



White Salmon Community Development Meeting

A G E N D A

December 19, 2022 – 5:30 PM

100 N Main Ave

Meeting ID: 862 3700 1451 Passcode: 779278

Call in Numbers:

669-900-6833

929-205-6099

301-715-8592

346-248-7799

253-215-8782

312-626-6799

*The committee will meet both in person and via Zoom Teleconference.
Most individuals will meet via Zoom. However, if you wish to attend in person that
option is being provided at City Hall at 100 N. Main.*

Call to Order

Public Comment

Discussion and Action Items

1. Memorial Benches Process
2. Event Supplies Update
3. Signage for Yakama/Klickitat and Audio Recording for the Land Declaration
4. "Before I Die" Installation
5. Park Code Updates
6. Black History Month (February)

Adjournment

File Attachments for Item:

1. Memorial Benches Process

City of White Salmon Memorial Bench and Bike Rack Application



Thank you for your interest in donating a memorial bench or bike rack to the City of White Salmon. The donation will benefit residents and the community for many years and is much appreciated. Standard bench donation is (insert bench style specks) and bike rack donation is (insert bike rack specks).

The maintenance of the bench or bike rack will be the responsibility of the City of White Salmon Public Works Department. Maintenance (graffiti removal, sanding/staining and periodic cleaning) will be provided by the City of White Salmon for the life of the bench or bike rack.

There is a ten -year (10) guarantee of furniture maintenance and plaque replacement. The furniture will be kept in place as long as it is serviceable beyond the 10-year period. When a bench or bike rack is no longer serviceable, applicants will be advised and given the opportunity to purchase a new bench or bike rack under the terms and conditions then in effect.

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____

E-mail Address: _____

Plaque Message: _____



Ordering Process

Upon receiving the signed Memorial Bench and Bike Rack Application, city staff will contact the donor to discuss bench or bike rack location and plaque options. Forms may be emailed or mailed to:

City of White Salmon
Attn: Clerk Treasurer
PO Box 2139, White Salmon, WA 98672

Phone: (509) 493-1133 x205
Email: clerktreasurer@ci.white-salmon.wa.us

- Township will provide Donor Plaque
- Once a bench or bike rack location and plaque proof are approved by city staff, donor will submit a payment of (\$ COST OF ITEM) to City of White Salmon.
- Upon receipt of payment, city staff will order the plaque and bench or bike rack.
- City staff will contact the donor when the plaque and bench or bike rack is received to discuss installation timeline.
- City staff will email the donor a photograph of the Memorial Bench or Bike Rack after installation.
- City will provide the donor with a donation recognition letter.

I understand and agree to all the terms and conditions stated above.

Signed: _____ Date: _____

File Attachments for Item:

3. Signage for Yakama/Klickitat and Audio Recording for the Land Declaration

RESOLUTION 2022-11-552

**A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF WHITE SALMON, WASHINGTON,
ACKNOWLEDGING THE HISTORIC LAND OF THE CONFEDERATED TRIBES OF
WARM SPRINGS, THE CONFEDERATED BANDS AND TRIBES OF THE YAKAMA
NATION, THE CONFEDERATED TRIBES OF THE UMATILLA INDIAN
RESERVATION, AND THE NEZ PERCE TRIBE INCLUDING THE WASCO, WARM
SPRINGS, PAIUTE, CAYUSE, UMATILLA, WALLA WALLA, KAH-MILT-PAH,
KLUCKITAT, KLINQUIT, KNOW-WAS-SAY-EE, OCHE-CHOTES, PALOUSE,
PISQUOSE, SE-AP-CAT, SHYIKS, SKINPAH, WAH-LAL-LA, WENATSHAMPAM,
WISHXAM, YAKAMA, AND NIMIIPUU PEOPLES**

WHEREAS, the City of White Salmon lies within the ancestral territories of Indigenous peoples who have protected these lands and water since time immemorial; and

WHEREAS, the City White Salmon acknowledges, since time immemorial, these Indigenous peoples and their successors, have hunted, fished, gathered on, and taken care of these lands and waters; and

WHEREAS, the City of White Salmon respects and honors the sovereignty and roles, the right to self-determination and to honor sacred spiritual connections with the land and water of the four Columbia River Treaty Tribes – the Confederated Tribes of Warm Springs, the Confederated Bands and Tribes of the Yakama Nation, the Confederated Tribes of the Umatilla Indian Reservation, and the Nez Perce Tribe including the Wasco, Warm Springs, Paiute, Cayuse, Umatilla, Walla Walla, Kah-milt-pah, Klickitat, Klinquit, Know-was-say-ee, Oche-chotes, Palouse, Piquose, Se-ap-cat, Shyiks, Skinpah, Wah-lal-la, Wenatshampam, Wishxam, Yakama, and Nimiipuu peoples (the Tribes); and

WHEREAS, the City of White Salmon will strive to be honest about past mistakes and bring about a future that includes the Tribes and their stories and voices to form a more just and equitable society; and

WHEREAS, the City of White Salmon wishes to acknowledge the land and the original inhabitants of this place with a Land Acknowledgement Statement; and

NOW, THEREFORE, be it resolved by the City Council of the City of White Salmon:

The City of White Salmon acknowledges the original inhabitants of this place, the Indigenous peoples and their successors, the four Columbia River Treaty Tribes – the Confederated Tribes of Warm Springs, the Confederated Bands and Tribes of the Yakama Nation, the Confederated Tribes of the Umatilla Indian Reservation, and the Nez Perce Tribe including the Wasco, Warm Springs, Paiute, Cayuse, Umatilla, Walla Walla, Kah-milt-pah, Klickitat, Klinquit, Know-was-say-ee, Oche-chotes, Palouse, Piquose, Se-ap-cat, Shyiks, Skinpah, Wah-lal-la, Wenatshampam, Wishxam, Yakama, and Nimiipuu peoples (the Tribes). Since time immemorial, the Tribes have hunted, fished, gathered on, and taken care of these lands and waters. The City of White Salmon respects the sovereignty of the Tribes, the right to self-determination and to honor sacred spiritual connections with the land and water. The City of White Salmon will strive to be honest about past mistakes and bring about a future that includes the Tribes, and their stories and voices to form a more just and equitable society.

ADOPTED by the Council of the City of White Salmon, Washington. Dated this 16th day of November, 2022.



Marla Keethler, Mayor

ATTEST:

APPROVED AS TO FORM:



Stephanie Porter, Clerk Treasurer

Kenneth B. Woodrich, City Attorney

File Attachments for Item:

5. Park Code Update

1. Use Fees

2. Insurance

3. Noise

Chapter 8.05 NOISE DISTURBANCES

Sections:

8.05.010 Definitions.

For the purpose of this chapter, certain words and phrases used are defined as follows:

"Downtown" means E Jewett Boulevard between N Main Avenue and NE Estes Avenue

"Electronic device" means any electronic equipment for the amplification of sound, including, but not limited to, radios, stereo systems, boom boxes, sirens, megaphones and horns.

"Motor vehicle" means any vehicle which is self-propelled by mechanical power, including, but not limited to, passenger cars, trucks, truck trailers, campers, motorhomes, motorcycles, minibikes, go-carts, snowmobiles, motorboats and racing vehicles.

"Noise" means any sound which annoys or disturbs humans or which causes or tends to cause an adverse psychological or physiological effect on humans.

"Noise disturbances" means any sound which:

1. Annoys or disturbs a reasonable person of normal sensitivities; or
2. Endangers or injures personal or real property; or
3. Endangers or injures the safety or health of humans or animals; or
4. Interferes with normal conversation at a distance of fifty feet or more from the source of the sound.

8.05.020 Prohibited activities.

It shall be unlawful for any person to operate or cause to be operated any **motor** vehicle or electronic **device** or other noise-generating device in such a manner as to create a noise disturbance.

8.05.030 Exemptions.

~~Emergency vehicles and/or equipment when operated by authorized personnel or vehicles and/or equipment operated in the process of licensed business activities, special events authorized by permit or council action, noise from construction activities occurring between the hours of seven a.m. to seven p.m. Monday through Friday, or noise between the hours of seven a.m. and eleven p.m. Sunday through Thursday and seven a.m. and two a.m. Friday and Saturday in Rhinegarden Park and the Commercial Zone are exempted from this chapter.~~

The following are exemptions to 8.05.020:

1. **Emergency vehicles and/or equipment when operated by authorized personnel.**
2. **Vehicles and/or equipment operated in the process of licensed business activities occurring between the hours of seven a.m. (7AM) to ten p.m. (10PM) Monday through Sunday.**
3. **Special events authorized by permit or council action occurring between the hours of seven a.m. (7AM) to ten p.m. (10PM) Monday through Sunday.**
4. **Noise from construction activities occurring between the hours of seven a.m. (7AM) to seven p.m. (7PM) Monday through Sunday.**
5. **Permitted events at Rheingarten Park between the hours of seven a.m. (7AM) and eleven fifty-nine p.m. (11:59PM) Friday through Sunday**

6. Noise from downtown commercial properties Monday through Sunday between the hours of seven a.m. (7AM) and two a.m. (2AM).

8.05.040 Violation—Penalty.

Any person violating any of the provisions of this chapter is guilty of an infraction. The penalty for the first violation is ~~twenty-five dollars~~ a warning; ~~the penalty for the second violation is fifty dollars~~; and the penalty for every subsequent violation shall be one hundred dollars.

Chapter 12.20 MUNICIPAL TENNIS COURT RULES

Sections:

12.20.010 Rules applicable to Municipal Tennis Courts.

The following rules shall apply to the use of the White Salmon Municipal Tennis Courts, located in **Rheingarten** Park, 170 Northwest Lincoln Street, White Salmon:

- A. ~~Only the game of tennis shall be played on said courts.~~
- B. Only tennis or court-type shoes may be worn on the courts.
- C. No bicycles, rollerskates or skateboards shall be used or operated on the courts.
- D. No food or beverages **(except water)** shall be brought onto the courts.
- E. When others are waiting to use the courts, those using the courts shall limit their play to thirty minutes, if singles are being played, or forty-five minutes if doubles are being played.
- F. Tennis tournaments shall be held only after permission is obtained from the ~~park director~~ **city**.
- G. No play on the courts shall occur between ~~eleven~~ **ten** p.m. (10PM) and ~~daylight~~ **seven a.m. (7AM)** of the following day.

12.20.020 Violation—Penalty.

~~Violation of this chapter shall constitute an infraction, and shall be punishable by a fine of not less than twenty-five dollars.~~

Violation of this chapter shall constitute an infraction. The penalty for the first violation is a warning, the penalty for the second is twenty-five dollars.

Chapter 12.28 EVENT PARK FEES¹

Section

2.28.001 Definitions.

¹

"Event" An organized gathering of not fewer than ten people for a planned occasion.

"Park" Those areas of the city zoned as public parks, including, without limitation, ~~White Salmon City Park~~, Fireman's Park, Pioneer Park, Gaddis Park, **White Salmon Bike Park**, and **Rheingarten** Park .

"User" Any individual, corporation, partnership, association, governmental body, state, or other entity in use of a park.

"Resident" Any individual, corporation, partnership, association, governmental body, or other entity that lives or operates within the city limits of White Salmon and has a form of identification and/or documentation showing an address within city limits.

12.28.002 Fees established.

The city of White Salmon hereby establishes fees to reserve the use of public parks within its boundaries for events. The fees shall be adopted by council resolution and shall remain in effect until repealed or revised.

12.28.003 Permit required.

Event users shall first obtain a permit for the reservation of such use and pay any required fees and deposits prior to the event. The city shall have discretion as to the scheduling of events and generally operates on a first come, first serve basis.

12.28.004 Violation—Penalty.

It shall be unlawful to reserve an event in a city park without first obtaining a permit. Violation of this section shall be punishable as a civil infraction in the sum of not less than the greater of ~~one~~ **five** hundred dollars or twice the applicable user fee as established by resolution.



City of White Salmon

Office of City Hall

PO Box 2139 | 100 N Main Ave | White Salmon, WA 98672
Office: (509) 493-1133 | www.white-salmon.net

CITY PARK AND FACILITIES USE APPLICATION

TODAY'S DATE: _____ EVENT DATE(S): _____

LOCATION REQUESTED (CHECK ONE):

- Rheingarten Park Gazebo
- Fire Hall Training Room
- City Hall Administration Room
- Rheingarten Park Picnic Shelter
- City Council Chambers (excludes A/V equipment)
- City Hall Conference Room

If reserving only one day, TIME REQUESTED: _____ TOTAL HOURS: _____
Time requested to include set-up, breakdown, and clean-up

APPLICANT/ORGANIZATIONS NAME _____

CONTACT NAME: _____ PHONE: _____ E-MAIL: _____

MAILING ADDRESS: _____ CITY: _____ ZIP CODE: _____

TYPE OF ACTIVITY: _____

NUMBER OF PEOPLE EXPECTED: _____ TYPE OF SUPERVISION: _____

The City of White Salmon reserves the right to require mandatory security. Security Services must have prior approval from the City of White Salmon. The applicant is responsible for all associated expenditures.

ADMISSION FUNDS COLLECTED? YES NO CONCESSIONS SOLD? YES NO

White Salmon Municipal Code 8.12.010 - Food establishment licenses and permits. It is ordained by the city council that, pursuant to RCW 70.46.120, the city expressly consents for the Southwest Washington Health District to charge fees in connection with issuance or renewal of any food establishment license or permit, required for sanitation purposes of any restaurant, market, tavern, bakery, or similar facility; provided, however, the fees charged shall not exceed the actual cost involved in issuing or renewing the license or permit.

AGREEMENTS

The applicant agrees that during the use of this facility, _____, applicant will not exclude anyone in participation in, deny anyone benefit of, or otherwise subject anyone to discrimination because of the person's race, color, national origin, age, gender, sexuality or disability. The group or individual sponsoring the event and using the facility hereby agrees to hold the City of White Salmon and its offices, agents, and employees harmless from any and all liability and all claims for damages of any nature or kind, including all costs and legal expenses that may result from or by reason of any act or omission on the part of said group of individuals, or this agent while on City of White Salmon property, or that may result for or be claimed by reason of, the operations of said group or individual, except for the sole negligence of the City of White Salmon. The group or individual agrees to fully reimburse the City of White Salmon for any damages arising from the use of said facility, plus costs and/or attorney's fees, if any incurred in collection of same.

It is the applicant's responsibility to inform all members of the group of the park and facility rules and regulations. Failure to abide by Park and Facility Rules and Regulations could result in immediate loss of privileges or forfeiture of privileges for future use.

APPLICANT SIGNATURE: _____ DATE: _____

GROUP CLASSIFICATIONS

GROUP 1

Groups or organizations whose primary purpose is community-based, events open to the public that involve activities which enhance the city. Examples or recognized groups include, but are not limited to, Boy/Girl Scouts, Rotary Club, Religious Organizations, Chambers, Local School Districts, etc.

Group 1 applicants must provide a copy of their IRS 501(c)(3) designation letter with this application.

Group 1 will be charged additional fees when applicable in accordance with the Additional Fees & Charges section of this application.

Hourly Fee Schedule			
		Resident Fee	Non-Resident Fee
Group 1	Mon-Thrs	Free	\$ 10.00
	Fri-Sat	Free	\$ 20.00
Group 2	Mon-Thrs	\$ 5.00	\$ 20.00
	Fri-Sat	\$ 10.00	\$ 30.00
Group 3	Mon-Thrs	\$ 10.00	\$ 30.00
	Fri-Sat	\$ 15.00	\$ 40.00

GROUP 2

Groups or organizations whose membership is open to the public but operate for the primary benefit of their membership and/or participation is limited to a select group. Examples include, but are not limited to, dance clubs, pre-school, political events, etc.

GROUP 3

Groups or organizations who:

- collect donations, membership fees or charge admission
- host an event that will not be open to the general public (wedding reception, birthday party, closed training)
- are commercial in nature and are promoting a product or service (Tupperware, dance class, informational meeting). Event can be free to the public.

Optional Additional Service Fees		
Check Box to Request	Service	Fee
<input type="checkbox"/>	Power	\$ 30.00
<input type="checkbox"/>	Garbage (per can)	\$ 10.00

Refundable Damage Deposit		
Damage Deposit	\$ 150.00	<i>The applicant will be financially responsible for damages that exceed the deposit amount.</i>

DAMAGE DEPOSIT REFUND (Application will not be processed if incomplete)

ISSUE TO: _____ PHONE: _____

MAILING ADDRESS: _____ CITY, STATE, ZIP: _____

Damage Deposit will be refunded via check to the party name above upon inspection and approval of facility by city staff.

RENTAL FEE (Staff Use Only):

GROUP CLASSIFICATION _____ FEE PER HOUR _____ TOTAL RENTAL FEE _____

DAMAGE DEPOSIT _____ POWER FEE _____ GARBAGE FEE _____

TOTAL AMOUNT DUE _____

DATE PAID _____ RECEIVED BY _____

APPLICATION PROCEDURES

Individual signing the rental agreement will be considered the responsible party in the case of damage, theft or disturbance to city property during the event.

- City facilities and parks may be scheduled for an individual event or regular meetings up to 3 months in advance
- The applicant must be at least 21 years of age and be present during the event.
- Restricted days for reservation include city wide precedence events.
- Scheduling of city facilities and parks is on a first come basis upon deposit receipt

HOURS OF AVAILABILITY

Park Facilities are available daily 8:00am – 10:00pm (or dusk)

City facilities are available daily 8:00am – 8:00pm

All events must be completely cleaned up and cleared of the city property by closing time. The City Council may extend these times on a case-by-case basis. Groups must have a written letter of authorization from the department head responsible and the City Administrator authorizing any activity outside the normal operating hours of the facility.

PAYMENT PROCEDURES

Use fee and other related fees must be paid at the time application for a reservation is submitted to secure the requested date and venue. The amount of the deposit is contingent upon all building facilities, furnishings, and equipment. To ensure the return of the deposit, the facility must be left in the same condition or better than originally found. If there is no damage or excessive cleaning required, the deposit will be returned to you within thirty days on the reservation date.

The rental fee must be paid in full thirty days prior to the event unless reservation time dictates otherwise. Failure to do so will constitute a cancellation.

Payments are accepted by cash, check, debit/credit card or money order. Please contact City Hall (509) 493-1133 for assistance.

INSURANCE REQUIREMENTS

Lessee may be required to provide a copy of their liability insurance to the city of White Salmon within 30 days of the activity, and upon written request of the city, a copy of the policy as evidence of insurance protection provided.

The required insurance policy is to be (1) endorsed to the City of White Salmon, its officers, employees, agents, and volunteers as additional insured and (2) shall not be suspended, voided, cancelled, or reduced in coverage or limits except after midnight of the last day of the event or with written and signed consent from the City of White Salmon.

Event insurance can be purchased through the Washington Cities Insurance Authority (WCIA) that meets the requirements of the City of White Salmon insurance requirements (<http://www.wciapool.org/>). Information regarding this insurance is available from the City upon request by calling (509) 493-1133, Monday – Friday 8:00AM to 5:00PM

CANCELLATIONS

Cancellations made within thirty days of the reservation will be charged 50% of the Rental Fee and 50% of the damage/cleaning deposit. If rental fee charges were not paid within 30 days of the events, 50% of the rental fees will be subtracted from the damage/ cleaning deposit paid at the time of application.

Cancellations made thirty days or more before the reservation will be charged 50% of the Rental Fee with 100% the damage/cleaning deposit being refunded. Rental fee charges will be subtracted from the damage/ cleaning deposit paid at the time of application.

INITIALS: _____

RENTAL POLICIES

- Rental hours are consecutive and must include time for delivery of supplies, set-up, tear down and clean up.
- Set-up begins at the specified time on the facility use application given at the time of making the reservation. Early delivery of supplies and set-ups are not permitted.
- All items brought to the facility by the lessee are to be removed by the end of the rental period. The rental group is to remove food, materials, equipment, furnishings, and decorations left after use of the facility.
- All bagged garbage from the event will be removed by the lessee at the end of the rental period.
- It is the responsibility of the lessee to set up and move furnishings as desired (Council Chamber equipment and furniture may NOT BE MOVED). Please move all furnishings back to their original position before leaving the facility.
- Please remember that your reservation for the designated facility is available to you for ONLY THE TIME REQUESTED. There may be other parties using the facility immediately after you. Please make sure that you have allotted time to set up and tear down for your function.
- Reservations for the Park Picnic Shelter and the Park Gazebo are for the structure only. The playground, tennis courts, and green space will remain open to the public.
- Inflatable toys, dunk tanks or similar items are not allowed without written and signed consent from the City Council and proof of insurance in compliance with the requirements set forth by the City of White Salmon.
- Power is available upon request by checking the selection under “Additional Fees & Charges”.

GENERAL RULES

- Rental facilities are available daily from 8:00 AM – 10:00 PM (or Dusk). The event must conclude at a reasonable time to accommodate clean up.
- The city’s audio visual (A/V) set up is not available for digital conferencing use by outside organizations.
- Throwing rice, birdseed or confetti is not permitted.
- Decorations may be attached to walls, windows, or ceilings, with masking tape or other non-marring material. Do not use tacks, staples, glue or any other marring method.
- Use of illegal drugs, smoking and/or gambling is prohibited on/in any City of White Salmon property.
- Alcohol may not be served within any public facility without the direct permission of the City Council and a Washington State Liquor permit. If alcohol is to be served the applicant must prove adequate security as required by the City of White Salmon and Liquor Control Board.
- Minors must have adequate adult supervision.
- The City of White Salmon does not assume responsibility for personal property left unattended in any city facility.
- The City of White Salmon cannot be responsible for accidents, injury, or loss of property.
- The misuse of any city park or facility or the failure to comply with these regulations will be sufficient reason for the denial of future reservations.
- Event participants may park in public parking. All parking is to remain first come first serve. Any attempt to reserve public parking by any means other than a parked vehicle is prohibited, unless pre-approved by written consent from City Hall.
- City of White Salmon scheduled events will take precedence over non-city events.
- BBQs with no open flame are allowed to be brought into the park. BBQ coals must be taken when leaving. (Do not put coal/ash in garbage.)
- Rule of Thumb: Leave facilities in the same condition or better than you found them.

I affirm on behalf of _____, that I have read and agree to the above-listed Rental Policies and
Renter/Organization Name

General Rules applicable to the rental of City of White Salmon facility on _____.
Event Date

SIGNATURE: _____

PRINTED NAME: _____ ORGANIZATION: _____