



## Finance Committee Meeting

Cravath Lakefront room 2nd floor 312 West  
Whitewater Str, Whitewater, WI, 53190 \*In Person  
and Virtual

**Tuesday, January 27, 2026 - 5:00 PM**

Citizens are welcome (and encouraged) to join our webinar via computer, smart phone, or telephone.  
Citizen participation is welcome during topic discussion periods.

### Microsoft Teams meeting

Join: <https://teams.microsoft.com/meet/22124084500683?p=0Fcek1QwNGmETIpkmh>

Meeting ID: 221 240 845 006 83

Passcode: b2wu6oe9

### Dial in by phone

[+1 929-229-5663](tel:+19292295663), [1594814500](tel:+1594814500) United States

Phone conference ID: 159 481 450#

Please note that although every effort will be made to provide for virtual participation, unforeseen technical difficulties may prevent this, in which case the meeting may still proceed as long as there is a quorum. Should you wish to make a comment in this situation, you are welcome to call this number: (262) 473-0108.

## AGENDA

### CALL TO ORDER

### ROLL CALL

### CONSENT AGENDA

*Items on the Consent Agenda will be approved together unless any committee member requests that an item be removed for individual consideration.*

- [1.](#) November 25, 2025 Finance Committee Meeting Minutes

### HEARING OF CITIZEN COMMENTS

*No formal Committee action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those specific issues at the time the Committee discusses that particular item.*

***To make a comment during this period, or during any agenda item: On a computer or handheld device, locate the controls on your computer to raise your hand. You may need to move your mouse to see these controls. On a traditional telephone, dial \*6 to unmute your phone and dial \*9 to raise your hand.***

**CONSIDERATIONS / DISCUSSIONS / REPORTS**

- [2.](#) Discussion and possible action to recommend the liquidation of Fire/EMS equipment
- [3.](#) Seeking Common Council approval of the Vendor Remote Access Policy to establish standardized security requirements for vendor remote access to City systems, including critical infrastructure.

**FUTURE AGENDA ITEMS**

4. Garbage/Recycling
5. City Tree Inventory

**ADJOURNMENT**

A quorum of the Common Council may be present. This notice is given to inform the public that no formal action will be taken at this meeting.

**Anyone requiring special arrangements is asked to call the Office of the City Manager / City Clerk (262-473-0102) at least 72 hours prior to the meeting.**



## Finance Committee Meeting Item 1.

Cravath Lakefront room 2nd floor 312 West  
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and Virtual

**Tuesday, November 25, 2025 - 5:00 PM**

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<https://teams.microsoft.com/meet/26727474228024?p=DObDhU7LG0TiDLGZoU>

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### AGENDA

#### CALL TO ORDER

The meeting was called to order at 5:00 p.m. by Brian Schanen.

#### ROLL CALL

Present: Brian Schanen, Mike Smith and Patrick Singer.

Absent: None.

Additional Attendees: Rachelle Blich, Director of Financial and Administrative Services

#### CONSENT AGENDA

*Items on the Consent Agenda will be approved together unless any committee member requests that an item be removed for individual consideration.*

1. Finance Committee Meeting Minutes from September 23, 2025
2. Finance Committee Meeting Minutes from October 9, 2025
3. Finance Committee Meeting Minutes from October 14, 2025
4. Finance Committee Meeting Minutes from October 15, 2025
5. Finance Committee Meeting Minutes from October 28, 2025

Motion to approve the consent agenda made by Patrick Singer, Seconded by Mike Smith.

Voting Yes: Brian Schanen, Patrick Singer and Mike Smith. Voting No: None.

#### HEARING OF CITIZEN COMMENTS

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*agenda may not be discussed at this time; however, citizens are invited to speak to those specific issues at the time the Committee discusses that particular item.*

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## **CONSIDERATIONS / DISCUSSIONS / REPORTS**

6. Notice of Claim filed by Don Wargowsky

Motion to deny the claim filed by Don Wargowsky made by Patrick Singer, Seconded by Brian Schanen.

Voting Yes: Brian Schanen, Patrick Singer and Mike Smith. Voting No: None.

7. Update on Notice of Claim filed by Elizabeth Smith

8. Discussion and possible action to recommend employee bonuses for 2025

Motion to recommend approval of employee bonuses to Common Council made by Mike Smith, Seconded by Patrick Singer.

Voting Yes: Patrick Singer, Mike Smith and Brian Schanen. Voting No: None.

9. Discussion and possible action for Fire Department Turnout Gear Funding and Purchase Timing

Motion to recommend approval to purchase turnout gear in 2026 to the Common Council made by Mike Smith, Seconded by Patrick Singer.

Voting Yes: Patrick Singer, Mike Smith and Brian Schanen. Voting No: None.

## **FUTURE AGENDA ITEMS**

10. Procedures for adding new positions

11. AI Policy Review

## **ADJOURNMENT**

A motion to adjourn was made by Patrick Singer, Seconded by Mike Smith.

Voting Yes: Mike Smith, Brian Schanen and Patrick Singer. Voting No: None.

The meeting adjourned at 5:11 p.m.

A quorum of the Common Council may be present. This notice is given to inform the public that no formal action will be taken at this meeting.

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**Office of the Fire/EMS Chief**  
312 W. Whitewater Street  
Whitewater, Wisconsin 53190

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[www.whitewater-wi.gov](http://www.whitewater-wi.gov)  
Telephone: (262) 473-0116

December 19, 2025

Members of the Common Council,


The Fire Department respectfully requests approval to auction the following apparatus through Wisconsin Surplus, or alternatively to sell the apparatus at fair market value to another City of Whitewater department should there be an operational need to repurpose any of these units:

- **Ambulance 1280** – The chassis from Ambulance 1280, following the remounting of the patient care module onto a new chassis. This unit is a 2017 Ford F-550 with approximately 95,000 miles.
- **Ambulance 1283** – This unit will be ready for auction once Ambulance 1280 is placed into service. Ambulance 1283 is a 2009 Ford E-450 with approximately 135,000 miles.
- **Current Tower Ladder 1250** – This unit will be ready for auction or salvage upon placement of the new Tower Ladder 1250 into service. The current Tower Ladder 1250 is a 1990 Grumman with approximately 26,400 miles and has exceeded its service life.
- **Current Car 1279** – This unit is currently used as the Fire Inspector's vehicle. A replacement vehicle has been ordered following prior Council approval. Car 1279 is a 2005 Chevy Tahoe with approximately 150,000 miles

This action aligns with the Fire Department's ongoing efforts to maintain a safe, reliable, and cost-effective fleet that supports both current and future operational needs.

We appreciate your consideration of this request and your continued support of the Fire Department.

Kelly Freeman  
Fire/EMS Chief

		Vendor Remote Access Policy			
Owner:	Chief Information Officer	Approving Position:	Common Council	Pages:	
Issue Date:		Revision Date:		Review Date:	
Special Instructions:					

### I. PURPOSE

The purpose of the City's Vendor Remote Access Policy is to establish requirements governing remote access by vendors, contractors, and third parties to City of Whitewater information systems. This policy is intended to protect City systems, data, and critical infrastructure while enabling necessary vendor support for operational, maintenance, and emergency activities.

### II. GUIDELINES

- a. Vendor remote access may be permitted when required to support City business or critical operations. All vendor access must comply with applicable State and federal laws, City policies, contractual obligations, and security requirements.
- b. Vendor access shall be granted only with IT approval and only when a documented business need exists. Access must be limited to the minimum systems and privileges necessary to perform approved work.
- c. Each vendor user must be assigned unique, individual credentials. Shared or generic vendor accounts are not permitted. Vendor access must be attributable, authenticated, monitored, and revocable.
- d. Vendor remote access must use City-approved secure access methods that centralize and control vendor entry into City systems. Direct exposure of City systems to the public internet or use of unapproved third-party remote access tools is prohibited unless explicitly approved as an exception.
- e. Multi-factor authentication (MFA) is required for all vendor remote access.
- f. Access to high-risk or critical systems, including utility and SCADA environments, is subject to enhanced controls and explicit CIO approval.

### III. PROCEDURE

- a. Vendor remote access must be implemented in accordance with the City's Vendor Remote Access SOP and related security procedures.
- b. All vendor activity is subject to logging, monitoring, and review. Session activity may be recorded for security, audit, and compliance purposes. Vendors have no expectation of privacy while connected to City systems.
- c. Vendor access must be revoked immediately when it is no longer required, upon completion of work, or upon contract or project termination.
- d. Any deviation from this policy requires documented CIO approval and must include compensating security controls.
- e. The policy and supporting procedures shall be reviewed and updated periodically to address evolving risks, operational needs, and changes in technology.

Personnel found to have violated this policy may be subject to disciplinary action, up to and including termination of employment, and related civil or criminal penalties. Any vendor, consultant, or contractor found to have violated this policy may be subject to sanctions up to and including removal of access rights, termination of contract(s), and related civil or criminal penalties.