



Parks and Recreation Board Meeting

Cravath Lakefront room 2nd floor 312 West
Whitewater Str, Whitewater, WI, 53190 *In Person
and Virtual

Wednesday, June 24, 2026 - 5:30 PM

**Citizens are welcome (and encouraged) to join our webinar via computer, smart phone, or telephone.
Citizen participation is welcome during topic discussion periods.**

<https://teams.microsoft.com/meet/219932041318495?p=OK6ena6dtpFSICxtSI>

Please note that although every effort will be made to provide for virtual participation, unforeseen technical difficulties may prevent this, in which case the meeting may still proceed as long as there is a quorum. Should you wish to make a comment in this situation, you are welcome to call this number: (262) 473-0108.

AGENDA

CALL TO ORDER

ROLL CALL

Members: Steve Ryan, Stephanie Hicks, Neil Hicks, Kathleen Fleming, Dan Fuller, Mike Kilar, Mike Dowden, Deb Weberparl, Chad Ahrens, Alternate Vacant.

Staff: Kevin Boehm (Director), Michelle Dujardin (Assistant Director), Jamie Lowery (WAFC Manager), Jennifer Jackson (Adult Program Coordinator), Michael Maas (Youth Program Coordinator)

APPROVAL OF AGENDA

A committee member can choose to remove an item from the agenda or rearrange its order; however, introducing new items to the agenda is not allowed. Any proposed changes require a motion, a second, and approval from the Committee to be implemented. The agenda shall be approved at each meeting even if no changes are being made at that meeting.

CONSENT AGENDA

Items on the Consent Agenda will be approved together unless any committee member requests that an item be removed for individual consideration.

1. Park Board meeting minutes from May 20, 2026
2. Urban Forestry Meeting Minutes from April 6, 2026.
3. Pedestrian and Bicycle Commission meeting minutes from March 12, 2026 and May 14, 2026

HEARING OF CITIZEN COMMENTS

No formal Committee action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those specific issues at the time the Committee discusses that particular item.

To make a comment during this period, or during any agenda item: On a computer or handheld device, locate the controls on your computer to raise your hand. You may need to move your mouse to see these controls. On a traditional telephone, dial *6 to unmute your phone and dial *9 to raise your hand.

CONSIDERATIONS / DISCUSSIONS / REPORTS

4. Director's Report
5. Discussion and Possible Action on approving Digital Community Sign Policy.
6. Update from Sub Committee on Food Pantry Lease Progress.
7. Ordinance 2026-O-15 an ordinance repealing Chapter 2.52.100 Pedestrian and Bicycle Advisory Commission.
8. Discussion and possible action on amending Chapter 11.40 Bicycles

FUTURE AGENDA ITEMS

ADJOURNMENT

A quorum of the Common Council may be present. This notice is given to inform the public that no formal action will be taken at this meeting.

Anyone requiring special arrangements is asked to call the Office of the City Manager / City Clerk (262-473-0102) at least 72 hours prior to the meeting.



Parks and Recreation Board Minutes DRAFT
Wednesday, May 20, 2026 – 5:30 pm
Armory
146 W. North Street
Whitewater, WI 53190
 Hybrid Meeting

1. Call to Order and Roll Call

Present: Chad Ahrens, Kathleen Flemming, Neil Hicks, Stephanie Hicks, Steve Ryan
 Absent: Mike Dowden, Dan Fuller, Mike Kilar, Deb Weberpal
 Staff: Kevin Boehm, Michael Maas, Jennifer Jackson (Arrives Online @ 6:00pm)

2. Approval of Agenda

Boehm: Because 4 members were missing the option was given to change agenda and not elect Chairperson and Vice Chairperson. Board chose to elect chairpersons. Motioned by Neil Hicks to elect Steve Ryan as Chairperson. Seconded by Stephanie Hicks. Chad Ahrens, Kathleen Flemming, Neil Hicks, Stephanie Hicks, Steve Ryan
 Absent: Mike Dowden, Dan Fuller, Mike Kilar, Deb Weberpal
 Motioned by Ryan to elect Stephanie Hicks as Vice Chairperson. Seconded by Neil Hicks. Chad Ahrens, Kathleen Flemming, Neil Hicks, Stephanie Hicks, Steve Ryan
 Absent: Mike Dowden, Dan Fuller, Mike Kilar, Deb Weberpal

3. Approval of Consent Agenda

Chad Ahrens, Kathleen Flemming, Neil Hicks, Stephanie Hicks, Steve Ryan

4. Hearing of Citizens Comments

No Citizens Comments

5. Considerations/Discussions/Reports

Park and Recreation Board members, along with approximately ten citizens, toured the second-floor Food Pantry facility. Representatives of the Food Pantry provided explanations regarding the layout and current use of the space, and Board members asked questions throughout the tour.

The group then moved to the main floor to discuss the possibility of relocating the Food Pantry to that level. Potential options discussed included use of the kitchen and storage areas. The tour continued to the basement to review additional available rooms and spaces.

Following the tour, Board members reconvened in the kitchen area to discuss possible options and next steps. The primary concern expressed by the Board was that the elevator is not being used for its intended purpose, resulting in significant repair costs and ongoing safety concerns.

The Park and Recreation Board agreed to form a subcommittee consisting of Board members and Food Pantry representatives to review options and make a recommendation regarding the best course of action.

6. Future Agenda Items

No future items brought up.

7. Adjournment

- a. Adjournment at 7:30pm

Respectfully Submitted,

Michael Maas

Michael Maas



Urban Forestry Commission Meeting Item 2.

Cravath Lakefront room 2nd floor 312 West
Whitewater Str, Whitewater, WI, 53190 *In Person
and Virtual

Monday, April 06, 2026 - 5:30 PM

**Citizens are welcome (and encouraged) to join our webinar via computer, smart phone, or telephone.
Citizen participation is welcome during topic discussion periods.**

<https://teams.microsoft.com/meet/23760463515772?p=AiS7j2osuwM4RA3gkQ>

Please note that although every effort will be made to provide for virtual participation, unforeseen technical difficulties may prevent this, in which case the meeting may still proceed as long as there is a quorum. Should you wish to make a comment in this situation, you are welcome to call this number: (262) 473-0108.

AGENDA

CALL TO ORDER

Called to order by Chair Stanek at 5:30pm

ROLL CALL

Present: Marjorie Stoneman, Bill Chandler, Sherry Stanek, Josh Kapfer, Kerry Katovich

Absent: None

Staff: Andrew Beckman, Kevin Boehm

APPROVAL OF AGENDA

A committee member can choose to remove an item from the agenda or rearrange its order; however, introducing new items to the agenda is not allowed. Any proposed changes require a motion, a second, and approval from the Committee to be implemented. The agenda shall be approved at each meeting even if no changes are being made at that meeting.

Motion to approve agenda by Kapfer, seconded by Katovich. Aye: Stanek, Chandler, Stoneman, Kapfer, Katovich. Nays: None.

CONSENT AGENDA

Items on the Consent Agenda will be approved together unless any committee member requests that an item be removed for individual consideration.

1. Urban Forestry Commission meeting minutes from February 2, 2026.
2. Urban Forestry Commission meeting minutes from February 23, 2026.

Motioned to approve by Katovich, seconded by Kapfer. Aye: Chandler, Stoneman, Kapfer, Katovich, Stanek. Nays: None

HEARING OF CITIZEN COMMENTS

No formal Committee action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those specific issues at the time the Committee discusses that particular item.

To make a comment during this period, or during any agenda item: On a computer or handheld device, locate the controls on your computer to raise your hand. You may need to move your mouse to see these controls. On a traditional telephone, dial *6 to unmute your phone and dial *9 to raise your hand.

None

CONSIDERATIONS / DISCUSSIONS / REPORTS

- 3. Discuss email responses and walking quorums.
Boehm gave an update and reminder about communication outside of called meetings.
- 4. Update from City Forester.
Beckman gave an update on work being performed.
- 5. Discussion and possible action on becoming a Bee City USA member.
Motedioned by Katovich to reject becoming a Bee City USA member due to lack of resources of the committee. Seconded by Chandler. Aye: Stoneman, Kapfer, Katovich, Stanek, Chandler. Nay: None
- 6. Discussion and possible action on becoming a Monarch City USA member.
Motedioned by Katovich to reject becoming a Monarch City USA member due to lack of resources of the committee. Seconded by Stanek. Aye: Kapfer, Katovich, Stanek, Chandler, Stoneman. Nay: None
- 7. Discussion, possible action and necessary planning for 2026 Tree Sale.
Motedioned by Stoneman, seconded by Chandler to cancel the 2026 Urban Forestry Commission Tree Sale. Ayes: Stanek, Chandler, Kapfer, Katovich, Stoneman. Nay: None.

FUTURE AGENDA ITEMS

ADJOURNMENT

Meeting adjourned at 6:12

A quorum of the Common Council may be present. This notice is given to inform the public that no formal action will be taken at this meeting.

Anyone requiring special arrangements is asked to call the Office of the

City Manager / City Clerk (262-473-0102) at least 72 hours prior to the meeting.



Pedestrian and Bicycle Advisory Commission Item 3.

Cravath Lakefront room 2nd floor 312 West
Whitewater Str, Whitewater, WI, 53190 *In Person
and Virtual

Thursday, May 14, 2026 - 4:00 PM

**Citizens are welcome (and encouraged) to join our webinar via computer, smart phone, or telephone.
Citizen participation is welcome during topic discussion periods.**

<https://teams.microsoft.com/meet/212351375675532?p=P1ahCcCkaVy9cBai8Q>

Please note that although every effort will be made to provide for virtual participation, unforeseen technical difficulties may prevent this, in which case the meeting may still proceed as long as there is a quorum. Should you wish to make a comment in this situation, you are welcome to call this number: (262) 473-0108.

AGENDA

CALL TO ORDER

Called to order by Chairperson Young at 4:00pm

ROLL CALL

Present: Chairperson Young, Vice Chair Sahyun

Others Present: City Staff – Kevin Boehm, Dan Meyer

APPROVAL OF AGENDA

A committee member can choose to remove an item from the agenda or rearrange its order; however, introducing new items to the agenda is not allowed. Any proposed changes require a motion, a second, and approval from the Committee to be implemented. The agenda shall be approved at each meeting even if no changes are being made at that meeting.

Motioned to approve by Chair Young, Seconded by Vice Chair Sahyun.

CONSENT AGENDA

Items on the Consent Agenda will be approved together unless any committee member requests that an item be removed for individual consideration.

1. Meeting Minutes from March 12, 2026

HEARING OF CITIZEN COMMENTS

No formal Committee action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those specific issues at the time the Committee discusses that particular item.

To make a comment during this period, or during any agenda item: On a computer or handheld device, locate the controls on your computer to raise your hand. You may need to move your mouse to see these controls. On a traditional telephone, dial *6 to unmute your phone and dial *9 to raise your hand.

None

CONSIDERATIONS / DISCUSSIONS / REPORTS

- 2. Discussion with Whitewater Police staff on the enforcement of Ordinance 11.40.070.
Police Chief Meyer gave his perspective on how the Police Department would enforce the ordinance. The best use of city police resources would be spent on education. Meyer invited the Commission members to join the Police Department on May 30th at the High School for a bicycle safety event.
- 3. Discussion and possible action on changing Ordinance 11.40.070.
Discussion was had on proposed changes to the ordinance as well as needed changes to other areas in the overall 11.40 Ordinance.
- 4. Update on GIS bike route tab of City property maps.
Boehm gave an update that the GIS bike route tab is available on the new City GIS maps.
- 5. Discussion and possible action on recommending adding new bike lanes within the City.
Discussion was had on possible bike lane creation throughout the community.
- 6. Discussion and possible action on future meeting times, dates, and frequencies.
Future meeting dates: June 4 at 4:00pm, July 9 at 4:00pm, Aug 6 at 4:00pm.

FUTURE AGENDA ITEMS

ADJOURNMENT

A quorum of the Common Council may be present. This notice is given to inform the public that no formal action will be taken at this meeting.

Anyone requiring special arrangements is asked to call the Office of the City Manager / City Clerk (262-473-0102) at least 72 hours prior to the meeting.



Pedestrian and Bicycle Advisory Commission Item 3.

Cravath Lakefront room 2nd floor 312 West
Whitewater Str, Whitewater, WI, 53190 *In Person
and Virtual

Thursday, March 12, 2026 - 5:30 PM

**Citizens are welcome (and encouraged) to join our webinar via computer, smart phone, or telephone.
Citizen participation is welcome during topic discussion periods.**

<https://teams.microsoft.com/meet/24818339289683?p=0GW08hKrdNLoYj5kSz>

Please note that although every effort will be made to provide for virtual participation, unforeseen technical difficulties may prevent this, in which case the meeting may still proceed as long as there is a quorum. Should you wish to make a comment in this situation, you are welcome to call this number: (262) 473-0108.

AGENDA

CALL TO ORDER

Called to order by Chairperson Young at 5:32pm

ROLL CALL

Present: Chairperson Young, Vice Chair Sayhun

Others Present: City Staff – Kevin Boehm, Eric Arguelles – Royal Purple

APPROVAL OF AGENDA

A committee member can choose to remove an item from the agenda or rearrange its order; however, introducing new items to the agenda is not allowed. Any proposed changes require a motion, a second, and approval from the Committee to be implemented. The agenda shall be approved at each meeting even if no changes are being made at that meeting.

Motioned to approve by Vice Chair Sayhun, Seconded by Chairperson Young.

CONSENT AGENDA

Items on the Consent Agenda will be approved together unless any committee member requests that an item be removed for individual consideration.

1. Meeting Minutes from December 11, 2025

Motioned to approve by Vice Chair Sayhun, seconded by Chairperson Young.

HEARING OF CITIZEN COMMENTS

No formal Committee action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those specific issues at the time the Committee discusses that particular item.

To make a comment during this period, or during any agenda item: On a computer or handheld device, locate the controls on your computer to raise your hand. You may need to move your mouse to see these controls. On a traditional telephone, dial *6 to unmute your phone and dial *9 to raise your hand.

None

CONSIDERATIONS / DISCUSSIONS / REPORTS

2. Update on Ordinance 11.40.070

Boehm gave an update to the committee about items requested to be removed from the Police Chief. Motorcycles and operating while intoxicated will be removed from the ordinance. Sayhun stated he has seen police stopping people on E bikes recently, he would like to know what it is that the police are doing. If they are given people warnings that is one thing, if they are using it as an excuse to arrest somebody it could cause problems with people on the bikes. This is from personal experience and could be problematic. Boehm explained in his conversation with Chief Meyer, they would not just be stopping someone just for violations but if the violation caused accident or injury, they would enforce the ordinance. Sayhun stated the police are stopping people as it has happened in his household. Young would like more enforcement of the ordinance. Boehm stated he would invite the Police to next meeting to explain how they enforce minor violations. Sayhun stated that the PD is enforcing things and creating problems and scaring kids and causing accidents.

3. Update on GIS bike route tab.

Boehm gave an update that the bike routes have been requested to be added to the City GIS map and available to the public under the Streets tab and will let the committee know when it is done.

4. Update on Sculpture Walk

Sayhun gave an update to the website he created to identify a sculpture walk through the community.

5. Potential topics for PSA on Scooter/E Scooter safety and operation in the city.

Boehm gave an update on potential Scooter/E Scooter operation in the city and PSA after a brief description of two recent events with a scooter and a pedestrian fatality. Boehm presented a list of topics that we could produce PSA on bicycle, scooter, and e-scooter safety and a separate PSA for the university. Sayhun stated that students and scooters do not know when they are crossing the street and would like to see a reminder posted to students that there is a street there. Sayhun stated that small signs need to be posted in the lane of travel like on bike paths. Boehm stated that would be a topic that he would need to discuss with the University as it is not City property. Young stated he would like to see something in the ordinance pertaining to bikes and scooters and e classes of both should not be able to exceed walking speed. Sayhun stated that the ordinance needs to specify that speeds need to be appropriate for the pathway being traveled. Boehm

stated that the discussion to amend the ordinance was earlier in the agenda and we needed to stay on topic. He can bring the ordinance back at the next meeting. Young would be ok with it being on a PSA in the future instead.

FUTURE AGENDA ITEMS

- 6. Campus to Aldi's pedestrian access.
- 7. Aldi's to Cold Spring Road access. **Young**
- 8. Installation of bike lane on Tratt St. and other streets with parking restrictions.
- 9. Access to Kettle Moraine State Park.
- 10. Develop integration with the Whitewater Tourism Council. **Young**
- 11. Evaluation of bicycle related events in Whitewater. **Young**

ADJOURNMENT

Moved by Sahyun and seconded by Young to adjourn at 6:30.

A quorum of the Common Council may be present. This notice is given to inform the public that no formal action will be taken at this meeting.

Anyone requiring special arrangements is asked to call the Office of the City Manager / City Clerk (262-473-0102) at least 72 hours prior to the meeting.

CITY OF WHITEWATER POLICY		TITLE: DIGITAL COMMUNITY SIGN POLICY
POLICY SOURCE: Parks and Recreation Department	Parks and Recreation Board Approval Date: June 24, 2026	

I. Purpose

The City of Whitewater Digital Community Sign exists to provide information regarding community events, activities, public notices, and programs that promote the educational, cultural, recreational, civic, and general welfare interests of the Whitewater community.

The digital sign is intended for community information purposes and is not a commercial advertising platform. The sign is a limited public forum for use by the City of Whitewater in its sole discretion of certain categories of noncommercial, community-oriented speech. The City will not discriminate against otherwise-eligible messages based on viewpoint.

II. Administration

The City of Whitewater maintains exclusive operational control over the Digital Community Sign, including scheduling, formatting, approval, and removal of all displayed content.

All submitted messages are subject to City review and approval. Submission of a request does not guarantee placement on the sign.

City emergency notifications, public safety announcements, and governmental communications shall receive scheduling priority over all other messages.

III. Eligible Organizations

The following organizations may request placement on the sign:

- City of Whitewater Departments
- Discover Whitewater
- Whitewater Unified School District
- University of Wisconsin–Whitewater
- Government agencies
- Non-profit organizations, including organizations recognized under Section 501(c)(3) of the Internal Revenue Code
- Civic, community service, youth, and community-based organizations

The City reserves the right to determine eligibility for any organization not specifically listed above.

IV. Eligible Content

Messages displayed on the sign must:

- Be informative and community-oriented in nature
- Promote activities, events, programs, or services that benefit the Whitewater community
- Be of general community interest or concern
- Be sponsored by an eligible organization
- Be non-commercial in nature
- Include the sponsoring organization's name and applicable event date(s)

Examples of eligible content include:

- Community events and festivals
- Recreation programs
- Educational opportunities
- Public meetings
- Volunteer opportunities
- Public safety information
- Non-profit fundraisers
- School and university events open to the public
- Civic or community service activities

V. Prohibited Content

The following content shall not be displayed on the Digital Community Sign:

- Political campaign advertisements or political advocacy messages
- Commercial advertising or business promotions
- Messages promoting the sale of products or services
- Sponsorship advertisements
- Alcohol, tobacco, nicotine, cannabis, vaping, or controlled substance promotions
- Profane, obscene, discriminatory, defamatory, or harassing content

- Hate speech or inflammatory language
- Religious proselytizing
- Personal announcements or private events
- False, misleading, or deceptive information
- Content that violates local, state, or federal law
- Content determined by the City to be inconsistent with the intended public purpose of the sign

The City reserves sole discretion in determining whether submitted content is appropriate for display.

VI. Message Standards

All messages must:

- Use civil and respectful language
- Be accurate and factual
- Comply with all applicable laws and regulations
- Fit within the technical and formatting limitations of the sign

The City may edit submitted content for formatting, grammar, clarity, or display compatibility.

VII. Fees

The fee for placement on the Digital Community Sign shall be \$25.00 per posting.

The posting fee is intended solely to recover administrative staff time associated with reviewing, formatting, scheduling, and managing sign content.

Each approved posting shall be displayed for up to fourteen (14) days prior to the applicable event or activity.

All organizations shall pay the required fee except:

- Official City of Whitewater Departmental communications
- Discover Whitewater, pursuant to the Digital Sign Purchase Agreement
- Emergency or public safety notifications authorized by the city

No fee waivers shall be granted.

If a submitted message must be corrected, revised, rescheduled, or replaced at the request of the submitting organization after approval or scheduling, an additional \$15.00 modification fee shall apply for each requested change.

All Fees are non-refundable and due at the time the application is submitted for posting of a message.

VIII. Multiple Event Dates

Events occurring on multiple non-consecutive dates shall require a separate posting for each event date.

Each posting shall receive its own fourteen (14) day display period and applicable posting fee.

Examples include weekly events, recurring weekend events, or programs occurring over multiple separate dates.

IX. Submission Requirements

All requests must be submitted using the official City of Whitewater Digital Sign Request Form. All forms and information on the forms will be considered a public record and may be provided to third parties upon request. All messages shall include a copy of the proposed message in .png or mp4 format.

Completed forms, payment, and all required materials must be submitted at least seven (7) calendar days prior to the date requested for the first posting.

Incomplete or late submissions may be denied.

Messages approved for display will appear at a minimum frequency of one (1) time per hour during normal sign operation.

Normal sign operations will occur 24 hours per day, unless interrupted for emergency messages, maintenance, or mechanical failure.

The City does not guarantee placement, specific display times, or uninterrupted operation of the sign.

X. Denial or Removal of Content

The City reserves the right to deny, remove, suspend, or discontinue any message that:

- Violates this policy
- Contains inaccurate information
- Becomes outdated
- Conflicts with emergency messaging needs
- Creates operational or technical issues
- Is determined to be inconsistent with the intended public purpose of the sign

All decisions regarding content approval and scheduling may be appealed using the City's Administrative Appeal process under Whitewater Ordinance Sec. 2.43.010.

Posting of a Message under this policy does not indicate the City's approval or endorsement of the message. Instead, it signifies only that the City believes the Message met with the requirements of this Policy.

XI. Liability

The City of Whitewater assumes no liability for errors in submitted materials, omitted displays, scheduling conflicts, technical malfunctions, or missed promotional opportunities.

Submission of a request constitutes acceptance of this policy.

XII. Amendments

The City of Whitewater reserves the right to amend or revise this policy at any time.

AN ORDINANCE REPEALING 9.04.010 – PEDESTRIAN AND BICYCLE COMMISSION

WHEREAS, this ordinance was reviewed by the Parks and Recreation Advisory Commission and is recommended for adoption by said commission; and,

The Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, does ordain as follows:

SECTION 1: Whitewater Municipal Code 2.52.100 is hereby repealed.

SECTION 2: All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed.

SECTION 3: This ordinance shall take effect and be in force July 21, 2026

This Ordinance was introduced by Council Member _____, who moved its adoption.

Seconded by Council Member _____.

DATE READING	July 21, 2026				August 4, 2026			
	FIRST				SECOND			
	YES	NO	PASS	ABSENT	YES	NO	PASS	ABSENT
Michael Smith								
Orin Artsmith								
Steven Sahyun								
Brian Schanen								
Neil Hicks								
Gavin Kelleher								
Patrick Singer								
Total:								

ADOPTED: _____

John Weidl, City Manager

ATTEST:

Heather Boehm, City Clerk



Parks and Recreation Advisory Committee Agenda Item

Meeting Date:	June 24, 2026
Agenda Item:	Discussion and Possible Action Regarding the Future Structure and Administration of the Pedestrian and Bicycle Commission.
Staff Contact (name, email, phone):	Kevin Boehm, kboehm@whitewater-wi.gov , 262-473-0122

BACKGROUND (Enter the who, what when, where, why)

The Bicycle and Pedestrian Committee has experienced limited participation since its formation. The committee was originally composed of one citizen member and one City Council representative. On June 3, 2026, the citizen member resigned from the committee, leaving the committee without sufficient membership to establish a quorum and conduct business. Despite ongoing recruitment efforts, vacancies have remained unfilled due to limited public interest.

As a result, staff is requesting discussion regarding the future structure of bicycle and pedestrian planning efforts within the City. Staff recommends dissolving the Bicycle and Pedestrian Committee and assigning its responsibilities to existing City committees. Bicycle and pedestrian matters occurring within parks, trails, and recreational facilities would be reviewed by the Parks and Recreation Advisory Board, while matters involving public streets, sidewalks, rights-of-way, and transportation infrastructure would be reviewed by the Department of Public Works Committee.

Staff recognizes that bicycle and pedestrian planning remains an important component of the City's transportation network, neighborhood livability, and overall quality of life. The proposed restructuring is intended to maintain focus on these issues while utilizing existing committees with active membership and subject-matter oversight responsibilities.

Both committees would provide updates to one another regarding bicycle and pedestrian initiatives and work collaboratively on any proposed ordinance amendments, policy changes, and future updates to the City's Bicycle and Pedestrian Plan. This approach would allow the City to continue addressing bicycle and pedestrian issues through existing committees with established membership and meeting structures.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS (Dates, committees, action taken)

N/A

FINANCIAL IMPACT (If none, state N/A)

N/A

STAFF RECOMMENDATION

Staff recommends dissolution of the Bicycle and Pedestrian Committee and reassignment of its responsibilities to the Parks and Recreation Advisory Board and the Department of Public Works Committee as outlined in this memorandum.

ATTACHMENT(S) INCLUDED
(If none, state N/A)

Chapter 11.40 BICYCLES¹

Sections:

11.40.010 Registration required.

It is unlawful for any person to operate a bicycle upon any street within the city unless the bicycle has first been properly registered and tagged as hereinafter provided.

(Prior code § 12.18(1)).

11.40.020 Registration—Form.

Every owner or operator of any bicycle within the city shall, within ten days after acquiring same, file with the chief of police, or duly designated officer, a complete description of such bicycle, upon a blank form to be provided for the purpose which such filing of description shall constitute a registration of such bicycle for the purposes of this chapter. Such registration shall be serially numbered and be kept on file by the chief of police in his office as a public record, and show the make, model and serial number of the bicycle, if any.

(Prior code § 12.18(2)).

11.40.030 Identification tag required—Fee.

(a) Immediately upon the registration of a bicycle in his office, the chief of police, or duly designated officer shall assign to such bicycle an identification tag, serially numbered to correspond with the registration of such bicycle. The owner shall be responsible for affixing the tag to such bicycle and for keeping the tag affixed. The fee for the identification tag shall be three dollars.

(b) All tags issued shall be effective for as long as the applicant retains ownership of the bicycle.

(Ord. 1387 § 1, 1997: Ord. 1040 § 1, 1984: Ord. 664 § 1, 1970: prior code § 12.18(3)).

11.40.040 Inspection.

The chief of police may inspect each bicycle presented to him for registration, and he shall have the authority to register any bicycle found by him to be in unsafe mechanical condition.

(Ord. 846 § 1, 1975: prior code § 12.18(4)).

11.40.050 Registration—Revocation.

The chief of police shall have the right to cancel the registration of and remove the identification tag from any bicycle being operated upon any street in the city in an unsafe manner, or in violation of any state law or in

¹ For the statutory provisions regulating bicycles and play vehicles, see WSA §§ 346.77 to 346.82.

violation of any provisions hereof, or of other local ordinance and such cancellation or registration and removal of tag shall be in addition to other penalties provided hereunder.

(Prior code § 12.18(5)).

11.40.060 Sale or dismantling—Report required.

Within ten days after any bicycle registered hereunder has changed ownership, or been dismantled and taken out of operation, such information shall be reported to the chief of police by the person in whose name the bicycle has been registered. When ownership of any bicycle is changed, the identification tag shall be surrendered to the chief of police and a new identification tag shall be issued as provided in Section 11.40.030.

(Prior code § 12.18(6)).

11.40.070 Obedience to vehicle or traffic regulations and riding regulations.

For the purpose of this chapter bicycles shall be classified as vehicles and are therefore required to obey all rules dealing with vehicular traffic.

In addition to owners or operators obeying all vehicular traffic regulations they shall obey the following:

- (a) No person shall operate at any time a bicycle while under the influence of an intoxicant or controlled substance.
- (c) No person riding upon a bicycle, coaster, wagon, roller skates, sled, toboggan, or any toy vehicle shall attach the same or himself to any other motor vehicle on a city street.
- (d) Any person operating a bicycle shall not ride other than upon or astride a permanent and regular seat attached thereto and no bicycle shall be used to carry more persons at one time than the number for which it is designed and equipped with proper seats.
- (e) No person operating a bicycle shall carry any packages, bundle, or article which prevents the operator from keeping at least one hand upon the handlebars at all times.
- (f) Except when preparing to make a left-hand turn with the proper hand signal, every person operating a bicycle upon a road or street shall ride as near to the right side of the roadway as practicable, exercising due care when passing a standing vehicle or one proceeding in the same direction.
- (g) Persons riding bicycles upon a street or roadway shall ride single file at all times.
- (h) No person may operate a bicycle during the hours of darkness unless such bicycle is equipped with or the operator is wearing a lamp emitting a white light visible from a distance of at least five hundred feet to the front of such bicycle. Such bicycle shall also be equipped with a red reflector that has a diameter of at least two inches of surface area on the rear so mounted and maintained as to be visible from all distances from fifty to five hundred feet to the rear when directly in front of lawful upper beams of head lamps on a motor vehicle. A lamp emitting a red light visible from a distance of five hundred feet to the rear may be used in addition but not in lieu of the red reflector.
- (i) Racing on any street is prohibited.
- (j) No person shall operate a bicycle unless it is equipped with a brake which will enable the operator to make the braked wheels skid on dry, level, clean pavement and with a bell or other device capable of giving a signal audible for a distance of at least one hundred feet, but a bicycle shall not be equipped with nor shall any person use upon a bicycle any siren or whistle.
- (k) Riding bicycles on sidewalks is prohibited in the central business district.

(Ord. 846 § 2, 1975: prior code § 12.18(7) and (8)).

11.40.090 Operation without registration or in reckless manner prohibited.

Any person who operates any bicycle not properly registered or carrying a proper identification tag is required herein, upon any street in the city, or who operates such bicycle in an unsafe manner, or in violation of any state law or in violation of any of the provisions of this chapter or other local ordinances shall upon conviction thereof be subject to the penalty provided in Section 11.40.100.

(Prior code § 12.18(9)).

11.40.100 Penalty for violations.

Any person who violates any provisions of this chapter shall, upon conviction thereof, forfeit not less than five dollars nor more than twenty-five dollars, together with the costs of the action and in default of the payment of such forfeiture and costs, shall be imprisoned in the county jail of the proper county until such forfeiture and costs are paid or for a term not to exceed five days.

(Ord. 983 § 42(part), 1982).

11.40.110 Parent or guardian responsibility.

- (a) No parent or guardian of any child under the age of eighteen years shall authorize or knowingly permit such child to violate any of the provisions of this chapter.
- (b) Any person who violates subsection (a) of this section shall pay a forfeiture of not less than five dollars nor more than twenty-five dollars and the costs of prosecution or in default in payment thereof be imprisoned in the county jail of the proper county for no more than five days.
- (c) If any child under the age of eighteen years has had his bicycle operating privileges in the city suspended and if such child rides a bicycle registered to him or to his parent or guardian during such period of suspension, the parent or guardian shall be deemed to have violated this section.

(Ord. 983 § 42(part), 1982; Ord. 678 § 2, 1970: prior code § 12.18(11)).

City of Whitewater – Proposed Ordinance Update (Corrected & Verified)

11.40.070 – Obedience to Vehicle or Traffic Regulations and Riding Regulations

For the purpose of this chapter, bicycles, electric bicycles (E-bikes), electric scooters, and electric personal assistive mobility devices (EPAMDs) shall obey all rules dealing with vehicular traffic as set forth in Wisconsin Statutes Chapters 340 through 348, which are hereby adopted by reference, together with all future amendments. In addition to owners or operators obeying all vehicular traffic regulations, they shall obey the following:

(a) Definitions and Classification of Devices.

- 1. Bicycle: As defined in Wis. Stat. § 340.01(5).
- 2. Electric Bicycle (E-bike): As defined in Wis. Stat. § 340.01(15ph).
- 3. Electric Scooter: As defined in Wis. Stat. § 340.01(15ps).
- 4. Electric Personal Assistive Mobility Device (EPAMD): As defined in Wis. Stat. § 340.01(15pm).
- All such devices are subject to rights and duties in Wis. Stat. §§ 346.80–346.806 and §§ 346.803–346.804.

(b) Classification and Age Restrictions for Electric Bicycles.

- Electric bicycles are classified and regulated per Wis. Stat. § 346.806:
- Class 1: Pedal-assist, ceases assistance at 20 mph.
- Class 2: Throttle-assist, ceases assistance at 20 mph.
- Class 3: Pedal-assist, ceases assistance at 28 mph.
- No person under 16 years of age may operate a Class 3 electric bicycle. (§ 346.806(3)(a))
- All operators of Class 3 electric bicycles shall wear a protective helmet. (§ 346.806(3)(b))

(c) Protective Helmets for Minors.

- Any person under sixteen (16) years of age operating or riding upon a bicycle, electric bicycle, electric scooter, skateboard, scooter, roller skates, in-line skates, or similar play vehicle upon any public roadway, public sidewalk, public bicycle path, park trail, or other public right-of-way within the City shall wear a properly fitted and fastened protective helmet.
- Such helmet shall meet or exceed the impact standards for protective bicycle helmets established by the American National Standards Institute (ANSI), the Snell Memorial Foundation, the United States Consumer Product Safety Commission (CPSC), or any successor national safety standard.
- The parent or legal guardian of any person under sixteen (16) years of age shall not knowingly permit such person to operate or ride upon any device described in this subsection unless the required helmet is properly worn.
- Failure to wear a helmet as required under this subsection shall constitute a municipal ordinance violation subject to enforcement by warning, citation, or other remedial action as determined appropriate by the enforcing officer.

(d) Operation of Electric Scooters.

- Operators have the same rights and duties as bicyclists (§ 346.803(1)).
- Scooters may not exceed 15 mph (§ 346.94(18s)(a)).

- Scooters may not operate on roadways posted over 25 mph, except to cross or briefly travel where necessary (§ 346.94(18s)(a)2).
- No license, registration, or insurance is required (§ 340.01(15ps)).
- Local authorities may regulate or prohibit scooter use on sidewalks or streets (§ 346.94(18s)(b)).

(e) Operation of EPAMDs (Segways).

- Operators have the same rights and duties as pedestrians when on sidewalks or crosswalks and the same rights and duties as bicyclists when on roadways (§ 346.804(1)).

- Local authorities may restrict EPAMD operation on sidewalks or roads for safety (§ 346.804(2)).

(f) Attaching to Motor Vehicles.

- No person riding upon a bicycle, electric bicycle, electric scooter, coaster, wagon, roller skates, sled, or toboggan shall attach to any motor vehicle.

(g) Seating and Passenger Limits.

- Operators shall ride only upon or astride a permanent and regular seat where applicable, and shall not carry more persons than the device is designed for.

(h) Carrying Objects.

- No person shall carry any package, bundle, or article that prevents keeping at least one hand upon the handlebars.

(i) Lane Position.

- Operators shall ride as near to the right side of the roadway as practicable and exercise due care when passing standing or moving vehicles (§ 346.80(2)(a)–(c)).

(j) Hand and Turn Signals.

- When turning or stopping, operators shall give the required signal continuously during not less than the last 100 feet traveled before turning or stopping, except that a bicyclist is not required to signal continuously if the hand is needed to control the bicycle (§ 346.34(1)(b)).
- Signals may be given by hand and arm or by signal lamp; when given by hand and arm, the method shall conform to § 346.35.

(k) Riding Two Abreast.

- Operators may ride two abreast if such operation does not impede the normal and reasonable movement of traffic (§ 346.80(3)(a)).

(l) Nighttime Equipment (Lamps & Reflectors).

- During hours of darkness, a bicycle operator (or the bicycle) must display a white front lamp visible from at least 500 feet (§ 347.489(1)).
- A bicycle, electric scooter, or EPAMD shall be equipped with a rear red reflector having at least 2 square inches of surface area, or for scooters/EPAMDs, a strip of red reflective tape of at least 2 square inches; a red rear lamp visible from 500 feet may be used in addition (§ 347.489(1)).

(m) Brakes.

- No person may operate a bicycle, electric scooter, or EPAMD upon a highway, bicycle lane, bicycle way, or sidewalk unless it is equipped with a brake in good working condition adequate to control movement and stop when necessary (§ 347.489(2)).

(n) Safe Passing by Motor Vehicles.

- The operator of a motor vehicle overtaking a bicycle, electric bicycle, or electric scooter proceeding in the same direction shall exercise due care, leaving a safe distance of not less than three feet until safely past (§ 346.075(1)).

(o) Racing.

- Racing on any street is prohibited unless authorized by permit.

(p) Sidewalk Operation.

- Bicycles may be operated on sidewalks only where permitted by local ordinance; bicyclists must yield to pedestrians and give an audible signal when passing (§§ 346.94(1), 346.804).
- Electric scooters and EPAMDs may be operated on sidewalks unless restricted by statute or local ordinance; operators must yield to pedestrians and give an audible signal when passing (§§ 346.805, 346.94(18s)).

(q) Incorporation by Reference.

- All applicable provisions of Wis. Stats. Chapters 340–348 governing these devices are incorporated by reference, including any future amendments.

(r) Safe and Appropriate Speed.

- No person shall operate a bicycle, electric bicycle, electric scooter, or electric personal assistive mobility device (EPAMD) at a speed greater than is reasonable and prudent under the conditions then existing, having regard for actual and potential hazards, pedestrian traffic, surface conditions, visibility, weather, and the character of the roadway, sidewalk, bicycle lane, trail, or shared-use path being traveled.
- Operators shall reduce speed and exercise due care when approaching or passing pedestrians, children, animals, intersections, congested areas, or other users of public ways.
- No person shall operate a bicycle, electric bicycle, electric scooter, or EPAMD:
- Upon a sidewalk at a speed greater than ten (10) miles per hour;
- Upon a shared-use path or recreational trail at a speed greater than fifteen (15) miles per hour unless otherwise posted;
- In any congested pedestrian area at a speed greater than is safe for existing conditions.
- The City may establish and post alternative speed limits for specific trails, sidewalks, parks, or shared-use facilities where warranted for public safety.