



City Council Regular Meeting Agenda

October 21, 2025 at 7:00 PM

City Council Chambers, Whittier Alaska

Mayor: Daniel Blair

City Manager: Jackie C. Wilde

City Clerk: Shelby Carlson

City Attorney: Holly Wells

Council Members: Victor Shen, Seat A, Tom Wagner, Seat B, Jamie Loan, Seat C, Renner Macal tao, Seat D, David Pinquoch, Seat E, Peter Denmark, Seat F

Call to Order

Opening Ceremony

Swear-In Ceremony for Newly Elected Officials

Roll Call

Election of Mayor and Vice Mayor

1. Adoption of Election Procedure

Citizen Comments on Any Agenda Item Except Those Items Scheduled For Public

Hearing: Those who have signed in will be given the first opportunity to speak on any agenda item except those scheduled for Public Hearing. Time is limited to two (2) minutes per speaker and thirty (30) minutes total time for this agenda item.

Approval of Agenda and Consent Agenda: Approval of Consent Agenda passes all routine items indicated by asterisk (*). Consent Agenda items are not considered separately unless a council member requests. In the event of such a request, the item is returned to the Regular Agenda

Conflict of Interest: Immediately after the Council approves the agenda at a regular or special meeting, each Council member shall declare any financial interest in a matter appearing on the agenda. Any Council member or member of the public present at the meeting may question whether another Council member has a financial interest in a matter appearing on the agenda.

Presentations and Reports

2. Presentations

A. Years of Service

3. Mayor's Report

4. Vice Mayor's Report

5. City Manager Report – City Manager's Report includes, among other things, the Finance Director Report and the Water/Wastewater Manager Report

Public Hearings

- 6.** Ordinance 2025-003 Amending WMC 2.10.038 “Definitions” and 2.16.010 “City Manager” and Adding WMC 2.26.060 “Finance Director” and WMC 2.26.070 “Duties of the Finance Director” to Update Position Titles and Align the Code With Title 29 of the Alaska Statutes and Current Organizational Practices and Repealing WMC 2.26.080 “Executive Assistant,” 2.26.090 “Duties of Executive Assistant,” and WMC Chapter 2.15 “Director of Administration” to Remove the Executive Assistant and Director of Administration Positions From the Code

Ordinances for Introduction - None

Resolutions

- 7.** Resolution 2025-028 Affirming Support for Ongoing City Efforts with State and Regional Partners to Plan and Implement Infrastructure Improvements to Address Increased Cruise Ship Traffic and Community Needs
- 8.** Resolution 2025-034 Directing the City Manager to Provide a Subsidy to Alaska Weather Consulting, LLC for the Continuation of Weather Forecasting Services for Passage Canal in the Amount of \$24,000
- 9.** Resolution 2025-035 Authorizing the Demolition and Disposal of the East Finger Pier at the City Dock in the Amount of \$36,300, and Appropriating Funds
- 10.** *Resolution 2025-036 Supporting the Development of a Safety Action Plan and Committing to the Goal of Zero Roadway Fatalities and Serious Injuries

Other New Business

- 11.** *Approval of the September 23, 2025 Rescheduled Regular Meeting Minutes
- 12.** *Commissioner Appointments
 - A. Aubrey Jurgerson, Planning & Zoning Commission, Seat C
- 13.** Evaluation Templates for City Manager and City Attorney Reviews
- 14.** Objection to the Outpost Liquor Door Alcohol License Renewal

Informational Items and Reports (No Action Required)

- 15.** August 2025 City Financial Reports: Please see City Council packet which contains monthly Financial Statements
- 16.** Parks & Recreation Committee Minutes - August 12, 2025
- 17.** Whittier Police Department Statistics: April - August 2025
- 18.** Memorandum of Destruction of 2024 Regular Election Ballots

Council Comments

Citizen Discussion: Those signed-in will be given the first opportunity to speak on any subject over which the Council has control. Time is limited to five (5) minutes per speaker.

Council and Administration Response to Citizen Comments

Executive Session

- 19.** Discuss the Alaska Railroad Corporation Land Purchase, as per Whittier Municipal Code 2.08.040(B)(1), matters that, if immediately disclosed, would tend to adversely affect the finances of the city.

Adjournment



CITY OF WHITTIER

Gateway to Western Prince William Sound

P.O. Box 608 Whittier, Alaska 99693 | (907) 472-2327 | Fax (907) 472-2404

Item # 1.

MEMORANDUM

To: Mayor Blair and Council Members

Through: Jackie C. Wilde, City Manager

From: Shelby Carlson, City Clerk

Date: October 21, 2025

Subject: Election of Mayor and Vice Mayor

As per AS 29.20.230(b), the Mayor of a second class city is elected by and from the Council. Procedures for nominations and elections are described in *Robert's Rules of Order, Newly Revised*, 12th edition, Chapter XIV.

The following steps outline the process the Council has customarily followed for electing the Mayor and Vice Mayor. Please note that this procedure applies to this election only and must be re-established by motion for future Councils unless the Council adopts it as a permanent procedure via Ordinance.

1. Adoption of the Election Procedure

- **Action:** The Council must first adopt, by motion, the procedure for nominations and voting for the election of the Mayor and Vice Mayor.
 - **Suggested Motion:** "I move that the Council adopt the procedure as outlined for the election of Mayor and Vice Mayor."
- Once seconded and voted on, the Clerk can proceed with the next step.

2. Nominations

- **Action:** The Clerk calls for nominations from the floor.
 - **Clerk:** "Nominations are now open for the office of Mayor. Each Council member may nominate one candidate."
 - **Council Member:** "I nominate [Name] for Mayor."
 - **Clerk:** "Does [Name] accept the nomination?"
- If there are no further nominations, the Clerk will close the nominations.
 - **Clerk:** "Are there any further nominations for Mayor? (Pause) Hearing none, I declare the nominations closed."

3. Voting

- **Action:** Council members cast their votes via secret ballot.
 - **Clerk:** “I will now distribute the ballots. Please write the name of the person you wish to elect as Mayor. You may vote for a nominee or write in another Council member’s name.”
- After collecting and counting the ballots, the Clerk announces the result.
 - **Clerk:** “[Name] has received a majority of the votes and is elected as Mayor. Congratulations.”
- If no majority is reached:
 - **Clerk:** “No candidate has received a majority. We will proceed with another round of voting.”

4. Election of Vice Mayor

- **Action:** The same process is repeated for the election of the Vice Mayor.
 - **Clerk:** “Nominations are now open for the office of Vice Mayor. Each Council member may nominate one candidate.”
 - **Council Member:** “I nominate [Name] for Vice Mayor.”
 - **Clerk:** “Does [Name] accept the nomination?”
 - **Clerk:** “Are there any further nominations? (Pause) Hearing none, nominations are closed.”
- The Council then proceeds to vote by ballot, and the Clerk announces the results.

5. Uncontested Elections

- **Action:** If there is only one nominee for Mayor or Vice Mayor, the Council may elect the nominee by unanimous consent.
 - **Clerk:** “There is only one nominee. Does the Council wish to elect [Name] by unanimous consent?”
 - **Suggested Response from Council:** “I move that we elect [Name] by unanimous consent.”
- The Clerk declares the nominee elected without a ballot vote.

To: Whittier City Council
 From: City Manager Jackie C. Wilde
 Re: City Manager Report for October 2025 Council Meeting

The City of Whittier's October report captures significant progress and critical updates across multiple departments, showcasing the city's continued commitment to infrastructure development, financial accountability, and community engagement.

City Manager Office

This month has been both productive and transitional for the City of Whittier. I attended a meeting with U.S. Senator Dan Sullivan to discuss the HR-1 "Big, Beautiful Bill Act," one of the most comprehensive and positive pieces of legislation for Alaska in decades. The Senator later sent a detailed letter outlining the bill's many components, which address a wide range of priorities for Alaskans. His correspondence offered valuable insight into how this new law supports infrastructure, energy, and community development statewide—reinforcing Whittier's continued role in these broader efforts.

We also experienced a leadership transition. The City has released our Assistant City Manager from her position. Shelby Carlson has been appointed Acting Assistant City Manager and will continue to perform her City Clerk duties during this period. Later this month, I will attend the International City/County Management Association (ICMA) Conference from October 22 through November 1. During that time, an Acting City Manager will be appointed, and the Council will receive a formal notice before my departure.

Included in this month's Council packet is the City Manager Review Packet, which outlines my work and progress over the past year. It provides the Council with the framework and materials needed to complete their evaluation based on what they have personally seen and experienced of my work throughout the year. This process not only reflects the outcomes achieved under my leadership but also establishes a clear, consistent evaluation method that can be used in the years ahead.

Finance Department Report

This report reflects an abbreviated look at finance-related *activities* through the end of September, 2025, with financial statements through August, 2025. Through August, 66.7% of the fiscal year has elapsed.

FINANCIAL HIGHLIGHTS THROUGH AUGUST

GENERAL FUND: The General Fund shows revenues and transfers-in through August at 72.2%. Overall, Taxes are at 75.9%, with personal property tax at 102.7% of budget, real property tax at 91.5%, and sales tax at 58.3%. Fish tax revenues will be received in October but are expected to come in significantly lower than the budgeted \$60,000. Although Passenger Transportation Business Tax (PTBT) ceased in 2025 when it was replaced with the water-borne transportation fee, there remain \$9,556 in unbudgeted Business Transportation Tax revenues recorded in 2025 which were related to the prior year. The new Water-Borne Transportation Fee is reported not in the General Fund as the PTBT was in previous years, but in the Harbor Major Repair and Replacement Fund #73. Through August, *collections* from the Water-Borne Transportation Fee total \$181,568 versus a budget of \$520,000. However, in the previous year, collections of the PTBT Tax through August were approximately \$132,000, so collections of the Water-Borne Transportation Fee through August, are roughly \$50,000 higher than collections of the former PTBT Tax through August. The bulk of these fees (approximately 2/3) are typically reported

and paid in September. The reallocation of these fees from the General Fund to the Harbor's Major Repair and Replacement Fund reflects the City's concerted effort to strengthen the financial health of the Harbor by identifying a dedicated revenue source for the repair and replacement of harbor capital assets and infrastructure rather than relying on moorage and wharfage fees to replace aging floats, docks and related facilities. The loss of the more than \$300,000 Business Transportation Tax revenues to the General Fund is expected to be replaced with a new Ground Transportation Fee which will take effect January 1, 2026.

The bulk of intergovernmental revenues for State revenue sharing and state and federal grants, have not come in through August, resulting in that classification of revenues being under budget by more than \$328,000. However, a number of grants have wrapped up at the end of the summer (Police Equipment at \$37,791, ALPAR \$3,500) so those revenues will be recorded by year-end. Lease revenues only appear higher than the budget through August, but are expected to be adjusted at year-end to reflect the GASB87 accounting for leases. A complete picture of lease revenues also requires recording of lease interest which is budgeted at \$373,000 with actuals not having been recorded through August. Investment earnings are at approximately \$39,000 through August, versus a budget of \$80,000, coming in under budget thus far.

General Fund expenditures and transfers-out are at 58%, or under budget by 9% through August. All General Fund departments are under budget through August, including Fire which, when combined with EMS, is within budget. It is common for general government departments to delay purchases until later in the season to provide flexibility to address unforeseen issues that may arise. In addition, some material grant-related contracted services are expected to be billed after the summer season (economic development plan, transportation study, Safe Streets For All project, etc.).

The Cruise Ship Tax Fund received \$1,156,735 related to the previous years' collections of passenger fees. This is under the budgeted amount of \$1,625,000 by \$468,265 based on timing between the two years. We expect that in 2025, we will be under budget in revenues of \$450,000 due to this timing difference, but revenues related to the 2025 season will be received in February 2026 and are expected to be higher as a result of 2025 representing the first full season of the Huna-Totem Corporation cruise facility opening in Whittier, with a reported 66,000 passengers in the first full season.

PUBLIC WORKS EQUIPMENT FUND #14: The Public Works Equipment Fund has a cash balance of \$450,024. The City has ordered a new 2025 CAT Model 160-15 AWD motor grader including a front hydraulic plow, snow wing including operator training, at an estimated all-in cost of \$507,355.30. Rather than purchase the grader outright, the City has entered into an agreement to make six equal payments of \$84,559.05 in the form of a capital lease, with plans to utilize annual General Fund contributions to offset a portion of these costs so as to preserve the use of funds for future public works equipment purchases.

WATER AND SEWER FUND: The Water and Sewer Fund revenues through August are at 81.7%, or higher than the expected 67% budget. Although the primary seafood operator has not opened for the season, the facility has sold to a new owner who anticipates operations beginning in 2026. This is expected to have a positive impact on the water/sewer utility. Investment income is well below budget due to the lower interest rate environment, offset in part, by state grant revenues coming in \$10,000 higher than budget, representing a State DEC Lead Service Line Grant. Excluding depreciation, expenses are at 33% through August, well below target. While the 2025 budget includes anticipated debt service principal and interest expense of \$52,639, the City will not owe a debt payment in 2025 based on delaying completion of the new Sewer Lift Station project, for which a loan was taken out from DEC for

completion. Through August, the Water/Wastewater Major Repair and Replacement Fund has a cash balance of \$1,077,582.12 which is sufficient to cover 27.8 months' of operations, excluding depreciation.

HARBOR FUND: Revenues and Transfers-In for the Harbor Fund are at 73.2% through August, exceeding budget largely due to the early timing of the billing and payment of annual moorage early in the year. Overall, Charges for Services (includes moorage, utilities, wharfage, launch, parking, etc) are at 71.5% through August, or nearly 6% over budget. Lease revenues exceed the annual budget but will be adjusted based on the new GASB67 accounting for leases, at year-end. Investment income and grant revenues have yet to be recorded, but having just completed the RE-VEEP Harbor Lighting project, we anticipate recording grant revenues of \$53,500 in October. Expenses through August excluding depreciation, are at 55.1%, or under budget. This is partly related to the fact that bond debt payments come later in the year, plus the Harbor has put off spending until the end of the summer season, to accommodate unforeseen needs that may arise. The Harbor also expects to come in significantly under budget for the Outside Contractors line item, largely due to harbor staff being able to facilitate software conversions in-house rather than requiring costly outside assistance for much of the financial accounting conversion. The Capital Equipment account no. 9520 is under budget by \$53,500; however, the work related to the RE-VEEP Harbor Boardwalk Lighting Replacement Project is complete, and an invoice from the vendor is forthcoming. The Harbor Major Repair and Replacement Fund #73 has a cash balance of \$675,079 which is set aside to pay for repair and replacement of major Harbor infrastructure and assets. Over time, the new water-borne passenger fee revenues are earmarked for the purpose of addressing harbor capital needs so as to avoid having to raise moorage and wharfage rates in order to repair and replace major harbor infrastructure such as floats, launch ramps, etc.

DELONG DOCK: This Fund has received little revenue in 2025 through August, largely due to the community's largest seafood processing company not operating this season. The negative wharfage fees recorded through August are related to a prior year billing adjustment and will likely be reclassified to a Miscellaneous Expense, so as to not skew current year revenues, prior to year-end. Interest revenues are lower than budgeted due to the low interest rate environment. On the expense side, an adjustment will be made to reduce the budgeted transfer-out to the General Fund at year-end, as this transfer represents a portion of the anticipated revenues paid in the form of payments-in-lieu-of-taxes, and because revenues have come in under budget, so will the transfers-out from DeLong Dock to General Fund. Through August, excluding depreciation which has not yet been recorded, expenses are at 48%. This is largely the result of the harbormaster making every effort to avoid spending money on the facility while it lacks much in the way of revenue generation activities.

MOTOR POOL: The Police Department ordered a new police cruiser which will be arriving soon, and which will be recorded on the books upon delivery.

HARBOR MRRF: The Water-Borne Passenger Fees are new fees established in 2025. There was a slight delay in recording those fees in the financial statements due to the need to create a new electronic form in the accounting system, to track business tax payments to ensure correct computation of the fee. This issue was resolved and the revenues appear posted to the Harbor MMRF Fund #73 by August.

GRANTS: As the summer season winds down, staff have finalized work on multiple City grants, including ALPAR 2025 (litter patrol), Harbor RE-VEEP Lighting Project, one of the two Shotgun Cove Road grants, the Police Radio Grant, and we have nearly completed the Lift Station No. 5 Project. Work is well underway on the Harbor Phase III Replacement Project, the Safe Streets 4 All grant, Shotgun Cove Road Mile 2-3 Project, and Cybersecurity projects. Work continues on the Buckner Building

assessment grant, Waterfront Development Project, and on finalizing acceptance of the Water Well Project. Staff continue to pursue grant funding opportunities for other important initiatives such as replacement of Delong Dock, and improvements to Whittier Core streets and sidewalks.

City Clerk Report

The October local election went smoothly, with three council members elected to new three-year terms. A huge thank-you to the Election Board—Alexandra Matsumiya and her crew—for their continued dedication. Without their hard work, there wouldn't be an election at all, and we're grateful for their reliability year after year.

The Clerk's Office has been busy processing multiple land use permit applications and continuing maintenance of the City website and social media channels to share timely updates on projects like the Shotgun Cove Road extension and other community news. Work also continues on developing a more comprehensive and Whittier-specific records retention schedule.

Finally, collaboration with the City Manager remains a priority to keep momentum on the many projects underway in the Assistant City Manager's portfolio.

Harbor Department Report

Admin

Admin staff have been busy with vessel assignments prior to pile work to ensure a clear path for the barge when it arrives in mid October. Major progress has been made in software migration from our desktop software to cloud based programs. QuickBooks and MarinaGo have been migrated over and are going through a detailed truthing to ensure information is accurate. Harbor office was shut down for the week of Oct 13 to ensure a smooth transition and included in-depth online training with vendors. Harbormaster met with federal lobbyist to discuss current events on DC and locally. Meeting was productive and informative. Mr. Korbe took Seb on a tour of Shotgun Cove road progress. New LED lighting on the boardwalk and launch ramp is completed. The project was a grant from AEA and was completed on time and under budget. Harbormaster will be attending the Alaska Association of Harbormasters and Port Administrators the week of 20 October.

Operations

Harris Sand & Gravel is making good progress on float assembly. A-float requires some adjustments to whalers and through rod placement but progress continues and there are no major delays anticipated. Pile driving operations are expected to begin 3rd week of October when the smaller barge arrives. Winter shutdown is complete throughout the harbor and waterlines have been blowdown. There is one heat-traced waterline available in the harbor located on the headwalk between B-Float and Xray float (same location as last winter).

Police Department Report

September activity included notable serious incidents concentrated in Assault- and Disturbance-related calls. There was a high level of traffic enforcement this month. Call distribution remained consistent between Girdwood and Whittier.

Personnel: On October 1, 2025, Officer Jerry Herrod was promoted to Lieutenant. This fills the vacancy left by Lt. Corbett who retired early this year.

Officer Cory Smith resigned from the Whittier Police Department at the end of September. He will be relocating to the State of Texas to continue his law enforcement career with his family.

Highlights

- Data from September 1 – September 30, 2025
- Total calls: 334 (Whittier 114, Girdwood 217, Other 3).
- Jurisdictional mix: Whittier 34.1% / Girdwood 65.0% / Other 0.9%.
- Serious call types: Disturbance — 8; Domestic Disturbance — 3; Assault — 1; Sexual Assault — 1.

Calls by Service Area

Service Area	Calls
Whittier	114
Girdwood	217
Other	3
Total	334

Call Types by Jurisdiction

Call Type	Whittier	Girdwood	Other	Total
Security Check	44	129	0	173
Traffic	10	27	1	38
*Whittier EMS	15	0	1	16
Parking Problem	10	2	0	12
Disturbance	1	7	0	8
*Whittier Fire	7	0	0	7
Agency Assist	2	3	1	6
Follow Up	2	4	0	6
Welfare Check	0	6	0	6
Trespassing	4	1	0	5
Mental Subject	0	4	0	4
Citizen Contact	1	2	0	3
Criminal Mischief	1	2	0	3
Domestic Disturbance	1	2	0	3
Parking Enforcement	3	0	0	3
Suspicious	0	3	0	3
Civil Standby	0	2	0	2
Foot Patrol	2	0	0	2
Found Property	1	1	0	2
Information	0	2	0	2
Public Assist	1	1	0	2
Threatening	0	2	0	2
Unknown	1	1	0	2
Vehicle Check	0	2	0	2

Call Type	Whittier	Girdwood	Other	Total
911 Abandoned Call	0	1	0	1
Abandoned Vehicle	0	1	0	1
Assault	0	1	0	1
Bear	1	0	0	1
Civil Problem	1	0	0	1
Deceased Person	1	0	0	1
Domestic Problem	0	1	0	1
EMS	0	1	0	1
Fraud	1	0	0	1
Harassment	0	1	0	1
Missing Person	0	1	0	1
MVA - Hit & Run	0	1	0	1
Noise Complaint	1	0	0	1
Patrol of the Area	0	1	0	1
Protective Order	0	1	0	1
Public Appearance	0	1	0	1
Sexual Assault	1	0	0	1
Suicidal Subject	0	1	0	1
Theft	0	1	0	1
Training	0	1	0	1
Transport	1	0	0	1
Vehicle Theft	1	0	0	1

Citations

Jurisdiction	Citations
Whittier	13
Girdwood	8
Other	2
Total	23

Fire Department Report

In September, Whittier Fire/EMS responded to a total of **26 calls for service**. Our team remains committed to supporting the community through both emergency response and outreach efforts.

Call Breakdown:

- **16 EMS (Emergency Medical Service) Calls**
- **5 Fire Calls**
- **1 Rescue**
- **1 Walk-in**
- **3 Out-of-Service Area Responses**

In addition to emergency services, we assisted community members with **vehicle jump starts**, **directions**, and **vehicle lock-outs**.

Community Engagement – September 2025

Whittier Fire/EMS continues to stay actively involved in community outreach and education efforts. Here are some of the highlights from this month:

- **School Breakfast Visit:** Attended a breakfast event with children and staff, helping to build strong relationships with local youth and educators.
- **Preschool Bike Safety Session:** Joined a preschool class to demonstrate and teach important **bike safety tips** in a fun and engaging way.
- **9/11 Memorial Participation:** WFD members honored the fallen by attending the **9/11 Fallen Firefighter Memorial** at Station 1 in Anchorage.
- **Children's Lunch Box Partnership:** Continued collaboration to provide meals for children and less-fortunate members of our community.
 - **12 meals** were distributed during September.
 - Meals are available at the station **daily from 9:00 AM to 5:00 PM**.





City of Whittier Fire/EMS Department Yearly Statistics 2025



	Jan			Feb			Mar			Apr			May			Jun			Jul			Aug			Sep			Oct			Nov			Dec		
	Time			Time			Time			Time			Time			Time			Time			Time			Time			Time			Shift					
	A	B	C	A	B	C	A	B	C	A	B	C	A	B	C	A	B	C	A	B	C	A	B	C	A	B	C	A	B	C	A	B	C			
EMS/Medical		5	1	1	5	1	1	4		5	6	5	2	11	4	1	8	12	4	13	6	7	8	8	3	10	3									
Fire		3			2			2			5			6	1		6			1	3				3	2										
Rescue					2			2						1			1	2		2	1		2	7		1										
Walk-In		1			2			3	2		4	1		3			4			5			5		1											
Transport out of Whittier							2	1		1	1	1	2			3			2		4	7	1	1	5	2										
After hrs call duty phone							1								4			2			4			7		1										
Out of Service Area					1			1						2						2		2		1	1	1										
Sub-total	0	8	1	1	10	1	1	9	0	5	11	5	2	20	5	1	15	14	4	16	12	7	12	15	4	15	7	0	0	0	0	0	0	0		
Totals	9		12		10		21		27		30		32		34		26		0		0		0		0		0		0		0		0			
Community Outreach																																				
	Jan			Feb			Mar			Apr			May			Jun			Jul			Aug			Sep			Oct			Nov			Dec		
	Time B			Time B			Time B			Time B			Time B			Time B			Time B			Time B			Time B			Time B			Time B					
Station Tours	2		7		8		11		25		40		61		11		9																			
Meals Provided	50		33		24		11		118		123		196		53		12																			
Other	1		5		6		8		9		11		8		3		3																			
Totals	53		45		38		30		152		174		265		67		24		0		0		0		0		0		0		0					

201 Total calls for service
43 Calls for cruise ship passengers
21% of all medical calls cruise ship related

Time
A - 0000-0800
B - 0800-1800
C - 1800-2400

Public Works Monthly Report

During the past month, the Public Works and Water/Wastewater Department continued to focus on seasonal preparation, equipment maintenance, and ongoing infrastructure projects. The Whittier Police Department decommissioned the former Chief's Expedition and completed the upfitting of the new Chief's truck. Preventive maintenance services were performed, and winter tires were installed on all Police, Public Works, and Water/Wastewater vehicles. Public Works also prepared winter response equipment, including snow boxes, blowers, sanders, loaders, and the grader, to ensure readiness for the upcoming season.

In the sanitary sewer system, construction of Lift Station #5 has been completed. The department is finalizing contract deliverables and preparing the final grant documentation for submission.

Within the water division, the Finance and Water Departments are finalizing the State Revolving Fund (SRF) grant for Well Field Improvements and automation upgrades. The department also completed the removal and storage of 22 seasonal meters in preparation for winter.

Roadway operations transitioned to winter readiness, with staff conducting seasonal changes to signage and trash receptacles, marking winter hazards, and procuring and bagging 40 tons of winter sand for snow and ice control.

Significant progress has been made on the Second Salmon Run (SCR) construction project between Mile 2 and 3.5. QAP has cleared and grubbed approximately 1.5 miles of roadway, constructed 1.5 miles of pioneer road, installed 24 of the 35 planned culverts, and moved and placed nearly 10,000 cubic yards of rock. Three blasts have been completed in rock sections, and QAP intends to continue working until weather and snow conditions halt progress. The Well Field Upgrades project is ongoing, with staff pursuing additional funding opportunities through the ADEC SRF Grant program.

The Public Works Department has also dedicated time to organizing and inventorying the shop to improve operational efficiency. Efforts have focused on ensuring adequate supplies and materials are available to respond to emergencies throughout the winter. The department's mechanic has concentrated on assessing current inventory, procuring essential items, and improving the functionality of the maintenance workspace.

Throughout the month, the Public Works Director participated in several key meetings and coordination efforts. These included the City Council meeting and multiple sessions with CRW Engineering regarding the Shotgun Cove Road project, Wastewater 301H permit renewal, and Lift Station #5. The Director also represented the City in the U.S. Forest Service's Trinity Point Master Plan (FLAP) project during monthly progress meetings. Additional coordination occurred with the City Manager on permitting and land use matters, as well as lease reviews. Work continued with the Director of Finance on capital improvement project (CIP) development, the FY2026 budget, and Water/Wastewater accounts receivable. The department also participated in the Waterfront Development Master Plan and Whittier Moves Transportation Master Plan initiatives.

Agenda Statement

Meeting Date: October 21, 2025
To: City Council
From: Jackie C. Wilde, City Manager
Agenda Item: Title 2 Updates



BACKGROUND, JUSTIFICATION, & INTENT:

The proposed amendments to Title 2 – Administration and Personnel – are intended to ensure that the Whittier Municipal Code accurately reflects current organizational structure, aligns with applicable provisions of Title 29 of the Alaska Statutes, and eliminates outdated or duplicative language. These updates are primarily housekeeping in nature and do not represent a change in governance or policy.

Key changes include:

1. **Repeal of Chapter 2.15 “Director of Administration”**
 The duties previously described under this title are those of the City Manager. Removing this chapter eliminates redundancy and simplifies interpretation of the Code.
2. **Repeal of Sections 2.26.080 and 2.26.090 related to the “Executive Assistant”**
 Administrative support positions vary over time and are typically managed internally. Removal of these provisions provides greater flexibility for administrative staffing.
3. **Amendments to Sections 2.10.038 and 2.16.010 for clarity and statutory alignment**
 Updates clarify the definition of “City Manager” and ensure consistency with Title 29 language governing qualifications and appointments.
4. **Addition of Sections 2.26.060 and 2.26.070 defining the “Finance Director” role and responsibilities**
 The revised language reinstates previously repealed provisions, supporting transparency, bonding requirements, and financial oversight consistent with sound municipal management practices.
5. **Revisions to Section 2.70.010 “Applicability”**
 The updated section removes references to eliminated positions and ensures accurate classification of exempt and classified service roles.

These changes support a clean, functional, and legally sound code framework for Whittier’s administrative operations.

CONSISTENCY CHECKLIST:

	Yes	No	N/A
1. Legislative Priorities	☐	☐	☒
2. Comprehensive Plan	☐	☐	☒
3. Whittier Code	☒	☐	☐
4. Other	☐	☐	☒

FISCAL NOTE: No fiscal impact to the City of Whittier. The resolution expresses policy support only and does not obligate City staff time or resources.

ATTORNEY REVIEW: ☒ Yes ☐ No ☐ Not Applicable

RECOMMENDATION: Administration recommends adoption of Ordinance 2025-003.

Sponsored by: Wilde
Introduction Date: July 15, 2025
Public Hearing/Enactment Date: _____

**CITY OF WHITTIER, ALASKA
ORDINANCE 2025-003**

AN ORDINANCE OF THE CITY COUNCIL OF WHITTIER, ALASKA, AMENDING WMC 2.10.038 “DEFINITIONS” AND 2.16.010 “CITY MANAGER” AND ADDING WMC 2.26.060 “FINANCE DIRECTOR” AND WMC 2.26.070 “DUTIES OF THE FINANCE DIRECTOR” TO UPDATE POSITION TITLES AND ALIGN THE CODE WITH TITLE 29 OF THE ALASKA STATUTES AND CURRENT ORGANIZATIONAL PRACTICES AND REPEALING WMC 2.26.080 “EXECUTIVE ASSISTANT”, 2.26.090 “DUTIES OF EXECUTIVE ASSISTANT” AND WMC CHAPTER 2.15 “DIRECTOR OF ADMINISTRATION” TO REMOVE THE EXECUTIVE ASSISTANT AND DIRECTOR OF ADMINISTRATION POSITIONS FROM THE CODE

WHEREAS, the Whittier Municipal Code currently contains references to outdated or redundant administrative positions that no longer reflect the City’s operational structure; and

WHEREAS, the Code does not contain provisions regarding the Finance Director and City Manager that are imposed by Title 29 of the Alaska Statute; and

WHEREAS, City Council desires to clarify the roles and responsibilities of City of Whittier personnel without prescribing specific staffing models or titles that may shift over time; and

WHEREAS, removing codified references to positions such as “Director of Administration” and “Executive Assistant,” and updating titles such as “Finance Officer” to “Finance Director” eliminates inconsistencies and better support the City Manager’s authority to manage administrative staff; and

WHEREAS, restoring language regarding the Finance Director’s duties, appointment, and bonding requirements supports transparency, accountability, and sound financial governance; and

WHEREAS, City Council finds these amendments to be in the best interest of the City and necessary to ensure the Code remains accurate, flexible, and aligned with current practice,

NOW, THEREFORE, THE WHITTIER CITY COUNCIL ORDAINS:

[ADDED LANGUAGE BOLD AND UNDERLINED; DELETED LANGUAGE STRICKEN THROUGH]

Section 1. Whittier Municipal Code Section 2.10.038 entitled “Definitions” is amended to read as follows:

2.10.038 Definitions.

As used in this chapter and unless otherwise provided or the context otherwise requires, the following terms shall have the meanings set forth in this section:

City Manager means the person who is hired by the City Council to manage the City of Whittier **or a person designated by the City Manager to serve as acting city manager during the City Manager's absence.** ~~the assistant City Manager when serving as the acting City Manager~~

***[All other definitions and portions of this section remain unchanged]

Section 2. Whittier Municipal Code Chapter 2.15 entitled "Director of Administration" is repealed.

Section 3. Whittier Municipal Code Section 2.16.010 entitled "City Manager" is amended to read as follows:

2.16.010 City Manager.

A. There shall be a Manager of the City. The City Council shall appoint the City Manager **by a majority vote of its membership.** The City Manager shall receive such compensation as the City Council may determine.

B. **A city manager shall be chosen on the basis of administrative qualifications and receives the compensation set by City Council. A member of the governing body may not be appointed manager of the City sooner than one year after leaving office, except by a vote of three-fourths of the authorized membership of City Council.**

C. The following ~~employees~~ **positions** shall be appointed by the City Manager and shall serve at the ~~pleasure~~ **discretion** of the City Manager:

- 1.** ~~A.~~ Assistant City Manager;
- 2.** ~~B.~~ Director of the Department of Public Safety;
- 3.** ~~C.~~ Director of the Department of Public Works;
- 4.** ~~D.~~ Harbormaster;
- 5.** ~~E.~~ City Clerk;
- 6.** ~~F.~~ Finance Officer **Director**; and
- 7.** ~~G.~~ Such other employees ~~as may be~~ authorized by the City Council **via ordinance.**

Section 4. Whittier Municipal Code Chapter 2.26 entitled "Department of Administration" is amended to add Section 2.26.060 entitled "Finance Director" to read as follows:

2.26.060 Finance Director.

A. **The Finance Director is the custodian of all municipal funds. The Finance Director shall be appointed and supervised by the City Manager and serves at the pleasure of the City Manager. The Finance Director may also be referred to as the Finance Officer.**

B. **The Finance Director shall give bond to the City in a sum that the City Council directs.**

Section 5. Whittier Municipal Code Chapter 2.26 entitled “Department of Administration” is amended to add Section 2.26.070 entitled “Duties of the Finance Director” to read as follows:

2.26.070 Duties of the Finance Director.

A. Under the supervision of the City Manager, the Finance Director shall:

- 1. Function as the Chief Financial Officer of the City, and hold the office and perform the duties of City Treasurer;**
- 2. Supervise all accounting activity of the City, including periodic and annual financial reporting, budget preparation and monitoring, and billing and collections for the City's enterprise funds;**
- 3. Keep an itemized account of funds received and disbursed;**
- 4. Pay money on vouchers drawn on appropriations;**
- 5. Before paying a person any amount that the City owes to that person, the Finance Director shall, to the greatest extent permitted by law, deduct from the amount paid to that person any amount that the person owes to the City; and**
- 6. Perform other such duties as may be specified in this code or by the City Manager.**

Section 6. Whittier Municipal Code Section 2.26.080 entitled “Executive assistant” is hereby repealed.

Section 7. Whittier Municipal Code Section 2.26.090 entitled “Duties of the executive assistant” is hereby repealed.

Section 8. Whittier Municipal Code Section 2.70.010 entitled “Applicability” is amended to read as follows:

2.70.010 Applicability.

All offices and positions of the City shall be allocated to either the classified service or the exempt service.

- A. The exempt service shall include all elected officials, the City Manager, ~~the director of administration,~~ the City Clerk, the Finance ~~Director~~**Officer**, the City Attorney, the Director of Public Safety, the Public Works Director, the Harbormaster, members of ~~citizens~~**City** boards and commissions, other employees who enter into employment contracts, individuals and firms covered by contracts and **all** other employees classified as exempt under the Fair Labor Standards Act.
- B. The classified service shall include all permanent full time and permanent part time positions which are not placed in the exempt category. Unless specifically designated otherwise, personnel policies apply only to employees of the classified service.
- C. The City Council may authorize the hiring of an independent contractor to perform the functions of any position in the exempt service.

Section 9. Classification. This ordinance is a permanent code ordinance.

Section 10. Severability. If any provision of this ordinance or any application of this ordinance to any person or circumstances is held invalid, the remainder of this ordinance and the application to other persons or circumstances shall not be affected thereby.

Section 11. Effective Date. This ordinance shall become effective upon adoption.

PASSED AND APPROVED by a duly constituted quorum of the Whittier City Council
on this ____ day of _____, 2025.

Daniel Blair
Mayor

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Shelby Carlson
City Clerk

(City Seal)

Agenda Statement

Meeting Date: August 19, 2025
To: City Council
From: Jackie C. Wilde, City Manager
Agenda Item: Resolution 2025-028



BACKGROUND, JUSTIFICATION, & INTENT:

Resolution 2025-028 was presented by Mayor Blair with the intention of replacing Resolution 2023-015 (adopted in April 2023), which authorized the City Manager to participate in discussions with the Alaska Department of Transportation, Huna Totem Corporation, and the Alaska Railroad Corporation regarding the Head of the Bay railroad wye and road project.

Adoption of Resolution 2025-028 would formally rescind Resolution 2023-015 (attached).

CONSISTENCY CHECKLIST:

	Yes	No	N/A
1. Legislative Priorities	☐	☐	☒
2. Comprehensive Plan	☐	☐	☒
3. Whittier Code	☐	☐	☒
4. Other	☐	☐	☒

FISCAL NOTE: Policy decision.

ATTORNEY REVIEW: ☐ Yes ☒ No ☐ Not Applicable

RECOMMENDATION: Administration does not support the adoption of Resolution 2025-028.

Sponsored by: Mayor Blair

**CITY OF WHITTIER, ALASKA
RESOLUTION 2025-028**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WHITTIER, ALASKA,
AFFIRMING SUPPORT FOR ONGOING CITY EFFORTS WITH STATE AND
REGIONAL PARTNERS TO PLAN AND IMPLEMENT INFRASTRUCTURE
IMPROVEMENTS TO ADDRESS INCREASED CRUISE SHIP TRAFFIC AND
COMMUNITY NEEDS**

WHEREAS, Whittier anticipates a significant increase in daily cruise ship calls over the coming years, requiring proactive, coordinated planning to ensure public safety, maintain operational efficiency, and provide an exceptional experience for visitors and residents alike; and

WHEREAS, Whittier is already the busiest Alaska Marine Highway terminal in Southcentral Alaska, and relocation of the ferry terminal to Emerald Bay has long been identified in City planning documents as a means to reduce congestion at the confluence of the ferry terminal, launch ramps, Princess terminal, and recreational boating traffic; and

WHEREAS, realignment of the Whittier tunnel staging area to avoid the railroad WYE and limit vehicle crossings to a single track would improve operational efficiency and safety for residents, visitors, and freight; and

WHEREAS, upgrades to the Anton Anderson Memorial Tunnel, including increasing allowable bus capacity per operational cycle to double the number of buses allowed in the tunnel, would enhance tunnel operational efficiency and reduce congestion during peak traffic time frames; and

WHEREAS, the City's limited developable land base requires strategic coordination with the Alaska Department of Transportation (DOT), Alaska Railroad Corporation (ARRC), and Alaska Department of Natural Resources (DNR) to identify and secure lands not otherwise programmed for state use to support economic development, housing, and public amenities; and

WHEREAS, pedestrian tunnels would enhance pedestrian and bicycle safety by avoiding anticipated high-traffic areas at the Glacier Creek terminal (Head of the Bay) and Princess terminal, while unifying Whittier's trail system; and

WHEREAS, the City seeks DOT long-range phased infrastructure plans in the 5- to 15-year range that provide clear milestones for transportation improvements, including eventual two-way tunnel access, to guide municipal capital planning and investment strategies; and

WHEREAS, a well-planned, safe, and welcoming Whittier benefits both residents and Alaska's tourism economy, with each cruise ship passenger contributing substantially to the local and regional economy; and

WHEREAS, the average cruise ship passenger spends between \$600 and \$1,200, and a well-planned urban Whittier that provides a welcoming, safe experience is vital to the Alaska tourism industry and in line with the Governor's desire to leverage state lands to foster economic growth; and

WHEREAS, collaboration with ARRC and Alaska DNR to secure land for commercial and mixed-use development will help create the accommodations, dining, and retail options needed to serve growing numbers of visitors annually while supporting the local economy and culture; and

WHEREAS, a safe, family-friendly environment for the community of Whittier is essential, and planning housing opportunities as well as opportunities for locals to benefit from economic opportunities by providing local cuisine and crafts will highlight the area's diverse culture; and

WHEREAS, the Alaska Railroad should work with the City of Whittier to present to Alaska DNR that Whittier has limited land access with which to attract the commercial development necessary to provide hotels, restaurants, and other amenities to improve the experience of the many cruise ship passengers destined to visit Whittier annually;

NOW, THEREFORE, THE WHITTIER CITY COUNCIL HEREBY RESOLVES:

Section 1. The Whittier City Council reaffirms its support for the City Administration's ongoing efforts, in the public interest, to engage on behalf of the City in discussions with the Alaska Department of Transportation, Alaska Railroad Corporation, and Alaska Department of Natural Resources for the purpose of planning future design improvements that will support Whittier's long-term transition from a rural city with limited infrastructure to a modern, well-planned community designed to safely serve our residents, recreational boaters, commercial fishing industry, and visiting cruise ship passengers.

Section 2. The City Manager is authorized to continue discussions and negotiations on behalf of the City and will keep the Council informed of progress and opportunities to advance Whittier's strategic goals through timely updates, including regular reports in Council meeting packets, and by presenting strategies to be used in negotiations with DOT, ARRC, and Alaska DNR for Council input and guidance.

Section 3. This resolution replaces Resolution 2023-015.

Section 4. This resolution shall be effective immediately upon adoption.

PASSED AND APPROVED by a duly constituted quorum of the Whittier City Council on this 19th day of August, 2025.

**CITY OF WHITTIER, ALASKA
RESOLUTION 2025-028**

Page 3 of 3

Item # 7.

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98 AYES:

99 NOES:

100 ABSENT:

101 ABSTAIN:

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104 **ATTEST:**

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108 **Shelby Carlson**

109 City Clerk

Daniel Blair

Mayor

(City Seal)

Sponsored by: Hunt

**CITY OF WHITTIER, ALASKA
RESOLUTION 2023-015**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WHITTIER, ALASKA, AUTHORIZING THE CITY MANAGER TO PARTICIPATE IN DISCUSSIONS BETWEEN ALASKA DEPARTMENT OF TRANSPORTATION, HUNA TOTEM, AND THE ALASKA RAILROAD CORPORATION, FOR THE PURPOSE OF THE DEVELOPMENT OF THE HEAD OF THE BAY WYE AND ROAD PROJECT

WHEREAS, Resolution 2021-047 authorized the city manager to enter into lease negotiations with Huna Totem Corporation of approximately five acres of ATS 1545 Tract B of city-owned tidelands for the purposes of industry development to create economic growth; and

WHEREAS, Resolution 2022-004 approved the essential terms and conditions of a lease between the City of Whittier and Huna Totem Corporation for the purpose of constructing a cruise ship dock, terminal building, and upland amenities to support sustainable tourism and promote responsible economic growth; and

WHEREAS, at the December 20th, 2022, council meeting the Whittier City Council was presented design options from the Alaska Railroad Corporation; and

WHEREAS, on January 17th, 2023, a work session was held regarding the wye options, attended by Huna Totem Corporation, Turnagain Marine, and the Alaska Railroad Corporation, where Council voiced concerns regarding the impact several railroad crossings would have on an already congested area; and

WHEREAS, the approval of the city manager attending and discussing the wye and road projects also includes city administration in the strategic transportation planning process by Alaska Railroad Corporation, State of Alaska Department of Transportation, and Huna Totem; and

WHEREAS, the city manager, assistant city manager, and public works director have been working with Alaska Department of Transportation, Huna Totem Corporation, and Alaska Railroad Corporation to develop Head of the Bay lands; and

WHEREAS, it is in the best interest of the public for the city manager, on behalf of the City, to engage in the planning process with the involved parties as it contributes to increased economic activity and transportation.

NOW, THEREFORE, THE WHITTIER CITY COUNCIL HEREBY RESOLVES:

Section 1. The public interest would be best served by authorizing the city manager to engage on behalf of the City in discussions with Alaska Department of Transportation, Huna Totem Corporation, and Alaska Railroad Corporation for the purpose of development of the Head

**CITY OF WHITTIER, ALASKA
RESOLUTION 2023-015**

Page 2 of 2

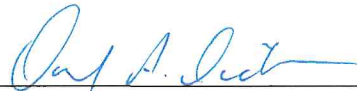
Item # 7.

of the Bay wye and road project due to the significant value of railcar-accessible dock and cruise terminal facility infrastructure on City land.

Section 2. The City Manager is hereby authorized, empowered, and directed to engage in stakeholder meetings and discussions regarding the Head of the Bay wye and road project and is directed to inform the Whittier City Council of project timeline and process.

Section 3. This resolution shall be effective immediately upon adoption.

PASSED AND APPROVED by a duly constituted quorum of the Whittier City Council on this 18th day of April, 2023.



Dave Dickason
Mayor

AYES: Blair, Shen, Pinquoch, Arneson, Denmark, Wagner, Dickason

NOES:

ABSENT:

ABSTAIN:

ATTEST:



Shelby Carlson
City Clerk



Agenda Statement

Meeting Date: October 21, 2025
To: City Council
Through: Jackie C. Wilde, City Manager
From: Shelby Carlson, City Clerk
Agenda Item: Subsidizing Alaska Weather Consulting, LLC



BACKGROUND, JUSTIFICATION, & INTENT:

This resolution was requested by Council member Peter Denmark and unanimously approved for drafting by the City Council at their September 30, 2025 rescheduled regular meeting.

Alaska Weather Consulting, LLC provides localized weather forecasts for Passage Canal, which are crucial for the safety and operations of many local businesses and mariners. These forecasts are more precise than broader regional services, directly benefiting activities in Whittier. The loss of this resource could lead to increased safety risks and operational inefficiencies.

This resolution proposes a one-time annual subsidy of \$24,000 to ensure that Alaska Weather Consulting, LLC can continue its valuable services. The subsidy will be funded from City Council Community Support and is considered a vital investment in public safety and local economic stability.

In return for the subsidy, Alaska Weather Consulting, LLC will be required to maintain its current high standard of weather forecasting services for Passage Canal.

Approving this resolution supports a critical local service, ensuring continued safety and efficiency for Whittier's businesses and residents.

CONSISTENCY CHECKLIST:

	Yes	No	N/A
1. Comprehensive Plan	☐	☐	☒
2. Whittier Code	☐	☐	☒
3. Other: <i>September 30, 2025 Rescheduled Regular Meeting Minutes</i>	☒	☐	☐

FISCAL NOTE: To be provided verbally.

ATTORNEY REVIEW: ☐ Yes ☐ No ☒ Not Applicable

RECOMMENDATION: Administration defers to Council's decision on approval of Resolution 2025-034.

Sponsored by: Wilde

**CITY OF WHITTIER, ALASKA
RESOLUTION 2025-034**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WHITTIER, ALASKA,
DIRECTING THE CITY MANAGER TO PROVIDE A SUBSIDY TO ALASKA
WEATHER CONSULTING, LLC FOR THE CONTINUATION OF WEATHER
FORECASTING SERVICES FOR PASSAGE CANAL IN THE AMOUNT OF \$24,000**

WHEREAS, the Council recognizes the critical need for accurate and tailored weather forecasts for the safety and operations of residents, city employees, and businesses, particularly in the unique weather conditions of the region; and

WHEREAS, Alaska Weather Consulting, LLC provides free daily weather forecasts specifically for Passage Canal, a service which has proven to be more accurate and reliable than other weather forecasts available, benefiting city operations, local businesses, contractors, and visitors; and

WHEREAS, the continued availability of the Whittier Forecast requires financial support to cover the costs associated with producing the specialized forecast; and

WHEREAS, the City's sponsorship will ensure that the Whittier Forecast remains available free of charge to all users, benefiting both the local community and visitors; and

WHEREAS, the City of Whittier provided for a one-time annual subsidy to Alaska Weather Consulting, LLC in the amount of \$5,400 with future evaluation of annual funding in the amount of \$22,000 via Resolution 2024-027; and

WHEREAS, the City wishes to authorize funding in the amount of \$24,000 for 2026 to cover a portion of the necessary costs for maintaining the Whittier Forecast; and

WHEREAS, it is the intention of the City Council to ensure the continuation of this essential weather forecasting service by providing annual funding to Alaska Weather Consulting, LLC.

NOW, THEREFORE, THE WHITTIER CITY COUNCIL HEREBY RESOLVES:

Section 1. The City Manager is hereby directed to prepare and execute an agreement to provide an annual subsidy of \$24,000 to Alaska Weather Consulting, LLC for the continuation of daily weather forecasting services for Passage Canal and approves the reappropriation from the city budget for the year 2026 to support these services.

Section 2. The funding for this subsidy shall be provided from the General Fund to the City Council's budget, under Community Support or Contracted Services, as approved by the Finance Department.

Section 3. As a condition of receiving this subsidy, Alaska Weather Consulting, LLC shall continue to provide daily weather forecasts for Passage Canal to the same or higher standard of accuracy and reliability that has been maintained to date and sponsorship shall be acknowledged on Alaska Weather Consulting's website with an optional link to the City's website, enhancing community engagement.

Section 4. This resolution shall be effective immediately upon adoption.

PASSED AND APPROVED by a duly constituted quorum of the Whittier City Council on this ____ day of _____, 2025.

[NAME]

Mayor

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Shelby Carlson

City Clerk

(City Seal)

Agenda Statement

Meeting Date: October 21, 2025
To: City Council
Through: Jackie C. Wilde, City Manager
From: David Borg, Harbormaster
Agenda Item: Demo East Finger Pier, City Dock



BACKGROUND, JUSTIFICATION, & INTENT:

In 2021, the City Council approved funds to have CRW conduct an engineering assessment of the Whittier Harbor City Dock. The city dock's primary use was as a boatlift and crane dock. The concern at the time was that the dock had become a liability due to age, structural condition, and deferred maintenance items. Secondly, the boat lift required extensive repairs and before investing in repairs, the question remained, was the dock still safe for operations of the 30-ton boat lift. The engineering report found the City Dock's load rating was reduced to 10 long tons or 20,000lbs and that significant repairs needed to be made prior to continuing use as a travel lift access dock. With this information in mind, the Council made the difficult decision to discontinue the use of the City Dock. The Travel Lift was decommissioned and later sold at auction.

One of the components of the City Dock is the small finger pier to the east of the main dock. This finger was designed to hold the opposing side of the travel lift. With the lift no longer in operation, there is no longer a need for this obsolete piece of infrastructure. Phase III requires the removal of old wood piles and the driving of new steel piling in the vicinity of Whiskey and X-ray floats. Harris Sand & Gravel has concerns about the construction barge accessing the fairway between Whiskey and X-rays floats with the finger pier where it currently occupies. Harris has provided a quote in the amount of \$36,300.00 to demolish and dispose of the finger pier. This would not only allow our contractor unobstructed access to the fairway but would also remove old non-essential infrastructure and create more room for future vessel access along the currently inaccessible east side of the City Dock. The cost savings are further enhanced by the fact that the contractor is here with the equipment and personnel already mobilized. Permitting is in place for the pile removal.

CONSISTENCY CHECKLIST:

	Yes	No	N/A
1. Legislative Priorities	☐	☐	☒
2. Comprehensive Plan	☐	☐	☒
3. Whittier Code	☐	☐	☒
4. Other	☐	☐	☒

FISCAL NOTE: Funding will be allocated out of the Harbor Reserve Funds.

ATTORNEY REVIEW: ☐ Yes ☐ No ☒ Not Applicable

RECOMMENDATION: Administration recommends approval of this resolution.

Sponsored by: Wilde

**CITY OF WHITTIER, ALASKA
RESOLUTION 2025-035**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WHITTIER, ALASKA,
AUTHORIZING DEMOLITION AND DISPOSAL OF THE EAST FINGER PIER AT THE
CITY DOCK IN THE AMOUNT OF \$36,300 AND APPROPRIATING FUNDS**

WHEREAS, the Whittier City Dock has served as a boatlift and crane dock but has become structurally deficient due to age and deferred maintenance; and

WHEREAS, in 2021 the City Council approved an engineering assessment by CRW Engineering Group, which determined the dock's load rating had been reduced to ten long tons (20,000 pounds) and that significant repairs would be required to safely continue travel lift operations; and

WHEREAS, following the report, the City Council discontinued use of the City Dock for travel lift operations, decommissioned the equipment, and sold the City's 30-ton travel lift at auction; and

WHEREAS, the small finger pier east of the main dock was originally constructed to support the opposing side of the travel lift and is no longer needed for harbor operations; and

WHEREAS, the Phase III Harbor Rebuild project requires removal of obsolete wood piles and installation of new steel piles near Whiskey and X-Ray floats; and

WHEREAS, Harris Sand & Gravel, the contractor currently mobilized for Phase III, has indicated that the existing finger pier restricts safe barge access to the fairway between Whiskey and X-Ray floats, and has submitted a proposal in the amount of \$36,300.00 for demolition and disposal of the pier; and

WHEREAS, removing the finger pier will (1) eliminate obsolete infrastructure, (2) provide unobstructed access for ongoing construction, (3) create additional vessel moorage potential along the east side of the City Dock, and (4) capitalize on cost savings by using equipment and personnel already mobilized under the Phase III project; and

WHEREAS, all required permits for pile removal are already in place and funding is available within the Harbor Reserve Fund.

NOW, THEREFORE, THE WHITTIER CITY COUNCIL HEREBY RESOLVES:

Section 1. The City Manager is hereby authorized to execute a change order with Harris Sand & Gravel, as described more fully above, and to execute each document necessary to consummate the demolition and disposal of the East Finger Pier at the City Dock.

Section 2. The City Council hereby finds that the public interest is best served by authorizing this change order with Harris Sand & Gravel, as the firm is currently performing work under Phase III of the Whittier Harbor Rebuild and is best positioned to perform the additional work efficiently and cost-effectively using existing mobilized equipment and personnel.

Section 3. Funding in the amount of \$36,300.00 is hereby appropriated from the Harbor MRRF Reserves Account 73-000-3000 to the Harbor Renovations Account 73-800-9205.

Section 4. This resolution shall be effective immediately upon adoption.

PASSED AND APPROVED by a duly constituted quorum of the Whittier City Council on this _____ day of _____, 2025.

[NAME]

Mayor

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Shelby Carlson

City Clerk

(City Seal)

**HARRIS SAND AND GRAVEL**

260 AIRPORT ROAD
VALDEZ, ALASKA 99686

CHANGE ORDER REQUEST

Project: Whittier Harbor Phase III Rebuild

Owner: City of Whittier

Design-Builder: Harris Sand & Gravel, Inc.

Date: 9/5/2025

CO No.: 001

Description of Change

This Change Order covers the demolition and removal of the existing Travel Lift Pier located in the Whittier Harbor project area. The original RFP and baseline contract scope required demolition and disposal of existing floats and timber piles, but did not specifically include the removal of the Travel Lift Pier.

Detailed Scope of Work

The existing Travel Lift Pier is approximately 110 feet long by 3 feet wide and is constructed as follows:

- Fourteen (14) timber piles set in seven pairs, each pair supporting a timber pile cap strapped and bolted with galvanized hardware.
- 4x12 timber X-bracing between each pile pair for lateral stability.
- Three (3) continuous 12x16 creosote timber stringers running the length of the pier.
- Decking of 3x12 creosote-treated timbers fastened atop the stringers.
- Railing system on the east side consisting of 4x4 posts with 2x6 rails.
- Galvanized steel 4x4 angle along the west edge of the pier.

Demolition scope:

- The entire pier structure, including piles, pile caps, bracing, decking, stringers, railing, and steel components, will be dismantled and disposed of at an approved upland facility outside of Whittier.
- The timber bulkhead / travel lift abutment wall at the shoreline will remain in place.

- The two timber piles immediately adjacent to the bulkhead/abutment/seawall will remain in place to avoid disturbing that structure.
- The adjacent City dock and structures on the opposite side of the Travel Lift will remain in place and will not be disturbed by this work.
- Fairweather will provide Permit required Protected Species Observers for the duration of the pile removal.

Reason for Change

The demolition of the Travel Lift Pier was not included in the baseline lump sum contract. This work has been added at the request of the Owner to ensure modernization of harbor infrastructure and safe operation of adjacent work areas.

Contract References

- Design-Build Contract, Article 9 – Changes in the Work: permits additions, deletions, or revisions to the Work through written Change Orders.
- RFP Section 1.2 Scope of Design-Builder Services: requires demolition and removal of floats and piles, but not the Travel Lift Pier.

Schedule Impact

The demolition will be performed during the mobilization/demolition phase of harbor work. Anticipated duration: 2 working days. No impact to the critical path is expected if approved promptly.

Cost Impact

The following cost is proposed for this added scope:

- Labor, equipment, and disposal: \$36,300

Exclusions

Permit Amendment coordination by others.

Submitted by:

BILL HARRIS

Harris Sand & Gravel, Inc.



NOTES:

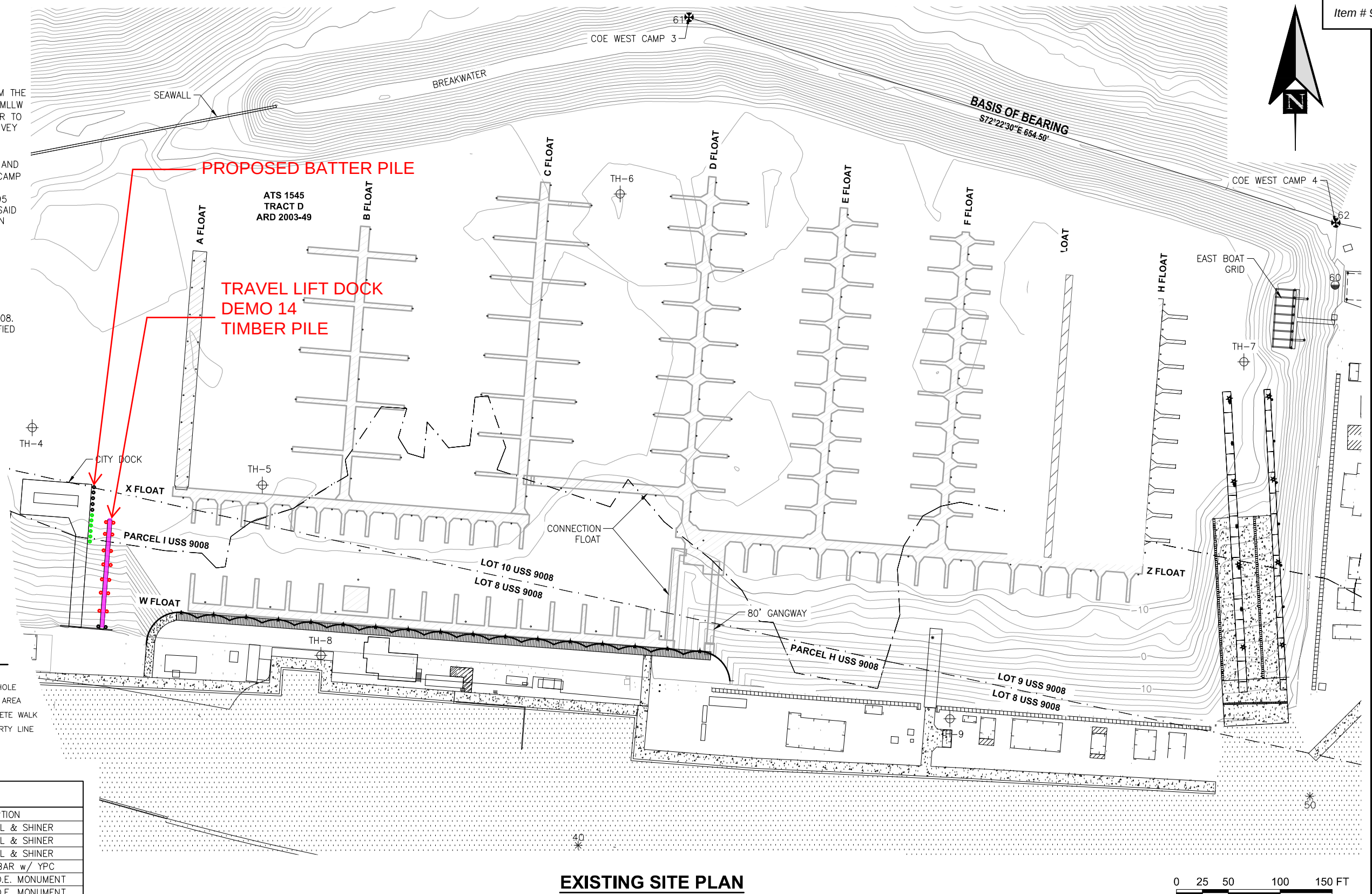
- 1) VERTICAL DATUM IS MEAN LOWER LOW WATER (MLLW = 0.00')
- 2) BASIS OF VERTICAL DATUM FOR THIS SURVEY IS FROM THE C.O.E. "WEST CAMP 4" MONUMENT ELEVATION 20.64' MLLW (SEE NOTE 1). FOR LOCATION AND DESCRIPTION REFER TO THE CORPS OF ENGINEERS JULY 1995 CONDITION SURVEY OF THE WHITTIER BOAT HARBOR.
- 3) BASIS OF BEARING FOR THIS SURVEY IS S72°22'30"E AND IS BASED ON THE FOUND C.O.E. MONUMENTS "WEST CAMP 3" & "WEST CAMP 4" LOCATED ALONG THE WHITTIER HARBOR BREAKWATER AS SHOWN ON C.O.E. JULY 1995 CONDITION SURVEY. COORDINATE VALUES LISTED ON SAID DRAWING WERE USED TO ESTABLISH BEARING BETWEEN "WEST CAMP 3 & 4".
- 4) UTILITIES NOT SHOWN FOR CLARITY
- 5) CONTOURS ARE IN FEET, WITH TWO FOOT INTERVALS.
- 6) FIELD SURVEY PERFORMED APRIL 14-29, 2005. EAST RAMP PARTIAL SURVEY PERFORMED DEC 15, 2008. BATHYMETRY IN FRONT OF THE BULKHEAD IS UNVERIFIED AND BASED ON 2011 DESIGN DRAWINGS
- 7) ALL EXISTING FLOATS ARE CONCRETE. ALL EXISTING FLOAT PILES ARE TIMBER

LEGEND

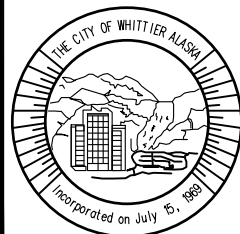
- FOUND MONUMENT
- FOUND C.O.E. MONUMENT
- SET REBAR W/ PND YPC
- SET NAIL W/ PND SHINER
- TEST HOLE
- PAVED AREA
- CONCRETE WALK
- PROPERTY LINE

PROJECT CONTROL

POINT #	NORTHING	EASTING	ELEV.	DESCRIPTION
30	2478111.651	1874030.066	24.35	SET NAIL & SHINER
40	2478026.733	1874659.054	22.12	SET NAIL & SHINER
50	2478074.095	1875364.893	20.23	SET NAIL & SHINER
60	2478566.843	1875389.133	20.34	SET REBAR w/ YPC
61	2478825.114	1874765.998	16.71	FND C.O.E. MONUMENT
62	2478626.939	1875389.779	20.64	FND C.O.E. MONUMENT



EXISTING SITE PLAN



CITY OF WHITTIER
PO BOX 608
WHITTIER, ALASKA 99693
PHONE: (907) 472-2327
FAX: (907) 472-2404

PND Engineers, Inc. is not responsible for safety programs, methods or procedures of operation, or the construction of the design shown on these drawings. Where specifications are general or not called out, the specifications shall conform to standards of industry. Drawings are for use on this project only and are not intended for reuse without written approval from PND. Drawings are also not to be used in any manner that would constitute a detriment directly or indirectly to PND.

REV	DATE	DESCRIPTION



DATE: 5/14/25

1506 West 36th Avenue
Anchorage, Alaska 99503
Phone: 907.561.1011
Fax: 907.563.4220
www.pndengineers.com



WHITTIER HARBOR PHASE III REBUILD

EXISTING SITE PLAN & SURVEY

DESIGNED BY:	BJ	DATE:	5/14/25
CHECKED BY:	CC	PROJECT NO:	241087

SHEET NO:
G102







DEMO TRAVEL LIFT
FINGER PIER

PROPOSED
BATTER PILE PILE

EXISTING BATTER
PILE





Agenda Statement

Meeting Date: October 21, 2025

To: City Council

Through: Jackie C. Wilde, City Manager

From: Shelby Carlson, City Clerk

Agenda Item: Federal Highway Administration Safe Streets for All Action Plan – City Council Statement of Commitment



BACKGROUND, JUSTIFICATION, & INTENT:

The City of Whittier has accepted a Safe Streets for All (SS4A) grant from the U.S. Department of Transportation (USDOT) to develop a Safety Action Plan. The SS4A program is a federal initiative aimed at significantly reducing roadway fatalities and serious injuries through comprehensive planning and implementation of safety strategies. The Safety Action Plan will position the City of Whittier to pursue future SS4A implementation funding for priority safety projects.

The SS4A program requires that participating jurisdictions demonstrate a formal commitment to the goal of zero roadway fatalities and serious injuries. This includes establishing a timeline for achieving this goal, forming a dedicated oversight body, and ensuring transparency through annual public reporting and online accessibility of the Action Plan.

The Safety Action Plan will be developed with guidance from a Technical Advisory Committee, which will include representation from the Mayor and key user groups. The plan will incorporate a safety analysis, robust public and stakeholder engagement, policy and process review, and identification of strategies and projects that support a safe system approach.

The SS4A planning grant and previously approved match covers the cost of developing the Safety Action Plan. By completing a federally compliant Action Plan, the City becomes eligible for future SS4A implementation grants, which can fund high-impact safety improvements.

Staff recommends adoption of the resolution which affirms the City Council's support for eliminating traffic fatalities and serious injuries, and authorizes the City Manager, or designee, to contribute to Plan development and implementation. The resolution also commits the City to required annual public reporting and online posting of the plan, ensuring transparency and accountability.

CONSISTENCY CHECKLIST:

	Yes	No	N/A
1. Legislative Priorities	☐	☒	☐
2. Comprehensive Plan: <i>Section 3.1.3.3</i>	☒	☐	☐
3. Whittier Code	☐	☒	☐
4. Other: <i>Resolution 2024-015</i>	☒	☐	☐

FISCAL NOTE: Policy decision.

ATTORNEY REVIEW: ☐ Yes ☒ No ☐ Not Applicable

RECOMMENDATION: Administration recommends approval of Resolution 2025-036.

Sponsored by: Wilde

**CITY OF WHITTIER, ALASKA
RESOLUTION 2025-036**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WHITTIER, ALASKA,
SUPPORTING THE DEVELOPMENT OF A SAFETY ACTION PLAN AND
COMMITTING TO THE GOAL OF ZERO ROADWAY FATALITIES AND SERIOUS
INJURIES**

WHEREAS, the City of Whittier is committed to improving roadway safety, reducing traffic conflicts, eliminating traffic-related fatalities and serious injuries, and ensuring a transportation system that supports all users, and

WHEREAS, the City of Whittier has accepted a Safe Streets for All (SS4A) grant from the US Department of Transportation (USDOT) to develop a Safety Action Plan, the goal of which is to establish a specific plan and timeline for eliminating roadway fatalities and serious injuries, and

WHEREAS, a successful Safety Action Plan will position the City of Whittier to be eligible for SS4A implementation grants for priority safety projects, and

WHEREAS, the USDOT describes a successful Action Plan as including an official public commitment to an eventual goal of zero roadway fatalities and serious injuries; with a goal and timeline for eliminating such roadway fatalities and serious injuries, and

WHEREAS, the USDOT also describes a successful Action Plan as including a committee, task force, implementation group, or similar body charged with oversight of the Action Plan development, implementation, and monitoring, and

WHEREAS, the USDOT also describes a successful Action Plan as including annual public and accessible reporting on progress toward reducing roadway fatalities and serious injuries and public posting of the Action Plan online, and

WHEREAS, the Safety Action Plan will be developed with a Technical Advisory Committee including representation from the Mayor and multiple user groups, and

WHEREAS, the Safety Action Plan will include a safety analysis, robust public and stakeholder engagement, policy and process review and recommendations, identification and prioritization of strategies, countermeasures, and projects focused on a safe system approach, and a method to measure progress over time to meet all required elements for a successful plan, and

WHEREAS, the City of Whittier plays a critical role in committing to a goal and timeline for eliminating roadway fatalities and serious injuries, and for allocating resources for plan development, implementation, and for annual progress reporting.

NOW, THEREFORE, THE WHITTIER CITY COUNCIL HEREBY RESOLVES:

Section 1. The City Council of the City of Whittier, Alaska affirms support for the development of a Safety Action Plan including a goal and timeline for eliminating roadway fatalities and serious injuries.

Section 2. The City Manager, or her designee, is authorized, empowered, and directed to contribute to Plan development on behalf of the City and will keep the Council informed of progress through timely updates, including regular reports in Council meeting packets.

Section 3. The City Manager, or her designee, is authorized and directed to provide annual public and accessible reporting on progress toward reducing roadway fatalities and serious injuries, and public posting of the final plan.

Section 4. This resolution shall be effective immediately upon adoption.

PASSED AND APPROVED by a duly constituted quorum of the Whittier City Council on this _____ day of _____, 2025.

[NAME]

Mayor

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Shelby Carlson

City Clerk

(City Seal)

Sponsored by: Wilde

**CITY OF WHITTIER, ALASKA
RESOLUTION 2024-015**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WHITTIER, ALASKA ACCEPTING A SAFE STREETS FOR ALL GRANT IN THE AMOUNT OF \$81,600, ESTABLISHING A GOAL OF ZERO ROADWAY FATALITIES AND SERIOUS TRAFFIC INJURIES BY 2027, AUTHORIZING MATCHING FUNDS OF \$20,400, AND APPROPRIATING \$102,000 TO DEVELOP A COMPREHENSIVE TRAFFIC SAFETY ACTION PLAN

WHEREAS, the City has been awarded a grant to develop a Transportation Safety Action Plan, the goal of which is to establish a specific plan and timeline for eliminating roadway fatalities and serious injuries, and

WHEREAS, the City will establish a task force to oversee development, completion and monitoring of the Plan; and

WHEREAS, developing the Safety Action Plan will: analyze existing conditions and trends that increase the risk of crashes and/or injuries; identify contributing factors such as high-risk road features, traffic bottlenecks, narrow roadways, and areas of existing vehicle/pedestrian/railway conflicts; identify specific safety needs of relevant road user groups; and consider all roadways within Whittier, regardless of ownership, with the ultimate goal of identifying the highest-risk locations and developing strategies to mitigate risks; and

WHEREAS, the project will involve a robust public engagement with relevant public sector, private sector and community stakeholders, will consider equity impacts, and will allow for input and feedback to be analyzed and incorporated into the Action Plan; and

WHEREAS, the final Plan will identify a comprehensive set of projects and strategies shaped by data, stakeholder input and equity considerations, to address and prioritize the safety issues described in the Action Plan, including approximate timeframes for performing infrastructure, behavioral, and/or operational safety improvement measures, and identify ways to measure and transparently report progress toward the Plan over time.

NOW, THEREFORE, THE WHITTIER CITY COUNCIL HEREBY RESOLVES:

Section 1. The City Manager is hereby authorized to accept a Safe Streets for All Grant from the US Department of Transportation, and to prepare and distribute a Request for Proposals to facilitate the Safety Action Plan project.

Section 2. Funding is hereby appropriated as follows: 1) grant funding in the amount of \$81,600 is hereby accepted to federal grant revenue account no. 01-330-4012; 2) local matching funds in the amount of \$20,400 are hereby appropriated from the General Fund undesignated fund balance account number 01-000-3000; and 3) the total amount of \$102,000 is hereby appropriated to Professional Services Contract account no. 01-400-6640

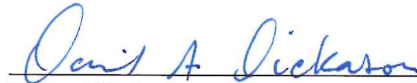
**CITY OF WHITTIER, ALASKA
RESOLUTION 2024-015**

Page 2 of 2

Item # 10.

Section 3. This resolution shall be effective immediately upon adoption.

PASSED AND APPROVED by a duly constituted quorum of the Whittier City Council
on this 16th day of April, 2024.


Dave Dickason
Mayor

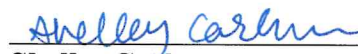
AYES: Denmark, Wagner, She, Macal tao, Pinquoch, Blair, Dickason

NOES: None

ABSENT: None

ABSTAIN: None

ATTEST:


Shelby Carlson
City Clerk



(City Seal)

CALL TO ORDER

The September 23, 2025, rescheduled regular meeting of the Whittier City Council was called to order at 7:04 p.m. by Mayor Blair.

OPENING CEREMONY

Mayor Blair led the pledge of allegiance to the flag.

ROLL CALL

There were present:

Daniel Blair, presiding, and
Renner Macal tao, Peter Denmark, Jamie Loan, and Tom Wagner, comprising a quorum of the Board.

And Absent:

Victor Shen and David Pinquoch

Also Present:

Jackie C. Wilde, City Manager
Adison Spafford, Assistant City Manager
Scott Korbe, Public Works Director (virtual)
David Borg, Harbormaster
Kris Erchinger, Finance Director
Andre Achee, Public Safety Director
Holly Wells, City Attorney (virtual)
Jes Spuhler, City Attorney (virtual)
Richard Moses, City Attorney (virtual)
Jennifer Alexander, City Attorney (virtual)
Shelby Carlson, City Clerk

CITIZEN COMMENTS ON ANY SUBJECT EXCEPT THOSE ITEMS SCHEDULED FOR PUBLIC HEARING

Linda Merhoff, representing the Girdwood Health Clinic, provided an update following Senator Giessel's recent visit to Whittier and shared upcoming opportunities for improving health.

Mike Bender shared updates on the recent Ship Escort Response Vessel System (SERVS) training and Prince William Sound Regional Citizens' Advisory Council meeting.

APPROVAL OF THE REGULAR MEETING AGENDA AND CONSENT AGENDA

Motion (Wagner/Loan)

Approve Agenda and Consent Agenda

Motion to Amend (Denmark/Wagner)

Remove items 12 and 1C

Motion to Amend Passed

Unanimous

Motion to Amend (Wagner/Denmark)

Insert an Executive Session to discuss City Manager Performance, as per Whittier Municipal Code 2.08.040(B)(2), matters that would tend to injure the reputation of a person; provided, however, that the person may request a public discussion.

Motion to Amend Passed

Unanimous

Motion Passed as Amended

Unanimous

Items Approved on Consent Agenda:

*Approval of the August 19, 2025 Regular Meeting Minutes

PRESENTATIONS AND REPORTS**Whittier Waterfront and Economic Development Plan (Corvus Design)**

General discussion given. There was no objection to relax the rules to allow for discussion of the Waterfront and Economic Development Plan. General discussion continued.

Motion (Wagner/Macal tao)

Direct Administration to hold a work session on the Waterfront and Economic Development Plan on a date to be determined by survey.

General discussion given.

Motion Passed

Unanimous

Great Whittier LLC Operational Plans

Jordan introduced Great Whittier LLC and shared the company's plans for demolition and construction over the coming months. He highlighted the issue of land ownership.

Mayor Report – Blair shared that Loan, Macal tao, Wagner, and he toured the Huna Totem operations in another community. He stated the community needs the community park project completed and residential housing construction.

Vice Mayor Report – None

City Manager Report – Wilde shared highlights from her written report and shared progress on the community park project. **Denmark** requested the police report include the breakdown of Girdwood and Whittier calls each month.

PUBLIC HEARINGS – None**NEW BUSINESS**

ORDINANCES FOR INTRODUCTION – None**RESOLUTIONS**

RESOLUTION 2025-032 A Resolution Authorizing a Sole Source Contract with Sage Mechanical to Replace Boiler Pumps and Related Equipment in an Amount Not to Exceed \$22,573, and Appropriating Funds

Motion (Wagner/Loan)

Approve **Resolution 2025-032**.

General discussion given.

Motion Passed

Unanimous

OTHER NEW BUSINESS**Commissioner Appointments**

General discussion given.

Motion (Loan/Wagner)

Confirm the commissioner appointment of Richard “Rick” Reger to Seat B, Port & Harbor Advisory Commission.

Motion Passed

Unanimous

Fireworks for New Years

General discussion given.

Motion (Wagner/Macal tao)

Approve \$5,000 for a fireworks display for New Year’s Eve.

Motion Passed

Unanimous

Community Holiday Dinner

Motion (Wagner/Loan)

Direct Administration to organize a Community Holiday Dinner.

General discussion given. **Blair** requested the dinner be held on Saturday, December 20th, 2025.

Motion Passed

Unanimous

COUNCIL COMMENTS

Motion (Denmark/Wagner)

Direct Administration to prepare a resolution for continued funding of Alaska Weather Consulting.

General discussion given.

Motion Passed**Unanimous****CITIZEN DISCUSSION**

Ky Holland, State Representative for House District 9, highlighted opportunities to get involved. **Tor Wallen**, Huna Totem Corporation, thanked the City Council and shared highlights of their first summer season of operation. He noted the Huna Totem operations in Hoonah were built over the long term.

COUNCIL AND ADMINISTRATION RESPONSE TO CITIZEN COMMENTS – None**EXECUTIVE SESSION**

Discuss the **Potential Litigation Against the State of Alaska for Failure to Respond to Public Records Request and Submitted by the City**, matters of which, if immediately disclosed, would tend to adversely affect the finances of the City (WMC 2.08.040(B)(1)) and to discuss **City Manager Performance**, as per Whittier Municipal Code 2.08.040(B)(2), matters that would tend to injure the reputation of a person; provided, however, that the person may request a public discussion.

The City Manager and City Attorney were asked to stay for the first Executive Session and the City Attorney (Jennifer Alexander) was asked to stay for the second Executive Session.

Motion (Wagner/Macal tao)

Enter into executive session to discuss the Potential Litigation Against the State of Alaska for Failure to Respond to Public Records Request and Submitted by the City as per WMC 2.08.040(B)(1) and City Manager Performance as WMC 2.0.040(B)(2).

Motion Passed**Unanimous**

The Council went into executive session at 8:44 p.m.

Motion (Wagner/Loan)

Motion to exit executive session.

Motion Passed**Unanimous**

The Council exited executive session at 9:30 p.m.

Motion (Wagner/Macal tao)

Direct City Attorney to follow direction provided in Executive Session.

Motion Passed**Unanimous**

ADJOURNMENT

The meeting adjourned at 9:31 p.m.

Shelby Carlson
City Clerk

Daniel Blair
Mayor

(City Seal)

DRAFT



CITY OF WHITTIER

Gateway to Western Prince William Sound

P.O. Box 608 Whittier, Alaska 99693 | (907) 472-2327 | Fax (907) 472-2404

Item # 12.

MEMORANDUM

To: Mayor Blair and Council Members

Through: Jackie C. Wilde, City Manager

From: Shelby Carlson, City Clerk

Date: October 21, 2025

Subject: Confirmation of Commission Appointments

Overview:

In accordance with Whittier Municipal Code sections 2.52.060 and 12.10.005, the Mayor is responsible for appointing members to the Planning and Zoning Commission and the Port and Harbor Commission, subject to Council confirmation.

The following individuals have applied for vacant or renewing commission seats:

Planning and Zoning Commission

- **Seat C:** Aubrey Jurgerson (Renewal)
- **Seat D:** Vacant
- **Seat F:** Vacant
- **Seat G:** Vacant

Port and Harbor Commission

- **Seat E:** Vacant

Next Steps:

As required by the Whittier Municipal Code, the Council must confirm these appointments. Please review the attached applications from the candidates for your consideration. Once confirmed by the Council, the Clerk's office will notify the appointees.



APPLICATION FOR COMMISSION SEAT

Commission seat applying for: *Check One* ☒ Planning and Zoning ☐ Port and Harbor Seat: **C**

NAME: Aubrey Jurgerson

STREET ADDRESS: 100 Kenai St Apt 412 Whittier AK 99693

MAILING ADDRESS: 100 Kenai St PO Box 656 Whittier AK 99693

HOME TELEPHONE: 507-459-4836 BUSINESS PHONE: _____

E-MAIL ADDRESS: a.jurgerson@gmail.com

Have you resided in the City of Whittier for at least six months? ☒ Yes ☐ No

Are you a qualified voter in the City of Whittier? ☒ Yes ☐ No

List any special training, education, or background you have which may help you as a member of the Commission.

I have some education in city zoning as it applies to parks and recreation management. Courses I have taken related to planning and zoning include; Community and Commercial Recreation, Intro to GIS, Map Design and GIS, Legal Issues in Parks and Recreation Management, and Communities and Public Health.

Have you ever developed real property, other than your own personal residence? If so, briefly describe the development:
No, I have not.

I am specifically interested in serving on the Planning & Zoning Commission because:
I believe that planning and zoning in the City of Whittier are at the forefront of managing growth and fostering community character. Planning and zoning play a uniquely vital role in creating and maintaining a sustainable city for all community members, and I would love to be a part of making that a reality for Whittier.

Have you ever served on a similar commission elsewhere? ☐ Yes ☒ No

If so, where? _____ And when? _____

CERTIFICATION

I certify under penalty of perjury that the foregoing is true and that the information in this statement is, to the best of my knowledge, true, correct and complete. A person who makes a false sworn certification which he or she does not believe to be true is guilty of perjury.

SIGNATURE: Aubrey Jurgerson

Aubrey Jurgerson
PRINT NAME OF FILER

07/23/2025

Sig
DATE AND PLACE SIGNED

City of Whittier

City Manager Performance Evaluation Packet

Evaluation Period: November 2024 – November 2025

City Manager: Jackie Wilde

SECTION 1 – COUNCIL MEMBER EVALUATION FORM

Each Council Member must complete this form independently and return it to the City Clerk no later than October 31, 2025.

SECTION 2 – TALLY TEAM INSTRUCTIONS

1.

1. The Tally Team (3 members) compiles all evaluations submitted by Council Members.
2.

2. Collect completed forms from the City Clerk after October 31, 2025.
3.

3. Verify that all Council Members submitted evaluations.
4.

4. Enter each Council Member’s scores into the Tally Sheet.
5.

5. Calculate average scores for each category: (Sum ÷ Number of Responses).
6.

6. Summarize overall feedback objectively without naming individual Council Members.
7.

7. Submit the completed tally summary to the City Clerk.
8.

8. Maintain strict confidentiality throughout the process.

SECTION 3 – TALLY TEAM SCORING SHEET

City of Whittier – City Manager Performance Evaluation Summary

City Manager: Jackie Wilde

Evaluation Period: November 2024 – November 2025

Compiled By: Tally Team (3 Members)

Evaluation Category	Council 1	Council 2	Council 3	Council 4	Council 5	Average
Leadership & Management						
Policy Implementation & Council Relations						
Financial Management						
Community & Intergovernmental						

Relations

Organizational
Development &
HR

Planning & Project
Management

Communication

Innovation &
Problem Solving

Overall Average

Summary of Council Feedback:

Overall Strengths Identified: _____

Areas for Growth or Development: _____

General Summary Statement: _____

Tally Team Certification

Name	Signature	Date

City of Whittier

City Manager Performance Evaluation Form

(ICMA-Aligned Model)

City Manager: Jackie Wilde

Evaluation Period: November 2024 – November 2025

Evaluator: _____

Date Completed: _____

Purpose

This evaluation form is provided to each City Council Member to individually assess the City Manager's performance over the past year.

The intent is to provide constructive, professional feedback that recognizes achievements, identifies areas for improvement, and helps set goals for the coming year.

Process

1. Each Council Member must independently complete this evaluation form.
2. Submit the completed form to the **City Clerk no later than October 31, 2025.**
3. A **Tally Team** will compile and average all Council responses.
4. The results will be discussed in a **special meeting with the City Manager** to review progress and establish next-year goals.

Rating Scale

Rating	Description
5 – Exceptional	Consistently exceeds expectations
4 – Exceeds Expectations	Frequently performs above expected standards
3 – Meets Expectations	Performs duties effectively and satisfactorily
2 – Needs Improvement	Inconsistent performance; requires attention
1 – Unsatisfactory	Fails to meet expectations

Evaluation Categories

1. Leadership & Management

- Provides clear vision and direction for the organization.
- Demonstrates sound judgment, accountability, and ethical conduct.
- Inspires confidence and professionalism among staff and Council.

Rating: ____ / 5

Comments:

2. Policy Implementation & Council Relations

- Carries out Council policy decisions effectively.
- Provides accurate and objective professional advice.
- Maintains cooperative and respectful relationships with Council members.

Rating: ____ / 5

Comments:

3. Financial Management

- Develops and manages balanced budgets aligned with Council goals.
- Ensures fiscal responsibility, transparency, and compliance.
- Pursues grants, funding, and partnerships that benefit the City.

Rating: ____ / 5

Comments:

4. Community & Intergovernmental Relations

- Represents the City effectively at regional, state, and federal levels.
- Builds and maintains positive relationships with citizens and partners.
- Promotes Whittier's reputation and interests.

Rating: ____ / 5

Comments:

5. Organizational Development & Human Resources

- Recruits, trains, and retains high-quality staff.
- Promotes a culture of teamwork, accountability, and service.
- Manages personnel issues fairly and consistently.

Rating: ____ / 5

Comments:

6. Planning & Project Management

- Advances strategic and capital improvement projects.
- Coordinates effectively with departments and external partners.
- Demonstrates measurable progress on City priorities.

Rating: ____ / 5

Comments:

7. Communication

- Communicates effectively with Council, staff, and the public.
- Provides timely and transparent updates.
- Responds promptly and professionally to inquiries or concerns.

Rating: ____ / 5

Comments:

8. Innovation & Problem Solving

- Anticipates challenges and provides creative solutions.
- Improves operations and efficiency.
- Demonstrates adaptability and forward thinking.

Rating: ____ / 5

Comments:

Overall Assessment

Average Rating: _____ / 5

Overall Performance:

☐ Exceptional
 ☐ Exceeds Expectations
 ☐ Meets Expectations
 ☐ Needs Improvement
 ☐ Unsatisfactory

Summary Comments:

Future Goals & Recommendations

1. **Key Achievements This Year:**

2. **Areas for Improvement or Focus:**

3. **Suggested Goals for Next Year:**

Evaluator Signature

Council Member Name: _____

Signature: _____

Date: _____

Return Completed Form to:

City Clerk – City of Whittier

Deadline: October 31, 2025



CITY OF WHITTIER

Gateway to Western Prince William Sound

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Item # 14.

MEMORANDUM

To: Mayor Blair and Council Members

Through: Jackie C. Wilde, City Manager

From: Shelby Carlson, City Clerk

Date: October 21, 2025

Subject: Objection to Alcohol License Renewal for *The Outpost Liquor Door*

The City Clerk's Office has been notified by the State of Alaska Alcohol & Marijuana Control Office of an application to renew an alcohol license within the City of Whittier for the following:

License Type:	Package Store
License #:	1075
DBA Name:	<i>The Outpost Liquor Door</i>
Service Location:	Whittier Harbor
Licensee:	Ralph Collin

Following review of the application and the relevant lease agreements, Administration recommends that the City Council formally object to the renewal.

Background

The Outpost was formerly located on Harbor Triangle Lot 13A under lease to Mr. Ralph "R.C." Collin. The structure on that property was destroyed by fire in 2011 and has not been rebuilt. Despite this, the license renewal application lists *The Outpost Liquor Door* as the operating location.

Administration's review of City lease files found that both Harbor Triangle Lot 13A and Harbor View Lot 8 (current site of *The Harbor Store*) are subject to multiple lease violations and remain out of compliance with their respective lease agreements.

Findings

1. Location no longer exists.

The Outpost building located on Harbor Triangle Lot 13A was destroyed by fire in 2011 and has not been reconstructed.

2. Harbor Triangle Lot 13A lease noncompliance.

The lessee is currently in violation of several provisions of the lease agreement, including but not limited to:

- Use of the property inconsistent with the permitted purpose.
- Failure to maintain the premises and improvements in good condition and repair.



CITY OF WHITTIER

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Item # 14.

- Unauthorized alterations inconsistent with permitted use.
- Failure to operate a liquor store or restaurant as required under the lease.
- Failure to maintain the premises in an orderly, neat, and clean condition, free of hazard and nuisance.
- Storage of debris, trash, and machinery not directly related to the leased business.

3. **Business operating from different premises.**

The package store appears to be operating out of *The Harbor Store* on Harbor View Lot 8 rather than the licensed location on Lot 13A.

4. **Harbor View Lot 8 lease noncompliance.**

The lessee is also in violation of lease provisions for Harbor View Lot 8, including:

- Failure to maintain premises and improvements in good condition and repair.
- Allowing public or private nuisance to exist on the property.
- Failure to maintain the premises in an orderly, neat, and clean condition.
- Storage of debris, parts, and equipment unrelated to the business.

5. **Failure to respond to City's compliance request.**

On September 8, 2025, the City requested a written plan from Mr. Collin detailing how he intended to bring both leases into compliance. No response was received within the 30-day period required under the lease terms.

Recommendation

Based on the above findings, Administration recommends that the City Council adopt a motion objecting to the renewal of *The Outpost* alcohol license on the grounds that:

- The licensed premises no longer exist; and
- The applicant is not in compliance with the terms of his municipal leases for Harbor Triangle Lot 13A and Harbor View Lot 8.

Attachments:

AMCO Application



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community,
and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

August 26, 2025

From: Alcohol.licensing@alaska.gov; amco.localgovernmentonly@alaska.gov;

Licensee: **Ralph Collin**

DBA: The Outpost Liquor Door

VIA email: racs_dock@yahoo.com

Local Government 1: Whittier

Local Government 2: Unorganized Borough

Via Email: cityclerk@whittieralaska.gov

Re: Package Store License #1075 Combined Renewal Notice for 2025-2026 Renewal Cycle

License Number:	#1075
License Type:	Package Store
Licensee:	Ralph Collin
Doing Business As:	The Outpost Liquor Door
Physical Address:	Whittier Harbor
Designated Licensee:	Ralph Collin
Phone Number:	(907) 244-1996; (907) 440-2847
Email Address:	racs_dock@yahoo.com

☒ License Renewal Application

☐ Endorsement Renewal Application

Dear Licensee:

Our staff has reviewed your application after receiving your application and the required fees. Your renewal documents appear to be in order, and I have determined that your application is complete for purposes of AS 04.11.510, and AS 04.11.520.

Your application is now considered complete and will be sent electronically to the local governing body(s), your community council if your proposed premises are in Anchorage or certain locations in the Matanuska-Susitna Borough, and to any non-profit agencies who have requested notification of applications. The local governing body(s) will have 60 days to protest the renewal of your license.

Your application will be scheduled for the **September 16th, 2025** board meeting for Alcoholic Beverage Control Board consideration. The address and call-in number for the meeting will be posted on our home page. The board will not grant or deny your application at the meeting unless your local government waives its right to protest per AS 04.11.480(a).

Please feel free to contact us through the Alcohol.licensing@alaska.gov email address if you have any questions.

Dear Local Government:

We have received completed renewal applications for the above-listed licenses within your jurisdiction. This is the notice required under AS 04.11.480. A local governing body may protest the issuance, renewal, relocation, or transfer to another person of a license with one or more endorsements, or issuance of an endorsement by sending the director and the applicant a protest and the reasons for the protest in a clear and concise statement within 60 days of the date of the notice of filing of the application. A protest received after the 60-day period may not be accepted by the board, and no event may a protest cause the board to reconsider an approved renewal, relocation, or transfer.

To protest any application(s) referenced above, please submit your written protest for each within 60 days to AMCO and provide proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before the meeting of the local governing body. If you have any questions, please email amco.localgovernmentonly@alaska.gov.

Dear Community Council (Municipality of Anchorage and Mat-Su Borough only)

We have received a completed renewal application for the above-listed license (see attached application documents) within your jurisdiction. This letter serves to provide written notice to the above-referenced entities regarding the above application, as required under AS 04.11.310(b) and AS 04.11.525.

Please contact the local governing body with jurisdiction over the proposed premises for information regarding the review of this application. Comments or objections you may have about the application should first be presented to the local governing body.

If you have any questions, please email Alcohol.licensing@alaska.gov

Sincerely,
Kyle Helie, Licensing Examiner II
For
Kevin Richard, Director



Alaska Alcoholic Beverage Control Board

Form AB-17: 2025/2026 General Renewal Application

- This form and any required supplemental forms must be completed, signed by the licensee, and postmarked no later than December 31, 2024, per AS 04.11.270, 3 AAC 305.050, with all required fees paid in full, or a non-refundable \$500.00 late fee applies.
- Any complete application for renewal and required fees that have not been postmarked, emailed, or submitted through AK-ACCIS by February 28, 2025, will result in expiration of the alcoholic beverage license per AS 04.11.540.
- All fields of this application must be deemed complete by AMCO staff and must be accompanied by the mandatory fees and all documents required, or the application will be returned without being processed, per AS 04.11.270.
- Receipt and/or processing of renewal payments by AMCO staff neither indicates nor guarantees in any way that an application will be deemed complete, renewed, or that it will be scheduled for the next ABC Board meeting.

Section 1 - Establishment Contact Information

Doing Business As:	THE OUTPOST LIQUOR STORE	License #:	1075
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If your mailing address has changed, write the NEW address below:

Mailing Address:	17607 MITCHELL LANE DR		
City:	ANCHORAGE	State:	AK
ZIP:	99516		

Section 2 - Licensee Contact Information

Contact Licensee: The individual listed below must be part of the ownership structure of the licensee listed in Section 1. This person will be the designated point of contact regarding this license unless the Optional contact is completed.

Contact Licensee:	RAUL COLLIN	Contact Phone:	907 244-1940
Contact Email:	RCS_DOCK@yahoo.com		

Optional: If you wish for AMCO staff to communicate with anyone other than the Contact Licensee (such as legal counsel) about your license, list their information below:

Name of Contact:		Contact Phone:	
Contact Email:			

Section 3 - Renewal of Endorsement or Endorsements

Do you have an active endorsement(s) associated to the license you are renewing? If no skip to the next section.

1. I will renew **ALL** of my active endorsement or endorsements.
2. I will **NOT** renew **ANY** of my active endorsement or endorsements.
3. I want to renew one or more of my active endorsement or endorsements and I am listing here the endorsement or endorsements I do **NOT** want to renew.

YES NO

☐	☒
☐	
☐	
☐	

Endorsement Not Renewing	TOBACCO	Endorsement Not Renewing	
Endorsement Not Renewing		Endorsement Not Renewing	





Section 4 – for Package Stores ONLY: Written Order Information

Package Stores ONLY: Do you intend to sell alcoholic beverages and ship them to another location in response to written solicitation in calendar years 2025 and/or 2026? If so, if you have not already done so, you will need to apply for a Shipping Endorsement here: <https://accis.license365.com/#>

YES NO

☐ ☒

Section 5 – Ownership Structure Certification

Did the ownership structure of the licensed business change in 2023/2024?

YES NO

☐ ☒

If **Yes** and you have **NOT** notified AMCO, you will need to apply for a Change of Officials here: <https://accis.license365.com/#>

☐ ☐

If **No**, certify the statement below by initialing the box to the right of the statement:

I certify that the ownership structure of the business who owns this alcohol license did not change in any way during the calendar years 2023 or 2024.



Section 6 – License Operation

Unless you continuously operated (more than 240 hours) in 2023 or 2024, check ONE BOX for EACH CALENDAR YEAR that best describes how this alcoholic beverage license was operated as set forth in AS 04.11.330:

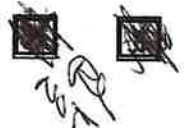
1. The license was **only operated during a specified time (seasonal)** each year. (Not to exceed 6 months per year)
If your seasonal operation dates have changed, list them below:

2023 2024

☒ ☒

APRIL to OCTOBER

2. The license was only operated to meet the minimum requirement of 240 total hours each calendar year.
A complete AB-30: Proof of Minimum Operation Checklist, and all documentation and corresponding fee must be provided with this form, or through AK-ACCIS here: <https://accis.license365.com/#>



3. The license was not operated at all or was operated less than the minimum requirement of 240 total hours each year, during one or both calendar years. *A complete Form AB-29: Waiver of Operation Application and corresponding fees must be submitted with this application for each calendar year during which the license was not operated. You may submit this through AK-ACCIS here: <https://accis.license365.com/#>*

☐ ☐

Section 7 - Violations and Convictions

Have any Notices of Violation been issued for this license in 2023 or 2024?

YES NO

☐ ☒

Has any person or entity in this application been convicted of a violation of Title 04, 3AAC 304, 3 AAC 305 or a local ordinance adopted under AS 04.21.010 in 2023 or 2024?

☐ ☒

If you checked YES, you MUST attach a list of all Notices of Violation and/or Convictions per AS 04.11.270(a)(2). If you are unsure if you have received any Notices of Violation, contact the office before submitting this form.

Section 8 – Certifications

As an applicant for a liquor license renewal, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 305, and that this application, including all accompanying schedules and statements, are true, correct, and complete.



- I agree to provide all information required by the Alcoholic Beverage Control Board or requested by AMCO staff in support of this application and understand that failure to do so by any deadline given to me by AMCO staff will result in this application being returned and the license being potentially expired if I do not comply with statutory or regulatory requirements.
- I certify that in accordance with AS 04.11.450, no one other than the licensee(s), as defined in AS 04.11.260, has a direct or indirect financial interest in the licensed business.
- I certify that this entity is in good standing with Corporations, Business and Professional Licensing (CBPL) and that all entity officials and stakeholders are current, and I have provided AMCO with all required changes of the ownership structure of the business license and have provided all required documents for any new or changes of officers.
- I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check identification of patrons have completed an alcohol server education course approved by the ABC Board and keep current, valid copies of their course completion cards on the licensed premises during all working hours, if applicable for this license type as set forth in AS 04.21.025 and 3 AAC 305.700.
- I hereby certify that I am the person herein named and subscribing to this application and that I have read the complete application, and I know the full content thereof. I declare that all of the information contained herein, and evidence or other documents submitted are true and correct. I understand that any falsification or misrepresentation of any item or response in this application, or any attachment, or documents to support this application, is sufficient grounds for denying or revoking a license/permit. I further understand that it is a Class A misdemeanor under Alaska Statute 11.56.210 to falsify an application and commit the crime of unsworn falsification.

RALPH COLLIN

Printed name of licensee

[Signature]
Signature of licensee

Restaurant and Eating Place applications must include a completed AB-33: Restaurant Receipts Affidavit
Sporting Activity/Recreational Site applications must include a completed AB-36: Sporting Activity/Recreational Site Statement
Beverage Dispensary Tourism applications must include a completed AB-37: Beverage Dispensary Tourism Statement
Wholesale applications must include a completed AB-25: Supplier Certification
Common Carrier vessel applications must include a current safety inspection certificate

Manufacturer Direct Shipment Licensees must apply for renewal through the
AK-ACCIS online system here: <https://accis.elicense365.com/#>

Renewal- Endorsement Fees and Paper Application Fee:

Endorsement renewals will require the biennial \$200.00 fee per endorsement. **Multiple Fixed Counter Endorsements** require ONE \$200.00 biennial fee regardless of how many fixed counters are attached to the license.

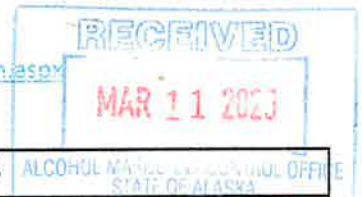
This paper form requires an additional submission fee of \$150.00 per 3 AAC 305.165(10).
Avoid additional fees and apply through AK-ACCIS here: <https://accis.elicense365.com/#>

All renewal and supplemental forms are available online:

<https://www.commerce.alaska.gov/web/amco/AlcoholLicense/Application.aspx>

FOR OFFICE USE ONLY

License Fee:	\$ 1,500.00	Application Fee:	\$ 300.00	Misc. Fee:	\$
Endorsement Fee:	\$	Paper Form Fee	\$150.00		\$ 500.00 Late Fee
Total Fees Due:					\$ 2,450.00



CITY OF WHITTIER
COMBINED CASH INVESTMENT
AUGUST 31, 2025

Item # 15.

COMBINED CASH ACCOUNTS

CASH ALLOCATION RECONCILIATION

1	ALLOCATION TO GENERAL FUND	1,899,910.78
14	ALLOCATION TO PUBLIC WORKS EQUIP FUND	450,023.70
20	ALLOCATION TO CRUISE SHIP TAX	1,681,593.02
50	ALLOCATION TO WATER AND WASTEWATER	665,969.62
51	ALLOCATION TO SMALL BOAT HARBOR	1,144,395.54
53	ALLOCATION TO DELONG DOCK	1,434,822.95
72	ALLOCATION TO GENERAL FUND MRRF	942,169.79
73	ALLOCATION TO HARBOR MRRF	675,079.38
75	ALLOCATION TO WATER/WASTEWATER MRRF	1,077,582.12
TOTAL ALLOCATIONS TO OTHER FUNDS		9,971,546.90
ZERO PROOF IF ALLOCATIONS BALANCE		9,971,546.90

CITY OF WHITTIER
BALANCE SHEET
AUGUST 31, 2025

Item # 15.

GENERAL FUND

ASSETS

01-000-0100	CASH - COMBINED FUND	1,899,910.78	
01-000-1090	PETTY CASH	250.00	
01-000-1150	ACCRUED INTEREST RECEIVABLE	734.10	
01-000-1200	ACCOUNTS RECEIVABLE - GENERAL	106,202.87	
01-000-1201	AR- NOT THRU AR JOURNAL CASELL	16,741.05	
01-000-1210	ACCOUNTS REC PROPERTY TAX REAL	432,710.74	
01-000-1212	ACCOUNTS REC PROPERTY TAX PERS	438,620.03	
01-000-1215	UNAPPLIED PAYMENT - PROP TAX	(11,304.74)	
01-000-1220	ACCOUNTS REC - BUSINESS TAX	19,586.10	
01-000-1230	ACCOUNTS RECEIVABLE - LEASES	12,604.96	
01-000-1240	GASB 87 LEASE RECEIVABLE	12,457,653.02	
01-000-1251	GRANTS RECEIVABLE	(7,250.67)	
01-000-1299	ALLOWANCE FOR DOUBTFUL ACCOUN	(191,696.34)	
01-000-1700	PREPAID EXPENSES	29,348.30	
01-000-1710	PREPAID WORKER'S COMP.	110,091.53	
01-000-1720	PREPAID INSURANCE	339,662.94	
01-000-1900	SUSPENSE	90,452.17	
TOTAL ASSETS			15,744,316.84

LIABILITIES AND EQUITY

LIABILITIES

01-000-2000	ACCOUNTS PAYABLE	87,832.53	
01-000-2030	WORKER'S COMP PAYABLE	16,741.05	
01-000-2050	FEDERAL PAYROLL TAXES PAYABLE	22,800.37	
01-000-2060	ESC TAXES PAYABLE	5,833.79	
01-000-2075	HEALTH & LIFE INSURANCE PAYABL	26,015.39	
01-000-2080	PERS PAYABLE	58,285.28	
01-000-2085	DEFERRED COMP PAYABLE	10,867.47	
01-000-2090	AFLAC/GUARDIAN INSURANCE LIAB	(76.69)	
01-000-2150	ACCRUED PAYROLL	48,118.38	
01-000-2310	UNEARNED REVENUE - PROPERTY TA	42,449.69	
01-000-2320	UNEARNED REVENUE - OTHER	1,330.99	
01-000-2330	UNEARNED REVENUE - LEASES	(100,000.00)	
01-000-2700	DEFERRED INFLOW OF RESOURCES	12,257,580.16	
TOTAL LIABILITIES			12,477,778.41

FUND EQUITY

01-000-3000	FUND BALANCE	2,677,368.09	
01-000-3201	F/B-ASSIGNED OPERATING RESERVE	326,831.96	
01-000-3202	F/B-ASSIGNED PARKS AND REC	43,700.88	
01-000-3203	F/B-ASSIGNED EXXON SETTLEMENT	84,427.57	
REVENUE OVER EXPENDITURES - YTD		134,209.93	
BALANCE - CURRENT DATE			3,266,538.43
TOTAL FUND EQUITY			3,266,538.43

CITY OF WHITTIER
BALANCE SHEET
AUGUST 31, 2025

Item # 15.

GENERAL FUND

TOTAL LIABILITIES AND EQUITY

15,744,316.84

CITY OF WHITTIER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2025

Item # 15.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
01-310-4005 FISH TAX	.00	.00	60,000.00	60,000.00	.0
01-310-4006 MOTOR VEHICLE REGISTRATION	273.24	2,179.48	4,000.00	1,820.52	54.5
01-310-4007 LIQUOR TAX	4,625.00	4,625.00	6,500.00	1,875.00	71.2
01-310-4008 FUEL TRANSFER EXCISE TAX	1,781.92	4,053.78	15,000.00	10,946.22	27.0
01-310-4009 ELEC & TELE CO-OP TAX	.00	3,140.39	8,000.00	4,859.61	39.3
01-310-4200 SALES TAX	61,456.00	399,835.20	685,435.00	285,599.80	58.3
01-310-4201 PROPERTY TAX - REAL	480,921.32	483,042.83	528,000.00	44,957.17	91.5
01-310-4202 PROPERTY TAX - PERSONAL	321,357.41	328,783.36	320,000.00	(8,783.36)	102.7
01-310-4205 BUSINESS TRANSPORTATION TAX	.00	9,556.93	.00	(9,556.93)	.0
TOTAL TAXES	870,414.89	1,235,216.97	1,626,935.00	391,718.03	75.9
<u>LICENSES & PERMITS</u>					
01-320-4250 BUSINESS LICENSES	470.00	3,855.00	5,500.00	1,645.00	70.1
01-320-4251 USER FEES & PERMITS	550.00	5,560.00	1,500.00	(4,060.00)	370.7
01-320-4312 AMBULANCE FEES	17,271.90	44,426.18	7,500.00	(36,926.18)	592.4
TOTAL LICENSES & PERMITS	18,291.90	53,841.18	14,500.00	(39,341.18)	371.3
<u>INTERGOVERNMENTAL REVENUE</u>					
01-330-4002 STATE REVENUE SHARING	.00	.00	78,500.00	78,500.00	.0
01-330-4003 STATE PAY-IN-LIEU OF TAXES	57,540.33	57,540.33	55,000.00	(2,540.33)	104.6
01-330-4006 STATE OF ALASKA GRANT	.00	.00	37,791.00	37,791.00	.0
01-330-4012 FEDERAL GRANT FUNDS	.00	.00	188,907.00	188,907.00	.0
01-330-4025 NAT'L FOREST SERVICE RECEIPTS	.00	671.33	27,000.00	26,328.67	2.5
TOTAL INTERGOVERNMENTAL REVENUE	57,540.33	58,211.66	387,198.00	328,986.34	15.0
<u>LEASES</u>					
01-345-4515 LEASE INCOME - CITY LAND	5,589.58	373,278.64	319,776.00	(53,502.64)	116.7
01-345-4517 LEASES - ARRC LAND	1,176.49	9,411.92	.00	(9,411.92)	.0
01-345-4520 LEASE INCOME - CONDOMINIUMS	1,620.00	5,820.00	13,800.00	7,980.00	42.2
01-345-4525 LAND USE RENT	105.00	14,762.24	14,000.00	(762.24)	105.4
TOTAL LEASES	8,491.07	403,272.80	347,576.00	(55,696.80)	116.0
<u>FINES & CITATIONS</u>					
01-350-4261 PSD FINES & CITATIONS	.00	100.00	500.00	400.00	20.0
01-350-4262 PSD PARKING TICKETS CIVIL	665.00	1,962.00	1,000.00	(962.00)	196.2
TOTAL FINES & CITATIONS	665.00	2,062.00	1,500.00	(562.00)	137.5

CITY OF WHITTIER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2025

Item # 15.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>MISCELLANEOUS</u>					
01-360-4099 MISCELLANEOUS REVENUE	130.00	2,676.82	2,500.00	(176.82)	107.1
01-360-4204 INTEREST & PENALTIES	160.59	12,138.98	2,000.00	(10,138.98)	607.0
01-360-4275 LEGAL/INSURANCE SETTLEMENT	.00	45,944.92	.00	(45,944.92)	.0
01-360-4900 INTEREST ON BANK ACCOUNTS	1,965.06	26,231.71	.00	(26,231.71)	.0
01-360-4902 INVESTMENT INTEREST	.00	13,601.18	80,000.00	66,398.82	17.0
01-360-4903 LEASE INTEREST REVENUE	.00	.00	373,177.00	373,177.00	.0
01-360-4914 TRANSFIELD - TUNNEL CONTRAC	.00	.00	40,000.00	40,000.00	.0
01-360-4915 GIRDWOOD-POLICE CONTRACT	66,087.00	528,696.00	793,044.00	264,348.00	66.7
TOTAL MISCELLANEOUS	68,342.65	629,289.61	1,290,721.00	661,431.39	48.8
<u>TRANSFERS & OTHER</u>					
01-390-4855 SURPLUS SALES	.00	3,400.00	.00	(3,400.00)	.0
01-390-4990 TRANSFER IN FROM CVP FUND	.00	691,434.00	691,434.00	.00	100.0
01-390-4991 TRANSFER IN	.00	33,417.00	33,417.00	.00	100.0
01-390-4994 TRANSFER IN FROM HARBOR	.00	165,043.00	165,043.00	.00	100.0
01-390-4995 TRANSFER IN FROM WWS	.00	36,050.00	36,050.00	.00	100.0
01-390-4996 TRANSFER IN FROM DELONG DOCK	.00	14,000.00	14,000.00	.00	100.0
TOTAL TRANSFERS & OTHER	.00	943,344.00	939,944.00	(3,400.00)	100.4
TOTAL FUND REVENUE	1,023,745.84	3,325,238.22	4,608,374.00	1,283,135.78	72.2

CITY OF WHITTIER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2025

Item # 15.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMIN</u>					
01-400-6000 SALARIES & WAGES	38,403.11	208,913.27	358,166.00	149,252.73	58.3
01-400-6030 FICA TAXES	601.19	3,962.51	5,110.00	1,147.49	77.5
01-400-6040 WORKER'S COMP.	.00	710.11	1,628.00	917.89	43.6
01-400-6050 ESC TAXES	2,090.16	3,916.20	3,524.00	(392.20)	111.1
01-400-6060 HEALTH & LIFE INSURANCE	7,711.16	25,540.01	55,185.00	29,644.99	46.3
01-400-6070 PERS RETIREMENT	8,387.85	37,923.25	74,689.00	36,765.75	50.8
01-400-6205 ADVERTISING	.00	92.80	2,500.00	2,407.20	3.7
01-400-6220 BANK SERVICES CHARGES	1,741.10	7,284.76	7,500.00	215.24	97.1
01-400-6240 COMMUNITY SUPPORT-DONATIONS	.00	220.85	1,500.00	1,279.15	14.7
01-400-6280 DUES & SUBSCRIPTIONS	.00	3,468.55	7,900.00	4,431.45	43.9
01-400-6410 INSURANCE - LIABILITY	.00	15,020.47	25,850.00	10,829.53	58.1
01-400-6440 INSURANCE - PROPERTY	.00	892.25	700.00	(192.25)	127.5
01-400-6540 LICENSES & PERMITS	.00	9,023.00	200.00	(8,823.00)	4511.5
01-400-6565 OUTSIDE CONTRACTORS	1,397.50	48,847.50	265,317.00	216,469.50	18.4
01-400-6570 PHYSICAL EXAMS & BACKGROUND CK	.00	177.00	.00	(177.00)	.0
01-400-6580 POSTAGE	.00	3,370.03	3,700.00	329.97	91.1
01-400-6600 PROF. FEES - AUDIT	.00	29,886.77	.00	(29,886.77)	.0
01-400-6610 PROF. FEES - ACCOUNTING	.00	6,547.11	26,460.00	19,912.89	24.7
01-400-6620 PROF. FEES - APPRAISAL	.00	15,000.00	25,273.00	10,273.00	59.4
01-400-6625 PROF. FEES - FINANCIAL SOFTWARE	900.00	27,771.00	23,562.00	(4,209.00)	117.9
01-400-6635 PROF. FEES - COMPUTER SUPPORT	.00	.00	1,000.00	1,000.00	.0
01-400-6636 PROF FEES - WEB SITE SUPPORT	.00	664.25	3,087.00	2,422.75	21.5
01-400-6640 PROF. FEES-ENGINEERING	.00	.00	102,000.00	102,000.00	.0
01-400-6650 PROF. FEES - LEGAL	6,090.60	113,556.78	80,000.00	(33,556.78)	142.0
01-400-6670 REIMBURSEMENT	.00	3,319.97	.00	(3,319.97)	.0
01-400-6700 PUBLICATIONS & SUBSCRIPTIONS	.00	.00	600.00	600.00	.0
01-400-6735 EQUIPMENT AND FURNISHINGS	.00	56.78	6,000.00	5,943.22	1.0
01-400-6770 TRAVEL, TRAINING & DEV.	.00	6,132.31	20,000.00	13,867.69	30.7
01-400-8150 SUPPLIES - CONSUMABLE	140.54	696.90	4,000.00	3,303.10	17.4
01-400-8550 SUPPLIES - OFFICE	783.37	4,917.00	6,000.00	1,083.00	82.0
01-400-8750 SUPPLIES - PRINTING	.00	1,122.56	2,200.00	1,077.44	51.0
01-400-9000 UTILITIES - INTERNET	3,229.32	21,932.61	25,900.00	3,967.39	84.7
01-400-9070 UTILITIES - TELEPHONE	726.38	6,000.41	7,000.00	999.59	85.7
01-400-9100 MISCELLANEOUS EXPENSES	.00	.00	500.00	500.00	.0
01-400-9520 CAPITAL OUTLAY - EQUIPMENT	.00	4,019.25	20,000.00	15,980.75	20.1
01-400-9530 CAPITAL OUTLAY-COMPUTER EQUIP	.00	2,846.00	5,000.00	2,154.00	56.9
TOTAL ADMIN	72,202.28	613,832.26	1,172,051.00	558,218.74	52.4

CITY OF WHITTIER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2025

Item # 15.

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>COUNCIL</u>					
01-401-6000	SALARIES & WAGES	8,050.56	45,619.84	69,005.00	23,385.16	66.1
01-401-6030	FICA TAXES	116.73	482.91	987.00	504.09	48.9
01-401-6040	WORKER'S COMP.	.00	.00	314.00	314.00	.0
01-401-6050	ESC TAXES	341.89	669.17	681.00	11.83	98.3
01-401-6060	HEALTH & LIFE INSURANCE	2,223.20	5,969.61	11,886.00	5,916.39	50.2
01-401-6070	PERS RETIREMENT	1,771.11	5,332.43	15,027.00	9,694.57	35.5
01-401-6240	CITY COUNCIL-COMMUNITY SUPPORT	409.03	13,154.51	137,512.00	124,357.49	9.6
01-401-6241	WEBSITE - CODE UPDATES	511.97	11,132.55	12,300.00	1,167.45	90.5
01-401-6280	DUES & SUBSCRIPTIONS	.00	1,442.19	3,000.00	1,557.81	48.1
01-401-6325	FIREWORKS	.00	15,000.00	15,000.00	.00	100.0
01-401-6565	OUTSIDE CONTRACTORS	5,000.00	52,500.00	45,440.00	(7,060.00)	115.5
01-401-6580	POSTAGE	.00	.00	500.00	500.00	.0
01-401-6600	PROF. FEES - AUDIT	.00	.00	46,000.00	46,000.00	.0
01-401-6650	PROF. FEES - LEGAL	.00	1,540.00	45,000.00	43,460.00	3.4
01-401-6770	TRAVEL, TRAINING & DEV.	.00	.00	13,500.00	13,500.00	.0
01-401-6800	COUNCIL CHAMBER IMPROV	.00	.00	6,000.00	6,000.00	.0
01-401-8550	SUPPLIES - OFFICE	.00	828.48	1,250.00	421.52	66.3
01-401-9000	UTILITIES - INTERNET	.00	.00	5,600.00	5,600.00	.0
01-401-9070	UTILITIES - TELEPHONE	.00	.00	1,000.00	1,000.00	.0
01-401-9500	LOBBYIST FEES	6,500.00	84,250.00	132,300.00	48,050.00	63.7
01-401-9520	CAPITAL OUTLAY - EQUIPMENT	.00	2,546.30	.00	(2,546.30)	.0
	TOTAL COUNCIL	24,924.49	240,467.99	562,302.00	321,834.01	42.8
	<u>ELECTIONS</u>					
01-420-6100	VOLUNTEER SUPPORT	.00	.00	1,500.00	1,500.00	.0
01-420-8150	SUPPLIES - CONSUMABLE	.00	.00	750.00	750.00	.0
	TOTAL ELECTIONS	.00	.00	2,250.00	2,250.00	.0

CITY OF WHITTIER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2025

Item # 15.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC SAFETY</u>					
01-510-6000 SALARIES & WAGES	94,722.24	579,276.17	940,942.00	361,665.83	61.6
01-510-6030 FICA TAXES	1,920.30	12,070.13	14,277.00	2,206.87	84.5
01-510-6040 WORKER'S COMP.	.00	12,998.60	38,921.00	25,922.40	33.4
01-510-6050 ESC TAXES	3,048.56	8,420.61	9,275.00	854.39	90.8
01-510-6060 HEALTH & LIFE INSURANCE	18,419.69	71,376.11	116,313.00	44,936.89	61.4
01-510-6070 PERS RETIREMENT	15,195.65	78,272.70	165,007.00	86,734.30	47.4
01-510-6091 UNIFORM ALLOWANCE	400.00	1,800.00	3,000.00	1,200.00	60.0
01-510-6280 DUES & SUBSCRIPTIONS	.00	19.99	750.00	730.01	2.7
01-510-6410 INSURANCE - LIABILITY	.00	18,810.47	36,122.00	17,311.53	52.1
01-510-6420 INSURANCE - AUTO	.00	1,789.45	9,600.00	7,810.55	18.6
01-510-6490 POLICE-INSURANCE CLAIMS-DEDUCT	.00 (	100.00)	.00	100.00	.0
01-510-6540 LICENSES & PERMITS	.00	.00	100.00	100.00	.0
01-510-6565 OUTSIDE CONTRACTORS	7,594.33	55,388.81	113,625.00	58,236.19	48.8
01-510-6570 PHYSICAL EXAMS	.00	763.00	1,000.00	237.00	76.3
01-510-6580 POSTAGE	.00	.00	200.00	200.00	.0
01-510-6635 PROF. FEES - COMPUTER SUPPORT	.00	.00	500.00	500.00	.0
01-510-6700 PUBLICATIONS & SUBSCRIPTIONS	.00 (	71.62)	400.00	471.62 (	17.9)
01-510-6735 EQUIPMENT PURCHASE	.00	.00	5,000.00	5,000.00	.0
01-510-6740 SMALL TOOLS	.00	.00	5,000.00	5,000.00	.0
01-510-6770 TRAVEL, TRAINING & DEV.	2,214.00	2,554.00	6,000.00	3,446.00	42.6
01-510-7100 BUILDING MAINT.	.00	.00	2,500.00	2,500.00	.0
01-510-7350 REPAIRS - EQUIPMENT	75.00	774.97	3,000.00	2,225.03	25.8
01-510-7400 REPAIRS - VEHICLES	2,349.00	3,734.98	5,000.00	1,265.02	74.7
01-510-7750 GAS & OIL - VEHICLES	1,848.13	15,416.73	17,000.00	1,583.27	90.7
01-510-8020 SUPPLIES - AMMUNITION	.00 (	129.40)	.00	129.40	.0
01-510-8150 SUPPLIES - CONSUMABLE	927.19	4,209.37	14,000.00	9,790.63	30.1
01-510-8550 SUPPLIES - OFFICE	.00	1,949.77	.00 (	1,949.77)	.0
01-510-8950 SUPPLIES - UNIFORMS	1,100.00	2,513.00	4,000.00	1,487.00	62.8
01-510-9000 UTILITIES - INTERNET	2,143.02	19,747.19	28,143.00	8,395.81	70.2
01-510-9070 UTILITIES - TELEPHONE	1,126.57	9,266.41	14,000.00	4,733.59	66.2
01-510-9200 GRANT EXPENDITURES	38,348.07	88,348.07	37,791.00 (	50,557.07)	233.8
01-510-9520 CAPITAL OUTLAY - EQUIPMENT	.00	2,546.30	.00 (	2,546.30)	.0
 TOTAL PUBLIC SAFETY	 191,431.75	 991,745.81	 1,591,466.00	 599,720.19	 62.3

CITY OF WHITTIER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2025

Item # 15.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE</u>					
01-520-6000 SALARIES & WAGES	17,453.04	85,439.04	100,158.00	14,718.96	85.3
01-520-6030 FICA TAXES	339.77	1,571.82	1,433.00	(138.82)	109.7
01-520-6040 WORKERS COMP	.00	3,368.56	5,906.00	2,537.44	57.0
01-520-6050 ESC TAXES	518.32	1,299.25	988.00	(311.25)	131.5
01-520-6060 HEALTH & LIFE INSURANCE	3,372.88	13,818.54	16,980.00	3,161.46	81.4
01-520-6070 PERS RETIREMENT	3,490.12	15,908.12	21,820.00	5,911.88	72.9
01-520-6091 UNIFORM ALLOWANCE	80.00	360.00	500.00	140.00	72.0
01-520-6100 VOLUNTEER SUPPORT	.00	1,038.75	6,000.00	4,961.25	17.3
01-520-6280 DUES & SUBSCRIPTIONS	.00	.00	600.00	600.00	.0
01-520-6410 INSURANCE - LIABILITY	.00	2,414.65	3,500.00	1,085.35	69.0
01-520-6420 INSURANCE - AUTO	.00	2,313.35	3,000.00	686.65	77.1
01-520-6540 LICENSES & PERMITS	.00	.00	300.00	300.00	.0
01-520-6570 PHYSICAL EXAMS	.00	.00	250.00	250.00	.0
01-520-6580 POSTAGE	.00	.00	400.00	400.00	.0
01-520-6735 EQUIPMENT PURCHASE	.00	7,619.29	5,000.00	(2,619.29)	152.4
01-520-6750 TESTING	.00	.00	2,500.00	2,500.00	.0
01-520-6770 TRAVEL, TRAINING & DEV.	.00	1,450.00	6,000.00	4,550.00	24.2
01-520-7350 REPAIRS - EQUIPMENT	.00	2,464.76	3,000.00	535.24	82.2
01-520-7400 REPAIRS - VEHICLES	.00	96.20	3,000.00	2,903.80	3.2
01-520-7750 GAS & OIL - VEHICLES	347.88	407.48	1,500.00	1,092.52	27.2
01-520-8550 SUPPLIES - OFFICE	.00	.00	1,000.00	1,000.00	.0
01-520-8950 SUPPLIES - UNIFORMS	.00	576.75	5,000.00	4,423.25	11.5
01-520-8970 SUPPLIES - SAFETY	.00	1,733.17	1,000.00	(733.17)	173.3
01-520-9000 UTILITIES - INTERNET	190.97	2,169.28	3,920.00	1,750.72	55.3
01-520-9070 UTILITIES - TELEPHONE	172.18	1,728.65	4,500.00	2,771.35	38.4
01-520-9520 CAPITAL OUTLAY - EQUIPMENT	.00	.00	5,000.00	5,000.00	.0
TOTAL FIRE	25,965.16	145,777.66	203,255.00	57,477.34	71.7

CITY OF WHITTIER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2025

Item # 15.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EMS</u>					
01-530-6000 SALARIES & WAGES	17,453.04	93,373.57	252,401.00	159,027.43	37.0
01-530-6030 FICA TAXES	339.71	2,191.69	7,768.00	5,576.31	28.2
01-530-6040 WORKER'S COMP.	.00	3,368.56	20,410.00	17,041.44	16.5
01-530-6050 ESC TAXES	151.43	1,224.92	2,497.00	1,272.08	49.1
01-530-6060 HEALTH & LIFE INSURANCE	3,372.80	13,505.79	33,960.00	20,454.21	39.8
01-530-6070 PERS RETIREMENT	3,490.02	16,280.48	40,375.00	24,094.52	40.3
01-530-6091 UNIFORM ALLOWANCE	80.00	360.00	500.00	140.00	72.0
01-530-6100 EMS VOLUNTEER SUPPORT	570.00	3,077.67	4,000.00	922.33	76.9
01-530-6410 INSURANCE - LIABILITY	.00	10,982.95	11,000.00	17.05	99.9
01-530-6420 INSURANCE - AUTO	.00	2,519.26	4,400.00	1,880.74	57.3
01-530-6490 EMS-INSURANCE CLAIMS-DEDUCTIBL	.00	.00	10,720.00	10,720.00	.0
01-530-6540 LICENSES & PERMITS	.00	730.00	200.00	(530.00)	365.0
01-530-6565 OUTSIDE CONTRACTORS	612.37	828.68	5,000.00	4,171.32	16.6
01-530-6570 PHYSICAL EXAMS	.00	.00	400.00	400.00	.0
01-530-6735 EQUIPMENT PURCHASE	.00	1,002.41	2,500.00	1,497.59	40.1
01-530-6750 TESTING	.00	.00	300.00	300.00	.0
01-530-6761 TRAINING - EMS SUPVSG MD	1,000.00	8,312.28	12,000.00	3,687.72	69.3
01-530-6770 TRAVEL, TRAINING & DEV.	.00	949.06	5,000.00	4,050.94	19.0
01-530-7350 REPAIRS - EQUIPMENT	.00	.00	3,000.00	3,000.00	.0
01-530-7400 REPAIRS - VEHICLES	.00	2,197.75	2,000.00	(197.75)	109.9
01-530-7750 GAS & OIL - VEHICLES	201.86	561.17	3,500.00	2,938.83	16.0
01-530-8150 SUPPLIES - CONSUMABLE	5,435.75	17,967.31	12,000.00	(5,967.31)	149.7
01-530-8550 SUPPLIES - OFFICE	311.04	311.04	2,000.00	1,688.96	15.6
01-530-8650 SUPPLIES AND DRUGS BILLABLE	.00	7.35	4,500.00	4,492.65	.2
01-530-8950 SUPPLIES - UNIFORMS	.00	201.02	2,500.00	2,298.98	8.0
01-530-8970 SUPPLIES - SAFETY	.00	494.03	1,000.00	505.97	49.4
01-530-9000 UTILITIES - INTERNET	1,188.12	9,297.82	11,000.00	1,702.18	84.5
01-530-9070 UTILITIES - TELEPHONE	49.85	1,276.06	2,000.00	723.94	63.8
TOTAL EMS	34,255.99	191,020.87	456,931.00	265,910.13	41.8

CITY OF WHITTIER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2025

Item # 15.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS</u>					
01-600-6000 SALARIES & WAGES	38,387.52	216,123.87	335,172.00	119,048.13	64.5
01-600-6030 FICA TAXES	556.65	3,659.79	6,178.00	2,518.21	59.2
01-600-6040 WORKER'S COMP.	.00	6,884.16	23,503.00	16,618.84	29.3
01-600-6050 ESC TAXES	1,008.32	3,118.59	3,306.00	187.41	94.3
01-600-6060 HEALTH & LIFE INSURANCE	12,596.28	43,951.91	55,185.00	11,233.09	79.6
01-600-6070 PERS RETIREMENT	8,445.27	41,984.91	68,075.00	26,090.09	61.7
01-600-6410 INSURANCE - LIABILITY	.00	8,244.13	14,000.00	5,755.87	58.9
01-600-6420 INSURANCE - AUTO	.00	1,441.44	4,750.00	3,308.56	30.4
01-600-6430 INSURANCE EQUIPMENT	.00	.00	4,500.00	4,500.00	.0
01-600-6440 INSURANCE - PROPERTY	.00	315.03	600.00	284.97	52.5
01-600-6540 LICENSES & FEES	.00	.00	250.00	250.00	.0
01-600-6565 OUTSIDE CONTRACTORS	.00	150.00	5,000.00	4,850.00	3.0
01-600-6570 PHYSICAL EXAMS	.00	.00	800.00	800.00	.0
01-600-6635 PROF. FEES - COMPUTER SUPPORT	.00	.00	2,400.00	2,400.00	.0
01-600-6740 SMALL TOOLS AND EQUIPMENT	246.99	1,064.04	4,000.00	2,935.96	26.6
01-600-6770 TRAVEL, TRAINING & DEV.	.00	32.38	2,000.00	1,967.62	1.6
01-600-7100 REPAIRS	.00	.00	5,000.00	5,000.00	.0
01-600-7210 REPAIRS - ROADS	.00	2,040.00	3,000.00	960.00	68.0
01-600-7350 REPAIR & MAINTENANCE	1,653.54	11,907.05	50,000.00	38,092.95	23.8
01-600-7750 GAS & OIL - VEHICLES	201.51	6,197.24	26,000.00	19,802.76	23.8
01-600-8150 SUPPLIES - CONSUMABLE	.00	3.28	1,500.00	1,496.72	.2
01-600-8550 SUPPLIES - OFFICE	.00	153.44	1,500.00	1,346.56	10.2
01-600-8950 SUPPLIES - UNIFORMS	.00	.00	1,200.00	1,200.00	.0
01-600-8970 SUPPLIES - SAFETY	.00	816.78	3,000.00	2,183.22	27.2
01-600-8995 SUPPLIES & MATERIALS	643.77	3,563.77	8,000.00	4,436.23	44.6
01-600-9000 UTILITIES - INTERNET	1,379.11	9,915.43	13,300.00	3,384.57	74.6
01-600-9010 UTILITIES - ELECTRICITY	659.03	9,573.64	14,000.00	4,426.36	68.4
01-600-9070 UTILITIES - TELEPHONE	57.23	791.23	1,750.00	958.77	45.2
01-600-9520 CAPITAL OUTLAY - EQUIPMENT	.00	4,019.25	13,000.00	8,980.75	30.9
01-600-9900 INTERDEPARTMENT SUPPORT	(3,400.00)	(27,200.00)	(40,800.00)	(13,600.00)	(66.7)
TOTAL PUBLIC WORKS	62,435.22	348,751.36	630,169.00	281,417.64	55.3

CITY OF WHITTIER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2025

Item # 15.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PROPERTY & FACILITIES</u>					
01-700-6210 B.T.I. CONDO FEES	1,647.75	11,336.53	21,756.00	10,419.47	52.1
01-700-6410 INSURANCE - LIABILITY	.00	1,666.91	4,400.00	2,733.09	37.9
01-700-6440 INSURANCE - PROPERTY	.00	17,402.39	32,000.00	14,597.61	54.4
01-700-6565 PROP & FAC-CONTRACTED SERVICES	8,787.50	21,013.58	21,000.00	(13.58)	100.1
01-700-7100 REPAIRS - BUILDINGS	.00	4,769.72	5,500.00	730.28	86.7
01-700-7350 REPAIRS - EQUIPMENT	.00	326.40	1,500.00	1,173.60	21.8
01-700-8150 SUPPLIES - CONSUMABLE	.00	.00	3,075.00	3,075.00	.0
01-700-8550 JANITORIAL SUPPLIES	.00	222.54	500.00	277.46	44.5
01-700-8970 SUPPLIES - SAFETY	.00	.00	1,500.00	1,500.00	.0
01-700-9010 UTILITIES - ELECTRICITY	3,478.68	25,457.82	36,900.00	11,442.18	69.0
01-700-9040 UTILITIES - HEATING FUEL	665.06	10,513.60	22,000.00	11,486.40	47.8
01-700-9050 UTILITIES - SOLID WASTE	95.54	764.32	1,568.00	803.68	48.7
01-700-9095 UTILITIES - WATER/SEWER	191.76	1,810.06	1,677.00	(133.06)	107.9
01-700-9520 CAPITAL OUTLAY - EQUIPMENT	.00	.00	35,000.00	35,000.00	.0
TOTAL PROPERTY & FACILITIES	14,866.29	95,283.87	188,376.00	93,092.13	50.6
<u>PARKS AND RECREATION</u>					
01-800-6000 SALARIES AND WAGES	1,924.04	3,893.78	11,999.00	8,105.22	32.5
01-800-6030 FICA TAXES	147.20	297.88	918.00	620.12	32.5
01-800-6040 WORKER'S COMP	.00	.00	55.00	55.00	.0
01-800-6050 ESC TAX	19.25	38.94	120.00	81.06	32.5
01-800-6565 OUTSIDE CONTRACTORS	.00	1,519.64	38,500.00	36,980.36	4.0
01-800-6740 SMALL TOOLS AND EQUIPMENT	.00	.00	10,000.00	10,000.00	.0
01-800-6770 TRAVEL, TRAINING & DEV.	115.00	199.70	.00	(199.70)	.0
01-800-7350 REPAIRS EQUIPMENT	.00	.00	500.00	500.00	.0
01-800-8950 SUPPLIES AND MATERIALS	.00	1,797.71	10,000.00	8,202.29	18.0
01-800-9050 UTILITIES - SOLID WASTE	1,719.64	3,559.82	7,366.00	3,806.18	48.3
01-800-9520 CAPITAL OUTLAY - EQUIPMENT	.00	.00	15,000.00	15,000.00	.0
TOTAL PARKS AND RECREATION	3,925.13	11,307.47	94,458.00	83,150.53	12.0
<u>GF ADMN CAPITAL OUTLAY</u>					
01-910-9520 CAPITAL OUTLAY - EQUIPMENT	.00	.00	18,000.00	18,000.00	.0
TOTAL GF ADMN CAPITAL OUTLAY	.00	.00	18,000.00	18,000.00	.0
<u>TRANSFERS TO OTHER FUNDS</u>					
01-990-9990 TRANSFER OUT	.00	356,500.00	356,500.00	.00	100.0
01-990-9993 TRANSFER OUT TO F50 W/S	.00	23,341.00	23,341.00	.00	100.0
01-990-9998 TRANSFER OUT TO F73 GF MRRF	.00	173,000.00	173,000.00	.00	100.0
TOTAL TRANSFERS TO OTHER FUNDS	.00	552,841.00	552,841.00	.00	100.0

CITY OF WHITTIER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2025

Item # 15.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL FUND EXPENDITURES	430,006.31	3,191,028.29	5,472,099.00	2,281,070.71	58.3
NET REVENUE OVER EXPENDITURES	593,739.53	134,209.93	(863,725.00)	(997,934.93)	15.5

CITY OF WHITTIER
BALANCE SHEET
AUGUST 31, 2025

Item # 15.

PUBLIC WORKS EQUIP FUND

ASSETS

14-000-0100	CASH - COMBINED FUND	450,023.70	
	TOTAL ASSETS		450,023.70

LIABILITIES AND EQUITY

FUND EQUITY

14-000-3000	FUND BALANCE	448,879.90	
	REVENUE OVER EXPENDITURES - YTD	1,143.80	
	BALANCE - CURRENT DATE	450,023.70	
	TOTAL FUND EQUITY		450,023.70
	TOTAL LIABILITIES AND EQUITY		450,023.70

CITY OF WHITTIER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2025

Item # 15.

PUBLIC WORKS EQUIP FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>MISCELLANEOUS REVENUE</u>					
14-360-4902	INVESTMENT INTEREST	.00	1,143.80	.00	(1,143.80)	.0
	TOTAL MISCELLANEOUS REVENUE	.00	1,143.80	.00	(1,143.80)	.0
	TOTAL FUND REVENUE	.00	1,143.80	.00	(1,143.80)	.0
	NET REVENUE OVER EXPENDITURES	.00	1,143.80	.00	(1,143.80)	.0

CITY OF WHITTIER
BALANCE SHEET
AUGUST 31, 2025

Item # 15.

CRUISE SHIP TAX

ASSETS

20-000-0100	CASH - COMBINED FUND	1,681,593.02	
	TOTAL ASSETS		1,681,593.02

LIABILITIES AND EQUITY

FUND EQUITY

20-000-3000	UNDESIGNATED-FUND BALANCE	1,430,617.81	
	REVENUE OVER EXPENDITURES - YTD	250,975.21	
	BALANCE - CURRENT DATE	1,681,593.02	
	TOTAL FUND EQUITY		1,681,593.02
	TOTAL LIABILITIES AND EQUITY		1,681,593.02

CITY OF WHITTIER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2025

Item # 15.

CRUISE SHIP TAX

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES - REVENUE</u>					
20-310-4008 CRUISE SHIP TAX	.00	1,156,735.00	1,625,000.00	468,265.00	71.2
TOTAL TAXES - REVENUE	.00	1,156,735.00	1,625,000.00	468,265.00	71.2
<u>INVESTMENT EARNINGS</u>					
20-360-4900 EARNINGS ON INVESTMENT	.00	.00	4,000.00	4,000.00	.0
20-360-4902 INVESTMENT INTEREST	.00	443.76	.00	(443.76)	.0
TOTAL INVESTMENT EARNINGS	.00	443.76	4,000.00	3,556.24	11.1
TOTAL FUND REVENUE	.00	1,157,178.76	1,629,000.00	471,821.24	71.0

CITY OF WHITTIER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2025

Item # 15.

CRUISE SHIP TAX

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
20-400-6240 MUSEUM SUPPORT - DONATIONS	.00	20,000.00	20,000.00	.00	100.0
20-400-6565 CONTRACTED SERVICES	.00	82,578.53	374,361.18	291,782.65	22.1
20-400-6650 PROF. FEES - LEGAL	.00	1,705.57	.00	(1,705.57)	.0
20-400-9070 UTILITIES - TELEPHONE	56.84	341.10	.00	(341.10)	.0
20-400-9520 CAPITAL EQUIPMENT	.00	18,144.35	.00	(18,144.35)	.0
TOTAL EXPENDITURES	56.84	122,769.55	394,361.18	271,591.63	31.1
<u>TRANSFERS OUT</u>					
20-990-9200 PROJECTS	.00	.00	25,000.00	25,000.00	.0
20-990-9990 TRANSFER TO GENERAL FUND	.00	691,434.00	691,434.00	.00	100.0
20-990-9992 TRANSFER TO HARBOR FUND #51	.00	17,500.00	17,500.00	.00	100.0
20-990-9994 TRANSFER TO OTHER FUNDS	.00	74,500.00	74,500.00	.00	100.0
TOTAL TRANSFERS OUT	.00	783,434.00	808,434.00	25,000.00	96.9
TOTAL FUND EXPENDITURES	56.84	906,203.55	1,202,795.18	296,591.63	75.3
NET REVENUE OVER EXPENDITURES	(56.84)	250,975.21	426,204.82	175,229.61	58.9

CITY OF WHITTIER
BALANCE SHEET
AUGUST 31, 2025

Item # 15.

WATER AND WASTEWATER

ASSETS

50-000-0100	CASH - COMBINED FUND	665,969.62	
50-000-1200	ACCT REC - WATER WASTEWATER	99,802.48	
50-000-1299	ALLOWANCE FOR DOUBTFUL ACCOUNT	4,401.12	
50-000-1800	SYSTEMS	12,666,103.20	
50-000-1810	BUILDINGS & FACILITIES	1,579,746.74	
50-000-1820	MACHINERY & EQUIPMENT	126,987.56	
50-000-1830	CONSTRUCTION IN PROGRESS	2,193,806.55	
50-000-1890	ACCUMULATED DEPRECIATION	(8,924,610.08)	
	TOTAL ASSETS		8,412,207.19

LIABILITIES AND EQUITY

LIABILITIES

50-000-2000	ACCOUNTS PAYABLE	5,016.03	
50-000-2050	FEDERAL PAYROLL TAXES PAYABLE	2,665.80	
50-000-2060	ESC TAXES PAYABLE	519.43	
50-000-2075	HEALTH & LIFE INSURANCE PAYABL	2,171.89	
50-000-2080	PERS PAYABLE	16,982.04	
50-000-2090	AFLAC/GUARDIAN INSURANCE LIAB	194.03	
50-000-2095	ACCRUED LEAVE	21,596.47	
50-000-2150	ACCRUED PAYROLL	4,820.12	
50-000-2320	UNEARNED REVENUE	143.15	
	TOTAL LIABILITIES		54,108.96

FUND EQUITY

50-000-3000	RETAINED EARNINGS	(2,026,412.33)	
50-000-3350	NET INVESTMENT CAPITAL ASSETS	10,356,075.48	
	REVENUE OVER EXPENDITURES - YTD	28,435.08	
	BALANCE - CURRENT DATE	8,358,098.23	
	TOTAL FUND EQUITY		8,358,098.23
	TOTAL LIABILITIES AND EQUITY		8,412,207.19

CITY OF WHITTIER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2025

Item # 15.

WATER AND WASTEWATER

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>CHARGES FOR SERVICES</u>					
50-340-4300	WATER SERVICE CHARGES	58,185.33	200,067.25	225,000.00	24,932.75	88.9
50-340-4350	WASTE WATER SERVICE CHARGES	21,618.86	76,693.67	90,000.00	13,306.33	85.2
	TOTAL CHARGES FOR SERVICES	79,804.19	276,760.92	315,000.00	38,239.08	87.9
	<u>MISCELLANEOUS</u>					
50-360-4006	STATE GRANT REVENUE	.00	10,000.00	.00	(10,000.00)	.0
50-360-4902	INVESTMENT INTEREST	.00	3,465.42	45,000.00	41,534.58	7.7
50-360-4910	MISCELLANEOUS INCOME	172.38	172.38	500.00	327.62	34.5
	TOTAL MISCELLANEOUS	172.38	13,637.80	45,500.00	31,862.20	30.0
	<u>PROPERTY & SURPLUS SALES</u>					
50-390-4990	TRANSFERS IN	.00	23,341.00	23,341.00	.00	100.0
	TOTAL PROPERTY & SURPLUS SALES	.00	23,341.00	23,341.00	.00	100.0
	TOTAL FUND REVENUE	79,976.57	313,739.72	383,841.00	70,101.28	81.7

CITY OF WHITTIER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2025

Item # 15.

WATER AND WASTEWATER

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER & WASTE WATER OPERATING</u>					
50-800-6000 SALARIES & WAGES	19,861.80	118,758.81	157,360.00	38,601.19	75.5
50-800-6030 FICA TAXES	288.00	1,756.15	2,807.00	1,050.85	62.6
50-800-6040 WORKER'S COMP.	.00	1,606.37	6,652.00	5,045.63	24.2
50-800-6050 ESC TAXES	553.23	1,565.74	1,549.00	(16.74)	101.1
50-800-6060 HEALTH & LIFE INSURANCE	5,072.50	20,241.88	20,376.00	134.12	99.3
50-800-6070 PERS RETIREMENT	4,823.55	30,666.99	30,417.00	(249.99)	100.8
50-800-6091 UNIFORM ALLOWANCE	.00	.00	800.00	800.00	.0
50-800-6220 BANK SERVICE CHARGES	.00	.00	1,000.00	1,000.00	.0
50-800-6265 DEBT INTEREST EXPENSE	.00	.00	20,193.00	20,193.00	.0
50-800-6270 DEPRECIATION	.00	.00	470,087.00	470,087.00	.0
50-800-6280 DUES & SUBSCRIPTIONS	.00	200.00	500.00	300.00	40.0
50-800-6410 INSURANCE - LIABILITY	.00	4,233.81	7,300.00	3,066.19	58.0
50-800-6440 INSURANCE - PROPERTY	.00	3,506.67	5,500.00	1,993.33	63.8
50-800-6540 LICENSES & PERMITS	.00	805.00	1,200.00	395.00	67.1
50-800-6565 OUTSIDE CONTRACTORS	.00	.00	36,969.00	36,969.00	.0
50-800-6570 PHYSICAL EXAMS	.00	.00	500.00	500.00	.0
50-800-6580 POSTAGE	.00	.00	1,300.00	1,300.00	.0
50-800-6635 PROF. FEES - COMPUTER SUPPORT	.00	.00	1,200.00	1,200.00	.0
50-800-6740 SMALL TOOLS	.00	.00	2,000.00	2,000.00	.0
50-800-6750 TESTING WATER/SEWER	935.00	8,815.00	15,000.00	6,185.00	58.8
50-800-6770 TRAVEL, TRAINING & DEV.	.00	131.00	5,000.00	4,869.00	2.6
50-800-7100 REPAIRS - BUILDING	.00	.00	10,000.00	10,000.00	.0
50-800-7350 REPAIRS - EQUIPMENT	.00	12,567.72	5,000.00	(7,567.72)	251.4
50-800-7650 REPAIRS - SYSTEM	.00	2,001.75	5,000.00	2,998.25	40.0
50-800-7750 GAS & OIL - VEHICLES	583.97	4,029.96	4,700.00	670.04	85.7
50-800-8550 SUPPLIES - OFFICE	.00	.00	500.00	500.00	.0
50-800-8950 UNIFORMS	.00	.00	500.00	500.00	.0
50-800-8970 SUPPLIES - SAFETY	.00	658.71	1,500.00	841.29	43.9
50-800-8995 SUPPLIES & MATERIALS	.00	92.73	4,000.00	3,907.27	2.3
50-800-9000 UTILITIES -INTERNET	1,379.11	10,500.97	12,600.00	2,099.03	83.3
50-800-9010 UTILITIES - ELECTRICITY	3,507.47	24,620.07	31,000.00	6,379.93	79.4
50-800-9040 UTILITIES - HEATING FUEL	172.61	1,035.37	3,000.00	1,964.63	34.5
50-800-9070 UTILITIES - TELEPHONE	133.95	1,459.94	1,000.00	(459.94)	146.0
50-800-9575 BOND PRINCIPAL	.00	.00	32,222.00	32,222.00	.0
50-800-9900 TRANSFER OUT TO GF	.00	36,050.00	36,050.00	.00	100.0
TOTAL WATER & WASTE WATER OPERATING	37,311.19	285,304.64	934,782.00	649,477.36	30.5
TOTAL FUND EXPENDITURES	37,311.19	285,304.64	934,782.00	649,477.36	30.5
NET REVENUE OVER EXPENDITURES	42,665.38	28,435.08	(550,941.00)	(579,376.08)	5.2

CITY OF WHITTIER
BALANCE SHEET
AUGUST 31, 2025

Item # 15.

SMALL BOAT HARBOR

ASSETS

51-000-0100	CASH - COMBINED FUND	1,144,395.54	
51-000-0110	2017 HARBOR BOND RESERVE	159,025.00	
51-000-0120	2025 HARBOR BOND RESERVE	315,563.82	
51-000-1090	PETTY CASH	350.00	
51-000-1200	ACCOUNTS RECEIVABLE - CASELLE	2,024.83	
51-000-1201	ACCTS REC FROM HARBOR	(91,310.36)	
51-000-1230	ACCOUNTS RECEIVABLE - LEASES	(23,027.85)	
51-000-1240	GASB 87 LEASE RECEIVABLE	2,740,646.26	
51-000-1299	ALLOWANCE FOR DOUBTFUL ACCOUNT	(5,551.25)	
51-000-1399	CASH CLEARING	1,314.55	
51-000-1720	PREPAID INSURANCE	39,193.96	
51-000-1810	BUILDINGS & FACILITIES	24,469,919.16	
51-000-1820	MACHINERY & EQUIPMENT	221,794.71	
51-000-1824	EQUIPMENT - COMPUTER	154,150.47	
51-000-1830	CONSTRUCTION IN PROGRESS	597,717.75	
51-000-1850	CAP ASSETS - ROU	1,106,504.85	
51-000-1890	ACCUMULATED DEPRECIATION	(14,035,170.54)	
51-000-1895	ACCUM AMORTIZATION - ROU	(71,278.82)	
	TOTAL ASSETS		16,726,262.08

LIABILITIES AND EQUITY

LIABILITIES

51-000-2000	ACCOUNTS PAYABLE	39,023.20	
51-000-2050	FEDERAL PAYROLL TAXES PAYABLE	8,516.64	
51-000-2060	ESC TAXES PAYABLE	2,131.64	
51-000-2075	HEALTH & LIFE INSURANCE PAYABL	7,202.83	
51-000-2080	PERS PAYABLE	45,436.81	
51-000-2090	AFLAC/GUARDIAN INSURANCE LIAB	70.28	
51-000-2095	ACCRUED LEAVE	49,169.92	
51-000-2150	ACCRUED PAYROLL	17,595.99	
51-000-2178	ACCRUED INTEREST PAYABLE	12,379.17	
51-000-2180	CURRENT PORT. 2017 BOND PREMIUM	8,843.00	
51-000-2182	CURRENT PORT. 2017 HARBOR BOND	85,000.00	
51-000-2186	NET PREMIUM-2017 BOND ISSUANCE	97,273.45	
51-000-2188	L/T PORTION. 2017 HARBOR BOND	1,415,000.00	
51-000-2190	L/T LEASE LIABILITIES	1,072,216.48	
51-000-2320	UNEARNED REVENUE - MOORAGE	221,553.09	
51-000-2700	DEFERRED INFLOW OF RESOURCES	2,600,310.74	
	TOTAL LIABILITIES		5,681,723.24

FUND EQUITY

51-000-3000	RETAINED EARNINGS	(6,337,088.21)	
51-000-3350	NET INVESTMENT CAPITAL ASSETS	16,959,874.49	
	REVENUE OVER EXPENDITURES - YTD	421,752.56	
	BALANCE - CURRENT DATE		11,044,538.84

CITY OF WHITTIER
BALANCE SHEET
AUGUST 31, 2025

Item # 15.

SMALL BOAT HARBOR

TOTAL FUND EQUITY	11,044,538.84
TOTAL LIABILITIES AND EQUITY	16,726,262.08

CITY OF WHITTIER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2025

Item # 15.

SMALL BOAT HARBOR

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CHARGES FOR SERVICES</u>					
51-340-4251 USER FEES & PERMITS	.00	.00	3,000.00	3,000.00	.0
51-340-4399 MOORAGE - TRANSIENT WINTER	.00	.00	32,000.00	32,000.00	.0
51-340-4401 MOORAGE - PREFERENTIAL	.00	530,640.75	530,000.00	(640.75)	100.1
51-340-4402 MOORAGE - TRANSIENT	.00	273,270.49	525,000.00	251,729.51	52.1
51-340-4403 BOAT LIFT FEES	.00	2,531.91	.00	(2,531.91)	.0
51-340-4404 UTILITY FEES	.00	34,430.14	60,000.00	25,569.86	57.4
51-340-4406 WHARFAGE FEES	.00	5,112.08	5,000.00	(112.08)	102.2
51-340-4407 VESSEL TOW FEES	.00	.00	1,000.00	1,000.00	.0
51-340-4409 WAITING LIST FEES	.00	16,750.00	20,000.00	3,250.00	83.8
51-340-4410 PUMP OUT FEES	.00	900.00	1,000.00	100.00	90.0
51-340-4411 LAUNCH FEES	.00	67,935.00	121,000.00	53,065.00	56.1
51-340-4412 SHOWERS	.00	855.00	3,500.00	2,645.00	24.4
51-340-4413 GRID	.00	869.78	3,000.00	2,130.22	29.0
51-340-4414 VESSEL MAINTENANCE	.00	50.00	1,000.00	950.00	5.0
51-340-4415 DRY STORAGE FEES	.00	2,821.70	5,000.00	2,178.30	56.4
51-340-4416 PARKING - ANNUAL	.00	31,000.00	48,000.00	17,000.00	64.6
51-340-4426 PARKING DAILY	.00	89,607.21	120,000.00	30,392.79	74.7
51-340-4427 KAYAK LAUNCH FEES	.00	.00	2,000.00	2,000.00	.0
51-340-4428 ENVIRONMENTAL FEE	.00	39.75	2,100.00	2,060.25	1.9
51-340-4445 MISC. SERVICES	.00	7,442.37	5,000.00	(2,442.37)	148.9
TOTAL CHARGES FOR SERVICES	.00	1,064,256.18	1,487,600.00	423,343.82	71.5
<u>LEASES INCOME</u>					
51-345-4512 LEASE - ARRC NET OF RR SHARE	9,313.43	74,101.00	59,787.00	(14,314.00)	123.9
51-345-4513 LEASE CREDITS (CONTRA)	.00	(59,664.63)	(53,551.00)	6,113.63	(111.4)
51-345-4515 LEASE - GARBAGE REVENUE	2,280.00	11,400.00	7,500.00	(3,900.00)	152.0
TOTAL LEASES INCOME	11,593.43	25,836.37	13,736.00	(12,100.37)	188.1
<u>OTHER REVENUE</u>					
51-360-4012 FEDERAL GRANT REVENUE	.00	.00	53,500.00	53,500.00	.0
51-360-4416 STORAGE IN LIEU OF LEASE	.00	.00	2,500.00	2,500.00	.0
51-360-4417 FUEL FLOAT INCOME	.00	18,649.40	38,000.00	19,350.60	49.1
51-360-4430 CAMPING	.00	3,170.00	25,000.00	21,830.00	12.7
51-360-4900 INTEREST & LATE FEES ON A/R	.00	2,030.47	82,091.00	80,060.53	2.5
51-360-4902 INVESTMENT INTEREST	.00	4,831.16	45,000.00	40,168.84	10.7
51-360-4910 MISCELLANEOUS INCOME	.00	.00	1,500.00	1,500.00	.0
51-360-4957 AMORTIZATION OF BOND PREMIUM	.00	.00	8,843.00	8,843.00	.0
TOTAL OTHER REVENUE	.00	28,681.03	256,434.00	227,752.97	11.2

CITY OF WHITTIER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2025

Item # 15.

SMALL BOAT HARBOR

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TRANSFERS IN AND OTHER</u>					
51-390-4991 TRANSFER FROM CPV FUND	.00	17,500.00	17,500.00	.00	100.0
51-390-4993 TRANSFER FROM F73 MRRF	.00	611,583.00	611,583.00	.00	100.0
TOTAL TRANSFERS IN AND OTHER	.00	629,083.00	629,083.00	.00	100.0
TOTAL FUND REVENUE	11,593.43	1,747,856.58	2,386,853.00	638,996.42	73.2

CITY OF WHITTIER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2025

Item # 15.

SMALL BOAT HARBOR

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HARBOR OPERATIONS EXP</u>					
51-800-6000 SALARIES & WAGES	69,506.78	399,403.66	647,897.00	248,493.34	61.7
51-800-6030 FICA TAXES	1,811.44	8,299.20	11,549.00	3,249.80	71.9
51-800-6040 WORKER'S COMP.	.00	9,580.37	2,983.00	(6,597.37)	321.2
51-800-6050 ESC TAXES	2,109.40	5,842.70	6,459.00	616.30	90.5
51-800-6060 HEALTH & LIFE INSURANCE	17,547.46	73,647.18	137,114.00	63,466.82	53.7
51-800-6070 PERS RETIREMENT	12,639.90	87,676.95	132,650.00	44,973.05	66.1
51-800-6220 BANK SERVICE CHARGES	13,136.53	63,793.84	40,000.00	(23,793.84)	159.5
51-800-6265 BOND INTEREST EXPENSE	.00	40,137.50	294,587.00	254,449.50	13.6
51-800-6270 DEPRECIATION	.00	.00	920,000.00	920,000.00	.0
51-800-6275 AMORTIZATION EXPENSE	.00	.00	23,760.00	23,760.00	.0
51-800-6280 DUES & SUBSCRIPTIONS	.00	365.00	250.00	(115.00)	146.0
51-800-6410 INSURANCE - LIABILITY	.00	31,981.46	57,000.00	25,018.54	56.1
51-800-6420 INSURANCE - AUTO	.00	390.03	1,500.00	1,109.97	26.0
51-800-6430 INSURANCE EQUIPMENT	.00	.00	815.00	815.00	.0
51-800-6440 INSURANCE - PROPERTY	.00	34,732.56	65,000.00	30,267.44	53.4
51-800-6565 OUTSIDE CONTRACTORS	473.93	48,650.75	190,000.00	141,349.25	25.6
51-800-6570 PHYSICAL EXAMS	.00	.00	150.00	150.00	.0
51-800-6580 POSTAGE	.00	1,084.02	3,300.00	2,215.98	32.9
51-800-6635 PROF. FEES - COMPUTER SUPPORT	.00	.00	3,000.00	3,000.00	.0
51-800-6650 PROF. FEES - LEGAL	.00	.00	2,000.00	2,000.00	.0
51-800-6700 PUBLICATIONS&SUBS.	.00	.00	200.00	200.00	.0
51-800-6730 EQUIPMENT RENTAL	.00	200.00	5,000.00	4,800.00	4.0
51-800-6740 SMALL TOOLS	.00	426.27	2,500.00	2,073.73	17.1
51-800-6770 TRAVEL, TRAINING & DEV.	.00	306.46	6,000.00	5,693.54	5.1
51-800-6780 WASTE DISPOSAL - EVOS	.00	.00	500.00	500.00	.0
51-800-7100 REPAIRS - BUILDINGS	.00	297.25	5,000.00	4,702.75	6.0
51-800-7350 REPAIRS - EQUIPMENT	.00	236.50	3,500.00	3,263.50	6.8
51-800-7400 REPAIRS - VEHICLES	.00	49.99	1,000.00	950.01	5.0
51-800-7500 PARKING LOT MAINTENANCE	.00	.00	500.00	500.00	.0
51-800-7610 REPAIRS - UTILITIES	.00	.00	5,000.00	5,000.00	.0
51-800-7750 GAS & OIL - VEHICLES	327.23	2,355.32	5,000.00	2,644.68	47.1
51-800-7800 REPAIRS - FACILITIES	.00	.00	3,000.00	3,000.00	.0
51-800-7820 REPAIRS - DOCKS	.00	292.50	10,000.00	9,707.50	2.9
51-800-8150 SUPPLIES - CONSUMABLE	960.13	13,951.54	19,000.00	5,048.46	73.4
51-800-8200 SUPPLIES - PARKING	.00	1,921.07	1,000.00	(921.07)	192.1
51-800-8400 SUPPLIES - FIRE SUPPRESSION	.00	998.85	1,000.00	1.15	99.9
51-800-8550 SUPPLIES - OFFICE	.00	241.49	5,500.00	5,258.51	4.4
51-800-8750 SUPPLIES - PRINTING	.00	1,694.03	.00	(1,694.03)	.0
51-800-8950 SUPPLIES - UNIFORMS	.00	.00	2,500.00	2,500.00	.0
51-800-8970 SUPPLIES - SAFETY	.00	1,060.84	2,500.00	1,439.16	42.4
51-800-9000 UTILITIES - INTERNET	1,952.03	16,137.01	25,200.00	9,062.99	64.0
51-800-9010 UTILITIES - ELECTRICITY	9,266.37	70,365.31	78,000.00	7,634.69	90.2
51-800-9040 UTILITIES - HEATING FUEL	42.78	2,830.92	4,000.00	1,169.08	70.8
51-800-9050 UTILITIES - SOLID WASTE	28,695.07	113,544.23	118,000.00	4,455.77	96.2
51-800-9070 UTILITIES - TELEPHONE	230.11	2,345.92	2,000.00	(345.92)	117.3
51-800-9095 UTILITIES - WATER/WASTEWATER	3,565.24	13,914.40	23,000.00	9,085.60	60.5
51-800-9100 MISCELLANEOUS EXPENSES	.00	2,160.00	.00	(2,160.00)	.0
51-800-9510 SNOW REMOVAL	3,400.00	27,200.00	40,800.00	13,600.00	66.7
51-800-9520 CAPITAL OUTLAY - EQUIPMENT	.00	.00	53,500.00	53,500.00	.0
51-800-9530 CAPTIAL OUTLAY-OFFICE EQUIP	.00	2,945.90	.00	(2,945.90)	.0
TOTAL HARBOR OPERATIONS EXP	165,664.40	1,081,061.02	2,963,214.00	1,882,152.98	36.5

CITY OF WHITTIER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2025

Item # 15.

SMALL BOAT HARBOR

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL OUTLAY - FROM RESERVE</u>					
51-900-9575 BOND PRINCIPAL	.00	80,000.00	191,996.00	111,996.00	41.7
TOTAL CAPITAL OUTLAY - FROM RESERVE	.00	80,000.00	191,996.00	111,996.00	41.7
<u>TRANSFERS OUT</u>					
51-990-9990 TRANSFER OUT	.00	165,043.00	165,043.00	.00	100.0
TOTAL TRANSFERS OUT	.00	165,043.00	165,043.00	.00	100.0
TOTAL FUND EXPENDITURES	165,664.40	1,326,104.02	3,320,253.00	1,994,148.98	39.9
NET REVENUE OVER EXPENDITURES	(154,070.97)	421,752.56	(933,400.00)	(1,355,152.56)	45.2

CITY OF WHITTIER
BALANCE SHEET
AUGUST 31, 2025

Item # 15.

DELONG DOCK

ASSETS

53-000-0100	CASH - COMBINED FUND	1,434,822.95	
53-000-1201	ACCTS REC FROM DELONG DOCK	225,345.68	
53-000-1299	ALLOWANCE FOR DOUBTFUL ACCOUNT	(206,703.60)	
53-000-1810	BUILDINGS & FACILITIES	5,554,604.65	
53-000-1820	MACHINERY & EQUIPMENT	4,259.00	
53-000-1890	ACCUMULATED DEPRECIATION	(3,281,643.59)	
	TOTAL ASSETS		3,730,685.09

LIABILITIES AND EQUITY

LIABILITIES

53-000-2000	ACCOUNTS PAYABLE	1,555.81	
53-000-2050	FEDERAL PAYROLL TAXES PAYABLE	1,432.37	
53-000-2060	ESC TAXES PAYABLE	271.18	
53-000-2075	HEALTH & LIFE INSURANCE PAYABL	1,308.10	
53-000-2080	PERS PAYABLE	2,204.23	
53-000-2090	AFLAC/GUARDIAN INSURANCE LIAB	106.82	
53-000-2150	ACCRUED PAYROLL	3,020.69	
	TOTAL LIABILITIES		9,899.20

FUND EQUITY

53-000-3000	RETAINED EARNINGS	3,810,705.75	
	REVENUE OVER EXPENDITURES - YTD	(89,919.86)	
	BALANCE - CURRENT DATE	3,720,785.89	
	TOTAL FUND EQUITY		3,720,785.89
	TOTAL LIABILITIES AND EQUITY		3,730,685.09

CITY OF WHITTIER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2025

Item # 15.

DELONG DOCK

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>CHARGES FOR SERVICES</u>					
53-341-4251	USER FEES & PERMITS	.00	.00	3,000.00	3,000.00	.0
53-341-4402	MOORAGE - TRANSIENT	.00	2,439.55	5,000.00	2,560.45	48.8
53-341-4404	UTILITY FEES	.00	2,842.76	12,000.00	9,157.24	23.7
53-341-4406	WHARFAGE FEES	(7,893.12)	(7,893.12)	120,000.00	127,893.12	(6.6)
	TOTAL CHARGES FOR SERVICES	(7,893.12)	(2,610.81)	140,000.00	142,610.81	(1.9)
	<u>SOURCE 360</u>					
53-360-4901	INTEREST ON BANK ACCO	.00	.00	20,000.00	20,000.00	.0
53-360-4902	INVESTMENT INTEREST	.00	3,788.99	.00	(3,788.99)	.0
	TOTAL SOURCE 360	.00	3,788.99	20,000.00	16,211.01	18.9
	TOTAL FUND REVENUE	(7,893.12)	1,178.18	160,000.00	158,821.82	.7

CITY OF WHITTIER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2025

Item # 15.

DELONG DOCK

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEPARTMENT 801</u>					
53-801-6000 SALARES & WAGES	11,847.44	34,347.37	55,893.00	21,545.63	61.5
53-801-6030 FICA/MEDICARE	227.04	661.08	925.00	263.92	71.5
53-801-6040 WORKER'S COMP.	.00	.00	258.00	258.00	.0
53-801-6050 ESC TAXES	47.84	180.77	559.00	378.23	32.3
53-801-6060 HEALTH & LIFE INSURANCE	3,411.39	5,898.07	11,462.00	5,563.93	51.5
53-801-6070 PERS RETIREMENT	2,410.20	6,977.63	11,889.00	4,911.37	58.7
53-801-6270 DEPRECIATION	.00	.00	554,000.00	554,000.00	.0
53-801-6410 INSURANCE - LIABILITY	.00	5,504.87	11,000.00	5,495.13	50.0
53-801-6440 INSURANCE - PROPERTY	.00	8,190.40	15,700.00	7,509.60	52.2
53-801-6565 OUTSIDE CONTRACTORS	.00	.00	10,000.00	10,000.00	.0
53-801-6730 EQUIPMENT RENTAL	.00	.00	1,000.00	1,000.00	.0
53-801-6740 SMALL TOOLS	.00	.00	1,000.00	1,000.00	.0
53-801-6780 WASTE DISPOSAL - EVOS	.00	5,559.56	8,000.00	2,440.44	69.5
53-801-7350 REPAIRS - EQUIPMENT	.00	.00	1,000.00	1,000.00	.0
53-801-7750 GAS & OIL - VEHICLES	.00	.00	500.00	500.00	.0
53-801-7820 REPAIRS - DOCKS	.00	.00	15,000.00	15,000.00	.0
53-801-8150 SUPPLIES - CONSUMABLE	.00	.00	5,000.00	5,000.00	.0
53-801-8400 SUPPLIES - FIRE SUPPRESSION	.00	40.00	1,000.00	960.00	4.0
53-801-8950 SUPPLIES - UNIFORMS	.00	.00	500.00	500.00	.0
53-801-8970 SUPPLIES - SAFETY	.00	.00	2,000.00	2,000.00	.0
53-801-9010 UTILITIES - ELECTRICITY	1,555.81	9,738.29	10,000.00	261.71	97.4
53-801-9050 UTILITIES - SOLID WASTE	.00	.00	2,000.00	2,000.00	.0
53-801-9095 UTILITIES - WATER/WASTEWATER	.00	.00	1,000.00	1,000.00	.0
53-801-9900 TRANSFER OUT TO GF	.00	14,000.00	14,000.00	.00	100.0
TOTAL DEPARTMENT 801	19,499.72	91,098.04	733,686.00	642,587.96	12.4
<u>CAPITAL OUTLAY</u>					
53-900-9540 CAP EXP EMERGENCY REPAIRS	.00	.00	10,000.00	10,000.00	.0
TOTAL CAPITAL OUTLAY	.00	.00	10,000.00	10,000.00	.0
TOTAL FUND EXPENDITURES	19,499.72	91,098.04	743,686.00	652,587.96	12.3
NET REVENUE OVER EXPENDITURES	(27,392.84)	(89,919.86)	(583,686.00)	(493,766.14)	(15.4)

CITY OF WHITTIER
BALANCE SHEET
AUGUST 31, 2025

Item # 15.

GENERAL FUND MRRF

ASSETS

72-000-0100	CASH - COMBINED FUND	942,169.79	
	TOTAL ASSETS		942,169.79

LIABILITIES AND EQUITY

FUND EQUITY

72-000-3000	FUND BALANCE	587,479.91	
72-000-3201	F/B-ASSIGNED STORMDRAIN PROJEC	110,016.59	
72-000-3202	F/B-ASSIGNED PS EQUIPMENT	23,000.00	
	REVENUE OVER EXPENDITURES - YTD	221,673.29	
	BALANCE - CURRENT DATE	942,169.79	
	TOTAL FUND EQUITY		942,169.79
	TOTAL LIABILITIES AND EQUITY		942,169.79

CITY OF WHITTIER
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 8 MONTHS ENDING AUGUST 31, 2025

Item # 15.

GENERAL FUND MRRF

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>SOURCE 390</u>					
72-390-4990 TRANSFERS-IN	.00	247,500.00	247,500.00	.00	100.0
TOTAL SOURCE 390	.00	247,500.00	247,500.00	.00	100.0
TOTAL FUND REVENUE	.00	247,500.00	247,500.00	.00	100.0

CITY OF WHITTIER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2025

Item # 15.

GENERAL FUND MRRF

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>DEPARTMENT 900</u>					
72-900-9200	CAPITAL EXPENDITURES	4,200.00	25,826.71	686,600.00	660,773.29	3.8
	TOTAL DEPARTMENT 900	4,200.00	25,826.71	686,600.00	660,773.29	3.8
	TOTAL FUND EXPENDITURES	4,200.00	25,826.71	686,600.00	660,773.29	3.8
	NET REVENUE OVER EXPENDITURES	(4,200.00)	221,673.29	(439,100.00)	(660,773.29)	50.5

CITY OF WHITTIER
BALANCE SHEET
AUGUST 31, 2025

Item # 15.

HARBOR MRRF

ASSETS

73-000-0100	CASH - COMBINED FUND	675,079.38	
73-000-1220	ACCOUNTS REC - BUSINESS TAX	(4,024.00)	
	TOTAL ASSETS		671,055.38

LIABILITIES AND EQUITY

FUND EQUITY

73-000-3000	FUND BALANCE	1,214,991.67	
	REVENUE OVER EXPENDITURES - YTD	(543,936.29)	
	BALANCE - CURRENT DATE	671,055.38	
	TOTAL FUND EQUITY		671,055.38
	TOTAL LIABILITIES AND EQUITY		671,055.38

CITY OF WHITTIER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2025

Item # 15.

HARBOR MRRF

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>SOURCE 340</u>					
73-340-4405 WATER-BORNE PASSENGER FEES	.00	181,568.00	520,000.00	338,432.00	34.9
TOTAL SOURCE 340	.00	181,568.00	520,000.00	338,432.00	34.9
TOTAL FUND REVENUE	.00	181,568.00	520,000.00	338,432.00	34.9

CITY OF WHITTIER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2025

Item # 15.

HARBOR MRRF

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>NON-GRANT EXPENDITURES</u>					
73-800-9205	HARBOR RENOVATION	.00	80,504.29	368,400.00	287,895.71	21.9
	TOTAL NON-GRANT EXPENDITURES	.00	80,504.29	368,400.00	287,895.71	21.9
	<u>WHITTIER SBH RE PHASE II</u>					
73-901-9990	TRANSFERED OUT	.00	645,000.00	645,000.00	.00	100.0
	TOTAL WHITTIER SBH RE PHASE II	.00	645,000.00	645,000.00	.00	100.0
	TOTAL FUND EXPENDITURES	.00	725,504.29	1,013,400.00	287,895.71	71.6
	NET REVENUE OVER EXPENDITURES	.00	(543,936.29)	(493,400.00)	50,536.29	(110.2)

CITY OF WHITTIER
BALANCE SHEET
AUGUST 31, 2025

Item # 15.

WATER/WASTEWATER MRRF

ASSETS

75-000-0100	CASH - COMBINED FUND	1,077,582.12	
	TOTAL ASSETS		1,077,582.12

LIABILITIES AND EQUITY

FUND EQUITY

75-000-3000	FUND BALANCE	1,369,927.12	
	REVENUE OVER EXPENDITURES - YTD	(292,345.00)	
	BALANCE - CURRENT DATE	1,077,582.12	
	TOTAL FUND EQUITY		1,077,582.12
	TOTAL LIABILITIES AND EQUITY		1,077,582.12

CITY OF WHITTIER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2025

Item # 15.

WATER/WASTEWATER MRRF

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>SOURCE 360</u>					
75-360-4000	STATE GRANT FUNDS	.00	.00	75,000.00	75,000.00	.0
	TOTAL SOURCE 360	.00	.00	75,000.00	75,000.00	.0
	TOTAL FUND REVENUE	.00	.00	75,000.00	75,000.00	.0

CITY OF WHITTIER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2025

Item # 15.

WATER/WASTEWATER MRRF

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>NON-GRANT EXPENDITURES</u>					
75-800-9205	CAPITAL OUTLAY - W/WW	.00	292,345.00	.00	(292,345.00)	.0
	TOTAL NON-GRANT EXPENDITURES	.00	292,345.00	.00	(292,345.00)	.0
	<u>GRANT EXPENDITURES</u>					
75-900-9200	CAPITAL EQUIPMENT	.00	.00	75,000.00	75,000.00	.0
	TOTAL GRANT EXPENDITURES	.00	.00	75,000.00	75,000.00	.0
	TOTAL FUND EXPENDITURES	.00	292,345.00	75,000.00	(217,345.00)	389.8
	NET REVENUE OVER EXPENDITURES	.00	(292,345.00)	.00	292,345.00	.0

WHITTIER PARKS & REC
REGULAR MEETING
September 10, 2025 5pm
MINUTES

Assign recorder: Aubrey Jurgerson

Attendance: Victor Shen, Jen Lang, Jamie Loan, Aubrey Jurgerson

Meeting Begins: 5:30PM

New Business

- **Parks**
 - No new business.
- **Recreation**
 - Kayak rack
 - Hearing good things about the kayak rack.
 - Victor will follow up with Kris and Jackie about purchasing another two racks next season (First choice; HOB, second choice; Lu Young, third choice; city dock area). In the future placing one somewhere along Shotgun Cove Rd.
 - Ask the city if we should set a date to ask people to remove their kayaks or accept risks associated with snow and snow removal.
 - Sledding Hill(s)
 - Sledding hill was cut out last year (near Reservoir Rd.).
 - Could require more cutting this fall.
- **Trails**
 - Trail crew in town
 - Working on Horsetail Falls trail. Working on eight major areas of repair. Have already fixed some boardwalk. Now working on an area that had steps in need of repair and adding a switchback.
 - Four crew members are camping at the HOB.
 - Will be running out of wood today (9/10/25). Victor will deliver cut wood to the trailhead this evening.
 - September trail day debrief
 - Five participants (plus Victor).
 - Cleaned up some drainage areas on Horsetail. Cleaned up areas where berry pickers have pulled material downhill. Installed signs at connector intersection. Removed log that had fallen over the winter trail/path on Horsetail. Started milling the removed logs. We could use these milled boards (stashed in the woods right before connector).
 - Up to approximately 1600 hrs of volunteer trail hours in 2025.
 - In the future, expand advertising for trail days to attract more locals (physical postings).

- Try for more volunteer opportunities that are on weekdays, mornings, and evening. Projects that don't take a lot of time or experience/knowledge.
- AHS application
 - Jamie is working on finalizing the AHS application.
 - Need to decide date. Project work week is typically Sunday-Saturday. Sunday June 21st – June 27th (volunteers arrive on the day of the Whittier WishWash).
- **Other**
 - Fall & Winter activity brainstorm. Ice rink. Sledding hill gatherings. Low tide, light up beach. Tree hunt. Indoor recreation classes, yoga, dance, general exercise. Snow sculptures. Igloo. Light up trails. Bonfires.
 - Yoga Class
 - Connect with Kris about how to collect payments for this yoga class and make sure that Jen is compensated reasonably.
 - Jamie met with Jen (yoga) at the school and talked about pricing. Her general charge is \$15 per class.
 - Monday evenings. Starting in November and going through February.
 - Ask Jen about art events she offers.
 - Fall cleanup?
 - Trash Bash. Cleanup week. People can participate on their own time. October 5th through the 11th.
 - Tool cache end of season clean and reorganize
 - Victor would like some help getting tools cleaned and reorganized to put away for the winter. Sharpening, oiling handles, organizing. This Saturday, the 13th at 6PM.

Follow up of tasks/to do:

- Victor will talk to Jackie about another kayak rack – In Progress
- Victor and Aubrey will resubmit the Lu Young Park design, with photos – In progress
- Story board signs and trail signage, as well as a Seafarer Memorial (Corvus Design): Jamie – In progress
- Walk to Whittier sub committee: Jamie, Ben, Aubrey – In Progress
- Talk to Ports & Harbor/HarborMaster about small single launch kayak infrastructure – in progress
- Talk to Adison (Assistant CM) about an RTP grant for the mountain bike trails – Victor & Jamie – need to do
- Contact Hannah Thompson about invasive plant project, and see if Cam & Scott can help source soil – Completed
- Email Jackie about Shakespeare Beach infrastructure – Jamie

New Tasks/to do:

- Make poster and organize trash bash – Aubrey
- Jamie, Aubrey, Jen, meeting with Kris for yoga payment and organization – Jamie
- Victor talk with Kris about kayak racks - Victor

Next meeting date: October 13th, 6:00PM

Adjournment: 6:47 PM

Whittier Police Department

Calls for Service -April 2025

Highlights

- Total calls: 450 (Whittier 111, Girdwood 327, Other 12).
- Top call types (all jurisdictions combined): Security Check - 294; Traffic Enforcement - 24; Parking Enforcement - 16; EMS/Fire - 10; Agency Assist - 8.
- Jurisdiction mix: Whittier 24.7o/o / Girdwood 72.7°/o / Other 2.7o/o.

Calls by Service Area

Service Area	Calls
Whittier	111
Girdwood	327
Other	12
Total	450

Call Types by Jurisdiction

Call Type	Whittier	Girdwood	Other	Total
Security Check	58	231	5	294
Traffic Enforcement	3	20	1	24
Parking Enforcement	4	12	0	16
EMS/Fire	9	1	0	10
Agency Assist	0	5	3	8
Follow Up	3	5	0	8
Suspicious	2	6	0	8
Bar Security	5	2	0	7
Information	1	6	0	7
Disturbance	2	4	0	6
Whittier Fire	6	0	0	6
Paper Service	5	0	0	5
Alarm	0	4	0	4
Citizen Contact	0	4	0	4
Citizen Assist	1	2	0	3
Reddi	0	3	0	3

	Whittier	Girdwood	Other	Total
Civil Dispute	2	0	0	2
Hit Run	0	2	0	2
Mental Subject	1	1	0	2
No Call	0	2	0	2
Parking Problem	1	1	0	2
Search Warrant	0	1	1	2
Suicidal	0	2	0	2
Trespass	1	1	0	2
Welfare Check	1	1	0	2
911 Abandoned	0	1	0	1
Accident	0	1	0	1
Assault Cleared	0	1	0	1
Community Relations	1	0	0	1
Criminal Mischief	0	1	0	1
Domestic Problem	0	1	0	1
Fireworks Cleared	0	1	0	1
Harassment/Threats	1	0	0	1
Information Report	1	0	0	1
Juvenile Problem	0	1	0	1
Motorist Assist	1	0	0	1
Property	0	0	1	1
Reddi	0	1	0	1
Reddi Unable	0	0	1	1
Reddi Verbal	0	1	0	1
Sexual Abuse	0	1	0	1
Theft	1	0	0	1
Theft Report	0	1	0	1
Training Cleared	1	0	0	1

Citations – April 2025

Jurisdiction	Citations
Whittier	8
Girdwood	0
Other	0
Total	8

Narrative Summary

April's workload centered on proactive patrol activity-Security Checks and Traffic Enforcement-with Suspicious circumstances comprising a significant share of reactive calls. Trespass and Disturbance's activity remained steady. Overall volume tracked seasonal expectations, with Girdwood accounting for the majority of calls.

Whittier Police Department

Monthly Activity Report – May 2025

Calls by Service Area

Service Area	Calls
Whittier	199
Girdwood	203
Other	9
Total	411

Narrative Summary

In May 2025, WPD handled 411 calls for service. Excluding Security Checks, Whittier accounted for 117 and Girdwood 69 calls. Serious incidents stood out: Welfare/Suicidal (4), Assault (1), DECEASED PERSON (1), WARRANT ARREST (1). Jurisdictional Mix – Whittier 48.4%, Girdwood 49.4%.

Bullet-Point Summary

- Whittier: 199 calls. Top types: Parking (33), Traffic (21).
- Girdwood Service Area: 203 calls. Top types: Traffic (18), Disturbance (7).
- Other: 9 calls. Top types: Traffic (2), Unspecified (2), Welfare/Suicidal (1).

Call Types by Jurisdiction

Call Type	Whittier	Girdwood	Other	Total
Security Check	82	134	2	218
Traffic	21	18	2	41
Parking	33	7	0	40
EMS/Fire	26	0	0	26
Unspecified	4	8	2	14
Citizen/Civil Assist	7	2	0	9
Disturbance	2	7	0	9
BAR SECURITY CHECKS	6	0	0	6
INFORMATION	2	4	0	6
Welfare/Suicidal	2	1	1	4
FOLLOW UP	0	3	0	3
Hit & Run	3	0	0	3
PUBLIC ASSIST	3	0	0	3
Suspicious	0	3	0	3

Call Type	Whittier	Girdwood	Other	Total
Trespassing	0	3	0	3
ABANDONED VEHICLE	0	2	0	2
Alarm	1	1	0	2
CRIMINAL MISCHIEF	0	2	0	2
FOOT PATROL	2	0	0	2
Theft	0	2	0	2
Animal Problem	0	1	0	1
Assault	0	1	0	1
Burglary	0	1	0	1
DECEASED PERSON	0	1	0	1
FOUND PROPERTY	1	0	0	1
LITTERING	1	0	0	1
MOTORIST ASSIST	0	0	1	1
MVA/Accident	0	0	1	1
PROTECTION ORDER VIOLATION	0	1	0	1
REDDI	1	0	0	1
STALKING	0	1	0	1
TRAINING	1	0	0	1
WARRANT ARREST	1	0	0	1

Citation Information

Category	Whittier	Girdwood	Other	Total
Parking	9	0	0	9
Speeding	2	2	0	4
Other	1	0	0	1
Total	12	2	0	14

Whittier Police Department

Monthly Activity Report – July 2025

Calls by Service Area

Service Area	Calls
Whittier	273
Girdwood	248
Other	14
Total	535

Narrative Summary

In July 2025, WPD handled 535 calls for service. Whittier accounted for 130 and Girdwood 121 calls. Serious incidents stood out: Welfare/Suicidal (13), Assault (2), WEAPONS OFFENSE (1), MISSING PERSON (1).

Bullet-Point Summary

- Whittier: 273 calls. Top types: Traffic (36), Parking (20), Welfare (2).
- Girdwood Service Area: 248 calls. Top types: Traffic (48), Parking (14), Welfare/Suicidal (10).
- Other: 14 calls. Top types: Traffic (7), Unspecified (2), AGENCY ASSIST (1).

Call Types by Jurisdiction

Call Type	Whittier	Girdwood	Other	Total
Security Check	143	127	0	270
Traffic	36	48	7	91
Parking	20	14	0	34
EMS/Fire	26	1	1	28
Welfare/Suicidal	2	10	1	13
Animal Problem	9	2	0	11
Disturbance	1	8	0	9
Unspecified	1	5	2	8
Citizen Assist	2	3	0	5
FOLLOW UP	0	5	0	5
Suspicious	0	5	0	5
PATROL OF THE AREA	1	3	0	4
TRAINING	4	0	0	4
AGENCY ASSIST	2	0	1	3

Call Type	Whittier	Girdwood	Other	Total
CRIMINAL MISCHIEF	2	1	0	3
FOOT PATROL	0	3	0	3
MVA/Accident	1	1	1	3
PUBLIC ASSIST	3	0	0	3
Alarm	0	2	0	2
Assault	1	1	0	2
BOATING ACCIDENT	2	0	0	2
Hit & Run	0	2	0	2
INFORMATION	1	1	0	2
LOST PROPERTY	2	0	0	2
PUBLIC RELATIONS	2	0	0	2
RECKLESS DRIVING	2	0	0	2
REDDI	0	2	0	2
ABANDONED VEHICLE	1	0	0	1
BAR SECURITY CHECKS	1	0	0	1
FOUND PROPERTY	1	0	0	1
FRAUD	0	1	0	1
INDECENT EXPOSURE	0	1	0	1
JUVENILE PROBLEM	1	0	0	1
MISSING PERSON	0	0	1	1
MOTORIST ASSIST	1	0	0	1
ORDINANCE VIOLATION	1	0	0	1
SMOKE INVESTIGATION	1	0	0	1
Theft	0	1	0	1
Trespassing	1	0	0	1
VEHICLE CHECK	1	0	0	1
WEAPONS OFFENSE	0	1	0	1
WILDLIFE VIOLATION	1	0	0	1

Citation Information

Category	Whittier	Girdwood	Other	Total
Parking	10	0	0	10
Speeding	10	4	0	14
Other Traffic	2	0	0	2
Ordinance	3	0	0	3
Total	25	4	0	29

No unknown addresses this month.

Whittier Police Department

Monthly Activity Report – June 2025

Calls by Service Area

Service Area	Calls
Whittier	180
Girdwood	172
Other	4
Total	356

Narrative Summary

In June 2025, WPD handled 356 calls for service. Whittier accounted for 118 and Girdwood 69 calls. Serious incidents stood out: Welfare/Suicidal (7), SUICIDE (1), DUI (1).

Bullet-Point Summary

- Whittier: 180 calls. Top types: EMS/Fire Assist (31), Parking (28), Traffic (21).
- Girdwood Service Area: 172 calls. Top types: Traffic (22), Disturbance (7), Welfare/Suicidal (6).
- Other: 4 calls. Top types: MVA/Accident (2), AGENCY ASSIST (1), Unspecified (1).

Call Types by Jurisdiction

Call Type	Whittier	Girdwood	Other	Total
Security Check	62	103	0	165
Traffic	21	22	0	43
EMS/Fire	31	0	0	31
Parking	28	3	0	31
Disturbance	3	7	0	10
Unspecified	4	4	1	9
MVA/Accident	3	2	2	7
Welfare/Suicidal	1	6	0	7
Animal Problem	1	4	0	5
AGENCY ASSIST	1	2	1	4
Suspicious	2	2	0	4
BAR SECURITY CHECKS	3	0	0	3
REDDI	0	3	0	3
Trespassing	2	1	0	3
VEHICLE CHECK	2	1	0	3

Call Type	Whittier	Girdwood	Other	Total
ABANDONED VEHICLE	1	1	0	2
CRIMINAL MISCHIEF	0	2	0	2
Citizen/Civil Assist	2	0	0	2
FOUND PROPERTY	2	0	0	2
INFORMATION	1	1	0	2
THEFT	1	1	0	2
911 ABANDONED CALL	0	1	0	1
AUTO IMPOUND	1	0	0	1
BICYCLE THEFT	0	1	0	1
COMMUNITY RELATIONS	1	0	0	1
DUI	1	0	0	1
FOLLOW UP	1	0	0	1
FOOT PATROL	1	0	0	1
LOST PROPERTY	1	0	0	1
MENTAL SUBJECT	0	1	0	1
ORDINANCE VIOLATION	1	0	0	1
PATROL OF THE AREA	1	0	0	1
PUBLIC ASSIST	1	0	0	1
PUBLIC RELATIONS	0	1	0	1
RECKLESS DRIVING	0	1	0	1
SUBPOENA/SUMMONS SERVICE	0	1	0	1
SUICIDE	0	1	0	1

Citation Information

Category	Whittier	Girdwood	Other	Total
Parking	13	0	0	13
Speeding	1	2	0	3
Ordinance	1	0	0	1
Total	15	2	0	17

No unknown addresses this month.

Whittier Police Department

Monthly Activity Report – August 2025

Calls by Service Area

Service Area	Calls
Whittier	223
Girdwood	162
Other	8
Total	393

Narrative Summary

In August 2025, WPD handled 393 calls for service. Excluding Security Checks, Whittier accounted for 109 and Girdwood 72 calls. Serious incidents stood out: MVA/Accident (5), Assault (3), SEXUAL ASSAULT (1).

Bullet-Point Summary

- Whittier: 223 calls. Top types: EMS/Fire Assist (34), Parking (27), Traffic (15).
- Girdwood Service Area: 162 calls. Top types: Traffic (19), Welfare/Suicidal (7), MVA/Accident (5).
- Other: 8 calls. Top types: Traffic (2), AGENCY ASSIST (1), Suspicious (1).

Call Types by Jurisdiction

Call Type	Whittier	Girdwood	Other	Total
Security Check	114	90	3	207
Traffic	15	19	2	36
EMS/Fire	34	1	0	35
Parking	27	4	0	31
Theft	5	4	0	9
Welfare/Suicidal	2	7	0	9
Citizen/Civil Assist	3	4	0	7
Disturbance	3	3	0	6
Suspicious	2	3	1	6
MVA/Accident	0	5	0	5
Unspecified	2	2	1	5
TRAINING	4	0	0	4
AGENCY ASSIST	1	1	1	3
AUTO IMPOUND	0	3	0	3

Call Type	Whittier	Girdwood	Other	Total
Animal Problem	3	0	0	3
Assault	2	1	0	3
REDDI	0	3	0	3
BOATING ACCIDENT	2	0	0	2
FOLLOW UP	1	1	0	2
INFORMATION	1	1	0	2
Alarm	0	1	0	1
CRIMINAL MISCHIEF	0	1	0	1
DRUGS	1	0	0	1
Hit & Run	0	1	0	1
MISCELLANEOUS	0	1	0	1
MISSING PERSON	0	1	0	1
PAPER SERVICE	0	1	0	1
RECKLESS DRIVING	0	1	0	1
SEXUAL ASSAULT	0	1	0	1
TRANSPORT	1	0	0	1
Trespassing	0	1	0	1
VEHICLE MAINTENANCE	0	1	0	1

Citation Information

Category	Whittier	Girdwood	Other	Total
Parking	16	0	0	16
Speeding	0	1	0	1
Other Traffic	1	0	0	1
Total	17	1	0	18



CITY OF WHITTIER

Gateway to Western Prince William Sound

P.O. Box 608 Whittier, Alaska 99693 | (907) 472-2327 | Fax (907) 472-2404

Item # 18.

MEMORANDUM

To: Mayor Blair and Council Members

Through: Jackie C. Wilde, City Manager

From: Shelby Carlson, City Clerk

Date: October 21, 2025

Subject: Destruction of Ballots from the October 1, 2024, Regular Election

The purpose of this memorandum is to inform you that, in accordance with Whittier Municipal Code (WMC) 2.06.330, "Stringing, preserving and destroying ballots," the ballots from the October 1, 2024, regular election are scheduled for destruction, as one year has passed since the date of the election.

Per the code, the ballots were strung, counted, and sealed by the election judges, and I have preserved them in a sealed envelope for the required period. These ballots were to be used only in case of contest. Now, the time has come to destroy the ballots, as required under WMC 2.06.330, which specifies that the City Clerk shall destroy the ballots upon notification of the Council.

As the year has expired, I am notifying the Council that I will proceed with the destruction of the ballots and will annotate the materials destroyed in the permanent records disposition file of the City. The destruction will be carried out by secure means, as determined by my office.

Please let me know if you have any questions or concerns regarding this process.