



White Salmon City Council Meeting

A G E N D A

January 18, 2023 – 6:00 PM

119 NE Church and Via Zoom Teleconference

Meeting ID: 867 8970 1770 Passcode: 493376

Call in Numbers:

669-900-6833

929-205-6099

301-715-8592

346-248-7799

253-215-8782

312-626-6799

I. Call to Order, Presentation of the Flag and Roll Call

II. Changes to the Agenda

III. Consent Agenda

- [A.](#) Personal Services Contract Amendment - Cameron McCarthy - Bid Specifications for Rheingarten Park Improvements
- [B.](#) Authorize Mayor to sign SCADA Scope of Work with Anderson Perry (\$102,000)
- C. Approval of Meeting Minutes - January 4, 2023 (Minutes will be provided Monday, January 16, 2023)
- D. Vouchers

IV. Public Comment

Any public in attendance at the meeting (either in person or via Zoom) will be provided an opportunity to make public comment of a general nature in the time allotted. No registration is required. Each person will be allowed three minutes for comment.

V. Presentations

- [A.](#) Mid-Columbia Houseless Collaborative Presentation - Leslie Naramore, WAGAP

VI. Business Items

- [A.](#) Ordinance 2023-01-1121 Assuming the Powers of the Transportation Benefit District
 - 1. Presentation
 - 2. Public Hearing
 - 3. Discussion and Action
- B. Resolution 2022-01-555 Adopting the 2023 Legislative Priorities (Documents will be provided Monday, January 16, 2023)
 - 1. Presentation and Discussion
 - 2. Action
- [C.](#) 2022 Vacation Carryover - Mike Hepner
 - 1. Presentation and Discussion
 - 2. Action

VII. Reports and Communications

- [A.](#) Department Heads
- B. Council Members
- C. Mayor

VIII. Executive Session (if needed)

IX. Adjournment

File Attachments for Item:

A. Personal Services Contract Amendment - Cameron McCarthy - Bid Specifications for Rheingarten Park Improvements



Department Head: _____

Clerk/Treasurer: AP

City Administrator: I.R.

Mayor: I.R. for M.K.

CITY COUNCIL REPORT

☐ Business Item

Needs Legal Review:
Meeting Date:
Agenda Item:

☒ Consent Agenda

No
January 18, 2023
Personal Services Contract Amendment – Cameron
McCarthy, Park System Plan – Amending Scope of Work and
Extending to 12/31/2023
Presented By: Stephanie Porter, Clerk Treasurer

Action Required

Authorization for Mayor to sign Amendment No. 1 to Personal Services contract with Cameron McCarthy amending Scope of Work, amending cost by \$47,922 and extending contract retroactively from June 30, 2022 to December 31, 2023.

Proposed Motion for Consent Agenda

None unless pulled from consent agenda. If pulled from the consent agenda, then proposed motion is as follows:

Move to authorize the Mayor to sign Amendment No. 1 to Personal Services contract with Cameron McCarthy amending Scope of Work, amending cost by \$47,922 and extending contract retroactively from June 30, 2022 to December 31, 2023.

Explanation of Issue

The City of White Salmon has a personal services contract with Cameron McCarthy for providing consulting services related to the city's park plan. Staff has asked Cameron McCarthy to provide an additional scope of work and fee proposal for developing bid specifications and providing construction management for the playground replacement and construction of a splash pad. The proposed scope of work and fee proposal (along with the proposed amendment) is attached. The additional costs for these services is \$47,922. These costs will be covered by funds from the Municipal Capital Improvement Fund (Real Estate Excise Tax Funds). Improvements to Rheingarten Park are generally listed in the City's adopted Capital Facilities Plan/Capital Improvement Program that was adopted May 18, 2022. The 6-Year Capital Facilities Plan/Capital Improvement Plan will be adopted with more specific information on these two programs in early January 2023. The replacement of the playground equipment may be phased, depending on funding availability and city council decisions on park improvement priorities. Cameron McCarthy has noted that the replacement of the playground is estimated to be \$387,500 and construction of the splash pad is estimated at \$68,900. During the development of the park plan, both of these projects were identified by the council and the public as priorities.

The contract expired on June 30, 2022. Staff is asking the contract to be extended retroactively to December 31, 2023.

Council Options:

City Council has the following options available at this time:

1. Accept the Staff Recommendation.

2. Revise the Staff Recommendation.
3. Refer this issue back to staff for additional work.
4. Take No Action
5. Other action as desired by council.

Fiscal Analysis:

The proposed amendment provides for additional funding for developing bid specifications and construction management in the amount of \$47,922. The 2023 budget provides for a total of \$125,000 for these two projects. This amount was estimated, and the city council will consider amending this amount with the first 2023 budget amendment. The original \$125,000 estimate included funds for bid specifications and construction management.

Recommendation of Staff

Staff recommends the city council authorize the Mayor to sign Amendment No. 1 to Personal Services contract with Cameron McCarthy amending Scope of Work, amending cost by \$47,922 and extending contract retroactively from June 30, 2022 to December 31, 2023.

Follow Up Action

If approved staff will provide updates and seek council authorization to go out to bid on these projects in later winter/early spring.

**Amendment No. 1
Personal Services Contract
Cameron McCarthy Landscape Architecture & Planning LLP**

This AMENDMENT amends the PERSONAL SERVICES CONTRACT between the CITY OF WHITE SALMON (OWNER) and Cameron McCarthy Landscape Architecture & Planning LLP (CONTRACTOR), dated September 8, 2021.

The changes to the PERSONAL SERVICES CONTRACT are described as follows:

Key: ~~**Bold and Strike through**~~ means delete. **Bold and underline** means new.

Effective Date and Duration

This contract shall become effective on the date at which every party has signed this contract. This contract shall expire, unless otherwise terminated or extended on ~~June 30, 2022~~ **December 31, 2023**.

Statement of Work

- (a) The scope of work and Special Terms and Conditions (if any) are contained in Exhibit A Comprehensive Park, Open Space and Recreation Plan Consulting Services – Scope of Work, Schedule and Fee Proposal, attached hereto and by this reference made a part hereof **and Exhibit B, Rheingarten Park Design Services Proposal Scope of Work and Fee Proposal (dated December 14, 2022)**.

Consideration

- (a) City agrees to pay Contractor ~~\$63,778.00~~ **\$111,700** incurred in the performance of duties as identified in Exhibit A, Comprehensive Park, Open Space and Recreation Plan Consulting Services – Scope of Work, Schedule and Fee Proposal **and Exhibit B, Rheingarten Park Design Services Proposal Scope of Work and Fee Proposal (dated December 14, 2022)**.
- (b) Monthly invoices shall be submitted to the City itemizing all costs to be billed.

All other provisions of the PERSONAL SERVICES CONTRACT shall remain the same.

CONTRACTOR
**Cameron McCarthy Landscape Architecture
& Planning LLP**

OWNER
City of White Salmon

Signature

Marla Keethler, Mayor

Date

Date

**City of White Salmon
Rheingarten Park Playground
Design Services Proposal**

SCOPE OF WORK AND FEE PROPOSAL

December 14, 2022

PROJECT UNDERSTANDING

Rheingarten Park is the most popular and well-know park in White Salmon. The White Salmon Parks System Plan was adopted by the City Council on October 5, 2022. Proposed improvements identified in the Plan as Project P3.2, 3.3 and 3.7 include construction of a splash pad and replacement of playground equipment with new features and amenities that are accessible and include natural play elements and a pollinator garden (see Exhibit B). The cost of the replacement playground project is estimated at \$387,500, and the cost of the splash pad is estimate at \$68,900. The pollinator garden is estimated at \$22,300. Estimates include direct construction costs, indirect construction costs, and owner soft costs. The playground project is expected to be phased, with the initial for Phase 1 less than the overall project estimate. The City plans to design and construct the Phase 1 of the playground replacement and the splash pad project in 2023. Following is a description of the services Cameron McCarthy will provide to plan, design, and administer construction of the project through completion.

SCOPE OF WORK

Task 1. Project Initiation and Management

Conduct a project initiation meeting with City staff to finalize work program and project schedule; review existing information and identify data collection needs. Identify key stakeholders, contact information, and their potential contributions to the project. Discussions at this meeting will refine our understanding of the project, further define expectations, and ensure that our work will reflect the needs of White and its constituents. Following the meeting, conduct a site visit with the City Project Team. Prepare meeting notes summarizing meeting/site visit.

Deliverables

- Final Project Schedule and Task Matrix
- Project Initiation Meeting Notes

Meetings

- Project Initiation Meeting and Site Visit

Task 2. Preliminary Design

Procure topographic survey of splash pad site and playground replacement site for use in base mapping. Develop CAD base file drawings, including title block and related key notes and legend. Plan drawings will show the topographic survey of the site with existing trees and elements to remain. The topographic survey is important because of the changes in elevation and design intent to include accessible features and amenities. Prepare

preliminary plans showing splash pad layout, playground layout, playground equipment, grading, planting, and details. Provide plans to City staff for their review. Meet with staff to receive comments and record changes.

Deliverables

- Preliminary Design Plans and Details
 - Existing Conditions, Site, Grading, Detail Sheets
- Playground Equipment Product Cut Sheets and Materials List
- Splash Pad Equipment Product Cut Sheets and Materials List

Meetings

- Review Meeting

Task 3. Construction Documents

Prepare Construction Drawings for splash pad and playground elements described above and technical specifications for all improvements identified below. Conduct meeting with City staff to review documents. Identify Alternate Bid Items based upon City review comments. Review schedule for bidding and construction. Continue to refine Bid and Permit Documents based upon Owner and Project Team review and comments. Prepare bid documents to be included in Bid Package for identified splash pad and playground improvements. Documents will identify Alternate Bid items to ensure an awardable project within City budget for Direct Construction Costs.

Deliverables

- Construction Documents (Plans and Details)
- Specifications (CSI Format Sections)

Meetings

- Review Meeting

Task 4. Bidding

Provide comprehensive AIA consulting services related to Bidding. Prepare Bid Advertisement/Invitation to Bid and distribute to trade publications (DJC, Plan Centers etc.). Distribute Bid Documents (drawings and complete specifications) to Plan Centers and City offices. Conduct mandatory Pre-Bid meeting with City staff and prospective bidders. Record and distribute meeting notes, inquiries, and prepare Addendum to be sent to prospective bidder contractors and Plan Centers. Conduct Bid Opening and assist Owner in determining Contract Award.

Deliverables

- Bid Package Documents

Meetings

- Pre-Bid Meeting
- Bid Opening Meeting

Task 5. Construction Administration

Provide standard AIA consulting services related to playground improvements. Attend one (1) pre-construction meeting related to site development. Attend periodic meetings related to playground development. Attend required site inspections as stated in project specifications. Respond to Requests for Information (RFI's). Review and approve submittals and shop drawings. Attend Substantial and Final Completion inspections; develop punch lists during Substantial Completion Inspection.

Deliverables

- RFI's and Submittals
- Construction Inspection Reports
- Substantial Completion Report

Meetings

- (3) Construction Inspection/Review Meetings
- (1) Substantial Completion Inspection
- (1) Final Completion Inspection

ASSUMPTIONS, LIMITATIONS, AND EXCLUSIONS

- This proposal assumes minor revisions may be necessary with each successive stage of work as it progresses. If, however, major revisions are necessary to previously executed and submitted work as the result of a change in area/location of the request, program, budget, or other decisions beyond our control that significantly expand the scope of this proposal we will require the extra work be compensated through an Additional Services Agreement.
- Work on major revisions will not be undertaken as Additional Services until authorization is received.
- Additional services (beyond those covered by the not-to-exceed fee) requested by the Owner will be provided on a time and expense basis at the rates listed in Exhibit A.
- Engineering services, including but not limited to civil, electrical, and geotechnical services, are excluded.

COMPENSATION

Fees for Professional Services & Expenses

Exhibit A Schedule of Charges includes rates for professional services, professional services by other consultants, and reimbursable expenses.

Services

Task 1. Project Initiation and Management	\$ 2,410
Task 2. Preliminary Design	\$ 10,020
Task 3. Construction Documents	\$ 12,380
Task 4. Bidding	\$ 4,400
Task 5. Construction Administration	\$ 8,920

<u>Total Services</u>	<u>\$ 38,130</u>
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Expenses

Displays, Prints, Reproductions, and Materials	\$ 1,792
Subconsultant Services (Survey and Stormwater Design)	\$ 8,000

Total Expenses	\$ 9,792
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Total Services and Expenses	\$ 47,922
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We propose that all services noted above be provided on a fixed fee basis for a not-to-exceed (NTE) fee of **\$47,922**. Invoices will be submitted monthly with payment requests based upon percentage of completion basis for each task and actual expenses.

Reimbursable expenses for the project include displays, printing, reproductions, and other materials. All project deliverables will be provided electronically as PDF, MSWord, AutoCAD, or other original files. The City is responsible for other reproductions. Reimbursable expenses are included in the maximum NTE fee.

EXHIBITS

Exhibit A Schedule of Charges

Exhibit B Rheingarten Park Playground and Splash Pad Concepts

CAMERON McCARTHY

LANDSCAPE ARCHITECTURE & PLANNING

SCHEDULE OF CHARGES

For services executed on an hourly basis, the following rates for Professional Services and Reimbursable Expenses apply:

Professional Services

Principal	\$180.00
Associate Principal	\$165.00
Associate	\$150.00
Landscape Architect	\$140.00
Planner	\$140.00
Project Arborist	\$135.00
Assistant Planner	\$130.00
Designer 1	\$130.00
Designer 2	\$115.00
Designer 3	\$ 90.00

Professional Services by Consultants

For services of outside consultants, charges will be made at 1.10 times the invoice amount.

Reimbursable Expenses

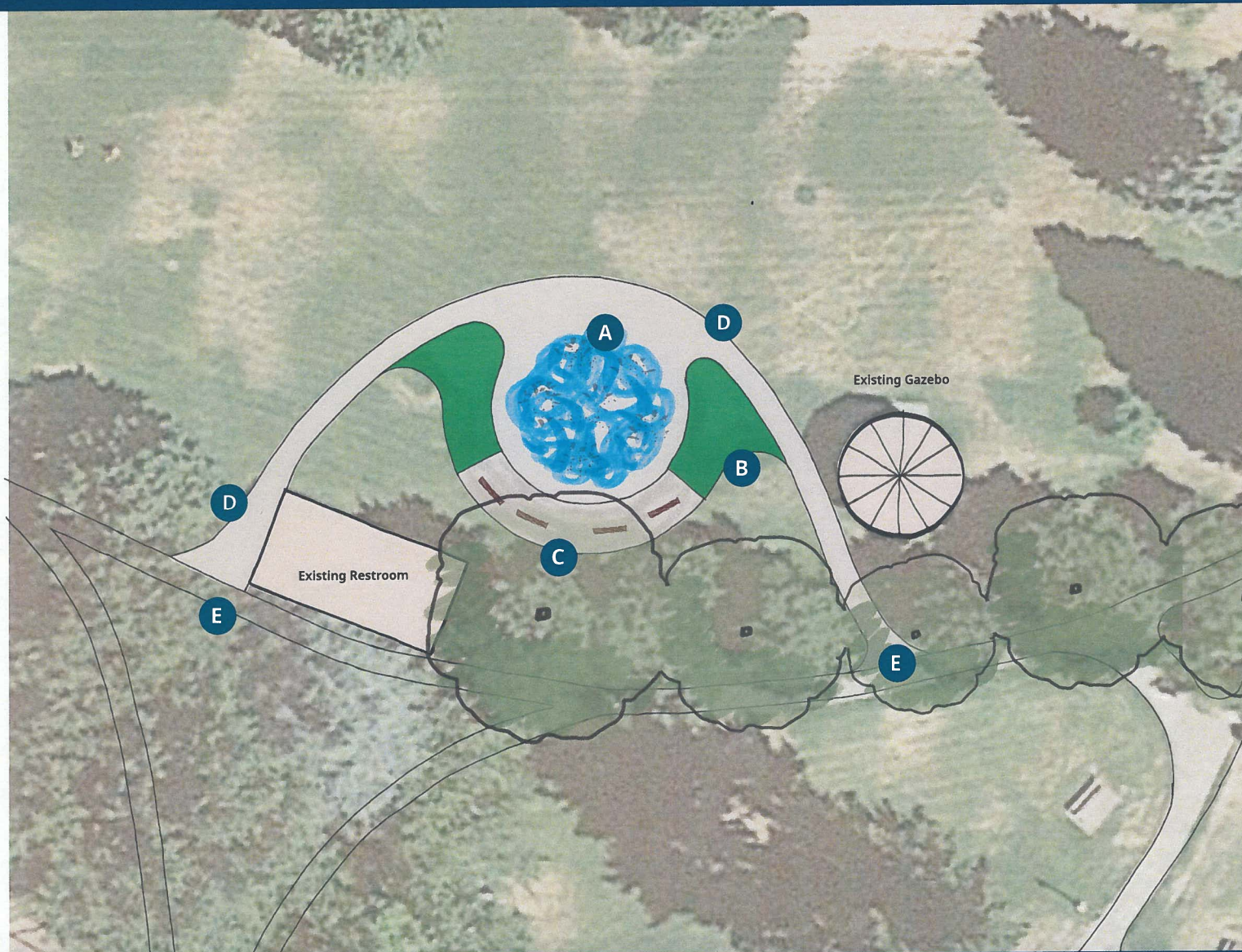
The following expenses are considered reimbursable and will be charged at the rates listed.

TRAVEL EXPENSES	
Automobile Mileage (out of town)	\$ 0.62 per mile
Meals (overnight)	\$70.00 per diem *
Lodging	\$250.00 per night *
Commercial Transport	Actual cost
Reproduction	Actual cost
Postage, Shipping, and Delivery	Actual cost
* At cost not to exceed	

Payments are considered due within thirty calendar days of the invoice date. A late charge of one percent (1%) compounded monthly will be assessed against any unpaid balance, effective thirty-one days after invoice date.

PROPOSED IMPROVEMENTS

- A** Splash Pad
- B** Plant Bed
- C** Seating
- D** Sidewalk/Concrete Paving
- E** Connect to Existing Paving

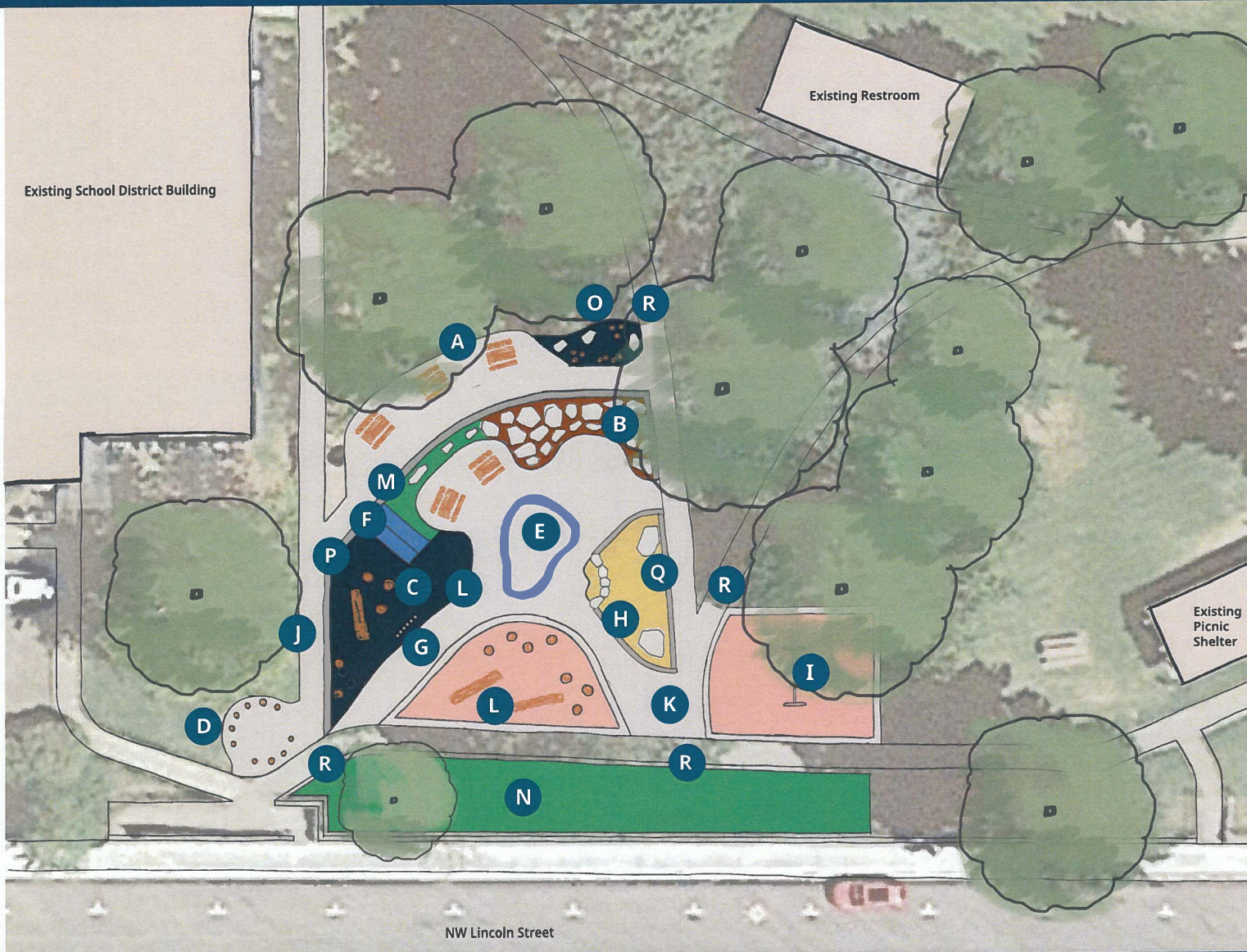


Rheingarten Park - Splash Pad Concept 1

MAY 5, 2022



**CAMERON
McCARTHY**



PROPOSED IMPROVEMENTS

- A** Picnic Tables
- B** Boulder Scramble in Bark Mulch
- C** Log and Stump Play
- D** Meeting Circle
- E** Activity Trail
- F** Accessible Slide
- G** Xylophone/Musical Play
- H** Sand Play and Accessible Sand Table
- I** Accessible Swing
- J** Concrete Ramp
- K** Sidewalk/Concrete Paving
- L** Rubber Surfacing
- M** Plant Bed
- N** Pollinator Garden
- O** Quiet Play Area
- P** Retaining Wall
- Q** Seat Wall
- R** Connect to Existing Paving

Rheingarten Park - Nature Play Concept 1

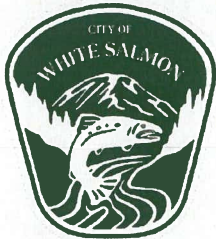
MAY 5, 2022



**CAMERON
McCARTHY**

File Attachments for Item:

B. Authorize Mayor to sign SCADA Scope of Work with Anderson Perry (\$102,000)



Department Head: _____

Clerk/Treasurer: *[Signature]*

City Administrator: *[Signature]*

Mayor: *[Signature]*

CITY COUNCIL REPORT

☐ Business Item

Needs Legal Review:
Meeting Date:
Agenda Item:

Presented By:

☒ Consent Agenda

No, unnecessary
January 18, 2023
Authorize Mayor to sign SCADA System Update Design and Construction Administration Scope of Work with Anderson Perry (\$102,000)
Stephanie Porter, Clerk Treasurer

Action Required:

Authorize Mayor to sign SCADA System Update Design and Construction Administration Scope of Work with Anderson Perry in an amount not to exceed \$102,000.

Motion for Business Item / Proposed Motion for Consent Agenda:

Motion to Authorize Mayor to sign SCADA System Update Design and Construction Administration Scope of Work with Anderson Perry in an amount not to exceed \$102,000.

Explanation of Issue:

Due to recent issues with the SCADA system, it has become a staff priority to move this project forward as quickly as possible. Please see attached Memorandum dated December 30, 2022 provided by the Public Works Department.

The proposed scope of work deals with the SCADA improvements described in the SCADA Pre-Design Report except the improvements related to the communications link between the Buck Creek Water Treatment Plant and the Buck Creek Monitoring Station (which is part of the Transmission Main Replacement Phase I project), and the Segment 2 communications link. Resolution of the Segment 2 communication link was excluded because it was determined that the city's IT company will be better suited to determining the best communication for this area.

City Council approved a personal services contract extension for Anderson Perry through December 31, 2023. Anderson Perry has actively worked on the SCADA system project and therefore it may be considered a carryover project. This allows the council to utilize Anderson Perry for this project if they choose.

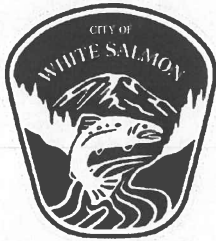
Council Options:

City Council has the following options available at this time:

1. Accept the Staff Recommendation.
2. Revise the Staff Recommendation.
3. Refer this issue back to staff for additional work.
4. Take No Action
5. Other action as desired by council.

Fiscal Analysis:

The adopted budget contains \$96,000 for SCADA design and construction engineering. This expenditure of \$102,000 will leave a negative balance of \$6,000 requiring a budget amendment.



The adopted budget contains \$319,500 for SCADA Construction. Based on the Pre-Design report, the estimate cost of the SCADA Construction is \$320,600. This will also require a budget amendment of no less than \$1,100.

The proposed scope of work includes both design, bidding, and construction administration services. Based on the pre-design report, the total construction cost is \$320,600. With the cost of pre-design report (\$25,000, completed) and the proposed scope of work (\$102,000, proposed), the proposed total cost for engineering services is \$127,000. Based on this final engineering cost, the overall percentage of engineering services to construction cost is approximately 40 percent, which is higher than the standard 10-25%. (Engineering costs are typically based on percentage of the construction cost, the percentage will vary depending on the complexity and size of the project. Smaller and more complex projects usually have a higher percentage for engineering costs where Larger and less complex projects generally have lower percentage of engineering costs.)

Anderson Perry noted their reasoning for the higher-than-normal engineering being the complexity and size of the project.

Recommendation of Staff/Committee:

Staff recommend that the council Authorize Mayor to sign SCADA System Update Design and Construction Administration Scope of Work with Anderson Perry in an amount not to exceed \$102,000.

Follow Up Action:

Memorandum

To: Troy Rayburn, City Administrator
From: Andrew Dirks, Public Works Interim Site Forman
Cc: Jeff Cooper, Public Works Interim Operations Manager
Date: December 30, 2022
RE: Status of City Water System Alarm / Notification System

Introduction Summary:

The City of White Salmon currently monitors and controls our water system via the supervisory control and data acquisition system or SCADA. This acts as the brain of our entire water system as well as an alarm system to notify operators of unwanted changes or failures in the system. It is supposed to monitor 24 hours a day, 7 days a week, 365 days a year. The SCADA system was installed approximately 20 years ago. It is out of date and on the verge of failing at any moment in time, which has already happened both recently and in years past.

Background / Context:

This system records critical data that is reported to the Washington State Department of Health (DOH). As a certified operator of this system, I personally submit a report every month to DOH on our surface water treatment plant. I rely on the SCADA system for this critical data to properly complete this report. There are times where the SCADA computer fails to record data and I then must piece the report together and find the missing information. This can take hours to complete. Although I have been able to successfully find the data thus far, the possibility of a complete loss of data is realistic. This will lead to a treatment technique violation, leaving the certified operators of this water system liable. While a true treatment technique violation has not been committed there is no way to prove that we have taken the proper steps, and recorded the data as proof, to ensure clean drinking water.

Current Situation / Status:

This outdated SCADA system can lead to catastrophic failures, prolonged water outages and or potential failure to report adequate water supply in reservoirs which is a fire safety issue. On the evening of Tuesday, December 27, 2022, the public works on call operator received a call from Klickitat County Dispatch of customers with no water in the Pucker Huddle area. This was due to a power failure that caused the SCADA system, running on backup power at the time, to respond incorrectly and not allow water to this area. Two other operators were called in to assist until the issue was resolved (around 9pm that evening). With proper SCADA communication and specific alarm points in place, this could have been avoided.

Recommended Action / Solution:

The SCADA system has been added to and pieced together throughout its existence to adapt to our ever-changing water system. There are components that are no longer supported and struggle to communicate with newer components. The Public Works Staff recommends a complete overhaul of the SCADA system to ensure the monitoring of clean and safe drinking water as well as reduce costs related to repairs and after-hours emergencies.

**CITY OF WHITE SALMON, WASHINGTON
SCADA SYSTEM UPGRADE DESIGN AND CONSTRUCTION ADMINISTRATION
WATER AND WASTEWATER ENGINEERING SERVICES**

SCOPE OF WORK

BACKGROUND

The City of White Salmon, Washington (Owner) is upgrading its supervisory control and data acquisition (SCADA) system for their water and wastewater systems. The City's existing SCADA system was originally installed in 2002, with numerous upgrades occurring over the last 20 years. As documented in the Owner's SCADA Master Plan - 90% Preliminary Review Set (RH2 Engineering, Inc., June 2019) and recent SCADA Pre-Design Report (R&W Engineering under contract with Anderson Perry & Associates, Inc., 2022), the SCADA control system, human machine interface (HMI), and communications need to be updated. To accomplish the needed SCADA system upgrades, Anderson Perry & Associates, Inc. (Consultant) and its electrical subconsultant, R&W Engineering, Inc., will design, prepare contract documents, solicit bids, and administer construction of the SCADA improvements as outlined in the 2022 SCADA Pre-Design Report and described below.

DUTIES AND RESPONSIBILITIES OF CONSULTANT AND OWNER

For the proposed work, the Consultant proposes to hire R&W Engineering, Inc. (Subconsultant) of Beaverton, Oregon to perform most of the design and construction administration work. The Consultant will provide project oversight and administration, attend design meeting meetings, prepare project contract documents (excluding technical specifications which would be prepared by Subconsultant), attend bid opening, and advise the Subconsultant of the Owner's present and future water and wastewater system requirements.

The Consultant shall perform the following tasks for the SCADA improvement project.

TASK 1 – DESIGN

Design tasks include the following:

1. Provide design for SCADA improvements outlined in the SCADA Pre-Design Report for the following (Subconsultant):
 - A. Water System Sites - Buck Creek Monitoring Station (MS), Childs MS, Dock Grade Reservoir, Grand Ronde Pump Station/Well No. 1, Highway 14 Intertie, Los Altos Reservoir/Pump Station, Strawberry Mountain Reservoirs/Pump Station, Spring Street Reservoir, and Well No. 2.
 - B. Wastewater System Sites: Heritage Plaza Lift Station and Waubish Lift Station.
 - C. SCADA Master Terminals at the City Shop and Grand Ronde Pump Station.
2. Coordinate with the City's Information Technology (IT) consultant on Segment 1 site communication (Subconsultant).

- A. Attend up to two remote coordination meetings and one site meeting with City staff to review the design (Consultant/Subconsultant).
- B. Submit to the City for review 50 percent, 90 percent, and final drawings and specifications (Consultant/Subconsultant).
- C. Prepare a contract using Engineering Joint Contract Documents Committee (EJCDC) documents as modified by Consultant for Small Works Roster procurement (Consultant).

TASK 2 – BIDDING SERVICES

- 1. Respond to bidder's questions and request of clarifications on the project (Consultant/Subconsultant).
- 2. Preparation of addenda, as may be required (Consultant/Subconsultant).
- 3. Coordinate and attend pre-bid meeting with prospective bidders and Owner (Consultant/Subconsultant).
- 4. Attend and assist the Owner with the bid opening (Consultant).
- 5. Review and evaluate submitted bids and provide a recommendation on award (Consultant/Subconsultant).
- 6. Bidding services are based on one bid advertisement and opening.

TASK 3 – CONSTRUCTION ADMINISTRATION

- 1. Coordinate and attend a pre-construction meeting with the selected contractor and Owner (Consultant and Subconsultant).
- 2. Review electrical submittals, assuming four (4) different submittals and including two (2) resubmittals for each different submittal (Subconsultant).
- 3. Respond to contractor's request for information (RFI) or request for clarifications (RFC) during construction, assuming a total of 5 RFIs/RFCs total (Subconsultant)
- 4. Prepare of up to two (2) change orders related to the work (Consultant/Subconsultant).
- 5. Review and submit partial and final payment requests to Owner (Consultant/Subconsultant).
- 6. Conduct two (2) site visits, exclusive of final site visit, to observe progress of construction (Subconsultant).
- 7. Conduct a final site visit and provide a final punch list for issuance to contractor (Subconsultant).
- 8. Provide operation and maintenance manuals (two paper, one electronic) and record drawings to the Owner based on documentation provided by the contractor (Consultant/Subconsultant).

The Owner shall provide the Consultant and Subconsultant with available information on the existing SCADA system, actively participate in the site visits, design, pre-bid, and pre-construction meetings, provide bonding and insurance requirements for project, submit bid advertisement and/or solicit bidders on City's Small Works Roster (including any associated costs), provide proposed communication for Segment 2 and 3 facilities during design, and assume costs for any associated permitting or licensing fees.

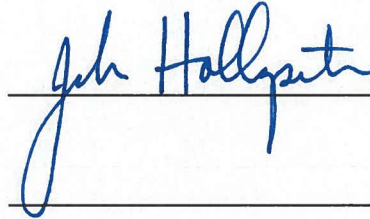
The following tasks are specifically excluded from this agreement:

1. Services related to providing communication to Segment 2 facilities (i.e.: Grand Ronde Pump Station, Well No. 2, Childs Monitoring Station, and Childs Reservoir) and Segment 3 facilities (i.e.: Buck Creek WTP and Buck Creek Monitoring Station)
2. SCADA programming (to be performed by the Contractor)
3. Inclusion of the SCADA functions for the proposed North Main Pump Station (should be part of the North Main Pump Station project)

COMPENSATION FOR SERVICES

In consideration for performing said services, the Owner agrees to compensate the Consultant as follows: On a time and materials basis with a cost not to exceed without Owner's prior consent of \$102,000.

Approved by the Consultant:



Date: 12-20-2022

Approved by the Owner:



Date: _____

File Attachments for Item:

A. Mid-Columbia Houseless Collaborative Presentation - Leslie Naramore, WAGAP

Strategic Plan Summary



To build the best community possible for everyone who calls this area home, the Mid-Columbia Houseless Collaborative works together to address houselessness. From January—September 2022, we wrote a five-year plan on the best ways to do that. Entitled *Destination: Home—A Coordinated Approach to Housing and Houselessness in the Mid-Columbia Region*, the plan serves as a roadmap for action on four key goal areas: shelter, services, housing, and advocacy.

What is the Mid-Columbia Houseless Collaborative?



Background

Over the years, there have been several, local efforts to work together to prevent and end houselessness. But this work has never been coordinated across all five counties in Oregon and Washington in the Mid-Columbia area. So, in 2022 the region's leading houselessness assistance providers, Mid-Columbia Community Action Council and Washington Gorge Action Programs, founded the Mid-Columbia Houseless Collaborative. They brought together nearly 40 organizations, local governments, and individuals from Hood River, Wasco, Sherman, Skamania, and Klickitat Counties to write a five-year strategic plan to improve our response to houselessness. Now, the Collaborative is partnering to make it a reality.

Vision

The Mid-Columbia Houseless Collaborative envisions a region with equitable opportunities and support, where everyone who needs stable housing can find and afford it—especially communities who have faced disproportionate barriers to housing—so everyone can achieve the best quality of life possible.

Mission

Through collaboration and advocacy, we work to reduce houselessness in the Mid-Columbia region by expanding housing capacity and ensuring supportive services are provided in culturally affirming ways that uphold human dignity.

Strategic Plan Summary

Goal Area #1: Shelter

When someone becomes houseless, having a safe place to go matters. So do services that help people get back into housing quickly. We must make sure shelters in our area have the funding they need to keep their doors open. We can also set shelter guests up for more success if we help cover the costs for them to find housing again. Most importantly, we should give them other tools they need to stay housed.

To do that, we will:

- ☐ Build better systems to coordinate shelter placements and services that help end houselessness
- ☐ Make sure our region has enough funding to provide shelter, treat shelter staff well, and help shelter guests find housing quickly

Goal Area #2: Services

Tools that enhance people's overall way of life make them more likely to find housing, and to avoid being houseless again. Those resources could relate to housing—like help paying rent. Or they could address other needs—like job training, affordable childcare, a reliable way to travel to work, mental health services, or paperwork in a language someone knows. To help houseless people get and stay housed, we should expand services in our area. Service providers can also be the most helpful if we respect people's cultures and their experience being houseless.

To do that, we will:

- ☐ Improve access to resources houseless people need by asking them what would be helpful, and by valuing their culture
- ☐ Add more services in our area that help people who need behavioral health care, support after leaving jail or prison, housing that makes it easier to recover after a health event, and resource navigation
- ☐ Make it simpler for service providers to coordinate care

Goal Area #3: Housing

For too many people in our region, especially people of color and other underserved communities, paying for housing has become very tough. Housing supply does not match demand, investors are buying more homes, and prices are high. Rent is going up. The idea of becoming houseless is getting more familiar for our friends, families, and neighbors. We cannot address houselessness if we do not protect and expand accessible housing that people can afford.

To do that, we will:

- ☐ Make it easier to build housing that low-income households can afford—and construct at least 262 affordable, accessible housing units in the five-county Mid-Columbia region by 2027
- ☐ Preserve the region's existing supply of affordable housing
- ☐ Help people of color and other underserved populations access housing
- ☐ Help leaders and the public understand the need for more affordable, accessible housing

Goal Area #4: Advocacy

We need support at all levels to do this work. Growing houselessness is not an individual problem. It affects us all. It also costs our economy resources that we could save by working together. We need to address this issue with the help of the public, non-profits, small businesses, community leaders, governments, tribes, landlords, programs that do culturally responsive work, private donors, and people with first-hand experience being houseless.

To do that, we will:

- ☐ Explain the need for our work to build community support
- ☐ Use data to challenge myths about houselessness and teach people about the impact our region's housing shortage has on all of us
- ☐ Advocate for funding and policies that help us make real progress on these issues

Questions?

Want to get involved?

Fill out the contact form on our website at:
www.midcolumbiahouselesscollaborative.org

Or email our Director of the Office of Housing
Stabilization at:
khoryath@mccac.com

Destination: Home

A COORDINATED APPROACH TO HOUSING AND
HOUSELESSNESS IN THE MID-COLUMBIA REGION

Five-Year
Strategic Plan
2022-2027



Contents

Background

Introduction.....2

Words and Phrases to Know4

Mid-Columbia Houseless Collaborative Vision, Mission, and Values.....8

Mid-Columbia Houseless Collaborative Equity Statement.....9

Mid-Columbia Houseless Collaborative Planning Participants.....10

Strategic Plan

Goal Area #1: Shelter12

Goal Area #2: Services.....14

Goal Area #3: Housing.....17

Goal Area #4: Advocacy.....20

Implementation

Next Steps.....22

Contact Information.....23

Introduction

Across Oregon and Washington, communities are facing rising rates of housing insecurity and houselessness. For too many families, staying in housing has become increasingly difficult, if not impossible. Housing supply has lagged while demand has grown. Investors have begun buying up more and more single-family homes. Rents have sky-rocketed. As a result, the idea of being just one illness or car repair away from eviction has become all too familiar to our friends, families, and neighbors.

The issue of houselessness has also become more complex than it used to be. Increasing numbers of unhoused individuals are chronically houseless, meaning they have experienced houselessness for at least a year, or multiple times throughout their lives. Additionally, a growing portion of the houseless population has untreated mental illnesses or substance use disorders that make rehousing more difficult without intensive case management and other supports.

Like with any crisis, houselessness hits some communities harder than others. People of color, LGBTQ+ people, and other historically underserved communities are overrepresented in the houseless population. Families experiencing houselessness are typically headed by women, many of whom are young parents with children, and some of whom are fleeing domestic or sexual violence. People who have been incarcerated are more likely to experience houselessness and struggle to access housing stabilization resources than the general public due to their criminal records.

The Mid-Columbia region is unfortunately not immune from these trends. Preventing and ending houselessness in our area requires urgent, thoughtful work—and most importantly, partnership. Although this is a daunting task, our communities are up to the challenge. To date, there have been multiple, localized efforts to collaborate on work to prevent and end houselessness. However, this work has yet to be thoroughly coordinated across the five-county Mid-Columbia region, resulting in fragmentation across communities. That's why the Mid-Columbia Houseless Collaborative was founded.

In early 2022, Mid-Columbia Community Action Council (MCCAC) hired a consulting team, Sarah Kellems and Heidi Venture, to develop and convene a Collaborative of organizations and local governments from Hood River, Wasco, Sherman, Skamania, and Klickitat Counties working to address houselessness. With supportive leadership from Washington Gorge Action Programs (WAGAP) and generous funding from Providence, the consultants and MCCAC guided members of the Collaborative through a strategic planning process over the next nine months.

The plan included here represents the work members of the Mid-Columbia Houseless Collaborative will do over the next five years to develop a more strongly connected regional houselessness response system that provides the highest level of service to our most vulnerable community members. It explains how we will leverage and coordinate existing efforts throughout the region, and how we'll partner to enhance sorely needed services that will help our communities prevent and respond to houselessness more effectively.

This document also serves as the official work plan for MCCAC's Office of Housing Stabilization. This office was established in July, 2022 with funding from the Oregon Legislature following the passage of House Bill 4123, which allocated resources to a handful of communities across Oregon, including in Hood River, Wasco, and Sherman Counties, to strengthen their regional houselessness response systems.

As we begin the work of implementing this plan, we need support from the entire, five-county Mid-Columbia community. Growing houselessness is not simply an individual problem with individual solutions. This issue affects the families and children who are unhoused. It impacts our neighborhoods and divides our communities. And it costs our local and statewide economies significant resources that could be saved if we implemented more proactive interventions. At the end of the day, preventing and ending houselessness is our collective responsibility. It requires a unified, systems-level commitment from key community leaders, local governments, housing developers, tribal leaders, social service agencies, landlords, organizations that provide culturally responsive services to underserved populations, private sector partners, and people who have been or are houseless.

Members of the Mid-Columbia Houseless Collaborative have already demonstrated they are ready to make that commitment by writing this plan, and we look forward to the next phase of our efforts together to implement it. As we work to address one of the most complex challenges of our time, we invite you to join us so we can make the Mid-Columbia region the most vibrant community possible for everyone who calls this place home.

Onward,

Kelli Horvath
Director of the Office of Housing Stabilization
Mid-Columbia Community Action Council

September, 2022

Words and Phrases to Know

In an effort to make our strategic plan as accessible as possible to all audiences, Mid-Columbia Houseless Collaborative planning participants requested the inclusion of the following definitions:

Affordable and Accessible Housing

Affordable and accessible housing includes features that make it usable for people with disabilities or limited mobility and allows residents to spend no more than 30% of their income to live there. In this strategic plan, we also define “affordable” housing to mean housing that is reserved for households making 80% or less of the Area Median Income.

Area Median Income (AMI)

The household income for the “middle” household in a geographic region. Half of the families in a region earn more than the AMI, and half earn less. The U.S. Department of Housing and Urban Development calculates and defines the AMI for specific geographic areas across the country every year. Housing providers then use this number as a reference point when setting local income and affordability requirements for available housing units.

Acquisition and Rehabilitation/Rehab

The process of gaining ownership and management rights over a real estate property and renovating existing units rather than developing new units. Acquisition and rehab are valuable tools used by proponents of affordable housing and preservation.

BIPOC

An acronym that stands for “Black, Indigenous, and people of color.” This is a term used to describe communities of color, while centering the experience of Black and Indigenous people, who experience disproportionately high institutional barriers.

Chronically Houseless

Experiencing houselessness for at least a year, or repeatedly over time, while struggling with a disabling condition like a serious mental illness, substance use disorder, or physical disability.

Construction Excise Taxes

A charge placed on new construction (except for affordable and accessible housing projects) or additions to existing structures, the revenue from which can be used to fund incentives for building affordable housing and other housing-related programs.

Coordinated Entry

A process developed to ensure that all people experiencing a housing crisis have fair and equal access to resources and are quickly assessed for, referred, and connected to housing and other assistance based on their vulnerabilities and strengths.

Culturally Responsive/Culturally Specific Services

Being able to understand and consider the different cultural backgrounds of clients, and respecting clients' customs, experiences, perspectives, and language when assisting them to access resources.

Equity/Equitable

While an equal approach means giving everyone the same resources, an equitable approach acknowledges that each person has different circumstances, needs, and institutional barriers they have faced. Equity means allocating resources and opportunities in a way that creates equal outcomes.

General Obligation Bonds

Municipal bonds (debt obligations issued by government entities) that provide a way for state and local governments to raise money for public projects that may not yield revenue. General obligation bonds are backed by the state or local government's ability to use taxes to pay bondholders.

Houseless/Houselessness

Lacking a place to live. Many housing and social service providers have begun using this term instead of "homeless," because many people who are or have been unhoused prefer it. This is because "home" is more than a building where a person lives; it represents community, social connections, memories, friends, family, or more. People who lack a physical house often still identify strongly with a place they call home.

Housing Stabilization

The process of connecting to a wide range of individualized services—not just those that are directly related to housing—that help facilitate a person's ability to find and/or stay in housing.

Impact Fees

Fees charged to property developers by local governments for the new infrastructure that must be built to accommodate new development.

Jail Diversion

Community-based services that are designed to keep individuals, especially those with behavioral health issues, from becoming incarcerated by connecting them to other community-based resources like mental health support, substance abuse services,

employment services, and housing. Jail diversion aims to minimize the contact individuals have with law enforcement and help them avoid or reduce jail time.

LGBTQ+

An abbreviation for lesbian, gay, bisexual, transgender, queer or questioning, and more. These terms are used to describe a person's sexual orientation or gender identity.

Lived Experience (With Houselessness)

Personal knowledge about houselessness that has been gained because of going through houselessness first-hand rather than through representations constructed by others.

Medical Respite

Medical respite care is short-term residential care for people experiencing houselessness who are too ill or frail to recover from an illness or injury on the streets, but not ill enough to be in a hospital. Medical respite care helps people rest and recover in a safe environment while accessing medical care and other supportive services.

Point in Time Count

Also known as the PIT Count, this is the annual count of sheltered and unsheltered people experiencing houselessness across the U.S. during the last ten days of January.

Preservation

The process of retaining existing affordable housing, whether at subsidized or fair market costs, and protecting its affordability for current and future tenants.

Rapid Re-Housing

A type of housing assistance that quickly helps people experiencing houselessness to get into housing with the help of application fees, security deposit funding, time-limited rent assistance, incentives to encourage landlords to place clients in their units, and case management services.

Reintegration After Incarceration

The process a person goes through to re-enter society and become a productive member of the community after serving time in jail or prison.

Services/Supportive Services

Aid that makes it easier for someone to get into and stay in housing long-term by enhancing their overall way of living. Examples include help directly related to housing—such as rent assistance—or other resources, such as reliable transportation, affordable childcare, food assistance, training in budgeting and money management, health care, job training, mental health services, or substance abuse treatment.

Supportive Housing

The combination of ongoing affordable housing assistance, such as rent subsidies, with flexible and supportive services for people experiencing houselessness. The goal of supportive housing is to help people stay housed and live a more productive life in the community. There are multiple models of supportive housing: it could include the construction or renovation of new housing, setting aside units in privately-owned buildings, or leasing individual apartments throughout a specific geographic area where clients can receive services from supportive case managers.

System Development Charges

Fees charged on new development, and in some cases on redevelopment. Revenue raised by these fees can help fund new infrastructure or upgrades to existing infrastructure.

Traditional Health Workers

Frontline public health workers who work in health care clinic or community to assist individuals to achieve positive, health-related outcomes. Examples of traditional health workers include community health workers, personal health navigators, peer support specialists, and peer wellness specialists. Traditional health workers may have a particular specialty area or background, such as being a peer support specialist who uses their personal experience recovering from addiction to help a client struggling with a substance use disorder. Or they may promote health on a more holistic level by helping clients navigate multiple supportive services, including those that are not related to health care but contribute to overall well-being and stability.

Urban Renewal

A set of plans and activities, often attached to public financing mechanisms, to upgrade neighborhoods that are in a state of disrepair or decay.

Vision, Mission, and Values

Vision

The Mid-Columbia Houseless Collaborative envisions a region with equitable opportunities and support, where everyone who needs stable housing can find and afford it—especially communities who have faced disproportionate barriers to housing—so everyone can achieve the best quality of life possible.

Mission

Through collaboration and advocacy, we work to reduce houselessness in the Mid-Columbia region by expanding housing capacity and ensuring supportive services are provided in culturally affirming ways that uphold human dignity.

Values

Compassion and humanity are at the core of our work. As a collaborative, we recognize the hardships that houseless community members experience and the common humanity we all share, regardless of our housing status.

We value collaboration and partnership; working together helps us provide greater support to houseless and unstably housed community members.

Advocacy allows us to do more to support the vulnerable populations we serve when we champion strategic investments, projects, and policy changes.

We elevate diversity, equity, and lived experience. We cannot do this work without acknowledging the disproportionate barriers the housing crisis has created for communities of color and other traditionally marginalized populations. We cannot effectively advocate for solutions without lifting up the voices of those who are or have been houseless.

We value tenacity and perseverance. Houselessness is a complex issue that cannot be solved overnight; we acknowledge that this work requires visionary leadership and resilience.

Equity Statement

Owning our History

The Mid-Columbia Houseless Collaborative is aware that housing inequities are rooted in our country's history. When colonizers displaced the first people of these lands, a base of racial and other inequities was built for future generations who call this place home.

Our Collaborative recognizes not every person is born with the same opportunities to succeed, and because we care about people and our human rights, we must adjust our work to help solve these disparities. Further, we know each of us holds onto beliefs about people that are biased, flawed, and need to be challenged in a healthy and just way.

Committing to Equity

We know our differences in race, ethnicity, national origin, ancestry, language, skin color, disability, family or marital status, gender identity, sexual orientation, language, physical or mental ability, traumas, politics, religion, socio-economic status, veteran status, and other identities make each of us unique and valuable members of our community.

We believe basic human rights include equitable access to safe and easy to afford housing, and other tools that help people get into and stay in housing: health care, education, living wage jobs, social services, and more. We also believe inclusion is key to helping all people in our community to feel valued and have a sense they belong.

As a Collaborative, we commit to equity by working with partners in our region to engage fully in efforts to end poverty and houselessness. To achieve equity in our housing work, we will:

- Find and address root cause(s) of inequity, in our work and our own lives
- Improve housing systems where personal identities predict inequitable outcomes
- Use data to drive decisions and focus resources so equity is not just a concept, but a practice
- Include the voices of people who are or have been houseless, with a focus on communities of Black, Indigenous, and other People of Color (BIPOC)

Collaborative Planning Participants

- City of Bingen
- City of Goldendale
- City of Hood River and Hood River Homeless Stakeholders Coalition
- City of Stevenson
- City of The Dalles and The Dalles Unhoused Taskforce
- City of White Salmon
- Columbia Gorge Education Service District
- Columbia Gorge Health Council/Bridges to Health Pathways Program
- Father's House
- GEM Immigrant Relief Fund
- Gorge Native American Collaborative
- Guided Path Shelter
- HAVEN from Domestic and Sexual Violence
- Helping Hands Against Violence
- Hood River County
- Hood River County Library District
- Hood River Shelter Services
- Klickitat County Homeless Housing Council
- Mid-Columbia Community Action Council
- Mid-Columbia Center for Living
- Mid-Columbia/Columbia Gorge Housing Authority
- Mid-Columbia Economic Development District
- Mid-Columbia Medical Center
- Nch'i Wana Housing
- One Community Health
- Oregon Human Development Corporation
- PacificSource/Columbia Gorge Coordination Care Organization
- Providence Hood River Memorial Hospital
- Sherman County
- Sherman County Sheriff's Office
- Skamania County Homeless Housing Council
- St. Paul's Episcopal Church (The Dalles)
- The Next Door, Inc.
- Wasco County
- Wasco County Sheriff's Office
- Washington Gorge Action Programs
- White Salmon Valley Community Library
- White Salmon Valley School District
- Youth Empowerment Shelter

The Collaborative also includes volunteers and people who are or have been houseless.

Strategic Plan



Goal Area #1: Shelter

Goal Area #2: Services

Goal Area #3: Housing

Goal Area #4: Advocacy

Goal Area #1: Shelter

Objective: Stabilize the region's shelter system and improve coordination between shelters and service providers

Strategic Priorities

1: Unite agencies in the 5-county Mid-Columbia region to better coordinate shelter placement and supportive services

Strategy: Shelter and re-house people more quickly by creating a shared system for tracking shelter openings and aligning referral and intake processes

Actions:

- ❑ Convene subcommittee of shelter staff and service providers by October 15th, 2022, to review existing coordinated entry procedures, develop a common intake process and improved tracking of shelter openings, and explore options for shared referral and case management platforms
- ❑ By March 31st, 2023, choose and begin implementing improved system to track shelter openings and coordinate intake, referrals, and case management
- ❑ By June 30th, 2023, research shelter and houseless services hotlines in other rural areas and write report to outline resources that would be needed for our region to create one

2: Prioritize stable shelter funding, rapid re-housing funding, and staff support

Strategy: Stabilize shelter system and rapid re-housing program funding

Actions:

- ❑ Partner with domestic violence survivor advocacy organizations, other shelter service providers, and local elected officials in the region to apply and advocate for shelter and rapid re-housing funding
- ❑ By November 1st, 2022, hire a staff member based in MCCAC's Office of Housing Stabilization to lead fundraising efforts for the Collaborative's shelter, rapid-re-housing, and other priorities
- ❑ Pursue Project Turnkey funds in Oregon in 2022 to increase the number of shelter and transitional housing units in the Mid-Columbia region; pursue similar funding opportunities in Washington at the local and state levels when possible

Strategy: Enhance training and support for shelter staff and caseworkers

Actions:

- ☐ By December 31, 2022, convene subcommittee and conduct survey to address supports needed for shelter staff and caseworkers
- ☐ Each January, publish report on the region's shelter and housing casework staff compensation and benefits; include suggestions on how to improve staff support
- ☐ At least once a year, host trauma-informed convenings for shelter and casework staff to attend trainings and share best practices

Goal Area #2: Services

Objective: Ensure the region's supportive services meet client needs in a culturally responsive way

Strategic Priorities

1: Increase accessibility of services with a focus on needs identified by clients

Strategy: Provide culturally responsive and bilingual services

Actions:

- ☐ Regularly work with The Next Door, Inc. and use online readability tools to screen regional housing assistance forms for accessible, plain language
- ☐ Hire local interpreters to translate housing assistance and other services enrollment documents into English and Spanish, and pair houseless clients with caseworkers who speak their native language whenever possible
- ☐ Support Collaborative partner organizations to use tools such as bilingual pay differentials to diversify shelter and casework staff
- ☐ At least once per year, provide trainings about culturally responsive care to help service providers better serve the region's diverse houseless population
- ☐ By January 1st of each year, coordinate to create annual, Collaborative-wide fundraising strategy to support and expand culturally responsive services that promote housing stabilization

Strategy: Elevate the voices of people with lived experience and use client feedback to improve services

Actions:

- ☐ By October 1, 2022, establish a workgroup of people with lived experience with houselessness to advise on the Collaborative's work and share feedback on services
- ☐ By December 31, 2022, support lived experience workgroup to publish a conversation template that caseworkers and shelter staff can use to create more client-led housing stabilization plans
- ☐ By December 31, 2022, publish a toolkit to help Collaborative partner organizations collect feedback from houseless clients about improving services
- ☐ Coordinate with lived experience workgroup to organize annual opportunities for community leaders, service providers, and law enforcement officers to experience a day in the life of a houseless person

- ❑ Support Collaborative partner organizations to identify people with lived experience with houselessness to serve on hiring panels for shelter and casework staff
- ❑ Secure funding to provide stipends for lived experience workgroup members
- ❑ Encourage policymakers to provide opportunities for houseless individuals and frontline caseworkers to give policy input

2: Address gaps in services for houseless clients

Strategy: Improve access to existing services in the region that promote housing stabilization

Actions:

- ❑ By December 31, 2022, create and distribute a bilingual (English and Spanish) flowchart or other user-friendly document to depict key services in the region and how to access them
- ❑ Update supportive services document at least annually and re-distribute to regional partner organizations for use by caseworkers and clients
- ❑ Coordinate at least two informational sessions about rapid re-housing program offerings in the region to area social service agencies, property management companies, and independent landlords by March 31st, 2023
- ❑ Explore ways to enhance transportation options for houseless clients who need caseworkers to accompany them to enroll in services
- ❑ Find flexible resources to pay for gift cards and other incentives to help build trust and help houseless clients feel more comfortable accessing services

Strategy: Secure resources for services that need to be created or enhanced to improve support for the region's houseless community

Actions:

- ❑ Regularly seek funding to sustain and improve services houseless people reliably connect to like shelter, street outreach services, emergency medical care, and law enforcement
- ❑ Advocate to improve and expand services houseless people struggle to connect to reliably, such as supportive housing, medical respite care, jail diversion and reintegration after incarceration, and wraparound case management
- ❑ Involve Collaborative members in regional plans focused on expanding behavioral health and substance use disorder support services
- ❑ Support behavioral health providers to advocate for the resources needed to expand the region's behavioral health programs, especially crisis response services

- ❑ Support Providence Hood River to ensure strong coordination of services during and after their launch of the [Better Outcomes thru Bridges Program](#) in the Mid-Columbia region
- ❑ Pursue funding to increase the number of Traditional Health Workers—especially Peer Support Specialists—in our region who can provide housing, behavioral health, and other navigation services to houseless clients
- ❑ Develop plan and resources to provide more educational opportunities for houseless clients, such as renter education classes and know your rights trainings focused on interactions with law enforcement
- ❑ Invest in making resources such as those offered by the [PCC CLEAR Clinic](#) more accessible to houseless clients in our region to help them clear criminal and eviction records

3: Strengthen communication between service providers

Strategy: Decrease barriers to services by enhancing coordination of client intake processes, referrals, and case management

Actions:

- ❑ Include service providers in the subcommittee that will assess technology platforms before choosing and implementing a shared intake, referral, and case management system for houseless clients by March 31st, 2023
- ❑ Support subcommittee to propose and test case conferencing models to improve coordination of care, especially for chronically houseless clients and those with significant behavioral health or substance abuse needs

Goal Area #3: Housing

Objective: Preserve and expand affordable, accessible housing

Strategic Priorities

1: Increase the supply of housing units that low-income households (80% Area Median Income or below) can afford

Strategy: Advocate to increase funding and lower costs for affordable and accessible housing development

Actions:

- ☐ By December 31st, 2022, convene subcommittee to conduct research on the best ways to enhance funding for affordable housing in the region, especially in rural and unincorporated areas
- ☐ By March 31st, 2023, publish report about subcommittee's research and recommendations
- ☐ Advocate with relevant local governments to waive system development charges and impact fees
- ☐ Advocate with relevant local governments to establish and use construction excise taxes
- ☐ Engage Collaborative members in urban renewal funding discussions and encourage use of urban renewal funds to build affordable, accessible housing
- ☐ Work with service providers and local elected officials to secure adequate supportive services and rent assistance to align with funding used to construct affordable housing

Strategy: Take public actions to support Columbia Cascade Housing Corporation, tribal housing authorities, local governments, and other partners to build at least 262 affordable, accessible housing units in the region by 2027

Actions:

- ☐ Support completion of the [Rand Road project](#) in Hood River (129 units total, 39 of which will be for households at or below 30% AMI and 90 of which will be for households at or below 60% AMI)
- ☐ Help complete the Westgate Market project in The Dalles (75 units total, all of which will be for households at or below 80% AMI and a portion of which will be reserved specifically for low-income veterans)

- ❑ Support completion of the White Salmon Assisted Living Facility project (52 units total with 13 at or below 50% AMI and the rest at or below 120% AMI with a potential for some below 80% AMI pending future funding)
- ❑ Support completion of the Wishram Project (45 units total, all of which will be for households at or below 50% AMI and 23 of which will be reserved for houseless applicants)
- ❑ Explore and foster private land donations for affordable, accessible housing development

2: Use preservation, acquisition, and rehabilitation to protect the region's existing supply of affordable, accessible housing

Strategy: Advocate for relevant funding, policies, and projects

Actions:

- ❑ Support completion of the Rhine Village acquisition and rehab project in White Salmon (36 units total, 35 units for households at or below 60% AMI)
- ❑ Support completion of the Columbia View acquisition and rehab project in Cascade Locks (12 units total, all of which will be for households at or below 60% AMI)
- ❑ By June 30th, 2023, work with the Columbia Cascade Housing Corporation to write regional report on affordable, accessible housing preservation opportunities; include advice about new acquisition and rehabilitation projects to pursue
- ❑ In coordination with local elected officials, governments, and agencies, apply for funding to support eligible projects
- ❑ Work with local governments to pass policies that promote affordable and accessible housing preservation, such as preserving mobile home parks and closing loopholes on short-term apartment rentals
- ❑ Find and work with local supportive governments and organizations to advocate for the Community Development Block Grant program and housing rehabilitation loan programs

3: Prioritize access to affordable, accessible housing units for communities of color and other traditionally underserved populations

Strategy: Partner with organizations who serve culturally specific populations to ensure equitable access to affordable housing

Actions:

- ❑ By March 31st, 2023, convene subcommittee to identify strategies to make access to affordable housing more equitable, such as preference policies for applicants referred by providers serving culturally specific populations

- ❑ Seek additional funding for tools to enhance the ability of organizations who provide culturally specific services to place client in vacant housing units, such as housing placement service fees
- ❑ Ensure robust marketing to traditionally underserved communities when units are made available, including through creation and use of a language access plan

4: Educate elected officials, community leaders, and the public about why our region needs more affordable and accessible housing

Strategy: Collect and share data and personal stories to educate people about houselessness and highlight the need for more housing

Actions:

- ❑ Support MCCAC and WAGAP to expand the annual Point in Time Count, including by involving providers who provide culturally specific services to underserved populations, and those who support clients with behavioral health needs
- ❑ By November 30th, 2022, publish local report with personal stories from people in our area who have been houseless and data on regional housing needs from the Corporation for Supportive Housing, Oregon Affordable Housing Inventory, recent regional studies on land and affordable housing inventory, and the National Low Income Housing Coalition’s “Out of Reach” report
- ❑ By January 1st, 2023, have meetings with local and state elected officials in our region to share the report, highlight its impact on our communities, and ask them to support the Collaborative’s housing goals during the 2023 legislative session and beyond

Goal Area #4: Advocacy

Objective #4: Advocate, engage the community, and build support for the region's efforts to address houselessness

Strategic Priorities

1: Communicate to build awareness and support

Strategy: Develop and implement a strategic communications plan

Actions:

- ☐ By November 1st, 2022, hire at least a half-time staff member based in MCCAC's Office of Housing Stabilization to implement a strategic communications plan and coordinate the Collaborative's community relations work
- ☐ Regularly collect and publicly share real stories of people who have experienced houselessness or struggled to access services

2: Use accurate data to inform people of the realities of houselessness and to address opposition to the Collaborative's priorities

Strategy: Collect and share data about regional houselessness and housing

Actions:

- ☐ Secure stable, long-term funding to pay at least one staff member to support the Collaborative's data collection and reporting needs
- ☐ Coordinate with local hospitals, law enforcement, employers, and organizations who provide culturally specific services to collect and share data about the impact of houselessness—and of houselessness prevention and response services—on the community
- ☐ Publish annual press release in English and Spanish to highlight regional houselessness statistics, emphasize success stories, dispel myths about affordable housing and houselessness, and share progress on the Collaborative's equity commitments

3: Advocate for funding and policies that support the Collaborative's strategic investments

Strategy: Participate in statewide, regional, and local task forces focused on houselessness

Actions:

- ☐ Advocate to secure appointments on task forces for members of the Collaborative
- ☐ Provide opportunities at monthly Collaborative meetings for task force members to report on their work and ensure institutional memory is not lost when their time on task forces ends and new members are appointed
- ☐ Leverage policy tools and resources for the region

Strategy: Pursue public funding at the federal, state, and local level

Actions:

- ☐ Work closely with local elected officials and governments to identify additional government funding opportunities to support the Collaborative's long-term priorities
- ☐ Every year, coordinate a delegation of local leaders to meet with their representatives and advocate for funding at the state and federal level
- ☐ By January of 2023, develop and begin training an advocacy team made up of people who are or have experienced houselessness to publicly share their stories and lobby decision-makers
- ☐ Meet at least quarterly with state or federal agency staff to nurture relationships and strengthen applications for grants they administer

Strategy: Seek foundation and other private funding opportunities

Actions:

- ☐ By December 31st, 2022, create a region-wide grant pipeline and direct the Collaborative's fundraising staff to coordinate its implementation
- ☐ Include strategy for cultivating foundation relationships in grant pipeline and regularly engage Collaborative members in meetings with potential funders

Strategy: Build a committed base of donors to support the Collaborative's objectives

Actions:

- ☐ Direct the Collaborative's fundraising staff to develop and begin implementing a major donor strategy by March 31st, 2023
- ☐ By June 30th, 2023, launch a small donor fundraising program to enhance flexible resources for the Collaborative's work and build community support for the region's houselessness response and prevention efforts
- ☐ By October 31st, 2023, secure enough sponsorships to host the first annual Collaborative fundraising event to raise money for the Collaborative's priorities, highlight the impact of our work, and publicly thank supporters

Implementation

The completion of this strategic plan represents the first step of the Mid-Columbia Houseless Collaborative’s work together over the next five years. The only way we can accomplish the goals we have outlined is by building on the momentum we have created.

Next Steps:

We will continue to convene regularly to execute detailed work plans in each of our strategic goal areas, evaluate our progress, and make updates to the plan as new challenges and opportunities arise.

In practice, this means:

- ❑ Presenting our plan and providing updates as needed to local government bodies and relevant organizations in the Mid-Columbia region
- ❑ Appointing and convening subcommittees comprised of Collaborative planning participants to begin acting on specific goal areas and strategic priorities
- ❑ Coordinating with Mid-Columbia Community Action Council and Washington Gorge Action Programs to fully staff the Mid-Columbia Office of Housing Stabilization and develop detailed workplans to execute strategic plan initiatives
- ❑ Directing staff to coordinate work on specific goal areas with relevant partner organizations/governments on an individual or small group basis as needed
- ❑ Providing the full group of Collaborative planning participants, including the lived experience workgroup and House Bill 4123 Advisory Board members, with quarterly reports linked to the goals and strategies outlined in the strategic plan
- ❑ Conducting annual listening sessions to get feedback from community leaders and partners about headway made on the Collaborative’s strategic plan and equity commitments
- ❑ Reviewing the strategic plan annually with the full group of Collaborative planning participants to evaluate progress, update established metrics if needed, and revise the plan to ensure it continues to be responsive to the community’s needs

Contact Information

Questions?

Want to get involved?

Fill out the contact form on our website at:
www.midcolumbiahouselesscollaborative.org

Or email our Director of the Office of Housing
Stabilization at:
khorvath@mccac.com

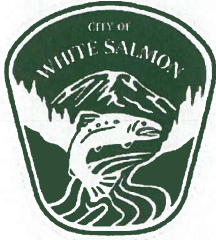
File Attachments for Item:

A. Ordinance 2023-01-1121 Assuming the Powers of the Transportation Benefit District

1. Presentation

2. Public Hearing

3. Discussion and Action



Department Head: [Signature]

Clerk/Treasurer: [Signature]

City Administrator: [Signature]

Mayor: [Signature] M.K.

CITY COUNCIL REPORT

☒ Business Item

☐ Consent Agenda

Needs Legal Review:

Yes, completed

Meeting Date:

January 18, 2023

Agenda Item:

Ordinance 2023-01-1121 Assumption of the Powers of the Transportation Benefit District

Presented By:

Stephanie Porter, Clerk Treasurer

Action Required:

Approval of Ordinance 2023-01-1121 to assume the powers of the Transportation Benefit District.

Motion for Business Item / Proposed Motion for Consent Agenda:

Motion to adopt Ordinance 2023-01-1121 ASSUMING THE RIGHTS, POWERS, FUNCTIONS AND OBLIGATIONS OF THE WHITE SALMON TRANSPORTATION BENEFIT DISTRICT PURSUANT TO RCW 36.74.

Explanation of Issue:

The city council approved creation of the Transportation Benefit District (TBD) on December 21, 2022. The boundaries established for the TBD are the same as the White Salmon City limits and therefore the White Salmon TBD is legally governed by the members of the city council. If the council choose not to assume the powers, it will be required to hold separate meetings from the city council meetings.

Proposed Ordinance 2023-01-1121 allows the city council to vote to assume the TBDs powers with the result that the TBD ceases to exist as a separate legal entity and will not require separate meetings.

Council Options:

City Council has the following options available at this time:

1. Accept the Staff Recommendation.
2. Revise the Staff Recommendation.
3. Refer this issue back to staff for additional work.
4. Take No Action
5. Other action as desired by council.

Fiscal Analysis:

At this step, there are no financial implications related to the assuming of powers.

Recommendation of Staff/Committee:

Staff recommends that council approve Ordinance 2023-01-1121 to assume the powers of the Transportation Benefit District.

Follow Up Action:

If approved, the Council will review funding options for the Transportation Benefit District at the February 15, 2023 council meeting.

**CITY OF WHITE SALMON
ORDINANCE NO. 2023-01-1121**

**AN ORDINANCE OF THE CITY OF WHITE SALMON, WA, ASSUMING THE
RIGHTS, POWERS, FUNCTIONS AND OBLIGATIONS OF THE WHITE SALMON
TRANSPORTATION BENEFIT DISTRICT PURSUANT TO RCW 36.74**

WHEREAS, the City Council of the City of White Salmon has the adopted Ordinance No. 2022-12-1119 creating the White Salmon Transportation Benefit District with the same boundaries as the City limits; and

WHEREAS, the RCW 36.74 provides “any city or county in which a transportation benefit district has been established pursuant to chapter 36.73 RCW with boundaries coterminous with the boundaries of the city or county may by ordinance or resolution of the city or county legislative authority assume the rights, powers, functions, and obligations of the transportation benefit district in accordance with this chapter; and

WHEREAS, the City Council of the City of White Salmon adopted Resolution 2023-01-554 indicating the intention of the city to conduct a hearing concerning the assumption of the rights, powers, functions and obligations of the White Salmon Transportation Benefit District; and

WHEREAS, the City Council of the City of White Salmon held a public hearing concerning the assumption of the rights, powers, functions and obligations of the White Salmon Transportation District on January 18, 2023; and

WHEREAS, after the public hearing, the City Council voted to assume the rights, powers, functions and obligations of the White Salmon Transportation Benefit District;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF WHITE SALMON DO ORDAIN AS FOLLOWS:

Section 1. Findings. The City Council makes the following findings to support the actions described herein:

A. Background

1. Chapter 36.74 RCW provides the authority to take over and assume rights, powers, functions and obligations of the White Salmon Transportation Benefit District.
2. This action will simplify the administration and of the funds collected for streets for greater efficiency of government.

3. The White Salmon Transportation Benefit District has not yet collected any funds, does not have any contracts, had not committed to any projects and has not spent any funds, which simplifies the transfer of authority.
4. The White Salmon Transportation Benefit District as yet does not have any assets, simplifying the transfer of authority.

Section 2. Assumption of the White Salmon Transportation Benefit District. The City hereby assumes all rights, powers, functions, and obligations of the White Salmon Transportation Benefit District and by this action the White Salmon Transportation Benefit District will cease to exist as a separate entity.

Section 3. Severability. If any section, sentence, clause, or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity of any other section, sentence, clause, or phrase of this ordinance.

Section 4. Effective Date. This ordinance shall take effect five (5) days after passage and publication of an approved summary consisting of the title.

PASSED in regular session this 18th day of January, 2023.

Marla Keethler, Mayor

Stephanie Porter, Clerk/Treasurer

Approved as to form:

Kenneth B. Woodrich, City Attorney

File Attachments for Item:

C. 2022 Vacation Carryover - Mike Hepner



Department Head: [Signature]

Clerk/Treasurer: [Signature]

City Administrator: [Signature]

Mayor: [Signature] for M.K.

CITY COUNCIL REPORT

☒ Business Item

☐ Consent Agenda

Needs Legal Review:

Yes

Meeting Date:

January 18, 2023

Agenda Item:

2022 Vacation Leave Carryover

Presented By:

Stephanie Porter, Clerk Treasurer

Action Required:

Authorize vacation leave carryover as specified.

Motion for Business Item / Proposed Motion for Consent Agenda:

Motion to authorize vacation leave carryover and buyout as specified below.

Explanation of Issue:

We are asking for authorization to carryover and/or buyout for the following employees:

Mike Hepner

Proposal to carryover 25.00 hours. Per his employment contract, if approved by council, he will have until June 30, 2023 to use his carried over time. Due to staffing issues throughout the year amongst Police staff, Mike Hepner, in his capacity as Police Chief, has not had the opportunity to fully exercise his ability to take vacation time.

Please note that this was not included in the previous request for carryover approval due to a staff error. Chief Hepner's carryover allowance is different than all other management and it was recorded incorrectly. It has since been corrected.

Council Options:

City Council has the following options available at this time:

1. Accept the Staff Recommendation.
2. Revise the Staff Recommendation.
3. Refer this issue back to staff for additional work.
4. Take No Action
5. Other action as desired by council.

Recommendation of Staff/Committee:

Administration and staff recommend the city council authorize vacation leave carryover as proposed.

File Attachments for Item:

A. Department Heads



DEPARTMENT UPDATE

Department: Planning Department
Meeting Date: January 18, 2023
Presented By: Jeff Broderick, Planner

Short-term Rentals

Renewal notifications for STRs were sent out the week of December 27 and renewals are due no later than January 31, 2023. As of January 12th, 15 renewals have been received and Bill Hunsaker has completed 11 required inspections.

Planning Updates

It has come to the department's attention that there are a handful of residents that require a significant amount of staff time related to potential land use actions or questions related to code or policy in general. The City has a limited staff for planning on behalf of the entire community. Some of these questions are being asked again and again despite City staff providing complete reasons, applicable code, consulting with the City attorney to ensure an accurate response, etc. In some cases, applicants or potential applicants are contacting the City attorney directly.

Per WSMC 3.36.010 and 3.36.030, the City can start charging for these land use inquiries.

It is not the City's intent to charge additional fees for land use actions that are unusually challenging by their nature or if inquiries are brief. In most cases, the City would not look at charging excess fees until a couple of extra hours of service have been rendered for advice, research, etc. above and beyond what would be considered normal.

Gearing Up for Three Long Term Plans-TSP, SMP, CAO

We have mentioned the Transportation System Plan (TSP), Shoreline Master Plan (SMP) and Critical Areas Ordinance (CAO) review in previous meetings. The planning department is working on these with consultants on all of these. The first sign of progress on the TSP will be a survey that will be available, likely within the week. This will be open for the public online for about a month and there will be a paper option for those who do not have access to a computer or smartphone.

Updates to the SMP and CAO will be done concurrently and will also be more visible to the Council and the public the next few weeks.

The City will hold public meetings/open houses for all of these plans and both the Planning Commission and City Council will see all of the proposed plans for consideration, review and approval starting in the spring.



DEPARTMENT REPORT FINANCE / HR / CLERK

Meeting Date: January 18, 2023
Presented By: Stephanie Porter, Clerk Treasurer

Daily Operations / What's Happening:

- Daily Reconciliation of financial deposits
- Quarterly Tax Reporting – due by 01/22/2023
- Final Account Payable for 2022 – Begin closing year 2022
- Public Records Request – 2 current – response required by 01/20/2023.
- Utility Billing – updating fees in operating systems and related proration documents.
- Troy Rosenberg is continuing to support the Public Works Department with required reporting needs until an additional maintenance worker and PWD are hired.
- City Hall staff is making a conscious effort to keep up the internal appearance of City Hall, creating a more inviting atmosphere.

Current Projects:

- Preparing and mailing W2 and 1099 – due by 01/31/2023
- Small Work Roster application renewals (Training Deputy Clerk)
- Request for Qualifications (RFQ) out for Personal Service Contract – Engineering
- Record Retention – pulling and scheduling destruction of expired records (Training Deputy Clerk)
- Working with consultants and city staff to organize and manage grant reimbursement requests and required filing deadlines.
- SCADA project funding
- Public Works Director Job has been posted. The first review of applicants will be February 13.
- Public Works Maintenance Worker I job posting has been active since the first week of January. The first review of applicants will be on January 20.
- Mailbox installation discussion and approval of proposed mail route has not moved forward at this time.

Upcoming Projects:

- Begin Annual Report documentation collection.
- Arbor Day Recognition and Celebration
- Bid Opening for the Phase 1 Transmission Main Replacement Project – scheduled for February 2, 2023.
- Sweet Gum Tree Pruning Bid – scheduled for review on February 1, 2023.
- Garfield Project bid process is under staff review.

Updates for the Community / Upcoming Events:

City Operations Committee Meeting – Tuesday, January 17, 2023 at 5:30pm
Community Development Committee Meeting – Thursday, January 19, 2023 at 5:30pm
City Lab Board Meeting – Tuesday, January 24, 2023 at 6:00pm



**City of White Salmon
Fire Department/ Building Department**

**Report
January 12, 2023**

Responses:

We were called to 5 calls from December 30 to January 12, 3 in the city of White Salmon and 2 mutual/automatic aid to other agencies. 4 calls were medical assist, 1 community assist.

Drills:

We drill every Tuesday 6:30 pm to 8:30 pm. We are accepting applications for volunteers no experience necessary.

The community task force is scheduled to meet Thursday Jan. 12 and two more times in January.

I have completed 11 short term rental fire safety inspections since Jan. 1.

Respectfully submitted
Bill Hunsaker
Fire Chief/ Building Official



City of White Salmon Office of Public Works

Weekly report

Week of:	12/19--- 12/30/2022
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Division:	Public Works
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Recent Activities

Xmas Decorations have been removed from around the city. Just waiting for the business partners and the Dock Grade ornament removal. All these decorations are being stored at the newly acquired building by the grade School.

PO Boxes did arrive and are being stored in the newly acquired building.

Sorry the streets are covered in red rock the sweeper is in the shop trying to find time to work on it as well as find parts. This is becoming a real challenge for some of our older equipment. Currently have radiator/hydraulic cooler out to be fixed in Portland because vendor is saying obsolete currently. Sweeper is 16 years old.

Took Troy out to the sites so we could explain how bad our SCADA is and what really happened when the power was out, and no water was flowing to town. Along with that we had Mather & Sons pump service come out to access our current pump station. They recommended MEG testing the 3 pumps and 1 submersible pump this could cost form \$1800-2500. This is Scheduled for end of this month mid-February.

Currently having problems with the generator at Waubish lift station. Random alarms keep coming up and after talking with the CAT power generation tech they need to be onsite with it to properly diagnose what really is happening. This is scheduled for 1/17/23.

Meter reads went well this month. Also have already done door hangers for late notices (30).

Regular services for police department.

Met with Coburn Electric to show what needs to be upgraded at Strawberry Reservoir site for

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Web Site: www.white-salmon.net

electrical. Currently running an extension cord for heat tape for some SCADA equipment.

Prebid meeting for phase 1 went well. Had more contractors present this time. Some contractors went onsite to tour. Andrew was there along with Dave Jepson with Anderson & Perry to answer any questions they had.

Met with Anderson & Perry, and staff in Monday meeting to cover where we are in Phase 1, 2, Manhole project on Jewett, 4 Oaks development, and SCADA.

Missed a carshare meeting been very busy lots going on. Stefenie Griggs emailed back said all was good and I didn't miss much this time. The next meeting is on the 23rd and will be the site tour starting in White Salmon then in Bingen at 10:30.

Zoom meeting with the Community Cleanup sound like it is going very well. We have meeting dates scheduled up to the date of cleanup. We will be providing our backhoe Friday and Saturday with an operator as usual.

Have all fire extinguishers ready for service. Columbia Gorge Fire Equipment usually handles this. They take care of PW, Fire, Police and City Hall.

Andrew met in Bingen with Loren Steveon with Evergreen Rural Water of Washington about smoke testing sewer mainlines for I&I infiltration and inflow. We have done this in the past we find peoples rain drains connected to the sewer or floor drains etc... These are not allowed, and we give notices to have the homeowner correct these issues. Last we did this was in August 2013. This is a free service they provide we just need to find time to get this done.

Water Leaks

- Service line leak Thornton Drive

Issues/Needs

- Mapping GIS. **Coming 2023
- Valve maintenance program. ** GIS coming 2023
- Fire hydrant maintenance program. ** GIS coning 2023
- Water main flushing program.
- Manhole and sewer main maintenance program. **We Flush sewer manholes 2x year
- PRV & Air relief maintenance program. **GIS coming 2023
- Storm drain mapping and maintenance program. **Clean catch basins 2x year
- Asphalt and sidewalk maintenance program. **On going pothole maintenance
- Jewett Blvd Manhole repair or replacement. **Coming 2023
- Los Altos tank cleaning and painting. **Coming 2023
- Reservoirs cleaned and inspected. ** Looking for quotes
- Bucket Truck** waiting for funds to purchase.

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DEPARTMENT HEAD REPORT

Department: Police

Meeting Date: January 18th, 2023

Presented By: Chief Mike Hepner

For dates of 12/28/2022-01/11/2023

Administration:

- WS Council Meeting
- Bingen Council Meeting
- Klickitat County Behavior Health meeting
- Klickitat Community Link Project (K-LINK) Meeting
A collaboration of community partners working together to better connect their services and better serve the community

Patrol Division:

The Bingen-White Salmon Police Department pride ourselves in reducing the incidence and fear of crime, insuring justice, and safeguarding the rights of all, to provide for a safe and vibrant community.

The Bingen-White Salmon Police Department will accomplish this by working in partnership with the community we serve to enhance our law enforcement effectiveness.

I ask the Officers to prioritize their time by making calls for service as the top priority. Second to be visible in the community which means driving through neighborhoods and being seen by the public and lastly speed enforcement, parking issues, or whatever the community deems important to them.

- 40 of the 60 calls for service in this time frame were in White Salmon
- 1 Arrest were made in White Salmon
- Of the 3 Motor Vehicle Crashes 3 were in WS for this time frame
- Both 2021 and 2022 December activity logs are enclosed with this report for comparison

Bingen-White Salmon Police
Monthly Activity Log
December 2021

White Salmon	Bingen	
1		Abandoned/Disabled Vehicle
7	1	Agency Assist
6	2	Alarm
		Animal Problem/Noise/Neglect
		Arson
		Assault
1		Attempt to Locate
		Burglary
		Child Abuse/Neglect
5	5	Citizen Assist
2		Civil Matter
	1	Criminal Mischief
2		Deceased
2	3	Disorderly
	2	Domestic Violence
		Drugs
2		DUI
		Fire
2	2	Fireworks
		Forgery
		Fraud
		Harassment
		Hazmat
		Homicide
		Information
		Intoxication
1		Juvenile Problem
		Kidnapping
31	16	

White Salmon	Bingen	
		Littering
	1	Missing Person/Runaway
2		Medical Emergency
	2	Mental Health
5	2	Motor Vehicle Accidents
		Motor Vehicle Theft
	2	Noise Complaint
2	1	Parking Problem
		Pornography
2		Property Lost/Found
3		Prowler
		Recovered Stolen Property
		Resisting Arrest
	1	Robbery
		Search Warrant
		Sex Crimes
11	2	Suspicious
2	1	Theft
		Threats
3		Traffic Complaint/Hazard
1	1	Traffic Offense
2	1	Trespass
		Unsecure Premise
		Violation Court Order
		Wanted Person
		Weapons Offense
1	1	Welfare Check
3		911 Hang-up Calls
37	15	

31	Bingen
68	White Salmon
99	Total

Bingen-White Salmon Police
Monthly Activity Log
December 2022

White Salmon	Bingen	
1		Abandoned/Disabled Vehicle
7	1	Agency Assist
3	2	Alarm
2	2	Animal Problem/Noise/Neglect
		Arson
1	1	Assault
1		Attempt to Locate
1		Burglary
		Child Abuse/Neglect
15	3	Citizen Assist
	1	Civil Matter
1	1	Criminal Mischief
		Deceased
2	3	Disorderly
4	2	Domestic Violence
	1	Drugs
		DUI
		Fire
	1	Fireworks
		Forgery
		Fraud
1	1	Harassment
		Hazmat
		Homicide
		Information
		Intoxication
		Juvenile Problem
		Kidnapping
39	19	

White Salmon	Bingen	
	2	Littering
		Missing Person/Runaway
1	2	Medical Emergency
	2	Mental Health
3	1	Motor Vehicle Accidents
		Motor Vehicle Theft
4		Noise Complaint
5		Parking Problem
		Pornography
3	1	Property Lost/Found
1	1	Prowler
		Recovered Stolen Property
		Resisting Arrest
		Robbery
		Search Warrant
		Sex Crimes
9	4	Suspicious
1	1	Theft
	2	Threats
3	1	Traffic Complaint/Hazard
4		Traffic Offense
1	1	Trespass
		Unsecure Premise
1		Violation Court Order
1	1	Wanted Person
1		Weapons Offense
3		Welfare Check
		911 Hang-up Calls
41	19	

38	Bingen
80	White Salmon
118	Total