



City Council Regular Meeting Agenda

July 15, 2025 at 7:00 PM

City Council Chambers, Whittier Alaska

Mayor: Daniel Blair

City Manager: Jackie C. Wilde

City Clerk: Shelby Carlson

City Attorney: Holly Wells

Council Members: Victor Shen, Seat A, Tom Wagner, Seat B, Vacant, Seat C, Renner Macal tao, Seat D, David Pinquoch, Seat E, Peter Denmark, Seat F

Call to Order

Opening Ceremony

Roll Call

Citizen Comments on Any Agenda Item Except Those Items Scheduled For Public

Hearing: Those who have signed in will be given the first opportunity to speak on any agenda item except those scheduled for Public Hearing. Time is limited to two (2) minutes per speaker and thirty (30) minutes total time for this agenda item.

Approval of Agenda and Consent Agenda: Approval of Consent Agenda passes all routine items indicated by asterisk (*). Consent Agenda items are not considered separately unless a council member requests. In the event of such a request, the item is returned to the Regular Agenda

Conflict of Interest: Immediately after the Council approves the agenda at a regular or special meeting, each Council member shall declare any financial interest in a matter appearing on the agenda. Any Council member or member of the public present at the meeting may question whether another Council member has a financial interest in a matter appearing on the agenda.

Presentations and Reports

1. Presentations

A. Manager's Monthly Wilde Recognition

B. 2024 Audit - Altman, Rogers & Co

C. Micro-Training: Implementation of Multi-Factor Authentication

2. Mayor's Report

3. Vice Mayor's Report

4. City Manager Report – City Manager's Report includes, among other things, the Finance Director Report and the Water/Wastewater Manager Report

Public Hearings - None

Ordinances for Introduction

- 5.** Ordinance 2025-003 Amending WMC 2.10.038 “Definitions” and 2.16.010 “City Manager” and Adding WMC 2.26.060 “Finance Director” and WMC 2.26.070 “Duties of the Finance Director” to Update Position Titles and Align the Code With Title 29 of the Alaska Statutes and Current Organizational Practices and Repealing WMC 2.26.080 “Executive Assistant,” 2.26.090 “Duties of Executive Assistant,” and WMC Chapter 2.15 “Director of Administration” to Remove the Executive Assistant and Director of Administration Positions From the Code

Resolutions

- 6.** Resolution 2025-025 Approving a Contract With Quality Asphalt Paving (QAP) to Construct Mile 2.0 to 3.0 of Shotgun Cove Road, and Appropriating Funds
- 7.** Resolution 2025-026 Authorizing the Reallocation and Appropriation of Funds in the Amount of \$250,210 Within the FY2025 Operating Budget for Contracted Services and Minor Capital Improvements
- 8.** Resolution 2025-027 Approving a Letter of Support to the Alaska Department of Public Safety and the Alaska Department of Law Requesting That Any Penalties in Certain Pending Cases Not Preclude Participation in Local Elections or Attainment of Citizenship

Other New Business

- 9.** *Approval of the June 17, 2025 Regular Meeting Minutes
- 10.** Appointment to Fill Vacant Council Seat C Until the October 7, 2025 Regular Election
- 11.** Request to Reschedule September Regular Meeting to September 23
- 12.** Consideration of Placing a Proposition on the October 2025 Local Election Ballot to Return to a Six-Month Sales Tax Period (*requested by Blair*)

Informational Items and Reports (No Action Required)

- 13.** Parks & Recreation Committee Minutes - June 16, 2025
- 14.** Council Attendance Report - 2025 Q2

Council Comments

Citizen Discussion: Those signed-in will be given the first opportunity to speak on any subject over which the Council has control. Time is limited to five (5) minutes per speaker.

Council and Administration Response to Citizen Comments

Executive Session

- 15.** Discuss the Alaska Railroad Corporation Land Purchase, as per Whittier Municipal Code 2.08.040(B)(1), matters that, if immediately disclosed, would tend to adversely affect the finances of the city.

Adjournment

To: Whittier City Council
From: City Manager Jackie C. Wilde
Re: City Manager Report for July 2025 Council Meeting

The City of Whittier's July's report captures significant progress and critical updates across multiple departments, showcasing the city's continued commitment to infrastructure development, financial accountability, and community engagement.

Manager's Monthly Wilde Recognition

The *Manager's Monthly Wilde Recognition* highlights departments and employees who exemplify teamwork, public service, and dedication to Whittier. For July, the **Whittier Fire Department** is recognized for its visible leadership and cross-department support. Chief Cates, Deputy Chief Nic Cooley, and Lieutenant Zack Overmyer have demonstrated exceptional commitment to safety and service, making a lasting impact on the community.



- Staff continued work with legal counsel and contractors on the ARRC land purchase, aligning negotiations with Council direction and preparing to secure priority parcels that will support Whittier's long-term infrastructure goals.

- Work continued with Ramos HR on policy alignment, handbook updates, and ensuring consistent HR practices across departments.
- Staff continued work on the Whittier Moves Transportation Plan, coordinating with consultants and stakeholders on timelines, funding strategies, and community engagement to guide multi-modal transportation improvements, harbor and upland circulation, and safety as Whittier grows.
- Staff worked with the Whittier Chamber of Commerce on Fourth of July events, including fireworks, pancakes, and a community parade. Thank you to all who organized and participated.
- Preparation is underway for an RFQ and RFB for city playground equipment installation, door and window repairs and replacements, and installation of new playground equipment to enhance community spaces.
- **Assistant City Manager Monthly Report**
The Request for Qualifications for the cleanup of the Buckner Building and contaminated sites has been posted, with a site walkthrough on July 9 and proposals due July 24, 2025. The Request for Proposals for the Federal Highway Administration Safe Streets for All Action Plan is also posted, with proposals due the same day.
- The City Manager and Assistant City Manager will attend the EPA Brownfields Conference in Chicago, August 5–8, fully funded by grant resources supporting Whittier’s \$5.8 million brownfield cleanup projects. A post-conference debrief will be provided to Council.
- Staff continue to coordinate with DOT&PF on upcoming projects along Portage Highway and within Whittier, including exploring historical signage and a potential walking tour. DOT&PF has committed over \$102 million in regional projects benefiting the Seward Highway, Portage, Tunnel, and Whittier.
- The DOWL team will be in Whittier on July 15 to install traffic cameras for the Transportation Master Plan and will host pop-up community input events on July 16, with a public open house planned for September.
- Anne Osooso joined the City as the new full-time receptionist at City Hall and is training in her role as the first point of contact for visitors.

Finance Monthly Report

- A detailed Finance report will follow separately, including budget tracking, grant match updates, and Q4 FY25 expenditure trends.

City Clerk Monthly Report

- The Clerk’s Office continues its core work on elections, policy updates, and recordkeeping to ensure clear and accountable City operations.
- To strengthen digital security, multi-factor authentication (MFA) is being implemented across City systems, adding a second layer of protection for staff accounts. This upgrade is supported by a cybersecurity grant, which also allows the City to purchase upgraded network equipment. Staff can learn more by viewing this [short Microsoft MFA video](#).
- The draft Election Code, submitted in January, is still under legal review. Proposed updates will modernize procedures for absentee voting and ballot handling ahead of the October election. Residents are encouraged to consider running for office or supporting civic-minded neighbors to strengthen local democracy. The Clerk will also facilitate an Elections Panel at

the upcoming Alaska Association of Municipal Clerks conference to bring back best practices for Whittier.

- The administrative chapter of the City Code is scheduled for Council introduction this month, with additional updates in progress to establish a Parks and Recreation Advisory Board and address Planning and Zoning vacancies. These changes reflect the City's commitment to responsive governance.
- Records retention work continues, with legacy files sorted and indexed. The next phase will establish a schedule to ensure staff and elected officials can trace decisions and meet legal requirements.
- The Clerk recently earned membership in the National Association of Parliamentarians, supporting effective and fair Council meetings through continued training in Robert's Rules of Order.

Harbor Monthly Report

- Administration staff are collecting the second installment of preferential and annual moorage fees, with collections currently at approximately 75 percent. The deadline for payment is August 15.
- The Waterfront Economic Development Plan will be released to the public during the week of July 7, with a public meeting planned in Whittier on July 23.
- In June, harbor leadership met with Scribble Software and QuickBooks representatives to discuss migrating from outdated desktop versions to cloud-based systems. QuickBooks Cloud has been licensed, and Anivia is working to familiarize herself with the platform and begin implementation. This process is in the early stages but is progressing.
- The Harbormaster attended the Alaska Harbormasters and Port Administrators monthly online meeting and participated in two additional meetings focused on Phase III harbor construction.
- Under the RE-VEEP Grant for harbor boardwalk and launch ramp lighting, Consolidated Engineering has ordered the light fixtures, and the City is awaiting delivery. Supply chain issues continue to cause delays.
- In operations, staff have completed the replacement of all analog electrical meter readers with new digital meters. Technicians are expected to arrive in late July to complete installation and programming of the stand-alone computer system.
- Trash volume continues to challenge harbor operations. A 15-yard dumpster has been placed at the head of the bay for use by restaurant partners in the harbor district, with a request that these businesses use this dumpster rather than the smaller 8-yard dumpsters in the harbor area. With additional small trash cans placed throughout the harbor and city, capacity is limited, and an update on the effectiveness of this change will be provided next month.
- Regarding Phase III construction, the public input period for permitting closed on July 8. There is no update yet on permit status. BMI reports that floats are being cast with anticipated shipping in late August. Puffin Electric reports that pedestals, transformers, lighting, and light stands are being shipped. Harris Sand and Gravel arrived on July 3 to remove another barge load of old floats from the head of the bay, with one or two additional loads anticipated to complete the removal.
- Staff continue to work on Whiskey Float, which will require dive operations to complete replacement and refloating. The City Float crane passed its annual OSHA safety inspection in June.
- Bears have returned to the harbor and have been foraging on shrimp bait, requiring continued awareness from staff and visitors.

Police Department Report

- In June 2025, the Whittier Police Department handled 510 calls for service.
- Two Valdez dispatchers conducted a site visit in Whittier, where Whittier Police and Whittier Fire/EMS provided a tour of the facilities and the community. The dispatchers also toured the AAMT Tunnel Control Center. Following their visit, they left with a better understanding of the community's unique layout, and the department looks forward to welcoming additional dispatcher visits in the future.
- The Independence Day weekend and Forest Fair 2025 were successfully managed, with Whittier Police providing coverage in both communities. No major incidents were reported during these events.
- There has been an increase in black bear sightings since last month. Residents and visitors are urged to exercise sound judgment while recreating in Whittier. When hiking or walking, it is important to remain aware of your surroundings, hike in groups, keep children within sight, keep dogs on a leash or leave them at home, make noise in dense cover, and carry bear spray.
- When walking with dogs, dogs should remain leashed and should not chase or interact with bears. If a bear is encountered while walking a dog, it is advised to back away and leave the area calmly.
- For camping and boating, maintaining a clean camp or boat is essential. Food scraps or trash should not be burned in fire rings or grills. Food, trash, clothes worn while cooking, and toiletries should not be stored in tents or boats and should instead be placed in approved bear-resistant containers, locked vehicles, or suspended at least ten feet above the ground and ten feet away from tree trunks, as local regulations require. Cooking should take place downwind and as far from tents as possible, with camps set up away from dense cover and natural food sources to reduce the likelihood of bear encounters.
- Below are two excellent sites with information and resources regarding safely dealing with bears (above information was gathered for this sites):
<https://bearwise.org/> and <https://www.nps.gov/subjects/bears/safety.htm>
- Whittier Police have increased their parking and speeding enforcement in Whittier. We urge everyone to please follow the posted speed limit signs and remind everyone the posted speed limit on Whittier Street from Whittier Seafoods to Anchor Inn is 10 miles per hour.
- Please, park in the designated parking areas in the harbor area and on Whittier streets. Additionally, as a reminder, there is no overnight parking on Shotgun Cover Road, Lu Young Park or Head of the Bay. These areas are all designated day use areas only.

Fire/EMS Monthly Report

- In June, Whittier Fire/EMS responded to a total of 30 calls for service. These included 21 EMS calls, six fire or hazmat calls, three rescue calls, and four walk-ins.
- Beyond emergency response, the team remained actively engaged with the community. A successful pancake feed was hosted at the station, with many residents attending in support. The department participated in swimming supervision and water rescue training at Smitty Cove to strengthen readiness for water emergencies. Several medical disposal kits were distributed to help the community safely dispose of medical waste. Staff assisted with tire repairs, air refills, and vehicle jump-starts and responded to multiple lock-out situations to support residents and visitors.

- The department assisted community youth in building boats for the upcoming Wish-wash event and distributed bicycles and helmets to local youth, sponsoring several to attend Coastal Connections Camp as part of continued youth outreach efforts.
- The partnership with The Children's Lunchbox continues, providing meals to children and individuals in need. This month, 123 meals were provided, and anyone in need is welcome to stop by the station between 9 AM and 5 PM for a free meal.
- Thank you to our dedicated personnel and to the Whittier community for supporting these efforts.





City of Whittier Fire/EMS Department Yearly Statistics 2025



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec																						
	Time	Time	Time	Time	Time	Time	Time	Time	Time	Time	Time	Shift																						
	A B C	A B C	A B C	A B C	A B C	A B C	A B C	A B C	A B C	A B C	A B C	A B C																						
EMS/Medical	5	1	1	5	1	4	5	6	5	2	11	4	1	8	12																			
Fire	3		2		2		5		6	1	6																							
Rescue			2		2				1		1	2																						
Walk-In	1		2		3	2	4	1	3		4																							
Transport out of Whittier				2	1		1	1	1	2		3																						
After hrs call duty phone				1						4		2																						
Out of Service Area			1		1					2																								
Sub-total	0	8	1	1	10	1	1	9	0	5	11	5	2	20	5	1	15	14	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Totals	9			12			10			21			27			30			0			0			0			0			0			
Community Outreach																																		
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec																						
	Time B	Time B	Time B	Time B	Time B	Time B	Time B	Time B	Time B	Time B	Time B	Time B																						
Station Tours	2	7	8	11	25	40																												
Meals Provided	50	33	24	11	118	123																												
Other	1	5	6	8	9	11																												
Totals	53	45	38	30	152	174	0	0	0	0	0	0																						

109 Total calls for service
17 Calls for cruise ship passengers
16% of all medical calls cruise ship related

Time
A - 0000-0800
B - 0800-1800
C - 1800-2400

Public Works Monthly Report

- Throughout June, the Public Works and Water/Wastewater Department focused on routine seasonal operations, equipment maintenance, and preparations for the upcoming Fourth of July holiday while advancing several capital projects supported by secured and pending grant funding.
- The department completed annual street sweeping, brush cutting, manhole and drainage inspections, hydrant and valve checks, EPA-required Discharge Monitoring Reporting, and seasonal sewer testing. Preparations are underway to ensure city infrastructure and facilities are ready to support Independence Day activities.
- In equipment operations, Public Works completed hydraulic and electrical repairs on the skid steer and addressed repairs to the grader cylinder. The Department of Public Safety completed preventative maintenance and minor electrical and brake repairs on four police cruisers. Fire/EMS staff continued to address minor deficiencies in department equipment.
- The City continues to demonstrate leadership in securing funding for infrastructure improvements. The Water Well Improvement Project, supported by a \$1.23 million CDS grant, remains active. Finance and the Water Department are working collaboratively to pursue a USDA grant and loan while coordinating with the Village Safe Water and State Revolving Fund programs to supplement project funding. City management and the City's lobbyist continue to identify additional funding opportunities. Meanwhile, the \$75,000 grant awarded in March from the EPA, ADEC, and SRF for a 100kVA emergency portable

generator is advancing to the procurement stage, with specifications and solicitation documents being finalized.

- Progress continues on the Shotgun Cove Road project, where bids for construction from Mile 2.0 to Mile 3.25 were received on June 20. QAP is the apparent low bidder, and a contract award recommendation has been submitted for Council consideration. This project is fully funded with \$1.8 million from Western Federal Lands, and the City has secured an additional \$900,000 in gap funding from the Denali Commission. The City's application for a \$28 million Tribal Land Access Grant remains under review.
- Planning for the Whittier Core Upgrades project is ongoing. This project will address storm system replacements, future-proof water and sewer systems, reconstruct pavement, add ADA-compliant sidewalks, validate rights-of-way and easements, and address long-standing maintenance needs in Whittier's core infrastructure.
- On the wastewater side, work on Lift Station #5 is nearing completion as the contractor finalizes punch list items. The EPA 301H discharge permit renewal process is also underway as part of the City's long-term wastewater planning. The City has finalized a \$300,000 EPA grant through Village Safe Water to fund two technical memoranda focused on removing debris from four septic cells and evaluating additional testing and treatment required for permit renewal. CRW Engineering has been retained to lead this effort, including developing a rough order of magnitude estimate for decanting and sludge removal and preparing new grant applications aligned with regulatory goals.

Scenes from Whittier's Fourth of July: From fireworks over the water to pancakes, parades, and neighbors gathering, thank you to everyone who made this day a celebration of community.



Agenda Statement

Meeting Date: July 15, 2025
To: City Council
From: Jackie C. Wilde, City Manager
Agenda Item: Title 2 Updates



BACKGROUND, JUSTIFICATION, & INTENT:

The proposed amendments to Title 2 – Administration and Personnel – are intended to ensure that the Whittier Municipal Code accurately reflects current organizational structure, aligns with applicable provisions of Title 29 of the Alaska Statutes, and eliminates outdated or duplicative language. These updates are primarily housekeeping in nature and do not represent a change in governance or policy.

Key changes include:

1. **Repeal of Chapter 2.15 “Director of Administration”**
 The duties previously described under this title are those of the City Manager. Removing this chapter eliminates redundancy and simplifies interpretation of the Code.
2. **Repeal of Sections 2.26.080 and 2.26.090 related to the “Executive Assistant”**
 Administrative support positions vary over time and are typically managed internally. Removal of these provisions provides greater flexibility for administrative staffing.
3. **Amendments to Sections 2.10.038 and 2.16.010 for clarity and statutory alignment**
 Updates clarify the definition of “City Manager” and ensure consistency with Title 29 language governing qualifications and appointments.
4. **Addition of Sections 2.26.060 and 2.26.070 defining the “Finance Director” role and responsibilities**
 The revised language reinstates previously repealed provisions, supporting transparency, bonding requirements, and financial oversight consistent with sound municipal management practices.
5. **Revisions to Section 2.70.010 “Applicability”**
 The updated section removes references to eliminated positions and ensures accurate classification of exempt and classified service roles.

These changes support a clean, functional, and legally sound code framework for Whittier’s administrative operations.

CONSISTENCY CHECKLIST:

	Yes	No	N/A
1. Legislative Priorities	☐	☐	☒
2. Comprehensive Plan	☐	☐	☒
3. Whittier Code	☒	☐	☐
4. Other	☐	☐	☒

FISCAL NOTE: No fiscal impact to the City of Whittier. The resolution expresses policy support only and does not obligate City staff time or resources.

ATTORNEY REVIEW: ☒ Yes ☐ No ☐ Not Applicable

RECOMMENDATION: Administration recommends introduction of Ordinance 2025-003 and set for public hearing at the next regular meeting.

Sponsored by: Wilde
Introduction Date: July 15, 2025
Public Hearing/Enactment Date: _____

**CITY OF WHITTIER, ALASKA
ORDINANCE 2025-003**

AN ORDINANCE OF THE CITY COUNCIL OF WHITTIER, ALASKA, AMENDING WMC 2.10.038 “DEFINITIONS” AND 2.16.010 “CITY MANAGER” AND ADDING WMC 2.26.060 “FINANCE DIRECTOR” AND WMC 2.26.070 “DUTIES OF THE FINANCE DIRECTOR” TO UPDATE POSITION TITLES AND ALIGN THE CODE WITH TITLE 29 OF THE ALASKA STATUTES AND CURRENT ORGANIZATIONAL PRACTICES AND REPEALING WMC 2.26.080 “EXECUTIVE ASSISTANT”, 2.26.090 “DUTIES OF EXECUTIVE ASSISTANT” AND WMC CHAPTER 2.15 “DIRECTOR OF ADMINISTRATION” TO REMOVE THE EXECUTIVE ASSISTANT AND DIRECTOR OF ADMINISTRATION POSITIONS FROM THE CODE

WHEREAS, the Whittier Municipal Code currently contains references to outdated or redundant administrative positions that no longer reflect the City’s operational structure; and

WHEREAS, the Code does not contain provisions regarding the Finance Director and City Manager that are imposed by Title 29 of the Alaska Statute; and

WHEREAS, City Council desires to clarify the roles and responsibilities of City of Whittier personnel without prescribing specific staffing models or titles that may shift over time; and

WHEREAS, removing codified references to positions such as “Director of Administration” and “Executive Assistant,” and updating titles such as “Finance Officer” to “Finance Director” eliminates inconsistencies and better support the City Manager’s authority to manage administrative staff; and

WHEREAS, restoring language regarding the Finance Director’s duties, appointment, and bonding requirements supports transparency, accountability, and sound financial governance; and

WHEREAS, City Council finds these amendments to be in the best interest of the City and necessary to ensure the Code remains accurate, flexible, and aligned with current practice,

NOW, THEREFORE, THE WHITTIER CITY COUNCIL ORDAINS:

[ADDED LANGUAGE BOLD AND UNDERLINED; DELETED LANGUAGE STRICKEN THROUGH]

Section 1. Whittier Municipal Code Section 2.10.038 entitled “Definitions” is amended to read as follows:

2.10.038 Definitions.

As used in this chapter and unless otherwise provided or the context otherwise requires, the following terms shall have the meanings set forth in this section:

City Manager means the person who is hired by the City Council to manage the City of Whittier **or a person designated by the City Manager to serve as acting city manager during the City Manager's absence.** ~~the assistant City Manager when serving as the acting City Manager~~

***[All other definitions and portions of this section remain unchanged]

Section 2. Whittier Municipal Code Chapter 2.15 entitled "Director of Administration" is repealed.

Section 3. Whittier Municipal Code Section 2.16.010 entitled "City Manager" is amended to read as follows:

2.16.010 City Manager.

A. There shall be a Manager of the City. The City Council shall appoint the City Manager **by a majority vote of its membership.** The City Manager shall receive such compensation as the City Council may determine.

B. **A city manager shall be chosen on the basis of administrative qualifications and receives the compensation set by City Council. A member of the governing body may not be appointed manager of the City sooner than one year after leaving office, except by a vote of three-fourths of the authorized membership of City Council.**

C. The following ~~employees~~ **positions** shall be appointed by the City Manager and shall serve at the ~~pleasure~~ discretion of the City Manager:

- 1.** ~~A.~~ Assistant City Manager;
- 2.** ~~B.~~ Director of the Department of Public Safety;
- 3.** ~~C.~~ Director of the Department of Public Works;
- 4.** ~~D.~~ Harbormaster;
- 5.** ~~E.~~ City Clerk;
- 6.** ~~F.~~ Finance Officer **Director**; and
- 7.** ~~G.~~ Such other employees ~~as may be~~ authorized by the City Council **via ordinance.**

Section 4. Whittier Municipal Code Chapter 2.26 entitled "Department of Administration" is amended to add Section 2.26.060 entitled "Finance Director" to read as follows:

2.26.060 Finance Director.

A. **The Finance Director is the custodian of all municipal funds. The Finance Director shall be appointed and supervised by the City Manager and serves at the pleasure of the City Manager. The Finance Director may also be referred to as the Finance Officer.**

B. **The Finance Director shall give bond to the City in a sum that the City Council directs.**

Section 5. Whittier Municipal Code Chapter 2.26 entitled “Department of Administration” is amended to add Section 2.26.070 entitled “Duties of the Finance Director” to read as follows:

2.26.070 Duties of the Finance Director.

A. Under the supervision of the City Manager, the Finance Director shall:

- 1. Function as the Chief Financial Officer of the City, and hold the office and perform the duties of City Treasurer;**
- 2. Supervise all accounting activity of the City, including periodic and annual financial reporting, budget preparation and monitoring, and billing and collections for the City's enterprise funds;**
- 3. Keep an itemized account of funds received and disbursed;**
- 4. Pay money on vouchers drawn on appropriations;**
- 5. Before paying a person any amount that the City owes to that person, the Finance Director shall, to the greatest extent permitted by law, deduct from the amount paid to that person any amount that the person owes to the City; and**
- 6. Perform other such duties as may be specified in this code or by the City Manager.**

Section 6. Whittier Municipal Code Section 2.26.080 entitled “Executive assistant” is hereby repealed.

Section 7. Whittier Municipal Code Section 2.26.090 entitled “Duties of the executive assistant” is hereby repealed.

Section 8. Whittier Municipal Code Section 2.70.010 entitled “Applicability” is amended to read as follows:

2.70.010 Applicability.

All offices and positions of the City shall be allocated to either the classified service or the exempt service.

- A. The exempt service shall include all elected officials, the City Manager, ~~the director of administration,~~ the City Clerk, the Finance ~~Director~~**Officer**, the City Attorney, the Director of Public Safety, the Public Works Director, the Harbormaster, members of ~~citizens~~**City** boards and commissions, other employees who enter into employment contracts, individuals and firms covered by contracts and **all** other employees classified as exempt under the Fair Labor Standards Act.
- B. The classified service shall include all permanent full time and permanent part time positions which are not placed in the exempt category. Unless specifically designated otherwise, personnel policies apply only to employees of the classified service.
- C. The City Council may authorize the hiring of an independent contractor to perform the functions of any position in the exempt service.

Section 9. Classification. This ordinance is a permanent code ordinance.

Section 10. Severability. If any provision of this ordinance or any application of this ordinance to any person or circumstances is held invalid, the remainder of this ordinance and the application to other persons or circumstances shall not be affected thereby.

Section 11. Effective Date. This ordinance shall become effective upon adoption.

PASSED AND APPROVED by a duly constituted quorum of the Whittier City Council
on this ____ day of _____, 2025.

Daniel Blair
Mayor

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Shelby Carlson
City Clerk

(City Seal)

Council Agenda Statement

Meeting Date: July 15, 2025
To: City Council
Through: Jackie Wilde, Acting City Manager
From: Kristin Erchinger, Finance Director



Agenda Item: Enter into Contract with QAP for Mile 2.0 to 3.0 of Shotgun Cove Road

BACKGROUND, JUSTIFICATION, & INTENT:

The City of Whittier completed construction of Mile 0 to 2.0 of Shotgun Cove Road. This next phase, from Mile 2.0 to 3.0 -- consists of the full scope of design from MP 2.0 to 4.5 and a phased construction approach. The first phase includes construction of MP 2.0 to 3.0; the second, from MP 3.0 to 4.5 will require additional funding competition. The construction of Shotgun Cove road provides for future residential housing, commercial opportunities, reduced traffic congestion, and tie-in with the US Forest Service recreational plan, all of which translate to measurable economic impacts to the people and businesses of Whittier, as well as enhanced and improved state tourism opportunities.

The City issued an Invitation to Bid on May 21, 2025 with a proposal submission deadline of June 24, 2025. Four bids were received that were deemed responsive (QAP, GMC, Qayaq and Bristol). A review committee of four individuals from the City and the engineering firm CRW, scored the proposals and recommend contract award to Quality Asphalt Paving, providing the best value based on a combination of technical response scoring and project cost.

This Resolution also authorizes acceptance of multiple Project-related grants, and appropriates those funds to the project.

CONSISTENCY CHECKLIST:

	Yes	No	N/A
1. Comprehensive Plan	☐	☒	☐
2. Whittier Code: 3.32 <i>Purchasing and Contract Procedures</i>	☒	☐	☐
3. Other: <i>2025 Legislative Priorities – Federal, State, and Local</i>	☐	☐	☐

FISCAL NOTE: The bid for Mile 2.0 to 3.0 of Shotgun Cove Road totals \$7,860,343. This does not include the cost of construction administration and project management. Funding in the amount of \$6,045,950 of Federal Lands Transportation Program funding was received in FY2025, in addition to \$926,000 in funding from the Denali Commission's Surface Transportation Match/Gap Funding to provide the City with the required grant match. The Denali Commission funding will be routed through the Federal Highway Administration to be added to the City's existing Shotgun Cove Road grant, to streamline the grant management process under the City's ten-year partner federal agency. The total amount of funding available, including previous FLAP funding, is approximately \$10.2 million. No additional funding is required by the City for this phase.

ATTORNEY REVIEW: ☐ Yes ☐ No ☒ Not Applicable

RECOMMENDATION: The administration recommends approval of a construction contract with Quality Asphalt Paving, and acceptance of grant funding.

Sponsored by: Wilde

**CITY OF WHITTIER, ALASKA
RESOLUTION 2025-025**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WHITTIER, ALASKA,
APPROVING A CONTRACT WITH QUALITY ASPHALT PAVING (QAP) TO
CONSTRUCT MILE 2.0 TO 3.0 OF SHOTGUN COVE ROAD, AND APPROPRIATING
FUNDS**

WHEREAS, the City of Whittier issued an Invitation to Bid on May 21, 2025 to construct approximately 5,850 lineal feet of gravel road and associated guardrail, culverts, signs, 3 parking areas and rest area facilities, approximately 1,000 lineal feet of trail, and other related work, with construction requiring significant blasting for rock excavation and fracturing for road subgrade, to extend Shotgun Cove Road from Mile 2.0 to Mile 3.0, with work to complete by December 31, 2026; and

WHEREAS, the City received four responsive and responsible bids by the bid proposal submission deadline of June 24, 2025, which were reviewed by a team of four reviewers from the City and the City's contracted engineering firm, CRW; and

WHEREAS, the review team recommends issuance of a Notice to Proceed to Quality Asphalt Paving in a contract amount not to exceed \$7,860,343 to include bid Schedule A (Shotgun Cove Road Phase I), Schedule B (Waterfall Trail), and Schedule C (Clearing Existing Road) additive alternate; and

WHEREAS, funding for a portion of the Project is available from previous project appropriations, in addition to new grants recently received by the City as further described below.

NOW, THEREFORE, THE WHITTIER CITY COUNCIL HEREBY RESOLVES:

Section 1. The City Manager is hereby authorized to enter into a contract with QAP in an amount not to exceed \$7,860,343 for Schedules A, B, and C of the Invitation to Bid, and to execute all necessary documents to facilitate the contract.

Section 2. Funding in the amount of \$920,000 is hereby accepted from the 2025 Denali Commission Surface Transportation Match/Gap Program, DC-TRX-25-001, to be administered through the USDOT FHWA-WFL grant program, to be used for grant matching requirements for the Project.

Section 3. Funding in the amount of \$2,000,000 is hereby accepted from FHWA and the City Manager is authorized to execute Amendment 007 to Grant No. 6905671950011/0007 as approved on April 28, 2025, with said grant performance period extended to 12/31/2027.

Section 4. Funding in the amount of \$3,000,000 is hereby accepted from Division F of the Consolidated Appropriations Act 2024 (Public Law 118-42), to be administered through the USDOT FHWA-WFL existing grant program.

Section 5. Funding in the amount of \$1,819,400 is hereby accepted from USDOT FHWA-WFL Title 23 FLAP funds, approved on December 19, 2024 via FLAP Amendment No. 003.

Section 6. The appropriations referenced herein are appropriated to Project Expense account 30-850-9544.

Section 7. This resolution shall be effective immediately upon adoption.

PASSED AND APPROVED by a duly constituted quorum of the Whittier City Council on this 15th day of July, 2025.

Daniel Blair
Mayor

AYES:
NOES:
ABSENT:
ABSTAIN:

ATTEST:

Shelby Carlson
City Clerk

(City Seal)



July 2, 2025

City of Whittier
P.O. Box 608
Whittier, Alaska 99693

Attn: Scott Korbe, Director of Public Works

Re: Shotgun Cover Road Extension Phase I Mile 2.0 to 3.0
Recommendation of Award

Dear Mr. Korbe,

CRW Engineering Group has reviewed the four (4) bids submitted for the Shotgun Cove Road Extension Phase I, Mile 2.0 to 3.0 project, received on June 24, 2025. See the summary below:

Bidder	Cost-Technical Tradeoff		Best Value Ranking
	Cost	Technical Score	
QAP	\$7,860,343.00	82	1
Bristol	\$7,865,601.79	41	4
Qayaq	\$9,628,396.00	61	3
GMC	\$9,658,709.53	88	2
Engineer's Estimate	\$7,425,506.08		

The following observations were made regarding QAP's bid:

- The submitted bid appears appropriate and complete, and it meets the requirements of the advertised bid documents for the project.
- The Best-Value evaluation resulted in the selection of the winning proposer, despite their lower technical score.
- The total bid amount of \$7,860,343.00 exceeds the Engineer's Estimate by approximately 5% but appears to fall within the available project funding. The bid discrepancy is considered reasonable given the complexity of the project scope and the inclusion of non-traditional bid items.

Based on our review of the bid documents, we recommend that the City of Whittier award the contract to QAP, contingent upon the availability of adequate project funding. We also recommend that the City reserve a minimum construction contingency of 20%.

If you have any questions or require additional information, please don't hesitate to contact me.

Sincerely,

CRW Engineering Group, Inc.

Colin Singleton
Digitally signed by Colin Singleton
 DN: cn=Colin Singleton,
 ou=Standard Users,
 ou=CRW Users,
 dc=crweng, dc=com
 Date: 2025.07.02
 16:01:15-0700

Colin Singleton, P.E.
Associate/Civil Engineer
Phone: (907) 646-5608 / email: colin.singleton@crweng.com

Agenda Statement

Meeting Date: July 15, 2025
To: City Council
From: Jackie Wilde- City Manager



Agenda Item: Authorizing the Reallocation and Appropriation of \$250,210 Within the FY2025 Operating Budget for Contracted Services and Minor Capital Improvements

Administration requests Council approval to reallocate and appropriate \$250,210 within the FY2025 operating budget to address immediate needs for contracted services and minor capital improvements supporting city operations and community services.

This appropriation will support:

- **Harbor Billing Upgrade (\$125,000):** Implementation of harbor billing system improvements, including migration to QuickBooks Online and Marina GO and/or additional cloud-based harbor billing components, and assistance with new electronic meter reading system implementation to address audit-identified internal control and billing accuracy shortfalls.
- **City Hall Door and Window Repairs (\$20,000):** Replacement and repair of aging doors and windows to improve building security, energy efficiency, and functionality, with the project proceeding under an RFB consistent with procurement requirements.
- **Administration Contracted Services (\$75,000):** Continued support for technical, financial, and legal services necessary to advance ARRC land purchase efforts, manage ongoing projects, and maintain effective municipal operations using existing contractors and support structures.
- **City Clerk Record Retention (\$7,800):** Scanning and organizing the City's unarchived historical records to establish a compliant, accessible records management system supporting operational needs and preservation of historical documents.
- **Fire Department Equipment Services (\$3,500):** Annual testing and certification of fire and emergency vehicle ground ladders per NFPA 1932 to maintain operational readiness and compliance.
- **Tsunami Warning Siren Relocation (\$12,910):** Removal of the existing Federal Signal 6032 tsunami warning siren, stripping equipment, and reinstalling it on an existing light pole in the harbor adjacent to the railroad, including adding the National Anthem function for emergency readiness and community use.
- **Barnacle Device Lease (\$6,000 estimate):** Lease of two Barnacle devices for enforcement, utilizing the government rate of \$3,000 per device with replacement every 24 months. The City is working with the company to customize fines and features, opt out of the drop box option to reduce costs, and may structure the 4% collection fee into fines to avoid additional City expenses.

These actions support ongoing efforts to improve operational efficiency, compliance, customer service, safety, and preparation for emergencies, aligned with Council's priorities for fiscal stewardship and service improvements.

CONSISTENCY CHECKLIST:

	Yes	No	N/A
1. Legislative Priorities	☐	☐	☒
2. Comprehensive Plan	☒	☐	☐
3. Whittier Code	☐	☐	☒
4. Other	☒	☐	☐

FISCAL NOTE: Certain projects were previously budgeted but were unspent due to other projects taking priority. The Harbor accounting upgrades are critical to avoid significant audit deficiencies that can adversely affect the City's ability to obtain grant funding; these services will be paid for by the Harbor. Other funding is needed to continue ongoing consulting efforts that were not contemplated in the annual budget process, as well as new priorities to improve continuity of historical records, safety of fire ladders.

ATTORNEY REVIEW: ☐ Yes ☐ No ☒ Not Applicable

RECOMMENDATION: Staff recommends that the City Council approve the appropriation of funds as outlined to ensure operational improvements, compliance, and continued support for Administration, harbor operations, and public safety.

Sponsored by: Wilde

**CITY OF WHITTIER, ALASKA
RESOLUTION 2025-026**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WHITTIER, ALASKA,
AUTHORIZING THE REALLOCATION AND APPROPRIATION OF FUNDS IN THE
AMOUNT OF \$250,210 WITHIN THE FY2025 OPERATING BUDGET FOR
CONTRACTED SERVICES AND MINOR CAPITAL IMPROVEMENTS**

WHEREAS, the City Council previously approved the FY2025 operating budget; and

WHEREAS, the Administration has identified immediate needs requiring reallocation and appropriation of funds to address contracted services and minor capital improvements in support of City operations and community services; and

WHEREAS, upgrading the harbor billing system is necessary to improve efficiency, accuracy, and customer service within the harbor enterprise system; and

WHEREAS, repairing and replacing aging doors and windows at City Hall is necessary to improve building security, energy efficiency, and functionality for the public and staff, and an RFB will be issued in compliance with procurement requirements; and

WHEREAS, continued technical, financial, and legal support for Administration is necessary to advance and manage the ARRC land purchase process and to ensure effective municipal operations; and

WHEREAS, the City's records have never been archived, and all documents need to be scanned and organized to establish a structured, accessible, and compliant records management system that will support operational needs and preserve the City's historical documents for future reference; and

WHEREAS, annual testing and certification of fire and emergency vehicle ground ladders is required under NFPA 1932 standards and is necessary to maintain operational readiness and compliance for the Fire Department; and

WHEREAS, funding in the amount of \$12,910 is necessary to remove the existing Federal Signal 6032 tsunami warning siren, strip equipment from the existing pole, and reinstall it on the existing light pole in the harbor adjacent to the railroad, as selected by the City of Whittier, and to add the National Anthem to the siren system for community use and emergency readiness; and

WHEREAS, the City has discussed with the Barnacle representative that the government lease price for each Barnacle device is \$3,000 annually, including replacement every 24 months, with the City considering the lease of two devices for an estimated \$6,000, and the City will work with the company on customization of fines and features, opt out of the drop box option to

reduce costs, and may structure the 4% fee collection charge into fines to avoid additional City expense, with a formal quote pending including delivery fees;

NOW, THEREFORE, THE WHITTIER CITY COUNCIL HEREBY RESOLVES:

Section 1. Harbor Billing Upgrade: For the purpose of researching and identifying harbor billing system improvements, migration to Quickbooks Online and Marina GO and/or additional cloud-based harbor billing system components, assistance with the implementation of the new harbor electronic meter reading system and related matters, funding in an amount not to exceed \$125,000 is hereby appropriated from Harbor Reserves account no. 51-000-3000 to Harbor Contracted Services account no. 51-800-6565 for FY2025.

Section 2. City Hall Door and Window Repairs: For the purpose of repairing and replacing aging doors and windows at City Hall to improve security, energy efficiency, and functionality, funding in the amount of \$20,000 is hereby appropriated from General Fund Reserves account no. 01-00-3000 to General Fund Minor Capital account no. 01-400-5500 for FY2025, and the project will proceed under an RFB process consistent with City procurement procedures.

Section 3. Administration Contracted Services: For the purpose of providing continued support for technical, financial, and legal services to assist Administration in managing current workload demands, funding in the amount of \$75,000 is hereby appropriated from General Fund Reserves account no. 01-00-3000 to General Fund Contracted Services account no. 01-400-6565 for FY2025.

Section 4. City Clerk Record Retention: For the purpose of scanning and organizing the City's unarchived historical records to establish an accessible and compliant records management system, funding in the amount of \$7,800 is hereby appropriated from General Fund Reserves account no. 01-00-3000 to General Fund Contracted Services account no. 01-400-6565 for FY2025.

Section 5. Fire Department Equipment Services: For the purpose of annual testing and certification of fire and emergency vehicle ground ladders in compliance with NFPA 1932, funding in the amount of \$3,500 is authorized within the FY2025 operating budget from General Fund Contracted Services account no. 01-700-6565, consistent with the Fire Department's operational requirements.

Section 6. Tsunami Warning Siren Relocation and Enhancement: For the purpose of removing the existing Federal Signal 6032 tsunami warning siren, stripping equipment from the existing pole, reinstalling it on the existing light pole in the harbor adjacent to the railroad as selected by the City, and adding the National Anthem to the siren system, funding in the amount of \$12,910 is hereby appropriated from General Fund Reserves account no. 01-00-3000 to General Fund Contracted Services account no. 01-400-6565 for FY2025.

Section 7. Barnacle Parking Enforcement Devices: For the purpose of leasing two Barnacle vehicle immobilization devices to enhance parking enforcement operations, with customization of fines and collection processes, and to support efficient parking compliance,

funding in the amount of \$6,000 is hereby appropriated from General Fund Reserves account no. 01-00-3000 to General Fund Contracted Services account no. 01-400-6565 for FY2025.

Section 8. This resolution shall be effective immediately upon adoption.

BE IT FURTHER RESOLVED that the City Manager is authorized to execute all necessary actions to implement these appropriations and reallocations in alignment with the approved FY2025 budget and applicable procurement procedures.

PASSED AND APPROVED by a duly constituted quorum of the Whittier City Council on this 15th day of July, 2025.

Daniel Blair
Mayor

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Shelby Carlson
City Clerk

(City Seal)

Agenda Statement

Meeting Date: July 15, 2025
To: City Council
From: Jackie C. Wilde, City Manager
Agenda Item: Approving Letter of Support



BACKGROUND, JUSTIFICATION, & INTENT:

At its April 29, 2025 special meeting, Council directed Administration to draft a letter requesting that any penalties in certain pending criminal cases not preclude the individuals involved from participating in local elections or pursuing U.S. citizenship. Legal counsel prepared the attached letter, now presented for Council approval and transmittal.

CONSISTENCY CHECKLIST:

	Yes	No	N/A
1. Legislative Priorities	☐	☒	☐
2. Comprehensive Plan	☐	☒	☐
3. Whittier Code	☐	☒	☐
4. Other: <i>April 29, 2025, Special Meeting Minutes</i>	☒	☐	☐

FISCAL NOTE: No fiscal impact.

ATTORNEY REVIEW: ☒ Yes ☐ No ☐ Not Applicable

RECOMMENDATION: Administration presents the requested letter for Council's consideration as directed.

Sponsored by: Wilde

**CITY OF WHITTIER, ALASKA
RESOLUTION 2025-027**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WHITTIER, ALASKA,
APPROVING A LETTER OF SUPPORT TO THE ALASKA DEPARTMENT OF PUBLIC
SAFETY AND THE ALASKA DEPARTMENT OF LAW REQUESTING THAT ANY
PENALTIES IN CERTAIN PENDING CASES NOT PRECLUDE PARTICIPATION IN
LOCAL ELECTIONS OR ATTAINMENT OF CITIZENSHIP**

WHEREAS, on April 29, 2025, the City Council of the City of Whittier held a special meeting and passed a motion directing Administration to draft a letter of support expressing the Council's request that any penalty in the below-referenced cases not preclude the individuals from participating in local elections or attaining United States citizenship, and to remit said letter to the Alaska Department of Public Safety, the Department of Law, and to the public, subject to Council approval; and

WHEREAS, legal counsel has prepared the letter of support and presented it to Council for review; and

WHEREAS, the Council wishes to affirm its approval of the letter and authorize its distribution as outlined;

NOW, THEREFORE, THE WHITTIER CITY COUNCIL HEREBY RESOLVES:

Section 1. The letter of support prepared by legal counsel, attached hereto as Exhibit A, is hereby approved.

Section 2. The City Manager or designee is authorized to transmit the approved letter to the Alaska Department of Law, the Alaska Department of Public Safety, and to make it available to the public.

Section 3. This resolution shall be effective immediately upon adoption.

PASSED AND APPROVED by a duly constituted quorum of the Whittier City Council on this _____ day of _____, 2025.

Daniel Blair
Mayor

AYES:

NOES:

ABSENT:

**CITY OF WHITTIER, ALASKA
RESOLUTION 2025-027**

Page 2 of 2

Item # 8.

49 ABSTAIN:

50

51

52 **ATTEST:**

53

54

55

56 **Shelby Carlson**

57 City Clerk

(City Seal)

Treg Taylor
Attorney General
Alaska Department of Law
1031 W 4th Avenue, Suite 200
Anchorage, AK 99501

RES 2025-027
Exhibit A

Re: State of Alaska v. Grace Tuie Galea'i
Case No. 3AN-25-02002CR

State of Alaska v. Elisapeta Tauta Pese
Case No. 3AN-25-02003CR

State of Alaska v. Mark Pese
Case No. 3AN-25-02004CR

State of Alaska v. Matthew Pese
Case No. 3AN-25-02005CR

State of Alaska v. Michael Pese
Case No. 3AN-25-02006CR

State of Alaska v. Nelson P M Vaimoa
Case No. 3AN-25-02008CR

State of Alaska v. Miliama Suli
Case No. 3AN-25-02009CR

State of Alaska v. Jan Miriama Talia
Case No. 3AN-25-02010CR

State of Alaska v. Chelsea Talia
Case No. 3AN-25-02011CR

Dear General Taylor:

I write on behalf of the City of Whittier and at the direction of the Whittier City Council in support of the above-named individuals, all of whom are residents of the City of Whittier.

As you are aware, the State of Alaska has filed criminal charges against these individuals related to alleged voting improprieties and dishonesty. The City Council recognizes the seriousness of the allegations. However, each of the individuals is a National of the United States of America. Accordingly, the Council respectfully requests that any resolution or penalty in this matter not preclude these residents from participating in future local elections or pursuing United States citizenship, should they be otherwise eligible.

Thank you for your attention to this request and for considering the unique circumstances of these individuals and their ongoing connection to our community.

CC: James E. Cockrell
Commissioner

Alaska Department of Public Safety
5700 East Tudor Road
Anchorage, AK 99507

CALL TO ORDER

The June 17, 2025, regular meeting of the Whittier City Council was called to order at 7:05 p.m. by Mayor Blair.

OPENING CEREMONY

Mayor Blair led the pledge of allegiance to the flag.

ROLL CALL

There were present:

Daniel Blair, presiding, and
David Pinquoch, Renner Macal tao, Victor Shen, Peter Denmark, and Tom Wagner,
comprising a quorum of the Board.

And Absent:

Dave Dickason

Also Present:

Jackie C. Wilde, City Manager
Adison Spafford, Assistant City Manager
David Borg, Harbormaster
Kris Erchinger, Finance Director
Andre Achee, Public Safety Director
Shelby Carlson, City Clerk
Holly Wells, City Attorney

Wilde read Dickason's letter of resignation from City Council Seat C. There was no objection to accepting his letter of resignation, effective immediately. Whittier City Council Seat C was declared vacant.

CITIZEN COMMENTS ON ANY SUBJECT EXCEPT THOSE ITEMS SCHEDULED FOR PUBLIC HEARING

Representative Ky Holland provided an update on the most recent State of Alaska legislative session and awarded a legislative citation to the Whittier Police Department.

APPROVAL OF THE REGULAR MEETING AGENDA AND CONSENT AGENDA

Motion (Wagner/Macal tao)

Approve Agenda and Consent Agenda

Motion Passed

Unanimous

Items Approved on Consent Agenda:

- *Approval of the May 19, 2025 Board of Equalization Meeting Minutes
- *Approval of the May 19, 2025 Regular Meeting Minutes

CONFLICT OF INTEREST – None

PRESENTATIONS AND REPORTS**Presentations** – None**Mayor Report** – None**Vice Mayor Report** – None**City Manager Report** – **Wilde** shared highlights from her written report.**PUBLIC HEARINGS** – None**NEW BUSINESS****ORDINANCES FOR INTRODUCTION** – None**RESOLUTIONS****RESOLUTION 2025-023** Authorizing the City Manager to Engage a Contractor to Install Newly Purchased Children’s Playground Equipment According to Playground Safety Standards, and to Purchase Related Fill and Other Materials, in an Amount Not to Exceed \$35,000, and Appropriating Funds**Motion (Shen/Macal tao)**Approve **Resolution 2025-023.**

General discussion given.

Motion to Amend (Macal tao/Denmark)

Amend Resolution 2025-023 by inserting, “This playground equipment shall be placed at or near the basketball court”.

General discussion given.

Motion to Amend Failed**AYES:** Macal tao, Denmark, Blair
NOES: Pinquoch, Wagner, Shen**Motion Passed****Unanimous****RESOLUTION 2025-024** Authorizing the Reappropriation of 2024 Motor Pool Funding for the Purchase of a Police Cruiser and Associated Patrol Unit Equipment in an Amount Not to Exceed \$60,000, and Appropriating Funds**Motion (Shen/Pinquoch)**Approve **Resolution 2025-024.**

General discussion given.

Motion Passed**Unanimous****OTHER NEW BUSINESS****Solid Waste Services Discussion**

Council discussed ongoing solid waste challenges, including commercial dumpster overuse, and

supported exploring a pilot project to place a locked 20-yard dumpster at the Head of the Bay to better track and manage trash volume and costs.

Schedule Upcoming Work Session on Title 2 Updates

Administration requested a work session prior to the Council's regular meeting in July to review the proposed updates to Title 2.

Motion (Wagner/Shen)

Schedule work session at 6:00pm on July 15th.

Motion Passed

AYES: Wagner, Shen, Macaldao, Denmark
NOES: Pinguoch, Blair

Discussion of Request for Foreign Visitors

Administration requested Council support drafting a letter inviting a delegation from Whittier Seafoods' new ownership group to visit and present redevelopment plans.

Motion (Wagner/Denmark)

Direct Administration to draft a letter request a visit from foreign visitors relating to Whittier Seafoods.

Motion Passed

Unanimously

COUNCIL COMMENTS

Shen requested the City Manager explore opportunities for partnerships with the School District. **Blair** said he's open to working with the school but questioned spending more to move things like the slide, saying the park has served its purpose. He asked the City Manager to focus on what's needed now and said future plans shouldn't be rushed.

Pinguoch shared that local charter businesses have different systems for calculating passenger counts and that the current tax form is too rigid. He suggested letting businesses choose between the new form and the older, simpler version, since the final totals reported would be the same. He clarified that he wasn't trying to direct staff but hoped to work with the Finance Director on a more flexible approach. He added that some businesses might be using outdated versions of the form and may not have seen recent changes.

Blair raised concerns about the 5% building permit fee for residential construction, saying it seemed high compared to other municipalities and might discourage new housing; he requested data on how the fee compares statewide and agreed to discuss it further at a future meeting.

Shen proposed a motion to direct the city manager to explore broader partnership opportunities with the school district, beyond just playground equipment. **Wilde** responded that a motion wasn't necessary—she was already willing to pursue stronger collaboration and suggested a resolution could follow once specific opportunities are identified.

CITIZEN DISCUSSION – None

COUNCIL AND ADMINISTRATION RESPONSE TO CITIZEN COMMENTS – None

EXECUTIVE SESSION

Discuss the Alaska Railroad Corporation Land Purchase and Girdwood Policing Contract, as per Whittier Municipal Code 2.08.040(B)(1), matters that, if immediately disclosed, would tend to adversely affect the finances of the city.

Motion (Shen/Wagner)

Enter into executive session to discuss the Alaska Railroad Corporation Land Purchase and Girdwood Policing Contract as per WMC 2.08.040(B)(1).

Motion Passed

Unanimous

The City Attorney, City Manager, Assistant City Manager, Harbormaster, Public Works Director, Public Safety Director, Finance Director, and Winfluence Consultants were asked to stay for Executive Session.

The Council went into executive session at 8:58 p.m.

Motion (Pinguoch/Macal tao)

Motion to exit executive session.

Motion Passed

Unanimous

The Council exited executive session at 10:33 p.m.

ADJOURNMENT

The meeting adjourned at 10:33 p.m.

Shelby Carlson
City Clerk

Daniel Blair
Mayor

(City Seal)



CITY OF WHITTIER

Gateway to Western Prince William Sound

P.O. Box 608 Whittier, Alaska 99693 | (907) 472-2327 | Fax (907) 472-2404

Item # 10.

MEMORANDUM

To: Mayor Blair and Council Members

Through: Jackie C. Wilde, City Manager

From: Shelby Carlson, City Clerk

Date: July 15, 2025

Subject: Appointment to Fill Council Seat C

Background

Seat C of the Whittier City Council became vacant on June 17, 2025. In accordance with **WMC 2.04.150**, the Council must fill the vacancy by majority vote of the remaining members. The individual appointed will serve until the next regular election, scheduled for **October 7, 2025**, and until a successor is elected and qualified.

Process

The City Clerk publicly advertised the vacancy and invited letters of interest from eligible community members. The deadline to apply was **July 8, 2025, at 5:00 p.m.** Three qualifying letters of interest were received and are included in this packet, with personal contact information redacted for public distribution.

Appointment Procedure

At the upcoming Council meeting, the appointment will appear under **New Business**. The Council may, at its discretion, discuss the candidates, ask questions, or allow brief statements. Each Council member will then cast one vote for a candidate. The person who receives a **majority of votes** (minimum of four) will be appointed.

If **no candidate receives a majority** or there is a **tie between the highest vote-getters**, the Council will hold a **second vote**, as required by **WMC 2.04.150(C)**.

- If the second vote results in a **tie between the top vote-getters**, the appointment will be decided by **coin toss**, as directed by code.
- If the second vote **fails to produce a majority and no tie exists**, the Council must continue balloting until either a majority is reached or a coin-toss-eligible tie occurs. This is consistent with **Robert's Rules of Order**, which states that a majority vote is required to elect, and repeated balloting is the appropriate method when no majority is achieved.

In the event of an impasse, the Council may recess or schedule a special meeting, provided the appointment is completed within the 30-day window established by code.

Immediately following the vote, the Clerk will administer the oath of office, and the appointee will take their seat for the remainder of the meeting.

Help Guide Whittier's Future - Submit Your Letter of Interest

Contact Information

Personal Information

Richard Travis Brazelton

[REDACTED]
[REDACTED]

Residence Address

[REDACTED]
[REDACTED]

Whittier, Alaska. 99693-9800

Mailing address is the same

No

Mailing Address

[REDACTED]
[REDACTED]

Whittier, Alaska. 99693-0795

Residency

How long have you been a resident of the City of Whittier?

3 years

To assist in verifying residency, please provide one of the following:

[REDACTED]
[REDACTED]
[REDACTED]

Statement of Interest

Why are you interested in serving on the City Council?

Dear Esteemed Members of the City Council,

In the shadowed corridors of ambition and civic duty, I pen this missive to express my fervent interest in serving as a City Council Member for the illustrious City of Whittier, Alaska. Like the raven that perches upon the pallid bust of Pallas, I am drawn to the noble aspirations of your community—an echo of my own past endeavors in the realms of governance and industry, where I have dwelt amidst the tumult of policy and the quietude of progress.

As a former Vice Chairperson of the North Dakota Nonpartisan League, I have traversed the labyrinthine pathways of public service, advocating for the voice of the people—an endeavor that has shaped my understanding of the delicate balance between governance and the aspirations of the citizenry. My decade-long affiliation with the American Petroleum Institute, coupled with my tenure on the North Dakota Petroleum Council's Committees on Tribal Lands and Regulatory matters, has endowed me with insights into the intricate tapestry of energy, economy, and the environment. I have witnessed firsthand the interplay of industry and community, a dance that is both fraught with challenge and ripe with opportunity.

Yet, it is not merely the echoes of my past that compel me to seek a seat upon your esteemed council; it is the haunting beauty of Whittier itself—a city cradled in nature's embrace, yet yearning for the foresight of

governance that can illuminate its path forward. I am captivated by the unique challenges that your community faces, from the delicate balance of environmental stewardship to the pressing needs of economic development. I wish to lend my voice to the chorus of progress, to weave together the strands of tradition and innovation that define your city's character.

As one who has transitioned from the oil and gas industry to the realms of alternative assets investment and trading, I possess a unique lens through which to view the economic landscape. The lessons learned in the volatile markets have imparted upon me a keen understanding of risk and reward, a perspective that I believe can be invaluable in the stewardship of Whittier's resources. I am prepared to engage with the community to explore sustainable pathways that honor both the natural splendor of your surroundings and the economic vitality that is essential for growth.

In the spirit of transparency and collaboration, I am eager to forge connections with the residents of Whittier—listening to their stories, understanding their needs, and amplifying their voices. I envision a council that is not merely a governing body but a vibrant tapestry of diverse perspectives, united in the pursuit of a shared vision for the future. It is my belief that through open dialogue and mutual respect, we can cultivate an atmosphere of trust that allows Whittier to flourish.

As I contemplate the weight of this endeavor, I am reminded of the words of the great poet: "The past is a ghost that haunts us, but the future is a canvas upon which we paint our dreams." I stand before you, ready to contribute my experience, my passion, and my unwavering commitment to the service of this remarkable community. Together, let us craft a narrative that honors the legacy of Whittier while boldly embracing the promise of tomorrow.

I humbly request the opportunity to discuss my candidacy further and to explore how my background and vision align with the aspirations of your council and the citizens of Whittier. Thank you for considering my intent to serve, for in the heart of every decision lies the potential to shape destinies.

With profound respect and anticipation,

Certification

Yes

Signature

Richard Travis Brazelton

Help Guide Whittier's Future - Submit Your Letter of Interest

Contact Information

Personal Information

Robin Kay Baker

[REDACTED]

[REDACTED]

Residence Address

[REDACTED]

Whittier, Alaska. 99693

Mailing address is the same

No

Mailing Address

[REDACTED]

Whittier, Alaska. 99693

Residency

How long have you been a resident of the City of Whittier?

June of 1993

To assist in verifying residency, please provide one of the following:

[REDACTED]

Statement of Interest

Why are you interested in serving on the City Council?

I've seat on the Council for 8 years

Served as Vice Mayor for 6 years

Served the community for 12 years on variety of commission's

longest was my seat on the PWS Economic Development District

Certification

Yes

Signature

Robin Kay Baker

Help Guide Whittier's Future - Submit Your Letter of Interest

Contact Information

Personal Information

Jamie Ceceil Loan

[REDACTED]
[REDACTED]

Residence Address

[REDACTED]
[REDACTED]

Whittier, Alaska. 99693

Mailing address is the same

No

Mailing Address

[REDACTED]

Whittier, Alaska. 99693

Residency

How long have you been a resident of the City of Whittier?

June 2019

To assist in verifying residency, please provide one of the following:

[REDACTED]
[REDACTED]

Statement of Interest

Why are you interested in serving on the City Council?

I am eager to serve on council because I genuinely care about the well-being and development of Whittier and its residents. My understanding of the unique challenges we face together, coupled with my passion for creating positive change will be an addition to the current council and not a barrier. I bring a knowledge of local government processes and energy that can help address local issues effectively. Furthermore, my proven commitment to public service will ensure that I am an active and dedicated representative for all residents.

Certification

Yes

Signature

Jamie C Loan



CITY OF WHITTIER

Gateway to Western Prince William Sound

P.O. Box 608 Whittier, Alaska 99693 | (907) 472-2327 | Fax (907) 472-2404

Item # 11.

MEMORANDUM

To: Mayor Blair and Council Members

Through: Jackie C. Wilde, City Manager

From: Shelby Carlson, City Clerk

Date: July 15, 2025

Subject: Request to Reschedule September Regular Meeting

Administration respectfully requests Council consideration of rescheduling the regular City Council meeting currently set for Tuesday, September 16, 2025, to Tuesday, September 23, 2025.

This adjustment would ensure that key staff are present to support the meeting and its associated agenda items. Rescheduling to the 23rd would help avoid logistical constraints and allow for a more prepared and complete presentation of materials.

If Council wishes to proceed, a motion to reschedule the September regular meeting to September 23 would be required. Thank you for your consideration.

WHITTIER PARKS & REC
REGULAR MEETING
June 16, 2025 7pm
MINUTES

Assign recorder: Jamie Loan

Attendance: Victor Shen, Jamie Loan

Meeting Begins: 7:30pm

New Business

- **Parks**
 - **We are going to submit our Lu Young plan to Jackie.**
- **Recreation**
 - Kayak Rack – it's assembled and staged at Smitty's Cove! We need to get some informational signage to absolve City/Parks & Rec from any liability. We'd like to get more so that they can be staged around town and increase access. We'd like the sign to mention liability, storing the craft upside down, and paddle craft only.
 - Solstice: coming up Saturday, June 21st. Jamie and Aubrey got quite a few teams signed up on the Harbor Front. Victor sourced more cardboard. Pete is going to man the grill, and Jamie is going to place the grocery order. Kyle is making the trophy again. We have about 20 teams signed up as of this week.
- **Trails**
 - National Trails Day recap – about 15 volunteers punched through and finished the connector trail! There is still work to be done with brushing, drainage, and grading. They also sunk a post for signage. We would like to have the community help us name the trail. Jamie & Kyle did a cookout afterwards at the fire station.
 - AHS – they are arriving this coming Sunday, June 22nd. Victor will pick up team leader Amber in Anchorage. Jamie will circle back with Kris for paying for the campground and Chief Cates to remind him of the use of the kitchen and shower.
- **Other**
 - Voyage School came out and did some clean up at Smitty's
 - Slug Out will be July 26th.

Follow up of tasks/to do:

- **Jamie will connect the USFS worker with Jackie -Done**
- **Aubrey & Jamie will spread the word and get sign ups for Wishwash - Done**
- **Ben is making the design and Jamie will order the stickers- Done**
- **Jamie will go to local businesses and get raffle items – in progress**

- **Jamie will get with Charla about the Slug Out - Done**
- **Victor will contact AHS -Done**
- **Victor and Aubrey will resubmit the Lu Young Park design – In progress**
- **Pop up event to put together the kayak rack at Smitty's Cove - Done**
- Dave & Ben will go to Lu Young Park to get ideas for a conceptual plan - in progress
- Story board signs and trail signage, as well as a Seafarer Memorial (Corvus Design):
Jamie – In progress
- Send photos of Lu Young Park to Shelby & Victor: All
- Walk to Whittier sub committee: Jamie, Ben, Aubrey
- Put kayak rack together and organize tools the first week of May - All
- Research how to collect payment for the kayak storage rack
- Talk to Ports & Harbor/Harbormaster about small single launch kayak infrastructure – in progress
- Confirm with FD and Jackie that camping spots can be reserved and paid for AHS – Jamie - done
- Talk to Adison (Assistant CM) about an RTP grant for the mountain bike pump track – Victor & Jamie – need to do
- Contact Hannah Thompson about invasive plant project, and see if Cam & Scott can help source soil – Jamie in progress
- Solstice alert to harbor, city, WFD, band, and Media coverage – Jamie in progress
- Email Jackie about Shakespeare Beach infrastructure – Jamie
- We will all brainstorm a list of community members to help with volunteer cookouts

New Tasks/to do:

- Wishwash Prep
- AHS Prep
- KMTA summer camp
- Victor and Aubrey will submit Lu Young Park Plan
- Victor will talk to Jackie about another kayak rack

Next meeting date: July 14th 7:00pm

Adjournment: 8:27pm

Council Attendance Report

2025 Q2

Item # 14.

Date	Meeting Type	Shen	Wagner	Dickason	Macal tao	Pinguoch	Denmark	Blair
06.18.2024	Regular	P	T	P	P	P	P	P
07.16.2024	Regular	E	T	P	P	P	E	P
08.21.2024	Regular	P	P	P	P	P	P	P
09.16.2024	Regular	P	T	P	P	P	P	P
10.15.2024	Regular	P	P	P	P	P	P	P
11.19.2024	Regular	P	T	P	P	T	P	P
12.17.2024	Regular	P	T	P	P	P	T	P
01.21.2025	Regular	P	T	P	P	P	E	P
03.18.2025	Regular	T	T	P	E	T	P	P
04.15.2025	Regular	P	E	E	P	T	P	P
05.19.2025	Regular	P	T	E	P	E	P	T
06.17.2025	Regular	P	P	Resigned	P	P	P	P
Total Absent YTD		-	-	-	-	-	-	-
Total Excused YTD		1	1	2	1	1	2	-
Total Telephonic YTD		1	8	-	-	3	1	1

A = Absent; E = Excused, P = Present, T = Telephonic, U = Unknown

This report serves to inform Council of member attendance over the past 12-month period and to remind members of their attendance obligations as outlined in the **Whittier Municipal Code (Chapter 2.04, "City Council and Mayor")**. The municipal code specifies the following requirements:

1. Attendance Policy

No Council member may be excused from more than four regular meetings in a 12-month period unless the additional absences are necessitated by:

- Conditions of the member's employment that are beyond their control, or
- An injury or illness of the member or a member of their family.

2. Requesting an Excused Absence

- All requests for an excused absence must be submitted in writing, which may include electronic communication such as email or fax, to the City Clerk.
- In the case of an absence resulting from unforeseen circumstances, Council members have up to 14 days following the missed meeting to submit a written request for the absence to be excused.

3. Virtual Attendance

There are no limitations on the number of meetings Council members may attend telephonically or virtually.

4. Vacancy Due to Absences

An elected city office may be declared vacant by the City Council when the individual holding that office:

- Misses three regular meetings of the Council in a 12-month period, unless excused, or
- Has absences in excess of those permitted by the municipal code.

5. Current Attendance Record

No Council member has been absent from more than three regular meetings in the previous 12-month period, nor has any Council member been excused from more than four regular meetings. All members are currently in compliance with the attendance policy.

Council members are encouraged to review these provisions to ensure compliance and accountability in fulfilling their responsibilities.

CITY OF WHITTIER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL		UNEARNED	PCNT
<u>TAXES</u>					
01-310-4005 FISH TAX	.00	.00	60,000.00	60,000.00	.0
01-310-4006 MOTOR VEHICLE REGISTRATION	382.72	1,011.08	4,000.00	2,988.92	25.3
01-310-4007 LIQUOR TAX	.00	.00	6,500.00	6,500.00	.0
01-310-4008 FUEL TRANSFER EXCISE TAX	.00	328.61	15,000.00	14,671.39	2.2
01-310-4009 ELEC & TELE CO-OP TAX	.00	.00	8,000.00	8,000.00	.0
01-310-4200 SALES TAX	37,709.79	158,485.31	685,435.00	526,949.69	23.1
01-310-4201 PROPERTY TAX - REAL	81.88	2,167.37	528,000.00	525,832.63	.4
01-310-4202 PROPERTY TAX - PERSONAL	17.43	(7,811.13)	320,000.00	327,811.13	(2.4)
01-310-4205 BUSINESS TRANSPORTATION TAX	.00	9,556.93	.00	(9,556.93)	.0
TOTAL TAXES	38,191.82	163,738.17	1,626,935.00	1,463,196.83	10.1
<u>LICENSES & PERMITS</u>					
01-320-4250 BUSINESS LICENSES	.00	2,150.00	5,500.00	3,350.00	39.1
01-320-4251 USER FEES & PERMITS	450.00	4,685.00	1,500.00	(3,185.00)	312.3
01-320-4312 AMBULANCE FEES	926.26	19,751.04	7,500.00	(12,251.04)	263.4
TOTAL LICENSES & PERMITS	1,376.26	26,586.04	14,500.00	(12,086.04)	183.4
<u>INTERGOVERNMENTAL REVENUE</u>					
01-330-4002 STATE REVENUE SHARING	.00	.00	78,500.00	78,500.00	.0
01-330-4003 STATE PAY-IN-LIEU OF TAXES	.00	.00	55,000.00	55,000.00	.0
01-330-4006 STATE OF ALASKA GRANT	.00	.00	37,791.00	37,791.00	.0
01-330-4012 FEDERAL GRANT FUNDS	.00	.00	188,907.00	188,907.00	.0
01-330-4025 NAT'L FOREST SERVICE RECEIPTS	671.33	671.33	27,000.00	26,328.67	2.5
TOTAL INTERGOVERNMENTAL REVENUE	671.33	671.33	387,198.00	386,526.67	.2
<u>LEASES</u>					
01-345-4515 LEASE INCOME - CITY LAND	131,871.58	156,509.90	319,776.00	163,266.10	48.9
01-345-4517 LEASES - ARRC LAND	1,176.49	5,882.45	.00	(5,882.45)	.0
01-345-4520 LEASE INCOME - CONDOMINIUMS	600.00	3,000.00	13,800.00	10,800.00	21.7
01-345-4525 LAND USE RENT	105.00	14,447.24	14,000.00	(447.24)	103.2
TOTAL LEASES	133,753.07	179,839.59	347,576.00	167,736.41	51.7
<u>FINES & CITATIONS</u>					
01-350-4261 PSD FINES & CITATIONS	.00	.00	500.00	500.00	.0
01-350-4262 PSD PARKING TICKETS CIVIL	172.00	322.00	1,000.00	678.00	32.2
TOTAL FINES & CITATIONS	172.00	322.00	1,500.00	1,178.00	21.5

CITY OF WHITTIER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL		UNEARNED	PCNT
<u>MISCELLANEOUS</u>					
01-360-4099 MISCELLANEOUS REVENUE	1,997.86	2,426.82	2,500.00	73.18	97.1
01-360-4204 INTEREST & PENALTIES	.00	11,978.39	2,000.00 (	9,978.39)	598.9
01-360-4900 INTEREST ON BANK ACCOUNTS	4,387.99	22,062.03	.00 (	22,062.03)	.0
01-360-4902 INVESTMENT INTEREST	.00	.00	80,000.00	80,000.00	.0
01-360-4903 LEASE INTEREST REVENUE	.00	.00	373,177.00	373,177.00	.0
01-360-4914 TRANSFIELD - TUNNEL CONTRAC	.00	.00	40,000.00	40,000.00	.0
01-360-4915 GIRDWOOD-POLICE CONTRACT	66,087.00	330,435.00	793,044.00	462,609.00	41.7
TOTAL MISCELLANEOUS	72,472.85	366,902.24	1,290,721.00	923,818.76	28.4
<u>TRANSFERS & OTHER</u>					
01-390-4855 SURPLUS SALES	.00	3,400.00	.00 (	3,400.00)	.0
01-390-4990 TRANSFER IN FROM CVP FUND	.00	691,434.00	691,434.00	.00	100.0
01-390-4991 TRANSFER IN	.00	33,417.00	33,417.00	.00	100.0
01-390-4994 TRANSFER IN FROM HARBOR	.00	165,043.00	165,043.00	.00	100.0
01-390-4995 TRANSFER IN FROM WWS	.00	36,050.00	36,050.00	.00	100.0
01-390-4996 TRANSFER IN FROM DELONG DOCK	.00	14,000.00	14,000.00	.00	100.0
TOTAL TRANSFERS & OTHER	.00	943,344.00	939,944.00 (	3,400.00)	100.4
TOTAL FUND REVENUE	246,637.33	1,681,403.37	4,608,374.00	2,926,970.63	36.5

CITY OF WHITTIER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMIN</u>					
01-400-6000 SALARIES & WAGES	25,811.23	110,032.37	358,166.00	248,133.63	30.7
01-400-6030 FICA TAXES	584.74	2,492.62	5,110.00	2,617.38	48.8
01-400-6040 WORKER'S COMP.	.00	710.11	1,628.00	917.89	43.6
01-400-6050 ESC TAXES	123.68	1,538.38	3,524.00	1,985.62	43.7
01-400-6060 HEALTH & LIFE INSURANCE	.00	13,577.39	55,185.00	41,607.61	24.6
01-400-6070 PERS RETIREMENT	4,070.04	16,335.81	74,689.00	58,353.19	21.9
01-400-6205 ADVERTISING	.00	92.80	2,500.00	2,407.20	3.7
01-400-6220 BANK SERVICES CHARGES	.00	3,106.66	7,500.00	4,393.34	41.4
01-400-6240 COMMUNITY SUPPORT-DONATIONS	.00	220.85	1,500.00	1,279.15	14.7
01-400-6280 DUES & SUBSCRIPTIONS	.00	2,768.55	7,900.00	5,131.45	35.0
01-400-6410 INSURANCE - LIABILITY	.00	15,020.47	25,850.00	10,829.53	58.1
01-400-6440 INSURANCE - PROPERTY	.00	892.25	700.00	(192.25)	127.5
01-400-6540 LICENSES & PERMITS	9,023.00	9,023.00	200.00	(8,823.00)	4511.5
01-400-6565 OUTSIDE CONTRACTORS	2,500.00	11,582.50	163,607.00	152,024.50	7.1
01-400-6570 PHYSICAL EXAMS & BACKGROUND CK	.00	177.00	.00	(177.00)	.0
01-400-6580 POSTAGE	.00	1,519.50	3,700.00	2,180.50	41.1
01-400-6600 PROF. FEES - AUDIT	29,886.77	29,886.77	.00	(29,886.77)	.0
01-400-6610 PROF. FEES - ACCOUNTING	6,547.11	6,547.11	26,460.00	19,912.89	24.7
01-400-6620 PROF. FEES - APPRAISAL	.00	5,000.00	25,273.00	20,273.00	19.8
01-400-6625 PROF. FEES - FINANCIAL SOFTWARE	5,985.00	17,775.00	23,562.00	5,787.00	75.4
01-400-6635 PROF. FEES - COMPUTER SUPPORT	.00	.00	1,000.00	1,000.00	.0
01-400-6636 PROF FEES - WEB SITE SUPPORT	.00	.00	3,087.00	3,087.00	.0
01-400-6640 PROF. FEES-ENGINEERING	.00	.00	102,000.00	102,000.00	.0
01-400-6650 PROF. FEES - LEGAL	37,854.57	87,885.09	80,000.00	(7,885.09)	109.9
01-400-6670 REIMBURSEMENT	.00	3,319.97	.00	(3,319.97)	.0
01-400-6700 PUBLICATIONS & SUBSCRIPTIONS	.00	.00	600.00	600.00	.0
01-400-6735 EQUIPMENT AND FURNISHINGS	.00	56.78	6,000.00	5,943.22	1.0
01-400-6770 TRAVEL, TRAINING & DEV.	.00	5,632.31	20,000.00	14,367.69	28.2
01-400-8150 SUPPLIES - CONSUMABLE	.00	408.67	4,000.00	3,591.33	10.2
01-400-8550 SUPPLIES - OFFICE	55.86	2,346.23	6,000.00	3,653.77	39.1
01-400-8750 SUPPLIES - PRINTING	141.93	998.54	2,200.00	1,201.46	45.4
01-400-9000 UTILITIES - INTERNET	2,087.66	13,878.48	25,900.00	12,021.52	53.6
01-400-9070 UTILITIES - TELEPHONE	777.40	3,819.37	7,000.00	3,180.63	54.6
01-400-9100 MISCELLANEOUS EXPENSES	.00	.00	500.00	500.00	.0
01-400-9520 CAPITAL OUTLAY - EQUIPMENT	.00	4,019.25	.00	(4,019.25)	.0
01-400-9530 CAPITAL OUTLAY-COMPUTER EQUIP	.00	2,846.00	5,000.00	2,154.00	56.9
TOTAL ADMIN	125,448.99	373,509.83	1,050,341.00	676,831.17	35.6

CITY OF WHITTIER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COUNCIL</u>					
01-401-6000 SALARIES & WAGES	5,236.00	26,180.00	69,005.00	42,825.00	37.9
01-401-6030 FICA TAXES	75.92	201.04	987.00	785.96	20.4
01-401-6040 WORKER'S COMP.	.00	.00	314.00	314.00	.0
01-401-6050 ESC TAXES	52.36	252.97	681.00	428.03	37.2
01-401-6060 HEALTH & LIFE INSURANCE	.00	1,683.41	11,886.00	10,202.59	14.2
01-401-6070 PERS RETIREMENT	1,151.94	1,055.68	15,027.00	13,971.32	7.0
01-401-6240 CITY COUNCIL-COMMUNITY SUPPORT	3,600.00	9,145.48	137,512.00	128,366.52	6.7
01-401-6241 WEBSITE - CODE UPDATES	.00	10,620.58	12,300.00	1,679.42	86.4
01-401-6280 DUES & SUBSCRIPTIONS	.00	701.50	3,000.00	2,298.50	23.4
01-401-6325 FIREWORKS	.00	.00	15,000.00	15,000.00	.0
01-401-6565 OUTSIDE CONTRACTORS	.00	25,500.00	45,440.00	19,940.00	56.1
01-401-6580 POSTAGE	.00	.00	500.00	500.00	.0
01-401-6600 PROF. FEES - AUDIT	.00	.00	46,000.00	46,000.00	.0
01-401-6650 PROF. FEES - LEGAL	.00	168.00	45,000.00	44,832.00	.4
01-401-6770 TRAVEL, TRAINING & DEV.	.00	.00	13,500.00	13,500.00	.0
01-401-6800 COUNCIL CHAMBER IMPROV	.00	.00	6,000.00	6,000.00	.0
01-401-8550 SUPPLIES - OFFICE	.00	490.00	1,250.00	760.00	39.2
01-401-9000 UTILITIES - INTERNET	.00	.00	5,600.00	5,600.00	.0
01-401-9070 UTILITIES - TELEPHONE	.00	.00	1,000.00	1,000.00	.0
01-401-9500 LOBBYIST FEES	8,000.00	50,250.00	132,300.00	82,050.00	38.0
01-401-9520 CAPITAL OUTLAY - EQUIPMENT	.00	2,546.30	.00	(2,546.30)	.0
TOTAL COUNCIL	18,116.22	128,794.96	562,302.00	433,507.04	22.9
<u>ELECTIONS</u>					
01-420-6100 VOLUNTEER SUPPORT	.00	.00	1,500.00	1,500.00	.0
01-420-8150 SUPPLIES - CONSUMABLE	.00	.00	750.00	750.00	.0
TOTAL ELECTIONS	.00	.00	2,250.00	2,250.00	.0

CITY OF WHITTIER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC SAFETY</u>					
01-510-6000 SALARIES & WAGES	64,963.89	348,201.82	940,942.00	592,740.18	37.0
01-510-6030 FICA TAXES	1,345.64	7,256.95	14,277.00	7,020.05	50.8
01-510-6040 WORKER'S COMP.	.00	12,998.60	38,921.00	25,922.40	33.4
01-510-6050 ESC TAXES	452.99	4,649.69	9,275.00	4,625.31	50.1
01-510-6060 HEALTH & LIFE INSURANCE	.00	37,178.25	116,313.00	79,134.75	32.0
01-510-6070 PERS RETIREMENT	9,287.28	40,958.62	165,007.00	124,048.38	24.8
01-510-6091 UNIFORM ALLOWANCE	.00	1,040.00	3,000.00	1,960.00	34.7
01-510-6280 DUES & SUBSCRIPTIONS	.00	19.99	750.00	730.01	2.7
01-510-6410 INSURANCE - LIABILITY	.00	18,810.47	36,122.00	17,311.53	52.1
01-510-6420 INSURANCE - AUTO	.00	1,789.45	9,600.00	7,810.55	18.6
01-510-6490 POLICE-INSURANCE CLAIMS-DEDUCT	.00 (	100.00)	.00	100.00	.0
01-510-6540 LICENSES & PERMITS	.00	.00	100.00	100.00	.0
01-510-6565 OUTSIDE CONTRACTORS	8,509.43	14,055.23	113,625.00	99,569.77	12.4
01-510-6570 PHYSICAL EXAMS	.00	763.00	1,000.00	237.00	76.3
01-510-6580 POSTAGE	.00	.00	200.00	200.00	.0
01-510-6635 PROF. FEES - COMPUTER SUPPORT	.00	.00	500.00	500.00	.0
01-510-6700 PUBLICATIONS & SUBSCRIPTIONS	.00 (	71.62)	400.00	471.62	(17.9)
01-510-6735 EQUIPMENT PURCHASE	.00	.00	5,000.00	5,000.00	.0
01-510-6740 SMALL TOOLS	.00	.00	5,000.00	5,000.00	.0
01-510-6770 TRAVEL, TRAINING & DEV.	50.00	340.00	6,000.00	5,660.00	5.7
01-510-7100 BUILDING MAINT.	.00	.00	2,500.00	2,500.00	.0
01-510-7350 REPAIRS - EQUIPMENT	.00	.00	3,000.00	3,000.00	.0
01-510-7400 REPAIRS - VEHICLES	.00	942.12	5,000.00	4,057.88	18.8
01-510-7750 GAS & OIL - VEHICLES	2,888.72	7,562.76	17,000.00	9,437.24	44.5
01-510-8020 SUPPLIES - AMMUNITION	.00 (	129.40)	.00	129.40	.0
01-510-8150 SUPPLIES - CONSUMABLE	.00	1,704.08	14,000.00	12,295.92	12.2
01-510-8550 SUPPLIES - OFFICE	.00	1,949.77	.00 (	1,949.77)	.0
01-510-8950 SUPPLIES - UNIFORMS	.00	1,413.00	4,000.00	2,587.00	35.3
01-510-9000 UTILITIES - INTERNET	1,955.90	13,705.78	28,143.00	14,437.22	48.7
01-510-9070 UTILITIES - TELEPHONE	1,512.89	5,883.88	14,000.00	8,116.12	42.0
01-510-9200 GRANT EXPENDITURES	50,000.00	50,000.00	37,791.00 (	12,209.00)	132.3
01-510-9520 CAPITAL OUTLAY - EQUIPMENT	.00	2,546.30	.00 (	2,546.30)	.0
TOTAL PUBLIC SAFETY	140,966.74	573,468.74	1,591,466.00	1,017,997.26	36.0

CITY OF WHITTIER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE</u>					
01-520-6000 SALARIES & WAGES	11,635.36	43,479.36	100,158.00	56,678.64	43.4
01-520-6030 FICA TAXES	421.91	851.99	1,433.00	581.01	59.5
01-520-6040 WORKERS COMP	.00	3,368.56	5,906.00	2,537.44	57.0
01-520-6050 ESC TAXES	116.38	585.67	988.00	402.33	59.3
01-520-6060 HEALTH & LIFE INSURANCE	.00	6,594.30	16,980.00	10,385.70	38.8
01-520-6070 PERS RETIREMENT	1,648.97	7,087.56	21,820.00	14,732.44	32.5
01-520-6091 UNIFORM ALLOWANCE	.00	200.00	500.00	300.00	40.0
01-520-6100 VOLUNTEER SUPPORT	202.46	938.93	6,000.00	5,061.07	15.7
01-520-6280 DUES & SUBSCRIPTIONS	.00	.00	600.00	600.00	.0
01-520-6410 INSURANCE - LIABILITY	.00	2,414.65	3,500.00	1,085.35	69.0
01-520-6420 INSURANCE - AUTO	.00	2,313.35	3,000.00	686.65	77.1
01-520-6540 LICENSES & PERMITS	.00	.00	300.00	300.00	.0
01-520-6570 PHYSICAL EXAMS	.00	.00	250.00	250.00	.0
01-520-6580 POSTAGE	.00	.00	400.00	400.00	.0
01-520-6735 EQUIPMENT PURCHASE	414.95	7,219.31	5,000.00	(2,219.31)	144.4
01-520-6750 TESTING	.00	.00	2,500.00	2,500.00	.0
01-520-6770 TRAVEL, TRAINING & DEV.	1,350.00	1,450.00	6,000.00	4,550.00	24.2
01-520-7350 REPAIRS - EQUIPMENT	.00	82.08	3,000.00	2,917.92	2.7
01-520-7400 REPAIRS - VEHICLES	.00	73.30	3,000.00	2,926.70	2.4
01-520-7750 GAS & OIL - VEHICLES	.00	.00	1,500.00	1,500.00	.0
01-520-8550 SUPPLIES - OFFICE	.00	.00	1,000.00	1,000.00	.0
01-520-8950 SUPPLIES - UNIFORMS	.00	277.75	5,000.00	4,722.25	5.6
01-520-8970 SUPPLIES - SAFETY	494.03	1,733.17	1,000.00	(733.17)	173.3
01-520-9000 UTILITIES - INTERNET	280.61	1,610.43	3,920.00	2,309.57	41.1
01-520-9070 UTILITIES - TELEPHONE	306.18	1,250.29	4,500.00	3,249.71	27.8
01-520-9520 CAPITAL OUTLAY - EQUIPMENT	.00	.00	5,000.00	5,000.00	.0
TOTAL FIRE	16,870.85	81,530.70	203,255.00	121,724.30	40.1

CITY OF WHITTIER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EMS</u>					
01-530-6000 SALARIES & WAGES	11,988.48	48,743.42	252,401.00	203,657.58	19.3
01-530-6030 FICA TAXES	448.87	1,267.77	7,768.00	6,500.23	16.3
01-530-6040 WORKER'S COMP.	.00	3,368.56	20,410.00	17,041.44	16.5
01-530-6050 ESC TAXES	119.86	851.58	2,497.00	1,645.42	34.1
01-530-6060 HEALTH & LIFE INSURANCE	.00	6,281.71	33,960.00	27,678.29	18.5
01-530-6070 PERS RETIREMENT	1,648.92	7,460.25	40,375.00	32,914.75	18.5
01-530-6091 UNIFORM ALLOWANCE	.00	200.00	500.00	300.00	40.0
01-530-6100 EMS VOLUNTEER SUPPORT	.00	2,287.67	4,000.00	1,712.33	57.2
01-530-6410 INSURANCE - LIABILITY	.00	10,982.95	11,000.00	17.05	99.9
01-530-6420 INSURANCE - AUTO	.00	2,519.26	4,400.00	1,880.74	57.3
01-530-6490 EMS-INSURANCE CLAIMS-DEDUCTIBL	.00	.00	10,720.00	10,720.00	.0
01-530-6540 LICENSES & PERMITS	.00	730.00	200.00	(530.00)	365.0
01-530-6565 OUTSIDE CONTRACTORS	.00	216.31	5,000.00	4,783.69	4.3
01-530-6570 PHYSICAL EXAMS	.00	.00	400.00	400.00	.0
01-530-6735 EQUIPMENT PURCHASE	.00	1,002.41	2,500.00	1,497.59	40.1
01-530-6750 TESTING	.00	.00	300.00	300.00	.0
01-530-6761 TRAINING - EMS SUPVSG MD	1,000.00	5,312.28	12,000.00	6,687.72	44.3
01-530-6770 TRAVEL, TRAINING & DEV.	.00	79.06	5,000.00	4,920.94	1.6
01-530-7350 REPAIRS - EQUIPMENT	.00	.00	3,000.00	3,000.00	.0
01-530-7400 REPAIRS - VEHICLES	.00	172.99	2,000.00	1,827.01	8.7
01-530-7750 GAS & OIL - VEHICLES	118.77	118.77	3,500.00	3,381.23	3.4
01-530-8150 SUPPLIES - CONSUMABLE	1,275.06	5,317.43	12,000.00	6,682.57	44.3
01-530-8550 SUPPLIES - OFFICE	.00	.00	2,000.00	2,000.00	.0
01-530-8650 SUPPLIES AND DRUGS BILLABLE	.00	.00	4,500.00	4,500.00	.0
01-530-8950 SUPPLIES - UNIFORMS	.00	201.02	2,500.00	2,298.98	8.0
01-530-8970 SUPPLIES - SAFETY	494.03	494.03	1,000.00	505.97	49.4
01-530-9000 UTILITIES - INTERNET	976.73	6,133.77	11,000.00	4,866.23	55.8
01-530-9070 UTILITIES - TELEPHONE	137.96	1,088.25	2,000.00	911.75	54.4
TOTAL EMS	18,208.68	104,829.49	456,931.00	352,101.51	22.9

CITY OF WHITTIER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS</u>					
01-600-6000 SALARIES & WAGES	24,937.44	126,553.12	335,172.00	208,618.88	37.8
01-600-6030 FICA TAXES	361.62	2,360.94	6,178.00	3,817.06	38.2
01-600-6040 WORKER'S COMP.	.00	6,884.16	23,503.00	16,618.84	29.3
01-600-6050 ESC TAXES	234.95	1,748.77	3,306.00	1,557.23	52.9
01-600-6060 HEALTH & LIFE INSURANCE	.00	19,661.34	55,185.00	35,523.66	35.6
01-600-6070 PERS RETIREMENT	5,486.24	22,279.33	68,075.00	45,795.67	32.7
01-600-6410 INSURANCE - LIABILITY	.00	8,244.13	14,000.00	5,755.87	58.9
01-600-6420 INSURANCE - AUTO	.00	1,441.44	4,750.00	3,308.56	30.4
01-600-6430 INSURANCE EQUIPMENT	.00	.00	4,500.00	4,500.00	.0
01-600-6440 INSURANCE - PROPERTY	.00	315.03	600.00	284.97	52.5
01-600-6540 LICENSES & FEES	.00	.00	250.00	250.00	.0
01-600-6565 OUTSIDE CONTRACTORS	.00	150.00	5,000.00	4,850.00	3.0
01-600-6570 PHYSICAL EXAMS	.00	.00	800.00	800.00	.0
01-600-6635 PROF. FEES - COMPUTER SUPPORT	.00	.00	2,400.00	2,400.00	.0
01-600-6740 SMALL TOOLS AND EQUIPMENT	124.73	817.05	4,000.00	3,182.95	20.4
01-600-6770 TRAVEL, TRAINING & DEV.	.00	32.38	2,000.00	1,967.62	1.6
01-600-7100 REPAIRS	.00	.00	5,000.00	5,000.00	.0
01-600-7210 REPAIRS - ROADS	225.00	225.00	3,000.00	2,775.00	7.5
01-600-7350 REPAIR & MAINTENANCE	3,898.10	6,369.94	50,000.00	43,630.06	12.7
01-600-7750 GAS & OIL - VEHICLES	185.63	5,425.80	26,000.00	20,574.20	20.9
01-600-8150 SUPPLIES - CONSUMABLE	.00	3.28	1,500.00	1,496.72	.2
01-600-8550 SUPPLIES - OFFICE	.00	61.84	1,500.00	1,438.16	4.1
01-600-8950 SUPPLIES - UNIFORMS	.00	.00	1,200.00	1,200.00	.0
01-600-8970 SUPPLIES - SAFETY	793.03	793.03	3,000.00	2,206.97	26.4
01-600-8995 SUPPLIES & MATERIALS	219.45	2,259.70	8,000.00	5,740.30	28.3
01-600-9000 UTILITIES - INTERNET	1,094.28	6,159.76	13,300.00	7,140.24	46.3
01-600-9010 UTILITIES - ELECTRICITY	660.42	6,985.86	14,000.00	7,014.14	49.9
01-600-9070 UTILITIES - TELEPHONE	105.33	619.16	1,750.00	1,130.84	35.4
01-600-9520 CAPITAL OUTLAY - EQUIPMENT	.00	4,019.25	13,000.00	8,980.75	30.9
01-600-9900 INTERDEPARTMENT SUPPORT	.00	.00	(40,800.00)	(40,800.00)	.0
TOTAL PUBLIC WORKS	38,326.22	223,410.31	630,169.00	406,758.69	35.5

CITY OF WHITTIER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PROPERTY & FACILITIES</u>					
01-700-6210 B.T.I. CONDO FEES	(1,845.47)	6,393.28	21,756.00	15,362.72	29.4
01-700-6410 INSURANCE - LIABILITY	.00	1,666.91	4,400.00	2,733.09	37.9
01-700-6440 INSURANCE - PROPERTY	.00	17,402.39	32,000.00	14,597.61	54.4
01-700-6565 PROP & FAC-CONTRACTED SERVICES	1,775.00	10,346.08	21,000.00	10,653.92	49.3
01-700-7100 REPAIRS - BUILDINGS	3,363.56	4,769.72	5,500.00	730.28	86.7
01-700-7350 REPAIRS - EQUIPMENT	.00	326.40	1,500.00	1,173.60	21.8
01-700-8150 SUPPLIES - CONSUMABLE	.00	.00	3,075.00	3,075.00	.0
01-700-8550 JANITORIAL SUPPLIES	.00	158.67	500.00	341.33	31.7
01-700-8970 SUPPLIES - SAFETY	.00	.00	1,500.00	1,500.00	.0
01-700-9010 UTILITIES - ELECTRICITY	3,760.60	10,866.72	36,900.00	26,033.28	29.5
01-700-9040 UTILITIES - HEATING FUEL	1,573.10	6,860.61	22,000.00	15,139.39	31.2
01-700-9050 UTILITIES - SOLID WASTE	95.54	477.70	1,568.00	1,090.30	30.5
01-700-9095 UTILITIES - WATER/SEWER	176.46	508.38	1,677.00	1,168.62	30.3
TOTAL PROPERTY & FACILITIES	8,898.79	59,776.86	153,376.00	93,599.14	39.0
<u>PARKS AND RECREATION</u>					
01-800-6000 SALARIES AND WAGES	.00	.00	11,999.00	11,999.00	.0
01-800-6030 FICA TAXES	.00	.00	918.00	918.00	.0
01-800-6040 WORKER'S COMP	.00	.00	55.00	55.00	.0
01-800-6050 ESC TAX	.00	.00	120.00	120.00	.0
01-800-6565 OUTSIDE CONTRACTORS	.00	250.00	38,500.00	38,250.00	.7
01-800-6740 SMALL TOOLS AND EQUIPMENT	.00	.00	10,000.00	10,000.00	.0
01-800-7350 REPAIRS EQUIPMENT	.00	.00	500.00	500.00	.0
01-800-8950 SUPPLIES AND MATERIALS	426.00	711.21	10,000.00	9,288.79	7.1
01-800-9050 UTILITIES - SOLID WASTE	.00	.00	7,366.00	7,366.00	.0
01-800-9520 CAPITAL OUTLAY - EQUIPMENT	.00	.00	15,000.00	15,000.00	.0
TOTAL PARKS AND RECREATION	426.00	961.21	94,458.00	93,496.79	1.0
<u>GF ADMN CAPITAL OUTLAY</u>					
01-910-9520 CAPITAL OUTLAY - EQUIPMENT	.00	.00	18,000.00	18,000.00	.0
TOTAL GF ADMN CAPITAL OUTLAY	.00	.00	18,000.00	18,000.00	.0
<u>TRANSFERS TO OTHER FUNDS</u>					
01-990-9990 TRANSFER OUT	.00	356,500.00	356,500.00	.00	100.0
01-990-9993 TRANSFER OUT TO F50 W/S	.00	23,341.00	23,341.00	.00	100.0
01-990-9998 TRANSFER OUT TO F73 GF MRRF	.00	173,000.00	173,000.00	.00	100.0
TOTAL TRANSFERS TO OTHER FUNDS	.00	552,841.00	552,841.00	.00	100.0

CITY OF WHITTIER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2025

GENERAL FUND					
	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL FUND EXPENDITURES	367,262.49	2,099,123.10	5,315,389.00	3,216,265.90	39.5
NET REVENUE OVER EXPENDITURES	(120,625.16)	(417,719.73)	(707,015.00)	(289,295.27)	(59.1)

CITY OF WHITTIER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2025

CRUISE SHIP TAX

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>TAXES - REVENUE</u>					
20-310-4008	CRUISE SHIP TAX	.00	1,156,735.00	1,625,000.00	468,265.00	71.2
	TOTAL TAXES - REVENUE	.00	1,156,735.00	1,625,000.00	468,265.00	71.2
	<u>INVESTMENT EARNINGS</u>					
20-360-4900	EARNINGS ON INVESTMENT	.00	.00	4,000.00	4,000.00	.0
	TOTAL INVESTMENT EARNINGS	.00	.00	4,000.00	4,000.00	.0
	TOTAL FUND REVENUE	.00	1,156,735.00	1,629,000.00	472,265.00	71.0

CITY OF WHITTIER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2025

CRUISE SHIP TAX

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
20-400-6240 MUSEUM SUPPORT - DONATIONS	.00	20,000.00	20,000.00	.00	100.0
20-400-6565 CONTRACTED SERVICES	.00	56,734.35	374,361.18	317,626.83	15.2
20-400-6650 PROF. FEES - LEGAL	725.57	1,005.57	.00	(1,005.57)	.0
20-400-9070 UTILITIES - TELEPHONE	56.84	170.58	.00	(170.58)	.0
20-400-9520 CAPITAL EQUIPMENT	.00	18,144.35	.00	(18,144.35)	.0
TOTAL EXPENDITURES	782.41	96,054.85	394,361.18	298,306.33	24.4
<u>TRANSFERS OUT</u>					
20-990-9200 PROJECTS	.00	.00	25,000.00	25,000.00	.0
20-990-9990 TRANSFER TO GENERAL FUND	.00	691,434.00	691,434.00	.00	100.0
20-990-9992 TRANSFER TO HARBOR FUND #51	.00	17,500.00	17,500.00	.00	100.0
20-990-9994 TRANSFER TO OTHER FUNDS	.00	74,500.00	74,500.00	.00	100.0
TOTAL TRANSFERS OUT	.00	783,434.00	808,434.00	25,000.00	96.9
TOTAL FUND EXPENDITURES	782.41	879,488.85	1,202,795.18	323,306.33	73.1
NET REVENUE OVER EXPENDITURES	(782.41)	277,246.15	426,204.82	148,958.67	65.1

CITY OF WHITTIER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2025

WATER AND WASTEWATER

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>CHARGES FOR SERVICES</u>					
50-340-4300	WATER SERVICE CHARGES	21,788.02	53,628.45	225,000.00	171,371.55	23.8
50-340-4350	WASTE WATER SERVICE CHARGES	9,033.21	32,024.65	90,000.00	57,975.35	35.6
	TOTAL CHARGES FOR SERVICES	30,821.23	85,653.10	315,000.00	229,346.90	27.2
	<u>MISCELLANEOUS</u>					
50-360-4006	STATE GRANT REVENUE	.00	10,000.00	.00	(10,000.00)	.0
50-360-4902	INVESTMENT INTEREST	.00	.00	45,000.00	45,000.00	.0
50-360-4910	MISCELLANEOUS INCOME	.00	.00	500.00	500.00	.0
	TOTAL MISCELLANEOUS	.00	10,000.00	45,500.00	35,500.00	22.0
	<u>PROPERTY & SURPLUS SALES</u>					
50-390-4990	TRANSFERS IN	.00	23,341.00	23,341.00	.00	100.0
	TOTAL PROPERTY & SURPLUS SALES	.00	23,341.00	23,341.00	.00	100.0
	TOTAL FUND REVENUE	30,821.23	118,994.10	383,841.00	264,846.90	31.0

CITY OF WHITTIER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2025

WATER AND WASTEWATER

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER & WASTE WATER OPERATING</u>					
50-800-6000 SALARIES & WAGES	13,147.93	67,921.33	157,360.00	89,438.67	43.2
50-800-6030 FICA TAXES	190.64	1,012.47	2,807.00	1,794.53	36.1
50-800-6040 WORKER'S COMP.	.00	1,606.37	6,652.00	5,045.63	24.2
50-800-6050 ESC TAXES	93.36	868.51	1,549.00	680.49	56.1
50-800-6060 HEALTH & LIFE INSURANCE	.00	10,457.57	20,376.00	9,918.43	51.3
50-800-6070 PERS RETIREMENT	2,719.27	19,859.69	30,417.00	10,557.31	65.3
50-800-6091 UNIFORM ALLOWANCE	.00	.00	800.00	800.00	.0
50-800-6220 BANK SERVICE CHARGES	.00	.00	1,000.00	1,000.00	.0
50-800-6265 DEBT INTEREST EXPENSE	.00	.00	20,193.00	20,193.00	.0
50-800-6270 DEPRECIATION	.00	.00	470,087.00	470,087.00	.0
50-800-6280 DUES & SUBSCRIPTIONS	.00	200.00	500.00	300.00	40.0
50-800-6410 INSURANCE - LIABILITY	.00	4,233.81	7,300.00	3,066.19	58.0
50-800-6440 INSURANCE - PROPERTY	.00	3,506.67	5,500.00	1,993.33	63.8
50-800-6540 LICENSES & PERMITS	.00	805.00	1,200.00	395.00	67.1
50-800-6565 OUTSIDE CONTRACTORS	.00	.00	36,969.00	36,969.00	.0
50-800-6570 PHYSICAL EXAMS	.00	.00	500.00	500.00	.0
50-800-6580 POSTAGE	.00	.00	1,300.00	1,300.00	.0
50-800-6635 PROF. FEES - COMPUTER SUPPORT	.00	.00	1,200.00	1,200.00	.0
50-800-6740 SMALL TOOLS	.00	.00	2,000.00	2,000.00	.0
50-800-6750 TESTING WATER/SEWER	2,045.00	2,150.00	15,000.00	12,850.00	14.3
50-800-6770 TRAVEL, TRAINING & DEV.	.00	131.00	5,000.00	4,869.00	2.6
50-800-7100 REPAIRS - BUILDING	.00	.00	10,000.00	10,000.00	.0
50-800-7350 REPAIRS - EQUIPMENT	.00	9,686.19	5,000.00	(4,686.19)	193.7
50-800-7650 REPAIRS - SYSTEM	2,001.75	2,001.75	5,000.00	2,998.25	40.0
50-800-7750 GAS & OIL - VEHICLES	646.91	1,905.77	4,700.00	2,794.23	40.6
50-800-8550 SUPPLIES - OFFICE	.00	.00	500.00	500.00	.0
50-800-8950 UNIFORMS	.00	.00	500.00	500.00	.0
50-800-8970 SUPPLIES - SAFETY	658.71	658.71	1,500.00	841.29	43.9
50-800-8995 SUPPLIES & MATERIALS	.00	.00	4,000.00	4,000.00	.0
50-800-9000 UTILITIES -INTERNET	1,094.28	6,745.30	12,600.00	5,854.70	53.5
50-800-9010 UTILITIES - ELECTRICITY	2,592.91	9,604.23	31,000.00	21,395.77	31.0
50-800-9040 UTILITIES - HEATING FUEL	85.93	593.74	3,000.00	2,406.26	19.8
50-800-9070 UTILITIES - TELEPHONE	220.07	906.07	1,000.00	93.93	90.6
50-800-9575 BOND PRINCIPAL	.00	.00	32,222.00	32,222.00	.0
50-800-9900 TRANSFER OUT TO GF	.00	36,050.00	36,050.00	.00	100.0
TOTAL WATER & WASTE WATER OPERATING	25,496.76	180,904.18	934,782.00	753,877.82	19.4
TOTAL FUND EXPENDITURES	25,496.76	180,904.18	934,782.00	753,877.82	19.4
NET REVENUE OVER EXPENDITURES	5,324.47	(61,910.08)	(550,941.00)	(489,030.92)	(11.2)

CITY OF WHITTIER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2025

SMALL BOAT HARBOR

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CHARGES FOR SERVICES</u>					
51-340-4251 USER FEES & PERMITS	.00	.00	3,000.00	3,000.00	.0
51-340-4399 MOORAGE - TRANSIENT WINTER	.00	.00	32,000.00	32,000.00	.0
51-340-4401 MOORAGE - PREFERENTIAL	1,182.34	533,494.78	530,000.00	(3,494.78)	100.7
51-340-4402 MOORAGE - TRANSIENT	.00	155,299.11	525,000.00	369,700.89	29.6
51-340-4403 BOAT LIFT FEES	.00	1,277.36	.00	(1,277.36)	.0
51-340-4404 UTILITY FEES	.00	22,342.20	60,000.00	37,657.80	37.2
51-340-4406 WHARFAGE FEES	.00	4,591.62	5,000.00	408.38	91.8
51-340-4407 VESSEL TOW FEES	.00	.00	1,000.00	1,000.00	.0
51-340-4409 WAITING LIST FEES	.00	16,150.00	20,000.00	3,850.00	80.8
51-340-4410 PUMP OUT FEES	.00	825.00	1,000.00	175.00	82.5
51-340-4411 LAUNCH FEES	.00	8,310.00	121,000.00	112,690.00	6.9
51-340-4412 SHOWERS	.00	255.00	3,500.00	3,245.00	7.3
51-340-4413 GRID	.00	653.72	3,000.00	2,346.28	21.8
51-340-4414 VESSEL MAINTENANCE	.00	.00	1,000.00	1,000.00	.0
51-340-4415 DRY STORAGE FEES	.00	2,407.35	5,000.00	2,592.65	48.2
51-340-4416 PARKING - ANNUAL	.00	8,000.00	48,000.00	40,000.00	16.7
51-340-4426 PARKING DAILY	.00	4,432.27	120,000.00	115,567.73	3.7
51-340-4427 KAYAK LAUNCH FEES	.00	.00	2,000.00	2,000.00	.0
51-340-4428 ENVIRONMENTAL FEE	.00	.00	2,100.00	2,100.00	.0
51-340-4445 MISC. SERVICES	.00	7,217.37	5,000.00	(2,217.37)	144.4
TOTAL CHARGES FOR SERVICES	1,182.34	765,255.78	1,487,600.00	722,344.22	51.4
<u>LEASES INCOME</u>					
51-345-4512 LEASE - ARRC NET OF RR SHARE	9,245.69	46,228.45	59,787.00	13,558.55	77.3
51-345-4513 LEASE CREDITS (CONTRA)	.00	(20,798.48)	(53,551.00)	(32,752.52)	(38.8)
51-345-4515 LEASE - GARBAGE REVENUE	2,280.00	4,560.00	7,500.00	2,940.00	60.8
TOTAL LEASES INCOME	11,525.69	29,989.97	13,736.00	(16,253.97)	218.3
<u>OTHER REVENUE</u>					
51-360-4012 FEDERAL GRANT REVENUE	.00	.00	53,500.00	53,500.00	.0
51-360-4416 STORAGE IN LIEU OF LEASE	.00	.00	2,500.00	2,500.00	.0
51-360-4417 FUEL FLOAT INCOME	.00	3,901.11	38,000.00	34,098.89	10.3
51-360-4430 CAMPING	.00	.00	25,000.00	25,000.00	.0
51-360-4900 INTEREST & LATE FEES ON A/R	.00	1,934.40	82,091.00	80,156.60	2.4
51-360-4902 INVESTMENT INTEREST	.00	.00	45,000.00	45,000.00	.0
51-360-4910 MISCELLANEOUS INCOME	.00	.00	1,500.00	1,500.00	.0
51-360-4957 AMORTIZATION OF BOND PREMIUM	.00	.00	8,843.00	8,843.00	.0
TOTAL OTHER REVENUE	.00	5,835.51	256,434.00	250,598.49	2.3

CITY OF WHITTIER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2025

SMALL BOAT HARBOR

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>TRANSFERS IN AND OTHER</u>					
51-390-4991	TRANSFER FROM CPV FUND	.00	17,500.00	17,500.00	.00	100.0
51-390-4993	TRANSFER FROM F73 MRRF	.00	486,583.00	486,583.00	.00	100.0
	TOTAL TRANSFERS IN AND OTHER	.00	504,083.00	504,083.00	.00	100.0
	TOTAL FUND REVENUE	12,708.03	1,305,164.26	2,261,853.00	956,688.74	57.7

CITY OF WHITTIER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2025

SMALL BOAT HARBOR

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HARBOR OPERATIONS EXP</u>					
51-800-6000 SALARIES & WAGES	42,993.02	230,502.97	647,897.00	417,394.03	35.6
51-800-6030 FICA TAXES	1,029.14	3,800.48	11,549.00	7,748.52	32.9
51-800-6040 WORKER'S COMP.	.00	9,580.37	2,983.00	(6,597.37)	321.2
51-800-6050 ESC TAXES	281.08	3,088.04	6,459.00	3,370.96	47.8
51-800-6060 HEALTH & LIFE INSURANCE	.00	41,848.43	137,114.00	95,265.57	30.5
51-800-6070 PERS RETIREMENT	7,437.67	58,603.33	132,650.00	74,046.67	44.2
51-800-6220 BANK SERVICE CHARGES	.00	22,103.83	40,000.00	17,896.17	55.3
51-800-6265 BOND INTEREST EXPENSE	.00	40,137.50	294,587.00	254,449.50	13.6
51-800-6270 DEPRECIATION	.00	.00	920,000.00	920,000.00	.0
51-800-6275 AMORTIZATION EXPENSE	.00	.00	23,760.00	23,760.00	.0
51-800-6280 DUES & SUBSCRIPTIONS	.00	365.00	250.00	(115.00)	146.0
51-800-6410 INSURANCE - LIABILITY	.00	31,981.46	57,000.00	25,018.54	56.1
51-800-6420 INSURANCE - AUTO	.00	390.03	1,500.00	1,109.97	26.0
51-800-6430 INSURANCE EQUIPMENT	.00	.00	815.00	815.00	.0
51-800-6440 INSURANCE - PROPERTY	.00	34,732.56	65,000.00	30,267.44	53.4
51-800-6565 OUTSIDE CONTRACTORS	9,739.49	23,092.99	65,000.00	41,907.01	35.5
51-800-6570 PHYSICAL EXAMS	.00	.00	150.00	150.00	.0
51-800-6580 POSTAGE	.00	619.50	3,300.00	2,680.50	18.8
51-800-6635 PROF. FEES - COMPUTER SUPPORT	.00	.00	3,000.00	3,000.00	.0
51-800-6650 PROF. FEES - LEGAL	.00	.00	2,000.00	2,000.00	.0
51-800-6700 PUBLICATIONS&SUBS.	.00	.00	200.00	200.00	.0
51-800-6730 EQUIPMENT RENTAL	200.00	200.00	5,000.00	4,800.00	4.0
51-800-6740 SMALL TOOLS	.00	426.27	2,500.00	2,073.73	17.1
51-800-6770 TRAVEL, TRAINING & DEV.	.00	306.46	6,000.00	5,693.54	5.1
51-800-6780 WASTE DISPOSAL - EVOS	.00	.00	500.00	500.00	.0
51-800-7100 REPAIRS - BUILDINGS	.00	297.25	5,000.00	4,702.75	6.0
51-800-7350 REPAIRS - EQUIPMENT	.00	.00	3,500.00	3,500.00	.0
51-800-7400 REPAIRS - VEHICLES	.00	49.99	1,000.00	950.01	5.0
51-800-7500 PARKING LOT MAINTENANCE	.00	.00	500.00	500.00	.0
51-800-7610 REPAIRS - UTILITIES	.00	.00	5,000.00	5,000.00	.0
51-800-7750 GAS & OIL - VEHICLES	357.58	1,106.85	5,000.00	3,893.15	22.1
51-800-7800 REPAIRS - FACILITIES	.00	.00	3,000.00	3,000.00	.0
51-800-7820 REPAIRS - DOCKS	.00	.00	10,000.00	10,000.00	.0
51-800-8150 SUPPLIES - CONSUMABLE	3,555.12	8,923.36	19,000.00	10,076.64	47.0
51-800-8200 SUPPLIES - PARKING	1,441.00	1,441.00	1,000.00	(441.00)	144.1
51-800-8400 SUPPLIES - FIRE SUPPRESSION	998.85	998.85	1,000.00	1.15	99.9
51-800-8550 SUPPLIES - OFFICE	192.50	241.49	5,500.00	5,258.51	4.4
51-800-8750 SUPPLIES - PRINTING	.00	1,694.03	.00	(1,694.03)	.0
51-800-8950 SUPPLIES - UNIFORMS	.00	.00	2,500.00	2,500.00	.0
51-800-8970 SUPPLIES - SAFETY	988.08	988.08	2,500.00	1,511.92	39.5
51-800-9000 UTILITIES - INTERNET	1,675.33	10,654.45	25,200.00	14,545.55	42.3
51-800-9010 UTILITIES - ELECTRICITY	8,807.66	41,960.04	78,000.00	36,039.96	53.8
51-800-9040 UTILITIES - HEATING FUEL	425.16	2,000.42	4,000.00	1,999.58	50.0
51-800-9050 UTILITIES - SOLID WASTE	994.28	17,541.45	118,000.00	100,458.55	14.9
51-800-9070 UTILITIES - TELEPHONE	278.46	1,654.79	2,000.00	345.21	82.7
51-800-9095 UTILITIES - WATER/WASTEWATER	1,205.12	1,989.14	23,000.00	21,010.86	8.7
51-800-9510 SNOW REMOVAL	.00	.00	40,800.00	40,800.00	.0
51-800-9520 CAPITAL OUTLAY - EQUIPMENT	.00	.00	53,500.00	53,500.00	.0
51-800-9530 CAPTIAL OUTLAY-OFFICE EQUIP	.00	2,945.90	.00	(2,945.90)	.0
TOTAL HARBOR OPERATIONS EXP	82,599.54	596,266.31	2,838,214.00	2,241,947.69	21.0

CITY OF WHITTIER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2025

SMALL BOAT HARBOR

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>CAPITAL OUTLAY - FROM RESERVE</u>					
51-900-9575	BOND PRINCIPAL	.00	80,000.00	191,996.00	111,996.00	41.7
	TOTAL CAPITAL OUTLAY - FROM RESERVE	.00	80,000.00	191,996.00	111,996.00	41.7
	<u>TRANSFERS OUT</u>					
51-990-9990	TRANSFER OUT	.00	165,043.00	165,043.00	.00	100.0
	TOTAL TRANSFERS OUT	.00	165,043.00	165,043.00	.00	100.0
	TOTAL FUND EXPENDITURES	82,599.54	841,309.31	3,195,253.00	2,353,943.69	26.3
	NET REVENUE OVER EXPENDITURES	(69,891.51)	463,854.95	(933,400.00)	(1,397,254.95)	49.7

CITY OF WHITTIER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2025

DELONG DOCK

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CHARGES FOR SERVICES</u>					
53-341-4251 USER FEES & PERMITS	.00	.00	3,000.00	3,000.00	.0
53-341-4402 MOORAGE - TRANSIENT	.00	.00	5,000.00	5,000.00	.0
53-341-4404 UTILITY FEES	.00	.00	12,000.00	12,000.00	.0
53-341-4406 WHARFAGE FEES	.00	.00	120,000.00	120,000.00	.0
TOTAL CHARGES FOR SERVICES	.00	.00	140,000.00	140,000.00	.0
<u>SOURCE 360</u>					
53-360-4901 INTEREST ON BANK ACCO	.00	.00	20,000.00	20,000.00	.0
TOTAL SOURCE 360	.00	.00	20,000.00	20,000.00	.0
TOTAL FUND REVENUE	.00	.00	160,000.00	160,000.00	.0

CITY OF WHITTIER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2025

DELONG DOCK

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEPARTMENT 801</u>					
53-801-6000 SALARES & WAGES	6,511.43	6,511.43	55,893.00	49,381.57	11.7
53-801-6030 FICA/MEDICARE	118.13	118.13	925.00	806.87	12.8
53-801-6040 WORKER'S COMP.	.00	.00	258.00	258.00	.0
53-801-6050 ESC TAXES	35.82	35.82	559.00	523.18	6.4
53-801-6060 HEALTH & LIFE INSURANCE	.00	.00	11,462.00	11,462.00	.0
53-801-6070 PERS RETIREMENT	1,348.40	1,348.40	11,889.00	10,540.60	11.3
53-801-6270 DEPRECIATION	.00	.00	554,000.00	554,000.00	.0
53-801-6410 INSURANCE - LIABILITY	.00	5,504.87	11,000.00	5,495.13	50.0
53-801-6440 INSURANCE - PROPERTY	.00	8,190.40	15,700.00	7,509.60	52.2
53-801-6565 OUTSIDE CONTRACTORS	.00	.00	10,000.00	10,000.00	.0
53-801-6730 EQUIPMENT RENTAL	.00	.00	1,000.00	1,000.00	.0
53-801-6740 SMALL TOOLS	.00	.00	1,000.00	1,000.00	.0
53-801-6780 WASTE DISPOSAL - EVOS	.00	.00	8,000.00	8,000.00	.0
53-801-7350 REPAIRS - EQUIPMENT	.00	.00	1,000.00	1,000.00	.0
53-801-7750 GAS & OIL - VEHICLES	.00	.00	500.00	500.00	.0
53-801-7820 REPAIRS - DOCKS	.00	.00	15,000.00	15,000.00	.0
53-801-8150 SUPPLIES - CONSUMABLE	.00	.00	5,000.00	5,000.00	.0
53-801-8400 SUPPLIES - FIRE SUPPRESSION	40.00	40.00	1,000.00	960.00	4.0
53-801-8950 SUPPLIES - UNIFORMS	.00	.00	500.00	500.00	.0
53-801-8970 SUPPLIES - SAFETY	.00	.00	2,000.00	2,000.00	.0
53-801-9010 UTILITIES - ELECTRICITY	184.35	586.25	10,000.00	9,413.75	5.9
53-801-9050 UTILITIES - SOLID WASTE	.00	.00	2,000.00	2,000.00	.0
53-801-9095 UTILITIES - WATER/WASTEWATER	.00	.00	1,000.00	1,000.00	.0
53-801-9900 TRANSFER OUT TO GF	.00	14,000.00	14,000.00	.00	100.0
TOTAL DEPARTMENT 801	8,238.13	36,335.30	733,686.00	697,350.70	5.0
<u>CAPITAL OUTLAY</u>					
53-900-9540 CAP EXP EMERGENCY REPAIRS	.00	.00	10,000.00	10,000.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	10,000.00	10,000.00	.0
TOTAL FUND EXPENDITURES	8,238.13	36,335.30	743,686.00	707,350.70	4.9
NET REVENUE OVER EXPENDITURES	(8,238.13)	(36,335.30)	(583,686.00)	(547,350.70)	(6.2)

CITY OF WHITTIER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2025

MOTOR POOL

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MOTOR POOL OPERATING</u>					
60-800-6270 DEPRECIATION	.00	.00	28,805.00	28,805.00	.0
TOTAL MOTOR POOL OPERATING	.00	.00	28,805.00	28,805.00	.0
TOTAL FUND EXPENDITURES	.00	.00	28,805.00	28,805.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	(28,805.00)	(28,805.00)	.0