



Finance Committee Meeting

Cravath Lakefront room 2nd floor 312 West
Whitewater Str, Whitewater, WI, 53190 *In Person
and Virtual

Tuesday, November 25, 2025 - 5:00 PM

Citizens are welcome (and encouraged) to join our webinar via computer, smart phone, or telephone.
Citizen participation is welcome during topic discussion periods.

<https://teams.microsoft.com/meet/26727474228024?p=DObDhU7LG0TiDLGZoU>

Please note that although every effort will be made to provide for virtual participation, unforeseen technical difficulties may prevent this, in which case the meeting may still proceed as long as there is a quorum. Should you wish to make a comment in this situation, you are welcome to call this number: (262) 473-0108.

AGENDA

CALL TO ORDER

ROLL CALL

CONSENT AGENDA

Items on the Consent Agenda will be approved together unless any committee member requests that an item be removed for individual consideration.

1. Finance Committee Meeting Minutes from September 23, 2025
2. Finance Committee Meeting Minutes from October 9, 2025
3. Finance Committee Meeting Minutes from October 14, 2025
4. Finance Committee Meeting Minutes from October 15, 2025
5. Finance Committee Meeting Minutes from October 28, 2025

HEARING OF CITIZEN COMMENTS

No formal Committee action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those specific issues at the time the Committee discusses that particular item.

To make a comment during this period, or during any agenda item: On a computer or handheld device, locate the controls on your computer to raise your hand. You may need to move your mouse to see these controls. On a traditional telephone, dial *6 to unmute your phone and dial *9 to raise your hand.

CONSIDERATIONS / DISCUSSIONS / REPORTS

6. Notice of Claim filed by Don Wargowsky

- [7.](#) Update on Notice of Claim filed by Elizabeth Smith
- [8.](#) Discussion and possible action to recommend employee bonuses for 2025
- [9.](#) Discussion and possible action for Fire Department Turnout Gear Funding and Purchase Timing

FUTURE AGENDA ITEMS

10. Procedures for adding new positions
11. AI Policy Review

ADJOURNMENT

A quorum of the Common Council may be present. This notice is given to inform the public that no formal action will be taken at this meeting.

Anyone requiring special arrangements is asked to call the Office of the City Manager / City Clerk (262-473-0102) at least 72 hours prior to the meeting.



Finance Committee Meeting Item 1.

Cravath Lakefront room 2nd floor 312 West
Whitewater Str, Whitewater, WI, 53190 *In Person
and Virtual

Tuesday, September 23, 2025 - 5:00 PM

**Citizens are welcome (and encouraged) to join our webinar via computer, smart phone, or telephone.
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Please click the link below to join the webinar:

<https://us06web.zoom.us/j/83198282604?pwd=cDdLWjUvTTRqRUQ4UVcwQWcrcW1BUT09>

Telephone: +1 (312) 626-6799 US (Chicago) (Houston)

Webinar ID: 831 9828 2604

Passcode: 137945

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AGENDA

CALL TO ORDER

The meeting was called to order at 5:00 p.m. by Brian Schanen.

ROLL CALL

Present: Brian Schanen, Mike Smith and Patrick Singer. Absent: None.

Additional Attendees: Rachelle Blitch, Director of Finance.

CONSENT AGENDA

Items on the Consent Agenda will be approved together unless any committee member requests that an item be removed for individual consideration.

1. Finance Committee Meeting Minutes from August 26, 2025

Motion to approve the consent agenda made by Patrick Singer, Seconded by Mike Smith.

Voting Yes: Mike Smith, Patrick Singer and Brian Schanen. Voting No: None.

HEARING OF CITIZEN COMMENTS

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CONSIDERATIONS / DISCUSSIONS / REPORTS

2. Discussion and possible action to recommend approval of the MOU between the City and UWW for parking to Common Council
3. Financials - August 2025
4. Discussion and possible action to recommend amending Ordinance 2.48.030 Removal of Members
5. Personnel Update - Informational Report

FUTURE AGENDA ITEMS

ADJOURNMENT

Motion to adjourn made by Mike Smith, Seconded by Patrick Singer.

Voting Yes: Mike Smith, Patrick Singer and Brian Schanen. Voting No: None.

The meeting adjourned at 5:39 p.m.

A quorum of the Common Council may be present. This notice is given to inform the public that no formal action will be taken at this meeting.

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Finance Committee Meeting Item 2.

Whitewater Municipal Building Community Room,
312 West Whitewater St., Whitewater, WI 53190
*In Person and Virtual

Thursday, October 09, 2025 - 5:00 PM

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AGENDA

CALL TO ORDER

The meeting was called to order at 5 p.m. by Brian Schanen.

ROLL CALL

Present: Brian Schanen, Patrick Singer and Mike Smith.

Absent: None.

Additional Attendees: Rachelle Blitch, Director of Finance; Brad Marquardt, Director of Public Works, Ben Mielke, Wastewater Superintendent; Mason Becker, Economic Development Director; Brian Neumeister, Streets Superintendent; Josh Hyndman, Water Superintendent; Kelly Freeman, Fire Chief.

HEARING OF CITIZEN COMMENTS

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CONSIDERATIONS / DISCUSSIONS / REPORTS

1. Budget Review 1 of 3

FUTURE AGENDA ITEMS**ADJOURNMENT**

A motion to adjourn was made by Brian Schanen, Seconded by Mike Smith.

Voting Yes: Patrick Singer, Mike Smith, and Brian Schanen.

The meeting adjourned at 7:23 p.m.

A quorum of the Common Council may be present. This notice is given to inform the public that no formal action will be taken at this meeting.

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Finance Committee Meeting Item 3.

Whitewater Municipal Building Community Room,
312 West Whitewater St., Whitewater, WI 53190
*In Person and Virtual

Tuesday, October 14, 2025 - 6:30 PM

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AGENDA

CALL TO ORDER

The meeting was called to order at 6:30 p.m. by Brian Schanen.

ROLL CALL

Present: Patrick Singer, Mike Smith and Brian Schanen.

Absent: None.

Additional Attendees: Rachelle Blitch, Director of Finance; Dan Meyer, Police Chief; Sabrina Ojibway, Support Services Manager; Kevin Boehm, Director of Parks and Recreation.

HEARING OF CITIZEN COMMENTS

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CONSIDERATIONS / DISCUSSIONS / REPORTS

1. Budget Review Session 2 of 3

FUTURE AGENDA ITEMS**ADJOURNMENT**

A motion to adjourn was made by Patrick Singer, Seconded by Brian Schanen.

Voting Yes: Patrick Singer, Brian Schanen and Mike Smith.

Voting No: None

The meeting adjourned at 7:09 p.m.

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Finance Committee Meeting Item 4.

Whitewater Municipal Building City Manager's
Conference Room, 312 West Whitewater St.,
Whitewater, WI 53190 *In Person and Virtual

Wednesday, October 15, 2025 - 5:00 PM

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AGENDA

CALL TO ORDER

The meeting was called to order at 5 p.m. by Brian Schanen.

ROLL CALL

Present: Brian Schanen, Mike Smith and Patrick Singer (arrived at 5:04 p.m.).

Absent: None.

Additional Attendees: Rachelle Blitch, Director of Finance; Diane Jaroch, Library Director; Becky Magestro, Chief of Staff.

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CONSIDERATIONS / DISCUSSIONS / REPORTS

1. Budget Review Session 3 of 3

FUTURE AGENDA ITEMS**ADJOURNMENT**

A motion to adjourn was made by Mike Smith, Seconded by Patrick Singer.

Voting Yes: Mike Smith, Patrick Singer and Brian Schanen.

Voting No: None.

The meeting adjourned at 6:39 p.m.

A quorum of the Common Council may be present. This notice is given to inform the public that no formal action will be taken at this meeting.

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Finance Committee Meeting Item 5.

Cravath Lakefront room 2nd floor 312 West
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Tuesday, October 28, 2025 - 5:00 PM

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AGENDA

CALL TO ORDER

The meeting was called to order by Brian Schanen at 5 p.m.

ROLL CALL

Present: Brian Schanen, Patrick Singer and Mike Smith.

Absent: None.

Additional Attendees: Rachelle Blitch, Director of Finance; Steven Chesebro, City Attorney; Jeremiah Thomas, Comptroller.

CONSENT AGENDA

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CONSIDERATIONS / DISCUSSIONS / REPORTS

1. Update on Health Insurance
2. Final Review of Draft 2026-2027 Budget

The following was provided to the committee but was not discussed.

Vendor	Description	Comments	2027	Bal Chec	2026
Deer Creek Training	Training	Dispatch/Equal split by department		100.00%	Percent
Deer Creek Training	Training	Going away after 2026.			150.00
Mactek Systems/Higher Ground	911 Recording	Dispatch 100%		100.00%	Percent
Mactek Systems/Higher Ground	911 Recording	*Waiting on confirmation from Sabrina/Averaging 4%	6,674.00		6,617.00
WI Dept Justice	Time Access	Dispatch		100.00%	Percent
WI Dept Justice	Time Access	No increase in 2026	9,922.50		9,922.50
AFR Engine	Facial Recognition	Investigation		100.00%	Percent
AFR Engine	Facial Recognition	No cost for 2026	1,440.00		
Prophenix	Prophenix	Dispatch		100.00%	Percent
Prophenix	Prophenix	Confirming rate for 2026/Averaging 2% increases	14,680.00		14,392.00
Flock	Cameras	Divide by sworn officers and Dispatch		100.00%	Percent
Flock	Cameras	\$39,000 per year	39,000.00		39,000.00
Gencom	Eaton UPS System Maint	Dispatch		100.00%	Percent
Gencom	Eaton UPS System Maint	paid through 12/31/2026. \$11,500 in 2027 for a 3 year co	11,500.00		
Gencom	Radio Service Contract/L3 Harris Syst	2% increase/2024 includes a \$4,495 hardware refresh	11,500.00		11,500.00
Gencom	Back room/RF equipment	Dispatch		100.00%	Percent
Gencom	Back room/RF equipment	Prepaid through 12/31/25. Need to follow up with mainte	1,000.00		1,000.00
911/Solacom	Solacom-Phone	Dispatch		100.00%	Percent
911/Solacom	Solacom-Phone	Paid through 2026/\$42,000 for 3 year contract \$14k in 2028	13,000.00		
Walworth County	JURIS Cost Sharing	Dispatch		100.00%	Percent
Walworth County	JURIS Cost Sharing	No changes/Verify with Tim	750.00		750.00
Atlas	Schedule Anywhere	PD & Dispatch		100.00%	Percent
Atlas	Schedule Anywhere	If PD goes with Enforcer, this will be replaced. Averaging 10	1,957.00		1,728.00
Cardinal Ticket Trac	Dispatch 8/37	PD & Dispatch		100.00%	Percent
Cardinal Ticket Trac	Dispatch 8/37	Looking to upgrade to new version.	9,000.00		9,000.00
Axon Enterprises	Body Cameras	PD		100.00%	Percent
Axon Enterprises	Body Cameras	5 year contract thru 12/31/2028-\$10,464.00/yr 2-4	30,164.62		30,164.62
Onsolve/One Call Now	Mass Texting	PD & Dispatch		100.00%	Percent
Onsolve/One Call Now	Mass Texting	If PD goes with Enforcer, this will be replaced. Averaging 8%	964.00		892.00
CSI Policy Advising	Policy Review	PD		100.00%	Percent
CSI Policy Advising	Policy Review	Cost out of for 2026			
Idemia	Finger Print	PD		100.00%	Percent
Idemia	Finger Print	Averaging 5% increases each year	2,163.00		2,060.00
Porter Lee	Beast Evidence	PD		100.00%	Percent
Porter Lee	Beast Evidence	Av 5% increases/Going away when we have evidence gara	1,405.00		1,338.00
Enforcer	AI Report Writing, Scheduling	Divided between sworn staff		100.00%	Percent
Enforcer	AI Report Writing, Scheduling	Testing out in October	10,796.00		10,796.00
Power DMS	Policy Management, Accreditation	Divide by bodies in all departments		100.00%	Percent
Power DMS	Policy Management, Accreditation		6,888.00		6,888.00
Cell Hawk	Cell Phone Downloads	Investigation		100.00%	Percent
Cell Hawk	Cell Phone Downloads		3,178.00		3,085.00
Absolute/Net Motion	VPN	Patrol/Invest/CSO by officer		100.00%	Percent
Absolute/Net Motion	VPN	allocate per user, 50 licenses (\$150 per user)	7,725.00		7,500.00
Tornado Siren	Tornado Siren	Emergency Management		100.00%	Percent
TIPPS	Court	\$280 per siren - 9 total/Not allocated here. Direct to budge	2,520.00		2,520.00
TIPPS	Court			100.00%	Percent
Prophenix	Prophenix	3% increase	7,533.45		7,314.03
Prophenix	Prophenix	Fire & EMS		100.00%	Percent
Prophenix	Prophenix	Av 5% increases	4,200.00		4,000.00
ESO	Reporting Software	Fire & EMS		100.00%	Percent
ESO	Reporting Software	5% Increase	6,930.00		6,600.00
ESO	Training Software	Fire & EMS		100.00%	Percent
ESO	Training Software	10% Increase	3,630.00		3,300.00
DEA	Registration	Fire & EMS		100.00%	Percent
DEA	Registration	10% increase	935.00		850.00
Knox	Box Safes (Drug Safes)	Fire & EMS		100.00%	Percent
Knox	Box Safes (Drug Safes)	10% Increase	522.50		475.00
Domain Renewals	CDA	CDA		100.00%	Percent
Domain Renewals	CDA		60.00		60.00
IG Whitewater.org	GIS Hosting/5 Year renewal	N/Svs		100.00%	Percent
IG Whitewater.org	GIS Hosting/5 Year renewal	5 year renewal paid on 01-03-2019/not due till 2024	1,200.00		1,000.00
ESRI	GIS	N/Svs		100.00%	Percent
ESRI	GIS	10% Increase	5,886.88		5,346.25
Domain Renewals	GIS	N/Svs		100.00%	Percent
Domain Renewals	GIS		36.00		36.05
WorQ	Permit software	N/Svs		100.00%	Percent
WorQ	Permit software	\$22,000 first year/ \$13,000 annually. Clerks permit \$6.0k	19,570.00		19,000.00
Sprout Social	Social Media	Communications		100.00%	Percent
Sprout Social	Social Media	Cancelling. New website makes it obsolete			
Canva.com	Graphics & Visual Media	Communications		100.00%	Percent
Canva.com	Graphics & Visual Media	Parks, PD and Media Services	200.00		119.99
Domain Renewals	Cable	Communications		100.00%	Percent
Domain Renewals	Cable		21.00		20.60
Vimeo.com	Video Hosting	Communications		100.00%	Percent
Vimeo.com	Video Hosting		900.00		900.00
Youtube	Video Hosting	Communications		0.00%	Percent
Youtube	Video Hosting	No cost			
Domain Renewals	WAFC	Aquatic Ctr		100.00%	Percent
Domain Renewals	WAFC		21.00		20.60
Website	WIX	Aquatic Ctr		100.00%	Percent
Website	WIX		250.00		250.00
Domain Renewals	Park & Rec	Park & Rec		100.00%	Percent
Domain Renewals	Park & Rec		62.00		61.80
Civic Rec	Park & Rec-programs/membership	Park & Rec		100.00%	Percent
Civic Rec	Park & Rec-programs/membership	10% increase	4,950.00		4,500.00
Schedule Plus	Seniors	Park & Rec		100.00%	Percent
Schedule Plus	Seniors	10% increase	1,016.40		924.00
Humanity	Timekeeping	Park & Rec		100.00%	Percent
Humanity	Timekeeping	Cancelling			
Transcendent Tech LLC	Tax Receipting	Finance		100.00%	Percent
Transcendent Tech LLC	Tax Receipting	4% increase	1,072.95		1,033.68
Jefferson County	Tax Receipting	Finance		100.00%	Percent
Jefferson County	Tax Receipting		500.00		500.00
Baker Tilly	Caselle UB/MiExcel UB	Utilities		100.00%	Percent
Baker Tilly	Caselle UB/MiExcel UB	3% increase	5,098.69		4,950.18
Baker Tilly	Caselle/Clarity	GL/JP/PA/CA/AM/MI/EXCEL		100.00%	Percent
Baker Tilly	Caselle/Clarity	3% increase	13,804.43		13,402.36
Baker Tilly	MpayOnline/MiViewPoint	All Departments		99.99%	Percent
Baker Tilly	MpayOnline/MiViewPoint	3% increase	2,278.81	(0.00)	2,212.44
Adobe Creative/Premier	Creative Cloud	Media Services		100.00%	Percent
Adobe Creative/Premier	Creative Cloud		1,447.68		1,419.29
TelVue	Broadcasting	Media Services		100.00%	Percent
TelVue	Broadcasting	\$24,169 first year, \$4,200 annually 5 year contract	4,200.00		24,169.00
Symtracks	Music subscription	Media Services		100.00%	Percent
Symtracks	Music subscription	\$199 annually	199.00		199.00
Adobe Pro	PDF	Various Departments		100.00%	Percent
Adobe Pro	PDF	A Stoll, K Marquardt, J Weidl, K Anderberg, Deputy C	1,918.52		1,862.64
Backblaze/Wasbi	Cloud Storage	All Departments		99.99%	Percent
Backblaze/Wasbi	Cloud Storage		1,980.00		1,800.00
Baracuda	Email Archiver	All Departments		99.99%	Percent
Baracuda	Email Archiver	10% Increase	2,200.00		2,000.00
Zoom	Virtual Meetings	All Departments		100.00%	Percent
Zoom	Virtual Meetings		2,880.00		2,880.00
Zoom Individual Act	Virtual Meetings	WAFC individual account		0.00%	Percent
Zoom Individual Act	Virtual Meetings	Cancelling. We have Teams			
Fortinet	Firewall	All Departments		100.00%	Percent
Fortinet	Firewall		3,550.00	(0.00)	3,550.00
Apptegy	Website	All Departments		99.99%	Percent
Apptegy	Website	Set up fee \$11,900/\$9,000 annually	9,180.00		9,000.00
DigiCorp	IT Support	All Departments		74.60%	Percent
DigiCorp	IT Support				
EasyCIP	CIP	All Departments		100.00%	Percent
EasyCIP	CIP		4,500.00	(0.00)	4,500.00
Esset	Antivirus/EDR Services	All Departments		99.99%	Percent
Esset	Antivirus/EDR Services	Being phased out likely 20-25K per year for 3 years. Rec	25,000.00		
Fortigate	Firewall	All Departments		99.99%	Percent
Fortigate	Firewall		4,000.00		4,000.00
Laserfiche/CT Access Inc	Database	All Departments		99.99%	Percent
Laserfiche/CT Access Inc	Database	2025 5% increase	4,135.00		3,934.00
MuniCode	Council Packet Publishing	All Departments		100.00%	Percent
MuniCode	Council Packet Publishing		7,967.36		7,735.30
NeoGov	HR	All Departments		100.00%	Percent
NeoGov	HR	CVMC membership includes basic subscription			
Microsoft	Office	All Departments		100.00%	Percent
Microsoft	Office		61,500.00		61,500.00
Network	Network Monitoring	IT		100.00%	Percent
Network	Network Monitoring		1,535.00		1,535.00
PDQ	Network Monitoring	IT		0.00%	Percent
PDQ	Network Monitoring				
KnowBe4	Cyber Security & Spam Tool	IT		0.00%	Percent
KnowBe4	Cyber Security & Spam Tool	Contract good through June 2027			
Nordpass	Password Locker	IT		100.00%	Percent
Nordpass	Password Locker	Two years \$50 (2026-2027)			50.00
Propio	Translation Service/Software	PD		100.00%	Percent
Propio	Translation Service/Software		9,000.00	(0.00)	8,760.00
Spam Hero	Spam Filter	All Departments		99.97%	Percent
Spam Hero	Spam Filter		96.00	(0.00)	96.00
LexisNexis	Legal research	Quotes for \$5k		100.00%	Percent
LexisNexis	Legal research		4,236.00		4,236.00
Legal Files Software/Onit	File Management	Quotes for \$3,400		100.00%	Percent
Legal Files Software/Onit	File Management		3,440.00		3,440.00
			419,864.78	(0.00)	383,095.33

3. Discussion on City Manager's authority to create positions
4. Discussion and possible action to recommend approval of the 2025 Salary Resolution Amendment to Common Council

Motion to recommend amendment to the 2025 Salary Resolution to Common Council made by Patrick Singer, Seconded by Mike Smith.

Voting Yes: Brian Schanen, Patrick Singer and Mike Smith.

Voting No: None.

5. Update on liability claim received and paid to Steve Sweeney for damages

FUTURE AGENDA ITEMS

ADJOURNMENT

A motion to adjourn was made by Mike Smith, Seconded by Patrick Singer.

Voting Yes: Patrick Singer, Brian Schanen and Mike Smith

Voting No: None.

The meeting adjourned at 6:10 p.m.

A quorum of the Common Council may be present. This notice is given to inform the public that no formal action will be taken at this meeting.

Anyone requiring special arrangements is asked to call the Office of the City Manager / City Clerk (262-473-0102) at least 72 hours prior to the meeting.



Finance Committee Agenda Item

Meeting Date:	November 25, 2025
Agenda Item:	Insurance Claim filed by D. Wargowsky
Staff Contact (name, email, phone):	Rachelle Blitch, rblitch@whitewater-wi.gov , 262-473-1380

BACKGROUND

(Enter the who, what when, where, why)

The Finance Department received a Notice of Claim on October 15, 2025, submitted by Don Wargowsky. The claim relates to parcel /WUP 00265A, which the city purchased from Mr. Wargowsky in May 2016 (as shown on the following page). A memo from Brad Marquardt, Director of DPW is included for additional context and history.

CVMIC was consulted regarding this matter, and their email response is included for reference. Based on their review, they recommend denial of the claim for the following reasons:

Under Wisconsin State Statute § 893.80, individuals must file a written notice of claim with the municipality within 120 days of the event giving rise to the claim. This statutory requirement is intended to provide the municipality with timely notice, allow for investigation, and offer an opportunity to resolve the matter before litigation proceeds.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

FINANCIAL IMPACT

(If none, state N/A)

N/A

STAFF RECOMMENDATION

Staff recommends the denial of the claim based on Wis. State Statute 893.30 and CVMIC's recommendation.

ATTACHMENT(S) INCLUDED

(If none, state N/A)

1. Notice of Claim
2. Deed Inquiry
3. Memo from DPW
4. Email from CVMIC

CITY OF WHITEWATER

NOTICE OF CLAIM

Name: Ron Wargowsky
 Address: 1130 Highland St
Whitewater, WI 53190
 Phone: 262-473-2717

Incident/Accident Information
 Date: 10, 15, 25
 Time: _____
 Place: 443-445-447 Ann St

CIRCUMSTANCES OF CLAIM

In the space below briefly describe the circumstances of your claim. (Attach additional sheets, if necessary.) For auto damages, attach a copy of police report, if any, and attach a diagram of the accident scene indicating north, south, east or west corners if the accident occurred at an intersection. For bodily injury, indicate nature of injury and whether or not medical attention was given and give the name of the physician. Also identify any witnesses to the incident/accident.

at 443-445-447 Ann St, the city of Whitewater
Purchased land from me to make a retention pond,
while the city workers were cleaning up the city land
they also took things from my land, or (property)

<u>Value of things taken from my property</u>	
<u>2 bunks of clear maple lumber</u>	<u>\$12,000.00</u>
<u>1200 board feet</u>	
<u>5 Walnut logs</u>	<u>1000.00</u>
<u>10 Solar Panels 4'x8'</u>	<u>2500.00</u>
<u>1 ice fishing trailer</u>	<u>1200.00</u>
<u>Total Value of things taken</u>	<u>\$16,700.00</u>

Signed: Ronald Wargowsky Date: 10-15-25

CLAIM

(NOTE: You are not required to make a claim at this time. As long as you have filed the above Notice of Claim you may file a claim with the City/Village at any time consistent with the applicable statute of limitations. However, in order for the City/Village to formally accept or deny your claim at this time, the following claim must be completed and signed.)

The undersigned hereby makes a claim against the City/Village of arising out of the circumstances described above in the amount of \$ 16,700.00

To process this claim it is necessary to detail all damages being sought.

Signed: Ronald Wargowsky
 Address: 1130 Highland St
Whitewater, WI 53190

Date: 10-15-25



Value of things taken from my property

2 banks of clear maple lumber

1200 board feet

5 Walnut 12095

10 Solar Panels — 2,500.00

ice fishing trailer	1,200.00
	<u>1,200.00</u>

	Total Value	16,700.00
18		

×

ROD System Data

Document Information

- WARRANTY DEED
- Document No. 924910
- Dated 05/03/2016
- Recorded 05/10/2016
- Pages 2

Fees

- RECORDING FEE: \$30.00
- NEW TRANSFER FEE: \$0.00

Grantor(s)

- WARGOWSKY, DONALD L
- WARGOWSKY, JOANN

Grantee(s)

- CITY OF WHITEWATER

Parcel(s)

- /WUP 00265

USPLS Location(s)

- SW SW Sec. 4, T4, R15

OK



www.whitewater-wi.gov
Telephone: 262-473-0139
Fax: 262-473-0579

Office of Public Works
312 W. Whitewater St.
Whitewater, WI 53190

Item 6.

MEMO

TO: Rachelle Blitch, Finance Director

FROM: Brad Marquardt, Public Works Director

DATE: November 7, 2025

RE: Ann Street Claim

In May 2016, the City bought property from the Wargowsky's for the future construction of a detention pond. The pond was built in 2018. Sometime after I started in October 2017, I remember then Street Superintendent, Chuck Nass, mentioning that the street department needed to remove items still remaining on the purchased site so the detention pond could be built. I am unaware of what items were removed or where they were located.

Rachelle Blich

From: Allison C. De Franze <allisond@cvmic.com>
Sent: Tuesday, October 28, 2025 2:31 PM
To: Rachelle Blich
Subject: Wargowsky v City of Whitewater

Hi Rachelle,

I am in receipt of the claim that has been filed by Don Wargowsky against the City of Whitewater in the amount of \$16,700, for items Mr. Wargowsky alleges were stolen by city workers in 2016. As you are aware, the City of Whitewater is self-insured for claims up to \$25,000, and should the City decide to settle this matter, the settlement would come from City funds.

This claim does not meet the requirements of WI state statute 893.80, which states that a notice of circumstances must be given within **120 days** after the happening of the event giving rise to the claim. This required timeline ensures that municipalities can fully investigate the claim close to the time when the actual event occurred. This incident occurred on October 1, 2016. The claim was received by the City on October 28, 2025, which is 3,314 days after the incident.

Therefore, it is my opinion this claim should be denied.

Should you have any questions, please feel free to contact me.

Thank you,



Finance Committee Agenda Item

Meeting Date:	November 25, 2025
Agenda Item:	Update on Insurance Claim filed and paid for E. Smith
Staff Contact (name, email, phone):	Rachelle Blitch, rblitch@whitewater-wi.gov , 262-473-1380

BACKGROUND

(Enter the who, what when, where, why)

The Finance Committee customarily reviews insurance claims submitted to the City and determines whether payment is warranted. Occasionally, this process is bypassed when it is evident that the City is at fault. In such cases, payment is processed directly, and the Committee is provided with an update at the next meeting.

On October 4, 2025, the inflatable pumpkin that was on the roof of the municipal building blew off and landed on a resident's vehicle. The incident resulted in monetary damages totaling \$36.93. The claim was submitted to the City's insurance carrier for review, which confirmed that the City was liable for the damages. Accordingly, the Finance Department processed payment to the resident.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

FINANCIAL IMPACT

(If none, state N/A)

The cost of damages totaled \$39.93 which was paid out of Fund 271 SIR.

STAFF RECOMMENDATION

No recommendation is needed.

ATTACHMENT(S) INCLUDED

(If none, state N/A)

1. Notice of Claim
2. Invoice for damages
3. Email from CVMIC
4. Police Report

Item 7.



2009 Milton Ave.
Janesville, WI 53545
Main Phone (608) 314-8222
Fax (608) 314-8230
www.boucher.com

NO REFUNDS WITHOUT THIS INVOICE.
20% HANDLING CHARGE IF RETURNED AFTER 10 DAYS.
NO REFUNDS AFTER 30 DAYS.
NO RETURNS ON ELECTRICAL PARTS OR SPECIAL ORDER ITEMS.
ALL RETURNS MUST MEET MANUFACTURER PACKAGING STANDARDS.

DISCLAIMER OF WARRANTIES

Any warranties on the product sold hereby are those made by the manufacturer. The seller hereby expressly disclaims all warranties, either express or implied, including any implied warranty of merchantability or fitness for a particular purpose, and seller neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of said products.

DATE ENTERED 09 OCT 25	YOUR ORDER NO.	DATE SHIPPED 09 OCT 25	INVOICE DATE	INVOICE NUMBER 47370	14:11:43
---------------------------	----------------	---------------------------	--------------	-------------------------	----------

SOLD TO

ACCOUNT NO. 1224338
THOMAS WAYNE SMITH
N 7725 RIDGE RD
WHITEWATER, WI 53190

SHIP TO

SMITH, THOMAS WAYNE
N 7725 RIDGE RD
WHITEWATER, WI 53190
(262) 287-8098

PAGE 1 OF 1

SHIP VIA		BLSM.		BL NO.		TERMS		F.O.B.	
		E16458		RCASH		JANESVILLE WI			
QBD	SHIP	R.O.	PART NUMBER	DESCRIPTION	LIST	NET	AMOUNT		
1	1	1.0	00F05-AU000-NT2	PAINTT/U PAINT	46.55	35.00	35.00	LET US SERVE ALL OF YOUR AUTOMOTIVE NEEDS! FOR A COMPLETE LISTING OF BOUCHER DEALERSHIPS, COLLISION REPAIR CENTERS AND HOURS OF OPERATION, PLEASE VISIT OUR WEBSITE AT: www.boucher.com	
									OR CALL US AT: 1-888-BOUCHER You may also visit us on Facebook or follow our tweets @BoucherAuto
					PARTS		35.00		
					SUBLET				
					FREIGHT		0.00		
					SALES TAX		1.93		
					TOTAL		\$36.93		

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CUSTOMER COPY


CURR	USD\$
MODE	Issuer
AC	c439f105a6b84661
AIDNAME	VISA Debit/Credit (Classic)
DEVICE_SERIAL_NUMBER	36043781

Transaction History

Date	Status
10/9/25 2:17 pm CDT	Approved

I agree to pay the above total according to my card issuer agreement.

Signature: _____

		City of Whitewater Police			Incident Report		Item 7.		
		Incident: Damage to Private Property (1st)							
		Incident Report Number: 25-013259		Between: Date - Time		And/At: Date-Time 10/4/25		11:29	
		Incident Location: W Whitewater St/S Fremont St, Whitewater, WI 53190							
		ww7.36.030.2		9021					
BUS		Name (Last, First, Middle) City of Whitewater,			DOB: 01/01/1900		Race/Sex /		
Address: (Address, City, State, Zip) 312 W Whitewater St, CH, Whitewater, WI							Phone 1 (262) 473-0555		
Employer							Phone 2 (262) 473-1382		
Employer Address							Work Phone #		
V		Name (Last, First, Middle) Smith, Elizabeth Mary Timm			DOB: 09/08/1957		Race/Sex W/F		
Address: (Address, City, State, Zip) N7725 Ridge Rd, Whitewater, WI							Phone 1 (262) 287-4510		
Employer							Phone 2		
Employer Address							Work Phone #		
<p>SUMMARY</p> <p>On Saturday, October 4, 2025, at approximately 11:29am, I, Lt. Aldrich took a report of the inflatable pumpkin that had been placed on the roof of the municipal building falling on to a vehicle near the intersection of W Whitewater St. and S Fremont St. in the City of Whitewater, Walworth County, WI. The vehicle, bearing Wisconsin registration AGH4290 had cosmetic damage to the hood of the vehicle from rocks and other debris falling with the inflatable. The owner of the vehicle was contacted, and the case number for this incident was provided for insurance purposes.</p>									
Plate Check		Vehicle Information: (Year, Make, Model, Style, Color) 2021, Hyundai, Sonata, Sedan, Gray/Gray							
License Number: AGH4290		State: WI		Expiration Year: 2026		Vin: KMHL34JJ9MA022139		Insurance Company:	
Other Vehicle Information:							NCIC#		
Reporting Officer(s): Aldrich, Ryan					Payroll Number: 1876		Report Date: 10/06/2025		
Time Received: 11:29:10		Time Cleared: 12:00:04		Unit(s) Assigned: 414, 429		Pages: 1 of 3			
Reviewed by: Swartz, Cathy				Payroll Number: 0155		Copy To			

ww7.36.030.2

25-013259

Incident Report Number

25-013259

Incident Location:

W Whitewater St/S Fremont St, Whitewater, WI 53190

Incident Date:

10/04/2025

PROPERTY LIST

Item#	Type	Reason
25-000974 - 1	Article	Found
Description:	Orange pumpkin inflatable that was placed on top of city hall. Several weights used to anchor it down.	
Colors:	Orange, Black	
Quan/Value:	1.000 / \$90.00	
Disposition:	Sent to the Property Room	

Item#	Type	Reason
25-000987 - 1	Vehicle	Destroyed/Damaged/Vandalized
Description:	Cosmetic damage to hood of 2021 Hyundai Sonata. Damage appeared to consist of dents and chips to the paint. Unknown damage value	
Plate#:	AGH4290	Style: SD
State:	WI	Color(s) : Gray/Gray
Year:	2021	VIN#: KMHL34JJ9MA022139
Make:	Hyundai	
Model:	Sonnet/Sonata/Sonoma	
Quan/Value:	1.000 / \$1.00	

Body Worn Camera Used

NARRATIVE

On Saturday, October 4, 2025, at approximately 11:29am, I, Lt. Aldrich, was working a special event at the Cravath Lakefront Park, when I was notified of the inflatable pumpkin from the roof of the municipal building falling, and landing on a vehicle near the intersection of W Whitewater St. and S Fremont St. in the City of Whitewater, Walworth County, WI. My Axon body camera was activated for this incident.

When I got to the intersection, I noted that the inflatable had landed on a vehicle bearing Wisconsin registration AGH4290. The inflatable had fallen off of the roof due to high winds, which had lifted the inflatable and weights meant to keep it held down. When the inflatable fell to the ground, it brought rocks and other debris from the roof, which landed on the car parked on the East side of the municipal building in the parallel parking spots on S Fremont St. There were several rocks still on the hood and windshield of the car. I noted there were several chips in the paint on the hood, and one dent on the hood, all of which looked to be fresh damage as a result of rocks striking the vehicle. The inflatable was removed from the area, and later picked up by staff of the City.

Reporting Officer(s):

Aldrich, Ryan

Payroll Number:

1876

Pages:

2 of 3

25

City of Whitewater Police**Continuation**

Item 7.

Incident Report Number

25-013259

Incident Location:

W Whitewater St/S Fremont St, Whitewater, WI 53190

Incident Date:

10/04/2025

Contact was made with the owner of the vehicle, Elizabeth M. T. Smith (F/W, DOB 09/08/1957). Smith met us at her vehicle, and Smith confirmed the damage was not there previously. Smith was provided the case number for this incident and informed she could contact the City after reporting it to insurance if she wished for her vehicle to be fixed. I then cleared from the scene.

I have no further information for this incident.

Reporting Officer(s):

Aldrich, Ryan

Payroll Number:

1876

Pages:

3 of 3

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Rachelle Blitch

From: Rachelle Blitch
Sent: Tuesday, November 18, 2025 1:53 PM
To: 'Allison C. De Franze'
Subject: RE: Smith claim

Thank you, Allison!

From: Allison C. De Franze <allisond@cvmic.com>
Sent: Tuesday, November 18, 2025 1:37 PM
To: Rachelle Blitch <rblitch@whitewater-wi.gov>
Subject: Re: Smith claim

Hi Rachelle,

I am in receipt of the claim that has been filed by Elizabeth Smith against the City of Whitewater in the amount of \$36.93, for damages related to an incident where a city-owned inflatable pumpkin became loose and blew off a roof, striking Ms. Smith's parked and unoccupied vehicle below. As you are aware, the City of Whitewater is self-insured for this loss, and should the city decide to settle this matter, the settlement would come from city funds.

I have confirmed with city staff that the pumpkin was weighed down in a manner that the city believed would secure and adequately hold the pumpkin in place. However, due to high winds, the inflatable pumpkin became detached, blew off the roof, and struck the parked vehicle below. Therefore, it is my opinion that the city is liable for the damage to Ms. Smith's vehicle, and that the claim be paid in the amount of \$36.93.

Please feel free to contact me if you have any questions or would like to discuss further.

Thank you!

From: Rachelle Blitch <rblitch@whitewater-wi.gov>
Sent: Tuesday, November 18, 2025 12:59 PM
To: Allison C. De Franze <allisond@cvmic.com>
Subject: FW: Smith claim

Below is the statement from our Parks & Rec Director.

From: Kevin Boehm <kboehm@whitewater-wi.gov>
Sent: Tuesday, November 18, 2025 11:41 AM
To: Rachelle Blitch <rblitch@whitewater-wi.gov>
Subject: Re: Smith claim

On October 3, staff placed an inflatable pumpkin decoration on the roof of the City of Whitewater Municipal Building. The roof is a flat roof, and to secure the inflatable, approximately 120 pounds of weight were placed inside the pumpkin. An additional 90 pounds of weight were attached to the ropes

designed to secure the inflatable when positioned on the ground. Based on the combined weight and nature of the roof, we believed this would adequately hold the inflatable in place.

Item 7.

The following day, I was notified that the inflatable pumpkin had fallen from the roof. I was further informed by the responding officer that the inflatable struck a vehicle parked below.



Finance Committee Agenda Item

Meeting Date:	November 25, 2025
Agenda Item:	Employee Bonuses
Staff Contact (name, email, phone):	Rachelle Blitch, rblitch@whitewater-wi.gov , 262-473-1380

BACKGROUND

(Enter the who, what when, where, why)

The City anticipates 2025 concluding with a financial surplus and has shown interest in rewarding its diligent employees with a bonus. This was done in 2023 and 2024 and was much appreciated by the employees. Staff have outlined the total expense based on the schedule and eligibility used in the previous year.

FT Employees <1 year: \$100
 FT Employees 1-5 years: \$300
 FT Employees 5+ years: \$500

Permanent PT Employees:
 <1 year: \$50
 1-5 years: \$100
 5+ years: \$200

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

12/19/2023 – Common Council approved bonuses for employees
 12/3/2024 – Common Council approved bonuses for employees

FINANCIAL IMPACT

(If none, state N/A)

Approximately \$42,000.

STAFF RECOMMENDATION

Staff recommends setting aside \$42,000 for bonuses for full-time hourly employees and a prorated amount for permanent part-time employees.

ATTACHMENT(S) INCLUDED

(If none, state N/A)



Office of the Fire/EMS Chief
312 W. Whitewater Street
Whitewater, Wisconsin 53190

www.whitewater-wi.gov
Telephone: (262) 473-0116

November 17, 2025

To: Members of the Finance Committee and Common Council

Subject: Turnout Gear Budget Consideration for End of 2025 and Q1 2026

This memo is to provide you with a budget update and recommendation regarding turnout gear purchases for the Fire Department.

At this time, there is a remaining fund balance of **\$10,700** in the 2025 Fire Department budget designated for the purchase of turnout gear. Currently, **five** staff members require new gear. Following the start of the new year, when our referendum staffing is onboarded, we will need to purchase an additional **three** sets of turnout gear.

Our turnout gear manufacturer offers a discounted unit price when **six or more** sets are purchased in a single order. To capitalize on this cost savings, I recommend that the remaining 2025 funds be carried forward and that we place a consolidated order in **Quarter 1 of 2026**, once the new hires have joined the department.

This approach will allow us to maximize available budget resources while ensuring all personnel receive the required protective equipment in a timely manner.

Please let me know if further details or cost estimates are needed.

A handwritten signature in black ink, appearing to read "Kelly Freeman".

Kelly Freeman
Fire/EMS Chief