of the root system and remove the decomposing organic layer reducing the trees ability to sustain its nutrient requirements.
- Moisture displacement: Increased runoff rates and decreased infiltration rates into soils.
- Environmental change: A disruption in a trees surroundings can have a profound effect on its survivability due to increased exposure of radiant heat from surfaces, (ex. sidewalks or blacktop) alterations in wind exposure, loss of anchorage/storage roots and loss of protection from other trees. Collectively resulting in moisture and nutrient deficits.

Arborist Recommendations:

Due to to obvious decline of the existing group, the current site conditions, as well as the proposed site augmentation I feel that this single specimen is predisposed to decline with or without the development of this site. This tree is bearing witness to the drought stress that our region has been experiencing over the last several seasons and undoubtedly will continue to decline when this site is developed even with tree protection plans in place. Therefore, I feel that removal of this specimen and replacement of properly situated specimens within this site is warranted.

Brandon Cheney
ISA Certified Arborist
PN 7163A

City of White Salmon
Critical Areas Ordinance

Legend

Layer
- White Salmon City Limits
- Parcels
- White Salmon Urban Growth Boundary

Wetland Sub Class
- AQUATIC BED FLOATING-LEAVED
- EMERGENT
- EMERGENT PERSISTENT
- FORESTED
- FORESTED BROAD-LEAVED DECIDUOUS
- ROCKY SHORE
- SCRUB/SHRUB
- SCRUB/SHRUB BROAD-LEAVED DECIDUOUS
- UNCONSOLIDATED BOTTOM
- UNCONSOLIDATED SHORE
- Oak Forest (0 to 25% canopy Closure)
- Oak Forest (25 to 75% canopy Closure)
- Oak Forest (75 to 100% canopy Closure)
- Oak/Pine Mixed Forest (0 to 25% canopy Closure)
- Oak/Pine Mixed Forest (25 to 75% canopy Closure)
- Oak/Pine Mixed Forest (75 to 100% canopy Closure)
- Mule and Black-tailed Deer
- Cliffs/bluffs
- Talus Slopes
- Waterfowl Concentrations
- Fish Habitat
- Small, non-fish-bearing streams

Location: Klickitat, WA
Source: Washington Department of Fish and Wildlife
Washington Department Natural Resources

N
S

0 0.175 0.35 Miles
SCALE 1 : 14,000

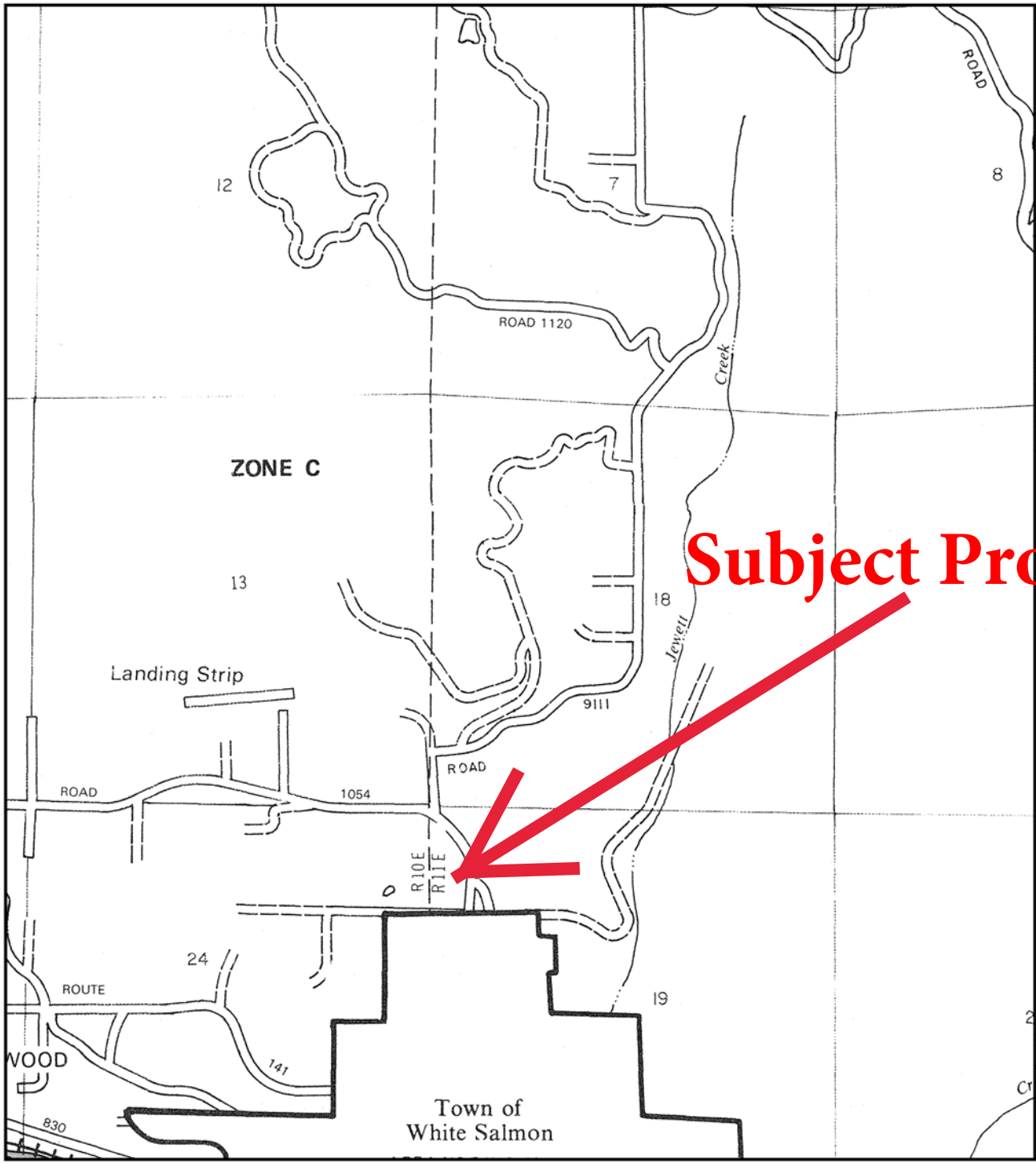
BergerABAM

DES:	xx	10/5/15
DRW:	xx	10/5/15
CHK:	xx	10/5/15
APP:	xx	10/5/15
REV:	xx	10/5/15

PRJ: A13.0277.00

Path: Q:\Vancouver\2013\A13.0277\Planning\GIS\02_MXD\02_CAO\03_CAO Jan2016\White Salmon CAO Parcels 15Jan2016.mxd

Exhibit E



APPROXIMATE SC
2000 0

NATIONAL FLOOD INSURANCE PROGRAM

FIRM
FLOOD INSURANCE RATE MAP

KLICKITAT COUNTY, WASHINGTON
(UNINCORPORATED AREAS)

PANEL 375 OF 550
(SEE MAP INDEX FOR PANELS NOT PRINTED)

COMMUNITY-PANEL NUMBER
530099 0375 B

EFFECTIVE DATE:
JULY 2, 1981

federal emergency management agency
federal insurance administration

This is an official FIRMette showing a portion of the above-referenced flood map created from the MSC FIRMette Web tool. This map does not reflect changes or amendments which may have been made subsequent to the date on the title block. For additional information about how to make sure the map is current, please see the Flood Hazard Mapping Updates Overview Fact Sheet available on the FEMA Flood Map Service Center home page at https://msc.fema.gov.

Exhibit G

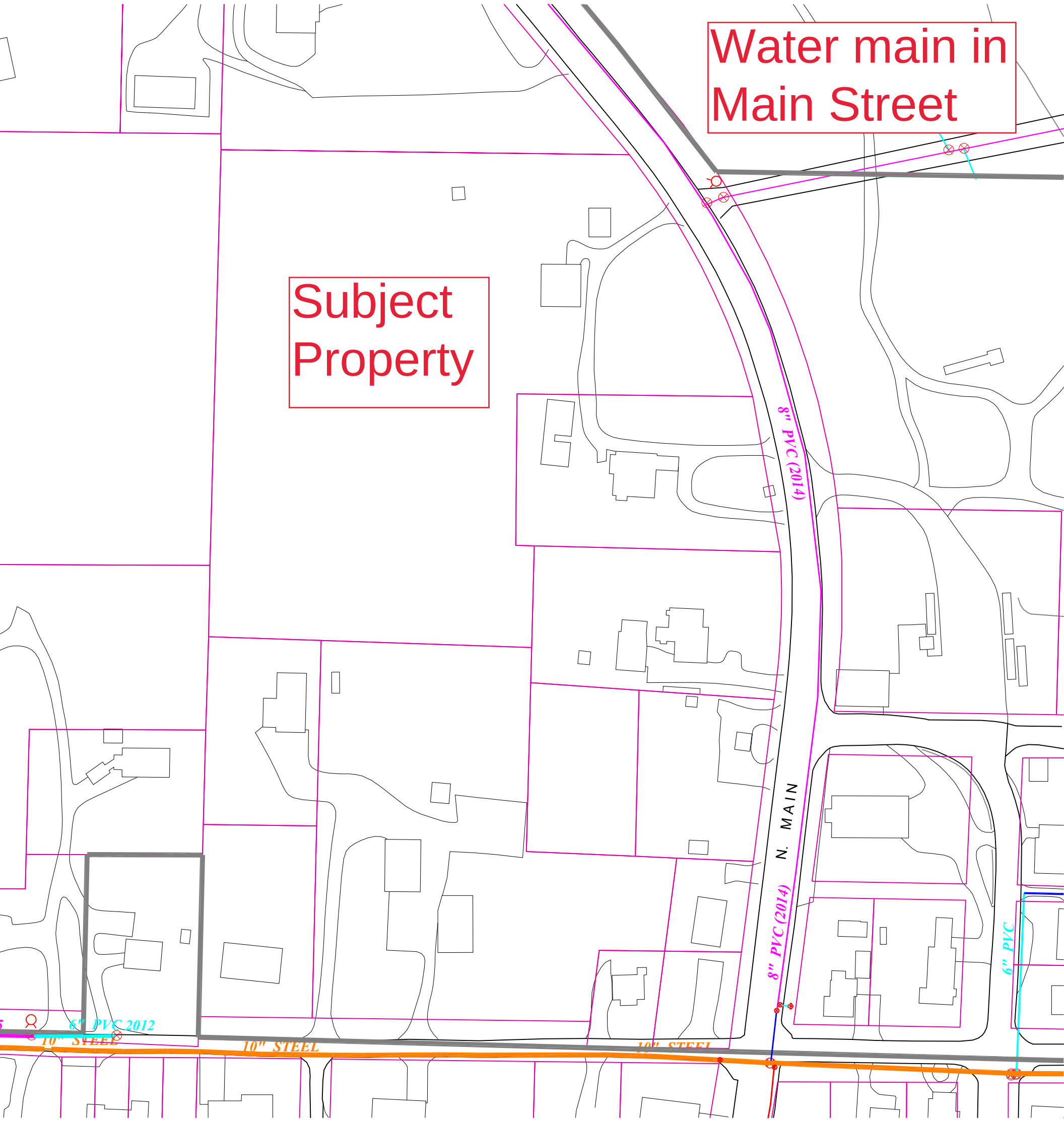

Water main in Main Street
Subject Property
8" PVC (2014)
N. MAIN
8" PVC (2014)
6" PVC
6" PVC 2012
10" STEEL
10" STEEL
10" STEEL

Exhibit G

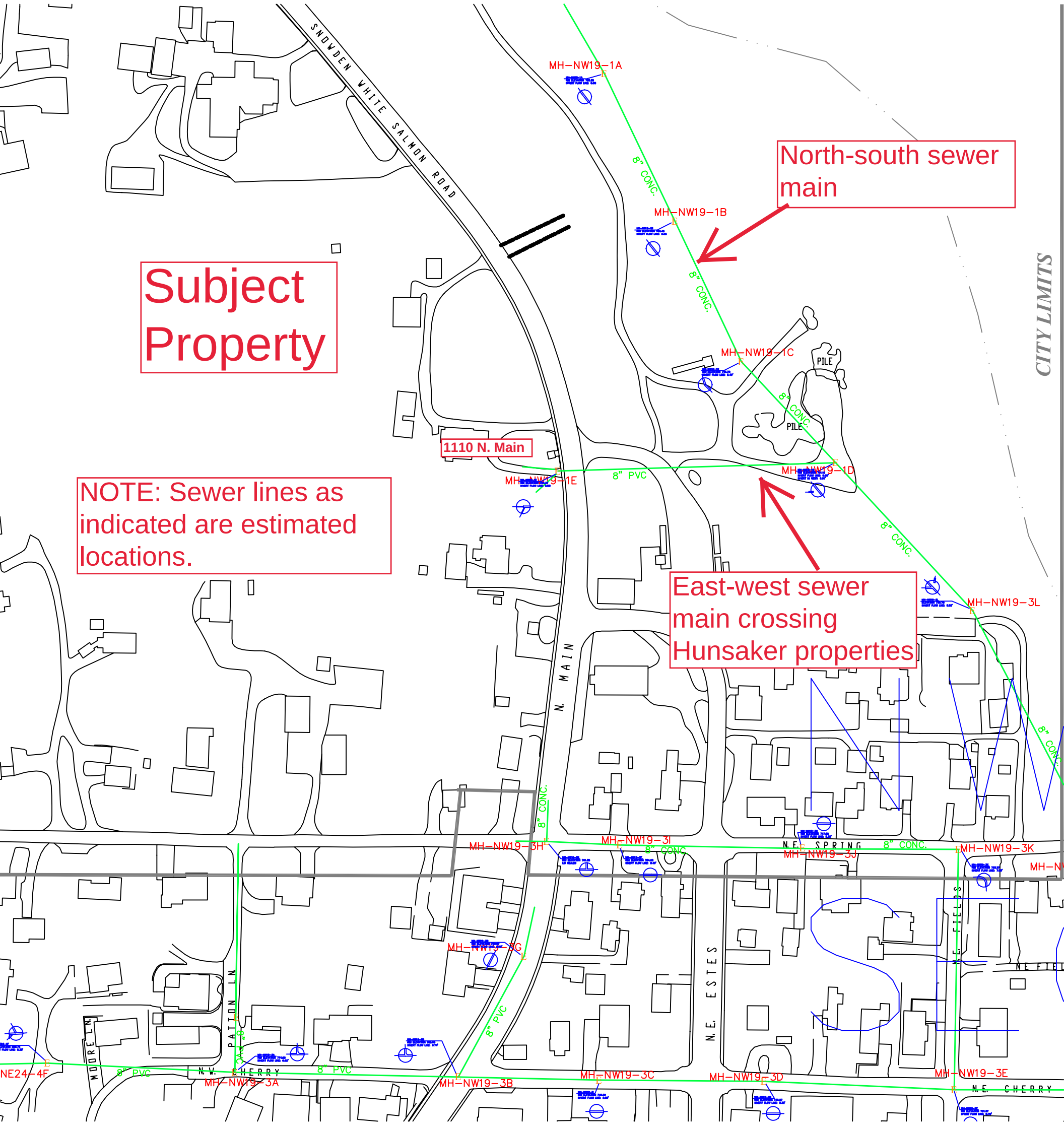

Subject Property
NOTE: Sewer lines as indicated are estimated locations.
North-south sewer main
East-west sewer main crossing Hunsaker properties
1110 N. Main
SNOWDEN WHITE SALMON ROAD
N. MAIN
N.E. SPRING
N.E. ESTES
N.E. FIELDS
N.E. CHERRY
N.W. CHERRY
PATTON LN.
MOORE LN.
CITY LIMITS
MH-NW19-1A
MH-NW19-1B
MH-NW19-1C
MH-NW19-1D
MH-NW19-1E
MH-NW19-3L
MH-NW19-3H
MH-NW19-3I
MH-NW19-3J
MH-NW19-3K
MH-NW19-3G
MH-NW19-3A
MH-NW19-3B
MH-NW19-3C
MH-NW19-3D
MH-NW19-3E
NE24-4F
8" CONC.
8" PVC
PILE

Exhibit H

SEPA ENVIRONMENTAL CHECKLIST

Purpose of checklist:

Governmental agencies use this checklist to help determine whether the environmental impacts of your proposal are significant. This information is also helpful to determine if available avoidance, minimization or compensatory mitigation measures will address the probable significant impacts or if an environmental impact statement will be prepared to further analyze the proposal.

Instructions for applicants:

This environmental checklist asks you to describe some basic information about your proposal. Please answer each question accurately and carefully, to the best of your knowledge. You may need to consult with an agency specialist or private consultant for some questions. You may use "not applicable" or "does not apply" only when you can explain why it does not apply and not when the answer is unknown. You may also attach or incorporate by reference additional studies reports. Complete and accurate answers to these questions often avoid delays with the SEPA process as well as later in the decision-making process.

The checklist questions apply to all parts of your proposal, even if you plan to do them over a period of time or on different parcels of land. Attach any additional information that will help describe your proposal or its environmental effects. The agency to which you submit this checklist may ask you to explain your answers or provide additional information reasonably related to determining if there may be significant adverse impact.

Instructions for Lead Agencies:

Please adjust the format of this template as needed. Additional information may be necessary to evaluate the existing environment, all interrelated aspects of the proposal and an analysis of adverse impacts. The checklist is considered the first but not necessarily the only source of information needed to make an adequate threshold determination. Once a threshold determination is made, the lead agency is responsible for the completeness and accuracy of the checklist and other supporting documents.

Use of checklist for nonproject proposals:

For nonproject proposals (such as ordinances, regulations, plans and programs), complete the applicable parts of sections A and B plus the SUPPLEMENTAL SHEET FOR NONPROJECT ACTIONS (part D). Please completely answer all questions that apply and note that the words "project," "applicant," and "property or site" should be read as "proposal," "proponent," and "affected geographic area," respectively. The lead agency may exclude (for non-projects) questions in Part B - Environmental Elements –that do not contribute meaningfully to the analysis of the proposal.

A. Background [HELP]

1. Name of proposed project, if applicable:
   Four Oaks Subdivsion
2. Name of applicant:
   Main Street White Salmon LLC
   Nancy White

Exhibit H

3. Address and phone number of applicant and contact person:

Nancy White
40 Rocky Rd.
Trout Lake, WA 98650
541-490-2291

4. Date checklist prepared:

12-1-2022

5. Agency requesting checklist:

City of White Salmon

6. Proposed timing or schedule (including phasing, if applicable):

Begin Construction May of 2023

7. Do you have any plans for future additions, expansion, or further activity related to or connected with this proposal? If yes, explain.

No Future plans for additions

8. List any environmental information you know about that has been prepared, or will be prepared, directly related to this proposal.

No envirmental information has been prepared for the proposal.

9. Do you know whether applications are pending for governmental approvals of other proposals directly affecting the property covered by your proposal? If yes, explain.

No, there are no additional applications.

10. List any government approvals or permits that will be needed for your proposal, if known.

City of White Salmon approvals and permits.

11. Give brief, complete description of your proposal, including the proposed uses and the size of the project and site. There are several questions later in this checklist that ask you to describe certain aspects of your proposal. You do not need to repeat those answers on this page. (Lead agencies may modify this form to include additional specific information on project description.)

Application for a 31 lot subdivision on a 4.33 acre parcel.

12. Location of the proposal. Give sufficient information for a person to understand the precise location of your proposed project, including a street address, if any, and section, township, and range, if known. If a proposal would occur over a range of area, provide the range or boundaries of the site(s). Provide a legal description, site plan, vicinity map, and topographic map, if reasonably available. While you should submit any plans required by the agency, you are not required to duplicate maps or detailed plans submitted with any permit applications related to this checklist.

Assessor's Parcel Number 03111909100200, located in the City of White Salmon north of the intersection of N. Main Street and Dewalt Drive.

B. Environmental Elements [HELP]

1. Earth [help]

a. General description of the site:

(circle one): Flat, rolling, hilly, steep slopes, mountainous, other _____

Exhibit H

b. What is the steepest slope on the site (approximate percent slope)?

Approximately 24%.

c. What general types of soils are found on the site (for example, clay, sand, gravel, peat, muck)? If you know the classification of agricultural soils, specify them and note any agricultural land of long-term commercial significance and whether the proposal results in removing any of these soils.

Chemawa ashy loam, 8 to 15 percent slopes

Chemawa ashy loam, 15 to 30 percent slopes

d. Are there surface indications or history of unstable soils in the immediate vicinity? If so, describe.

There are no surface indications of unstable soils in the immediate vicinity.

e. Describe the purpose, type, total area, and approximate quantities and total affected area of any filling, excavation, and grading proposed. Indicate source of fill.

For construction and grading of roads and home sites. It is the intent to use materials sourced from the site to use for bedding roads and for use in the cuts and fills to create the necessary. Gravel will be imported to the site from an approved rock quarry. Approximately 1700 CY of material will be moved.

f. Could erosion occur as a result of clearing, construction, or use? If so, generally describe.

The site is sloped. Minor erosion could occur during construction until the site has been stabilized. BMP's will be used to minimize erosion.

g. About what percent of the site will be covered with impervious surfaces after project construction (for example, asphalt or buildings)?

Approximately 50%

h. Proposed measures to reduce or control erosion, or other impacts to the earth, if any:

Industry standard techniques to control and reduce the impact to the land. Stormwater BMP's will be installed during construction.

2. Air [help]

a. What types of emissions to the air would result from the proposal during construction, operation, and maintenance when the project is completed? If any, generally describe and give approximate quantities if known.

Dust and emissions from construction activity.

b. Are there any off-site sources of emissions or odor that may affect your proposal? If so, generally describe.

No.

c. Proposed measures to reduce or control emissions or other impacts to air, if any:

Dust mitigation techniques to help control as needed. Water trucks will be on hand to mitigate dust emissions, if needed.

Exhibit H

3. *Water* [help]

a. Surface Water: [help]

1) Is there any surface water body on or in the immediate vicinity of the site (including year-round and seasonal streams, saltwater, lakes, ponds, wetlands)? If yes, describe type and provide names. If appropriate, state what stream or river it flows into.

There are no surface waterbodies in the immediate vicinity.

2) Will the project require any work over, in, or adjacent to (within 200 feet) the described waters? If yes, please describe and attach available plans.
None.

3) Estimate the amount of fill and dredge material that would be placed in or removed from surface water or wetlands and indicate the area of the site that would be affected. Indicate the source of fill material.

No.

4) Will the proposal require surface water withdrawals or diversions? Give general description, purpose, and approximate quantities if known.
No

5) Does the proposal lie within a 100-year floodplain? If so, note location on the site plan.

No.

6) Does the proposal involve any discharges of waste materials to surface waters? If so, describe the type of waste and anticipated volume of discharge.

No.

b. Ground Water: [help]

1) Will groundwater be withdrawn from a well for drinking water or other purposes? If so, give a general description of the well, proposed uses and approximate quantities withdrawn from the well. Will water be discharged to groundwater? Give general description, purpose, and approximate quantities if known.

No.

2) Describe waste material that will be discharged into the ground from septic tanks or other sources, if any (for example: Domestic sewage; industrial, containing the following chemicals. . . ; agricultural; etc.). Describe the general size of the system, the

number of such systems, the number of houses to be served (if applicable), or the number of animals or humans the system(s) are expected to serve.

A sewer system connected to the City of White Salmon sewer system.

c. Water runoff (including stormwater):

1) Describe the source of runoff (including storm water) and method of collection and disposal, if any (include quantities, if known). Where will this water flow? Will this water flow into other waters? If so, describe.

Stormwater from rainfall will be calculated and a collection and containment system will be designed, engineered and installed to meet City and State requirements. The outflow will ententually be to Jewett Creek

2) Could waste materials enter ground or surface waters? If so, generally describe.

No.

3) Does the proposal alter or otherwise affect drainage patterns in the vicinity of the site? If so, describe.

No.

d. Proposed measures to reduce or control surface, ground, and runoff water, and drainage pattern impacts, if any:

Stormwater from rainfall will be calculated and a collection and containment system will be designed, engineered and installed to meet City and State requirements.

4. *Plants* [help]

a. Check the types of vegetation found on the site:

__x__deciduous tree: alder, maple, aspen, other
____evergreen tree: fir, cedar, pine, other
____shrubs
__x__grass
____pasture
____crop or grain
____ Orchards, vineyards or other permanent crops.
____ wet soil plants: cattail, buttercup, bullrush, skunk cabbage, other
____water plants: water lily, eelgrass, milfoil, other
__x__other types of vegetation

b. What kind and amount of vegetation will be removed or altered?

One of the oak trees will be removed for the road construction.

c. List threatened and endangered species known to be on or near the site.

California mountain kingsnake, Nothern Spotted Owl, are identified as possible species.

d. Proposed landscaping, use of native plants, or other measures to preserve or enhance vegetation on the site, if any:

Distrubed areas will be revegeteated.

e. List all noxious weeds and invasive species known to be on or near the site.

Unknown.

5. *Animals* [help]

a. List any birds and other animals which have been observed on or near the site or are known to be on or near the site.

Examples include:

birds: hawk, heron, eagle, songbirds, other:
mammals: deer, bear, elk, beaver, other:
fish: bass, salmon, trout, herring, shellfish, other _____

b. List any threatened and endangered species known to be on or near the site.

Nothern Spotted Owl. California mountain kingsnake

c. Is the site part of a migration route? If so, explain.

This parcel as is the entire Nothwest is in a migratory path of many water fowl and other migratory birds going north and south, seasonally.

d. Proposed measures to preserve or enhance wildlife, if any:

None.

e. List any invasive animal species known to be on or near the site.

Unknown.

6. *Energy and Natural Resources* [help]

a. What kinds of energy (electric, natural gas, oil, wood stove, solar) will be used to meet the completed project's energy needs? Describe whether it will be used for heating, manufacturing, etc.

The homes will be serviced with natural gas, and KPUD electrical power.

b. Would your project affect the potential use of solar energy by adjacent properties? If so, generally describe.

NO.

c. What kinds of energy conservation features are included in the plans of this proposal? List other proposed measures to reduce or control energy impacts, if any:

The utilization of energy efficient materials and building practices during construction is

Exhibit H

recommended

7. *Environmental Health* [help]

a. Are there any environmental health hazards, including exposure to toxic chemicals, risk of fire and explosion, spill, or hazardous waste, that could occur as a result of this proposal?
If so, describe.

No Industrial or Commercial uses are being proposed that would necessitate the use or cause exposure to toxic chemical, hazardous waste or explosive materials.

1) Describe any known or possible contamination at the site from present or past uses.

There has been no known uses on the property in the past or present that would lead to contaminants from being located on the property.

2) Describe existing hazardous chemicals/conditions that might affect project development and design. This includes underground hazardous liquid and gas transmission pipelines located within the project area and in the vicinity.

There are no known underground hazardous chemicals/conditions that might affect the project development and design. No known underground gas/diesel tanks present. A "call to locate" is typical procedure prior to ground disturbing activities.

3) Describe any toxic or hazardous chemicals that might be stored, used, or produced during the project's development or construction, or at any time during the operating life of the project.

Chemicals onsite will be typically residential in nature, i.e., household products, chemicals associated with maintenance of a personal shop/garage and those utilized for yard maintenance.

4) Describe special emergency services that might be required.
Services provided by the local fire district, emergency response vehicles and or the police office should be adequate.

5) Proposed measures to reduce or control environmental health hazards, if any:
Proper identification and labeling on all hazardous containers.

b. Noise

1) What types of noise exist in the area which may affect your project (for example: traffic, equipment, operation, other)?

There is typical noise from surrounding residential and traffic activities, however none of the existing noise patterns will affect the project.

2) What types and levels of noise would be created by or associated with the project on a short-term or a long-term basis (for example: traffic, construction, operation, other)? Indicate what hours noise would come from the site.

Long-term noise will be associated with those uses allowed under the City ordinaces. Typical noises will most likely include residential type noise, noise associated with private vehicles, children playing, domestic pets and small scale home improvement equipment. Long-term noise shall additionally comply with applicable Noise and Nuisance Ordinances.

3) Proposed measures to reduce or control noise impacts, if any:

Compliance with applicable Noise and Nusiance Ordinaces.

8. Land and Shoreline Use [help]

a. What is the current use of the site and adjacent properties? Will the proposal affect current land uses on nearby or adjacent properties? If so, describe.

Vacant land and residential housing.

b. Has the project site been used as working farmlands or working forest lands? If so, describe. How much agricultural or forest land of long-term commercial significance will be converted to other uses as a result of the proposal, if any? If resource lands have not been designated, how many acres in farmland or forest land tax status will be converted to nonfarm or nonforest use?

No.

1) Will the proposal affect or be affected by surrounding working farm or forest land normal business operations, such as oversize equipment access, the application of pesticides, tilling, and harvesting? If so, how:

No.

c. Describe any structures on the site.

Two Barns.

d. Will any structures be demolished? If so, what?

Both Barns.

e. What is the current zoning classification of the site?

R1 Single Family Residential

f. What is the current comprehensive plan designation of the site?

MDR

g. If applicable, what is the current shoreline master program designation of the site?

N/A

h. Has any part of the site been classified as a critical area by the city or county? If so, specify.

No.

Exhibit H

i. Approximately how many people would reside or work in the completed project?

76 People.

j. Approximately how many people would the completed project displace?

None

k. Proposed measures to avoid or reduce displacement impacts, if any:
N/A

L. Proposed measures to ensure the proposal is compatible with existing and projected land uses and plans, if any:
The White Salmon Subdivision application process.

m. Proposed measures to reduce or control impacts to agricultural and forest lands of long-term commercial significance, if any:

The White Salmon Subdivsion application process.

9. Housing [help]

a. Approximately how many units would be provided, if any? Indicate whether high, middle, or low-income housing.

b. Approximately how many units, if any, would be eliminated? Indicate whether high, middle, or low-income housing.

21 Middle level housing and 10 low-income housing

c. Proposed measures to reduce or control housing impacts, if any:
None.

10. Aesthetics [help]

a. What is the tallest height of any proposed structure(s), not including antennas; what is the principal exterior building material(s) proposed?

In accordance with the White Salmon building code.

b. What views in the immediate vicinity would be altered or obstructed?

None.

b. Proposed measures to reduce or control aesthetic impacts, if any:
None.

11. Light and Glare [help]

a. What type of light or glare will the proposal produce? What time of day would it mainly occur?

Typical residential impacts.

b. Could light or glare from the finished project be a safety hazard or interfere with views?

No.

c. What existing off-site sources of light or glare may affect your proposal?

None.

d. Proposed measures to reduce or control light and glare impacts, if any:

All lighting shall have down shaded fixtures to alleviate light pollution.

12. Recreation [help]

a. What designated and informal recreational opportunities are in the immediate vicinity?

Recreational opportunities in the area include hunting, fishing, hiking, horseback riding, etc.

b. Would the proposed project displace any existing recreational uses? If so, describe.

No.

c. Proposed measures to reduce or control impacts on recreation, including recreation opportunities to be provided by the project or applicant, if any:

The proposal is on private property, no recreational opportunities on public lands will be affected by this proposal.

13. Historic and cultural preservation [help]

a. Are there any buildings, structures, or sites, located on or near the site that are over 45 years old listed in or eligible for listing in national, state, or local preservation registers ? If so, specifically describe.

None.

b. Are there any landmarks, features, or other evidence of Indian or historic use or occupation? This may include human burials or old cemeteries. Are there any material evidence, artifacts, or areas of cultural importance on or near the site? Please list any professional studies conducted at the site to identify such resources.

None. The DAHP Wisaard was used to search for listed sites.

c. Describe the methods used to assess the potential impacts to cultural and historic resources on or near the project site. Examples include consultation with tribes and the department of archeology and historic preservation, archaeological surveys, historic maps, GIS data, etc.

The DAHP Wisaard was used to search for listed sites. This site is listed as moderately low risk

d. Proposed measures to avoid, minimize, or compensate for loss, changes to, and disturbance to resources. Please include plans for the above and any permits that may be required.

None.

14. Transportation [help]

Exhibit H

a. Identify public streets and highways serving the site or affected geographic area and describe proposed access to the existing street system. Show on site plans, if any.

N. Main Street.

b. Is the site or affected geographic area currently served by public transit? If so, generally describe. If not, what is the approximate distance to the nearest transit stop?

No.

c. How many additional parking spaces would the completed project or non-project proposal have? How many would the project or proposal eliminate?

62 minimum, however it will be in line with the City development standards.

d. Will the proposal require any new or improvements to existing roads, streets, pedestrian, bicycle or state transportation facilities, not including driveways? If so, generally describe (indicate whether public or private).

NONE.

e. Will the project or proposal use (or occur in the immediate vicinity of) water, rail, or air transportation? If so, generally describe.

No.

f. How many vehicular trips per day would be generated by the completed project or proposal? If known, indicate when peak volumes would occur and what percentage of the volume would be trucks (such as commercial and nonpassenger vehicles). What data or transportation models were used to make these estimates?

227 per traffic study.

g. Will the proposal interfere with, affect or be affected by the movement of agricultural and forest products on roads or streets in the area? If so, generally describe.

No

h. Proposed measures to reduce or control transportation impacts, if any:

None.

15. Public Services [help]

a. Would the project result in an increased need for public services (for example: fire protection, police protection, public transit, health care, schools, other)? If so, generally describe.

Increased population growth based on the development of the proposed lot could lead to an increased need for public services, health care and school related needs, but most likely will be accounted for by the increased tax base revenue

b. Proposed measures to reduce or control direct impacts on public services, if any.

Additional tax revenues are expected to offset additional costs.

16. Utilities [help]

Exhibit H

a. Circle utilities currently available at the site:
electricity, natural gas, water, refuse service, telephone, sanitary sewer, septic system, other _____

b. Describe the utilities that are proposed for the project, the utility providing the service, and the general construction activities on the site or in the immediate vicinity which might be needed.

c. Electricity, Water, Sewer, Gas, Phone.

C. Signature [HELP]

The above answers are true and complete to the best of my knowledge. I understand that the lead agency is relying on them to make its decision.

Signature: Nancy White

Name of signee Nancy White

Position and Agency/Organization Member of Main St. W.S. LLC

Date Submitted: 2/7/2023

D. Supplemental sheet for nonproject actions [HELP]

(**IT IS NOT NECESSARY** to use this sheet for project actions)

Because these questions are very general, it may be helpful to read them in conjunction with the list of the elements of the environment.

When answering these questions, be aware of the extent the proposal, or the types of activities likely to result from the proposal, would affect the item at a greater intensity or at a faster rate than if the proposal were not implemented. Respond briefly and in general terms.

1. How would the proposal be likely to increase discharge to water; emissions to air; production, storage, or release of toxic or hazardous substances; or production of noise?

Proposed measures to avoid or reduce such increases are:

2. How would the proposal be likely to affect plants, animals, fish, or marine life?

Proposed measures to protect or conserve plants, animals, fish, or marine life are:

3. How would the proposal be likely to deplete energy or natural resources?

Proposed measures to protect or conserve energy and natural resources are:

4. How would the proposal be likely to use or affect environmentally sensitive areas or areas designated (or eligible or under study) for governmental protection; such as parks, wilderness, wild and scenic rivers, threatened or endangered species habitat, historic or cultural sites, wetlands, floodplains, or prime farmlands?

Proposed measures to protect such resources or to avoid or reduce impacts are:

5. How would the proposal be likely to affect land and shoreline use, including whether it would allow or encourage land or shoreline uses incompatible with existing plans?

Proposed measures to avoid or reduce shoreline and land use impacts are:

6. How would the proposal be likely to increase demands on transportation or public services and utilities?

Proposed measures to reduce or respond to such demand(s) are:

Exhibit H

7. Identify, if possible, whether the proposal may conflict with local, state, or federal laws or requirements for the protection of the environment.

Exhibit I

From: Dustin Conroy
To: Jeff Broderick
Subject: RE: Lot 21 in Four Oaks-Residence or Open Space?
Date: Tuesday, March 14, 2023 4:43:44 PM

Jeff,

I have talked with Nancy and will subtract 600 SF from lot 21 make it part of the green space.

Dustin Conroy, PE/PLS
Pioneer Surveying and Engineering, Inc.
125 E. Simcoe Drive
Goldendale, WA 98620
509-773-4945 (office)
509-250-2166 (cell)
dconroy@pioneersurveying.com
www.pioneersurveying.com

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From: Jeff Broderick <planner@ci.white-salmon.wa.us>
Sent: Tuesday, March 14, 2023 4:33 PM
To: Dustin Conroy <dconroy@Pioneersurveying.com>
Subject: RE: Lot 21 in Four Oaks-Residence or Open Space?

That would be awesome! If you and Nancy White are OK with that, I'll alter my findings and decision and change conditions.

Thanks!
Jeff

From: Dustin Conroy <dconroy@Pioneersurveying.com>
Sent: Tuesday, March 14, 2023 4:05 PM
To: Jeff Broderick <planner@ci.white-salmon.wa.us>
Subject: RE: Lot 21 in Four Oaks-Residence or Open Space?

Jeff,

We could add some open space on lot 21 and reduce the lot size to 5000 S.F..

Exhibit I

Dustin Conroy, PE/PLS
Pioneer Surveying and Engineering, Inc.
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Goldendale, WA 98620
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From: Jeff Broderick <planner@ci.white-salmon.wa.us>
Sent: Tuesday, March 14, 2023 4:01 PM
To: Dustin Conroy <dconroy@Pioneersurveying.com>
Subject: RE: Lot 21 in Four Oaks-Residence or Open Space?

Dustin-

I did find in code that we need to calculate the open space based on net developable area, so that reduces the open space requirement to about 22,634 square feet, so the proposed open space would be about 605sf short. I am working on our to see if the City will move forward and advocate for this at the meeting next week as we may have a case with the affordable housing component, that a smaller amount of open space could be OK. However, we expect strong pushback about this subdivision in general from some community members and they could focus on the open space issue.

Although with the planting strip along proposed streets is a positive feature, planting strips would not generally be considered open space.

Thanks!
Jeff

From: Dustin Conroy <dconroy@Pioneersurveying.com>
Sent: Tuesday, March 14, 2023 10:26 AM
To: Jeff Broderick <planner@ci.white-salmon.wa.us>
Subject: RE: Lot 21 in Four Oaks-Residence or Open Space?

Exhibit I

Jeff,

The 22,092 SF is only the area of the area where the stormwater pond is going and does not include the plating strip. There is basically 5.5' on each side of the roadway behind the sidewalk. This area adds an additional 9,165 SF.

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From: Jeff Broderick <planner@ci.white-salmon.wa.us>
Sent: Tuesday, March 14, 2023 10:06 AM
To: Dustin Conroy <dconroy@Pioneersurveying.com>
Subject: RE: Lot 21 in Four Oaks-Residence or Open Space?
Importance: High

Dustin-

The open space calculation you provided yesterday (22,029sf), is that just the bioswale tract between Lot 20 and Main Street and south the proposed entrance, or is 22,029sf include what might be considered planting strips between the roadway and parcels? Also, do you not plan on providing any on-street parking?

Jeff

From: Dustin Conroy <dconroy@Pioneersurveying.com>
Sent: Tuesday, March 14, 2023 9:17 AM
To: Jeff Broderick <planner@ci.white-salmon.wa.us>
Subject: RE: Lot 21 in Four Oaks-Residence or Open Space?

Jeff,

Exhibit I

I had assumed that the part of the green space was in the right of way. The roadway and sidewalk will not take up the full 50 and part of this area is green space as well.

Dustin Conroy, PE/PLS
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125 E. Simcoe Drive
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From: Jeff Broderick <planner@ci.white-salmon.wa.us>
Sent: Tuesday, March 14, 2023 9:10 AM
To: Dustin Conroy <dconroy@Pioneersurveying.com>
Subject: Lot 21 in Four Oaks-Residence or Open Space?
Importance: High

Dustin-

I have a question about Lot 21 in the Four Oaks subdivision. Is this parcel intended for development with a residence or is this supposed to be additional open space? I ask because code requires at least 15% of an R-PUD development to be open space and the planned open space where the bioswale/stormwater pond is located is only 22,0292sf and 15% of 188,292sf is 28,292sf.

Although the pump station takes up some of the 22,092sf of proposed open space, I think I can make a finding that because the public will benefit from a new pump station, the City would still count pump station square footage as part of the overall open requirement.

Thanks!

Jeff Broderick
Land Use Planner
City of White Salmon
PO Box 2139
White Salmon, WA 98672

Exhibit I

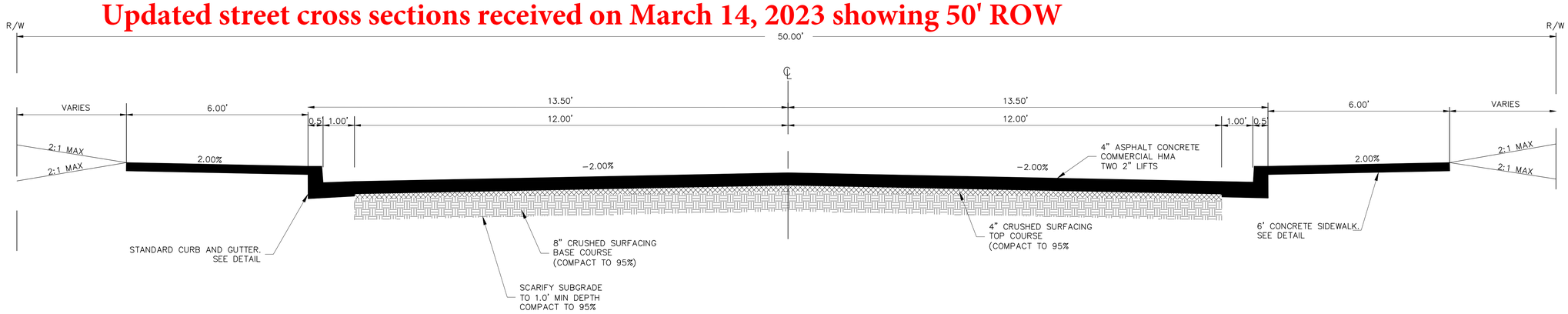
O: 509-493-1133 #204
planner@ci.white-salmon.wa.us

I am available for in person meetings by appointment on Mondays and Fridays and available for drop in/appointments between 8-5pm at City Hall on Tuesdays, Wednesdays, and Thursdays. The easiest way to reach me is by email and/or office cell phone above. Thank you.

Disclaimer: The Planning Department strives to give the best customer service possible and to respond to questions as accurately as possible based upon the information provided. However, answers given at the counter and/or prior to application are not binding and they are not a substitute for formal Final Action, which may only occur in response to a complete application to the Planning Department. Those relying on verbal input or preliminary written feedback do so at their own risk. Zoning, Land Division, and other White Salmon Municipal Code sections are subject to change.

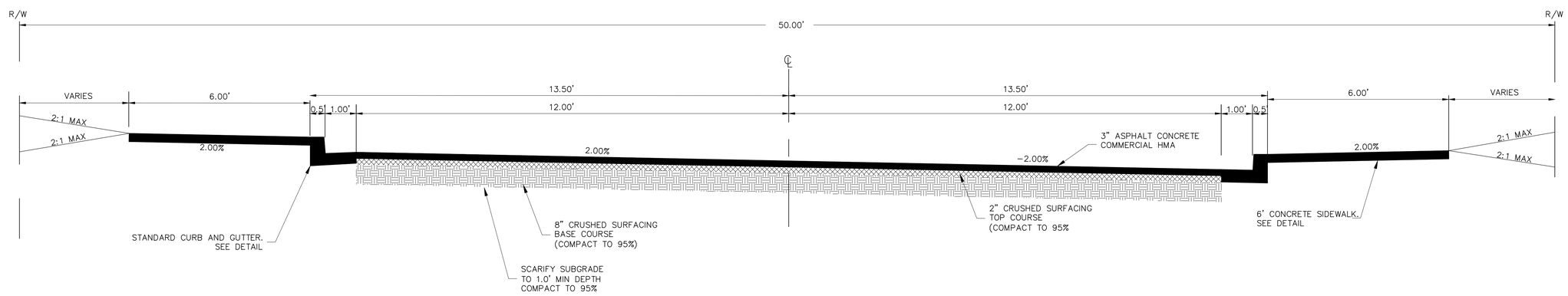
Exhibit I

Updated street cross sections received on March 14, 2023 showing 50' ROW



1 MAIN ROAD SECTION

MAIN ROAD STATION 0+00-4+67



2 SECONDARY ROAD SECTION

CUL DE SAC SECTION 0+00-2+86

Pioneer Surveying & Engineering, Inc.
Civil/Structural Engineering and Land Planning
125 E. Simcoe Drive
Goldendale, Washington 98620
Phone (509) 773-4945, Fax (509) 773-5888, E-Mail pse@gorge.net,

PSE

9-23-20

DUSTIN D. CONROY
STATE OF WASHINGTON
42272
REGISTERED PROFESSIONAL ENGINEER

PRELIMINARY

NANCY WHITE
FOUR OAKS SUBDIVISION

WHITE SALMON, WA

ROAD SECTIONS

No.	Date	Revisions
2.0	12-20-2022	SUBMITTED FOR REVIEW
1.0	6-16-2022	SUBMITTED FOR REVIEW

SHEET NO.

10.0

SCALE: AS NOTED

JOB NO. 19-XX

REV. 0

Exhibit J

rika Castro-Gu man <erikac@ci.white-salmon.wa.us>

[Public N ices] No ice of Fo r Oaks S PA Comment Period (WS-SEPA-2023.001) and Subdivision Application (WS-SUB-2023.001)

Erika Castro-Guzman <erikac@ci.white-salmon.wa.us> Wed, Feb 15, 2023 at 1:29 PM
To: Jeff Broderick <planner@ci.white-salmon.wa.us>
Bcc: Bill Hunsaker <Billh@ci.white-salmon.wa.us>, becky.kennedy@dnr.wa.gov, crosepacoordinator@ecy.wa.gov, elizabeth_sanchey@yakama.com, enviroreview@yakama.com, ethan@yakamanation-olc.org, jessica_lally@yakama.com, kate_valdez@yakama.com, lmata@klickpud.com, lowh461@ecy.wa.gov, phil_rigdon@yakama.com, rocco.clarkjr@bia.gov, sepa@dahp.wa.gov, sepacenter@dnr.wa.gov, sepaunit@ecy.wa.gov, Aaron Estey <aestey@klickpud.com>, Assessor <realproperty@klickitatcounty.org>, Columbia Gorge News <wanews@gorgenews.com>, Dan Christopher <danc@klickitatcounty.org>, David Kavanagh <davidk@klickitatcounty.org>, "Jamie C (DOH)" <jamie.gardipe@doh.wa.gov>, Holly Barrick <barh@yakamafish-nsn.gov>, Jacob Anderson <jacoba@klickitatcounty.org>, Jeanette Burkhardt <Jeanette@ykfp.org>, "Amber M (DFW)" <amber.johnson@dfw.wa.gov>, Kristen Tiede <KristenTiede@ctuir.org>, Lynn Ward <lynnw@klickitatcounty.org>, Marty Hudson <martyh@klickitatcounty.org>, Rebecca Cranston <rebeccac@klickitatcounty.org>, SEPA REGISTER Ecology <separegister@ecy.wa.gov>, Mayor Of White Salmon <Mayor@ci.white-salmon.wa.us>, "Noyes, Dennis" <Noyesd@wsdot.wa.gov>, SW-SEPA-REVIEW@wsdot.wa.gov, City Administrator <administrator@ci.white-salmon.wa.us>, Stephanie Porter Clerk Treasurer <clerktreasurer@ci.white-salmon.wa.us>, Jeff Broderick <planner@ci.white-salmon.wa.us>, Nathaniel Hill <NHill@klickpud.com>, Lisa George <Lisa@bwspolice.com>, Mike Hepner <Mike@bwspolice.com>, Jeff Cooper <jeffc@ci.white-salmon.wa.us>, Andrew Dirks <andrewd@ci.white-salmon.wa.us>, loriz@klickitatcounty.org, info@columbiacascadehousingcorp.org, joelm@mid-columbiahousingauthority.org, Susan Garland <Susan.Garland@pbsusa.com>, Ryan Sheehy <ryan.sheehy@chrismandm.com>

Notice of F ur Oaks SEPA Commen Period (WS-SEPA-2023.001) and Subdivision Applicati n (WS-SUB-2023.001)

For Main Street White Salmon LLC, File #WS-SUB-2023.001 and #WS-SEPA-2023.001

See the City's Website for SEPA application and notice of subdivision application, plus supporting documents in relation to WS-SEPA-2023.001/WS-SUB-2023.001: https://bit.ly/3E7ksc6

Project l ca ion informa ion:

County: Klickitat (Region: Central)

Address: N Main Street, White Salmon, WA 98672

Parcel Number: 03111909100200

Prop sal name: Four Oaks Subdivision

Description f Prop sal: The Four Oaks Residential Subdivision proposes to divide a 4.33-acre parcel into 31 lots. The site features include grassy sloping meadows and a few oak trees. The proposed roads will connect from N Main Street, across from Innovative Composite Engineering, to the parcel to the west for future development. No buildings are proposed as part of this SEPA review; the existing barn(s) are proposed to be removed.

Exhibit J

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A SEPA determination has not yet been made. The City (Lead Agency) will issue the SEPA determination for public comment within 90 days of the date that the application was determined complete.

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Any person desiring to express his or her views or to be notified of the action taken on this application regarding the SEPA application should notify the City of White Salmon in writing of his or her interest within fourteen (14) days of the date of publication. Fourteen days from the date of publication is 5:00pm on March 1, 2023.

Written comments regarding the subdivision proposal may be submitted by 5:00 pm on March 22, 2023, and oral comments may be provided at the public hearings. Comments can be submitted by mail to the City of White Salmon, PO Box 2139, White Salmon, WA 98672, or in person at City Hall, 100 N. Main St., White Salmon, WA 98672. E-mail correspondence should be sent to Erika Castro-Guzman at Erikac@ci.white-salmon.wa.us.

SEPA Comment Period: March 1, 2023, at 5 PM

Application Comment Period: March 22, 2023, at 5 PM

Thank you for your attention to this matter.

Exhibit J

earn More about our Water Rate Increases

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our Oaks S division: Notice of SEPA Comment Period (WS-SEPA-2023.001) and S bdivision Applica ion (WS-SUB-2023.001) — P blic Hearing March 22, 2023

For Main Street White Salmon LLC, File #WS-SUB-2023.001 and #WS-SEPA-2023.001

Exhibit J

n the su ting ocuments (below) is the N tice of SEPA C ment Period, Notice of Subdivisi n A plication Memorandum for the roposed Residential Subdivisi n project to divide a 4.33-acre parcel into 31 residential lots. Application materials a e also include in the supportin documents below.

Project location information:

County: Klickitat (Region: Central)

Address: N Main Street, White Salmon, WA 98672

Parcel Number: 03111909100200

Proposal name: Four Oaks Subdivision

Description of Proposal: The Four Oaks Residential Subdivision proposes to divide a 4.33-acre parcel into 31 lots. The site features include grassy sloping meadows and a few oak trees. The proposed roads will connect from N Main Street, across from Innovative Composite Engineering, to the parcel to the west for future development. No buildings are proposed as part of this SEPA review; the existing barn(s) are proposed to be removed.

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Exhibit J

decisio o e reside i subdivisio deve opme pp ica ion wi be made wi i 90 d ys of e d e of e pp ic io w s de ermi ed complete, whic was February 10, 2023.

pub ic e ri g before e P i g ommissio is required for this project and wi l be sc edu ed for M rc 22, 2023, 5:30 pm wi fur er consideration t a public earing by e i y ou ci wi d e o be de ermi ed. T e oc tion of the Planning Commission pub ic e ri g wi be i ou ci mbers oc ed 119 NE Church venue, W ite Salmon, W 98672. sep r e pub ic o ice for e pub ic e ri g will be mai ed to all property ow ers wi i 300 fee (wi i ci y imi s) of e subjec development and published in the E erprise ewsp per.

y perso desiri g o express is or er views or o be o ified of he actio taken on this pp ic io reg rdi g e SEP pp ic io s ou d o ify the City of White Salmon in writing of is or er i eres wi i four ee (14) d ys of e d e of public tion. Fourteen days from e d e of pub ic io is 5:00pm o M rc 1, 2023.

Wri e comme s reg rdi g e subdivisio propos may be submi ted by 5:00 pm on M rc 22, 2023, d or comme s m y be provided the public e rings. Comments can be submi ed by m i o e i y of W i e S mo , PO Box 2139, White Salmon, WA 98672, or i perso i y H , 100 N. M i S ., W i e S mo , W 98672. E-m il correspondence s ou d be se o Erik s ro-Guzm Erik c@ci.w i e-s lmon.w .us.

SEPA Comment Period: M rc 1, 2023, 5 PM

Application Comment Period: M rc 22, 2023, 5 PM

T k you for your e io o is m er.

City Contact Person: Jeff Broderick, i y L d Use P er, 509-493-1133 x204.

Applicant Information: N cy W i e, M i S ree W i e Sa mo , LL

Suppor i g Docume s

No ice of SEP omme Period d Subdivisio pp ica ion He ring Date (227 KB)
Four O ks Subdivisio SEP pp ic io (972 KB)
Four O ks Subdivisio pp ic io (335 KB)
Four O ks Subdivisio Projec N rr ive (87 KB)
Four O ks Subdivisio Pre imi ry P M p (466 KB)

Contact Informat on

hone: 1-509-493-1133

Hours: Mon-Fri 8am-5pm

White Salmon City Hall
100 N Main St.
White Salmon, WA 98672

planner@ci.white-salmon.wa.us

Edit Contact Details

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Exhibit J

DEPARTMENT OF ECOLOGY State of Washington

SEPA Record Submittal

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SEPA record details

Success! Th SEPA record was submitted to the admin for review b fore publishing.

Edit | Cop | lete

Agency information

Agency name:
White Salmon City of

Lead agency file number:
WS-SEPA-2023.001

Contact name:
Erika Castro Guzman

Phone:
(509) 493-1133
Ext.209

Email:
erikac@ci.white-salmon.wa.us

Project location information

County:
KLICKITAT

Region:
Central

Address:
1200 Block N Main Ave
White Salmon WA
98672

Parcel number:
03111909100200

Coordinates (Lat, Long):

Section/Township/Range:
19-3-11

Other identifying location information:
The parcel is located directly west of Innovative Composite Engineering (1265 N Main Ave, White Salmon, WA 98672).

Project documentation

Proposal type:
Project

Related Ecology SEPA numbers:

Applicant name:
Main Street White Salmon, LLC

Applicant contact information:
Main Street White Salmon, LLC
Nancy White
40 Rocky Rd
Trout Lake, WA 98650
(541 490-2291

Document type:
ODNS/NOA

Important dates

Issued date:
2/15/2023

Comments due to lead agency:
3/1/2023

Date submitted to Ecology:
2/14/2023

Published date:

Attached files

File name	File description
Four Oaks Subdivision - Draft Engineering Plan.pdf	

Exhibit J

Document sub type:

Proposal name:
Four Oaks Subdivision

Proposal description:
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Project website:
https://www.white-salmon.net/planning/page/four-oaks-subdivision-notice-sepa-comment-period-ws-sepa-2023001-and-subdivision

SEPA record creator:

SEPA record submitter:
Erika Castro Guzman

File name	File description
Four Oaks Subdivision - Preliminary Plat Map.pdf	
Four Oaks Subdivision - Project Narrative.pdf	
Four Oaks Subdivision - SEPA Application.pdf	
Four Oaks Subdivision - Subdivision Application.pdf	
Four Oaks Subdivision - Subdivision Guarantee 12.12.2022.pdf	
Notice of SEPA Comment Period and Subdivision Application Hearing Date.pdf	

Files

Ecology home Ecology's SEPA website SEPA Register public search
Version: 1.0.0.0 Contact admin Privacy notice
Accessibility Copyright © Washington State Department of Ecology

Exhibit J

CITY OF WHITE SALMON PLANNING DEPARTMENT
NOTICE OF DEVELOPMENT APPLICATION AND SEPA COMMENT PERIOD
For
Main Street White Salmon LLC, Residential Subdivision
File #WS-SUB-2023.001 and #WS-SEPA-2023.001

Notice is hereby given that Nancy White (Applicant), on behalf of Main Street White Salmon, LLC, filed a State Environmental Policy Act (SEPA) checklist (File WS-SEPA-2023-001) in conjunction with an application for a residential subdivision (File WS-SUB-2023-001) to divide a 4.33-acre parcel into 31 residential lots as a residential planned unit development. The subject property is zoned Single-Family Residential (R-1) and is parcel number 03111909100200. The project site includes critical areas in the form of a heritage trees. The application was determined to be complete on February 10, 2023.

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Any person desiring to express his or her views or to be notified of the action taken on this application regarding the SEPA application should notify the City of White Salmon in writing of his or her interest within fourteen (14) days of the date of publication. Fourteen days from the date of publication is 5:00pm on March 1, 2023.

Written comments regarding the subdivision proposal may be submitted until 4:30pm on March 22, 2023 and oral comments may be provided at the public hearings. Comments can be submitted by mail to City of White Salmon, PO Box 2139, White Salmon WA 98672 or in person at City Hall, 100 N. Main St., White Salmon WA 98672. E-mail correspondence should be sent to Erika Castro-Guzman at erikac@ci.white-salmon.wa.us.

February 10, 2023 — 2 Weeks

Exhibit J

City of White Salmon

Public Notice – SEPA and Subdivision Notice of Application 2023.001

Property Notice Posting, N Main Ave, 03111909100200

Work Order 6770

Regarding Nancy White's Property:

Requesting two public notices be posted on wooden stakes on 02/14/2023 please. May be removed after 03/23/2023. Erika has the notices and handy dandy map ready.

Exhibit J

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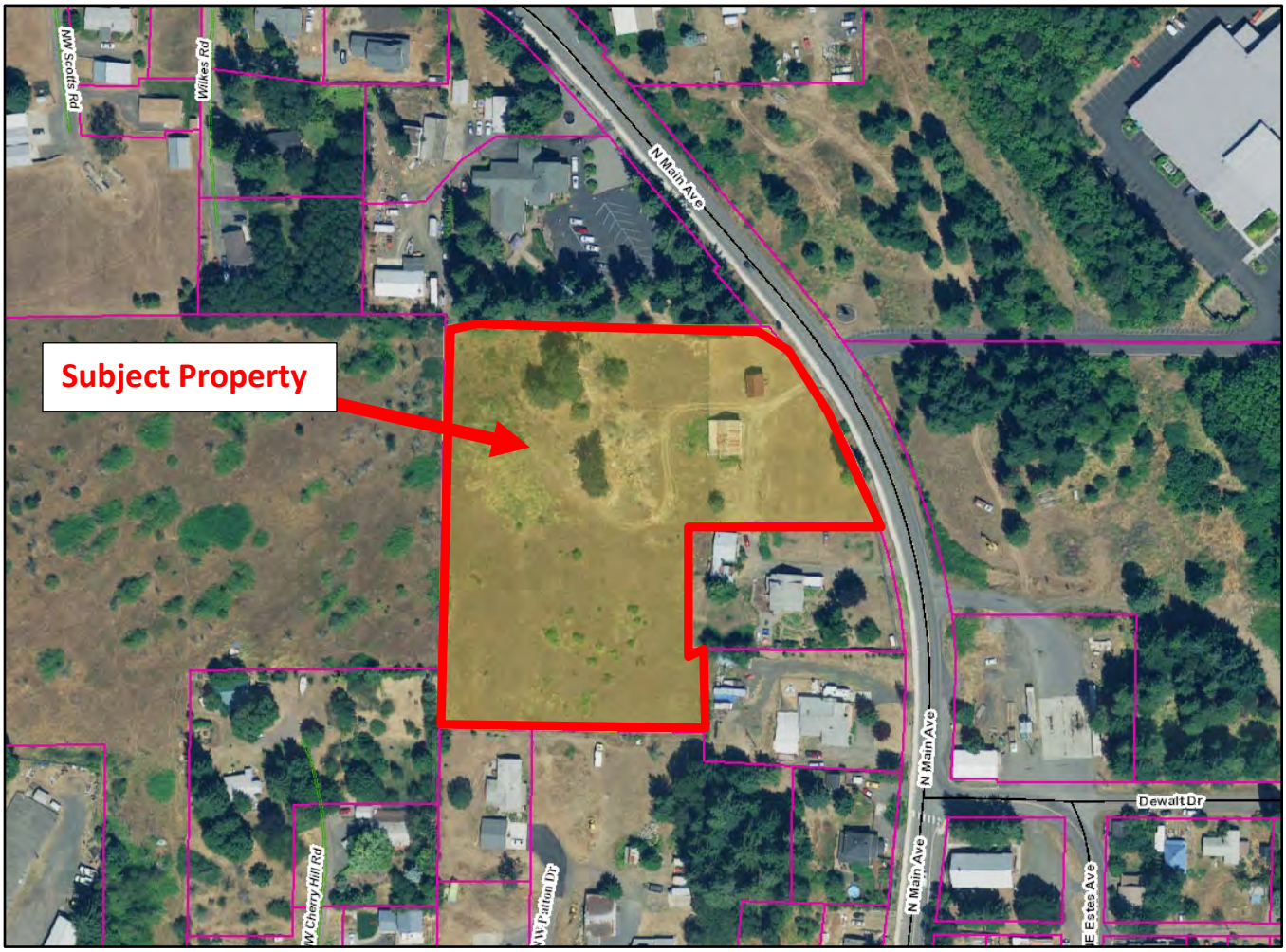
Jeff Broderick, Land Use Planner
City of White Salmon Planning Department
PO Box 2139
White Salmon, WA 98672
(509) 493-1133

Published in The Enterprise record on February 15, 2023
Posted on bulletin boards at White Salmon City Hall, White Salmon Post Office and White Salmon Library.
Mailed to property-owners within 300-feet (within City limits) on February 14, 2023

Exhibit J

Aerial Map of Proposed Subdivision



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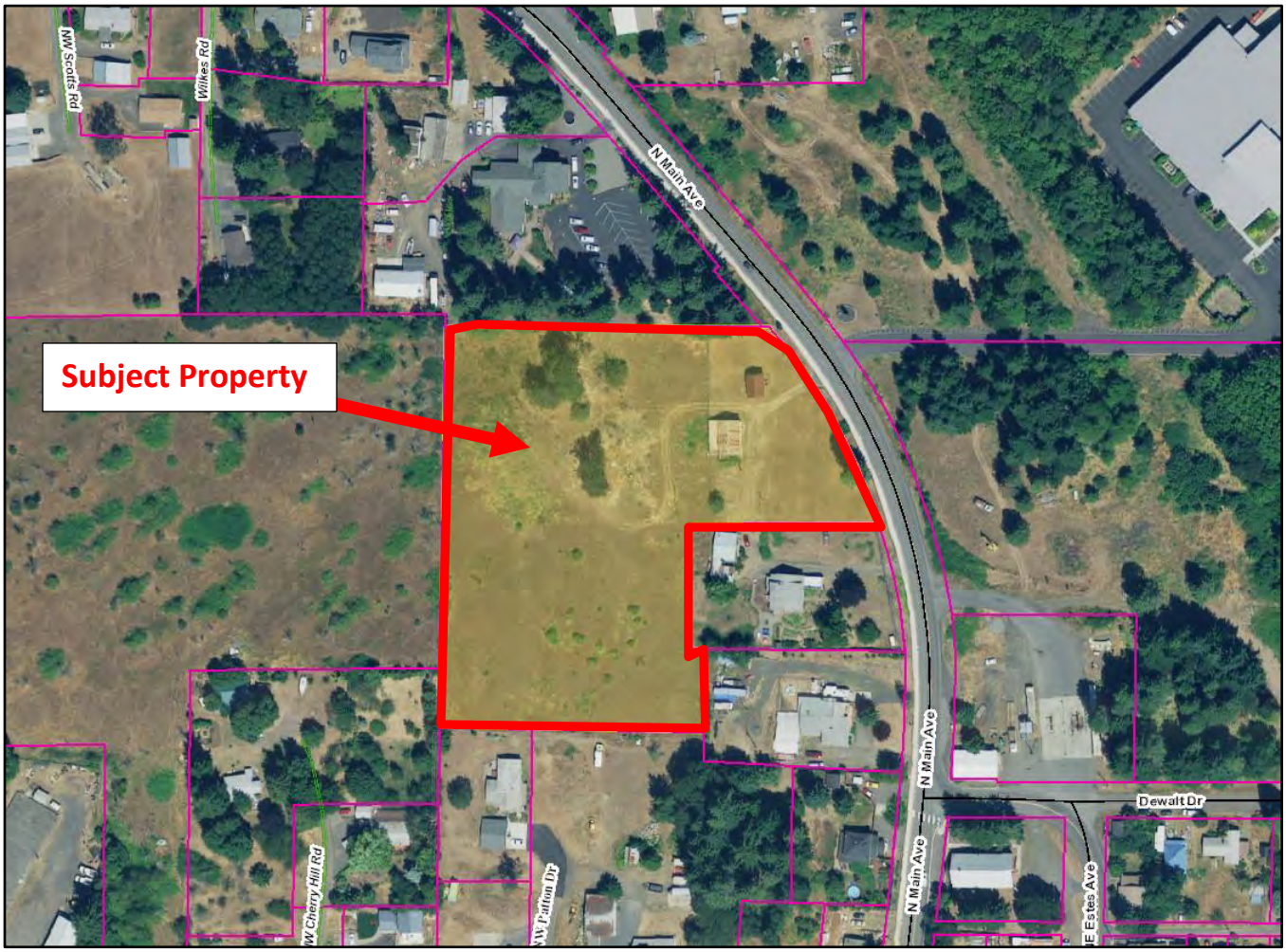

Exhibit J

Erika Castro-Guzman <erikac@ci.white-salmon.wa.us>

Four Oaks Subdivision

2 messages

Johnson, Amber M (DFW) <Amber.Johnson@dfw.wa.gov> Thu, Mar 2, 2023 at 9:16 AM
To: "Erikac@ci.white-salmon.wa.us" <Erikac@ci.white-salmon.wa.us>

Hello,

The SEPA mentions the removal of one oak tree. Do you know which one?

Thank you,

Amber

Amber Johnson

Habitat Biologist

Washington Department of Fish & Wildlife

PO Box 484

White Salmon, WA 98672

Cell: 360-701-2738

Erika Castro-Guzman <erikac@ci.white-salmon.wa.us> Thu, Mar 2, 2023 at 10:13 AM
To: "Johnson, Amber M (DFW)" <Amber.Johnson@dfw.wa.gov>
Cc: Jeff Broderick <planner@ci.white-salmon.wa.us>

Hi Amber,
Yes, please see attached for the tree inventory. The southern tree is proposed to be removed.
Page 3 of the Four Oaks Subdivision Draft Engineering Plans also identifies the tree in the middle of 'Road B.'

Kindly,

Erika Castro Guzman | *City of White Salmon* *(509) 493.1133 ext 209*

Exhibit J

rika Castro-Gu man <erikac@ci.white-salmon.wa.us>

[Public N ices] No ice of Fo r Oaks S PA Comment Period (WS-SEPA-2023.001) and Subdivision Application (WS-SUB-2023.001)

Erika Castro-Guzman <erikac@ci.white-salmon.wa.us> Wed, Feb 22, 2023 at 9:29 AM
To: "dorothy@gorge.net" <dorothy@gorge.net>

Good morning Dorothy,
Thank you for your voicemail and for requesting to view the Four Oaks Subdivision proposal.

I'll like to direct you to our website, wherein the supporting documents (bottom of the page), you'll find the application materials: https://bit.ly/3E7ksc6

Kindly,

Erika Castro Guzman | *City of White Salmon (509) 493.1133 ext 209*

Disclaimer: The Building/Planning Department strives to give the best customer service possible and to respond to questions as accurately as possible based on the information provided. However, answers given at the counter and before application are not binding, staff cannot waive any provisions of Code or state law, and the information as may be provided is not a substitute for formal Final Action, which may only occur in response to a complete application to the Building/Planning Department. Those relying on verbal input or preliminary written feedback do so at their own risk. Fees and timelines are subject to change. Zoning, Land Division, and other White Salmon Municipal Code sections are subject to change.

---------- Forwarded message ---------
From: **White Salmon Washington** <white-salmon-wa@municodeweb.com>
Date: Wed, Feb 15, 2023 at 11:50 AM
Subject: [Public Notices] Notice of Four Oaks SEPA Comment Period (WS-SEPA-2023.001) and Subdivision Application (WS-SUB-2023.001)
To: ecastro <erikac@ci.white-salmon.wa.us>

Notice of Four Oaks SEPA Commen Period (WS-SEPA-2023.001) and Subdivision Applicati n (WS-SUB-2023.001)

For Main Street White Salmon LLC, File #WS-SUB-2023.001 and #WS-SEPA-2023.001

See the City's Website for SEPA application and notice of subdivision application, plus supporting documents in relation to WS-SEPA-2023.001/WS-SUB-2023.001: https://bit.ly/3E7ksc6

Project l ca ion information:

County: Klickitat (Region: Central)

Address: N Main Street, White Salmon, WA 98672

Parcel Number: 03111909100200

Prop sal name: Four Oaks Subdivision

Exhibit J

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The application submitted by Main Street White Salmon, LLC includes the SEPA checklist and preliminary plat plan. These documents are available for viewing at White Salmon City Hall, 100 N. Main, White Salmon, Washington, during regular business hours Monday through Friday, 8:00 am to 5:00 pm.

A SEPA determination has not yet been made. The City (Lead Agency) will issue the SEPA determination for public comment within 90 days of the date that the application was determined complete.

A decision on the residential subdivision development application will be made within 90 days of the date of the application was determined complete, which was February 10, 2023. A public hearing before the Planning Commission is required for this project and will be scheduled for March 22, 2023, at 5:30 pm with further consideration at a public hearing by the City Council with that date to be determined. The location of the Planning Commission public hearing will be in Council Chambers located at 119 NE Church Avenue, White Salmon, WA 98672. A separate public notice for the public hearing will be mailed to all property owners within 300 feet (within city limits) of the subject development and published in the Enterprise newspaper.

Any person desiring to express his or her views or to be notified of the action taken on this application regarding the SEPA application should notify the City of White Salmon in writing of his or her interest within fourteen (14) days of the date of publication. Fourteen days from the date of publication is 5:00pm on March 1, 2023.

Written comments regarding the subdivision proposal may be submitted by 5:00 pm on March 22, 2023, and oral comments may be provided at the public hearings. Comments can be submitted by mail to the City of White Salmon, PO Box 2139, White Salmon, WA 98672, or in person at City Hall, 100 N. Main St., White Salmon, WA 98672. E-mail correspondence should be sent to Erika Castro-Guzman at Erikac@ci.white-salmon.wa.us.

SEPA Comment Period: March 1, 2023, at 5 PM

Application Comment Period: March 22, 2023, at 5 PM

Thank you for your attention to this matter.

Unsubscribe

Exhibit J

Erika Castro-Guzman <erikac@ci.white-salmon.wa.us>

Information

2 messages

Camp's Plumbing & Drain Cleaning <campsplumbing@gmail.com> Wed, Mar 8, 2023 at 2:11 PM
To: Erika Castro-Guzman <ErikaC@ci.white-salmon.wa.us>

Hi Erika
I was wondering if you were able to share some information about who the landowner and the contractor is for the new 31 housing development in White Salmon.
I looked online at the planning commission for the agenda for the upcoming meeting on 3/22/23 but the agenda wasn't posted yet.
Thank you for your help.
Cyndi

--
Cyndi Camp
Office Manager
Camp's Plumbing, LLC
541-298-2267
Office hours Monday - Friday 8am - 4:30pm

Erika Castro-Guzman <erikac@ci.white-salmon.wa.us> Fri, Mar 10, 2023 at 9:13 AM
To: Camp's Plumbing & Drain Cleaning <campsplumbing@gmail.com>

Hi Cyndi,
Our planning commission packet will be available on March 16th for the 22nd meeting. In the meantime, you are welcome to click the following link for the proposed Four Oaks Subdivision application and comment periods.

https://www.white-salmon.net/planning/page/four-oaks-subdivision-notice-sepa-comment-period-ws-sepa-2023001-and-subdivision

Kindly,

Erika Castro Guzman | *City of White Salmon (509) 493.1133 ext 209*

Disclaimer: The Building/Planning Department strives to give the best customer service possible and to respond to questions as accurately as possible based on the information provided. However, answers given at the counter and before application are not binding, staff cannot waive any provisions of Code or state law, and the information as may be provided is not a substitute for formal Final Action, which may only occur in response to a complete application to the Building/Planning Department. Those relying on verbal input or preliminary written feedback do so at their own risk. Fees and timelines are subject to change. Zoning, Land Division, and other White Salmon Municipal Code sections are subject to change.

[Quoted text hidden]

Exhibit J

From: Jeff Broderick
To: "trish arbogast"
Subject: RE: Four Oaks Subdivision - Subdivision Application (WS-SUB-2023.001)
Date: Wednesday, March 8, 2023 8:47:00 AM

The property is within City limits as a result of an annexation that has occurred within the last five years and occurred before I started working here. There is some property in the vicinity of the proposed development that remains outside of the City limits, but the subject parcel is entirely within the City, even if all maps have not been updated to reflect that.

Jeff

From: trish arbogast <trisharbogast@gmail.com>
Sent: Wednesday, March 8, 2023 8:28 AM
To: Jeff Broderick <planner@ci.white-salmon.wa.us>
Subject: Re: Four Oaks Subdivision - Subdivision Application (WS-SUB-2023.001)

Can you tell me if the boundaries of the proposed Four Oaks Subdivision lie within the county of Klickitat or the City of White Salmon?

If the property lies outside the city limits is the owner applying for annexation of the property into the City of White Salmon?

From the zoning map on the White Salmon city website, the property appears to be outside the city limits.

Thank you,
Trish Arbogast

On Tue, Mar 7, 2023 at 2:26 PM Jeff Broderick <planner@ci.white-salmon.wa.us> wrote:

> Trish-
>
> Thank you for your comments about the Four Oaks proposal. While your comments below are correct for the R-1 zone, the applicants are pursuing a residential planned unit development (R-PUD), something that is allowed per City code. The code for R-PUD development is WSMC 17.75.050 and I am in the process of reviewing their application materials for compliance with code and writing findings and a recommended decision in advance of the March 22 Planning Commission meeting. The development standards for R-PUD developments are different than the standard R-1 zone, but R-PUD developments that meet code are permitted within R-1, R-2 and R-3 zones.
>
> Thanks!
>
> Jeff Broderick
> Land Use Planner

Exhibit J

City of White Salmon
PO Box 2139
White Salmon, WA 98672
O: 509-493-1133 #204
planner@ci.white-salmon.wa.us

I am available for in person meetings by appointment on Mondays and Fridays and available for drop in/appointments between 8-5pm at City Hall on Tuesdays, Wednesdays, and Thursdays. The easiest way to reach me is by email and/or office cell phone above. Thank you.

Disclaimer: The Planning Department strives to give the best customer service possible and to respond to questions as accurately as possible based upon the information provided. However, answers given at the counter and/or prior to application are not binding and they are not a substitute for formal Final Action, which may only occur in response to a complete application to the Planning Department. Those relying on verbal input or preliminary written feedback do so at their own risk. Zoning, Land Division, and other White Salmon Municipal Code sections are subject to change.

From: trish arbogast <trisharbogast@gmail.com>
Sent: Monday, March 6, 2023 3:33 PM
To: planner@ci.white-salmon.wa.us
Subject: Four Oaks Subdivision - Subdivision Application (WS-SUB-2023.001)

Date: March 6, 2023

To: Jeff Broderick, City Land Use Planner
From: Patricia Arbogast, White Salmon resident

This letter is to inquire about the zoning requirement for the Four Oaks Subdivision project. Is the property that this project is located on zoned for single family residential with 7,000 s.f. lots as stated in the traffic study?

After reviewing the information available on the city website, the following information was found:

-The zoning map on the White Salmon city website shows this area at Klickitat county zoning, suburban residential.
-The traffic study for the Four Oaks subdivision states the zoning is for single family residential with 7,000 s.f. lots.
-The Four Oaks project application, plat map and draft engineering plans show lots between 2,935 s.f. to 6,925 s.f.

Exhibit K

KLICKITAT COUNTY

PUBLIC WORKS DEPARTMENT

115 WEST COURT STREET, MS 303, GOLDENDALE, WASHINGTON 98620 • FAX 509 773-5713 • VOICE 509 773-4616
JEFF HUNTER – PUBLIC WORKS INTERIM DIRECTOR

Date: March 1, 2023

To: Jeff Broderick, City of White Salmon Planning Department

From: Nathen Erickson, Public Works

Re: WS-SUB-2023-001 & WS-SEPA-2023-001; Four Oaks Subdivision
Parcel #04101210260100

The following are Public Works comments regarding the Four Oaks Subdivision:

- The traffic counts listed in the SEPA do not appear to meet the same number of trips stated in the traffic study? Please clarify.
- The approach to Snowden Road is required to be permitted as an Intersection Detail. If modifications are required to be made to the existing approach, the applicant is required to submit plans for the approach and sidewalk.
- **Traffic Access and Impact Study (TAIS)**
  - Since this project generates more than 40 ADT, a Traffic Access and Impact Study (TAIS) will be required for this Project.
  - The fitted curve equation shown in the ITE Trip Generation manual should be used instead of the average rate since the correlation rate of the fitted curve equation is so high.
  - Confirm that the site accesses onto the public street network will not impede flow of traffic, **LOCATION: Access to Snowden Rd.**
  - Describe the distribution of traffic entering and exiting the project site.
  - Measure the entering sight distances for the proposed site access locations and compare that value to the required sight distance needed for the posted speed limit. **LOCATION: Access to Snowden Rd.**
  - Determine level of service for existing conditions, build out year with and without project at key intersections and segments. **LOCATION: Access to Snowden Rd; Snowden Rd and NW Loop Road Intersection; SR 141 and NW Loop Intersection; Snowden Road/N Main Ave and NW Spring St Intersection.**
  - Determine if mitigation is required for safety and/or LOS at the project access and the evaluated intersections shown above.
- The required study shall be prepared in a professional format comprising of the items marked above so they can be used by the various County departments and on occasion be reviewed by the public on request. A licensed engineer in the State of Washington who specializes in traffic engineering shall stamp every study.
- Please feel free to contact **Nathen Erickson (509) 773-4616** to review road requirements.

Exhibit K

- Preliminary fees:

Review Type	Cost
Traffic Access and Impact Study Review	$75/hr + Full Price of 3rd Party Consultant if Required

- Public Works shall not approve of access for the project onto the County road until the applicant submits a traffic study for review and said study is accepted by Klickitat County Public Works.

Exhibit K

STATE OF WASHINGTON
DEPARTMENT OF ECOLOGY
Central Region Office
1250 West Alder St., Union Gap, WA 98903-0009 • 509-575-2490

February 27, 2023

Erika Castro Guzman
City of White Salmon
PO BOX 2139
White Salmon, WA 98672

RE: 202300680, WS-SEPA-2023.001

Dear Erika Castro Guzman:

Thank you for the opportunity to comment on the Notice of Application for the Four Oaks Subdivision. We have reviewed the application and have the following comment.

WATER RESOURCES

If you plan to use water for dust suppression at your project site, be sure that you have a legal right. In Washington State, prospective water users must obtain authorization from the Department of Ecology before diverting surface water or withdrawing ground water, with one exception. Ground water withdrawals of up to 5,000 gallons per day used for single or group domestic supply, up to 5,000 gallons per day used for industrial purposes, stock watering, and for the irrigation of up to one-half acre of non-commercial lawn and garden are exempt from the permitting process. Water use under the RCW 90.44.050 exemption establishes a water right that is subject to the same privileges, restrictions, laws and regulations as a water right permit or certificate obtained directly from Ecology. Temporary permits may be obtainable in a short time-period. The concern of Water Resources is for existing water rights. In some instances water may need to be obtained from a different area and hauled in or from an existing water right holder.

If you have any questions or would like to respond to these Water Resources comments, please contact Christopher Kossik at (509) 379-1826 or email at christopher.kossik@ecy.wa.gov.

Sincerely,

Lucila Cornejo

Lucila Cornejo
SEPA Coordinator, Central Regional Office
(509) 208-4590
crosepacoordinator@ecy.wa.gov

Exhibit K

rika Castro-Gu man <erikac@ci.white-salmon.wa.us>

Fo r Oaks S bdivision

2 messages

Johnson, Amber M (DFW) <Amber.Johnson@dfw.wa.gov> Thu, Mar 2, 2023 at 9:16 AM
To: "Erikac@ci.white-salmon.wa.us" <Erikac@ci.white-salmon.wa.us>

Hello,

The SEPA mentions the removal of one oak tree. Do you know which one?

Thank you,

Amber

Amber Johnson

Habitat Biologist

Washington Department of Fish & Wildlife

PO Box 484

White Salmon, WA 98672

Cell: 360-701-2738

Erika Castro-Guzman <erikac@ci.white-salmon.wa.us> Thu, Mar 2, 2023 at 10:13 AM
To: "Johnson, Amber M (DFW)" <Amber.Johnson@dfw.wa.gov>
Cc: Jeff Broderick <planner@ci.white-salmon.wa.us>

Hi Amber,
Yes, please see attached for the tree inventory. The southern tree is proposed to be removed.
Page 3 of the Four Oaks Subdivision Draft Engineering Plans also identifies the tree in the middle of 'Road B.'

Kindly,

Erika Castro Guzman | *City of White Salmon* *(509) 493.1133 ext 209*

Exhibit K

isclaime The Building/Planning Department strives to give the best custome service possibl and to respond to questions as accurately as possible based on the information provided. However, answers given at the counter and before application are not binding, staff cannot waive any provisions of Code or state law, and the information as may be provided is not a substitute for formal Final Action, which may only occur in response to a complete application to the Building/Planning Department. Those relying on verbal input or preliminary written feedback do so at their own risk. Fees and timelines are subject to change. Zoning, Land Division, and other White Salmon Municipal Code sections are subject to change.

[Quoted text hidden]

TREE INVENTORY.pdf
500K

Exhibit K

rika Castro-Gu man <erikac@ci.white-salmon.wa.us>

(no subject)

3 messages

Na hen Erickson <nath ne@klickitatcounty.org> Tue, Feb 28, 2023 at 11:43 AM
To: rikac@ci.white-salmon.wa.us

H y Erica,

This is Nathen Erickson at Klickitat County Public Works. I was trying to get ahold of Jeff Broderick but it appears that he is out this week. I am currently trying to review the Four Oaks Subdivision and after reading their SEPA, it appears that there was a traffic study that had been conducted for the project. Do you have a copy of that study that I can review?

If you could get back to me on this as soon as possible since the deadline is closing for response tomorrow afternoon, that would be greatly appreciated!

Thanks,

Nathen Ericks n
D sign Engineer Assistant
Klickitat County Public Works Department
Ph. (509)-773-4616
Fax (509) 773-5713

Erika Castr -Guzman <erikac@ci.white-salmon.wa.us> Tue, Feb 28, 2023 at 1:36 PM
To: Nathen Erickson <nathene@klickitatcounty.org>
Cc: Jeff Broderick <planner@ci.white-salmon.wa.us>

Nathen,

Thank you for contacting the City of White Salmon about the needed documents regarding the Four Oaks subdivision. Pleas se attached for the updated traffic study and SEPA checklist.

All docum ntation in relation to this application may be found at https://bit.ly/3Z7rV3y

Thank you,

Erika Castro Guzman | *City of White Salmon (509) 493.1133 ext 209*

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[Quoted text hidden]

2 attachments

Exhibit K

our Oaks Su div on SEPA (signed)_02.07.2023.pdf
973K

Traffic Study-Four Oaks DKS 2-13-23 (1).pdf
278K

Nathen Erickson <nathene@klickitatcounty.org> Tue, Feb 28, 2023 at 2:10 PM
To: Erika Castro-Guzman <erikac@ci.white-salmon.wa.us>
Cc: Jeff Broderick <planner@ci.white-salmon.wa.us>

Thanks for the information Erika!

Nathen Erickson
Design Engineer Assistant
Klickitat County Public Works Department
Ph. (509)-773-4616
Fax (509) 773-5713

[Quoted text hidden]

Exhibit K

Erika Castro-Guzman <erikac@ci.white-salmon.wa.us>

SEPA 202300680 comments for WS-SEPA-2023.001

2 messages

ECY RE CRO SEPA Coordinator <crosepa@ecy.wa.gov> Mon, Feb 27, 2023 at 3:35 PM
To: "erikac@ci.white-salmon.wa.us" <erikac@ci.white-salmon.wa.us>

Please see the attached comment letter for the Four Oaks Subdivision.

Share these comments with the applicant.

Thank you,

Lucila Cornejo

WA State Dept. of Ecology

Central Regional ERTS & SEPA Coordinator

1250 W, Alder Street

Union Gap, WA 98903-0009

(509) 208-4590

202300680_KLICKITAT_Four Oaks Subdivision.pdf
188K

Erika Castro-Guzman <erikac@ci.white-salmon.wa.us> Tue, Feb 28, 2023 at 3:31 PM
To: ECY RE CRO SEPA Coordinator <crosepa@ecy.wa.gov>
Cc: Jeff Broderick <planner@ci.white-salmon.wa.us>

Hi Lucila,
Thank you for your comment letter, will do.

Kindly,

Erika Castro Guzman | *City of White Salmon (509) 493.1133 ext 209*

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02300680_KLICKITAT_Four Oaks Subdivision.pdf
188K

Exhibit K

Exhibit K

rika Castro-Gu man <erikac@ci.white-salmon.wa.us>

[Public N ices] No ice of Fo r Oaks S PA Comment Period (WS-SEPA-2023.001) and Subdivision Application (WS-SUB-2023.001)

Jeff Br derick <planner@ci.white-salmon.wa.us> Thu, Feb 16, 2023 at 10:22 AM
To: "Bass, Dylan" <BassD@wsdot.wa.gov>, Erika Castro-Guzman <erikac@ci.white-salmon.wa.us>

Dylan-

Thank you for contacting the City of White Salmon about needed documents regarding the Four Oaks subdivision. Attached is the updated traffic study and SEPA checklist. Please let me know if you have any questions or need additional documents.

Thanks!

Jeff Broderick

Land Use Planner

City of White Salmon

PO Box 2139

White Salmon, WA 98672

O: 509-493-1133 #204

planner@ci.white-salmon.wa.us

I am available for in person meetings by appointment on Mondays and Fridays and available for drop in/appointments between 8-5pm at City Hall on Tuesdays, Wednesdays, and Thursdays. The easiest way to reach me is by email and/or office cell phone above. Thank you.

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[Quoted text hidden]

2 attachments

Traffic Study-Four aks DKS 2-13-23.docx
188K

Four Oaks Subdivision SEPA (signed)_02.07.2023.pdf
973K

Exhibit K

rika Castro-Gu man <erikac@ci.white-salmon.wa.us>

[Public N ices] No ice of Fo r Oaks S PA Comment Period (WS-SEPA-2023.001) and Subdivision Application (WS-SUB-2023.001)

Bass, Dylan <BassD@wsdot.wa.gov> Thu, Feb 16, 2023 at 7:58 AM
To: Erika Castro-Guzman <erikac@ci.white-salmon.wa.us>, Jeff Broderick <planner@ci.white-salmon.wa.us>

Hi Erika,

Would it be possible to get a copy of the traffic study referenced in the narrative and SEPA checklist for this project?

Thanks,

Dylan Bass | SWR Development Review Planner

Pronouns: He/Him/His

11018 NE 51st Circle

Vancouver, WA 98682-6686

PH:(360) 831-5829

BassD@wsdot.wa.gov

Washington State Department of Transportation

From: Erika Castro-Guzman <erikac@ci.white-salmon.wa.us>
Sent: Wednesday, February 15, 2023 1:29 PM
T : Jeff Broderick <planner@ci.white-salmon.wa.us>
S bject: [EXTERNAL] Fwd: [Public Notices] Notice of Four Oaks SEPA Comment Period (WS-SEPA-2023.001) and Subdivision Application (WS-SUB-2023.001)

WARNING: This email originated from outside of WSDOT. Please use caution with links and attachments.

[Quoted text hidden]

Exhibit L

DKS 720 SW WASHINGTON STREET, SUITE 500, PORTLAND, OR 97205 • 503.243.3500 • DKSASSOCIATES.COM

MEMORANDUM

DATE: February 13, 2023

TO: Dustin Conroy | Pioneer Survey and Engineering, Inc.

FROM: Reah Flisakowski | DKS Associates

SUBJECT: White Salmon Residential Development Traffic Assessment Project #2002-000

This memorandum summarizes the transportation assessment conducted for the proposed White Salmon residential development, located on the west side of N Main Avenue, north of NW Spring Street.

PROJECT DESCRIPTION

The proposed project site is located on the west side of N Main Avenue between NW Spring Street and NW Loop Road. The site is across from a private driveway that serves an engineering materials and manufacturing business. The project site is zoned for single-family detached residential units with 7,000 square-foot lots. The current site plan shows one driveway on N Main Avenue to access the subdivision. In total, the project proposes up to 31 single-family lots. The site plan is shown in Figure 1.

EXISTING INFRASTRUCTURE

N Main Avenue is a two-lane roadway with curb-tight sidewalks provided on the west side of the facility. There are no bicycle facilities provided on the facility. There is an approximate three-foot wide shoulder area in the northbound direction and no shoulder area in the southbound direction. The posted speed limit is 25 miles per hour. N Main Avenue is classified as a Major Collector[1] by Klickitat County.

[1] KLICKITAT COUNTY REGIONAL TRANSPORTATION PLAN, SOUTHWEST WASHINGTON REGIONAL TRANSPORTATION COUNCIL, FUNCTIONAL CLASSIFICATION UPDATE, AMENDED FEBRUARY 2012.

Exhibit L

FIGURE 1: SITE PLAN

CRASH ANALYSIS

The last five years of available crash data (2014 to 2018) was reviewed to determine historic safety issues in the study area. There have been no reported crashes along N Main Avenue between NW Spring Street and NW Loop Road in the last five years. There are no documented transportation safety issues in the study area.

Exhibit L

TRIP GENERATION

Trip generation is the method used to estimate the number of vehicles that are added to the surrounding roadway network as a result of a proposed project. The trip generation analysis for the proposed White Salmon subdivision was estimated using similar land uses as reported by the Institute of Transportation Engineers (ITE)[2]. The potential trip generation was conducted for the AM and PM peak hours using the Single-Family Detached Housing (ITE Code 210) land use.

Table 1 summarizes the expected trip generation for the proposed project. Based on the potential to build up to 31 single-family houses, the proposed project is expected to generate 22 AM peak hour trips, 29 PM peak hour trips and 292 daily trips.

TABLE 1: TRIP GENERATION FOR PROPOSED WHITE SALMON SUBDIVISION

ITE LAND USE	ITE CODE	SIZE (DWELLING UNITS)	DAILY TRIPS	A.M. PEAK HOUR			P.M. PEAK HOUR		
				IN	OUT	TOTAL	IN	OUT	TOTAL
Single-Family Detached Housing	210	31	292	5	17	22	18	11	29

Source: Institute of Transportation Engineers (ITE) manual, Trip Generation, 10th Edition.

SIGHT DISTANCE EVALUATION

The proposed development will result in a new intersection on N Main Avenue. The intersection should meet American Association of State Highway and Transportation Officials (AASHTO) intersection sight distance requirements for safe egress as measured from 15 feet back from the edge of the travelled way.[3] During a field visit, it was noted that vehicles appear to drive faster than the posted 25 mile per hour speed limit. Based on a speed of 30 miles per hour (posted speed plus five miles per hour), the intersections would require a minimum of 335 feet of intersection sight distance for left-turn movements. In addition, the sight distance triangle at the site access to N Main Avenue should be clear of permanent objects (large signs, landscaping, etc.) that could potentially limit vehicle sight distance.

The available sight distance at the proposed site access location was measured in the field to ensure the proposed project can be safely accommodated. The intersection sight distance north along N Main Avenue (looking left from the planned site access) meets the 335-foot requirement, with sight distance measured to be approximately 380 feet. However, it is recommended the tree

[2] INSTITUTE OF TRANSPORTATION ENGINEERS (ITE) MANUAL, TRIP GENERATION, 11TH EDITION.

[3] GEOMETRIC DESIGN OF HIGHWAYS AND STREETS, AASHTO, EXHIBIT 9-55.

line within the right of way along the west side of N Main Avenue to the north be trimmed back to allow additional sight distance.

The intersection sight distance south along N Main Avenue (looking right from the planned site access) is close to meeting the requirement, a fence along a neighboring property begins to obstruct views around 335 feet. it is recommended the vegetation within the right of way along the west side of N Main Avenue to the south be trimmed back to allow additional sight distance.

Sight distance at the proposed site access should be measured after construction of the project to ensure AASHTO standards are met.

Exhibit M
Comments Not Part of 3/22/2023 Meeting Packet

Erika Castro-Guzman <erikac@ci.white-salmon.wa.us>

Comment for Four Oaks subdivision proposal

Barbara V Bailey <bvb1@hey.com> Wed, Mar 22, 2023 at 7:02 AM
To: Erika Castro-Guzman <erikac@ci.white-salmon.wa.us>

I am writing in support of the Four Oaks development. We desperately need affordable housing options, and I'm proud of our City leadership for ensuring that one third of the units will be more affordable. I'm pleased to see the new requirement for a more detailed traffic study, and more careful consideration of the strain the development would put on our water system.

Neighbors to that open space and may object to the development. I live next to an open lot that is privately owned, within walking distance to downtown White Salmon. That open space is a real treasure to me. But it's not mine, and I understand it may be developed at some point. If some of it becomes affordable housing, that's an upside. We know that more housing is essential so that young families and workers staffing our schools, day care, shops and restaurants, hospital, grocery store, banks and other businesses can live here, and so that employers don't have to leave because they can't find employees here. Having housing in walkable neighborhoods makes sense on every level and will contribute to a vibrant city center. Having housing that young families can afford will help bring back children and funding to our schools.

It will create more traffic, and the more detailed traffic study being required is important. It is a natural part of having more housing, and needs to be managed properly and accepted as a cost associated with a growing community.

In the future I hope the City will consider what other forward-looking towns and cities are doing in terms of requiring electric car sharing amenities for developments, to make living even more affordable and to reduce the amount of parking needed and pollution generated by the development. Requiring above-code insulation would also increase the affordability of housing by substantially reducing monthly heating and cooling bills, offsetting increased mortgage expense. I was sorry to see that natural gas will run to the homes, given all we know now about the health and environmental costs it imposes on residents and the community, as well as the rising cost of natural gas. An all-electric development using heat pumps would ensure that people can efficiently and inexpensively stay warm and cool, and might encourage the use of solar energy.

But it's a start, and a good start for all the legitimate problems and concerns that inevitably arise with change and increased density. I appreciate all the effort that has gone into ensuring that some of this housing is more affordable, and I hope the project will go ahead with strong community support.

Barbara Bailey
White Salmon

--
Sent with HEY

Exhibit M
Comments Not Part of 3/22/2023 Meeting Packet

Erika Castro-Guzman <erikac@ci.white-salmon.wa.us>

Development Mtg. 3/22/2023

Sumati S. <retrosuzk@gmail.com> Wed, Mar 22, 2023 at 10:40 AM
To: erikac@ci.white-salmon.wa.us

Have all the density issues been addressed with this new White Salmon Development?

How many vehicles will be impacting the Loop Road access on a daily basis?

Where are the visitor parking spots? If not, is there enough safe street parking?

How does the terrain impact storm drainage runoff and snow removal? Are driveways too steep?

At what point does the planning commission allow exceptions to the existing rules that have been put in place?

What can be done to insure future development projects meet approved guidelines?

Thank you,

Susan Svensson
495 NW Spring St.
White Salmon, WA 98672

> No one and nothing can free you but your own understanding.
> Ajahn Chah

Exhibit M
Comments Not Part of 3/22/2023 Meeting Packet

Erika Castro-Guzman <erikac@ci.white-salmon.wa.us>

Four Oaks subdivision

2 messages

Charlie Guthrie <charlie.guthrie3834@gmail.com> Mon, Mar 20, 2023 at 5:02 PM
To: planner@ci.white-salmon.wa.us, Erikac@ci.white-salmon.wa.us

To: City of White Salmon WA
Planning

I am writing this email/letter in support of approval of the Four Oaks Subdivision residential housing project.

I believe that White Salmon and the surrounding areas have long been in need of additional affordable and multi-level housing. This project seems intended to help mitigate this housing shortage. I strongly support progress in support of these housing additions.

I live outside of the White Salmon City Limits proper, rurally a couple of miles away. While not a City resident, I am a longtime member of the community, and am very engaged and concerned with the long term success of the City and surrounding community.

Respectfully,

Charlie Guthrie
10 Knoll Road

Erika Castro-Guzman <erikac@ci.white-salmon.wa.us> Tue, Mar 21, 2023 at 8:07 AM
To: Charlie Guthrie <charlie.guthrie3834@gmail.com>
Cc: planner@ci.white-salmon.wa.us

Good morning Charlie,

We appreciate your comments.

The Planning Commission Public Hearing will be held in person at 119 NE Church Ave and via Zoom Teleconference. This meeting's agenda (including Zoom information) appears on the following link on March 22, 2023: https://www.white-salmon.net/bc-pc/page/planning-commission-meeting-48

Kindly,

Erika Castro Guzman | *City of White Salmon (509) 493.1133 ext 209*

Disclaimer: The Building/Planning Department strives to give the best customer service possible and to respond to questions as accurately as possible based on the information provided. However, answers given at the counter and before application are not binding, staff cannot waive any provisions of Code or state law, and the information as may be provided is not a substitute for formal Final Action, which may only occur in response to a complete application to the Building/Planning Department. Those relying on verbal input or preliminary written feedback do so at their own risk. Fees and timelines are subject to change. Zoning, Land Division, and other White Salmon Municipal Code sections are subject to change.

[Quoted text hidden]

Exhibit M
Comments Not Part of 3/22/2023 Meeting Packet

Erika Castro-Guzman <erikac@ci.white-salmon.wa.us>

Fw: Comments regarding Main Street WS, LLC -- Four Oaks subdivision

Audrey Lemley <aclemley@hotmail.com> Fri, Mar 17, 2023 at 9:51 AM
To: Erika Castro-Guzman <erikac@ci.white-salmon.wa.us>

Hi Erika:

It's disappointing that only 1/3 of the units would be accessible for affordable housing. Housing/rent prices have gone sky-high here since the pandemic. At least half of that subdivision should be dedicated to affordable housing, or even 2/3 of it. The current owner will still make plenty of money on the lot sales. Perhaps 1/4 of the lots could be donated to the local chapter of Habitat for Humanity.

Further, it would be great to block short-term rentals in this new subdivision, so it can be dedicated to people who work/live here year-round. It should be restricted to primary residences only -- no vacation homes. The city should also require home buyers to live in the units at least one full year before renting them out -- to prevent investment companies from buying up the homes to use as rentals, or worse, as "LLC" properties with multiple co-owners using them as timeshare homes.

Let's give the priority to home owners, rather than vacationers or investors.

https://www.npr.org/sections/money/2021/08/24/1030151330/a-unicorn-startup-is-turning-houses-into-corporations

A Startup Is Turning Houses Into Corporations, And The Neighbors Are Fighting Back

The real estate startup Pacaso has rocketed to a billion-dollar valuation — but its recent fights with communities could foreshadow business troubles ahead.

www.npr.org

Thank you,

Audrey Lemley

From: Marla Keethler <marlak@ci.white-salmon.wa.us>
Sent: Friday, March 17, 2023 7:28 AM
To: Audrey Lemley <aclemley@hotmail.com>
Subject: Re: Comments regarding Main Street WS, LLC property subdivision

HI Audrey,
You might already be aware of the upcoming public hearing on this project next Wednesday, but if not I wanted to provid the below and attached information, knowing that you have been engaged on this project in the past. Written comments

Exhibit M
Comments Not Part of 3/22/2023 Meeting Packet

can be accepted until 3/22 @ 5pm (email Erikac@ci.white-salmon.wa.us) and comments can also be provided in person or via zoom at the meeting.

- To view the full agenda packet and find details for attending the hearing remotely, please visit: https://bit.ly/WS-Four-Oaks
- For the proposed Four Oaks Subdivision application and comment periods, please visit: https://bit.ly/3LevBwg

Best,
Marla

On Sun, May 8, 2022 at 7:39 PM Audrey Lemley <aclemley@hotmail.com> wrote:

> Hello Ms. White (property owner) and Mayor Keethler:
>
> Here are my comments regarding the planned subdivision at 1200-ish Main Street.
>
> PARCEL_NUM: 03111909100200
> LEGAL: LOT 2 SP 2009-10 NWNW; 19-3-11
>
> 31 homes in 4.33 acres is awfully dense for that area -- that's nearly 8 homes/acre, when immediate neighboring properties are a minimum of 1/2 acre per home. The closest small subdivision is 1/4 acre per home on Champion Lane.
>
> That is a high demand to put on the city's sewer and water system in that area, and also on traffic flow. The need for additional housing in White Salmon must be balanced with safety and feasibility for adequate infrastructure.
>
> Further, any additional housing that is built should be within reach of the median income of those who live and work here. Current housing prices in this area are obscenely outrageous -- most local working people cannot afford to purchase here, let alone rent here. Setting this property up as part of a Land Trust with the City of White Salmon would go a long way to providing more affordable, quality housing for people who work in our schools, medical/dental clinics, tech companies, other professional services, stores/shops, restaurants, etc.
>
> Consider what you think you can get apiece for each planned home -- and then calculate whether your own employees at Custom Interface can even afford to buy them, after you had to lay off several folks last year. Or are you counting on outsiders/investors with more money to buy up all the homes -- further driving your own employees out of the housing market?
>
> If this is planned as a high-end neighborhood that is unaffordable for local median income earners, then I am OPPOSED to this plan.
>
> Thank you.
>
> Audrey Lemley
> White Salmon native

--
We're excited about all that we have planned for 2023. You can check out our 2023 budget to learn more.

Exhibit M
Comments Not Part of 3/22/2023 Meeting Packet

Help stop the spread of COVID-19 by getting vaccinated. Appointments can be scheduled online with the Klickitat County Health Department.

Marla Keethler | she/her/hers
Mayor, City of White Salmon
100 N Main Ave - PO Box 2139
White Salmon, WA 98672
Cell: (509) 774-7491
Visit our website

Per WA State Public Records law, all communications through this email will be retained and may be subject to public records request disclosure.

Four Oaks FAQ.pdf
145K

Exhibit M
Comments Not Part of 3/22/2023 Meeting Packet

Erika Castro-Guzman <erikac@ci.white-salmon.wa.us>

FW: Four Oaks letter of support

1 message

Jeff Broderick <planner@ci.white-salmon.wa.us> Wed, Mar 22, 2023 at 2:14 PM
To: Erika Castro-Guzman <erikac@ci.white-salmon.wa.us>

From: Joanna Turner <joannatolenoturner@gmail.com>
Sent: Friday, March 17, 2023 1:44 PM
To: Jeff Broderick <planner@ci.white-salmon.wa.us>
Subject: Re: Four Oaks letter of support

Thank you.

I do have a conflict that evening.

Here's to a peaceful meeting!

Joanna

On Fri, Mar 17, 2023, 1:36 PM Jeff Broderick <planner@ci.white-salmon.wa.us> wrote:

> Dear Joanna-
>
> Thank you for submitting comments regarding the Four Oaks Subdivision proposed by Nancy White. Please feel free to attend the Planning Commission meeting on Wednesday 3/22 at 530pm. In any event, your comments will be read into the record if you are not there.
>
> Jeff Broderick
>
> Land Use Planner
>
> City of White Salmon
>
> PO Box 2139
>
> White Salmon, WA 98672
>
> O: 509-493-1133 #204
>
> planner@ci.white-salmon.wa.us
>
> *I am available for in person meetings by appointment on Mondays and Fridays and available for drop in/appointments between 8-5pm at City Hall on Tuesdays, Wednesdays, and Thursdays. The easiest way to reach me is by email and/or office cell phone above. Thank you.*

Exhibit M
Comments Not Part of 3/22/2023 Meeting Packet

Disclaimer: The Planning Department strives to give the best customer service possible and to respond to questions as accurately as possible based upon the information provided. However, answers given at the counter and/or prior to application are not binding and they are not a substitute for formal Final Action, which may only occur in response to a complete application to the Planning Department. Those relying on verbal input or preliminary written feedback do so at their own risk. Zoning, Land Division, and other White Salmon Municipal Code sections are subject to change.

From: Joanna Turner <joannatolenoturner@gmail.com>
Sent: Friday, March 17, 2023 12:35 PM
To: planner@ci.white-salmon.wa.us
Subject: Four Oaks letter of support

Dear White Salmon Planning Commission,

I am writing this letter to support the purchase of the 31 lot parcel from Nance White with 10 lots to be earmarked for workforce housing.

Affordable housing for the working class needs to be a top priority for our communities. The proposed Four Oaks subdivision would be a boon to the area.

I am a highly involved community member, business owner, parent and volunteer. As such it matters to me that we have housing that all members of our community can access.

When I moved here, I wouldn't have been able to live in this community if a benefactor hadn't helped me finance the purchase of my home. Not everyone is so lucky.

I applaud Ms. White for prioritizing housing for working class citizens instead of selling this parcel to the highest bidder.

If we do not have housing for folks at all income levels, our business will have an even harder time of finding employees. The long term effects of not having housing available to working class folks will be detrimental to all of us.

Thank you

Joanna Toleno Turner (she/they pronouns)

503-863-7763

"God's dream is that you and I and all of us will realize that we are family, that we are made for togetherness, for goodness, and for compassion."

-Archbishop Desmond Tutu

Exhibit M
Comments Not Part of 3/22/2023 Meeting Packet

Erika Castro-Guzman <erikac@ci.white-salmon.wa.us>

FW: Four Oaks outreach and development agreement

1 message

Jeff Broderick <planner@ci.white-salmon.wa.us> Wed, Mar 22, 2023 at 2:14 PM
To: Erika Castro-Guzman <erikac@ci.white-salmon.wa.us>

From: Peter Wright <peterw08@gmail.com>
Sent: Friday, March 17, 2023 8:24 AM
To: Mayor Of White Salmon <Mayor@ci.white-salmon.wa.us>; Brendan Conboy <Planner@ci.white-salmon.wa.us>
Subject: Four Oaks outreach and development agreement

Hi Marla and Jeff,

I wanted to commend your teams on creating the Four Oaks FAQ document. This kind of high level overview is very helpful, especially its explanation of how a PUD works. I only saw this document pop up on the meeting page when I went to share the link with a friend, but otherwise might have missed it. I don't know if you have control over this, but my feedback would be to try to surface this type of high level information in front of the extensive details located in the packet. Without context, it would be easy to misinterpret the staff "Findings and Decision" report as the city's final decision.

My recollection from the last contentious planning-related hearing (short term rentals) was that many public comments from even some of the most impacted residents were misinformed about what was being proposed, resulting in a lot more opposition than was actually present. This PUD is substantially more complex and broadly consequential to our housing crisis, so anything the city can do to provide accurate information and context will go a long way.

One question I did have (likely for the Mayor) is regarding the development agreement and specifically the deed-restricted housing component. I understand that this will also be subject to public hearing for the final plat, but am curious about whether the general contours of this have been worked out. Having worked with a builder who has experience constructing affordable housing and given the current rate environment, it's unfortunately difficult to see how 80% AMI home ownership pencils out without substantial subsidy - even beyond the land basis. I'm sure this will all be a part of the action plan, and content to hold tight for that. I am very supportive of the city pursuing every available tool to make housing more abundant and attainable for working families, including sales and property tax increases for the rest of us.

Many thanks,

Peter

Exhibit M
Comments Not Part of 3/22/2023 Meeting Packet

Erika Castro-Guzman <erikac@ci.white-salmon.wa.us>

FW: Four Oaks Subdivision

Jeff Broderick <planner@ci.white-salmon.wa.us> Wed, Mar 22, 2023 at 2:14 PM
To: Erika Castro-Guzman <erikac@ci.white-salmon.wa.us>

-----Original Message-----
From: Cheryl Park <cheryllee54@msn.com>
Sent: Monday, March 20, 2023 5:37 PM
To: planner@ci.white-salmon.wa.us
Subject: Four Oaks Subdivision

City of White Salmon Planning,

I am writing in support of the Four Oaks Subdivision project. I have lived in White Salmon for 16 years, been President of the Mt Adams Chamber of Commerce, and a member of the One Gorge lobbying group. Now, I'm on the BOD of the Mid-Columbia Children's Council providing early childhood education to preschool aged children in the five counties of the Gorge.
All of these organizations have at least one need in common … attainable housing for working families. Teachers, police, nurses, physical therapists, mental health specialists, childcare workers, city maintenance workers, and more, are essential to our community. The Four Oaks development would provide much needed housing for these essential members of our community. The lots sizes, as proposed, are about the same size as most lots within the city limits, so look and feel should not be a lot different than what already exists adjacent to the proposed Four Oaks development. I urge you to approve this development as submitted.

Cheryl Park

Sent from my iPhone

Exhibit M
Comments Not Part of 3/22/2023 Meeting Packet

Erika Castro-Guzman <erikac@ci.white-salmon.wa.us>

FW: Letter of Support for 4 Oaks development

Jeff Broderick <planner@ci.white-salmon.wa.us> Wed, Mar 22, 2023 at 2:15 PM
To: Erika Castro-Guzman <erikac@ci.white-salmon.wa.us>

From: David White <davidw@custominterface.net>
Sent: Thursday, March 16, 2023 1:52 PM
To: planner@ci.white-salmon.wa.us
Subject: Letter of Support for 4 Oaks development

To whom it may concern,

The 4 Oaks development in White Salmon is a much needed opportunity for additional housing in White Salmon, and may be one of the only viable options for new home buyers within city limits. White Salmon is growing and evolving, and our urban planning must evolve with it. Housing prices are unlikely to drop due to the demographics of the Gorge, and these lots along with the lots the city intends to develop may be one of the only opportunities for affordable housing. I hope that the city and its residents can see the logic in this, and have empathy for new home buyers in our area.

Kind regards,

David White

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March 20, 2023

Dear White Salmon Elected Officials,

I'm writing in response to the proposed "Four Oaks Subdivision," which is somehow still moving forward in spite of the very valid objections of everyone living near this project. There is zero local buy-in from those who will be affected, so why is this project- at least in this form- still alive?

Under the guise of "affordable housing," this project is nothing but an irresponsible, unethical money grab. If stakeholders were actually concerned about affordable housing, there wouldn't be so many barriers to ADUs on existing properties, and there would be more limitations and taxes on Air B&Bs to keep rentals in the housing supply.

I did notice that on some later documents, the word "affordable" was dropped so perhaps the intent all along was to get some feel-good buy-in, then do whatever they wanted in the first place. The city is planning to build/manage townhouses to benefit a handful of new families who move in, rather than lower water/sewer bills, maintain the roads they already have, and take other steps to benefit their current residents. This project will do nothing to make the area more affordable, unless the goal is to try to blight White Salmon and drive down everyone's property values.

There's no developer to oversee the entire project, no guarantees that the sidewalks and parking "proposals" won't magically disappear, and no other safeguards in place to keep this from becoming a ghetto with no infrastructure to handle the traffic and not enough policing to manage the increase in crime.

Well planned affordable home subdivisions can be a boon to the community, but this project is NOT a planned community. It's very concerning to be a resident in a town where elected officials don't listen at all to the concerns of residents. Yes, there are affordability problems. This is not an answer.

Regards, John Colson

WASHINGTON GORGE ACTION PROGRAMS
The Community Action Agency for Skamania and Klickitat Counties
P.O. Box 805, 115 W Steuben Street Bingen, WA 98605 509.493.3954 | 800.755.1192 | www.wagap.org

March 16, 2023

City of White Salmon Council
PO Box 2139
White Salmon, WA 98672

Dear Council Members,

Everyone deserves a safe place to call home. Everyone deserves to have the peace of mind that comes with having a roof over their head. In our local area, the challenge is that the current housing stock is both limited and expensive, and affordable housing simply does not exist here. That means that safety and peace of mind are not available to all.

Over the last decade, we've seen home prices and rents soar. Our neighbors who perform the work that make this such a great place to live, cannot themselves afford to live here. The people who work in our restaurants and breweries, who harvest and package our food, who clean our homes and offices, who harvest our timber, who teach and care for our children, all deserve to live here too.

As you may recall, Washington Gorge Action Programs and Mid-Columbia Community Action Council recently presented to you all on this very topic. Our 'road show' presented to every council and commission in the Gorge, and we heard over and over again, that affordable housing is something that our entire Gorge region is struggling with.

It has been years since Fair Market Rents, set by the U.S. Department of Housing and Urban Development (HUD) Federal guidelines were followed here in the Gorge. Washington State is ranked the 8th worst in the nation for underproduction of homes, as noted in a 2020 Crosscut report. Not surprisingly, according to the Washington State Department of Commerce, we've also seen homelessness increase in our state since 2013. We know that our state and our nation has seen, and will continue to see, economic fallout from the COVID-19 pandemic. Part of that fallout will be an increase in homelessness, as eviction moratoriums are lifted and people have nowhere to go.

What is affordable housing? An affordable dwelling is one that can be obtained for 30 percent or less of household income. Households are considered rent burdened when they pay more than 30 percent of their income towards rent or mortgage. Here in Klickitat County, as of 2015, 30-40 percent of households were considered rent burdened. This number has surely grown in the years since that study, "Housing Underproduction in the U.S.", was conducted.

I strongly encourage you to support our lower income population and to encourage development projects which can make affordable housing a reality. Nancy White's proposed project is just that, an opportunity for our city to help make the dream of living in White Salmon a reality for those who could not otherwise afford it.

Affordable Housing is something that must be supported; it is not merely a byproduct of more housing being constructed, but is something that must be carefully cultivated with our housing-insecure neighbors in mind. For our county to thrive, we must work to make sure that it is a great place for *everyone* to live, work, and play.

Sincerely,

Leslie Naramore

Leslie Naramore
Executive Director
Washington Gorge Action Programs

Exhibit M
Comments Not Part of 3/22/2023 Meeting Packet

Erika Castro-Guzman <erikac@ci.white-salmon.wa.us>

n. white property

mike rockwell <outstandinginhisfield@gmail.com> Wed, Mar 22, 2023 at 9:01 AM
To: nancy white <nancewhite@yahoo.com>, Erika Castro-Guzman <erikac@ci.white-salmon.wa.us>

Hi Erika and the City Council,
Unfortunately I cannot make this meeting but do have some comments to make about the proposed 4 Oaks subdivision that I hope you can read into the minutes.

I am in favor of this creation of more lots in the city limits for the simple reason that the City of White Salmon does not have enough houses for sale for the people that want to live here. There are currently, as of today, 11 properties listed under $1,000,000. The cheapest is $615,000! It is such a shame that that is currently the entry level price for houses in White Salmon! The reason for this is simply the time proven adage of supply and demand. There are just not enough houses available to keep the prices down.

I applaud the City, and Nancy White, for working together to try to address this issue. When the City approached Nancy approximately 3 years ago about trying to find a way to bring affordable housing to WS, she was willing to look at a proposal that would help alleviate this critical issue. I repeat, the City approached Nancy for this proposal. The solution involved her selling the property to the City at a price considerably below market value. It also included a rezone to accommodate the City's desire to build duplexes that further reduces the cost of building with the desire to transfer this savings on to the buyer. I would think that everyone that lives in the city would see this goal as forward thinking by all parties involved.

Let's also be clear about Nancy's choice at that moment. She could have gone forward with what was allowed at the time and market the lots very quickly at the then current value. They would have all been high dollar single family lots, as they were zoned for. Her dilemma around this was that she knew this deal with the City would take at least a year to unfold.... nobody thought it would be 3 years of valuable time as development prices skyrocketed during covid. The City's approach was continual and convincing enough for her to agree to waiting around for the studies, funding, and appropriate meetings such as this, and the one months ago at the Grange that were required to move this forward.

I know there has been some grumbling on FB, which I admit I am not a fan of because it tends to get vicious and out of control, ramping up the emotions instead of allowing reasonable and logical discussion around important issues, about the "giveaways" by the City for this development. I wish to state and hopefully make it clear that there were NO giveaways! They were simply a way for the City to partially pay for the agreed upon price for the discounted lots. They were NOT in addition to that considerably under market price for the set of lots that Nancy agreed to.

I hope the meeting goes well and involves civil discussion about how to help solve the housing crisis that I believe we all can see. I believe this Council and Nancy has done a good job in attempting to provide at least a partial solution to this very substantial issue.

Thanks to all for taking to time to consider all solutions to the housing crisis.
Mike Rockwell

21 March, 2023

To: All decision makers regarding the proposed “Four Oaks Subdivision”

As a White Salmon resident, I’d like to express my strong objections to this subdivision in its current form. This proposal is suggesting extremely dense housing, which has somehow increased in density since the proposal was first filed. The plan then also calls for off-street parking for 2 cars, and sidewalks on both sides of the road. Because the lots are so small, I’m concerned that these two important safety considerations of sidewalks and off-street parking (for 2 cars) will disappear as the project goes forward.

Many years ago, I lived in one of the Mike Kitts/Greg Crafts subdivisions in Hood River, and I’ve heard proponents of this project make comparisons. This proposed subdivision is nothing AT ALL like the Kitts projects. If there was a trusted builder/developer who was in charge of developing the entire subdivision in a consistent and ethical manner, I suspect that homeowners in the surrounding neighborhood would feel more confident in this project. As it’s proposed now, it’s a free for all, with each lot being developed individually, with no protections in place to make sure the integrity of the neighborhood is maintained.

Perhaps with larger lot sizes, fewer total cars, guarantees about parking and sidewalks, and a reputable developer to consistently build out the project, HOAs to prevent rentals, sell to locals, etc. then surrounding neighbors would feel better about losing this green space and wildlife habitat. As the project sits now, I can’t see any benefit to the existing White Salmon residents, and I can see many downsides with increased traffic, stress on the water system, and a likely increase in petty crime.

Those of us living near this proposed development have very valid concerns, and it’s a real frustration that those concerns haven’t been addressed or alleviated at any point in this project. I hope that those in charge will consider listening to neighbors if they continue to move this forward.

Regards, Tonya Colson

Exhibit M
Comments Not Part of 3/22/2023 Meeting Packet

Subject: Public Hearing March 22, 2023 – Proposed R-PUD Subdivision 2023.001
To: The Mayor of White Salmon, Council Members and Planning Commission
From: Patricia Arbogast, Resident of White Salmon
Landscape Architect 27 years, Math/Science Teacher K-12 10 years

Submission of Written comments: Please review the following <u>objections to the Four Oaks, 31 lots</u>, proposed development as designed with the current density.

Livability in Four Oaks, 31 lots and Surrounding Neighborhoods: Density too High

1. Please examine the density of Four Oaks, 31 lots proposed, in relation to the surrounding neighborhoods and the rest of the city of White Salmon.
2. The proposed <u>density appears to be greater than any housing area of White Salmon</u>, with a few small areas of exception.
3. Four Oaks, 31 lots, with the density as proposed, will impact the surrounding neighborhoods by a greater increase in traffic, noise and city light. A project of this density will change the current character of the neighborhoods in the City of White Salmon. See Appendix A attached to these comments for a comparison of existing homes sold last year in White Salmon to the proposed Four Oaks, 31 lots.
4. Four Oaks, 31 lots, with this density will impact daily livability of its residents. Noise will be greater from residents living in tight spaces, daylight will be lessened by crowding of buildings, trees and gardens will be more difficult to plant. There is not enough green space around the lots. Children have little room to play, pets will be confined to small spaces.
5. <u>Based on the proposed density affecting livability in White Salmon, please deny the plans for Four Oaks</u>, as proposed with 31 lots, according to the statements listed at the end of this section* in the 17.75.040 R-PUD section B part b in the development standards.

Street Grade of the site is 10.5-17.5%: Density too HIgh

1. By examining the grade shown in the draft engineering plans, the grade is steep and will affect walkability on a daily basis, driving in winter, snow removal, garbage removal in winter, and a great increase in drainage off the land after structures and streets are built. For example, for lots 22-31, the plan shows a 5 foot drop over a 30-35 foot width on the lots at the street. That translates to 10.5% grade change. Lots 5-14 show 17.5% grade change for the width of the lot along the street. Grade over 15% is the definition of a steep slope in building standards and will create many challenges for construction, driveability, and drainage. Residents will be deterred from walking on steep slopes and will be dependant on leaving their homes in vehicles most of the time. This will further increase the traffic coming onto Main street, Estes and throughout the city. The current traffic study shows close to 300 trips per day if the Four Oaks subdivision is built with 31 lots.
2. Also, examine existing homes in White Salmon on steep grades. One larger area with newer homes on a steep slope can be seen by going to Spring street and look towards the schools. The homes north of Spring street have been have built at a much lesser density than the proposed Four Oaks, 31 lots, in in order to accommodate the grade.
3. <u>Based on the steep slopes of the site, please deny the plans for Four Oaks, 31 lots at the proposed density</u>, according to the statements listed at the end of this section* in the 17.75.040 R-PUD development standards.

Exhibit M
Comments Not Part of 3/22/2023 Meeting Packet

***17.75.040 - R-PUD development standards.**

B. Permitted Density.

b.Maximum permissible density is presumed to be site and design dependent and approval of development at the maximum permissible density is not assured in every instance;

Please review the following <u>suggestions to the Four Oaks</u>, proposed development.

1. Consider a site plan with a combination of the following; ten or fewer lots with the existing zoning for R-1, minimum 7,000 s.f., single family detached lots and ten lots, 3,000 s.f. minimum, gifted to the city for affordable home ownership with either duplexes or single family detached homes.
2. Consider adding more open space on the site to enable larger tree plantings and to have area for residents to enjoy the property. This could also be beneficial to have area for snow removal in the winter.
3. Consider a cul-de-sac or non-thru street with turn around, for safety of residents and for ease of maneuvering larger vehicles.

Exhibit M

Appendix A: Comments Not Part of 3/22/2023 Meeting Packet

White Salmon Homes Sold in the last year $360,000-685,000 - (less density) <u>versus</u> Four Oaks Subdivision, 31 lots (majority of lots, more density)

760 NW Michigan Ave.	1,686 s.f.	3 acre lot	$599,000**
887 NE Stauch Ave.	2,229 s.f.	1.21 acre lot	$685,000**
1379 N.Main Ave	2,232 s.f.	1.32 acre lot	$400,000**
1040 SW Pucker Huddle Rd.	2,400 s.f.	0.50 acre lot	$457,000**
1045 Schoolview Pl	2,068 s.f.	0.49 acre lot	$680,000**
1441 SW Brislawn Loop Rd	1,144 s.f.	0.35 acre lot	$432,00***
412 NE Wisconsin St.	1,616 s.f	0.32 acre lot	$550,000**
625 NE Estes	1,296 s.f.	0.24 acre lot	$575,000**
251 SW Captain Cook Rd.	1,077 s.f.	6,970 s.f. / 0.16 acre	$545,000**
150 NW Manly St.	1,980 s.f.	6,669 s.f. / 0.153 acre	$535,000**
381 NE Wisconsin St.	1,676 s.f.	6,534 s.f./ 0.15 acre	$530,000**
211 NE Columbia St.	1,390 s.f.	6,534 s.f. / 0.15 acre	$456,000**
475 SE Wyers St.	1,248 s.f.	6,098 s.f. / 0.14 acre	$360,000**
2 lots proposed at Four Oaks		6,000-7,000 s.f	
650 NE Wauna Ave #652	1,104 s.f.	5,663 s.f. / 0.13 acre	$435,000**
4 lots proposed at Four Oaks		5,000-6,000 s.f.	
106 Pine Dr.	2,096 .f.	4,891 s.f./ 0.112 acre	$469,000**
7 lots proposed at Four Oaks		4,000-5,000 s.f	
220 NW Byrkett Pl duplex	1,570 s.f.	3,484 s.f. lot	$629,000**
218 NW Byrkett Pl duplex	1,480 s.f.	3,484 s.f. Lot	$609,000**
10 lots proposed at Four Oaks		3,000-4,000 s.f	
8 lots proposed at Four Oaks		2,535-3,000 s.f.	

**Realtor.com

Exhibit M
Comments Not Part of 3/22/2023 Meeting Packet

TO: **City of White Salmon, Planning Commission**

Erika Castro-Guzmán at Erikac@ci.white-salmon.wa.us.

RE: **Four Oaks Residential Subdivision, Parcel Number 03111909100200**

From: **Jenn Sharp, PO Box 2544, White Salmon, WA 98672**

The City of White Salmon is desperately in need of housing, primarily affordable but also market rate. I am in support of the Four Oaks Development. Having reviewed the Findings and Recommended Conditions of Approval (both original and Updated 3-20-23 version), I'm pleased to see that the City has undertaken a thorough review of the proposed R-PUD, including; traffic, infrastructure, and utility impacts.

The City of White Salmon and Community at large have an opportunity to far exceed current standard development practices, and by doing so setting an example for sustainable, affordable, and equitable development in this amazing place we call home. I would hope that consideration would be given to incorporating some of the following measures as planning and design continue:

- Distribute the affordable lots throughout the development, currently they are segregated along the north.
- Solicit a Community Land Trusts (CLT) to purchase and hold the ten affordable lots making the homes deeply affordable by removing the cost of the lot from the mortgage. It is possible to achieve affordability, encourage home ownership, build equity, and maintain those lots as permanently affordable. Examples of this can be found in Bend, Oregon where socio-economic and housing shortages exist that are very similar to those which currently plague White Salmon.
- Encourage Universal Design measures, thereby allowing seniors and individuals with mobility issues to live and thrive in our community.
- Consider offering System Development Charge (SDC) reductions specifically for the ten affordable lots to help support deeper affordability.
- Do not connect the R-PUD to natural gas service, as state requirements that are likely to take effect in the very near term around elimination of gas fired appliances will quickly render these homes obsolete- not to mention the adverse effects on the occupants where gas fired appliances are used.
- Ensure that electrical service to the homes is property sized to accommodate current or future installation of EV charging stations.
- Ensure that energy efficiency code is strictly enforced by inspectors.
- Ensure that all water conservation measures currently available to residential construction and landscaping are utilized in these new homes.
- Encourage the use of photo-voltaic (PV's) on homes that have solar access.
- In lieu of PV's on homes that do not have solar access consider the possibility of Community Solar- Microgrids placed off site in the community that offset the cost of energy cost for home owners. Many examples exist in Oregon and a few are in development in Washington.
- In lieu of installing PV's on homes initially, ensure that the roof systems are design to accommodate PV's in the future and infrastructure is in place within the homes.
- Enforce measures prescribed by the Wildland Urban Interface (WUI) that exists in White Salmon and in very close proximity to this R-PUD.

Sincerely,

Jenn Sharp

Exhibit M
Comments Not Part of 3/22/2023 Meeting Packet

472 Sunnyside Road
Trout Lake, Washington 98650

March 22, 2023

White Salmon Planning Commission
City of White Salmon
100 N Main Ave,
White Salmon, Washington 98672

RE: *Public Hearing – Proposed R-PUD Subdivision 2023.001*
Submitted to Erica Castro Guzman at Erikac@ci.white-salmon.wa.us

Dear Planning Commissioners:

Thank you for the opportunity to comment. I support this proposal because I think it is a step in the right direction for affordable housing in White Salmon. The affordable housing outcome, however, depends on the City of White Salmon finding a way to purchase the lots and then permanently protect the lots as affordable. I do not see any plan for that in the R-PUD proposal. There is reference to a Development Agreement that is being negotiated and which must be filed before the parcels are recorded, but I don't know what's in the agreement. Will the purchase of the lots by the City of White Salmon be specified there? If not, then where? The permanent affordability of these lots is a very critical outcome for this project, and I would be more comfortable if there were more information.

That said, affordable housing and the purchase by the City are mentioned a couple of times in the document provided for this hearing, including in the Finding for Criteria B in Chapter 17.75.050 R-PUD "approval criteria". Approval depends on meeting the purposes of the R-PUD, as stated in Chapter 17.75.010 "Purpose". Purposes for an R-PUD include:

> "A. Provide flexibility and support for implementation of innovative residential site plans that address diversity in housing types; and
> C. Provide opportunities for households of various sizes, ages, and incomes by promoting diversity in the size, type and price of new residential development in the city;"

Approval criteria are found in 17.75.050. Criteria B states:

> "The master plan uses an innovative approach to meet the purposes stated in Section 17.75.010, e.g., it integrates a variety of residential uses, provides community and public benefits, protects existing natural resources, and provides adequate and efficient public services and utilities;".

The finding for Criteria B is:

> " Based on a mix of single family residences and the potential of townhomes for those below 80% AMI for the 10 parcels the City intends to purchase, and offering more residential units for more people to find a place to live, the Applicant meets this standard.".

It is my personal belief that the housing market as we know it will not and cannot provide affordable housing. This project, though, will have 10 parcels kept permanently affordable by a mechanism chosen by the City of White Salmon, and that is significant. As well, the project does have a variety of lot sizes, some of them possibly small enough to not be so susceptible to the forces driving up real estate prices. This is a step in the right direction.

Short-term rental use is a danger to affordability. I hope that the City's short-term rental ordinance will apply and be applied to the residences developed on these lots.

I will take it as a matter of faith that the conditions specified will be observed and enforced. That said, I know that there are deep concerns with traffic generated by this and by another adjacent subdivision currently on the drawing board. I think it is imperative for many reasons for the city and the county to evaluate and address these concerns. Cumulative effects of other proposed or likely developments in this area need to be considered. A traffic study for one subdivision is not sufficient.

Very truly yours,

Patricia L. Arnold

Exhibit M

Comments Not Part of 3/22/2023 Meeting Packet

Jeff Broderick <planner@ci.white-salmon.wa.us>

Four Oaks Subdivision - Subdivision Application (WS-SUB-2023.001)

2 messages

trish arbogast <trisharbogast@gmail.com> Mon, Mar 6, 2023 at 3:33 PM
To: "planner@ci.white-salmon.wa.us" <planner@ci.white-salmon.wa.us>

Date: March 6, 2023

To: Jeff Broderick, City Land Use Planner
From: Patricia Arbogast, White Salmon resident

This letter is to inquire about the zoning requirement for the Four Oaks Subdivision project. Is the property that this project is located on zoned for single family residential with 7,000 s.f. lots as stated in the traffic study?

After reviewing the information available on the city website, the following information was found:

-The zoning map on the White Salmon city website shows this area at Klickitat county zoning, suburban residential.
-The traffic study for the Four Oaks subdivision states the zoning is for single family residential with 7,000 s.f. lots.
-The Four Oaks project application, plat map and draft engineering plans show lots between 2,935 s.f. to 6,925 s.f.

Jeff Broderick <planner@ci.white-salmon.wa.us> Tue, Mar 7, 2023 at 2:26 PM
To: trish arbogast <trisharbogast@gmail.com>
Bcc: Erika Castro-Guzman <erikac@ci.white-salmon.wa.us>

Trish-

Thank you for your comments about the Four Oaks proposal. While your comments below are correct for the R-1 zone, the applicants are pursuing a residential planned unit development (R-PUD), something that is allowed per City code. The code for R-PUD development is WSMC 17.75.050 and I am in the process of reviewing their application materials for compliance with code and writing findings and a recommended decision in advance of the March 22 Planning Commission meeting. The development standards for R-PUD developments are different than the standard R-1 zone, but R-PUD developments that meet code are permitted within R-1, R-2 and R-3 zones.

Thanks!

Jeff Broderick

Land Use Planner

City of White Salmon

PO Box 2139

White Salmon, WA 98672

O: 509-493-1133 #204

planner@ci.white-salmon.wa.us

Exhibit M

Comments Not Part of 3/22/2023 Meeting Packet

I am available for in person meetings by appointment on Mondays and Fridays and available for drop in/appointments between 8-5pm at City Hall on Tuesdays, Wednesdays, and Thursdays. The easiest way to reach me is by email and/or office cell phone above. Thank you.

Disclaimer: The Planning Department strives to give the best customer service possible and to respond to questions as accurately as possible based upon the information provided. However, answers given at the counter and/or prior to application are not binding and they are not a substitute for formal Final Action, which may only occur in response to a complete application to the Planning Department. Those relying on verbal input or preliminary written feedback do so at their own risk. Zoning, Land Division, and other White Salmon Municipal Code sections are subject to change.

[Quoted text hidden]

Exhibit M
Comments Not Part of 3/22/2023 Meeting Packet

Erika Castro-Guzman <erikac@ci.white-salmon.wa.us>

Public Hearing – Proposed R-PUD Subdivision 2023.001

DAVID ROTH <dave@fairplanetadvisors.com> Wed, Mar 22, 2023 at 2:52 PM
To: "planner@ci.white-salmon.wa.us" <planner@ci.white-salmon.wa.us>, Erika Castro-Guzman <erikac@ci.white-salmon.wa.us>
Cc: DAVID ROTH <dave@fairplanetadvisors.com>

Good afternoon,

I am writing to express my support of the City of White Salmon moving forward on the purchase of the proposed property:

(*Proposed Four Oaks Residential Planned Unit Development The Applicant seeks a Residential Planned Unit Development, in accordance with White Salmon Municipal Code Chapter 17.75—Residential Planned Unit Development (R-PUD), on tax parcel number 03111909100200 in the R-1 Single-Family Residential District along N Main Street. The proposal is to divide the 4.33-acre parcel into 31 lots eventually.)*

As a business owner here in downtown White Salmon, a resident up Snowden Rd., and with the dream of our children being able to possibly have some level of affordable housing…building single family and higher density style homes is a clear need in our town. This land purchase is just one of many steps needed to begin meeting our local housing crisis.

Please extend my gratitude to the members of the commission and all the individual present tonight for continuously improving our community.

Sincerely,

David Roth

David M. Roth, CPFA™ BFA™ Financial Planner (he/him/his)
Office / Text: 509.398.8428 | Cell: 541.705.7918

Office Location: 107 W. Jewett Blvd., Suite 100, White Salmon, WA

Mailing Address: 45 Kida Rd., White Salmon, WA 98672

WAOIC# 798346; CRD#6263680; NPN#16456469

Please consider the environment before printing this email.

www.FairPlanetAdvisors.com

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Securities offered through Securities America, Inc. Member FINRA/SIPC. Advisory Services offered through Securities America Advisors, Inc. Fair Planet Advisors and Securities America are separate entities. Trading instructions sent via email will not be honored; please call me or Securities America, Inc. at 1-800-747-6111. Please be advised that communications regarding trades in your account are for information purposes only. You should continue to rely on confirmations and statements received from the custodian(s) of your assets. The text of this communication is confidential, and use by any person who is not the intended recipient is prohibited. Any person who receives this communication in error is requested to immediately destroy the text of this communication without copying or further dissemination. If you no longer want to receive e-mail from me, please reply to this email with the word "unsubscribe" in the subject line. I will promptly remove your email from future correspondence. Thank you.

5 attachments

image001.jpg
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image003.jpg
17K

image005.jpg
11K

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4K

image009.png
3K

Exhibit M
Comments Not Part of 3/22/2023 Meeting Packet

Erika Castro-Guzman <erikac@ci.white-salmon.wa.us>

Proposed Four Oaks PUD

Scott Clements <scottclements8@gmail.com> Wed, Mar 22, 2023 at 2:59 PM
Reply-To: scottclements8@gmail.com
To: Erikac@ci.white-salmon.wa.us

Thank you for receiving my comments re. this important proposed project.

Four Oaks would be a significant addition to our community and Western Klickitat County, especially at a time when the stress of finding affordable housing is clearly affecting our residents, would be residents and employers. It is likely a contributory factor in our declining student enrollment, and in the not so long-term threatens the sustainability of our community, at least if we envision it as a place where people continue to be able to both work and live here.

I urge your favorable consideration of this proposed project.

Respectfully,

Scott Clements

.

Scott Clements
Mail address: P.O. Box 2345
White Salmon WA, 98672
Street address: 514 N.E. Wauna St
Phone: 503-329-1099

Exhibit M
Comments Not Part of 3/22/2023 Meeting Packet

Erika Castro-Guzman <erikac@ci.white-salmon.wa.us>

Public Hearing – Proposed R-PUD Subdivision 2023.001

Sasha Bentley <sasha.r.bentley@gmail.com> Wed, Mar 22, 2023 at 2:40 PM
To: Erikac@ci.white-salmon.wa.us

See comment below. Thank you!

My name is Sasha Bentley and I live on Loop Road just outside of White Salmon city limits. I support the development of more housing in White Salmon but have some things I'd like to see

- more than 1/3 of the planned development should be for affordable housing
- at least 1/3 should also be for lower-income housing. What is considered affordable housing today leaves out too much of our community.
- stipulate that this housing for affordable and/or low-income will stay that way forever. I've heard of sunset clauses and after a few years the attainable housing is gone. I don't want to see that happen here.
- require the developers to prioritize building the attainable housing first. I don't want to see all the expensive houses built and then an economic crisis, change of ownership, or other issues to change the plans to build the attainable home lots in this proposed development.
- a fee, tax, or portion of the profits on and from the developer should be used to pay for additional infrastructure that needs to be created

Exhibit M
Comments Not Part of 3/22/2023 Meeting Packet

Erika Castro-Guzman <erikac@ci.white-salmon.wa.us>

FW: Four Oaks Project

2 messages

Jeff Broderick <planner@ci.white-salmon.wa.us> Wed, Mar 22, 2023 at 4:33 PM
To: Erika Castro-Guzman <erikac@ci.white-salmon.wa.us>

From: Bernadette Williams <butterflyessentials@gmail.com>
Sent: Wednesday, March 22, 2023 4:30 PM
To: Planner@ci.white-salmon.wa.us
Subject: Four Oaks Project

Good afternoon,

I am writing in support of the Four Oaks Subdivision!!! I have been very concerned about the lack of affordable housing in our area for a long time. This subdivision is set up beautifully, in my perspective, as it is within easy walking distance of all the schools, as well as the downtown area. Currently, our service employees find it extremely difficult to find housing in the area at all, let alone affordable housing. Many of them are driving from Goldendale, Wishram, Cascade Locks, etc. If they could find affordable housing in our area, this will also contribute to less fossil fuel consumption, as well as keeping their money in the community!

I am also very encouraged about the condition that the housing is only available to households with an income of less that $63,000, which will ensure that these homes do not become "second homes" or rental properties. What comes to mind are the teachers working at our schools who make less than the maximum income allowable and also have families to support. Rent in our area is not affordable even on a teacher's salary!!! And teachers are VITAL to our community!!!

SO many more people will benefit from this project than will be challenged by it!

PLEASE approve this project!!! Thank you for your consideration!!!

Peace and blessings,

Bernadette Williams

Master AromaSounds Instructor, Lifetime Certified CARE Instructor,

Certified Raindrop Harmonics Specialist, Certified Aromatherapy Coach,

Licensed Spiritual Healer

Exhibit M
Comments Not Part of 3/22/2023 Meeting Packet

Butterfly Essentials & Spiritual Healing
Website: www.butterflyessentials.com

Contact: 503-803-2241
YL Member No. 974711

Erika Castro-Guzman <erikac@ci.white-salmon.wa.us> Wed, Mar 22, 2023 at 4:43 PM
To: butterflyessentials@gmail.com

Hi Bernadette,

We appreciate your comments.

The Planning Commission Public Hearing will be held in person at 119 NE Church Ave and via Zoom Teleconference. This meeting's agenda (including Zoom information) appears on the following link on March 22, 2023: https://www.white-salmon.net/bc-pc/page/planning-commission-meeting-48

Kindly,

Erika Castro Guzman | *City of White Salmon (509) 493.1133 ext 209*

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Erika Castro-Guzman <erikac@ci.white-salmon.wa.us>

Public Hearing – Proposed R-PUD Subdivision 2023.001

3 messages

Sasha Bentley <sasha.r.bentley@gmail.com> Wed, Mar 22, 2023 at 2:40 PM
To: Erikac@ci.white-salmon.wa.us

See comment below. Thank you!

My name is Sasha Bentley and I live on Loop Road just outside of White Salmon city limits. I support the development of more housing in White Salmon but have some things I'd like to see

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- a fee, tax, or portion of the profits on and from the developer should be used to pay for additional infrastructure that needs to be created

Erika Castro-Guzman <erikac@ci.white-salmon.wa.us> Wed, Mar 22, 2023 at 3:09 PM
To: Sasha Bentley <sasha.r.bentley@gmail.com>

Hi Sasha,

We appreciate your comments.

The Planning Commission Public Hearing will be held in person at 119 NE Church Ave and via Zoom Teleconference. This meeting's agenda (including Zoom information) appears on the following link on March 22, 2023: https://www.white-salmon.net/bc-pc/page/planning-commission-meeting-48

Kindly,

Erika Castro Guzman | *City of White Salmon (509) 493.1133 ext 209*

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[Quoted text hidden]

Sasha Bentley <sasha.r.bentley@gmail.com> Wed, Mar 22, 2023 at 6:14 PM
To: Erikac@ci.white-salmon.wa.us

I forgot a bullet point!

- Please don’t cut down any trees

Thank you!
Sasha
[Quoted text hidden]

File Attachments for Item:

B. Approval of Parklet Plan

1. Presentation and Discussion

2. Action

Department Head:	TR
Clerk/Treasurer:	SMP
City Administrator:	TR
Mayor:	

COUNCIL REPORT

[X] **Business Item** [ ] **Consent Agenda**

Needs Legal Review:	Yes, completed
Meeting Date:	April 19, 2023
Agenda Item:	City of White Salmon 2023 Parklet Program in Conjunction with Washington State Department of Transportation
Presented By:	Troy Rayburn, City Administrator

Action Required:
Approve City of White Salmon 2023 Parklet Program in Conjunction with Washington State Department of Transportation. See attached Agreement and Exhibits A and B.

Motion for Business Item / Proposed Motion for Consent Agenda:
Motion to approve Washington State Department of Transportation's Agreement and corresponding Exhibits A and B -- relating to Use of City Regulated Parklets Adjacent to Certain Businesses and Required Parklet Clearance on SR 141 -- for 2023 Parklet Program in the City of White Salmon's downtown core on E. Jewett Boulevard from N. Main Avenue to SE 2nd Avenue.

Explanation of Issue:
Small business owners on E. Jewett Boulevard approach the city about continuing the parklet program.

City reached out to and engaged many of the small businesses on both sides of E. Jewett Boulevard from N. Main Avenue to SE 2nd Avenue. Consensus was overwhelmingly supportive.

City worked with Washington State Department of Transportation Special Events Division to draft City of White Salmon's 2023 parklet program, including requirements and standards and limitations contained in Exhibit A.

According to WSDOT, no map depicting locations of parklets is required. Number of markets and spaces occupied must correspond with Agreement, Page 1, second paragraph.

City Public Works Department will drop off and assemble parklets. Adjacent business who use parklet is responsible for parklet from set up to take down per criteria listed in Exhibit A and Exhibit B.

Council Options:
City Council has the following options available at this time:
1. Accept the Staff Recommendation.
2. Revise the Staff Recommendation.
3. Refer this issue back to staff for additional work.
4. Other action as desired by the council.

Fiscal Analysis:
City is responsible for all costs inquired as it pertains to the Washington State Department of Transportation. See standard clause under Section A on Page 2 of Agreement.

Recommendation of Staff/Committee:
Staff recommends approval of the attached Agreement and corresponding Exhibits A and B regarding to Use of City regulated Parklets Adjacent to Certain Businesses and Required Parklet Clearance on SR 141.

Follow Up Action:
No specific follow up at this time.

Washington State Department of Transportation

Southwest Region
11018 Northeast 51st Circle
Vancouver, WA 98682-6686
360-905-2000 / FAX: 360-905-2222
TTY: 1-800-833-6388
www.wsdot.wa.gov

Troy Rayburn, City Administrator
City of White Salmon
100 N. Main Street
White Salmon, WA 98672

Re: City of White Salmon
COVID 19 Temporary Roadway Reallocation
SR 141, MP 1.47 vicinity

This agreement, made and entered into on this 11th day of April, 2023, by and between the Washington State Department of Transportation, hereinafter referred individually to as "WSDOT" or "Party", and the City of White Salmon, hereinafter referred to individually as the "PERMITTEE" or "Party", and collectively referred to as "Parties "for the purpose of implementing a **Temporary Roadway Reallocation** on state highway right of way.

Whereas, the PERMITTEE intends temporarily reallocate a roadway as follows: four parklets consisting of parking spaces located on Jewett Blvd (State Route 141), hereinafter referred to as the "Temporary Roadway Reallocation". Two of the parklets take four parking spaces; one parklet takes two; and the last parklet takes one space.

Whereas, WSDOT conditionally approves your Temporary Roadway Reallocation on the highway and dates listed below, subject to the terms and conditions in this Agreement and any attached Exhibits (See Exhibit A and B).

SR: 141	**Travel Direction: Both**
Begin Milepost: 1.44	**End Milepost: 1.49**
Begin Date: May 1, 2023	**End Date: July 30, 2023**
	(90 days maximum, renewal extension upon request.)

NOW, THEREFORE, in consideration of the terms, conditions, performances and covenants herein set forth WSDOT and the PERMITTEE agree as follows:

I.Administration and Procedures

The purpose of this Agreement is to define WSDOT's requirements and the Parties' responsibilities concerning operation of the Temporary Roadway Reallocation on state highway right of way. <u>This Agreement is not effective unless or until signed by WSDOT and by the PERMITTEE prior to the implementation of the roadway reallocation.</u> The Parties understand that no guarantees, representations, promises, or statements expressed

or implied have been made by WSDOT except to the extent that the same are expressed in this Agreement signed by both Parties.

Any modification to the Agreement will be in writing and agreed to by both Parties.

A. PERMITTEE is responsible for all costs, including cost incurred by WSDOT. Costs may include, but not limited to, labor costs, equipment related costs, and indirect costs for services, such as: traffic control, maintenance operations and work zone safety or other highway operations activities.

B. PERMITTEE is responsible for clean up after the Temporary Roadway Reallocation is reopened, returning any and all state highway facilities to the state or condition that existed prior to the reallocation. This work is to be done at PERMITTEE'S expense and to the satisfaction of WSDOT.

C. The PERMITTEE is required to comply with all laws and regulations concerning its use of state highway right of way.

II. Indemnity

To the extent allowed under Washington law, PERMITTEE, its successors, and assigns, shall protect, save, and hold harmless WSDOT, its authorized agents and employees, from all claims, actions, costs, damages (both to persons and/or property) or expenses of any nature whatsoever by reason of the acts or omissions of PERMITTEE, its assigns, agents, contractors, licensees, invitees, or employees, arising out of or in connection with any acts or activities related to this Agreement, whether those claims, actions, costs, damages, or expenses result from acts or activities occurring on or off the Premises. PERMITTEE further agrees to defend WSDOT, its agents and employees in any litigation, including payment of any costs and reasonable attorney's fees, for any claims or actions commenced, arising out of, or in connection with acts or activities related to this Agreement, whether those claims, actions, costs, damages, or expenses result from acts or activities occurring on or off the Premises. This obligation shall not include such claims, actions, costs, damages, or expenses which may be caused by the sole negligence of WSDOT or its authorized agents or employees, provided that, if the claims or damages are caused by or result from the concurrent negligence of (1) WSDOT, its agents or employees; and (2) PERMITTEE, its assigns, agents, contractors, licensees, invitees, or employees, this indemnity provision shall be valid and enforceable only to the extent of the negligence of PERMITTEE or its assigns, agents, contractors, licensees, invitees, and employees.

The indemnification provisions contained in this Section shall survive the termination or expiration of this Agreement.

III.Plan for Positive Pedestrian Protection and Traffic Control Plan

WSDOT has determined that a plan, as shown in Exhibit B, is necessary for **Positive Pedestrian Protection** related to the temporary roadway reallocation. The purpose of Positive Pedestrian Protection is to ensure pedestrians utilizing the roadway reallocation space do not inadvertently enter the highway. The PERMITTEE is responsible for the maintenance and application of these devices to prevent pedestrians from entering the highway.

When WSDOT has determined that Exhibit B shall conform to the traffic control standards of the Manual on Uniform Traffic Control Devices (MUTCD), the PERMITTEE shall provide a plan that was previously reviewed by WSDOT and are hereto attached as Exhibit B, and by this reference incorporated into this Agreement.

In addition, the following requirements apply:

a. PERMITTEE is responsible for acquiring all traffic control devices, and shall have all traffic control devices installed per the traffic control plan prior to commencement of the roadway reallocation.
b. PERMITTEE shall ensure that traffic control operations and positive pedestrian protection are maintained by actively monitoring the temporary reallocation zone to ensure the operations for all users remain acceptable.
c. PERMITTEE shall submit weekly reports to WSDOT on operations and effectiveness of the temporarily reallocated section.

In the event of a full highway closures, the following requirements shall be met:

a. The EVENT PERMITTEE is required to provide notification of a road closure, at least 72 hours in advance, to all fire and law enforcement departments, ambulance companies, and transit agencies that would be affected by the closure. The EVENT PERMITTEE is required to comply with RCW 47.48.020 and with any subsequent amendments thereto. Notice of closure signs that EVENT PERMITTEE shall post under purview of this statute shall state at a minimum, 'SR ____TO BE CLOSED *day, date, time* AT *location.*', provided that EVENT PERMITTEE shall insert the day, date, time and post at each end of the state highway, county road, or city street or portion thereof to be closed or restricted. The signs shall have 6-inch minimum size capital black letters on a white background with a black border and shall be fabricated so the sign will not be affected by weather conditions.

PERMITTEE and WSDOT agree that operational decisions and/or emergency situations may require roadway reallocations to be opened or ceased immediately. As a condition of the

Temporary Roadway Reallocation, local agencies will work with emergency fire and medical to develop an emergency response plan to reopen the roadway. WSDOT shall not be liable for any damages, or loss arising from the decision to reopen the roadway.

PERMITTEE shall indicate concurrence by signing and returning the enclosed copy of this Agreement to WSDOT. Failure to do so, or any alteration of this document, will render this Agreement invalid. If PERMITTEE has any questions, please contact Gary Weiss at (360) 949-6461.

The undersigned acknowledges that they are authorized to execute this Agreement and bind their respective entities to the obligations set forth herein.

LOCAL AGENCY	**WSDOT**
_____	_____
SIGNATURE	SIGNATURE
_____	_____
PRINTED NAME	PRINTED NAME
	____Region Administrator Washington State Department of Transportation
_____	
OFFICE	____Region Traffic Office Division PO Box 47344 Olympia, Washington Fax: Email:weissg@wsdot.wa.gov
_____	_____
DATE	DATE

Exhibit A

City of White Salmon
Use of City Regulated Parklets Adjacent to Certain City Businesses

Purpose:

The reason for this Administrative Policy relating to the use of regulated parklets adjacent to certain private businesses is to implement standards and requirements for efficient use of existing right-of-way, public safety and protection of adjacent businesses operations and ability to provide service.

Definition:

For purposes of this Policy, "parklet(s)" means street parking spaces directly in front of business that allows temporary use and occupancy to expand operations and provide service at the same level as those services provided inside the establishment.

Requirements & Standards:

The use of parklets will be subject to and in accordance with the following requirements and standards:

1. Per Washington State Department of Transportation, parklet is available on for 90 days. Agreement may be extended by one month by request.
2. The parklet shall not be used as waiting area. The business shall provide the same level of service at and on the parklet as services provide inside the establishment.
3. The business will establish a uniform boundary using street parking spaces directly in front of business and shall not encroach into street parking spaces in front of adjacent or neighboring businesses.
4. Each business is responsible for ensuring that the parklet will not impede (a) access to American with Disabilities Act (ADA) parking or ADA assistance ramps, and/or (b) sidewalk access or pedestrian travel.
5. It is the responsibility of the business to monitor and assess the parklet for safety of use and ensure customer's welfare is not compromised. Business will take action to correct safety issues without altering parklets' design and function.
6. City shall not be held responsible for crime, damage or theft of business property used in parklet. Without otherwise limiting the immediately preceding sentence, each business using a parklet assumes full risk for any crime, damage or theft of customer or business property in parklet.
7. All landscaping bulb-outs and/or area will remain clear of signs or other aspects associated parklet.
8. No parklet (an/or use thereof) will impede access to, signage, or storefront window display of neighboring business.
9. No signage shall be adhered or placed on parklet that could be a distraction or create a line-of-site issue for passing vehicle drivers.

Exhibit A

10. Each business will take down and put away merchandise, supplies, etc. at the end of each business day.
11. Each business is responsible for keeping parklet clean and clear of waste, garbage, and/or debris of any type.
12. Parklets hours of operation will correspond with businesses' applicable business hours of operation.
13. Each business that uses a parklet (and any parklet use) shall comply with all applicable federal, state, and local laws, rules, and regulations, including, without limitation, the American with Disabilities Act of 1990, and any regulations of any administrative agency thereof, and applicable direction or guidance provided by Klickitat County Public Health.
14. Each business shall fully comply with all Washington State Department of Transportation (WADOT) standards and agreements. See Exhibit B attached.

Limitations:

Notwithstanding anything contained in these requirements and standards to the contrary, the temporary use of a parklet or parklets is subject to the conditions, restrictions, and/or limitations the city determines necessary and appropriate from time to time, including without limitation, the following:

1. City may, in city's sole discretion, immediately revoke any permission to use a parklet at any time or any reason. Notwithstanding anything contained in this Policy to the contrary, the use of parklet will not convey any right, title, and/or interest in the public right-of-way, but will be deemed revocable permission to use the public right-of-way for limited purposes contained in this Policy.
2. City expressly reservices the right to (a) terminate and/or modify this Policy from time to time, (b) immediately revoke the use of a parklet at any time and for any reason, (c) impose such conditions, limitations, and/or restrictions on the use of a parklet as city deems necessary, and (d) regulate the right to use the right-of-way for similar or different purposes.

Acknowledgement:

I attest by my signature that I have read and understand the requirements and standards associated with the Use of City Regulated Parklets Adjacent to Certain City Businesses.

_____	_____	_____
Business Owner or Representative	Position / Title	Date

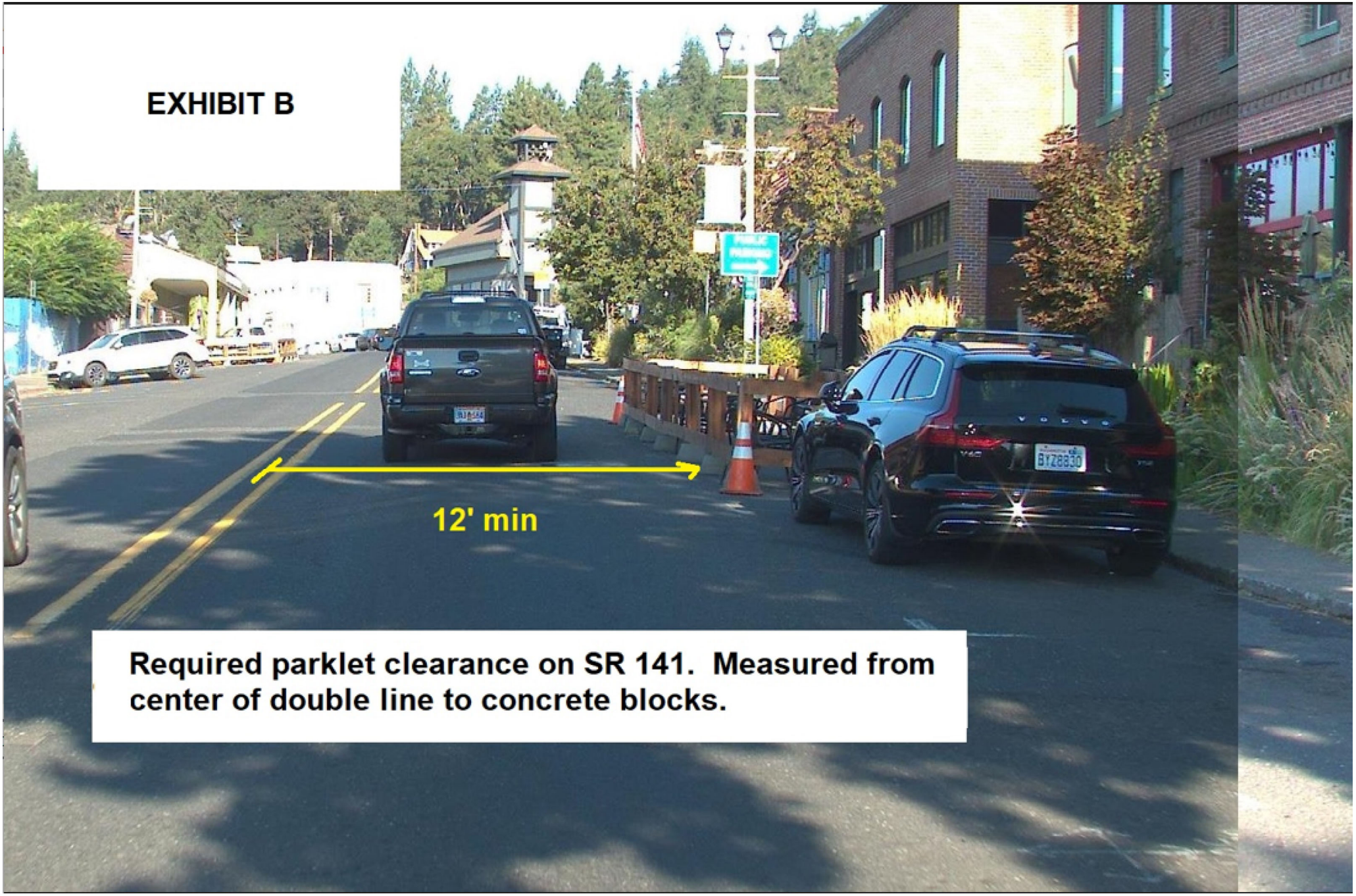
EXHIBIT B
12' min
Required parklet clearance on SR 141. Measured from center of double line to concrete blocks.

File Attachments for Item:

C. Approval of Police Union MOU

1. Presentation and Discussion

2. Action

Department Head:	
Clerk/Treasurer:	SMP
City Administrator:	TR
Mayor:	

COUNCIL REPORT

■ **Business Item** ☐ **Consent Agenda**

Needs Legal Review:	
Meeting Date:	April 19, 2023
Agenda Item:	Approval of Memorandum of Agreement 2023 Shift Changes for Police Officers and Sergeants
Presented By:	Marla Keethler, Mayor

Action Required: Approval of Memorandum of Agreement 2023 allowing Police Officers and Sergeants to follow the 7(k)FSLA Work Cycle and to allow for shift bidding.

Motion for Business Item: Move to approve the Memorandum of Agreement 2023.

Explanation of Issue: The police officers are requesting approval of the Memorandum of Agreement 2023 allowing them to follow the 7(k) FSLA Work Cycle.

The 7(k) Work Cycle is an alternative work period for overtime purposes for employees engaged in law enforcement activities. MSRC defines the alternative work week as follows: An alternative work period varies from the standard work week by establishing a work period of at least 7 consecutive days up to 28 consecutive days, with the number of hours for triggering overtime prorated as shown in 29 C.F.R. 553.230.

The alternative work period varies form the standard work week by establishing a work period of at least 7 consecutive days up to 28 consecutive days, with the number of hours for overtime prorated based on the work period.

The officers shall be allowed to follow either of the three proposed work cycles:
27-day cycle with a 9-day rotation; or
28-day cycle with a 7-day rotation; or
14-day cycle with a 14-day rotation.

The preferred schedule of the BWSPD officers is a 27-day work cycle with a 9 day rotation. Allowing them to work a 5 on 4 off schedule with a regular workday of 10.25 hours per day and an estimated total of 2078 hours per year. This schedule allows more flexibility for the officers and provides rotating workdays throughout the week.

With the three cycles available, the 27-day cycle with a 9-day rotation allows the Chief of Police to adapt the shift cycles to meet the department's needs.

Council Options:
City Council has the following options available at this time:

1. Accept the Staff Recommendation.
2. Revise the Staff Recommendation.
3. Refer this issue back to staff for additional work.
4. Take No Action
5. Other action as desired by council.

Fiscal Analysis:
There is no known budgetary implication at this time.
Per the current Union Contract, all union employees, municipal and police, will be paid according to the outlined bi-monthly pay schedule:
Pay Date 20th of month: 1st – 15th
Pay Date 5th of following month: 16th – last day of month

Recommendation of Staff/Committee:
The Chief of Police has reviewed the proposed schedule changes and recommends the Memorandum of Agreement be approved by the council.

MEMORANDUM OF AGREEMENT 2023

The Washington State Council of County and City Employees Council 2, and AFSCME, Local 1533W Commissioned Officers

WHEREAS the City of White Salmon and the Washington State Council of County and City Employees, Council 2, AFSCME representing Local 1533W Patrol Officers

THEREFORE, BE IT AGREED the normal workday shall consist of not less than eight (8) but not more than twelve (12) hours with-in a twenty-four (24) hour period. The normal work year shall approximate 2080 hours per year for employees not on a 7k schedule. The shift schedule shall follow the 7(k) FSLA work Cycle. The employees shall be allowed to follow either of the three listed cycles, 27-day cycle with a 9 day rotation, 28 day cycle with a 7 day rotation, or a 14 day cycle with a 14 day rotation. Straight time hours shall be scheduled with consecutive workdays followed by consecutive days off. Each employee shall be granted two (2) fifteen minute rest periods each day, one (1) rest period to be taken during the shift worked prior to lunch, and one (1) rest period to be taken during the shift worked after lunch. Employees working shifts that are more than ten (10) hours shall be granted three (3) fifteen (15) minute rest periods. Rest periods shall be considered time worked.

The Police Chief will notify each 7(k) cycle employee in writing of their assigned cycle, to include days on and days off and work hours.

All shift changes shall be preceded by two (2) weeks (14 days) written notice of the shift change, and all the work rotation cycles shall be preceded by thirty (30) days' notice, except where the Police Chief determines that emergency exists.

Shift changes for which the appropriate two (2) week written notice has not been given shall be paid at the rate of one and one half (1 ½) times the regular rate of pay for all hours worked in the new shift and the regular rate of pay for any time that overlaps the previous shift.

Shift bidding: The parties agree that work shifts bid yearly on a seniority basis. The work shift times will be posted in November for the preceding year. Shift bidding will be in three (3) month segments based on seniority.

Definitions:

<u>Cycle:</u> period used to compute hours of work per the Fair Labor Standards Act (7k)

<u>Work rotation cycle</u>: assigned days on duty and days off duty

<u>Emergency:</u> unforeseen or anticipated combination of circumstances which calls for immediate action:

For employees who are required to be on duty during the meal period and be available to respond to calls, the meal period shall be considered time worked. It shall not be considered time worked for employees who are not in a controlled on-call status and not required to work during the meal period.

DRAFT

Each member of the bargaining unit may be allowed to trade shifts or work cycles with other members, subject to approval of the Police Chief or their designee.

All overtime shall be compensated at the rate of one and one half (1 ½) times the regular rate of pay.

All work which has been authorized by the Police Chief or his/her designee and is performed in excess of the scheduled workday, work performed in excess of the work week or work cycle, as applicable to the assigned schedule, or work performed on a non-scheduled workday shall constitute overtime. A workday is defined as a twenty-four (24)-hour period commencing with the start of the employee's regularly scheduled work shift.

All changes in the current January 1, 2023 to December 31, 2025 CBA in regards to overtime shall be superseded with this MOU upon signing of this MOU for the changes of shift work as stated above.

WHEREAS the above referenced Collective Bargaining Agreement will expire on December 31, 2025, and;

THEREFORE, BE IT AGREED that all provisions contained in the 2022-2025 CBA shall remain in effect through December 31, 2025;

BE IT FURTHER AGREED Effective May 1, 2023,

Accepted and approved this_____day of_____2023.

FOR THE EMPLOYER: **FOR THE UNION:**

_____ _____
Marla Keethler-Mayor Dusty Morford-AFSCME/Council 2

_____ _____
Mike Hepner- Chief of Police Frank Randall Local 1533W PD

DRAFT

File Attachments for Item:

A. Department Heads

Bingen-White Salmon
Police Department

142 E Jewett Blvd / PO Box 2139
White Salmon, Washington 98672

Mike Hepner, Chief of Police

Telephone (509) 493-1177 Fax (509) 493-1007

DEPARTMENT HEAD REPORT

Department: Police
Meeting Date: April 19, 2023
Presented By: Chief Mike Hepner

For dates of 03/31/2023-04/13/2023

Administration:

- WS Council Meeting
- Bingen Council Meeting
- Klickitat County Behavior Health meeting
- Klickitat Community Link Project (K-LINK) Meeting
  A collaboration of community partners working together to better connect their services and better serve the community

Patrol Division:

The Bingen-White Salmon Police Department pride ourselves in reducing the incidence and fear of crime, insuring justice, and safeguarding the rights of all, to provide for a safe and vibrant community.

The Bingen-White Salmon Police Department will accomplish this by working in partnership with the community we serve to enhance our law enforcement effectiveness.

I ask the Officers to prioritize their time by making calls for service as the top priority. Second to be visible in the community which means driving through neighborhoods and being seen by the public and lastly speed enforcement, parking issues, or whatever the community deems important to them.

- 25 of the 31 calls for service in this time frame were in White Salmon
- 1 Motor Vehicle Crash occurred in White Salmon in this time frame.
- Being 2 officers short I continue working the road which takes away from my office duties and missing meetings I usually attend.
- I continue to be looking for a lateral police officer.
- The “Blake fix bill”, SB 5536 passed the Senate and the House. The bill Increases the penalty for knowing possession of a controlled substance or counterfeit substance to a gross misdemeanor.
- The “Pursuit policy bill”, SB 5352 passed the Senate and the House. The bill lowers the evidentiary threshold required for engaging in a vehicular pursuit by allowing an officer to conduct the vehicular pursuit if the officer has reasonable suspicion that a person in the vehicle has committed or is committing specified criminal offenses.

PLANNING DEPARTMENT UPDATE

Department: Planning Department
Meeting Date: April 19, 2023
Presented By: Jeff Broderick, Planner

Master Plan Updates

- Shoreline Master Plan (SMP): Although a joint Planning Commission-Department of Ecology-State agency meeting was scheduled to discuss this plan on April 12, there was not a quorum, so a joint meeting will need to be held again, likely at the first Planning Commission meeting in May. Although there was not a quorum present, the Watershed Group did give their presentation and no comments were given by any who attended.
- Transportation System Plan (TSP): The survey is closed and about 85 responses were received. At the May 3 City Council meeting, there will be a detailed presentation of TSP progress so far. Jeff B and Nelson/Nygaard (TSP consulting firm) are planning a public meeting/participation event for additional input in late April/early May. Jeff discussed a timeline for finalizing the TSP and having this ready for both Planning Commission and City Council review prior to approval. Late July and into August is the anticipated timeline for reviews and hearings.

Housing Action Plan and Code Updates

- Jeff B is working with the Mayor on developing a survey about housing/housing issues and met with her about this on April 14 to strategize questions and how to distribute and promote this The survey will be issued for public input later in the spring.
- The Planning Commission will hold a work session on April 26 to go over potential code changes. Each commissioner assigned themselves a section of development code to review. At this meeting, Staff will listen to their proposals as part of Staff efforts to obtain feedback from various stakeholders as they begin to develop proposed code amendments over the next few months. This could be considered the first meeting about revisions of housing/development code with more to come involving many stakeholders over the next few months.
- The Planning department is working on a public walking tour to focus on residential land use and housing types. Once a tour route has been established, announcements will be made for residents to participate. The walking tour will be open to all residents.

Planning Updates

- The Planning department is working with the City attorney, the City Administrator, and Applicant on finalizing a development agreement for the Four Oaks subdivision. Once finalized, this will be considered by the City Council to review and approve. Right now, we anticipate May 3 as the meeting where this will happen.
- Current planning applications are nearly caught up and current. The City continues to receive new development applications, but staff are staying reasonable current on these.
-

Short-term Rentals

Thirty eight 2023 renewal letters have been issued. Four renewals are under review. One new STR permit should be issued by the time of the 4/19 meeting.

City of White Salmon
Office of Public Works

Weekly report

Week of:	**4/6-4/19**/2023

Division:	**Public Works**

Administration and Operations

Recent Activities

Working with Loren Steveson that is doing the sewer smoke testing for us he will be sending us a check list of items we need to have on hand to help with this process. He will require a minimum of 2-4 people to help with the smoke testing. Notification to is key, like Fire, police, hospital, city hall, reader board will help paper notification probably the put it on the radio etc. May 11th is the day we have scheduled.

Met with Century link at Buck Creek to discuss them using the 2" conduit that we put in for future linking the monitoring station to the sand plant. What ideally needs to happen is they need to pull out there communications out of our pipe so we can run fiber to the sand plant. So there is ongoing communications happening with Century link and Anderson & Perry.

The entire PW crew had Flagging training and are now certified for the next 3 years.

Did a major road patch on Grandview and Jewett had some left over so we filled some random potholes on Pioneer, Grandview and Columbia.

Finish pouring the concrete for the car charging station mounts and PUD should set the pole April 18th so we could do final backfill and pave and paint out stalls and possibly investigate signage for EV Charging only?

We will be helping at the community clean up Friday and Saturday.

Mather & sons have given us date of April 24th for the install of the new well motor this should take 2-5 days with no issues. Need to inform pubic for extra water conservation during the process. Also received the second quote for replacement of the booster pump repair low 34,885.32 and high 56,527.14. Low would be if it is rebuildable and high is all new. Wouldn't have an accurate number for repair until it is pulled and inspected.

PW Crew will be having CPR First Aid April 27th.

R&W has had 2 site visits gathering information for the SCADA system.

Bid opening on Wednesday for Garfield Street improvements Artistic excavation is currently low bid still need to verify numbers with Dustin @ Pioneer surveying.

Ryan is representing The City at the high school career day explaining PW and what we do daily. Its good to be there not all kids can afford college and we offer on the job training like a lot of business do.

We should have for the next council meeting Matt Marx water line extension to be approved. This has been in the works for 7 years with the past management and the contractor issues we finally have Bell Design and the contractor inline and have a good pressure test and bacteriological samples so just a few loose ends to wrap this up.

Noticed at the baseball field that they are dumping grass, dirt, and other miscellaneous yard debris over by the bike park entrance on Tohomish. Contacted someone there doing ground maintenance and he said he would clean it up. We are going to post some temporary signs until we can order some and be more permanent.

City Hall planter bed should be planted in the coming days there was a delay in the plants from Vanguard Nursery Ethan has been in contact with them and will be planted as soon as they are in.

New Services

- Meter move 567 Waubish

Issues/Needs

- Mapping GIS. **Coming 2023
- Valve maintenance program. ** GIS coming 2023
- Fire hydrant maintenance program. ** GIS coning 2023
- Water main flushing program.
- Manhole and sewer main maintenance program. **We Flush sewer manholes 2x year
- PRV & Air relief maintenance program. **GIS coming 2023
- Storm drain mapping and maintenance program. **Clean catch basins 2x year
- Asphalt and sidewalk maintenance program. **On going pothole maintenance
- Jewett Blvd Manhole repair or replacement. **Coming 2023
- Los Altos tank cleaning and painting. **Coming 2024
- Reservoirs cleaned and inspected. ** Looking for quotes
- Bucket Truck** waiting for funds to purchase

DEPARTMENT REPORT
FINANCE / CLERK

Meeting Date: April 19, 2023
Presented By: Stephanie Porter, Clerk Treasurer

Daily Operations / What's Happening:

- **Public Records Request** – 1 request this period
- **Clerk Treasurer Training**-
  - ~~Weekly meetings with Leana Kinley (City of Stevenson)~~ paused until time allows.
  - As needed meeting with Jacque from MCEDD to review current awarded grants and how/where to properly track and report for them.
- **Training Utility Clerk**, Troy Rosenburg, to facilitate council agendas and packets, meeting minutes and to have access to all necessary information related to the Clerk side of my duties.
- **Budget Amendment**
  - First Budget Amendment will be brough to council at the April 19th meeting.
- **Daily Reconciliation**
- **Quarterly Taxes**
- **Multiple Annual Reports – Grants, Financial and Populations**
- **Send Ordinances to Municode for code update**. This is happening each month to hopefully keep our online code up to date.
- **Record Retention** – pulling and scheduling destruction of expired records – working with Troy Rosenburg to schedule a date with Washington State Archives to come review potential State Archive records. **WA State Archive will come to inspect records on April 21.** After state inspection, we can move forward with scheduling record destruction with a certified company.

New Projects:

- Preparing for the implementation of multiple payroll changes including implementation of the state required Long Term Care Act withholding and potential scheduling changes.
- 2023 Election – working to notify residents of the upcoming election and open elected official seats as well as the open committee seats.
- Working on contracts and policies to implement electronic signatures.

Existing Projects Progress:

- Small Work Roster application renewals – ongoing – looking into transitioning to MRSC Small Works Roster Program to alleviate staff time. **–** MRSC Small Works Roster Program has been activated – The annual fee paid was $135. **– Due to multiple Projects going out to bid using the small works roster, the initiation of this transfer has been delayed in order to not interfere with the current timelines for completion of current projects**
- SCADA project funding- Engineering in progress – **No update on the contract side.**
- Manhole Replacement – **Council to approve bid document and draft contract April 19 to go out to bid by end of April.**
- Garfield Project bid – Bid opening was April 12, 2023 with 7 bidders. Engineer Pioneer Surveying will calculate the lowest responsible bidder and bring their recommendations to the council on May 3.

DEPARTMENT REPORT
FINANCE / CLERK

- Small Works Roster Bid - Patton St Paving (Training Andrew Dirks on Small Works Process) – Small Work Bid was issued Friday, February 24, 2023 with a due date of April 3, 2023 – Per Public Works, asphalt work will not begin until after the end of April. Contract will be awarded, and work will be required to be completed by August 31, 2023. **Bid opening to be completed on April 3 – contract will be brought forward at the April 19 meeting.**
- SmartGov and Springbrook Software – implementation of the payment transfers from SmartGov to our General Ledger in Springbrook. – Springbrook provided a quote to program the import and export feature to be compatible with SmartGov. The cost is $4,606 for the programing services. **Looking for funding to complete this file transfer need.**
- Request for Qualifications (RFQ) out for Personal Service Contract – Engineering 2023- **RFQ's will be reviewed, and contracts negotiated early March. Council will ideally see contracts at the April 19 meeting.**
- **2022 Annual Report** – Krista from Bingen has offered to help me with this process. Once the year has been closed and reconciled, I can begin to run numbers for this report. Annual Report will go to the budget committee on May 15 and then to council on May 17 for approval – report must be submitted my May 30, 2023.
- **HR Consultant –** Nichole of It's All a Little Grey has received all necessary policies and procedures – hoping to bring forward a first draft of the revised Personnel Policies in May 2023.

Completed Projects:

- 2nd EV Charging Station – This project has been 100% funded! All donations were received by 02.24.2023 in the amount of $8,600. **Contract has been completed.**

Department Needs:

Electronic Public Record Retention process

Upcoming Trainings:

- Northwest Clerk Institute – Professional Development III – June 18-23, 2023
- Washington Finance Officer Association Conference – Spokane, WA – September 19-22, 2023

Updates for the Community / Upcoming Events:

- ✓ Bingen/White Salmon Community Clean up – April 21 and 22, 2023
- ✓ CityLab Board Meeting – April 25, 2023 at 6:00pm
- ✓ Underwood Conservation District is resuming Tree of Heaven Project – visit https://www.ucdwa.org/blog/tree-of-heaven-wears-out-its-welcome for more information.

City of White Salmon
Fire Department/ Building Department

Department Report
March 30, 2023

Responses:
The fire department responded to 9 calls from March 31 to April 14, 4 in the city of White Salmon and 5 mutual/automatic aid to other agencies. 7 calls were medical assistance, 1 call was fire related, 1 motor vehicle crash.

Drills:
We drill every Tuesday from 6:30 pm to 8:30 pm. We are accepting applications for volunteers, no experience necessary.

In 2022 I performed 1702 building, mechanical, and plumbing inspections. That is an average of approximately 7 inspections \
per working day.

I met with the maintenance supervisor for White Salmon Valley Schools and performed a fire safety inspection of Whitson Elementary and the Park Center. Several things were identified that they needed to address.

Respectfully submitted.
Bill Hunsaker
Fire Chief/ Building Official

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Web Site: white-salmon.net