



Landmarks Commission

Cravath Lakefront room 2nd floor 312 West
Whitewater Str, Whitewater, WI, 53190 *In Person
and Virtual

Wednesday, January 07, 2026 - 6:00 PM

Citizens are welcome (and encouraged) to join our webinar via computer, smart phone, or telephone. Citizen participation is welcome during topic discussion periods.

Please click the link below to join the webinar:

<https://teams.microsoft.com/meet/23998788998877?p=FMdV0pOw2HtClqWbH0>

Dial in by phone

+1 929-229-5663,,442399774# United States, New York City

Find a local number

Phone conference ID: 442 399 774#

Please note that although every effort will be made to provide for virtual participation, unforeseen technical difficulties may prevent this, in which case the meeting may still proceed as long as there is a quorum. Should you wish to make a comment in this situation, you are welcome to call this number: (262) 473-0108.

AGENDA

CALL TO ORDER

ROLL CALL

APPROVAL OF AGENDA

A committee member can choose to remove an item from the agenda or rearrange its order; however, introducing new items to the agenda is not allowed. Any proposed changes require a motion, a second, and approval from the Committee to be implemented. The agenda shall be approved at each meeting even if no changes are being made at that meeting.

CONSENT AGENDA

Items on the Consent Agenda will be approved together unless any committee member requests that an item be removed for individual consideration.

1. Approval of December 2, 2025 Minutes.

HEARING OF CITIZEN COMMENTS

No formal Committee action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those specific issues at the time the Committee discusses that particular item.

To make a comment during this period, or during any agenda item: On a computer or handheld device, locate the controls on your computer to raise your hand. You may need to move your mouse to see these controls. On a traditional telephone, dial *6 to unmute your phone and dial *9 to raise your hand.

CONSIDERATIONS / DISCUSSIONS / REPORTS

- 2.** Discussion and possible approval for new awnings and railing for the White Memorial Building located at 402 W Main Street. Tax Parcel #s /OT 00037 and /OT 00038.
3. Update and discussion on Starin Park Water Tower.
4. Update on Whitewater Community Foundation Account.
5. Discussion and possible action on landmarking of the Lambda Chi building.
6. Discussion regarding American 250 Project.
7. Discussion regarding collaboration with the Whitewater Arts Alliance on America 250.

NEXT MEETING DATE FEBRUARY 4, 2026

FUTURE AGENDA ITEMS

ADJOURNMENT

A quorum of the Common Council may be present. This notice is given to inform the public that no formal action will be taken at this meeting.

Anyone requiring special arrangements is asked to call the Office of the City Manager / City Clerk (262-473-0102) at least 72 hours prior to the meeting.



Landmarks Commission

Cravath Lakefront room 2nd floor 312 West
Whitewater Str, Whitewater, WI, 53190 *In Person
and Virtual

Wednesday, December 03, 2025 - 6:00 PM

MINUTES

CALL TO ORDER

Meeting called to order at 6:00 p.m.

ROLL CALL

PRESENT

Council Representative Orin O.Smith
Board Member Pat Blackmer
Board Member Penelope Alwin
Board Member Kelsey Reilly
Board Member Jordan Reilly

GUEST

Linda Robinson
David Saalsa
Lynn Binnie
Geri Kratz

STAFF

Llana Dostie, Zoning Specialist
Brad Marquardt, Director of Public Works
Brian Neumeister, Streets Superintendent

APPROVAL OF AGENDA

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Motion made by Board Member Reilly, Seconded by Board Member Reilly.

Voting Yea: Council Representative O.Smith, Board Member Blackmer, Board Member Alwin, Board Member Reilly, Board Member Reilly

CONSENT AGENDA

Items on the Consent Agenda will be approved together unless any committee member requests that an item be removed for individual consideration.

1. Approval of November 5, 2025 Minutes.

Motion made by Board Member Alwin, Seconded by Board Member Reilly.

Voting Yea: Council Representative O.Smith, Board Member Blackmer, Board Member Alwin, Board Member Reilly, Board Member Reilly

HEARING OF CITIZEN COMMENTS

No formal Committee action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those specific issues at the time the Committee discusses that particular item.

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None

CONSIDERATIONS / DISCUSSIONS / REPORTS

2. Update and discussion regarding Starin Park Water Tower.

Brad Marquardt stated the way he understood the directive from Council that Landmarks needed to come back with a cost estimate. And that cost estimate is what needs to go back to Council. Landmarks needs to fundraise for design which is the plans and specific plans. This is a three phase contract. Because this is a public works project we can't just ask a contractor to do the work. It has to be publicly bid and in order to be publicly bid we need those plans and specs.

Blackmer stated that essentially McEnroe is serving as the project manager.

Marquardt stated that McEnroe is serving as the City's consultant.

Blackmer stated that this \$20,000 doesn't get any repair or preservation to the water tower.

Marquardt stated that the \$11,000 is only to put the plans and specs together so that a contractor can put a bid on it to do the work

Blackmer asked if they are companies that could do this.

Marquardt stated that this is an inexpensive cost to do this work. Strand was contacted first but they were not comfortable since this is not their area of expertise.

Blackmer asked what is bidding assistance services are?

Marquardt stated that we have to advertise on a platform that contractors use to bid on projects and then the contracts.

Blackmer stated that the City doesn't do that, it has to be hired out independently.

Marquardt confirmed no the City doesn't do this.

Cartwright asked if they would help with merit on bids

Marquardt stated that on public works projects we have to take the lowest bid.

Blackmer asked about construction services.

Marquardt stated that would be for them to come out periodically to check on the contractor's work. to make sure it is being done correct. To look at payment request.

Saalsa asked if there is a deadline.

Marquardt stated that no, Orin requested an update in Quarter 1 to Council.

Binnie asked about about the \$600,000 it was understood that PFC was going to allow us to use that money for something other than demo the tower.

Marquardt stated that the referendum failed and that the some members are leaning toward not allowing any money to be used toward maintenance.

Marquardt stated there is no money. We would need to borrow for the money. We can only borrow what the project is going to cost.

Marquardt stated his recommendation that Landmarks go back to council we have a \$11,000 estimate to do the design work. We have the \$11,000 or in the process of fundraising the \$11,000.

3. Update and possible action regarding the current condition of the Birge Fountain.

Brian Neumeister stated there were no major operation issues. No vandalism during the year which is unusual. They did install a new liner this year so the leaking issue was significantly this year. We replaced the pump this year. There is a float system in there the plan is to rebuild this winter. We are able to keep the water softened better this. The interior corrosion has stated the same.

Alwin asked about the corrosion.

Brian stated that there is a lot of corrosion but it has been maintained.

Blackmer stated the the McKay report stated 2027 they thought the fountain would need to be dismantled and repaired.

Marquardt stated there is a fund that we keep track of the Birge fountain expenses but there is no money in it. Cost is coming from left over money from the general fund.

4. Discussion and possible action related to exterior changes to the Delta Zeta House.

Geri Kratz is the property manager for the Delta Zeta House. Geri stated that they are not going to do the storm windows.

Alwin asked about the door colors.

Geri stated that the front door is maghony and the wheel chair ramp door is green.

Blackmer stated that there a a million colors

Motion to allow Delta Zeta to change the door with a color of their choose.

Motion made by Board Member Reilly, Seconded by Board Member Reilly.

Voting Yea: Council Representative O.Smith, Board Member Blackmer, Board Member Alwin, Board Member Reilly, Board Member Reilly

Motion to approve the proposed replacements of sides of the ramp from cement board with steel and a steel gate with no change in design.

Moved by Alwin seconded by K. Reilly.

Voting Yea: Council Representative O.Smith, Board Member Blackmer, Board Member Alwin, Board Member Reilly, Board Member Reilly

5. Update and possible action on landmarking of Lambda Chi building. **(Smith)**

Smith stated still trying to contact to national organization. They just went through the election so they have a new president.

Geri Kratz suggested that we reach out to the house corporation.

6. Update on White Memorial Library Bookcases.

Remove from city owned historic property book.

FUTURE AGENDA ITEMS

-Starin Park Water Tower

-Whitewater Community Foundation Response

-Lambda Chi

ADJOURNMENT

Meeting adjourned at 7:05 p.m.

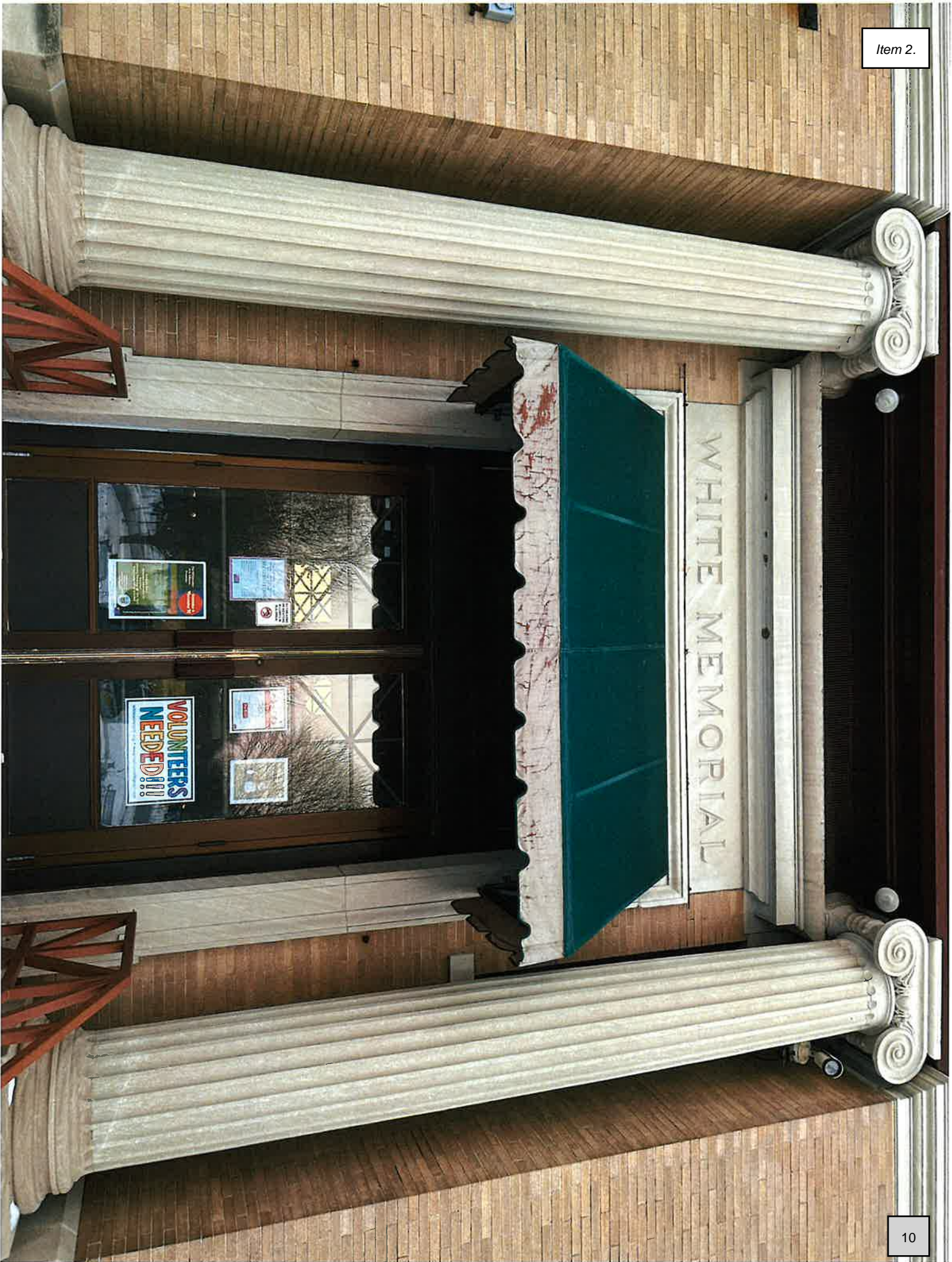
Current Stairway



Proposed Stairway









To: Whitewater Landmarks Commission

From: Kevin Boehm, Director of Parks, Recreation and Facilities

Date: December 17, 2025

Subject: Request for Approval – Replacement of Awnings at the White Memorial Building

The City of Whitewater Parks, Recreation and Facilities Department respectfully requests approval from the Landmarks Commission to replace the existing exterior awnings at the White Memorial Building.

The current awnings have deteriorated extensively due to age and prolonged exposure to weather conditions. Their condition has progressed to the point where they are no longer visually appropriate for the building and have become an aesthetic detriment to the structure. Replacement is necessary to restore the building's appearance and to protect entrances from weather exposure.

The proposed new awnings will be designed to closely match the original awnings historically associated with the White Memorial Building. Every effort will be made to ensure that the size, shape, style, and overall appearance are consistent with the historic character of the structure. The color scheme will feature green as the primary color, with white or cream used as a secondary accent color, reflecting the traditional and historic palette of the building.

No structural modifications to the building façade are proposed as part of this project beyond the standard attachment methods required for awning installation. The replacement awnings are intended to be visually compatible with the building's historic design and surrounding architectural elements.

This project is being proposed with preservation and historic sensitivity as guiding principles, with the goal of improving the building's appearance while maintaining its historic integrity. The City is committed to working



collaboratively with the Landmarks Commission and will incorporate any reasonable recommendations to ensure the final design aligns with preservation standards.

We respectfully request the Landmarks Commission's review and approval of the proposed awning replacement. Please feel free to contact me if additional information or clarification is needed.

Kevin Boehm

Director of Parks, Recreation and Facilities

City of Whitewater

Phone: (262) 473-0122

Cell: (920) 542-8923

Email: kboehm@whitewater-wi.gov

To: Whitewater Landmarks Commission

From: Kevin Boehm, Director of Parks, Recreation and Facilities

Date: 12/17/2025

Subject: Request for Approval – Installation of West Side Stair Railings and Concrete Replacement at the White Memorial Building

The City of Whitewater Parks, Recreation and Facilities Department respectfully requests approval from the Landmarks Commission to install two new stair railings on the west side of the White Memorial Building. This request also includes approval to replace a deteriorated section of concrete at the top of the west stairway as part of the same project.

The proposed railings will be installed at the bottom of the stairs along the west pathway leading from the White Memorial Building. These new railings are intended to mirror the existing railings currently in place on the building. The design, dimensions, materials, and overall appearance will be identical to the existing railings, with no alterations or deviations. Upon installation, the new railings will be painted to match the existing railing color to ensure visual consistency and maintain the historic character of the building.

The primary purpose of this project is to bring the west stairway into compliance with current Americans with Disabilities Act (ADA) accessibility guidelines. ADA standards require handrails on both sides of stairways with a rise greater than six inches. The west stairway currently lacks handrails on both sides, and the addition of these two railings is necessary to meet safety and accessibility requirements for public use.

In conjunction with the railing installation, there is a section of concrete at the top of the west stairway that has deteriorated and requires replacement. The concrete replacement will be limited strictly to the affected area and will not alter the stair configuration, dimensions, or appearance. The new concrete will match the existing surface in finish and appearance to the greatest extent possible.

This project has been designed to be minimally invasive, preservation-minded, and fully consistent with the historic nature of the White Memorial Building. No historic materials will be removed or altered beyond what is necessary to complete the improvements described above.



www.wwparks.org
Telephone: 262-473-0122
Fax: 262-473-0509

Office of Parks & Recreation
312 W. Whitewater St.
Whitewater, WI 53190

We respectfully request the Landmarks Commission's review and approval of this project so the City may proceed with these necessary safety and accessibility improvements. Please feel free to contact me should you require additional information or have questions regarding the scope or intent of the work.

Kevin Boehm

Director of Parks, Recreation and Facilities

City of Whitewater

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