



White Salmon City Council Meeting
A G E N D A
March 06, 2019 – 6:00 PM
Fire Hall, 220 NE Church, White Salmon, Washington 98672

Call to Order and Presentation of the Flag

Roll Call

Comments

Changes to the Agenda

Business Items

- 1. Lodging (Hotel/Motel) Tax**
 - a. Presentation
 - b. Discussion
 - c. Action
- 2. Short-Term Rental Registration/Permit Process**
 - a. Presentation
 - b. Discussion
 - c. Action
- 3. Budget Cuts to Fund Operation of Pool**
 - a. Presentation
 - b. Discussion
 - c. Action
- 4. 2019 Budget Amendment #1, Ordinance 2019-03-1039**
 - a, Presentation
 - b. Discussion
 - c. Action
- 5. Memorandum of Understanding - AFSCME Local 1533W - Washington Paid Sick Leave Policy**
 - a. Presentation
 - b. Discussion
 - c. Action

Consent Agenda

- 6. Resolution 2019-03-483, Amending Personnel Policy (Washington Paid Sick Leave)**
- 7. Approval of Minutes - February 20, 2019**
- 8. Treasurer's Report - December 2018**
- 9. Treasurer's Report - January 2019**
- 10. Approval of Vouchers**

Department Head and Committee Reports

Executive Session (if needed)

Adjournment



AGENDA MEMO

Needs Legal Review: Yes
Meeting Date: March 6, 2019
Agenda Item: Lodging (Hotel/Motel) Tax
Presented By: Community Development Committee and Jan Brending, Clerk Treasurer

ACTION REQUIRED:

The Community Development Committee and staff is seeking direction from the city council about moving forward with implementing the “basic” or “state-shared” 2% lodging (hotel/motel) tax as provided by RCW 67.28.180.

PROPOSED MOTION:

Motion to direct staff to begin preparing an ordinance to adopt the “basic” or “state-shared” 2% lodging tax.

Explanation of issue:

RCW 67.28.180 and RCW 67.28.181(1) authorizes to levy a lodging tax (also known as hotel/motel tax) on all charges for furnishing lodging at hotels, motels, and short-term rentals, including such activities as Airbnb, bed and breakfasts, RV parks, and other housing and lodging accommodations for periods of time less than 30 days. The tax is collected as a sales tax and paid by the customer at the time of the transaction. The tax may be imposed by the legislative body and does not require voter approval.

There are two lodging tax options:

1. A “basic” or “state-shared” lodging tax up to 2% that is taken as a credit against the 6.5% state sales tax rates. This means that the lodging patron would not see any tax increase. The state’s portion of the sales tax rate on lodging drops from 6.5% to 4.5%. RCW 67.28.180.
2. An “additional” or “special” lodging tax up to 2% on top of the states sales tax rate that results in a higher bill for the patron. The additional tax would result in an increase to lodging patron. In White Salmon, the tax rate would go from 7.5% to 9.5% if the full 2% was authorized. RCW 67.28.181(1).

Lodging tax revenues are restricted in how they can be spent. They must be used for tourism promotion, acquisition of tourism-related facilities, or operation of tourism-related facilities. This includes the following:

- Tourism marketing
- Marketing and operations of special events and festivals designed to attract tourists
- Operations and capital expenditures of tourism-related facilities owned or operated by a municipality or public facilities district
- Operations of tourism-related facilities owned or operated by nonprofit organization (does not include capital expenditures)

RCW 67.28.1815 and RCW 67.28.1816.



Definitions are provided in RCW 67.28.080 and include the following:

1. "Tourism promotion" means activities, operations and expenditures designed to increased tourism, including but not limited to advertising, publicizing, or otherwise distributing information for the purpose of attracting and welcoming tourists; developing strategies to expand tourism; operation tourism promoting agencies; and funding the marketing of or the operation of special events and festivals designed to attract tourists.
2. "Tourism-related facility" means real or tangible personal property with a usable life of three or more years, or constructed with volunteer labor that is (a)(i) Owned by a public entity; (ii) owned by a nonprofit organization described under 501(c)(3) of the federal internal revenue code of 1986, or as amended (iii) owned by a nonprofit organization, destination marketing organization, main street organization, lodging association, or chamber of commerce and (b) used to support tourism, performing arts, or to accommodate tourist activities. Per MRSC, tourism-related facilities should be used by tourists and cautions careful examination of the use of funds towards a "tourism-related" facility to ensure that the facility is truly being used by tourists versus primarily being used by the local citizens.

The Community Development Committee is recommending the city adopt an ordinance that authorizes implementation of the "state-shared" lodging tax at 2%. Currently, the City of White Salmon has a hotel (Inn of the White Salmon) and an RV park (Bridge RV Park and Campground) located within its city limits. In addition, there are approximately 43 advertised several short-term rentals (through Airbnb) located in White Salmon. There are likely additional short-term rentals that are advertised through different sites or just word-of-mouth. Short-term rentals could include the entire use of a house, the use of a room, or the use of an apartment/accessory dwelling unit. (Note: the Community Development Committee is also recommending the establishment of a short-term registration/permit process.) Based on this information, we estimate the city could receive \$20,000 or more in revenue per year.

The city's ordinance would need to include a process as to how entities could apply to the City of White Salmon for the use of the funds (this would include the city itself). State statutes require cities that are over 5,000 in population establish a lodging tax advisory committee (LTAC) who receives applications for funding and makes recommendations to the city council. For cities that are under 5,000 in population there is no requirement to establish an LTAC although some cities do. The cities policies regarding applications should include clear direction and guidance as to how the monies can be spent. The applications must include estimates of how funding the activity will result in increases to the number of people staying overnight, traveling 50 miles or more, or coming from another state or country.

State statutes require cites receiving lodging tax revenues to report annually with the following information:

- All lodging tax revenues received
- All lodging tax revenues distributed and/or expended



- All recipients of lodging tax monies, including the city itself that may have directly used lodging tax funds for qualify facilities, tourist events, or tourism administration
- For all recipients, the actual number of people traveling for business or pleasure on an overnight trip in paid accommodations, traveling 50 or more miles away from their business or place of residence for the day or overnight, or traveling from another country or state

If the city council authorizes moving forward with the development of an ordinance to implement the tax, staff will write a draft ordinance for initial discussion with the city council at a future council meeting. The council could allow public comment on the draft ordinance at that meeting. At that meeting, staff would then request authorization to schedule the revised draft ordinance for a public hearing(s) and adoption. The ordinance would be put on the city's webpage with a comment link so individuals could comment directly via email.

Budget:

A separate fund will need to be established for receiving and expending the funds generated by the 2% tax. The funds can only be expended on those activities allowed by state statute. Enough funds to be expended would not likely be available until 2020 or 2021.

Committee/Staff Recommendation:

The Community Development Committee and staff recommends the city council authorize moving forward with the development of an ordinance to implement the "state-shared" lodging tax at 2%.

Can a city use lodging tax funds for way-finding signs throughout the city?

Reviewed: 01/14

We think that lodging taxes could be used for directional signs that help people find their way to tourist activities/facilities (e.g., museum) in the city.

"Supporting the operations and capital expenditures of tourism-related facilities owned or operated by a municipality or public facilities district..." is set out as a permitted use in RCW 67.28.1816(1)(c). Such signs would fall within the definition of "tourism-related facility" in RCW 67.28.080(7), because they would constitute "tangible personal property with a usable life of three or more years" that is "used to support tourism . . . or to accommodate tourist activities." So, the expenditure would have to be specific to that type of directional signage.

[\(Link to this question\)](#)

May the costs of street sweeping be paid for from the stormwater utility fund?

Reviewed: 01/14

Do fire districts set levies on individual properties the same way cities do?

Reviewed: 01/14

Is it allowable for a public employee to leave a tip at a restaurant and be reimbursed by their local government employer? If so, what is the percent limit?

Reviewed: 01/14

May the city pay for dinner for councilmembers and planning commission members at a working dinner held within the city?

Reviewed: 01/14

May a city use hotel-motel tax funds to pay for the operation of a museum that is owned and managed by a private historical society?

Reviewed: 01/14

Yes, RCW 67.28.1816(1)(d), as amended by ESHB 1253 in 2013, reads in part:

1 . Lodging tax revenues under this chapter may be used, directly or by any municipality or indirectly through a convention and visitors bureau or destination marketing organization for:

d. Supporting the operations of tourism related facilities owned or operated by nonprofit organizations described under 26 U.S.C. Sec. 501(c)(3) and 26 U.S.C. 501 (c)() of the internal revenue code of 1986, as amended.

[\(Link to this question\)](#)

Must the bid specifications for a public works project state that prevailing wages must be paid and that a performance bond be provided if the bid is awarded?

Reviewed: 01/14

Is a performance bond required when a city is undertaking a public works project in an emergency situation where it is avoiding competitive bidding procedures?

Reviewed: 01/14

May a city or county comply with affirmative action plan requirements in federal contracts without violating Initiative 200?

Reviewed: 01/14

May a city provide for a credit for new business start-ups in its B&O tax ordinance?

Reviewed: 01/14

May lodging (hotel-motel) tax revenues be used for banners?

Reviewed: 01/14

In our opinion, lodging tax funds may not be used for banners that would simply be for city beautification, such as those decorative ones that might hang from light posts. We do not think that would be considered "tourism promotion" for which lodging tax money may be spent under RCW 67.28.1815. That term is defined in RCW 67.28.080(6): as follows:

"Tourism promotion" means activities, operations, and expenditures designed to increase tourism, including but not limited to advertising, publicizing, or otherwise distributing information for the purpose of attracting and welcoming tourists; developing strategies to expand tourism; operating tourism promotion agencies; and funding the marketing of or the operation of special events and festivals designed to attract tourists.

However, lodging tax funds probably may be used for a banners that, for example, announce upcoming events that tourists might attend, such as an upcoming annual festival.

[\(Link to this question\).](#)

May lodging tax revenues be awarded to a local arts guild to be used in promoting/operating/sponsoring an event that will take place outside city limits?

Reviewed: 01/14

Can the city invest trust fund monies in mutual funds?

Reviewed: 01/14

May a city or county enter into a contract for a public works project with a contractor who is not licensed with the state?

Reviewed: 01/14

May a city or county ask for the hourly rate for engineering firms in their announcement for a job?

Reviewed: 01/14

May lodging (hotel-motel) tax revenues be used to build a public restroom in city park used by tourists?

Reviewed: 01/14

Yes. Lodging tax revenues may, in our opinion, be used for construction and/or maintenance of public restrooms that would be used by tourists. The relevant statute regarding the purposes for which lodging tax revenues may be spent is RCW 67.28.1815, which states in relevant part as follows:

all revenue from taxes imposed under this chapter shall be credited to a special fund in the treasury of the municipality imposing such tax and used solely for the purpose of paying all or any part of the cost of tourism promotion, **acquisition of tourism-related facilities, or operation of tourism-related facilities.**

(Emphasis added.) "Acquisition" is defined in RCW 67.28.080(1) to include "construction," and a "tourism-related facility" is defined in RCW 67.28.080(7) to mean:

[R]eal or tangible personal property with a usable life of three or more years, or constructed with volunteer labor that is . . . used to support tourism, performing arts, or **to accommodate tourist activities.**

(Emphasis added.) It is our opinion that a public restroom in an area used by tourists accommodates tourist activities, for obvious reasons. Nevertheless, we would recommend seeking the concurrence of the state auditor's office in advance of use of these funds for the purpose in question.

[\(Link to this question\)](#)

Can a county take credit cards for fees, and is it legal to then pay a credit card fee to the bank?

Reviewed: 01/14

May monies from the general fund be used to support the water utility fund should a deficit develop?

Reviewed: 01/14

Can a city or county spend hotel-motel tax funds to pay for police and public works overtime in conjunction with a festival?

Reviewed: 01/14

Yes, RCW 67.28.1816(1)(b) allows lodging tax funds to be spent on the marketing and operations of special events and festivals. The addition of "operations" to "marketing of special events and festivals" first came in the definition of "tourism promotion" in RCW 67.28.080(6) in ch. 497, Laws of 2007.

[\(Link to this question\)](#)

Can the rural county sales tax in RCW 82.14.370 be applied to infrastructure planning such as a capital facilities plan (CFP) update?

Reviewed: 01/14

Can a city use lodging tax funds for way-finding signs throughout the city?

Reviewed: 01/14

When are budget amendments required and by what vote must they be passed?

Reviewed: 01/14

Are there any court rulings or state laws that would exempt non-profit agencies from paying city B&O taxes?

Reviewed: 01/14

Request for help in explaining to citizens why property taxes on some properties can increase by more than one percent if the total can only go up by one percent?

Reviewed: 01/14

Does the city have to show its utility tax as a separate item on the customer's bill?

Reviewed: 12/13

If a hotel has part of the building leased out long-term, is the charge for these rooms exempt from the hotel-motel tax?

Reviewed: 12/13

Yes. The hotel-motel tax (and the sales tax also) only applies to stays of less than one month. [RCW 67.28.180](#) and [RCW 82.04.050\(2\)\(f\)](#). If, in addition to the basic two percent tax, a city or county levies a "special tax" under [RCW 67.28.181\(1\)](#) it will, of course, not receive these funds either for long-term stays.

[\(Link to this question\)](#)

May a city hire a private auditor?

Reviewed: 12/13

What are the consequences of not adopting the budget by December 31?

Reviewed: 12/13

What procedures do we need to follow if we are planning to increase our property taxes?

Reviewed: 12/13

Do cities and counties need to have public hearings on the preliminary budget?

Reviewed: 12/13

May a city differentiate in the gambling tax rate for punchboards and pull-tabs between commercial businesses and nonprofit organizations?

Reviewed: 12/13

Does the gambling tax lien authorized by RCW 9.46.110 apply to real property owned by a landlord if the individual operating the gambling business is the tenant?

Reviewed: 12/13

May a city tax satellite parimutuel horse racing?

Reviewed: 12/13

May a city or county expend funds to determine why the voters voted as they did in recently rejecting a city property tax levy or other tax increase?

Reviewed: 12/13

https://tdn.com/news/local/mcmenamins-creates-tax-boom-for-kalama/article_09d31586-909f-5409-9ca3-f44a8815657e.html

McMenamins creates tax boom for Kalama

Katie Fairbanks kfairbanks@tdn.com Oct 4, 2018

TRY 1 MONTH FOR 99¢



Diners get a refreshing Columbia River view at the then-newly opened McMenamins Kalama Harbor Lodge. Bill Wagner, The Daily News

KALAMA— McMenamins' Kalama Harbor Lodge has been open for just over five months, but it significantly increased the city's hotel tax revenue and downtown foot-traffic.

The City Council on Thursday night will decide how to spend it.

The 40-room lodge has increased the city's hotel/motel tax revenue from \$3,000 to \$4,000 a year to \$3,000 a month, said Coni McMaster, city clerk and treasurer. Kalama already has received \$14,000 in hotel tax revenue this year, more than three times the \$4,000 it budgeted.

"It's a considerable increase," McMaster said. "Even if that dropped by half, it will still be a lot more than in the past."

A 2 percent tax is charged at hotels or motels with fewer than 40 rooms, and 3 percent at those with 40 or more.

McMaster said McMennamins is drawing more people to other businesses in town. Multiple businesses, including restaurants, have reported a sales boost since McMenamins opened near the Port of Kalama Marine Park in April. Overall, the town has seen more visitors, she said.

John Norton, owner of 1st Street Antiques, said his businesses has seen a 10 to 20 percent increase in sales.

“I think they’ve been an asset,” Norton said of McMennamins. “It’s hard to say exactly how much it’s helped, but often people say they’re staying at McMenamins and came over to see what’s going on in downtown Kalama.”

Columbia Inn Assistant Manager Lisa Hassett said the restaurant’s also been busier. She said they had some concerns about competition before McMenamins opened since it also has a restaurant, but that’s changed.

“When you stay at a hotel, you’re not going to to eat all three meals there,” Hassett said. “We don’t have any complaints about them being here.”

Home goods store Ella Gray has seen an increase in foot-traffic, owner April Hoffman said, but McMenamins presence hasn’t “shot the business through the roof.” Hoffman said the drawback she’s seen is that there isn’t an easy way for McMenamins guests to get to downtown. The Port of Kalama and city are working on getting a better pedestrian bridge that will help, she said.

McMaster said Kalama has also seen some increase in sales tax revenue, but it’s difficult to know how much is due solely to McMenamins. There has been a lot of construction in the past year and that is another source of sales tax, she said.

The city is limited in how to spent hotel tax revenue by state law. That money only can be used for tourism activities or promotions designed to attract overnight tourists. This includes funding for events such as the Untouchables Car Show and Heritage Festival.

The city could also use the money to redo its wayfinding signs, develop a walking map or purchase souvenirs to sell to tourists.

McMaster said she is bringing the issue to the City Council tonight.

“Before, we did what little we could. Now we have funding. I’m bringing it before the council because we really have to look at limitations,” she said.

McMaster sent applications for funding requests to local groups that could qualify for the money. The Untouchables Car Club, Pacific Ohana Foundation (Kalama Heritage Festival organizer) and the Kalama Chamber of Commerce submitted requests.

Untouchables is asking for \$2,000 to pay for flyers, advertising, insurance, logo artwork and printing. To help fund the Kalama Heritage Festival, the Pacific Ohana Foundation is asking for \$10,000. The Kalama Chamber of Commerce is asking for \$2,063 to pay for signs to direct people to its tourism map and for boulevard banners thanking downtown shoppers.

City staff is recommending the city grant \$2,000 to each of the organizations. It is also suggesting the council allocate funds for developing a policy and plan for future tourism promotions and activities.

City staff is also requesting that the council put \$6,300 in hotel/motel revenues into updating the city’s website.

The City Council should give the staff direction on what to do with the funding. Any final adoption will be included in the budget process. The council meeting is at 7 p.m. on Thursday at the Kalama City Council Chambers.

Katie Fairbanks

Reporter

Backup material for agenda item:

Short-Term Rental Registration/Permit Process

- a. Presentation
- b. Discussion
- c. Action



AGENDA MEMO

Needs Legal Review: Yes
Meeting Date: March 6, 2019
Agenda Item: Short-Term Rental Registration/Permit Process
Presented By: Community Development Committee and Jan Brending, Clerk Treasurer

ACTION REQUIRED:

The Community Development Committee and staff is seeking direction from the city council about moving forward with implementing a registration/permitting process for short-term rentals.

PROPOSED MOTION:

Motion to direct staff to begin preparing an ordinance to implement a short-term rental registration/permitting process.

Explanation of issue:

The City of White Salmon has seen an increase in short-term rentals. Currently, anyone operating a short-term rental needs to obtain a city business license (the city requires that all property owners who rent or lease out any property within the city limits obtain a city business license). However, the city does not have a separate registration process for short-term rentals.

The State of Washington requires that sales tax and lodging taxes (if implemented) be collected on short-term rentals. Enclosed with agenda memo is information from the State Department of Revenue regarding short-term rentals and taxes.

The Community Development Committee and prior Housing Committee have discussed how to track short-term rentals and institute some requirements that keep tenants safe and protect the residents near short-term rentals from nuisance problems.

The City of Stevenson has implemented a short-term registration process. Copies of the documents used by Stevenson are attached to this memo including Stevenson's current ordinance.

The registration/permitting process is not a land use code that determines where short-term rentals can be located; nor is it a business license (that is handled separately). It is a process that requires the owner of a short-term rental to register with city. The process can also be used as an education tool, letting property owners know they need to collect and remit sales taxes to the State of Washington.

If the city council authorizes moving ahead with developing an ordinance and process for registering short-term rentals, a draft ordinance and documents will be developed for review by the city council at a future council meeting. In addition, all documents will be posted on the city's webpage and sent out to owners of short-term rentals (whereby the city can determine owners and addresses). Once the council is comfortable with the language and process, a public hearing would be scheduled before the city council where additional comment can be made to the council.



Budget:

The ordinance would include an initial registration fee (\$300) and a renewal fee (\$200) for registering/permitting short-term rentals. These fees are intended to cover the costs of staff in reviewing the applications and ensuring the short-term rentals meet any requirements for registration.

In addition, it is anticipated that registering short-term rentals will mean an increase in sales tax as property owners are educated that these taxes need to be charged and collected.

Committee/Staff Recommendation:

The Community Development Committee and staff recommends the city council authorize moving forward with the development of an ordinance to implement registration/permitting of short-term rentals.

Personal Home Rentals

JUNE 2009

HOME RENTALS

Many property owners are not aware that they may be required by law to collect and remit retail sales tax, and possibly other lodging taxes, if they rent out their homes for periods of less than 30 days. These short term rentals are referred to as "transient rentals." This fact sheet contains important information for people who rent out their personal homes, including condominiums and time share units, located in Washington.



TRANSIENT RENTAL BUSINESS

Anyone who intends to regularly engage in a transient rental business must collect and report taxes. Examples of intent to engage in the transient rental business include advertising the availability of your personal home for transient rental in a newspaper, on the Internet, or hiring a property manager to handle the rental of your home.

The Department of Revenue will presume that if you rent your home three or more times in a year for periods of less than 30 days each you are engaged in a taxable business activity. A long term rental where the guest contracts in advance to stay more than 30 days is not a taxable business activity and is not counted in determining the threshold for collecting and reporting taxes. If you are in the transient rental business, you must register with the Department and collect and remit retail sales tax and lodging taxes on all transient rentals. The tax is reported and paid by filing a state excise tax return. Once registered with the Department, a tax return will be mailed to you.

TAX OBLIGATIONS

Tax must be collected on transient rentals during the first calendar year in which you exceed two transient rentals. The tax is collected the third time the property is rented in the first year. All subsequent years, even if you only rent your home once or twice, tax must be collected and reported on all transient rentals.

COLLECTING TAXES FROM YOUR RENTERS

Both the state and local sales tax rate must be collected from guests at the time they are billed for the rental. The state rate is 6.5 percent, and the local rate depends upon where the rental property is located. Local sales tax rates range from 0.5 to 3.0 percent.

In addition to the regular sales tax, the Special Hotel/Motel Tax may apply at rates from 1.0 to 5.0 percent in certain areas. Other lodging taxes also apply to businesses with multiple units, but these do not currently apply to single home rentals. These include the Convention and Trade Center Tax and the Tourism Promotion Area Charges.

PROPERTY MANAGERS MUST COLLECT AND REMIT TAXES ON THE HOMEOWNER'S BEHALF

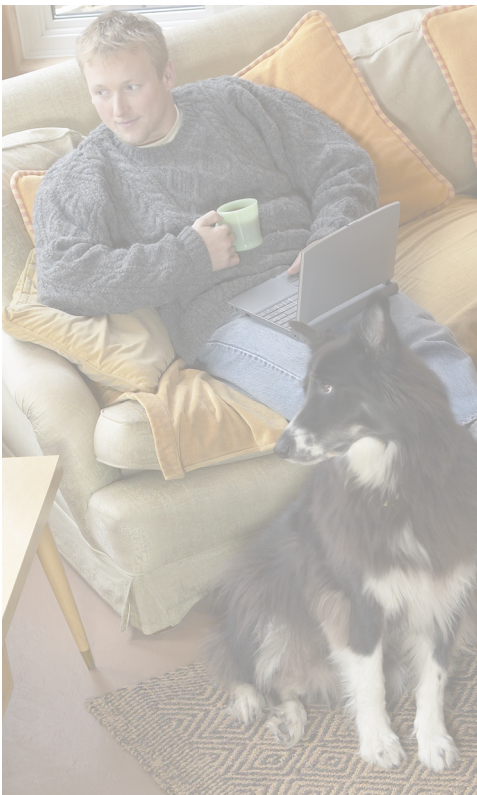
While you are not required to collect sales tax until the third transient rental in a calendar year, all transient rentals through property management services are taxable. The property manager is required to collect sales tax and lodging taxes on your behalf, even if there is only one rental listed with the property management in the first year. You should be aware that as a property owner, you may be liable for any taxes not collected by the property manager.

Examples of Taxability

	Rental Scenario	Tax Obligation
1st year	John bought a cabin as a retirement home on San Juan Island. He considered renting the cabin when he would not be using it. John had no idea how often he might rent it, but by word of mouth, he rented it out once within the first calendar year for 10 days.	John is not required to register with the Department of Revenue, or to collect sales tax and other lodging tax because he did not intend to rent his cabin out frequently, and he only entered into one rental agreement during the year.
2nd year	John rented the home five times with five separate rental agreements as follows: Rental #1 - 30 days Rental #2 - 32 days Rental #3 - 35 days Rental #4 - 14 days Rental #5 - 21 days	John is not required to register with the Department of Revenue, or collect sales tax/lodging taxes. Only the transient rentals are counted in determining the taxable threshold, and John engaged in only two transient rentals (less than 30 days) during the year.
3rd year	John rented the house four times, each for a period of less than 30 days.	John needs to register at the time he rents out his house for the third rental period during this year. John must collect tax on both the third and fourth rental periods, and remit the collected taxes to the Department of Revenue.
4th year	John rents out his house only once for a period of 29 days.	The very first transient rental is subject to sales tax/ lodging taxes because John exceeded the taxable threshold in year three. Also, for all years after this year, John must collect taxes on all transient rentals.

BUSINESS AND OCCUPATION (B&O) TAX

If you are a property owner you are responsible for paying any "retailing" B&O tax due. This is a tax calculated on gross receipts of the business. The rate is currently 0.471 percent (\$4.71 per thousand dollars of taxable rental income). However, you may qualify for the Small Business B&O Tax Credit, depending on the amount of the rental income. For information on the credit, call our Telephone Information Center toll free at 1-800-647-7706, or see our Small Business B&O Tax Credit Table, available online at dor.wa.gov. The information will also be mailed to you in our new business packet once your tax reporting account has been established.



PAYING THE TAXES COLLECTED

Taxes are reported by filing a state excise tax return. On the return report your taxable rental income and calculate state and local taxes due. You will receive excise tax returns regularly once you register with the Department.

Registering with the Department of Revenue

You can register one of two ways:

- Go to our web site, dor.wa.gov, and click on "Get a form or publication." Under Forms click on "Business License Application."
- Call us toll free at 1-800-647-7706 to request an application. Complete and send it to the address noted on the application.

Once registered, you will receive a business license and a Unified Business Identifier (UBI) from the Department of Licensing. This UBI number is a unique number assigned to you, and it is the "registration number" used for reporting to the Department of Revenue.

Electronic Filing – Reporting the Fast and Easy Way

File and pay your returns electronically using E-file. It is the fastest and easiest way to report. We also offer a variety of electronic payment methods. To learn more, go to our web site at dor.wa.gov and click on "File my taxes online," then click "Learn about E-file benefits" and watch the video. If you have questions or need assistance, you may also call our tax specialists at 1-800-647-7706.



LODGING TAXES

Examples of Lodging Taxes by location (excluding taxes currently imposed on transient rental facilities with multiple units):

City	Retail Sales Tax	Special Hotel/Motel Tax	Calculation example*
Spokane	0.087	None if fewer than 40 rooms	\$52.20 (\$600 x 0.087)
Seattle	0.095	None	\$57.00 (\$600 x 0.095)
Leavenworth	0.080	0.03	\$66.00 (\$600 x 0.11)
Vancouver	0.082	0.02	\$61.20 (\$600 x 0.102)
Ocean Shores	0.083	0.03	\$67.80 (\$600 x 0.113)

* The calculation examples reflect taxes due assuming a single unit rented for \$600. The tax rates reflect rates in effect as of the date of publication, and are subject to change.

TELEPHONE INFORMATION CENTER

1-800-647-7706

WEB SITE

dor.wa.gov

REQUEST FOR LETTER RULING

If you would like to request a ruling on the taxability of your activities, write to:

**Taxpayer Information and Education
Washington State**

Department of Revenue

PO Box 47478

Olympia, WA 98504-7478

NOTE: Personal property taxes may apply to the value of your household items, including furniture, appliances, artwork, and any other item of tangible personal property used to furnish a home that is rented out. However, there may also be certain exemptions available. Contact your county assessor for details on how to report the personal property, and how to claim any exemptions from the tax.

To inquire about the availability of this publication in an alternate format for the visually impaired, please call (360) 705-6715. Teletype (TTY) users please call 1-800-451-7985.

The information contained in this fact sheet is current as of the date of this publication and provides general information about Personal Home Rentals. It does not cover every aspect of the tax, nor does it alter or supersede any administrative regulations or rulings issued by the Department of Revenue.





City of Stevenson

Phone (509)427-5970
FAX (509) 427-8202

7121 E Loop Road, PO Box 371
Stevenson, Washington 98648

2019 Vacation Rental Application

(Stevenson Sales Tax Location Code 3002)

Vacation Rental Address: _____

Vacation Rental Tax Lot #: _____

Vacation Rental Telephone #: _____

WA State Business License (UBI) #: _____

Tax Reporting Frequency: _____

Owner Name: _____

Contact Person: _____

Phone #: _____

Phone #: _____

Email Address: _____

Email Address: _____

Permanent Residence: _____

Contact Person Address: _____

City: _____

City: _____

State: _____ ZIP: _____

State: _____ ZIP: _____

Mailing Address: _____

Mailing Address: _____

City: _____

City: _____

State: _____ ZIP: _____

State: _____ ZIP: _____

If the Owner is not a permanent resident of the Local Area (Clark, Klickitat, or Skamania counties in Washington, Hood River or Multnomah counties in Oregon), **a Contact Person from the Local Area is required.**

Submittal Checklist: Fill in the information requested and initial each statement to certify its truth and accuracy.

_____ This vacation rental home will collect and remit state and local sales and use taxes and special hotel/motel taxes as required by the City and State of Washington Department of Revenue.

_____ The City has the right to provide the names and phone numbers of the owner and contact person to help resolve disruptions caused by the vacation rental home.

_____ The City is authorized reasonable access to the vacation rental home to carry out the administrative duties of SMC 5.20. The last Vacation Rental Inspection was conducted on _____.

_____ The Good Neighbor Guidelines will be provided to guests of the vacation rental home. The Guidelines will will not be incorporated into the occupant's rental contract.

_____ The annual neighborhood notice will be sent or handed out to all owners and/or occupants of adjacent and abutting property.

_____ There are _____ off-street and _____ on-street parking spaces available to the vacation rental home. It is understood that on-street spaces are not for the exclusive use of the vacation rental home, and a diagram of parking spaces will be provided to guests which expresses this.

_____ This vacation rental home will maintain liability insurance covering its use as a vacation rental home.

Incomplete applications will not be accepted. ● Please ensure that all fees & submittals are included

Applicant Name: _____ Signature: _____ Date: _____

Check here if this property is no longer used as a Vacation Rental Home

Office Use Only:	Application Fee:			22
Account #001 000 000 321 90 00	Date:	Receipt #:	License #:	



City of Stevenson

Vacation Rental Home

Good Neighbor Guidelines

Hello new neighbors! However long you stay, Stevenson welcomes you as part of our community. We like our small town charm, and we think you will like it too. Remember though, we're all on this merry-go-round together. These Good Neighbor Guidelines are available to help us keep our small town an amazing place to live, work and play.

1. **24-Hour Contact Information.** If at any time you have concerns about your stay in regards to your neighbors, please call the contact number listed in the rental lease agreement or posted in the unit. In the event of an emergency, please call 911.
2. **General Respect for Neighbors.** Be friendly, courteous, and treat your neighbors like you want to be treated. Respect your neighbors, their privacy, and their property.
3. **Noise.** Be considerate of the neighborhood and your neighbor's right to the quiet enjoyment of their home and property, especially after 10 PM.
4. **Maintenance of Property.** Be sure to pick up after yourself and keep the property clean, presentable and free of trash.
5. **Parking.** Refer to the parking diagram posted in the unit and park *on-site* whenever possible. Do not park on lawns or in a manner which blocks driveways, sidewalks, alleys or mailboxes. *On-street* parking is a community resource, don't be surprised to see a neighbor parked in front of the home you are renting.
6. **Traffic Safety.** Drive slowly through neighborhoods and watch for pedestrians and children playing. Better yet, our streets, sidewalks and trails offer safe, convenient, and interesting alternatives to your in-town destinations.
7. **Fires.** Our wonderful summer weather lends itself to heightened fire hazards. Help us all stay safe from wildfires by fully extinguishing cigarettes and abiding all seasonal and emergency bans on recreational fires.
8. **Pets.** Promptly clean-up after your pets. Prevent excessive and prolonged barking, and keep pets from roaming the neighborhood. Control aggressive pets, and be sure to abide by the local leash laws. Store pet food indoors and in a secure container to reduce the likelihood of unwanted pest problems.
9. **Tenant/Guest Responsibility.** Approved guests and visitors are expected to follow the Good Neighbor Guidelines. Be Sure to read your rental agreement for additional terms and restrictions which may include consequences for violating the Good Neighbor Guidelines.



Vacation Rental Inspections

Protection

The primary objective is to provide the guests of vacation rental homes with a measure of protection based on the provisions of the Residential Building Code. Just as important, however, is good common sense on the part of the owner in providing a safe environment for his or her guests.

Smoke Detection

Smoke detectors are one of the most important standards for the protection of the public. They provide early notification to the tenants in the event of a fire for their quick exit from the building during this critical time frame. Detectors should be located on every level of the dwelling including the basement, inside every bedroom, and outside the immediate vicinity of the bedroom and be loud enough to wake sleeping persons.

Carbon Monoxide Detection

If the rental unit is equipped with gas burning appliances or has an attached garage, carbon monoxide detection shall be installed in the area within the bedrooms or giving access to the bedrooms.

Egress

In addition to smoke detection, proper exiting from the building is critical to escape. Means of egress include all components in the normal path of travel to the outside of the building. There should be no unusual obstructions in the exit route to the outside of the building.

Doors should have a clear width of 32 inches to facilitate egress. The door width requirement may be reduced to 28 inches in older buildings subject to the authority having jurisdiction. Doors shall swing freely with no sticking.

Floors should be level with minimum changes in elevation.

Corridors should be at least 36 inches wide and have minimal projections entering the space, including furniture and decorations, so as to not slow down persons exiting from the building.

Door locks in the egress passages should be easily unlocked without any undue hardship or tools.

One and two-family dwellings must have a primary and secondary means of egress. The primary means is generally a door leading into the building with egress windows serving the secondary means of egress from bedrooms. Windows should open easily without undue effort. Third floor bedrooms will require additional fire escape stairs.

Attached garages must be separated from the dwelling unit by fire grade sheetrock and a fire door leading into the structure. Primary egress through a garage is not acceptable.

General Housekeeping

Common sense goes a long way towards maintaining a safe rental property.

Keep critical areas free of combustible materials and obstructions. Critical areas include woodstove spaces, heating devices, oil tanks, electrical panels, and similar areas. Keeping these areas clear also grants service personnel access for repairs.

Keep exit passages free of obstructions including furniture, bikes, decorations, etc.

Provide the renter with important information such as contact telephone numbers to eliminate confusion when a problem occurs.

Include instructions for the renter that contain clear directions to the property which renters can relay to the Dispatch Center in the event of an emergency.

Place appropriate signage with the 911 address clearly visible to direct responders to the property.



CITY OF STEVENSON

7121 E Loop Road, PO Box 371, Stevenson, WA 98648

TO: **Neighboring Properties**

FROM: _____ **LICENSE #:** _____

DATE: _____

SUBJECT: **Vacation Rental Home in Your Neighborhood**

Hello,

A property in your neighborhood recently received a license to operate as a vacation rental home. The City views vacation rental homes as a valuable component of our tourism economy, but it also values the peace and comfort of its residents and property owners. The owners of the property located at

(Vacation Rental Home Address)

hope its use as a vacation rental home will not disturb your peace and comfort.

As a property owner or occupant adjacent to or abutting the address above, this notice provides you with the contact information of the vacation rental home’s owner. You are encouraged to contact them with any questions or concerns about the property’s use as a vacation rental home, and especially if the guests of the home are inconsiderate of the attached Good Neighbor Guidelines. The property’s continued use as a vacation rental hinges on its ability to avoid neighborhood disruptions, and the contacts below hope to deal with issues before they become an unbearable nuisance or require any investigative effort or corrective action by the City.

Owner Name: _____ **Phone #:** _____

Local Contact: _____ **Phone #:** _____

The representatives above can be treated as your first line of defense against neighborhood intrusions from vacation rentals, but if they are unresponsive or continually unsuccessful at addressing your concerns, the City is there for you as well:

City Hall Phone #: (509)427-5970

Sheriff’s Office Non-Emergency Phone #: (509)427-9490

Sheriff’s Office Emergency Phone #: 911

Please save this letter or bookmark <http://ci.stevenson.wa.us/vacationrentalregistry>

Thank you,

Vacation Rental Home Owner/Operator

CITY OF STEVENSON

RESOLUTION NO. 2016-285

ESTABLISHING FEES RELATED TO THE LICENSING OF VACATION RENTAL HOMES.

WHEREAS, the adoption of Ordinance 2016-1091 creates a vacation rental program which involves the review of application materials and issuance of a Vacation Rental License; and

WHEREAS, Ordinance 2016-1091 authorizes the city establish and periodically adjust nonrefundable application fees for the review and issuance of Vacation Rental Licenses; and

WHEREAS, the policies of the Vacation Rental Program are intended to benefit the local economy, reduce administrative burdens and barriers to entry, ensure market fairness and taxation, protect guests, and avoid unchecked neighborhood disruptions; and

NOW THEREFORE BE IT RESOLVED by the Council of the City of Stevenson that fees in the following, nonrefundable amount shall be paid to the City by persons applying for vacation rental licenses:

Vacation Rental Application Fees	
New License	\$200
License Renewal	\$200
Prorated Licenses	For applications received after June 30 th , the application fees may be reduced to 50% of the fee listed above.
Appeals	\$0
Labor, Overhead, and Outside Consultant Review	At the discretion of the City Administrator, the actual costs for labor, overhead, and expenses for outside consultant reviews and/or special inspections may be added to the above application fee.

BE IT FURTHER RESOLVED, that this resolution shall be effective concurrent with the effective date of Ordinance 2016-1091.

PASSED in regular session this _____ day of _____, 2016.

Mayor of the City of Stevenson

ATTEST:

Clerk of the City of Stevenson

APPROVED AS TO FORM:

Attorney for the City of Stevenson

Chapter 5.20 - VACATION RENTAL HOMES

Sections:

5.20.005 - Findings, intent and purpose.

- A. In the adoption of these regulations, the city that the rental of dwelling units for less than thirty days is an important contributor to the comprehensive plan's tourism goal. The city also finds that these vacation rentals are part of an emerging market that has the potential to be incompatible with surrounding residential uses.
- B. The regulations below are intended to ensure special regulation of vacation rentals that will:
 - 1. Benefit the local economy;
 - 2. Reduce administrative burdens and barriers to entry;
 - 3. Ensure market fairness and taxation;
 - 4. Protect guests; and
 - 5. Avoid unchecked neighborhood disruptions.
- C. This chapter provides an administrative framework for licensing the annual operation of a vacation rental home. A vacation rental home license is a limited permission to use property for vacation rental purposes. A license may be modified or revoked if the standards of this chapter are not met.

(Ord. No. 1091, § 2, 3-17-2016)

5.20.010 - Definitions.

As used in this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

- A. "Contact Person." The owner or, if designated on the application for a license, the management representative authorized to act for the owner.
- B. "Dwelling Unit." One or more rooms occupied, designed or intended for occupancy as separate living quarters, and containing four or more of the following:
 - 1. Refrigeration;
 - 2. Cooking facility (including cooking stove, hot plate, range hood, microwave, or similar appliance) or wiring or venting to support same;
 - 3. Dishwashing machine;
 - 4. Sink intended for meal preparation (not including a wet bar);
 - 5. Garbage disposal;
 - 6. Toilet;
 - 7. Shower or bathtub.
- C. "Local Area." All areas in the Washington counties of Clark, Klickitat and Skamania and the Oregon counties of Hood River and Multnomah.
- D. "Owner." The natural person or legal entity that owns and holds legal and/or equitable title to the property.

- E. "Remuneration. Compensation, money, rent or other bargained for consideration given in return for use, rent, or occupancy of a vacation rental home.
- F. "Vacation Rental Home." A dwelling unit for which an owner receives or seeks remuneration for use or occupancy for a period of less than thirty consecutive days per rental period.
- G. "Vacation Rental License or License." The regulatory license required by SMC 5.20.15 and described in this chapter.

(Ord. No. 1091, § 3, 3-17-2016)

5.20.015 - Vacation rental license required.

No owner of property within the Stevenson city limits may advertise, offer, operate, rent, receive remuneration for, or otherwise make available or allow any other person to make available for occupancy or use a vacation rental home without a vacation rental license. Advertise or offer includes through any media, whether written, electronic, web-based, digital, mobile or otherwise.

(Ord. No. 1091, § 4, 3-17-2016)

5.20.020 - Application and fee.

- A. Application Required. An application for a vacation rental license shall be completed and submitted to the city on a form provided by the city. The application shall be signed by the owner or contact person and contain the following information:
 1. Owner Information. Owner's name, permanent residence address, telephone number, owner's mailing address, and the vacation rental home address and telephone number.
 2. Contact Person Information. If the owner does not permanently reside in the local area or is not always available when the property is being rented, the owner shall provide the name, telephone number and email of a contact person from the local area to represent the owner regarding the use of the property and/or complaints related to the vacation rental home as set forth in SMC 5.20.040(C).
 3. Tax Information. A statement of intent to collect and remit all taxes associated with the vacation rental home.
 4. Inspection Access. A statement allowing the city reasonable access to the property for the purpose of reviewing the proposal for the health and safety requirements set forth in SMC 5.20.040(D).
 5. Right to Publish Contact Information. A statement allowing the city to make owner and contact person phone numbers publicly available at City Hall.
 6. Neighborhood Notice. A statement of intent to notify neighbors as required by SMC 5.20.040(A).
 7. Good Neighbor Guidelines. A statement of intent to provide the city-provided Good Neighbor Guidelines to guests of the vacation rental home.
 8. Parking Diagram. A statement of intent to provide guests of the vacation rental home with a diagram of parking spaces that are available to or intended for use by the vacation rental home.
 9. Liability Insurance. A statement of intent to provide liability insurance coverage as required by SMC 5.20.040(G).
 10. Such other information as the city administrator deems reasonably necessary to administer this chapter.

- B. Application Fee. Applications under this section shall be accompanied by a nonrefundable fee payable to the city in an amount established and periodically adjusted by the city council. Application fees may be prorated if issued for less than half of the annual term.
- C. Discretionary Fees. At the discretion of the city administrator, the application fee may include the actual costs for labor, overhead, and expenses for outside consultant reviews and/or special inspections.

(Ord. No. 1091, § 5, 3-17-2016)

5.20.025 - Term of annual license.

A vacation rental license shall be issued for a period not to exceed one year, with its effective date running from the date the license is issued to December 31st and may be renewed annually by the owner or contact person provided all applicable standards of this chapter are met.

(Ord. No. 1091, § 6, 3-17-2016)

5.20.030 - Licensing and renewal procedures.

A vacation rental license shall be obtained and/or renewed as required in this section. The ability to operate a vacation rental home in the city of Stevenson shall be discontinued for failure to obtain or renew a license to operate as provided in this chapter.

- A. Application and Renewal Process. A person engaging in operation of a vacation rental home who has not yet obtained a license, or who is required to renew an existing operating license, shall do so as follows:
 - 1. Time for Application.
 - a. New Licenses. For new vacation rental licenses, it is the responsibility of the owner or contact person to apply for and receive a license prior to operation of a vacation rental home.
 - b. Existing Vacation Rental Homes. A completed license renewal application and renewal fee is due for all existing short-term rentals annually by December 31st.
 - 2. Notice. Prior to the December 31st annual due date, the city shall send notice of the need for a license or expiration of a license to the owner of any property for which an application is due as follows:
 - a. For the first license required for any vacation rental home in the city, it is the owner's obligation and responsibility to apply for a license.
 - b. For license renewal, notice will be sent to the mailing and email addresses of the owner and contact person as provided to the city on the application.
- B. License Expiration. For failure to submit an application, upon expiration of the thirty-day late period, the ability to operate shall be conclusively presumed to be discontinued with no further action by the city. For renewals, upon expiration of the late period, the ability to operate shall be conclusively presumed to be discontinued and the city will commence revocation of the license pursuant to the procedures in SMC 5.20.045.

(Ord. No. 1091, § 7, 3-17-2016)

5.20.035 - Criteria for approval and renewal of a license.

- A. New License. Upon receipt of a complete application for a new vacation rental license and payment of all required fees, the city administrator or designee will issue a vacation rental license.

- B. License Renewal. Upon receipt of a complete application for renewal of a vacation rental license and payment of all required fees. The city will review the application and available information to determine compliance with the operational requirements of SMC 5.20.040. If not met, the city administrator or designee will not renew the license and the property shall not be used as a vacation rental home. Alternatively, the city administrator may issue the license subject to reasonable special operational standards.
- C. Owner's Role. The owner has the burden of proof to demonstrate compliance with each operational requirement and special standard placed on the vacation rental license. Staff may verify evidence submitted and the applicant shall cooperate fully in any investigation.
- D. Appeals. A decision on a license application or renewal may be appealed as provided in SMC 5.20.055.

(Ord. No. 1091, § 8, 3-17-2016)

5.20.040 - Operational requirements.

- A. Notice to Neighbors. The owner or contact person shall provide an annual mailing or otherwise distribute by hand, a flier to all property owners of record and/or occupants of properties adjacent to and abutting the property licensed as a vacation rental home. The notice shall include the license number and the telephone number of the owner and contact person. The purpose of this notice is so that neighboring property owners and residents can contact a responsible person to report and request resolution of problems associated with the operation of the vacation rental home. If the permanent contact information changes during the license period, the new information must be mailed or distributed again.
- B. Public Availability. In addition, the city will make a registry publically accessible within which any person can obtain the owner and contact person's name and telephone number. If the permanent contact information changes during the license period, the new information must be provided to the city.
- C. Response to Complaints. The owner or contact person shall respond to neighborhood questions, concerns, or complaints in a reasonably timely manner depending on the circumstances.
 - 1. Owner Responsibility. Reasonable initial inquiries or complaints related to the expectations set in the Good Neighbor Guidelines may first be made to the owner or contact person. However, it is not intended that the owner or contact person act as a peace officer or code enforcement officer of the city or put themselves in an at-risk situation. In such cases, the owner or contact person should contact the city to discuss resolution of the complaint.
 - 2. Complaint Log. The owner or contact person should maintain a record of complaints and the actions taken in response to the complaint, if relevant, in a manner reasonable to document the interaction. If kept, this record can then be made available for city inspection upon request.
 - 3. City Authority. If there is a failure to respond or a clearly inadequate response by the owner or contact person, a complaint may be submitted to the city on a form provided by the city, and the city will respond or investigate as needed. The city will first seek voluntary compliance or resolution, but if the city finds substantial evidence supports further action given the complaint(s), the city will follow the warning and revocation procedures set forth in SMC 5.20.045.
 - 4. Records. On request and in compliance with the public records law, the city shall provide the owner and/or contact person with the information in the complaint.
 - 5. Grounds for Warning. Repeated failure of the owner or representative to timely and reasonably respond to a complaint(s) relayed by city staff is considered grounds for a warning and potential revocation under SMC 5.20.045. Repeated noise complaints regarding tenants may be grounds for a warning to the owner, if, in the reasonable judgment of the city administrator, the circumstances indicate the owner should be held responsible. Initiating a nuisance enforcement

action under SMC 8.45 or SMC 8.60 may be grounds for a warning in the appropriate circumstances.

6. Administrative Rules. The city administrator may establish administrative rules to interpret, clarify, carry out, and enforce the provisions of this chapter. A copy of such administrative rules shall be on file and made available at City Hall.
- D. Health and Safety. Every vacation rental license shall be subject to inspection by the building official or designee at the city's discretion, but no less than once every five years. The purpose of the inspection is to determine conformance with the Vacation Rental Fire Safety Checklist (fire extinguishers, smoke alarms, carbon monoxide detectors, etc.). It is the owner's responsibility to assure that deficiencies identified in the checklist are addressed and that the vacation rental home is and remains in substantial compliance with all applicable fire, building, and safety codes and other relevant laws, whether identified on the vacation rental fire safety checklist or not.
- E. Taxation. The owner shall fully comply with all applicable city and state tax reporting and payment requirements, especially lodging taxes due to the city under SMC 3.03 and retail sales and use taxes due under SMC 3.08.
- F. Mandatory Postings. Important information related to the licensing and use of the vacation rental home shall be displayed in a prominent location within the interior of the dwelling, either adjacent to the front door or in a highly visible rental binder. The information shall include:
 1. The vacation rental license;
 2. Any special standards placed on the vacation rental license;
 3. The property address;
 4. The name of the owner and contact person and a telephone number where the owner and contact person may be contacted;
 5. The parking diagram of the parking spaces available for use by the vacation rental home. The parking diagram may include on-street parking areas, but on-street parking is not for the exclusive use of any home or vacation rental home;
 6. The city-provided Good Neighbor Guidelines. Additionally, the city encourages all owners to incorporate the Good Neighbor Guidelines into the rental contract.
- G. Liability Insurance. The owner shall maintain liability insurance which expressly covers the dwelling unit's use as a vacation rental home.

(Ord. No. 1091, § 9, 3-17-2016)

5.20.045 - Revocation procedure.

- A. In addition to the penalties described in SMC 5.20.050, the following provisions apply to violations of this chapter:
 1. Failure to renew a license as set forth in SMC 5.20.030 is grounds for immediate revocation of the vacation rental license.
 2. Failure to meet the operational requirements of SMC 5.20.040(E) is grounds for immediate revocation of the license.
 3. The discovery of material misstatements or providing of false information in the application or renewal process is grounds for immediate revocation of the license.
 4. Such other violations of this chapter of sufficient severity in the reasonable judgement of the city administrator, so as to provide reasonable grounds for immediate revocation of the license.
 5. Other violations of this chapter, including but not limited to city initiated investigation/sustaining of complaints, shall be processed as follows:

- a. For the first and second violations within a twelve-month period, the sanction shall be a warning notice.
 - b. If the same offense continues to occur or a third similar offense occurs at any time during a twelve-month period, the city may either issue a third warning, update the license to include reasonable special operational standards, or revoke the license.
- B. Notice of Decision/Appeal/Stay. If the vacation rental license is updated or revoked as provided in this section, the city administrator shall send written notice to the owner stating the basis for the decision. The notice shall include information about the right to appeal the decision and the procedure for filing an appeal. The owner may appeal the city administrator's decision under the procedures set forth in SMC 5.20.055. Upon receipt of an appeal, the city administrator shall stay the update or revocation decision until the appeal has been finally determined by the city council.

(Ord. No. 1091, § 10, 3-17-2016)

5.20.050 - Violations—Penalties.

- A. In addition to the revocation procedures of SMC 5.20.045, any person or owner who uses, or allows the use of, property in violation of this chapter is subject to the enforcement authority of SMC 1.18 - Civil Violation and Abatement, SMC 8.45 - Nuisances, and/or SMC 8.60 - Public Nuisances. Each day a dwelling is used in violation of this chapter shall be considered a separate violation.
- B. The following conduct also constitutes a violation of this chapter and is a Class I Civil Infraction:
 - 1. Representing a dwelling as available for occupancy or rent as a vacation rental home where the owner does not hold a valid license issued under this chapter, or making a vacation rental home available for use, occupancy or rent without first obtaining a valid operating license;
 - 2. Advertising or renting a short-term rental in a manner that does not comply with the standards of this chapter; and
 - 3. Failure to comply with the operational requirements of SMC 5.20.040.

(Ord. No. 1091, § 11, 3-17-2016)

5.20.055 - Violations—Penalties.

- A. Appellant—Standing. The owner or contact person may appeal a decision by the city to deny, revoke or attach special operational standards to a vacation rental license.
- B. Authority to Decide Appeal. The city council shall be responsible for determining an appeal of a decision brought under SMC 5.20.055(A).
- C. Time for Filing. An appellant is required to file a written notice of appeal including the basis for the appeal within fourteen calendar days of the license determination being appealed. This requirement is jurisdictional and late filings shall not be allowed.
- D. Fee for Appeal. The city council may establish by resolution a fee for filing an appeal, which shall be jurisdictional.
- E. Hearing. After receiving written notice of appeal, the city administrator shall schedule a hearing on the appeal before the city council. At the hearing, the appellant shall have the opportunity to present evidence and arguments as may be relevant. The council may direct the city attorney to draft findings of fact and interpretations of code or law to be considered at a later Council meeting.
- F. Standard of review and decision. The council shall determine whether the city's decision was based on a preponderance of the evidence. A decision of the council shall be based on the evidence received,

in writing and signed by the mayor, and issued no later than thirty calendar days after the close of the hearing.

- G. Finality. The council's decision shall be final on the date of mailing the decision to the appellant. The council's decision is the final decision of the city and is appealable only by writ of review to Superior Court.

(Ord. No. 1091, § 12, 3-17-2016)

5.20.060 - Discontinuance of vacation rental occupancy.

- A. After Revocation. After a vacation rental license has been revoked, the dwelling unit may not be used or occupied as a vacation rental home unless a new license is issued, and the owner of the property to which the license applied and whose license has been revoked shall not be eligible to reapply for a vacation rental license for vacation rental home on the same property for a period of 12 months from the date of revocation.
- B. After Expiration. If a vacation rental license expires, the dwelling unit may not be used or occupied as a vacation rental home. The owner of the property to which the license applied and whose license has expired shall be required to apply for and obtain a vacation rental license before the property may be lawfully used or occupied as a vacation rental home.

(Ord. No. 1091, § 13, 3-17-2016)

5.20.065 - Remedies not exclusive.

The remedies provided in this chapter are in addition to, and not in lieu of, all other legal remedies, criminal and civil, which may be pursued by the city to address any violation of this code.

(Ord. No. 1091, § 14, 3-17-2016)

Backup material for agenda item:

Budget Cuts to Fund Operation of Pool

- a. Presentation
- b. Discussion
- c. Action



AGENDA MEMO

Needs Legal Review: Yes
Meeting Date: March 6, 2019
Agenda Item: Budget Cuts to Fund Operation of Pool
Presented By: Jan Brending, Clerk Treasurer

ACTION REQUIRED:

Budget cuts have been requested to cover the \$60,000 needed to fund operation of the pool in 2019.

PROPOSED MOTION:

Motion to include budget cuts for those items already budgeted in the 2019 budget and to delay expenditure on items not included in the 2019 budget to subsequent years.

Explanation of issue:

The proposed budget amendment uses \$60,000 of Current Expense Funds to fund operating and maintaining the pool in 2019. Of this amount \$32,892 is beginning cash (that would have been returned to the Current Expense Fund) and \$27,108 additional funds. The mayor has asked staff to identify where the \$60,000 could come from in currently proposed expenditures or expenditures that would be budgeted in 2019 through a future budget amendment or would be budgeted in 2020. These items have been identified below.

2019 Budgeted Expenditures (Currently Budgeted)

City Hall Improvements (Exterior and Addition)	\$200,000
Fire Hall Deck Replacement	\$10,000
Fire Hall/Council Chambers Flooring Replacement	\$20,000
Council Chambers Chair Replacement (includes council and public)	\$5,000

2019 Expenditures Not Currently Budgeted

Tree Maintenance	\$15,000
Park Restroom Remodel	\$30,000
Computer Replacement (City Hall) does not include server	\$4,000
Buildable Lands Project – Comprehensive Plan Update	\$30,000
Transportation Planning – Comprehensive Plan Update and Jewett Blvd.	\$8,000 - \$20,000
Visioning – Comprehensive Plan Update	\$5,000 - \$30,000

2020 Expenditures Not Currently Budgeted

Jewett Street Improvements – Radar Speed Limit Signs	\$10,000
Jewett Street Improvements – Flashing Pedestrian Signage	\$30,000
Jewett Street Improvements – Concrete Bulb Outs – Jewett & Main	\$10,000
Jewett Street Improvements – Concrete Bulb Outs – Jewett & Wauna	\$10,000
Jewett Street Improvements – Concrete Bulb Outs – Jewett & Church	\$10,000
Riverfront Park – Design & Engineering	\$50,000

The City Operations Committee met and reviewed the list of possible budget cuts. The City Operations Committee recommends the following budget cuts:



2019 Expenditure Currently Budgeted

Fire Hall Deck Replacement	\$10,000
Fire Hall/Council Chambers Flooring Replacement	\$20,000
Council Chambers Chair Replacement (includes council and public)	\$5,000

2019 Expenditures Not Currently Budgeted

Park Restroom Remodel (reduce proposed \$30,000 to \$25,000)	\$5,000
Computer Replacement (City Hall) does not include server	\$4,000

2020 Expenditures Not Currently Budgeted

Jewett Street Improvements – Radar Speed Limit Signs	\$10,000
Riverfront Park – Design & Engineering (reduce proposed \$50,000 to \$44,000)	\$6,000

Total Cuts **\$60,000**

The Personnel and Finance Committee met and reviewed the list of possible budget cuts. The Personnel and Finance Committee does not feel the budget cuts are necessary based on the status of the 2019 budget, i.e. there is enough funds in the Current Expense Fund to cover the cost of the \$60,000 for operation and maintenance of the pool, in addition to maintaining current 2019 expenditures and including 2019 expenditures not currently budgeted in a future budget amendment.

Budget:

Budget cuts that are allocated in 2019 will need to be added to the proposed budget amendment before the city council. Other budget cuts were be deferred to later years.

Committee/Staff Recommendation:

See above for recommendations of the City Operations Committee and Personnel and Finance Committee. Staff does have a recommendation. As Clerk Treasurer, I agree there is enough funding in the city’s 2019 budget to cover the 2019 costs associated with operating and maintaining the pool, to maintain funding for all currently budgeted 2019 expenditures, and to provide funding for 2019 identified expenditures not currently budgeted.

Backup material for agenda item:

2019 Budget Amendment #1, Ordinance 2019-03-1039

a, Presentation

b. Discussion

c. Action



AGENDA MEMO

Needs Legal Review: Yes
Meeting Date: March 6, 2019
Agenda Item: 2019 Budget Amendment #1
Presented By: Jan Brending, Clerk Treasurer

ACTION REQUIRED:

Approve Ordinance 2019-03-1039 amending the 2019 budget.

PROPOSED MOTION:

Motion to approve Ordinance 2019-03-1039 amending the 2019 Budget.

Explanation of issue:

Attached is a proposed budget amendment. The budget amendment changes the beginning cash balances to match actual balances. Ending balances are changed to reflect changes in beginning cash, revenue and/or expenditures. In addition, changes are proposed to the following funds (please note, page numbers refer to the document titled "2019 Proposed Budget Changes" not to the entire agenda packet page numbers):

001 – Current Expense

Page 3, Interfund Loan Interest and Principal Repayment. Current Expense loaned the Street fund \$350,000 to cover expenditures until grant funding could be received. A resolution was adopted in 2018 after the 2019 budget was adopted. The amendment covers the payment of the interest and principal payment.

Page 7, Judicial – Judge Services is decreased by \$127, based on actual billing from Klickitat County.

Page 11, Transfer to Pool provides the additional funding (in addition to beginning cash already in the pool fund) necessary to run the pool in 2019.

Page 12, Firearm Supplies is increased by \$3,500. The police department has had \$7,000 donated between 2017 and 2019 that has not been spent. Half of it is being designated towards the purchase of firearm supplies.

Page 12, Police Equipment is increased by \$3,500. The police department has had \$7,000 donated between 2017 and 2019 that has not been spent. Half of it is being designated towards the purchase of additional police equipment.

Page 13, Training – Fire District ## is added with a budget for \$17,000 which is the city's share of the new Training Captain hired by Fire District #3

101 – Street Fund

Page 15, TIB grant funding is added to reflect the 2018 funds received in 2019 and the 2019 grant for the chip seal project.

Page 17, Interfund Loan Repayment funding is provided to repay a loan from Current Expense (see above notes).



107 – Pool Fund

Page 20-22, a budget is provided for operating and maintain the pool for 2019. The budget is based on the 2018 actual budget. In addition, \$16,724 is provided in repairs/maintenance (page 23). The total funding coming from Current Expense is \$60,000 (\$32,892 beginning cash balance and an additional \$27,108).

108 – Municipal Capital Improvement Fund

Page 23-24, move funding of \$333,370 from General Reserve Fund (that was transferred from Current Expense in 2018) to cover the costs of capital improvement projects. Due to a misunderstanding of how the Municipal Capital Improvement Fund and the General Reserve Fund work, funds were transferred incorrectly from Current expense to the General Reserve Fund in 2018 when they should have been transferred to the Municipal Capital Improvement Fund. The capital improvement projects that were originally budgeted for 2019 out of the General Reserve Fund are not included in the Municipal Capital Improvement Fund.

110 – Fire Reserve Fund

Page 25-26, DOE Grant Funding is provided for 2018 grant funds that will be received in 2019.

112 – General Fund Reserve

Page 27-28, see notes under 108 – Municipal Capital Improvement Fund.

121 – Police Vehicle Reserve Fund

Page 29, Vehicle and Equipment is increased by \$8,089 which is the amount that was not spent on equipment in 2018 that will be spent in 2019.

401 – Water Fund

Page 36, Pipes, Valves, and Fittings is increased by \$25,000. This amount was placed in the “Remarks” column when the 2019 budget was created, and the error was only recent found.

Page 36, ASR Phase II Professional Services is increased by \$22,634. This is carryover funding for 2018 that was paid in 2019.

Page 38, Transfer to Water Reserve is increased by \$250,000. This is the funding initially identified for upgrading the city’s SCADA system. When the 2019 budget was developed, it was not clear if funding would be available directly from the Water Fund so an interfund loan was budgeted. This amendment does away with the interfund loan and pays for the capital improvements directly with water revenues.

408 – Water Reserve Fund

Page 43, the interfund loan is removed and a transfer directly from the Water Fund is provided to cover the costs of upgrading the city’s SCADA system.

409 – Wastewater Reserve Fund

Page 45, the interfund loan to the Water Reserve fund is removed.



Additional changes may be required to the proposed amendment depending on the city council's action on the "Budget Cuts to Fund Operation of Pool" agenda item.

Committee/Staff Recommendation:

The Personnel and Finance Committee recommends the city council adopt the proposed budget amendment.

2019 PROPOSED BUDGET CHANGES

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001 Current Expense

Revenues	YTD	Budgeted	Proposed	Difference		Remarks
308 Beginning Balances						
308 10 00 01 CE-Reserved Beg. Balance	4,000.00	0.00	4,000.00	4,000.00	0.0%	Based on actual beginning balance
308 80 00 00 CE-Unrsvd. Beg. Balance	356,709.17	271,576.00	356,710.00	85,134.00	131.3%	Based on actual beginning balance
308 Beginning Balances	360,709.17	271,576.00	360,710.00	89,134.00	132.8%	

310 General Revenues

311 10 00 00 CE-Property Taxes	1,586.78	295,498.00	295,498.00	0.00	100.0%	
313 11 00 00 CE-Local Sales & Use Tax	91,112.82	493,220.00	493,220.00	0.00	100.0%	
316 43 00 00 CE-Natural Gas Utility Tax	32,835.57	36,868.00	36,868.00	0.00	100.0%	
316 44 00 00 CE-Water Utility Tax	36,188.57	199,278.00	199,278.00	0.00	100.0%	
316 45 00 00 CE-Wastewater Utility Tax	23,641.78	186,446.00	186,446.00	0.00	100.0%	
316 46 00 00 CE-Television Cable Utility Tax	4,405.06	24,231.00	24,231.00	0.00	100.0%	
316 47 00 00 CE-Telephone Utility Tax	10,166.88	34,172.00	34,172.00	0.00	100.0%	
316 48 00 00 CE-Refuse Collection Utility Tax	2,840.65	17,611.00	17,611.00	0.00	100.0%	
316 49 00 00 CE-Electric Utility Tax	12,079.21	128,357.00	128,357.00	0.00	100.0%	
317 20 00 00 CE-Leasehold Excise Tax	2,634.71	10,000.00	10,000.00	0.00	100.0%	
335 00 91 00 CE-PUD Privilege Tax	0.00	27,281.00	27,281.00	0.00	100.0%	
336 00 98 00 CE-City Assistance-ESSB	0.00	0.00	0.00	0.00	0.0%	
336 06 94 00 CE-Liquor Excise Tax	3,096.82	12,876.00	12,876.00	0.00	100.0%	
336 06 95 00 CE-Liquor Board Profits	0.00	20,441.00	20,441.00	0.00	100.0%	
341 43 00 01 CE-Legislative Admin Fees	0.00	20,720.00	20,720.00	0.00	100.0%	
361 11 00 00 CE-Investment Interest	475.90	2,846.00	2,846.00	0.00	100.0%	
361 40 00 00 CE-Sales Tax Interest	154.42	679.00	679.00	0.00	100.0%	
310 General Revenues	221,219.17	1,510,524.00	1,510,524.00	0.00	100.0%	

343 Building Services

321 91 00 00 CE-Cable Franchise Fees	3,907.67	15,013.00	15,013.00	0.00	100.0%	
321 99 00 00 CE-Business Licenses & Fees	15,275.00	19,950.00	19,950.00	0.00	100.0%	
322 10 00 00 CE-Building Permit	15,382.29	68,885.00	68,885.00	0.00	100.0%	
322 10 00 01 CE-Bldg Permits/Resident	0.00	0.00	0.00	0.00	0.0%	
322 10 00 02 CE-Bldg Permits/Commer	0.00	0.00	0.00	0.00	0.0%	
322 10 00 04 CE-Bldg Permits/Signs	0.00	300.00	300.00	0.00	100.0%	
322 10 00 05 CE-Mechanical Permit	1,110.50	7,839.00	7,839.00	0.00	100.0%	
322 10 00 06 CE-Plumbing Permit	1,485.00	10,313.00	10,313.00	0.00	100.0%	
322 30 00 00 CE-Animal Licenses	585.00	1,290.00	1,290.00	0.00	100.0%	
322 40 00 00 CE-Street And Curb Perm	125.00	500.00	500.00	0.00	100.0%	
353 70 43 00 CE-Code Enforcement	0.00	0.00	0.00	0.00	0.0%	
359 80 00 00 CE-Penalties On Business	0.00	0.00	0.00	0.00	0.0%	

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001 Current Expense

Revenues	YTD	Budgeted	Proposed	Difference	Remarks
343 Building Services					
343 Building Services	37,870.46	124,090.00	124,090.00	0.00	100.0%
344 Finance/IT Services					
341 43 00 00 CE-Finance Admin Fees	0.00	186,409.00	186,409.00	0.00	100.0%
359 70 00 00 CE-Refuse Service Fines	0.00	0.00	0.00	0.00	0.0%
362 50 00 00 CE-Lease-Mt Adams Cha	1,381.86	4,227.00	4,227.00	0.00	100.0%
369 10 00 01 CE-Sale Of Surplus-Finan	0.00	0.00	0.00	0.00	0.0%
369 81 00 00 CE-Cashier's Over/Short	0.00	0.00	0.00	0.00	0.0%
369 91 00 00 CE-Other Misc Revenue	14.95	0.00	0.00	0.00	0.0%
389 90 00 01 CE-Xpress Bill Pay Cleari	0.00	0.00	0.00	0.00	0.0%
395 24 00 00 CE-Ins. Rec. Finance Asse	0.00	0.00	0.00	0.00	0.0%
398 24 00 00 CE-Ins. Rec. Non-Capital	0.00	0.00	0.00	0.00	0.0%
344 Finance/IT Services	1,396.81	190,636.00	190,636.00	0.00	100.0%
345 Planning Services					
345 81 00 00 CE-Zoning & Subdivision	1,975.00	42,178.00	42,178.00	0.00	100.0%
345 83 00 00 CE-Plan Review Fees	15,758.35	44,728.00	44,728.00	0.00	100.0%
345 Planning Services	17,733.35	86,906.00	86,906.00	0.00	100.0%
346 Park Services					
347 30 00 01 CE-Park Use Activity Fee:	0.00	300.00	300.00	0.00	100.0%
367 11 00 08 CE-Donations (Park Dept)	0.00	0.00	0.00	0.00	0.0%
369 10 00 06 CE-Sale Of Surplus-Parks	0.80	0.00	0.00	0.00	0.0%
369 91 00 46 CE-Park Misc Revenue	178.83	0.00	0.00	0.00	0.0%
389 10 00 02 Park-Reservation Deposit	150.00	0.00	0.00	0.00	0.0%
346 Park Services	329.63	300.00	300.00	0.00	100.0%
348 Human Resources					
341 96 00 00 CE-HR Admin Fees	0.00	28,936.00	28,936.00	0.00	100.0%
348 Human Resources	0.00	28,936.00	28,936.00	0.00	100.0%
360 Misc Revenues					

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001 Current Expense

Revenues	YTD	Budgeted	Proposed	Difference	%	Remarks
360 Misc Revenues						
361 40 00 99 CD-Street IF Loan Interest	8,677.61	0.00	8,678.00	8,678.00	0.0%	Repayment of internfund loan interest from Street Fund, Approved Resolution 2018.
360 Misc Revenues	8,677.61	0.00	8,678.00	8,678.00	0.0%	
380 Non Revenues						
381 20 00 00 CE-Street IF Loan Repaym	250,000.00	0.00	250,000.00	250,000.00	0.0%	Repayment of interfund loan per Resolution 2018
388 80 00 00 Prior Year(s) Corrections	0.00	0.00	0.00	0.00	0.0%	
389 10 00 03 CE-Surplus Premium	28.00	0.00	0.00	0.00	0.0%	
389 10 00 04 CE-Surplus Sales Tax	30.00	0.00	0.00	0.00	0.0%	
380 Non Revenues	250,058.00	0.00	250,000.00	250,000.00	0.0%	

014 Finance

339 Grants/Donations						
334 04 20 01 CE-Comm. Energy Eff. Gr	0.00	0.00	0.00	0.00	0.0%	
339 Grants/Donations	0.00	0.00	0.00	0.00	0.0%	
014 Finance	0.00	0.00	0.00	0.00	0.0%	

021 Police

339 Grants/Donations						
331 16 60 00 CE-US Dept Justice-BPV	0.00	0.00	0.00	0.00	0.0%	
334 04 24 00 CE-CTED Stop Grant	1,523.75	5,500.00	5,500.00	0.00	100.0%	
367 11 00 05 CE-Donations (Police Dep	3,000.00	0.00	0.00	0.00	0.0%	
021 Police	4,523.75	5,500.00	5,500.00	0.00	100.0%	
339 Grants/Donations	4,523.75	5,500.00	5,500.00	0.00	100.0%	

340 Charges For Services

341 62 00 00 Word Processing, Printing	0.00	0.00	0.00	0.00	0.0%	
340 Charges For Services	0.00	0.00	0.00	0.00	0.0%	

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Revenues	YTD	Budgeted	Proposed	Difference	Remarks
341 Police Services					
316 81 00 00 CE-GE Tax-Punch Boards	42.60	269.00	269.00	0.00	100.0%
316 82 00 00 CE-GE Tax-Bingo & Raff	134.73	404.00	404.00	0.00	100.0%
316 83 00 00 CE-GE Tax-Amusement C	0.00	0.00	0.00	0.00	0.0%
316 84 00 00 CE-GE Tax-Card Games	0.00	0.00	0.00	0.00	0.0%
336 06 21 00 CE-Violent Crimes/populæ	250.00	1,000.00	1,000.00	0.00	100.0%
336 06 26 00 CE-Special Programs	659.08	2,730.00	2,730.00	0.00	100.0%
336 06 41 00 CE-Marijuana Enforcemen	0.00	0.00	0.00	0.00	0.0%
336 06 42 00 CE-Marijuana Excise Tax	0.00	2,905.00	2,905.00	0.00	100.0%
336 06 51 00 CE-DUI/other Assistance	91.10	0.00	0.00	0.00	0.0%
341 33 00 00 CE-District Court-Admin	0.00	0.00	0.00	0.00	0.0%
341 35 00 00 CE-Oth Cert & Copy Fees	81.80	0.00	0.00	0.00	0.0%
341 81 00 00 CE-Charges For Goods/Se	0.00	0.00	0.00	0.00	0.0%
342 10 00 00 CE-Law Enforcement Ser	330.00	4,230.00	4,230.00	0.00	100.0%
342 10 00 01 CE-Law Enforcement-Bin	55,291.66	331,750.00	331,750.00	0.00	100.0%
342 10 00 02 CE-Other Police Services	0.00	0.00	0.00	0.00	0.0%
342 10 00 03 CE-Sheriff's Services	0.00	0.00	0.00	0.00	0.0%
342 10 00 05 CE-Police Civil Service Fe	0.00	0.00	0.00	0.00	0.0%
342 33 00 00 CE-Adult Probation Servic	0.00	0.00	0.00	0.00	0.0%
342 36 00 00 CE-Hous'g/Monitor'g Pris	77.00	456.00	456.00	0.00	100.0%
342 50 00 00 CE-DUI Emergency Respo	0.00	0.00	0.00	0.00	0.0%
352 30 00 00 CE-Proof Of Mv Ins (Adn	0.00	0.00	0.00	0.00	0.0%
353 10 00 00 CE-Traffic Infraction Penæ	895.48	5,100.00	5,100.00	0.00	100.0%
353 70 00 00 CE-Non-Traffic Infract Pe	0.00	0.00	0.00	0.00	0.0%
354 00 00 00 CE-Parking Infraction Pen	25.00	1,866.00	1,866.00	0.00	100.0%
355 20 00 00 CE-DUI Fines	100.30	3,420.00	3,420.00	0.00	100.0%
355 80 00 00 CE-Other Criminal Traffic	433.53	2,275.00	2,275.00	0.00	100.0%
356 50 00 00 CE-Sup Court, Inv Fund A	0.00	0.00	0.00	0.00	0.0%
356 90 00 00 CE-Other Non-traffic Fine	26.75	777.00	777.00	0.00	100.0%
357 33 00 00 CE-Public Defense Cost	312.18	1,905.00	1,905.00	0.00	100.0%
357 35 00 00 CE-Court Interpreter Cost	0.00	0.00	0.00	0.00	0.0%
357 37 00 00 CE-Warr/Subp Cost Remi	0.00	0.00	0.00	0.00	0.0%
361 40 01 00 CE-Dist Ct, Interest Incon	105.04	995.00	995.00	0.00	100.0%
369 10 00 02 CE-Sale Of Surplus-Police	0.00	0.00	0.00	0.00	0.0%
369 30 21 00 CE-Police Confiscated An	0.00	0.00	0.00	0.00	0.0%
369 40 00 00 CE-Restitution	570.00	180.00	180.00	0.00	100.0%
369 91 00 01 CE-Police Misc Revenue	63.44	200.00	200.00	0.00	100.0%
395 21 00 00 CE-Ins. Rec. Police Assets	0.00	0.00	0.00	0.00	0.0%
356 50 00 01 CE-Investigative Fund As	0.00	20.00	20.00	0.00	100.0%
369 30 21 01 CE-Drug Related Confiscæ	0.00	0.00	0.00	0.00	0.0%

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001 Current Expense

Revenues	YTD	Budgeted	Proposed	Difference	Remarks
341 Police Services					
121 Drug Investigations	0.00	20.00	20.00	0.00	100.0%
341 Police Services	59,489.69	360,482.00	360,482.00	0.00	100.0%
021 Police	64,013.44	365,982.00	365,982.00	0.00	100.0%

022 Fire

339 Grants/Donations

334 04 90 01 CE-EMS Trauma Grant	0.00	1,200.00	1,200.00	0.00	100.0%
339 Grants/Donations	0.00	1,200.00	1,200.00	0.00	100.0%

342 Fire Services

342 20 00 00 CE-Fire Protection Service	0.00	0.00	0.00	0.00	0.0%
342 21 00 01 CE-Fire Protection-Dist #3	0.00	0.00	0.00	0.00	0.0%
342 21 00 03 CE-Fire Interlocal Control	0.00	0.00	0.00	0.00	0.0%
369 10 00 00 CE-Sale Of Surplus Equip	0.00	0.00	0.00	0.00	0.0%
369 91 00 02 CE-Fire Misc Revenue	98.50	300.00	300.00	0.00	100.0%
342 Fire Services	98.50	300.00	300.00	0.00	100.0%
022 Fire	98.50	1,500.00	1,500.00	0.00	100.0%

058 Planning

339 Grants/Donations

334 03 10 01 CE-DO Ecology Shoreline	0.00	0.00	0.00	0.00	0.0%
058 Planning	0.00	0.00	0.00	0.00	0.0%
339 Grants/Donations	0.00	0.00	0.00	0.00	0.0%
058 Planning	0.00	0.00	0.00	0.00	0.0%

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001 Current Expense

Revenues	YTD	Budgeted	Proposed	Difference	Remarks
Fund Revenues:	962,106.14	2,580,450.00	2,928,262.00	347,812.00	113.5%

Expenditures	YTD	Budgeted	Proposed	Difference	Remarks
511 Legislative					
511 60 31 00 Legislative - Supplies	0.00	0.00	0.00	0.00	0.0%
511 Legislative	0.00	0.00	0.00	0.00	0.0%

514 Finance					
514 20 10 00 Finance-Salaries	17,403.47	102,384.00	102,384.00	0.00	100.0%
514 20 11 00 Finance-Salaries/OT	33.56	0.00	0.00	0.00	0.0%
514 20 20 00 Finance-Benefits	7,964.06	50,372.00	50,372.00	0.00	100.0%
514 20 21 00 Finance-Benefits/OT	6.88	0.00	0.00	0.00	0.0%
514 20 31 01 Finance-Office Supplies	719.81	8,000.00	8,000.00	0.00	100.0%
514 20 31 02 Finance-Janitorial Supplie	0.00	300.00	300.00	0.00	100.0%
514 20 31 03 Finance-Bridge Tickets	0.00	0.00	0.00	0.00	0.0%
514 20 31 04 Finance-Building Supplies	0.00	700.00	700.00	0.00	100.0%
514 20 41 00 Finance-Advertising	0.00	800.00	800.00	0.00	100.0%
514 20 41 01 Finance-Contractual Servi	4,269.47	14,232.00	14,232.00	0.00	100.0%
514 20 41 02 Finance-Computer Service	10,486.28	52,951.00	52,951.00	0.00	100.0%
514 20 42 01 Finance-Com-CenturyLinl	516.57	3,600.00	3,600.00	0.00	100.0%
514 20 42 03 Finance-Com AT&T	3.60	100.00	100.00	0.00	100.0%
514 20 42 04 Finance-Gorge.Net	2,539.56	17,100.00	17,100.00	0.00	100.0%
514 20 43 00 Finance-Travel & Training	0.00	3,000.00	3,000.00	0.00	100.0%
514 20 45 00 Finance-Equipment Renta	1,125.36	9,224.00	9,224.00	0.00	100.0%
514 20 46 00 Finance-Insurance	150,949.00	150,949.00	150,949.00	0.00	100.0%
514 20 47 01 Finance-Utilities-PUD	309.85	4,000.00	4,000.00	0.00	100.0%
514 20 47 02 Finance-Utilities-NW Natl	34.45	420.00	420.00	0.00	100.0%
514 20 47 03 Finance-Utilities-City Of W	0.00	1,200.00	1,200.00	0.00	100.0%
514 20 47 04 Finance-Utilities-Refuse	95.20	600.00	600.00	0.00	100.0%
514 20 48 01 Finance-Building Services	33.86	100.00	100.00	0.00	100.0%
514 20 49 00 Finance-Other Misc Exper	15.00	3,030.00	3,030.00	0.00	100.0%
514 20 49 01 Finance-Dues & Subscript	1,466.00	1,800.00	1,800.00	0.00	100.0%
514 20 49 02 Finance-Postage & Permit	542.14	3,000.00	3,000.00	0.00	100.0%
514 20 49 03 Finance-AP Int & Penaltie	0.00	0.00	0.00	0.00	0.0%
514 20 53 00 Finance-External Taxes	0.00	0.00	0.00	0.00	0.0%
514 23 12 00 Finance-Volunteers	0.00	0.00	0.00	0.00	0.0%
514 23 22 00 Finance-Volunteer Benefit	0.00	0.00	0.00	0.00	0.0%
514 23 40 00 Finance-Auditing Services	0.00	0.00	0.00	0.00	0.0%

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001 Current Expense

Expenditures	YTD	Budgeted	Proposed	Difference	%	Remarks
514 Finance						
589 01 00 00 Payroll Tax Clearing	0.00	0.00	0.00	0.00	0.0%	
589 90 00 00 Employee Deduction Clea	(1,488.53)	0.00	0.00	0.00	0.0%	
594 14 62 02 Finance-Building Improve	0.00	0.00	0.00	0.00	0.0%	
594 14 64 01 Finance-Assets > \$250	0.00	0.00	0.00	0.00	0.0%	
594 14 64 09 Finance-Computer Equip/!	5.29	0.00	0.00	0.00	0.0%	
597 01 00 01 CE-Street Water Utility Tax	0.00	0.00	0.00	0.00	0.0%	
597 01 00 02 CE-Street WW Utility Tax	0.00	0.00	0.00	0.00	0.0%	
597 08 00 00 CE-Transfer To MCI	0.00	0.00	0.00	0.00	0.0%	
597 09 00 00 CE-Transfer To General R	0.00	0.00	0.00	0.00	0.0%	
514 Finance	197,030.88	427,862.00	427,862.00	0.00	100.0%	
518 Central Services						
518 10 10 00 HR-Salaries	4,742.40	43,108.00	43,108.00	0.00	100.0%	
518 10 11 00 HR-Salaries/OT	0.00	0.00	0.00	0.00	0.0%	
518 10 20 00 HR-Benefits	2,085.28	22,557.00	22,557.00	0.00	100.0%	
518 10 21 00 HR-Benefits/OT	0.00	0.00	0.00	0.00	0.0%	
518 10 31 01 HR-Office Supplies	0.00	500.00	500.00	0.00	100.0%	
518 10 34 01 HR-Building Supplies	0.00	0.00	0.00	0.00	0.0%	
518 10 41 01 HR-Contractual Services	0.00	3,000.00	3,000.00	0.00	100.0%	
518 10 41 02 HR-Municipal Labor Attn	0.00	0.00	0.00	0.00	0.0%	
518 10 41 03 HR-Police Labor Attny	0.00	0.00	0.00	0.00	0.0%	
518 10 42 01 HR-Com-CenturyLink	0.00	0.00	0.00	0.00	0.0%	
518 10 42 03 HR-Com-AT&T	45.66	276.00	276.00	0.00	100.0%	
518 10 43 00 HR-Travel & Training	0.00	1,000.00	1,000.00	0.00	100.0%	
518 10 44 00 HR-Advertising	0.00	0.00	0.00	0.00	0.0%	
518 10 47 01 HR-Utilities-PUD	0.00	0.00	0.00	0.00	0.0%	
518 10 47 03 HR-Utilities-City Of WS	0.00	0.00	0.00	0.00	0.0%	
518 10 47 04 HR-Utilities-Refuse	0.00	0.00	0.00	0.00	0.0%	
518 10 48 01 HR-Building Services	0.00	0.00	0.00	0.00	0.0%	
518 10 48 02 HR-Computer Services	2,157.39	4,103.00	4,103.00	0.00	100.0%	
518 10 49 01 HR-Dues & Subscriptions	0.00	400.00	400.00	0.00	100.0%	
518 Central Services	9,030.73	74,944.00	74,944.00	0.00	100.0%	
519 General Government Services						
512 50 41 01 Judicial-Judge Services	4,680.11	18,848.00	18,721.00	(127.00)	99.3%	Based on actual billing from Klickitat County.
513 10 41 00 Executive - Professional S	0.00	0.00	0.00	0.00	0.0%	
515 30 41 00 Legal - Criminal Contract	2,781.66	17,500.00	17,500.00	0.00	100.0%	

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Expenditures	YTD	Budgeted	Proposed	Difference	Remarks
519 General Government Services					
515 91 41 00 Judicial-Indigent Defenc	540.00	10,000.00	10,000.00	0.00	100.0%
523 60 51 00 Judicial-Prisoner Care	0.00	16,000.00	16,000.00	0.00	100.0%
525 60 51 00 Emergency Services-Emer	0.00	1,374.00	1,374.00	0.00	100.0%
539 30 31 01 Animal-Office Supplies	0.00	0.00	0.00	0.00	0.0%
539 30 41 01 Animal-Contractual Servic	0.00	1,000.00	1,000.00	0.00	100.0%
557 30 41 00 Community Services - Ad	0.00	0.00	0.00	0.00	0.0%
581 20 00 30 CE-W Res IF Loan Princij	0.00	0.00	0.00	0.00	0.0%
592 18 82 30 CE-W Res IF Loan Interes	0.00	0.00	0.00	0.00	0.0%
511 60 10 00 Legislative-Salaries	1,478.00	10,668.00	10,668.00	0.00	100.0%
511 60 20 00 Legislative-Benefits	113.08	1,032.00	1,032.00	0.00	100.0%
511 60 41 00 Legislative-Advertising	0.00	200.00	200.00	0.00	100.0%
511 60 41 01 Legislative - Professional	0.00	0.00	0.00	0.00	0.0%
511 60 43 00 Legislative-Travel & Trair	0.00	4,000.00	4,000.00	0.00	100.0%
511 60 47 01 Legislative-Utilties-PUD	20.53	240.00	240.00	0.00	100.0%
511 60 47 02 Legislative-Utilties-NW N	19.56	134.00	134.00	0.00	100.0%
511 60 47 03 Legislative-Utilties-City V	0.00	240.00	240.00	0.00	100.0%
511 60 47 04 Legislative-Utility-Refuse	2.98	36.00	36.00	0.00	100.0%
513 10 10 00 Executive-Salaries	1,310.00	7,860.00	7,860.00	0.00	100.0%
513 10 20 00 Executive-Benefits	100.22	759.00	759.00	0.00	100.0%
513 10 42 01 Executive-Com-AT&T	111.66	672.00	672.00	0.00	100.0%
513 10 43 00 Executive-Travel & Traini	302.45	450.00	450.00	0.00	100.0%
514 40 51 00 Legislative-Election Costs	0.00	8,000.00	8,000.00	0.00	100.0%
515 30 10 00 Legal- Civil Salaries	0.00	0.00	0.00	0.00	0.0%
515 30 20 00 Legal - Civil Benefits	0.00	0.00	0.00	0.00	0.0%
515 30 41 01 Legal-Civil Contractual Se	1,392.00	21,224.00	21,224.00	0.00	100.0%
515 30 43 00 Legal -Travel And Trainin	0.00	600.00	600.00	0.00	100.0%
019 Legislative Costs	4,850.48	56,115.00	56,115.00	0.00	100.0%
519 General Government Services	12,852.25	120,837.00	120,710.00	(127.00)	99.9%

524 Building

524 60 10 00 Building-Salaries	12,795.69	76,684.00	76,684.00	0.00	100.0%
524 60 11 00 Building-Salaries/OT	118.01	0.00	0.00	0.00	0.0%
524 60 20 00 Building-Benefits	5,488.61	33,612.00	33,612.00	0.00	100.0%
524 60 21 00 Building-Benefits/OT	24.16	0.00	0.00	0.00	0.0%
524 60 31 01 Building-Office Supplies	0.00	1,650.00	1,650.00	0.00	100.0%
524 60 41 00 Building-Advertising	0.00	100.00	100.00	0.00	100.0%
524 60 41 01 Building-Contractual Serv	0.00	10,000.00	10,000.00	0.00	100.0%

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524 Building					
524 60 42 01 Building-Cell Phones	143.76	864.00	864.00	0.00	100.0%
524 60 43 00 Building-Travel & Trainin	0.00	3,000.00	3,000.00	0.00	100.0%
524 60 48 00 Building-Computer Equip	1,126.08	1,127.00	1,127.00	0.00	100.0%
524 60 48 01 Building Code Enforceme:	0.00	0.00	0.00	0.00	0.0%
524 60 48 02 Building Code Enforceme:	0.00	0.00	0.00	0.00	0.0%
524 60 48 03 Building Code Enforceme:	0.00	0.00	0.00	0.00	0.0%
524 60 48 04 Building Code Enforceme:	0.00	0.00	0.00	0.00	0.0%
524 60 49 01 Building-Dues & Subscrip	0.00	1,900.00	1,900.00	0.00	100.0%
524 60 49 02 Building-Postage & Permi	0.00	0.00	0.00	0.00	0.0%
594 24 64 01 Building-Assets > \$250	0.00	0.00	0.00	0.00	0.0%
524 Building	19,696.31	128,937.00	128,937.00	0.00	100.0%
557 Community Services					
557 30 31 00 Community Services - Sup	0.00	0.00	0.00	0.00	0.0%
557 Community Services	0.00	0.00	0.00	0.00	0.0%
558 Planning & Community Devel					
558 60 10 00 Planning-Salaries	9,909.84	59,374.00	59,374.00	0.00	100.0%
558 60 11 00 Planning-Salaries/OT	118.00	0.00	0.00	0.00	0.0%
558 60 20 00 Planning-Benefits	4,242.69	25,899.00	25,899.00	0.00	100.0%
558 60 21 00 Planning-Benefits/OT	24.15	0.00	0.00	0.00	0.0%
558 60 31 01 Planning-Office Supplies	0.00	300.00	300.00	0.00	100.0%
558 60 41 01 Planning-Contractual Serv	3,247.60	35,000.00	35,000.00	0.00	100.0%
558 60 41 02 Planning-Shoreline Plan	0.00	0.00	0.00	0.00	0.0%
558 60 41 03 Planning-Comp Plan Upd&	0.00	75,000.00	75,000.00	0.00	100.0%
558 60 41 04 Planning-Critical Areas O	52.27	30,000.00	30,000.00	0.00	100.0%
558 60 42 01 Planning-Cell Phones	47.92	288.00	288.00	0.00	100.0%
558 60 43 00 Planning-Travel & Trainin	0.00	500.00	500.00	0.00	100.0%
558 60 44 00 Planning-Advertising	98.10	1,800.00	1,800.00	0.00	100.0%
558 60 47 01 Planning-Utilities-PUD	20.52	228.00	228.00	0.00	100.0%
558 60 47 02 Planning-Utilities-NW Na	19.56	134.00	134.00	0.00	100.0%
558 60 47 03 Planning-Utilities-City W	0.00	240.00	240.00	0.00	100.0%
558 60 47 04 Planning-Utilities-Refuse	2.98	36.00	36.00	0.00	100.0%
558 60 49 02 Planning-Postage & Permi	0.00	0.00	0.00	0.00	0.0%
558 70 41 00 Economic Development-C	0.00	1,300.00	1,300.00	0.00	100.0%
594 58 64 01 Planning-Fixed Assets	0.00	0.00	0.00	0.00	0.0%

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Expenditures	YTD	Budgeted	Proposed	Difference	Remarks
558 Planning & Community Devel					
558 Planning & Community Devel	17,783.63	230,099.00	230,099.00	0.00	100.0%
571 Education					
571 20 49 00 Community Development	0.00	6,000.00	6,000.00	0.00	100.0%
571 Education	0.00	6,000.00	6,000.00	0.00	100.0%
576 Park Facilities					
576 80 10 00 Park-Salaries	2,796.14	24,707.00	24,707.00	0.00	100.0%
576 80 11 00 Park-Salaries/OT	0.00	0.00	0.00	0.00	0.0%
576 80 20 00 Park-Benefits	1,338.45	10,115.00	10,115.00	0.00	100.0%
576 80 21 00 Park-Benefits/OT	0.00	0.00	0.00	0.00	0.0%
576 80 23 00 Park-Uniforms & Safety C	33.18	300.00	300.00	0.00	100.0%
576 80 31 01 Park-Veh/Equip Rep/Mair	0.85	1,500.00	1,500.00	0.00	100.0%
576 80 31 02 Park-Janitorial Supplies	429.45	775.00	775.00	0.00	100.0%
576 80 31 03 Park-Building Rep/Maint	100.56	500.00	500.00	0.00	100.0%
576 80 31 05 Park-Pipe, Valves, Fittings	0.00	300.00	300.00	0.00	100.0%
576 80 31 06 Park-Seasonal Supplies	0.00	1,000.00	1,000.00	0.00	100.0%
576 80 32 00 Park-Gas/Oil/Diesel/Lubri	127.65	1,200.00	1,200.00	0.00	100.0%
576 80 35 01 Park-Shop Equipment & T	13.98	500.00	500.00	0.00	100.0%
576 80 41 01 Park-Contractual Services	414.00	8,000.00	8,000.00	0.00	100.0%
576 80 41 02 Park-Contractual Arborist	0.00	0.00	0.00	0.00	0.0%
576 80 42 01 Park-Comm	132.68	252.00	252.00	0.00	100.0%
576 80 43 00 Park-Travel & Training	91.45	600.00	600.00	0.00	100.0%
576 80 44 00 Park-Advertising	58.06	400.00	400.00	0.00	100.0%
576 80 45 00 Park-Operating Rentals &	0.00	0.00	0.00	0.00	0.0%
576 80 47 01 Park-Utilities-PUD	550.21	5,520.00	5,520.00	0.00	100.0%
576 80 47 02 Park-Utilities-NW Natural	0.00	0.00	0.00	0.00	0.0%
576 80 47 03 Park-Utilities-City Of WS	0.00	15,000.00	15,000.00	0.00	100.0%
576 80 47 04 Park-Utilities-Refuse	81.85	1,824.00	1,824.00	0.00	100.0%
576 80 48 01 Park-Bldg/Grnd Repair/M	77.40	11,500.00	11,500.00	0.00	100.0%
576 80 48 03 Park-Veh/Eq Repair/Main	0.00	500.00	500.00	0.00	100.0%
576 80 48 04 Park-Tires & Tire Repair	0.00	600.00	600.00	0.00	100.0%
576 80 49 01 Park-Miscellaneous	5.75	50.00	50.00	0.00	100.0%
576 80 49 03 Parks - Laundry Service	46.37	0.00	0.00	0.00	0.0%
576 80 53 01 Park-Property Taxes	0.00	24.00	24.00	0.00	100.0%
589 90 01 00 CE-Park Use Deposit Ref	0.00	0.00	0.00	0.00	0.0%
594 76 62 01 Parks-Park & Bldg Improv	0.00	0.00	0.00	0.00	0.0%

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576 Park Facilities						
594 76 64 00 Parks- Machinery & Equip	0.00	0.00	0.00	0.00	0.0%	
597 07 00 01 CE-Transfer To Pool	0.00	0.00	27,108.00	27,108.00	0.0%	To cover additional costs for running pool for 2019. Note: beginning cash also counts toward revenue for running pool.
576 Park Facilities	6,298.03	85,167.00	112,275.00	27,108.00	131.8%	
597 Interfund Transfers						
597 42 01 01 CE-Transfer To Street	0.00	0.00	0.00	0.00	0.0%	
597 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%	

021 Police

521 Law Enforcement

521 10 10 00 Civil Service-Salaries	0.00	0.00	0.00	0.00	0.0%	
521 10 20 00 Civil Service-Benefits	0.00	0.00	0.00	0.00	0.0%	
521 10 31 00 Civil Service-Office Suppl	0.00	0.00	0.00	0.00	0.0%	
521 10 41 00 Civil Service- Professiona	0.00	0.00	0.00	0.00	0.0%	
521 10 43 00 Civil Service-Travel	0.00	0.00	0.00	0.00	0.0%	
521 10 44 00 Civil Service-Advertising	0.00	1,000.00	1,000.00	0.00	100.0%	
521 10 49 00 Civil Service-Training & I	0.00	0.00	0.00	0.00	0.0%	
521 20 10 00 Police-Salaries	79,343.89	495,848.00	495,848.00	0.00	100.0%	
521 20 10 01 Police Maintenance Salari	373.62	2,582.00	2,582.00	0.00	100.0%	
521 20 11 00 Police-Salaries/OT	6,287.96	0.00	0.00	0.00	0.0%	
521 20 11 01 Police Maintenance Salari	0.00	0.00	0.00	0.00	0.0%	
521 20 12 00 Police Holiday Pay	2,118.00	21,750.00	21,750.00	0.00	100.0%	
521 20 20 00 Police-Benefits	30,069.92	220,864.00	220,864.00	0.00	100.0%	
521 20 20 01 Police Maintenance Benef	5,271.38	1,665.00	1,665.00	0.00	100.0%	
521 20 20 02 Police-Benefits-LEOFF I	3,491.22	51,691.00	51,691.00	0.00	100.0%	
521 20 21 00 Police-Benefits/OT	876.75	0.00	0.00	0.00	0.0%	
521 20 21 01 Police Maintenance Benef	0.00	0.00	0.00	0.00	0.0%	
521 20 22 00 Police Holiday Benefits	277.04	2,889.00	2,889.00	0.00	100.0%	
521 20 23 00 Police-Uniforms & Safety	1,806.29	4,850.00	4,850.00	0.00	100.0%	
521 20 23 02 Police-Badges For Donatic	0.00	0.00	0.00	0.00	0.0%	
521 20 31 01 Police-Office & Operating	632.60	4,024.00	4,024.00	0.00	100.0%	
521 20 31 02 Police-Building Supplies	0.00	500.00	500.00	0.00	100.0%	
521 20 31 03 Police-Vehicle/Equip Supj	17.37	1,300.00	1,300.00	0.00	100.0%	

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521 Law Enforcement						
521 20 31 04 Police-Firearm Supplies	0.00	3,500.00	7,000.00	3,500.00	200.0%	Budgeting for expenditure of \$3,500 of \$7,000 donations from 2017, 2018 and 2019
521 20 32 00 Police-Gas/Oil/Diesel/Lub	1,726.34	18,500.00	18,500.00	0.00	100.0%	
521 20 35 01 Police-Shop Equipment &	0.00	500.00	500.00	0.00	100.0%	
521 20 41 01 Police-Contractual Service	7,910.50	15,000.00	15,000.00	0.00	100.0%	
521 20 41 02 Police-Advertising	17.82	200.00	200.00	0.00	100.0%	
521 20 41 03 Police-Labor Attorney Ser	0.00	0.00	0.00	0.00	0.0%	
521 20 42 01 Police-Com-CenturyLink	513.22	3,300.00	3,300.00	0.00	100.0%	
521 20 42 04 Police-Com-Gorge.Net	0.00	0.00	0.00	0.00	0.0%	
521 20 42 05 Police-Com-Dispatch	0.00	30,900.00	30,900.00	0.00	100.0%	
521 20 42 06 Police-Com-Cell Phones	1,141.36	8,000.00	8,000.00	0.00	100.0%	
521 20 45 00 Police-Equipment Rental	597.68	3,528.00	3,528.00	0.00	100.0%	
521 20 47 01 Police-Utilities-PUD	188.50	1,980.00	1,980.00	0.00	100.0%	
521 20 47 02 Police-Utilities-NW Natur	0.00	0.00	0.00	0.00	0.0%	
521 20 47 03 Police-Utilities-City Of W	0.00	1,100.00	1,100.00	0.00	100.0%	
521 20 47 04 Police-Utilities-Refuse	13.60	180.00	180.00	0.00	100.0%	
521 20 48 01 Police-Building Services	100.52	500.00	500.00	0.00	100.0%	
521 20 48 02 Police-Radio Rep/Maint S	0.00	1,700.00	1,700.00	0.00	100.0%	
521 20 48 03 Police-Vehicle/Equip Rep:	579.17	2,000.00	2,000.00	0.00	100.0%	
521 20 48 04 Police-Tire Services	0.00	3,500.00	3,500.00	0.00	100.0%	
521 20 48 05 Police-Computer Eq/Soft l	657.98	3,000.00	3,000.00	0.00	100.0%	
521 20 49 00 Police-Other Misc Expens	27.00	100.00	100.00	0.00	100.0%	
521 20 49 01 Police-Dues & Subscriptic	160.00	300.00	300.00	0.00	100.0%	
521 21 31 00 Police-Investigation-Suppl	0.00	0.00	0.00	0.00	0.0%	
521 21 40 00 Police-Investigation	71.32	3,000.00	3,000.00	0.00	100.0%	
521 30 50 00 Police-Reserve Unit	0.00	0.00	0.00	0.00	0.0%	
521 40 49 01 Police-Travel & Training	1,442.83	13,500.00	13,500.00	0.00	100.0%	
521 50 45 00 Police-Rent	0.00	0.00	0.00	0.00	0.0%	
594 21 62 01 Police-Other Infrastructure	0.00	0.00	0.00	0.00	0.0%	
594 21 64 02 Police-Police Equipment	680.26	8,000.00	11,500.00	3,500.00	143.8%	Budget to expend \$3,500 of \$7,000 received in donations 2017, 2018 and 2019
597 21 00 01 CE-Transfer To PVR	0.00	0.00	0.00	0.00	0.0%	
521 21 40 01 Police-Drug Investigation	0.00	4,000.00	4,000.00	0.00	100.0%	
121 Drug Investigation	0.00	4,000.00	4,000.00	0.00	100.0%	
521 Law Enforcement	146,394.14	935,251.00	942,251.00	7,000.00	100.7%	
021 Police	146,394.14	935,251.00	942,251.00	7,000.00	100.7%	

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022 Fire

522 Fire Control

522 20 10 00 Fire-Salaries	2,417.36	10,904.00	10,904.00	0.00	100.0%	
522 20 10 02 Fire-Salaries-Drill Call Pa	0.00	20,000.00	20,000.00	0.00	100.0%	
522 20 20 00 Fire-Benefits	847.14	4,918.00	4,918.00	0.00	100.0%	
522 20 20 02 Fire-Drill Call Benefits	1,289.60	5,426.00	5,426.00	0.00	100.0%	
522 20 23 00 Fire-Uniforms & Safety G	882.70	25,000.00	25,000.00	0.00	100.0%	
522 20 24 00 Fire-Volunteer Recog Proj	0.00	500.00	500.00	0.00	100.0%	
522 20 24 01 Fire-Firefighter Wellness	0.00	2,600.00	2,600.00	0.00	100.0%	
522 20 25 00 Fire-Disability & Pension	480.00	2,000.00	2,000.00	0.00	100.0%	
522 20 31 01 Fire-Office Supplies	0.00	200.00	200.00	0.00	100.0%	
522 20 31 02 Fire-Janitorial Supplies	11.95	900.00	900.00	0.00	100.0%	
522 20 31 03 Fire-Hoses	0.00	10,000.00	10,000.00	0.00	100.0%	
522 20 31 04 Fire-Hazmat Supplies	0.00	0.00	0.00	0.00	0.0%	
522 20 31 05 Fire-SCBA Refills	1,085.75	3,300.00	3,300.00	0.00	100.0%	
522 20 31 10 Fire-EMS Supplies	0.00	1,000.00	1,000.00	0.00	100.0%	
522 20 32 00 Fire-Gas/Oil/Diesel/Lubric	143.72	4,000.00	4,000.00	0.00	100.0%	
522 20 35 01 Fire-Shop Equipment & T	843.55	1,400.00	1,400.00	0.00	100.0%	
522 20 41 01 Fire-Contractual Services	440.38	3,584.00	3,584.00	0.00	100.0%	
522 20 42 01 Fire-Com-CenturyLink	111.61	636.00	636.00	0.00	100.0%	
522 20 42 02 Fire-Com-AT&T Cell Pho	0.00	0.00	0.00	0.00	0.0%	
522 20 44 00 Fire-Advertising	17.82	0.00	0.00	0.00	0.0%	
522 20 45 00 Fire-Equipment Rental	0.00	0.00	0.00	0.00	0.0%	
522 20 47 01 Fire-Utilities-PUD	82.12	1,080.00	1,080.00	0.00	100.0%	
522 20 47 02 Fire-Utilities-NW Natural	117.39	800.00	800.00	0.00	100.0%	
522 20 47 03 Fire-Utilities-City Of WS	0.00	1,080.00	1,080.00	0.00	100.0%	
522 20 47 04 Fire-Utilities-Refuse	17.06	500.00	500.00	0.00	100.0%	
522 20 48 01 Fire-Bldg/Grnd/Repair/Ma	0.00	0.00	0.00	0.00	0.0%	
522 20 48 02 Fire-Radio Repair/Maint S	0.00	1,400.00	1,400.00	0.00	100.0%	
522 20 48 05 Fire-Hose/Ladder Repair/T	0.00	2,600.00	2,600.00	0.00	100.0%	
522 20 48 06 Fire-Computer Repair/Ma	0.00	500.00	500.00	0.00	100.0%	
522 20 49 01 Fire-Dues & Subscriptions	0.00	2,100.00	2,100.00	0.00	100.0%	
522 20 49 02 Fire-Miscellaneous	0.00	100.00	100.00	0.00	100.0%	
522 30 40 00 Fire-Fire Prevention	0.00	800.00	800.00	0.00	100.0%	
522 45 43 00 Fire-Travel & Training	53.14	5,000.00	5,000.00	0.00	100.0%	
522 45 51 00 Fire-Training-Fire District	0.00	0.00	17,000.00	17,000.00	0.0%	White Salmon share of Training Captain contract with Klickiat Co. Fire District #3
522 50 31 01 Fire-Bldg/Grnd Repair/Ma	0.00	1,500.00	1,500.00	0.00	100.0%	
522 50 46 00 Fire-Insurance	0.00	0.00	0.00	0.00	0.0%	

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001 Current Expense

Expenditures	YTD	Budgeted	Proposed	Difference	Remarks
522 Fire Control					
522 50 48 01 Fire-Bldg/Grnd Repair/Ma	423.55	1,000.00	1,000.00	0.00	100.0%
522 60 10 00 Fire-Maint Salaries	373.62	2,582.00	2,582.00	0.00	100.0%
522 60 11 00 Fire-Maint Salaires/Overti	0.00	0.00	0.00	0.00	0.0%
522 60 20 00 Fire-Maint Benefits	249.24	1,665.00	1,665.00	0.00	100.0%
522 60 21 00 Fire-Maint Benefits/Overti	0.00	0.00	0.00	0.00	0.0%
522 60 31 03 Fire-Veh/Eq Supplies	79.97	7,000.00	7,000.00	0.00	100.0%
522 60 48 03 Fire-Veh/Eq Repair/Maint	0.00	4,000.00	4,000.00	0.00	100.0%
522 60 48 04 Fire-Tires/Tire Repair/Mai	0.00	5,000.00	5,000.00	0.00	100.0%
594 22 64 01 Fire-Mach. & Equip. > \$2:	0.00	3,600.00	3,600.00	0.00	100.0%
594 22 64 05 Fire-Com. Equip	0.00	8,000.00	8,000.00	0.00	100.0%
597 22 00 01 CE-Transfer To Fire Reser	0.00	0.00	0.00	0.00	0.0%
522 Fire Control	9,967.67	146,675.00	163,675.00	17,000.00	111.6%
022 Fire	9,967.67	146,675.00	163,675.00	17,000.00	111.6%
999 Ending Cash & Investments					
999 Ending Balance					
508 80 00 00 CE-Unrsvd Ending Balanc	0.00	424,678.00	721,509.00	296,831.00	169.9%
999 Ending Balance	0.00	424,678.00	721,509.00	296,831.00	169.9%
999 Ending Cash & Investments	0.00	424,678.00	721,509.00	296,831.00	169.9%
Fund Expenditures:	419,053.64	2,580,450.00	2,928,262.00	347,812.00	113.5%
Fund Excess/(Deficit):	543,052.50	0.00	0.00		

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101 Street Fund

Revenues	YTD	Budgeted	Proposed	Difference	Remarks
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308 Beginning Balances

308 80 01 01 Street-Unrsvd. Beg. Balan	117,999.01	35,165.00	118,000.00	82,835.00	335.6%	Based on actual beginning balance
308 Beginning Balances	117,999.01	35,165.00	118,000.00	82,835.00	335.6%	

310 General Revenues

311 10 00 01 Street-Property Taxes	1,149.06	163,047.00	163,047.00	0.00	100.0%	
316 44 01 01 Street-Water Utility Tax	16,473.93	99,639.00	99,639.00	0.00	100.0%	
316 45 01 01 Street-Wastewater Utility	9,456.72	74,579.00	74,579.00	0.00	100.0%	
310 General Revenues	27,079.71	337,265.00	337,265.00	0.00	100.0%	

330 State Generated Revenues

334 03 60 00 Street-STP-R Program	0.00	0.00	0.00	0.00	0.0%	
334 03 82 16 Street-SRTS Project	0.00	0.00	0.00	0.00	0.0%	
334 03 82 17 Street-2017 Lincoln St Prc	0.00	0.00	0.00	0.00	0.0%	
334 03 82 18 Street-Relight WA	0.00	0.00	0.00	0.00	0.0%	
334 03 82 19 Street-2017 Main & Estes	0.00	0.00	0.00	0.00	0.0%	
334 03 82 21 Street-TIB 2018 Wyers (C	20,656.00	0.00	20,656.00	20,656.00	0.0%	Expenditures made in 2018, reimbursement provided in 2019
334 03 82 22 Street-TIB 2018 4th Street	218,592.00	0.00	218,592.00	218,592.00	0.0%	Expenditures made in 2018, reimbursement in 2019.
334 03 82 23 Street-TIB 2019 Seal Coat	0.00	0.00	228,316.00	228,316.00	0.0%	TIB share of 2019 Chip Seal (Seal Coat) project.
336 00 71 00 Street-Multimodal Transp.	0.00	3,457.00	3,457.00	0.00	100.0%	
336 00 87 00 Street-Fuel Tax	7,778.03	51,904.00	51,904.00	0.00	100.0%	
330 State Generated Revenues	247,026.03	55,361.00	522,925.00	467,564.00	944.6%	

360 Misc Revenues

361 11 40 00 Street-Investment Interest	0.00	0.00	0.00	0.00	0.0%	
367 11 01 01 Street-BPAC Donations	0.00	0.00	0.00	0.00	0.0%	
369 10 42 00 Street-Sale Of Scrap And	471.28	0.00	0.00	0.00	0.0%	
369 91 01 01 Street-Other Misc Revenue	41.13	0.00	0.00	0.00	0.0%	
360 Misc Revenues	512.41	0.00	0.00	0.00	0.0%	

370 Proprietary Fund Revenues

334 03 82 14 Street-Tohomish Project	0.00	0.00	0.00	0.00	0.0%	
370 Proprietary Fund Revenues	0.00	0.00	0.00	0.00	0.0%	

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101 Street Fund

Revenues	YTD	Budgeted	Proposed	Difference	Remarks
390 Other Revenues					
395 20 00 01 Street-Ins. Rec. Capital As	0.00	0.00	0.00	0.00	0.0%
390 Other Revenues	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers					
397 01 00 01 Street-Water Utility Taxes	0.00	0.00	0.00	0.00	0.0%
397 01 00 02 Street-WW Utility Taxes	0.00	0.00	0.00	0.00	0.0%
397 02 00 01 Street-Transfer From CE	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%

315 Tohomish/Snohomish Project

397 Interfund Transfers					
397 42 03 03 Street-Transfer From Street	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
315 Tohomish/Snohomish Project	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	392,617.16	427,791.00	978,190.00	550,399.00	228.7%

Expenditures	YTD	Budgeted	Proposed	Difference	Remarks
542 Streets - Maintenance					
542 30 10 00 Street-Salaries	18,722.40	113,932.00	113,932.00	0.00	100.0%
542 30 11 00 Street-Salaries/OT	2,464.23	0.00	0.00	0.00	0.0%
542 30 20 00 Street-Benefits	8,597.96	55,964.00	55,964.00	0.00	100.0%
542 30 21 00 Street-Benefits/OT	502.28	0.00	0.00	0.00	0.0%
542 30 23 00 Street-Uniforms & Safety	84.40	500.00	500.00	0.00	100.0%
542 30 31 01 Street-Office & Building Supplies	32.36	600.00	600.00	0.00	100.0%
542 30 31 02 Street-Janitorial Supplies	12.84	600.00	600.00	0.00	100.0%
542 30 31 04 Street-Construction Supplies	0.00	10,000.00	10,000.00	0.00	100.0%
542 30 31 05 Street-Pipe, Valves, Fittings	0.00	0.00	0.00	0.00	0.0%
542 30 31 06 Street-Utility Locate Supplies	0.00	0.00	0.00	0.00	0.0%
542 30 31 07 Street-Painting Supplies	0.00	5,000.00	5,000.00	0.00	100.0%
542 30 31 08 Street-Veh/Equip Rep/Maint	2.58	7,000.00	7,000.00	0.00	100.0%
542 30 31 09 Street-Street Signs	0.00	2,000.00	2,000.00	0.00	100.0%

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101 Street Fund

Expenditures	YTD	Budgeted	Proposed	Difference	%	Remarks
542 Streets - Maintenance						
542 30 31 10 Street-BPAC Supplies	0.00	0.00	0.00	0.00	0.0%	
542 30 32 00 Street-Gas/Oil/Diesel/Lub.	382.98	5,200.00	5,200.00	0.00	100.0%	
542 30 35 01 Street-Shop Equip. & Too	41.94	3,000.00	3,000.00	0.00	100.0%	
542 30 41 03 Street-Engineering Service	0.00	10,000.00	10,000.00	0.00	100.0%	
542 30 41 04 Street-Contractual Service	342.00	5,000.00	5,000.00	0.00	100.0%	
542 30 41 10 Street-Leg Fee To CE Fun	0.00	7,770.00	7,770.00	0.00	100.0%	
542 30 41 11 Street-Finance Fee To CE	0.00	9,271.00	9,271.00	0.00	100.0%	
542 30 41 12 Street-HR Fee To CE Fun	0.00	6,262.00	6,262.00	0.00	100.0%	
542 30 42 01 Street-Com-CenturyLink	91.42	400.00	400.00	0.00	100.0%	
542 30 42 03 Street-Com-AT&T Cell Pl	78.34	500.00	500.00	0.00	100.0%	
542 30 42 04 Street-Com-Charter	209.94	1,320.00	1,320.00	0.00	100.0%	
542 30 43 00 Street-Travel & Training	91.45	800.00	800.00	0.00	100.0%	
542 30 44 00 Street-Advertising	129.07	700.00	700.00	0.00	100.0%	
542 30 45 00 Street-Equipment Rental	0.00	5,000.00	5,000.00	0.00	100.0%	
542 30 47 01 Street-Utilities	152.82	1,388.00	1,388.00	0.00	100.0%	
542 30 48 01 Street-Bldg/Grnd Repair/M	77.40	2,500.00	2,500.00	0.00	100.0%	
542 30 48 02 Street-Radio Repair/Maint	0.00	0.00	0.00	0.00	0.0%	
542 30 48 03 Street-Veh/Eq Repair/Mai	9,757.05	1,000.00	1,000.00	0.00	100.0%	
542 30 48 04 Street-Tires/Tire Repair/M	0.00	1,000.00	1,000.00	0.00	100.0%	
542 30 49 00 Street-Other Misc Expens	805.75	200.00	200.00	0.00	100.0%	
542 30 49 01 Street-Dues & Subscriptio	0.00	800.00	800.00	0.00	100.0%	
542 30 49 03 Street-Laundry Services	46.73	300.00	300.00	0.00	100.0%	
542 63 47 00 Street-Street Lights	1,217.05	15,000.00	15,000.00	0.00	100.0%	
542 65 45 00 Street-Parking Lot Lease-l	350.00	2,100.00	2,100.00	0.00	100.0%	
594 42 70 00 Street-Capital Lease-Princ	656.20	3,994.00	3,994.00	0.00	100.0%	
594 42 80 00 Street-Capital Lease-Inter	29.56	121.00	121.00	0.00	100.0%	
542 40 10 00 Street-Storm Salaries	0.00	0.00	0.00	0.00	0.0%	
542 40 11 00 Street-Storm Salaries/OT	0.00	0.00	0.00	0.00	0.0%	
542 40 20 00 Street-Storm Benefits	0.45	0.00	0.00	0.00	0.0%	
542 40 21 00 Street-Storm Benefits/OT	0.00	0.00	0.00	0.00	0.0%	
040 Storm Drainage	0.45	0.00	0.00	0.00	0.0%	
542 Streets - Maintenance	44,879.20	279,222.00	279,222.00	0.00	100.0%	

580 Non Expenditures

581 20 00 00 Street-CE IF Loan Repaym	258,677.61	0.00	258,678.00	258,678.00	0.0%	Remainder of interfund loan repayment to Current Expense.
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101 Street Fund

Expenditures	YTD	Budgeted	Proposed	Difference	Remarks
580 Non Expenditures					
580 Non Expenditures	258,677.61	0.00	258,678.00	258,678.00	0.0%
594 Capital Expenditures					
594 42 61 00 Street-Land Acquisition	0.00	0.00	0.00	0.00	0.0%
594 42 63 00 Street-Capital Improvement	0.00	0.00	0.00	0.00	0.0%
594 42 63 14 Street-Tohomish Project	0.00	0.00	0.00	0.00	0.0%
594 42 63 17 Streets-Safe Routes To School	0.00	0.00	0.00	0.00	0.0%
594 42 63 18 Streets-Relight WA	0.00	0.00	0.00	0.00	0.0%
594 42 63 19 Streets-2017 Lincoln St. P	0.00	0.00	0.00	0.00	0.0%
594 42 63 21 Street-2017 Main & Estes	0.00	0.00	0.00	0.00	0.0%
594 42 63 22 Street-2017 Emergency P	0.00	0.00	0.00	0.00	0.0%
594 42 63 23 Streets-2018 Wyers Chip S	0.00	0.00	0.00	0.00	0.0%
594 42 63 24 Streets-2018 4th Street Co	0.00	0.00	0.00	0.00	0.0%
594 42 64 00 Street-Machinery & Equip	0.00	0.00	0.00	0.00	0.0%
594 42 64 01 Street-Fixed Assets > \$250	0.00	0.00	0.00	0.00	0.0%
594 42 64 09 Street-Computer Eq/Softw	0.00	0.00	0.00	0.00	0.0%
595 10 00 01 Street-2018 Wyers Engine	0.00	0.00	0.00	0.00	0.0%
595 10 00 02 Street-2018 4th Street Eng	0.00	0.00	0.00	0.00	0.0%
595 30 00 01 Street-2018 Wyers Constr	0.00	0.00	0.00	0.00	0.0%
595 30 00 02 Street-2018 4th Street Con	0.00	0.00	0.00	0.00	0.0%
595 30 00 03 Street-2018 2nd Street Co	0.00	0.00	0.00	0.00	0.0%
595 30 00 04 Street-2019 Seal Coat	0.00	0.00	240,333.00	240,333.00	0.0% Seal coat total costs. TIB funding \$228,316 of project costs.
594 Capital Expenditures	0.00	0.00	240,333.00	240,333.00	0.0%
597 Interfund Transfers					
597 42 03 02 Street-Transfer To Street C	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
999 Ending Balance					
508 80 00 42 Street-Unrsvd Ending Bal	0.00	148,569.00	199,957.00	51,388.00	134.6%
999 Ending Balance	0.00	148,569.00	199,957.00	51,388.00	134.6%
Fund Expenditures:	303,556.81	427,791.00	978,190.00	550,399.00	228.7%

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101 Street Fund

Fund Excess/(Deficit):	89,060.35	0.00	0.00
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107 Pool Fund

Revenues	YTD	Budgeted	Proposed	Difference	Remarks
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007 Pool

308 Beginning Balances

308 10 01 13 Pool-Beg Balance	32,891.39	0.00	32,892.00	32,892.00	0.0%	Based on actual beginning balance
308 Beginning Balances	32,891.39	0.00	32,892.00	32,892.00	0.0%	

310 General Revenues

311 10 00 02 Pool-Property Taxes	453.86	0.00	0.00	0.00	0.0%	
310 General Revenues	453.86	0.00	0.00	0.00	0.0%	

339 Grants/Donations

367 11 00 02 Pool-Donations	0.00	0.00	0.00	0.00	0.0%	
367 11 00 07 Pool-Banners	0.00	0.00	2,205.00	2,205.00	0.0%	Based on 2018 revenue
020 Pool	0.00	0.00	2,205.00	2,205.00	0.0%	
339 Grants/Donations	0.00	0.00	2,205.00	2,205.00	0.0%	

340 Charges For Services

347 90 76 00 Pool-Income From Metro.	0.00	0.00	0.00	0.00	0.0%	
340 Charges For Services	0.00	0.00	0.00	0.00	0.0%	

347 Pool Services

347 30 00 10 Pool-Entrance Fees	0.00	0.00	17,796.00	17,796.00	0.0%	Based on 2018 revenue
347 30 00 11 Pool-Pass Fees	0.00	0.00	6,870.00	6,870.00	0.0%	Based on 2018 revenue
347 30 00 12 Pool-Rental Fees	0.00	0.00	1,668.00	1,668.00	0.0%	Based on 2018 revenue
347 60 00 00 Pool-Lesson Fees	0.00	0.00	9,032.00	9,032.00	0.0%	Based on 2018 revenue
362 80 00 01 Pool-Ice Cream	0.00	0.00	1,837.00	1,837.00	0.0%	Based on 2018 revenue
362 80 00 02 Pool-Other Concessions	0.00	0.00	948.00	948.00	0.0%	Based on 2018 revenue
347 Pool Services	0.00	0.00	38,151.00	38,151.00	0.0%	

360 Misc Revenues

369 10 00 07 Pool-Sale Of Surplus	0.00	0.00	0.00	0.00	0.0%	
369 81 07 00 Pool-Cashier Over/Under	0.00	0.00	0.00	0.00	0.0%	

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107 Pool Fund

Revenues	YTD	Budgeted	Proposed	Difference	%	Remarks
360 Misc Revenues						
369 91 01 07 Pool-Other Misc. Revenue	0.00	0.00	0.00	0.00	0.0%	
360 Misc Revenues	0.00	0.00	0.00	0.00	0.0%	
380 Non Revenues						
381 10 01 07 Pool-GFR Interfund Loans	0.00	0.00	0.00	0.00	0.0%	
380 Non Revenues	0.00	0.00	0.00	0.00	0.0%	
397 Interfund Transfers						
397 07 00 01 Pool-Transfer From CE	0.00	0.00	27,108.00	27,108.00	0.0%	To cover cost of running pool plus current beginning cash balance of \$32,892.
397 Interfund Transfers	0.00	0.00	27,108.00	27,108.00	0.0%	
007 Pool	33,345.25	0.00	100,356.00	100,356.00	0.0%	
Fund Revenues:	33,345.25	0.00	100,356.00	100,356.00	0.0%	

Expenditures	YTD	Budgeted	Proposed	Difference	%	Remarks
007 Pool						
577 Pool						
576 20 10 00 Pool-Salaries	0.00	0.00	55,858.00	55,858.00	0.0%	Based on 2018 costs.
576 20 11 00 Pool-Salaries/OT	0.00	0.00	0.00	0.00	0.0%	
576 20 20 00 Pool-Benefits	0.54	0.00	8,374.00	8,374.00	0.0%	Based on 2018 costs
576 20 21 00 Pool-Benefits/OT	0.00	0.00	0.00	0.00	0.0%	
576 20 23 00 Pool-Uniforms & Safety C	0.00	0.00	200.00	200.00	0.0%	Based on 2018 costs
576 20 31 01 Pool-Office Supplies	0.00	0.00	300.00	300.00	0.0%	Based on 2018 costs
576 20 31 02 Pool-Janitorial Supplies	0.00	0.00	150.00	150.00	0.0%	Based on 2018 costs
576 20 31 03 Pool-Chemical & Lab Sup	0.00	0.00	2,225.00	2,225.00	0.0%	Based on 2018 costs
576 20 31 04 Pool-First Aid Supplies	0.00	0.00	150.00	150.00	0.0%	Based on 2018 costs
576 20 31 05 Pool-Ice Cream Supplies	0.00	0.00	575.00	575.00	0.0%	Based on 2018 costs
576 20 31 06 Pool-Drink Supplies	0.00	0.00	250.00	250.00	0.0%	Based on 2018 costs
576 20 31 07 Pool-Snack Supplies	0.00	0.00	150.00	150.00	0.0%	Based on 2018 costs
576 20 31 08 Pool-Goggles & Diapers	0.00	0.00	0.00	0.00	0.0%	
576 20 31 09 Pool-Lesson Supplies	0.00	0.00	0.00	0.00	0.0%	

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107 Pool Fund

Expenditures	YTD	Budgeted	Proposed	Difference	Remarks
577 Pool					
576 20 31 10 Pool-Building/Equip Rep/	0.00	0.00	350.00	350.00	0.0% Based on 2018 costs
576 20 31 11 Pool-Fundraising Supplies	0.00	0.00	0.00	0.00	0.0%
576 20 41 01 Pool-Contractual Services	0.00	0.00	1,000.00	1,000.00	0.0% Based on 2018 costs
576 20 42 01 Pool-Com-CenturyLink	0.00	0.00	0.00	0.00	0.0%
576 20 43 00 Pool-Travel & Training	0.00	0.00	550.00	550.00	0.0% Based on 2018 costs
576 20 44 00 Pool-Advertising	0.00	0.00	550.00	550.00	0.0% Based on 2018 costs
576 20 47 01 Pool-Utilities-PUD	0.00	0.00	2,500.00	2,500.00	0.0% Based on 2018 costs
576 20 47 02 Pool-Utilities-NW Natural	0.00	0.00	1,600.00	1,600.00	0.0% Based on 2018 costs
576 20 47 03 Pool-Utilities-City Of WS	0.00	0.00	6,000.00	6,000.00	0.0% Based on 2018 costs
576 20 47 04 Pool-Utilities-Refuse	29.83	0.00	200.00	200.00	0.0% Based on 2018 costs
576 20 48 01 Pool-Bldg/Grnd Repair/M	0.00	0.00	0.00	0.00	0.0%
576 20 48 03 Pool-Eq Repair/Maint Ser	0.00	0.00	16,724.00	16,724.00	0.0% Based on 2018 costs and providing additional funding in case additional repairs are needed.
576 20 49 00 Pool-Other Misc Expenses	0.00	0.00	150.00	150.00	0.0% Based on 2018 costs.
576 20 49 02 Pool-Postage & Permits	0.00	0.00	2,500.00	2,500.00	0.0% Based on 2018 costs.
576 20 53 00 Pool-External Taxes	0.00	0.00	0.00	0.00	0.0%
594 76 62 02 Pool-Bldg Improv.	0.00	0.00	0.00	0.00	0.0%
594 76 64 01 Pool-Capital Equipment	0.00	0.00	0.00	0.00	0.0%
577 Pool	30.37	0.00	100,356.00	100,356.00	0.0%
999 Ending Balance					
508 10 00 07 Pool-Ending Balance	0.00	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.00	0.0%
007 Pool	30.37	0.00	100,356.00	100,356.00	0.0%
Fund Expenditures:	30.37	0.00	100,356.00	100,356.00	0.0%
Fund Excess/(Deficit):	33,314.88	0.00	0.00		

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108 Municipal Capital Imp Fund

Revenues	YTD	Budgeted	Proposed	Difference		Remarks
308 Beginning Balances						
308 10 01 08 MCI-Rsvd. Beg. Balance	139,665.57	150,908.00	139,666.00	(11,242.00)	92.6%	Based on actual beginning balance
308 Beginning Balances	139,665.57	150,908.00	139,666.00	(11,242.00)	92.6%	

310 General Revenues

318 34 00 00 MCI-Real Estate Excise T	15,435.47	56,791.00	56,791.00	0.00	100.0%	
310 General Revenues	15,435.47	56,791.00	56,791.00	0.00	100.0%	

360 Misc Revenues

361 11 95 00 MCI-Investment Interest	236.93	1,208.00	1,208.00	0.00	100.0%	
360 Misc Revenues	236.93	1,208.00	1,208.00	0.00	100.0%	

397 Interfund Transfers

397 00 01 12 MCI-Transfer From Genei	0.00	0.00	333,370.00	333,370.00	0.0%	Transferring funds to cover capital projects. Funds were transferred from Current Expense to General fund ReserveI in 2018 -- should have been put in MCI. Misunderstanding of fund restrictions and how capital projects are funded related to Current Expenses funds.
397 08 00 00 MCI-Transfer From CE	0.00	0.00	0.00	0.00	0.0%	
397 Interfund Transfers	0.00	0.00	333,370.00	333,370.00	0.0%	

Fund Revenues:	155,337.97	208,907.00	531,035.00	322,128.00	254.2%
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Expenditures	YTD	Budgeted	Proposed	Difference		Remarks
594 Capital Expenditures						
594 14 62 01 MCI-City Hall Remodel	0.00	0.00	0.00	0.00	0.0%	
594 14 62 03 MCI-Police Dept. Remode	0.00	0.00	0.00	0.00	0.0%	
594 14 62 04 MCI-City Hall Improvem€	0.00	0.00	200,000.00	200,000.00	0.0%	Budgeted originally in General Fund Reserve moved to MCI due to fund restrictions and misunderstanding in 2018 as to how the two funds worked.
594 14 62 05 MCI-City Hall Exterior	0.00	0.00	0.00	0.00	0.0%	
594 18 62 06 MCI-Council/Fire Hall - F	0.00	0.00	20,000.00	20,000.00	0.0%	Originally budgeted in General Fund Reserve in e moved to MCI where capital projects are funded.

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108 Municipal Capital Imp Fund

Expenditures	YTD	Budgeted	Proposed	Difference		Remarks
594 Capital Expenditures						
594 18 62 07 MCI-Council/Fire Hall - E	0.00	0.00	10,000.00	10,000.00	0.0%	Originally budgeted in General Fund Reserve in error - moved to MCI where capital projects are funded.
594 18 62 08 MCI-Council Chambers -	0.00	0.00	5,000.00	5,000.00	0.0%	Originally budgeted in General Fund Reserve in error - moved to MCI where capital projects are funded.
594 42 64 06 MCI-Street Vehicles	0.00	0.00	98,370.00	98,370.00	0.0%	Originally budgeted in General Fund Reserve in error - moved to MCI where capital projects are funded.
594 Capital Expenditures	0.00	0.00	333,370.00	333,370.00	0.0%	
999 Ending Balance						
508 10 00 08 MCI-Rsvd Ending Balance	0.00	208,907.00	197,665.00	(11,242.00)	94.6%	
999 Ending Balance	0.00	208,907.00	197,665.00	(11,242.00)	94.6%	
Fund Expenditures:	0.00	208,907.00	531,035.00	322,128.00	254.2%	
Fund Excess/(Deficit):	155,337.97	0.00	0.00			

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110 Fire Reserve Fund

Revenues	YTD	Budgeted	Proposed	Difference		Remarks
330 State Generated Revenues						
334 03 10 04 Fire Res-DOE Radio Gran	0.00	0.00	180,210.00	180,210.00	0.0%	Expenditures made in 2018, reimbursement coming in 2019.
330 State Generated Revenues	0.00	0.00	180,210.00	180,210.00	0.0%	

022 Fire

308 Beginning Balances

308 10 01 10 Fire Res-Rsvd. Beg. Balan	23,851.67	202,821.00	23,852.00	(178,969.00)	11.8%	Based on actual beginning balance
308 Beginning Balances	23,851.67	202,821.00	23,852.00	(178,969.00)	11.8%	

310 General Revenues

311 10 01 10 Fire Res-Annexation Tax	0.00	0.00	0.00	0.00	0.0%	
310 General Revenues	0.00	0.00	0.00	0.00	0.0%	

330 State Generated Revenues

334 02 32 00 Fire Res-DNR Grant	0.00	0.00	0.00	0.00	0.0%	
334 03 10 03 Fire Res-DOE SCBA Grat	0.00	0.00	0.00	0.00	0.0%	
330 State Generated Revenues	0.00	0.00	0.00	0.00	0.0%	

360 Misc Revenues

361 11 11 00 Fire Res-Invest Int.	66.68	1,759.00	1,759.00	0.00	100.0%	
367 11 00 06 Fire Res-BNSF Foundatio	0.00	0.00	0.00	0.00	0.0%	
367 11 22 00 Fire Res-Donations	300.00	0.00	0.00	0.00	0.0%	
360 Misc Revenues	366.68	1,759.00	1,759.00	0.00	100.0%	

397 Interfund Transfers

397 22 00 01 Fire Reserve-Transfer Fro	0.00	0.00	0.00	0.00	0.0%	
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%	

022 Fire	24,218.35	204,580.00	25,611.00	(178,969.00)	12.5%	
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110 Fire Reserve Fund

Revenues	YTD	Budgeted	Proposed	Difference	Remarks
Fund Revenues:	24,218.35	204,580.00	205,821.00	1,241.00	100.6%

Expenditures	YTD	Budgeted	Proposed	Difference	Remarks
594 Capital Expenditures					
594 22 64 11 Fire Res-Radios DOE Gra	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%

022 Fire

594 Capital Expenditures					
594 22 64 10 Fire Res-Equipment	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%

999 Ending Balance

508 10 00 10 Fire Res-Rsvd Ending Bal	0.00	204,580.00	205,821.00	1,241.00	100.6%
999 Ending Balance	0.00	204,580.00	205,821.00	1,241.00	100.6%
022 Fire	0.00	204,580.00	205,821.00	1,241.00	100.6%

Fund Expenditures:	0.00	204,580.00	205,821.00	1,241.00	100.6%
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Fund Excess/(Deficit):	24,218.35	0.00	0.00
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112 General Fund Reserve

Revenues	YTD	Budgeted	Proposed	Difference	Remarks
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308 Beginning Balances

308 10 01 12	General Fund Reserve-Beginning Balances	625,831.86	632,735.00	625,832.00	(6,903.00)	98.9%	Based on actual beginning balance
308 Beginning Balances		625,831.86	632,735.00	625,832.00	(6,903.00)	98.9%	

360 Misc Revenues

361 11 12 00	GF Reserve-Invest Int.	621.78	966.00	966.00	0.00	100.0%	
361 40 00 84	GF Reserve-Water Loan Interest	0.00	2,000.00	2,000.00	0.00	100.0%	
369 91 01 12	GF Reserve-Misc. Revenue	0.00	0.00	0.00	0.00	0.0%	
360 Misc Revenues		621.78	2,966.00	2,966.00	0.00	100.0%	

380 Non Revenues

381 20 00 84	GF Reserve-Water Loan Repayment	0.00	18,000.00	18,000.00	0.00	100.0%	
380 Non Revenues		0.00	18,000.00	18,000.00	0.00	100.0%	

397 Interfund Transfers

397 12 00 00	GF-Transfer From CE	0.00	0.00	0.00	0.00	0.0%	
397 Interfund Transfers		0.00	0.00	0.00	0.00	0.0%	

Fund Revenues:		626,453.64	653,701.00	646,798.00	(6,903.00)	98.9%	
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Expenditures	YTD	Budgeted	Proposed	Difference	Remarks
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580 Non Expenditures

581 10 01 07	GF Reserve-IF Loan Transfer	0.00	0.00	0.00	0.00	0.0%	
580 Non Expenditures		0.00	0.00	0.00	0.00	0.0%	

594 Capital Expenditures

594 18 64 01	GF Reserve- Computer Equipment	0.00	0.00	0.00	0.00	0.0%	
594 18 64 02	GF Reserve - Council/Fire	0.00	20,000.00	0.00	(20,000.00)	0.0%	Moved to MCI
594 18 64 03	GF Reserve - Council/Fire	0.00	10,000.00	0.00	(10,000.00)	0.0%	Moved to MCI
594 18 64 04	GF Reserve - Council Room	0.00	5,000.00	0.00	(5,000.00)	0.0%	Moved to MCI
594 18 64 05	GF Reserve - City Hall Improvements	0.00	200,000.00	0.00	(200,000.00)	0.0%	Moved to MCI
594 42 64 05	GF Reserve - Street Vehicle	0.00	98,370.00	0.00	(98,370.00)	0.0%	Moved to MCI

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112 General Fund Reserve

Expenditures	YTD	Budgeted	Proposed	Difference		Remarks
594 Capital Expenditures						
594 Capital Expenditures	0.00	333,370.00	0.00	(333,370.00)	0.0%	
597 Interfund Transfers						
597 00 01 08 General Fund Resrve-Trar	0.00	0.00	333,370.00	333,370.00	0.0%	Tranferring funds to cover capital projects. Funds were transferred from Current Expense to General fund ReserveI in 2018 -- should have been put in MCI. Misunderstanding of fund restrictions and how captial projects are funded related to Current Expenses funds.
597 Interfund Transfers	0.00	0.00	333,370.00	333,370.00	0.0%	
999 Ending Balance						
508 10 01 12 GF Reserve-Ending Balan	0.00	320,331.00	313,428.00	(6,903.00)	97.8%	
999 Ending Balance	0.00	320,331.00	313,428.00	(6,903.00)	97.8%	
Fund Expenditures:	0.00	653,701.00	646,798.00	(6,903.00)	98.9%	
Fund Excess/(Deficit):	626,453.64	0.00	0.00			

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121 Police Vehicle Reserve Fund

Revenues	YTD	Budgeted	Proposed	Difference		Remarks
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021 Police

308 Beginning Balances

308 10 01 21 Police Vehicle Reserve-Rs	170,495.22	168,843.00	170,496.00	1,653.00	101.0%	Based on actual beginning balance
308 Beginning Balances	170,495.22	168,843.00	170,496.00	1,653.00	101.0%	

397 Interfund Transfers

397 21 00 01 PVR-Transfer From CE	0.00	0.00	0.00	0.00	0.0%	
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%	

021 Police	170,495.22	168,843.00	170,496.00	1,653.00	101.0%	
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Fund Revenues:	170,495.22	168,843.00	170,496.00	1,653.00	101.0%	
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Expenditures	YTD	Budgeted	Proposed	Difference		Remarks
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594 Capital Expenditures

594 21 70 00 PVR-Capital Lease Princij	0.00	0.00	0.00	0.00	0.0%	
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%	

021 Police

594 Capital Expenditures

594 21 64 03 PVR-Vehicles & Equipme	0.00	50,000.00	58,089.00	8,089.00	116.2%	Equipment for 2018 new vehicles not paid in 2018, to be paid in 2019.
594 Capital Expenditures	0.00	50,000.00	58,089.00	8,089.00	116.2%	

999 Ending Balance

508 10 00 21 Police Vehicle Reserve-Rs	0.00	118,843.00	112,407.00	(6,436.00)	94.6%	
999 Ending Balance	0.00	118,843.00	112,407.00	(6,436.00)	94.6%	

021 Police	0.00	168,843.00	170,496.00	1,653.00	101.0%	
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121 Police Vehicle Reserve Fund

Expenditures	YTD	Budgeted	Proposed	Difference	Remarks
Fund Expenditures:	0.00	168,843.00	170,496.00	1,653.00	101.0%
Fund Excess/(Deficit):	170,495.22	0.00	0.00		

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200 Unlimited Go Bond Fund

Revenues	YTD	Budgeted	Proposed	Difference		Remarks
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308 Beginning Balances

308 10 02 00 GO Bond-Rsvd. Beg. Bala	17,955.12	17,669.00	17,956.00	287.00	101.6%	Based on actual beginning balance
308 Beginning Balances	17,955.12	17,669.00	17,956.00	287.00	101.6%	

310 General Revenues

311 10 02 00 GO Bond-Property Taxes	10.46	0.00	0.00	0.00	0.0%	
310 General Revenues	10.46	0.00	0.00	0.00	0.0%	

360 Misc Revenues

361 11 19 00 GO Bond-Investment Inte	0.00	0.00	0.00	0.00	0.0%	
360 Misc Revenues	0.00	0.00	0.00	0.00	0.0%	

Fund Revenues: 17,965.58 17,669.00 17,956.00 287.00 101.6%

Expenditures	YTD	Budgeted	Proposed	Difference		Remarks
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591 Debt Service

591 22 71 00 GO Bond-Principal	0.00	0.00	0.00	0.00	0.0%	
592 22 83 00 GO Bond-Interest	0.00	0.00	0.00	0.00	0.0%	
592 22 84 00 GO Bond-Admin Costs	0.00	0.00	0.00	0.00	0.0%	
591 Debt Service	0.00	0.00	0.00	0.00	0.0%	

999 Ending Balance

508 10 00 00 GO Bond-Rsvd Ending Ba	0.00	17,669.00	17,956.00	287.00	101.6%	
999 Ending Balance	0.00	17,669.00	17,956.00	287.00	101.6%	

Fund Expenditures: 0.00 17,669.00 17,956.00 287.00 101.6%

Fund Excess/(Deficit): 17,965.58 0.00 0.00

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302 Street Construction Fund

Revenues	YTD	Budgeted	Proposed	Difference	Remarks
308 Beginning Balances					
308 10 03 02 Street Const-Beg. Balance	0.00	0.00	0.00	0.00	0.0%
308 Beginning Balances	0.00	0.00	0.00	0.00	0.0%

315 Tohomish/Snohomish Project

330 State Generated Revenues

334 03 82 20 Street Const.-Tohomish T	0.00	0.00	0.00	0.00	0.0%
330 State Generated Revenues	0.00	0.00	0.00	0.00	0.0%

397 Interfund Transfers

397 42 03 02 Street Const-Transfer Fror	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
315 Tohomish/Snohomish Project	0.00	0.00	0.00	0.00	0.0%

Fund Revenues: **0.00** **0.00** **0.00** **0.00** **0.0%**

Expenditures	YTD	Budgeted	Proposed	Difference	Remarks
999 Ending Balance					
508 10 03 02 Street Const.-Ending Bala	0.00	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.00	0.0%

315 Tohomish/Snohomish Project

594 Capital Expenditures

594 42 63 20 Street Const.-Tohomish T	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%

597 Interfund Transfers

597 42 03 03 Street Const-Transfer To S	0.00	0.00	0.00	0.00	0.0%
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302 Street Construction Fund

Expenditures	YTD	Budgeted	Proposed	Difference	Remarks
597 Interfund Transfers					
597 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
315 Tohomish/Snohomish Project	0.00	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	0.00	0.00	0.00		

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307 New Pool Construction Fund

Revenues	YTD	Budgeted	Proposed	Difference	Remarks
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007 Pool

308 Beginning Balances

308 10 03 07 New Pool-Rsvd. Beg. Bal:	2,563.96	2,564.00	2,564.00	0.00	100.0%
308 Beginning Balances	2,563.96	2,564.00	2,564.00	0.00	100.0%

360 Misc Revenues

367 11 03 07 New Pool-Donations	0.00	0.00	0.00	0.00	0.0%
360 Misc Revenues	0.00	0.00	0.00	0.00	0.0%
007 Pool	2,563.96	2,564.00	2,564.00	0.00	100.0%

Fund Revenues:	2,563.96	2,564.00	2,564.00	0.00	100.0%
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Expenditures	YTD	Budgeted	Proposed	Difference	Remarks
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007 Pool

999 Ending Balance

508 10 03 07 New Pool-Ending Balance	0.00	2,564.00	2,564.00	0.00	100.0%
999 Ending Balance	0.00	2,564.00	2,564.00	0.00	100.0%
007 Pool	0.00	2,564.00	2,564.00	0.00	100.0%

Fund Expenditures:	0.00	2,564.00	2,564.00	0.00	100.0%
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Fund Excess/(Deficit):	2,563.96	0.00	0.00		
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401 Water Fund

Revenues	YTD	Budgeted	Proposed	Difference		Remarks
308 Beginning Balances						
308 80 04 01 Water-Unrsvd. Beg. Balan	792,260.28	309,591.00	792,261.00	482,670.00	255.9%	Based on actual beginning balance
308 Beginning Balances	792,260.28	309,591.00	792,261.00	482,670.00	255.9%	
330 State Generated Revenues						
334 03 10 00 Water-DOE ASR Grant G	0.00	0.00	0.00	0.00	0.0%	
334 03 10 02 Water-DOE WS Reliabilit	0.00	0.00	0.00	0.00	0.0%	
334 04 20 02 Water-Com. Energy Eff. C	0.00	0.00	0.00	0.00	0.0%	
330 State Generated Revenues	0.00	0.00	0.00	0.00	0.0%	
340 Charges For Services						
343 40 00 01 Water-Water Sales	236,451.76	1,660,649.00	1,660,649.00	0.00	100.0%	
343 40 00 02 Water-Other Fees & Charq	432.00	8,646.00	8,646.00	0.00	100.0%	
367 00 40 03 Water-Water Connections	37,666.12	80,000.00	80,000.00	0.00	100.0%	
340 Charges For Services	274,549.88	1,749,295.00	1,749,295.00	0.00	100.0%	
360 Misc Revenues						
359 90 00 00 Water-Late Charges	2,340.00	12,600.00	12,600.00	0.00	100.0%	
361 11 34 02 Water-Investment Interest	270.88	1,203.00	1,203.00	0.00	100.0%	
369 10 34 00 Water-Sale Of Scrap And	3,854.38	0.00	0.00	0.00	0.0%	
369 91 04 01 Water-Other Misc Revenu	49.79	0.00	0.00	0.00	0.0%	
360 Misc Revenues	6,515.05	13,803.00	13,803.00	0.00	100.0%	
380 Non Revenues						
381 10 00 35 Water-WW Res. IF Loan I	0.00	0.00	0.00	0.00	0.0%	
391 84 63 13 Water-Loan For Main St/S	0.00	0.00	0.00	0.00	0.0%	
380 Non Revenues	0.00	0.00	0.00	0.00	0.0%	
390 Other Revenues						
395 20 00 34 Water-Ins. Rec. Capital A	0.00	0.00	0.00	0.00	0.0%	
390 Other Revenues	0.00	0.00	0.00	0.00	0.0%	

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401 Water Fund

Revenues	YTD	Budgeted	Proposed	Difference	Remarks
397 Interfund Transfers					
397 34 00 01 Water-Transfer From W R	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	1,073,325.21	2,072,689.00	2,555,359.00	482,670.00	123.3%

Expenditures	YTD	Budgeted	Proposed	Difference	Remarks
534 Water Utilities					
534 80 10 00 Water-Salaries	50,158.11	314,167.00	314,167.00	0.00	100.0%
534 80 11 00 Water-Salaries/Overtime	2,247.74	0.00	0.00	0.00	0.0%
534 80 20 00 Water-Benefits	24,806.44	166,470.00	166,470.00	0.00	100.0%
534 80 21 00 Water-Benefits/Overtime	458.20	0.00	0.00	0.00	0.0%
534 80 23 00 Water-Uniforms & Safety	132.80	1,300.00	1,300.00	0.00	100.0%
534 80 31 01 Water-Office & Building	43.15	3,791.00	3,791.00	0.00	100.0%
534 80 31 02 Water-Janitorial Supplies	24.80	800.00	800.00	0.00	100.0%
534 80 31 03 Water-Chemical & Lab St	1,664.87	12,600.00	12,600.00	0.00	100.0%
534 80 31 04 Water-Construction Suppl	180.72	5,400.00	5,400.00	0.00	100.0%
534 80 31 05 Water-Pipe, Valves, Fittin	18,870.24	0.00	25,000.00	25,000.00	0.0% Amount placed in wrong column in original 2019 budget.
534 80 31 06 Water-Utility Locate Supp	16.11	175.00	175.00	0.00	100.0%
534 80 31 07 Water-Veh/Equip Rep/Ma	3.44	2,600.00	2,600.00	0.00	100.0%
534 80 32 00 Water-Gas/Oil/Diesel/Lub	510.62	7,700.00	7,700.00	0.00	100.0%
534 80 35 01 Water-Shop Equipment &	75.71	1,000.00	1,000.00	0.00	100.0%
534 80 35 02 Water-Other Equip. & Toc	178.45	2,000.00	2,000.00	0.00	100.0%
534 80 41 01 Water-Contractual Service	15,860.07	55,550.00	55,550.00	0.00	100.0%
534 80 41 05 Water-ASR Phase II Profe	22,634.00	0.00	22,634.00	22,634.00	0.0% Based on actual costs.
534 80 41 06 Water-Utility Billing & C	1,532.45	15,689.00	15,689.00	0.00	100.0%
534 80 41 07 Water-WS River Study	0.00	0.00	0.00	0.00	0.0%
534 80 41 10 Water-Legis Fee To CE Fu	0.00	7,482.00	7,482.00	0.00	100.0%
534 80 41 11 Water-Finance Fee To CE	0.00	103,007.00	103,007.00	0.00	100.0%
534 80 41 12 Water-HR Fee To CE Fun	0.00	17,716.00	17,716.00	0.00	100.0%
534 80 42 01 Water-Com-CenturyLink	912.87	5,572.00	5,572.00	0.00	100.0%
534 80 42 03 Water-Com-Other	10.30	34.00	34.00	0.00	100.0%
534 80 42 04 Water-Utility Locates	15.52	275.00	275.00	0.00	100.0%
534 80 42 06 Water-Com-AT&T	208.54	1,078.00	1,078.00	0.00	100.0%
534 80 43 00 Water-Travel & Training	1,230.00	5,000.00	5,000.00	0.00	100.0%
534 80 44 00 Water-Advertising	129.11	350.00	350.00	0.00	100.0%
534 80 45 00 Water-Equipment Rental	0.00	2,500.00	2,500.00	0.00	100.0%

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401 Water Fund

Expenditures	YTD	Budgeted	Proposed	Difference	Remarks
534 Water Utilities					
534 80 45 01 Water-Land Rental	0.00	1,255.00	1,255.00	0.00	100.0%
534 80 47 01 Water-Utilities-PUD	4,933.27	67,723.00	67,723.00	0.00	100.0%
534 80 47 02 Water-Utilities-NW Natur	117.39	800.00	800.00	0.00	100.0%
534 80 47 03 Water-Utilities-City Of W	0.00	1,680.00	1,680.00	0.00	100.0%
534 80 47 04 Water-Utilities-Refuse	26.01	300.00	300.00	0.00	100.0%
534 80 48 01 Water-Bldg/Grnd Repair/M	0.00	2,500.00	2,500.00	0.00	100.0%
534 80 48 02 Water-Radio Repair/Main	0.00	0.00	0.00	0.00	0.0%
534 80 48 03 Water-Veh/Eq Repair/Mai	0.00	1,000.00	1,000.00	0.00	100.0%
534 80 48 04 Water-Tires/Tire Repair/M	0.00	700.00	700.00	0.00	100.0%
534 80 48 05 Water-Telemetry Repair/M	357.98	1,952.00	1,952.00	0.00	100.0%
534 80 48 06 Water-Computer Repair/M	1,950.83	1,952.00	1,952.00	0.00	100.0%
534 80 49 01 Water-Dues & Subscriptio	3,388.80	4,000.00	4,000.00	0.00	100.0%
534 80 49 02 Water-Postage & Permits	0.00	100.00	100.00	0.00	100.0%
534 80 49 03 Water-Laundry Services	47.13	576.00	576.00	0.00	100.0%
534 80 49 04 Water-Miscellaneous	5.75	0.00	0.00	0.00	0.0%
534 80 49 05 Water-Misc Correction &	0.00	0.00	0.00	0.00	0.0%
534 80 49 06 Water-Recording Fees	0.00	0.00	0.00	0.00	0.0%
534 80 53 00 Water-External Taxes	5,908.57	88,000.00	88,000.00	0.00	100.0%
534 80 53 01 Water-Property Taxes	0.00	36.00	36.00	0.00	100.0%
534 80 54 01 Water-Transfer To Street (6,481.42	99,639.00	99,639.00	0.00	100.0%
534 80 54 05 Water-Transfer To CE Uti	16,203.56	199,278.00	199,278.00	0.00	100.0%
594 34 70 00 Water-Capital Lease-Princ	1,312.37	7,988.00	7,988.00	0.00	100.0%
594 34 80 00 Water-Capital Lease-Inter	59.12	242.00	242.00	0.00	100.0%
534 Water Utilities	182,696.46	1,211,977.00	1,259,611.00	47,634.00	103.9%
580 Non Expenditures					
581 20 00 84 Water-Gen Gov Res Princ	0.00	18,000.00	18,000.00	0.00	100.0%
580 Non Expenditures	0.00	18,000.00	18,000.00	0.00	100.0%
591 Debt Service					
591 34 78 01 Water-Principal, SRF	0.00	179,175.00	179,175.00	0.00	100.0%
591 34 78 02 Water-Principal, PWTF	0.00	0.00	0.00	0.00	0.0%
591 34 78 05 Water-Principal, DWSRF	0.00	28,354.00	28,354.00	0.00	100.0%
591 34 78 06 DNR Easement-Principal	13,277.80	13,278.00	13,278.00	0.00	100.0%
592 18 82 84 Water-Gen Gov Res Inter	0.00	2,000.00	2,000.00	0.00	100.0%
592 34 83 01 Water-SRF Interest	0.00	8,959.00	8,959.00	0.00	100.0%
592 34 83 02 Water-PWTF Interest	0.00	0.00	0.00	0.00	0.0%

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401 Water Fund

Expenditures	YTD	Budgeted	Proposed	Difference	Remarks
591 Debt Service					
592 34 83 05 Water-DWSRF Interest	0.00	4,821.00	4,821.00	0.00	100.0%
592 34 83 06 DNR Easement-Interest	3,186.67	3,187.00	3,187.00	0.00	100.0%
591 Debt Service	16,464.47	239,774.00	239,774.00	0.00	100.0%
594 Capital Expenditures					
594 34 61 00 Water-Land Acquisition	0.00	0.00	0.00	0.00	0.0%
594 34 62 02 Water-Bldgs & Improvem	0.00	0.00	0.00	0.00	0.0%
594 34 63 03 Water-Non-Bldg Improve	0.00	0.00	0.00	0.00	0.0%
594 34 63 13 Water-Main St/Simmons I	0.00	0.00	0.00	0.00	0.0%
594 34 63 14 Water-Tohomish St. Impr	0.00	0.00	0.00	0.00	0.0%
594 34 63 17 Water-Pressure Regulator-	0.00	0.00	0.00	0.00	0.0%
594 34 63 18 Water-NW Cherry Waterli	0.00	0.00	0.00	0.00	0.0%
594 34 63 26 Water-ASR Phase II Cons	0.00	0.00	0.00	0.00	0.0%
594 34 63 27 Water-Commerce Energy	0.00	0.00	0.00	0.00	0.0%
594 34 64 00 Water-Meters & Vaults	0.00	0.00	0.00	0.00	0.0%
594 34 64 01 Water-Equipment	0.00	13,000.00	13,000.00	0.00	100.0%
594 34 64 06 Water-Vehicles	0.00	98,370.00	98,370.00	0.00	100.0%
594 34 64 08 Water-Office Equipment	0.00	0.00	0.00	0.00	0.0%
594 34 64 09 Water-Computer Capital I	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	111,370.00	111,370.00	0.00	100.0%
597 Interfund Transfers					
597 34 00 03 Water-Transfer To Water	3,554.50	42,654.00	42,654.00	0.00	100.0%
597 34 04 08 Water-Transfer To Water	0.00	0.00	250,000.00	250,000.00	0.0% To cover cost of SCADA upgrade construction
597 34 04 15 Water-Transfer To Water	152.00	1,824.00	1,824.00	0.00	100.0%
597 34 04 18 Water-Transfer To WSLA	8,333.33	100,000.00	100,000.00	0.00	100.0%
597 Interfund Transfers	12,039.83	144,478.00	394,478.00	250,000.00	273.0%
999 Ending Balance					
508 80 00 01 Water-Unrsvd Ending Bal	0.00	347,090.00	532,126.00	185,036.00	153.3%
999 Ending Balance	0.00	347,090.00	532,126.00	185,036.00	153.3%

315 Tohomish/Snohomish Project

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401 Water Fund

Expenditures	YTD	Budgeted	Proposed	Difference	Remarks
597 Interfund Transfers					
597 34 04 20 Water-Transfer To Water	0.00	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
315 Tohomish/Snohomish Project	0.00	0.00	0.00	0.00	0.0%
Fund Expenditures:	211,200.76	2,072,689.00	2,555,359.00	482,670.00	123.3%
Fund Excess/(Deficit):	862,124.45	0.00	0.00		

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402 Wastewater Collection Fund

Revenues	YTD	Budgeted	Proposed	Difference	Remarks
308 Beginning Balances					
308 80 04 02 WW-Unrsvd. Beg. Balanc	559,891.18	632,696.00	559,982.00	(72,714.00)	88.5% Based on actual beginning balance
308 Beginning Balances	559,891.18	632,696.00	559,982.00	(72,714.00)	88.5%
340 Charges For Services					
343 50 00 01 WW-Service Charge	156,823.09	1,242,973.00	1,242,973.00	0.00	100.0%
367 00 50 03 WW-Connections	8,000.00	20,000.00	20,000.00	0.00	100.0%
340 Charges For Services	164,823.09	1,262,973.00	1,262,973.00	0.00	100.0%
360 Misc Revenues					
361 11 35 01 WW-Investment Interest	1,128.37	3,711.00	3,711.00	0.00	100.0%
369 10 35 00 WW-Sale Of Scrap And Ji	0.00	0.00	0.00	0.00	0.0%
369 91 04 02 WW-Other Misc Revenue	18.23	0.00	0.00	0.00	0.0%
360 Misc Revenues	1,146.60	3,711.00	3,711.00	0.00	100.0%
390 Other Revenues					
391 85 63 14 WW-Lift Station Project L	0.00	0.00	0.00	0.00	0.0%
395 25 00 00 WW-Ins. Rec. Assets	0.00	0.00	0.00	0.00	0.0%
390 Other Revenues	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers					
397 35 04 02 WW-Transfer From WW l	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	725,860.87	1,899,380.00	1,826,666.00	(72,714.00)	96.2%

Expenditures	YTD	Budgeted	Proposed	Difference	Remarks
535 Sewer					
535 80 10 00 WW-Salaries	17,796.20	90,229.00	90,229.00	0.00	100.0%
535 80 11 00 WW-Salaries/OT	117.66	0.00	0.00	0.00	0.0%
535 80 20 00 WW-Benefits	7,579.58	44,295.00	44,295.00	0.00	100.0%
535 80 21 00 WW-Benefits/OT	24.10	0.00	0.00	0.00	0.0%

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402 Wastewater Collection Fund

Expenditures	YTD	Budgeted	Proposed	Difference	Remarks
535 Sewer					
535 80 23 00 WW-Uniforms & Safety C	81.60	1,300.00	1,300.00	0.00	100.0%
535 80 31 01 WW-Office & Building S	21.58	1,200.00	1,200.00	0.00	100.0%
535 80 31 02 WW-Janitorial Supplies	11.95	800.00	800.00	0.00	100.0%
535 80 31 03 WW-Chem & Lab Supplie	0.00	1,500.00	1,500.00	0.00	100.0%
535 80 31 04 WW-Const Supplies	22.59	1,000.00	1,000.00	0.00	100.0%
535 80 31 05 WW-Pipe, Valves, Fitting	0.00	200.00	200.00	0.00	100.0%
535 80 31 06 WW-Utility Locate Suppli	0.00	150.00	150.00	0.00	100.0%
535 80 31 07 WW-Veh/Equip Rep/Mair	1.72	4,500.00	4,500.00	0.00	100.0%
535 80 32 00 WW-Gas/Oil/Diesel/Lubri	255.30	5,000.00	5,000.00	0.00	100.0%
535 80 35 01 WW-Shop Equipment & T	27.96	3,750.00	3,750.00	0.00	100.0%
535 80 41 01 WW-Contractual Services	36.00	10,000.00	10,000.00	0.00	100.0%
535 80 41 06 WW-Utility Billing & CC	1,532.43	15,689.00	15,689.00	0.00	100.0%
535 80 41 10 WW-Legis Fee To CE Fur	0.00	5,468.00	5,468.00	0.00	100.0%
535 80 41 11 WW-Finance Fee To CE F	0.00	74,131.00	74,131.00	0.00	100.0%
535 80 41 12 WW-HR Fee To CE Fund	0.00	4,958.00	4,958.00	0.00	100.0%
535 80 42 01 WW-Com-CenturyLink	405.86	2,654.00	2,654.00	0.00	100.0%
535 80 42 03 WW-Com-Other	10.29	40.00	40.00	0.00	100.0%
535 80 42 04 WW-Utility Locates	15.51	270.00	270.00	0.00	100.0%
535 80 42 06 WW-Com-AT&T	109.61	555.00	555.00	0.00	100.0%
535 80 43 00 WW-Travel & Training	0.00	2,000.00	2,000.00	0.00	100.0%
535 80 44 00 WW-Advertising	129.11	400.00	400.00	0.00	100.0%
535 80 45 00 WW-Equipment Rental	0.00	500.00	500.00	0.00	100.0%
535 80 47 01 WW-Utilities-PUD	271.91	3,000.00	3,000.00	0.00	100.0%
535 80 47 02 WW-Utilities-NWNatural	165.09	1,300.00	1,300.00	0.00	100.0%
535 80 47 03 WW-Utilities-City Of WS	0.00	0.00	0.00	0.00	0.0%
535 80 47 04 WW-Utilities-Refuse	26.00	0.00	0.00	0.00	0.0%
535 80 48 01 WW-Bldg/Grnd Repair/M	523.96	3,000.00	3,000.00	0.00	100.0%
535 80 48 02 WW-Radio Repair/Maint	0.00	0.00	0.00	0.00	0.0%
535 80 48 03 WW-Veh/Eq Repair/Main	0.00	1,000.00	1,000.00	0.00	100.0%
535 80 48 04 WW-Tire Repair/Maint Se	0.00	700.00	700.00	0.00	100.0%
535 80 48 05 WW-Telemetry Repair/M:	0.00	200.00	200.00	0.00	100.0%
535 80 48 06 WW-Computer Eq/Soft M	1,950.83	1,952.00	1,952.00	0.00	100.0%
535 80 49 01 WW-Dues & Subscription	0.00	500.00	500.00	0.00	100.0%
535 80 49 02 WW-Postage & Permits	0.00	100.00	100.00	0.00	100.0%
535 80 49 03 WW-Laundry Services	47.12	579.00	579.00	0.00	100.0%
535 80 49 04 WW-Miscellaneous	5.75	0.00	0.00	0.00	0.0%
535 80 49 05 WW-Misc. Corrections &	0.00	0.00	0.00	0.00	0.0%
535 80 49 06 WW-Recording Fees	0.00	0.00	0.00	0.00	0.0%
535 80 51 00 WW-Disposal Plant Servic	29,488.34	336,483.00	336,483.00	0.00	100.0%

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402 Wastewater Collection Fund

Expenditures	YTD	Budgeted	Proposed	Difference	Remarks
535 Sewer					
535 80 53 00 WW-External Taxes	1,748.60	16,500.00	16,500.00	0.00	100.0%
535 80 54 01 WW-Transfer To Street (6	4,634.43	74,579.00	74,579.00	0.00	100.0%
535 80 54 04 WW-Transfer To CE (Util	11,586.07	186,446.00	186,446.00	0.00	100.0%
594 35 70 00 WW-Capital Lease-Princi	1,312.37	7,988.00	7,988.00	0.00	100.0%
594 35 80 00 WW-Capital Lease-Interes	59.12	243.00	243.00	0.00	100.0%
535 Sewer	79,998.64	905,159.00	905,159.00	0.00	100.0%
594 Capital Expenditures					
594 35 62 02 WW-Bldg Improv.	0.00	0.00	0.00	0.00	0.0%
594 35 63 00 WW-Infrastructure Improv	0.00	0.00	0.00	0.00	0.0%
594 35 63 03 WW-Non-Bldg Improv.	0.00	0.00	0.00	0.00	0.0%
594 35 63 16 WW-Tohomish Project	0.00	0.00	0.00	0.00	0.0%
594 35 64 00 WW-Meters & Vaults	0.00	0.00	0.00	0.00	0.0%
594 35 64 01 WW-Equipment	0.00	0.00	0.00	0.00	0.0%
594 35 64 04 WW-Machinery	0.00	0.00	0.00	0.00	0.0%
594 35 64 06 WW-Vehicles	0.00	98,370.00	98,370.00	0.00	100.0%
594 35 64 08 WW-Office Equipment	0.00	0.00	0.00	0.00	0.0%
594 35 64 09 WW Computer Capital Eq	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	98,370.00	98,370.00	0.00	100.0%
597 Interfund Transfers					
597 35 00 01 WW-Transfer To WW Re:	36,250.00	435,000.00	435,000.00	0.00	100.0%
597 35 00 04 WW-Transfer To WW Bd	1,090.75	13,089.00	13,089.00	0.00	100.0%
597 35 00 05 WW-Transfer To Treatme	1,500.00	15,000.00	15,000.00	0.00	100.0%
597 Interfund Transfers	38,840.75	463,089.00	463,089.00	0.00	100.0%
999 Ending Balance					
508 80 00 02 WW-Unrsvd Ending Balan	0.00	432,762.00	360,048.00	(72,714.00)	83.2%
999 Ending Balance	0.00	432,762.00	360,048.00	(72,714.00)	83.2%
Fund Expenditures:	118,839.39	1,899,380.00	1,826,666.00	(72,714.00)	96.2%
Fund Excess/(Deficit):	607,021.48	0.00	0.00		

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408 Water Reserve Fund

Revenues	YTD	Budgeted	Proposed	Difference		Remarks
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308 Beginning Balances

308 80 04 08 W Res-Unrsvd. Beg. Balan	149,959.26	149,873.00	149,960.00	87.00	100.1%	Based on actual beginning balance
308 Beginning Balances	149,959.26	149,873.00	149,960.00	87.00	100.1%	

360 Misc Revenues

361 11 34 03 W Res-Investment Interest	178.80	882.00	882.00	0.00	100.0%	
361 40 00 30 W Res-CE IF Loan Interest	0.00	0.00	0.00	0.00	0.0%	
360 Misc Revenues	178.80	882.00	882.00	0.00	100.0%	

380 Non Revenues

381 10 04 08 W Res-Interfund Loan Frc	0.00	250,000.00	0.00	(250,000.00)	0.0%	Interfund loan not needed -- funds available from water.
381 20 00 30 W Res-CE IF Loan Principl	0.00	0.00	0.00	0.00	0.0%	
380 Non Revenues	0.00	250,000.00	0.00	(250,000.00)	0.0%	

397 Interfund Transfers

397 34 04 08 W Res-Transfer From Water	0.00	0.00	250,000.00	250,000.00	0.0%	Transfer in from Water to cover cost of SCADA upgrade construction
397 Interfund Transfers	0.00	0.00	250,000.00	250,000.00	0.0%	

Fund Revenues:	150,138.06	400,755.00	400,842.00	87.00	100.0%	
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Expenditures	YTD	Budgeted	Proposed	Difference		Remarks
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594 Capital Expenditures

594 34 64 10 W Res-Master Meter Cont	0.00	0.00	0.00	0.00	0.0%	
594 34 64 12 W Res-SCADA Replacem	0.00	250,000.00	250,000.00	0.00	100.0%	
594 Capital Expenditures	0.00	250,000.00	250,000.00	0.00	100.0%	

597 Interfund Transfers

597 34 00 01 W Res-Transfer To Water	0.00	0.00	0.00	0.00	0.0%	
597 34 04 19 W Res-Transfer To Water	0.00	0.00	0.00	0.00	0.0%	

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408 Water Reserve Fund

Expenditures	YTD	Budgeted	Proposed	Difference	Remarks
597 Interfund Transfers					
597 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
999 Ending Balance					
508 80 00 08 W Res-Unrsvd Ending Bal	0.00	150,755.00	150,842.00	87.00	100.1%
999 Ending Balance	0.00	150,755.00	150,842.00	87.00	100.1%
Fund Expenditures:	0.00	400,755.00	400,842.00	87.00	100.0%
Fund Excess/(Deficit):	150,138.06	0.00	0.00		

2019 PROPOSED BUDGET CHANGES

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409 Wastewater Reserve Fund

Revenues	YTD	Budgeted	Proposed	Difference		Remarks
308 Beginning Balances						
308 10 04 09 WW Res-Rsvd. Beg. Bala	380,288.46	380,256.00	380,289.00	33.00	100.0%	Based on actual beginning balance
308 Beginning Balances	380,288.46	380,256.00	380,289.00	33.00	100.0%	
360 Misc Revenues						
361 11 35 02 WW Res-Investment Inter	576.88	2,669.00	2,669.00	0.00	100.0%	
360 Misc Revenues	576.88	2,669.00	2,669.00	0.00	100.0%	
397 Interfund Transfers						
397 35 04 09 WW Res-Transfer From V	36,250.00	435,000.00	435,000.00	0.00	100.0%	
397 Interfund Transfers	36,250.00	435,000.00	435,000.00	0.00	100.0%	
Fund Revenues:	417,115.34	817,925.00	817,958.00	33.00	100.0%	

Expenditures	YTD	Budgeted	Proposed	Difference		Remarks
580 Non Expenditures						
581 10 00 35 WW Res-IF Loan To Wat	0.00	0.00	0.00	0.00	0.0%	
581 10 04 09 WW Res-Interfund Loan I	0.00	250,000.00	0.00	(250,000.00)	0.0%	Remove from budget -- will be provided with funds from the Water Fund.
580 Non Expenditures	0.00	250,000.00	0.00	(250,000.00)	0.0%	
597 Interfund Transfers						
597 35 00 06 WW Res-Transfer To Trez	0.00	0.00	0.00	0.00	0.0%	
597 35 00 07 WW Res-Transfer To WW	0.00	0.00	0.00	0.00	0.0%	
597 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%	
999 Ending Balance						
508 10 00 09 WW Res-Rsvd Ending Ba	0.00	567,925.00	817,958.00	250,033.00	144.0%	
999 Ending Balance	0.00	567,925.00	817,958.00	250,033.00	144.0%	
Fund Expenditures:	0.00	817,925.00	817,958.00	33.00	100.0%	

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409 Wastewater Reserve Fund

Fund Excess/(Deficit):	417,115.34	0.00	0.00
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412 Water Rights Acquisition Fund

Revenues	YTD	Budgeted	Proposed	Difference		Remarks
308 Beginning Balances						
308 10 12 00 WRAF-Rsvd. Beg. Balanc	225,449.60	222,315.00	225,450.00	3,135.00	101.4%	Based on actual beginning balance
308 Beginning Balances	225,449.60	222,315.00	225,450.00	3,135.00	101.4%	
360 Misc Revenues						
361 11 34 04 WRAF-Investment Interes	390.79	1,546.00	1,546.00	0.00	100.0%	
368 10 00 00 WRAF-Fees From Water !	26,165.92	145,485.00	145,485.00	0.00	100.0%	
360 Misc Revenues	26,556.71	147,031.00	147,031.00	0.00	100.0%	
Fund Revenues:	252,006.31	369,346.00	372,481.00	3,135.00	100.8%	
Expenditures						
591 Debt Service						
591 34 78 04 WRAF-WSID Principal	0.00	77,754.00	77,754.00	0.00	100.0%	
592 34 83 04 WRAF-WSID Interest	0.00	46,217.00	46,217.00	0.00	100.0%	
592 34 84 04 WRAF-WSID Transactor	0.00	0.00	0.00	0.00	0.0%	
591 Debt Service	0.00	123,971.00	123,971.00	0.00	100.0%	
999 Ending Balance						
508 10 00 12 WRAF-Rsvd Ending Bala	0.00	245,375.00	248,510.00	3,135.00	101.3%	
999 Ending Balance	0.00	245,375.00	248,510.00	3,135.00	101.3%	
Fund Expenditures:	0.00	369,346.00	372,481.00	3,135.00	100.8%	
Fund Excess/(Deficit):	252,006.31	0.00	0.00			

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413 Water Bond Redemption Fund

Revenues	YTD	Budgeted	Proposed	Difference	Remarks
308 Beginning Balances					
308 10 04 13 Water Bd Red-Rsvd. Beg.	15,623.48	15,624.00	15,624.00	0.00	100.0%
308 Beginning Balances	15,623.48	15,624.00	15,624.00	0.00	100.0%
397 Interfund Transfers					
397 34 72 03 Water Bd Red-Transfer Fr	3,554.50	42,654.00	42,654.00	0.00	100.0%
397 Interfund Transfers	3,554.50	42,654.00	42,654.00	0.00	100.0%
Fund Revenues:	19,177.98	58,278.00	58,278.00	0.00	100.0%
Expenditures					
580 Non Expenditures					
591 34 72 10 Water Bd Red-Principal	0.00	29,519.00	29,519.00	0.00	100.0%
580 Non Expenditures	0.00	29,519.00	29,519.00	0.00	100.0%
591 Debt Service					
592 34 83 10 Water Bd Red-Interest	0.00	13,135.00	13,135.00	0.00	100.0%
591 Debt Service	0.00	13,135.00	13,135.00	0.00	100.0%
999 Ending Balance					
508 10 00 13 Water Bd Red-Rsvd Endir	0.00	15,624.00	15,624.00	0.00	100.0%
999 Ending Balance	0.00	15,624.00	15,624.00	0.00	100.0%
Fund Expenditures:	0.00	58,278.00	58,278.00	0.00	100.0%
Fund Excess/(Deficit):	19,177.98	0.00	0.00		

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414 Wastewater Bond Redemption Fund

Revenues	YTD	Budgeted	Proposed	Difference		Remarks
308 Beginning Balances						
308 10 04 14 WW Bd Red-Rsvd. Beg. F	11,439.50	11,439.00	11,440.00	1.00	100.0%	Based on actual beginning balance
308 Beginning Balances	11,439.50	11,439.00	11,440.00	1.00	100.0%	

360 Misc Revenues

361 11 39 14 WW Bd Red-Interest Over	0.00	0.00	0.00	0.00	0.0%	
360 Misc Revenues	0.00	0.00	0.00	0.00	0.0%	

397 Interfund Transfers

397 35 72 03 WW Bd Red-Transfer Fro	1,090.75	13,089.00	13,089.00	0.00	100.0%	
397 Interfund Transfers	1,090.75	13,089.00	13,089.00	0.00	100.0%	

Fund Revenues:	12,530.25	24,528.00	24,529.00	1.00	100.0%	
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Expenditures	YTD	Budgeted	Proposed	Difference		Remarks
580 Non Expenditures						
591 35 72 10 WW Bd Red-Principal	0.00	11,334.00	11,334.00	0.00	100.0%	
580 Non Expenditures	0.00	11,334.00	11,334.00	0.00	100.0%	
591 Debt Service						
592 35 83 10 WW Bd Red-Interest	0.00	1,755.00	1,755.00	0.00	100.0%	
591 Debt Service	0.00	1,755.00	1,755.00	0.00	100.0%	
999 Ending Balance						
508 10 00 14 WW Bd Red-Rsvd Ending	0.00	11,439.00	11,440.00	1.00	100.0%	
999 Ending Balance	0.00	11,439.00	11,440.00	1.00	100.0%	

Fund Expenditures:	0.00	24,528.00	24,529.00	1.00	100.0%	
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Fund Excess/(Deficit):	12,530.25	0.00	0.00			
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415 Water Bond Reserve Fund

Revenues	YTD	Budgeted	Proposed	Difference	Remarks
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308 Beginning Balances

308 10 04 15 Water Bd Res-Rsvd. Beg.	50,260.84	50,359.00	50,261.00	(98.00)	99.8%	Based on actual beginning balance
308 Beginning Balances	50,260.84	50,359.00	50,261.00	(98.00)	99.8%	

360 Misc Revenues

361 11 34 05 Water Bd Res-Investment	127.57	505.00	505.00	0.00	100.0%	
360 Misc Revenues	127.57	505.00	505.00	0.00	100.0%	

397 Interfund Transfers

397 34 04 15 Water Bd Res-Transfer Fr	152.00	1,824.00	1,824.00	0.00	100.0%	
397 Interfund Transfers	152.00	1,824.00	1,824.00	0.00	100.0%	

Fund Revenues:	50,540.41	52,688.00	52,590.00	(98.00)	99.8%	
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Expenditures	YTD	Budgeted	Proposed	Difference	Remarks
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999 Ending Balance

508 10 00 15 Water BD Res-Rsvd Endir	0.00	52,688.00	52,590.00	(98.00)	99.8%	
999 Ending Balance	0.00	52,688.00	52,590.00	(98.00)	99.8%	

Fund Expenditures:	0.00	52,688.00	52,590.00	(98.00)	99.8%	
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Fund Excess/(Deficit):	50,540.41	0.00	0.00			
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416 Wastewater Bond Reserve Fund

Revenues	YTD	Budgeted	Proposed	Difference	Remarks
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308 Beginning Balances

308 10 04 16 WW Bd Res-Rsvd. Beg. B	72,402.48	72,566.00	72,403.00	(163.00)	99.8%	Based on actual beginning balance
308 Beginning Balances	72,402.48	72,566.00	72,403.00	(163.00)	99.8%	

360 Misc Revenues

361 11 35 04 WW Bd Res-Investment I	214.87	851.00	851.00	0.00	100.0%	
360 Misc Revenues	214.87	851.00	851.00	0.00	100.0%	

Fund Revenues:	72,617.35	73,417.00	73,254.00	(163.00)	99.8%	
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Expenditures	YTD	Budgeted	Proposed	Difference	Remarks
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999 Ending Balance

508 10 00 16 WW Bd Res-Rsvd Ending	0.00	73,417.00	73,254.00	(163.00)	99.8%	
999 Ending Balance	0.00	73,417.00	73,254.00	(163.00)	99.8%	

Fund Expenditures:	0.00	73,417.00	73,254.00	(163.00)	99.8%	
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Fund Excess/(Deficit):	72,617.35	0.00	0.00			
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417 Treatment Plant Reserve Fund

Revenues	YTD	Budgeted	Proposed	Difference		Remarks
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308 Beginning Balances

308 10 04 17	Treatment Plant Res-Rsvd	512,190.54	503,568.00	512,191.00	8,623.00	101.7%	Based on actual beginning balance
308 Beginning Balances		512,190.54	503,568.00	512,191.00	8,623.00	101.7%	

360 Misc Revenues

361 11 35 03	Treatment Plant Res-Inves	1,102.26	4,738.00	4,738.00	0.00	100.0%	
360 Misc Revenues		1,102.26	4,738.00	4,738.00	0.00	100.0%	

397 Interfund Transfers

397 35 00 04	Treatment Plant Res-WW	0.00	0.00	0.00	0.00	0.0%	
397 35 00 05	Treatment Plant Res-WW	1,500.00	15,000.00	15,000.00	0.00	100.0%	
397 Interfund Transfers		1,500.00	15,000.00	15,000.00	0.00	100.0%	

Fund Revenues:	514,792.80	523,306.00	531,929.00	8,623.00	101.6%
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Expenditures	YTD	Budgeted	Proposed	Difference		Remarks
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594 Capital Expenditures

594 35 51 01	Treatment Plant Res-Wast	0.00	0.00	0.00	0.00	0.0%	
594 Capital Expenditures		0.00	0.00	0.00	0.00	0.0%	

999 Ending Balance

508 10 00 17	Treatment Plant Res-Rsvd	0.00	523,306.00	531,929.00	8,623.00	101.6%	
999 Ending Balance		0.00	523,306.00	531,929.00	8,623.00	101.6%	

Fund Expenditures:	0.00	523,306.00	531,929.00	8,623.00	101.6%
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Fund Excess/(Deficit):	514,792.80	0.00	0.00
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418 Water Short Lived Asset Reserve Fund

Revenues	YTD	Budgeted	Proposed	Difference		Remarks
308 Beginning Balances						
308 10 04 18 WSLAR-Rsvd. Beg. Balar	83,112.20	57,280.00	83,113.00	25,833.00	145.1%	Based on actual beginning balance
308 Beginning Balances	83,112.20	57,280.00	83,113.00	25,833.00	145.1%	
397 Interfund Transfers						
397 34 04 18 WSLAR-Transfer From W	8,333.33	100,000.00	100,000.00	0.00	100.0%	
397 Interfund Transfers	8,333.33	100,000.00	100,000.00	0.00	100.0%	
Fund Revenues:	91,445.53	157,280.00	183,113.00	25,833.00	116.4%	
Expenditures	YTD	Budgeted	Proposed	Difference		Remarks
594 Capital Expenditures						
594 34 64 11 WSLAR-Meters	0.00	100,000.00	100,000.00	0.00	100.0%	
594 Capital Expenditures	0.00	100,000.00	100,000.00	0.00	100.0%	
999 Ending Balance						
508 10 04 18 WSLAR-Rsvd. Ending Ba	0.00	57,280.00	83,113.00	25,833.00	145.1%	
999 Ending Balance	0.00	57,280.00	83,113.00	25,833.00	145.1%	
Fund Expenditures:	0.00	157,280.00	183,113.00	25,833.00	116.4%	
Fund Excess/(Deficit):	91,445.53	0.00	0.00			

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419 Water Construction Fund

Revenues	YTD	Budgeted	Proposed	Difference	Remarks
308 Beginning Balances					
308 10 04 19 Water Const.-Beg. Balanc	0.00	0.00	0.00	0.00	0.0%
308 Beginning Balances	0.00	0.00	0.00	0.00	0.0%

315 Tohomish/Snohomish Project

380 Non Revenues					
381 10 00 19 Water Const-GFR Loan Fr	0.00	0.00	0.00	0.00	0.0%
380 Non Revenues	0.00	0.00	0.00	0.00	0.0%

390 Other Revenues

391 20 00 15 Water Const-USDA Loan-	0.00	0.00	0.00	0.00	0.0%
390 Other Revenues	0.00	0.00	0.00	0.00	0.0%

397 Interfund Transfers

397 34 04 19 Water Const-Transfer Froi	0.00	0.00	0.00	0.00	0.0%
397 34 04 20 Water Const-Transfer Froi	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
315 Tohomish/Snohomish Project	0.00	0.00	0.00	0.00	0.0%

Fund Revenues: **0.00** **0.00** **0.00** **0.00** **0.0%**

Expenditures	YTD	Budgeted	Proposed	Difference	Remarks
999 Ending Balance					
508 10 04 19 Water Const-Ending Balan	0.00	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.00	0.0%

315 Tohomish/Snohomish Project

594 Capital Expenditures					
594 34 63 20 Water Const-Tohomish/Sr	0.00	0.00	0.00	0.00	0.0%

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419 Water Construction Fund

Expenditures	YTD	Budgeted	Proposed	Difference	Remarks
594 Capital Expenditures					
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
315 Tohomish/Snohomish Project	0.00	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	0.00	0.00	0.00		

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601 Remittances

Revenues	YTD	Budgeted	Proposed	Difference	Remarks
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308 Beginning Balances

308 10 06 01 Remit- Estimated Beg. Ba	38.53	0.00	39.00	39.00	0.0%	Based on actual beginning balance
308 Beginning Balances	38.53	0.00	39.00	39.00	0.0%	

380 Non Revenues

389 30 00 01 Remit-Bldg Surcharges	44.03	418.00	418.00	0.00	100.0%	
389 30 12 00 Remit-Crime Victims	31.24	239.00	239.00	0.00	100.0%	
389 30 82 00 Remit-Veh Lic Fraud	22.58	136.00	136.00	0.00	100.0%	
389 30 83 00 Remit-Trauma Care	35.67	379.00	379.00	0.00	100.0%	
389 30 83 31 Remit-Auto Thft Prev	72.10	762.00	762.00	0.00	100.0%	
389 30 83 32 Remit-Traum Brain Inj	12.78	158.00	158.00	0.00	100.0%	
389 30 88 00 Remit-State PSEA 3-ST 5	17.14	210.00	210.00	0.00	100.0%	
389 30 89 09 Remit-WSP Hwy Acct	101.10	639.00	639.00	0.00	100.0%	
389 30 89 14 Remit-Hwy Safety Acct	78.65	390.00	390.00	0.00	100.0%	
389 30 89 15 Remit-Death Inv Acct	17.80	112.00	112.00	0.00	100.0%	
389 30 91 00 Remit-State PSEA 1-ST 4	787.50	6,420.00	6,420.00	0.00	100.0%	
389 30 92 00 Remit-State PSEA 2-ST 5	472.07	2,601.00	2,601.00	0.00	100.0%	
389 30 96 00 Remit-Crime Lab-Breath	0.00	0.00	0.00	0.00	0.0%	
389 30 97 00 Remit-JIS Account	209.67	2,215.00	2,215.00	0.00	100.0%	
389 30 99 00 Remit-School Zone Safety	197.14	0.00	0.00	0.00	0.0%	
380 Non Revenues	2,099.47	14,679.00	14,679.00	0.00	100.0%	

Fund Revenues:	2,138.00	14,679.00	14,718.00	39.00	100.3%	
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Expenditures	YTD	Budgeted	Proposed	Difference	Remarks
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580 Non Expenditures

589 30 00 01 Remit-Bldg Surcharges	0.00	418.00	457.00	39.00	109.3%	
589 30 12 00 Remit-Crime Victims	0.00	239.00	239.00	0.00	100.0%	
589 30 82 00 Remit-Veh Lic Fraud	0.00	136.00	136.00	0.00	100.0%	
589 30 83 00 Remit-Trauma Care	0.00	379.00	379.00	0.00	100.0%	
589 30 83 31 Remit-Auto Thft Prev	0.00	762.00	762.00	0.00	100.0%	
589 30 83 32 Remit-Traum Brain Inj	0.00	158.00	158.00	0.00	100.0%	
589 30 88 00 Remit-State PSEA 3	0.00	210.00	210.00	0.00	100.0%	
589 30 89 09 Remit-WSP Hwy Acct	0.00	639.00	639.00	0.00	100.0%	
589 30 89 14 Remit-Hwy Safety Acct	0.00	390.00	390.00	0.00	100.0%	
589 30 89 15 Remit-Death Inv Acct	0.00	112.00	112.00	0.00	100.0%	

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601 Remittances

Expenditures	YTD	Budgeted	Proposed	Difference	Remarks
580 Non Expenditures					
589 30 91 00 Remit-State PSEA 1	0.00	6,420.00	6,420.00	0.00	100.0%
589 30 92 00 Remit-State PSEA 2	0.00	2,601.00	2,601.00	0.00	100.0%
589 30 96 00 Remit-Crime Lab-Breath	0.00	0.00	0.00	0.00	0.0%
589 30 97 00 Remit-JIS Account	0.00	2,215.00	2,215.00	0.00	100.0%
589 30 99 00 Remit-School Safety Zone	0.00	0.00	0.00	0.00	0.0%
580 Non Expenditures	0.00	14,679.00	14,718.00	39.00	100.3%
999 Ending Balance					
508 10 06 01 Remit-Ending Balance	0.00	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	14,679.00	14,718.00	39.00	100.3%
Fund Excess/(Deficit):	2,138.00	0.00	0.00		

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Fund Totals

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Fund	YTD	Budgeted	Proposed	Difference	
001 Current Expense	962,106.14	2,580,450.00	2,928,262.00	347,812.00	113.5%
101 Street Fund	392,617.16	427,791.00	978,190.00	550,399.00	228.7%
107 Pool Fund	33,345.25	0.00	100,356.00	100,356.00	0.0%
108 Municipal Capital Imp Fund	155,337.97	208,907.00	531,035.00	322,128.00	254.2%
110 Fire Reserve Fund	24,218.35	204,580.00	205,821.00	1,241.00	100.6%
112 General Fund Reserve	626,453.64	653,701.00	646,798.00	(6,903.00)	98.9%
121 Police Vehicle Reserve Fund	170,495.22	168,843.00	170,496.00	1,653.00	101.0%
200 Unlimited Go Bond Fund	17,965.58	17,669.00	17,956.00	287.00	101.6%
302 Street Construction Fund	0.00	0.00	0.00	0.00	0.0%
307 New Pool Construction Fund	2,563.96	2,564.00	2,564.00	0.00	100.0%
401 Water Fund	1,073,325.21	2,072,689.00	2,555,359.00	482,670.00	123.3%
402 Wastewater Collection Fund	725,860.87	1,899,380.00	1,826,666.00	(72,714.00)	96.2%
408 Water Reserve Fund	150,138.06	400,755.00	400,842.00	87.00	100.0%
409 Wastewater Reserve Fund	417,115.34	817,925.00	817,958.00	33.00	100.0%
412 Water Rights Acquisition Fund	252,006.31	369,346.00	372,481.00	3,135.00	100.8%
413 Water Bond Redemption Fund	19,177.98	58,278.00	58,278.00	0.00	100.0%
414 Wastewater Bond Redemption Fund	12,530.25	24,528.00	24,529.00	1.00	100.0%
415 Water Bond Reserve Fund	50,540.41	52,688.00	52,590.00	(98.00)	99.8%
416 Wastewater Bond Reserve Fund	72,617.35	73,417.00	73,254.00	(163.00)	99.8%
417 Treatment Plant Reserve Fund	514,792.80	523,306.00	531,929.00	8,623.00	101.6%
418 Water Short Lived Asset Reserve Fu	91,445.53	157,280.00	183,113.00	25,833.00	116.4%
419 Water Construction Fund	0.00	0.00	0.00	0.00	0.0%
601 Remittances	2,138.00	14,679.00	14,718.00	39.00	100.3%
Fund Revenues:	5,766,791.38	10,728,776.00	12,493,195.00	1,764,419.00	116.4%
001 Current Expense	419,053.64	2,580,450.00	2,928,262.00	347,812.00	113.5%
101 Street Fund	303,556.81	427,791.00	978,190.00	550,399.00	228.7%
107 Pool Fund	30.37	0.00	100,356.00	100,356.00	0.0%
108 Municipal Capital Imp Fund	0.00	208,907.00	531,035.00	322,128.00	254.2%
110 Fire Reserve Fund	0.00	204,580.00	205,821.00	1,241.00	100.6%
112 General Fund Reserve	0.00	653,701.00	646,798.00	(6,903.00)	98.9%
121 Police Vehicle Reserve Fund	0.00	168,843.00	170,496.00	1,653.00	101.0%
200 Unlimited Go Bond Fund	0.00	17,669.00	17,956.00	287.00	101.6%
302 Street Construction Fund	0.00	0.00	0.00	0.00	0.0%
307 New Pool Construction Fund	0.00	2,564.00	2,564.00	0.00	100.0%
401 Water Fund	211,200.76	2,072,689.00	2,555,359.00	482,670.00	123.3%
402 Wastewater Collection Fund	118,839.39	1,899,380.00	1,826,666.00	(72,714.00)	96.2%
408 Water Reserve Fund	0.00	400,755.00	400,842.00	87.00	100.0%
409 Wastewater Reserve Fund	0.00	817,925.00	817,958.00	33.00	100.0%
412 Water Rights Acquisition Fund	0.00	369,346.00	372,481.00	3,135.00	100.8%
413 Water Bond Redemption Fund	0.00	58,278.00	58,278.00	0.00	100.0%
414 Wastewater Bond Redemption Fund	0.00	24,528.00	24,529.00	1.00	100.0%
415 Water Bond Reserve Fund	0.00	52,688.00	52,590.00	(98.00)	99.8%

2019 PROPOSED BUDGET CHANGES

City Of White Salmon
MCAG #: 0481

Fund Totals

Time: 17:25:40 Date: 02/28/2019
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Fund	YTD	Budgeted	Proposed	Difference	
416 Wastewater Bond Reserve Fund	0.00	73,417.00	73,254.00	(163.00)	99.8%
417 Treatment Plant Reserve Fund	0.00	523,306.00	531,929.00	8,623.00	101.6%
418 Water Short Lived Asset Reserve Fu	0.00	157,280.00	183,113.00	25,833.00	116.4%
419 Water Construction Fund	0.00	0.00	0.00	0.00	0.0%
601 Remittances	0.00	14,679.00	14,718.00	39.00	100.3%
Fund Expenditures:	1,052,680.97	10,728,776.00	12,493,195.00	1,764,419.00	116.4%
Excess/(Deficit):	4,714,110.41	0.00	0.00		

CITY OF WHITE SALMON

ORDINANCE NO. 2019-03-1039

AN ORDINANCE AMENDING THE BUDGET FOR THE CITY OF WHITE SALMON, WASHINGTON, FOR THE FISCAL YEAR ENDING DECEMBER 31, 2019

WHEREAS, the City Council of the City of White Salmon has reviewed its 2019 budget and changes in its revenue sources and expenditure requests and has determined that changes to the 2019 budget are appropriate; and

WHEREAS, the proposed budget AMENDMENTS do not exceed the lawful limit of taxation allowed by the law to be levied on the property within the City of White Salmon for the purposes set forth in the budget, and the estimated expenditures set forth in the budget being necessary to carry on the government of the City of White Salmon for the fiscal year and being sufficient to meet the various needs of the City of White Salmon during the fiscal year.

NOW, THEREFORE, the City Council of the City of White Salmon do ordain as follows:

Section 1. The budget for the City of White Salmon, Washington for the year 2019 as amended is hereby adopted in its final form and content.

Section 2. Estimated resources, including cash balances for each separate fund of the City of White Salmon, for all such funds combined for the year 2019 are set forth in summary below and are hereby appropriated for expenditure at the fund level during the year 2019 as set forth in the 2019 Fiscal Year Budget:

Key: ~~**Bold and Strike through**~~ means repealed. **Bold and underline** means new.

001 Current Expense

Beginning Cash	271,576 <u>360,710</u>
Revenue	2,308,874
Interfund Transfers In	0 <u>258,678</u>
Appropriations	2,155,772 <u>2,179,645</u>
Interfund Transfers Out	0 <u>27,108</u>
Ending Cash	424,678 <u>721,509</u>

101 Street Fund

Beginning Cash	35,165 <u>118,000</u>
Revenue	392,626 <u>860,190</u>
Interfund Transfers In	0
Appropriations	279,222 <u>519,555</u>
Interfund Transfers Out	0 <u>258,678</u>
Ending Cash	148,569 <u>199,957</u>

107 Pool Fund

Beginning Cash	<u>0 32,892</u>
Revenue	<u>0 40,356</u>
Interfund Transfers In	<u>0 27,108</u>
Appropriations	<u>0 100,356</u>
Interfund Transfers Out	0
Ending Cash	0

108 Municipal Capital Improvement Fund

Beginning Cash	150,908 <u>139,666</u>
Revenue	57,999
Interfund Transfers In	<u>0 333,370</u>
Appropriations	<u>0 333,370</u>
Interfund Transfers Out	0
Ending Cash	208,907 <u>197,665</u>

110 Fire Reserve

Beginning Cash	202,821 <u>23,852</u>
Revenue	1,759 <u>181,969</u>
Interfund Transfers In	0
Appropriations	0
Interfund Transfers Out	0
Ending Cash	204,580 <u>205,821</u>

112 General Fund Reserve

Beginning Cash	632,735 <u>625,832</u>
Revenue	966
Interfund Transfers In	20,000
Appropriations	<u>333,370 0</u>
Interfund Transfers Out	<u>0 333,370</u>
Ending Cash	320,331 <u>313,428</u>

121 Police Vehicle Reserve Fund

Beginning Cash	168,843 <u>170,496</u>
Revenue	0
Interfund Transfers In	0
Appropriations	50,000 <u>58,089</u>
Interfund Transfers Out	0
Ending Cash	118,843 <u>112,407</u>

200 Unlimited GO Bond Fund

Beginning Cash	17,669 <u>17,956</u>
Revenue	0
Interfund Transfers In	0
Appropriations	0
Interfund Transfers Out	0
Ending Cash	17,669 <u>17,596</u>

307 New Pool Construction Fund

Beginning Cash	2,564
Revenue	0
Interfund Transfers In	0
Appropriations	0
Interfund Transfers Out	0
Ending Cash	2,564

401 Water Fund

Beginning Cash	309,591 <u>792,261</u>
Revenue	1,763,098
Interfund Transfers In	0
Appropriations	1,561,121 <u>1,608,755</u>
Interfund Transfers Out	164,478 <u>414,478</u>
Ending Cash	347,090 <u>532,126</u>

402 Wastewater Collection Fund

Beginning Cash	632,696 <u>559,982</u>
Revenue	1,266,684
Interfund Transfers In	0
Appropriations	1,003,529
Interfund Transfers Out	463,089
Ending Cash	432,762 <u>360,048</u>

408 Water Reserve Fund

Beginning Cash	149,873 <u>149,960</u>
Revenue	882
Interfund Transfers In	250,000
Appropriations	250,000
Interfund Transfers Out	0
Ending Cash	150,755 <u>150,842</u>

409 Wastewater Reserve Fund

Beginning Cash	380,256 <u>380,289</u>
Revenue	2,669
Interfund Transfers In	435,000
Appropriations	0
Interfund Transfers Out	250,000 <u>0</u>
Ending Cash	567,925 <u>817,958</u>

412 Water Rights Acquisition Fund

Beginning Cash	222,315 <u>225,450</u>
Revenue	147,031
Interfund Transfers In	0
Appropriations	123,971
Interfund Transfers Out	0
Ending Cash	245,375 <u>248,510</u>

413 Water Bond Redemption Fund

Beginning Cash	15,624
Revenue	0
Interfund Transfers In	42,654
Appropriations	42,654
Interfund Transfers Out	0
Ending Cash	15,624

414 Wastewater Bond Redemption Fund

Beginning Cash	11,439	<u>11,440</u>
Revenue		0
Interfund Transfers In	13,089	
Appropriations	13,089	
Interfund Transfers Out	0	
Ending Cash	11,439	<u>11,440</u>

415 Water Bond Reserve Fund

Beginning Cash	50,359	<u>50,261</u>
Revenue		505
Interfund Transfers In	1,824	
Appropriations	0	
Interfund Transfers Out	0	
Ending Cash	52,688	<u>52,590</u>

416 Wastewater Bond Reserve Fund

Beginning Cash	72,566	<u>72,403</u>
Revenue		851
Interfund Transfers In	0	
Appropriations	0	
Interfund Transfers Out	0	
Ending Cash	73,417	<u>73,254</u>

417 Treatment Plant Reserve Fund

Beginning Cash	503,568	<u>512,191</u>
Revenue		4,738
Interfund Transfers In	15,000	
Appropriations	0	
Interfund Transfers Out	0	
Ending Cash	523,306	<u>531,929</u>

418 Waster Short Lived Asset Reserve Fund

Beginning Cash	57,280	<u>83,113</u>
Revenue		0
Interfund Transfers In	100,000	
Appropriations	100,000	
Interfund Transfers Out	0	
Ending Cash	57,280	<u>83,113</u>

601 Remittances

Beginning Cash	<u>0</u>	<u>39</u>
Revenue	14,679	
Interfund Transfers In	0	
Appropriations	<u>14,679</u>	<u>14,718</u>
Interfund Transfers Out	0	
Ending Cash	0	

Total All Funds ~~10,728,776~~ 12,493,195

Less Interfund Transfers ~~877,567~~ 1,496,723

Net Total ~~9,851,209~~ 10,996,472

Section 3. The City Clerk Treasurer is directed to transmit a certified copy of the budget hereby amended to the Office of the State Auditor and to the Association of Washington Cities.

Section 4. This Ordinance shall take effect and be in force five (5) days after its publication according to law.

Passed by the Council and approved by the Mayor on this 6th day of March, 2010.

ATTEST:

Donna Heimke, Mayor Pro Tempe

Jan Brending, Clerk Treasurer

APPROVED AS TO FORM:

Kenneth B. Woodrich, City Attorney

Backup material for agenda item:

Memorandum of Understanding - AFSCME Local 1533W - Washington Paid Sick Leave Policy

- a. Presentation
- b. Discussion
- c. Action



AGENDA MEMO

Needs Legal Review: Yes
Meeting Date: March 6, 2019
Agenda Item: Memorandum of Understanding AFSCME Local 1533
Presented By: Pat Munyan, City Administrator and Jan Brending, Clerk Treasurer

ACTION REQUIRED:

Authorization for Mayor Pro Tempe to sign Memorandum of Understanding regarding Washington Paid Sick Leave Policy amendments.

PROPOSED MOTION:

Motion to authorize Mayor Pro Tempe to sign Memorandum of Understanding with AFSCME Local 1533 regarding Washington Paid Sick Leave Policy amendments.

Explanation of issue:

Several issues with the Washington Paid Sick Leave Policy were brought to the management's attention. The policy did not allow more than 40 hours of leave to be carried over. This was not the original intention. The amendments clarify that full-time employees are allowed to carryover all sick leave (regular and Washington Paid Sick Leave) up to 1000 hours (page 7 of the policy).

In addition, the original policy provided that only regular sick leave was subject to the buyout upon retirement or death. Staff reviewed the state statute and determine that the city could allow Washington Paid Sick Leave to be subject to buyout. The proposed amendment corrects that portion of the policy (page 8 of the policy).

Budget:

There are no direct budget implications related to adopting the proposed amendments. The amendments clarify the amount of sick leave to be carried over and which amounts are subject to sick leave buyout upon retirement or death.

Staff Recommendation:

Staff recommends the city council authorize the Mayor Pro Tempe to sign the Memorandum of Understanding with AFSCME Local 1533 regarding Washington Paid Sick Leave Policy amendments.

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF WHITE SALMON AND
AFSCME LOCAL 1533 W BARGAINING UNITS
Municipal (Non-Uniformed) Employees CBA &
Police Officers, Sergeants, Limited and Non-Commissioned Employees CBA**

THIS MEMORANDUM OF UNDERSTANDING (“MOU”) is made and entered into by and between Council 2, Washington State Council of County and City Employees representing Local 1533W American Federation of State County and Municipal Employees representing Municipal (Non-Uniformed) Employees and Police Officers, Sergeants, Limited and Non-Commissioned Employees with the City of White Salmon, AFL-CIO hereinafter called the “Union” and the City of White Salmon, Washington hereinafter called the “Employer.”

WHEREAS, this MOU memorializes the agreements between the Employer and the Union regarding the issue described below, and the parties acknowledge that these issues have been negotiated in accordance with RCW 41.46 for the purpose of promoting the morale of employees of the City of White Salmon.

WHEREAS, a Memorandum of Understanding adopting a personnel policy addressing Washington Paid Sick Leave on May 16, 2018.

WHEREAS, it is necessary to add language to the personnel policy clarifying when employees may receive payment for accumulated sick leave due to death or retirement.

WHEREAS, it is necessary to clarify language that full-time employees can carryover more than 40 hours of Washington Paid Sick Leave from one year to the next accruing no more than 1,000 hours total of regular sick leave and Washington Paid Sick Leave combined. It is understood that AFSCME employees continue to earn 8 hours of total Sick Leave per month per Article 14 in the Municipal CBA, and Article 13 in the Commissioned Officers and Non-Commissioned, Limited Employees CBA.

WHEREAS, the Employer and the Union agrees to that the attached language addresses when employees may receive payment for accumulated sick leave due to death or retirement.

NOW, THEREFORE, it is agreed by and between the Employer and the Union that the attached language amending the Employer’s Washington Paid Sick Leave Policy is added to the respective collectively bargained agreements.

NOW, THEREFORE, the amendment to the Employer’s Washington Paid Sick Leave Policy is effective January 1, 2018.

THIS MOU is executed by the parties this _____ day of March, 2019.

City of White Salmon

ASFCME LOCAL 1533WS

Donna Heimke, Mayor Pro Tempe

Jeff Cooper, President

Patrick Munyan, Jr., City Administrator

Frank Randall

Approved as to form only:

Eddie Alan, Union Representative

Kenneth B. Woodrich, City Attorney

4.12.1 Washington Paid Sick Leave (WPSL) Policy (Adopted May 16, 2018)

A. Purpose

The Minimum Wage and Paid Sick Leave Initiative 1433 (codified as RCW 9.46.210) passed on November 8, 2016, requires that beginning January 1, 2018, employers provide paid sick leave to employees in Washington State. As a result, the City of White Salmon is adopting a Washington Paid Sick Leave (WPSL) policy. Washington Paid Sick Leave is available for employees to care for themselves and their family members as described in this policy or by Collectively Bargaining Agreement if applicable.

B. Paid Sick Leave Accrual and Availability

1. Accrual

- a. All employees, including part-time, seasonal, and temporary, shall accrue 0.025 hours of Washington Paid Sick Leave per hour worked (one hour of Washington Paid Sick Leave per every 40 hours worked).
- b. Employees are not entitled to accrue paid sick leave for hours paid while not working (such as vacation, paid holidays, or while using paid sick leave).
- c. Full-time employees, including those covered by collectively bargained agreements, shall not accrue more than 8 hours of sick per month, i.e. accrual of Washington Paid Sick Leave is not in addition to the 8 hours of sick leave provided in the city's personnel policy and in the respective collectively bargained agreements.
- d. For purposes of tracking Washington Paid Sick Leave, the appropriate hours will be recorded as they are earned in each pay period. For full-time employees, including those covered by collectively bargained agreements, Washington Paid Sick Leave hours will be deducted from the regular sick leave hours accrued. For example, a full-time employee earns 4 hours of sick leave in a pay period. The employee worked 88 hours within the pay period and would have accrued 2.2 hours of Washington Paid Sick Leave ($88 \times 0.025 = 2.2$). The employee will see 2.2 hours of Washington Paid Sick Leave accrual and 1.8 hours of regular sick leave accrual on their paycheck.
- e. Hours worked include overtime and call out. However, employees do not earn Washington Paid Sick Leave at 1.5 times the regular accrual rate.

The accrual rate regardless of the type of hour worked (regular, overtime, or call out) is 0.025 per hour worked.

2. Availability
 - a. All part-time, seasonal, and temporary employees are entitled to use their accrued, unused Washington Paid Sick Leave beginning on the 90th calendar day after the start of their employment.
 - b. All full-time employees, including those covered by collectively bargained agreements may use Washington Paid Sick Leave as it is accrued.

C. Authorized Uses of Paid Sick Leave

1. Care of the employee or the employee's family member
 - a. Employees may use their accrued, unused Washington Paid Sick Leave to care for themselves or a family member (definition below) for:
 - Mental or physical illnesses, injuries, or health conditions;
 - The need for medical diagnosis, care, or treatment of mental or physical illnesses, injuries, or health conditions; or
 - The need for preventive medical care.
 - b. For the use of paid sick leave for an employee's family member, family member is defined as:
 - A child; including a biological, adopted, or foster child, stepchild, or a child to whom the employee stands in loco parentis, is a legal guardian, or is a de facto parent, regardless of age or dependency status;
 - A parent; including a biological, adoptive, de facto, or foster parent, stepparent, or legal guardian of an employee or the employee's spouse or registered domestic partner, or a person who stood in loco parentis when the employee was a minor child;
 - A spouse;
 - A registered domestic partner;
 - A grandparent;
 - A grandchild; or
 - A sibling.
2. Closure of the City of White Salmon or the employee's child's school or place of care

- a. Employees may use their accrued, unused Washington Paid Sick Leave when the City of White Salmon has been closed by order of a public official for any health-related reason; or
- b. When an employee's child's school or place of care has been closed by order of a public official for any health-related reason.

Please see the definition of “child” in Section C.1.b.

3. To address issues related to domestic violence, sexual assault, or stalking
 - a. Employees may use their accrued, unused Washington Paid Sick Leave to:
 - Seek legal or law enforcement assistance or remedies to ensure the health and safety of the employee and their family members including, but not limited to: Preparing for, or participating in, any civil or criminal legal proceeding related to or derived from domestic violence, sexual assault, or stalking;
 - Seek treatment by a health care provider for physical or mental injuries caused by domestic violence, sexual assault, or stalking;
 - Attend health care treatment for a victim who is the employee's family member;
 - Obtain, or assist the employee's family member(s) in obtaining, services from: A domestic violence shelter; a rape crisis center; or a social services program for relief from domestic violence, sexual assault, or stalking.
 - Obtain, or assist a family member in obtaining, mental health counseling related to an incident of domestic violence, sexual assault, or stalking in which the employee or the employee's family member was a victim of domestic violence, sexual assault, or stalking.
 - Participating, for the employee or for the employee's family member(s), in: safety planning; or temporary or permanent relocation; or other actions to increase the safety from future incidents of domestic violence, sexual assault, or stalking.
 - b. For purposes of leave related to domestic violence, sexual assault, or stalking, family member has the following definition:
 - Any individual whose relationship to the employee can be classified as a child, spouse, parent, parent-in-law, grandparent, or person with whom the employee has a dating relationship.

D. Reasonable Notice for Use of Washington Paid Sick Leave

1. Foreseeable Use

If an employee's absence is foreseeable, the employee must provide notice to their supervisor at least ten (10) days, or as early as practicable, before the first day of Washington Paid Sick Leave is used. If possible, notification should include the expected duration of the absence.

2. Unforeseeable Use

If an employee's absence is unforeseeable, the employee must contact their supervisor as soon as possible before the required start of their shift.

a. As a best practice, and if circumstances allow, employees should provide notice as soon as the employee learns of the need for Washington Paid Sick Leave.

b. In the event it is not practicable to provide notice of an unforeseeable absence, a person on the employee's behalf may provide such notice.

c. If possible, the notification should include the expected duration of the absence.

3. Reasonable Notice for Use of Washington Paid Sick Leave for Domestic Violence Leave – Foreseeable Use

An employee must give advance oral or written notice to their supervisor as soon as possible for the foreseeable use of Washington Paid Sick Leave to address issues related to the employee or the employee's family member being a victim of domestic violence, sexual assault, or stalking.

4. Reasonable Notice for Use of Washington Paid Sick Leave for Domestic Violence Leave – Unforeseeable Use

If an employee is unable to give advance notice because of emergent or unforeseen circumstances related to the employee or the employee's family member being a victim of domestic violence, sexual assault, or stalking, the employee or their designee must give oral or written notice to their supervisor no later than the end of the first day that the employee using Washington Paid Sick Leave for domestic violence leave.

E. Verification of Absences Exceeding Three Days

1. If an employee has used Washington Paid Sick Leave for an authorized purpose for more than three (3) consecutive days during which the employee is

scheduled to work, the employee may be required to provide verification that establishes or confirms that the use of Washington Paid Sick Leave is for an authorized purpose.

2. For the care of the employee or the employee's family member, acceptable verification may include:
 - a. A doctor's note or a signed statement by a health care provider indicating that the use of Washington Paid Sick Leave is for care of the employee or their family member for an authorized purpose.
3. When an employee or the employee's family member has been a victim of domestic violence, sexual assault, or stalking, the employee's choice of any one or more of the following documents satisfies the verification requirement:
 - a. A police report indicating that the employee or the employee's family member was a victim of domestic violence, sexual assault, or stalking;
 - b. Evidence from a court or prosecuting attorney showing that the employee or the employee's family member appeared, or is scheduled to appear, in court in connection with an incident of domestic violence, sexual assault or stalking;
 - c. A court order of protection;
 - d. Documentation from any of the following persons from whom an employee or employee's family member sought assistance in addressing the domestic violence situation indicating the employee or the employee's family member is a victim:
 - An advocate for victims of domestic violence, sexual assault, or stalking;
 - An attorney;
 - A member of the clergy; or
 - A medical professional.
4. In the event the City of White Salmon or the employee's child's school or place of care, is closed by order of a public official for any health-related reason, acceptable verification may include:

- a. Written notice of closure by order of a public official that the employee received regarding the employee's child's school or place of care.
5. Verification must be provided within ten (10) calendar days of the first day an employee used Washington Paid Sick Leave to care for either the employee or a family member.
6. Verification does not require that the information explain the nature of the condition in order to use Washington Paid Sick Leave, unless otherwise required by law.
7. Any information provided through the verification process will be treated in a confidential manner consistent with applicable privacy laws.
8. Unreasonable Burden or Expense for Verification
 - a. If an employee believes that obtaining verification for use of Washington Paid Sick Leave would result in an unreasonable burden or expense, the employee must contact the City Clerk Treasurer in writing.
 - b. Within ten (10) calendar days of receiving the employee's request, the City Clerk Treasurer will work with the employee to identify an alternative for the employee to meet the verification requirement in a way that does not result in an unreasonable burden or expense.
 - c. The City may choose not to pay an employee for Washington Paid Sick Leave taken for such absences until verification is provided.
 - d. An employee has the right to contact the City Clerk Treasurer if the employee believes the proposed alternative still results in an unreasonable burden or expense.
 - e. If an employee is not satisfied with the alternatives, the employee may consult with the Washington Department of Labor & Industries.

Online: www.lni.wa.gov/WorkplaceRights

Call (toll-free): 1-866-219-7321

Visit: www.lni.wa.gov/Offices

Email: ESgeneral@lni.wa.gov

F. Washington Paid Sick Leave Increments of Use

The City of White Salmon requires employees to use Washington Paid Sick Leave in increments of fifteen (15) minutes.

G. Rate of Pay for Use of Washington Paid Sick Leave

1. Employees shall be paid their “normal hourly compensation” for each hour of Washington Paid Sick Leave used.
2. “Normal hourly compensation” is the hourly rate that an employee would have earned for the time during which the employee used Washington Paid Sick Leave.
3. Normal hourly compensation does not include tips, gratuities, service charges, holiday pay, or other premium rates unless the appropriate collectively bargained agreement allows for such considerations.

H. Carryover of Accrued, Unused Washington Paid Sick Leave to the Next Year

1. Carryover Requirements – **Full-time Employees**
 - a. Accrued, unused Washington Paid Sick Leave balances ~~of 40 hours or less~~ shall carry over to the following year.
 - b. Full-time employees shall not accrue more than 1,000 hours of regular sick leave and Washington Paid Sick Leave combined.**
2. **Carryover Requirements – Part-time, Seasonal, and Temporary Employees**
 - a. Accrued, unused Washington Paid Sick Leave balances of 40 hours or less shall carry over to the following year.**
 - b. For example, if an employee has 25 hours of accrued, unused Washington Paid Sick Leave at the end of the year, all 25 hours shall carry over to the following year.
 - c. If an employee carries over accrued, unused Washington Paid Sick Leave to the following year, accrual of Washington Paid Sick Leave in the subsequent year would be in addition to the hours accrued in the previous year and carried over.

- d. The City of White Salmon will require the part-time, seasonal and temporary employees to forfeit accrued, unused Washington Paid Sick Leave in excess of 40 hours at the end of a year.

2. Definition of Year

The accrual year is January 1 – December 31.

I. Separation and Reinstatement

1. Separation

If an employee separates from employment, there will be no financial or other reimbursement to the employee for accrued, unused Washington Paid Sick Leave balances available at the time of separation.

2. Reinstatement of Paid Sick Leave Hours upon Rehire

- a. The City of White Salmon shall reinstate an employee's previously accrued, unused Washington State Paid Sick Leave balance if it rehires an employee within 12 months of separation.

- b. Upon rehire, the City of White Salmon shall provide notification to the employee of the amount of accrued, unused Washington Paid Sick Leave available for use by the employee.

- c. If an employee is rehired within 12 months of separation, the employee will not be required to wait another 90 calendar days to use their accrued, unused Washington Paid Sick Leave if the employee met that requirement during the previous period of employment.

- d. If an employee did not meet the 90-day requirement for the use of Washington Paid Sick Leave prior to separation, the previous period of time the employee worked for the City of White Salmon will count towards the 90 days for purposes of determining the employee's eligibility to use Washington Paid Sick Leave.

3. Retirement and Death

The City of White Salmon shall buyout 25% of accumulated Washington Paid Sick Leave for retirement and 25% of accumulated Washington Paid Sick Leave for death. Employees shall be capped at 1000 hours of total leave (regular and Washington Paid Sick Leave) for buyout.

J. Retaliation Prohibited by Law

1. Any discrimination or retaliation against an employee for the lawful exercise of Washington Paid Sick Leave rights is not allowed. The City of White Salmon will not discriminate or retaliate against an employee for the lawful exercise of Minimum Wage Act rights.
2. The City of White Salmon may not require, as a condition of an employee taking Washington Paid Sick Leave, that the employee search for or find a replacement worker to cover the hours during which the employee is on Washington Paid Sick Leave.
3. If an employee feels they are being discriminated or retaliated against for the exercise of their Minimum Wage Act rights, the employee may contact the City Clerk Treasurer.
4. If an employee is not satisfied with the City Clerk Treasurer's response, the employee may contact the Washington State Department of Labor & Industries.

Online: www.lni.wa.gov/WorkplaceRights

Call: 1-866-219-7321, toll-free

Visit: www.lni.wa.gov/Offices

Email: ESgeneral@lni.wa.gov

H. Required Notification

1. Initial Notification of Rights
 - a. At the start of employment, the City of White Salmon will provide employees with notice of their Washington Paid Sick Leave rights. This notice will include information regarding:
 - An employee's entitlement to Washington Paid Sick Leave;
 - The rate at which the employee will accrue Washington Paid Sick Leave;
 - The authorized purposes under which an employee may use Washington Paid Sick Leave; and
 - That retaliation by the City of White Salmon for the employee's lawful use of Washington Paid Sick Leave and other rights provided under the Minimum Wage Act is prohibited.
2. Ongoing Notification
 - a. At least once a month, the City of White Salmon will provide notice to its employees of:

- The amount of Washington Paid Sick Leave accrued since notice was last made;
- The amount of Washington Paid Sick Leave reductions since notice was last made; and
- The total amount of unused Washington Paid Sick Leave available for use by the employee.

b. The City of White Salmon may satisfy ongoing notification requirements by providing this information in regular payroll statements.

I. Contact Information

Employees with questions about the Washington Paid Sick Leave policy may contact the City Clerk/Treasurer.

Backup material for agenda item:

Resolution 2019-03-483, Amending Personnel Policy (Washington Paid Sick Leave)

RESOLUTION 2019-03-483

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WHITE SALMON,
WASHINGTON, AMENDING PERSONNEL POLICY SECTION 4.12.1 WASHINGTON
PAID SICK LEAVE (WSPL) POLICY**

WHEREAS, the City of White Salmon adopted Resolution adopted Personnel Policy
4.12.1 Washington Paid Sick Leave (WSPL) Policy; and

WHEREAS, a review of the policy has determined that several amendments need to be
made for clarification purposes; and

**NOW THEREFORE, BE IT HEREBY RESOLVED THAT PERSONNEL POLICY
4.12.1 WASHINGTON PAID SICK LEAVE IS AMENDED AS ATTACHED (EXHIBIT
A).**

ADOPTED by the Council of the City of White Salmon, Washington. Dated this 6th day
of March, 2019.

Donna Heimke, Mayor Pro Tempe

ATTEST:

Jan Brending, Clerk Treasurer

APPROVED AS TO FORM:

Kenneth Woodrich, City Attorney

EXHIBIT A

4.12.1 Washington Paid Sick Leave (WPSL) Policy (Adopted May 16, 2018)

A. Purpose

The Minimum Wage and Paid Sick Leave Initiative 1433 (codified as RCW 9.46.210) passed on November 8, 2016, requires that beginning January 1, 2018, employers provide paid sick leave to employees in Washington State. As a result, the City of White Salmon is adopting a Washington Paid Sick Leave (WPSL) policy. Washington Paid Sick Leave is available for employees to care for themselves and their family members as described in this policy or by Collectively Bargaining Agreement if applicable.

B. Paid Sick Leave Accrual and Availability

1. Accrual

- a. All employees, including part-time, seasonal, and temporary, shall accrue 0.025 hours of Washington Paid Sick Leave per hour worked (one hour of Washington Paid Sick Leave per every 40 hours worked).
- b. Employees are not entitled to accrue paid sick leave for hours paid while not working (such as vacation, paid holidays, or while using paid sick leave).
- c. Full-time employees, including those covered by collectively bargained agreements, shall not accrue more than 8 hours of sick per month, i.e. accrual of Washington Paid Sick Leave is not in addition to the 8 hours of sick leave provided in the city's personnel policy and in the respective collectively bargained agreements.
- d. For purposes of tracking Washington Paid Sick Leave, the appropriate hours will be recorded as they are earned in each pay period. For full-time employees, including those covered by collectively bargained agreements, Washington Paid Sick Leave hours will be deducted from the regular sick leave hours accrued. For example, a full-time employee earns 4 hours of sick leave in a pay period. The employee worked 88 hours within the pay period and would have accrued 2.2 hours of Washington Paid Sick Leave ($88 \times 0.025 = 2.2$). The employee will see 2.2 hours of Washington Paid Sick Leave accrual and 1.8 hours of regular sick leave accrual on their paycheck.
- e. Hours worked include overtime and call out. However, employees do not earn Washington Paid Sick Leave at 1.5 times the regular accrual rate. The accrual rate regardless of the type of hour worked (regular, overtime, or call out) is 0.025 per hour worked.

2. Availability
 - a. All part-time, seasonal, and temporary employees are entitled to use their accrued, unused Washington Paid Sick Leave beginning on the 90th calendar day after the start of their employment.
 - b. All full-time employees, including those covered by collectively bargained agreements may use Washington Paid Sick Leave as it is accrued.

C. Authorized Uses of Paid Sick Leave

1. Care of the employee or the employee’s family member
 - a. Employees may use their accrued, unused Washington Paid Sick Leave to care for themselves or a family member (definition below) for:
 - Mental or physical illnesses, injuries, or health conditions;
 - The need for medical diagnosis, care, or treatment of mental or physical illnesses, injuries, or health conditions; or
 - The need for preventive medical care.
 - b. For the use of paid sick leave for an employee’s family member, family member is defined as:
 - A child; including a biological, adopted, or foster child, stepchild, or a child to whom the employee stands in loco parentis, is a legal guardian, or is a de facto parent, regardless of age or dependency status;
 - A parent; including a biological, adoptive, de facto, or foster parent, stepparent, or legal guardian of an employee or the employee's spouse or registered domestic partner, or a person who stood in loco parentis when the employee was a minor child;
 - A spouse;
 - A registered domestic partner;
 - A grandparent;
 - A grandchild; or
 - A sibling.
2. Closure of the City of White Salmon or the employee’s child’s school or place of care
 - a. Employees may use their accrued, unused Washington Paid Sick Leave when the City of White Salmon has been closed by order of a public official for any health-related reason; or
 - b. When an employee's child's school or place of care has been closed by order of a public official for any health-related reason.

Please see the definition of “child” in Section C.1.b.

3. To address issues related to domestic violence, sexual assault, or stalking
 - a. Employees may use their accrued, unused Washington Paid Sick Leave to:
 - Seek legal or law enforcement assistance or remedies to ensure the health and safety of the employee and their family members including, but not limited to: Preparing for, or participating in, any civil or criminal legal proceeding related to or derived from domestic violence, sexual assault, or stalking;
 - Seek treatment by a health care provider for physical or mental injuries caused by domestic violence, sexual assault, or stalking;
 - Attend health care treatment for a victim who is the employee's family member;
 - Obtain, or assist the employee's family member(s) in obtaining, services from: A domestic violence shelter; a rape crisis center; or a social services program for relief from domestic violence, sexual assault, or stalking.
 - Obtain, or assist a family member in obtaining, mental health counseling related to an incident of domestic violence, sexual assault, or stalking in which the employee or the employee's family member was a victim of domestic violence, sexual assault, or stalking.
 - Participating, for the employee or for the employee's family member(s), in: safety planning; or temporary or permanent relocation; or other actions to increase the safety from future incidents of domestic violence, sexual assault, or stalking.
 - b. For purposes of leave related to domestic violence, sexual assault, or stalking, family member has the following definition:
 - Any individual whose relationship to the employee can be classified as a child, spouse, parent, parent-in-law, grandparent, or person with whom the employee has a dating relationship.

D. Reasonable Notice for Use of Washington Paid Sick Leave

1. Foreseeable Use
If an employee's absence is foreseeable, the employee must provide notice to their supervisor at least ten (10) days, or as early as practicable, before the first day of Washington Paid Sick Leave is used. If possible, notification should include the expected duration of the absence.
2. Unforeseeable Use
If an employee's absence is unforeseeable, the employee must contact their supervisor as soon as possible before the required start of their shift.
 - a. As a best practice, and if circumstances allow, employees should provide notice as soon as the employee learns of the need for Washington Paid Sick Leave.

- b. In the event it is not practicable to provide notice of an unforeseeable absence, a person on the employee's behalf may provide such notice.
 - c. If possible, the notification should include the expected duration of the absence.
3. Reasonable Notice for Use of Washington Paid Sick Leave for Domestic Violence Leave – Foreseeable Use
An employee must give advance oral or written notice to their supervisor as soon as possible for the foreseeable use of Washington Paid Sick Leave to address issues related to the employee or the employee's family member being a victim of domestic violence, sexual assault, or stalking.
4. Reasonable Notice for Use of Washington Paid Sick Leave for Domestic Violence Leave – Unforeseeable Use
If an employee is unable to give advance notice because of emergent or unforeseen circumstances related to the employee or the employee's family member being a victim of domestic violence, sexual assault, or stalking, the employee or their designee must give oral or written notice to their supervisor no later than the end of the first day that the employee using Washington Paid Sick Leave for domestic violence leave.

E. Verification of Absences Exceeding Three Days

- 1. If an employee has used Washington Paid Sick Leave for an authorized purpose for more than three (3) consecutive days during which the employee is scheduled to work, the employee may be required to provide verification that establishes or confirms that the use of Washington Paid Sick Leave is for an authorized purpose.
- 2. For the care of the employee or the employee's family member, acceptable verification may include:
 - a. A doctor's note or a signed statement by a health care provider indicating that the use of Washington Paid Sick Leave is for care of the employee or their family member for an authorized purpose.
- 3. When an employee or the employee's family member has been a victim of domestic violence, sexual assault, or stalking, the employee's choice of any one or more of the following documents satisfies the verification requirement:
 - a. A police report indicating that the employee or the employee's family member was a victim of domestic violence, sexual assault, or stalking;
 - b. Evidence from a court or prosecuting attorney showing that the employee or the employee's family member appeared, or is scheduled to appear, in court in connection with an incident of domestic violence, sexual assault or stalking;

- c. A court order of protection;
 - d. Documentation from any of the following persons from whom an employee or employee's family member sought assistance in addressing the domestic violence situation indicating the employee or the employee's family member is a victim:
 - An advocate for victims of domestic violence, sexual assault, or stalking;
 - An attorney;
 - A member of the clergy; or
 - A medical professional.
4. In the event the City of White Salmon or the employee's child's school or place of care, is closed by order of a public official for any health-related reason, acceptable verification may include:
 - a. Written notice of closure by order of a public official that the employee received regarding the employee's child's school or place of care.
 5. Verification must be provided within ten (10) calendar days of the first day an employee used Washington Paid Sick Leave to care for either the employee or a family member.
 6. Verification does not require that the information explain the nature of the condition in order to use Washington Paid Sick Leave, unless otherwise required by law.
 7. Any information provided through the verification process will be treated in a confidential manner consistent with applicable privacy laws.
 8. Unreasonable Burden or Expense for Verification
 - a. If an employee believes that obtaining verification for use of Washington Paid Sick Leave would result in an unreasonable burden or expense, the employee must contact the City Clerk Treasurer in writing.
 - b. Within ten (10) calendar days of receiving the employee's request, the City Clerk Treasurer will work with the employee to identify an alternative for the employee to meet the verification requirement in a way that does not result in an unreasonable burden or expense.
 - c. The City may choose not to pay an employee for Washington Paid Sick Leave taken for such absences until verification is provided.

- d. An employee has the right to contact the City Clerk Treasurer if the employee believes the proposed alternative still results in an unreasonable burden or expense.
- e. If an employee is not satisfied with the alternatives, the employee may consult with the Washington Department of Labor & Industries.

Online: www.lni.wa.gov/WorkplaceRights
Call (toll-free): 1-866-219-7321
Visit: www.lni.wa.gov/Offices
Email: ESgeneral@lni.wa.gov

F. Washington Paid Sick Leave Increments of Use

The City of White Salmon requires employees to use Washington Paid Sick Leave in increments of fifteen (15) minutes.

G. Rate of Pay for Use of Washington Paid Sick Leave

- 1. Employees shall be paid their “normal hourly compensation” for each hour of Washington Paid Sick Leave used.
- 2. “Normal hourly compensation” is the hourly rate that an employee would have earned for the time during which the employee used Washington Paid Sick Leave.
- 3. Normal hourly compensation does not include tips, gratuities, service charges, holiday pay, or other premium rates unless the appropriate collectively bargained agreement allows for such considerations.

H. Carryover of Accrued, Unused Washington Paid Sick Leave to the Next Year

- 1. Carryover Requirements – **Full-time Employees**
 - a. Accrued, unused Washington Paid Sick Leave balances ~~of 40 hours or less~~ shall carry over to the following year.
 - b. Full-time employees shall not accrue more than 1,000 hours of regular sick leave and Washington Paid Sick Leave combined.**
- 2. **Carryover Requirements – Part-time, Seasonal, and Temporary Employees**
 - a. Accrued, unused Washington Paid Sick Leave balances of 40 hours or less shall carry over to the following year.**
 - b. For example, if an employee has 25 hours of accrued, unused Washington Paid Sick Leave at the end of the year, all 25 hours shall carry over to the following year.
 - c. If an employee carries over accrued, unused Washington Paid Sick Leave to the following year, accrual of Washington Paid Sick Leave in the

subsequent year would be in addition to the hours accrued in the previous year and carried over.

- d. The City of White Salmon will require the part-time, seasonal and temporary employees to forfeit accrued, unused Washington Paid Sick Leave in excess of 40 hours at the end of a year.

2. Definition of Year

The accrual year is January 1 – December 31.

I. Separation and Reinstatement

1. Separation

If an employee separates from employment, there will be no financial or other reimbursement to the employee for accrued, unused Washington Paid Sick Leave balances available at the time of separation.

2. Reinstatement of Paid Sick Leave Hours upon Rehire

- a. The City of White Salmon shall reinstate an employee's previously accrued, unused Washington State Paid Sick Leave balance if it rehires an employee within 12 months of separation.
- b. Upon rehire, the City of White Salmon shall provide notification to the employee of the amount of accrued, unused Washington Paid Sick Leave available for use by the employee.
- c. If an employee is rehired within 12 months of separation, the employee will not be required to wait another 90 calendar days to use their accrued, unused Washington Paid Sick Leave if the employee met that requirement during the previous period of employment.
- d. If an employee did not meet the 90-day requirement for the use of Washington Paid Sick Leave prior to separation, the previous period of time the employee worked for the City of White Salmon will count towards the 90 days for purposes of determining the employee's eligibility to use Washington Paid Sick Leave.

- 3. Retirement and Death**

The City of White Salmon shall buyout 25% of accumulated Washington Paid Sick Leave for retirement and 25% of accumulated Washington Paid Sick Leave for death. Employees shall be capped at 1000 hours of total leave (regular and Washington Paid Sick Leave) for buyout.

J. Retaliation Prohibited by Law

1. Any discrimination or retaliation against an employee for the lawful exercise of Washington Paid Sick Leave rights is not allowed. The City of White Salmon

will not discriminate or retaliate against an employee for the lawful exercise of Minimum Wage Act rights.

2. The City of White Salmon may not require, as a condition of an employee taking Washington Paid Sick Leave, that the employee search for or find a replacement worker to cover the hours during which the employee is on Washington Paid Sick Leave.
3. If an employee feels they are being discriminated or retaliated against for the exercise of their Minimum Wage Act rights, the employee may contact the City Clerk Treasurer.
4. If an employee is not satisfied with the City Clerk Treasurer's response, the employee may contact the Washington State Department of Labor & Industries.

Online: www.lni.wa.gov/WorkplaceRights

Call: 1-866-219-7321, toll-free

Visit: www.lni.wa.gov/Offices

Email: ESgeneral@lni.wa.gov

H. Required Notification

1. Initial Notification of Rights
 - a. At the start of employment, the City of White Salmon will provide employees with notice of their Washington Paid Sick Leave rights. This notice will include information regarding:
 - An employee's entitlement to Washington Paid Sick Leave;
 - The rate at which the employee will accrue Washington Paid Sick Leave;
 - The authorized purposes under which an employee may use Washington Paid Sick Leave; and
 - That retaliation by the City of White Salmon for the employee's lawful use of Washington Paid Sick Leave and other rights provided under the Minimum Wage Act is prohibited.
2. Ongoing Notification
 - a. At least once a month, the City of White Salmon will provide notice to its employees of:
 - The amount of Washington Paid Sick Leave accrued since notice was last made;
 - The amount of Washington Paid Sick Leave reductions since notice was last made; and
 - The total amount of unused Washington Paid Sick Leave available for use by the employee.

- b. The City of White Salmon may satisfy ongoing notification requirements by providing this information in regular payroll statements.

I. Contact Information

Employees with questions about the Washington Paid Sick Leave policy may contact the City Clerk/Treasurer.

Backup material for agenda item:

Approval of Minutes - February 20, 2019



CITY OF WHITE SALMON
City Council Regular Meeting – Wednesday, February 20, 2019
DRAFT

Council and Administrative Personnel Present

Council Members:

Jason Hartmann
Donna Heimke
Marla Keethler
Ashley Post
Amy Whiteman

Staff Present:

Pat Munyan, City Administrator
Kevin English, Public Works Operations
Manager
Bill Hunsaker, Building Official/Fire Chief
Jan Brending, Clerk Treasurer
Ken Woodrich, City Attorney

1. Call to Order

Mayor Pro Tempe Heimke called the meeting to order at 6 p.m. There were approximately 5 people present.

2. Roll Call

All council members were present

3. Comments – Public and Council

There were no comments.

4. Changes to the Agenda.

There were no changes to the agenda.

5. City Hall Exterior Design

The city council discussed the two design formats presented which include a design developed by staff and a design developed by Archer Mayo. The design from staff incorporates rock into the façade and the design by Archer Mayo preserves the “Bavarian” theme of the structure.

Staff said they are seeking direction from the council on the direction of the design that bid specifications can be developed and the project put out to bid. Pat Munyan said he could include several options for the bid documents to obtain costs.

The city council discussed the idea of moving ahead with including the design by Archer Mayo as one option and then including one of the options with the rock work.

Jason Hartmann moved. Amy Whiteman seconded.

Motion to direct staff to move ahead with developing specifications and obtaining bids using the Archer Mayor project and option 2 of the designs with rock work, removing the “V’s” on the tower. CARRIED.

6. Consent Agenda

- a. Agreement – Washington Gorge Action Programs Youth Center
- b. Confirmation of Appointment of Anne Medenbach to Community Development Committee
- c. Meeting Minutes – February 6, 2019
- d. Approval of Vouchers

Vouchers audited and certified as required by RCW 42.24.080 and expense reimbursement claims as required by RCW 42.24.090 as of this 20th day of February, 2019.

Type	Date	From	To	Amount
Claims	2/20/2019			43,311.76
	2/20/2019	EFT	EFT	7,657.17
			Claims Total	50,968.93
Payroll	2/20/2019	EFT	EFT	6,697.21
			Payroll Total	6,697.21
Manual Claims	2/4/2019	EFT	EFT	1,283.25
	2/6/2019	EFT	EFT	499.34
			Manual Total	1,782.59
			Total All Vouchers	59,448.73

City council members noted several typographical corrections on the meeting minutes.

Moved by Ashley Post. Seconded by Jason Hartmann.
Motion to approve consent agenda. CARRIED.

7. Department Head and Committee Reports

Kevin English, Public Works Operations Manager said public works is looking ahead to the weather for the coming weeks and getting a schedule together for snow removal. He said with limited resources the public works department is doing what is necessary.

Donna Heimke said she feels the department has done a really good job on the roads win town.

Jason Hartmann said he feels this is one of the best years he has seen for snow removal.

Pat Munyan, City Administrator said the city has been working on getting the Aquifer Storage Recharge (ASR) project going since it received a temporary permit.

Jan Brending, Clerk Treasurer said she is working on the closing 2018 and on the first amendment to the 2019 budget. She said the council will see the budget amendment at the March 6 meeting.

Marla Keethler, Council Member said that Arbor Day will be held on March 16th in conjunction with the Underwood Conservation District's Tree Fest. She said the Tree Board will make a presentation to the city council at a future meeting regarding the reports from the arborist.

Marla Keethler asked if business owners are required to remove snow from sidewalks.

Pat Munyan said yes, but the city's ordinance has no "teeth." He said a new ordinance needs to be created whereby if a property owner does not clear snow from the sidewalk then the city could hire a contractor to do it and then charge the property owner.

Marla Keethler suggested sending notices to business owners regarding their responsibility.

Pat Munyan said the school routes are of primary importance.

8. Executive Session

At 6:55 p.m. Donna Heimke, Mayor Pro Tempe announced the city council will meet in Executive Session for 5 minutes to discuss potential litigation pursuant to RCW 42.30.110(1)(i).

City Council resumed regular session at 7:00 p.m. and announced they will continue in Executive Session for an additional 5 minutes.

City Council resume regular session at 7:05 p.m.

Amy Whiteman moved. Jason Hartmann seconded.

Motion to authorize Ken Woodrich, City Attorney to accept legal pleadings and to authorize him to join the lawsuit on the city's behalf if necessary. CARRIED.

9. Adjournment

The meeting was adjourned at 7:07 p.m.

Backup material for agenda item:

Treasurer's Report - December 2018

**City of White Salmon
Budget Summary Report
As of December 31, 2018**

	Budget Revenue	Year-To-Date Revenue	Remaining		Budget Expenditures	Year-To Date Expenditures	Remaining	91.67%
001 Current Expense								
Finance					807,003.00	789,995.85	17,007.15	97.89%
Central Services (HR)					67,468.00	55,902.24	11,565.76	82.86%
General Government					159,966.00	148,401.53	11,564.47	92.77%
Building					118,437.00	110,842.09	7,594.91	93.59%
Community Services					6,569.00	6,568.28	0.72	99.99%
Planning					195,477.00	171,179.02	24,297.98	87.57%
Park					80,891.00	70,565.63	10,325.37	87.24%
Police					877,436.00	848,357.74	29,078.26	96.69%
Fire					228,306.00	197,537.54	30,768.46	86.52%
001 Current Expense	2,362,493.00	2,335,142.98	27,350.02	98.84%	2,541,553.00	2,399,349.92	142,203.08	94.40%
101 Street Fund	757,121.00	730,766.91	26,354.09	96.52%	859,375.00	812,161.50	47,213.50	94.51%
107 Pool Fund	129,377.00	131,499.85	-2,122.85	101.64%	121,774.00	120,693.40	1,080.60	99.11%
108 Municipal Capital Imp. Fund	63,640.00	65,313.76	-1,673.76	102.63%	34,681.00	19,035.11	15,645.89	54.89%
110 Fire Reserve Fund	128,275.00	128,274.76	0.24	100.00%	311,408.00	303,617.24	7,790.76	97.50%
112 General Fund Reserve	359,167.00	359,166.56	0.44	100.00%	9,227.00	9,226.45	0.55	0.00%
121 Police Vehicle Reserve Fund	70,800.00	70,800.00	0.00	100.00%	45,000.00	36,911.59	8,088.41	82.03%
200 Unlimited Go Bond Fund	187.00	286.86	-99.86	153.40%	0.00	0.00	0.00	0.00%
307 New Pool Construction Fund	2,060.00	2,060.00	0.00	100.00%	0.00	0.00	0.00	0.00%
401 Water Fund	1,942,532.00	2,013,947.34	-71,415.34	103.68%	1,744,245.00	1,560,563.94	183,681.06	89.47%
402 Wastewater Collection Fund	999,589.00	987,801.44	11,787.56	98.82%	1,040,309.00	1,025,071.90	15,237.10	98.54%
408 Water Reserve Fund	769.00	772.60	-3.60	100.47%	0.00	0.00	0.00	0.00%
409 Wastewater Reserve Fund	156,843.00	156,849.59	-6.59	100.00%	0.00	0.00	0.00	0.00%

City of White Salmon
 Budget Summary Report
 As of December 31, 2018

	Budget Revenue	Year-To-Date Revenue	Remaining		Budget Expenditures	Year-To Date Expenditures	Remaining	91.67%
412 Water Rights Acquisition Fund	154,085.00	157,515.05	-3,430.05	102.23%	123,984.00	123,983.24	0.76	100.00%
412 Water Bond Redemption Fund	43,103.00	43,103.00	0.00	100.00%	43,103.00	43,102.67	0.33	100.00%
414 Wastewater Bond Redemption Fund	13,314.00	13,314.00	0.00	100.00%	13,314.00	13,313.33	0.67	99.99%
415 Water Bond Resesrve Fund	2,203.00	2,202.66	0.34	99.98%	0.00	0.00	0.00	0.00%
416 Wastewater Bond Reserve Fund	638.00	637.74	0.26	99.96%	0.00	0.00	0.00	0.00%
417 Treatment Plant Reserve Fund	42,786.00	42,792.30	-6.30	100.01%	0.00	0.00	0.00	0.00%
418 Water Short Lived Asset Reserve Fund	100,000.00	100,000.00	0.00	100.00%	100,000.00	74,167.54	25,832.46	74.17%
601 Remittances	13,278.00	13,223.03	54.97	99.59%	13,278.00	13,184.50	93.50	99.30%
Total	7,342,260.00	7,355,470.43	-13,210.43	100.18%	7,001,251.00	6,554,382.33	446,868.67	93.62%

Note: Revenue does not include beginning balances and expenditures does not include ending balances

TREASURERS REPORT

Fund Totals

City Of White Salmon
MCAG #: 0481

12/01/2018 To: 12/31/2018

Time: 15:25:37 Date: 02/28/2019
Page: 1

Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 Current Expense	293,158.96	255,361.94	187,811.73	360,709.17	44,457.75	7,736.56	-13,248.23	399,655.25
101 Street Fund	225,772.66	31,495.37	139,269.02	117,999.01	6,521.06	859.48	0.00	125,379.55
107 Pool Fund	30,958.29	4,184.30	2,251.20	32,891.39	128.11	710.63	0.00	33,730.13
108 Municipal Capital Imp Fund	383,124.59	-243,459.02		139,665.57	0.00	0.00	0.00	139,665.57
110 Fire Reserve Fund	41,805.01	0.25	17,953.59	23,851.67	0.00	0.00	0.00	23,851.67
112 General Fund Reserve	359,056.50	266,775.36		625,831.86	0.00	0.00	0.00	625,831.86
121 Police Vehicle Reserve Fund	170,494.86	0.36		170,495.22	0.00	0.00	0.00	170,495.22
200 Unlimited Go Bond Fund	17,855.25	99.87		17,955.12	0.00	0.00	0.00	17,955.12
307 New Pool Construction Fund	2,563.96	0.00		2,563.96	0.00	0.00	0.00	2,563.96
401 Water Fund	794,327.32	189,708.05	191,775.09	792,260.28	62,860.37	2,001.65	-16,569.87	840,552.43
402 Wastewater Collection Fund	625,898.05	86,432.24	152,439.11	559,891.18	51,799.34	423.92	-7,998.22	604,116.22
408 Water Reserve Fund	149,920.54	38.72		149,959.26	0.00	0.00	0.00	149,959.26
409 Wastewater Reserve Fund	367,319.31	12,969.15		380,288.46	0.00	0.00	0.00	380,288.46
412 Water Rights Acquisition Fund	274,368.83	13,072.89	61,992.12	225,449.60	5.84	0.00	-936.64	224,518.80
413 Water Bond Redemption Fund	11,764.94	3,591.89	-266.65	15,623.48	0.00	0.00	0.00	15,623.48
414 Wastewater Bond Redemption Fund	10,596.65	1,109.50	266.65	11,439.50	0.00	0.00	0.00	11,439.50
415 Water Bond Reserve Fund	50,108.84	152.00		50,260.84	0.00	0.00	0.00	50,260.84
416 Wastewater Bond Reserve Fund	72,402.48	0.00		72,402.48	0.00	0.00	0.00	72,402.48
417 Treatment Plant Reserve Fund	507,607.18	4,583.36		512,190.54	0.00	0.00	0.00	512,190.54
418 Water Short Lived Asset Reserve Fund	74,778.84	8,333.36		83,112.20	0.00	0.00	0.00	83,112.20
601 Remittances	479.40	539.33	980.20	38.53	523.64	0.00	-4.45	557.72
Fund Totals	4,464,362.46	634,988.92	754,472.06	4,344,879.32	166,296.11	11,732.24	-38,757.41	4,484,150.26

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TREASURERS REPORT

Account Totals

Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
1 Checking Account	2,637,843.98	533,542.44	653,683.10	2,517,703.32	-38,851.82	178,122.76	2,656,974.26
3 Petty Cash	25.00	0.00	0.00	25.00	0.00	0.00	25.00
4 Cash Drawer 1	150.00	0.00	0.00	150.00	0.00	0.00	150.00
5 Cash Drawer 2	150.00	0.00	0.00	150.00	0.00	0.00	150.00
6 Cash Drawer 3	150.00	0.00	0.00	150.00	0.00	0.00	150.00
Total Cash:	2,638,318.98	533,542.44	653,683.10	2,518,178.32	-38,851.82	178,122.76	2,657,449.26

Investment Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
2 State Pool	326,155.71	657.52	0.00	326,813.23	0.00	0.00	326,813.23
10 Time Value Investments	1,499,887.77	0.00	0.00	1,499,887.77	0.00	0.00	1,499,887.77
Total Investments:	1,826,043.48	657.52	0.00	1,826,701.00	0.00	0.00	1,826,701.00
	4,464,362.46	534,199.96	653,683.10	4,344,879.32	-38,851.82	178,122.76	4,484,150.26

TREASURERS REPORT

Fund Investments By Account

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Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
001 000 Current Expense	129,929.34		261.93	261.93		130,191.27
108 000 Municipal Capital Imp Fund	29,745.71		59.97	59.97		29,805.68
401 000 Water Fund	33,324.94		67.18	67.18		33,392.12
402 000 Wastewater Collection Fund	30,170.33		60.82	60.82		30,231.15
408 000 Water Reserve Fund	19,205.98		38.72	38.72		19,244.70
409 000 Wastewater Reserve Fund	42,429.15		85.54	85.54		42,514.69
417 000 Treatment Plant Reserve Fund	41,350.26		83.36	83.36		41,433.62
2 - State Pool	326,155.71	0.00	657.52	657.52		326,813.23
001 000 Current Expense	63,936.07					63,936.07
108 000 Municipal Capital Imp Fund	55,482.22					55,482.22
110 000 Fire Reserve Fund	21,279.94					21,279.94
112 000 General Govt Reserve Fund	198,427.33					198,427.33
401 000 Water Fund	63,887.66					63,887.66
402 000 Wastewater Collection Fund	339,668.56					339,668.56
408 000 Water Reserve Fund	44,062.85					44,062.85
409 000 Wastewater Reserve Fund	155,382.32					155,382.32
412 000 Water Rights Acquisition Fund	124,712.24					124,712.24
415 000 Water Bond Reserve Fund	40,712.25					40,712.25
416 000 Wastewater Bond Reserve Fund	68,569.16					68,569.16
417 000 Treatment Plant Reserve Fund	323,767.17					323,767.17
10 - Time Value Investments	1,499,887.77	0.00	0.00			1,499,887.77
	1,826,043.48	0.00	657.52	657.52		1,826,701.00

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Fund Investment Totals

City Of White Salmon
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Fund Totals:	Previous Balance	Purchases	Interest	Ttl Investments	Liquidated	Investment Bal	Available Cash
001 Current Expense	193,865.41		261.93	261.93		194,127.34	166,581.83
101 Street Fund						0.00	117,999.01
107 Pool Fund						0.00	32,891.39
108 Municipal Capital Imp Fund	85,227.93		59.97	59.97		85,287.90	54,377.67
110 Fire Reserve Fund	21,279.94					21,279.94	2,571.73
112 General Fund Reserve	198,427.33					198,427.33	427,404.53
121 Police Vehicle Reserve Fund						0.00	170,495.22
200 Unlimited Go Bond Fund						0.00	17,955.12
307 New Pool Construction Fund						0.00	2,563.96
401 Water Fund	97,212.60		67.18	67.18		97,279.78	694,980.50
402 Wastewater Collection Fund	369,838.89		60.82	60.82		369,899.71	189,991.47
408 Water Reserve Fund	63,268.83		38.72	38.72		63,307.55	86,651.71
409 Wastewater Reserve Fund	197,811.47		85.54	85.54		197,897.01	182,391.45
412 Water Rights Acquisition Fund	124,712.24					124,712.24	100,737.36
413 Water Bond Redemption Fund						0.00	15,623.48
414 Wastewater Bond Redemption Fund						0.00	11,439.50
415 Water Bond Reserve Fund	40,712.25					40,712.25	9,548.59
416 Wastewater Bond Reserve Fund	68,569.16					68,569.16	3,833.32
417 Treatment Plant Reserve Fund	365,117.43		83.36	83.36		365,200.79	146,989.75
418 Water Short Lived Asset Reserve Fund						0.00	83,112.20
601 Remittances						0.00	38.53
	1,826,043.48		657.52	657.52		1,826,701.00	2,518,178.32

Ending fund balance (Page 1) - Investment balance = Available cash.

4,344,879.32

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Outstanding Vouchers

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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2018	9026	12/26/2018	Util Pay	1		Xpress Bill Pay	9,851.29	Xpress Import - EFT - 12-26-2018_daily_batch.csv
2018	9027	12/26/2018	Util Pay	1		Xpress Bill Pay	95.58	Xpress Import - iPay - 12-26-2018_daily_batch.csv
2018	9028	12/26/2018	Util Pay	1		Xpress Bill Pay	1,379.38	Xpress Import - CheckFree - 12-26-2018_daily_ba
2018	9031	12/27/2018	Util Pay	1		Xpress Bill Pay	327.69	Xpress Import - EFT - 12-27-2018_daily_batch.csv
2018	9032	12/27/2018	Util Pay	1		Xpress Bill Pay	102.55	Xpress Import - CheckFree - 12-27-2018_daily_ba
2018	9035	12/28/2018	Tr Rec	1		Permitting Customer	2,875.50	
2018	9037	12/28/2018	Util Pay	1		Xpress Bill Pay	465.89	Xpress Import - CC - 12-28-2018_daily_batch.csv
2018	9038	12/28/2018	Util Pay	1		Xpress Bill Pay	196.56	Xpress Import - EFT - 12-28-2018_daily_batch.csv
2018	9039	12/29/2018	Util Pay	1		Xpress Bill Pay	801.00	Xpress Import - CC - 12-29-2018_daily_batch.csv
2018	9040	12/29/2018	Util Pay	1		Xpress Bill Pay	127.28	Xpress Import - EFT - 12-29-2018_daily_batch.csv
2018	9041	12/30/2018	Util Pay	1		Xpress Bill Pay	224.99	Xpress Import - EFT - 12-30-2018_daily_batch.csv
2018	9042	12/31/2018	Util Pay	1		Batch Customer	547.77	
2018	9043	12/31/2018	Util Pay	1		Batch Customer	9,794.46	Mailed Utility Payment Received 12.31.2018
2018	9044	12/31/2018	Tr Rec	1		PUD No 1 Of Klickitat County	10,421.59	Utility Taxes For Nov 2018
2018	9045	12/31/2018	Tr Rec	1		Maher Roofing	50.00	
2018	9067	12/31/2018	Util Pay	1		Xpress Bill Pay	483.53	Xpress Import - CC - 12-31-2018_daily_batch.csv
2018	9068	12/31/2018	Util Pay	1		Xpress Bill Pay	234.02	Xpress Import - EFT - 12-31-2018_daily_batch.csv
2018	9069	12/31/2018	Util Pay	1		Xpress Bill Pay	135.65	Xpress Import - iPay - 12-31-2018_daily_batch.csv
2018	9070	12/31/2018	Util Pay	1		Xpress Bill Pay	737.09	Xpress Import - CheckFree - 12-31-2018_daily_ba
							38,851.82	
								Receipts Outstanding:
2018	9074	12/31/2018	Payroll	1	EFT	Department Of Labor & Industries	9,201.68	4TH Quarter 10/01/2018 - 12/31/2018
2018	9085	12/31/2018	Ser Chge	1	0	Columbia Bank #1080	94.41	December 2018 Account Analysis
2018	9127	12/31/2018	Claims	1	EFT	WA State Dept Revenue/Excise	11,190.03	December 2018 Excise Tax Remittance
2018	9072	12/31/2018	Claims	1	EFT	Kenneth B. Woodrich PC	2,346.00	City Attorney Fees - Dec 2018
2018	9136	12/31/2018	Claims	1	EFT	Chase Paymentech	1,117.58	December 2018 Services
2018	9135	12/31/2018	Claims	1	EFT	Chase Paymentech	30.00	December Services
2018	9134	12/31/2018	Claims	1	EFT	Xpress Bill Pay	416.45	December 2018 Services
2018	9073	12/31/2018	Payroll	1	EFT	Employment Security Department	603.62	4TH Quarter 10/01/2018 - 12/31/2018
2016	1220	03/16/2016	Claims	1	31118	Cecelia Joan Huard C/O Brad Huard	6.20	Refund inactive customer credit balance
2017	8301	11/01/2017	Claims	1	33126	David & Angela Hill	87.43	041725.1 - 393 NECHERRY ST
2018	768	02/07/2018	Claims	1	33497	Renee Wuollet	11.38	020675.0 - 560 NECENTER PL
2018	1201	03/07/2018	Claims	1	33577	Chris Parker	3.17	040127.2 - 705 NECHURCH PLACE # E
2018	3179	06/20/2018	Claims	1	33915	Lourens and Monette Pretorius	16.96	053189.0 - 17 ANNIE LANE
2018	6761	08/20/2018	Payroll	1	34140	Savannah Vargas	392.15	Aug Payroll #1
2018	7272	09/05/2018	Payroll	1	34156	Savannah Vargas	49.10	Aug Payroll #2
20	7524	09/20/2018	Payroll	1	34222	Savannah Vargas	20.68	Sept Payroll #1
20	7525	09/20/2018	Payroll	1	34223	Sydney Vargas	20.68	Sept Payroll #1

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Outstanding Vouchers

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2018	8300	11/07/2018	Claims	1	34373	Amy Whiteman	150.00	Refund Of Park Use Deposit For Event On 10.05.2018. Deposit Paid In Full 10.02.2018.
2018	8606	12/05/2018	Payroll	1	34440	Frederick Fair	421.12	Nov Payroll #2
2018	8618	12/05/2018	Payroll	1	34449	Angelina Heredia	27.70	Nov Payroll #2
2018	8635	12/05/2018	Payroll	1	34455	Christopher Stiffler	44.32	Nov Payroll #2
2018	8636	12/05/2018	Payroll	1	34456	Lance S Stryker	302.90	Nov Payroll #2
2018	8637	12/05/2018	Payroll	1	34457	David S Swann	483.91	Nov Payroll #2
2018	8639	12/05/2018	Payroll	1	34458	Eric Wansley	164.38	Nov Payroll #2
2018	8722	12/05/2018	Claims	1	34497	WW/CPA	20.00	2019 Dues For Wastewater Operator Ross Lambert
2018	8892	12/19/2018	Claims	1	34501	Ace Hardware	56.92	Sample Tool; Mayfest Shed Electrical; CI2 Pump Brush; CI17 Power Cord
2018	8894	12/19/2018	Claims	1	34503	Anderson-Perry & Associates, Inc.	7,681.50	250-04 Jewett Water Main Line Improvements; 250-05 Water And Sewer Cost Of Service Rate Study
2018	8897	12/19/2018	Claims	1	34506	BIAS Software	790.00	BIAS 2019 Rally Registration For Jan And Stephanie
2018	8909	12/19/2018	Claims	1	34518	Numanaker Property Mang. For Karl Nachman	29.47	030050.1 - 122 NMAIN AVE ALLEY 124- Utility Account Credit Balance Refund
2018	8914	12/19/2018	Claims	1	34523	Hi School Pharmacy	3.54	CI2 Analyzer Maint
2018	8920	12/19/2018	Claims	1	34529	Kerri K. LLC	73.91	075050.0 - 8 FRUIT HOME COL RD- Utility Account Credit Balance Refund
2018	8922	12/19/2018	Claims	1	34531	Ned Kindler	201.97	RX Reimbursement - Ned Kindler - 2018
2018	8927	12/19/2018	Claims	1	34536	M Kathleen McCuiston	38.05	033750.0 - 226 NESNOHOMISH AVE- Utility Account Credit Balance Refund
2018	8932	12/19/2018	Claims	1	34541	Beth Myers	66.61	012279.1 - 506 SEWYERS ST- Utility Account Credit Balance Refund
2018	8933	12/19/2018	Claims	1	34542	Office Depot	728.48	Police - Office Supplies; Police - Office Supplies; Finance - Office Supplies; Finance - Office Supplies; Finance - Office Supplies; Office Chairs
2018	8935	12/19/2018	Claims	1	34544	Jeffrey Paul	33.23	042575.0 - 230 NESPRING ST- Utility Account Credit Balance Refund
2018	9046	12/30/2018	Claims	1	34562	Ace Hardware	5.27	Flashlight Mounts; Park Adn Ride HYAC Maint
2018	9047	12/30/2018	Claims	1	34563	Aramark Uniform Services	287.65	Indoor / Outdoor Mats; Indoor / Outdoor Mats; Indoor/Outdoor Mats; PW - Laundry Service - Dec 2018; PW - Laundry Service - Dec 2018; Janitorial Service - Dec 2018; Janitorial Services - Dec 2018; Lau
2018	9048	12/30/2018	Claims	1	34564	CTX-Xerox	14.19	Police - Overage Charges For: Dec 2018

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2018	9049	12/30/2018	Claims	1	34565	CenturyLink	1,045.70	Century Link - Dock Grd Resv; Century Link Pwrhouse Scada Dec 2018; Cent. Link Breatherizer : Dec 2018; Century Link- Fire Hall - Dec2018; Century Link - Shop - Dec 2018; Century Link Pwrhse Voice Dec
2018	9050	12/30/2018	Claims	1	34566	City Of White Salmon	1,568.28	Water - Fireman's Prk Through: Dec 2018; Water - City Hall Main St Through: Dec 2018; Water - Pioneer Prk Through: Dec2018; Water - Police Dpt Through: Dec 2018; Water - Rhine Prk Through: Dec 2018;;
2018	9051	12/30/2018	Claims	1	34567	DJ's Repair	113.95	Safety Boots / Ross
2018	9052	12/30/2018	Claims	1	34568	Fitzjarrald, Lance D. Atty At Law	337.50	Motion And Order Allowing Attorney's Fees - Amy Krogstad 8z0473395
2018	9053	12/30/2018	Claims	1	34569	Greg Holtman Construction	113.98	Garage Door Openers
2018	9054	12/30/2018	Claims	1	34570	Johnson Controls Fire Protection LP	628.23	Fire Sprinkler Repair - Shop/Fire Hall
2018	9055	12/30/2018	Claims	1	34571	Klickitat County Auditor	9,917.61	2018 Voter Registration Cost For City Of White Salmon Invoice #20181218-CWS; White Salmon Valley Pool Metropolitan Park District Election Costs For November 6, 2018 General Election - Invoice #2018110
2018	9056	12/30/2018	Claims	1	34572	Masonic Lodge # 163	350.00	Parking Lot Lease For: Nov 2018; Parking Lot Lease For: Dec 2018
2018	9057	12/30/2018	Claims	1	34573	NAPA Auto Parts dba of TWGW, Inc	898.46	PW #27 Repair; PW #27 Repair; PW #32 Maint; PW #32 Maint Part Deux; PW #23 Service; PW #29 Maint; PW #29 Service; PW #29 Maint; PW #25 Maint Part Deux; PW #34 Service; PW #30 Repair; PW #
2018	9058	12/30/2018	Claims	1	34574	Northwest Natural Gas Co	300.87	Natural Gas - Lift Station - Dec 2018; Natural Gas - Shop/Fire/Council - Dec 2018
2018	9059	12/30/2018	Claims	1	34575	PUD No 1 Of Klickitat County	6,987.29	Electricity - Heritage Plaza / Mt Adams Chamber Dec 2018; Utility - Fire Hall / City Shop Dec 2018; Utility - Police Office - Dec 2018; PUD - Los Altos Reservoir: Dec 2018; PUD - Pump On Los Altos Res
2018	9060	12/30/2018	Claims	1	34576	Pape' Machinery Exchange	396.64	Sweeper Repair
2018	9061	12/30/2018	Claims	1	34577	Premier Rubber & Co	181.66	Sweeper Fill Hose
2018	9062	12/30/2018	Claims	1	34578	Public Safety Testing	125.00	Police - Officer Training Subscription Fees 4Q Oct Dec 2018

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2018	9063	12/30/2018	Claims	1	34579	Reymier, Ron Atty At Law	2,750.00	City Prosecutor Legal Services For: Nov 2018; City Prosecutor Legal Services For: Dec 2018
2018	9064	12/30/2018	Claims	1	34580	Audrey Watson	743.70	Refund For Withdrawn Conditional Use Permit 2018.006 - Audrey Watson
2018	9065	12/30/2018	Claims	1	34581	Wilcox & Flegel	763.90	Bulk Oil
2018	9077	12/31/2018	Claims	1	34595	US Bank	8,822.36	US Bank - Credit Card Settlement Statement - December 2018
2018	9086	12/31/2018	Claims	1	34596	Andrews HVAC LLC	977.65	EOC HVAC Repair
2018	9087	12/31/2018	Claims	1	34597	BergerABAM	802.53	Professional Services - White Salmon CAO Phase II; Contractual Services - White Salmon Planning Commission Authority Code Update/Dry Creek
2018	9088	12/31/2018	Claims	1	34598	Bingen, City Of	27,037.34	December 2018 ERLs
2018	9089	12/31/2018	Claims	1	34599	David Brandt	450.00	White Salmon City Hall Exterior Renovations
2018	9090	12/31/2018	Claims	1	34600	Breach Point Consulting	250.00	One 8 Hour Seminar: Personal And Professional Breakthrough In Law Enforcement
2018	9091	12/31/2018	Claims	1	34601	City Of White Salmon	46,855.52	December 2018 Utility Taxes
2018	9092	12/31/2018	Claims	1	34602	DataPro Solutions, Inc	154.80	NovaTime Payroll - Dec 2018
2018	9093	12/31/2018	Claims	1	34603	Databar	3,309.79	Utility Bill Mailing For: Dec 2018; Utility Bill Mailing For: Dec Billing 2018; Mandatory Drinking Water Notification - 12.14.2018
2018	9094	12/31/2018	Claims	1	34604	Elan City, Inc	5,849.00	Speed Signs
2018	9095	12/31/2018	Claims	1	34605	Enterprise, The	424.00	Notice Of Public Hearing - City Of White Salmon - Proposed Ordinance 2018-12-1033, Amending WSMC 13.16.055, Revising Sewer Rates; Notice Of Ordinance Adoption - City Of White Salmon - Ordinance 2018-1
2018	9096	12/31/2018	Claims	1	34606	Gall's, LLC	321.95	Police Equipment - Lock Out Kit; Police Uniform And Safety Gear - Coat
2018	9097	12/31/2018	Claims	1	34607	Gorge INK	143.80	Historical Photo Scan, Retouch And Print
2018	9098	12/31/2018	Claims	1	34608	H.D. Fowler Company	3,743.91	Water Meters
2018	9099	12/31/2018	Claims	1	34609	Hunsaker Oil Company Inc	1,222.53	PW And Fire Dept - Fuel Dec 2018
2018	9100	12/31/2018	Claims	1	34610	Klickitat County Health Dept	120.00	Water Samples
2018	9101	12/31/2018	Claims	1	34611	Klickitat County Prosecutor	7.99	December 2018 Remittance
2018	9102	12/31/2018	Claims	1	34612	Menke Jackson Law Firm	1,584.00	Attorney Services - Dec 2018
2018	9103	12/31/2018	Claims	1	34613	NAPA Auto Parts dba of TWGW, Inc	86.97	Fire Department -Fire Truck Maint - Filters
2018	9104	12/31/2018	Claims	1	34614	North Shore Medical Group	99.55	Kindler, Ned - Medical Bill Paid To Directly To Northshore - Treatment Date 09/2018
2018	9105	12/31/2018	Claims	1	34615	Northwest Natural Gas Co	34.45	Nat Gas From: Dec 2018

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2018	9106	12/31/2018	Claims	1	34616	Office Depot	173.22	Office Supplies; Office Supplies; Customized Window Envelopes	
2018	9107	12/31/2018	Claims	1	34617	One Call Concepts Inc	22.47	Excavation Notifications For: Dec 2018	
2018	9108	12/31/2018	Claims	1	34618	PUD No 1 Of Klickitat County	347.29	Strawberry Mountain Reservoir - Dec 2018; Waubish Sewer Pump - Dec 2018; SR 14 / Vault - Dec 2018; Buck Crk Monitoring Station- Dec 2018	
2018	9109	12/31/2018	Claims	1	34619	Peninsula Urban Forestry LLC	4,500.00	Forestry Consulting	
2018	9110	12/31/2018	Claims	1	34620	Pioneer Surveying Engineering Inc	2,220.00	Contractual Services - Engineering For Work 11/16-12/20/2018; Skyline Easement	
2018	9111	12/31/2018	Claims	1	34621	Pitney Bowes Purchase Power	8.37	Finance - Postage / Permits: Dec 2018	
2018	9112	12/31/2018	Claims	1	34622	David R Poucher	54.50	Milage Reimbursement - D. Poucher - 06/27/2019 - Goldendale KCPD - EFT Payment 07/05/2018 - EFT NOT PAID - Reissued To Correct Owed Payment.	
2018	9113	12/31/2018	Claims	1	34623	Quill	504.13	4 Mesh Black Office Chairs	
2018	9114	12/31/2018	Claims	1	34624	Radcomp Technologies	79.99	Police- Computer Equipment - Laptop Battery	
2018	9115	12/31/2018	Claims	1	34625	Relay Resources	121.47	Janitorial Services: Dec 2018	
2018	9116	12/31/2018	Claims	1	34626	Republic Services #487	344.31	Garbage Services - Dec 2018	
2018	9117	12/31/2018	Claims	1	34627	Rivers Edge Towing	275.00	Tow PW #25 To Schulten	
2018	9118	12/31/2018	Claims	1	34628	Safety Services Company	349.97	Police - IIPP- Manual 3 Year Maintenance MMS; Police - IIPP - Safety & Health Manual	
2018	9119	12/31/2018	Claims	1	34629	Same Day Stage	49.00	Water Sample Shipping For: Dec 2018	
2018	9120	12/31/2018	Claims	1	34630	Smarsh, Inc.	210.25	Text & Social Media Archiving: Dec 2018	
2018	9121	12/31/2018	Claims	1	34631	Sound Uniform Solutions	110.19	Jumpsuit Repair - W9 - Ashley Hackett	
2018	9122	12/31/2018	Claims	1	34632	The Scheme of Things	885.48	Historical Photo Framing	
2018	9123	12/31/2018	Claims	1	34633	TransUnion Risk & Alternative	26.88	Investigation Tool	
2018	9124	12/31/2018	Claims	1	34634	US Bank Safekeeping	26.00	Investment Fees - Dec 2018	
2018	9125	12/31/2018	Claims	1	34635	WA State Treas. Cash Mgmt Dept	515.65	December 2018 Remittance	
2018	9126	12/31/2018	Claims	1	34636	Wilcox & Fiegel	545.04	Fuel Dec 2018	
							178,122.76		
Fund							Claims	Payroll	Total
001	Current Expense						44,457.75	7,736.56	52,194.31
101	Street Fund						6,521.06	859.48	7,380.54
101	Fund						128.11	710.63	838.74
401	er Fund						62,860.37	2,001.65	64,862.02
401	tewater Collection Fund						51,799.34	423.92	52,223.26

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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
<hr/>								
Fund								
			Claims				Payroll	Total
412 Water Rights Acquisition Fund			5.84				0.00	5.84
601 Remittances			523.64				0.00	523.64
			166,296.11				11,732.24	178,028.35

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Signature Page

City Of White Salmon
MCAG #: 0481

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12/01/2018 To: 12/31/2018

We the undersigned officers for the City of White Salmon have reviewed the foregoing report and acknowledge that to the best of our knowledge this report is accurate and true:

Signed: *Jean Guy* 2-28-19
Clerk/Treasurer / Date

Signed: *[Signature]*
Chairman Budget Committee / Date

Backup material for agenda item:

Treasurer's Report - January 2019

TREASURERS REPORT

Fund Totals

City Of White Salmon
MCAG #: 0481

01/01/2019 To: 01/31/2019

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Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 Current Expense	360,709.17	405,952.88	123,080.83	643,581.22	7,526.34	181.83	-8,475.25	642,814.14
101 Street Fund	117,999.01	258,992.41	273,909.80	103,081.62	45.71	0.00	0.00	103,127.33
107 Pool Fund	32,891.39	379.55	0.54	33,270.40	0.00	100.71	0.00	33,371.11
108 Municipal Capital Imp Fund	139,665.57	13,927.53		153,593.10	0.00	0.00	0.00	153,593.10
110 Fire Reserve Fund	23,851.67	366.68		24,218.35	0.00	0.00	0.00	24,218.35
112 General Fund Reserve	625,831.86	621.78		626,453.64	0.00	0.00	0.00	626,453.64
121 Police Vehicle Reserve Fund	170,495.22	0.00		170,495.22	0.00	0.00	0.00	170,495.22
200 Unlimited Go Bond Fund	17,955.12	0.00		17,955.12	0.00	0.00	0.00	17,955.12
307 New Pool Construction Fund	2,563.96	0.00		2,563.96	0.00	0.00	0.00	2,563.96
401 Water Fund	792,260.28	126,677.78	89,360.90	829,577.16	541.78	0.00	-1,487.90	828,631.04
402 Wastewater Collection Fund	559,891.18	80,260.26	53,979.53	586,171.91	312.81	0.00	-2,052.49	584,432.23
408 Water Reserve Fund	149,959.26	178.80		150,138.06	0.00	0.00	0.00	150,138.06
409 Wastewater Reserve Fund	380,288.46	36,826.88		417,115.34	0.00	0.00	0.00	417,115.34
412 Water Rights Acquisition Fund	225,449.60	13,499.37		238,948.97	3.28	0.00	-244.63	238,707.62
413 Water Bond Redemption Fund	15,623.48	3,554.50		19,177.98	0.00	0.00	0.00	19,177.98
414 Wastewater Bond Redemption Fund	11,439.50	1,090.75		12,530.25	0.00	0.00	0.00	12,530.25
415 Water Bond Reserve Fund	50,260.84	279.57		50,540.41	0.00	0.00	0.00	50,540.41
416 Wastewater Bond Reserve Fund	72,402.48	214.87		72,617.35	0.00	0.00	0.00	72,617.35
417 Treatment Plant Reserve Fund	512,190.54	2,602.26		514,792.80	0.00	0.00	0.00	514,792.80
418 Water Short Lived Asset Reserve Fund	83,112.20	8,333.33		91,445.53	0.00	0.00	0.00	91,445.53
601 Remittances	38.53	839.66		878.19	0.00	0.00	-13.00	865.19
Totals	4,344,879.32	954,598.86	540,331.60	4,759,146.58	8,429.92	282.54	-12,273.27	4,755,585.77

TREASURERS REPORT

Account Totals

City Of White Salmon
MCAG #: 0481

01/01/2019 To: 01/31/2019

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Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
1 Checking Account	2,517,703.32	1,142,895.98	231,020.43	3,429,578.87	-12,323.27	8,762.46	3,426,018.06
3 Petty Cash	25.00	0.00	0.00	25.00	0.00	0.00	25.00
4 Cash Drawer 1	150.00	0.00	0.00	150.00	0.00	0.00	150.00
5 Cash Drawer 2	150.00	0.00	0.00	150.00	0.00	0.00	150.00
6 Cash Drawer 3	150.00	0.00	0.00	150.00	0.00	0.00	150.00
Total Cash:	2,518,178.32	1,142,895.98	231,020.43	3,430,053.87	-12,323.27	8,762.46	3,426,493.06
Investment Accounts							
2 State Pool	326,813.23	691.71	0.00	327,504.94	0.00	0.00	327,504.94
10 Time Value Investments	1,499,887.77	4,700.00	503,000.00	1,001,587.77	0.00	0.00	1,001,587.77
Total Investments:	1,826,701.00	5,391.71	503,000.00	1,329,092.71	0.00	0.00	1,329,092.71
	4,344,879.32	1,148,287.69	734,020.43	4,759,146.58	-12,323.27	8,762.46	4,755,585.77

TREASURERS REPORT
Fund Investments By Account

City Of White Salmon
 MCAG #: 0481

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01/01/2019 To: 01/31/2019

Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
001 000 Current Expense	130,191.27		275.55	275.55		130,466.82
108 000 Municipal Capital Imp Fund	29,805.68		63.08	63.08		29,868.76
401 000 Water Fund	33,392.12		70.68	70.68		33,462.80
402 000 Wastewater Collection Fund	30,231.15		63.99	63.99		30,295.14
408 000 Water Reserve Fund	19,244.70		40.73	40.73		19,285.43
409 000 Wastewater Reserve Fund	42,514.69		89.98	89.98		42,604.67
417 000 Treatment Plant Reserve Fund	41,433.62		87.70	87.70		41,521.32
2 - State Pool	326,813.23	0.00	691.71	691.71		327,504.94
001 000 Current Expense	63,936.07		200.35	200.35	21,441.50	42,694.92
108 000 Municipal Capital Imp Fund	55,482.22		173.85	173.85	18,606.43	37,049.64
110 000 Fire Reserve Fund	21,279.94		66.68	66.68	7,136.40	14,210.22
112 000 General Govt Reserve Fund	198,427.33		621.78	621.78	66,544.27	132,504.84
401 000 Water Fund	63,887.66		200.20	200.20	21,425.27	42,662.59
402 000 Wastewater Collection Fund	339,668.56		1,064.38	1,064.38	113,910.71	226,822.23
408 000 Water Reserve Fund	44,062.85		138.07	138.07	14,776.85	29,424.07
409 000 Wastewater Reserve Fund	155,382.32		486.90	486.90	52,108.77	103,760.45
412 000 Water Rights Acquisition Fund	124,712.24		390.79	390.79	41,823.30	83,279.73
415 000 Water Bond Reserve Fund	40,712.25		127.57	127.57	13,653.20	27,186.62
416 000 Wastewater Bond Reserve Fund	68,569.16		214.87	214.87	22,995.25	45,788.78
417 000 Treatment Plant Reserve Fund	323,767.17		1,014.56	1,014.56	108,578.05	216,203.68
10 - Time Value Investments	1,499,887.77	0.00	4,700.00	4,700.00	503,000.00	1,001,587.77
	1,826,701.00	0.00	5,391.71	5,391.71	503,000.00	1,329,092.71

TREASURERS REPORT

Fund Investment Totals

City Of White Salmon
MCAG #: 0481

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Fund Totals:	Previous Balance	Purchases	Interest Ttl Investments	Ttl Investments	Liquidated	Investment Bal	Available Cash
001 Current Expense	194,127.34	475.90	475.90	475.90	21,441.50	173,161.74	470,419.48
101 Street Fund						0.00	103,081.62
107 Pool Fund						0.00	33,270.40
108 Municipal Capital Imp Fund	85,287.90	236.93	236.93	236.93	18,606.43	66,918.40	86,674.70
110 Fire Reserve Fund	21,279.94	66.68	66.68	66.68	7,136.40	14,210.22	10,008.13
112 General Fund Reserve	198,427.33	621.78	621.78	621.78	66,544.27	132,504.84	493,948.80
121 Police Vehicle Reserve Fund						0.00	170,495.22
200 Unlimited Go Bond Fund						0.00	17,955.12
307 New Pool Construction Fund						0.00	2,563.96
401 Water Fund	97,279.78	270.88	270.88	270.88	21,425.27	76,125.39	753,451.77
402 Wastewater Collection Fund	369,899.71	1,128.37	1,128.37	1,128.37	113,910.71	257,117.37	329,054.54
408 Water Reserve Fund	63,307.55	178.80	178.80	178.80	14,776.85	48,709.50	101,428.56
409 Wastewater Reserve Fund	197,897.01	576.88	576.88	576.88	52,108.77	146,365.12	270,750.22
412 Water Rights Acquisition Fund	124,712.24	390.79	390.79	390.79	41,823.30	83,279.73	155,669.24
413 Water Bond Redemption Fund						0.00	19,177.98
414 Wastewater Bond Redemption Fund						0.00	12,530.25
415 Water Bond Reserve Fund	40,712.25	127.57	127.57	127.57	13,653.20	27,186.62	23,353.79
416 Wastewater Bond Reserve Fund	68,569.16	214.87	214.87	214.87	22,995.25	45,788.78	26,828.57
417 Treatment Plant Reserve Fund	365,200.79	1,102.26	1,102.26	1,102.26	108,578.05	257,725.00	257,067.80
418 Water Short Lived Asset Reserve Fund						0.00	91,445.53
601 Remittances						0.00	878.19
	<u>1,826,701.00</u>	<u>5,391.71</u>	<u>5,391.71</u>	<u>5,391.71</u>	<u>503,000.00</u>	<u>1,329,092.71</u>	<u>3,430,053.87</u>

Ending fund balance (Page 1) - Investment balance = Available cash.

4,759,146.58

TREASURERS REPORT

Outstanding Vouchers

City of White Salmon
MCAG #: 0481

As Of: 01/31/2019 Date: 02/28/2019
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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2019	610	01/28/2019	Util Pay	1		Xpress Bill Pay	63.34	Xpress Import - OnlineResources - 01-28-2019_da
2019	625	01/29/2019	Util Pay	1		Xpress Bill Pay	331.28	Xpress Import - iPay - 01-29-2019_daily_batch.csv
2019	626	01/29/2019	Util Pay	1		Xpress Bill Pay	196.56	Xpress Import - CheckFree - 01-29-2019_daily_ba
2019	630	01/30/2019	Tr Rec	1		Better Built LLC	50.00	
2019	634	01/30/2019	Util Pay	1		Xpress Bill Pay	423.07	Xpress Import - CC - 01-30-2019_daily_batch.csv
2019	635	01/30/2019	Util Pay	1		Xpress Bill Pay	620.68	Xpress Import - EFT - 01-30-2019_daily_batch.csv
2019	636	01/30/2019	Util Pay	1		Xpress Bill Pay	438.48	Xpress Import - CheckFree - 01-30-2019_daily_ba
2019	979	01/30/2019	Tr Rec	1		Spaeth Rental, Craig & Erin	50.00	
2019	982	01/30/2019	Tr Rec	1		Spaeth, Craig & Erin	50.00	
2019	637	01/31/2019	Util Pay	1		Batch Customer	107.68	Morning Dropbox 8:00 Am
2019	639	01/31/2019	Tr Rec	1		Glasser Rental - 1, Ian & Dawn Glasser	50.00	
2019	640	01/31/2019	Tr Rec	1		Permitting Customer	7,828.25	
2019	641	01/31/2019	Util Pay	1		Batch Customer	107.42	
2019	642	01/31/2019	Tr Rec	1		Streich West Auto Glass, Andy Streich	50.00	
2019	643	01/31/2019	Util Pay	1		Batch Customer	456.76	Mail Batch 01/31/19
2019	644	01/31/2019	Tr Rec	1		Stembridge, MaryAnn & Jessie	10.00	
2019	645	01/31/2019	Tr Rec	1		Gorge Glass & Contracting Inc	50.00	
2019	646	01/31/2019	Tr Rec	1		Wright-Williams Rental - 1	50.00	
2019	647	01/31/2019	Tr Rec	1		Gorge Property Real Estate	50.00	
2019	648	01/31/2019	Tr Rec	1		Park View Apts 2 Apts #7&8	50.00	
2019	649	01/31/2019	Tr Rec	1		Pierce Rental - 1, Mary Lu Pierce	50.00	
2019	650	01/31/2019	Tr Rec	1		Berg Home Services	50.00	
2019	651	01/31/2019	Tr Rec	1		Koscina Rental, Molly R.	50.00	
2019	652	01/31/2019	Tr Rec	1		Ford, Michael	50.00	
2019	653	01/31/2019	Util Pay	1		Xpress Bill Pay	755.12	Xpress Import - CC - 01-31-2019_daily_batch.csv
2019	654	01/31/2019	Util Pay	1		Xpress Bill Pay	236.35	Xpress Import - EFT - 01-31-2019_daily_batch.csv
2019	655	01/31/2019	Util Pay	1		Xpress Bill Pay	98.28	Xpress Import - iPay - 01-31-2019_daily_batch.csv
							12,323.27	
Receipts Outstanding:								
2019	978	01/31/2019	Ser Chge	1	0	Craig & Erin Spaeth, Rental	50.00	Payment for business license posted to utility account in error
2016	1220	03/16/2016	Claims	1	31118	Cecelia Joan Huard C/O Brad Huard	6.20	Refund inactive customer credit balance
2017	8301	11/01/2017	Claims	1	33126	David & Angela Hill	87.43	041725.1 - 393 NECHERRY ST
2018	768	02/07/2018	Claims	1	33497	Renee Wuollet	11.38	020675.0 - 560 NEECENTER PL
2018	1201	03/07/2018	Claims	1	33577	Chris Parker	3.17	040127.2 - 705 NECHURCH PLACE # E
2018	3179	06/20/2018	Claims	1	33915	Lourens and Monette Pretorius	16.96	053189.0 - 17 ANNIE LANE
2018	7272	09/05/2018	Payroll	1	34156	Savannah Vargas	49.10	Aug Payroll #2
2018	7524	09/20/2018	Payroll	1	34222	Savannah Vargas	20.68	Sept Payroll #1
2018	7525	09/20/2018	Payroll	1	34223	Sydney Vargas	20.68	Sept Payroll #1

TREASURERS REPORT

Outstanding Vouchers

City Of White Salmon
 MCAG #: 0481

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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2018	8300	11/07/2018	Claims	1	34373	Amy Whiteman	150.00	Refund Of Park Use Deposit For Event On 10.05.2018. Deposit Paid In Full 10.02.2018.
2018	8618	12/05/2018	Payroll	1	34449	Angelina Heredia	27.70	Nov Payroll #2
2018	8639	12/05/2018	Payroll	1	34458	Eric Wamsley	164.38	Nov Payroll #2
2018	8722	12/05/2018	Claims	1	34497	WWCPA	20.00	2019 Dues For Wastewater Operator Ross Lambert
2018	8909	12/19/2018	Claims	1	34518	Numamaker Property Mang. For Karl Nachman	29.47	030050.1 - 122 NMAIN AVE ALLEY 124- Utility Account Credit Balance Refund
2018	9109	12/31/2018	Claims	1	34619	Peninsula Urban Forestry LLC	4,500.00	Forestry Consulting
2018	9122	12/31/2018	Claims	1	34632	The Scheme of Things	885.48	Historical Photo Framing
2019	341	01/16/2019	Claims	1	34660	Reynier, Ron Atty At Law	1,375.00	City Prosecutor Legal Services For Jan 2019
2019	568	01/25/2019	Claims	1	34666	CenturyLink	1,344.83	CenturyLink- Fire Hall - January 2019; CenturyLink City - Shop Broadband - January 2019; CenturyLink - WW Waubish Lift St - January 2019; CenturyLink - Breathalyzer - January 2019; CenturyLink - Police
							<u>8,762.46</u>	

Fund	Claims	Payroll	Total
001 Current Expense	7,526.34	181.83	7,708.17
101 Street Fund	45.71	0.00	45.71
107 Pool Fund	0.00	100.71	100.71
401 Water Fund	541.78	0.00	541.78
402 Wastewater Collection Fund	312.81	0.00	312.81
412 Water Rights Acquisition Fund	3.28	0.00	3.28
	<u>8,429.92</u>	<u>282.54</u>	<u>8,712.46</u>

TREASURERS REPORT



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City Of White Salmon
MCAG #: 0481

01/01/2019 To: 01/31/2019

We the undersigned officers for the City of White Salmon have reviewed the foregoing report and acknowledge that to the best of our knowledge this report is accurate and true:

Signed: <u></u>	Signed: <u></u>
Clerk/Treasurer / Date <u>02-28-19</u>	Chairman Budget Committee / Date <u>2-28-19</u>

**City of White Salmon
Budget Summary Report
As of January 31, 2019**

	Budget Revenue	Year-To-Date Revenue	Remaining		Budget Expenditures	Year-To Date Expenditures	Remaining	12.00%
001 Current Expense								
Finance					427,862.00	24,344.36	403,517.64	5.69%
Central Services (HR)					74,944.00	5,439.26	69,504.74	7.26%
General Government					120,837.00	2,931.48	117,905.52	2.43%
Building					128,937.00	10,298.02	118,638.98	7.99%
Community Services					6,000.00	0.00	6,000.00	0.00%
Planning					230,099.00	7,117.01	222,981.99	3.09%
Park					85,167.00	2,214.82	82,952.18	2.60%
Police					935,251.00	66,959.32	868,291.68	7.16%
Fire					146,675.00	3,776.56	142,898.44	2.57%
001 Current Expense	2,308,874.00	405,952.88	1,902,921.12	17.58%	2,155,772.00	123,080.83	2,032,691.17	5.71%
101 Street Fund	392,626.00	258,992.41	133,633.59	65.96%	279,222.00	273,909.80	5,312.20	98.10%
107 Pool Fund	0.00	379.55	-379.55	0.00%	0.00	0.54	-0.54	0.00%
108 Municipal Capital Imp. Fund	57,999.00	13,927.53	44,071.47	24.01%	0.00	0.00	0.00	0.00%
110 Fire Reserve Fund	1,759.00	366.68	1,392.32	20.85%	0.00	0.00	0.00	0.00%
112 General Fund Reserve	20,966.00	621.78	20,344.22	2.97%	333,370.00	0.00	333,370.00	0.00%
121 Police Vehicle Reserve Fund	0.00	0.00	0.00	0.00%	50,000.00	0.00	50,000.00	0.00%
200 Unlimited Go Bond Fund	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
307 New Pool Construction Fund	0.00	0.00	0.00	0.00%	0.00	0.00	0.00	0.00%
401 Water Fund	1,763,098.00	126,677.78	1,636,420.22	7.18%	1,725,599.00	89,360.90	1,636,238.10	5.18%
402 Wastewater Collection Fund	1,266,684.00	80,260.26	1,186,423.74	6.34%	1,466,618.00	53,979.53	1,412,638.47	3.68%
408 Water Reserve Fund	250,882.00	178.80	250,703.20	0.07%	250,000.00	0.00	250,000.00	0.00%
409 Wastewater Reserve Fund	437,669.00	36,826.88	400,842.12	8.41%	250,000.00	0.00	250,000.00	0.00%

City of White Salmon
 Budget Summary Report
 As of January 31, 2019

	Budget Revenue	Year-To-Date Revenue	Remaining		Budget Expenditures	Year-To Date Expenditures	Remaining	12.00%
412 Water Rights Acquisition Fund	147,031.00	13,499.37	133,531.63	9.18%	123,971.00	0.00	123,971.00	0.00%
413 Water Bond Redemption Fund	42,654.00	3,554.50	39,099.50	8.33%	42,654.00	0.00	42,654.00	0.00%
414 Wastewater Bond Redemption Fund	13,089.00	1,090.75	11,998.25	8.33%	13,089.00	0.00	13,089.00	0.00%
415 Water Bond Resesrve Fund	2,329.00	279.57	2,049.43	12.00%	0.00	0.00	0.00	0.00%
416 Wastewater Bond Reserve Fund	851.00	214.87	636.13	25.25%	0.00	0.00	0.00	0.00%
417 Treatment Plant Reserve Fund	19,738.00	2,602.26	17,135.74	13.18%	0.00	0.00	0.00	0.00%
418 Water Short Lived Asset Reserve Fund	100,000.00	8,333.33	91,666.67	8.33%	100,000.00	0.00	100,000.00	0.00%
601 Remittances	14,679.00	839.66	13,839.34	5.72%	14,679.00	0.00	14,679.00	0.00%
Total	6,840,928.00	954,598.86	5,886,329.14	13.95%	6,804,974.00	540,331.60	6,264,642.40	7.94%

Note: Revenue does not include beginning balances and expenditures does not include ending balances