



**White Salmon City Council Meeting**  
**A G E N D A**  
**August 07, 2019 – 6:00 PM**  
**220 NE Church, White Salmon WA 98672**

**Call to Order and Presentation of the Flag**

**Roll Call**

**Comments**

**Changes to the Agenda**

**Business Items**

- 1. Professional Services Contract, Underwood Conservation District - Land Use Applicant Assistance**
  - a. Presentation and Discussion
  - b. Action
- 2. Contract Amendment - Aspect Consulting, ASR Engineering Support**
  - a. Presentation and Discussion
  - b. Action
- 3. Contract Amendment - Anderson Perry & Associates, Inc., Jewett Water Main Improvements Project**
  - a. Presentation and Discussion
  - b. Action
- 4. 2019 Budget Amendment - Ordinance 2019-08-1047**
  - a. Presentation and Discussion
  - b. Action
- 5. TIB Grant Applications**
  - a. Presentation and Discussion
  - b. Action
- 6. City Hall Improvements - Bid Results and Contract Award**
  - a. Presentation and Discussion
  - b. Action
- 7. Resolution 2018-08-490, Surplus of Property**
  - a. Presentation and Discussion
  - b. Action
- 8. Authorization to Hire Bond Counsel - USDA Loan**
  - a. Presentation and Discussion
  - b. Action
- 9. Authorization for Interim Bank Financing - USDA Loan**
  - a. Presentation and Discussion
  - b. Action
- 10. Authorization to Set Vacation Hours for Lateral Police Officer**
  - a. Presentation and Discussion
  - b. Action

**Consent Agenda**

- 11. Approval of Meeting Minutes - July 17, 2019**
- 12. Approval of Meeting Minutes - July 29, 2019**
- 13. 2019 June Budget Report**
- 14. Approval of Vouchers**

**Department Head and Committee Reports**

**Executive Session (if needed)**

**Adjournment**

**Item Attachment Documents:**

1. Professional Services Contract, Underwood Conservation District - Land Use Applicant Assistance
  - a. Presentation and Discussion
  - b. Action



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## AGENDA MEMO

Needs Legal Review: Yes  
Meeting Date: August 7, 2019  
Agenda Item: Professional Services Contract, Underwood Conservation District – Land Use Applicant Assistance  
Presented By: Patrick Munyan, City Administrator

### **Action Required**

Authorization for city administrator to sign contract with Underwood Conservation District to provide services to City of White Salmon land use applicants.

### **Proposed Motion**

Motion to authorize the city administrator to sign contract with Underwood Conservation District to provide services to City of White Salmon land use applicants charging a base fee of \$1,500 per application for 24 hours of service and an additional \$50 per hour for anything over the base 24 hours.

### **Explanation of Issue**

The city has been discussing with Underwood Conservation District the opportunity to provide assistance to City of White Salmon land use applicants which will help improve outcomes for natural resources in a way that protects critical areas within the city and to improve the quality of landowners' experience going through the permit review process and to improve the landowners' understanding of natural resource best practices recommended for their property. Staff believes using Underwood Conservation District will reduce the time needed to complete and review land use applications that involve critical areas.

Underwood Conservation District will charge the city \$1,500 for each application that they provide assistance with. The \$1,500 provides for a maximum of 24 hours of assistance. If the project is more complex, and upon discussion with the city, \$50 per hour will be charged for any hours beyond the 24 provided in the initial fee. All travel expenses and costs associated with conducting site visits are included in the \$1,500 fee. The city intends to pass through the costs to the applicants as it does for other consulting services required for land use applications.

### **Budget**

The budget will not be affected as the charges will be neutral. Applicants will be charged the costs charged to the city by Underwood Conservation.

### **Recommendation of Staff/Committee**

Staff recommends the council authorize the city administrator to sign a professional services contract with Underwood Conservation District.



## STANDARD CONTRACT PROVISIONS FOR PERSONAL SERVICES (NON-PERS MEMBERS)

### 1. Retirement System Status

Contractor is not a contributing member of the Public Employees' Retirement System through this Contract. Contractor is responsible for any federal or state taxes applicable to any comprehensive or payments paid to contractor under this contract. Contractor is not eligible for any benefits from these contract payments of federal Social Security, unemployment insurance, or workers compensation except as a self-employed individual.

### 2. Effective Date and Duration

The passage of the contract expiration date (as recorded on reverse side) shall not extinguish, prejudice or limit either party's right to enforce this contract with respect to any default or defect in performance that has not been cured.

### 3. Government Employment Status

If this payment is to be charged against federal funds, Contractor certifies it is not currently employed by the federal government.

### 4. Subcontractors and Assignment

Contractor shall not enter into any subcontractors for any other work scheduled under this contract without prior written consent of the City. Subcontractors exceeding \$20,000 in cost shall contain all required provisions of the prime contract.

### 5. Dual Payment

Contractor shall not be compensated for work performed under this contract by any other municipality of the State of Washington.

### 6. Funds Available and Authorized

City certifies at the time of contract execution that sufficient funds are available and authorized for expenditure to finance costs of this contract within the City's appropriation or limitation.

### 7. Termination

- (a) This contract may be terminated by mutual consent of both parties, or by either party upon 30 days' notice in writing and delivered by certified mail or in person.
- (b) City may terminate this contract effective upon delivery of written notice to the Contractor, or at such later date as may be established by the City, under any of the following conditions:
  - (i) If City funding from federal, state or other sources is not obtained and continued at levels sufficient to allow for the purchase of the indicated quality of services. The contract may be modified to accommodate a reduction in funds.
  - (ii) If federal or state regulations or guidelines are modified, changes or interpreted in such away that the services are no longer allowable or appropriate for purchase under this contract or are no longer eligible for the funding proposed for payments authorized by this contract.
  - (iii) If any license or certificate required by law or regulation to be held by the Contractor to provide the services required by this contract is for any reason denied, revoked or no renewed. Any such termination of this contract under subparagraphs 7(a) or 7(b) shall be without prejudice to any obligations or liabilities of either party already accrued prior to such termination.
- (c) The City may terminate the whole or any part of this agreement by written notice of default (including breach of contract) to the Contractor.
  - (i) If the Contractor fails to provide services called for by this contract within the time specified herein or any extension thereof, or
  - (ii) If the Contractor fails to perform any of the other provisions of this contract, or so fails to pursue the work as to endanger performance of this contract in accordance with its terms, and after receipt of written notice from the City, fails to correct such failures within 10 days or such other period as the City may authorize.

The rights and remedies of the City provided in the above clause related to defaults (including breach of contract) by the Contractor shall not be exclusive and are in addition to any other rights and remedies provide by law or under this contract.

### 8. Access to Records

City, the Secretary of State's Office of the State of Washington, the federal government, and their duly authorized representatives shall have access to the books, documents, papers and records of the Contractor directly pertinent to the specific contract for the purpose of making audit, examination, excerpts and transcripts of the period of three (3) years after final payment. Copies of applicable records shall be made available upon request. Payment for cost of copies is reimbursable by City.

### 9. State Tort Claims Act

Contractor is not an officer, employee or agent of the State or City as those terms are used in RCW 4.96.020.

### 10. Compliance with Applicable Law

Contractor shall comply with all federal, state and local laws and ordinances applicable to the work under this contract.

### 11. Indemnification

- (a) Indemnity-Claims for Other than Professional Liability  
Each party shall defend, save and hold harmless the other party, their officers, agents and employees form all claims, suites or actions of whatsoever nature, including international acts resulting from or arising out of the action of that party, its subcontractors, agents or employees under this agreement. The Contractor waives, with respect to the City, its immunity under industrial insurance, Title 51 RCW. This waiver has been mutually negotiated by the parties. This indemnification shall survive the expiration or termination of this Agreement.
- (b) Indemnity-Claims for Professional Liability

Contractor shall defend, save and hold harmless the City, their officers, agents and employees, from all claims, suits or actions arising out of the professional negligent acts, errors or omissions of Contractor or its subcontractors and subconsultants, agents or employees in performance of professional services under this agreement.

### 12. Insurance

- (a) Liability Insurance. Contractor shall maintain occurrence form commercial general liability and automobile liability insurance for the protection of he contractor, the City, its commissioners, employees, and agents. Coverage shall include personal injury, bodily injury, including death, and broad form property damage, including loss of use of property, occurring in the course of or in any way related to Contractor's operations, in an amount not less than \$1,000,000.00 combined single limit per occurrence. Such insurance shall name the City as an additional insured with a coverage endorsement at least as broad as ISO CG 20 10 01.
- (b) Workers' Compensation Coverage. Contractor certifies that Contractor has qualified for State of Washington Workers' Compensation coverage for all Contractor's employees who are subject to Washington's Workers' Compensation statute, either as a carrier-insured employer as provided by RCW Chapter 51 or as a self-insured employer.
- (c) Certificates. Within 10 calendar days after full execution of this contract, Contractor shall furnish the City with certificates evidencing the date, amount, and type of insurance required by this contract. All policies shall provide for not less than thirty (30) days' written notice to the City before they may be canceled.
- (d) Primary Coverage. The coverage provided by insurance required under this contract shall be primary, and shall not seek contribution from any insurance or self-insurance carried by the City.

### 13. Ownership of Work Product

All work products of the Contractor which result from this contract are the exclusive property of the City.

### 14. Nondiscrimination

Contractor agrees to comply with all applicable requirements of federal civil rights and rehabilitation statutes, rules and regulations. Contractor also shall comply with the Americana with Disabilities Act of 1990 (Pub L No. 101-336) including Title II of that Act, and all regulations and administrative rules established pursuant to that law.

### 15. Successors in Interest

The provisions of this contract shall be binding upon and shall inure to the benefit of the parties hereto, and their respective successors and assigns.

### 16. Execution and Counterparts

This contract may be executed in several counterparts, each of which shall be an original, all of which shall constitute but one and the same instrument.

### 17. Force Majeure

Neither party shall be held responsible for delay or default caused by fire, civil unrest, labor unrest, acts of God and war which is beyond such party's reasonable control. Each party shall, however, make all reasonable efforts to remove or eliminate such a cause of delay or default and shall, upon the cessation of the cause, diligently pursue performance or its obligations under the contract.

### 18. Severability

The parties agree that if any terms or provisions of this contract is declared by the court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the contract did not contain the particular terms or provisions held to be invalid.

### 19. Errors

The contractor shall perform such additional work as may be necessary to correct errors in the work required under this contract without undue delays and without additional cost.

### 20. Waiver

The failure of the City to enforce any provisions of the contract shall not constitute a waiver by the City of that or any other provision.

### 21. Other Requirements

When federal funds are involved in this contract, Contractor Debarment and Non-Collusion certifications and signatures apply to Exhibit C and D.

### 22. Governing Law

The provisions of this contract shall be construed in accordance with the provisions of the laws of the State of Washington. Any action or suit involving any question arising under this contract must be brought in the appropriate court of the state of Washington, Skamania County.

### 23. Attorney Fees

The prevailing party shall be entitled to reasonable attorney fees at trial and on appeal in an action brought with respect to this contract.

### 24. Merger Clause

THIS CONTRACT AND ATTACHED EXHIBITS CONSTITUTES THE ENTIRE AGREEMENT BETWEEN THE PARTIES. NO WAIVER, CONSENT, MODIFICATION OR CHANGE OF TERMS OF THE CONTRACT SHALL BIND EITHER PARTY UNLESS IN WRITING AND SIGNED BY BOTH PARTIES. SUCH WAIVER, CONSENT, MODIFICATION OR CHANGE IF MADE, SHALL BE EFFECTIVE ONLY IN SPECIFIC INSTANCES AND FOR THE SPECIFIC PURPOSE GIVEN. THERE ARE NO UNDERSTANDINGS, AGREEMENTS OR REPRESENTATIONS, ORAL OR WRITTEN, NOT SPECIFIED HEREIN REGARDING THIS CONTRACT. CONTRACTOR, BY THE SIGNATURE OF ITS AUTHORIZED REPRESENTATIVE, HEREBY ACKNOWLEDGES THAT HE/SHE HAS READ THIS CONTRACT, UNDERSTANDS IT AND AGREES TO BE BOUND BY ITS TERMS AND CONDITONS.

**EXHIBIT A**  
**SCOPE OF WORK**

**PURPOSE**

The Underwood Conservation District will provide assistance to applicants seeking land use development approval from the City of White Salmon.

**EXECUTIVE SUMMARY**

This agreement will support Conservation District staff assistance with local project planning, permitting, and implementation. The intent is twofold: 1) to improve outcomes for natural resources in a way that protects critical areas in the City, and 2) to improve the quality of landowners' experiences of the permit review process and their understanding of the natural resource best practices recommended for their property.

**BACKGROUND AND PURPOSE**

The Revised Code of Washington (RCW) requires counties and cities to develop policies and regulations, using the best available science, to protect the functions and values of critical areas. White Salmon City Council recognizes the importance of conservation or protection measures necessary to preserve critical areas through the adoption of White Salmon Municipal Code (WSMC) Title 18 to govern land develop in areas that have been recognized as a critical area. Furthermore, City Council finds that is necessary to work with local agencies having the expertized to assist the City, and their Citizen, in the development of land to protect critical areas while preserve reasonable use of property.

Underwood Conservation District (UCD) is a governmental subdivision of the State of Washington and public body corporate and politic exercising public powers, led by elected and appointed Boards of Supervisors, and operating under the authority set forth in Chapter 89.08 RCW. UCD has been organized and chartered in the State of Washington since 1940. Conservation Districts were formed in response to the Dust Bowl in order to provide locally-led natural resource assistance to landowners and managers. Their mission is to enhance natural resource stewardship through voluntary cooperation. UCD's areas of expertise include native plant ecosystems, soil health, water quality, livestock best management practices, forest management, wildfire risk reduction, oak woodland management, noxious weed management, riparian stewardship and wildlife habitat.

UCD is inherently non-regulatory and works to promote responsible natural resource restoration and management with cooperators, landowners and land managers. UCD is available to provide technical assistance, and in some cases financial assistance (i.e. cost share funds) to implement conservation best management practices best-suited for a project site. It is a goal of UCD to support conservation work that balances protection and enhancement of natural resources with the landowner's needs and goals in order to create a desired outcome for everyone involved.

UCD aims to provide natural resource-based planning and implementation assistance, education, and outreach to landowners throughout their district. UCD also serves as a single point of contact to landowners who may need assistance from multiple natural resource agencies.

## **TIMELINE AND TASKS**

The period of performance under this contract will be from May 1, 2019, through June 30, 2020. UCD and the City may extend the contract as mutually agreed to in writing.

As needed, the City will request assistance from UCD. For each case, the projected sequence of steps will be:

1. Applicant drafts application and project proposal, including a site plan.
2. The City informs applicant of need for Critical Areas Ordinance Review and provides option to work with UCD.
3. If applicant opts to work with UCD, City provides relevant information to UCD and requests assistance.
4. UCD arranges for and conducts a natural resource-based site visit with applicant.
5. As needed, UCD will consult with local WDFW habitat biologists or other experts to attain information needed for the review.
6. UCD provides in-person and written assistance to describe resource concerns, critical areas applicable to site, and recommendations for the project design, identifying opportunities for avoiding, minimizing, or mitigating impacts.
7. UCD completes a checklist, provided by the City, as it relates to the Critical Areas Ordinance.
8. UCD develops a map showing critical areas, buffers and recommendations.
9. UCD provides a full package of written summaries, maps, and checklist to the City for their use in their application review.
10. Depending upon the project, the City may request a written letter or more formal report to incorporate in the permitting process. Each case will be treated individually based upon the City's and landowners' needs.

Periodically, and at least annually, UCD will meet with the City to review work, progress, and areas needing improvement.

**EXHIBIT B**  
**FEE SCHEDULE**

UCD's costs in providing the deliverables described herein will be compensated on a per-application basis via a permit fee collected by the City. If UCD's expenses are projected to exceed the application fee due to the scale or complexity of the application, UCD and the City will discuss the matter on a case-by-case basis. For example, if applications involve more than 1 acre, multiple parcels, or complex resource concerns such as a wetlands delineation, UCD's fee may be negotiated accordingly. UCD will charge an hourly rate of \$50/hour for additional hours needed beyond the 24 hours considered in the standard fee.

UCD's Standard Fee per Applicant will be \$1,500.00.

No travel expenses are anticipated, and costs of conducting site visits within City limits will be considered incidental to the fee listed above.

If the agreement is extended, UCD's standard fee will increase by 3% annually. UCD will invoice the City no more than monthly.



**Item Attachment Documents:**

2. Contract Amendment - Aspect Consulting, ASR Engineering Support
  - a. Presentation and Discussion
  - b. Action



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## AGENDA MEMO

Needs Legal Review: Yes  
Meeting Date: August 7, 2019  
Agenda Item: Contract Amendment – Aspect Consulting, ASR Engineering Support  
Presented By: Jan Brending, Clerk Treasurer

### **Action Required**

Authorization to sign contract amendment with Aspect Consulting for services related to aquifer storage and recovery (ASR) engineering support for an amount not to exceed \$49,800.

### **Proposed Motion**

Motion to authorize amendment to Aspect Consulting contract for ASR engineering support services for an amount not to exceed \$49,800.

### **Explanation of Issue**

The City's Aquifer Storage and Recovery system needs some upgrade to improve the performance of the system. The proposed contract amendment provides for services for an engineering analysis of the city's ASR system, identify and evaluate improvement alternatives and develop preliminary cost estimates for any upgrades.

The proposed amendment was reviewed by the City's Operations Committee and Personnel and Finance Committee.

### **Budget:**

A proposed budget amendment is before the city council at the August 7<sup>th</sup> meeting and includes \$49,800 for this amendment.

### **Recommendation of Staff/Committee**

Staff and both the City's Operations Committee and Personnel and Finance Committee recommends the city council authorize a contract amendment with Aspect Consulting for services related to the city's ASR system in an amount not to exceed \$49,800.

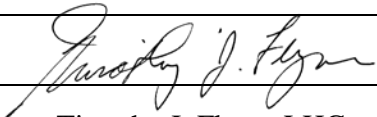




**Contract Change No. 17**

Project No. 090094-003-05

This change amends the contract between Aspect Consulting, LLC and Client dated February 4, 2009. Except as amended above and the attached 2019 Schedule of Charges, all terms and conditions of contract apply to this contract change.

|                               |   |
|-------------------------------|---|
| <b>ASPECT CONSULTING, LLC</b> | <b>By:</b>  |
|                               | <b>Printed Name:</b> Timothy J. Flynn, LHG<br>President                                       |
|                               | <b>Office:</b> Bainbridge Island  |
| <b>CLIENT</b>                 | <b>By:</b>  |
|                               | <b>Printed Name/Date:</b>   |

V:\090094 2009 Water System Imprvmts-ASR Project\Contracts\Proposal Material\CC17\_20190618\_090094\_WS ASR Engineering.docx



# SCHEDULE OF CHARGES

Effective January 2019

Unless otherwise stated in the proposal or services agreement, current rates are as follows:

| PERSONNEL CHARGES: ENGINEERS, SCIENTISTS, AND ANALYSTS | Hourly Rate |
|--|-------------|
| <i>Principals and Associates</i>                       |             |
| <b>Principal</b> Scientist/Engineer/Analyst 2          | \$253       |
| <b>Principal</b> Scientist/Engineer/Analyst 1          | \$239       |
| <b>Sr. Associate</b> Scientist/Engineer/Analyst        | \$221       |
| <b>Associate</b> Scientist/Engineer/Analyst            | \$207       |
| <i>Technical Professionals</i>                         |             |
| <b>Senior</b> Scientist/Engineer/Analyst 3             | \$207       |
| <b>Senior</b> Scientist/Engineer/Analyst 2             | \$195       |
| <b>Senior</b> Scientist/Engineer/Analyst 1             | \$182       |
| <b>Project</b> Scientist/Engineer/Analyst 3            | \$167       |
| <b>Project</b> Scientist/Engineer/Analyst 2            | \$155       |
| <b>Project</b> Scientist/Engineer/Analyst 1            | \$145       |
| <b>Staff</b> Scientist/Engineer/Analyst 3              | \$134       |
| <b>Staff</b> Scientist/Engineer/Analyst 2              | \$121       |
| <b>Staff</b> Scientist/Engineer/Analyst 1              | \$113       |

| PERSONNEL CHARGES: TECHNICAL AND PROJECT SUPPORT STAFF | Hourly Rate |
|--|-------------|
| <i>Field/Construction Staff</i>                        |             |
| <b>Field/Construction Supervisor</b>                   | \$124       |
| Field <b>Technician 2</b>                              | \$101       |
| Field <b>Technician 1</b>                              | \$94        |
| <i>Design, CAD, and Graphics Staff</i>                 |             |
| Engineering <b>Designer</b>                            | \$145       |
| <b>Sr. CAD</b> Technician/Specialist                   | \$130       |
| <b>CAD</b> Technician                                  | \$115       |
| <i>Technical Editing and Project Operations</i>        |             |
| <b>Sr. Technical Editor</b>                            | \$115       |
| <b>Technical Editor</b>                                | \$104       |
| Project <b>Coordinator 2</b>                           | \$98        |
| Project <b>Coordinator 1</b>                           | \$93        |

| PERSONNEL CHARGES: TECHNOLOGY AND SOFTWARE DEVELOPMENT      | Hourly Rate |
|---|-------------|
| <b>Sr. Technology Project Manager</b>                       | \$215       |
| <b>Technology Project Manager</b>                           | \$200       |
| <b>Senior</b> Software/Database Architect/ <b>Developer</b> | \$205       |
| Software/Database Architect/ <b>Developer</b>               | \$180       |

## OTHER DISBURSEMENT CHARGES

|   |                      |
|---|----------------------|
| Legal Testimony (4-hour minimum)          | \$350/hr             |
| Mileage                                   | Federal Gov Rate     |
| Subcontractors and Miscellaneous Expenses | Cost <b>Plus 10%</b> |

*Other equipment, rentals, and expenses will be provided on a per job basis.*

Client acknowledges that Aspect will adjust the Schedule of Charges annually, and that the Agreement will remain valid for any annually adjusted Schedule of Charges.

**Item Attachment Documents:**

3. Contract Amendment - Anderson Perry & Associates, Inc., Jewett Water Main Improvements Project
  - a. Presentation and Discussion
  - b. Action



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## AGENDA MEMO

Needs Legal Review: Yes  
Meeting Date: August 7, 2019  
Agenda Item: Contract Amendment – Anderson Perry, Jewett Water Main Improvements  
Presented By: Jan Brending, Clerk Treasurer

### **Action Required**

Authorization to sign contract amendment with Anderson Perry & Associates for engineering services related to the city's Jewett Water Main Improvements project in an amount not to exceed \$14,000.

### **Proposed Motion**

Motion to authorize amendment to Anderson Perry & Associates contract for engineering services related to the city's Jewett Water Main Improvements project in amount not to exceed \$14,000

### **Explanation of Issue**

The city is in the final stages of design and engineering for the Jewett Water Main Improvements. The contract with Anderson Perry includes both design and engineering and construction engineering. Due to the length of time and complexities of the project, costs for engineering services have increased.

The proposed amendment has been reviewed by both the City's Operations Committee and Personnel and Finance Committee

### **Budget:**

A proposed budget amendment is before the city council at the August 7<sup>th</sup> meeting and includes \$14,000 for this amendment.

### **Recommendation of Staff/Committee**

Staff and both the City's Operations Committee and Personnel and Finance Committee recommend the city council authorize a contract amendment with Anderson Perry for services related to the city's Jewett Water Main Improvements project in an amount not to exceed \$14,000.



**Project: Jewett Water Main Improvements Project**

THIS AMENDMENT, made this 16th day of May 2019, amends the AGREEMENT between the CITY OF WHITE SALMON (OWNER) and ANDERSON PERRY & ASSOCIATES, INC. (CONSULTANT), dated July 26, 2016.

The changes to the AGREEMENT are described as follows:

**SECTION A - CONSULTANT SERVICES**

The Scope of Services is hereby modified to include the following additional design services.

1. Additional work provided by the CONSULTANT includes the design needed for extending an 8-inch water main from the proposed 12-inch water main in Jewett Boulevard to connect to an existing 6-inch water main located off Pine Drive and provide 1-inch water lines to connect to water services located off Pine Drive.
2. The CONSULTANT will design a new 6-inch storm drain line from a basin collecting spring water located on the north side of W Jewett Boulevard (just east of the White Salmon Inn) to the existing 12-inch storm drain line located on the south side of W Jewett Boulevard.
3. The CONSULTANT will list American Iron and Steel provision products specified by brand names in the Contract Documents and obtain certification letters from the manufacturer for these products as required by Rural Development funding. The list and certification letters will be provided to the Contractor at the start of construction.

**SECTION B - COMPENSATION FOR SERVICES**

In consideration for performing the services outlined in this Amendment, the OWNER agrees to compensate the CONSULTANT as follows: on a time and materials basis not to exceed \$14,000, per the CONSULTANT's current Hourly Fee Schedule. This Amendment increases the total project budget from \$254,700 to \$268,700.

**SECTION D - TERM OF AGREEMENT**

The Contract shall be effective as of the date set forth above, and shall terminate as of December 31, 2019, or one year from the effective date, whichever is later.

Additional services must be individually authorized by the OWNER.

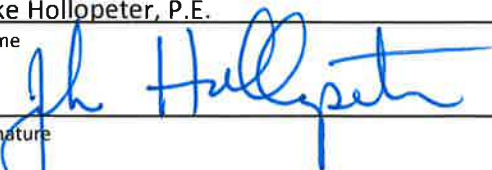
All other provisions of the AGREEMENT shall remain the same.

**CONSULTANT**  
**Anderson Perry & Associates, Inc.**

**OWNER**  
**City of White Salmon**

Jake Hollopeter, P.E.  
 Name

David Poucher  
 Name

  
 Signature

Signature

Vice President  
 Title

Mayor  
 Title

## HOURLY FEE SCHEDULE

April 1, 2019

### PROFESSIONAL TECHNICAL STAFF

| TECHNICIANS                          | ENGINEERING                               | ARCHAEOLOGY                                |
|--------------------------------------|---|--|
| Technician .....\$ 50.00             | Engineering Technician I ..... \$ 95.00   | Archaeological Intern .....\$ 50.00        |
| Technician I .....\$ 55.00           | Engineering Technician II ..... \$100.00  | Archaeologist Technician I .....\$ 60.00   |
| Technician II .....\$ 60.00          | Engineering Technician III ..... \$105.00 | Archaeologist Technician II .....\$ 65.00  |
| Technician III .....\$ 70.00         | Engineering Technician IV ..... \$110.00  | Archaeologist Technician III .....\$ 70.00 |
| Technician IV .....\$ 80.00          | Engineering Technician V ..... \$115.00   | Senior Archaeologist I .....\$ 90.00       |
| Technician V .....\$ 85.00           | Engineering Technician VI ..... \$130.00  | Senior Archaeologist II .....\$105.00      |
| Technician VI .....\$ 90.00          | Staff Engineer I .....\$100.00            | Senior Archaeologist III .....\$110.00     |
| Technician VII .....\$ 95.00         | Staff Engineer II .....\$105.00           |  |
| Senior Technician I .....\$100.00    | Staff Engineer III .....\$115.00          | PROJECT REPRESENTATIVES                    |
| Senior Technician II .....\$105.00   | Project Engineer I .....\$120.00          | Project Representative I .....\$ 95.00     |
| Senior Technician III .....\$110.00  | Project Engineer II .....\$125.00         | Project Representative II .....\$100.00    |
| Senior Technician IV .....\$115.00   | Project Engineer III .....\$130.00        | Project Representative III .....\$105.00   |
| Senior Technician V .....\$120.00    | Project Engineer IV .....\$140.00         | Project Representative IV .....\$110.00    |
| Senior Technician VI .....\$130.00   | Senior Engineer I .....\$150.00           |  |
| Senior Technician VII .....\$155.00  | Senior Engineer II .....\$155.00          | PLANNING                                   |
| Senior Technician VIII .....\$175.00 | Senior Engineer III .....\$160.00         | Senior Planner .....\$125.00               |
|                                      | Senior Engineer IV .....\$170.00          |  |
|                                      | Senior Engineer V .....\$175.00           | OVERTIME                                   |
|                                      | Senior Engineer VI .....\$180.00          | Overtime Surcharge .....\$ 35.00           |
|                                      | Senior Engineer VII .....\$185.00         |  |
|                                      | Senior Engineer VIII .....\$200.00        |  |

### SURVEYORS AND CREWS

|                                     |   |  |
|-------------------------------------|---|--|
| Survey Technician I .....\$ 65.00   | Professional Land Surveyor I ... \$120.00 | Total Station .....\$ 23.00                                  |
| Survey Technician II .....\$ 75.00  | Professional Land Surveyor II .. \$125.00 | ATV (4-hour minimum) .....\$ 30.00                           |
| Survey Technician III .....\$ 80.00 | Professional Land Surveyor III . \$135.00 | Resource Grade GPS .....\$ 20.00                             |
| Survey Technician IV .....\$ 85.00  | Professional Land Surveyor IV . \$155.00  | Electrofischer .....\$ 25.00                                 |
| Survey Crew Chief I .....\$ 90.00   | Professional Land Surveyor V .. \$165.00  | Unmanned Aircraft System<br>(UAS/Drone) .....\$ 45.00        |
| Survey Crew Chief II .....\$100.00  | GPS Total Station .....\$ 40.00           | GIS Arrow Gold RTK GPS Unit ...<br>\$500/week, \$250 minimum |
| Survey Crew Chief III .....\$115.00 | Robotic Survey Station .....\$ 30.00      |  |

### OUT OF TOWN WORK

Mileage will be charged at the applicable IRS rate for vehicles, which is \$0.58 per mile for standard highway vehicles as of January 1, 2019. Mileage will be charged at \$0.75 per mile for vans and pickup trucks. Subsistence will be charged either per diem or actual cost, per contract. Lodging will be billed at actual cost.

### OTHER

Other miscellaneous, direct, and outside expenses, including special Consultants, will be charged at actual cost plus 10%.

Expert Witness will be charged at two times the standard hourly rate.

All accounts unpaid 30 days after date of invoice may be charged a service fee of 1.0% per month.

**Item Attachment Documents:**

4. 2019 Budget Amendment - Ordinance 2019-08-1047
  - a. Presentation and Discussion
  - b. Action



---

## AGENDA MEMO

Needs Legal Review: Yes  
Meeting Date: August 7, 2019  
Agenda Item: 2019 Budget Amendment, Ordinance 2019-08-1047 Amending the 2019 Budget  
Presented By: Jan Brending, Clerk Treasurer

### **Action Required**

Adoption of Ordinance 2019-08-1047, Amending the 2019 Budget.

### **Proposed Motion**

Motion to adopt ordinance 2019-08-1047, Amending the 2019 Budget.

### **Explanation of Issue**

The proposed budget amendment provides for the two contract amendments before the city council at the August 7<sup>th</sup> meeting – Anderson Perry in the amount of \$14,000 and Aspect Consulting in the amount of \$49,800. Both amounts are shown in the water budget – contractual services line item.

In addition, because changes were made in expenditures the city's overhead cost allocation for financial services has been recalculated which affects Current Expense revenue and Street, Water and Wastewater expenditures.

Ending cash balances are also changed for each of the four funds and meet the requirements of the City's financial policy related to reserves.

The proposed budget amendments were reviewed by the City's Personnel and Finance Committee.

### **Recommendation of Staff/Committee**

Staff and the City's Personnel and Finance Committee recommend adoption of Ordinance 2019-08-1047, Amending the 2019 Budget.

**CITY OF WHITE SALMON  
ORDINANCE NO. 2019-08-1047**

**AN ORDINANCE AMENDING THE BUDGET FOR THE CITY OF WHITE SALMON,  
WASHINGTON, FOR THE FISCAL YEAR ENDING DECEMBER 31, 2019**

**WHEREAS**, the City Council of the City of White Salmon has reviewed its 2019 budget and changes in its revenue sources and expenditure requests and has determined that changes to the 2019 budget are appropriate; and

**WHEREAS**, the proposed budget AMENDMENTS do not exceed the lawful limit of taxation allowed by the law to be levied on the property within the City of White Salmon for the purposes set forth in the budget, and the estimated expenditures set forth in the budget being necessary to carry on the government of the City of White Salmon for the fiscal year and being sufficient to meet the various needs of the City of White Salmon during the fiscal year.

**NOW, THEREFORE**, the City Council of the City of White Salmon do ordain as follows:

**Section 1.** The budget for the City of White Salmon, Washington for the year 2019 as amended is hereby adopted in its final form and content.

**Section 2.** Estimated resources, including cash balances for each separate fund of the City of White Salmon, for all such funds combined for the year 2019 are set forth in summary below and are hereby appropriated for expenditure at the fund level during the year 2019 as set forth in the 2019 Fiscal Year Budget:

Key: ~~**Bold and Strike through**~~ means repealed. **Bold and underline** means new.

**001 Current Expense**

|                         |  |
|-------------------------|--|
| Beginning Cash          | 360,710                                      |
| Revenue                 | <del>2,329,185</del> <b><u>2,319,448</u></b> |
| Interfund Transfers In  | 258,678                                      |
| Appropriations          | 2,316,401                                    |
| Interfund Transfers Out | 27,108                                       |
| Ending Cash             | <del>605,064</del> <b><u>595,327</u></b>     |

**101 Street Fund**

|                         |  |
|-------------------------|--|
| Beginning Cash          | 118,000                                  |
| Revenue                 | 860,190                                  |
| Interfund Transfers In  | 0  |
| Appropriations          | <del>626,474</del> <b><u>612,506</u></b> |
| Interfund Transfers Out | 258,678                                  |
| Ending Cash             | <del>93,038</del> <b><u>107,006</u></b>  |

**107 Pool Fund**

|                         |          |
|-------------------------|----------|
| Beginning Cash          | 32,892   |
| Revenue                 | 0        |
| Interfund Transfers In  | 27,108   |
| Appropriations          | 35,951   |
| Interfund Transfers Out | 0        |
| Ending Cash             | 0 24,049 |

**108 Municipal Capital Improvement Fund**

|                         |         |
|-------------------------|---------|
| Beginning Cash          | 139,666 |
| Revenue                 | 57,999  |
| Interfund Transfers In  | 333,370 |
| Appropriations          | 333,370 |
| Interfund Transfers Out | 0       |
| Ending Cash             | 197,665 |

**110 Fire Reserve**

|                         |         |
|-------------------------|---------|
| Beginning Cash          | 23,852  |
| Revenue                 | 180,768 |
| Interfund Transfers In  | 0       |
| Appropriations          | 0       |
| Interfund Transfers Out | 0       |
| Ending Cash             | 204,620 |

**112 General Fund Reserve**

|                         |                |
|-------------------------|----------------|
| Beginning Cash          | 625,832        |
| Revenue                 | <u>2,413</u>   |
| Interfund Transfers In  | 20,000         |
| Appropriations          | 0              |
| Interfund Transfers Out | 333,370        |
| Ending Cash             | <u>314,875</u> |

**121 Police Vehicle Reserve Fund**

|                         |         |
|-------------------------|---------|
| Beginning Cash          | 170,496 |
| Revenue                 | 0       |
| Interfund Transfers In  | 0       |
| Appropriations          | 58,089  |
| Interfund Transfers Out | 0       |
| Ending Cash             | 112,407 |

**200 Unlimited GO Bond Fund**

|                         |                             |
|-------------------------|-----------------------------|
| Beginning Cash          | 17,956                      |
| Revenue                 | 0                           |
| Interfund Transfers In  | 0                           |
| Appropriations          | 0                           |
| Interfund Transfers Out | 0                           |
| Ending Cash             | <b>17,596</b> <u>17,956</u> |

**307 New Pool Construction Fund**

|                         |       |
|-------------------------|-------|
| Beginning Cash          | 2,564 |
| Revenue                 | 0     |
| Interfund Transfers In  | 0     |
| Appropriations          | 0     |
| Interfund Transfers Out | 0     |
| Ending Cash             | 2,564 |

**401 Water Fund**

|                         |  |
|-------------------------|--|
| Beginning Cash          | 792,261                                  |
| Revenue                 | 1,815,420                                |
| Interfund Transfers In  | 0  |
| Appropriations          | <del>1,765,663</del> <b>1,827,495</b>    |
| Interfund Transfers Out | 414,478                                  |
| Ending Cash             | <del>427,540</del> <b><u>365,708</u></b> |

**402 Wastewater Collection Fund**

|                         |  |
|-------------------------|--|
| Beginning Cash          | 559,982                                  |
| Revenue                 | 1,268,099                                |
| Interfund Transfers In  | 0  |
| Appropriations          | <del>983,585</del> <b>989,784</b>        |
| Interfund Transfers Out | 463,089                                  |
| Ending Cash             | <del>381,407</del> <b><u>375,208</u></b> |

**408 Water Reserve Fund**

|                         |         |
|-------------------------|---------|
| Beginning Cash          | 149,960 |
| Revenue                 | 1,034   |
| Interfund Transfers In  | 250,000 |
| Appropriations          | 250,000 |
| Interfund Transfers Out | 0       |
| Ending Cash             | 150,994 |

**409 Wastewater Reserve Fund**

|                         |         |
|-------------------------|---------|
| Beginning Cash          | 380,289 |
| Revenue                 | 4,868   |
| Interfund Transfers In  | 435,000 |
| Appropriations          | 0       |
| Interfund Transfers Out | 0       |
| Ending Cash             | 820,157 |

**412 Water Rights Acquisition Fund**

|                         |         |
|-------------------------|---------|
| Beginning Cash          | 225,450 |
| Revenue                 | 147,929 |
| Interfund Transfers In  | 0       |
| Appropriations          | 123,971 |
| Interfund Transfers Out | 0       |
| Ending Cash             | 249,408 |

|  |         |
|--|---------|
| <b>413 Water Bond Redemption Fund</b>            |         |
| Beginning Cash                                   | 15,624  |
| Revenue  | 0       |
| Interfund Transfers In                           | 42,654  |
| Appropriations                                   | 42,654  |
| Interfund Transfers Out                          | 0       |
| Ending Cash                                      | 15,624  |
| <b>414 Wastewater Bond Redemption Fund</b>       |         |
| Beginning Cash                                   | 11,440  |
| Revenue  | 0       |
| Interfund Transfers In                           | 13,089  |
| Appropriations                                   | 13,089  |
| Interfund Transfers Out                          | 0       |
| Ending Cash                                      | 11,440  |
| <b>415 Water Bond Reserve Fund</b>               |         |
| Beginning Cash                                   | 50,261  |
| Revenue  | 505     |
| Interfund Transfers In                           | 1,824   |
| Appropriations                                   | 0       |
| Interfund Transfers Out                          | 0       |
| Ending Cash                                      | 52,590  |
| <b>416 Wastewater Bond Reserve Fund</b>          |         |
| Beginning Cash                                   | 72,403  |
| Revenue  | 851     |
| Interfund Transfers In                           | 0       |
| Appropriations                                   | 0       |
| Interfund Transfers Out                          | 0       |
| Ending Cash                                      | 73,254  |
| <b>417 Treatment Plant Reserve Fund</b>          |         |
| Beginning Cash                                   | 512,191 |
| Revenue  | 6,871   |
| Interfund Transfers In                           | 15,000  |
| Appropriations                                   | 0       |
| Interfund Transfers Out                          | 0       |
| Ending Cash                                      | 534,062 |
| <b>418 Waster Short Lived Asset Reserve Fund</b> |         |
| Beginning Cash                                   | 83,113  |
| Revenue  | 0       |
| Interfund Transfers In                           | 100,000 |
| Appropriations                                   | 100,000 |
| Interfund Transfers Out                          | 0       |
| Ending Cash                                      | 83,113  |



**601 Remittances**

|                         |        |
|-------------------------|--------|
| Beginning Cash          | 39     |
| Revenue                 | 14,679 |
| Interfund Transfers In  | 0      |
| Appropriations          | 14,718 |
| Interfund Transfers Out | 0      |
| Ending Cash             | 0      |

**Total All Funds** ~~12,532,515~~ 12,522,778

Less Interfund Transfers 1,496,723

**Net Total** ~~11,035,792~~ 11,026,055

**Section 3.** The City Clerk Treasurer is directed to transmit a certified copy of the budget hereby amended to the Office of the State Auditor and to the Association of Washington Cities.

**Section 4.** This Ordinance shall take effect and be in force five (5) days after its publication according to law.

Passed by the Council and approved by the Mayor on this 7<sup>th</sup> day of August, 2019.

ATTEST:

\_\_\_\_\_  
David Poucher, Mayor

\_\_\_\_\_  
Jan Brending, Clerk Treasurer

APPROVED AS TO FORM:

\_\_\_\_\_  
Kenneth B. Woodrich, City Attorney

# 2019 PROPOSED BUDGET CHANGES

City Of White Salmon  
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| 001 Current Expense                    | YTD               | Budgeted            | Proposed            | Difference  | Remarks       |
|--|-------------------|---------------------|---------------------|-------------|---------------|
| <b>Revenues</b>                        |                   |                     |                     |             |               |
| <b>308 Beginning Balances</b>          |                   |                     |                     |             |               |
| 308 10 00 01 CE-Reserved Beg. Balanc   | 4,000.00          | 4,000.00            | 4,000.00            | 0.00        | 100.0%        |
| 308 80 00 00 CE-Unrsvd. Beg. Balance   | 356,709.17        | 356,710.00          | 356,710.00          | 0.00        | 100.0%        |
| <b>308 Beginning Balances</b>          | <b>360,709.17</b> | <b>360,710.00</b>   | <b>360,710.00</b>   | <b>0.00</b> | <b>100.0%</b> |
| <b>310 General Revenues</b>            |                   |                     |                     |             |               |
| 311 10 00 00 CE-Property Taxes         | 162,623.81        | 295,498.00          | 295,498.00          | 0.00        | 100.0%        |
| 313 11 00 00 CE-Local Sales & Use Ta:  | 250,943.32        | 493,220.00          | 493,220.00          | 0.00        | 100.0%        |
| 316 43 00 00 CE-Natural Gas Utility Ta | 32,838.07         | 32,839.00           | 32,839.00           | 0.00        | 100.0%        |
| 316 44 00 00 CE-Water Utility Tax      | 108,158.45        | 199,278.00          | 199,278.00          | 0.00        | 100.0%        |
| 316 45 00 00 CE-Wastewater Utility Ta  | 82,914.59         | 186,446.00          | 186,446.00          | 0.00        | 100.0%        |
| 316 46 00 00 CE-Television Cable Utili | 14,780.01         | 24,231.00           | 24,231.00           | 0.00        | 100.0%        |
| 316 47 00 00 CE-Telephone Utility Tax  | 22,208.49         | 34,172.00           | 34,172.00           | 0.00        | 100.0%        |
| 316 48 00 00 CE-Refuse Collection Util | 10,110.71         | 17,611.00           | 17,611.00           | 0.00        | 100.0%        |
| 316 49 00 00 CE-Electric Utility Tax   | 72,714.14         | 128,357.00          | 128,357.00          | 0.00        | 100.0%        |
| 317 20 00 00 CE-Leasehold Excise Tax   | 4,925.93          | 10,000.00           | 10,000.00           | 0.00        | 100.0%        |
| 335 00 91 00 CE-PUD Privilege Tax      | 0.00              | 27,281.00           | 27,281.00           | 0.00        | 100.0%        |
| 336 00 98 00 CE-City Assistance-ESSB   | 235.36            | 0.00                | 0.00                | 0.00        | 0.0%          |
| 336 06 94 00 CE-Liquor Excise Tax      | 6,864.12          | 12,876.00           | 12,876.00           | 0.00        | 100.0%        |
| 336 06 95 00 CE-Liquor Board Profits   | 10,211.35         | 20,441.00           | 20,441.00           | 0.00        | 100.0%        |
| 341 43 00 01 CE-Legislative Admin Fee  | 10,360.02         | 20,720.00           | 20,720.00           | 0.00        | 100.0%        |
| 361 11 00 00 CE-Investment Interest    | 2,585.63          | 5,201.00            | 5,201.00            | 0.00        | 100.0%        |
| 361 40 00 00 CE-Sales Tax Interest     | 454.31            | 679.00              | 679.00              | 0.00        | 100.0%        |
| <b>310 General Revenues</b>            | <b>792,928.31</b> | <b>1,508,850.00</b> | <b>1,508,850.00</b> | <b>0.00</b> | <b>100.0%</b> |
| <b>340 Charges For Services</b>        |                   |                     |                     |             |               |
| 349 91 00 00 CE-Candidate Election Fil | 78.60             | 79.00               | 79.00               | 0.00        | 100.0%        |
| <b>340 Charges For Services</b>        | <b>78.60</b>      | <b>79.00</b>        | <b>79.00</b>        | <b>0.00</b> | <b>100.0%</b> |
| <b>343 Building Services</b>           |                   |                     |                     |             |               |
| 321 91 00 00 CE-Cable Franchise Fees   | 7,773.33          | 15,013.00           | 15,013.00           | 0.00        | 100.0%        |
| 321 99 00 00 CE-Business Licenses & F  | 19,135.00         | 19,950.00           | 19,950.00           | 0.00        | 100.0%        |
| 322 10 00 00 CE-Building Permit        | 58,428.82         | 68,885.00           | 68,885.00           | 0.00        | 100.0%        |
| 322 10 00 01 CE-Bldg Permits/Resident  | 650.00            | 0.00                | 0.00                | 0.00        | 0.0%          |
| 322 10 00 02 CE-Bldg Permits/Commer    | 0.00              | 0.00                | 0.00                | 0.00        | 0.0%          |
| 322 10 00 04 CE-Bldg Permits/Signs     | 300.00            | 300.00              | 300.00              | 0.00        | 100.0%        |

# 2019 PROPOSED BUDGET CHANGES

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| 001 Current Expense                    | YTD              | Budgeted          | Proposed          | Difference        | Remarks   |
|--|------------------|-------------------|-------------------|-------------------|---|
| <b>Revenues</b>                        |                  |                   |                   |                   |   |
| <b>343 Building Services</b>           |                  |                   |                   |                   |   |
| 322 10 00 05 CE-Mechanical Permit      | 3,248.50         | 7,839.00          | 7,839.00          | 0.00              | 100.0%  |
| 322 10 00 06 CE-Plumbing Permit        | 6,790.00         | 10,313.00         | 10,313.00         | 0.00              | 100.0%  |
| 322 30 00 00 CE-Animal Licenses        | 1,095.00         | 1,290.00          | 1,290.00          | 0.00              | 100.0%  |
| 322 40 00 00 CE-Street And Curb Perm   | 925.00           | 500.00            | 500.00            | 0.00              | 100.0%  |
| 353 70 43 00 CE-Code Enforcement       | 0.00             | 0.00              | 0.00              | 0.00              | 0.0%  |
| 359 80 00 00 CE-Penalties On Business  | 0.00             | 0.00              | 0.00              | 0.00              | 0.0%  |
| <b>343 Building Services</b>           | <b>98,345.65</b> | <b>124,090.00</b> | <b>124,090.00</b> | <b>0.00</b>       | <b>100.0%</b>                                     |
| <b>344 Finance/IT Services</b>         |                  |                   |                   |                   |   |
| 341 43 00 00 CE-Finance Admin Fees     | 93,204.48        | 200,780.00        | 191,043.00        | (9,737.00)        | 95.2% Based on changes in expenditures and update |
| 359 70 00 00 CE-Refuse Service Fines   | 0.00             | 0.00              | 0.00              | 0.00              | 0.0%  |
| 362 50 00 00 CE-Lease-Mt Adams Chai    | 3,143.06         | 4,227.00          | 4,227.00          | 0.00              | 100.0%  |
| 369 10 00 01 CE-Sale Of Surplus-Finan  | 338.50           | 0.00              | 0.00              | 0.00              | 0.0%  |
| 369 81 00 00 CE-Cashier's Over/Short   | 0.00             | 0.00              | 0.00              | 0.00              | 0.0%  |
| 369 91 00 00 CE-Other Misc Revenue     | 2,792.33         | 0.00              | 0.00              | 0.00              | 0.0%  |
| 389 90 00 01 CE-Xpress Bill Pay Cleari | 0.00             | 0.00              | 0.00              | 0.00              | 0.0%  |
| 395 24 00 00 CE-Ins. Rec. Finance Asse | 0.00             | 0.00              | 0.00              | 0.00              | 0.0%  |
| 398 24 00 00 CE-Ins. Rec. Non-Capital  | 0.00             | 0.00              | 0.00              | 0.00              | 0.0%  |
| <b>344 Finance/IT Services</b>         | <b>99,478.37</b> | <b>205,007.00</b> | <b>195,270.00</b> | <b>(9,737.00)</b> | <b>95.3%</b>                                      |
| <b>345 Planning Services</b>           |                  |                   |                   |                   |   |
| 345 81 00 00 CE-Zoning & Subdivision   | 15,872.80        | 42,178.00         | 42,178.00         | 0.00              | 100.0%  |
| 345 83 00 00 CE-Plan Review Fees       | 40,074.33        | 44,728.00         | 44,728.00         | 0.00              | 100.0%  |
| <b>345 Planning Services</b>           | <b>55,947.13</b> | <b>86,906.00</b>  | <b>86,906.00</b>  | <b>0.00</b>       | <b>100.0%</b>                                     |
| <b>346 Park Services</b>               |                  |                   |                   |                   |   |
| 347 30 00 01 CE-Park Use Activity Fee; | 130.00           | 300.00            | 300.00            | 0.00              | 100.0%  |
| 367 11 00 08 CE-Donations (Park Dept)  | 250.00           | 0.00              | 0.00              | 0.00              | 0.0%  |
| 369 10 00 06 CE-Sale Of Surplus-Parks  | 0.80             | 0.00              | 0.00              | 0.00              | 0.0%  |
| 369 91 00 46 CE-Park Misc Revenue      | 203.91           | 0.00              | 0.00              | 0.00              | 0.0%  |
| 389 10 00 02 Park-Reservation Deposit  | 1,650.00         | 0.00              | 0.00              | 0.00              | 0.0%  |
| <b>346 Park Services</b>               | <b>2,234.71</b>  | <b>300.00</b>     | <b>300.00</b>     | <b>0.00</b>       | <b>100.0%</b>                                     |

# 2019 PROPOSED BUDGET CHANGES

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| 001 Current Expense                    | YTD               | Budgeted          | Proposed          | Difference  | Remarks       |
|--|-------------------|-------------------|-------------------|-------------|---------------|
| Revenues                               |                   |                   |                   |             |               |
| <b>348 Human Resources</b>             |                   |                   |                   |             |               |
| 341 96 00 00 CE-HR Admin Fees          | 14,467.98         | 28,936.00         | 28,936.00         | 0.00        | 100.0%        |
| <b>348 Human Resources</b>             | <b>14,467.98</b>  | <b>28,936.00</b>  | <b>28,936.00</b>  | <b>0.00</b> | <b>100.0%</b> |
| <b>360 Misc Revenues</b>               |                   |                   |                   |             |               |
| 361 40 00 99 CD-Street IF Loan Interes | 8,677.61          | 8,678.00          | 8,678.00          | 0.00        | 100.0%        |
| <b>360 Misc Revenues</b>               | <b>8,677.61</b>   | <b>8,678.00</b>   | <b>8,678.00</b>   | <b>0.00</b> | <b>100.0%</b> |
| <b>380 Non Revenues</b>                |                   |                   |                   |             |               |
| 381 20 00 00 CE-Street IF Loan Repayr  | 250,000.00        | 250,000.00        | 250,000.00        | 0.00        | 100.0%        |
| 388 80 00 00 Prior Year(s) Corrections | 0.00              | 0.00              | 0.00              | 0.00        | 0.0%          |
| 389 10 00 03 CE-Surplus Premium        | 427.81            | 0.00              | 0.00              | 0.00        | 0.0%          |
| 389 10 00 04 CE-Surplus Sales Tax      | 431.74            | 0.00              | 0.00              | 0.00        | 0.0%          |
| <b>380 Non Revenues</b>                | <b>250,859.55</b> | <b>250,000.00</b> | <b>250,000.00</b> | <b>0.00</b> | <b>100.0%</b> |
| <b>014 Finance</b>                     |                   |                   |                   |             |               |
| <b>339 Grants/Donations</b>            |                   |                   |                   |             |               |
| 334 04 20 01 CE-Comm. Energy Eff. G    | 0.00              | 0.00              | 0.00              | 0.00        | 0.0%          |
| <b>339 Grants/Donations</b>            | <b>0.00</b>       | <b>0.00</b>       | <b>0.00</b>       | <b>0.00</b> | <b>0.0%</b>   |
| <b>014 Finance</b>                     | <b>0.00</b>       | <b>0.00</b>       | <b>0.00</b>       | <b>0.00</b> | <b>0.0%</b>   |
| <b>021 Police</b>                      |                   |                   |                   |             |               |
| <b>339 Grants/Donations</b>            |                   |                   |                   |             |               |
| 331 16 60 00 CE-US Dept Justice-BPV    | 439.76            | 440.00            | 440.00            | 0.00        | 100.0%        |
| 334 04 24 00 CE-CTED Stop Grant        | 1,913.85          | 5,500.00          | 5,500.00          | 0.00        | 100.0%        |
| 367 11 00 05 CE-Donations (Police Def  | 3,000.00          | 3,000.00          | 3,000.00          | 0.00        | 100.0%        |
| <b>021 Police</b>                      | <b>5,353.61</b>   | <b>8,940.00</b>   | <b>8,940.00</b>   | <b>0.00</b> | <b>100.0%</b> |
| <b>Grants/Donations</b>                | <b>5,353.61</b>   | <b>8,940.00</b>   | <b>8,940.00</b>   | <b>0.00</b> | <b>100.0%</b> |

# 2019 PROPOSED BUDGET CHANGES

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| 001 Current Expense             |                              | YTD         | Budgeted    | Proposed    | Difference  | Remarks     |
|---------------------------------|------------------------------|-------------|-------------|-------------|-------------|-------------|
| <b>Revenues</b>                 |                              |             |             |             |             |             |
| <b>340 Charges For Services</b> |                              |             |             |             |             |             |
| 341 62 00 00                    | Word Processing, Printing    | 0.00        | 0.00        | 0.00        | 0.00        | 0.0%        |
| <b>340 Charges For Services</b> |                              | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> | <b>0.0%</b> |
| <b>341 Police Services</b>      |                              |             |             |             |             |             |
| 316 81 00 00                    | CE-GE Tax-Punch Boards       | 198.25      | 269.00      | 269.00      | 0.00        | 100.0%      |
| 316 82 00 00                    | CE-GE Tax-Bingo & Raft       | 404.78      | 404.00      | 404.00      | 0.00        | 100.0%      |
| 316 83 00 00                    | CE-GE Tax-Amusement C        | 0.00        | 0.00        | 0.00        | 0.00        | 0.0%        |
| 316 84 00 00                    | CE-GE Tax-Card Games         | 0.00        | 0.00        | 0.00        | 0.00        | 0.0%        |
| 336 06 21 00                    | CE-Violent Crimes/popula     | 500.00      | 1,000.00    | 1,000.00    | 0.00        | 100.0%      |
| 336 06 26 00                    | CE-Special Programs          | 1,318.03    | 2,730.00    | 2,730.00    | 0.00        | 100.0%      |
| 336 06 41 00                    | CE-Marijuana Enforcemet      | 0.00        | 0.00        | 0.00        | 0.00        | 0.0%        |
| 336 06 42 00                    | CE-Marijuana Excise Tax      | 1,456.65    | 2,905.00    | 2,905.00    | 0.00        | 100.0%      |
| 336 06 51 00                    | CE-DUI/other Assistance      | 182.18      | 183.00      | 183.00      | 0.00        | 100.0%      |
| 341 33 00 00                    | CE-District Court-Admin      | 11.08       | 0.00        | 0.00        | 0.00        | 0.0%        |
| 341 35 00 00                    | CE-Oth Cert & Copy Fees      | 260.05      | 226.00      | 226.00      | 0.00        | 100.0%      |
| 341 81 00 00                    | CE-Charges For Goods/Se      | 0.00        | 0.00        | 0.00        | 0.00        | 0.0%        |
| 342 10 00 00                    | CE-Law Enforcement Ser       | 1,075.00    | 4,230.00    | 4,230.00    | 0.00        | 100.0%      |
| 342 10 00 01                    | CE-Law Enforcement-Bin       | 193,520.81  | 331,750.00  | 331,750.00  | 0.00        | 100.0%      |
| 342 10 00 02                    | CE-Other Police Services     | 0.00        | 0.00        | 0.00        | 0.00        | 0.0%        |
| 342 10 00 03                    | CE-Sheriff's Services        | 0.00        | 0.00        | 0.00        | 0.00        | 0.0%        |
| 342 10 00 05                    | CE-Police Civil Service Fu   | 0.00        | 0.00        | 0.00        | 0.00        | 0.0%        |
| 342 33 00 00                    | CE-Adult Probation Servic    | 0.00        | 0.00        | 0.00        | 0.00        | 0.0%        |
| 342 36 00 00                    | CE-Hous'g/Monitor'g Pris     | 277.00      | 456.00      | 456.00      | 0.00        | 100.0%      |
| 342 50 00 00                    | CE-DUI Emergency Resp        | 0.00        | 0.00        | 0.00        | 0.00        | 0.0%        |
| 352 30 00 00                    | CE-Proof Of Mv Ins (Adn      | 0.00        | 0.00        | 0.00        | 0.00        | 0.0%        |
| 353 10 00 00                    | CE-Traffic Infraction Pen    | 2,570.36    | 5,100.00    | 5,100.00    | 0.00        | 100.0%      |
| 353 70 00 00                    | CE-Non-Traffic Infraction Pe | 0.00        | 0.00        | 0.00        | 0.00        | 0.0%        |
| 354 00 00 00                    | CE-Parking Infraction Pen    | 125.00      | 1,866.00    | 1,866.00    | 0.00        | 100.0%      |
| 355 20 00 00                    | CE-DUI Fines                 | 1,160.48    | 3,420.00    | 3,420.00    | 0.00        | 100.0%      |
| 355 80 00 00                    | CE-Other Criminal Traffic    | 1,480.74    | 2,275.00    | 2,275.00    | 0.00        | 100.0%      |
| 356 50 00 00                    | CE-Sup Court, Inv Fund A     | 16.24       | 0.00        | 0.00        | 0.00        | 0.0%        |
| 356 90 00 00                    | CE-Other Non-traffic Fine    | 251.86      | 777.00      | 777.00      | 0.00        | 100.0%      |
| 357 33 00 00                    | CE-Public Defense Cost       | 853.51      | 1,905.00    | 1,905.00    | 0.00        | 100.0%      |
| 357 35 00 00                    | CE-Court Interpreter Cost    | 0.00        | 0.00        | 0.00        | 0.00        | 0.0%        |
| 357 37 00 00                    | CE-Warr/Subp Cost Remi       | 18.66       | 0.00        | 0.00        | 0.00        | 0.0%        |
| 361 40 01 00                    | CE-Dist Ct, Interest Incon   | 274.60      | 995.00      | 995.00      | 0.00        | 100.0%      |
| 361 40 02                       | CE-Sale Of Surplus-Police    | 2,918.00    | 0.00        | 0.00        | 0.00        | 0.0%        |
| 361 40 21 00                    | CE-Police Confiscated An     | 0.00        | 0.00        | 0.00        | 0.00        | 0.0%        |

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| 001 Current Expense                     | YTD               | Budgeted          | Proposed          | Difference  | Remarks       |
|---|-------------------|-------------------|-------------------|-------------|---------------|
| <b>Revenues</b>                         |                   |                   |                   |             |               |
| <b>341 Police Services</b>              |                   |                   |                   |             |               |
| 369 40 00 00 CE-Restitution             | 2,030.00          | 2,500.00          | 2,500.00          | 0.00        | 100.0%        |
| 369 91 00 01 CE-Police Misc Revenue     | 1,091.56          | 1,500.00          | 1,500.00          | 0.00        | 100.0%        |
| 395 21 00 00 CE-Ins. Rec. Police Asset  | 0.00              | 0.00              | 0.00              | 0.00        | 0.0%          |
| 356 50 00 01 CE-Investigative Fund As:  | 0.00              | 20.00             | 20.00             | 0.00        | 100.0%        |
| 369 30 21 01 CE-Drug Related Confisc:   | 0.00              | 0.00              | 0.00              | 0.00        | 0.0%          |
| 121 Drug Investigations                 | 0.00              | 20.00             | 20.00             | 0.00        | 100.0%        |
| 341 Police Services                     | 211,994.84        | 364,511.00        | 364,511.00        | 0.00        | 100.0%        |
| <b>021 Police</b>                       | <b>217,348.45</b> | <b>373,451.00</b> | <b>373,451.00</b> | <b>0.00</b> | <b>100.0%</b> |
| <b>022 Fire</b>                         |                   |                   |                   |             |               |
| <b>339 Grants/Donations</b>             |                   |                   |                   |             |               |
| 334 04 90 01 CE-EMS Trauma Grant        | 1,266.00          | 1,266.00          | 1,266.00          | 0.00        | 100.0%        |
| 339 Grants/Donations                    | 1,266.00          | 1,266.00          | 1,266.00          | 0.00        | 100.0%        |
| <b>342 Fire Services</b>                |                   |                   |                   |             |               |
| 342 20 00 00 CE-Fire Protection Servic  | 0.00              | 0.00              | 0.00              | 0.00        | 0.0%          |
| 342 21 00 01 CE-Fire Protection-Dist #: | 0.00              | 0.00              | 0.00              | 0.00        | 0.0%          |
| 342 21 00 03 CE-Fire Interlocal Control | 0.00              | 0.00              | 0.00              | 0.00        | 0.0%          |
| 369 10 00 00 CE-Sale Of Surplus Equip   | 0.00              | 0.00              | 0.00              | 0.00        | 0.0%          |
| 369 91 00 02 CE-Fire Misc Revenue       | 303.43            | 300.00            | 300.00            | 0.00        | 100.0%        |
| 342 Fire Services                       | 303.43            | 300.00            | 300.00            | 0.00        | 100.0%        |
| <b>022 Fire</b>                         | <b>1,569.43</b>   | <b>1,566.00</b>   | <b>1,566.00</b>   | <b>0.00</b> | <b>100.0%</b> |
| <b>058 Planning</b>                     |                   |                   |                   |             |               |
| <b>339 Grants/Donations</b>             |                   |                   |                   |             |               |
| 334 03 10 01 CE-DO Ecology Shoreline    | 0.00              | 0.00              | 0.00              | 0.00        | 0.0%          |
| 058 Planning                            | 0.00              | 0.00              | 0.00              | 0.00        | 0.0%          |

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| 001 Current Expense                      | YTD                 | Budgeted            | Proposed            | Difference        | Remarks      |
|--|---------------------|---------------------|---------------------|-------------------|--------------|
| Revenues                                 |                     |                     |                     |                   |              |
| 339 Grants/Donations                     |                     |                     |                     |                   |              |
| 339 Grants/Donations                     | 0.00                | 0.00                | 0.00                | 0.00              | 0.0%         |
| <b>058 Planning</b>                      | <b>0.00</b>         | <b>0.00</b>         | <b>0.00</b>         | <b>0.00</b>       | <b>0.0%</b>  |
| <b>Fund Revenues:</b>                    | <b>1,902,644.96</b> | <b>2,948,573.00</b> | <b>2,938,836.00</b> | <b>(9,737.00)</b> | <b>99.7%</b> |
| Expenditures                             |                     |                     |                     |                   |              |
| 514 Finance                              |                     |                     |                     |                   |              |
| 514 20 10 00 Finance-Salaries            | 62,239.39           | 102,384.00          | 102,384.00          | 0.00              | 100.0%       |
| 514 20 11 00 Finance-Salaries/OT         | 106.26              | 0.00                | 0.00                | 0.00              | 0.0%         |
| 514 20 20 00 Finance-Benefits            | 30,276.37           | 50,372.00           | 50,372.00           | 0.00              | 100.0%       |
| 514 20 21 00 Finance-Benefits/OT         | 22.33               | 0.00                | 0.00                | 0.00              | 0.0%         |
| 514 20 31 01 Finance-Office Supplies     | 3,219.37            | 8,000.00            | 8,000.00            | 0.00              | 100.0%       |
| 514 20 31 02 Finance-Janitorial Supplie  | 232.31              | 300.00              | 300.00              | 0.00              | 100.0%       |
| 514 20 31 03 Finance-Bridge Tickets      | 0.00                | 0.00                | 0.00                | 0.00              | 0.0%         |
| 514 20 31 04 Finance-Building Supplies   | 27.41               | 700.00              | 700.00              | 0.00              | 100.0%       |
| 514 20 41 00 Finance-Advertising         | 132.40              | 800.00              | 800.00              | 0.00              | 100.0%       |
| 514 20 41 01 Finance-Contractual Servi   | 8,881.75            | 14,232.00           | 14,232.00           | 0.00              | 100.0%       |
| 514 20 41 02 Finance-Computer Service    | 30,928.43           | 52,951.00           | 52,951.00           | 0.00              | 100.0%       |
| 514 20 42 01 Finance-Com-CenturyLinl     | 1,820.06            | 3,600.00            | 3,600.00            | 0.00              | 100.0%       |
| 514 20 42 03 Finance-Com AT&T            | 31.33               | 100.00              | 100.00              | 0.00              | 100.0%       |
| 514 20 42 04 Finance-Gorge.Net           | 8,889.07            | 17,100.00           | 17,100.00           | 0.00              | 100.0%       |
| 514 20 43 00 Finance-Travel & Training   | 350.00              | 3,000.00            | 3,000.00            | 0.00              | 100.0%       |
| 514 20 45 00 Finance-Equipment Renta     | 3,998.71            | 9,224.00            | 9,224.00            | 0.00              | 100.0%       |
| 514 20 46 00 Finance-Insurance           | 150,949.00          | 150,949.00          | 150,949.00          | 0.00              | 100.0%       |
| 514 20 47 01 Finance-Utilities-PUD       | 1,505.14            | 4,000.00            | 4,000.00            | 0.00              | 100.0%       |
| 514 20 47 02 Finance-Utilities-NW Nati   | 206.70              | 420.00              | 420.00              | 0.00              | 100.0%       |
| 514 20 47 03 Finance-Utilities-City Of \ | 601.36              | 1,200.00            | 1,200.00            | 0.00              | 100.0%       |
| 514 20 47 04 Finance-Utilities-Refuse    | 571.20              | 600.00              | 600.00              | 0.00              | 100.0%       |
| 514 20 48 01 Finance-Building Services   | 111.18              | 100.00              | 100.00              | 0.00              | 100.0%       |
| 514 20 49 00 Finance-Other Misc Exper    | 15.00               | 3,030.00            | 3,030.00            | 0.00              | 100.0%       |
| 514 20 49 01 Finance-Dues & Subscript    | 1,576.00            | 1,800.00            | 1,800.00            | 0.00              | 100.0%       |
| 514 20 49 02 Finance-Postage & Permit    | 1,483.05            | 3,000.00            | 3,000.00            | 0.00              | 100.0%       |
| 514 20 49 03 Finance-AP Int & Penaltie   | 840.84              | 841.00              | 841.00              | 0.00              | 100.0%       |
| 514 20 53 00 Finance-External Taxes      | 1,213.87            | 1,500.00            | 1,500.00            | 0.00              | 100.0%       |
| 514 20 52 00 Finance-Volunteers          | 0.00                | 0.00                | 0.00                | 0.00              | 0.0%         |
| 514 20 52 00 Finance-Volunteer Benefit   | 0.00                | 0.00                | 0.00                | 0.00              | 0.0%         |

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| 001 Current Expense                    | YTD               | Budgeted          | Proposed          | Difference  | Remarks       |
|--|-------------------|-------------------|-------------------|-------------|---------------|
| <b>Expenditures</b>                    |                   |                   |                   |             |               |
| <b>514 Finance</b>                     |                   |                   |                   |             |               |
| 514 23 40 00 Finance-Auditing Services | 0.00              | 0.00              | 0.00              | 0.00        | 0.0%          |
| 589 01 00 00 Payroll Tax Clearing      | 0.00              | 0.00              | 0.00              | 0.00        | 0.0%          |
| 589 90 00 00 Employee Deduction Clea   | (616.05)          | 0.00              | 0.00              | 0.00        | 0.0%          |
| 589 90 00 03 CE-Surplus Premium Reir   | 407.58            | 0.00              | 0.00              | 0.00        | 0.0%          |
| 594 14 62 02 Finance-Building Improve  | 0.00              | 0.00              | 0.00              | 0.00        | 0.0%          |
| 594 14 64 01 Finance-Assets > \$250    | 0.00              | 0.00              | 0.00              | 0.00        | 0.0%          |
| 594 14 64 09 Finance-Computer Equip/!  | 5.29              | 0.00              | 0.00              | 0.00        | 0.0%          |
| 597 01 00 01 CE-Street Water Utility T | 0.00              | 0.00              | 0.00              | 0.00        | 0.0%          |
| 597 01 00 02 CE-Street WW Utility Tax  | 0.00              | 0.00              | 0.00              | 0.00        | 0.0%          |
| 597 08 00 00 CE-Transfer To MCI        | 0.00              | 0.00              | 0.00              | 0.00        | 0.0%          |
| 597 09 00 00 CE-Transfer To General R  | 0.00              | 0.00              | 0.00              | 0.00        | 0.0%          |
| <b>514 Finance</b>                     | <b>310,025.35</b> | <b>430,203.00</b> | <b>430,203.00</b> | <b>0.00</b> | <b>100.0%</b> |
| <b>518 Central Services</b>            |                   |                   |                   |             |               |
| 518 10 10 00 HR-Salaries               | 16,598.40         | 43,108.00         | 43,108.00         | 0.00        | 100.0%        |
| 518 10 11 00 HR-Salaries/OT            | 0.00              | 0.00              | 0.00              | 0.00        | 0.0%          |
| 518 10 20 00 HR-Benefits               | 7,370.66          | 22,557.00         | 22,557.00         | 0.00        | 100.0%        |
| 518 10 21 00 HR-Benefits/OT            | 0.00              | 0.00              | 0.00              | 0.00        | 0.0%          |
| 518 10 31 01 HR-Office Supplies        | 0.00              | 500.00            | 500.00            | 0.00        | 100.0%        |
| 518 10 34 01 HR-Building Supplies      | 0.00              | 0.00              | 0.00              | 0.00        | 0.0%          |
| 518 10 41 01 HR-Contractual Services   | 1,806.51          | 3,000.00          | 3,000.00          | 0.00        | 100.0%        |
| 518 10 41 02 HR-Municipal Labor Attn   | 0.00              | 0.00              | 0.00              | 0.00        | 0.0%          |
| 518 10 41 03 HR-Police Labor Attny     | 0.00              | 0.00              | 0.00              | 0.00        | 0.0%          |
| 518 10 42 01 HR-Com-CenturyLink        | 0.00              | 0.00              | 0.00              | 0.00        | 0.0%          |
| 518 10 42 03 HR-Com-A&T                | 159.81            | 276.00            | 276.00            | 0.00        | 100.0%        |
| 518 10 43 00 HR-Travel & Training      | 339.22            | 1,000.00          | 1,000.00          | 0.00        | 100.0%        |
| 518 10 44 00 HR-Advertising            | 0.00              | 0.00              | 0.00              | 0.00        | 0.0%          |
| 518 10 47 01 HR-Utilities-PUD          | 0.00              | 0.00              | 0.00              | 0.00        | 0.0%          |
| 518 10 47 03 HR-Utilities-City Of WS   | 0.00              | 0.00              | 0.00              | 0.00        | 0.0%          |
| 518 10 47 04 HR-Utilities-Refuse       | 0.00              | 0.00              | 0.00              | 0.00        | 0.0%          |
| 518 10 48 01 HR-Building Services      | 0.00              | 0.00              | 0.00              | 0.00        | 0.0%          |
| 518 10 48 02 HR-Computer Services      | 2,933.76          | 4,103.00          | 4,103.00          | 0.00        | 100.0%        |
| 518 10 49 01 HR-Dues & Subscriptions   | 0.00              | 400.00            | 400.00            | 0.00        | 100.0%        |
| <b>518 Central Services</b>            | <b>29,208.36</b>  | <b>74,944.00</b>  | <b>74,944.00</b>  | <b>0.00</b> | <b>100.0%</b> |
| <b>519 General Government Services</b> |                   |                   |                   |             |               |
| 519 10 01 Judicial-Judge Services      | 14,040.33         | 18,721.00         | 18,721.00         | 0.00        | 100.0%        |



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| 001 Current Expense                       | YTD              | Budgeted          | Proposed          | Difference  | Remarks       |
|---|------------------|-------------------|-------------------|-------------|---------------|
| <b>Expenditures</b>                       |                  |                   |                   |             |               |
| <b>519 General Government Services</b>    |                  |                   |                   |             |               |
| 513 10 41 00 Executive - Professional S   | 0.00             | 0.00              | 0.00              | 0.00        | 0.0%          |
| 515 30 41 00 Legal - Criminal Contract    | 9,719.98         | 17,500.00         | 17,500.00         | 0.00        | 100.0%        |
| 515 91 41 00 Judicial-Indigent Defenc     | 3,667.50         | 10,000.00         | 10,000.00         | 0.00        | 100.0%        |
| 523 60 51 00 Judicial-Prisoner Care       | 0.00             | 16,000.00         | 16,000.00         | 0.00        | 100.0%        |
| 525 60 51 00 Emergency Services-Emer      | 1,373.41         | 1,374.00          | 1,374.00          | 0.00        | 100.0%        |
| 539 30 31 01 Animal-Office Supplies       | 0.00             | 0.00              | 0.00              | 0.00        | 0.0%          |
| 539 30 41 01 Animal-Contractual Servic    | 0.00             | 1,000.00          | 1,000.00          | 0.00        | 100.0%        |
| 581 20 00 30 CE-W Res IF Loan Principl    | 0.00             | 0.00              | 0.00              | 0.00        | 0.0%          |
| 592 18 82 30 CE-W Res IF Loan Interes     | 0.00             | 0.00              | 0.00              | 0.00        | 0.0%          |
| 511 60 10 00 Legislative-Salaries         | 5,173.00         | 10,668.00         | 10,668.00         | 0.00        | 100.0%        |
| 511 60 20 00 Legislative-Benefits         | 437.58           | 1,032.00          | 1,032.00          | 0.00        | 100.0%        |
| 511 60 31 00 Legislative - Supplies       | 26.49            | 27.00             | 27.00             | 0.00        | 100.0%        |
| 511 60 41 00 Legislative-Advertising      | 28.00            | 200.00            | 200.00            | 0.00        | 100.0%        |
| 511 60 41 01 Legislative - Professional   | 0.00             | 0.00              | 0.00              | 0.00        | 0.0%          |
| 511 60 43 00 Legislative-Travel & Train   | 1,787.08         | 4,000.00          | 4,000.00          | 0.00        | 100.0%        |
| 511 60 47 01 Legislative-Utilities-PUD    | 112.39           | 240.00            | 240.00            | 0.00        | 100.0%        |
| 511 60 47 02 Legislative-Utilities-NW N   | 79.03            | 134.00            | 134.00            | 0.00        | 100.0%        |
| 511 60 47 03 Legislative-Utilities-City V | 116.49           | 240.00            | 240.00            | 0.00        | 100.0%        |
| 511 60 47 04 Legislative-Utility-Refuse   | 18.82            | 36.00             | 36.00             | 0.00        | 100.0%        |
| 511 60 49 00 Legislative - Miscellaneous  | 446.90           | 0.00              | 0.00              | 0.00        | 0.0%          |
| 513 10 10 00 Executive-Salaries           | 4,585.00         | 7,860.00          | 7,860.00          | 0.00        | 100.0%        |
| 513 10 20 00 Executive-Benefits           | 384.17           | 759.00            | 759.00            | 0.00        | 100.0%        |
| 513 10 42 01 Executive-Com-AT&T           | 390.95           | 672.00            | 672.00            | 0.00        | 100.0%        |
| 513 10 43 00 Executive-Travel & Traini    | 597.09           | 450.00            | 450.00            | 0.00        | 100.0%        |
| 514 40 51 00 Legislative-Election Costs   | 0.00             | 8,000.00          | 8,000.00          | 0.00        | 100.0%        |
| 515 30 10 00 Legal- Civil Salaries        | 0.00             | 0.00              | 0.00              | 0.00        | 0.0%          |
| 515 30 20 00 Legal - Civil Benefits       | 0.00             | 0.00              | 0.00              | 0.00        | 0.0%          |
| 515 30 41 01 Legal-Civil Contractual S    | 11,666.20        | 21,224.00         | 21,224.00         | 0.00        | 100.0%        |
| 515 30 43 00 Legal -Travel And Trainin    | 0.00             | 600.00            | 600.00            | 0.00        | 100.0%        |
| <b>019 Legislative Costs</b>              | <b>25,849.19</b> | <b>56,142.00</b>  | <b>56,142.00</b>  | <b>0.00</b> | <b>100.0%</b> |
| <b>519 General Government Services</b>    |                  |                   |                   |             |               |
| <b>519 General Government Services</b>    | <b>54,650.41</b> | <b>120,737.00</b> | <b>120,737.00</b> | <b>0.00</b> | <b>100.0%</b> |
| <b>524 Building</b>                       |                  |                   |                   |             |               |
| 524 60 10 00 Building-Salaries            | 44,373.06        | 76,684.00         | 76,684.00         | 0.00        | 100.0%        |
| 524 60 11 00 Building-Salaries/OT         | 485.13           | 0.00              | 0.00              | 0.00        | 0.0%          |
| 524 60 30 00 Building-Benefits            | 19,296.55        | 33,612.00         | 33,612.00         | 0.00        | 100.0%        |
| 524 60 31 00 Building-Benefits/OT         | 101.90           | 0.00              | 0.00              | 0.00        | 0.0%          |

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| 001 Current Expense                       |                           | YTD              | Budgeted          | Proposed          | Difference  | Remarks       |
|---|---------------------------|------------------|-------------------|-------------------|-------------|---------------|
| Expenditures                              |                           |                  |                   |                   |             |               |
| <b>524 Building</b>                       |                           |                  |                   |                   |             |               |
| 524 60 31 01                              | Building-Office Supplies  | 111.96           | 1,650.00          | 1,650.00          | 0.00        | 100.0%        |
| 524 60 41 00                              | Building-Advertising      | 0.00             | 100.00            | 100.00            | 0.00        | 100.0%        |
| 524 60 41 01                              | Building-Contractual Serv | 170.00           | 10,000.00         | 10,000.00         | 0.00        | 100.0%        |
| 524 60 42 01                              | Building-Cell Phones      | 503.27           | 864.00            | 864.00            | 0.00        | 100.0%        |
| 524 60 43 00                              | Building-Travel & Trainin | 19.25            | 3,000.00          | 3,000.00          | 0.00        | 100.0%        |
| 524 60 48 00                              | Building-Computer Equip.  | 1,126.08         | 1,127.00          | 1,127.00          | 0.00        | 100.0%        |
| 524 60 48 01                              | Building Code Enforceme   | 0.00             | 0.00              | 0.00              | 0.00        | 0.0%          |
| 524 60 48 02                              | Building Code Enforceme   | 0.00             | 0.00              | 0.00              | 0.00        | 0.0%          |
| 524 60 48 03                              | Building Code Enforceme   | 0.00             | 0.00              | 0.00              | 0.00        | 0.0%          |
| 524 60 48 04                              | Building Code Enforceme   | 0.00             | 0.00              | 0.00              | 0.00        | 0.0%          |
| 524 60 49 01                              | Building-Dues & Subscrip  | 240.13           | 1,900.00          | 1,900.00          | 0.00        | 100.0%        |
| 524 60 49 02                              | Building-Postage & Permi  | 0.00             | 0.00              | 0.00              | 0.00        | 0.0%          |
| 594 24 64 01                              | Building-Assets > \$250   | 0.00             | 0.00              | 0.00              | 0.00        | 0.0%          |
| <b>524 Building</b>                       |                           | <b>66,427.33</b> | <b>128,937.00</b> | <b>128,937.00</b> | <b>0.00</b> | <b>100.0%</b> |
| <b>557 Community Services</b>             |                           |                  |                   |                   |             |               |
| 557 30 31 00                              | Community Services - Sup  | 83.70            | 84.00             | 84.00             | 0.00        | 100.0%        |
| 557 30 41 00                              | Community Services - Ad   | 0.00             | 252.00            | 252.00            | 0.00        | 100.0%        |
| 557 30 41 01                              | Tourism-Legal Services    | 252.00           | 0.00              | 0.00              | 0.00        | 0.0%          |
| <b>557 Community Services</b>             |                           | <b>335.70</b>    | <b>336.00</b>     | <b>336.00</b>     | <b>0.00</b> | <b>100.0%</b> |
| <b>558 Planning &amp; Community Devel</b> |                           |                  |                   |                   |             |               |
| 558 60 10 00                              | Planning-Salaries         | 34,272.65        | 59,374.00         | 59,374.00         | 0.00        | 100.0%        |
| 558 60 11 00                              | Planning-Salaries/OT      | 485.13           | 0.00              | 0.00              | 0.00        | 0.0%          |
| 558 60 20 00                              | Planning-Benefits         | 14,863.66        | 25,899.00         | 25,899.00         | 0.00        | 100.0%        |
| 558 60 21 00                              | Planning-Benefits/OT      | 101.88           | 0.00              | 0.00              | 0.00        | 0.0%          |
| 558 60 31 01                              | Planning-Office Supplies  | 0.00             | 300.00            | 300.00            | 0.00        | 100.0%        |
| 558 60 41 01                              | Planning-Contractual Serv | 24,877.20        | 50,000.00         | 50,000.00         | 0.00        | 100.0%        |
| 558 60 41 02                              | Planning-Shoreline Plan   | 0.00             | 0.00              | 0.00              | 0.00        | 0.0%          |
| 558 60 41 03                              | Planning-Comp Plan Upd&   | 0.00             | 192,802.00        | 192,802.00        | 0.00        | 100.0%        |
| 558 60 41 04                              | Planning-Critical Areas O | 11,882.07        | 30,000.00         | 30,000.00         | 0.00        | 100.0%        |
| 558 60 42 01                              | Planning-Cell Phones      | 167.75           | 288.00            | 288.00            | 0.00        | 100.0%        |
| 558 60 43 00                              | Planning-Travel & Trainir | 19.25            | 500.00            | 500.00            | 0.00        | 100.0%        |
| 558 60 44 00                              | Planning-Advertising      | 830.10           | 1,800.00          | 1,800.00          | 0.00        | 100.0%        |
| 558 60 71 01                              | Planning-Utilities-PUD    | 112.38           | 228.00            | 228.00            | 0.00        | 100.0%        |
| 558 60 72 02                              | Planning-Utilities-NW Na  | 78.96            | 134.00            | 134.00            | 0.00        | 100.0%        |
| 558 60 73 03                              | Planning-Utilities-City W | 116.46           | 240.00            | 240.00            | 0.00        | 100.0%        |

## 2019 PROPOSED BUDGET CHANGES

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| Expenditures                              | YTD              | Budgeted          | Proposed          | Difference  | Remarks       |
|---|------------------|-------------------|-------------------|-------------|---------------|
| <b>001 Current Expense</b>                |                  |                   |                   |             |               |
| <b>558 Planning &amp; Community Level</b> |                  |                   |                   |             |               |
| 558 60 47 04 Planning-Utilities-Refuse    | 18.82            | 36.00             | 36.00             | 0.00        | 100.0%        |
| 558 60 49 02 Planning-Postage & Permi     | 0.00             | 0.00              | 0.00              | 0.00        | 0.0%          |
| 558 70 41 00 Economic Development-C       | 1,357.00         | 1,300.00          | 1,300.00          | 0.00        | 100.0%        |
| 594 58 64 01 Planning-Fixed Assets        | 0.00             | 0.00              | 0.00              | 0.00        | 0.0%          |
| <b>558 Planning &amp; Community Level</b> | <b>89,183.31</b> | <b>362,901.00</b> | <b>362,901.00</b> | <b>0.00</b> | <b>100.0%</b> |
| <b>571 Education</b>                      |                  |                   |                   |             |               |
| 571 20 49 00 Community Development        | 6,000.00         | 6,000.00          | 6,000.00          | 0.00        | 100.0%        |
| <b>571 Education</b>                      | <b>6,000.00</b>  | <b>6,000.00</b>   | <b>6,000.00</b>   | <b>0.00</b> | <b>100.0%</b> |
| <b>576 Park Facilities</b>                |                  |                   |                   |             |               |
| 576 80 10 00 Park-Salaries                | 9,556.18         | 24,707.00         | 24,707.00         | 0.00        | 100.0%        |
| 576 80 11 00 Park-Salaries/OT             | 0.00             | 0.00              | 0.00              | 0.00        | 0.0%          |
| 576 80 20 00 Park-Benefits                | 4,832.19         | 10,115.00         | 10,115.00         | 0.00        | 100.0%        |
| 576 80 21 00 Park-Benefits/OT             | 0.00             | 0.00              | 0.00              | 0.00        | 0.0%          |
| 576 80 23 00 Park-Uniforms & Safety C     | 218.25           | 300.00            | 300.00            | 0.00        | 100.0%        |
| 576 80 31 01 Park-Veh/Equip Rep/Mair      | 1,017.17         | 1,500.00          | 1,500.00          | 0.00        | 100.0%        |
| 576 80 31 02 Park-Janitorial Supplies     | 734.43           | 775.00            | 775.00            | 0.00        | 100.0%        |
| 576 80 31 03 Park-Building Rep/Maint      | 242.26           | 500.00            | 500.00            | 0.00        | 100.0%        |
| 576 80 31 05 Park-Pipe, Valves, Fittings  | 0.00             | 300.00            | 300.00            | 0.00        | 100.0%        |
| 576 80 31 06 Park-Seasonal Supplies       | 680.83           | 1,000.00          | 1,000.00          | 0.00        | 100.0%        |
| 576 80 31 07 Park-Office & Operating      | 21.22            | 0.00              | 0.00              | 0.00        | 0.0%          |
| 576 80 32 00 Park-Gas/Oil/Diese/Lubri     | 951.87           | 1,200.00          | 1,200.00          | 0.00        | 100.0%        |
| 576 80 35 01 Park-Shop Equipment & T      | 414.39           | 500.00            | 500.00            | 0.00        | 100.0%        |
| 576 80 41 01 Park-Contractual Services    | 644.25           | 8,000.00          | 8,000.00          | 0.00        | 100.0%        |
| 576 80 41 02 Park-Contractual Arborist    | 0.00             | 0.00              | 0.00              | 0.00        | 0.0%          |
| 576 80 42 01 Park-Comm                    | 467.28           | 252.00            | 252.00            | 0.00        | 100.0%        |
| 576 80 43 00 Park-Travel & Training       | 185.18           | 600.00            | 600.00            | 0.00        | 100.0%        |
| 576 80 44 00 Park-Advertising             | 67.31            | 400.00            | 400.00            | 0.00        | 100.0%        |
| 576 80 45 00 Park-Operating Rentals &     | 0.00             | 0.00              | 0.00              | 0.00        | 0.0%          |
| 576 80 47 01 Park-Utilities-PUD           | 3,176.23         | 5,520.00          | 5,520.00          | 0.00        | 100.0%        |
| 576 80 47 02 Park-Utilities-NW Natural    | 0.00             | 0.00              | 0.00              | 0.00        | 0.0%          |
| 576 80 47 03 Park-Utilities-City Of WS    | 5,612.31         | 15,000.00         | 15,000.00         | 0.00        | 100.0%        |
| 576 80 47 04 Park-Utilities-Refuse        | 491.10           | 1,824.00          | 1,824.00          | 0.00        | 100.0%        |
| 576 80 80 01 Park-Bldg/Grnd Repair/M      | 217.21           | 11,500.00         | 11,500.00         | 0.00        | 100.0%        |
| 576 80 80 03 Park-Veh/Eq Repair/Main      | 0.00             | 500.00            | 500.00            | 0.00        | 100.0%        |
| 576 80 80 04 Park-Tires & Tire Repair     | 0.00             | 600.00            | 600.00            | 0.00        | 100.0%        |

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| 001 Current Expense                     | YTD              | Budgeted          | Proposed          | Difference  | Remarks       |
|---|------------------|-------------------|-------------------|-------------|---------------|
| <b>Expenditures</b>                     |                  |                   |                   |             |               |
| <b>576 Park Facilities</b>              |                  |                   |                   |             |               |
| 576 80 49 01 Park-Miscellaneous         | 49.70            | 50.00             | 50.00             | 0.00        | 100.0%        |
| 576 80 49 03 Parks - Laundry Service    | 196.80           | 0.00              | 0.00              | 0.00        | 0.0%          |
| 576 80 53 01 Park-Property Taxes        | 23.96            | 24.00             | 24.00             | 0.00        | 100.0%        |
| 589 90 01 00 CE-Park Use Deposit Refi   | 1,350.00         | 0.00              | 0.00              | 0.00        | 0.0%          |
| 594 76 62 01 Parks-Park & Bldg Improv   | 0.00             | 0.00              | 0.00              | 0.00        | 0.0%          |
| 594 76 64 00 Parks- Machinery & Equip   | 1,269.69         | 1,250.00          | 1,250.00          | 0.00        | 100.0%        |
| 597 07 00 01 CE-Transfer To Pool        | 27,108.00        | 27,108.00         | 27,108.00         | 0.00        | 100.0%        |
| <b>576 Park Facilities</b>              | <b>59,527.81</b> | <b>113,525.00</b> | <b>113,525.00</b> | <b>0.00</b> | <b>100.0%</b> |
| <b>597 Interfund Transfers</b>          |                  |                   |                   |             |               |
| 597 42 01 01 CE-Transfer To Street      | 0.00             | 0.00              | 0.00              | 0.00        | 0.0%          |
| <b>597 Interfund Transfers</b>          | <b>0.00</b>      | <b>0.00</b>       | <b>0.00</b>       | <b>0.00</b> | <b>0.0%</b>   |
| <b>021 Police</b>                       |                  |                   |                   |             |               |
| <b>521 Law Enforcement</b>              |                  |                   |                   |             |               |
| 521 10 10 00 Civil Service-Salaries     | 0.00             | 0.00              | 0.00              | 0.00        | 0.0%          |
| 521 10 20 00 Civil Service-Benefits     | 0.00             | 0.00              | 0.00              | 0.00        | 0.0%          |
| 521 10 31 00 Civil Service-Office Supp  | 0.00             | 0.00              | 0.00              | 0.00        | 0.0%          |
| 521 10 41 00 Civil Service- Professiona | 0.00             | 0.00              | 0.00              | 0.00        | 0.0%          |
| 521 10 43 00 Civil Service-Travel       | 0.00             | 0.00              | 0.00              | 0.00        | 0.0%          |
| 521 10 44 00 Civil Service-Advertising  | 0.00             | 1,000.00          | 1,000.00          | 0.00        | 100.0%        |
| 521 10 49 00 Civil Service-Training & T | 0.00             | 0.00              | 0.00              | 0.00        | 0.0%          |
| 521 20 10 00 Police-Salaries            | 269,195.48       | 495,848.00        | 495,848.00        | 0.00        | 100.0%        |
| 521 20 10 01 Police Maintenance Salari  | 1,255.37         | 2,582.00          | 2,582.00          | 0.00        | 100.0%        |
| 521 20 11 00 Police-Salaries/OT         | 18,255.11        | 0.00              | 0.00              | 0.00        | 0.0%          |
| 521 20 11 01 Police Maintenance Salari  | 0.00             | 0.00              | 0.00              | 0.00        | 0.0%          |
| 521 20 12 00 Police Holiday Pay         | 6,415.80         | 21,750.00         | 21,750.00         | 0.00        | 100.0%        |
| 521 20 20 00 Police-Benefits            | 110,844.94       | 220,864.00        | 220,864.00        | 0.00        | 100.0%        |
| 521 20 20 01 Police Maintenance Benef   | 3,480.30         | 1,665.00          | 1,665.00          | 0.00        | 100.0%        |
| 521 20 20 02 Police-Benefits-LEOFF I    | 27,421.59        | 51,691.00         | 51,691.00         | 0.00        | 100.0%        |
| 521 20 21 00 Police-Benefits/OT         | 2,947.74         | 0.00              | 0.00              | 0.00        | 0.0%          |
| 521 20 21 01 Police Maintenance Benef   | 0.00             | 0.00              | 0.00              | 0.00        | 0.0%          |
| 521 20 22 00 Police Holiday Benefits    | 850.38           | 2,889.00          | 2,889.00          | 0.00        | 100.0%        |
| 521 30 00 Police-Uniforms & Safety      | 6,222.12         | 4,850.00          | 4,850.00          | 0.00        | 100.0%        |
| 521 30 02 Police-Badges For Donati      | 0.00             | 0.00              | 0.00              | 0.00        | 0.0%          |
| 521 30 01 01 Police-Office & Operating  | 566.05           | 4,024.00          | 4,024.00          | 0.00        | 100.0%        |

**2019 PROPOSED BUDGET CHANGES**

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| Expenditures                            | YTD               | Budgeted          | Proposed          | Difference  | Remarks       |
|---|-------------------|-------------------|-------------------|-------------|---------------|
| 001 Current Expense                     |                   |                   |                   |             |               |
| 521 Law Enforcement                     |                   |                   |                   |             |               |
| 521 20 31 02 Police-Building Supplies   | 47.59             | 500.00            | 500.00            | 0.00        | 100.0%        |
| 521 20 31 03 Police-Vehicle/Equip Supl  | 568.18            | 1,300.00          | 1,300.00          | 0.00        | 100.0%        |
| 521 20 31 04 Police-Firearm Supplies    | 6,538.61          | 7,000.00          | 7,000.00          | 0.00        | 100.0%        |
| 521 20 32 00 Police-Gas/Oil/Diesel/Lub  | 8,503.36          | 18,500.00         | 18,500.00         | 0.00        | 100.0%        |
| 521 20 35 01 Police-Shop Equipment &    | 20.34             | 500.00            | 500.00            | 0.00        | 100.0%        |
| 521 20 41 01 Police-Contractual Service | 13,369.02         | 15,000.00         | 15,000.00         | 0.00        | 100.0%        |
| 521 20 41 02 Police-Advertising         | 17.82             | 200.00            | 200.00            | 0.00        | 100.0%        |
| 521 20 41 03 Police-Labor Attorney Ser  | 0.00              | 0.00              | 0.00              | 0.00        | 0.0%          |
| 521 20 42 01 Police-Com-CenturyLink     | 1,812.02          | 3,300.00          | 3,300.00          | 0.00        | 100.0%        |
| 521 20 42 04 Police-Com-Gorge.Net       | 0.00              | 0.00              | 0.00              | 0.00        | 0.0%          |
| 521 20 42 05 Police-Com-Dispatch        | 30,900.00         | 30,900.00         | 30,900.00         | 0.00        | 100.0%        |
| 521 20 42 06 Police-Com-Cell Phones     | 3,824.60          | 8,000.00          | 8,000.00          | 0.00        | 100.0%        |
| 521 20 45 00 Police-Equipment Rental    | 1,820.84          | 3,528.00          | 3,528.00          | 0.00        | 100.0%        |
| 521 20 47 01 Police-Utilities-PUD       | 996.81            | 1,980.00          | 1,980.00          | 0.00        | 100.0%        |
| 521 20 47 02 Police-Utilities-NW Natur  | 0.00              | 0.00              | 0.00              | 0.00        | 0.0%          |
| 521 20 47 03 Police-Utilities-City Of W | 602.47            | 1,100.00          | 1,100.00          | 0.00        | 100.0%        |
| 521 20 47 04 Police-Utilities-Refuse    | 81.60             | 180.00            | 180.00            | 0.00        | 100.0%        |
| 521 20 48 01 Police-Building Services   | 584.27            | 500.00            | 500.00            | 0.00        | 100.0%        |
| 521 20 48 02 Police-Radio Rep/Maint S   | 64.55             | 1,700.00          | 1,700.00          | 0.00        | 100.0%        |
| 521 20 48 03 Police-Vehicle/Equip Rep.  | 1,610.57          | 2,000.00          | 2,000.00          | 0.00        | 100.0%        |
| 521 20 48 04 Police-Tire Services       | 0.00              | 3,500.00          | 3,500.00          | 0.00        | 100.0%        |
| 521 20 48 05 Police-Computer Eq/Soft I  | 1,167.53          | 3,000.00          | 3,000.00          | 0.00        | 100.0%        |
| 521 20 49 00 Police-Other Misc Expens   | 176.75            | 100.00            | 100.00            | 0.00        | 100.0%        |
| 521 20 49 01 Police-Dues & Subscriptic  | 160.00            | 300.00            | 300.00            | 0.00        | 100.0%        |
| 521 21 31 00 Police-Investigation-Supp  | 0.00              | 0.00              | 0.00              | 0.00        | 0.0%          |
| 521 21 40 00 Police-Investigation       | 1,484.43          | 3,000.00          | 3,000.00          | 0.00        | 100.0%        |
| 521 30 50 00 Police-Reserve Unit        | 0.00              | 0.00              | 0.00              | 0.00        | 0.0%          |
| 521 40 49 01 Police-Travel & Training   | 7,803.25          | 13,500.00         | 13,500.00         | 0.00        | 100.0%        |
| 521 50 45 00 Police-Rent                | 0.00              | 0.00              | 0.00              | 0.00        | 0.0%          |
| 594 21 62 01 Police-Other Infrastructur | 0.00              | 0.00              | 0.00              | 0.00        | 0.0%          |
| 594 21 64 02 Police-Police Equipment    | 1,617.98          | 11,500.00         | 11,500.00         | 0.00        | 100.0%        |
| 597 21 00 01 CE-Transfer To PVR         | 0.00              | 0.00              | 0.00              | 0.00        | 0.0%          |
| 521 21 40 01 Police-Drug Investigation  | 0.00              | 4,000.00          | 4,000.00          | 0.00        | 100.0%        |
| 121 Drug Investigation                  | 0.00              | 4,000.00          | 4,000.00          | 0.00        | 100.0%        |
| 521 Law Enforcement                     | 531,227.47        | 942,251.00        | 942,251.00        | 0.00        | 100.0%        |
| <b>Police</b>                           | <b>531,227.47</b> | <b>942,251.00</b> | <b>942,251.00</b> | <b>0.00</b> | <b>100.0%</b> |

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| 001 Current Expense                      | YTD       | Budgeted  | Proposed  | Difference | Remarks |
|--|-----------|-----------|-----------|------------|---------|
| <b>Expenditures</b>                      |           |           |           |            |         |
| <b>022 Fire</b>                          |           |           |           |            |         |
| <b>522 Fire Control</b>                  |           |           |           |            |         |
| 522 20 10 00 Fire-Salaries               | 8,460.76  | 10,904.00 | 10,904.00 | 0.00       | 100.00% |
| 522 20 10 02 Fire-Salaries-Drill Call Pa | 0.00      | 20,000.00 | 20,000.00 | 0.00       | 100.00% |
| 522 20 20 00 Fire-Benefits               | 2,994.28  | 4,918.00  | 4,918.00  | 0.00       | 100.00% |
| 522 20 20 02 Fire-Drill Call Benefits    | 1,938.82  | 5,426.00  | 5,426.00  | 0.00       | 100.00% |
| 522 20 23 00 Fire-Uniforms & Safety G    | 3,235.95  | 25,000.00 | 25,000.00 | 0.00       | 100.00% |
| 522 20 24 00 Fire-Volunteer Recog Proj   | 0.00      | 500.00    | 500.00    | 0.00       | 100.00% |
| 522 20 24 01 Fire-Firefighter Wellness   | 168.00    | 2,600.00  | 2,600.00  | 0.00       | 100.00% |
| 522 20 25 00 Fire-Disability & Pension   | 480.00    | 2,000.00  | 2,000.00  | 0.00       | 100.00% |
| 522 20 31 01 Fire-Office Supplies        | 49.42     | 200.00    | 200.00    | 0.00       | 100.00% |
| 522 20 31 02 Fire-Janitorial Supplies    | 85.03     | 900.00    | 900.00    | 0.00       | 100.00% |
| 522 20 31 03 Fire-Hoses                  | 0.00      | 10,000.00 | 10,000.00 | 0.00       | 100.00% |
| 522 20 31 04 Fire-Hazmat Supplies        | 0.00      | 0.00      | 0.00      | 0.00       | 0.0%    |
| 522 20 31 05 Fire-SCBA Refills           | 1,263.13  | 3,300.00  | 3,300.00  | 0.00       | 100.00% |
| 522 20 31 10 Fire-EMS Supplies           | 0.00      | 1,000.00  | 1,000.00  | 0.00       | 100.00% |
| 522 20 32 00 Fire-Gas/Oil/Diesel/Lubric  | 1,409.28  | 4,000.00  | 4,000.00  | 0.00       | 100.00% |
| 522 20 35 01 Fire-Shop Equipment & T     | 918.45    | 1,400.00  | 1,400.00  | 0.00       | 100.00% |
| 522 20 41 01 Fire-Contractual Services   | 440.38    | 3,584.00  | 3,584.00  | 0.00       | 100.00% |
| 522 20 42 01 Fire-Com-CenturyLink        | 402.29    | 636.00    | 636.00    | 0.00       | 100.00% |
| 522 20 42 02 Fire-Com-AT&T Cell Phc      | 0.00      | 0.00      | 0.00      | 0.00       | 0.0%    |
| 522 20 44 00 Fire-Advertising            | 17.82     | 0.00      | 0.00      | 0.00       | 0.0%    |
| 522 20 45 00 Fire-Equipment Rental       | 0.00      | 0.00      | 0.00      | 0.00       | 0.0%    |
| 522 20 47 01 Fire-Utilities-PUD          | 449.56    | 1,080.00  | 1,080.00  | 0.00       | 100.00% |
| 522 20 47 02 Fire-Utilities-NW Natural   | 474.12    | 800.00    | 800.00    | 0.00       | 100.00% |
| 522 20 47 03 Fire-Utilities-City Of WS   | 465.91    | 1,080.00  | 1,080.00  | 0.00       | 100.00% |
| 522 20 47 04 Fire-Utilities-Refuse       | 106.12    | 500.00    | 500.00    | 0.00       | 100.00% |
| 522 20 48 01 Fire-Bldg/Grnd/Repair/Ma    | 42.95     | 0.00      | 0.00      | 0.00       | 0.0%    |
| 522 20 48 02 Fire-Radio Repair/Maint S   | 836.13    | 1,400.00  | 1,400.00  | 0.00       | 100.00% |
| 522 20 48 05 Fire-Hose/Ladder Repair/I   | 2,379.00  | 2,600.00  | 2,600.00  | 0.00       | 100.00% |
| 522 20 48 06 Fire-Computer Repair/Ma     | 96.45     | 500.00    | 500.00    | 0.00       | 100.00% |
| 522 20 49 01 Fire-Dues & Subscriptions   | 90.00     | 2,100.00  | 2,100.00  | 0.00       | 100.00% |
| 522 20 49 02 Fire-Miscellaneous          | 20.00     | 100.00    | 100.00    | 0.00       | 100.00% |
| 522 30 40 00 Fire-Fire Prevention        | 0.00      | 800.00    | 800.00    | 0.00       | 100.00% |
| 522 45 43 00 Fire-Travel & Training      | 1,521.34  | 5,000.00  | 5,000.00  | 0.00       | 100.00% |
| 522 45 51 00 Fire-Training-Fire District | 17,000.00 | 17,000.00 | 17,000.00 | 0.00       | 100.00% |
| 522 50 31 01 Fire-Bldg/Grnd Repair/Ma    | 460.89    | 1,500.00  | 1,500.00  | 0.00       | 100.00% |
| 522 50 36 00 Fire-Insurance              | 0.00      | 0.00      | 0.00      | 0.00       | 0.0%    |
| 522 50 8 01 Fire-Bldg/Grnd Repair/Ma     | 423.55    | 1,000.00  | 1,000.00  | 0.00       | 100.00% |

# 2019 PROPOSED BUDGET CHANGES

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| 001 Current Expense Expenditures         | YTD                 | Budgeted            | Proposed            | Difference        | Remarks   |
|--|---------------------|---------------------|---------------------|-------------------|---|
| <b>522 Fire Control</b>                  |                     |                     |                     |                   |   |
| 522 60 10 00 Fire-Maint Salaries         | 1,255.37            | 2,582.00            | 2,582.00            | 0.00              | 100.0%  |
| 522 60 11 00 Fire-Maint Salaries/Overti  | 0.00                | 0.00                | 0.00                | 0.00              | 0.0%  |
| 522 60 20 00 Fire-Maint Benefits         | 889.75              | 1,665.00            | 1,665.00            | 0.00              | 100.0%  |
| 522 60 21 00 Fire-Maint Benefits/Overt   | 0.00                | 0.00                | 0.00                | 0.00              | 0.0%  |
| 522 60 31 03 Fire-Veh/Eq Supplies        | 322.15              | 7,000.00            | 7,000.00            | 0.00              | 100.0%  |
| 522 60 48 03 Fire-Veh/Eq Repair/Maint    | 0.00                | 4,000.00            | 4,000.00            | 0.00              | 100.0%  |
| 522 60 48 04 Fire-Tires/Tire Repair/Ma   | 0.00                | 5,000.00            | 5,000.00            | 0.00              | 100.0%  |
| 594 22 64 01 Fire-Mach. & Equip. > \$2.  | 0.00                | 3,600.00            | 3,600.00            | 0.00              | 100.0%  |
| 594 22 64 05 Fire-Com. Equip             | 2,226.41            | 8,000.00            | 8,000.00            | 0.00              | 100.0%  |
| 597 22 00 01 CE-Transfer To Fire Rese    | 0.00                | 0.00                | 0.00                | 0.00              | 0.0%  |
| <b>522 Fire Control</b>                  | <b>50,923.31</b>    | <b>163,675.00</b>   | <b>163,675.00</b>   | <b>0.00</b>       | <b>100.0%</b>   |
| <b>022 Fire</b>                          | <b>50,923.31</b>    | <b>163,675.00</b>   | <b>163,675.00</b>   | <b>0.00</b>       | <b>100.0%</b>   |
| <b>999 Ending Cash &amp; Investments</b> |                     |                     |                     |                   |   |
| 999 Ending Balance                       |                     |                     |                     |                   |   |
| 508 80 00 00 CE-Unrsvd Ending Balanc     | 0.00                | 605,064.00          | 595,327.00          | (9,737.00)        | 98.4% Due to changes in revenues (overhead cost allocation) |
| <b>999 Ending Balance</b>                | <b>0.00</b>         | <b>605,064.00</b>   | <b>595,327.00</b>   | <b>(9,737.00)</b> | <b>98.4%</b>  |
| <b>999 Ending Cash &amp; Investments</b> | <b>0.00</b>         | <b>605,064.00</b>   | <b>595,327.00</b>   | <b>(9,737.00)</b> | <b>98.4%</b>  |
| <b>Fund Expenditures:</b>                | <b>1,197,509.05</b> | <b>2,948,573.00</b> | <b>2,938,836.00</b> | <b>(9,737.00)</b> | <b>99.7%</b>  |
| <b>Fund Excess/(Deficit):</b>            | <b>705,135.91</b>   | <b>0.00</b>         | <b>0.00</b>         |                   |   |

# 2019 PROPOSED BUDGET CHANGES

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| 101 Street Fund                         | YTD               | Budgeted          | Proposed          | Difference  | Remarks        |
|---|-------------------|-------------------|-------------------|-------------|----------------|
| Revenues                                |                   |                   |                   |             |                |
| <b>308 Beginning Balances</b>           |                   |                   |                   |             |                |
| 308 80 01 01 Street-Unrsvd. Beg. Balan  | 117,999.01        | 118,000.00        | 118,000.00        | 0.00        | 100.00%        |
| <b>308 Beginning Balances</b>           | <b>117,999.01</b> | <b>118,000.00</b> | <b>118,000.00</b> | <b>0.00</b> | <b>100.00%</b> |
| <b>310 General Revenues</b>             |                   |                   |                   |             |                |
| 311 10 00 01 Street-Property Taxes      | 117,762.07        | 163,047.00        | 163,047.00        | 0.00        | 100.00%        |
| 316 44 01 01 Street-Water Utility Tax   | 54,079.23         | 99,639.00         | 99,639.00         | 0.00        | 100.00%        |
| 316 45 01 01 Street-Wastewater Utility  | 33,165.84         | 74,579.00         | 74,579.00         | 0.00        | 100.00%        |
| <b>310 General Revenues</b>             | <b>205,007.14</b> | <b>337,265.00</b> | <b>337,265.00</b> | <b>0.00</b> | <b>100.00%</b> |
| <b>330 State Generated Revenues</b>     |                   |                   |                   |             |                |
| 334 03 60 00 Street-STP-R Program       | 0.00              | 0.00              | 0.00              | 0.00        | 0.00%          |
| 334 03 82 16 Street-SRTS Project        | 0.00              | 0.00              | 0.00              | 0.00        | 0.00%          |
| 334 03 82 17 Street-2017 Lincoln St Prc | 0.00              | 0.00              | 0.00              | 0.00        | 0.00%          |
| 334 03 82 18 Street-Relight WA          | 0.00              | 0.00              | 0.00              | 0.00        | 0.00%          |
| 334 03 82 19 Street-2017 Main & Estes   | 0.00              | 0.00              | 0.00              | 0.00        | 0.00%          |
| 334 03 82 21 Street-TIB 2018 Wyers (C   | 20,656.00         | 20,656.00         | 20,656.00         | 0.00        | 100.00%        |
| 334 03 82 22 Street-TIB 2018 4th Street | 218,592.00        | 218,592.00        | 218,592.00        | 0.00        | 100.00%        |
| 334 03 82 23 Street-TIB 2019 Seal Coat  | 0.00              | 228,316.00        | 228,316.00        | 0.00        | 100.00%        |
| 336 00 71 00 Street-Multimodal Transp.  | 1,734.15          | 3,457.00          | 3,457.00          | 0.00        | 100.00%        |
| 336 00 87 00 Street-Fuel Tax            | 24,578.63         | 51,904.00         | 51,904.00         | 0.00        | 100.00%        |
| <b>330 State Generated Revenues</b>     | <b>265,560.78</b> | <b>522,925.00</b> | <b>522,925.00</b> | <b>0.00</b> | <b>100.00%</b> |
| <b>360 Misc Revenues</b>                |                   |                   |                   |             |                |
| 361 11 40 00 Street-Investment Interest | 0.00              | 0.00              | 0.00              | 0.00        | 0.00%          |
| 367 11 01 01 Street-BPAC Donations      | 0.00              | 0.00              | 0.00              | 0.00        | 0.00%          |
| 369 10 42 00 Street-Sale Of Scrap And.  | 471.28            | 0.00              | 0.00              | 0.00        | 0.00%          |
| 369 91 01 01 Street-Other Misc Revenue  | 6,185.19          | 0.00              | 0.00              | 0.00        | 0.00%          |
| <b>360 Misc Revenues</b>                | <b>6,656.47</b>   | <b>0.00</b>       | <b>0.00</b>       | <b>0.00</b> | <b>0.00%</b>   |
| <b>370 Proprietary Fund Revenues</b>    |                   |                   |                   |             |                |
| 334 03 82 14 Street-Tohomish Project    | 0.00              | 0.00              | 0.00              | 0.00        | 0.00%          |
| <b>Proprietary Fund Revenues</b>        | <b>0.00</b>       | <b>0.00</b>       | <b>0.00</b>       | <b>0.00</b> | <b>0.00%</b>   |



**2019 PROPOSED BUDGET CHANGES**

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| 101 Street Fund                           | YTD               | Budgeted          | Proposed          | Difference        | Remarks        |
|---|-------------------|-------------------|-------------------|-------------------|----------------|
| <b>Revenues</b>                           |                   |                   |                   |                   |                |
| <b>390 Other Revenues</b>                 |                   |                   |                   |                   |                |
| 395 20 00 01 Street-Ins. Rec. Capital As  | 0.00              | 0.00              | 0.00              | 0.00              | 0.0%           |
| <b>390 Other Revenues</b>                 | <b>0.00</b>       | <b>0.00</b>       | <b>0.00</b>       | <b>0.00</b>       | <b>0.0%</b>    |
| <b>397 Interfund Transfers</b>            |                   |                   |                   |                   |                |
| 397 01 00 01 Street-Water Utility Taxes   | 0.00              | 0.00              | 0.00              | 0.00              | 0.0%           |
| 397 01 00 02 Street-WW Utility Taxes      | 0.00              | 0.00              | 0.00              | 0.00              | 0.0%           |
| 397 02 00 01 Street-Transfer From CE      | 0.00              | 0.00              | 0.00              | 0.00              | 0.0%           |
| <b>397 Interfund Transfers</b>            | <b>0.00</b>       | <b>0.00</b>       | <b>0.00</b>       | <b>0.00</b>       | <b>0.0%</b>    |
| <b>315 Tohomish/Snohomish Project</b>     |                   |                   |                   |                   |                |
| <b>397 Interfund Transfers</b>            |                   |                   |                   |                   |                |
| 397 42 03 03 Street-Transfer From Street  | 0.00              | 0.00              | 0.00              | 0.00              | 0.0%           |
| <b>397 Interfund Transfers</b>            | <b>0.00</b>       | <b>0.00</b>       | <b>0.00</b>       | <b>0.00</b>       | <b>0.0%</b>    |
| <b>315 Tohomish/Snohomish Project</b>     | <b>0.00</b>       | <b>0.00</b>       | <b>0.00</b>       | <b>0.00</b>       | <b>0.0%</b>    |
| <b>Fund Revenues:</b>                     | <b>595,223.40</b> | <b>978,190.00</b> | <b>978,190.00</b> | <b>0.00</b>       | <b>100.0%</b>  |
| <b>Expenditures</b>                       | <b>YTD</b>        | <b>Budgeted</b>   | <b>Proposed</b>   | <b>Difference</b> | <b>Remarks</b> |
| <b>542 Streets - Maintenance</b>          |                   |                   |                   |                   |                |
| 542 30 10 00 Street-Salaries              | 64,303.54         | 113,932.00        | 113,932.00        | 0.00              | 100.0%         |
| 542 30 11 00 Street-Salaries/OT           | 3,241.42          | 0.00              | 0.00              | 0.00              | 0.0%           |
| 542 30 20 00 Street-Benefits              | 30,935.39         | 55,964.00         | 55,964.00         | 0.00              | 100.0%         |
| 542 30 21 00 Street-Benefits/OT           | 744.19            | 0.00              | 0.00              | 0.00              | 0.0%           |
| 542 30 23 00 Street-Uniforms & Safety     | 392.12            | 500.00            | 500.00            | 0.00              | 100.0%         |
| 542 30 31 01 Street-Office & Building     | 65.30             | 600.00            | 600.00            | 0.00              | 100.0%         |
| 542 30 31 02 Street-Janitorial Supplies   | 111.50            | 600.00            | 600.00            | 0.00              | 100.0%         |
| 542 30 31 04 Street-Construction Suppl    | 132.18            | 10,000.00         | 10,000.00         | 0.00              | 100.0%         |
| 542 30 31 05 Street-Pipe, Valves, Fitting | 0.00              | 0.00              | 0.00              | 0.00              | 0.0%           |
| 542 30 31 06 Street-Utility Locate Supp   | 0.00              | 0.00              | 0.00              | 0.00              | 0.0%           |
| 542 30 31 07 Street-Painting Supplies     | 2,258.55          | 5,000.00          | 5,000.00          | 0.00              | 100.0%         |
| 542 30 31 08 Street-Veh/Equip Rep/Ma      | 4,840.82          | 7,000.00          | 7,000.00          | 0.00              | 100.0%         |
| 542 30 31 09 Street-Street Signs          | 199.80            | 2,000.00          | 2,000.00          | 0.00              | 100.0%         |

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| 101 Street Fund                         | YTD        | Budgeted   | Proposed   | Difference  | Remarks |
|---|------------|------------|------------|-------------|---------|
| <b>Expenditures</b>                     |            |            |            |             |         |
| 542 Streets - Maintenance               |            |            |            |             |         |
| 542 30 31 10 Street-BPAC Supplies       | 0.00       | 0.00       | 0.00       | 0.00        | 0.0%    |
| 542 30 32 00 Street-Gas/Oil/Diesel/Lub  | 2,881.51   | 5,200.00   | 5,200.00   | 0.00        | 100.0%  |
| 542 30 35 01 Street-Shop Equip. & Too   | 95.83      | 3,000.00   | 3,000.00   | 0.00        | 100.0%  |
| 542 30 41 03 Street-Engineering Service | 540.00     | 10,000.00  | 10,000.00  | 0.00        | 100.0%  |
| 542 30 41 04 Street-Contractual Service | 628.25     | 5,000.00   | 5,000.00   | 0.00        | 100.0%  |
| 542 30 41 10 Street-Leg Fee To CE Fun   | 3,885.00   | 7,770.00   | 7,770.00   | 0.00        | 100.0%  |
| 542 30 41 11 Street-Finance Fee To CE   | 4,635.48   | 44,582.00  | 30,614.00  | (13,968.00) | 68.7%   |
| 542 30 41 12 Street-HR Fee To CE Fun    | 3,130.98   | 6,262.00   | 6,262.00   | 0.00        | 100.0%  |
| 542 30 42 01 Street-Com-CenturyLink     | 323.00     | 400.00     | 400.00     | 0.00        | 100.0%  |
| 542 30 42 03 Street-Com-A T & T Cell PI | 274.22     | 500.00     | 500.00     | 0.00        | 100.0%  |
| 542 30 42 04 Street-Com-Charter         | 734.79     | 1,320.00   | 1,320.00   | 0.00        | 100.0%  |
| 542 30 43 00 Street-Travel & Training   | 284.60     | 800.00     | 800.00     | 0.00        | 100.0%  |
| 542 30 44 00 Street-Advertising         | 213.82     | 700.00     | 700.00     | 0.00        | 100.0%  |
| 542 30 45 00 Street-Equipment Rental    | 2,545.53   | 5,000.00   | 5,000.00   | 0.00        | 100.0%  |
| 542 30 47 01 Street-Utilities           | 809.16     | 1,388.00   | 1,388.00   | 0.00        | 100.0%  |
| 542 30 48 01 Street-Bldg/Grnd Repair/A  | 9,659.83   | 2,500.00   | 2,500.00   | 0.00        | 100.0%  |
| 542 30 48 02 Street-Radio Repair/Maini  | 0.00       | 0.00       | 0.00       | 0.00        | 0.0%    |
| 542 30 48 03 Street-Veh/Eq Repair/Mai   | 11,667.01  | 12,000.00  | 12,000.00  | 0.00        | 100.0%  |
| 542 30 48 04 Street-Tires/Tire Repair/M | 0.00       | 1,000.00   | 1,000.00   | 0.00        | 100.0%  |
| 542 30 49 00 Street-Other Misc Expense  | 38.66      | 200.00     | 200.00     | 0.00        | 100.0%  |
| 542 30 49 01 Street-Dues & Subscriptio  | 800.00     | 800.00     | 800.00     | 0.00        | 100.0%  |
| 542 30 49 03 Street-Laundry Services    | 197.16     | 300.00     | 300.00     | 0.00        | 100.0%  |
| 542 63 47 00 Street-Street Lights       | 7,337.58   | 15,000.00  | 15,000.00  | 0.00        | 100.0%  |
| 542 65 45 00 Street-Parking Lot Lease-l | 1,225.00   | 2,100.00   | 2,100.00   | 0.00        | 100.0%  |
| 594 42 70 00 Street-Capital Lease-Princ | 2,312.05   | 3,994.00   | 3,994.00   | 0.00        | 100.0%  |
| 594 42 80 00 Street-Capital Lease-Inter | 88.08      | 121.00     | 121.00     | 0.00        | 100.0%  |
| 542 40 10 00 Street-Storm Salaries      | 0.00       | 0.00       | 0.00       | 0.00        | 0.0%    |
| 542 40 11 00 Street-Storm Salaries/OT   | 0.00       | 0.00       | 0.00       | 0.00        | 0.0%    |
| 542 40 20 00 Street-Storm Benefits      | 0.45       | 0.00       | 0.00       | 0.00        | 0.0%    |
| 542 40 21 00 Street-Storm Benefits/OT   | 0.00       | 0.00       | 0.00       | 0.00        | 0.0%    |
| 040 Storm Drainage                      | 0.45       | 0.00       | 0.00       | 0.00        | 0.0%    |
| 542 Streets - Maintenance               | 161,532.80 | 325,533.00 | 311,565.00 | (13,968.00) | 95.7%   |
| 580 Non Expenditures                    |            |            |            |             |         |
| 580 00 00 Street-CE IF Loan Repaym      | 258,677.61 | 258,678.00 | 258,678.00 | 0.00        | 100.0%  |
| Non Expenditures                        | 258,677.61 | 258,678.00 | 258,678.00 | 0.00        | 100.0%  |

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| Expenditures  | YTD               | Budgeted          | Proposed          | Difference       | Remarks       |
|---|-------------------|-------------------|-------------------|------------------|---------------|
| <b>101 Street Fund</b>                                    |                   |                   |                   |                  |               |
| <b>Expenditures</b>                                       |                   |                   |                   |                  |               |
| <b>594 Capital Expenditures</b>                           |                   |                   |                   |                  |               |
| 594 42 61 00 Street-Land Acquisition                      | 0.00              | 0.00              | 0.00              | 0.00             | 0.0%          |
| 594 42 63 00 Street-Capital Improvement                   | 0.00              | 0.00              | 0.00              | 0.00             | 0.0%          |
| 594 42 63 14 Street-Tohomish Project                      | 0.00              | 0.00              | 0.00              | 0.00             | 0.0%          |
| 594 42 63 17 Streets-Safe Routes To Sc                    | 0.00              | 0.00              | 0.00              | 0.00             | 0.0%          |
| 594 42 63 18 Streets-Relight W/A                          | 0.00              | 0.00              | 0.00              | 0.00             | 0.0%          |
| 594 42 63 19 Streets-2017 Lincoln St. P                   | 0.00              | 0.00              | 0.00              | 0.00             | 0.0%          |
| 594 42 63 21 Street-2017 Main & Estes                     | 0.00              | 0.00              | 0.00              | 0.00             | 0.0%          |
| 594 42 63 22 Street-2017 Emergency Pc                     | 0.00              | 0.00              | 0.00              | 0.00             | 0.0%          |
| 594 42 63 23 Streets-2018 Wyers Chip                      | 0.00              | 0.00              | 0.00              | 0.00             | 0.0%          |
| 594 42 63 24 Streets-2018 4th Street Co                   | 0.00              | 0.00              | 0.00              | 0.00             | 0.0%          |
| 594 42 64 00 Street-Machinery & Equip                     | 1,269.69          | 1,250.00          | 1,250.00          | 0.00             | 100.0%        |
| 594 42 64 01 Street-Fixed Assets > \$25k                  | 0.00              | 0.00              | 0.00              | 0.00             | 0.0%          |
| 594 42 64 09 Street-Computer Eq/Softw                     | 0.00              | 0.00              | 0.00              | 0.00             | 0.0%          |
| 595 10 00 01 Street-2018 Wyers Engine                     | 0.00              | 0.00              | 0.00              | 0.00             | 0.0%          |
| 595 10 00 02 Street-2018 4th Street Eng                   | 0.00              | 0.00              | 0.00              | 0.00             | 0.0%          |
| 595 30 00 01 Street-2018 Wyers Constr                     | 0.00              | 0.00              | 0.00              | 0.00             | 0.0%          |
| 595 30 00 02 Street-2018 4th Street Cor                   | 9,357.81          | 9,358.00          | 9,358.00          | 0.00             | 100.0%        |
| 595 30 00 03 Street-2018 2nd Street Co                    | 0.00              | 0.00              | 0.00              | 0.00             | 0.0%          |
| 595 30 00 04 Street-2019 Seal Coat                        | 0.00              | 240,333.00        | 240,333.00        | 0.00             | 100.0%        |
| 595 30 00 05 Street-2019 Skagit Street                    | 0.00              | 50,000.00         | 50,000.00         | 0.00             | 100.0%        |
| <b>594 Capital Expenditures</b>                           | <b>10,627.50</b>  | <b>300,941.00</b> | <b>300,941.00</b> | <b>0.00</b>      | <b>100.0%</b> |
| <b>597 Interfund Transfers</b>                            |                   |                   |                   |                  |               |
| 597 42 03 02 Street-Transfer To Street C                  | 0.00              | 0.00              | 0.00              | 0.00             | 0.0%          |
| <b>597 Interfund Transfers</b>                            | <b>0.00</b>       | <b>0.00</b>       | <b>0.00</b>       | <b>0.00</b>      | <b>0.0%</b>   |
| <b>999 Ending Balance</b>                                 |                   |                   |                   |                  |               |
| 508 80 00 42 Street-Unrsvd Ending Bal:                    | 0.00              | 93,038.00         | 107,006.00        | 13,968.00        | 115.0%        |
| Due to changes in expenditures (overhead cost allocation) |                   |                   |                   |                  |               |
| <b>999 Ending Balance</b>                                 | <b>0.00</b>       | <b>93,038.00</b>  | <b>107,006.00</b> | <b>13,968.00</b> | <b>115.0%</b> |
| <b>Fund Expenditures:</b>                                 | <b>430,837.91</b> | <b>978,190.00</b> | <b>978,190.00</b> | <b>0.00</b>      | <b>100.0%</b> |
| <b>Fund Excess/(Deficit):</b>                             | <b>164,385.49</b> | <b>0.00</b>       | <b>0.00</b>       | <b>0.00</b>      | <b>0.00</b>   |

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| 401 Water Fund                          | YTD        | Budgeted     | Proposed     | Difference | Remarks |
|---|------------|--------------|--------------|------------|---------|
| Revenues                                |            |              |              |            |         |
| 308 Beginning Balances                  |            |              |              |            |         |
| 308 80 04 01 Water-Unrsvd. Beg. Balan   | 792,260.28 | 792,261.00   | 792,261.00   | 0.00       | 100.0%  |
| 308 Beginning Balances                  | 792,260.28 | 792,261.00   | 792,261.00   | 0.00       | 100.0%  |
| 330 State Generated Revenues            |            |              |              |            |         |
| 334 03 10 00 Water-DOE ASR Grant G      | 0.00       | 0.00         | 0.00         | 0.00       | 0.0%    |
| 334 03 10 02 Water-DOE WS Reliabilit    | 0.00       | 0.00         | 0.00         | 0.00       | 0.0%    |
| 334 04 20 02 Water-Com. Energy Eff. C   | 0.00       | 0.00         | 0.00         | 0.00       | 0.0%    |
| 330 State Generated Revenues            | 0.00       | 0.00         | 0.00         | 0.00       | 0.0%    |
| 340 Charges For Services                |            |              |              |            |         |
| 343 40 00 01 Water-Water Sales          | 845,139.21 | 1,660,649.00 | 1,660,649.00 | 0.00       | 100.0%  |
| 343 40 00 02 Water-Other Fees & Charj   | 2,065.24   | 8,646.00     | 8,646.00     | 0.00       | 100.0%  |
| 367 00 40 03 Water-Water Connections    | 143,714.41 | 130,000.00   | 130,000.00   | 0.00       | 100.0%  |
| 340 Charges For Services                | 990,918.86 | 1,799,295.00 | 1,799,295.00 | 0.00       | 100.0%  |
| 360 Misc Revenues                       |            |              |              |            |         |
| 359 90 00 00 Water-Late Charges         | 7,278.00   | 12,600.00    | 12,600.00    | 0.00       | 100.0%  |
| 361 11 34 02 Water-Investment Interest  | 1,584.76   | 3,525.00     | 3,525.00     | 0.00       | 100.0%  |
| 369 10 34 00 Water-Sale Of Scrap And    | 15,426.63  | 0.00         | 0.00         | 0.00       | 0.0%    |
| 369 91 04 01 Water-Other Misc Revenue   | 123.62     | 0.00         | 0.00         | 0.00       | 0.0%    |
| 360 Misc Revenues                       | 24,413.01  | 16,125.00    | 16,125.00    | 0.00       | 100.0%  |
| 380 Non Revenues                        |            |              |              |            |         |
| 381 10 00 35 Water-WW Res. IF Loan I    | 0.00       | 0.00         | 0.00         | 0.00       | 0.0%    |
| 391 84 63 13 Water-Loan For Main SvS    | 0.00       | 0.00         | 0.00         | 0.00       | 0.0%    |
| 380 Non Revenues                        | 0.00       | 0.00         | 0.00         | 0.00       | 0.0%    |
| 390 Other Revenues                      |            |              |              |            |         |
| 395 20 00 34 Water-Ins. Rec. Capital A: | 0.00       | 0.00         | 0.00         | 0.00       | 0.0%    |
| 390 Other Revenues                      | 0.00       | 0.00         | 0.00         | 0.00       | 0.0%    |

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| 401 Water Fund                          | YTD                 | Budgeted            | Proposed            | Difference  | Remarks       |
|---|---------------------|---------------------|---------------------|-------------|---------------|
| <b>Revenues</b>                         |                     |                     |                     |             |               |
| 397 Interfund Transfers                 |                     |                     |                     |             |               |
| 397 34 00 01 Water-Transfer From W R    | 0.00                | 0.00                | 0.00                | 0.00        | 0.0%          |
| 397 Interfund Transfers                 | 0.00                | 0.00                | 0.00                | 0.00        | 0.0%          |
| <b>Fund Revenues:</b>                   | <b>1,807,592.15</b> | <b>2,607,681.00</b> | <b>2,607,681.00</b> | <b>0.00</b> | <b>100.0%</b> |
| <b>Expenditures</b>                     |                     |                     |                     |             |               |
| <b>534 Water Utilities</b>              |                     |                     |                     |             |               |
| 534 80 10 00 Water-Salaries             | 170,836.62          | 314,167.00          | 314,167.00          | 0.00        | 100.0%        |
| 534 80 11 00 Water-Salaries/Overtime    | 5,919.21            | 0.00                | 0.00                | 0.00        | 0.0%          |
| 534 80 20 00 Water-Benefits             | 89,990.85           | 166,470.00          | 166,470.00          | 0.00        | 100.0%        |
| 534 80 21 00 Water-Benefits/Overtime    | 1,347.13            | 0.00                | 0.00                | 0.00        | 0.0%          |
| 534 80 23 00 Water-Uniforms & Safety    | 597.29              | 1,300.00            | 1,300.00            | 0.00        | 100.0%        |
| 534 80 31 01 Water-Office & Building    | 72.76               | 3,791.00            | 3,791.00            | 0.00        | 100.0%        |
| 534 80 31 02 Water-Janitorial Supplies  | 152.94              | 800.00              | 800.00              | 0.00        | 100.0%        |
| 534 80 31 03 Water-Chemical & Lab St    | 8,717.06            | 12,600.00           | 12,600.00           | 0.00        | 100.0%        |
| 534 80 31 04 Water-Construction Suppl   | 2,093.97            | 5,400.00            | 5,400.00            | 0.00        | 100.0%        |
| 534 80 31 05 Water-Pipe, Valves, Fittin | 29,280.41           | 25,000.00           | 25,000.00           | 0.00        | 100.0%        |
| 534 80 31 06 Water-Utility Locate Supp  | 22.73               | 175.00              | 175.00              | 0.00        | 100.0%        |
| 534 80 31 07 Water-Veh/Equip Rep/Ma     | 3,925.09            | 2,600.00            | 2,600.00            | 0.00        | 100.0%        |
| 534 80 32 00 Water-Gas/Oil/Diesel/Lub   | 5,323.65            | 7,700.00            | 7,700.00            | 0.00        | 100.0%        |
| 534 80 35 01 Water-Shop Equipment &     | 23.82               | 1,000.00            | 1,000.00            | 0.00        | 100.0%        |
| 534 80 35 02 Water-Other Equip. & To    | 434.64              | 2,000.00            | 2,000.00            | 0.00        | 100.0%        |
| 534 80 41 01 Water-Contractual Service  | 178,990.91          | 210,954.00          | 224,954.00          | 14,000.00   | 106.6%        |
| 534 80 41 05 Water-ASR Phase II Profe   | 22,634.00           | 22,634.00           | 72,434.00           | 49,800.00   | 320.0%        |
| 534 80 41 06 Water-Utility Billing & C  | 9,150.78            | 15,689.00           | 15,689.00           | 0.00        | 100.0%        |
| 534 80 41 07 Water-WS River Study       | 0.00                | 0.00                | 0.00                | 0.00        | 0.0%          |
| 534 80 41 10 Water-Legis Fee To CE Fi   | 3,741.00            | 7,482.00            | 7,482.00            | 0.00        | 100.0%        |
| 534 80 41 11 Water-Finance Fee To CE    | 51,503.52           | 103,261.00          | 101,293.00          | (1,968.00)  | 98.1%         |
| 534 80 41 12 Water-HR Fee To CE Fun     | 8,857.98            | 17,716.00           | 17,716.00           | 0.00        | 100.0%        |
| 534 80 42 01 Water-Com-CenturyLink      | 3,114.37            | 5,572.00            | 5,572.00            | 0.00        | 100.0%        |
| 534 80 42 03 Water-Com-Other            | 21.96               | 34.00               | 34.00               | 0.00        | 100.0%        |
| 534 80 42 04 Water-Utility Locates      | 442.97              | 275.00              | 275.00              | 0.00        | 100.0%        |
| 534 80 42 06 Water-Com-AT&T             | 729.94              | 1,078.00            | 1,078.00            | 0.00        | 100.0%        |
| 534 80 43 00 Water-Travel & Training    | 3,061.62            | 5,000.00            | 5,000.00            | 0.00        | 100.0%        |
| 534 80 44 00 Water-Advertising          | 182.61              | 350.00              | 350.00              | 0.00        | 100.0%        |
| 534 80 45 00 Water-Equipment Rental     | 0.00                | 2,500.00            | 2,500.00            | 0.00        | 100.0%        |

Anderson Perry Contract Amendment - Jewett Water  
Main Improvement Project Engineering

Aspect Consulting - ASR Engineering Services

Based on changes in expenditures in budgets

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| 401 Water Fund                          | YTD               | Budgeted            | Proposed            | Difference       | Remarks       |
|---|-------------------|---------------------|---------------------|------------------|---------------|
| <b>Expenditures</b>                     |                   |                     |                     |                  |               |
| <b>534 Water Utilities</b>              |                   |                     |                     |                  |               |
| 534 80 45 01 Water-Land Rental          | 0.00              | 1,255.00            | 1,255.00            | 0.00             | 100.0%        |
| 534 80 47 01 Water-Utilities-PUD        | 28,655.79         | 67,723.00           | 67,723.00           | 0.00             | 100.0%        |
| 534 80 47 02 Water-Utilities-NW Natur   | 474.12            | 800.00              | 800.00              | 0.00             | 100.0%        |
| 534 80 47 03 Water-Utilities-City Of W  | 815.35            | 1,680.00            | 1,680.00            | 0.00             | 100.0%        |
| 534 80 47 04 Water-Utilities-Refuse     | 162.57            | 300.00              | 300.00              | 0.00             | 100.0%        |
| 534 80 48 01 Water-Bldg/Grnd Repair/In  | 536.19            | 2,500.00            | 2,500.00            | 0.00             | 100.0%        |
| 534 80 48 02 Water-Radio Repair/Main    | 0.00              | 0.00                | 0.00                | 0.00             | 0.0%          |
| 534 80 48 03 Water-Veh/Eq Repair/Mai    | 0.00              | 1,000.00            | 1,000.00            | 0.00             | 100.0%        |
| 534 80 48 04 Water-Tires/Tire Repair/In | 0.00              | 700.00              | 700.00              | 0.00             | 100.0%        |
| 534 80 48 05 Water-Telemetry Repair/In  | 8,704.03          | 1,952.00            | 1,952.00            | 0.00             | 100.0%        |
| 534 80 48 06 Water-Computer Repair/In   | 1,980.11          | 1,952.00            | 1,952.00            | 0.00             | 100.0%        |
| 534 80 49 01 Water-Dues & Subscriptic   | 3,388.80          | 4,000.00            | 4,000.00            | 0.00             | 100.0%        |
| 534 80 49 02 Water-Postage & Permits    | 78.60             | 100.00              | 100.00              | 0.00             | 100.0%        |
| 534 80 49 03 Water-Laundry Services     | 197.77            | 576.00              | 576.00              | 0.00             | 100.0%        |
| 534 80 49 04 Water-Miscellaneous        | 318.25            | 0.00                | 0.00                | 0.00             | 0.0%          |
| 534 80 49 05 Water-Misc Correction &    | 0.00              | 0.00                | 0.00                | 0.00             | 0.0%          |
| 534 80 49 06 Water-Recording Fees       | 0.00              | 0.00                | 0.00                | 0.00             | 0.0%          |
| 534 80 53 00 Water-External Taxes       | 40,762.62         | 88,000.00           | 88,000.00           | 0.00             | 100.0%        |
| 534 80 53 01 Water-Property Taxes       | 35.91             | 36.00               | 36.00               | 0.00             | 100.0%        |
| 534 80 54 01 Water-Transfer To Street ( | 44,086.72         | 99,639.00           | 99,639.00           | 0.00             | 100.0%        |
| 534 80 54 05 Water-Transfer To CE Uti   | 88,173.44         | 199,278.00          | 199,278.00          | 0.00             | 100.0%        |
| 594 34 70 00 Water-Capital Lease-Princ  | 4,624.05          | 7,988.00            | 7,988.00            | 0.00             | 100.0%        |
| 594 34 80 00 Water-Capital Lease-Inter  | 176.18            | 242.00              | 242.00              | 0.00             | 100.0%        |
| <b>534 Water Utilities</b>              | <b>824,340.33</b> | <b>1,415,269.00</b> | <b>1,477,101.00</b> | <b>61,832.00</b> | <b>104.4%</b> |
| <b>580 Non Expenditures</b>             |                   |                     |                     |                  |               |
| 581 20 00 84 Water-Gen Gov Res Princ    | 0.00              | 18,000.00           | 18,000.00           | 0.00             | 100.0%        |
| <b>580 Non Expenditures</b>             | <b>0.00</b>       | <b>18,000.00</b>    | <b>18,000.00</b>    | <b>0.00</b>      | <b>100.0%</b> |
| <b>591 Debt Service</b>                 |                   |                     |                     |                  |               |
| 591 34 78 01 Water-Principal, SRF       | 0.00              | 179,175.00          | 179,175.00          | 0.00             | 100.0%        |
| 591 34 78 02 Water-Principal, PWTF      | 0.00              | 0.00                | 0.00                | 0.00             | 0.0%          |
| 591 34 78 05 Water-Principal, DWSRF     | 0.00              | 28,354.00           | 28,354.00           | 0.00             | 100.0%        |
| 591 34 78 06 DNR Easement-Principal     | 13,277.80         | 13,278.00           | 13,278.00           | 0.00             | 100.0%        |
| 591 34 84 Water-Gen Gov Res Inter       | 0.00              | 2,000.00            | 2,000.00            | 0.00             | 100.0%        |
| 591 34 80 01 Water-SRF Interest         | 0.00              | 8,959.00            | 8,959.00            | 0.00             | 100.0%        |
| 591 34 80 02 Water-PWTF Interest        | 0.00              | 0.00                | 0.00                | 0.00             | 0.0%          |

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| 401 Water Fund                         | YTD               | Budgeted          | Proposed          | Difference         | Remarks  |
|--|-------------------|-------------------|-------------------|--------------------|--|
| <b>Expenditures</b>                    |                   |                   |                   |                    |  |
| 591 Debt Service                       |                   |                   |                   |                    |  |
| 592 34 83 05 Water-DWSRF Interest      | 0.00              | 4,821.00          | 4,821.00          | 0.00               | 100.0%   |
| 592 34 83 06 DNR Easement-Interest     | 3,186.67          | 3,187.00          | 3,187.00          | 0.00               | 100.0%   |
| <b>591 Debt Service</b>                | <b>16,464.47</b>  | <b>239,774.00</b> | <b>239,774.00</b> | <b>0.00</b>        | <b>100.0%</b>  |
| <b>594 Capital Expenditures</b>        |                   |                   |                   |                    |  |
| 594 34 61 00 Water-Land Acquisition    | 0.00              | 0.00              | 0.00              | 0.00               | 0.0%   |
| 594 34 62 02 Water-Bldgs & Improvem    | 0.00              | 0.00              | 0.00              | 0.00               | 0.0%   |
| 594 34 63 03 Water-Non-Bldg Improve    | 0.00              | 0.00              | 0.00              | 0.00               | 0.0%   |
| 594 34 63 13 Water-Main St/Simmons I   | 0.00              | 0.00              | 0.00              | 0.00               | 0.0%   |
| 594 34 63 14 Water-Tohomish St. Impr   | 0.00              | 0.00              | 0.00              | 0.00               | 0.0%   |
| 594 34 63 17 Water-Pressure Regulator- | 0.00              | 0.00              | 0.00              | 0.00               | 0.0%   |
| 594 34 63 18 Water-NW Cherry Waterl    | 0.00              | 0.00              | 0.00              | 0.00               | 0.0%   |
| 594 34 63 26 Water-ASR Phase II Cons   | 0.00              | 0.00              | 0.00              | 0.00               | 0.0%   |
| 594 34 63 27 Water-Commerce Energy     | 0.00              | 0.00              | 0.00              | 0.00               | 0.0%   |
| 594 34 64 00 Water-Meters & Vaults     | 0.00              | 0.00              | 0.00              | 0.00               | 0.0%   |
| 594 34 64 01 Water-Equipment           | 1,269.69          | 14,250.00         | 14,250.00         | 0.00               | 100.0%   |
| 594 34 64 06 Water-Vehicles            | 18,876.26         | 98,370.00         | 98,370.00         | 0.00               | 100.0%   |
| 594 34 64 08 Water-Office Equipment    | 0.00              | 0.00              | 0.00              | 0.00               | 0.0%   |
| 594 34 64 09 Water-Computer Capital F  | 0.00              | 0.00              | 0.00              | 0.00               | 0.0%   |
| <b>594 Capital Expenditures</b>        | <b>20,145.95</b>  | <b>112,620.00</b> | <b>112,620.00</b> | <b>0.00</b>        | <b>100.0%</b>  |
| <b>597 Interfund Transfers</b>         |                   |                   |                   |                    |  |
| 597 34 00 03 Water-Transfer To Water   | 21,327.00         | 42,654.00         | 42,654.00         | 0.00               | 100.0%   |
| 597 34 04 08 Water-Transfer To Water   | 250,000.00        | 250,000.00        | 250,000.00        | 0.00               | 100.0%   |
| 597 34 04 15 Water-Transfer To Water   | 912.00            | 1,824.00          | 1,824.00          | 0.00               | 100.0%   |
| 597 34 04 18 Water-Transfer To WSLA    | 49,999.98         | 100,000.00        | 100,000.00        | 0.00               | 100.0%   |
| <b>597 Interfund Transfers</b>         | <b>322,228.98</b> | <b>394,478.00</b> | <b>394,478.00</b> | <b>0.00</b>        | <b>100.0%</b>  |
| <b>999 Ending Balance</b>              |                   |                   |                   |                    |  |
| 508 80 00 01 Water-Unrsvd Ending Bal   | 0.00              | 427,540.00        | 365,708.00        | (61,832.00)        | 85.5% Adjusting ending cash based on expenditure changes |
| <b>999 Ending Balance</b>              | <b>0.00</b>       | <b>427,540.00</b> | <b>365,708.00</b> | <b>(61,832.00)</b> | <b>85.5%</b>   |

**2019 PROPOSED BUDGET CHANGES**

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| Expenditures                          | YTD                 | Budgeted            | Proposed            | Difference  | Remarks       |
|---------------------------------------|---------------------|---------------------|---------------------|-------------|---------------|
| <b>401 Water Fund</b>                 |                     |                     |                     |             |               |
| <b>597 Interfund Transfers</b>        |                     |                     |                     |             |               |
| 597 34 04 20 Water-Transfer To Water  | 0.00                | 0.00                | 0.00                | 0.00        | 0.0%          |
| 597 Interfund Transfers               | 0.00                | 0.00                | 0.00                | 0.00        | 0.0%          |
| <b>315 Tohomish/Snohomish Project</b> | <b>0.00</b>         | <b>0.00</b>         | <b>0.00</b>         | <b>0.00</b> | <b>0.0%</b>   |
| <b>Fund Expenditures:</b>             | <b>1,183,189.73</b> | <b>2,607,681.00</b> | <b>2,607,681.00</b> | <b>0.00</b> | <b>100.0%</b> |
| <b>Fund Excess/(Deficit):</b>         | <b>624,402.42</b>   | <b>0.00</b>         | <b>0.00</b>         |             |               |



# 2019 PROPOSED BUDGET CHANGES

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| Revenues                               | YTD                 | Budgeted            | Proposed            | Difference  | Remarks       |
|--|---------------------|---------------------|---------------------|-------------|---------------|
| <b>402 Wastewater Collection Fund</b>  |                     |                     |                     |             |               |
| <b>308 Beginning Balances</b>          |                     |                     |                     |             |               |
| 308 80 04 02 WW-Unrsvd. Beg. Balanc    | 559,891.18          | 559,982.00          | 559,982.00          | 0.00        | 100.0%        |
| <b>308 Beginning Balances</b>          | <b>559,891.18</b>   | <b>559,982.00</b>   | <b>559,982.00</b>   | <b>0.00</b> | <b>100.0%</b> |
| <b>340 Charges For Services</b>        |                     |                     |                     |             |               |
| 343 50 00 01 WW-Service Charge         | 547,848.18          | 1,242,973.00        | 1,242,973.00        | 0.00        | 100.0%        |
| 367 00 50 03 WW-Connections            | 34,000.00           | 20,000.00           | 20,000.00           | 0.00        | 100.0%        |
| <b>340 Charges For Services</b>        | <b>581,848.18</b>   | <b>1,262,973.00</b> | <b>1,262,973.00</b> | <b>0.00</b> | <b>100.0%</b> |
| <b>360 Misc Revenues</b>               |                     |                     |                     |             |               |
| 361 11 35 01 WW-Investment Interest    | 3,086.23            | 5,126.00            | 5,126.00            | 0.00        | 100.0%        |
| 369 10 35 00 WW-Sale Of Scrap And Ji   | 0.00                | 0.00                | 0.00                | 0.00        | 0.0%          |
| 369 91 04 02 WW-Other Misc Revenue     | 141.65              | 0.00                | 0.00                | 0.00        | 0.0%          |
| <b>360 Misc Revenues</b>               | <b>3,227.88</b>     | <b>5,126.00</b>     | <b>5,126.00</b>     | <b>0.00</b> | <b>100.0%</b> |
| <b>390 Other Revenues</b>              |                     |                     |                     |             |               |
| 391 85 63 14 WW-Lift Station Project L | 0.00                | 0.00                | 0.00                | 0.00        | 0.0%          |
| 395 25 00 00 WW-Ins. Rec. Assets       | 0.00                | 0.00                | 0.00                | 0.00        | 0.0%          |
| <b>390 Other Revenues</b>              | <b>0.00</b>         | <b>0.00</b>         | <b>0.00</b>         | <b>0.00</b> | <b>0.0%</b>   |
| <b>397 Interfund Transfers</b>         |                     |                     |                     |             |               |
| 397 35 04 02 WW-Transfer From WW I     | 0.00                | 0.00                | 0.00                | 0.00        | 0.0%          |
| <b>397 Interfund Transfers</b>         | <b>0.00</b>         | <b>0.00</b>         | <b>0.00</b>         | <b>0.00</b> | <b>0.0%</b>   |
| <b>Fund Revenues:</b>                  | <b>1,144,967.24</b> | <b>1,828,081.00</b> | <b>1,828,081.00</b> | <b>0.00</b> | <b>100.0%</b> |
| <b>Expenditures</b>                    |                     |                     |                     |             |               |
| <b>535 Sewer</b>                       |                     |                     |                     |             |               |
| 535 80 10 00 WW-Salaries               | 61,815.44           | 90,229.00           | 90,229.00           | 0.00        | 100.0%        |
| 535 80 11 00 WW-Salaries/OT            | 744.87              | 0.00                | 0.00                | 0.00        | 0.0%          |
| 535 80 10 00 WW-Benefits               | 27,882.18           | 44,295.00           | 44,295.00           | 0.00        | 100.0%        |
| 535 80 11 00 WW-Benefits/OT            | 155.20              | 0.00                | 0.00                | 0.00        | 0.0%          |

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| 402 Wastewater Collection Fund |                           | YTD        | Budgeted   | Proposed   | Difference | Remarks |
|--------------------------------|---------------------------|------------|------------|------------|------------|---------|
| Expenditures                   |                           |            |            |            |            |         |
| 535 Sewer                      |                           |            |            |            |            |         |
| 535 80 23 00                   | WW-Uniforms & Safety C    | 450.65     | 1,300.00   | 1,300.00   | 0.00       | 100.0%  |
| 535 80 31 01                   | WW-Office & Building S    | 57.85      | 1,200.00   | 1,200.00   | 0.00       | 100.0%  |
| 535 80 31 02                   | WW-Janitorial Supplies    | 85.03      | 800.00     | 800.00     | 0.00       | 100.0%  |
| 535 80 31 03                   | WW-Chem & Lab Supplie     | 0.00       | 1,500.00   | 1,500.00   | 0.00       | 100.0%  |
| 535 80 31 04                   | WW-Const Supplies         | 340.75     | 1,000.00   | 1,000.00   | 0.00       | 100.0%  |
| 535 80 31 05                   | WW-Pipe, Valves, Fitting; | 0.00       | 200.00     | 200.00     | 0.00       | 100.0%  |
| 535 80 31 06                   | WW-Utility Locate Suppli  | 27.52      | 150.00     | 150.00     | 0.00       | 100.0%  |
| 535 80 31 07                   | WW-Veh/Equip Rep/Mair     | 2,726.45   | 4,500.00   | 4,500.00   | 0.00       | 100.0%  |
| 535 80 32 00                   | WW-Gas/Oil/Diesel/Lubri   | 1,916.69   | 5,000.00   | 5,000.00   | 0.00       | 100.0%  |
| 535 80 35 01                   | WW-Shop Equipment & T     | 73.98      | 3,750.00   | 3,750.00   | 0.00       | 100.0%  |
| 535 80 41 01                   | WW-Contractual Services   | 248.25     | 10,000.00  | 10,000.00  | 0.00       | 100.0%  |
| 535 80 41 06                   | WW-Utility Billing & CC   | 9,150.73   | 15,689.00  | 15,689.00  | 0.00       | 100.0%  |
| 535 80 41 10                   | WW-Legis Fee To CE Fur    | 2,734.02   | 5,468.00   | 5,468.00   | 0.00       | 100.0%  |
| 535 80 41 11                   | WW-Finance Fee To CE F    | 37,065.48  | 52,937.00  | 59,136.00  | 6,199.00   | 111.7%  |
| 535 80 41 12                   | WW-HR Fee To CE Fund      | 2,479.02   | 4,958.00   | 4,958.00   | 0.00       | 100.0%  |
| 535 80 42 01                   | WW-Com-CenturyLink        | 1,435.57   | 2,654.00   | 2,654.00   | 0.00       | 100.0%  |
| 535 80 42 03                   | WW-Com-Other              | 21.94      | 40.00      | 40.00      | 0.00       | 100.0%  |
| 535 80 42 04                   | WW-Utility Locates        | 158.57     | 270.00     | 270.00     | 0.00       | 100.0%  |
| 535 80 42 06                   | WW-Com-AT&T               | 383.66     | 555.00     | 555.00     | 0.00       | 100.0%  |
| 535 80 43 00                   | WW-Travel & Training      | 597.41     | 2,000.00   | 2,000.00   | 0.00       | 100.0%  |
| 535 80 44 00                   | WW-Advertising            | 154.61     | 400.00     | 400.00     | 0.00       | 100.0%  |
| 535 80 45 00                   | WW-Equipment Rental       | 0.00       | 500.00     | 500.00     | 0.00       | 100.0%  |
| 535 80 47 01                   | WW-Utilities-PUD          | 1,453.17   | 3,000.00   | 3,000.00   | 0.00       | 100.0%  |
| 535 80 47 02                   | WW-Utilities-NWNatural    | 760.32     | 1,300.00   | 1,300.00   | 0.00       | 100.0%  |
| 535 80 47 03                   | WW-Utilities-City Of WS   | 815.35     | 0.00       | 0.00       | 0.00       | 0.0%    |
| 535 80 47 04                   | WW-Utilities-Refuse       | 162.55     | 0.00       | 0.00       | 0.00       | 0.0%    |
| 535 80 48 01                   | WW-Bldg/Grnd Repair/M     | 1,294.16   | 3,000.00   | 3,000.00   | 0.00       | 100.0%  |
| 535 80 48 02                   | WW-Radio Repair/Maint     | 0.00       | 0.00       | 0.00       | 0.00       | 0.0%    |
| 535 80 48 03                   | WW-Veh/Eq Repair/Main     | 0.00       | 1,000.00   | 1,000.00   | 0.00       | 100.0%  |
| 535 80 48 04                   | WW-Tire Repair/Maint Se   | 0.00       | 700.00     | 700.00     | 0.00       | 100.0%  |
| 535 80 48 05                   | WW-Telemetry Repair/Mi    | 0.00       | 200.00     | 200.00     | 0.00       | 100.0%  |
| 535 80 48 06                   | WW-Computer Eq/Soft M     | 1,980.11   | 1,952.00   | 1,952.00   | 0.00       | 100.0%  |
| 535 80 49 01                   | WW-Dues & Subscription    | 0.00       | 500.00     | 500.00     | 0.00       | 100.0%  |
| 535 80 49 02                   | WW-Postage & Permits      | 78.60      | 100.00     | 100.00     | 0.00       | 100.0%  |
| 535 80 49 03                   | WW-Laundry Services       | 197.59     | 579.00     | 579.00     | 0.00       | 100.0%  |
| 535 80 49 04                   | WW-Miscellaneous          | 28.00      | 0.00       | 0.00       | 0.00       | 0.0%    |
| 535 80 49 05                   | WW-Misc. Corrections &    | 0.00       | 0.00       | 0.00       | 0.00       | 0.0%    |
| 535 80 49 06                   | WW-Recording Fees         | 0.00       | 0.00       | 0.00       | 0.00       | 0.0%    |
| 535 80 51 00                   | WW-Disposal Plant Serv    | 171,675.94 | 336,483.00 | 336,483.00 | 0.00       | 100.0%  |

Based on changes in expenditures in budgets

# 2019 PROPOSED BUDGET CHANGES

City Of White Salmon  
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| 402 Wastewater Collection Fund        |                   | YTD                 | Budgeted            | Proposed          | Difference    | Remarks   |
|---------------------------------------|-------------------|---------------------|---------------------|-------------------|---------------|---|
| Expenditures                          |                   |                     |                     |                   |               |   |
| <b>535 Sewer</b>                      |                   |                     |                     |                   |               |   |
| 535 80 53 00 WW-External Taxes        | 8,718.21          | 16,500.00           | 16,500.00           | 0.00              | 100.0%        |   |
| 535 80 54 01 WW-Transfer To Street (6 | 35,752.42         | 74,579.00           | 74,579.00           | 0.00              | 100.0%        |   |
| 535 80 54 04 WW-Transfer To CE (Util  | 63,450.01         | 186,446.00          | 186,446.00          | 0.00              | 100.0%        |   |
| 594 35 70 00 WW-Capital Lease-Princi  | 4,624.05          | 7,988.00            | 7,988.00            | 0.00              | 100.0%        |   |
| 594 35 80 00 WW-Capital Lease-Interes | 176.18            | 243.00              | 243.00              | 0.00              | 100.0%        |   |
| <b>535 Sewer</b>                      | <b>441,872.53</b> | <b>883,965.00</b>   | <b>890,164.00</b>   | <b>6,199.00</b>   | <b>100.7%</b> |   |
| <b>594 Capital Expenditures</b>       |                   |                     |                     |                   |               |   |
| 594 35 62 02 WW-Bldg Improv.          | 0.00              | 0.00                | 0.00                | 0.00              | 0.0%          |   |
| 594 35 63 00 WW-Infrastructure Improv | 0.00              | 0.00                | 0.00                | 0.00              | 0.0%          |   |
| 594 35 63 03 WW-Non-Bldg Improv.      | 0.00              | 0.00                | 0.00                | 0.00              | 0.0%          |   |
| 594 35 63 16 WW-Tohomish Project      | 0.00              | 0.00                | 0.00                | 0.00              | 0.0%          |   |
| 594 35 64 00 WW-Meters & Vaults       | 0.00              | 0.00                | 0.00                | 0.00              | 0.0%          |   |
| 594 35 64 01 WW-Equipment             | 0.00              | 0.00                | 0.00                | 0.00              | 0.0%          |   |
| 594 35 64 04 WW-Machinery             | 1,269.69          | 1,250.00            | 1,250.00            | 0.00              | 100.0%        |   |
| 594 35 64 06 WW-Vehicles              | 18,876.25         | 98,370.00           | 98,370.00           | 0.00              | 100.0%        |   |
| 594 35 64 08 WW-Office Equipment      | 0.00              | 0.00                | 0.00                | 0.00              | 0.0%          |   |
| 594 35 64 09 WW Computer Capital Eq   | 0.00              | 0.00                | 0.00                | 0.00              | 0.0%          |   |
| <b>594 Capital Expenditures</b>       | <b>20,145.94</b>  | <b>99,620.00</b>    | <b>99,620.00</b>    | <b>0.00</b>       | <b>100.0%</b> |   |
| <b>597 Interfund Transfers</b>        |                   |                     |                     |                   |               |   |
| 597 35 00 01 WW-Transfer To WW Re:    | 217,500.00        | 435,000.00          | 435,000.00          | 0.00              | 100.0%        |   |
| 597 35 00 04 WW-Transfer To WW Bd     | 6,544.50          | 13,089.00           | 13,089.00           | 0.00              | 100.0%        |   |
| 597 35 00 05 WW-Transfer To Treatme   | 16,500.00         | 15,000.00           | 15,000.00           | 0.00              | 100.0%        |   |
| <b>597 Interfund Transfers</b>        | <b>240,544.50</b> | <b>463,089.00</b>   | <b>463,089.00</b>   | <b>0.00</b>       | <b>100.0%</b> |   |
| <b>999 Ending Balance</b>             |                   |                     |                     |                   |               |   |
| 508 80 00 02 WW-Unrsvd Ending Balai   | 0.00              | 381,407.00          | 375,208.00          | (6,199.00)        | 98.4%         | Due to changes in expenditures (overhead cost allocation) |
| <b>999 Ending Balance</b>             | <b>0.00</b>       | <b>381,407.00</b>   | <b>375,208.00</b>   | <b>(6,199.00)</b> | <b>98.4%</b>  |   |
| <b>Fund Expenditures:</b>             | <b>702,562.97</b> | <b>1,828,081.00</b> | <b>1,828,081.00</b> | <b>0.00</b>       | <b>100.0%</b> |   |
| <b>Fund Access/Deficit:</b>           | <b>442,404.27</b> | <b>0.00</b>         | <b>0.00</b>         | <b>0.00</b>       |               |   |

# 2019 PROPOSED BUDGET CHANGES

City Of White Salmon  
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## Fund Totals

| Fund                                   | YTD              | Budgeted          | Proposed          | Difference        | %            |
|--|------------------|-------------------|-------------------|-------------------|--------------|
| 001 Current Expense                    | 93,204.48        | 200,780.00        | 191,043.00        | (9,737.00)        | 95.2%        |
| 101 Street Fund                        | 0.00             | 0.00              | 0.00              | 0.00              | 0.0%         |
| 107 Pool Fund                          | 0.00             | 0.00              | 0.00              | 0.00              | 0.0%         |
| 108 Municipal Capital Imp Fund         | 0.00             | 0.00              | 0.00              | 0.00              | 0.0%         |
| 110 Fire Reserve Fund                  | 0.00             | 0.00              | 0.00              | 0.00              | 0.0%         |
| 112 General Fund Reserve               | 0.00             | 0.00              | 0.00              | 0.00              | 0.0%         |
| 121 Police Vehicle Reserve Fund        | 0.00             | 0.00              | 0.00              | 0.00              | 0.0%         |
| 200 Unlimited Go Bond Fund             | 0.00             | 0.00              | 0.00              | 0.00              | 0.0%         |
| 302 Street Construction Fund           | 0.00             | 0.00              | 0.00              | 0.00              | 0.0%         |
| 307 New Pool Construction Fund         | 0.00             | 0.00              | 0.00              | 0.00              | 0.0%         |
| 401 Water Fund                         | 0.00             | 0.00              | 0.00              | 0.00              | 0.0%         |
| 402 Wastewater Collection Fund         | 0.00             | 0.00              | 0.00              | 0.00              | 0.0%         |
| 408 Water Reserve Fund                 | 0.00             | 0.00              | 0.00              | 0.00              | 0.0%         |
| 409 Wastewater Reserve Fund            | 0.00             | 0.00              | 0.00              | 0.00              | 0.0%         |
| 412 Water Rights Acquisition Fund      | 0.00             | 0.00              | 0.00              | 0.00              | 0.0%         |
| 413 Water Bond Redemption Fund         | 0.00             | 0.00              | 0.00              | 0.00              | 0.0%         |
| 414 Wastewater Bond Redemption Fund    | 0.00             | 0.00              | 0.00              | 0.00              | 0.0%         |
| 415 Water Bond Reserve Fund            | 0.00             | 0.00              | 0.00              | 0.00              | 0.0%         |
| 416 Wastewater Bond Reserve Fund       | 0.00             | 0.00              | 0.00              | 0.00              | 0.0%         |
| 417 Treatment Plant Reserve Fund       | 0.00             | 0.00              | 0.00              | 0.00              | 0.0%         |
| 418 Water Short Lived Asset Reserve Fu | 0.00             | 0.00              | 0.00              | 0.00              | 0.0%         |
| 419 Water Construction Fund            | 0.00             | 0.00              | 0.00              | 0.00              | 0.0%         |
| 601 Remittances                        | 0.00             | 0.00              | 0.00              | 0.00              | 0.0%         |
| <b>Fund Revenues:</b>                  | <b>93,204.48</b> | <b>200,780.00</b> | <b>191,043.00</b> | <b>(9,737.00)</b> | <b>95.2%</b> |
| 001 Current Expense                    | 0.00             | 605,064.00        | 595,327.00        | (9,737.00)        | 98.4%        |
| 101 Street Fund                        | 4,635.48         | 137,620.00        | 137,620.00        | 0.00              | 100.0%       |
| 107 Pool Fund                          | 0.00             | 0.00              | 0.00              | 0.00              | 0.0%         |
| 108 Municipal Capital Imp Fund         | 0.00             | 0.00              | 0.00              | 0.00              | 0.0%         |
| 110 Fire Reserve Fund                  | 0.00             | 0.00              | 0.00              | 0.00              | 0.0%         |
| 112 General Fund Reserve               | 0.00             | 0.00              | 0.00              | 0.00              | 0.0%         |
| 121 Police Vehicle Reserve Fund        | 0.00             | 0.00              | 0.00              | 0.00              | 0.0%         |
| 200 Unlimited Go Bond Fund             | 0.00             | 0.00              | 0.00              | 0.00              | 0.0%         |
| 302 Street Construction Fund           | 0.00             | 0.00              | 0.00              | 0.00              | 0.0%         |
| 307 New Pool Construction Fund         | 0.00             | 0.00              | 0.00              | 0.00              | 0.0%         |
| 401 Water Fund                         | 253,128.43       | 764,389.00        | 764,389.00        | 0.00              | 100.0%       |
| 402 Wastewater Collection Fund         | 37,065.48        | 434,344.00        | 434,344.00        | 0.00              | 100.0%       |
| 408 Water Reserve Fund                 | 0.00             | 0.00              | 0.00              | 0.00              | 0.0%         |
| 409 Wastewater Reserve Fund            | 0.00             | 0.00              | 0.00              | 0.00              | 0.0%         |
| 412 Water Rights Acquisition Fund      | 0.00             | 0.00              | 0.00              | 0.00              | 0.0%         |
| 413 Water Bond Redemption Fund         | 0.00             | 0.00              | 0.00              | 0.00              | 0.0%         |
| 414 Wastewater Bond Redemption Fund    | 0.00             | 0.00              | 0.00              | 0.00              | 0.0%         |
| 415 Water Bond Reserve Fund            | 0.00             | 0.00              | 0.00              | 0.00              | 0.0%         |

## 2019 PROPOSED BUDGET CHANGES

City Of White Salmon  
MCAG #: 0481

### Fund Totals

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| Fund                                   | YTD                 | Budgeted              | Proposed              | Difference              |
|--|---------------------|-----------------------|-----------------------|-------------------------|
| 416 Wastewater Bond Reserve Fund       | 0.00                | 0.00                  | 0.00                  | 0.00 0.0%               |
| 417 Treatment Plant Reserve Fund       | 0.00                | 0.00                  | 0.00                  | 0.00 0.0%               |
| 418 Water Short Lived Asset Reserve Fu | 0.00                | 0.00                  | 0.00                  | 0.00 0.0%               |
| 419 Water Construction Fund            | 0.00                | 0.00                  | 0.00                  | 0.00 0.0%               |
| 601 Remittances                        | 0.00                | 0.00                  | 0.00                  | 0.00 0.0%               |
| <b>Fund Expenditures:</b>              | <b>294,829.39</b>   | <b>1,941,417.00</b>   | <b>1,931,680.00</b>   | <b>(9,737.00) 99.5%</b> |
| <b>Excess/(Deficit):</b>               | <b>(201,624.91)</b> | <b>(1,740,637.00)</b> | <b>(1,740,637.00)</b> |                         |

**Item Attachment Documents:**

5. TIB Grant Applications
  - a. Presentation and Discussion
  - b. Action



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## AGENDA MEMO

Needs Legal Review: Yes  
Meeting Date: August 7, 2019  
Agenda Item: Transportation Improvement Board Grant Applications  
Presented By: Jan Brending, Clerk Treasurer

### **Action Required**

Authorization to submit two grant applications to Transportation Improvement Board.

### **Proposed Motion**

Motion to authorize the submittal of a TIB Small City Arterial Program grant application for the 100 block of North Garfield (from Jewett to Lincoln) and a TIB Small City Preservation Program grant application for chip sealing Waubish Street and Hood Street from Main to Estes.

### **Explanation of Issue**

The city council authorizes the submittal of grant and loan applications. Based on the city's Six Year Transportation Plan staff and the City Operations Committee are requesting authorization to submit two TIB grant applications.

#### ***Small City Arterial Program***

North Garfield from Jewett Blvd. to Washington is on the city's Six Year Transportation Plan as a top priority. This street will connect to the roundabout that will be constructed in 2020. Staff met with the TIB engineer who has suggested that the city only apply for the first block. We are having our engineer develop preliminary costs for both blocks but will only submit the first block for funding to TIB. The proposal includes curb and on both sides of the road and sidewalk on the east side.

#### ***Small City Preservation Program***

The city currently only has two chip seal projects on its Six-Year Transportation Plan – Waubish and Hood Street. Both streets are being submitted to TIB for funding.

Both of the programs require a 5% match. If the city is awarded funding, the 2020 budget will be amended to provide for the grant and match dollars. At this time, staff feels there are funds available to provide for the match.

Grant applications are due August 16, 2019.

### **Budget**

There is no impact on the 2019 budget. If the grants are awarded, the 2020 budget will need to be amended to provide for the grant and match dollars.

### **Recommendation of Staff/Committee**

Staff and the City Operations Committee recommends the council authorize the submittal of a TIB Small City Arterial Program grant application and a Small City Preservation program grant application for 2020.

**Item Attachment Documents:**

6. City Hall Improvements - Bid Results and Contract Award
  - a. Presentation and Discussion
  - b. Action





**AGENDA MEMO**

Needs Legal Review: Yes  
 Meeting Date: August 7, 2019  
 Agenda Item: City Hall Improvements – Bid Results and Contract Award  
 Presented By: Pat Munyan, City Administrator and Jan Brending, Clerk Treasurer

**Action Required**

Authorization to award contract to EMTech LLC.

**Proposed Motion**

Motion to award contract for city hall improvements to EMTech LLC in the amount of \_\_\_\_\_ (to be determined based on option for exterior chosen by city council at August 7<sup>th</sup> meeting).

**Explanation of Issue**

The City Hall Improvements Project includes the following items:

- Storage Room Remodel and Construction
- Exterior Stairs
- City Hall Exterior (city council will choose from three options)
- City Hall Exterior Painting

The City issued a request for sealed bids for the city hall improvements on July 3. A prebid meeting was held on July 17 with three contractors in attendance. Bids were due on July 31, 2019.

The city received one bid from EMTech, LLC (Centralia, WA). The bid results are as follows:

|  | <b>Option 1</b> | <b>Option 2</b> | <b>Option 3</b> |
|--|-----------------|-----------------|-----------------|
| <b>Schedule 1, Storage Room Remodel and Construction</b> | 90,750.00       | 90,750.00       | 90,750.00       |
| <b>Schedule 2, Exterior Stairs</b>                       | 31,250.00       | 31,250.00       | 31,250.00       |
| <b>Schedule 3, City Hall Exterior</b>                    | 40,000.00       | 56,000.00       | 20,000.00       |
| <b>Schedule 4, City Hall Exterior Painting</b>           | 24,500.00       | 24,500.00       | 24,500.00       |
| <br>   |                 |                 |                 |
| <b>Total Construction Cost</b>                           | 186,500.00      | 202,500.00      | 166,500.00      |
| <br>   |                 |                 |                 |
| <b>Sales Tax 7.5%</b>                                    | 13,987.50       | 15,187.50       | 12,487.50       |
| <br>   |                 |                 |                 |
| <b>Total Costs Including Sales Tax</b>                   | 200,487.50      | 217,687.50      | 178,987.50      |

Attached are the options for the city hall exterior. The drawings/plans for the storage room remodel and construction are also attached.

EMTech, LLC is a responsive and qualified bidder.



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### **Budget**

The 2019 budget currently provides \$200,000 for the city hall improvements. If the city chooses Option 1 or Option 2 the city will need to amend the 2019 budget. There is currently funding available from the Current Expense budget to provide the funding for either option and still maintain the ending cash balance the city's financial policies require.

### **Recommendation of Staff/Committee**

Staff recommends the city council award the city hall improvements project to EMTech LLC in the amount based on the exterior option the council selects.

## **BIDDERS CHECK LIST**

**BIDDERS MUST COMPLETE THE FOLLOWING DOCUMENTS IN THEIR INITIAL BID  
TO BE CONSIDERED RESPONSIVE**

**Proposal**

**Certification of Site Inspection**

**Bid Schedule**

**Non-Collusion Declaration**

**Bid Bond**

**Certification of Bidder's Experience and Qualifications**

**List of Subcontractors**

**Compliance Statement**

**Notice to Prospective Subcontractors**

**Signature Page**

**Mandatory Bidder Responsibility Checklist**

**Statement of Bidder Qualifications**

**PROPOSAL**

NOTE TO BIDDER: Please use **BLACK** ink for completing this Proposal form.

City of White Salmon, WA

Project Title: 2019 City Hall Improvement Project

Bidder: EMTech, LLC

Address: 1133 Kresky Ave., Suite 106  
Centralia, WA 98531

Contractor's Washington State Registration No. EMTECL\*864KA

Contractor's Washington State Industrial Ins. No. 252,304-00

Washington State Tax ID 46-557-5617

Bidder's person to contact for additional information on this Proposal:

Name: David Reich

Telephone: 360-748-4891

**CERTIFICATION OF SITE INSPECTION**

To the City of  
White Salmon, Washington

1. The undersigned hereby certifies that they have personally examined the location and construction details of work as described on the plans and specifications for 2018 4<sup>th</sup> Street Improvement Project

Further, that they have personally inspected the site, that they have satisfied himself as to the quantities involved, including materials and equipment, and conditions of work involved; including the fact that the description of the quantities of work and materials, as included herein, is brief and is intended only to indicate the general nature of the work and to identify the said quantities with the detailed requirements of the Contract Documents. This Proposal is made according to the provisions and under the terms of the Contract Documents, which Documents are hereby made a part of this Proposal, at the following schedule of rates and prices.

2. Unit prices for all items, all extensions and the total amount of the bid are required to be shown.

3. This project will be constructed for any or all of the Bid Schedules
- |                    |                                       |
|--------------------|---------------------------------------|
| 1. Bid Schedule 1  | Storage Room Remodel and Construction |
| 2. Bid Schedule 2  | Exterior Stairs                       |
| 3. Bid Schedule 3A | City Hall Exterior Option 1           |
| 4. Bid Schedule 3B | City Hall Exterior Option 2           |
| 5. Bid Schedule 3C | City Hall Exterior Option 3           |
| 6. Bid Schedule 4  | City Hall Exterior Painting           |

The City reserves the right to award combined or separate bids deemed most advantageous to the City.

The bidder shall submit a proposal for all bid schedules and alternatives.

4. Bidder acknowledges receipt of the following Addendum:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**CITY OF WHITE SALMON  
2019 City Hall Improvement Project  
BASE BID SCHEDULE**

City of White Salmon  
2019 City Hall Improvement Project

Proposal  
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**BID SCHEDULE 1: Storage Room remodel and Construction**

| Item No.                                      | Description  | Units | Quantity | Unit Price | Total Price      |
|---|--|-------|----------|------------|------------------|
| 1   | MOBILIZATION   | LS    | 1        | 1          | 25,000           |
| 2   | Demolition   | LS    | 1        | 1          | 6,700            |
| 3   | Framing  | LS    | 1        | 1          | 18,100           |
| 4   | Roofing  | LS    | 1        | 1          | 4,200            |
| 5   | Exterior Finish-Siding                                 | LS    | 1        | 1          | 16,900           |
| 6   | Electrical (Light fixtures, wiring, receptacles, etc.) | LS    | 1        | 1          | 5,900            |
| 7   | Interior Finish (Drywall etc.)                         | LS    | 1        | 1          | 5,050            |
| 8   | Doors  | LS    | 1        | 1          | 11,800           |
| 9   | Interior Painting                                      | LS    | 1        | 1          | 3,400            |
| 10  | Flooring   | LS    | 1        | 1          | 1,700            |
| <b>TOTAL BID SCHEDULE 1 CONSTRUCTION COST</b> |  |       |          |            | <b>\$90,750-</b> |

**BID SCHEDULE 2: EXTERIOR STAIRS**

| Item No. | Description                                       | Units | Quantity | Unit Price | Total Price |
|----------|---|-------|----------|------------|-------------|
| 1        | Exterior Stairs (Includes all work and materials) | LS    | 1        | 1          | 31,250      |

**BID SCHEDULE 3A: City Hall Exterior Option 1**

| Item No. | Description  | Units | Quantity | Unit Price | Total Price |
|----------|--|-------|----------|------------|-------------|
| 1        | Install Stone and Stucco on Plans Option 1 (Includes all work and materials) | LS    | 1        | 1          | 40,000      |

**BID SCHEDULE 3B: City Hall Exterior Option 2**

| Item No. | Description   | Units | Quantity | Unit Price | Total Price |
|----------|---|-------|----------|------------|-------------|
| 1        | Install Stone and Stucco Plans Option 2 (Includes all work and materials) | LS    | 1        | 1          | 56,000      |

**BID SCHEDULE 3C: City Hall Exterior Option 3**

| Item No. | Description  | Units | Quantity | Unit Price | Total Price |
|----------|--|-------|----------|------------|-------------|
| 1        | Stucco Finish Plans Option 3 (Includes all work and materials) | LS    | 1        | 1          | 20,000      |

**BID SCHEDULE 4: City Hall Exterior Painting**

| Item No. | Description                       | Units | Quantity | Unit Price | Total Price |
|----------|-----------------------------------|-------|----------|------------|-------------|
| 1        | Paint Entire Exterior of Building | LS    | 1        | 1          | 24,500      |

|   |  |  |  |  |                          |
|---|--|--|--|--|--------------------------|
| <b>SUBTOTAL BID SCHEDULE 1: Storage Room Remodel and Construction</b> |  |  |  |  | <b>90,750</b>            |
| <b>SUBTOTAL BID SCHEDULE 2: Exterior Stairs</b>                       |  |  |  |  | <b>31,250</b>            |
| <b>SUBTOTAL BID SCHEDULE 3: Option selected by City</b>               |  |  |  |  | <b>20,000 - 56,000</b>   |
| <b>SUBTOTAL BID SCHEDULE 4: Exterior Painting</b>                     |  |  |  |  | <b>24,500</b>            |
| <b>TOTAL CONSTRUCTION COST</b>  |  |  |  |  | <b>166,500 - 202,500</b> |

**NON - COLLUSION AFFIDAVIT**

**I, by signing the proposal, hereby declare, under penalty of perjury under the laws of the United States that the following statements are true and correct.**

- 1. That the undersigned person(s), firm, association or corporation has (have) not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with the project for which this proposal is submitted.**
- 2. That by signing the signature page of this proposal, I am deemed to have signed and have agreed to the provisions of this declaration.**

**NOTICE TO ALL BIDDERS**

To report bid rigging activities call:

**1-800-424-9071**

The U.S. Department of Transportation (USDOT) operates the above toll-free "hotline" Monday through Friday, 8:00 a.m. to 5:00 p.m., eastern time. Anyone with knowledge of possible bid rigging, bidder collusion, or other fraudulent activities should use the "hotline" to report such activities.

The "hotline" is part of USDOT's continuing effort to identify and investigate highway construction contract fraud and abuse and is operated under the direction of the USDOT Inspector General. All information will be treated confidentially and caller anonymity will be respected.



**BID BOND**

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned, EMTech, LLC

As Principal, and Philadelphia Indemnity Insurance Company

as Surety, are hereby held and firmly bound unto The City of White Salmon

as OWNER in the penal sum of Five Percent (5%) of the Total Amount Bid for the payment of which, well and truly to be made, we hereby jointly and severally bind ourselves, successors and assigns.

Signed, this 24th day of July, 2019xxxxxx. The Condition of

the above obligation is such that whereas the Principal has submitted to

a certain BID, attached hereto and hereby made a part hereof to enter into a contract in writing, for the

2019 City Hall Improvement Project.

NOW, THEREFORE,

(a) If said BID shall be rejected, or

(b) If said BID shall be accepted and the Principal shall execute and deliver a contract in the Form of Contract attachment hereto (properly completed in accordance with said BID) and shall furnish a BOND for faithful performance of said contract, and for the payment of all persons performing Labor furnishing materials in connection therewith, and shall in all other respects perform the agreement created by the acceptance of said BID, then this obligation shall be void, otherwise the same shall remain in force and effect; it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for value received, hereby stipulates and agrees that the obligations of said Surety and its BOND shall be in no way impaired or affected by any extension of the time within which the OWNER may accept such BID; and said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year first set forth above.

EMTech, LLC

Principal

(L.S.)

Philadelphia Indemnity Insurance Company

Surety

By: Nicholas Fredrickson  
Nicholas Fredrickson, Attorney-in-Fact



IMPORTANT - Surety companies executing BONDS must appear on the Treasury Department's most current list (Circular 570 as amended) and be authorized the transact business in the state where the project is located.

PHILADELPHIA INDEMNITY INSURANCE COMPANY  
One Bala Plaza, Suite 100  
Bala Cynwyd, PA 19004-0950

Power of Attorney

KNOW ALL PERSONS BY THESE PRESENTS: That PHILADELPHIA INDEMNITY INSURANCE COMPANY (the Company), a corporation organized and existing under the laws of the Commonwealth of Pennsylvania, does hereby constitute and appoint Christin M. Hubble, Deanna M. French, Elizabeth R. Hahn, Guy Armfield, Jana M. Roy, Mariah Sansone, John R. Claeys, Marie I. Matetch, Mindee L. Rankin, Roger Kaltenbach, Ronald J. Lange, Sandy L. Boswell, Scott Fisher, Scott McGilvray, Susan B. Larson, Nicholas Fredrickson, Andrew P. Larsen, and Scott Garcia of Parker, Smith & Feek, Inc., its true and lawful Attorney-in-fact with full authority to execute on its behalf bonds, undertakings, recognizances and other contracts of indemnity and writings obligatory in the nature thereof, issued in the course of its business and to bind the Company thereby, in an amount not to exceed \$50,000,000.

This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of PHILADELPHIA INDEMNITY INSURANCE COMPANY on the 14<sup>th</sup> of November, 2016.

**RESOLVED:** That the Board of Directors hereby authorizes the President or any Vice President of the Company: (1) Appoint Attorney(s) in Fact and authorize the Attorney(s) in Fact to execute on behalf of the Company bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof and to attach the seal of the Company thereto, and (2) to remove, at any time, any such Attorney-in-Fact and revoke the authority given. And, be it

**FURTHER RESOLVED:** That the signatures of such officers and the seal of the Company may be affixed to any such Power of Attorney or certificate relating thereto by facsimile, and any such Power of Attorney so executed and certified by facsimile signatures and facsimile seal shall be valid and binding upon the Company in the future with respect to any bond or undertaking to which it is attached.

IN TESTIMONY WHEREOF, PHILADELPHIA INDEMNITY INSURANCE COMPANY HAS CAUSED THIS INSTRUMENT TO BE SIGNED AND ITS CORPORATE SEAL TO BE AFFIXED BY ITS AUTHORIZED OFFICE THIS 27<sup>TH</sup> DAY OF OCTOBER, 2017.



Robert D. O'Leary Jr., President & CEO  
Philadelphia Indemnity Insurance Company

On this 27<sup>th</sup> day of October, 2017, before me came the individual who executed the preceding instrument, to me personally known, and being by me duly sworn said that he is the therein described and authorized officer of the PHILADELPHIA INDEMNITY INSURANCE COMPANY, that the seal affixed to said instrument is the Corporate seal of said Company; that the said Corporate Seal and his signature were duly affixed.



(Notary Seal)

Notary Public: Morgan Knapp  
residing at: Bala Cynwyd, PA  
My commission expires: September 25, 2021

I, Edward Sayago, Corporate Secretary of PHILADELPHIA INDEMNITY INSURANCE COMPANY, do hereby certify that the foregoing resolution of the Board of Directors and the Power of Attorney issued pursuant thereto on the 27<sup>th</sup> day of October, 2017 are true and correct and are still in full force and effect. I do further certify that Robert D. O'Leary Jr., who executed the Power of Attorney as President, was on the date of execution of the attached Power of Attorney the duly elected President of PHILADELPHIA INDEMNITY INSURANCE COMPANY.

In Testimony Whereof I have subscribed my name and affixed the facsimile seal of each Company this 24 day of July, 2019



Edward Sayago, Corporate Secretary  
PHILADELPHIA INDEMNITY INSURANCE COMPANY

**CERTIFICATION OF BIDDER'S**

**EXPERIENCE AND QUALIFICATIONS**

The undersigned bidder certifies that they are at the time of bidding, and shall be, throughout the period of the contract, licensed by the State of Washington to do the type of work required under the terms of the contract documents. Bidder further certifies that they are skilled and regularly engaged in the general class and type of work called for in the contract documents.

The bidder represents that they are competent, knowledgeable and have special skills on the nature, extent and inherent conditions of the work to be performed. Bidder further acknowledges that there are certain peculiar and inherent conditions existent in the construction of the particular facilities which may create, during the construction program, unusual or peculiar unsafe conditions hazardous to persons and property. Bidder expressly acknowledges that they are aware of such peculiar risks and that he has the skill and experience to foresee and to adopt protective measures to adequately and safely perform the construction work with respect to such hazards.

The undersigned bidder further certifies that they are not included on the U.S. Comptroller General's consolidated list of persons or firms currently debarred for violations of various Public Contracts incorporating Labor Standards Provisions.

Signed this 30th day of July, ~~2018~~ 2019

EMTech, LLC  
Name of Bidder

EMTECL\*864KA  
Contractor's License No. & State

[Signature]  
Signature of Bidder

## LIST OF SUBCONTRACTORS

|    | Name                         | Category<br>of Work | Approximate<br>Amount      |
|----|------------------------------|---------------------|----------------------------|
| 1  | <u>CV Construction</u>       | <u>Carpentry</u>    | <u>43,500<del>00</del></u> |
| 2  | <u>Coatings Northwest</u>    | <u>Paint</u>        | <u>25K</u>                 |
| 3  | <u>Generation Plastering</u> | <u>Facade</u>       | <u>20K - 56K</u>           |
| 4  | <u> </u>                     | <u> </u>            | <u> </u>                   |
| 5  | <u> </u>                     | <u> </u>            | <u> </u>                   |
| 6  | <u> </u>                     | <u> </u>            | <u> </u>                   |
| 7  | <u> </u>                     | <u> </u>            | <u> </u>                   |
| 8  | <u> </u>                     | <u> </u>            | <u> </u>                   |
| 9  | <u> </u>                     | <u> </u>            | <u> </u>                   |
| 10 | <u> </u>                     | <u> </u>            | <u> </u>                   |

## COMPLIANCE STATEMENT

This statement relates to a proposed contract with City of White Salmon

(Name of borrower or grantee)

I am the undersigned bidder or prospective contractor. I represent that :

1. I \_\_\_ have,  have not, participated in a previous contract or subcontract subject to executive order 11246 (regarding equal employment opportunity) or a preceding similar Executive order.
2. If I have participated in such a contract or subcontract, I \_\_\_ have, \_\_\_ have not, filed all compliances reports that I have been required to file in connection with the contract or subcontract.

If the proposed contract is for \$50,000 or more and I have 50 or more employees, I also represent that --

3. I \_\_\_ have,  have not previously had contracts subject to the written affirmative action program requirements of the Secretary of Labor.
4. If I have participated in such a contract or subcontract, I \_\_\_ have, \_\_\_ have not, developed and placed on file at each establishment affirmative action programs as required by the rules and regulations of the Secretary of Labor.

I understand that if I have failed to file any compliance reports that have been required of me, I am not eligible and will not be eligible to have my bid considered or to enter into the proposed contract unless and until I make an arrangement regarding such reports that is satisfactory to the Farmers Home Administration or to the office where the reports are required to be filed.

I also certify that I do not maintain or provide for my employees any segregated facilities at any of my establishments, and that I do not permit my employees to perform their services at any location, under my control, where segregated facilities are maintained. I certify further that I will not maintain or provide for my employees any segregated facilities at any of my establishments, and that I will not permit my employees to perform their services at any location, under my control, where segregated facilities are maintained. I agree that a breach of this certification is a violation of the Equal Opportunity clause in my contract. As used in this certification, the term "segregated facilities" means any waiting rooms, work areas, rest rooms and wash rooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis of race, creed, color, or national origin, because of habit, local custom or otherwise. I further agree that (except where I have obtained identical certifications for proposed subcontractors for specific time periods) I will obtain identical certifications from proposed subcontractors prior to the award of subcontracts exceeding \$10,000 which are not exempt from the provisions of the Equal Opportunity clause; that I will retain such certifications in my files; and that I will forward the following notice to such proposed subcontractors (except where the proposed subcontractors have submitted identical certifications for specific time periods): (See Next Page)

City of White Salmon  
2019 City Hall Improvement Project

Proposal  
Page 9 of 14

**NOTICE TO PROSPECTIVE SUBCONTRACTORS OF REQUIREMENTS FOR  
CERTIFICATIONS OF NON-SEGREGATED FACILITIES**

A certification of Nonsegregated Facilities, as required by the May 9, 1967, order (32F.R. 7439, May 19, 1967) on Elimination of Segregated Facilities, by the Secretary of Labor, must be submitted prior to the award of a subcontract exceeding \$10,000 which is not exempt from the provisions of the Equal Opportunity clause. The certification may be submitted either for each subcontract or for all subcontracts during a period (i.e., quarterly, semiannually, or annually).

NOTE: The penalty for making false statements in offers is prescribed in 18 U.S.C. 1001.

  
\_\_\_\_\_  
Signature of Bidder or Prospective Contractor

7/30/19  
\_\_\_\_\_  
Date

EMTech, LLC  
\_\_\_\_\_  
1133 Krosky Ave., Suite 106  
\_\_\_\_\_  
Centralia, WA 98531  
\_\_\_\_\_  
Address (Including Zip Code)

**PROPOSAL**

SIGNATURE OF AUTHORIZED OFFICIAL (S)

*[Handwritten Signature]*  
SIGNATURE

*Asst. General Manager*  
TITLE

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
TITLE

FIRM NAME: *EMTech LLC*

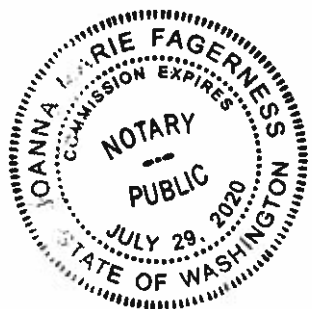
ADDRESS: *1133 Kresky Ave*  
*Suite 106*  
*Centralia WA 98531*

PHONE/FAX *360-748-4891 / 360-335-6882 (FAX)*

Sworn to before me this

*30th* day of *July*, 20 *19*

Notary Public



Corporate Seal  
(If bid is by Corporation)

City of White Salmon  
2019 City Hall Improvement Project

Proposal  
Page 11 of 14

| <b>Mandatory Bidder Responsibility Checklist</b>  |  |
|---|--|
| <b>General Information</b>  |  |
| Project Name: <u>2019 City Hall Improvement</u>   | Project Number:  |
| Bidder's Business Name: <u>EMTech, LLC</u>  | Bid Submittal Deadline:  |
| <b>Contractor Registration</b>  |  |
| <a href="https://fortress.wa.gov/lni/bbip/">https://fortress.wa.gov/lni/bbip/</a>   |  |
| License Number: <u>EMTECL*864KA</u>   | Status: Active: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>      |
| Effective Date (must be effective on or before Bid Submittal Deadline):   | Expiration Date:   |
| <b>Contractor and Plumber Infraction List</b>   |  |
| <a href="http://www.lni.wa.gov/tradescicensing/contractors/hirecon/infractions/">http://www.lni.wa.gov/tradescicensing/contractors/hirecon/infractions/</a>   |  |
| Is Bidder on Infraction List? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>   |  |
| <b>Current UBI Number</b>   |  |
| <a href="http://dor.wa.gov/content/doingbusiness/registermybusiness/brd/">http://dor.wa.gov/content/doingbusiness/registermybusiness/brd/</a>   |  |
| UBI Number: <u>603-105-947</u>  | Account Closed: Open <input checked="" type="checkbox"/> Closed <input type="checkbox"/> |
| <b>Industrial Insurance Coverage</b>  |  |
| <a href="https://fortress.wa.gov/lni/crpsi/MainMenu.aspx">https://fortress.wa.gov/lni/crpsi/MainMenu.aspx</a>   |  |
| Account Number: <u>252,384-00</u>   | Account Current: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>     |
| <b>Employment Security Department Number</b>  |  |
| Employment Security Department Number: <u>473079-00-8</u>   |  |
| • Has Bidder provided account number on the Bid Form?   | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>                      |
| • And/or have you asked the Bidder for documentation from Employment Security Department on account number?   | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>                      |
| <b>State Excise Tax Registration Number</b>   |  |
| <a href="http://dor.wa.gov/content/doingbusiness/registermybusiness/brd/">http://dor.wa.gov/content/doingbusiness/registermybusiness/brd/</a>   |  |
| Tax Registration Number: <u>46-557-5617</u>   | Account Closed: Open <input checked="" type="checkbox"/> Closed <input type="checkbox"/> |
| <b>Not Disqualified from Bidding -</b>  |  |
| <a href="http://www.lni.wa.gov/TradesLicensing/PrevWage/AwardingAgencies/DebarredContractors/default.asp">http://www.lni.wa.gov/TradesLicensing/PrevWage/AwardingAgencies/DebarredContractors/default.asp</a> |  |
| Is the Bidder listed on the "Contractors Not Allowed to Bid" list of the Department of Labor and Industries?  |  |
| Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>   |  |
| <b>Checked by:</b>  |  |
| Name of Employee: <u>Joanna Feyerness</u>   | Date: <u>7/26/19</u>   |

City of White Salmon  
2019 City Hall Improvement Project



**Statement of Bidders Qualifications**

Name of Firm: EIMTech, LLC  
 Address: 1133 Kresky Ave, Suite 106 Centralia WA 98531  
 Phone #: 360-748-4891 Fax #: 360-335-6882  
 Email: Projects@emtech.us  
 Contact Person on this Project: David Reich

How many years the Contractor has been engaged, under the current name shown above, in the construction business? 8

List at least three major projects of similar nature which have been completed, by the Prime Contractor, in the last five years; including the gross dollar amount of each project, the Owner of the projects name and telephone number, and the Engineer's name.

|    | Project Name  | Gross Amount | Owner                                  | Phone #      | Engineer                           |
|----|---|--------------|--|--------------|------------------------------------|
| 1) | Harberview Med Center Door Replacement                | \$770,894    | NW Medicine Supply Chain               | 206-598-3194 | N/A                                |
| 2) | Repair Structural Timbers - JBLM                      | \$883,557    | Veterans Construction Enterprises      | 253-212-3379 | Sargent Engineers                  |
| 3) | Install hanger support brackets Home Depot - Hillboro | \$319,632.50 | Nationwide Construction Repair Company | 760-599-1208 | Barry Levin Associates (architect) |
| 4) |   |              |  |              |                                    |
| 5) |   |              |  |              |                                    |
| 6) |   |              |  |              |                                    |
| 7) |   |              |  |              |                                    |

General nature of work performed by the Contractor: Seismic retrofits, tenant improvements, construction in sensitive environments, Public Works

Bidder agrees that the Owner shall have the right to obtain credit reports.  
 Yes:  No:

List the number of superintendents or responsible employees in a supervisory position that work for you at this time that will be working on this project and how long they have worked for your company?

2 2 yrs

Have you changed bonding companies in the last 5 years? If so, why? yes, increased bonding

Have you ever been involved in a lawsuit or arbitration proceeding in any way relating to a construction project?

No

List the parties, proceedings, claims asserted by all parties, and the disposition of the case.

N/A

Do you have any outstanding payments due to the Department of Revenue? If so, please explain.

No



Option 1 - East Elevation

Option 1 - South Elevation

**PSE**  
**Pioneer Surveying & Engineering, Inc.**  
 Civil/Structural Engineering & Land Planning  
 125 E. Simcoe Drive  
 Goldendale, WA 98620  
 P: 509-773-4945  
 F: 509-773-5888  
 pse@pioneersurveying.com

City of White Salmon  
 City Hall Stone Addition  
 White Salmon, WA  
 Option 1 - Elevations  
DWG. FILE: S:\Home\white-salmon\Building\_Permit\WS-City Hall-Layer.dwg

| APPROVAL |     |          |
|----------|-----|----------|
| DRAWN    | MHA | 12/31/18 |
| DESIGN   | CLM | XXXXXXXX |
| CHECKED  | CLM | XXXXXXXX |
| APPROVED | CLM | XXXXXXXX |

| No. | Date     | Revisions/Submittals |
|-----|----------|----------------------|
| 1   | 12/29/18 | 90% Design Review    |

SHEET NO.  
**A-1.0**  
 SCALE: AS NOTED  
 JOB NO. 18-  
 REV. 0

A B C D E F G H I J K L M N O



**Pioneer Surveying & Engineering, Inc.**  
 Civil/Structural Engineering & Land Planning  
 125 E. Simcoe Drive  
 Goldendale, WA 98620  
 P: 509-773-4945  
 F: 509-773-6888  
 pse@pioneersurveying.com

**City of White Salmon  
 City Hall Stone Addition  
 White Salmon, WA**

Option 1 - Photos  
DWG FILE: S:\Comm\municipal\Building\_Permit\WS City Hall Layout.dwg

**APPROVAL**

|          |     |          |
|----------|-----|----------|
| DRAWN    | MHA | 12/31/18 |
| DESIGN   | CLM | XXXXXXXX |
| CHECKED  | CLM | XXXXXXXX |
| APPROVED | CLM | XXXXXXXX |

| No. | Date     | Revisions/Submittals |
|-----|----------|----------------------|
| 1   | 12/29/18 | 90% Design Review    |

SHEET NO.

**A-2.0**

SCALE: AS NOTED

|         |      |
|---------|------|
| JOB NO. | REV. |
| 18-     | 0    |

A B C D E F G H I J K L M N O



Option 2 - East Elevation

Option 2 - South Elevation



**Pioneer Surveying & Engineering, Inc.**  
 Civil/Structural Engineering & Land Planning  
 125 E. Simcoe Drive  
 Goldendale, WA 98620  
 P: 509-773-4945  
 F: 509-773-6888  
 pse@pioneersurveying.com

City of White Salmon  
 City Hall Stone Addition  
 White Salmon, WA  
 Option 2 - Elevations

| APPROVAL |     |          |
|----------|-----|----------|
| DRAWN    | MHA | 12/31/18 |
| DESIGN   | CLM | XXXXXXXX |
| CHECKED  | CLM | XXXXXXXX |
| APPROVED | CLM | XXXXXXXX |

| No. | Date     | Revisions/Submittals |
|-----|----------|----------------------|
| 1   | 12/28/18 | 40% Design Review    |

SHEET NO.  
**A-3.0**  
 SCALE: AS NOTED  
 JOB NO. 18-  
 REV. 0

A B C D E F G H I J K L M N O



**Pioneer Surveying & Engineering, Inc.**  
 Civil/Structural Engineering & Land Planning  
 125 E. Simcoe Drive  
 Goldendale, WA 98620  
 P: 509-773-4945  
 F: 509-773-6888  
 pse@pioneersurveying.com

**City of White Salmon  
 City Hall Stone Addition  
 White Salmon, WA**  
 Option 2 - Photos

DWG FILE: S:\Comm\municipal\Building\_Permit\WS City Hall Layout.dwg

| APPROVAL |     |          |  |
|----------|-----|----------|--|
| DRAWN    | MHA | 12/31/18 |  |
| DESIGN   | CLM | XXXXXX   |  |
| CHECKED  | CLM | XXXXXX   |  |
| APPROVED | CLM | XXXXXX   |  |

| No. | Date     | Revisions/Submittals |
|-----|----------|----------------------|
| 1   | 12/28/18 | 90% Design Review    |

SHEET NO.

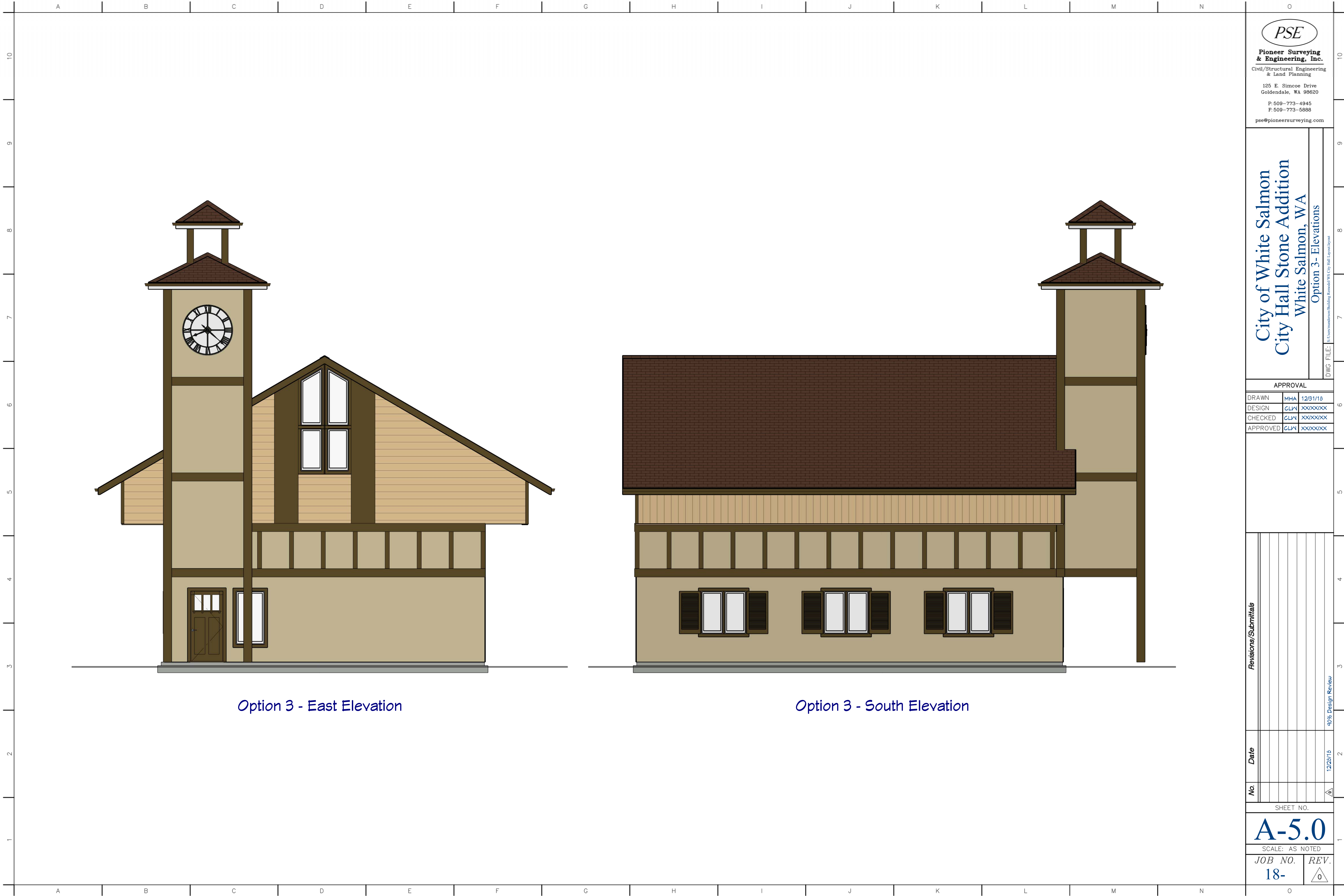
**A-4.0**

SCALE: AS NOTED

JOB NO. 18- REV. 0

1 2 3 4 5 6 7 8 9 10

A B C D E F G H I J K L M N O



Option 3 - East Elevation

Option 3 - South Elevation



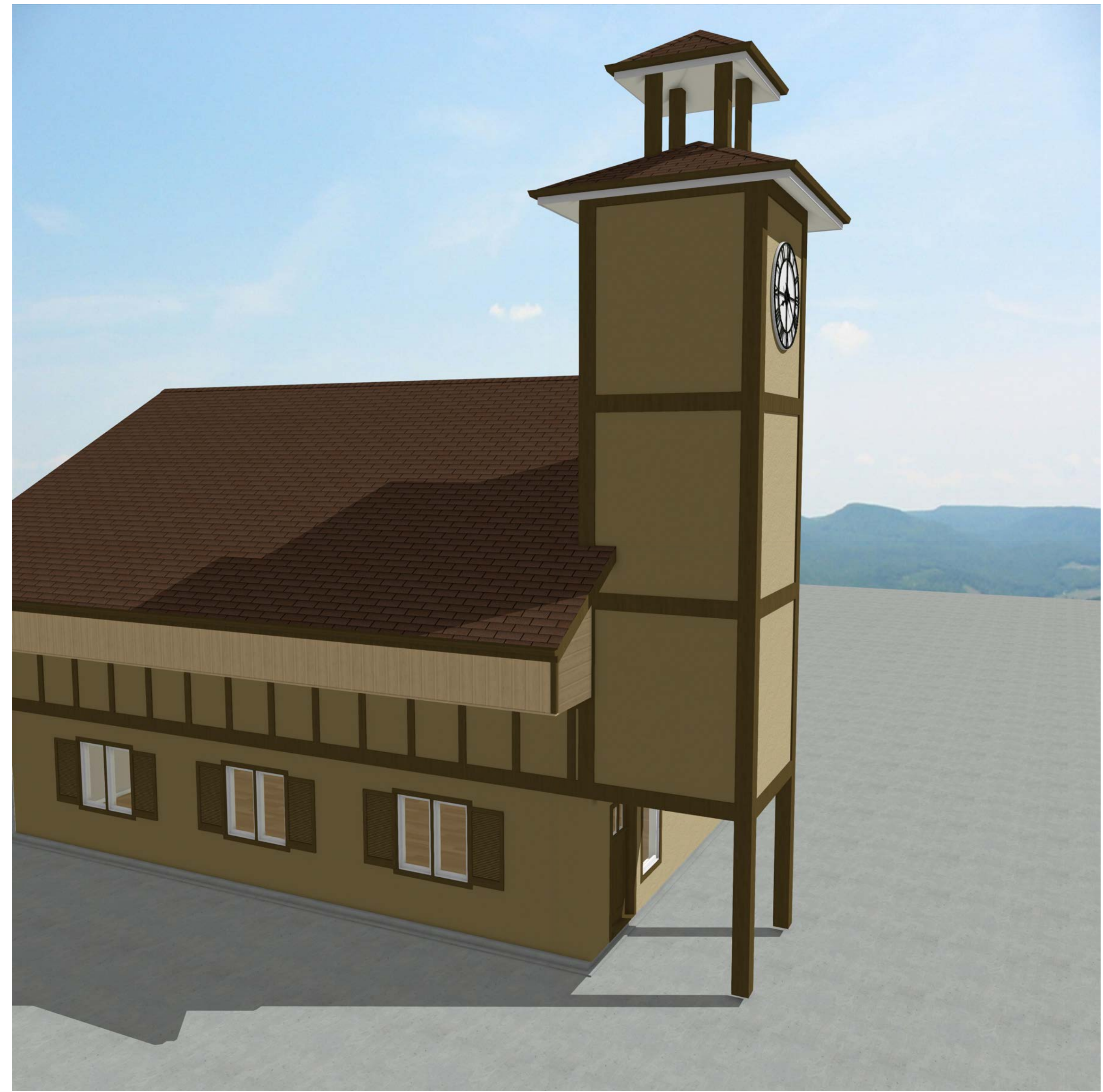
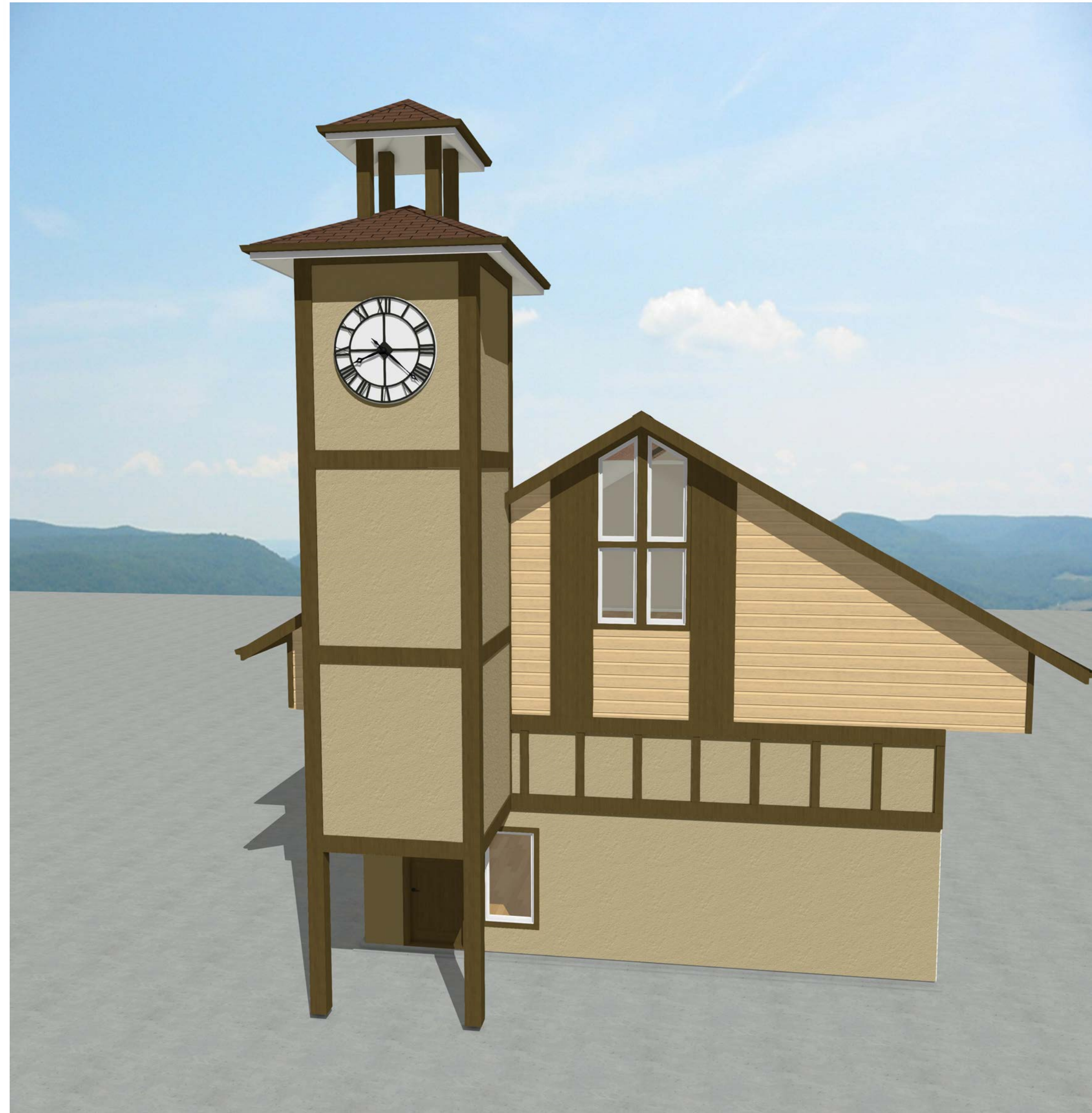
**Pioneer Surveying & Engineering, Inc.**  
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City of White Salmon  
 City Hall Stone Addition  
 White Salmon, WA  
 Option 3 - Elevations

| APPROVAL |     |          |
|----------|-----|----------|
| DRAWN    | MHA | 12/31/18 |
| DESIGN   | CLM | XXXXXXXX |
| CHECKED  | CLM | XXXXXXXX |
| APPROVED | CLM | XXXXXXXX |

| No. | Date     | Revisions/Submittals |
|-----|----------|----------------------|
| 1   | 12/29/18 | 40% Design Review    |

SHEET NO.  
**A-5.0**  
 SCALE: AS NOTED  
 JOB NO. 18-  
 REV. 0



**Pioneer Surveying & Engineering, Inc.**  
 Civil/Structural Engineering & Land Planning  
 125 E. Simcoe Drive  
 Goldendale, WA 98620  
 P: 509-773-4945  
 F: 509-773-5888  
 pse@pioneersurveying.com

**City of White Salmon  
 City Hall Stone Addition  
 White Salmon, WA**

Option 3 - Photos  
DWG FILE: S:\Comm\main\Building\Rendered\WS City Hall\Layer.dwg

| APPROVAL |     |          |
|----------|-----|----------|
| DRAWN    | MHA | 12/31/18 |
| DESIGN   | CLM | XXXXXXXX |
| CHECKED  | CLM | XXXXXXXX |
| APPROVED | CLM | XXXXXXXX |

| No. | Date     | Revisions/Submittals |
|-----|----------|----------------------|
| 1   | 12/29/18 | 90% Design Review    |

SHEET NO.  
**A-6.0**  
 SCALE: AS NOTED  
 JOB NO. 18-    REV. 0





**CONCRETE (CON'T)**

- REINFORCEMENT LAP HOOKS, ETC.; SHALL BE PER THE **REINFORCEMENT BAR SCHEDULE** ON SHEET G-0.1 UNLESS NOTED OTHERWISE.
- ALL EXPOSED CORNERS OF CONCRETE SHALL BE FORMED INTO A 3/4" x 45 DEGREE CHAMFER, OR SCRIBED WITH A CONCAVE TOOLING DEVICE UNLESS NOTED OTHERWISE.
- CONCRETE EXPANSION ANCHORS SHALL BE HILTI KWIK BOLT TZ OR SIMPSON STRONG BOLT OR ENGINEER APPROVED. PERIODIC SPECIAL INSPECTION IS REQUIRED PER IBC TABLE 1705.3 SECTION 4B. INSPECTION SHALL BE IN ACCORDANCE WITH ACI 318-14 SECTION 17.8.2.
- REINFORCING DOWEL ADHESIVE SHALL BE HILTI RE 500-SD ADHESIVE, OR SIMPSON SET-XP ADHESIVE. SPECIAL INSPECTION OF ADHESIVE DOWELS IS NOT REQUIRED
- THE FOLLOWING MINIMUM CONCRETE COVER SHALL BE PROVIDED FOR REINFORCEMENT: (MIN. COVER LISTED)
  - (A) CONCRETE CAST AGAINST AND PERMANENTLY EXPOSED TO EARTH: 3"
  - (B) CONCRETE EXPOSED TO EARTH OR WEATHER:
    - #6 THROUGH #18 BARS: 2"
    - #5 BAR, W31 OR D31 WIRE AND SMALLER: 1 1/2"
  - (C) CONCRETE NOT EXPOSED TO WEATHER OR IN CONTACT WITH GROUND:
    - SLABS, WALLS, JOISTS**
    - #14 AND 18 BARS: 1 1/2"
    - #11 BAR AND SMALLER: 3/4"
    - BEAMS, COLUMNS**
    - PRIMARY REINFORCEMENT, TIES, STIRRUPS, SPIRALS: 1 1/2"
    - SHELLS, FOLDED PLATE MEMBERS**
    - #6 BAR AND LARGER: 3/4"
    - #5 BAR, W31 OR D31 WIRE, AND SMALLER: 1/2"

**STEEL**

- STRUCTURAL STEEL MATERIALS SHALL CONFORM TO THE FOLLOWING ASTM SPECIFICATIONS:
  - 1.) ALL W & WT SHAPES SHALL CONFORM TO A992 (50 KSI)
  - 2.) ALL PLATES, CHANNELS, ANGLES, BARS AND FLATS SHALL CONFORM TO A36 (36 KSI), UNO
  - 3.) ALL HOLLOW STRUCTURAL SECTIONS (HSS) SHALL CONFORM TO A500, GRADE B (46 KSI) (46 KSI FOR SHAPED & 42 KSI FOR ROUND)
  - 4.) ALL STEEL PIPE SHALL CONFORM TO A53, GRADE B (35 KSI)
- ERECTION AND FABRICATION SHOP DRAWINGS FOR STRUCTURAL STEEL, JOISTS, AND JOIST GIRDERS WILL BE REVIEWED BY THE ENGINEER OF RECORD PRIOR TO COMMENCING FABRICATION. ALL DRAWINGS ARE TO BE CHECKED PRIOR TO BEING SUBMITTED FOR THE ENGINEER OF RECORD'S REVIEW.
- ALL FIELD CONNECTIONS SHALL BE MADE WITH 1/2" DIAMETER HIGH STRENGTH BOLTS (ASTM A325) UNLESS OTHERWISE NOTED ON THE DRAWINGS. BOLTED CONNECTIONS SHALL BE "SNUG TIGHT" WITH SPECIAL INSPECTION PER IBC 1705.2. (SEE SPECIAL INSPECTION TABLE)
- BOLT HOLES SHALL BE BOLT DIAMETER + 1/16". BOLT END AND EDGE DISTANCES AND BOLT LENGTHS SHALL BE PER AISC, UNLESS NOTED OTHERWISE. BASE PLATE BOLT HOLES MAY BE OVERSIZED BY 1/8".
- ALL WELDING SHALL BE PERFORMED IN ACCORDANCE WITH THE SPECIFICATIONS AND PROCEDURES OF THE AMERICAN WELDING SOCIETY BY AWS CERTIFIED WELDERS AND SHALL CONFORM TO AWS D1.1:2010. WELDING FOR STRUCTURAL STEEL SHALL BE MADE WITH E70XX LOW HYDROGEN ELECTRODES. WELDING FOR ATTACHING STEEL DECKING MAY BE MADE WITH E60 ELECTRODES. ALL WELDS SHALL BE SPECIAL INSPECTED PER IBC 1705.2. (SEE SPECIAL INSPECTION TABLE)
- FIELD WELDING SYMBOLS HAVE NOT NECESSARILY BEEN INDICATED ON THE DRAWINGS. IT IS THE CONTRACTOR'S RESPONSIBILITY TO COORDINATE THE USE OF SHOP AND FIELD WELDING.
- ALL STRUCTURAL AND MISCELLANEOUS STEEL SHALL BE HOT DIP GALVANIZED AFTER FABRICATION IN ACCORDANCE WITH ASTM A123, UNLESS NOTED OTHERWISE.

**GENERAL NOTES CONT.**

| 2015 INTERNATIONAL BUILDING CODE – TABLE 2304.9.1 |   |   |   |
|---|---|---|---|
| FASTENING SCHEDULE                                |   |   |   |
| ITEM  | CONNECTION  | FASTENING <sup>a,m</sup>  | LOCATION  |
| 1   | Joist to sill girder  | 3 – 8d common (2½" x 0.131")<br>3 – 3" x 0.131" nails<br>3 – 3" 14 gage staples   | toenail   |
| 2   | Bridging to joist   | 2 – 8d common (2½" x 0.131")<br>2 – 3" x 0.131" nails<br>2 – 3" 14 gage staples   | toenail each end  |
| 3   | 1" x 6" subfloor or less to each joist  | 2 – 8d common (2½" x 0.131")  | face nail   |
| 4   | Wider than 1" x 6" subfloor to each joist   | 3 – 8d common (2½" x 0.131")  | face nail   |
| 5   | 2" subfloor to joist girder   | 2 – 16d common (3½" x 0.162")   | blind and face nail   |
| 6   | Sole plate to joist or blocking   | 16d (3½" x 0.135") at 16" o.c.<br>3" x 0.131" nails at 8" o.c.<br>3" 14 gage staples at 12" o.c.  | typical face nail   |
|   | Sole plate to joist or blocking at braced wall panel                              | 3 – 16d (3½" x 0.135") at 16" o.c.<br>4 – 3" x 0.131" nails at 16" o.c.<br>4 – 3" 14 gage staples at 16" o.c.   | braced wall panels  |
| 7   | Top plate to stud   | 2 – 16d common (3½" x 0.162")<br>3 – 3" x 0.131" nails<br>3 – 3" 14 gage staples  | end nail  |
| 8   | Stud to sole plate  | 4 – 8d common (2½" x 0.131")<br>4 – 3" x 0.131" nails<br>3 – 3" 14 gage staples   | toe nail  |
|   |   | 2 – 16d common (3½" x 0.162")<br>3 – 3" x 0.131" nails<br>3 – 3" 14 gage staples  | end nail  |
| 9   | Double studs  | 16d (3½" x 0.135") at 24" o.c.<br>3" x 0.131" nails at 8" o.c.<br>3" 14 gage staples at 8" o.c.   | face nail   |
| 10  | Double top plates   | 16d (3½" x 0.135") at 16" o.c.<br>3" x 0.131" nails at 8" o.c.<br>3" 14 gage staples at 8" o.c.   | typical face nail   |
|   | Double top plates   | 8 – 16d common (3½" x 0.162")<br>12 – 3" x 0.131" nails<br>12 – 3" 14 gage staples  | lap splice  |
| 11  | Blocking between joists or rafters to top plate                                   | 3 – 8d common (2½" x 0.131")<br>3 – 3" x 0.131" nails<br>3 – 3" 14 gage staples   | toenail   |
| 12  | Rim joist to top plate  | 8d (2½" x 0.131") at 6" o.c.<br>3" x 0.131" nails at 6" o.c.<br>3" 14 gage staples at 6" o.c.   | toenail   |
| 13  | Top plates, lap and intersections   | 2 – 16d common (3½" x 0.162")<br>3 – 3" x 0.131" nails<br>3 – 3" 14 gage staples  | face nail   |
| 14  | Continuous header, two pieces   | 16d common (3½" x 0.162")   | 16" o.c. along edge   |
| 15  | Ceiling joists to plate   | 3 – 8d common (2½" x 0.131")<br>5 – 3" x 0.131" nails<br>5 – 3" 14 gage staples   | toenail   |
| 16  | Continuous header to stud   | 4 – 8d common (2½" x 0.131")  | toenail   |
| 17  | Ceiling joists, laps over partitions (see Section 2308.10.4.1, Table 2308.10.4.1) | 3 – 16d common (3½" x 0.162") minimum, Table 2308.10.4.1<br>4 – 3" x 0.131" nails<br>4 – 3" 14 gage staples   | face nail   |
| 18  | Ceiling joists to parallel rafters (see Section 2308.10.4.1, Table 2308.10.4.1)   | 3 – 16d common (3½" x 0.162") minimum, Table 2308.10.4.1<br>4 – 3" x 0.131" nails<br>4 – 3" 14 gage staples   | face nail   |
| 19  | Rafter to plate (see Section 2308.10.1, Table 2308.10.1)                          | 3 – 8d common (2½" x 0.131")<br>3 – 3" x 0.131" nails<br>3 – 3" 14 gage staples   | toenail   |
| 20  | 1" diagonal brace to each stud and plate  | 2 – 8d common (2½" x 0.131")<br>2 – 3" x 0.131" nails<br>3 – 3" 14 gage staples   | face nail   |
| 21  | 1" x 8" sheathing to each bearing   | 3 – 8d common (2½" x 0.131")  | face nail   |
| 22  | Wider than 1" x 8" sheathing to each bearing                                      | 3 – 8d common (2½" x 0.131")  | face nail   |
| 23  | Built-up corner studs   | 16d common (3½" x 0.162")<br>3" x 0.131" nails<br>3" 14 gage staples  | 24" o.c.<br>16" o.c.<br>16" o.c.  |
| 24  | Built-up girder and beams   | 20d common (4" x 0.192") 32" o.c.<br>3" x 0.131" nail at 24" o.c.<br>3" 14 gage staple at 24" o.c.<br>2 – 20d common (4" x 0.192")<br>3 – 3" x 0.131" nails<br>3 – 3" 14 gage staples | face nail at top and bottom staggered on opposite sides<br>face nail at ends and at each splice |

**IBC TIMBER FASTENER SCHEDULE**

|    |  |  |  |
|----|--|--|--|
| 25 | 2" planks  | 16d common (3½" x 0.162")  | face nail  |
| 26 | Collar tie to rafter   | 3 – 10d common (3" x 0.148")<br>4 – 3" x 0.131" nails<br>4 – 3" 14 gage staples  | 6" o.c.  |
| 27 | Jack rafter to hip   | 3 – 10d common (3" x 0.148")<br>4 – 3" x 0.131" nails<br>4 – 3" 14 gage staples  | toenail  |
|    |  | 2 – 16d common (3½" x 0.162")<br>3 – 3" x 0.131" nails<br>3 – 3" 14 gage staples   | face nail  |
| 28 | Roof rafter to 2-by ridge beam   | 2 – 16d common (3½" x 0.162")<br>3 – 3" x 0.131" nails<br>3 – 3" 14 gage staples   | toenail  |
|    |  | 2 – 16d common (3½" x 0.162")<br>3 – 3" x 0.131" nails<br>3 – 3" 14 gage staples   | face nail  |
| 29 | Joist to band joist  | 3 – 16d common (3½" x 0.162")<br>4 – 3" x 0.131" nails<br>4 – 3" 14 gage staples   | face nail  |
| 30 | Ledger strip   | 3 – 16d common (3½" x 0.162")<br>4 – 3" x 0.131" nails<br>4 – 3" 14 gage staples   | face nail at each joist  |
| 31 | Wood structural panels and particleboard <sup>b</sup> Subfloor, roof and wall sheathing (to framing) | ½" and less<br>6d <sup>c1</sup><br>2½" x 0.113" nail <sup>e</sup><br>1½" 16 gage <sup>o</sup><br>8d <sup>d</sup> or 6d <sup>e</sup><br>2½" x 0.113" nail <sup>p</sup><br>2" 16 gage <sup>p</sup><br>8d <sup>d</sup><br>10d <sup>d</sup> or 8d <sup>d</sup> |  |
|    | Single floor (combination subfloor-underlayment to framing)  | ¾" and less<br>7½" to 1"<br>1½" to 1¾"   | 6d <sup>d</sup><br>8d <sup>d</sup><br>10d <sup>d</sup> or 8d <sup>d</sup>  |
| 32 | Panel siding (to framing)  | ¾" and less<br>5½"   | 6d <sup>d</sup><br>8d <sup>d</sup>   |
| 33 | Fiberboard sheathing <sup>a</sup>  | ½"   | No. 11 gage roofing nail <sup>h</sup><br>6d common nail (2" x 0.113")<br>No. 16 gage staple <sup>i</sup><br>No. 11 gage roofing nail <sup>h</sup><br>8d common nail (2" x 0.131")<br>No. 16 gage staple <sup>i</sup> |
| 34 | Interior Paneling  | ¾"<br>3/8"   | 4d <sup>d</sup><br>6d <sup>k</sup>   |

For SI: 1 inch = 25.4 mm.

- Common or box nails are permitted to be used except where otherwise stated.
- Nails spaced at 6 inches on center at edges, 12 inches at intermediate supports except 6 inches at supports where spans are 48 inches or more. For nailing of wood structural panel and particleboard diaphragms and shear walls, refer to Section 2305. Nails for wall sheathing are permitted to be common, box or casing.
- Common or deformed shank (6d – 2" x 0.113"; 8d – 2½" x 0.131"; 10d – 3" x 0.148").
- Common (6d – 2" x 0.113"; 8d – 2½" x 0.131"; 10d – 3" x 0.148").
- Deformed shank (6d – 2" x 0.113"; 8d – 2½" x 0.131"; 10d – 3" x 0.148").
- Corrosion-resistant siding (6d – 1½" x 0.106"; 8d – 2½" x 0.128") or casing (6d – 2" x 0.099"; 8d – 2½" x 0.113") nail.
- Fasteners spaced 3 inches on center at exterior edges and 6 inches on center at intermediate supports, when used as structural sheathing. Spacing shall be 6 inches on center on the edges and 12 inches on center at intermediate supports for nonstructural applications.
- Corrosion-resistant roofing nails with 7/16-inch-diameter head and 1½-inch length for ½-inch sheathing and 1¾-inch length for 25/32-inch sheathing.
- Corrosion-resistant staples with nominal 7/16-inch crown or 1-inch crown and 1¼-inch length for ½-inch sheathing and 1½-inch length for 25/32-inch sheathing. Panel supports at 16 inches (20 inches if strength axis in the long direction of the panel, unless otherwise marked).
- Casing (1½" x 0.080") or finish (1½" x 0.072") nails spaced 6 inches on panel edges, 12 inches at intermediate supports.
- Panel supports at 24 inches. Casing or finish nails spaced 6 inches on panel edges, 12 inches at intermediate supports.
- For roof sheathing applications, 8d nails (2½" x 0.113") are the minimum required for wood structural panels.
- Staples shall have a minimum crown width of 7/16 inch.
- For roof sheathing applications, fasteners spaced 4 inches on center at edges, 8 inches at intermediate supports.
- Fasteners spaced 4 inches on center at edges, 8 inches at intermediate supports for subfloor and wall sheathing and 3 inches on center at edges, 6 inches at intermediate supports for roof sheathing.
- Fasteners spaced 4 inches on center at edges, 8 inches at intermediate supports.

**PSE**  
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 pse@pioneersurveying.com

CITY OF WHITE SALMON  
 ADDITION AND STAIR DESIGN  
 WHITE SALMON, WA

**GENERAL NOTES & SPECIFICATIONS**

APPROVAL

|          |     |          |
|----------|-----|----------|
| DRAWN    | MHA | 12/20/18 |
| DESIGN   | CLW | 12/20/18 |
| CHECKED  | CLW | 12/20/18 |
| APPROVED | CLW | 12/20/18 |

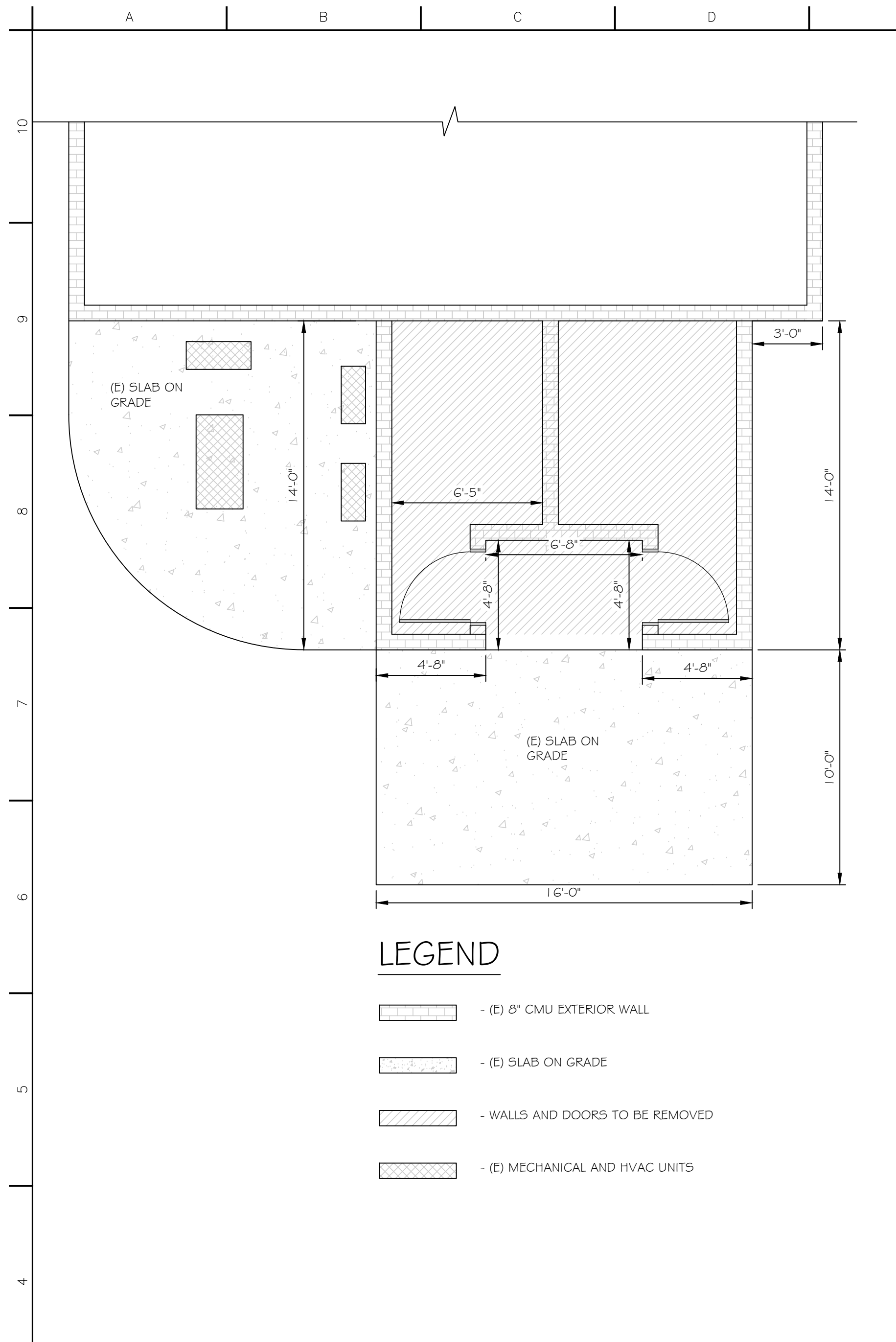
7/22/19

**COREY L. WEHR**  
 STATE OF WASHINGTON  
 51133  
 REGISTERED PROFESSIONAL ENGINEER

Revisions/Submittals

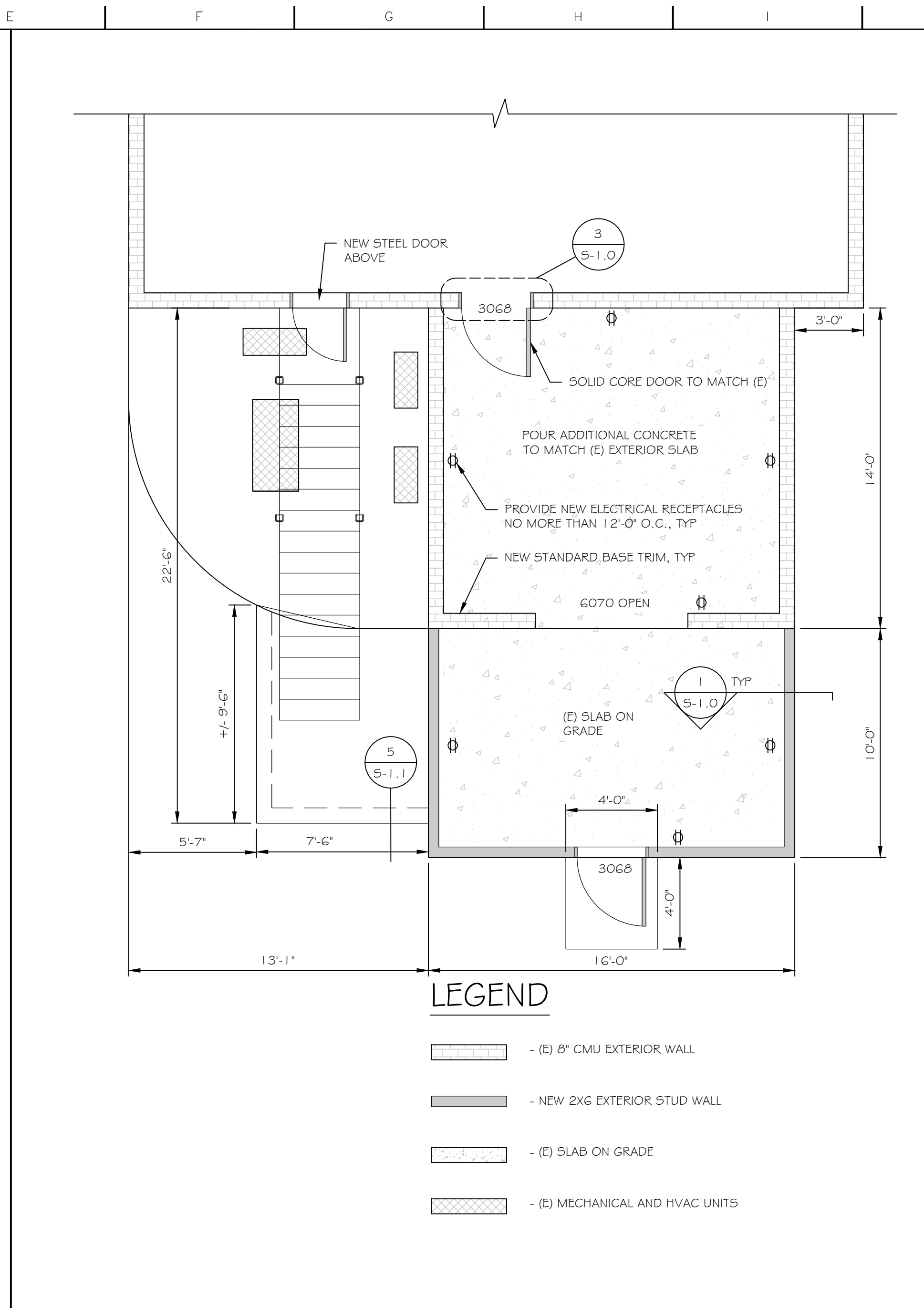
| No. | Date       | Revisions/Submittals      |
|-----|------------|---------------------------|
| 1   | 7/22/2019  | MINOR REVISIONS           |
| 2   | 2/20/2019  | REVISED GUARD RAIL DETAIL |
| 3   | 12/17/2018 | FINAL SUBMITTAL           |

SHEET NO.  
**G-0.1**  
 SCALE: AS NOTED  
 JOB NO. **18-705**    REV. **2**



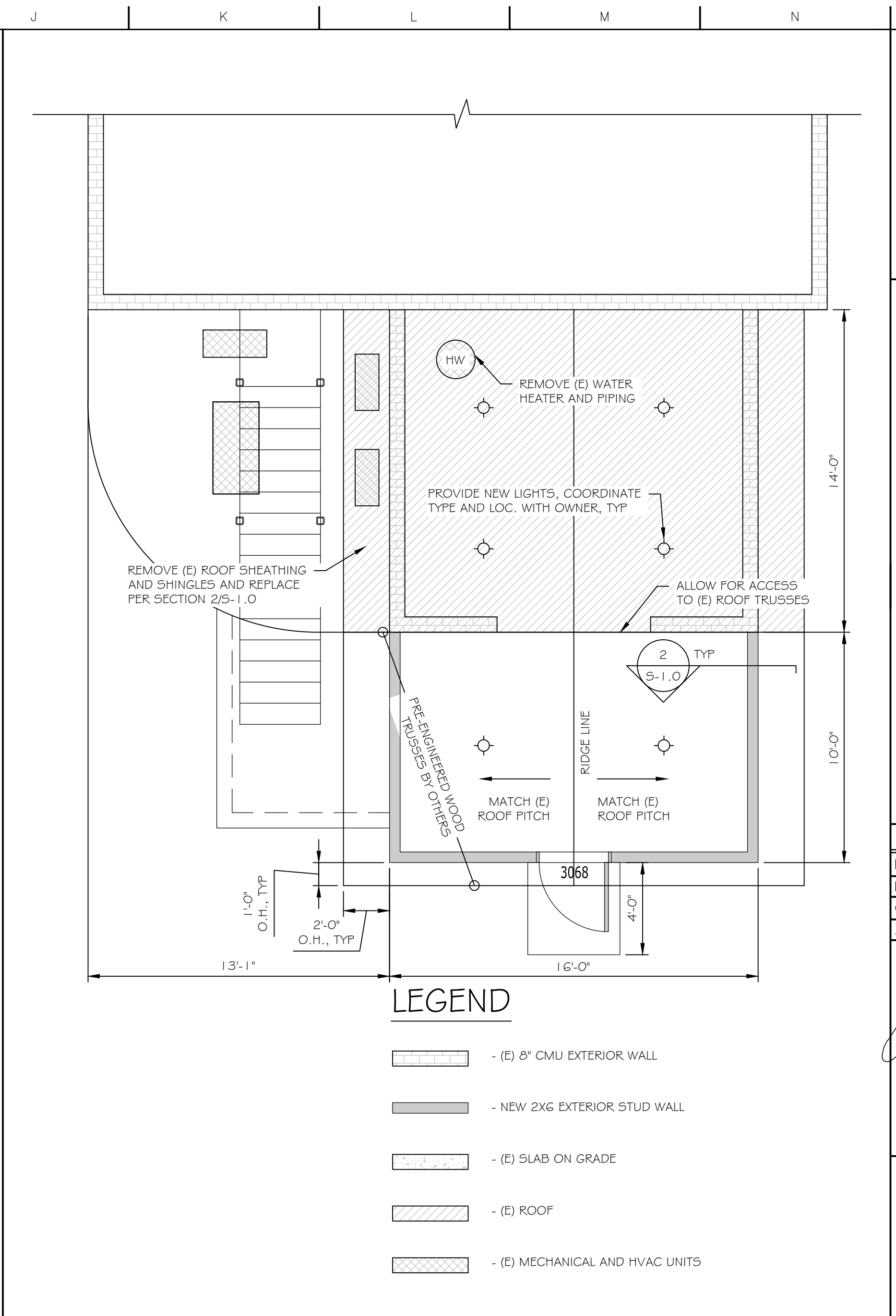
- LEGEND**
- (E) 8" CMU EXTERIOR WALL
  - (E) SLAB ON GRADE
  - WALLS AND DOORS TO BE REMOVED
  - (E) MECHANICAL AND HVAC UNITS

**DEMOLITION PLAN** SCALE: 1/4" = 1'-0"



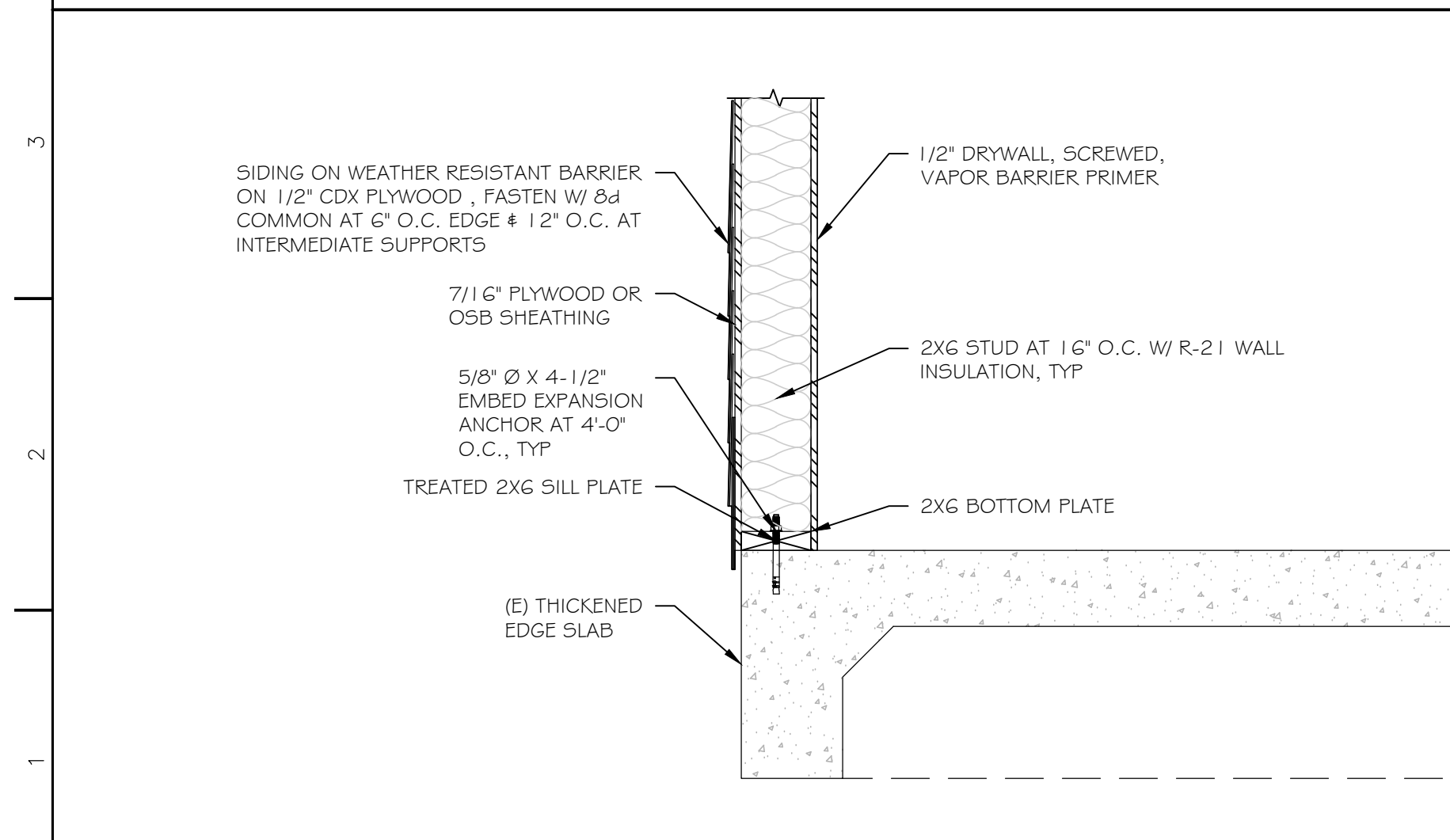
- LEGEND**
- (E) 8" CMU EXTERIOR WALL
  - NEW 2X6 EXTERIOR STUD WALL
  - (E) SLAB ON GRADE
  - (E) MECHANICAL AND HVAC UNITS

**FLOOR PLAN** SCALE: 1/4" = 1'-0"

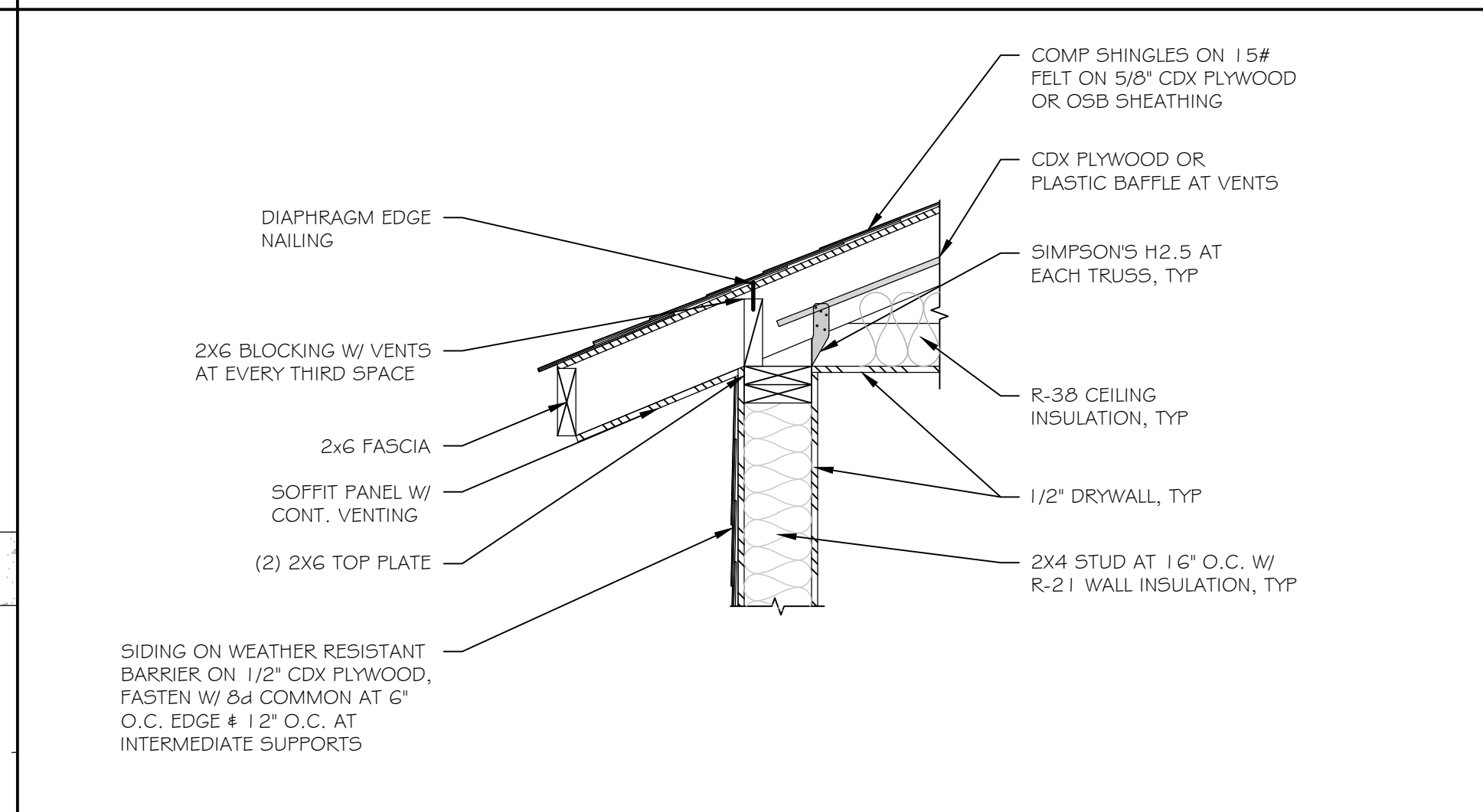


- LEGEND**
- (E) 8" CMU EXTERIOR WALL
  - NEW 2X6 EXTERIOR STUD WALL
  - (E) SLAB ON GRADE
  - (E) ROOF
  - (E) MECHANICAL AND HVAC UNITS

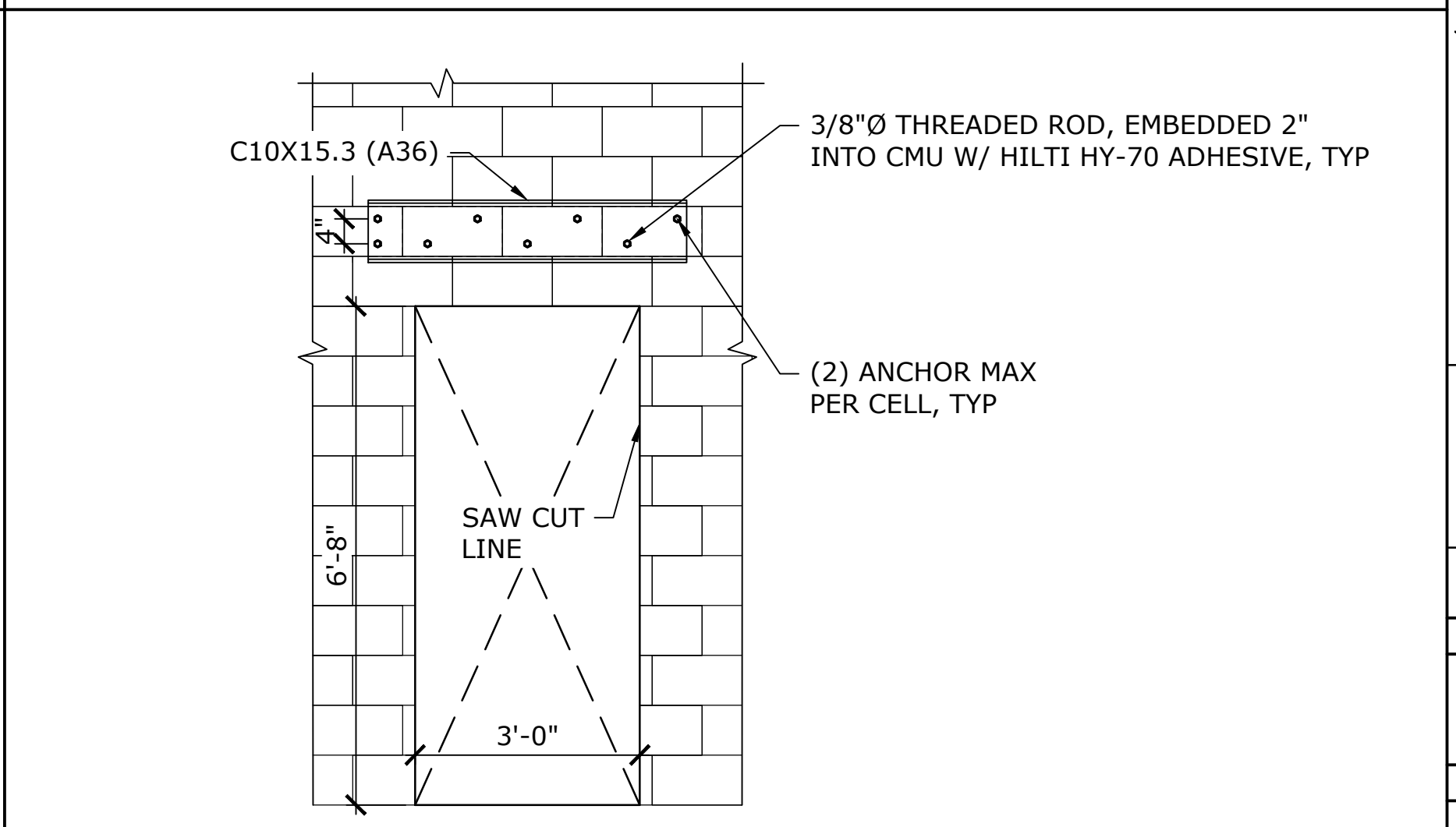
**ROOF FRAMING PLAN** SCALE: 1/4" = 1'-0"



**SECTION 1** SCALE: 1" = 1'-0"



**SECTION 2** SCALE: 1" = 1'-0"



**SECTION 3** SCALE: AS NOTED

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**CITY OF WHITE SALMON  
ADDITION AND STAIR DESIGN  
WHITE SALMON, WA**

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**PLAN VIEWS**

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APPROVAL

|          |     |          |
|----------|-----|----------|
| DRAWN    | MHA | 12/20/18 |
| DESIGN   | CLW | 12/20/18 |
| CHECKED  | CLW | 12/20/18 |
| APPROVED | CLW | 12/20/18 |

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7/22/19

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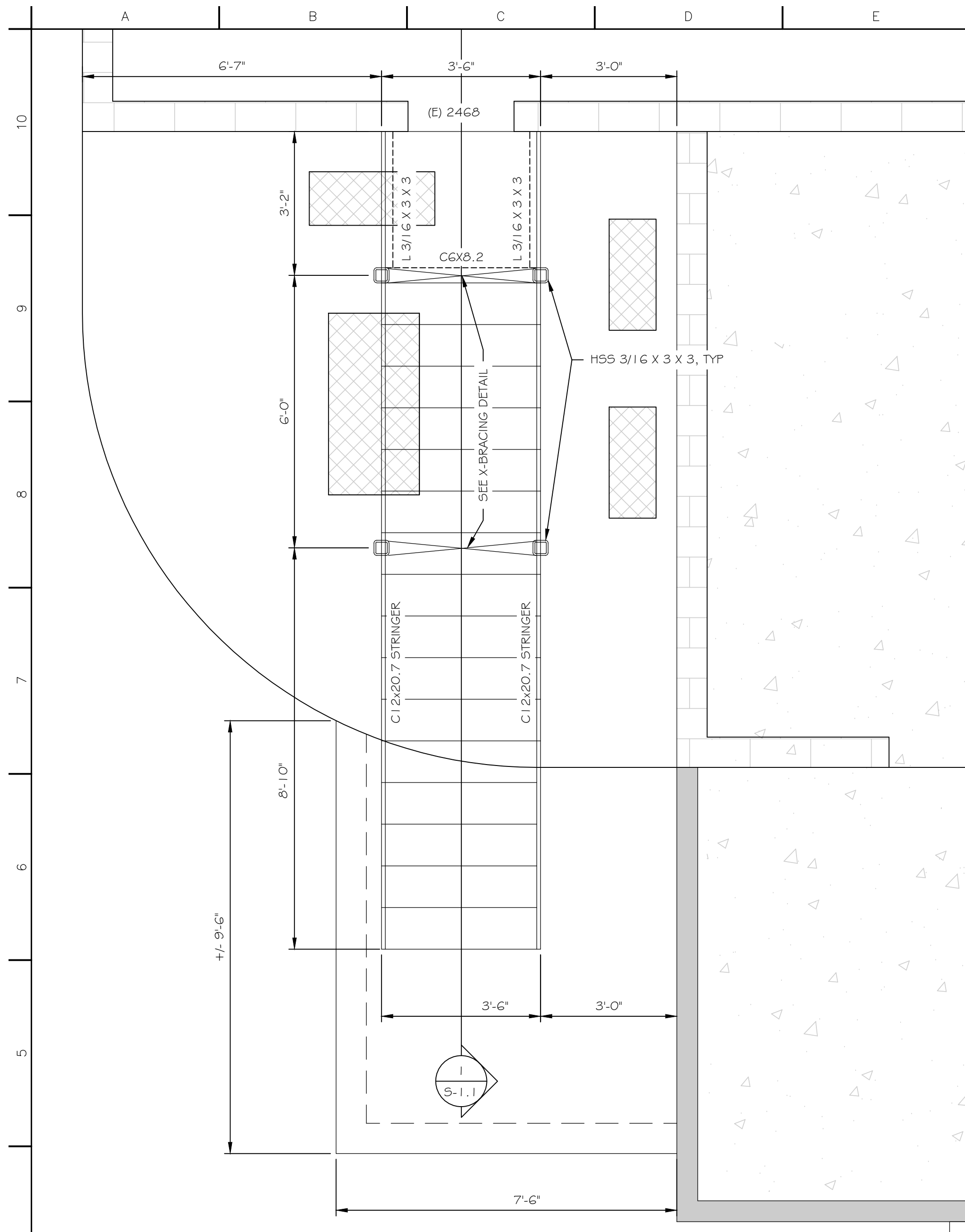
| No. | Date       | Revisions/Submittals      |
|-----|------------|---------------------------|
| 1   | 7/22/2019  | MINOR REVISIONS           |
| 2   | 2/20/2019  | REVISED GUARD RAIL DETAIL |
| 3   | 12/17/2018 | FINAL SUBMITTAL           |

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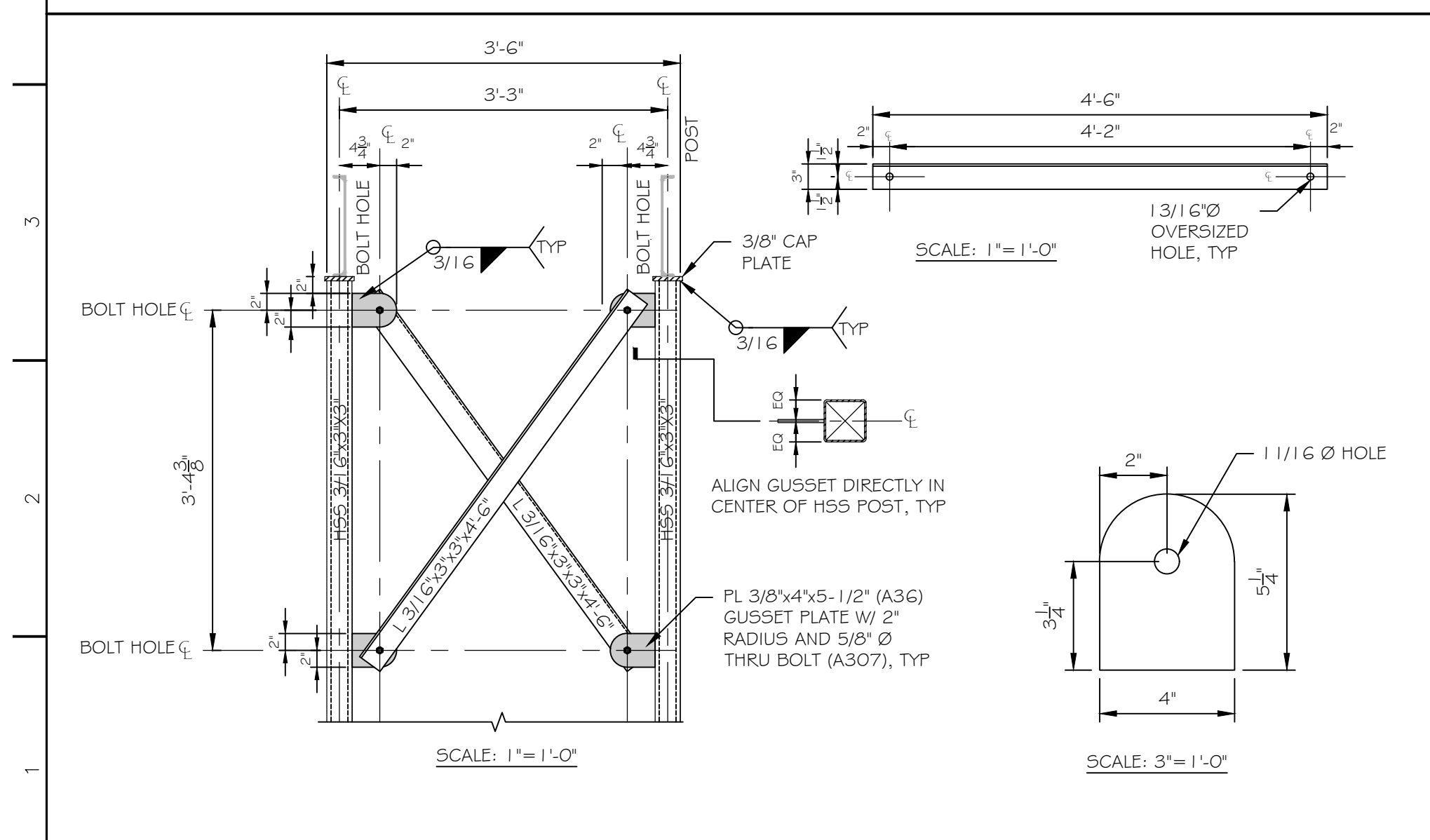
SHEET NO. **S-10**

SCALE: AS NOTED

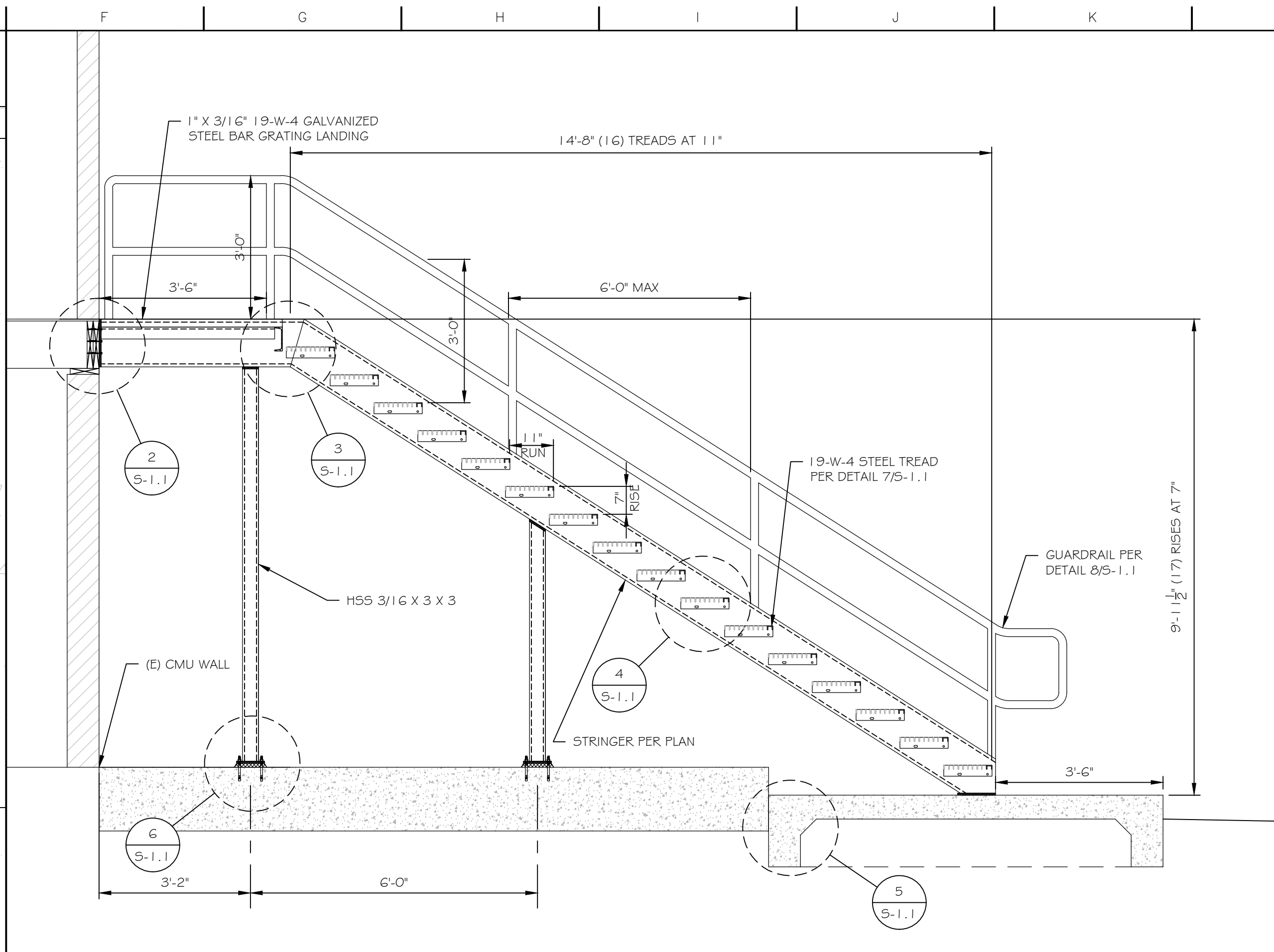
JOB NO. **18-705** REV. **2**



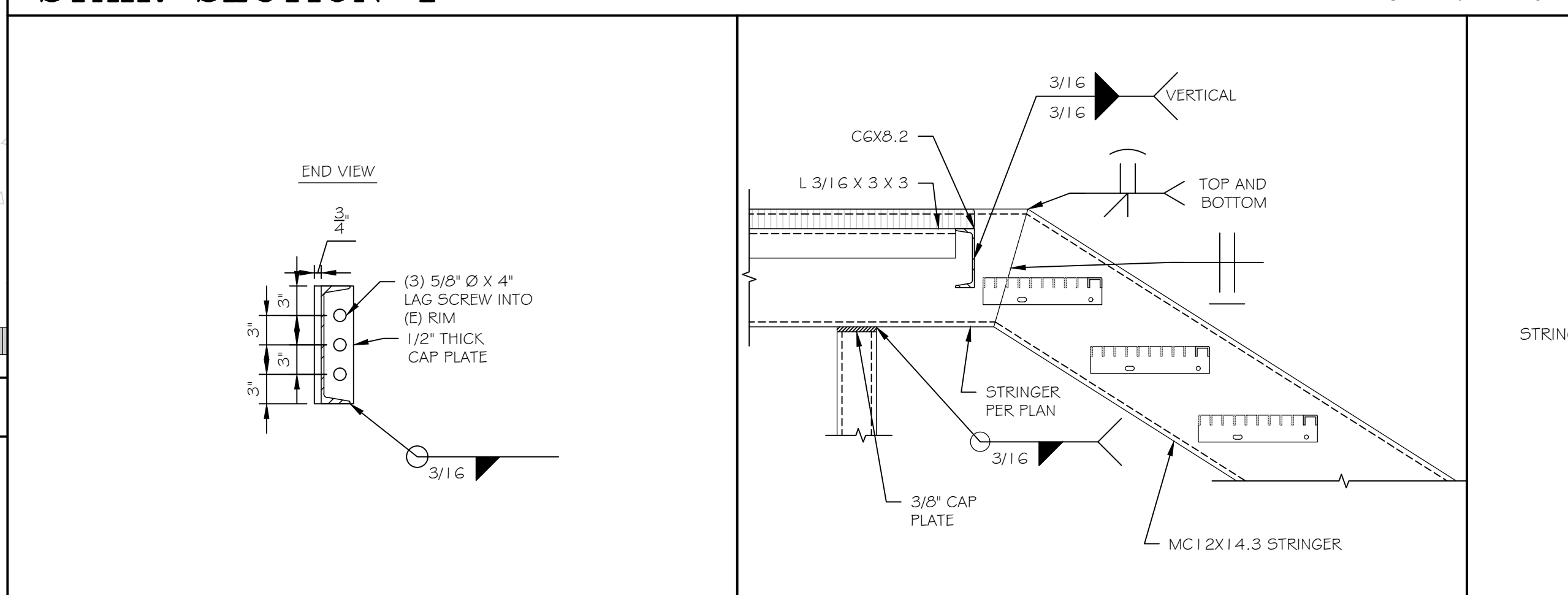
**STAIR PLAN** SCALE: 1/2" = 1'-0"



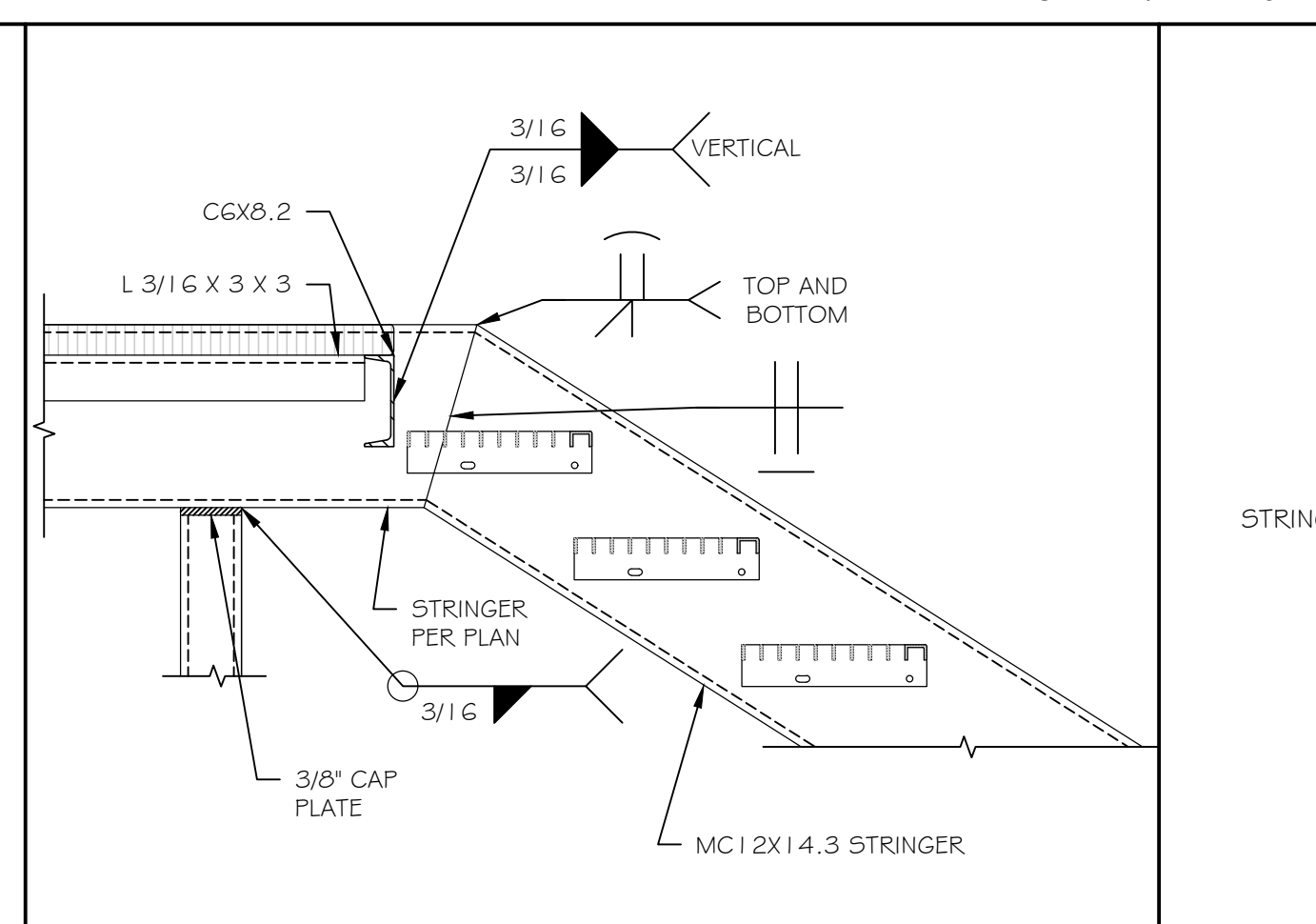
**X-BRACING DETAIL** SCALE: AS NOTED



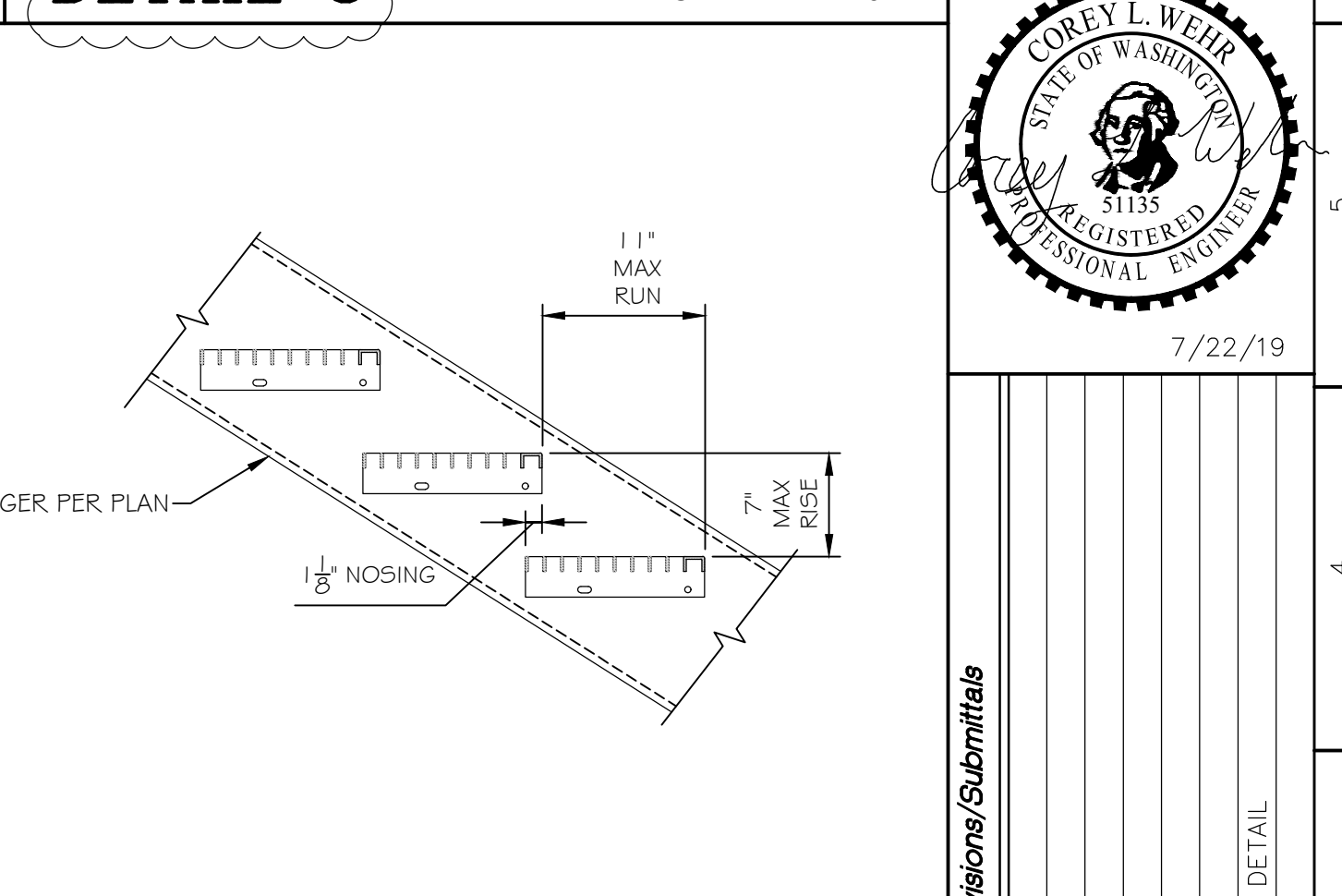
**STAIR SECTION 1** SCALE: 1/2" = 1'-0"



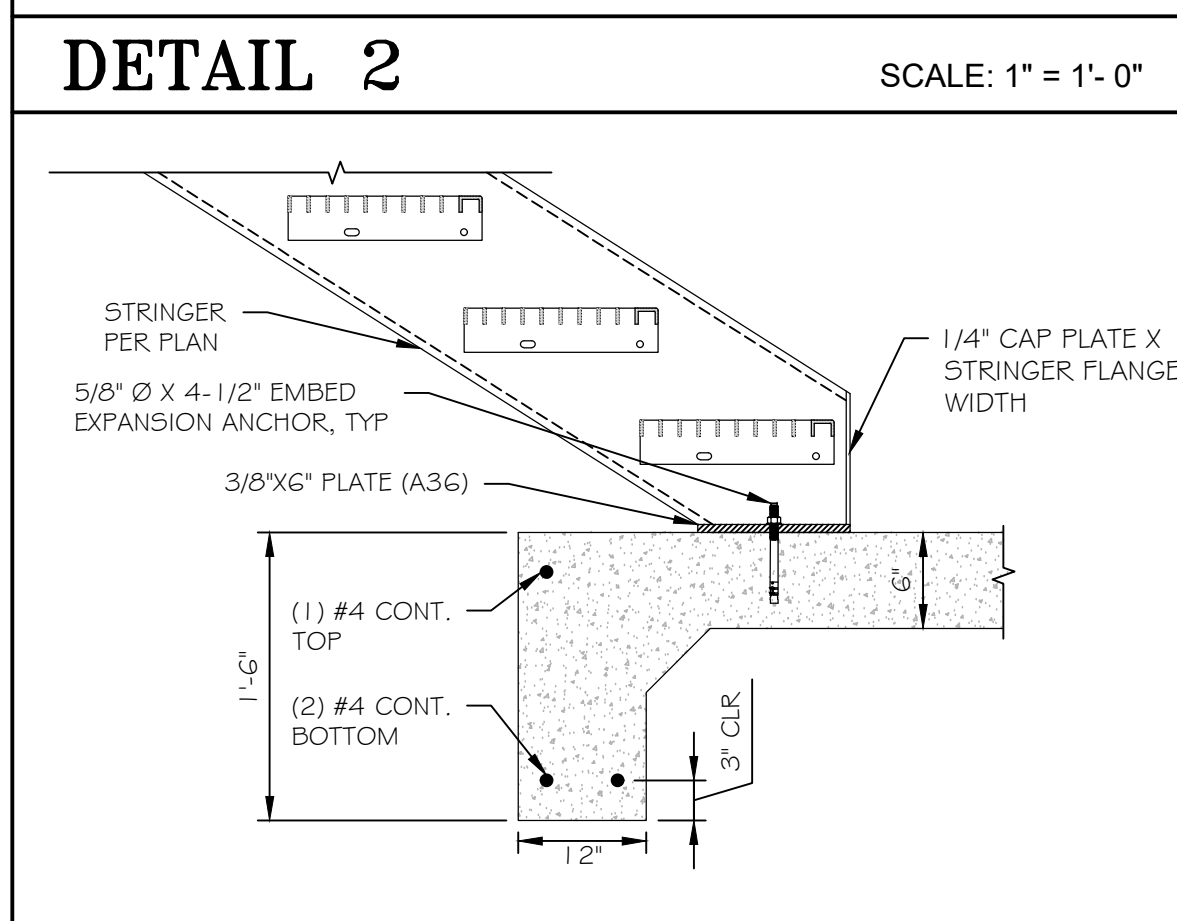
**DETAIL 2** SCALE: 1" = 1'-0"



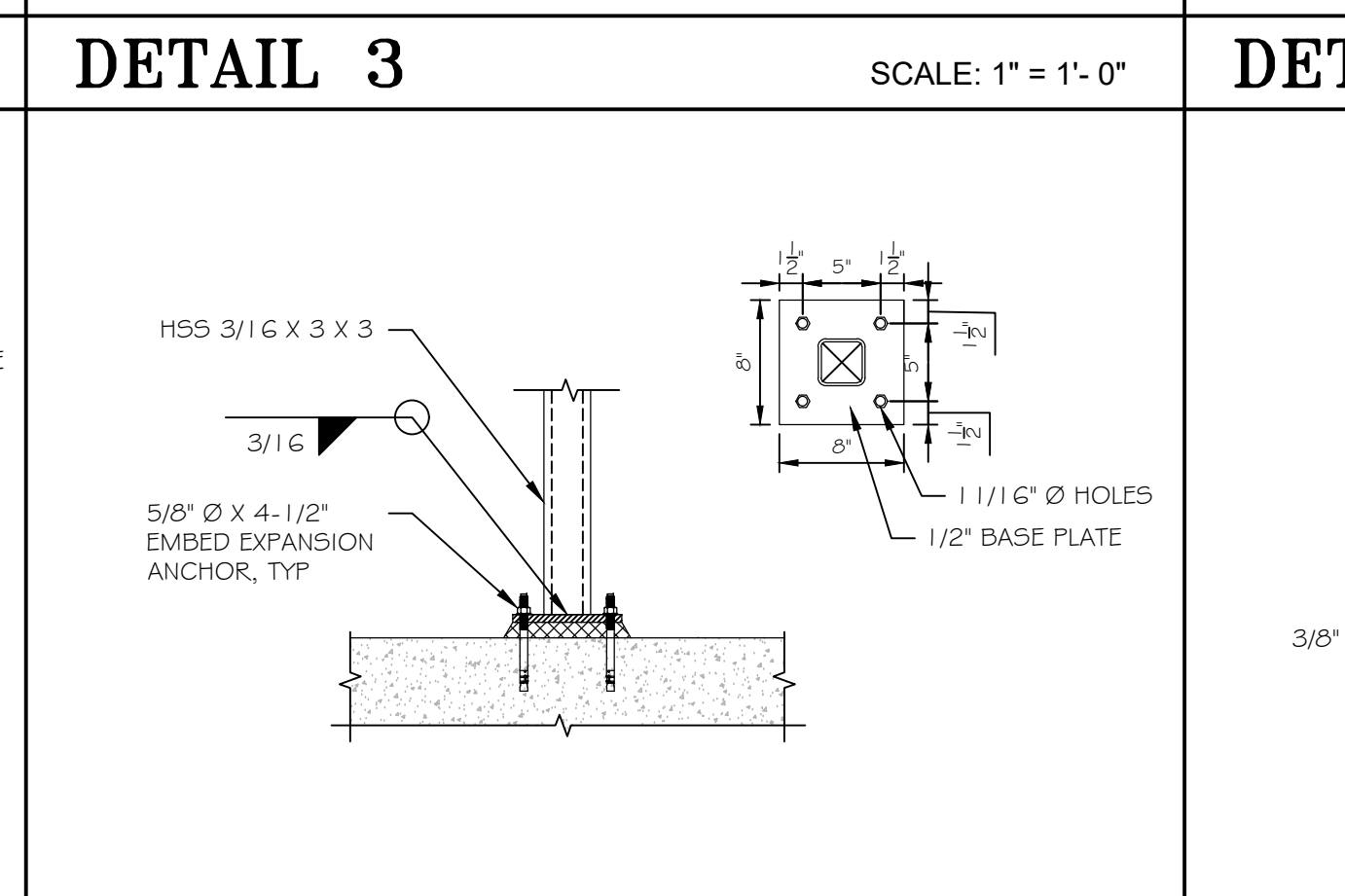
**DETAIL 3** SCALE: 1" = 1'-0"



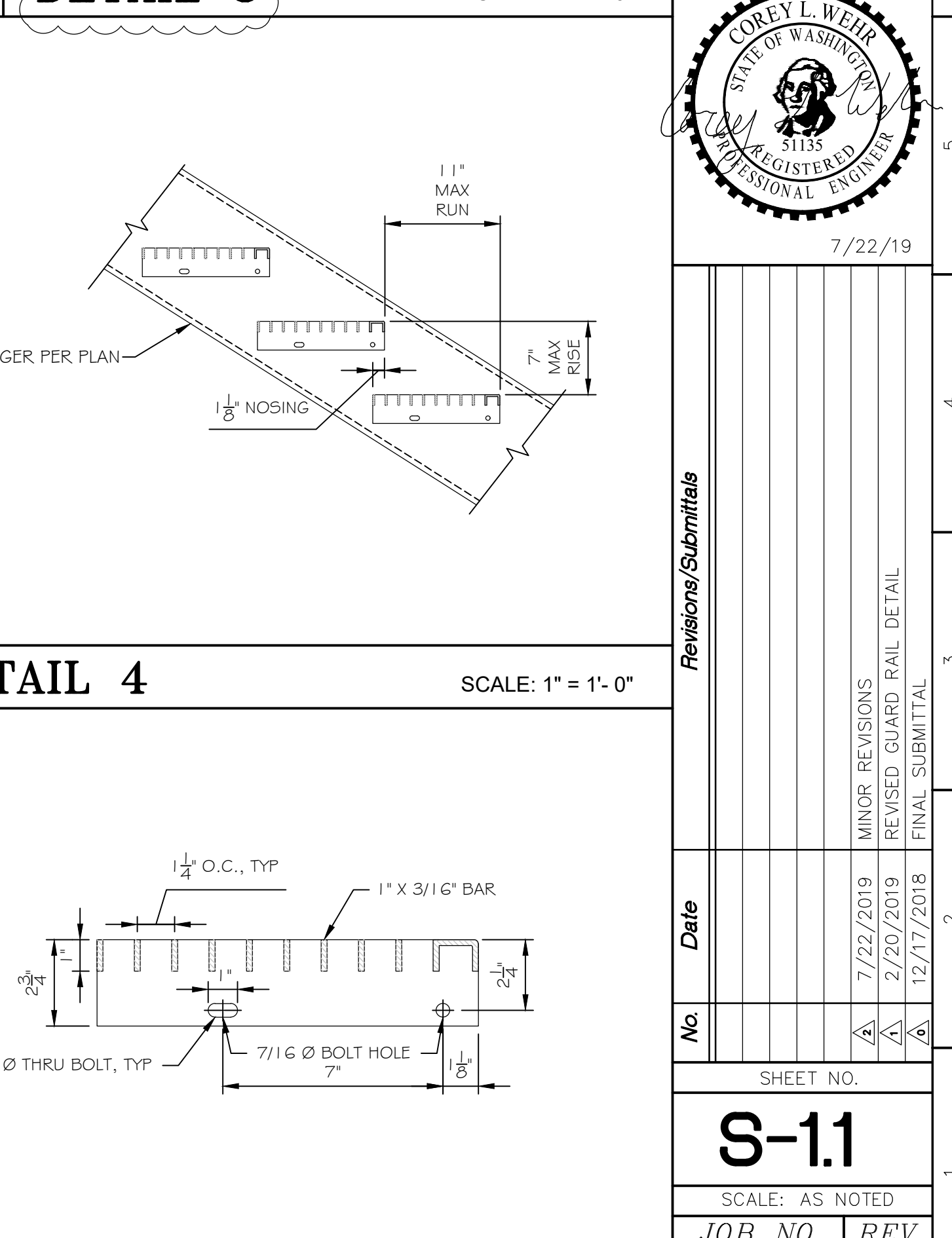
**DETAIL 4** SCALE: 1" = 1'-0"



**DETAIL 5** SCALE: 1" = 1'-0"

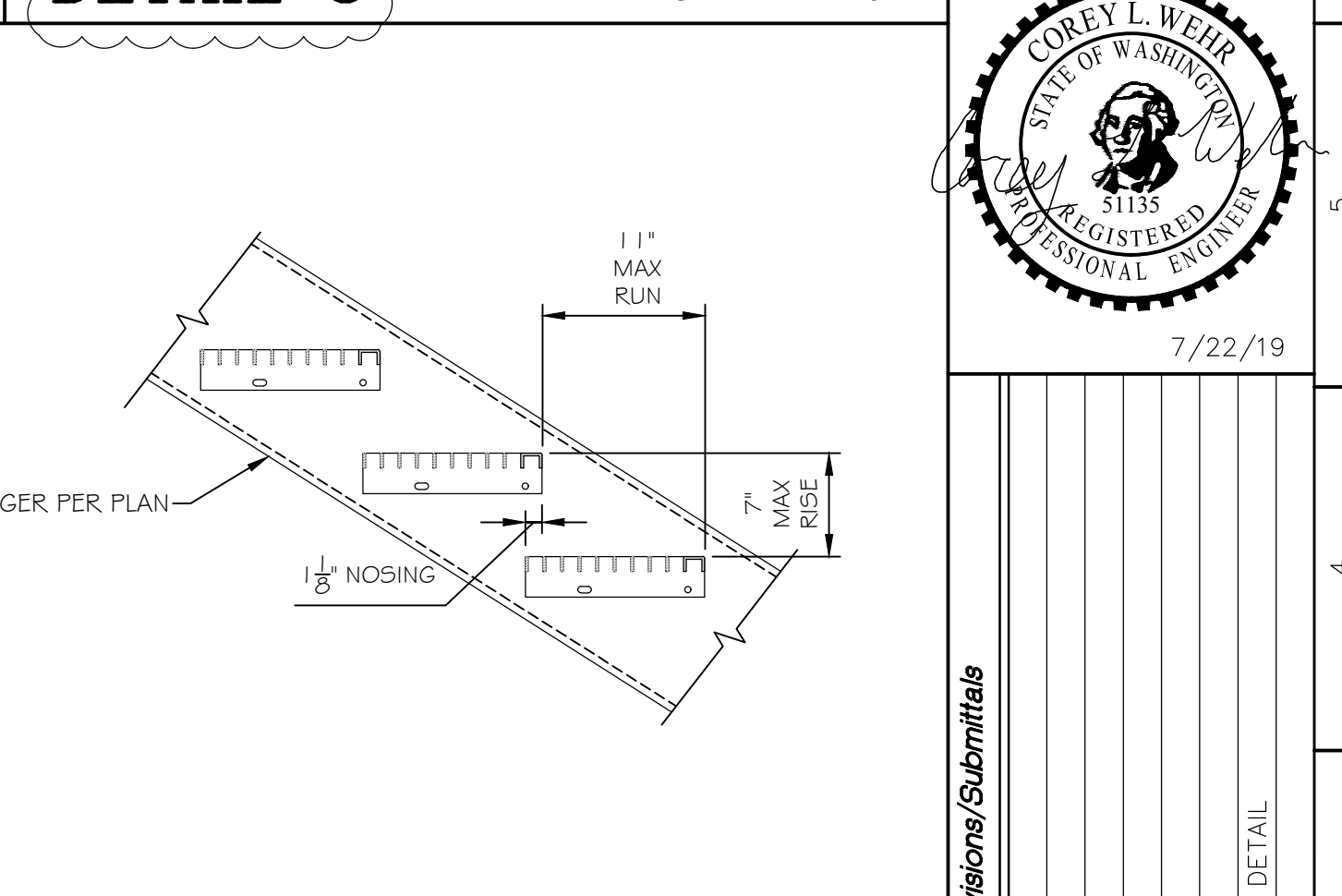


**DETAIL 6** SCALE: 1" = 1'-0"



**DETAIL 7** SCALE: 3" = 1'-0"

**DETAIL 8** SCALE: 1" = 1'-0"



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**CITY OF WHITE SALMON**  
**ADDITION AND STAIR DESIGN**  
 WHITE SALMON, WA

**STAIR SECTIONS AND DETAILS**

DWG FILE: [unclear]

| APPROVAL |              |
|----------|--------------|
| DRAWN    | MHA 12/20/18 |
| DESIGN   | CLW 12/20/18 |
| CHECKED  | CLW 12/20/18 |
| APPROVED | CLW 12/20/18 |

**COKEY L. WEHR**  
 STATE OF WASHINGTON  
 51135  
 REGISTERED PROFESSIONAL ENGINEER  
 7/22/19

| No. | Date       | Revisions/Submittals      |
|-----|------------|---------------------------|
| 1   | 7/22/2019  | MINOR REVISIONS           |
| 2   | 2/20/2019  | REVISED GUARD RAIL DETAIL |
| 3   | 12/17/2018 | FINAL SUBMITTAL           |

SHEET NO.  
**S-11**  
 SCALE: AS NOTED  
 JOB NO. 18-705  
 REV. 2

**Item Attachment Documents:**

7. Resolution 2018-08-490, Surplus of Property
  - a. Presentation and Discussion
  - b. Action



---

## AGENDA MEMO

Needs Legal Review: Yes  
Meeting Date: August 7, 2019  
Agenda Item: Resolution 2019-08-490, Surplus  
Presented By: Jan Brending, Clerk Treasurer

### **Action Required**

Adoption of Resolution 2019-08-490, Declaring Surplus Property

### **Proposed Motion**

Motion to adopt Resolution 2019-08-490 Declaring Surplus Property.

### **Explanation of Issue**

See attached Resolution. Funds from any sales will be distributed as follows:

Funds from the Public works vehicles will be split between Street, Water and Wastewater. The remaining items will be deposited into the Current Expense Fund.

Staff will be working to determine what equipment at the pool can be surplus and will update this memo and resolution by the meeting on August 7<sup>th</sup>.

### **Budget**

Funds will be distributed as noted above.

### **Recommendation of Staff/Committee**

Staff recommends the city council adopt Resolution 2019-08-490, Declaring Surplus Property.

**CITY OF WHITE SALMON, WASHINGTON  
RESOLUTION NO. 2019-08-490**

**A RESOLUTION OF THE CITY OF WHITE SALMON, WASHINGTON REGARDING  
DECLARING SURPLUS PROPERTY IN THE CITY OF WHITE SALMON,  
WASHINGTON**

**WHEREAS**, the City of White Salmon is the owner of certain property described below;  
and

**WHEREAS**, it would be in the best interest of the City of White Salmon if said property  
could be sold; and

**WHEREAS**, the City of White Salmon desires to sell those items designated to be  
surplused through a bidding process or any other commercially reasonable method; and

**WHEREAS**, the City of White Salmon desires to designate any items not sold in surplus  
to have no value and to be donated to an appropriate recipient or otherwise to Washington  
Gorge Action Programs.

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF WHITE  
SALMON, WASHINGTON, HEREBY RESOLVES:**

Section 1. The following items are to be surplused:

| <b>Item Description</b>   | <b>Quantity</b> | <b>Total Value</b> | <b>Dept.</b> |
|---|-----------------|--------------------|--------------|
| 2000 F350 4x4 VIN #1FTWX33S3EA71938   | 1               | \$4,000.00         | PWS          |
| 1985 IHC 4x4 Plow Truck VIN #1HTLFTVR9FHA22969                              | 1               | \$4,000.00         | PWS          |
| Fabric Sled-Base Armless Stackable Chairs (Blue Fabric)                     | 47              | \$235.00           | Council      |
| Executive Chair, Black, Faux Leather Mid-Back                               | 11              | 330.00             | Council      |
| Executive Chair, Black with Chrome, High Back                               | 1               | \$20.00            | Council      |
| Guest Chair, Wood and Blue Upholstery                                       | 1               | \$10.00            | Council      |
| Black Stacking Chairs with Chrome Legs                                      | 10              | \$50.00            | Council      |
| Fire Hose, 5-inch, 100 feet, 5-inch Stortz Fillings (Does not pass test)    | 1               | \$0.00             | Fire         |
| Pool Equipment (resolution to be updated by August 7 <sup>th</sup> meeting) |                 |                    | Park/Pool    |

Section 2. The City of White Salmon authorizes those useable items to be surplused  
and sold through a bidding process or any other commercially reasonable method.

Section 3. The City of White Salmon authorizes the City Clerk-Treasurer to donate  
all surplused equipment and materials not sold to an appropriate recipient or otherwise to  
Washington Gorge Action Programs.

**ADOPTED** by the City Council of the City of White Salmon, Washington and approved by its Mayor at regularly scheduled open public meeting thereof this 7<sup>th</sup> day of August, 2019

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David Poucher, Mayor

ATTEST:

APPROVED AS TO FORM:

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Jan Brending, Clerk/Treasurer

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Kenneth B. Woodrich, City Attorney



**Item Attachment Documents:**

8. Authorization to Hire Bond Counsel - USDA Loan
  - a. Presentation and Discussion
  - b. Action



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## AGENDA MEMO

Needs Legal Review: Yes  
Meeting Date: August 7, 2019  
Agenda Item: Authorization to Hire Bond Counsel  
Presented By: Jan Brending, Clerk Treasurer

### Action Required

Authorization to hire K&L Gates as bond counsel to assist the city in meeting the requirements of the city's USDA Rural Development loan.

### Proposed Motion

Motion to hire K&L Gates as bond counsel to meet the requirements of the city's USDA Rural Development loan for the amount of \$12,000.

### Explanation of Issue

The city has been granted a \$3,193,000 loan for its Jewett Water Main Improvement project. The loan will be secured by a revenue bond. Bond counsel will advise the city regarding any legal requirements, represent the city where necessary related to the bond and interim financing, prepare notices and other documents necessary for issuance of the bond and documents related to interim financing.

The city solicited proposals from three different legal firms providing bond counsel services and received the following quotes:

|                    |          |
|--------------------|----------|
| K&L Gates LLP      | \$12,000 |
| Foster Pepper PLLC | \$25,000 |
| Pacifica Law Group | \$15,000 |

The city has worked with by Foster Pepper and K&L Gates in the past. K&L Gates represented the city with its last USDA Rural Development loan.

### Budget

The costs for bond counsel are included in the loan budget.

### Recommendation of Staff/Committee

Staff recommends the city council authorize hiring K&L Gates as bond counsel to assist in meeting the requirements of the city's USDA Rural Development loan for the amount of \$12,000.

**Item Attachment Documents:**

9. Authorization for Interim Bank Financing - USDA Loan
  - a. Presentation and Discussion
  - b. Action



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## AGENDA MEMO

Needs Legal Review: Yes  
Meeting Date: August 7, 2019  
Agenda Item: Authorization for Interim Bank Financing  
Presented By: Jan Brending, Clerk Treasurer

### Action Required

Authorization for interim bank financing for the city's USDA Rural Development loan.

### Proposed Motion

Motion to authorize using \_\_\_\_\_ for interim bank financing for the city's USDA Rural Development loan.

### Explanation of Issue

The city has been granted a \$3,193,000 loan for its Jewett Water Main Improvement project. USDA Rural Development requires that "interim bank financing" be used for loans over a \$500,000. The city will be required to use interim bank financing.

The city solicited quotes from eight banks and received four quotes:

#### North Cascades Bank

- One Time Commitment Fee \$3,193
- Fixed Rate (currently) 2.94% (not to exceed 4.94% nor less than 2.94%)

#### Cashmere Valley Bank

- Fee \$1,000
- Variable Rate (currently) 3.10%

#### Washington Federal Bank

- Origination Fee \$2,500
- Bank Counsel Fee \$5,000 0
- Unused Commitment Fee \$2,500 (assessed annually not including 2019)
- Fixed Rate 2.57%
- Variable Rate 2.57% (reset annually on January 1)

#### Columbia Bank

- Loan Fee \$2500
- Legal Review Fee \$3000
- Fixed Rate 2.50% to \$2.95%

North Cascades Bank and Cashmere Valley Bank have been recommended as they do a lot of USDA interim bank financing. The City of Bingen is using North Cascades for their USDA loan. I am in the process of clarifying information from Columbia Bank. As they are local and the city's main bank, I would like to use them if possible. I also asked Scott Clements who is on our Personnel and Finance Committee to review the proposals. He is the one who suggested I clarify several things with Columbia Bank before making a recommendation.

### Budget

The costs for interim bank financing are included in the loan budget.

### Recommendation of Staff/Committee

Staff will make a recommendation at the meeting on August 7.

**Item Attachment Documents:**

10. Authorization to Set Vacation Hours for Lateral Police Officer
  - a. Presentation and Discussion
  - b. Action



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## AGENDA MEMO

Needs Legal Review: Yes  
Meeting Date: August 7, 2019  
Agenda Item: Authorization to Set Vacation Hours for Lateral Police Officer  
Presented By: Mike Hepner, Police Chief and Jan Brending, Clerk Treasurer

### **Action Required**

Authorization to set initial accrual of vacation hours at 14 hours per month for incoming lateral police officer hire.

### **Proposed Motion**

Motion to authorize setting initial accrual of vacation hours at 14 hours per month for incoming lateral police officer hire.

### **Explanation of Issue**

The Bingen-White Salmon Police Department has had two police officers resign within the last 3 ½ months. The city hired an entry level officer at the beginning of the year to fill a 5<sup>th</sup> position authorized in the 2019 budget. That officer has completed the law enforcement academy and is currently in field training. When the first police officer resigned at the beginning of May, the city hired an entry level police officer to fill that position and is scheduled to attend the law enforcement academy this month.

A lateral police officer candidate is in the process of being considered for the position with an oral board interview scheduled for Monday, August 5<sup>th</sup>. Lateral police officers are usually brought in at near the top of the range for the police officer position to compensate for the salary they are currently receiving. In addition, police officers also request additional vacation leave as they are receiving more than they would receive based on the union contract. In order to bring a lateral officer in a higher level of accrual for vacation, the council needs to authorize that action. The city's union contract for police officers has employees start at 8 hours per month. The candidate currently receives 5 weeks of vacation per year. We are requesting that the candidate be brought in at 14 hours per month or 4.2 weeks of vacation per year. The employee will need to meet the union contract requirements before vacation accruals are increased, i.e. the employee will need to be with the department for just slightly over 9 years before the vacation accrual is increased to 16 hours per month.

### **Recommendation of Staff/Committee**

Staff recommends authorizing setting the initial accrual rate for vacation hours at 14 hours per month for incoming lateral police officer hire.

**Item Attachment Documents:**

11. Approval of Meeting Minutes - July 17, 2019



**CITY OF WHITE SALMON**  
**City Council Regular Meeting – Wednesday, July 17, 2019**  
**DRAFT**

**Council and Administrative Personnel Present**

**Council Members:**

Jason Hartmann  
Donna Heimke  
Marla Keethler (by phone)  
Ashley Post  
Amy Martin

**Staff Present:**

Pat Munyan, City Administrator  
Jan Brending, Clerk Treasurer  
Ken Woodrich, City Attorney  
Bill Hunsaker, Fire Chief/Building Official

**1. Call to Order**

Mayor Pro Tempe Donna Heimke called the meeting to order at 6 p.m. There were approximately 40 people present.

**2. Roll Call**

All council members were present. Marla Keethler attended by phone.

**3. Comments – Public and Council**

**Heather Trim, Zero Waste Washington** said she is thrilled that community members are taking the lead on proposing a plastic bag ban in White Salmon.

**Lisa Evans, Northwestern Park** said she is alarmed that the city council took a pass on declaring Pride Month. She said that she appreciates Ashley Post’s comments and supports the idea of making city processes accessible to all citizens. Evans said she supports diversity in White Salmon.

**Archer Mayo, White Salmon** said he is a business owner of White Salmon and wants to warn the city council of a loop hole related to short-term rentals being allowed in commercial zones. He said he is concerned with big money coming into White Salmon and said the council needs to consider changes the zoning code.

**Jeri Jablonski, White Salmon** said she agrees with Archer Mayor. She said the city council needs to take a look at how short-term rentals are allowed. Jablonski said she supports the proposed short-term rental ordinance. Jablonski said she thinks it is unwise to allow the commercial area to be filled with short-term rentals. She said she is proud of the businesses that are displaying the rainbow flag. Jablonski said she also supports a plastic bag ban.

**David Dierck, Inn of the White Salmon** said he owns a cloth bag that says “Friends don’t let friends use plastic bags.”



**4. Changes to the Agenda**

There were no changes to the agenda.

**5. Presentations**

Ann Stringer, Community Upcycle, presented a proposed ordinance banning single-use plastic bags in the City of White Salmon. Tida Rau, a graduate of Columbia High School, read a statement in support of a plastic bag ban ordinance.

Council members thanked Stringer and Rau for their presentation. Jan Brending noted that the Community Development Committee will be addressing a plastic bag ban ordinance in the fall.

**6. City Council Response to Public Outpouring Regarding Pride Month**

Jason Hartmann said he was absent from the meeting where the original proclamation declaring June as Pride Month was discussed. He said that he had asked this item to be placed on the council's agenda because he feels it is important to discuss the council's response. He said that if he had been in attendance at the June meeting he would have supported the proclamation and that he was embarrassed by the decision. Hartmann said he wants the city and members of the community to know that the LGBTQ+ community has his support.

Ken Woodrich said the city council can adopt a proclamation or a resolution if it so chooses. He noted that the LGBTQ+ community is protected class by law.

Jason Hartmann said he wants the LGBTQ+ community to know that they have been heard.

Amy Martin said she thinks it is important for the city council to reflect on the lessons learned and the amount of time that has been spent on addressing this issue. She said she would like to see the city council adopt a diversity/inclusivity resolution and adopt a proclamation recognizing June, July and August as Pride months.

Ashley Post asked why three months.

Amy Martin said it means a lot to the LGBTQ+ community and that there is a sense that once June 30 has passed all the rainbows are gone. She said she feels it sends a message that the city was wrong and she feels it supports the city's mission statement.

Jan Brending provided to the council members copies of a resolution that was drafted in 2017 regarding diversity and inclusivity that was not adopted.

Marla Keethler provided several edits to the 2017 resolution:

Adding the following whereas clause between the 3<sup>rd</sup> and 4<sup>th</sup> current clauses: **"Whereas, the City of White Salmon has long demonstrated through our mission statement and core values our commitment to human rights and will continue to do so;"**

Add the following to the current 3<sup>rd</sup> whereas clause to read as follows: “Whereas, the City of White Salmon commits to treating everyone with respect and without judgement or bias regardless of race, skin, color, national or ethnic origin, gender, sexual orientation, mental or physical disability, religious or political opinion or activity, immigration status, or homed or homeless status;”

Add “tolerance” to the following paragraph: “The City of White Salmon stands with all members of our community. The City of White Salmon rejects bigotry, hate and fear. The City of White Salmon promotes tolerance and respect for all persons.”

Ashley Post said the proposed resolution with the changes should be the umbrella the city operates under. She said that she stands by the things she stated at the previous council meeting. Post said she remains concerned about the limits of staff and the council and the things that both need to do. She said that it is important to be accepting of different opinions and the fact that just because there is a difference in opinion does not necessarily mean that someone is being hateful. Post said she is supportive of the resolution but is not supportive of a proclamation declaring a Pride month or Pride seasons.

Amy Martin said that the council is talking about pieces of paper that mean a lot to the community. She said there has been no backlash. Martin said she understands that declaring a Pride month could be a slippery slope in that others will come forward asking for their “month” but feels ultimately it is the council’s decision on each request. Martin said declaring a Pride month allows organizations to see the desire of the community that they are welcomed into the community.

Jason Hartmann said a vote should be taken separately on each item – the resolution and the proclamation. He said he likes the idea of declaring June as Pride month. Hartmann said ultimately it up to other organizations as to how celebrate that month and whether they want to extend that celebration into other months. He said he is supportive of both the resolution and a proclamation declaring June as Pride month.

**Moved by Jason Hartmann. Seconded by Amy Martin**

***Motion to adopt the draft resolution from 2017 with the amendments identified by Marla Keethler making a declaration of diversity and inclusiveness. CARRIED 5-0.***

The council discussed declaring June as Pride month.

Donna Heimke asked why LGBTQ+ organizations don’t participate in the parades that are already happening in White Salmon.

Amy Martin said they are hesitant because of not feeling welcome.

Jason Hartmann said that he feels that if the city and city council recognizes the LGBTQ+ community then it would increase the possibility of their participation in White Salmon events.

Marla Keethler said there was a lot of public response to the June 5<sup>th</sup> city council meeting and decision. She said the city council's work is constant, and the council should be proactive not reactive. Keethler said she feels there is a need for connecting and working within the community and increasing partnerships. She said council members' work is not just making votes on every other Wednesday.

**Moved by Amy Martin. Seconded by Jason Hartmann.**

***Motion to adopt Proclamation declaring June of each year as Pride month. CARRIED. 3-2 with the following vote: Hartmann – Aye, Heimke – Nay, Keethler – Aye, Martin – Aye, Post – Nay.***

#### **7. Short-Term Rental Permits – Draft Ordinance**

Jan Brending said the Community Development Committee is proposing an ordinance that permits short-term rentals. She said it is not the intent of the ordinance to address zoning for short-term rentals, but that would likely be addressed through the city's comprehensive plan update process. Brending said the goal of the permitting process is for the city to understand who owns short-term rentals, where they are located, and to educate owners of short-term rentals about the business licensing and taxing requirements. She said the taxes associated with short-term rentals are not new and are required by the state. Brending said the Committee has brought the ordinance forward to the council and the public for input and discussion and a request to place the ordinance on a future council meeting agenda for a formal public hearing and possible adoption. She said the Committee wanted to give the public an opportunity for informal comment prior to moving the ordinance to a formal hearing.

#### **Public Comment**

**Tao Berman, White Salmon** said that he looks at short-term rentals as an opportunity. He said hotels fill up in the summer months. Berman said that he loves tourism coming to White Salmon in the summer and that it makes him happy. He asked why the city thinks it is necessary to inspect short-term rentals. Berman said there is no difference between a short-term rental or a long-term rental. He said he is also concerned about the fee related to permitting short-term rentals. Berman said it seems like a lot. He said that in regards to zoning he does not see short-term rentals at the street level as a problem. Berman said that limiting commercial space to just retail or office may mean there are vacant lots in the commercial areas as there has been for years. He said that anyone who wants to invest in short-term rentals is better than having a vacant lot.

**Archer Mayo, White Salmon** said he is a business owner in White Salmon. He said that he thinks the ordinance is too simple and suggested considering three types of short-term rentals 1) with a homeowner living onsite, 2) with a homeowner that lives away from the site, and 3) those that are located within commercial districts. Mayo also suggested that the fee for a short-term rental with a homeowner living onsite should be different from the rest. He said the city should use the fee as a control lever.

**Morris Miller, White Salmon** said he agrees with Tao Berman. He said he thinks the draft ordinance will hurt the city and wonders how the city will be able to enforce the ordinance without hiring additional staff.

**Tao Berman, White Salmon** said he is not suggesting that there should not be an ordinance. He said it needs to be kept simple and that if it is too complicated people won't do short-term rentals.

**David Dierck, Inn of White Salmon** thanked the city staff and Community Development Committee for their work on the proposed ordinance. Dierck said he sees two different types of short-term rental owners – those that live onsite and that those where the short-term rental is purely an investment opportunity and the owners do not live onsite. He asked the council to step up and protect the housing inventory. Dierck said he supports short-term rentals that are owner operated and owner occupied. He said that he feels non-owner occupied short-term rentals are an issue. Dierck asked the council to consider the economic impacts of short-term rentals.

**Lisa Evans, Northwestern Park** said she has heard great comments. She said short-term rentals have the potential to be incompatible with other uses. Evans said however, that she has not seen a lot of complaints about short-term rentals in our area. She said she is concerned about the requirement to publish contact information due to privacy issues. Evans said she knows of short-term rental owners who have provided assistance to those who are put out of their homes due to fire and other reasons.

**Susan Svenson, White Salmon** said that short-term rentals provide resources and jobs to people in the community. She said it would be great if hotels and short-term rental owners worked together to send people to each other when they are booked. Svenson said she supports property owners having the flexibility to do short-term or long-term rentals.

**David Roth, White Salmon** said he does not own a short-term rental. He said he thinks short-term and long-term rentals should be treated the same and the taxes should be the same.

**David Dierck, Inn of White Salmon** asked the council if they want short-term rentals or affordable housing.

**Jeri Jablonski, White Salmon** said that she feels the issue of short-term rentals and zoning is deeply connected. She said short-term rentals bring people to White Salmon and it seems reasonable that White Salmon wants to make a profit from short-term rentals. Jablonski said the council needs to keep in mind the people that live in White Salmon and suggested the council not allow massive building of short-term rentals.

**Ruth Olin, White Salmon** said it is proven that with a property owner onsite short-term rentals are better taken care off. She said the council should require that the property owner live in town but preferably on the site of the short-term rental.

**Denise Dierck, Inn of White Salmon** said that she feels the generality of the City of Stevenson ordinance may not be the best and that it does not taken into consideration the central Gorge area. She said there is a need for short-term rentals but there also needs to be a balance. Dierck suggested looking at Bend, Oregon’s ordinance. She suggested the city council needs to be more aggressive regarding short-term rentals.

**Jacob Anderson, Klickitat County Planning Commission** said he lives outside of White Salmon but is interested in what the city is doing because he serves on the Klickitat County Planning Commission. He said he thinks the Community Development Committee has done a great job in looking at another small city’s ordinance. Anderson said the ordinance should be kept simple. He said that he feels when long-term rentals are converted to short-term rentals that efforts are made to clean up the building and make it look better. Anderson said setting a cap on the number of short-term rentals might make sense.

The council thanked the public for their comments.

Jan Brending said that based on the number of comments made that the Community Development Committee needs to review and discuss any proposed changes to the ordinance. She recommended bring back the ordinance to the city council for a formal public hearing at its September 4 council meeting.

There was a consensus of the council to bring the ordinance back for a public hearing at the September 4 council meeting.

Ken Woodrich noted that the City of Stevenson’s ordinance and the draft White Salmon ordinance require a local manager (someone who lives locally) be available for short-term rentals.

Jason Hartmann said he likes the idea of not having the same fee for different types of short-term rentals. He said that renting a room out versus an entire house might allow for different fees.

Jan Brending noted again the at the proposed ordinance does not address zoning nor does it create any new taxes on short-term rentals. She said the taxes addressed in the agenda memorandum are current state taxes required on short-term rentals.

**8. Authorization to Use Hearing Examiner, Appeal of Short Subdivision WS-SLP-2018.005, Real Estates LLC**

Pat Munyan said staff is requesting the city council authorize the use of a hearing examiner in the appeal of Short Subdivision WS-SLP-2018.005, Real Estates LLC. He said the attorney representing the appellant supports the use of a hearing examiner.

**Moved by Amy Martin. Seconded by Ashley Post.**

***Motion to authorize the use of hearing examiner in the appeal of Short Subdivision WS-SLP-2018.005, Real Estates LLC. CARRIED 5-0.***

**9. Acceptance of Bid, Skagit Street Improvements**

Jan Brending said the city received three bids for the Skagit Street Improvements project:

|                         |             |
|-------------------------|-------------|
| Crestline Construction  | \$69,875.00 |
| IV Riley Materials Inc. | \$41,893.72 |
| Artistic Excavation LLC | \$30,505.81 |

Brending said staff recommends the city accept the bid from Artistic Excavation LLC in the amount of \$30,505.81, including taxes. She said Artistic Excavation meets the requirements for a qualified bidder.

**Moved by Amy Martin. Seconded by Jason Hartmann.**

***Motion to accept the bid and award contract for the Skagit Street Improvements project to Artistic Excavation LLC in the amount of \$30,505.81 including sales taxes. CARRIED 5-0.***

**10. Consent Agenda**

- a. Approval of Minutes – June 29, 2019
- b. Approval of Minutes – July 3, 2019
- c. Budget Report – May 2019
- d. Approval of Vouchers, including voucher for Mayor Poucher for mileage reimbursement.

Vouchers audited and certified as required by RCW 42.24.080 and expense reimbursement claims as required by RCW 42.24.090 as of this 17<sup>th</sup> day of July, 2019.

| Type                 | Date      | From  | To                        | Amount            |
|----------------------|-----------|-------|---------------------------|-------------------|
| <b>Claims</b>        | 7/17/2019 | 35169 | 35209                     | 81,125.53         |
|                      |           | EFT   | EFT                       | 9,254.35          |
|                      |           |       | <b>Claims Total</b>       | <b>90,379.88</b>  |
| <b>Payroll</b>       | 7/19/2019 | EFT   | EFT                       | 63,854.83         |
|                      |           |       | <b>Payroll Total</b>      | <b>63,854.83</b>  |
| <b>Manual Claims</b> | 7/3/2019  | EFT   | EFT                       | 1,166.02          |
|                      | 7/5/2019  | EFT   | EFT                       | 496.33            |
|                      | 7/16/2019 | 35168 | 35618                     | 202.00            |
|                      |           |       | <b>Manual Total</b>       | <b>1,864.35</b>   |
|                      |           |       | <b>Total All Vouchers</b> | <b>156,099.06</b> |

**Moved by Jason Hartmann. Seconded by Ashley Post.  
Motion to approve consent agenda. CARRIED 5-0.**

**11. Department Head and Committee Reports**

**Jan Brending, Clerk Treasurer** provided an overview of the current Comprehensive Plan Update process. She said the city's webpage for the process is now live including the survey link.

**Bill Hunsaker, Fire Chief** said there were no fireworks related fires in the area this year.

**Pat Munyan, City Administrator** said the city will be receiving \$20,000 from the Yakama Nation for the feasibility study for developing a slow-sand filter treatment plant on the White Salmon River. He said the city has also received a letter of support from the Yakama Nation.

**Ken Woodrich, City Attorney** noted a recent public records case where a city was fined related to text messages and the inability to produce the public records requested. He said the city needs to use email or the phone for city business communication purposes. Woodrich said text messages are okay for calendar scheduling or for saying "call me."

**12. Adjournment**

The meeting adjourned at 8:29 p.m.

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David Poucher, Mayor

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Jan Brending, Clerk-Treasurer

**Item Attachment Documents:**

12. Approval of Meeting Minutes - July 29, 2019





**CITY OF WHITE SALMON**  
**Special Joint Meeting City Council and Planning Commission**  
**Monday, July 29, 2019**

**Council and Administrative Personnel Present**

**Council Members:**

Marla Keethler  
Ashley Post  
Donna Heimke

**Staff Present:**

Dave Poucher, Mayor  
Ken Woodrich, City Attorney  
Erika Castro-Guzman, Associate Planner

**Planning Commission Members:**

Anne Medenbach  
Michael Morneault  
Ross Henry

**1. Call to Order**

Mayor David Poucher called the meeting to order at 3 p.m. There were approximately 13 people present.

**2. Diane Linn, Proud Ground** made a presentation regarding community land trusts.

**3. Adjournment**

The meeting adjourned at 4:35 p.m.

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David Poucher, Mayor

Jan Brending, Clerk-Treasurer

**Item Attachment Documents:**

13. 2019 June Budget Report

**City of White Salmon**  
**June 2019**  
**Budget Report**

City of White Salmon  
 Budget Summary Report  
 As of June 30, 2019

|                                 | Budget Revenue | Year-To-Date Revenue | Remaining    | Budget Expenditures | Year-To-Date Expenditures | Remaining    |
|---------------------------------|----------------|----------------------|--------------|---------------------|---------------------------|--------------|
| 001 Current Expense             |                |                      |              |                     |                           |              |
| Finance                         |                |                      |              | 427,862.00          | 285,455.15                | 142,406.85   |
| Central Services (HR)           |                |                      |              | 74,944.00           | 25,576.46                 | 49,367.54    |
| General Government              |                |                      |              | 120,710.00          | 40,147.68                 | 80,562.32    |
| Community Development           |                |                      |              | 6,000.00            | 6,335.70                  | -335.70      |
| Building                        |                |                      |              | 128,937.00          | 57,127.46                 | 71,809.54    |
| Planning                        |                |                      |              | 230,099.00          | 76,523.52                 | 153,575.48   |
| Park                            |                |                      |              | 112,275.00          | 52,793.21                 | 59,481.79    |
| Police                          |                |                      |              | 942,251.00          | 458,844.57                | 483,406.43   |
| Fire                            |                |                      |              | 163,675.00          | 44,774.32                 | 118,900.68   |
| 001 Current Expense             | 2,567,552.00   | 1,429,219.62         | 1,138,332.38 | 2,206,753.00        | 1,047,578.07              | 1,159,174.93 |
| 101 Street Fund                 | 860,190.00     | 462,489.67           | 397,700.33   | 778,233.00          | 398,263.33                | 379,969.67   |
| 107 Pool Fund                   | 67,464.00      | 27,907.56            | 39,556.44    | 100,356.00          | 10,716.77                 | 89,639.23    |
| 108 Municipal Capital Imp. Fund | 391,369.00     | 375,078.40           | 16,290.60    | 333,370.00          | 18,876.25                 | 314,493.75   |
| 110 Fire Reserve Fund           | 181,969.00     | 180,695.28           | 1,273.72     | 0.00                | 0.00                      | 0.00         |
| 112 General Fund Reserve        | 20,966.00      | 1,563.07             | 19,402.93    | 333,370.00          | 333,370.00                | 0.00         |
| 121 Police Vehicle Reserve Fund | 0.00           | 628.03               | -628.03      | 58,089.00           | 6,676.69                  | 51,412.31    |
| 200 Unlimited Go Bond Fund      | 0.00           | 84.58                | -84.58       | 0.00                | 0.00                      | 0.00         |
| 307 New Pool Construction Fund  | 0.00           | 0.00                 | 0.00         | 0.00                | 0.00                      | 0.00         |
| 401 Water Fund                  | 1,763,098.00   | 876,586.27           | 886,511.73   | 2,023,233.00        | 1,064,030.75              | 959,202.25   |
| 402 Sewer Water Collection Fund | 1,266,684.00   | 497,868.32           | 768,815.68   | 1,466,618.00        | 629,870.62                | 836,747.38   |
| 408 Water Reserve Fund          | 250,882.00     | 250,608.43           | 273.57       | 250,000.00          | 0.00                      | 250,000.00   |

City of White Salmon  
 Budget Summary Report  
 As of June 30, 2019

|  | Budget Revenue      | Year-To-Date Revenue | Remaining           | Budget Expenditures | Year-To-Date Expenditures | Remaining                  |
|--|---------------------|----------------------|---------------------|---------------------|---------------------------|----------------------------|
| 409 Wastewater Reserve Fund              | 437,669.00          | 219,929.34           | 217,739.66          | 0.00                | 0.00                      | 0.00%                      |
| 412 Water Rights Acquisition Fund        | 147,031.00          | 78,491.51            | 68,539.49           | 123,971.00          | 61,992.12                 | 61,978.88 50.01%           |
| 413 Water Bond Redemption Fund           | 42,654.00           | 21,327.00            | 21,327.00           | 42,654.00           | 13,230.00                 | 29,424.00 31.02%           |
| 414 Wastewater Bond Redemption Fund      | 13,089.00           | 6,544.50             | 6,544.50            | 13,089.00           | 6,615.00                  | 6,474.00 50.54%            |
| 415 Water Bond Reserve Fund              | 2,329.00            | 1,232.70             | 1,096.30            | 0.00                | 0.00                      | 0.00%                      |
| 416 Wastewater Bond Reserve Fund         | 851.00              | 540.15               | 310.85              | 0.00                | 0.00                      | 0.00%                      |
| 417 Treatment Plant Reserve Fund         | 19,738.00           | 20,241.12            | -503.12             | 0.00                | 0.00                      | 0.00%                      |
| 418 Water Short Lived Asset Reserve Fund | 100,000.00          | 49,999.98            | 50,000.02           | 100,000.00          | 100,000.00                | 0.00 100.00%               |
| 601 Remittances                          | 14,679.00           | 5,968.25             | 8,710.75            | 14,718.00           | 4,563.89                  | 10,154.11 31.01%           |
| <b>Total</b>                             | <b>8,148,214.00</b> | <b>4,507,003.78</b>  | <b>3,641,210.22</b> | <b>7,844,454.00</b> | <b>3,695,783.49</b>       | <b>4,148,670.51 47.11%</b> |

# TREASURERS REPORT

## Fund Totals

City Of White Salmon  
MCAG #: 0481

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| Fund                                     | Previous Balance    | Revenue           | Expenditures      | Ending Balance      | Claims Clearing | Payroll Clearing | Outstanding Deposits | Adjusted Ending Balance |
|--|---------------------|-------------------|-------------------|---------------------|-----------------|------------------|----------------------|-------------------------|
| 001 Current Expense                      | 700,974.64          | 183,418.72        | 142,042.64        | 742,350.72          | 675.49          | 334.36           | -579.75              | 742,780.82              |
| 101 Street Fund                          | 180,215.30          | 27,694.53         | 25,684.48         | 182,225.35          | 1,015.11        | 0.00             | 0.00                 | 183,240.46              |
| 107 Pool Fund                            | 57,635.77           | 66.15             | 7,619.74          | 50,082.18           | 165.81          | 100.71           | 0.00                 | 50,348.70               |
| 108 Municipal Capital Imp Fund           | 506,649.88          | 8,094.09          | 18,876.25         | 495,867.72          | 1,381.97        | 0.00             | 0.00                 | 497,249.69              |
| 110 Fire Reserve Fund                    | 24,304.63           | 180,242.32        |                   | 204,546.95          | 0.00            | 0.00             | 0.00                 | 204,546.95              |
| 112 General Fund Reserve                 | 293,888.11          | 136.82            | 294,024.93        | 294,024.93          | 0.00            | 0.00             | 0.00                 | 294,024.93              |
| 121 Police Vehicle Reserve Fund          | 164,239.72          | 206.84            | 164,446.56        | 164,446.56          | 0.00            | 0.00             | 0.00                 | 164,446.56              |
| 200 Unlimited Go Bond Fund               | 18,039.70           | 0.00              | 18,039.70         | 18,039.70           | 0.00            | 0.00             | 0.00                 | 18,039.70               |
| 307 New Pool Construction Fund           | 2,563.96            | 0.00              | 2,563.96          | 2,563.96            | 0.00            | 0.00             | 0.00                 | 2,563.96                |
| 401 Water Fund                           | 608,360.74          | 154,786.88        | 158,331.82        | 604,815.80          | 1,516.28        | 0.00             | -2,200.90            | 604,131.18              |
| 402 Wastewater Collection Fund           | 479,956.52          | 83,265.77         | 135,333.41        | 427,888.88          | 1,457.23        | 0.00             | -2,090.34            | 427,255.77              |
| 408 Water Reserve Fund                   | 400,497.22          | 70.47             |                   | 400,567.69          | 0.00            | 0.00             | 0.00                 | 400,567.69              |
| 409 Wastewater Reserve Fund              | 563,565.26          | 36,652.54         |                   | 600,217.80          | 0.00            | 0.00             | 0.00                 | 600,217.80              |
| 412 Water Rights Acquisition Fund        | 290,785.23          | 13,155.88         | 61,992.12         | 241,948.99          | -1.41           | 0.00             | -224.85              | 241,722.73              |
| 413 Water Bond Redemption Fund           | 20,165.98           | 3,554.50          |                   | 23,720.48           | 0.00            | 0.00             | 0.00                 | 23,720.48               |
| 414 Wastewater Bond Redemption Fund      | 10,278.25           | 1,090.75          |                   | 11,369.00           | 0.00            | 0.00             | 0.00                 | 11,369.00               |
| 415 Water Bond Reserve Fund              | 51,313.47           | 180.07            |                   | 51,493.54           | 0.00            | 0.00             | 0.00                 | 51,493.54               |
| 416 Wastewater Bond Reserve Fund         | 72,895.35           | 47.28             |                   | 72,942.63           | 0.00            | 0.00             | 0.00                 | 72,942.63               |
| 417 Treatment Plant Reserve Fund         | 530,415.26          | 2,016.40          |                   | 532,431.66          | 0.00            | 0.00             | 0.00                 | 532,431.66              |
| 418 Water Short Lived Asset Reserve Fund | 124,778.85          | 8,333.33          | 100,000.00        | 33,112.18           | 0.00            | 0.00             | 0.00                 | 33,112.18               |
| 601 Remittances                          | 1,165.34            | 1,382.16          | 1,104.61          | 1,442.89            | 0.00            | 0.00             | 0.00                 | 1,442.89                |
| <b>Totals</b>                            | <b>5,102,689.18</b> | <b>704,395.50</b> | <b>650,985.07</b> | <b>5,156,099.61</b> | <b>6,210.48</b> | <b>435.07</b>    | <b>-5,095.84</b>     | <b>5,157,649.32</b>     |

# TREASURERS REPORT

## Account Totals

City Of White Salmon  
MCAG #: 0481

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| Cash Accounts             | Beg Balance         | Deposits          | Withdrawals       | Ending              | Outstanding Rec  | Outstanding Exp | Adj Balance         |
|---------------------------|---------------------|-------------------|-------------------|---------------------|------------------|-----------------|---------------------|
| 1 Checking Account        | 2,765,844.11        | 657,504.73        | 606,843.52        | 2,816,505.32        | -5,095.84        | 6,645.55        | 2,818,055.03        |
| 3 Petty Cash              | 25.00               | 0.00              | 0.00              | 25.00               | 0.00             | 0.00            | 25.00               |
| 4 Cash Drawer 1           | 150.00              | 0.00              | 0.00              | 150.00              | 0.00             | 0.00            | 150.00              |
| 5 Cash Drawer 2           | 150.00              | 0.00              | 0.00              | 150.00              | 0.00             | 0.00            | 150.00              |
| 6 Cash Drawer 3           | 150.00              | 0.00              | 0.00              | 150.00              | 0.00             | 0.00            | 150.00              |
| <b>Total Cash:</b>        | <b>2,766,319.11</b> | <b>657,504.73</b> | <b>606,843.52</b> | <b>2,816,980.32</b> | <b>-5,095.84</b> | <b>6,645.55</b> | <b>2,818,530.03</b> |
| Investment Accounts       | Beg Balance         | Deposits          | Withdrawals       | Ending              | Outstanding Rec  | Outstanding Exp | Adj Balance         |
| 2 State Pool              | 1,334,782.30        | 2,749.22          | 0.00              | 1,337,531.52        | 0.00             | 0.00            | 1,337,531.52        |
| 10 Time Value Investments | 1,001,587.77        | 0.00              | 0.00              | 1,001,587.77        | 0.00             | 0.00            | 1,001,587.77        |
| <b>Total Investments:</b> | <b>2,336,370.07</b> | <b>2,749.22</b>   | <b>0.00</b>       | <b>2,339,119.29</b> | <b>0.00</b>      | <b>0.00</b>     | <b>2,339,119.29</b> |
|                           | <b>5,102,689.18</b> | <b>660,253.95</b> | <b>606,843.52</b> | <b>5,156,099.61</b> | <b>-5,095.84</b> | <b>6,645.55</b> | <b>5,157,649.32</b> |

**TREASURERS REPORT**  
**Fund Investments By Account**

City Of White Salmon  
 MCAG #: 0481

06/01/2019 To: 06/30/2019

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| Fund Totals:                          | Previous Balance    | Purchases   | Interest        | Total Investments | Liquidated | Ending Balance      |
|---------------------------------------|---------------------|-------------|-----------------|-------------------|------------|---------------------|
| 001 000 Current Expense               | 203,301.99          |             | 418.74          | 418.74            |            | 203,720.73          |
| 108 000 Municipal Capital Imp Fund    | 48,721.69           |             | 100.35          | 100.35            |            | 48,822.04           |
| 110 000 Fire Reserve Fund             | 7,123.72            |             | 14.67           | 14.67             |            | 7,138.39            |
| 112 000 General Govt Reserve Fund     | 66,425.99           |             | 136.82          | 136.82            |            | 66,562.81           |
| 121 000 Police Vehicle Reserve Fund   | 100,421.19          |             | 206.84          | 206.84            |            | 100,628.03          |
| 401 000 Water Fund                    | 155,584.39          |             | 320.45          | 320.45            |            | 155,904.84          |
| 402 000 Wastewater Collection Fund    | 144,286.95          |             | 297.18          | 297.18            |            | 144,584.13          |
| 408 000 Water Reserve Fund            | 34,216.53           |             | 70.47           | 70.47             |            | 34,287.00           |
| 409 000 Wastewater Reserve Fund       | 195,440.78          |             | 402.54          | 402.54            |            | 195,843.32          |
| 412 000 Water Rights Acquisition Fund | 91,959.56           |             | 189.41          | 189.41            |            | 92,148.97           |
| 415 000 Water Bond Reserve Fund       | 13,628.93           |             | 28.07           | 28.07             |            | 13,657.00           |
| 416 000 Wastewater Bond Reserve Fund  | 22,954.38           |             | 47.28           | 47.28             |            | 23,001.66           |
| 417 000 Treatment Plant Reserve Fund  | 250,716.20          |             | 516.40          | 516.40            |            | 251,232.60          |
| <b>2 - State Pool</b>                 | <b>1,334,782.30</b> | <b>0.00</b> | <b>2,749.22</b> | <b>2,749.22</b>   |            | <b>1,337,531.52</b> |
| 001 000 Current Expense               | 42,694.92           |             |                 |                   |            | 42,694.92           |
| 108 000 Municipal Capital Imp Fund    | 37,049.64           |             |                 |                   |            | 37,049.64           |
| 110 000 Fire Reserve Fund             | 14,210.22           |             |                 |                   |            | 14,210.22           |
| 112 000 General Govt Reserve Fund     | 132,504.84          |             |                 |                   |            | 132,504.84          |
| 401 000 Water Fund                    | 42,662.59           |             |                 |                   |            | 42,662.59           |
| 402 000 Wastewater Collection Fund    | 226,822.23          |             |                 |                   |            | 226,822.23          |
| 408 000 Water Reserve Fund            | 29,424.07           |             |                 |                   |            | 29,424.07           |
| 409 000 Wastewater Reserve Fund       | 103,760.45          |             |                 |                   |            | 103,760.45          |
| 412 000 Water Rights Acquisition Fund | 83,279.73           |             |                 |                   |            | 83,279.73           |
| 415 000 Water Bond Reserve Fund       | 27,186.62           |             |                 |                   |            | 27,186.62           |
| 416 000 Wastewater Bond Reserve Fund  | 45,788.78           |             |                 |                   |            | 45,788.78           |
| 417 000 Treatment Plant Reserve Fund  | 216,203.68          |             |                 |                   |            | 216,203.68          |
| <b>10 - Time Value Investments</b>    | <b>1,001,587.77</b> | <b>0.00</b> | <b>0.00</b>     |                   |            | <b>1,001,587.77</b> |



**TREASURERS REPORT**  
**Fund Investments By Account**

City Of White Salmon  
 MCAG #: 0481

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06/01/2019 To: 06/30/2019

| Fund Totals: | Previous Balance | Purchases | Interest | Total Investments | Liquidated | Ending Balance |
|--------------|------------------|-----------|----------|-------------------|------------|----------------|
|              | 2,336,370.07     | 0.00      | 2,749.22 | 2,749.22          |            | 2,339,119.29   |

**TREASURERS REPORT**  
**Fund Investment Totals**

City Of White Salmon  
 MCAG #: 0481

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06/01/2019 To: 06/30/2019

| Fund Totals:                             | Previous Balance    | Purchases | Interest        | Ttl Investments | Liquidated | Investment Bal      | Available Cash      |
|--|---------------------|-----------|-----------------|-----------------|------------|---------------------|---------------------|
| 001 Current Expense                      | 245,996.91          |           | 418.74          | 418.74          |            | 246,415.65          | 495,935.07          |
| 101 Street Fund                          |                     |           |                 |                 |            | 0.00                | 182,225.35          |
| 107 Pool Fund                            |                     |           |                 |                 |            | 0.00                | 50,082.18           |
| 108 Municipal Capital Imp Fund           | 85,771.33           |           | 100.35          | 100.35          |            | 85,871.68           | 409,996.04          |
| 110 Fire Reserve Fund                    | 21,333.94           |           | 14.67           | 14.67           |            | 21,348.61           | 183,198.34          |
| 112 General Fund Reserve                 | 198,930.83          |           | 136.82          | 136.82          |            | 199,067.65          | 94,957.28           |
| 121 Police Vehicle Reserve Fund          | 100,421.19          |           | 206.84          | 206.84          |            | 100,628.03          | 63,818.53           |
| 200 Unlimited Go Bond Fund               |                     |           |                 |                 |            | 0.00                | 18,039.70           |
| 307 New Pool Construction Fund           |                     |           |                 |                 |            | 0.00                | 2,563.96            |
| 401 Water Fund                           | 198,246.98          |           | 320.45          | 320.45          |            | 198,567.43          | 406,248.37          |
| 402 Wastewater Collection Fund           | 371,109.18          |           | 297.18          | 297.18          |            | 371,406.36          | 56,482.52           |
| 408 Water Reserve Fund                   | 63,640.60           |           | 70.47           | 70.47           |            | 63,711.07           | 336,856.62          |
| 409 Wastewater Reserve Fund              | 299,201.23          |           | 402.54          | 402.54          |            | 299,603.77          | 300,614.03          |
| 412 Water Rights Acquisition Fund        | 175,239.29          |           | 189.41          | 189.41          |            | 175,428.70          | 66,520.29           |
| 413 Water Bond Redemption Fund           |                     |           |                 |                 |            | 0.00                | 23,720.48           |
| 414 Wastewater Bond Redemption Fund      |                     |           |                 |                 |            | 0.00                | 11,369.00           |
| 415 Water Bond Reserve Fund              | 40,815.55           |           | 28.07           | 28.07           |            | 40,843.62           | 10,649.92           |
| 416 Wastewater Bond Reserve Fund         | 68,743.16           |           | 47.28           | 47.28           |            | 68,790.44           | 4,152.19            |
| 417 Treatment Plant Reserve Fund         | 466,919.88          |           | 516.40          | 516.40          |            | 467,436.28          | 64,995.38           |
| 418 Water Short Lived Asset Reserve Fund |                     |           |                 |                 |            | 0.00                | 33,112.18           |
| 601 Remittances                          |                     |           |                 |                 |            | 0.00                | 1,442.89            |
|  | <b>2,336,370.07</b> |           | <b>2,749.22</b> | <b>2,749.22</b> |            | <b>2,339,119.29</b> | <b>2,816,980.32</b> |

Ending fund balance (Page 1) - Investment balance = Available cash.

**5,156,099.61**

# TREASURERS REPORT

## Outstanding Vouchers

City Of White Salmon  
MCAG #: 0481

As Of: 06/30/2019 Date: 07/17/2019  
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| Year                  | Trans# | Date       | Type     | Acct# | War#  | Vendor                                      | Amount   | Memo   |
|-----------------------|--------|------------|----------|-------|-------|---|----------|--|
| 2019                  | 2925   | 06/25/2019 | Util Pay | 1     |       | Xpress Bill Pay                             | 334.49   | Xpress Import - EFT - 06-25-2019_daily_batch.csv   |
| 2019                  | 2926   | 06/25/2019 | Util Pay | 1     |       | Xpress Bill Pay                             | 88.34    | Xpress Import - Metavante - 06-25-2019_daily_ba  |
| 2019                  | 2927   | 06/25/2019 | Util Pay | 1     |       | Xpress Bill Pay                             | 186.09   | Xpress Import - CheckFree - 06-25-2019_daily_ba  |
| 2019                  | 2937   | 06/26/2019 | Util Pay | 1     |       | Xpress Bill Pay                             | 214.96   | Xpress Import - EFT - 06-26-2019_daily_batch.csv   |
| 2019                  | 2938   | 06/26/2019 | Util Pay | 1     |       | Xpress Bill Pay                             | 140.00   | Xpress Import - Metavante - 06-26-2019_daily_ba  |
| 2019                  | 2939   | 06/26/2019 | Util Pay | 1     |       | Xpress Bill Pay                             | 170.10   | Xpress Import - CheckFree - 06-26-2019_daily_ba  |
| 2019                  | 2947   | 06/27/2019 | Tr Rec   | 1     |       | Permitting Customer                         | 50.00    |  |
| 2019                  | 2948   | 06/27/2019 | Util Pay | 1     |       | Xpress Bill Pay                             | 907.28   | Xpress Import - CC - 06-27-2019_daily_batch.csv  |
| 2019                  | 2949   | 06/27/2019 | Util Pay | 1     |       | Xpress Bill Pay                             | 64.55    | Xpress Import - EFT - 06-27-2019_daily_batch.csv   |
| 2019                  | 2950   | 06/27/2019 | Util Pay | 1     |       | Xpress Bill Pay                             | 137.46   | Xpress Import - CheckFree - 06-27-2019_daily_ba  |
| 2019                  | 2951   | 06/28/2019 | Tr Rec   | 1     |       | Permitting Customer                         | 25.00    |  |
| 2019                  | 2952   | 06/28/2019 | Util Pay | 1     |       | Batch Customer                              | 205.59   |  |
| 2019                  | 2953   | 06/28/2019 | Tr Rec   | 1     |       | Permitting Customer                         | 427.25   |  |
| 2019                  | 2954   | 06/28/2019 | Tr Rec   | 1     |       | Vanport Mech & Fire Sprink, INC             | 75.00    |  |
| 2019                  | 2955   | 06/28/2019 | Util Pay | 1     |       | Batch Customer                              | 356.06   | Mail Batch 06/28/2019  |
| 2019                  | 2956   | 06/28/2019 | Tr Rec   | 1     |       | John Doe Citizen, Fingerprints/Notary/Recyl | 2.50     | Notary - Larisa Schreffler   |
| 2019                  | 2958   | 06/28/2019 | Util Pay | 1     |       | Xpress Bill Pay                             | 840.79   | Xpress Import - CC - 06-28-2019_daily_batch.csv  |
| 2019                  | 2959   | 06/29/2019 | Util Pay | 1     |       | Xpress Bill Pay                             | 500.73   | Xpress Import - CC - 06-29-2019_daily_batch.csv  |
| 2019                  | 2960   | 06/29/2019 | Util Pay | 1     |       | Xpress Bill Pay                             | 98.91    | Xpress Import - EFT - 06-29-2019_daily_batch.csv   |
| 2019                  | 2961   | 06/30/2019 | Util Pay | 1     |       | Xpress Bill Pay                             | 270.74   | Xpress Import - EFT - 06-30-2019_daily_batch.csv   |
|                       |        |            |          |       |       |   | 5,095.84 |  |
| Receipts Outstanding: |        |            |          |       |       |   |          |  |
| 2016                  | 1220   | 03/16/2016 | Claims   | 1     | 31118 | Cecelia Joan Huard C/O Brad Huard           | 6.20     | Refund inactive customer credit balance  |
| 2017                  | 8301   | 11/01/2017 | Claims   | 1     | 33126 | David & Angela Hill                         | 87.43    | 041725.1 - 393 NECHERRY ST   |
| 2018                  | 768    | 02/07/2018 | Claims   | 1     | 33497 | Renee Wuollet                               | 11.38    | 020675.0 - 560 NECENTER PL   |
| 2018                  | 1201   | 03/07/2018 | Claims   | 1     | 33577 | Chris Parker                                | 3.17     | 040127.2 - 705 NECHURCH PLACE # E  |
| 2018                  | 3179   | 06/20/2018 | Claims   | 1     | 33915 | Lourens and Monette Pretorius               | 16.96    | 053189.0 - 17 ANNIE LANE   |
| 2018                  | 7272   | 09/05/2018 | Payroll  | 1     | 34156 | Savannah Vargas                             | 49.10    | Aug Payroll #2   |
| 2018                  | 7524   | 09/20/2018 | Payroll  | 1     | 34222 | Savannah Vargas                             | 20.68    | Sept Payroll #1  |
| 2018                  | 7525   | 09/20/2018 | Payroll  | 1     | 34223 | Sydney Vargas                               | 20.68    | Sept Payroll #1  |
| 2018                  | 8618   | 12/05/2018 | Payroll  | 1     | 34449 | Angelina Heredia                            | 27.70    | Nov Payroll #2   |
| 2018                  | 8639   | 12/05/2018 | Payroll  | 1     | 34458 | Eric Wamsley                                | 164.38   | Nov Payroll #2   |
| 2019                  | 2594   | 06/05/2019 | Claims   | 1     | 35033 | Tony Gilmer                                 | 64.55    | 063673.0 - 731 WESTVIEW  |
| 2019                  | 2604   | 06/05/2019 | Claims   | 1     | 35043 | Masonic Lodge # 163                         | 175.00   | Parking Lot Lease - June 2019  |
| 2019                  | 2627   | 06/05/2019 | Claims   | 1     | 35066 | Christopher Stiffler                        | 168.00   | Reimburse - Wildland Firefighter Exam Fee  |
| 2019                  | 2809   | 06/19/2019 | Claims   | 1     | 35078 | Ace Hardware                                | 80.98    | Shop Supplies; Fireman's Park Irrigation Repair; Outside Receptacles; Meter Replacement; Tapping Bit |
| 2019                  | 2824   | 06/19/2019 | Claims   | 1     | 35093 | Oak Harbor Freight Lines, Inc.              | 165.81   | Pool Paint Return Shipping   |

# TREASURERS REPORT

## Outstanding Vouchers

City Of White Salmon  
MCAG #: 0481

As Of: 06/30/2019 Date: 07/17/2019  
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| Year | Trans# | Date       | Type    | Acct# | War#  | Vendor                  | Amount   | Memo  |
|------|--------|------------|---------|-------|-------|-------------------------|----------|---|
| 2019 | 2829   | 06/19/2019 | Claims  | 1     | 35098 | Sherwin-Williams        | 838.18   | Street Paint; Traffic Paint                               |
| 2019 | 2928   | 06/26/2019 | Claims  | 1     | 35111 | Feast Market, LLC       | 342.90   | June 29, 2019 Retreat - Lunch                             |
| 2019 | 2929   | 06/26/2019 | Claims  | 1     | 35112 | White Salmon Baking Co. | 104.00   | June 29, 2019 Retreat - Coffee And Pastries               |
| 2019 | 2932   | 06/26/2019 | Claims  | 1     | 35113 | Department of Licensing | 4,145.92 | 2019 Ram 5500 Crew Cab Licensing - VIN: 3C7WRNFL1KG554938 |
| 2019 | 2541   | 06/05/2019 | Payroll | 1     | 35120 | Amy Martin              | 152.53   | June Payroll #1   |
|      |        |            |         |       |       |                         | 6,645.55 |   |

| Fund                              | Claims   | Payroll | Total    |
|-----------------------------------|----------|---------|----------|
| 001 Current Expense               | 675.49   | 334.36  | 1,009.85 |
| 101 Street Fund                   | 1,015.11 | 0.00    | 1,015.11 |
| 107 Pool Fund                     | 165.81   | 100.71  | 266.52   |
| 108 Municipal Capital Imp Fund    | 1,381.97 | 0.00    | 1,381.97 |
| 401 Water Fund                    | 1,516.28 | 0.00    | 1,516.28 |
| 402 Wastewater Collection Fund    | 1,457.23 | 0.00    | 1,457.23 |
| 412 Water Rights Acquisition Fund | -1.41    | 0.00    | -1.41    |
| 6,210.48                          |          | 435.07  | 6,645.55 |

**TREASURERS REPORT**

Signature Page

City Of White Salmon  
MCAG #: 0481

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06/01/2019 To: 06/30/2019

We the undersigned officers for the City of White Salmon have reviewed the foregoing report and acknowledge that to the best of our knowledge this report is accurate and true:

Signed:  Signed: \_\_\_\_\_  
Clerk/Treasurer / Date Chairman Budget Committee / Date

## June 2019 Budget Position Summary Report

City Of White Salmon  
MCAG #: 0481

Months: 01 To: 06

Time: 13:41:25 Date: 08/01/2019

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| Fund                                     | Revenue              | June              | Received            |              | Expenditures         | June              | Spent               |              |
|--|----------------------|-------------------|---------------------|--------------|----------------------|-------------------|---------------------|--------------|
| 001 Current Expense                      | 2,948,573.00         | 183,418.72        | 1,789,928.79        | 60.7%        | 2,948,573.00         | 142,042.64        | 1,047,578.07        | 35.5%        |
| 101 Street Fund                          | 978,190.00           | 27,694.53         | 580,488.68          | 59.3%        | 978,190.00           | 25,684.48         | 398,263.33          | 40.7%        |
| 107 Pool Fund                            | 60,000.00            | 66.15             | 60,798.95           | 101.3%       | 60,000.00            | 7,619.74          | 10,716.77           | 17.9%        |
| 108 Municipal Capital Imp Fund           | 531,035.00           | 8,094.09          | 514,743.97          | 96.9%        | 531,035.00           | 18,876.25         | 18,876.25           | 3.6%         |
| 110 Fire Reserve Fund                    | 204,620.00           | 180,242.32        | 204,546.95          | 100.0%       | 204,620.00           | 0.00              | 0.00                | 0.0%         |
| 112 General Fund Reserve                 | 648,245.00           | 136.82            | 627,394.93          | 96.8%        | 648,245.00           | 0.00              | 333,370.00          | 51.4%        |
| 121 Police Vehicle Reserve Fund          | 170,496.00           | 206.84            | 171,123.25          | 100.4%       | 170,496.00           | 0.00              | 6,676.69            | 3.9%         |
| 200 Unlimited Go Bond Fund               | 17,956.00            | 0.00              | 18,039.70           | 100.5%       | 17,956.00            | 0.00              | 0.00                | 0.0%         |
| 302 Street Construction Fund             | 0.00                 | 0.00              | 0.00                | 0.0%         | 0.00                 | 0.00              | 0.00                | 0.0%         |
| 307 New Pool Construction Fund           | 2,564.00             | 0.00              | 2,563.96            | 100.0%       | 2,564.00             | 0.00              | 0.00                | 0.0%         |
| 401 Water Fund                           | 2,607,681.00         | 154,786.88        | 1,668,846.55        | 64.0%        | 2,607,681.00         | 158,331.82        | 1,064,030.75        | 40.8%        |
| 402 Wastewater Collection Fund           | 1,828,081.00         | 83,265.77         | 1,057,759.50        | 57.9%        | 1,828,081.00         | 135,333.41        | 629,870.62          | 34.5%        |
| 408 Water Reserve Fund                   | 400,994.00           | 70.47             | 400,567.69          | 99.9%        | 400,994.00           | 0.00              | 0.00                | 0.0%         |
| 409 Wastewater Reserve Fund              | 820,157.00           | 36,652.54         | 600,217.80          | 73.2%        | 820,157.00           | 0.00              | 0.00                | 0.0%         |
| 412 Water Rights Acquisition Fund        | 373,379.00           | 13,155.88         | 303,941.11          | 81.4%        | 373,379.00           | 61,992.12         | 61,992.12           | 16.6%        |
| 413 Water Bond Redemption Fund           | 58,278.00            | 3,554.50          | 36,950.48           | 63.4%        | 58,278.00            | 0.00              | 13,230.00           | 22.7%        |
| 414 Wastewater Bond Redemption Fund      | 24,529.00            | 1,090.75          | 17,984.00           | 73.3%        | 24,529.00            | 0.00              | 6,615.00            | 27.0%        |
| 415 Water Bond Reserve Fund              | 52,590.00            | 180.07            | 51,493.54           | 97.9%        | 52,590.00            | 0.00              | 0.00                | 0.0%         |
| 416 Wastewater Bond Reserve Fund         | 73,254.00            | 47.28             | 72,942.63           | 99.6%        | 73,254.00            | 0.00              | 0.00                | 0.0%         |
| 417 Treatment Plant Reserve Fund         | 534,062.00           | 2,016.40          | 532,431.66          | 99.7%        | 534,062.00           | 0.00              | 0.00                | 0.0%         |
| 418 Water Short Lived Asset Reserve Fund | 183,113.00           | 8,333.33          | 133,112.18          | 72.7%        | 183,113.00           | 100,000.00        | 100,000.00          | 54.6%        |
| 419 Water Construction Fund              | 0.00                 | 0.00              | 0.00                | 0.0%         | 0.00                 | 0.00              | 0.00                | 0.0%         |
| 601 Remittances                          | 14,718.00            | 1,382.16          | 6,006.78            | 40.8%        | 14,718.00            | 1,104.61          | 4,563.89            | 31.0%        |
|  | <b>12,532,515.00</b> | <b>704,395.50</b> | <b>8,851,883.10</b> | <b>70.6%</b> | <b>12,532,515.00</b> | <b>650,985.07</b> | <b>3,695,783.49</b> | <b>29.5%</b> |

**City of White Salmon  
June 2019 Treasurer's Report Reconciliation**

|                        | <b>Revenue</b> | <b>Expenditures</b> |                                     |
|------------------------|----------------|---------------------|-------------------------------------|
|                        | 704,395.50     | 650,985.07          |                                     |
| Treasurer's Receipts   | 424,621.19     | 450,501.76          | Claims                              |
| Utility Receipts       | 235,155.23     | 156,110.77          | Payroll                             |
| Interfund Transfers    | 50,880.58      | 50,880.58           | Interfund Transfers                 |
| Expenditure to Revenue | -4,261.16      | -4,261.16           | Reimbursement                       |
| Expenditure to Revenue | -12.46         | -12.46              | Reimbursement                       |
| Revenue to Expenditure | -31.82         | -31.82              | Refund to Utility Customer          |
| Revenue to Expenditure | -64.55         | -64.55              | Refund to Utility Customer          |
| Revenue to Expenditure | -80.23         | -80.23              | Refund to Utility Customer          |
| Revenue to Expenditure | -20.86         | -20.86              | Refund to Utility Customer          |
| Revenue to Expenditure | -74.55         | -74.55              | Refund to Utility Customer          |
| Revenue to Expenditure | -215.87        | -215.87             | Credit on Payment                   |
| Revenue to Expenditure | -1,500.00      | -1,500.00           | Refund of Appeal Fee                |
|                        |                | -325.00             | Stop Payment, Paid with Credit Card |
|                        |                | 78.46               | Service Charge - Account Analysis   |
|                        | 704,395.50     | 650,985.07          |                                     |
|                        | 0.00           | 0.00                |                                     |

**City of White Salmon**  
**2019 June Treasurer's Report Reconciliation to Bank Statements**

|  |              |
|--|--------------|
| Treasurer's Report Ending Balance                        | 5,156,099.61 |
| Treasurer's Report Adjusted Ending Balance               | 5,157,649.32 |
| Columbia State Bank (Cash)                               | 2,818,055.03 |
| US Bank (Time Value - Investment)                        | 1,001,587.77 |
| WA State Treasurer (State Pool - Investment)             | 1,337,531.52 |
| Petty Cash   | 25.00        |
| Drawer 1   | 150.00       |
| Drawer 2   | 150.00       |
| Drawer 3   | 150.00       |
| Total Cash and Investments                               | 5,157,649.32 |
| Plus Outstanding Checks (Page 7 of Treasurer's Report)   | 6,645.55     |
| Less Outstanding Deposits (Page 1 of Treasurer's Report) | -5,095.84    |
| Adjusted Ending Balance                                  | 5,157,649.32 |
| Difference   | 0.00         |



# BANK RECONCILIATION

City Of White Salmon  
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## 1 Checking Account

| Date       | Balance Forward       | 2,766,482.67      |
|------------|-----------------------|-------------------|
| 05/24/2019 |                       | 98.61             |
| 05/25/2019 |                       | 197.82            |
| 05/29/2019 |                       | 125.00            |
| 05/30/2019 |                       | 360.44            |
| 05/31/2019 |                       | 1,639.15          |
| 06/01/2019 |                       | 1,553.73          |
| 06/02/2019 |                       | 761.04            |
| 06/03/2019 |                       | 10,798.35         |
| 06/04/2019 |                       | 4,109.47          |
| 06/05/2019 |                       | 6,287.68          |
| 06/06/2019 |                       | 82,570.62         |
| 06/07/2019 |                       | 45,255.37         |
| 06/08/2019 |                       | 108.91            |
| 06/09/2019 |                       | 601.75            |
| 06/10/2019 |                       | 17,468.39         |
| 06/11/2019 |                       | 4,520.76          |
| 06/12/2019 |                       | 14,134.02         |
| 06/13/2019 |                       | 3,611.05          |
| 06/14/2019 |                       | 187,873.18        |
| 06/15/2019 |                       | 12,203.12         |
| 06/16/2019 |                       | 1,661.37          |
| 06/17/2019 |                       | 16,026.61         |
| 06/18/2019 |                       | 12,303.87         |
| 06/19/2019 |                       | 46,029.57         |
| 06/20/2019 |                       | 78,414.14         |
| 06/21/2019 |                       | 23,384.59         |
| 06/22/2019 |                       | 121.91            |
| 06/23/2019 |                       | 102.24            |
| 06/24/2019 |                       | 4,673.74          |
| 06/25/2019 |                       | 14,542.49         |
| 06/26/2019 |                       | 933.30            |
| 06/27/2019 |                       | 10,947.73         |
| 06/28/2019 |                       | 51,409.89         |
|            | <b>Total Credits:</b> | <b>654,829.91</b> |

| Year | Trans# | Date       | Type    | Chk#  | Vendor                       |           |
|------|--------|------------|---------|-------|------------------------------|-----------|
| 2019 | 2077   | 05/01/2019 | Claims  | 34943 | Immersion Research Inc       | 100.97    |
| 2019 | 2085   | 05/01/2019 | Claims  | 34951 | Reynier, Ron Atty At Law     | 1,375.00  |
| 2019 | 2287   | 05/15/2019 | Claims  | 34979 | Ashley Hackett               | 10.79     |
| 2019 | 2305   | 05/15/2019 | Claims  | 34997 | SDS Lumber Co                | 301.00    |
| 2019 | 2419   | 05/21/2019 | Claims  | 35008 | WBHC c/o SH Worldwide        | 325.00    |
| 2019 | 2474   | 05/28/2019 | Claims  | 35010 | White Salmon Spring Festival | 50.00     |
| 2019 | 2518   | 06/03/2019 | Claims  |       | Evergreen Note Servicing     | 61,992.12 |
| 2019 | 2799   | 06/04/2019 | Claims  |       | Chase Paymentech             | 1,387.14  |
| 2019 | 2800   | 06/04/2019 | Claims  |       | Chase Paymentech             | 30.00     |
| 2019 | 2523   | 06/05/2019 | Payroll |       | Jan Brending                 | 2,565.40  |
| 2019 | 2524   | 06/05/2019 | Payroll |       | Erika Castro-Guzman          | 1,809.14  |
| 2019 | 2525   | 06/05/2019 | Payroll |       | Jeffrey Cooper               | 2,247.88  |
| 2019 | 2526   | 06/05/2019 | Payroll |       | Kate E Daniels               | 1,608.59  |
| 2019 | 2527   | 06/05/2019 | Payroll |       | Andrew Dirks                 | 1,506.59  |
| 2019 | 2528   | 06/05/2019 | Payroll |       | Kevin English                | 2,945.91  |
| 2019 | 2529   | 06/05/2019 | Payroll |       | Lisa L George                | 1,856.5   |
| 2019 | 2530   | 06/05/2019 | Payroll | 35011 | Suzanne Glaser               | 92.3      |
| 2019 | 2531   | 06/05/2019 | Payroll |       | Ashley Hackett               | 2,238.65  |

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|------|--------|------------|---------|-------|--------------------------------------|-----------|
| 2019 | 2532   | 06/05/2019 | Payroll | 35012 | Jason L Hartmann                     | 152.53    |
| 2019 | 2533   | 06/05/2019 | Payroll | 35013 | Donna Heimke                         | 68.49     |
| 2019 | 2534   | 06/05/2019 | Payroll |       | Michael L Hepner                     | 2,913.65  |
| 2019 | 2535   | 06/05/2019 | Payroll |       | F Jay Holtmann                       | 92.35     |
| 2019 | 2536   | 06/05/2019 | Payroll |       | William F Hunsaker                   | 2,380.40  |
| 2019 | 2537   | 06/05/2019 | Payroll |       | Marla A Keethler                     | 152.53    |
| 2019 | 2538   | 06/05/2019 | Payroll |       | Jason Kinley                         | 2,144.39  |
| 2019 | 2539   | 06/05/2019 | Payroll |       | Katie G Kreps                        | 1,475.89  |
| 2019 | 2540   | 06/05/2019 | Payroll |       | Ross E Lambert                       | 1,840.90  |
| 2019 | 2542   | 06/05/2019 | Payroll |       | Patrick R Munyan Jr                  | 3,231.73  |
| 2019 | 2543   | 06/05/2019 | Payroll |       | Stephanie M Porter                   | 1,713.00  |
| 2019 | 2544   | 06/05/2019 | Payroll | 35014 | Ashley Post                          | 152.53    |
| 2019 | 2545   | 06/05/2019 | Payroll |       | David R Poucher                      | 516.81    |
| 2019 | 2546   | 06/05/2019 | Payroll |       | Frank Randall                        | 2,115.55  |
| 2019 | 2547   | 06/05/2019 | Payroll |       | Troy Rosenburg                       | 1,678.30  |
| 2019 | 2548   | 06/05/2019 | Payroll |       | Pedro Virgen                         | 2,024.04  |
| 2019 | 2549   | 06/05/2019 | Payroll | 35015 | Jess W Wardwell                      | 92.35     |
| 2019 | 2550   | 06/05/2019 | Payroll |       | AFLAC                                | 376.88    |
| 2019 | 2551   | 06/05/2019 | Payroll |       | Association Of WA Cities             | 30,972.06 |
| 2019 | 2552   | 06/05/2019 | Payroll |       | Internal Revenue Service             | 14,119.96 |
| 2019 | 2553   | 06/05/2019 | Payroll |       | LifeSecure Insurance Company         | 371.09    |
| 2019 | 2554   | 06/05/2019 | Payroll |       | LifeSecure Insurance Company         | 1,103.52  |
| 2019 | 2555   | 06/05/2019 | Payroll |       | LifeSecure Insurance Company         | 423.09    |
| 2019 | 2556   | 06/05/2019 | Payroll |       | Oregon Department of Revenue         | 165.00    |
| 2019 | 2557   | 06/05/2019 | Payroll |       | Standard Insurance                   | 334.05    |
| 2019 | 2558   | 06/05/2019 | Payroll |       | WA State Dept Retirement Systems     | 200.00    |
| 2019 | 2559   | 06/05/2019 | Payroll |       | WA State Dept Retirement Systems     | 10,142.40 |
| 2019 | 2560   | 06/05/2019 | Payroll | 35016 | WSCCE                                | 733.66    |
| 2019 | 2578   | 06/05/2019 | Claims  | 35017 | Action Medical, Inc.                 | 229.95    |
| 2019 | 2579   | 06/05/2019 | Claims  | 35018 | Aramark Uniform Services             | 64.52     |
| 2019 | 2580   | 06/05/2019 | Claims  | 35019 | Aspect Consulting                    | 2,666.00  |
| 2019 | 2581   | 06/05/2019 | Claims  | 35020 | Bingen, City Of                      | 29,268.25 |
| 2019 | 2582   | 06/05/2019 | Claims  | 35021 | Brad Knowland CPR                    | 385.00    |
| 2019 | 2583   | 06/05/2019 | Claims  | 35022 | Willis Bullard                       | 31.82     |
| 2019 | 2584   | 06/05/2019 | Claims  | 35023 | CTX-Xerox                            | 359.94    |
| 2019 | 2585   | 06/05/2019 | Claims  | 35024 | Caterpillar Financial Services Corp. | 1,714.37  |
| 2019 | 2586   | 06/05/2019 | Claims  | 35025 | Charter Communications               | 214.95    |
| 2019 | 2587   | 06/05/2019 | Claims  | 35026 | City Of White Salmon                 | 76,827.21 |
| 2019 | 2588   | 06/05/2019 | Claims  | 35027 | John Clark                           | 150.00    |
| 2019 | 2589   | 06/05/2019 | Claims  | 35028 | Class 5                              | 67.19     |
| 2019 | 2590   | 06/05/2019 | Claims  | 35029 | Department Of Labor & Industries     | 128.85    |
| 2019 | 2591   | 06/05/2019 | Claims  | 35030 | Enterprise, The                      | 874.00    |
| 2019 | 2592   | 06/05/2019 | Claims  | 35031 | Extreme Products                     | 729.00    |
| 2019 | 2593   | 06/05/2019 | Claims  | 35032 | Fastenal                             | 125.01    |
| 2019 | 2595   | 06/05/2019 | Claims  | 35034 | Gorge Networks Inc                   | 758.44    |
| 2019 | 2596   | 06/05/2019 | Claims  | 35035 | H.D. Fowler Company                  | 90,943.34 |
| 2019 | 2597   | 06/05/2019 | Claims  | 35036 | Hach Company                         | 987.50    |
| 2019 | 2598   | 06/05/2019 | Claims  | 35037 | Brandon Hardisty                     | 380.56    |
| 2019 | 2599   | 06/05/2019 | Claims  | 35038 | Heart of Hospice Foundation          | 150.00    |
| 2019 | 2600   | 06/05/2019 | Claims  | 35039 | Hunsaker Oil Company Inc             | 1,671.47  |
| 2019 | 2601   | 06/05/2019 | Claims  | 35040 | Ned Kindler                          | 135.50    |
| 2019 | 2602   | 06/05/2019 | Claims  | 35041 | Klickitat County Health Dept         | 120.00    |
| 2019 | 2603   | 06/05/2019 | Claims  | 35042 | L.N, Curtis & Sons                   | 177.38    |
| 2019 | 2605   | 06/05/2019 | Claims  | 35044 | Mid-American Research Chemical Corp  | 132.74    |
| 2019 | 2606   | 06/05/2019 | Claims  | 35045 | Steve Morris                         | 80.23     |
| 2019 | 2607   | 06/05/2019 | Claims  | 35046 | Mosier WiNet                         | 400.      |
| 2019 | 2608   | 06/05/2019 | Claims  | 35047 | NAPA Auto Parts dba of TWGW, Inc     | 466.      |

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|------|--------|------------|----------|-------|--|-----------|
| 2019 | 2609   | 06/05/2019 | Claims   | 35048 | National Hose Testing Inc              | 2,379.00  |
| 2019 | 2610   | 06/05/2019 | Claims   | 35049 | Northwest Natural Gas Co               | 125.88    |
| 2019 | 2611   | 06/05/2019 | Claims   | 35050 | O'Reilly Auto Parts                    | 30.79     |
| 2019 | 2612   | 06/05/2019 | Claims   | 35051 | Office Depot                           | 169.64    |
| 2019 | 2613   | 06/05/2019 | Claims   | 35052 | One Call Concepts Inc                  | 55.64     |
| 2019 | 2614   | 06/05/2019 | Claims   | 35053 | Owen Equipment Company                 | 208.73    |
| 2019 | 2615   | 06/05/2019 | Claims   | 35054 | PUD No 1 Of Klickitat County           | 7,960.14  |
| 2019 | 2616   | 06/05/2019 | Claims   | 35055 | Pacer Propane LLC                      | 10.70     |
| 2019 | 2617   | 06/05/2019 | Claims   | 35056 | Pioneer Surveying Engineering Inc      | 2,168.00  |
| 2019 | 2618   | 06/05/2019 | Claims   | 35057 | Pitney Bowes Purchase Power            | 36.81     |
| 2019 | 2619   | 06/05/2019 | Claims   | 35058 | Radcomp Technologies                   | 4,380.42  |
| 2019 | 2620   | 06/05/2019 | Claims   | 35059 | Reynier, Ron Atty At Law               | 1,375.00  |
| 2019 | 2621   | 06/05/2019 | Claims   | 35060 | Kendall Ronning                        | 20.86     |
| 2019 | 2622   | 06/05/2019 | Claims   | 35061 | Sherwin-Williams                       | 139.70    |
| 2019 | 2623   | 06/05/2019 | Claims   | 35062 | Shred-it USA LLC                       | 154.80    |
| 2019 | 2624   | 06/05/2019 | Claims   | 35063 | Phil Simms                             | 437.64    |
| 2019 | 2625   | 06/05/2019 | Claims   | 35064 | Smarsh, Inc.                           | 210.25    |
| 2019 | 2626   | 06/05/2019 | Claims   | 35065 | Larry Spencer                          | 135.50    |
| 2019 | 2628   | 06/05/2019 | Claims   | 35067 | Martin and Donna Tull                  | 74.55     |
| 2019 | 2629   | 06/05/2019 | Claims   | 35068 | US Bank                                | 2,081.82  |
| 2019 | 2630   | 06/05/2019 | Claims   | 35069 | Utility Services Associates, LLC       | 5,516.80  |
| 2019 | 2631   | 06/05/2019 | Claims   | 35070 | WA State Criminal Justice Training Com | 2,907.00  |
| 2019 | 2632   | 06/05/2019 | Claims   | 35071 | WSP USA Inc.                           | 13,441.91 |
| 2019 | 2633   | 06/05/2019 | Claims   | 35072 | Wilcox & Flegel                        | 2,129.51  |
| 2019 | 2634   | 06/05/2019 | Claims   | 35073 | Kathleen Willson                       | 150.00    |
| 2019 | 2635   | 06/05/2019 | Claims   | 35074 | Kenneth B. Woodrich PC                 | 7,548.00  |
| 2019 | 2636   | 06/05/2019 | Claims   | 35075 | Zumar Industries, Inc.                 | 215.87    |
| 2019 | 2796   | 06/05/2019 | Claims   |       | Xpress Bill Pay                        | 482.52    |
| 2019 | 3010   | 06/05/2019 | Payroll  | 999   | Amy Martin                             | 152.53    |
| 2019 | 2667   | 06/07/2019 | Claims   | 35076 | Klickitat County Auditor               | 504.00    |
| 2019 | 2707   | 06/12/2019 | Claims   | 35077 | Archer Mayo                            | 1,500.00  |
| 2019 | 2795   | 06/15/2019 | Ser Chge |       | Columbia Bank #1080                    | 78.46     |
| 2019 | 2808   | 06/19/2019 | Claims   |       | WA State Dept Revenue/Excise           | 8,092.83  |
| 2019 | 2810   | 06/19/2019 | Claims   | 35079 | Anderson-Perry & Associates, Inc.      | 27,690.30 |
| 2019 | 2811   | 06/19/2019 | Claims   | 35080 | Aramark Uniform Services               | 329.17    |
| 2019 | 2812   | 06/19/2019 | Claims   | 35081 | BSK Associates                         | 815.00    |
| 2019 | 2813   | 06/19/2019 | Claims   | 35082 | CenturyLink                            | 1,323.40  |
| 2019 | 2814   | 06/19/2019 | Claims   | 35083 | DataPro Solutions, Inc                 | 154.80    |
| 2019 | 2815   | 06/19/2019 | Claims   | 35084 | Databar                                | 1,351.96  |
| 2019 | 2816   | 06/19/2019 | Claims   | 35085 | Day Management Corporation             | 548.25    |
| 2019 | 2817   | 06/19/2019 | Claims   | 35086 | Department of Natural Resources        | 2,545.53  |
| 2019 | 2818   | 06/19/2019 | Claims   | 35087 | H2Oregon Bottled Water                 | 13.98     |
| 2019 | 2819   | 06/19/2019 | Claims   | 35088 | James Dean Construction                | 146.05    |
| 2019 | 2820   | 06/19/2019 | Claims   | 35089 | Jaques Sharp                           | 562.50    |
| 2019 | 2821   | 06/19/2019 | Claims   | 35090 | Keith's Sporting Goods                 | 2,729.10  |
| 2019 | 2822   | 06/19/2019 | Claims   | 35091 | Klickitat County Health Dept           | 120.00    |
| 2019 | 2823   | 06/19/2019 | Claims   | 35092 | Klickitat County Prosecutor            | 15.93     |
| 2019 | 2825   | 06/19/2019 | Claims   | 35094 | Office Depot                           | 112.84    |
| 2019 | 2826   | 06/19/2019 | Claims   | 35095 | Ray Schultens Motors                   | 124.33    |
| 2019 | 2827   | 06/19/2019 | Claims   | 35096 | Republic Services #487                 | 290.42    |
| 2019 | 2828   | 06/19/2019 | Claims   | 35097 | Same Day Stage                         | 343.00    |
| 2019 | 2830   | 06/19/2019 | Claims   | 35099 | Shred-it USA LLC                       | 155.48    |
| 2019 | 2831   | 06/19/2019 | Claims   | 35100 | Traffic Safety Supply Co. Inc.         | 161.79    |
| 2019 | 2832   | 06/19/2019 | Claims   | 35101 | TransUnion Risk & Alternative          | 53.75     |
| 2019 | 2833   | 06/19/2019 | Claims   | 35102 | US Bank Safekeeping                    | 24.00     |
| 2019 | 2834   | 06/19/2019 | Claims   | 35103 | Univar USA, Inc.                       | 1,010.00  |
| 2019 | 2835   | 06/19/2019 | Claims   | 35104 | Verizon Wireless                       | 954.7     |

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| Year                     | Trans# | Date       | Type     | Chk#  | Vendor                                      |              |
|--------------------------|--------|------------|----------|-------|---|--------------|
| 2019                     | 2836   | 06/19/2019 | Claims   | 35105 | WA State Dept Health                        | 204.00       |
| 2019                     | 2837   | 06/19/2019 | Claims   | 35106 | WA State Treas. Cash Mgmt Dept              | 1,088.68     |
| 2019                     | 2838   | 06/19/2019 | Claims   | 35107 | Wilcox & Flegel                             | 672.27       |
| 2019                     | 2839   | 06/19/2019 | Claims   | 35108 | Xerox Financial Services, LLC               | 837.68       |
| 2019                     | 2754   | 06/20/2019 | Payroll  |       | Jan Brending                                | 2,565.36     |
| 2019                     | 2755   | 06/20/2019 | Payroll  |       | Erika Castro-Guzman                         | 1,584.30     |
| 2019                     | 2756   | 06/20/2019 | Payroll  |       | Jeffrey Cooper                              | 1,334.63     |
| 2019                     | 2757   | 06/20/2019 | Payroll  |       | Kate E Daniels                              | 1,470.04     |
| 2019                     | 2758   | 06/20/2019 | Payroll  |       | Andrew Dirks                                | 1,681.57     |
| 2019                     | 2759   | 06/20/2019 | Payroll  |       | Kevin English                               | 2,948.58     |
| 2019                     | 2760   | 06/20/2019 | Payroll  |       | Lisa L George                               | 1,564.04     |
| 2019                     | 2761   | 06/20/2019 | Payroll  |       | Ashley Hackett                              | 2,094.66     |
| 2019                     | 2762   | 06/20/2019 | Payroll  |       | Michael L Hepner                            | 2,914.97     |
| 2019                     | 2763   | 06/20/2019 | Payroll  |       | William F Hunsaker                          | 2,379.11     |
| 2019                     | 2764   | 06/20/2019 | Payroll  |       | Jason Kinley                                | 1,361.98     |
| 2019                     | 2765   | 06/20/2019 | Payroll  |       | Katie G Kreps                               | 1,230.73     |
| 2019                     | 2766   | 06/20/2019 | Payroll  |       | Ross E Lambert                              | 1,657.89     |
| 2019                     | 2767   | 06/20/2019 | Payroll  |       | Patrick R Munyan Jr                         | 3,229.69     |
| 2019                     | 2768   | 06/20/2019 | Payroll  |       | Stephanie M Porter                          | 1,433.04     |
| 2019                     | 2769   | 06/20/2019 | Payroll  |       | Frank Randall                               | 2,218.18     |
| 2019                     | 2770   | 06/20/2019 | Payroll  |       | Troy Rosenburg                              | 1,859.04     |
| 2019                     | 2771   | 06/20/2019 | Payroll  |       | Pedro Virgen                                | 1,758.77     |
| 2019                     | 2773   | 06/20/2019 | Payroll  |       | Internal Revenue Service                    | 12,432.19    |
| 2019                     | 2774   | 06/20/2019 | Payroll  |       | Oregon Department of Revenue                | 181.00       |
| 2019                     | 2775   | 06/20/2019 | Payroll  |       | WA State Dept Retirement Systems            | 200.00       |
| 2019                     | 2776   | 06/20/2019 | Payroll  |       | WA State Dept Retirement Systems            | 9,300.23     |
| 2019                     | 2850   | 06/20/2019 | Claims   | 35109 | C.H. Urness Motor Co.                       | 56,744.00    |
| 2019                     | 2851   | 06/20/2019 | Claims   | 35110 | Hood River Valley Parks and Rec District    | 5,000.00     |
| Total Debits:            |        |            |          |       |   | 602,768.41   |
| Reconciled Bank Balance: |        |            |          |       |   | 2,818,544.17 |
| 2019                     | 2925   | 06/25/2019 | Util Pay | 49556 | Xpress Bill Pay                             | 334.49       |
| 2019                     | 2926   | 06/25/2019 | Util Pay | 49557 | Xpress Bill Pay                             | 88.34        |
| 2019                     | 2927   | 06/25/2019 | Util Pay | 49558 | Xpress Bill Pay                             | 186.09       |
| 2019                     | 2937   | 06/26/2019 | Util Pay | 49565 | Xpress Bill Pay                             | 214.96       |
| 2019                     | 2938   | 06/26/2019 | Util Pay | 49566 | Xpress Bill Pay                             | 140.00       |
| 2019                     | 2939   | 06/26/2019 | Util Pay | 49567 | Xpress Bill Pay                             | 170.10       |
| 2019                     | 2947   | 06/27/2019 | Tr Rec   | 49575 | Permitting Customer                         | 50.00        |
| 2019                     | 2948   | 06/27/2019 | Util Pay | 49576 | Xpress Bill Pay                             | 907.28       |
| 2019                     | 2949   | 06/27/2019 | Util Pay | 49577 | Xpress Bill Pay                             | 64.55        |
| 2019                     | 2950   | 06/27/2019 | Util Pay | 49578 | Xpress Bill Pay                             | 137.46       |
| 2019                     | 2951   | 06/28/2019 | Tr Rec   | 49579 | Permitting Customer                         | 25.00        |
| 2019                     | 2952   | 06/28/2019 | Util Pay | 49580 | Batch Customer                              | 205.59       |
| 2019                     | 2953   | 06/28/2019 | Tr Rec   | 49581 | Permitting Customer                         | 427.25       |
| 2019                     | 2954   | 06/28/2019 | Tr Rec   | 49582 | Vanport Mech & Fire Sprink, INC             | 75.00        |
| 2019                     | 2955   | 06/28/2019 | Util Pay | 49583 | Batch Customer                              | 356.06       |
| 2019                     | 2956   | 06/28/2019 | Tr Rec   | 49584 | John Doe Citizen, Fingerprints/Notary/Recyl | 2.50         |
| 2019                     | 2958   | 06/28/2019 | Util Pay | 49586 | Xpress Bill Pay                             | 840.79       |
| 2019                     | 2959   | 06/29/2019 | Util Pay | 49587 | Xpress Bill Pay                             | 500.73       |
| 2019                     | 2960   | 06/29/2019 | Util Pay | 49588 | Xpress Bill Pay                             | 98.91        |
| 2019                     | 2961   | 06/30/2019 | Util Pay | 49589 | Xpress Bill Pay                             | 270.74       |
| Outstanding Credits:     |        |            |          |       |   | -5,095.84    |
| 2016                     | 1220   | 03/16/2016 | Claims   | 31118 | Huard C/O Brad Huard, Cecelia Joan          | 6.20         |
| 2017                     | 8301   | 11/01/2017 | Claims   | 33126 | Hill, David & Angela                        | 87.43        |
| 2018                     | 768    | 02/07/2018 | Claims   | 33497 | Wuollet, Renee                              | 11.3         |
| 2018                     | 1201   | 03/07/2018 | Claims   | 33577 | Parker, Chris                               | 3.1          |

## BANK RECONCILIATION

City Of White Salmon  
MCAG #: 0481

Time: 11:29:33 Date: 07/17/2019

06/01/2019 To: 06/30/2019

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|                                 |      |            |         |       |                                |                     |
|---------------------------------|------|------------|---------|-------|--------------------------------|---------------------|
| 2018                            | 3179 | 06/20/2018 | Claims  | 33915 | Pretorius, Lourens and Monette | 16.96               |
| 2018                            | 7272 | 09/05/2018 | Payroll | 34156 | Vargas, Savannah               | 49.10               |
| 2018                            | 7524 | 09/20/2018 | Payroll | 34222 | Vargas, Savannah               | 20.68               |
| 2018                            | 7525 | 09/20/2018 | Payroll | 34223 | Vargas, Sydney                 | 20.68               |
| 2018                            | 8618 | 12/05/2018 | Payroll | 34449 | Heredia, Angelina              | 27.70               |
| 2018                            | 8639 | 12/05/2018 | Payroll | 34458 | Wamsley, Eric                  | 164.38              |
| 2019                            | 2541 | 06/05/2019 | Payroll | 35120 | Martin, Amy                    | 152.53              |
| 2019                            | 2594 | 06/05/2019 | Claims  | 35033 | Gilmer, Tony                   | 64.55               |
| 2019                            | 2604 | 06/05/2019 | Claims  | 35043 | Masonic Lodge # 163            | 175.00              |
| 2019                            | 2627 | 06/05/2019 | Claims  | 35066 | Stiffler, Christopher          | 168.00              |
| 2019                            | 2809 | 06/19/2019 | Claims  | 35078 | Ace Hardware                   | 80.98               |
| 2019                            | 2824 | 06/19/2019 | Claims  | 35093 | Oak Harbor Freight Lines, Inc. | 165.81              |
| 2019                            | 2829 | 06/19/2019 | Claims  | 35098 | Sherwin-Williams               | 838.18              |
| 2019                            | 2928 | 06/26/2019 | Claims  | 35111 | Feast Market, LLC              | 342.90              |
| 2019                            | 2929 | 06/26/2019 | Claims  | 35112 | White Salmon Baking Co.        | 104.00              |
| 2019                            | 2932 | 06/26/2019 | Claims  | 35113 | Department of Licensing        | 4,145.92            |
| Outstanding Debits:             |      |            |         |       |                                | 6,645.55            |
| <b>Reconciled Book Balance:</b> |      |            |         |       |                                | <b>2,816,505.32</b> |



Direct Inquiries to:  
**White Salmon (509) 493-2500**  
 P O Box 279 White Salmon WA 98672

## STATEMENT OF ACCOUNT

Statement Date: 06/30/19  
 Last Statement Date: 05/31/19  
 Account: XXXXXX2469

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CITY OF WHITE SALMON  
 PO BOX 2139  
 WHITE SALMON WA 98672-2139



### SUMMARY OF ACCOUNT BALANCES

| Account Name    | Account Number | Ending Balance |
|-----------------|----------------|----------------|
| Public Checking | XXXXXX2469     | \$2,818,055.03 |

### Public Checking

| Account Number | XXXXXX2469     | Beginning Balance         | \$2,766,482.67        |
|----------------|----------------|---------------------------|-----------------------|
|                |                | <b>Credits</b>            |                       |
| Low Balance    | \$2,515,733.23 | Deposits                  | \$238,096.37          |
|                |                | ACH Credits               | \$415,766.87          |
|                |                | Other Credits             | \$152.53              |
|                |                | <b>Total Credits</b>      | <b>\$654,015.77</b>   |
|                |                | <b>Total Account Fees</b> | <b>\$0.00</b>         |
|                |                | <b>Debits</b>             |                       |
|                |                | ACH Debits                | \$226,803.47          |
|                |                | Other Debits              | \$78.46               |
|                |                | Electronic Checks         | \$0.00                |
|                |                | Checks                    | \$375,561.48          |
|                |                | <b>Total Debits</b>       | <b>\$602,443.41</b>   |
|                |                | <b>Ending Balance</b>     | <b>\$2,818,055.03</b> |

### DEPOSITS

| Date  | Description | Amount      |
|-------|-------------|-------------|
| 06-03 | Deposit     | \$12.50     |
| 06-03 | Deposit     | \$840.71    |
| 06-04 | Deposit     | \$8,679.00  |
| 06-05 | Deposit     | \$543.14    |
| 06-05 | Deposit     | \$1,289.40  |
| 06-06 | Deposit     | \$2.50      |
| 06-06 | Deposit     | \$3,416.59  |
| 06-07 | Deposit     | \$267.02    |
| 06-07 | Deposit     | \$80,880.35 |
| 06-10 | Deposit     | \$42,973.06 |
| 06-11 | Deposit     | \$143       |
| 06-11 | Deposit     | \$12,979    |

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# BANK RECONCILIATION

City Of White Salmon  
MCAG #: 0481

06/01/2019 To: 06/30/2019

Time: 11:30:01 Date: 07/17/2019  
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## 2 State Pool

|            |                 |              |
|------------|-----------------|--------------|
| Date       | Balance Forward | 1,334,782.30 |
| 06/30/2019 |                 | 2,749.22     |
|            | Total Credits:  | 2,749.22     |

| Year | Trans# | Date | Type | Chk# | Vendor |
|------|--------|------|------|------|--------|
|------|--------|------|------|------|--------|

|                          |              |
|--------------------------|--------------|
| Total Debits:            | 0.00         |
| Reconciled Bank Balance: | 1,337,531.52 |
| Outstanding Credits:     |              |
| Outstanding Debits:      |              |
| Reconciled Book Balance: | 1,337,531.52 |

**Local Government Investment Pool**  
**Statement of Account for No: 02530**  
**June 2019**  
**Primary Account**

**CITY OF WHITE SALMON**  
**PO BOX 2139**  
**WHITE SALMON, WA 98672-8672**

| Date       | Description        | Comment               | Deposits | Withdrawals | Balance      |
|------------|--------------------|-----------------------|----------|-------------|--------------|
| 06/01/2019 | Beginning Balance  |                       |          |             | 1,334,782.30 |
| 06/30/2019 | Month End Balance  |                       |          |             | 1,334,782.30 |
|            | June Earnings      | Daily Factor Earnings | 2,749.22 |             |              |
|            | Net Ending Balance |                       |          |             | 1,337,531.52 |

**Account Summary**

|                                 |              |                               |              |
|---------------------------------|--------------|-------------------------------|--------------|
| <b>Beginning Balance:</b>       | 1,334,782.30 | <b>Gross Earnings:</b>        | 2,752.06     |
| <b>Deposits:</b>                | 0.00         | <b>Administrative Fee:</b>    | 2.84         |
| <b>Withdrawals:</b>             | 0.00         | <b>Net Earnings:</b>          | 2,749.22     |
| <b>Month End Balance:</b>       | 1,334,782.30 |                               |              |
| <b>Administrative Fee Rate:</b> | 0.0026 %     | <b>Net Ending Balance:</b>    | 1,337,531.52 |
| <b>Gross Earnings Rate:</b>     | 2.5085 %     |                               |              |
| <b>Net Earnings Rate:</b>       | 2.5059 %     | <b>Average Daily Balance:</b> | 1,334,782.30 |



# BANK RECONCILIATION

City Of White Salmon  
MCAG #: 0481

06/01/2019 To: 06/30/2019

Time: 13:35:29 Date: 07/01/2019  
Page: 1

## 3 Petty Cash

|      |                 |       |
|------|-----------------|-------|
| Date | Balance Forward | 25.00 |
|------|-----------------|-------|

|                |      |
|----------------|------|
| Total Credits: | 0.00 |
|----------------|------|

| Year | Trans# | Date | Type | Chk# | Vendor |
|------|--------|------|------|------|--------|
|------|--------|------|------|------|--------|

|               |      |
|---------------|------|
| Total Debits: | 0.00 |
|---------------|------|

|                          |       |
|--------------------------|-------|
| Reconciled Bank Balance: | 25.00 |
|--------------------------|-------|

|                      |  |
|----------------------|--|
| Outstanding Credits: |  |
|----------------------|--|

|                     |  |
|---------------------|--|
| Outstanding Debits: |  |
|---------------------|--|

|                          |       |
|--------------------------|-------|
| Reconciled Book Balance: | 25.00 |
|--------------------------|-------|

# BANK RECONCILIATION

City Of White Salmon  
MCAG #: 0481

06/01/2019 To: 06/30/2019

Time: 13:35:46 Date: 07/01/2019  
Page: 1

## 4 Cash Drawer 1

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|      |                 |        |
|------|-----------------|--------|
| Date | Balance Forward | 150.00 |
|------|-----------------|--------|

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|                |      |
|----------------|------|
| Total Credits: | 0.00 |
|----------------|------|

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| Year | Trans# | Date | Type | Chk# | Vendor |
|------|--------|------|------|------|--------|
|------|--------|------|------|------|--------|

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|               |      |
|---------------|------|
| Total Debits: | 0.00 |
|---------------|------|

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|                          |        |
|--------------------------|--------|
| Reconciled Bank Balance: | 150.00 |
|--------------------------|--------|

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|                      |  |
|----------------------|--|
| Outstanding Credits: |  |
|----------------------|--|

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|                     |  |
|---------------------|--|
| Outstanding Debits: |  |
|---------------------|--|

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|                          |        |
|--------------------------|--------|
| Reconciled Book Balance: | 150.00 |
|--------------------------|--------|

# BANK RECONCILIATION

City Of White Salmon

Time: 13:36:03 Date: 07/01/2019

MCAG #: 0481

06/01/2019 To: 06/30/2019

Page: 1

5 Cash Drawer 2

---

|      |                 |        |
|------|-----------------|--------|
| Date | Balance Forward | 150.00 |
|------|-----------------|--------|

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|                |      |
|----------------|------|
| Total Credits: | 0.00 |
|----------------|------|

---

| Year | Trans# | Date | Type | Chk# | Vendor |
|------|--------|------|------|------|--------|
|------|--------|------|------|------|--------|

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|               |      |
|---------------|------|
| Total Debits: | 0.00 |
|---------------|------|

---

|                          |        |
|--------------------------|--------|
| Reconciled Bank Balance: | 150.00 |
|--------------------------|--------|

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|                      |  |
|----------------------|--|
| Outstanding Credits: |  |
|----------------------|--|

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|                     |  |
|---------------------|--|
| Outstanding Debits: |  |
|---------------------|--|

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|                          |        |
|--------------------------|--------|
| Reconciled Book Balance: | 150.00 |
|--------------------------|--------|

# BANK RECONCILIATION

City Of White Salmon  
MCAG #: 0481

06/01/2019 To: 06/30/2019

Time: 13:36:22 Date: 07/01/2019  
Page: 1

## 6 Cash Drawer 3

|      |                 |        |
|------|-----------------|--------|
| Date | Balance Forward | 150.00 |
|      | Total Credits:  | 0.00   |

| Year | Trans# | Date | Type | Chk# | Vendor |
|------|--------|------|------|------|--------|
|------|--------|------|------|------|--------|

|                          |        |
|--------------------------|--------|
| Total Debits:            | 0.00   |
| Reconciled Bank Balance: | 150.00 |
| Outstanding Credits:     |        |
| Outstanding Debits:      |        |
| Reconciled Book Balance: | 150.00 |

# BANK RECONCILIATION

City Of White Salmon  
MCAG #: 0481

06/01/2019 To: 06/30/2019

Time: 13:35:05 Date: 07/01/2019  
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## 10 Time Value Investments

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|      |                 |              |
|------|-----------------|--------------|
| Date | Balance Forward | 1,001,587.77 |
|------|-----------------|--------------|

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|                |      |
|----------------|------|
| Total Credits: | 0.00 |
|----------------|------|

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| Year | Trans# | Date | Type | Chk# | Vendor |
|------|--------|------|------|------|--------|
|------|--------|------|------|------|--------|

---

|               |      |
|---------------|------|
| Total Debits: | 0.00 |
|---------------|------|

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|                          |              |
|--------------------------|--------------|
| Reconciled Bank Balance: | 1,001,587.77 |
|--------------------------|--------------|

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|                      |  |
|----------------------|--|
| Outstanding Credits: |  |
|----------------------|--|

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|                     |  |
|---------------------|--|
| Outstanding Debits: |  |
|---------------------|--|

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|                          |              |
|--------------------------|--------------|
| Reconciled Book Balance: | 1,001,587.77 |
|--------------------------|--------------|



**ACTIVITY - Settled/Cleared Cash Activity**

| Transaction Type     | Amount |
|----------------------|--------|
| Purchases            | 0.00   |
| Purchase Reversals   | 0.00   |
| Sales                | 0.00   |
| Sale Reversals       | 0.00   |
| Withdrawals          | 0.00   |
| Receipts             | 0.00   |
| Deliveries           | 0.00   |
| Principal Reversals  | 0.00   |
| Interest             | 0.00   |
| Interest Reversals   | 0.00   |
| Interest Adjustments | 0.00   |
| Maturities           | 0.00   |
| Calls                | 0.00   |
| Puts                 | 0.00   |
| Paydowns             | 0.00   |
| Paydown Adjustments  | 0.00   |
| Payups               | 0.00   |
| Payup Adjustments    | 0.00   |
| Cash Dividends       | 0.00   |
| Balance Changes      | 0.00   |
| Stock Dividends      | 0.00   |
| Closeouts            | 0.00   |
| Closeout Dividends   | 0.00   |
| Net Activity         | 0.00   |

Your Sales Representative is: SAFEKEEPING OPERATIONS  
(800) 236-4221

Statement Contents  
 \*Summary  
 \*Holdings

**HOLDINGS - Custody**

| Category                        | Par/Shares             | Original Face          | Principal Cost      | Market Value        |
|---------------------------------|------------------------|------------------------|---------------------|---------------------|
| US Government Agency Securities | 1,021,000.00000        | 1,021,000.00000        | 1,001,587.77        | 1,007,201.10        |
| <b>Total Custody Holdings</b>   | <b>1,021,000.00000</b> | <b>1,021,000.00000</b> | <b>1,001,587.77</b> | <b>1,007,201.10</b> |