



White Salmon City Council Meeting
A G E N D A
August 02, 2023 – 6:00 PM
119 NE Church Ave and Zoom Teleconference

Meeting ID: 842 1227 9628

Call in Numbers:

669-900-6833 929-205-6099 301-715-8592
346-248-7799 253-215-8782 312-626-6799

Zoom Link: <https://us02web.zoom.us/j/84212279628>

- I. **Call to Order, Presentation of the Flag and Roll Call**
- II. **Changes to the Agenda**
- III. **Public Comment** Any public in attendance at the meeting (either in person or via Zoom) will be provided an opportunity to make public comment of a general nature in the time allotted. No registration is required. Each person will be allowed three minutes for comment.
- IV. **Consent Agenda**
 - [A.](#) Resolution 2023-08-573 Renaming Fireman's Park to Firefighter's Park
 - [B.](#) Proclamation 2023-03 – Fort Vancouver Regional Library 50 years of Service in the Gorge
 - [C.](#) Approval of Meeting Minutes - July 19, 2023
 - [D.](#) Approval of Meeting Minutes - July 24, 2023
 - E. Approval of Vouchers
- V. **Business Items**
 - [A.](#) **Ordinance 2023-08-1147 Amending WSMC 8.20 Fireworks**
 - 1. Presentation
 - 2. Public Hearing
 - 3. Discussion and Action
 - [B.](#) **Resolution 2023-08-572 Capital Facility Improvement Plan**
 - 1. Presentation
 - 2. Public Hearing
 - 3. Discussion and Action
 - [C.](#) **Sweet Gum Tree Options**
 - 1. Presentation
 - 2. Discussion
 - 3. Action
- VI. **Reports and Communications**
 - A. HAP Implementation Update
 - [B.](#) Department Heads
 - C. Council Members
 - D. Mayor
- VII. **Executive Session (if needed)**
- VIII. **Adjournment**

File Attachments for Item:

A. Resolution 2023-08-573 Renaming Fireman's Park to Firefighter's Park



Department Head:	<small>DS</small> MK
Clerk/Treasurer:	<small>DS</small> JP
City Administrator:	<small>DS</small> TK
Mayor:	<small>DS</small> MK

COUNCIL REPORT

Business Item

Consent Agenda

Needs Legal Review: No, unnecessary
 Meeting Date: August 2, 2023
 Agenda Item: Resolution 2023-08-573 Reaming Fireman’s Park to Fire
 Fighter’s Park
 Presented By: Marla Keethler, Mayor

Action Required:

Review and approval of Resolution 2023-08-573 renaming Fireman’s Park to Fire Fighter’s Park.

Motion for Business Item / Proposed Motion for Consent Agenda:

Motion to approve Resolution 2023-08-573 renaming Fireman’s Park to Fire Fighter’s Park.

Explanation of Issue:

The City of White Salmon has great appreciation for all Emergency Service Personnel. As the city continues to review policies and practices, a resolution from 1992 stating that the city would install a sign at the park was recently flagged as never having been completed. In preparation for finally installing a sign, it also seemed appropriate to recognize that our Fire Department and all first responders are made up of all genders, and therefore is recommending that the City Park on the corner of Jewett Blvd and Grandview Blvd be appropriately renamed Firefighter’s Park.

The City will be installing a sign to memorialize the park.

Council Options:

City Council has the following options available at this time:

1. Accept the Staff Recommendation.
2. Revise the Staff Recommendation.
3. Refer this issue back to staff for additional work.
4. Take No Action
5. Other action as desired by council.

Fiscal Analysis:

No financial implications at this time.

Recommendation of Staff/Committee:

Staff recommend approving Resolution 2023-08-573 renaming Fireman’s Park to Fire Fighter’s Park.

**RESOLUTION 2023-08-573
CITY OF WHITE SALMON**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WHITE SALMON,
WASHINGTON, RENAMING THE FIREMAN’S PARK TO FIREFIGHTER’S PARK.**

WHEREAS, the City of White Salmon dedicated the city’s vacant real property located on Jewett Blvd, White Salmon to the White Salmon Volunteer Fire Fighter’s by Resolution 1992-09-161; and,

WHEREAS, the City of White Salmon, in appreciation of the time, money, and labor contributed by the Volunteer Fire Department to beautify this city park named the park “Fireman’s Park”; and,

WHEREAS, the City of White Salmon recognizes that fire fighters of all genders are represented in the City of White Salmon Fire Department; and

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF WHITE SALMON, do hereby resolve as follows:

Section 1. The city park located on Jewett Blvd, White Salmon, WA is hereby named Firefighter’s Park, and said park name shall be designated by proper signage.

PASSED by the Council of the City of White Salmon, Washington. Dated this 2nd day of August, 2023.

CITY OF WHITE SALMON, WASHINGTON

Marla Keethler, Mayor

ATTEST:

APPROVED AS TO FORM:

Stephanie Porter, Clerk-Treasurer

Shawn MacPherson, City Attorney

RESOLUTION NO. 1992-9-161

A RESOLUTION NAMING FIREMEN'S PARK.

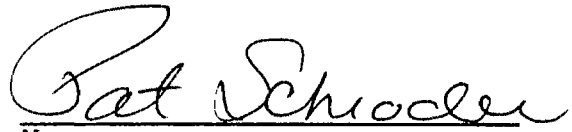
WHEREAS, a parcel of vacant City real property located on Jewett Blvd., White Salmon, Washington, has been improved and made into a city park by the efforts of the City of White Salmon volunteer firemen; and,

WHEREAS, in appreciation of the time, money, and labor expended by the said volunteer firemen, it is proper that the aforesaid city park be named "Firemen's Park;"

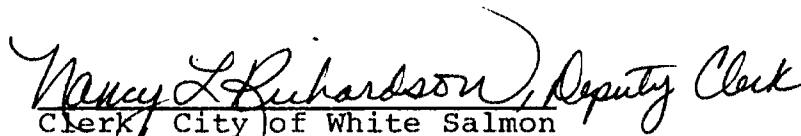
NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WHITE SALMON, WASHINGTON, THAT:

The city park located on Jewett Blvd., White Salmon, Washington, is hereby named Firemen's Park, and said park shall be so designated by proper signage.


Passed by unanimous vote by the City Council of the City of White Salmon, Washington, this 9th day of September, 1992.


Mayor,
City of White Salmon

Attest:


Nancy L. Richardson, Deputy Clerk
Clerk, City of White Salmon

Approved:


Attorney, City of White Salmon

File Attachments for Item:

B. Proclamation 2023-03 - Fort Vancouver Regional Library 50 years of Service in the Gorge



Department Head:	<small>DS</small> JK
Clerk/Treasurer:	<small>DS</small> JD
City Administrator:	<small>DS</small> TK
Mayor:	<small>DS</small> JK

COUNCIL REPORT

Business Item

Consent Agenda

Needs Legal Review:

No, unnecessary

Meeting Date:

August 2, 2023

Agenda Item:

Proclamation 2023-03 Recognizing Fort Vancouver Regional Library's 50 years of Service in the Gorge

Presented By:

Marla Keethler, Mayor

Action Required:

Review and approval of Proclamation 2023-03 Recognizing Fort Vancouver Regional Library's 50 years of Service in the Gorge.

Motion for Business Item / Proposed Motion for Consent Agenda:

Motion to approve Proclamation 2023-03 Recognizing Fort Vancouver Regional Library's 50 years of Service in the Gorge.

Explanation of Issue:

August 10, 2023 will mark 50 years since Klickitat County joined Fort Vancouver Regional Library.

The City of White Salmon would like to honor this important community partner by declaring August 10, 2023 **WHITE SALMON APPRECIATION DAY OF FORT VANCOUVER REGIONAL LIBRARY FOR 50 YEARS OF SERVICES IN THE GORGE.**

Council Options:

City Council has the following options available at this time:

1. Accept the Staff Recommendation.
2. Other action as desired by council.
3. Take no Action

Fiscal Analysis:

No financial implication.

PROCLAMATION 2023-003

**A PROCLAMATION BY THE CITY OF WHITE SALMON, WASHINGTON
DECLARING AUGUST 10, 2023 WHITE SALMON APPRECIATION DAY TO
FORT VANCOUVER REGIONAL LIBRARY FOR 50 YEARS OF SERVICES IN
THE GORGE.**

WHEREAS, the Fort Vancouver Regional Library has been an active part of the gorge community since August 10, 1973; and

WHEREAS, the Fort Vancouver Regional Library has brought enriching activities for all White Salmon residents; and

WHEREAS, libraries provide the opportunity for everyone to pursue their passions and engage in lifelong learning, allowing them to live their best life; and

WHEREAS, libraries have long served as trusted institutions for all members of the community regardless of race, ethnicity, creed, ability, sexual orientation, gender identity, or socio-economic status; and

WHEREAS, libraries strive to develop and maintain programs and collections that are as diverse as the populations they serve and ensure equity of access for all; and

WHEREAS, libraries adapt to the ever-changing needs of their communities, continually expanding their collections, services, and partnerships; and

WHEREAS, libraries play a critical role in the economic vitality of communities by providing internet and technology access, literacy skills, and support for job seekers, small businesses, and entrepreneurs; and

WHEREAS, libraries are accessible and inclusive places that promote a sense of local connection, advancing understanding, civic engagement, and shared community goals; and

WHEREAS, libraries are cornerstones of democracy, promoting the free exchange of information and ideas for all; and

Now, Therefore, I, Mayor Marla Keethler, of the city of White Salmon, by virtue of the authority vested in me by the laws of the City of White Salmon and Washington State, do hereby proclaim August 10, 2023 Fort Vancouver Library Appreciation Day, in honor of the invaluable contributions the Fort Vancouver Library District has brought the City of White Salmon and the Gorge at large. During this week, I encourage all residents to visit their library to explore the wealth of resources available.

IN WITNESS WHEREOF, I have hereunto set my hand this 2nd day of August in the year 2023, and of the City of White Salmon, Klickitat County, Washington State.

Marla Keethler, Mayor

File Attachments for Item:

C. Approval of Meeting Minutes - July 19, 2023



CITY OF WHITE SALMON
City Council Meeting – Wednesday, July 19, 2023
In Person and Via Zoom Teleconference

Council and Administrative Personnel Present

Council Members:

Ben Giant
Patty Fink
Jason Hartmann
Jim Ransier

Staff Present:

Andrew Dirks, Public Works Director
Bill Hunsaker, Fire Chief/Code Enforcement
Marla Keethler, Mayor
Stephanie Porter, Clerk Treasurer
Shawn MacPherson, City Attorney

I. Call to Order and Roll Call (6:00pm)

Mayor Marla Keethler called the meeting to order at 6:00p.m. There were approximately 10 members of the public in attendance in person and via teleconference.

Moved by Jim Ransier. Seconded by Jason Hartmann.

Motion to excuse Council Member David Lindley.

Carried 4-0

II. Changes to the Agenda (6:01pm)

Staff Requests to add the following Consent Agenda Items:

- L. Approval of One-Time Leas Adjustment – 540 NW Spring St (\$880.13)
- M. Approval of USDA Rural Development Outlay Reimbursement Report (\$508,802)

Council Member Jim Ransier requested to add discussion item:

- B. Residential Building Width

Moved by Jason Hartmann. Seconded by Patty Fink.

Motion to accept changes to the agenda as requested.

CARRIED 4-0

III. Public Comment (6:04pm)

Gabrielle Gilbert, Klickitat County Resident
Karl Swanson, White Salmon Fire Department
Dixon Ohnemus, Klickitat County Resident

IV. Consent Agenda (6:14pm)

- A. Approval of Personal Services Contract - Structura Naturals - Housing Code Updates
- B. Approval of Engineering Contract - Aspect Consulting - Hydrogeological
- C. Small Works Contract - Retroactive Approval - Graves Water Line Repair - Gorge Dirtworks LLC (\$1,290)
- D. Approval of May 2023 Treasurer Report
- E. Approval of June 2023 Treasurer Report

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- F. Approval of Special Council Meeting Minutes - WKRFA Planning Committee - June 12, 2023
- G. Approval of Meeting Minutes - June 21, 2023
- H. Approval of Special Council Meeting Minutes - WKRFA Planning Committee - June 28, 2023
- I. Approval of Special Council Meeting Minutes -WKRFA Planning Committee - July 10,2023
- J. Voucher Approval – Main Street White Salmon LLC Payment - Land Acquisition
- K. Approval of Vouchers
- L. Approval of One-Time Leas Adjustment – 540 NW Spring St (\$880.13)
- M. Approval of USDA Rural Development Outlay Reimbursement Report (\$508,802)

Vouchers audited and certified as required by RCW 42.24.080 and expense reimbursement claims as required by RCW 42.24.090 as of this 19th day of July 2023.

Type	Date	From	To	Amount
Claims	7/5/2023	40330	40367	411,721.51
	7/5/2023	EFT	EFT	718.39
	7/19/2023	40368	40414	377,454.75
	7/19/2023	EFT	EFT	10,713.52
			Claims Total	800,608.17
Payroll	7/5/2023	EFT	EFT	115,464.64
	7/5/2023	40326	40329	1,196.62
	7/20/2023	EFT	EFT	76,391.79
			Payroll Total	193,053.05
Manual Claims	6/28/2023	EFT	EFT	449,996.07
	6/23/2023	EFT	EFT	120.00
	7/10/2023	EFT	EFT	7,920.00
	6/5/2023	EFT	EFT	1,534.80
	5/19/2023	EFT	EFT	10.00
	5/12/2023	EFT	EFT	10.00
	7/20/2023	EFT	EFT	1,639.28
VOIDED Checks	N/A			0.00
			Manual Total	461,230.15
			Total All Vouchers	1,454,891.37

Moved by Jim Ransier. Seconded by Jason Hartmann.
Motion to approve Consent Agenda as amended.
CARRIED 4-0.

V. Discussion Items

- A. Resolution 2023-07-562 - Joint Resolution with KCFD#3 Authorizing WKRFA to November Ballot (6:21pm)

- B. Residential Building Width
Mayor moved discussion to after the business items.

VI. Business Items

- A. Resolution 2023-07-570 Adoption of Shoreline Master Plan (7:27pm)

Presentation by Dan Nickols – DCG Watershed Group

Council Discussion

Mayor Marla Keethler opened the public hearing at 7:45pm.

Public Comment

Gabrielle Gilbert, Klickitat County Resident

Mayor Marla Keethler closed public hearing 7:48pm

Council Discussion.

Moved by Jim Ransier. Seconded by Ben Giant.

Motion to adopt Resolution 2023-07-570 Adoption of Shoreline Master Plan.

CARRIED 4-0

- B. Ordinance 2023-07-1146 Amending the 2023 Budget (7:52pm)

Presentation by Stephanie Porter, Clerk Treasurer

Mayor Marla Keethler opened the public hearing at 8:08pm.

Public Comment

Gabrielle Gilbert, Klickitat County Resident

Mayor Marla Keethler closed public hearing 8:13pm

Council Discussion.

Moved by Jason Hartmann. Seconded by Jim Ransier. (8:16pm)

Motion to adopt Ordinance 2023-07-1146 Amending the 2023 Budget.

Council Discussed.

CARRIED 4-0.

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V. Discussion Items

- B. Residential Building Width (8:18pm)

VII. Reports and Communications

- A. Department Heads Reports (8:25 p.m.)

- B. Council Members Updates (8:33 p.m.)

- C. Mayor Update (8:40 p.m.)

VIII. Executive Session

No executive session needed.

IX. Adjournment

The meeting was adjourned at 8:59 p.m.

Marla Keethler, Mayor

Stephanie Porter, Clerk Treasurer

File Attachments for Item:

D. Approval of Meeting Minutes - July 24, 2023



CITY OF WHITE SALMON
Special City Council Meeting – Wednesday, July 24, 2023
In Person and Via Zoom Teleconference

Council and Administrative Personnel Present

Council Members:

Ben Giant
Patty Fink
Jason Hartmann
Jim Ransier
David Lindley

Staff Present:

Bill Hunsaker, Fire Chief/Code Enforcement
Marla Keethler, Mayor
Stephanie Porter, Clerk Treasurer
Troy Rayburn, City Administrator
David Schultz, City Attorney

I. Call to Order and Roll Call (6:00pm)

Mayor Marla Keethler called the meeting to order at 6:00p.m. There were approximately 21 members of the public in attendance in person and via teleconference.

II. Changes to the Agenda (6:01pm)

No staff changes.

III. Public Comment (6:01pm)

Adam Brake, White Salmon Fire Department
Karl Swanson, White Salmon Fire Department
Suzie Gilmer, White Salmon Fire Department Captain
Shelly Baxter, White Salmon Resident
Jeremy Gross, KCFD3 Captain
Eric Wilson, Klickitat County Resident

IV. Business Items

A. Resolution 2023-07-562 Joint Resolution with Klickitat County Fire District 3 Authorizing the West Klickitat County Regional Fire Authority to November Ballot (6:23pm)

Presentation by Bill Hunsaker, Fire Chief and Stephanie Porter, Clerk Treasurer.

Council Discussion.

Moved by Jim Ransier. Seconded by Jason Hartmann.

Motion to adopt Resolution 2023-07-570 Joint Resolution with Klickitat County Fire District 3 Authorizing the West Klickitat County Regional Fire Authority to November Ballot. (7:42pm)

Council Discussion.

CARRIED 4-1 (Jim Ransier -yay, Jason Hartmann-yay, David Lindley -yay, Ben Giant-yay, Patty Fink-nay)

IX. Adjournment

The meeting was adjourned at 7:47p.m.

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Marla Keethler, Mayor

Stephanie Porter, Clerk Treasurer

File Attachments for Item:





A. Ordinance 2023-08-1147 Amending WSMC 8.20 Fireworks

1. Presentation

2. Public Hearing

3. Discussion and Action



Department Head:	
Clerk/Treasurer:	
City Administrator:	
Mayor:	

COUNCIL REPORT

Business Item

Consent Agenda

Needs Legal Review:	Yes, completed.
Meeting Date:	July 19, 2023
Agenda Item:	Ordinance 2023-08-1147 Amending WSMC 8.20 Fireworks
Presented By:	Bill Hunsaker, Fire Department

Action Required:

Motion to approve ordinance 2023-08-1147 Amending White Salmon Municipal Code 8.20 Fireworks.

Explanation of Issue:

Washington State allows fireworks discharge from June 28 to July 5 and December 31 6pm to 1am on January 1. In 2013 The City of White Salmon limited discharge of fireworks to July 4 from 9am to 11pm and December 31 to 1am on January 1.

With the history of hot dry weather in White Salmon in June and July I recommend banning the discharge of fireworks for the 4th of July holiday.

Any local firework ordinance more restrictive than the state law may not take effect until at least one year after adoption. If adopted on August 2, 2023 (effective 5 days after publication August 14, 2023) it will be in effect August 14, 2024. This means the changes will be effective for July 4, 2025.

Council Options:

City Council has the following options available:

1. Accept the Staff Recommendation.
2. Revise the Staff Recommendation.
3. Refer this issue back to staff for additional work.
4. Take No Action
5. Other action as desired by council.

Fiscal Analysis:

There are no Financial Implications

Recommendation of Staff/Committee:

Accept the staff recommendation to ban fireworks.

**CITY OF WHITE SALMON
ORDINANCE 2023-08-1147**

AN ORDINANCE AMENDING WSMC 8.20 FIREWORKS

WHEREAS, the city council has adopted White Salmon Municipal Code 8.20 Fireworks;
and

WHEREAS, the city council has determined that an amendment to White Salmon Municipal Code 8.20 Fireworks is necessary; and

WHEREAS, the city council has determined that there is a tangible increasing risk of fire due to increase in extreme heat occurrence and high wind levels throughout the Columbia River Gorge that would result in property damage and potential loss of life in the region; and

WHEREAS, the city council has determined the best solution to protect the community is to ban the use of any fireworks inside the City Limits of White Salmon except six o'clock p.m. on December 31 to one o'clock a.m. on January 1 (the following day) of any year; and

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF WHITE SALMON DO
ORDAIN AS FOLLOWS:**

SECTION 1. White Salmon Municipal Code 8.20 – Fireworks, is hereby amended as follows:

Key: Deleted = **bold and strikethrough**
Added = **bold and underlined**

Chapter 8.20 FIREWORKS

Sections:

8.20.010 RCW sections adopted.

RCW Sections 70.77.124 through 70.77.241 are hereby adopted by this reference.

8.20.015 Discharge of consumer fireworks—Dates and times permitted

No person shall use or explode any fireworks, common or otherwise, within the City of White Salmon. ~~except the days of July 4 only between the hours of nine o'clock a.m. and eleven o'clock p.m. and~~ from six o'clock p.m. on December 31 to one o'clock a.m. on January 1 (the following day) of any year, PROVIDED, that this prohibition shall not apply to permitted public firework displays where the same are authorized pursuant to the laws of the City of White Salmon and the State of Washington.

8.20.017 Emergency fireworks ban.

The mayor, after consulting with the fire chief, can impose emergency fireworks ban when fire danger and conditions are extreme.

8.20.020 Permit Required-Exceptions.

1. No person, without appropriate state license and a permit from the city of White Salmon, may:
 - A. Possess or sell any fireworks at wholesale or retail for any use;
 - B. Make a public display of fireworks; or
 - C. Transport fireworks, except as a public carrier delivering to a licensee.
2. No person less than eighteen (18) years of age may apply for or receive a license or permit under this ordinance.
3. Subject to a ban on fireworks pursuant to Section 8.20.050, and notwithstanding the provisions of Section 8.20.020(l), no license or permit is required for the possession or use of common fireworks lawfully purchased at retail.

8.20.030 Application for permit.

1. Any person desiring to do any act mentioned in Section 8.20.020 A or C shall apply to the fire chief for a permit.
2. Any person desiring to put on a public display of fireworks under Section 8.20.020 B shall apply in writing to the fire chief for a permit. Application shall be made at least thirty (30) days in advance of the proposed display.

8.20.040 Fire chief report and recommendation.

The fire chief receiving an application for a permit under Section 8.20.030 shall investigate the application and submit a report of findings and a recommendation for or against issuance of the permit, together with reasons, to the city council within five days of receipt of the application.

8.20.050 Approval or denial of application for permit-Fireworks ban.

The city council may grant or deny an application for a permit under Section 8.20.030 if the application meets the standards under this chapter and the fire chief determines that issuance of a permit is appropriate in light of the existing and expected level of fire danger or other health, safety and welfare concerns. The permit shall be granted or denied within twenty-one (21) days after receipt of an application by the fire chief. Notwithstanding, any previously issued permit may be rescinded

by the mayor or designee if it is determined that potential fire danger warrants the rescission of the permit. The mayor or designee may ban all use of fireworks within the city of White Salmon if the mayor or designee determines that potential fire danger warrants such a ban. The mayor or designee may consider the existence of a state parks ban on fireworks as well as county mandated fire bans in determining whether or not permits issued under this chapter should be rescinded or fireworks banned.

8.20.060 Compliance with standards adopted pursuant to RCW.

All retail fireworks stands shall comply with all standards adopted pursuant to RCW 70.77.270(2).

8.20.070 Liability insurance requirement.

No retail fireworks permit may be issued to any applicant under Section 8.20.030 A or C unless the retail fireworks stand is covered by a liability insurance policy with coverage of not less than fifty thousand dollars (\$50,000) and five hundred thousand dollars (\$500,000) for bodily injury liability for each person and occurrence, unless such insurance is not readily available from at least three approved insurance companies. If insurance in this amount is not offered, each fireworks permit shall be covered by a liability insurance policy in the maximum amount offered least three different approved insurance companies, but in no event less than fifty thousand dollars (\$50,000) for liability and two hundred fifty thousand dollars (\$250,000) for bodily injury liability.

8.20.080 Evidence of bond.

The applicant for a permit under Section 8.20.030(B) for a public display of fireworks shall include with the application evidence of a bond issued by an authorized surety company. The bond shall be in the amount required by RCW 70.77.295 and shall be conditioned upon the applicant's payment of all damages to persons or property resulting from or caused by such public display of fireworks, or any negligence on the part of the applicants or its agents, servants, employees, or subcontractors in the presentation of the display. Instead of a bond, the applicant may include a certificate of insurance evidencing the carrying of appropriate liability insurance in the amount required by Section 8.20.070 for the benefit of the person named therein as assured, as evidence of ability to respond to damages. The fire chief receiving the application shall approve the bond or insurance if it meets the requirements of this ordinance.

8.20.090 Hearing on denial of license.

Any applicant who has been denied a permit is entitled to a hearing before the city council within fourteen (14) days of request for the hearing.

8.20.100 Penalties.

Any person convicted of a violation of this ordinance shall be punished by a fine ~~not to exceed~~ of five hundred dollars (\$500) for each ~~day the~~ violation ~~continues~~.

SECTION 2 – SEVERABILITY: If any section, sentence, or phrase of this Chapter is held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, or phrase of this Chapter.

SECTION 3 – EFFECTIVE DATE. This ordinance shall take effect 1 year following the date of its publication by summary.

PASSED by the City Council of the City of White Salmon at a regular meeting this 2nd day of August 2023.

Marla Keethler, Mayor

ATTEST:

Stephanie Porter, Clerk/Treasurer

APPROVED AS TO FORM:

Shawn MacPherson, City Attorney

File Attachments for Item:

B. Resolution 2023-08-572 Capital Facility Improvement Plan

1. Presentation
2. Public Hearing
3. Discussion and Action



Department Head:	
Clerk/Treasurer:	
City Administrator:	
Mayor:	

COUNCIL REPORT

Business Item

Consent Agenda

Needs Legal Review:

No, Unnecessary

Meeting Date:

August 2, 2023

Agenda Item:

Resolution 2023-08-572 Capital Facility Improvement Plan

Presented By:

Andrew Dirks, PWD and Stephanie Porter, Clerk Treasurer

Action Required:

Review and adoption of the 6-year Capital Facility Improvement Plan for 2024-2029.

Motion for Business Item / Proposed Motion for Consent Agenda:

Move to adopt Resolution 2023-08-572 Adopting Six-Year Capital Facilities Plan/Capital Improvement Plan for 2024-2029.

Explanation of Issue:

The Capital Facilities Plan/Capital Improvement Plan before you has been updated to include Capital Facility Projects identified by staff and that are reflected in the park plan, transportation plan and water system plan.

The proposed plan includes known projects that currently exist, including those that are planned for 2024. Without an adopted plan the city is unable to use its accumulated real estate excise taxes for capital facilities projects or capital improvements projects.

Capital project by definition means those public works projects of a local government for planning, acquisition, construction, reconstruction, repair, replacement, rehabilitation, or improvement of streets; roads; highways; sidewalks; street and road lighting systems; traffic signals; bridges; domestic water systems; storm and sanitary sewer systems; parks; recreational facilities; law enforcement facilities; fire protection facilities; trails; libraries; administrative facilities; judicial facilities; and technology infrastructure that is integral to the capital project.

The City may need to update the plan upon the adoption of the Transportation System Plan and the Water System Plan if any major projects change.

A public hearing is required and is scheduled for August 2 to hear comments from the public regarding the plan.

Council Options:

City Council has the following options available at this time:

1. Accept the Staff Recommendation.
2. Revise the Staff Recommendation.
3. Refer this issue back to staff for additional work.
4. Take No Action
5. Other action as desired by council.

Fiscal Analysis:

This information will be used to help shape the 2024 Annual Budget.

RESOLUTION NO. 2023-08-572

A RESOLUTION OF THE CITY OF WHITE SALMON ADOPTING SIX-YEAR CAPITAL FACILITIES PLAN/CAPITAL IMPROVEMENT PROGRAM FOR 2024-2029

WHEREAS, the City Council held a public hearing regarding the 2024-2030 6-Year Capital Facilities Plan/Capital Improvement Program on August 2, 2023; and

WHEREAS, those projects which directly support the achievement of the City’s Comprehensive and Master Plans are considered for funding support; and

WHEREAS, a combination of potential funding sources have identified to fund capital projects;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF WHITE SALMON, WASHINGTON as follows:

Section 1.

The Six-Year Capital Facilities Plan/Capital Improvement Program for 2024-2030, attached hereto as Exhibit A and incorporated herein by reference, which sets for the project location type of improvement and estimated cost thereof, is hereby adopted and approved.

ADOPTED by the City Council of the City of White Salmon, Washington, at a regularly scheduled open public meeting thereof this 2nd day of August, 2023.

Attest:

Marla Keethler, Mayor

Stephanie Porter, Clerk-Treasurer

Approved as to Form:

Shawn MacPherson, City Attorney

City of White Salmon
Capital Facilities Plan/Capital Improvement Program
2024-2029





2024 Project				Project Total 2024-		Current Year						
#	Project Name	Location	Potential Funding Source	Funded Y/N	2030	2023	2024	2025	2026	2027	2028	2029
PARKS, RECREATION & PUBLIC FACILITIES CAPITAL PROJECTS												
1	Rheingarten Park-Splash Pad	Rheingarten Park	REET, Grant	N	\$100,000	\$25,000	\$75,000					
2	Rheingarten Park - Playground Replacement	Rheingarten Park	REET, Grant	N	\$389,000	\$75,000	\$314,000					
3	Rheingarten Park - Irrigation Replacement	Rheingarten Park	REET, Grant	N	\$100,000		\$100,000					
4	Bluff Pedestrian Trail Engineering and Scope of Work	White Salmon Bluff	Grant, CE-Parks	Y	\$100,000		\$100,000					
5	Loop Trail Planning, Design, Easement, Permitting and Construction	SR 141 Right of Way	REET	N	\$2,554,700		\$50,000			\$2,504,700		
6	Community Center - Grange Hall Upgrades	Main Ave	Grant, Loan, REET	N	\$1,055,125			\$1,055,125				
7	Fire Hall/ Council Chambers Flooring Replacement	Fire Hall/Council Chambers	REET	N	\$50,000			\$50,000				
8	Community Center - Parks Center - Youth Center/Early Childcare	Lincoln St	Grant, Loan, REET	N	\$1,805,289				\$1,805,289			
9	Firefighters Park - Construct Sidewalk and a stormwater facilitywith educational signage along E Jewett Blvd.	Jewett Blvd	REET, Grant	N	\$74,100				\$74,100			
10	Community Center - New Construction	Main Street	Grant, Loan, REET	N	\$11,246,509					\$3,748,836	\$3,748,836	\$3,748,836
11	City Hall Improvements - Interior Painting	City Hall	REET, CE-Finance	N	TBD							
TOTALS					\$6,228,214	\$100,000	\$639,000	\$1,105,125	\$1,879,389	\$6,253,536	\$0	\$0
TRANSPORTATION CAPITAL PROJECTS												
1	Spring Street from Main to El Camino - Reconstruction and sidewalk/path on one side	Spring Street from Main to El Camino	TIB, *TBD, Street	N	\$1,736,438		\$1,736,438					
2	Reconstruction of Sidewalk Pioneer and Tohomish	Pioneer and Tohomish	*TBD, Street	N	\$50,000		\$50,000					
3	Chip Seal - Dock Grade Road	Dock Grade	TIB, Street	N	TBD							
4	Reconstruction of sidewalk at 218 Jewett Blvd	Jewett Blvd	*TBD, Street	N	\$75,000		\$75,000					
5	Reconstruct Church Street from Jewett Blvd. to Columbia Street with curb on both sides of road	Church Street from Jewett to Columbia	TIB, *TBD, Street	N	\$681,500		\$681,500					
6	Oak Street Reconstruction of road with sidewalk/path on one side	SE Oak Street from 1st to 6th and 2nd Street Alley to Oak St	TIB, *TBD, Street	N	\$1,389,150			\$1,389,150				
7	NE Columbia Street from Main to Estes- Reconstruction and sidewalk/path on one side	NE Columbia Street from Main to Estes	TIB, *TBD, Street	N	\$182,327			\$182,327				
8	NE Scenic from Main to Estes - Reconstruct roadway and add sidewalks/path to both sides	NE Scenic from Main to Estes	TIB, *TBD, Street	N	\$694,575				\$694,575			
9	NW Spring Reconstruction adding sidewalk/path on south side and cub on both	NW Spring Street from Main St to El Camino Real	TIB, *TBD, Street	N	\$2,500,000				\$2,500,000			
10	SW Waubish Reconstruction of road with sidewalk/path on south side	SW Waubish Street from Jewett to End	TIB, *TBD, Street	N	\$1,200,000					\$1,200,000		
11	Grandview Blvd. from Jewett to O'Keefe - Reconstruct roadway with sidewalk/path on one side	Grandview Blvd. from Jewett to O'Keefe	TIB, *TBD, Street	N	\$735,383						\$735,383	
12	NW Achor Avenue from Academy to End - Reconstruct roadway	NW Achor Avenue from Academy to End	TIB, *TBD, Street	N	\$735,383						\$735,383	
13	Fields Ave from Green Street to Spring Street - Reconstruction of road with sidewalk/path on one side	Fields Ave from Green Street to Spring Street	TIB, *TBD, Street	N	\$950,000							\$950,000
TOTAL					\$9,068,318	\$0	\$681,500	\$1,571,477	\$3,194,575	\$1,200,000	\$1,470,766	\$950,000
WATER SYSTEM CAPITAL PROJECTS												
1	Transmission Main Improvmenet Phase 1		Water, USDARD Loan and Grant, PWB Loan	Y	\$4,300,000	\$4,300,000						
2	North Main Booster Pump Station with Spring Street Water line Improvements	Spring St and N Main Ave	PWB Loan	Y	\$1,942,000		\$1,942,000					
3	Buck Creek WTP Roof Restoration and Improvmenets	Buck Creek	PWB, Water Res	N	\$600,000		\$600,000					
4	Meter Reading Base Station	TBD	Grant, Water Reserve, REET	N	\$60,000		\$60,000					
7	SW Childs Road Water Main Upgrade	Childs Road	Water, Loan, Grant	N	\$331,000			\$331,000				
5	Transmission Main Improvmenet Phase 2		Water, Loan, Grant	N	\$10,000,000			\$10,000,000				
6	1st Street, 2nd Street, and Oak St Water Main Upgrades	1st, 2nd and Oak Street	Water, Loan, Grant	N	\$530,000			\$530,000				
8	Columbia, Hood, and Scenic Water Line Replacement	Columbia, Hood, and Scenic Street	Water, Loan, Grant	N	\$663,000			\$663,000				
9	New 1.0 MG Reservoir	TBD	Water, Loan, Grant	N	\$3,600,000			\$3,600,000				
10	Transmission Main for New Reservoir	TBD	Water, Loan, Grant	N	\$590,000			\$590,000				
11	O'Keefe, Center and Tohomish Water Main Improvements	O'Keefe, Center and Tohomish Street	Water, Loan, Grant	N	\$1,208,000					\$1,208,000		
12	Norby Lane-Westview Road Water Line	Westview and Norby Ln	Water, Loan, Grant	N	\$339,000						\$339,000	
13	Stauch Ave Water Line Replacement	Stuch Ave	Water, Water Reserve, Grant	N	\$160,000						\$160,000	
14	7th Street Water Line Replacemnet	7th Street	Water, Water Reserve, Grant	N	\$217,000						\$217,000	
15	Individual Fire Hydrant Replacement		Water, Water Reserve, Grant	N	\$72,000						\$72,000	
TOTAL					\$18,370,000	\$4,300,000	\$660,000	\$10,861,000	\$4,853,000	\$1,208,000	\$788,000	\$0
WASTEWATER SYSTEM CAPITAL PROJECTS												
1	Jewett Manhole Repair/Replacement	Jewett Blvd	Wasterwater Reserve	Y	\$394,000	\$149,000	\$245,000					
TOTALS					\$394,000	\$149,000	\$245,000	\$0	\$0	\$0	\$0	\$0
GRAND TOTAL					\$34,060,532	\$4,549,000	\$2,225,500	\$13,537,602	\$9,926,964	\$8,661,536	\$2,258,766	\$950,000

File Attachments for Item:

C. Sweet Gum Tree Options

1. Presentation
2. Discussion
3. Action



Department Head:	
Clerk/Treasurer:	
City Administrator:	
Mayor:	

COUNCIL REPORT

Business Item

Consent Agenda

Needs Legal Review:

Not Necessary

Meeting Date:

August 2, 2023

Agenda Item:

Finalizing Sweetgum Tree Issue

Presented By:

Andrew Dirks, Public Works Director

Page:

1 of 2

Action Required:

A council decision to finalize an action plan regarding the Sweetgum Tree located on E. Jewett Blvd.

Recommended Motion:

Council authorize staff to remove the Sweet Gum tree and work with the Tree Board to bring forward a recommendation for an appropriate tree to be planted at the site once the planned bulb out sidewalk improvement is in place.

Background Information / Context:

The Sweetgum Tree was last considered by council in late 2022 during the 2023 budget development process. As a result, the issue of the Sweetgum Tree's future resides at the city council level.

The city council approved two separate line items in the 2023 Operating Budget to address the Sweetgum Tree: \$5,000 for general tree maintenance and \$25,000 for Sweetgum Tree improvements. Thus far, the tree received general pruning maintenance in the Spring 2023 at \$968.00.

Explanation of Issue:

Conversations this spring with WSDOT confirmed that the previously committed bulb-out in the sidewalk to accommodate the tree would be completed as part of the overall Hwy 141/Jewett Blvd repaving project. That project had been scheduled for 2021 but was indefinitely delayed at the agency level due to Covid. The project has recently received an anticipated construction window of 2026, meaning the sidewalk improvement council was factoring into the decision regarding the tree is now pushed out to a later date.

Staff have concerns about the ongoing public safety at that location due to the lack of a sidewalk and not meeting ADA requirements. The addition of new businesses near that location has also resulted in increased pedestrian traffic in that area.

At this time direction is needed from council on whether additional funds should be expended on one of the directions originally proposed by Grey & Osbourne, Inc.(G&O) as the current allocations were assuming the sidewalk improvements committed to by WSDOT would be happening in a shorter timeframe. (G&O's Oct. 2022 report attached)

Staff recently confirmed with WSDOT that the agency supports a more appropriately sized, native species tree going in at the location to allow for American with Disability Act (ADA) requirements. WSDOT confirmed in the affirmative by writing, "... WSDOT is open to an

appropriately sized native tree species at this location ... "

Council Options:

City Council has the following options available at this time:

1. Accept the Staff Recommendation.
2. Revise the Staff Recommendation.
3. Refer this issue back to staff for additional work.
4. Other action as desired by council.

Fiscal Analysis:

The G&O report estimates \$73,000+ for an un-itemized cost to have the Sweetgum Tree removed and rebuild the existing sidewalk. For example, the un-itemized cost does not include the cost of concrete and Public Works time.

Recommendation of Staff/Committee:

Remove the existing tree and replace it with a native species tree -- that when mature is of an appropriate size (both height and canopy) -- for the limited space in question.

Follow Up Action:

Dependent on council decision / direction.



Gray & Osborne, Inc.
CONSULTING ENGINEERS

MEMORANDUM

TO: JAN BRENDING, CLERK/TREASURER
FROM: MIKE MESKIMEN, P.E.
DATE: OCTOBER 17, 2022
SUBJECT: SWEETGUM TREE ASSESSMENT
CITY OF WHITE SALMON, KLICKITAT
COUNTY, WASHINGTON
G&O #22864

INTRODUCTION

The City of White Salmon contracted with Gray & Osborne to determine possible design concepts to accommodate the existing Sweetgum tree at the intersection of East 2nd Avenue and East Jewett Boulevard (State Route 141). Treecology Consulting Group previously assisted the City with an evaluation of the condition of the tree. This memo is intended to supplement that evaluation and discuss alternatives for street and pedestrian facility improvements that provide compliance with the Americans with Disabilities Act (ADA). The memo presents six options with cost estimates.

INVESTIGATION

In May 2022, Treecology conducted a risk assessment and site evaluation of the existing Sweetgum tree. Gray and Osborne met with the City of White Salmon in August of 2022 to observe: the tree location and adjacent conditions; site use by pedestrians; vehicles and businesses; and to discuss concerns from City staff. During the site visit, we observed:

- The tree roots are significant and have heaved the area, creating ADA compliance issues for the sidewalk which provides direct access to nearby businesses.
- The adjacent pavement appears to have been replaced within the past decade, and has become disrupted. Currently, the heaved sidewalk has been removed and replaced with gravel. If new sidewalk were installed, Treecology estimated that within a 2 to 8 year timeframe following the repair, the roots would again disrupt the newly constructed sidewalk.
- The drip line of the tree extends to nearly the center of SR 141/Jewett Boulevard. A general rule of thumb is that the root zone of a tree can be approximated by the drip line of a tree. The root zone, as indicated by its



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drip line, is encroaching into other public utilities located under the road (sewer main and water service lines). The root zone could also cause additional damage to the roadway pavement over time.

- The sidewalk, like the street, is very heavily trafficked. During our site visit, it was noted that in under an hour, three disabled individuals took alternate routes due to the missing sidewalk.
- The driveway located immediately to the east of the tree has significant cross slope, which exceeds the minimum ADA allowances. Replacement of the ADA ramp at the intersection should include replacement of the driveway to provide a level pedestrian access route (PAR) through the driveway. Sight distance for vehicles entering traffic from the driveway could be helped by limiting parking adjacent to the driveway.
- A westbound parallel parking lane on the north side of East Jewett Boulevard exists to the east and west of the tree. The area directly adjacent to the tree is marked with a yellow curb, indicating no parking. This is in part due to the proximity of the area to the crosswalk which crosses East Jewett Blvd. The no parking area should be extended to the west. To simplify traffic flow, parallel parking should not be allowed within the intersection of East Jewett Boulevard and South East 2nd Avenue.



South East 2nd Avenue and East Jewett Boulevard (State Route 141): Looking North.



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TREE REHABILITATION/REPLACEMENT OPTIONS

Six options for next steps to bring the complete street back into service are provided for the City's consideration. The attached preliminary cost estimates are included at the end of this memorandum.

Option 1 – Do Nothing

This option is to leave things as they are and let the tree continue to grow into the existing infrastructure. This puts the City at risk for infrastructure damage, ADA compliance liability, and other liabilities for injuries to pedestrians.

Design Considerations:

- None.

Pros:

- Keeps existing tree.
- No initial construction cost.

Cons:

- Not ADA compliant. The City could be liable for non-compliance, possible lawsuits.
- The tree roots will continue to cause damage to the sidewalk area, street, irrigation system, and other underground infrastructure in the immediate area.

Option 2 – Build a New Elevated Sidewalk

This option includes removing the existing sidewalks and building a higher, elevated sidewalk over the root structure of the tree. The elevated sidewalk would allow for continued growth of the tree roots. The existing gutter pan, curb ramp, and driveway to the east of the tree would have to be reconstructed to comply with the 8.3 percent maximum slope allowable by ADA. Due to the higher relative elevation, the drop off from the elevated sidewalk to the street may require installation of a hand rail. This



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would cost an estimated \$95,000 in construction costs, and would also require additional engineering costs to design the foundation and elevated sidewalk section.

Design Considerations:

- The curb ramp and crosswalk on the easterly side of the intersection may not allow for the slope required to elevate the sidewalk significantly. This will need to be explored during design, or the crossing would need to be closed and shifted to the west side of the intersection. WSDOT may require design approval prior to reconfiguring the crossing location.
- The adjacent driveway would likely need to be reconstructed to better transition to the new sidewalk, allowing it to meet the ADA maximum slope of 8.3 percent.
- The drop from the elevated sidewalk may require a hand rail.
- A topographical survey will need to be completed to determine the full extent of the improvements required to meet ADA requirements.

Pros:

- Keeps existing tree.
- Does not require extending the sidewalk into the street. Keeps the sidewalk running parallel to the roadway.

Cons:

- At least one parking spot would be eliminated adjacent to the elevated sidewalk.
- The elevated ramp may require relocating the crosswalk on East. Jewett Blvd to the westerly leg of the intersection.
- The foundation required to support the elevated sidewalk will likely impact the root structure and could cause damage to the tree.
- The root structure may continue to damage the street and curbing, which would not be relocated with this option.



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- The cost of piles or a foundation to elevate the sidewalk, along with the thicker, reinforced slab required to support loadings, makes this the costliest option.

Option 3 – Build a Sidewalk Using a Segmented Surface (Pavers) or Hinge Joints

The sidewalk could be rebuilt with pavers, bricks, rubberized sidewalk panels, or segmental material. The sidewalk could also be built with flexible interlocking hinge joints similar to the Tripstop[®] joints mentioned in the Tree Assessment by Treecology. With the variable cost of pavers and jointing systems, costs can vary significantly. Assuming median value pricing for those items, construction costs are estimated to be \$66,000, plus engineering costs. This option could also require additional maintenance costs, as the tree roots will continue to grow, and will require resetting the segmental surfacing materials.

Design Consideration:

- Will need to design the ADA ramps, or close the easterly crossing, and construct a new concrete curb ramp on the west side of the intersection.
- WSDOT may require design approval prior to reconfiguring the crossing location.

Pros:

- Keeps existing tree.
- Existing sidewalk geometry can remain in place.
- Relatively quick construction timeframe.
- Many construction material options could be used. Colors and patterns can be customized.
- Can be removed and reset periodically to allow for root trimming, and maintenance of the surface.

Cons:

- Pavers or other segmented surfacing will require periodic maintenance involving removing the surfacing, trimming the roots, and replacing the



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surfacing to be a smooth ADA compliant surface. This may need to occur as often as every 2 to 8 years.

- The roots may require significant trimming to maintain a smooth surface, which could damage the tree.
- May require shifting the crossing to the westerly side of the intersection. This will result in additional costs.

Option 4 – Build a Sidewalk Bulb-Out

This option consists of bulbing out the sidewalk into the roadway. To maintain traffic flow, the parking lane in the area could be eliminated, and the curb and sidewalk could be moved out to the edge of the travel lane. This is approximately 8 feet from the existing curb. Landscaping would be installed around the base of the tree extending to the new back of sidewalk, creating an extended planter area approximately 8 feet in width. This option would eliminate two parking spots for the nearby businesses. The estimated construction cost is \$57,500. Engineering costs would also likely be required to obtain approval from WSDOT since East Jewett Boulevard is also State Route 141.

Design Consideration:

- The pedestrian crossing of East Jewett Boulevard could be realigned to be perpendicular to the street.
- The sidewalk bulb-out will reduce on-street parking.
- Storm drainage in the curb line will need to be evaluated and maintained.
- WSDOT will likely require design approval prior to reconfiguring the curb line and intersection.

Pros:

- Keeps existing tree with additional landscaped area for growth.
- Larger landscaped area will allow for better nourishment of the tree roots.
- Sidewalk bulb-out reduces pedestrian crossing distance on East Jewett Boulevard.



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- Moving the curb ramp out to the edge of the travel lane increases visibility of pedestrians to drivers.
- Sidewalk bulb-outs promote slower traffic speeds.

Cons:

- The curb bulb-out can only be extended into the street to the travel lane, which is not beyond the dripline of the tree. Due to the size of the tree, the sidewalk will likely not be located completely out of the root zone. With the improved landscaping area, future growth of the tree roots may impact the sidewalk.
- Will require a reduction in adjacent street parking.
- The revised curb line may impact stormwater flowing in the curb line. However, the slope of the adjacent roadway will likely simplify drainage around the bulb-out.

Option 5 – Reroute Sidewalk Traffic to Use the Business Sidewalk

This option consists of rerouting pedestrian traffic through the existing sidewalks of the adjacent businesses, demolishing the existing stairs between the upper sidewalk and lower sidewalk, and constructing an ADA compliant ramp to connect the two sidewalks.

The estimated construction cost is \$75,700. This cost does not include the cost to acquire the right-of-way for the upper sidewalk, which is owned by the property owners and would need to be purchased/obtained. Costs to acquire the right-of-way could be significant, and may require the use of a right-of-way specialist and surveyor. The cost estimate assumes that the right-of-way will need to be purchased using a specialty consultant. The total project cost with right-of-way and engineering is estimated to be \$128,500.

Design Consideration:

- The existing business sidewalk ramp west of the tree should be reconstructed to eliminate excessive slope and provide ADA compliance.
- Right-of-way will need to be obtained to allow public access to the upper sidewalk currently owned by the adjacent property owner(s).



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Pros:

- Existing sidewalk geometry can largely be rebuilt.
- Increased foot traffic through local businesses could increase revenue.
- No loss of parking for area businesses.
- Relatively quick construction timeframe.

Cons:

- Right-of-way will need to be purchased and obtained from local businesses.

Option 6 – Remove the Tree, Rebuild Existing Sidewalk

This option consists of tree and stump removal, and reconstructing the sidewalk in its existing location. If desired, the tree could be replaced with plants or a younger tree that is better suited to an urban environment. Root barriers or other protective measures to deter damage to the new sidewalks should be installed if a new tree is desired. Construction costs for this option are estimated to be \$56,000.

Design Consideration:

- Curb ramp should be realigned to be perpendicular to the roadway.
- The existing driveway east of the tree should be reconstructed to eliminate excessive cross slope and provide ADA compliance.

Pros:

- Existing sidewalk geometry can largely be rebuilt.
- Eliminates impacts on other underground utilities.
- Allows for a “clean-slate” approach to the area and selection of appropriate urban tree or plants.
- Relatively quick construction timeframe.



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Cons:

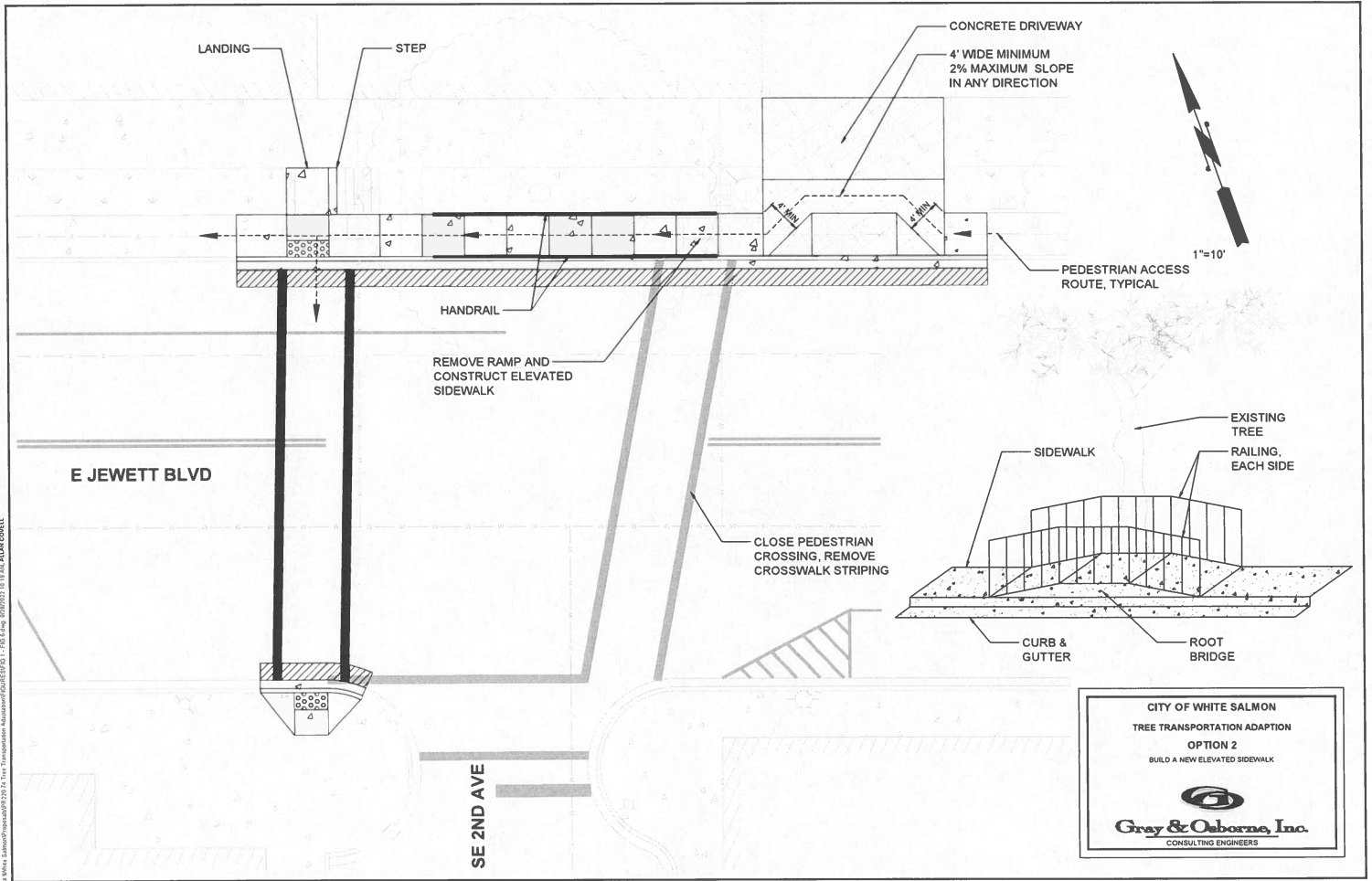
- Does not keep the existing tree.

SUMMARY

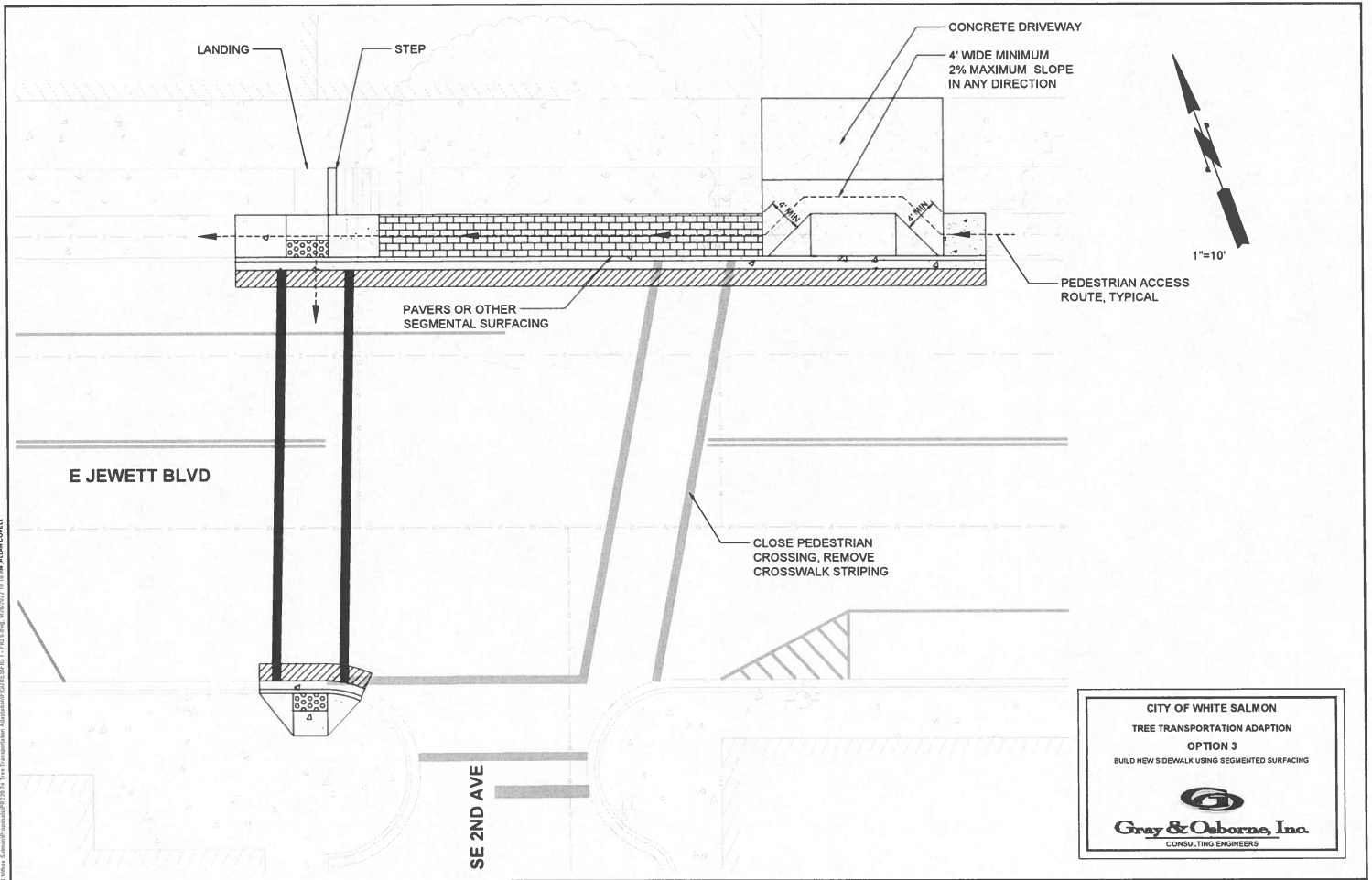
The following table summarizes the options discussed above and the associated costs. Detailed cost estimates and figures showing the options are also attached to this memo.

Option Name	Construction Cost	Total Project Cost	Comments
Option 1 – Do Nothing	\$0	\$0	Creates liability concerns for City.
Option 2 – Build a New Elevated Sidewalk	\$95,000	\$123,500	
Option 3 – Build a Sidewalk Using a Segmented Surface (Pavers) or Hinge Joints	\$66,000	\$86,000	
Option 4 – Build a Sidewalk Bulb-out	\$57,600	\$75,000	
Option 5 – Reroute Sidewalk Traffic to use the Business Sidewalk	\$75,700	\$128,500	Requires right-of-way acquisition.
Option 6 – Remove the Tree, Rebuild Existing Sidewalk	\$56,000	\$73,000	

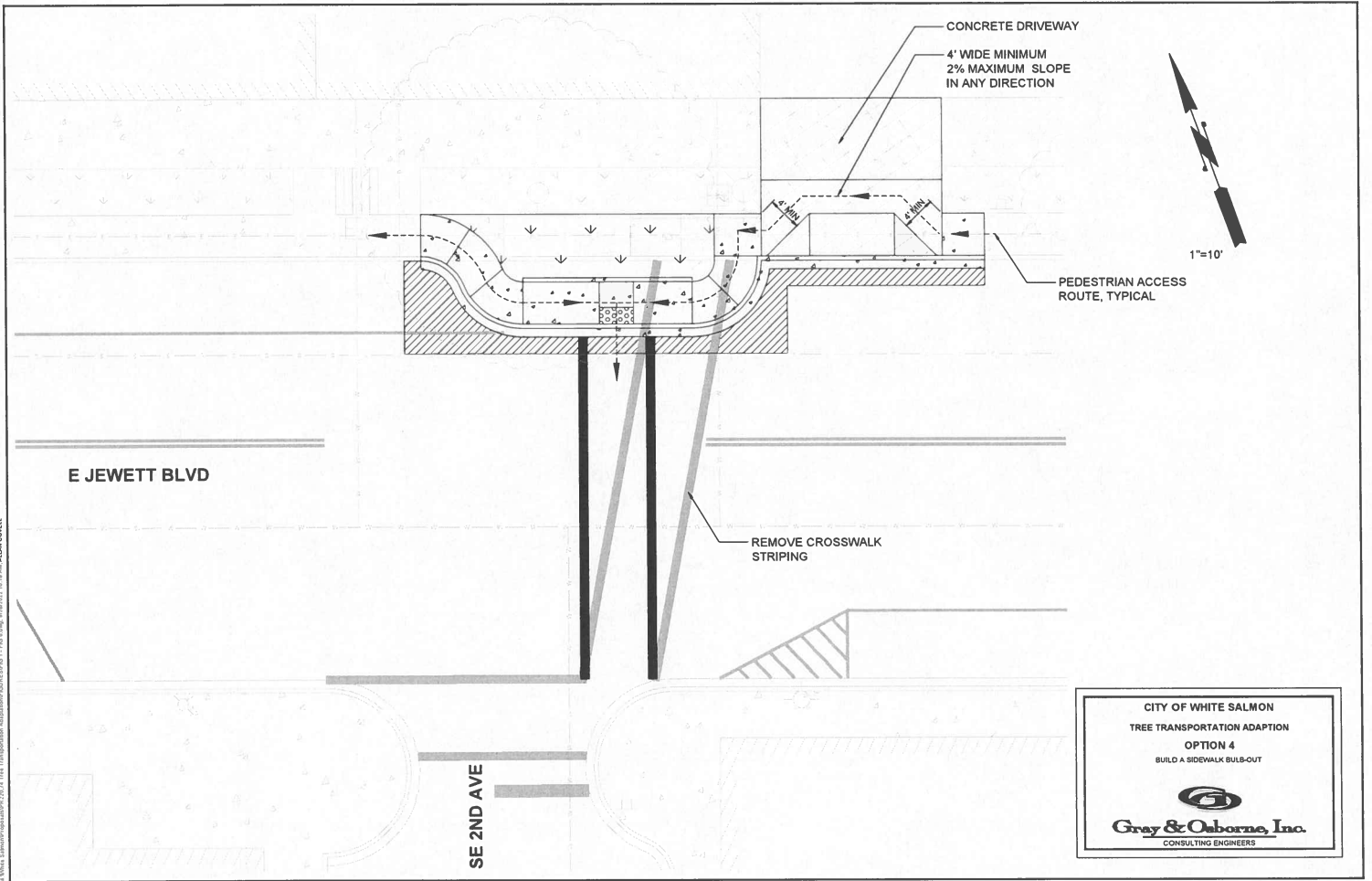
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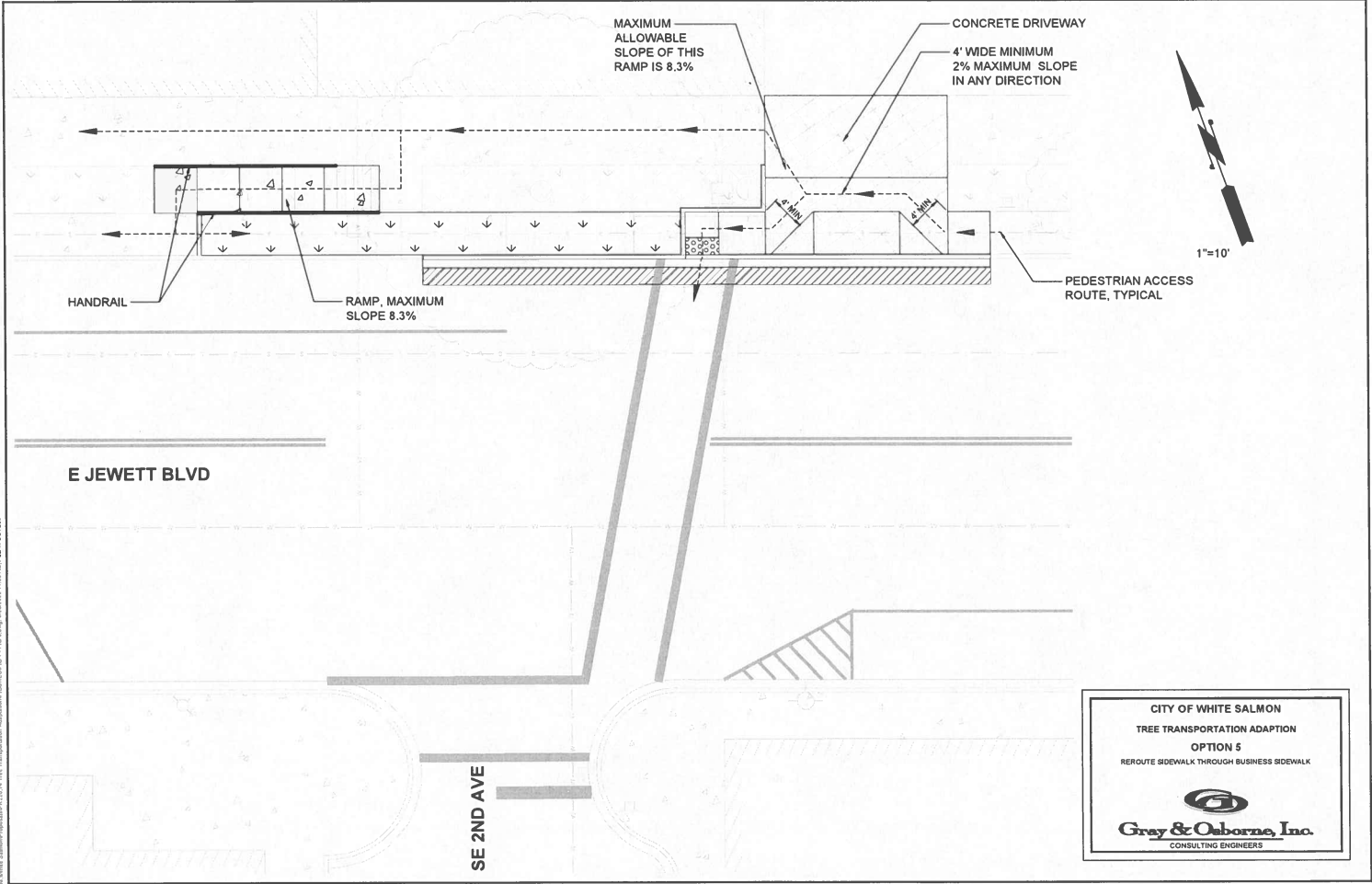
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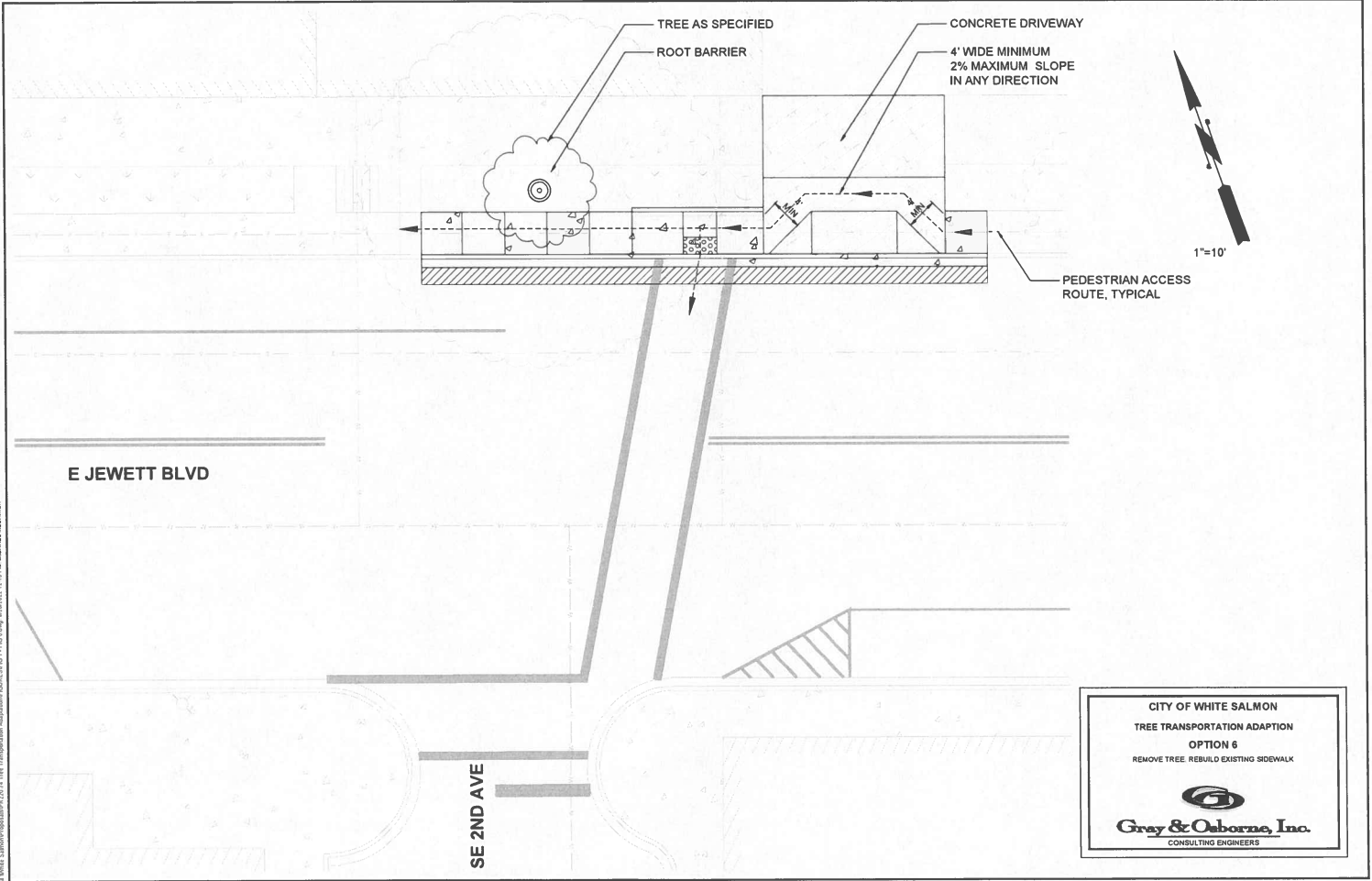
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CITY OF WHITE SALMON
 TREE TRANSPORTATION ADAPTION
 OPTION 5
 REROUTE SIDEWALK THROUGH BUSINESS SIDEWALK

Gray & Osborne, Inc.
CONSULTING ENGINEERS



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CITY OF WHITE SALMON
 TREE TRANSPORTATION ADAPTION
 OPTION 6
 REMOVE TREE REBUILD EXISTING SIDEWALK



Gray & Osborne, Inc.
 CONSULTING ENGINEERS

**CITY OF WHITE SALMON
TREE TRANSPORTATION ASSESSMENT
TOTAL ESTIMATED PROJECT COST
OPTION 2: BUILD NEW ELEVATED SIDEWALK**

NO.	ITEM	QUANTITY	UNIT PRICE	AMOUNT
1	Mobilization and Demobilization	1	LS	\$7,200
2	Project Temporary Traffic Control	1	LS	\$3,500
3	Excavation, Embankment and Grading, Incl. Haul	35	CY	\$150
4	Unsuitable Foundation Excavation, Incl. Haul.	15	CY	\$200
5	Remove Existing Crosswalk Striping	1	LS	\$1,000
6	Commercial HMA Pavement Repair	25	SY	\$200
7	Adjust Meter Box	2	EA	\$500
8	Planter/Landscaping Strip	30	SY	\$50
9	Cement Conc. Traffic Curb and Gutter	115	LF	\$80
10	Cement Conc. Pedestrian Curb	15	LF	\$60
11	Cement Conc. Driveway Entrance	50	SY	\$125
12	Cement Conc. Sidewalk	20	SY	\$100
13	Reinforced Concrete Sidewalk	20	SY	\$750
14	Conc. Pile Foundation System	1	LS	\$7,500
15	Detectable Warning Surface	2	EA	\$1,000
16	Handrail	70	LF	\$100
17	Permanent Signing	1	LS	\$1,000
18	Painted Crosswalk Line	100	SF	\$10
Subtotal (rounded):				\$79,300
Construction Contingency @ 20% (rounded):				\$15,700
Total Construction Cost:				\$95,000
Preliminary Engineering, Admin., Fiscal, Legal (20%, rounded):				\$19,000
Construction Engineering (10%, rounded):				\$9,500
Right of Way:				\$0
Total Estimated Project Cost:				\$123,500

**CITY OF WHITE SALMON
TREE TRANSPORTATION ASSESSMENT
TOTAL ESTIMATED PROJECT COST
OPTION 3: BUILD NEW SIDEWALK WITH SEGMENTAL SURFACING**

NO.	ITEM	QUANTITY	UNIT PRICE	AMOUNT
1	Mobilization and Demobilization	1	LS	\$5,000
2	Project Temporary Traffic Control	1	LS	\$3,000
3	Excavation, Embankment and Grading, Incl. Haul	40	CY	\$150
4	Unsuitable Foundation Excavation, Incl. Haul.	10	CY	\$200
5	Remove Existing Crosswalk Striping	1	LS	\$1,000
6	Commercial HMA Pavement Repair	25	SY	\$200
7	Adjust Meter Box	2	EA	\$500
8	Planter/Landscaping Strip	30	SY	\$100
9	Cement Conc. Traffic Curb and Gutter	115	LF	\$80
10	Cement Conc. Pedestrian Curb	15	LF	\$60
11	Cement Conc. Driveway Entrance	50	SY	\$125
12	Cement Conc. Sidewalk	20	SY	\$110
13	Segmental Surfacing (Pavers)	30	SY	\$200
14	Detectable Warning Surface	2	EA	\$1,000
15	Permanent Signing	1	LS	\$1,000
16	Painted Crosswalk Line	160	SF	\$10
Subtotal (rounded):				\$55,200
Construction Contingency @ 20% (rounded):				\$10,800
Total Construction Cost:				\$66,000
Preliminary Engineering, Admin., Fiscal, Legal (20%, rounded):				\$13,300
Construction Engineering (10%, rounded):				\$6,700
Right of Way:				\$0
Total Estimated Project Cost:				\$86,000

**CITY OF WHITE SALMON
TREE TRANSPORTATION ASSESSMENT
TOTAL ESTIMATED PROJECT COST
OPTION 4: BUILD SIDEWALK BULB-OUT**

NO.	ITEM	QUANTITY		UNIT PRICE	AMOUNT
1	Mobilization and Demobilization	1	LS	\$4,000	\$4,000
2	Project Temporary Traffic Control	1	LS	\$4,000	\$4,000
3	Excavation, Embankment and Grading, Incl. Haul	40	CY	\$150	\$6,000
4	Unsuitable Foundation Excavation, Incl. Haul.	10	CY	\$200	\$2,000
5	Remove Existing Crosswalk Striping	1	LS	\$1,000	\$1,000
6	Commercial HMA Pavement Repair	25	SY	\$200	\$5,000
7	Adjust Meter Box	1	EA	\$500	\$500
8	Planter/Landscaping Strip	50	SY	\$100	\$5,000
9	Cement Conc. Traffic Curb and Gutter	75	LF	\$80	\$6,000
10	Cement Conc. Pedestrian Curb	20	LF	\$60	\$1,200
11	Cement Conc. Driveway Entrance	50	SY	\$125	\$6,250
12	Cement Conc. Sidewalk	30	SY	\$110	\$3,300
13	Detectable Warning Surface	1	EA	\$1,000	\$1,000
14	Permanent Signing	1	LS	\$1,000	\$1,000
15	Painted Crosswalk Line	160	SF	\$10	\$1,600
Subtotal (rounded):					\$47,900
Construction Contingency @ 20% (rounded):					\$9,700
Total Construction Cost:					\$57,600
Preliminary Engineering, Admin., Fiscal, Legal (20%, rounded):					\$11,600
Construction Engineering (10%, rounded):					\$5,800
Right of Way:					\$0
Total Estimated Project Cost:					\$75,000

**CITY OF WHITE SALMON
TREE TRANSPORTATION ASSESSMENT
TOTAL ESTIMATED PROJECT COST
OPTION 5: REROUTE SIDEWALK TRAFFIC THROUGH BUSINESS SIDEWALK**

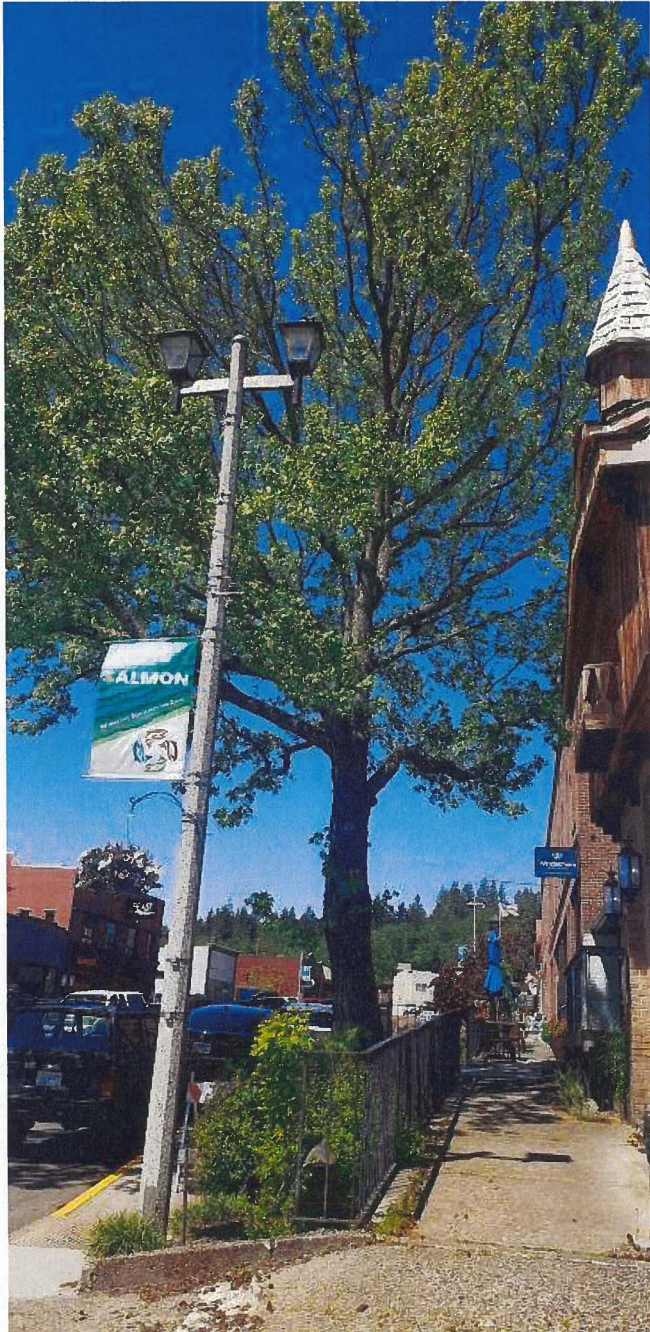
NO.	ITEM	QUANTITY	UNIT PRICE	AMOUNT
1	Mobilization and Demobilization	1	LS	\$6,000
2	Project Temporary Traffic Control	1	LS	\$3,000
3	Excavation, Embankment and Grading, Incl. Haul	30	CY	\$150
4	Unsuitable Foundation Excavation, Incl. Haul.	15	CY	\$200
5	Commercial HMA Pavement Repair	30	SY	\$200
6	Adjust Meter Box	2	EA	\$500
7	Planter/Landscaping Strip	60	SY	\$100
8	Cement Conc. Traffic Curb and Gutter	70	LF	\$80
9	Cement Conc. Pedestrian Curb	50	LF	\$60
10	Cement Conc. Driveway Entrance	50	SY	\$125
11	Cement Conc. Sidewalk	30	SY	\$110
12	Cement Conc. Retaining Wall	25	LF	\$400
13	Detectable Warning Surface	1	EA	\$1,000
14	Handrail	45	LF	\$100
Subtotal (rounded):				\$63,200
Construction Contingency @ 20% (rounded):				\$12,500
Total Construction Cost:				\$75,700
Preliminary Engineering, Admin., Fiscal, Legal (20%, rounded):				\$15,200
Construction Engineering (10%, rounded):				\$7,600
Right of Way:				\$30,000
Total Estimated Project Cost:				\$128,500

**CITY OF WHITE SALMON
TREE TRANSPORTATION ASSESSMENT
TOTAL ESTIMATED PROJECT COST
OPTION 6: REMOVE TREE, REBUILD EXISTING SIDEWALK**

NO.	ITEM	QUANTITY	UNIT PRICE	AMOUNT	
1	Mobilization and Demobilization	1	LS	\$4,000	
2	Project Temporary Traffic Control	1	LS	\$2,000	
3	Tree Removal	1	LS	\$5,000	
4	Excavation, Embankment and Grading, Incl. Haul	40	CY	\$150	
5	Unsuitable Foundation Excavation, Incl. Haul.	10	CY	\$200	
6	Commercial HMA Pavement Repair	30	SY	\$200	
7	Planter/Landscaping Strip	25	SY	\$100	
8	Cement Conc. Traffic Curb and Gutter	70	LF	\$80	
9	Cement Conc. Pedestrian Curb	20	LF	\$60	
10	Cement Conc. Driveway Entrance	50	SY	\$125	
11	Cement Conc. Sidewalk	25	SY	\$110	
12	Root Barrier	1	LS	\$1,000	
13	Tree, 2-In. Diam.	1	LS	\$1,500	
14	Detectable Warning Surface	1	EA	\$1,000	
				Subtotal (rounded):	\$46,800
				Construction Contingency @ 20% (rounded):	\$9,200
				Total Construction Cost:	\$56,000
				Preliminary Engineering, Admin., Fiscal, Legal (20%, rounded):	\$11,300
				Construction Engineering (10%, rounded):	\$5,700
				Right of Way:	\$0
				Total Estimated Project Cost:	\$73,000

Tree Assessment

May 2022



Prepared For:

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Clerk Treasurer
City of White Salmon
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Notice of Disclaimer

Assessment data provided by Treecology Consulting Group is based on visual recording at the time of inspection. Visual records do not include testing or analysis and do not include aerial or subterranean inspection unless indicated. Treecology Consulting Group is not responsible for discovery or identification of hidden or otherwise non-observable risks. Records may not remain accurate after inspection due to variable deterioration of surveyed material. Risk ratings are based on observable defects and mitigation recommendations do not reduce potential liability to the owner. Treecology Consulting Group provides no warranty with respect to the fitness of the trees for any use or purpose whatsoever.

Summary

In May 2022, Treecology Consulting Group (TCG) conducted a risk assessment, and site evaluation for one street tree at 218 Jewett Blvd. in White Salmon, WA. The tree was assessed on May 20, 2022 by Ruth Williams, International Society of Arboriculture (ISA) Board Certified Master Arborist #WE-7317-BM, ISA Tree Risk Assessment Qualified. The results of this assessment are documented in this report. The goal of this assessment is to provide strategies to manage the tree and site that may impact people and property, and to guide long-term tree care decisions. Considerations include tree health, safety, and site history.

A tree risk assessment is an evaluation of current risk of failure and the consequences anticipated within a specified timeframe, in this case five (5) years. The tree was inspected for risks to buildings, infrastructure, and people. The data set was collected via the ISA Tree Hazard Evaluation Form that will allow managers to better understand, prioritize, and make decisions about the tree. Analysis of the data showed the following:

- The tree is a mature 25" DBH *Liquidambar styraciflua* that is 64' tall and approximately 35' wide with minor crown asymmetry. Two prior limb failures were documented. The tree has healthy vigorous foliage. The overall condition is fair. The tree provides \$151 in property value and ecosystem benefits annually.
- The tree risk is moderate based on the ISA TRA methodology. The tree risk mitigation option is pruning to reduce end weight. With this pruning, the residual risk rating is likely low, but that should be verified with a visual inspection from the pruning arborist at the time of work.
- Adjacent pavement was replaced within the decade, and has become disrupted. This site-related risk is likely to reoccur in a 3-8 year timeframe post sidewalk repair without an innovative solution that adapts to root growth. Minimal root pruning is possible, but is not likely to provide a complete solution that also allows tree preservation.
- Tree removal and replacement may be considered. It will likely require 30-40 years to grow a tree of comparable size with comparable ecosystem and property value benefits.

Introduction

This street tree provides shade and beauty to the commercial streetscape. The community in the Columbia river gorge routinely experiences significant wind events.

Assignment and Limits

City of White Salmon contracted Treecology Consulting Group to inspect the tree and answer specific management questions.

1. Health of the tree including ongoing health of the tree based on its location. The tree has been pruned on the north side to keep it off the structures that are located adjacent to it. Are there any prescriptive pruning recommendations if the tree were to remain in place to 1) keep the tree of the structures to the north and to keep it from growing out into the sidewalk and the roadway. The tree must be pruned up to 8 feet above sidewalks for clearance and 14 feet above any roadways.
2. If the tree were to remain in place, how can the city remove the lower sidewalk and replace it so it is walkable and maintain the health of the tree without further damage. The city has plans in the future (1 to 2 years at the earliest and more likely 2 to 3 years at best) for constructing a sidewalk that would move out into the street. However, we need a temporary concrete or something similar fix so that pedestrians can use the sidewalk.
3. The upper sidewalk does not belong to the city. Is there any likely damage to the upper concrete?

The arborist collected information about the species, size, condition, and risk factors for the tree. This assessment was a ground-level visual inspection, and did not include root excavation, advanced structural analysis, or climbing to inspect defects only visible from the canopy or scaffold branches. Many factors can limit specific and accurate data when performing evaluations of trees, their conditions, and values. The determinations and recommendations presented here are based on current data and conditions that existed at the time of the evaluation and cannot be a predictor of future performance for the trees.

Methods

Inventory & Assessment

Data was collected by an ISA Board Certified Master Arborist (Ruth Williams #WE-7317 BM) with a current tree risk assessment qualification (TRAQ). A visual inspection was used to develop the findings, conclusions, and recommendations found in this report.

The following attributes were collected:

Species: Tree genus and species were identified.

Diameter at Breast Height (DBH): Trunk diameter was recorded to the nearest inch at 4.5 feet (breast height) above grade except where noted. When limbs or deformities occurred at breast height, measurement was taken below 4.5 ft.

Height: Tree height was measured with a laser range finder accurate within a range of +/-5'

Crown Spread: Horizontal spread of scaffold branches was visually estimated within a range of +/-10'

Condition Rating: The condition of each tree was recorded in one of the following categories adopted from the rating system established by the International Society of Arboriculture: excellent, good, fair, poor, dead.

Excellent - An immaculate specimen with minor or insignificant defects

Good - A tree with minor issues that can be mitigated with pruning or cultural care

Fair - A tree with significant issues with either structure or health that may be improved with multiple cultural improvements or specific pruning.

Poor - A tree near the end of its useful life with issues that cannot be resolved

Dead - A tree with less than 5% live crown

Observations: Additional observations, comments, or other points of consideration.

Photographs: Photographs of the full tree and defects were collected as necessary.

Findings

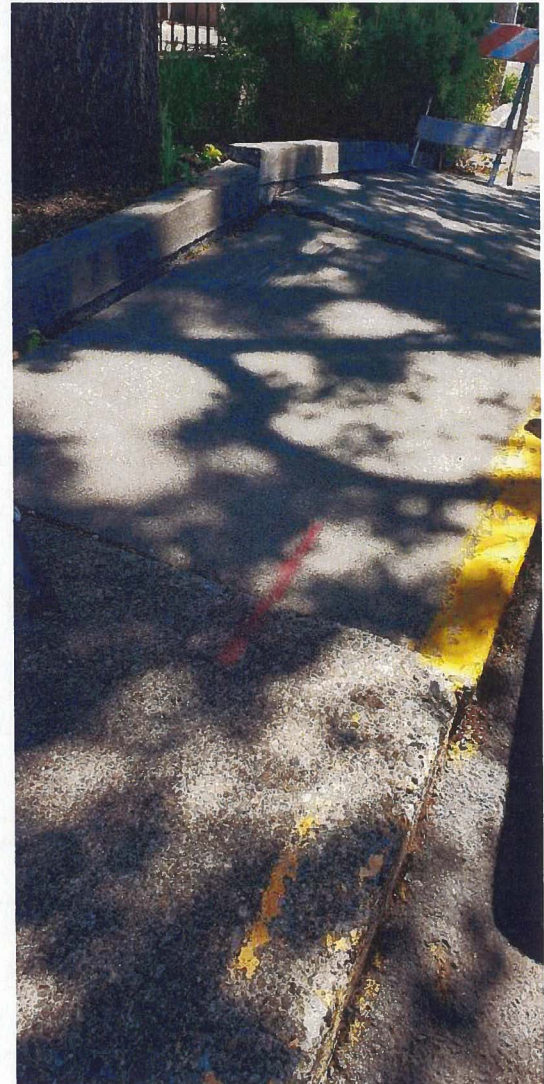
Site Attributes

The site is adjacent to a relatively busy commercial roadway with frequent use. Irrigation was present but not tested. The area is landscaped. The tree is open-grown, with no nearby adjacent street trees. There are sidewalks on both sides of the tree within 1-2' of the trunk. The site has elevation gain from the road to the adjacent buildings that includes a retaining wall and handrails. The tree is the largest street tree in the immediate vicinity of the commercial corridor.

The adjacent pavement appeared new, as though it had been replaced recently. However, the new panels had already lifted unevenly creating a potential trip hazard, and eliminating ADA accessibility compliance. The pavement adjacent was within 6" of the tree trunk.

The site is not ideal for this large-stature-at-maturity tree with an aggressive root system. The ideal planter width for this species should be 8' wide.

The adjacent retaining wall and upper sidewalk should be monitored for cracking. They are currently in good condition, however, with the hillside condition, and unknown hydrology, it is possible tree roots can extend uphill if a water source and air are present.



Tree Attributes

The tree is a mature 25" DBH Liquidambar styraciflua that is 64' tall and approximately 40' wide with minor crown asymmetry. The tree has healthy vigorous foliage. The overall condition is fair.

Defects

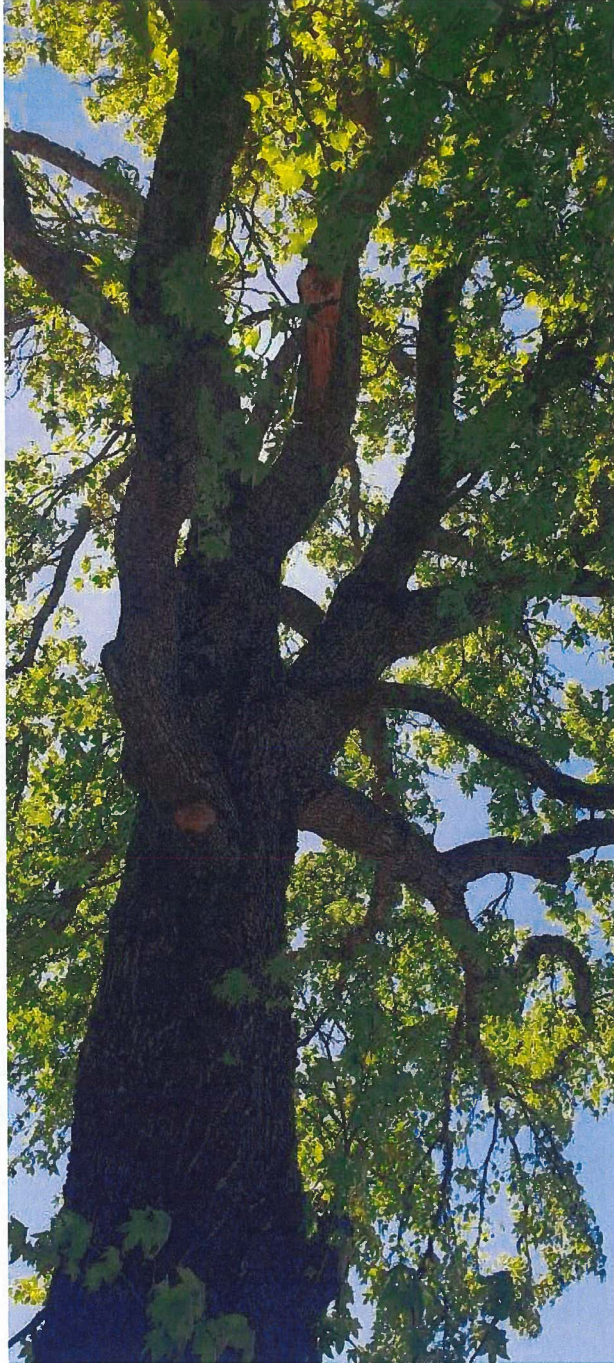
The root flare and base are sound with no evident wounding or prior root pruning, however, pavement has been replaced in the past, so there is a possibility roots were pruned. One way to determine this is to remove the pavement and visually inspect the roots below.

This tree is an open-grown tree with two prior limb failures. One was on the south side (photo, right), toward the street several years ago, and the wound has mostly sealed over. The outer 2-3" of wood beneath the wound is spongy and delayed. Minor epicormic sprouts are present near this wound. A second wound is visible on the north side, higher in the canopy. It looks recent, within the past 3 years. These wounds are consistent with the species that tends to have moderately brittle branches, and tends to fail where included bark is present.

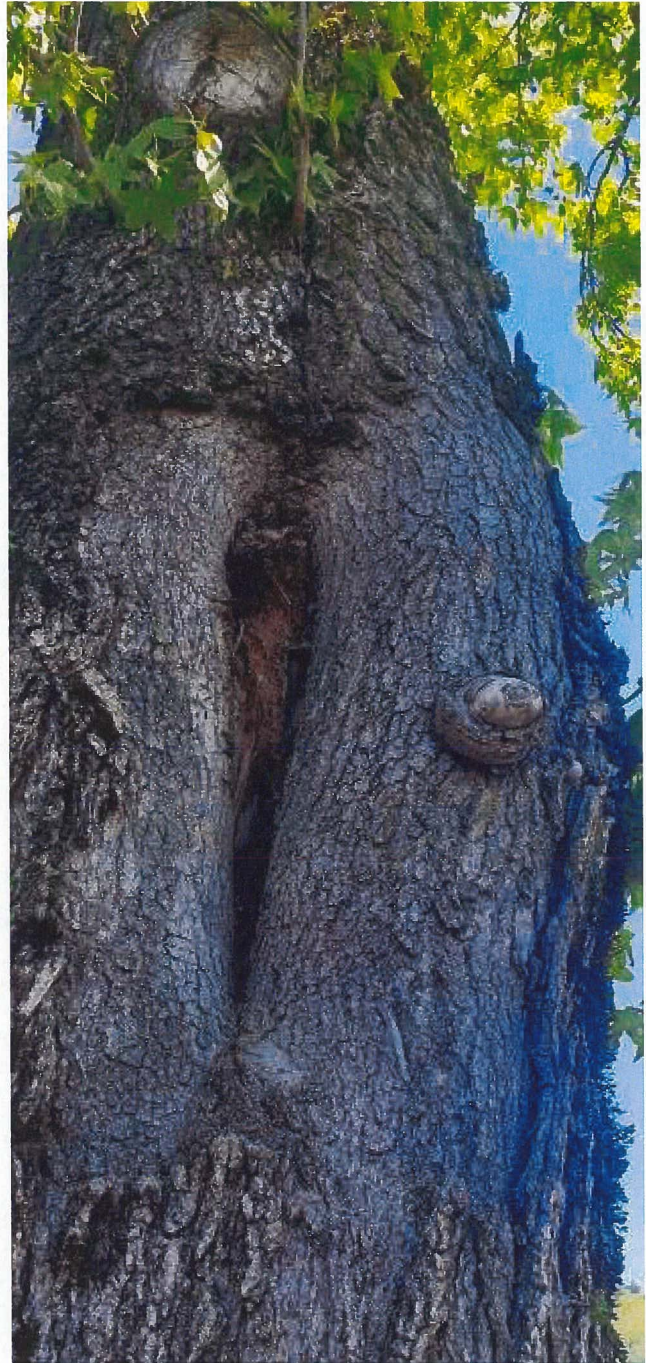


Benefits

The tree is mature, in fair condition, and could live for decades with a routine 3-4 year maintenance schedule. The tree provides \$151 annually in ecosystem and property value benefits, preventing approximately 2,378 gallons of stormwater runoff.



North side limb failure



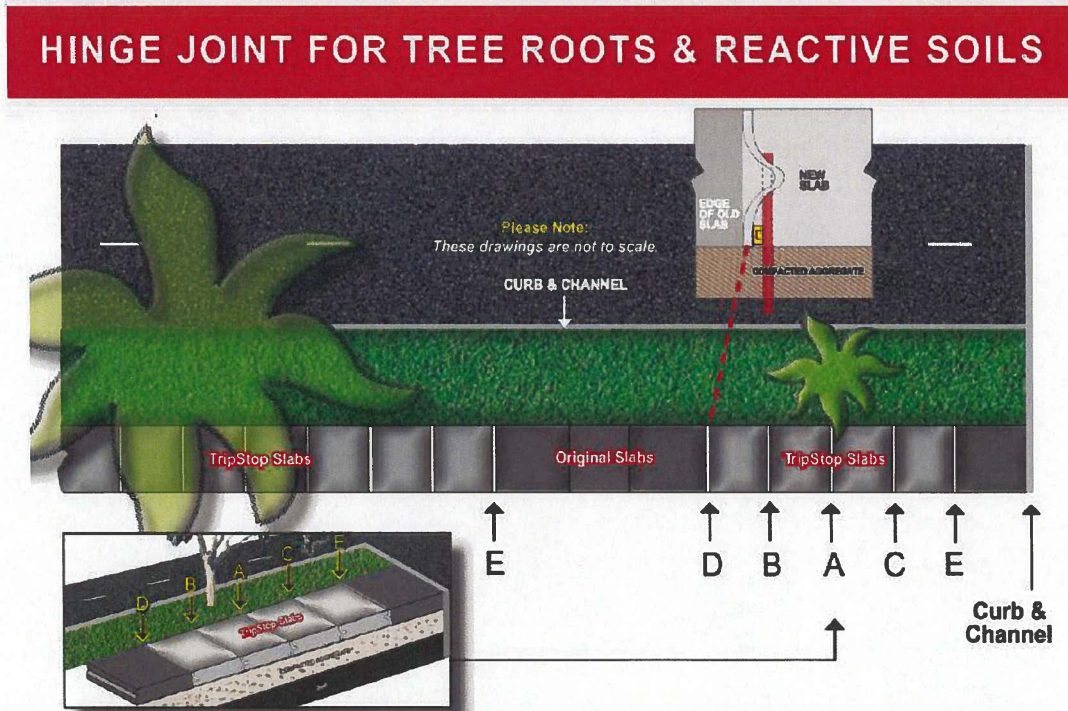
South side limb failure (close up) shows decay/splintered wood indicating prior failure, not pruning wound. Smaller pruning wound above is sealed.

Discussion

The City of White salmon plans to change the site design in the future. While site plans have not been reviewed, the option of extending the sidewalk into the road area is under consideration. Meanwhile, a temporary solution must be implemented to achieve sidewalk functionality. The first step will be to remove existing pavement carefully to avoid root damage. This requires a cement saw and pry-bars, OR a carefully maneuvered excavator claw to remove pieces of the panel. Jack hammers or sledge hammers can crack and damage roots below and are not recommended.

The following options may be considered:

1. Root pruning may be conducted under the supervision of a Certified Arborist. This is most likely possible for roots under 2". Based on the nature of the pavement disruption, a significant root over 4" is likely present. If found, root pruning will likely not be recommended as that could destabilize the tree, leading to basal failure.
2. A. Fill over the root area with clear angular gravel overlaid with geotextile, sand, and pavers, or rubberized pavement or asphalt as a temporary solution. OR
 B. Pour new sidewalk panels that ramps over the roots in conjunction with hinge joints such as Tripstop(r) that maintain aligned sidewalk slab joints as roots grow. Evaluate the need for additional roadway asphalt to meet code requirements for curb height.



Risk Assessment

The tree was assessed with a Level 2 or Basic Tree Risk Assessment, the industry standard developed by the International Society of Arboriculture. This method outlines the process for evaluating tree risk that evaluates the likelihood of failure, the nature of the targets (property or people that may be impacted by tree failure), and the consequences of failure.

Risk Rating

This tree has a history of branch failure and excessive end weight. The risk rating in its current condition is moderate - and the most likely mechanism of failure is branch failure in a wind event. Pruning for end weight reduction will reduce the risk rating of this tree to low.

Timeframe

For each risk assessment, the Arborist must identify a time frame. This risk assessment considers failures that may occur within a limited time frame of 5 years.

Targets

Targets are occupants and features that may be damaged in the event trees or branches fail. In this case, the targets assigned for this assessment are the adjacent buildings with constant occupancy, parked vehicles with frequent occupancy, crosswalk and sidewalk pedestrians with occasional occupancy, drivers of vehicles in the road with occasional occupancy, landscaping, and hardscape with low likelihood of damage from tree failure.

Recommendations

Based on these findings, TCG recommends the following for this mature, fair condition, moderate risk tree:

- **Additional Assessment:** Pavement may be removed carefully to allow a visual inspection of roots. This will allow managers to have more information about the quantity and quality of roots, whether

roots were pruned before, and the actual current height required for ramping over the roots and therefore, an indicator if road (re)pavement will also be required.

OR

- Pruning: routine end-weight reduction/clearance pruning (cuts largely below 3" diameter in the upper outer 1/3 of the canopy) and aerial inspection for hidden defects every 3-5 years will decrease the likelihood of future limb failure, resulting in a residual risk rating of low. This should be conducted within the next 1-2 years. The tree must be pruned up to 8 feet above sidewalks for clearance and 14 feet above any roadways. The tree should be monitored, and an arborist consulted if changes are noticed in vigor or lean, and after significant storms. The adjacent retaining wall and upper sidewalk should also be monitored for cracking.
- Sidewalk repair with adaptive design: The costs associated with pavement repair options should be explored. Traditional concrete slab pavement installation will not achieve lasting functional results and is likely to be disrupted within 2-8 years. Therefore, an adaptive solution as described in the discussion section is strongly recommended.

OR

- Tree removal and replacement may be considered. Removal will require a traffic plan and stump grinding. It will likely require 30-40 years to grow a tree of comparable size with comparable ecosystem and property value benefits. This option should be pursued if pruning and repair options are found to be cost prohibitive.

Conclusion

The sidewalk disruption was a trigger for this tree risk assessment, leading to assessment of the remaining tree parts, and a discussion of sidewalk repair solutions. Managers were prudent in requesting this assessment and reviewing this assessment to inform decisions about maintenance/mitigation priorities.

Appendix: Photo Documentation

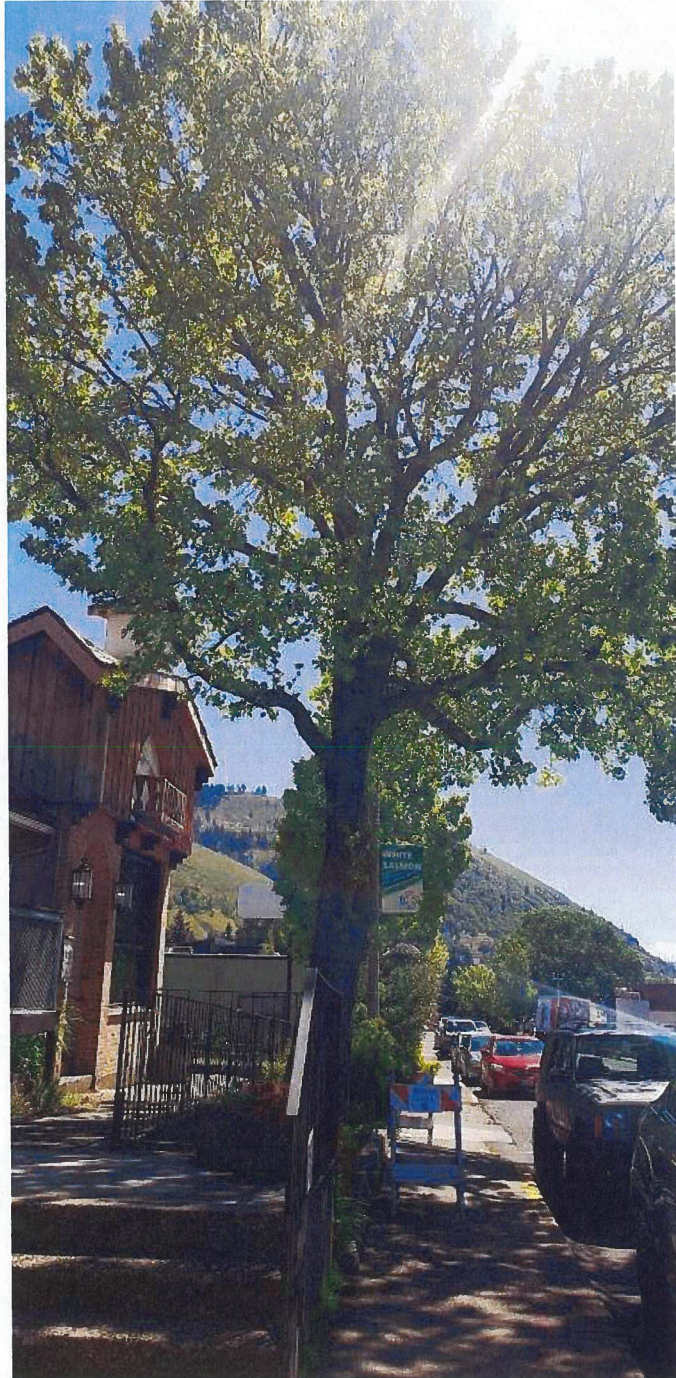


Photo 1. View facing east showing site, upper and lower sidewalk

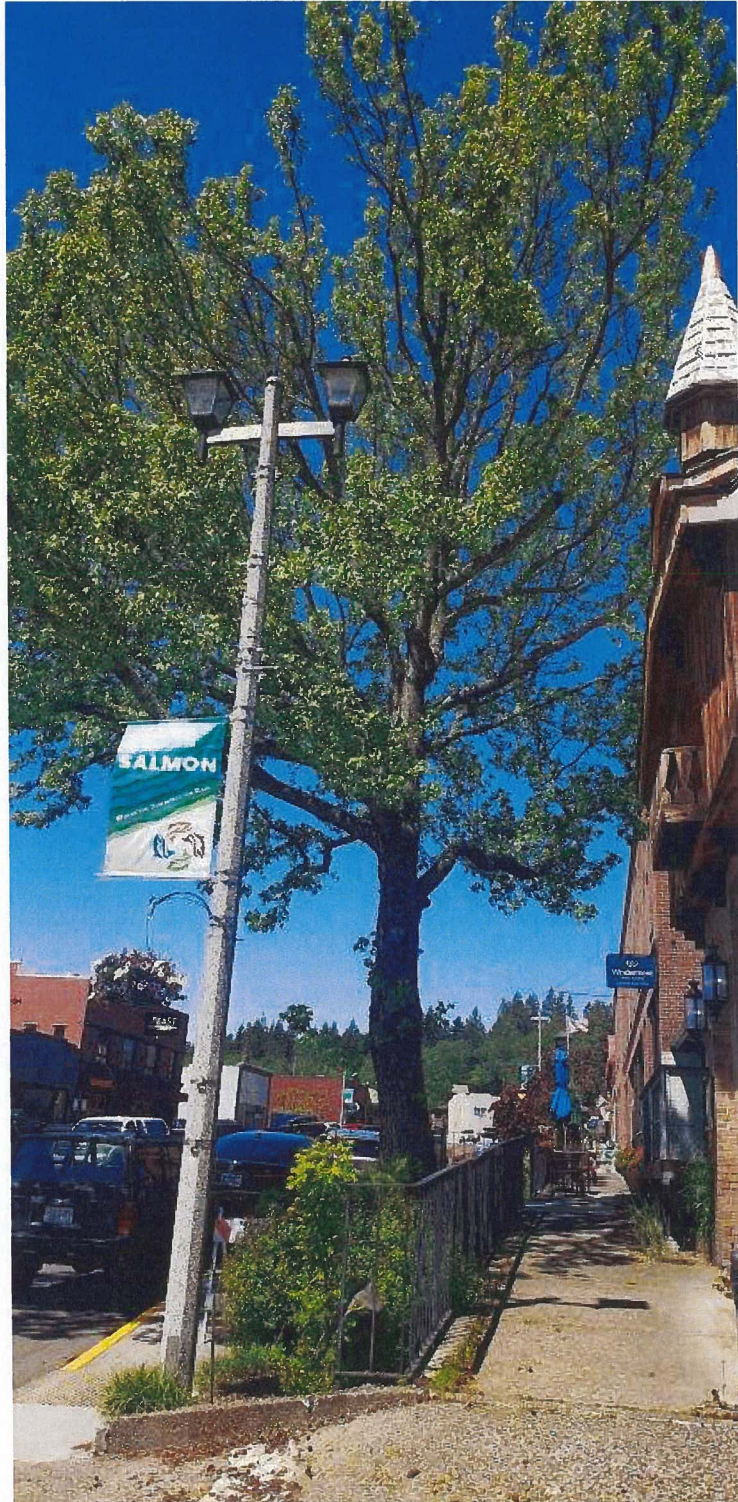


Photo 2. View facing west showing site, upper and lower sidewalk

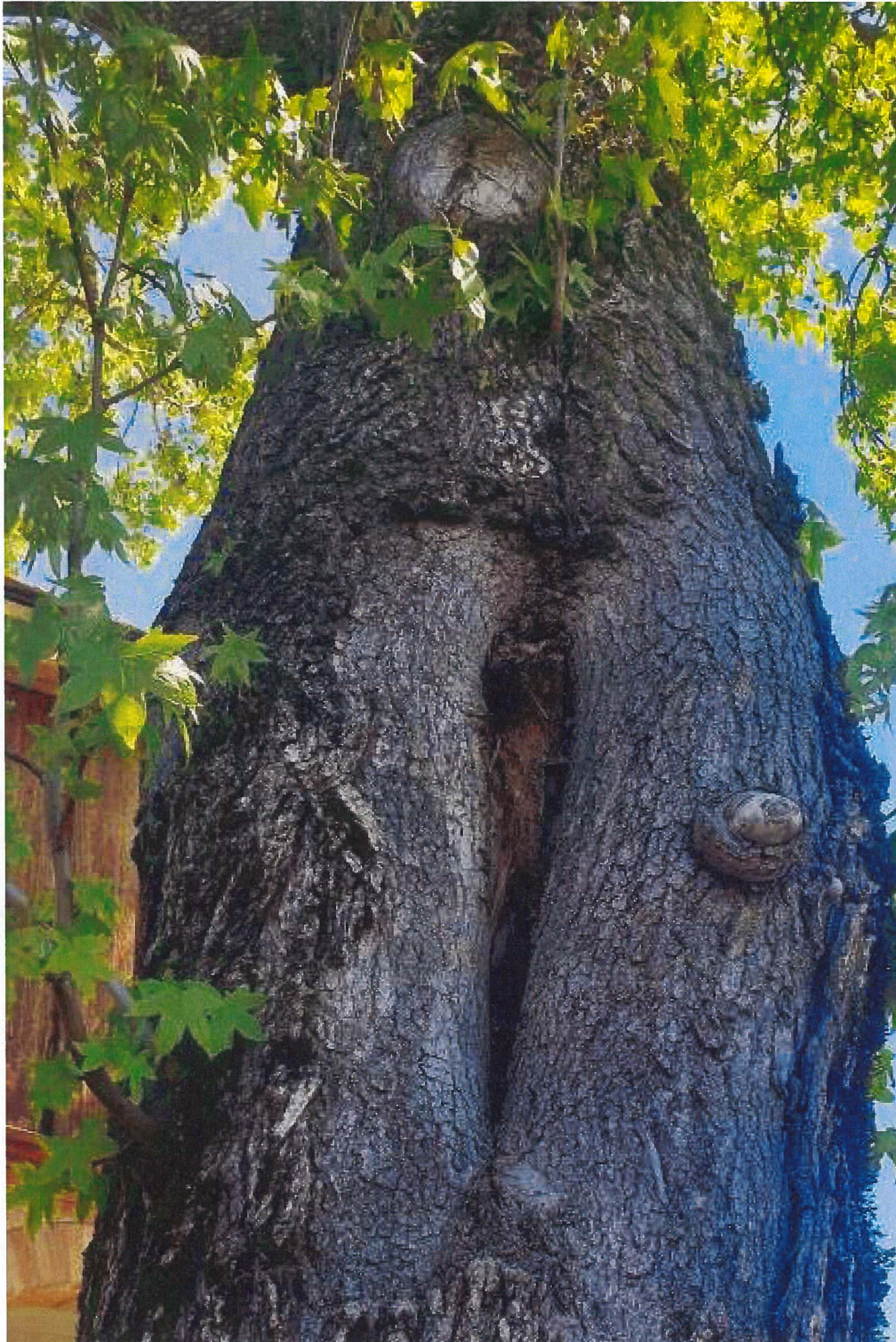


Photo 3. Close view of south trunk wound/ previous branch failure

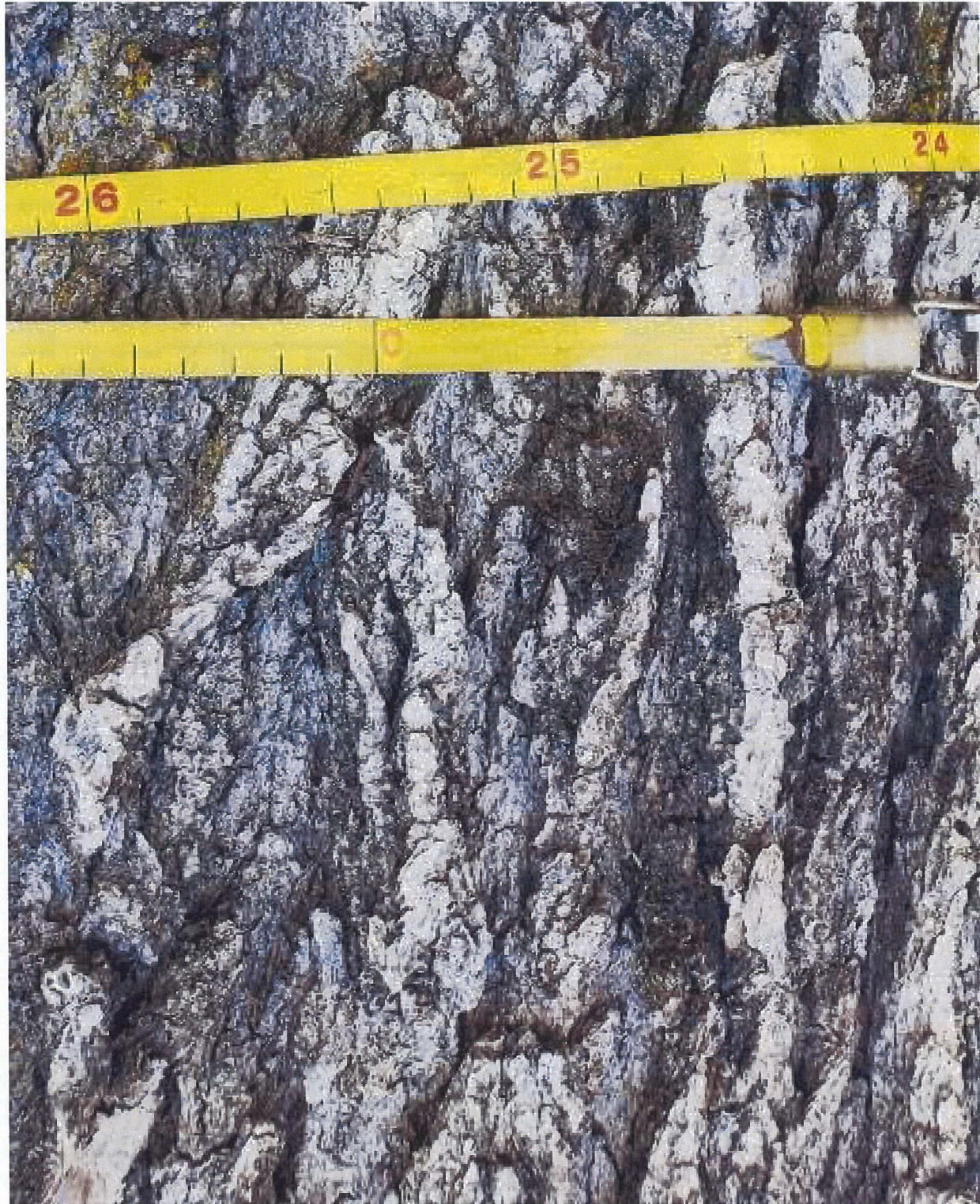


Photo 4. DBH tape on trunk showing over 25" DBH May 20, 2022

File Attachments for Item:

B. Department Heads



City of White Salmon Fire Department/ Building Department

Report July 27, 2023

Responses:

The fire department responded to 14 calls from July 12 to July 27, 3 were in the city of White Salmon and 11 mutual/automatic aid to other agencies. 4 calls were medical assistance, 7 calls were fire related, 1 mvc, and 2 calls were other calls for service.

Significant Calls:

7/14 Gas line break Garfield and Jewett

7/19 Brush fire mile marker 69 highway 14

7/22 Tender to Newell Rd Fire in east Klickitat County

Drills:

We drill every Tuesday from 6:30 pm to 8:30 pm. We are accepting applications for volunteers; no experience necessary training is provided.

Building Department:

Approved 4 sets of plans:

1 ADU, 1 remodel, 2 single family dwellings

Respectfully submitted.

Bill Hunsaker

Fire Chief/ Building Official



DEPARTMENT REPORT FINANCE / CLERK

Meeting Date: August 2, 2023
Presented By: Stephanie Porter, Clerk Treasurer

Daily Operations / What's Happening:

- **Public Records Request** – 3 request this period
- **Daily Reconciliation** – on track
- **Monthly reporting and taxes** – Monthly budget reports went out to departments on July 13, 2023
- **Quarterly Taxes** – Completed 07.28.2023.
- **Send Ordinances to Municode for code update.** This is happening each month to hopefully keep our online code up to date.
- **Record Retention** – pulling and scheduling destruction of expired records –Troy and I will begin re focusing on this in the summer after other priorities have been completed.
- **Working with Anderson Perry** regularly for USDA contractor reimbursements-tracking for the Main line Phase 1 Project.
- Multiple One-Time Leak Forgiveness Applications have been submitted – most do not qualify due to the leaks stemming from an irrigation system.

New Projects:

- The City will be using the MRSC Roster program for both Small Work and Professional Services as of August 1, 2023 – all current Small Work Contractors were notified of the change over in early July so they had time to switch to the new roster. We are hopeful this will bring a more competitive aspect to our bid process.
- Complete the initiation of DocuSign program – so far it has been a great addition to the operations! I am currently looking for grant opportunities to provide iPad's to council and mayor in order to have all document and voucher sign take place after the meeting via DocuSign.
- Manhole Replacement – will go back out to bid via the MRSC Roster in late 2023 for construction in 2024.
- You will see a new utility bill soon! We have updated the bill with our new logo and integrated a space for a water conservation tip on the front of the billing.
- Working with DCG/Watershed on Shoreline Master Plan Update-last reimbursement request and close our report were provided to Dept of Ecology before the deadline.
- Meeting with Aspect Consulting regarding the ASR Project – Met with Dept of Ecology to confirm plan for the grant reporting and budget for the WS River Feasibility Study. Amendment was submitted and Aspect will be working with me to confirm an appropriate budget to move forward with.
- WKRFA Joint Resolution was completed – Joint Resolution, Explanatory Statement, and City of White Salmon appointed Pro Committee has been submitted. The county will advertise for a con committee.
- Low Income Utility Discount Program will go into effect July, 1. WAGAP will be confirming a information push date where we will advertise the program in a more expansive manner.
- White Salmon Bluff Trail Grant was awarded to the City of White Salmon – ~~our civil engineer HHPR is working on a Scope of Work to bring to council.~~ Because this is a Federal Grant there are more guideline than anticipated – an engineer will be selected as part of the grant process -

- Transportation System Plan is scheduled to come to the Council at the August 16 Council Meeting with a Public Hearing.
- HHPR is working on creating a more technical map for the mail delivery route stops, including all required ADA components. ROW that require vacancy have been noticed. – This has been estimated at \$60,000 – until the City has confirmation from the Post Master that the route is approved we cannot move forward. We are however, ready to go when we get the word.

Existing Projects Progress:

- SCADA project funding- Engineering in progress –**to bid in October 2023.**
- Garfield Project bid – G&O has been wonderful to work with. They have kept TIB, Andrew and I in the loop on all things.
- Implementation of multiple payroll changes including implementation of the state required Long Term Care Act withholding beginning on July 1, 2023 and change in the Police Department Pay cycle at the request of the officers due to their change to 9 day work weeks.
- Continuing the transition from Columbia Bank to 1st Security Bank –
- Housing Action Plan Grant documentation has been submitted for reimbursements. No response from DOC as of yet – follow up email sent to our project manager.

Department Needs:

Electronic Public Record Retention process – Electronic Signature Technology will allow us to gear up for fully paperless in 2024. DocuSign Contract has been completed and staff training has been started as of June 12.

Upcoming Trainings:

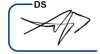
- Washington Finance Officer Association Conference – Spokane, WA – September 19-22, 2023

Updates for the Community / Upcoming Events:

- Community Development Committee – August 14, 2023
 - CityLab Board Meeting- August 29, 2023
 - Personnel and Finance Committee Meeting – August 28, 2023
- ✓ Underwood Conservation District is resuming Tree of Heaven Removal Project – please visit <https://www.ucdwa.org/blog/tree-of-heaven-wears-out-its-welcome> for more information.



City of White Salmon Office of Public Works



WEEKLY REPORT

Week of 7/19-8/2

Department: Public Works

Recent Activities

- Repaired a water leak on Hendrix Ln on the 14" steel. This is the section of the line that used to cross under the lake. Part of this line was kept live to keep several homes in service. To decommission the line there was a butterfly valve shut above the last water service anywhere from 150-300 yards of unused 14" Steel was left live. There was one visible leak that we had been chasing for years (after repairing two others recently there was still water surfacing.) To fix this problem the PW crew cut and capped the 14" steel at the last water service to abandon the area that was leaking plus the unknown length of pipe left in service. This was an impressive project that took a ton of coordination and planning. The crew did a great job accomplishing this.
- Completed all monthly requirements (meter reading, samples and reporting).
- Met weekly with NCE and AP on the Transmission Main Phase 1 project
- Received confirmation from K&L Industries that the project is projected to start 8/3/23.
- Regularly communicating with the contractor (Artistic Excavation) and the Engineer (Grey & Osborne) about the changing elements of the Garfield Project. There have been several issues that have been encountered but G&O has been very helpful in working through these.
- Site visits to the Transmission Main Phase 1 project with several samples being done and now pressure testing the project is moving along.
- Started the application process for TIB funding for street projects in 24/25
- Took the 2007 sweeper into Owen Equipment for repairs, hoping to get that back soon.
- Made repairs to the 2002 Vac Truck to keep it functional after it was hit by another vehicle, we are hoping to have that repaired soon as well.
- Had A&E heating and cooling to Heritage lift station to fix the AC unit.
- Made repairs to the park mower that broke due to years of use. The lift/lower mechanism on the mow deck failed.
- Conducted the required sanitary survey with Washington State Department of Health.
- Cleared a sewer blockage on Loop Rd and one on Main Ave.
- Used the sewer camera to investigate the sewer on Washington between Wauna and Estes for development on Washington
- Continued the information gathering process for the Brightly Software integration.
- Reviewed Bingen's Water System Plan
- Coordinated with Go Forth to get the care share car programmed and ready to deploy
- Sprayed curb lines for weeds.
- Regular police, fire and PW vehicle maintenance
- Regular park maintenance
- Changed out the tubing and calibrated all CL-17 Chlorine Analyzers