



# Public Works Committee Meeting

Cravath Lakefront Room, 2nd Floor  
312 W. Whitewater St.,  
Whitewater, WI 53190  
\*In Person and Virtual

**Tuesday, May 12, 2026 - 5:15 PM**

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## AGENDA

Citizens are welcome (and encouraged) to join our webinar via computer, smart phone, or telephone. Citizen participation is welcome during topic discussion periods.

Please click the link below to join the meeting:

<https://teams.microsoft.com/meet/291012745249217?p=GpeNg5mLwRM5FgiSx>

**Telephone:** +1 929-229-5663,,412308140#

**Meeting ID:** 291 012 745 249 217

**Passcode:** bG7MW6BT

**Phone conference ID:** 412 308 140#

Please note that although every effort will be made to provide for virtual participation, unforeseen technical difficulties may prevent this, in which case the meeting may still proceed if there is a quorum. Should you wish to make a comment in this situation, you are welcome to call this number: (262) 473-0107.

**CALL TO ORDER**

**ROLL CALL**

**CALL ELECTION OF CHAIRPERSON/VICE CHAIRPERSON**

**SET DAY AND TIME FOR REGULARLY SCHEDULED MONTHLY MEETINGS**

### APPROVAL OF AGENDA

*A committee member can choose to remove an item from the agenda or rearrange its order; however, introducing new items to the agenda is not allowed. Any proposed changes require a motion, a second, and approval from the Committee to be implemented. The agenda shall be approved at each meeting even if no changes are being made at that meeting.*

### APPROVAL OF MINUTES

1. Approval of minutes from April 14, 2026

### HEARING OF CITIZEN COMMENTS

*No formal Committee action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those specific issues at the time the Committee discusses that particular item.*

***To make a comment during this period, or during any agenda item: On a computer or handheld device, locate the controls on your computer to raise your hand. You may need to move your mouse to see these controls. On a traditional telephone, dial \*6 to unmute your phone and dial \*9 to raise your hand.***

#### **NEW BUSINESS**

- [2.](#) Discussion and Possible Action regarding the award of the City Hall Roofing Project.
- [3.](#) Discussion and Possible Action regarding the award of Contact 5-2026, Universal Boulevard Water Main.
- [4.](#) Discussion and Possible Action regarding Task Order 26-08, 2026 Street and Utility Construction Related Services.
- [5.](#) Discussion and Possible Action regarding electric scooter use in other University cities.
- [6.](#) Set date and time for June meeting

#### **FUTURE AGENDA ITEMS**

7. Revisit Elizabeth Street parking restrictions with school district - June
8. Highland Street parking restrictions - June
9. Pedestrian crossing on W. Main Street near Fairfield Inn and Suites

#### **ADJOURNMENT**

A quorum of the Common Council may be present. This notice is given to inform the public that no formal action will be taken at this meeting.

**Anyone requiring special arrangements is asked to call the Office of the City Manager / City Clerk (262-473-0102) at least 72 hours prior to the meeting.**



## Public Works Committee Meeting

Cravath Lakefront Room, 2nd Floor  
312 W. Whitewater St.  
Whitewater, WI 53190  
\*In Person and Virtual

**Tuesday, April 14, 2026 - 5:15 PM**

### MINUTES

#### CALL TO ORDER

The Public Works Committee meeting was called to order by Board President Hicks at 5:16 p.m.

#### ROLL CALL

PRESENT: M. Smith, Hicks

ABSENT: Majkrzak

OTHER: Marquardt

#### APPROVAL OF AGENDA

Motion made by Board Member Hicks to approve the agenda for Tuesday, April 14, 2026, Seconded by Board Member M. Smith.

Voting Yea: all via voice (2)

Voting Nay: None

Absent: Majkrzak

#### APPROVAL OF MINUTES

1. Approval of Minutes from March 10, 2026

Motion made by Board Member Hicks to approve the minutes from March 10, 2026, Seconded by Board Member M. Smith.

Voting Yea: all via voice (2)

Voting Nay: None

Absent: Majkrzak

#### HEARING OF CITIZEN COMMENTS

None

#### NEW BUSINESS

2. **Discussion and Possible Action regarding wastewater maintenance quotes for televising (CCTV), Cured in Place Pipe (CIPP) – Spot Repairs, and CIPP – Manhole to Manhole.**

Marquardt noted that, as part of the ongoing efforts in 2026, the Wastewater Utility will contract for several services to maintain the sanitary sewer collection system. These services include televising (CCTV), installation of cured-in-place pipe (CIPP) spot repairs, and CIPP manhole-to-manhole repairs. As in previous years, quotes have been obtained from qualified contractors who have consistently delivered quality services at the lowest unit cost. It should be noted that the cost per lineal foot for televising has increased significantly.

	Great Lakes	Aqualis	Visu Sewer
<b>CCTV</b> (28,500' sewer/7000' Interceptor)	<b>\$25,720</b> (\$0.62/ft sewer \$1.15\$/ft interceptor)	\$36,550 (\$0.72/ft sewer \$2.29/ft interceptor)	N/A
<b>CIPP- Spot Repairs</b>	<b>\$19,830</b> (quoted one more repair than Aqualis)	\$18,991	N/A
<b>CIPP- MH to MH (1,621')</b>	N/A	N/A	<b>\$69,703</b>

Televising will consist of approximately 28,500' of sanitary sewer and about 7,000' of interceptors. The interceptor cost is higher due to increased pipe diameter as well as accessibility issues.

\*Please note Aqualis had quoted a larger televising area which is why their quote shows over 60,000' of pipe. Due to their higher cost/foot they were asked to revise their original quote.

Spot Repairs will consist of three spot repairs and grouting and sealing efforts.

1,621 feet of 8" liner will be installed on five sewer sections.

These maintenance activities are funded annually through the Wastewater Utility Sanitary Sewer Repair/Replacement Fund (SRRF). \$125,000 was budgeted into this account for 2026 maintenance items.

Staff recommended a motion to award the CCTV project and CIPP spot repair project to Great Lakes TV Seal in the amount of \$45,550.00 and award the MH to MH CIPP liner project to Visu Sewer in the amount of \$69,703.00 and forward to Council for final approval.

Motion made by Board Member M. Smith to approve the Wastewater maintenance items for televising (CCTV), Cured in Place Pipe (CIPP) – Sport Repairs, and CIP – Manhole to Manhole, Seconded by Board Member Hicks.

Voting Yea: Board Member M. Smith, Board Member Hicks

Voting Nay: None

Absent: Majkrzak

**3. Discussion and Possible Action regarding discontinuation of alley bounded by E. Main Street, Jefferson Street, E. North Street and Whitewater Creek.**

Marquardt stated the City has acquired most of the property between E. Main Street, Jefferson Street, E. North Street and Whitewater Creek. Within this area, the City owns a dedicated but unpaved alley.

The Community Development Authority is discussing issuing a Request for Proposals for development of this site. To facilitate development, the alley should be vacated/discontinued.

There is no financial impact with discontinuation of the platted alley.

Staff recommended a motion for the Public Works Committee to direct staff to prepare an Initial Resolution to send to Council for the discontinuation of the alley bounded by E. Main Street, Jefferson Street, E. North Street, and Whitewater Creek.

Motion made by Board Member M. Smith to approve the discontinuation of alley bounded by E. Main St., Jefferson Street, E. North Street and Whitewater Creek, Seconded by Board Member Hicks.

Voting Yea: Board Member Hicks, Board Member M. Smith

Voting Nay: None

Absent: Majkrzak

#### **FUTURE AGENDA ITEMS**

4. E Scooters at other University cities
5. Elizabeth Street parking restrictions – May/June 2026
6. Highland Street parking restrictions – May/June 2026
7. Mid-block pedestrian crossing near Walmart – May/June 2006

#### **ADJOURNMENT**

Motion made by Board Member M. Smith to adjourn the Public Works meeting at 5:21 p.m., Seconded by Board Member Hicks.

Voting Yea: all via voice (2)

Voting Nay: None

Absent: Majkrzak

Respectfully submitted,

*Alison Stoll*

Alison Stoll, Administrative Assistant  
Department of Public Works

\*Minutes Approved on Tuesday,



## Public Works Committee Agenda Item

Meeting Date:	May 12, 2026
Agenda Item:	Discussion and possible action to recommend award of contract to HP Roofing to replace City Hall Roofs in the amount of \$339,065.
Staff Contact (name, email, phone):	Kevin Boehm, <a href="mailto:kboehm@whitewater-wi.gov">kboehm@whitewater-wi.gov</a> , 262-473-0122

### BACKGROUND

(Enter the who, what when, where, why)

Building Facilities issued a Request for Bids (RFB) for roofing improvements at City Hall, including the newer addition to City Hall, the Police Department, and the Fire Department facilities. The original project estimate was approximately \$400,000, which included replacement of the Fire Department roof and repairs to the City Hall and Police Department roofs.

As part of the bidding process, contractors were asked to provide pricing for both:

1. Replacement of the Fire Department roof with repairs to the City Hall and Police Department roofs; and
2. Full replacement of all three roofs.

Following review of the bid alternatives, staff is recommending proceeding with the full replacement option for all three roofs. Three sealed bids were received for the complete roof replacement project with the following results:

- HP Roofing — \$339,065
- Quality Roofing — \$406,371
- Top Roofing — \$410,940

HP Roofing submitted the lowest responsive bid for the complete replacement of all three roofs at a total cost of \$339,065, which is below the original project estimate.

### PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

Capital Improvement Project was identified and approved by City Council in the 2026/2027 Budget plan in December of 2025 in the amount of \$400,000.

### FINANCIAL IMPACT

(If none, state N/A)

\$339,065 for replacement not to exceed \$400,000

### STAFF RECOMMENDATION

Facilities staff recommend approval of the contract award to HP Roofing in the amount of \$339,065 for the full replacement of the City Hall, Police Department, and Fire Department roofs, with a total project authorization not to exceed \$400,000.

The additional contingency amount is being requested due to the potential for unforeseen conditions that may be discovered during construction, specifically within the City Hall roof system. The base bid assumes existing insulation will remain in place if determined to be in acceptable condition. However, if damaged or deteriorated insulation or roof decking materials are identified during the project, additional replacement work may be required at unit prices identified in the bid documents, including approximately \$7.00 per square foot for insulation replacement and \$10.00 per square foot for decking replacement.

Approval of the not-to-exceed amount will allow the project to proceed without delay should additional repairs become necessary during construction.

Staff further recommends approval by the Public Works Committee and placement of the item on the consent agenda for consideration at the following City Council meeting, contingent upon completion of a satisfactory reference review for HP Roofing prior to Council consideration.

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**ATTACHMENT(S) INCLUDED**

(If none, state N/A)

1. HP Roofing Bid
  2. Quality Roofing Bid
  3. Top Roofing Bid
  4. Bid Tabulation
  5. Bid Opening Form
-

The undersigned Bidder agrees to perform all Work required under the Contract Documents for the following Base Bid:

Base Bid – Section A (Full Roof Replacement):

\$138,000.00 \_\_\_\_\_

**1.03 ALTERNATES**

The Bidder shall provide pricing for all alternates.

Alternate No. 1 – Section B Repair:

\$95 per man hour \_\_\_\_\_

Alternate No. 2 – Section B Replacement:

\$127,065.00 \_\_\_\_\_

Alternate No. 3 – Section C Repair:

\$95 per man hour \_\_\_\_\_

Alternate No. 4 – Section C Replacement:

\$74,000.00 \_\_\_\_\_

**1.04 UNIT PRICES**

Provide unit prices as required:

1. Removal and replacement of insulation (per square foot):

\$7.00 \_\_\_\_\_ / SF

2. Roof deck replacement (per square foot):

\$10.00 \_\_\_\_\_ / SF

**1.05 ADDENDA ACKNOWLEDGMENT**

The Bidder acknowledges receipt of the following addenda:

Addendum No. \_\_\_\_\_ Date: \_\_\_\_\_

Addendum No. \_\_\_\_\_ Date: \_\_\_\_\_

Addendum No. \_\_\_\_\_ Date: \_\_\_\_\_

**1.06 BID SECURITY**

The Bidder certifies that this bid is accompanied by bid security in the amount of five percent (5%) of the total bid.

**1.07 CONTRACT TIME**

The Bidder agrees to complete the Work within the Contract Time specified in the Contract Documents.

**1.08 NON-COLLUSION**

The Bidder certifies that this bid is made independently and without collusion.

**1.09 SIGNATURE**

Authorized Signature: E. Hernandez

Printed Name: Edgar Hernandez

Title: President

Date: 04/21/2026

**SECTION 00420 – BIDDER QUALIFICATION STATEMENT**

CITY OF WHITEWATER, WISCONSIN

MUNICIPAL BUILDING ROOF REPLACEMENT AND EVALUATION PROJECT

**1.01 GENERAL INFORMATION**

Legal Name of Firm: HP Roofing & Construction LLC

Address: N5137 Coffee Road

City, State, Zip: Helenville, WI 53137

Phone: 414-708-4930

Email: faby@hproofingandconstruction.com

Years in Business: 11 YEARS

Type of Organization (Corporation, LLC, Partnership, etc.): \_\_\_\_\_

LLC -S Corporation

**1.02 EXPERIENCE**

Provide information for at least three (3) projects of similar size and scope completed within the past five (5) years.

**Project 1**

Project Name: Hunger Task Force

Location: 5000 W Electric Ave, West Milwaukee, WI 53219

Owner Name: Hunger task force

Owner Contact: Matt King

Phone/Email: matt.king@hungertaskforce.org 414.238.6493

Roof System Installed: Mechanically Attached TPO

Project Size (SF): 119,924.14 SF

Year Completed: Three phase sections 2024/2025/2026

**Project 2**

Project Name: Milwaukee County Zoo

Location: 10001 W Bluemound Rd Milwaukee, WI 53226

Owner Name: Milwaukee County

Owner Contact: Josie Hastings

Phone/Email: 414-841-1181 jhastings@concord-cc.com

Roof System Installed: Fully Adhered TPO

Project Size (SF): 11,070

Year Completed: 2024

**Project 3**

Project Name: Midcity Foundry

Location: 1521 W Bruce Street Milwaukee, WI 53204

Owner Name: Midcity Foundry

Owner Contact: Rika Petri

Phone/Email: 414-202-4657

Roof System Installed: Mechanically Attached TPO

Project Size (SF): 5,242

Year Completed: 2025

**1.03 MANUFACTURER CERTIFICATION**

List the roofing system manufacturer proposed for this project:

Manufacturer: Mule Hide

Installer Certification Status: Certified Installer

Years Approved by Manufacturer: 5 years

**1.04 PROJECT SUPERVISION**

Name of Proposed Project Supervisor: Edgar Hernandez

Years of Experience: 15 years

Number of Similar Projects Supervised: Approx 50

**1.05 LITIGATION AND CLAIMS**

Has the firm been involved in any litigation, arbitration, or claims related to roofing work within the past five (5) years?

Yes     No

If yes, provide a brief description:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**1.06 FINANCIAL CAPABILITY**

The Bidder certifies that it has the financial resources necessary to complete the Work.

Yes     No

**1.07 CERTIFICATION**

The undersigned certifies that the information provided is true and complete.

Authorized Signature: ED Hernandez

Printed Name: Edgar Hernandez

Title: President

Date: 07/21/2026

# AIA Document A310™ – 2010

## Bid Bond

**CONTRACTOR:**

*(Name, legal status and address)*  
HP Roofing & Construction LLC  
N5137 Coffee Road  
Helenville, WI 53137

**SURETY:**

*(Name, legal status and principal place of business)*  
Old Republic Surety Company  
18500 W. Corporate Drive, Suite 170  
Brookfield, WI 53045

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

**OWNER:**

*(Name, legal status and address)*  
City of Whitewater  
312 W. Whitewater Street  
Whitewater, WI 53190

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

**BOND AMOUNT:** Five Percent of the Amount Bid (5%)

**PROJECT:**

*(Name, location or address, and Project number, if any)*  
Roof Replacement, Municipal Building, 312 W. Whitewater Street, Whitewater, Wisconsin 53190

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 28th day of April, 2026

Faly Olea  
(Witness)

Jenny L. Hirth  
(Witness) Jenny L. Hirth

HP Roofing & Construction LLC  
(Contractor as Principal) (Seal)

EDITH president  
(Title)

Old Republic Surety Company  
(Surety) (Seal)

Jonathan Lucas  
(Title) Jonathan Lucas, Attorney-in-Fact



**CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.**



# OLD REPUBLIC SURETY COMPANY

Item 2.

## POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That OLD REPUBLIC SURETY COMPANY, a Wisconsin stock insurance corporation, does make, constitute and appoint:

PATRICK A. MCKENNA, JAY A. ZAHN, JENNY L. HIRTH, LYNN E. POTTER, EDWARD F. SOBIESKI, CHRISTOPHER HOVDEN, JONATHAN LUCAS, OF MADISON, WI

its true and lawful Attorney(s)-in-Fact, with full power and authority for and on behalf of the company as surety, to execute and deliver and affix the seal of the company thereto (if a seal is required), bonds, undertakings, recognizances or other written obligations in the nature thereof, (other than bail bonds, bank depository bonds, mortgage deficiency bonds, mortgage guaranty bonds, guarantees of installment paper and note guaranty bonds, self-insurance workers compensation bonds guaranteeing payment of benefits, or black lung bonds), as follows:

### ALL WRITTEN INSTRUMENTS

and to bind OLD REPUBLIC SURETY COMPANY thereby, and all of the acts of said Attorneys-in-Fact, pursuant to these presents, are ratified and confirmed. This appointment is made under and by authority of the board of directors at a special meeting held on February 18, 1982.

This Power of Attorney is signed and sealed by facsimile under and by the authority of the following resolutions adopted by the board of directors of the OLD REPUBLIC SURETY COMPANY on February 18, 1982.

RESOLVED that, the president, any vice-president or assistant vice president, in conjunction with the secretary or any assistant secretary, may appoint attorneys-in-fact or agents with authority as defined or limited in the instrument evidencing the appointment in each case, for and on behalf of the company to execute and deliver and affix the seal of the company to bonds, undertakings, recognizances, and suretyship obligations of all kinds; and said officers may remove any such attorney-in-fact or agent and revoke any Power of Attorney previously granted to such person.

RESOLVED FURTHER, that any bond, undertaking, recognizance, or suretyship obligation shall be valid and binding upon the Company

- (i) when signed by the president, any vice president or assistant vice president, and attested and sealed (if a seal be required) by any secretary or assistant secretary; or
- (ii) when signed by the president, any vice president or assistant vice president, secretary or assistant secretary, and countersigned and sealed (if a seal be required) by a duly authorized attorney-in-fact or agent; or
- (iii) when duly executed and sealed (if a seal be required) by one or more attorneys-in-fact or agents pursuant to and within the limits of the authority evidenced by the Power of Attorney issued by the company to such person or persons.

RESOLVED FURTHER that the signature of any authorized officer and the seal of the company may be affixed by facsimile to any Power of Attorney or certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the company; and such signature and seal when so used shall have the same force and effect as though manually affixed.

IN WITNESS WHEREOF, OLD REPUBLIC SURETY COMPANY has caused these presents to be signed by its proper officer, and its corporate seal to be affixed this 6TH day of JANUARY, 2026

Assistant Secretary



OLD REPUBLIC SURETY COMPANY

President

STATE OF WISCONSIN, COUNTY OF WAUKESHA - SS

On this 6TH day of JANUARY, 2026, personally came before me, Alan Pavlic and Kevin J. Abitz, to me known to be the individuals and officers of the OLD REPUBLIC SURETY COMPANY who executed the above instrument, and they each acknowledged the execution of the same, and being by me duly sworn, did severally depose and say: that they are the said officers of the corporation aforesaid, and that the seal affixed to the above instrument is the seal of the corporation, and that said corporate seal and their signatures as such officers were duly affixed and subscribed to the said instrument by the authority of the board of directors of said corporation.



Notary Public

My Commission Expires: September 28, 2026

(Expiration of notary's commission does not invalidate this instrument)

### CERTIFICATE

I, the undersigned, assistant secretary of the OLD REPUBLIC SURETY COMPANY, a Wisconsin corporation, CERTIFY that the foregoing and attached Power of Attorney remains in full force and has not been revoked; and furthermore, that the Resolutions of the board of directors set forth in the Power of Attorney, are now in force.

24 3933



Signed and sealed at the City of Brookfield, WI this 28th day of April, 2026

ORSC 22262 (3-06)



Assistant Secretary

HAUSMANN GROUP, INC.



April 20, 2026

HP Roofing & Construction LLC  
N5137 Coffee Road  
Helenville, WI 53137

RE: Warranty Eligibility

To Whom It May Concern:

This letter is to confirm that **HP Roofing & Construction LLC** is an independent roofing contractor eligible to apply for MuleHide EPDM, TPO, PVC, SAMB and APP System Warranties.

Their Warranty Eligible Contractor number is **C042114284**.

All projects must be completed to MuleHide published specifications in order to qualify for a warranty.

Should you have any questions, please feel free to contact the acting MuleHide Territory Manager, Christopher Ronk at 608-778-0274, or myself at the corporate office.

Sincerely,  
MULE-HIDE PRODUCTS CO., INC.

A handwritten signature in cursive script that reads "Stacie Bennett".

Stacie Bennett  
Technical Administrative Manager



HP Roofing & Construction LLC  
N5137 Coffee Road  
Helenville, WI 53137  
414-708-4930

04/21/2026

Project Location:  
Municipal Building  
312 W. Whitewater Street Whitewater, Wisconsin

### Scope of Work:

#### Alternate No. 1 – Section C Repairs (Time & Material)

At the time of inspection, no visible roof leaks were observed or reported by on-site maintenance personnel.

HP Roofing & Construction LLC proposes to perform repair work on a **time and material basis** at a rate of **\$95.00 per man-hour**, plus the cost of materials.

Work will focus on identifying and addressing potential problem areas. This process will include:

- Set aside ballast as necessary to access the roofing system
- Inspecting membrane and components for deficiencies
- Performing necessary repairs to identified areas
- Redistributing ballast upon completion of repairs

Any additional findings or required repairs will be communicated to the Owner prior to proceeding.

**Alternate No. 2 – Section C Replacement:**

- Remove and dispose of existing gravel from the roof surface using vacuum equipment
- Tear-off of the membrane only
- Inspect existing insulation and replace any damaged or water-saturated insulation at a unit cost.
- Install cover board over existing insulation
- Mechanically Attach new Mule-Hide TPO 60 mil roofing system in accordance with manufacturer specifications
- Install new cleat and edge metal at all roof perimeters
- Clean and remove all job-related debris upon completion

**Warranty**

- **20-Year Manufacturer Warranty** (Mule-Hide)
- Installation will comply with manufacturer requirements to qualify for warranty coverage

We propose to perform the above-described work for the total sum of:

\$74,000.00



HP Roofing & Construction LLC  
N5137 Coffee Road  
Helenville, WI 53137  
414-708-4930

04/21/2026

Project Location:  
Municipal Building  
312 W. Whitewater Street Whitewater, Wisconsin

### Scope of Work:

#### Alternate No. 1 – Section B Repairs (Time & Material)

At the time of inspection, no visible roof leaks were observed or reported by on-site maintenance personnel.

HP Roofing & Construction LLC proposes to perform repair work on a **time and material basis** at a rate of **\$95.00 per man-hour**, plus the cost of materials.

Work will focus on identifying and addressing potential problem areas. This process will include:

- Set aside ballast as necessary to access the roofing system
- Inspecting membrane and components for deficiencies
- Performing necessary repairs to identified areas
- Redistributing ballast upon completion of repairs

Any additional findings or required repairs will be communicated to the Owner prior to proceeding.

**Alternate No. 2 – Section B Replacement:**

- Remove and dispose of existing gravel from the roof surface using vacuum equipment
- Complete tear-off of the existing roofing system down to the concrete roof deck
- Inspect roof deck for damaged or deteriorated areas (repairs, if required, will be addressed as additional work)
- Install new insulation to meet current code-required R-value standards R-30 using low rise adhesive to concrete
- Fully adhere new Mule-Hide TPO 60 mil roofing system in accordance with manufacturer specifications
- Install new cleat and edge metal at all roof perimeters
- Clean and remove all job-related debris upon completion

**Warranty**

- **20-Year Manufacturer Warranty** (Mule-Hide)
- Installation will comply with manufacturer requirements to qualify for warranty coverage

We propose to perform the above-described work for the total sum of:

\$127,065.00



HP Roofing & Construction LLC  
N5137 Coffee Road  
Helenville, WI 53137  
414-708-4930

04/21/2026

Project Location:  
Municipal Building  
312 W. Whitewater Street Whitewater, Wisconsin

### **Scope of Work – Roof Replacement Roof A**

- Remove and dispose of existing gravel from the roof surface using vacuum equipment
- Complete tear-off of the existing roofing system down to the roof deck
- Inspect roof deck for damaged or deteriorated areas (repairs, if required, will be addressed as additional work)
- Install tapered insulation system to improve drainage and eliminate ponding water
- Install new insulation to meet current code-required R-value standards
- Install cover board over insulation
- Mechanically attach new Mule-Hide TPO roofing system in accordance with manufacturer specifications
- At taller center walls install membrane flashing up and over the wall and installing new coping
- Install new cleat and edge metal at all roof perimeters
- Clean and remove all job-related debris upon completion

**Warranty**

- **20-Year Manufacturer Warranty (Mule-Hide)**
- Installation will comply with manufacturer requirements to qualify for warranty coverage

We propose to perform the above-described work for the total sum of:

\$138,000.00

The Bid shall represent the total cost to complete the Work as described in the Contract Documents.

All labor, materials, equipment, supervision, disposal, coordination, and incidental work required for a complete and functional roofing system shall be included in the Bid whether specifically stated or reasonably inferred.

No additional compensation will be allowed for items required to complete the Work.

**1.04 ADDENDA ACKNOWLEDGMENT**

The Bidder shall acknowledge receipt of all addenda issued for this project.

Failure to acknowledge addenda may result in rejection of the bid.

**1.05 SIGNATURE**

The Bid shall be signed by an authorized representative of the Bidder.

Unsigned bids may be rejected.

**1.06 BASIS OF AWARD**

The Contract will be awarded to the lowest responsive and responsible bidder based on the Base Bid.

The Owner reserves the right to include or exclude alternates in determining the final award.

**SECTION 00410 – BID FORM**

CITY OF WHITEWATER, WISCONSIN

MUNICIPAL BUILDING ROOF REPLACEMENT AND EVALUATION PROJECT

**1.01 BIDDER INFORMATION**

Bidder Name: QUALITY ROOFING, INC

Address: 1507 LAEMLE AVE

City, State, Zip: MARSHFIELD WI 54449

Phone: 715 384 8887

Email: SERVICE@QROOF.COM

**1.02 BASE BID**

The undersigned Bidder agrees to perform all Work required under the Contract Documents for the following Base Bid:

Base Bid – Section A (Full Roof Replacement):

\$ 128,897.00

**1.03 ALTERNATES**

The Bidder shall provide pricing for all alternates.

Alternate No. 1 – Section B Repair:

\$ 3,500.00 NOT TO EXCEED COST

Alternate No. 2 – Section B Replacement:

\$ 164,547.00

Alternate No. 3 – Section C Repair:

\$ 3,500.00 NOT TO EXCEED COST

Alternate No. 4 – Section C Replacement:

\$ 112,927.00

**1.04 UNIT PRICES**

Provide unit prices as required:

1. Removal and replacement of insulation (per square foot):

\$ 2.10 / SF

2. Roof deck replacement (per square foot):

\$ 14.00 / SF

**1.05 ADDENDA ACKNOWLEDGMENT**

The Bidder acknowledges receipt of the following addenda:

Addendum No. N/A Date: N/A

Addendum No. N/A Date: N/A

Addendum No. N/A Date: N/A

**1.06 BID SECURITY**

The Bidder certifies that this bid is accompanied by bid security in the amount of five percent (5%) of the total bid.

**1.07 CONTRACT TIME**

The Bidder agrees to complete the Work within the Contract Time specified in the Contract Documents.

**1.08 NON-COLLUSION**

The Bidder certifies that this bid is made independently and without collusion.

**1.09 SIGNATURE**

Authorized Signature: *Dustin Rudie*

Printed Name: DUSTIN RUDIE

Title: PROJECT MANAGER

Date: 4-27-26

**SECTION 00420 – BIDDER QUALIFICATION STATEMENT**

CITY OF WHITEWATER, WISCONSIN

MUNICIPAL BUILDING ROOF REPLACEMENT AND EVALUATION PROJECT

**1.01 GENERAL INFORMATION**

Legal Name of Firm: QUALITY ROOFING, INC

Address: 1507 LAEMLE AVE

City, State, Zip: MARSHFIELD WI 54449

Phone: 715-384-8881

Email: DUCK@QROOF.COM

Years in Business: 82

Type of Organization (Corporation, LLC, Partnership, etc.): CORP.

**1.02 EXPERIENCE**

Provide information for at least three (3) projects of similar size and scope completed within the past five (5) years.

**Project 1**

Project Name: \_\_\_\_\_

Location: \_\_\_\_\_

Owner Name: \_\_\_\_\_

Owner Contact: \_\_\_\_\_

Phone/Email: \_\_\_\_\_

Roof System Installed: \_\_\_\_\_

Project Size (SF): \_\_\_\_\_

Year Completed: \_\_\_\_\_

**Project 2**

Project Name: \_\_\_\_\_

Location: \_\_\_\_\_

Owner Name: \_\_\_\_\_

Owner Contact: \_\_\_\_\_

Phone/Email: \_\_\_\_\_

Roof System Installed: \_\_\_\_\_

Project Size (SF): \_\_\_\_\_

Year Completed: \_\_\_\_\_

**Project 3**

Project Name: \_\_\_\_\_

Location: \_\_\_\_\_

Owner Name: \_\_\_\_\_

Owner Contact: \_\_\_\_\_

Phone/Email: \_\_\_\_\_

Roof System Installed: \_\_\_\_\_

Project Size (SF): \_\_\_\_\_

Year Completed: \_\_\_\_\_



SEE ATTACHED

**1.03 MANUFACTURER CERTIFICATION**

List the roofing system manufacturer proposed for this project:

Manufacturer: JOHNS MANVILLE

Installer Certification Status: SUMMIT CONTRACTOR

Years Approved by Manufacturer: 4

**1.04 PROJECT SUPERVISION**

Name of Proposed Project Supervisor: KYLE SCHULTZ

Years of Experience: 26

Number of Similar Projects Supervised: HUNDREDS

**1.05 LITIGATION AND CLAIMS**

Has the firm been involved in any litigation, arbitration, or claims related to roofing work within the past five (5) years?

Yes  No

If yes, provide a brief description:

N/A  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**1.06 FINANCIAL CAPABILITY**

The Bidder certifies that it has the financial resources necessary to complete the Work.

Yes  No

**1.07 CERTIFICATION**

The undersigned certifies that the information provided is true and complete.

Authorized Signature: Dustin Rudie

Printed Name: DUSTIN RUDIE

Title: PROJECT MANAGER

Date: 4-27-26

## LIST OF REFERENCES

1. Company Name: LINCOLN WINDOWS  
 Contact: PAUL WAGNER  
 Phone No.: 715 218 4409  
 E-mail: PWAGNER@LINCOLNWINDOWS.COM  
 Year Work Performed: 2023, 2024, 2025  
 Description of Work: FLUTE FILLER ROOF SYSTEM OVER EXISTING METAL ROOF. MEMBRANE TYPE: TPO
  
2. Company Name: MARATHON SCHOOL DISTRICT  
 Contact: BRIAN BOEHM  
 Phone No.: 715 581 2497  
 E-mail: BBOEHM@MARATHON.K12.WI.US  
 Year Work Performed: 2025  
 Description of Work: FLEECE BACK ROOF REPLACEMENT BALLAST SHEET SWAP
  
3. Company Name: SAPUTO CHEESE  
 Contact: JASON MILLER  
 Phone No.: 715 944 6725  
 E-mail: JASON.MILLER@SAPUTO.COM  
 Year Work Performed: 2025  
 Description of Work: TPO REPLACEMENT
  
4. Company Name: MARATHON COUNTY FACILITIES  
 Contact: TROY TORGERSON  
 Phone No.: 715 261 6980  
 E-mail: TROY.TORGERSON@MARATHONCOUNTY.GOV  
 Year Work Performed: 2020 - 2025  
 Description of Work: TPO ROOF REPLACEMENTS  
TPO ROOF (NEW CONSTRUCTION)
  
5. Company Name: NORTHCENTRAL TECH COLLEGE  
 Contact: ROB ELLIOTT  
 Phone No.: 715 803 1383  
 E-mail: ELLIOTTR@NTC.EDU  
 Year Work Performed: 2020 - 2025  
 Description of Work: PVC ROOF REPLACEMENTS  
PVC ROOF (NEW CONSTRUCTION)

**Bid Bond**

 **AIA** Document A310™ – 2010

**CONTRACTOR:**  
*(Name, legal status and address)*  
QUALITY ROOFING, INC.  
1507 Laemle Ave  
Marshfield, WI 54449

Bid Bond No. GR36500

**SURETY:**  
*(Name, legal status and principal place of business)*  
Granite Re, Inc.  
14001 Quailbrook Drive  
Oklahoma City, OK 73134

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

**OWNER:**  
*(Name, legal status and address)*  
City of Whitewater  
312 W Whitewater St  
Whitewater, WI 53190

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

**BOND AMOUNT:** Five Percent of the Bid Amount ( 5.00% of Bid Amount)

**PROJECT:**  
*(Name, location or address, and Project number, if any)*  
Municipal Building Roof Replacement

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.


If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.


When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 27th day of April, 2026

  
\_\_\_\_\_  
(Witness)

QUALITY ROOFING, INC.  
(Principal)  (Seal)

  
\_\_\_\_\_  
(Witness) Karla Heffron

(Title)  
Granite Re, Inc.  
(Surety)  (Seal)  
(Title) Samuel Duchow, Attorney-in-fact

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The Bid shall represent the total cost to complete the Work as described in the Contract Documents.

All labor, materials, equipment, supervision, disposal, coordination, and incidental work required for a complete and functional roofing system shall be included in the Bid whether specifically stated or reasonably inferred.

No additional compensation will be allowed for items required to complete the Work.

**1.04 ADDENDA ACKNOWLEDGMENT**

The Bidder shall acknowledge receipt of all addenda issued for this project.

Failure to acknowledge addenda may result in rejection of the bid.

**1.05 SIGNATURE**

The Bid shall be signed by an authorized representative of the Bidder.

Unsigned bids may be rejected.

**1.06 BASIS OF AWARD**

The Contract will be awarded to the lowest responsive and responsible bidder based on the Base Bid.

The Owner reserves the right to include or exclude alternates in determining the final award.

**SECTION 00410 – BID FORM**

CITY OF WHITEWATER, WISCONSIN

MUNICIPAL BUILDING ROOF REPLACEMENT AND EVALUATION PROJECT

**1.01 BIDDER INFORMATION**

Bidder Name: Premier Roofing Design Inc. dba Top Roofing

Address: 2206 N Main St. Ste 204

City, State, Zip: Wheaton, IL 60187

Phone: 630-677-8413

Email: toproofinc@gmail.com

**1.02 BASE BID**

The undersigned Bidder agrees to perform all Work required under the Contract Documents for the following Base Bid:

Base Bid – Section A (Full Roof Replacement):

\$ 145,560.00

**1.03 ALTERNATES**

The Bidder shall provide pricing for all alternates.

Alternate No. 1 – Section B Repair:

\$ 3,500.00

Alternate No. 2 – Section B Replacement:

\$ 138,420.00

Alternate No. 3 – Section C Repair:

\$ 3,780.00

Alternate No. 4 – Section C Replacement:

\$ 126,960.00

**1.04 UNIT PRICES**

Provide unit prices as required:

1. Removal and replacement of insulation (per square foot):

\$ 20.00 / SF

2. Roof deck replacement (per square foot):

\$ 30.00 / SF

**1.05 ADDENDA ACKNOWLEDGMENT**

The Bidder acknowledges receipt of the following addenda:

Addendum No. \_\_\_\_\_ Date: \_\_\_\_\_

Addendum No. \_\_\_\_\_ Date: \_\_\_\_\_

Addendum No. \_\_\_\_\_ Date: \_\_\_\_\_

**1.06 BID SECURITY**

The Bidder certifies that this bid is accompanied by bid security in the amount of five percent (5%) of the total bid.

**1.07 CONTRACT TIME**

The Bidder agrees to complete the Work within the Contract Time specified in the Contract Documents.

**1.08 NON-COLLUSION**

The Bidder certifies that this bid is made independently and without collusion.

**1.09 SIGNATURE**

Authorized Signature:  \_\_\_\_\_

Printed Name: Abner Catugy

Title: President

Date: 04/27/2026

**SECTION 00420 – BIDDER QUALIFICATION STATEMENT**

CITY OF WHITEWATER, WISCONSIN

MUNICIPAL BUILDING ROOF REPLACEMENT AND EVALUATION PROJECT

**1.01 GENERAL INFORMATION**

Legal Name of Firm: Premier Roofing Design Inc. dba Top Roofing

Address: 2206 N Main St. Ste 204

City, State, Zip: Wheaton, IL 60187

Phone: 630-677-8413

Email: toproofinc@gmail.com

Years in Business: 15 years

Type of Organization (Corporation, LLC, Partnership, etc.): Corp

**1.02 EXPERIENCE**

Provide information for at least three (3) projects of similar size and scope completed within the past five (5) years.

**Project 1**

Project Name: Rehabilitate Airport Hangar Roof

Location: 8399 Pyott Rd, Lake in the Hills, IL 60156

Owner Name: Village of Lake in the Hills

Owner Contact: Luis Zaragoza

Phone/Email: lzaragoza@LITH.org

Roof System Installed: TPO

Project Size (SF): 10,801 sqft

Year Completed: 2025

**Project 2**

Project Name: St. Charles Township Re-Roof Project

Location: 1725 Dean St, St. Charles, IL 60174

Owner Name: St. Charles Township

Owner Contact: Ron Johnson

Phone/Email: 630-584-9342

Roof System Installed: TPO

Project Size (SF): 6,400 sqft

Year Completed: 2024

**Project 3**

Project Name: Family Recreation Center

Location: 1450 Forest Gate Rd

Owner Name: Village of Oak Brook

Owner Contact: Dave Thommes

Phone/Email: dthommes@obparks.org

Roof System Installed: TPO

Project Size (SF): 40,000 sqft

Year Completed: 2021

**1.03 MANUFACTURER CERTIFICATION**

List the roofing system manufacturer proposed for this project:

Manufacturer: Versico

Installer Certification Status: Certified Installer

Years Approved by Manufacturer: 6 years

**1.04 PROJECT SUPERVISION**

Name of Proposed Project Supervisor: Sixto Reyes

Years of Experience: 20

Number of Similar Projects Supervised: Supervises all Top Roofing Projects

**1.05 LITIGATION AND CLAIMS**

Has the firm been involved in any litigation, arbitration, or claims related to roofing work within the past five (5) years?

Yes     No

If yes, provide a brief description:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**1.06 FINANCIAL CAPABILITY**

The Bidder certifies that it has the financial resources necessary to complete the Work.

Yes     No

**1.07 CERTIFICATION**

The undersigned certifies that the information provided is true and complete.

Authorized Signature: 

Printed Name: Abner Catugy

Title: President

Date: 04/27/2026

DATE AND ATTACH TO ORIGINAL BOND  
**AUTO-OWNERS INSURANCE COMPANY**

Item 2.

LANSING, MICHIGAN  
POWER OF ATTORNEY

NO. BD163718

KNOW ALL MEN BY THESE PRESENTS: That the AUTO-OWNERS INSURANCE COMPANY AT LANSING, MICHIGAN, a Michigan Corporation, having its principal office at Lansing, County of Eaton, State of Michigan, adopted the following Resolution by the directors of the Company on January 27, 1971, to wit:

"RESOLVED, That the President or any Vice President or Secretary or Assistant Secretary of the Company shall have the power and authority to appoint Attorneys-in-fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity, and other writings obligatory in the nature thereof. Signatures of officers and seal of Company imprinted on such powers of attorney by facsimile shall have same force and effect as if manually affixed. Said officers may at any time remove and revoke the authority of any such appointee."

Does hereby constitute and appoint Niki Conway

its true and lawful attorney(s)-in-fact, to execute, seal and deliver for and on its behalf as surety, any and all bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof, and the execution of such instrument(s) shall be as binding upon the AUTO-OWNERS INSURANCE COMPANY AT LANSING, MICHIGAN as fully and amply, to all intents and purposes, as if the same had been duly executed and acknowledged by its regularly elected officers at its principal office.

IN WITNESS WHEREOF, the AUTO-OWNERS INSURANCE COMPANY AT LANSING, MICHIGAN, has caused this to be signed by its authorized officer this 22nd day of December, 2023.

*Brandi Holly*

Brandi Holly Senior Vice President

STATE OF MICHIGAN } ss.  
COUNTY OF EATON }

On this 22nd day of December, 2023, before me personally came Brandi Holly, to me known, who being duly sworn, did depose and say that they are Brandi Holly, Senior Vice President of AUTO-OWNERS INSURANCE COMPANY, the corporation described in and which executed the above instrument, that they know the seal of said corporation, that the seal affixed to said instrument is such Corporate Seal, and that they received said instrument on behalf of the corporation by authority of their office pursuant to a Resolution of the Board of Directors of said corporation.

My commission expires January 26th, 2029.

*Jeffrey P. Many*  
Jeffrey P. Many



Notary Public

STATE OF MICHIGAN } ss.  
COUNTY OF EATON }

I, the undersigned First Vice President, Secretary and General Counsel of AUTO-OWNERS INSURANCE COMPANY, do hereby certify that the authority to issue a power of attorney as outlined in the above board of directors resolution remains in full force and effect as written and has not been revoked and the resolution as set forth is now in force.

Signed and sealed at Lansing, Michigan. Dated this 22nd day of April, 2026.

*William F. Woodbury*

William F. Woodbury, First Vice President, Secretary and General Counsel



# Auto-Owners INSURANCE

LIFE • HOME • CAR • BUSINESS

BOND NUMBER: BD163718

## BID BOND

### KNOW ALL MEN BY THESE PRESENTS:

That we, PREMIER ROOFING DESIGN INC. DBA TOP ROOFING 2206 N MAIN ST STE 204 WHEATON, IL 60187-9140 as Principal, hereinafter called the Principal, and Auto-Owners Insurance Company as Surety, hereinafter called the Surety, are held and firmly bound unto CITY OF WHITEWATER MUNICIPAL COURT 312 W WHITEWATER ST, WHITEWATER WI 53190-1940 as Oblige, hereinafter called the Oblige, in the penal sum of Five percent of bid dollars (5% of attached bid) for the payment of which the Principal and the Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

**THE CONDITION OF THIS OBLIGATION IS SUCH,** that WHEREAS, the Principal has submitted or is about to submit a proposal to the Oblige on a contract for MUNICIPAL BUILDING ROOF REPLACEMENT AND EVALUATION PROJECT

**NOW, THEREFORE,** if the said contract be timely awarded to the Principal and the Principal shall, within such time as may be specified, enter into the contract in writing, and give bond, if bond is required, with surety acceptable to the Oblige for the faithful performance of the said contract, then this obligation shall be void; otherwise to remain in full force and effect.

**SIGNED AND SEALED** this 22ND day of APRIL, 2026.

PREMIER ROOFING DESIGN INC.  
Principal

\_\_\_\_\_  
Witness

By \_\_\_\_\_



Auto-Owners Insurance Company  
Surety

Susan E. Theisen  
Susan E. Theisen  
Witness

By Niki Conway  
Niki Conway  
Attorney-in-Fact



**ACKNOWLEDGEMENT BY SURETY**

STATE OF MICHIGAN

County of Eaton

On this 22ND day of APRIL, 2026, before me personally appeared Niki Conway, known to me to be the Attorney-in-Fact of Auto-Owners Insurance Company, the corporation that executed the within instrument, and acknowledged to me that such corporation executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, at my office in the aforesaid County, the day and year in this certificate first above written.



Jeffrey P. Many  
Jeffrey P. Many  
Notary Public in the State of Michigan  
County of Ingham

JEFFREY P MANY  
NOTARY PUBLIC-STATE OF MICHIGAN  
COUNTY INGHAM  
My Commission Expires Jan 26, 2029  
Acting in the County of \_\_\_\_\_

# State of Illinois

## Department of Financial and Professional Regulation Division of Professional Regulation

LICENSE NO.  
104.015954  
105.005929

The person, firm, or corporation whose name appears on this certificate has complied with the provisions of the Illinois Statutes and/or rules and regulations and is hereby authorized to engage in the activity as indicated below:

EXPIRES:  
12/31/2025

LICENSED ROOFING CONTRACTOR  
UNLIMITED



PREMIER ROOFING DESIGN INC  
DBA TOP ROOFING  
ABNER D S CATUGY  
2206 N MAIN ST STE 204  
WHEATON, IL 60187



MARIO TRETÒ, JR.  
SECRETARY

CAMILE LINDSAY  
ACTING DIRECTOR

The official status of this license can be verified at [IDFPR.Illinois.gov](http://IDFPR.Illinois.gov)

18349931

Cut on Dotted Line



# Request for Taxpayer Identification Number and Certification

Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

**Before you begin.** For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

**1** Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)  
Premier Roofing Design Inc

**2** Business name/disregarded entity name, if different from above.  
Top Roofing

**3a** Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes.  
 Individual/sole proprietor     C corporation     S corporation     Partnership     Trust/estate  
 LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . .  
 Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.  
 Other (see instructions) \_\_\_\_\_

**4** Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):  
 Exempt payee code (if any) \_\_\_\_\_  
 Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) \_\_\_\_\_  
 (Applies to accounts maintained outside the United States.)

**3b** If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . .

**5** Address (number, street, and apt. or suite no.). See instructions.  
2206 N. Main St Ste 204

**6** City, state, and ZIP code  
Wheaton, IL 60187

**7** List account number(s) here (optional)

Requester's name and address (optional)

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Social security number**

			-						
--	--	--	---	--	--	--	--	--	--

or

**Employer identification number**

2	7	-	5	2	0	7	9	5	5
---	---	---	---	---	---	---	---	---	---


**Note:** If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

## Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

**Sign Here** Signature of U.S. person 

Date 2/27/2025

## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

### What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

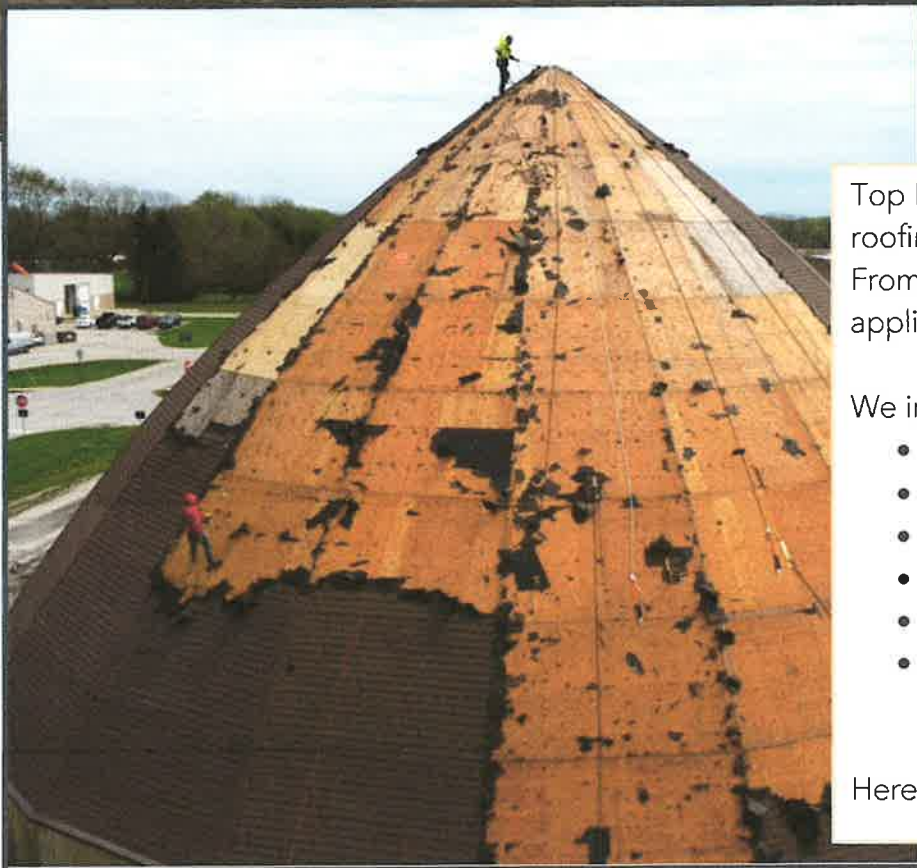
### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they



# TOP Roofing

Recent Work - 2024



Top Roofing specializes in commercial roofing applications of all types. From low slope to steep slope applications:

We install the following styles:

- Shingles
- Shakes
- Single Ply
- Metal
- Coatings
- ModBit

Here is some of our work:



Shingle removal and replacement with a standing seam roof with matching snowguards.  
The flat roof was installed for 25 year NDL warranty - fully adhered EPDM.  
Project size: 15,000sf



Two examples of ballasted roofing completed by Top Roofing.

Middle School in Wisconsin - removed old ballasted roof installed coverboard and new ballasted roof.  
Project size: 65,000sf



Single plies are what we mostly do - PVC, TPO, EPDM:

TWO locations in Madison Wisconsin for the College of Madison  
Cole Hall and Stovall Hall - Project size: 24,500sf



Top Roofing  
2206 N Main St, Ste 204. Wheaton, IL 60187 • Office: 630-677-8413 • Fax: 630-344-0992  
IL, License No. 104.015954 | [toproofinc@gmail.com](mailto:toproofinc@gmail.com)



Other images of work completed

Deck replacement, difficult site conditions, assorted repairs as needed for roofing work to take place.



Two examples of white EPDM projects.

VA Danville - Federal facility in Danville IL - Project size: 70,000sf Firestone  
Tennis Club Highland Park - sports facility in Highland Park - Project size: 40,000sf shingles 16,000sf white EPDM Genflex



Top Roofing  
2206 N Main St, Ste 204, Wheaton, IL 60187 • Office: 630-677-8413 • Fax: 630-344-0992  
IL License No. 104.015954 | [toproofinc@gmail.com](mailto:toproofinc@gmail.com)

COMPANY NAME	BASE BID SECTION A (REPLACEMENT)	ALTERNATE 1 SECTION B (REPAIR)	ALTERNATE 2 SECTION B (REPLACEMENT)	ALTERNATE 3 SECTION C (REPAIR)	ALTERNATE 4 SECTION C (REPLACEMENT)	UNIT PRICE INSULATION SQFT	UNIT PRICE DECKING SQ FT	BOND	Total Base Bid (Repairs)	Total Base Bid (Replacement)
Quality Roofing	\$ 128,897.00	\$ 3,500.00	\$ 164,547.00	\$ 3,500.00	\$ 112,927.00	\$ 2.10	14.00	5%	\$ 135,897.00	\$ 406,371.00
Top Roofing	\$ 145,560.00	\$ 3,500.00	\$ 138,420.00	\$ 3,780.00	\$ 126,960.00	\$ 20.00	30.00	5%	\$ 152,840.00	\$ 410,940.00
HP Roofing	\$ 138,000.00	\$95 per hour	\$ 127,065.00	\$95 per hour	\$ 74,000.00	\$ 7.00	10.00	5% Unknown	\$	\$ 339,065.00

# Roof Project Bid Opening Form

Project Name:	
Project Location:	
Bid Opening Date:	4/28/20
Bid Opening Time:	2:00pm
Location of Opening:	Crown Lakefront Room

#	Company Name	Representative	Base Bid	Alt #1	Alt #2	Addenda (Y/N)	Bond (Y/N)	Notes
1	Quality Roofing	none	143,897					
2								
3	HP Roofing	yes	138,000					
4								
5	Top Roofing	yes	145,560					

See attached.

Lowest Responsible Bidder:	
Base Bid Amount:	

Opened By:	Michael Dyer
Witnessed By:	[Signature]



# Public Works Agenda Item

Meeting Date:	May 12, 2026
Agenda Item:	Universal Blvd Water Main Project
Staff Contact (name, email, phone):	Brad Marquardt, <a href="mailto:bmarquardt@whitewater-wi.gov">bmarquardt@whitewater-wi.gov</a> , 262-473-0139

**BACKGROUND**  
(Enter the who, what when, where, why)

The water main on Universal Blvd and Prospect Drive between Industrial Drive and Executive Drive has had three breaks within the last year. The project will replace the water main from Industrial Drive to Executive Drive. The project will also address groundwater issues in the area with the installation of drain tile and a beefed-up base course section. The project was advertised on April 16 and 23 with a bid opening on May 7. Three bids were received.

- RR Walton & Company                      \$520,125.00
- CJP Excavating                                \$555,087.20
- Fischer Excavating                          \$592,881.00

**PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS**  
(Dates, committees, action taken)

The Universal Blvd Water Main replacement project was approved in the 2026-2027 CIP budget. Task Order 26-05 for the design was approved at the February 10 Public Works Committee meeting and the February 17 Common Council meeting.

**FINANCIAL IMPACT**  
(If none, state N/A)

A total of \$809,400 (\$449,400 – Wastewater and \$360,000 – Storm Utility) was budgeted in the CIP. \$38,000 has been allocated for the design (Task Order 26-05) and \$75,000 is being estimated for the construction oversight (See Agenda Item 4). The low bid of \$520,125 brings the grand total of the project to \$633,125, well within the budget of \$809,400.

**STAFF RECOMMENDATION**

RR Walton & Company was prequalified to bid on this project. Staff recommends a motion to accept the low bid from RR Walton & Company and forward to the full Council for awarding Contract 5-2026 to RR Walton & Company.

**ATTACHMENT(S) INCLUDED**  
(If none, state N/A)

1. N/A



# Public Works Agenda Item

Meeting Date:	May 12, 2026
Agenda Item:	Task Order 26-08 Construction Services
Staff Contact (name, email, phone):	Brad Marquardt, <a href="mailto:bmarquardt@whitewater-wi.gov">bmarquardt@whitewater-wi.gov</a> , 262-473-0139

**BACKGROUND**  
(Enter the who, what when, where, why)

Strand Associates provides construction related services to the City for on-going construction projects. These services include preconstruction meetings, reviewing shop drawings, conducting construction observation and measuring quantities, reviewing pay requests, construction staking, and project closeout.

These services pertain to the following projects for 2026-2027: Putnam Street (2026), Jefferson Street (2026, 2027), Main and Franklin Street (2026), Universal Blvd Watermain (2026), and the Detention Maintenance (2026). Instead of providing five separate Task Orders, all five projects have been incorporated into one Task Order.

**PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS**  
(Dates, committees, action taken)

All projects were approved as part of the 2026-2027 CIP in November 2025. The Putnam Street and Jefferson Street Projects were awarded at the February 17, 2026 Council meeting. The Main/Franklin Street Project was awarded at the March 17, 2026 Council meeting. The Universal Blvd Project is scheduled to be awarded at the May 19 Council meeting. The Detention Maintenance Project has not been bid out yet.

**FINANCIAL IMPACT**  
(If none, state N/A)

The estimate fee not to exceed is \$603,000. This is based on a worst-case scenario where separate inspectors would be needed at each of the five projects. It is the intention, however, that one inspector can oversee a number of the projects at the same time, reducing this cost significantly. These estimates have already been included in the updated borrowing memo the Finance Director provided at the May 5, 2026 Council meeting.

- The estimated breakdown per project is:
- Putnam Street: \$98,500 (General, Water, Storm Sewer)
  - Jefferson Street: \$351,000 (General, Water, Wastewater, Storm Sewer)
  - Main Street/Franklin Street: \$44,000 (General)
  - Universal Blvd: \$75,000 (Water, Storm Sewer)
  - Detention Basin Maintenance: \$34,000 (Storm Sewer)

A monthly invoice will be sent with individual breakouts for each project.

**STAFF RECOMMENDATION**

Staff recommends a motion to approve Task Order 26-08 for Construction Services and forward to Council.

**ATTACHMENT(S) INCLUDED**  
(If none, state N/A)

1. Draft Task Order 26-08
-



**Strand Associates, Inc.**<sup>®</sup>  
 910 West Wingra Drive  
 Madison, WI 53715  
 (P) 608.251.4843  
[www.strand.com](http://www.strand.com)

**DRAFT**

Task Order No. 26-08  
 City of Whitewater, Wisconsin (OWNER)  
 and Strand Associates, Inc.<sup>®</sup> (ENGINEER)  
 Pursuant to Agreement for Technical Services dated January 6, 2026

### Project Information

Project Name: 2026 Street and Utility Construction

Project Description: Reconstruction of street and utility infrastructure on Jefferson Street, Putnam Street, Main Street/Franklin Street Intersection, and Universal Boulevard; and maintenance of three detention basins.

Services Description: Provide construction-related services. ENGINEER has previously provided project design and bidding-related services for OWNER.

### Scope of Services

ENGINEER will provide the following services to OWNER.

1. Provide contract administration services for each of the five construction contracts, including conducting the preconstruction conference, reviewing up to two iterations of contractor's shop drawing submittals, reviewing contractor's periodic pay requests, conducting observation and measurement of constructed quantities, attending monthly construction progress meetings, responding to contractor's requests for information, reviewing and preparing of change orders, periodic site visits, and participating in project closeout.
2. Provide one iteration of construction staking for sanitary sewer, water main, storm sewer, street subgrade, sidewalk, curb and gutter, and finished base course. Up to 30 staking site visits are included. Any additional iterations of construction staking required will be considered additional services.
3. Provide resident project representative for up to 2,300 hours of full-time construction observation for the following construction contracts:
  - a. Putnam Street Reconstruction
  - b. Jefferson Street Reconstruction
  - c. Main Street and Franklin Street Intersection Improvements
  - d. Universal Boulevard Water Main
  - e. 2026 Detention Basin Maintenance
4. Provide record drawings in electronic format from information compiled from contractor's records. ENGINEER is providing drafting Services only for record drawings based on the records presented to ENGINEER by contractor and OWNER. ENGINEER will not be liable for the accuracy of the record drawings information provided by contractor and OWNER.

ABC:\mids\R:\MAD\Documents\Agreements\WI\Whitewater, City of (WI)\ATS 2025\TO\2026\1407.164.26-08.docx

# OWNER REVIEW

Strand Associates, Inc.®

City of Whitewater, Wisconsin  
Task Order No. 26-08  
Page 2  
April 30, 2026

## DRAFT

### Compensation

OWNER shall compensate ENGINEER for Services under this Task Order on an hourly rate basis plus expenses an estimated fee not to exceed \$603,000.

### Schedule

Services will begin upon execution of this Task Order, which is anticipated the week of May 11, 2026. Services are scheduled for completion on December 31, 2027.

### TASK ORDER AUTHORIZATION AND ACCEPTANCE:

ENGINEER:

OWNER:

STRAND ASSOCIATES, INC.®

CITY OF WHITEWATER, WISCONSIN

## DRAFT

## DRAFT

\_\_\_\_\_  
Joseph M. Bunker  
Corporate Secretary  
Date

\_\_\_\_\_  
John Weidl  
City Manager  
Date



# Public Works Agenda Item

Meeting Date:	May 12, 2026
Agenda Item:	E Scooters in University Cities
Staff Contact (name, email, phone):	Brad Marquardt, <a href="mailto:bmarguardt@whitewater-wi.gov">bmarguardt@whitewater-wi.gov</a> , 262-473-0139

**BACKGROUND**  
(Enter the who, what when, where, why)

At the March 10, 2026 Public Works Committee meeting, the Committee discussed pedestrian traffic on Starin Road between Prince Street and Prairie Street due to a vehicle versus E scooter accident. As part of that discussion, the Committee asked staff to reach out to other University cities to see if any ordinances were in place regarding E scooters near the University campus or in general in the city.

Staff reached out to a number of Universities with the Wisconsin system. Attached is a summary of the findings. In general, E scooters generally follow the same guidelines as where bikes are allowed or not allowed on sidewalks. No cities have any restrictions for E scooters specifically around campuses.

**PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS**  
(Dates, committees, action taken)

N/A

**FINANCIAL IMPACT**  
(If none, state N/A)

N/A

**STAFF RECOMMENDATION**

Staff has no recommendation at this time.

**ATTACHMENT(S) INCLUDED**  
(If none, state N/A)

1. E Scooter Summary

City	Comment
Platteville	ordinance prohibiting bicycles on sidewalks in downtown area, nothing on scooters
River Falls	ordinance prohibiting bicycles on sidewalks in downtown area, currently working on e-bike and electric scooters but nothing to share at this point
Menomonie	ordinance allows bikes and e-bikes on sidewalks except in downtown, nothing on scooters
Superior	nothing specifying scooters directly in ordinance
La Crosse	scooters prohibited where bicycles are prohibited: natural surface trail or area or parkland unless designated as open to bicycles; certain parks and levees; Stewardship property if prohibited; fishing pier/boat dock; park property under rental agreement; areas designated as pool, beach, playground, ice skating rink, sports field or similar; within dog park; golf course
Oshkosh	bicycles and scooters allowed on sidewalks except where buildings abut the sidewalk, mainly in downtown area
Eau Claire	permitted on sidewalks except in four "heavy pedestrian use" districts where bicycles are prohibited on sidewalks; prohibited in parking ramps/lots and private property unless permission granted and public step/railing/wall or designated bicycle way
Stevens Point	nothing specifying scooters directly in ordinance

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Stevens Point	nothing specifying scooters directly in ordinance



# Public Works Agenda Item

Meeting Date:	May 12, 2026
Agenda Item:	June meeting
Staff Contact (name, email, phone):	Brad Marquardt, <a href="mailto:bmarguardt@whitewater-wi.gov">bmarguardt@whitewater-wi.gov</a> , 262-473-0139

**BACKGROUND**  
(Enter the who, what when, where, why)

If the second Tuesday of the month remains the regularly scheduled day for the Public Works Committee meeting, a different date will need to be determined for the June meeting. I am scheduled to be on vacation Monday, June 8 through Wednesday, June 10.

Items to be discussed at the June meeting will be parking restrictions on Elizabeth Street in front of the Middle School and parking restrictions on Highland Street.

**PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS**  
(Dates, committees, action taken)

N/A

**FINANCIAL IMPACT**  
(If none, state N/A)

N/A

**STAFF RECOMMENDATION**

N/A

**ATTACHMENT(S) INCLUDED**  
(If none, state N/A)

1. N/A