



City Council Regular Meeting Agenda

November 18, 2025 at 7:00 PM

City Council Chambers, Whittier Alaska

Mayor: Victor Shen

City Manager: Jackie C. Wilde

City Clerk: Shelby Carlson

City Attorney: Holly Wells

Council Members: Tom Wagner, Seat B, Jamie Loan, Seat C, Renner Macal tao, Seat D, David Pinquoch, Seat E, Peter Denmark, Seat F, Lorianne Borg, Seat G

Call to Order

Opening Ceremony

Roll Call

Citizen Comments on Any Agenda Item Except Those Items Scheduled For Public

Hearing: Those who have signed in will be given the first opportunity to speak on any agenda item except those scheduled for Public Hearing. Time is limited to two (2) minutes per speaker and thirty (30) minutes total time for this agenda item.

Approval of Agenda and Consent Agenda: Approval of Consent Agenda passes all routine items indicated by asterisk (*). Consent Agenda items are not considered separately unless a council member requests. In the event of such a request, the item is returned to the Regular Agenda

Conflict of Interest: Immediately after the Council approves the agenda at a regular or special meeting, each Council member shall declare any financial interest in a matter appearing on the agenda. Any Council member or member of the public present at the meeting may question whether another Council member has a financial interest in a matter appearing on the agenda.

Presentations and Reports

1. Presentations

A. Alaska's Best Tasting Water Award

B. Gold Certified Alaska Clean Harbor Award

C. Comprehensive Economic Development Strategy - Kristin Smith, Prince William Sound Economic Development District

2. Mayor's Report

3. Vice Mayor's Report

4. City Manager Report – City Manager's Report includes, among other things, the Finance Director Report and the Water/Wastewater Manager Report

5. City Attorney Report

Public Hearings - None

Ordinances for Introduction

- 6.** Ordinance 2025-004 Adopting a New Chapter 13.12.025 of the Whittier Municipal Code Entitled "Water and Sewer Utility Service Deposit"
- 7.** Non-Code Ordinance 2025-005 Repealing the Discounted Winter Transient Moorage Rate and Adding a 40% Discount Rate for Transient Moorage Paid in Full and Non-Refundable for a 12 Month Period

Resolutions

- 8.** Resolution 2025-039 Authorizing the Gift of a Wooden Whale Sculpture to Huna Totem Corporation for Indoor Display in the Whittier Cruise Terminal
- 9.** Resolution 2025-040 Supporting Full Funding (\$18,186,535) for the State of Alaska Municipal Harbor Facility Grant Program in the FY2027 State Capital Budget
- 10.** Resolution 2025-041 Supporting Raising the Maximum Available Alaska Department of Transportation Harbor Facility Grant to \$7,500,000 for Eligible Projects on an Annual Basis
- 11.** Resolution 2025-042 Authorizing the City Manager to Execute the First Amendment to the Memorandum of Understanding Between the City of Whittier and the Alaska Railroad Corporation Regarding Land Purchase/Sale, Exchange, or Combination Thereof at Fair Market Value and Management Within the City of Whittier
- 12.** Resolution 2025-043 Accepting the Alaska Railroad Corporation's Revised Land Purchase Proposal for Areas of Interest ARRC AOI 1, AOI 2, and AOI 3, and Authorizing the City Manager to Proceed with the Purchase Process Consistent with the Terms Provided by the Alaska Railroad Corporation in the Total Estimated Amount of \$4,893,321 and Appropriating Funds

Other New Business

- 13.** *Approval of the October 14, 2025 Canvass Board Meeting Minutes
- 14.** *Approval of the October 21, 2025 Regular Meeting Minutes
- 15.** *Approval of the October 27, 2025 Special Meeting Minutes
- 16.** *Commissioner Appointments
 - A. Benjamin Derting, Planning & Zoning Commission, Seat D
- 17.** Appointment of Council Members to Council Committees
- 18.** Council Manual Work Session - December 16
- 19.** Evaluation of City Attorney

Informational Items and Reports (No Action Required)

- 20.** September 2025 City Financial Reports: Please see City Council packet which contains monthly Financial Statements
- 21.** Parks & Recreation Committee Minutes - October 13, 2025
- 22.** Council Attendance Report - 2025 Q3

Council Comments

Citizen Discussion: Those signed-in will be given the first opportunity to speak on any subject over which the Council has control. Time is limited to five (5) minutes per speaker.

Executive Session

- 23.** Discuss the Alaska Railroad Corporation Land Purchase, as per Whittier Municipal Code 2.08.040(B)(1), matters that, if immediately disclosed, would tend to adversely affect the finances of the city.
- 24.** Discuss City Manager Performance, as per Whittier Municipal Code 2.08.040(B)(2), matters that would tend to injure the reputation of a person; provided, however, that the person may request a public discussion.
- 25.** Discuss Girdwood Policing Contract, as per Whittier Municipal Code 2.08.040(B)(1), matters that, if immediately disclosed, would tend to adversely affect the finances of the city.

Council and Administration Response to Citizen Comments

Adjournment

Your Voice Matters—Help Shape the Future of Prince William Sound

Take our short community survey and share what matters most—jobs, housing, transportation, small businesses, and more.

What's Happening

The Prince William Sound Economic Development District is developing its next five-year Comprehensive Economic Development Strategy (CEDS), a roadmap for regional investment, job creation, and community resilience.

Why It Matters

- Guide where funding and resources are focused for the next five years.
- Ensure community voices from across Prince William Sound are heard.
- Build a shared regional vision for a strong, more resilient future.

Take the Prince William Sound Community Survey Today!

Your feedback will guide future investments, job creation, and community priorities across the region

Scan the QR code or visit
pwsedd.org/ceds-survey



To: Whittier City Council
 From: City Manager Jackie C. Wilde
 Re: City Manager Report for November 2025 Council Meeting

The City of Whittier's November report captures significant progress and critical updates across multiple departments, showcasing the city's continued commitment to infrastructure development, financial accountability, and community engagement.

City Manager Office

Manager's Monthly Wilde Recognition

This month's recognition goes to two outstanding teams whose work reflects the best of Whittier.

Public Works earned **1st place** in the Alaska Rural Water Association's *Statewide Water Taste Test*. Their commitment to quality shows in every tap, and this award reaffirms the skill and pride they bring to serving our residents.

Whittier Harbor achieved **Gold Certified Alaska Clean Harbor** status—an accomplishment that speaks to their dedication, professionalism, and care for our marine environment.

Both accomplishments represent excellence that benefits the entire community. I'm proud of the work these teams do every day, and the town should feel equally proud of what they've achieved.

The administration is pleased to share that our recruitment for Assistant City Manager resulted in a highly qualified internal applicant who meets the full needs of the role. Shelby Carlson has demonstrated strong capability, steady judgment, and a clear commitment to Whittier's operations and future. We are proud to offer her the position of Assistant City Manager, and she will also serve as Acting City Clerk until that vacancy is filled. Her knowledge of our organization and her readiness to step into expanded responsibilities will provide valuable continuity and support for the entire team.

ICMA Annual Conference – Initial Takeaways During October I attended the ICMA Annual Conference. The sessions were directly relevant to the work we are doing in Whittier, especially as we manage major projects, organizational change, and long-term planning. Below is a summary of several of the sessions I attended and how I see them applying to our community. I plan to include additional sessions and applications in next month's CMR.

1. Partners in Local Governance – Council–Manager Alignment This session focused on strengthening the council–manager form of government at a time when political polarization and leadership turnover are common. The emphasis was on shared responsibility between elected officials and professional managers, continuity in governance, and practical ways to build trust—both within city leadership and with the public.

Key applications for Whittier:

- **Internal alignment:**
 Whittier's small size, complex land negotiations, environmental cleanup projects, and year-round operations make alignment between the Council and administration critical. One clear

takeaway is the value of **annual joint Council–Administration work sessions** built around priorities such as land policy, harbor redevelopment, transportation planning, and grant strategy. These would help keep everyone moving in the same direction and reduce surprises.

- **Institutional knowledge:**

We rely heavily on a small group of experienced leaders. The session reinforced the need for **succession planning, documented procedures, and project histories**, so that when people transition out, the City can continue to move forward without losing momentum. The structured evaluations, communication standards, and recognition practices we have been implementing fit squarely with these recommendations.

- **Managing political pressures in a small community:**

In Whittier, residents and officials see each other daily. Political disagreements can become personal if we are not careful. The tools discussed—facilitated discussions, shared leadership training, and clear council–manager collaboration frameworks—can help maintain professionalism and keep the focus on issues rather than personalities. Regular governance refreshers and a consistent onboarding process for new councilmembers will also help reduce misunderstandings about roles.

- **Public trust and participation:**

With high-visibility projects underway—DeLong Dock, the Comprehensive Plan RFP, Shotgun Cove, ARRC land work, and environmental remediation—public trust is essential. The session highlighted the importance of **clear, accessible communication** on project status, timelines, and decision-making processes, and using engagement formats that work in small communities (open houses, field visits, simple digital updates). Demonstrating unity between the Council and administration during public meetings is a key part of building and maintaining that trust.

Overall, the session supported the direction we are already heading—emphasizing collaboration, role clarity, and long-term continuity in how we govern.

2. Leadership at Every Level – Empowering Women in Government This workshop focused on practical confidence and communication skills for women in government. It covered how to show up clearly in high-stakes conversations, navigate tough topics, guide group dynamics, and support one another as leaders at every level of an organization.

Key applications for Whittier:

- **High-stakes communication:**

Our staff routinely handle sensitive interactions—land-use questions, code enforcement, work with ARRC and DOT, complex grant and consultant work. The session reinforced the value of **clear, direct messaging**, particularly for women in supervisory and public-facing roles, to reduce misunderstandings and ensure consistent service.

- **Tough conversations:**

In a small organization, we do not have the luxury of letting performance issues or cross-department conflicts drag on. The workshop offered structured approaches for setting expectations, giving feedback, and holding boundaries in a way that is firm and respectful. These tools align with our efforts to improve evaluations and direct communication.

- **Leading under pressure:**

Much of our work is time-sensitive—emergency coordination, harbor issues, weather impacts, and overlapping grant deadlines. The session emphasized techniques to **pause, reset,**

and lead with intention, which will be useful for staff who regularly present to Council, engage with the public, or negotiate with partners.

- **Group dynamics and support:**

With small teams, meeting dynamics matter. The training highlighted tools for managing discussions, ensuring all voices are heard, and keeping meetings on track—even when the subject is contentious. This is particularly relevant for our internal coordination meetings and interagency discussions. The emphasis on peer support and mentoring also matches our culture and our need to grow leadership from within.

The main message was that confident, grounded communication is a skill set we can build across the organization, and doing so will improve both internal operations and our interactions with the public and partners.

3. Cultivating Civility, Respect, and Fair Treatment Several sessions focused on civility and respect in the council–manager environment and how national-level polarization is showing up in local government. The common theme was that technical planning is not enough; success now depends heavily on trust, relationship-building, and how we treat one another inside the organization and in public forums.

Key applications for Whittier:

- **Council–Manager relationship:**

Our current and upcoming projects—harbor work, ARRC lands, environmental cleanup, infrastructure, and long-range planning—require a unified leadership approach. The sessions reinforced best practices such as **regular check-ins, defined communication protocols, and shared priorities** to reduce misunderstandings and keep us aligned, even as Council composition or external pressures change.

- **Fair and consistent treatment of staff:**

A strong point made in the discussions was that **trust must be built intentionally and applied consistently**. Trust should be earned through performance and professionalism, but it should not be withheld from new employees because of past conflicts or distrust of someone else in administration. Evaluating each employee on their own merit, and being clear about expectations, is essential for organizational stability and for attracting and retaining strong employees.

- **Healthy council–staff interactions:**

In Whittier, staff have more direct contact with Council members than they would in a larger city. Tools from the sessions support clearer boundaries, predictable processes for how work is assigned, and respectful collaboration. This reduces the likelihood that staff are pulled into political tension and helps maintain a professional environment.

- **Governance team–community environment:**

Our residents often approach leadership informally and expect quick responses. The sessions highlighted the importance of **structured communication, consistent external messaging, and transparent processes** so that even difficult or unpopular decisions are handled in a way that sustains trust. This is especially important as we move through the Comprehensive Plan, harbor and transportation work, and decisions around contaminated sites.

Collectively, these lessons support the culture we are working to build: respectful, fair, and grounded in clear roles and expectations.

4. The Evolving Nature of Public Comment Another key session examined how public comment has shifted since COVID. Hybrid and remote participation have changed how the public interacts with governing bodies. National and international issues now often surface in local forums, and managers are adjusting to maintain civility and workable meetings.

Key applications for Whittier:

- **Hybrid and remote participation:**
We already use a mix of in-person and telephonic participation. The session reinforced the importance of **clear instructions, time limits, and consistent enforcement** for remote and in-person testimony to avoid disruptions and ensure fairness.
- **Keeping local decisions local:**
The presenters noted that national debates frequently show up during local comment periods. For Whittier, this can appear in discussions about environmental cleanup, land use, harbor operations, or state/federal regulations. Clear agendas, focused facilitation, and reminders of the City's actual authority can help keep the conversation grounded.
- **Civility and staff protection:**
The session emphasized setting and enforcing behavioral expectations so that frustration does not turn into personal attacks. This includes ensuring that **speakers address the body rather than individual staff**, using a standard script at the start of meetings, and applying decorum rules consistently. As public comment becomes more pointed, it is also important that our internal expectations around trust and fairness are applied consistently, and that staff—especially new employees—are not penalized because of historical issues.
- **Helping the community understand complex issues:**
Whittier is dealing with long-term, complicated topics such as the Comprehensive Plan, harbor finance, environmental cleanup strategies, and major grant activity. Well-structured staff reports, visual aids, and timelines can help reduce confusion and make public comment more productive.

A structured, civil, and predictable public comment process supports transparency, protects staff, strengthens Council leadership, and helps the community stay focused on local priorities rather than getting pulled entirely into national-level debates.

5. Purpose, Positivity, and Leadership Retention This session focused on what keeps local government leaders engaged and what drives them away. The conversation went beyond pay and workload to look at purpose, positive psychology, and organizational culture.

Key applications for Whittier:

- **Purpose as a retention tool:**
Our work in Whittier is highly mission-driven—harbor redevelopment, ARRC land negotiations, environmental cleanup, transportation planning, emergency response, and economic development. The research presented shows that regularly **connecting daily work to long-term community impact** helps leaders stay invested, especially during intense periods.

- **Supportive environment:**
Retention is strongly affected by culture. Strengthening communication norms, clarifying workloads, and encouraging cross-department support all reduce burnout. The session echoed the importance of **fair expectations and consistent treatment**, including for new hires, and not carrying old distrust forward from former personnel.
- **Resilience and positive psychology:**
Leaders are more likely to stay when they feel hopeful, supported, and recognized. Practices like reflective check-ins, peer support, and routine recognition can help maintain morale. For Whittier, where a small number of people carry large responsibilities, these practices are particularly important.
- **Autonomy, belonging, and growth:**
Leaders thrive when they have room to make decisions, feel part of a cohesive team, and have opportunities to grow. Delegation, shared ownership of key projects, and clear roles all contribute to that. The session also underscored the value of predictable support from elected officials and respectful treatment during disagreements.

These ideas align with our ongoing efforts to stabilize operations, strengthen our internal processes, and build a work environment where people want to stay and grow.

6. Green Spaces and Public Places – Natural Assets as Strategic Infrastructure This session focused on preserving and using natural assets as core infrastructure for community health, resilience, and economic development. The presenters discussed how rapid development can damage natural systems, and how tools like conservation easements, overlays, and targeted acquisitions can protect key areas while still allowing growth.

Key applications for Whittier:

- **Natural assets as identity and strategy:**
Whittier’s location on Prince William Sound, our mountains, wetlands, creeks, and shoreline are central to our identity and economy. The session reinforced that these are not just “nice to have” features—they are **strategic assets** that support tourism, quality of life, and community branding.
- **Protection and resilience:**
Given our exposure to avalanches, storms, and seismic risk, preserving natural drainage systems, wetlands, and buffers is a practical risk-reduction strategy. These systems should be integrated into our Comprehensive Plan, zoning tools, and capital planning as we consider housing, Shotgun Cove, waterfront improvements, and trail networks.
- **Green space, health, and social cohesion:**
Parks, trails, shoreline access, and public open spaces support mental health and give residents places to gather, which is important in a community with limited indoor options. This ties directly to the work of Parks & Recreation volunteers and the broader effort to strengthen community amenities.
- **Implementation tools:**
The session covered practical approaches we can adapt: conservation easements for sensitive shoreline or creek areas, protective overlays tied to hazards or habitat, small parcel acquisitions to preserve public access, and leveraging grants and partnerships with state and federal agencies.

Balancing growth with environmental stewardship and quality of life will remain a central theme for Whittier. This session provided a good framework for embedding natural assets into our planning and development decisions, rather than treating them as an afterthought.

These sessions collectively reinforced that Whittier is on the right track—focusing on strong governance, respectful relationships, clear communication, staff development, retention, and careful planning tied to our natural setting. I will provide summaries of additional ICMA sessions and their application to Whittier in next month's CMR

Finance Department Report

This report reflects an abbreviated look at finance-related *activities* through the end of October, 2025, with financial statements through September, 2025. Through September, 75% of the fiscal year has elapsed.

FINANCIAL HIGHLIGHTS THROUGH SEPTEMBER

GENERAL FUND: The General Fund is holding a cash balance of \$1,936,565.72 at the end of September. Revenues and transfers-in through September are at 75.9%, or actual of \$3,499,320 versus budget of \$4,608,374. Overall, Taxes are at 76.4%, with personal property tax at 102.8% of budget, real property tax at 91.2%, and sales tax at 59%. Sales Tax through September is higher than the prior year by \$93,023. Fish tax revenues will be received in October but are expected to come in significantly lower than the budgeted \$60,000. Although Passenger Transportation Business Tax (PTBT) ceased in 2025 when it was replaced with the water-borne transportation fee, there remain \$9,556 in unbudgeted Business Transportation Tax revenues recorded in 2025 which were related to the prior year. The new Water-Borne Transportation Fee is reported not in the General Fund as the PTBT was in previous years, but in the Harbor Major Repair and Replacement Fund #73. Through September, *collections* from the Water-Borne Transportation Fee total \$185,592 versus a budget of \$520,000. However, in the previous year, collections of the PTBT Tax through September were approximately \$143,328, so collections of the Water-Borne Transportation Fee through September, are roughly \$42,000 higher than collections of the former PTBT Tax through September. It does appear however, that preliminary figures through October show fees collected at only \$190,000 which indicates some payments may not have yet been submitted. A deeper dive on compliance with reporting deadlines will be pursued by staff. As has been discussed since the reallocation of these fees from the General Fund to the Harbor's Major Repair and Replacement Fund, this move helps to significantly strengthen the financial health of the Harbor by identifying a dedicated revenue source for the repair and replacement of harbor capital assets and infrastructure rather than relying on moorage and wharfage fees to replace aging floats, docks and related facilities. However, the loss of the more than \$300,000 Business Transportation Tax revenues to the General Fund has created a significant challenge for funding general government services in a community largely impacted by outside visitors. To address these impacts, Council approved implementation of a new Ground Transportation Impact Fee to take effect January 1, 2026. The fee may yet be subject to industry challenge; however, without revenue from this fee, the City will not have revenues to address the shortage of public restrooms, added costs of trash removal, impacts to roads and trails, significant rise in public safety response calls, etc.

The bulk of intergovernmental revenues for State revenue sharing and state and federal grants, have not come in through September resulting in that classification of revenues being under budget by more than \$248,000. This has largely to do with the timing between when the grants were awarded and recorded in the budget, versus when the project expenditures will be incurred. General Fund grant revenues are higher than the prior year thus far, by more than \$70,000, and we anticipate requesting to downward-adjust grant revenue in 2025 for \$81,600 related to the Safe Streets for All Grant, but the remainder of the grants (Police Radio Grant, Cyber Security Grants), are expected to be fully expended, with corresponding revenues recorded in 2025. Lease revenues only appear higher than the budget through September, but are expected to be adjusted at year-end to reflect the GASB87 accounting treatment for leases. A complete picture of lease revenues also requires examining lease interest (account 01-360-4903) which is budgeted at \$373,000 with actuals to be recorded in December. Investment earnings are at approximately \$42,000 through September, with August and September revenues yet to be reflected.

General Fund expenditures and transfers-out are at 67.7%, or under budget by 7% through September. All General Fund departments are under budget through September except Fire, but when that department is combined with EMS, the divisions come within budget. It is common for general government departments to delay purchases until later in the season to provide flexibility to address unforeseen issues that may arise. In addition, some material grant-related contracted services are expected to be billed after the summer season (economic development plan, transportation study).

The CRUISE SHIP TAX FUND has a cash balance of \$1,681,536. This Fund received \$1,156,735 related to the previous years' collections of passenger fees. This is under the budgeted amount of \$1,625,000 by \$468,265 based on timing between the two years. We expect that in 2025, we will be under budget in revenues of \$450,000 due to this timing difference, but revenues related to the 2025 season will be received in February 2026 and are expected to be higher than as a result of 2025 representing the first full season of the Huna-Totem Corporation cruise facility opening in Whittier, with a reported 66,000 passengers in the first full season.

WATER AND SEWER FUND: The Water and Sewer Fund has a cash balance of \$671,418 and a MRRF Fund cash balance of \$1,077,582 at September 30. Revenues through September are at 92.5%, or higher than the expected 75% budget. Although the primary seafood operator has not opened for the season, the facility has sold to a new owner who anticipates operations beginning in 2026. This is expected to have a positive impact on the water/sewer utility. Investment income is well below budget due to the lower interest rate environment, offset in part, by state grant revenues coming in \$10,000 higher than budget, representing a State DEC Lead Service Line Grant. Excluding depreciation, expenses are at 67% through September, below target. While the 2025 budget includes anticipated debt service principal and interest expense of \$52,639, the City will not owe a debt payment in 2025 based on delaying completion of the new Sewer Lift Station project, for which a loan was taken out from DEC for completion. Through September, the Water/Wastewater Major Repair and Replacement Fund has a cash balance of \$1,077,582.12 which is sufficient to cover 27.8 months' of operations, excluding depreciation.

HARBOR FUND: The Harbor Fund has a cash balance of \$1,088,071 and a MRRF Fund cash balance of \$661,215 at September 30. Revenues and Transfers-In for the Harbor Fund are at 82.2%

through September, exceeding budget largely due to the early timing of the billing and payment of annual moorage early in the year. Overall, Charges for Services (includes moorage, utilities, wharfage, launch, parking, etc) are at 85.1% through September, or nearly 10% over budget. Lease revenues exceed the annual budget but will be adjusted based on the new GASB67 accounting for leases, at year-end. Investment income and grant revenues have yet to be recorded, but having just completed the RE-VEEP Harbor Lighting project, we anticipate recording grant revenues of \$53,500 in October. Expenses through September excluding depreciation, are at 59.4%, or under budget. This is partly related to the fact that bond debt payments come later in the year, plus the Harbor has put off spending until the end of the summer season, to accommodate unforeseen needs that may arise. The Harbor also expects to come in significantly under budget for the Outside Contractors line item, largely due to harbor staff being able to facilitate software conversions in-house rather than requiring costly outside assistance for much of the financial accounting conversion. The Capital Equipment account no. 9520 remains under budget by \$53,500; however, the work related to the RE-VEEP Harbor Boardwalk Lighting Replacement Project is complete, and an invoice from the vendor is forthcoming. The Harbor Major Repair and Replacement Fund #73 has a cash balance of \$661,215 which is set aside to pay for repair and replacement of major Harbor infrastructure and assets. Over time, the new water-borne passenger fee revenues are earmarked for the purpose of addressing harbor capital needs so as to avoid having to raise moorage and wharfage rates in order to repair and replace major harbor infrastructure such as floats, launch ramps, etc.

DELONG DOCK: The Delong Dock has a cash balance of \$1,418,051 at September 30 which is intended to serve as matching funds for future grant funding aimed at replacing the Dock. This Fund has received little revenue in 2025 due to the community's largest seafood processing company not operating this season. The negative wharfage fees recorded are related to a prior year billing adjustment and will be reclassified to Miscellaneous Expense in November, so as to not skew current year revenues. Interest revenues are lower than budgeted due to the low interest rate environment. On the expense side, an adjustment will be made to reduce the budgeted transfer-out to the General Fund at year-end, as this transfer represents a portion of the anticipated revenues paid in the form of payments-in-lieu-of-taxes, and because revenues have come in under budget, so will the transfers-out from Delong Dock to General Fund. Through September, excluding depreciation which has not yet been recorded, expenses are at 60.9%. This is largely the result of the harbormaster spending only on essential costs during a period when the dock is underutilized due to commercial business activity slowdown.

MOTOR POOL: The Police Department vehicle has arrived and has been paid for, leaving a cash balance in this Fund of \$122,995. The Motor Pool currently houses only police department vehicles, but over time, should sufficient revenues be available in the General Fund, Harbor and Water/Sewer Fund, the intent is for those departments to begin to set aside monthly payments into the motor pool, in order to set aside money on a pay-as-you-go basis, for replacement of existing vehicles and heavy equipment into the future. Staff is just beginning the process of developing a Motor Pool Replacement Plan which will identify the condition of vehicles, the anticipated timing of replacement, and the amounts needed to replace vehicles and equipment before they become more expensive to maintain. The end goal is to establish funding targets so that each year's contributions to the Fund will generate sufficient resources to replace equipment and vehicles on a regular schedule, without unanticipated large budgetary impacts when it is time to replace outdated assets.

HARBOR MRRF: The Water-Borne Passenger Fees are new fees established in 2025. The Fund maintains a cash balance at September 30 of \$661,215. Thus far in 2025, collections of the fee total \$185,592 which compares to the \$143,238 collected through the same time period in 2024, for the Passenger Transportation Business Tax which was eliminated on January 1, 2025, when the new Water-Borne Passenger Fee was implemented.

City Clerk/Assistant City Manager Report

Clerk responsibilities over the past month included preparing agendas and minutes for the City Council, Port and Harbor Advisory, and Planning and Zoning Commissions; processing public records requests; and coordinating land use permit applications. The 2025 municipal election was completed, and the City Manager and City Attorney evaluations were coordinated. A new process was established for administrative hearings through the Office of Administrative Hearings to handle Title 10 appeals, and the Chugach Electric Association easement for their Shore Power project was recorded.

As Assistant City Manager, work focused on advancing the City's Brownfields Program, including orientation to the \$800,000 EPA Multipurpose Grant and the \$5 million EPA Congressionally Directed Spending allocation. A new solicitation for a Qualified Environmental Professional and Project Manager was prepared, and quarterly grant reporting submitted. Two applications were developed for ADEC's Brownfield Assessment and Cleanup program to continue to address contamination at the Whittier Community School and the future Whittier Falls Park. Additional projects included preparing a community survey on 2026 legislative priorities, beginning check-ins with Ramos HR and mapping the onboarding process for improvements, and exploring digital personnel file systems. A comprehensive lease compliance framework was drafted for Commission and future Council review. Participation also continued in AML's Building Code Dashboard discussion and in regional economic planning through the Prince William Sound Economic Development District's CEDS initiative.

Harbor Department Report

Admin

Aniva has completed the migration from our desktop versions to the cloud based software. We are currently doing double entry into the old and new systems to ensure we are getting the proper results. There is some additional data entry that is required and that is moving along as expected. We are awaiting a terminal ID code from Global Payments that will be installed into the new system which will allow us to be fully operational in the cloud based environment. We anticipate working entirely from the cloud no later than January 2026. Waitlist renewal letters have been sent out for the 2026 season. Anticipate sending out Preferential and Annual moorage paperwork prior to Thanksgiving. Admin staff have done an amazing job over the past month contacting boat owners and coordinating the movement of vessels in support of the pile driving portion of Phase III.

Harbormaster attended the annual Alaska Association and Harbormasters and Port Administrators in Juneau. During the conference the City of Whittier Harbor was presented with the Gold Certified Alaska Clean Harbor. After a year long effort, Deputy Harbormaster Loan was the main driver in the Harbor receiving this honor.

Operations

Harbor staff have been busy in support of Phase III rebuild. Most days are spent moving vessels during pile driving operations. Winter is upon us and snowblowing operations are starting up.

Copper River Seafoods continues to utilize the DeLong Dock for the PWS Herring fishery. There is approximately 1M pounds available for harvest.

Phase III is on schedule with the last steel pile being driven in on C float at 1530 on November 10, 2025. This is a major milestone for Whittier Harbor. A and G Float have been secured in place. H Float will be installed the week of 10 November. Waterlines and electrical and finger floats are all in the queue for install. There was one mishap 5 November when a steel pile slipped from its chocker while being loaded on the barge. It slipped and hit the east launch ramp float. It damaged the float and broke a light pole. Repair parts have been sourced and repairs are being made. Thankfully no injuries were reported.

Police Department Report

Calls by Service Area (October 2025)

Service Area	Calls
Whittier	115
Girdwood	176
Other	5
Total	296

Narrative Summary

In October 2025, WPD handled 296 calls for service. Excluding Security Checks, Whittier accounted for 69 and Girdwood 73 calls. Serious incidents stood out: Welfare/Suicidal (5), Trespassing (3), Assault (2), EMS/Fire (1). Additionally, there were 1 death-related call this month.

Bullet-Point Summary

- Whittier: 115 calls. Top types: Parking (15), Traffic (13), EMS/Fire (12).
- Girdwood: 176 calls. Top types: Traffic (34), Parking (5), Suspicious (5).
- Other: 5 calls. Top types: Traffic (2), Unspecified (1), Parking (1).
- Jurisdictional mix: Whittier 38.9%, Girdwood 59.5%, Other 1.7%.

Call Types by Jurisdiction

Call Type	Whittier	Girdwood	Other	Total
Security Check	46	103	0	149
Traffic	13	34	2	49
Parking	15	5	1	21
EMS/Fire	12	0	0	12
Suspicious	4	5	0	9
Citizen/Civil Assist	1	4	0	5
Welfare/Suicidal	3	2	0	5
Agency Assist	1	2	1	4
Animal Problem	2	1	0	3
Public Contact	3	0	0	3
REDDI	1	2	0	3
Trespassing	2	1	0	3

Assault	0	2	0	2
Community Relations	1	1	0	2
Disturbance	0	2	0	2
Follow Up	1	1	0	2
Phone Call Request	2	0	0	2
Public Assist	1	1	0	2
Threatening	0	2	0	2
911 Abandoned Call	0	1	0	1
Accidental Call Creation	1	0	0	1
CAD Testing	1	0	0	1
Child Abuse	1	0	0	1
Criminal Mischief	1	0	0	1
Drugs	0	1	0	1
Information	0	1	0	1
Intoxicated Person(S)	0	1	0	1
Loitering	0	1	0	1
MVA/Accident	1	0	0	1
Patrol Request	0	1	0	1
Public Appearance	0	1	0	1
Public Relations	1	0	0	1
Reckless Endangerment	0	1	0	1
Search Warrant	1	0	0	1
Unspecified	0	0	1	1

Citation Information

Category	Whittier	Girdwood	Other	Total
Parking	18	0	0	18
Speeding	1	3	0	4
Other Citations	1	1	0	2
Total	20	4	0	24

Fire Department Report

In the month of October, Whittier Fire/EMS responded to a total of 12 calls for service, including:

- 8 EMS calls
- 4 fire calls
- 1 rescue
- 1 walk-in
- 1 out-of-service area response

In addition to emergency responses, our team provided community assistance, including helping with directions and a lock-out.

We also enjoyed participating in community events this month:

- Attended Breakfast with the Children and Staff, where we connected with students and updated the Fire Department Safety Board at the school.
- Assisted in proctoring the ETT class at Voyage School. One student was from Whittier, with the others visiting from across the state.
- Hosted a 18th Birthday Party at the station.

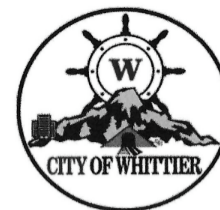
Our partnership with The Children's Lunch Box continues to have a positive impact. With the uncertainty surrounding SNAP benefits, we proactively stocked up on meals to ensure food availability in case of benefit delays. Through this program, we provided 55 meals to children and community members in need.

Individuals are welcome to stop by the station between **9:00 AM and 5:00 PM** for a meal.

Thank you to everyone who continues to support Whittier Fire/EMS and our mission to serve and protect our community.



City of Whittier Fire/EMS Department Yearly Statistics 2025



	Jan			Feb			Mar			Apr			May			Jun			Jul			Aug			Sep			Oct			Nov			Dec			
	Time			Time			Time			Time			Time			Time			Time			Time			Time			Time			Shift						
	A	B	C	A	B	C	A	B	C	A	B	C	A	B	C	A	B	C	A	B	C	A	B	C	A	B	C	A	B	C	A	B	C				
EMS/Medical		5	1	1	5	1	1	4		5	6	5	2	11	4	1	8	12	4	13	6	7	8	8	3	10	3	1	4	2							
Fire		3			2			2			5			6	1		6			1	3					3	2		3								
Rescue					2			2						1			1	2		2	1		2	7			1		1								
Walk-In		1			2			3	2		4	1		3			4			5			5			1		2									
Transport out of Whittier							2	1		1	1	1	2			3			2		4	7	1	1	5	2		1	1								
After hrs call duty phone							1								4			2		4			7			1	2		6								
Out of Service Area					1			1						2						2		2		1	1	1		1									
Sub-total		0	8	1	1	10	1	1	9	0	5	11	5	2	20	5	1	15	14	4	16	12	7	12	15	4	15	7	1	8	3	0	0	0	0	0	
Totals		9			12			10			21			27			30			32			34			26			12			0			0		
Community Outreach																																					
	Jan			Feb			Mar			Apr			May			Jun			Jul			Aug			Sep			Oct			Nov			Dec			
	Time B			Time B			Time B			Time B			Time B			Time B			Time B			Time B			Time B			Time B			Time B						
Station Tours	2			7			8			11			25			40			61			11			9			9									
Meals Provided	50			33			24			11			118			123			196			53			12			55									
Other	1			5			6			8			9			11			8			3			3			1									
Totals	53			45			38			30			152			174			265			67			24			65			0			0			

213 Total calls for service
44 Calls for cruise ship passengers
21% of all medical calls cruise ship related

Time
A - 0000-0800
B - 0800-1800
C - 1800-2400

During the past month, the Public Works and Water/Wastewater Department focused on seasonal preparation, equipment maintenance, and ongoing infrastructure projects. The Whittier Police Department decommissioned the former Chief's Expedition and completed the upfitting of the new Chief's truck. Preventive maintenance was performed, and winter tires were installed on all Police, Public Works, and Water/Wastewater vehicles. Public Works also readied snow response equipment, including snow boxes, blowers, sanders, loaders, and the grader.

Construction of Lift Station #5 has been completed. The department is finalizing contract deliverables and preparing the final grant documentation for submission.

The Water and Finance Departments are finalizing the \$3.5 million State Revolving Fund (SRF) grant for Well Field Improvements and automation upgrades. The department also removed and stored 22 seasonal meters for winter.

The Water Department attended ARWA certification training and won "Best Tasting Water in Alaska" for the 11th time and is competing at the National Rural Water Association in Washington, D.C.

Roadway operations transitioned to winter readiness, including updating signage and trash receptacles, marking hazards, and preparing 40 tons of winter sand for snow and ice control.

Significant progress was made on the Second Salmon Run (SCR) project between Mile 2 and 3.5. QAP cleared and grubbed 1.5 miles of roadway, built a pioneer road, installed 24 of 35 culverts, and moved nearly 10,000 cubic yards of rock. Three blasts were completed before QAP shut down for winter and opened the road for winter recreation.

Public Works and Finance are submitting a \$2.5 million FLAP Grant for SCR Milepost 3–3.5, due November 14, 2025.

Public Works successfully managed operations through the first blizzard of the year, ensuring both the Harbor contractor and the Inn at Whittier contractor remained operational.

The department continues organizing and inventorying the shop to improve efficiency and ensure adequate supplies for winter emergencies. The mechanic has focused on inventory assessment, procurement, and workspace improvements.

Throughout the month, the Public Works Director participated in multiple coordination meetings, including the City Council meeting and sessions with CRW Engineering regarding the Shotgun Cove Road project, Wastewater 301H permit renewal, and Lift Station #5. The Director also represented the City in the U.S. Forest Service's Trinity Point Master Plan (FLAP) project meetings. Additional coordination occurred with the City Manager on permitting, land use, and lease reviews, and with the Finance Director on CIP development, the FY2026 budget, and Water/Wastewater accounts receivable. The department also contributed to the Waterfront Development and Whittier Moves Transportation Master Plan initiatives.

MEMORANDUM

**TO: MAYOR AND CITY COUNCIL MEMBERS
ACTING CITY MANAGER WILDE
CITY CLERK CARLSON**

**FROM: HOLLY C. WELLS
JESSICA J. SPUHLER**

RE: THIRD QUARTER CITY ATTORNEY REPORT

CLIENT: CITY OF WHITTIER

FILE NO.: 507456.60

MEETING DATE: NOVEMBER 18, 2025

The purpose of this Third Quarter City Attorney Report is to provide the City of Whittier with a summary of all legal work performed from July 1, 2025, through September 30, 2025. It will highlight any updates to the Council on pending projects and our team's priority projects as we move into the fourth quarter of 2025.

This report will provide a breakdown of the number of hours worked in general legal services and those worked on specific projects and matters. To assist the Firm in doing this in a cost-effective manner, additional files have been created to allow Council and Administration to carefully review the legal work required for each given project or specific matter. Furthermore, this report is broken into three primary sections: I) Summary of Hours Worked by Topic; II) Summary of Legal Work by Month; and III) Brief summary of recommendations regarding 2025 legal projects based on current and outstanding legal work. The Firm's approach to the report can be revised to fit the Council's needs and preferences.

I. SUMMARY OF HOURS WORKED BY TOPIC

This section of the report provides a summary of the hours worked by topic during this quarter.

- General 2024-2025 – 55.80 Hours Worked
- Eric Fleming Injunction – 37.90 Hours Worked
- General Counsel Advice – 6.00 Hours Worked
- Personnel 2024-2026 – 2.10 Hours Worked
- Legislative Land Transfer 2024-2025 – 1.80 Hours Worked
- Whittier Seafood Bankruptcy – 0.70 Hours Worked
- Title 14 – 0.30 Hours Worked

II. SUMMARY OF LEGAL WORK BY MONTH

The following provides a summary of legal services provided by month. Please be aware that attorney-client matters involving personnel or other confidential or privileged matters are noted only generally. To the extent Council would like an assessment of those matters, a separate attorney-client privileged report can be provided.

July 2025

Attorney Michael Schwarz corresponded with the Finance Director regarding a dispute involving the Whittier Marina Condo Association's ("WMCA") lease. Attorney Schwarz proceeded to draft and revise the lease, continuing to collaborate with the Finance Director throughout.

Attorney Brian Gerd engaged with the City Manager and Attorneys Wells and Spuhler on the status of litigation and planning next steps moving forward, as well as discussed the status and correspondence related to the defendants' conditional land use permit.

Attorney Holly Wells prepared for and met with the City Manager to discuss outstanding matters related to the ARRC land exchange.

Attorneys Holly Wells and Richard Moses collaborated in drafting and revising a letter of support of visa applicants and researching the underlying laws.

Attorney Arina Filippenko oversaw the response to a sales tax inquiry and corresponded with Attorney Wells to finalize for distribution.

Attorney Jessica Spuhler reviewed, revised, and finalized a waiver and release form for contractors entering onto the Buckner property.

Attorney George Pitts corresponded with the City Manager and Finance Director on offers to purchase claims.

August 2025

Attorneys Wells, and Moses as well as Paralegal Cherise Chong collaborated to address issues raised by a motion to compel in *SOA v. Peterson*. Attorney Wells spoke with the City on this matter and Attorney Moses analyzed the motion to compel. Paralegal Chong researched filings in the case and submitted records requests for documents filed to the aforementioned case.

Attorney Filippenko produced a timeline of records requests, and gathered documents provided to Attorneys Wells and Moses. Attorney Filippenko also drafted and finalized a letter to the Alaska Department of Public Safety regarding an appeal on the records request.

Attorney Wells and Moses continued working on the letter of support for Whittier voters accused of the violation of voting laws and corresponded with Niel Weare regarding same. Attorney Wells corresponded with the City and Mr. Weare on voting procedure. Attorney Wells met with the City Manager to discuss voting procedures further, as well as voter access. Attorney Wells conducted research regarding same.

Attorney Gerd analyzed the court order in *Whittier v. Fleming, et al.* granting judgment, and corresponded with the City Manager and City Clerk on case status and progression. Attorney Gerd reviewed defendants' Motion to Set Aside judgment, meeting with Attorney Spuhler and the City Manager and City Clerk to discuss the new case status and addressing the motion. Attorney Gerd drafted an opposition and finalized an opposition to the defendants' motion to set aside judgment, after a review by Attorney Spuhler was finalized and filed.

Attorneys Wells discussed potential Council meeting agenda issues with Attorney Jennifer Alexander, and Wells later corresponded with the City regarding same. Attorneys Wells, Alexander, and Moses prepared for and attended the City Council Meeting; Attorneys Wells and Alexander also prepared for and attended different the Executive Session.

Attorney Schwarz communicated with the Finance Director and Attorney Wells about the marina parcels, searched for documents depicting the marina parcels, and continued revising the WMCA lease.

Attorney George Pitts corresponded with the City Manager and Finance Director on the sale of Salacia property.

September 2025

Attorney Schwarz continued working on the survey of the marina. Attorney Schwarz met and corresponded with PND Engineers, Inc., the surveyor's office, the Finance Director, and the Assistant City Manager regarding boundary issues; reviewed materials received from the surveyor's office and drafted the lease; prepared for and met with the Finance Director and surveyor to discuss the survey proposal; and continued revising the lease, exchanging comments with the Finance Director regarding same.

Attorney Wells and Alexander collaborated on addressing City questions on personnel matters and conducted research regarding the same and corresponded with the Assistant Manager on personnel issues.

Attorneys Wells, Alexander, and Spuhler prepared for and attended the City Council Meeting and corresponding executive session. Attorney Alexander later exchanged correspondence with the City on return-to-work policies.

Attorney Gerd analyzed the supplemental filing submitted by defendants in *Whittier v. Fleming, at al.*, discussing arguments brought in the supplemental filing, as well as the case status with the City Manager. Attorney Gerd researched for and drafted the opposition to the defendants' supplemental filing.

Attorney Spuhler reviewed a proposal regarding ARRC and Attorney Wells discussed the negotiations with the City Manager.

Attorney Wells and Moses continued to address the motion to compel concerning City personnel records in *SOA v. Peterson*.

Attorney Wells conducted research on elections, public records requests, and personnel matters and communicated with the City Manager regarding same.

Attorney Wells reviewed the letter of support for visa applications, and conducted research on related law, corresponding with Attorney Moses regarding same.

III. PRIORITIES FOR THE THIRD QUARTER OF 2025 (July 1 – September 31, 2025)

Based upon current projects and newly seated Council members, we recommend Council revisit its local priorities before the new year. Currently, our team is working closely with the City Manager and Administrative team to work through pending priorities and objectives of Council.

IV. CONCLUSION

While we made every attempt to be comprehensive in this report, the legal work performed on Whittier's behalf is extensive, and this report provides only an overview of that work. To the

extent Council members have specific questions that may require additional research, we encourage members to provide City Clerk Carlson with those questions before the Council meeting so we are prepared to provide knowledgeable and thorough responses. Further, we also encourage Council members to review the list of priorities laid out for the third quarter, so that we can work together to amend these priorities as Council sees fit at its August meeting.

Agenda Statement

Meeting Date: November 18, 2025
To: City Council
Through: Jackie C. Wilde, City Manager
From: Kristin Erchinger, Finance Director
Agenda Item: Establishing Customer Deposit for Water/Sewer Utility



BACKGROUND, JUSTIFICATION, & INTENT:

The City of Whittier water and sewer utility does not currently require a customer deposit. To ensure that all customers who utilize utility service share in the cost of the service, and to protect the utility against unpaid customer bills, the Administration proposes to implement a water and sewer utility service deposit. This Ordinance does not propose to apply the deposit retroactively, - except to large-volume users who pose a financial risk to the utility's consumption levels and/or revenues -- but the deposit will apply to all new customers and any accounts that request or require change in ownership, change in service, to include turn-on, turn-off, service upgrade, new service, etc.

The Ordinance proposes a deposit equal to *two-months'* average site usage for residential and commercial customers other than special deposit customers. Customer deposits will earn interest and will be refunded to the customer upon termination or transfer of service, or may be refunded upon timely payment for a period of 24 months. The City reserves the right to require an increased deposit in special circumstances, and special deposit customers have the option instead, to post a bond in lieu of deposit.

The Administration will bring forward a proposed revision to the Tariff to include provisions for calculating deposit interest on customer deposits.

CONSISTENCY CHECKLIST:

	Yes	No	N/A
1. Legislative Priorities	☐	☐	☒
2. Comprehensive Plan	☐	☐	☒
3. Whittier Code:	☐	☐	☒
4. Other	☐	☐	☒

FISCAL NOTE: In the absence of a customer deposit, many customers fail to pay a final bill. The lack of a deposit requirement for example, resulted in a financial loss to the Water/Sewer Utility in 2023, in excess of \$110,000, representing 33% of the utility's annual budgeted revenue, or a material adverse financial impact.

ATTORNEY REVIEW: ☒ Yes ☐ No ☐ Not Applicable

RECOMMENDATION: Approve Ordinance 2025-004 establishing a Water and Sewer Utility Customer Deposit

Sponsored by: Wilde
Introduction Date: November 18, 2025
Public Hearing/Enactment Date: December 16, 2025

CITY OF WHITTIER, ALASKA
ORDINANCE 2025-004

AN ORDINANCE OF THE CITY COUNCIL OF WHITTIER, ALASKA ADOPTING A
NEW CHAPTER 13.12.025 OF THE WHITTIER MUNICIPAL CODE ENTITLED
“WATER AND SEWER UTILITY SERVICE DEPOSIT”

WHEREAS, the City of Whittier (the “City”) seeks to ensure the financial stability and efficient operation of its water and sewer utility system by maintaining adequate protections against unpaid customer bills; and

WHEREAS, establishing a customer deposit requirement provides a reasonable and equitable means of securing payment for services rendered, particularly for new or high-risk accounts, or for accounts that have an out-sized impact on the revenues of the utility; and

WHEREAS, unpaid or delinquent accounts create a financial burden on the utility and, by extension, on other ratepayers who must absorb the cost of uncollected revenues; and

WHEREAS, implementing a uniform deposit policy promotes fairness, accountability, and fiscal responsibility while ensuring the City’s ability to invest in the maintenance and improvement of the community’s water and sewer infrastructure; and.

WHEREAS, to qualify for termination of service, a customer will have utilized three months’ of utility service without payment, thus establishing a reasonable basis for a two-month deposit for standard residential and commercial customers, with allowance for Special Deposit provisions for large volume customers.

NOW, THEREFORE, THE WHITTIER CITY COUNCIL ORDAINS:

[ADDED LANGUAGE BOLD AND UNDERLINED; DELETED LANGUAGE STRICKEN THROUGH]

Section 1. Whittier Municipal Code section 13.12.025 **Establishment of a Water and Sewer Utility Service Deposit** is hereby established to read as follows:

13.12.025 Water and Sewer Utility Service Deposit

A. *Purpose.* In order to secure payment for utility services furnished by the City, each applicant for utility service shall, as a condition of service initiation, post a deposit in accordance with the following provisions.

B. *Residential Customers.* Except as otherwise provided herein, each residential customer shall pay a deposit equal to two (2) months’ average monthly charges for the service location (“site

average monthly charges”) as determined by the City based on the preceding twelve (12) months of service (or, if fewer than twelve months, the best available data).

C. *Commercial/Non-Residential Customers*. Except as otherwise provided herein, each commercial or non-residential customer shall pay a deposit equal to two (2) months’ average monthly charges for the service location, based on the preceding twelve (12) months of service or projected twelve (12) month usage for new service, (or the best available data) unless, because of their high volume utilization or the financial exposure they impose on the utility, they are deemed by the City Manager, to warrant a Special Deposit Requirement.

D. *Seasonal Commercial Customers Exception*. If a commercial or non-residential customer operates only on a seasonal basis, the deposit requirement shall be equal to two (2) months’ average charges based only on the operating season and the premises’ prior service history (i.e., site average monthly charges during its prior operating season), unless the property’s intended use is changed or, because, due to their high volume utilization or the financial exposure they impose on the utility, they are deemed by the City Manager to warrant a Special Deposit Requirement.

E. *Special Deposit Requirement for Large-Volume Customers*

Notwithstanding the standard customer deposit requirements applicable to residential and commercial customers, the Utility reserves the right to require a special deposit from any customer whose anticipated or actual water and/or sewer usage, payment history, or operational characteristics create a higher-than-normal financial exposure for the Utility.

1. *Applicability.*

This provision applies to any single customer or facility that, in the aggregate of their accounts:

- a. Exceeds a monthly average usage during their operational season, of 20,000 gallons; **or**
- b. Represents more than 10% of the Utility’s total monthly billed consumption or revenue during any portion of the year; **or**
- c. Operates under conditions where discontinuation of service or collection enforcement may be impracticable or delayed; **or**
- d. Otherwise presents a unique financial or operational risk as determined by the City Manager.

2. *Amount of Deposit.*

The special deposit shall be established based on not less than three (3) months of the customer’s average total billings, or an amount sufficient to reasonably protect the Utility’s financial interests, as determined by the City Manager. Alternatively, a commercial customer who is able to post a payment/performance bond naming the City of Whittier as an additional insured, equal to the three (3) months’ average operational period charges, may elect to do so in lieu of making a cash deposit, so long as the bond includes a provision to automatically notify the City in the event of cancellation, and in the event the bond is no longer in effect, the commercial customer has fifteen (15) calendar days in which to replace the bond with a cash deposit, or risk termination of utility service.

3. Review and Adjustment.

The special deposit amount may be reviewed periodically and adjusted to reflect changes in consumption, billing amounts, or risk exposure, in the sole discretion of the City.

4. Refund.

The deposit shall be refundable in accordance with the Utility's general deposit refund policies, provided the customer has demonstrated satisfactory payment history for a period of not less than twenty-four (24) consecutive months.

F. *Calculation Methodology.*

1. The "site average monthly charges" shall mean the sum of all applicable base charges, usage charges, service fees and other standard monthly utility charges for the last twelve (12) months (or for the prior operating season in the seasonal case), divided by the number of months (or season months) the service was active, as recorded in the City's utility billing system.

2. In the absence of twelve months' prior service at the site, or in the case of new construction or change in use, the City may estimate the expected average monthly charges or base the deposit on a similarly-located customer of like use, or such other methodology as the City Manager deems reasonable.

G. *Interest, Refund and Application of Deposit.*

1. Deposits held under this section may earn interest at the rate and on the terms established by the City and shall be held in a separate deposit account or fund.

2. Upon termination of service, discontinuation at customer request, or transfer of service to a new account at the same location, the deposit shall be applied to unpaid utility charges. Any remaining balance shall be refunded or credited to the customer within the City's standard billing-cycle timeframe.

3. The deposit requirement may be waived, reduced or refunded after a customer has demonstrated satisfactory payment history (e.g., twenty-four (24) consecutive months of continuous service with timely payments and no late or partial payments) as determined by the City's utilities policy.

H. *Adjustment of Deposit.* The City reserves the right to require an increased deposit if service usage significantly increases, or the customer's payment history warrants additional security.

I. *Delinquency and Service Termination.* If service is disconnected for nonpayment, the deposit may be applied to the delinquent balance and, if the remaining deposit is insufficient, the City may require additional deposit before restoring service.

J. *Implementation.* The City shall adopt by resolution a schedule and/or formula for deposit calculation consistent with this section and review it periodically for equity and cost coverage.

Section 2. Classification. This ordinance is a permanent code ordinance.

Section 3. Severability. If any provision of this ordinance or any application thereof to any person

or circumstances is held invalid, the remainder of this ordinance and the application to other persons or circumstances shall not be affected thereby.

Section 4. Effective Date. This ordinance shall become effective upon adoption. The customer deposit requirement will not be applied retroactively except in the case of customers with Special Deposit Requirements, and otherwise takes effect upon request for any and all changes to a customer account or service including, but not limited to: new owner, additional owner, change in responsible party, service turn-on, service turn-off, new service, service upgrade, etc.

PASSED AND APPROVED by a duly constituted quorum of the Whittier City Council on this 16th day of December, 2025.

Victor Shen
Mayor

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Shelby Carlson
City Clerk

(City Seal)

Sponsored by: Pinquoch, Denmark

Introduction Date: _____

Public Hearing/Enactment Date: _____

**CITY OF WHITTIER, ALASKA
NON-CODE ORDINANCE 2025-005**

**AN ORDINANCE OF THE CITY COUNCIL OF WHITTIER, ALASKA REPEALING
THE DISCOUNTED WINTER TRANSIENT MOORAGE RATE AND ADDING A 40%
DISCOUNT RATE FOR TRANSIENT MOORAGE PAID IN FULL AND NON-
REFUNDABLE FOR A 12 MONTH PERIOD**

WHEREAS, Whittier Harbor traditionally offered annual transient moorage to boaters who wished to moor year-round; and,

WHEREAS, annual transient moorage was initially discontinued to limit the number of boats in the harbor during the rebuild process which was anticipated to be completed years ago; and,

WHEREAS, years of limiting annual transient moorage has resulted in less boats moored and drydocked over the winter resulting in less property tax to the city, less moorage revenue to harbor and less revenue for businesses who offer boat maintenance, boat watch and boat storage businesses; and,

WHEREAS, the harbor rebuilding process is scheduled to be completed spring 2026; and,

WHEREAS, newly registered transient boaters wishing to moor year-round are now paying more than 100% than traditional annual transient rates; and,

WHEREAS, Whittier's preferential moorage rates are the highest in southcentral Alaska; and,

WHEREAS, the discounted winter transient rate was not effective in attracting vessels to moor in the winter.

NOW, THEREFORE, THE WHITTIER CITY COUNCIL ORDAINS:

[ADDED LANGUAGE BOLD AND UNDERLINED; DELETED LANGUAGE STRICKEN THROUGH]

Section 1. To encourage year round moorage of vessels, to increase revenues to the city, harbor and businesses and to provide a better value to vessel owners, a new moorage category to replace the discounted winter transient rate is added to the fee schedule – Provided 12 months of consecutive monthly moorage is paid in full at the time of purchase, the rate will be discounted 40% and will be considered non-refundable.

Section 2. This ordinance is a non-code ordinance and shall not be codified.

Section 3. Effective Date. This ordinance shall become effective January 1, 2027.

PASSED AND APPROVED by a duly constituted quorum of the Whittier City Council
on this ____ day of _____, 2025.

Victor Shen
Mayor

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Shelby Carlson
City Clerk

(City Seal)



CITY OF WHITTIER

Gateway to Western Prince William Sound

P.O. Box 608 Whittier, Alaska 99693 | (907) 472-2327 | Fax (907) 472-2404

Item # 7.

MEMORANDUM

To: Mayor Shen and Council Members

Through: Jackie C. Wilde, City Manager

From: David Borg, Harbormaster

Date: November 18, 2025

Subject: Annual Transient Moorage Discount Synopsis

Overview

The proposed “Annual Transient Moorage” discount rate structure submitted by Mr. Pinquoch is presented for introduction at the November 18 regular meeting. Although the proposal was initially advanced to Council for consideration, it was subsequently reviewed by the Port & Harbor Advisory Commission at its November 6 meeting.

Using figures based on the 2026 fee schedule, harbor staff evaluated the financial impact of the proposed structure. Currently, 28 vessels pay monthly transient moorage from April 1 through September 30, then transition to winter moorage from October 1 through March 31. If these same 28 vessels were converted under the proposed annual structure, the harbor would experience an estimated **loss of \$36,873.60 in moorage revenue** and **\$1,843.68 in sales tax** to the General Fund.

Implementation Considerations

Transition and Billing Impacts

If the proposed annual payment were to take effect January 1, 2026, the Harbor would need to prorate the 2025–2026 winter moorage fees that have already been collected. Staff would then need to reconcile and collect the remaining balance from affected vessel owners to align with the new structure. This may create confusion and will cause additional administrative burden mid-season.

Contractual Terms and Departures

To ensure fairness and consistency, vessel owners entering into the annual arrangement would need to sign an agreement acknowledging that early termination or departure would revert their moorage rate to the standard monthly transient rate for the duration of their stay. This may result in additional charges upon departure.



CITY OF WHITTIER

Gateway to Western Prince William Sound

P.O. Box 608 Whittier, Alaska 99693 | (907) 472-2327 | Fax (907) 472-2404

Item # 7.

Administrative Tracking

Implementation would require staff to track each vessel by its individual anniversary date rather than by the established seasonal schedule. This would introduce new recordkeeping requirements beyond current practices.

Policy and Equity Concerns

The proposal does not address the **existing disparity among 37 vessels currently under Annual Transient Moorage Agreements (ATMA)**, a rate structure that has never been codified. During the 2024 budget review, Council opted to retain that rate while requesting a more equitable approach be developed for all harbor users.

The proposed new rate structure introduces another separate fee category without resolving the underlying inequity, potentially creating additional confusion and inconsistent application among users.

Recommendation

The **Port & Harbor Advisory Commission** recommends that Council schedule a **joint work session** to discuss:

- The financial and administrative implications of the proposed annual structure,
- Options for integrating or replacing the existing ATMA rate, and
- The development of a clear, codified fee schedule that applies uniformly to all vessels.

A collaborative discussion will ensure that future moorage rates are equitable, transparent, and sustainable for both harbor users and the City.

Vessel Length	Monthly Transient 1 April-31 September @ \$19.25 a ft a month x 6 months	Sales Tax on Monthly Transient	Winter Transient 1 Oct - 31 March @ \$56.62 a ft for the dates above	Sales Tax on Winter Moorage	2026 Total Moorage (Less sales tax)	Total Sales Tax Collected for year	40% REDUCTION OF MONTHLY RATE (\$19.25)	Mr. Pinquoch 40% Adjusted Transient Fee Proposal total (less sales tax)	Mr. Pinquoch Plan annual sales tax	Deficit of current 2026 fee schedule and 40% reduction (less sales tax)
40	\$4,620.00	\$231.00	\$2,264.80	\$113.24	\$6,884.80	\$344.24	\$11.56	\$5,548.80	\$277.44	\$1,336.00
37	\$4,273.50	\$213.68	\$2,094.94	\$104.75	\$6,368.44	\$318.42	\$11.56	\$5,132.64	\$256.63	\$1,235.80
36	\$4,158.00	\$207.90	\$2,038.32	\$101.92	\$6,196.32	\$309.82	\$11.56	\$4,993.92	\$249.70	\$1,202.40
28	\$3,234.00	\$161.70	\$1,585.36	\$79.27	\$4,819.36	\$240.97	\$11.56	\$3,884.16	\$194.21	\$935.20
49	\$5,659.50	\$282.98	\$2,774.38	\$138.72	\$8,433.88	\$421.69	\$11.56	\$6,797.28	\$339.86	\$1,636.60
40	\$4,620.00	\$231.00	\$2,264.80	\$113.24	\$6,884.80	\$344.24	\$11.56	\$5,548.80	\$277.44	\$1,336.00
36	\$4,158.00	\$207.90	\$2,038.32	\$101.92	\$6,196.32	\$309.82	\$11.56	\$4,993.92	\$249.70	\$1,202.40
46	\$5,313.00	\$265.65	\$2,604.52	\$130.23	\$7,917.52	\$395.88	\$11.56	\$6,381.12	\$319.06	\$1,536.40
34	\$3,927.00	\$196.35	\$1,925.08	\$96.25	\$5,852.08	\$292.60	\$11.56	\$4,716.48	\$235.82	\$1,135.60
49	\$5,659.50	\$282.98	\$2,774.38	\$138.72	\$8,433.88	\$421.69	\$11.56	\$6,797.28	\$339.86	\$1,636.60
25	\$2,887.50	\$144.38	\$1,415.50	\$70.78	\$4,303.00	\$215.15	\$11.56	\$3,468.00	\$173.40	\$835.00
33	\$3,811.50	\$190.58	\$1,868.46	\$93.42	\$5,679.96	\$284.00	\$11.56	\$4,577.76	\$228.89	\$1,102.20
39	\$4,504.50	\$225.23	\$2,208.18	\$110.41	\$6,712.68	\$335.63	\$11.56	\$5,410.08	\$270.50	\$1,302.60
50	\$5,775.00	\$288.75	\$2,831.00	\$141.55	\$8,606.00	\$430.30	\$11.56	\$6,936.00	\$346.80	\$1,670.00
45	\$5,197.50	\$259.88	\$2,547.90	\$127.40	\$7,745.40	\$387.27	\$11.56	\$6,242.40	\$312.12	\$1,503.00
49	\$5,659.50	\$282.98	\$2,774.38	\$138.72	\$8,433.88	\$421.69	\$11.56	\$6,797.28	\$339.86	\$1,636.60
58	\$6,699.00	\$334.95	\$3,283.96	\$164.20	\$9,982.96	\$499.15	\$11.56	\$8,045.76	\$402.29	\$1,937.20
61	\$7,045.50	\$352.28	\$3,453.82	\$172.69	\$10,499.32	\$524.97	\$11.56	\$8,461.92	\$423.10	\$2,037.40
48	\$5,544.00	\$277.20	\$2,717.76	\$135.89	\$8,261.76	\$413.09	\$11.56	\$6,658.56	\$332.93	\$1,603.20
33	\$3,811.50	\$190.58	\$1,868.46	\$93.42	\$5,679.96	\$284.00	\$11.56	\$4,577.76	\$228.89	\$1,102.20
20	\$2,310.00	\$115.50	\$1,132.40	\$56.62	\$3,442.40	\$172.12	\$11.56	\$2,774.40	\$138.72	\$668.00
56	\$6,468.00	\$323.40	\$3,170.72	\$158.54	\$9,638.72	\$481.94	\$11.56	\$7,768.32	\$388.42	\$1,870.40
29	\$3,349.50	\$167.48	\$1,641.98	\$82.10	\$4,991.48	\$249.57	\$11.56	\$4,022.88	\$201.14	\$968.60
30	\$3,465.00	\$173.25	\$1,698.60	\$84.93	\$5,163.60	\$258.18	\$11.56	\$4,161.60	\$208.08	\$1,002.00
34	\$3,927.00	\$196.35	\$1,925.08	\$96.25	\$5,852.08	\$292.60	\$11.56	\$4,716.48	\$235.82	\$1,135.60
32	\$3,696.00	\$184.80	\$1,811.84	\$90.59	\$5,507.84	\$275.39	\$11.56	\$4,439.04	\$221.95	\$1,068.80
35	\$4,042.50	\$202.13	\$1,981.70	\$99.09	\$6,024.20	\$301.21	\$11.56	\$4,855.20	\$242.76	\$1,169.00
32	\$3,696.00	\$184.80	\$1,811.84	\$90.59	\$5,507.84	\$275.39	\$11.56	\$4,439.04	\$221.95	\$1,068.80
	\$127,512.00	\$6,375.60	\$62,508.48	\$3,125.42	\$190,020.48	\$9,501.02		\$153,146.88	\$7,657.34	\$36,873.60
								Moorage Lost	Sales Tax Lost	
								-\$36,873.60	-\$1,843.68	

Agenda Statement

Meeting Date: November 18, 2025

To: City Council

From: Jackie C. Wilde, City Manager

Agenda Item: Authorization to Gift Wooden Whale Sculpture to Huna Totem Corporation for Indoor Display



BACKGROUND, JUSTIFICATION, & INTENT:

The City of Whittier has long held a large wooden whale sculpture that was gifted to the City many decades ago. The sculpture, currently stored on the mezzanine of the Public Works facility, was intended for indoor display but cannot be accommodated within the City's existing facilities. Outdoor exposure would accelerate deterioration of the wooden structure, which has already begun to show signs of age.

Huna Totem Corporation has expressed interest in receiving the sculpture for indoor display within the Glacier Creek Cruise Terminal, where it would remain protected from weather and visible to residents and visitors. This location offers the best opportunity for continued preservation and public enjoyment of the artwork.

Under Whittier Municipal Code § 3.36.410(A)(5) and (B), personal property no longer required for municipal purposes and valued at less than \$25,000 may be disposed of by City Council resolution. The proposed gift meets these criteria and is consistent with the City's authority to dispose of surplus personal property serving a public purpose. The transfer will be documented through a Gift and Transfer Agreement executed by the City Manager and attested by the City Clerk, in accordance with WMC § 3.36.120.

CONSISTENCY CHECKLIST:

	Yes	No	N/A
1. Legislative Priorities	☐	☐	☒
2. Comprehensive Plan	☐	☐	☒
3. Whittier Code: WMC 3.36	☒	☐	☐
4. Other	☐	☐	☒

FISCAL NOTE: To be provided verbally.

ATTORNEY REVIEW: ☐ Yes ☐ No ☒ Not Applicable

RECOMMENDATION: Administration recommends adoption of Resolution 2025-039.

Sponsored by: Wilde

**CITY OF WHITTIER, ALASKA
RESOLUTION 2025-039**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WHITTIER, ALASKA,
AUTHORIZING THE GIFT OF THE WOODEN WHALE SCULPTURE TO HUNA
TOTEM CORPORATION FOR INDOOR DISPLAY IN THE WHITTIER CRUISE
TERMINAL**

WHEREAS, a large wooden whale sculpture was gifted to the City of Whittier many years ago by Robert Dilly, as a piece of public art intended for indoor display; and

WHEREAS, the sculpture has been safely stored by the City in the Public Works facility mezzanine but has not been on public display due to the lack of suitable indoor space in the City's current facilities; and

WHEREAS, exposure to outdoor conditions would accelerate deterioration of the wooden structure, which is already showing signs of age and wear; and

WHEREAS, Huna Totem Corporation has expressed interest in receiving the sculpture for placement within the Glacier Creek Cruise Terminal, providing an indoor environment appropriate for its preservation and enabling residents and visitors to enjoy the artwork; and

WHEREAS, under Whittier Municipal Code § 3.36.410(A)(5) and (B), personal property valued at less than \$25,000 and no longer needed for municipal purposes may be disposed of by resolution of the City Council; and

WHEREAS, the City Council finds that the wooden whale sculpture is no longer required for municipal purposes and that gifting it to Huna Totem Corporation serves a public and cultural benefit by preserving a long-held piece of community heritage and enhancing public art within Whittier.

NOW, THEREFORE, THE WHITTIER CITY COUNCIL HEREBY RESOLVES:

Section 1. Pursuant to WMC § 3.36.410(A)(5) and (B), the wooden whale sculpture currently in the custody of the City of Whittier is hereby declared surplus to municipal needs and authorized for donation to Huna Totem Corporation.

Section 2. The sculpture shall be gifted as-is, with transfer of ownership to Huna Totem Corporation for the purpose of indoor display at the Glacier Creek Cruise Terminal.

Section 3. The City Manager is authorized to execute the Gift and Transfer Agreement and any related instruments necessary to complete the transfer, as provided under WMC § 3.36.120.

Section 4. This resolution shall be effective immediately upon adoption.

**CITY OF WHITTIER, ALASKA
RESOLUTION 2025-039**

Page 2 of 2

Item # 8.

PASSED AND APPROVED by a duly constituted quorum of the Whittier City Council
on this _____ day of _____, 2025.

Victor Shen
Mayor

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Shelby Carlson
City Clerk

(City Seal)



CITY OF WHITTIER

Gateway to Western Prince William Sound

P.O. Box 608 Whittier, Alaska 99693 | (907) 472-2327 | Fax (907) 472-2404

Item # 8.

GIFT AND TRANSFER AGREEMENT

(Authorized by City of Whittier Resolution 2025-039 and WMC § 3.36.410)

This **Gift and Transfer Agreement** (“Agreement”) is entered into this ____ day of _____, 2025, by and between the **City of Whittier, Alaska** (“City”) and **Huna Totem Corporation**, an Alaska corporation (“Recipient”).

1. Property Description

The property subject to this Agreement is one large **wooden whale sculpture** (“Sculpture”), gifted to the City many years ago and currently stored at the City’s Public Works facility.

2. Authority and Purpose

This transfer is authorized under **Whittier Municipal Code § 3.36.410(A)(5) and (B)**, which permit the City Council to dispose of personal property valued at less than \$25,000 by resolution when such disposal serves a public purpose. The Whittier City Council, by **Resolution 2025-039**, has determined that gifting the Sculpture to Huna Totem Corporation for indoor display is in the public interest and serves a cultural and community benefit.

3. Terms of Transfer

- a. The City hereby gifts and transfers all of its right, title, and interest in the Sculpture to Huna Totem Corporation.
- b. The transfer is made **as-is, where-is**, with no warranties, express or implied, as to condition, value, or fitness for any purpose.
- c. Recipient accepts full responsibility for the transport, placement, preservation, and maintenance of the Sculpture.
- d. Recipient agrees to display the Sculpture indoors at the Glacier Creek Cruise Terminal, or another suitable indoor public space within Whittier, to preserve its condition and ensure public visibility.
- e. Recipient shall acknowledge the City of Whittier as the prior custodian of the Sculpture through signage, plaque, or other interpretive means, to be mutually agreed upon by the parties.
- f. No monetary consideration shall be exchanged for this gift.

4. Effective Date and Execution

This Agreement becomes effective upon execution by both parties. It constitutes the entire understanding between the City and Recipient regarding the Sculpture’s transfer.

CITY OF WHITTIER, ALASKA

HUNA TOTEM CORPORATION

By: _____

Jackie C. Wilde, City Manager

By: _____

Russell Dick, President & CEO

Attest: _____

Shelby Carlson, City Clerk

Date: _____

Date: _____

Council Agenda Statement

Meeting Date: November 18, 2025

To: City Council

Through: Jackie C. Wilde, City Manager

From: David Borg, Harbormaster

Agenda Item: Supporting Full Funding for the State of Alaska Municipal Harbor Facility Grant Program



BACKGROUND, JUSTIFICATION, & INTENT:

This resolution, as requested by the Alaska Association of Harbormasters and Port Administrators (AAHPA), signifies Whittier's support for the State Legislature to approve full funding of the Alaska Municipal Harbor Facility Grant program in the year 2027. It is important that all coastal communities voice their support for the continued funding of this program.

The Port & Harbor Advisory Commission passed a similar resolution at their November 6, 2025 meeting, urging the Whittier City Council to support full funding of the program.

This resolution will be presented to the state legislature in the coming months, underlining the significance of maintaining and enhancing the Alaska Municipal Harbor Facility Grant program. By doing so, the City of Whittier affirms its commitment to the well-being and prosperity of all communities, emphasizing the indispensable role that well-maintained harbor facilities play in supporting transportation links, waterfront commerce, and overall economic development.

CONSISTENCY CHECKLIST:

	Yes	No	N/A
1. Comprehensive Plan	☐	☐	☒
2. Whittier Code	☐	☐	☒
3. Other: <i>Alaska Association of Harbormasters and Port Administrators (AAHPA)</i>	☒	☐	☐

FISCAL NOTE: N/A

ATTORNEY REVIEW: ☐ Yes ☐ No ☒ Not Applicable

RECOMMENDATION: Administration recommends approval of Resolution 2025-040.

Sponsored by: Wilde

**CITY OF WHITTIER, ALASKA
RESOLUTION 2025-040**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WHITTIER, ALASKA,
SUPPORTING FULL FUNDING (\$18,186,535) FOR THE STATE OF ALASKA
MUNICIPAL HARBOR FACILITY GRANT PROGRAM IN THE FY 2027 STATE
CAPITAL BUDGET**

WHEREAS, the majority of the public boat harbors in Alaska were constructed by the State during the 1960s and 1970s; and

WHEREAS, these harbor facilities represent critical transportation links and are the transportation hubs for waterfront commerce and economic development in Alaskan coastal communities; and

WHEREAS, the harbor facilities in Alaska are ports of refuge for ocean going vessels, and serve as essential transportation hubs to coastal Alaskan communities for supplies, trade in goods and services and connections to the world market for our exports and imports; and

WHEREAS, the State of Alaska over the past nearly 30 years has transferred ownership of most of these State-owned harbors, many of which were at or near the end of their service life at the time of transfer, to local municipalities; and

WHEREAS, the municipalities took over this important responsibility even though they knew that these same harbor facilities were in poor condition at the time of transfer due to the state's failure to keep up with deferred maintenance; and

WHEREAS, consequently, when local municipal harbormasters formulated their annual harbor facility budgets, they inherited a major financial burden that their local municipal governments could not afford; and

WHEREAS, in response to this financial burden, the Governor and the Alaska Legislature passed legislation in 2006, supported by the Alaska Association of Harbormasters and Port Administrators, to create the Municipal Harbor Facility Grant program (AS 29.60.800); and

WHEREAS, the Department of Transportation and Public Facilities utilizes a beneficial administrative process to review, score and rank applicants to the Municipal Harbor Facility Grant Program, since state funds may be limited; and

WHEREAS, for each harbor facility grant application, these municipalities have committed to invest 100% of the design and permitting costs and 50% of the construction cost; and

WHEREAS, the municipalities of the Anchorage, Kake, Kodiak, Petersburg, Unalaska, and Wrangell have committed to contribute half of their project cost in local match funding for

**CITY OF WHITTIER, ALASKA
RESOLUTION 2025-040**

Page 2 of 2

Item # 9.

FY2027 towards harbor projects of significant importance locally as required in the Harbor Facility Grant Program; and

WHEREAS, completion of these harbor facility projects is dependent on the 50% match from the State of Alaska's Municipal Harbor Facility Grant Program; and

WHEREAS, during the last seventeen years the Municipal Harbor Facility Grant Program has only been fully funded twice; and

WHEREAS, a survey done by the Alaska Municipal League of Alaska's ports and harbors found that from the respondents, the backlog of projects necessary to repair and replace former State-owned harbors has increased to at least \$500,000,000; and

WHEREAS, given that Alaska is a maritime state and that our harbors are foundational to both our way of life and the economy of this great State it is in the public's best interest to maintain this critical infrastructure by using State, Local and Federal funds to recapitalize the crucial harbor moorage infrastructure statewide.

NOW, THEREFORE, THE WHITTIER CITY COUNCIL HEREBY RESOLVES:

Section 1. The Whittier City Council urges full funding by the Governor and the Alaska Legislature for the State of Alaska's Municipal Harbor Facility Grant Program in the FY 2027 State Capital Budget in order to ensure enhanced safety and economic prosperity among Alaskan coastal communities.

Section 2. This resolution shall be effective immediately upon adoption.

PASSED AND APPROVED by a duly constituted quorum of the Whittier City Council on this ____ day of _____, 2025.

Victor Shen
Mayor

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Shelby Carlson
City Clerk

(City Seal)

Sponsored by: Wilde

**CITY OF WHITTIER, ALASKA
RESOLUTION 2025-041**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WHITTIER, ALASKA,
SUPPORTING RAISING THE MAXIMUM AVAILABLE ALASKA DEPARTMENT OF
TRANSPORTATION HARBOR FACILITY GRANT TO \$7,500,000 FOR ELIGIBLE
PROJECTS ON AN ANNUAL BASIS**

WHEREAS, Senate Bill 291 established the Municipal Harbor Facility Grant Program on July 1st, 2006 in which the total amount of grant money made available to a municipality was limited to not exceed \$5,000,000 in a fiscal year; and,

WHEREAS, the Municipal Harbor Facility Grant is the single most significant funding tool available to the Alaskan Harbormaster to plan, maintain, and recapitalize port and harbor infrastructure; and,

WHEREAS, testimony from a legislator advocate stated “SB 291 would establish the municipal harbor facility grant fund to which the Legislature would make an annual appropriation from the watercraft fuel tax account and from the state portion of the fisheries business tax. Both sources come from the marine industry so harbor users would generate the revenue for the program”.

WHEREAS, Senate Bill 291 was envisioned to cap the funds that can be used per community per year at \$5 million so that a large community couldn't take all the available funds in any given year. The expectation is that communities would establish, maintain, and run an enterprise fund into perpetuity; and

WHEREAS, the State of Alaska over the past nearly 30 years has transferred ownership of most of these State-owned harbors, many of which were at or near the end of their service life at the time of transfer, to local municipalities; and

WHEREAS, these harbor facilities continue to require substantial municipal financial investment to maintain and for capital improvement projects; and

WHEREAS, construction, shipping and mobilization costs to remote portions of Alaska have outpaced the national consumer price index since the pandemic; and,

WHEREAS, the United States Bureau of Labor Statistics CPI calculator indicates that \$5,000,000 in July 2006 when the Senate Bill 291 was enacted would be inflated to \$7,511,000 as of July 2023.

**CITY OF WHITTIER, ALASKA
RESOLUTION 2025-041**

Page 2 of 2

Item # 10.

NOW, THEREFORE, THE WHITTIER CITY COUNCIL HEREBY RESOLVES:

Section 1. The Whittier City Council urges the Governor and the Alaska Legislature to amend AS 29.60.800 raising the maximum Harbor Facility Grant Program award to \$7,500,000 per eligible project.

Section 2. This resolution shall be effective immediately upon adoption.

PASSED AND APPROVED by a duly constituted quorum of the Whittier City Council on this ____ day of _____, 2025.

Victor Shen
Mayor

AYES:
NOES:
ABSENT:
ABSTAIN:

ATTEST:

Shelby Carlson
City Clerk

(City Seal)

Agenda Statement

Meeting Date: November 18, 2025
To: City Council
From: Jackie C. Wilde, City Manager



Agenda Item: Authorizing the City Manager to Execute the First Amendment to the Memorandum of Understanding Between the City of Whittier and the Alaska Railroad Corporation Regarding Land Purchase/Sale, Exchange, or Combination Thereof at Fair Market Value and Management Within the City of Whittier

BACKGROUND, JUSTIFICATION, & INTENT:

The City of Whittier and the Alaska Railroad Corporation (ARRC) entered into a *Memorandum of Understanding (MOU)* on December 13, 2024, effective November 20, 2024, to establish a framework for ongoing discussions related to land purchase, sale, exchange, or a combination thereof at fair market value within the City. The MOU formalized the parties' intent to collaborate on strategic land management and development opportunities to support coordinated growth and long-term community planning.

Since execution, both entities have continued negotiations to identify parcels and opportunities consistent with the City's development priorities and ARRC's operational needs. The MOU was originally set to expire twelve months after execution unless extended by mutual written agreement.

The proposed *First Amendment* extends the term of the MOU through **December 31, 2026**, allowing the City and ARRC to continue the cooperative process without interruption. This extension will ensure continued progress on property discussions that directly impact Whittier's future land use planning, infrastructure development, and economic growth.

Staff has reviewed the Amendment and determined that extending the MOU is consistent with the City's strategic objectives, legislative priorities, and land management goals. The action promotes transparency, maintains an established partnership with ARRC, and ensures the City retains a proactive role in shaping development outcomes.

This action is fiscally responsible, as it does not require a financial appropriation. It provides the necessary framework for continued collaboration, which may support future property transactions or economic development opportunities that yield long-term fiscal benefits to the City.

PROVIDED BACKUP DOCUMENTATION:

- First Amendment to the Memorandum of Understanding
- Original Memorandum of Understanding (executed December 13, 2024)
- Supporting correspondence between City Administration and ARRC Real Estate Division

- Map of current AOI/COW parcels under discussion

RECOMMENDATION: Administration recommends approval of Resolution 2025-042.

Sponsored by Wilde

**CITY OF WHITTIER, ALASKA
RESOLUTION 2025-042**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WHITTIER, ALASKA, AUTHORIZING THE CITY MANAGER TO EXECUTE THE FIRST AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF WHITTIER AND THE ALASKA RAILROAD CORPORATION REGARDING LAND PURCHASE/SALE, EXCHANGE, OR COMBINATION THEREOF AT FAIR MARKET VALUE AND MANAGEMENT WITHIN THE CITY OF WHITTIER.

WHEREAS, the City of Whittier (“City”) and the Alaska Railroad Corporation (“ARRC”) entered into a *Memorandum of Understanding* (“Agreement”) on December 13, 2024, effective November 20, 2024, to establish a cooperative framework for potential land purchase/sale, exchange, or combination thereof at fair market value within the City of Whittier; and

WHEREAS, the Agreement provided a twelve (12) month term, subject to mutual written extension as authorized in Section 9 of the Agreement; and

WHEREAS, the City and ARRC have continued productive discussions and negotiations concerning various land management and exchange opportunities critical to the future development and coordinated land use within Whittier; and

WHEREAS, ARRC and the City of Whittier have expressed a shared commitment to continue working collaboratively on additional ARRC-owned lands to develop appropriate land-use permits that support City economic development or municipal uses, including, but not limited to, coordinated permitting for City activities at the Head of the Bay;

WHEREAS, the City Council finds it in the best interest of the City of Whittier to extend the term of the Memorandum of Understanding and authorize the City Manager to execute the *First Amendment to Memorandum of Understanding* memorializing this extension.

NOW, THEREFORE, THE WHITTIER CITY COUNCIL HEREBY RESOLVES:

Section 1. The City Council hereby approves the First Amendment to the Memorandum of Understanding between the City of Whittier and the Alaska Railroad Corporation regarding Land Purchase/Sale, Exchange, or Combination Thereof at Fair Market Value and Management within the City of Whittier.

Section 2. The City Manager, is authorized to execute the First Amendment and any related documents necessary to effectuate the intent of this Resolution.

**CITY OF WHITTIER, ALASKA
RESOLUTION 2025-042**

Page 2 of 2

Item # 11.

Section 3. Except as amended through this First Amendment, all terms and conditions of the original MOU shall remain in full force and effect.

Section 4. This resolution shall be effective immediately upon adoption.

PASSED AND APPROVED by a duly constituted quorum of the Whittier City Council on this 18th day of November, 2025.

Victor Shen
Mayor

AYES:
NOES:
ABSENT:
ABSTAIN:

ATTEST:

Shelby Carlson
Acting City Clerk

(City Seal)

MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF WHITTIER AND THE ALASKA RAILROAD CORPORATION REGARDING LAND PURCHASE/SALE, EXCHANGE, OR COMBINATION THEREOF AT FAIR MARKET VALUE AND MANAGEMENT WITHIN THE CITY OF WHITTIER

This Memorandum of Understanding (“MOU” or “Agreement”) is entered into on this 20 day of Nov, 2024 (“Execution Date”), by and between the City of Whittier, Alaska, a municipal corporation and political subdivision of the State of Alaska, hereinafter referred to as the “City” and the Alaska Railroad Corporation, a public corporation of the State of Alaska created pursuant to AS 42.40, hereinafter referred to as “ARRC”.

WHEREAS, ARRC owns approximately two hundred fifty (250) acres of land within the boundaries of the City of Whittier, including approximately one hundred five (105) acres in the City core and waterfront district.

WHEREAS, ARRC and City are parties to a Ground Lease and Management Agreement dated November 13, 1998 (the “Master Lease”) which established certain terms and recitals agreed upon by the parties in 1998 that provide context for this MOU, including;

- a. The City had (and still has) a relatively small tax base and operates under a limited annual budget due to its small population and few taxable business entities; and
- b. Within the City limits, but outside the city core and waterfront district, much of the land, including land owned by ARRC, was undeveloped and thus generated minimal property and sales taxes, and no payments-in-lieu-of-tax or other revenues on which to support critical City services and public infrastructure; and
- c. The City now believes that it can only be financially viable by acquiring ARRC’s unleased non-operating lands and managing land development activities for City-owned land in a manner that maximizes economic development and generates increased property and other taxes, and lease rent;

WHEREAS, the parties agree that an exchange of land parcels, either alone or combined with the purchase of additional parcels at fair market value and an associated termination of the Master Lease are desirable for each of them in order to allow each party to develop and control appropriate parcels in a manner consistent with their needs and best interests and that fee simple ownership of the exchanged parcels, or purchased parcels, will best serve the interests of both parties.

NOW, THEREFORE, the City and the ARRC agree as follows:

1. Purpose of the Agreement

The purpose of this MOU is to establish the framework and the necessary steps for the review and consideration of a land purchase, sale, exchange or combination thereof between the parties and the process and general timing for such review and considerations. All costs associated with the MOU shall be borne by the party commissioning the

associated work unless otherwise specifically stated in this Agreement or separately mutually agreed in writing.

2. Areas of Interest

- A. The purpose of this section is to provide specific property descriptions and disclosures for accurate consideration, reference, and referral by both parties throughout negotiations. All property described in this section, taken collectively, shall be referred to as the "Areas of Interest". Individual parcels described in this section shall be identified as provided in this section. Each party shall have the right to propose additional Areas of Interest to be included in this section or to propose modifications to Areas of Interest already listed. Such proposed additions or modifications shall be subject to agreement by the other party. Notwithstanding the foregoing, this section in no way limits the parties' ability to add, remove or amend the Areas of Interest or the specific property description, conditions or limitations of an Area of Interest up to 30 days before a resolution of essential terms of purchase, sale and/or exchange is submitted to the governing body of either party.
- B. The identification of an Area of Interest in no way obligates the identifying party to take any action regarding that Area of Interest or any other Area of Interest, including but not limited to a purchase, sale or exchange involving that Area of Interest. Notwithstanding the foregoing, the parties acknowledge that they have preliminarily agreed to include the Areas of Interest described below in negotiations toward a purchase, sale and/or exchange involving those Areas of Interest in good faith. Any modification to the Areas of Interest shall be subject to the process set forth in subsection 2.A, above, and will require a supplement to this Agreement to add, delete or otherwise modify the Areas of Interest, as mutually agreed.
- C. This subsection contains the preliminary Areas of Interest currently owned by the City:
 - i. COW AOI 1 – Containing approximately 5.20 acres
 Lots 2, 8, 9, a portion of lot 1 and a portion of lot 10 of Block 10 together with Lots 1 & 2 of Block 12 of City of Whittier Subdivision Phase 2, recorded as Plat 74-4 in the Whittier Recording District on August 14, 1974; located within Section 13 and 24 of Township 8 North, Range 4 East, Seward Meridian.
 - ii. COW AOI 2 – Containing approximately 2.70 acres of Tide and Submerged Lands
 Tract G-3 and an approximately 1.7-acre portion of Tract D of Alaska Tideland Survey No. 1545, recorded as Plat 2003-49 in the Anchorage Recording District on May 1, 2003; located within Section 13 of Township 8 North, Range 4 East, Seward Meridian.
 - iii. COW AOI 3 – Containing approximately 56.3 acres
 In 2022, the City obtained the hereinafter described federal land parcel at the head of Passage Canal. All of Lot 2 and a portion of Lot 1, U.S. Survey No. 8726,

according to the plat of survey in the records of the Bureau of Land Management and approved October 11, 1996; located within Section 15 of Township 8 North, Range 4 East, Seward Meridian.

Subject to the following:

Reservations in a Quitclaim Deed by and between the United States of America and the City of Whittier recorded as Document No. 2022-000460-0 on August 25, 2022, in the Valdez Recording District.

An Environmental Covenant by and between the United States of America and the City of Whittier recorded as Document No. 2022-031565-0 on August 25, 2022, in the Anchorage Recording District.

A Public Road Easement granted to the State of Alaska, Department of Transportation & Public Facilities, recorded as Document No. 1999-032940-0 on May 20, 1999, in the Anchorage Recording District.

A Public Road Easement to the State of Alaska, Department of Transportation & Public Facilities, recorded as Document No. 1999-036182-0, on June 3, 1999, in the Anchorage Recording District.

A Public Road Easement for to the State of Alaska, Department of Transportation & Public Facilities, recorded as Document number 1999-032940-0 on January 16, 2015, in the Anchorage Recording District.

A City of Whittier Right of Way Easement to the Enstar Natural Gas Company, LLC, recorded as Document No. 2024-004014-0 on February 16, 2024, in the Anchorage Recording District.

A City of Whittier Right of Way Easement to the Chugach Electric Association, recorded as Document 2024-024617-0 on September 10, 2024, in the Anchorage Recording District.

iv. COW AOI 4 – Containing approximately 14.2 acres

Government Lot 3, Section 15 of Township 8 North, Range 4 East, Seward Meridian, according to the plat of survey in the records of the Bureau of Land Management and approved October 11, 1996.

D. This subsection contains Areas of Interest currently owned by the Alaska Railroad Corporation:

i. ARRC AOI 1 – Containing approximately 0.8 acres

A portion of Parcel B of U.S. Survey No. 2559 according to the plat of survey officially filed December 14, 1994, together with a portion of Lot 8 of U.S Survey 9008 located within Section 23 of Township 8 North, Range 4 East, Seward Meridian.

ii. ARRC AOI 2 – Containing approximately 39.1 acres

A portion of Lot 8 of U.S. Survey No. 9008 according to the plat of survey officially filed October 12, 1995, together with a portion of Parcel A of U.S. Survey No. 2559 according to the plat of survey officially filed December 14, 1994; located within Section 23 of Township 8 North, Range 4 East, Seward Meridian.

iii. ARRC AOI 3 – Containing Approximately 9.78 acres.

Parcels I, J, and H together with Lot 11 and a portion of Lot 8 of U.S. Survey No. 9008 according to the plat of survey officially filed October 12, 1995; located within Sections 13, 14, 23 & 24 of Township 8 North, Range 4 East, Seward Meridian.

iv. ARRC AOI 4 – Containing approximately 21.94 acres

Lot 2, Lot 4 and a portion of Lot 8 of U.S. Survey No. 9008 according to the plat of survey officially filed October 12, 1995, located within Sections 14, 15, 22 & 23 of Township 8 North, Range 4 East, Seward Meridian. This includes the public general aviation airport property currently operated and leased by the State of Alaska Department of Transportation and Public Facilities.

v. ARRC AOI 5 - Containing approximately 16.27 acres

A portion of Lot 1, U.S. Survey No. 9008 according to the plat of survey officially filed October 12, 1995; located within Section 15 of Township 8 North, Range 4 East, Seward Meridian.

E. Final Areas of Interest List

The Parties shall mutually agree on a final list of Areas of Interest reflecting any Supplement to this Agreement no more than 60 days after the execution of this Agreement, or such later date as mutually agreed in writing. Said "Final Areas of Interest List" shall be used for securing appraisals and shall be the subject of future negotiations. Both parties agree that the "Final Areas of Interest List" shall include the following:

- i. Full and accurate legal descriptions of the Areas of Interest or, if a full description is not available, a description of the limitations of the descriptions and the reason for the limited description;
- ii. Identification of all or any known lease(s), permit(s) or any known property or contractual interest of any kind currently in effect within or impacting on the land included on the Final Areas of Interest List and provision of copies of such leases, permits or other agreements to the other party with respect to properties owned by the providing party that are included on the Final Areas of Interest List.
- iii. Both parties will establish during the final process that all Areas of Interest are free of encumbrances, liens, or other legal impediments to transfer or that any

encumbrances, liens or other legal impediments are known and identified by the party owning the Area of Interest or the separate deed or other instrument containing such encumbrance, lien or other legal impediment is directly identified in the Final Areas of Interest List.

3. **Appraisal**

- A. Both parties agree to commission independent, licensed commercial appraisers with a minimum of 5 years continuing recent experience within Alaska to determine the fair market value of the Areas of Interest owned by each party, respectively. Both parties agree the Areas of Interest will be appraised as clean. Both parties shall agree in writing on a date certain for the exchange of appraisals and upon the appraisal instructions to be applied with respect to the appraisals. If the cumulative appraised values of each party's parcels differ, the parties will work together in good faith to create a procedure for agreeing upon the net market value delta to be used to set the consideration to be paid by the party whose parcels have been appraised at a lower cumulative value for purposes of any purchase/sale, exchange or combination thereof.

4. **Environmental Assessments**

- A. Prior to any exchange, purchase/sale or combination thereof, each party shall, at its sole discretion and expense, conduct or commission a Phase I or 2 Environmental Site Assessment ("ESA") of each Area of Interest that party is acquiring. If an acquiring party elects not to conduct such a Phase I or 2 ESA for any particular parcel or parcels, any environmental baseline for such parcel(s) shall be limited to ones supported by previous relevant environmental investigations.
- B. In support of the foregoing, each party shall provide to the other party true and complete copies of any environmental reports and other information regarding hazardous material contamination on the parcels being acquired by the other party.

5. **Survey and Title Work**

- A. Where a land survey is necessary in order to subdivide one parcel into multiple parcels before conveyance or otherwise to confirm legal boundaries and descriptions, the parties agree to jointly develop a set of Survey Instructions ("SI") based on the information in the "Final Areas of Interest List". The SI should generally conform to the City of Whittier Title 16.04 - Subdivisions.
- B. A party may submit a survey of an Area of Interest surveyed before the Execution Date of this MOU so long as that survey meets the requirements of this section, and the survey was completed by a registered land surveyor within the last 365 days before the prior survey is submitted by the party.
- C. The parties understand that since many of the Areas of Interest are adjacent to one another, and that subdivision of one parcel of land is therefore related to adjoining parcels, there is a cost and time benefit to retaining one surveyor to perform all necessary work in the SI. The City of Whittier shall have first choice to retain a

registered land surveyor to perform the work as defined in the SI. The City of Whittier can alternatively elect to defer to the Alaska Railroad Corporation to retain a registered land surveyor. Regardless of which party retains the registered land surveyor, each party will in good faith coordinate with one another as to the choice of surveyor and shall share information during the survey process that may help expedite and lower the cost of the survey.

- D. The costs associated with survey and title work under this section shall be borne equally by both parties unless otherwise agreed upon in writing by both parties.

6. Execution of Exchange

- A. Proposals. No more than 90 days after completion of all required steps under this MOU, including appraisal, environmental assessment, and survey, the City agrees to either:
- i. Submit a proposal for the purchase/sale, exchange or combination thereof of property owned by ARRC within the City's boundaries that are included in the Areas of Interest under this MOU; or
 - ii. Adopt a resolution declining to submit a proposal, upon which action this MOU shall terminate, and the parties have no further obligations hereunder.
 - iii. Nothing in this provision prevents the City or ARRC from making a proposal for a purchase/sale, exchange or combination thereof at any time during the term of this MOU.
- B. Responses to Proposals. If the City submits a proposal to ARRC regarding the Areas of Interest, ARRC agrees to provide the City with a written response to its proposal within the longer of (i) 60 days after the date of the proposal or (ii) 15 days after the date on which ARRC's Board of Directors adopt a resolution either accepting or rejecting the proposal submitted by the City. Conversely, if ARRC submits a proposal to the City regarding the Areas of Interest, the City agrees to provide ARRC with a written response to its proposal within the longer of (i) 60 days after the date of the proposal or (ii) 15 days after the date on which the Whittier City Council adopts a resolution either accepting or rejecting the proposal submitted by ARRC.
- C. Agreement of Essential Terms. In the event a proposal is made and its essential terms agreed upon by the parties, or the parties are otherwise able to negotiate an agreement regarding the essential terms of a proposal, a resolution presenting the essential terms of the purchase/sale, exchange or combination thereof shall be presented to the governing bodies of both parties for consideration.
- D. Execution of Agreed Terms. The parties agree to seek legislative approval after both bodies have adopted resolutions with the agreed upon essential terms which may occur before final documents of purchase/sale, exchange, or a combination thereof have been drafted. ARRC and the City Council agree to work cooperatively and in good faith to approve the process and timing of any submission to the Alaska

legislature.

- E. Failure to Obtain Agreement of Governing Bodies. If one or both governing bodies fail to adopt resolutions agreeing to the essential terms of a proposal, then neither party shall be bound to proceed with the transaction contained within the proposal. In such event, the parties may either terminate the MOU as provided in Section 9 of this Agreement, or, alternatively, discuss whether a different proposal might be negotiated for resubmission to the governing bodies.
- F. Closing. The closing procedures shall be governed by the instrument(s) of purchase/sale, exchange or transfer agreed upon and executed by the parties. Such instruments shall include, but not be limited to, instruments terminating any leases (including the Master Lease), permits or other agreements between the parties respecting any of Areas of Interest included in the transaction, which such instruments will be executed at or before closing.

7. Timelines and Deadlines

Notwithstanding the specific provisions of this MOU, both parties agree to work diligently to complete the land purchase/sale, exchange, or combination thereof within eighteen (18) months of obtaining final authorization of the transaction by the legislature and signing of legislation by the Governor. Any extensions of such deadline, or any other deadlines or time periods set forth in this MOU must be mutually agreed upon in writing by both parties.

8. Amendments

This MOU may be amended only by mutual written agreement of both parties.

9. Termination

Either party may terminate this MOU by providing the other party with written notice. Lacking termination by written notice or termination due to either governing body's resolution not to submit a proposal per section 6, this MOU shall in any event terminate twelve (12) months after execution of this MOU unless such deadline is extended by the mutual written agreement of the parties.

10. Governing Law

This MOU shall be governed by and construed in accordance with the laws of the State of Alaska without regard to application of choice of law under said law.

11. Signatures

IN WITNESS WHEREOF, the parties hereto have executed this Memorandum of Understanding on the date first written above.

CITY OF WHITTIER
Jackie C. Wilde (Dec 12, 2024 19:58 AKST)

Jackie C. Wilde
City Manager
City of Whittier
Date:

ALASKA RAILROAD CORPORATION
Christeffal Z. Terry (Dec 13, 2024 12:57 AKST)

Christeffal Z. Terry
Vice President Real Estate
Date:

FIRST AMENDMENT TO MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF WHITTIER AND THE ALASKA RAILROAD CORPORATION REGARDING LAND PURCHASE/SALE, EXCHANGE, OR COMBINATION THEREOF AT FAIR MARKET VALUE AND MANAGEMENT WITHIN THE CITY OF WHITTIER

This FIRST AMENDMENT TO MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF WHITTIER AND THE ALASKA RAILROAD CORPORATION REGARDING LAND PURCHASE/SALE, EXCHANGE, OR COMBINATION THEREOF AT FAIR MARKET VALUE AND MANAGEMENT WITHIN THE CITY OF WHITTIER (this “**Amendment**”), effective as of the date this Amendment is executed by the last signatory hereto (the “**Effective Date**”), is made and entered into by and between the CITY OF WHITTIER, ALASKA (“City”) and the ALASKA RAILROAD CORPORATION (“ARRC”).

RECITALS

A. City and ARRC (collectively, the “**Parties**”) entered into an agreement titled Memorandum of Understanding Between the City of Whittier and the Alaska Railroad Corporation Regarding Land Purchase/Sale, Exchange, or Combination Thereof at Fair Market Value and Management Within the City of Whittier (“**Agreement**”) on December 13, 2024, to be effective as of November 20, 2024.

B. Since the signing of the Agreement, the Parties have been negotiating a potential land purchase/sale, exchange or combination thereof of land located within the City. Negotiations under the Agreement have continued in the interim and the Parties wish to continue with said negotiations.

C. Section 9 of the Agreement provides that if it is not earlier terminated, the Agreement “shall in any event terminate twelve (12) months after execution” unless that deadline is extended by the Parties’ mutual written agreement.

D. By this Amendment, it is the mutual intention of the Parties to extend the term of the Agreement until December 31, 2026, unless earlier terminated as provided in Section 9 of the Agreement.

NOW, THEREFORE, in consideration of the foregoing, the mutual promises herein made and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged by the parties, City and ARRC agree as follows:

1. **Extension of the Term of the Agreement.** Pursuant to Section 9 of the Agreement, the term of the Agreement is hereby extended to and including December 31, 2026. Except as amended in this Amendment, the terms of the Agreement shall remain the same and in full force and effect during the extended term agreed to hereunder.

IN WITNESS WHEREOF, each of the parties hereto has executed this Amendment as of the date or dates shown below.

CITY OF WHITTIER

Jackie C. Wilde
City Manager City of Whittier
Date: _____

ALASKA RAILROAD CORPORATION

Christeffal Z. Terry
Vice President Real Estate
Date: _____

BUYER:

ALASKA RAILROAD CORPORATION

Date Signed: _____ By: _____

Name: William G. O'Leary

Title: President & Chief Executive Officer

Agenda Statement

Meeting Date: November 18, 2025
To: City Council
Through: Jackie C. Wilde, City Manager



Agenda Item: Purchase of Alaska Railroad Corporation's Areas of Interest (AOI) 1, AOI 2, and AOI 3 in the Total Estimated Amount of \$4,893,321

BACKGROUND, JUSTIFICATION, & INTENT:

The City of Whittier has been working with the Alaska Railroad Corporation (ARRC) to clarify property ownership and facilitate long-term land use planning within the Whittier Terminal Reserve. These discussions date back several years and have focused on balancing municipal development needs with ARRC's operational requirements. In July 2025, the City submitted a revised land acquisition proposal seeking to secure key parcels essential for harbor redevelopment, community access, and public infrastructure. On September 23, 2025, ARRC provided a formal written counterproposal approving the sale of three parcels—AOI 1 (Sportsman's Lounge), AOI 2 (Harbor Parking Area/Whittier Creek/Well Site), and AOI 3 (Harbor Uplands)—at Fair Market Value, based on appraisals prepared by Black-Smith, Bethard & Carson, LLC in November 2024.

The estimated total value of the proposed acquisition is approximately \$4.89 million, subject to final survey adjustments. The transaction must be completed by January 31, 2027, unless extended in writing. The sale is structured as a direct purchase, with no land exchange required. The administration has reviewed the proposal and determined it to be fiscally responsible and consistent with Whittier's strategic goals for harbor revitalization, infrastructure investment, and community growth. Acceptance of the ARRC offer represents an important milestone in strengthening the City's ownership of critical waterfront properties and improving long-term coordination between the City and ARRC.

CONSISTENCY CHECKLIST:

	Yes	No	N/A
1. Legislative Priorities: <i>Acquisition of ARRC Non-Operational Lands</i>	☒	☐	☐
2. Comprehensive Plan: <i>Pg 47 -50</i>	☒	☐	☐
3. Whittier Code	☐	☐	☐
4. Other	☒	☐	☐

FISCAL NOTE: This transaction will come before the City Council in the future for appropriation. The City has discussed various options for funding the project and given the City's lack of developable land and the need for land to promote the economic viability of the community, this project is the City's highest funding priority

ATTORNEY REVIEW: ☒ Yes ☐ No ☐ Not Applicable

RECOMMENDATION: Administration recommends approval of Resolution 2025-043.

Sponsored by: Wilde

**CITY OF WHITTIER, ALASKA
RESOLUTION 2025-___**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WHITTIER, ALASKA, ACCEPTING THE ALASKA RAILROAD CORPORATION’S REVISED LAND PURCHASE PROPOSAL FOR AREAS OF INTEREST ARRC AOI 1, AOI 2, AND AOI 3, AND AUTHORIZING THE CITY MANAGER TO PROCEED WITH THE PURCHASE PROCESS CONSISTENT WITH THE TERMS PROVIDED BY THE ALASKA RAILROAD CORPORATION IN THE TOTAL ESTIMATED AMOUNT OF \$4,893,321 AND APPROPRIATING FUNDS

WHEREAS, the city submitted a revised land acquisition proposal dated July 7, 2025, requesting consideration for the purchase or exchange of several Areas of Interest (AOIs) to facilitate long-term municipal development, harbor improvements, and community growth; and

WHEREAS, on September 23, 2025, the City received a formal response from the Alaska Railroad Corporation (“ARRC”) Real Estate Department outlining the terms of a counterproposal approved by the ARRC Real Estate Committee at its September 11, 2025 meeting; and

WHEREAS, ARRC’s counterproposal authorizes the sale of three parcels—AOI 1 (“Sportsman’s Lounge,” approx. 0.8 acres), AOI 2 (“Harbor Parking Area/Whittier Creek/Well Site,” approx. 36 acres), and AOI 3 (“Harbor Uplands,” approx. 10.2 acres)—to the City at Fair Market Value, as determined by the Black-Smith, Bethard & Carson, LLC appraisal dated November 8, 2024; and

WHEREAS, the proposed transaction represents a significant milestone in advancing mutual goals of responsible development, improved harbor operations, and municipal planning consistency within the Whittier Terminal Reserve; and

WHEREAS, the ARRC proposal includes five conditions, including completion of the sale by January 31, 2027 (unless mutually extended in writing) and establishment of final pricing based on surveyed parcel configurations and appraised values estimated at approximately \$4,893,321; and

WHEREAS, ARRC and the City of Whittier have expressed a shared commitment to continue working collaboratively on additional ARRC-owned lands to develop appropriate land-use permits that support City economic development or municipal uses, including, but not limited to, coordinated permitting for City activities at the Head of the Bay;

WHEREAS, the Administration has reviewed the terms of the counterproposal and finds the proposed sale structure to be fiscally responsible, aligned with Council’s legislative priorities, and in the City’s long-term economic development interests.

**CITY OF WHITTIER, ALASKA
RESOLUTION 2025-____**

Page 2 of 2

Item # 12.

NOW, THEREFORE, THE WHITTIER CITY COUNCIL HEREBY RESOLVES:

Section 1. The City Council of the City of Whittier hereby accepts the Alaska Railroad Corporation's land sale proposal dated September 23, 2025, for AOI 1, AOI 2, and AOI 3, and authorizes the City Manager to proceed with necessary due diligence, survey coordination, legal review, and negotiation of purchase agreements consistent with the ARRC's conditions.

Section 2. The City Manager is authorized to execute all necessary documents and take such administrative actions as are required to advance the transaction and return to Council with final sale agreements for approval prior to closing.

Section 3. This resolution shall be effective immediately upon adoption.

PASSED AND APPROVED by a duly constituted quorum of the Whittier City Council on this 18th day of November, 2025.

Victor Shen
Mayor

AYES:
NOES:
ABSENT:
ABSTAIN:

ATTEST:

Shelby Carlson
Acting City Clerk

(City Seal)

September 23, 2025

City Manager Jackie Wilde
City of Whittier, Alaska
660 Whittier Street, Whittier, AK 99693-0608

Re: Response to Revised Land Purchase Proposal dated 7.7.2025

Dear City Manager Wilde,

Thank you for your letter dated July 7, 2025 containing the City of Whittier's (COW) revised proposal for the acquisition and potential disposal of noted Areas of Interest (AOIs). We appreciate your commitment to working collaboratively with the Alaska Railroad Corporation (ARRC) and your focus on responsible development within your community. We share similar goals for the ARRC Whittier Terminal Reserve as it serves a critical role in providing great benefit to ARRC's mission, our valued customers, and rail belt communities across the State, including the City of Whittier.

Given the importance of ARRC's Whittier Reserve to our mission, the ARRC Real Estate Committee at their meeting of September 11, 2025, continues to express concern related to the total acreage of ARRC land proposed for inclusion in the transaction, with respect to potential future impacts to ARRC's ability to best serve the State. After a thorough review of COW's Proposal #2, the Real Estate Committee directed management to pursue an approach that reduces the total acreage of ARRC land to be included and to structure the transaction as a straight proposal for sale, without requiring COW to transfer land in exchange. Accordingly, the following constitutes ARRC's counterproposal:

ARRC agrees sell to COW the following three parcels at Fair Market Value (see map attached for illustration only), as determined by the Black-Smith, Bethard & Carson, LLC Appraisal conducted on September 9, 2024, and dated November 8, 2024. ARRC makes this proposal subject to the five conditions noted below¹:

- ARRC AOI 1 – "The Sportsman's Lounge" 0.8 acres**
- ARRC AOI 2 – "Harbor Parking Area/Whittier Creek/Well Site" 36 acres**
- ARRC AOI 3 – "Harbor Uplands" 10.2 acres**

1. The sale must be completed by January 31, 2027, unless both parties mutually agree in writing to an extension.
2. The final sale price will be established based on the fair market value per square foot and will consider the completed surveyed parcel configurations. Estimates of the expected value of the three parcels, which are subject to adjustment based on the surveyed parcel configurations, are as follows:

ARRC AOI 1 – The Sportsman's Lounge 0.8 acres	~\$ 157,000
ARRC AOI 2 – Harbor Parking Area/Whittier Creek/Well Site 36 acres	~\$1,804,603
ARRC AOI 3 - ARRC AOI 3 – Harbor Uplands 10.2 acres	~\$2,931,718
TOTAL	~\$4,893,321

¹ All parcel sizes set forth in this document and all boundaries depicted on the attached map are approximate and subject to finalization of surveyed parcel configurations.

3. Payment of the sale price shall be in cash due in full at closing. No financing will be available from ARRC.
4. COW will be responsible for all survey and closing costs.
5. COW agrees that the Ground Lease and Management Agreement dated November 13, 1998 ("Master Lease") is terminated as of the date of the transaction. Prior to final closing of the sale transaction, ARRC and COW will collaborate to develop and mutually agree upon new contracts for those portions of the Master Lease area that were adequately developed by COW to meet the development requirements of the Master Lease, but which are excluded from the above-described land purchase transaction.

To ensure the process continues to move forward, in addition to legislative approval, next steps will include COW working with ARRC's Real Estate and Legal Departments to prepare a Purchase and Sale Agreement ("PSA") and any other contracts necessary to effectuate the above-described transaction. Assuming the foregoing is accomplished and contingent on the parties' agreement to proceed with the transaction, ARRC Management will present a resolution to the ARRC Real Estate Committee at its January 2026 meeting and, if the resolution is recommended for approval by the Committee, to the ARRC Board at its next general or special meeting.

For clarity, please note that prior to any sale of ARRC land, the ARRC Board must approve the transaction after making certain findings under AS 42.40.352, which relates to the sale of land not necessary for railroad purposes. Specifically, the Board must determine that (1) the land is not essential for railroad operations and (2) the sale serves the best interests of the State. ARRC Management staff believes that, with respect to a proposed sale to COW of parcels constituting ARRC AOs 1-3 on the terms and conditions described above, a determination by the Board that the transaction meets these criteria appears achievable.

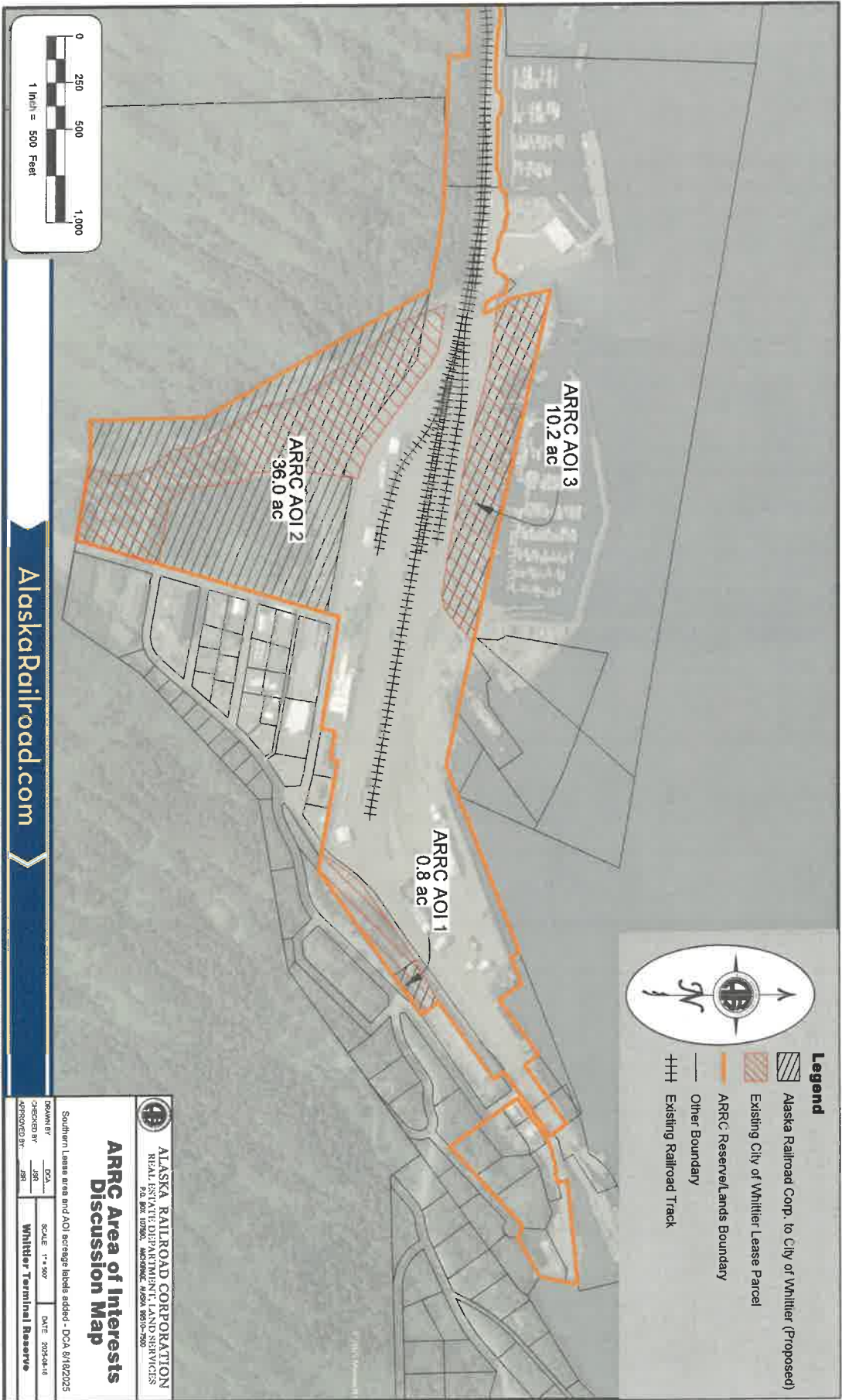
It is our belief and expectation that this proposal represents a mutual benefit to both COW and ARRC. We look forward to your consideration and confirmation of these terms by a written response to this proposal within the longer of (i) 60 days after the date of the proposal or (ii) 15 days after the date on which the Whittier City Council adopts a resolution either accepting or rejecting the proposal submitted by ARRC. Including a description of your preferred timeline for moving forward with the purchase and sale and other necessary agreements. Please do not hesitate to reach out if you have any questions or require further clarification.

Thank you in advance for your cooperation and collaboration. We are optimistic about the potential for development in Whittier and the benefits it can bring to our shared interests.

Sincerely,



Christy Terry
Vice President, Real Estate
Alaska Railroad Corporation



CALL TO ORDER

The October 14, 2025, special Canvass Board meeting of the Whittier City Council was called to order at 7:05 p.m. by Mayor Blair.

OPENING CEREMONY

Mayor Blair led the pledge of allegiance to the flag.

ROLL CALL

There were present:

Daniel Blair, presiding, and
Peter Denmark, Jamie Loan, Renner Macaldao, Victor Shen, and Tom Wagner, comprising a quorum of the Board.

Also Present:

Jackie C. Wilde, City Manager
Shelby Carlson, City Clerk
Holly Wells, City Attorney
David Borg, Harbormaster
Scott Korbe, Public Works Director
Jason Cates, Fire/EMS Chief

CITIZEN COMMENTS ON ANY SUBJECT EXCEPT THOSE ITEMS SCHEDULED FOR PUBLIC HEARING – None**APPROVAL OF THE SPECIAL AGENDA**

Motion (Wagner/Loan)

Approval of Special Agenda

Motion Passed

Unanimous

SPECIAL MEETING BUSINESS

RESOLUTION 2025-033 Certifying the Results of the October 7, 2025 Regular Election

Motion (Shen/Loan)

Approve **Resolution 2025-033**.

Motion Passed

Unanimous

COUNCIL COMMENTS – None**CITIZEN DISCUSSION – None****COUNCIL AND ADMINISTRATION RESPONSE TO CITIZEN COMMENTS – None**

City of Whittier, Alaska
October 14, 2025

Special Meeting Minutes
Volume _____, Page _____

EXECUTIVE SESSION – None

ADJOURNMENT

The meeting adjourned at 7:09 p.m.

Shelby Carlson
City Clerk

Daniel Blair
Mayor

(City Seal)

CALL TO ORDER

The October 21, 2025, regular meeting of the Whittier City Council was called to order at 7:01 p.m. by Mayor Blair.

OPENING CEREMONY

Mayor Blair led the pledge of allegiance to the flag.

SWEAR-IN OF NEWLY ELECTED OFFICIALS

The City Clerk swore in the newly elected officials, Thomas Wagner (Seat B), Jamie Loan (Seat C), and Lorianne Borg (Seat G).

ROLL CALL

There were present:

Peter Denmark, David Pinguoch, Renner Macal tao, Jamie Loan, Tom Wagner, Victor Shen, and Lorianne Borg, comprising a quorum of the Board.

Also Present:

Jackie C. Wilde, City Manager
Kris Erchinger, Finance Director (virtual)
Scott Korbe, Public Works Director (virtual)
Andre Achee, Public Safety Director
Jason Cates, Fire/EMS Chief
Kyle Loan, Deputy Harbormaster
Shelby Carlson, City Clerk
Richard Moses, City Attorney

ELECTION OF MAYOR AND VICE MAYOR

Motion (Wagner/Loan)

Motion to adopt the procedure for electing Mayor and Vice Mayor.

Motion Passed

Unanimous

Carlson asked for nominations for the Mayor of the City of Whittier.

Wagner nominated **Denmark**.

Denmark declined the nomination.

Denmark nominated **Wagner**.

Wagner accepted the nomination.

Borg nominated **Shen**.

Shen accepted the nomination.

As there were multiple nominees, elections were held by ballot.

TELLER'S REPORT

Number of votes cast 7
Necessary for election (majority) 4
Mr. Wagner received 3
Mr. Shen received 4

Shen was elected Mayor.

Carlson asked for nominations for the Vice Mayor of the City of Whittier.

Wagner nominated **Denmark**.

Denmark accepted the nomination.

Denmark nominated **Wagner**.

Wagner accepted the nomination.

As there were multiple nominees, elections were held by ballot.

TELLER’S REPORT

Number of votes cast	7
Necessary for election (majority)	4
Mr. Denmark received	3
Mr. Wagner received	3
Ms. Loan received	1

As no candidate received a majority, elections were again held by ballot.

TELLER’S REPORT

Number of votes cast	7
Necessary for election (majority)	4
Mr. Denmark received	3
Mr. Wagner received	3
Ms. Loan received	1

As no candidate received a majority, elections were again held by ballot.

TELLER’S REPORT

Number of votes cast	7
Necessary for election (majority)	4
Mr. Denmark received	4
Mr. Wagner received	3

Denmark was elected Vice Mayor.

CITIZEN COMMENTS ON ANY SUBJECT EXCEPT THOSE ITEMS SCHEDULED FOR PUBLIC HEARING

Mike Bender of Lazy Otter Charters commented regarding agenda item 14, expressing concern about the objection to the Outpost Liquor Store alcohol license renewal. He stated that he has known the owner, R.C. Collins, for many years and noted that Collins has been living with Parkinson’s disease. Bender urged the Council to ensure Collins was given the opportunity to address any concerns and to show compassion in their decision.

APPROVAL OF THE REGULAR MEETING AGENDA AND CONSENT AGENDA**Motion (Wagner/Loan)**

Approve Agenda and Consent Agenda

Motion Passed**Unanimous***Items Approved on Consent Agenda:*

- **Resolution 2025-036** A Resolution Supporting the Development of a Safety Action Plan and Committing to the Goal of Zero Roadway Fatalities and Serious Injuries
- Approval of the September 23, 2025, Rescheduled Regular Meeting Minutes
- Commission Member Appointments: Aubrey Jurgerson – Planning and Zoning, Seat C

CONFLICT OF INTEREST – None**PRESENTATIONS AND REPORTS****Presentations**

Years of Service – Achee presented an award to Officer Timothy Sampson for his five years of service, announced the promotion of Officer Jerry Herrod to Police Lieutenant, and introduced Officer Colin Neace as the newest full-time police officer.

Mayor Report – None.**Vice Mayor Report** – None.**City Manager Report** – **Wilde** shared highlights from the written report.**PUBLIC HEARINGS**

ORDINANCE 2025-003 An Ordinance Amending WMC 2.10.038 “Definitions” and 2.16.010 “City Manager” and Adding WMC 2.26.060 “Finance Director” and WMC 2.26.070 “Duties of the Finance Director” to Update Position Titles and Align the Code With Title 29 of the Alaska Statutes and Current Organizational Practices and Repealing WMC 2.26.080 “Executive Assistant,” 2.26.090 “Duties of Executive Assistant,” and WMC Chapter 2.15 “Director of Administration” to Remove the Executive Assistant and Director of Administration Positions From the Code

Public Hearing Opened at 7:27 p.m.

No public comment was provided.

Public Hearing Closed at 7:28 p.m.**Motion (Wagner/Denmark)**Adopt **Ordinance 2025-003**.

Motion to Amend (Pinquoch/Denmark)

Amend Ordinance 2025-003, line 65, by inserting “(quorum vote)” after “majority vote of its membership”.

General discussion given.

Motion to Amend Passed

Unanimous

Motion Passed as Amended**Unanimous****NEW BUSINESS****RESOLUTIONS**

Resolution 2025-028 A Resolution Affirming Support for Ongoing City Efforts with State and Regional Partners to Plan and Implement Infrastructure Improvements to Address Increased Cruise Ship Traffic and Community Needs

Motion (Pinguoch/Denmark)Table **Resolution 2025-028** indefinitely.**Motion Passed****Unanimous**

Resolution 2025-034 A Resolution Directing the City Manager to Provide a Subsidy to Alaska Weather Consulting, LLC for the Continuation of Weather Forecasting Services for Passage Canal in the Amount of \$24,000

Motion (Denmark/Wagner)Approve **Resolution 2025-034**.

General discussion given. **Wilde** noted the Administration would bring forward a resolution at the November regular meeting to establish an application process for applying for Community Support funds.

Motion Passed**Unanimous**

Resolution 2025-035 A Resolution Authorizing the Demolition and Disposal of the East Finger Pier at the City Dock in the Amount of \$36,300, and Appropriating Funds

Motion (Wagner/Borg)Approve **Resolution 2025-035**.

General discussion given.

Motion Passed**Unanimous****OTHER NEW BUSINESS****Evaluation Templates for City Manager and City Attorney Review**

Wilde introduced a template for the City Manager and City Attorney reviews. A tallying team was established, composed of **Pinguoch**, **Borg**, and **Macal tao**, to review the individual results of the evaluations.

Objection to the Outpost Liquor Door Alcohol License Renewal

Wilde provided a staff report. General discussion given. **Moses** explained that the correspondence from the Alaska Alcohol & Marijuana Control Office (AMCO) was a routine notice sent to both the licensee and the City, as required under Title 4 of Alaska Statutes. The notice gives the City 60 days to protest the renewal of an alcohol license “as a matter of course,” and is standard boilerplate language sent for all renewals and new applications statewide. **Moses** clarified that nothing in

AMCO's letter suggested the state was aware of the local compliance issues noted in the City's memorandum, such as the business's lease status or physical location discrepancy.

Moses further advised that, under Alaska law, if the City Council files a protest, the Alcoholic Beverage Control Board must uphold the protest unless it finds the Council's action arbitrary or capricious. In effect, a valid protest would prevent renewal of the license unless overturned through a hearing. The licensee would have the right to administratively appeal the decision and, if necessary, pursue review in superior court.

Finally, **Moses** noted that if the Council takes no action by October 27, the statutory deadline following the City's receipt of the notice, the City forfeits its legal right to object to the renewal.

Motion (Pinguoch/Denmark)

Non-objection to the alcohol license renewal for the Outpost Liquor Door.

General discussion continued. Council members voiced support for continued lease clean-up.

Motion Passed

AYES: Pinguoch, Denmark, Wagner,
Macal tao, Loan, Shen
NOES: Borg

COUNCIL COMMENTS

Wagner thanked Daniel Blair for serving on the Council for two decades.

Pinguoch asked if the survey lines for leases had all been corrected and suggested approaching the lease non-compliance issues by issue and not leaseholder. **Wilde** noted the main issues with the non-compliant leases is the intended use; she noted the GIS project helped with lot line issues.

Shen proposed allowing individuals to come to meetings to reply to lease compliance issues.

CITIZEN DISCUSSION

Representative Ky Holland congratulated the newly appointed Mayor and Vice Mayor and provided a legislative update. He noted that his office is assisting with efforts to support communities affected by the recent storm in southwest Alaska through the Alaska Community Foundation. Holland shared highlights from the Confluence Conference in Kodiak and the Alaska Travel Industry Association conference, emphasizing topics relevant to Whittier's tourism and outdoor recreation goals. He reported ongoing monitoring of railroad legislation and invited City input on next steps. Holland encouraged the City to resubmit its EMS ambulance replacement request through the upcoming CAPSIS capital projects process, noting that although last year's proposals were unfunded, submissions remain important for visibility and advocacy. He also mentioned interest in helping secure newer-generation extrication equipment for Whittier's emergency services. Finally, Holland discussed his bill to end biannual time changes by keeping Alaska on Standard Time, explaining that this option can be enacted without federal approval, and invited public feedback on whether Standard or Daylight Saving Time better serves the community.

Cherie Curry, representing the USS Ted Stevens Commissioning Committee, announced that the Navy has selected Alaska for the ship's commissioning and that Whittier is expected to be confirmed as the host site once federal approvals resume. The event is tentatively planned for the

week of September 28–October 3, 2026, with commissioning on October 3. She said planning committees are forming, coordination is underway with the Harbor Master and Huna Totem, and about 350 sailors are expected to attend. Curry encouraged local participation and noted that some hospitality businesses may need to extend operations for the event.

Nick Olzenak congratulated newly elected officials and urged the Council to avoid setting precedents based on personal relationships in lease enforcement. He supported separating the liquor license issue from lease compliance but emphasized consistent standards and improving the city's appearance for residents and visitors. Olzenak also expressed support for the USS Ted Stevens commissioning event and said his business would stay open to serve attendees.

Ross Carlson congratulated the newly elected officials and spoke in support of stronger enforcement of lease and property standards. He emphasized that the ongoing clutter harms Whittier's appearance and costs the city money, arguing that after years of opportunities for compliance, stricter action is overdue.

COUNCIL AND ADMINISTRATION RESPONSE TO CITIZEN COMMENTS

Pinguoch commented that visiting sailors from the USS Ted Stevens could help determine whether local mooring equipment should be considered art or junk, or possibly paint it as part of community beautification. He also referenced a state House bill from the previous session that would change the composition of the Board of Fisheries to include two sport, two commercial, two subsistence representatives, and one scientist. Pinguoch said the proposal would better balance user interests and noted a federal study indicating that sport-caught fish generate significantly more economic impact per pound than commercial catches, suggesting that small shifts in allocation could benefit Alaska's economy.

Wilde asked Representative Holland if a resolution from the Council supporting his bill regarding Alaska Standard Time would be beneficial. There was no objection to writing a resolution supporting Representative Holland's bill.

EXECUTIVE SESSION

Alaska Railroad Corporation Land Purchase – as per WMC 2.08.040(B)(1), matters that, if immediately disclosed, would tend to adversely affect the finances of the city.

Motion (Wagner/Loan)

Motion to enter into executive session.

The City Attorney, City Contractors, Acting Assistant City Manager, and Finance Director were asked to stay for the executive session.

Motion Passed

Unanimous

The Council went into executive session at 8:57 p.m.

Motion (Wagner/Loan)

Motion to exit executive session.

Motion Passed

Unanimous

The Council came out of executive session at 9:50 p.m.

Motion (Wagner/Borg)

Motion to direct Administration to respond to Alaska Railroad Corporation's 2nd proposal with agreement to purchase ARRC AOI Lot 1, ARRC AOI Lot 2, and ARRC AOI Lot 3 at a total of \$4,893,321.

Motion Passed

AYES: Wagner, Borg, Loan, Shen, Macal tao

NOES: Denmark, Pinguoch

ADJOURNMENT

The meeting adjourned at 9:53 p.m.

Shelby Carlson
City Clerk

Victor Shen
Mayor

(City Seal)

CALL TO ORDER

The October 27, 2025, special meeting of the Whittier City Council was called to order at 6:00 p.m. by Mayor Shen.

OPENING CEREMONY

Mayor Shen led the pledge of allegiance to the flag.

ROLL CALL

There were present:

Victor Shen, presiding, and
Jamie Loan, Renner Macal tao, Lorianne Borg, and Peter Denmark, comprising a quorum of the Board.

And Absent:

David Pinquoch and Thomas Wagner

Also Present:

Kris Erchinger, Finance Director
David Borg, Harbormaster
Scott Korbe, Public Works Director
Shelby Carlson, City Clerk

CITIZEN COMMENTS ON ANY SUBJECT EXCEPT THOSE ITEMS SCHEDULED FOR PUBLIC HEARING – None**APPROVAL OF THE SPECIAL AGENDA**

Motion (Macal tao/Loan)

Approval of Special Agenda

Motion Passed

Unanimous

SPECIAL MEETING BUSINESS

RESOLUTION 2025-037 Authorizing the City Manager to Apply for and to Accept a 100% Subsidized Loan in the Amount of \$3,500,000 from the State of Alaska Department of Environmental Conservation for the Purpose of Funding the Whittier Water Well Replacement Project, and Appropriating Funds

Motion (Borg/Macal tao)

Approve **Resolution 2025-037**.

General discussion given.

Motion Passed

Unanimous

RESOLUTION 2025-038 Authorizing Signatories for All City Bank, Investment and Credit Card Accounts and Rescinding All Previous Resolutions in Conflict Herewith

Motion (Macal tao/Denmark)

Approve **Resolution 2025-038.**

Motion Passed

Unanimous

COUNCIL COMMENTS – None

CITIZEN DISCUSSION – None

**COUNCIL AND ADMINISTRATION RESPONSE TO CITIZEN
COMMENTS** – None

EXECUTIVE SESSION – None

ADJOURNMENT

The meeting adjourned at 6:15 p.m.

Shelby Carlson
City Clerk

Victor Shen
Mayor

(City Seal)



CITY OF WHITTIER

Gateway to Western Prince William Sound

P.O. Box 608 Whittier, Alaska 99693 | (907) 472-2327 | Fax (907) 472-2404

Item # 16.

MEMORANDUM

To: Mayor Shen and Council Members

Through: Jackie C. Wilde, City Manager

From: Shelby Carlson, City Clerk

Date: November 18, 2025

Subject: Confirmation of Commission Appointments

Overview:

In accordance with Whittier Municipal Code sections 2.52.060 and 12.10.005, the Mayor is responsible for appointing members to the Planning and Zoning Commission and the Port and Harbor Commission, subject to Council confirmation.

The following individuals have applied for vacant or renewing commission seats:

Planning and Zoning Commission

- **Seat D:** Benjamin Derting (Renewal)
- **Seat F:** Vacant
- **Seat G:** Vacant

Port and Harbor Commission

- **Seat E:** Vacant

Next Steps:

As required by the Whittier Municipal Code, the Council must confirm these appointments. Please review the attached applications from the candidates for your consideration. Once confirmed by the Council, the Clerk's office will notify the appointees.



APPLICATION FOR COMMISSION SEAT

Commission seat applying for: *Check One* ☒ Planning and Zoning ☐ Port and Harbor Seat: D

NAME: Benjamin Derting

STREET ADDRESS: 100 Kenai st. #602 Whittier, AK 99693

MAILING ADDRESS: P.O. Box 283 Girdwood, AK 99587

HOME TELEPHONE: 509-551-6204 BUSINESS PHONE: _____

E-MAIL ADDRESS: benjaminderting@gmail.com

Have you resided in the City of Whittier for at least six months? ☒ Yes ☐ No

Are you a qualified voter in the City of Whittier? ☒ Yes ☐ No

List any special training, education, or background you have which may help you as a member of the Commission.

I have a degree in biology from UAS, this education has given me insite in to the climate, flora and faun, and lifestyle of this part of Alaska. which can be helpful for land use.

Have you ever developed real property, other than your own personal residence? If so, briefly describe the development:

I have not

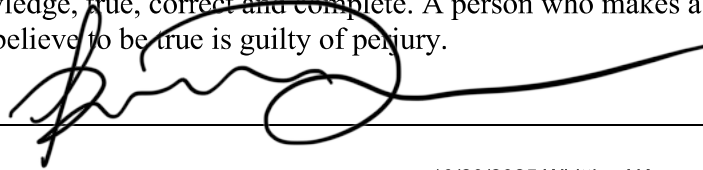
I am specifically interested in serving on the Planning & Zoning Commission because:
My goal is to be able to serve Whittier to help shape what Whittier looks like for future generations.

Have you ever served on a similar commission elsewhere? ☐ Yes ☒ No

If so, where? _____ And when? _____

CERTIFICATION

I certify under penalty of perjury that the foregoing is true and that the information in this statement is, to the best of my knowledge, true, correct and complete. A person who makes a false sworn certification which he or she does not believe to be true is guilty of perjury.

SIGNATURE: 

Benjamin Derting

10/20/2025 Whittier, AK

PRINT NAME OF FILER

DATE AND PLACE SIGNED



CITY OF WHITTIER

Gateway to Western Prince William Sound

P.O. Box 608 Whittier, Alaska 99693 | (907) 472-2327 | Fax (907) 472-2404

Item # 17.

MEMORANDUM

To: Mayor Shen and Council Members

Through: Jackie C. Wilde, City Manager

From: Shelby Carlson, City Clerk

Date: November 18, 2025

Subject: Vacancies on City Council Committees

With the turnover in members, Administration would recommend revisiting member appointments on Council Committees. This is a list based only on the publicly available information recorded in legislative history.

Parks and Recreation Committee

<https://library.municode.com/ak/whittier/munidocs/munidocs?nodeId=5745e34523a62>

Purpose: Develop parks and recreation for use by citizens and visitors

Members: Shen, Loan, and three community members

Established: Originally established via Resolution 227-91

Historical Preservation Committee

<https://library.municode.com/ak/whittier/munidocs/munidocs?nodeId=5caaa6049b749>

Purpose: Support current museum curator

Members: To Be Determined

Established: Requested April 4, 2023

Council Policy & Procedures Manual Committee

<https://library.municode.com/ak/whittier/munidocs/munidocs?nodeId=5caaa87db612b>

Purpose: Draft a Council Policy & Procedures Manual

Members: Two Council Members, City Clerk, City Attorney, Assistant City Manager

Established: May 9, 2023 via Resolution 2023-016

City Lands Advisory Committee

<https://library.municode.com/ak/whittier/munidocs/munidocs?nodeId=63430447ff367>

Purpose: Identify the City's interest in properties within its borders and develop options and action plans for ownership and management of such property

Members: Mayor, four City Residents, one subject matter expert, two Council Members

Established: November 21, 2023 via Ordinance 2023-005 (expires 12/31/2025)

Status: Inactive at this time

Whittier Moves (and Safe Streets for All) Technical Advisory Committee

Purpose: Enhance collaboration, streamline decision-making, and ensure the coherent development of initiatives such as the Whittier Moves: Transportation Master Plan and similar projects

Council Representation: One Council Member

Established: Pending completion of ADOT's procurement process.

Administration recommends the Council appoint members to the following vacancies:

1. Council Manual Committee (if desire to continue as a committee): two members
2. City Lands Advisory Committee: Mayor and two members
3. Whittier Moves Technical Advisory Committee: one member

City of Whittier

City Attorney Performance Evaluation Summary

City Attorney: Holly Wells, Birch Horton Bittner & Cherot

Evaluation Period: November 2024 – November 2025

Compiled By: David Pinquoch, Renner Macal tao, Lorianne Borg

Comments and ratings show council members hold legal counsel in high regard. There was some advice given, but no negative performance comments. Some of the lower ratings appear to be more based on lack of knowledge due to being new on council so they have no basis to give 5 stars.

Evaluation committee advises to include all comments in the report to our legal firm.

	Member 1	Member 2	Member 3	Member 4	Member 5	Member 6	Member 7	Average
Legal Competence & Advice	5	5	4	4	4	4	4	4.3
Ethics & Professional Conduct	5	5	5	5	5	4	4	4.7
Policy & Legislative Support	5	5	4	5	4	5	4	4.6
Council & Staff Relations	5	4	4	3	3	5	4	4.0
Litigation & Risk Management	5	5	3	4	5	4	4	4.3
Counsel Coordination	5	4	3	4	5	5	4	4.3
Responsiveness & Communication	5	5	4	4	4	4	4	4.3
Strategic Counsel & Problem Solving	5	5	3	4	3	5	4	4.1

Achievements This Year

Continued proficient legal work for the city with more concise information and advice provided which was a request from the last evaluation.

Areas for Improvement

Be more assertive with council if council is going off track. Similar to the request last year. Basically a request to tell it to us straight.

Goals for Next Year

Only goal mentioned was to continue to work closely with administration and railroad to ensure the purchase of railroad lands.

View results

Respondent

3

Anonymous

1. Legal Competence & Advice *

Provides accurate, timely, and practical legal guidance.
Demonstrates thorough knowledge of municipal, state, and federal law.
Anticipates legal risks and offers sound preventive counsel.

Unsatisfactory ★ ★ ★ ★ ☆ Exceptional

2. Comments on Legal Competence & Advice

I haven't had dealings with legal, with being so new on the council, from what I've seen from meetings i've attended they seem to know what they are doing

3. Ethics & Professional Conduct *

Acts with integrity, impartiality, and professionalism.
Maintains confidentiality and avoids conflicts of interest.
Upholds the City's legal and ethical standards.

Unsatisfactory ★ ★ ★ ★ ★ Exceptional

4. Comments on Ethics & Professional Conduct

from I've observed at past council meetings

5. Policy & Legislative Support *

Drafts and reviews ordinances, resolutions, contracts, and agreements.
Interprets laws and policies to ensure compliance and clarity.
Provides constructive input during policy formulation.

Unsatisfactory ★ ★ ★ ★ ☆ Exceptional

6. Comments on Policy & Legislative Support

Again from what I've Observed at past meetings, they seem to be very professional

7. Council & Staff Relations *

Communicates clearly and respectfully with Council and staff.
Explains legal issues in understandable terms.
Builds trust through consistency and responsiveness.

Unsatisfactory ★ ★ ★ ★ ☆ Exceptional

8. Comments on Council & Staff Relations

I've witnessed Holly doing all these things in past council meetings, I believe she knows what shes doing and conveys it well

9. Litigation & Risk Management *

Represents the City effectively in legal matters.
Mitigates potential liability and manages claims efficiently.
Provides strategic recommendations on settlements and disputes.

Unsatisfactory ★ ★ ★ ☆ ☆ Exceptional

10. Comments on Litigation & Risk Management

I have no opinion on this question

11. Intergovernmental & External Counsel Coordination *

Works cooperatively with outside counsel, agencies, and opposing parties.
Represents the City's interests in regional or state legal contexts.
Ensures consistent legal messaging and documentation.

Unsatisfactory ★ ★ ★ ☆ ☆ Exceptional

12. Comments on Intergovernmental & External Counsel Coordination

no opinion on this question

13. Responsiveness & Communication *

Provides prompt responses to Council and staff requests.
Delivers clear, concise, and actionable information.
Keeps Council informed of emerging legal issues.

Unsatisfactory ★ ★ ★ ★ ☆ Exceptional

14. Comments on Responsiveness & Communication

from what I have witnessed at past council meetings, Legal appears to be working in the right direction

15. Strategic Counsel & Problem Solving *

Identifies emerging legal challenges and solutions.
Contributes to long-term strategic planning and governance stability.
Balances legal risk with practical implementation.

Unsatisfactory ★ ★ ★ ☆ ☆ Exceptional

16. Comments on Strategic Counsel & Problem Solving

With only being on the council a short time, I have no comment on this question

17. Overall Performance *

Provide an overall average rating for the City Attorney's performance.

- ☐ Exceptional
- ☒ Exceeds Expectations
- ☐ Meets Expectations
- ☐ Needs Improvement
- ☐ Unsatisfactory

18. Overall Comments

Item # 19.

19. Key Achievements This Year

List key achievements accomplished by the City Attorney this year.

20. Areas for Improvement or Focus

Identify areas for improvement or focus.

21. Suggested Goals for Next Year

Suggest goals for the City Attorney for the next year.

[View results](#)

Respondent

5

Anonymous

1. Legal Competence & Advice *

Provides accurate, timely, and practical legal guidance.
Demonstrates thorough knowledge of municipal, state, and federal law.
Anticipates legal risks and offers sound preventive counsel.

Unsatisfactory ★ ★ ★ ★ ☆ Exceptional

2. Comments on Legal Competence & Advice

3. Ethics & Professional Conduct *

Acts with integrity, impartiality, and professionalism.
Maintains confidentiality and avoids conflicts of interest.
Upholds the City's legal and ethical standards.

Unsatisfactory ★ ★ ★ ★ ★ Exceptional

4. Comments on Ethics & Professional Conduct

5. Policy & Legislative Support *

Drafts and reviews ordinances, resolutions, contracts, and agreements.
Interprets laws and policies to ensure compliance and clarity.
Provides constructive input during policy formulation.

Unsatisfactory ★ ★ ★ ★ ☆ Exceptional

6. Comments on Policy & Legislative Support

7. Council & Staff Relations *

Communicates clearly and respectfully with Council and staff.
Explains legal issues in understandable terms.
Builds trust through consistency and responsiveness.

Unsatisfactory ★ ★ ★ ☆ ☆ Exceptional

8. Comments on Council & Staff Relations

9. Litigation & Risk Management *

Represents the City effectively in legal matters.
Mitigates potential liability and manages claims efficiently.
Provides strategic recommendations on settlements and disputes.

Unsatisfactory ★ ★ ★ ★ ★ Exceptional

10. Comments on Litigation & Risk Management

11. Intergovernmental & External Counsel Coordination *

Works cooperatively with outside counsel, agencies, and opposing parties.
Represents the City's interests in regional or state legal contexts.
Ensures consistent legal messaging and documentation.

Unsatisfactory ★ ★ ★ ★ ★ Exceptional

12. Comments on Intergovernmental & External Counsel Coordination

13. Responsiveness & Communication *

Provides prompt responses to Council and staff requests.
Delivers clear, concise, and actionable information.
Keeps Council informed of emerging legal issues.

Unsatisfactory ★ ★ ★ ★ ☆ Exceptional

14. Comments on Responsiveness & Communication

15. Strategic Counsel & Problem Solving *

Identifies emerging legal challenges and solutions.
Contributes to long-term strategic planning and governance stability.
Balances legal risk with practical implementation.

Unsatisfactory ★ ★ ★ ☆ ☆ Exceptional

16. Comments on Strategic Counsel & Problem Solving

17. Overall Performance *

Provide an overall average rating for the City Attorney's performance.

- ☐ Exceptional
- ☒ Exceeds Expectations
- ☐ Meets Expectations
- ☐ Needs Improvement
- ☐ Unsatisfactory

18. Overall Comments

Item # 19.

19. Key Achievements This Year

List key achievements accomplished by the City Attorney this year.

20. Areas for Improvement or Focus

Identify areas for improvement or focus.

21. Suggested Goals for Next Year

Suggest goals for the City Attorney for the next year.

[View results](#)

Respondent

1

Anonymous

1. Legal Competence & Advice *

Provides accurate, timely, and practical legal guidance.
 Demonstrates thorough knowledge of municipal, state, and federal law.
 Anticipates legal risks and offers sound preventive counsel.

Unsatisfactory ★ ★ ★ ★ ★ Exceptional

2. Comments on Legal Competence & Advice

3. Ethics & Professional Conduct *

Acts with integrity, impartiality, and professionalism.
 Maintains confidentiality and avoids conflicts of interest.
 Upholds the City's legal and ethical standards.

Unsatisfactory ★ ★ ★ ★ ★ Exceptional

4. Comments on Ethics & Professional Conduct

5. Policy & Legislative Support *

Drafts and reviews ordinances, resolutions, contracts, and agreements.
 Interprets laws and policies to ensure compliance and clarity.
 Provides constructive input during policy formulation.

Unsatisfactory ★ ★ ★ ★ ★ Exceptional

6. Comments on Policy & Legislative Support

7. Council & Staff Relations *

Communicates clearly and respectfully with Council and staff.
 Explains legal issues in understandable terms.
 Builds trust through consistency and responsiveness.

Unsatisfactory ★ ★ ★ ★ ★ Exceptional

8. Comments on Council & Staff Relations

9. Litigation & Risk Management *

Represents the City effectively in legal matters.
Mitigates potential liability and manages claims efficiently.
Provides strategic recommendations on settlements and disputes.

Unsatisfactory ★ ★ ★ ★ ★ Exceptional

10. Comments on Litigation & Risk Management

11. Intergovernmental & External Counsel Coordination *

Works cooperatively with outside counsel, agencies, and opposing parties.
Represents the City's interests in regional or state legal contexts.
Ensures consistent legal messaging and documentation.

Unsatisfactory ★ ★ ★ ★ ★ Exceptional

12. Comments on Intergovernmental & External Counsel Coordination

13. Responsiveness & Communication *

Provides prompt responses to Council and staff requests.
Delivers clear, concise, and actionable information.
Keeps Council informed of emerging legal issues.

Unsatisfactory ★ ★ ★ ★ ★ Exceptional

14. Comments on Responsiveness & Communication

15. Strategic Counsel & Problem Solving *

Identifies emerging legal challenges and solutions.
Contributes to long-term strategic planning and governance stability.
Balances legal risk with practical implementation.

Unsatisfactory ★ ★ ★ ★ ★ Exceptional

16. Comments on Strategic Counsel & Problem Solving

17. Overall Performance *

Provide an overall average rating for the City Attorney's performance.

- ☒ Exceptional
- ☐ Exceeds Expectations
- ☐ Meets Expectations
- ☐ Needs Improvement
- ☐ Unsatisfactory

18. Overall Comments

Item # 19.

the city attorney has been communicative, and is very clear and concise in meetings. It is clear that information provided has legal weight and has been thoughtfully compiled. Advice given is trustworthy and succinct.

19. Key Achievements This Year

List key achievements accomplished by the City Attorney this year.

20. Areas for Improvement or Focus

Identify areas for improvement or focus.

21. Suggested Goals for Next Year

Suggest goals for the City Attorney for the next year.

View results

Respondent

2

Anonymous

1. Legal Competence & Advice *

Provides accurate, timely, and practical legal guidance.
Demonstrates thorough knowledge of municipal, state, and federal law.
Anticipates legal risks and offers sound preventive counsel.

Unsatisfactory ★ ★ ★ ★ ★ Exceptional

2. Comments on Legal Competence & Advice

The City Attorney provides clear, timely, and accurate legal guidance, supporting informed decisions and protecting the city's interests.

3. Ethics & Professional Conduct *

Acts with integrity, impartiality, and professionalism.
Maintains confidentiality and avoids conflicts of interest.
Upholds the City's legal and ethical standards.

Unsatisfactory ★ ★ ★ ★ ★ Exceptional

4. Comments on Ethics & Professional Conduct

The City Attorney consistently demonstrates the highest level of professionalism and integrity. She upholds ethical standards in all interactions, maintains impartiality, and serves as a trusted advisor to the council and staff.

5. Policy & Legislative Support *

Drafts and reviews ordinances, resolutions, contracts, and agreements.
Interprets laws and policies to ensure compliance and clarity.
Provides constructive input during policy formulation.

Unsatisfactory ★ ★ ★ ★ ★ Exceptional

6. Comments on Policy & Legislative Support

The City Attorney provides thorough and practical guidance on policy and legislative matters, helping the council draft, review, and implement ordinances and resolutions that are clear, compliant, and aligned with the city's goals

7. Council & Staff Relations *

Communicates clearly and respectfully with Council and staff.
Explains legal issues in understandable terms.
Builds trust through consistency and responsiveness.

Unsatisfactory ★ ★ ★ ★ ☆ Exceptional

8. Comments on Council & Staff Relations

Item # 19.

The City Attorney fosters strong, professional relationships, providing clear guidance and supporting collaboration across the council and

9. Litigation & Risk Management *

Represents the City effectively in legal matters.
Mitigates potential liability and manages claims efficiently.
Provides strategic recommendations on settlements and disputes.

Unsatisfactory ★ ★ ★ ★ ★ Exceptional

10. Comments on Litigation & Risk Management

The City Attorney effectively manages legal risks and litigation, providing strategic guidance that protects the city's interests and minimizes potential liabilities.

11. Intergovernmental & External Counsel Coordination *

Works cooperatively with outside counsel, agencies, and opposing parties.
Represents the City's interests in regional or state legal contexts.
Ensures consistent legal messaging and documentation.

Unsatisfactory ★ ★ ★ ★ ☆ Exceptional

12. Comments on Intergovernmental & External Counsel Coordination

13. Responsiveness & Communication *

Provides prompt responses to Council and staff requests.
Delivers clear, concise, and actionable information.
Keeps Council informed of emerging legal issues.

Unsatisfactory ★ ★ ★ ★ ★ Exceptional

14. Comments on Responsiveness & Communication

15. Strategic Counsel & Problem Solving *

Identifies emerging legal challenges and solutions.
Contributes to long-term strategic planning and governance stability.
Balances legal risk with practical implementation.

Unsatisfactory ★ ★ ★ ★ ★ Exceptional

16. Comments on Strategic Counsel & Problem Solving

17. Overall Performance *

Provide an overall average rating for the City Attorney's performance.

- ☐ Exceptional
- ☒ Exceeds Expectations
- ☐ Meets Expectations
- ☐ Needs Improvement
- ☐ Unsatisfactory

18. Overall Comments

The City Attorney demonstrates strong legal expertise while maintaining excellent working relationships with both the City Manager and the council. She provides clear, timely, and practical guidance, fosters collaboration, and supports informed decision-making, contributing to the effective and smooth operation of city government

19. Key Achievements This Year

List key achievements accomplished by the City Attorney this year.

20. Areas for Improvement or Focus

Identify areas for improvement or focus.

21. Suggested Goals for Next Year

Suggest goals for the City Attorney for the next year.

Work closely with the City Manager to negotiate with the railroad and secure city ownership of key lands, ensuring all legal steps are properly managed and the city's interests are protected

View results

Respondent

6

Anonymous

1. Legal Competence & Advice *

Provides accurate, timely, and practical legal guidance.
Demonstrates thorough knowledge of municipal, state, and federal law.
Anticipates legal risks and offers sound preventive counsel.

Unsatisfactory ★ ★ ★ ★ ☆ Exceptional

2. Comments on Legal Competence & Advice

Last review I asked for legal counsel to offer advice or opinion with a more yes or no answer. Have seen great improvement in that area. 4 stars given instead of 5 due to timeliness. Understand that everything can't be done on our schedule and legal counsel has other obligations, but it does slow things down for council at times.

3. Ethics & Professional Conduct *

Acts with integrity, impartiality, and professionalism.
Maintains confidentiality and avoids conflicts of interest.
Upholds the City's legal and ethical standards.

Unsatisfactory ★ ★ ★ ★ ☆ Exceptional

4. Comments on Ethics & Professional Conduct

There have been times when it seems like legal counsel is bending to the administrations opinions on issues, rather than offering totally independent responses.

5. Policy & Legislative Support *

Drafts and reviews ordinances, resolutions, contracts, and agreements.
Interprets laws and policies to ensure compliance and clarity.
Provides constructive input during policy formulation.

Unsatisfactory ★ ★ ★ ★ ★ Exceptional

6. Comments on Policy & Legislative Support

Advice has been very helpful when rewriting code.

7. Council & Staff Relations *

Communicates clearly and respectfully with Council and staff.
Explains legal issues in understandable terms.
Builds trust through consistency and responsiveness.

Unsatisfactory ★ ★ ★ ★ ★ Exceptional

8. Comments on Council & Staff Relations

Item # 19.

All good here as well.

9. Litigation & Risk Management *

Represents the City effectively in legal matters.
Mitigates potential liability and manages claims efficiently.
Provides strategic recommendations on settlements and disputes.

Unsatisfactory ★ ★ ★ ★ ☆ Exceptional

10. Comments on Litigation & Risk Management

That word timely popping up again.

11. Intergovernmental & External Counsel Coordination *

Works cooperatively with outside counsel, agencies, and opposing parties.
Represents the City's interests in regional or state legal contexts.
Ensures consistent legal messaging and documentation.

Unsatisfactory ★ ★ ★ ★ ★ Exceptional

12. Comments on Intergovernmental & External Counsel Coordination

Nothing much comes to mind here.

13. Responsiveness & Communication *

Provides prompt responses to Council and staff requests.
Delivers clear, concise, and actionable information.
Keeps Council informed of emerging legal issues.

Unsatisfactory ★ ★ ★ ★ ☆ Exceptional

14. Comments on Responsiveness & Communication

OK, now we have changed it up a bit. Now the word is prompt.

15. Strategic Counsel & Problem Solving *

Identifies emerging legal challenges and solutions.
Contributes to long-term strategic planning and governance stability.
Balances legal risk with practical implementation.

Unsatisfactory ★ ★ ★ ★ ★ Exceptional

16. Comments on Strategic Counsel & Problem Solving

Always felt counsel was ahead of potential issues.

17. Overall Performance *

Provide an overall average rating for the City Attorney's performance.

- ☐ Exceptional
- ☒ Exceeds Expectations
- ☐ Meets Expectations
- ☐ Needs Improvement
- ☐ Unsatisfactory

18. Overall Comments

Appreciate the different skill sets this firm has to offer for different areas of legal issues.

19. Key Achievements This Year

List key achievements accomplished by the City Attorney this year.

Attempting to reduce costs for the city.

20. Areas for Improvement or Focus

Identify areas for improvement or focus.

21. Suggested Goals for Next Year

Suggest goals for the City Attorney for the next year.

View results

Respondent

4

Anonymous

1. Legal Competence & Advice *

Provides accurate, timely, and practical legal guidance.
 Demonstrates thorough knowledge of municipal, state, and federal law.
 Anticipates legal risks and offers sound preventive counsel.

Unsatisfactory ★ ★ ★ ★ ☆ Exceptional

2. Comments on Legal Competence & Advice

Our law firm has always seem competent and give us sound advice. I do wish they would be more assertive with the council and tell us the painful things we need to hear sometimes.

3. Ethics & Professional Conduct *

Acts with integrity, impartiality, and professionalism.
 Maintains confidentiality and avoids conflicts of interest.
 Upholds the City's legal and ethical standards.

Unsatisfactory ★ ★ ★ ★ ★ Exceptional

4. Comments on Ethics & Professional Conduct

They have always, in my experience, been ethical and professional during our interactions.

5. Policy & Legislative Support *

Drafts and reviews ordinances, resolutions, contracts, and agreements.
 Interprets laws and policies to ensure compliance and clarity.
 Provides constructive input during policy formulation.

Unsatisfactory ★ ★ ★ ★ ★ Exceptional

6. Comments on Policy & Legislative Support

7. Council & Staff Relations *

Communicates clearly and respectfully with Council and staff.
 Explains legal issues in understandable terms.
 Builds trust through consistency and responsiveness.

Unsatisfactory ★ ★ ★ ☆ ☆ Exceptional

8. Comments on Council & Staff Relations

Again, when it comes to the city council "tell it to our face" please. Don't dance around the topic. We need to hear it.

9. Litigation & Risk Management *

Represents the City effectively in legal matters.
Mitigates potential liability and manages claims efficiently.
Provides strategic recommendations on settlements and disputes.

Unsatisfactory      Exceptional

10. Comments on Litigation & Risk Management

11. Intergovernmental & External Counsel Coordination *

Works cooperatively with outside counsel, agencies, and opposing parties.
Represents the City's interests in regional or state legal contexts.
Ensures consistent legal messaging and documentation.

Unsatisfactory      Exceptional

12. Comments on Intergovernmental & External Counsel Coordination

They always are present when we need them during meetings and workshops

13. Responsiveness & Communication *

Provides prompt responses to Council and staff requests.
Delivers clear, concise, and actionable information.
Keeps Council informed of emerging legal issues.

Unsatisfactory      Exceptional

14. Comments on Responsiveness & Communication

They have always been responsive to me.

15. Strategic Counsel & Problem Solving *

Identifies emerging legal challenges and solutions.
Contributes to long-term strategic planning and governance stability.
Balances legal risk with practical implementation.

Unsatisfactory      Exceptional

16. Comments on Strategic Counsel & Problem Solving

They have always been responsive when I have questions.

17. Overall Performance *

Provide an overall average rating for the City Attorney's performance.

- ☐ Exceptional
- ☒ Exceeds Expectations
- ☐ Meets Expectations
- ☐ Needs Improvement
- ☐ Unsatisfactory

18. Overall Comments

Item # 19.

19. Key Achievements This Year

List key achievements accomplished by the City Attorney this year.

20. Areas for Improvement or Focus

Identify areas for improvement or focus.

More assertiveness with the council if we are going off track.

21. Suggested Goals for Next Year

Suggest goals for the City Attorney for the next year.

[View results](#)

Respondent

7

Anonymous

1. Legal Competence & Advice *

Provides accurate, timely, and practical legal guidance.
 Demonstrates thorough knowledge of municipal, state, and federal law.
 Anticipates legal risks and offers sound preventive counsel.

Unsatisfactory ★ ★ ★ ★ ☆ Exceptional

2. Comments on Legal Competence & Advice

3. Ethics & Professional Conduct *

Acts with integrity, impartiality, and professionalism.
 Maintains confidentiality and avoids conflicts of interest.
 Upholds the City's legal and ethical standards.

Unsatisfactory ★ ★ ★ ★ ☆ Exceptional

4. Comments on Ethics & Professional Conduct

5. Policy & Legislative Support *

Drafts and reviews ordinances, resolutions, contracts, and agreements.
 Interprets laws and policies to ensure compliance and clarity.
 Provides constructive input during policy formulation.

Unsatisfactory ★ ★ ★ ★ ☆ Exceptional

6. Comments on Policy & Legislative Support

7. Council & Staff Relations *

Communicates clearly and respectfully with Council and staff.
 Explains legal issues in understandable terms.
 Builds trust through consistency and responsiveness.

Unsatisfactory ★ ★ ★ ★ ☆ Exceptional

8. Comments on Council & Staff Relations

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Represents the City effectively in legal matters.
Mitigates potential liability and manages claims efficiently.
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Unsatisfactory ★ ★ ★ ★ ☆ Exceptional

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Works cooperatively with outside counsel, agencies, and opposing parties.
Represents the City's interests in regional or state legal contexts.
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Unsatisfactory ★ ★ ★ ★ ☆ Exceptional

12. Comments on Intergovernmental & External Counsel Coordination

13. Responsiveness & Communication *

Provides prompt responses to Council and staff requests.
Delivers clear, concise, and actionable information.
Keeps Council informed of emerging legal issues.

Unsatisfactory ★ ★ ★ ★ ☆ Exceptional

14. Comments on Responsiveness & Communication

15. Strategic Counsel & Problem Solving *

Identifies emerging legal challenges and solutions.
Contributes to long-term strategic planning and governance stability.
Balances legal risk with practical implementation.

Unsatisfactory ★ ★ ★ ★ ☆ Exceptional

16. Comments on Strategic Counsel & Problem Solving

17. Overall Performance *

Provide an overall average rating for the City Attorney's performance.

- ☐ Exceptional
- ☒ Exceeds Expectations
- ☐ Meets Expectations
- ☐ Needs Improvement
- ☐ Unsatisfactory

18. Overall Comments

Item # 19.

19. Key Achievements This Year

List key achievements accomplished by the City Attorney this year.

20. Areas for Improvement or Focus

Identify areas for improvement or focus.

21. Suggested Goals for Next Year

Suggest goals for the City Attorney for the next year.

CITY OF WHITTIER
COMBINED CASH INVESTMENT
SEPTEMBER 30, 2025

COMBINED CASH ACCOUNTS

CASH ALLOCATION RECONCILIATION

1	ALLOCATION TO GENERAL FUND	1,936,565.72
20	ALLOCATION TO CRUISE SHIP TAX	1,681,536.18
50	ALLOCATION TO WATER AND WASTEWATER	671,418.00
51	ALLOCATION TO SMALL BOAT HARBOR	1,088,071.11
53	ALLOCATION TO DELONG DOCK	1,418,050.64
60	ALLOCATION TO MOTOR POOL	122,995.00
73	ALLOCATION TO HARBOR MRRF	661,215.38
75	ALLOCATION TO WATER/WASTEWATER MRRF	1,077,582.12
TOTAL ALLOCATIONS TO OTHER FUNDS		8,657,434.15
ZERO PROOF IF ALLOCATIONS BALANCE		8,657,434.15

CITY OF WHITTIER
BALANCE SHEET
SEPTEMBER 30, 2025

GENERAL FUND

ASSETS

01-000-0100	CASH - COMBINED FUND	1,936,565.72	
01-000-1090	PETTY CASH	250.00	
01-000-1150	ACCRUED INTEREST RECEIVABLE	734.10	
01-000-1200	ACCOUNTS RECEIVABLE - GENERAL	45,245.50	
01-000-1201	AR- NOT THRU AR JOURNAL CASELL	16,741.05	
01-000-1210	ACCOUNTS REC PROPERTY TAX REAL	262,265.34	
01-000-1212	ACCOUNTS REC PROPERTY TAX PERS	413,800.17	
01-000-1215	UNAPPLIED PAYMENT - PROP TAX	(3,227.41)	
01-000-1220	ACCOUNTS REC - BUSINESS TAX	19,547.73	
01-000-1230	ACCOUNTS RECEIVABLE - LEASES	(90,199.01)	
01-000-1240	GASB 87 LEASE RECEIVABLE	12,457,653.02	
01-000-1251	GRANTS RECEIVABLE	72,958.69	
01-000-1299	ALLOWANCE FOR DOUBTFUL ACCOUN	(191,696.34)	
01-000-1700	PREPAID EXPENSES	29,348.30	
01-000-1710	PREPAID WORKER'S COMP.	110,091.53	
01-000-1720	PREPAID INSURANCE	339,662.94	
01-000-1900	SUSPENSE	50,425.91	
TOTAL ASSETS			15,470,167.24

LIABILITIES AND EQUITY

LIABILITIES

01-000-2000	ACCOUNTS PAYABLE	63,891.65	
01-000-2002	AP NOT THROUGH JOURNAL	120,512.00	
01-000-2030	WORKER'S COMP PAYABLE	16,741.05	
01-000-2050	FEDERAL PAYROLL TAXES PAYABLE	15,463.30	
01-000-2060	ESC TAXES PAYABLE	6,362.66	
01-000-2075	HEALTH & LIFE INSURANCE PAYABL	30,240.00	
01-000-2080	PERS PAYABLE	44,664.80	
01-000-2085	DEFERRED COMP PAYABLE	3,751.11	
01-000-2090	AFLAC/GUARDIAN INSURANCE LIAB	286.23	
01-000-2150	ACCRUED PAYROLL	56,354.32	
01-000-2310	UNEARNED REVENUE - PROPERTY TA	42,449.69	
01-000-2320	UNEARNED REVENUE - OTHER	1,330.99	
01-000-2330	UNEARNED REVENUE - LEASES	(100,000.00)	
01-000-2700	DEFERRED INFLOW OF RESOURCES	12,257,580.16	
TOTAL LIABILITIES			12,559,627.96

FUND EQUITY

01-000-3000	FUND BALANCE	2,677,368.09	
01-000-3201	F/B-ASSIGNED OPERATING RESERVE	326,831.96	
01-000-3202	F/B-ASSIGNED PARKS AND REC	43,700.88	
01-000-3203	F/B-ASSIGNED EXXON SETTLEMENT	84,427.57	
REVENUE OVER EXPENDITURES - YTD		(221,789.22)	
BALANCE - CURRENT DATE			2,910,539.28

CITY OF WHITTIER
BALANCE SHEET
SEPTEMBER 30, 2025

GENERAL FUND

TOTAL FUND EQUITY	2,910,539.28
TOTAL LIABILITIES AND EQUITY	15,470,167.24

CITY OF WHITTIER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2025

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>						
01-310-4005	FISH TAX	1,644.14	1,644.14	60,000.00	58,355.86	2.7
01-310-4006	MOTOR VEHICLE REGISTRATION	552.92	2,732.40	4,000.00	1,267.60	68.3
01-310-4007	LIQUOR TAX	.00	4,625.00	6,500.00	1,875.00	71.2
01-310-4008	FUEL TRANSFER EXCISE TAX	.00	6,103.01	15,000.00	8,896.99	40.7
01-310-4009	ELEC & TELE CO-OP TAX	.00	3,140.39	8,000.00	4,859.61	39.3
01-310-4200	SALES TAX	4,548.02	404,383.22	685,435.00	281,051.78	59.0
01-310-4201	PROPERTY TAX - REAL	(1,719.55)	481,323.28	528,000.00	46,676.72	91.2
01-310-4202	PROPERTY TAX - PERSONAL	7.80	328,791.16	320,000.00	(8,791.16)	102.8
01-310-4205	BUSINESS TRANSPORTATION TAX	.00	9,556.93	.00	(9,556.93)	.0
TOTAL TAXES		5,033.33	1,242,299.53	1,626,935.00	384,635.47	76.4
<u>LICENSES & PERMITS</u>						
01-320-4250	BUSINESS LICENSES	52.50	3,907.50	5,500.00	1,592.50	71.1
01-320-4251	USER FEES & PERMITS	.00	5,560.00	1,500.00	(4,060.00)	370.7
01-320-4312	AMBULANCE FEES	8,666.64	52,674.07	7,500.00	(45,174.07)	702.3
TOTAL LICENSES & PERMITS		8,719.14	62,141.57	14,500.00	(47,641.57)	428.6
<u>INTERGOVERNMENTAL REVENUE</u>						
01-330-4002	STATE REVENUE SHARING	.00	.00	78,500.00	78,500.00	.0
01-330-4003	STATE PAY-IN-LIEU OF TAXES	.00	57,540.33	55,000.00	(2,540.33)	104.6
01-330-4006	STATE OF ALASKA GRANT	.00	.00	37,791.00	37,791.00	.0
01-330-4012	FEDERAL GRANT FUNDS	30,209.36	80,209.36	188,907.00	108,697.64	42.5
01-330-4025	NAT'L FOREST SERVICE RECEIPTS	.00	671.33	27,000.00	26,328.67	2.5
TOTAL INTERGOVERNMENTAL REVENUE		30,209.36	138,421.02	387,198.00	248,776.98	35.8
<u>LEASES</u>						
01-345-4515	LEASE INCOME - CITY LAND	5,589.58	378,868.22	319,776.00	(59,092.22)	118.5
01-345-4517	LEASES - ARRC LAND	1,176.49	10,588.41	.00	(10,588.41)	.0
01-345-4520	LEASE INCOME - CONDOMINIUMS	1,750.00	7,570.00	13,800.00	6,230.00	54.9
01-345-4525	LAND USE RENT	105.00	14,867.24	14,000.00	(867.24)	106.2
TOTAL LEASES		8,621.07	411,893.87	347,576.00	(64,317.87)	118.5
<u>FINES & CITATIONS</u>						
01-350-4261	PSD FINES & CITATIONS	.00	100.00	500.00	400.00	20.0
01-350-4262	PSD PARKING TICKETS CIVIL	300.00	2,262.00	1,000.00	(1,262.00)	226.2
TOTAL FINES & CITATIONS		300.00	2,362.00	1,500.00	(862.00)	157.5

CITY OF WHITTIER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>MISCELLANEOUS</u>					
01-360-4099 MISCELLANEOUS REVENUE	20.00	2,696.82	2,500.00	(196.82)	107.9
01-360-4204 INTEREST & PENALTIES	.00	12,138.98	2,000.00	(10,138.98)	607.0
01-360-4275 LEGAL/INSURANCE SETTLEMENT	.00	45,944.92	.00	(45,944.92)	.0
01-360-4900 INTEREST ON BANK ACCOUNTS	3,461.41	29,693.12	.00	(29,693.12)	.0
01-360-4902 INVESTMENT INTEREST	.00	13,601.18	80,000.00	66,398.82	17.0
01-360-4903 LEASE INTEREST REVENUE	.00	.00	373,177.00	373,177.00	.0
01-360-4914 TRANSFIELD - TUNNEL CONTRAC	.00	.00	40,000.00	40,000.00	.0
01-360-4915 GIRDWOOD-POLICE CONTRACT	66,087.00	594,783.00	793,044.00	198,261.00	75.0
TOTAL MISCELLANEOUS	69,568.41	698,858.02	1,290,721.00	591,862.98	54.1
<u>TRANSFERS & OTHER</u>					
01-390-4855 SURPLUS SALES	.00	3,400.00	.00	(3,400.00)	.0
01-390-4990 TRANSFER IN FROM CVP FUND	.00	691,434.00	691,434.00	.00	100.0
01-390-4991 TRANSFER IN	.00	33,417.00	33,417.00	.00	100.0
01-390-4994 TRANSFER IN FROM HARBOR	.00	165,043.00	165,043.00	.00	100.0
01-390-4995 TRANSFER IN FROM WWS	.00	36,050.00	36,050.00	.00	100.0
01-390-4996 TRANSFER IN FROM DELONG DOCK	.00	14,000.00	14,000.00	.00	100.0
TOTAL TRANSFERS & OTHER	.00	943,344.00	939,944.00	(3,400.00)	100.4
TOTAL FUND REVENUE	122,451.31	3,499,320.01	4,608,374.00	1,109,053.99	75.9

CITY OF WHITTIER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMIN</u>					
01-400-6000 SALARIES & WAGES	22,561.66	231,474.93	358,166.00	126,691.07	64.6
01-400-6030 FICA TAXES	327.17	4,289.68	5,110.00	820.32	84.0
01-400-6040 WORKER'S COMP.	.00	710.11	1,628.00	917.89	43.6
01-400-6050 ESC TAXES	99.52	4,015.72	3,524.00	(491.72)	114.0
01-400-6060 HEALTH & LIFE INSURANCE	6,006.46	31,546.47	55,185.00	23,638.53	57.2
01-400-6070 PERS RETIREMENT	2,481.14	40,404.39	74,689.00	34,284.61	54.1
01-400-6205 ADVERTISING	.00	92.80	2,500.00	2,407.20	3.7
01-400-6220 BANK SERVICES CHARGES	1,033.63	8,318.39	7,500.00	(818.39)	110.9
01-400-6240 COMMUNITY SUPPORT-DONATIONS	.00	220.85	1,500.00	1,279.15	14.7
01-400-6280 DUES & SUBSCRIPTIONS	.00	4,063.66	7,900.00	3,836.34	51.4
01-400-6410 INSURANCE - LIABILITY	.00	15,020.47	25,850.00	10,829.53	58.1
01-400-6440 INSURANCE - PROPERTY	.00	892.25	700.00	(192.25)	127.5
01-400-6540 LICENSES & PERMITS	.00	9,023.00	200.00	(8,823.00)	4511.5
01-400-6565 OUTSIDE CONTRACTORS	30,855.06	79,702.56	265,317.00	185,614.44	30.0
01-400-6570 PHYSICAL EXAMS & BACKGROUND CK	.00	1,000.00	.00	(1,000.00)	.0
01-400-6580 POSTAGE	500.00	3,870.03	3,700.00	(170.03)	104.6
01-400-6600 PROF. FEES - AUDIT	.00	48,623.71	.00	(48,623.71)	.0
01-400-6610 PROF. FEES - ACCOUNTING	.00	6,547.11	26,460.00	19,912.89	24.7
01-400-6620 PROF. FEES - APPRAISAL	.00	15,000.00	25,273.00	10,273.00	59.4
01-400-6625 PROF. FEES - FINANCIAL SOFTWARE	7,296.00	35,067.00	23,562.00	(11,505.00)	148.8
01-400-6635 PROF. FEES - COMPUTER SUPPORT	.00	.00	1,000.00	1,000.00	.0
01-400-6636 PROF FEES - WEB SITE SUPPORT	.00	664.25	3,087.00	2,422.75	21.5
01-400-6640 PROF. FEES-ENGINEERING	.00	.00	102,000.00	102,000.00	.0
01-400-6650 PROF. FEES - LEGAL	12,763.00	126,319.78	80,000.00	(46,319.78)	157.9
01-400-6670 REIMBURSEMENT	.00	3,459.50	.00	(3,459.50)	.0
01-400-6700 PUBLICATIONS & SUBSCRIPTIONS	.00	.00	600.00	600.00	.0
01-400-6735 EQUIPMENT AND FURNISHINGS	.00	1,220.75	6,000.00	4,779.25	20.4
01-400-6770 TRAVEL, TRAINING & DEV.	.00	21,663.08	20,000.00	(1,663.08)	108.3
01-400-7351 EQUIPMENT MAINT. AGREEMENTS	.00	298.49	.00	(298.49)	.0
01-400-8150 SUPPLIES - CONSUMABLE	54.64	4,608.46	4,000.00	(608.46)	115.2
01-400-8550 SUPPLIES - OFFICE	2,035.20	7,162.17	6,000.00	(1,162.17)	119.4
01-400-8750 SUPPLIES - PRINTING	.00	1,408.93	2,200.00	791.07	64.0
01-400-9000 UTILITIES - INTERNET	6,371.76	28,304.37	25,900.00	(2,404.37)	109.3
01-400-9070 UTILITIES - TELEPHONE	776.23	6,776.64	7,000.00	223.36	96.8
01-400-9100 MISCELLANEOUS EXPENSES	.00	4.99	500.00	495.01	1.0
01-400-9520 CAPITAL OUTLAY - EQUIPMENT	.00	4,019.25	20,000.00	15,980.75	20.1
01-400-9530 CAPITAL OUTLAY-COMPUTER EQUIP	.00	2,846.00	5,000.00	2,154.00	56.9
TOTAL ADMIN	93,161.47	748,639.79	1,172,051.00	423,411.21	63.9

CITY OF WHITTIER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COUNCIL</u>					
01-401-6000 SALARIES & WAGES	5,367.04	50,986.88	69,005.00	18,018.12	73.9
01-401-6030 FICA TAXES	77.82	560.73	987.00	426.27	56.8
01-401-6040 WORKER'S COMP.	.00	.00	314.00	314.00	.0
01-401-6050 ESC TAXES	.00	669.17	681.00	11.83	98.3
01-401-6060 HEALTH & LIFE INSURANCE	1,111.60	7,081.21	11,886.00	4,804.79	59.6
01-401-6070 PERS RETIREMENT	1,180.74	6,513.17	15,027.00	8,513.83	43.3
01-401-6240 CITY COUNCIL-COMMUNITY SUPPORT	.00	133,666.51	137,512.00	3,845.49	97.2
01-401-6241 WEBSITE - CODE UPDATES	.00	11,132.55	12,300.00	1,167.45	90.5
01-401-6280 DUES & SUBSCRIPTIONS	.00	1,442.19	3,000.00	1,557.81	48.1
01-401-6325 FIREWORKS	.00	15,000.00	15,000.00	.00	100.0
01-401-6565 OUTSIDE CONTRACTORS	5,000.00	57,500.00	45,440.00	(12,060.00)	126.5
01-401-6580 POSTAGE	.00	.00	500.00	500.00	.0
01-401-6600 PROF. FEES - AUDIT	.00	.00	46,000.00	46,000.00	.0
01-401-6650 PROF. FEES - LEGAL	.00	1,540.00	45,000.00	43,460.00	3.4
01-401-6770 TRAVEL, TRAINING & DEV.	.00	3,152.92	13,500.00	10,347.08	23.4
01-401-6800 COUNCIL CHAMBER IMPROV	.00	.00	6,000.00	6,000.00	.0
01-401-8550 SUPPLIES - OFFICE	150.25	1,088.28	1,250.00	161.72	87.1
01-401-9000 UTILITIES - INTERNET	.00	.00	5,600.00	5,600.00	.0
01-401-9070 UTILITIES - TELEPHONE	.00	.00	1,000.00	1,000.00	.0
01-401-9500 LOBBYIST FEES	10,500.00	94,750.00	132,300.00	37,550.00	71.6
01-401-9520 CAPITAL OUTLAY - EQUIPMENT	.00	2,546.30	.00	(2,546.30)	.0
TOTAL COUNCIL	23,387.45	387,629.91	562,302.00	174,672.09	68.9
<u>ELECTIONS</u>					
01-420-6100 VOLUNTEER SUPPORT	.00	.00	1,500.00	1,500.00	.0
01-420-8150 SUPPLIES - CONSUMABLE	694.00	736.07	750.00	13.93	98.1
TOTAL ELECTIONS	694.00	736.07	2,250.00	1,513.93	32.7

CITY OF WHITTIER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC SAFETY</u>					
01-510-6000 SALARIES & WAGES	75,410.03	654,686.20	940,942.00	286,255.80	69.6
01-510-6030 FICA TAXES	1,568.59	13,638.72	14,277.00	638.28	95.5
01-510-6040 WORKER'S COMP.	.00	12,998.60	38,921.00	25,922.40	33.4
01-510-6050 ESC TAXES	92.69	8,513.30	9,275.00	761.70	91.8
01-510-6060 HEALTH & LIFE INSURANCE	8,792.06	80,168.17	116,313.00	36,144.83	68.9
01-510-6070 PERS RETIREMENT	3,645.99	81,918.69	165,007.00	83,088.31	49.7
01-510-6091 UNIFORM ALLOWANCE	200.00	2,000.00	3,000.00	1,000.00	66.7
01-510-6280 DUES & SUBSCRIPTIONS	.00	399.81	750.00	350.19	53.3
01-510-6410 INSURANCE - LIABILITY	.00	18,810.47	36,122.00	17,311.53	52.1
01-510-6420 INSURANCE - AUTO	.00	1,789.45	9,600.00	7,810.55	18.6
01-510-6490 POLICE-INSURANCE CLAIMS-DEDUCT	.00 (	100.00)	.00	100.00	.0
01-510-6540 LICENSES & PERMITS	.00	.00	100.00	100.00	.0
01-510-6565 OUTSIDE CONTRACTORS	7,593.75	63,578.82	113,625.00	50,046.18	56.0
01-510-6570 PHYSICAL EXAMS	.00	763.00	1,000.00	237.00	76.3
01-510-6580 POSTAGE	.00	.00	200.00	200.00	.0
01-510-6635 PROF. FEES - COMPUTER SUPPORT	.00	.00	500.00	500.00	.0
01-510-6700 PUBLICATIONS & SUBSCRIPTIONS	.00 (	71.62)	400.00	471.62 (	17.9)
01-510-6735 EQUIPMENT PURCHASE	3,386.00	3,386.00	5,000.00	1,614.00	67.7
01-510-6740 SMALL TOOLS	.00	.00	5,000.00	5,000.00	.0
01-510-6770 TRAVEL, TRAINING & DEV.	.00	2,554.00	6,000.00	3,446.00	42.6
01-510-7100 BUILDING MAINT.	.00	.00	2,500.00	2,500.00	.0
01-510-7350 REPAIRS - EQUIPMENT	1,240.00	2,014.97	3,000.00	985.03	67.2
01-510-7400 REPAIRS - VEHICLES	2,319.50	16,301.33	5,000.00 (	11,301.33)	326.0
01-510-7750 GAS & OIL - VEHICLES	1,811.36	17,228.09	17,000.00 (	228.09)	101.3
01-510-8020 SUPPLIES - AMMUNITION	.00 (	129.40)	.00	129.40	.0
01-510-8150 SUPPLIES - CONSUMABLE	.00	5,789.78	14,000.00	8,210.22	41.4
01-510-8550 SUPPLIES - OFFICE	.00	1,949.77	.00 (	1,949.77)	.0
01-510-8950 SUPPLIES - UNIFORMS	.00	2,513.00	4,000.00	1,487.00	62.8
01-510-9000 UTILITIES - INTERNET	5,333.98	25,081.17	28,143.00	3,061.83	89.1
01-510-9070 UTILITIES - TELEPHONE	1,511.16	10,777.57	14,000.00	3,222.43	77.0
01-510-9200 GRANT EXPENDITURES	.00	88,348.07	37,791.00 (	50,557.07)	233.8
01-510-9520 CAPITAL OUTLAY - EQUIPMENT	.00	2,546.30	.00 (	2,546.30)	.0
 TOTAL PUBLIC SAFETY	 112,905.11	 1,117,454.26	 1,591,466.00	 474,011.74	 70.2

CITY OF WHITTIER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE</u>					
01-520-6000 SALARIES & WAGES	11,633.48	97,072.52	100,158.00	3,085.48	96.9
01-520-6030 FICA TAXES	187.98	1,759.80	1,433.00	(326.80)	122.8
01-520-6040 WORKERS COMP	.00	3,368.56	5,906.00	2,537.44	57.0
01-520-6050 ESC TAXES	35.20	1,334.45	988.00	(346.45)	135.1
01-520-6060 HEALTH & LIFE INSURANCE	3,158.97	17,663.25	16,980.00	(683.25)	104.0
01-520-6070 PERS RETIREMENT	1,553.51	17,461.63	21,820.00	4,358.37	80.0
01-520-6091 UNIFORM ALLOWANCE	40.00	400.00	500.00	100.00	80.0
01-520-6100 VOLUNTEER SUPPORT	.00	1,900.33	6,000.00	4,099.67	31.7
01-520-6280 DUES & SUBSCRIPTIONS	.00	.00	600.00	600.00	.0
01-520-6410 INSURANCE - LIABILITY	.00	2,414.65	3,500.00	1,085.35	69.0
01-520-6420 INSURANCE - AUTO	.00	2,313.35	3,000.00	686.65	77.1
01-520-6540 LICENSES & PERMITS	.00	.00	300.00	300.00	.0
01-520-6570 PHYSICAL EXAMS	.00	.00	250.00	250.00	.0
01-520-6580 POSTAGE	.00	.00	400.00	400.00	.0
01-520-6735 EQUIPMENT PURCHASE	.00	7,619.29	5,000.00	(2,619.29)	152.4
01-520-6750 TESTING	.00	.00	2,500.00	2,500.00	.0
01-520-6770 TRAVEL, TRAINING & DEV.	.00	1,484.15	6,000.00	4,515.85	24.7
01-520-7350 REPAIRS - EQUIPMENT	.00	2,709.81	3,000.00	290.19	90.3
01-520-7400 REPAIRS - VEHICLES	.00	96.20	3,000.00	2,903.80	3.2
01-520-7750 GAS & OIL - VEHICLES	.00	407.48	1,500.00	1,092.52	27.2
01-520-8550 SUPPLIES - OFFICE	.00	.00	1,000.00	1,000.00	.0
01-520-8950 SUPPLIES - UNIFORMS	.00	609.25	5,000.00	4,390.75	12.2
01-520-8970 SUPPLIES - SAFETY	.00	1,733.17	1,000.00	(733.17)	173.3
01-520-9000 UTILITIES - INTERNET	193.05	2,362.33	3,920.00	1,557.67	60.3
01-520-9070 UTILITIES - TELEPHONE	344.36	2,073.01	4,500.00	2,426.99	46.1
01-520-9520 CAPITAL OUTLAY - EQUIPMENT	.00	.00	5,000.00	5,000.00	.0
 TOTAL FIRE	 17,146.55	 164,783.23	 203,255.00	 38,471.77	 81.1

CITY OF WHITTIER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EMS</u>					
01-530-6000 SALARIES & WAGES	12,809.48	106,183.05	252,401.00	146,217.95	42.1
01-530-6030 FICA TAXES	277.90	2,469.59	7,768.00	5,298.41	31.8
01-530-6040 WORKER'S COMP.	.00	3,368.56	20,410.00	17,041.44	16.5
01-530-6050 ESC TAXES	46.93	1,271.85	2,497.00	1,225.15	50.9
01-530-6060 HEALTH & LIFE INSURANCE	3,158.91	17,350.43	33,960.00	16,609.57	51.1
01-530-6070 PERS RETIREMENT	780.61	17,061.09	40,375.00	23,313.91	42.3
01-530-6091 UNIFORM ALLOWANCE	40.00	400.00	500.00	100.00	80.0
01-530-6100 EMS VOLUNTEER SUPPORT	.00	3,117.77	4,000.00	882.23	77.9
01-530-6410 INSURANCE - LIABILITY	.00	10,982.95	11,000.00	17.05	99.9
01-530-6420 INSURANCE - AUTO	.00	2,519.26	4,400.00	1,880.74	57.3
01-530-6490 EMS-INSURANCE CLAIMS-DEDUCTIBL	.00	.00	10,720.00	10,720.00	.0
01-530-6540 LICENSES & PERMITS	.00	880.00	200.00	(680.00)	440.0
01-530-6565 OUTSIDE CONTRACTORS	.00	828.68	5,000.00	4,171.32	16.6
01-530-6570 PHYSICAL EXAMS	.00	132.00	400.00	268.00	33.0
01-530-6735 EQUIPMENT PURCHASE	.00	1,002.41	2,500.00	1,497.59	40.1
01-530-6750 TESTING	.00	.00	300.00	300.00	.0
01-530-6761 TRAINING - EMS SUPVSG MD	1,000.00	9,429.24	12,000.00	2,570.76	78.6
01-530-6770 TRAVEL, TRAINING & DEV.	.00	1,264.06	5,000.00	3,735.94	25.3
01-530-7350 REPAIRS - EQUIPMENT	.00	.00	3,000.00	3,000.00	.0
01-530-7400 REPAIRS - VEHICLES	.00	2,197.75	2,000.00	(197.75)	109.9
01-530-7750 GAS & OIL - VEHICLES	407.17	968.34	3,500.00	2,531.66	27.7
01-530-8150 SUPPLIES - CONSUMABLE	1,081.20	19,063.43	12,000.00	(7,063.43)	158.9
01-530-8550 SUPPLIES - OFFICE	13.33	354.80	2,000.00	1,645.20	17.7
01-530-8650 SUPPLIES AND DRUGS BILLABLE	.00	7.35	4,500.00	4,492.65	.2
01-530-8950 SUPPLIES - UNIFORMS	.00	201.02	2,500.00	2,298.98	8.0
01-530-8970 SUPPLIES - SAFETY	.00	494.03	1,000.00	505.97	49.4
01-530-9000 UTILITIES - INTERNET	1,741.15	11,038.97	11,000.00	(38.97)	100.4
01-530-9070 UTILITIES - TELEPHONE	99.72	1,375.78	2,000.00	624.22	68.8
TOTAL EMS	21,456.40	213,962.41	456,931.00	242,968.59	46.8

CITY OF WHITTIER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS</u>					
01-600-6000 SALARIES & WAGES	26,299.19	242,423.06	335,172.00	92,748.94	72.3
01-600-6030 FICA TAXES	381.36	4,041.15	6,178.00	2,136.85	65.4
01-600-6040 WORKER'S COMP.	.00	6,884.16	23,503.00	16,618.84	29.3
01-600-6050 ESC TAXES	78.25	3,196.84	3,306.00	109.16	96.7
01-600-6060 HEALTH & LIFE INSURANCE	6,286.69	50,238.60	55,185.00	4,946.40	91.0
01-600-6070 PERS RETIREMENT	2,831.51	44,816.42	68,075.00	23,258.58	65.8
01-600-6410 INSURANCE - LIABILITY	.00	8,244.13	14,000.00	5,755.87	58.9
01-600-6420 INSURANCE - AUTO	.00	1,441.44	4,750.00	3,308.56	30.4
01-600-6430 INSURANCE EQUIPMENT	.00	.00	4,500.00	4,500.00	.0
01-600-6440 INSURANCE - PROPERTY	.00	315.03	600.00	284.97	52.5
01-600-6540 LICENSES & FEES	.00	.00	250.00	250.00	.0
01-600-6565 OUTSIDE CONTRACTORS	.00	150.00	5,000.00	4,850.00	3.0
01-600-6570 PHYSICAL EXAMS	.00	.00	800.00	800.00	.0
01-600-6635 PROF. FEES - COMPUTER SUPPORT	.00	.00	2,400.00	2,400.00	.0
01-600-6740 SMALL TOOLS AND EQUIPMENT	.00	1,064.04	4,000.00	2,935.96	26.6
01-600-6770 TRAVEL, TRAINING & DEV.	.00	32.38	2,000.00	1,967.62	1.6
01-600-7100 REPAIRS	.00	.00	5,000.00	5,000.00	.0
01-600-7210 REPAIRS - ROADS	.00	3,415.00	3,000.00	(415.00)	113.8
01-600-7350 REPAIR & MAINTENANCE	23,205.95	35,113.00	50,000.00	14,887.00	70.2
01-600-7750 GAS & OIL - VEHICLES	1,002.06	7,199.30	26,000.00	18,800.70	27.7
01-600-8150 SUPPLIES - CONSUMABLE	.00	88.27	1,500.00	1,411.73	5.9
01-600-8550 SUPPLIES - OFFICE	.00	153.44	1,500.00	1,346.56	10.2
01-600-8950 SUPPLIES - UNIFORMS	.00	.00	1,200.00	1,200.00	.0
01-600-8970 SUPPLIES - SAFETY	.00	816.78	3,000.00	2,183.22	27.2
01-600-8995 SUPPLIES & MATERIALS	.00	3,681.77	8,000.00	4,318.23	46.0
01-600-9000 UTILITIES - INTERNET	1,934.19	11,849.62	13,300.00	1,450.38	89.1
01-600-9010 UTILITIES - ELECTRICITY	674.14	10,247.78	14,000.00	3,752.22	73.2
01-600-9070 UTILITIES - TELEPHONE	57.23	848.46	1,750.00	901.54	48.5
01-600-9520 CAPITAL OUTLAY - EQUIPMENT	.00	4,019.25	13,000.00	8,980.75	30.9
01-600-9900 INTERDEPARTMENT SUPPORT	(3,400.00)	(30,600.00)	(40,800.00)	(10,200.00)	(75.0)
 TOTAL PUBLIC WORKS	 59,350.57	 409,679.92	 630,169.00	 220,489.08	 65.0

CITY OF WHITTIER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PROPERTY & FACILITIES</u>					
01-700-6210 B.T.I. CONDO FEES	1,647.75	12,984.28	21,756.00	8,771.72	59.7
01-700-6410 INSURANCE - LIABILITY	.00	1,666.91	4,400.00	2,733.09	37.9
01-700-6440 INSURANCE - PROPERTY	.00	17,402.39	32,000.00	14,597.61	54.4
01-700-6565 PROP & FAC-CONTRACTED SERVICES	5,742.50	26,756.08	21,000.00	(5,756.08)	127.4
01-700-7100 REPAIRS - BUILDINGS	.00	4,769.72	5,500.00	730.28	86.7
01-700-7350 REPAIRS - EQUIPMENT	.00	559.86	1,500.00	940.14	37.3
01-700-8150 SUPPLIES - CONSUMABLE	.00	.00	3,075.00	3,075.00	.0
01-700-8550 JANITORIAL SUPPLIES	57.18	279.72	500.00	220.28	55.9
01-700-8970 SUPPLIES - SAFETY	.00	.00	1,500.00	1,500.00	.0
01-700-9010 UTILITIES - ELECTRICITY	3,526.16	28,983.98	36,900.00	7,916.02	78.6
01-700-9040 UTILITIES - HEATING FUEL	786.19	11,299.79	22,000.00	10,700.21	51.4
01-700-9050 UTILITIES - SOLID WASTE	95.54	859.86	1,568.00	708.14	54.8
01-700-9095 UTILITIES - WATER/SEWER	152.89	1,962.95	1,677.00	(285.95)	117.1
01-700-9520 CAPITAL OUTLAY - EQUIPMENT	.00	.00	57,573.00	57,573.00	.0
TOTAL PROPERTY & FACILITIES	12,008.21	107,525.54	210,949.00	103,423.46	51.0
<u>PARKS AND RECREATION</u>					
01-800-6000 SALARIES AND WAGES	.00	3,893.78	11,999.00	8,105.22	32.5
01-800-6030 FICA TAXES	.00	297.88	918.00	620.12	32.5
01-800-6040 WORKER'S COMP	.00	.00	55.00	55.00	.0
01-800-6050 ESC TAX	.00	38.94	120.00	81.06	32.5
01-800-6565 OUTSIDE CONTRACTORS	1,000.00	2,519.64	38,500.00	35,980.36	6.5
01-800-6740 SMALL TOOLS AND EQUIPMENT	.00	.00	10,000.00	10,000.00	.0
01-800-6770 TRAVEL, TRAINING & DEV.	.00	199.70	.00	(199.70)	.0
01-800-7350 REPAIRS EQUIPMENT	.00	.00	500.00	500.00	.0
01-800-8950 SUPPLIES AND MATERIALS	.00	1,797.71	10,000.00	8,202.29	18.0
01-800-9050 UTILITIES - SOLID WASTE	771.44	4,331.26	7,366.00	3,034.74	58.8
01-800-9520 CAPITAL OUTLAY - EQUIPMENT	.00	.00	15,000.00	15,000.00	.0
TOTAL PARKS AND RECREATION	1,771.44	13,078.91	94,458.00	81,379.09	13.9
<u>GF ADMN CAPITAL OUTLAY</u>					
01-910-9520 CAPITAL OUTLAY - EQUIPMENT	.00	.00	18,000.00	18,000.00	.0
TOTAL GF ADMN CAPITAL OUTLAY	.00	.00	18,000.00	18,000.00	.0
<u>TRANSFERS TO OTHER FUNDS</u>					
01-990-9990 TRANSFER OUT	.00	356,500.00	356,500.00	.00	100.0
01-990-9991 TRANSFER TO F 14 EQUIP REP PW	.00	4,778.19	4,778.19	.00	100.0
01-990-9993 TRANSFER OUT TO F50 W/S	.00	23,341.00	23,341.00	.00	100.0
01-990-9998 TRANSFER OUT TO F73 GF MRRF	.00	173,000.00	173,000.00	.00	100.0
TOTAL TRANSFERS TO OTHER FUNDS	.00	557,619.19	557,619.19	.00	100.0

CITY OF WHITTIER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL FUND EXPENDITURES	341,881.20	3,721,109.23	5,499,450.19	1,778,340.96	67.7
NET REVENUE OVER EXPENDITURES	(219,429.89)	(221,789.22)	(891,076.19)	(669,286.97)	(24.9)

CITY OF WHITTIER
BALANCE SHEET
SEPTEMBER 30, 2025

CRUISE SHIP TAX

ASSETS

20-000-0100	CASH - COMBINED FUND	1,681,536.18	
	TOTAL ASSETS		1,681,536.18

LIABILITIES AND EQUITYFUND EQUITY

20-000-3000	UNDESIGNATED-FUND BALANCE	1,430,617.81	
	REVENUE OVER EXPENDITURES - YTD	250,918.37	
	BALANCE - CURRENT DATE	1,681,536.18	
	TOTAL FUND EQUITY		1,681,536.18
	TOTAL LIABILITIES AND EQUITY		1,681,536.18

CITY OF WHITTIER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2025

CRUISE SHIP TAX

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES - REVENUE</u>					
20-310-4008 CRUISE SHIP TAX	.00	1,156,735.00	1,625,000.00	468,265.00	71.2
TOTAL TAXES - REVENUE	.00	1,156,735.00	1,625,000.00	468,265.00	71.2
<u>INVESTMENT EARNINGS</u>					
20-360-4900 EARNINGS ON INVESTMENT	.00	.00	4,000.00	4,000.00	.0
20-360-4902 INVESTMENT INTEREST	.00	443.76	.00	(443.76)	.0
TOTAL INVESTMENT EARNINGS	.00	443.76	4,000.00	3,556.24	11.1
TOTAL FUND REVENUE	.00	1,157,178.76	1,629,000.00	471,821.24	71.0

CITY OF WHITTIER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2025

CRUISE SHIP TAX

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
20-400-6240 MUSEUM SUPPORT - DONATIONS	.00	20,000.00	20,000.00	.00	100.0
20-400-6565 CONTRACTED SERVICES	.00	82,578.53	374,361.18	291,782.65	22.1
20-400-6650 PROF. FEES - LEGAL	.00	1,705.57	.00	(1,705.57)	.0
20-400-9070 UTILITIES - TELEPHONE	56.84	397.94	.00	(397.94)	.0
20-400-9520 CAPITAL EQUIPMENT	.00	18,144.35	.00	(18,144.35)	.0
TOTAL EXPENDITURES	56.84	122,826.39	394,361.18	271,534.79	31.2
<u>TRANSFERS OUT</u>					
20-990-9200 PROJECTS	.00	.00	25,000.00	25,000.00	.0
20-990-9990 TRANSFER TO GENERAL FUND	.00	691,434.00	691,434.00	.00	100.0
20-990-9992 TRANSFER TO HARBOR FUND #51	.00	17,500.00	17,500.00	.00	100.0
20-990-9994 TRANSFER TO OTHER FUNDS	.00	74,500.00	74,500.00	.00	100.0
TOTAL TRANSFERS OUT	.00	783,434.00	808,434.00	25,000.00	96.9
TOTAL FUND EXPENDITURES	56.84	906,260.39	1,202,795.18	296,534.79	75.4
NET REVENUE OVER EXPENDITURES	(56.84)	250,918.37	426,204.82	175,286.45	58.9

CITY OF WHITTIER
BALANCE SHEET
SEPTEMBER 30, 2025

WATER AND WASTEWATER

ASSETS

50-000-0100	CASH - COMBINED FUND	671,418.00	
50-000-1200	ACCT REC - WATER WASTEWATER	107,713.77	
50-000-1299	ALLOWANCE FOR DOUBTFUL ACCOUNT	4,401.12	
50-000-1800	SYSTEMS	12,666,103.20	
50-000-1810	BUILDINGS & FACILITIES	1,579,746.74	
50-000-1820	MACHINERY & EQUIPMENT	126,987.56	
50-000-1830	CONSTRUCTION IN PROGRESS	2,193,806.55	
50-000-1890	ACCUMULATED DEPRECIATION	(8,924,610.08)	
	TOTAL ASSETS		8,425,566.86

LIABILITIES AND EQUITY

LIABILITIES

50-000-2000	ACCOUNTS PAYABLE	4,451.96	
50-000-2050	FEDERAL PAYROLL TAXES PAYABLE	1,364.60	
50-000-2060	ESC TAXES PAYABLE	570.72	
50-000-2075	HEALTH & LIFE INSURANCE PAYABL	2,171.89	
50-000-2080	PERS PAYABLE	16,302.12	
50-000-2090	AFLAC/GUARDIAN INSURANCE LIAB	199.84	
50-000-2095	ACCRUED LEAVE	21,596.47	
50-000-2150	ACCRUED PAYROLL	5,053.23	
50-000-2320	UNEARNED REVENUE	143.15	
	TOTAL LIABILITIES		51,853.98

FUND EQUITY

50-000-3000	RETAINED EARNINGS	(2,026,412.33)	
50-000-3350	NET INVESTMENT CAPITAL ASSETS	10,356,075.48	
	REVENUE OVER EXPENDITURES - YTD	44,049.73	
	BALANCE - CURRENT DATE	8,373,712.88	
	TOTAL FUND EQUITY		8,373,712.88
	TOTAL LIABILITIES AND EQUITY		8,425,566.86

CITY OF WHITTIER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2025

WATER AND WASTEWATER

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>CHARGES FOR SERVICES</u>					
50-340-4300	WATER SERVICE CHARGES	31,880.35	231,947.60	225,000.00	(6,947.60)	103.1
50-340-4350	WASTE WATER SERVICE CHARGES	8,756.09	85,449.76	90,000.00	4,550.24	94.9
	TOTAL CHARGES FOR SERVICES	40,636.44	317,397.36	315,000.00	(2,397.36)	100.8
	<u>MISCELLANEOUS</u>					
50-360-4006	STATE GRANT REVENUE	.00	10,000.00	.00	(10,000.00)	.0
50-360-4902	INVESTMENT INTEREST	.00	3,465.42	45,000.00	41,534.58	7.7
50-360-4910	MISCELLANEOUS INCOME	481.00	653.38	500.00	(153.38)	130.7
	TOTAL MISCELLANEOUS	481.00	14,118.80	45,500.00	31,381.20	31.0
	<u>PROPERTY & SURPLUS SALES</u>					
50-390-4990	TRANSFERS IN	.00	23,341.00	23,341.00	.00	100.0
	TOTAL PROPERTY & SURPLUS SALES	.00	23,341.00	23,341.00	.00	100.0
	TOTAL FUND REVENUE	41,117.44	354,857.16	383,841.00	28,983.84	92.5

CITY OF WHITTIER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2025

WATER AND WASTEWATER

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER & WASTE WATER OPERATING</u>					
50-800-6000 SALARIES & WAGES	13,244.83	132,003.64	157,360.00	25,356.36	83.9
50-800-6030 FICA TAXES	192.05	1,948.20	2,807.00	858.80	69.4
50-800-6040 WORKER'S COMP.	.00	1,606.37	6,652.00	5,045.63	24.2
50-800-6050 ESC TAXES	34.20	1,599.94	1,549.00	(50.94)	103.3
50-800-6060 HEALTH & LIFE INSURANCE	2,474.09	22,715.97	20,376.00	(2,339.97)	111.5
50-800-6070 PERS RETIREMENT	1,949.09	32,616.08	30,417.00	(2,199.08)	107.2
50-800-6091 UNIFORM ALLOWANCE	.00	.00	800.00	800.00	.0
50-800-6220 BANK SERVICE CHARGES	.00	.00	1,000.00	1,000.00	.0
50-800-6265 DEBT INTEREST EXPENSE	.00	.00	20,193.00	20,193.00	.0
50-800-6270 DEPRECIATION	.00	.00	470,087.00	470,087.00	.0
50-800-6280 DUES & SUBSCRIPTIONS	.00	200.00	500.00	300.00	40.0
50-800-6410 INSURANCE - LIABILITY	.00	4,233.81	7,300.00	3,066.19	58.0
50-800-6440 INSURANCE - PROPERTY	.00	3,506.67	5,500.00	1,993.33	63.8
50-800-6540 LICENSES & PERMITS	.00	805.00	1,200.00	395.00	67.1
50-800-6565 OUTSIDE CONTRACTORS	.00	.00	36,969.00	36,969.00	.0
50-800-6570 PHYSICAL EXAMS	.00	.00	500.00	500.00	.0
50-800-6580 POSTAGE	.00	.00	1,300.00	1,300.00	.0
50-800-6635 PROF. FEES - COMPUTER SUPPORT	.00	.00	1,200.00	1,200.00	.0
50-800-6740 SMALL TOOLS	.00	.00	2,000.00	2,000.00	.0
50-800-6750 TESTING WATER/SEWER	935.00	9,750.00	15,000.00	5,250.00	65.0
50-800-6770 TRAVEL, TRAINING & DEV.	.00	131.00	5,000.00	4,869.00	2.6
50-800-7100 REPAIRS - BUILDING	.00	672.39	10,000.00	9,327.61	6.7
50-800-7350 REPAIRS - EQUIPMENT	.00	12,865.02	5,000.00	(7,865.02)	257.3
50-800-7650 REPAIRS - SYSTEM	.00	2,001.75	5,000.00	2,998.25	40.0
50-800-7750 GAS & OIL - VEHICLES	.00	4,029.96	4,700.00	670.04	85.7
50-800-8550 SUPPLIES - OFFICE	.00	.00	500.00	500.00	.0
50-800-8950 UNIFORMS	.00	.00	500.00	500.00	.0
50-800-8970 SUPPLIES - SAFETY	.00	658.71	1,500.00	841.29	43.9
50-800-8995 SUPPLIES & MATERIALS	.00	92.73	4,000.00	3,907.27	2.3
50-800-9000 UTILITIES -INTERNET	1,934.19	12,435.16	12,600.00	164.84	98.7
50-800-9010 UTILITIES - ELECTRICITY	3,631.33	28,251.40	31,000.00	2,748.60	91.1
50-800-9040 UTILITIES - HEATING FUEL	(33.86)	1,001.51	3,000.00	1,998.49	33.4
50-800-9070 UTILITIES - TELEPHONE	172.18	1,632.12	1,000.00	(632.12)	163.2
50-800-9575 BOND PRINCIPAL	.00	.00	32,222.00	32,222.00	.0
50-800-9900 TRANSFER OUT TO GF	.00	36,050.00	36,050.00	.00	100.0
TOTAL WATER & WASTE WATER OPERATING	24,533.10	310,807.43	934,782.00	623,974.57	33.3
TOTAL FUND EXPENDITURES	24,533.10	310,807.43	934,782.00	623,974.57	33.3
NET REVENUE OVER EXPENDITURES	16,584.34	44,049.73	(550,941.00)	(594,990.73)	8.0

CITY OF WHITTIER
BALANCE SHEET
SEPTEMBER 30, 2025

SMALL BOAT HARBOR

ASSETS

51-000-0100	CASH - COMBINED FUND	1,088,071.11	
51-000-0110	2017 HARBOR BOND RESERVE	159,025.00	
51-000-0120	2025 HARBOR BOND RESERVE	315,563.82	
51-000-1090	PETTY CASH	350.00	
51-000-1200	ACCOUNTS RECEIVABLE - CASELLE	900.00	
51-000-1201	ACCTS REC FROM HARBOR	8,601.62	
51-000-1230	ACCOUNTS RECEIVABLE - LEASES	(26,031.82)	
51-000-1240	GASB 87 LEASE RECEIVABLE	2,740,646.26	
51-000-1299	ALLOWANCE FOR DOUBTFUL ACCOUNT	(5,551.25)	
51-000-1399	CASH CLEARING	1,314.55	
51-000-1720	PREPAID INSURANCE	39,193.96	
51-000-1810	BUILDINGS & FACILITIES	24,469,919.16	
51-000-1820	MACHINERY & EQUIPMENT	221,794.71	
51-000-1824	EQUIPMENT - COMPUTER	154,150.47	
51-000-1830	CONSTRUCTION IN PROGRESS	597,717.75	
51-000-1850	CAP ASSETS - ROU	1,106,504.85	
51-000-1890	ACCUMULATED DEPRECIATION	(14,035,170.54)	
51-000-1895	ACCUM AMORTIZATION - ROU	(71,278.82)	
	TOTAL ASSETS		16,765,720.83

LIABILITIES AND EQUITY

LIABILITIES

51-000-2000	ACCOUNTS PAYABLE	6,887.45	
51-000-2050	FEDERAL PAYROLL TAXES PAYABLE	4,312.15	
51-000-2060	ESC TAXES PAYABLE	2,502.90	
51-000-2075	HEALTH & LIFE INSURANCE PAYABL	7,202.83	
51-000-2080	PERS PAYABLE	41,099.25	
51-000-2090	AFLAC/GUARDIAN INSURANCE LIAB	151.86	
51-000-2095	ACCRUED LEAVE	49,169.92	
51-000-2150	ACCRUED PAYROLL	17,511.79	
51-000-2178	ACCRUED INTEREST PAYABLE	12,379.17	
51-000-2180	CURRENT PORT. 2017 BOND PREMIUM	8,843.00	
51-000-2182	CURRENT PORT. 2017 HARBOR BOND	85,000.00	
51-000-2186	NET PREMIUM-2017 BOND ISSUANCE	97,273.45	
51-000-2188	L/T PORTION. 2017 HARBOR BOND	1,415,000.00	
51-000-2190	L/T LEASE LIABILITIES	1,072,216.48	
51-000-2320	UNEARNED REVENUE - MOORAGE	221,553.09	
51-000-2700	DEFERRED INFLOW OF RESOURCES	2,600,310.74	
	TOTAL LIABILITIES		5,641,414.08

FUND EQUITY

51-000-3000	RETAINED EARNINGS	(6,337,088.21)	
51-000-3350	NET INVESTMENT CAPITAL ASSETS	16,959,874.49	
	REVENUE OVER EXPENDITURES - YTD	501,520.47	
	BALANCE - CURRENT DATE		11,124,306.75

CITY OF WHITTIER
BALANCE SHEET
SEPTEMBER 30, 2025

SMALL BOAT HARBOR

TOTAL FUND EQUITY	11,124,306.75
TOTAL LIABILITIES AND EQUITY	16,765,720.83

CITY OF WHITTIER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2025

SMALL BOAT HARBOR

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CHARGES FOR SERVICES</u>					
51-340-4251 USER FEES & PERMITS	.00	.00	3,000.00	3,000.00	.0
51-340-4399 MOORAGE - TRANSIENT WINTER	.00	.00	32,000.00	32,000.00	.0
51-340-4401 MOORAGE - PREFERENTIAL	(2,891.09)	528,174.62	530,000.00	1,825.38	99.7
51-340-4402 MOORAGE - TRANSIENT	38,998.05	384,826.02	525,000.00	140,173.98	73.3
51-340-4403 BOAT LIFT FEES	228.10	2,988.11	.00	(2,988.11)	.0
51-340-4404 UTILITY FEES	4,169.68	43,905.26	60,000.00	16,094.74	73.2
51-340-4406 WHARFAGE FEES	10.00	45,203.08	5,000.00	(40,203.08)	904.1
51-340-4407 VESSEL TOW FEES	.00	.00	1,000.00	1,000.00	.0
51-340-4409 WAITING LIST FEES	150.00	16,900.00	20,000.00	3,100.00	84.5
51-340-4410 PUMP OUT FEES	600.00	1,575.00	1,000.00	(575.00)	157.5
51-340-4411 LAUNCH FEES	175.00	76,595.00	121,000.00	44,405.00	63.3
51-340-4412 SHOWERS	170.00	1,335.00	3,500.00	2,165.00	38.1
51-340-4413 GRID	.00	1,393.31	3,000.00	1,606.69	46.4
51-340-4414 VESSEL MAINTENANCE	.00	350.00	1,000.00	650.00	35.0
51-340-4415 DRY STORAGE FEES	.00	2,821.70	5,000.00	2,178.30	56.4
51-340-4416 PARKING - ANNUAL	.00	31,250.00	48,000.00	16,750.00	65.1
51-340-4426 PARKING DAILY	385.00	119,805.81	120,000.00	194.19	99.8
51-340-4427 KAYAK LAUNCH FEES	.00	.00	2,000.00	2,000.00	.0
51-340-4428 ENVIRONMENTAL FEE	5.50	68.00	2,100.00	2,032.00	3.2
51-340-4445 MISC. SERVICES	.00	8,242.37	5,000.00	(3,242.37)	164.9
TOTAL CHARGES FOR SERVICES	42,000.24	1,265,433.28	1,487,600.00	222,166.72	85.1
<u>LEASES INCOME</u>					
51-345-4512 LEASE - ARRC NET OF RR SHARE	9,313.43	83,414.43	59,787.00	(23,627.43)	139.5
51-345-4513 LEASE CREDITS (CONTRA)	.00	(59,664.63)	(53,551.00)	6,113.63	(111.4)
51-345-4515 LEASE - GARBAGE REVENUE	2,280.00	13,680.00	7,500.00	(6,180.00)	182.4
TOTAL LEASES INCOME	11,593.43	37,429.80	13,736.00	(23,693.80)	272.5
<u>OTHER REVENUE</u>					
51-360-4012 FEDERAL GRANT REVENUE	.00	.00	53,500.00	53,500.00	.0
51-360-4416 STORAGE IN LIEU OF LEASE	.00	.00	2,500.00	2,500.00	.0
51-360-4417 FUEL FLOAT INCOME	.00	18,649.40	38,000.00	19,350.60	49.1
51-360-4430 CAMPING	220.00	4,222.00	25,000.00	20,778.00	16.9
51-360-4900 INTEREST & LATE FEES ON A/R	4.21	2,176.84	82,091.00	79,914.16	2.7
51-360-4902 INVESTMENT INTEREST	.00	4,831.16	45,000.00	40,168.84	10.7
51-360-4910 MISCELLANEOUS INCOME	.00	.00	1,500.00	1,500.00	.0
51-360-4957 AMORTIZATION OF BOND PREMIUM	.00	.00	8,843.00	8,843.00	.0
TOTAL OTHER REVENUE	224.21	29,879.40	256,434.00	226,554.60	11.7

CITY OF WHITTIER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2025

SMALL BOAT HARBOR

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TRANSFERS IN AND OTHER</u>					
51-390-4991 TRANSFER FROM CPV FUND	.00	17,500.00	17,500.00	.00	100.0
51-390-4993 TRANSFER FROM F73 MRRF	.00	611,583.00	611,583.00	.00	100.0
TOTAL TRANSFERS IN AND OTHER	.00	629,083.00	629,083.00	.00	100.0
TOTAL FUND REVENUE	53,817.88	1,961,825.48	2,386,853.00	425,027.52	82.2

CITY OF WHITTIER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2025

SMALL BOAT HARBOR

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HARBOR OPERATIONS EXP</u>					
51-800-6000 SALARIES & WAGES	45,710.04	445,113.70	647,897.00	202,783.30	68.7
51-800-6030 FICA TAXES	1,188.27	9,487.47	11,549.00	2,061.53	82.2
51-800-6040 WORKER'S COMP.	.00	9,580.37	2,983.00	(6,597.37)	321.2
51-800-6050 ESC TAXES	247.51	6,090.21	6,459.00	368.79	94.3
51-800-6060 HEALTH & LIFE INSURANCE	8,461.79	82,108.97	137,114.00	55,005.03	59.9
51-800-6070 PERS RETIREMENT	2,884.43	90,561.38	132,650.00	42,088.62	68.3
51-800-6220 BANK SERVICE CHARGES	9,827.59	73,621.43	40,000.00	(33,621.43)	184.1
51-800-6265 BOND INTEREST EXPENSE	33,012.50	73,150.00	294,587.00	221,437.00	24.8
51-800-6270 DEPRECIATION	.00	.00	920,000.00	920,000.00	.0
51-800-6275 AMORTIZATION EXPENSE	.00	.00	23,760.00	23,760.00	.0
51-800-6280 DUES & SUBSCRIPTIONS	.00	365.00	250.00	(115.00)	146.0
51-800-6410 INSURANCE - LIABILITY	.00	31,981.46	57,000.00	25,018.54	56.1
51-800-6420 INSURANCE - AUTO	.00	390.03	1,500.00	1,109.97	26.0
51-800-6430 INSURANCE EQUIPMENT	.00	.00	815.00	815.00	.0
51-800-6440 INSURANCE - PROPERTY	.00	34,732.56	65,000.00	30,267.44	53.4
51-800-6565 OUTSIDE CONTRACTORS	1,065.29	50,194.05	190,000.00	139,805.95	26.4
51-800-6570 PHYSICAL EXAMS	.00	.00	150.00	150.00	.0
51-800-6580 POSTAGE	.00	1,084.02	3,300.00	2,215.98	32.9
51-800-6635 PROF. FEES - COMPUTER SUPPORT	.00	239.88	3,000.00	2,760.12	8.0
51-800-6650 PROF. FEES - LEGAL	.00	.00	2,000.00	2,000.00	.0
51-800-6700 PUBLICATIONS&SUBS.	.00	.00	200.00	200.00	.0
51-800-6730 EQUIPMENT RENTAL	.00	200.00	5,000.00	4,800.00	4.0
51-800-6740 SMALL TOOLS	.00	426.27	2,500.00	2,073.73	17.1
51-800-6770 TRAVEL, TRAINING & DEV.	.00	2,224.43	6,000.00	3,775.57	37.1
51-800-6780 WASTE DISPOSAL - EVOS	.00	.00	500.00	500.00	.0
51-800-7100 REPAIRS - BUILDINGS	.00	297.25	5,000.00	4,702.75	6.0
51-800-7350 REPAIRS - EQUIPMENT	.00	757.45	3,500.00	2,742.55	21.6
51-800-7400 REPAIRS - VEHICLES	.00	49.99	1,000.00	950.01	5.0
51-800-7500 PARKING LOT MAINTENANCE	.00	.00	500.00	500.00	.0
51-800-7610 REPAIRS - UTILITIES	.00	.00	5,000.00	5,000.00	.0
51-800-7750 GAS & OIL - VEHICLES	296.17	2,651.49	5,000.00	2,348.51	53.0
51-800-7800 REPAIRS - FACILITIES	.00	.00	3,000.00	3,000.00	.0
51-800-7820 REPAIRS - DOCKS	.00	292.50	10,000.00	9,707.50	2.9
51-800-8150 SUPPLIES - CONSUMABLE	54.57	14,770.65	19,000.00	4,229.35	77.7
51-800-8200 SUPPLIES - PARKING	.00	1,921.07	1,000.00	(921.07)	192.1
51-800-8400 SUPPLIES - FIRE SUPPRESSION	.00	998.85	1,000.00	1.15	99.9
51-800-8550 SUPPLIES - OFFICE	.00	241.49	5,500.00	5,258.51	4.4
51-800-8750 SUPPLIES - PRINTING	.00	1,694.03	.00	(1,694.03)	.0
51-800-8950 SUPPLIES - UNIFORMS	.00	.00	2,500.00	2,500.00	.0
51-800-8970 SUPPLIES - SAFETY	.00	1,060.84	2,500.00	1,439.16	42.4
51-800-9000 UTILITIES - INTERNET	2,823.72	18,960.73	25,200.00	6,239.27	75.2
51-800-9010 UTILITIES - ELECTRICITY	772.39	71,137.70	78,000.00	6,862.30	91.2
51-800-9040 UTILITIES - HEATING FUEL	229.51	3,060.43	4,000.00	939.57	76.5
51-800-9050 UTILITIES - SOLID WASTE	17,909.62	131,453.85	118,000.00	(13,453.85)	111.4
51-800-9070 UTILITIES - TELEPHONE	277.97	2,623.89	2,000.00	(623.89)	131.2
51-800-9095 UTILITIES - WATER/WASTEWATER	2,118.27	16,032.67	23,000.00	6,967.33	69.7
51-800-9100 MISCELLANEOUS EXPENSES	.00	2,160.00	.00	(2,160.00)	.0
51-800-9510 SNOW REMOVAL	3,400.00	30,600.00	40,800.00	10,200.00	75.0
51-800-9520 CAPITAL OUTLAY - EQUIPMENT	.00	.00	53,500.00	53,500.00	.0
51-800-9530 CAPTIAL OUTLAY-OFFICE EQUIP	.00	2,945.90	.00	(2,945.90)	.0
TOTAL HARBOR OPERATIONS EXP	130,279.64	1,215,262.01	2,963,214.00	1,747,951.99	41.0

CITY OF WHITTIER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2025

SMALL BOAT HARBOR

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL OUTLAY - FROM RESERVE</u>					
51-900-9575 BOND PRINCIPAL	.00	80,000.00	191,996.00	111,996.00	41.7
TOTAL CAPITAL OUTLAY - FROM RESERVE	.00	80,000.00	191,996.00	111,996.00	41.7
<u>TRANSFERS OUT</u>					
51-990-9990 TRANSFER OUT	.00	165,043.00	165,043.00	.00	100.0
TOTAL TRANSFERS OUT	.00	165,043.00	165,043.00	.00	100.0
TOTAL FUND EXPENDITURES	130,279.64	1,460,305.01	3,320,253.00	1,859,947.99	44.0
NET REVENUE OVER EXPENDITURES	(76,461.76)	501,520.47	(933,400.00)	(1,434,920.47)	53.7

CITY OF WHITTIER
BALANCE SHEET
SEPTEMBER 30, 2025

DELONG DOCK

ASSETS

53-000-0100	CASH - COMBINED FUND	1,418,050.64	
53-000-1201	ACCTS REC FROM DELONG DOCK	225,345.68	
53-000-1299	ALLOWANCE FOR DOUBTFUL ACCOUNT	(206,703.60)	
53-000-1810	BUILDINGS & FACILITIES	5,554,604.65	
53-000-1820	MACHINERY & EQUIPMENT	4,259.00	
53-000-1890	ACCUMULATED DEPRECIATION	(3,281,643.59)	
	TOTAL ASSETS		3,713,912.78

LIABILITIES AND EQUITY

LIABILITIES

53-000-2000	ACCOUNTS PAYABLE	1,214.99	
53-000-2050	FEDERAL PAYROLL TAXES PAYABLE	753.07	
53-000-2060	ESC TAXES PAYABLE	322.11	
53-000-2075	HEALTH & LIFE INSURANCE PAYABL	1,308.10	
53-000-2080	PERS PAYABLE	1,096.04	
53-000-2090	AFLAC/GUARDIAN INSURANCE LIAB	126.27	
53-000-2150	ACCRUED PAYROLL	3,152.62	
	TOTAL LIABILITIES		7,973.20

FUND EQUITY

53-000-3000	RETAINED EARNINGS	3,810,705.75	
	REVENUE OVER EXPENDITURES - YTD	(104,766.17)	
	BALANCE - CURRENT DATE	3,705,939.58	
	TOTAL FUND EQUITY		3,705,939.58
	TOTAL LIABILITIES AND EQUITY		3,713,912.78

CITY OF WHITTIER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2025

DELONG DOCK

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CHARGES FOR SERVICES</u>					
53-341-4251 USER FEES & PERMITS	.00	.00	3,000.00	3,000.00	.0
53-341-4402 MOORAGE - TRANSIENT	.00	2,439.55	5,000.00	2,560.45	48.8
53-341-4404 UTILITY FEES	.00	4,127.65	12,000.00	7,872.35	34.4
53-341-4406 WHARFAGE FEES	.00	(5,693.12)	120,000.00	125,693.12	(4.7)
TOTAL CHARGES FOR SERVICES	.00	874.08	140,000.00	139,125.92	.6
<u>SOURCE 360</u>					
53-360-4901 INTEREST ON BANK ACCO	.00	.00	20,000.00	20,000.00	.0
53-360-4902 INVESTMENT INTEREST	.00	3,788.99	.00	(3,788.99)	.0
TOTAL SOURCE 360	.00	3,788.99	20,000.00	16,211.01	18.9
TOTAL FUND REVENUE	.00	4,663.07	160,000.00	155,336.93	2.9

CITY OF WHITTIER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2025

DELONG DOCK

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEPARTMENT 801</u>					
53-801-6000 SALARES & WAGES	8,204.31	42,551.68	55,893.00	13,341.32	76.1
53-801-6030 FICA/MEDICARE	161.97	823.05	925.00	101.95	89.0
53-801-6040 WORKER'S COMP.	.00	.00	258.00	258.00	.0
53-801-6050 ESC TAXES	33.95	214.72	559.00	344.28	38.4
53-801-6060 HEALTH & LIFE INSURANCE	1,744.85	7,642.92	11,462.00	3,819.08	66.7
53-801-6070 PERS RETIREMENT	1,617.54	8,595.17	11,889.00	3,293.83	72.3
53-801-6270 DEPRECIATION	.00	.00	554,000.00	554,000.00	.0
53-801-6410 INSURANCE - LIABILITY	.00	5,504.87	11,000.00	5,495.13	50.0
53-801-6440 INSURANCE - PROPERTY	.00	8,190.40	15,700.00	7,509.60	52.2
53-801-6565 OUTSIDE CONTRACTORS	.00	.00	10,000.00	10,000.00	.0
53-801-6730 EQUIPMENT RENTAL	.00	.00	1,000.00	1,000.00	.0
53-801-6740 SMALL TOOLS	.00	.00	1,000.00	1,000.00	.0
53-801-6780 WASTE DISPOSAL - EVOS	5,353.59	10,913.15	8,000.00	(2,913.15)	136.4
53-801-7350 REPAIRS - EQUIPMENT	.00	.00	1,000.00	1,000.00	.0
53-801-7750 GAS & OIL - VEHICLES	.00	.00	500.00	500.00	.0
53-801-7820 REPAIRS - DOCKS	.00	.00	15,000.00	15,000.00	.0
53-801-8150 SUPPLIES - CONSUMABLE	.00	.00	5,000.00	5,000.00	.0
53-801-8400 SUPPLIES - FIRE SUPPRESSION	.00	40.00	1,000.00	960.00	4.0
53-801-8950 SUPPLIES - UNIFORMS	.00	.00	500.00	500.00	.0
53-801-8970 SUPPLIES - SAFETY	.00	.00	2,000.00	2,000.00	.0
53-801-9010 UTILITIES - ELECTRICITY	1,214.99	10,953.28	10,000.00	(953.28)	109.5
53-801-9050 UTILITIES - SOLID WASTE	.00	.00	2,000.00	2,000.00	.0
53-801-9095 UTILITIES - WATER/WASTEWATER	.00	.00	1,000.00	1,000.00	.0
53-801-9900 TRANSFER OUT TO GF	.00	14,000.00	14,000.00	.00	100.0
TOTAL DEPARTMENT 801	18,331.20	109,429.24	733,686.00	624,256.76	14.9
<u>CAPITAL OUTLAY</u>					
53-900-9540 CAP EXP EMERGENCY REPAIRS	.00	.00	10,000.00	10,000.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	10,000.00	10,000.00	.0
TOTAL FUND EXPENDITURES	18,331.20	109,429.24	743,686.00	634,256.76	14.7
NET REVENUE OVER EXPENDITURES	(18,331.20)	(104,766.17)	(583,686.00)	(478,919.83)	(18.0)

CITY OF WHITTIER
BALANCE SHEET
SEPTEMBER 30, 2025

MOTOR POOL

ASSETS

60-000-0100	CASH - COMBINED FUND	122,995.00	
60-000-1820	MACHINERY & EQUIPMENT	303,500.00	
60-000-1823	EQUIPMENT - VEHICLES	60,000.00	
60-000-1890	ACCUMULATED DEPRECIATION	(115,219.07)	
TOTAL ASSETS			371,275.93

LIABILITIES AND EQUITY

LIABILITIES

60-000-2000	ACCOUNTS PAYABLE	8,844.00	
TOTAL LIABILITIES			8,844.00

FUND EQUITY

60-000-3000	RETAINED EARNINGS	356,800.93	
60-000-3003	RESERVE - HARBOR FUND	65,631.00	
REVENUE OVER EXPENDITURES - YTD		(60,000.00)	
BALANCE - CURRENT DATE		362,431.93	
TOTAL FUND EQUITY			362,431.93
TOTAL LIABILITIES AND EQUITY			371,275.93

CITY OF WHITTIER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2025

MOTOR POOL

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>MOTOR POOL OPERATING</u>					
60-800-6270	DEPRECIATION	.00	.00	28,805.00	28,805.00	.0
	TOTAL MOTOR POOL OPERATING	.00	.00	28,805.00	28,805.00	.0
	<u>CAPITAL OUTLAY</u>					
60-900-9520	CAPITAL OUTLAY - EQUIPMENT	8,844.00	60,000.00	60,000.00	.00	100.0
	TOTAL CAPITAL OUTLAY	8,844.00	60,000.00	60,000.00	.00	100.0
	TOTAL FUND EXPENDITURES	8,844.00	60,000.00	88,805.00	28,805.00	67.6
	NET REVENUE OVER EXPENDITURES	(8,844.00)	(60,000.00)	(88,805.00)	(28,805.00)	(67.6)

CITY OF WHITTIER
BALANCE SHEET
SEPTEMBER 30, 2025

HARBOR MRRF

ASSETS

73-000-0100	CASH - COMBINED FUND	661,215.38	
	TOTAL ASSETS		661,215.38

LIABILITIES AND EQUITY

FUND EQUITY

73-000-3000	FUND BALANCE	1,214,991.67	
	REVENUE OVER EXPENDITURES - YTD	(553,776.29)	
	BALANCE - CURRENT DATE	661,215.38	
	TOTAL FUND EQUITY		661,215.38
	TOTAL LIABILITIES AND EQUITY		661,215.38

CITY OF WHITTIER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2025

HARBOR MRRF

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>SOURCE 340</u>					
73-340-4405	WATER-BORNE PASSENGER FEES	4,024.00	185,592.00	520,000.00	334,408.00	35.7
	TOTAL SOURCE 340	4,024.00	185,592.00	520,000.00	334,408.00	35.7
	TOTAL FUND REVENUE	4,024.00	185,592.00	520,000.00	334,408.00	35.7

CITY OF WHITTIER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2025

HARBOR MRRF

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>NON-GRANT EXPENDITURES</u>					
73-800-9205	HARBOR RENOVATION	13,864.00	94,368.29	368,400.00	274,031.71	25.6
	TOTAL NON-GRANT EXPENDITURES	13,864.00	94,368.29	368,400.00	274,031.71	25.6
	<u>WHITTIER SBH RE PHASE II</u>					
73-901-9990	TRANSFERED OUT	.00	645,000.00	645,000.00	.00	100.0
	TOTAL WHITTIER SBH RE PHASE II	.00	645,000.00	645,000.00	.00	100.0
	TOTAL FUND EXPENDITURES	13,864.00	739,368.29	1,013,400.00	274,031.71	73.0
	NET REVENUE OVER EXPENDITURES	(9,840.00)	(553,776.29)	(493,400.00)	60,376.29	(112.2)

CITY OF WHITTIER
BALANCE SHEET
SEPTEMBER 30, 2025

WATER/WASTEWATER MRRF

ASSETS

75-000-0100	CASH - COMBINED FUND	1,077,582.12	
	TOTAL ASSETS		1,077,582.12

LIABILITIES AND EQUITY

FUND EQUITY

75-000-3000	FUND BALANCE	1,369,927.12	
	REVENUE OVER EXPENDITURES - YTD	(292,345.00)	
	BALANCE - CURRENT DATE	1,077,582.12	
	TOTAL FUND EQUITY		1,077,582.12
	TOTAL LIABILITIES AND EQUITY		1,077,582.12

CITY OF WHITTIER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2025

WATER/WASTEWATER MRRF

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>SOURCE 360</u>					
75-360-4000	STATE GRANT FUNDS	.00	.00	75,000.00	75,000.00	.0
	TOTAL SOURCE 360	.00	.00	75,000.00	75,000.00	.0
	TOTAL FUND REVENUE	.00	.00	75,000.00	75,000.00	.0

CITY OF WHITTIER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2025

WATER/WASTEWATER MRRF

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>NON-GRANT EXPENDITURES</u>					
75-800-9205	CAPITAL OUTLAY - W/WW	.00	292,345.00	.00	(292,345.00)	.0
	TOTAL NON-GRANT EXPENDITURES	.00	292,345.00	.00	(292,345.00)	.0
	<u>GRANT EXPENDITURES</u>					
75-900-9200	CAPITAL EQUIPMENT	.00	.00	75,000.00	75,000.00	.0
	TOTAL GRANT EXPENDITURES	.00	.00	75,000.00	75,000.00	.0
	TOTAL FUND EXPENDITURES	.00	292,345.00	75,000.00	(217,345.00)	389.8
	NET REVENUE OVER EXPENDITURES	.00	(292,345.00)	.00	292,345.00	.0

WHITTIER PARKS & REC
REGULAR MEETING
October 13, 2025 5pm
MINUTES

Assign recorder: Jamie Loan

Attendance: Victor Shen, Ben Derting, Jamie Loan, Lonnie, Rachel Swain

Meeting Begins: 6:05pm

New Business

- **Parks**
 - Painting planters/barriers: Cam typically paints and plants some of the planters around town. We'd like to help encourage his effort and have a business or family be able to adopt a planter. They could paint it, plant flowers, and maintain it. We could also reach out to some of the artists in Girdwood (like Barb Lydon) that can do tile mosaics for the outside of the planters. We also would like to look into concrete planters.
 - Continued Art funding: we would like Chacha to continue painting more mini murals around town. We are thinking a couple more mini murals and maybe each end of the pedestrian tunnel. If she did 4 more mini murals, that would equal \$1,600. We are all in agreement that we would like to add 4 more art pieces this winter.
- **Recreation**
 - Kayak/bike racks: both bike and kayak racks have had a lot of use this summer and fall. We are going to ask for 2 more kayak racks to place at the Head of the Bay and Lu Young.
 - Winter events/activities: outdoor movie nights, sledding, fires and s'mores, lantern trails, grooming, tree hunt, ice rink, etc. We will set up all of the necessary items so that volunteers can have a "go bag" for short notice.
 - Community adult basketball and volleyball games: there seems to be interest in a recreational basketball and volleyball game. We are hoping to have a game sometime in January. Stephanie Burgoon said that she could get someone down to referee. It would be easy to get a waiver and facility use permit for the game. We could also have some of the students run a concession stand.
 - Disc Golf: there is a lot of community interest in a 9 basket course. Rob Raincock, a naturalist for Princess Cruises, is really interested in helping spearhead it, so we're hoping he can get his employer to sponsor the course.
 - Bright Beaches / Lantern trails: It's getting dark enough that we can do some evening low tide exploring with the lights. Nov 5 and 6 there are

some super low tides around 7pm. We are also thinking about lighting up the connector trail one evening, maybe when the aurora forecast is good.

- **Trails**

- AHS: Jamie sent in the application and it has been accepted for 2026.
- Alaska Trail contract crew update: they worked for 3 weeks on the horsetail falls trail, fixing boardwalk and reworking some of the stairs and switchbacks. It looks great!
- Overland volunteer groups: Victor is willing and able to take 2 separate groups. We will reach out to other community members to see if they could help for a few days or a week. If so, we may be able to accommodate a 3rd group.
- Trails Plan: working on potential trails—waterfall access, Whittier Glacier overlook, and a path at Lu Young, mountain bike trail behind the Buckner, etc.
- Winter Trails: grooming

- **Other**

- Wellness Wednesdays: Jamie has put together another curriculum with worksheets, activities, and guest speakers.
- Yoga update: fully funded! Jen will be paid \$150 a week to teach a yoga class for the months of november, december, january, and february.
- End of year wish list:
- Art scavenger hunt: Aubrey can paint her scavenger shrimp, Jamie is going to reach out to local businesses about more locations.
- Little libraries: themed little libraries, like a dog stick library, winter sled library, etc.
- Rachel Swain brought up the idea of getting ice skates for youth and adults. She has gotten some donations and has done some fund raising already. She was wondering if parks and rec could help. Everyone was in consensus on supporting this effort. We will talk with city admin to explore ideas.

Follow up of tasks/to do:

- Victor and Aubrey will resubmit the Lu Young Park design, with photos – In progress
- Story board signs and trail signage, as well as a Seafarer Memorial (Corvus Design): Jamie – In progress
- Walk to Whittier sub committee: Jamie, Ben, Aubrey – In Progress
- Talk to Ports & Harbor/Harbormaster about small single launch kayak infrastructure – in progress
- Talk to Adison (Assistant CM) about an RTP grant for the mountain bike trails – Victor & Jamie – need to do
- Contact Hannah Thompson about invasive plant project, and see if Cam & Scott can help source soil – Completed
- Email Jackie about Shakespeare Beach infrastructure – Jamie
- Make poster and organize trash bash – Aubrey

- Jamie, Aubrey, Jen, meeting with Kris for yoga payment and organization – Jamie. Completed!
- Victor talk with Kris about kayak racks – Victor
- Let Charla and PWS know about trash bash – Victor and Jamie

New Tasks/to do:

-Rachel will get with Cam about the planter initiative

-We need people to follow up with the basketball and volleyball idea to get community members to sign up as a team. Rachel & Jamie

-Victor will contact Rob Raincock about a disc golf course

-Let Charla and PWSSF know about the trash bash info- Victor and Jamie

-Victor will ask about funding for additional kayak racks.

Next meeting date: November 5th

Adjournment: 8:17pm

New section of step and run on Horsetail Falls Trail

Kayak rack in use

Waterfalls in Whittier



Council Attendance Report

2025 Q3

Item # 22.

Date	Meeting Type	Shen	Wagner	Loan	Macal tao	Pinguoch	Denmark	Blair
07.16.2024	Regular	E	T	-	P	P	E	P
08.21.2024	Regular	P	P	-	P	P	P	P
09.16.2024	Regular	P	T	-	P	P	P	P
10.15.2024	Regular	P	P	-	P	P	P	P
11.19.2024	Regular	P	T	-	P	T	P	P
12.17.2024	Regular	P	T	-	P	P	T	P
01.21.2025	Regular	P	T	-	P	P	E	P
03.18.2025	Regular	T	T	-	E	T	P	P
04.15.2025	Regular	P	E	-	P	T	P	P
05.19.2025	Regular	P	T	-	P	E	P	T
06.17.2025	Regular	P	P	-	P	P	P	P
07.15.2025	Regular	P	P	P	P	P	P	P
08.19.2025	Regular	P	P	P	P	P	T	P
Total Absent YTD		-	-	-	-	-	-	-
Total Excused YTD		1	1	-	1	1	2	-
Total Telephonic YTD		1	7	-	-	3	2	1

A = Absent; E = Excused, P = Present, T = Telephonic, U = Unknown

This report serves to inform Council of member attendance over the past 12-month period and to remind members of their attendance obligations as outlined in the **Whittier Municipal Code (Chapter 2.04, "City Council and Mayor")**. The municipal code specifies the following requirements:

1. Attendance Policy

No Council member may be excused from more than four regular meetings in a 12-month period unless the additional absences are necessitated by:

- Conditions of the member's employment that are beyond their control, or
- An injury or illness of the member or a member of their family.

2. Requesting an Excused Absence

- All requests for an excused absence must be submitted in writing, which may include electronic communication such as email or fax, to the City Clerk.
- In the case of an absence resulting from unforeseen circumstances, Council members have up to 14 days following the missed meeting to submit a written request for the absence to be excused.

3. Virtual Attendance

There are no limitations on the number of meetings Council members may attend telephonically or virtually.

4. Vacancy Due to Absences

An elected city office may be declared vacant by the City Council when the individual holding that office:

- Misses three regular meetings of the Council in a 12-month period, unless excused, or
- Has absences in excess of those permitted by the municipal code.

5. Current Attendance Record

No Council member has been absent from more than three regular meetings in the previous 12-month period, nor has any Council member been excused from more than four regular meetings. All members are currently in compliance with the attendance policy.

Council members are encouraged to review these provisions to ensure compliance and accountability in fulfilling their responsibilities.