



Library Board of Trustees

Cravath Lakefront Conference Room
312 W Whitewater St., Whitewater, WI, 53190
*In Person and Virtual

Monday, June 16, 2025- 6:30 PM

Citizens are welcome (and encouraged) to join our webinar via computer, smart phone, or telephone.
Citizen participation is welcome during topic discussion periods.

Please click the link below to join the webinar:

Join Zoom Meeting:

<https://us02web.zoom.us/j/82290233984?pwd=vHXnZrDQbMO75Qojl7CnGnLkSsrpkv.1>

Meeting ID: 822 9023 3984

Passcode: Uc9nnbQG

Telephone: +1 (312) 626-6799 US (Chicago)

Please note that although every effort will be made to provide for virtual participation, unforeseen technical difficulties may prevent this, in which case the meeting may still proceed as long as there is a quorum.

AGENDA

CALL TO ORDER

ROLL CALL

APPROVAL OF AGENDA

A committee member can choose to remove an item from the agenda or rearrange its order; however, introducing new items to the agenda is not allowed. Any proposed changes require a motion, a second, and approval from the council to be implemented. the agenda shall be approved at each meeting even if no changes are being made at that meeting.

CONSENT AGENDA

Items on the Consent Agenda will be approved together unless any committee member requests that an item be removed for individual consideration.

1. Approval of the minutes of the May 19, 2025 meeting
- [2.](#) Approval of Payment of Invoices for May 2025
- [3.](#) Acknowledgement of Receipt of May 2025 Statistical report
- [4.](#) Acknowledgement of Receipt of Financial reports
- [5.](#) Acknowledgement of Receipt of May 2025 Treasurer's reports

HEARING OF CITIZEN COMMENTS

No formal Committee action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the

agenda may not be discussed at this time; however, citizens are invited to speak to those specific issues at the time the Committee discusses that particular item.

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OLD BUSINESS

- [6.](#) Library Building Project general update
7. Review and approval of the updated Teacher Packs Policy
8. Discussion and action concerning the library's social media accounts and continuing to allow public comments

NEW BUSINESS

- [9.](#) [Discussion concerning the creation of a social media policy](#)
- [10.](#) [Discussion of informational memo provided by the City Clerk regarding the recording of minutes during closed session meetings](#)
- [10.](#) Discussion and possible action concerning the changing of the library's name from Irvin L. Young Memorial Library to Whitewater Public Library

CONSIDERATIONS / DISCUSSIONS / REPORTS

- [11.](#) Library Director's report
- [12.](#) Assistant Director's report
- [13.](#) Youth Educational Services report
- [14.](#) Programming & Makerspace report
- [15.](#) Bridges Library System Staff reports
16. Board reports

FUTURE AGENDA ITEMS

CONFIRMATION OF NEXT MEETING

ADJOURNMENT

Anyone requiring special arrangements is asked to call the Library (262-473-0530) at least 72 hours prior.



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12. Assistant Director's report
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14. Programming & Makerspace report
15. Bridges Library System Staff reports
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Meeting ID: 890 8748 3919

Passcode: A23rhghs

Telephone: +1 (312) 626-6799 US (Chicago) (Houston)

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MINUTES

CALL TO ORDER at 6:32 pm

ROLL CALL

Present: Jennifer Motszko, Tara Mckenzie-Peotter, Doug Anderson, Kathy Retzke, Elizabeth Miller, Camden Harlan, Steven Sahyun

Not Present:

Library Staff Present: Diane Jaroch (Director), Sarah French (Programming and Makerspace Librarian)

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- Doug Anderson moved, Kathy Retzke seconded the motion, the motion passed.

WELCOME TO NEW MEMBERS

CONSENT AGENDA

Items on the Consent Agenda will be approved together unless any committee member requests that an item be removed for individual consideration.

1. Approval of the minutes of the April 21, 2025 meeting
2. Approval of Payment of Invoices for April 2025
3. Acknowledgement of Receipt of April 2025 Statistical report
4. Acknowledgement of Receipt of Financial reports
5. Acknowledgement of Receipt of April 2025 Treasurer's reports

Kathy Retzke asked to pull Treasurer's Report from Consent Agenda. There is no minimum, non-interest bearing, staying with ADM. ADM was a great investment the city made. Leave the money where it is currently so it can accrue interest. Approve the transfer of funds from the interest-bearing account to a noninterest bearing account and we will not transfer any funds from the ADM/money market. Having transferred the funds from an interest bearing to a noninterest bearing account that was previously approved.

- Kathy moved, Doug seconded the motion, roll call vote, unanimous yes
- Doug Anderson moved to accept the report as presented, Camden Harlan seconded the motion, the motion passed.

HEARING OF CITIZEN COMMENTS

No formal Committee action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three-minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those specific issues at the time the Committee discusses that particular item.

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- No citizen comments were voiced at this meeting.

OLD BUSINESS

6. Library Building Project general update
 - (Diane Jaroch, Director) We have a moving company! The company has experience moving libraries in Iowa. They will be at our library on June 9, 13, 14, and the week of June 16-20. The first week of June, staff will be packing boxes to move. May 31st is the last day the library will be open before it closes for the first few weeks of June while the moving is happening. Starting June 23rd, curbside pickup is available.
 - (Sarah French, Programming and Makerspace Librarian) Summer Reading Program is still happening through the construction. The library will offer "Fun Fridays," geared towards school-age kids. The tentative opening of the new library is at the end of October or the first week of November! Staff may still need to place furniture after that time.

- *Follett (main book provider) as well as Baker and Taylor (other book provider) are backed up, both say they are slowed down by publishers. According to Diane and Sarah, this seems to be a shared experience across area libraries.*
7. Review and approval of revised Internet Use Policy
- **Steven Sahyun moved, Doug Anderson seconded, the motion passed.**

NEW BUSINESS

8. Demonstration of the library's new website
- *(Sarah French, Programming and Makerspace Librarian) New site setup through Bridges. Sarah gave us a tour of the website, which is currently under construction. There are icons for quick access to the most popular items such as Room Reservations and Printing, Library News ticker on homepage, Carousel that updates automatically with new adult fiction (completely customizable), city media filmed professional video tutorial for obtaining a library card, Friends of the Library page, Land Acknowledgement page, "Happening this Month" page. Motivation for changing the website is that it is hard to edit, can't see statistics like traffic, not accessible, and the design is not engaging. There is an accessibility feature checker option, the man who previously set up the website is retiring in October, lowest quote for website redesign was \$10,000.*
 - *Go Daddy has the domain name since Stacey Lunsford retired, Diane is having to jump through lots of hoops to transfer the name over from Stacey's to hers.*
 - *Official online catalog change-over will be in November, better interfacing with new website.*
9. Discussion and possible action concerning the library's social media accounts and continuing to allow public comments
- *(Diane Jaroch, Director) The city has decided to stop allowing comments on social media accounts. The Police Department and Library have their own policies. The library would like to continue to allow comments, because it allows them to interact with patrons. Steven Sahyun shared the reasoning behind the City's decision, which was made due to extraneous posts from bad actors, bots, like links to sites (age inappropriate, selling products, cryptocurrency, etc.). All managers get notified when the account receives a comment. If the Library separates from the City's policy, the board will need to write our own Social Media Policy. Are you able to selectively delete posts? Sarah suggested we look at what other libraries do.*
10. Review and approval of the Teacher Packs Policy
- *(Diane Jaroch, Director) The Board gave recommendations for a few tweaks to language and grammar and will review at next month's meeting.*

CONSIDERATIONS / DISCUSSIONS / REPORTS

11. Library Director's report
- *(Diane Jaroch, Director) Bridges Board of Directors meets on 21 May, they will be deciding on whether Whitewater will receive an additional grant for the Hearing Loop.*
12. Assistant Director's report

13. Youth Educational Services report
14. Programming & Makerspace report
 - *(Sarah French, Programming and Makerspace Librarian) Loom and embroidery machine donated, will be setup in Makerspace*
15. Bridges Library System Staff reports
 - *Approved for grant money from the state, waiting to see if the money is still there.*
16. Board reports
 - a) Kathy Retzke will provide an update on the Opt-In Library Cards Project
 - *(Kathy Retzke, WUSD Librarian) 4K and Kindergarten registration has been open since April. 452 people have opted-in to get a library card. 237 have declined, but we don't have data on what the reasoning is; for some, it could be that they already have a card. Population of 1800 students, so still a way to go, but happy with numbers so far!*

FUTURE AGENDA ITEMS

- **Revisit policy on teacher packs**
- **Look at cohort Social Media Policies**
- **Start discussion about updating library Mission Statement**
- **Report on communication with Whitewater Register**

CONFIRMATION OF NEXT MEETING

The next meeting is on Monday, June 16, 6:30pm at City Municipal Building, 2nd Floor

ADJOURNMENT at 7:58 pm

- **Doug Anderson moved, Kathy Retzke seconded, motion passed**
- **Anyone requiring special arrangements is asked to call the Library (262-473-0530) at least 72 hours prior.**

INVOICES

May 2025

Category	Claimant	Invoice #	Amount
Audiovisual-adult	Midwest Tape	507202858	\$ 324.34
Audiovisual-adult	Midwest Tape	507219189	\$ 79.98
Audiovisual-adult	Midwest Tape	507165315	\$42.99
Audiovisual-adult	Midwest Tape	507165315	\$ 42.99
			\$ 490.30
Audiovisual-digital	Midwest Tape/Hoopla	507258215	\$ 328.49
Audiovisual-juvenile	Amazon	n/a	\$ 19.98
Audiovisual-juvenile	Midwest Tape	507202910	\$ 27.19
			\$ 47.17
Books-adult	Thrift Books	n/a	\$ 64.44
Books-adult	B&T	2039028897	\$ 1,304.66
			\$ 1,369.10
Books-digital	Midwest Tape/Hoopla	507258215	\$ 42.71
Books-digital	WiLS	502480	\$ 2,780.00
			\$ 2,822.71
Books-juvenile	Ingram	88184542	\$ 1,634.38
Building Project	Digicorp	354712	\$ 4,000.00
Building Project	Studio GC	20118A.17	\$ 5,393.05
Building Project	Miron	G-007	\$ 596,058.14
Building Project	Thunder Hearing & Sound	2042	\$ 9,000.00
			\$ 614,451.19
Library Use of Grants Expense	AWE Learning	ILYML25001-1	\$ 3,897.00
Material recovery	Unique	6139052	\$ 11.65
Office supplies	Shred-it	8010583396	\$ 202.31
Office supplies	Colibri	4814	\$ 312.72
Office supplies	Amazon	n/a	\$ 89.79
Office supplies	Shred-it	8010887279	\$ 100.57
Office supplies	Demco	7647489	\$ 106.07
Office supplies	Showcases	330523	\$ 189.19
Office supplies	Demco	7650069	\$ 92.64
Office supplies	Shred-it	8010887279	\$ 100.57
			\$ 1,193.86

INVOICES

May 2025

Periodicals-adult	APG Southern Wisconsin	n/a	\$	39.33
Periodicals-adult	WT Cox	n/a	\$	999.30
			\$	1,038.63
Program supplies-adult	Whitewater Pride	5	\$	25.00
Program supplies-adult	Amazon	n/a	\$	66.14
			\$	91.14
Program supplies-juvenile	Amazon	n/a	\$	37.06
Program supplies-juvenile	Circle of Song	7	\$	340.00
Program supplies-juvenile	Menards	n/a	\$	33.44
Program supplies-juvenile	Amazon	n/a	\$	250.19
Program supplies-juvenile	CSLP	314890	\$	86.97
Program supplies-juvenile	CSLP	312476	\$	283.41
Program supplies-juvenile	CSLP	314890		86.97
Program supplies-juvenile	Whitewater Pride	5	\$	25.00
			\$	1,143.04
Travel	Diane Jaroch	n/a	\$	26.13
Travel	Suzanne Haselow	n/a	\$	9.66
			\$	35.79

		City of Whitewater	3,582		
Jefferson County				Dodge County	
	129			City	0
Rural	396			Rural	0
TOTAL	525			TOTAL	0
Rock County				Waukesha County	
City	53			City	12
Rural	348			Rural	4
TOTAL	401			TOTAL	16
Walworth County					
City	6			Other Counties	29
Rural	683				
TOTAL	689			Out of State	0
Dane County					
City	0			Total Nonresident	1,706
Rural	46				
TOTAL	46				
				TOTAL	5,288
	ADULT	3,758	CHILDREN	1,225	
ACCESS & USAGE		INFORMATION SERVICE			
Days Open	25	Reference	170		
Hours Open	251				
Library Visits	3,560	REGISTRATION			
		Resident	3,582		
		Non-Resident	1,934		
		Total Registered Borrowers	5,516		
OVERDRIVE	1,835	New Users	29	IN-PERSON PROGRAMS	
				Children 0-5 Programs	5
MAKER SPACE	10	INTERLIBRARY LOAN		Attendance	46
		Lending	1,223	Children 6-11 Programs	1
MEETING ROOMS	8	Borrowing	897	Attendance	6
				Children 12-18 Programs	0
HOOPLA		VOLUNTEERS		Attendance	0
Checkouts	150	Participants	1	Adult Programs	1
Cost	\$ 371.20	Hours worked	4	Attendance	14
		HOME DELIVERY		All Ages	1
COLLECTION MAINTENANCE		Participants	13	Attendance	39
		Items Delivered	133	SELF-DIRECTED PROGRAMS	
Books added	161			Children 0-5 Programs	1
Audio materials added	12	PRE-RECORDED PROGRAMS		Attendance	2
Video materials added	12	Children 0-5 Programs	0	Children 6-11 Programs	2
Other materials added	16	Attendance	0	Attendance	99
		Children 6-11 Programs	0	Children 12-18 Programs	0
Materials withdrawn	63	Attendance	0	Attendance	0
		Children 12-18 Programs	0	Adult Programs	1
		Attendance	0	Attendance	36
		Adult Programs	0	All Ages	
		Attendance	0	Attendance	

**CITY OF WHITEWATER
BALANCE SHEET
MAY 31, 2025**

Item 5.

LIBRARY SPECIAL REVENUE FUND

	BEGINNING BALANCE		ACTUAL THIS MONTH		ACTUAL THIS YEAR		ENDING BALANCE
<u>ASSETS</u>							
220-11100 CASH	253,383.70	(67,483.90)	(204,891.04)		48,492.66
220-11300 INVESTMENTS	35,544.83		126.78		622.30		36,167.13
220-11301 LIBRARY BRD MM-132 732	1,085.10		5.09	(4.74)		1,080.36
220-11500 LIBRARY BRD INVESTMENTS CDS	333,963.14		2,369.88		4,655.70		338,618.84
220-12000 ACCOUNTS RECEIVABLE	2,500.00		.00	(2,500.00)		.00
TOTAL ASSETS	626,476.77	(64,982.15)	(202,117.78)		424,358.99
<u>LIABILITIES AND EQUITY</u>							
<u>LIABILITIES</u>							
220-21100 ACCOUNTS PAYABLE	5,797.61		7,468.70		3,315.41		9,113.02
220-21106 WAGES CLEARING	26,435.70		.00	(26,435.70)		.00
TOTAL LIABILITIES	32,233.31		7,468.70	(23,120.29)		9,113.02
<u>FUND EQUITY</u>							
220-34300 FUND BALANCE	574,789.66		.00		.00		574,789.66
220-34320 CAPITAL IMPROVEMENT RESERVE	19,453.80		.00		.00		19,453.80
UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	.00	(72,450.85)	(178,997.49)	(178,997.49)
BALANCE - CURRENT DATE	.00	(72,450.85)	(178,997.49)	(178,997.49)
TOTAL FUND EQUITY	594,243.46	(72,450.85)	(178,997.49)		415,245.97
TOTAL LIABILITIES AND EQUITY	626,476.77	(64,982.15)	(202,117.78)		424,358.99

CITY OF WHITEWATER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2025

Item 5.

LIBRARY SPECIAL REVENUE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>INTERGOVERNMENTAL REVENUE</u>					
220-43720-55 CONTRACT REVENUE	.00	145,586.50	219,768.00	74,181.50	66.3
TOTAL INTERGOVERNMENTAL REVENUE	.00	145,586.50	219,768.00	74,181.50	66.3
<u>FINES & FORFEITURES</u>					
220-45310-55 LOST MATERIAL FINE	337.94	859.37	3,300.00	2,440.63	26.0
220-45330-55 COPY MACHINE REVENUE	338.45	1,523.77	4,000.00	2,476.23	38.1
TOTAL FINES & FORFEITURES	676.39	2,383.14	7,300.00	4,916.86	32.7
<u>MISCELLANEOUS REVENUE</u>					
220-48100-55 INTEREST INCOME	126.78	622.30	706.66	84.36	88.1
220-48105-55 LIBRARY BOARD INTEREST INCOME	2,369.97	4,655.96	.00	(4,655.96)	.0
220-48500-55 DONATIONS	976.28	2,644.06	18,000.00	15,355.94	14.7
220-48525-55 GRANT REVENUE	.00	2,000.00	.00	(2,000.00)	.0
220-48600-55 MISC REVENUE	14.78	275.88	400.00	124.12	69.0
TOTAL MISCELLANEOUS REVENUE	3,487.81	10,198.20	19,106.66	8,908.46	53.4
<u>OTHER FINANCING SOURCES</u>					
220-49290-55 TRANSFER IN-GENERAL FUND	.00	.00	469,370.34	469,370.34	.0
220-49300-55 FUND BALANCE APPLIED	.00	.00	120,579.81	120,579.81	.0
TOTAL OTHER FINANCING SOURCES	.00	.00	589,950.15	589,950.15	.0
TOTAL FUND REVENUE	4,164.20	158,167.84	836,124.81	677,956.97	18.9

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2025

Item 5.

LIBRARY SPECIAL REVENUE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>LIBRARY</u>					
220-55110-111 WAGES/PERMANENT	23,673.97	113,790.62	313,503.99	199,713.37	36.3
220-55110-114 WAGES/PART-TIME	17,016.27	79,452.82	222,238.35	142,785.53	35.8
220-55110-117 LONGEVITY	.00	.00	2,000.00	2,000.00	.0
220-55110-120 EMPLOYEE BENEFITS	12,797.18	71,952.89	179,591.19	107,638.30	40.1
220-55110-211 PROFESSIONAL DEVELOPMENT	.00	508.79	2,000.00	1,491.21	25.4
220-55110-218 PROFESSIONAL SERV/CONSULTING	.00	.00	1,000.00	1,000.00	.0
220-55110-224 SOFTWARE/HARDWARE MAINTENANCE	48.66	2,410.40	7,209.19	4,798.79	33.4
220-55110-225 TELECOM/INTERNET/COMMUNICATION	915.85	1,713.57	7,007.46	5,293.89	24.5
220-55110-310 OFFICE & TECHNICAL SUPPLIES	1,488.43	4,454.55	15,000.00	10,545.45	29.7
220-55110-313 POSTAGE	21.33	46.17	336.63	290.46	13.7
220-55110-319 MATERIAL RECOVERY	11.65	407.75	725.00	317.25	56.2
220-55110-320 SUBSCRIPTIONS/DUES	.00	428.30	650.00	221.70	65.9
220-55110-321 LIBRARY BOOKS-ADULT	2,256.09	9,414.16	25,000.00	15,585.84	37.7
220-55110-323 LIBRARY BOOKS-JUVENILE	382.29	1,893.93	6,000.00	4,106.07	31.6
220-55110-324 LIBRARY PERIODICALS-ADULT	1,160.30	1,404.98	2,400.00	995.02	58.5
220-55110-325 LIBRARY PERIODICALS-JUVENILE	.00	.00	1,000.00	1,000.00	.0
220-55110-326 AUDIO/VISUAL LIBRARY-ADULT	461.30	3,567.27	6,500.00	2,932.73	54.9
220-55110-327 AUDIO/VISUAL LIBRARY-JUVENIL	47.17	552.70	2,000.00	1,447.30	27.6
220-55110-330 TRAVEL EXPENSES	248.45	593.06	2,000.00	1,406.94	29.7
220-55110-331 PROMOTIONS/ADS-PUBLIC ED	.00	186.00	500.00	314.00	37.2
220-55110-332 LIBRARY BOOKS-DIGITAL	2,822.71	6,349.98	4,613.00	(1,736.98)	137.7
220-55110-333 AUDIO/VISUAL LIBRARY-DIGITAL	328.49	1,500.04	2,500.00	999.96	60.0
220-55110-335 DATABASE SUBSCRIPTIONS	.00	21,590.00	22,000.00	410.00	98.1
220-55110-337 LIBRARY BUILDING PROJECT EXP	.00	70.82	.00	(70.82)	.0
220-55110-341 PROGRAM SUPPLIES-ADULT	64.57	425.59	3,500.00	3,074.41	12.2
220-55110-342 PROGRAM SUPPLIES-JUVENILE	875.39	2,252.79	6,000.00	3,747.21	37.6
220-55110-343 MISC SUPPLIES-ADULT	.00	.00	150.00	150.00	.0
220-55110-346 SPECIAL PROGRAMING-SUMMER	.00	.00	100.00	100.00	.0
220-55110-347 LIBRARY USE OF GRANTS EXPENSE	4,267.38	4,413.88	.00	(4,413.88)	.0
220-55110-348 SALES TAX EXPENSE	17.64	64.34	300.00	235.66	21.5
220-55110-350 CONTINGENCIES	.00	.00	300.00	300.00	.0
220-55110-500 LIBRARY BOARD CHECKING	(5.00)	5.00	.00	(5.00)	.0
220-55110-810 CAPITAL EQUIPMENT	7,714.93	7,714.93	.00	(7,714.93)	.0
TOTAL LIBRARY	76,615.05	337,165.33	836,124.81	498,959.48	40.3
TOTAL FUND EXPENDITURES	76,615.05	337,165.33	836,124.81	498,959.48	40.3
NET REVENUE OVER EXPENDITURES	(72,450.85)	(178,997.49)	.00	178,997.49	.0

FRIENDS OF THE LIBRARY FINANCIAL REPORT

Jan-25

Beginning Balance		\$ 1,657.67
Deposit	\$ 448.75	\$ 1,776.42
Check #4017	\$ 25.00	\$ 1,751.42
Interest	\$ 0.15	\$ 1,751.57
Ending Balance		\$ 1,751.57

Feb-25

Beginning Balance		\$ 1,751.57
Deposit	\$ 13.75	\$ 1,765.32
Interest	\$ 0.14	\$ 1,765.46
Ending Balance		\$ 1,765.46

Mar-25

Beginning Balance		\$ 1,765.46
Deposit	\$ 53.00	\$ 1,818.46
Interest	\$ 0.15	\$ 1,818.61
Ending Balance		\$ 1,818.61

Apr-25

Beginning Balance		\$ 1,818.61
Deposit	94.95	\$ 1,913.56
Check #4018	\$ 166.46	\$ 1,747.10
Interest	\$ 0.14	\$ 1,747.24
Ending Balance		\$ 1,747.24

May-25

Beginning Balance		\$ 1,747.24
Deposit	557.25	
Interest		
Ending Balance		

	Current Month	Received to Date	Est. FY Rev.	% of Total
Fees	\$70.50	\$246.63	\$500.00	49%
Materials Replacement	\$11.00	\$402.29	\$1,000.00	40%
County Reimbursements	\$0.00	\$145,478.50	\$219,768.00	66%
Gifts & Grants	\$4,669.61	\$6,295.29	\$15,000.00	42%
Copywork	\$341.14	\$1,625.54	\$3,000.00	54%
TOTAL	\$5,092.25	\$160,358.29	\$239,268.00	67%

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2025

Item 5.

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>YOUNG LIBRARY BUILDING</u>					
100-55111-111 SALARIES/PERMANENT	602.82	3,240.49	11,131.25	7,890.76	29.1
100-55111-118 UNIFORM ALLOWANCES	.00	.00	27.00	27.00	.0
100-55111-150 MEDICARE TAX/CITY SHARE	9.78	60.14	175.63	115.49	34.2
100-55111-151 SOCIAL SECURITY/CITY SHARE	41.82	257.23	750.96	493.73	34.3
100-55111-152 RETIREMENT	41.89	261.76	775.50	513.74	33.8
100-55111-153 HEALTH INSURANCE	72.00	384.00	864.00	480.00	44.4
100-55111-154 HRA-LIFE STYLE ACCT EXPENSE	.00	75.00	90.00	15.00	83.3
100-55111-155 WORKERS COMPENSATION	12.90	80.59	214.11	133.52	37.6
100-55111-156 LIFE INSURANCE	.12	.66	3.79	3.13	17.4
100-55111-158 UNEMPLOYMENT COMPENSATION	.00	.00	204.00	204.00	.0
100-55111-221 WATER & SEWER	436.35	1,710.82	2,856.00	1,145.18	59.9
100-55111-222 ELECTRICITY	920.88	4,231.17	13,600.00	9,368.83	31.1
100-55111-223 NATURAL GAS	256.37	2,318.11	4,545.00	2,226.89	51.0
100-55111-244 HVAC	92.19	1,124.02	1,262.50	138.48	89.0
100-55111-245 FACILITY IMPROVEMENTS	.00	.00	3,060.00	3,060.00	.0
100-55111-246 JANITORIAL SERVICES	1,259.00	5,036.00	16,380.00	11,344.00	30.7
100-55111-355 REPAIR & SUPPLIES	542.93	4,238.90	2,040.00	(2,198.90)	207.8
TOTAL YOUNG LIBRARY BUILDING	4,289.05	23,018.89	57,979.74	34,960.85	39.7
TOTAL FUND EXPENDITURES	4,289.05	23,018.89	57,979.74	34,960.85	39.7
NET REVENUE OVER EXPENDITURES	(4,289.05)	(23,018.89)	(57,979.74)	(34,960.85)	(39.7)



June 05, 2025

Statement Period:
May 01, 2025 - May 31, 2025

Irvin L. Young Memorial Library
431 W Center St
Whitewater, WI 53190

Contact Us

- For personal assistance, call:
414-961-6600
- Visit us online:
www.americandeposits.com
- Questions on products & services:
- Mail correspondence to:
W220N3451 Springdale Road
Pewaukee, WI 53072

American Money Market Account™

Account Number-Description	Average Monthly Balance	Net Earnings	Delivered Rate
CIRVIN01 - General	\$ 338,618.84	\$ 1,191.20	4.28 %

Balance Summary

Beginning Balance:	\$	338,618.84
Total Deposits:	\$	1,191.20
Total Withdrawals:	\$	0.00
Ending Balance:	\$	339,810.04
Average Balance:	\$	338,618.84

Transaction Detail

DEPOSITS

Date	Description	Amount
05/31/2025	Accrued Interest Earned	\$ 1,191.20
Total Deposits:		\$ 1,191.20

Summary of Financial Institutions

FDIC/ NCUA	Name	Balance
24077	Altra, FCU	\$ 3,372.69
24540	Bank of New England	\$ 11,148.48
57368	Bankwell Bank	\$ 59,355.46
27237	Enterprise Bank & Trust	\$ 248,500.00
3832	Old National Bank	\$ 5,292.52
3832	Old National Bank	\$ 1,411.41
59112	Studio Bank	\$ 2,588.14
6560	The Huntington National Bank - Repurchase Agreement	\$ 1,191.20
18344	UBank (TX)	\$ 2,894.56
18344	UBank (TX)	\$ 1,180.31
26626	United Texas Bank	\$ 1,375.27
18221	Webster Bank, NA	\$ 1,500.00
Ending Balance:		\$ 339,810.04

American Deposit Management LLC applied a period ending Apr 2025 Deposit Advisory Fee of \$37.47 to your account. American Deposit Management LLC has received a Program Fee for the management and servicing of the American Money Market Account across all program participants. For this statement cycle ending Apr 2025, the Program Fee of 0.04 was applied to gross earnings of \$1,275.51 for a total of \$51.02.

The interest rate you earn on your American Deposit Management, LLC ("ADM") Deposits may fluctuate daily based on market conditions. ADM will inform you of the interest earned on your deposit accounts from program banks on your periodic account statement. ADM will also provide you with a blended interest rate earned reflecting the total yield on all of your deposits managed under the program.

American Deposit Management, LLC is acting as your agent. Certificates of Deposit may be subject to early withdrawal penalties. Additional information is available upon request. This is not intended as investment advice. If a depositor is subject to restrictions with respect to the placement of funds in depository institutions, it is the responsibility of the depositor to determine whether the placement of the depositor's funds through the program satisfies those restrictions. Financial Institutions listed are insured under the Federal Deposit Insurance Corporation (FDIC) or National Credit Union Administration (NCUA).



IRVIN L YOUNG MEMORIAL LIBRARY
KATHLEEN A RETZKE
N630 RIDGE RD
WALWORTH WI 53184-5828

30-0
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Due to regulatory changes, effective July 1, 2025, our Funds Availability Policy will change. Holds may apply depending on the type of check you deposit. The minimum amount available on the next business day will increase from \$225 to \$275. For holds placed on large deposits and new accounts, the amount available on the next business day will increase from \$5,525 to \$6,725.

MUNICIPAL ACCOUNT 132732

DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
BALANCE LAST STATEMENT			04/30/25	1,080.36
BALANCE THIS STATEMENT			05/30/25	1,080.36
TOTAL DAYS IN STATEMENT PERIOD 05/01/25 THROUGH 05/30/25:				30
TOTAL CREDITS	(0)	.00		
TOTAL DEBITS	(0)	.00		

I N T E R E S T

INTEREST PAID 2025: .26

ITEMIZATION OF OVERDRAFT AND RETURNED ITEM FEES

	TOTAL FOR THIS PERIOD	TOTAL YEAR TO DATE
* TOTAL OVERDRAFT FEES:	\$.00	\$.00
* TOTAL RETURNED ITEM FEES:	\$.00	\$.00

- END OF STATEMENT -



[illegible]



Irvin L. Young Memorial Library

TEACHER PACKS POLICY

Teacher packs are **physical library** materials put together by the Youth Educational Services Librarian for ~~area~~ **local** educators. **Eligible** educators include teachers, homeschool providers, and childcare providers **who work within the boundaries of the Whitewater Unified School District.**

1. Teacher Packs consist of age-appropriate titles based on a subject or theme specified by the educator and curated by the Youth Educational Services Librarian or multiple copies of a single title. No more than 20 materials total will be included in a pack and an educator may request only one pack at a time.
2. We cannot guarantee specific title requests or a certain amount of titles per subject due to seasonal demand.
3. ~~We can place holds on materials multiple copies of the same title.~~
4. All materials in packs are subject to the library's [borrowing policy](#). The Library does not charge overdue fines on materials.
5. Loss and/or damage of library materials is the responsibility of the borrower i.e. the teacher, homeschool provider or childcare provider. **This may include repair and/or replacement costs. This applies even if an educator allows students to use library materials outside of their classroom.** The Library will bill for replacement costs for any items that have not been returned more than 30 days past the final overdue notice.
6. **We require two weeks' notice for requests.**
7. You will be contacted once your pack is complete. You will have 7 days to pick it up.
8. Please be as specific as possible with requests when filling out the online form.

NOTES



Irvin L. Young Memorial Library

~~Teachers can allow students to remove these items from their classroom at their discretion. The teacher is still responsible for lost or damaged items.~~



www.whitewater-wi.gov
Telephone: 262-473-0102

Office of the City Clerk
312 W. Whitewater St.
Whitewater, WI 53190

To: All Committee Chairs and Board Members
From: Heather Boehm, City Clerk
Date: May 28, 2025
Subject: Procedures for Recording Minutes in Closed Session Meetings

This memo is to clarify the procedures regarding the recording of minutes during closed session meetings.

For **closed session meetings of governing bodies**, the **municipal clerk** should be present to record the minutes. The clerk's role is essential in ensuring accurate documentation and compliance with open meetings laws.

In the case of **committee closed sessions** where the municipal clerk is not present, the **committee or board chair** must appoint an individual to record the minutes of the closed session. This appointee should be someone who can maintain confidentiality and accurately reflect the proceedings.

All minutes from closed sessions must be maintained separately from open session minutes and handled with appropriate confidentiality in accordance with Wisconsin's Open Meetings Law.

If you have any questions regarding this procedure or require assistance in designating a recorder, please contact the City Manager, John Weidl or City Clerk, Heather Boehm.

Thank you for your attention to this matter.

Whitewater Public Library

402 West Main Street
Telephone (414) 473-3906

Whitewater, Wisconsin 53190
Virginia Follstad, Director

January 30, 1987

Mrs. Fern Young
President, Irvin L. Young Foundation
Route 1 Box 239
Palmyra, Wisconsin 53156

Dear Mrs. Young:

It has been a pleasure discussing the Whitewater Public Library building project with you on the phone recently. We are very appreciative of your interest and consideration.

The Whitewater Public Library serves the city of Whitewater and surrounding townships out of a building that has not changed since its construction in 1904. Consultants Robert Rohlf and Lester Stoffel termed the building "one of the most crowded inadequate buildings we have seen. It is not possible to render modern library service in the building as it exists today." Moreover, growth and development of collection and services has necessarily come to a virtual standstill.

A feasibility study done in 1986 revealed the lowest cost solution to be a new public library building of 15,000 square feet to be constructed on city-owned land on S. Fremont St. at Cravath Lake. The proposal for a new lakeside library was met with overwhelming enthusiasm by the public when it was introduced in November. The cost is estimated at \$1.387 million while the pricetag on an addition to the present library was much higher when land acquisition for parking and the high costs of remodelling were taken into consideration.

It would be an honor to name this building the Irvin L. Young Memorial Library. We would like to request a pledge of \$500,000, which we are certain will be the critical factor in influencing the Whitewater Common Council to appropriate funds for the balance of the project. We will apply for a federal grant of \$125,000, and will accept gifts to the building fund, although there are no plans to hire a professional fund-raiser for this purpose.

The above-mentioned studies provide detailed information on need and feasibility and are available at your request.

Let us know if we can be of service in any way. We look forward to hearing from you at your earliest convenience.

Your sincerely,

Mary Mills
President, Whitewater Public
Library Board

Virginia Coburn
Chair, Building Study Committee



MEMBER OF
MID-WISCONSIN FEDERATED LIBRARY SYSTEM



IRVIN L. YOUNG FOUNDATION

PALMYRA, WIS. 53156

TELEPHONE 414-495-2485

DIRECTORS:

FERN D. YOUNG, PRESIDENT

MARY LONGBRAKE, VICE PRESIDENT

JAMES VANCE, SECRETARY

RUTH WILLIAMS, TREASURER

DR. ARDEN ALMQUIST

DR. GWILYM DAVIES

DAVID FISHER

May 11, 1987

Mary Mills

Pres., Whitewater Public Library Board

147 S. Prince St.

Whitewater, WI 53190

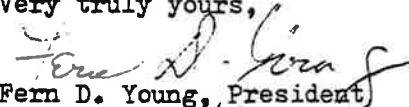
Dear Mary Mills,

The Board of Directors of the Irvin L. Young Foundation have agreed to donate \$500,000.00 toward the construction of a Library in Whitewater, Wisconsin to be named The Irvin L. Young Memorial Library.

These funds will be released when the total funding is shown to be available for the project, the plans are completed, the construction contracts executed and construction has been started.

This pledge is subject to cancellation in the event the conditions set forth above for turning over the funds to the Whitewater Library Board have not been met within three years.

Very truly yours,



Fern D. Young, President
Irvin L. Young Foundation

FDY:vf

cc:

Virginia Coburn Chair,
Building Study Committee

Whitewater Public Library

402 West Main Street
Telephone (414) 473-3906

Whitewater, Wisconsin 53190
Virginia Follstad, Director

May 14, 1987

Fern D. Young, President
Irvin L. Young Foundation
P.O. Box 239
Palmyra, Wisconsin 53156

Dear Mrs. Young:

Your letter notifying the Whitewater Public Library Board of a \$500,000 pledge from the Young Foundation has been gratefully received.

The Library Board will accept the challenge at its meeting next week, and prepare a recommendation to the Common Council for immediate action toward the construction of a new library building.

We are so grateful for this generous expression of support for our project. We promise to give our very best efforts toward a building that will be a worthy and lasting memorial to Mr. Young.

Sincerely,

Virginia H. Coburn
Chair, Building Study Committee



MEMBER OF
MID-WISCONSIN FEDERATED LIBRARY SYSTEM



IRVIN L. YOUNG FOUNDATION**PALMYRA, WIS. 53156****TELEPHONE 414-495-2485**

October 9, 1987

DIRECTORS:

FERN D. YOUNG, PRESIDENT
MARY LONGBRAKE, VICE PRESIDENT
JAMES VANCE, SECRETARY
RUTH WILLIAMS, TREASURER
DR. ARDEN ALMQUIST
DR. GWILYM DAVIES
DAVID FISHER

Virginia Coburn
President, Whitewater Public Library Board
402 West Main Street
Whitewater Wisconsin 53190

Dear Mrs. Coburn:

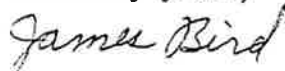
We are writing to you at the request of several people to clarify our gift toward the construction of a new library in Whitewater.

The request for the funding came from you for a new public library building to be constructed on city owned land on south Fremont Street at Cravath Lake. The building was to be approximately 15,000 square feet in size.

It was for this sight that the pledge was made.

Please be advised that the pledge applies only to the Library Board recommended sight and plan.

Sincerely yours,



James Bird
Assistant treasurer,
IRVIN L YOUNG FOUNDATION

CC: Whitewater Register

Jim Fisher, Common Council President

IRVIN L. YOUNG FOUNDATION

PALMYRA, WIS. 53156

TELEPHONE 414-495-2485

December 8, 1988

DIRECTORS:
FERN D. YOUNG, PRESIDENT
MARY LONGBRAKE, VICE PRESIDENT
JAMES VANCE, SECRETARY
RUTH WILLIAMS, TREASURER
DR. ARDEN ALMQUIST
DR. GWILYM DAVIES
DAVID FISHER

Dr. Charles Morphew
President, Whitewater Public Library Board
402 West Main
Whitewater, Wisconsin 53190

Dear Dr. Morphew:

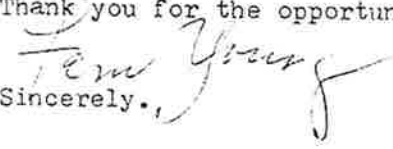
Thank you for discussing library issues with me last week.

Please advise the Whitewater Common Council that the Irvin L. Young Foundation grant is and will continue to be applicable to the Cravath Lake Site library plan as per the original request. The grant will not apply to an addition to the present library.

The Foundation will, however, consider allowing the grant for a new public library building on an alternative site if and only if the request comes from the Whitewater Public Library Board, the reasons are found to have merit, and the plan is in concurrence with the Building Program Statement developed by Library Consultants Stoffel & Rohlf.

Thank you for the opportunity to clarify the situation.

Sincerely,


Fern Young,
President, Irvin L. Young Foundation

IRVIN L. YOUNG FOUNDATION, INC.

R.R. SNOW VALLEY, BOX 239
PALMYRA, WISCONSIN 53156

2425

May 26 19 90

2-28/710

PAY TO THE ORDER OF WHITTEWATER PUBLIC LIBRARY BOARD \$ 500,000.00

FIVE HUNDRED THOUSAND and 10/100 - - - - - DOLLARS



HARRIS BANK

Harris Trust and Savings Bank
Chicago, Illinois 60690

⑈002425⑈ Ⓢ Ⓢ071000288⑈ ⑈55⑈120⑈6⑈

*For all your
James H. Bird*

IRVIN L. YOUNG FOUNDATION, INC.

DETACH AND RETAIN THIS STATEMENT
THE ATTACHED CHECK IS IN FULL PAYMENT OF ITEMS DESCRIBED BELOW.
IF NOT CORRECT PLEASE NOTIFY US PROMPTLY. NO RECEIPT DESIRED.

DELUXE - FORM DVO-2 V-2

DATE	DESCRIPTION	AMOUNT
5/26/90	Toward the construction of a Library in Whitewater, Wisconsin to be named the Irvin L. Young Library	\$500,000.00

WHITEWATER PUBLIC LIBRARY

WHITEWATER, WISCONSIN 53190

FOR IMMEDIATE RELEASE

September 17, 1987

YOUNG FOUNDATION GRANT FOR LAKE SITE LIBRARY

In response to a request for clarification from the Whitewater Public Library Board, a spokesman for the Irvin L. Young Foundation has confirmed that the \$500,000 grant for a new library building was awarded for the project on the Cravath Lake site recommended by the Library Board. It was not awarded for any alternate or other proposed site.

This information is based on the original letter of request dated January 30, 1987, in which Mary Mills, then President of the Whitewater Public Library Board and Virginia Coburn, Chair of the Building Study Committee, ask for the grant for a "new public library building of 15,000 square feet to be constructed on city-owned land on South Fremont St. at Cravath Lake . . . The cost is estimated at \$1.387 million." The letter also refers to the Stoffel and Rohlf study completed late in 1985, "Facilities Needs and Library Building Program" which describes the features and space requirements of the new building.

A letter dated May 11, 1987 states the Young Foundation's agreement to donate \$500,000 to this project, provided that the building is named the Irvin L. Young Memorial Library and that construction will have begun three years from the date of the letter.

"We are very pleased to put this issue to rest," stated Library Board President Coburn. "The Cravath Lake site has had great appeal to the community since its introduction and this news confirms the judgments of the Library Board, the Plan Commission and the Landmarks Commission."

* * * * *

TO editor: Mr. Jim Bird, a director of the Young Foundation, may be contacted for confirmation at 495-2568

V. Coburn

Library Receives \$500,000 Young Foundation Donation

A \$500,000 donation towards the construction of a new Whitewater Public Library has been made by the Board of Directors of the Irvin L. Young Foundation of Palmyra, it was announced this week.

Library Board members and staff of the public library expressed great excitement over the announcement of the largest grant from an individual in the city's history. The Young Foundation has also donated \$1 million towards the construction of the new auditorium for the University of Wisconsin-Whitewater.

Stipulations to the grant are that the new library be designated the Irvin L. Young Memorial Library and that the donation will be released when all funds for the project are secured, the plans are completed, construction contracts executed and construction has started.

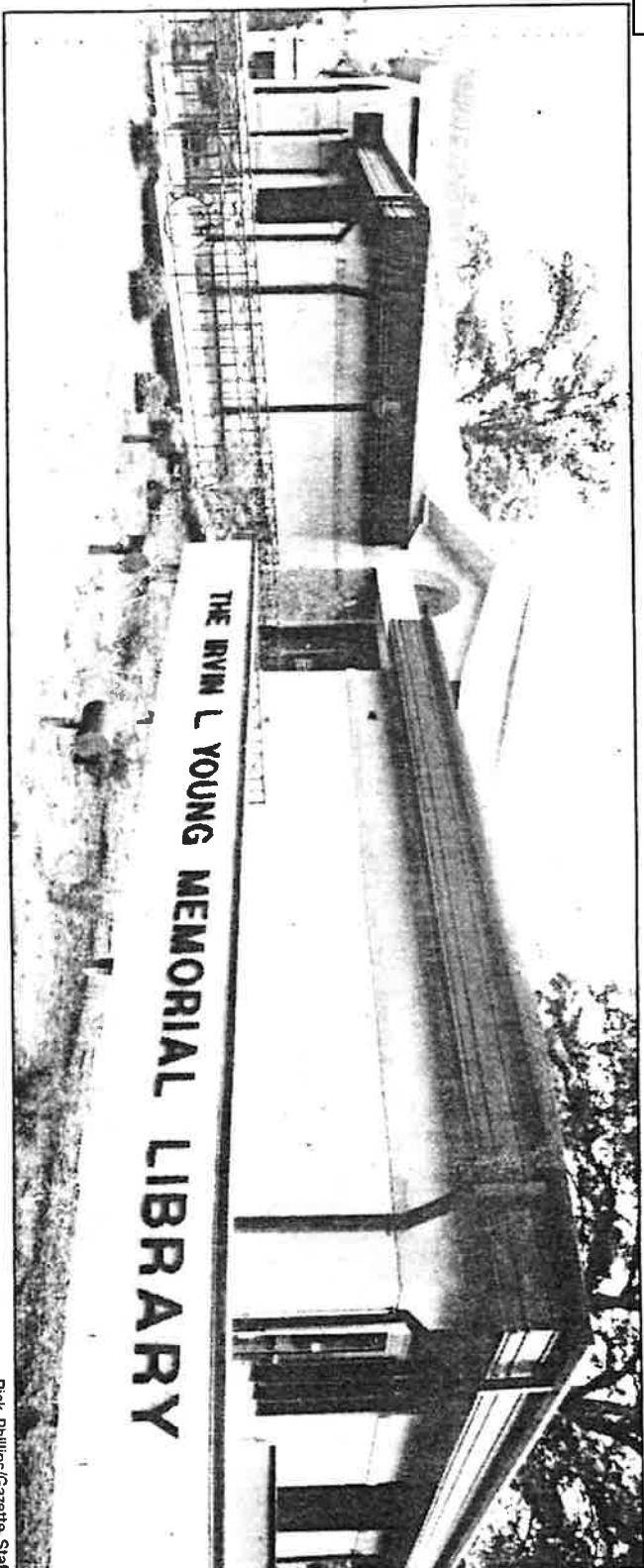
The announcement of the donation was

made to Library Board President Mary Mills early this week. Library Board Building Study Committee Chairman Virginia Coburn noted the donation also contains the stipulation that construction of the new library must begin in the next three years. She explained the donation does not specify a site for the new library, however.

Last fall the Library Board presented a proposal to the City Council for a new library

WHITEWATER, WISCONSIN THURSDAY, MAY 14, 1987

on a downtown site adjacent to Cravath Lake near South Fremont Street. The estimated cost of that project was \$1.4 million. Thus the Young Foundation donation is just over one-third of the project cost. The Library Board has established a building fund. This spring the Friends of the Whitewater Library formed as an organization to assist the Library Board in whatever way possible.



Rick Phillips/Gazette Staff

When asked in 1987, Fern Young made a \$500,000 challenge offer within three days to fund Whitewater's new library.

Widow carries on Young legacy

Past business ventures aid causes

By Jocelyn Bowie
Gazette Correspondent

PALMYRA — Fern Young describes herself as lucky.

"I guess I'm the luckiest person I know. Wonderful things are always happening to me," said the widow of artist, businessman and inventor Irvin L. Young.

At 80, she drives herself to all her appointments, answers her own phone, and came to a recent lunch dressed in a purple suit, high heels, and with her wire-rimmed glasses on a cord around her neck.

"My husband used to say I reminded people of their first-grade teacher," she said with a

religious man who began and ended every day on his knees in prayer, she said. Although they did not belong to a particular church, they attended a Christian church every Sunday.

"Except Easter Sunday," she said. "My husband said we should let our seats go to people who only went once a year."

Instead, they made a habit of planting day lilies and wild irises along roadways every Easter.

"My husband did everything at top speed. He was a genius," she said. "He even slept efficiently."

When her husband died in 1976, Young had to take over his various businesses.

"I became a working woman

FERN YOUNG QUOTES

Fern Young, 80, is the widow of artist, businessman and inventor Irvin L. Young. She is president of the board of directors of the Irvin L. Young Foundation, a charitable organization funded entirely by proceeds from her late husband's business ventures. Here are some quotes by her.

About herself: "I guess I'm the luckiest person I know. Wonderful things are always happening to me."

About her travels: "I just can't believe that at 80 I can do everything. You can't imagine the scenery in Pakistan."

"About her travels: "I just can't believe that at 80 I can do everything. You can't imagine the scenery in Pakistan."



UW-Whi chance for oth

Associated Press

MADISON — UW-Whitewater might have lost its new chancellor, H. Gaylon Greenhill, to Oshkosh or LaCrosse.

Greenhill's name was on a University of Wisconsin list of candidates, disclosed Wednesday by UW under an agreement with newspapers. Several times in the past, the university has refused to identify job applicants publicly. Greenhill, who took over as chancellor at UW-Whitewater last summer, was on lists of candidates for chancellorships of both Oshkosh and UW-La Crosse.

Katharine Lyall, acting president of the UW since Kenneth Shaw vacated the presidency earlier this year, was listed among the candidates for chancellor at UW-Oshkosh, a job that eventually went to John Kerrigan.

The lists showed Brig. Gen. Richard Milnes, who served Andrews Air Force Base in M.

Dozens arrested at abortion clinic

Associated Press

MILWAUKEE — More than 20 anti-abortionists demonstrated Saturday outside an east-side clinic, and most of them were arrested, police said.

The clinic is visited almost every Saturday by protesters. Authorities said the latest

She is president of the board of directors of the Irvin L. Young Foundation, a charitable organization funded entirely by proceeds from her late husband's business ventures.

She recently returned from Pakistan where she took a trip along the ancient Chinese Silk Road.

"I just can't believe that at 80 I can do everything," she said, a huge smile lighting her face. "You can't imagine the scenery in Pakistan."

Her five trips in the past year include one to Antarctica and a rafting trip down the Colorado River through the Grand Canyon, the sixth time she has done that. "It's the Grand Canyon that makes the difference," she said. "The Grand Canyon is almost a religious experience."

Young rode a burro to Phantom Ranch at the bottom of the Grand Canyon to get to the river. This, she admitted, was a concession to age—on earlier trips she hiked down Bright Angel trail.

She pitched her own tent every night, although she said she accepted help when it was offered. Shooting the rapids is "what the trip is all about," she said.

"I had a wonderful mother. So much is due to her," Young said. "I was raised without fears. You take precautions, but you should never have fears (if) you have all the facts. And that's given me such freedom."

The foundation's original purpose was to give money for medical and educational missionary work in Africa.

Young and her husband traveled to Africa frequently for three years to get to know the missionaries and to see how the foundation's money was being spent. Young still goes about every three years.

Apart from that, they did very little traveling together, she said. "He had too much to accomplish in the short time he had left to live, he used to say. But he knew I had to get away so he would plan trips for me. I don't always go on five trips a year. I just go when there's something I want to see."

overnight. I was officer of all the companies. Overnight I was president.

"I was having such fun running the Atlas Tag Co."

Eventually, because of new federal laws governing charitable foundations, all the businesses were sold.

The Young family, which includes three sons, moved to Palmyra in 1956, fulfilling a childhood dream of Irvin Young's to own land in this area.

The family owned as much as 1,200 acres, Young said, nearly all of which has been given either to the foundation or to the state.

An exciting moment for her was when a Department of Natural Resources officer found 52 acres of virgin prairie on their land, home to several species of endangered plants. The prairie was donated to the state and is now protected land.

Over the years, the Youngs developed a close relationship with UW-Whitewater. The first friendship grew out of Irvin Young's relationship with the art department staff.

Fern Young has taken classes at UW-Whitewater and regularly attends plays and performances on campus.

She serves on several volunteer boards at the university, including the Foundation and Visitors boards.

"Some people are members in name only," said Michael Spelman, assistant chancellor for university relations. "Mrs. Young attends and participates in every meeting, and committee meet-



Fern Young

ings, too, not just board meetings. She is a working member of these boards. We'd like to clone her."

The Young foundation has endowed a scholarship fund for UW-Whitewater and a chair in the business school and has pledged \$1 million plus more than \$400,000 in interest for a multipurpose auditorium.

When the foundation was approached by Whitewater's library board in 1987 about private funding for a new library, Young responded with a \$500,000 challenge offer within three days, according to then-president of the board Virginia Coburn.

The new library faced a good deal of opposition, and it took nearly three years before ground was broken on what eventually became the Irvin L. Young Memorial Library.

"We had a lot of political machinations we had to go through," Coburn said. "My feeling through-

much is due to her. I was raised without fears. You take precautions, but you should never have fears (if) you have all the facts. And that's given me such freedom."

About her husband: "My husband did everything at top speed. He was a genius. He even slept efficiently."

working with her that way is that she is the kind of person who, when she's given you her word, you can absolutely depend on her. She had put her trust in the library board, and she didn't sway. It was very important to us."

For her part, Young is delighted with the new library.

"It's so much more than I ever imagined it would be," she said of the 16,000-square-foot library that opened this summer.

Although she never graduated from college, Young has an honorary degree from Lake Forest College in Illinois.

She was with her husband when he died, very unexpectedly, of a heart attack one winter morning.

"He had such an expression of exultation and joy on his face," she said. "Something wonderful must have happened to him at the time of his death. It was years later that I wondered who was waiting for him."

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than usual. Police said 97 people were injured into a custody.

35

Irvin Young Left Legacy Of Helping

By Bob Burrows

Whitewater's new public library has been named for Irvin L. Young (1897-1976), a humanitarian and philanthropist whose inventive genius and business talents led to the establishment of a considerable fortune which has been largely dedicated to the establishing and support of mission hospitals and clinics throughout central Africa.

A man with a clear sense of purpose, the dedication of his life to Christian missions in Africa, his ability to make money so impressed faculty members at McCormick Theological Seminary and Dr. John Timothy Stone, pastor of the Fourth Presbyterian Church of Chicago, that he was encouraged to devote his energies to his business enterprises in the United States in order to send the bulk of the profits to the mission work in Africa, serving, Dr. Stone urged, a "substitutionary stewardship."

Irvin Young's lifelong dedication to that work was remarkable. Born in Milwaukee, he was one of six children in a family with little income because the father, a railroad workman, was afflicted with poor health. Beginning work as a newsboy at age 7, he dropped out of high school because he didn't have shoes. But his desire for education was so strong that he eventually attended Lake Forest College, Northwestern University, and McCormick Seminary. Though he took no degrees, his appreciation for these institutions led him eventually to give generously to all of them, especially Lake Forest, where he endowed a professorship, and at both Lake Forest and McCormick he created significant endowed scholarships.

His wealth came from his inventions and the companies which he established to develop and use them. Among the first undertakings was the creation of sophisticated printing presses capable of one color print on one side and multicolor on the opposite in a single operation. Then came the development of machines for making tags and labels, widely used in the meat packing industry, and machines for affixing wires to bags. He developed the machines for mounting slides in cardboard cases, Eastman Kodak in Rochester, New York being his largest customer.

By the early forties he had established the Atlas Tag Company and the American Label Company, with factories in Chicago, Neenah, and in Canada and Mexico. Machines which he invented turned out tags, tickets, bottle caps, matches, match books, seals, and manifold systems. While his companies were turned over to others for active management, he concentrated on the work he found most engaging — the development of new machines in the workshop of the Young Engraving Company which he moved to Palmyra in the early sixties.



Fern and Irvin Young in a 1972 photo.

life and in later years, from the mid-fifties on he was assisted by his wife, Fern, who has continued the work since his death. These visits, made in small planes, because the distances between stations is often great and the road system primitive, have been a highlight of Fern Young's central role in continuing the work of the foundation of Africa.

A devout man who began and ended each day on his knees in prayer, he was ecumenical in spirit. Although the Youngs regularly attended church, they belonged to none for they preferred to visit various churches in the area and they contributed to many. Among his notes for talks made to groups in Africa, one of his statements summarizes his faith: "God's purpose is to reveal his eternal spirit of truth, beauty, and goodness through his image, man, so that man will live in his spirit and seek the transforming power of love which will give him liberty, wisdom, and strength."

In the last years of his life, Irvin Young devoted much of his time to creating a center of meditation for people of all faiths. Located just outside of Palmyra, he hoped it would be a place of solace and inspiration.

Among the tributes to Irvin Young made at the time of his death, two stand out. Dr. Marshall Scott, then president of McCormick

Seminary and a resident of Whitewater, said: "He had a deep commitment to the church, and his particular interest was missions — especially in Africa." And his friend of half a century, Dr. Alexander Sharp, said: "Thousands of blacks in Africa, who have been healed by the doctors and dentists he supported in the hospitals and clinics he built...loved this big man who worked so many miracles from so far away."

When Ginny Coburn, then president of the Whitewater Public Library Board, approached the Young Foundation for a significant grant, she proposed that the library be named in his honor. "Wouldn't 'The Irvin L. Young Memorial Library' sound good?" she asked. Little did she know how appropriate the naming of a public library would seem to Fern Young, because Fern recalled that whenever Irvin Young was stumped in his efforts to develop a new machine, he would plunge into one of the major research libraries in Chicago or Milwaukee to research his problem. Throughout his career, libraries had been of the greatest importance to him. And because of the appropriateness of such a building, the foundation made its grant of \$500,000 to the library, that grant providing the impetus for the decision to build.

machines, he designed and developed an interaction chamber for use in laser research in arthritis and dermatology. This machine, along with a gift of \$75,000, was donated to UW-Stevens Point for use by their researchers.

But throughout his career, Irvin Young never lost sight of his primary interest — the development and support of Christian medical mission activities in Africa. He had spent three years there in the late 20's, going out to Cameroon to set up a printing plant for mission activities. He returned home only when convinced that he could be of greater assistance through his ability to finance mission operations.

He gave himself single-mindedly to that mission, living a spartan life, devoting 60 hours a week to his work, and never taking a vacation. Early he set up the Irvin L. Young Foundation and to that foundation the bulk of his income was given, year by year.

The foundation gave the money to founding hospitals and hospital schools, to building for hospital staff, to provide salary support for medical missionaries, to purchase small planes needed for flying supplies to mission stations, and to finance programs of TB examinations, dental clinics, maternity clinics, and to support the work of visiting nurses.

In 1955, for example, through the foundation, Mr. Young was supporting six researchers in Africa working on leprosy and setting up two new hospitals and two new dental clinics in Cameroon. In the same year 3,500,000 francs were sent to the medical mission at Bataouie and 1,000,000 francs to the Norwegian mission hospital at Ngaoundere.

During the more than half a century when he was personally involved in this work, through the foundation he was able to establish mission hospitals not only in Cameroon, the main center of the foundation's work, but also in Chad, Zaire, Tanzania, Kenya and the Central African Republic.

Very much an individualist, he was wary of mission boards, though the foundation contributed generously to some of them. He preferred to work directly with mission stations so that every dollar contributed by the foundation would go directly to the work in Africa. Therefore he made periodic trips to Africa to discover the needs and to inspect the work which the foundation was supporting. These visits he combined through most of his

February 26, 1976 - Whitewater Register, Whitewater, Wisconsin - 12

IRVIN L. YOUNG

Irvin L. Young, 78, died suddenly at his home at Snow Valley, Palmyra, on Saturday, February 21, where he had suffered an apparent heart attack.

He was born December 10, 1897, in Milwaukee the son of Luther and Amelia Newman Young. He was an alumnus of McCormick Theological Seminary in Chicago and Lake Forest College of Lake Forest, Illinois.

In 1964 he married Fern Drummond Jones of Chicago. Irvin had started the Snow Valley plant of Young Engineering in Palmyra in 1940 while living in Chicago. After the marriage he moved to the present farm and maintained homes both here and in Chicago.

He dedicated his life and income to the Irvin L. Young Foundation, a charitable foundation concerned mainly with the support of medical missionary work in Africa, working through the boards of 15 different denominations. Many hospitals, maternity clinics and medical schools were built from the foundation funds. Contributions were also made to many churches and other causes in the United States. Untold thousands of lives have been affected by the life and work of this one man. He was also

president of Young Engineering of Chicago and Palmyra, Atlas Tag Company of Neenah and Atlas Tag Company of Afton, Ontario, Canada.

Survivors include his wife, Fern; one daughter, Mrs. Helen Selair of Chicago; one granddaughter, Lu Helen Selair of Chicago; two brothers, George Young and Rueben Young of Chicago; one sister, Flora Pfen of Arizona.

Gravelside services were held Monday, February 23, at Skoponong Cemetery south of Palmyra, at 2 p.m. with Dr. Marshall Scott of Chicago officiating.

WHS GRADUATION — Fantastic summer weather greeted the Whitewater High School Class of 1989 in Warhawk Stadium on Sunday afternoon as 138 seniors received their diplomas. District Administrator John Negley gave the opening remarks to those in attendance, while Salutatorian Jim Min welcomed the large crowd

that had assembled for the commencement exercises. Class valedictorians giving their thoughts included Mike Aleckson, Kristi Coleman, Kuang-Hao Huang and Errol Neider. WHS Principal Pat Brooks then presented the class, while School Board President Kathy Clumpner and Negley passed out the long-awaited diplomas.

Library Compromise Proposed

A compromise proposal of a smaller scale new library on Main Street near the White Memorial Library was presented at a joint meeting of the Library Board and City Council last Thursday night.

An attempt was to have been made to contact the Irvin L. Young Foundation of Palmyra to determine if the \$500,000 grant by the foundation would still apply if the compromise proposal were accepted. Rather than

meet with representatives of the Library Board and City Council, Foundation president Fern Young issued a statement to the editor of the Register in response to the questions raised at the meeting. The statement appears next to this article.

Council president Jim Fischer had proposed the compromise of a new library along Main Street as a means of ending the deadlock over the library issue. "I will support a new structure on Main Street, perhaps in the wide part of the triangle," Fischer stated. "I see that as a compromise. It gives both sides something: one gets the site and the other gets a new building. I realize this may be more expensive but I would go for it."

"The city has a number of goals," Fischer pointed out. "Main Street has been a focal point that addresses other issues in the community. I propose that we study this option, see if we can keep the grant and also consider less space. I would propose a smaller structure on Main Street."

Responses to Fischer's suggestion indicated Library Board members were willing to review his proposal and ask Mrs. Young if the foundation's grant would apply to such a plan. "It is a very constructive suggestion," Library Board member John Negley said. "We proposed Main Street as one of five alternatives back in February. We hesitated at that time because of the cost. But now the goal is to have the library have more space. I would be willing to look at it. I worry about the Main Street widening and if that enters into it 20 or 30 years down the road."

"I will consider the proposal seriously," Library Board treasurer Al Kolmos said. "My only concern is that I am not sure we can get by with less space."

Fischer presented his compromise proposal

(Continued on page 8)

Foundation Statement

In response to the request from the recent meeting of the Whitewater Library Board and the Common Council that I meet with Donna Nosek and Jim Fischer, I am writing to you instead to clarify for ALL the position of the Irvin L. Young Foundation regarding the new library.

Following is a quote from the January 30, 1987 request for \$500,000 from the Library Board to the Irvin L. Young Foundation:

"The Whitewater Public Library serves the city of Whitewater and surrounding townships out of a building that has not changed since its construction in 1904. Consultants Robert Rohlf and Lester Stoffel termed the building 'one of the most crowded, inadequate buildings we have seen. It is not possible to render modern library service in the building as it exists today.'" "A feasibility study done in 1986 revealed the lowest cost solution to be a new public library building of 15,000 square feet to be constructed on city-owned land on South Fremont Street at Cravath Lake. The cost is estimated at \$1.387 million while the price tag on an addition to the present library was much higher when land acquisition for parking and the high cost of remodeling were taken into consideration."

"It would be an honor to name this building the Irvin L. Young Memorial Library."

Following is a quote from a letter of December 8, 1988 to Dr. Morpew to present to the Common Council:

"Please advise the Whitewater Common Council that the Irvin L. Young Foundation grant is and will continue to be applicable to the Cravath Lake site library as per the original request. The grant will not apply to an addition to the present library."

"The Foundation, will, however, consider allowing for a new public library building on an alternative site if and only if the request comes from the Whitewater Public Library Board, the reasons are found to have merit, and the plan is in concurrence with the Building Program Statement developed

Library Compromise Proposal . . .

(Continued from page 1)

midway through a meeting that saw much rehashing of the library controversy that has divided the community during the past several years. Council members and Library Board members repeated their views of the controversy and what should be done to resolve it.

New council member Edna Grinstead called on council members and Library Board members to explain their opinions. In speaking about an addition to the White building, she said, "Whitewater is too nice to have a patched up building that looks like a pregnant mongoose. Don't be stuck in the muds. The council voted for a new library back in '87. Why didn't it start? Why did the council stick out its feet?" Mrs. Grinstead urged the two groups to find a way to build a facility that will serve the community well into the future.

Councilman Christopher Ruditys said he didn't feel the city should have "a Cadillac program." Library Board chairman Charles Morphew took exception to that remark and also to a comment from a member of the large audience.

Morphew got up and told the group he was resigning from the board effective immediately. He noted he had been involved in the library facilities issue for six years and had seen delays cost the taxpayers \$835,000. He said the Young Foundation grant had been lost, the potential for a \$125,000 Library Construction Services Act grant had been lost and \$210,000 in interest charges would have to be paid in lieu of those grants.

Morphew also said the White Trust should clear up the matter of ownership of the White building. In departing, he said, "God bless you. God bless the Library Board. And God bless the taxpayers for being nearly \$1 million short."

The library board chairman's departure did not stop the discussion, which ultimately led to Fischer's proposal.

John Newhouse told the assembled group about an organization of citizens who had entered into a fund drive for an addition to the

White building. The group had received pledges totalling \$130,000, he said.

Newhouse said the reason the library issue remains alive is that citizens made it clear they did not support the proposals made to the council. He said while some people don't want anything done about the library's space needs, a majority want something to be done.

Mrs. Grinstead noted the law says the Library Board is, to determine the site for a new facility. She asked why the council was unwilling to allow the board to use the land near Cravath Lake they had requested. "Who wants to use that land? Why did the council ignore the experts' studies? She suggested the council consider releasing the money for a new library to the Library Board and let that group take any criticism that may result.

Councilman Russell Lasch pointed out that as elected officials, council members answer to their constituents while the Library Board does not.

Councilman and Library Board representative Jim Leaver said he was not opposed to the Fischer compromise in theory but wondered about the acquisition of land delaying grant opportunities. He suggested giving consideration to the Center Street site.

When it was pointed out acquiring properties along Main Street would add to the tax burden, Fischer said, "I said my alternative would cost more but I am willing to do it. The division that clouds the city costs us even more."

Kolmos was curious if the council would support the Cravath Lake site if the Library Board were able to get enough money to build the facility without city expense.

"I will never support the lake site," Lasch replied. He explained that the city had a valuable resource in its two lakes that had been neglected for years. He noted once something is built on the shoreline, then public access is gone. He said that is a spot which must be kept open.

Council member Jean Truesdale agreed with the idea of enhancing the lakes but won-

dered if what Lasch was proposing would be extremely expensive. She said the city should not consider a downsized library facility. Before Mrs. Truesdale would consider Fischer's proposal, she said she would need a guarantee the Young grant would apply. Mrs. Truesdale was skeptical the Young Foundation would embrace a downsized project.

Vi Skindingsrude noted the White Library is a memorial to Judge Samuel White, who brought the Normal School to Whitewater. She said she had heard nothing about the use of the White building, which she indicated could not be used for anything other than a library.

Expressing appreciation for the White donation back in the early 1900's, Kolmos asked if the city should be held captive for centuries by the gift. He noted provisions of White's will were not adhered to, because the building was built on another parcel of land than that indicated and it was also built of brick different than that specified.

Mrs. Nosek reported that at a meeting with the White Foundation, it was clearly understood the intent of the trust was for money to be made available for library services in Whitewater. She said the money will follow the library wherever it goes. Research is being done on the deed for the building, Mrs. Nosek observed.

Several people said that it was important to make contact with the Young Foundation and have the group respond in writing to the proposal of a downsized Main Street new library. While Fischer said he felt the Library Board should make the contact, he agreed with a suggestion to have a member of the council go along to a meeting and agreed to accompany Mrs. Nosek.

NOTICE

The town of Whitewater Board will meet on Wednesday, June 14 at 8 p.m. at the Town Hall on Willis Ray Road.

The agenda will include the usual reports, Townline Road maintenance presentation by supervisor Kraus, approval of cigarette and soda licenses, discussion of donation request from Walworth County Towns Association, designation of constable and safety patrol officer assignments, Luchini cleanup update by supervisor Kienbaum, Rake slalom disposition, other town business, public input and payment of bills.

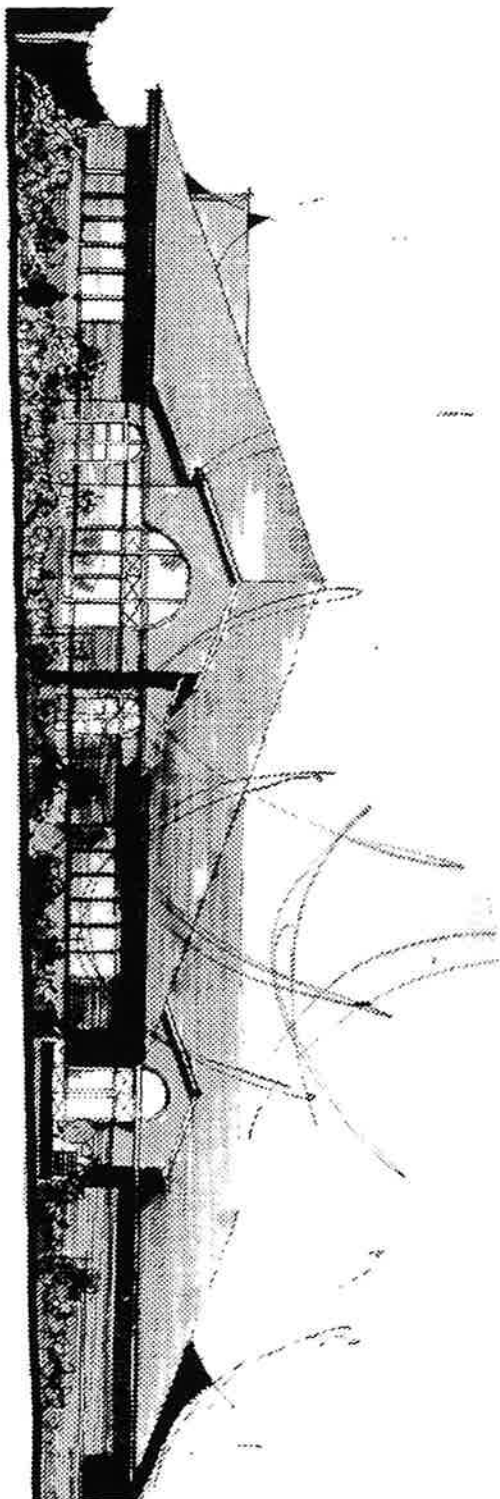
ANIMAL CONTROLS AND REGULATIONS

City Ordinance 9.08.030 Annoyances. (a) No person shall harbor or keep any dog or any other animal which would be a public nuisance as defined in Section 9.08.010(h);

(b) Or by failure of the owner, caretaker, or custodian to maintain in a clean and sanitary condition and free from objectionable odor all structures, pens, yards and areas adjacent thereto wherein any dog or animal is kept.

THE LIBRARY FUND DRIVE ENTERS ITS FINAL PHASE

APRIL 12, 1980—Whitewater Register, Whitewater, Wiscon



With 90% of its final goal met, the final phase of the Library Fund Drive will be to raise money for two major sections of the new building:

1. THE CHILDREN'S AREA

"Dedicated to all the children of the Whitewater area—that they might discover the joy of reading."

Experts are generally agreed that the earliest years of a child's development of reading skills are crucial.

Consider these statements of Whitewater elementary teachers and our children's librarian:

"Reading is the most important skill that a child will ever learn. It is a skill that children will use almost every day of their lives. Children who excel in reading often find success in other areas of the curriculum. Besides academic excellence, there are other reasons children should be encouraged to read. Reading opens up a world of ideas, thought and experiences that they normally wouldn't encounter."

Ann Fridl
Youth Services Librarian
Whitewater Public Library

"We see the joy of reading in our students as they progress from a few words to sentences, and then stories. Through the joy of reading, students are opening up a new world to be enjoyed."

Florence Bennis, Pamela Olson, and Ruby Schroeder
First Grade Teachers at Lincoln School

"Our students find joy in reading when they can enjoy books of every kind to stretch their imaginations and increase their knowledge."

Dona Lundin, Mary Kay Fisher, and Mary Rutowski
Second Grade Teachers at Lincoln School

"As a kindergarten teacher, one of my goals is to get the children excited about wanting to read! This is an extremely important attitude to establish if children are to succeed in the primary grades as they grapple with the difficult task of learning to read."

Carol Holford
Kindergarten Teacher
Washington School

"It's exciting and amazing each time I see the 'light bulb' go on when witnessing the personal thrill that kids feel when they discover they are

"No accolade can equal that of being a teacher of reading. Seeing

The faces of children fill with pride and pleasure as they begin to read is one of the joys of being a teacher. Knowing that you are teaching a skill that will touch children with knowledge and pleasure for a lifetime is a source of great satisfaction to me as a teacher of reading."

"The joy of learning how to read is a thrill to behold. Faces of first graders light up when they have blended sounds together to read a word. They have succeeded in unlocking a door to discover a world they did not know existed before. This is the joy of reading."

Susan Nealy
Second Grade Teacher
Washington School

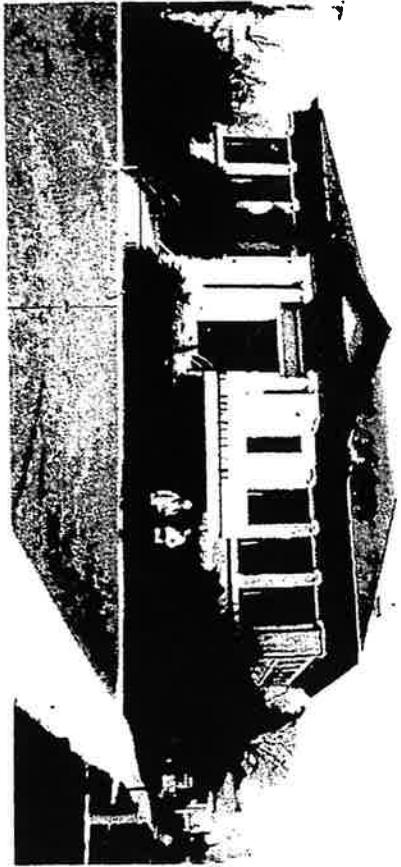
Hannah Greenhall
First Grade Teacher
Washington School

"It gives me great pleasure to hear a child say, 'Read it again!' when I have just finished reading a book to my class. It is even more rewarding when that child checks out that same book from the library to enjoy again by him/herself or with a parent. Then how exciting to hear him/her say, 'Guess what? That author wrote some other books, too, and I checked out some of them.'"

Doris McQuillin
Second Grade Teacher
Washington School

Kathy Pieper
First Grade Teacher
Lakeview School

2. THE WHITE MEMORIAL ROOM



THE WHITE MEMORIAL ROOM

The name of Whitewater's fine old library will be preserved in the White Memorial Room. The memorial plaque to Judge White and other White Library mentees will be mounted in this room.

All those who loved the White Memorial Library, especially long-time Whitewater citizens, are encouraged to give memorial gifts to dedicate the White Memorial Room. The names of all who give \$100 or more for this purpose will be preserved on a permanent plaque in the room.

"Building a Better, More Beautiful Whitewater"

All those who give \$100 or more for this purpose will be recognized as the donors making possible the children's area—listed by the following categories: Grandparents, Parents, Teachers, Friends.

Persons who have already donated \$100 or more to the Fund Drive may have their gift designated for this purpose (or for the White Memorial Room, as noted below right) by informing the librarian before June 1st.

GIFT/PLEDGE COUPON

I/we give/pledge \$ _____ to the Whitewater Public Library Building Fund to be used to help defray the cost of (1) the Children's Area or (2) the White Memorial Room (strike out one).

(If this is a pledge, please indicate how you wish to pay it: _____)

Name(s) _____ Phone _____

Address _____ * * * *

Mail to: Whitewater Public Library, 402 West Main, Whitewater, Wisconsin



on Two Sections of the Library

In the final phase of its campaign, the Library Fund Drive Committee is soliciting gifts for two major sections of the new library--the Children's Area and the White Memorial Room.

The Children's Area

One of the busiest sections of the present library is the children's area. With the significant increase in space for this section and the attractive design planned for it in the new building, children should find their visits to the library memorable experiences.

What better gift can we give to the children of Whitewater than a contribution towards furnishing and equipping it well? Most children have plenty of toys. Of more lasting importance to them will be a gift that helps to provide a children's area in the library that will introduce them to the joy of reading and help start them on the important growth in intellect and spirit that we covet for all of them.

Every gift to the Children's Area of \$100 or more will be acknowledged on a special plaque there which will list donors by these groupings: Grandparents, Parents, Teachers, Friends. The plaque will remind library users of the value which the donors place on the educational development of our children. All serious commentators on our society agree that never has the need to stress the importance of the development of language skills been greater than it is today.

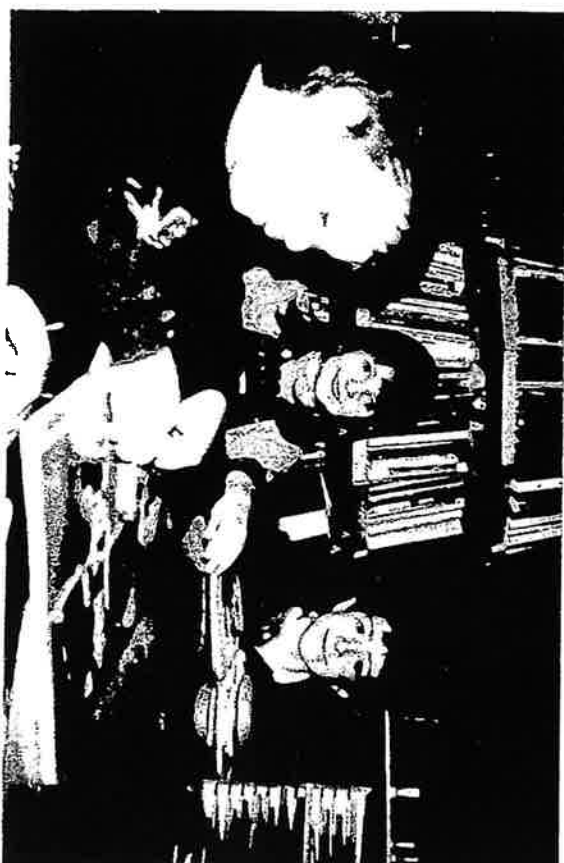
The White Memorial Room

One of the most frequently used parts of the new library will be the conference room to be designated The White Memorial Room. The name will honor the handsome gift made by the White family to the City of Whitewater of the old library that served the citizens of the area so well throughout most of the twentieth century.

Many people urged the Library Board to make a significant provision for carrying the White name into the new building, and it is in response to those requests that this room will be called The White Memorial Room. Mementoes of Judge White will be displayed there.

Gifts and pledges are solicited for the proper furnishing and decoration of this room. The names of all who contribute \$100 or more for this purpose will be mounted on a plaque in the room. All long-time residents of Whitewater, especially those for whom the White library was an important source of pleasure and intellectual stimulation, are urged to consider contributing to this important link with Whitewater's past.

A coupon is provided on the facing page to facilitate the designation of a gift or pledge to either of these major sections of the new library.



DIRECTOR'S REPORT**May 2025****I. ADMINISTRATION**

- a. Work orders submitted in May.
 - i. The faucet in the men's restroom was running non-stop.
 - ii. One of the monitors at the circulation desk was having issues and needed to be replaced.
 - iii. The 2025 program statistics document was accidentally deleted and IT had to retrieve and restore it for us.
 - iv. A folding table was needed for a program.
 - v. The key to the outdoor book drop was not working properly.

II. BUDGET

- a. Nothing to report.

III. PERSONNEL

- a. Staff did a great job of packing up their work areas, as well as all of the other items that needed to be packed and moved (or put into storage), in preparation for Phase 3 of the building project. As of June 10th, all staff work areas had been moved into the new addition, and staff computers were functional.

IV. LIBRARY COLLECTION

- a. Staff helped to pack up part of the library collection that is going into storage.

V. PUBLIC AND COMMUNITY RELATIONS

- a. I was interviewed by Colin McIntyre for his radio show on WCLO concerning our Library Expansion & Renovation Project.
- b. A press release was submitted announcing the library closure and the beginning of curbside service on June 23rd.
- c. A press release was submitted announcing the topic of renaming the library and information about the upcoming board meeting on June 16, at which this topic will be discussed.
- d. The library was awarded a Whitewater Community Foundation Community Action Grant of \$4,500.00 for an AWE Literacy Station. AWE Learning provides literacy-focused digital learning solutions for early learners in public libraries.

VI. LIBRARY BOARD RELATIONS

- a. Jennifer and I continue to attend meetings with the architect and construction company concerning the building and furnishings.
- b. I conducted a new trustee orientation for Steven Sahyun.

VII. LIAISING WITH CITY, STATE, COUNTY, AND SYSTEM GROUPS

- a. I continue to attend weekly construction meetings with Miron Construction and Studio GC.
- b. I continue to attend bi-monthly Team meetings at city hall.

- c. I continue to attend weekly staff meetings with Rachel Clift, Deana Rolfsmeyer, and Sarah French.
- d. I met with the City Manager once in May.
- e. I met with Becky Magestro, Chief of Staff, to discuss the library and any needs we may have at this time. She visits all city department heads twice a year.
- f. The library has received an \$11,000 grant from the Bridges Library System to help fund the state-of-the-art hearing loop that is being installed in the community meeting room in the new addition.

VIII. PROFESSIONAL DEVELOPMENT

- a. I attended the webinar HR Essentials with Kathy Parker: The Lifecycle of a Library Employee - Part 1 on May 20th. I will attend Part 2 on June 17th.

IX. STRATEGIC PLAN

- a. We continue to keep the public updated on the progress of the renovation. A communication plan was created, as well as graphics, flyers, and press releases pertaining to Phase Three updates.

CAPITAL CAMPAIGN

- b. We continue to received pledge donations.

Adult Services Report: June 2025

-Bidding went well! We raised \$1,834 (as of 5/29/2025)

-My last day was June 11th. Thank you for all of the opportunities while I was here. It is a wonderful library to work at and Diane is an amazing Director.

-As you read this Nick and I are enjoying Montana and being engaged!



Collection Development:

- Purchasing for Adult Non-fiction, Adult audiobooks, Adult music CDs, and Adult movies and tv series will continue while we are closed. New items will be shared on social media so patrons can request them. Patrons not on social media can call and we will let them know what we have.

-Lucky Day collection will continue while we are doing curbside and photos of books on the cart will be posted to social media

- No displays for June as the building is closed to the public

Meetings Attended:

-May 21st: Construction meeting with Miron Construction and Studio GC

-May 21st: Construction follow up meeting with Diane and Studio GC

-May 21st: Staff meeting with Deana, Sarah, and Diane

-May 21st: Library Construction and moving discussion with Diane, Miron, Studio GC, City of Whitewater IT, Dan B., and Jennifer

-May 21st: Library Furniture Review Meeting with Building Furniture Committee

-May 29th: Library Moving Company Meeting with Movers, Diane, Miron, Studio GC, and Jennifer.

-May 29th: Construction meeting with Miron Construction and Studio GC

-May 29th: Construction follow up meeting with Diane and Studio GC

-May 29th: Staff meeting with Deana, Sarah, and Diane

-May 30th: Community Foundation Community Action Grant Award photo at Library with Diane

-May 31st: Storytelling Festival with Sarah

-June 4th: Construction meeting with Miron Construction and Studio GC

-June 4th: Construction follow up meeting with Diane and Studio GC

-June 4th: Staff meeting with Deana, Sarah, and Diane

- June 11th: Construction meeting with Miron Construction and Studio GC
- June 11th: Construction follow up meeting with Diane and Studio GC
- June 11th: Staff meeting with Deana, Sarah, and Diane

Webinars and Trainings:

- “Cooking with Comics” via Booklist
- “Thriller, Mystery, and True Crime” via Booklist

Youth Services Report

June 2025

Notes

We were awarded a grant from the Whitewater Community Foundation for a second AWE Literacy station. The second station will be bilingual and will come loaded with activities for both younger and older children. The order has been placed and we are expecting the second unit soon.

Collection Management

Materials ordered	40
Books cataloged	11
Materials Weeded	33
Nonfiction books changed to Dewey Lite	3

Programs/Services

Program Name	Participation
Scavenger Hunt	21
1000 Books before Kindergarten	2
Teacher Requests	2

Outreach Visits

Pride Night	25
UW Children's Center Storytime	10

Marketing

Category	Quantity
Displays Created	2
Social media scheduled from LibraryAware	5
Other social media posts created	1

Meetings & Trainings	
5/5	Webinar: Materials Concern Preparedness
5/7	Management Meeting
5/14	Management Meeting
5/14	Reading Under the Lights Planning Meeting
5/21	Management Meeting
5/21	Furniture Meeting
5/28	Video Games Webinar Part 3
5/28	Management Meeting

Programming & Makerspace Librarian Report

Sarah French

June 2025

Programs:

5/14: Community Helpers Storytime (13)

5/19: Tea of the Month – Chai (36)

5/22: Financial Games for Homeschool Families – (6)

This program was part of the *Thinking Money for Kids* grant

5/31: Storytelling Festival w/Rachel. We talked to 131 people and provided a flowerpot painting activity which 39 people participated in. We also had 4 library card sign ups. We gave out information about the summer reading program, the new Friends of the Library brochure, and building project info.

6/9: Summer Reading Program begins! Science Heroes (58)

6/9: Teen Book Cover Contest begins

6/10: William Shakespeare begins

6/11: Storytime in the Park (33)

Upcoming Programs:

6/13: Fun Fridays: Windchimes

6/16: Novel Motion Circus

Wednesdays: Storytime in the Park

6/19: Tea of the Month

6/20: Fun Fridays: Kinetic Sand

6/23: Snake Discovery

6/24: Currency Conga

6/26: Kids take/make – patriotic glasses craft

6/26: Summer Wellness for Adults: Reiki & Meditation

6/27: Fun Fridays: Painted Bird Houses

Strategic Goals:

Strategic Goal 1 – *Continue to keep the public updated on the progress of the renovation.* I created a communication plan, graphics, flyers, press release, etc. about Phase Three updates.

Strategic Goal 2 – *Complete a digital transition of the library's current website to a Bridges Library System supported platform.* I am nearly finished with the new website design and demonstrated it to the library board. We are now waiting on the domain name transfer.

Strategic Goal 4 – *Create a plan to renew and revitalize the Friends of the Library.* The FOTL had their first meeting and the group is off and running! Membership brochures have been finalized and are starting to be distributed. I will continue to attend meetings a staff liason.

Other Updates:

- Applied for the WiLS Ideas to Action Fund grant. If awarded, the library will receive \$5,000 to create a Sensory-Inclusive space in the children's area, Sensory Go-Bags, a Social Story for the library's website, and supplies to start a monthly Inclusive Playgroup program. Awards will be announced in September 2025 and funds will be distributed soon after.
- Deana and I attended the Whitewater Middle School Pride night. We brought an activity, stickers, bookmarks, pins, and books. We interacted with about 20 students. There was a great discussion and feedback about how the library can support students in the future teen space.
- Created and managed a Facebook ad campaign to promote the Summer Reading Program.
- Set up a Story Stroll with a bilingual picture book for the Whitewater Storytelling Festival and then moved it to outside of the library for people to enjoy over the summer.
- Working with the UW Children's Center to help sponsor a "Born Learning Trail" which is an interactive learning trail for children that will be going up in the community this fall.

Meetings

5/15: Met with Nate Eaton, a student at UW-W. He and other students are taking a summer class that requires civil action projects. They want to help the library promote the Summer Reading Program, and possibly host a fundraiser.

5/19: Friends of the Library Board meeting

5/19: Library Board meeting

5/21: Management meeting

5/21: WLA Children's Book Award committee meeting

5/21: Building committee (furniture) meeting

5/28: WLA Mentorship meeting with Emily Whitmore

5/28: Management meeting

6/4: Jennalee Johnson, UW-W Children's Center

6/4: Management meeting

6/11: Management meeting

Professional Development:

- *The Library Friends, Foundations, and Trusts Handbook* by Diane P. Tuccillo (Rowman & Littlefield, 2024)
- Infosec: Physical Security
- Human Resources for WI Library Leaders: Lifecycle of the Employee – HR Basics Part 1
- CVMIC: Professional Communication for Leaders

Bridges Library System Staff Reports

June 2025

Brittany Larson – Library System Director

Leadership Transition

As I write this report, I am on day six of my position! I appreciate the three days of overlap Karol provided. I am prioritizing working on the 2026 budget and monitoring adjacent county funding requests, as well as connecting with various state committees, the DPI, State System Directors, and County stakeholders. I am connecting with Bridges staff, and they have been a very supportive group in these first days! There is much to familiarize myself with, both the practical (software access and network file organization) and the larger concept ideas (funding formulas). If there are ever any questions you have (or something you think I forgot), please let me know! I like to lead with curiosity (asking questions) and as a librarian I love questions back.

Butler Library Director

I would like to welcome Suzanna Schroeder as the new Library Director for the Butler Public Library! Suzanna's first day is June 23rd. I have reached out to Suzanna to set up her New Director Orientation.

Budget 2026

The budget season has officially commenced. I am working with the Dwight Foster Public Library in Fort Atkinson (resource library for the Jefferson County Library Services) to ensure I am at the appropriate meeting(s) for Jefferson County's budget process. I attended the Waukesha County Budget Kickoff Meeting on 6/11/25, and met with the financial analyst from Waukesha County for Bridges to familiarize myself with their process. I will also be meeting with Bridges Staff to continue to refine the 2026 budget draft from their consultant areas. Preliminary information on member library charges was presented at the June APL meeting. APL and the Bridges Board will see a draft of the Bridges 2026 budget in July.

Adjacent County Funding

This update was in Karol's May report, but it never hurts to have a reminder that adjacent county library funding requests for Waukesha and Jefferson County) are due by July 1st.

Delivery RFP Process

Mellanie and I met with a purchasing analyst for Waukesha County to work on a draft of the RFP for the delivery service. We tentatively are planning to post it in July.

Kelly Nelson – Coordinator of Library Development

Library Visits & Meetings

One of my goals for my first year in this position is to visit all the Bridges Libraries to meet with the library directors and adult services staff. I want to get a sense of each library, the community they serve, and their individual library needs in the areas of professional development and adult services. I was able to schedule and visit 6 libraries in May, all in Jefferson County. I decided to start there since I am less familiar with those libraries. So far, I have visited Fort Atkinson, Jefferson, Johnson Creek, Waterloo,

Watertown, and Whitewater. They were productive visits and I'm excited to visit more! I will resume scheduling these visits when summer reading has died down a little as I know that can be a very busy time.

Karol Kennedy and I visited the Prairie Lakes Library System and met with some of their staff. Prairie Lakes acts as the fiscal agent for the LSTA grant conference scholarships that we offer to SEWI libraries' staff so we wanted to do an in person meet and greet with them. It was a productive meeting and we talked about ways that we can better serve their library system through this partnership.

Outreach

I had the opportunity to represent the Bridges Library System at the Waukesha Job Center Open House. This open house was designed for employers in the area to visit and learn about the services offered by partnering agencies. I connected with a few employers, but more importantly, made some organizational connections, including a job coaching organization in Waukesha who was happy to take some of our promotional materials to distribute to their clients.

Professional Development

I am part of the Wisconsin Library Association's (WLA) Outreach Services Roundtable. We meet monthly to discuss pertinent topics related to library outreach and plan quarterly webinars that are available to WLA members. In May, I led a panel discussion about home delivery services with several librarians from around the state. It was a lively discussion that prompted much food for thought around providing library materials to people who are homebound.

New SEWI Email Newsletter

After receiving feedback about the process for distributing continuing education information, I decided that it would be beneficial to create a weekly email using Library Aware that can be sent to library staff in Bridges and the SEWI distribution list. This email condenses upcoming opportunities into one email that is more visually pleasing. Emails began going out in late May and I've received positive feedback so far.

Upcoming Events

Planning is underway for the annual SEWI Directors Retreat in August. Three speakers have been booked around the topics of library advocacy, sustainability, and working with the Wisconsin DPI. Promotion and registration will begin later in June.

Angela Meyers – Coordinator of Youth and Inclusive Services

Youth Services

Starting in June, Bridges Library System is sponsoring 96 family and teen programs at the member this summer. See a science show, learn about reptiles, or see some magic. Libraries have selected cooking decorating, canvas painting, or nerf games for their teens or tweens to enjoy. Check out the [schedule](#).

The Community Space in Whitewater invited Bridges libraries to select books to be used as giveaways for their summer reading programs. Over 1,000 fantastic children's books are ready for summertime. [The Community Space](#) is open to all.

Inclusive Services

I represented the Library Memory Project at the Senior Care Fair in Watertown. I shared a resource table with Jamie H. from the Watertown Public Library. We talked with about 40 people about library programs and services, including memory cafes.



I am scheduled to meet with the six project groups within the Library Memory Project over the summer months. We will discuss what is working well, what we need to work on, and what's next including tentative schedules for 2026.

Professional Development

Teambuilding (Standards of Service Excellence (SOSE) through Waukesha County); Mindful Moments Parts 1 & 2 (SOSE through Waukesha County); Simple Ways to Research Target Audiences (LibraryWorks).

Beth Bechtel – Database Management Librarian

Library Visits and Meetings

At the CAFÉ Cats virtual meetup this month we talked about looking out for incorrectly repeated ISBNs in OCLC bibliographic records, removing labels from library materials, the forthcoming Vega Discover catalog, and cataloging books marketed as “larger print” but not truly large print.

The Bibliographic Standards Committee is a subcommittee of the statewide LSTA Cooperative Cataloging partners group. In mid-May, we met to finalize sections of the WICATALOG best practices cataloging document and go over final steps for the group as the grant cycle ends. We met in June to discuss state-wide cataloging recommendations for local subjects and genre headings, a special MCFLS project of the LSTA cataloging grant.

This month I had a virtual cataloging consultation with a staff member at Town Hall Library about that library's new collection of Vox audio-enabled children's books. I also worked with catalogers at both Town Hall and Mukwonago as those libraries develop in-house best practices for creating call numbers.

Catalog Updates and Maintenance

Item codes have been added for two new collections held at some of our libraries:

- Audio enabled books for adults – Oconomowoc will be adding audio-enabled large print Wonderbooks.
- Light novels for young adults -- Pewaukee will be separating their illustrated light novels from young adult fiction and instead shelving them nearer graphic books.

Based on a request from the Vega committee, I made changes to the way we catalog book club kits so they now group together in Vega Discover with the other versions of the same titles. I updated the cataloging manual and templates, then edited the books club kit records in our catalog. Our libraries have an impressive 450+ book club kits in circulation!

Emily Heller – Public Communications Coordinator

“Speak Up for Libraries” Postcard Campaign

The campaign is going very well throughout the state. Many libraries from all systems have already requested more postcards after the first week. The initial statewide order was 49,775 postcards (3,000 for Bridges). I placed another order for Bridges to replenish quantities to last for the duration of the campaign through July 25th.

Journey of Dragons: A Library Challenge

The systemwide summer event is off to another great start! From the libraries:

- Brookfield: stamped 49 Dragons maps the first week of the program this year. This is a 122% increase from participation in the first week of last year (22 stamps). Love that strong start!
- Sussex: we handed out all our maps in the first week and had to order more! Patrons are SO excited about the challenge!
- Menomonee Falls: 62 interactions for Week 1 here, and we filled out our first prize slip this morning!

LibraryAware Meetings

I spoke with some other library system marketing staff looking into new products for email marketing. We spoke about LibraryAware as a beneficial tool for libraries and systems.

- June 3rd: I spoke with Jamie at Wisconsin Valley Library Service
- June 4th: I spoke with Angela at Winnefox Library System

Resource Sharing

On June 3rd, I spoke with Marylyn Batory, a Senior Mental Health Counselor with Waukesha County Health & Human Services. She is an outreach worker for the intensive case management programs that focus on people with mental illness. I highlighted some library resources, programs and services that could be shared through HHS programs.

Waukesha County Media Day

On June 24th, I will be attending a Waukesha County Employee Media Day event for a panel discussion

with members of our local media from Fox6, TMJ4, WISN12 and Milwaukee Journal Sentinel's Western Suburbs Reporter.

Google Interior Photo Tours

More 360 photos for Google Profiles are coming up this month.

- Johnson Creek – June 10th
- Lake Mills – June 17th
- Waterloo – June 23rd
- Big Bend – June 25th (TBD)

In the News:

- American Library Association, NYPL The New York Public Library, and Carnegie Corporation of New York feature winners of the "I Love My Librarian Award": [Facebook Post](#)
- Brittany Larson named director of Bridges Library System:
 - o [Freeman Article](#) and [Daily Union Article](#)
- Jefferson library kicks off summer reading program: [Daily Union Article](#)
- State Representative Cindi Duchow highlighted Alice Baker Library in her 'District Day' Video and linked to it in her newsletter: [YouTube Video](#)
- Menomonee Falls diverts \$300k from library to police budget: [Wisconsin Examiner Article](#)
- Menomonee Falls votes to move \$300,000 from library budget to police: [Freeman Article](#)
- Bridges Library System to offer summer library challenge: [Freeman Article](#)

May/June Newsletters:

Marketing Magic:

- June 6: 51.72% Open Rate
- May 23: 62.64% Open Rate
- May 9: 61.54% Open Rate

Monthly Bridges:

- June 6: 51.72% Open Rate
- May 19: 44.95% Open Rate

Monthly Legislators:

- May 19: 29.41% Open Rate
 - o Legislators Staff: 31.71% Open Rate