



White Salmon City Council Meeting

A G E N D A

July 20, 2022 – 6:00 PM

119 NE Church and Via Zoom Teleconference

Hybrid Meeting: In Person and Via Zoom Teleconference

Meeting ID: 821 7195 6706 Passcode: 631982

Call in Numbers:

669-900-6833

929-205-6099

301-715-8592

346-248-7799

253-215-8782

312-626-6799

I. Call to Order, Presentation of the Flag and Roll Call

II. Changes to the Agenda

III. Consent Agenda

A. Resolution 2022-07-545, Declaring Surplus Property

B. Small Works Roster Agreement for HVAC Replacement at Fire Hall/Public Works Shop - A&E Heating (\$29,787.18)

C. Approval of Meeting Minutes - July 6, 2022

D. Approval of Vouchers

IV. Public Comment

Any public in attendance at the meeting (either in person or via Zoom) will be provided an opportunity to make public comment of a general nature in the time allotted. No registration is required. Each person will be allowed three minutes for comment.

V. Business Items

A. Interim City Administrator Contract Extension - Paul Koch

1. Presentation and Discussion

2. Action

B. Ordinance 2022-07-1106 Stop Intersections Designated (Dock Grade and Oak St)

1. Presentation and Discussion

2. Action

VI. Reports and Communications

A. Department Heads

B. Council Members

C. Mayor

VII. Executive Session (if needed)

VIII. Adjournment

File Attachments for Item:

A. Resolution 2022-07-545, Declaring Surplus Property



CONSENT AGENDA MEMO

Needs Legal Review: Yes
Meeting Date: July 20, 2022
Agenda Item: Resolution 2022-07-545, Declaring Surplus Property
Presented By: Jan Brending, Clerk Treasurer

Action Required

Approve Resolution 2022-07-545, Declaring Surplus Property.

Proposed Motion

None unless the agenda item is pulled from the Consent Agenda. If pulled from the Consent Agenda the following motion is recommended:

Motion to adopt Resolution 2022-07-545, Declaring Surplus Property.

Explanation of Issue

City staff has identified and documented surplus property within Resolution 2022-07-545. Approval of this resolution will allow staff to surplus the property via the approved methods listed in the Resolution.

Staff Recommendation

Staff recommends the City Council adopt Resolution 2022-07-545, Declaring Surplus Property.

**CITY OF WHITE SALMON, WASHINGTON
RESOLUTION NO. 2022-07-545**

**A RESOLUTION OF THE CITY OF WHITE SALMON, WASHINGTON REGARDING
DECLARING SURPLUS PROPERTY IN THE CITY OF WHITE SALMON,
WASHINGTON**

WHEREAS, the City of White Salmon is the owner of certain property described below;
and

WHEREAS, it would be in the best interest of the City of White Salmon if said property
could be sold; and

WHEREAS, the City of White Salmon desires to sell those items designated to be
surplused through a bidding process or any other commercially reasonable method; and

WHEREAS, the City of White Salmon desires to designate any items not sold in surplus
to have no value and to be donated to an appropriate recipient or otherwise to Washington
Gorge Action Programs.

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF WHITE
SALMON, WASHINGTON, HEREBY RESOLVES:**

Section 1. The following items are to be surplused:

Item Description	Quantity	Total Value	Dept.
Fire Hydrants	3	\$75 each	Water
Homelite 3" Trash Pump	1	\$300	Water
Stone Jumping Jack Compactor	1	\$300	Street
Sign brackets	25	\$50 for all	Street
Pro Tech Cab Guard	1	\$200	Water/WW/Street/Park
2011 F250 Bed with Bumper	1	\$500	Water
Landa Steam Cleaner	1	\$200	Water
Rotary Car Lift Pump	1	\$100	Water/WW/Street/Park
Pool Salt System	1	\$200	Pool
Trusses from Pool Shed	1	\$1	Pool
Wizard riding lawn mower - not running (donated to city)	1	\$10	Park
Five (5) Drawer Filing Cabinet	2	\$10 each	City Hall
Four (4) Drawer Filing Cabinet	2	\$10 each	City Hall
2002 Ford F450 Brush Truck	1	\$1000	Fire
Portable Fire Skid	1	\$1000	Fire
Executive Office Chairs	3	\$5 each	City Hall
Lobby Chairs	3	\$5 each	City Hall
Desk Chair	3	\$5	City Hall
Metal Framed Black Fabric Chairs	12	\$1 each	Fire
2007 Chevy Impala	1	\$500	Police

File Cabinet - 4 Drawer	2	\$5	City Hall
File Cabinet - 5 Drawer	1	\$5	City Hall
File Cabinet - 2 Drawer	1	\$5	City Hall
Corner Computer Desk	1	\$5	Fire
Wooden Lateral File Cabinet – 2 Drawer	2	\$5 each	Fire

Section 2. The City of White Salmon authorizes those useable items to be surplus and sold through a bidding process or any other commercially reasonable method.

Section 3. The City of White Salmon authorizes the City Clerk-Treasurer to donate all surplus equipment and materials not sold to an appropriate recipient or otherwise to Washington Gorge Action Programs or disposed of as necessary.

ADOPTED by the City Council of the City of White Salmon, Washington and approved by its Mayor at regularly scheduled open public meeting thereof this 20th day of July, 2022.

Marla Keethler, Mayor

ATTEST:

APPROVED AS TO FORM:

Jan Brending, Clerk/Treasurer

Kenneth B. Woodrich, City Attorney

File Attachments for Item:

B. Small Works Roster Agreement for HVAC Replacement at Fire Hall/Public Works Shop - A&E Heating (\$29,787.18)



CONSENT AGENDA MEMO

Needs Legal Review: No
Meeting Date: July 7, 2022
Agenda Item: Small Works Roster Contract – Fire Hall/Public Works Shop HVAC Replacement
Presented By: Jan Brending, Clerk Treasurer and Bill Hunsaker, Building Official/Fire Chief

Action Required

Authorization for mayor to sign a contract with A&E Heating and Air Inc. for replacement of three HVAC units at the fire hall/public works shop building in the amount of \$29,787.18.

Proposed Motion

None unless the agenda item is pulled from the Consent Agenda. If pulled from the Consent Agenda the following motion is recommended:

Motion to authorize the mayor to sign contract with A&E Heating and Air Inc. for replacement of three HVAC units at the fire hall/public works shop building in the amount of \$29,787.18.

Explanation of Issue

The HVAC systems are not working correctly at the Fire Hall/Public Works Shop. The upstairs units will no longer heat and the units are not adequately cooling. City staff contacted three different HVAC companies to obtain quotes. A&E Heating and Air Inc. are the low bidder for the project. A&E Heating is on the city's small works roster and is a qualified bidder. The funding for the project will be allocated as follows:

Council Chambers Improvements (001.594.18.64.09)	\$9,929.06
Fire Hall Improvements (001.594.22.64.12)	\$9,929.06
Park Improvements (001.594.76.64.01)	\$2,482.26
Street Improvements (101.594.42.64.01)	\$2,482.26
Water Improvements (401.594.334.62.02)	\$2,482.27
Wastewater Improvements (401.594.335.62.02)	\$2,482.27

Recommendation of Staff/Committee

Staff recommends authorizing the mayor to sign a contract with A&E Heating and Air Inc. for replacement of three HVAC units at the fire hall/public works shop building in the amount of \$29,787.18.

SMALL PUBLIC WORKS AGREEMENT

Contract #: 2022 HVAC Replacement Fire Hall/PWS		WO#:	
Contractor:	A&E Heating and Air Inc.	Department:	Fire Hall/Public Works Shop
Name:	A&E Heating and Air Inc.	Date:	
Address:	2149 W. Cascade Ste. 106A-1114	Department Contact:	Bill Hunsaker
Contact:	John Fulmer	Phone:	509-493-1133 #201
Phone:	541-993-0723	Fax:	
Email:	John.f@aeheatingandcooling.com	Email:	billh@ci.white-salmon.wa.us

Insurance and Indemnification: The Contractor shall defend, indemnify and hold the City and all of its employees harmless from any and all liabilities, claims, damages, costs or expenses (including reasonable attorneys' fees) arising from or relating to the work performed under this Agreement to the extent of the Contractor's negligence. The Contractor waives, with respect to the City, its immunity under industrial insurance, Title 51 RCW. This waiver has been mutually negotiated by the parties. This indemnification shall survive the expiration or termination of this Agreement. Contractor shall secure and maintain, at its own cost and expense, Comprehensive General Liability and Property Damage insurance in the amount of not less than \$1,000,000 for death or injury in any one occurrence and \$1,000,000 for property damage in any one occurrence which provides, at a minimum, the following coverage:

Premises and Operation; Explosions, Collapse and Underground Hazards (Where Applicable);
Products/Completed Operations; Contractual Liability; Broad Form Property Damage; Independent Contractors; and Personal Injury.

Contractor shall secure and maintain, at its own cost and expense, Comprehensive Auto Liability insurance in the amount of not less than \$1,000,000 per occurrence which provides, at a minimum the following coverages:

Owned Vehicles; Non-Owned Vehicles; Hired Vehicles; Property Damage.
This coverage shall be issued from an insurance company authorized to do business in the State of Washington. The City shall be named as additional insured on said insurance coverage at least as broad as ISO CG 20 10 10 01 in a form acceptable to the City Attorney. The Contractor agrees to repair and replace all property of the City and all property of others damaged by the Contractor, Contractor's employees, subcontractors and agents. It is understood that the whole of the work under this contract is to be done at the Contractor's risk and that the Contractor is familiar with the conditions of materials, climatic conditions, and other contingencies likely to affect the work and has made their bid accordingly and that the Contractor will assume the responsibility and risk of all loss or damage to materials or work which may arise from any cause whatsoever prior to completion.

Warranties: If within one year after the completion date of the Work, defective and unauthorized Work is discovered, the Contractor shall promptly, upon written order by the City, return and in accordance with the City's instructions, either correct such work, or if such Work has been rejected by the City, remove it from the site and replace it with non-defective and authorized Work, all without cost to the City.

Nondiscrimination: The Contractor shall comply with all applicable federal and state laws, and city ordinances, for equal employment opportunity and nondiscrimination laws.

Gifts: The City's Code of Ethics and Washington State law prohibit City employees from soliciting, accepting, or receiving any gift, gratuity or favor from any person, firm or corporation involved in a contract or transaction. To ensure compliance with the City's Code of Ethics and state law, the Consultant shall not give a gift of any kind to City employees or officials.

Business License: The Contractor is required to submit proof of a City business license (\$50) within ten (10) days of contract award. Failure to provide proof of a business license may delay payment of invoices.

Prevailing Wages: This contract is subject to prevailing wages according to RCW 39.12.020. Contractor shall file an Intent to Pay Prevailing Wage form and Affidavit of Wages Paid form with L&I and pay for all fees associated with filing the forms. Contractor shall submit the Intent and Affidavit forms, approved by L&I, to the City with payment request. No payment will be issued to the Contractor until the City receives both approved forms. If any work is subcontracted on this project, an approved Intent and Affidavit form must be submitted for each sub-contractor. If progress payments are made on this project, an approved Intent form must be received prior to issuing the first payment. An approved Affidavit form must be received prior to issuing final payment.

Bonds/Retainage: No Bid Bond is required. Contract Bond is required. For projects with an estimated total cost of less than \$150,000, the contractor may elect to a 10% retainage in lieu of a Contract Bond (Performance and Payment Bond). Retainage is required. If a Performance and Payment Bond is provided retainage will be 5%.

Industrial Insurance Status: Contractor is responsible for maintaining a current status of their industrial insurance premiums with the Department of Labor and Industries (L&I). Prior to issuing final payment, the City will verify with L&I the status of the contractor's premiums. Under RCW 60.28 the City can withhold and pay the contractor's delinquent premiums from the final payment.

Payment Processing: The City shall pay the Contractor after final acceptance of each work order within 30 days of submittal of the invoice provided the City has received approved L&I forms.



2149 W. Cascade Ave-STE 106A-114
Hood River, OR 97031
541-387-3311

203004 • EHEATHA862KN

Date: 7/14/2022

Customer Name (Bill to): White Salmon Fire Station

Contact Name: Bill Hunsaker

Contact Phone #: 541 774 8476

Contact E-Mail: billh@ci.white-salmon.wa.us

Job Site Name & Location: White Salmon Fire Station

119 Northeast Church Avenue, White Salmon, WA 98672

We hereby propose to provide labor and material necessary.

Scope of Work: Provide and install equipment as listed.

- Remove and replace existing 80k btu gas furnace, AC, coil, thermostat with equivalent Arcoaire equipment
- Remove and replace existing 100k btu gas furnace, AC, coil, thermostat with equivalent Arcoaire equipment
- Remove and replace existing 40k btu gas furnace, AC, coil, thermostat with equivalent Arcoaire equipment
- Total Investment: **\$29,787.18** (\$27,709.00 + \$2,078.18 tax)

Inclusions: Permit

Exclusions: Electrical, Crane, Work outside of defined scope.

Payment Schedule: 50% deposit, 50% due on completion

Scope of Work Change Order: To be written change orders signed by both parties.

Crane:

Up____ In____

Crew(s)

Day(s)

Electrician

Permit

owner

Date

A&E Heating and Air INC.

Date

Explanation of OWNERS's Rights

1. Consumers have the right to receive the products and services agreed to in the contract.
2. Consumers have the right to resolve disputes through means outlined in the Contract.
3. Consumers have the right to file a complaint with the CCB. Any arbitration or mediation clauses in the contract may need to be complied with during the resolution of the CCB complaint.

Explanation of Mediation or Arbitration

An "arbitration or mediation clause" is a written portion of a contract designed to settle how the parties will solve disputes that may arise during, or after the construction project. Arbitration clauses are very important. They may limit a consumer's ability to have their dispute resolved by the Oregon or Washington court system. The Oregon Construction Contractors Board or Washington Dept. of Labor and Industries.

☐ This contract contains an arbitration or mediation clause.

☒ This contract DOES NOT contain an arbitration or mediation clause.

The Oregon Construction Contractors Board and Washington Dept. of Labor and Industries urges consumers to read and understand the entire contract – including any arbitration clause before signing a construction contract. Consumers are not obligated to accept contract terms proposed by the contractor, including arbitration provisions. These may be negotiated to the satisfaction of both parties.

owner

Date

A&E Heating and Air INC.

Date

File Attachments for Item:

C. Approval of Meeting Minutes - July 6, 2022



CITY OF WHITE SALMON
City Council Meeting – Wednesday, July 6, 2022
In Person and Via Zoom Teleconference

Council and Administrative Personnel Present

Council Members:

Ben Giant
Patty Fink
David Lindley
Jim Ransier

Staff Present:

Russ Avery, Public Works Operations
Jan Brending, Clerk Treasurer
Marla Keethler, Mayor
Paul Koch, Interim City Administrator
Stephanie Porter, Deputy Clerk
Shawn MacPherson, City Attorney
Jeff Cooper, Public Works Foreman

I. Call to Order and Roll Call

Marla Keethler, Mayor called the meeting to order at 6:00p.m. Jason Hartmann was absent. There were approximately 10 members of the public in attendance in person and via teleconference.

Moved by Ben Giant. Seconded by David Lindley.

Motion to excuse Jason Hartmann from the July 6, 2022 City Council meeting. CARRIED 4-0

II. Changes to the Agenda

Jan Brending requested to add the Masonic Lodge Parking Lot Lease to the Consent Agenda.

Moved by Patty Fink. Seconded by Ben Giant.

Motion to add the Masonic Lodge Parking Lot Lease to the Consent Agenda. CARRIED 4-0.

III. Consent Agenda

- A. Task Order - Anderson Perry & Associates (\$55,000)
- B. Approval for Modification of Existing USDA Forest Service Agreement (\$4,234)
- C. Approval of Meeting Minutes - June 1, 2022
- D. Approval of Meeting Minutes - June 15, 2022
- E. Approval of Meeting Minutes - June 21, 2022
- F. 2022 May Budget Report
- G. Approval of Vouchers
- H. Masonic Lodge Parking Lot Lease

Vouchers audited and certified as required by RCW 42.24.080 and expense reimbursement claims as required by RCW 42.24.090 as of this 6th day of July 2022.

Type	Date	From	To	Amount
Claims	7/6/2022	EFT	EFT	2,190.00

	7/6/2022	38217	38272	200,516.42
			Claims Total	202,706.42
Payroll	6/21/2022	EFT	EFT	72,854.62
	6/21/2022	38203	38203	2,686.00
	7/5/2022	EFT	EFT	111,547.53
	7/5/2022	38212	38214	396.61
	7/5/2022	38216	38216	842.80
			Payroll Total	188,327.56
Manual Claims	6/5/2022	EFT	EFT	2,337.80
	6/16/2022	EFT	EFT	7,670.46
	6/23/2022	38204	38211	49,809.75
	7/5/2022	EFT	EFT	2,045.64
	7/10/2022	EFT	EFT	7,920.00
	.		Manual Total	69,783.65
			Total All Vouchers	460,817.63

Jim Ransier asked why the Task Order for the pump stations was being brought to the council before the Water System Plan.

Marla Kethler said it is due to the application window for funding this fall. The target is to have the pump stations functioning by 2023. Marla said the goal is to be proactive in having water capacity for future growth.

Jim Ransier asked about the Masonic Lodge Parking Lot Lease auto renewal language.

Jan Brending said the auto renewal is for the new lease agreement and will be triggered moving forward.

Moved by David Lindley. Seconded by Jim Ransier.

Motion to approve Consent Agenda as presented. CARRIED 4-0.

IV. Public Comment

Kevin Herman, White Salmon Resident said he opposes the four-way stop at Main St and Spring St. Kevin said the reasons it was placed was due to visibility issues created by cars parked, which have now been moved. Kevin said since the cars have been moved, the stop signs should be removed.

Kevin said he is against the Dock Grade Stop Sign. Kevin said there should at least be a traffic study done first. Kevin recommended that Dock Grade be one way going south, then the stop sign would be unnecessary.

Kevin said the tire chalking ruling came out of the Sixth Circuit Court in Michigan and does not apply to other jurisdictions.

Gabrielle Gilbert, Klickitat County Resident spoke to the need for childcare in our area and the desire to see it be made a priority within our Economic Growth Plan. Gabrielle said as a caregiver she has seen parents in our area stretched. Gabrielle requested that the city look at how they can be more involved in the solution to the childcare crisis. Gabrielle said if the city established a childcare facility that the grant money available increases exponentially. Gabrielle said she wants to see the city open the doors of childcare in White Salmon.

David Lindley, Council Member noted that the Stop Sign Intersection Ordinance and Discussion will be on the July 20, 2022 City Council agenda. David noted that it will be a more nuanced discussion as the city staff has expanded their research to provide additional information on the subject.

V. Presentations

A. PRIDE Heritage Month – Speaker Rachel Suits

Rachel Suits works with the White Salmon Valley School District as the 21st Century Learning Center and A List Adventure Program Coordinator. This includes LGBTQAI support and education programs.

Rachel also works with educators around the Gorge to understand how they can best support the LGBTQ+ youth community. A support group was established in 2020 when at home learning became necessary, knowing that home is not the safest place for all youth.

The group focuses on LGBTQ+ youth events, professional development, and adult education. These programs cover a wide range of topics that aid in the support of LGBTQ+ youth, including How to De-escalate and Bullying Awareness, Be an Ally, Healthcare Training, and Parent Support Groups.

The group is working on creating a Youth Strength and Needs Assessment to give youth a voice to create programming for themselves. They have been working to host events that allow Queer youth to meet each other and create supportive friendships.

Rachel said the best way for city leaders to support the local LGBTQ+ youth community would be to encourage the local business owners to engage in the adult trainings offered to help them be strong allies in the community.

VI. Business Items

A. Fire Emergency Services Plan of Action

Paul Koch presented the Fire Emergency Services Plan of Action with Klickitat County Fire District 3. Paul highlighted that Klickitat County Fire District 3 would hire consultant Bob Merritt and the city would enter into a Interlocal Agreement for cost sharing. Paul said that in the plan of action, a Task Force of 10 citizens will be created to report to the City Council and Fire Board with specific recommendations in December 2022.

Ben Giant asked what the criteria would be for choosing the Task Force Members.

Paul Koch said they would be citizens that volunteer. The Task Force will ultimately be decided by the City Council and Fire Board.

David Lindley asked if a cost estimate had been identified.

Paul Koch said the cost estimate is between \$20,000 and \$30,000 that would be split with Klickitat County Fire District 3.

Jan Brending said this cost may be doable within the existing Fire budget.

Moved by Ben Giant. Seconded by David Lindley.

Motion to adopt the Fire Emergency Plan of Action presented on July 6, 2022. CARRIED 4-0.

B. Ordinance 2022 – 07 -1107 – Rezone

Jan Brending presented the ordinance approving and affecting a rezone classification of identified properties on Snohomish Ave and Rhine Village Drive from General Commercial to Residential Multi-Family (R-3).

Ben Giant asked for confirmation that the 2 parcels east of Snohomish where the owner's did not want to be rezoned are not included in this Ordinance for Rezone.

Jan Brending confirmed this is correct.

Moved by Jim Ransier. Seconded by Ben Giant.

Motion to adopt Ordinance 2022-07-1107, Approving and Affecting a Rezone Classification of Certain Properties from General Commercial to Residential Multi-Family (R-3). CARRIED 4-0.

VII. Reports and Communications

A. Department Heads

Russ Avery, Public Works Operations Manager

Russ said Public Works has been working on identifying and repairing sidewalks that are buckling. They have repaired the Park Shelter beam. Russ said there will be a Public Works Work Plan by the end of the month.

Russ is working on the Water System Plan sections related to Operation Maintenance and updating the City of White Salmon Construction Standards.

Patty Fink asked if the city has an ordinance that requires homeowners to repair the sidewalks in front of their property.

Russ said that sidewalks are the homeowner's responsibility. Russ said if it a safety issue, public works views that as a priority to fix.

Marla Keethler confirmed that per the city code the sidewalks maintenance and liability are the homeowner's responsibility.

Patty Fink asked if the sidewalks being repaired are adjacent to public property.

Jeff Cooper said no.

Jan Brending said that in smaller cities the buckling sidewalks would likely be repaired by the city because of the safety issue. Jan said that the maintenance portion of the code likely refers to snow and vegetation removal and general maintenance, not larger repairs to the sidewalk. Jan said this is something the city may want to clarify in the code.

Jeff Cooper, Public Work Foreman

Jeff said the water fountains at the park have been installed and are functioning. They are ADA accessible.

The bathrooms at the park will need to be winterized differently since they will be open year-round.

Jeff said the Park Shelter beam is in and the structure is stable.

Jeff said Public Works is working on solutions for sidewalk buckling in front of Northshore Medical and on Jewett at 7th and 8th St.

The older wood tennis court signs have been removed per city hall request as they were creating some confusion on who is responsible for the tennis court reservation process. The city is not currently responsible for the maintenance or scheduling of the tennis courts as they are owned and operated by the White Salmon Valley School District.

Jeff requested that the city regain use of the storage building at the city lot by Whitson Elementary School. Jeff said the storage space would be helpful for storing park equipment and other larger street equipment.

Jeff asked if the sidewalks in the park are being covered by the park plan.

Jan Brending said yes.

Jeff said the Public Works helped with the firework clean up at the port.

Jeff said that Sandy Dicky provided a rough quote for the Fireman's Park flowers at \$2800. The electrician has been struggling to find the parts needed to configure the electricity at Fireman's Park. The existing flagpole at Fireman's Park will need to be removed with a crane.

Jan Brending, Clerk Treasurer

Jan said a few bids came in, but staff is not ready to present them to the City Council yet due to funding review.

Request for proposals out for Housing Action Plan. There will be a recommendation for a consultant at an upcoming meeting. The city has a grant for this project which will hopefully cover the consultant cost.

Planner interviews are continuing this week. We are hoping to have a planner hired by the first of August.

The city has a planning consultant that will be utilized to process the more urgent planning issue that have been on hold since the city has been without a planner.

Jim Ransier asked if staff was planning to continue to wait on the FishCo Agreement negotiations, that have been taking a substantial amount of time, to

be completed before addressing the Everybody's Brewing agreement negotiations. **Paul Koch** said the idea was to keep them separate. Paul said there will be meeting with Everybody's Brewing July 14, 2022.

Jan Brending said the owners of Everybody's Brewing had been out of town previously which is why the city had focused on FishCo. Jan said that the FishCo agreement was to be used as a lead in to the Everybody's Brewing Agreement.

Jim Ransier asked for an update on Granicus Short Term Rental tracking system.

Jan Brending said city staff put together the data base. Jan will review and enter the current licensed Short-Term Rentals in town. Jan said the enforcement letter is out for review to the city attorney.

Paul Koch, Interim City Administrator

Water Master Plan meeting later this week in hopes of having the plan complete by the end of July. Paul said there are many staff members coming together to contribute with the goal of creating the most effective plan for the city.

Ben Giant asked for context on why the candidates for City Administrator turned down the offers extended.

Marla Keethler said the first candidate had to withdraw due to personal reasons which was due to unfortunate timing. The second candidate had reservations due to moving a family. The goal is to continue to be aggressive in our search. Paul is the ICA through July per the current contract. Paul has offered up a limited extension of the contract.

Shawn MacPherson, City Attorney

Shawn said there is a new law associated with open carry in public buildings and during public meetings. There is signage required to declare what the requirements are for the space. Shawn said our signage is acceptable.

Stephanie Porter, Deputy Clerk

The Postmaster had not yet submitted the documents provided by the city due to a struggle adding the proposed stops to existing routes. The new proposal will present the option of a new route for the White Salmon mail stops. This will allow for more flexibility in cluster box locations. Staff will meet to review proposed stops and the visit locations to confirm feasibility. Once appropriate city staff and leadership has identified and confirmed location and the route, the route plan will be submitted to the postmaster for US Post Office approval of the new route.

Stephanie said monthly meter read will begin with the October 2022 utility bill. This will make it easier for water users to track their usage and in turn help with the conservation efforts.

Stephanie said she spoke with Russ about looking at our current bulk water rates. Russ will be looking at comparable water system rates to hopefully make up some adjustments to the city's current bulk purchase rates which seem to be underpriced.

Patty Fink asked if properties on existing route could be prioritized.

Marla Keethler said this will be a big change and there will be parts of the community that will not be able to be served by cluster boxes but will be eligible for free PO Boxes. Coordinating this messaging and ultimately switch to the new system will be most effective if done all together. It is a big shift that we only want to do one time to give residents a chance to respond as a whole and to implement as a whole.

B. Council Members

Patty Fink, Council Member

City Operations committee talked about Yard Debris pick up. The committee is looking at doing a survey to see if residents would be interested. It is allowable within the city limits to take on yard debris pick up without taking on additional services.

Ben Giant, Council Member

Thanked staff for their work.

Jim Ransier, Council Member

The City LAB reviewed the development packet. It instigated talk of looking into incentivizing green building standards. The committee would like to have the city staff update what is allowed as a non-GMA county.

The park mural is complete. Jim thanked the volunteers. Special thank you to Sally Gilchrist who designed the mural, Molly Holmlund who led the painting efforts, and Jeff Cooper and Ryan Adam from Public Works for their ongoing help to complete the project.

Jim attended the White Salmon Downtown Business Group which discussed what type of events they would like to see in the future. Jim will bring this to the Community Development Committee to review in more depth.

David Lindley, Council Member

The Personnel and Finance Committee met and discussed the May Budget Report that was approved by City Council tonight. David said they discussed how the city would pay for an expense approved by council for the Hood River Pool Transportation project with the White Salmon Valley Pool District. David said Jan identified some leftover funds from the Walker House project that would cover this.

C. Mayor

Mayor Marla Keethler said that the Shared Pool Transportation service has been put on hold by the School District due to the inability to find bus drivers. The city is waiting to issue funding until the program is functioning.

Marla said there was a meeting with 2 Pool Commissioner for an update on the pool. Marla intends to make known that the city supports the pool and will look

at continue the conversation on how the city could best support the pool with funding contribution options.

Marla said there is focus on moving forward with personnel changes.

Fireman's Park is in the plan to be completed this year. Marla will be working with staff to move forward with the projects.

Jason Hartmann will be running the July 20, 2022 meeting. Marla will be in Washington DC advocating for the replacement of the White Salmon/Hood River Bridge.

Columbia Gorge National Scenic Area is in public comment for their Climate Action Plan. City LAB reviewed the plan and have made comment to be submitted.

Marla said there was a bobcat in town lounging in a tree. Marla requested that residents be extra cautious.

Jim Ransier asked if there currently any actions being taken to provide more Childcare options in White Salmon.

Marla said the city is participating in a program focusing on connecting children to nature. This program is mostly aimed at ages 0-5. This program is bringing about conversations of allowing outdoor preschools being licensed.

Marla said both herself and the Bingen Mayor were vocal about the need for childcare when commenting on the County Economic Development Plan.

Marla said she would like to review the county's plan. Marla said that currently all action in regard to childcare issues are in the talking phase. Marla said the goal is to find the best action for the city to take to make the greatest impact for White Salmon residents.

Patty Fink said you can get to the Hood River Pool using a combination of the Mount Adams Transportation (MAT) and CAT transportation systems. Children under the age of 10 ride for free with an adult.

Patty said that if the city is interested in expanding the transportation options for White Salmon residents, it would be worth a conversation with the senior center and MCAT directors to work together. Patty said there are a lot of grant option available that go unused because the matching funds are not available through the smaller entities.

VIII. Executive Session (if needed)

There was no additional Executive Session.

IX. Adjournment

The meeting adjourned at 7:33p.m.

Marla Keethler, Mayor

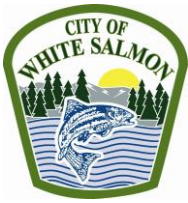
Jan Brending, Clerk Treasurer

File Attachments for Item:

A. Interim City Administrator Contract Extension - Paul Koch

1. Presentation and Discussion

2. Action



AGENDA MEMO

Needs Legal Review: Yes - Completed
Meeting Date: July 20, 2022
Agenda Item: Approval of Contract Extension with Interim City Administrator Paul Koch
Presented By: Marla Keethler, Mayor

Action Required

Approval of the contract extension for Interim City Administrator services provided by Paul Koch.

Proposed Motion

Motion to approve the proposed contract extension with Paul Koch to continue to serve as the Interim City Administrator in an amount not to exceed \$102,000 through December 31, 2022.

Explanation of Issue

Paul Koch has been serving as the Interim City Administrator since the last week in March of 2022. Under the current contract, the ICA is paid an amount not to exceed \$60,000 for a minimum 35 hours work a week. The current contract terminates July 30, 2022.

We had anticipated that the search and selection process for a new City Administrator would have been completed by the end of July. The selection process did not get the city a new Administrator. We are currently restarting our recruitment process and anticipate having a new permanent CA by the end of September, with October being the transition month from the Interim City Administrator to the new full time Administrator. The plan is to have Paul Koch stay with the city for the transition month, then be available "on call" for about 20 hours per month to assist the new Administrator. A copy of the proposed contract extension is attached to this report for Council information and reference.

City Council has the following options available:

1. Approve the contract extension as proposed.
2. Do not approve the contract.
3. Review the contract and make desired changes before acting.
4. Other action as may be desired by the City Council.

Financial Implications

There is cost savings in the budget because the city has not hired a full-time city administrator that will cover the costs of the additional funding required for the contract extension.

Staff/Committee Recommendation

Staff recommends City Council approve the proposed Contract Extension for Interim City Administrator services with Paul Koch in an amount not to exceed \$102,000 through December 31, 2022.

STANDARD CONTRACT PROVISIONS FOR PERSONAL SERVICES (NON-PERS MEMBERS)

1. Retirement System Status

Contractor is not a contributing member of the Public Employees' Retirement System and is responsible for any federal or state taxes applicable to any comprehensive or payments paid to contractor under this contract. Contractor is not eligible for any benefits from these contract payments of federal Social Security, unemployment insurance, or workers compensation except as a self-employed individual.

2. Effective Date and Duration

The passage of the contract expiration date (as recorded on reverse side) shall not extinguish, prejudice or limit either party's right to enforce this contract with respect to any default or defect in performance that has not been cured.

3. Government Employment Status

If this payment is to be charged against federal funds, Contractor certifies it is not currently employed by the federal government.

4. Subcontractors and Assignment

Contractor shall not enter into any subcontractors for any other work scheduled under this contract without prior written consent of the City. Subcontractors exceeding \$20,000 in cost shall contain all required provisions of the prime contract.

5. Dual Payment

Contractor shall not be compensated for work performed under this contract by any other municipality of the State of Washington.

6. Funds Available and Authorized

City certifies at the time of contract execution that sufficient funds are available and authorized for expenditure to finance costs of this contract within the City's appropriation or limitation.

7. Termination

- (a) This contract may be terminated by any party at any time by written notice.

8. Access to Records

City, the Secretary of State's Office of the State of Washington, the federal government, and their duly authorized representatives shall have access to the books, documents, papers and records of the Contractor directly pertinent to the specific contract for the purpose of making audit, examination, excerpts and transcripts of the period of three (3) years after final payment. Copies of applicable records shall be made available upon request. Payment for cost of copies is reimbursable by City.

9. State Tort Claims Act

Contractor is not an officer, employee or agent of the State or City as those terms are used in RCW 4.96.020.

10. Compliance with Applicable Law

Contractor shall comply with all federal, state and local laws and ordinances applicable to the work under this contract.

11. Indemnification

- (a) Indemnity-Claims for Other than Professional Liability
Contractor shall defend, save and hold harmless the City their officers, agents and employees from all claims, suites or actions of whatsoever nature, including international acts resulting from or arising out of the Contractor or its subcontractors, agents or employees under this agreement. The Contractor waives, with respect to the City, its immunity under industrial insurance, Title 51 RCW. This waiver has been mutually negotiated by the parties. This indemnification shall survive the expiration or termination of this Agreement.
- (b) Indemnity-Claims for Professional Liability
Contractor shall defend, save and hold harmless the City, their officers, agents and employees, from all claims, suits or actions arising out of the professional negligent acts, errors or omissions of Contractor or its subcontractors and subconsultants, agents or employees in performance of professional services under this agreement.
- 12. Insurance
 - (a) Liability Insurance. Contractor shall maintain occurrence form commercial general liability and automobile liability insurance for the protection of he contractor, the City, its commissioners, employees, and agents. Coverage shall include personal injury, bodily injury, including death, and broad form property damage, including loss of use of property, occurring in the course of or in any way related to Contractor's operations, in an amount not less than \$1,000,000.00 combined single limit per occurrence. Such insurance shall name the City as an additional insured with a coverage endorsement at least as broad as ISO CG 20 10 10 01.
 - (b) Workers' Compensation Coverage. Contractor certifies that Contractor has qualified for State of Washington Workers' Compensation coverage for all Contractor's employees who are subject to Washington's Workers' Compensation statute, either as a carrier-insured employer as provided by RCW Chapter 51 or as a self-insured employer.
 - (c) Certificates. Within 10 calendar days after full execution of this contract, Contractor shall furnish the City with certificates evidencing the date, amount, and type of insurance required by this contract. All policies shall provide for not less than thirty (30) days' written notice to the City before they may be canceled.
 - (d) Primary Coverage. The coverage provided by insurance required under this contract shall be primary, and shall not seek contribution from any insurance or self-insurance carried by the City.

13. Ownership of Work Product

All work products of the Contractor which result from this contract are the exclusive property of the City.

14. Nondiscrimination

Contractor agrees to comply with all applicable requirements of federal civil rights and rehabilitation statutes, rules and regulations. Contractor also shall comply with the Americans with Disabilities Act of 1990 (Pub L No. 101-336) including Title II of that Act, and all regulations and administrative rules established pursuant to that law.

15. Successors in Interest

The provisions of this contract shall be binding upon and shall inure to the benefit of the parties hereto, and their respective successors and assigns.

16. Execution and Counterparts

This contract may be executed in several counterparts, each of which shall be an original, all of which shall constitute but one and the same instrument.

17. Force Majeure

Neither party shall be held responsible for delay or default caused by fire, civil unrest, labor unrest, acts of God and war which is beyond such party's reasonable control. Each party shall, however, make all reasonable efforts to remove or eliminate such a cause of delay or default and shall, upon the cessation of the cause, diligently pursue performance or its obligations under the contract.

18. Severability

The parties agree that if any terms or provisions of this contract is declared by the court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the contract did not contain the particular terms or provisions held to be invalid.

19. Errors

The contractor shall perform such additional work as may be necessary to correct errors in the work required under this contract without undue delays and without additional cost.

20. Waiver

The failure of the City to enforce any provisions of the contract shall not constitute a waiver by the City of that or any other provision.

21. Other Requirements

When federal funds are involved in this contract, Contractor Debarment and Non-Collusion certifications and signatures apply to Exhibit C and D.

22. Governing Law

The provisions of this contract shall be construed in accordance with the provisions of the laws of the State of Washington. Any action or suit involving any question arising under this contract must be brought in the appropriate court of the state of Washington, Skamania County.

23. Attorney Fees

The prevailing party shall be entitled to reasonable attorney fees at trial and on appeal in an action brought with respect to this contract.

24. Merger Clause

THIS CONTRACT AND ATTACHED EXHIBITS CONSTITUTES THE ENTIRE AGREEMENT BETWEEN THE PARTIES. NO WAIVER, CONSENT, MODIFICATION OR CHANGE OF TERMS OF THE CONTRACT SHALL BIND EITHER PARTY UNLESS IN WRITING AND SIGNED BY BOTH PARTIES. SUCH WAIVER, CONSENT, MODIFICATION OR CHANGE IF MADE, SHALL BE EFFECTIVE ONLY IN SPECIFIC INSTANCES AND FOR THE SPECIFIC PURPOSE GIVEN. THERE ARE NO UNDERSTANDINGS, AGREEMENTS OR REPRESENTATIONS, ORAL OR WRITTEN, NOT SPECIFIED HEREIN REGARDING THIS CONTRACT. CONTRACTOR, BY THE SIGNATURE OF ITS AUTHORIZED REPRESENTATIVE, HEREBY ACKNOWLEDGES THAT HE/SHE HAS READ THIS CONTRACT, UNDERSTANDS IT AND AGREES TO BE BOUND BY ITS TERMS AND CONDITIONS.

25. Confidentiality

The contractor agrees that all materials containing confidential information received pursuant to this Agreement shall not be disclosed without the City's express written consent. Contractor agrees to provide the City with immediate written notification of any person seeking disclosure of any confidential information obtained for the City.

Exhibit A

Scope of Work – Interim City Administrator

Description of Services

Provide administrative services as a consultant to the City of White Salmon including but not limited to facilitation of work to ensure the city operates smoothly, continuation of major priorities at the direction of the Mayor, and overall continuity of executive administration. The consultant will assist the Mayor in leading and directing the work of staff on projects, initiatives, and regular business of the city. The consultant will dedicate a minimum of 35 hours per week to the performance of professional services on behalf of the city, with a significant portion of that time spent at City Hall **through October 31, 2022. The consultant will provide “on call” services from November 1, 2022 through December 31, 2022 up to 20 hours per month.** Attendance and participation in City Council meetings is also expected **through October 31, 2022 and as directed by the Mayor through December 31, 2022.**

The city will provide the consultant with a city email account address to use for business purposes only on behalf of the city.

Regarding personnel matters with union employees, the Mayor and Department Heads should be consulted and only if there are potential labor law issues and/or municipal law issues, the City’s Management Labor Attorney and the City Attorney may be consulted.

Cost for Service

The cost for services is \$75 per hour and includes all expenses including travel for a total not to exceed amount of ~~\$60,000~~ **100,000** for services performed under this contract . Except as otherwise specified in the contract or this scope of work, the Contractor shall not incur or charge the City any other fees or expenses without prior written authorization from the City. The consultant is not an employee of the City of White Salmon and therefore is not eligible for any benefits.

Assignment Details

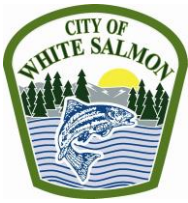
1. The term of the contract shall begin on March 28 and end approximately ~~July 30~~ **December 31**, 2022. It is understood that the consultant will not be onsite full time March 28 through March 31.
2. The term of the contract is contingent upon further negotiations and the hiring and orientation of a City Administrator.
3. Both parties may terminate this contract at any time.
4. The consultant shall submit detailed monthly invoices at the beginning of each month for hours worked. The invoice will be paid on the first Wednesday of each month.

File Attachments for Item:

B. Ordinance 2022-07-1106 Stop Intersections Designated (Dock Grade and Oak St)

1. Presentation and Discussion

2. Action



AGENDA MEMO

Needs Legal Review: No.
Meeting Date: July 20, 2022
Agenda Item: Recommendations for Dock Grade
Presented By: Paul Koch, ICA

Action Required:

Council action on items of enhancement for Dock Grade to make it safer and slow down the traffic.

Proposed Motion:

A motion to approve certain safety enhancements to Dock Grade as identified by City Council.

Explanation of Issue:

Over the past few months there has been lots of discussion regarding the safety issues identified at Dock Grade. At the request of City Council, staff has developed several enhancements all designed to slow traffic down, make the crossing safer for the pedestrians and generally to improve the operation of Dock Grade. A full listing of options is contained in the attached report.

This issue was discussed at the City Operations Committee on June 23 and some of the Committees solutions include narrow down the traffic lane, use of a flashing light near the curve, a standard size stop sign, a sign designating a pedestrian / congestion area yield sign instead of a stop sign.

The attached report outlines a number of possible strategies for resolving the issues at Dock Grade. There has been much involvement with staff in getting this issue to Council in a comprehensive way.

City Council has the following options available currently:

1. Approve the actions recommended in the Staff Report.
2. Do not approve the recommended actions. (Do nothing)
3. Review the attached report and select solutions Council wants to implement.
4. Other action as may be desired by the City Council.

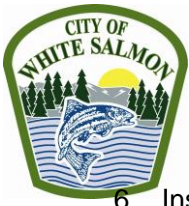
Financial Implications:

The estimated total cost for all possible enhancements would be between \$3,101 and \$11,101 depending on which items were selected for implementation. Funds would come from the current Public Works budget.

Staff/Committee Recommendation:

It is recommended that City Council approve the following enhancements to improve the safety and operation of Dock Grade:

1. Relocate the two stop signs on Oak Street closer to the intersection with Dock Grade and paint "stop strips" on the pavement.
2. Replace the current speed limit signs on Dock Grade with larger signs that are easier to see and read.
3. Remove the trees blocking the line of sight on the SW corner and cut the berm back to open up the line of sight onto Dock Grade. (This work is planned to be done July 19-20 as it is a safety issue.)
4. Repaint the yellow lane separator line near the intersection of Jewett.
5. Replace all bollards with larger and brighter bollards to reduce the travel lane at the intersection. Narrow down the lane to 40-50 feet back from the intersection.



6. Install a "Yield pedestrian crossing" sign at the SE intersection alerting drivers that of the potential presence of pedestrians at the intersection.

**CITY OF WHITE SALMON
ORDINANCE 2022-07-1106**

**AN ORDINANCE AMENDING WSMC 10.24.015 – STOP INTERSECTIONS
DESIGNATED – SIGN ERECTION AUTHORIZED**

WHEREAS, the city council has adopted White Salmon Municipal Code 10.24 Stopping, Standing and Parking; and

WHEREAS, the city council has determined that an amendment to White Salmon Municipal Code 10.24.015 Stop Intersections Designated – Sign Erection Authorized is necessary; and

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF WHITE
SALMON DO ORDAIN AS FOLLOWS:**

SECTION 1. White Salmon Municipal Code 10.24.015 – Stop Intersections Designated – Sign Erection Authorized , is hereby amended as follows:

Key: Deleted = ~~**bold and strikethrough**~~

Added = **bold and underlined**

10.24.015 - Stop intersections designated—Sign erection authorized.

A. The following intersections are declared to be stop sign positions; the public works director, through its proper officers and agents, shall maintain stop signs at the following intersections:

SE corner and the NW corner at the intersection of NE Center Street and Orchard Street to stop traffic Northbound and Southbound on Orchard Street.

SE corner of intersection of Orchard Street and NE Tohomish Street to stop traffic northbound on Orchard Street.

SE corner of NE Snohomish Street and NE Academy Street within city to stop traffic northbound on NE Snohomish Street at its intersection with NE Academy Street.

NE Corner of Waubish and SW Jewett Blvd.

NE Corner of Garfield and SW Jewett Blvd.

NE Corner of intersection Main Avenue and E. Jewett Blvd.

SW corner of intersection 1st Street and W. Jewett Blvd.
SE Corner of intersection Estes Avenue and Jewett Blvd.
SE Corner of intersection Wauna Street and Jewett Blvd.
SE Corner of intersection Grandview and Jewett Blvd.
NE Corner of NW Vine and NE Grandview.
NE Corner of NE Vine and E Jewett Blvd.
SE Corner of NE Skyline Drive and E Jewett Blvd.
NW corner of NW Rhine Village and NW Skyline Drive.
NE Corner of SE 2nd Street and E. Jewett Blvd.
NE Corner of SE 3rd Street and E. Jewett Blvd.
NE Corner of SE 4th Street and E. Jewett Blvd.
NE Corner of SE 5th Street and E. Jewett Blvd.
NE Corner of SE 6th Street and E. Jewett Blvd.
NE Corner of SE 7th Street and E. Jewett Blvd.
SE Corner of SW Ingram Place and SE Jewett Blvd.
NW Corner of intersection of Lincoln Street & Main Ave.
NW corner of intersection of Lincoln Street & Garfield.
SW corner of intersection of SW Lincoln Street & Garfield.
NE corner of intersection of NE Lincoln Street and Main Avenue.
NE corner of intersection of NE Lincoln Street and Estes Avenue.
NW corner of intersection of NW Washington and NW Michigan Avenue.
NW corner of intersection of NW Washington and NW Main Avenue.
NW corner of intersection of NE Washington and NE Main Avenue.
NE corner of intersection of NE Washington and NE Church Street.
NE corner of intersection of NE Washington and NE Estes Avenue.
NE corner of intersection of NE Washington and NE Wauna Avenue.
NE corner of intersection of NE Washington and NE Snohomish Street.

NE corner of intersection of NE Washington and NE Skagit.

NE corner of intersection of NE Scenic & NE Main Avenue.

NE corner of intersection of NE Scenic & SE Church Street.

NE corner of intersection of NE Scenic and SE Estes Avenue.

NE corner of intersection of NE Scenic and SE Wauna Avenue.

NE corner of intersection of NE Scenic and SE Snohomish Street (Alley South).

NE corner of intersection of NE Scenic and NE Skagit Street.

NE corner of intersection of NE Hood and NE Main Avenue.

NE corner of intersection of NE Hood and SE Estes Avenue.

NE corner of intersection of NE Hood and SE Church Street.

NE corner of intersection of NE Hood and SE Wauna Avenue.

NE corner of intersection of NE Hood and SE Snohomish Street.

NE corner of intersection of NE Hood and SE Skagit.

NE corner of intersection of NE Columbia and NE Main Avenue.

NE corner of intersection of NE Columbia and SE Church Street.

NE corner of intersection of NE Columbia and SE Estes Avenue.

NE corner of intersection of NE Columbia and SE Wauna Avenue.

NE corner of intersection of NE Columbia and SE Snohomish Street.

NE corner of intersection of NE Columbia and SE Skagit.

NW corner of intersection of NW Academy and SE Achor.

NE corner of intersection of NE Academy and SE Wauna Avenue.

NE corner of intersection of SE Academy and Snohomish Street.

NE corner of intersection of NE Academy and Snohomish Street.

NE corner of intersection of SW Academy and Shohomish Street.

NE corner of intersection of NW Academy and Snohomish Street.

NE corner of intersection of NE Green and NE Main Avenue.

NE corner of road NE of Estes and NE of Green (at Y).

NE Corner of intersection of NE Green and SE Estes.

NE corner of intersection of NE Green and SE Academy.

NE corner of intersection of NE Wisconsin and NE Main Avenue.

NE corner of intersection of NE Wisconsin and SE Estes Avenue.

NE corner of intersection of NE Wisconsin and SE Fields.

NW corner of intersection of NW Cherry and SW Main Avenue.

NW corner of intersection of NW Cherry and SW Patton.

NW corner of intersection of NW Cherry and SW Iva.

NE corner of intersection of NE Cherry and SE Fields.

SE corner of intersection of SE Cherry Place and SE Spring.

SE corner of intersection of SE Cherry Place and SE Stauch.

NW corner of intersection of NW Spring and Iva.

NW corner of intersection of NW Spring Street and SE Strawberry Mtn.

NW corner of intersection of NW Spring Street and NW Cherry.

NE corner of intersection of NE Spring and NW Main Avenue.

SW corner of intersection of NE Spring and NW Main Avenue.

NW corner of intersection of NE Spring and NW Main Avenue.

SE corner of intersection of NE Spring and NW Main Avenue.

NE corner of intersection of NE Spring and SW Estes Avenue.

NE corner of intersection of NE Spring and SW Wauna Avenue.

NE corner of intersection of NE Tohomish and SW Main Avenue (Alley).

NE corner of intersection of NE Tohomish and SW Church Street.

NE corner of intersection of NE Tohomish and SW Estes Avenue.

NE corner of intersection of NE Tohomish and SW Wauna Avenue.

NE corner of intersection of NE Tohomish and SW Snohomish Street.

NE corner of intersection of NE Tohomish and S Pioneer Place.

NE corner of intersection of NE Tohomish and NE O'Keefe.

SW Corner of intersection of SW Center and Okeefe.
SW corner of intersection of SW Grandview and Okeefe.
NE corner of intersection of NE Tohomish and Orchard.
NE corner of intersection of NE Center and Orchard.
NE corner of intersection of NE Grandview and Orchard.
SE corner of intersection of SE Riverwatch and Overlanders.
SE corner of intersection of SE Riverwatch and E Jewett Blvd.
NW corner of intersection of NW Garfield and NW Jewett Blvd.
SW corner of intersection of SW Garfield and SW Jewett Blvd.
NW corner of intersection of NW Garfield and SE Jewett Blvd.
NW corner of intersection of NW Center and NE Park.
SE corner of intersection of SE Oak and SE Jewett Blvd.
SE corner of intersection of 1st and Wyers.
NE corner of intersection of 2nd and Wyers.
SE corner of intersection of 2nd and Wyers.
NW corner of intersection of 2nd and Wyers.
SW corner of intersection of 2nd and Wyers.
SE corner of intersection of 3rd and Wyers.
NE corner of intersection of 3rd and Wyers.
SE corner of intersection of 4th and Wyers.
NE corner of intersection of 4th and Wyers.
SW corner of intersection of 4th and Wyers.
NW corner of intersection of 4th and Wyers.
SE corner of intersection of 5th and Wyers.
NE corner of intersection of 5th and Wyers.
NE corner of intersection of 6th Place and Jewett Blvd.
NE corner of intersection of NE Oak Place and Jewett Blvd.

NE corner of intersection of SE Oak Street and 5th Street.

NW corner of intersection of 4th and NE Oak Street.

NE corner of intersection of 4th and NE Oak Street.

SW corner of intersection of 4th and NE Oak Street.

SE Corner of Intersection of 4th and NE Oak Place.

SE Corner of Intersection of SE Dock Grade Road and SE Oak Street.

NW Corner of Intersection of 6th Avenue and SE Oak Street.

SW Corner of Intersection of 6th Avenue and SE Oak Street.

NE Corner of Intersection of 6th Avenue and SE Oak Street.

- B. Any person failing to fully stop a vehicle at any marked intersection shall be deemed to have committed a traffic infraction and shall be penalized in an amount not less than twenty-five nor more than fifty dollars.

SECTION 2 – SEVERABILITY: If any section, sentence, or phrase of this Chapter is held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence or phrase of this Chapter.

SECTION 3 – EFFECTIVE DATE. This ordinance shall take effect five days following the date of its publication by summary.

PASSED by the City Council of the City of White Salmon at a regular meeting this 20th day of July 2022.

Marla Keethler, Mayor

ATTEST:

Jan Brending, Clerk/Treasurer

APPROVED AS TO FORM:

Kenneth B. Woodrich, City Attorney

STAFF REPORT

TO: City Council

FROM: Paul Koch, ICA

DATE: July 14, 2022

SUBJECT: Dock Grade stop signs and safety enhancements

SYNOPSIS: For the past few months there has been ongoing discussion and public input regarding the use of stop signs and other safety enhancements along Dock Grade. This issue was discussed by the City Operations Committee on June 23. Some of the suggestions mentioned at that Committee meeting were: narrow the travel lane approaching the Oak Street intersection, flashing light on a sign near the curve, a standard size stop sign or entering pedestrian/congestion area sign, a yield sign instead of a stop sign on Dock Grade.

City staff has been looking at a variety of options for both the length of Dock Grade as well as the intersection of Dock Grade and Oak St. There is a broad list of possible options and not all your staff are of the same mind. In this matter, a variety of ideas and thoughts is very helpful.

This report has been prepared with a lot of input and suggestions from staff.

Those possible enhancements include: The City Council may select from any of these for possible implementation or add solutions not anticipated by staff.

1. New stop or “yield for pedestrians” sign at Dock Grade and Oak. (There is evidence that a temporary stop sign was located there once during construction of the Jewett water main.) This would stop or alert traffic coming up the hill to be on the lookout for pedestrians. Use of the stop sign approach requires formal Resolution on the part of Council.
2. Move existing stop signs on Oak closer to the intersection and placing stop strips on the pavement. This would give vehicles on Oak Street a better view of the intersection and what is approaching on Dock Grade from the south.
3. Replacing existing speed limit signs on Dock Grade with much larger speed limit signs, making the signs easier to see and read.
4. Reduce the speed limit on Dock Grade to 20 or 25 mph. (Currently it is 30 mph except at the curve where it is 20)
5. A flashing light near the curve alerting drivers of the curve and to slow down.
6. Use of rumble strips approaching the curve. (Similar to those used at the Bridge.)
7. Placing a “yield for pedestrians” sign at the intersection on Dock Grade south of Oak.
8. Trim back the trees on the SW corner of Dock Grade and Oak and cut back the berm to open up the line of sight toward traffic coming up the hill.
9. Install larger and brighter bollards at the intersection (SW corner of Dock Grade and Oak) to narrow down the roadway approaching the intersection. (Current bollards are small, warn and white in color and need to be replaced.)
10. Repaint the yellow lane separator line leading to the intersection of Jewett and Dock Grade

11. Install lane reducing bollards along the roadway on Dock Grade approaching the intersection. (Narrowing lanes is a good strategy to slow drivers down.) Install approximately 40-50 feet back from the intersection with Oak
12. Put up a stop sign on Dock Grade at the south side of the intersection with Oak.
13. Install a solar pedestrian operated flashing crossing light at the intersection. (Public Works has one left from a grant received a few years ago.)
14. Purchase and install radar and cameras taking pictures of speeding vehicles and sending bills to the drivers.

BACKGROUND INFORMATION:

1. According to Public Works the cost for various options are:
 - a. Two 20 mph signs 24"x30" (\$160.)
 - b. Two 30 mph sign 24"x30" (\$160.00)
 - c. One left curve sign 30"x30" (\$73.00)
 - d. One yellow 20 mph sign 24"x24" (\$53.00)
 - e. One stop sign 30"x30" (\$55.00)
 - f. Five posts (\$850.00)
 - g. Eighteen plastic bollards (\$450.00)
 - h. One flashing yellow solar light for corner (\$1,300.00)
 - i. Remove berm on the southwest corner (\$5,000 to \$8,000)
2. The total cost for all suggested enhancements is \$8,101. Total cost minus the berm cost is \$3,101.
3. Some trees will be removed at the southwest corner by city crews. This will help to open the line of sight. (Improving the line of sight is a safety issue and that work is already scheduled to be done July 19-20 by Public Works.
4. Public Works already has in stock the posts and stop signs. The larger speed limit signs, "left turn" at the curve the bollards and a "yield" sign would need to be purchased.

POLICE ACTIVITY REPORTS: The Police Department reports that Dock Grade is a consistent speeding problem. In the past month only one accident has taken place in this area. In talking to some of the immediate neighbors, they too report high speeds.

FINANCIAL ANALYSIS: Funds for these enhancements would come from the Public Works budget. Most of the labor costs, except for the berm removal, would come from existing Public Works staff. Reducing the berm would be a contract situation.

RECOMMENDATIONS:

That the City Council authorize the following enhancements to Dock Grade.

1. **Relocate the two stop signs on Oak Street closer to the intersection with Dock Grade and paint stop strips on the pavement.** (Improve line of sight)
2. **Replace the current speed limit signs on Dock Grade with larger signs that are easier to see and read.** (Make the speed limit easier to see)
3. **Remove the trees blocking the line of sight on the SW corner and cut the berm back to open up the line of sight on to Dock Grade.** (Enhance line of sight)

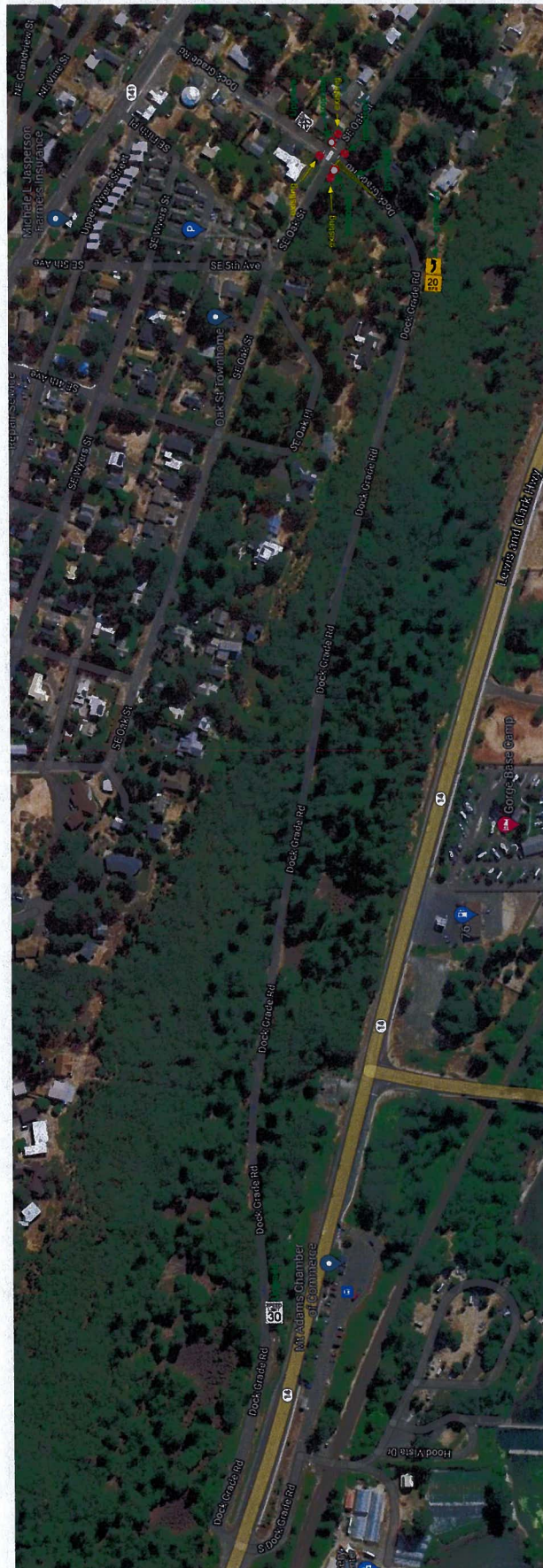
4. **Repaint the yellow lane separator line near the intersection of Jewett.** (Clarify the left turn lane)
5. **Replace all bollards with larger and brighter bollards to reduce the travel lane at the intersection. Approximately back 40-50 feet from the intersection.** (Slow the traffic down)
6. **Install a “YIELD pedestrian crossing” sign at the SE intersection alerting drivers of the potential presence of pedestrians at the intersection.** (An alert that there may be pedestrians)

FINANCIAL ANALYSIS: The estimated cost for all enhancements is between **\$3,101 and \$8,101 - \$11,000.** Funds to pay for these enhancements would come from the Public Works budget.

ADDITIONAL INFORMATION:

1. Diagrams of the intersection showing the enhancements are attached for City Council information.
2. In discussions with staff, it is clear that there are a wide variety of solutions. All the way from “just put up a stop sign” to more elaborate solutions such as lane constriction or new speed limit signs.

Dock Grade Traffic Improvement Plan



Dock Grade Traffic Improvement Plan

