



White Salmon City Council Meeting

A G E N D A

August 04, 2021 – 6:00 PM

Via Zoom Teleconference

(No in person session)

Meeting ID: 867 6112 9459 Passcode: 324329

Call in Numbers:

669-900-6833

929-205-6099

301-715-8592

346-248-7799

253-215-8782

312-626-6799

We ask that the audience call in instead of videoing in or turn off your camera, so video does not show during the meeting to prevent disruption. Thank you.

I. Call to Order, Presentation of the Flag and Roll Call

II. Consent Agenda

- [A.](#) Task Order - Anderson Perry & Associates, SCADA System Specification Development (\$25,000)
- [B.](#) Change Order No. 2, Garfield Water Line Replacement Project (Increase of \$14,336.20 to \$208,960.65 and Date Ready for Final Payment Changed to August 21, 2021)
- [C.](#) Pay Application No. 1, Garfield Water Line Project - Artistic Excavation (\$124,536.48)
- [D.](#) Agreement for Temporary 3-Month Operation, Tribal FishCo LLC
- [E.](#) May 2021 Budget Report (Note: Line Item Detail Budget Position Report and Budget Summary are provided under "Supporting Documents" on meeting webpage)
- [F.](#) June 2021 Budget Report (Note: Line Item Budget Position Report and Budget Summary are provided under "Supporting Documents" on meeting webpage.)
- [G.](#) Approval of Meeting Minutes - July 7, 2021
- [H.](#) Approval of Meeting Minutes - July 21, 2021
- [I.](#) Approval of Meeting Minutes - July 28, 2021
- [J.](#) Approval of Vouchers

III. Business Items

- [A.](#) City Council Retreat
 1. Introduction and Setting Expectations for Retreat
 2. Review of 2022 Target Areas and Goals
 3. Identification of Priority Target Areas for Funding Purposes for 2022 Budget
 4. Discussion of 2022 Goals for Target Areas

IV. Adjournment

File Attachments for Item:

A. Task Order - Anderson Perry & Associates, SCADA System Specification Development
(\$25,000)

**CITY OF WHITE SALMON, WASHINGTON
SCADA SYSTEM UPGRADES
WATER AND WASTEWATER ENGINEERING SERVICES**

SCOPE OF WORK

BACKGROUND

The City of White Salmon, Washington (Owner) desires to upgrade its supervisory control and data acquisition (SCADA) system for its water and wastewater systems. The City's existing SCADA system was originally installed in 2002 with numerous upgrades occurring over that last 19 years. As documented in the Owner's SCADA Master Plan - 90% Preliminary Review Set (RH2 Engineering, Inc., June 2019), the SCADA control system, human machine interface (HMI), and communications need to be updated. To accomplish the needed SCADA system upgrades, Anderson Perry & Associates, Inc. (Consultant) recommends preparing a Pre-Design Report to address the City's current needs and preferences, include any technological advancements in SCADA equipment and software, and to obtain more detailed system information needed for system design.

DUTIES AND RESPONSIBILITIES OF CONSULTANT AND OWNER

The Consultant shall perform the following tasks for the proposed Pre-Design Report.

TASK 1 – PRE-DESIGN REPORT

1. Site visit with Owner staff to review the existing and proposed SCADA system sites and equipment.
2. Meeting with Owner staff and current telemetry consultant (Radcomp Technologies) to discuss their preferences and desires for the new SCADA system, including hardware, software, and mode of communication.
3. Review existing system components and communication paths.
4. Analyze and propose new system components that fit with the Owner's expectations.
5. Prepare system block diagram showing communication and control system main components.
6. Prepare a preliminary Pre-Design Report with recommendations, cost estimate, and preliminary schedule for a system upgrade.
7. Attend a review workshop with Owner staff to present findings, solicit comments, and formalize final revisions.
8. Provide final Pre-Design Report with block diagram and incorporation of Owner comments.

For the proposed work, the Consultant proposes to hire R&W Engineering, Inc. (Subconsultant) of Beaverton, Oregon to perform the majority of the Pre-Design Report. The Consultant will provide project oversight and administration, attend a site visit and meetings, and advise the Subconsultant of the Owner's present and future water and wastewater system requirements.

The Owner shall provide the Consultant with available information on the existing SCADA system and actively participate in the site visit, preliminary review meeting, review workshop, and provide comments on the preliminary Pre-Design Report.

COMPENSATION FOR SERVICES

In consideration for performing said services, the Owner agrees to compensate the Consultant as follows: On a lump sum basis with a cost not to exceed \$25,000.

Approved by the Consultant: John Holypet Date: 7-22-21

Approved by the Owner: _____ Date: _____

File Attachments for Item:

B. Change Order No. 2, Garfield Water Line Replacement Project (Increase of \$14,336.20 to \$208,960.65 and Date Ready for Final Payment Changed to August 21, 2021)

CHANGE ORDER

Change Order No.: 2

Date of Issuance: **July 30, 2021**
 Owner: **City of White Salmon, Washington**
 Contractor: **Artistic Excavation, LLC**
 Engineer: **Anderson Perry & Associates, Inc.**
 Project: **Garfield Avenue Water Line Improvements**

The Contract is modified as follows upon execution of this Change Order:

| Description of Changes (Supplemental description, Plans and Specifications attached, as applicable) | | DECREASE in Contract Price | INCREASE in Contract Price |
|--|---|-------------------------------|-------------------------------|
| 2-1 | Lincoln Street Tie-in Connection | \$0.00 | \$5,191.00 |
| 2-2 | Fire Hydrant Installation at NW Lincoln Street and NW Garfield Avenue | \$0.00 | \$5,225.00 |
| 2-3 | Concrete Sidewalk Removal and Restoration on NW Garfield Avenue | \$0.00 | \$2,920.00 |
| Subtotal | | \$0.00 | \$13,336.00 |
| Total, Increase Less Decrease | | \$13,336.00 | |
| Sales Tax (7.5%), if applicable | | \$1,000.20 | |
| Net Change in Contract Price for this Change Order | | \$14,336.20 | |

JUSTIFICATION:

See Change Order No. 2 Attachment "A".

The amount of the Contract will be increased for this Change Order by the sum of:

\$14,336.20

Total Contract Price prior to this Change Order:

\$194,624.45

The Contract Price incorporating this Change Order:

\$208,960.65

Contract date prior to this Change Order:

August 18, 2021

Date Ready for Final Payment:

August 18, 2021

Revised Date Ready for Final Payment:

August 21, 2021

RECOMMENDED:

ACCEPTED:

By: David Jensen PE
 Engineer (if required)

By: _____
 Owner (Authorized Signature)

Title: Senior Eng. NSM

Title: _____

Date: 7/30/2021

Date: _____

ACCEPTED:

By: [Signature]
 Contractor (Authorized Signature)

Title: Owner- Artistic Excavation LLC

Date: July 30, 2021

**ATTACHMENT A
CITY OF WHITE SALMON, WA
GARFIELD AVENUE WATER LINE IMPROVEMENTS**

2-1 LINCOLN STREET TIE-IN CONNECTION

Description of Change: Installation of 28 liner feet (LF) of 8-inch diameter PVC pipe from the original proposed connection point on Garfield Avenue to the cross connection at the intersection of Lincoln Street and Garfield Avenue. Work included removal of existing 6-inch diameter main, installation of an 8-inch x 6-inch reducer, 8-inch 45-degree bend, and all thread for a hold back from cross in intersection to new valve. Proposed 8-inch wye fitting was eliminated.

Justification: Existing pipe was 6-inch diameter instead of 8-inch diameter as originally thought; Owner requested that this line be replaced to improve hydraulics.

Cost/Time: The cost for this work was based on an agreed-upon lump sum price of \$5,191.00, which includes demolition of existing pipe, surface removal, excavation, backfill, piping, fittings, miscellaneous materials, traffic control, and labor and equipment costs required to complete. Cost includes credit for 8-inch wye fitting. Surface restoration of existing asphalt will be paid by the Base Bid unit prices. With sales tax (7.5 percent), the total increase in the Contract Price is \$5,580.33. One day will be added to the Contract Time.

| | |
|--------------------------------------|-------------------|
| CHANGE TO THE CONTRACT PRICE: | \$5,580.33 |
| CHANGE TO THE CONTRACT TIME: | 1 Day |

2-2 FIRE HYDRANT INSTALLATION AT NW LINCOLN STREET AND NW GARFIELD AVENUE

Description of Change: Installation of a new fire hydrant on the northwest corner at the intersection of NW Lincoln Street and NW Garfield Street.

Justification: Existing fire hydrant is outdated and was requested to be replaced by Owner.

Cost/Time: The cost for this work was based on an agreed-upon lump sum price of \$5,225.00, which includes excavation, removal, and disposal of existing hydrant; installation of new hydrant; backfill; surface restoration; and labor and equipment costs required to complete the work. This cost was based on Alternate 1, Unit Price A1-22, Fire Hydrant and Auxiliary Valve (\$5,800.00) with a deduction of \$1,025.00 for not furnishing and installing an auxiliary valve and an addition for removal of the existing hydrant of \$450.00. Cost for this Work is \$5,225.00. With sales tax (7.5%), the total increase in the Contract Price is \$5,616.88. One day of additional Contract Time will be added with this change order.

| | |
|--------------------------------------|-------------------|
| CHANGE TO THE CONTRACT PRICE: | \$5,616.88 |
| CHANGE TO THE CONTRACT TIME: | 1 Day |

2-3 CONCRETE SIDEWALK REMOVAL AND RESTORATION ON NW GARFIELD AVENUE

Description of Change: 7.3 square yards (SY) of concrete sidewalk removal and restoration was required on NW Garfield Avenue for the installation of new water meters in sidewalk.

Justification: There was not a unit price bid item for concrete sidewalk removal and restoration in the Base Bid and the Owner requested the water meters in the sidewalk.

Cost/Time: The cost for this work was based on the actual dimensions of the concrete sidewalk removal and restoration and the unit price of \$400/SY from Alternate 1 (Item A1-10). The cost for this Work at the Alternate 1 Item A1-10 unit price is \$2,920.00. With sales tax (7.5%), the total increase in the Contract Price is \$3,139.00. One day of additional Contract Time added with this change order.

CHANGE TO THE CONTRACT PRICE: **\$3,139.00**
CHANGE TO THE CONTRACT TIME: **1 Day**

SUMMARY OF CHANGE ORDER NO. 2

| Change Order Description | Change In Contract | |
|---|--------------------|------------------|
| | Time, days | Price, \$ |
| 2-1 – Lincoln Street Tie-in Connections | 1 | 5,191.00 |
| 2-2 – Fire Hydrant Installation at NW Lincoln Street and NW Garfield Avenue | 1 | 5,225.00 |
| 2-3 – Concrete Sidewalk Removal and Restoration on NW Garfield Avenue | 1 | 2,920.00 |
| Subtotal | 3 | 13,336.00 |
| Sales Tax @7.5% | N/A | 1,000.20 |
| TOTAL | 3 | 14,336.20 |

File Attachments for Item:

C. Pay Application No. 1, Garfield Water Line Project - Artistic Excavation (\$124,536.48)

**APPLICATION FOR PAYMENT NO. 1
CITY OF WHITE SALMON, WASHINGTON
GARFIELD AVENUE WATER LINE IMPROVEMENTS**

TO City of White Salmon, Washington (OWNER)

FROM Artistic Excavation, LLC (CONTRACTOR)

For Work accomplished through the date of: July 28, 2021

| | | | |
|----|--|-----------|-------------------|
| 1. | Original Contract Price | \$ | 192,904.45 |
| 2. | Net Change by Change Orders and Written Amendments (+/-) | \$ | 1,720.00 |
| 3. | Current Contract Price (1 plus 2) | \$ | 194,624.45 |
| 4. | Total Work Completed and Materials On Hand to Date* | \$ | 121,499.00 |
| 5. | Retainage: 5% | \$ | (6,074.95) |
| 6. | Sales Tax: 7.5% | \$ | 9,112.43 |
| 7. | Liquidated Damages | (\$ | -) |
| 8. | Less Previous Application for Payments | \$ | - |
| 9. | DUE THIS APPLICATION (4 minus 5, plus 6, minus 7 and 8) | \$ | 124,536.48 |

* Line 4 may not match Line 3 on final Application for Payment due to bid versus constructed quantity differences on unit price work.

Accompanying Documentation:

Contractor's Certification:

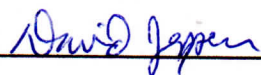
The undersigned Contractor certifies that (1) all previous progress payments received from Owner, if any, on account of Work done under the Contract referred to above have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Application; (2) title of all Work, materials, and equipment incorporated in said Work or otherwise listed in, or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Lien, security interest, or encumbrance); (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and not defective; and (4) Record Drawings and required job photos are up-to-date, accurate, and complete for Work performed.

Dated July 30, 2021

Artistic Excavation, LLC
CONTRACTOR
By: 

Payment of the above AMOUNT DUE THIS APPLICATION is recommended

Dated 7/30/2021

Anderson Perry & Associates, Inc.
ENGINEER
By: 

APPROVED by Owner:

City of White Salmon, Washington
OWNER

Dated 7/30/2021

By: _____

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Title: _____

**APPLICATION FOR PAYMENT NO. 1
CITY OF WHITE SALMON, WASHINGTON
GARFIELD AVENUE WATER LINE IMPROVEMENTS**

Date: July 29, 2021

Page 2 of 4

FROM: Artistic Excavation, LLC

TO: City of White Salmon, Washington

| | | |
|--|--|--------------------|
| Date of Completion | Contract Amount | Date of Estimate |
| Original: June 15, 2021 | Original Amount of Contract: \$ 192,904.45 | From: May 27, 2021 |
| Revised: August 18, 2021 | Change Orders: (+ or -) \$ 1,720.00 | To: July 28, 2021 |
| On Schedule: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | Current Contract Amount \$ 194,624.45 | |

| Item No. | CONTRACT ITEMS Description | BID PRICES | | | PREVIOUS | | THIS PERIOD | | TOTAL TO DATE | |
|--------------------------|---|------------|------|------------|----------|----------------|-------------|---------------------|---------------|---------------------|
| | | Qty. | Unit | Unit Price | Qty. | Amount | Qty. | Amount | Qty. | Amount |
| BASE BID | | | | | | | | | | |
| 1 | Mobilization/Demobilization | All Req'd | LS | \$7,500.00 | 0% | \$0.00 | 75% | \$5,625.00 | 75% | \$5,625.00 |
| 2 | Trench Excavation Safety System | All Req'd | LS | 4,200.00 | 0% | 0.00 | 100% | 4,200.00 | 100% | 4,200.00 |
| 3 | Potholing - All Known Connections and Utility Crossings | All Req'd | LS | 4,500.00 | 0% | 0.00 | 100% | 4,500.00 | 100% | 4,500.00 |
| 4 | Potholing - Additional | 10 | HR | 250.00 | 0 | 0.00 | 0 | 0.00 | 0 | 0.00 |
| 5 | Water Line Demolition and Abandonment | All Req'd | LS | 5,000.00 | 0% | 0.00 | 0% | 0.00 | 0% | 0.00 |
| 6 | Rock Excavation | 30 | CY | 220.00 | 0 | 0.00 | 0 | 0.00 | 0 | 0.00 |
| 7 | Repair of Unmarked Storm Drain Line | 1 | EA | 500.00 | 0 | 0.00 | 0 | 0.00 | 0 | 0.00 |
| 8 | Repair of Unmarked Sewer Service Line | 3 | EA | 272.00 | 0 | 0.00 | 2 | 544.00 | 2 | 544.00 |
| 9 | Asphalt Surface Removal and Restoration | 80 | SY | 70.00 | 0 | 0.00 | 0 | 0.00 | 0 | 0.00 |
| 10 | 8-In. Water Main | 440 | LF | 64.00 | 0 | 0.00 | 440 | 28,160.00 | 440 | 28,160.00 |
| 11 | 1-In. Water Service Line | 60 | LF | 28.00 | 0 | 0.00 | 60 | 1,680.00 | 60 | 1,680.00 |
| 12 | Water Service Line, Main Connection | 3 | EA | 1,010.00 | 0 | 0.00 | 3 | 3,030.00 | 3 | 3,030.00 |
| 13 | Water Service Line, Meter Connection | 3 | EA | 450.00 | 0 | 0.00 | 3 | 1,350.00 | 3 | 1,350.00 |
| 14 | New Water Meter | 3 | EA | 720.00 | 0 | 0.00 | 3 | 2,160.00 | 3 | 2,160.00 |
| 15 | Garfield Connection | All Req'd | LS | 7,600.00 | 0% | 0.00 | 100% | 7,600.00 | 100% | 7,600.00 |
| 16 | Washington/Michigan Connection | All Req'd | LS | 9,250.00 | 0% | 0.00 | 0% | 0.00 | 0% | 0.00 |
| 17 | Non-Potable Crossing, CDF | 1 | EA | 950.00 | 0 | 0.00 | 0 | 0.00 | 0 | 0.00 |
| 18 | 8-In. Gate Valve | 3 | EA | 1,400.00 | 0 | 0.00 | 3 | 4,200.00 | 3 | 4,200.00 |
| 19 | 2-In. Gate Valve | 1 | EA | 750.00 | 0 | 0.00 | 1 | 750.00 | 1 | 750.00 |
| Base Bid Subtotal | | | | | | \$ 0.00 | | \$ 63,799.00 | | \$ 63,799.00 |

**APPLICATION FOR PAYMENT NO. 1
CITY OF WHITE SALMON, WASHINGTON
GARFIELD AVENUE WATER LINE IMPROVEMENTS**

Date: July 29, 2021

Page 3 of 4

| Item No. | CONTRACT ITEMS Description | BID PRICES | | | PREVIOUS | | THIS PERIOD | | TOTAL TO DATE | |
|-----------------------------|---|------------|------|------------|----------|----------------|-------------|---------------------|---------------|---------------------|
| | | Qty. | Unit | Unit Price | Qty. | Amount | Qty. | Amount | Qty. | Amount |
| ALTERNATE 1 | | | | | | | | | | |
| A1-1 | Mobilization/Demobilization | All Req'd | LS | \$5,000.00 | 0% | \$0.00 | 75% | \$3,750.00 | 75% | \$3,750.00 |
| A1-2 | Trench Excavation Safety System | All Req'd | LS | 3,250.00 | 0% | 0.00 | 100% | 3,250.00 | 100% | 3,250.00 |
| A1-3 | Potholing - All Known Connections and Utility Crossings | All Req'd | LS | 5,000.00 | 0% | 0.00 | 100% | 5,000.00 | 100% | 5,000.00 |
| A1-4 | Potholing - Additional | 2 | HR | 500.00 | 0 | 0.00 | 0 | 0.00 | 0 | 0.00 |
| A1-5 | Water Line Demolition and Abandonment | All Req'd | LS | 2,500.00 | 0% | 0.00 | 0% | 0.00 | 0% | 0.00 |
| A1-6 | Rock Excavation | 10 | CY | 300.00 | 0 | 0.00 | 10 | 3,000.00 | 10 | 3,000.00 |
| A1-7 | Repair of Unmarked Sewer Main | 1 | EA | 700.00 | 0 | 0.00 | 0 | 0.00 | 0 | 0.00 |
| A1-8 | Repair of Unmarked Sewer Service Lateral | 1 | EA | 350.00 | 0 | 0.00 | 1 | 350.00 | 1 | 350.00 |
| A1-9 | Asphalt Surface Removal and Restoration | 150 | SY | 104.00 | 0 | 0.00 | 0 | 0.00 | 0 | 0.00 |
| A1-10 | Concrete Sidewalk Removal and Restoration | 5 | SY | 400.00 | 0 | 0.00 | 0 | 0.00 | 0 | 0.00 |
| A1-11 | Concrete Curb Removal and Restoration | 10 | LF | 140.00 | 0 | 0.00 | 0 | 0.00 | 0 | 0.00 |
| A1-12 | 8-In. Water Main | 60 | LF | 60.00 | 0 | 0.00 | 60 | 3,600.00 | 60 | 3,600.00 |
| A1-13 | 6-In. Water Main | 25 | LF | 60.00 | 0 | 0.00 | 25 | 1,500.00 | 25 | 1,500.00 |
| A1-14 | 2-In. Water Main | 180 | LF | 50.00 | 0 | 0.00 | 180 | 9,000.00 | 180 | 9,000.00 |
| A1-15 | 1-In. Water Service Line | 120 | LF | 60.00 | 0 | 0.00 | 120 | 7,200.00 | 120 | 7,200.00 |
| A1-16 | Water Service Line, Main Connection | 5 | EA | 1,010.00 | 0 | 0.00 | 5 | 5,050.00 | 5 | 5,050.00 |
| A1-17 | Water Service Line, Meter Connection | 5 | EA | 450.00 | 0 | 0.00 | 5 | 2,250.00 | 5 | 2,250.00 |
| A1-18 | New Water Meter | 5 | EA | 720.00 | 0 | 0.00 | 5 | 3,600.00 | 5 | 3,600.00 |
| A1-19 | Non-Potable Crossing, CDF | 1 | EA | 950.00 | 0 | 0.00 | 0 | 0.00 | 0 | 0.00 |
| A1-20 | 8-In. Gate Valve | 1 | EA | 1,400.00 | 0 | 0.00 | 1 | 1,400.00 | 1 | 1,400.00 |
| A1-21 | 2-In. Gate Valve | 1 | EA | 750.00 | 0 | 0.00 | 1 | 750.00 | 1 | 750.00 |
| A1-22 | Fire Hydrant and Auxiliary Valve | 1 | EA | 5,800.00 | 0 | 0.00 | 1 | 5,800.00 | 1 | 5,800.00 |
| A1-23 | Blowoff Assembly | All Req'd | LS | 2,200.00 | 0% | 0.00 | 100% | 2,200.00 | 100% | 2,200.00 |
| Alternate 1 Subtotal | | | | | | \$ 0.00 | | \$ 57,700.00 | | \$ 57,700.00 |

**APPLICATION FOR PAYMENT NO. 1
CITY OF WHITE SALMON, WASHINGTON
GARFIELD AVENUE WATER LINE IMPROVEMENTS**

Date: July 29, 2021

Page 4 of 4

| Change Orders: | Qty. | Unit | Unit Price | PREVIOUS | | THIS PERIOD | | TOTAL TO DATE | |
|--|-----------|------|------------|----------|---------|-------------|---------------|---------------|---------------|
| Change Order No. 1 | | | | Qty. | Amount | Qty. | Amount | Qty. | Amount |
| 1-1 Revise Date of Readiness for Final Payment, August 18, 2021 | | | | | | | | | |
| 1-2 Asphalt Surface Restoration for Garfield Avenue | All Req'd | LS | 1,600.00 | 0% | 0.00 | 0% | 0.00 | 0% | 0.00 |
| Total All Change Orders | | | | | \$ 0.00 | | \$ 0.00 | | \$ 0.00 |
| Materials on Hand: | Qty. | Unit | Unit Price | PREVIOUS | | THIS PERIOD | | TOTAL TO DATE | |
| | | | | Qty. | Amount | Qty. | Amount | Qty. | Amount |
| | | | | | | | | | |
| Total Materials on Hand | | | | | \$ 0.00 | | \$ 0.00 | | \$ 0.00 |
| TOTAL WORK COMPLETED AND MATERIALS ON HAND | | | | | \$ 0.00 | | \$ 121,499.00 | | \$ 121,499.00 |
| SUMMARY | | | | | | | | | |
| | | | | PREVIOUS | | THIS PERIOD | | TOTAL TO DATE | |
| 1. Amount Earned | | | | | \$ 0.00 | | \$ 121,499.00 | | \$ 121,499.00 |
| 2. Amount Retained (5%) | | | | | \$ 0.00 | | \$ (6,074.95) | | \$ (6,074.95) |
| 3. Sales Tax (7.5%) | | | | | \$ 0.00 | | \$ 9,112.43 | | \$ 9,112.43 |
| 4. Liquidated Damages | | | | | \$ 0.00 | | \$ 0.00 | | \$ 0.00 |
| Amount Due for Payment | | | | | \$ 0.00 | | \$ 124,536.48 | | \$ 124,536.48 |
| Amount Due for Payment this Estimate | | | | | | | \$ 124,536.48 | | |
| Estimated % Job Completed: | | | 67% | | | | | | |

File Attachments for Item:

D. Agreement for Temporary 3-Month Operation, Tribal FishCo LLC

AGREEMENT FOR TEMPORARY 3-MONTH OPERATION

WHEREAS, the CITY OF WHITE SALMON and the CITY OF BINGEN (which may hereinafter be referred to as the "Cities") and TRIBAL FISHCO LLC (which may hereinafter be referred to as FishCo) agree as follows:

1. The Cities agree that FishCo may temporarily operate in the Summer/Fall of 2021 for a three-month period. The intention is to allow FishCo to operate in 2021 while the three entities develop a long-term agreement for operation. Discharging of waste will take place during the hours from 7:00 a.m. to 5:00 p.m.
2. FishCo shall not discharge "salted" (slush) ice to the Cities' wastewater system. Monitoring the quality and disposal of the fish plant will be outlined in the Quality Assurance Project Plan (QAPP) prepared by Aqua-Terra Consultants and signed by the Cities, Department of Ecology and Tribal FishCo LLC.
3. FishCo shall provide temporary storage tanks (enough for one day's worth of wastewater flow) so that the Bingen Treatment Plant Manager can control the daily discharge of wastewater to the WWTP (outlined in the QAPP).
4. The Bingen Treatment Plant Manager will control the discharge of fish plant effluent based on the following constraints upon FishCo effluent:
 - 75 lbs/day of BOD (biochemical oxygen demand) and 100 lbs/day of Total Solids the first week
 - 150 lbs/day of BOD (biochemical oxygen demand) and 200 lbs/day of Total Solids thereafter
 - FOG (fats, oil and grease) concentration will be limited to 100 mg/liter
 - pH will be kept within the range of 6 to 9.5
 - Maximum flow rate is limited to: 60 gallons per minute subject to revision by Bingen Treatment Plant Manager based on impacts to treatment plant.
5. Representative composite refrigerated samples will be collected during the discharge to the WWTP. The details of the composite sampling will be worked out with FishCo consultant AquaTerra and Bingen Treatment Plant Manager and outlined in the QAPP. Grab samples may be taken at any time by City of Bingen staff while the fish plant is discharging to the WWTP. Grab samples may also be collected from the storage tanks.
6. FishCo shall work with the Bingen Treatment Plant Manager in identifying the processing flow. Brian Zabel will be the point of contact regarding any issues with processing the waste from the 3-month operations period.

7. The City of Bingen has the right to temporarily discontinue receiving wastewater from FishCo and/or revise the discharge limits if, in the opinion of the Bingen Treatment Plant Manager or his designee, the wastewater discharged to the WWTP may cause a significant upset to the treatment plant or wastewater conveyance system. The discontinuance will continue until the problem is resolved.
8. The discharge offish plant wastewater to the WWTP will comply with the Cities' respective municipal codes and all applicable state and federal regulations.
9. FishCo shall pay the City of White Salmon the following rates for three months:

| | |
|--|------------------------------------|
| Base Rate/Month (Minimal Charge) Pollutant Surcharges | \$1,977.80 (29 ERUs x \$68.20/ERU) |
| Multiplier of 3 | |
| Overage Rate (if more than 246,500 gallons is treated) | \$41.25/ERU over 246,500 gallons |

Estimated fees are as follows:

| | |
|-----------|--|
| August | \$1,977.80 |
| September | \$2,019.05 (Base Rate plus Flow Surcharge (22,214/1000 rounded up * \$41.25) |
| October | \$1,977.80 |

Total estimated costs covering 3-month period is \$5,974.65. Regardless of the number of days or number of months fish is processed, FishCo will be billed for a one-month minimum fee of \$1,977.80.

The City of White Salmon will mail an invoice to FishCo at the end of the three-month period. Tribal FishCo LLC shall pay the invoice per WSMC 13.16.065(8) by the twentieth of the month following the billing period (i.e. by November 22, 2021.)

Minimum base rate monthly charges shall apply for each month or partial month that operations are being conducted regardless of the amount of wastewater discharged to the WWTP.

10. In addition to the charges in paragraph 9 above, FishCo shall pay the City of Bingen the following hourly rates for testing and any additional hours that Brian Zabel is required to be on site outside of his regularly scheduled hours (24 hours per week). If Brian Zabel is required to work after hours or on weekends FishCo will be billed the appropriate salary/benefit rate as required by the City of Bingen's union contract:

Brian Zabel Salary/Benefit Rate: \$43.79 per hour

The City of Bingen will mail an invoice to FishCo at the end of the 3-month operations period. Estimated charges are between 1 to 3 hours per week, or \$43.79 to \$131.37 per week.

11. FishCo shall provide a manager who will remain on site at times fish is being processed. The manager shall be approved by Alan Ismond, Aqua-Terra Consultants.
12. Alan Ismond, Aqua-Terra Consultants shall be present on site for the first two weeks of operations for crew training and observation. After the first two weeks of operation, Alan Ismond, Aqua-Terra Consultants shall be available for consultation full time, remotely or on site, as FishCo and the City of Bingen Wastewater Treatment Plan Manager deems necessary. Aqua-Terra Consultants shall be responsible for regular collection and analysis of composite samples and communicate these results with the City of Bingen Wastewater Treatment Plant Manager in a manner that allows for real-time management of the FishCo discharge.
13. Slush ice or any product containing salt shall not be disposed of into the White Salmon Wastewater System.
14. The 2021 Temporary Operations Agreement is being implemented to accommodate City timelines and FishCo's desire to operate during the 2021 harvesting season. It is understood that this agreement is temporary for three months, and that FishCo and the Cities will continue to strive for implementation of an approved full user's agreement, including any and all required ancillary permits, prior to allowance for future discharges.
15. FishCo shall provide a certificate of insurance in the amount of \$2,000,000.00 (two million dollars) naming both the City of White Salmon and the City of Bingen as additional insured.
16. In the event of a dispute concerning this agreement or a default thereof, the prevailing party shall be entitled to reimbursement of its attorney fees, costs and disbursements at trial and on appeal.
17. This agreement shall be construed under the laws of the State of Washington. Venue for any disputes shall be in Superior Court of Klickitat County, Washington.
18. Interlocal Cooperation Act Representations. As between the two cities, this is an Interlocal Agreement under RCW Ch. 39.34. Pursuant thereto, the parties state as follows:
 - a. Duration. The duration shall be as set forth in paragraph 1, above, or as otherwise agreed to by the parties pursuant to this Agreement.
 - b. Organization. No new entity will be created to administer this agreement.

- c. Purpose. The purpose is to enable Tribal FishCo to operate for a three-month period in 2021 with the approval of the Cities.
- d. Manner of Financing. The Cities intends to finance this agreement through allocations between General Fund revenue and enterprise funds as determined by the City Administrators.
- e. Termination of Agreement. The parties shall have the right to terminate this agreement as provided in paragraph 1, above.
- f. Other. All terms are covered by this Agreement. No additional terms are contemplated.
- g. Selection of Administrator. The Bingen Wastewater Treatment Plant Manager shall be the Administrator for this Interlocal Agreement.
- h. Manner of Acquiring Property. This Agreement will not result in the acquisition of any property.

DATED this _____ of _____, 2021.

City of White Salmon

Marla Keethler, Mayor

Attest:

Jan Brending, Clerk Treasurer

Approved as to Form:

Kenneth B. Woodrich, City Attorney

DATED this ____ day of _____, 2021.

Betty Barnes, Mayor

Attest:

Dena Riggleman, Deputy Clerk

Approved as to Form:

Christopher R. Lanz, City Attorney

DATED this _____ day of _____, 2021.

Tribal FishCo LLC

Tribal FishCo LLC
Fish Plant Operation 2021
Quality Assurance Project Plan
(QAPP) Rev.2



Prepared By:
Alan Ismond, P.Eng.

July 2021

Tribal FishCo LLC Fish Plant
Fish Plant Operation 2021
QAPP

Prepared for:

Tribal FishCo LLC
White Salmon, WA

Prepared by:

Aqua-Terra Consultants
14841 SE 54th St
Bellevue, WA 98006
ph: 425-373-5237
mobile: 206-817-0321
e-mail: alan@aquaterraconsultants.com

July 2021

Preface

Aqua-Terra Consultants (ATC) notified the Cities of White Salmon and Bingen on December 28, 2020 that Tribal FishCo (TFC) intended to operate the plant in 2021 and was prepared to sign an Industrial Users Agreement. Because of a variety of circumstances (the pandemic, City Hall shutdowns, staff shortages at City Hall), the agreement was not drafted in time. In 2015, the Cities authorized a Pilot Test by having TFC sign a temporary agreement with the Cities. The agreement had a Quality Assurance Project Plan (QAPP) prepared by ATC attached to the agreement. The QAPP contained the safeguards that TFC and their contractor would abide by in order to mitigate any risk to the operation of the Bingen Sewage Treatment Plant (STP).

TFC has signed an agreement with a contractor who intends to operate the plant for a 3 month period in the Summer / Fall of 2021. The contractor has a long history operating the plant including the Pilot Test in 2015. The bulk of the operation in 2021 will be fish offloading and transfer, and only a small percentage of the fish (10,000 – 12,000 pounds in total) will be headed and gutted onsite. The design tonnage for the plant is 50,000 pounds per day maximum and 20,000 pounds per day average.

The purpose of this document is to provide the details and safeguards for operating the fish plant so that the Cities and the Department of Ecology can issue a temporary approval to discharge to sewer for the 2021 season.

Production and Pollutant Load Assumptions

Table I summarizes the flow and load data for 2015 and the projections for 2021.

TABLE I

| 2015 Pilot: Offloading / Butchering / No Roe Recovery / No Filleting | | | | |
|---|--------------|-------------|------------|------------------------|
| | TSS/TS Ratio | BOD lbs/ton | TS lbs/ton | gal / ton |
| | 6.0% | 1.59 | 3.44 | 414 |
| | | | | Based on 8 data points |
| 2015 Pilot: Offloading Only | | | | |
| TS, mg/l | COD, mg/l | BOD, lbs | TS, lbs | gallons |
| 1,550 | 482 | 7 | 38 | 2,920 |
| | COD/BOD | 1.59 | | Based on 2 data points |
| 2021 Estimated Flows and Loads Based on 2015 Ratios | | | | |
| Production, lbs | | BOD, lbs | TS, lbs | gallons |
| 12,000 | | 10 | 21 | 2,484 |

The contractor only intends to process about 12,000 pounds this season. The worst case scenario would be to process this tonnage in one day.

Table II summarizes the flow and production data for 2015:

Table II

| 2015 Pilot Test | |
|------------------------|--------------------|
| Round lbs Processed | Wastewater gallons |
| 18,269 | 5,341 |
| 35,036 | 5,353 |
| 37,777 | 5,985 |
| 43,259 | 6,126 |
| 32,904 | 7,504 |
| 50,000 | 7,658 |
| 34,160 | 7,895 |
| 31,874 | 9,520 |

Based on 2015 data, 12,000 pounds should result in 2,484 gallons. This volume is substantially less than for any of the processing days in 2015. This volume will easily fit into either of the 6,900 gallon tanks that will be rented. One tank could easily hold the wastewater for two to three times the anticipated production tonnage for 2021.

If the fish are processed on one day, the predicted BOD of 10 pounds and the Total Solids of 21 pounds falls well short of the limits set by the Cities in Table III:

Table III

| City Pollutant Load Limits for TFC | | |
|------------------------------------|------|------|
| | BOD | TS |
| | lbs. | lbs. |
| Week 1 | 75 | 100 |
| Week 2 | 150 | 200 |

Clearly, the 2021 processing volume, even if processed on one day will fall well short of flow and loads that would exceed the limits set by the Cities in 2015. On offloading days only it should be evident that the flow and load should be lower and of even less concern. Because there were only two data points for offloading in 2015, additional data points will be collected in 2021 in order to continue to build a more accurate database for this operation.

Tribal FishCo will be contracting with an experienced fish processing company to equip the plant for the 2021 plant operations. The flow and pollutant load projections assume that the plant will be set up and operated in a similar fashion to the mode of operation in 2015:

1. Product delivered to the plant will be fresh and cold and a HACCP Plan will be in place to ensure product quality. Plant ice will be available to the fisherman.
2. Fish will be delivered in totes, on ice. No salted slush ice is allowed to be dumped or discharged in the plant. A meter will be used to measure the salinity before the tote is dumped. If the reading is less than 2 ppt, the tote will be accepted.

3. The fish and ice will be dumped onto a deicing / sorting table and/or the fish will be transferred to clean, iced totes. Any discarded ice cannot be dumped outside the plant and must be contained in the building.
4. The fish will be dumped on a deicing chute / table where the belly may be slit.
5. The fish will be manually fed to an automatic heading machine or headed manually. Heads will be dry conveyed into totes.
6. The fish will be transferred to butchering stations for manual evisceration and cleaning. Fish waste will be dry conveyed into totes. The body cavities will be manually cleaned in a rinse tank that will be filled and dumped approximately 4 times per day.
7. The headed and gutted fish will be sorted and iced for shipment.
8. Alternatively, the fish will be transferred whole to totes with fresh ice for trucking offsite.
9. Totes will be power washed as needed and recycled. This activity will be done in the plant. The tote washing area will be in close proximity to the channel drains so that the tote washing wastewater will drain to the in-plant sump and mixed with the other wastewaters (offloading, processing, etc.).
10. Best Management Practices (BMP) and water conservation measures will be implemented for keeping the floor clean. Solid waste on the floor will be squeegeed and shoveled into a waste tote. Floor grates will not be removed.
11. Clean up water use will be based on first dry cleaning the equipment and the plant, followed by wet cleaning and then sanitizing at the end of each production day. This procedure will ensure that as much of the solid waste as possible is sent

out for approved disposal and not discharged to sewer. Another benefit is that this will reduce the amount of water for cleaning and discharging to sewer. Sanitizers shall be approved for food plant use and sewer disposal and applied correctly. TFC will be using sanitizers and cleaners that are currently being supplied to other fish processing plants, some of which also discharge to their local sewer system. TFC has installed a foaming station that automatically mixes and dispenses the correct ratio of water to cleaning chemical. Since the clean up wastewater will be stored with the processing wastewater in the holding tanks, the small quantity of cleaning chemicals will be greatly diluted when mixed with the processing water and should not be an issue for the WWTP. Information on sanitizer ingredients and quantity used will be provided to the City of Bingen STP personnel.

12. The Hydrosieve will be intermittently power washed as needed. This ensures that the wire screen does not plug up and prevent the wastewater from being screened. The power washing will push the large solids into the screenings tote and the finer solids and water will pass through the screen and discharge into the screened wastewater tote and comingled with the other wastewaters (offloading, processing, etc.).

In order to accommodate the request from the Cities to limit the daily pollutant load discharged to the STP, the wastewater treatment system is configured per the last pilot test. Appendix A-1 contains the wastewater schematic. The only change is that the rental storage tanks have been sized for the expected discharge this year.

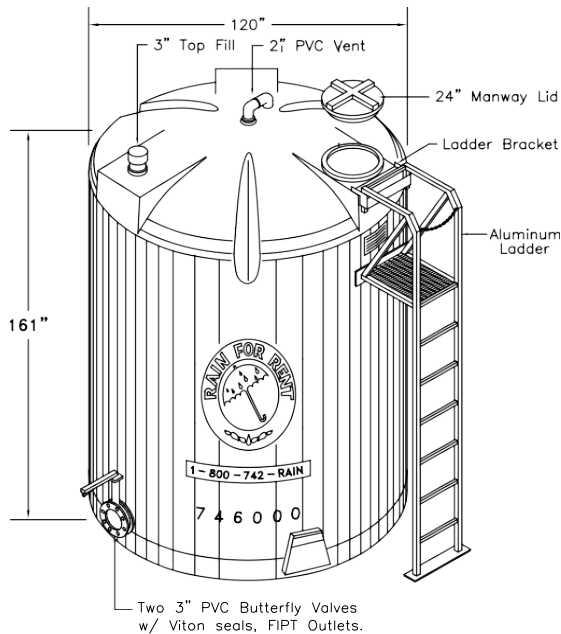
The discharge from the two storage tanks is plumbed so that one tank can fill while the other tank is discharging to the existing outside below ground sump. The sump pumps for this sump are operated by a float switch and pump the process and sanitary wastewaters to the City lift station.

A tote of Bioxide and a pump will be available to pump odor controlling chemicals into the existing outside above ground sump should there be odors in the sewer lines / lift stations due to the fish processing effluent. The City of Bingen and/or the City of White Salmon will notify TFC of odor issues as they arise.

Liquid Waste Disposal

The following is the proposed strategy for controlling the pollutant load to the STP:

1. Offloading and production is anticipated to start each day by mid-morning and end late afternoon. All of the process and clean up water will be screened and stored in the outside rental tanks:



- For the first three weeks of production / offloading, samples of the wastewater at the end of clean up will be collected early evening using a Sludge Judge inserted through the Manway on the rental storage tank(s). This will provide a representative sample even if the tanks are stratified.
2. The wastewater from the tank(s) will be tested onsite for Total Solids and COD and the results will be available by 08:00 the following morning. BOD will be calculated from COD. Based on the total volume of wastewater in the tank(s) (as recorded by the existing flow meter) and the COD and Total Solids concentration, the pollutant load in the tank(s) will be calculated to ensure that the City permit limits are being met.
 3. Knowing the volume to discharge to sewer and the approximate time before the fish plant will start offloading again, the discharge rate from the storage tank(s) to the STP will be calculated (e.g. if 21,000 gallons are to be discharged to the STP in 8 hours, the flow rate from the tanks to sewer would need to be approximately 44 gpm). The total volume of wastewater and the pollutant load shared with the STP Manager. Once approved for discharge, ATC or the contractor manager will open the flow control valve on the line discharging from the storage tanks and adjust the flow by watching the flow rate displayed on the new flow meter on the discharge line. The maximum flow rate is limited to 60 gpm subject to revision by the Bingen Treatment Plant Manager based on any impacts to the treatment plant. As the level drops in the storage tank(s), the valve will be progressively opened as necessary. The totalizer on the meter will be recorded at the start and end of the discharge so that the exact volume of wastewater discharged to the STP can be calculated. As a backup, the hour meters on the outside below ground sump will be recorded and converted to gallons pumped (a sump draw down will be done before the start of the season in order to determine the pumping rates in gallons per minute). Additionally, a level logger will inserted into and retrieved from the tank each day to record the rate at which the tank emptied.

4. Prior to starting the discharge to the STP, the composite sampler will be programmed to collect a time paced composite sample (since the wastewater flow rate will be constant and the duration known). As soon as the ATC or the contractor manager opens the flow control valve to start draining the storage tanks, the composite sampler should be energized. A grab sample can be collected any time during the discharge. Wastewater samples collected will be prepared for shipment by courier to the outside lab the following day. Wastewater samples will be sent to the lab by ATC or TFC.

Testing and Monitoring

The fish plant is equipped with a mag flow meter installed on the pressure side of the in-plant sump pump piping. This meter will be recorded daily before the start of production in order to have a record of the fish offloading and processing wastewater generated per day and pumped to the outside storage tanks. The meter will be volumetrically verified before start-up.

The refrigerated composite sampler will be relocated near the discharge line from the storage tanks to the outside below ground sump. The sampler will be set up to collect time proportioned samples since the volume and discharge time will be known each day.

Table IV is a summary of the sampling, testing, and monitoring that will be done onsite and by a third part certified lab. Onsite testing and monitoring will be performed by ATC using approved methods. Onsite testing results will be shared with all parties as the results become available. Onsite testing will be performed daily for the first two weeks of operation on the samples collected from the storage tanks. Once weekly composite samples of the wastewater discharged to the STP will be sent to the outside lab. During the first two weeks, several samples of the composite sample will also be tested onsite for

COD and Total Solids to ensure that the core sample collected from the tanks before discharge to the STP is the same as the composite collected during the discharge.

TABLE IV

| Analysis | Onsite? / Testing Time | Frequency | Outside Lab? / Turn around time | Frequency | Comments |
|------------------------------|--------------------------|-------------------|---------------------------------|-------------|--|
| BOD5 | No | | Yes, approx. 3 weeks | Once weekly | |
| COD | Yes, approx. 3 hrs. | Daily first 2 wks | No | | Can be used to estimate BOD5 |
| Total Solids, TS | Yes, prelim. 3 hours | Daily first 2 wks | Yes, approx. 3 weeks | Once weekly | |
| Total Suspended Solids, TSS | No | | Yes, approx. 3 weeks | Once weekly | |
| Ammonia-Nitrogen, NH3-N | Yes, approx. 1 hr. | Daily first 2 wks | Yes, approx. 3 weeks | Once weekly | |
| Total Kjeldahl Nitrogen, TKN | No | | Yes, approx. 3 weeks | Once weekly | |
| Total phosphorous, TP | No | | Yes, approx. 3 weeks | Once weekly | |
| Oil and Grease | No | | Yes, approx. 3 weeks | Once weekly | |
| pH | Yes, approx. 15 minutes | Daily first 2 wks | No | | |
| Salinity | Yes, continuous and grab | Daily first 2 wks | Yes, approx. 3 weeks | Once weekly | Salinity logger and hand held conductivity meter |
| Flow | Yes | Daily | No | | Meter installed onsite |

Onsite COD testing will be used for immediate estimates for BOD using the COD/BOD ratio of 1.59:1 per the 2015 Pilot Test results.

A level / temperature / Salinity logger will be placed in the in-plant sump to monitor the fish processing effluent.

Sample logs, onsite testing bench notes, and chains of custody will be available for review.

Personnel at the wastewater treatment plant will be responsible for sampling, testing, and monitoring the influent to and effluent from the STP.

Solid Waste Disposal

Assuming a 65% recovery and 35% solid waste, the processing of 12,000 pounds of salmon will generate 4,200 pounds of solid waste. The contractor processing the fish will be responsible for hauling the waste for approved disposal.

Requirement to Halt Discharge

Based on prior Engineering Reports, the results from prior Pilot Tests, and the imposed discharge limits set by the Cities, the discharge to the STP is not expected to create any adverse impacts. However, should the STP operator determine that there is a harmful impact on the STP or conveyance system; there may be a need to temporarily halt or reduce the flow of fish processing wastewater. The fish plant has the necessary storage tanks and production flexibility in place to accommodate any unexpected issues.

STP Monitoring

During the time period when the fish plant is in operation, STP personnel will log data and sample per the routine procedures. Abnormal operating conditions and equipment break downs at the STP, should they occur, should be logged. If the STP is adversely affected when the fish plant is discharging to the STP, ATC will request permission to collect samples of the influent and effluent for analysis by ATC or an outside lab. The goal would be to determine whether the discharge from the fish plant is the source of the problem.

Odor Abatement

Bioxide and a metering pump will be onsite should odor abatement be required. The vender has recommended that it is best to inject the Bioxide upstream of where odors could develop. Injection at the outside Above ground sump would give adequate mixing and reaction time prior to discharge to the first lift station. The metering rate for Bioxide will be per the recommendations of Gray and Osborne. The City of Bingen and/or the City of White Salmon will notify TFC of odor issues as they arise.

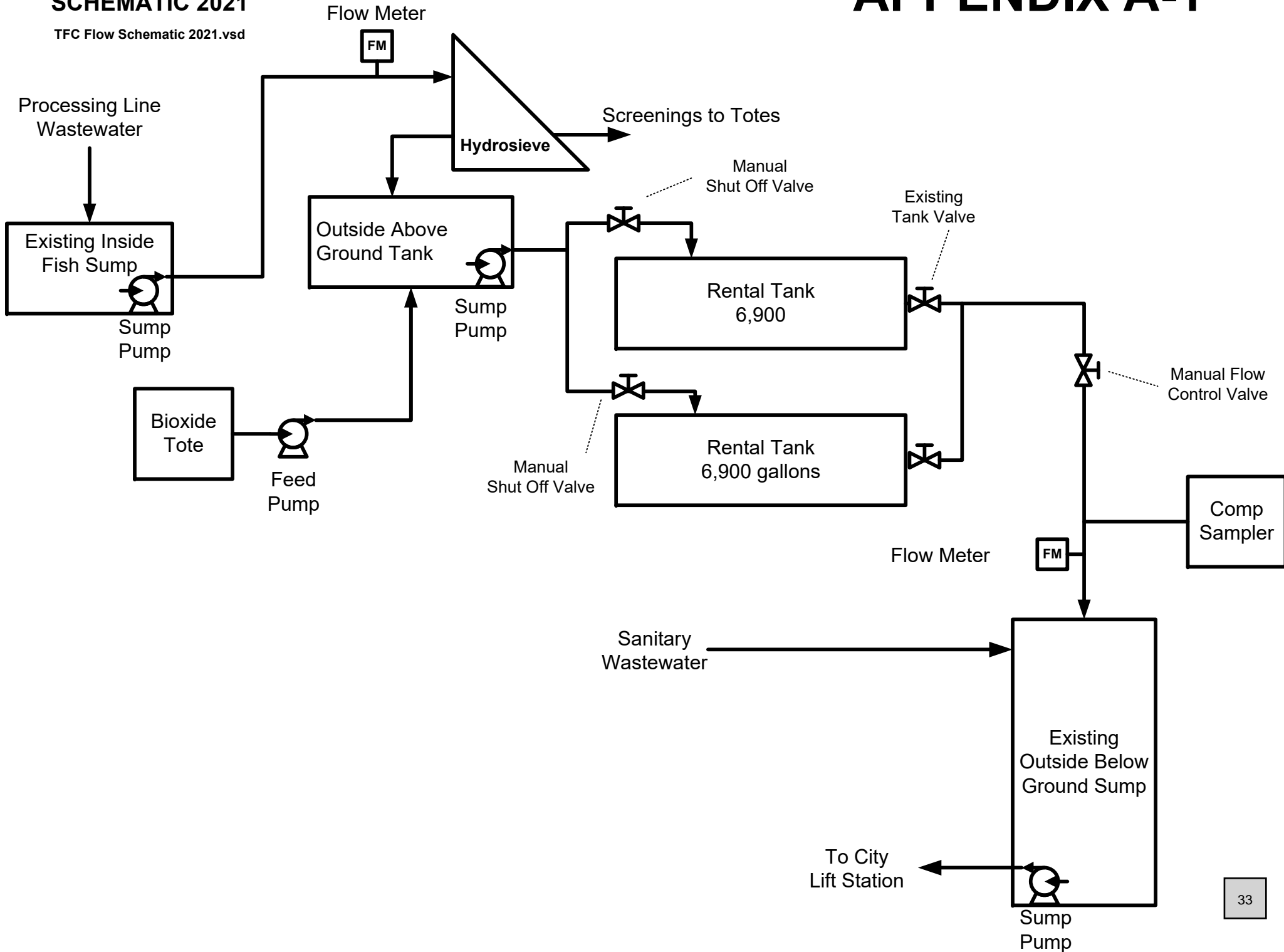
Discharge Scheduling

The measured daily volume and pollutant load at the fish plant will be used to determine whether the wastewater can be routinely discharged.

TFC WASTEWATER SCHEMATIC 2021

TFC Flow Schematic 2021.vsd

APPENDIX A-1



File Attachments for Item:

E. May 2021 Budget Report (Note: Line Item Detail Budget Position Report and Budget Summary are provided under "Supporting Documents" on meeting webpage)

**City of White Salmon
May 2021 (Corrected)
Budget Report**

TREASURERS REPORT

Fund Totals

City Of White Salmon

05/01/2021 To: 05/31/2021

Time: 15:14:19 Date: 07/15/2021
Page: 1

| Fund | Previous Balance | Revenue | Expenditures | Ending Balance | Claims Clearing | Payroll Clearing | Outstanding Deposits | Adjusted Ending Balance |
|---|---------------------|-------------------|-------------------|---------------------|------------------|------------------|----------------------|-------------------------|
| 001 Current Expense | 794,672.49 | 286,026.84 | 191,312.41 | 889,386.92 | 4,747.86 | 172.28 | -4,577.98 | 889,729.08 |
| 101 Street Fund | 178,052.51 | 80,419.89 | 34,752.97 | 223,719.43 | 248.02 | 0.00 | 0.00 | 223,967.45 |
| 107 Pool Fund | 0.00 | 0.00 | | 0.00 | 0.00 | 77.69 | 0.00 | 77.69 |
| 108 Municipal Capital Imp Fund | 350,693.64 | 6,336.74 | | 357,030.38 | 0.00 | 0.00 | 0.00 | 357,030.38 |
| 110 Fire Reserve Fund | 286,025.73 | 7.01 | | 286,032.74 | 0.00 | 0.00 | 0.00 | 286,032.74 |
| 112 General Fund Reserve | 339,181.66 | 4.40 | | 339,186.06 | 0.00 | 0.00 | 0.00 | 339,186.06 |
| 121 Police Vehicle Reserve Fund | 87,783.33 | 2,502.75 | 59.00 | 90,227.08 | 0.00 | 0.00 | 0.00 | 90,227.08 |
| 303 Hotel/Motel Taxes | 58,524.21 | 7,757.46 | | 66,281.67 | 0.00 | 0.00 | 0.00 | 66,281.67 |
| 307 New Pool Construction Fund | 2,563.96 | 0.00 | | 2,563.96 | 0.00 | 0.00 | 0.00 | 2,563.96 |
| 401 Water Fund | 113,992.73 | 297,544.78 | 197,710.18 | 213,827.33 | 8,747.98 | 0.00 | -2,455.39 | 220,119.92 |
| 402 Wastewater Collection Fund | 375,236.20 | 82,499.70 | 106,768.40 | 350,967.50 | 2,142.36 | 0.00 | -6,390.42 | 346,719.44 |
| 408 Water Reserve Fund | 423,592.85 | 2.26 | 4,237.50 | 419,357.61 | 0.00 | 0.00 | 0.00 | 419,357.61 |
| 409 Wastewater Reserve Fund | 679,261.34 | 26.24 | | 679,287.58 | 0.00 | 0.00 | 0.00 | 679,287.58 |
| 412 Water Rights Acquisition Fund | 348,386.72 | 12,950.71 | | 361,337.43 | -0.73 | 0.00 | -290.98 | 361,045.72 |
| 413 Water Bond Redemption Fund | 100,280.43 | 16,035.67 | 7,920.00 | 108,396.10 | 0.00 | 0.00 | 0.00 | 108,396.10 |
| 414 Wastewater Bond Redemption Fund | 16,505.55 | 1,264.33 | | 17,769.88 | 0.00 | 0.00 | 0.00 | 17,769.88 |
| 415 Water Bond Reserve Fund | 75,207.60 | 1,366.32 | | 76,573.92 | 0.00 | 0.00 | 0.00 | 76,573.92 |
| 416 Wastewater Bond Reserve Fund | 74,552.88 | 1.52 | | 74,554.40 | 0.00 | 0.00 | 0.00 | 74,554.40 |
| 417 Treatment Plant Reserve Fund | 580,035.17 | 20.49 | | 580,055.66 | 0.00 | 0.00 | 0.00 | 580,055.66 |
| 418 Water Short Lived Asset Reserve Fund | 192,296.49 | 9,658.33 | 77,787.00 | 124,167.82 | 0.00 | 0.00 | 0.00 | 124,167.82 |
| 420 USDA Rural Development - Jewett Water Main Improvements | 108,917.12 | 0.00 | | 108,917.12 | 0.00 | 0.00 | 0.00 | 108,917.12 |
| 601 Remittances | 610.30 | 418.07 | 610.30 | 418.07 | 0.00 | 0.00 | -6.50 | 411.57 |
| Totals | 5,186,372.91 | 804,843.51 | 621,157.76 | 5,370,058.66 | 15,885.49 | 249.97 | -13,721.27 | 5,372,472.85 |

TREASURERS REPORT

Account Totals

Time: 15:14:19 Date: 07/15/2021
Page: 2

05/01/2021 To: 05/31/2021

City Of White Salmon

| Cash Accounts | Beg Balance | Deposits | Withdrawals | Ending | Outstanding Rec | Outstanding Exp | Adj Balance |
|--------------------|---------------------|-------------------|-------------------|---------------------|-------------------|------------------|---------------------|
| 1 Checking Account | 3,825,093.15 | 774,818.56 | 591,221.14 | 4,008,690.57 | -13,721.27 | 16,135.46 | 4,011,104.76 |
| 3 Petty Cash | 25.00 | 0.00 | 0.00 | 25.00 | 0.00 | 0.00 | 25.00 |
| 4 Cash Drawer 1 | 150.00 | 0.00 | 0.00 | 150.00 | 0.00 | 0.00 | 150.00 |
| 5 Cash Drawer 2 | 150.00 | 0.00 | 0.00 | 150.00 | 0.00 | 0.00 | 150.00 |
| Total Cash: | 3,825,418.15 | 774,818.56 | 591,221.14 | 4,009,015.57 | -13,721.27 | 16,135.46 | 4,011,429.76 |

| Investment Accounts | Beg Balance | Deposits | Withdrawals | Ending | Outstanding Rec | Outstanding Exp | Adj Balance |
|---------------------------|---------------------|-------------------|-------------------|---------------------|-------------------|------------------|---------------------|
| 2 State Pool | 1,360,954.76 | 88.33 | 0.00 | 1,361,043.09 | 0.00 | 0.00 | 1,361,043.09 |
| Total Investments: | 1,360,954.76 | 88.33 | 0.00 | 1,361,043.09 | 0.00 | 0.00 | 1,361,043.09 |
| | 5,186,372.91 | 774,906.89 | 591,221.14 | 5,370,058.66 | -13,721.27 | 16,135.46 | 5,372,472.85 |

TREASURERS REPORT

Fund Investments By Account

City Of White Salmon

05/01/2021 To: 05/31/2021

Time: 15:14:19 Date: 07/15/2021

Page: 3

| Fund Totals: | Previous Balance | Purchases | Interest | Total Investments | Liquidated | Ending Balance |
|---------------------------------------|---------------------|-------------|--------------|-------------------|------------|---------------------|
| 001 000 Current Expense | 207,288.36 | | 13.45 | 13.45 | | 207,301.81 |
| 108 000 Municipal Capital Imp Fund | 49,677.01 | | 3.22 | 3.22 | | 49,680.23 |
| 110 000 Fire Reserve Fund | 107,942.06 | | 7.01 | 7.01 | | 107,949.07 |
| 112 000 General Govt Reserve Fund | 67,728.49 | | 4.40 | 4.40 | | 67,732.89 |
| 121 000 Police Vehicle Reserve Fund | 42,390.24 | | 2.75 | 2.75 | | 42,392.99 |
| 408 000 Water Reserve Fund | 34,887.44 | | 2.26 | 2.26 | | 34,889.70 |
| 409 000 Wastewater Reserve Fund | 404,345.50 | | 26.24 | 26.24 | | 404,371.74 |
| 412 000 Water Rights Acquisition Fund | 93,762.73 | | 6.09 | 6.09 | | 93,768.82 |
| 415 000 Water Bond Reserve Fund | 13,896.18 | | 0.90 | 0.90 | | 13,897.08 |
| 416 000 Wastewater Bond Reserve Fund | 23,404.45 | | 1.52 | 1.52 | | 23,405.97 |
| 417 000 Treatment Plant Reserve Fund | 315,632.30 | | 20.49 | 20.49 | | 315,652.79 |
| 2 - State Pool | <u>1,360,954.76</u> | <u>0.00</u> | <u>88.33</u> | <u>88.33</u> | | <u>1,361,043.09</u> |
| | <u>1,360,954.76</u> | <u>0.00</u> | <u>88.33</u> | <u>88.33</u> | | <u>1,361,043.09</u> |

TREASURERS REPORT

Fund Investment Totals

City Of White Salmon
 05/01/2021 To: 05/31/2021
 Time: 15:14:19 Date: 07/15/2021
 Page: 4

| Fund Totals: | Previous Balance | Purchases | Interest | Ttl Investments | Liquidated | Investment Bal | Available Cash |
|---|------------------|-----------|----------|-----------------|------------|----------------|---------------------|
| 001 Current Expense | 207,288.36 | | 13.45 | 13.45 | | 207,301.81 | 682,085.11 |
| 101 Street Fund | | | | | | 0.00 | 223,719.43 |
| 108 Municipal Capital Imp Fund | 49,677.01 | | 3.22 | 3.22 | | 49,680.23 | 307,350.15 |
| 110 Fire Reserve Fund | 107,942.06 | | 7.01 | 7.01 | | 107,949.07 | 178,083.67 |
| 112 General Fund Reserve | 67,728.49 | | 4.40 | 4.40 | | 67,732.89 | 271,453.17 |
| 121 Police Vehicle Reserve Fund | 42,390.24 | | 2.75 | 2.75 | | 42,392.99 | 47,834.09 |
| 303 Hotel/Motel Taxes | | | | | | 0.00 | 66,281.67 |
| 307 New Pool Construction Fund | | | | | | 0.00 | 2,563.96 |
| 401 Water Fund | | | | | | 0.00 | 213,827.33 |
| 402 Wastewater Collection Fund | | | | | | 0.00 | 350,967.50 |
| 408 Water Reserve Fund | 34,887.44 | | 2.26 | 2.26 | | 34,889.70 | 384,467.91 |
| 409 Wastewater Reserve Fund | 404,345.50 | | 26.24 | 26.24 | | 404,371.74 | 274,915.84 |
| 412 Water Rights Acquisition Fund | 93,762.73 | | 6.09 | 6.09 | | 93,768.82 | 267,568.61 |
| 413 Water Bond Redemption Fund | | | | | | 0.00 | 108,396.10 |
| 414 Wastewater Bond Redemption Fund | | | | | | 0.00 | 17,769.88 |
| 415 Water Bond Reserve Fund | 13,896.18 | | 0.90 | 0.90 | | 13,897.08 | 62,676.84 |
| 416 Wastewater Bond Reserve Fund | 23,404.45 | | 1.52 | 1.52 | | 23,405.97 | 51,148.43 |
| 417 Treatment Plant Reserve Fund | 315,632.30 | | 20.49 | 20.49 | | 315,652.79 | 264,402.87 |
| 418 Water Short Lived Asset Reserve Fund | | | | | | 0.00 | 124,167.82 |
| 420 USDA Rural Development - Jewett Water | | | | | | 0.00 | 108,917.12 |
| Main Improve | | | | | | 0.00 | 418.07 |
| 601 Remittances | | | | | | 0.00 | |
| | 1,360,954.76 | | 88.33 | 88.33 | | 1,361,043.09 | 4,009,015.57 |
| | | | | | | | 5,370,058.66 |

Ending fund balance (Page 1) - Investment balance = Available cash.

TREASURERS REPORT

Outstanding Vouchers

City Of White Salmon

As Of: 05/31/2021 Date: 07/15/2021
 Time: 15:14:19 Page: 5

| Year | Trans# | Date | Type | Acct# | War# | Vendor | Amount | Memo |
|-----------------------|--------|------------|----------|-------|-------|-----------------------------------|-----------|---|
| 2021 | 1806 | 05/25/2021 | Util Pay | 1 | | Xpress Bill Pay | 126.79 | Xpress Import - EFT - 05-25-2021__daily_batch.csv |
| 2021 | 1807 | 05/25/2021 | Util Pay | 1 | | Xpress Bill Pay | 67.39 | Xpress Import - CheckFree - 05-25-2021__daily_batch |
| 2021 | 1811 | 05/27/2021 | Util Pay | 1 | | Xpress Bill Pay | 58.80 | Xpress Import - Metavante - 05-26-2021__daily_batch |
| 2021 | 1812 | 05/27/2021 | Util Pay | 1 | | Xpress Bill Pay | 126.79 | Xpress Import - CheckFree - 05-26-2021__daily_batch |
| 2021 | 1823 | 05/27/2021 | Util Pay | 1 | | Xpress Bill Pay | 1,192.06 | Xpress Import - CC - 05-27-2021__daily_batch.csv |
| 2021 | 1824 | 05/27/2021 | Util Pay | 1 | | Xpress Bill Pay | 4,010.63 | Xpress Import - EFT - 05-27-2021__daily_batch.csv |
| 2021 | 1825 | 05/27/2021 | Util Pay | 1 | | Xpress Bill Pay | 101.77 | Xpress Import - iPay - 05-27-2021__daily_batch.csv |
| 2021 | 1827 | 05/28/2021 | Tr Rec | 1 | | Permitting Customer | 1,973.53 | |
| 2021 | 1828 | 05/28/2021 | Util Pay | 1 | | Batch Customer | 169.13 | |
| 2021 | 1829 | 05/28/2021 | Tr Rec | 1 | | Spectrum Pacific West, LLC | 1,134.55 | Utility Tax - April 2021 |
| 2021 | 1830 | 05/28/2021 | Tr Rec | 1 | | Spectrum Advanced Services, LLC | 218.23 | Utility Tax - April 2021 |
| 2021 | 1831 | 05/28/2021 | Tr Rec | 1 | | Charter Fiberlink WA CCVII LLC | 45.06 | Utility Tax - April 2021 |
| 2021 | 1832 | 05/28/2021 | Tr Rec | 1 | | WS City Utilities | 1,100.00 | Conditional Use Permit Application, Doug Holzman A |
| 2021 | 1833 | 05/28/2021 | Tr Rec | 1 | | MCI Communications Services, Inc. | 3.86 | Utility Tax - April 2021 |
| 2021 | 1834 | 05/28/2021 | Tr Rec | 1 | | Mitel Cloud Services Inc. | 109.25 | Utility Tax April 2021 |
| 2021 | 1835 | 05/28/2021 | Util Pay | 1 | | Xpress Bill Pay | 866.08 | Xpress Import - CC - 05-28-2021__daily_batch.csv |
| 2021 | 1836 | 05/28/2021 | Util Pay | 1 | | Xpress Bill Pay | 905.00 | Xpress Import - EFT - 05-28-2021__daily_batch.csv |
| 2021 | 1837 | 05/28/2021 | Util Pay | 1 | | Xpress Bill Pay | 235.00 | Xpress Import - CheckFree - 05-28-2021__daily_batch |
| 2021 | 1838 | 05/29/2021 | Util Pay | 1 | | Xpress Bill Pay | 241.19 | Xpress Import - CC - 05-29-2021__daily_batch.csv |
| 2021 | 1839 | 05/29/2021 | Util Pay | 1 | | Xpress Bill Pay | 239.00 | Xpress Import - EFT - 05-29-2021__daily_batch.csv |
| 2021 | 1840 | 05/30/2021 | Util Pay | 1 | | Xpress Bill Pay | 421.47 | Xpress Import - CC - 05-30-2021__daily_batch.csv |
| 2021 | 1841 | 05/30/2021 | Util Pay | 1 | | Xpress Bill Pay | 116.31 | Xpress Import - EFT - 05-30-2021__daily_batch.csv |
| 2021 | 1842 | 05/31/2021 | Util Pay | 1 | | Xpress Bill Pay | 259.38 | Xpress Import - EFT - 05-31-2021__daily_batch.csv |
| | | | | | | | 13,721.27 | |
| Receipts Outstanding: | | | | | | | | |
| 2021 | 2414 | 05/19/2021 | Claims | 1 | EFT | WA State Dept Revenue/Excise | 0.01 | |
| 2021 | 1708 | 05/19/2021 | Claims | 1 | EFT | WA State Dept Revenue/Excise | 10,350.80 | |
| 2019 | 5713 | 12/31/2019 | Claims | 1 | EFT | Chase Paymentech | 30.00 | December 2019 Services |
| 2016 | 1220 | 03/16/2016 | Claims | 1 | 31118 | Cecelia Joan Huard C/O Brad Huard | 6.20 | Refund inactive customer credit balance |
| 2017 | 8301 | 11/01/2017 | Claims | 1 | 33126 | David & Angela Hill | 87.43 | 041725.1 - 393 NECHERRY ST |
| 2018 | 768 | 02/07/2018 | Claims | 1 | 33497 | Renee Wuollet | 11.38 | 020675.0 - 560 NECENTER PL |
| 2018 | 1201 | 03/07/2018 | Claims | 1 | 33577 | Chris Parker | 3.17 | 040127.2 - 705 NECHURCH PLACE # E |
| 2018 | 3179 | 06/20/2018 | Claims | 1 | 33915 | Lourens and Monette Pretorius | 16.96 | 053189.0 - 17 ANNIE LANE |
| 2018 | 7272 | 09/05/2018 | Payroll | 1 | 34156 | Savannah Vargas | 49.10 | Aug Payroll #2 |
| 2018 | 7524 | 09/20/2018 | Payroll | 1 | 34222 | Savannah Vargas | 20.68 | Sept Payroll #1 |
| 2018 | 8618 | 12/05/2018 | Payroll | 1 | 34449 | Angelina Heredia | 27.70 | Nov Payroll #2 |
| 2021 | 2627 | 06/05/2019 | Claims | 1 | 35066 | Christopher Stiffler | 168.00 | Reimburse - Wildland Firefighter Exam Fee |

TREASURERS REPORT

Outstanding Vouchers

City Of White Salmon

As Of: 05/31/2021 Date: 07/15/2021
Time: 15:14:19 Page: 6

| Year | Trans# | Date | Type | Acct# | War# | Vendor | Amount | Memo | |
|-----------------------------------|--------|------------|---------|-------|-------|--|-----------|--|-----------|
| 2019 | 3568 | 08/07/2019 | Claims | 1 | 35245 | Mark Long | 179.21 | 071525.2 - 1196 WJEWETT BLVD 1198 - Refund Credit Balance On Utility Acct #4750 | |
| 2020 | 1811 | 05/06/2020 | Claims | 1 | 36098 | James B Roberson Trust Lisa Doslu, Trustee | 10.38 | 062750.0 - 625 SWWAUBISH ST- Credit Balance Refund | |
| 2021 | 218 | 01/20/2021 | Claims | 1 | 36799 | Thomas Hood | 4.71 | 073225.0 - 1180 SWTHORNTON DR - Utility Account 5592 Credit Balance Refund | |
| 2021 | 228 | 01/20/2021 | Claims | 1 | 36809 | Jennifer Schwab | 49.19 | 064200.1 - 366 SWEYRIE RD - Utility Account 5929 Credit Balance Refund | |
| 2021 | 232 | 01/20/2021 | Claims | 1 | 36813 | Garret Zallen | 0.05 | 022650.3 - 645 NEGRANDVIEW BLVD - Utility Account 1204 Credit Balance Refund | |
| 2021 | 770 | 03/03/2021 | Claims | 1 | 36908 | Reynier, Ron Atty At Law | 1,400.00 | City Prosecutor Legal Services - March 2021 | |
| 2021 | 946 | 03/17/2021 | Claims | 1 | 36946 | Brad Rohman | 10.83 | 063932.0 - 261 AMOS BERTIE LN | |
| 2021 | 1194 | 04/07/2021 | Claims | 1 | 36999 | Reynier, Ron Atty At Law | 1,400.00 | City Prosecutor Legal Services For April 2021 | |
| 2021 | 1494 | 05/05/2021 | Payroll | 1 | 37039 | Joseph Turkiewicz | 152.49 | May Payroll #1 | |
| 2021 | 1547 | 05/05/2021 | Claims | 1 | 37061 | Masonic Lodge # 163 | 175.00 | Parking Lot Lease - May 2021 | |
| 2021 | 1562 | 05/05/2021 | Claims | 1 | 37076 | Reynier, Ron Atty At Law | 1,400.00 | City Prosecutor Agreement - May 2021 | |
| 2021 | 1564 | 05/05/2021 | Claims | 1 | 37078 | Shadetree Automotive | 316.72 | PW - A/C Charge, Police - Police Vehicle Tow for Repair | |
| 2021 | 1732 | 05/19/2021 | Claims | 1 | 37100 | Dwight Konrad | 59.55 | 064050.1 - 311 SWEYRIE RD - Credit Balance Refund | |
| 2021 | 1733 | 05/19/2021 | Claims | 1 | 37101 | Nora B. Kyte | 3.34 | 011450.0 - 552 SEOAK ST - Credit Balance Refund | |
| 2021 | 1735 | 05/19/2021 | Claims | 1 | 37103 | Michael McMahon | 100.61 | 044450.0 - 925 NMAIN AVE - Credit Balance Refund | |
| 2021 | 1723 | 05/19/2021 | Claims | 1 | 37123 | DJ's Repair | 43.95 | PW - Trimmer Line | |
| 2021 | 1822 | 05/27/2021 | Claims | 1 | 37130 | WSU Pesticide Safety Program | 58.00 | PW - Pesticide Training | |
| | | | | | | | 16,135.46 | | |
| Fund | | | | | | | Claims | Payroll | Total |
| 001 Current Expense | | | | | | | 4,747.86 | 172.28 | 4,920.14 |
| 101 Street Fund | | | | | | | 248.02 | 0.00 | 248.02 |
| 107 Pool Fund | | | | | | | 0.00 | 77.69 | 77.69 |
| 401 Water Fund | | | | | | | 8,747.98 | 0.00 | 8,747.98 |
| 402 Wastewater Collection Fund | | | | | | | 2,142.36 | 0.00 | 2,142.36 |
| 412 Water Rights Acquisition Fund | | | | | | | -0.73 | 0.00 | -0.73 |
| | | | | | | | 15,885.49 | 249.97 | 16,135.46 |

TREASURERS REPORT
Signature Page

Time: 15:14:19 Date: 07/15/2021
Page: 7

05/01/2021 To: 05/31/2021

City Of White Salmon

We the undersigned officers for the City of White Salmon have reviewed the foregoing report and acknowledge that to the best of our knowledge this report is accurate and true:

Signed:  Signed: _____
Clerk/Treasurer / Date Chairman Budget Committee / Date

7-15-2021

City of White Salmon
May 2021 Treasurer's Report Reconciliation

| | Revenue | Expenditures |
|------------------------|------------|--|
| | 804,843.51 | 621,157.76 |
| Treasurer's Receipts | 565,634.78 | 419,923.74 Claims |
| Utility Receipts | 208,836.73 | 170,999.13 Payroll |
| Interfund Transfers | 30,823.75 | 30,823.75 Interfund Transfers |
| | | 298.27 Service Charge - Account Analysis |
| | | -435.38 Stop Payment |
| Revenue to Expenditure | -138.25 | -138.25 Revenue to Expenditure (Overpayment Refund) |
| Expenditure to Revenue | -3.34 | -3.34 Expenditure to Revenue (Utility Balance Refund) |
| Expenditure to Revenue | -59.55 | -59.55 Expenditure to Revenue (Utility Balance Refund) |
| Expenditure to Revenue | -100.61 | -100.61 Expenditure to Revenue (Utility Balance Refund) |
| Expenditure to Revenue | -150.00 | -150.00 Expenditure to Revenue (Refund Park Reservation) |
| | 804,843.51 | 621,157.76 |
| | 0.00 | 0.00 |

City of White Salmon
2021 May Treasurer's Report Reconciliation to Bank Statements

| | |
|--|--------------|
| Treasurer's Report Ending Balance | 5,370,058.66 |
| Treasurer's Report Adjusted Ending Balance | 5,372,472.85 |
| Columbia State Bank (Cash) | 4,009,657.88 |
| US Bank (Time Value - Investment) | 0.00 |
| WA State Treasurer (State Pool - Investment) | 1,361,043.09 |
| Petty Cash | 25.00 |
| Drawer 1 | 150.00 |
| Drawer 2 | 150.00 |
| Drawer 3 | 0.00 |
| Total Cash and Investments | 5,371,025.97 |
| Less Outstanding Checks (Page 6 of Treasurer's Report) | -16,135.45 |
| Plus Outstanding Deposits (Page 1 of Treasurer's Report) | 13,721.27 |
| Bank Statement Adjusted Ending Balance | 5,368,611.79 |
| Difference | 1,446.87 |

Partial payment to Dept. of Revenue for May Excise Taxes
Paid in May due to Amendment of Return this will clear in
June when additional payment is shown (only one payment
in financial software)

BANK RECONCILIATION

City Of White Salmon

Time: 08:39:39 Date: 06/04/2021

05/01/2021 To: 05/31/2021

Page: 1

1 Checking Account

| Date | Balance Forward | 4,009,657.88 |
|------------|-----------------------|-------------------|
| 04/27/2021 | | 131.01 |
| 04/28/2021 | | 137.81 |
| 04/29/2021 | | 1,424.79 |
| 04/30/2021 | | 2,507.86 |
| 05/01/2021 | | 3,704.79 |
| 05/02/2021 | | 804.80 |
| 05/03/2021 | | 9,506.89 |
| 05/04/2021 | | 175,008.59 |
| 05/05/2021 | | 6,005.35 |
| 05/06/2021 | | 81,169.76 |
| 05/07/2021 | | 42,671.56 |
| 05/08/2021 | | 101.77 |
| 05/09/2021 | | 278.14 |
| 05/10/2021 | | 13,848.43 |
| 05/11/2021 | | 3,071.80 |
| 05/12/2021 | | 4,710.21 |
| 05/13/2021 | | 3,764.62 |
| 05/14/2021 | | 15,503.33 |
| 05/15/2021 | | 10,183.28 |
| 05/16/2021 | | 1,637.89 |
| 05/17/2021 | | 25,741.11 |
| 05/18/2021 | | 8,969.24 |
| 05/19/2021 | | 12,649.68 |
| 05/20/2021 | | 68,035.67 |
| 05/21/2021 | | 183,276.18 |
| 05/22/2021 | | 216.93 |
| 05/23/2021 | | 126.79 |
| 05/24/2021 | | 6,916.58 |
| 05/25/2021 | | 1,730.38 |
| 05/26/2021 | | 604.31 |
| 05/27/2021 | | 13,015.66 |
| 05/28/2021 | | 67,843.55 |
| | Total Credits: | 765,298.76 |

| Year | Trans# | Date | Type | Chk# | Vendor | |
|------|--------|------------|---------|-------|--|----------|
| 2020 | 4432 | 12/21/2020 | Payroll | 36723 | David S Swann | 541.17 |
| 2021 | 1104 | 04/05/2021 | Payroll | 36962 | Joseph Turkiewicz | 152.49 |
| 2021 | 1175 | 04/07/2021 | Claims | 36980 | Klickitat County Commissioner-Judicial | 2,358.09 |
| 2021 | 1178 | 04/07/2021 | Claims | 36983 | Masonic Lodge # 163 | 175.00 |
| 2021 | 1195 | 04/07/2021 | Claims | 37000 | SDS Lumber Co | 34.40 |
| 2021 | 1350 | 04/21/2021 | Claims | 37016 | DJ's Repair | 174.30 |
| 2021 | 1355 | 04/21/2021 | Claims | 37021 | Hilti, Inc. | 435.38 |
| 2021 | 1363 | 04/21/2021 | Claims | 37029 | Pat McCarthy Productions, Inc. | 399.00 |
| 2021 | 1459 | 05/05/2021 | Claims | | Kenneth B. Woodrich PC | 3,865.80 |
| 2021 | 1468 | 05/05/2021 | Payroll | | Ryan Hardie Adam | 1,311.31 |
| 2021 | 1469 | 05/05/2021 | Payroll | | William R Avery II | 2,936.65 |
| 2021 | 1470 | 05/05/2021 | Payroll | | Jan Brending | 2,779.74 |
| 2021 | 1471 | 05/05/2021 | Payroll | | Erika Castro-Guzman | 1,887.04 |
| 2021 | 1472 | 05/05/2021 | Payroll | | Jeffrey Cooper | 2,185.80 |
| 2021 | 1473 | 05/05/2021 | Payroll | | Kate E Daniels | 2,130.09 |
| 2021 | 1474 | 05/05/2021 | Payroll | | Andrew Dirks | 1,475.31 |
| 2021 | 1475 | 05/05/2021 | Payroll | | Lisa L George | 1,797.18 |
| 2021 | 1476 | 05/05/2021 | Payroll | | Suzanne Glaser | 92.35 |
| 2021 | 1477 | 05/05/2021 | Payroll | | Edward L Gunnyon | 2,266.99 |

BANK RECONCILIATION

City Of White Salmon

Time: 08:39:39 Date: 06/04/2021

05/01/2021 To: 05/31/2021

Page: 2

| Year | Trans# | Date | Type | Chk# | Vendor | |
|------|--------|------------|---------|-------|--------------------------------------|-----------|
| 2021 | 1478 | 05/05/2021 | Payroll | | Jason L Hartmann | 152.49 |
| 2021 | 1479 | 05/05/2021 | Payroll | | Michael L Hepner | 2,791.04 |
| 2021 | 1480 | 05/05/2021 | Payroll | | F Jay Holtmann | 92.35 |
| 2021 | 1481 | 05/05/2021 | Payroll | | William F Hunsaker | 2,537.49 |
| 2021 | 1482 | 05/05/2021 | Payroll | | Marla A Keethler | 759.28 |
| 2021 | 1483 | 05/05/2021 | Payroll | | Jason Kinley | 2,478.94 |
| 2021 | 1484 | 05/05/2021 | Payroll | | Ross E Lambert | 1,805.41 |
| 2021 | 1485 | 05/05/2021 | Payroll | | Joshua Lewis | 1,927.69 |
| 2021 | 1486 | 05/05/2021 | Payroll | | David S Lindley | 152.49 |
| 2021 | 1487 | 05/05/2021 | Payroll | | Madelynn M Mcllwin | 1,937.57 |
| 2021 | 1488 | 05/05/2021 | Payroll | | Patrick R Munyan Jr | 3,358.14 |
| 2021 | 1489 | 05/05/2021 | Payroll | | Stephanie M Porter | 1,693.20 |
| 2021 | 1490 | 05/05/2021 | Payroll | | Ashley Post | 152.49 |
| 2021 | 1491 | 05/05/2021 | Payroll | | Frank Randall | 2,117.70 |
| 2021 | 1492 | 05/05/2021 | Payroll | | James A Ransier | 152.49 |
| 2021 | 1493 | 05/05/2021 | Payroll | | Troy Rosenburg | 1,546.47 |
| 2021 | 1495 | 05/05/2021 | Payroll | 37040 | Jess W Wardwell | 92.35 |
| 2021 | 1497 | 05/05/2021 | Payroll | | AFLAC | 247.14 |
| 2021 | 1498 | 05/05/2021 | Payroll | | Association Of WA Cities | 33,335.48 |
| 2021 | 1499 | 05/05/2021 | Payroll | | Internal Revenue Service | 15,494.76 |
| 2021 | 1500 | 05/05/2021 | Payroll | | LifeSecure Insurance Company | 371.09 |
| 2021 | 1501 | 05/05/2021 | Payroll | | LifeSecure Insurance Company | 1,103.52 |
| 2021 | 1502 | 05/05/2021 | Payroll | | LifeSecure Insurance Company | 240.69 |
| 2021 | 1503 | 05/05/2021 | Payroll | | Oregon Department of Revenue | 157.00 |
| 2021 | 1504 | 05/05/2021 | Payroll | | Standard Insurance | 353.70 |
| 2021 | 1505 | 05/05/2021 | Payroll | | WA State Dept Retirement Systems | 75.00 |
| 2021 | 1506 | 05/05/2021 | Payroll | | WA State Dept Retirement Systems | 10,952.83 |
| 2021 | 1507 | 05/05/2021 | Payroll | 37041 | WSCCCE | 749.58 |
| 2021 | 1528 | 05/05/2021 | Claims | 37042 | Ace Hardware | 189.83 |
| 2021 | 1529 | 05/05/2021 | Claims | 37043 | American Messaging - #1149685 | 23.62 |
| 2021 | 1530 | 05/05/2021 | Claims | 37044 | Aspect Consulting | 21,672.16 |
| 2021 | 1531 | 05/05/2021 | Claims | 37045 | BSK Associates | 170.00 |
| 2021 | 1532 | 05/05/2021 | Claims | 37046 | Bingen, City Of | 59,670.00 |
| 2021 | 1533 | 05/05/2021 | Claims | 37047 | Charter Communications | 267.95 |
| 2021 | 1534 | 05/05/2021 | Claims | 37048 | White Salmon, City Of | 73,408.12 |
| 2021 | 1535 | 05/05/2021 | Claims | 37049 | Columbia Gorge News, LLC | 196.00 |
| 2021 | 1536 | 05/05/2021 | Claims | 37050 | DJ's Repair | 17.98 |
| 2021 | 1537 | 05/05/2021 | Claims | 37051 | Fastenal | 6.84 |
| 2021 | 1538 | 05/05/2021 | Claims | 37052 | Gorge Networks Inc | 775.22 |
| 2021 | 1539 | 05/05/2021 | Claims | 37053 | H.D. Fowler Company | 89,975.13 |
| 2021 | 1540 | 05/05/2021 | Claims | 37054 | H2Oregon Bottled Water | 6.99 |
| 2021 | 1541 | 05/05/2021 | Claims | 37055 | Marla A Keethler | 96.72 |
| 2021 | 1542 | 05/05/2021 | Claims | 37056 | Ned Kindler | 148.50 |
| 2021 | 1543 | 05/05/2021 | Claims | 37057 | Klickitat County Emergency Mgmt. | 32,781.81 |
| 2021 | 1544 | 05/05/2021 | Claims | 37058 | Klickitat County Auditor | 4,948.45 |
| 2021 | 1545 | 05/05/2021 | Claims | 37059 | Klickitat County Prosecutor | 13.56 |
| 2021 | 1546 | 05/05/2021 | Claims | 37060 | C/o Mill Creek Police Dpt L.E.I.R.A. | 50.00 |
| 2021 | 1548 | 05/05/2021 | Claims | 37062 | Mid-American Research Chemical Corp | 477.81 |
| 2021 | 1549 | 05/05/2021 | Claims | 37063 | Mosier WiNet | 455.00 |
| 2021 | 1550 | 05/05/2021 | Claims | 37064 | Municode | 1,715.00 |
| 2021 | 1551 | 05/05/2021 | Claims | 37065 | NAPA Auto Parts dba of TWGW, Inc | 222.46 |
| 2021 | 1552 | 05/05/2021 | Claims | 37066 | Northwest Natural Gas Co | 233.98 |
| 2021 | 1553 | 05/05/2021 | Claims | 37067 | Office Depot | 23.86 |
| 2021 | 1554 | 05/05/2021 | Claims | 37068 | One Call Concepts Inc | 65.27 |
| 2021 | 1555 | 05/05/2021 | Claims | 37069 | PUD No 1 Of Klickitat County | 3,895.54 |
| 2021 | 1556 | 05/05/2021 | Claims | 37070 | Peterson Trucks, Inc | 150.43 |
| 2021 | 1557 | 05/05/2021 | Claims | 37071 | Pioneer Surveying Engineering Inc | 7,095.00 |

BANK RECONCILIATION

City Of White Salmon

Time: 08:39:39 Date: 06/04/2021

05/01/2021 To: 05/31/2021

Page: 3

| Year | Trans# | Date | Type | Chk# | Vendor | |
|------|--------|------------|----------|-------|------------------------------------|-----------|
| 2021 | 1558 | 05/05/2021 | Claims | 37072 | Pitney Bowes Global Financial LLC | 179.15 |
| 2021 | 1559 | 05/05/2021 | Claims | 37073 | Pitney Bowes Purchase Power | 208.99 |
| 2021 | 1560 | 05/05/2021 | Claims | 37074 | Pitney Bowes, Inc. Supplies | 182.73 |
| 2021 | 1561 | 05/05/2021 | Claims | 37075 | Frank Randall | 9.10 |
| 2021 | 1563 | 05/05/2021 | Claims | 37077 | Michelina Roth | 150.00 |
| 2021 | 1565 | 05/05/2021 | Claims | 37079 | Larry Spencer | 148.50 |
| 2021 | 1566 | 05/05/2021 | Claims | 37080 | TransUnion Risk & Alternative | 80.63 |
| 2021 | 1567 | 05/05/2021 | Claims | 37081 | US Bank | 5,880.38 |
| 2021 | 1568 | 05/05/2021 | Claims | 37082 | USA Blue Book | 94.22 |
| 2021 | 1569 | 05/05/2021 | Claims | 37083 | WA State Treas. Cash Mgmt Dept | 596.74 |
| 2021 | 1570 | 05/05/2021 | Claims | 37084 | Wilcox & Flegel | 2,556.86 |
| 2021 | 1958 | 05/05/2021 | Payroll | | LifeSecure Insurance Company | 39.70 |
| 2021 | 1462 | 05/06/2021 | Claims | | Xpress Bill Pay | 557.73 |
| 2021 | 1463 | 05/06/2021 | Claims | | Chase Paymentech | 1,215.92 |
| 2021 | 1624 | 05/10/2021 | Claims | | USDA Rural Development | 7,920.00 |
| 2021 | 1652 | 05/15/2021 | Ser Chge | | Columbia Bank #1080 | 298.27 |
| 2021 | 1717 | 05/19/2021 | Claims | 37117 | Anderson-Perry & Associates, Inc. | 50,873.08 |
| 2021 | 1718 | 05/19/2021 | Claims | 37118 | Aramark Uniform Services | 288.16 |
| 2021 | 1719 | 05/19/2021 | Claims | 37119 | Brenntag Pacific, Inc | 1,194.03 |
| 2021 | 1720 | 05/19/2021 | Claims | 37120 | CNA Surety Direct Bill | 50.00 |
| 2021 | 1721 | 05/19/2021 | Claims | 37121 | CenturyLink | 1,614.16 |
| 2021 | 1722 | 05/19/2021 | Claims | 37122 | Columbia Gorge News, LLC | 408.00 |
| 2021 | 1724 | 05/19/2021 | Claims | 37124 | DJC Oregon | 101.64 |
| 2021 | 1725 | 05/19/2021 | Claims | 37125 | DataPro Solutions, Inc | 167.06 |
| 2021 | 1726 | 05/19/2021 | Claims | 37126 | Databar | 1,490.19 |
| 2021 | 1727 | 05/19/2021 | Claims | 37127 | Dude Solutions, Inc | 2,811.83 |
| 2021 | 1728 | 05/19/2021 | Claims | 37128 | H.D. Fowler Company | 16.71 |
| 2021 | 1729 | 05/19/2021 | Claims | 37129 | Hunsaker Oil Company Inc | 1,877.64 |
| 2021 | 1730 | 05/19/2021 | Claims | 37098 | James Dean Construction | 580.88 |
| 2021 | 1731 | 05/19/2021 | Claims | 37099 | Klickitat County Health Dept | 140.00 |
| 2021 | 1734 | 05/19/2021 | Claims | 37102 | Life Flight Network Foundation | 491.70 |
| 2021 | 1736 | 05/19/2021 | Claims | 37104 | Office Depot | 52.66 |
| 2021 | 1737 | 05/19/2021 | Claims | 37105 | Pacer Propane LLC | 10.70 |
| 2021 | 1738 | 05/19/2021 | Claims | 37106 | Pacific Safety Supply, Inc. | 398.48 |
| 2021 | 1739 | 05/19/2021 | Claims | 37107 | Radcomp Technologies | 4,867.67 |
| 2021 | 1740 | 05/19/2021 | Claims | 37108 | Ray Schultens Motors | 426.41 |
| 2021 | 1741 | 05/19/2021 | Claims | 37109 | Republic Services #487 | 461.34 |
| 2021 | 1742 | 05/19/2021 | Claims | 37110 | SeaWestern Fire Fighting Equipment | 838.50 |
| 2021 | 1743 | 05/19/2021 | Claims | 37111 | Shred-it USA LLC | 191.80 |
| 2021 | 1744 | 05/19/2021 | Claims | 37112 | Vanguard Nursery | 329.89 |
| 2021 | 1745 | 05/19/2021 | Claims | 37113 | Verizon Wireless | 1,157.00 |
| 2021 | 1746 | 05/19/2021 | Claims | 37114 | WSP USA Inc. | 12,211.44 |
| 2021 | 1747 | 05/19/2021 | Claims | 37115 | Walter E. Nelson Co. | 229.62 |
| 2021 | 1748 | 05/19/2021 | Claims | 37116 | Wilcox & Flegel | 1,735.19 |
| 2021 | 1669 | 05/20/2021 | Payroll | | Ryan Hardie Adam | 1,206.42 |
| 2021 | 1670 | 05/20/2021 | Payroll | | William R Avery II | 2,938.27 |
| 2021 | 1671 | 05/20/2021 | Payroll | | Jan Brending | 2,781.83 |
| 2021 | 1672 | 05/20/2021 | Payroll | | Erika Castro-Guzman | 1,728.82 |
| 2021 | 1673 | 05/20/2021 | Payroll | | Jeffrey Cooper | 1,592.60 |
| 2021 | 1674 | 05/20/2021 | Payroll | | Kate E Daniels | 2,132.61 |
| 2021 | 1675 | 05/20/2021 | Payroll | | Andrew Dirks | 1,886.14 |
| 2021 | 1676 | 05/20/2021 | Payroll | | Lisa L George | 1,635.00 |
| 2021 | 1677 | 05/20/2021 | Payroll | | Edward L Gunnyon | 2,456.62 |
| 2021 | 1678 | 05/20/2021 | Payroll | | Michael L Hepner | 2,795.46 |
| 2021 | 1679 | 05/20/2021 | Payroll | | William F Hunsaker | 2,536.70 |
| 2021 | 1680 | 05/20/2021 | Payroll | | Jason Kinley | 1,376.01 |
| 2021 | 1681 | 05/20/2021 | Payroll | | Ross E Lambert | 2,285.10 |

BANK RECONCILIATION

City Of White Salmon

Time: 08:39:39 Date: 06/04/2021

05/01/2021 To: 05/31/2021

Page: 4

| Year | Trans# | Date | Type | Chk# | Vendor | |
|---------------------------------|--------|------------|----------|-------|---|---------------------|
| 2021 | 1682 | 05/20/2021 | Payroll | | Joshua Lewis | 1,883.53 |
| 2021 | 1683 | 05/20/2021 | Payroll | | Madelynn M McIlwain | 1,938.06 |
| 2021 | 1684 | 05/20/2021 | Payroll | | Patrick R Munyan Jr | 3,356.76 |
| 2021 | 1685 | 05/20/2021 | Payroll | | Stephanie M Porter | 1,538.00 |
| 2021 | 1686 | 05/20/2021 | Payroll | | Frank Randall | 2,120.72 |
| 2021 | 1687 | 05/20/2021 | Payroll | | Troy Rosenburg | 1,563.58 |
| 2021 | 1692 | 05/20/2021 | Payroll | | Internal Revenue Service | 14,529.57 |
| 2021 | 1693 | 05/20/2021 | Payroll | | Oregon Department of Revenue | 203.00 |
| 2021 | 1694 | 05/20/2021 | Payroll | | WA State Dept Retirement Systems | 75.00 |
| 2021 | 1695 | 05/20/2021 | Payroll | | WA State Dept Retirement Systems | 10,556.30 |
| Total Debits: | | | | | | 582,830.50 |
| Reconciled Bank Balance: | | | | | | 4,192,126.14 |
| | | | | | | |
| 2021 | 1806 | 05/25/2021 | Util Pay | 55172 | Xpress Bill Pay | 126.79 |
| 2021 | 1807 | 05/25/2021 | Util Pay | 55173 | Xpress Bill Pay | 67.39 |
| 2021 | 1811 | 05/27/2021 | Util Pay | 55177 | Xpress Bill Pay | 58.80 |
| 2021 | 1812 | 05/27/2021 | Util Pay | 55178 | Xpress Bill Pay | 126.79 |
| 2021 | 1823 | 05/27/2021 | Util Pay | 55188 | Xpress Bill Pay | 1,192.06 |
| 2021 | 1824 | 05/27/2021 | Util Pay | 55189 | Xpress Bill Pay | 4,010.63 |
| 2021 | 1825 | 05/27/2021 | Util Pay | 55190 | Xpress Bill Pay | 101.77 |
| 2021 | 1827 | 05/28/2021 | Tr Rec | 55192 | Permitting Customer | 1,973.53 |
| 2021 | 1828 | 05/28/2021 | Util Pay | 55193 | Batch Customer | 169.13 |
| 2021 | 1829 | 05/28/2021 | Tr Rec | 55194 | Spectrum Pacific West, LLC | 1,134.55 |
| 2021 | 1830 | 05/28/2021 | Tr Rec | 55195 | Spectrum Advanced Services, LLC | 218.23 |
| 2021 | 1831 | 05/28/2021 | Tr Rec | 55196 | Charter Fiberlink WA CCVII LLC | 45.06 |
| 2021 | 1832 | 05/28/2021 | Tr Rec | 55197 | WS City Utilities | 1,100.00 |
| 2021 | 1833 | 05/28/2021 | Tr Rec | 55198 | MCI Communications Services, Inc. | 3.86 |
| 2021 | 1834 | 05/28/2021 | Tr Rec | 55199 | Mitel Cloud Services Inc. | 109.25 |
| 2021 | 1835 | 05/28/2021 | Util Pay | 55200 | Xpress Bill Pay | 866.08 |
| 2021 | 1836 | 05/28/2021 | Util Pay | 55201 | Xpress Bill Pay | 905.00 |
| 2021 | 1837 | 05/28/2021 | Util Pay | 55202 | Xpress Bill Pay | 235.00 |
| 2021 | 1838 | 05/29/2021 | Util Pay | 55203 | Xpress Bill Pay | 241.19 |
| 2021 | 1839 | 05/29/2021 | Util Pay | 55204 | Xpress Bill Pay | 239.00 |
| 2021 | 1840 | 05/30/2021 | Util Pay | 55205 | Xpress Bill Pay | 421.47 |
| 2021 | 1841 | 05/30/2021 | Util Pay | 55206 | Xpress Bill Pay | 116.31 |
| 2021 | 1842 | 05/31/2021 | Util Pay | 55207 | Xpress Bill Pay | 259.38 |
| Outstanding Credits: | | | | | | -13,721.27 |
| | | | | | | |
| 2016 | 1220 | 03/16/2016 | Claims | 31118 | Huard C/O Brad Huard, Cecelia Joan | 6.20 |
| 2017 | 8301 | 11/01/2017 | Claims | 33126 | Hill, David & Angela | 87.43 |
| 2018 | 768 | 02/07/2018 | Claims | 33497 | Wuollet, Renee | 11.38 |
| 2018 | 1201 | 03/07/2018 | Claims | 33577 | Parker, Chris | 3.17 |
| 2018 | 3179 | 06/20/2018 | Claims | 33915 | Pretorius, Lourens and Monette | 16.96 |
| 2018 | 7272 | 09/05/2018 | Payroll | 34156 | Vargas, Savannah | 49.10 |
| 2018 | 7524 | 09/20/2018 | Payroll | 34222 | Vargas, Savannah | 20.68 |
| 2018 | 8618 | 12/05/2018 | Payroll | 34449 | Heredia, Angelina | 27.70 |
| 2019 | 2627 | 06/05/2019 | Claims | 35066 | Stiffler, Christopher | 168.00 |
| 2019 | 3568 | 08/07/2019 | Claims | 35245 | Long, Mark | 179.21 |
| 2019 | 5713 | 12/31/2019 | Claims | | Chase Paymentech | 30.00 |
| 2020 | 1811 | 05/06/2020 | Claims | 36098 | Lisa Doslu, Trustee, James B Roberson Trust | 10.38 |
| 2021 | 218 | 01/20/2021 | Claims | 36799 | Hood, Thomas | 4.71 |
| 2021 | 228 | 01/20/2021 | Claims | 36809 | Schwab, Jennifer | 49.19 |
| 2021 | 232 | 01/20/2021 | Claims | 36813 | Zallen, Garret | 0.05 |
| 2021 | 770 | 03/03/2021 | Claims | 36908 | Reynier, Ron Atty At Law | 1,400.00 |
| 2021 | 946 | 03/17/2021 | Claims | 36946 | Rohman, Brad | 10.83 |
| 2021 | 1194 | 04/07/2021 | Claims | 36999 | Reynier, Ron Atty At Law | 1,400.00 |
| 2021 | 1494 | 05/05/2021 | Payroll | 37039 | Turkiewicz, Joseph | 152.49 |
| 2021 | 1547 | 05/05/2021 | Claims | 37061 | Masonic Lodge # 163 | 175.00 |
| 2021 | 1562 | 05/05/2021 | Claims | 37076 | Reynier, Ron Atty At Law | 1,400.00 |

BANK RECONCILIATION

City Of White Salmon

Time: 08:39:39 Date: 06/04/2021

05/01/2021 To: 05/31/2021

Page: 5

| | | | | | | |
|------|------|------------|--------|-------|------------------------------|---------------------------------------|
| 2021 | 1564 | 05/05/2021 | Claims | 37078 | Shadetree Automotive | 316.72 |
| 2021 | 1708 | 05/19/2021 | Claims | | WA State Dept Revenue/Excise | 10,350.80 |
| 2021 | 1723 | 05/19/2021 | Claims | 37123 | DJ's Repair | 43.95 |
| 2021 | 1732 | 05/19/2021 | Claims | 37100 | Konrad, Dwight | 59.55 |
| 2021 | 1733 | 05/19/2021 | Claims | 37101 | Kyte, Nora B. | 3.34 |
| 2021 | 1735 | 05/19/2021 | Claims | 37103 | McMahon, Michael | 100.61 |
| 2021 | 1822 | 05/27/2021 | Claims | 37130 | WSU Pesticide Safety Program | 58.00 |
| | | | | | | <hr/> |
| | | | | | | Outstanding Debits: 16,135.45 |
| | | | | | | <hr/> |
| | | | | | | Reconciled Book Balance: 4,188,265.08 |



Direct Inquiries to:
 White Salmon (509) 493-2500
 P O Box 279 White Salmon WA 98672

STATEMENT OF ACCOUNT

Statement Date: 05/31/21
 Last Statement Date: 04/30/21
 Account: XXXXXX2469

CITY OF WHITE SALMON
 PO BOX 2139
 WHITE SALMON WA 98672-2139

SUMMARY OF ACCOUNT BALANCES

| Account Name | Account Number | Ending Balance |
|-----------------|----------------|----------------|
| Public Checking | XXXXXX2469 | \$4,009,657.88 |

Public Checking

| | | | |
|----------------|----------------|--------------------|----------------|
| Account Number | XXXXXX2469 | Beginning Balance | \$3,828,636.50 |
| Low Balance | \$3,734,215.34 | Credits | |
| | | Deposits | \$206,728.54 |
| | | ACH Credits | \$558,134.84 |
| | | Other Credits | \$0.00 |
| | | Total Credits | \$764,863.38 |
| | | Total Account Fees | \$0.00 |
| | | Debits | |
| | | ACH Debits | \$185,011.04 |
| | | Other Debits | \$298.27 |
| | | Electronic Checks | \$0.00 |
| | | Checks | \$398,532.69 |
| | | Total Debits | \$583,842.00 |
| | | Ending Balance | \$4,009,657.88 |

DEPOSITS

| Date | Description | Amount |
|-------|-------------|-------------|
| 05-03 | Deposit | \$229.30 |
| 05-04 | Deposit | \$7,403.95 |
| 05-05 | Deposit | \$2,118.00 |
| 05-06 | Deposit | \$2,501.85 |
| 05-07 | Deposit | \$78,650.04 |
| 05-10 | Deposit | \$38,302.49 |
| 05-11 | Deposit | \$10,694.24 |
| 05-12 | Deposit | \$703.03 |
| 05-13 | Deposit | \$2,418.65 |
| 05-14 | Deposit | \$1,659.48 |
| 05-17 | Deposit | \$9,787.54 |

BANK RECONCILIATION

City Of White Salmon

Time: 08:41:23 Date: 06/04/2021

05/01/2021 To: 05/31/2021

Page: 1

2 State Pool

| | | |
|------------|-----------------|--------------|
| Date | Balance Forward | 1,360,954.76 |
| 04/30/2021 | | 60,000.00 |
| 05/31/2021 | | 88.33 |
| | Total Credits: | 60,088.33 |

| Year | Trans# | Date | Type | Chk# | Vendor | |
|------|--------|------------|----------|------|--------------------------|--------------|
| 2021 | 1626 | 04/30/2021 | Withdraw | | WA State Investment Pool | 60,000.00 |
| | | | | | Total Debits: | 60,000.00 |
| | | | | | Reconciled Bank Balance: | 1,361,043.09 |
| | | | | | Outstanding Credits: | |
| | | | | | Outstanding Debits: | |
| | | | | | Reconciled Book Balance: | 1,361,043.09 |

Local Government Investment Pool
Statement of Account for No: 02530
Primary Account
May 2021

CITY OF WHITE SALMON
PO BOX 2139
WHITE SALMON, WA 98672-8672

| Date | Description | Comment | Deposits | Withdrawals | Balance |
|------------|--------------------|-----------------------|----------|-------------|--------------|
| 05/01/2021 | Beginning Balance | | | | 1,360,954.76 |
| 05/31/2021 | Month End Balance | | | | 1,360,954.76 |
| | May Earnings | Daily Factor Earnings | 88.33 | | |
| | Net Ending Balance | | | | 1,361,043.09 |

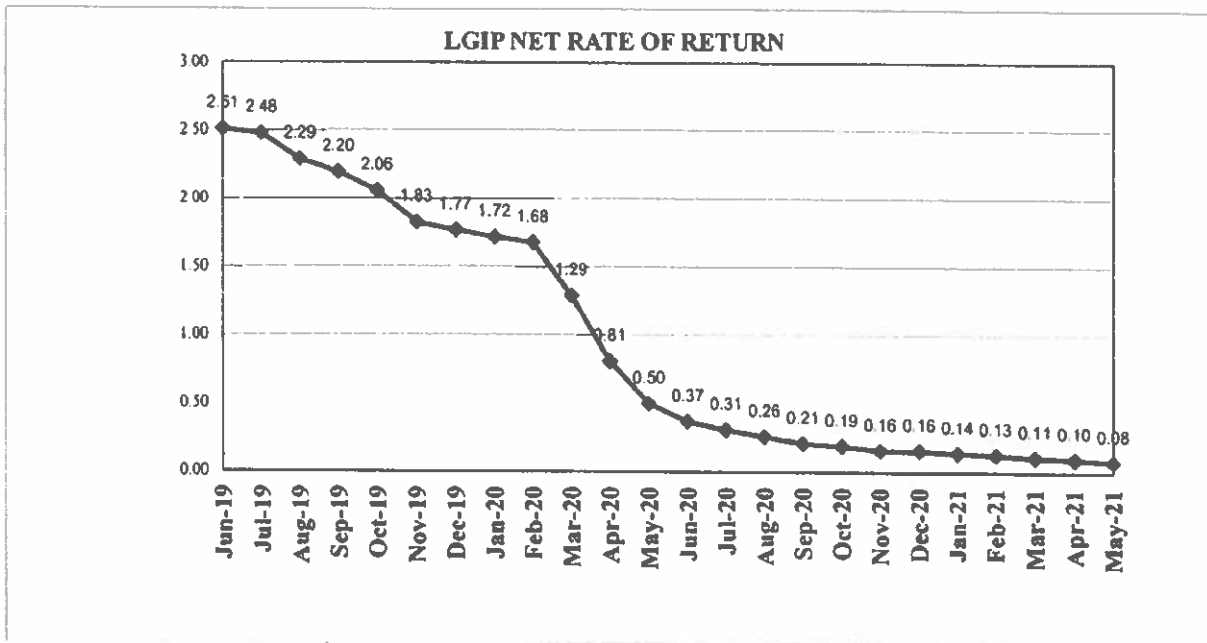
Account Summary

| | | | |
|---------------------------------|--------------|-------------------------------|--------------|
| Beginning Balance: | 1,360,954.76 | Gross Earnings: | 94.03 |
| Deposits: | 0.00 | Administrative Fee: | 5.70 |
| Withdrawals: | 0.00 | Net Earnings: | 88.33 |
| Month End Balance: | 1,360,954.76 | | |
| Administrative Fee Rate: | 0.0049 % | Net Ending Balance: | 1,361,043.09 |
| Gross Earnings Rate: | 0.0813 % | | |
| Net Earnings Rate: | 0.0764 % | Average Daily Balance: | 1,360,954.76 |

**WASHINGTON STATE
LOCAL GOVERNMENT INVESTMENT POOL
May 31, 2021**

| Investment Type | Average Balance <u>May-21</u> | May-21 <u>Percentage</u> | Average Balance <u>CY 2021</u> | 2021 <u>Percentage</u> |
|---------------------------------|----------------------------------|-----------------------------|-----------------------------------|---------------------------|
| Agency Bullets | 164,999,826.20 | 0.68% | 38,244,992.63 | 0.18% |
| Agency Discount Notes | 1,443,493,084.06 | 5.98% | 618,181,482.78 | 2.89% |
| Agency Floating Rate Notes | 2,476,809,788.32 | 10.26% | 2,511,964,861.47 | 11.75% |
| Agency Variable Rate Notes | 199,941,731.34 | 0.83% | 219,462,714.63 | 1.03% |
| Certificates of Deposit | 112,000,000.00 | 0.46% | 151,337,748.35 | 0.71% |
| IB Bank Deposit | 2,186,873,546.24 | 9.06% | 2,355,457,070.41 | 11.02% |
| Repurchase Agreements | 362,903,225.81 | 1.50% | 519,205,298.00 | 2.43% |
| SOFR Floating Rate Notes | 0.00 | 0.00% | 0.00 | 0.00% |
| Supras - Bullets | 298,174,855.08 | 1.24% | 140,044,715.72 | 0.66% |
| Supras - Discount Notes | 141,928,379.93 | 0.59% | 148,307,140.91 | 0.69% |
| Supras- Floating Rate Notes | 0.00 | 0.00% | 0.00 | 0.00% |
| Supras - Variables | 0.00 | 0.00% | 0.00 | 0.00% |
| Term Repurchase Agreements | 522,580,645.16 | 2.16% | 519,867,549.67 | 2.43% |
| U.S. Treasury Securities | 15,281,516,362.52 | 63.30% | 13,115,045,234.82 | 61.37% |
| US Treasury Floating Rate Notes | 950,389,602.85 | 3.94% | 1,034,231,968.89 | 4.84% |
| Total Avg Daily Balance | 24,141,611,047.50 | 100.00% | 21,371,350,778.29 | 100.00% |

Avg Days to Maturity 48 days



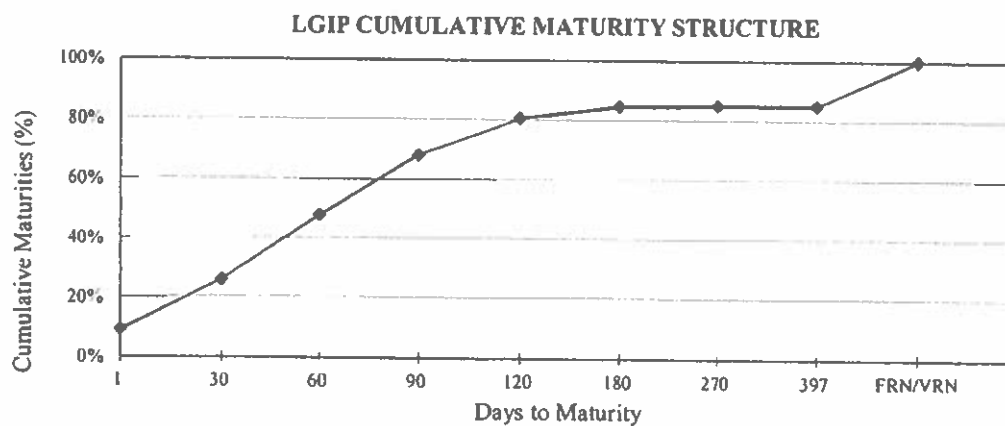
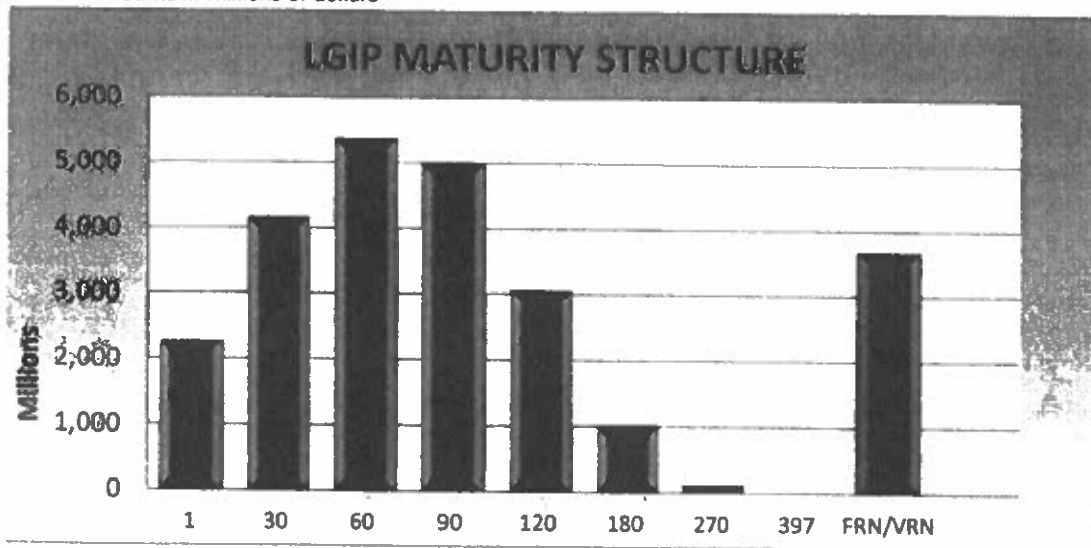
* Rates are calculated on a 365-day basis

**WASHINGTON STATE
LOCAL GOVERNMENT INVESTMENT POOL
May 31, 2021**

| <u>DAYS TO MATURITY</u> | <u>\$ MATURING (PAR VALUE)*</u> | <u>% MATURING</u> | <u>CUMULATIVE % MATURING</u> |
|-------------------------|---------------------------------|-------------------|------------------------------|
| 1 | 2,261.07 | 9.2% | 9.2% |
| 2-30 | 4,139.10 | 16.9% | 26.1% |
| 31-60 | 5,355.42 | 21.8% | 47.9% |
| 61-90 | 4,965.00 | 20.2% | 68.2% |
| 91-120 | 3,045.00 | 12.4% | 80.6% |
| 121-180 | 1,000.66 | 4.1% | 84.7% |
| 181-270 | 100.00 | 0.4% | 85.1% |
| 271-397 | 0.00 | 0.0% | 85.1% |
| FRN/VRN | 3,654.30 | 14.9% | 100.0% |

PORTFOLIO TOTAL: 24,520.55

* Amounts in millions of dollars



BANK RECONCILIATION

City Of White Salmon

Time: 14:09:14 Date: 06/25/2021

05/01/2021 To: 05/31/2021

Page: 1

3 Petty Cash

| | | |
|-------------|------------------------|--------------|
| Date | Balance Forward | 25.00 |
|-------------|------------------------|--------------|

| | | |
|--|-----------------------|-------------|
| | Total Credits: | 0.00 |
|--|-----------------------|-------------|

| Year | Trans# | Date | Type | Chk# | Vendor |
|------|--------|------|------|------|--------|
|------|--------|------|------|------|--------|

| | | |
|--|----------------------|-------------|
| | Total Debits: | 0.00 |
|--|----------------------|-------------|

| | | |
|--|---------------------------------|--------------|
| | Reconciled Bank Balance: | 25.00 |
|--|---------------------------------|--------------|

| | | |
|--|-----------------------------|--|
| | Outstanding Credits: | |
|--|-----------------------------|--|

| | | |
|--|----------------------------|--|
| | Outstanding Debits: | |
|--|----------------------------|--|

| | | |
|--|---------------------------------|--------------|
| | Reconciled Book Balance: | 25.00 |
|--|---------------------------------|--------------|

BANK RECONCILIATION

City Of White Salmon

Time: 14:09:27 Date: 06/25/2021

05/01/2021 To: 05/31/2021

Page: 1

4 Cash Drawer 1

| Date | Balance Forward | 150.00 | | | | | |
|------|-----------------|--------|------|------|--------|---------------------------------|---------------|
| | Total Credits: | 0.00 | | | | | |
| Year | Trans# | Date | Type | Chk# | Vendor | | |
| | | | | | | Total Debits: | 0.00 |
| | | | | | | Reconciled Bank Balance: | 150.00 |
| | | | | | | Outstanding Credits: | |
| | | | | | | Outstanding Debits: | |
| | | | | | | Reconciled Book Balance: | 150.00 |

BANK RECONCILIATION

City Of White Salmon

Time: 14:09:37 Date: 06/25/2021

05/01/2021 To: 05/31/2021

Page: 1

5 Cash Drawer 2

Date Balance Forward 150.00

Total Credits: 0.00

Year Trans# Date Type Chk# Vendor

Total Debits: 0.00

Reconciled Bank Balance: 150.00

Outstanding Credits: _____

Outstanding Debits: _____

Reconciled Book Balance: 150.00

File Attachments for Item:

F. June 2021 Budget Report (Note: Line Item Budget Position Report and Budget Summary are provided under "Supporting Documents" on meeting webpage.

City of White Salmon
June 2021
Budget Report

TREASURERS REPORT

Fund Totals

City Of White Salmon
 06/01/2021 To: 06/30/2021
 Time: 15:14:45 Date: 07/15/2021
 Page: 1

| Fund | Previous Balance | Revenue | Expenditures | Ending Balance | Claims Clearing | Payroll Clearing | Outstanding Deposits | Adjusted Ending Balance |
|---|---------------------|-------------------|-------------------|---------------------|-----------------|------------------|----------------------|-------------------------|
| 001 Current Expense | 889,386.92 | 560,735.13 | 180,545.56 | 1,269,576.49 | 4,012.39 | 19.79 | 0.00 | 1,273,608.67 |
| 101 Street Fund | 223,719.43 | 32,471.82 | 43,347.69 | 212,843.56 | 3,486.45 | 0.00 | 0.00 | 216,330.01 |
| 107 Pool Fund | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 77.69 | 0.00 | 77.69 |
| 108 Municipal Capital Imp Fund | 357,030.38 | 14,668.67 | | 371,699.05 | 0.00 | 0.00 | 0.00 | 371,699.05 |
| 110 Fire Reserve Fund | 286,032.74 | 6.68 | | 286,039.42 | 0.00 | 0.00 | 0.00 | 286,039.42 |
| 112 General Fund Reserve | 339,186.06 | 4.19 | | 339,190.25 | 0.00 | 0.00 | 0.00 | 339,190.25 |
| 121 Police Vehicle Reserve Fund | 90,227.08 | 2,502.62 | | 92,729.70 | 0.00 | 0.00 | 0.00 | 92,729.70 |
| 303 Hotel/Motel Taxes | 66,281.67 | 7,271.06 | | 73,552.73 | 0.00 | 0.00 | 0.00 | 73,552.73 |
| 307 New Pool Construction Fund | 2,563.96 | 0.00 | | 2,563.96 | 0.00 | 0.00 | 0.00 | 2,563.96 |
| 401 Water Fund | 213,827.33 | 194,823.08 | 150,319.70 | 258,330.71 | 1,930.96 | 0.00 | -22,428.60 | 237,833.07 |
| 402 Wastewater Collection Fund | 350,967.50 | 85,291.76 | 78,296.98 | 357,962.28 | 456.69 | 0.00 | -1,887.78 | 356,531.19 |
| 408 Water Reserve Fund | 419,357.61 | 2.16 | | 419,359.77 | 0.00 | 0.00 | 0.00 | 419,359.77 |
| 409 Wastewater Reserve Fund | 679,287.58 | 25.03 | | 679,312.61 | 0.00 | 0.00 | 0.00 | 679,312.61 |
| 412 Water Rights Acquisition Fund | 361,337.43 | 13,817.79 | 61,992.12 | 313,163.10 | -3.39 | 0.00 | -266.88 | 312,892.83 |
| 413 Water Bond Redemption Fund | 108,396.10 | 16,035.67 | 1,222.00 | 123,209.77 | 0.00 | 0.00 | 0.00 | 123,209.77 |
| 414 Wastewater Bond Redemption Fund | 17,769.88 | 1,264.33 | 6,698.00 | 12,336.21 | 0.00 | 0.00 | 0.00 | 12,336.21 |
| 415 Water Bond Reserve Fund | 76,573.92 | 1,366.28 | | 77,940.20 | 0.00 | 0.00 | 0.00 | 77,940.20 |
| 416 Wastewater Bond Reserve Fund | 74,554.40 | 1.45 | | 74,555.85 | 0.00 | 0.00 | 0.00 | 74,555.85 |
| 417 Treatment Plant Reserve Fund | 580,055.66 | 1,519.55 | | 581,575.21 | 0.00 | 0.00 | 0.00 | 581,575.21 |
| 418 Water Short Lived Asset Reserve Fund | 124,167.82 | 9,658.33 | | 133,826.15 | 0.00 | 0.00 | 0.00 | 133,826.15 |
| 420 USDA Rural Development - Jewett Water Main Improvements | 108,917.12 | 0.00 | | 108,917.12 | 0.00 | 0.00 | 0.00 | 108,917.12 |
| 601 Remittances | 418.07 | 325.25 | 418.07 | 325.25 | 0.00 | 0.00 | 0.00 | 325.25 |
| TOTALS | 5,370,058.66 | 941,790.85 | 522,840.12 | 5,789,009.39 | 9,883.10 | 97.48 | -24,583.26 | 5,774,406.71 |

TREASURERS REPORT

Account Totals

Time: 15:14:45 Date: 07/15/2021
Page: 2

06/01/2021 To: 06/30/2021

City Of White Salmon

| Cash Accounts | Beg Balance | Deposits | Withdrawals | Ending | Outstanding Rec | Outstanding Exp | Adj Balance |
|--------------------|---------------------|-------------------|-------------------|---------------------|-------------------|-----------------|---------------------|
| 1 Checking Account | 4,008,690.57 | 909,531.55 | 490,665.07 | 4,427,557.05 | -24,583.26 | 9,980.58 | 4,412,954.37 |
| 3 Petty Cash | 25.00 | 0.00 | 0.00 | 25.00 | 0.00 | 0.00 | 25.00 |
| 4 Cash Drawer 1 | 150.00 | 0.00 | 0.00 | 150.00 | 0.00 | 0.00 | 150.00 |
| 5 Cash Drawer 2 | 150.00 | 0.00 | 0.00 | 150.00 | 0.00 | 0.00 | 150.00 |
| Total Cash: | 4,009,015.57 | 909,531.55 | 490,665.07 | 4,427,882.05 | -24,583.26 | 9,980.58 | 4,413,279.37 |

| Investment Accounts | Beg Balance | Deposits | Withdrawals | Ending | Outstanding Rec | Outstanding Exp | Adj Balance |
|---------------------------|---------------------|--------------|-------------|---------------------|-----------------|-----------------|---------------------|
| 2 State Pool | 1,361,043.09 | 84.25 | 0.00 | 1,361,127.34 | 0.00 | 0.00 | 1,361,127.34 |
| Total Investments: | 1,361,043.09 | 84.25 | 0.00 | 1,361,127.34 | 0.00 | 0.00 | 1,361,127.34 |

| | | | | | | | |
|---------------|---------------------|-------------------|-------------------|---------------------|-------------------|-----------------|---------------------|
| Total: | 5,370,058.66 | 909,615.80 | 490,665.07 | 5,789,009.39 | -24,583.26 | 9,980.58 | 5,774,406.71 |
|---------------|---------------------|-------------------|-------------------|---------------------|-------------------|-----------------|---------------------|

TREASURERS REPORT
Fund Investments By Account

City Of White Salmon

06/01/2021 To: 06/30/2021

Time: 15:14:45 Date: 07/15/2021
 Page: 3

| Fund Totals: | Previous Balance | Purchases | Interest | Total Investments | Liquidated | Ending Balance |
|---------------------------------------|---------------------|-----------|----------|-------------------|------------|---------------------|
| 001 000 Current Expense | 207,301.81 | | 12.83 | 12.83 | | 207,314.64 |
| 108 000 Municipal Capital Imp Fund | 49,680.23 | | 3.08 | 3.08 | | 49,683.31 |
| 110 000 Fire Reserve Fund | 107,949.07 | | 6.68 | 6.68 | | 107,955.75 |
| 112 000 General Govt Reserve Fund | 67,732.89 | | 4.19 | 4.19 | | 67,737.08 |
| 121 000 Police Vehicle Reserve Fund | 42,392.99 | | 2.62 | 2.62 | | 42,395.61 |
| 408 000 Water Reserve Fund | 34,889.70 | | 2.16 | 2.16 | | 34,891.86 |
| 409 000 Wastewater Reserve Fund | 404,371.74 | | 25.03 | 25.03 | | 404,396.77 |
| 412 000 Water Rights Acquisition Fund | 93,768.82 | | 5.80 | 5.80 | | 93,774.62 |
| 415 000 Water Bond Reserve Fund | 13,897.08 | | 0.86 | 0.86 | | 13,897.94 |
| 416 000 Wastewater Bond Reserve Fund | 23,405.97 | | 1.45 | 1.45 | | 23,407.42 |
| 417 000 Treatment Plant Reserve Fund | 315,652.79 | | 19.55 | 19.55 | | 315,672.34 |
| 2 - State Pool | <u>1,361,043.09</u> | 0.00 | 84.25 | 84.25 | | <u>1,361,127.34</u> |
| | <u>1,361,043.09</u> | 0.00 | 84.25 | 84.25 | | <u>1,361,127.34</u> |

TREASURERS REPORT

Fund Investment Totals

City Of White Salmon
 06/01/2021 To: 06/30/2021
 Time: 15:14:45 Date: 07/15/2021
 Page: 4

| Fund Totals: | Previous Balance | Purchases | Interest | Ttl Investments | Liquidated | Investment Bal | Available Cash |
|---|------------------|-----------|----------|-----------------|------------|----------------|----------------|
| 001 Current Expense | 207,301.81 | | 12.83 | 12.83 | | 207,314.64 | 1,062,261.85 |
| 101 Street Fund | | | | | | 0.00 | 212,843.56 |
| 108 Municipal Capital Imp Fund | 49,680.23 | | 3.08 | 3.08 | | 49,683.31 | 322,015.74 |
| 110 Fire Reserve Fund | 107,949.07 | | 6.68 | 6.68 | | 107,955.75 | 178,083.67 |
| 112 General Fund Reserve | 67,732.89 | | 4.19 | 4.19 | | 67,737.08 | 271,453.17 |
| 121 Police Vehicle Reserve Fund | 42,392.99 | | 2.62 | 2.62 | | 42,395.61 | 50,334.09 |
| 303 Hotel/Motel Taxes | | | | | | 0.00 | 73,552.73 |
| 307 New Pool Construction Fund | | | | | | 0.00 | 2,563.96 |
| 401 Water Fund | | | | | | 0.00 | 258,330.71 |
| 402 Wastewater Collection Fund | | | | | | 0.00 | 357,962.28 |
| 408 Water Reserve Fund | 34,889.70 | | 2.16 | 2.16 | | 34,891.86 | 384,467.91 |
| 409 Wastewater Reserve Fund | 404,371.74 | | 25.03 | 25.03 | | 404,396.77 | 274,915.84 |
| 412 Water Rights Acquisition Fund | 93,768.82 | | 5.80 | 5.80 | | 93,774.62 | 219,388.48 |
| 413 Water Bond Redemption Fund | | | | | | 0.00 | 123,209.77 |
| 414 Wastewater Bond Redemption Fund | | | | | | 0.00 | 12,336.21 |
| 415 Water Bond Reserve Fund | 13,897.08 | | 0.86 | 0.86 | | 13,897.94 | 64,042.26 |
| 416 Wastewater Bond Reserve Fund | 23,405.97 | | 1.45 | 1.45 | | 23,407.42 | 51,148.43 |
| 417 Treatment Plant Reserve Fund | 315,652.79 | | 19.55 | 19.55 | | 315,672.34 | 265,902.87 |
| 418 Water Short Lived Asset Reserve Fund | | | | | | 0.00 | 133,826.15 |
| 420 USDA Rural Development - Jewett Water | | | | | | 0.00 | 108,917.12 |
| Main Improve | | | | | | 0.00 | 325.25 |
| 601 Remittances | | | | | | | |
| | 1,361,043.09 | | 84.25 | 84.25 | | 1,361,127.34 | 4,427,882.05 |

Ending fund balance (Page 1) - Investment balance = Available cash.

5,789,009.39

TREASURERS REPORT

Outstanding Vouchers

City Of White Salmon

As Of: 06/30/2021 Date: 07/15/2021
 Time: 15:14:45 Page: 5

| Year | Trans# | Date | Type | Acct# | War# | Vendor | Amount | Memo |
|-----------------------|--------|------------|----------|-------|-------|--|-----------|--|
| 2021 | 2171 | 06/24/2021 | Util Pay | 1 | | Xpress Bill Pay | 208.81 | Xpress Import - EFT - 06-24-2021__daily_batch.csv |
| 2021 | 2172 | 06/24/2021 | Util Pay | 1 | | Xpress Bill Pay | 183.08 | Xpress Import - CheckFree - 06-24-2021__daily_batch.csv |
| 2021 | 2176 | 06/25/2021 | Util Pay | 1 | | Xpress Bill Pay | 53.00 | Xpress Import - EFT - 06-25-2021__daily_batch.csv |
| 2021 | 2177 | 06/25/2021 | Util Pay | 1 | | Xpress Bill Pay | 120.00 | Xpress Import - iPay - 06-25-2021__daily_batch.csv |
| 2021 | 2179 | 06/28/2021 | Util Pay | 1 | | Xpress Bill Pay | 134.91 | Xpress Import - EFT - 06-28-2021__daily_batch.csv |
| 2021 | 2180 | 06/28/2021 | Util Pay | 1 | | Xpress Bill Pay | 210.00 | Xpress Import - iPay - 06-28-2021__daily_batch.csv |
| 2021 | 2181 | 06/28/2021 | Util Pay | 1 | | Xpress Bill Pay | 241.86 | Xpress Import - CheckFree - 06-28-2021__daily_batch.csv |
| 2021 | 2202 | 06/29/2021 | Util Pay | 1 | | Xpress Bill Pay | 784.04 | Xpress Import - CC - 06-29-2021__daily_batch.csv |
| 2021 | 2203 | 06/29/2021 | Util Pay | 1 | | Xpress Bill Pay | 216.93 | Xpress Import - EFT - 06-29-2021__daily_batch.csv |
| 2021 | 2205 | 06/30/2021 | Util Pay | 1 | | Batch Customer | 67.39 | |
| 2021 | 2206 | 06/30/2021 | Tr Rec | 1 | | Yakama Nation Fisheries | 20,000.00 | |
| 2021 | 2207 | 06/30/2021 | Util Pay | 1 | | Xpress Bill Pay | 853.04 | Xpress Import - CC - 06-30-2021__daily_batch.csv |
| 2021 | 2208 | 06/30/2021 | Util Pay | 1 | | Xpress Bill Pay | 849.57 | Xpress Import - EFT - 06-30-2021__daily_batch.csv |
| 2021 | 2209 | 06/30/2021 | Util Pay | 1 | | Xpress Bill Pay | 275.00 | Xpress Import - iPay - 06-30-2021__daily_batch.csv |
| 2021 | 2210 | 06/30/2021 | Util Pay | 1 | | Xpress Bill Pay | 385.63 | Xpress Import - CheckFree - 06-30-2021__daily_batch.csv |
| | | | | | | | 24,583.26 | |
| Receipts Outstanding: | | | | | | | | |
| 2019 | 5713 | 12/31/2019 | Claims | 1 | EFT | Chase Paymentech | 30.00 | December 2019 Services |
| 2016 | 1220 | 03/16/2016 | Claims | 1 | 31118 | Cecelia Joan Huard C/O Brad Huard | 6.20 | Refund inactive customer credit balance |
| 2017 | 8301 | 11/01/2017 | Claims | 1 | 33126 | David & Angela Hill | 87.43 | 041725.1 - 393 NECHERRY ST |
| 2018 | 768 | 02/07/2018 | Claims | 1 | 33497 | Renee Wuollet | 11.38 | 020675.0 - 560 NECENTER PL |
| 2018 | 1201 | 03/07/2018 | Claims | 1 | 33577 | Chris Parker | 3.17 | 040127.2 - 705 NECHURCH PLACE # E |
| 2018 | 3179 | 06/20/2018 | Claims | 1 | 33915 | Lourens and Monette Pretorius | 16.96 | 053189.0 - 17 ANNIE LANE |
| 2018 | 7272 | 09/05/2018 | Payroll | 1 | 34156 | Savannah Vargas | 49.10 | Aug Payroll #2 |
| 2018 | 7524 | 09/20/2018 | Payroll | 1 | 34222 | Savannah Vargas | 20.68 | Sept Payroll #1 |
| 2018 | 8618 | 12/05/2018 | Payroll | 1 | 34449 | Angelina Herecía | 27.70 | Nov Payroll #2 |
| 2019 | 2627 | 06/05/2019 | Claims | 1 | 35066 | Christopher Stiffler | 168.00 | Reimburse - Wildland Firefighter Exam Fee |
| 2019 | 3568 | 08/07/2019 | Claims | 1 | 35245 | Mark Long | 179.21 | 071525.2 - 1196 WJEWETT BLVD 1198 - Refund Credit Balance On Utility Acct #4750 |
| 2020 | 1811 | 05/06/2020 | Claims | 1 | 36098 | James B Roberson Trust Lisa Doslu, Trustee | 10.38 | 062750.0 - 625 SWWAUBISH ST- Credit Balance Refund |
| 2021 | 218 | 01/20/2021 | Claims | 1 | 36799 | Thomas Hood | 4.71 | 073225.0 - 1180 SWTHORNTON DR - Utility Account 5592 Credit Balance Refund |
| 2021 | 228 | 01/20/2021 | Claims | 1 | 36809 | Jennifer Schwab | 49.19 | 064200.1 - 366 SWEYRIE RD - Utility Account 5929 Credit Balance Refund |

TREASURERS REPORT

Outstanding Vouchers

City Of White Salmon

As Of: 06/30/2021 Date: 07/15/2021
 Time: 15:14:45 Page: 6

| Year | Trans# | Date | Type | Acct# | War# | Vendor | Amount | Memo | |
|-----------------------------------|--------|------------|--------|-------|-------|------------------------------|----------|--|----------|
| 2021 | 232 | 01/20/2021 | Claims | 1 | 36813 | Garret Zallen | 0.05 | 022650.3 - 645 NEGRANDVIEW BLVD - Utility Account 1204 Credit Balance Refund | |
| 2021 | 1733 | 05/19/2021 | Claims | 1 | 37101 | Nora B. Kyte | 3.34 | 011450.0 - 552 SEOAK ST - Credit Balance Refund | |
| 2021 | 1910 | 06/02/2021 | Claims | 1 | 37146 | DJ's Truck Repair | 13.68 | PW - Grease Gun | |
| 2021 | 1928 | 06/02/2021 | Claims | 1 | 37164 | Reynier, Ron Atty At Law | 1,400.00 | City Prosecuting Agreement - June 2021 | |
| 2021 | 1929 | 06/02/2021 | Claims | 1 | 37165 | Jennifer Schwab | 49.24 | 032900.1 - 410 NEHOOD ST - Credit Balance Refund | |
| 2021 | 2066 | 06/16/2021 | Claims | 1 | 37176 | Bell Design Company | 2,079.00 | Engineering Services - Job #208073 | |
| 2021 | 2087 | 06/16/2021 | Claims | 1 | 37197 | Same Day Stage | 54.00 | Water - Sample Shipping Service | |
| 2021 | 2090 | 06/16/2021 | Claims | 1 | 37200 | USA Blue Book | 240.93 | PW - Construction Supplies | |
| 2021 | 2154 | 06/22/2021 | Claims | 1 | 37205 | CenturyLink | 1,408.69 | CenturyLink - Dock Grade Resv - JUNE 2021 ; CenturyLink - Police - JUNE 2021 ; CenturyLink - Powerhouse Voice - JUNE 2021 ; CenturyLink - Powerhouse Scada - JUNE 2021 ; CenturyLink- Fire Hall - | |
| 2021 | 2183 | 06/29/2021 | Claims | 1 | 37207 | Gorge Networks Inc | 772.00 | City Hall - Internet Service, July 2021 | |
| 2021 | 2184 | 06/29/2021 | Claims | 1 | 37208 | PUD No 1 Of Klickitat County | 3,106.36 | Electricity - Los Altos Reservoir ; Electricity - Pump On Los Altos Reservoir ; Electricity - Jewett St Fireman's Park ; Electricity - New City Shop / Fire Hall ; Electricity - Spring Street Reser | |
| 2021 | 2185 | 06/29/2021 | Claims | 1 | 37209 | Shred-it USA LLC | 189.18 | City Hall - Shredding Service; Police - Shredding Service | |
| | | | | | | | 9,980.58 | | |
| Fund | | | | | | | Claims | Payroll | Total |
| 001 Current Expense | | | | | | | 4,012.39 | 19.79 | 4,032.18 |
| 101 Street Fund | | | | | | | 3,486.45 | 0.00 | 3,486.45 |
| 107 Pool Fund | | | | | | | 0.00 | 77.69 | 77.69 |
| 401 Water Fund | | | | | | | 1,930.96 | 0.00 | 1,930.96 |
| 402 Wastewater Collection Fund | | | | | | | 456.69 | 0.00 | 456.69 |
| 412 Water Rights Acquisition Fund | | | | | | | -3.39 | 0.00 | -3.39 |
| | | | | | | | 9,883.10 | 97.48 | 9,980.58 |

TREASURERS REPORT
Signature Page

Time: 15:14:45 Date: 07/15/2021
Page: 7

06/01/2021 To: 06/30/2021

City Of White Salmon

We the undersigned officers for the City of White Salmon have reviewed the foregoing report and acknowledge that to the best of our knowledge this report is accurate and true:

Signed:  Signed: _____ Chairman Budget Committee / Date
Clerk/Treasurer / Date 7-20-21

City of White Salmon
2021 June Treasurer's Report Reconciliation to Bank Statements

| | |
|--|--------------|
| Treasurer's Report Ending Balance | 5,789,009.39 |
| Treasurer's Report Adjusted Ending Balance | 5,774,406.71 |
| Columbia State Bank (Cash) | 4,412,954.37 |
| US Bank (Time Value - Investment) | 0.00 |
| WA State Treasurer (State Pool - Investment) | 1,361,127.34 |
| Petty Cash | 25.00 |
| Drawer 1 | 150.00 |
| Drawer 2 | 150.00 |
| Drawer 3 | 0.00 |
| Total Cash and Investments | 5,774,406.71 |
| Less Outstanding Checks (Page 6 of Treasurer's Report) | -9,980.58 |
| Plus Outstanding Deposits (Page 1 of Treasurer's Report) | 24,583.26 |
| Bank Statement Adjusted Ending Balance | 5,789,009.39 |
| Difference | 0.00 |

Partial payment to Dept. of Revenue for May Excise Taxes
Paid in May due to Amendment of Return this will clear in
June when additional payment is shown (only one payment
in financial software)

**City of White Salmon
June 2021 Treasurer's Report Reconciliation**

| | Revenue | Expenditures | |
|------------------------|----------------|---------------------|---|
| | 941,790.85 | 522,840.12 | |
| Treasurer's Receipts | 644,658.75 | 310,928.01 | Claims |
| Utility Receipts | 264,957.05 | 179,516.29 | Payroll |
| Interfund Transfers | 32,323.75 | 32,323.75 | Interfund Transfers |
| | | 220.77 | Service Charge - Account Analysis |
| | | 0.00 | Stop Payment |
| Expenditure to Revenue | -99.46 | -99.46 | Expenditure to Revenue (Utility Balance Refund) |
| Expenditure to Revenue | -49.24 | -49.24 | Expenditure to Revenue (Utility Balance Refund) |
| | 941,790.85 | 522,840.12 | |
| | 0.00 | 0.00 | |

BANK RECONCILIATION

City Of White Salmon

Time: 14:51:04 Date: 07/15/2021

06/01/2021 To: 06/30/2021

Page: 1

1 Checking Account

| Date | Balance Forward | 4,009,657.88 |
|------------|-----------------------|-------------------|
| 05/25/2021 | | 194.18 |
| 05/27/2021 | | 5,490.05 |
| 05/28/2021 | | 6,759.69 |
| 05/29/2021 | | 480.19 |
| 05/30/2021 | | 537.78 |
| 05/31/2021 | | 259.38 |
| 06/01/2021 | | 26,281.01 |
| 06/02/2021 | | 6,905.78 |
| 06/03/2021 | | 76,785.77 |
| 06/04/2021 | | 7,448.16 |
| 06/05/2021 | | 1,012.37 |
| 06/06/2021 | | 365.49 |
| 06/07/2021 | | 56,073.35 |
| 06/08/2021 | | 4,297.70 |
| 06/09/2021 | | 8,505.76 |
| 06/10/2021 | | 8,059.67 |
| 06/11/2021 | | 5,750.63 |
| 06/12/2021 | | 119.25 |
| 06/13/2021 | | 391.88 |
| 06/14/2021 | | 9,748.77 |
| 06/15/2021 | | 5,045.18 |
| 06/16/2021 | | 21,976.20 |
| 06/17/2021 | | 5,268.81 |
| 06/18/2021 | | 68,395.09 |
| 06/19/2021 | | 5,931.01 |
| 06/20/2021 | | 9,319.03 |
| 06/21/2021 | | 85,756.29 |
| 06/22/2021 | | 2,670.03 |
| 06/23/2021 | | 2,669.93 |
| 06/24/2021 | | 12,310.73 |
| 06/25/2021 | | 377,205.04 |
| 06/26/2021 | | 106.41 |
| 06/29/2021 | | 3,872.31 |
| 06/30/2021 | | 72,676.64 |
| | Total Credits: | 898,669.56 |

| Year | Trans# | Date | Type | Chk# | Vendor | |
|------|--------|------------|---------|-------|------------------------------|-----------|
| 2021 | 770 | 03/03/2021 | Claims | 36908 | Reynier, Ron Atty At Law | 1,400.00 |
| 2021 | 946 | 03/17/2021 | Claims | 36946 | Brad Rohman | 10.83 |
| 2021 | 1194 | 04/07/2021 | Claims | 36999 | Reynier, Ron Atty At Law | 1,400.00 |
| 2021 | 1494 | 05/05/2021 | Payroll | 37039 | Joseph Turkiewicz | 152.49 |
| 2021 | 1547 | 05/05/2021 | Claims | 37061 | Masonic Lodge # 163 | 175.00 |
| 2021 | 1562 | 05/05/2021 | Claims | 37076 | Reynier, Ron Atty At Law | 1,400.00 |
| 2021 | 1564 | 05/05/2021 | Claims | 37078 | Shadetree Automotive | 316.72 |
| 2021 | 1708 | 05/19/2021 | Claims | | WA State Dept Revenue/Excise | 10,350.80 |
| 2021 | 1723 | 05/19/2021 | Claims | 37123 | DJ's Repair | 43.95 |
| 2021 | 1732 | 05/19/2021 | Claims | 37100 | Dwight Konrad | 59.55 |
| 2021 | 1735 | 05/19/2021 | Claims | 37103 | Michael McMahan | 100.61 |
| 2021 | 2414 | 05/19/2021 | Claims | | WA State Dept Revenue/Excise | 0.01 |
| 2021 | 1822 | 05/27/2021 | Claims | 37130 | WSU Pesticide Safety Program | 58.00 |
| 2021 | 2405 | 06/01/2021 | Claims | | Evergreen Note Servicing | 61,992.12 |
| 2021 | 1898 | 06/02/2021 | Claims | 37134 | Aspect Consulting | 23,578.80 |
| 2021 | 1899 | 06/02/2021 | Claims | 37135 | BSK Associates | 225.00 |

BANK RECONCILIATION

City Of White Salmon

Time: 14:51:04 Date: 07/15/2021

06/01/2021 To: 06/30/2021

Page: 2

| Year | Trans# | Date | Type | Chk# | Vendor | |
|------|--------|------------|---------|-------|---|-----------|
| 2021 | 1900 | 06/02/2021 | Claims | 37136 | Bell Design Company | 223.50 |
| 2021 | 1901 | 06/02/2021 | Claims | 37137 | Bingen, City Of | 30,952.50 |
| 2021 | 1902 | 06/02/2021 | Claims | 37138 | Brenntag Pacific, Inc | 1,130.44 |
| 2021 | 1903 | 06/02/2021 | Claims | 37139 | C.M. & W.O. Sheppard Inc | 210.35 |
| 2021 | 1904 | 06/02/2021 | Claims | 37140 | CTX-Xerox | 927.92 |
| 2021 | 1905 | 06/02/2021 | Claims | 37141 | Cessco Inc | 425.00 |
| 2021 | 1906 | 06/02/2021 | Claims | 37142 | Charter Communications | 134.98 |
| 2021 | 1907 | 06/02/2021 | Claims | 37143 | Coburn Electric, Inc. | 4,068.62 |
| 2021 | 1908 | 06/02/2021 | Claims | 37144 | Columbia Gorge News, LLC | 196.00 |
| 2021 | 1909 | 06/02/2021 | Claims | 37145 | Consolidated Sup Co Inc | 1,735.47 |
| 2021 | 1911 | 06/02/2021 | Claims | 37147 | Elastec, Inc. | 1,147.50 |
| 2021 | 1912 | 06/02/2021 | Claims | 37148 | Ernie's Locks & Keys | 730.00 |
| 2021 | 1913 | 06/02/2021 | Claims | 37149 | Fastenal | 160.83 |
| 2021 | 1914 | 06/02/2021 | Claims | 37150 | Gorge Networks Inc | 774.97 |
| 2021 | 1915 | 06/02/2021 | Claims | 37151 | Hach Company | 1,392.54 |
| 2021 | 1916 | 06/02/2021 | Claims | 37152 | Jaques Sharp | 667.50 |
| 2021 | 1917 | 06/02/2021 | Claims | 37153 | Ned Kindler | 148.50 |
| 2021 | 1918 | 06/02/2021 | Claims | 37154 | Klickitat County Prosecutor | 12.43 |
| 2021 | 1919 | 06/02/2021 | Claims | 37155 | Masonic Lodge # 163 | 175.00 |
| 2021 | 1920 | 06/02/2021 | Claims | 37156 | NAPA Auto Parts dba of TWGW, Inc | 571.63 |
| 2021 | 1921 | 06/02/2021 | Claims | 37157 | Northwest Natural Gas Co | 148.14 |
| 2021 | 1922 | 06/02/2021 | Claims | 37158 | Office Depot | 259.87 |
| 2021 | 1923 | 06/02/2021 | Claims | 37159 | Onsite Supply House LLC | 86.89 |
| 2021 | 1924 | 06/02/2021 | Claims | 37160 | Owen Equipment Company | 1,511.06 |
| 2021 | 1925 | 06/02/2021 | Claims | 37161 | PUD No 1 Of Klickitat County | 3,772.71 |
| 2021 | 1926 | 06/02/2021 | Claims | 37162 | Platt Electrical, dba of Rexel USA, INC | 327.96 |
| 2021 | 1927 | 06/02/2021 | Claims | 37163 | Power Systems West | 46.52 |
| 2021 | 1930 | 06/02/2021 | Claims | 37166 | Sherwin-Williams | 428.85 |
| 2021 | 1931 | 06/02/2021 | Claims | 37167 | Larry Spencer | 148.50 |
| 2021 | 1932 | 06/02/2021 | Claims | 37168 | TransUnion Risk & Alternative | 80.63 |
| 2021 | 1933 | 06/02/2021 | Claims | 37169 | US Bank | 8,371.49 |
| 2021 | 1934 | 06/02/2021 | Claims | 37170 | WA State Treas. Cash Mgmt Dept | 405.64 |
| 2021 | 1935 | 06/02/2021 | Claims | 37171 | White Salmon, City Of | 67,074.94 |
| 2021 | 1936 | 06/02/2021 | Claims | 37172 | Wilcox & Flegel | 2,032.26 |
| 2021 | 1937 | 06/02/2021 | Claims | 37173 | Xerox Financial Services, LLC | 895.49 |
| 2021 | 1891 | 06/03/2021 | Claims | | Kenneth B. Woodrich PC | 2,562.00 |
| 2021 | 1850 | 06/04/2021 | Payroll | | Ryan Hardie Adam | 1,337.79 |
| 2021 | 1851 | 06/04/2021 | Payroll | | William R Avery II | 2,941.52 |
| 2021 | 1852 | 06/04/2021 | Payroll | | Jan Brending | 2,781.10 |
| 2021 | 1853 | 06/04/2021 | Payroll | | Erika Castro-Guzman | 1,778.63 |
| 2021 | 1854 | 06/04/2021 | Payroll | | Jeffrey Cooper | 2,272.71 |
| 2021 | 1855 | 06/04/2021 | Payroll | | Kate E Daniels | 2,374.07 |
| 2021 | 1856 | 06/04/2021 | Payroll | | Andrew Dirks | 1,473.01 |
| 2021 | 1857 | 06/04/2021 | Payroll | | Lisa L George | 1,794.94 |
| 2021 | 1858 | 06/04/2021 | Payroll | | Suzanne Glaser | 92.35 |
| 2021 | 1859 | 06/04/2021 | Payroll | | Edward L Gunnyon | 2,684.17 |
| 2021 | 1860 | 06/04/2021 | Payroll | | Jason L Hartmann | 152.49 |
| 2021 | 1861 | 06/04/2021 | Payroll | | Michael L Hepner | 2,790.91 |
| 2021 | 1862 | 06/04/2021 | Payroll | | F Jay Holtmann | 92.35 |
| 2021 | 1863 | 06/04/2021 | Payroll | | William F Hunsaker | 2,534.32 |
| 2021 | 1864 | 06/04/2021 | Payroll | | Marla A Keethler | 601.63 |
| 2021 | 1865 | 06/04/2021 | Payroll | | Jason Kinley | 2,354.04 |
| 2021 | 1866 | 06/04/2021 | Payroll | | Ross E Lambert | 1,817.09 |
| 2021 | 1867 | 06/04/2021 | Payroll | | Joshua Lewis | 2,413.43 |
| 2021 | 1868 | 06/04/2021 | Payroll | | David S Lindley | 152.49 |
| 2021 | 1869 | 06/04/2021 | Payroll | | Madelynn M Mclwain | 2,146.27 |
| 2021 | 1870 | 06/04/2021 | Payroll | | Patrick R Munyan Jr | 3,360.22 |

BANK RECONCILIATION

City Of White Salmon

Time: 14:51:04 Date: 07/15/2021

06/01/2021 To: 06/30/2021

Page: 3

| Year | Trans# | Date | Type | Chk# | Vendor | |
|------|--------|------------|----------|-------|--|-----------|
| 2021 | 1871 | 06/04/2021 | Payroll | | Stephanie M Porter | 1,694.14 |
| 2021 | 1872 | 06/04/2021 | Payroll | | Ashley Post | 152.49 |
| 2021 | 1873 | 06/04/2021 | Payroll | | Frank Randall | 2,347.59 |
| 2021 | 1874 | 06/04/2021 | Payroll | | James A Ransier | 152.49 |
| 2021 | 1875 | 06/04/2021 | Payroll | | Troy Rosenburg | 1,905.82 |
| 2021 | 1876 | 06/04/2021 | Payroll | 37131 | Joseph Turkiewicz | 152.49 |
| 2021 | 1877 | 06/04/2021 | Payroll | 37132 | Jess W Wardwell | 92.35 |
| 2021 | 1878 | 06/04/2021 | Payroll | | AFLAC | 247.14 |
| 2021 | 1879 | 06/04/2021 | Payroll | | Association Of WA Cities | 33,335.48 |
| 2021 | 1880 | 06/04/2021 | Payroll | | Internal Revenue Service | 16,282.58 |
| 2021 | 1881 | 06/04/2021 | Payroll | | LifeSecure Insurance Company | 371.09 |
| 2021 | 1883 | 06/04/2021 | Payroll | | LifeSecure Insurance Company | 266.42 |
| 2021 | 1884 | 06/04/2021 | Payroll | | Oregon Department of Revenue | 156.00 |
| 2021 | 1885 | 06/04/2021 | Payroll | | Standard Insurance | 373.35 |
| 2021 | 1886 | 06/04/2021 | Payroll | | WA State Dept Retirement Systems | 75.00 |
| 2021 | 1887 | 06/04/2021 | Payroll | | WA State Dept Retirement Systems | 11,353.37 |
| 2021 | 1888 | 06/04/2021 | Payroll | 37133 | WSCCCE | 747.59 |
| 2021 | 2411 | 06/04/2021 | Payroll | | LifeSecure Insurance Company | 39.70 |
| 2021 | 2412 | 06/04/2021 | Payroll | | LifeSecure Insurance Company | 1,103.52 |
| 2021 | 1889 | 06/06/2021 | Claims | | Xpress Bill Pay | 540.85 |
| 2021 | 1890 | 06/06/2021 | Claims | | Chase Paymentech | 1,361.94 |
| 2021 | 2020 | 06/10/2021 | Claims | | USDA Rural Development | 7,920.00 |
| 2021 | 2021 | 06/15/2021 | Ser Chge | | Columbia Bank #1080 | 220.77 |
| 2021 | 2055 | 06/16/2021 | Claims | | WA State Dept Revenue/Excise | 6,900.84 |
| 2021 | 2064 | 06/16/2021 | Claims | 37174 | Ace Hardware | 152.56 |
| 2021 | 2065 | 06/16/2021 | Claims | 37175 | Aramark Uniform Services | 348.51 |
| 2021 | 2067 | 06/16/2021 | Claims | 37177 | Brenntag Pacific, Inc | 1,256.19 |
| 2021 | 2068 | 06/16/2021 | Claims | 37178 | Charter Communications | 132.97 |
| 2021 | 2069 | 06/16/2021 | Claims | 37179 | Columbia Gorge News, LLC | 36.00 |
| 2021 | 2070 | 06/16/2021 | Claims | 37180 | Community Connection Consulting | 12,200.00 |
| 2021 | 2071 | 06/16/2021 | Claims | 37181 | DataPro Solutions, Inc | 167.06 |
| 2021 | 2072 | 06/16/2021 | Claims | 37182 | Department of Enterprise Services | 13,800.00 |
| 2021 | 2073 | 06/16/2021 | Claims | 37183 | Fastenal | 122.50 |
| 2021 | 2074 | 06/16/2021 | Claims | 37184 | Gray & Osborne, Inc | 4,327.66 |
| 2021 | 2075 | 06/16/2021 | Claims | 37185 | H.D. Fowler Company | 1,286.38 |
| 2021 | 2076 | 06/16/2021 | Claims | 37186 | Hach Company | 145.87 |
| 2021 | 2077 | 06/16/2021 | Claims | 37187 | Hunsaker Oil Company Inc | 1,385.29 |
| 2021 | 2078 | 06/16/2021 | Claims | 37188 | James Dean Construction | 185.07 |
| 2021 | 2079 | 06/16/2021 | Claims | 37189 | Klickitat County Health Dept | 140.00 |
| 2021 | 2080 | 06/16/2021 | Claims | 37190 | Mosier WiNet | 455.00 |
| 2021 | 2081 | 06/16/2021 | Claims | 37191 | Susan Muth | 99.46 |
| 2021 | 2082 | 06/16/2021 | Claims | 37192 | One Call Concepts Inc | 77.04 |
| 2021 | 2083 | 06/16/2021 | Claims | 37193 | Owen Equipment Company | 337.83 |
| 2021 | 2084 | 06/16/2021 | Claims | 37194 | Pioneer Surveying Engineering Inc | 2,640.00 |
| 2021 | 2085 | 06/16/2021 | Claims | 37195 | Radcomp Technologies | 9,771.61 |
| 2021 | 2086 | 06/16/2021 | Claims | 37196 | Republic Services #487 | 461.34 |
| 2021 | 2088 | 06/16/2021 | Claims | 37198 | Summit Embroidery Works | 3,328.12 |
| 2021 | 2089 | 06/16/2021 | Claims | 37199 | Traffic Safety Supply Co. Inc. | 1,100.64 |
| 2021 | 2091 | 06/16/2021 | Claims | 37201 | Verizon Wireless | 1,098.37 |
| 2021 | 2092 | 06/16/2021 | Claims | 37202 | WA State Criminal Justice Training Com | 650.00 |
| 2021 | 2093 | 06/16/2021 | Claims | 37203 | WSP USA Inc. | 8,238.49 |
| 2021 | 2094 | 06/16/2021 | Claims | 37204 | Xerox Financial Services, LLC | 978.79 |
| 2021 | 2031 | 06/21/2021 | Payroll | | Ryan Hardie Adam | 1,308.88 |
| 2021 | 2032 | 06/21/2021 | Payroll | | William R Avery II | 2,936.65 |
| 2021 | 2033 | 06/21/2021 | Payroll | | Jan Brending | 2,780.57 |
| 2021 | 2034 | 06/21/2021 | Payroll | | Erika Castro-Guzman | 1,777.82 |
| 2021 | 2035 | 06/21/2021 | Payroll | | Jeffrey Cooper | 1,876.55 |

BANK RECONCILIATION

City Of White Salmon

Time: 14:51:04 Date: 07/15/2021

06/01/2021 To: 06/30/2021

Page: 4

| Year | Trans# | Date | Type | Chk# | Vendor | |
|---------------------------------|--------|------------|----------|-------|---|---------------------|
| 2021 | 2036 | 06/21/2021 | Payroll | | Kate E Daniels | 2,047.41 |
| 2021 | 2037 | 06/21/2021 | Payroll | | Andrew Dirks | 2,058.24 |
| 2021 | 2038 | 06/21/2021 | Payroll | | Lisa L George | 1,793.06 |
| 2021 | 2039 | 06/21/2021 | Payroll | | Edward L Gunnyon | 3,235.23 |
| 2021 | 2040 | 06/21/2021 | Payroll | | Michael L Hepner | 2,807.84 |
| 2021 | 2041 | 06/21/2021 | Payroll | | William F Hunsaker | 2,538.02 |
| 2021 | 2042 | 06/21/2021 | Payroll | | Jason Kinley | 1,592.55 |
| 2021 | 2043 | 06/21/2021 | Payroll | | Ross E Lambert | 2,265.92 |
| 2021 | 2044 | 06/21/2021 | Payroll | | Joshua Lewis | 2,659.62 |
| 2021 | 2045 | 06/21/2021 | Payroll | | Madelynn M Mcllwain | 2,159.40 |
| 2021 | 2046 | 06/21/2021 | Payroll | | Patrick R Munyan Jr | 3,357.13 |
| 2021 | 2047 | 06/21/2021 | Payroll | | Stephanie M Porter | 1,693.97 |
| 2021 | 2048 | 06/21/2021 | Payroll | | Frank Randall | 2,669.15 |
| 2021 | 2049 | 06/21/2021 | Payroll | | Troy Rosenburg | 1,536.01 |
| 2021 | 2050 | 06/21/2021 | Payroll | | Internal Revenue Service | 15,981.93 |
| 2021 | 2051 | 06/21/2021 | Payroll | | Oregon Department of Revenue | 228.00 |
| 2021 | 2052 | 06/21/2021 | Payroll | | WA State Dept Retirement Systems | 75.00 |
| 2021 | 2053 | 06/21/2021 | Payroll | | WA State Dept Retirement Systems | 11,343.20 |
| 2021 | 2155 | 06/22/2021 | Claims | 37206 | PUD No 1 Of Klickitat County | 234.00 |
| Total Debits: | | | | | | 496,819.95 |
| Reconciled Bank Balance: | | | | | | 4,411,507.49 |
| | | | | | | |
| 2021 | 2171 | 06/24/2021 | Util Pay | 55391 | Xpress Bill Pay | 208.81 |
| 2021 | 2172 | 06/24/2021 | Util Pay | 55392 | Xpress Bill Pay | 183.08 |
| 2021 | 2176 | 06/25/2021 | Util Pay | 55396 | Xpress Bill Pay | 53.00 |
| 2021 | 2177 | 06/25/2021 | Util Pay | 55397 | Xpress Bill Pay | 120.00 |
| 2021 | 2179 | 06/28/2021 | Util Pay | 55399 | Xpress Bill Pay | 134.91 |
| 2021 | 2180 | 06/28/2021 | Util Pay | 55400 | Xpress Bill Pay | 210.00 |
| 2021 | 2181 | 06/28/2021 | Util Pay | 55401 | Xpress Bill Pay | 241.86 |
| 2021 | 2202 | 06/29/2021 | Util Pay | 55419 | Xpress Bill Pay | 784.04 |
| 2021 | 2203 | 06/29/2021 | Util Pay | 55420 | Xpress Bill Pay | 216.93 |
| 2021 | 2205 | 06/30/2021 | Util Pay | 55421 | Batch Customer | 67.39 |
| 2021 | 2206 | 06/30/2021 | Tr Rec | 55422 | Yakama Nation Fisheries | 20,000.00 |
| 2021 | 2207 | 06/30/2021 | Util Pay | 55423 | Xpress Bill Pay | 853.04 |
| 2021 | 2208 | 06/30/2021 | Util Pay | 55424 | Xpress Bill Pay | 849.57 |
| 2021 | 2209 | 06/30/2021 | Util Pay | 55425 | Xpress Bill Pay | 275.00 |
| 2021 | 2210 | 06/30/2021 | Util Pay | 55426 | Xpress Bill Pay | 385.63 |
| Outstanding Credits: | | | | | | -24,583.26 |
| | | | | | | |
| 2016 | 1220 | 03/16/2016 | Claims | 31118 | Huard C/O Brad Huard, Cecelia Joan | 6.20 |
| 2017 | 8301 | 11/01/2017 | Claims | 33126 | Hill, David & Angela | 87.43 |
| 2018 | 768 | 02/07/2018 | Claims | 33497 | Wuollet, Renee | 11.38 |
| 2018 | 1201 | 03/07/2018 | Claims | 33577 | Parker, Chris | 3.17 |
| 2018 | 3179 | 06/20/2018 | Claims | 33915 | Pretorius, Lourens and Monette | 16.96 |
| 2018 | 7272 | 09/05/2018 | Payroll | 34156 | Vargas, Savannah | 49.10 |
| 2018 | 7524 | 09/20/2018 | Payroll | 34222 | Vargas, Savannah | 20.68 |
| 2018 | 8618 | 12/05/2018 | Payroll | 34449 | Heredia, Angelina | 27.70 |
| 2019 | 2627 | 06/05/2019 | Claims | 35066 | Stiffler, Christopher | 168.00 |
| 2019 | 3568 | 08/07/2019 | Claims | 35245 | Long, Mark | 179.21 |
| 2019 | 5713 | 12/31/2019 | Claims | | Chase Paymentech | 30.00 |
| 2020 | 1811 | 05/06/2020 | Claims | 36098 | Lisa Doslu, Trustee, James B Roberson Trust | 10.38 |
| 2021 | 218 | 01/20/2021 | Claims | 36799 | Hood, Thomas | 4.71 |
| 2021 | 228 | 01/20/2021 | Claims | 36809 | Schwab, Jennifer | 49.19 |
| 2021 | 232 | 01/20/2021 | Claims | 36813 | Zallen, Garret | 0.05 |
| 2021 | 1733 | 05/19/2021 | Claims | 37101 | Kyte, Nora B. | 3.34 |
| 2021 | 1910 | 06/02/2021 | Claims | 37146 | DJ's Truck Repair | 13.68 |
| 2021 | 1928 | 06/02/2021 | Claims | 37164 | Reynier, Ron Atty At Law | 1,400.00 |

BANK RECONCILIATION

City Of White Salmon

Time: 14:51:04 Date: 07/15/2021

06/01/2021 To: 06/30/2021

Page: 5

| | | | | | | | |
|------|------|------------|--------|-------|------------------------------|---------------------------------|---------------------|
| 2021 | 1929 | 06/02/2021 | Claims | 37165 | Schwab, Jennifer | 49.24 | |
| 2021 | 2066 | 06/16/2021 | Claims | 37176 | Bell Design Company | 2,079.00 | |
| 2021 | 2087 | 06/16/2021 | Claims | 37197 | Same Day Stage | 54.00 | |
| 2021 | 2090 | 06/16/2021 | Claims | 37200 | USA Blue Book | 240.93 | |
| 2021 | 2154 | 06/22/2021 | Claims | 37205 | CenturyLink | 1,408.69 | |
| 2021 | 2183 | 06/29/2021 | Claims | 37207 | Gorge Networks Inc | 772.00 | |
| 2021 | 2184 | 06/29/2021 | Claims | 37208 | PUD No 1 Of Klickitat County | 3,106.36 | |
| 2021 | 2185 | 06/29/2021 | Claims | 37209 | Shred-it USA LLC | 189.18 | |
| | | | | | | <hr/> | |
| | | | | | | Outstanding Debits: | 9,980.58 |
| | | | | | | <hr/> | |
| | | | | | | Reconciled Book Balance: | 4,427,557.05 |



Direct Inquiries to:
 White Salmon (509) 493-2500
 P O Box 279 White Salmon WA 98672

STATEMENT OF ACCOUNT

Statement Date: 06/30/21
 Last Statement Date: 05/31/21
 Account: XXXXXX2469

CITY OF WHITE SALMON
 PO BOX 2139
 WHITE SALMON WA 98672-2139



SUMMARY OF ACCOUNT BALANCES

| Account Name | Account Number | Ending Balance |
|------------------------|----------------|--------------------------------------|
| Public Checking | XXXXXX2469 | \$4,412,954.37 |
| Public Checking | | |
| Account Number | XXXXXX2469 | Beginning Balance \$4,009,657.88 |
| Low Balance | \$3,856,714.09 | Credits |
| | | Deposits \$214,223.38 |
| | | ACH Credits \$684,226.18 |
| | | Other Credits \$220.00 |
| | | Total Credits \$898,669.56 |
| | | Total Account Fees \$0.00 |
| | | Debits |
| | | ACH Debits \$268,705.54 |
| | | Other Debits \$369.27 |
| | | Electronic Checks \$0.00 |
| | | Checks \$226,298.26 |
| | | Total Debits \$495,373.07 |
| | | Ending Balance \$4,412,954.37 |

DEPOSITS

| Date | Description | Amount |
|-------|-------------|-------------|
| 06-01 | Deposit | \$3,653.61 |
| 06-02 | Deposit | \$12,966.66 |
| 06-03 | Deposit | \$3,398.52 |
| 06-04 | Deposit | \$72,965.50 |
| 06-07 | Deposit | \$4,965.77 |
| 06-08 | Deposit | \$53,152.43 |
| 06-09 | Deposit | \$1,747.25 |
| 06-10 | Deposit | \$323.87 |
| 06-10 | Deposit | \$3,815.15 |
| 06-11 | Deposit | \$4,768.50 |
| 06-14 | Deposit | \$3,039.23 |
| 06-15 | Deposit | \$7,153.53 |

BANK RECONCILIATION

City Of White Salmon

Time: 07:59:58 Date: 07/15/2021

06/01/2021 To: 06/30/2021

Page: 1

2 State Pool

| Date | Balance Forward | |
|------------|-----------------|--------------|
| 06/30/2021 | | 1,361,043.09 |
| | | 84.25 |
| | Total Credits: | 84.25 |

| Year | Trans# | Date | Type | Chk# | Vendor | | |
|------|--------|------|------|------|--------|---------------------------------|---------------------|
| | | | | | | Total Debits: | 0.00 |
| | | | | | | Reconciled Bank Balance: | 1,361,127.34 |
| | | | | | | Outstanding Credits: | |
| | | | | | | Outstanding Debits: | |
| | | | | | | Reconciled Book Balance: | 1,361,127.34 |

Local Government Investment Pool
Statement of Account for No: 02530
 Primary Account
 June 2021

CITY OF WHITE SALMON
 PO BOX 2139
 WHITE SALMON, WA 98672-8672

| Date | Description | Comment | Deposits | Withdrawals | Balance |
|------------|--------------------|-----------------------|----------|-------------|--------------|
| 06/01/2021 | Beginning Balance | | | | 1,361,043.09 |
| 06/30/2021 | Month End Balance | | | | 1,361,043.09 |
| | June Earnings | Daily Factor Earnings | 84.25 | | |
| | Net Ending Balance | | | | 1,361,127.34 |

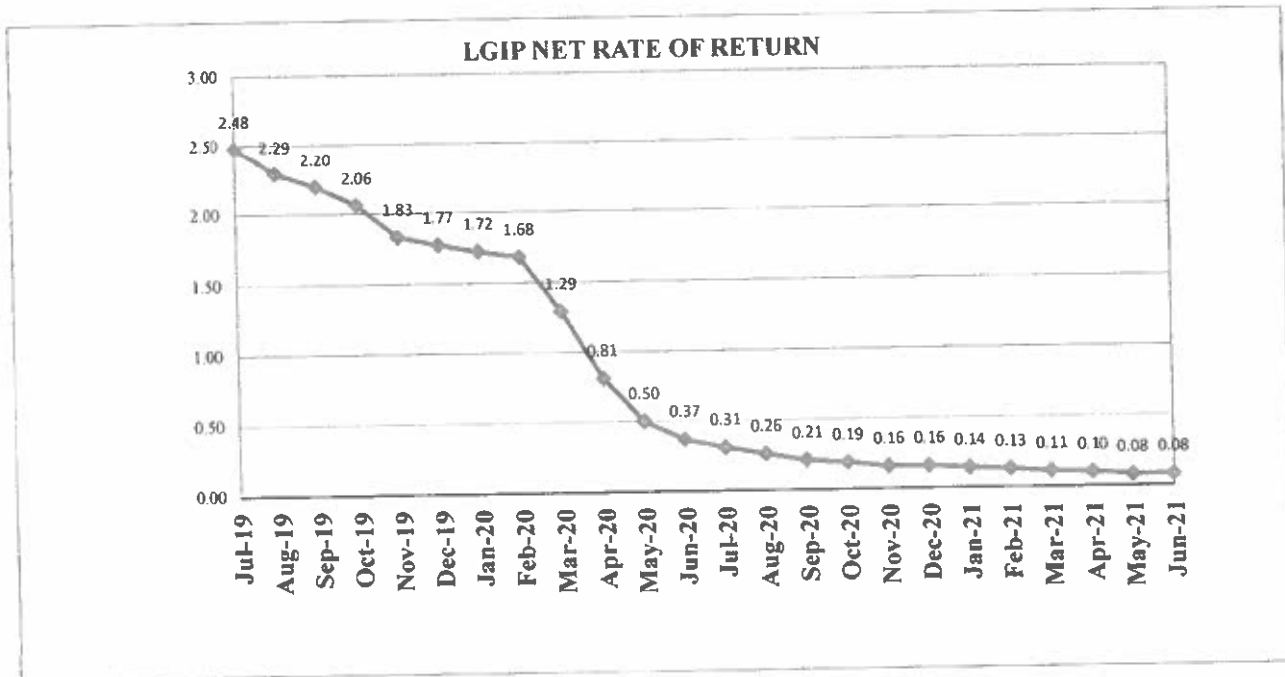
Account Summary

| | | | |
|--------------------------|--------------|------------------------|--------------|
| Beginning Balance: | 1,361,043.09 | Gross Earnings: | 89.93 |
| Deposits: | 0.00 | Administrative Fee: | 5.68 |
| Withdrawals: | 0.00 | Net Earnings: | 84.25 |
| Month End Balance: | 1,361,043.09 | | |
| Administrative Fee Rate: | 0.0051 % | Net Ending Balance: | 1,361,127.34 |
| Gross Earnings Rate: | 0.0804 % | | |
| Net Earnings Rate: | 0.0753 % | Average Daily Balance: | 1,361,043.09 |

**WASHINGTON STATE
LOCAL GOVERNMENT INVESTMENT POOL
June 30, 2021**

| Investment Type | Average Balance Jun-21 | Jun-21 Percentage | Average Balance CY 2021 | 2021 Percentage |
|---------------------------------|---------------------------|----------------------|----------------------------|--------------------|
| Agency Bullets | 164,999,884.13 | 0.70% | 59,254,090.67 | 0.27% |
| Agency Discount Notes | 1,491,630,595.37 | 6.37% | 762,952,053.93 | 3.51% |
| Agency Floating Rate Notes | 2,504,233,940.17 | 10.69% | 2,510,683,493.30 | 11.56% |
| Agency Variable Rate Notes | 199,949,759.46 | 0.85% | 216,228,523.16 | 1.00% |
| Certificates of Deposit | 112,000,000.00 | 0.48% | 144,817,679.56 | 0.67% |
| IB Bank Deposit | 2,072,724,657.17 | 8.85% | 2,308,595,344.45 | 10.63% |
| Repurchase Agreements | 380,000,000.00 | 1.62% | 496,132,596.67 | 2.28% |
| SOFR Floating Rate Notes | 0.00 | 0.00% | 0.00 | 0.00% |
| Supras - Bullets | 326,814,680.07 | 1.39% | 171,001,063.40 | 0.79% |
| Supras - Discount Notes | 99,996,500.00 | 0.43% | 140,299,852.36 | 0.65% |
| Supras- Floating Rate Notes | 0.00 | 0.00% | 0.00 | 0.00% |
| Supras - Variables | 0.00 | 0.00% | 0.00 | 0.00% |
| Term Repurchase Agreements | 453,333,333.33 | 1.93% | 508,839,779.00 | 2.34% |
| U.S. Treasury Securities | 14,654,713,340.99 | 62.55% | 13,370,238,843.59 | 61.58% |
| US Treasury Floating Rate Notes | 969,853,283.97 | 4.14% | 1,023,561,468.63 | 4.71% |
| Total Avg Daily Balance | 23,430,249,974.65 | 100.00% | 21,712,604,788.73 | 100.00% |

Avg Days to Maturity 36 days



* Rates are calculated on a 365-day basis

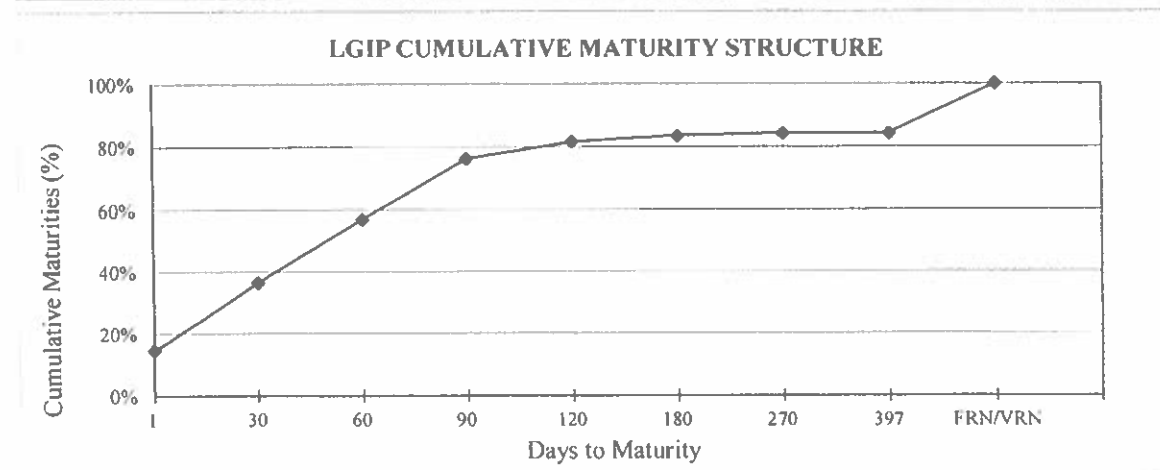
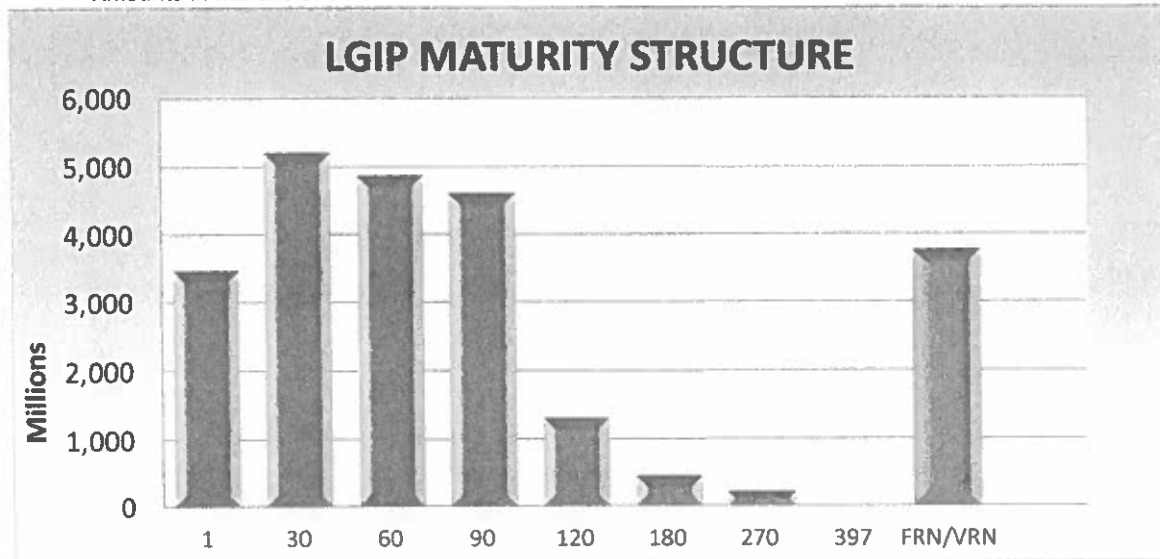
**WASHINGTON STATE
LOCAL GOVERNMENT INVESTMENT POOL
June 30, 2021**

| <u>DAYS TO MATURITY</u> | <u>\$ MATURING (PAR VALUE)*</u> | <u>% MATURING</u> | <u>CUMULATIVE % MATURING</u> |
|-------------------------|---------------------------------|-------------------|------------------------------|
| 1 | 3,466.52 | 14.5% | 14.5% |
| 2-30 | 5,205.42 | 21.8% | 36.4% |
| 31-60 | 4,865.00 | 20.4% | 56.8% |
| 61-90 | 4,599.85 | 19.3% | 76.1% |
| 91-120 | 1,313.82 | 5.5% | 81.6% |
| 121-180 | 436.84 | 1.8% | 83.4% |
| 181-270 | 200.00 | 0.8% | 84.3% |
| 271-397 | 0.00 | 0.0% | 84.3% |
| FRN/VRN | 3,751.81 | 15.7% | 100.0% |

PORTFOLIO TOTAL:

23,839.26

* Amounts in millions of dollars



BANK RECONCILIATION

City Of White Salmon

Time: 08:00:11 Date: 07/15/2021

06/01/2021 To: 06/30/2021

Page: 1

3 Petty Cash

| | | |
|------|-----------------|-------|
| Date | Balance Forward | 25.00 |
|------|-----------------|-------|

| | |
|----------------|------|
| Total Credits: | 0.00 |
|----------------|------|

| Year | Trans# | Date | Type | Chk# | Vendor |
|------|--------|------|------|------|--------|
|------|--------|------|------|------|--------|

| | |
|---------------|------|
| Total Debits: | 0.00 |
|---------------|------|

| | |
|--------------------------|-------|
| Reconciled Bank Balance: | 25.00 |
|--------------------------|-------|

| | |
|----------------------|--|
| Outstanding Credits: | |
|----------------------|--|

| | |
|---------------------|--|
| Outstanding Debits: | |
|---------------------|--|

| | |
|---------------------------------|--------------|
| Reconciled Book Balance: | 25.00 |
|---------------------------------|--------------|

BANK RECONCILIATION

City Of White Salmon

Time: 08:00:29 Date: 07/15/2021

06/01/2021 To: 06/30/2021

Page: 1

4 Cash Drawer 1

| | | |
|------|-----------------|--------|
| Date | Balance Forward | 150.00 |
|------|-----------------|--------|

| | |
|----------------|------|
| Total Credits: | 0.00 |
|----------------|------|

| Year | Trans# | Date | Type | Chk# | Vendor |
|------|--------|------|------|------|--------|
|------|--------|------|------|------|--------|

| | |
|---------------|------|
| Total Debits: | 0.00 |
|---------------|------|

| | |
|--------------------------|--------|
| Reconciled Bank Balance: | 150.00 |
|--------------------------|--------|

| | |
|----------------------|--|
| Outstanding Credits: | |
|----------------------|--|

| | |
|---------------------|--|
| Outstanding Debits: | |
|---------------------|--|

| | |
|---------------------------------|---------------|
| Reconciled Book Balance: | 150.00 |
|---------------------------------|---------------|

BANK RECONCILIATION

City Of White Salmon

Time: 08:00:40 Date: 07/15/2021

06/01/2021 To: 06/30/2021

Page: 1

5 Cash Drawer 2

Date Balance Forward 150.00

Total Credits: 0.00

Year Trans# Date Type Chk# Vendor

Total Debits: 0.00

Reconciled Bank Balance: 150.00

Outstanding Credits: _____

Outstanding Debits: _____

Reconciled Book Balance: 150.00

File Attachments for Item:

G. Approval of Meeting Minutes - July 7, 2021



CITY OF WHITE SALMON
City Council Regular Meeting – Wednesday, July 7, 2021
Via Zoom Teleconference

Council and Administrative Personnel Present

Council Members:

Jason Hartmann
 David Lindley
 Ashley Post
 Jim Ransier
 Joe Turkiewicz

Staff Present:

Marla Keethler, Mayor
 Pat Munyan, City Administrator
 Jan Brending, Clerk Treasurer
 Ken Woodrich, City Attorney
 Mike Hepner, Police Chief

I. Call to Order, Presentation of the Flag and Roll Call

Marla Keethler, Mayor called the meeting order at 6:00 p.m.

There were approximately 5 members of the public in attendance.

II. Changes to the Agenda

Jan Brending requested an item be added to the consent agenda: authorization to submit two Public Works Trust Fund Loan applications for 14-Inch Main Line – Phase 2 and Strawberry Mountain Reservoir and Transmission Main.

Moved by Jason Hartmann. Seconded by David Lindley.

Motion to add Authorization to Submit Two Public Works Trust Fund Loan Applications for 14-Inch Main Line, Phase 2 and Strawberry Mountain Reservoir and Transmission Main. CARRIED 5-0.

III. Consent Agenda

- A. Retroactive Approval of CTX Sales Agreements for Copier/Printers
- B. City Lab Board Appointments
- C. Approval of Meeting Minutes – June 6, 2021
- D. Approval of Meeting Minutes – June 23, 2021
- E. Authorization to Submit Two Public Works Trust Fund Loan Applications for 14-Inch Main Line – Phase 2 and Strawberry Mountain Reservoir and Transmission Main
- F. Approval of Vouchers

Vouchers audited and certified as required by RCW 42.24.080 and expense reimbursement claims as required by RCW 42.24.090 as of this 7th day of July, 2021.

| Type | Date | From | To | Amount |
|--------|----------|-------|-------|------------|
| Claims | 7/7/2021 | EFT | EFT | 3,354.00 |
| | | 37213 | 37259 | 240,552.24 |

| | | | | |
|----------------------|-----------|-------|---------------------------|-------------------|
| | | | Claims Total | 243,906.24 |
| | | | | |
| Payroll | 7/6/2021 | EFT | EFT | 105,581.11 |
| | | 37210 | 37212 | 965.30 |
| | | | Payroll Total | 106,546.41 |
| | | | | |
| Manual Claims | 6/10/2021 | EFT | EFT | 7,920.00 |
| | 6/22/2021 | 37205 | 37206 | 1,642.69 |
| | 6/29/2021 | 37207 | 37209 | 4,067.54 |
| | 7/6/2021 | EFT | EFT | 1,878.26 |
| | | | Manual Total | 15,508.49 |
| | | | | |
| | | | Total All Vouchers | 365,961.14 |

**Moved by Jim Ransier. Seconded by Ashley Post.
 Motion to approve Consent Agenda as presented. CARRIED 5-0.**

IV. Public Comment

Stacy & Martin Claus, White Salmon Residents commented by email regarding the impacts short-term rentals are having on neighborhoods and asked the city to be proactive in addressing short-term rentals.

V. Business Items

A. Ratify June 16, 2021 Consent Agenda

Jan Brending, Clerk Treasurer said at the city council meeting on June 16, 2021 there was a vote on the consent agenda but no motion had been made or a second. She said in speaking with Ken Woodrich, City Attorney he said the city council will need to ratify the June 16, 2021 consent agenda decision.

**Moved by Jason Hartmann. Seconded by Jim Ransier.
 Motion to ratify the approval of the June 16, 2021 consent agenda which included the following items:**

- A. Task Order, Bell Design - Pool Demolition
- B. ~~Authorization to Accept COVID-19 American Rescue Plan Act Funds (\$751,187)~~
 Moved to business item.
- C. Committee and Board Appointments
- D. Change Order No. 1 - Garfield Water Line Project (\$1720 increase in contract price)
- E. Authorization to Submit Local Records Grant/Technology Tools Grant (up to \$30,000)
- F. Farmer's Market Request, Hang Banners for Season
- G. Approval of Meeting Minutes – June 2, 2021
- H. Approval of Vouchers

Vouchers audited and certified as required by RCW 42.24.080 and expense reimbursement claims as required by RCW 42.24.090 as of this 16th day of June, 2021.

| Type | Date | From | To | Amount |
|----------------|-----------|-------|---------------------------|---------------------|
| Claims | 6/16/2021 | EFT | EFT | \$6,900.84 |
| | 6/16/2021 | 37174 | 37204 | \$67,296.68 |
| | | | Claims Total | \$74,197.52 |
| Payroll | 6/21/2021 | EFT | EFT | \$70,722.15 |
| | | | Payroll Total | \$70,722.15 |
| | | | Manual Total | \$0 |
| | | | Total All Vouchers | \$144,919.67 |

CARRIED 5-0.

B. Employment Agreement, Brendan Conboy, Land Use Planner

Jan Brending, Clerk Treasurer presented the Employment Agreement for Brendan Conboy for the position of Land Use Planner. She said the agreement provides for the items identified in the job offer attached to the agenda memo including a starting annual salary of \$73,445.16 (Step 45, Range 4) and 40 hours of accrued vacation and 40 hours of accrued sick leave. Brending said administration is recommending the city council authorize signing the employment agreement with Brendan Conboy for the position of land use planner.

Moved by Jim Ransier. Seconded by Jason Hartmann.

Motion to authorize signing the employment agreement with Brendan Conboy for the position of land use planner with a starting annual salary of \$73,445.16 (Step 45, Range 4). CARRIED 5-0.

VII. Reports and Communications

A. Department Heads

Pat Munyan, City Administrator said the asphalt work that needs to be completed on Jewett Blvd. will go out to bid next week. He said the Garfield water line project should be done in the next two to three weeks. Munyan said staff is also working several other projects including the paving of Cherry/Patton Street, Phase 2 of the 14-inch water main, Strawberry Mountain reservoir and main line, relocating the water line and demolishing the reservoir located on city-owned property on Spring Street, demolition of the old pool and the White Salmon River feasibility study.

Jim Ransier, Council Member asked if a motion detector had been installed at the Spring Street public works shop.

Pat Munyan, City Administrator said he will talk to Russ Avery, Public Works Operations Manager about the options at the public works shop.

Mike Hepner, Police Chief said the police department's evidence trailer is located at the Spring Street city shop and needs to be protected. He said the 4th of July went really well. Hepner said there were no negative comments about the fireworks ban.

Jan Brending, Clerk Treasurer reviewed upcoming meetings including a special city council meeting on July 14th for a public hearing and action on the draft Comprehensive Plan. She asked council members if anyone will be absent at the August 4th or August 18th meeting.

Ashley Post, Council Member said she will be out of town on August 18th.

Jan Brending, Clerk Treasurer said it appears the council's retreat will be held on August 4th.

Ken Woodrich, City Attorney said he is working with Mike Hepner, Police Chief on the new police reform legislation. He said there could be potential exposure for the police department due to new standards.

Marla Keethler, Mayor said Chief Hepner has attended a lot of webinars to understand the new legislation. She said it is her intent to get a message out to the community about how the police department is handling the new legislation.

Ken Woodrich, City Attorney said he thinks educating the public about the new requirements is a good thing due to the fact that how law enforcement handles certain incidents will look differently than in the past.

B. Council Members

David Lindley, Council Member said a routine Personnel and Finance Committee was held at the end of June. He said he has listened to the last two meetings of the Planning Commission regarding the draft Comprehensive Plan.

Ashley Post, Council Member said the Tree Board will meet on Monday at 5:30 p.m.

Joe Turkiewicz, Council Member said he enjoyed the 4th of July parade and appreciated the ban on fireworks.

C. Mayor

Marla Keethler, Mayor said city staff helped to get a cooling shelter opened up at the fire hall with short notice. She said Comunidades held a vaccination clinic during the heat wave and served over 100 people. Keethler said the 4th of July parade and events in the park came together with a number of organizations helping. She said public transportation through CAT will operate on Saturdays and Sundays for 11 weeks to Hood River. She said a Gorge Pass can be purchased to cross the river and to travel into

Portland. Keethler said city staff is manning a table at the Farmers' Market with yard games available to play. She said public works staff will be shifting their schedules to 6 a.m. to 2:30 p.m. due to the heat. Keethler said Brendan Conboy will start on July 19. She noted that wildfire is a hot topic and it is her goal to get more information on the city's website and in the utility newsletter. Keethler said she will participate in a Gorge-wise housing forum. She noted that the council can revisit short-term rentals in the future. Keethler noted that the city's registration policy requires property owners to notify neighbors that a short-term rental is operating in the neighborhood. She said it appears it may be time to bring some land use codes related to short-term rentals to the city council for consideration.

VIII. Executive Session

There was no Executive Session.

IX. Adjournment

The meeting adjourned at 6:55 p.m.

Marla Keethler, Mayor

Jan Brending, Clerk Treasurer

File Attachments for Item:

H. Approval of Meeting Minutes - July 21, 2021



CITY OF WHITE SALMON
City Council Regular Meeting – Wednesday, July 21, 2021
119 NE Church (In Person) and Via Zoom Teleconference

Council and Administrative Personnel Present

Council Members:

Jason Hartmann
David Lindley
Ashley Post
Jim Ransier
Joe Turkiewicz

Staff Present:

Pat Munyan, City Administrator
Jan Brending, Clerk Treasurer
Russ Avery, Public Works Operations
Manager
Ken Woodrich, City Attorney
Mike Hepner, Police Chief
Bill Hunsaker, Building Official/Fire Chief
Brendan Conboy, Land Use Planner

I. Call to Order, Presentation of the Flag and Roll Call

Jason Hartmann, Mayor Pro Tempe called the meeting order at 6:00 p.m.

There were approximately 4 members of the public in attendance in person and approximately 2 members in attendance via teleconference.

II. Changes to the Agenda

Jan Brending, Clerk Treasurer requested the meeting minutes for July 7, 2021 be removed from the Consent Agenda as they are not ready for approval.

Moved by Jim Ransier. Seconded by Joe Turkiewicz.

Motion to remove "Approval of the Meeting Minutes – July 7, 2021" from Consent Agenda. CARRIED 5-0.

Jim Ransier, Council Member asked that consider of Ordinance 2021-07-1083, Declaring a Temporary Moratorium on Short-term Rentals be added to the "Business Items."

Moved by Ashley Post. Seconded by Jim Ransier.

Motion to add Ordinance 2021-07-1083, Declaring a Moratorium on Short-term Rentals as a Business Item. CARRIED 5-0.

III. Public Comment

Shelley Baxter, White Salmon said the city owns a property on Spring Street that is perfect for a bench for residents to sit on for the views. She suggested the city should not sell this property. Baxter said she is concerned about the tall grass that is located on the large lot that did not burn. She said she spoke to Bill Hunsaker, Fire Chief about the issue but was told that the city cannot require the property owner to mow the property due to the size of the parcel. Baxter suggested the city contact the property owner and check to see if they will mow the property.

Ray Klebba, White Salmon said he has the same issues as Shelley Baxter. He said he would like to see the city keep the property on Spring Street for a park. He thanked the city council for brining up the lights at the public works property. Klebba said the lights continue to shine down on homes in the area. He suggested using a dimmer or motion detector or consider lowering the height of the lights. He said he continues to have concerns about the cars parked at Spring and Main as they continue to block the line of site. Klebba suggested the yellow curb should be extended north so it is approximately 50 to 60 feet long would not have an affect on the Grange Hall. He thanked the police and fire departments for their work on fighting the fire.

IV. Consent Agenda

- A. Task Order, General Consulting Services – Anderson Perry (not to exceed \$10,000)**
- B. Personal Services Contract, Cameron McCarthy, Park Plan (\$63,778)**
- ~~**C. Approval of Meeting Minutes – July 7, 2021 (removed from Consent Agenda)**~~
- D. Approval of Vouchers**
 Vouchers audited and certified as required by RCW 42.24.080 and expense reimbursement claims as required by RCW 42.24.090 as of this 21st day of July, 2021.

| Type | Date | From | To | Amount |
|----------------------|-----------|-------|---------------------------|-------------------|
| Claims | 7/21/2021 | 37261 | 37298 | 100,042.90 |
| | | | Claims Total | 100,042.90 |
| Payroll | 7/20/2021 | EFT | EFT | 70,812.35 |
| | 7/13/2021 | EFT | EFT | 10,131.90 |
| | | | Payroll Total | 80,944.25 |
| Manual Claims | 7/10/2021 | EFT | EFT | 7,920.00 |
| | 7/13/2021 | EFT | EFT | 11,017.53 |
| | 7/15/2021 | 37260 | 37260 | 4,170.70 |
| | | | Manual Total | 23,108.23 |
| | | | Total All Vouchers | 204,095.38 |

**Moved by Jim Ransier. Seconded by David Lindley.
 Motion to approve Consent Agenda as amended. CARRIED 5-0.**

V. Business Items

- A. Ordinance 2021-07-1081, Repealing WSMC Chapter 9.04 and Adopting New WSMC Chapter 9.04 Adopting State Criminal Statutes by Reference**

Ken Woodrich, City Attorney reviewed the proposed ordinance. He said he has worked with Ron Reynier, the city's prosecuting attorney, to get the codes updated. Mike Hepner said he has reviewed both ordinances and supports adoption.

Ashley Post, Council Member asked if the ordinances require a public hearing.

Ken Woodrich, City Attorney said no.

***Moved by David Lindley. Seconded by Jim Ransier.
Motion to adopt Ordinance 2021-07-1081, Repealing WSMC Chapter 9.04 and
Adopting New WSMC Chapter 9.04 Adopting State Criminal Code by Reference.
CARRIED 5-0.***

B. Ordinance 2021-07-1082, Amending WSMC 10.04.010 Adopting State Model Traffic Ordinance by Reference

Ken Woodrich, City Attorney reviewed the proposed ordinance. He said he has worked with Ron Reynier, the city's prosecuting attorney, to get the codes updated.

***Moved by Jim Ransier. Seconded by Joe Turkiewicz.
Motion to adopt Ordinance 2021-07-1082, Amending WSMC 10.04.010 Adopting State
Model Traffic Ordinance by Reference. CARRIED 5-0.***

C. Ordinance 2021-07-1083, Declaring a Temporary Short-term Rental Moratorium

Jim Ransier, Council Member said he is proposing the city adopt a six-month moratorium on short-term rentals in response to concerns from the city council, planning commission and the public about short-term rentals. He said he recognizes that short-term rentals can also have a positive impact on the community. Ransier said the moratorium would elevate adopting land use codes related to short-term rentals to a higher level with staff and the planning commission.

Jan Brending, Clerk Treasurer read a statement from Marla Keethler, Mayor stating that she thinks the moratorium must be structured in a way to make sure the city is capturing those property owners who were already operating in a good faith but were unaware of the registration requirement. Keethler also said that she would support a requirement that would require showing proof of active short-term rental history for the preceding six months or something to that effect.

The city council and staff discussed the amnesty provision of the proposed ordinance.

Ken Woodrich, City Attorney said that new construction of short-term rentals would not be allowed but any currently permitted construction would be allowed.

Woodrich said he would like #4 under Section 1 to read: "Except as provided in Section 3, above, proof of compliance with RCW Chapter 64.37 and WSMC Chapter 5.02 prior to the date of enactment of this moratorium shall be required as part of the criteria

necessary to prove an existing short-term rental.” He also suggested the city may want change #6 under Section 1 to 60 days for conducting a public hearing instead of 30 days.

Ashley Post, Council Member asked what the thinking is of holding a public hearing after enacting the moratorium.

Ken Woodrich, City Attorney said it is about timing.

The city council and staff discussed the proposed moratorium.

Moved by Jim Ransier. Seconded by Joe Turkiewicz.

Motion to adopt Ordinance 2021-07-1083, Declaring a Temporary Short-term Rental Moratorium. CARRIED 5-0.

VI. Reports and Communications

A. Council Members

Jim Ransier, Council Member said the Community Development Committee met this week and discussed Heritage Months. He said he is interested in hearing from the city council members as how they would like to see them handled in the future. He said the committee will discuss establishing a Creative District and developing a mural on the Rheingarten Park restroom at a future meeting.

Jason Hartmann, Council Member said the City Operations Committee met and discussed Highway 141. He said Washington Department of Transportation (WSDOT) may be interested in divesting itself of Highway 141 from Highway 14 to Alternate Highway 141. Hartmann said this would allow the city to have local control of the highway. He said staff is collecting information for the committee to consider regarding the costs of maintaining the highway. Hartmann said this issue came out of the discussion related to moving Loop Trail off of the immediate highway onto excess right-of-way.

B. Department Heads

Brendan Conboy, Land Use Planner said he is excited to start working with the city. He said council members should feel free to stop by and talk with him.

Pat Munyan, City Administrator said there are definitely a lot of pros and cons about acquiring Highway 141. He said WSDOT did committee to resurfacing the road with asphalt before it would be turned over to the city which should reduce some of the costs. Munyan said he is meeting with Gina Mossbrucker related to the 14-inch Main Line Replacement Project and Department of Natural resources (DNR) requirements. He said a number of projects continue to proceed this summer including demolition of the pool. Munyan said the city’s engineer continues to work with WSDOT on engineering the roundabout.

Russ Avery, Public Works Operations Manager said the Garfield Water Line Replacement project is going well. He said the contractor will be starting to tie over the services.

Mike Hepner, Police Chief said the fire was crazy. He said many of the new law enforcement laws go into effect on Sunday. He said he has been attending a lot of meetings related to the new laws. Hepner said the city's police policies have been updated and released. He said they will be updated on the city's website next week. He noted that it is possible that with the next legislative session there may be some additional changes to the law.

Jim Ransier, Council Member asked Hepner how the part-time social services position is working.

Hepner said the individuals ride with officers every Thursday. He said he rotates officers. Hepner said he feels it is going very well and has had positive feedback from the officers.

Bill Hunsaker, Building Official and Fire Chief said he appreciates the mutual agreements that provided for the assistance on the fire. He said a Forest Service crew happened to be in the area also assisted. Hunsaker noted that the amendment the city council adopted regarding fireworks was already in the city's code but in an unusual place. He said there no fire related to fireworks in the community although there was one burn victim on Bingen Point.

Jim Ransier, Council Member asked if there is a way to address the concerns about tall grass as identified in the public comment such as declaring it a public nuisance.

Hunsaker said he will look at the fire code.

Jan Brending, Clerk Treasurer said the city council has a special meeting next week to hold a public hearing regarding the draft comprehensive plan and to hopefully take action on adoption.

Brending announced that she will officially retire June 15, 2022.

VII. Executive Session

Jason Hartmann, Mayor Pro Tempe announced at 7:17 p.m. that the City Council will meet in Executive Session for 18 minutes with Ken Woodrich, City Attorney to discuss agency enforcement and potential litigation pursuant to RCW 53.40.220(1)(i).

Joe Turkiewicz, Council Member recused himself from the Executive Session and left the meeting at 7:17 p.m.

The City Council resumed regular session at 7:35 p.m. and stated that no decisions were made.

IX. Adjournment

The meeting adjourned at 7:36 p.m.

Marla Keethler, Mayor

Jan Brending, Clerk Treasurer

File Attachments for Item:

I. Approval of Meeting Minutes - July 28, 2021



CITY OF WHITE SALMON
City Council Special Meeting – Wednesday, July 28, 2021
119 NE Church (In Person) and Via Zoom Teleconference

Council and Administrative Personnel Present

Council Members:

Jason Hartmann
David Lindley
Ashley Post
Jim Ransier
Joe Turkiewicz

Staff Present:

Jan Brending, Clerk Treasurer
Brendan Conboy, Land Use Planner
Erika Castro-Guzman Permit Technician

I. Call to Order, Presentation of the Flag and Roll Call

Jason Hartmann, Mayor Pro Tempe called the meeting order at 6:00 p.m.

There were approximately 6 members of the public in attendance in person and approximately 7 members in attendance via teleconference.

II. Business Items

A. Draft Comprehensive Plan

Jan Brending, Clerk Treasurer presented information regarding the draft Comprehensive Plan and read through the goals for each element.

Public Hearing

Jason Hartmann, Mayor Pro Tempe opened the public hearing on the draft Comprehensive Plan.

Shelley Baxter, White Salmon said that she enjoyed reading through the draft comprehensive plan and the urban study. She said things that are important to her include providing for bicycles, greenspace, and access to the bluff. Baxter said she learned that “shadow platting” means platting for future development and that she hopes that also means platting for future green space. Baxter noted that the background information contains information about future growth of the community and hopes that it does not reach that level due to concerns with traffic. She reminded the city council that she hopes they do not sell the Spring Street property and maintain it for a park.

Ray Klebba, White Salmon thanked the city for putting together the draft comprehensive plan. He said he would like to see more bike lanes. Klebba said he is also concerned about traffic as there is only three roads in and out of White Salmon. He said density is also an issue.

Peter Fink, White Salmon said he supports trails the head up to the bluff and that bike lanes are important and needed. He said he wants the city to take into account electrical

based infrastructure for vehicles. Fink said he also supports protecting and adding green space.

David Dierck, White Salmon said he also thanks staff, the city council and the planning commission for their hard work on the project. He said the city council has a lot of work ahead in implementing the comprehensive plan. Dierck said the city should consider enterprise or opportunity zones and be creative about parking. He suggested the city could purchase property that would be a walkable solution to parking.

Jason Hartmann, Mayor Pro Tempe checked with the teleconference audience to see if anyone wanted to testify via teleconference. There was no one who wanted to testify.

Jan Brending, Clerk Treasurer read four email comments into the record.

Bruce Bolme, White Salmon said he has lived on Scenic Street in White Salmon for more than 30 years. He urged the city council to adopt the draft comprehensive plan. Bolme said he feels the plan recognizes the value of promoting infill development near the downtown for greater density and the opportunity for more people to enjoy the walkability of the town as an important part of affordability. He said he is a member of White Salmon Cohousing which is working to make affordable housing possible for its members and other residents in White Salmon.

Annie and Michael Maguire, White Salmon said the support adoption of the draft comprehensive plan. They also stated they support the ownership of accessory dwelling units (ADU's) to help ease the financial burden on primary homeowners.

White Salmon Valley Pool Metropolitan Park District said they support adoption of Parks and Recreation Element Goals and Policies: Goal P&R1, Policy P&R-1.6, Goal P&R-2, Policy P&R-2.6, Goal P&R-4, Policy P&R-4.10, and Policy P&R4.11.

Dorothy Herman, White Salmon said she is concerned about the low of mobile home parks. She said is also concerned about the development of tiny homes on tiny lots that will become second homes rented out as week motels or short-term rentals. Herman said short-term rentals should only be allowed in commercial and multi-housing zoning that close to the center of town. She said the city needs to plan for small parks where children can play and older people can sit on a park bench while walking their dog. Herman said her focus is on keeping White Salmon livable for year-round citizens as opposed to weekenders.

Jason Hartmann, Mayor Pro Tempe closed the public hearing.

Jan Brending, Clerk Treasurer said the draft Comprehensive Plan provides broad goals and policies. She said the next steps will be to update the city's land use code implementing the comprehensive plan. Brending noted that there are several planning documents that are being worked on including updating the city's park plan and

developing a transportation plan. She said the Planning Commission is recommending to the city council that the draft Comprehensive Plan be adopted.

Jim Ransier, Council Member thanked the community, staff and the planning commission. He asked if Rheingarten Park is owned by the City of White Salmon or the White Salmon Valley School District.

Jan Brending, Clerk Treasurer said portions of the land for Rheingarten Park are owned by the city and portions are owned by the school District.

Ransier said the draft comprehensive plan states that the Gifford Pinchot National Forest is not the 2nd largest in the United States. He suggested the language describing the Gifford Pinchot as the 2nd largest be removed.

Ransier said the draft plan references joint planning with Klickitat County related to the urban exempt area.

Brending said that is correct. She said it is the desire the of the city to enter into a development agreement with Klickitat County as to how the urban exempt area is managed. Brending said the county has been aware of this desire for some time. She said she is not sure that it has been discussed with Jake Anderson, Board Commissioner.

David Lindley, Council Member said thank you to the planning commission, Jan Brending, Erika Castro-Guzman and Scott Keilor and Ethan Spoo with WSP. He said the draft comprehensive plan is an aspirational document. Lindley said he believes it captures the community's desires and allows for flexibility. He said there are a couple of typographical areas: when referring to the Yakama Nation it should be spelled "Yakama" not "Yakima." Lindley said those errors should be corrected. He said the plan also references "Glendale" and he thinks it should reference "Glenwood."

Ashley Post, Council Member said she agrees with the comments made about the plan. She said that she believes it has considered the discussions the city council had with the planning commission and is reflective of the goals of the community.

Post said she would like to see the following changes:

- Policy E/CA 2.7 to use the word "which" instead of "that"
- Policy E/CA 3.2 change "education" to "educational"
- White Salmon Park and Recreation Facilities Map change "Future City Pool" to "Future White Salmon Valley Pool"
- Page 52 of the plan under "Community Center", last sentence – delete the word "able"

- Add new Policy E/CA 2.9 “Protect White Salmon's urban forest and tree canopy through avoiding the clearing of old growth trees and encouraging the planting of trees in current commercial and residential lots as well as new developments.”

Post asked if there are human remains still buried in the Pioneer Cemetery.

Brending said no, that as far as the city knows all the remains were moved to another location but the headstones remain as a memorial. She said the property is still classified as a cemetery.

The city council discussed the proposed new policy suggested by Ashley Post. The city council agreed to use the word “mature” instead of “old growth.”

David Lindley, Council Member said he has several suggested changes besides changing “Yakima” to “Yakama” and “Glendale” to “Glenwood”:

- Policy P&R-1.4: change the word “shall” to “should”
- Policy P&R-2.7: change to read “Work with the White Salmon Valley School District in converting the Jewett Sports Complex into multiuse fields to support and promote alternative activities
- Policy P&R-3.1 change the word “shall” to “should”

Lindley asked for clarification of Policy 3C-1.4 that provides for the establishment of incentive-based design guidelines for new development along Jewett Boulevard.

Brendan Conboy, Land Use Planner said there are number of options that could be used including form-based codes.

Lindley said at a future date when the comprehensive plan is amended he would like to see the History and Historic Places background narrative updated.

Brending said that could be done with first scheduled amendment which will happen no earlier than December of 2022.

Jason Hartmann, Council Member said that he has a lot of gratitude for staff, the planning commission and the city’s consultant WSP for the work that was done. He said he feels it is a good framework.

Joe Turkiewicz, Council Member said he echoes the comments made by other council members. He said he likes the document and that it provides flexibility.

Moved by David Lindley. Seconded by Ashley Post.

Motion to adopt the July 2021 Comprehensive Plan with the following changes:

- **Change “Yakima” to “Yakama”**
- **Change “Glendale” to “Glenwood”**
- **Page 51 under “Outdoor Recreational Opportunities delete the words “the second largest national forest in the United States” after “Gifford-Pinchot National Forest”**
- **Policy E/CA 2.7 to use the word “which” instead of “that”**
- **Policy E/CA 3.2 change “education” to “educational”**
- **White Salmon Park and Recreation Facilities Map change “Future City Pool” to “Future White Salmon Valley Pool”**
- **Page 52 of the plan under “Community Center”, last sentence – delete the word “able”**
- **Add new Policy E/CA 2.9 “Protect White Salmon's urban forest and tree canopy through avoiding the clearing of mature trees and encouraging the planting of trees in current commercial and residential lots as well as new developments.”**
- **Policy P&R-1.4: change the word “shall” to “should”**
- **Policy P&R-2.7: change to read “Work with the White Salmon Valley School District in converting the Jewett Sports Complex into multiuse fields to support and promote alternative activities**
- **Policy P&R-3.1 change the word “shall” to “should”**

CARRIED 5-0.

III. Adjournment

The meeting adjourned at 7:15 p.m.

Marla Keethler, Mayor

Jan Brending, Clerk Treasurer

File Attachments for Item:

A. City Council Retreat

1. Introduction and Setting Expectations for Retreat
2. Review of 2022 Target Areas and Goals
3. Identification of Priority Target Areas for Funding Purposes for 2022 Budget
4. Discussion of 2022 Goals for Target Areas



AGENDA MEMO

Needs Legal Review: No
Council Meeting Date: August 4, 2021
Agenda Item: Council Retreat
Presented By: Marla Keethler, Mayor

Attached are the following documents to help assist the conversation at the City Council's Retreat on August 4, 2021.

- Agenda Memo – September 16, 2021 – 2021 Policy Priority Areas
- Meeting Minutes of September 9, 2020 City Council Meeting
- Meeting Minutes of September 16, 2021 City Council Retreat
- 2021 Council Priorities Chart
- 2022 Work/Priorities Already Identified

The entire 2021 Budget Narrative will be available on the meeting webpage under "Supporting Documents."

I think it is important to identify priority target areas for funding purposes for the 2022 budget and to discuss the goals for each target area that requires financial support.

Please bring your ideas to the meeting. I look forward to discussing with the council what 2022 is going to look like.



AGENDA MEMO

Needs Legal Review: No
Council Meeting Date: September 16, 2020
Agenda Item: 2021 Policy Area Priorities
Presented By: Marla Keethler

Action Required

Adoption of 2021 priority policy focus areas.

Motion

Motion to adopt the council's 2021 policy area priorities providing guidance to the mayor and staff in developing the 2021 budget, including possible budget options and providing proposals for implementation within the priority policy areas.

Explanation of Issue

The City Council held a retreat on September 9, 2020 to discuss priority focus areas for 2021. Council members identified a number of policy areas they would like the city to focus on in 2021. Council members also agreed that 2021 should be a year to be conservative in the budgeting process as a number of projects are carrying over into the new year and the economic outlook for 2021 is somewhat uncertain. Once the city council establishes the priority policy areas, it will be up to the mayor and staff to develop implementation measures which may include funding within the 2021 budget or specific actions items at the staff and committee level. These are in addition to the ongoing projects the city is already working on including, but not limited to, the comprehensive plan update, critical areas ordinance update, and water system plan update.

Ongoing Mitigation of COVID19 Business Impacts and Ongoing Business Support to Make Downtown More Welcoming to Visitors

- Allowing parklets in the summer of 2021 and future summers
- Downtown signage
- Downtown planters
- Maintenance of existing crosswalks and researching permanent crosswalks for Jewett Blvd. – investigation of concrete crosswalks

Public Safety & Hazard Preparedness

- Adding a position to BWSPD to focus on social service issues
- Encouraging staffing a diverse and bilingual police department
- Develop plans for fire mitigation and fire preparedness in and around the City of White Salmon.

Ensure residents receive quality, cost-effective services that maintain sense of community

- Develop funding strategies for increased emphasis on street infrastructure
- Revisit ability to have home postal delivery
- Work towards the development of a community center on property owned by the city across from Whitson Elementary
- Hire personnel to focus on code enforcement
- Complete Comprehensive Park Plan
- Invest in existing parks to improve amenities and increase citizen use
- Safer Loop Trail (working with WSDOT and private property owners to move portions of the trail off of Highway 141)

-
- Riverfront Park – continue discussions with Klickitat County for acquisition of the property
 - Spoke Bike Park – continue improvements including possible viewing area/rest area to safety sit

Develop and Implement Effective Communication and Outreach

- Continued website improvements, including page for police department
- Develop public notification processes including email and texting notifications for both general and emergency notifications, such as street sweeping and snow plowing work, road closures, water outages, etc.
- Consistent distribution and development of bilingual materials regarding City related new, updates, and events

Reduce food waste at landfills and improve collection of recyclables

- Curbside compost pickup in White Salmon
- Use of recycling bins versus recycling bags

Invest in and strengthen efforts on supporting attainable housing development

- Ensuring that when rezones of residential areas are considered that the goal to protect areas from incompatible uses is addressed



CITY OF WHITE SALMON
City Council Retreat – Wednesday, September 9, 2020
Via Zoom Teleconference

Council and Administrative Personnel Present

Council Members:

Jason Hartmann
David Lindley
Ashley Post
Jim Ransier
Joe Turkiewicz

Staff Present:

Marla Keethler, Mayor
Jan Brending, Clerk Treasurer
Ken Woodrich, City Attorney
Pat Munyan, City Administrator
Bill Hunsaker, Building Official/Fire Chief

1. Call to Order

Marla Keethler, Mayor called the meeting to order at 6:00 p.m. There was no audience in attendance.

2. Roll Call

All council members were present.

3. Introduction and Setting Expectations for Retreat

Marla Keethler, Mayor said the goal of the retreat is to identify broad goals that can be used to develop strategies for implementation through the 2021 budget and use of city resources.

4. Review of 2019 Goals Used to Set 2020 Goals and Status Update

Jan Brending, Clerk Treasurer provided an overview of the 2019 goals used to set 2020 goals and provided a status update of ongoing projects that will continue into 2021.

5. Identification and Discussion of Priority Policy Areas for 2021

Marla Keethler, Mayor said she would like to see two affordable housing project completed in the next five years.

Jim Ransier, Council Member said he has three items. He said he would like the city to address fire mitigation; address the ongoing impacts of COVID19 including allowing parklets next summer, providing planters and consistent signage that makes downtown more pleasing, addressing establishing more permanent crosswalks with the possible use of concrete and establishing a "creative district;" and providing a social service position in the police department to deal with social work issues that would free up the officers time.

Joe Turkiewicz, Council Member said he thinks the city needs to play it safe in 2021 and do things that don't cost money – be conservative in spending.

David Lindley, Council Member said that he wants to make things prioritized with ongoing projects to ensure that things get done. He said that infrastructure is important to him. Lindley said he would like to see the city explore revenue streams to fund infrastructure improvements

and ongoing maintenance. He said that he would like to see continued enhancements to the city's website including developing a page for the police department to include their mission and possibly the policy manual. Lindley said he would also like to see the inclusivity training happen. He said that he would also like the city to be proactive regarding the media mediums it is using to get the city's messages out.

Ashley Post, Council Member said she would like to see the playground equipment replacement at Rheingarten Park incorporated into the budget which would include a natural play structure and a splash pad. She noted that completing the Park Comprehensive Plan will help. Post said she would also like to see a saver Loop Trail – working with Washington Department of Transportation and private landowners to identify areas where the trail could be moved off of Highway 141. She said she would also like to see continued conversation with Klickitat County regarding the City's acquisition of land for the development of the Riverfront Park. Post said she would also like to make sure that continued work continues with the Spoke Bike Park. She said she is also interested in exploring methods to maintain the city's crosswalks. Post said she also wants to continue to conversation regarding curbside compost pickup and the use of recycling bins versus using recycling bags. She said that she also supports mitigating the impacts of COVID 19 and that while there are guidelines related to COVID19 she would like the city to find ways to reopen and support the local economy. Post said she wants to make sure that when rezoning residential areas that they are protected from incompatible uses per the comprehensive plan's goals.

Jason Hartmann, Council Member said he supports making parks a focus and seeing progress on improvements. He said that it is important to address the safety issues related to the existing path of the Loop Trail and that there might be funding opportunities related to the safety issues. Hartmann said it is his goal to continue the work on compost pickup and using recycling bins versus recycling plastic bags. He said he also would like to see progress made on a community center/youth center on land the city owns across from Whitson Elementary. Hartmann said the building used currently for the youth center is in disrepair. He said he also supports the idea of adding a social service capacity to the police department. Hartmann said he also supports addressing code enforcement.

Marla Keethler said one of the issues that she has heard about is postal delivery to homes versus at the post office.

Ashley Post said she agrees. She said the majority of the United States gets their mail for free while White Salmon residents have to pay for it.

David Lindley said he is supportive of exploring that issue but being mindful of time and resources.

A summary of the items identified by council members are listed below:

Fire Mitigation

- Develop plans for fire mitigation in and around the City of White Salmon.

Ongoing Mitigation of COVID19 Business Impacts and Ongoing Business Support to Make Downtown More Welcoming to Visitors

- Allowing parklets in the summer of 2021 and future summers
- Downtown signage
- Downtown planters
- Maintenance of existing crosswalks and researching permanent crosswalks for Jewett Blvd. – investigation of concrete crosswalks

Police Department Staffing

- Adding a position to focus on social service types of issues

Infrastructure

- Develop funding strategies for infrastructure

Website Development and Public Notification

- Continue improving website, including page for police department
- Develop public notification processes including email and texting notifications for both general and emergency notifications, such as street sweeping and snow plowing work, road closures, water outages, etc.

Parks

- Complete Comprehensive Park Plan including possible replacement of playground equipment in Rheingarten Park and installing a splash pad
- Safer Loop Trail (working with WSDOT and private property owners to move portions of the trail off of Highway 141)
- Riverfront Park – continue discussions with Klickitat County for acquisition of the property
- Spoke Bike Park – continue improvements including possible viewing area/rest area to safely sit

Recycling

- Curbside compost pickup in White Salmon
- Use of recycling bins versus recycling bags

Housing

- Ensuring that when rezones of residential areas are considered that the goal to protect areas from incompatible uses is addressed
- Establishing two new housing projects within five years

Community Center

- Work towards the development of a community center on property owned by the city across from Whitson Elementary

Code Enforcement

- Hire personnel to focus on code enforcement

Postal Delivery

- Mail delivery to homes versus mail delivery at the Post Office

6. Adjournment

The meeting adjourned at 8:03 p.m.



Marla Keethler, Mayor

Jan Brending, Clerk Treasurer



CITY OF WHITE SALMON
City Council Regular Meeting – Wednesday, September 16, 2020
Via Zoom Teleconference

Council and Administrative Personnel Present

Council Members:

Jason Hartmann
David Lindley
Ashley Post
Jim Ransier
Joe Turkiewicz

Staff Present:

Marla Keethler, Mayor
Jan Brending, Clerk Treasurer
Ken Woodrich, City Attorney
Pat Munyan, City Administrator
Russ Avery, Public Works Operations Mgr.
Mike Hepner, Police Chief
Bill Hunsaker, Building Official/Fire Chief

1. Call to Order

Marla Keethler, Mayor called the meeting to order at 6:00 p.m. There were approximately 4 people in the audience (by video or telephone).

2. Roll Call

All council members were present.

3. Public Comment

Sasha Bentley, White Salmon submitted public comment regarding inclusivity training, capacity of staff and budget, Loop Road trail, short-term rental compliance, attainable and affordable housing, playground equipment, replacing police officer with specialist in mental health/prevention, climate change, crisis preparedness, and utilizing social media and other communication tools.

4. Changes to Agenda

Jan Brending, Clerk Treasurer asked that a proposed resolution ratifying the mayor's emergency proclamation be added to the agenda after the 2021 Policy Area Priorities agenda item.

Moved by Jason Hartmann. Seconded by Ashley Post.

Motion to add agenda item regarding proposed resolution ratifying the mayor's emergency proclamation after the agenda item "2021 Policy Area Priorities." Motion carried 5-0.

5. COVID19 CARES Funding Agreement Amendment

Marla Keethler, Mayor said the city has been notified that it will receive an additional \$39,150 in CARES Act funding increase the total to \$117,450. She said the funds must be spent by November 30, 2020. Keethler said an amendment to the resolution providing how the funding is to be spent will be presented at the council's October 7, 2020 meeting. It was noted that the amendments will address grant opportunities for nonprofits.

Jan Brending, Clerk Treasurer said staff is asking for authorization for the mayor to sign the amendment to the COVID-19 CARES Act Funding agreement with Washington Department of Commerce increasing the funding to \$117,450 and extending the termination of the program to November 30, 2020.

Moved by Jim Ransier. Seconded by Jason Hartmann.

Motion to authorize the Mayor to sign the amendment to the COVID-19 CARES Act Funding agreement with Washington Department of Commerce increasing the amount of funding from \$78,300 to \$117,450 and extending the termination of the program from October 31, 2020 to November 30, 2020. Motion carried 5-0.

6. 2021 Policy Area Priorities

Marla Keethler, Mayor reviewed proposed 2021 priority policy areas that are a result of the September 9 council retreat. It was noted the proposed policy areas are in addition to the ongoing projects the city is already working on that will carryover to 2021. The proposed 2021 priority policy areas are:

Ongoing Mitigation of COVID19 Business Impacts and Ongoing Business Support to Make Downtown More Welcoming to Visitors

- Allowing parklets in the summer of 2021 and future summers
- Downtown signage
- Downtown planters
- Maintenance of existing crosswalks and researching permanent crosswalks for Jewett Blvd. – investigation of concrete crosswalks

Public Safety & Hazard Preparedness

- Adding a position to BWSPD to focus on social service issues
- Encouraging staffing a diverse and bilingual police department
- Develop plans for fire mitigation and fire preparedness in and around the City of White Salmon

Ensure residents receive quality, cost-effective services that maintain sense of community

- Develop funding strategies for increased emphasis on street infrastructure
- Revisit ability to have home postal delivery
- Work towards the development of a community center on property owned by the city across from Whitson Elementary
- Hire personnel to focus on code enforcement
- Complete Comprehensive Park Plan
- Invest in existing parks to improve amenities and increase citizen use
- Safer Loop Trail (working with WSDOT and private property owners to move portions of the trail off of Highway 141)

- Riverfront Park – continue discussions with Klickitat County for acquisition of the property
- Spoke Bike Park – continue improvements including possible viewing area/rest area to safety sit

Develop and Implement Effective Communication and Outreach

- Continued website improvements, including page for police department
- Develop public notification processes including email and texting notifications for both general and emergency notifications, such as street sweeping and snow plowing work, road closures, water outages, etc.
- Consistent distribution and development of bilingual materials regarding City related new, updates, and events

Reduce food waste at landfills and improve collection of recyclables

- Curbside compost pickup in White Salmon
- Use of recycling bins versus recycling bags

Invest in and strengthen efforts on supporting attainable housing development

- Ensuring that when rezones of residential areas are considered that the goal to protect areas from incompatible uses is addressed

Moved by Jason Hartmann. Seconded by Ashley Post.

Move to adopt the council's 2021 policy area priorities and ongoing 2020 projects that will carryover into 2021 providing guidance to the mayor and staff in developing the 2021 budget, including possible budget options and providing proposals for implementation with the priority policy areas. Motion carried 5-0.

7. Resolution 2020-09-507 Ratifying Proclamation of Emergency 2020-002.

Marla Keethler, Mayor review the proclamation of emergency that she issued on Monday, September 14, 2020 regarding air quality and wildfire danger. She said the core focus was to get the message out that there was an air quality issue and wildfire danger.

Council members said they did hear some concerns regarding the language used in the emergency proclamation ordering “no outside activities that could spark or flame, but not limited to backyard fires, barbeques, candles, and gas or electric yard/construction equipment that creates sparks be immediately suspended” and in general the use of the word “ordering.”

Keethler said it is not her intent to arrest or penalize anyone who is in violation of the emergency proclamation. She said she sees it as a strong recommendation. Keethler said that due to high wildfire danger she does not think it safe for anyone to be using the park and trails within the city. She said that she would lift the emergency when there is relief in the air quality.

Council members discussed changing the phrasing from “ordering” to “recommending” or “advising” trusting that people can make their own decisions.

Bill Hunsaker, Fire Chief said the Department of Ecology has an air monitoring station in White Salmon which is very accurate. He said that he believes Gaddis Park and Spoke Bike Park should be closed because of wildfire danger.

The council discussed the termination date for the emergency. It was noted that the County Board of Commissioners is being asked to extend the fire ban until October 15. It was suggested that the it be left up to the mayor and the fire chief.

Moved by Jason Hartmann. Seconded by David Lindley.

Motion to adopt Resolution 2020-09-507 Ratifying Proclamation of Emergency 2020-002 with the following language provided for Section 2. Activities and Section 3. Effectiveness.

Section 2. Activities.

1. It is advised that all outdoor activities that could spark or flame, but not limited to backyard fires, barbeques, candles, and gas or electric yard/construction equipment that creates sparks, be immediately suspended.
2. It is advised that all citizens refrain from visiting city parks, natural areas, and/or trails during this time of extreme fire danger and hazardous air quality.
3. It is advised that all citizens refrain from non-essential outdoor activities.
4. It is ordered that Gaddis Park and Spoke Bike Park are immediately closed.

Section 3. Effectiveness.

The provisions of this Resolution shall become effective upon adoption and expire at 11:59 p.m. on September 30, 2020 or until the fire chief determines the risk has abated.

CARRIED 5-0.

9. Consent Agenda

- a. Approval of Meeting Minutes – September 2, 2020
- b. Approval of Meeting Minutes – September 9, 2020
- c. Approval of Vouchers

| Type | Date | From | To | Amount |
|---------------|-----------|-------|---------------------------|-------------------|
| Claims | 9/16/2020 | 36429 | 36459 | 376,973.91 |
| | | EFT | EFT | 13,674.26 |
| | | | Claims Total | 390,648.17 |
| Payroll | | | | |
| | | | | |
| | | | Payroll Total | 0.00 |
| Manual Claims | | | | |
| | | | | |
| | | | Manual Total | 0.00 |
| | | | | |
| | | | Total All Vouchers | 390,648.17 |

Vouchers audited and certified as required by RCW 42.24.080 and expense reimbursement claims as required by RCW 42.24.090 as of this 16th day of September, 2020.

**Moved by Ashley Post. Seconded by David Lindley.
 Motion to approve consent agenda. CARRIED 5-0.**

8. Department Head and Council Member Reports

Mike Hepner, Police Chief said he did speak to some people about the emergency proclamation and that when he provided them with a copy of the proclamation they seemed fine with it. He noted that some people were frustrated at declaration of the emergency did not happen fast enough. Hepner said he had no issues with people following it.

Bill Hunsaker, Building Official/Fire Chief said the building department has been quiet and said that Tum-A-Lum has been closed. He noted there have been no fires in Klickitat County during the heightened wildfire concerns.

Russ Avery, Public Works Operations Manager said that Crestline Construction had suspended work due to air quality and hopes to start back up again on Friday.

Jim Ransier, Council Member asked what construction work is happening at Rheingarten Park.

Russ Avery said it is fiber optic being installed for Insitu.

Pat Munyan, City Administrator said the city had identified an option for the Jewett Water Main Improvement Project to bring an additional line into Skyline. He said there is funding remaining that would allow this option to be exercised. Munyan said this allow the hospital to have two different sources in which to obtain water in case there is a problem with one of the lines.

Munyan said he spoke with Bill Hunsaker, Fire Chief about the possible idea of setting up dry barrel sprinkler guns on the bluff to help in a wildfire situation.

Bill Hunsaker, Fire Chief said the bluff is one of the city's most hazardous areas.

Munyan said work on the White Salmon River feasibility study is moving forward.

Jan Brending, Clerk Treasurer said she is working through the 2018-2019 audit and working on the 2021 budget.

David Lindley, Council Member said he continues to receive mask donations. He said he has distributed approximately 16,000 masks and has about 6,000 left.

Ashley Post, Council Member said the Tree Board met and discussed the city's tree ordinance. She said Karen Black Jenkins will be compiling a list of trees that can be used for city streets and parks. Post noted that the committee is also looking at the heritage tree section of the Critical Areas Ordinance and what changes should be made.

David Lindley, Council Member noted that the Tree Board has two community member positions that are vacant.

Marla Keethler, Mayor said the Port of Hood River and Klickitat County have received notification that a federal grant application for \$5 million to move development work on the replacement bridge has been approved. She said the application was a joint effort between Klickitat County and the Port of Hood River.

Keethler noted that September 15 is the beginning of Hispanic Heritage Month. She said a presentation will be scheduled for the October 7 council meeting.

9. Adjournment

The meeting adjourned 7:13 p.m.



Marla Keethler, Mayor



Jan Brending, Clerk Treasurer

City of White Salmon
2022 Work/Priorities Already Identified
(including carryover work from 2021)

Planning

- Land Use Code Update (carryover from 2021)
- Critical Areas Ordinance Update (carryover from 2021)
- Capital Facilities Plan Update (completed after water system plan and park plan update)
- Park Plan Update (carryover from 2021 – started in 2021 will be completed in 2022)
- Transportation System Plan Update (carryover from 2021 – started in 2021 will be completed in 2022)
- Plan and proposal for construction of Community Center (carryover from 2021 – started in 2021 will be completed in 2022)
- Master Shoreline Program Update

Parks

- Loop Trail (acquiring easement from WSDOT to assist in moving trail off the shoulder of Hwy 141)
- Park Equipment Replacement and Possible New Installations (based on Park Plan Update and priorities established by city council)
- Working with White Salmon Metropolitan Park District to ensure pool gets built by 2022
- Gaddis Park annexation into city limits

Streets

- Garfield Street Reconstruction (TIB funded)
- Jewett/Garfield Roundabout (City funded)
- Six-Year Street Transportation Improvement Program (STIP) update (use transportation system plan to revise and update this required document in 2022)

Water

- Water System Plan Update (carryover from 2021)
- 14-Inch Main Transmission Line – Phase 1 Construction
- 14-Inch Main Transmission Line – Continued engineering
- 14-Inch Main Transmission Line – Phase 2 Construction (dependent on funding)
- Water Reservoir Construction – Design and Construction (dependent on funding)
- SCADA System Update (carryover from 2022)
- Meter replacement with radio reads (carryover – possible completion in 2022)

Wastewater

- Jewett Blvd. manhole relining and/or replacement (carryover from 2021)
- Sewer video inspection and data collection (carryover from 2021)

City Hall

- Records management – complete move of archives, destruction of public records and digital integration of records
- Single-year federal audit requirement and 2-year accountability

Housing/Community Development

- Residential Zoning Updates
- Affordable housing incentives
- Exploration of public/private partnerships in pursuit of long-term affordable housing development
- Short Term Rental policy adoption/implementation

2021 Council Priorities

The below chart highlights additions in the proposed budget that either directly align with or realize goals with Priority Areas determined by City Council.



JULY 2021 PROGRESS REPORT KEY

HIGHLIGHTED ITEMS=STILL ANTICIPATED THIS YEAR

RED ITEMS=ACHIEVED OR IN PROGRESS