



Public Arts Commission

Cravath Lakefront room 2nd floor 312 West
Whitewater Str, Whitewater, WI, 53190 *In Person
and Virtual

Thursday, August 07, 2025 - 5:00 PM

Citizens are welcome (and encouraged) to join our webinar via computer, smart phone, or telephone. Citizen participation is welcome during topic discussion periods.

Public Arts Committee

Aug 7, 2025, 5:00 – 6:00 PM (America/Chicago)

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/249072189>

You can also dial in using your phone.

Access Code: 249-072-189

United States: +1 (872) 240-3212

Get the app now and be ready when your first meeting starts:

<https://meet.goto.com/install>

Please note that although every effort will be made to provide for virtual participation, unforeseen technical difficulties may prevent this, in which case the meeting may still proceed as long as there is a quorum. Should you wish to make a comment in this situation, you are welcome to call this number: (262) 473-0108.

AGENDA

CALL TO ORDER

ROLL CALL

APPROVAL OF AGENDA

A committee member can choose to remove an item from the agenda or rearrange its order; however, introducing new items to the agenda is not allowed. Any proposed changes require a motion, a second, and approval from the Committee to be implemented. The agenda shall be approved at each meeting even if no changes are being made at that meeting.

CONSENT AGENDA

Items on the Consent Agenda will be approved together unless any committee member requests that an item be removed for individual consideration.

1. Approval of Minutes of May 1, 2025.
2. Approval of Minutes of June 5, 2025.

HEARING OF CITIZEN COMMENTS

No formal Committee action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the

agenda may not be discussed at this time; however, citizens are invited to speak to those specific issues at the time the Committee discusses that particular item.

To make a comment during this period, or during any agenda item: On a computer or handheld device, locate the controls on your computer to raise your hand. You may need to move your mouse to see these controls. On a traditional telephone, dial *6 to unmute your phone and dial *9 to raise your hand.

CONSIDERATIONS / DISCUSSIONS / REPORTS

- [3.](#) Update on how the celebration will look like.
- [4.](#) Close Session Memo from City Clerk.

FUTURE AGENDA ITEMS

NEXT MEETING DATE SEPTEMBER 4, 2025.

ADJOURNMENT

A quorum of the Common Council may be present. This notice is given to inform the public that no formal action will be taken at this meeting.

Anyone requiring special arrangements is asked to call the Office of the City Manager / City Clerk (262-473-0102) at least 72 hours prior to the meeting.



Public Arts Commission

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Thursday, May 01, 2025 - 5:00 PM

Citizens are welcome (and encouraged) to join our webinar via computer, smart phone, or telephone. Citizen participation is welcome during topic discussion periods.

Public Arts Committee

May 1, 2025, 5:00 – 7:00 PM (America/Chicago)

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/701973045>

You can also dial in using your phone.

Access Code: 701-973-045

United States: +1 (224) 501-3412

Get the app now and be ready when your first meeting starts:

<https://meet.goto.com/install>

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AGENDA

CALL TO ORDER

Meeting called to order at 5:26 p.m.

ROLL CALL

PRESENT

Board Member Kim Adams
Board Member Megan Matthews
Board Member Steven Sahyn

ABSENT

Board Member Emily Kate
Board Member Katy Wimer
Board Member Justin Mane

STAFF

Llana Dostie, Neighborhood Services Administrative Assistant

APPROVAL OF AGENDA

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Motion made by Board Member Matthews, Seconded by Board Member Adams.

Voting Yea: Board Member Adams, Board Member Matthews, Board Member Sahyn

CONSENT AGENDA

Items on the Consent Agenda will be approved together unless any committee member requests that an item be removed for individual consideration.

1. Approval of Minutes of April 3, 2025.

Steven Abstained

Motion made by Board Member Matthews, Seconded by Board Member Adams.

Sahyn abstained

HEARING OF CITIZEN COMMENTS

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None

CONSIDERATIONS / DISCUSSIONS / REPORTS

2. Discussion and action regarding selecting the artists and assigning traffic boxes.

Dostie present the matter there were 21 applications received. Staff recommendation is to choice 8 artists along with 3 alternates.

Adams asked if we could not assign boxes at this time, given other groups still need to approve the artist.

Dostie stated that was up to this group.

Matthews agreed not to assign boxes at this time.

Sahyn requested a background as to that traffic boxes.

Adams asked if Public Works would be presenting their recommendations to council.

Dostie confirmed yes.

Group went through all the applications individually. The group ended up with 5 applications they all agreed on. Then than went through the applications where at least two of them agreed on and came up with 3 more they all agreed on.

The 4 applications that remained that at least two agreed on are the alternates.

FUTURE AGENDA ITEMS

None

NEXT MEETING DATE JUNE 5, 2025.

ADJOURNMENT

Meeting was adjourned at 6:16 p.m.

Motion made by Board Member Matthews, Seconded by Board Member Adams.

Voting Yea: Board Member Adams, Board Member Matthews. Board Member Steven Shayun

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Cravath Lakefront room 2nd floor 312 West
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Thursday, June 05, 2025 - 5:00 PM

Citizens are welcome (and encouraged) to join our webinar via computer, smart phone, or telephone. Citizen participation is welcome during topic discussion periods.

Public Arts Committee

Jun 5, 2025, 5:30 – 6:30 PM (America/Chicago)

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/419149797>

You can also dial in using your phone.

Access Code: 419-149-797

United States: +1 (571) 317-3112

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AGENDA

CALL TO ORDER

Meeting was supposed to start at 5:00 p.m. per Agenda Heading. 3 members didn't come in at that time. At 5:20 p.m. it was noted that the virtual link stated 5:30 p.m. One missing member arrived at 5:20 p.m. We kept virtual meeting link open until 5:40 p.m. to allow the two members who confirmed that they would arrive virtually to do so. Meeting was cancelled at that time due to lack of quorum.

ROLL CALL

APPROVAL OF AGENDA

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CONSENT AGENDA

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CONSIDERATIONS / DISCUSSIONS / REPORTS

1. Discussion and approval of traffic box location assignments for selected artist.
2. Closed Session Memo from City Clerk.

FUTURE AGENDA ITEMS**ADJOURNMENT**

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Public Art Committee Agenda Item

Meeting Date:	August 7, 2025
Agenda Item:	Celebration
Staff Contact (name, email, phone):	Llana Dostie, ldostie@

BACKGROUND

(Enter the who, what, when, where, why)

At the January meeting the board discussed having a celebration on September 13th at 10 AM to recognize the artist efforts on the traffic box project. Below the Schedule for the day:

- Welcome and Opening Remarks:
 - Welcome and thank you speeches by City Officials and Staff
 - Introduction of the project's purpose and impact
 - Acknowledgment of artists, sponsors, and key contributors
- As boxes are completed, the box along with the artist is featured on our social media pages.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

- At the January PAC the group approved a celebration for September 13th at 10 AM

FINANCIAL IMPACT

(If none, state N/A)

N/A

STAFF RECOMMENDATION

Staff recommends that you approve the Celebration itinerary

ATTACHMENT(S) INCLUDED

(If none, state N/A)

N/A

To: All Committee Chairs and Board Members
From: Heather Boehm, City Clerk
Date: May 28, 2025
Subject: Procedures for Recording Minutes in Closed Session Meetings

This memo is to clarify the procedures regarding the recording of minutes during closed session meetings.

For **closed session meetings of governing bodies**, the **municipal clerk** should be present to record the minutes. The clerk's role is essential in ensuring accurate documentation and compliance with open meetings laws.

In the case of **committee closed sessions** where the municipal clerk is not present, the **committee or board chair** must appoint an individual to record the minutes of the closed session. This appointee should be someone who can maintain confidentiality and accurately reflect the proceedings.

All minutes from closed sessions must be maintained separately from open session minutes and handled with appropriate confidentiality in accordance with Wisconsin's Open Meetings Law.

If you have any questions regarding this procedure or require assistance in designating a recorder, please contact the City Manager, John Weidl or City Clerk, Heather Boehm.

Thank you for your attention to this matter.