



Public Works Committee Meeting

Cravath Lakefront room 2nd floor
312 W. Whitewater St.
Whitewater, WI 53190
*In Person and Virtual

Tuesday, August 13, 2024 - 5:00 PM

Citizens are welcome (and encouraged) to join our webinar via computer, smart phone, or telephone.
Citizen participation is welcome during topic discussion periods.

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/83743613748?pwd=UA8KHa00I5KLOkDqWEqEx5ITusKp6H.1>

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Passcode: 204975

Please note that although every effort will be made to provide for virtual participation, unforeseen technical difficulties may prevent this, in which case the meeting may still proceed as long as there is a quorum. Should you wish to make a comment in this situation, you are welcome to call this number: (262) 473-0107.

AGENDA

CALL TO ORDER

ROLL CALL

APPROVAL OF AGENDA

A committee member can choose to remove an item from the agenda or rearrange its order; however, introducing new items to the agenda is not allowed. Any proposed changes require a motion, a second, and approval from the Committee to be implemented. The agenda shall be approved at each meeting even if no changes are being made at that meeting.

APPROVAL OF MINUTES

1. Approval of minutes from July 9, 2024

HEARING OF CITIZEN COMMENTS

No formal Committee action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those specific issues at the time the Committee discusses that particular item.

To make a comment during this period, or during any agenda item: On a computer or handheld device, locate the controls on your computer to raise your hand. You may need to move your mouse to see these controls. On a traditional telephone, dial *6 to unmute your phone and dial *9 to raise your hand.

NEW BUSINESS

- [2.](#) Discussion and Possible Action regarding Appointment of Committee member to Whitewater Unified School District Transportation Committee.
- [3.](#) Discussion and Possible Action regarding the turning movement at the southeast corner of Franklin Street and W. Main Street.
- [4.](#) Discussion and Possible Action regarding mandatory lead service line replacement ordinance.
- [5.](#) Discussion and Possible Action regarding changing downtown parking from 2-hour parking to 4-hour parking after 4:00 pm.
- [6.](#) Discussion and Possible Action regarding Strand Task Order 24-07, 2024 Southwest Tower Verizon Cellular Review.

FUTURE AGENDA ITEMS**ADJOURNMENT**

A quorum of the Common Council may be present. This notice is given to inform the public that no formal action will be taken at this meeting.

Anyone requiring special arrangements is asked to call the Office of the City Manager / City Clerk (262-473-0102) at least 72 hours prior to the meeting.



Cravath Lakefront Room, 2nd floor
312 W. Whitewater St.
Whitewater, WI, 53190
*In Person and Virtual

Tuesday, July 09, 2024 - 5:00 PM

AGENDA

CALL TO ORDER

The Public Works Committee Meeting was called to order by Smith at 5:00 p.m.

ROLL CALL

Present: Smith, Majkrzak

Absent: Hicks

Others: Marquardt

APPROVAL OF AGENDA

It was moved by Majkrzak and seconded by Smith to approve the agenda.

AYES: All by via voice vote (2). NOES: None. ABSENT: Hicks.

APPROVAL OF MINUTES

1. Approval of minutes from June 11, 2024.

It was moved by Majkrzak and seconded by Smith to approve the Public Works Committee minutes from June 11, 2024.

AYES: All by via voice vote (2). NOES: None. ABSENT: Hicks.

HEARING OF CITIZEN COMMENTS

None

NEW BUSINESS

2. **Discussion and Possible Action regarding Resolution authorizing Public Works Director to approve payments for Walworth Avenue real estate purchases.**

Marquardt stated there are ten easements from eight different property owners that need to be acquired for pedestrian ramp improvements. They range in size from 25 square feet to 675 square feet. CORRE Inc., who is Strand's subconsultant, will be preparing a sales study to determine a square foot price for easement interests. Once this price is determined, it will be used to determine the purchase offering price. Since these easements are all small in nature and to help expediate the easement purchases, it is being asked that the Public Works Director have authority to approve the purchases instead of bringing each one to the Common Council for approval.

The City Council entered into a State Municipal Agreement to proceed with the Walworth Avenue improvements on January 17, 2023. The City Council approved the Relocation Order for the purchase of the easements at their June 4, 2024, meeting.

Most properties will be offered the \$500 Nominal Payment Offer. The Whitewater School District has the two largest easements, which more than likely will be over the \$500 offering. Staff is asking the Public Works Director have authority to approve all easement offers up to \$2,000.

Staff recommended a motion to approve the Resolution authorizing governmental responsibility for temporary limited easement purchases and forward to Council.

It was moved by Majkrzak and seconded by Smith to approve the Resolution for the Walworth Avenue TLE Resolution and forward to Council.

AYES: Majkrzak, Smith. NOES: None. ABSENT: Hicks

3. Discussion and Possible Action regarding parking/pedestrians on Elizabeth Street in front of the Whitewater Middle School.

Marquardt stated the school district inquired last year about trying to improve visibility of students who are crossing Elizabeth Street at Laurel Street and Court Street. Discussions were had about adding crosswalks or an ordinance change to the parking limitations to try and eliminate motorists from parking on Elizabeth Street to pick up kids. Through discussions it was determined to try a temporary solution. Parking areas were blocked off on the east side of Elizabeth Street at Laurel Street and Court Streets. Barricades were used to delineate these areas in hopes that students would have better vision of vehicles on Elizabeth Street and motorists would have better vision of students trying to cross at these two locations. At the end of the school year, school officials determined they did not see any safety benefit from this temporary solution. Motorists were double parking on the east side of Elizabeth Street creating a traffic hazard with vehicles trying to maneuver around the barricades, and some students were still darting across the street in between vehicles.

The Public Works Committee recommended to council an ordinance for No Stopping, Standing or Parking from Walworth Avenue to the north property line of the school property. Council approved the first reading but asked staff to work with the school district before acting on the second reading.

Staff met with the school district after the school year to discuss potential alternatives. The school district indicated they are looking at forming a transportation committee to look at traffic safety issues at all of their schools, in particular the student pick up/drop off on Elizabeth Street. The school district asked Marquardt if anyone from the Public Works Committee was interested in serving on this committee. Marquardt stated he reached out to the school district stating there is interest in one of our committee members serving on the school district's transportation committee. Once the school district determines the date and time of the meetings, Marquardt will reach out to Hicks and Majkrzak to see who will serve on this committee. Smith had no interest in serving on this committee, due to lack of experience.

Marquardt stated this was an update and no action was needed on this item.

4. Discussion and Possible Action regarding updates to the sidewalk replacement ordinance.

Marquardt stated at the October 10, 2023, Public Works Committee meeting, the committee voted 2-1 to approve the updates to Chapter 12.22. This included special assessing the property owners 50% of the cost of repair/replacement, unless the repair/replacement is the result of a City terrace tree. Then, the City would pay 100% of the repair/replacement. The dissenting vote was not in favor of special assessing the property owners. At the December 5, 2023, Council meeting the Council approved the first reading of the new ordinance, which included assessing property owners 50% of the cost, unless the damage was caused by a terrace tree. At the March 12, 2024, Public Works Committee meeting, it was recommended the proposed ordinance not be approved at the second reading at the March 19, 2024, Council meeting. Instead, staff was directed to work on establishing a Sidewalk Utility. At the Council meeting on March 19, 2024, Council did not approve the second

reading and directed staff to investigate a Sidewalk Utility. Staff reached out to the League of Municipalities attorney for guidance on the Sidewalk Utility. The attorney informed staff there is currently a legal battle with the formation of Transportation Utilities and recommended the City tread lightly in the formation of a Sidewalk Utility.

Based on the current unknown status of the Transportation Utilities, staff recommended not moving forward with implementing a Sidewalk Utility. As mentioned in the memo dated March 19, 2024, approximately half the properties in the City do not have sidewalks, yet those residents get to utilize sidewalks where they do exist without the maintenance cost. Staff recommended updating the sidewalk ordinance, but eliminating the special assessment to the property owners.

Under a current adopted Resolution from 2017, property owners are paying nothing toward sidewalks that are being replaced either by City crews or as part of a street reconstruction project.

Majkrzak commented he was never in favor of the 50% owner responsibility. It's an incredibly complex thing to manage for a little bit of revenue for the City.

Marquardt stated he will be putting forth a good effort on the sidewalk replacement program in the future. He wants to get out in the community and take care of some of the trip hazards.

Majkrzak asked if this has to go to Council to keep the 2017 sidewalk ordinance in place. Marquardt stated it should go to Council to update the red-line version of the ordinance and take out the part about owner responsibility. It should state the City is responsible for the sidewalk maintenance.

Smith agreed with the City taking over the cost of the maintenance of the sidewalks.

It was moved by Majkrzak and seconded by Smith to forward the red-lined version of the sidewalk ordinance to Council. In addition, remove the owner responsibility to follow the 2017 Resolution of no assessments.

AYES: Smith, Majkrzak, Smith. NOES: None. ABSENT: Hicks.

Marquardt stated he will bring the sidewalk ordinance to the August Council meeting.

5. Discussion and Possible Action regarding a mandatory Lead Service Line (LSL) replacement ordinance.

Marquardt stated The Environmental Protection Agency is mandating all lead service lines (LSL) for water be replaced. To comply with this, Water Department staff inventoried the water lateral material on the public and private side. Staff is looking at replacing these LSL in 2025 and has submitted a Safe Drinking Water Loan application to receive below market interest rate funds to help pay for the project. On the private side, staff is anticipating receiving up to 100% principal forgiveness, meaning the property owners will not have to pay for their private side LSL replacement. One of the categories in the application that is helping the City receive up to 100% principal forgiveness is the project is replacing all the LSL as part of one project. To help comply with this initiative, it is imperative that all property owners work with the City to replace their LSL. To help ensure this, the City should adopt a mandatory LSL replacement ordinance. Many communities across the state are doing, or have done a mandatory LSL replacement ordinance.

The financial impact is tied to the principal forgiveness the City will be receiving with compliance of all LSL being replaced as part of the project. The estimated principal forgiveness is \$1,350,000.

In order to ensure all LSL are replaced as part of the project, staff believes that a mandatory replacement ordinance is needed. Property owners who are reluctant to allow city staff, contractors and/or inspectors into their building as part of the LSL replacement project would be responsible for 100% of the replacement costs and possible additional penalties. Staff recommended the committee to direct staff to formulate a mandatory LSL replacement ordinance and bring it back to the committee for review.

Marquardt stated he found an ordinance from Cedarburg, which he really liked. Majkrzak and Smith both said they would be interested in seeing a draft of the Cedarburg ordinance. Majkrzak said there would be more interaction with Council regarding this ordinance. Majkrzak said this item coming through the Public Works Committee and getting more interaction from Council, along with getting it out to the public would be good. Majkrzak and Smith both agreed an ordinance was the right thing to do.

Majkrzak and Smith directed Marquardt to proceed with pursuing the ordinance with Marquardt bringing back the City of Cedarburg sample ordinance for review. Marquardt stated he would bring a draft of the Cedarburg ordinance to the August Public Works meeting before taking it to Council.

FUTURE AGENDA ITEMS

6. Turning radius at Franklin St. and W. Main St. - Marquardt

Majkrzak and Smith did not have any future agenda items.

ADJOURNMENT

It was moved by Majkrzak and seconded by Smith to adjourn the Public Works Committee Meeting at 5:26 p.m.

AYES: All by via Voice Vote (2). NOES: None. ABSENT: Hicks.

Respectfully submitted,

Alison Stoll

Alison Stoll, Administrative Assistant
Department of Public Works



Public Works Agenda Item

Meeting Date:	August 13, 2024
Agenda Item:	WUSD Traffic Committee Representative
Staff Contact (name, email, phone):	Brad Marquardt, bmarguardt@whitewater-wi.gov , 262-473-0139

BACKGROUND
(Enter the who, what when, where, why)

The Whitewater Unified School District is resurrecting their Transportation Committee. They would like a representative from the City’s Public Works Committee to represent the City. At their first meeting held on August 2, 2024, they discussed overall busing for the five schools and the number of students at each elementary school. The Committee also reviewed the previous Hazardous Areas Report. Ongoing areas of concern include: Main Street, Tratt Street, shifting of bus routes to increase at Lincoln Elementary, Elizabeth Street in front of the Middle School, # of crossing guards and the pedestrian bridge of the railroad tracks leading to Washington Elementary.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS
(Dates, committees, action taken)

At the July 9, 2024 Public Works meeting, Neil Hicks and Greg Majkrzak both indicated they would be interested in serving on the Transportation Committee. A decision was not made due to Hicks not being able to be present.

FINANCIAL IMPACT
(If none, state N/A)

N/A

STAFF RECOMMENDATION

The next meeting of the Transportation Committee is scheduled for September 12 at 5:00 at the High School. Staff recommends the Public Works Committee select a representative to attend.

ATTACHMENT(S) INCLUDED
(If none, state N/A)

- N/A



Public Works Agenda Item

Meeting Date:	August 13, 2024
Agenda Item:	Turning movement at Franklin and W Main Streets
Staff Contact (name, email, phone):	Brad Marquardt, bmarguardt@whitewater-wi.gov , 262-473-0139

BACKGROUND
(Enter the who, what when, where, why)

This item was requested to be reviewed by Alderperson Dawsey-Smith. The southeast quadrant of the intersection of Franklin Street and W. Main Street is at an acute angle, making it difficult for a north bound semi to turn east on W Main Street. Due to this angle, the traffic signal has been knocked down numerous times. To help prevent the traffic signal from being hit, concrete bollards have been placed in the terrace to protect the traffic signal. If a semi turns to sharply, the bollards are hit before the traffic signal. Street Department crews have routinely replaced one or both of these bollards throughout the years.

Ideas to be discussed include:

1. Create a right turn lane to accommodate the turning movement of a semi. See attached.
2. Move the traffic signal behind the existing sidewalk
3. Eliminate the right turn lane on Franklin Street

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS
(Dates, committees, action taken)

N/A

FINANCIAL IMPACT
(If none, state N/A)

Unknown

STAFF RECOMMENDATION

Staff has no recommendation at this time.

ATTACHMENT(S) INCLUDED
(If none, state N/A)

1. Franklin Street Turning Movement





Public Works Agenda Item

Meeting Date:	August 13, 2024
Agenda Item:	LSL Replacement Mandatory Ordinance
Staff Contact (name, email, phone):	Brad Marquardt, bmarguardt@whitewater-wi.gov , 262-473-0139

BACKGROUND
(Enter the who, what when, where, why)

The Environmental Protection Agency is mandating that all lead service lines (LSL) for water be replaced. To comply with this, Water Department staff inventoried the water lateral material both on the public and private side. Staff is looking at replacing these LSL in 2025 and has submitted a Safe Drinking Water Loan application to receive below market interest rate funds to help pay for the project. On the private side, staff is anticipating receiving up to 100% principal forgiveness, meaning the property owners will not have to pay for their private side LSL replacement. One of the categories in the application that is helping the City receive up to 100% principal forgiveness is the project is replacing all the LSL as part of one project. To help comply with this initiative, it is imperative that all property owners work with the City to replace their LSL. To help ensure this, the City should adopt, as many communities across the state are doing, or have done, a mandatory LSL replacement ordinance.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS
(Dates, committees, action taken)

At the July 13, 2024 Public Works Committee meeting, the Committee directed staff to draft a Mandatory Lead Service Line Replacement Ordinance and bring back to the Committee for review.

FINANCIAL IMPACT
(If none, state N/A)

The financial impact is tied to the principal forgiveness the City will be receiving with compliance of all LSL being replaced as part of the project. The estimated principal forgiveness is \$1,350,000.

STAFF RECOMMENDATION

In order to ensure all LSL are replaced as part of the project, staff believes that a mandatory replacement ordinance is needed. Property owners who are reluctant to allow city staff, contractors and/or inspectors into their building as part of the LSL replacement project would be responsible for 100% of the replacement costs and possible additional penalties. Staff recommends a motion to approve the attached Mandatory Replacement Ordinance and send to Council for adoption.

ATTACHMENT(S) INCLUDED
(If none, state N/A)

1. Mandatory Lead Service Line Replacement Ordinance

ORDINANCE NO. XXXX

An Ordinance Requiring Lead Service Line Replacements

Recitals, Intent, and Purpose

The Common Council of the City of Whitewater finds that it is in the public interest to establish a comprehensive program for the removal and replacement of lead and galvanized water service laterals in use within utility owned and customer owned portions of the service laterals and to that end declares the purposes of this ordinance to be as follows:

- (a) To ensure the water quality at the tap of each Utility customer meets the water quality standards specified under the Federal Safe Drinking Water Act; and
- (b) In locations where lead services are present, to reduce the potential of lead leaching into the drinking water so as to meet Environmental Protection Agency (EPA) standards and ideally to reduce the lead contaminant level to zero for the health of City residents; and
- (c) To meet the Wisconsin Department of Natural Resources (WDNR) requirements for local compliance with the Lead and Copper Rules (56 C.F.R. § 6460, 40 C.F.R. §§ 141.80-141.91, Wis. Admin. Code §§ NR 809.54-809.55); and
- (d) To effect the replacement of all high risk (as defined in the Lead and Copper rules) lead service lines and the replacement of all remaining lead pipe water service lines in use in the City.

Therefore, the Common Council of the City of Whitewater do ordain as follows:

1. Section 16.04.255 of the Code of Ordinances of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, is hereby created as follows:

SECTION 16.04.255 LEAD WATER SERVICE REPLACEMENT PROGRAM

(a) Definitions. In this section:

"Program" means the Lead Water Service Replacement Program.

"Utility" means the City of Whitewater Water Utility.

(b) Applicability Dependent on Funding. This Program shall be effective only if and when the City receives funding to do so from federal and/or state programs. In the event funding is not available for this purpose for any reason, the utility has the option to discontinue the Program until funding is available.

(c) Identification of Lead Water Service Lines.

(1) Pursuant to Wis. Stat. § 196.171(1), upon notice from the Utility, any person or entity who owns, manages or otherwise exercises control over a property connected to the Utility's water distribution system shall allow the Utility or its designee to inspect the customer side service line to determine the material of construction.

(2) Prior to or at the time of any repairs to or reconstruction of the Utility's public

water mains, the Utility or its designee shall inspect all private connections to the public water mains for the presence of lead pipe.

- (3) The Utility shall have the right to request entry at any reasonable time to examine any property served by a connection to the public water system of the Utility for inspection of service line. If entry is refused, the Utility may apply for a special inspection warrant under Wis. Stat. § 66.0119. Upon request, the owner, lessee or occupant of any property so served shall furnish to the Utility any pertinent information regarding the piping system on such property.
- (4) The Utility shall create and maintain a record of the location of all identified lead service lines in the Utility's service area.
- (5) If the Utility determines a private service line does contain lead, the Utility or its designee shall notify the property owner of that fact in writing, along with information about the Lead Water Service Lateral Replacement Program.

(d) Replacement of Lead Water Service Lines.

- (1) At least 30 days prior to commencement of construction, the Utility shall provide written notice to the owner, lessee, or manager of property where the Utility intends to replace a lead water service line.
- (2) If selected under this Program, the Utility will replace an existing lead water service lateral from the curb stop box to the water meter inside the property with a water service lateral made of suitable material. Replacement shall be completed on schedule with the replacement lead service replacement program as determined by the Utility, provided, however that the Utility will replace a lateral within 45 days if required by the Lead and Copper Rule.

(e) Cost of Inspection and Replacement.

- (1) The Utility shall request bid prices to calculate the cost for each private lead water service lateral replacement. The unit bid price shall include removing the entire lateral from the curb stop box to the water meter inside of the house, replacing all lead piping with suitable material from the curb stop box to the water meter inside of the house, and appropriate restoration.
- (2) If funding is available to the Utility, the replacement of lead water service from the curb stop box to the water meter inside the property will be done at no cost to the property owner.
- (3) If funding for this Program does not cover inspection costs, the Utility will provide funding for all costs up to the last \$500 for replacing private water service lines containing lead, with the property owner responsible for the last \$500 to offset the inspection costs.

(f) Property Owner Self-Repair.

Upon selection and notice to the landowner, pursuant to Section 16.04.255(d) herein, replacement of the existing lead water service lateral shall be mandatory. The property owner may elect to contract with a licensed contractor to complete the replacement. If the owner selects this option, the property owner shall, within 14 days of receipt of the notice from the Utility under Section 16.04.255(d) herein, provide the Utility with written notice of the property owner's election to self-repair under this Section, and the lead water service lateral shall be replaced before the start of or during

construction of the Utility project for that calendar year. The property owner shall pay the entire cost of removal and replacement as required by the Utility to meet the requirements of the Program. All restoration shall be the responsibility of the owner (including, but not limited to, top soil, concrete, steps, asphalt, bushes, and porches.) Any replacement of water service done outside of this Program shall follow all state and federal regulations and comply with city and utility requirements for connections, materials, and restoration. The Utility has the right to inspect the installation at the property owner's expense. In the event that a property owner: i) fails to timely notify the Utility of the owner's election to self-repair or ii) upon timely election to self-repair, fails to timely replace the existing lead water service lateral as required herein, then the Utility shall complete the replacement pursuant to the Program.

(g) Authority to Discontinue Service.

If a property owner fails to replace a customer-side Lead Water Service Line as required by this ordinance, the Utility may in accordance with PSC Chapter 185.37 discontinue water service to such property until the customer-side Lead Water Service Line is replaced.

SECTION 2. SEVERABILITY. The several sections of this ordinance are declared to be severable. If any section or portion thereof shall be declared by a court of competent jurisdiction to be invalid, unlawful or unenforceable, such decision shall apply only to the specific section or portion thereof directly specified in the decision and shall not affect the validity of any other provisions, sections or portions thereof of the ordinance. The remainder of the ordinance shall remain in full force and effect. Any other ordinances whose terms are in conflict with the provisions of this ordinance are hereby repealed as to those terms that conflict.

SECTION 3. This ordinance shall take effect and be in full force after its passage and publication as provided by law.

Ordinance introduced by Council Member _____, who moved its adoption.
Seconded by Council Member _____.

- AYES:
- NOES:
- ABSENT:
- ADOPTED:

John Weidl, City Manager

Heather Boehm, City Clerk



Public Works Agenda Item

Meeting Date:	August 13, 2024
Agenda Item:	Changing 2 Hr Downtown Parking to 4 Hr
Staff Contact (name, email, phone):	Brad Marquardt, bmarguardt@whitewater-wi.gov , 262-473-0139

BACKGROUND
(Enter the who, what when, where, why)

Economic Development Direct Taylor Zeinert has heard from some downtown businesses that they would like the 2 Hour Parking changed to 2 Hour Parking from 7 am. to 4 pm. and 4 Hour Parking after 4 pm. She had asked for my thoughts and also asked that I bring this to the Public Works Committee for discussion. Attached is my reply to Director Zeinert with my comments.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS
(Dates, committees, action taken)

N/A

FINANCIAL IMPACT
(If none, state N/A)

Unknown

STAFF RECOMMENDATION

Staff has no recommendation at this time.

ATTACHMENT(S) INCLUDED
(If none, state N/A)

1. Public Works Director Comments

From: [Brad Marquardt](#)
To: [Taylor Zeinert](#)
Subject: RE: Public Works Committee Thoughts
Date: Friday, July 12, 2024 2:50:00 PM
Attachments: [image001.png](#)
[Downtown Resident Parking Permit Brochure - ENGLISH.pdf](#)

Is this on all streets downtown? Can someone count the number of signs that would need to be changed? PWC will undoubtedly ask what the cost will be. We will probably have to have two signs for every current one sign. Current signs say 2 Hr Parking, No parking 2am – 5 am. Not sure we can fit 2 hr parking 7am – 4 pm, 4 hr parking 4 pm – 2 am, no parking 2 am – 5 am all on one sign.

Technically, 4 hour parking would start at 2:00. Actually I guess someone could park legally for 6 hours starting at 2:00. Is there a problem with this?

Who would pay for the new signs?

If businesses want more foot traffic downtown, we should be encouraging people to park in the parking lots we have which have 10 hour parking and are no more than two blocks from a business. See page 2 of the attached.

From: Brad Marquardt <tzeinert@whitewater-wi.gov>
Sent: Friday, July 12, 2024 10:59 AM
To: Brad Marquardt <BMarquardt@whitewater-wi.gov>
Subject: Public Works Committee Thoughts

Brad,

I am hoping to get your thoughts and the Public Works Committees thoughts on slightly changing Downtown Parking. The proposal would be having 2 hour parking from 7 AM to 4 PM. Then having 4 hour parking after 4 PM.

Let me know your thoughts!

Thanks,

Taylor Zeinert

Economic Development Director
 Community Development Authority Director



312 W. Whitewater St., Whitewater, WI 53190
 262-473-0148 | tzeinert@whitewater-wi.gov
www.whitewater-wi.gov



Think before you print. Please consider the environment before printing this e-mail.



DOWNTOWN RESIDENTS DISPLAYING THE RESIDENT PARKING PERMIT MAY ONLY PARK IN DESIGNATED LOTS MARKED WITH THE ABOVE SIGN.

PARKING IN OTHER SPACES AND/OR EXCEEDING TIME LIMITS IN OTHER PUBLIC PARKING AREAS WILL RESULT IN TICKETING AND POSSIBLE TOWING AT THE OWNER'S EXPENSE.

Locations – City of Whitewater Downtown Resident Parking Permits are only valid in the locations designated and signed (above) for permit parking. A map of all downtown designated permit spaces is provided with this brochure. Permit parking spaces are clearly identified with signage in municipal lots.

Display – All parking permits must be displayed on the vehicle's **rear windshield (driver's side)**. Motorcycles may display decals on a front windshield, front fork, rear shock, fender, or oil/battery cover.

Vehicles must be pulled into the parking stall so that the permit is easily viewed (no backing into the stall).

When applying decals to windows make sure surface is clean, dry and warm. Do not apply decals to cold windows. All outdated permits are to be removed from vehicles.

Exemptions – Service or delivery vehicles while operating in regulated areas.

Enforcement – **PARKING PERMITS ENTITLE RESIDENTS TO PARK IN THE ASSIGNED LOT ONLY.**

Enforcement (continued)

- ◆ Each Resident Parking Permit is valid ONLY for the lot it is issued and marked for.
- ◆ Any vehicle parked in the wrong municipal or parked without a permit is subject to a fine of \$20 and, where appropriate, towing at the owner's expense.
- ◆ If permit owners find their assigned lot full between the hours of 6:00 pm and 8:00 am they must contact the Whitewater Police Department to have violators ticketed and towed.

PARKING TICKET APPEAL PROCESS

If you feel that you have received a parking ticket in error, you may contact the Whitewater Police Department at (262) 473-0555 option 1, or by visiting the Department at 312 W. Whitewater Street.

Invalid reasons for appeal include (but are not limited to):

- ◆ Lack of knowledge of the City's parking regulations.
- ◆ Appointment conflicts or tardiness going to or returning from appointments.
- ◆ Inability to find a legal parking space or the lot is full.



Revised January 2022



RESIDENT PARKING PERMITS

Purpose – Parking permits for residents are required for all residential city lots due to limited parking spaces. Eligible residents are entitled to purchase one Resident Parking Permit.

Eligibility – The residents occupying living quarters adjacent to lots signed for permit parking may purchase Resident Parking Permits. **Residents must provide satisfactory proof of residency, such as a current lease.**

Guaranteed Parking Hours – The parking permit guarantees a permitted space from **6:00 pm to 8:00 am daily.**

Purchase – All parking permits are sold at the Whitewater Police Department lobby window, 312 W. Whitewater Street, between 8:00 am and 4:30 pm, Monday through Friday.

- ◆ Permits are sold annually (June 1st through May 31st) at a cost of **\$200 per year.**

Refunds – Permits may be returned to the Police Department lobby window, 8:00 am through 4:30 pm, Monday through Friday for a prorated refund if the permit holder moves from the downtown area.

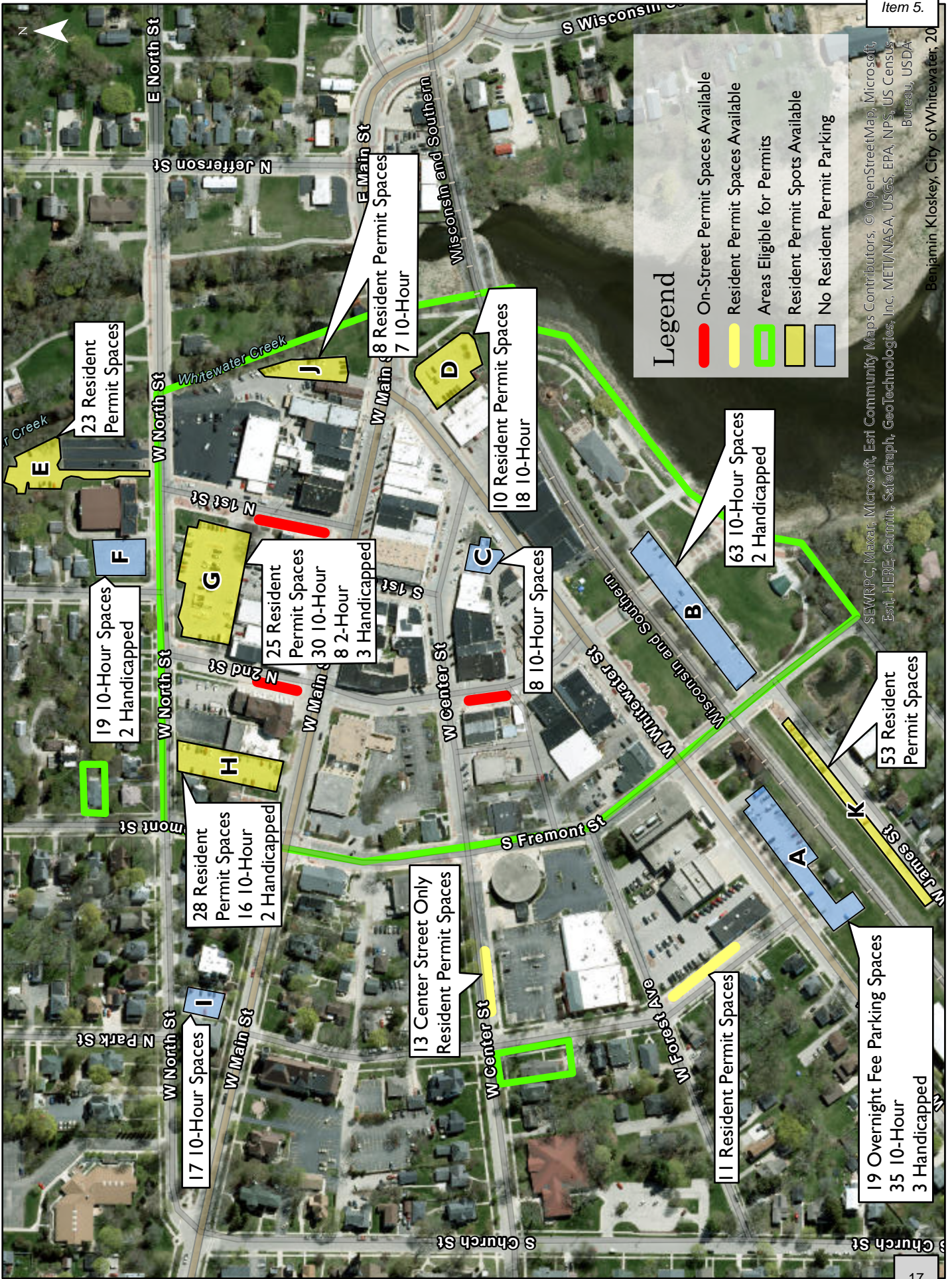
PERMITS MAY NOT BE SOLD OR TRANSFERRED TO ANOTHER PERSON.

Stolen or Lost Permits – If your permit is lost or stolen a new permit must be purchased. If the permit is stolen in the City of Whitewater, report the theft to the Whitewater Police Department.

Item 5.

On-Street and Municipal Lot Parking Downtown Whitewater

As of October 19th, 2023



Item 5.

SEWRPC, Maxar, Microsoft, Esri Community Maps Contributors, © OpenStreetMap, Microsoft, Esri, HERE, Garmin, SafeGraph, GeoTechnologies, Inc, METI/NASA, USGS, EPA, NPS, US Census Bureau, USDA

Benjamin Kloskey, City of Whitewater, 2023



Public Works Agenda Item

Meeting Date:	August 13, 2024
Agenda Item:	Strand Task Order 24-07
Staff Contact (name, email, phone):	Brad Marquardt, bmarguardt@whitewater-wi.gov , 262-473-0139

BACKGROUND
(Enter the who, what when, where, why)

Verizon has submitted a building permit for the installation of their antennae on the Southwest Water Tower. To ensure everything proposed does not interfere with the performance of the Water Tower, Strand Associates will review Verizon’s proposed additions, prepare comments and provide site visits to observe construction work.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS
(Dates, committees, action taken)

N/A

FINANCIAL IMPACT
(If none, state N/A)

The estimated cost based on an hourly rate is estimated at \$12,500. Per the Lease Agreement with Verizon, Verizon will reimburse the City up to \$7,500 for Engineering review costs.

STAFF RECOMMENDATION

Staff recommends a motion to recommend approval of Strand Task Order 24-07 to the full Council.

ATTACHMENT(S) INCLUDED
(If none, state N/A)

1. Strand Task Order 24-07



OWNER REVIEW

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 608.261.4443
DRAFT
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Task Order No. 24-07
 City of Whitewater, Wisconsin (OWNER)
 and Strand Associates, Inc.[®] (ENGINEER)
 Pursuant to Agreement for Technical Services dated December 30, 2020

Project Information

Services Name: 2024 Southwest Tower Verizon Cellular Review

Services Description: Review the existing water tower information, review the cellular provider's proposed additions, prepare comments, and provide site visits to observe construction work.

Scope of Services

ENGINEER will provide the following services to OWNER:

1. Review existing water tower information provided by OWNER and cellular information provided by the cellular provider.
2. Provide up to two reviews of the cellular provider's submittal package. For each review, provide a summary of potential considerations for cellular provider to address. The cellular package prepared for ENGINEER review is anticipated to include site modifications, cellular additions or modifications to the tower, and structural calculations of proposed modifications.
3. Conduct one four-hour site visit to observe preconstruction conditions.
4. Conduct one four-hour site visit to observe post-construction conditions and prepare a list of items to be completed or corrected. The observation will generally consider coatings of the tower, cable routing, and neatness of installation but not the structural connections of the cellular provider's additions.
5. Conduct one final four-hour site visit to observe whether the items from the list of items to be completed or corrected were addressed. Prepare an email summary of findings for OWNER.
6. Provide up to ten hours of engineering time for additional reviews or site visits, if requested by OWNER.

Compensation

OWNER shall compensate ENGINEER for Services under this Task Order on an hourly rate basis plus expenses an estimated fee of \$12,500. ENGINEER will notify OWNER prior to billing beyond \$7,500.

