Public Works Committee Meeting

Cravath Lakefront Room, 2nd Floor
312 W. Whitewater St.
Whitewater, WI 53190

Tuesday, November 10, 2026 - 5:00 PM

AGENDA

Citizens are welcome (and encouraged) to join our webinar via computer, smart phone, or telephone. Citizen participation is welcome during topic discussion periods.

Please click the link below to join the meeting:
https://teams.microsoft.com/meet/2260367289143949?p=WxexamZNidnZ8eXm0Y

Telephone:	+1 929-229-5663,,193945913#
Meeting ID:	226 036 728 914 394 9
Passcode:	vH7bK2Nr
Phone conference ID:	193 945 913#

Please note that although every effort will be made to provide for virtual participation, unforeseen technical difficulties may prevent this, in which case the meeting may still proceed if there is a quorum. Should you wish to make a comment in this situation, you are welcome to call this number: (262) 473-0107.

CALL TO ORDER

ROLL CALL

APPROVAL OF AGENDA
A committee member can choose to remove an item from the agenda or rearrange its order; however, introducing new items to the agenda is not allowed. Any proposed changes require a motion, a second, and approval from the Committee to be implemented. The agenda shall be approved at each meeting even if no changes are being made at that meeting.

APPROVAL OF MINUTES

1. Approval of minutes from October 13, 2026

HEARING OF CITIZEN COMMENTS
No formal Committee action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those specific issues at the time the Committee discusses that particular item.

To make a comment during this period, or during any agenda item: On a computer or handheld device, locate the controls on your computer to raise your hand. You may need to move your mouse to see these controls. On a traditional telephone, dial *6 to unmute your phone and dial *9 to raise your hand.

NEW BUSINESS

2. Discussion and Possible Action regarding garbage collection in the downtown area.

3. Discussion and Possible Action regarding pavement markings on streets near the University campus.

FUTURE AGENDA ITEMS

ADJOURNMENT

A quorum of the Common Council may be present. This notice is given to inform the public that no formal action will be taken at this meeting.

Anyone requiring special arrangements is asked to call the Office of the City Manager / City Clerk (262-473-0102) at least 72 hours prior to the meeting.

Public Works Committee Meetin

Cravath Lakefront Room, 2nd Floor
312 W. Whitewater St.
Whitewater, WI 53190
*In Person and Virtual

Tuesday, October 13, 2026 - 5:00 PM

MINUTES

CALL TO ORDER
The meeting was called to order by Board Member Schanen at 5:00 p.m.

ROLL CALL
PRESENT: Board Member Smith, Board Member Schanen
ABSENT: Board Member Hicks (Excused)
OTHER: Marquardt

APPROVAL OF AGENDA
Motion made by Board Member Smith to approve the agenda for Tuesday, October 13, 2026, Seconded by Board Member Schanen.

Voting Yea: all via voice (2)
Voting Nay: None
Absent: Board Member Hicks

APPROVAL OF MINUTES
1. Approval of minutes from September 8, 2026
   Motion made by Board Member Smith to approve the minutes from September 8, Seconded by Board Member Schanen.

   Voting Yea: all via voice (2)
   Voting Nay: None
   Absent: Board Member Hicks

HEARING OF CITIZEN COMMENTS
None

NEW BUSINESS
2. **Discussion and Possible Action regarding disposition of two Street Department trucks.**
   Marquardt stated the Public Works Department is looking to dispose of the following items through auction:

   - 1993 Chevrolet Kodiak Diesel (replaced with a 2026 International 7400 plow truck)
   - 1985 Chevrolet ¾ Ton Pickup (replaced with a 2026 Ford F-350 pickup)

   Proceeds from the auction will go to Fund 215 Equipment Replacement.

   Staff recommended a motion to approve the disposition of the listed items and forward to Council for final approval.

   Motion made by Board Member Smith to approve the disposition of two Streets Department trucks, Seconded by Board Member Schanen.

Voting Yea: all via voice (2)
Voting Nay: None
Absent: Board Member Hicks

3. **Discussion and Possible Action regarding the use of a parking stall(s) in Lot C for a dumpster enclosure for nearby residential units.**

Marquardt stated the property owner of 141 W. Main Street contacted the City to discuss alternative options for garbage collection, as refuse is currently placed on the sidewalk for collection. The owner inquired about using the dumpster at Second Salem or expanding the existing dumpster enclosure. Second Salem has a private garbage collection contract, and the City has no authority over the use of its dumpster. In addition, expanding the enclosure would require eliminating one or two permit parking stalls.

As an alternative site, staff proposed Lot C as a potential site for a dumpster enclosure. Lot C currently contains eight 10-hour stalls. Staff indicated that eliminating one or two 10-hour parking stalls would have minimal impact on parking availability, as four nearby lots (B, D, J, G) locating within one to two blocks, provide a combined total of 110 additional 10-hour parking stalls.

The use of parking lot space for dumpster enclosures is not unprecedented. As mentioned, Second Salem has a dumpster in Lot D, and the businesses located along the north side between First and Second Streets have a dumpster enclosure in Lot G.

All costs associated with the dumpster enclosure shall be the responsibility of the property owners utilizing the dumpster.

Staff were seeking confirmation from the Committee to continue exploring Lot C as a potential location for a dumpster enclosure. If supported, Staff will work with the property owner of 141 W. Main Street and other interested property owners who currently place garbage on the sidewalk for collection. An agreement would need to be established among all participating property owners to address the use and management of the dumpster. Additionally, an easement agreement between all participating property owners and the City would be required to authorize the use of the designated parking stalls for enclosure.

Smith directed Marquardt to continue exploring the use of parking stall(s) in Lot C for a dumpster enclosure for nearby residential units, Seconded by Schanen.

4. **Discussion and Possible Action regarding the review of the draft Request for Proposal for Architectural and Engineering Services for Public Works Street Facility.**

Marquardt stated that, as previously discussed at the August 2026 Public Works Committee meeting, staff is drafting a Request for Proposals (RFP) to solicit architectural and engineering firms for the design of the new Public Works Street Facility. The draft RFP was included in the meeting packet for committee review and comment.

A couple of questions to consider:

1. Does the Committee want to conduct the interviews, or does the selection committee conduct the interviews? Board Member Smith and Board Member Schanen stated they would like to participate in the interview on behalf of the Public Works Committee.
2. The RFP is currently set up to hold interviews on a scheduled Public Works Committee meeting date with the full Committee. Marquardt stated he will determine the selection committee and have them go through the RFPs and do a ranking.

3. How involved does the full Committee want to be during the design process? If the full Committee wishes to participate, the RFP should identify the anticipated Committee meetings so responding firms can account the meetings in their proposed schedules and costs. Marquardt also stated that interviews with the responding firms would be scheduled on a regular Public Works Committee meeting day, with a time to be determined.

   Board Member Smith and Board Member Schanen stated they would like the Public Works Committee to participate during the design process.

The design of the Street Facility was included in the 2026-2027 CIP approved as part of the 2026-2027 Budget in November 2025.

Marquardt stated $500,000 has been budgeted initially in the CIP.

Staff were seeking feedback and input from the Committee on the draft RFP. No formal action was required at that time. Staff will present an updated draft at the November 10, 2026, Public Works Committee meeting, with the final version scheduled for approval at the December 8, Public Works Committee meeting. The RFP is intended to be distributed beginning January 4, 2027.

5. **Discussion and Possible Action regarding emergency repairs to Well No. 5 Filter Tank.**
Marquardt stated that in August 2026, the Water Utility received complaints regarding sand in the distribution system near Starin Park and WE Energies. An investigation revealed a failure in the Well 5 filter tank, where the joint between the filter cell wall and floor had failed, allowing filter media to enter the clean water cell at the bottom of the tank. Since the discovery, Strand has been evaluating repair alternatives and obtaining cost estimates to restore the filter to operation condition.

Strands outlined both long-term and short-term alternatives for restoring the Well 5 filter to operation. As indicated in the report, the long-term alternative would require approximately two to four years to design, construct, and place a new filter into service. The two short-term alternatives could be completed within approximately two to six months but would involve additional risks.

Estimated costs for Well 5 filter repairs range from $190,000 - $390,000, depending on the selected alternative. Initial costs would be funded through utility reserves. A reimbursement resolution would be presented to the Common Council to allow for the possibility of borrowing money in 2027 to replenish the reserves. Due to the unplanned equipment failure and the well being out of service, Staff is declaring the situation an emergency and will work directly with the City's contractor currently onsite for the Well 7 modification project and the filter tank manufacturer to expedite the necessary work.

The Water Utility is planning to do a system modeling update and planning study in 2027. By selecting short-term alternative 2, the repair to the filter tank should provide enough time for the planning study to be completed and upgrades to the facility to be incorporated into future budgets. Based on this, Staff recommended a motion to move forward with the short-term alternative 2 option and forward to council for approval as part of the reimbursement resolution.

Motion made by Board Member Smith to proceed with the short-term alternative 2, allowing the Water Utility time to repair the filter tank while completing a planning study to be completed in 2027. This motion allows for necessary facility upgrades to be incorporated into future budgets, Seconded by Board Member Schanen.

Voting Yeah: Board Member Schanen, Board Member Smith

Voting Nay: None
Absent: Board Member Hicks

6. **Discussion and Possible Action regarding Amendment No. 1 to Strand Task Order No. 25-01, Well No. 7 Modifications and Starin Park Reservoir Demolition.**
Marquardt stated Amendment No. 1 to Task Order 25-01 is for additional work associated with repairing the Well 5 Filter Tank. Work includes coordinating required work with contractors, additional construction administration, and estimated 12 site visits during the construction process.

The Amendment also revises the completion date in the Schedule section to May 31, 2027. Completion of the Well 7 Modification Project has been put on hold while Well 5 remains out of service. Final work on Well 7 requires taking the well offline temporarily. Staff prefer to defer this work until Well 5 is back in service to avoid taking an additional well offline unless absolutely necessary.

Task Order 25-01 was originally approved by the Public Works Committee and Council in February 2025.

The Amendment increases the estimated not-to-exceed compensation from $75,000 to $105,000, a $30,000 increase attributable to the Well 5 project. This increase is unrelated to Well 7.

Staff recommended approval of Amendment No. 1 to Task Order 25-01 and forward to Council.

Motion made by Board Member Smith to approve Amendment No. 1 to Strand Task Order No. 25-01, Well No. 7 Modifications and Starin Park Reservoir Demolition, Seconded by Board Member Schanen.

Voting Yeah: Board Member Smith, Board Member Schanen
Voting Nay: None
Absent: Board Member Hicks

FUTURE AGENDA ITEMS
None

ADJOURNMENT
Motion made by Board Member Smith to adjourn the Public Works Committee meeting at 5:17 p.m., Seconded by Board Member Schanen.

Respectfully submitted,

Alison Stoll

Alison Stoll, Administrative Assistant
Department of Public Works

*Minutes Approved on _____

Public Works Agenda Item

Meeting Date:	November 10, 2026
Agenda Item:	Downtown Garbage Collection
Staff Contact (name, email, phone):	Brad Marquardt, bmarquardt@whitewater-wi.gov, 262-473-0139

BACKGROUND
(Enter the who, what when, where, why)

At its October 13, 2026, meeting, the Public Works Committee discussed the potential use of one or two parking spaces in Lot C for a garbage dumpster enclosure to serve downtown residents and property owners.

At its October 20, 2026, meeting, the Common Council introduced an ordinance requiring all trash placed at the curb for collection to be contained in an appropriate trash or refuse container. The ordinance passed its first reading; however, the Council requested that the matter be reviewed by the Public Works Committee at its November meeting before returning to the Council for consideration of the second reading.

The Community Development Department plans to send letters to property owners along Center Street who have been identified as frequently placing loose garbage bags at the curb or who currently use individual refuse carts. The purpose of the outreach is to gauge their interest in participating in a shared dumpster arrangement.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS
(Dates, committees, action taken)

The Public Works Committee gave the go ahead to continue to look into adding dumpsters in Lot C. As noted above, the Council passed the first reading of the introduced ordinance.

FINANCIAL IMPACT
(If none, state N/A)

The estimated cost to have an 18’ x 18’ chain link privacy fence installed is between $6,000 and $8,000 depending on height. This estimate is good for 30 days and the company is expecting a 30% increase in steel costs in the coming months. Construction more than likely would not be able to occur until spring.

Weekly service on a 2-yd dumpster for trash is $115/month and for recyclables is $95/month. If service was provided twice a week, the cost for the trash dumpster is $205/month and $115/month for recyclables.

STAFF RECOMMENDATION

Staff does not have a recommendation at this time.

ATTACHMENT(S) INCLUDED
(If none, state N/A)

1. N/A

Public Works Agenda Item

Meeting Date:	November 10, 2026
Agenda Item:	Street Paving Markings – Prince Street, Prairie Street, Starin Road
Staff Contact (name, email, phone):	Brad Marquardt, bmarquardt@whitewater-wi.gov, 262-473-0139

BACKGROUND
(Enter the who, what when, where, why)

At the October 20, 2026, Council meeting, a UW-Whitewater student made a comment about the lack of street pavement markings on streets near the University, naming Prince Street, Prairie Street and Starin Road. The student made reference to the bike lane markings not being visible on Prince Street, Prairie Street and Starin Road. And also mentioned the lack of a center line on the three streets.

Prince Street was reconstructed in 2012. No center line, bike lanes or bike accommodation arrows were included for painting as part of the reconstruction, nor has any been painted since. It is unsure when Prairie Street was last paved, but looking at Google Maps Street View, going back to 2007, there has never been a center line painted nor were there any bike lanes or bike accommodation arrows. Starin Road was reconstructed in 2001. As part of the reconstruction, bike lanes were painted from Tratt Street to Fremont Street, and a center line was painted from Tratt Street to Prince Street. Though not part of the reconstruction plans, a center line had been painted at some point from Prairie Street to Fremont Street. It appears these pavement markings have not been refreshed since the original painting.

All three streets are either classified as a collector or arterial. According to the Manual on Uniform Control Devices, center lines shall be painted on two-way urban arterials and collectors that have a traveled way of 20 feet or more in width and an ADT of 6,000 vehicles per day or greater. And center lines should be placed on urban arterials and collectors that have a traveled way of 20 feet or more in width and an ADT of 4,000 vehicles per day or greater.

According to the most available data from the Wisconsin DOT, Starin Road had an ADT of 2,100 in 2025 between Tratt Street and Prince Street, Prairie Street had an ADT of 6,200 in 2012 between Main Street and Starin Road, and there was no data available for Prince Street.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS
(Dates, committees, action taken)

N/A

FINANCIAL IMPACT
(If none, state N/A)

Based on an engineering estimate to repaint pavement markings on W. Main Street next year, the cost of a double yellow line is $2.00/ft and for a single white line, $1.00/ft. The cost of various segments include:

- Starin Road (Tratt St – Prince St) – Double Yellow: $1,160
- Starin Road (Prairie St – Fremont St) – Double Yellow: $3,600
- Starin Road (Tratt St – Fremont St) – Bike Lane: $8,300
- Prairie Street (Main St – Starin Rd) – Double Yellow: $3,480
- Prince Street (Main St – Starin Rd) – Double Yellow: $3,420

No money has been included in the 2027 budget for repainting the pavement markings on any of these streets.

STAFF RECOMMENDATION

Staff would make the following recommendations:

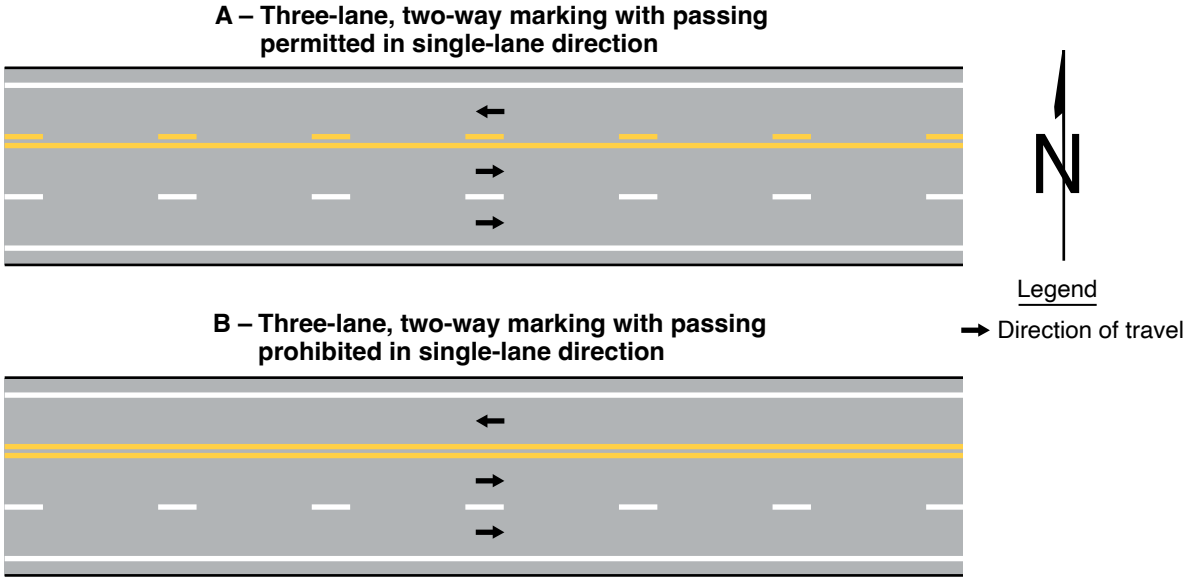
- Prince Street: Do not paint a center line. No center line has been painted since it was reconstructed in 2012.
- Prairie Street: Do not paint a center line. From past aerial photography, it appears no center line has ever been painted. Prairie Street is tentatively scheduled for reconstruction in 2030. Consider adding a center line at that time.
- Starin Road: Do not paint a center line between Tratt Street and Prince Street, nor between Prairie Street and Fremont Street.
- Starin Road: Repaint bike lanes from Tratt Street to Fremont Street. Add this project to the W. Main Street repaving and repainting project in 2027 as an alternative bid item. If the bid comes back within budget, include the repainting. If not, budget for the repainting in the 2028 budget.

ATTACHMENT(S) INCLUDED

(If none, state N/A)

1. Center line warrants

Figure 3B-3. Yellow Center Lines for Three-Lane, Two-Way Applications



Section 3B.02 Warrants for Yellow Center Lines

Standard:

01 **Center line markings shall be placed on all paved undivided two-way urban arterials and collectors that have a traveled way of 20 feet or more in width and an ADT of 6,000 vehicles per day or greater. Center line markings shall also be placed on all paved undivided two-way streets or highways that have three or more lanes for moving motor vehicle traffic.**

Guidance:

02 *Center line markings should be placed on paved urban arterials and collectors that have a traveled way of 20 feet or more in width and an ADT of 4,000 vehicles per day or greater. Center line markings should also be placed on all rural arterials and collectors that have a traveled way of 18 feet or more in width and an ADT of 3,000 vehicles per day or greater. Center line markings should also be placed on other traveled ways where an engineering study indicates such a need.*

03 *Engineering judgment should be used in determining whether to place center line markings on traveled ways that are less than 16 feet wide because of the potential for traffic encroaching on the pavement edges, traffic being affected by parked vehicles, and traffic encroaching into the opposing traffic lane.*

Option:

04 Center line markings may be placed on other paved two-way traveled ways that are 16 feet or more in width.

05 If a traffic count is not available, the ADTs described in this Section may be estimates that are based on engineering judgment.

Section 3B.03 No-Passing Zone Pavement Markings

Standard:

01 **No-passing zones shall be marked by either the one-direction no-passing zone pavement markings or the two-direction no-passing zone pavement markings described in Section 3B.01 and shown in Figures 3B-1 and 3B-3.**

02 **No-passing zone markings shall be used on:**

A. Two-way roadways at lane-reduction transitions (see Section 3B.12),
B. Approaches to obstructions that must be passed on the right (see Section 3B.13),
C. Approaches to grade crossings (see Section 8C.02), and
D. Approaches to crosswalks.

03 **On two-way, two-lane or three-lane roadways where center line markings are installed, no-passing zones shall be established at vertical and horizontal curves and other locations where an engineering study indicates that passing must be prohibited because of inadequate sight distances or other special conditions.**