



Urban Forestry Commission

Cravath Lakefront room 2nd floor 312 West
Whitewater Str, Whitewater, WI, 53190 *In Person
and Virtual

Monday, June 24, 2024 - 4:30 PM

Citizens are welcome (and encouraged) to join our webinar via computer, smart phone, or telephone. Citizen participation is welcome during topic discussion periods.

Urban Forestry Commission

Jun 24, 2024, 4:30 – 6:00 PM (America/Chicago)

Please join my meeting from your computer, tablet or smartphone.

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Please note that although every effort will be made to provide for virtual participation, unforeseen technical difficulties may prevent this, in which case the meeting may still proceed as long as there is a quorum. Should you wish to make a comment in this situation, you are welcome to call this number: (262) 473-0108.

AGENDA

CALL TO ORDER

ROLL CALL

APPROVAL OF AGENDA

A commission member can choose to remove an item from the agenda or rearrange its order; however, introducing new items to the agenda is not allowed. Any proposed changes require a motion, a second, and approval from the commission to be implemented. the agenda shall be approved at each meeting even if no changes are being made at that meeting.

CONSENT AGENDA

Items on the Consent Agenda will be approved together unless any committee member requests that an item be removed for individual consideration.

1. Urban Forestry Commission Minutes from May 13, 2024.

HEARING OF CITIZEN COMMENTS

No formal Committee action will be taken during this meeting although issues raised may become a part

of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those specific issues at the time the Committee discusses that particular item.

To make a comment during this period, or during any agenda item: On a computer or handheld device, locate the controls on your computer to raise your hand. You may need to move your mouse to see these controls. On a traditional telephone, dial *6 to unmute your phone and dial *9 to raise your hand.

ELECTION OF CHAIRPERSON

ELECTION OF VICE CHAIRPERSON

ELECTION OF TREASURER

TREASURER'S REPORT

DISCUSSION REGARDING URBAN FORESTRY FINANCES

STAFF REPORT

DISCUSSION AND CONSIDERATION

- 2. Discussion and possible consideration to change the start time of meetings from 4:30 p.m. to 5:30 p.m.

TREE CITY

- 3. Discussion and possible action on planning 2025 4th Annual Tree Sale
 - a. Request no parking signs from streets
 - b. Upper Shelter
 - c. Length of event
 - d. Consistent times

BIRD CITY

- 4. Discussion and possible action on placing additional Marin Houses in the Community.

FUTURE AGENDA ITEMS

ADJOURNMENT

A quorum of the Common Council may be present. This notice is given to inform the public that no formal action will be taken at this meeting.

Anyone requiring special arrangements is asked to call the Office of the City Manager / City Clerk (262-473-0102) at least 72 hours prior to the meeting.



Urban Forestry Commission Meeting
Monday, May 13, 2024 – 4:30 PM
Cravath Lakefront Room
312 W. Whitewater Street
Whitewater, WI 53190
Hybrid Meeting

Meeting Minutes

1. Call to Order and Roll Call

Present: Bill Chandler, Rose Mary Leaver (phone), Nick Alt, Patrick Taylor

Absent: Brienne Brown, Ryan Tevis

Staff: Andrew Beckman, Kevin Boehm

Guests: Jennifer Motszko, Marisa Urbina, Diane Jaroch, Sherry Stanek

Meeting called to order at 4:31 by Taylor

2. Approval of Agenda

Motioned by Taylor to include his name as being absent at the March 25th meeting.

Seconded by Chandler. Ayes: Chandler, Leaver, Alt, Taylor, Beckman. Nays: None

3. Approval of Minutes from March 25, 2024

Motioned by Chandler. Seconded by Alt. Ayes: Chandler, Leaver, Alt, Taylor. Nays: None

4. Hearing of Citizen Comments

No Comments

5. New Business

1. Elections of Chairperson, Vice Chairperson and Representative

Motioned by Alt to table elections until June's meeting. Seconded by Chandler. Ayes:

Chandler, Leaver, Alt, Taylor. Nays: None

2. Discussion and creating report regarding tree sale

Nick Alt gave an overview of the 3rd Annual Tree Sale. By working with the City, trees are purchased at wholesale and tax free. Sherry wrote several articles for the papers, signs were put out advertising the event. Nick wants to install additional signs on all the major routes coming into Whitewater as well as working with the Chamber of Commerce to further advertise the event. Public is interested in fruit trees, flowering trees/shrubs, wildlife benefit plants, and shrubs for landscaping along with a multitude of other questions about what type of trees to plant. Place the order in July for next years sale. The sale sold 252 trees in two days. First day of the sale brought in \$7,425.00, second

\$2,505 for a total of \$9,930. Plants cost was \$7,213 leaving a \$2,717 profit minus tax \$546.15 with a total profit of \$2,070.85. Thanks were given to all members and volunteers that participated to make this event a great success.

3. Report on Purple Martins.

Chandler gave a report that Martins have been seen at Starin Park. Alt asked about the damage at the house in Starin Park. Chandler advised that it was broken during the raising and the bird house will be repaired. Clay St. house was full to capacity. Four gourds will be purchased and attached to the house at Trippe Lake. Chandler also gave a report of the International Children's Day at Lincoln School to educate children about Martin's and Chimney Swifts.

6. Considerations/Discussions/Reports

1. Discussion and possible approval of the landscape plan for the Irvin L. Young Library located at 431 W Center Street, Tax Parcel ID #/OT 000196 and /OT 000197.

Lengthy discussion was had on the landscaping plan to utilize native species and wider variety of plantings. Sherry Stanek will provide a suggested plan changes to the Landscape Architect firm. Further discussion was had on the memorial tree on site and it was discussed to recommend to move the plaque to a different tree on the property as the current tree needs to be removed for the construction.

7. Future Agenda Items

- a. Elections of officers
- b. Discussion and possible action on planning 2025 4th Annual Tree Sale
 - a. Request no parking signs from streets
 - b. Upper Shelter
 - c. Length of event
 - d. Consistent times
- c. Discussion on UFC Finances
- d. Discussion and possible action on placing additional Martin houses in the community

8. Adjournment

- a. Motioned by Nick Alt to adjourn at 5:09 PM. Seconded by Patrick Taylor. Ayes: Chandler, Brown, Leaver. Nays: None

Respectfully Submitted,

Kevin Boehm

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