

White Salmon City Council Meeting

A G E N D A

September 16, 2020 – 6:00 PM

Via Zoom Teleconference

Meeting ID: 898 3399 2720 Passcode: 789790



Call in Numbers:

669-900-6833

929-205-6099

301-715-8592

346-248-7799

253-215-8782

312-626-6799

We ask that the audience call in instead of videoing in or turn off your camera, so video does not show during the meeting to prevent disruption.

Thank you.

Call to Order

Roll Call

Public Comment

Public comment will not be taken during the teleconference. Public comment submitted by email to Jan Brending at janb@ci.white-salmon.wa.us by 5:00 p.m. on Wednesday, September 16 will be read during the city council meeting and forwarded to all city council members. Please include in the subject line "Public Comment – September 16 Council Meeting." Please indicate in your comments whether you live in or outside of the city limits of White Salmon.

Changes to the Agenda

Business Items

1. COVID19 CARES Funding Agreement Amendment
 - a. Presentation and Discussion
 - b. Action
2. 2021 Policy Area Priorities
 - a. Presentation and Discussion
 - b. Action

Consent Agenda

3. Approval of Meeting Minutes - September 2, 2020 (Minutes will be added to website on Monday, September 14)
4. Approval of Meeting Minutes - September 9, 2020 (Minutes will be added to website on Monday, September 14)
5. Approval of Vouchers

Department Head and Council Member Reports

Executive Session (if needed)

Adjournment

File Attachments for Item:

COVID19 CARES Funding Agreement Amendment

a. Presentation and Discussion

b. Action



AGENDA MEMO

Needs Legal Review: Yes
Council Meeting Date: September 16, 2020
Agenda Item: COVID-19 CARES Act Funding Agreement Amendment
Presented By: Jan Brending, Clerk Treasurer

Action Required

Authorization for the Mayor to sign the amendment to the COVID-19 CARES Act Funding agreement with Washington Department of Commerce.

Motion

Move to authorize the Mayor to sign the amendment to the COVID-19 CARES Act Funding agreement with Washington Department of Commerce increase the amount of funding from \$78,300 to \$117,450 and extending the termination of the program from October 31, 2020 to November 30, 2020.

Explanation of Issue

The City was notified on September 10 that it has received an increase in funding in the amount of \$39,150 and that the termination of the program has been extended from October 31, 2020 to November 30, 2020. The council needs to authorize the m mayor to sign the amendment.

Amendments to the resolution establishing the programs for use of the funds will be presented at the October 7 city council meeting.

Staff Recommendation

Staff recommends the city council authorize the mayor to sign the amendment to the COVID-19 CARES Act Funding agreement with Washington Department of Commerce.

Amendment

Contract Number: 20-6541C-367
Amendment Number: A

**Washington State Department of Commerce
Local Government Division
Community Capital Facilities Unit
Coronavirus Relief Fund for Local Governments**

1. Contractor City of White Salmon PO Box 2139 WHITE SALMON, Washington 98672-2139		2. Contractor Doing Business As (optional)	
3. Contractor Representative (only if updated) Jan Brending Clerk Treasurer (509) 493-1133 janb@ci.white-salmon.wa.us		4. COMMERCE Representative (only if updated) Connie Rivera Project Manager (360) 725-3088 Fax 360-586-5880 connie.rivera@commerce.wa.gov	
5. Original Contract Amount (and any previous amendments) \$78,300.00	6. Amendment Amount \$39,150.00	7. New Contract Amount \$117,450.00	
8. Amendment Funding Source Federal: X State: Other: N/A:		9. Amendment Start Date Date of Execution	10. Amendment End Date November 30, 2020
11. Federal Funds (as applicable): \$117,450.00	Federal Agency: US Dept. of the Treasury	CFDA Number: 21.019	
12. Amendment Purpose: To provide additional funding for costs incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19) during the period of March 1, 2020 thru November 30, 2020. Final invoices must be received by December 15, 2020.			

COMMERCE, defined as the Department of Commerce, and the Contractor, as defined above, acknowledge and accept the terms of this Contract As Amended and attachments and have executed this Contract Amendment on the date below to start as of the date and year referenced above. The rights and obligations of both parties to this Contract As Amended are governed by this Contract Amendment and the following other documents incorporated by reference: Contractor Terms and Conditions including Attachment "A" – Scope of Work, Attachment "B" – Budget & Invoicing, Attachment "C" – A-19 Certification, Attachment "D" – A-19 Activity Report. A copy of this Contract Amendment shall be attached to and made a part of the original Contract between COMMERCE and the Contractor. Any reference in the original Contract to the "Contract" shall mean the "Contract as Amended".

<p>FOR CONTRACTOR</p> <p>_____</p> <p>Marla Keethler, Mayor</p> <p>_____</p> <p>Date</p>	<p>FOR COMMERCE</p> <p>_____</p> <p>Mark K. Barkley, Assistant Director, Local Government Div</p> <p>_____</p> <p>Date</p> <p>APPROVED AS TO FORM ONLY</p> <p>_____</p> <p>Sandra Adix Assistant Attorney General</p> <p>_____</p> <p>3/20/2014 Date</p>
---	--

Amendment

This Contract is **amended** as follows:

Contract amount has been increased by \$39,150.00.

Contract end date has been extended from October 31, 2020 to November 30, 2020.

Final reimbursement request must be received by December 15, 2020.

ALL OTHER TERMS AND CONDITIONS OF THIS CONTRACT REMAIN IN FULL FORCE AND EFFECT.

File Attachments for Item:

- 2. 2021 Policy Area Priorities
 - a. Presentation and Discussion
 - b. Action



AGENDA MEMO

Needs Legal Review: No
Council Meeting Date: September 16, 2020
Agenda Item: 2021 Policy Area Priorities
Presented By: Marla Keethler

Action Required

Adoption of 2021 priority policy focus areas.

Motion

Motion to adopt the council's 2021 policy area priorities providing guidance to the mayor and staff in developing the 2021 budget, including possible budget options and providing proposals for implementation within the priority policy areas.

Explanation of Issue

The City Council held a retreat on September 9, 2020 to discuss priority focus areas for 2021. Council members identified a number of policy areas they would like the city to focus on in 2021. Council members also agreed that 2021 should be a year to be conservative in the budgeting process as a number of projects are carrying over into the new year and the economic outlook for 2021 is somewhat uncertain. Once the city council establishes the priority policy areas, it will be up to the mayor and staff to develop implementation measures which may include funding within the 2021 budget or specific actions items at the staff and committee level. These are in addition to the ongoing projects the city is already working on including, but not limited to, the comprehensive plan update, critical areas ordinance update, and water system plan update.

Ongoing Mitigation of COVID19 Business Impacts and Ongoing Business Support to Make Downtown More Welcoming to Visitors

- Allowing parklets in the summer of 2021 and future summers
- Downtown signage
- Downtown planters
- Maintenance of existing crosswalks and researching permanent crosswalks for Jewett Blvd. – investigation of concrete crosswalks

Public Safety & Hazard Preparedness

- Adding a position to BWSPD to focus on social service issues
- Encouraging staffing a diverse and bilingual police department
- Develop plans for fire mitigation and fire preparedness in and around the City of White Salmon.

Ensure residents receive quality, cost-effective services that maintain sense of community

- Develop funding strategies for increased emphasis on street infrastructure
- Revisit ability to have home postal delivery
- Work towards the development of a community center on property owned by the city across from Whitson Elementary
- Hire personnel to focus on code enforcement
- Complete Comprehensive Park Plan
- Invest in existing parks to improve amenities and increase citizen use
- Safer Loop Trail (working with WSDOT and private property owners to move portions of the trail off of Highway 141)

-
- Riverfront Park – continue discussions with Klickitat County for acquisition of the property
 - Spoke Bike Park – continue improvements including possible viewing area/rest area to safety sit

Develop and Implement Effective Communication and Outreach

- Continued website improvements, including page for police department
- Develop public notification processes including email and texting notifications for both general and emergency notifications, such as street sweeping and snow plowing work, road closures, water outages, etc.
- Consistent distribution and development of bilingual materials regarding City related new, updates, and events

Reduce food waste at landfills and improve collection of recyclables

- Curbside compost pickup in White Salmon
- Use of recycling bins versus recycling bags

Invest in and strengthen efforts on supporting attainable housing development

- Ensuring that when rezones of residential areas are considered that the goal to protect areas from incompatible uses is addressed