Common Council Meeting



Whitewater Municipal Building Community Room, 312 West Whitewater St., Whitewater, WI 53190 *In Person and Virtual

Tuesday, May 06, 2025 - 6:30 PM

Citizens are welcome (and encouraged) to join our webinar via computer, smart phone, or telephone.

Citizen participation is welcome during topic discussion periods.

Please click the link below to join:

https://us06web.zoom.us/j/86948306764?pwd=9DPzXEoebe0s5Lw3JZ4YLT3zLECNqC.1

Telephone: +1 (312) 626-6799 US

Webinar ID: 869 4830 6764

Passcode: 470858

Please note that although every effort will be made to provide for virtual participation, unforeseen technical difficulties may prevent this, in which case the meeting may still proceed as long as there is a quorum. Should you wish to make a comment in this situation, you are welcome to call this number: (262) 473-0108.

AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

A councilmember can choose to remove an item from the agenda or rearrange its order; however, introducing new items to the agenda is not allowed. Any proposed changes require a motion, a second, and approval from the Council to be implemented. The agenda shall be approved at each meeting even if no changes are being made at that meeting.

GUEST SPEAKER

1. Brian Doudna, Sheboygan County Economic Development Director.

CONSENT AGENDA

Items on the Consent Agenda will be approved together unless any council members requests that an item be removed for individual consideration.

- 2. Approval of Common Council Meeting Minutes from April 15, 2025.
- 3. Public Arts Commission meeting Minutes of February 6, 2025 and March 6, 2025.
- 4. Landmarks Commission Meeting Minutes from February 5, 2025 and March 5, 2025.
- 5. Plan & Architectural Review Commission Meeting Minutes from March 10, 2025.

- 6. Library Board of Trustees Meeting Minutes from March 17, 2025.
- 7. CDA Meeting Minutes from February 6, 2025 and March 20, 2025.
- 8. Finance Meeting Minutes from March 25, 2025.
- 9. Update on the April 1, 2025 Election Numbers.
- <u>10.</u> Approval of the amendments to the Procurement Policy to include protest and dispute procedures.
- 11. Approval of updated Title VI policy.
- 12. Approval of Federal Awards Administration policy.
- 13. Social Media Policy-Removal of Public comment on socials.
- 14. Approval of the Contract with Russell Law Office, SC for City Legal Services.
- 15. Kienbaum Iron Junk Dealer License Renewal.
- 16. March 2025 Financials

PUBLIC HEARING

<u>17.</u> Public Hearing for the SEWRPC Aquatic Plant Management Plan for Cravath and Trippe Lakes- **Parks**

CITY MANAGER REPORT

- 18. City Manger Report.
- 19. National Historic Preservation Month Proclamation.
- 20. National Archeological Month Proclamation.

STAFF REPORTS

- Staff report regarding School Resource Officer Q & A and Proposed School Resource Officer Contract.- PD
- 22. 2025 Property Assessment Update-Finance
- 23. Update on the Starin Road Speed Bumps-Public Works
- 24. Bird Scooter Usage- Public Works

HEARING OF CITIZEN COMMENTS

No formal Council action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those specific issues at the time the Council discusses that particular item.

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RESOLUTION

25. Resolution to Create Lakes District in the City of Whitewater- Parks

ORDINANCES

First Reading

- <u>26.</u> **Ordinance 2025-O-14** an amending Ordinance 5.20.030 Pertaining to Enforcement of Gaming Machines- **PD**
- 27. Ordinance 2025-O-15 an Ordinance amending 2.62.020 Whitewater Transparency Enhancement to require Class 1 & 2 Hearing Notices to be posted on the City's Social Media Page.- Finance
- **28. Ordinance 2025-O-16** an Ordinance amending 2.73.010 Lake Advisory Committee's membership to include one member of the Common Council.- **Finance**

Second Reading

29. Ordinance 2025-O-11 An Ordinance creating section 2.62.060 Public Comment during Common Council and Committee Meetings. -Finance

CONSIDERATIONS

- 30. Discussion and Possible action regarding the Alcohol Licensing Committee hearing of appeal from Ethan Ticcioni for denial of Beverage Operator's License- City Clerk
- <u>31.</u> Discussion and Possible Action regarding the start time of Common Council meetings from 6:30 pm to 6:00 pm.- **City Manager**
- 32. Discussion and Possible Action regarding Appointing a Councilmember to WFD, Inc.- City Manager
- 33. Councilmember order for Round Robin for B&C to ensure quorum- City Manager
- 34. Discussion and Possible Action regarding Upgrading the Audio Visual Equipment in the Community Room- **Media Services**
- 35. Discussion and Possible Action to approve SEWRPC Aquatic Plant Management Plan for Cravath and Trippe Lakes- Parks
- 36. Discussion and Possible Action regarding stop signs on Walworth Avenue at the Prince Street intersection.- Public Works
- <u>37.</u> Discussion and Possible Action regarding adding stop signs on Peck Street at the Whiton Street intersection. -**Public Works**
- 38. Councilmember Requests for Future Agenda Items or Committee items. Questions

FUTURE AGENDA ITEMS

- 39. Update from Landmarks Committee regarding Starin Park Water Tower- **Schanen May 20, 2025**
- 40. More information on the survey capabilities- **Smith Q2**

41. Renewal of Twin Oaks Mobile Home Park License- May 20, 2025

ADJOURNMENT

Anyone requiring special arrangements is asked to call the Office of the City Manager / City Clerk (262-473-0102) at least 72 hours prior to the meeting.

2023-2025 City of Whitewater's 5 strategic goals: Build single-family homes, Communicate with the community without the newspaper, Support a thriving business community, Recruitment and retention efforts with a focus on diversity, and Prioritization of expenditures with available resources.

Sheboygan County Live Work Housing Program



LIVE WORK HOUSING PROGRAM

"Matter of Fact with Soledad O'Brien" on July 13, 2024

Buyers Pipeline Preapproved	Homes Under Construction	Home for Sale	Offer to Purchase (OTP)	Homes Closed
5	17	6	0	25
Employers of Buyers (homes closed)				
Masters Gallery (5)	Acuity (1)	Robert Baird (1)	Curt Joa (1)	Pros4Tech (1)
Kohler (7)	Sargento (2)	4 Imprint (1)	Post Office (1)	Toro (1)
HSHS (1)	Nemak (1)	Richco (1)	Wilman Industries (1)	OSB (1)
Sheb Falls Library (1)	SFSD (1)	SASD (1)	Alternate Solutions (1)	Loves (1)
US Navy (1)	Rockline (1)	UWGB Sheb (1)	Sheb. Rec (1)	Rehlko (1)
Harter's Disposal (1)	Summit Credit Union (1)			

Homes Sold

25

First Time
Home Buyers

Employers of Households

Relocations into County

27

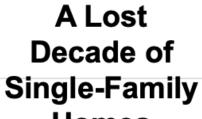
8

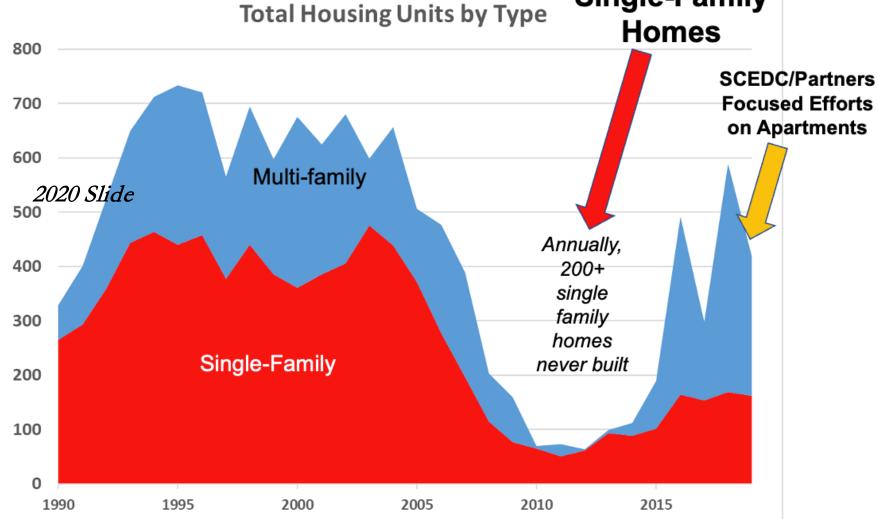
19



Our Challenge

Lost decade of housing







Our Challenge

Lack of entry-level homes (June 2021)

Availability (Sheboygan County)

Sales last 12 months: 1280

107 Sales per month:

Current Listings: 225

Listings under contract: (154)Actual Available Homes: 71

Days of Inventory: 20.6

Potential Value Proposition For Recruitment of Production Staff

Affordability (under \$250,000)

Sales last 12 months: 902 75 Sales per month:

Current Listings: 120

Listings under contract: (94)Actual Available Homes: 26

Days of Inventory: 10.7

A Balanced Housing Market will have 120 to 160 days of inventory

We Have:

- Jobs
- Cost of Living
- Lifestyle

We Don't Have:

Supply of Affordable Homes Supply of Affordable Apartments





THE FORWARD FUND

a community partnership to help move Sheboygan County forward

funding will help address workforce development barriers

Affordable Housing, Childcare, and Labor Shortage



\$8,000,000







KOHLER

Sheboygan County ARPA Funding Commitment: \$2,000,000



Sheboygan County Live Work Housing Strategy Phase I

- Construct 600 to 1000 single family homes
- Fill Existing Housing Market Gap Homes under \$275 K
- Invest in Entry-level Home Construction New Capacity Needed (housing needs remain)

<u>Create Unique Value Proposition</u> <u>to Grow Sheboygan County Workforce Population</u>



Fund - Smaller Homes and Lots

Home Size

1,100 to 1,500 square feet

Bedrooms

2- or 3-bedroom homes

Bathrooms

2 full baths

Stories

1 story homes2 story townhomes

Garage

1 or 2 car garage

Lot Size

50x 120 or 60x 120 with <u>7 ft side yards</u>



Target Price for New Home Construction: \$190,000 - \$250,000



Affordability Price of Target Audience

(Production Staff)



Reduce Cost of Public Services

Sanitary Sewer

8" @ \$40/l.f. 4" @ \$30/l.f. predefined locations for fund

Storm Sewer

18" storm sewer @ \$40.00/l.f.

Water Main

4" Water Main @ \$40/I.f.
Pre-defined location of laterals for fund

Other Costs

Grading / Excavating

Road-32' maximum width of road

- Asphalt
- Curb & Gutter

Value Engineering Lot Frontage to Street

50 ft lots: Entry Level

60 ft lots: Entry Level

70 ft lots: Market

80 ft lots: Market

90 ft lots: Market

\$\$\$

smaller lot sizes needed for target workforce population price point



The "housing gap": translate household income to affordable housing budget

Persons in Family

Sheboygan County FY 2021 Income Limits

	T CISONS III T CITINIY					
	1	2	3	4		
100 percent of AMI (Median Income)	\$55,720	\$63,680	\$71,640	\$79,600		
Low Income Limits (80% of AMI)	\$43,150	\$49,300	\$55,450	\$61,600		
Multifamily tax subsidy limits (60% of AMI)	\$32,340	⇒ \$26,690	\$41,580	\$46,200		
Very Low Income Limits (50% of AMI)	\$26,950	\$30,800	\$34,650	\$38,500		
40% of AMI Income Limits	\$21,560	\$24,640	\$27,720	\$30,800		
Extremely Low Income Limits (30% of AMI)	\$16,200	\$18,500	\$21,960	\$26,500		

Source: HUD, Office of Policy Development and Research, Income Limits Briefing Materials, http://www.huduser.org/portal/datasets/il.html and WHEDA.

Additional data are released for family sizes larger than 4, but are not reported here for space considerations.

HUD-method* affordable ownership price levels, Sheboygan Co. FY 2021

		Persons	in Family		
	1	2	3	4	5
120% of AMI	\$224,663	\$256,758	\$288,852	\$320,947	\$346,623
Median income limits (100% of AMI)	\$187,219	\$213,965	\$240,710	\$267,456	\$288,852
Low Income Limits (80% of AMI)	\$144,984	\$165,648	\$186,312	\$206,976	\$223,534
Multifamily tax subsidy limits (60% of AMI)	\$108,662	\$89,678	\$139,709	\$155,232	\$167,651
Very Low Income Limits (50% of AMI)	\$90,552	\$103,488	\$116,424	\$129,360	\$139,709
40% of AMI Income Limits	\$72,442	\$82,790	\$93,139	\$103,488	\$111,767
Extremely Low Income Limits (30% of AMI)	\$54,432	\$62,160	\$73,786	\$89,040	\$96,163

Note: HUD's estimation method for determining the affordable ownership price level in their CHAS (Comprehensive Housing Affordability Strategy) data is to multiply size-adjusted household-income by 3.36.



Forward Fund Land Acquisition Sheboygan Falls

Parcel 1
Transition from G2 - COMMERCIAL
to R 7- Nostalgic Zoning

Parcel 2 & 3

Transition from G2 - COMMERCIAL to PUD Zoning

Create single family housing units via mix of pocket neighborhoods, row houses, and town homes

Child Care or other development to address the workforce barriers



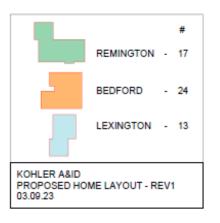
Founders' Pointe - Lot Floor Plan



- 54 lots
- 60' frontage
- 2-3 bedroom
- 2 bath
- 2 car garage
- Basements

Target Price Point

- \$220k - \$250k







LIVE WORK HOUSING PROGRAM

Founders' Pointe – Home Prices \$315,000 to \$325,000





Select a Home for Purchase by Applying through Someplace Better web site (talent recruitment)



LIVE WORK HOUSING PROGRAM

Founders' Pointe Neighborhood – Sheboygan County's First Pocket Neighborhood





Founders' Pointe Neighborhood – Homes available in May 2025 (Est. Prices: \$265k to \$290k)

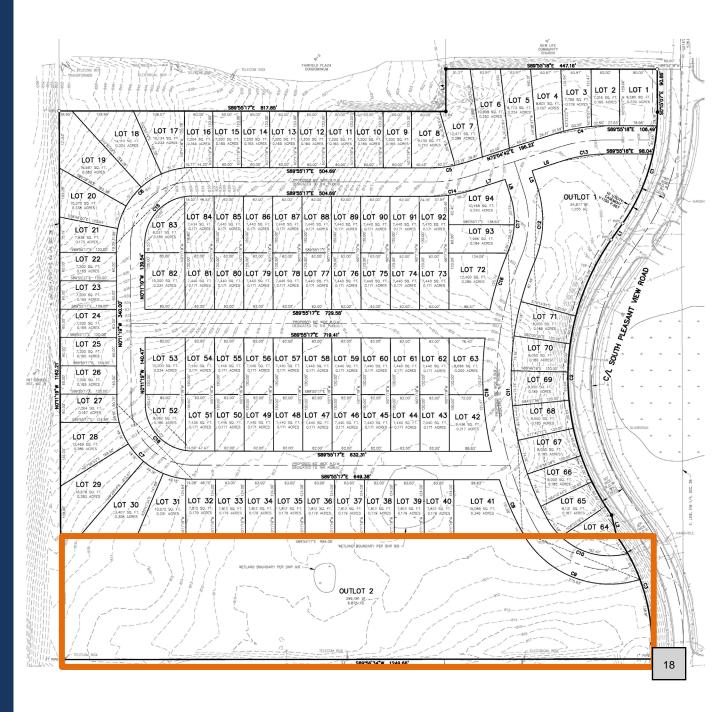


City of Plymouth Subdivision

Fall 2025

94 Single Family Homes

36 Senior Condos (Terrace Reality)





Live - Work
Preference
Selection
Process

Housing Lottery

Sheboygan County Residents Non-County Residents



Thank You

Any questions please reach out to

Brian Doudna



SCEDC Doudna@sheboygancountyedc.com



Item 1.

Common Council Meeting



UW Whitewater, University Center, 190 Hamilton Green Way, 2nd Floor, RM 259, Whitewater, WI 53190 *In Person and Virtual

Tuesday, April 15, 2025 - 6:30 PM

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Citizens are welcome (and encouraged) to join our webinar via computer, smart phone, or telephone.

Citizen participation is welcome during topic discussion periods.

Please click the link below to join the webinar: https://us06web.zoom.us/j/87340133072?pwd=4ZtuqDaebM80Sz976LBWtC9BH59iLP.1

Telephone: +1 (312) 626-6799 US (Chicago) (Houston)

Webinar ID: 873 4013 3072

Passcode:878627

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MINUTES

CALL TO ORDER

City Manager John Weidl called the meeting to order at 6:30pm.

Swearing In of Newly Elected Council Members. Aldermanic District 1 Michael Smith;
 Aldermanic District 3, Steven Sahyun; Aldermanic District 5, Neil Hicks; Councilmember At Large- Patrick Singer- City Clerk

City Clerk, Heather Boehm sworn in the new Council Members.

District 1, Michael Smith

District 3, Steven Sayhun

Returning Members

District 5, Neil Hicks

At Large - Odd, Patrick Singer

ROLL CALL

PRESENT

Council President Patrick Singer Councilmember Neil Hicks Councilmember Greg Majkrzak Councilmember Orin Smith Councilmember Brian Schanen Councilmember Michael Smith Councilmember Steven Sahyun

City Attorney Tim Brovold

City Manager John Weidl

Public Works Director Brad Marquardt

City Clerk Heather Boehm

PLEDGE OF ALLEGIANCE

2. Election of Council President and Pro Tem- City Manager

Motion to elect Councilmember Singer as Council President, made by Councilmember Hicks, Seconded by Councilmember O. Smith.

Voting Yea: Councilmember Hicks, Councilmember Majkrzak, Councilmember M. Smith, Councilmember Schanen, Councilmember O. Smith, Councilmember Sahyun Voting Abstaining: Council President Singer

Motion to elect Councilmember Schanen as Council President Pro Tem, made by Councilmember O. Smith, Seconded by Councilmember Sahyun.

Voting Yea: Council President Singer, Councilmember Hicks, Councilmember Majkrzak, Councilmember M. Smith, Councilmember O. Smith, Councilmember Sahyun Voting Abstaining: Councilmember Schanen

APPROVAL OF AGENDA

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Councilmember Hicks asked to move item 28 into the Consent Agenda.

Motion to Approve the Agenda with item 28 added, made by Councilmember Schanen, Seconded by Councilmember O. Smith.

Voting Yea: Council President Singer, Councilmember Hicks, Councilmember Majkrzak, Councilmember M. Smith, Councilmember Schanen, Councilmember O. Smith, Councilmember Sahyun

3. Presentation by Josh Schoemann, Washington County Executive, about Next Generation Housing in Washington County.

Washington County Executive, Josh Schoemann spoke about Next Generation Housing in Washington County.

Councilmember Sahyun asked a couple questions.

Councilmember O. Smith asked a couple questions.

Councilmember M. Smith asked a couple questions.

CONSENT AGENDA

Items on the Consent Agenda will be approved together unless any council members requests that an item be removed for individual consideration.

Motion to approve the Consent Agenda made by Councilmember Majkrzak, Seconded by Councilmember Hicks.

Voting Yea: Council President Singer, Councilmember Hicks, Councilmember Majkrzak, Councilmember M. Smith, Councilmember Schanen, Councilmember O. Smith, Councilmember Sahyun

- 4. Approval of Common Council Meeting Minutes from March 18, 2025 and April 3, 2025.
- 5. Public Works Committee Meeting Minutes from March 11, 2025.
- 6. Disposal of City-owned vehicles through auction.
- 7. Strand Task Order No. 25-05, 2025 Street Maintenance.
- 8. Strand Task Order No. 25-06, Main St/Franklin Street Intersection Modification.
- 9. Amendment No. 1 to Strand Task Order No. 24-04, Lead Service Line Replacement.
- 10. Grant opportunities for the City of Whitewater.
- 11. Recommendations of Removal of Jeffrey Weigel from PARC Commission.
- 12. Recommendation for approval of Lisa Dawsey Smith to the PARC Commission.
- 13. Recommendation for approval of Elizabeth Miller to the Library Board.
- 14. Recommendation for approval of Tara McKenzie-Peotter to the Library Board.
- 15. February 2025 Financials

CITY MANAGER REPORT

16. City Manager Report.

City Manager John Weidl gave his bi-monthly update of City events and accomplishments, including reports from the following departments: Public Works, Police Department, Fire Department, Library, Park & Rec, Media Services, Human Resources, and Economic Development.

17. World Migratory Bird Day Proclamation- City ManagerCity Manager, John Weidl gave a Proclamation on World Migratory Bird Day.

STAFF REPORTS

- 18. Professor Kurt Paulsen, Professor at UW- Madison, responses to questions during the housing presentation.-**Economic Development Director**
 - Council didn't have any follow up questions.
- 19. Set Date for Council Visioning Session- HR

- Council Visioning Session date set for May 13th, 2025 at 6pm in the Cravath Lakefront Conference Room in the Whitewater Municipal Building.
- 20. Greg Johnson, Municipal Advisor at Elhers, response to questions had on housing presentation.-**Economic Development Director**
 - Council didn't have any follow up questions.
- 21. Public Comment responses from April 3, 2025 Common Council meeting.- **Finance**There was no Public Comment.

HEARING OF CITIZEN COMMENTS

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RESOLUTIONS

22. Resolution Approving Habitat of Humanity's offer to purchase CDA property at 213 W Main St, Whitewater, WI- parcel # TRA 00003- **Economic Development Director**

Motion to approve Resolution for Habitat for Humanity made by Councilmember Hicks, Seconded by Councilmember O. Smith.

Voting Yea: Council President Singer, Councilmember Hicks, Councilmember Majkrzak, Councilmember M. Smith, Councilmember Schanen, Councilmember O. Smith, Councilmember Sahyun

ORDINANCES

First Reading

23. Ordinance 2025-O-11 An Ordinance creating section 2.62.060 Public Comment during Common Council and Committee Meetings. -**Finance**

Motion to approve the first reading of Ordinance 2025-O-11 with an amendment to remove the word 'clapping' made by Councilmember Hicks, Seconded by Councilmember O. Smith.

Voting Yea: Council President Singer, Councilmember Hicks, Councilmember Majkrzak, Councilmember M. Smith, Councilmember Schanen, Councilmember O. Smith, Councilmember Sahyun

David Stone commented about Ordinance 2025-O-11.

24. Ordinance 2025-O-13- An ordinance amending Chapter 1.24- City Limits-Public Works

Motion to approve the first reading of Ordinance 2025-O-13 made by Councilmember Majkrzak, Seconded by Councilmember O. Smith.

Voting Yea: Council President Singer, Councilmember Hicks, Councilmember Majkrzak, Councilmember M. Smith, Councilmember Schanen, Councilmember O. Smith, Councilmember Sahyun

Motion to waive second reading of Ordinance 2025-O-13 made by Councilmember O. Smith, Seconded by Councilmember Schanen.

Voting Yea: Council President Singer, Councilmember Hicks, Councilmember Majkrzak, Councilmember M. Smith, Councilmember Schanen, Councilmember O. Smith, Councilmember Sahyun

Second Reading

25. Ordinance 2025-O-12 an ordinance amending the zoning map and the zoning classification in regarding to certain properties in the City of Whitewater. Tax Parcel #/WUP 00329 and Tax Parcel #292-0515-3233-008 (Vacant Lots on Riesch Road a private road).-**Neighborhood Services**

Motion to approve the second reading of Ordinance 2025-O-12 made by Councilmember Majkrzak, Seconded by Councilmember O. Smith.

Voting Yea: Council President Singer, Councilmember Hicks, Councilmember Majkrzak, Councilmember O. Smith, Councilmember Schanen, Councilmember Sahyun Voting Nay: Councilmember M. Smith

CONSIDERATIONS

26. Boards and Commission Council Appointments by Council President and City Manager.-City Manager

City Manager, John Weidl and Council President, Patrick Singer met and assigned Council Members to Boards and Commissions based on their preferences and alternate policy.

Motion to approve the appointment of Council Members to the other Board and Commissions made by Councilmember Hicks, Seconded by Councilmember O. Smith. Voting Yea: Council President Singer, Councilmember Hicks, Councilmember Majkrzak, Councilmember M. Smith, Councilmember Schanen, Councilmember O. Smith, Councilmember Sahyun

27. Discussion and Possible Action regarding Extension of Police Department Memorandum of Understanding with Whitewater Unified School District regarding School Resource Officer.- City Manager

Motion to approve the offer to the School District for an 120 day extension of the SRO Agreement made by Councilmember Majkrzak, Seconded by Councilmember O. Smith. Voting Yea: Council President Singer, Councilmember Hicks, Councilmember Majkrzak, Councilmember M. Smith, Councilmember Schanen, Councilmember O. Smith, Councilmember Sahyun

28. Discussion and Possible Action regarding Whitewater Solar's Joint Development Agreement- City and Townships- **Public Works**

This item was moved to the Consent Agenda.

29. Councilmember Requests for Future Agenda Items or Committee items. Questions Councilmember Hicks wants to discuss moving Council Meetings to 6pm start time instead of 6:30pm.

Councilmember O. Smith wants the Starin Road update on the next meeting.

FUTURE AGENDA ITEMS

- 30. Update from Landmarks Committee regarding Starin Park Water Tower- **Schanen May 20, 2025**
- 31. Report on the Lakes District- May 6, 2025
- 32. Starin Road Speed Bump Update-Smith Q2
- 33. Robert Baird Housing Presentation- Hicks April 2025
- 34. More information on the survey capabilities- **Smith Q2**
- 35. Review of ordinance 5.20.030 pertaining to enforcement of gaming machines- Q2
- 36. Social Media Policy-Removal of Public comment on socials.- Hicks May 6, 2025
- 37. Recommendation for Audio Visual Equipment in the Community Room- **Hicks May 6, 2025**

ADJOURNMENT

Motion to adjourn 8:01pm at made by Councilmember Majkrzak, Seconded by Councilmember O. Smith. Voting Yea: Council President Singer, Councilmember Hicks, Councilmember Majkrzak, Councilmember M. Smith, Councilmember Schanen, Councilmember O. Smith, Councilmember Sahyun

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Public Arts Commission



Cravath Lakefront room 2nd floor 312 West Whitewater Str, Whitewater, WI, 53190 * Virtual Only*

Thursday, February 06, 2025 - 5:00 PM

MINUTES

CALL TO ORDER

Meeting called to order at 5:10 p.m.

ROLL CALL

PRESENT
Board Member Emily Kate
Board Member Kim Adams
Board Member Katy Wimer
Board Member Justin Mane

ABSENT

Board Member Megan Matthews Council Representative Brienne Brown

STAFF

Taylor Zeinert, Economic Development Director (EDD)

APPROVAL OF AGENDA

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Motion made by Board Member Mane, Seconded by Board Member Wimer.

Voting Yea: Board Member Kate, Board Member Adams, Board Member Wimer, Board Member Mane

CONSENT AGENDA

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Motion made by Board Member Mane, Seconded by Board Member Wimer.

Voting Yea: Board Member Kate, Board Member Adams, Board Member Wimer, Board Member Mane

1. Approval of January 28, 2025 Minutes

Motion made by Board Member Mane, Seconded by Board Member Wimer. Voting Yea: Board Member Kate, Board Member Adams, Board Member Wimer, Board Member Mane

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None.

ELECTION OF CHAIRMAN

Motion to Table until next meeting.

Motion made by Board Member Mane, Seconded by Board Member Adams.

Voting Yea: Board Member Kate, Board Member Adams, Board Member Wimer, Board Member Mane

ELECTION OF VICE CHAIRMAN

Motion Tabled until next meeting.

Motion made by Board Member Mane, Seconded by Board Member Adams.

Voting Yea: Board Member Kate, Board Member Adams, Board Member Wimer, Board Member Mane

CONSIDERATIONS / DISCUSSIONS / REPORTS

2. Discussion and possible approval of judging sheet.

EDD Zeinert explained that the Judging sheet allows for criteria to be looked at to help the body make a decision.

Adams stated that she has looked at the judging sheet and had given feedback prior to the meeting that we need to be cognizant of item number four, artist qualifications and experiences, especially if we're working with groups from the the school district or even the college students. So that we are cognizant on what we are asking them to provide as far as qualifications and things like that.

EDD Zeinert stated that she has on that item, is not applicable to Whitewater School District or University of Whitewater.

Item 3.

Adams felt that was reasonable.

Wimer stated that she is still mulling over number 4. Not sure how she feels, but it doesn't sit right. Do we want people who have experience painting, do we want that to be a part of the judging.

EDD Zeinert we could take away this category entirely or add something to it.

Adams stated some of that is spelled out in the guidelines, the judging sheets need to follow the guidelines, that have already been put out and approved.

EDD Zeinert confirmed that that would be correct.

Wimer stated that she stated that the word "previous", feels like a block to inclusivity. I know it doesn't apply to WUSD and UWW students, but I think you could total remove that entire word.

EDD Zeinert stated that is sounds like from group feedback, the consensus is to remove the word "previous"

Motion to approve the Judging Criteria, removing the word "previous" from Section 4 Qualifications made by Adams.

Adams asked for clarification on the number of judges.

EDD Zeinert stated that it would be this board. Once a final decision is made than the matter would go to Common Council for the final decision but they will use this group's recommendations.

Motion made by Board Member Adams, Seconded by Board Member Wimer.

Voting Yea: Board Member Kate, Board Member Adams, Board Member Wimer, Board Member Mane

FUTURE AGENDA ITEMS

- -Update on outcome of the March Tourism Council Meeting
- -Discussion regarding how we celebrate the arts and final project in September.

NEXT MEETING MARCH 6, 2025

ADJOURNMENT

Meeting adjourned at 5:22 p.m.

Motion made by Board Member Wimer, Seconded by Board Member Mane.

Voting Yea: Board Member Kate, Board Member Adams, Board Member Wimer, Board Member Mane

Public Arts Commission





Thursday, March 06, 2025 - 5:00 PM

MINUTES

CALL TO ORDER

Meeting was not called to order due to lack of Quorum.

Landmarks Commission



Cravath Lakefront room 2nd floor 312 West Whitewater Str, Whitewater, WI, 53190 *In Person and Virtual

Wednesday, February 05, 2025 - 7:00 PM

MINUTES

CALL TO ORDER

Meeting called to order at 7:01 p.m.

ROLL CALL

PRESENT
Council Representative Orin Smith
Board Member Gloria Buley
Board Member Pat Blackmer
Board Member Penolope Alwin

STAFF

Taylor Zeinert, Economic Development Director (EDD)

GUESTS

Jordan Riley Kelsey Herold Dan Richardson

APPROVAL OF AGENDA

A committee member can choose to remove an item from the agenda or rearrange its order; however, introducing new items to the agenda is not allowed. Any proposed changes require a motion, a second, and approval from the Committee to be implemented. The agenda shall be approved at each meeting even if no changes are being made at that meeting.

Motion made by Council Representative Smith, Seconded by Board Member Buley.

Voting Yea: Council Representative Smith, Board Member Buley, Board Member Blackmer, Board Member Alwin

CONSENT AGENDA

Items on the Consent Agenda will be approved together unless any committee member requests that an item be removed for individual consideration.

1. Minutes of December 4, 2024

Motion was to table the minutes until the next meeting.

Motion made by Council Representative Smith, Seconded by Board Member Buley. Voting Yea: Council Representative Smith, Board Member Buley, Board Member Blackmer, Board Member Alwin

HEARING OF CITIZEN COMMENTS

No formal Committee action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those specific issues at the time the Committee discusses that particular item.

To make a comment during this period, or during any agenda item: On a computer or handheld device, locate the controls on your computer to raise your hand. You may need to move your mouse to see these controls. On a traditional telephone, dial *6 to unmute your phone and dial *9 to raise your hand.

None.

CONSIDERATIONS / DISCUSSIONS / REPORTS

2. Staff Report regarding budget for Effigy Mounds maintenance.

EDD Zeinert explained that the city does it's budget every two years. They passed it in 2024. At that time, Eric Boettcher was previous Park and Rec Director. The Effigy Mounds fall under Park and Rec. Eric didn't budget for any upkeep of the Effigy Mounds in the budget. With that being said there is no current budget for the Effigy Mounds. We are hoping to get that rectified in the next budget cycle, but that will not be until 2026. EDD Zeinert has spoken to the Finance Director about this and Park and Recs Director Kevin Boehm on this. They plan on doing an CPI acknowledging that the Mounds are scared for so many reasons.

Alwin asked about the budget. So nothing will be possible between now and then.

Buley asked does that included general maintenance of it.

Smith explained that Kevin did building it in to his maintenance and plans, it is just not specifically budgeted for just the Effigy Mounds.

EDD Zeinert explained there is money for basic maintenance, such as mowing. But items such as excavating trees safely and things of that nature, there are no funds.

Blackmer confirmed that it will be continued to be maintained with mowing.

Alwin stated there was a possibility that Kurt Sampson, an archaeologist that does restorations of various mounds would be able to help. Kurt was supposed to have a meeting with the Parks and Rec Director. Alwin asked if that had happened.

EDD Zeinert was unsure about Kevin's schedule or if this meeting had occurred.

Item 4.

Blackmer stated that Kurt Sampson was going to help us three years ago, however, nothing happened.

EDD Zeinert stated that she would reach out to Kevin regarding Kurt Sampson.

Smith asked if this was a budget expenditure, or if this would have to go in front of council.

EDD Zeinert stated that yes, it would have to go to council.

Blackmer explained that originally Kurt Sampson had volunteered to do this and he brings with him a group of volunteers to do this. Blackmer stated that a concern is that the volunteers that enter the site need to be specifically trained. In addition, City Council had imposed certain requirements, for example the use of tools. You can't. They were going to allow hand clippers.

3. Staff update on sign repair at Starin Park. -EDD Zeinert

EDD Zeinert stated she did speak to the Public Works Director he knew of the sign. He was going to track it down and put it up. He is trying to track it down.

Blackmer stated that it needs to be replaced, if he needs anything she has the original design information.

4. Discussion and possible action regarding lower basin lights on the Birge Fountain.

Blackmer stated that they have been repaired. They are on. But not sure if the Maid of the Mist light is now off. Will drive by tonight.

5. Staff update on where the signage for Territorial Oak is located and when it will be replaced. (EDD Zeinert)

EDD Zeinert explained that the streets department found it.

Blackmer stated that Landmarks should meet with Urban Forestry, because she is unsure if they are going to remove the stump of the Territorial Oak.

6. Discussion and possible action regarding a joint meeting with Urban Forestry regarding Territorial Oak.

EDD Zeinert asked they commission if this was something that they would be willing to do at an Urban Forestry Commission meeting.

Blackmer stated that not everyone would have to be there, there could be just representation.

Smith pointed out that if action is needed, there would need to be a quorum of the commission there.

EDD Zeinert stated that the next Urban Forestry meeting is on February 24th. That is a Monday.

Smith and Buley stated that both would not be able to attend.

EDD Zeinert asked if it would be best to send a Representative to the Urban Forestry Meeting. The Representative can express Landmarks thoughts, and bring back to the Landmarks Commission.

Both Blackmer and Alwin stated that they could attend the Urban Forestry Meeting on February 24, 2025.

7. Staff update regarding Chamber's financing of landmarks brochure.

EDD Zeinert stated that the last time we spoke to the Chamber and the Tourism Council they had said they would not fund the update. We have had more discussion with them and they will be willing to fund the update. We are on their March agenda to represent the hopes of the Landmarks Commission.

Blackmer stated that she would like to add that they allow the Landmarks Commission direction, to hire once again with financial support, the individual that created the second Landmarks brochure. He has all of the digitized information and all he would have to do is reconfigure and add the Landmarks that are currently not in the brochure.

Smith asked that like everything else the City puts out, can this be a bilingual initiative?

Blackmer stated that it would likely have to be two separate brochures.

Alwin stated that with all the wording under each one it would be very expensive to do it in both English and Spanish.

8. Discussion regarding budget recommendations for Landmarks Commission.

Blackmer explained that the Landmarks Commission dies not have a budget. And never really had a budget. Way back in history the Landmarks Commission had \$1,800 dollars, but we were doing something special at that time and they were also, paying for people to attend the State Preservation Conference. This year it is October 15th to the 17th, hosted by the Wisconsin State Historical Society in Baraboo. In the past, if you wished to attend the conference the City did pay to cover the registration fee. Since we no longer have a budget anymore, the City will no longer do that.

Smith asked about the cost.

Blackmer stated the registration is usually \$150.00.

Blackmer stated to think about the budget, we have a year and a half. Things that have been donated in the past have been photos at the local library.

Blackmer asked if the City still pays for the postage.

EDD Zeinert stated that yes.

Blackmer asked if the City will still to pay for our membership fee to the Wisconsin Historic Preservation Commission? It is usually \$40.00 dollars.

EDD Zeinert stated she will look into this.

Blackmer stated that we need to belong to the Wisconsin Historic Preservation Commission because we are a certified local government. And that maintains our status as a local certified government. EDD Zeinert stated that she will find funds.

9. Discussion and possible action regarding renovations for the Delta Zeta House.

EDD Zeinert stated that she still has not heard. She will keep following up with the Delta Zeta House.

Blackmer confirmed that Geri Katz is EDD Zeinert's contact.

EDD Zeinert confirmed that Geri Katz was her contact.

Blackmer stated that they want to remove their handicap ramp and replace it. It is an ADA issue. What they are thinking about would be a much better addition to the house than what is currently there.

FUTURE AGENDA ITEMS

Alwin asked about putting the discussion about commission turnover back on the agenda.

Blackmer stated that we will have two new commission members. And I third possible member is getting married and moving to Tennessee so that won't work. We need one more commission member.

Smith stated he knew someone who would be interested.

Delta Zeta house

Birge Fountain to determine next steps.

EDD Zeinert stated that she would like to add to the next agenda has to do with ceramic plaques. There were a series of ceramic plaques that were supposed to be on each historical buildings. When we cleaned out the White Building. Staff uncovered all of them. Most of them are broken or in some state of disarray. Would like the commissions feedback on what to do with them.

America 250 updates-Q2 or Q3

Lecture Series updates-Q2 or Q3

Little Red School House and Halverson Log Cabin updates Q2 or Q3

NEXT MEETING DATE MARCH 5, 2025

ADJOURNMENT

Meeting adjourned at 7:35 p.m.

Landmarks Commission



Cravath Lakefront room 2nd floor 312 West Whitewater Str, Whitewater, WI, 53190 *In Person and Virtual

Wednesday, March 05, 2025 - 7:00 PM

MINUTES

CALL TO ORDER

ROLL CALL

PRESENT
Board Member Gloria Buley
Board Member Neil Hicks
Board Member Pat Blackmer
Board Member Kelsey Herold

ABSENT

Council Representative Orin Smith Board Member Penolope Alwin

STAFF

Taylor Zeinert, Economic Development Director (EDD)

GUEST Jordan Reilly

APPROVAL OF AGENDA

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Motion made by Board Member Buley, Seconded by Board Member Reilly.

Voting Yea: Board Member Buley, Board Member Hicks, Board Member Blackmer, Board Member Reilly

CONSENT AGENDA

Items on the Consent Agenda will be approved together unless any committee member requests that an item be removed for individual consideration.

- Approve Minutes of December 4, 2025
 Motion made by Board Member Reilly, Seconded by Board Member Blackmer.
 Voting Yea: Board Member Buley, Board Member Hicks, Board Member Blackmer, Board Member Reilly
- 2. Approval of January 14, 2025 Visioning Session Minutes.

Motion made by Board Member Hicks, Seconded by Board Member Buley. Voting Yea: Board Member Buley, Board Member Hicks, Board Member Blackmer, Board Member Reilly

3. Approval of February 5, 2025 Minutes.

Minutes tabled until corrections can be made.

HEARING OF CITIZEN COMMENTS

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None

STAFF REPORT

4. Staff Report regarding Main Street Historic District Banners. (ED Zeinert)

The group had asked that EDD Zeinert investigate the Main Street Historic District Banners. The Streets Department was able to locate most of them.

Blackmer had some concerns that some of them were missing.

EDD Zeinert stated that Streets has assured her that all the banners they have, have been put up.

5. Staff Report regarding the Birge Fountain Account: Whitewater Community Foundation. **(ED Zeinert)**

EDD Zeinert stated that she was able to contact Jay at the Whitewater Community Foundation to see how much we have in the Birge Fountain Account. You will see on page 26 that we have about \$3,200 dollars. I will note, that from a Staff level that the cost to repair the fountain is exponentially more than what we have in our account.

Blackmer stated that she also received an email regarding the Birge Fountain Account. I understand that Ben Adamitus the former chair and Kori Oberle the former vice chair are still listed on the account. They would be the ones to authorize expenditures from that account. The individual handling the account for us indicated that should be changed. And than Blackmer and Buely would be the signatories.

EDD Zeinert stated that she has made that clerical change.

6. Staff update for exterior renovations of the Delta Zeta House. (ED Zeinert)

EDD Zeinert stated that Geri Katz had contacted the office and I had reached out them. Delta Zeta is looking at making exterior changes, specifically to make sure that the front and rear entrances are ADA compliant. At this time, they are looking for bids

however, are struggling with finding someone who can accommodate the historic needs of this building. Based on Gloria's experience with Hamilton House and Pat's experience on the Landmarks Commission, I had reached out to them to see if they had any good options or suggestions. I do think that this group should investigate at some point, putting together a suggested list of contractors, so that in the future when home owners come to us we have an approved list to show them. If it weren't for the personal experiences here, I would have no idea where to start.

Blackmer asked if Gerri was satisfied.

EDD Zeinert stated that she has not heard back.

7. Staff update regarding status of Landmarks Brochures. (ED Zeinert)

EDD Zeinert stated that at the February meeting the group had discussed updating the Landmarks Brochures to make sure that it was both in English and Spanish. Staff had reached out to the tourism board about updating costs. Since reaching out to that staff person, that staff has left the tourism council. I was able to talk to Lisa Dawsey Smith who is the head of Downtown Whitewater, which oversees the tourism council. Lisa Dawsey Smith shared with me that there are over 500 brochures of the current Landmarks brochure that had never been distributed. I bring this up because I am looking for guidance on whether you just want us to use the remaining 500 brochures we currently have? Do you want us to print new ones?

Blackmer stated that she has possession of the 500 brochures. Lisa Dawsey Smith gave them to her when they were relocating from downtown to the White Memorial Building. They found them packed away someplace in a box hidden away. We were not aware that they still existed. I am distributing the 500 brochures, as needed, to different areas of the city. I was invited to a meeting on March 12 by Lisa regarding funding of the brochures. I would suggest we approach them now for funding at a future date.

EDD Zeinert wanted to clarify the "they" was the local tourism council.

Blackmer feels that at this point in time we need to dispense of the 500 brochures we currently have. However, at a future point in time, perhaps later in the year, they provide funding for the new brochures.

EDD Zeinert asked if Blackmer was asking for EDD Zeinert's opinion. She stated that she doesn't think it hurts to ask.

Buley stated some of her guests would complain the brochures were too old. Here they are going to see the Territorial Oak and it is no longer there.

Blackmer stated that there are only three significant structures that are not in the landmarks brochure. She would not remove the Territorial Oak. It was the site that was the important thing, even though the tree is no longer there.

EDD Zeinert stated that is sounds like we are continuing with the March 12th board meeting, to request funding for new brochures.

Motion to seek funding at the March 12th Downtown Whitewater Meeting for new brochures.

Motion made by Board Member Buley, Seconded by Board Member Blackmer.

Voting Yea: Board Member Buley, Board Member Hicks, Board Member Blackmer, Board Member Reilly

8. Staff Report on the Community Committee regarding Starin Park Water Tower. **(ED Zeinert)**

Blackmer stated that all members were in attendance at the meeting. We are going to move forward developing a plan at this point in time. Our hope, is to present the plan and ask for allocated funding.

Hicks feels that details will always help. If you come back with a very detailed report stating this is options A, B and C and we prefer A. We estimate it is going to cost x amount of dollars. And we want to go with this because. It will help push it along. I do like the idea that if you want to get more detailed information coming to common council and asking that we need to get more details before we can provide a legitimate plan. And it's going to cost us \$5,000 or \$10,000 for this engineering report. The money is going to always be the issue.

CONSIDERATIONS / DISCUSSIONS / REPORTS

9. Discussion and possible approval of a plan of action related to the broken Ceramic House Plagues and forms.

Blackmer stated that many years ago the City of Whitewater decided they would hire an art student at the University of Whitewater and she would design plaques. These plaques would represent the architecture style of the different local landmark residences in the City of Whitewater. What happened is it did not materialize. The City of Whitewater spent \$1,600, and the artist did not complete the project. We retrieved all the work that the artist had done and we had them stored at my residence and then they finally moved to the White Memorial Building in the basement. I was reticent at that time to throw them away, because the City of Whitewater had paid for it. Many of them are broken.

EDD Zeinert stated that she would defer to the Landmarks Commission. There really is no use for them and the majority are broken. It may make sense to throw them away.

K. Reilly asked were these supposed to go on the front of the houses.

Blackmer stated that was one of the issues, of course. Adhering this to a local landmark property, particular one that could of been on the National Registry. Just the fact that it is a local landmark, you can't change the exterior. And the size of these plaques is quite large. When the initial plaques were given to the properties, that were not located on Main Street they were very small about the size of a business card. The properties that are located in the Historic district all have stones with brass plaques in front of the house.

Buley asked when this was started.

EDD Zeinert stated that if you turn to my memo on page 31, I have attached the minutes from 2014, 2015 and 2016. These were the only items I could find in record of the plaques. They have been sitting in the basement of the White Building. The city has

cleaned, renovated and rented that space. I think they are beautiful, but many of them are broken. I think the Smith-Allen House is the only one that has truly kept together. Acknowledging that this impacts Landmarks we wanted to bring it to this body. If it were up to staff we would just throw it away.

Blackmer stated that she would take the Smith-Allen House plaque and eventually donate it to the Whitewater Historical Society.

EDD Zeinert stated that this is up to this body to decided.

Blackmer pointed out that a lot of these are actual molds.

Buley asked how many actual plaques do we have?

Hicks asked since we have the molds and you can make them. Would this be something appropriate to donate the molds to the Makers Space. Let them make this a project of these.

Blackmer stated that the artist is still in the area.

EDD Zeinert stated that she could ask Diane, however the last time Landmarks asked them if they wanted something, they stated thanks but no thanks and it was a bookshelf.

Blackmer stated that she doesn't think the Library is an appropriate space and the Historical Society has limited space.

Blackmer asked Hicks if it would be appropriate given these are City property to ask the people in these houses, if they wanted them instead of just throwing them away.

Hicks stated that it may be City property but it has been 10 years and likely written off. So it would be appropriate.

Blackmer stated that if something is intact, why don't we donate it to the owners of that house.

EDD Zeinert asked what if the owner doesn't want it?

Blackmer stated than give the option to the Historical Society. If they don't want it, than throw them away.

EDD Zeinert asked what do we do with the molds?

K. Reilly stated she likes the idea about donating the ones to the home owners. The plaques, you cant adhere them to the outside of the house.

Hicks stated trash the molds.

K. Reilly agreed with trash the molds.

Hicks stated we will be doing this again in 10 years when someone finds them in the basement of City Hall.

EDD Zeinert stated she will work with the facilities crew to get rid of the molds and work with Pat to get the phone numbers of the owners for the unbroken plaques. And the broken ones we can throw away.

Motion to throw away the molds and the broken plaques and donate the intact plaques to the home owners.

Motion made by Board Member Reilly, Seconded by Board Member Hicks. Voting Yea: Board Member Buley, Board Member Hicks, Board Member Blackmer, Board Member Reilly

10. Discussion of possible plans for Landmarks Commission and America 250 in Whitewater.

EDD Zeinert stated that she has spoken with Orin and he would prefer to start in April and that he planned to hit the ground running.

11. Discussion and possible action on new landmarks to be designated.

Blackmer stated at this point and time, I don't believe that any designation of local landmark has occurred. And if you have read anything in Carol Cartwright's survey she did in 2008, you will know there are many residences in the City that would be appropriate to designate as local landmarks. There are some private structures in the City that would also qualify. Her suggestion is to look at things like, Premier Bank because of it's unusual architecture and see if they would be interesting in landmarking. It has always been my philosophy that we ask permission of the homeowner even though we have the right to go landmark a structure without asking the permission of the homeowner. If we wish to landmark a City owned property, they we need to ask permission of the Common Council.

EDD Zeinert asked from a staff perspective is there criteria on what is a landmark and what isn't? Is there a rubric?

Blackmer stated that it is all in the ordinance. Generally, what we do is look at things that have architectural significance. The other structure in the City is the Masonic Lodge, because of it's history and the length of time it has been there. They were asked several years ago and they said no.

EDD Zeinert asked do we know if the ownership has changed since they were asked the last time?

Blakmer stated that the ownership had not changed. They had only talked to one individual last time and it didn't go any further.

Buley stated that she feels that it is totally unfair, just to take someone's property and list it as a historical landmark. I also, feel that when you sell a piece of property, there is a little block that states is this a historical property. If you are going to ask someone to do that, they deserve the same respect as you would selling something as to what it means to be a historical piece of property. I think that it should be spelled out about what that means moving forward so that when someone wants to fix things.

Blackmer stated that it is in the city ordinance.

Buley stated that when you go ask someone, they are not going to go out and read the city ordinance. if you want them to be a landmark, tell them what they are up against.

K Reilly asked about if there was a landmark fee.

Buley stated she has never paid a fee.

EDD Zeinert stated that one concern that she heard was that this board meets once a month and if something drastic happened and approval was needed from the board you would have to wait.

Blackmer stated that we have the right to have emergency meetings.

Matter was tabled to allow group to think about landmarks.

12. Discussion and possible action regarding the status of the Territorial Oak.

Blackmer stated she attended the Urban Forestry Meeting on February 24, 2025. They had a discussion regarding the Territorial Oak. What is remaining of the Territorial Oak is located at the Department of Public Works garage. A slab would be given to the Whitewater Historical Society, a slab would be given to the Walworth County Historical Society and the branches would be cut into what they called coins. To be given out as tokens and gifts and a significant part of the tree itself would be located at the Starin Park Arboretum as a playground for children. That leaves us with the stump that is located at the corner of Franklin and Main. At this point in time, it was their suggestion to leave the stump, and reposition the signage.

Buely stated that as long as it is not a liability to the city as an unsafe stump, it would be cool to leave it there.

Blackmer stated it will continue to deteriorate and maybe at that point it will become more of a safety issue.

K. Reilly asked if the plaques were still there.

Blackmer stated they are not, but would need to be replaced. It was the tree yes, but the significance is the actual site. It was the first survey point for the City of Whitewater. Even though the tree is gone, which is a shame, it is the site that is the valuable aspect of it.

Motion on keeping the stump.

Motion made by Board Member Buley, Seconded by Board Member Reilly. Voting Yea: Board Member Buley, Board Member Hicks, Board Member Blackmer, Board Member Reilly

FUTURE AGENDA ITEMS

- -America 250
- -Designated Landmarks
- -Territorial Oak
- -Plaques

NEXT MEETING DATE APRIL 3, 2025

ADJOURNMENT

Meeting was adjourned at 7:57 p.m.

Motion made by Board Member Hicks, Seconded by Board Member Blackmer.

Voting Yea: Board Member Buley, Board Member Hicks, Board Member Blackmer, Board Member Reilly

Item 4.



Plan & Architectural Review Meeting

Whitewater Municipal Building Community Room, 312 West Whitewater St., Whitewater, WI 53190 *In Person and Virtual

Monday, March 10, 2025 - 6:00 PM

MINUTES

CALL TO ORDER AND ROLL CALL

Meeting called to order at 6:00 p.m.

PRESENT

Chairman, Councilmember Neil Hicks Board Member Bruce Parker Vice Chairperson Tom Miller Board Member Michael Smith Board Member Marjorie Stoneman Board Member Carol McCormick Board Member Lynn Binnie

STAFF

Taylor Zeinert, Economic Director Attorney Jonathan McDonell Allison Schwark, Planner Llana Dostie Neighborhood Services Administrative Assistant

APPROVAL OF AGENDA

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Motion made by Board Member Binnie, Seconded by Board Member Parker.

Voting Yea: Chairman, Councilmember Hicks, Board Member Parker, Vice Chairperson Miller, Board Member Smith, Board Member Stoneman, Board Member McCormick, Board Member Binnie

HEARING OF CITIZEN COMMENTS

No formal Plan Commission action will be taken during this meeting although issues raised may become a part of a future agenda. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those specific issues at the time the Council discusses that particular item.

None.

CONSENT AGENDA

Items on the Consent Agenda will be approved together unless any commission member requests that an item be removed for individual consideration.

1. Hicks requested that the Minutes reflect that they are from February 10, 2025.

Motion made by Chairman, Councilmember Hicks, Seconded by Vice Chairperson Miller. Voting Yea: Chairman, Councilmember Hicks, Board Member Parker, Vice Chairperson Miller, Board Member Smith, Board Member Stoneman, Board Member McCormick, Board Member Binnie

PUBLIC HEARING FOR REVIEW AND POSSIBLE APPROVAL

 Consideration to Approve and Recommend to Common Council a change in the District Zoning Map to Rezone Parcel # 292-0515-3233-008 from AT (Agricultural Transition District) to R-3 (Multi-Family Residence District) and /WUP 00359 from R-3 (Multi-Family Residence District) to AT (Agricultural Transition District.)

Planner Schwark stated there is some history with these parcels. A few years ago the rezone did come before the PARC. This developer Arch Development LLC is looking at rezoning some of the parcels. The county line splits the development up. There are two parcels in Walworth County and one in Jefferson. Back in 2017, the land was annexed into the City. In 2018, the applicant petitioned to rezone to R-3 on all the parcels permanently. From the PARC minutes and Common Council minutes, the PARC recommended the rezone to the Common Council and the Common Council denied the rezone. When the land was annexed into the City, there was a temporary zoning attached to these parcels, and that zoning was R-3. At that time, they were told to come back with their development to get permanent zoning. The proposed permanent zoning is consistent with the zoning. They are hoping to continue with the development between Walworth and Jefferson County. Planner does recommend approval.

Ben Holden with Whitewater Common Sense Citizen's Group stated "I have talked to many citizens and they are not in favor public funding for multi-family developments and apartments."

EDD Zeinert stated that this body doesn't approve TIF Funding. That is something that the Community Development Authority does. The Community Development Authority did see this development, however, didn't take any action.

Builder stated that this has no relevance to the TIF at all, this is not why they are here. As you have seen we have had a lot of push back with this project and we are just trying to bring a very nice project to town. And it has taken years to get to every step along the way. This would be just a small piece and a way forward.

Binnie stated he recalls in previous meetings, that there were some concerns about the fact that to the north is single family residential. And there was some hope that to some degree there would be a gradual reduction in density as it got closer to the single family residential. Is it the understanding that your plan now is to put townhomes into the most northern section?

Builder stated that the most recent plans has an apartment building at the corner of Tratt Street, stepping down to townhomes leaving open that western portion. We have been trying to contact developers to build single family homes into that western portion.

Bob Freirmuth HSI asked the developer if they needed TIF money to move forward with their project.

EDD Zeinert noted that this body has nothing to do with TIF, this is just for the rezone and I think this can be brought up at the Community Development meeting.

Smith asked should we just assume, it is a yes?

Builder stated as is stands, they are just looking for the zoning. We don't have plans to move forward with an apartment building. We need the zoning before we can have plans drawn. This is something in the future. It could be 10 years down the road from now. Interest rates need to come down, building costs need to come down. Without TIF we are unable to do this. We are just looking for the zoning so that in the future, if we have the opportunity and it presents itself, we can bring a plan forward.

Motion to recommend to common council to approve the rezone with planner's recommendations.

Planner stated that she would prefer that the builder parcel off the part the section that will be AT

Builder confirmed that they would carve out the AT area.

Motion made by Board Member Binnie, Seconded by Board Member Parker.

Voting Yea: Board Member Parker, Vice Chairperson Miller, Board Member Stoneman, Board Member Binnie

Voting Nay: Chairman, Councilmember Hicks, Board Member Smith

Voting Abstaining: Board Member McCormick

Motion Passed.

DISCUSSIONS AND CONSIDERATIONS

3. Discussion and possible approval of Site Plan for remodel for Martin Bower located at 411 N Newcomb Street. Tax Parcel # /A 199100002.

Planner explained the project. The applicant is requesting this review for an existing property. The Martin Bower Company's proposed improvements would include an updated parking lot layout, updated landscaping, new asphalt and concrete; in addition, to 4 new loading docks with hydraulic lifts and retaining walls for entry from the docking area. There are a lot of interior modifications for the docks, but there is not much exterior. The square footage of the building is not changing and the impervious surface of the site is only changing by 0.8 percent.

Motion to approve with planner's recommendations.

McCormick asked what they do there?

Bradon the general manager for Martin Bower stated. "We do quick services for McDonalds and Chick-Fil-A. We provide the products for the stores on a daily basis."

Motion made by Board Member Binnie, Seconded by Board Member Stoneman. Voting Yea: Chairman, Councilmember Hicks, Board Member Parker, Vice Chairperson Miller, Board Member Smith, Board Member Stoneman, Board Member McCormick, Board Member Binnie

4. Discussion and possible approval of Site Plan for New Recycle Building located at 107 County Road U for John's Disposal. Tax Parcel # 292-0515-3312-000.

Planner stated the applicant, is John's Disposal Recycling Center, they are requesting a site plan review since they are located in the M-1 district, which requires all building improvements to come before the Plan and Architectural Review Commission . They are asking to replace the building that burned down several years ago. They would like to place a new 16,000 square foot building on the same parcel. In the image included, in the site plan the proposed new location is shown, along with the old building. This building has since been torn down. It does meet all the requirements of the M-1 zoning district. They are not making any changes to the site as a whole. They are not adding any new impervious surface. I'm recommending approval.

Brian from John's stated that they are replacing the building they lost just over two years ago. We are moving it slightly off the old foot print. This time we are excited we have City water with and an excellent fire suppression system going in everywhere.

McCormick asked why it took so long?

Brian stated that they had an original building that they moved back into 15 weeks after the fire. We've always had an extra building, but we can hardly be without it.

Motion to approve the plan with the planner's conditions.

Motion made by Board Member Stoneman, Seconded by Board Member Parker. Voting Yea: Chairman, Councilmember Hicks, Board Member Parker, Vice Chairperson Miller, Board Member Smith, Board Member Stoneman, Board Member McCormick, Board Member Binnie

STAFF REPORT

5. Staff Report regarding Technology Park Zoning. (Planner Schwark)

This is just a brief memo as how it came to be and how it stands out from other zoning districts. Around the 2011 the City, University and CDA collaborated to build and maintain the Tech Park, as well as the Innovation Center. The 130 acre Technology Park was created as an expansion area, for business needs. It was meant for startups, to grow. Instead of adopting separate covenants, the covenants were written into the ordinance. They were trying to match the look of the Innovation Center. There are a lot of uses within the Tech Park. The Tech Park is like any other business district in the City; it is just a collaborative effort with the University.

EDD Zeinert stated that Whitewater is unique with this district.

Binnie stated that with the action that we took the last time, we recognized when we did it, we were not following these guidelines, which creates something of a conundrum at this point. When the Tech Park was built, we had high hopes it would be something like the one in Madison with the Tech Park there. We were going to bring in a lot of up and coming businesses. That has not been successful, obviously. I think that if we had been

able to construct a smaller building for start ups to move out of the Innovation Center into, we may have had some success with that. It might be appropriate at this time to meet with the Tech Park board to see if they would support relaxing these standards.

Hicks would like EDD Zeinert and Planner Schwark to work on item number 2 with the Tech Board.

Planner Schwark stated that would be a good idea, since she is a big proponent that it if is in the ordinance, that we enforce it. And if it is something we do not want to enforce, lets make a modification to the ordinance. So that the ordinance is consistent with the overall intent of what the City wants.

Ben Holden, Whitewater Common Sense Citizens asked if there were any businesses wanting to come in but didn't because of the standards. And how many do we know?

EDD Zeinert stated that not specifically to this area but in the M-1 district.

Ben Holden is any part of the Tech Park or Business Park being rezoned from M-1 to residential?

EDD Zeinert stated that not at this time. But that would be something that would have to come before this body. Because the body takes care of zoning.

FUTURE AGENDA ITEMS

- 6. 1. Rezone for all Whitewater Schools-Schanen
 - 2. Landscaping Guidelines Policy-McCormick
 - 3. Update on Royal Hounds of Whitewater (Doggie Daycare)

None.

NEXT MEETING DATE APRIL 14, 2025

ADJOURNMENT

Meeting adjourned 6:38 p.m.

Motion made by Vice Chairperson Miller, Seconded by Board Member McCormick.

Voting Yea: Chairman, Councilmember Hicks, Board Member Parker, Vice Chairperson Miller, Board Member Smith, Board Member Stoneman, Board Member McCormick, Board Member Binnie



Library Board of Trustees

Cravath Lakefront Conference Room 312 W Whitewater St., Whitewater, WI, 53190 *In Person and Virtual

Monday, March 17, 2025- 6:30 PM

Minutes

CALL TO ORDER at 6:32 pm

ROLL CALL:

Present: Jennifer Motszko, Camden Harlan, Brienne Diebolt-Brown, Doug Anderson

Not present: Alyssa Orlowski, Kathy Retzke, Sallie Berndt

Library staff present: Diane Jaroch (Director), Rachel Clift (Assistant Director), Sarah French (Programming & Makerspace Librarian)

APPROVAL OF AGENDA

A committee member can choose to remove an item from the agenda or rearrange its order; however, introducing new items to the agenda is not allowed. Any proposed changes require a motion, a second, and approval from the council to be implemented. the agenda shall be approved at each meeting even if no changes are being made at that meeting.

Camden Harlan moved, Doug Anderson seconded the motion, motion passed

CONSENT AGENDA

Items on the Consent Agenda will be approved together unless any committee member requests that an item be removed for individual consideration.

- 1. Approval of the minutes of the February 22, 2025 meeting
- 2. Approval of Payment of Invoices for February 2025
- 3. Acknowledgement of Receipt of February 2025 Statistical report
- 4. Acknowledgement of Receipt of Financial reports
- 5. Acknowledgement of Receipt of February 2025 Treasurer's reports
- Doug Anderson moved, Brienne Diebolt-Brown seconded the motion, motion passed

HEARING OF CITIZEN COMMENTS

No formal Committee action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those specific issues at the time the Committee discusses that particular item.

No citizen comments were voiced at this meeting.

To make a comment during this period, or any agenda item: On a computer or handheld device, locate the controls on your computer to raise your hand. You may need to move your mouse to see these controls. On a traditional telephone, dial *6 to unmute your phone and dial *9 to raise your hand.

OLD BUSINESS

- Library Building Project general update
- Diane Jaroch (Director) shared that the project is currently running according to schedule. There was a minor leak during the heavy rain on the night of February 11th, this was found to be due to cuts in the roof wrap and was fixed morning of February 12th; no water damage was sustained. Masonry work on the outside of the new addition has been completed. Windows will be installed the week of March 17-March 21. A temporary wall between the addition and the current building is being removed, there is a second temporary wall that is staying and will separate the two areas. On March 12 Miron, Studio GC, and library leadership met with a contractor to do an assessment for a hearing loop. On March 12 Studio GC, library leadership, and Library Board president Jennifer Motszko met with the selected furniture contractor. Work on clearing areas of the library that will next be affected by construction has started, janitor closet is first on the list.

NEW BUSINESS

- 7. Discussion about revitalizing the Friends Group
- Sarah French (Programming & Makerspace Librarian) presented on ideas to restart the Friends Group. She has made a brochure and has been talking to regular patrons to check for interest. Thus far she has 5 people who would want to be a member and run for a spot on the Friends Group Board. Sarah F. has volunteered to work with the Friends group as they restart and assist with marketing and logistics. Per the bylaws of the Friends Group one member of the Library Board has to be an 'at large' member, Doug Anderson volunteered. The first meeting of the Friends Group will be to establish a slate of candidates for the Friends Group board, this slate of officers will have to be approved by the Library Board.
 - 8. Discussion and possible action concerning the money market account at First Citizens
- The money market account at First Citizens Bank has to have \$2,500 in it, money was transferred there to meet that standard as we had fallen below it due to a misunderstanding of the minimum.
 - Approval to close on April 17th due to construction activities with proposed compensation plan
- Miron has asked that the library be closed on April 17th to do work that requires the water to be off and all staff and members of the public out of the building. The Library will already be closed on April 18th and this would cause the least disruption to the public's library access. The Board moved to allow staff to work from home, take vacation time, take sick time, or if both vac and sick time are not available staff can take unpaid time with Director approval. Brienne Diebolt-Brown moved, Camden Harlan seconded the motion, motion passed.
 - 10. Discuss and approve volunteers to serve on the Board Development Committee

- Two members of the Library Board will be rotating off. This means that the Board Development Committee needs to be formed. Jennifer Motszko will be on the Board Development Committee. Brienne Diebolt-Brown and Camden Harlan volunteered to be part of the Board Development Committee.
 - 11 Approval of the 2024 Annual Report
- Annual Report has been completed and submitted to the State. Our numbers were still good even though the Library had to be closed to the public for part of the year. One error was found and corrected: in an area asking if we did an annual computer usage review, we checked both 'yes' and 'no'. Only 'no' should have been checked as we were closed during the time the annual computer usage review is conducted. Doug Anderson moved to accept the report, Brienne Diebolt-Brown seconded the motion, and the motion passed.
 - 12. Discussion and approval of the 2025 Strategic Plan Activities
- New activities are in blue, activities that are done are marked, on-going tasks are marked.
 Camden Harlan moved to approve the plan, Brienne Diebolt-Brown seconded the motion, and the motion passed.
 - 13. Discussion and possible action concerning the card catalog cabinets
- Card catalogs in the basement will be sold and the money used to help with the remodel. Rachel Clift (Assistant Library Director) will look into online bidding after having the price of the catalogs accessed. A plan will be created and will be presented to the Library Board for approval at the April 21st Library Board meeting.

CONSIDERATIONS / DISCUSSIONS / REPORTS

- 14. Library Director's report
- 15. Assistant Director's report
- 16. Youth Educational Services report
- 17. Programming & Makerspace report
- 18. Bridges Library System Staff reports
- 19. Board reports

FUTURE AGENDA ITEMS

- Money Market Account
- Card Catalogue sale plan
- Friends slate of officers
- Officer roles as board members rotate off

CONFIRMATION OF NEXT MEETING: April 21st at 6:30 pm, Cravath Lakefront Conference Room

20. Adjournment into Closed Session at 7:34 pm

Roll call for closed session:

Present: Jennifer Motszko, Camden Harlan, Brienne Diebolt-Brown, Doug Anderson

Not present: Alyssa Orlowski, Kathy Retzke, Sallie Berndt

Library staff present: Diane Jaroch (Director)

I. Adjournment into Closed Session **NOT TO RECONVENE** per Wisconsin State Statute 19.85(1) (c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility."

Item to be discussed:

a) Performance evaluation for the Library Director

ADJOURNMENT

Anyone requiring special arrangements is asked to call the Library (262-473-0530) at least 72 hours prior.



Community Development Authority Board of Directors

Whitewater Municipal Building, Cravath Community Room, 2nd Floor, 312 W Whitewater St, Whitewater, WI 53190 *In Person and Virtual*

Wednesday, February 26, 2025 - 6:00 PM

MINUTES

CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Board Member Greg Majkrzak.

ROLL CALL

PRESENT

Board Member Thayer Coburn

Board Member Jon Kachel

Board Member Joseph Kromholz

Board Member Neil Hicks

Board Member Greg Majkrzak

Board Member Christ Christon

STAFF

Taylor Zeinert EDD

APPROVAL OF AGENDA

Board Member Coburn requested that items 1,4,5,6 be moved off of the Consent Agenda. Board Member Majkrzak requested items 10,12,14 be moved into Open Session.

Motion to approved agenda as amended made by Board Member Coburn, Seconded by Board Member Hicks.

Voting Yea: Board Member Coburn, Board Member Kachel, Board Member Kromholz, Board Member Hicks, Board Member Christon

CONSENT AGENDA

Items on the Consent Agenda will be approved together unless any committee member requests that an item be removed for individual consideration.

Board Member Hicks noted corrections to the December minutes. Board Member Knight was incorrectly listed as abstaining from a vote on items 10 and 11; the abstention needs to be attributed to Jon Kachel instead.

Motion made to approve Consent Agenda items with noted corrections, by Board Member Majkrzak, Seconded by Board Member Kachel.

Voting Yea: Board Member Coburn, Board Member Kachel, Board Member Kromholz, Board Member Hicks, Board Member Majkrzak, Board Member Christon

HEARING OF CITIZEN COMMENTS

No formal Committee action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those specific issues at the time the Committee discusses that particular item.

To make a comment during this period, or during any agenda item: On a computer or handheld device, locate the controls on your computer to raise your hand. You may need to move your mouse to see these controls. On a traditional telephone, dial *6 to unmute your phone and dial *9 to raise your hand.

Citizen Jeff Knight: Mr. Knight outlined his concerns regarding TIF funding, which he explains in detail in a letter distributed to board members at the meeting. The letter is attached as part of the minutes.

Citizen Ben Friarmuth, Property Manager for HSI Rentals: Mr. Friarmuth expressed concerns regarding the use of outside developers and the effects this has on increasing taxes.

PRESENTATION

3. Presentation by Slipstream LLC regarding the status of their loan. (Choton Basu)

EDD Zeinert introduced the presenter, Choton Basu, one of the company founders and a UW-Whitewater professor.

Professor Basu reviewed history of this partnership with CDA, which dates back to 2013 when Strive was started. This project was funded with CDA funds and funds from other investors. It is housed in the Innovation Center. Strive is a mobile application designed to increase enagagment in community events. The business has been struggling since the advent of the COVID pandemic and is not making money. Owners have been meeting with the investors to discuss the company's future. The CDA has received a list of all the company's assets.

Board member Kachel asked when the last payment on the loan from CDA was made. No payments have been made. A demand letter was issued 2/11/2025.

The loan will be discussed in Closed Session.

4. Presentation by Safe Pro, LLC requesting funds via the capital catalyst program. (Paul Eckert and Robert Austin)

EDD Zeinert introduced presenters, Paul Eckert and Robert Austin, founders.

Those in attendance watched a video about the company. Safe Pro technology is designed to save lives during active shooter and dangerous events, using artificial intelligence and sensor technology to deploy an evacuation laser guidance system that guides people away from danger. (add video link?)

Safe Pro Technologies has been a member of the community since 2020 and works out of the Innovation Center. The CDA previously gave Safe Pro a loan for a \$100,000, which they have consistently paid on time. Safe Pro is excited to share that they are about to go to market; however they need additional funding of \$100,000 to do so.

DISCUSSION:

Citizen Jeff Hale asked what was learned from the partial pilot program at Greenfield High School. It was successful and they are working on putting together funding for full implementation. Safe Pro has also been in contact with two other high schools and a Fortune 500 Company.

Board Member Hicks asked where the devices are manufactured. The components are made outside the United States and assembled here.

The intricacies of the system were explained. Safe Pro has incorported all the components of the system in-house to maintain quality control and control costs. They are looking for funding to be able to do a full-scale implementation project before they go to market. This project is again in the running in the Governor's Business Plan competition.

Presenters thanked the CDA and the Innovation Center for their ongoing support.

CONSIDERATIONS / DISCUSSIONS / REPORTS

5. Jeff Knight Resignation

EDD Zeinert thanked Jeff Knight for his service. He served on the CDA from 2010-2017 and joined the board again in 2023.

Mr. Knight submitted a letter to all board members and stated his concerns regarding getting data in an open records request to the City and the transparency of the TIF processes.

6. Staff report regarding Ownership, restrictions of the Innovation Center. (EDD Zeinert)

EDD Zeinert explained that CDA Attorney Manthe did an analysis of who has true ownership of the Innovation Center and any the restrictions on its sale or use.

The grant used to help build the Innovation Center was given to UW-Whitewater. The city is listed as a subgrantor. Therefore, if the center was sold, the city would be responsible of 60% Fair Market Value. Therefore, it is not in the best interest to sell the facility any time soon.

DISCUSSION:

Board Member Kromholz asked if there is a time limit on that restriction. EDD Zeinert said the attorney did not state that, so she will follow up to find out.

Citizen Brad Syransky asked if the building, with current renters in place covers its full costs. EDD Zeinert stated the building currently breaks even.

7. Staff Report regarding use of TIF in other Neighboring Communities. (EDD Zeinert)

On 2/11/25, a memorandum from the City Manager was sent to the Common Council and to this body, entitled *Strategic Use of Tax Increment Financing (TIF)* to *Support Housing Development in Whitewater*. The memo is included in the meeting packet.

DISCUSSION:

Board member Kachel stated that Waterford and Whitewater have significant differences in owner-occupancy rates.

Board member Christon noted that Whitewater is a university town. None of the communities in the surrounding area are university towns, which makes it difficult to make adequate comparisons of rental occupancy rates.

Board member Kachel stated that under the federal government's registration act, undocumented people will be asked to register and then peacefully leave the country. He stated that in Whitewater we have over 1,000 people living here that were not in this country two or three years ago. He believes that this action will significantly increase the number of available rentals. He also cited declining enrollment predicted in 2026 and forward.

Board member Kromholz asked if there is a census of the number of landlords renting to undocumented people. Anecdotal evidence was shared; hard data was not provided.

In order to adhere to open meeting laws, EDD Zeinert directed the discussion back to the agenda item in consideration, *Strategic Use of Tax Increment Financing (TIF)* to Support Housing Development in Whitewater.

Citizen Terry Stitzel, a local heating contractor: His observation is that there are a lot of undocumented people in the units he services.

Citizen Ben Holden, founder of Commen Sense Citizens: He shared retirees' concerns about about TIF money going to subsidized housing plus the upcoming referendums leading to tax increases which will be difficult for them to handle on a fixed income.

Citizen Jeff Knight explained that he reviewed eight developer agreements that were sent out by the City Manager. He stated that all eight are making a much lower TIF contribution than the City of Whitewater is.

Citizen Larry Kachel pointed out the differences in TIF percentages in the Waterford and Elkhorn models compared to current City practices. He explained that the original purpose of TIF is to clean up blight and create jobs.

Board Member Majkrzak stated that currently developers say they will not build here without TIF.

8. Staff Report regarding Mukwonago's TIF-Funded Development Agreement. (EDD Zeinert)

On 2/11/25, the City Manager sent a memorandum to the City Council and CDA entitled, *Analysis of Mukwonago's TIF-Funded Development Agreement*. EDD Zeinert noted that the approach currently utilized by the City of Whitewater is a more conservative approach than that described in the memo.

DISCUSSION:

Citizen Jeff Knight: With as many properties that are being proposed based on the projections in the Tracy Cross reports, it could result in an increase in an estimated 642 children, which would likely require an additional elementary school. This is an example of how TIF projects can eventually end up increasing taxes.

Citizen Larry Kachel distributed and commented on a Wisconsin Legislative Council memo dated 11/29/2022, entitled *Effects of a Tax Incremental District on Municipal Levy Limits*. This memo will be attached to the minutes.

Board Member Jon Kachel commented on the memo distributed by Larry Kachel, citing nearby communities' percentage of rental housing as compared to Whitewater's.

Citizen Peter Jordan expressed his opinion about the high social costs of having so many rental properties in Whitewater.

9. Staff Report on Letter of Intent with Bielinski Homes and Hale Farms, LLC. (EDD Zeinert)

EDD Zeinert stated that the memo included in the packet will be corrected to reflect that buyer (Bielinski) be required to source "some" of the lumber locally, rather than "all" lumber as the memo currently states.

Bielinski has their own sourcing practices, therefore could not agree to this contingency. Because of that, this project cannot move forward.

DISCUSSION:

Citizen Jeff Hale, of Hale Farms LLC and Home Lumber, commented on using locally sourced materials and labor by projects being done by large general contractors coming in from out of town and its negative impact on community development.

Board member Kachel asked if there was any way for the deal to move forward. Mr. Hale responded no, not unless they agree to use at least some local resources.

Citizen Carol Ellison, resident of Whitewater, asked how the solicitation of bids process works. EDD Zeinert explained the bid process and the TIF negotiation process.

Citizen Jeff Knight commented on the lack of response to his open records request for information on the calculation of vacancy rates in recent studies of housing needs in Whitewater. EDD Zeinert explained that there has been a delay in fulfilling open records request due to staff turnover in the city attorney office.

10. Discussion and possible action regarding loaning funds to Safe Pro, LLC via capital catalyst.

EDD Zeinert recommended moving forward on the loan because of the product's benefits and because they have been consistently paying on their loan. The \$100,000 would come from the Capital Catalyst Fund.

Motion made by Board Member Majkrzak, Seconded by Board Member Kromholz. Voting Yea: Board Member Coburn, Board Member Kachel, Board Member Kromholz, Board Member Hicks, Board Member Majkrzak, Board Member Christon

11. Discussion and possible action regarding Farm Lease.

EDD Zeinert explained that the City owns vacant land around the industrial park. Currently there is a farmer who leases the land. Some of the lots he was previously farming are no longer owned by the City. This is a recommendation to amend the lease to adjust for parcels that have been sold by the City to a third party for development.

Motion made by Board Member Hicks, Seconded by Board Member Majkrzak.

Voting Yea: Board Member Coburn, Board Member Kachel, Board Member Kromholz, Board Member Hicks, Board Member Majkrzak, Board Member Christon

12. Discussion and possible action LOI with the City of Whitewater and Walworth County Habitat for Humanity.

EDD Zeinert reviewed the status of the property at 216 E. Main Street and the Letter of Intent from Walworth County Habitat for Humanity.

There was a discussion on costs of demolition of the property. EDD Zeinert stated that bids have been received and would be discussed at the next meeting.

Motion to approve signing of the Letter of Intent (LOI) from Walworth County Habitat for Humanity.

Motion made by Board Member Hicks, Seconded by Board Member Kromholz. Voting Yea: Board Member Coburn, Board Member Kachel, Board Member Kromholz, Board Member Hicks, Board Member Majkrzak, Board Member Christon

EXECUTIVE SESSION

Adjourn to Closed Session, <u>TO RECONVENE</u>, pursuant to Wisconsin Statutes 19.85(1)(e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Items to be discussed:

Motion to move into closed session passed by unanimous voice vote. Items to be discussed:

Discussion and possible action regarding the Slip Stream Loan.

Discussion and possible action on Pre 3 Offer to Purchase vacant land located at /A444200001.

Discussion and possible action of a development agreement with Arch Development.

Discussion and possible action regarding termination of the contract with Anderson Group.

RECONVENE INTO OPEN SESSION

14. Discussion and possible action related to the Slip Stream Loan.

Discussion and possible action on Slip Stream Loan. No Action Taken.

15. Discussion and possible action on Pre 3 Offer to purchase vacant land located at /A444200001.

Motion to approve the sale of the property to Premier Real Estate Mangement.

Motion made by Board Member Majkrzak, Seconded by Board Member Kromholz

DISCUSSION:

Citizen Jeff Knight spoke against this project due to location and zoning. Mr. Knight asked about the incentive package and was advised the only item on the agenda currently is the offer to purchase.

Voting Yea: Board Member Coburn, Board Member Kromholz, Board Member Majkrzak, Board Member Christon

Voting Nay: Board Member Hicks

Voting Abstaining: Board Member Kachel

- Discussion and possible action of a development agreement with Arch Development.
 No action taken.
- 17. Discussion and possible action with regards to terminating the contract for Anderson Group.

Staff is directed to terminate for cause the contract with Anderson Commercial Group.

Motion made by Board Member Majkrzak, Seconded by Board Member Hicks

DISCUSSION:

EDD Zeinert was asked the reasons for termination. She outlined compaints received about slow or lack of follow up when people inquire about properties, and when asked by staff to make contacts regarding certain properties they do not go directly to the owners. Because of that and poor performance, staff recommended the CDA review the contract. Anderson Group was asked to attend the meeting tonight and did not attend.

Voting Yea: Board Member Coburn, Board Member Kachel, Board Member Kromholz, Board Member Hicks, Board Member Majkrzak, Board Member Christon

FUTURE AGENDA ITEMS

Discussion of badged card access system at the Innovation Center.

Options for holding liquor licenses when giving out loans.

Update procedures on public comment portion of the meeting, reinforcing that public comment is heard by the board but no discussion follows at that time.

ADJOURNMENT

Motion made by Board Member Hicks, Seconded by Board Member Kachel.

Voting Yea: Board Member Coburn, Board Member Kachel, Board Member Kromholz, Board Member Hicks, Board Member Majkrzak, Board Member Christon

Open letter to the Whitewater City Council, CDA and Media TIF Funding of Apartments and Wealthy Landlords

I want to address a few things that I believe are problems for the City of Whitewater and CDA.

My fear is that the city is already in violation of State Statutes related to the Joint Review Board TID/TIF project plans in at least two of the current TIF's.

In fact, the TIF incentives offered by both the CDA and City with the large Slater apartment complex approved on the east side is a dramatic difference from what was approved by the Joint Review Board. The incentives identified in the TIF 11 project plan are for \$1,883,337 and the city is providing \$5,100,000 in incentives to the apartment developer. I am quite sure you are close to exceeding the limit in TIF 14 as well. I could not do the final math related to incentives as I could not see a developer's agreement for the new Aldi store.

There were recent communications from city hall to the city council and CDA members trying to justify TIF incentives for apartments. I served on the CDA when the east side 128-unit apartment project came forward, and I asked way back then and continued to ask until I resigned as to why we were giving such a high incentive and what other communities were giving. My thought was, "Are we too aggressive with our offers?" Why the city could not provide this information or develop written guidance leaves me troubled as to how the city is managing TIF and clearly lacks transparency.

What is interesting is that the city finally provided developers' agreements last week to the city council in the hope of justifying apartment subsidies. In all fairness, those documents only demonstrate how far out of order the city is from reality. I have reviewed all the documents sent out by the city and I highlighted some of them below.

The Waterford projects provide 50% of tax increment revenue to a maximum incentive of \$200.000 and \$150,000 compared to Whitewater's 90 or 85%. If you crunch the math on what percentage of the developers cost to build (\$2,000,000). You get a percentage of 10 % and 7.5% of the total project cost provided as an incentive to build. If you do the same math on the project described in Elkhorn where they used 55% you get a 12.5% incentive. When you do the math on the Slater 128-unit apartment project you get a projected city investment of 20% of the total cost to build. This funding at 85% for ten years reduces to 60% tax increment incentive over the life of the TIF. If you do the math on the Neuman homes project on the northwest side, you get 23% of funding subsidy. The city could have saved over \$3,000,000 just on these two projects, if they followed either the Waterford or

Elkhorn examples. The TIF benefits to a developer need to be weighed against the additional cost to the city taxpayers. That did not occur in Whitewater.

The city has not learned as they are offering the same 90 % to Neumann on the Hoffmann property and to the developer of the apartment on the city's Industrial site.

What is more troubling is the way they ignore our huge percentages of rentals (70%) in Whitewater while only 30 percent owner occupied. Compared to Waterford, which has 76.5 percent owner occupied housing and less than 25 percent rentals. You can justify the apartments in Waterford, but not Whitewater. Waterford offered a much lower and reasonable incentive.

My suggestion is that the city should retain an outside audit firm to review the potential violations of the project plans for TIF 11 and 14. Further, ask them to develop guidance documents for CDA and City to assist in providing reasonable incentive percentages that can be offered in the future.

Thank you for your concerns.

Jeffery Knight

920-728-0662

Wisconsin Legislative Council

Anne Sappenfield Director



TO: SENATOR DUEY STROEBEL

FROM: Scott Grosz, Principal Attorney

RE: Effects of a Tax Incremental District on Municipal Levy Limits

DATE: November 29, 2022

This memorandum, prepared at your request, describes the relationship between the presence and growth of a tax incremental district (TID) in a municipality and the calculation of the limit, as imposed by current statute, on that municipality's ability to increase its annual property tax levy. Following a brief description of the tax incremental financing (TIF) and levy limit statutes, the memorandum provides a series of examples that highlight the effects of a TID on the calculation of a municipality's levy limit and its mill rate. The hypothetical examples, prepared in consultation with the Department of Revenue, simplify the levy limit calculations by removing other factors that, in a typical municipality, might also affect levy limit and mill rate calculations.

As will be described in more detail below, under the levy limit statutes, a municipality's levy in a given year is based on an equation that allows the prior levy to be increased in proportion to any increase in the municipality's equalized value due to "net new construction" (NNC). In this equation, NNC reflects additions to equalized value due to new construction and subtractions for improvements removed across the entire municipality, without regard to whether any change in value may be attributed specifically to property in a TID.¹

Subsequently, the new levy, which is based on the change in *municipal-wide* equalized value due to NNC, becomes the numerator in the municipality's new, initial mill rate calculation. However, for the denominator, initial calculation of the municipality's mill rate following a levy limit increase uses the equalized value *excluding* TID property. As the examples illustrate, the effect of this is as follows:

- When a TID does not exist, an increased levy limit will not increase the mill rate from one year to the next, because the numerator and denominator of the mill rate increase proportionally. [See Example 2.]
- When a TID exists, but all NNC occurs outside the TID, the mill rate will decrease from the prior year, because the percent change in the mill rate's numerator is smaller than the percent change in its denominator. [See Example 5.]
- When a TID exists, and all NNC occurs within the TID, the mill rate will increase from the prior year, because the mill rate's numerator increases while the denominator stays the same. [See Example 6.]

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¹ In practice, NNC is an often-used abbreviation for the statutory phrase, "new construction less improvements removed between the previous year and the current," in the definition of "valuation factor," described below.

• When a TID exists, and NNC is split between the TID and other property, the mill rate is likely to increase, though results depend on the distribution of NNC and the base and increment values of the TID relative to total equalized value. [See Examples 4 and 7.]

TAX INCREMENTAL FINANCING

TIF is a tool that municipalities often use to spur economic development. The TIF process allows a political subdivision to pay for public improvements within a designated portion of the municipality, called a TID, using the future taxes collected on the TID's increased property value to repay the cost of the improvements. The rationale behind TIF is that the municipality's public improvements will encourage development, accompanied by an increase in property value that would not have otherwise occurred.

Following TID creation, DOR determines the equalized value of the taxable property within the district. This is referred to as the TID's base value. The equalized value of certain municipally owned tax-exempt property must also be included in the base value. Inclusion of this property prevents a municipality from purchasing property prior to creating a TID in order to lower the TID's base value and create more tax increments than would have been created if the property had been taxable at the time the TID was created. [s. 66.1105 (2) (j) and (5), Stats.]

If the property value increases beyond the base value, this increase is called a value increment. DOR determines the value increment each year by subtracting the base value from the current sum of all of the taxable property value in the TID. Tax collected on the value increment is called the tax increment. The tax increment equals the value increment multiplied by the property tax levy of all jurisdictions levying taxes in the municipality. The municipality, as well as the county, school district, and technical college district, or any other tax district, do not receive the amount of revenues from their tax levy on the value increment. Instead, this money is collected and allocated to a special tax increment fund. This fund is used by the municipality to pay for the TID's project costs, including public works and other improvements in the TID, as a way to stimulate increases in property value. [s. 66.1105 (2) (i) and (m) and (5), Stats.]

TID project costs are expenditures that may be made or estimated to be made, or monetary obligations that may be incurred or estimated to be incurred by the municipality and which are listed in the project plan. Examples of expenditures that may be included as project costs include capital costs; financing costs; cash grants to developers, if pursuant to a developer agreement; relocation costs; and real property assembly costs. General operating expenses, unrelated to planning or development of a TID, do not qualify as project costs. Similarly, project costs may not, generally, include the costs of construction or expansion of municipal or other public buildings. [s. 66.1105 (2) (f), Stats.]

LEVY LIMITS

Section 66.0602 (2) (a), Stats., describes the general municipal levy limit under Wisconsin law, as well as its connection to TIF law as follows:

Except as provided in subs. (3), (4), and (5), no political subdivision may increase its levy in any year by a percentage that exceeds the political subdivision's valuation factor. Except as provided in par. (b), the base amount in any year, to which the limit under this section applies, shall be the actual levy for the immediately preceding year. In determining its levy in any year, a city, village, or town shall subtract any tax increment that is calculated under s. 59.57 (3) (a), 60.85 (1) (L), or 66.1105 (2) (i). The base amount in any year, to which the limit under this section applies, may not include any amount to which sub. (3) (e) 8. applies. [Emphasis added.]

Two related statutes also play key roles in understanding the relationship between the presence of a TID in a municipality and the calculation of its levy limit. The first is, s. 66.0602 (1) (d), Stats., which defines the term "valuation factor" to mean: "... a percentage equal to the greater of either the percentage change in the political subdivision's January 1 equalized value due to new construction less improvements removed between the previous year and the current or zero percent." The second statute, s. 66.1105 (2) (i), Stats., defines "tax increment" for the purposes of the emphasized text above, as "that amount obtained by multiplying the total county, city, school and other local general property taxes levied on all taxable property within a tax incremental district in a year by a fraction having as a numerator the value increment for that year in the district and as a denominator that year's equalized value of all taxable property in the district."

In practical terms, the subtraction of the tax increment as referenced above is demonstrated via calculations made across several forms provided by DOR.² The calculations remove the tax increment from the municipality's total taxes, which is a combination of taxes attributed to the general levy (generated by imposing the final mill rate against the equalized value of all property except the TID increment) and taxes attributed to the TID increment itself. This subtraction ensures that levy limit is applied to the "prior levy" excluding the TID increment. For purposes of the examples below, the portion of the levy excluding the TID increment is referred to as the "apportioned municipal levy" while the "total municipal levy" ("total taxes") equals the sum of the apportioned municipal levy and the municipal share of the TID increment.

EXAMPLES

The following examples highlight a TID's effect on a municipality's levy limit, through the TID's effect on that municipality's calculation of NNC. Examples 1 to 6 highlight the effects of different distributions of NNC from a single year to the next. Example 7 highlights the effects of a single distribution of NNC (the same distribution used in Example 4), when sustained over a five-year period.

Example 1: No TID Without NNC

20	021
Equalized value	\$10,000,000
Apportioned municipal levy	\$100,000 (starting point of levy limit calculation)
Total municipal levy	\$100,000
Final municipal tax rate (total municipal levy/current equalized value)	1.0% = \$100,000/\$10,000,000
20	022
NNC	\$o
Equalized value	\$10,000,000
Valuation factor (current year NNC divided by prior year equalized value)	0% = \$0/\$10,000,000

² These forms include the <u>Municipal Levy Limit Worksheet</u>, the <u>Tax Increment Worksheet</u>, the <u>Mill Rate Worksheet</u>, and the <u>Statement of Taxes</u>. Certain fields on the forms are entered by DOR on behalf of a municipality, while others are entered by the municipality, which then returns the forms to the department.

Example 1: (2022 Continued)	
Allowable levy limit increase due to valuation factor (valuation factor multiplied by prior year apportioned levy)	\$0 = \$100,000 * 0%
Apportioned municipal levy (prior year levy plus levy limit increase due to valuation factor)	\$100,000 = \$100,000 + \$0
Total municipal levy	\$100,000
Final municipal tax rate	1.0%

Example 2: No TID With NNC

2021	
Equalized value	\$10,000,000
Apportioned municipal levy	\$100,000
Total municipal levy	\$100,000
Final municipal tax rate	1.0% = \$100,000/\$10,000,000
20	22
NNC	\$500,000
Equalized value	\$10,500,000
Valuation factor (current year NNC divided by prior year equalized value)	5% = \$500,000/\$10,000,000
Allowable levy limit increase due to valuation factor (valuation factor multiplied by apportioned levy)	\$5,000 = \$100,000 * 5%
Apportioned municipal levy (prior year levy plus levy limit increase due to valuation factor)	\$105,000 = \$100,000 + \$5,000
Total municipal levy	\$105,000
Final municipal tax rate	1.0% = \$105,000/\$10,500,000

Example 3: Year of New TID Creation

Same as "No TID" examples, because for year of TID creation, there is no increment to subtract when "determining its levy" relative to total taxes

- 5 **-**

Example 4: Growing TID (TID Exists, 50% of NNC in TID)

2021	
Equalized value	\$10,000,000
Apportioned municipal levy	\$100,000
TID details	Base: \$100,000Total value: \$250,000Increment value: \$150,000
Interim municipal tax rate (apportioned municipal levy/equalized value excluding TID value increment)	1.0152284% = \$100,000/\$9,850,000
Total municipal levy amount (interim rate * total equalized value)	\$101,522.84
TID increment (municipal portion only) (total levy amount – apportioned levy)	\$1,522.84
Final municipal rate (total municipal levy/total equalized value)	1.0152284%
20	22
NNC	\$500,000 (\$250,000 of \$500,000 in TID)
Equalized value	\$10,500,000
TID details	Base: \$100,000Total value: \$500,000Increment value: \$400,000
Valuation factor	5% = \$500,000/\$10,000,000
Levy limit increase due to valuation factor	\$5,000 = \$100,000 * 5%
Apportioned municipal levy limit (prior year apportioned levy + levy limit increase)	\$105,000
Interim municipal tax rate (apportioned municipal levy/equalized value excluding TID value increment)	1.039604% = \$105,000/\$10,100,000
Total municipal levy amount (interim rate * total equalized value)	\$109,158.42
TID increment (municipal portion only) (total levy amount – apportioned levy)	\$4,158.42
Final municipal tax rate (total municipal levy/total equalized value)	1.039604%

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Example 5: Stable TID (TID Exists, no NNC in TID)

2021	
Equalized value	\$10,000,000
Apportioned municipal levy	\$100,000
TID details	Base: \$100,000Total value: \$500,000Increment value: \$400,000
Interim municipal tax rate (apportioned municipal levy/ equalized value excluding TID value increment)	1.0416667% = \$100,000/\$9,600,000
Total municipal levy amount (interim rate * total equalized value)	\$104,166.67
TID tax increment (municipal portion only) (total levy amount – apportioned levy)	\$4,166.67
Final municipal rate (total municipal levy/total equalized value)	1.0416667%
20	22
NNC	\$500,000 (\$0 in TID)
Equalized value	\$10,500,000
TID details	Base: \$100,000Total value: \$500,000Increment value: \$400,000
Valuation factor	5% = \$500,000/\$10,000,000
Levy limit increase	\$5,000 = \$100,000 * 5%
Apportioned municipal levy (prior year apportioned levy + levy limit increase)	\$105,000
Interim municipal tax rate (apportioned municipal levy/ equalized value excluding TID value increment)	1.039604% = \$105,000/\$10,100,000
Total municipal levy amount (interim rate * total equalized value)	\$109,158.42
TID tax increment (municipal portion only) (total levy amount – apportioned levy)	\$4,158.42
Final municipal tax rate (total municipal levy/total equalized value)	1.039604%

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Example 6: "Hero" TID (TID Exists, all NNC in TID)

2021	
Equalized value	\$10,000,000
Apportioned municipal levy	\$100,000
TID details	Base: \$100,000Total value: \$250,000Increment value: \$150,000
Interim municipal tax rate (apportioned municipal levy/ equalized value excluding TID value increment)	1.015228% = \$100,000/\$9,850,000
Total municipal levy amount (interim rate * total equalized value)	\$101,522.84
TID tax increment (municipal portion only) (total levy amount – apportioned levy)	\$1,522.84
Final municipal rate (total municipal levy/total equalized value)	1.0152284%
20	22
NNC	\$500,000 (\$500,000 of \$500,000 in TID)
Equalized value	\$10,500,000
TID details	Base: \$100,000Total value: \$750,000Increment value: \$650,000
Valuation factor	5% = \$500,000/\$10,000,000
Levy limit increase	\$5,000 = \$100,000 * 5%
Apportioned municipal levy limit (prior year apportioned levy + levy limit increase)	\$105,000
Interim municipal tax rate (apportioned municipal levy/ equalized value excluding TID value increment)	1.06598985% = \$105,000/\$9,850,000
Total municipal levy amount (interim rate * total equalized value)	\$111,928.93
TID tax increment (municipal portion only) (total levy amount – apportioned levy)	\$111,928.93
Final municipal tax rate (total municipal levy/total equalized value)	1.06598985%

Example 7: Sustained Growth (Example 4, Repeated 5 years)

2021	
Equalized value	\$10,000,000
Apportioned municipal levy	\$100,000
TID details	Base: \$100,000Total value: \$250,000Increment value: \$150,000
Interim municipal tax rate (apportioned municipal levy/equalized value excluding TID value increment)	1.0152284% = \$100,000/\$9,850,000
Total municipal levy amount (interim rate * total equalized value)	\$101,522.84
TID increment (municipal portion only) (total levy amount – apportioned levy)	\$1,522.84
Final municipal rate (total municipal levy/total equalized value)	1.0152284%
20	022
NNC	\$500,000 (\$250,000 of \$500,000 in TID)
Equalized value	\$10,500,000
TID details	Base: \$100,000Total value: \$500,000Increment value: \$400,000
Valuation factor	5% = \$500,000/\$10,000,000
Levy limit increase due to valuation factor	\$5,000 = \$100,000 * 5%
Apportioned municipal levy limit (prior year apportioned levy + levy limit increase)	\$105,000
Interim municipal tax rate (apportioned municipal levy/equalized value excluding TID value increment)	1.039604% = \$105,000/\$10,100,000
Total municipal levy amount (interim rate * total equalized value)	\$109,158.42
TID increment (municipal portion only) (total levy amount – apportioned levy)	\$4,158.42
Final municipal tax rate (total municipal levy/total equalized value)	1.039604%

2023	
NNC	\$500,000 (\$250,000 of \$500,000 in TID)
Equalized value	\$11,000,000
TID details	Base: \$100,000Total value: \$750,000Increment value: \$650,000
Valuation factor	4.761905% = \$500,000/\$10,500,000
Levy limit increase due to valuation factor	\$5,000 = \$105,000 * 4.761905%
Apportioned municipal levy limit (prior year apportioned levy + levy limit increase)	\$110,000
Interim municipal tax rate (apportioned municipal levy/equalized value excluding TID value increment)	1.062802% = \$110,000/\$10,350,000
Total municipal levy amount (interim rate * total equalized value)	\$116,908.21
TID increment (municipal portion only) (total levy amount – apportioned levy)	\$6,908.21
Final municipal tax rate (total municipal levy/total equalized value)	1.062802%
20	024
NNC	\$500,000 (\$250,000 of \$500,000 in TID)
Equalized value	\$11,500,000
TID details	Base: \$100,000Total value: \$1,000,000Increment value: \$900,000
Valuation factor	4.545455% = \$500,000/\$11,000,000
Levy limit increase due to valuation factor	\$5,000 = \$110,000 * 4.545455%
Apportioned municipal levy limit (prior year apportioned levy + levy limit increase)	\$115,000
Interim municipal tax rate (apportioned municipal levy/equalized value excluding TID value increment)	1.084906% = \$115,000/\$10,600,000
Total municipal levy amount (interim rate * total equalized value)	\$124,764,15
TID increment (municipal portion only) (total levy amount – apportioned levy)	\$9,764.15
Final municipal tax rate (total municipal levy/total equalized value)	1.084906%

2025	
NNC	\$500,000 (\$250,000 of \$500,000 in TID)
Equalized value	\$12,000,000
TID details	Base: \$100,000Total value: \$1,250,000Increment value: \$1,150,000
Valuation factor	4.347826% = \$500,000/\$11,500,000
Levy limit increase due to valuation factor	\$5,000 = \$115,000 * 4.347826%
Apportioned municipal levy limit (prior year apportioned levy + levy limit increase)	\$120,000
Interim municipal tax rate (apportioned municipal levy/equalized value excluding TID value increment)	1.105991% = \$120,000/\$10,850,000
Total municipal levy amount (interim rate * total equalized value)	\$132,718.89
TID increment (municipal portion only) (total levy amount – apportioned levy)	\$12,718.89
Final municipal tax rate (total municipal levy/total equalized value)	1.105991%
20	26
NNC	\$500,000 (\$250,000 of \$500,000 in TID)
Equalized value	\$12,500,000
TID details	 Base: \$100,000 Total value: \$1,500,000 Increment value: \$1,400,000
Valuation factor	4.166667% = \$500,000/\$12,000,000
Levy limit increase due to valuation factor	\$5,000 = \$120,000 * 4.166667%
Apportioned municipal levy limit (prior year apportioned levy + levy limit increase)	\$125,000
Interim municipal tax rate (apportioned municipal levy/equalized value excluding TID value increment)	1.126126% = \$125,000/\$11,100,000
Total municipal levy amount (interim rate * total equalized value)	\$140,765.77
TID increment (municipal portion only) (total levy amount – apportioned levy)	\$15,765.77
Final municipal tax rate (total municipal levy/total equalized value)	1.126126%

Please let me know if I can provide any further assistance.

SG:jal



Community Development Authority Board of Directors

Whitewater Municipal Building Community Room, 312 West Whitewater St., Whitewater, WI 53190 *In Person and Virtual

Thursday, March 20, 2025 - 5:30 PM

Citizens are welcome (and encouraged) to join our webinar via computer, smart phone, or telephone. Citizen participation is welcome during topic discussion periods.

You are invited to a Zoom webinar!

When: Mar 20, 2025 05:30 PM Central Time (US and Canada)

Topic: CDA

Join from PC, Mac, iPad, or Android:

https://us06web.zoom.us/j/89659224093?pwd=NaTTaUZdENWwYNfs31k9ZmOsaVWSfA.WORakm2AQY

vBiTCl

Passcode:647974

Phone one-tap:

+13126266799,,89659224093#,,,,*647974# US (Chicago)

+16469313860,,89659224093#,,,,*647974# US

Join via audio:

+1 312 626 6799 US (Chicago)

Webinar ID: 896 5922 4093

Passcode: 647974

International numbers available: https://us06web.zoom.us/u/ke3YCBABU

Please note that although every effort will be made to provide for virtual participation, unforeseen technical difficulties may prevent this, in which case the meeting may still proceed as long as there is a quorum. Should you wish to make a comment in this situation, you are welcome to call this number: (262) 473-0108.

AGENDA

CALL TO ORDER

The meeting was called to order at 5:30 p.m. by Board Member Majkrzak.

EDD Zeinert provide three updates. Kelsey Price has been appointed to the CDA and will attend the next meeting. Betsy Swenson, Administrative Assistant, was introduced. And EDD Zeinert announced that her last day in this position is April 17, 2025, as she has accepted another position.

ROLL CALL

PRESENT

Board Member Thayer Coburn Board Member Jon Kachel Board Member Neil Hicks Board Member Greg Majkrzak

LATE

Board Member Christ Christon arrived at 5:40 p.m.

Board Member Joseph Kromholz arrived at 6:22 p.m.

APPROVAL OF AGENDA

A committee member can choose to remove an item from the agenda or rearrange its order; however, introducing new items to the agenda is not allowed. Any proposed changes require a motion, a second, and approval from the Committee to be implemented. The agenda shall be approved at each meeting even if no changes are being made at that meeting.

Motion made by Board Member Hicks, Seconded by Board Member Majkrzak to approved the agenda with Item #5: Staff Report on Public Comment Process removed; seconded by Board Chair Majkrzak. This item was removed because it has not yet been discussed at Common Council.

Voting Yea: Board Member Coburn, Board Member Kachel, Board Member Hicks, Board Member Majkrzak

DECLARATION OF CONFLICT OF INTEREST

Do any board members wish to declare a conflict of interest in discussing any of the agenda items?

Board Member Kachel declared a conflict of interest with Item #12: Stepmother LLC Offer to Purchase.

HEARING OF CITIZEN COMMENTS

No formal Committee action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those specific issues at the time the Committee discusses that particular item.

To make a comment during this period, or during any agenda item: On a computer or handheld device, locate the controls on your computer to raise your hand. You may need to move your mouse to see these controls. On a traditional telephone, dial *6 to unmute your phone and dial *9 to raise your hand.

None.

FINANCIALS

1. Approval of December Financials.

Motion made by Board Member Hicks, Seconded by Board Member Coburn. Voting Yea: Board Member Coburn, Board Member Kachel, Board Member Hicks, Board Member Majkrzak 2. Approval of January Financials.

Motion made by Board Member Hicks, Seconded by Board Member Coburn.

Voting Yea: Board Member Coburn, Board Member Kachel, Board Member Hicks, Board Member Majkrzak

PRESENTATIONS

3. Presentation by Stellar Vintage regarding the Wind Up Funding. (Holly Barnett)

Holly Burnett, owner of Stellar Vintage, provided a presentation on the company's progress in its first year. She reported on how funds received as a Whitewater Wind Up Winner were been, events they have hosted and attended, and plans for future events. Their request for reallocation of funds will be discussed in closed session.

Board Member Christon joined the meeting at 5:40 p.m.

DISCUSSION:

Board Member Coburn expressed appreciation for the level of detail provided in the presentation and in the information provided for the Closed Session.

4. Presentation by Anderson Commerical Group. (Patrick McGlinn)

Patrick McGlinn, Anderson Commercial Group, provided an overview of the 15-year-old company. The firm has 24 members, including 14 brokers. He explained that he and Kristen Parks will be working with the City moving forward. Ray Gooden will no longer be part of this project.

DISCUSSION:

Board Members indicated they would ask their questions during the Closed Session.

CONSIDERATIONS / DISCUSSIONS / REPORTS

5. Staff Report Regarding Public Comment Process. (EDD Zeinert)

This item was deleted from the agenda.

6. Discussion and Possible Action Regarding Scanalytics loan. (EDD Zeinert)

Scanalytics received a Capital Catalyst loan in 2015. The finance director provided an update on this case (page 48 in packet). This is one of the loans that has not been kept up to date. The finance director recommend we take legal action to elevate this further and that we follow suit with the remainder of loans that have been in this same status.

DISCUSSION

Board Member Kachel asked if they have an ongoing business. EDD Zeinert replied that according to their website it looks like they are doing quite well. However, since this loan was issued, only one payment has been received, with no further payments or correspondence since that date.

Board Member Hicks asked about the CDA-specific attorney attending these meetings. So far that has not happened due to the cost of them attending. Board Member Kachel asked about them sitting in electronically. This discussion was deferred as a future agenda item.

Motion made by Board Member Majkrzak to engage legal counsel to evaluate potential collection efforts and determine the appropriate course of action. Seconded by Board Member Hicks.

Voting Yea: Board Member Coburn, Board Member Kachel, Board Member Hicks, Board Member Majkrzak, Board Member Christon

7. Discussion and Possible Approval for 108 Demo RFP. (EDD Zeinert)

This is the building that is across from Second Salem. This board recommended the property be used as a space for a veteran's memorial after demolition is complete. Demolition bid responses are in the board packet.

EDD Zeinert explained that the bids are very different in terms of the amount of information provided. The last time this was discussed, staff recommended HM Brandt based on their level of experience. This body expressed concerns about their cost. Staff is recommending Silha and Sons, who also have extensive experience and submitted a lower bid.

Board Member Majkrzak made a motion to award the bid for demolition of 108 W Main to Frank Silha and Sons and allow for demolition to begin. Seconded by Board Member Hicks.

DISCUSSION

Board Member Coburn asked why we are accepting bids that don't address every point required by the RFP. EDD Zeinert explained that we wanted to bring them all to this body because this office had not had extensive experience in this process in the past. Staff has discussed need to revise this RFP process

Voting Yea: Board Member Coburn, Board Member Kachel, Board Member Hicks, Board Member Majkrzak, Board Member Christon

8. Discussion and Possible Approval of 216 Demo RFP. (EDD Zeinert)

The plan for this property, based on the Letter of Intent from Habitat for Humanity that was approved last month, is to build two homes.

Bid responses are included in the packet. Staff is recommending HM Brandt, as they submitted the most complete bid.

Board Member Majkrzak brought up a variety of differences between bids including handling of asbestos and disonnecting utilities. He stated that HM Brandt's bid was only good for ten days from submission, which was January 30, 2025. EDD Zeinert has discussed that with the contractor and they agreed to honor the bid at this time. Board Member Majkrzak stated we may want to state in future RFP that the bids have a longer time period before expiration.

Board Member Kachel explained that this is the site of a very old gas station and wondered if there were tanks underground. EDD Zeinert has spoken with the DNR and they said the site was fully cleaned up.

Motion made by Board Member Majkrzak to award the bid to HM Brandt and proceed with demolition. Seconded by Board Member Hicks.

Voting Yea: Board Member Coburn, Board Member Kachel, Board Member Hicks, Board Member Majkrzak, Board Member Christon

9. Discussion and Possible Approval of Modified Wind Up Logo. (EDD Zeinert)

This body requested we move forward on the Wind Up Project without UW-Whitewater and Enactus, the two partners involved in the past. Therefore, the logo was modified to reflect that change. The old and new logos are included on pages 98 and 99 of the board packet.

Motion made by Board Member Coburn to approve the new logo, Seconded by Board Member Majkrzak.

Voting Yea: Board Member Coburn, Board Member Kachel, Board Member Hicks, Board Member Majkrzak, Board Member Christon

10. Discussion and Possible Approval of Housing Roundtable Topic. (EDD Zeinert)

Staff recommends that the next Housing Roundtable topic be: *Missing Middle Housing and Zoning Reform*. The intent is to focus the discussion on how the city can be best prepared in terms of zoning for when developers want to develop here, and on workforce housing also known as the "missing middle" for teachers, nurses, police officers, first responders, etc.

DISCUSSION

Board Member Kachel asked if the focus would be on owner-occupied housing. This topic would include any type of housing that meets the needs of those in the "missing middle." Board Member Kachel stated a preference for topic to be specific to owner-occupied housing.

The event was scheduled for May. Due to the departure of EDD Zeinert, staff is looking at alternative dates and will update this body on progress.

Motion to approve the Housing Roundtable Topic as presented made by Board Member Majkrzak, Seconded by Board Member Coburn.

Voting Yea: Board Member Coburn, Board Member Hicks, Board Member Majkrzak, Board Member Christon

Voting Nay: Board Member Kachel

11. Discussion and Possible Approval of RFP for Broker and Listing Agent. (EDD Zeinert)

Based on the action at the last meeting, staff moved forward with drafting an RFP for Brokerage/Listing Services, which is included in the packet. The current broker's contract expires in May and they are eligible to apply via the RFP if they wish to.

Motion to approve the RFP for Brokerage/Listing Services made by Board Member Hicks, Seconded by Board Member Majkrzak.

Voting Yea: Board Member Coburn, Board Member Kachel, Board Member Hicks, Board Member Majkrzak, Board Member Christon

EXECUTIVE SESSION

Adjourn to Closed Session, <u>TO RECONVENE</u>, pursuant to Wisconsin Statutes 19.85(1)(e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Items to be discussed:

Motion to move into closed session at 6:04 p.m. passed by unanimous voice vote. Items to be discussed:

Discussion and Possible Approval of Offer to Purchase 1127 E Bluff Rd by Stepmother LLC. (EDD Zeinert)

Discussion and Possible Approval of Reallocation of Stellar Vintage Wind Up Funds. (EDD Zeinert)

Discussion and Possible Action Regarding Purchasing /BIRW 00003 (136 N Jefferson) from Elyssa Launderville. (EDD Zeinert)

Discussion and Possible Approval of Sale of a Portion of /BIRW00003A (small parcel of land adjacent to 136 N Jfferson that is owned by the City). **(EDD Zeinert)**

Discussion and Possible Approval of Reconsideration of Anderson Contract. (EDD Zeinert)

Discussion and Possible Action of Offer to Purchase on /TRA 00003 (216 E Main). (EDD Zeinert)

RECONVENE INTO OPEN SESSION

- 12. Reconvened at 7:08 p.m.
 - Board Member Kromholz arrived and joined the discussion at 6:23 p.m.
- 13. Discussion and Possible Approval of Offer to Purchase Stepmother LLC. (EDD Zeinert)
 - Board Member Kachel recused himself during the discussion on #12 Offer to Purchase 1127 E Bluff Rd by Stepmother LLC due to a stated conflict of interest.
 - No motion was made. Staff was directed to counter the offer that was submitted.
- 14. Discussion and Possible Approval of Reallocation of Stellar Vintage Wind Up Funds. **(EDD Zeinert)**

Motion made by Board Member Majkrzak to allow reallocation of Wind Up funds of \$5,755.99 to 'Sourcing' as requested by Stellar Vintage; Seconded by Board Member Coburn.

- Voting Yea: Board Member Coburn, Board Member Kachel, Board Member Kromholz, Board Member Hicks, Board Member Majkrzak, Board Member Christon
- 15. Discussion and Possible Action Regarding Purchasing /BIRW 00003 from Elyssa Launderville. (EDD Zeinert)

Board Member Majkrzak made a motion to not proceed with the offer to purchase 136 N Jefferson St (/BIRW00003), Seconded by Board Member Coburn.

Voting Yea: Board Member Coburn, Board Member Kachel, Board Member Kromholz, Board Member Hicks, Board Member Majkrzak, Board Member Christon

16. Discussion and Possible Approval of Sale of a Portion of /BIRW0003A. (EDD Zeinert)

Motion made by Board Member Majkrzak to sell the strip of City-owned land adjacent to 136 N Jefferson to the owners of 136 N Jefferson, contingent upon a certified survey map (aid for by buyer) and a physical review of the lot line, for \$2500. Seconded by Board Member Hicks.

Voting Yea: Board Member Coburn, Board Member Kachel, Board Member Kromholz, Board Member Hicks, Board Member Majkrzak, Board Member Christon

17. Discussion and Possible Approval of Reconsideration of Anderson Contract. (EDD Zeinert)

Motion made by Board Member Majkrzak to change the notice of termination of the Anderson Commercial Group contract to a notice of non-renewal. Seconded by Board Member Hicks.

DISCUSSION

Anderson Commercial Group will remain the broker until their contract expires in May. Results of the RFP process will determine the next broker.

Voting Yea: Board Member Coburn, Board Member Kachel, Board Member Kromholz, Board Member Hicks, Board Member Majkrzak, Board Member Christon

Discussion and Possible Action of Offer to Purchase on /TRA 00003 (216 E Main). (EDD Zeinert)

Motion made by Board Member Majkrzak to direct staff to sell 216 E Main St to Habitat for Humanity for \$1 and cap the City's responsibility for the demolition at \$35,648. Seconded by Board Member Kachel.

Voting Yea: Board Member Coburn, Board Member Kachel, Board Member Kromholz, Board Member Hicks, Board Member Majkrzak, Board Member Christon

FUTURE AGENDA ITEMS

Key Fobbing at the Innovation Center

CDA Exit Interview for Outgoing EDD Zeinert

Revisions to RFP Process

Monthly Status Reports on Collection Actions

ADJOURNMENT

Motion to Adjourn at 7:15 p.m. made by Board Member Hicks, Seconded by Board Member Kachel. Voting Yea: Board Member Coburn, Board Member Kachel, Board Member Kromholz, Board Member Hicks, Board Member Majkrzak, Board Member Christon

A quorum of the Common Council may be present. This notice is given to inform the public that no formal action will be taken at this meeting.

Anyone requiring special arrangements is asked to call the Office of the City Manager / City Clerk (262-473-0102) at least 72 hours prior to the meeting.

Finance Committee Meeting



Cravath Lakefront room 2nd floor 312 West Whitewater Str, Whitewater, WI, 53190 *In Person and Virtual

Tuesday, March 25, 2025 - 5:00 PM

Citizens are welcome (and encouraged) to join our webinar via computer, smart phone, or telephone.

Citizen participation is welcome during topic discussion periods.

Please click the link below to join the webinar:

https://us06web.zoom.us/j/83198282604?pwd=cDdLWjUvTTRqRUQ4UVcwQWcrcW1BUT09

Telephone: +1 (312) 626-6799 US (Chicago) (Houston)

Webinar ID: 831 9828 2604

Passcode: 137945

Please note that although every effort will be made to provide for virtual participation, unforeseen technical difficulties may prevent this, in which case the meeting may still proceed as long as there is a quorum. Should you wish to make a comment in this situation, you are welcome to call this number: (262) 473-0108.

AGENDA

CALL TO ORDER

The meeting was called to order at 5:00 p.m. by Brian Schanen.

ROLL CALL

Present: Brian Schanen and Patrick Singer

Absent: Lisa Dawsey-Smith

Additional Attendees: Rachelle Blitch, Director of Finance; Sara Marquardt, HR Manager; Taylor Zeinert, Director of Economic Development; Kevin Boehm, Director of Parks and Recreation.

A motion was made to move item 10, Discussion and presentation on how property taxes are determined in communities with tax increment districts, after item 3, Discussion with Greg Johnson from Ehler's regarding TIF and developer's agreements, by Brian Schanen, Seconded by Patrick Singer.

Voting Yes: Brian Schanen and Patrick Singer. Voting No: None.

CONSENT AGENDA

Items on the Consent Agenda will be approved together unless any committee member requests that an item be removed for individual consideration.

1. February 17, 2025 Finance Committee Meeting Minutes

A motion to approve the consent agenda was made by Patrick Singer, Seconded by Brian Schanen.

Voting Yes: Brian Schanen and Patrick Singer. Voting No: None.

HEARING OF CITIZEN COMMENTS

No formal Committee action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those specific issues at the time the Committee discusses that particular item.

To make a comment during this period, or during any agenda item: On a computer or handheld device, locate the controls on your computer to raise your hand. You may need to move your mouse to see these controls. On a traditional telephone, dial *6 to unmute your phone and dial *9 to raise your hand.

Jeff Knight spoke about his concern for the high level of TIF assistance.

CONSIDERATIONS / DISCUSSIONS / REPORTS

2. Discussion and possible action to recommend award of contract to Lepak Wall and Ceiling for construction of two offices at the Whitewater Municipal Building for \$12,900

Motion to recommend to Common Council the award of contract to Lepak Wall and Ceiling made by Patrick Singer, Seconded by Brian Schanen.

Voting Yes: Brian Schanen and Patrick Singer. Voting No: None.

3. Discussion with Greg Johnson from Ehler's regarding TIF and Developer's Agreements

Larry Kachel asked questions about the tax increment financing impact on the community.

Jeff Knight asked questions about the percentage of tax increment financing incentives within other communities and TID amendments.

Brad Stranski asked questions about the developer's ability to go back to the city and ask for more increment and what the total impact would be on the community if all of the planned developments happen.

- 4. Discussion and possible recommendation to increase cell tower permit fee
- 5. Information on City Attorney Contract
- 6. January 2025 Financials
- 7. February 2025 Financials
- 8. Discussion and possible recommendation of EMS Employee Benefit Policy

A motion to recommend to Common Council the approval of the EMS Employee Benefit Policy was made by Patrick Singer, Seconded by Brian Schanen.

Voting Yes: Brian Schanen and Patrick Singer. Voting No: None.

9. Discussion and possible recommendation to approve a stipend for Economic Development Director Responsibilities

A motion to recommend to Common Council the approval of a stipend for Economic Development Director responsibilities was made by Patrick Singer, Seconded by Brian Schanen.

Voting Yes: Brian Schanen and Patrick Singer. Voting No: None.

10. Discussion and presentation on how property taxes are determined in communities with tax increment districts

FUTURE AGENDA ITEMS

ADJOURNMENT

Motion to adjourn was made by Patrick Singer, Seconded by Brian Schanen.

Voting Yes: Brian Schanen and Patrick Singer. Voting No: None.

The meeting adjourned at 6:56 p.m.

A quorum of the Common Council may be present. This notice is given to inform the public that no formal action will be taken at this meeting.

Anyone requiring special arrangements is asked to call the Office of the City Manager / City Clerk (262-473-0102) at least 72 hours prior to the meeting.

City of WHITEWATER	Council Agenda Item	
Meeting Date:	May 5, 2025	
Agenda Item:	Staff Update on April 1, 2025 election numbers	
Staff Contact (name, email, phone):	Heather Boehm hboehm@whitewater-wi.gov 262-473-0102	

BACKGROUND

(Enter the who, what, when, where, why)

The City Manager asked me to get the April 1, 2025 election numbers together to report back to the Common Council. I have completed a spreadsheet with the different reporting units reporting total Voters, Election Day Registrations and Absentees.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

N/A

FINANCIA	AL IMPACT
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N/A

STAFF RECOMMENDATION

N/A

ATTACHMENT(S) INCLUDED

(If none, state N/A)

Spreadsheet showing April 2025 compared to April 2024 election turnout.

al Voter	Total Voters Wards 1-7 Absentees EDRs	Absentees		Wards 8-10	Wards 8-10 Absentees	EDRs	EDRs Wards 11-12 Absentees EDRs	Absentees	EDRs	Ward 13	Ward 13 Absentees EDRs	EDRs
3773	3 2408	941	105	689	54	228	401	162		9 275	7	131
1561	1 1232	412		96	S	63	105	77	,	t 24	0	22
				10.00								
				HAT 5 -1								

City of WHITEWATER	Council Agenda Item	
Meeting Date:	May 6, 2025	
Agenda Item:	: Amendment to the Procurement Policy	
Staff Contact (name, email, phone):	Rachelle Blitch, rblitch@whitewater-wi.gov , 262-473-1380	

BACKGROUND

(Enter the who, what when, where, why)

The City of Whitewater undergoes a federal compliance audit for its Shared-Ride Taxi grant approximately every four to five years. The auditor recommended adding Protest and Dispute procedures to our current policy to ensure compliance with federal awards.

PREVIOUS ACTIONS - COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

4/22/2025 – Finance Committee recommended approval by the Common Council

FINANCIA	٩L	IMP	ACT
/If none	-+-	+- 11	/ ^ \

N/A

STAFF RECOMMENDATION

Staff recommends the approval of the amendment to the policy.

ATTACHMENT(S) INCLUDED

(If none, state N/A)

1. Updated Procurement Policy

City of WHITEWA	ATER	Policy 501.04.10 Procurement			
Owner:	Finance Director	Approving Position:	Common Council	Pages:	13
Issue Date:	04/2013	Revision Date: 04/2025 Review Date:			
Notes:	Addendum added to include procurement protest procedures				

I. PURPOSE

The purpose of this policy is to provide guidance and procedures to be followed for procurement of goods and services for all City departments. The controls and procedures set forth are intended to provide reasonable assurance that the lowest cost, highest quality good or service is obtained, while balancing the need for flexibility in department operations.

II. AUTHORITY

The Common Council of the City of Whitewater provides that the Department Heads shall have the authority to purchase materials, supplies, equipment, and contractual services budgeted for their respective departments. This authority is subject to Council approval for any purchase of materials, service or supplies over \$25,000 and not of a routine or recurring nature. The Finance Department services the procurement program by processing purchase order requests, audits, and payments.

This procurement program extends from the departmental determination of requirements for materials or services, through their requisitioning, bidding, purchasing, receiving, audit and payment, to their final consumption or disposal. The technical services of the Finance Department are available throughout the entire program.

III.SCOPE AND RESPONSIBILITY

In servicing the entire scope of procurement, the Department Head or designee has the following responsibilities:

- 1. To purchase, in ethical practice, at economical cost consistent with quality, requirements and delivery.
- 2. To ensure procurement in compliance with the statutory requirements of the State of Wisconsin, the administrative directives of the Common Council, the City Manager, and the administrative policies of the City of Whitewater.

- 3. The City Manager is responsible for supervising the procurement process.
- 4. The Finance Department is responsible to monitor compliance with City procurement policies and procedures.

IV.ETHICS

All City employees acting as an agent for the City are expected to conduct themselves with integrity and in an ethical manner when making purchases. Staff are expected to act with stewardship when making purchases with public funds. Likewise, staff should act in accordance with the City Values of prioritizing people, acting with integrity and transparency, serving our community, and embracing change. As such:

- 1. The splitting of purchases to stay within a purchasing band is strictly prohibited and may lead to disciplinary action.
- 2. A reasonable effort should be made by all employees to bring all rebates to a member of the Finance Department so they may be submitted. All rebates, gift cards, and other discounts that result from official City purchases are the property of the City of Whitewater. Personal use of any of these items is strictly prohibited and may lead to disciplinary action, including termination.
- 3. Employees, elected officials, board and commission members are not to engage in any procurement related activities that would actually or potentially create a conflict of interest, or which might reasonably be expected to contribute to the appearance of such a conflict.
- 4. Employees, elected officials, board and commission members must maintain strict confidentiality in the procurement process and shall not impart privileged information to any contractors that would give them advantage over other potential contractors.

V. STANDARDS, POLICIES, AND PROCEDURES

A. GENERAL POLICIES

This section sets forth the basic procedure for the purchasing program from the prerequisition period through inventory and disposal.

- APPROVALS. Vendor invoices shall be approved for payment by the Department Head or designee. Official City purchases made by City employees from personal funds should be limited. Receipts are required for any purchase made from personal funds. It is the responsibility of the employee making the purchase to ensure the sales tax is not included. Reimbursements payable to City employees shall be signed for approval as follows:
 - **COUNCIL**: Approved by the City Manager, Comptroller, or designee.
 - **CITY MANAGER**: Approved by the Council.

- **DEPARTMENT HEAD**: Approved by the City Manager or designee.
- **OTHER EMPLOYEES**: Approved by their direct supervisor, Department Head, or designee.

Employees may NOT approve their own reimbursement.

- 2. BUDGET ADJUSTMENTS WITHIN A DEPARTMENT. The City Manager establishes the budgetary vision for the City with the support of the Common Council through the budget adoption process. Circumstances may require that budgeted expenditures be modified during the fiscal year across fund or function within a department. Department Heads, with the approval of the City Manager, may reallocate budgeted expenditures within a department, with the exception of personnel. The Budget Amendment Policy should be referenced when adjustments need to be made.
- **3. ACCOUNTS PAYABLE.** Invoices that are received by accounts payable will be processed by the Finance Department. For all invoices, Department Heads or designees will verify that the invoiced items have been received and that the invoiced amount is correct.

Tax-exempt forms are available from the Finance Department. All employees are responsible for ensuring that tax is not paid on items purchased for official City business.

4. PAYMENT PROCESSING:

- CHECKS AND ELECTRONIC PAYMENTS. Payments are processed on Friday's. Special requests outside this time period should be made to the Finance Director.
- PURCHASE CARDS. Purchase cards may be issued to employees that are authorized to make purchases. See Purchase Card Policies and Procedures for more information.
- PETTY CASH. Employees may be reimbursed from petty cash funds for authorized purchases that cover minor purchases that do not exceed the established petty cash limit (\$150). However, it is preferred that employees use purchase cards rather than petty cash.
- TRAVEL EXPENSES. All expense payments or reimbursements for travel and/or subsistence expenses must meet the requirements set forth in the City of Whitewater's Personnel Policy which establishes policy and procedure to obtain travel authorization and expenditure or reimbursement for travel and subsistence expenses incurred in conduct of City business practices.
- 5. **INFORMATION.** Department personnel are not to divulge any information concerning bids or purchases with persons outside the City, unless required by State public records laws.

6. SIGNING OF CONTRACTS AND CLOSING DOCUMENTS

By law (Wisc. Stat. §62.15 (12)), the City Manager and City Clerk sign contracts on behalf of the City. However, the Council hereby delegates the authority to approve and sign contracts to the City Manager and City Clerk or designee in accordance with the thresholds set forth below in the "General Purchases" section. When Council approval is required the City Manager and Clerk shall sign such contracts.

- The City Attorney should be consulted for a legal review of all contracts.
- All contracts shall be signed by the City Manager and City Clerk or designee.
- All contracts over \$25,000 must be approved by the Common Council.

B. INSURANCE CERTIFICATES

Contracts may require Insurance Certificates that indemnify and hold harmless the City. For requirements and questions regarding Insurance Certificates, please contact the Finance Department.

C. GENERAL PURCHASES \$1,000 - \$5,000

Approval Requirements

• Department Head approval is required prior to purchase.

Competitive Quote Requirements

- A competitive bidding process is not required for purchases less than \$5,000.
- For new and nonrecurring purchases, it is required that two quotes be obtained. The purchaser is responsible for maintaining the quotes.

Standard Process

- Department Head approves purchase of goods or services based on cost, departmental needs, prior experience, and qualifications of the vendor.
- Once approval is obtained, the contract may be signed, or goods/services requested. Payment may be made with a purchase card or via invoice to Accounts Payable.
- The City Clerk must be given a copy of any signed contract(s).

D. GENERAL PURCHASES \$5,001 - \$10,000

Approval Requirements

• Department Head and City Manager approval is required.

Competitive Quote Requirements

• For new and nonrecurring purchases, at least two quotes must be obtained. The purchaser is responsible for maintaining the quotes.

Standard Process

 Department Head and City Manager approves purchase of goods or services based on cost, department needs, prior experience, and qualifications of the vendor.

- Once the purchase is approved, the contract may be signed or goods/services may be obtained. Payment may be made via purchase card or an invoice to Accounts Payable.
- The City Clerk must be given a copy of any signed contract(s).

E. GENERAL PURCHASES \$10,001 - \$25,000

Approval Requirements (Budgeted Expenses Only)

• Department Head and City Manager approval required.

Competitive Quote Requirements

For new and nonrecurring purchases, at least two quotes must be obtained.
 Quotes must be submitted to the City Manager. The purchaser is responsible for maintaining the quotes.

Standard Process

- Department Head and City Manager approves purchase of goods or services based on cost, department needs, prior experience, and qualifications of the vendor.
- Once the purchase is approved, the contract may be signed or goods/services may be obtained. Payment may be made via purchase card or an invoice to Accounts Payable.
- The City Clerk must be given a copy of any signed contract(s).

F. GENERAL AND INVENTORY PURCHASES \$25,001 - \$50,000

Approval Requirements

• Department Head, City Manager, and Common Council approval is required prior to purchase or contract extension.

Competitive Quote Requirements

• For new and nonrecurring purchases, at least three quotes must be obtained. Quotes must be submitted to the Common Council. The purchaser is responsible for maintaining the quotes.

Standard Process

- Once the purchase is approved, the contract may be signed or goods/services may be obtained. Payment may be made via an invoice to Accounts Payable.
- The City Clerk must be given a copy of any signed contract(s).

G. GENERAL AND INVENTORY PURCHASES \$50,001+

Approval Requirements

• Department Head, City Manager, and Common Council approval is required prior to purchase or contract extension.

Competitive Quote Requirements

• A Class 1 Notice and a sealed bidding process is required.

Standard Process

- Common Council approves purchase of goods or services based on cost, department needs, prior experience, and qualifications of the vendor.
- A Class 1 Notice is issued, and sealed bidding process takes place.
- The department making the purchase brings it before Council.
- Once approval from Common Council is obtained a contract may be signed or goods/services may be purchased. Payment may be made via invoice to Accounts Payable.
- The City Clerk must be given a copy of any signed contract(s).

H. PUBLIC CONTRUCTION \$5,000 - \$25,000

Approval Requirements

 Department Head and City Manager approval is required prior to purchase or contract extension.

Competitive Quote Requirements

• A Class 1 Notice is required, and a sealed bidding process is required.

Standard Process

- Department Head and City Manager approves purchase of goods or services based on cost, department needs, prior experience, and qualifications of the vendor.
- A Class 1 Notice is issued, and sealed bidding process takes place.
- Once the purchase is approved, the contract may be signed or goods/services may be obtained. Payment may be made via an invoice to Accounts Payable.
- The City Clerk must be given a copy of any signed contract(s).

I. PUBLIC CONSTRUCTION \$50,001+

Approval Requirements

• Department Head, City Manager, and Common Council approval is required prior to purchase or contract extension.

Competitive Quote Requirements

• A Class 2 Notice is required, and a sealed bidding process is required.

Standard Process

- Department Head, City Manager, and Common Council approves the purchase of goods or services based on cost, department needs, prior experience, and qualifications of the vendor.
- A Class 2 Notice is issued and sealed bidding takes place.
- The department making the purchase bring it before Council.
- Once the purchase is approved, the contract may be signed or goods/services may be obtained. Payment may be made via an invoice to Accounts Payable.
- The City Clerk must be given a copy of any signed contract(s).

J. PROFESSIONAL SERVICES

Professional services are usually highly customized and differentiated on factors other than price, such as knowledge and expertise. The specific form of the services will vary according to the need of the customer. Experiences gained from one project provide insight into other projects, but are not directly applicable. Professional services are often performed by licensed individuals.

- A qualifications-based selection process shall be used in obtaining professional services. Selection for professional services should take into consideration the overall value of such contracts including; demonstrated competence, knowledge and qualifications in related services, continuity of the various phases of a project, operational efficiencies, scope of services, and reasonableness of proposed fee.
- 2. The normal purchasing policy thresholds outlined in the "General Purchases" section above shall be used for retaining consultants for specific projects.
- 3. Professionals are sometimes retained for their expertise on an as needed basis to serve in an advisory role to the City vs. being retained for a specific project. In the circumstance where the specific scope of service or length of engagement cannot be determined and the purchasing policy thresholds therefore cannot be used to determine level of approval, the approval process is as follows:
 - All legal, planning, and engineering services require Common Council approval prior to retaining the professional.
 - The City Attorney, upon approval of the City Manager, may retain outside legal counsel to serve in an advisory role to the City Attorney in an amount not to exceed \$5,000.
 - For all other services identified in the approved budget, the Department Head and/or City Manager is delegated the authority to retain the professional (e.g. title searches, physicals, water testing).
 - Some professional service industries do not customarily use contracts to
 formalize the relationship and scope of work between the consultant and
 their client. In such circumstances, the City encourages the use of scope
 of service proposals, memorandum of understandings or engagement
 letters where applicable.

K. EMERGENCY PURCHASES

When an emergency situation will not permit the use of the competitive processes outlined in this policy, the applicable Department Head and City Manager may determine the procurement methodology most appropriate to the situation. Appropriate documentation of the basis for the emergency should be maintained.

L. CHANGE ORDERS AND CANCELLATIONS

- 1. Change orders are required for changes in project scope for construction or similar contracts.
- 2. Quantity changes are defined as increased quantities of bid items in a unit price contract.
- 3. Change orders can be approved by the Department Head and City Manager for an amount up to \$10,000. The Department Head shall notify the Council in writing of such changes.
- 4. Change orders in excess of the amount defined above require approval of the Common Council.
- 5. When project scope changes are necessary to prevent project delays the Department Head is delegated the authority to approve such change orders. The Department Head shall notify the City Manager and Council in writing of such change orders.
- 6. Quantity changes in unit price contracts can be approved for payment by the Department Head.
- 7. Any change order must be in compliance with the public bidding statutes and the applicable contract.

M. PUBLIC CONSTRUCTION PROJECTS

Wisc. Stat.§62.15 provides that all public works projects including material and contractual services, where the estimated cost exceeds \$25,000 shall be purchased from the lowest responsible bidder after sealed bids have been received. Written specifications must be prepared for all bids with a Class 2 Notice if the expected cost is over \$25,000. Sealed bids must be scheduled to be formally opened and read publicly by the City Clerk.

In addition to sealed bid procedures, the transactions require:

- a. The publication of a Class 1 Notice if the estimated cost of production is between \$5,000 and \$25,000 under Chapter 985 of Wisconsin Statutes. However, this does not apply to public construction in situations where materials are donated, or labor is volunteered.
- b. A longer scheduled lead time to prepare the bid.
- c. Careful planning, specifications writing, and special conditions of the bid.
- d. A letter of justification rejecting a low bid shall include a definitive statement by the lowest bidder. The Common Council will approve all sealed bid transactions above \$50,000 before a contract is signed.

Letters of justification rejecting a low bid shall include a definitive statement by the departmental position, advising specifically why the low bid is not acceptable. Such letters of rejection must contain objective reasons.

N. UTILITY INVENTORY

- 1. Inventory purchases are made for approved utility capital and maintenance infrastructure projects, developer capital projects, and stock items. Special consideration of these types of purchases is warranted for operational efficiency purposes.
- 2. Each utility Operations Manager is responsible for the oversight and coordination of utility inventory purchases.
- 3. Quotes shall be solicited as outlined above in the "General Purchases" section.
- 4. The City Manager is delegated the authority to approve all utility inventory purchases over \$5,000.

O. MISCELLANEOUS

- BID AWARDS. Bid awards do not need to be made to the lowest cost bidder.
 However, when the low bid is rejected, written objective justification must be placed
 in the bid file. The requesting department must evaluate alternative bids to
 determine the lowest responsible bidder, providing objective justification to accept
 or reject a low bid.
- 2. **LIFE CYCLE COST ESTIMATES**. Wisc. Stat. §66.0131 (5) provides that the City shall award orders and contracts for materials, supplies, or equipment on the basis of life cycle cost estimates whenever appropriate. The life cycle cost formula may include, but is not limited to, the applicable cost of energy efficiency, acquisition and conversion, money, transportation, warehousing and distribution, training, operation and maintenance, and disposition or resale.

The statute above requires that when making purchasing decisions, staff must consider the life expectancy costs of the product and not just the initial or quoted price of the product.

P. PROTEST PROCEDURES

Protest Procedure: Any individual, agency, or business whose direct economic interest has been affected by the City of Whitewater's procurement procedures shall have the right to have their protest heard in an economical and expeditious manner. Protests shall be handled and resolved in the following manner:

1. <u>Written Submission</u>: An interested party wishing to protest a matter involving a proposed procurement or contract award shall file, with the Procurement Administrator, a written submission addressing, at a minimum, the following:

- a. The name and address of the interested party and its relationship to the procurement sufficient to establish its interest;
- b. Solicitation or contract number;
- c. Statement of the grounds of the protest, including the federal or state law/regulation or the City of Whitewater's procedure upon which the protest is based;
- d. Statement of the specific relief requested; and
- e. Any documents relevant to the protest that the protesting party desires the City of Whitewater to consider should be attached.
- 2. Procedure for Protests Regarding Solicitation: Any protest regarding a solicitation by the City of Whitewater must be filed no later than five (5) business days before the opening of bids. Any protest filed after that date which raises issues regarding the solicitation will not be considered. Upon receipt of a timely filed protest regarding the solicitation, The City of Whitewater may postpone the opening of Bids until resolution of the protest; no additional bids will be accepted during the period of postponement.
- 3. Procedure for Protests Regarding Bid Evaluation: Any protest regarding the evaluation of bids by the City of Whitewater must be filed no later than twenty (20) business days after the opening of bids. Any protest filed after that date which raises issues regarding the bid evaluation will not be considered, unless the issue arose after the initial twenty (20) business day period and before contract execution. Upon receipt of a timely filed protest regarding the evaluation of bids, the City of Whitewater will determine if the protestor has established that there is substantial evidence regarding the non-responsiveness of a bid or the non-responsibility of a bidder or doubt regarding the City of Whitewater's compliance with Federal or State law or these procedures. If the protestor submits sufficient evidence supporting its protest to show that the protest is not vexatious or frivolous, the City of Whitewater may suspend its evaluation of all bids submitted until resolution of the protest.
- 4. D. <u>Procedure for Protests Regarding Award of Contract</u>: Any protest regarding the award of a contract must be filed no later than ten (10) business days after the date of the award. Any protest regarding the award of the contract filed after that date will not be considered. Upon receipt of a timely filed protest regarding the award of a contract, the City of Whitewater will issue a stop work order, if necessary, until the resolution of the protest.

VI.JOB AIDS

Summary of the General Procurement of Goods and Services City purchases are subject to authorization and quote/bid requirements as follows: Sealed Department City Common **Notice** Competitive Quote Bid Head Manager Council Quote Required Required **Approval Approval Approval** General **Purchases** <\$1,000 Department Head authorization only; solicitation of quotes is not needed General **Purchases** Χ At least 2 Χ \$1,000-\$5,000 General **Purchases** Χ At least 2 Χ Χ \$5,001-\$10,000 General **Purchases** Χ At least 3 Χ Χ \$10,001-\$25,000 General **Purchases** Χ At least 3 Χ Χ Χ \$25,001-\$50,000 General Χ **Purchases** Χ Class 1 Χ Χ Χ >\$50,001 Public Construction Χ Class 1 Χ Χ Project \$5,000-\$25,000 **Public** Construction Χ Χ Class 2 Χ Χ Χ Project \$25,001 -\$50,000 Public Χ Χ Χ Construction Class 2 Χ Χ Project \$50,000+ **Utility Inventory** Χ At least 2 Χ Χ \$5,000+

Professional Services is defined as customized services such as consulting, engineering or assessing, which involves a contract between the City and the vendor. Approvals follow the general purchases

*This template can be used when the project or purchase involves complex requirements or a high degree of customization and you need detailed proposals outlining how each bidder plans to meet those requirements. This information should be posted on the City's website in addition to the requirements for a Class 1 or 2 Notice.

Request for Proposal (RFP) Template

[Project Title]

1. Introduction

[Provide a brief introduction to the project, the organization issuing the RFP, and the purpose of the RFP.]

2. Background

[Give background information about the organization and the project. Explain why the project is necessary and what problems it aims to solve.]

3. Project Goals and Scope of Services

Goals: [List the specific goals of the project.]

Scope of Services: [Detail the services and deliverables required. Be as specific as possible to provide clear guidance to potential vendors.]

4. Proposal Requirements

Proposal Format: [Specify the required format for the proposals, including sections such as executive summary, company background, project approach, timeline, pricing, and references.]

Content Requirements:

- **Executive Summary:** [Brief overview of the proposal.]
- **Company Information:** [Company history, qualifications, and experience.]
- **Project Approach:** [Detailed description of how the vendor intends to achieve the project goals.]
- **Project Timeline:** [Estimated timeline for project completion, including milestones.]
- Pricing: [Detailed cost breakdown, including any potential additional costs.]

• **References:** [Contact information for references and examples of similar projects.]

5. Evaluation Criteria

[Describe the criteria that will be used to evaluate proposals, such as experience, project approach, timeline, cost, and references.]

6. Submission Guidelines

Submission Deadline: [Specify the deadline for proposal submission.]

Submission Method: [Provide details on how and where to submit proposals, including email addresses or physical addresses.]

Contact Information: [Provide contact information for questions and clarifications.]

7. Timeline

[Include a timeline for the RFP process, such as the date of issue, submission deadline, evaluation period, and anticipated award date.]

8. Terms and Conditions

[Outline any terms and conditions, including confidentiality requirements, rights to accept or reject any proposal, and any other legal or procedural requirements.]

*This template should be used when the specifications for a project are known. This should be posted on the City's website in addition to the requirements for the Class 1 or 2 Notice.

Invitation for Bid (IFB) Template

Bid Title:
Start Date:
End Date:
Description:
Addendum Date:
Pre-Bidding Date:
Fee:
Contact:
Business Hours:



Council Agenda Item

Meeting Date: May 6, 2025

Agenda Item: Title VI Policy Update

Staff Contact (name, email, phone): Rachelle Blitch, rblitch@whitewater-wi.gov, 262-473-1380

BACKGROUND

(Enter the who, what when, where, why)

The City of Whitewater undergoes a federal compliance audit for its Shared-Ride Taxi grant approximately every four to five years. Staff has been working with WisDOT since the fall to update the Title VI policy as recommended and required for the federal compliance audit. Once this policy is approved it will also need to be added to the website.

PREVIOUS ACTIONS - COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

November 2019 – Common Council adopted the Title VI policy 4/22/2025 – Finance Committee recommended the approval to Common Council

FINANCIAL IMPACT

(If none, state N/A)

N/A

STAFF RECOMMENDATION

Staff recommends the approval of the policy as written.

ATTACHMENT(S) INCLUDED

(If none, state N/A)

1. Title VI Policy - Updated

City of Whitewater

Title VI/ADA Nondiscrimination Plan

Revised on:	(insert date plan is signed)
	City of Whitewater Common Council
Original Plan Adopted on:	November 19, 2019
This plan is hereby	adopted and signed by:
City of Whitewate	r
Executive Name	e/Title: _ John Weidl, City Manager
Executive Sign	nature:

As a recipient of USDOT Federal Transit Administration (FTA) funding, per <u>FTA Circular 4702.1B</u> the **City of Whitewater** is required to prepare a Title VI/ADA Nondiscrimination Plan including the following elements:

- Evidence of Policy Approval
- ➤ Policy Statement, Log of Policy Updates, Contact Information/Program Administration
- ➤ Notice of Nondiscrimination (Appendix 1)
- Complaint Procedure (Appendix 2)
- Complaint Log (Appendix 3)
- Complaint Form (Appendix 4)
- > Public Involvement Plan (Appendix 5)
- Limited English Proficiency (LEP) Plan (Appendix 6)
- > Demographic Representation Information (Appendix 7)
- Translated Vital Documents in Spanish and Hmong Notice of Nondiscrimination, Complaint Procedure, Complaint Form

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Policy Statement

The **City of Whitewater** is committed to ensuring that no person is excluded from the participation in, denied the benefits of, or otherwise subjected to discrimination on the basis of race, color, national origin, disability, sex, age, religion, income status or limited English proficiency (LEP) in any and all programs, activities or services administered by the **City of Whitewater** in accordance with Title VI of the Civil Rights Act of 1964¹ and related nondiscrimination authorities.

The **City of Whitewater** receives federal financial assistance to provide transportation service in the City of Whitewater located in Jefferson and Walworth counties.

Policy Updates – Activity Log

The **City of Whitewater** will review its policy on an annual basis to determine if modifications are necessary. The table below outlines the Title VI/ADA Plan reviews/revisions made by the **City of Whitewater**.

The **City of Whitewater** will discuss Title VI/ADA Nondiscrimination Plan requirements with its third-party transit providers on an annual basis to ensure compliance with civil rights requirements.

Date	Activity (Review/Update/Addendum/ Adoption/Distribution)	Person Responsible	Notes
May 6, 2025	Updated Title VI/ADA Plan per WisDOT requirement. Revisions included updated Complaint Form, updated LEP Plan and Minority Representation Information with current US Census data	Rachelle Blitch	Give copy of updated plan to Transit Provider.
November 19, 2019	Develop Title VI Plan	Steve Hatton	

¹ **Title VI of the Civil Rights Act of 1964** states "No person in the United Sates shall, on the grounds of race, color or national origin, be excluded from, participation in, denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance." – <u>Title 42 USC Section 2000d</u>

Contact Information/Program Administration

Chief Executive

The **City of Whitewater's** Chief Executive will ensure compliance with <u>Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d)</u> and the U.S. Department of Transportation implementing regulations.

Name:	John Weidl, City Manager
Email:	<u>jweidl@whitewater-wi.gov</u>
Phone:	262-473-0101

Civil Rights Coordinator

The **City of Whitewater's** Civil Rights Coordinator ensures Title VI/Nondiscrimination and LEP compliance in accordance with the **City of Whitewater's** federally funded transportation activities. The Civil Rights Coordinator has other duties and responsibilities in addition to Title VI/Nondiscrimination and LEP compliance. This position has a direct reporting relationship and access to the **City of Whitewater's** Chief Executive.

Name:	Rachelle Blitch
Email:	rblitch@whitewater-wi.gov
Phone:	262-473-1380

The Civil Rights Coordinator is responsible for initiating, monitoring, and ensuring compliance of the **City of Whitewater's** nondiscrimination requirements, including the following activities:

- ✓ Program Administration
 - Ensure compliance with federal Title VI/Nondiscrimination and LEP requirements
 - Develop and implement the City of Whitewater's Title VI/Nondiscrimination and LEP Plan
 - Update and maintain Title VI/Nondiscrimination and LEP program policies and procedures
- ✓ Complaints
 - Review, track, investigate and close Title VI/Nondiscrimination and LEP complaints
- ✓ Employee Training
 - o Educate staff on Title VI/Nondiscrimination and LEP requirements and procedures
- ✓ Reporting
 - o Prepare and submit Title VI/Nondiscrimination reports per state and federal regulations
- ✓ Public Dissemination
 - Notify the public of the City of Whitewater's Nondiscrimination requirements via the City of Whitewater's public area, on its website, in vehicles, etc.
- ✓ Oversight
 - Ensure contractors and lessees adhere to Title VI/Nondiscrimination and LEP requirements

Notice of Nondiscrimination

<u>FTA Title VI Circular 4702.1B</u> requires the **City of Whitewater** as a recipient of federal financial assistance to notify the public of its obligations under U.S. DOT Title VI regulations and the protections against discrimination afforded to them by Title VI.

Title VI and ADA regulations require **City of Whitewater** to inform the public of their rights under Title VI and ADA by posting a *Notice of Nondiscrimination*. The *Notice of Nondiscrimination* should be posted in the following locations: agency website, public areas of the agency office, and as applicable, inside vehicles, rider guides/schedules, and transit shelters/facilities.

The public notice must include a statement of nondiscrimination, information on how to request additional information about the agency's Title VI and ADA obligations, including information on how to file a complaint, the location of the complaint form, etc., and information on how to request Title VI and ADA information in another language.

The City of Whitewater's Notice of Nondiscrimination is provided in the following locations:

- ✓ Agency website https://www.whitewater-wi.gov/292/Transportation
- ✓ Agency office 312 W. Whitewater, Street, WI 53190
- ✓ Inside vehicles

On English versions of the *Notice of Nondiscrimination*, a sentence is included in Spanish and Hmong to contact the **City of Whitewater** at (262)473-0580 if additional information is needed in another language.

To view a copy of the City of Whitewater's Notice of Nondiscrimination, please see Appendix 1.

Complaint Procedure, Complaint Log, and Complaint Form

The **City of Whitewater**, as a recipient of federal financial assistance must develop a procedure for investigating, tracking, and resolving Title VI/Nondiscrimination and LEP complaints and make the procedures available to the public upon request.

Any person, group or firm that believes they've been discriminated against on the basis of race, color, national origin, disability, sex, age, religion, income status or limited English proficiency (LEP) by the **City of Whitewater** may file a civil rights complaint.

Scope of Civil Rights Complaints

The scope of civil rights complaints covers all internal and external **City of Whitewater** activities. Adverse impacts resulting in civil rights complaints can arise from many sources including the delivery of programs and services, or advertising, bidding, and contracts.

Complaints can originate as a result of project and program impacts on individuals or groups. Examples include social and economic impacts such as access to programs, activities and services, failure to maintain facilities and vehicles, traffic, noise, air quality, and accidents.

Complaints can also originate from individuals or firms alleging inability to bid upon or obtain a contract with **City of Whitewater** for the furnishing of goods and services. Examples include advertising for bid proposals; prequalification or qualification requirements; bid awards; selection of contractors, subcontractors, material and equipment suppliers, lessors, vendors, consultants, etc.

The **City of Whitewater's** complaint procedure is shown in **Appendix 2** and made available in the following locations:

- ✓ Agency website, either as a reference in the Notice of Nondiscrimination or in its entirety
- ✓ Agency Office 312 W. Whitewater St, Whitewater, WI 53190

Civil Rights Investigations

Recipients of federal financial assistance are required to maintain a list of any complaints alleging discrimination. The list shall include the date the civil rights complaint, investigation, or lawsuit was filed, a summary of the allegation(s), the status of the complaint, investigation, or lawsuit, actions taken by the recipient in response, and final findings related to the complaint, investigation, or lawsuit.

Appendix 3 is the **City of Whitewater's** *Complaint Log* procedure and tracking mechanism to investigate, track and resolve complaints.

Since the last update of this Title VI/ADA Nondiscrimination Plan, there has been no transportation related civil rights investigations, complaints, or lawsuits filed with the **City of Whitewater.**

Complaint Form

City of Whitewater's Complaint Form is shown in Appendix 4.

Public Involvement Plan

Recipients of federal financial assistance are required to develop a public involvement plan that includes outreach strategies and participation techniques to engage the public including minority, low-income, and limited English proficient (LEP) populations, as well as a summary of outreach efforts made since the last Title VI/ADA Nondiscrimination Plan.

While traditional means of seeking public involvement may not reach all individuals, or might not allow for meaningful avenues of input, the intent of this effort is to take reasonable actions to provide opportunities for historically under-served populations to participate in transportation decision making efforts.

City of Whitewater's Public Involvement Plan is shown in Appendix 5.

Limited English Proficiency (LEP) Plan

As a recipient of federal USDOT funding, the **City of Whitewater** is required under <u>Title VI of the Civil</u>

<u>Rights Act of 1964</u> and <u>Executive Order 13166</u> to develop and implement a plan to ensure accessibility to its programs and services for persons who are not proficient in the English Language.

City of Whitewater's Limited English Proficiency (LEP) Plan is shown in Appendix 6.

The LEP plan outlines the policies and procedures the **City of Whitewater** will use to address the needs of persons with limited English proficiency (LEP) that wish to participate in **City of Whitewater** programs and services.

Demographic Representation Information

The **City of Whitewater** understands that diverse representation on boards, councils, and committees help results in sound policy reflective of the needs of the entire population. <u>FTA Title VI Circular 4702.18</u> requires recipients which have transportation-related, non-elected boards, advisory council or committees, or similar bodies, to report membership of these committees broken down by race and include a description of efforts made to encourage the participation of minorities on these committees.

City of Whitewater's *Minority Representation Information* is shown in **Appendix 7**.

Notice of Nondiscrimination to the Public

City of Whitewater's *Notice of Nondiscrimination* is posted in the following areas:

- ✓ Public area of the agency office
- ✓ Inside vehicles
- ✓ Rider Guides/Schedules

Notice of Nondiscrimination

City of Whitewater

- ✓ The **City of Whitewater** is committed to ensuring that no person is excluded from the participation in, denied the benefits of, or otherwise subjected to discrimination on the basis of race, color, national origin, disability, sex, age, religion, income status or limited English proficiency (LEP) in any and all programs, activities or services administered by the **City of Whitewater** in accordance with Title VI of the Civil Rights Act of 1964 and related nondiscrimination authorities.
- ✓ Any person who believes they've been aggrieved by any unlawful discriminatory practice may file a complaint with the **City of Whitewater**.
- ✓ For more information on the **City of Whitewater's** civil rights program, and the procedures to file a complaint, contact 262-473-0580, (for hearing impaired, please use <u>Wisconsin Relay 711</u> https://wisconsinrelay.com); email the Human Resource Office at title.vi.complaint@whitewater-wi.gov) For more information, visit https://www.whitewater-wi.gov/292/Transportation
- ✓ A complaint may also be filed directly with the following:
 - Wisconsin Department of Transportation (WisDOT), Senior Title VI and ADA Coordinator, Phone: (608) 266-8129, TTY (800) 947-3529, Fax: (608)267-3641, Email: taqwanya.smith@dot.wi.gov, 4822 Madison Yards Way, 5th Floor South, Madison, WI 53705. For more information, visit https://wisconsindot.gov/Pages/doing-bus/civil-rights/titlevi-ada/filingcomplaint.aspx
 - U.S. Department of Transportation, Federal Transit Administration (FTA), Office of Civil Rights, 1200 New Jersey Avenue SE, Washington, DC 20590, Phone: 1-888-446-4511 or 711(Relay), email: FTACivilRightsCommunications@dot.gov
- ✓ If information is needed in another language, contact 262-473-0580. Si se necesita informacion en otro idioma de contacto, 262-473-0580. Yog muaj lus qhia ntxiv rau lwm hom lus, hu rau 262-473-0580.

Website Statement:

The **City of Whitewater** operates its programs and services without regard to race, color, national origin, disability, sex, age, religion, income status or limited English proficiency (LEP) in accordance with Title VI of the Civil Rights Act, Americans with Disabilities Act (ADA), and related nondiscrimination authorities. For more information on the **City of Whitewater's** civil rights program, ADA obligations, and the procedures to file a complaint, contact the Human Resources Office at title.vi.complaint@whitewater-wi.gov, (262)473-0580. For hearing impaired, please use Wisconsin Relay 711 service https://wisconsinrelay.com.

Complaint Procedure

The City of Whitewater's Complaint Procedure is made available in the following locations:

- ✓ Agency website, either as a reference in the Notice of Nondiscrimination or in its entirety
- ✓ Agency Office 312 W. Whitewater Street, Whitewater, WI 53190

Any person who believes they've been discriminated against on the basis of race, color, national origin, disability, sex, age, religion, income status or limited English proficient (LEP) by the **City of Whitewater** may file a complaint by completing and submitting the **City of Whitewater's** Complaint Form.

The Complaint Form may also be used to submit general complaints to the City of Whitewater.

The **City of Whitewater** investigates complaints received no more than 180 calendar days after the alleged incident. The **City of Whitewater** will process complaints that are complete.

Once the complaint is received, the **City of Whitewater** will review the complaint and work to resolve the complaint informally, if possible.

If the complaint warrants a formal civil rights complaint process, the **City of Whitewater** will follow the steps listed in this complaint procedure. The **City of Whitewater** may also use this formal procedure to address general complaints. If the **City of Whitewater** determines it has jurisdiction the complainant will receive an acknowledgement letter stating the complaint will be investigated by the **City of Whitewater** as a civil rights complaint.

The **City of Whitewater** has **90** business days to investigate the civil rights complaint. If more information is needed to resolve the case, the **City of Whitewater** may contact the complainant.

The complainant has **10** business days from the date of the letter to send requested information to the investigator assigned to the case.

If the investigator is not contacted by the complainant or does not receive the additional information within **10** business days, the **City of Whitewater** can administratively close the case. A case can be administratively closed also if the complainant no longer wishes to pursue their case.

After the investigator reviews the complaint, one of two (2) letters will be issued to the complainant: a closure letter or a letter of finding (LOF).

- ✓ A <u>closure letter</u> summarizes the allegations and states that there was not a Title VI or ADA violation and that the case will be closed.
- ✓ A <u>letter of finding (LOF)</u> summarizes the allegations and the interviews regarding the alleged incident, and explains whether any disciplinary action, additional training of the staff member, or other action will occur.

If the complainant wishes to appeal the decision, the complainant has **14** business days after the date of the letter or the LOF to do so.

A person may also file a complaint directly with the Federal Transit Administration, at FTA Office of Civil Rights, 1200 New Jersey Avenue SE, Washington, DC 20590.

If information is needed in another language, then contact 262-473-0580. Si se necesita informacion en otro idioma de contacto, 262-473-0580.

Yog muaj lus qhia ntxiv rau lwm hom lus, hu rau 262-473-0580.

Complaint Log List of Complaints, Investigations and Lawsuits²

The **City of Whitewater** maintains a log to track and resolve transportation related civil rights complaints, investigations, and lawsuits.

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X	 Since the last update of this Title VI/ADA Nondiscrimination Plan, there has been <u>no</u> transportation related civil rights investigations, complaints, or lawsuits filed with the City of Whitewater. Because the City of Whitewater has had <u>no</u> transportation related civil rights complaints, investigations, or lawsuits, the table below has no entries.
	There has been transportation related civil rights investigations, complaints and/or lawsuits filed against us. See list below. Attach additional information as needed.

<u>Note</u>: The performance measure for tracking when an investigation begins and when its administratively closed is documented in the **Complaint Log** table below. **City of Whitewater** will strive to complete the investigation within the timeframe specified in its **Complaint Procedure (Appendix 2).**

Type Complaint Investigation Lawsuit	Date Complaint Received (Month, Day, Year)	Complainant's Contact Information Name/Phone/ Email/Address	Basis of Complaint ³	Summary Complaint Description	Action Taken/ Final Outcome if Resolved List dates of action steps including the dates complaint/ investigation begins and is administratively closed.	Status

² Lawsuit: The protected class under Title II is disability. The protected classes under Title VI are Race, Color and Nation Origin.

³ Basis of Complaint: Specify Race, Color, National Origin, Disability, Religion, Sex, Age, Service, Income Status, Limited English Proficient (LEP), Safety, Other

Complaint/Comment Form

City of Whitewater is committed to providing you with safe and reliable transportation services and we want your feedback. Please use this form for suggestions, compliments, and complaints.

Please submit this form electronically at title.vi.complaint@whitewater-wi.gov or in person at the address below.

City of Whitewater

312 W. Whitewater Street Whitewater, WI 53190

You may also call us at 262-473-0580. Please make sure to provide your contact information.

Section A: Acce	Section A: Accessible Format Requirements								
Please check th	Please check the preferred format for this document								
☐ Large Print	☐ TDD or Relay	☐ Audio Recording		Other (if selected please state what type of format you need in the box below)					
Click or tap her	Click or tap here to enter text.								
Section B: Co	ontact Informat	ion							
Name Click or	tap here to enter	text.		hone Number (ir to enter text.	ncluding area co	ode) Click or tap			
Address Click o	or tap here to ente	er text.	City	Click or tap here	to enter text.				
State Click or t	State Click or tap here to enter text.				Zip Code Click or tap here to enter text.				
Email Address	Click or tap here t	o enter text.							
Are you filing t	Are you filing this complaint on your own behalf?								
If no, please provide the name and relationship of the person for whom you are complaining and why you are completing the form on their behalf in the box below.									
Click or tap here to enter text.									
Please confirm that you have obtained the permission of the									

Section C: Type of Comment What type of comment are you providing? Please check which category best applies. ☐ Complaint ☐ Compliment ☐ Other ☐ Suggestion Which of the following describes the nature of the comment? Please check one or more of the check boxes. ☐ Race ☐ Color ☐ National Origin ☐ Religion ☐ Age ☐ Sex ☐ Service ☐ Income Status ☐ Limited English Proficient (L.E.P) ☐ Americans with Disability Act (A.D.A) **Section D: Comment Details** Please answer the questions below regarding your comment Did the incident occur on the following type ☐ Shared Ride of service? *Please check any box that may* ☐ Paratransit ☐ Bus Taxi apply. Click to add date in the following format: Day, What was the date of the occurrence? month, year What was the time of the occurrence? Click to add the time What is the name or identification of the Click or tap here to enter text. employee or employees involved? What is the name or identification of Click or tap here to enter text. others involved, if applicable? What was the number or name of the route Click or tap here to enter text. you were on, if applicable? What was the direction or destination you were headed to when the incident Click or tap here to enter text. occurred, if applicable? Where was the location of the occurrence? Click or tap here to enter text.

☐ Yes

☐ No

Was the use of a mobility aid involved in

the incident?

Please add any additional desabout the incident.	Click or tap here to enter text.					
In the box below, please exp were discriminated against.	lain as clearly as	possible wha	nt happened and	l why you believe you		
Click or tap here to enter text	t.					
Section E: Follow-up						
May we contact you if we ne information?	ed more details o	or	☐ Yes	□No		
If yes, how would you best li below	ked to be reache	ed? Please sel	ect your preferr	ed form of contact		
☐ Phone	☐ Email		☐ Mail			
If you would prefer to be con	ntacted by phone	e, please list t	he best day and	time to reach you.		
Click here to add your prefer	red time	Click here t	o add your prefe	erred day		
Section F: Desired Outco	ome					
Please list below, what steps	s you would like	taken to addı	ess the conflict	or problem.		
Click or tap here to enter text	t.					
If applicable, please list below Federal, State, Local agencies information to where the co	s, or with any Fe	deral or State		=		
Click or tap here to enter text.						
Section G: Signature						
Please attach any documents you have which support the allegation. Then date and sign this form and send it to the City of Whitewater.						
Name Click or tap here to enter text. Date: Click to add date in the following format: month, year						
Signature Click or tap here to enter text.						

Page **12** of **28**

Public Involvement Plan

The purpose of the **Public Involvement Plan** is to establish procedures that allow for, encourage, and monitor participation of all citizens within the **City of Whitewater** service area including but not limited to low income and minority individuals, and those with limited English proficiency (LEP).

While traditional means of soliciting public involvement may not reach such individuals, or might not allow for meaningful avenues of input, the intent of this effort is to take reasonable actions to provide opportunities for historically under-served populations to participate in transportation decision making efforts.

Goal

The goal of public involvement is to offer real opportunities for the engagement of all citizens within the **City of Whitewater** service area to participate in the development of plans, programs, and services.

Strategies

To promote inclusive public participation, the **City of Whitewater** uses the following strategies, as appropriate.

- Coordination and Consultation
 - Coordinate and consult with partners, stakeholders, program participants and their caregivers, and the public affected by the distribution of state and federal transit grant programs.
 - Seek guidance and input from WisDOT on public involvement mechanisms and strategies.
 - Maintain an electronic distribution list of all potential program participants, partners, stakeholders, etc.
- o Accessibility and Information
 - Meetings
 - Adhere to state and federal public hearing requirements
 - Provide a general notification of meetings, particularly forums for public input, in a manner that is understandable to all populations in the area.
 - Hold meetings in locations which are accessible and reasonably welcoming to all area residents including, but not limited to, low-income and minority members of the public.
 - Employ different meeting sizes and formats
 - Provide avenues for two-way flow of information and input from populations which are not likely to attend meetings.
 - Make public information available in electronically accessible formats
 - Use social media in addition to other resources to gain public involvement

- Use radio, television or newspaper ads on stations and in publications that serve LEP populations. Outreach to LEP populations may also include audio programming available on podcasts.
- Expand traditional outreach methods by visiting ethnic stores/markets and restaurants, community centers, libraries, faith-based institutions, local festivals, etc.

Timeliness

- Provide timely information about state and federal grant programs to affected program participants, the public, partner agencies, and other interested parties.
- Provide adequate notice of public involvement activities and time for public review and comment.

Public Comment

- Work openly and diligently to incorporate public comments received and to notify respondents of final plans, reports, programs, etc.
- o Provide for early, frequent and continuous engagement by the public

Social/Environmental Justice

- Seek and consider the needs of those traditionally underserved by participating in outreach efforts that address the needs of minority persons, the elderly, persons with disabilities, limited English Proficient individuals, and low-income households.
- Determine what non-English languages and other cultural barriers exist to public participation within the City of Whitewater service area.

Training

 Participate in training to continuously improve the knowledge and understanding of civil rights and environmental justice principles.

Evaluation

- Document and maintain records of public outreach efforts.
- Review the effectiveness of public participation activities.
- Seek news ways to providing public input opportunities.

Participation Techniques

The **City of Whitewater** will use the following participation techniques as deemed appropriate. Participation techniques will be reviewed and modified each year, as necessary. If new techniques are tried and found to be successful, this list will be updated to include the new techniques.

- Booth at Community events (craft fair, festival, farmers market, parades, etc.)
- Advisory meetings and committees
- Direct mailings (letters, fliers, etc.)
- o Website and social media
- Project-specific newsletter articles
- Public information meetings
- Legal advertisements
- Presentations to community partners, citizens/residents, etc.
- o Press releases, meetings with local media representatives
- Surveys (telephone, internet, and public information meetings)
- Work with partner organizations

Public Outreach Activities

The **City of Whitewater** maintains a log/record of the various types of outreach activities it uses to promote inclusive public participation. On an annual basis, the **City of Whitewater** reviews its log of outreach activities to determine if additional or different strategies are needed to promote inclusive public participation.

The direct public outreach and involvement activities conducted by the **City of Whitewater** are summarized below. Information collected on the size, location, meeting format, number of attendees, etc. as well as the scope of the distribution method (e.g., information posted to social media, fliers in grocery stores and community centers, etc.) will be used for future planning efforts.

	Summary of Outreach Activities							
Event Date	Name of Event/Activity	Date Publicized and Communication Method (Public Notice, Posters, Social Media, etc.)	Outreach Method (Meeting, Focus Group, Survey, etc.).	Staff Members Responsible	Notes			
Ongoing	Website, Facebook, Twitter	Website and Social Media Materials	Website and Social Media Materials	City Staff	https://ci.Whitewater.wi.us/			
Ongoing	Transportation Routes Update	Website	Advertisement/ Transportation Route Summary	Subcontractor Staff	https://browncab.net			
Annually	Common Council Meetings	Advertise Council Meeting on website, social media and newspaper	Public Meeting	City Staff	https://ci.Whitewater.wi.us/ Boards Commissions and Committees Section			
Annually	Promotional Information	AprilCity Guide Published	City Guides booklets available as well as online	City Staff	https://www.wwparks.org/post/2025- city-guide			

Limited English Proficiency (LEP) Plan

Overview

As a recipient of federal financial assistance, the **City of Whitewater** is required to prepare a Limited English Proficiency (LEP) Plan to address its responsibilities relating to the needs of individuals with limited English language skills.

This plan has been prepared in accordance with <u>Title VI of the Civil Rights Act of 1964, 42 U.S.C 2000d, et seq</u>, and its implementing regulations which state that no person shall be subjected to discrimination on the basis of race, color, or national origin.

Executive Order 13166 "Improving Access to Services for Persons with Limited English Proficiency", issued in 2000 clarified Title VI of the Civil Rights Act of 1964. It stated that individuals who do not speak English well and who have a limited ability to read, write, speak, or understand English are entitled to language assistance under Title VI in order to access public services or benefits for which they are eligible. While most individuals in Wisconsin read, write, speak, and understand English, for some individuals English is not their primary language. If these individuals have a limited ability to read, write, speak or understand English, they are considered Limited English Proficient (LEP).

The US DOT "Policy Guidance Concerning Recipients' Responsibilities to LEP Persons" discusses the concept of "safe harbor" with respect to the requirements for translation of written materials. The Safe Harbor Threshold is calculated by dividing the population estimate for a language group that "Speaks English less than very well" by the total population of the county. The LEP Safe Harbor Threshold provision stipulates that for each LEP group that meets the LEP language threshold (5% or 1,000 individuals, whichever is less, of the population to be served) the City of Whitewater must provide translation of vital documents (e.g., Notice of Nondiscrimination, Complaint Procedure and Complaint Form) in written format for non-English speaking persons.

Recipients of federal financial assistance are also required to implement LEP plans in accordance with guidelines of the federal agency from which the funds are provided. FTA Circular 4702.1B – Title VI Requirements and Guidance for FTA Recipients provides guidance and instructions for LEP Plan development.

Plan Summary

The **City of Whitewater** has developed this *Limited English Proficiency Plan* to identify reasonable steps for providing language assistance to persons with limited English proficiency (LEP) who wish to access services provided by the **City of Whitewater**.

This plan outlines how to identify a person who may need language assistance, how to inform LEP persons language assistance is available, the ways in which assistance may be provided, and staff training.

Plan Components

As a recipient of federal US DOT funding, the **City of Whitewater** is required to take reasonable steps to ensure meaningful access to programs and activities by LEP persons.

This plan includes the following elements:

- 1. The results of the Four Factor Analysis, including a description of the LEP population(s), served.
- 2. A description of the following:
 - ✓ How language assistance services are provided.
 - ✓ How LEP persons are informed of the availability of language assistance services.
 - ✓ How the language assistance plan is monitored and updated.
 - ✓ How employees are trained to provide language assistance to LEP persons.

Meaningful Access - Four Factor Analysis

To prepare this plan, the **City of Whitewater** conducted a four-factor analysis which considers the following:

Factor 1 - Demography

Number and proportion of LEP persons who may be served or are likely to encounter a City of Whitewater program or service.

This plan uses <u>US Census Bureau – American Fact Finder (2011-2015)</u> language data available by Wisconsin county. More data is available on the <u>US Census Bureau ACS website</u>.





Jefferson Walworth
County LE... County LE...

The US Census Bureau – American Fact Finder (2011-2015) data shows there are numerous languages spoken in Jefferson and Walworth counties. Some of these languages include Spanish, Chinese, Hmong, Japanese, Vietnamese, German, Russian, French, Hindi, Polish, Urdu, Tagalog, Gujarati, Italian, Thai, and Korean.

The Safe Harbor Threshold is calculated by dividing the population estimate for a language group that "speaks English less then very well" by the total population of the county. The LEP Safe Harbor Threshold provision stipulates that for each LEP group that meets the LEP language threshold (5% or 1,000 individuals, whichever is less), the **City of Whitewater** must provide translation of vital documents in written format for non-English speaking persons.

US Census data shows that in Jefferson and Walworth counties, the second largest language group after English is Spanish.

- ✓ In **Jefferson county**, with a population estimate of **79,616**, **1,404** persons have identified themselves as Spanish speaking and "speaks English less than very well".
- ✓ In Walworth county, with a population estimate of 97,504, 3,620 persons have identified themselves as Spanish speaking and "speaks English less than very well".

The Spanish language is greater than the 1,000 persons threshold of the population to be served. This means the **City of Whitewater** is required to provide written translation of its vital documents (Notice of Nondiscrimination, Complaint Procedure, and Complaint Form) translated in Spanish. All other language groups listed above are below the Safe Harbor Threshold. This means, at this time, the **City of Whitewater** is not required to provide written translation of vital documents in these languages.

In the future, if the **City of Whitewater** meets the Safe Harbor Threshold for any language group, it will provide written translation of vital documents in such languages and consider measures needed for oral interpretation.

<u>Factor 2</u> – Frequency

Frequency of contact with LEP persons.

The **City of Whitewater** and its contractor provides transportation service for the City of Whitewater located in Jefferson and Walworth Counties.

The **City of Whitewater** reviewed the frequency with which its staff have, or could have, contact with LEP persons in the conduct of **City of Whitewater** activities related to the transportation service. This includes a review of documented phone inquiries, office visits, and encounters at public meetings and community events. Within the last year, **City of Whitewater** staff and council members have had (0) requests for interpreters and (0) requests for translated program documents.

City of Whitewater staff, policy board members, and contractor staff are trained on what to do when they encounter a person with limited English proficiency. For example, city staff use a language translation device to assist customers needing language translation assistance. The city's contractor has a bilingual Spanish speaker on staff when information is requested in Spanish as does the city.

The **City of Whitewater** with assistance from its contractor, tracks the number of encounters and considers adjustments to its outreach efforts to ensure meaningful access to all persons and specifically to LEP and minority populations of the **City of Whitewater's** programs and services. The *Log of LEP Encounters* is a tool to help track LEP encounters.

Log of LEP Encounters

Date	Time	Language Spoken By Individual (if available)	Name and Phone Number of Individual (if available)	Service Requested	Follow Up Required	Staff Member Providing Assistance	Notes

If a language barrier were to exist, **City of Whitewater** works to provide a reasonable accommodation. The "I Speak" Language Identification Card listed shown below is a document that can be used by **City of Whitewater** staff to assist LEP individuals. Additional languages can be added, as needed, to match the demographic changes of the **City of Whitewater's** service area. The languages included in the "I Speak" Language Identification Card below represent many of the languages spoken within the **City of Whitewater** service area.

"I Speak" Language Identification Card

Mark this box if you speak	Language Identification Chart	Language
	I speak English	English
	Yo hablo español	Spanish
	Kug has lug Moob	Hmong
	我說中文	Chinese
	E nói tiếng Việt	Vietnamese
	나는한국어를	Korean
	Marunong akong mag-Tagalog	Tagalog
	Ich spreche Deutsch	German
	Я говорю по-русски	Russian
	Ја говорим српски	Serbian
	मैं हिंदी बोलते हैं	Hindi
	میں نے اردو بولتے ہیں	Urdu

Note: For additional languages visit the US Census Bureau website http://www.lep.gov/ISpeakCards2004.pdf

<u>Factor 3</u> – Importance

Nature and importance of program to LEPs.

City of Whitewater understands an LEP person with language barrier challenges also faces difficulties obtaining health care, education, access to employment and nutrition meal sites, recreational services, and socialization. A transportation system is a key link to connecting LEP persons to these essential services.

City of Whitewater assessment of critical needs includes contact with community organization(s) that serve LEP persons, as well as contact with LEP persons themselves to obtain information on the importance of the modes or the types of services that are provided to the LEP populations.

Factor 4 – Resources and Costs

Resources available and overall cost to provide LEP assistance.

Given the small size of LEP encounters and small LEP populations, full multi-language translations of our programs and services related to transportation services is not warranted at this time. However, this information can be made upon request. The **City of Whitewater** will contact state and local units of government and community resources for assistance in translation services.

Even though the **City of Whitewater** does not have a separate budget for LEP outreach, it continuously explores ways to implement methods of notifying LEP persons of transportation services. Outreach efforts include maintaining a website, utilizing social media, developing and printing brochure/materials and having a visible presence in our community (e.g., participating in job fairs, parades, community events, etc.) to promote transportation services. Additional outreach methods to reach LEP communities include but are not limited to activities such as visiting ethnic stores/markets and restaurants, community centers, libraries, faith-based institutions, and local festivals. The cost is relatively low but the ability to reach the LEP population is high.

Language Assistance Services

Overview - Language Assistance Services

If a person does not speak English as their primary language and is LEP, that person may be entitled to language assistance with respect to **City of Whitewater's** programs and services. Language assistance can include interpretation and/or translation from one language into another language.

City of Whitewater will take reasonable steps to provide the opportunity for meaningful access to LEP individuals who have difficulty communicating in English.

City of Whitewater strives to offer the following measures when encountering LEP persons:

- ✓ Utilize the "I Speak" Language Identification Card or posters to identify the language and communication need of LEP persons.
- ✓ Maintain a *Log of LEP Encounters* to capture information on the frequency of contact with LEP individuals to determine whether additional language assistance services are needed.
- ✓ Utilize translation services via the following:
 - City of Whitewater City staff use a language translation device and seek translation assistance from a bilingual staff member when LEP encounters occur.
 - Language Translation Device
 - Bilingual staff member (Spanish)
 - Jefferson County ADRC 920-674-8139, https://www.jeffersoncountywi.gov/departments/human_services/aging_and_disability_resource_center/transportation.php
 - Hispanic Resource Center of Jefferson County
 - Walworth County Spanish Help https://www.co.walworth.wi.us/276/Spanish-Help
 - Latino Service Providers Coalition http://www.latinoservices.org
- ✓ Utilize Wisconsin Relay 7-1-1, the state of Wisconsin resource to assist with communication needs for individuals that are deaf, hard of hearing, deafblind, or those with a speech disability http://www.wisconsinrelay.com/ and http://www.wisconsinrelay.com/features
- ✓ Utilize online resources such as Google Translate to assist with the translation of documents. The main downside of this approach is accuracy. As such, this option will be used by City of Whitewater on limited basis. Instead, City of Whitewater will seek assistance from fluent speakers.
- ✓ Make translated versions (or provide for the interpretation of relevant sections) of all documents/publications available upon requests, within a reasonable time frame.
- ✓ Prioritize the hiring of bilingual staff, as needed.

Public Outreach - Informing LEP Persons of Language Assistance Services

The **City of Whitewater** uses the following steps to inform LEP persons of the availability of language assistance services:

✓ Posts the Title VI/ADA *Notice of Nondiscrimination* on its website. The notice includes a sentence written in Spanish providing instructions on how to contact the **City of Whitewater** to request information in another language.

- ✓ When encountering LEP persons directly, City of Whitewater will use the "I Speak" Language Identification Card to identify the language and communication needs of LEP persons. City of Whitewater may not be able to immediately accommodate or assist individuals self-identifying as a person not proficient in English but will seek means to follow up with the individual to address their needs in the language requested as soon as possible.
- ✓ Review outreach activities and information gathered from the *Log of LEP Encounters* on the frequency of contact with LEP individuals to determine whether additional language assistance services are needed.
- ✓ Develop and maintain cooperative relationships with key agencies/community organizations that serve LEP populations in the area or region. These entities can assist in providing or verifying translations and/or identifying gaps in assistance to persons with LEP needs.
- ✓ Utilize translation services available at:
 - City of Whitewater City staff use a language translation device and seek translation assistance from a bilingual staff member when LEP encounters occur.
 - Language Translation Device
 - Bilingual staff member (Spanish)
 - Jefferson County ADRC 920-674-8139,
 https://www.jeffersoncountywi.gov/departments/human_services/aging_and_disability_resource_center/transportation.php
 - o Hispanic Resource Center of Jefferson County
 - Walworth County Spanish Help https://www.co.walworth.wi.us/276/Spanish-Help
 - o Latino Service Providers Coalition http://www.latinoservices.org
- ✓ Utilize Wisconsin Relay 7-1-1, the state of Wisconsin resource to assist with communication needs for individuals that are deaf, hard of hearing, deafblind, or those with a speech disability http://www.wisconsinrelay.com/ and http://www.wisconsinrelay.com/features

Monitoring, Evaluating and Updating the Plan

The City of Whitewater will review the LEP Plan on an annual basis. Review and updates will include:

- ✓ The number of documented LEP person contacts.
- ✓ How the needs of LEP persons have been addressed.
- ✓ Determine whether the need for translation services has changed.
- ✓ Determine with existing language assistance services are effective and sufficient to meet the needs of LEP persons.
- ✓ Determine whether complaints have been received concerning the **City of Whitewater's** failure to meet the needs of LEP individuals.
- ✓ Sufficiency of staff training.
- ✓ Review of any new opportunities for LEP communication.
- ✓ Determine whether financial resources are needed to fund language assistance services.

Training Staff

The following training will be provided to **City of Whitewater** staff:

- ✓ Information on the **City of Whitewater's** Title VI/ADA Non-Discrimination Plan and LEP responsibilities.
- ✓ Description of language assistance services offered to the public.
- ✓ Use of the "I-Speak Card" as a tool to assist LEP individuals.
- ✓ Documentation of language assistance requests using the *Log of LEP Encounters*.
- ✓ How to handle Title VI/ADA Non-Discrimination and LEP complaints.

Demographic Representation Information⁴

A. Demographic Representation Table⁵

The table below depicts US Census population data by race in Jefferson and Walworth counties. The **City of Whitewater** <u>does not</u> have transit-related, non-elected councils, committees, or similar bodies. The membership of the City of Whitewater's Common Council is by election.





Jefferson Walworth County - ...

Body	Caucasian	Hispanic/ Latino	Black/ African American	Asian American	Native American	Some Other Race	No Response
Jefferson County Population	89.4%	7.25%	0.7%	0.5%	0.1%	2.01%	
Walworth County Population	85.3%	11.19%	0.7%	0.8%	0.2%	1.76%	
City of Whitewater Common Council	The membership of the City of Whitewater's Common Council is by election.						lection.

B. Efforts to Encourage Minority Participation

City of Whitewater understands diverse representation on committees, councils and boards results in sound policy reflective of its entire population. As such, **City of Whitewater** encourages participation of all its citizens.

As vacancies on non-elected boards, committees and councils become available, **City of Whitewater** will make efforts to encourage and promote diversity.

To encourage participation on its boards, committees and councils, **City of Whitewater** will continue to reach out to community organizations to connect with all population groups in its service area. In addition, **City of Whitewater** will use creative ways to make participating realistic and reasonable, such as scheduling meetings at times best suited to its members.

⁴ If **City of Whitewater** has transit-related, non-elected planning boards, advisory councils or committees, or similar bodies, the membership of which is selected by **City of Whitewater**, Title VI regulations require **City of Whitewater** to provide a table depicting the membership of those committees broken down by race and a description of efforts made to encourage the participation of minorities on such committees.

⁵ County data by race is available at the WisDOT website https://wisconsindot.gov/Documents/doing-bus/local-gov/astnce-pgms/transit/compliance/title6-race.pdf or the US Census Bureau website http://data.census.gov

<u>Note</u>: The use of this form is not required because the Common Council is by election.

Demographic Representation Data Collection Form⁶

Name of board, commission, council, etc.
Date:
Dear Member,
The City of Whitewater , as a recipient of federal funds is required under Title VI of the Civil Rights statue to ascertain the racial/ethnic make-up of any non-elected boards, commissions, councils, etc.
Data from this section is used for statistical and reporting purposes. The information may be subject to disclosure under federal or state law or rule.
Anti-Discrimination Notice
It is unlawful for City of Whitewater to fail or refuse to provide services, access to services or activities, or otherwise discriminate against an individual because of an individual's race, color, religion, sex, national origin, disability or veteran status.
As a council under the jurisdiction of City of Whitewater , we invite council members to voluntarily self-identify their race/ethnicity in order for us to comply with FTA Title VI and LEP requirements. This information will be used according to the provisions of applicable federal and state laws, executive orders and regulations, including those requiring the information to be summarized and reported to the federal government for civil rights enforcement purposes.
Race/Ethnicity
If you choose to self-identify, please mark the one box describing the race/ethnicity category with which you primarily identify:
Asian or Pacific Islander: All persons having origins in any of the peoples of the Far East, Southeast Asia, the Indian subcontinent, or the Pacific Islands. This area includes, for example, China, Japan, Korea, the Philippine Islands and Samoa.
Black and/or African American (not of Hispanic origin): All persons having origins in any of the Black racial groups of Africa.
Hispanic: All persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.
American Indian or Alaskan Native: All persons having origins in any of the original peoples of North America, and who maintain cultural identification through tribal affiliation or community recognition.
Caucasian (not of Hispanic origin): All persons having origins in any of the original peoples of Europe, North Africa or the Middle East.

⁶ This form is an optional tool **City of Whitewater** can use to gather information on the racial composition of its committee members for the purposes of meeting the Title VI/ADA plan requirements.

Translated - Vital Documents

Título VI- El aviso de no discriminación a el público

El aviso de no discriminación de la **City of Whitewater** es el siguiente:

Aviso de No Discriminación

City of Whitewater

- ✓ El City of Whitewater esta comprometido a garantizar que ninguna persona sea excluida de participar, se le nieguen los beneficios o de cualquier otra forma sea sujeta a discriminación en las bases de raza, color, nacionalidad de origen, discapacidad, sexo, edad, religión, estado de ingresos o Domino Limitado del Inglés (LEP por sus siglas en inglés) en todos y cada uno de los programas, actividades o servicios administrados por City of Whitewater de acuerdo con el Título VI de la Ley de Derechos Civiles de 1964 y las autoridades no discriminatorias relacionadas. City of Whitewater asegura además que se harán todos los esfuerzos posibles para garantizar la no discriminación en todas las actividades de su programa financiado con fondos federales.
- Cualquier persona que crea que ha sido agraviada por cualquier práctica discriminatoria ilegal puede presentar una queja con City of Whitewater.
- ✓ Para obtener más información acerca del programa de derechos civiles de City of Whitewater, y los procedimientos para presentar una queja, comuníquese 262-473-0580 (para las personas con problemas de audición, por favor utilice Wisconsin Relay 711), correo electrónico title.vi.complaint@whitewater-wi.gov o visite nuestra oficina en 312 W. Whitewater Street, Whitewater, WI 53190. Para obtener más información, visite https://www.whitewater-wi.gov/292/Transportation.
- ✓ También se puede presentar una queja directamente ante cualquiera de los siguientes:
 - Departamento de Transporte de Wisconsin (WisDOT por sus siglas en inglés), Taqwanya Smith, Coordinadora Superior de Título VI y ADA, teléfono: (608) 266-8129, TTY (800) 947-3529, Fax: (608)267-3641, Correo electrónico: taqwanya.smith@dot.wi.gov, 4822 Madison Yards Way, 5th Floor South, Madison, WI 535705. Para obtener más información, visite la página web del WisDOT Título VI-ADA.
 - Departamento de Transporte de los Estados Unidos, Administración Federal de Tránsito (FTA por sus siglas en inglés), Oficina de Derechos Civiles, 1200 New Jersey Avenue SE, Washington, DC 20590, Teléfono: 1-888-446-4511 o 711 (Relay), correo electrónico: FTACivilRightsCommunications@dot.gov
 - Si se necesita informacion en otro idioma de contacto, 262-473-0580.

El aviso de no discriminación la City of Whitewater se publica en los siguientes lugares

- ✓ Sitio web de la agencia https://www.whitewater-wi.gov/292/Transportation
- √ Áreas públicas de la oficina de la agencia (área común, salas de reuniones públicas, etc.)

El Procedimiento de Quejas

El Procedimiento de Quejas de la City of Whitewater está disponible en los siguientes lugares:

- ✓ Sitio web de la agencia, ya sea como referencia en el aviso al público o en su totalidad.
- √ Áreas públicas de la oficina de la agencia (área común, salas de reuniones públicas, etc.)

Cualquier persona que crea haber sido discriminado por motivos de raza, color, origen nacional, discapacidad, sexo, edad, religión, estado de ingresos o dominio limitado del inglés (LEP) por parte de la **City of Whitewater** puede completar un formulario de queja y entregar el a de la **City of Whitewater**

El formulario de queja también se puede usar para entregar quejas generales a la City of Whitewater

De la **City of Whitewater** investiga las quejas recibidas no más de 180 días hábiles después del presunto incidente. De la **City of Whitewater** procesará las quejas que estén completes.

Una vez que se recibe la queja, la **City of Whitewater** la revisará y trabajará para resolverla de manera informal, si es posible.

Si la queja garantiza un proceso formal de queja de derechos civiles, la **City of Whitewater** seguirá los pasos enumerados en este procedimiento de queja. La **City of Whitewater** también puede utilizar este procedimiento formal para atender quejas generales. Si la **City of Whitewater** determina que tiene jurisdicción, el demandante recibirá una carta de reconocimiento que indica que la queja será investigada por la **City of Whitewater** como una queja de derechos civiles.

La **City of Whitewater** tiene **90** días hábiles para investigar la queja de derechos civiles. Si se necesita más información para resolver el caso, la **City of Whitewater** puede contactar al demandante.

El/La demandante tiene **10** días hábiles a partir de la fecha de la carta para enviar la información solicitada al investigador asignado al caso.

Si el demandante no contacta al investigador o no enviar la información adicional dentro de los **10** días hábiles, la **City of Whitewater** puede cerrar el caso administrativamente. Un caso puede cerrarse administrativamente también si el demandante ya no desea continuar con su caso.

Después de que el investigador revise la queja, se emitirá una de dos (2) cartas al demandante: una carta de cierre o una carta de descubrimiento.

- ✓ Una <u>carta de conclusión</u> resume las acusaciones y establece que no hubo una violación del Título VI y que el caso se cerrará.
- ✓ Una <u>carta de descubrimiento</u> resume las acusaciones y las entrevistas con respecto al presunto incidente, y explica si ocurrirá alguna acción disciplinarían, capacitación adicional del miembro del personal u otra acción.

Si el demandante desea apelar la decisión, tiene **14** días hábiles después de la fecha de la carta o la carta de descubrimiento para hacerlo.

Una persona también puede entregar una queja directamente ante la Administración Federal de Tránsito, en la Oficina de Derechos Civiles de la FTA, 1200 New Jersey Avenue SE, Washington, DC 20590.

If information is needed in another language, then contact 262-473-0580. Si se necesita información en otro idioma de contacto, 262-473-0580.

Yog muaj lus qhia ntxiv rau lwm hom lus, hu rau 262-473-0580.

City of Whitewater – Formulario de Complementos/Quejas

City of Whitewater comprometido a proveer usted con servicios de transportación segura y fiable y queremos sus comentarios. Por favor usa este formulario por sugerencias, quejas y complementos. Por favor, entregar este formulario electrónicamente a title.vi.complaint@whitewater-wi.gov o en persona a la dirección debajo.

City of Whitewater

312 W. Whitewater Street Whitewater, WI 53190

También, puede nos llamar a 262-473-0580. Por favor, provea su información de contacto para recibir una respuesta.

Sección A: Requisitos de formato accesible								
Por favor, verifique el formato preferido para este documento.								
☐ Letra grande	☐ TDD o Relé	T I Granación de T			ra (si está seleccionado, indique qué de formato necesita en el cuadro jo)			
Haga clic o toque aquí pa	ara introducir el te	exto						
Sección B: Informaci	ón de contacto							
Nombre Haga clic o toqu	ue aquí para intro	ducir el texto			incluyendo el Código de uí para introducir el tex			
Dirección Haga clic o toque aquí para introducir el texto Ciudad Haga clic o toque aquí para introducir el texto						· el		
Estado Haga clic o toque aquí para introducir el texto Código postal Haga clic o toque aquí para introducir el texto								
Correo electrónico Haga	clic o toque aquí p	oara introducir	el texto)				
¿Está presentado esta queja en su propio nombre?								
Si no, por favor provea el nombre y la relación de la persona por la que se queja y por qué está completando el formulario en su nombre en el cuadro a continuación.								
Haga clic o toque aquí para introducir el texto								
Por favor, confirme que ha obtenido el permiso del partido agraviado si está completando por un tercer partido.								

Sección C: Tipo de comento ¿Qué tipo de comentario estás proveyendo? Por favor, marque qué categoría se aplica mejor. ☐ Queja ☐ Complemento ☐ Otra ☐ Sugerencia ¿Cual de los siguiente describe la natura del comentario? Por favor, marque uno o más de las casillas de verificación. ☐ Raza ☐ Color ☐ Origen Nacional ☐ Religión ■ Edad ☐ Sexo ☐ Servicio ☐ Estado de Ingresos Ley de estadounidenses con discapacidad ☐ Competente limitado del inglés (C.L.I) (L.E.D.) Sección D: Detalles de comento Por favor, responda a las preguntas debajo sobre su comentario. ¿Ocurrió el incidente en el siguiente tipo de □ Taxi servicio? Por favor marque cualquier casilla que ☐ Paratransit ☐ Autobús compartido pueda aplicar. Haga clic para agregar la fecha en el siguiente formato: ¿Cuál fue la fecha del suceso? Día, mes, año ¿Cuál fue la hora del suceso? Haga clic para agregar su hora preferido ¿Qué es el nombre o la identificación del empleado Haga clic o toque aquí para introducir el texto o empleados involucrados? ¿Qué es el nombre o la identificación del otros Haga clic o toque aquí para introducir el texto involucrados, si procede? ¿Qué es el numero o el nombre de la ruta en la que Haga clic o toque aquí para introducir el texto estaba, si procede? ¿Qué era la dirección o el destino al que se dirigía Haga clic o toque aquí para introducir el texto ocurrió el suceso, si procede? ¿Donde estaba la ubicación del suceso? Haga clic o toque aquí para introducir el texto ¿El uso de una ayuda de movilidad estuvo ☐ Sí ☐ No involucrado en el suceso? Por favor, añada detallas descriptivas sobre el Haga clic o toque aquí para introducir el texto suceso.

En la casilla de baja, por favor expliqu fue discriminado.	ue tan claramente	como sea po	osible lo que ocurrió	y por qué cree que		
Haga clic o toque aquí para introducir	el texto					
Sección E: El seguimiento						
¿Podemos contactarlo si necesitamos	más detallas o info	ormación?	□ Sí	□ No		
En caso afirmativo, ¿cómo le gustaría en una casilla de baja.	ser contactado? F	Por favor, se	leccione su forma de	e contacto preferida		
☐ Teléfono	Correo electró	nico	☐ Correo			
Si prefiere que lo contactemos por te	léfono, indique el	mejor día y	hora para comunica	rse con usted.		
Haga clic para agregar su hora preferio	do	Haga clic pa	ara agregar su día pr	eferido		
Sección F: Resultado deseado Por favor, haga una lista de baja los pasos le gustarían tomar para que tratar con el conflicto o el problema. Haga clic o toque aquí para introducir el texto Si aplicable, haga una lista de baja todas las agencias adicionales con las que ha presentado esta queja, como las agencias federales, estatales o locales, o ante cualquier tribunal federal o estatal. Incluya la información de contacto a donde se envío la queja.						
Sección G: Firma Por favor, adjunte algunos documentas que tenga que apoya la denuncia. Luego, feche y firme este formulario y envíelo a La City of Whitewater. Nombre Haga clic o toque aquí para introducir el texto Fecha: Haga clic para agregar la fecha en el siguiente formato: Día, mes, año						
Firma Haga clic o toque aquí para ir	ntroducir el texto					



BACKGROUND

(Enter the who, what when, where, why)

The City of Whitewater undergoes a federal compliance audit for its Shared-Ride Taxi grant approximately every four to five years. The auditor recommends these federal award policies to ensure compliance. While many of the covered items, such as salary allocations and fringe benefits, may not be directly applicable to the program, it is considered best practice to establish a comprehensive policy encompassing all federal requirements. This approach ensures preparedness should the City pursue and secure a federal grant in the future.

PREVIOUS ACTIONS - COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

4/22/2025 – Finance Committee recommended approval to Common Council

FINANCI	AL IMPACT	
/If nono	ctato NI/AN	

N/A

STAFF RECOMMENDATION

Staff recommends the approval of the policy.

ATTACHMENT(S) INCLUDED

(If none, state N/A)

1. Federal Award Administration Policy

City of WHITEWA	Policy 501.04.17 Federal Awards Administration Policy		n Policy		
Owner:	Finance Director	Approving Position:	Common Council	Pages:	12
Issue Date:	04/2025	Revision Date:		Review Date:	04/2026
Notes:					

ADMINISTRATION OF FEDERAL AWARDS

I. <u>Definitions</u>

There are several types of agreements through which the City of Whitewater may receive financial assistance from a donor/grantor agency:

Grant: A financial assistance award given to the organization to carry out its programmatic purpose.

Contract: A mutually binding legal agreement where the organization agrees to provide supplies or services and the donor agrees to pay for them.

Cooperative Agreement: A legal agreement where the organization implements a program with the direct involvement of the donor.

Throughout this manual, federal assistance received in any of these forms will be referred to as a federal "award."

II. Preparation and Review of Proposals

Individual Departments are responsible for preparing proposals for projects that the department intends to pursue. However, all proposals shall be reviewed by the City Manager and approved by Common Council prior to submission to government agencies or other funding sources.

The City of Whitewater requires all proposals for new funding be approved by the Common Council and City Manager.

III. Post-Award Procedures

After an award has been made, the following steps shall be taken:

- Verify the specifications of the grant or contract. The Director of Finance and
 Comptroller along with the Department Head and all individuals affected by the grant or
 contract will hold a grant orientation meeting to identify the terms and specifications of
 each award as well as the terms, time periods, award amounts and expected
 expenditures associated with the award. A CFDA (Catalog of Federal Domestic
 Assistance) number shall be determined for each award. All reporting requirements
 under the contract or award shall be summarized.
- 2. Create new general ledger account numbers. New accounts shall be established for the receipt and expenditure categories in line with the grant or contract budget.
- 3. Gather documentation. Files are established for each grant or contract. These files contain the proposal, all correspondence regarding the grant or contract, and the final signed award document, and all reports submitted to the funding sources.

IV. Compliance with Laws, Regulations and Provisions of Awards

The City of Whitewater recognizes that as a recipient of Federal funds, the Organization is responsible for compliance with all applicable laws, regulations, and provisions of contracts and grants. To ensure that the Organization meets this responsibility, the following policies apply with respect to every grant or contract received directly or indirectly from a Federal agency:

- 1. For each Federal award, the Department Head within the department will be responsible for administering the award.
- 2. The Finance Department shall maintain or forward copies of applicable laws regulations to the Department Head (such as OMB Circulars, pertinent sections of compliance supplements, and other regulations).
- 3. The Department Head and/or the Finance Department shall identify and communicate any special changes in policies and procedures necessitated by Federal awards as a result of the review of each award.
- 4. The Department Head and/or the Finance Department shall take all reasonable steps necessary to identify applicable changes in laws, regulations, and provisions of contracts and grants. Steps taken in this regard shall include, but not be limited to, reviewing subsequent grant and contract renewals, reviewing annual revisions to the "OMB Circular A-133 Compliance Supplement", and communications with Federal awarding agency personnel.

5. The Department Head shall cooperate with the Independent Auditors by informing the CPA firm as to applicable laws, regulations, and provisions of contracts and grants and communicating known instances of noncompliance with laws, regulations, and provisions of contracts and grants to the auditors.

V. Billing and Financial Reporting

The City of Whitewater strives to provide management, staff and funding sources with timely and accurate financial reports applicable to federal awards. These reports include monthly and cumulative expenditures, a project budget, and a balance remaining column.

The City of Whitewater shall prepare and submit financial reports as specified by the financial reporting clause of each grant or contract award document. Preparation of these reports shall be the responsibility of Finance Department, subject to review and approval by the Director Head.

The following policies shall apply to the preparation and submission of billings to federal agencies under awards made to the City of Whitewater:

- 1. It is the policy of the City of Whitewater to request reimbursement after expenditures have been incurred, unless an award specifies another method.
- 2. Each award normally specifies a particular billing cycle; therefore, a schedule is established for each grant and contract to ensure that reimbursement is made on a timely basis along with any other reporting that is required in addition to the financial reports.
- 3. Requests for reimbursement of award expenditures will use the actual amounts as posted to the general ledger as the source for all invoice amounts.
- 4. All financial reports required by each federal award will be prepared and filed on a timely basis. To the extent the City of Whitewater year-end audit results in adjustments to amounts previously reported to federal agencies, revised reports shall be prepared and filed in accordance with the terms of each federal award.

The City of Whitewater shall maintain separate billing records in addition to the official general ledger accounting records. Billing records shall be reconciled to the general ledger on a monthly basis.

At the time invoices (requests for reimbursement) are prepared, revenue and accounts receivable shall be recorded on the books of the City of Whitewater by the Comptroller.

VI. Provisions Included in All Contracts

It is the policy of the City of Whitewater to include all of the following provisions, as applicable, in all contracts (including small purchases) with vendors and sub-grants to grantees:

- Equal Employment Opportunity: All contracts shall contain a provision requiring compliance with E.O. 11246, "Equal Employment Opportunity," as amended by E.O. 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and as supplemented by regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of labor."
- 2. Copeland "Anti-Kickback" Act (18 U.S.C. 874 and 40 U.S.C. 276c): All contracts and sub grants in excess of \$2,000 for construction or repair awarded by the City of Whitewater and its sub recipients shall contain a provision for compliance with the Copeland "Anti-Kickback" Act (18 U.S.C. 874), as supplemented by Department of labor regulations 29 CFR part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by loans or Grants from the United States." This Act provides that each contractor or sub recipient shall be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. It is the policy of the City of Whitewater to report all suspected or reported violations to the Federal awarding agency.
- 3. Davis-Bacon Act, as amended (40 U.S.C. 276a to a-7): If included in the federal agency grant program legislation, all construction contracts of more than \$2,000 awarded by the City of Whitewater and its sub recipients shall include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 276a to a-7) and as supplemented by Department of labor regulations (29 CFR part 5, "labor Standards Provisions Applicable to Contracts Governing Federally Financed and Assisted Construction"). Under this Act, contractors are required to pay wages to laborers and mechanics at a rate not less than the minimum wages specified in a wage determination made by the Secretary of labor. In addition, contractors shall be required to pay wages not less than once a week. It is the policy of the City of Whitewater to place a copy of the current prevailing wage determination issued by the Department of labor in each solicitation and the award of a contract shall be conditioned upon the acceptance of the wage determination. The City of Whitewater shall also obtain reports from contractors on a weekly basis in order to monitor compliance with the Davis-Bacon Act. The City of Whitewater shall report all suspected or reported violations to the Federal awarding agency.
- 4. Contract Work Hours and Safety Standards Act (40 U.S.C. 327-333): (Where applicable) All contracts awarded by the City of Whitewater in excess of \$2,000 for construction contracts and in excess of \$2,500 for other contracts that involve the employment of mechanics or laborers shall include a provision for compliance with Sections 102 and

107 of the Contract Works Hours and Safety Standards Act (40 U.S.C. 327-333), as supplemented by Department of labor regulations (29 CFR part 5). Under Section 102 of the Act, each contractor is required to compute wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than 1-1/2 times the basic rate of pay for all hours worked in excess of 40 hours in the work week. Section 107 of the Act is applicable to construction work and provides that no laborer or mechanic shall be required to work in surroundings or under working conditions that are unsanitary, hazardous, or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

- 5. Rights to Inventions Made Under a Contract or Agreement: Contracts or agreements for the performance of experimental, developmental, or research work shall provide for the rights of the Federal Government and the City of Whitewater in any resulting invention in accordance with 37 CFR part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.
- 6. Clean Air Act (42 U.S.C. 7401 et seq.) and the Federal Water Pollution Control Act (33 U.S.C. 1251 et seq.), as amended: Contracts and sub grants of amounts in excess of \$100,000 shall contain a provision that requires the recipient to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401 et seq.) and the Federal Water Pollution Control Act, as amended (33 U.S.C. 1251 et seq.). Violations shall be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).
- 7. **Byrd Anti-Lobbying Amendment (31 U.S.C. 1352):** For all contracts or sub-grants of \$100,000 or more, the City of Whitewater shall obtain from the contractor or sub-grantee a certification that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Likewise, since each tier provides such certifications to the tier above it, the City of Whitewater shall provide such certifications in all situations in which it acts as a sub-recipient of a sub-grant of \$100,000 or more.
- 8. **Debarment and Suspension (EO.s 12549 and 12689):** For all contracts in excess of the small purchase threshold fixed at 41 U.S.C. 403(11) (currently \$100,000), the City of Whitewater shall obtain from the contractor a certification that neither the contractor nor any of its principal employees are listed on the General Services

Administration	List of Parties Excluded from Federal Procurement or Non-
procurement Programs.	

- Remedies: All contracts in excess of the small purchase threshold fixed at 41 U.S.C. 403(11) (currently \$100,000) shall contain contractual provisions or conditions that allow for administrative, contractual, or legal remedies in instances in which a contractor violates or breaches the contract terms.
- 10. **Termination:** All contracts in excess of the small purchase threshold fixed at 41 U.S.C. 403(11) (currently \$100,000) shall contain suitable provisions for termination by the City of Whitewater including the manner by which termination shall be effected and the basis for settlement. In addition, such contracts shall describe the conditions under which the contract may be terminated for default as well as conditions where the contract may be terminated due to circumstances beyond the control of the contractor.

VII. Equipment and Furniture Purchased/Leased With Federal Funds

The City of Whitewater may occasionally purchase and/or lease equipment and furniture that will be used exclusively on a program funded by a federal agency. In addition to those policies on Asset Management described earlier, equipment and furniture expenses charged to federal awards will be subject to certain additional policies as described below.

In all cases, prior to charging equipment and furniture expenses to federal awards a determination to purchase or lease assets will be made by the Finance Director and/or Department Director. This determination will be made based on the method that will be most advantageous economically to the program, price and other factors considered.

For purposes of federal award accounting and administration, "equipment" shall include all assets with a unit cost equal to the lesser of \$5,000 or the capitalization threshold utilized by the City of Whitewater described under Asset Management.

All purchases of "equipment" with federal funds shall be approved in advance in writing by the federal awarding agency. In addition, the following policies shall apply regarding equipment purchased and charged to federal awards:

- 1. Any equipment that is owned by the federal government and given to the City of Whitewater for use in a program shall be marked as such.
- 2. Adequate insurance coverage will be maintained with respect to equipment and furniture charged to federal awards.
- 3. For equipment (or residual inventories of supplies) with a remaining per unit fair market value of \$5,000 or less at the conclusion of the award, the City of Whitewater shall retain the equipment without any requirement for notifying the federal agency. If the

remaining per unit fair market value is \$5,000 or more, the City of Whitewater shall gain a written understanding with the federal agency regarding disposition of the equipment. This understanding may involve returning the equipment to the federal agency, keeping the equipment and compensating the federal agency, or selling the equipment and remitting the proceeds, less allowable selling costs, to the federal agency.

- 4. The Department Director shall determine whether a specific award with a federal agency includes additional equipment requirements or thresholds and requirements that differ from those described above.
- A physical inventory of all capital equipment purchased with federal funds shall be performed at least once every two years. The results of the physical inventory shall be reconciled to the accounting records of and federal reports filed by the City of Whitewater.

VIII. Standards for Financial Management Systems

In accordance with OMS Circular A-110, it is the policy of the City of Whitewater to maintain a financial management system that provides for the following:

- Accurate, current and complete disclosure of the financial results of each federallysponsored project or program in accordance with the reporting requirements of Circular A-110 and/or the award.
- 2. Records that identify adequately the source and application of funds for federally-sponsored activities. These records shall contain information pertaining to Federal awards, authorizations, obligations, unobligated balances, assets, outlays, income and interest.
- 3. Effective control over and accountability for all funds, property and other assets. The City of Whitewater shall adequately safeguard all such assets and assure they are used solely for authorized purposes.
- 4. Comparison of outlays with budget amounts for each award. Whenever possible, financial information shall be related to performance and unit cost data.
- 5. Written procedures to minimize the time elapsing between the transfer of funds to the City of Whitewater from the U.S. Treasury and the issuance or redemption of checks, warrants or payments by other means for program purposes by the recipient.
- Written procedures for determining the reasonableness, allocability and allowability of costs in accordance with the provisions of the applicable federal cost principles and the terms and conditions of the award.
- 7. Accounting records including cost accounting records that are supported by source

documentation.

IX. Budget and Program Revisions

It is the policy of the City of Whitewater to request prior approval from federal awarding agencies for any of the following program or budget revisions:

- 1. Change in the scope or objective of the project or program, even if there is no associated budget revision requiring prior written approval.
- 2. The need for additional federal funding.
- 3. The inclusion, unless waived by the federal awarding agency, of costs that require prior approval in accordance with OMS Circular A-122.
- 4. The transfer of funds allotted for training allowances (direct payment to trainees) to other categories of expense.
- 5. Unless described in the application and funded in the approved awards, the sub award, transfer or contracting out of any work under an award (However, this provision does not apply to purchases of supplies, materials, and equipment or general support services).

X. Close Out of Federal Awards

The City of Whitewater shall follow the close out procedures described in OMS Circular A-110 and in the grant agreements as specified by the granting agency.

The City of Whitewater and all sub recipients shall liquidate all obligations incurred under the grant or contract within 90 days of the end of the grant or contract agreement.

XI. CHARGING OF COSTS TO FEDERAL AWARDS

Overview

It is the policy of the City of Whitewater that only costs that are reasonable, allowable and allocable to a federal award shall be charged to that award directly or indirectly. All unallowable costs shall be appropriately segregated from allowable costs in the general ledger in order to assure that unallowable costs are not charged to Federal awards.

XII. Segregating Unallowable From Allowable Costs

The following steps shall be taken to identify and segregate costs that are allowable and unallowable with respect to each federal award:

- The budget and grant or contract for each award shall be reviewed for costs specifically allowable or unallowable.
- 2. Accounting personnel shall be familiar with the allowability of costs provisions of OMB Circular A-122, "Cost Principles for Non-Profit Organizations", particularly:
 - a. The list of specifically unallowable costs found in Attachment B (Selected Items of Cost), such as alcoholic beverages, bad debts, contributions, fines and penalties, lobbying, etc.
 - b. Those costs requiring advance approval from federal agencies in order to be allowable in accordance with Attachment B, such as foreign travel, equipment purchases, etc.
- 3. No costs shall be charged directly to any federal award until the cost has been determined to be allowable under the terms of the award and/or OMB Circular A-122.
- 4. For each Federal award, an appropriate set of general ledger accounts shall be established in the chart of accounts of the City of Whitewater to reflect the categories of allowable costs identified in the award or the award budget.
- 5. All items of miscellaneous income or credits, including the subsequent write-offs of uncashed checks, rebates, refunds, and similar- items, shall be reflected for grant accounting purposes as reductions in allowable expenditures if the credit relates to charges that were originally charged to a Federal award or to activity associated with a Federal award. The reduction in expenditures shall be reflected in the year in which the credit is received (i.e. if the purchase that results in the credit took place in a prior period, the prior period shall not be amended for the credit.)

XIII. Criteria for Allowability

It is the policy of the City of Whitewater that all costs must meet the following criteria in order to be treated as allowable direct or indirect costs under a federal award:

- 1. The cost must be "reasonable" for the performance of the award, considering the following factors:
 - a. Whether the cost is of a type that is generally considered as being necessary for the operation of the Organization or the performance of the award;
 - b. Restraints imposed by such factors as generally accepted sound business practices, arm length bargaining, federal and state laws and regulations, and the terms and conditions of the award;
 - c. Whether the individuals concerned acted with prudence in the circumstances;
 - d. Consistency with established policies and procedures of the Organization, deviations from which could unjustifiably increase the costs of the award.
- 2. The cost must be "allocable" to an award by meeting one of the following criteria:
 - a. The cost is incurred specifically for a federal award;
 - b. The cost benefits both the federal award and other work, and can be distributed in reasonable proportion to the benefits received; or
 - c. The cost is necessary to the overall operation of the Organization, but where a direct relationship to any particular program or group of programs cannot be demonstrated.
- 3. The cost must conform to any limitations or exclusions of OMS Circular A-122 or the federal award itself.
- 4. Treatment of costs must be consistent with policies and procedures that apply to both federally financed activities and other activities of the Organization.
- 5. Costs must be consistently treated over time.
- 6. The cost must be determined in accordance with generally accepted accounting principles.
- 7. Costs may not be included as a cost of any other federally financed program in the current or prior periods.

Item 12. |

8. The cost must be adequately documented.

XIV. Direct Costs

Direct costs include those costs that are incurred specifically for one award or non-federal function. The City of Whitewater identifies and charges these costs exclusively to each award or program.

Each invoice shall be coded with the appropriate account number reflecting which program received direct benefit from the expenditure. Invoices are approved as specified under "Purchasing Policies and Procedures".

Time sheets or personnel activity reports (PAR), described earlier are also submitted on a regular basis reflecting employees' work and which programs directly benefited from their effort. Time sheets or personnel activity reports shall serve as the basis for charging salaries directly to federal awards and non-federal functions.

Equipment purchased for exclusive use on a federal award and reimbursed by a federal agency shall be accounted for as a direct cost of that award (i.e. such equipment shall not be capitalized and depreciated).

XV. Cost Sharing and Matching

It is the policy of the City of Whitewater to value contributed services and property that are to be used to meet a cost sharing or matching requirement at their fair market values at the time of contribution, unless award documents or federal agency regulations identify specific values to be used.

The City of Whitewater shall claim contributions as meeting a cost sharing or matching requirement of a federal award only if all of the following criteria are met:

- 1. They are verifiable from the City of Whitewater records.
- 2. They are not included as contributions for any other federally-assisted project or program.
- 3. They are necessary and reasonable for proper and efficient accomplishment of project or program objectives.
- 4. They are allowable under OMB Circular A-122.
- 5. They are not paid by the federal government under another award, except where authorized by federal statute to be used for cost sharing or matching.

- 6. They are provided for in the approved budget when required by the federal awarding agency.
- 7. They conform to all provisions of OMB Circular A-110.
- 8. In the case of donated space, the space is subject to an independent appraisal to establish its value.

Contributed services used for cost sharing or matching purposes shall be valued at rates consistent with those rates paid for similar work in the Organization (match up experience and skill level), including an estimate of reasonable fringe benefits. In cases in which the required skills are not found in the Organization, rates used shall be consistent with those paid for similar work in the labor market in which the City of Whitewater competes.

It is the policy of the City of Whitewater to require volunteers to document and account for their contributed time in a manner similar to the time-keeping system followed by the City of Whitewater employees.

City of WHITEWATER		Social Networking Policy			
Owner:	HR Manager	Approving Position:	Common Council	Pages:	6
Issue Date:	07/16/2024	Revision Date:		Review Date:	
Special Instructions:	Formerly Social Media Policy – complete revision utilizing CVMIC model policy.				

I. PURPOSE

The City of Whitewater has an overriding interest and expectation in deciding what is "announced" or "spoken" on behalf of the City through the use of social media. This policy establishes guidelines for the establishment and use of social media by the City of Whitewater for conveying information about the City and its events and activities. This policy also establishes guidance for employees acting in a personal capacity when using social media.

The City of Whitewater's intent is to create a "government speech forum" or a "limited forum" devoted exclusively to the City of Whitewater's postings to the public. Nothing in this policy shall be applied to prohibit or infringe upon any communication, speech or expression that is protected or privileged under law. This includes speech and expression protected under state or federal constitutions as well as labor laws or other applicable laws.

II. POLICY

A. City of Whitewater Website

The City of Whitewater's website www.whitewater-wi.gov is the City of Whitewater's primary and predominant internet presence. All of the City of Whitewater's website content and social media sites that are posted by departments and offices will be subject to approval by the City Manager or designee. Social media use should complement rather than replace the City of Whitewater's primary website. Only employees authorized by the City Manager are authorized to post content on the City of Whitewater's website.

B. Social Media Provider Terms of Service

Social media is defined as the various activities that integrate technology, social interaction, and content creation. Through social media, individuals or groups may create, organize, edit, comment on, combine and share content. Social media providers offer web pages that provide a means for various forms of discussion and information-sharing and include features such as social networks, blogs, video sharing, podcasts, wikis, message boards, and news media comment sharing/blogging. Social media providers are hosted by websites that authorize multiple users to establish, post content on, and operate their own individual social media profile. Technologies associated with social media often include picture and video sharing, wall

postings, e-mail, instant messaging, and music sharing. Examples of websites that host social media profiles include, but are not limited to, Facebook (social networking); YouTube (social networking and video sharing); and X (social networking and microblogging).

Each social media provider maintains a term of use agreement for users. All posts and comments on any City of Whitewater social media profile are bound by these terms and conditions. The City of Whitewater reserves the right to report any user violation under the terms and conditions. This policy does not modify the terms and conditions established by the social media provider. Nor does the City of Whitewater assume any responsibility or liability for decisions made by the social media provider involving the conduct or absence of conduct by the social media provider or by the user.

The terms and conditions of the social media provider represent a binding contract. No employee may execute such terms of service or enter into an agreement on behalf of the City of Whitewater without authorization from the City Manager.

C. Social Media Posting

As a public entity, the City of Whitewater must abide by certain standards to serve all constituents in a civil and unbiased manner. Only employees authorized by the City Manager are authorized to post content on an authorized City of Whitewater social media profile on behalf of the City. The City Manager's Office will maintain a list of social media profiles, including login and password information, approved for use by departments and employees for communicating the City of Whitewater's business. Any social media profiles used by the City, including any login information and passwords, are the property of the City of Whitewater and not the property of an employee or other party. Any social media profile used by the City of Whitewater must be capable of editing, removing, and archiving content from social media websites. The authorized employee will inform the City Manager's Office of any administrative changes to existing social media profiles.

For each social media profile approved for use by the City, the following documentation will be developed and adopted:

- A list of authorized employees who may manage the social media profile
- Operational and use guidelines
- Standards and processes for managing accounts on social media sites
- Branding standards
- Design standards
- Standards for the administration of social media sites

Authorized employees representing the City of Whitewater on social media must conduct themselves at all times as professional and dignified representatives of the City in accordance with all policies, directives, and professional expectations.

Employees posting content on behalf of the City of Whitewater must follow these guiding principles:

- Communications must be consistent with the goals, branding, mission, vision, and values of the City of Whitewater.
- Communications must be factual and accurate and not reflect opinions or biases.
- Communicate meaningful, respectful entries that are on topic while also recognizing that postings are widely accessible and not easily retractable.

- Communications must be written in plain business English with proper grammar and vocabulary and should avoid acronyms and jargon.
- Communications must comply with policy, directives, professional expectations, and respect for privacy, confidentiality, and applicable legal guidelines for external communication.
- Ensure that legal right exists to publish all materials, including photos and articles, and comply with all trademark, copyright, fair use, disclosure of processes and methodologies, confidentiality, and financial disclosure laws.
- If identifying yourself, then maintain transparency by using your real name and job title, and by being clear about your role regarding the subject. Write and post only about your area of expertise. Remember that your postings are your responsibility.
- Communications must never be for political purposes or in support of or opposition to political campaigns or ballot measures.
- Communications must never be for purposes of private business activity or commerce, or for personal motivation or sharing of personal opinion or commentary.
- Communications must not promote, foster, or perpetuate discrimination, harassment, or retaliation on the basis of race, creed, color, age, religion, gender, marital status, national origin, disability, or sexual orientation, or other protected status.
- Communications must not compromise the safety or security of the public, public systems, or public services.

An important part of social media use is restraint. While the City of Whitewater desires to inform the community of the City of Whitewater's business, the City of Whitewater is not entering into a debate or discourse with those reading the social media profile. As such, "commenting," "liking," or "non-liking" of a post or comment by any other person is not permitted except in the following limited circumstances:

- An authorized employee may respond to a comment when the employee is providing contact information to the commenter to seek or provide further information.
- An employee may respond to a comment or post to direct the poster to the City of Whitewater's website or to a previous social media post by the City.
- The employee's name and title should be made available in the responsive comment.

D. Reporting/Removal of Social Media Activity

A post, like, or comment by a member of the public on any City of Whitewater social media profile is the opinion of the commentator or poster only. Publication of a user's post, a like, or a comment does not imply endorsement of, or agreement by, the City of Whitewater or reflect the opinions or policies of the City. The City of Whitewater assumes no liability for any comment, like, or post made by another person.

If a forum allowing for two-way or multi-way communication is created, then an authorized employee may, with the approval of the City Manager, regulate comments or posts made by other persons on the City of Whitewater's social media profile as provided herein. The City of Whitewater requires that authorized employee to immediately notify the Chief of Staff if there is any posted material that may violate this policy, violates the terms of use of the social media provider, is illegal, or that potentially infringes the copyrights or other rights of any persons. The Chief of Staff will investigate and address the potential violation. If the comment or post violates the terms of use established by the social media provider, then the authorized employee may notify the social media provider and report the post or comment. If a comment or post demonstrates or incites unlawful behavior, then the authorized employee may notify law enforcement authorities. If the comment or post contains any of the following content, the comment may be subject to removal or restriction by the City of Whitewater:

- Obscene content;
- Content that is threatening or incites violence;
- Solicitation of commerce, including but not limited to, advertising of any non-City of Whitewater related event, or business or product for sale;
- Conduct in violation of any federal, state or local law;
- Content that promotes, fosters or perpetuates unlawful activity;
- Content that infringes the intellectual property rights of others;
- Content that is malicious or harmful software or malware.

The City of Whitewater should not deny access to the City of Whitewater's social media profile for any individual who violates the City of Whitewater's social media policy. The social media provider may, relying on their terms and conditions and their discretion, block a user or remove content in violation of the terms and conditions, and nothing herein restrains the social media provider from such actions.

E. Record Retention

The City of Whitewater must retain all social media content published by the City of Whitewater for the purposes of public records retention as may be required by applicable law. Records required to be maintained pursuant to a relevant records retention schedule for the required retention period in a format that preserves the integrity of the record and is accessible. Any content removed by the City of Whitewater based on these guidelines must be retained in accordance with the applicable retention schedule including the time, date and identity of the poster, when available.

F. Open Meetings Law Compliance

All conduct by officials serving on a governmental body must comply with Wisconsin's Open Meetings Law. Officials should refrain from discussing business or action of the governmental body with one another while using social media. Authorized employees publishing on the City of Whitewater's social media profile should not engage officials serving on a governmental body when engaging in the City of Whitewater's social media activity.

G. Employee Personal Conduct

Like other members of the community, employees may use social media profiles not belonging to the City of Whitewater for the employee's personal social media purposes. Employees must recognize that most uses of personal social media are still part of the public domain regardless of privacy settings and are easily replicated and published.

An employee's personal social media profile or use must remain personal in nature. In addition, employees should never use their City of Whitewater e-mail account, login, or passwords in conjunction with a personal social media profile. Regardless of whether an employee identifies on a personal social media account that the employee works for the City of Whitewater, employment with the City of Whitewater is public record and members of the public may associate the employee with the City. As such, employees must exercise care when posting and commenting on social media as personal views can be tied back to employment with the City of Whitewater.

Employees posting personal content on social media must follow these guiding principles:

- When commenting or posting on matters pertaining to the City of Whitewater, the employee must make clear to other persons that the employee is speaking as a private citizen and not as an employee of the City of Whitewater.
- Pause and think before posting with the understanding that postings are widely accessible, not easily retractable, easily shared and replicated.
- Personal activity is the personal responsibility of the employee, including the consequences that flow from such activity.

Nothing in this policy is meant to prevent an employee from exercising their right to make a complaint of unlawful discrimination or other workplace misconduct through the proper processes, to engage in lawful protected concerted activity, or to express a personal opinion on a matter of public concern which may be balanced against the interests of the City of Whitewater.

H. Compliance with Policy

The City of Whitewater reserves the right to monitor and analyze social media use to ensure compliance with policy, directives and expectations, to evaluate use, and to recommend and implement changes to use of social media, among other legitimate government interests. Failure to comply with this policy by any employee may result in disciplinary action up to and including termination of employment. Failure to comply with this policy by any officeholder may result in pursuit of any lawful action against any official in violation of policy.

III. JOB AIDS – Form on Next Page

Social Networking Policy Employee Acknowledgement Page

I understand that I must have approval from the City Manager to use, engage, or post on the City of Whitewater's social media profiles and pages on behalf of the City of Whitewater. I also understand that I am responsible for all postings made by me on the City of Whitewater's social media profiles and pages, including those made in sections created for replies, comments, or other similar responses. I further understand that the Social Networking Policy applies to postings made by me via personal social media, and I agree to adhere to the guidelines in such Policy.

I acknowledge that all content on the City of Whitewater's social media is considered to be property of the City and may be monitored by the City of Whitewater. As such, I acknowledge and understand that I am obligated to promptly disclose any log-in names or passwords associated with the City of Whitewater's social media profiles and pages to the City Manager upon request. I further understand that employees do not have privacy or personal rights in the use of the City of Whitewater's social media, and the postings, data, access to or distribution of such materials is subject to all applicable laws.

I authorize my image, likeness, voice, and work product to be published, used, and disclosed by the City of Whitewater on its social media, and I waive any and all rights I may have to royalties and compensation. I understand the City retains sole right and discretion as to use and ownership of information posted, published, used, and disclosed on its social media to the extent permitted by law.

I understand that I am obligated to report any suspected or perceived violations of the Social Networking Policy that I observe on the City of Whitewater's social media to the Chief of Staff for further review and determination. I further understand that I must be authorized by the Chief of Staff to regulate comments or posts made by other persons on the City of Whitewater's social media profiles and pages or to regulate the access of private citizens to the City of Whitewater's social media profiles and pages. To the extent I am authorized to regulate posts or comments made by other persons on the City of Whitewater's social media profiles and pages or regulate the access of private citizens to the City of Whitewater's social media profiles and pages, I agree to regulate such matters consistent with the restrictions set forth in the Social Networking Policy.

In complying with the Policy, I will abide by all security procedures as set forth by the City of Whitewater's I.T. Department. I am aware that violations of the Policy may result in restriction of use, may subject me to disciplinary action, up to and including discharge from employment, and may subject me to civil or criminal liability.

I acknowledge I have read and that I understand the Policy and have been afforded an opportunity to ask questions regarding the Policy.

e read and understand this Acknowledgemen	it Form.
Signature of Employee	Date
Signature of Supervisor	

AFTER SIGNING THIS ACKNOWLEDGEMENT FORM, BRING THE ORIGINAL, EXECUTED COPY OF THIS FORM TO HUMAN RESOURCES FOR PLACEMENT IN THE PERSONNEL FILE.

To: Common Council

From: John Weidl, City Manager

Date: 4/30/2025

Re: Disabling Public Comments on City of Whitewater Social Media Platforms Effective June 1,

2025

Dear Council Members,

This memo is to inform you that, effective June 1, public commenting will be disabled on the City's official social media platforms. This includes the Facebook and Instagram pages for the City of Whitewater, Whitewater Parks & Recreation, Whitewater Aquatic & Fitness Center, and the Whitewater Dementia Friendly Community.

Please note that this change does not apply to the Irvin L. Young Memorial Library and the Whitewater Police Department. As independent government agencies, these departments maintain their own social media policies and will continue to manage their platforms accordingly.

City Attorney Timothy Brovold has reviewed this matter and confirmed that the City is not legally required to accept public comments on its social media platforms. Based on relevant state and federal case law, a governmental entity may disable all public comments without violating the First Amendment. However, if a public entity allows comments, it cannot engage in selective moderation or viewpoint discrimination. Disabling comments across all posts helps the City maintain compliance with these legal standards.

Residents and community members are still encouraged to engage with the City and share feedback. To contact the City or submit a concern, please visit our website at www.whitewater-wi.gov and use the "Report a Concern" tool available at https://www.whitewater-wi.gov/RequestTracker.aspx. Alternatively, you may email the City Manager directly at citymanager@whitewater-wi.gov. These communications are monitored and managed by the City Manager's Office to ensure prompt and appropriate responses.

Please reach out if you have any questions or require further clarification.

Best,

John S. Weidl, City Manager

Russell Law Offices, SC

Senior Attorney Timothy Brovold 79 North Main Street Fort Atkinson, WI 53538 Phone: 608.448.3860

Respond to the Sender Directly: tbrovold@russelllawwi.com

MEMO

To: John Weidl, City Manager

Becky Magestro, Chief of Staff

From: Timothy Brovold, Russell Law Offices, S.C.

Date: April 1, 2025

Re: City of Whitewater | General Matters: Comments on City-Related Social Media

Posts

The City of Whitewater is reviewing the legal obligations and law as it currently relates to the City's ability to disable public comments on all city-related posts across all social media platforms. The primary issue is citizen's first amendments rights and their ability for public discourse. The City must proceed with caution if it allows some or limited comments on social media. But, if the City "turns off" public comment on all social media posts, the analysis is less complicated.

Based upon our current research, including state and federal (appellate and Supreme Court) case law, a government official, or entity, is under no obligation to take public comments and may turn off, or disable, all comments on social media posts. But, if the City turns off public comments, the City cannot then allow some comments and not others. The City cannot filter which views get to be expressed in the comments section and which comments are barred, blocked, or restricted in any way.

If the City does want to allow some public comment, please let me know and we can prepare a memo related to the City's rights and abilities.

This memo is only addressing the City's obligations as it relates to social media posts. There is recent case law that addresses public officials and employees' use of their own social media pages and their ability, or inability, to censor posts. This can be addressed if so requested.

Russell Law Offices, SC

Senior Attorney Timothy Brovold 79 North Main Street Fort Atkinson, WI 53538 Phone: 608.448.3860

Respond to the Sender Directly: tbrovold@russelllawwi.com

MEMO

To: John Weidl, City Manager

Becky Magestro, Chief of Staff

From: Timothy Brovold, Russell Law Offices, S.C.

Date: April 29, 2025

Re: City of Whitewater | General Matters: Social Media Policy for City, Library and

Police Department

The City of Whitewater is establishing/updating its Social Networking Policy. The issue is the application section C. Social Media Posting to the Library and Police Department.

The library and police department have established their own social media policies for posting, who may post and what, and maintain/providing access to post on each entities social media pages.

The change to the "Social Media Policy" of the City shall not affect, change or alter the social media policies of the library and police department. The library and police department have special authority as independent government agencies to maintain their own social media policies.



City Council Agenda Item

Meeting Date:	May 5, 2025
Agenda Item:	City Attorney Services
Staff Contact (name, email, phone):	Sara Marquardt, smarquardt@whitewater-wi.gov, 262-473-1387

BACKGROUND

(Enter the who, what when, where, why)

- 1. On December 6, 2024, the City issued a Request for Proposals (RFP) for City Attorney Services, with a submission deadline of January 6, 2025. Three proposals were received from the firms of Stafford Rosenbaum; Wesolowski, Reidenbach & Sajdak; and Russell Law Offices.
- 2. The City Manager, along with a review committee composed of representatives from departments that most frequently utilize legal services, evaluated and ranked the written proposals. Based on these rankings, Russell Law Offices and Wesolowski, Reidenbach & Sajdak were selected to participate in in-person interviews.
- 3. Following the interviews, Russell Law Offices emerged as the top-ranked firm.

PREVIOUS ACTIONS - COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

1. The Finance Committee unanimously recommended approval of the contract with Russell Law Firm.

FINANCIAL IMPACT

(If none, state N/A)

The agreement includes a flat monthly fee of \$8,000, beginning April 1, 2025, for general City Attorney services. Additional costs may be incurred for:

- Specialized legal matters not covered under the agreement, which will be handled under separate agreements at a minimum \$50/hour discount from the firm's standard rates.
- Circuit court prosecutions, which will be billed at a rate of \$175 per hour.
- Expenses related to outside counsel, experts, accountants, or investigators, if deemed necessary and approved by the City.
- Reimbursable out-of-pocket costs such as travel, mileage (IRS rate), parking, copies, postage, process service, and court-related fees.
- Legal research fees, billed at \$50 per issue search when Westlaw or similar services are utilized.

STAFF RECOMMENDATION

Staff recommends approval of the contract with Russell Law Firm. As a point of clarification, Attorney Kyle Gulya reviewed the relevant arguments concerning the respective roles of the City Manager and the Council in the appointment process of the City Attorney. Following this review, Attorney Gulya advised that while the City Manager has sole authority to appoint the City Attorney, the City Council retains approval authority with respect to the contract.

ATTACHMENT(S) INCLUDED

(If none, state N/A)

1. Contract with Russell Law Firm

Item 14. 153

Representation and Fee Agreement

1. Nathan Russell, Attorney at Law for Russell Law Office, SC (hereinafter "Attorney" or "Firm"), is engaged to represent City of Whitewater (hereinafter "Client") in connection with:

General ongoing legal representation as corporation counsel to include general representation at common council meetings, needed committee meetings, prosecutions in City and County court, open records requests, and general representation regarding City issues. The Firm's representation does not include economic development issues, employment issues, circuit court prosecution appeal, or any non-municipal court litigation cases.

Attorney may retain associate counsel, experts, accountants, or investigators to protect Client's interests. Fees charged by associate counsel, experts, accountants, or investigators retained by Attorney shall be treated as expenses to be paid by Client on demand by Attorney. Attorney will consult with Client before retaining outside counsel, experts, accountants, or investigators.

2. Client shall compensate Attorney the sum of \$8,000 per month to be paid on or before the 1st day of the month starting on April 1, 2025 via invoice.

For matters that are not covered by this agreement the Client and Attorney will enter into separate representation agreements for said matters. The Firm agrees to a reduced rate of at least \$50 per hour from the published rates for those agreements. Client is not obligated to hire Attorney for matters not covered by this agreement. Specifically, Attorney shall charge \$175 per hour for the prosecution of any citation, ordinance violation, or criminal prosecutions that are removed, referred, transferred, or appealed to the circuit court via appeal or request for a jury trial.

- 3. Client agrees to pay on demand any actual costs or disbursements incurred or advanced on Client's behalf, such as travel, mileage, parking, photocopies, telephone calls, process service fees, court reporter fees, postage, witness and subpoena fees, filing and court fees, etc. Mileage will be charged at the rate currently authorized by the Internal Revenue Service.
- 4. Some cases require that legal research be done by Attorneys utilizing Westlaw. Each issue search is charged to Client at a flat fee of \$50.00 per issue search. For example, if Attorneys are handling a litigation matter for Client which contains three separate claims, Attorneys will charge \$50.00 per claim for each claim which requires Attorneys to perform legal research. These charges cover the cost of accessing the search service and use of Attorneys' subscription based legal research software. Attorneys are allowed to research additional claims if they believe it is necessary for representation without the approval of Client.
- 5. There shall be a \$35 charge for all checks returned for insufficient payment or closed accounts.
- 6. The Firm may withdraw from representing the Client if Client fails to make timely payments or do not provide other forms of security satisfactory to the Firm for payment of their fees; if the Client

misrepresents or fails to disclose material facts; or the Client fails to follow the Firm's advice. If the Firm wishes to withdraw on any of these grounds, the Client will be provided with written notice of the Firm's intent to withdraw. If the Firm wishes to withdraw on any of these grounds, both the Parties will execute the necessary documents to permit them to do so. Any such withdrawal will be done with thirty (30) days' notice.

- 7. The Client has the right to discharge the Firm for any reason at any time. If the Client does so, the Firm will withdraw from representing the Client but Client must provide thirty (30) days' notice for said withdrawal to take effect.
- 8. If the Firm withdraws, the Client remains liable for all fees, costs, and expenses actually incurred under this agreement, and will either make payment in full or offer other security acceptable to the Firm. The Firm will return all files and documents to Client. However, the Client may be charged for the cost of copying files.
- 9. If the Client fails to fulfill any of their duties under this agreement for attorney fees and the Firm is forced to take action to collect such fees, the Parties agree to bear their own cost of collection, including reasonable attorney fees and all other costs.
- 10. The court may, in some legal actions, order either the Client or Attorney to pay a portion of the other party's attorney fees. If the court orders the other party to pay a portion of the Client's attorney fees, the Firm will credit those funds to the Client's account when they are received and refund to Client any excesses already paid. Any court award of fees does not limit Client's liability to the Firm for fees.
- 11. The Parties acknowledge that the Firm has made no promises or guarantees concerning the outcome of any action where the Firm represents Client.
- 12. This retainer agreement represents the entire fee arrangement the Client has with the Firm. Any mutually agreed-upon charges concerning this retainer agreement must be in writing to be effective and to avoid misunderstanding.

(Print Initials) I agree the Firm may communicate with me by facsimile, electronic mail (email) and other means of electronic correspondence. I understand that such forms of communication may not be confidential and do not insure absolute privacy. However, I approve of such communication and authorize the Firm, and its staff, to forward such communication to me at the following location:

Email address for legal communication with Client: N/A

- 14. This agreement does not cover or apply to the filing of, prosecution of, or defense of an appeal, in which situation a new representation and fee agreement must be executed.
- 15. Russell Law Offices, S.C. is organized as a limited liability service corporation solely to render professional legal services under the laws of the State of Wisconsin. As a limited liability service corporation, Russell Law Offices, S.C. is responsible for professional liabilities incurred by lawyers employed by the firm. Each lawyer may also be personally liable for any acts, errors, or omissions arising

out of the performance of professional services. Russell Law Offices, S.C. maintains professional liability insurance as required by the Rules of the Wisconsin Supreme Court.

Dated this 21th day of March, 2025 at Whitewater, Wisconsin.

City of Whitewater

Nathan Russell, Russell Law Offices, S.C.

Bv:

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John Weidl

Nathan R. Russell, Attorney-at-Law

Heather Boehm, City Clerk



Council Agenda Item

Meeting Date:	May 6, 2025
Agenda Item:	Junk Dealers License for Kienbaum Iron & Metal
Staff Contact (name, email, phone):	Heather Boehm hboehm@whitewater-wi.gov

BACKGROUND

(Enter the who, what when, where, why)

January 23, 2025 Emily Ellis from Kienbaum Iron & Metal applied to renew their annual 2025-2026 Junk Dealer License. Allison Schwark from Municipal Code Enforcement inspected and signed off on the application as of February 4, 2025.

PREVIOUS ACTIONS - COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

November 2023 Council approved previous owners license

FINANCIAL IMPACT
(If none, state N/A)

none

STAFF RECOMMENDATION

To approve new owner application

ATTACHMENT(S) INCLUDED

(If none, state N/A)

1. Application for Junk Dealers License

Item 15. 157

Print

Junk Dealer License Application - Submission #1217

Date Submitted: 1/23/2025

JUNK DEALER LICENSE APPLICATION



First Name*	Last Name"	
Emily	Ells	
Address*		
564 N Jefferson Street		
City*	State*	Zip Code*
Whitewater	WI	53190
Telephone*	Email	
2624734533	emily.ells@kienbaun	miron.com
Date of Birth*	Place of Birth*	4
NA	NA	1 1
Driver's License #*		State*
NA		Wisconsin

564 N. Jefferson St.				
City*		State*	Zip Code*	
Whitewater		Wisconsin	53190	
Business Telephone*	Lot/Parcel of Lar	d upon which Materials a	re to be Collected, Stored or	
2624734533	United States			
Type of Materials Accumulated	or Gathered*			
Junk vehicles, scrap - ferrous	and non ferrous material			
—Are these Materials Combus	tible*			1
TYES				
 NO				
Signature*			Date*	
Emily Ells			1.23.2025	
			0	
	F	EES:		
\$20.00 For maintaining Junk Yard				
\$5.00 For Gathering Junk by mea \$5.00 Per Day, Itinerant Dealer of		chicle.		
Received By			Date	

Code Enforcement

Ins	pector
TITO	Perior

allinhturc

Date of Inspection

214/25



Jeremiah Thomas Comptroller P.O. Box 690 Whitewater, WI 53190

PHONE: (262) 473–1381 FAX: (262) 473–0589

Email: jthomas@whitewater-wi.gov WEBSITE: www.whitewater-wi.gov

TO: City Manager and Common Council Members

FROM: Jeremiah Thomas, Comptroller

RE: March 2025 Financial Statements

DATE: April 29, 2025

Attached are the following financial statements/summary information:

- 1. Manual Check Totals by Fund
- 2. Manual Check Detail
- 3. Summary of Cash/Investment Balance and Fund Balance for all funds
- Summary of Investment Balances All Funds
- 5. General Fund Fund #100
- 6. Water Utility Fund #610
- 7. Wastewater Utility Fund #620
- 8. Storm Water Utility Fund #630

If you have any questions, please do not hesitate to contact me.

Item 16. 162

Manual and Authorized Checks Processed/Paid March 1, 2025

Below is a detail listing of all authorized checks processed.

Fund #	Fund Name	Fund Total
100	General Fund	245,604.25
200	Cable TV Fund	362.29
208	Parking Permit Fund	284.89
210	Fire Equipment Revolving Fund	97,634.32
214	Election Fund	432.38
215	DPW Equipment Fund	-
216	Police Vehicle Revolving Fund	48,844.00
217	Building Repair Fund	-
220	Library Special Revenue	5,230.57
230	Solid Waste/Recycling Fund	43,965.40
235	Ride-Share Grant Program Fund	18,925.57
240	Parkland Acquisition	-
245	Parkland Development	-
246	Treytons Field of Dreams	-
247	Aquatic Center	30,060.06
248	Park & Rec Special Revenue	2,051.30
249	Fire & EMS Department	25,097.26
250	Forestry	6,375.00
271	Insurance/SIR Fund	570.00
272	Lakes Improvement	-
280	Street Repair Revolving Fund	-
295	Police Trust Fund	-
300	Debt Service	-
410	TID 10	3,430.28
411	TID 11	-
412	TID 12	
413	TID 13	4,900.00
414	TID 14	1,976.50
441	TID 4 Affordable Housing	-
450	CIP Fund	501,743.80
452	Birge Fountain Restoration	-
610	Water Utility	111,225.63
620	Wastewater Utility	44,384.08
630	Stormwater Utility	16,679.14
810	Hospital Hill Fund	
900	CDA Operating Fund	782.44
910	CDA Project Fund	-
920	Innovation Center	18,682.69
	Grand Total:	1,229,241.85

Page: 1

Report Criteria:

Report type: GL detail

Check.Check number = 98066-98197,900179

Period		Check	Vendor		Notes	Description	Invoice	Invoice	Invoice
	Issue Date	Number	Number	Payee			Number 	GL Account	Amount
100									
03/25	03/06/2025	98071	38	ALSCO		FEB 2025 MAT SERVICE	FEB 2025	100-55111-355	77.74
03/25	03/06/2025	98073	10041	CASTELLANO, LUIS JARDIEL C		137996 PARKING TICKET REFUND	137996	100-45130-52	10.00
03/25	03/06/2025	98075	1	DEPT OF UTILITIES		108 W Main St-CDA	FEBRUARY	100-15205	19.48
03/25	03/06/2025	98075	1	DEPT OF UTILITIES		216 E Main St- CDA	FEBRUARY	100-15205	19.48
03/25	03/06/2025	98075	1	DEPT OF UTILITIES		216 A E Main St-CDA	FEBRUARY	100-15205	19.48
03/25	03/06/2025	98075	1	DEPT OF UTILITIES		HILLSIDE CEMETARY	FEBRUARY	100-51600-221	66.47
03/25	03/06/2025	98075	1	DEPT OF UTILITIES		431 W CENTER ST-LIBRARY	FEBRUARY	100-55111-221	430.93
03/25	03/06/2025	98075	1	DEPT OF UTILITIES		BATH HOUSE-TRIPP	FEBRUARY	100-53270-221	45.49
03/25	03/06/2025	98075	1	DEPT OF UTILITIES		ROUND ABOUT	FEBRUARY	100-51600-221	9.80
03/25	03/06/2025	98075	1	DEPT OF UTILITIES		LIBRARY FOUNTAIN/BUBBLER-BIRGE FOUNTAIN	FEBRUARY	100-51600-221	4.32
03/25	03/06/2025	98075	1	DEPT OF UTILITIES		ARMORY	FEBRUARY	100-51600-221	244.27
03/25	03/06/2025	98075	1	DEPT OF UTILITIES		WHITE BLDG	FEBRUARY	100-51600-221	52.23
03/25	03/06/2025	98075	1	DEPT OF UTILITIES		GARAGE STORAGE BLDG-CITY GARAGE BLDING	FEBRUARY	100-53230-221	62.71
03/25	03/06/2025	98075	1	DEPT OF UTILITIES		GARAGE & BUBBLER	FEBRUARY	100-53230-221	482.57
03/25	03/06/2025	98075	1	DEPT OF UTILITIES		PARK COMMUNITY BLDG-SENIOR CTR	FEBRUARY	100-53270-221	310.48
03/25	03/06/2025	98075	1	DEPT OF UTILITIES		STARIN PARK	FEBRUARY	100-53270-221	40.80
03/25	03/06/2025	98075	1	DEPT OF UTILITIES		KILAR FIELD OF DREAMS	FEBRUARY	100-53270-221	15.92
03/25	03/06/2025	98075	1	DEPT OF UTILITIES		PARK STAND PIPE	FEBRUARY	100-51600-221	6.17
03/25	03/06/2025	98075	1	DEPT OF UTILITIES		NORTH PARK MANHOLE-CRAVATH LAKE	FEBRUARY	100-53270-221	15.97
03/25	03/06/2025	98075	1	DEPT OF UTILITIES		PUBLIC SAFETY BLDG	FEBRUARY	100-51600-221	777.81
03/25	03/06/2025	98075	1	DEPT OF UTILITIES		313 W WHITEWATER ST-DEPOT	FEBRUARY	100-51600-221	61.93
03/25	03/06/2025	98075	1	DEPT OF UTILITIES		215 S FREMONT ST-CRAVATH LK FRONT BLDG	FEBRUARY	100-53270-221	309.26
03/25	03/06/2025	98075	1	DEPT OF UTILITIES		E SIDE PARK	FEBRUARY	100-51600-221	28.05
03/25	03/06/2025	98075	1	DEPT OF UTILITIES		SKATE PARK	FEBRUARY	100-53270-221	37.64
03/25	03/06/2025	98075	1	DEPT OF UTILITIES		342 N FREMONT -CITY PURCH 12/17	FEBRUARY	100-53270-221	18.25
03/25	03/06/2025	98075	1	DEPT OF UTILITIES		336 N FREMONT ST	FEBRUARY	100-51600-221	18.25
03/25	03/06/2025	98075	1	DEPT OF UTILITIES		126 N JEFFERSON ST-910-56500-408	FEBRUARY	100-15205	18.87
03/25	03/06/2025	98076	4864	DIGICORP INC		2025 FIREWALL RENEWAL	353969	100-51450-225	1,890.00
03/25	03/06/2025	98077	3644	DLK ENTERPRISES INC		FEB 2025 RESTITUTION FROM CURTIS VIND	FEB 2025 R	100-21690	50.00
03/25	03/06/2025	98079	9714	EXPRESS ELEVATOR LLC		MAIN-ARMORY	INV-08260-Q	100-51600-355	2,186.75
03/25	03/06/2025	98080	1255	FASTENAL COMPANY		2-HEX NUT	WIWHT6833	100-53230-310	.29
03/25	03/06/2025	98081	119	GENCOMM		REPAIRS ON PD MICROWAVE RADIO	11981	100-52600-292	5,750.00
03/25	03/06/2025	98082	9926	GONZALES, JESUS JEREMIAS		FEB 2025 RESTITUTION FROM EDUIN FAJARDO MONTE	FEB 2025 R	100-21690	150.00
03/25	03/06/2025	98083	10029	GRAPHIC COMPOSITION LLC		LAKES POSTCARD PRINTING	250408	100-53270-310	866.00

GL .	Check	Check	Vendor	_	Notes	Description	Invoice	Invoice	Invoice
Period	Issue Date	Number	Number	Payee			Number	GL Account	Amount
03/25	03/06/2025	98084	6638	HINTZ, TERRI		FEB 2025 RESTITUTION FROM HAYDEN AMRSTRONG	FEB 2025 R	100-21690	114.00
03/25	03/06/2025	98087	191	JEFFERSON CO TREASURER		FEB 2025 COURT FINES	FEB 2025 C	100-21690	10.00
03/25	03/06/2025	98089	9693	JESUS ARTZ & PRODUCTIONZ		DECAL REPLACEMENT	3156	100-53230-310	32.50
03/25	03/06/2025	98090	9876	JHONA, BECKY		KAREN REITREMENT CAKE	02/28/25	100-51400-790	50.00
03/25	03/06/2025	98093	6622	LANGUAGE LINE SERVICES		FEB 2025 INTERPRETATION SVCS	11539108	100-52600-219	46.51
03/25	03/06/2025	98096	9700	MUNICIPAL CODE ENFORCEME		FEB 2025 ZONING ADMINISTRATION	1476	100-52400-219	11,140.00
03/25	03/06/2025	98099	43	PETTY CASH		POSTAGE	FEB 2025	100-52100-310	123.70
03/25	03/06/2025	98102	7335	PROPHOENIX CORP		ANNUAL MAIN PHOENIX CAD, WDA, RMS, GOOGLE MAP	2025181	100-52600-295	14,109.26
03/25	03/06/2025	98103	4196	QUADIENT FINANCE USA INC		FEB 2025 POSTAGE ACCT#7900044081388815	FEB 2025	100-16500	1,003.00
03/25	03/06/2025	98104	10043	RADDATZ, CALEB M		153445 PARKING TICKET REFUND	153445	100-45130-52	10.00
03/25	03/06/2025	98106	10042	SOMMERS, BENJAMIN C		154788 PARKING TICKET REFUND	154788	100-45130-52	30.00
03/25	03/06/2025	98107	713	STATE OF WISCONSIN		FEB 2025 COURT FINES	FEB 2025	100-21690	7,738.62
03/25	03/06/2025	98108	713	WISCONSIN SUPREME COURT		CONTINUING JUDICIAL EDUCATION	MUNI000252	100-51200-320	800.00
03/25	03/06/2025	98109	8683	SUPER AGGREGATES		42.18 TONS TORPEDO SAND	28141	100-53320-460	265.74
03/25	03/06/2025	98110	8137	TDS		MARCH 2025 911 LINES	0917WWPD-	100-52600-225	351.60
03/25	03/06/2025	98112	5180	VALIA EXCAVATING LLC		341 FREMONT/PUMPING	47474	100-51600-355	175.00
03/25	03/06/2025	98113	6	WALMART		FEB 2025 RESTITUTION FROM SADE WALKER	FEB 2025 R	100-21690	88.82
03/25	03/06/2025	98114	6	CAPTIAL ONE		CHILDS PLAY	FEB 2025	100-52100-310	12.68
03/25	03/06/2025	98114	6	CAPTIAL ONE		PLATES/KLEENEX/SOCKS/CUTLERY/2 USB	FEB 2025	100-52100-310	108.56
03/25	03/06/2025	98115	125	WALWORTH CO TREASURER		FEB 2025 COURT FINES	FEB 2025	100-21690	2,708.78
03/25	03/13/2025	98120	9936	BARNETT, HOLLY		SOURCING EXPENSES	03/07/25	100-15205	953.51
03/25	03/13/2025	98126	1255	FASTENAL COMPANY		DEMING DRILL BIT	WIWHT6842	100-53230-310	38.03
03/25	03/13/2025	98129	2341	FIVE POINTS BP		FEB 2025 RESTITUTION DOZIER, ANDRE L	FEB 2025 R	100-21690	15.86
03/25	03/13/2025	98131	133	FRAWLEY OIL CO INC		FEB 2025 FUEL PURCHASES	FEB 2025	100-16600	5,802.71
03/25	03/13/2025	98131	133	FRAWLEY OIL CO INC		BARREL OF DEF/CILGO CP FLUID	FEB 2025	100-53230-310	241.15
03/25	03/13/2025	98137	7947	MIDWEST ALARM SERVICES		GEN BLDG/FIRE INSPECTION	487495	100-51600-355	266.64
03/25	03/13/2025	98138	10048	PONDURANCE LLC		DFIR ENGAGEMENT	INV2713	100-51400-217	4,750.00
03/25	03/13/2025	98139	10044	RUESCH, SCOTT EDWARD		RFND OVRPYMT ON CITATION	BJ658072-2	100-21690	56.00
03/25	03/13/2025	98140	10046	TICCIONI, ETHAN		BOL DENIAL FEE RFND TICCIONI, ETHAN	03/10/25	100-44122-51	23.00
03/25	03/13/2025	98142	8	UW WHITEWATER		CAN LINERS/FOAMING SOAP	41241	100-51600-310	189.05
03/25	03/13/2025	98143	7783	VARELA, ALEJANDRO		INTERPRETING SVCS COURT	03/05/25	100-51200-219	80.00
03/25	03/13/2025	98144	125	WALWORTH COUNTY SHERIFF'		2 NET MOTION LICENSES/STORAGE FEE	133727	100-52600-224	1,074.72
03/25	03/13/2025	98144	125	WALWORTH COUNTY SHERIFF'		FULL DAY USE OF COUNTY RANGE 02/15/25	133811	100-52110-360	150.00
03/25	03/13/2025	98144	125	WALWORTH COUNTY SHERIFF'		FEB 2025 PRISONER CONFINEMENT	133842	100-51200-293	165.00
03/25	03/13/2025	98145	125	WALWORTH CO CLERK OF CIR		G4819B7D8S SMITER, TRACY	G4819B7D8	100-45114-52	150.00
03/25	03/13/2025	98146		WALWORTH CO PUBLIC WORK		FEB 2025 SALT PURCHASE	241 - 2025	100-53320-460	11,687.55
03/25	03/20/2025	98149		ENVY GROUNDS CARE LLC		SNOW REMOVAL - 529 S GAULT ST	25-73	100-52400-219	112.50
03/25	03/20/2025	98151	291	GORDON FLESCH CO INC		FEB 2025 COPIES CHARGE	IN15083122	100-51400-310	17.51
03/25	03/20/2025	98151		GORDON FLESCH CO INC		FEB 2025 COPIES CHARGE	IN15083122	100-51400-310	14.73

GL	Check	Check	Vendor		Notes	Description	Invoice	Invoice	Invoice
Period	Issue Date	Number	Number	Payee			Number	GL Account	Amount
03/25	03/20/2025	98151	201	GORDON FLESCH CO INC		FEB 2025 COPIES CHARGE	IN15083122	100-51400-310	272.32
03/25	03/20/2025	98151	291	GORDON FLESCH CO INC		FEB 2025 COPIES CHARGE	IN15083122	100-51400-310	23.48
03/25	03/20/2025	98151	291	GORDON FLESCH CO INC		FEB 2025 COPIES CHARGE	IN15083122	100-52100-310	94.58
03/25	03/20/2025	98151	291	GORDON FLESCH CO INC		FEB 2025 COPIES CHARGE	IN15083122	100-53270-310	11.97
03/25	03/20/2025	98151	291	GORDON FLESCH CO INC		FEB 2025 COPIES CHARGE	IN15083122	100-51500-310	23.05
03/25	03/20/2025	98151	291	GORDON FLESCH CO INC		FEB 2025 COPIES CHARGE	IN15083122	100-51500-310	14.80
03/25	03/20/2025	98151	291	GORDON FLESCH CO INC		FEB 2025 COPIES CHARGE	IN15083122	100-51200-310	8.46
03/25	03/20/2025	98151	291	GORDON FLESCH CO INC		FEB 2025 COPIES CHARGE	IN15083122	100-53270-310	1.79
03/25	03/20/2025	98152	62	HARRISON WILLILAMS & MCDO		FEB 2025 CITY LEGAL SVCS	02402	100-52400-212	395.00
03/25	03/20/2025	98152	62	HARRISON WILLILAMS & MCDO		FEB 2025 CITY LEGAL SVCS	02402	100-51300-214	2,699.17
03/25	03/20/2025	98152	62	HARRISON WILLILAMS & MCDO		FEB 2025 CITY LEGAL SVCS	02402	100-51300-212	3,489.16
03/25	03/20/2025	98155	165	LINCOLN CONTRACTORS SUP		QUICK SAW/GREY HELMET/2 WHITE HELMETS	J37760	100-53230-310	1,733.00
03/25	03/20/2025	98155	165	LINCOLN CONTRACTORS SUP		4 CONCRETE BLADES/2 DUCTILE BLADES	J39622	100-53300-405	919.34
03/25	03/20/2025	98159	6722	MSA PROFESSIONAL SERVICE		RLF ADMIN BILLING	013913	100-15205	1,161.98
03/25	03/20/2025	98160	9700	MUNICIPAL CODE ENFORCEME		JAN 2025 BLDG INSPECTION SVCS	1448	100-52400-222	9,939.59
03/25	03/20/2025	98160	9700	MUNICIPAL CODE ENFORCEME		FEB 2025 ZONING ADMINISTRATION	1450	100-52400-219	1,515.00
03/25	03/20/2025	98160	9700	MUNICIPAL CODE ENFORCEME		FEB 2025 BLDG INSPECTION SVCS	1477	100-52400-222	8,467.65
03/25	03/20/2025	98162	8484	ORANGE WHIP DESIGN LLC		2025 CITY GUIDE-SPANISH	001689_WW	100-52400-325	24.00
03/25	03/20/2025	98162	8484	ORANGE WHIP DESIGN LLC		2025 CITY GUIDE-SPANISH	001689_WW	100-53100-325	24.00
03/25	03/20/2025	98162	8484	ORANGE WHIP DESIGN LLC		2025 CITY GUIDE-SPANISH	001689_WW	100-52100-325	24.00
03/25	03/20/2025	98162	8484	ORANGE WHIP DESIGN LLC		2025 CITY GUIDE-SPANISH	001689_WW	100-51500-325	24.00
03/25	03/20/2025	98162	8484	ORANGE WHIP DESIGN LLC		2025 CITY GUIDE-SPANISH	001689_WW	100-51400-325	24.00
03/25	03/20/2025	98163	2535	SHERWIN WILLIAMS		PAINT FOR CITY HALL	5015-2	100-51600-355	181.26
03/25	03/20/2025	98164	358	STRAND ASSOCIATES INC		PMT MEETING	0222062	100-53100-213	247.63
03/25	03/20/2025	98167	125	WALWORTH COUNTY SHERIFF'		HALF DAY USE OF COUNTY RANGE 12/13/24 & 12/30/24	133473	100-52110-360	150.00
03/25	03/20/2025	98168	125	WALWORTH COUNTY		BJ658081-4 ORTEZ MARCADO, HOLMAN M	BJ658081-4	100-45114-52	300.00
03/25	03/20/2025	98168	125	WALWORTH COUNTY		BJ658081-4 ORTEZ MARCADO, HOLMAN M	BJ658081-4	100-45114-52	300.00- V
03/25	03/20/2025	98169	25	WE ENERGIES		Electric-0713499904-00013-E. Main - signal	FEB 2025	100-53300-222	15.46
03/25	03/20/2025	98169	25	WE ENERGIES		Electric-0713499904-00021-Main & Franklin - signal	FEB 2025	100-53300-222	62.40
03/25	03/20/2025	98169	25	WE ENERGIES		Electric-0713499904-00027-Main & Fremont Sts.	FEB 2025	100-53300-222	45.87
03/25	03/20/2025	98169	25	WE ENERGIES		Electric-0713499904-00044-Main & Elizabeth Sts.	FEB 2025	100-53300-222	57.05
03/25	03/20/2025	98169	25	WE ENERGIES		Electric-0713499904-00046-Main & Prairie Sts.	FEB 2025	100-53300-222	55.34
03/25	03/20/2025	98169	25	WE ENERGIES		Electric-0713499904-00053-E. Milwaukee - signals	FEB 2025	100-53300-222	15.96
03/25	03/20/2025	98169	25	WE ENERGIES		Electric-0713499904-00066-Main & Tratt Sts.	FEB 2025	100-53300-222	78.23
03/25	03/20/2025	98169	25	WE ENERGIES		Electric-0713499904-00073-E. Milwaukee & Ridge	FEB 2025	100-53300-222	16.44
03/25	03/20/2025	98169	25	WE ENERGIES		Electric-0713499904-00081-Main & Franklin Sts.	FEB 2025	100-53300-222	237.27
03/25	03/20/2025	98169	25	WE ENERGIES		Electric-0713499904-00095-Main & Prince Sts.	FEB 2025	100-53300-222	215.75
03/25	03/20/2025	98169	25	WE ENERGIES		Electric-0713499904-00024-Shop	FEB 2025	100-53230-222	507.78
03/25	03/20/2025	98169	25	WE ENERGIES		Gas-0713499904-00038-Shop	FEB 2025	100-53230-222	1,146.15

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	Issue Date	number	Number	Payee	Notes	Description	Invoice Number	Invoice GL Account	Invoice Amount
03/25						_			
	03/20/2025	98169	25	WE ENERGIES		Electric-0713499904-00040-Parking Lot	FEB 2025	100-53230-222	34.52
03/25	03/20/2025	98169	25	WE ENERGIES		Electric-0713499904-00068-Shop	FEB 2025	100-53230-222	266.19
03/25	03/20/2025	98169	25	WE ENERGIES		Gas-0713499904-00083-Shop	FEB 2025	100-53230-222	1,509.06
03/25	03/20/2025	98169	25	WE ENERGIES		Electric-0713499904-00001-611 W Center St	FEB 2025	100-53270-222	61.88
03/25	03/20/2025	98169	25	WE ENERGIES		Electric-0713499904-00022-War Memorial	FEB 2025	100-51600-222	15.75
03/25	03/20/2025	98169	25	WE ENERGIES		Electric-0713499904-00025-Ann & Fremont Sts.	FEB 2025	100-51600-223	51.21
03/25	03/20/2025	98169	25	WE ENERGIES		Gas-0713499904-00028-407 S Wisconsin St Parks-Gas	FEB 2025	100-53270-223	88.81
03/25	03/20/2025	98169	25	WE ENERGIES		Gas-0713499904-00031-611 W Center St	FEB 2025	100-53270-223	109.57
03/25	03/20/2025	98169	25	WE ENERGIES		Gas-0713499904-00032-White Bldg.	FEB 2025	100-51600-223	444.05
03/25	03/20/2025	98169	25	WE ENERGIES		Electric-0713499904-00047-Starin Park Electric	FEB 2025	100-53270-222	613.90
03/25	03/20/2025	98169	25	WE ENERGIES		Electric-0713499904-00048-Picnic shelter	FEB 2025	100-51600-222	22.46
03/25	03/20/2025	98169	25	WE ENERGIES		Electric-0713499904-00054-Behind 111 Whitewater St.	FEB 2025	100-51600-222	179.44
03/25	03/20/2025	98169	25	WE ENERGIES		Electric-0713499904-00055-White Bldg.	FEB 2025	100-51600-222	386.62
03/25	03/20/2025	98169	25	WE ENERGIES		Gas-0713499904-00057-War Memorial	FEB 2025	100-51600-223	293.59
03/25	03/20/2025	98169	25	WE ENERGIES		Electric-0713499904-00061-Walking Trail Lights	FEB 2025	100-53270-222	28.83
03/25	03/20/2025	98169	25	WE ENERGIES		Electric-0713499904-00065-407 S Wisconsin St Parks-Electri	FEB 2025	100-53270-222	58.61
03/25	03/20/2025	98169	25	WE ENERGIES		Electric-0713499904-00067-504 W. Starin - Comm.bldg.	FEB 2025	100-51600-222	331.07
03/25	03/20/2025	98169	25	WE ENERGIES		Electric-0713499904-00078-Starin Park restrooms	FEB 2025	100-51600-222	18.67
03/25	03/20/2025	98169	25	WE ENERGIES		Electric-0713499904-00092-Janesville & Harper Sts.	FEB 2025	100-51600-222	17.99
03/25	03/20/2025	98169	25	WE ENERGIES		Electric-0713499904-00003-Armory	FEB 2025	100-51600-222	1,108.54
03/25	03/20/2025	98169	25	WE ENERGIES		Electric-0713499904-00006-Library-Electric	FEB 2025	100-55111-222	1,188.76
03/25	03/20/2025	98169	25	WE ENERGIES		Gas-0713499904-00010-Armory	FEB 2025	100-51600-223	1,293.32
03/25	03/20/2025	98169	25	WE ENERGIES		Electric-0713499904-00011-Park	FEB 2025	100-53270-222	15.75
03/25	03/20/2025	98169	25	WE ENERGIES		Gas-0713499904-00050-Library	FEB 2025	100-55111-223	798.47
03/25	03/20/2025	98169	25	WE ENERGIES		Gas-0713499904-00062-City Hall	FEB 2025	100-51600-223	2,616.34
03/25	03/20/2025	98169	25	WE ENERGIES		Electric-0713499904-00064-Jefferson St Light	FEB 2025	100-53420-222	270.63
03/25	03/20/2025	98169	25	WE ENERGIES		Gas-0713499904-00077-Historical Society	FEB 2025	100-51600-223	239.98
03/25	03/20/2025	98169	25	WE ENERGIES		Electric-0713499904-00080-Historical Society	FEB 2025	100-53420-222	147.08
03/25	03/20/2025	98169	25	WE ENERGIES		Electric-0713499904-00084-Nature Area-Electric	FEB 2025	100-53270-222	18.18
03/25	03/20/2025	98169	25	WE ENERGIES		Electric-0713499904-00086-Whiton & Main St	FEB 2025	100-53300-222	72.03
03/25	03/20/2025	98169	25	WE ENERGIES		Electric-0713499904-00087-City Hall	FEB 2025	100-51600-222	6,246.20
03/25	03/20/2025	98169	25	WE ENERGIES		Electric-071399904-00112-108 W Main St	FEB 2025	100-15205	32.78
	03/20/2025	98169				Electric-071399904-00113-108 W Main St	FEB 2025	100-15205	29.93
03/25	03/20/2025	98169	25	WE ENERGIES		Gas-071399904-00114-108 W Main St	FEB 2025	100-15205	10.23
	03/20/2025	98169		WE ENERGIES		Electric-071399904-00115-216 E Main Lower	FEB 2025	100-15205	33.72
	03/20/2025	98169				Electric-071399904-00116-216 E Main	FEB 2025	100-15205	28.64
	03/20/2025	98169				Gas-0713499904-00012-TFOD-Gas	FEB 2025	100-53270-223	104.41
	03/20/2025	98169				Electric-0713499904-00016-E. Universal	FEB 2025	100-53420-222	86.15
	03/20/2025	98169		WE ENERGIES		Electric-0713499904-00020-Starin Rd LED lights	FEB 2025	100-53420-222	1,176.50

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Period	Check Issue Date	Check Number	Vendor Number	Payee	Notes	Description	Invoice Number	Invoice GL Account	Invoice Amount
03/25	03/20/2025	98169	25	WE ENERGIES		Electric-0713499904-00026-Siren Burr Oak Trl	FEB 2025	100-52500-310	17.26
03/25	03/20/2025	98169	25	WE ENERGIES		Electric-0713499904-00030-Indian Mound & Walworth	FEB 2025	100-53420-222	37.78
03/25	03/20/2025	98169		WE ENERGIES		Electric-0713499904-00037-Howard Rd	FEB 2025	100-53420-222	276.86
03/25	03/20/2025	98169	25	WE ENERGIES		Electric-0713499904-00039-214 S. Second St.	FEB 2025	100-53420-222	265.67
03/25	03/20/2025	98169	25	WE ENERGIES		Gas-0713499904-00045-Cravath Lake Comm. Bldg.	FEB 2025	100-51600-223	254.76
03/25	03/20/2025	98169	25	WE ENERGIES		Electric-0713499904-00052-Executive Dr.	FEB 2025	100-53420-222	122.98
03/25	03/20/2025	98169	25	WE ENERGIES		Electric-0713499904-00056-Walton Dr. Siren	FEB 2025	100-52500-310	22.11
03/25	03/20/2025	98169	25	WE ENERGIES		Electric-0713499904-00059-Newcomb St Light	FEB 2025	100-53420-222	142.80
03/25	03/20/2025	98169		WE ENERGIES		Electric-0713499904-00060-Main & Indian Mound Pkwy	FEB 2025	100-53420-222	36.06
03/25	03/20/2025	98169		WE ENERGIES		Electric-0713499904-00070-329 N. Tratt (flashers)	FEB 2025	100-53300-222	6.97
03/25	03/20/2025	98169	25	WE ENERGIES		Electric-0713499904-00071-TFOD-Electric	FEB 2025	100-53270-222	70.83
03/25	03/20/2025	98169	25	WE ENERGIES		Electric-0713499904-00079-Street Lights	FEB 2025	100-53420-222	17,253.68
03/25	03/20/2025	98169	25	WE ENERGIES		Electric-0713499904-00082-Behind 124 Main St.	FEB 2025	100-53420-222	53.96
03/25	03/20/2025	98169		WE ENERGIES		Electric-0713499904-00085-Florence & Tratt Siren	FEB 2025	100-52500-310	17.12
03/25	03/20/2025	98169		WE ENERGIES		Electric-0713499904-00091-Bluff Rd. Siren	FEB 2025	100-52500-310	21.26
03/25	03/20/2025	98169	25	WE ENERGIES		Electric-0713499904-00094-W. side North St.	FEB 2025	100-53420-222	176.98
03/25	03/20/2025	98171	125	WALWORTH CO CLERK OF CIR		BJ658081-4 ORTEZ MARCADO, HOLMAN M	BJ658081-4	100-45114-52	300.00
03/25	03/27/2025	98173		AARON'S LOCK & SAFE INC		RE-KEY ATTORNEY OFFICE	0010048486	100-51600-355	342.00
03/25	03/27/2025	98174	9936	BARNETT, HOLLY		SOURCING EXPENSES	03/27/2025	100-15205	721.89
03/25	03/27/2025	98175	8648	BIRD CITY WISCONSIN		2025 BIRD CITY MEMBERSHIP FEE	2025	100-55210-320	175.00
03/25	03/27/2025	98178	1255	FASTENAL COMPANY		10 WASHERS/5 SCREWS/10 LOCK NUTS	WIWHT6844	100-53270-242	25.78
03/25	03/27/2025	98178		FASTENAL COMPANY		2 HEX SCREWS	WIWHT6857	100-53230-310	.58
03/25	03/27/2025	98181	291	GORDON FLESCH CO INC		APRIL 2025 COPIER LEASE	101007221	100-53300-310	102.34
03/25	03/27/2025	98181	291	GORDON FLESCH CO INC		APRIL 2025 COPIER LEASE	101007221	100-52100-310	102.34
03/25	03/27/2025	98181	291	GORDON FLESCH CO INC		APRIL 2025 COPIER LEASE	101007221	100-51400-310	124.49
03/25	03/27/2025	98181	291	GORDON FLESCH CO INC		APRIL 2025 COPIER LEASE	101007221	100-53100-310	149.01
03/25	03/27/2025	98181	291	GORDON FLESCH CO INC		APRIL 2025 COPIER LEASE	101007221	100-51500-310	182.87
03/25	03/27/2025	98182	191	JEFFERSON CO CLERK OF CO		CASH BOND CASE 25-003562 RASHID J POOLE	25-003562	100-45114-52	350.00
03/25	03/27/2025	98185	10025	LEWIS BRISBOIS BISGAARD &		LEGAL WORK ON RISK SUMMARY ANALYSIS	4349796	100-51400-217	1,938.00
03/25	03/27/2025	98187	9548	TRESTER HOIST & EQUIPMENT		2025 LABOR INSPECTION SVC	0733302-IN	100-53230-310	540.00
03/25	03/27/2025	98188	418	TRIEBOLD OUTDOOR POWER		6 TRIMMER HEADS	FEB 2025	100-53270-242	221.94
03/25	03/27/2025	98189	8	UW WHITEWATER		TOILET PAPER/HAND TOWELS/CAN LINERS/WATER SOF	41290	100-51600-310	280.29
03/25	03/27/2025	98189		UW WHITEWATER		ELECTRICAL BOXES	41290	100-53230-355	7.23
03/25	03/27/2025	98189		UW WHITEWATER		WIRE NUT/ELECTRICAL TAPE/CONDUIT	41290	100-53230-355	142.94
03/25	03/27/2025	98190	-	VIKING ELECTRIC		WIRE MESH CABLE PULLING GRIP	S008979077.	100-53420-310	62.32
03/25	03/27/2025	98191		CAPTIAL ONE		TOASTER	MAR 2025	100-52600-310	22.96
03/25	03/27/2025	98191		CAPTIAL ONE		2 KLENNEX/2 LIGHT BULBS/SWIFFER/2 GLASS GLUE/BAT	MAR 2025	100-52100-310	78.06
03/25	03/27/2025	98191		CAPTIAL ONE		COMPUTER ADAPTER	MAR 2025	100-52120-310	21.88
03/25	03/27/2025	98191		CAPTIAL ONE		3 PACKS OF COTTON SWABS	MAR 2025	100-52110-360	9.54

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Notes	Description	Invoice Number	Invoice GL Account	Invoice Amount
03/25	03/27/2025	98191	6	CAPTIAL ONE		2 GAMING HEADSETS & 2 REG HEADSETS	MAR 2025	100-52100-310	97.70
03/25	03/27/2025	98192	125	WALWORTH CO CLERK OF CIR		BM972529-5 QUEZADA QUEZADA, MICHAEL J	BM972529-5	100-45114-52	200.00
03/25	03/27/2025	98192	125	WALWORTH CO CLERK OF CIR		BM972529-5 QUEZADA QUEZADA, MICHAEL J	BM972529-5	100-45114-52	200.00- \
03/25	03/27/2025	98192	125	WALWORTH CO CLERK OF CIR		G482LL0Q78 WEBER III, CHARLES J	G482LL0Q78	100-45114-52	150.00
03/25	03/27/2025	98192	125	WALWORTH CO CLERK OF CIR		G482LL0Q78 WEBER III, CHARLES J	G482LL0Q78	100-45114-52	150.00- \
03/25	03/27/2025	98193	628	WHITEWATER CHAMBER OF C		CHAMBER CHECKS	31425	100-55200-310	50.00
03/25	03/27/2025	98194	7388	WHITEWATER KIWANIS		2025 LILY SALE	2025 LILY SA	100-51400-790	140.00
03/25	03/27/2025	98196	125	WALWORTH CO CLERK OF CIR		BM972529-5 QUEZADA QUEZADA, MICHAEL J	BM972529-5	100-45114-52	200.00
03/25	03/27/2025	98197	125	WALWORTH CO CLERK OF CIR		G482LL0Q78 WEBER III, CHARLES J	G482LL0Q78	100-45114-52	150.00
03/25	03/21/2025	900179	8487	US BANK	JEREMIAH THOMAS-STAFF	BLACK SHEEP AGREEMENT 910-5600-212	March 2025	100-15205	2,244.00
03/25	03/21/2025	900179	8487	US BANK	JEREMIAH THOMAS-STAFF	INVENTALATOR LOAN 910-5600-212	March 2025	100-15205	1,566.00
03/25	03/21/2025	900179	8487	US BANK	JEREMIAH THOMAS-STAFF	JEFFERSON ST DEMOLITION910-56500-408	March 2025	100-15205	1,696.50
03/25	03/21/2025	900179	8487	US BANK	JEREMIAH THOMAS-STAFF	LISTING AGREEMENT W/ ANDERSON 910-56500-212	March 2025	100-15205	368.50
03/25	03/21/2025	900179	8487	US BANK	JEREMIAH THOMAS-STAFF	NEUMAN/HOFFMAN DEVELOPERS AGREEMENT910-5650	March 2025	100-15205	301.50
03/25	03/21/2025	900179	8487	US BANK	JEREMIAH THOMAS-STAFF	SLIPSTREAM LLC LOAN 910-5600-212	March 2025	100-15205	1,215.00
03/25	03/21/2025	900179	8487	US BANK	SABRINA L OJIBWAY-POSITI	Positive Promotions Pencils, Bracelets and Stickers to come f	March 2025	100-15807	713.25
03/25	03/21/2025	900179	8487	US BANK	JEREMIAH THOMAS-CIVICP	MUNICODE PAGES	March 2025	100-51100-295	744.46
03/25	03/21/2025	900179	8487	US BANK	JEREMIAH THOMAS-SOUTH	CC AGENDA 02/20/25	March 2025	100-51100-320	1.00
03/25	03/21/2025	900179	8487	US BANK	JEREMIAH THOMAS-SOUTH	CC AGENDA 03/04/25	March 2025	100-51100-320	1.00
03/25	03/21/2025	900179	8487	US BANK	KAREN DIETER-USPS PO 5	2 GLOBAL POINSETTIA/12 FLAG COILS	March 2025	100-51200-310	125.64
03/25	03/21/2025	900179	8487	US BANK	SARA MARQUARDT-VON B	Legal - General HR Issues	March 2025	100-51300-219	3,248.50
03/25	03/21/2025	900179	8487	US BANK	JEREMIAH THOMAS-STAFF	REFERENDUM MEETING	March 2025	100-51400-217	116.00
03/25	03/21/2025	900179	8487	US BANK	JEREMIAH THOMAS-IN *AC	FEB 2025 ASSESSOR SVCS	March 2025	100-51400-219	3,292.67
03/25	03/21/2025	900179	8487	US BANK	JEREMIAH THOMAS-CIVICP	ONLINE CODE SUB/ORDLINK SUB/MUNICODE ARCHIVAL	March 2025	100-51400-224	1,139.25
03/25	03/21/2025	900179	8487	US BANK	BECKY MAGESTRO-AMAZO	2x OWLS for conference rooms	March 2025	100-51400-310	2,017.02
03/25	03/21/2025	900179	8487	US BANK	BECKY MAGESTRO-DC	Book- ICMA	March 2025	100-51400-310	81.88
03/25	03/21/2025	900179	8487	US BANK	TIM NEUBECK-CDW GOVT	Chief of Staff surface pro	March 2025	100-51400-310	1,546.51
03/25	03/21/2025	900179	8487	US BANK	SABRINA L OJIBWAY-DOJ E	Code E Record Checks for City Clerk and WAFC	March 2025	100-51400-310	63.00
03/25	03/21/2025	900179	8487	US BANK	HEATHER M BOEHM-COMP	copy paper for 2nd floor	March 2025	100-51400-310	155.96
03/25	03/21/2025	900179	8487	US BANK	BECKY MAGESTRO-AMAZO	Credit from return	March 2025	100-51400-310	194.99-
03/25	03/21/2025	900179	8487	US BANK	SARA MARQUARDT-TLF*FL	Funeral Flowers - Majkrzak	March 2025	100-51400-310	63.29
03/25	03/21/2025	900179	8487	US BANK	SARA MARQUARDT-TLF*FL	Funeral Flowers - Singer	March 2025	100-51400-310	77.00
03/25	03/21/2025	900179	8487	US BANK	SARA MARQUARDT-TLF*FL	Funeral Flowers - Taft	March 2025	100-51400-310	77.00
03/25	03/21/2025	900179	8487	US BANK	BECKY MAGESTRO-AMAZO	headphones	March 2025	100-51400-310	129.98
03/25	03/21/2025	900179	8487	US BANK	BECKY MAGESTRO-AMAZO	memory kit	March 2025	100-51400-310	162.99
03/25	03/21/2025	900179	8487	US BANK	HEATHER M BOEHM-AMAZ	Office chair for Tiffany	March 2025	100-51400-310	159.99
03/25	03/21/2025	900179	8487	US BANK	HEATHER M BOEHM-AMAZ	office deco and office supplies	March 2025	100-51400-310	130.81
03/25	03/21/2025	900179	8487	US BANK	BECKY MAGESTRO-AMAZO	office supplies	March 2025	100-51400-310	40.02
03/25	03/21/2025	900179		US BANK	BECKY MAGESTRO-AMAZO	office supplies	March 2025	100-51400-310	47.99

GL	Check	Check	Vendor		Notes	Description	Invoice	Invoice	Invoice
Period	Issue Date	Number	Number	Payee			Number 	GL Account	Amount
03/25	03/21/2025	900179	8487	US BANK	SARA MARQUARDT-AMAZO	Office Supplies - Admin Portion	March 2025	100-51400-310	18.38
03/25	03/21/2025	900179	8487	US BANK	SARA MARQUARDT-AMAZO	Office Supplies - Admin Portion	March 2025	100-51400-310	11.77
03/25	03/21/2025	900179	8487	US BANK	HEATHER M BOEHM-AMAZ	Office supplies for Administration	March 2025	100-51400-310	28.95
03/25	03/21/2025	900179	8487	US BANK	HEATHER M BOEHM-ODP B	Office supplies for Administration	March 2025	100-51400-310	38.14
03/25	03/21/2025	900179	8487	US BANK	HEATHER M BOEHM-ODP B	Office supplies for Administration	March 2025	100-51400-310	31.38
03/25	03/21/2025	900179	8487	US BANK	HEATHER M BOEHM-AMAZ	Office supplies for Administration	March 2025	100-51400-310	73.48
03/25	03/21/2025	900179	8487	US BANK	HEATHER M BOEHM-AMAZ	Office supplies for Administration	March 2025	100-51400-310	17.90
03/25	03/21/2025	900179	8487	US BANK	HEATHER M BOEHM-AMAZ	Office supplies for Administration	March 2025	100-51400-310	66.56
03/25	03/21/2025	900179	8487	US BANK	KEVIN BOEHM-AMAZON MA	Sheet protectors and yoga ball chair for Tiffany	March 2025	100-51400-310	81.93
03/25	03/21/2025	900179	8487	US BANK	JEREMIAH THOMAS-OFFIC	SHREDDING FOR 01-23-25	March 2025	100-51400-310	48.00
03/25	03/21/2025	900179	8487	US BANK	HEATHER M BOEHM-WM S	water for upstairs dispenser	March 2025	100-51400-310	18.92
03/25	03/21/2025	900179	8487	US BANK	HEATHER M BOEHM-SAMS	Breakroom snacks	March 2025	100-51400-312	159.90
03/25	03/21/2025	900179	8487	US BANK	BECKY MAGESTRO-APG S	daily Jefferson Cty union	March 2025	100-51400-320	284.80
03/25	03/21/2025	900179	8487	US BANK	BECKY MAGESTRO-YODEC	Digital signage	March 2025	100-51400-320	32.00
03/25	03/21/2025	900179	8487	US BANK	BECKY MAGESTRO-D J*WS	WSJ paper	March 2025	100-51400-320	47.48
03/25	03/21/2025	900179	8487	US BANK	JEREMIAH THOMAS-MERIDI	2025 CITY GUIDE PRINTING	March 2025	100-51400-325	102.24
03/25	03/21/2025	900179	8487	US BANK	JOHN S WEIDL-JESSICAS F	breakfast with housing - Russ	March 2025	100-51400-330	43.38
03/25	03/21/2025	900179	8487	US BANK	JOHN S WEIDL-JESSICAS F	Breakfast with Kiwanis	March 2025	100-51400-330	8.03
03/25	03/21/2025	900179	8487	US BANK	JOHN S WEIDL-STARBUCK	Coffee with Marc from Edgerton Hospital	March 2025	100-51400-330	21.25
03/25	03/21/2025	900179	8487	US BANK	JOHN S WEIDL-BODI'S BAK	CPM course	March 2025	100-51400-330	25.85
03/25	03/21/2025	900179	8487	US BANK	JOHN S WEIDL-CHICK-FIL-A	CPM Kenosha	March 2025	100-51400-330	11.45
03/25	03/21/2025	900179	8487	US BANK	HEATHER M BOEHM-HAMP	Hotel for IIMC Mid Year meeting and Leadership Training	March 2025	100-51400-330	254.00
03/25	03/21/2025	900179	8487	US BANK	BECKY MAGESTRO-MARRI	Hotel Stay for WCMA conference	March 2025	100-51400-330	278.00
03/25	03/21/2025	900179	8487	US BANK	BECKY MAGESTRO-PANER	lunch at conference	March 2025	100-51400-330	18.72
03/25	03/21/2025	900179	8487	US BANK	BECKY MAGESTRO-AMAZO	surface pro supplies	March 2025	100-51400-310	66.15
03/25	03/21/2025	900179	8487	US BANK	BECKY MAGESTRO-CKE*WI	Rotary lunch-x 4	March 2025	100-51400-330	52.34
03/25	03/21/2025	900179	8487	US BANK	BECKY MAGESTRO-KWIK T	Used wrong card. Reimbursed by me.	March 2025	100-51400-330	34.00
03/25	03/21/2025	900179	8487	US BANK	SARA MARQUARDT-AMAZO	Employee Event - Natl Employee Appreciation Day	March 2025	100-51400-790	55.34
03/25	03/21/2025	900179	8487	US BANK	SARA MARQUARDT-AMAZO	Employee Event - Natl Employee Appreciation Day	March 2025	100-51400-790	27.54
03/25	03/21/2025	900179	8487	US BANK	SARA MARQUARDT-WAL-M	Employee Event - Natl Employee Appreciation Day	March 2025	100-51400-790	16.20
03/25	03/21/2025	900179	8487	US BANK	SARA MARQUARDT-AMAZO	Employee Event - Natl Employee Appreciation Day	March 2025	100-51400-790	15.99
03/25	03/21/2025	900179		US BANK	SARA MARQUARDT-AMAZO	Employee Event - Natl Employee Appreciation Day	March 2025	100-51400-790	151.23
03/25	03/21/2025	900179	8487	US BANK	SARA MARQUARDT-DOLLA	Employee Event - Natl Employee Appreciation Day	March 2025	100-51400-790	7.91
03/25	03/21/2025	900179		US BANK	SARA MARQUARDT-WM SU	Employee Event - Natl Employee Appreciation Day	March 2025	100-51400-790	117.89
03/25	03/21/2025	900179		US BANK	SARA MARQUARDT-WAL-M	Employee Event - Natl Employee Appreciation Day	March 2025	100-51400-790	100.00
03/25	03/21/2025	900179		US BANK	SARA MARQUARDT-WAL-M	Employee Event - Natl Employee Appreciation Day REFUND	March 2025	100-51400-790	16.20-
03/25	03/21/2025	900179		US BANK	BECKY MAGESTRO-SPOON	Get well present for the Boehms	March 2025	100-51400-790	109.98
03/25	03/21/2025	900179		US BANK	JEREMIAH THOMAS-SQ *VI	KAREN DIETER RETIREMENT GIFT CARD	March 2025	100-51400-790	100.00
03/25	03/21/2025	900179	8487	US BANK	TIM NEUBECK-DNS MADE E		March 2025	100-51450-225	60.00

GL Period	Check Issue Date	Check Number	Vendor Number		Payee	Notes	Description	Invoice Number	Invoice GL Account	Invoice Amount
03/25	03/21/2025	900179	8487	US BANK	JERE	MIAH THOMAS-SPECT	FEB 2025 BACK UP INTERNET	March 2025	100-51450-225	149.98
03/25	03/21/2025	900179	8487	US BANK	JERE	MIAH THOMAS-ZOOM.	FEB 2025 VIRTUAL MEETINGS	March 2025	100-51450-225	229.98
03/25	03/21/2025	900179	8487	US BANK	TIM N	EUBECK-BACKBLAZE	FEB2025CLOUDSTORAGE	March 2025	100-51450-225	110.28
03/25	03/21/2025	900179	8487	US BANK	TIM N	EUBECK-GOLDFAX	FEB2025FAXSERVICE	March 2025	100-51450-225	111.48
03/25	03/21/2025	900179	8487	US BANK	TIM N	IEUBECK-GOTOCOM*	FEB2025VIRTUALMEETINGS	March 2025	100-51450-225	40.09
03/25	03/21/2025	900179	8487	US BANK	JERE	MIAH THOMAS-ATT* BI	JAN 2025 CELL SERVICE	March 2025	100-51450-225	1,678.38
03/25	03/21/2025	900179	8487	US BANK	JERE	MIAH THOMAS-ATT* BI	JAN 2025 CELL SERVICE	March 2025	100-51450-225	1,290.77
03/25	03/21/2025	900179	8487	US BANK	JERE	MIAH THOMAS-ATT*B	JAN 2025 PHONELINES	March 2025	100-51450-225	961.08
03/25	03/21/2025	900179	8487	US BANK	1 MIT	NEUBECK-AMAZON MK	Cat6 cable supplies	March 2025	100-51450-310	307.87
03/25	03/21/2025	900179	8487	US BANK	1 MIT	NEUBECK-AMAZON MK	IT docks and cables	March 2025	100-51450-310	569.45
03/25	03/21/2025	900179	8487	US BANK	TIM N	IEUBECK-AMAZON.CO	Spare monitor cables	March 2025	100-51450-310	20.99
03/25	03/21/2025	900179	8487	US BANK	KARE	N DIETER-USPS PO 5	2 GLOBAL POINSETTIA/12 FLAG COILS	March 2025	100-51500-310	125.61
03/25	03/21/2025	900179	8487	US BANK	JERE	MIAH THOMAS-CASEY	DOUNUTS FOR KAREN'S LAST DAY	March 2025	100-51500-310	8.00
03/25	03/21/2025	900179	8487	US BANK	JERE	MIAH THOMAS-SQ *VI	KAREN DIETER RETIREMENT GIFT	March 2025	100-51500-310	42.09
03/25	03/21/2025	900179	8487	US BANK	JERE	MIAH THOMAS-AMZN	KLEENEX/PENS/ENVELOPS	March 2025	100-51500-310	23.99
03/25	03/21/2025	900179	8487	US BANK	JERE	MIAH THOMAS-LA PRE	LUNCH WITH NEW FINANCE EMPLOYEE	March 2025	100-51500-310	45.76
03/25	03/21/2025	900179	8487	US BANK	JERE	MIAH THOMAS-AMAZ	PENS/ENVELOPES	March 2025	100-51500-310	37.97
03/25	03/21/2025	900179	8487	US BANK	JERE	MIAH THOMAS-MERIDI	2025 CITY GUIDE PRINTING	March 2025	100-51500-325	102.25
03/25	03/21/2025	900179	8487	US BANK	JERE	MIAH THOMAS-CULVE	DINNER AT ELHERS CONFERANCE	March 2025	100-51500-330	26.24
03/25	03/21/2025	900179	8487	US BANK	JERE	MIAH THOMAS-DOMIN	DINNER AT ELHERS CONFERANCE	March 2025	100-51500-330	25.56
03/25	03/21/2025	900179	8487	US BANK	JERE	MIAH THOMAS-KALAH	HOTEL STAY FOR EHLERS CONFERANCE-THOMAS	March 2025	100-51500-330	116.00
03/25	03/21/2025	900179		US BANK		MARQUARDT-FSP*D	Safety Boots-Maintenance	March 2025	100-51600-118	344.00
03/25	03/21/2025	900179		US BANK		MIAH THOMAS-ALLIAN	5 GAL PAIL	March 2025	100-51600-244	159.60
03/25	03/21/2025	900179	8487	US BANK	JERE	MIAH THOMAS-ALLIAN	LAB ANALYSIS	March 2025	100-51600-244	120.00
03/25	03/21/2025	900179	8487	US BANK	DAN	BUCKINGHAM-TEMPE	MOTORS FOR CITY HALL	March 2025	100-51600-244	1,535.63
03/25	03/21/2025	900179		US BANK		MIAH THOMAS-ACE H	2 ACE BEST RLR/2 COBALT DRILL BIT/2 TITANIUM DRILL	March 2025	100-51600-245	99.82
03/25	03/21/2025	900179		US BANK		MIAH THOMAS-COVE	FEB 2025 ARMORY CLEANING	March 2025	100-51600-246	1,364.00
03/25	03/21/2025	900179	8487	US BANK	JERE	MIAH THOMAS-COVE	FEB 2025 CRAVATH LAKEFRONT CLEANING	March 2025	100-51600-246	338.00
03/25	03/21/2025	900179	8487	US BANK	JERE	MIAH THOMAS-COVE	FEB 2025 MUNI BLDG CLEANING	March 2025	100-51600-246	4,545.00
03/25	03/21/2025	900179		US BANK		MIAH THOMAS-COVE	FEB 2025 STARIN PARK CLEANING	March 2025	100-51600-246	1,154.00
03/25	03/21/2025	900179		US BANK		N BOEHM-ACE HARDW	Drill Bits, Anchors, Bit set	March 2025	100-51600-310	125.95
03/25	03/21/2025	900179		US BANK		MIAH THOMAS-ACE H	LIGHT BLUB	March 2025	100-51600-310	6.59
03/25	03/21/2025	900179		US BANK	JERE	MIAH THOMAS-ACE H	COMM PASS LEVER	March 2025	100-51600-355	39.99
03/25	03/21/2025	900179		US BANK		MIAH THOMAS-HOME	MULTI-PURPOSE DRILL BIT	March 2025	100-51600-355	8.9
03/25	03/21/2025	900179		US BANK		MIAH THOMAS-HOME	PLASTIC WIRE	March 2025	100-51600-355	14.90
3/25	03/21/2025	900179		US BANK		MIAH THOMAS-ACE H	PRESTO OUTLET/USB CHRGR/MW QUIK LOK/PADLOCK/	March 2025	100-51600-355	108.94
03/25	03/21/2025	900179		US BANK		BUCKINGHAM-AMAZO	SPARE DOOR CLOSERS	March 2025	100-51600-355	559.96
03/25	03/21/2025	900179		US BANK		I C VANDER STEEG-K	Hotel stay for Vander Steeg for WPFL conference	March 2025	100-51000-000	255.69
03/25	03/21/2025	900179		US BANK		INA L OJIBWAY-PRI M	Hough Releasing and Redacting Law Enforcement Records f	March 2025	100-52100-211	179.00

GL Period	Check Issue Date	Check Number	Vendor Number		Payee	Notes	Description	Invoice Number	Invoice GL Account	Invoice Amount
03/25	03/21/2025	900179	8487	US BANK		SABRINA L OJIBWAY-KALAH	Ojibway Kalahari Reservation for 2025 WPLF Training Confer	March 2025	100-52100-211	255.69
03/25	03/21/2025	900179	8487	US BANK		SABRINA L OJIBWAY-KALAH	Tax Credit for Ojibway Kalahari Reservation for 2025 WPLF T	March 2025	100-52100-211	35.64-
03/25	03/21/2025	900179	8487	US BANK		KELLY FREEMAN-SAMS CL	NAPKINS/CHIPS/COOKIES/BRATS/BUTTERNUT/WATER/C	March 2025	100-52100-219	332.26
03/25	03/21/2025	900179	8487	US BANK		RACHELLE BLITCH-FACEBK	Referendum Facebook Ad	March 2025	100-52100-219	400.00
03/25	03/21/2025	900179	8487	US BANK		RACHELLE BLITCH-FACEBK	Referendum Facebook Ad	March 2025	100-52100-219	21.95
03/25	03/21/2025	900179	8487	US BANK		TIM NEUBECK-CDW GOVT	Absolute VPN	March 2025	100-52100-224	1,353.96
03/25	03/21/2025	900179	8487	US BANK		DANIEL A MEYER-ONSOLVE	Admin portion of One Call Now annual software maintenance	March 2025	100-52100-225	103.24
03/25	03/21/2025	900179	8487	US BANK		DANIEL A MEYER-IDI	February IDI Core bill	March 2025	100-52100-225	141.50
03/25	03/21/2025	900179	8487	US BANK		ADAM C VANDER STEEG-H	6 keys made for gun locks	March 2025	100-52100-310	10.06
03/25	03/21/2025	900179	8487	US BANK		ADAM C VANDER STEEG-A	CD/DVD burners needed for new desktop computers	March 2025	100-52100-310	133.81
03/25	03/21/2025	900179	8487	US BANK		SABRINA L OJIBWAY-CIRBA	Cirba Solutions WeRecycle Kit 55	March 2025	100-52100-310	131.95
03/25	03/21/2025	900179	8487	US BANK		ADAM C VANDER STEEG-A	Label printer & paper for patrol room	March 2025	100-52100-310	99.89
03/25	03/21/2025	900179	8487	US BANK		ADAM C VANDER STEEG-A	Life360 subscription for internal investigation	March 2025	100-52100-310	15.81
03/25	03/21/2025	900179	8487	US BANK		DANIEL A MEYER-AMERICA	Michele Martin retirement plaque (corrected)	March 2025	100-52100-310	61.95
03/25	03/21/2025	900179	8487	US BANK		TIM NEUBECK-AMAZON MK	PD monitor cables	March 2025	100-52100-310	34.18
03/25	03/21/2025	900179	8487	US BANK		BECKY MAGESTRO-PRINT	posters for referendum	March 2025	100-52100-310	84.00
03/25	03/21/2025	900179	8487	US BANK		ADAM C VANDER STEEG-A	Replacement lockout kit	March 2025	100-52100-310	20.36
03/25	03/21/2025	900179	8487	US BANK		JEREMIAH THOMAS-MERIDI	2025 CITY GUIDE PRINTING	March 2025	100-52100-325	102.25
03/25	03/21/2025	900179	8487	US BANK		ADAM C VANDER STEEG-T	5 year replacement vest for Lt. Krahn. BVA grant covers \$660.	March 2025	100-52110-118	1,321.00
03/25	03/21/2025	900179	8487	US BANK		RYAN TAFT-TACFLOW ACA	Sheild Instructor Training	March 2025	100-52110-211	1,250.00
03/25	03/21/2025	900179	8487	US BANK		SABRINA L OJIBWAY-AURO	Lakeland Blood Draw for OAWI Case # 25-000876	March 2025	100-52110-219	25.00
03/25	03/21/2025	900179	8487	US BANK		SABRINA L OJIBWAY-PROPI	Spanish Translation for Multiple Patrol Cases	March 2025	100-52110-219	292.50
03/25	03/21/2025	900179	8487	US BANK		TIM NEUBECK-CDW GOVT	Absolute VPN	March 2025	100-52110-224	5,867.10
03/25	03/21/2025	900179	8487	US BANK		DANIEL A MEYER-ONSOLVE	Patrol portion of One Call Now annual software maintenance f	March 2025	100-52110-225	439.19
03/25	03/21/2025	900179	8487	US BANK		TIM NEUBECK-AMAZON MK	PD Monitor Cables	March 2025	100-52110-310	88.56
03/25	03/21/2025	900179	8487	US BANK		ADAM C VANDER STEEG-S	5 year replacement of MK9 OC spray for PD Squads	March 2025	100-52110-360	685.00
03/25	03/21/2025	900179	8487	US BANK		ADAM C VANDER STEEG-A	Batteries for rifle sights	March 2025	100-52110-360	65.96
03/25	03/21/2025	900179	8487	US BANK		DANIEL A MEYER-FT HEALT	Borchardt annual lead testing - Fort Business Health	March 2025	100-52110-360	93.00
03/25	03/21/2025	900179	8487	US BANK		DANIEL A MEYER-FT HEALT	Brock annual lead testing - Fort Business Health	March 2025	100-52110-360	93.00
03/25	03/21/2025	900179	8487	US BANK		ADAM C VANDER STEEG-Q	Firearms targets for range	March 2025	100-52110-360	201.71
03/25	03/21/2025	900179	8487	US BANK		ADAM C VANDER STEEG-S	Pepper Spray replacement for entire PD due to 5 year expirati	March 2025	100-52110-360	872.50
03/25	03/21/2025	900179	8487	US BANK		ADAM C VANDER STEEG-A	Staplers for firearms range	March 2025	100-52110-360	46.76
03/25	03/21/2025	900179	8487	US BANK		JACOB HINTZ-HILTON APPL	Garcia SRO training lodging	March 2025	100-52120-211	452.76
03/25	03/21/2025	900179	8487	US BANK		JACOB HINTZ-KALAHARI R	Hintz Active threat training lodging	March 2025	100-52120-211	122.02
03/25	03/21/2025	900179	8487	US BANK		SABRINA L OJIBWAY-KALAH	Hintz Kalahari Reservation for 2025 WPLF Training Conferen	March 2025	100-52120-211	255.69
03/25	03/21/2025	900179		US BANK		TIM NEUBECK-CDW GOVT	Absolute VPN	March 2025	100-52120-224	1,805.28
03/25	03/21/2025	900179	8487	US BANK		DANIEL A MEYER-ONSOLVE	Detectives portion of One Call Now annual software maintena	March 2025	100-52120-225	103.33
03/25	03/21/2025	900179	8487	US BANK		JACOB HINTZ-NIGHTLOCK	Active threat door locks for dispatch center	March 2025	100-52120-310	482.49
03/25	03/21/2025	900179	8487			TIM NEUBECK-AMAZON MK	Drive for detective computers	March 2025	100-52120-310	124.99

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Notes	Description	Invoice Number	Invoice GL Account	Invoice Amount
03/25	03/21/2025	900179	8487	US BANK	ADAM C VANDER STEEG-A	Faraday bags for evidence	March 2025	100-52120-310	189.94
03/25	03/21/2025	900179		US BANK	ADAM C VANDER STEEG-A	Floor mat for Lt. Hintz new office floor	March 2025	100-52120-310	59.99
03/25	03/21/2025	900179	8487	US BANK	ADAM C VANDER STEEG-A	Label printer & paper for evidence room	March 2025	100-52120-310	99.89
03/25	03/21/2025	900179	8487	US BANK	TIM NEUBECK-AMAZON MK	PD detective RAM	March 2025	100-52120-310	278.98
03/25	03/21/2025	900179	8487	US BANK	TIM NEUBECK-AMAZON MK	PD detective SSD & monitor stand	March 2025	100-52120-310	157.98
03/25	03/21/2025	900179	8487	US BANK	JACOB HINTZ-AMAZON MK	Secure key lock box for new detective ofc	March 2025	100-52120-310	60.12
03/25	03/21/2025	900179	8487	US BANK	JACOB HINTZ-AMAZON MK	Whiteboard for new detective lock ofc	March 2025	100-52120-310	121.43
03/25	03/21/2025	900179	8487	US BANK	ADAM C VANDER STEEG-SI	X-large evidence bags	March 2025	100-52120-310	369.58
03/25	03/21/2025	900179	8487	US BANK	JEREMIAH THOMAS-SOUTH	PARC HEARING RIESCH RD	March 2025	100-52400-212	29.95
03/25	03/21/2025	900179	8487	US BANK	JEREMIAH THOMAS-STAFF	RESEARCH FOR CSM 443	March 2025	100-52400-212	340.00
03/25	03/21/2025	900179	8487	US BANK	JEREMIAH THOMAS-STAFF	SLATER CUP	March 2025	100-52400-212	33.50
03/25	03/21/2025	900179	8487	US BANK	HEATHER M BOEHM-COMP	copy paper for 2nd floor	March 2025	100-52400-310	155.96
03/25	03/21/2025	900179	8487	US BANK	TAYLOR ZEINERT-AMAZON	Dog Poop Bag Dispenser to help with Dog Poop in DT	March 2025	100-52400-310	66.98
03/25	03/21/2025	900179	8487	US BANK	TAYLOR ZEINERT-AMAZON.	Office Supplies	March 2025	100-52400-310	18.42
03/25	03/21/2025	900179	8487	US BANK	JEREMIAH THOMAS-MERIDI	2025 CITY GUIDE PRINTING	March 2025	100-52400-325	102.25
03/25	03/21/2025	900179	8487	US BANK	HEIDI A GEMPLER-LANDS E	PD-Moore Uniform	March 2025	100-52600-118	2.91-
03/25	03/21/2025	900179	8487	US BANK	HEIDI A GEMPLER-LANDS E	PD-MooreUniform	March 2025	100-52600-118	15.05-
03/25	03/21/2025	900179	8487	US BANK	DANIEL A MEYER-ONSOLVE	Dispatch portion of One Call Now annual software maintenan	March 2025	100-52600-225	180.87
03/25	03/21/2025	900179	8487	US BANK	SABRINA L OJIBWAY-IN *MA	2025 Higher Ground Remote Support and Software Agreeme	March 2025	100-52600-295	6,171.00
03/25	03/21/2025	900179	8487	US BANK	TIM NEUBECK-AMAZON MK	New Dispatch switch cables	March 2025	100-52600-310	63.28
03/25	03/21/2025	900179	8487	US BANK	HEIDI A GEMPLER-KALAHA	PD-Bishop Hotel WIPSCOM Conference	March 2025	100-52600-330	98.00
03/25	03/21/2025	900179	8487	US BANK	HEIDI A GEMPLER-KALAHA	PD-Gonzalez Hotel Active Threat Conference	March 2025	100-52600-330	122.01
03/25	03/21/2025	900179	8487	US BANK	HEIDI A GEMPLER-KALAHA	PD-Gonzalez Hotel Active Threat Conference	March 2025	100-52600-330	24.01-
03/25	03/21/2025	900179	8487	US BANK	HEIDI A GEMPLER-KALAHA	PD-K. Shrock Hotel WIPSCOM Conference	March 2025	100-52600-330	98.00
03/25	03/21/2025	900179	8487	US BANK	HEIDI A GEMPLER-KALAHA	PD-M. Shrock Hotel Active Threat Conference	March 2025	100-52600-330	122.02
03/25	03/21/2025	900179	8487	US BANK	HEIDI A GEMPLER-KALAHA	PD-M. Shrock Hotel Active Threat Conference	March 2025	100-52600-330	24.02-
03/25	03/21/2025	900179	8487	US BANK	HEATHER M BOEHM-COMP	copy paper for 2nd floor	March 2025	100-53100-310	155.96
03/25	03/21/2025	900179	8487	US BANK	JEREMIAH THOMAS-MERIDI	2025 CITY GUIDE PRINTING	March 2025	100-53100-325	102.25
03/25	03/21/2025	900179	8487	US BANK	TODD BUCKINGHAM-SNAP	6 CASTER/HARDWARE	March 2025	100-53230-310	125.70
03/25	03/21/2025	900179	8487	US BANK	ALISON STOLL-STAPLS7652	COPY PAPER	March 2025	100-53230-310	42.49
03/25	03/21/2025	900179	8487	US BANK	ALISON STOLL-R.O.D. INC	PLANT OP SUPPLIES JANUARY 2025	March 2025	100-53230-310	75.82
03/25	03/21/2025	900179	8487	US BANK	ALISON STOLL-LAKESIDE I	SHOP ITEMS	March 2025	100-53230-310	164.45
03/25	03/21/2025	900179	8487	US BANK	JEREMIAH THOMAS-ACE H	SHOP SUPPLIES	March 2025	100-53230-310	14.98
03/25	03/21/2025	900179	8487	US BANK	ALISON STOLL-SCHAEFFE	SHOP SUPPLIES	March 2025	100-53230-310	806.64
03/25	03/21/2025	900179	8487	US BANK	NEUMEISTER BRIAN-ADDIS	STRAIGHT EXTD DIE GRINDER / STRAIGHT DIE GRINDE	March 2025	100-53230-310	219.99
03/25	03/21/2025	900179	8487	US BANK	JEREMIAH THOMAS-HOME	7 IND IMPACT SECURITY T20/4 TORX POWER BIT	March 2025	100-53230-352	30.52
03/25	03/21/2025	900179	8487	US BANK	ALISON STOLL-INTERSTAT	BATTERIES	March 2025	100-53230-352	808.75
03/25	03/21/2025	900179	8487	US BANK	JEREMIAH THOMAS-ACE H	PAINT FOR TRAILER	March 2025	100-53230-352	22.96
03/25	03/21/2025	900179	8487	US BANK	ALISON STOLL-BURTNESS	#26 OIL CONSUMPTION ISSUES	March 2025	100-53230-354	82.24

GL Period	Check Issue Date	Check Number	Vendor	Payee	Notes	Description	Invoice Number	Invoice GL Account	Invoice Amount
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03/25	03/21/2025	900179	8487	US BANK	ALISON STOLL-AMAZON M	HIGH BAY LIGHTING	March 2025	100-53230-355	631.91
03/25	03/21/2025	900179		US BANK	ALISON STOLL-AMAZON M	LOCKING PLUGS (8)	March 2025	100-53230-355	79.92
03/25	03/21/2025	900179		US BANK	JEREMIAH THOMAS-ACE H	OFFICE WINDOWS	March 2025	100-53230-355	12.98
03/25	03/21/2025	900179	8487	US BANK	ALISON STOLL-AMAZON M	REPLACEMENT ELECTRICAL PLUGS (12)	March 2025	100-53230-355	131.88
03/25	03/21/2025	900179	8487	US BANK	JEREMIAH THOMAS-ACE H	THERMOCOUPLE	March 2025	100-53230-355	12.99
03/25	03/21/2025	900179	8487	US BANK	NEUMEISTER BRIAN-WISC	CPSI REGISTRATION - COURSE & EXAM FOR THOMAS C	March 2025	100-53270-211	575.00
03/25	03/21/2025	900179	8487	US BANK	ANDREW C BECKMAN-HYA	WI ARBORISTS CONVENTION IN GREEN BAY HOTEL CHA	March 2025	100-53270-211	347.75
03/25	03/21/2025	900179	8487	US BANK	ANDREW C BECKMAN-TST*	WI ARBORISTS CONVENTION IN GREEN BAY MEAL CHA	March 2025	100-53270-211	42.30
03/25	03/21/2025	900179	8487	US BANK	ANDREW C BECKMAN-MCD	WI ARBORISTS CONVENTION IN GREEN BAY MEAL CHA	March 2025	100-53270-211	15.38
03/25	03/21/2025	900179	8487	US BANK	ALISON STOLL-LAKESIDE I	#445 REPAIR WORK	March 2025	100-53270-242	2,320.07
03/25	03/21/2025	900179	8487	US BANK	ALISON STOLL-AMAZON M	DOG WASTE BAGS	March 2025	100-53270-310	499.96
03/25	03/21/2025	900179	8487	US BANK	ALISON STOLL-AMAZON M	FIRST AID KITS	March 2025	100-53270-310	109.95
03/25	03/21/2025	900179	8487	US BANK	JEREMIAH THOMAS-HOME	KA PADLOCK	March 2025	100-53270-310	87.35
03/25	03/21/2025	900179	8487	US BANK	JEREMIAH THOMAS-SOUTH	LAKE DISTRICT PUBLIC HEARING	March 2025	100-53270-310	42.44
03/25	03/21/2025	900179	8487	US BANK	NEUMEISTER BRIAN-WM S	LP EXCHANGE	March 2025	100-53270-310	59.76
03/25	03/21/2025	900179	8487	US BANK	ANDREW C BECKMAN-SP Y	SAFETY CLOTHING	March 2025	100-53270-310	149.00
03/25	03/21/2025	900179	8487	US BANK	ANDREW C BECKMAN-WM	SUPPLIES	March 2025	100-53270-310	19.85
03/25	03/21/2025	900179	8487	US BANK	ANDREW C BECKMAN-WES	TREE SUPPLIES	March 2025	100-53270-310	399.00
03/25	03/21/2025	900179	8487	US BANK	BRAD MARQUARDT-FSP*D	Safety Boots-Streets	March 2025	100-53300-118	2,180.00
03/25	03/21/2025	900179	8487	US BANK	SARA MARQUARDT-FT HEA	DPWST DOT Drug Screen	March 2025	100-53300-211	74.00
03/25	03/21/2025	900179	8487	US BANK	SARA MARQUARDT-FT HEA	DPWST DPT Drug Screen	March 2025	100-53300-211	117.00
03/25	03/21/2025	900179	8487	US BANK	ALISON STOLL-DECKER SU	STREET SIGNS	March 2025	100-53300-354	2,226.17
03/25	03/21/2025	900179	8487	US BANK	ALISON STOLL-LAKESIDE I	#406 REPAIR WORK	March 2025	100-53320-353	649.00
03/25	03/21/2025	900179	8487	US BANK	ALISON STOLL-BURKE TRU	#409, #410, #503 REPAIR PARTS	March 2025	100-53320-353	512.62
03/25	03/21/2025	900179	8487	US BANK	JEREMIAH THOMAS-ALLIAN	5 GAL PAIL	March 2025	100-55111-244	79.80
03/25	03/21/2025	900179	8487	US BANK	JEREMIAH THOMAS-JOHNS	F3 IRON PUMP	March 2025	100-55111-244	634.95
03/25	03/21/2025	900179	8487	US BANK	JEREMIAH THOMAS-ALLIAN	LAB ANALYSIS	March 2025	100-55111-244	40.00
03/25	03/21/2025	900179	8487	US BANK	JEREMIAH THOMAS-COVE	FEB 2025 LIBRARY CLEANING	March 2025	100-55111-246	1,259.00
03/25	03/21/2025	900179	8487	US BANK	KAREN DIETER-PER MAR S	2025 MONITORING SERVICES	March 2025	100-55111-355	1,564.80
03/25	03/21/2025	900179	8487	US BANK	JEREMIAH THOMAS-PER M	2025 MONITORING SERVICES	March 2025	100-55111-355	1,472.88
03/25	03/21/2025	900179	8487	US BANK	DAN BUCKINGHAM-NASSC	3 MULTIFOLD PAPER TOWEL/DISINFECTANT WIPES	March 2025	100-55111-355	189.21
03/25	03/21/2025	900179	8487	US BANK	TIM NEUBECK-WEB*BLUEH	Park website domain	March 2025	100-55200-225	21.17
03/25	03/21/2025	900179	8487	US BANK	KEVIN BOEHM-OPENAI *CH	Chat GPT subscription	March 2025	100-55200-310	20.00
03/25	03/21/2025	900179	8487	US BANK	HEATHER M BOEHM-COMP	copy paper for 2nd floor	March 2025	100-55200-310	155.96
03/25	03/21/2025	900179	8487	US BANK	KEVIN BOEHM-BUFFALO WI	Lunch for staff training Megan, Kevin, Michelle	March 2025	100-55200-310	82.62
03/25	03/21/2025	900179	8487	US BANK	KEVIN BOEHM-SQSP* INV1	UFC website fee	March 2025	100-55200-310	276.00
To	otal 100:								245,604.25

M = Manual Check, V = Void Check

					Check issue Date	5. 3/ 1/2023 - 3/3 1/2023		Api 23,	, 2025 UZ.ZZFIV
GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Notes	Description	Invoice Number	Invoice GL Account	Invoice Amount
200 03/25	03/21/2025	900179	8487	US BANK	BECKY MAGESTRO-AMAZO	camera for City Council Chambers	March 2025	200-55110-224	362.29
To	otal 200:							-	362.29
208									
03/25	03/06/2025	98075	1	DEPT OF UTILITIES		PARKING LOT G	FEBRUARY	208-51920-650	44.42
03/25	03/06/2025	98075	1			PARKING LOT H	FEBRUARY	208-51920-650	20.36
03/25	03/06/2025	98075	1	DEPT OF UTILITIES		PARKING LOT I	FEBRUARY	208-51920-650	11.11
03/25	03/06/2025	98075	1	DEPT OF UTILITIES		PARKING LOT C	FEBRUARY	208-51920-650	12.34
03/25	03/06/2025	98075	1	DEPT OF UTILITIES		PARKING LOT D	FEBRUARY	208-51920-650	23.45
03/25	03/06/2025	98075	1	DEPT OF UTILITIES		PARKTING LOT J	FEBRUARY	208-51920-650	14.81
03/25	03/06/2025	98075	1	DEPT OF UTILITIES		CDA-NEWCOMB ST PARKING PAD	FEBRUARY	208-51920-650	123.40
03/25	03/06/2025	98098	10038	NUEHRING, JACOB		PARKING PERMIT REIMBURSEMENT	H22	208-51920-650	35.00
To	otal 208:								284.89
210									
03/25	03/13/2025	98127	9465	FIRE SERVICE INC		TRANSVERSE SLIDE OUT/FABRICATED COVERS FOR UN	ST-18520	210-52200-820	7,141.75
03/25	03/13/2025	98132	8961	GILBANK CONSTRUCTION INC		BUNK ROOM PAY REQ 2	PAY APP 2 F	210-52200-820	69,148.60
03/25	03/13/2025	98136	9331	MACQUEEN EQUIPMENT		GAS DETECTOR/HURST RABBIT TOOL & PUMP/GLASS C	P44767	210-52200-820	2,615.00
03/25	03/13/2025	98141	418	TRIEBOLD OUTDOOR POWER		CUT OFF SAWS	JAN 2025 FD	210-52200-820	2,751.98
03/25	03/27/2025	98179	9465	FIRE SERVICE INC		NEW ENGINE OUTFITTING	WI-18839	210-52200-820	6,189.80
03/25	03/27/2025	98184	399	JEFFERSON FIRE & SAFETY IN		2 KEY HOSES FOR NEW ENGINE	IN324479	210-52200-820	1,007.33
03/25	03/27/2025	98186	358	STRAND ASSOCIATES INC		FD BUNK ROOM & RESTROOM REMODEL PJT 1407-136	0222472	210-52200-820	682.30
03/25	03/21/2025	900179	8487		KELLY FREEMAN-MENARD	BUNK ROOM ITEMS	March 2025	210-52200-820	459.48
03/25	03/21/2025	900179	8487	US BANK	KELLY FREEMAN-STEINHA	BUNK ROOM-OFFICE FURNITURE	March 2025	210-52200-820	6,746.50
03/25	03/21/2025	900179		US BANK	KELLY FREEMAN-SQ *BAND	ENGINE- WAVE WHIP ANTENNA/EXTERNAL SPEAKER	March 2025	210-52200-820	104.49
03/25	03/21/2025	900179	8487		KELLY FREEMAN-SP ANCH	ENGINE-2 ANCHOR ROPE/RODE BAG PRO	March 2025	210-52200-820	182.26
03/25	03/21/2025	900179	8487	US BANK	KELLY FREEMAN-SONETIC	ENGINE-2 HEADSETS/EXTENTION CABLE	March 2025	210-52200-820	604.83
To	otal 210:							-	97,634.32
214									
03/25	03/27/2025	98183	191	JEFFERSON CO CLERK		PAPER ROLLS FOR FEB 2025 PRIMARY	FEB PRIMAR	214-51400-310	13.80
03/25	03/21/2025	900179	8487	US BANK	HEATHER M BOEHM-WM S	coffee and creamer for Armory election workers	March 2025	214-51400-310	21.71
03/25	03/21/2025	900179	8487	US BANK	HEATHER M BOEHM-#49292	Dinner for Election workers	March 2025	214-51400-310	64.24
03/25	03/21/2025	900179	8487	US BANK	JEREMIAH THOMAS-SOUTH	ELECTION NOTICE	March 2025	214-51400-310	29.95
03/25	03/21/2025	900179	8487	US BANK	HEATHER M BOEHM-SAMS	Election worker breakfast food and drinks	March 2025	214-51400-310	93.13

M = Manual Check, V = Void Check

CITY OF WHITEWATER Check Register - Totaling by Fund KD Check Issue Dates: 3/1/2025 - 3/31/2025

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Notes	Description	Invoice Number	Invoice GL Account	Invoice Amount
03/25	03/21/2025	900179	8487	US BANK	HEATHER M BOEHM-ARBY	Lunch for election workers	March 2025	214-51400-310	101.28
03/25	03/21/2025	900179	8487	US BANK	HEATHER M BOEHM-JESSI	Lunch with Tiffany & Llana for Election work	March 2025	214-51400-310	66.74
03/25	03/21/2025	900179	8487	US BANK	JEREMIAH THOMAS-SOUTH	REFERENDUM ELECTION NOTICE	March 2025	214-51400-310	41.53
To	otal 214:								432.38
216									
03/25	03/13/2025	98130	10045	FORD, KARL		2025 FORD EXPLORER POLICE VIN#1FM5K8AC1SGB584	02/28/25	216-52200-820	48,844.00
To	otal 216:								48,844.00
220									
03/25	03/03/2025	98067	2915	IRVIN L YOUNG MEMORIAL LIB		Postage	Feb-25	220-55110-313	5.82
03/25	03/03/2025	98068	1832	MIDWEST TAPE LLC		Audiovisual-adult	506702515	220-55110-326	172.96
03/25	03/03/2025	98068	1832	MIDWEST TAPE LLC		Audiovisual-adult	506719546	220-55110-326	105.98
03/25	03/03/2025	98068	1832	MIDWEST TAPE LLC		Audiovisual-adult	506767349	220-55110-326	39.99
03/25	03/03/2025	98068	1832	MIDWEST TAPE LLC		Audiovisual-juvenile	506767511	220-55110-327	44.98
03/25	03/03/2025	98068	1832	MIDWEST TAPE LLC		Audiovisual-juvenile	506788042	220-55110-327	21.24
03/25	03/03/2025	98068	1832	MIDWEST TAPE LLC		Audiovisual-digital-February 2025	506824239	220-55110-333	300.91
03/25	03/03/2025	98068	1832	MIDWEST TAPE LLC		Books-digital-February 2025	506824239	220-55110-332	47.19
03/25	03/03/2025	98068	1832	MIDWEST TAPE LLC		Audiovisual-adult	509788041	220-55110-326	82.98
03/25	03/03/2025	98070	4630	UNIQUE MANAGEMENT SVC IN		Material recovery	6135777	220-55110-319	46.60
03/25	03/06/2025	98100	10040	PRAIRIE LAKES LIBRARY SYST		2025 GROUP TECH PURCHASE	2979	220-55110-224	655.00
03/25	03/20/2025	98151	291	GORDON FLESCH CO INC		FEB 2025 COPIES CHARGE	IN15083122	220-55110-310	14.39
03/25	03/20/2025	98151	291	GORDON FLESCH CO INC		FEB 2025 COPIES CHARGE	IN15083122	220-55110-310	68.40
03/25	03/20/2025	98162	8484	ORANGE WHIP DESIGN LLC		2025 CITY GUIDE-SPANISH	001689_WW	220-55110-331	24.00
03/25	03/27/2025	98181	291	GORDON FLESCH CO INC		APRIL 2025 COPIER LEASE	101007221	220-55110-310	150.86
03/25	03/27/2025	98181	291	GORDON FLESCH CO INC		APRIL 2025 COPIER LEASE	101007221	220-55110-310	102.34
03/25	03/27/2025	98191	6	CAPTIAL ONE		6 LUNCHBAGS/PAPER TOWELS/CANDY/DISH SOAP	MAR 2025	220-55110-342	55.26
03/25	03/21/2025	900179	8487	US BANK	JEREMIAH THOMAS-ATT*C	JAN 2025 ALARM LINES	March 2025	220-55110-225	111.80
03/25	03/21/2025	900179	8487	US BANK	JEREMIAH THOMAS-ATT*C	JAN 2025 ALARM LINES	March 2025	220-55110-225	111.80
03/25	03/21/2025	900179	8487	US BANK	DIANE JAROCH-AMAZON M	Books-adult-Lucky Day Collection	March 2025	220-55110-310	18.00
03/25	03/21/2025	900179	8487	US BANK	DIANE JAROCH-AMAZON M	Office supplies	March 2025	220-55110-310	16.95-
03/25	03/21/2025	900179	8487	US BANK	DIANE JAROCH-AMAZON R	Office supplies	March 2025	220-55110-310	8.00-
03/25	03/21/2025	900179	8487	US BANK	DIANE JAROCH-AMAZON M	Office supplies	March 2025	220-55110-310	55.89
03/25	03/21/2025	900179	8487	US BANK	DIANE JAROCH-AMAZON M	Office supplies	March 2025	220-55110-310	97.64
03/25	03/21/2025	900179	8487	US BANK	DIANE JAROCH-AMAZON R	Office supplies	March 2025	220-55110-310	105.11-
03/25	03/21/2025	900179	8487	US BANK	DIANE JAROCH-STERICYCL	Office supplies	March 2025	220-55110-310	101.82
03/25	03/21/2025	900179	8487	US BANK	DIANE JAROCH-SP COLIBRI	Office supplies-book covers	March 2025	220-55110-310	301.25

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Notes	Description	Invoice Number	Invoice GL Account	Invoice Amount
						-			
03/25	03/21/2025	900179		US BANK	DIANE JAROCH-ACE HARD	Office supplies-extra key for book drop	March 2025	220-55110-310	4.21
03/25	03/21/2025	900179	8487		DIANE JAROCH-BAKER & T	Books-adult	March 2025	220-55110-321	53.20
03/25	03/21/2025	900179		US BANK	DIANE JAROCH-AMAZON R	Books-adult	March 2025	220-55110-321	53.61
03/25	03/21/2025	900179	8487	US BANK	DIANE JAROCH-BAKER & T	Books-adult	March 2025	220-55110-321	493.59
03/25	03/21/2025	900179	8487		DIANE JAROCH-THRIFT BO	Books-adult	March 2025	220-55110-321	66.25
03/25	03/21/2025	900179	8487	US BANK	DIANE JAROCH-AMAZON R	Books-adult	March 2025	220-55110-321	74.71
03/25	03/21/2025	900179	8487	US BANK	DIANE JAROCH-BAKER & T	Books-adult	March 2025	220-55110-321	41.55
03/25	03/21/2025	900179	8487	US BANK	DIANE JAROCH-BAKER & T	Books-adult	March 2025	220-55110-321	683.51
03/25	03/21/2025	900179	8487	US BANK	DIANE JAROCH-AMAZON R	Books-adult for Lucky Day Collection	March 2025	220-55110-321	84.48
03/25	03/21/2025	900179	8487	US BANK	DIANE JAROCH-AMAZON R	Books-adult-Lucky Day Collection	March 2025	220-55110-321	45.01
03/25	03/21/2025	900179	8487	US BANK	DIANE JAROCH-INGRAM LI	Books-juvenile	March 2025	220-55110-323	262.76
03/25	03/21/2025	900179	8487	US BANK	DIANE JAROCH-INGRAM LI	Books-juvenile	March 2025	220-55110-323	97.70
03/25	03/21/2025	900179	8487	US BANK	DIANE JAROCH-JOURNAL S	Periodicals adult-back issues of newspapers due to credit car	March 2025	220-55110-324	156.00
03/25	03/21/2025	900179	8487	US BANK	DIANE JAROCH-AMAZON R	Audiovisual-adult	March 2025	220-55110-326	35.90
03/25	03/21/2025	900179	8487	US BANK	DIANE JAROCH-AMAZON R	Audiovisual-adult-replacement CD and graphic novels	March 2025	220-55110-326	39.87
03/25	03/21/2025	900179	8487	US BANK	JEREMIAH THOMAS-MERIDI	2025 CITY GUIDE PRINTING	March 2025	220-55110-331	102.25
03/25	03/21/2025	900179	8487	US BANK	DIANE JAROCH-AMAZON M	Building project-boxes for packing and storing items	March 2025	220-55110-337	38.05
03/25	03/21/2025	900179	8487	US BANK	DIANE JAROCH-SEED SAVE	Program supplies-adult	March 2025	220-55110-341	15.00
03/25	03/21/2025	900179	8487	US BANK	DIANE JAROCH-AMAZON M	Program supplies-adult-tea of the month	March 2025	220-55110-341	31.50
03/25	03/21/2025	900179	8487	US BANK	DIANE JAROCH-OTC BRAN	Program supplies-juvenile-Take & Make kits	March 2025	220-55110-342	147.88
03/25	03/21/2025	900179	8487	US BANK	DIANE JAROCH-INGRAM LI	Library Use of Grants Expense-LWV donation of books purch	March 2025	220-55110-347	96.50
To	otal 220:								5,230.57
230									
03/25	03/06/2025	98091	42	JOHNS DISPOSAL SERVICE IN		MAR 2025 GARBAGE	1624589	230-53600-219	25,919.39
03/25	03/06/2025	98091	42	JOHNS DISPOSAL SERVICE IN		MAR 2025 DUMPSTERS	1624589	230-53600-219	184.00
03/25	03/06/2025	98091	42	JOHNS DISPOSAL SERVICE IN		MAR 2025 BULK	1624589	230-53600-219	5,775.07
03/25	03/06/2025	98091	42	JOHNS DISPOSAL SERVICE IN		MAR 2025 RECYCLE	1624589	230-53600-295	11,960.69
03/25	03/20/2025	98162	8484	ORANGE WHIP DESIGN LLC		2025 CITY GUIDE-SPANISH	001689_WW	230-53600-325	24.00
03/25	03/21/2025	900179	8487	US BANK	JEREMIAH THOMAS-MERIDI		March 2025	230-53600-325	102.25
To	otal 230:								43,965.40
235									
03/25	03/13/2025	98122	47	BROWN CAB SERVICE INC		FEB 2025 CAB SERVICES	5587	235-51350-295	18,925.57
To	otal 235:								18,925.57

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Notes	Description	Invoice Number	Invoice GL Account	Invoice Amount
247									
03/25	03/06/2025	98071	38	ALSCO		FEB 2025 MAT SERVICE	FEB 2025	247-55800-310	142.56
03/25	03/06/2025	98075	1	DEPT OF UTILITIES		580 S ELIZABETH ST-AQUATIC CTR	FEBRUARY	247-55700-221	2,261.29
03/25	03/13/2025	98119	-	ALTA LANGUAGE SVCS INC		WRITING TEST AYON GARCIA, CHRISTIAN	IS770585	247-55100-211	69.00
03/25	03/13/2025	98123		CARRICO AQUATIC RESOURCE		MAR 2025 CHEMICAL & EQUIP AGREEMENT	20251229	247-55600-350	1,580.00
03/25	03/13/2025	98134		KROHN, KAREN		REFUND FOR WAFC MONTHLY SENIOR MEMBERSHIP	02/26/25	247-41300-55	28.00
03/25	03/13/2025	98142		UW WHITEWATER		TOILET PAPER/CAN LINERS/CLEANER/GANG BOX/TRAS	41241	247-55800-310	423.24
03/25	03/20/2025	98169		WE ENERGIES		Electric-0713499904-00041-Aquatic Ctr Electric	FEB 2025	247-55700-222	8,196.39
03/25	03/20/2025	98169		WE ENERGIES		Gas-0713499904-00069-Aquatic Ctr Gas	FEB 2025	247-55700-223	7,799.46
03/25	03/27/2025	98176	7972	CARRICO AQUATIC RESOURCE		APRIL 2025 CHEMICAL & EQUIP AGREEMENT	20251811	247-55600-350	1,580.00
03/25	03/27/2025	98176	7972	CARRICO AQUATIC RESOURCE		MAR 2025 DAILY OPERATIONAL CONSULTATION	20251820	247-55600-346	1,040.00
03/25	03/27/2025	98195	425	WI DATCP		2025 LIC FEE- LAP POOL	ATCP-X0132	247-55500-654	100.00
03/25	03/21/2025	900179	8487	US BANK	MEGAN O GROEN-RACINE	Water Safety Instructor certification class registration	March 2025	247-55100-211	250.00
03/25	03/21/2025	900179	8487	US BANK	KEVIN BOEHM-WM SUPER	USB Charger for portable hot spot due to internet outage	March 2025	247-55500-224	9.88
03/25	03/21/2025	900179	8487	US BANK	KEVIN BOEHM-WHEN I WO	When I Work timekeeping software	March 2025	247-55500-224	294.00
03/25	03/21/2025	900179	8487	US BANK	JEREMIAH THOMAS-COVE	FEB 2025 WAFC CLEANING	March 2025	247-55500-246	808.00
03/25	03/21/2025	900179	8487	US BANK	KEVIN BOEHM-ZOOM.COM	Zoom for WAFC classes	March 2025	247-55500-310	63.96
03/25	03/21/2025	900179	8487	US BANK	MEGAN O GROEN-IKEA OA	lifeguard office organization	March 2025	247-55600-310	21.95
03/25	03/21/2025	900179	8487	US BANK	MEGAN O GROEN-SP SWIM	lifeguard suits	March 2025	247-55600-310	81.00
03/25	03/21/2025	900179	8487	US BANK	MEGAN O GROEN-SP SWIM	lifeguard suits for new hires	March 2025	247-55600-310	54.00
03/25	03/21/2025	900179	8487	US BANK	MEGAN O GROEN-PY *ONTI	lifeguard uniforms	March 2025	247-55600-310	1,105.10
03/25	03/21/2025	900179	8487	US BANK	MEGAN O GROEN-WM SUP	staff appreciation	March 2025	247-55600-310	24.42
03/25	03/21/2025	900179	8487	US BANK	MEGAN O GROEN-WAL-MA	staff valentines day supplies	March 2025	247-55600-310	64.46
03/25	03/21/2025	900179	8487	US BANK	MEGAN O GROEN-AMAZON	walkie talkies	March 2025	247-55600-310	143.98
03/25	03/21/2025	900179	8487	US BANK	MEGAN O GROEN-AED SUP	CPR masks	March 2025	247-55600-344	149.25
03/25	03/21/2025	900179	8487	US BANK	MEGAN O GROEN-SP SWIM	whistles	March 2025	247-55600-344	101.10
03/25	03/21/2025	900179	8487	US BANK	MEGAN O GROEN-3070 - R	leisure pool lane lines	March 2025	247-55600-348	1,362.69
03/25	03/21/2025	900179	8487	US BANK	MEGAN O GROEN-SP SWIM	lifeguard hip packs	March 2025	247-55600-348	41.50
03/25	03/21/2025	900179	8487	US BANK	MEGAN O GROEN-SP SWIM	ring bouys	March 2025	247-55600-348	85.00
03/25	03/21/2025	900179	8487	US BANK	MEGAN O GROEN-SP SWIM	ring bouys	March 2025	247-55600-348	170.00
03/25	03/21/2025	900179	8487	US BANK	JEREMIAH THOMAS-ALLIAN	LAB ANALYSIS	March 2025	247-55700-355	40.00
03/25	03/21/2025	900179	8487	US BANK	JEREMIAH THOMAS-ACE H	8 MISC FASTENERS	March 2025	247-55700-355	3.97
03/25	03/21/2025	900179	8487	US BANK	MEGAN O GROEN-AMAZON	""scanned on"" stamp for documents	March 2025	247-55800-310	26.90
03/25	03/21/2025	900179	8487	US BANK	KEVIN BOEHM-BLINDS.CO	Blinds for small meeting room	March 2025	247-55800-310	223.95
03/25	03/21/2025	900179	8487	US BANK	MEGAN O GROEN-AMAZON	coffee urn	March 2025	247-55800-310	64.53
03/25	03/21/2025	900179	8487	US BANK	MEGAN O GROEN-AMAZON	front desk organization	March 2025	247-55800-310	16.98
03/25	03/21/2025	900179	8487	US BANK	MEGAN O GROEN-AMAZON	front desk organization	March 2025	247-55800-310	25.97
03/25	03/21/2025	900179	8487	US BANK	MEGAN O GROEN-WAL-MA	front desk supplies	March 2025	247-55800-310	23.83
03/25	03/21/2025	900179	8487	US BANK	MEGAN O GROEN-WM SUP	front desk supplies	March 2025	247-55800-310	34.94

Dates: 3/1/2025 - 3/31/2025 Apr 23, 2025 02:22PM

Period Issue Date Number Number Payes Paye	GL	Check	Check	Vendor		Notes	Description	Invoice	Invoice	Invoice
0.3212 0.3212 0.3217 0.321 0					Payee	Notes	Description			
0.3212 0.3212 0.3217 0.321 0						_				
1932 1932 1932 1932 1933 1934 193										41.40
1925 1921 1922 1921 1922 1922 1922 1922 1923										
3021 3021										24.87
0.3212 0							• • • • • • • • • • • • • • • • • • • •			32.67
0.3212 0										46.48
30325 032112025 901179 8487 US BANK MEGAN O GROEN-SIGNSO Aframe signs refund March 2025 247-58800-324 157.2							•			92.95
0.3725 0.3721/2025 0.00179 0.487 US BANK MEGAN O GROEN-SIGNSO A-frame signs refund March 2025 247-55800-324 157.2	03/25	03/21/2025	900179	8487	US BANK	DAN BUCKINGHAM-NASSC	PRO SERES DISINFECTANT WIPE	March 2025	247-55800-310	90.71
19/12/2015 30/21/2025 30/	03/25	03/21/2025	900179	8487	US BANK	MEGAN O GROEN-AMAZON	wristbands	March 2025	247-55800-310	24.75
03/25 03/21/2025 090179 8487 US BANK KEVIN BOEHM-EIG*CONST Constant Contact subscription for WAFC March 2025 247-55800-324 298.0 03/25 03/21/2025 090179 8487 US BANK KEVIN BOEHM-WIN SUPER Valenthines belar for membership giveaway March 2025 247-55800-342 229.0 03/25 03/21/2025 090179 8487 US BANK KEVIN BOEHM-WIN SUPER Valenthines heart for membership giveaway March 2025 247-55800-342 229.0 03/25 03/21/2025 090179 8487 US BANK KEVIN BOEHM-WIN SUPER Valenthines heart for membership giveaway March 2025 247-55800-342 21.9 03/25 03/21/2025 090179 8487 US BANK KEVIN BOEHM-WIN SUPER Valenthines for WAFC March 2025 247-55800-342 21.9 03/25 03/21/2025 090179 8487 US BANK KEVIN BOEHM-WIN SUPER Valenthines for WAFC March 2025 247-55800-342 21.9 03/25 03/21/2025 090179 8487 US BANK KEVIN BOEHM-WIN SUPER VALENTHIN S	03/25	03/21/2025	900179	8487	US BANK	MEGAN O GROEN-SIGNSO	A-frame signs	March 2025	247-55800-324	157.27
03/21 03/21/2025 03/21/20	03/25	03/21/2025	900179	8487	US BANK	MEGAN O GROEN-SIGNSO	A-frame signs refund	March 2025	247-55800-324	157.27-
03/25 03/21/2025 090179 8487 US BANK MEGAN O GROEN-WAL-MA 15.9 05.2 03/21/2025 03/21/2025 090179 8487 US BANK MEGAN O GROEN-WAL-MA 15.9 05.2 03/21/2025 03/21/2025 090179 8487 US BANK KEVIN BOEHM-WAL-MART # 03/25 03/21/2025 090179 8487 US BANK KEVIN BOEHM-WAL-MART # 03/25 03/21/2025 090179 8487 US BANK KEVIN BOEHM-WAL-MART # 03/25 03/21/2025 090179 8487 US BANK KEVIN BOEHM-WAL-MART # 03/25 03/21/2025 090179 8487 US BANK KEVIN BOEHM-WAL-MART # 03/25 03/21/2025 090179 8487 US BANK KEVIN BOEHM-WAL-MART # 03/25 03/21/2025 090179 8487 US BANK KEVIN BOEHM-SAMSCLUB 03/25 03/21/2025 090179 8487 US BANK MEGAN O GROEN-WAL-MA 04/25	03/25	03/21/2025	900179	8487	US BANK	KEVIN BOEHM-EIG*CONST	Constant Contact subscription for WAFC	March 2025	247-55800-324	119.00
03/25 03/21/2025 09/0179 8487 US BANK MEGAN O GROEN-WAL-MA Concessions March 2025 247-55800-341 15.9	03/25	03/21/2025	900179	8487	US BANK	MEGAN O GROEN-STICKER	stickers and marketing supplies	March 2025	247-55800-324	298.00
03/25 03/21/2025 090179 8487 US BANK KEVIN BOEHMMAZON RE Accidental Purchase, personal check given to finance March 2025 247-55800-342 21.9	03/25	03/21/2025	900179	8487	US BANK	KEVIN BOEHM-WM SUPER	Valentines Heart for membership giveaway	March 2025	247-55800-324	22.97
03/25 03/21/2025 900179 8487 US BANK KEVIN BOEHM-WAL-MART# Concession items for WAFC March 2025 247-55800-342 191.9	03/25	03/21/2025	900179	8487	US BANK	MEGAN O GROEN-WAL-MA	concessions	March 2025	247-55800-341	15.96
03/25 03/21/2025 900179 8487 US BANK KEVIN BOEHM-SAMSCLUB. Concession items for WAFC March 2025 247-55800-342 94.5	03/25	03/21/2025	900179	8487	US BANK	KEVIN BOEHM-AMAZON RE	Accidental Purchase, personal check given to finance	March 2025	247-55800-342	11.49
03/25 03/21/2025 090179 0487 US BANK KEVIN BOEHM-WAL-MART # Concession items for WAFC March 2025 247-55800-342	03/25	03/21/2025	900179	8487	US BANK	KEVIN BOEHM-WAL-MART#	Concession items for WAFC	March 2025	247-55800-342	21.96
03/25 03/21/2025 090179 8487 US BANK KEVIN BOEHM-SAMSCLUB Concession items for WAFC Squeegees March 2025 247-55800-342 29.98 Concession items for WAFC Squeegees March 2025 247-55800-342 29.98 Concession items for WAFC Squeegees March 2025 247-55800-342 29.98 Concession items for WAFC Squeegees March 2025 247-55800-342 29.98 Concession items for WAFC Squeegees March 2025 247-55800-342 29.98 Concession items for WAFC Squeegees March 2025 247-55800-344 13.98 Concession items for WAFC Squeegees March 2025 247-55800-344 13.98 Concession items for WAFC Squeegees March 2025 247-55800-344 13.98 Concession items for WAFC Squeegees March 2025 247-55800-344 13.98 Concession items for WAFC Squeegees March 2025 247-55800-344 13.98 Concession items for WAFC Squeegees March 2025 247-55800-344 13.98 Concession items for WAFC Squeegees March 2025 247-55800-344 13.98 Concession items for WAFC Squeegees March 2025 247-55800-344 13.98 Concession items for WAFC Squeegees March 2025 247-55800-344 13.98 Concession items for WAFC Squeegees March 2025 247-55800-344 13.98 Concession items for WAFC Squeegees March 2025 247-55800-344 13.98 Concession items for WAFC Squeegees March 2025 248-55110-324 19.98 Concession items for WAFC Squeegees March 2025 248-55110-324 19.98 Concession items for WAFC Squeegees Squeegee	03/25	03/21/2025	900179	8487	US BANK	KEVIN BOEHM-SAMSCLUB.	Concession items for WAFC	March 2025	247-55800-342	191.99
03/25 03/21/2025 090179 8487 US BANK MEGAN O GROEN-AMAZON MEGAN O GROEN-AMAZON Megan o Groen-Wal-max Megan o	03/25	03/21/2025	900179	8487	US BANK	KEVIN BOEHM-WAL-MART#	Concession items for WAFC	March 2025	247-55800-342	94.57
Name	03/25	03/21/2025	900179	8487	US BANK	KEVIN BOEHM-SAMSCLUB	Concession items for WAFC	March 2025	247-55800-342	274.10
Total 247: Total 247: Start 247: Sta	03/25	03/21/2025	900179	8487	US BANK	MEGAN O GROEN-AMAZON	squeegees	March 2025	247-55800-342	29.98
248 03/25 03/20/2025 98162 8484 ORANGE WHIP DESIGN LLC 2025 CITY GUIDE-SPANISH 001689_WW 248-55110-324 192.00 03/25 03/21/2025 900179 8487 US BANK MICHELLE DUJARDIN-AMA Office Supplies March 2025 248-55110-310 17.90 03/25 03/21/2025 900179 8487 US BANK MICHELLE DUJARDIN-AMA Office Supplies March 2025 248-55110-324 192.00 03/25 03/21/2025 900179 8487 US BANK MICHELLE DUJARDIN-AMA Office Supplies March 2025 248-55110-324 192.00 03/25 03/21/2025 900179 8487 US BANK MICHELLE DUJARDIN-GOO Cricut Subscription March 2025 248-55110-324 818.00 03/25 03/21/2025 900179 8487 US BANK JEREMIAH THOMAS-MERIDI 202.5 CITY GUIDE PRINTING March 2025 248-55110-324 818.00 03/25 03/21/2025 900179 8487 US BANK ETHAN CESARZ-4IMPRINT, Drawstring Bags Drawstring Bags	03/25	03/21/2025	900179	8487	US BANK	MEGAN O GROEN-WAL-MA	batteries for cycling bikes	March 2025	247-55800-344	13.94
03/25 03/20/2025 98162 8484 ORANGE WHIP DESIGN LLC 2025 CITY GUIDE-SPANISH 001689_WW 248-55110-324 192.00 03/25 03/21/2025 900179 8487 US BANK MICHELLE DUJARDIN-AMA 3 Ring Binder March 2025 248-55110-310 13.70 03/25 03/21/2025 900179 8487 US BANK MICHELLE DUJARDIN-AMA Office Supplies March 2025 248-55110-310 17.90 03/25 03/21/2025 900179 8487 US BANK MICHELLE DUJARDIN-AMA Office Supplies March 2025 248-55110-310 17.90 03/25 03/21/2025 900179 8487 US BANK JEREMIAH THOMAS-MERIDI 2025 CITY GUIDE PRINTING March 2025 248-55110-324 818.00 03/25 03/21/2025 900179 8487 US BANK MICHELLE DUJARDIN-AMA Stevie Search Supplies & Promotion March 2025 248-55110-324 49.30 03/25 03/21/2025 900179 8487 US BANK ETHAN CESARZ-4IMPRINT, JENNIFER FRENCH-WM SU Hand weights for fitness class March	To	otal 247:								30,060.06
03/25 03/20/2025 98162 8484 ORANGE WHIP DESIGN LLC 2025 CITY GUIDE-SPANISH 001689_WW 248-55110-324 192.00 03/25 03/21/2025 900179 8487 US BANK MICHELLE DUJARDIN-AMA 3 Ring Binder March 2025 248-55110-310 13.70 03/25 03/21/2025 900179 8487 US BANK MICHELLE DUJARDIN-AMA Office Supplies March 2025 248-55110-310 17.90 03/25 03/21/2025 900179 8487 US BANK MICHELLE DUJARDIN-AMA Office Supplies March 2025 248-55110-310 17.90 03/25 03/21/2025 900179 8487 US BANK JEREMIAH THOMAS-MERIDI 2025 CITY GUIDE PRINTING March 2025 248-55110-324 818.00 03/25 03/21/2025 900179 8487 US BANK MICHELLE DUJARDIN-AMA Stevie Search Supplies & Promotion March 2025 248-55110-324 49.30 03/25 03/21/2025 900179 8487 US BANK ETHAN CESARZ-4IMPRINT, JENNIFER FRENCH-WM SU Hand weights for fitness class March	248									
03/25 03/21/2025 900179 8487 US BANK MICHELLE DUJARDIN-AMA Office Supplies March 2025 248-55110-310 17.93 03/25 03/21/2025 900179 8487 US BANK MICHELLE DUJARDIN-GOO Cricut Subscription March 2025 248-55110-320 10.55 03/25 03/21/2025 900179 8487 US BANK JEREMIAH THOMAS-MERIDI 2025 CITY GUIDE PRINTING March 2025 248-55110-324 818.00 03/25 03/21/2025 900179 8487 US BANK MICHELLE DUJARDIN-AMA Stevie Search Supplies & Promotion March 2025 248-55110-324 49.30 03/25 03/21/2025 900179 8487 US BANK ETHAN CESARZ-4IMPRINT, Drawstring Bags March 2025 248-55110-425 535.00 03/25 03/21/2025 900179 8487 US BANK ETHAN CESARZ-AMAZON After School Supplies March 2025 248-55110-425 63.33 03/25 03/21/2025 900179 8487 US BANK JENNIFER FRENCH-WM SU Hand weights for fitness class March 2025		03/20/2025	98162	8484	ORANGE WHIP DESIGN LLC		2025 CITY GUIDE-SPANISH	001689_WW	248-55110-324	192.00
03/25 03/21/2025 900179 8487 US BANK MICHELLE DUJARDIN-GOO Cricut Subscription March 2025 248-55110-320 10.50 03/25 03/21/2025 900179 8487 US BANK JEREMIAH THOMAS-MERIDI 2025 CITY GUIDE PRINTING March 2025 248-55110-324 818.00 03/25 03/21/2025 900179 8487 US BANK MICHELLE DUJARDIN-AMA Stevie Search Supplies & Promotion March 2025 248-55110-324 49.30 03/25 03/21/2025 900179 8487 US BANK ETHAN CESARZ-4IMPRINT, Drawstring Bags Drawstring Bags March 2025 248-55110-425 535.00 03/25 03/21/2025 900179 8487 US BANK ETHAN CESARZ-4MAZON After School Supplies March 2025 248-55110-475 63.33 03/25 03/21/2025 900179 8487 US BANK JENNIFER FRENCH-WM SU Hand weights for fitness class March 2025 248-55115-342 10.81 03/25 03/21/2025 900179 8487 US BANK JENNIFER FRENCH-WAL-M Respite supplies	03/25	03/21/2025	900179	8487	US BANK	MICHELLE DUJARDIN-AMA	3 Ring Binder	March 2025	248-55110-310	13.70
03/25 03/21/2025 900179 8487 US BANK JEREMIAH THOMAS-MERIDI 2025 CITY GUIDE PRINTING March 2025 248-55110-324 818.00 03/25 03/21/2025 900179 8487 US BANK MICHELLE DUJARDIN-AMA Stevie Search Supplies & Promotion March 2025 248-55110-324 49.30 03/25 03/21/2025 900179 8487 US BANK ETHAN CESARZ-4IMPRINT, Drawstring Bags March 2025 248-55110-425 535.00 03/25 03/21/2025 900179 8487 US BANK ETHAN CESARZ-AMAZON After School Supplies March 2025 248-55110-425 535.00 03/25 03/21/2025 900179 8487 US BANK JENNIFER FRENCH-WM SU Hand weights for fitness class March 2025 248-55115-342 10.80 03/25 03/21/2025 900179 8487 US BANK JENNIFER FRENCH-WAL-M March 2025 248-55115-342 202.00 03/25 03/21/2025 900179 8487 US BANK JENNIFER FRENCH-WAL-M Respite supplies March 2025 248-55115-342	03/25	03/21/2025	900179	8487	US BANK	MICHELLE DUJARDIN-AMA	Office Supplies	March 2025	248-55110-310	17.92
03/25 03/21/2025 900179 8487 US BANK MICHELLE DUJARDIN-AMA Stevie Search Supplies & Promotion March 2025 248-55110-324 49.30 03/25 03/21/2025 900179 8487 US BANK ETHAN CESARZ-4IMPRINT, Drawstring Bags March 2025 248-55110-425 535.03 03/25 03/21/2025 900179 8487 US BANK ETHAN CESARZ-AMAZON After School Supplies March 2025 248-55110-475 63.33 03/25 03/21/2025 900179 8487 US BANK JENNIFER FRENCH-WM SU Hand weights for fitness class March 2025 248-55115-342 10.80 03/25 03/21/2025 900179 8487 US BANK JENNIFER FRENCH-MAHJO Mah Jongg Cards March 2025 248-55115-342 202.00 03/25 03/21/2025 900179 8487 US BANK JENNIFER FRENCH-WAL-M Respite supplies March 2025 248-55115-342 3.80 03/25 03/21/2025 900179 8487 US BANK JENNIFER FRENCH-WAL-M Respite supplies March 2025 248-55	03/25	03/21/2025	900179	8487	US BANK	MICHELLE DUJARDIN-GOO	Cricut Subscription	March 2025	248-55110-320	10.54
03/25 03/21/2025 900179 8487 US BANK ETHAN CESARZ-4IMPRINT, ETHAN CESARZ-4IMPRINT, Drawstring Bags March 2025 248-55110-425 535.03 03/25 03/21/2025 900179 8487 US BANK ETHAN CESARZ-AMAZON After School Supplies March 2025 248-55110-475 63.33 03/25 03/21/2025 900179 8487 US BANK JENNIFER FRENCH-WM SU Hand weights for fitness class March 2025 248-55115-342 10.80 03/25 03/21/2025 900179 8487 US BANK JENNIFER FRENCH-WAHJO Mah Jongg Cards March 2025 248-55115-342 202.00 03/25 03/21/2025 900179 8487 US BANK JENNIFER FRENCH-WAL-M Respite supplies March 2025 248-55115-342 3.80 03/25 03/21/2025 900179 8487 US BANK JENNIFER FRENCH-WAL-M Respite supplies March 2025 248-55115-342 3.80 03/25 03/21/2025 900179 8487 US BANK JENNIFER FRENCH-WAL-M Respite supplies March 202	03/25	03/21/2025	900179	8487	US BANK	JEREMIAH THOMAS-MERIDI	2025 CITY GUIDE PRINTING	March 2025	248-55110-324	818.00
03/25 03/21/2025 900179 8487 US BANK ETHAN CESARZ-AMAZON After School Supplies March 2025 248-55110-475 63.33 03/25 03/21/2025 900179 8487 US BANK JENNIFER FRENCH-WM SU Hand weights for fitness class March 2025 248-55115-342 10.80 03/25 03/21/2025 900179 8487 US BANK JENNIFER FRENCH-WAHJO March Jongg Cards March 2025 248-55115-342 202.00 03/25 03/21/2025 900179 8487 US BANK JENNIFER FRENCH-WAL-M Respite supplies March 2025 248-55115-342 3.80 03/25 03/21/2025 900179 8487 US BANK JENNIFER FRENCH-WAL-M Respite supplies March 2025 248-55115-342 3.80 03/25 03/21/2025 900179 8487 US BANK JENNIFER FRENCH-WAL-M Respite supplies March 2025 248-55115-342 23.80	03/25	03/21/2025	900179	8487	US BANK	MICHELLE DUJARDIN-AMA	Stevie Search Supplies & Promotion	March 2025	248-55110-324	49.30
03/25 03/21/2025 900179 8487 US BANK ETHAN CESARZ-AMAZON After School Supplies March 2025 248-55110-475 63.33 03/25 03/21/2025 900179 8487 US BANK JENNIFER FRENCH-WM SU Hand weights for fitness class March 2025 248-55115-342 10.80 03/25 03/21/2025 900179 8487 US BANK JENNIFER FRENCH-WAL-M March Jongy Cards March 2025 248-55115-342 202.00 03/25 03/21/2025 900179 8487 US BANK JENNIFER FRENCH-WAL-M Respite supplies March 2025 248-55115-342 3.80 03/25 03/21/2025 900179 8487 US BANK JENNIFER FRENCH-WAL-M Respite supplies March 2025 248-55115-342 3.80 03/25 03/21/2025 900179 8487 US BANK JENNIFER FRENCH-WAL-M Respite supplies March 2025 248-55115-342 23.80	03/25	03/21/2025	900179	8487	US BANK	ETHAN CESARZ-4IMPRINT,	Drawstring Bags	March 2025	248-55110-425	535.02
03/25 03/21/2025 900179 8487 US BANK JENNIFER FRENCH-WM SU Hand weights for fitness class March 2025 248-55115-342 10.80 03/25 03/21/2025 900179 8487 US BANK JENNIFER FRENCH-WAHJO Mar Jongg Cards March 2025 248-55115-342 202.00 03/25 03/21/2025 900179 8487 US BANK JENNIFER FRENCH-WAL-M Respite supplies March 2025 248-55115-342 3.80 03/25 03/21/2025 900179 8487 US BANK JENNIFER FRENCH-WAL-M Respite supplies March 2025 248-55115-342 23.80	03/25	03/21/2025	900179	8487	US BANK	ETHAN CESARZ-AMAZON	5 5	March 2025	248-55110-475	63.33
03/25 03/21/2025 900179 8487 US BANK JENNIFER FRENCH-MAHJO Mah Jongg Cards March 2025 248-55115-342 202.00 03/25 03/21/2025 900179 8487 US BANK JENNIFER FRENCH-WAL-M Respite supplies March 2025 248-55115-342 3.8 03/25 03/21/2025 900179 8487 US BANK JENNIFER FRENCH-WAL-M Respite supplies March 2025 248-55115-342 23.8				8487	US BANK		• •	March 2025		10.80
03/25 03/21/2025 900179 8487 US BANK JENNIFER FRENCH-WAL-M Respite supplies March 2025 248-55115-342 3.8 03/25 03/21/2025 900179 8487 US BANK JENNIFER FRENCH-WAL-M Respite supplies March 2025 248-55115-342 23.8							•			202.00
03/25 03/21/2025 900179 8487 US BANK JENNIFER FRENCH-WAL-M Respite supplies March 2025 248-55115-342 23.80										3.87
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										110.94
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M = Manual Check, V = Void Check

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Notes	Description	Invoice Number	Invoice GL Account	Invoice Amount
To	otal 248:								2,051.30
249									
03/25	03/06/2025	98094	9491	MABAS DIVISION 103		2025 MABAS 103 DUES	2025 DUES	249-52280-310	500.00
03/25	03/06/2025	98111		UNITEDHEALTHCARE INS COM		RFD OVRMPT EMS CALL 23-1516 SCHUE JR, BRENTON	23-1516	249-13100	890.88
03/25	03/13/2025	98124		CHILDS PHD SC, CRAIG D		DEIBELE, GIRARD NEW HIRE EVALUATION	4136	249-52270-211	353.10
03/25	03/13/2025	98124		CHILDS PHD SC, CRAIG D		DEIBELE, GIRARD NEW HIRE EVALUATION	4136	249-52280-211	716.90
03/25	03/13/2025	98125		ECP SERVICES LLC		FEB 2025 COMMISSION	2109	249-52270-345	950.25
03/25	03/13/2025	98135		KWIK TRIP INC		FEB 2025 FUEL PURCHASES	FEB 2025 FI	249-52270-351	1,017.36
03/25	03/13/2025	98135		KWIK TRIP INC		FEB 2025 FUEL PURCHASES	FEB 2025 FI	249-52280-351	336.96
03/25	03/13/2025	98144		WALWORTH COUNTY SHERIFF'		4 NET MOTION LICENSES/STORAGE FEE	133755	249-52270-225	705.36
03/25	03/13/2025	98144		WALWORTH COUNTY SHERIFF'		4 NET MOTION LICENSES/STORAGE FEE	133755	249-52280-225	705.36
03/25	03/19/2025	98147	1125	JEFFERSON CO FIRE CHIEFS A		2025 MEMBERSHIP DUES - DION	2025 - DION	249-52280-211	200.00
03/25	03/20/2025	98151	291	GORDON FLESCH CO INC		FEB 2025 COPIES CHARGE	IN15083122	249-52280-310	20.62
03/25	03/20/2025	98157	2323	MERCY EMS TRANING CNTR-W		AMET COURSE FEES & MATERIALS - O'FLANAGAN	25PE06	249-52270-211	1,054.00
03/25	03/20/2025	98162	8484	ORANGE WHIP DESIGN LLC		2025 CITY GUIDE-SPANISH	001689 WW	249-52270-310	12.00
03/25	03/20/2025	98162	8484	ORANGE WHIP DESIGN LLC		2025 CITY GUIDE-SPANISH	001689 WW	249-52280-310	12.00
03/25	03/20/2025	98165	3304	STRYKER SALES LLC		RESCUE/KNEE GATCH BOLSTER MATRSS	9208675351	249-52270-242	672.50
03/25	03/27/2025	98177	9744	EMS MANAGEMENT & CONSUL		FEB 2025 EMS BILLING FEE	EMS-013186	249-52270-345	2,773.40
03/25	03/27/2025	98181	291	GORDON FLESCH CO INC		APRIL 2025 COPIER LEASE	101007221	249-52280-310	108.38
03/25	03/21/2025	900179	8487	US BANK	TIM NEUBECK-CDW GOVT	Absolute VPN	March 2025	249-52270-224	1,353.96
03/25	03/21/2025	900179		US BANK	JEREMIAH THOMAS-MERIDI	2025 CITY GUIDE PRINTING	March 2025	249-52270-310	51.13
03/25	03/21/2025	900179		US BANK	SARA MARQUARDT-AMAZO	Office Supplies - EMS Portion	March 2025	249-52270-310	3.45
03/25	03/21/2025	900179		US BANK	SARA MARQUARDT-AMAZO	Office Supplies - EMS Portion	March 2025	249-52270-310	2.10
03/25	03/21/2025	900179		US BANK	DUSTIN TOMLINSON-AMAZ	Replacement charger, case and screen protector for Car121 o	March 2025	249-52270-310	58.99
03/25	03/21/2025	900179		US BANK	JEREMIAH THOMAS-AIRGA	3 OXYGEN USP CYLINDERS	March 2025	249-52270-342	102.60
03/25	03/21/2025	900179		US BANK	JASON DEAN-BOUND TREE	Medical supplies	March 2025	249-52270-342	381.04
03/25	03/21/2025	900179		US BANK	JASON DEAN-BOUND TREE	Medical supplies	March 2025	249-52270-342	417.98
03/25	03/21/2025	900179		US BANK	JASON DEAN-BOUND TREE	Medical supplies	March 2025	249-52270-342	813.39
03/25	03/21/2025	900179		US BANK	JASON DEAN-TELEFLEX LL	Medical supplies	March 2025	249-52270-342	1,330.00
03/25	03/21/2025	900179		US BANK	JASON DEAN-BOUND TREE	Medical supplies	March 2025	249-52270-342	1,766.26
03/25	03/21/2025	900179		US BANK	JASON DEAN-BOUND TREE	Medical supplies	March 2025	249-52270-342	959.99
03/25	03/21/2025	900179		US BANK	JASON DEAN-AIRGAS - NO	Oxygen rental	March 2025	249-52270-342	117.60
03/25	03/21/2025	900179		US BANK	RYAN DION-WISCONSIN ST	Maas WSFIA membership for continuing education for Fire In	March 2025	249-52280-211	46.62
03/25	03/21/2025	900179		US BANK	KELLY FREEMAN-FDIC JEM	REFUND 2025 FDIC CONF FEE	March 2025	249-52280-211	680.00
03/25	03/21/2025	900179		US BANK	TIM NEUBECK-CDW GOVT	Absolute VPN	March 2025	249-52280-224	902.64
03/25	03/21/2025	900179		US BANK	JEREMIAH THOMAS-HOME	4 SPF WOOD	March 2025	249-52280-242	33.04
03/25	03/21/2025	900179		US BANK	JEREMIAH THOMAS-ACE H	FINAL PIECES FOR AIR LINE PRJT/LEVEL FOR STATION	March 2025	249-52280-242	25.57

M = Manual Check, V = Void Check

CITY OF WHITEWATER

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Notes	Description	Invoice Number	Invoice GL Account	Invoice Amount
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03/25	03/21/2025	900179		US BANK	JEREMIAH THOMAS-ACE H	GLUE + FITTINGS FOR AIR LINE PROJECT	March 2025	249-52280-242	29.71
03/25	03/21/2025	900179			JEREMIAH THOMAS-HOME	MASKING/CARBIDE MASONRY BIT/SCREWS/2 LAG SCRE	March 2025	249-52280-242	223.75
03/25	03/21/2025	900179	8487	US BANK	KELLY FREEMAN-SP AMERI	SUPERMAN XTREME RESCUE BLADES	March 2025	249-52280-242	399.54
03/25	03/21/2025	900179	8487	US BANK	JEREMIAH THOMAS-MERIDI	2025 CITY GUIDE PRINTING	March 2025	249-52280-310	51.13
03/25	03/21/2025	900179	8487	US BANK	KELLY FREEMAN-AMAZON	AMERICAN FLAG	March 2025	249-52280-310	78.34
03/25	03/21/2025	900179	8487	US BANK	SABRINA L OJIBWAY-DOJ E	Code E Record Check for Fire	March 2025	249-52280-310	49.00
03/25	03/21/2025	900179	8487	US BANK	KELLY FREEMAN-AMAZON	CUSTOMIZED LOGO TABLE CLOTH	March 2025	249-52280-310	74.99
03/25	03/21/2025	900179	8487	US BANK	JEREMIAH THOMAS-R.O.D.	FEB 2025 COOLER RENTAL	March 2025	249-52280-310	38.95
03/25	03/21/2025	900179	8487	US BANK	SARA MARQUARDT-AMAZO	Office Supplies - Fire Portion	March 2025	249-52280-310	1.15
03/25	03/21/2025	900179	8487	US BANK	SARA MARQUARDT-AMAZO	Office Supplies - Fire Portion	March 2025	249-52280-310	.70
03/25	03/21/2025	900179	8487	US BANK	KELLY FREEMAN-SORG ME	2 #8 WHOLE CORNED BRISKET	March 2025	249-52290-325	119.29
03/25	03/21/2025	900179	8487	US BANK	KELLY FREEMAN-FESTIVAL	ICE CREAM/MUSTARD/CHERRY FILLING/LETTUCE/ONIO	March 2025	249-52290-325	58.06
03/25	03/21/2025	900179	8487	US BANK	KELLY FREEMAN-WM SUPE	PLATES/PAPER TOWELS/PROPANE TANKS	March 2025	249-52290-325	106.59
03/25	03/21/2025	900179	8487	US BANK	DUSTIN TOMLINSON-WAL-	Soda	March 2025	249-52290-325	153.74
03/25	03/21/2025	900179	8487	US BANK	SARA MARQUARDT-VON B	Legal - FD Union	March 2025	249-52290-770	4,782.20
03/25	03/21/2025	900179	8487	US BANK	KELLY FREEMAN-PERSONA	FLAG CASE	March 2025	249-52290-790	108.63
03/25	03/21/2025	900179	8487	US BANK	KELLY FREEMAN-RICK'S EA	FOOD FOR MEETING	March 2025	249-52290-790	106.06
To	otal 249:								25,097.26
250									
03/25	03/13/2025	98133	394	KRIZSAN'S TREE SERVICE INC		TREE REMOVAL/CHIP BRUSH & WOOD HAULED AWAY	3452	250-56130-219	6,375.00
To	otal 250:								6,375.00
271									
03/25	03/20/2025	98170	9712	WIRTH + BAYNARD LAW OFFIC		LUX CASE WORK THRU FEB 2025	369	271-51920-350	570.00
To	otal 271:								570.00
410									
03/25	03/06/2025	98105	10037	RAILROAD GUY LLC		SITE EVAL & DESIGNS FOR HOFFMAN, JC-KOW FARMS,	2025-02	410-57660-219	3,100.00
03/25	03/20/2025	98164	358	STRAND ASSOCIATES INC		INNOVATION DR BIL FUNDED PJT 1407-133	0222679	410-57660-295	330.28
To	otal 410:								3,430.28
									-,.55.25
413 03/25	03/06/2025	98105	10037	RAILROAD GUY LLC		SITE EVAL & DESIGNS FOR HOFFMAN, JC-KOW FARMS,	2025-02	413-57660-219	4,900.00

CITY OF WHITEWATER	Check Register - Totaling by Fund KD	Page: 19
	Check Issue Dates: 3/1/2025 - 3/31/2025	Apr 23, 2025 02:22PM

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Notes	Notes Description		Invoice GL Account	Invoice Amount
							Number		
To	otal 413:								4,900.00
414									
03/25	03/21/2025	900179	8487	US BANK	JEREMIAH THOMAS-STAFF	DEVELOPMENT AGREEMENT FOR COYLE & HUGHES DE	March 2025	414-57660-219	1,976.50
To	otal 414:								1,976.50
450									
03/25	03/03/2025	98066	10034	CONST & GEOTECH MATERIAL		Structural Steel Inspection	12177	450-58000-830	4,445.00
03/25	03/03/2025	98069	9824	STUDIO GC INC		Building Project	20118A.14	450-58000-830	5,393.04
03/25	03/03/2025	98069	9824	STUDIO GC INC		Building Project	20118A.15	450-58000-830	5,393.05
03/25	03/06/2025	98076	4864	DIGICORP INC		SERVER REPLCMNT PJT PART 1	353381	450-52000-888	82,037.15
03/25	03/06/2025	98080	1255	FASTENAL COMPANY		200-SOCKET SCREWS/40-HEAT SHRINKS/1 DRILL SET/1	WIWHT6829	450-54000-828	301.84
03/25	03/06/2025	98100	10040	PRAIRIE LAKES LIBRARY SYST		2025 GROUP TECH PURCHASE	2979	450-52000-888	4,226.81
03/25	03/20/2025	98150	1255	FASTENAL COMPANY		50 HEX NUTS	WIWHT6845	450-54000-828	11.16
03/25	03/20/2025	98158	7923	MIRON CONSTRUCTION CO IN		LIBRARY BLDG PJT THRU FEB 2025 PAY REQ 6	PAY REQ 6 L	450-58000-830	393,153.15
03/25	03/20/2025	98164	358	STRAND ASSOCIATES INC		PUTNAM ST RECONST PTJ 1407-124	0222058	450-54000-863	359.33
03/25	03/20/2025	98164	358	STRAND ASSOCIATES INC		WALWORTH AVE RECONST BIL PJT 1407-132	0222060	450-54000-866	564.14
03/25	03/20/2025	98164	358	STRAND ASSOCIATES INC		ANN ST/FREMONT ST PJT 1407-142	0222061	450-54000-861	168.52
03/25	03/20/2025	98164	358	STRAND ASSOCIATES INC		FORREST AVE RECONST PJT 1407-142	0222061	450-54000-864	168.52
03/25	03/20/2025	98164	358	STRAND ASSOCIATES INC		FREMONT ST RECONST PJT 1407-142	0222061	450-54000-862	168.51
03/25	03/20/2025	98164	358	STRAND ASSOCIATES INC		JEFFERSON ST RECONST PJT 1407-147	0222771	450-54000-868	2,184.59
03/25	03/21/2025	900179	8487	US BANK	TIM NEUBECK-CDW GOVT	General computer replacement	March 2025	450-52000-888	2,140.00
03/25	03/21/2025	900179	8487	US BANK	TIM NEUBECK-EBAY O*09-1	PD booking room computer	March 2025	450-52000-888	349.99
03/25	03/21/2025	900179	8487	US BANK	JEREMIAH THOMAS-STAFF	FIBER OPTIC LINE CLAIM - FOREST AVE	March 2025	450-54000-864	679.00
To	otal 450:								501,743.80
610									
03/25	03/06/2025	98072	10036	ANDERSON 360 SOLUTIONS LL		EXCAVATION & TRENCHING SAFETY CLASS	12035	610-61923-210	1,250.00
03/25	03/06/2025	98074	8363	CORE & MAIN LP		28 AP CURB BOX/28 CURB BX ROD	W510585	610-61652-350	3,071.04
03/25	03/06/2025	98075	1	DEPT OF UTILITIES		WELL 8-E COMMERCIAL AVE	FEBRUARY	610-61935-220	6.17
03/25	03/06/2025	98075	1	DEPT OF UTILITIES		WELL 8-INDIAN MOUND	FEBRUARY	610-61935-220	3.41
03/25	03/06/2025	98075	1	DEPT OF UTILITIES		CARRIAGE DR PUMP HOUSE	FEBRUARY	610-61935-220	7.40
03/25	03/06/2025	98075	1	DEPT OF UTILITIES		WATER PLANT	FEBRUARY	610-61935-220	35.17
03/25	03/06/2025	98078	7791	ENERGENECS INC		CENTRAL TOUCHSCREEN SVCS	0049005-IN	610-61923-210	3,235.00
03/25	03/06/2025	98085	9376	HYDRO CORP INC		FEB 2025 CROSS CONNECTION SVCS	CT-04885	610-61923-210	2,516.00
03/25	03/06/2025	98086	493	JAECKEL BROS INC		ROAD GRAVEL JOB ON MAIN ST	33056	610-61652-350	3,648.70

M = Manual Check, V = Void Check

Check Register - Totaling by Fund KD Check Issue Dates: 3/1/2025 - 3/31/2025 Page: 20 Apr 23, 2025 02:22PM

GL	Check	Check	Vendor	_	Notes	Description	Invoice	Invoice	Invoice
Period	Issue Date	Number	Number	Payee			Number	GL Account	Amount
03/25	03/06/2025	98089	9693	JESUS ARTZ & PRODUCTIONZ		DECAL REPLACEMENT	3156	610-61933-310	32.50
03/25	03/06/2025	98095	9225			132 E-25 METERS/168 CELLULAR END POINTS	0175871-IN	610-61936-823	57,600.00
03/25	03/06/2025	98097	10039			WATER BILL OVRPMT REFUND	03/05/25	610-46461-61	76.83
03/25	03/06/2025	98101	9977			FEB 2025 POSTAGE	69571	610-61921-310	415.14
03/25	03/06/2025	98114	6	CAPTIAL ONE		16LB ICE BAG	FEB 2025	610-61630-310	4.72
03/25	03/06/2025	98114		CAPTIAL ONE		YOGA MAT	FEB 2025	610-61933-310	10.94
03/25	03/06/2025	98114	6	CAPTIAL ONE		TRASH BAGS	FEB 2025	610-61620-350	16.73
03/25	03/13/2025	98121	9998	BAYSIDE PRINTING LLC		FEB 2025 UTILITY BILL PRINTING	145947	610-61921-310	128.73
03/25	03/13/2025	98128	205	FIRST SUPPLY LLC		KERF CUTTER VLV BOX REPAIR TOOL	14562362-00	610-61620-350	2,650.00
03/25	03/13/2025	98128	205	FIRST SUPPLY LLC		6 SLIP STAK FLT VLV BOX	14565972-00	610-61651-350	450.00
03/25	03/20/2025	98151	291	GORDON FLESCH CO INC		FEB 2025 COPIES CHARGE	IN15083122	610-61921-310	.46
03/25	03/20/2025	98151	291	GORDON FLESCH CO INC		FEB 2025 COPIES CHARGE	IN15083122	610-61921-310	6.77
03/25	03/20/2025	98155	165	LINCOLN CONTRACTORS SUP		QUICK SAW/GREY HELMET/2 WHITE HELMETS	J37760	610-61620-350	169.00
03/25	03/20/2025	98156	8957	MARTELLE WATER TREATMEN		FLOURIDE & CHLORINE	28868	610-61630-341	3,559.67
03/25	03/20/2025	98162	8484	ORANGE WHIP DESIGN LLC		2025 CITY GUIDE-SPANISH	001689_WW	610-61903-325	24.00
03/25	03/20/2025	98164	358	STRAND ASSOCIATES INC		WELL #7 MOD PJT 1407-143	0221831	610-61936-820	1,983.76
03/25	03/20/2025	98164	358	STRAND ASSOCIATES INC		PUTNAM ST RECONST PTJ 1407-124	0222058	610-61936-820	359.33
03/25	03/20/2025	98164	358	STRAND ASSOCIATES INC		ANN ST/FREMONT ST PJT 1407-142	0222061	610-61936-820	168.52
03/25	03/20/2025	98164	358	STRAND ASSOCIATES INC		FORREST AVE RECONST PJT 1407-142	0222061	610-61936-820	168.52
03/25	03/20/2025	98164	358	STRAND ASSOCIATES INC		FREMONT ST RECONST PJT 1407-142	0222061	610-61936-820	168.51
03/25	03/20/2025	98164	358	STRAND ASSOCIATES INC		JEFFERSON ST RECONST PJT 1407-147	0222771	610-61936-820	2,184.59
03/25	03/20/2025	98169	25	WE ENERGIES		Electric-0713499904-00007-1130 Carriage-Meter 1	FEB 2025	610-61620-220	2,793.67
03/25	03/20/2025	98169	25	WE ENERGIES		Electric-0713499904-00018-E Lauderdale ST	FEB 2025	610-61620-220	1,804.10
03/25	03/20/2025	98169	25	WE ENERGIES		Electric-0713499904-00036-308 Fremont	FEB 2025	610-61620-220	4,752.70
03/25	03/20/2025	98169	25	WE ENERGIES		Gas-0713499904-00043-308 Fremont	FEB 2025	610-61620-220	309.10
03/25	03/20/2025	98169	25	WE ENERGIES		Gas-0713499904-00063-Carriage Dr.	FEB 2025	610-61620-220	390.15
03/25	03/20/2025	98169	25	WE ENERGIES		Electric-0713499904-00074-Well #9	FEB 2025	610-61620-220	5,233.80
03/25	03/20/2025	98169	25	WE ENERGIES		Gas-0713499904-00075-951 Commercial Ave.	FEB 2025	610-61620-220	302.44
03/25	03/20/2025	98169	25	WE ENERGIES		Electric-0713499904-00089-Cravath & Wood Sts.	FEB 2025	610-61620-220	285.81
03/25	03/20/2025	98169	25	WE ENERGIES		Electric-0713499904-00090-Comm Ave. well	FEB 2025	610-61620-220	3,272.06
03/25	03/20/2025	98169	25	WE ENERGIES		Gas-0713499904-00110-320 Fremont	FEB 2025	610-61620-220	427.04
03/25	03/20/2025	98169	25	WE ENERGIES		Electric-0713499904-00035-Coburn Lane Hill	FEB 2025	610-61620-220	17.99
03/25	03/27/2025	98180	205	FIRST SUPPLY LLC		6 SLIP STAK FLT VLV BOX	14583236-00	610-61651-350	450.00
03/25	03/27/2025	98181	291	GORDON FLESCH CO INC		APRIL 2025 COPIER LEASE	101007221	610-61921-310	102.34
03/25	03/27/2025	98191	6	CAPTIAL ONE		TOLIET PAPER/PAPER PLATES/PAPER TOWELS/PLASTIC	MAR 2025	610-61620-310	59.50
03/25	03/21/2025	900179	8487	US BANK	JEREMIAH THOMAS-HOME	PAINT MIXER	March 2025	610-61620-310	5.16
03/25	03/21/2025	900179	8487	US BANK	JEREMIAH THOMAS-ACE H	BULK WATER REPAIR PARTS	March 2025	610-61620-350	21.98
03/25	03/21/2025	900179	8487	US BANK	ALISON STOLL-AMAZON.C	DAMAGED SAFETY CONES	March 2025	610-61620-350	122.99-
03/25	03/21/2025	900179	8487	US BANK	ALISON STOLL-AMAZON.C	DAMAGED SAFETY CONES	March 2025	610-61620-350	122.99-

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Notes	Description	Invoice Number	Invoice GL Account	Invoice Amount
03/25	03/21/2025	900179	8487	US BANK	ALISON STOLL-AMAZON.C	DAMAGED SAFETY CONES	March 2025	610-61620-350	122.99-
03/25	03/21/2025	900179		US BANK	ALISON STOLL-AMAZON.C	DAMAGED SAFETY CONES	March 2025	610-61620-350	122.99-
03/25	03/21/2025	900179	8487	US BANK	ALISON STOLL-AMAZON.C	SAFETY CONES	March 2025	610-61620-350	491.96
03/25	03/21/2025	900179	8487	US BANK	ALISON STOLL-AMAZON.C	SAFETY CONES	March 2025	610-61620-350	475.84
03/25	03/21/2025	900179	8487	US BANK	JEREMIAH THOMAS-ACE H	SHOP TOOLS	March 2025	610-61620-350	40.96
03/25	03/21/2025	900179	8487	US BANK	ALISON STOLL-USABLUEB	SHOVELS	March 2025	610-61620-350	676.95
03/25	03/21/2025	900179	8487	US BANK	JEREMIAH THOMAS-ACE H	WELL #9 BATHROOM DOOR/PRIV LOCK	March 2025	610-61620-350	14.99
03/25	03/21/2025	900179	8487	US BANK	JEREMIAH THOMAS-ACE H	WELL #9 PAINT PROJECT/2 MINERAL SPIRITS	March 2025	610-61620-350	37.98
03/25	03/21/2025	900179	8487	US BANK	JEREMIAH THOMAS-ACE H	WELL SUPPLIES	March 2025	610-61620-350	22.47
03/25	03/21/2025	900179	8487	US BANK	JEREMIAH THOMAS-HOME	ZINC Y CONNECTOR/SHUT-OFF VALVE	March 2025	610-61620-350	14.85
03/25	03/21/2025	900179	8487	US BANK	SARA MARQUARDT-FT HEA	DPWWW DOT Drug Screen	March 2025	610-61630-154	181.00
03/25	03/21/2025	900179	8487	US BANK	ALISON STOLL-NORTHERN	2025 WDNR ANNUAL DRINKING WATER TESTING	March 2025	610-61630-310	289.28
03/25	03/21/2025	900179	8487	US BANK	ALISON STOLL-CORE & MAI	CURB BOX REPAIR PARTS	March 2025	610-61652-350	3,071.04
03/25	03/21/2025	900179	8487	US BANK	ALISON STOLL-USPS PO 56	RETURN MAILING FOR WATER UTILITY	March 2025	610-61652-350	10.50
03/25	03/21/2025	900179	8487	US BANK	ALISON STOLL-CORE & MAI	THK RUBBER MTR WASHERS	March 2025	610-61653-350	219.19
03/25	03/21/2025	900179	8487	US BANK	ALISON STOLL-USPS PO 56	WATER METER REPLACEMENT LETTERS	March 2025	610-61653-350	248.20
03/25	03/21/2025	900179	8487	US BANK	JEREMIAH THOMAS-MERIDI	2025 CITY GUIDE PRINTING	March 2025	610-61903-325	102.25
03/25	03/21/2025	900179	8487	US BANK	KAREN DIETER-USPS PO 5	11 FLAG COILS	March 2025	610-61921-310	321.20
03/25	03/21/2025	900179	8487	US BANK	KAREN DIETER-USPS PO 5	2 GLOBAL POINSETTIA/12 FLAG COILS	March 2025	610-61921-310	251.22
03/25	03/21/2025	900179	8487	US BANK	BRAD MARQUARDT-FSP*D	Safety Boots-Water	March 2025	610-61935-118	1,024.00
03/25	03/21/2025	900179	8487	US BANK	JEREMIAH THOMAS-HOME	VENT PIPE	March 2025	610-61935-350	8.26
03/25	03/21/2025	900179	8487	US BANK	ALISON STOLL-CORE & MAI	MIPT SWIVEL, COPPERHORN	March 2025	610-61936-823	36.00
To	otal 610:								111,225.63
620									
03/25	03/06/2025	98072	10036	ANDERSON 360 SOLUTIONS LL		EXCAVATION & TRENCHING SAFETY CLASS	12035	620-62820-154	1,250.00
03/25	03/06/2025	98075	1	DEPT OF UTILITIES		WASTEWATER STORMWATER	FEBRUARY	620-62860-220	131.29
03/25	03/06/2025	98088	251	JEFFERSON CURRENT ELECT		POLE REPLACEMENT	145575	620-62860-357	3,375.00
03/25	03/06/2025	98101	9977	PRIMADATA LLC		FEB 2025 POSTAGE	69571	620-62810-310	415.14
03/25	03/06/2025	98117	293	WI DEPT OF NATURAL RESOUR		2025 KUBOTA LISCENSE PLATE RENEWAL	2025 UTV R	620-62860-355	5.00
03/25	03/13/2025	98121	9998	BAYSIDE PRINTING LLC		FEB 2025 UTILITY BILL PRINTING	145947	620-62810-310	128.73
03/25	03/20/2025	98148	3069	BATTERIES PLUS LLC		WW/27 BATTERIES	P80209454	620-62840-310	532.15
03/25	03/20/2025	98148	3069	BATTERIES PLUS LLC		WW/27 BATTERIES	P80209454	620-62830-355	248.70
03/25	03/20/2025	98148	3069	BATTERIES PLUS LLC		BATTERY FOR PLANT GENERATORS	P80209454	620-62850-357	672.60
03/25	03/20/2025	98151	291	GORDON FLESCH CO INC		FEB 2025 COPIES CHARGE	IN15083122	620-62820-310	4.14
03/25	03/20/2025	98151	291	GORDON FLESCH CO INC		FEB 2025 COPIES CHARGE	IN15083122	620-62820-310	90.07
03/25	03/20/2025	98153	217	JIM'S JANITORIAL SERVICE		GEN CLEANING 02/07,02/21/25	15441	620-62860-245	330.00
03/25	03/20/2025	98161	2309	MUNI ENV GRP-WASTEWATER		2025 MEMBERSHIP DUES-WASTEWATER	2025	620-62820-219	1,624.37

M = Manual Check, V = Void Check

GL	Check	Check	Vendor	Davis	Notes	Description	Invoice	Invoice	Invoice
Period	Issue Date	Number	Number	Payee	<u> </u>		Number	GL Account	Amount
03/25	03/20/2025	98162	8484	ORANGE WHIP DESIGN LLC		2025 CITY GUIDE-SPANISH	001689 WW	620-62810-310	24.00
03/25	03/20/2025	98164				VANDERLIP PUMPING STATION PTJ 1407-111	0222057	620-62810-820	1,024.17
03/25	03/20/2025	98164	358			PUTNAM ST RECONST PTJ 1407-124	0222058	620-62810-820	359.33
03/25	03/20/2025	98164	358			ANN ST/FREMONT ST PJT 1407-142	0222061	620-62810-820	168.52
03/25	03/20/2025	98164	358	STRAND ASSOCIATES INC		FORREST AVE RECONST PJT 1407-142	0222061	620-62810-820	168.52
03/25	03/20/2025	98164	358	STRAND ASSOCIATES INC		FREMONT ST RECONST PJT 1407-142	0222061	620-62810-820	168.51
03/25	03/20/2025	98164	358	STRAND ASSOCIATES INC		JEFFERSON ST RECONST PJT 1407-147	0222771	620-62810-820	2,184.59
03/25	03/20/2025	98169	25	WE ENERGIES		Electric-0713499904-00042-Wastewater Plant	FEB 2025	620-62840-222	13,373.09
03/25	03/20/2025	98169	25	WE ENERGIES		Gas-0713499904-00004-Wastewater Plant	FEB 2025	620-62840-223	6,360.28
03/25	03/20/2025	98169	25	WE ENERGIES		Electric-0713499904-00015-Park Crest Lift Station	FEB 2025	620-62830-222	112.99
03/25	03/20/2025	98169	25	WE ENERGIES		Electric-0713499904-00019-Vanderlip Lift Station	FEB 2025	620-62830-222	429.08
03/25	03/20/2025	98169	25	WE ENERGIES		Electric-0713499904-00023-Fremont Lift Station	FEB 2025	620-62830-222	164.46
03/25	03/20/2025	98169	25	WE ENERGIES		Gas-0713499904-00029-Fremont Lift Station	FEB 2025	620-62830-222	15.59
03/25	03/20/2025	98169	25	WE ENERGIES		Electric-0713499904-00033-Beach Lift Station	FEB 2025	620-62830-222	136.40
03/25	03/20/2025	98169	25	WE ENERGIES		Electric-0713499904-00034-Fraternity Lift Station	FEB 2025	620-62830-222	335.03
03/25	03/20/2025	98169	25	WE ENERGIES		Electric-0713499904-00049-Milwaukee St. lift	FEB 2025	620-62830-222	45.19
03/25	03/20/2025	98169	25	WE ENERGIES		Electric-0713499904-00051-Oak St. sludge	FEB 2025	620-62830-222	36.40
03/25	03/20/2025	98169	25	WE ENERGIES		Gas-0713499904-00058-Park Crest Lift Station	FEB 2025	620-62830-222	11.14
03/25	03/20/2025	98169	25	WE ENERGIES		Gas-0713499904-00088-Beach Lift Station	FEB 2025	620-62840-223	12.85
03/25	03/20/2025	98169	25	WE ENERGIES		Gas-0713499904-00093-Fraternity Lift Station	FEB 2025	620-62830-222	11.22
03/25	03/27/2025	98181	291	GORDON FLESCH CO INC		APRIL 2025 COPIER LEASE	101007221	620-62820-310	102.34
03/25	03/21/2025	900179	8487	US BANK	KAREN DIETER-USPS PO 5	11 FLAG COILS	March 2025	620-62810-310	321.20
03/25	03/21/2025	900179	8487	US BANK	KAREN DIETER-USPS PO 5	2 GLOBAL POINSETTIA/12 FLAG COILS	March 2025	620-62810-310	251.22
03/25	03/21/2025	900179	8487	US BANK	JEREMIAH THOMAS-MERIDI	2025 CITY GUIDE PRINTING	March 2025	620-62810-310	102.25
03/25	03/21/2025	900179	8487	US BANK	JEREMIAH THOMAS-ROCK	2025 ROCK RIVER COALITION MEMBERSHIP	March 2025	620-62820-219	200.00
03/25	03/21/2025	900179	8487	US BANK	ALISON STOLL-WAL-MART	OFFICE SUPPLIES - TAPE	March 2025	620-62820-310	9.69
03/25	03/21/2025	900179	8487	US BANK	ALISON STOLL-AMAZON W	WEB SERVICES FOR FEBRUARY 2025	March 2025	620-62830-295	17.64
03/25	03/21/2025	900179	8487	US BANK	ALISON STOLL-BATTERIES	BATTERIES FOR LIFT STATIONS	March 2025	620-62830-353	705.80
03/25	03/21/2025	900179	8487	US BANK	ALISON STOLL-MCMASTER	OIL-RESISTANCE BUNA-N O-RING	March 2025	620-62830-353	10.16
03/25	03/21/2025	900179	8487	US BANK	ALISON STOLL-OLSEN SAF	GAS MONITOR PART	March 2025	620-62830-354	299.58
03/25	03/21/2025	900179	8487	US BANK	ALISON STOLL-CORE & MAI	HAZELYN CT REPAIR PARTS	March 2025	620-62830-354	196.00
03/25	03/21/2025	900179	8487	US BANK	ALISON STOLL-NORLAB IN	LIQUID POWDER TRACING DYE (16)	March 2025	620-62830-354	292.00
03/25	03/21/2025	900179	8487	US BANK	BRAD MARQUARDT-FSP*D	Safety Boots-Wastewater	March 2025	620-62840-118	1,084.80
03/25	03/21/2025	900179	8487	US BANK	ALISON STOLL-WAL-MART	PLANT OP SUPPLIES	March 2025	620-62840-310	19.92
03/25	03/21/2025	900179	8487	US BANK	ALISON STOLL-MCMASTER	PLANT OP SUPPLIES	March 2025	620-62840-310	134.33
03/25	03/21/2025	900179	8487	US BANK	ALISON STOLL-WM SUPER	PLANT OP SUPPLIES	March 2025	620-62840-310	18.47
03/25	03/21/2025	900179	8487	US BANK	ALISON STOLL-WALMART.C	WALL ORGANIZER	March 2025	620-62840-310	11.58
03/25	03/21/2025	900179	8487	US BANK	ALISON STOLL-LINKO	WIMS SUPPORT AND MAINTENANCE AGREEMENT MARC	March 2025	620-62840-342	4,834.50
03/25	03/21/2025	900179	8487	US BANK	ALISON STOLL-ZORO TOOL	BLDG 700 ENVIREX COMBO BOILER REPAIR	March 2025	620-62850-357	1,189.98

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Notes	Description	Invoice Number	Invoice GL Account	Invoice Amount
03/25	03/21/2025	900179	8487	US BANK	ALISON STOLL-MCMASTER	BUILDING SUPPLIES	March 2025	620-62850-357	42.55
03/25	03/21/2025	900179	8487	US BANK	JEREMIAH THOMAS-HOME	GARDEN HOSE	March 2025	620-62850-357	6.76
03/25	03/21/2025	900179	8487	US BANK	ALISON STOLL-MCMASTER	ALISON STOLL-MCMASTER HIGH TEMP GALVANIZAED STEEL PANEL FILTERS		620-62860-357	55.42
03/25	03/21/2025	900179	8487	US BANK	ALISON STOLL-NORTHERN	ALISON STOLL-NORTHERN 2025 QUARTERLY TESTING		620-62870-295	443.71
03/25	03/21/2025	900179	8487	US BANK	ALISON STOLL-NCL OF WIS	LAB OVEN THERMOMETER	March 2025	620-62870-310	85.63
To	otal 620:							-	44,384.08
630									
03/25	03/06/2025	98075		DEPT OF UTILITIES		1127 E BLUFF RD	FEBRUARY	630-63440-350	6.17
03/25	03/06/2025	98075		DEPT OF UTILITIES		502 E CRAVATH	FEBRUARY	630-63440-350	4.32
03/25	03/06/2025	98101	9977	PRIMADATA LLC		FEB 2025 POSTAGE	69571	630-63300-310	206.09
03/25	03/13/2025	98121	9998	BAYSIDE PRINTING LLC		FEB 2025 UTILITY BILL PRINTING	145947	630-63300-310	64.37
03/25	03/20/2025	98151	291	GORDON FLESCH CO INC		FEB 2025 COPIES CHARGE	IN15083122	630-63300-310	6.34
03/25	03/20/2025	98162	8484	ORANGE WHIP DESIGN LLC		2025 CITY GUIDE-SPANISH	001689_WW	630-63440-320	24.00
03/25	03/20/2025	98164	358			PUTNAM ST RECONST PTJ 1407-124	0222058	630-63440-820	359.32
03/25	03/20/2025	98164	358	STRAND ASSOCIATES INC		ANN ST/FREMONT ST PJT 1407-142	0222061	630-63440-820	168.52
03/25	03/20/2025	98164	358	STRAND ASSOCIATES INC		FORREST AVE RECONST PJT 1407-142	0222061	630-63440-820	168.52
03/25	03/20/2025	98164	358	STRAND ASSOCIATES INC		FREMONT ST RECONST PJT 1407-142	0222061	630-63440-820	168.51
03/25	03/20/2025	98164	358	STRAND ASSOCIATES INC		STORMWATER QUALITY MGNT PJT 1407-138	0222394	630-63440-820	8,535.43
03/25	03/20/2025	98164	358	STRAND ASSOCIATES INC		STARIN RD UNDERGROUND WE DETENTION PJT 1407-1	0222395	630-63440-295	3,305.09
03/25	03/20/2025	98164	358	STRAND ASSOCIATES INC		JEFFERSON ST RECONST PJT 1407-147	0222771	630-63440-820	2,184.60
03/25	03/21/2025	900179		US BANK		11 FLAG COILS	March 2025	630-63300-310	160.60
03/25	03/21/2025	900179	8487	US BANK		2 GLOBAL POINSETTIA/12 FLAG COILS	March 2025	630-63300-310	125.61
03/25	03/21/2025	900179	8487	US BANK	JEREMIAH THOMAS-MERIDI	2025 CITY GUIDE PRINTING	March 2025	630-63440-320	102.25
03/25	03/21/2025	900179			TODD BUCKINGHAM-USPS	#428 PART REPAIR	March 2025	630-63600-352	41.90
03/25	03/21/2025	900179	8487	US BANK	TODD BUCKINGHAM-IN *E.I.	EIC - REPAIR CRANE CONTROLLER	March 2025	630-63600-352	1,047.50
To	otal 630:							-	16,679.14
900									
03/25	03/20/2025	98151	291	GORDON FLESCH CO INC		FEB 2025 COPIES CHARGE	IN15083122	900-56500-310	.92
03/25	03/20/2025	98151	291	GORDON FLESCH CO INC		FEB 2025 COPIES CHARGE	IN15083122	900-56500-311	14.33
03/25	03/20/2025	98162	8484	ORANGE WHIP DESIGN LLC		2025 CITY GUIDE-SPANISH	001689_WW	900-56500-325	24.00
03/25	03/21/2025	900179	8487	US BANK	TAYLOR ZEINERT-LEAGUE	An event JSW asked that I go to	March 2025	900-56500-210	20.00
03/25	03/21/2025	900179	8487	US BANK	JEREMIAH THOMAS-STAFF	PROSPECT DRIVE DEVELOP AGREEMENT	March 2025	900-56500-212	234.50
03/25	03/21/2025	900179	8487	US BANK	TAYLOR ZEINERT-SQ *THE	Coffee with Artist to do a Sculpture for CDA	March 2025	900-56500-310	20.00
03/25	03/21/2025	900179	8487	US BANK	HEATHER M BOEHM-COMP	copy paper for 2nd floor	March 2025	900-56500-310	155.96
	03/21/2025	900179	0.407	US BANK	TAYLOR ZEINERT-AMAZON	Headset for Betsy to do CDA Mins	March 2025	900-56500-310	49.07

M = Manual Check, V = Void Check

CITY OF WHITEWATER

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Notes	Description	Invoice Number	Invoice GL Account	Invoice Amount
03/25	03/21/2025	900179	8487	US BANK	TAYLOR ZEINERT-TARGET	Office pencil holder for Betsy	March 2025	900-56500-310	7.39
03/25	03/21/2025	900179	8487	US BANK	JEREMIAH THOMAS-MERIDI	2025 CITY GUIDE PRINTING	March 2025	900-56500-325	102.25
03/25	03/21/2025	900179	8487	US BANK	TAYLOR ZEINERT-TST*TUM	Dinner at Elhers Confrence	March 2025	900-56500-330	28.86
03/25	03/21/2025	900179	8487	US BANK	TAYLOR ZEINERT-JOHNNY	Dinner at WCMA Conference	March 2025	900-56500-330	43.93
03/25	03/21/2025	900179	8487	US BANK	TAYLOR ZEINERT-KALAHAR	Elhers Conference	March 2025	900-56500-330	14.21
03/25	03/21/2025	900179	8487	US BANK	TAYLOR ZEINERT-PANERA	Food during WCMA Confrence	March 2025	900-56500-330	16.85
03/25	03/21/2025	900179	8487	US BANK	TAYLOR ZEINERT-KWIK TRI	Gas for Elhers, WCMA and WEDA conferences	March 2025	900-56500-330	44.83
03/25	03/21/2025	900179	8487	US BANK	TAYLOR ZEINERT-KALAHAR	Snack at Elhers Conference	March 2025	900-56500-330	5.34
To	otal 900:								782.44
920									
03/25	03/06/2025	98071	38	ALSCO		FEB 2025 MAT SERVICE	FEB 2025	920-56500-250	178.35
03/25	03/06/2025	98075	1	DEPT OF UTILITIES		1221 INNOVATION CTR	FEBRUARY	920-56500-221	546.45
03/25	03/06/2025	98092	8825	KREATIVE SOLUTIONS LLC		FEB 2025 MARKETING SVCS	2044	920-56500-226	225.00
03/25	03/06/2025	98116	25	WE ENERGIES		ELECTRIC-0713499904-00059-INVV CTR	FEB 2025 IN	920-56500-222	6,172.19
03/25	03/20/2025	98154	8825	KREATIVE SOLUTIONS LLC		JAN 2025 MARKETING SVCS	2031	920-56500-226	225.00
03/25	03/20/2025	98166	10050	TECHNOLOGY PLUS LLC		INNV CNTR SWITCH && WIFI APS	203550	920-56500-310	3,477.32
03/25	03/21/2025	900179	8487	US BANK	JEREMIAH THOMAS-STAFF	INNVOATION CENTER RESEARCH/MEMO	March 2025	920-56500-212	1,273.00
03/25	03/21/2025	900179	8487	US BANK	KAREN DIETER-PER MAR S	2025 MONITORING SERVICES	March 2025	920-56500-243	2,172.12
03/25	03/21/2025	900179	8487	US BANK	JEREMIAH THOMAS-WWP*	FEB 2025 PEST CONTROL	March 2025	920-56500-245	73.16
03/25	03/21/2025	900179	8487	US BANK	JEREMIAH THOMAS-COVE	FEB 2025 INNV CNTR CLEANING	March 2025	920-56500-246	1,888.00
03/25	03/21/2025	900179	8487	US BANK	JEREMIAH THOMAS-ACE H	RUBBER CEMENT	March 2025	920-56500-246	5.99
03/25	03/21/2025	900179	8487	US BANK	JEREMIAH THOMAS-ALLIAN	5 GAL PAIL	March 2025	920-56500-250	159.60
03/25	03/21/2025	900179	8487	US BANK	DAN BUCKINGHAM-AMAZO	ELKAY BOTTLE FILLING STATION	March 2025	920-56500-250	2,179.53
03/25	03/21/2025	900179	8487	US BANK	JEREMIAH THOMAS-ALLIAN	LAB ANALYSIS	March 2025	920-56500-250	80.00
03/25	03/21/2025	900179	8487	US BANK	TAYLOR ZEINERT-AMAZON	New water filters for IC fridges	March 2025	920-56500-310	26.98
To	otal 920:								18,682.69
G	rand Totals:								1,229,241.85

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Report Criteria:

Report type: GL detail

Check.Check number = 98066-98197,900179

CITY OF WHITEWATER CASH/INVESTMENT - TOTAL FUND EQUITY March 31, 2025

A B C

FUND NAME	FUND#	LIQUID-CASH / INVESTMENT BALANCES	FUND BALANCE less CASH	YTD NET INCOME / REV - (EXP)	FUND EQUITY / A+B-C
General Fund	100	6,842,771	(3,677,685.02)		6,651,365
Cable T.V.	200	21,341	15,760.94	(15,761)	21,341
Parking Permit Fund	208	72,764	(3,632.33)	, ,	72,764
Fire/Rescue Equipment Revolving	210	745,870	845,805.99	(845,806)	745,870
Election Fund	214	9,489	6,562.98	(6,563)	9,489
DPW Equipment Revolving	215	339,985	(303.98)	, ,	339,985
Police Vehicle Revolving	216	(16,472)	49,194.00	(49,194)	(16,472)
Building Repair Fund	217	46,152		(40,104)	46,152
Aquatic Center Capital Fund	219	49,740	_	_	49,740
Library Special Revenue	220	159,352	97,567.49	(124,188)	132,731
Skate Park Fund	225	5,433	-	(124,100)	5,433
Solid Waste/Recycling	230	(116,868)	131,627.75	(131,628)	(116,868)
Ride-Share Grant Fund	235	(61,808)	41,436.44	(41,436)	(61,808)
Parkland Acquisition	240	61,233		(11,100)	61,233
Parkland Development	245	19,505	_	_	19,505
Field of Dreams	246	82,671	(30,635.89)	30,636	82,671
Aquatic Center	247	(35,353)	35,353.12	102,152	102,152
Park & Rec Special Revenue	248	3,701	47,646.75	(48,055)	3,292
Fire/EMS Department	249	399,921	(244,390.91)	394,217	549,747
Forestry Fund	250	(1,726)	5,935.60	(5,936)	(1,726)
Sick Leave Severence Fund	260	38,693	-	(0,000)	38,693
Insurance-SIR	271	92,813	3,868.00	(3,868)	92,813
Lakes Improvement Fund	272	21	-	(0,000)	21
Street Repair Revolving Fund	280	404,363	(3,550.00)	3,550	404,363
Police Dept-Trust Fund	295	81,719	229.64	(230)	81,719
Debt Service Fund	300	0	-	-	0
TID #4 Affordable Housing	441	1,830,806	100,000.00	_	1,930,806
TID #10	410	211,952	(73,452.66)	73,453	211,952
TID #11	411	47,313	(31,969.83)	•	47,313
TID #12	412	62,110	(22,324.61)	•	62,110
TID #13	413	14,708	(15,521.03)	15,521	14,708
TID #14	414	(164,751)	395,677.27	(395,677)	(164,751)
Capital Projects-LSP	450	3,463,693	715,947.05	(666,952)	3,512,688
Birge Fountain Restoration	452	9,616	(55.08)	55	9,616
Depot Restoration Project	459	31,368	· -	-	31,368
Water Utility	610	2,538,654	10,465,393.38	73,684	13,077,732
Wastewater Utility	620	6,924,742	16,185,079.43	635,140	23,744,961
Stormwater Utility	630	(64,544)	4,300,494.16	(15,172)	4,220,778
Tax Collection	800	-	-	-	-
Rescue Squad Equip/Education	810	117,584	11,919.21	(11,919)	117,584
CDA Operating Fund	900	(28,266)	46,086.71	(41,650)	(23,829)
CDA Program Fund-Prelim.	910	926,199	5,933,434.44	40,288	6,899,921
Innovation Center-Operations	920	71,319	22,163.40	(5,015)	88,467
Tota	l:	25,237,814	35,353,662	2,504,154	63,095,630

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		LIQUID-CASH /	FUND	YTD NET	
		INVESTMENT	BALANCE less	INCOME / REV -	FUND EQUITY
FIDUCIARY FUNDS	FUND#	BALANCES	CASH	(EXP)	/ A+B+C
Library Board Funds	220	337,324	-	-	337,324
Rock River Stormwater Group	820	69,174	(17,629.96)	17,630	69,174
Fire & Rescue	850	1,119,821	215,410.86	(215,411)	1,119,821
Total	:	1,526,319	197,781	(197,781)	1,526,319

INVESTMENT DETAIL FUND	#	BANK	TYPE-CD#	FUND	AMOUNT	Mar-25 RATE
General	100-11300	Amer Dep Mgmt	PublicFund	General	1,078,123.81	4.30%
General	100-11301	LGIP	PublicFund	General	2,549,072.76	4.40%
Petty Cash	100-11150	On Hand	PublicFund	General	1,300.00	
Cable TV	200-11300	Amer Dep Mgmt	PublicFund	Cable TV	35,300.14	4.30%
Parking	208-11300	Amer Dep Mgmt	PublicFund	Pking Permit	30,399.82	4.30%
Fire/Rescue Equip.	210-11300	Amer Dep Mgmt	PublicFund	Fire Equip	59,015.81	4.30%
DPW Equip.	215-11300	Amer Dep Mgmt	PublicFund	DPW Equip	29,571.29	4.30%
Library Investments	220-11300	Amer Dep Mgmt	PublicFund	Library	35,914.01	4.30%
Forestry Fund	250-11300	Amer Dep Mgmt	PublicFund	Forestry	1,400.39	4.30%
Street Repairs	280-11300	Amer Dep Mgmt	PublicFund	Street Repair	345,342.72	4.30%
·						
PD Crime Prevention	295-11103	1st Citizens	Crime Prev	PD Trust	21,272.40	0.05%
PD Donations	295-11104	1st Citizens	Donations	PD Trust	22,830.06	0.05%
PD Seizures-Spending	295-11111	1st Citizens	Seizures	PD Trust	14,871.26	0.05%
PD Seizures-Held	295-11110	1st Citizens	Seizures	PD Trust	2,548.89	0.05%
PD Evidence/Prop-Held	295-11120	1st Citizens	Evid-Found Prop	PD Trust	17,143.03	0.05%
PD Evidence/Prop-Spending	295-11121	1st Citizens	Evid-Found Prop	PD Trust	3,053.55	0.05%
Sub-Total By Fund	l 295				81,719.19	
CIP FUND 450	450-11300	Amer Dep Mgmt	PublicFund	CIP	136,760.77	4.30%
ARPA FUNDS 450	450-11405	LGIP	PublicFund	CIP	251,894.36	4.40%
Water Operating Reserve	610-13200	Amer Dep Mgmt	PublicFund	Water	476,121.72	4.30%
Water Debt Svc Reserve	610-13240	Amer Dep Mgmt	PublicFund	Water	359,944.92	4.30%
ARPA Funds 610	610-13250	LGIP	PublicFund	Water	732,866.11	4.30%
Sub-Total By Fund	l 610				1,568,932.75	
Sewer Operating Reserve	620-11300	Amer Dep Mgmt	PublicFund	Wastewater	1,878,226.82	4.30%
Sewer ERF Reserve	620-11300	Amer Dep Mgmt	PublicFund	Wastewater	1,585,347.88	4.30%
Sewer Debt Svc Reserve	620-11340	Amer Dep Mgmt	PublicFund	Wastewater	51,867.84	4.30%
Sewer Connection Fund	620-11350	Amer Dep Mgmt	PublicFund	Wastewater	360,600.72	4.30%
ARPA Funds 620	620-11360	LGIP	PublicFund	Wastewater	974,916.21	4.30%
Sub-Total By Fund	l 620				4,850,959.47	
•						
Hospital Fund	810-11101	Premier	PublicFund	Hospital	42,124.35	0.00%
Hospital Fund	810-11301	LGIP	PublicFund	Hospital	35,650.32	4.40%
Hospital Fund	810-11300	Amer Dep Mgmt	PublicFund	Hospital	39,809.04	4.30%
Sub-Total By Fund	l 810				117,583.71	
Rock River Stormwater	820-11101	Assoc. Bank	Fund 820	Rock River	69,174.38	2.27%
Action	910-11800	1st Citizens	Fund 910	CDA	755,653.85	4.51%
CDBG Housing	910-11600	1st Citizens 1st Citizens	Fund 910 Fund 910	CDA	755,653.85 8,502.21	4.51% 4.51%
Façade	910-11702	1st Citizens	Fund 910	CDA	21,962.26	4.51%
Capital Catalyst	910-11900	Assoc. Bank	Fund 910	CDA	140,081.07	1.00%
Sub-Total By Fund	910				926,199.39	
			_ ,			0.0==:
Library Brd MMKT	220-11301	1st Citizens	Fund 220	Library Board	1,075.27	0.35%
Library Brd Invest Sub-Total By Fund	220-11500 220	Amer Dep Mgmt	Fund 220	Library Board	336,248.96 337,324.23	4.30%
Jub-Total by Pullo	220				337,324.23	
Inn Ctr-Droullard Trust	920-11300	Amer Dep Mgmt	PublicFund	Innovation Ctr TOTAL	9,202.53 12,515,191.53	4.30%

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GENERAL FUND

		BEGINNIN BALANCE			ACTUAL THIS YEAR			ENDING BALANCE	
	ASSETS								
100-11100	CASH	113,1	59.00	(463,175.56)		3,101,115.64		3,214,274.64
100-11150	PETTY CASH	1,4	50.00		.00	(150.00)		1,300.00
100-11300	INVESTMENTS	1,067,0	41.10		3,779.33		11,082.71		1,078,123.81
100-11301	LGIP-INVESTMENTS	2,516,2	81.55		11,323.18		32,791.21		2,549,072.76
100-12100	TAXES RECEIVABLE - CURRENT Y	6,460,3	02.00		.00	(4,503,624.26)		1,956,677.74
100-12300	TAXES RECEIVABLE/DELINQUENT	2,2	41.93	(899.32)	(2,061.64)		180.29
100-12400	DELINQUENT SPECIALS-A/R	6,4	44.99	(983.94)		3,229.68		9,674.67
100-12623	SPECIAL ASSESSMENTS/SEWER	168,1	61.43		.00		.00		168,161.43
100-12624	SPECIAL ASSESSMENTS/WATER	9,0	21.12		.00		.00		9,021.12
100-12625	A/R - WEEDS	8	00.00	(150.00)	(250.00)		550.00
100-13104	A/R-ENG,PLAN,DESIGN,MISC SER		.00		120.00		580.60		580.60
100-13106	ACCOUNTS RECEIVABLE-OTHER	48,8	81.42	(501.12)	(48,511.59)		369.83
100-13120	A/RMOBILE HOMES	60,9	11.55	(5,076.13)	(10,152.26)		50,759.29
100-13122	A/RTOTERS		50.00		.00		.00		50.00
100-13125	A/RFALSE ALARMS		.00	(50.00)		50.00		50.00
100-13132	A/RSTREET LIGHTS	8,4	94.78	(270.00)	(842.50)		7,652.28
100-13134	A/RSIGNAL DAMAGE	6	88.13	(2,300.86)	(434.98)		253.15
100-13150	A/R-TREASURER	10,0	27.97		.00	(9,992.97)		35.00
100-13170	A/RRE-INSPECTION FEES	3,7	25.00	(1,225.00)		3,500.00		7,225.00
100-13199	UNAPPLIED ACCOUNTS RECV	(1	60.00)		20.00		.00	(160.00)
100-13500	REC DESK RECEIVABLE	(10,8	80.31)	(2,567.67)	(2,129.08)	(13,009.39)
100-15202	DUE FROM FD 235 RIDE SHARE	20,3	71.71		.00	(20,371.71)		.00
100-15205	DUE FROM FD 900 & 910 CDA	4,8	40.46		1,927.40		5,601.03		10,441.49
100-15410	DUE FROM TID 10,11,12,13,14	8	13.45		.00	(813.45)		.00
100-15601	DUE FROM FD 610 WATER UTILITY	12,9	35.00		.00		.00		12,935.00
100-15800	DUE FROM FD 800 TAX COLLECTION	69,0	67.46		.00	(69,067.46)		.00
100-15801	DUE FROM FD 800 TAX INTEREST	6,8	74.70		.00	(6,874.70)		.00
100-15807	DUE FROM FD 295 POLICE TRUST	1,0	22.04		713.25	(308.79)		713.25
100-16100	PREPAID HEALTH INSURANCE PREM	(90,3	72.51)		134.04	(769.41)	(91,141.92)
100-16500	PREPAID POSTAGE	1,2	95.82	(1,002.00)	(1,532.07)	(236.25)
100-16600	PREPAID FUEL	8,5	41.03		1,809.37	(4,633.57)		3,907.46
100-16700	PREPAID PROFESSIONAL SVCS	30,1	59.38		.00	(1,230.00)		28,929.38
	TOTAL ASSETS	10,532,1	90.20	(458,375.03)	(1,525,799.57)		9,006,390.63

LIABILITIES AND EQUITY

GENERAL FUND

		BEGINNING BALANCE	ACTUAL THIS MONTH			ACTUAL THIS YEAR	ENDING BALANCE
	LIABILITIES						
100-21100	ACCOUNTS PAYABLE	227,412.47		.00	(227,412.47)	.00
100-21106	WAGES CLEARING	265,528.69		.00	(265,528.69)	.00
100-21511	SOCIAL SECURITY TAXES PAYABL	.00		.00	(12,655.18)	(12,655.18)
100-21513	WIS WITHHOLDING TAX PAYABLE	.00		.00		12,655.18	12,655.18
100-21520	WIS RETIREMENT PAYABLE	114,037.23		963.14	(10,026.42)	104,010.81
100-21531	LIFE INSURANCE PAYABLE	22.97		3.81		93.70	116.67
100-21532	WORKERS COMP PAYABLE	33,163.82		9,208.82		2,628.47	35,792.29
100-21550	UNION DUES DEDUCTION PAYABLE	.00		1.20		.00	.00
100-21575	FLEXIBLE SPENDING-125-MEDICAL	29,131.19	(3,711.93)	(4,877.89)	24,253.30
100-21576	FLEX SPEND-125-DEPENDENT CARE	6,840.39	(177.99)		464.99	7,305.38
100-21585	DENTAL & VISION INS PAYABLE	(21.06))	192.16		98.53	77.47
100-21660	DEPOSITS-STREET OPENING PERMIT	1,900.00		.00		.00	1,900.00
100-21680	DEPOSITS-FACILITY RENTALS	1,220.60		400.00		2,600.00	3,820.60
100-21690	MUNICIPAL COURT LIABILITY	2,680.00	(1,657.02)		4,998.26	7,678.26
100-23125	DOT- LICENSE RENEW PAYABLE	101.25		275.00		1,041.25	1,142.50
100-24213	SALES TAX DUE STATE	927.41		631.33		686.77	1,614.18
100-24310	DUE TO COUNTIESTAXES	301.55		.00	(301.55)	.00
100-24501	DUE TO FD 900 & 910 CDA	.00		11,973.00		11,974.00	11,974.00
100-25601	DUE TO FD 610 WATER UTILITY	14,924.98		.00	(14,924.98)	.00
100-26100	ADVANCE INCOME	6,460,302.00		.00	(4,503,624.26)	1,956,677.74
100-26103	DEF REV-UNIV GARDEN & WW MANOR	9,967.97		.00	(9,967.97)	.00
100-26200	DEFERRED SPECIAL ASSESSMENTS	177,182.55		.00		.00	177,182.55
100-26500	DEF INFLOW OF RESOURCES LEASES	21,480.00		.00		.00	21,480.00
	TOTAL LIABILITIES	7,367,104.01		18,101.52	(5,012,078.26)	2,355,025.75
	FUND EQUITY						
100-34300	FUND BALANCE	3,165,086.19		.00		.00	3,165,086.19
	UNAPPROPRIATED FUND BALANCE:						
	REVENUE OVER EXPENDITURES - YTD	.00	(476,476.55)		3,486,278.69	3,486,278.69
	NEVENOE OVER EXI ENDITOREO - 11D			470,470.55)	_	5,400,270.09	
	BALANCE - CURRENT DATE	.00	(476,476.55)		3,486,278.69	3,486,278.69
	TOTAL FUND EQUITY	3,165,086.19	(476,476.55)		3,486,278.69	6,651,364.88
	TOTAL LIABILITIES AND EQUITY	10,532,190.20	(458,375.03)	(1,525,799.57)	9,006,390.63

Item 16. 192

WATER UTILITY FUND

		_	BEGINNING BALANCE	ACTUAL THIS MONTH	ACTUAL THIS YEAR	ENDING BALANCE
	ASSETS					
610-11100	CASH-COMBINED		1,007,969.09	54,523.10	(38,247.56)	969,721.53
610-11310	SOURCE OF SUPPLY - LAND		76,703.91	.00	.00	76,703.91
610-11311	STRUCTURES & IMPROVEMENTS		1,111,052.70	.00	.00	1,111,052.70
610-11314	WELLS		366,520.36	.00	.00	366,520.36
610-11316	SUPPLY MAINS		17,028.80	.00	.00	17,028.80
610-11321	PUMPING PLANT/STRUCTURES		107,481.74	.00	.00	107,481.74
610-11325	ELECTRIC PUMPING EQUIPMENT		281,250.49	.00	.00	281,250.49
610-11326	DIESEL PUMPING EQUIPMENT		51,850.78	.00	.00	51,850.78
610-11328	OTHER PUMPING EQUIPMENT		27,830.00	.00	.00	27,830.00
610-11331	WATER TREATMENT - STRUCTURES		155,594.35	.00	.00	155,594.35
610-11332	WATER TREATMENT - EQUIPMENT		409,780.30	.00	.00	409,780.30
610-11340	TRANSMISSION - LAND		897.98	.00	.00	897.98
610-11342	RESERVOIRS & STANDPIPES		2,983,139.90	.00	.00	2,983,139.90
610-11343	MAINS		11,237,908.54	.00	.00	11,237,908.54
610-11345	SERVICES		1,552,169.97	.00	.00	1,552,169.97
610-11346			955,393.33	.00	.00	955,393.33
	HYDRANTS		1,207,305.38	.00	.00	1,207,305.38
610-11389	GENERAL PLANT - LAND		146,904.44	.00	.00	146,904.44
	GENERAL PLANT - STRUCTURES		102,032.15	.00	.00	102,032.15
	TRANSPORTATION EQUIPMENT		234,388.48	.00	.00	234,388.48
	POWER OPERATED EQUIPMENT		431,706.23	.00	.00	431,706.23
	COMMUNICATION EQUIPMENT		9,348.00	.00	.00	9,348.00
	MISC EQUIPMENT		104,052.97	.00	.00	104,052.97
610-11399	COMPUTER EQUIPMENT		23,150.21	.00	.00	23,150.21
	SCADA EQUIPMENT		158,555.00	.00	.00	158,555.00
	CIAC-RESERVIORS & STANDPIPES		435,134.00	.00	.00	435,134.00
	CIAC-WELLS		219,029.00	.00	.00	219,029.00
	CIAC-STRUCTURES/IMPROVEMENTS		405,058.00	.00	.00	405,058.00
	CIAC-ELECTRIC PUMPING EQUIP		298,014.15	.00	.00	298,014.15
	CIAC-TREATMENT STRUCTURES		215,280.00	.00	.00	215,280.00
	CIAC-TREATMENT EQUIPMENT		814,786.00	.00	.00	814,786.00
	CIAC-MAINS CIAC-SERVICES		4,463,161.85	.00	.00	4,463,161.85
			815,460.42 498,977.64	.00	.00	815,460.42
	CIAC-HYDRANTS SPECIAL ASSESS RECEIVEABLE		2,198.61	.00	.00	498,977.64
	CASH-CIP/CONSTRUCTION FUND		134,563.17	.00	.00	2,198.61 134,563.17
	CASH-OPERATING FUND		511,299.82			
	CASH-OFFSET		(1,007,969.09)	54,990.99 (54,990.99)	(37,779.67) 37,779.67	473,520.15 (970,189.42)
	CASH-DEBT SVC RESERVE	,	362,106.10	.00	.00	362,106.10
	INVEST-OPERATING FUND		471,227.36	1,669.03	4,894.36	476,121.72
	INVEST-DEBT SVC RESERVE		356,244.81	1,261.78	3,700.11	359,944.92
	LGIP INVESTMENT		732,866.11	.00	.00	732,866.11
	CUSTOMER ACCOUNTS RECEIVABLE		233,723.36	8,357.99	15,448.95	249,172.31
	SPECIAL ASSESSMENTS		59,699.90	.00	.00	59,699.90
	ACCOUNTS RECMISC/SERVICE		1,024.94	(1,024.94)		.00
	DUE FROM GENERAL FUND		14,924.98	.00	(14,924.98)	.00
610-15000	INVENTORY		22,500.00	.00	.00	22,500.00
	CONST WORK IN PROGRESS		369,343.40	.00	.00	369,343.40
610-17100	INTEREST RECEIVABLE		189.00	.00	.00	189.00
	GASB 68-WRS NET PENSION ASSETS			.00	.00	(110,346.84)
	GASB 68-WRS DOR	,	419,024.19	.00	.00	419,024.19
	SHORT TERM LEASE RECEIVABLE		8,020.01	.00	.00	8,020.01
	ACCUM PROV/DEPR/UTILITY PLT		(6,415,933.65)	.00	.00	(6,415,933.65)
610-19501	ACCUM DEPR-CIAC-PRE 1/1/03		(2,329,569.26)	.00	.00	(2,329,569.26)
	ACCUM DEPR-CIAC-AFTER 1/1/03		(737,686.67)	.00	.00	(737,686.67)
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WATER UTILITY FUND

		BEGINNING BALANCE	ACTUAL THIS MONTH		ACTUAL THIS YEAR	ENDING BALANCE
610-19999	GASB 68-PENSION CLEARING ACCT	38,777.00	.00		.00	38,777.00
	TOTAL ASSETS	24,061,143.41	64,786.96	(30,154.06)	24,030,989.35
	LIABILITIES AND EQUITY					
	LIABILITIES					
610-21100	ACCOUNTS PAYABLE	89,562.82	.00	(68,524.28)	21,038.54
610-23110	2014 GO-4.2M-3.00%	195,000.00	.00		.00	195,000.00
610-23121	2018 GO CORP PURP BD 6.54M	1,370,000.00	.00		.00	1,370,000.00
610-23122	2020 GO CORP 10YR-313K	156,500.00	.00		.00	156,500.00
610-23124	2020 GO CORP 5.195M-1.73M	1,440,000.00	.00		.00	1,440,000.00
610-23125	2022B WATER/SEWER REV BD 8.19M	5,780,000.00	.00		.00	5,780,000.00
610-23127	2024B REVENUE BOND 1.365M	1,275,000.00	.00		.00	1,275,000.00
610-23200	WAGES CLEARING	35,313.84	.00	(35,313.84)	.00
610-23700	ACCRUED INTEREST PAYABLE	85,915.79	.00		.00	85,915.79
610-23800	ACCRUED VACATION	5,598.39	.00		.00	5,598.39
610-23810	ACCRUED SICK LEAVE	25,530.19	.00		.00	25,530.19
610-24530	DUE TO GENERAL FUND	12,935.00	.00		.00	12,935.00
610-25250	DEFERRED REVENUE	59,699.90	.00		.00	59,699.90
	DEFERRED SA-UNTIL DEVELOPMENT	2,198.61	.00		.00	2,198.61
	PREMIUM ON DEBT	273,987.01	.00		.00	273,987.01
610-29011	GASB 68-WRS DIR	231,032.82	.00		.00	231,032.82
610-29500	DEF INFLOW OF RESOURCES LEASES	18,821.38	.00		.00	18,821.38
	TOTAL LIABILITIES	11,057,095.75	.00	(103,838.12)	10,953,257.63
	FUND EQUITY					
610-39160	UNAPPROP EARNED SURPLUS	10,901,785.79	.00		.00	10,901,785.79
610-39165	PSC UNAPPROP EARNED SURPLUS	59,200.00	.00		.00	59,200.00
610-39170	CAPITAL CONTRIB BY CITY-FBAL	2,043,061.87	.00		.00	2,043,061.87
	UNAPPROPRIATED FUND BALANCE:					
	REVENUE OVER EXPENDITURES - YTD	.00	64,786.96		73,684.06	73,684.06
	BALANCE - CURRENT DATE	.00	64,786.96		73,684.06	73,684.06
	TOTAL FUND EQUITY	13,004,047.66	64,786.96		73,684.06	13,077,731.72
	TOTAL LIABILITIES AND EQUITY	24,061,143.41	64,786.96	(30,154.06)	24,030,989.35
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WASTEWATER UTILITY

			BEGINNING ACTUAL BALANCE THIS MONTH		ACTUAL THIS YEAR		ENDING BALANCE	
	ASSETS							
620-11100	CASH-COMBINED CASH		1,585,051.08		249,855.78		488,731.19	2,073,782.27
620-11120	CASH-ERF-EQUIP REPLACE FUND		802,847.51		.00		.00	802,847.51
620-11150	CASH-CONNECTION FUND		40,128.00		.00		.00	40,128.00
620-11151	CASH-OPERATING FUND		742,075.57		250,392.13		489,267.54	1,231,343.11
620-11152	CASH-OFFSET	(1,585,051.08)	(250,392.13)	(489,267.54)	(2,074,318.62)
620-11300	INVEST-OPERATING FUND		1,809,259.20		6,584.08		68,967.62	1,878,226.82
620-11320	INVEST-ERF-SEWER EQUIP REPLACE		1,569,051.06		5,557.40		16,296.82	1,585,347.88
620-11340	INVEST-DEBT SVC RESERVE		51,334.66		181.82		533.18	51,867.84
620-11350	INVEST-CONNECTION FUND		356,893.87		1,264.08		3,706.85	360,600.72
620-11360	INVEST-LGIP		974,916.21		.00		.00	974,916.21
620-14200	CUSTOMER ACCTS RECEIVABLES		373,386.14	(5,335.42)	(7,540.18)	365,845.96
620-14210	SPECIAL ASSESSMENTS REC		57,612.78		.00		.00	57,612.78
620-15510	INTERCEPTOR MAINS		2,790,483.75		.00		.00	2,790,483.75
620-15511	STRUCTURES/IMPROVEMENTS		13,177,661.05		.00		.00	13,177,661.05
620-15512	PRELIMINARY TREATMENT EQUIP		2,641,890.01		.00		.00	2,641,890.01
620-15513	PRIMARY TREATMENT EQUIPMENT		759,906.02		.00		.00	759,906.02
620-15514	SECONDARY TREATMENT EQUIP		11,643,793.40		.00		.00	11,643,793.40
620-15515	ADVANCED TREATMENT EQUIP		1,862,640.38		.00		.00	1,862,640.38
620-15517	SLUDGE TRTMT/DISPOSAL EQUIP		5,216,676.41		.00		.00	5,216,676.41
620-15518	PLANT SITE PIPING		1,953,827.53		.00		.00	1,953,827.53
620-15519	FLOW METR/MONITOR EQUIP		155,894.40		.00		.00	155,894.40
620-15520	OUTFALL SEWER PIPES		232,935.89		.00		.00	232,935.89
620-15521	LAND		4,498,925.40		.00		.00	4,498,925.40
620-15522	FORCE SEWER MAINS		315,538.00		.00		.00	315,538.00
620-15523	COLLECTING SEWERS		13,893,546.97		.00		.00	13,893,546.97
620-15524	AERATION BASINS		148,434.16		.00		.00	148,434.16
620-15525	LIFT STATIONS		1,084,080.35		.00		.00	1,084,080.35
620-15526	OFFICE FURNITURE/EQUIPMENT		118,533.02		.00		.00	118,533.02
620-15527	TRANSPORTATION EQUIPMENT		438,713.71		.00		.00	438,713.71
620-15528	OTHER GENERAL EQUIPMENT		756,675.67		.00		.00	756,675.67
620-15531	COMPUTER EQUIPMENT		17,149.23		.00		.00	17,149.23
620-15532	STRUCTURES AND IMPROVEMENTS		549,114.65		.00		.00	549,114.65
620-15550	CONSTRUCTION WORK IN PROG		3,387,899.92		.00		.00	3,387,899.92
620-16100	ACCUM PROV FOR DEPRECIATION	(27,578,100.24)		.00		.00	(27,578,100.24)
620-19000	GASB 68-WRS NET PENSION ASSETS	(132,581.14)		.00		.00	(132,581.14)
620-19021	GASB 68-WRS DOR		503,456.65		.00		.00	503,456.65
620-19999	GASB 68-PENSION CLEARING ACCT	_	50,749.00		.00		.00	50,749.00
	TOTAL ASSETS	_	45,265,349.19		258,107.74		570,695.48	45,836,044.67

LIABILITIES AND EQUITY

WASTEWATER UTILITY

LIABILITIES			BEGINNING BALANCE	ACTUAL ACTUAL THIS MONTH THIS YEA		ENDING BALANCE
COU-21020 ACCRUED VACATION 8,540.22 .00 .00 8,540.22		LIABILITIES				
620-21030 ACCRUED SICK LEAVE 37,137.88 .00 .00 37,137.88 620-21100 ACCOUNTS PAYABLE 345,750.58 .00 (29,392.10) 316,358.48 .00 .00 316,358.48 .00 .00 316,358.48 .00	620-21010	ACCRUED INTEREST PAYABLE	85,118.26	.00	.00	85,118.26
COUNTS PAYABLE 345,750.58	620-21020	ACCRUED VACATION	8,540.22	.00	.00	8,540.22
620-21305 WAGES CLEARING 35,052.24 0.0 (35,052.24) 0.0 (620-21305 CWF 4558-2 PLANT IMP-2.1% 14,292,003.90 0.0 0.0 14,292,003.90 (620-21030	ACCRUED SICK LEAVE	37,137.88	.00	.00	37,137.88
COU-21305 CWF 4558-2 PLANT IMP-2.1%	620-21100	ACCOUNTS PAYABLE	345,750.58	.00	(29,392.10)	316,358.48
COUNT COUN	620-21106	WAGES CLEARING	35,052.24	.00	(35,052.24)	.00
Company	620-21305	CWF 4558-2 PLANT IMP-2.1%	14,292,003.90	.00	.00	14,292,003.90
Color	620-21310	CWF LOAN 4558-03	898,986.15	.00	.00	898,986.15
Color	620-21320	CWF 4558-04 BIO-GAS BOILER	257,938.06	.00	.00	257,938.06
620-21372 2020 GO CORP 10YR 133.5K 6,2500.00 .00 .00 .00 .62,500.00 620-21374 2020 GO CORP 5.19SM-1.795M WW 1,495,000.00 .00 .00 .00 1,495,000.00 620-21375 2022B WATER/SEWER REV BD 8.19M 1,740,000.00 .00 .00 .00 1,740,000.00 620-21376 2024B REVENUE BOND 1.365M 90,000.00 .00 .00 .00 .90,000.00 620-21377 2024 CWF LOAN 4558-09 966,698.52 .00 .00 .00 .966,698.52 620-26200 DEFERRED SA-UNTIL DEVELOPMENT 57,612.78 .00 .00 .00 57,612.78 620-26200 DEFERRED REVENUE 203,800.00 .00 .00 .00 .00 203,800.00 620-29011 GASB 68-WRS DIR 277,583.90 .00 .00 .00 .136,805.53 .00 .00 .00 .136,805.53 .00 .00 .00 .136,805.53 .00 .00 .00 .277,583.90 .00 .00 .00 .277,583.90 .00 .00 .00 .277,583.90 .00 .00 .00 .277,583.90 .00 .00 .00 .277,583.90 .00 .00 .00 .277,583.90 .00 .00 .00 .277,583.90 .00 .00 .00 .277,583.90 .00 .00 .00 .277,583.90 .00 .00 .00 .277,583.90 .00 .00 .00 .277,583.90 .00 .00 .00 .277,583.90 .00 .00 .00 .277,583.90 .00 .00 .00 .277,583.90 .00 .00 .00 .277,583.90 .00 .00 .00 .277,583.90 .00 .00 .00 .277,583.90 .00 .00 .00 .00 .00 .277,583.90 .00 .00 .00 .00 .00 .00 .00 .00 .00	620-21360	2014 GO-4.280M-3.00%	80,000.00	.00	.00	80,000.00
620-21374 2020 GO CORP 5.195M-1.795M WW 1,495,000.00 .00 .00 1,495,000.00 620-21375 2022B WATER/SEWER REV BD 8.19M 1,740,000.00 .00 .00 .00 1,740,000.00 620-21376 2024B REVENUE BOND 1.365M 90,000.00 .00 .00 .00 90,000.00 .00 .00 90,000.00 .00 .00 90,000.00 .00 .00 96,698.52 620-2620 DEFERRED SA-UNTIL DEVELOPMENT 57,612.78 .00 .00 57,612.78 620-2620 DEFERRED REVENUE 203,800.00 .00 .00 .00 203,800.00 .00 .00 .00 203,800.00 .00 .00 .00 203,800.00 .00 .00 203,800.00 .00 .00 .00 277,583.90 .00 .00 .00 277	620-21371	2018 GO CORP PURP BD 6.54M	1,085,000.00	.00	.00	1,085,000.00
Color	620-21372	2020 GO CORP 10YR 133.5K	62,500.00	.00	.00	62,500.00
620-21376 2024B REVENUE BOND 1.365M 90,000.00 .00 .00 90,000.00 620-21377 2024 CWF LOAN 4558-09 966,698.52 .00 .00 .00 966,698.52 620-26200 DEFERRED SA-UNTIL DEVELOPMENT 57,612.78 .00 .0	620-21374	2020 GO CORP 5.195M-1.795M WW	1,495,000.00	.00	.00	1,495,000.00
620-21377 2024 CWF LOAN 4558-09 966,698.52 .00 .00 966,698.52 620-26200 DEFERRED SA-UNTIL DEVELOPMENT 57,612.78 .00 .00 57,612.78 620-26730 OTHER DEFERRED REVENUE 203,800.00 .00 .00 .00 203,800.00 620-29000 PREMIUM ON DEBT 136,805.53 .00 .00 .00 136,805.53 620-29011 GASB 68-WRS DIR 277,583.90 .00 .00 .00 277,583.90 .00 .00 .277,583.90 .00 .00 .00 277,583.90 .00 .00 .00 277,583.90 .00 .00 .00 277,583.90 .00 .00 .00 .00 .00 .00 .00 .00 .00	620-21375	2022B WATER/SEWER REV BD 8.19M	1,740,000.00	.00	.00	1,740,000.00
DEFERRED SA-UNTIL DEVELOPMENT 57,612.78 .00 .00 57,612.78 .00 .0	620-21376	2024B REVENUE BOND 1.365M	90,000.00	.00	.00	90,000.00
620-26730 OTHER DEFERRED REVENUE 203,800.00 .00 .00 203,800.00 620-29000 PREMIUM ON DEBT 136,805.53 .00 .00 136,805.53 620-29011 GASB 68-WRS DIR 277,583.90 .00 .00 277,583.90 TOTAL LIABILITIES 22,155,528.02 .00 (64,444.34) 22,091,083.68 FUND EQUITY 620-34300 SURPLUS/FUND BALANCE 12,646,615.66 .00 .00 12,646,615.66 620-34310 EPA GRANT CONTRIBUTION-FBAL 7,092,068.43 .00 .00 7,092,068.43 620-34320 CAPITAL CONTRIB BY CITY-FBAL 1,508,238.25 .00 .00 1,508,238.25 620-34340 CONSTRUCTION AID CONTRIBS-FBAL 1,862,898.83 .00 .00 1,862,898.83 UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD .00 258,107.74 635,139.82 635,139.82 BALANCE - CURRENT DATE .00 258,107.74 635,139.82 23,744,960.99	620-21377	2024 CWF LOAN 4558-09	966,698.52	.00	.00	966,698.52
620-29001 PREMIUM ON DEBT 136,805.53 .00 .00 136,805.53 .00 .00 .277,583.90 .00 .00 .277,583.90 .00 .00 .277,583.90 .00 .00 .277,583.90 .00 .00 .277,583.90 .00 .00 .00 .277,583.90 .0	620-26200	DEFERRED SA-UNTIL DEVELOPMENT	57,612.78	.00	.00	57,612.78
620-29011 GASB 68-WRS DIR 277,583.90 .00 .00 .00 277,583.90 TOTAL LIABILITIES 22,155,528.02 .00 (64,444.34) 22,091,083.68 FUND EQUITY 620-34300 SURPLUS/FUND BALANCE 12,646,615.66 .00 .00 .00 12,646,615.66 620-34310 EPA GRANT CONTRIBUTION-FBAL 7,092,068.43 .00 .00 7,092,068.43 620-34320 CAPITAL CONTRIB BY CITY-FBAL 1,508,238.25 .00 .00 .00 1,508,238.25 620-34340 CONSTRUCTION AID CONTRIBS-FBAL 1,862,898.83 .00 .00 .00 1,862,898.83 UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD .00 258,107.74 635,139.82 635,139.82 BALANCE - CURRENT DATE .00 258,107.74 635,139.82 635,139.82 TOTAL FUND EQUITY 23,109,821.17 258,107.74 635,139.82 23,744,960.99	620-26730	OTHER DEFERRED REVENUE	203,800.00	.00	.00	203,800.00
TOTAL LIABILITIES 22,155,528.02 .00 (64,444.34) 22,091,083.68 FUND EQUITY 620-34300 SURPLUS/FUND BALANCE 12,646,615.66 .00 .00 12,646,615.66 620-34310 EPA GRANT CONTRIBUTION-FBAL 7,092,068.43 .00 .00 7,092,068.43 620-34320 CAPITAL CONTRIB BY CITY-FBAL 1,508,238.25 .00 .00 1,508,238.25 620-34340 CONSTRUCTION AID CONTRIBS-FBAL 1,862,898.83 .00 .00 1,862,898.83 UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD .00 258,107.74 635,139.82 635,139.82 BALANCE - CURRENT DATE .00 258,107.74 635,139.82 635,139.82 TOTAL FUND EQUITY 23,109,821.17 258,107.74 635,139.82 23,744,960.99	620-29000	PREMIUM ON DEBT	136,805.53	.00	.00	136,805.53
FUND EQUITY 620-34300 SURPLUS/FUND BALANCE 12,646,615.66 .00 .00 12,646,615.66 620-34310 EPA GRANT CONTRIBUTION-FBAL 7,092,068.43 .00 .00 7,092,068.43 620-34320 CAPITAL CONTRIB BY CITY-FBAL 1,508,238.25 .00 .00 .00 1,508,238.25 620-34340 CONSTRUCTION AID CONTRIBS-FBAL 1,862,898.83 .00 .00 .00 1,862,898.83 UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD .00 258,107.74 635,139.82 635,139.82 BALANCE - CURRENT DATE .00 258,107.74 635,139.82 23,744,960.99	620-29011	GASB 68-WRS DIR	277,583.90	.00	.00	277,583.90
620-34300 SURPLUS/FUND BALANCE 12,646,615.66 .00 .00 12,646,615.66 620-34310 EPA GRANT CONTRIBUTION-FBAL 7,092,068.43 .00 .00 7,092,068.43 620-34320 CAPITAL CONTRIB BY CITY-FBAL 1,508,238.25 .00 .00 .00 1,508,238.25 620-34340 CONSTRUCTION AID CONTRIBS-FBAL 1,862,898.83 .00 .00 .00 1,862,898.83 .00 .00		TOTAL LIABILITIES	22,155,528.02	.00	(64,444.34)	22,091,083.68
620-34310 EPA GRANT CONTRIBUTION-FBAL 7,092,068.43 .00 .00 7,092,068.43 620-34320 CAPITAL CONTRIB BY CITY-FBAL 1,508,238.25 .00 .00 1,508,238.25 620-34340 CONSTRUCTION AID CONTRIBS-FBAL 1,862,898.83 .00 .00 .00 1,862,898.83 .00 .00 1,862,89		FUND EQUITY				
620-34320 CAPITAL CONTRIB BY CITY-FBAL 1,508,238.25 .00 .00 1,508,238.25 620-34340 CONSTRUCTION AID CONTRIBS-FBAL 1,862,898.83 .00 .00 .00 1,862,898.83 .00 .00 .00 1,862,898.83 .00 .00 .00 1,862,898.83 .00 .00 .00 1,862,898.83 .00 .00 .00 1,862,898.83 .00 .00 .00 1,862,898.83 .00 .00 .00 1,862,898.83 .00 .00 .00 1,862,898.83 .00 .00 .00 .00 1,862,898.83 .00 .00 .00 .00 1,862,898.83 .00 .00 .00 .00 .00 1,862,898.83 .00 .00 .00 .00 .00 1,862,898.83 .00 .00 .00 .00 .00 .00 .00 .00 .00 .0	620-34300	SURPLUS/FUND BALANCE	12,646,615.66	.00	.00	12,646,615.66
620-34340 CONSTRUCTION AID CONTRIBS-FBAL 1,862,898.83 .00 .00 1,862,898.83 UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD .00 258,107.74 635,139.82 635,139.82 BALANCE - CURRENT DATE .00 258,107.74 635,139.82 635,139.82 TOTAL FUND EQUITY 23,109,821.17 258,107.74 635,139.82 23,744,960.99	620-34310	EPA GRANT CONTRIBUTION-FBAL	7,092,068.43	.00	.00	7,092,068.43
UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD .00	620-34320	CAPITAL CONTRIB BY CITY-FBAL	1,508,238.25	.00	.00	1,508,238.25
REVENUE OVER EXPENDITURES - YTD .00 258,107.74 635,139.82 635,139.82 BALANCE - CURRENT DATE .00 258,107.74 635,139.82 635,139.82 TOTAL FUND EQUITY 23,109,821.17 258,107.74 635,139.82 23,744,960.99	620-34340	CONSTRUCTION AID CONTRIBS-FBAL	1,862,898.83	.00	.00	1,862,898.83
BALANCE - CURRENT DATE .00 258,107.74 635,139.82 635,139.82 TOTAL FUND EQUITY 23,109,821.17 258,107.74 635,139.82 23,744,960.99		UNAPPROPRIATED FUND BALANCE:				
TOTAL FUND EQUITY 23,109,821.17 258,107.74 635,139.82 23,744,960.99		REVENUE OVER EXPENDITURES - YTD	.00	258,107.74	635,139.82	635,139.82
		BALANCE - CURRENT DATE	.00	258,107.74	635,139.82	635,139.82
TOTAL LIABILITIES AND EQUITY 45,265,349.19 258,107.74 570,695.48 45,836,044.67		TOTAL FUND EQUITY	23,109,821.17	258,107.74	635,139.82	23,744,960.99
		TOTAL LIABILITIES AND EQUITY	45,265,349.19	258,107.74	570,695.48	45,836,044.67

STORMWATER UTILITY FUND

		BEGINNING BALANCE	ACTUAL THIS MONTH	ACTUAL THIS YEAR	ENDING BALANCE	
	ASSETS					
630-11100 630-14200 630-15100 630-15500 630-15500 630-19000 630-19021 630-19500 630-19999	CASH-COMBINED CUSTOMER ACCOUNTS RECEIVABLE STORMWATER FIXED ASSETS MISC EQUIPMENT CONST WORK IN PROGRESS GASB 68-WRS NET PENSION ASSETS GASB 68-WRS DOR ACCUM PROV/DEPR/STORMWATER GASB 68-PENSION CLEARING ACCT TOTAL ASSETS	(17,193.71) 49,362.02 7,780,747.90 294,998.00 6,973.69 (42,970.66) 163,176.06 (1,179,599.88) 19,975.00 7,075,468.42	2,865.26 (418.81) .00 .00 .00 .00 .00 .00 .00	(47,350.44) (1,248.39) .00 .00 .00 .00 .00 .00 .00 .00	(64,544.15) 48,113.63 7,780,747.90 294,998.00 6,973.69 (42,970.66) 163,176.06 (1,179,599.88) 19,975.00 7,026,869.59	
	LIABILITIES AND EQUITY					
	LIABILITIES					
630-21100 630-22100	ACCOUNTS PAYABLE 2012 GO NOTE-227K-2.58%	35,883.41 210,000.00	.00 .00	(24,552.42)	11,330.99 210,000.00	
630-22100	2014 GO-4.280M-2.36%	345,000.00	.00	.00	345,000.00	
630-22301	2018 GO CORP PURP BD 6.54M	595,000.00	.00	.00	595,000.00	
	2020 GO CORP 5.195M-220K ST	180,000.00	.00	.00	180,000.00	
630-22302			.00	.00		
	2022 A SERIES BOND 5.13M-965K	885,000.00			885,000.00	
630-22304	2024A GO CORP PURP BD 350K	350,000.00	.00	.00.	350,000.00	
630-23200	WAGES CLEARING ACCRUED INTEREST PAYABLE	8,874.56	.00	(8,874.56)	.00	
630-23700		21,854.71		.00	21,854.71	
630-23800	ACCRUED VACATION	3,254.54	.00	.00	3,254.54	
630-23810	ACCRUED SICK LEAVE	40,929.89	.00	.00	40,929.89	
630-29000	PREMIUM ON DEBT GASB 68-WRS DIR	73,753.73	.00	.00	73,753.73	
630-29011	GASD 00-WRS DIK	89,967.57		.00	89,967.57	
	TOTAL LIABILITIES	2,839,518.41	.00	(33,426.98)	2,806,091.43	
	FUND EQUITY					
630-39160	SURPLUS/FUND BALANCE	2,039,663.25	.00	.00	2,039,663.25	
630-39170	CAPITAL CONTRIB BY CITY-FBAL	1,726,849.73	.00	.00	1,726,849.73	
	CONSTRUCTION AID CONTRIBS-FBAL	469,437.03	.00	.00	469,437.03	
	UNAPPROPRIATED FUND BALANCE:					
	REVENUE OVER EXPENDITURES - YTD	.00	2,446.45	(15,171.85)	(15,171.85)	
	BALANCE - CURRENT DATE	.00	2,446.45	(15,171.85)	(15,171.85)	
	TOTAL FUND EQUITY	4,235,950.01	2,446.45	(15,171.85)	4,220,778.16	
	TOTAL LIABILITIES AND EQUITY	7,075,468.42	2,446.45	(48,598.83)	7,026,869.59	

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REVENUES WITH COMPARISON TO BUDGET FOR THE 3 MONTHS ENDING MARCH 31, 2025

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
	T11/50					
	TAXES					
100-41110-00	LOCAL TAX LEVY	.00	4,503,624.26	4,507,730.45	4,106.19	99.9
100-41111-00	DEBT SERVICE TAX LEVY	.00	.00	1,952,571.55	1,952,571.55	.0
100-41140-00	MOBILE HOME FEES	10,728.99	10,736.51	58,000.00	47,263.49	18.5
100-41210-00	ROOM TAX-GROSS AMOUNT	.00	251.24	230,000.00	229,748.76	.1
100-41320-00	IN LIEU-UNIV GARDEN & WW MANOR	.00	9,967.97	9,735.21	(232.76)	102.4
100-41800-00	INTEREST ON TAXES	6,254.03	28,177.21	26,000.00	(2,177.21)	108.4
	TOTAL TAXES	16,983.02	4,552,757.19	6,784,037.21	2,231,280.02	67.1
	SPECIAL ASSESSMENTS					
100-42400-53	SNOW REMOVAL	127.13	127.13	800.00	672.87	15.9
100-42500-53	FAILURE TO MOW FINES	.00	.00	250.00	250.00	.0
	TOTAL SPECIAL ASSESSMENTS	127.13	127.13	1,050.00	922.87	12.1
	INTERGOVERNMENTAL REVENUE					
100-43410-00	SHARED REVENUE-UTILITY	.00	.00	386,462.00	386,462.00	.0
100-43420-00	SHARED REVENUE-BASE	.00	.00	3,534,954.00	3,534,954.00	.0
100-43507-52	POLICE-MISC SAFETY GRANTS	1,244.10	3,891.65	.00	(3,891.65)	.0
100-43530-53	TRANSPORTATION AIDS	.00	149,676.01	580,478.88	430,802.87	25.8
100-43540-52	UNIVERSITY-LEASE-PARKING	.00	.00	45,000.00	45,000.00	.0
100-43610-52	MSP-STATE UNIVERSITY SVCS PYMT	.00	325,613.97	265,932.78	(59,681.19)	122.4
100-43670-60	EXEMPT COMPUTER AID-FR STATE	.00	.00	16,330.00	16,330.00	.0
100-43670-61	PERSONAL PROPERTY AID	.00	.00	110,877.09	110,877.09	.0
100-43745-52	WUSD-JUVENILE OFFICIER	.00	41,738.59	76,646.33	34,907.74	54.5
100-43760-00	WEIGHTS & MEASURES RECOVERY	.00	.00	3,000.00	3,000.00	.0
100-43765-00	REIMB-HIST SOC-DEPOT-EL/GAS	.00	1,589.94	1,800.00	210.06	88.3
100-43767-52	REIMB-BADGERNET-FORT ATKINSON	.00	2,480.00	2,480.00	.00	100.0
	TOTAL INTERGOVERNMENTAL REVENUE	1,244.10	524,990.16	5,023,961.08	4,498,970.92	10.5

REVENUES WITH COMPARISON TO BUDGET FOR THE 3 MONTHS ENDING MARCH 31, 2025

		PERIOD		BUDGET		% OF	
		ACTUAL	YTD ACTUAL	AMOUNT	VARIANCE	BUDGET	
	LICENSES & PERMITS						
100-44110-51	LIQUOR & BEER	490.00	510.00	19,710.00	19,200.00	2.6	
100-44120-51	CIGARETTE	.00	.00	733.00	733.00	.0	
100-44122-51	BEVERAGE OPERATORS	467.00	957.00	4,000.00	3,043.00	23.9	
100-44200-51	MISC. LICENSES	421.00	1,564.02	2,000.00	435.98	78.2	
100-44300-53	BLDG/ZONING PERMITS	10,215.92	23,385.65	275,000.00	251,614.35	8.5	
100-44310-53	ELECTRICAL PERMITS	1,436.12	3,158.89	35,115.00	31,956.11	9.0	
100-44320-53	PLUMBING PERMITS	4,644.64	8,189.48	31,800.00	23,610.52	25.8	
100-44330-53	HVAC PERMITS	3,491.84	6,079.90	20,500.00	14,420.10	29.7	
100-44340-53	STREET OPENING PERMITS	.00	.00	50.00	50.00	.0	
100-44350-53	SIGN PERMITS	.00	955.00	1,550.00	595.00	61.6	
100-44370-51	WATERFOWL PERMITS	.00	.00	500.00	500.00	.0	
100-44900-51	MISC PERMITS	140.00	4,658.40	3,565.00	(1,093.40)	130.7	
	TOTAL LICENSES & PERMITS	21,306.52	49,458.34	394,523.00	345,064.66	12.5	
	FINES & FORFEITURES						
100-45110-52	ORDINANCE VIOLATIONS	20,172.60	57,452.59	210,000.00	152,547.41	27.4	
100-45113-52	MISC COURT RESEARCH FEE	.00	50.00	50.00	.00	100.0	
100-45114-52	VIOLATIONS PAID-OTHER AGENCIES	200.00	50.00	.00	(50.00)	.0	
100-45130-52	PARKING VIOLATIONS	4,550.00	12,561.48	60,000.00	47,438.52	20.9	
100-45135-53	REFUSE/RECYCLING TOTER FINES	.00	.00	1,500.00	1,500.00	.0	
100-45145-53	RE-INSPECTION FINES	2,100.00	8,775.00	15,000.00	6,225.00	58.5	
	TOTAL FINES & FORFEITURES	27,022.60	78,889.07	286,550.00	207,660.93	27.5	
	PUBLIC CHARGES FOR SERVICE						
100-46110-51	CLERK	.00	2.00	.00	(2.00)	.0	
100-46120-51	TREASURER	80.00	1,095.00	3,600.00	2,505.00	30.4	
100-46220-52	FALSE ALARM FINES	50.00	500.00	1,500.00	1,000.00	33.3	
100-46310-53	DPW MISC REVENUE	15.54	6,623.03	12,000.00	5,376.97	55.2	
100-46311-53	SALE OF MATERIALS	39.10	193.30	.00	(193.30)	.0	
100-46312-51	MISC DEPT EARNINGS	.00	49.50	.00	(49.50)	.0	
100-46350-51	CITY PLANNER-SERVICES	120.00	899.10	9,000.00	8,100.90	10.0	
100-46743-51	FACILITY RENTALS	3,277.81	7,928.69	19,500.00	11,571.31	40.7	
100-46746-55	SPECIAL EVENT FEES	.00	.00	25.00	25.00	.0	
	TOTAL PUBLIC CHARGES FOR SERVICE	3,582.45	17,290.62	45,625.00	28,334.38	37.9	

REVENUES WITH COMPARISON TO BUDGET FOR THE 3 MONTHS ENDING MARCH 31, 2025

		PERIOD		BUDGET		% OF
		ACTUAL	YTD ACTUAL	AMOUNT	VARIANCE	BUDGET
	MISCELLANEOUS REVENUE					
100-48100-00	INTEREST INCOME	67,041.06	202,376.16	493,292.00	290,915.84	41.0
100-48200-00	LONG TERM RENTALS	500.00	1,500.00	6,000.00	4,500.00	25.0
100-48220-55	DEPOSITS-FORFEITED	.00	.00	50.00	50.00	.0
100-48400-00	INS./FEMA / CLAIM RECOVERY	.00	750.00	.00	(750.00)	.0
100-48415-00	RESTITUTION-DAMAGES	.00	427.14	3,000.00	2,572.86	14.2
100-48420-00	INSURANCE DIVIDEND	38,668.00	38,668.00	29,000.00	(9,668.00)	133.3
100-48535-00	P CARD REBATE REVENUE	.00	7,200.22	35,000.00	27,799.78	20.6
100-48546-55	MISC GRANT INCOME	.00	2,500.00	7,000.00	4,500.00	35.7
100-48600-00	MISC REVENUE-NON RECURRING	.00	126.00	.00	(126.00)	.0
100-48700-00	WATER UTILITY TAXES	.00	.00	346,500.00	346,500.00	.0
	TOTAL MISCELLANEOUS REVENUE	106,209.06	253,547.52	919,842.00	666,294.48	27.6
	OTHER FINANCING SOURCES					
100-49260-00	TRANSFER FROM 610 WATER	.00	.00	8,500.00	8,500.00	.0
100-49261-00	TRANSFER FROM 620 WASTEWATER	.00	.00	12,500.00	12,500.00	.0
100-49265-00	TRANSFER FROM 630 STORMWATER	.00	.00	8,500.00	8,500.00	.0
100-49266-00	GIS TRANSFER-UTILITIES	.00	.00	16,410.00	16,410.00	.0
100-49267-00	TRANSFER FROM 208 PARKING	.00	.00	35,703.50	35,703.50	.0
100-49290-00	TRANSFER IN FROM OTHER FUNDS	.00	.00	35,000.00	35,000.00	.0
	TOTAL OTHER FINANCING SOURCES	.00	.00	116,613.50	116,613.50	.0
	TOTAL FUND REVENUE	176,474.88	5,477,060.03	13,572,201.79	8,095,141.76	40.4

EXPENDITURES WITH COMPARISON TO BUDGET FOR THE 3 MONTHS ENDING MARCH 31, 2025

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
	LEGISLATIVE					
100-51100-111	SALARIES/PERMANENT	1,860.87	5,178.35	24,292.24	19,113.89	21.3
100-51100-111	OVERTIME	32.88	84.02	.00		.0
100-51100-112	WAGES/PART-TIME/PERMANENT	2,100.00	4,856.04	25,767.00	20,910.96	18.9
100-51100-114	MEDICARE TAX/CITY SHARE	60.30	193.20	756.60	563.40	25.5
100-51100-151	SOCIAL SECURITY/CITY SHARE	257.51	825.22	3,235.12	2,409.90	25.5
100-51100-152		131.62	453.88	1,688.31	1,234.43	26.9
100-51100-153	HEALTH INSURANCE	160.00	480.00	1,920.00	1,440.00	25.0
100-51100-154	HRA-LIFE STYLE ACCT EXPENSE	.00	100.00	200.00	100.00	50.0
100-51100-155	WORKERS COMPENSATION	4.47	14.33	60.89	46.56	23.5
100-51100-156	LIFE INSURANCE	.20	.60	17.93	17.33	3.4
100-51100-211	PROFESSIONAL DEVELOPMENT	.00	.00	60.00	60.00	.0
100-51100-218		.00	.00	1,020.10	1,020.10	.0
100-51100-220	COMMUNITY RECOGNITION GALA	.00	.00	10,000.00	10,000.00	.0
100-51100-295	CODIFICATION OF ORDINANCES	744.46	744.46	2,040.20	1,295.74	36.5
100-51100-320	PUBLICATION-MINUTES	2.00	583.56	6,630.65	6,047.09	8.8
100-51100-715	TOURISM COMMITTEE-ROOM TAX	.00	.00	161,000.00	161,000.00	.0
100-51100-720	DOWNTOWN WHITEWATER GRANT	.00	6,250.00	25,000.00	18,750.00	25.0
	TOTAL LEGISLATIVE	5,354.31	19,763.66	263,689.04	243,925.38	7.5
	COURT					
100-51200-111	SALARIES/PERMANENT	4,623.62	13,890.96	55,462.48	41,571.52	25.1
100-51200-112	BALIFF WAGES & OVERTIME	281.25	707.09	2,500.00	1,792.91	28.3
100-51200-150	MEDICARE TAX/CITY SHARE	69.48	257.71	859.96	602.25	30.0
100-51200-151	SOCIAL SECURITY/CITY SHARE	297.08	1,101.96	3,677.07	2,575.11	30.0
100-51200-152	RETIREMENT	208.60	828.07	2,459.87	1,631.80	33.7
100-51200-153		.00	39.36	.00	,	.0
100-51200-155	WORKERS COMPENSATION	10.12	34.23	70.51	36.28	48.6
100-51200-156	LIFE INSURANCE	1.54	4.62	10.44	5.82	44.3
100-51200-211	PROFESSIONAL DEVELOPMENT	.00	.00	707.00	707.00	.0
100-51200-214	FINANCIAL/BONDING SERVICES	.00	.00	102.01	102.01	.0
100-51200-219	OTHER PROFESSIONAL SERVICES	80.00	260.00	612.06	352.06	42.5
100-51200-224	SOFTWARE/HARDWARE MAINTENANCE	.00	8,647.32	14,813.80	6,166.48	58.4
100-51200-225	TELECOM/INTERNET/COMMUNICATION	39.31	106.78	1,704.46	1,597.68	6.3
100-51200-293	PRISONER CONFINEMENT	165.00	440.00	255.03	(184.97)	172.5
100-51200-310	OFFICE & OPERATING SUPPLIES	194.78	375.49	2,040.20	1,664.71	18.4
100-51200-320	SUBSCRIPTIONS/DUES	800.00	1,005.00	1,020.10	15.10	98.5
100-51200-330	TRAVEL EXPENSES	.00	.00	612.06	612.06	.0

EXPENDITURES WITH COMPARISON TO BUDGET FOR THE 3 MONTHS ENDING MARCH 31, 2025

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
	LEGAL					
100-51300-212	GENERAL CITY SERVICES	3,489.16	6,978.32	89,434.79	82,456.47	7.8
100-51300-214	MUNI COURT LEGAL SERVICES	2,699.17	5,398.34	.00	(5,398.34)	.0
100-51300-219	UNION & OUTSIDE ATTORNEY	3,248.50	4,352.50	1,000.00	(3,352.50)	435.3
	TOTAL LEGAL	9,436.83	16,729.16	90,434.79	73,705.63	18.5
	GENERAL ADMINISTRATION					
100-51400-111	SALARIES/PERMANENT	19,225.18	53,690.56	243,644.44	189,953.88	22.0
100-51400-112	SALARIES/OVERTIME	131.50	336.07	.00	(336.07)	.0
100-51400-150	MEDICARE TAX/CITY SHARE	291.83	1,002.53	3,766.47	2,763.94	26.6
100-51400-151	SOCIAL SECURITY/CITY SHARE	1,247.84	4,286.71	16,104.90	11,818.19	26.6
100-51400-152	RETIREMENT	1,308.31	4,541.32	16,933.29	12,391.97	26.8
100-51400-153	HEALTH INSURANCE	992.00	3,133.44	14,592.00	11,458.56	21.5
100-51400-154	HRA-LIFE STYLE ACCT EXPENSE	.00	452.50	1,520.00	1,067.50	29.8
100-51400-155	WORKERS COMPENSATION	21.03	72.84	295.97	223.13	24.6
100-51400-156	LIFE INSURANCE	3.82	11.46	98.08	86.62	11.7
100-51400-211	PROFESSIONAL DEVELOPMENT	.00	299.00	4,040.00	3,741.00	7.4
100-51400-217	CONTRACTUAL/PROFESSIONAL SVCS	6,804.00	8,254.00	9,579.80	1,325.80	86.2
100-51400-219	ASSESSOR SERVICES	3,292.67	9,590.42	42,925.00	33,334.58	22.3
100-51400-224	SOFTWARE/HARDWARE MAINTENANCE	1,139.25	2,252.00	7,807.78	5,555.78	28.8
100-51400-225	TELECOM/INTERNET/COMMUNICATION	117.60	185.12	2,674.54	2,489.42	6.9
100-51400-310	OFFICE & OPERATING SUPPLIES	5,695.60	9,640.34	22,740.00	13,099.66	42.4
100-51400-312	BREAK ROOM SUPPLIES	159.90	159.90	1,010.00	850.10	15.8
100-51400-320	SUBSCRIPTIONS/DUES	364.28	5,137.04	8,080.00	2,942.96	63.6
100-51400-325	PUBLIC EDCUSTOMER SERVICE	126.24	126.24	215.00	88.76	58.7
100-51400-330	TRAVEL EXPENSES	713.02	1,335.37	2,525.00	1,189.63	52.9
100-51400-790	HR CELEBRATIONS/AWARDS	930.49	1,387.69	10,000.00	8,612.31	13.9
	TOTAL GENERAL ADMINISTRATION	42,564.56	105,894.55	408,552.27	302,657.72	25.9

EXPENDITURES WITH COMPARISON TO BUDGET FOR THE 3 MONTHS ENDING MARCH 31, 2025

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
	INFORMATION TECHNOLOGY					
100-51450-111	SALARIES/PERMANENT	9,372.67	26,627.99	126,157.26	99,529.27	21.1
100-51450-150	MEDICARE TAX/CITY SHARE	132.27	453.72	1,839.43	1,385.71	24.7
100-51450-151		565.56	1,940.00	7,865.15	5,925.15	24.7
100-51450-152	RETIREMENT	573.74	1,986.85	7,466.89	5,480.04	26.6
100-51450-153	HEALTH INSURANCE	1,194.24	2,729.68	9,553.89	6,824.21	28.6
100-51450-154	HRA-LIFE STYLE ACCT EXPENSE	(65.62)	259.37	1,750.00	1,490.63	14.8
100-51450-155	WORKERS COMPENSATION	33.00	105.75	153.46	47.71	68.9
100-51450-156	LIFE INSURANCE	.00	.00	12.26	12.26	.0
100-51450-211	PROFESSIONAL DEVELOPMENT	.00	.00	606.00	606.00	.0
100-51450-225	TELECOM/INTERNET/COMMUNICATION	1,976.99	1,968.93	401.88	(1,567.05)	489.9
100-51450-244	NETWORK HDW MTN	.00	.00	908.00	908.00	.0
100-51450-245	NETWORK SOFTWARE MTN	.00	.00	2,995.00	2,995.00	.0
100-51450-246	NETWORK OPERATING SUPP	.00	.00	2,103.50	2,103.50	.0
100-51450-247	SOFTWARE UPGRADES	.00	.00	182.00	182.00	.0
100-51450-310	OFFICE & OPERATING SUPPLIES	898.31	2,385.91	3,500.00	1,114.09	68.2
100-51450-330	TRAVEL EXPENSES	.00	.00	50.00	50.00	.0
	TOTAL INFORMATION TECHNOLOGY	14,681.16	38,458.20	165,544.72	127,086.52	23.2
	FINANCIAL ADMINISTRATION					
100-51500-111	SALARIES/PERMANENT	13,507.36	33,035.70	135,419.12	102,383.42	24.4
100-51500-150	MEDICARE TAX/CITY SHARE	191.54	572.95	1,974.81	1,401.86	29.0
100-51500-151	SOCIAL SECURITY/CITY SHARE	819.03	2,449.88	8,444.03	5,994.15	29.0
100-51500-152	RETIREMENT	797.52	2,679.48	9,411.63	6,732.15	28.5
100-51500-153	HEALTH INSURANCE	1,183.11	4,532.36	24,719.31	20,186.95	18.3
100-51500-154	HRA-LIFE STYLE ACCT EXPENSE	50.00	752.56	3,062.50	2,309.94	24.6
100-51500-155	WORKERS COMPENSATION	19.08	58.88	164.73	105.85	35.7
100-51500-156	LIFE INSURANCE	1.48	11.90	39.21	27.31	30.4
100-51500-211	PROFESSIONAL DEVELOPMENT	.00	210.00	1,515.00	1,305.00	13.9
100-51500-214	AUDIT SERVICES	.00	2,000.00	20,000.00	18,000.00	10.0
100-51500-217	CONTRACT SERVICES-125 PLAN	401.25	810.00	8,160.80	7,350.80	9.9
100-51500-224	SOFTWARE/HARDWARE MAINTENANCE	.00	1,578.42	12,075.64	10,497.22	13.1
100-51500-225	TELECOM/INTERNET/COMMUNICATION	26.20	52.40	1,112.22	1,059.82	4.7
100-51500-310	OFFICE & OPERATING SUPPLIES	647.21	2,592.34	8,160.80	5,568.46	31.8
100-51500-325	PUBLIC EDUCATION	126.25	126.25	303.00	176.75	41.7
100-51500-330	TRAVEL EXPENSES	167.80	321.80	1,010.00	688.20	31.9
100-51500-560	COLLECTION FEES/WRITE-OFFS	(158.15)	864.52	5,050.00	4,185.48	17.1
100-51500-650	BANK FEES/CREDIT CARD FEES	391.60	1,141.85	4,080.40	2,938.55	28.0
	TOTAL FINANCIAL ADMINISTRATION	18,171.28	53,791.29	244,703.20	190,911.91	22.0

EXPENDITURES WITH COMPARISON TO BUDGET FOR THE 3 MONTHS ENDING MARCH 31, 2025

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
	INSURANCE/RISK MANAGEMENT					
100-51540-511	BUILDINGS/CONTENTS INSURANCE	.00	27,178.55	27,678.55	500.00	98.2
100-51540-512	VEHICLES/EQUIPMENT INSURANCE	.00	17,479.81	18,589.09	1,109.28	94.0
100-51540-513	LIABILITY-GENL/PUBLIC OFFICIAL	.00	25,856.39	30,907.20	5,050.81	83.7
100-51540-514	POLICE PROFESSIONAL LIAB INS	.00	13,540.64	15,615.39	2,074.75	86.7
100-51540-515	BOILER/EQUIP BREAKDOWN INS	.00	3,129.14	5,161.33	2,032.19	60.6
	TOTAL INSURANCE/RISK MANAGEMENT	.00	87,184.53	97,951.56	10,767.03	89.0
	FACILITIES MAINTENANCE					
100-51600-111	SALARIES/PERMANENT	6,572.81	18,336.57	77,757.08	59,420.51	23.6
100-51600-112	SALARIES/OVERTIME	.00	.00	5,047.95	5,047.95	.0
100-51600-113	SALARIES/TEMPORARY	372.33	496.44	7,200.00	6,703.56	6.9
100-51600-118	UNIFORM ALLOWANCES	300.00	392.56	490.50	97.94	80.0
100-51600-150	MEDICARE TAX/CITY SHARE	107.11	359.40	1,406.16	1,046.76	25.6
100-51600-151	SOCIAL SECURITY/CITY SHARE	457.89	1,536.50	6,012.55	4,476.05	25.6
100-51600-152	RETIREMENT	512.92	1,665.24	5,768.19	4,102.95	28.9
100-51600-153	HEALTH INSURANCE	643.43	2,042.11	7,721.21	5,679.10	26.5
100-51600-154	HRA-LIFE STYLE ACCT EXPENSE	269.71	319.71	835.00	515.29	38.3
100-51600-155	WORKERS COMPENSATION	132.52	451.36	1,536.64	1,085.28	29.4
100-51600-156	LIFE INSURANCE	.72	2.20	67.56	65.36	3.3
100-51600-211	PROFESSIONAL DEVELOPMENT	.00	.00	500.00	500.00	.0
100-51600-221	MUNICIPAL UTILITIES	1,269.30	2,575.74	16,322.00	13,746.26	15.8
100-51600-222	ELECTRICITY	8,326.74	16,187.04	114,000.00	97,812.96	14.2
100-51600-223	NATURAL GAS	5,193.25	11,154.64	25,503.00	14,348.36	43.7
100-51600-224	SOFTWARE/HARDWARE MAINTENANCE	.00	.00	55.00	55.00	.0
100-51600-244	HVAC-MAINTENANCE	1,815.23	5,556.79	16,322.00	10,765.21	34.0
100-51600-245	FACILITIES IMPROVEMENT	99.82	9,699.15	10,201.00	501.85	95.1
100-51600-246	JANITORIAL SERVICES	7,401.00	14,802.00	89,544.00	74,742.00	16.5
100-51600-310	OFFICE & OPERATING SUPPLIES	601.88	1,782.40	20,000.00	18,217.60	8.9
100-51600-351	FUEL EXPENSES	260.21	777.15	2,273.00	1,495.85	34.2
100-51600-355	REPAIRS & SUPPLIES	3,884.39	5,482.34	13,261.00	7,778.66	41.3
	TOTAL FACILITIES MAINTENANCE	38,221.26	93,619.34	421,823.84	328,204.50	22.2

EXPENDITURES WITH COMPARISON TO BUDGET FOR THE 3 MONTHS ENDING MARCH 31, 2025

		PER	IOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VAI	RIANCE	% OF BUDGET
	POLICE ADMINISTRATION							
100-52100-111	SALARIES/PERMANENT		41,276.61	115,065.13	529,532.13		414,467.00	21.7
100-52100-112	WAGES/OVERTIME		153.45	161.08	.00	(161.08)	.0
100-52100-114	WAGES/PART-TIME/PERMANENT		1,675.60	4,704.71	21,954.40	,	17,249.69	21.4
100-52100-117	LONGEVITY PAY		.00	.00	2,000.00		2,000.00	.0
100-52100-118	UNIFORM ALLOWANCES	(20.00)	2,530.00	2,550.00		20.00	99.2
100-52100-150	MEDICARE TAX/CITY SHARE	·	629.92	2,198.31	8,384.43		6,186.12	26.2
100-52100-151	SOCIAL SECURITY/CITY SHARE		2,693.52	9,399.76	35,850.67		26,450.91	26.2
100-52100-152	RETIREMENT		4,950.32	17,418.84	63,666.28		46,247.44	27.4
100-52100-153	HEALTH INSURANCE		4,308.68	13,044.12	51,704.14		38,660.02	25.2
100-52100-154	HRA-LIFE STYLE ACCT EXPENSE		53.00	210.72	6,000.00		5,789.28	3.5
100-52100-155	WORKERS COMPENSATION		488.97	1,684.87	6,058.56		4,373.69	27.8
100-52100-156	LIFE INSURANCE		8.43	25.29	136.26		110.97	18.6
100-52100-211	PROFESSIONAL DEVELOPMENT		654.74	908.64	4,080.40		3,171.76	22.3
100-52100-219	OTHER PROFESSIONAL SERVICES		754.21	1,136.21	81,124.00		79,987.79	1.4
100-52100-224	SOFTWARE/HARDWARE MAINTENANCE		1,353.96	14,299.21	10,411.00	(3,888.21)	137.4
100-52100-225	TELECOM/INTERNET/COMMUNICATION		452.09	608.91	3,645.06		3,036.15	16.7
100-52100-295	CONTRACTUAL SERVICES		.00	3,650.00	.00	(3,650.00)	.0
100-52100-310	OFFICE & OPERATING SUPPLIES		1,559.18	5,460.28	24,000.00		18,539.72	22.8
100-52100-320	SUBSCRIPTIONS/DUES		.00	960.00	1,071.11		111.11	89.6
100-52100-325	PUBLIC EDUCATION		126.25	126.25	215.00		88.75	58.7
100-52100-330	TRAVEL EXPENSES		72.77	240.15	765.08		524.93	31.4
	TOTAL POLICE ADMINISTRATION		61,191.70	193,832.48	853,148.52		659,316.04	22.7

EXPENDITURES WITH COMPARISON TO BUDGET FOR THE 3 MONTHS ENDING MARCH 31, 2025

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
	POLICE PATROL					
100-52110-111	SALARIES/PERMANENT	96,955.33	279,295.51	1,317,742.50	1,038,446.99	21.2
100-52110-112	SALARIES/OVERTIME	21,682.45	38,516.63	157,295.71	118,779.08	24.5
100-52110-117	LONGEVITY PAY	.00	.00	17,400.00	17,400.00	.0
100-52110-118	UNIFORM ALLOWANCES	(539.50)	13,224.65	18,710.00	5,485.35	70.7
100-52110-119	SHIFT DIFFERENTIAL	1,008.69	3,655.20	.00	(3,655.20)	.0
100-52110-150	MEDICARE TAX/CITY SHARE	1,654.27	6,283.21	22,224.85	15,941.64	28.3
100-52110-151	SOCIAL SECURITY/CITY SHARE	7,073.50	26,866.33	95,030.37	68,164.04	28.3
100-52110-152	RETIREMENT	17,580.60	63,281.38	227,730.04	164,448.66	27.8
100-52110-153	HEALTH INSURANCE	14,180.71	43,414.21	167,309.72	123,895.51	26.0
100-52110-154	HRA-LIFE STYLE ACCT EXPENSE	457.28	2,604.73	24,000.00	21,395.27	10.9
100-52110-155	WORKERS COMPENSATION	2,152.82	7,907.53	25,092.64	17,185.11	31.5
100-52110-156	LIFE INSURANCE	10.85	32.65	277.20	244.55	11.8
100-52110-211	PROFESSIONAL DEVELOPMENT	1,250.00	2,175.00	16,000.00	13,825.00	13.6
100-52110-219	OTHER PROFESSIONAL SERVICES	317.50	624.96	14,000.00	13,375.04	4.5
100-52110-224		5,867.10	25,080.84	46,303.30	21,222.46	54.2
100-52110-225	TELECOM/INTERNET/COMMUNICATION	918.13	918.13	6,348.72	5,430.59	14.5
100-52110-241	REPR/MTN VEHICLES	.00	.00	1,454.00	1,454.00	.0
100-52110-242		.00	.00	2,525.00	2,525.00	.0
100-52110-310	OFFICE & OPERATING SUPPLIES	88.56	476.56	5,050.00	4,573.44	9.4
100-52110-330	TRAVEL EXPENSES	1,244.10	3,906.65	400.00	(3,506.65)	
100-52110-351	FUEL EXPENSES	1,943.77	6,196.27	25,000.00	18,803.73	24.8
100-52110-360	DAAT/FIREARMS	2,367.47	3,446.75	28,432.00	24,985.25	12.1
	TOTAL POLICE PATROL	176,213.63	527,907.19	2,218,326.05	1,690,418.86	23.8
	POLICE INVESTIGATION					
100-52120-111	SALARIES/PERMANENT	19,456.01	87,311.34	350,180.66	262,869.32	24.9
	SALARIES/OVERTIME	1,256.61	3,403.33	29,898.92	26,495.59	11.4
100-52120-117		.00	.00	4,300.00	4,300.00	.0.
100-52120-117	UNIFORM ALLOWANCES	.00	3,027.00	3,400.00	373.00	89.0
100-52120-119	SHIFT DIFFERENTIAL	.00	27.38	.00	(27.38)	
100-52120-1150		305.11	1,667.26	5,791.00	4,123.74	28.8
100-52120-151		1,304.63	7,129.03	24,761.53	17,632.50	28.8
	RETIREMENT	3,121.40	13,267.15	58,438.38	45,171.23	22.7
100-52120-153		2,220.43	7,207.83	42,104.14	34,896.31	17.1
100-52120-154		.00	.00	5,000.00	5,000.00	.0
100-52120-155		370.75	1,990.25	6,528.24	4,537.99	30.5
	LIFE INSURANCE	4.09	20.17	58.98	38.81	34.2
100-52120-211		830.47	1,755.47	4,080.00	2,324.53	43.0
100-52120-211		.00	5,000.00	2,768.00	(2,232.00)	
100-52120-219		1,805.28	4,965.28	4,453.67	(2,232.00)	111.5
100-52120-225		380.97	380.97	3,021.72	2,640.75	12.6
100-52120-225				12,691.00		
		1,967.27	4,123.92	,	8,567.08	32.5
100-52120-330 100-52120-351		255.70 217.95	340.53 723.85	306.00 4,000.00	(34.53) 3,276.15	111.3 18.1
	TOTAL POLICE INVESTIGATION	33,496.67	142,340.76	561,782.24	419,441.48	25.3

EXPENDITURES WITH COMPARISON TO BUDGET FOR THE 3 MONTHS ENDING MARCH 31, 2025

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
	COMMUNITY SERVICE PROGRAM					
100-52140-114	WAGES/PART-TIME/PERMANENT	1,595.51	10,961.03	33,178.08	22,217.05	33.0
100-52140-150	MEDICARE TAX/CITY SHARE	52.01	199.61	481.08	281.47	41.5
100-52140-151	SOCIAL SECURITY/CITY SHARE	222.37	853.47	2,057.04	1,203.57	41.5
100-52140-152	RETIREMENT	341.11	1,430.01	.00	(1,430.01)	.0
100-52140-155	WORKERS COMPENSATION	112.04	451.16	638.18	187.02	70.7
100-52140-156	LIFE INSURANCE	.64	1.28	.00	(1.28)	.0
100-52140-218	ANIMAL CONTROL	.00	.00	255.03	255.03	.0
100-52140-224	SOFTWARE/HARDWARE MAINTENANCE	.00	.00	222.26	222.26	.0
100-52140-310	OFFICE & OPERATING SUPPLIES	.00	.00	250.00	250.00	.0
100-52140-351	FUEL EXPENSES	141.74	621.45	3,100.00	2,478.55	20.1
100-52140-360	PARKING SERVICES EXPENSES	.00	808.23	3,967.17	3,158.94	20.4
	TOTAL COMMUNITY SERVICE PROGRAM	2,465.42	15,326.24	44,148.84	28,822.60	34.7
	NEIGHBORHOOD SERVICES					
100-52400-111	SALARIES/PERMANENT	4,205.01	11,604.96	52,967.95	41,362.99	21.9
100-52400-150	MEDICARE TAX/CITY SHARE	52.04	181.42	775.65	594.23	23.4
100-52400-151	SOCIAL SECURITY/CITY SHARE	222.52	775.76	3,316.56	2,540.80	23.4
100-52400-152	RETIREMENT	292.24	1,020.89	3,681.27	2,660.38	27.7
100-52400-153	HEALTH INSURANCE	1,422.06	4,353.57	17,064.67	12,711.10	25.5
100-52400-154	HRA-LIFE STYLE ACCT EXPENSE	.00	.00	2,100.00	2,100.00	.0
100-52400-155	WORKERS COMPENSATION	4.64	15.94	64.43	48.49	24.7
100-52400-156	LIFE INSURANCE	1.13	3.41	75.24	71.83	4.5
100-52400-211	PROFESSIONAL DEVELOPMENT	.00	.00	505.00	505.00	.0
100-52400-212	LEGAL/CITY ATTORNEY	798.45	1,428.61	.00	(1,428.61)	.0
100-52400-215	GIS SUPPLIES	.00	.00	1,010.00	1,010.00	.0
100-52400-218	WEIGHTS & MEASURES CONTRACT	.00	.00	3,030.00	3,030.00	.0
100-52400-219	OTHER PROFESSIONAL SERVICES	12,767.50	25,087.00	135,000.00	109,913.00	18.6
100-52400-220	COMP PLAN REWRITE	.00	.00	35,000.00	35,000.00	.0
100-52400-222	BUILDING INSPECTION SERVICES	18,407.24	18,407.24	295,700.00	277,292.76	6.2
100-52400-224	SOFTWARE/HARDWARE MAINTENANCE	.00	1,112.74	7,968.97	6,856.23	14.0
100-52400-225	TELECOM/INTERNET/COMMUNICATION	106.36	173.88	2,561.14	2,387.26	6.8
100-52400-310	OFFICE & OPERATING SUPPLIES	523.04	2,122.44	5,100.50	2,978.06	41.6
100-52400-325	PUBLIC EDUCATION	126.25	126.25	459.05	332.80	27.5
	TOTAL NEIGHBORHOOD SERVICES	38,928.48	66,414.11	566,380.43	499,966.32	11.7
	EMERGENCY PREPAREDNESS					
100-52500-224	SOFTWARE/HARDWARE MAINTENANCE	.00	388.97	.00	(388.97)	.0
100-52500-225	TELECOM/INTERNET/COMMUNICATION	229.48	288.18	3,292.64	3,004.46	8.8
100-52500-242	REPR/MTN MACHINERY/EQUIP	.00	.00	2,000.00	2,000.00	.0
100-52500-295	CONTRACTUAL SERVICES	.00	.00	3,555.00	3,555.00	.0
100-52500-310	OFFICE & OPERATING SUPPLIES	77.75	151.75	1,515.00	1,363.25	10.0
	TOTAL EMERGENCY PREPAREDNESS	307.23	828.90	10,362.64	9,533.74	8.0

EXPENDITURES WITH COMPARISON TO BUDGET FOR THE 3 MONTHS ENDING MARCH 31, 2025

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
	COMMUNICATIONS/DISPATCH					
100-52600-111	SALARIES/PERMANENT	27,221.20	75,164.36	351,381.37	276,217.01	21.4
100-52600-112		2,489.38	8,961.45	37,320.01	28,358.56	24.0
100-52600-117	LONGEVITY PAY	.00	.00	1,000.00	1,000.00	.0
100-52600-118	UNIFORM ALLOWANCES	(17.96)	3,537.85	3,500.00	(37.85)	101.1
100-52600-119	SHIFT DIFFERENTIAL	235.39	630.34	.00	(630.34)	.0
100-52600-150	MEDICARE TAX/CITY SHARE	427.74	1,626.78	5,995.77	4,368.99	27.1
100-52600-151	SOCIAL SECURITY/CITY SHARE	1,829.00	6,955.92	25,637.10	18,681.18	27.1
100-52600-152	RETIREMENT	2,039.54	7,755.08	27,266.68	19,511.60	28.4
100-52600-153	HEALTH INSURANCE	4,246.04	12,307.20	49,304.14	36,996.94	25.0
100-52600-154	HRA-LIFE STYLE ACCT EXPENSE	1,229.11	1,229.11	6,500.00	5,270.89	18.9
100-52600-155	WORKERS COMPENSATION	32.29	118.88	457.70	338.82	26.0
100-52600-156	LIFE INSURANCE	4.21	12.63	98.25	85.62	12.9
100-52600-211	PROFESSIONAL DEVELOPMENT	.00	717.86	2,000.00	1,282.14	35.9
100-52600-219	OTHER PROFESSIONAL SERVICES	46.51	59.47	4,112.72	4,053.25	1.5
100-52600-224	SOFTWARE/HARDWARE MAINTENANCE	1,074.72	2,706.89	7,383.01	4,676.12	36.7
100-52600-225	TELECOM/INTERNET/COMMUNICATION	805.08	1,590.30	8,805.46	7,215.16	18.1
100-52600-292	RADIO SERVICE	5,750.00	5,750.00	7,352.75	1,602.75	78.2
100-52600-295	MISC CONTRACTUAL SERVICES	20,280.26	22,600.76	60,542.90	37,942.14	37.3
100-52600-310	OFFICE & OPERATING SUPPLIES	86.24	127.70	1,020.10	892.40	12.5
	TRAVEL EXPENSES	456.49	456.49	1,315.00	858.51	34.7
	TOTAL COMMUNICATIONS/DISPATCH	68,235.24	152,309.07	600,992.96	448,683.89	25.3
	DPW/ENGINEERING DEPARTMENT					
100-53100-111	SALARIES/PERMANENT	1,720.92	4,748.98	21,880.85	17,131.87	21.7
100-53100-150	MEDICARE TAX/CITY SHARE	23.60	81.06	318.65	237.59	25.4
100-53100-151	SOCIAL SECURITY/CITY SHARE	100.89	346.61	1,362.50	1,015.89	25.4
100-53100-152	RETIREMENT	119.60	408.87	1,520.72	1,111.85	26.9
100-53100-153	HEALTH INSURANCE	257.32	771.96	3,087.89	2,315.93	25.0
100-53100-154	HRA-LIFE STYLE ACCT EXPENSE	.00	27.42	380.00	352.58	7.2
100-53100-155	WORKERS COMPENSATION	1.90	6.49	26.62	20.13	24.4
100-53100-156	LIFE INSURANCE	.94	2.82	6.16	3.34	45.8
100-53100-211	PROFESSIONAL DEVELOPMENT	.00	.00	600.00	600.00	.0
100-53100-213	ENGINEERING SERVICES	247.63	742.90	12,241.20	11,498.30	6.1
100-53100-224	SOFTWARE/HARDWARE MAINTENANCE	.00	1,112.74	6,064.88	4,952.14	18.4
100-53100-225	TELECOM/INTERNET/COMMUNICATION	75.89	143.41	2,614.06	2,470.65	5.5
100-53100-310	OFFICE & OPERATING SUPPLIES	321.48	859.58	1,836.18	976.60	46.8
100-53100-320	SUBSCRIPTIONS/DUES	.00	.00	306.03	306.03	.0
100-53100-325	PUBLIC EDUCATION	126.25	126.25	215.00	88.75	58.7
100-53100-330	TRAVEL EXPENSES	.00	292.37	600.00	307.63	48.7

EXPENDITURES WITH COMPARISON TO BUDGET FOR THE 3 MONTHS ENDING MARCH 31, 2025

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
	SHOP/FLEET OPERATIONS					
100-53230-111	WAGES/PERMANENT	12,006.51	38,832.35	68,945.22	30,112.87	56.3
100-53230-113	WAGES/TEMPORARY	85.00	402.66	.00	(402.66)	.0
100-53230-117	LONGEVITY PAY	.00	.00	810.00	810.00	.0
100-53230-118	UNIFORM ALLOWANCES	.00	.00	135.00	135.00	.0
100-53230-150	MEDICARE TAX/CITY SHARE	165.52	631.21	1,022.05	390.84	61.8
100-53230-151	SOCIAL SECURITY/CITY SHARE	707.71	2,699.05	4,370.14	1,671.09	61.8
100-53230-152	RETIREMENT	834.43	3,144.80	4,857.37	1,712.57	64.7
100-53230-153	HEALTH INSURANCE	1,966.66	6,143.79	15,834.47	9,690.68	38.8
100-53230-154	HRA-LIFE STYLE ACCT EXPENSE	12.29	12.29	1,955.00	1,942.71	.6
100-53230-155	WORKERS COMPENSATION	257.04	968.95	1,326.17	357.22	73.1
100-53230-156	LIFE INSURANCE	11.18	32.05	58.59	26.54	54.7
100-53230-221	MUNICIPAL UTILITIES EXPENSES	545.28	1,106.67	4,590.45	3,483.78	24.1
100-53230-222	UTILITIES-NAT GAS & ELECTRIC	3,463.70	6,948.97	16,000.00	9,051.03	43.4
100-53230-310	OFFICE & OPERATING SUPPLIES	4,035.62	8,273.47	16,000.00	7,726.53	51.7
100-53230-352	VEHICLE REPR PARTS	862.23	2,021.24	25,502.50	23,481.26	7.9
100-53230-354	POLICE VECHICLE REP/MAINT	82.24	82.24	16,000.00	15,917.76	.5
100-53230-355	BLDG MTN REPR SUPP	1,019.85	4,334.85	3,570.35	(764.50)	121.4
	TOTAL SHOP/FLEET OPERATIONS	26,055.26	75,634.59	180,977.31	105,342.72	41.8
	PARK MAINTENANCE					
100-53270-111	SALARIES/WAGES/PERMANENT	10,764.78	25,092.09	66,132.16	41,040.07	37.9
	WAGES/OVERTIME	.00	.00	195.30	195.30	.0
100-53270-112	WAGES/TEMPORARY	1,955.00	3,962.41	80,983.49	77,021.08	4.9
100-53270-118	UNIFORM ALLOWANCES	.00	.00	165.00	165.00	.0
100-53270-110	MEDICARE TAX/CITY SHARE	173.72	524.50	2,146.38	1,621.88	24.4
100-53270-150	SOCIAL SECURITY/CITY SHARE	742.78	2,242.80	9,177.61	6,934.81	24.4
100-53270-151		742.78				51.5
100-53270-152	HEALTH INSURANCE	1,274.90	2,380.24 5,681.76	4,621.23 10,806.38	2,240.99	52.6
100-53270-153	HRA-LIFE STYLE ACCT EXPENSE	1,274.90	10.59		5,124.62	.7
	WORKERS COMPENSATION	232.50	737.25	1,637.50	1,626.91	26.0
100-53270-155				2,832.29	2,095.04	
	LIFE INSURANCE	1.86	11.40	56.14	44.74	20.3
100-53270-211	PROFESSIONAL DEVELOPMENT	980.43	1,086.26	3,060.30	1,974.04	35.5
100-53270-221	MUNICIPAL UTILITIES	793.81	1,532.47	10,711.05	9,178.58	14.3
100-53270-222		867.98	1,789.89	9,800.00	8,010.11	18.3
100-53270-223		302.79	626.53	2,550.25	1,923.72	24.6
	REPR/MTN MACHINERY/EQUIP	2,567.79	4,139.09	12,751.00	8,611.91	32.5
	PARK IMPROVEMENTS	.00	.00	5,100.50	5,100.50	.0
	MAINTENANCE-TREES/LANDSCAPING	.00.	.00.	41,011.00	41,011.00	.0
	OFFICE & OPERATING SUPPLIES	2,247.07	4,684.43	9,690.95	5,006.52	48.3
	TRAVEL EXPENSES	.00	.00	1,500.00	1,500.00	.0
100-53270-351	FUEL EXPENSES	278.45	908.76	12,500.00	11,591.24	7.3
	TOTAL PARK MAINTENANCE	23,942.59	55,410.47	287,428.53	232,018.06	19.3

EXPENDITURES WITH COMPARISON TO BUDGET FOR THE 3 MONTHS ENDING MARCH 31, 2025

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
	STREET MAINTENANCE					
100-53300-111	WAGES/PERMANENT	10,964.52	26,858.03	360,615.01	333,756.98	7.5
100-53300-112		.00	.00	683.56	683.56	.0
100-53300-113		459.00	2,412.48	818.02	(1,594.46)	
100-53300-117		.00	.00	1,600.00	1,600.00	.0
100-53300-118	UNIFORM ALLOWANCES	1,466.00	2,683.84	7,056.00	4,372.16	38.0
100-53300-150	MEDICARE TAX/CITY SHARE	159.43	538.56	5,381.03	4,842.47	10.0
	SOCIAL SECURITY/CITY SHARE	681.60	2,302.69	23,008.54	20,705.85	10.0
100-53300-152		762.07	2,431.83	25,273.99	22,842.16	9.6
	HEALTH INSURANCE	4,582.90	11,596.96	71,556.88	59,959.92	16.2
100-53300-154	HRA-LIFE STYLE ACCT EXPENSE	722.69	722.69	9,097.50	8,374.81	7.9
100-53300-155		235.15	752.25	6,960.96	6,208.71	10.8
100-53300-156		9.71	24.00	139.89	115.89	17.2
100-53300-211	PROFESSIONAL DEVELOPMENT	191.00	238.20	750.00	511.80	31.8
	ELECT/TRAFFIC SIGNALS/P-LOTS	878.77	1,753.99	15,301.50	13,547.51	11.5
100-53300-224		.00	1,112.74	5,498.64	4,385.90	20.2
100-53300-225		221.49	289.01	3,471.14	3,182.13	8.3
100-53300-310		102.34	409.36	1,020.10	610.74	40.1
100-53300-351	FUEL EXPENSES	1,972.07	6,085.88	29,000.00	22,914.12	21.0
	TRAFFIC CONTROL SUPP	2,226.17	5,116.77	12,241.20	7,124.43	41.8
100-53300-405	MATERIALS/REPAIRS	919.34	919.34	12,241.20	11,321.86	7.5
100-53300-821	BRIDGE/DAM	.00	.00	4,080.40	4,080.40	.0
	TOTAL STREET MAINTENANCE	26,554.25	66,248.62	595,795.56	529,546.94	11.1
	SNOW AND ICE					
100-53320-111	WAGES/PERMANENT	2,748.01	24,337.07	44,754.61	20,417.54	54.4
100-53320-112	WAGES/OVERTIME	.00	2,313.35	8,690.99	6,377.64	26.6
100-53320-117	LONGEVITY PAY	.00	.00	220.00	220.00	.0
100-53320-150	MEDICARE TAX/CITY SHARE	37.93	479.97	787.26	307.29	61.0
100-53320-151	SOCIAL SECURITY/CITY SHARE	162.14	2,051.99	3,366.20	1,314.21	61.0
100-53320-152		190.96	2,398.92	3,729.76	1,330.84	64.3
100-53320-153		1,272.70	5,143.60	9,044.38	3,900.78	56.9
100-53320-154	HRA-LIFE STYLE ACCT EXPENSE	79.37	79.37	1,165.00	1,085.63	6.8
100-53320-155	WORKERS COMPENSATION	58.80	738.64	970.52	231.88	76.1
100-53320-156	LIFE INSURANCE	1.47	9.66	20.66	11.00	46.8
	EQUIP RENTAL	.00	.00	12,241.20	12,241.20	.0
	FUEL EXPENSES	59.27	3,827.04	9,180.90	5,353.86	41.7
	SNOW EQUIP/REPR PARTS	1,161.62	3,137.97	25,000.00	21,862.03	12.6
100-53320-460		11,953.29	20,812.48	25,000.00	4,187.52	83.3
	TOTAL SNOW AND ICE	17,725.56	65,330.06	144,171.48	78,841.42	45.3

EXPENDITURES WITH COMPARISON TO BUDGET FOR THE 3 MONTHS ENDING MARCH 31, 2025

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIAN	ICE	% OF BUDGET
	STREET LIGHTS						
100-53420-111	WAGES/PERMANENT	1,982.91	6,504.46	6,249.72	(254.74)	104.1
100-53420-112	WAGES/OVERTIME	.00	.00	195.30	`	195.30	.0
100-53420-150	MEDICARE TAX/CITY SHARE	26.70	96.73	94.18	(2.55)	102.7
	SOCIAL SECURITY/CITY SHARE	114.21	413.65	402.69	(10.96)	102.7
100-53420-152		137.82	491.02	447.93	(43.09)	109.6
100-53420-153		142.54	323.79	1,059.54	`	735.75	30.6
100-53420-154	HRA-LIFE STYLE ACCT EXPENSE	56.76	56.76	155.00		98.24	36.6
	WORKERS COMPENSATION	42.43	151.17	122.46	(28.71)	123.4
100-53420-156	LIFE INSURANCE	1.02	1.67	2.74	`	1.07	61.0
100-53420-222		20,047.13	40,366.22	232,341.41	191,	975.19	17.4
100-53420-310	OFFICE & OPERATING SUPPLIES	62.32	3,339.33	7,070.00		730.67	47.2
100-53420-820	STREET LIGHTS	.00	.00	1,020.10		020.10	.0
	TOTAL STREET LIGHTS	22,613.84	51,744.80	249,161.07	197,	416.27	20.8
	YOUNG LIBRARY BUILDING						
100-55111-111	SALARIES/PERMANENT	686.43	1,852.55	11,131.25	9,	278.70	16.6
100-55111-118	UNIFORM ALLOWANCES	.00	.00	27.00		27.00	.0
100-55111-150	MEDICARE TAX/CITY SHARE	10.99	37.95	175.63		137.68	21.6
100-55111-151	SOCIAL SECURITY/CITY SHARE	47.00	162.30	750.96		588.66	21.6
100-55111-152	RETIREMENT	47.71	165.30	775.50		610.20	21.3
100-55111-153	HEALTH INSURANCE	72.00	240.00	864.00		624.00	27.8
100-55111-154	HRA-LIFE STYLE ACCT EXPENSE	75.00	75.00	90.00		15.00	83.3
100-55111-155	WORKERS COMPENSATION	14.68	50.89	214.11		163.22	23.8
100-55111-156	LIFE INSURANCE	.13	.41	3.79		3.38	10.8
100-55111-158	UNEMPLOYMENT COMPENSATION	.00	.00	204.00		204.00	.0
100-55111-221	WATER & SEWER	430.93	840.76	2,856.00		015.24	29.4
100-55111-222	ELECTRICITY NATURAL CAS	1,188.76	2,282.95	13,600.00		317.05	16.8
100-55111-223	NATURAL GAS	798.47	1,689.47	4,545.00		855.53	37.2
100-55111-244	HVAC	754.75	754.75	1,262.50		507.75	59.8
100-55111-245	FACILITY IMPROVEMENTS	.00	.00	3,060.00		060.00	.0
100-55111-246	JANITORIAL SERVICES	1,259.00	2,518.00	16,380.00		862.00	15.4
100-55111-355	REPAIR & SUPPLIES	3,304.63	3,618.23	2,040.00	(1,	578.23)	177.4
	TOTAL YOUNG LIBRARY BUILDING	8,690.48	14,288.56	57,979.74	43,	691.18	24.6

EXPENDITURES WITH COMPARISON TO BUDGET FOR THE 3 MONTHS ENDING MARCH 31, 2025

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT		VARIANCE	% OF BUDGET
	PARKS ADMINISTRATION						
100-55200-111	WAGES/PERMANENT	5,543.40	15,348.13	72,744.36		57,396.23	21.1
100-55200-113	WAGES/TEMPORARY	112.50	155.20	.00	(155.20)	.0
100-55200-117	LONGEVITY PAY	.00	.00	300.00	•	300.00	.0
100-55200-150	MEDICARE TAX/CITY SHARE	80.72	274.10	1,086.55		812.45	25.2
100-55200-151	SOCIAL SECURITY/CITY SHARE	345.15	1,172.08	4,645.93		3,473.85	25.2
100-55200-152	RETIREMENT	385.27	1,318.88	4,942.80		3,623.92	26.7
100-55200-153	HEALTH INSURANCE	815.47	2,412.06	9,305.67		6,893.61	25.9
100-55200-154	HRA-LIFE STYLE ACCT EXPENSE	78.86	378.86	1,200.00		821.14	31.6
100-55200-155	WORKERS COMPENSATION	44.28	150.30	750.24		599.94	20.0
100-55200-156	LIFE INSURANCE	1.23	3.61	15.19		11.58	23.8
100-55200-211	PROFESSIONAL DEVELOPMENT	.00	.00	1,060.00		1,060.00	.0
100-55200-224	SOFTWARE/HARDWARE MAINTENANCE	.00	388.97	5,247.16		4,858.19	7.4
100-55200-225	TELECOM/INTERNET/COMMUNICATION	168.02	255.54	3,202.59		2,947.05	8.0
100-55200-310	OFFICE & OPERATING SUPPLIES	584.58	1,176.41	505.00	(671.41)	233.0
100-55200-320	SUBSCRIPTIONS/DUES	.00	.00	150.00	•	150.00	.0
100-55200-324	PROMOTIONS/ADS	.00	37.34	.00	(37.34)	.0
	TOTAL PARKS ADMINISTRATION	8,159.48	23,071.48	105,155.49		82,084.01	21.9
	PARK & REC ADMINISTRATION						
100-55210-320	SUBSCRIPTIONS/DUES	175.00	175.00	.00	(175.00)	.0
	TOTAL PARK & REC ADMINISTRATION	175.00	175.00	.00		175.00)	.0
	CELEBRATIONS						
100-55320-780	DISCOVER WHITEWATER RACE	.00	.00	6,000.00		6,000.00	.0
100-55320-790	CELEBRATIONS/AWARDS	.00	.00	5,000.00		5,000.00	.0
	TOTAL CELEBRATIONS	.00	.00	11,000.00		11,000.00	.0
	COMM BASED CO-OP PROJECTS						
100-55330-760	AQUATIC CENTER CONTRIBUTION	.00	.00	266,530.01		266,530.01	.0
	TOTAL COMM BASED CO-OP PROJECTS	.00	.00	266,530.01		266,530.01	.0

EXPENDITURES WITH COMPARISON TO BUDGET FOR THE 3 MONTHS ENDING MARCH 31, 2025

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
	TRANSFERS TO OTHER FUNDS					
100-59220-901	TRANS TO FD 260 SICK/SEVERENCE	.00	.00	50,000.00	50,000.00	.0
100-59220-913	TRANS IN/OUT-OTHER FUNDS	.00	.00	32,314.66	32,314.66	.0
100-59220-918	TRANS TO FD 230 RECYLING	.00	.00	500,000.00	500,000.00	.0
100-59220-919	TRANS TO FD 900 ECONOMIC DEV	.00	.00	30,000.00	30,000.00	.0
100-59220-927	TRANS TO FD 217 BLDING REPAIR	.00	.00	15,000.00	15,000.00	.0
100-59220-939	TRANS TO FD 214 ELECTIONS	.00	.00	30,000.00	30,000.00	.0
100-59220-955	TRANS TO FD 248 PARK & REC	.00	.00	249,242.03	249,242.03	.0
100-59220-994	TRANS TO FD 235 RIDE SHARE	.00	.00	5,000.00	5,000.00	.0
100-59220-998	TRANS TO FD 220 LIBRARY	.00	.00	469,370.34	469,370.34	.0
	TOTAL TRANSFERS TO OTHER FUNDS	.00	.00	1,380,927.03	1,380,927.03	.0
	TRANSFER TO DEBT SERVICE					
100-59230-990	TRANS TO FD 300 DEBT SERVICE	.00	87,108.23	1,952,571.55	1,865,463.32	4.5
	TOTAL TRANSFER TO DEBT SERVICE	.00	87,108.23	1,952,571.55	1,865,463.32	4.5
	TRANSFERS TO SPECIAL FUNDS					
100-59240-901	TRANS TO FD 249 FIRE DEPART	.00	.00	1,370,112.24	1,370,112.24	.0
100-59240-904	TRANS TO FD 269-HEALTH INS SIR	.00	.00	282,082.89	282,082.89	.0
100-59240-945	TRANS TO FD 452 BIRGE FOUNTAIN	.00	.00	500.00	500.00	.0
	TOTAL TRANSFERS TO SPECIAL FUNDS	.00	.00	1,652,695.13	1,652,695.13	.0
	TOTAL FUND EXPENDITURES	652,951.43	1,990,781.34	13,572,201.79	11,581,420.45	14.7
	NET REVENUE OVER EXPENDITURES	(476,476.55)	3,486,278.69	.00.	(3,486,278.69)	.0

REVENUES WITH COMPARISON TO BUDGET FOR THE 3 MONTHS ENDING MARCH 31, 2025

WATER UTILITY FUND

		PERIOD		BUDGET		% OF
		ACTUAL	YTD ACTUAL	AMOUNT	VARIANCE	BUDGET
	WATER SALES REVENUE					
610-46461-61	METERED SALES/RESIDENTIAL	65,087.78	199,143.63	833,181.36	634,037.73	23.9
610-46462-61	METERED SALES/COMMERCIAL	10,441.97	35,773.05	138,972.98	103,199.93	25.7
610-46463-61	METERED SALES/INDUSTRIAL	48,829.59	131,615.58	668,502.07	536,886.49	19.7
610-46464-61	SALES TO PUBLIC AUTHORITIES	19,335.50	50,519.20	217,027.92	166,508.72	23.3
610-46465-61	PUBLIC FIRE PROTECTION REV	62,847.91	190,714.21	751,294.07	560,579.86	25.4
610-46466-61	PRIVATE FIRE PROTECTION REV	6,206.00	18,618.00	52,670.68	34,052.68	35.4
610-46467-61	METERED SALES/MF RESIDENTIAL	17,694.09	51,948.01	214,214.82	162,266.81	24.3
	TOTAL WATER SALES REVENUE	230,442.84	678,331.68	2,875,863.90	2,197,532.22	23.6
	MISCELLANEOUS WATER REVENUE					
610-47419-61	INTEREST INCOME	2,930.81	8,594.47	19,308.55	10,714.08	44.5
610-47421-61	DEVELOPER CONTRIBUTION	.00	.00	14,924.98	14,924.98	.0
610-47425-61	MISC AMORTIZATION	.00	.00	13,814.00	13,814.00	.0
610-47460-61	OTR REV/TOWER/SERVICE	105.95	317.85	28,000.00	27,682.15	1.1
610-47467-61	NSF/SVC FEES/SPEC ASSESS FEES	1,825.42	3,842.68	10,000.00	6,157.32	38.4
610-47471-61	MISC SERVICE REV - TURN OFF	140.00	525.00	2,000.00	1,475.00	26.3
610-47474-61	OTHER REVLABOR/MATERIAL	2,520.00	6,217.02	15,000.00	8,782.98	41.5
610-47476-61	NET RETURN ON INVEST-METERS	.00	.00	10,500.00	10,500.00	.0
610-47481-61	MISC GRANT REVENUE	.00	.00	1,780,555.00	1,780,555.00	.0
610-47482-61	SALE OF USED EQUIPMENT	.00	307.25	2,000.00	1,692.75	15.4
610-47483-61	LEASE REVENUE	.00	.00	20,012.00	20,012.00	.0
610-47485-61	BOND/NOTE/LOAN PROCEEDS	.00	.00	3,004,445.00	3,004,445.00	.0
610-47486-61	TRANSFER TID 10-TOWER DEBT	.00	.00	10,493.76	10,493.76	.0
610-47487-61	TRANSFER TID 11-TOWER DEBT	.00	.00	10,493.76	10,493.76	.0
610-47488-61	TRANSFER TID 13-TOWER DEBT	.00	.00	79,963.00	79,963.00	.0
610-47489-61	TRANSFER TID 14-TOWER DEBT	.00	.00	55,012.50	55,012.50	.0
610-47493-61	RETAINED EARNINGS-(INC)-DEC	.00	.00	(78,544.64)	(78,544.64)	.0
	TOTAL MISCELLANEOUS WATER REVENUE	7,522.18	19,804.27	4,997,977.91	4,978,173.64	.4
	TOTAL FUND REVENUE	237,965.02	698,135.95	7,873,841.81	7,175,705.86	8.9

EXPENDITURES WITH COMPARISON TO BUDGET FOR THE 3 MONTHS ENDING MARCH 31, 2025

WATER UTILITY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
	SOURCE OF SUPPLY					
610-61600-111	SALARIES/WAGES	2,617.66	9,567.47	23,289.84	13,722.37	41.1
610-61600-112	WAGES/OVERTIME	274.40	434.66	5,152.13	4,717.47	8.4
610-61600-310		.00	.00	1,500.00	1,500.00	.0
610-61600-350		.00	.00	500.00	500.00	.0
	TOTAL SOURCE OF SUPPLY	2,892.06	10,002.13	30,441.97	20,439.84	32.9
	PUMPING OPERATIONS					
610-61620-111	SALARIES/WAGES	4,208.31	12,488.50	45,582.36	33,093.86	27.4
610-61620-112	WAGES/OVERTIME	.00	.00	63.98	63.98	.0
610-61620-220	UTILITIES	19,588.86	38,429.95	183,000.00	144,570.05	21.0
610-61620-310	OFFICE & OPERATING SUPPLIES	64.66	184.25	2,000.00	1,815.75	9.2
610-61620-350	REPAIR/MTN EXPENSE	4,141.75	9,200.15	1,227,000.00	1,217,799.85	.8
	TOTAL PUMPING OPERATIONS	28,003.58	60,302.85	1,457,646.34	1,397,343.49	4.1
	WTR TREATMENT OPERATIONS					
610-61630-111	SALARIES/WAGES	2,697.13	8,200.27	23,089.78	14,889.51	35.5
610-61630-112	WAGES/OVERTIME	.00	.00	34.59	34.59	.0
610-61630-154	PROFESSIONAL DEVELOPMENT	181.00	181.00	.00	(181.00)	.0
610-61630-310	WATER TESTING & OP SUPPLIES	294.00	373.11	25,000.00	24,626.89	1.5
610-61630-341	CHEMICALS	3,559.67	6,757.60	38,500.00	31,742.40	17.6
610-61630-350	REPAIR/MTN EXPENSE	.00	199.00	14,000.00	13,801.00	1.4
	TOTAL WTR TREATMENT OPERATIONS	6,731.80	15,710.98	100,624.37	84,913.39	15.6
	TRANSMISSION					
610-61640-111	SALARIES/WAGES	73.53	202.74	903.94	701.20	22.4
	TOTAL TRANSMISSION	73.53	202.74	903.94	701.20	22.4
	RESERVOIRS MAINTENANCE					
610-61650-111	MTN SALARIES/WAGES	228.47	1,014.80	2,768.20	1,753.40	36.7
610-61650-112	WAGES/OVERTIME	.00	.00	449.69	449.69	.0
610-61650-350	REPAIR/MTN EXPENSE	.00	53,459.19	70,000.00	16,540.81	76.4
	TOTAL RESERVOIRS MAINTENANCE	228.47	54,473.99	73,217.89	18,743.90	74.4

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25 % OF THE FISCAL YEAR HAS ELAPSED

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EXPENDITURES WITH COMPARISON TO BUDGET FOR THE 3 MONTHS ENDING MARCH 31, 2025

WATER UTILITY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
	MAINS MAINTENANCE					
610-61651-111	MTN SALARIES/WAGES	1,769.28	4,043.18	22,304.88	18,261.70	18.1
610-61651-112	WAGES/OVERTIME	.00	.00	1,403.59	1,403.59	.0
610-61651-350	REPAIR/MTN EXPENSE	900.00	6,377.46	45,000.00	38,622.54	14.2
	TOTAL MAINS MAINTENANCE	2,669.28	10,420.64	68,708.47	58,287.83	15.2
	SERVICES MAINTENANCE					
610-61652-111	MTN SALARIES/WAGES	1,194.46	4,813.71	22,531.47	17,717.76	21.4
610-61652-112	WAGES/OVERTIME	.00	457.33	1,207.42	750.09	37.9
610-61652-350	REPAIR/MTN EXPENSE	9,801.28	17,485.46	35,000.00	17,514.54	50.0
	TOTAL SERVICES MAINTENANCE	10,995.74	22,756.50	58,738.89	35,982.39	38.7
	METERS MAINTENANCE					
610-61653-111	MTN SALARIES/WAGES	4,207.81	5,340.02	21,235.90	15,895.88	25.2
610-61653-112	WAGES/OVERTIME	.00	70.22	32.00	(38.22)	219.4
610-61653-210		.00	.00	20,000.00	20,000.00	.0
610-61653-350	REPAIR/MTN EXPENSE	467.39	467.39	3,500.00	3,032.61	13.4
	TOTAL METERS MAINTENANCE	4,675.20	5,877.63	44,767.90	38,890.27	13.1
	HYDRANTS MAINTENANCE					
610-61654-111	MTN SALARIES/WAGES	29.67	282.34	14,730.39	14,448.05	1.9
610-61654-112	WAGES/OVERTIME	.00	.00	963.43	963.43	.0
610-61654-350	REPAIR/MTN EXPENSE	.00	.00	15,000.00	15,000.00	.0
	TOTAL HYDRANTS MAINTENANCE	29.67	282.34	30,693.82	30,411.48	9
	METER READING					
610-61901-111	SALARIES/WAGES	147.07	405.50	628.17	222.67	64.6
	TOTAL METER READING	147.07	405.50	628.17	222.67	64.6
	ACCOUNTING/COLLECTION					
610-61902-111	SALARIES/WAGES	5,827.85	13,802.63	48,272.93	34,470.30	28.6
010-01902-111	JALANIEO/WAGES	5,021.85	13,002.03	40,212.93		
	TOTAL ACCOUNTING/COLLECTION	5,827.85	13,802.63	48,272.93	34,470.30	28.6

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25 % OF THE FISCAL YEAR HAS ELAPSED

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EXPENDITURES WITH COMPARISON TO BUDGET FOR THE 3 MONTHS ENDING MARCH 31, 2025

WATER UTILITY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
	CUSTOMER ACCOUNTS					
610-61903-224	SOFTWARE/HARDWARE MAINTENANCE	.00	1,786.17	11,700.96	9,914.79	15.3
610-61903-310	INFO TECH & OPERATING SUPPLIES	41.46	75.14	.00	(75.14)	.0
610-61903-325	PUBLIC EDUCATION	126.25	126.25	215.00	88.75	58.7
610-61903-361	AMR GATEWAY SERVICES	.00	1,503.72	19,500.00	17,996.28	7.7
610-61903-362	CREDIT/DEBIT CARD EXPENSES	.00	.00.	9,367.75	9,367.75	.0
	TOTAL CUSTOMER ACCOUNTS	167.71	3,491.28	40,783.71	37,292.43	8.6
	ADMINISTRATIVE					
610-61920-111	SALARIES/WAGES	11,957.86	33,272.21	177,583.67	144,311.46	18.7
	TOTAL ADMINISTRATIVE	11,957.86	33,272.21	177,583.67	144,311.46	18.7
	OFFICE SUPPLIES					
610-61921-224	SOFTWARE/HARDWARE MAINTENANCE	.00	388.97	1,304.74	915.77	29.8
610-61921-225	TELECOM/INTERNET/COMMUNICATION	398.39	465.92	5,712.02	5,246.10	8.2
610-61921-310	OFFICE & OPERATING SUPPLIES	1,225.86	1,572.26	8,500.00	6,927.74	18.5
	TOTAL OFFICE SUPPLIES	1,624.25	2,427.15	15,516.76	13,089.61	15.6
	OUTSIDE SERVICES EMPLOYED					
610-61923-210	PROFESSIONAL SERVICES	7,001.00	12,826.00	62,750.00	49,924.00	20.4
610-61923-211	PLANNING	.00	.00	8,500.00	8,500.00	.0
610-61923-212	GIS SERVICES	.00	.00	5,500.00	5,500.00	.0
	TOTAL OUTSIDE SERVICES EMPLOYED	7,001.00	12,826.00	76,750.00	63,924.00	16.7
	INSURANCE					
610-61924-510	INSURANCE EXPENSES	.00	25,816.70	28,500.00	2,683.30	90.6
	TOTAL INSURANCE	.00	25,816.70	28,500.00	2,683.30	90.6
	EMPLOYEE BENEFITS					
610-61926-150	EMPLOYEE FRINGE BENEFITS	11,946.36	39,127.01	177,828.93	138,701.92	22.0
610-61926-590		3,357.30	12,193.02	39,321.74	27,128.72	31.0
	TOTAL EMPLOYEE BENEFITS	15,303.66	51,320.03	217,150.67	165,830.64	23.6

EXPENDITURES WITH COMPARISON TO BUDGET FOR THE 3 MONTHS ENDING MARCH 31, 2025

WATER UTILITY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
	EMPLOYEE TRAINING					
610-61927-154	PROFESSIONAL DEVELOPMENT	.00	1,186.70	5,000.00	3,813.30	23.7
	TOTAL EMPLOYEE TRAINING	.00	1,186.70	5,000.00	3,813.30	23.7
	PSC ASSESSMENT					
610-61928-210	PSC REMAINDER ASSESSMENT	.00	.00	2,550.25	2,550.25	.0
	TOTAL PSC ASSESSMENT	.00	.00	2,550.25	2,550.25	.0
	MISCELLANEOUS GENERAL					
610-61930-590	TAXES	.00	.00	353,500.00	353,500.00	.0
	TOTAL MISCELLANEOUS GENERAL	.00	.00	353,500.00	353,500.00	.0
	TRANSPORTATION					
610-61933-310 610-61933-351	VEHICLE REPAIRS & MAINTENANCE FUEL EXPENSE	43.44 467.89	303.52 1,554.88	5,050.00 7,800.00	4,746.48 6,245.12	6.0 19.9
	TOTAL TRANSPORTATION	511.33	1,858.40	12,850.00	10,991.60	14.5
	GENERAL PLANT MAINTENANCE					
610-61935-111 610-61935-112	MTN SALARIES/WAGES WAGES/OVERTIME	9,268.23 .00	31,986.81 .00	170,260.25 60.17	138,273.44 60.17	18.8 .0
610-61935-113	WAGES/TEMPORARY	.00	.00	22,392.00	22,392.00	.0
610-61935-116	ON CALL PAY	1,003.62	2,797.49	13,345.67	10,548.18	21.0
610-61935-118	CLOTHING ALLOWANCE	716.00	1,083.22	2,900.00	1,816.78	37.4
610-61935-154 610-61935-220	ORGANIZATION MEMBERSHIPS	.00 52.15	.00 104.30	2,500.00 1,530.15	2,500.00 1,425.85	.0 6.8
	REPAIR/MTN EXPENSE	8.26	1,917.22	15,000.00	13,082.78	12.8
	TOTAL GENERAL PLANT MAINTENANCE	11,048.26	37,889.04	227,988.24	190,099.20	16.6
	CAR OUTLAV/CONSTRUCT WIR					
	CAP OUTLAY/CONSTRUCT WIP					
610-61936-111	SALARIES/WAGES	620.51	1,359.91	4,214.19	2,854.28	32.3
610-61936-810	CAPITAL EQUIPMENT	.00	63,963.50	116,000.00	52,036.50	55.1
610-61936-820		5,033.23	42,634.52	.00	(42,634.52)	
610-61936-823	METER PURCHASES	57,636.00	124,014.08	3,770,250.00	3,646,235.92	3.3
	TOTAL CAP OUTLAY/CONSTRUCT WIP	63,289.74	231,972.01	3,890,464.19	3,658,492.18	6.0

EXPENDITURES WITH COMPARISON TO BUDGET FOR THE 3 MONTHS ENDING MARCH 31, 2025

WATER UTILITY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
	DEBT SERVICE					
	——————————————————————————————————————					
610-61950-610	PRINCIPAL ON DEBT	.00	.00	481,300.00	481,300.00	.0
610-61950-620	INTEREST ON DEBT	.00	28,154.44	428,184.63	400,030.19	6.6
610-61950-650	BOND ISSUE/PAYING AGENT EXP	.00	.00	1,075.00	1,075.00	.0
	TOTAL DEBT SERVICE	.00	28,154.44	910,559.63	882,405.19	3.1
	TOTAL FUND EXPENDITURES	173,178.06	624,451.89	7,873,841.81	7,249,389.92	7.9
	NET REVENUE OVER EXPENDITURES	64,786.96	73,684.06	.00	(73,684.06)	.0

REVENUES WITH COMPARISON TO BUDGET FOR THE 3 MONTHS ENDING MARCH 31, 2025

		PERIOD		BUDGET		% OF
		ACTUAL	YTD ACTUAL	AMOUNT	VARIANCE	BUDGET
	WASTEWATER SALES REVENUES					
620-41110-62	RESIDENTIAL REVENUES	156,870.94	482,454.86	1,952,161.51	1,469,706.65	24.7
620-41112-62	COMMERCIAL REVENUES	92,115.80	272,956.24	1,491,848.70	1,218,892.46	18.3
620-41113-62	INDUSTRIAL REVENUES	12,954.81	35,199.46	161,761.65	126,562.19	21.8
620-41114-62	PUBLIC REVENUES	67,539.24	172,624.95	676,089.95	503,465.00	25.5
620-41115-62	PENALTIES	3,547.00	6,574.73	19,732.11	13,157.38	33.3
620-41116-62	MISC REVENUES	6,357.86	19,218.93	154,984.76	135,765.83	12.4
620-41117-62	SEWER CONNECTION REVENUES	7,296.00	14,592.00	1,824.00	(12,768.00)	800.0
	TOTAL WASTEWATER SALES REVENUES	346,681.65	1,003,621.17	4,458,402.68	3,454,781.51	22.5
	MISCELLANEOUS REVENUE					
620-42110-62	INTEREST INCOME	13,587.38	39,504.47	84,582.04	45,077.57	46.7
620-42175-62	INS CLAIMS REIM/DIVIDENDS	7,930.54	7,930.54	.00	(7,930.54)	.0
620-42213-62	MISC INCOME	11,500.00	11,500.00	11,600.00	100.00	99.1
620-42217-62	BOND PROCEEDS	.00	.00	145,000.00	145,000.00	.0
620-42218-62	GRANT PROCEEDS	.00	.00	203,800.00	203,800.00	.0
	TOTAL MISCELLANEOUS REVENUE	33,017.92	58,935.01	444,982.04	386,047.03	13.2
	OTHER FINANCING SOURCES					
620-49930-62	RETAINED EARNINGS-(INC)-DEC	.00	.00	(164,233.44)	(164,233.44)	.0
	TOTAL OTHER FINANCING SOURCES	.00	.00	(164,233.44)	(164,233.44)	.0
	TOTAL FUND REVENUE	379,699.57	1,062,556.18	4,739,151.28	3,676,595.10	22.4

EXPENDITURES WITH COMPARISON TO BUDGET FOR THE 3 MONTHS ENDING MARCH 31, 2025

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
	ADMINISTRATIVE EXPENSES					
000 000 10 111		4404770	44 700 40	054.400.00	040 700 55	40.4
620-62810-111	SALARIES/PERMANENT	14,947.72	41,706.43	254,496.98	212,790.55	16.4
620-62810-116	ACCOUNTING/COLLECT SALARIES	5,766.37	14,224.93	55,309.23	41,084.30	25.7
620-62810-219	PROF SERVICES/ACCTG & AUDIT	.00	2,000.00	10,201.00	8,201.00	19.6
620-62810-220	PLANNING OLE SERVICES/EXPENSES	.00	.00.	12,500.00	12,500.00	.0 .0
620-62810-221 620-62810-224	GIS SERVICES/EXPENSES SOFTWARE/HARDWARE MAINTENANCE	.00 .00	3,405.14	4,750.00 13,689.55	4,750.00 10,284.41	.0 24.9
620-62810-225	TELECOM/INTERNET/COMMUNICATION	340.44	407.97	5,405.62	4,997.65	7.6
620-62810-310		1.248.06	8,331.37	6,630.65	(1,700.72)	
620-62810-345	NO FAULT SEWER BKUP CLAIMS	.00	7,500.00	.00	(7,500.00)	
620-62810-356	JOINT METER EXPENSE	.00	.00	19,534.92	19,534.92	.0
620-62810-362		5,134.41	12,071.53	25,502.50	13,430.97	47.3
620-62810-519	INSURANCE EXPENSE	.00	63,282.49	70,000.00	6,717.51	90.4
620-62810-610	PRINCIPAL ON DEBT	.00	.00	1,770,115.06	1,770,115.06	.0
620-62810-620	INTEREST ON DEBT	.00	20,428.27	538,790.93	518,362.66	3.8
620-62810-670	BOND ISSUE/DEBT AMORT EXPENSE	.00	.00	30,603.00	30,603.00	.0
620-62810-820	CAPITAL IMPROVEMENTS	4,073.64	19,295.82	213,657.00	194,361.18	9.0
620-62810-821	CAPITAL EQUIPMENT	.00	.00	340,000.00	340,000.00	.0
620-62810-822	EQUIP REPL FUND ITEMS	.00	.00	10,201.00	10,201.00	.0
620-62810-825	SEWER REPAIR/MAINT FUNDING	.00	.00	150,000.00	150,000.00	.0
	TOTAL ADMINISTRATIVE EXPENSES	31,510.64	192,653.95	3,531,387.44	3,338,733.49	5.5
	SUPERVISORY/CLERICAL					
620-62820-111	SALARIES/PERMANENT	6,995.62	19,674.05	91,615.10	71,941.05	21.5
620-62820-120	EMPLOYEE BENEFITS	16,758.35	54,325.56	242,347.12	188,021.56	22.4
620-62820-154	PROFESSIONAL DEVELOPMENT	1,250.00	1,581.35	4,000.00	2,418.65	39.5
620-62820-219	PROFESSIONAL SERVICES	1,824.37	3,099.08	2,550.00	(549.08)	121.5
620-62820-225	TELECOM/INTERNET/COMMUNICATION	.00	.00	3,878.40	3,878.40	.0
620-62820-310	OFFICE & OPERATING SUPPLIES	206.24	601.36	3,060.30	2,458.94	19.7
	TOTAL SUPERVISORY/CLERICAL	27,034.58	79,281.40	347,450.92	268,169.52	22.8
	COLLECTION SYS OPS & MAINT					
620-62830-111	SALARIES/PERMANENT	6,558.19	17,030.07	71,149.64	54,119.57	23.9
620-62830-112		268.92	307.75	2,912.65	2,604.90	10.6
620-62830-222		1,297.50	2,552.79	13,000.00	10,447.21	19.6
620-62830-295	CONTRACTUAL SERVICES	17.64	34.36	8,600.00	8,565.64	.4
620-62830-353	REPR/MTN - LIFT STATIONS	715.96	715.96	14,281.40	13,565.44	5.0
620-62830-354	REPR MTN - SANITARY SEWERS	787.58	5,406.08	6,630.65	1,224.57	81.5
620-62830-355	REP/MAINT-COLLECTION EQUIP	248.70	248.70	7,000.00	6,751.30	3.6
	TOTAL COLLECTION SYS OPS & MAINT	9,894.49	26,295.71	123,574.34	97,278.63	21.3
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EXPENDITURES WITH COMPARISON TO BUDGET FOR THE 3 MONTHS ENDING MARCH 31, 2025

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
	TREATMENT PLANT OPERATIONS					
620-62840-111	SALARIES/PERMANENT	4,537.06	11,405.40	28,029.49	16,624.09	40.7
620-62840-112	OVERTIME	183.08	183.08	6,990.85	6,807.77	2.6
620-62840-116	ON-CALL PAY	953.50	2,699.06	13,345.67	10,646.61	20.2
620-62840-118	CLOTHING ALLOWANCE	900.00	1,554.54	4,700.00	3,145.46	33.1
620-62840-154	PROFESSIONAL DEVELOPMENT	.00	.00	2,500.00	2,500.00	.0
620-62840-222	ELECTRICITY/PLANT	13,373.09	26,770.69	142,814.00	116,043.31	18.8
620-62840-223	NATURAL GAS/PLANT	6,373.13	13,344.69	40,804.00	27,459.31	32.7
620-62840-310	OFFICE & OPERATING SUPPLIES	716.45	2,031.18	17,300.00	15,268.82	11.7
620-62840-341	CHEMICALS	.00	8,694.00	34,000.00	25,306.00	25.6
620-62840-342	CONTRACTUAL SERVICES	4,834.50	5,245.60	12,100.00	6,854.40	43.4
620-62840-351		536.35	1,141.74	7,575.00	6,433.26	15.1
620-62840-355	TRUCK/AUTO EXPENSES	.00	325.90	1,020.10	694.20	32.0
620-62840-590	DNR ENVIRONMENTAL FEE	.00	.00	7,650.75	7,650.75	.0
	TOTAL TREATMENT PLANT OPERATIONS	32,407.16	73,395.88	318,829.86	245,433.98	23.0
	TREATMENT EQUIP MAINTENANCE					
620-62850-111	SALARIES/PERMANENT	9,481.40	24,250.86	67,677.64	43,426.78	35.8
620-62850-242		.00	.00	59,250.00	59,250.00	.0
620-62850-342		.00	.00	3,060.30	3,060.30	.0
	REPAIRS & SUPPLIES	1,911.89	2,848.65	29,000.00	26,151.35	9.8
	TOTAL TREATMENT EQUIP MAINTENANCE	11,393.29	27,099.51	158,987.94	131,888.43	17.1
	BLDG/GROUNDS MAINTENANCE					
620-62860-111	SALARIES/PERMANENT	.00	689.72	3,753.52	3,063.80	18.4
620-62860-112	WAGES/OVERTIME	.00	44.82		(44.82)	
620-62860-113	SEASONAL WAGES	.00	.00	14,400.00	14,400.00	.0
620-62860-220	STORMWATER UTILITY FEE	131.29	262.58	1,616.00	1,353.42	16.3
620-62860-245	CONTRACTUAL REPAIRS	330.00	660.00	6,060.00	5,400.00	10.9
620-62860-355	EQUIPMENT	5.00	253.47	2,550.25	2,296.78	9.9
620-62860-357	REPAIRS & SUPPLIES	3,430.42	4,509.04	7,575.00	3,065.96	59.5
	TOTAL BLDG/GROUNDS MAINTENANCE	3,896.71	6,419.63	35,954.77	29,535.14	17.9
	LABORATORY					
620-62870-111	SALARIES/PERMANENT	4,880.80	18,900.12	117,896.27	98,996.15	16.0
620-62870-112	WAGES/OVERTIME	44.82	44.82	2,239.34	2,194.52	2.0
620-62870-295	CONTRACTUAL SERVICES	443.71	941.21	10,000.00	9,058.79	9.4
620-62870-310		85.63	2,384.13	9,000.00	6,615.87	26.5
	TOTAL LABORATORY	5,454.96	22,270.28	139,135.61	116,865.33	16.0

EXPENDITURES WITH COMPARISON TO BUDGET FOR THE 3 MONTHS ENDING MARCH 31, 2025

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
	POWER GENERATION					
620-62880-242	CONTRACTUAL SERVICES	.00	.00	1,020.10	1,020.10	.0
620-62880-357	REPAIRS & SUPPLIES	.00	.00	1,020.10	1,020.10	.0
	TOTAL POWER GENERATION	.00	.00	2,040.20	2,040.20	.0
	SLUDGE APPLICATION					
620-62890-295	CONTRACTUAL SERVICES	.00	.00	79,750.00	79,750.00	.0
620-62890-357	REPAIRS & SUPPLIES	.00	.00	2,040.20	2,040.20	.0
	TOTAL SLUDGE APPLICATION	.00	.00	81,790.20	81,790.20	.0
	TOTAL FUND EXPENDITURES	121,591.83	427,416.36	4,739,151.28	4,311,734.92	9.0
	NET REVENUE OVER EXPENDITURES	258,107.74	635,139.82	.00	(635,139.82)	.0

REVENUES WITH COMPARISON TO BUDGET FOR THE 3 MONTHS ENDING MARCH 31, 2025

STORMWATER UTILITY FUND

		PERIOD		BUDGET		
		ACTUAL	YTD ACTUAL	AMOUNT	VARIANCE	BUDGET
	STORMWATER REVENUES					
630-41110-63	RESIDENTIAL REVENUES	17,161.12	51,477.88	205,285.46	153,807.58	25.1
630-41112-63	COMMERCIAL REVENUES	12,606.80	37,815.53	149,233.37	111,417.84	25.1
630-41112-63	INDUSTRIAL REVENUES	6,118.46	18,355.38	73,095.02	54,739.64	25.3 25.1
630-41114-63	PUBLIC/TAX EXEMPT REVENUES	8,522.68	25,567.76	102,270.48	76,702.72	25.1
630-41115-63	PENALTIES	584.45	1,398.69	5,954.64	4,555.95	23.5
630-41116-63	OTHER REVENUES	.00	.00	17,000.00	17,000.00	.0
	TOTAL STORMWATER REVENUES	44,993.51	134,615.24	552,838.97	418,223.73	24.4
	MISC REVENUES					
630-42213-63	MISC INCOME	.00	.00	2,000.00	2,000.00	.0
	TOTAL MISC REVENUES	.00	.00	2,000.00	2,000.00	.0
	OTHER FINANCING SOURCES					
630-49930-63	RETAINED EARNINGS-(INC)-DEC	.00	.00	183,674.48	183,674.48	.0
630-49950-63	CAPITAL IMPROVE-LOAN	.00	.00	540,000.00	540,000.00	.0
	TOTAL OTHER FINANCING SOURCES	.00	.00	723,674.48	723,674.48	.0
	TOTAL FUND REVENUE	44,993.51	134,615.24	1,278,513.45	1,143,898.21	10.5

EXPENDITURES WITH COMPARISON TO BUDGET FOR THE 3 MONTHS ENDING MARCH 31, 2025

STORMWATER UTILITY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
	ADMINISTRATIVE/GENERAL EXPENSE					
630-63300-115	ADMINISTRATIVE SALARIES	7,136.73	18,956.69	87,456.11	68,499.42	21.7
630-63300-116	ACCOUNTING/FINANCE SALARIES	1,725.86	4,778.17	28,463.45	23,685.28	16.8
630-63300-120	EMPLOYEE BENEFITS-TOTAL	5,987.85	15,819.73	86,695.68	70,875.95	18.3
630-63300-214	PROF SERVICES/AUDIT EXPENSES	.00	500.00	1,500.00	1,000.00	33.3
630-63300-220	ENGINEERING/PLANNING- TO GF	.00	.00	8,500.00	8,500.00	.0
630-63300-221	GIS EXPENSES	.00	.00	6,160.00	6,160.00	.0
630-63300-224	SOFTWARE/HARDWARE MAINTENANCE	.00	.00	4,510.09	4,510.09	.0
630-63300-310	OFFICE & OPERATING SUPPLIES	563.01	855.93	4,080.40	3,224.47	21.0
630-63300-352	INFO TECHNOLOGY EXPENSES	.00	996.87	2,846.17	1,849.30	35.0
630-63300-362	CREDIT/DEBIT CARD EXPENSES	.00	.00	2,634.55	2,634.55	.0
630-63300-519	INSURANCE EXPENSES	.00	11,727.07	13,000.00	1,272.93	90.2
630-63300-610	DEBT SERVICE-PRINCIPAL/INT	.00	17,746.25	279,264.00	261,517.75	6.4
630-63300-913	ERF TRANSFER-DPW ERF	.00	.00	25,000.00	25,000.00	.0
	TOTAL ADMINISTRATIVE/GENERAL EXPENSE	15,413.45	71,380.71	550,110.45	478,729.74	13.0
	STREET CLEANING					
630-63310-111	SALARIES/WAGES	2,687.73	3,250.91	25,143.89	21,892.98	12.9
630-63310-351	FUEL EXPENSES	233.40	233.40	2,000.00	1,766.60	11.7
630-63310-353	EQUIPMENT PARTS/SUPPLIES	.00	.00	2,000.00	2,000.00	.0
	TOTAL STREET CLEANING	2,921.13	3,484.31	29,143.89	25,659.58	12.0
	STORM WATER MANAGEMENT					
630-63440-111	SALARIES/WAGES	5,196.84	7,098.97	14,588.95	7,489.98	48.7
630-63440-295	CONTRACTUAL SERVICES	3,305.09	7,672.91	20,000.00	12,327.09	38.4
630-63440-320	PUBLIC EDUCATION/OUTREACH	126.25	5,126.25	5,200.00	73.75	98.6
630-63440-350	REPAIR/MAINTENANCE SUPPLIES	10.49	1,171.88	5,101.00	3,929.12	23.0
630-63440-590	PERMIT FEES-DNR	.00	.00	2,040.20	2,040.20	.0
630-63440-820	CAPITAL IMPROVEMENTS	11,584.90	44,380.48	540,000.00	495,619.52	8.2
	TOTAL STORM WATER MANAGEMENT	20,223.57	65,450.49	586,930.15	521,479.66	11.2
	COMPOST SITE/YARD WASTE EXP					
630-63600-111	SALARIES/WAGES	2,702.59	7,749.18	71,778.96	64,029.78	10.8
630-63600-111	SEASONAL WAGES	68.00	159.73	.00	(159.73)	
	OFFICE & OPERATING SUPPLIES	.00	.00	8,000.00	8,000.00	.0
630-63600-351		128.92	397.69	2,550.00	2,152.31	15.6
630-63600-352		1,089.40	1,164.98	30,000.00	28,835.02	3.9
	TOTAL COMPOST SITE/YARD WASTE EXP	3,988.91	9,471.58	112,328.96	102,857.38	8.4

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25 % OF THE FISCAL YEAR HAS ELAPSED

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EXPENDITURES WITH COMPARISON TO BUDGET FOR THE 3 MONTHS ENDING MARCH 31, 2025

STORMWATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
TOTAL FUND EXPENDITURES	42,547.06	149,787.09	1,278,513.45	1,128,726.36	11.7
NET REVENUE OVER EXPENDITURES	2,446.45	(15,171.85)	.00	15,171.85	.0

Aquatic Plant Management Plan for Cravath & Trippe Lakes

Done by SEWRPC 2025



Item 17.



Aquatic Plant Management Overview

- Cravath & Trippe Lakes | 2024 SEWRPC Survey
- Focus Areas:
 - Improve navigation
 - Protect native plants
 - Control invasive species (EWM, CLP, Hybrid Cattails)
- Drawdown Success: Significant reduction of invasive species since 2017
- Ongoing Challenges:
 - Decline in plant diversity
 - Increase in tolerant species & cattail overgrowth
 - No sensitive species detected (indicator of lower water quality)

Key Findings

- Cravath Lake
- Species dropped from 18 (2017) to 9 (2024)
- **■** EWM reduced from **98 points** to **3 points**
- Cattail coverage grew from 5% (2015) to 47% (2023)
- Trippe Lake
- Vegetation coverage declined by 47%
- Species dropped from 22 (2017) to 13 (2024)
- EWM eliminated; CLP minimal
- Cattail coverage grew from 22% (2015) to 41% (2023)

Management Plan

- **■** Cattail Control:
 - Prescribed burns & selective chemical treatments
- Invasive Species Control:
 - Manual removal, Diver-Assisted Harvesting
 - Maintain low EWM & CLP levels
- Native Plant Restoration
- Prevention:
 - Join Clean Boats, Clean Waters program
 - Monitor launches & stay updated on best practices

Funding & Next Steps

- WDNR Grant Opportunities:
 - Clean Boats, Clean Waters: 75% of \$24,000
 - **► AlS Prevention & Control:** Up to \$150,000
 - **Boating Facilities Grants:** 50% of \$250,000
- **■** Conclusion:
 - **■** Continue proactive management
 - Balance recreation, ecology, and invasive control
 - Secure funding to support long-term lake health
 - This document becomes part of our comprehensive plan

SEWRPC Staff Memorandum Report Number 275

AQUATIC PLANT MANAGEMENT PLAN FOR CRAVATH AND TRIPPE LAKES, WALWORTH COUNTY, WISCONSIN

Chapter 1

INTRODUCTION

The Southeastern Wisconsin Planning Commission ("Commission") completed this aquatic plant inventory and management study of Cravath and Trippe Lakes on behalf of the City of Whitewater ("City"). This memorandum report is the Commission's first aquatic plant management plan for Cravath and Trippe Lakes. The Wisconsin Department of Natural Resources ("WDNR") will use data and conclusions generated as part of the Commission's study to help evaluate the Lake's aquatic plant community and draft an updated Aquatic Plant Control permit.

1.1 PROJECT SETTING, BACKGROUND, SCOPE, AND INTENT

Cravath Lake is a 70-acre impounded drainage lake located in the City of Whitewater in Walworth County. It is fed by both Spring Brook and Trippe Lake, and outflows to the Whitewater Creek, to the Bark River, and then to the Rock River (see Map 1.1). Attaining a maximum depth of 10 feet, the Lake can support aquatic plant growth throughout most of its surface area. A 2017 survey performed by Lake and Pond Solutions observed 12 aquatic plant species in the Lake which included several beneficial native species such as Sago pondweed (*Stuckenia pectinata*), Illinois pondweed (*Potamogeton illinoensis*), and American lotus (*Nelumbo lutea*). Invasive aquatic plant species, including Eurasian watermilfoil (*Myriophyllum spicatum*) and curly-leaf pondweed (*Potamogeton crispus*) were also observed during the survey.

Trippe Lake is a 212-acre lake drainage also located in the City of Whitewater. It is fed by Whitewater Creek, and outflows into Cravath Lake (see Map 1.1). It has a maximum depth of 8 feet and was previously surveyed by Lake and Pond Solutions in 2017. A total of 16 species were reported, with similar beneficial native species (*Stuckenia pectinata*) as well as non-native invasives (*Potamogeton crispus and Myriophyllum spicatum*). Cravath and Trippe lakes underwent a drawdown from 2019 to 2021, followed by dredging and controlled

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¹ https://www.wwparks.org/lakes

burns in 2022 for management of aquatic plants. The aquatic plant survey conducted for this update was performed in July of 2024 where Commission staff utilized the recommended baseline monitoring protocol employed by the WDNR.²

The City of Whitewater manages aquatic plant growth on the Lake to enhance navigation and recreational opportunities. Aquatic plant management is regulated by the WDNR and requires a permit. The City is required to reevaluate the aquatic plant community, update the aquatic plant management plan, and renew the aquatic plant management permit every five years. The City retained the Commission to reevaluate the Lakes' aquatic plant community and update the aquatic plant management plan. This updated plan needs to consider the present status of the aquatic plant community, must identify plant community changes that may have occurred, must examine the potential success or lack of success of the current aquatic plant management strategies, must consider current trends and issues that pertain to aquatic plant management issues and techniques, and must describe the methods and procedures associated with the proposed continuation of aquatic plant management in the Lakes. These efforts are supported through a Wisconsin Department of Natural Resources NR 193 Surface Water Grant.

This updated APM plan summarizes information and recommendations needed to manage the aquatic plant community of the Lake. The plan covers four main topics:

- APM Goals and Objectives
- Aquatic Plant Community Changes and Quality
- Aquatic Plant Control Alternatives
- Recommended Aquatic Plant Management Plan

This memorandum focuses upon approaches to monitor and control actively growing nuisance populations of aquatic plants and presents a range of alternatives that could potentially be used to achieve desired APM goals and provides specific recommendations related to each alternative. These data and suggestions can be valuable resources when developing requisite APM permit applications and implementing future aquatic plant management efforts.

² Hauxwell, J., S. Knight, K. Wagner, A. Mikulyuk, M. Nault, M. Porzky and S. Chase. 2010. Recommended baseline monitoring of aquatic plants in Wisconsin: sampling design, field and laboratory procedures, data entry and analysis, and applications. Wisconsin Department of Natural Resources Bureau of Science Services, PUB-SS-1068 2010. Madison, Wisconsin, USA

SEWRPC Staff Memorandum Report Number 275

AQUATIC PLANT MANAGEMENT PLAN FOR CRAVATH AND TRIPPE LAKES, WALWORTH COUNTY, WISCONSIN

Chapter 1 Maps

SEWRPC Staff Memorandum Report Number 275

AQUATIC PLANT MANAGEMENT PLAN FOR CRAVATH AND TRIPPE LAKES, WALWORTH COUNTY, WISCONSIN

Chapter 2

INVENTORY FINDINGS AND RELEVANCE TO RESOURCE MANAGEMENT

2.1 AQUATIC PLANT MANAGEMENT GOALS AND OBJECTIVES

Aquatic plant management ("APM") programs are designed to further a variety of lake user and riparian landowner goals and desires. For example, most APM programs aim to improve lake navigability. However, APM programs must also be sensitive to other lake uses and must maintain or enhance a lake's ecological integrity. Consequently, APM program objectives are commonly developed in close consultation with many interested parties. The Cravath and Trippe Lakes ("Lakes") APM plan considered input from the City of Whitewater ("City"), Wisconsin Department of Natural Resources ("WDNR"), and the public. Objectives of the Cravath and Trippe Lakes APM program include the following.

- Effectively control the quantity and density of nuisance aquatic plant growth in well-targeted portions of Cravath and Trippe Lakes. This objective helps:
 - o enhance water-based recreational opportunities,
 - o improve community-perceived aesthetic values, and
 - o maintain or enhance the Lakes' natural resource value.
- Manage the Lakes in an environmentally sensitive manner in conformance with Wisconsin Administrative Code standards and requirements under Chapters NR 103 Water Quality Standards for Wetlands, NR 107 Aquatic Plant Management, and NR 109 Aquatic Plants: Introduction, Manual Removal & Mechanical Control Regulations. Following these rules helps the City preserve and enhance the Lakes' water quality, biotic communities, habitat value, and essential structure and relative function in relation to adjacent areas.

- Protect and maintain public health and promote public comfort, convenience, and welfare while safeguarding the Lakes' ecological health through environmentally sound management of vegetation, wildlife, fish, and other aquatic/semi-aquatic organisms in and around the Lakes.
- Promote a high-quality water-based experience for residents and visitors to the Lakes consistent with the policies and practices of the WDNR, as described in the regional water quality management plan, as amended.¹

To meet these objectives, the City of Whitewater executed an agreement with the Southeastern Wisconsin Regional Planning Commission ("Commission") to investigate the characteristics of the Lakes and to develop an aquatic plant management plan update. As part of this planning process, surveys of the aquatic plant community and comparison to the previous survey results were conducted. This chapter presents the results of each of these inventories.

2.2 AQUATIC PLANT COMMUNITY COMPOSITION, CHANGE, AND QUALITY

All healthy lakes have plants and native aquatic plants form a foundational part of a lake ecosystem. Aquatic plants form an integral part of the aquatic food web, converting sediments and inorganic nutrients present in the water into organic compounds that are directly available as food to other aquatic organisms. Through photosynthesis, plants utilize energy from sunlight and release the oxygen required by many other aquatic life forms into the water. Aquatic plants also serve several other valuable functions in a lake ecosystem, including:

- Improving water quality by filtering excess nutrients from the water
- Providing habitat for invertebrates, amphibians, reptiles, and fishes
- Stabilizing lake bottom substrates
- Supplying food for waterfowl and various lake-dwelling animals

Even though aquatic plants may hinder human use and/or access to a lake, aquatic plants should not necessarily be eliminated or even significantly reduced in abundance because they often support many other beneficial functions (see Table 2.1). For example, water lilies play a significant role in providing shade,

¹SEWRPC Planning Report No. 30, A Regional Water Quality Management Plan for Southeastern Wisconsin—2000, Volume One, Inventory Findings, September 1978, Volume Two, Alternative Plans, February 1979, Volume Three, Recommended Plan, June 1979, and SEWRPC Memorandum Report No. 93, A Regional Water Quality Management Plan for Southeastern Wisconsin: An Update and Status Report, March 1995.

habitat, and food for fish and other important aquatic organisms. They also help prevent damage to the lakeshore by dampening the power of waves that could otherwise erode the shoreline. Additionally, the shade that these plants provide helps reduce the growth of undesirable plants because it limits the amount of sunlight reaching the lake bottom. Given these benefits, large-scale removal of native plants that may be perceived as a nuisance and should be avoided when developing plans for aquatic plant management.

Aquatic Plant Surveys

Aquatic plant inventories have been completed in Cravath and Trippe Lakes in the past to support aquatic plant management permit applications. WDNR surveyed the Lakes' aquatic plants in 2006, followed by Lake and Pond Solutions in 2017 to establish long-term management goals and permitted management of the Lakes. The City has decided to evaluate the Lakes' aquatic plant community and prepare an aquatic plant management plan for the Lakes. The 2017 and 2024 surveys used the same point-intercept grid and methodology (see Figures 2.1 and 2.2).^{2,3,4} In this method, sampling sites are based on predetermined global positioning system (GPS) location points that are arranged in a grid pattern across the entire surface of a lake.

The grid patterns of Cravath and Trippe Lakes consist of 233 points and 305 points, respectively, (provided by WDNR) that allow the types and abundance of aquatic plants to be directly contrasted to prior point-intercept surveys. At each grid point sampling site, a single rake haul is taken and a qualitative assessment of the rake fullness, on a scale of zero to three, is made for each species identified. The same points were sampled using the same techniques in 2017 and 2024. This consistency enables more detailed evaluation of aquatic plant abundance and distribution change than has been possible in the past.

Commission staff conducted the 2024 survey on Cravath and Trippe Lake surveys on July 29th and July 15th-16th, respectively. Conditions during the surveys were adequate, with partly sunny skies and intermittent

²Sampling methodology changed from transect-based methods in 2011 to a point-intercept method beginning with the 2017 survey.

³R. Jesson and R. Lound, Minnesota Department of Conservation Game Investigational Report No. 6, An Evaluation of a Survey Technique for Submerged Aquatic Plants, 1962; as refined in the Memo from S. Nichols to J. Bode, J. Leverence, S. Borman, S. Engel, and D. Helsel, entitled "analysis of Macrophyte Data for Ambient Lakes-Dutch Hollow and Redstone Lakes Example," Wisconsin Geological and Natural History Survey, University of Wisconsin-Extension, February 4, 1994.

⁴J. Hauxwell, S. Knight, K. Wagner, A. Mikulyuk, M. Nault, M. Porzky, and S. Chase, Recommended Baseline Monitoring of Aquatic Plants in Wisconsin: Sampling Design, Field and Laboratory Procedures, Data Entry and Analysis, and Applications, Wisconsin Department of Natural Resources, Bureau of Science Services, Publication No. PUB-SS-1068 201, March 2010.

rain, low wind speeds, and little to no boat traffic. The Lakes' water clarity was low, which may have hindered visual observations of aquatic plant species within six feet of the sampling location. In general, the aquatic plant specimens were mature, and several species were in flower (e.g., white water lily (*Nymphaea odorata*)). In addition to the aquatic plants, Commission staff observed waterfowl, fish, muskrats, and turtles during the survey.

While Commission staff strived to survey as much of the Lakes as feasible, certain areas were not surveyed in 2024 compared to the 2017 survey. These areas included the southern bays of both lakes, as well as large portions near the shorelines that were non-navigable for sampling purposes due to dense cattail growth.⁵ Other points that were not surveyed were either due to points that were deemed to be on shore or near to the dam.

Aquatic Plant Survey Metrics

Each aquatic plant species has preferred habitat conditions in which that species thrives as well as conditions that limit or completely inhibit its growth. For example, water conditions (e.g., depth, clarity, source, alkalinity, and nutrient concentrations), substrate composition, the presence of or absence of water movement, and pressure from herbivory and/or competition all can influence the type of aquatic plants found in a water body. All other factors being equal, water bodies with a diverse array of habitat variables are more likely to host a diverse aquatic plant community. For similar reasons, some areas of a particular lake may contain plant communities with low diversity, while other areas of the same lake may exhibit higher diversity. Historically, human manipulation has often favored certain plants and reduced biological diversity (biodiversity). Thoughtful aquatic plant management can help maintain or even enhance aquatic plant biodiversity.

Several metrics are useful to describe aquatic plant community condition and to design management strategies. These metrics include total rake fullness, maximum depth of colonization, species richness, biodiversity, evaluation of sensitive species, and relative species abundance. Metrics derived from the 2017 and 2024 point-intercept surveys are described below.

⁵ See Section 2.3 PAST AND PRESENT AQUATIC PLANT MANAGEMENT PRACTICES and section "Cattails in Trippe and Cravath Lakes for further descriptions of the Lakes' drawdown and subsequent cattail growth.

Cravath Lake

Total Rake Fullness

As described earlier in this section, Commission staff qualitatively rated the plant abundance at each survey point by how much of the sampling rake was covered by all aquatic plant species.⁶ This rating, called total rake fullness, can be a useful metric evaluating general abundance of aquatic plants as part of the point-intercept survey. In the 2024 survey on Cravath Lake the average rake fullness was 1.32 (see Table 2.2 and Figure 2.3). This rake fullness is substantially lower than the average rake fullness of 2.36 recorded in the 2017 survey, indicating that the density of aquatic vegetation has decreased in that time.

Maximum Depth of Colonization

Maximum depth of colonization (MDC) can be a useful indicator of water quality, as turbid and/or eutrophic (nutrient-rich) lakes generally have shallower MDC than lakes with clear water.⁷ It is important to note that for surveys using the point-intercept protocol, the protocol allows sampling to be discontinued at depths greater than the maximum depth of colonization for vascular plants. However, aquatic moss and macroalgae, such as musk grass and nitella, frequently colonize deeper than vascular plants and thus may be under-sampled in some lakes. For example, *Chara globularis* and *Nitella flexilis* have been found growing as deep as 37 and 35 feet, respectively, in Silver Lake, in Washington County. The MDC in 2024 in Cravath Lake was 7 feet, which was the deepest water depth recorded during the plant survey (see Table 2.2). Thus, the entire lake is shallow enough to support aquatic plant growth.

Species Richness

The number of distinct types of aquatic plants present in a lake is referred to as the species richness of the lake. Larger lakes with diverse lake basin morphology, less human disturbance, and/or healthier, more resilient lake ecosystems have greater species richness. Including visual sightings of aquatic plants, nine species were found in Cravath Lake during the 2024 survey (see Table 2.2). Commission staff saw between zero and five distinct aquatic plant species at individual sampling points on the Lake (see Figure 2.4).

Biodiversity and Species Distribution

⁶This method follows the standard WDNR protocol.

⁷D.E. Canfield Jr, L. Langeland, and W.T. Haller, "relations Between Water Transparency and Maximum Depth of Macrophyte Colonization in Lakes," Journal of Aquatic Plant Management 23, 1985.

Species richness is often incorrectly used as a synonym for biodiversity. The difference in meaning between these terms is both subtle and significant. Biodiversity is based on the number of species present in a habitat along with the abundance of each species. For the purposes of this study, abundance was determined as the percentage of observations of each species compared to the total number of observations made. Aquatic plant biodiversity can be measured with the Simpson Diversity Index (SDI).⁸ Using this measure, a community dominated by one or two species would be considered less diverse than one in which several different species have similar abundance. In general, more diverse biological communities are better able to maintain ecological integrity in response to environmental stresses. Promoting biodiversity not only helps sustain an ecosystem but preserves the spectrum of options useful for future management decisions. In 2024, Cravath Lake's SDI score was 0.62 in contrast to the Lake's 2017 SDI of 0.82 (see Table 2.2), Commission staff found between zero and 5 species at points withing Cravath Lake. Only two points had a species richness of 5 and only 6 points had richness of 4 (see Figure 2.4). With an SDI of 0.62, Cravath Lake has relatively low biodiversity compared to other lakes in Southeastern Wisconsin, which range in SDI values from approximately 0.5 (very low biodiversity) to 0.95 (very high biodiversity).

Sensitive Species

Aquatic plant metrics, such as species richness and the floristic quality index (FQI), can be useful for evaluating lake health. In hard water lakes, such as those common in Southeastern Wisconsin, species richness generally increases with water clarity and decreases with nutrient enrichment. The FQI is an assessment metric used to evaluate how closely a lake's aquatic plant community matches that of undisturbed, pre-settlement conditions. To formulate this metric, Wisconsin aquatic plant species were assigned conservatism (C) values on a scale from zero to ten that reflect the likelihood that each species occurs in undisturbed habitat. These values were assigned based on the species substrate preference, tolerance of water turbidity, water drawdown tolerance, rooting strength, and primary reproductive means. Native "sensitive" species that are intolerant of ecological disturbance receive high C values, while natives that are disturbance tolerant receive low C values. Invasive species are assigned a C value of 0. A lake's FQI is calculated as the average C value of species identified in the lake, divided by the square root of species richness. In 2024 Cravath Lake had an FQI of 8.5 and an average C value of 3.8.

⁸The SDI expresses values on a zero to one scale where 0 equates to no diversity and 1 equates to infinite diversity.

⁹ Vestergaard, O. and Sand-Jensen, K. "Alkalinity and Trophic State Regulate Aquatic Plant Distribution in Danish Lakes," Aquatic Botany 67, 2000.

¹⁰ S. Nichols, "Floristic Quality Assessment of Wisconsin Lake Plant Communities with Example Applications," Lake and Reservoir Management 15(2), 1999.

Aquatic plants metrics such as species richness and disturbance tolerance are often used as indicators of the ecological health of a lake due to aquatic plants' varying sensitivity to human activity. In hard water lakes, such as those common in Southeastern Wisconsin, species richness generally increases with water quality and decreases with nutrient enrichment.¹¹ Beginning with the 2024 impairment listing cycle, WDNR began utilizing a model developed to assess lake health by examining its aquatic plant community.¹² This model evaluates whether a lake has been disturbed by human activity using known species sensitivity to disturbance as well as the littoral frequency of occurrence of each species observed on the lake.¹³ No sensitive aquatic plant species, as designated by this model, were found in Cravath Lake during the 2024 survey, but several species considered "tolerant" were observed, including EWM, coontail, duckweed, elodea, CLP, Illinois pondweed, Sago pondweed, and watermeal. The lack of sensitive species and the number of tolerant species in the Lake indicates that the water and subsequent plant community are not of high quality.

Relative Species Abundance

In the 2024 survey of Cravath Lake, the five most common aquatic plant species found were: 1) Duckweed (*Lemna* sp.), 2) Coontail (*Ceratophyllum demersum*), 3) Elodea (*Elodea canadensis*), 4) Watermeal (*Wolffia* sp.), and 5) Curly-leaf pondweed (*Potamogeton crispus*) (see Appendix A, A1 through A5). Duckweed was observed at 112 points across Cravath Lake and could be seen clumping together among the cattail (*Typha* sp.) stands within the Lake. Coontail was found at 81 points across the Lake. Elodea was found at only 13 points in Cravath Lake, primarily located in the southern half of the Lake. Watermeal was found at twelve points in 2024.

Invasive Species

Eurasian Watermilfoil ("EWM")

EWM is one of eight milfoil species found in Wisconsin and is the only exotic or nonnative milfoil species. EWM favors mesotrophic to moderately eutrophic waters, fine organic-rich lake-bottom sediment, warmer

¹¹Vestergaard, O. and Sand-Jensen, K. "Alkalinity and Trophic State Regulate Aquatic Plant Distribution in Danish Lakes," Aquatic Botany 67, 2000.

¹² Mikulyuk, Alison, Martha Barton, Jennifer Hauxwell, Catherine Hein, Ellen Kujawa, Kristi Minahan, Michelle E. Nault, Daniel L. Oele, and Kelly I. Wagner. "A macrophyte bioassessment approach linking taxon-specific tolerance and abundance in north temperate lakes." Journal of environmental management 199 (2017): 172-180.

¹³ Disturbance variables in the model included the lake's nutrient status, specific conductance (a proxy measurement for salt concentrations), and the amount of developed land use (e.g., agriculture, roads, urban lands) within the lake's watershed.

water with moderate clarity and high alkalinity, and tolerates a wide range of pH and salinity.^{14,15} In Southeastern Wisconsin, EWM can grow rapidly and has few natural enemies to inhibit its growth. Furthermore, it can grow explosively following major environmental disruptions, as small fragments of EWM can grow into entirely new plants.¹⁶ For reasons such as these, EWM can grow to dominate an aquatic plant community in as little as two years.^{17,18} In such cases, EWM can displace native plant species and interfere with the aesthetic and recreational use of waterbodies. However, established populations may rapidly decline after approximately ten to 15 years.¹⁹

Human-produced EWM fragments (e.g., created by boating through EWM), as well as fragments generated from natural processes (e.g., wind-induced turbulence, animal feeding/disturbance) readily colonize disturbed sites, contributing to EWM spread. EWM fragments can remain buoyant for two to three days in summer and two to six days in fall, with larger fragments remaining buoyant longer than smaller ones.²⁰ The fragments can also cling to boats, trailers, motors, and/or bait buckets where they can remain alive for weeks contributing to transfer of milfoil to other lakes. For these reasons, it is especially important to remove all vegetation from boats, trailers, and other equipment after removing them from the water and prior to launching in other waterbodies.

During the 2024 survey of Cravath Lake, Commission staff found EWM at 3 points across the Lake (see Appendix A, Figure A.6). All three points with EWM were located on the northern end of the lake, nearest to Cravath Lakefront Park and the outlet of the Lake. EWM was not found anywhere else in the lake. Two of the three points had a rake fullness of one and one point had a rake fullness of two.

Curly-Leaf Pondweed ("CLP")

Curly-leaf pondweed, like Eurasian watermilfoil, is identified in Chapter NR 109 of the Wisconsin Administrative Code as a nonnative invasive aquatic plant. Although survey data suggests it presently is

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¹⁴U.S. Forest Service, Pacific Islands Ecosystems at Risk (PIER), 2019.: hear/org/pier/species/myriophyllum_spicatum.htm ¹⁵S.A. Nichols and B. H. Shaw, "Ecological Life Histories of the Three Aquatic Nuisance Plants: Myriophyllum spicatum, Potamogeton crispus, and Elodea canadensis," Hydrobiologia 131(1), 1986. ¹⁶Ibid.

¹⁷S.R. Carpenter, "The Decline of Myriophyllum spicatum in Eutrophic Wisconsin (USA) Lake," Canadian Journal of Botany 58(5), 1980.

¹⁸Les, D. H., and L. J. Mehrhoff, "Introduction of Nonindigenous Vascular Plants in Southern New England: a Historical Perspective," Biological Invasions 1:284-300, 1999.

¹⁹S.R. Carpenter, 1980, op. cit.

²⁰J.D. Wood and M. D. Netherland, "How Long Do Shoot Fragments of Hydrilla (Hydrilla verticullata) and Eurasian Watermilfoil (Myriophyllum spicatum) Remain Buoyant?', Journal of Aquatic Plant Management 55: 76-82, 2017.

only a relatively minor species in terms of dominance, and, as such, is less likely to interfere with recreational boating activities, the plant can grow dense strands that exclude other high value aquatic plants. For this reason, curly-leaf pondweed must continue to be monitored and managed as an invasive member of the aquatic community. Lastly, it must be remembered that curly-leaf pondweed senesces by midsummer and therefore may be underrepresented in the inventory data presented in this report.

During the 2024 survey of Cravath Lake, Commission staff did not find CLP on the rake at any points across the Lake (see Appendix A, Figure A.5). It was, however, seen as a visual observation at four points at the southern end of the Lake. CLP was not found anywhere else in the lake.

Apparent Changes in Cravath Lake's Observed Aquatic Plant Communities: 2017 versus 2024

The 2024 aquatic plant survey identified a total of nine different plant species including visual observations, half of the 18 species found in the 2017 aquatic plant survey. Thus, it is evident that Cravath Lake has lost some of the diversity of its aquatic plant community following the 2019 to 2021 drawdown.

In addition to the number of different aquatic plant species detected in the Lake, several other comparisons can be drawn between the 2017 and 2024 aquatic plant survey results, as examined below.

- The total littoral vegetated frequency of occurrence decreased by 17.5 percent from 2017 to 2024. It was 82.5 percent in 2024 compared to 100 percent in 2017 (see Table 2.2).
- The MDC in Cravath Lake during the 2024 survey was 7 feet, 1.5 feet deeper than the 2017 survey, where the MDC was 5.5 feet (see Table 2.2). However, this increase is likely due to the increase in the Lake's water depth as the lake was dredged during the 2019 to 2021 drawdown. In both the 2017 and 2024 surveys, the MDC equals the maximum water depth for the lake indicating that aquatic plants are able to grow across the entire waterbody.
- The composition and order of the five most common species changed from 2017 to 2024. Three of the 5 top most common species remained the same but the other two most common species changed. In 2024 the five were 1) duckweed, 2) coontail, 3) elodea, 4) watermeal, and 5) curly-leaf pondweed. In 2017 the five most common species were 1) duckweed, 2) coontail, 3) watermeal, 4) white water lily (*Nymphaea odorata*), and 5) Eurasian watermilfoil.
- Several native aquatic plant species have small populations within Cravath Lake including white water lily and sago pondweed (*Stuckenia pectinata*), both of which were found at less than 10 points across the Lake (see Table 2.4).

- EWM occurrence decreased greatly between 2017 and 2024. It was found at 98 points in 2017 and 3 sites in 2024 with an additional 21 visual sightings in 2017 and zero in 2024 (see Table 2.4 and Figure 2.5).
- CLP occurrence also decrease with it being found at zero points in 2024 compared to the 27 in 2017. There were 39 additional visual sightings in 2017 and only four sightings in 2024 (see Table 2.4 and Figure 2.6).

It should be noted that the City completed a multi-year drawdown to reduce aquatic invasive species on Cravath Lake.²¹ Based on the minimal EWM and CLP found in Cravath Lake in 2024 compared to 2017, it can be concluded that the drawdown was successful in reducing invasive species populations in the Lake.

As was described earlier, sensitive aquatic plant species are the most vulnerable to human disturbance. Therefore, changes in sensitive species abundance can indicate the general magnitude of human disturbance derived stress on a waterbody's ecosystem. Overall, the sensitive species richness decreased between 2017 and 2024. The sensitive aquatic plant, variable pondweed (*Potamogeton gramineus*), was the only sensitive species found during the 2017 survey and was found at nine points on the Lake. No sensitive species were found in 2024. There are varying reasons that the loss of sensitive plant species can be attributed to including: lake drawdown, increased pollutants, competition by more tolerate plants species, or human disturbances.

Trippe Lake

Aquatic Plant Survey Metrics

In the 2024 survey on Trippe Lake the average rake fullness was 1.29 (see Table 2.5 and Figure 2.7). This rake fullness is slightly lower than Cravath and significantly lower than the 2017 survey of Trippe Lake, indicating that the aquatic plant density has declined following the drawdown. The MDC in 2024 in Trippe Lake was six feet (see Table 2.5). Considering that Trippe Lake reaches a maximum depth of eight feet in only one small portion of the lake, the MDC indicates that aquatic plants can colonize the vast majority of the lake bottom.

²¹ See Section 2.3 Past and Present Aquatic Plant Management Practices for more information on the drawdown of Cravath and Trippe Lakes by the City of Whitewater.

During the 2024 survey of Trippe Lake, including visual observations, 12 species of aquatic plants were documented (see Table 2.5). Commission staff found between zero and six individual species at a single point on the Lake (see Figure 2.8) In 2024, Trippe Lake's SDI score was 0.80 (see Table 2.5), up from its 2017 SDI of 0.75, indicating relatively good biodiversity of aquatic plants in the Lake.

Sensitive Species

In 2024, Trippe Lake's FQI was 11.67, with a mean C value of 4.1 within the Lake. Although higher than Cravath Lake, these values are still lower than many lakes in southeastern Wisconsin as FQI within the Region ranges from 6.9 (poor) to 34 (excellent) while the mean C ranges from 4.0 (poor) to 7.5 (excellent). Many of the other low-scoring lakes within southeastern Wisconsin, such as Lake Comus and Honey Lake in Walworth County, are also stream impoundments.

Similar to Cravath Lake, no sensitive aquatic plant species as described in Mikulyuk et al.²², were found in Trippe Lake during the 2024 survey. However, several of the same tolerant species were observed. Sensitive plants species are more susceptible to pollution and human disturbances in the lake. The lack of sensitive species in the Lake indicates that the water and subsequent plant community are not of high quality. This can also be an indicator of high human disturbance and/or pollution in the Lake.

Relative Species Abundance

In the 2024 survey of Trippe Lake, the five most common aquatic plant species found were: 1) Duckweed (*Lemna sp.*), 2) Curly-leaf pondweed (*Potamogeton crispus*), 3) Coontail (*Ceratophyllum demersum*), 4) Watermeal (*Wolffia sp.*), and 5) Sago pondweed (*Stuckenia pectinata*) (see Appendices B1 through B5). Duckweed was found consistently throughout the Lake and was seen from a distance in areas that were non-navigable due to cattail growth. Curly-leaf pondweed was found in highest abundance in the northwestern portion of the lake and was mainly found as a visual sighting or as a 1 rake fullness. Only one point have a rake fullness for CLP of 2. Coontail was found intermittently throughout the Lake, never having a rake fullness higher that a 2. Watermeal, while found sporadically throughout Trippe Lake, inhabited similar areas to duckweed. Sago pondweed was found at 21 points on Trippe lake with only one point having a sago pondweed rake fullness of 2.

²² Mikulyuk, A.M., et al., "A Macrophyte Bioassessment Approach Linking Taxon-Specific Tolerance and Abundance in North Temperate Lakes," Journal of Environmental Management 199: 172-180, 2017.

Invasive Species

No EWM was found in the 2024 survey in Trippe Lake, though it has historically been found in the Lake, including at 27 points in 2017. As described later in the chapter, water level drawdowns can be an effective tool for managing EWM populations as is evident by the substantial decrease in the EWM populations of both lakes since 2017.

Curly-leaf pondweed, like Eurasian watermilfoil, is identified in Chapter NR 109 of the Wisconsin Administrative Code as a nonnative invasive aquatic plant and thus must be monitored. In 2024, 12 points had CLP on the rake in Trippe Lake with an additional 27 visual observations (see Appendix B2). CLP was spread throughout the open water portions of the Lake but seen with the highest rake fullness in the northwestern portion of the Lake near the outlet.

Apparent Changes in Observed Aquatic Plant Communities in Trippe Lake: 2017 versus 2024

The 2024 aquatic plant survey identified a total of 13 different plant species including visuals, compared to the 22 species found in the 2017 aquatic plant survey. Thus, it is evident that Trippe Lake has lost some of the diversity of its aquatic plant community.

In addition to the number of different aquatic plant species detected in the Lake, several other comparisons can be drawn between the 2017 and 2024 aquatic plant survey results, as examined below.

- The total littoral vegetated frequency of occurrence declined from 80.56 percent in 2017 to 33.62 in 2024, a decrease of 46.94 percent (see Table 2.5).
- The MDC in Trippe Lake during the 2024 survey was 6 feet, 1.5 feet shallower than the 2017 survey, where the MDC was 7.5 feet (see Table 2.5). In both surveys, aquatic plants were observed to the maximum water depth of the lake indicating that plants could cover the entirety of the lake bottom.
- The composition and order of the five most common species changed from 2017 to 2024. Two of the five most common species remained the same but the other three changed. In 2024, the five most common aquatic plant species found were: 1) duckweed, 2) curly-leaf pondweed, 3) coontail, 4) watermeal, and 5) sago pondweed (see Appendix B, B1 through B5). In 2017 the five most common species were 1) American lotus (*Nelumbo lutea*), 2) coontail, 3) white water lily, 4) Eurasian watermilfoil and 5) duckweed.

- Several native aquatic plant species have small populations within Trippe Lake including spatterdock (*Nuphar variegata*) and bur reed (*Sparganium* sp.), both of which were found at fewer than 10 points across the Lake (see Table 2.7).
- CLP occurrence increased from four points in 2017 to 12 points in 2024 (see Table 2.7 and Figure 2.9). However, CLP still constitutes a small part of the overall aquatic plant community.

It should be noted that the City completed a multi-year drawdown to reduce aquatic invasive species on Trippe Lake.²³ Based on the lack of EWM and minimal CLP found in Trippe Lake in 2024 compared to 2017, it can be concluded that the drawdown was successful in reducing invasive species populations in the Lake.

As was described earlier, sensitive aquatic plant species are the most vulnerable to human disturbance. Therefore, changes in sensitive species abundance can indicate the general magnitude of human disturbance derived stress on a waterbody's ecosystem. Overall, the sensitive species richness decreased between 2017 and 2024. Two sensitive species were observed in 2017: variable pondweed (*Potamogeton gramineus*) was found at one point while yellow pond lily (*Nuphar advena*, not to be confused with spatterdock, *Nuphar variegata*) was found at four points. No sensitive species were found in 2024. There are varying reasons that the loss of sensitive plant species can be attributed to including: lake drawdown, increased pollutants, competition by more tolerate plants species, or human disturbances.

Cattails in Trippe and Cravath Lakes

A major concern of the Lakes' residents is the dense cattail growth in the Lakes. Hybrid cattail (*Typha x glauca*) are a hybridization of native broad-leaved cattail species (*Typha latifolia*) and invasive narrow-leaved cattail species (*Typha angustifolia*). Hybrid cattail will invade and colonize freshwater marshes, wet meadows, fens, roadsides, ditches, shallow ponds, streams and lakeshores.²⁴ While cattails have been present in the shallow areas of the lakes for many years, the population increased greatly after water levels remained low post-drawdown of both lakes.

Commission staff were unable to sample large portions of the lake due to the dense growth of hybrid cattails (see Figure 2.10 and Figure 2.11). Much of the shoreline was unable to be seen or accessed from the Lakes' open water due to the dense growth (see Figure 2.12). Commission staff used aerial imagery to

²³ See Section 2.3 Past and Present Aquatic Plant Management Practices for more information on the drawdown of Cravath and Trippe Lakes by the City of Whitewater.

²⁴ https://dnr.wisconsin.gov/topic/Invasives/fact/CattailHybrid

estimate the increase of cattail growth in the Lakes from pre draw-down conditions in 2015 as well as recent cattail conditions in 2023 (see Figure 2.13)²⁵. The cattail coverage on Trippe Lake in June 2015 was estimated to be 27 acres, or 22%. Comparatively, the cattail coverage in May 2023 was estimated to be 50 acres, or 41% or the lake acreage. Cravath Lake's cattail coverage in June 2015 was estimated to be 3 acres, or 5%. Comparatively, the cattail coverage in May 2023 was estimated to be 33 acres, or 47%.

2.3 PAST AND PRESENT AQUATIC PLANT MANAGEMENT PRACTICES

In July of 2019, to "freeze out" invasive species, restore navigation depths, and to improve the overall health of the Lakes, the City began draining both Cravath and Trippe Lakes.²⁶ The project was originally planned to have the Lakes drawn down for one year but was extended to a second year to ensure maximum lakebed exposure for the dredging of the lakes. By August 2021, the Lakes were fully drawn down and were originally planned to be refilled in the spring of 2022.

While the Lakes were drawn down, the City received permits to dredge out lake-bottom material to improve future navigation of the Lakes. As of March 1, 2022, 68,800 cubic yards of sediment had been removed from the Lakes, 85 percent of the original 81,000 cubic yards anticipated to be removed. To prepare for the dredging in early 2022, the City contracted with Field & Stream Restorations to conduct a controlled burn in areas of the Lakes (see Figure 2.14). Controlled burns are often used to remove invasive species and reduce the amount of settling sediment in the Lakes from decaying vegetation material from aquatic plants.

In the fall of 2023, the City received permits to dredge Cravath and Trippe Lakes to manage the cattail populations. In total, an estimated 16,300 square feet of material was removed from the Lakes from the Cravath fishing pier, the Cravath west lakefront dock, the Cravath concrete bump-out and the Trippe Lake boat launch. Additionally, in the fall of 2024, the City received a second permit to dredge the Lakes, removing an estimated 37,020 square feet of material. Material was removed from five locations: Cravath amphitheater, Cravath west lakefront dock, the Cravath west fishing pier, the Cravath eastern shoreline, and the Trippe fishing pier at the Clay Street Nature Park.

²⁵ Cattail coverage on the lake utilized Google Earth historical imagery. Coverage estimates are approximate and are not exact due to difficulty distinguishing between cattail coverage and floating leaf aquatic plant coverage.

²⁶ For more information on the drawn downs, dredging and controlled burns see: https://www.whitewater-wi.gov/520/Lakes-Drawdown-Updates

2.4 POTENTIAL AQUATIC PLANT MANAGEMENT METHODOLOGIES

Aquatic plant management techniques can be classified into six categories.

- Physical measures include lake bottom coverings.
- Biological measures include the use of organisms such as herbivorous insects.
- Manual measures involve physically removing plants by hand or using hand-held tools such as rakes.
- Mechanical measures rely on artificial power sources and remove aquatic plants with a machine known as a harvester or by suction harvesting.
- Chemical measures use aquatic herbicides to kill nuisance and nonnative plants in-situ.
- Water level manipulation measures utilize fluctuations in water levels to reduce aquatic plant abundance and promote growth of specific native species.

All aquatic plant control measures are stringently regulated and most require a State of Wisconsin permit. Chemical controls, for example, require a permit and are regulated under Wisconsin Administrative Code Chapter NR 107, "Aquatic Plant Management", while placing bottom covers (a physical measure) requires a WDNR permit under Chapter 30 of the Wisconsin Statutes. All other aquatic plant management practices are regulated under Wisconsin Administrative Code Chapter NR 109, "Aquatic Plants: Introduction, Manual Removal and Mechanical Control Regulations." Furthermore, the aquatic plant management measures described in this plan are consistent with the requirements of Chapter NR 7, "Recreational Boating Facilities Program," and with the public recreational boating access requirements relating to eligibility under the State cost-share grant programs set forth in Wisconsin Administrative Code Chapter NR 1, "Natural Resources Board Policies." Water level manipulations require a permit and are regulated under Wisconsin Statutes 30.18 and 31.02.^{27,28} More details about each aquatic plant management category are discussed in the following sections, while recommendations are provided later in this document.

Non-compliance with aquatic plant management permit requirements is an enforceable violation of Wisconsin law and may lead to fines and/or complete permit revocation. The information and recommendations provided in this memorandum help to frame permit requirements. Permits can cover up to a five-year period.²⁹ At the end of that period, the aquatic plant management plan must be updated. The

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²⁷ https://docs.legis.wisconsin.gov/statutes/statutes/30/ii/18

²⁸ https://docs.legis.wisconsin.gov/statutes/statutes/31/02

²⁹Five-year permits allow a consistent aquatic plant management plan to be implemented over a significant length of time. This process allows the selected aquatic plant management measures to be evaluated at the end of the permit cycle.

updated plan must consider the results of a new aquatic plant survey and should evaluate the success, failure, and effects of earlier plant management activities that have occurred on the lake.³⁰ These plans and plan execution are reviewed and overseen by the WDNR regional lakes and aquatic invasive species coordinators.³¹

Physical Measures

Lake-bottom covers and light screens provide limited control of rooted plants by creating a physical barrier that reduces or eliminates plant-available sunlight. Various materials such as pea gravel or synthetics like polyethylene, polypropylene, fiberglass, and nylon can be used as covers. The longevity, effectiveness, and overall value of some physical measures is questionable. The WDNR does not permit these kinds of controls. Consequently, lake-bottom covers are not a viable aquatic plant control strategy for the lakes.

Biological Measures

Biological control offers an alternative to direct human intervention to manage nuisance or exotic plants. Biological control techniques traditionally use herbivorous insects that feed upon nuisance plants. This approach has been effective in some southeastern Wisconsin lakes.³² For example, milfoil weevils (*Eurhychiopsis lecontei*) have been used to control EWM. Milfoil weevils do best in waterbodies with balanced panfish populations,³³ where dense EWM beds reach the surface close to shore, where natural shoreline areas include leaf litter that provides habitat for over-wintering weevils, and where there is comparatively little boat traffic. This technique is not presently commercially available, making the use of milfoil weevils non-viable for the Lakes.

Manual Measures

Manually removing specific types of vegetation is a highly selective means of controlling nuisance aquatic plant growth, including invasive species such as EWM. Two commonly employed methods include hand raking and hand pulling. Both physically remove target plants from a lake. Since most plant stems, leaves, roots, and seeds are actively removed from the lake, the reproductive potential and nutrients contained by

 $^{^{30}}$ Aquatic plant harvesters must report harvesting activities as one of the permit requirements.

³¹Information on the current aquatic invasive species coordinator is found on the WDNR website.

³²B. Moorman, "A Battle with Purple Loosestrife: A Beginner's Experience with Biological Control," LakeLine 17(3): 20-21, 34-37, September 1997; see also, C.B. Huffacker, D.L. Dahlsen, D.H. Janzen, and G.G. Kennedy, Insect Influences in the Regulation of Plant Population and Communities, pp. 659-696, 1984; and C.B. Huffacker and R.L. Rabb, editors, Ecological Entomology, John Wiley, New York, New York, USA.

³³Panfish such as bluegill and pumpkinseed are predators of herbivorous insects. High populations of panfish lead to excess predation of milfoil weevils.

pulled/raked plants material is also removed. These plants, seeds, and nutrients would otherwise re-enter the lake's water column or be deposited on the lake bottom. Hence, this aquatic plant management technique helps incrementally maintain water depth, improves water quality, and can help decrease the spread of nuisance/exotic plants. Hand raking and hand pulling are readily allowed by WDNR and are practical methods to control riparian landowner scale problems.

Raking with specially designed hand tools is particularly useful in shallow nearshore areas. This method allows nonnative plants to be removed and provides a safe and convenient aquatic plant control method in deeper nearshore waters around piers and docks. Advantages of this method include:

- Tools are inexpensive (\$100 to \$150 each),
- The method is easy to learn and use,
- It may be employed by riparian landowners without a permit if certain conditions are met,
- Results are immediately apparent, and,
- Plant material is immediately removed from a lake (including seeds).³⁴

The second manual control method, hand-pulling whole plants (stems, roots, leaves, seeds) where they occur in isolated stands, is a simple means to control nuisance and invasive plants in shallow nearshore areas that may not support large-scale initiatives. This method is particularly helpful when attempting to target nonnative plants (e.g., EWM, CLP) during the high growth season when native and nonnative species often mix. Hand pulling is more selective than raking, mechanical removal, and chemical treatments, and, if carefully applied, is less damaging to native plant communities. Recommendations regarding hand-pulling, hand-cutting, and raking are discussed later in this document.

Mechanical Measures

Two methods of mechanical harvesting are currently employed in Wisconsin - mechanical harvesting and suction harvesting. Both are regulated by WDNR and require a permit.³⁵

³⁴ Most of the material is removed during raking, however fragmentation/local spread from raking can occur in addition to fragmentation/local spread from wave action/other mechanical disruption.

³⁵Mechanical control permit conditions depend upon harvesting equipment type and specific equipment specifications.

Mechanical Harvesting

Aquatic plants can be mechanically gathered using specialized equipment commonly referred to as harvesters. Harvesters use an adjustable depth cutting apparatus that can cut and remove plants from the water surface to up to about five feet below the water surface. The harvester gathers cut plants with a conveyor, basket, or other device. Mechanical harvesting is often a very practical and efficient means to control nuisance plant growth and is widely employed in Southeastern Wisconsin.

In addition to controlling plant growth, gathering and removing plant material from a lake reduces in-lake nutrient recycling, sedimentation, and targets plant reproductive potential. In other words, harvesting removes plant biomass, which would otherwise decompose and release nutrients, sediment, and seeds or other reproductive structures (e.g., turions, bulbils, plant fragments) into a lake. Mechanical harvesting is particularly effective and popular for large-scale open-water projects. However, small harvesters are also produced that are particularly suited to working around obstacles such as piers and docks in shallow nearshore areas.

An advantage of mechanical harvesting is that the harvester, when properly operated, "mows" aquatic plants and, therefore, typically leaves enough living plant material in place to provide shelter for aquatic wildlife and stabilize lake-bottom sediment. Harvesting, when done properly, does not kill aquatic plants, it simply trims plants back. Aside from residual plant mass remaining because of imperfect treatment strategy execution, none of the other aquatic plant management methods purposely leave living plant material in place after treatment. Aquatic plant harvesting has been shown to allow light to penetrate to the lakebed and stimulate regrowth of suppressed native plants. This is particularly effective when controlling invasive plant species that commonly grow quickly early in the season (e.g., EWM, curly-leaf pondweed) when native plants have not yet emerged or appreciably grown.

A disadvantage of mechanical harvesting is that the harvesting process may fragment plants and thereby unintentionally propagate EWM and curly-leaf pondweed. EWM fragments are particularly successful in establishing themselves in areas where plant roots have been removed. This underscores the need to avoid harvesting or otherwise disrupting native plant roots. Harvesting may also agitate bottom sediments in shallow areas, thereby increasing turbidity and resulting in deleterious effects such as smothering fish breeding habitat and nesting sites. To this end, most WDNR-issued permits do not allow deep-cut

harvesting in water less than three feet deep,³⁶ which limits the utility of this alternative in many littoral and shoal areas. Nevertheless, if employed correctly and carefully under suitable conditions, harvesting can benefit navigation lane maintenance and can reduce regrowth of nuisance plants while maintaining, or even enhancing, native plant communities. Due to the depth of the Lakes and the desire for cattail control, traditional cutting mechanical harvesting is not a feasible method to be used on the Lakes.

Suction Harvesting, DASH, and Diver-Assisted Hand Pulling

Another mechanical plant harvesting method uses suction to remove aquatic plants from a lake. Suction harvesting removes sediment, aquatic plants, plant roots, and anything else from the lake bottom and disposes this material outside the lake. Since bottom material is removed from the lake, this technique also requires a dredging permit in addition to the aquatic plant management permit.

First permitted in 2014, DASH is a mechanical process where divers identify and pull select aquatic plants and roots from the lakebed and then insert the entire plant into a suction hose that transports the plant to the surface for collection and disposal. The process is a mechanically assisted method for hand-pulling aquatic plants. Such labor-intensive work by skilled professional divers is, at present, a costly undertaking and long-term monitoring will need to evaluate the efficacy of the technique. If the City or individual property owners choose to employ DASH, a NR 109 permit is required. Nevertheless, many apparent advantages are associated with this method including: 1) lower potential to release plant fragments when compared to mechanical harvesting, raking, and hand-pulling, thereby reducing spread and growth of invasive plants like EWM; 2) increased selectivity of plant removal when compared to mechanical harvesting which in turn reduces native plant loss; and 3) lower potential for disturbing fish habitat. This method will be discussed further in Chapter 3.

Water Level Manipulation Measures

Manipulating water levels can also be an effective method for controlling aquatic plant growth and restoring native aquatic plant species, particularly emergent species such as bulrush and wild rice.³⁷ While water level manipulation affects all aquatic plants within the drawdown zone, two studies from Price County, Wisconsin

³⁶Deep-cut harvesting is harvesting to within one foot of the lake bottom. This is not allowed in shallow water because it is challenging to ensure that the harvester avoids lake-bottom contact in such areas.

³⁷For detailed literature reviews on water level manipulation as an aquatic plant control measure, see C. Blanke, A. Mikulyuk, M. Nault, et al., Strategic Analysis of Aquatic Plant Management in Wisconsin, Wisconsin Department of Natural Resources, pp. 167-171, 2019 as well as J.R. Carmignani and A.H. Roy, "Ecological Impacts of Winter Water Level Drawdowns on Lake Littoral Zones: A Review," Aquatic Sciences 79: 803-824, 2017.

show reduced abundance of invasive EWM and curly-leaf pondweed and increased abundance of native plant species following winter drawdowns.^{38,39} Thus, drawdowns can be used to dramatically alter the composition of a lake's aquatic plant community. As described in Section 2.3, the City drew down both Cravath and Trippe Lakes and successfully reduced the populations of EWM and CLP.

While drawdowns are effective in reducing submerged invasive species populations, undesired emergent species, such as invasive cattails and phragmites, can also colonize exposed sediment, so measures should be taken to curtail their growth during a drawdown.⁴⁰ Both Cravath and Trippe Lakes have experienced this with 41% of Trippe and 47% of Cravath having dense hybrid cattail growth, to the extent of impeding navigation in the Lakes. Additionally, water level manipulation can also have unintended impacts on water chemistry and lake fauna.^{41,42} Decreased water clarity and dissolved oxygen concentrations as well as increased nutrient concentrations and algal abundance have all been reported following lake drawdowns. It will be important to monitor the Lakes in the years to come following any potential drawdown.

Controlled Winter Burning

Prescribed burns, also known as controlled burns, are useful in managing emergent plants during drawdowns. While lakes are drawn down, existing organic material from aquatic plants are exposed and able to be burned off. This reduces the amount of plant material on the bottom of the lake, can reduce nonnative plant populations and can allow for new areas to become available for beneficial native plants to grow.

Controlled burns often require a burn plan.⁴³ A burn plan is a document that addresses all aspects of the burn to ensure a safe implementation of controlled burning activities. The plan should contain the following:

- Describe site conditions, including existing vegetation and desired future conditions
- Dictate specific weather conditions and ignition patterns needed for desired fire behavior
- Outline any issues relating to communities, roads, structure, adjacent lands, smoke management and/or traffic control
- Outline and smoke sensitive areas such as schools, airports or hospitals

³⁸Onterra, LLC, Lac Sault Dore, Price County, Wisconsin: Comprehensive Management Plan, 2013.

³⁹Onterra, LLC, Musser Lake Drawdown Monitoring Report, Price County, Wisconsin, 2016.

⁴⁰Blanke et al., 2019, op. cit.

⁴¹Ibid.

⁴²Cooke, op. cit.

⁴³ For more information on controlled burns, see https://dnr.wisconsin.gov/topic/forestfire/prescribedfire.

- Identify fire break parameters
- Identify personnel and equipment need to safely complete the burn
- Outline of a contingency plan for reacting to any emergencies surrounding the burn

Burns are recommended to be conducted during the winter for lakes. WDNR also recommends that a trained burn boss be consulted on the parameters of the prescribed fire and to be available during the burn. It is also encouraged to reach out to local authorities to ensure they are following local ordinances and regulations. Due to the ability of the lake to be drawn down during the winter months, a controlled burn on the lakes may be beneficial in assisting with aquatic plant management, particularly for encroachment of hybrid cattail.

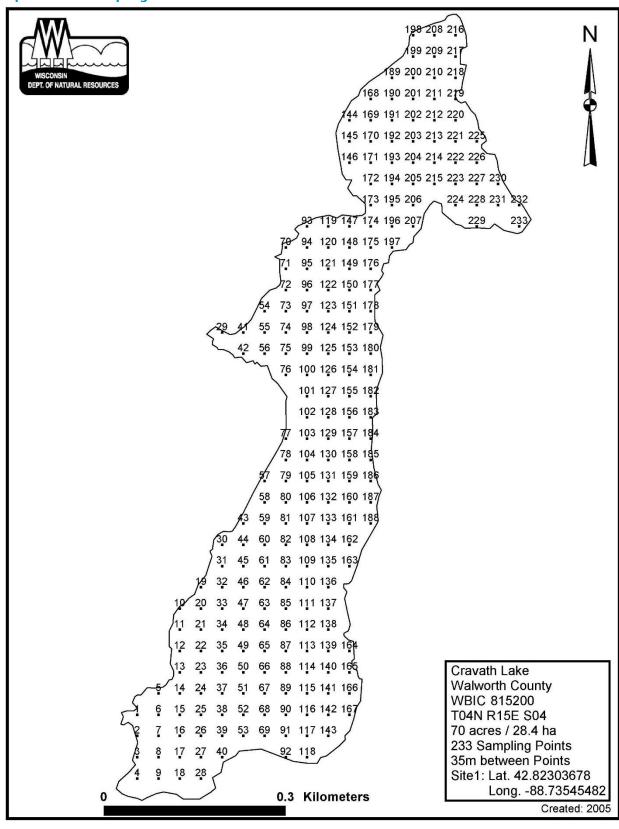
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AQUATIC PLANT MANAGEMENT PLAN FOR CRAVATH AND TRIPPE LAKES, WALWORTH COUNTY, WISCONSIN

Chapter 2 Figures

Figure 2.1

Aquatic Plant Sampling Grid for Cravath Lake

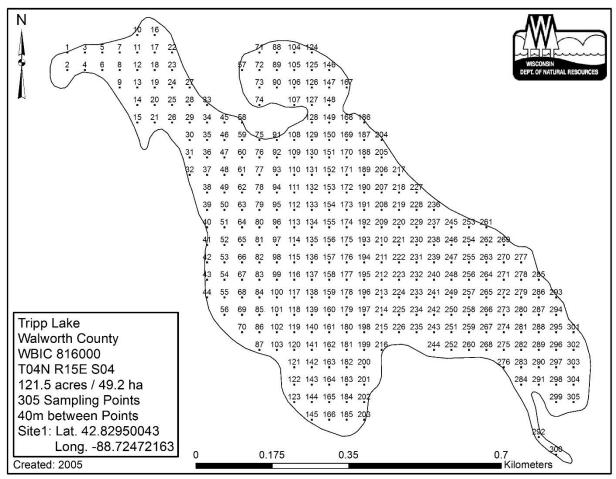


Source: WDNR

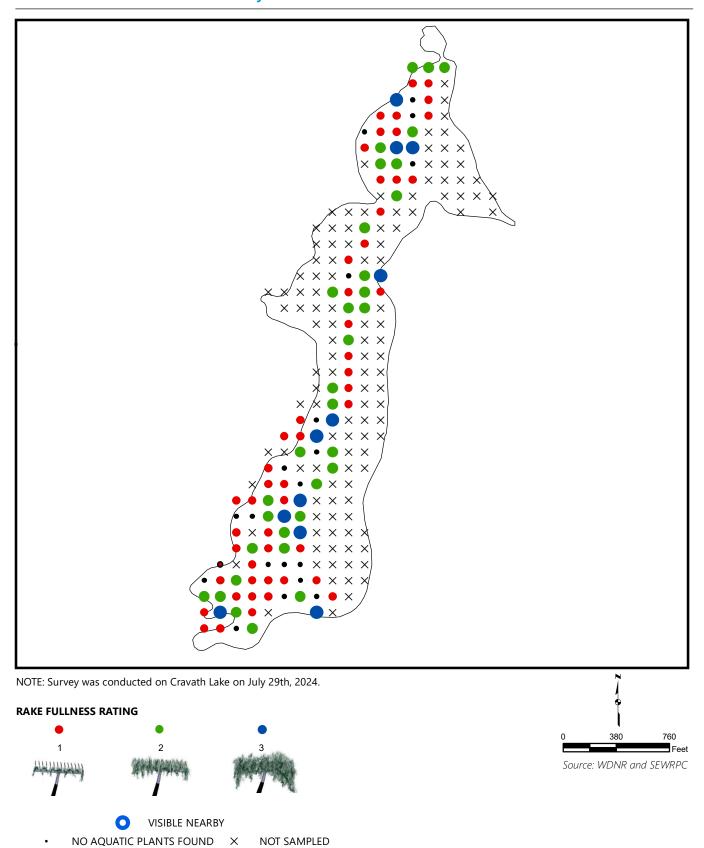
26

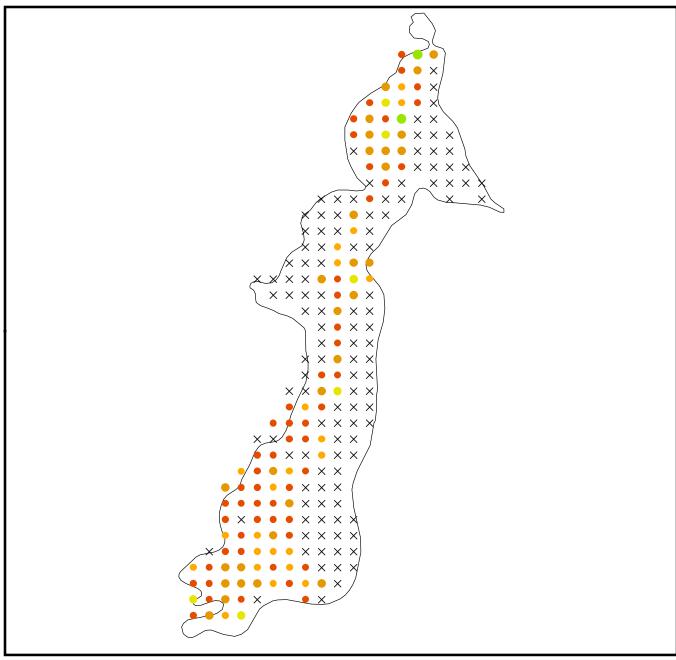
Figure 2.2

Aquatic Plant Sampling Grid for Trippe Lake



Source: WDNR

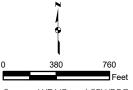




NOTE: Survey was conducted on Cravath Lake from July 29th, 2024.

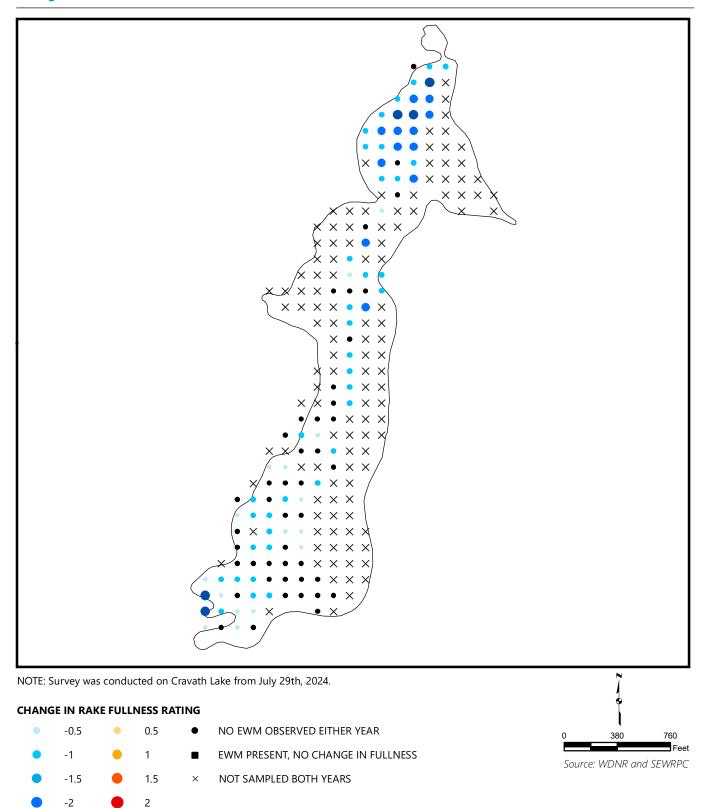
SPECIES RICHNESS

- 1 × NOT SAMPLED
- NO AQUATIC PLANTS FOUND
- 3
- <u>4</u>
- **5**



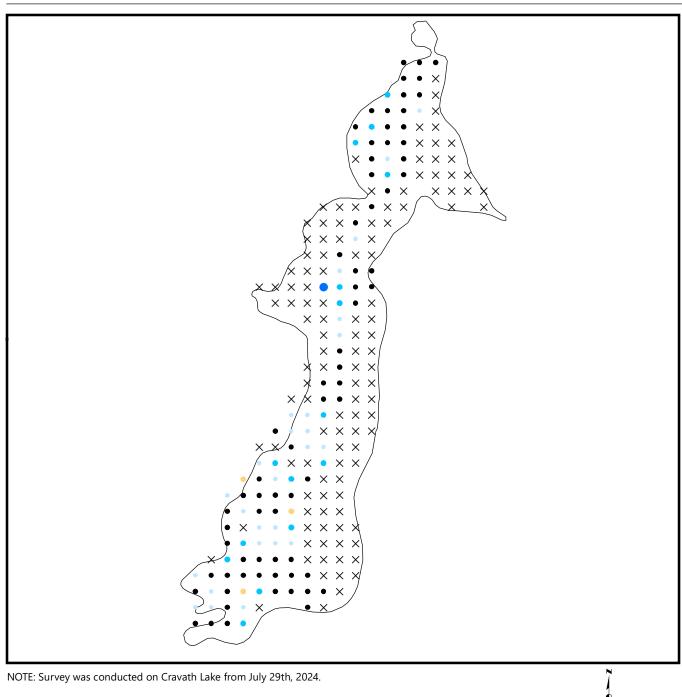
Source: WDNR and SEWRPC

Figure 2.5
Change in Eurasian Watermilfoil Total Rake Fullness in Cravath Lake: 2017-2024



-3

Figure 2.6
Change in Curly-Leaf Pondweed Total Rake Fullness in Cravath Lake: 2017-2024

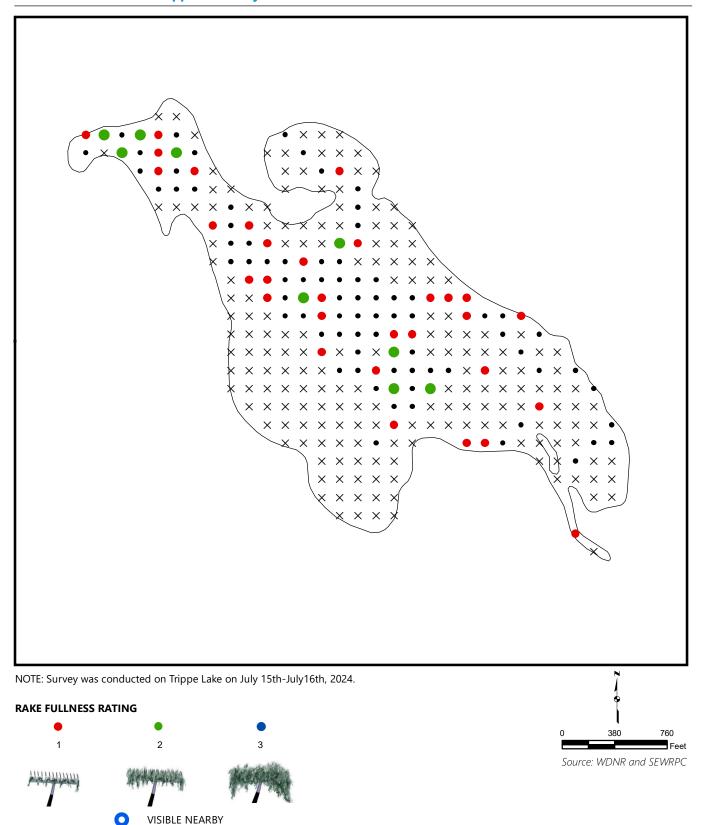


CHANGE IN RAKE FULLNESS RATING

-3

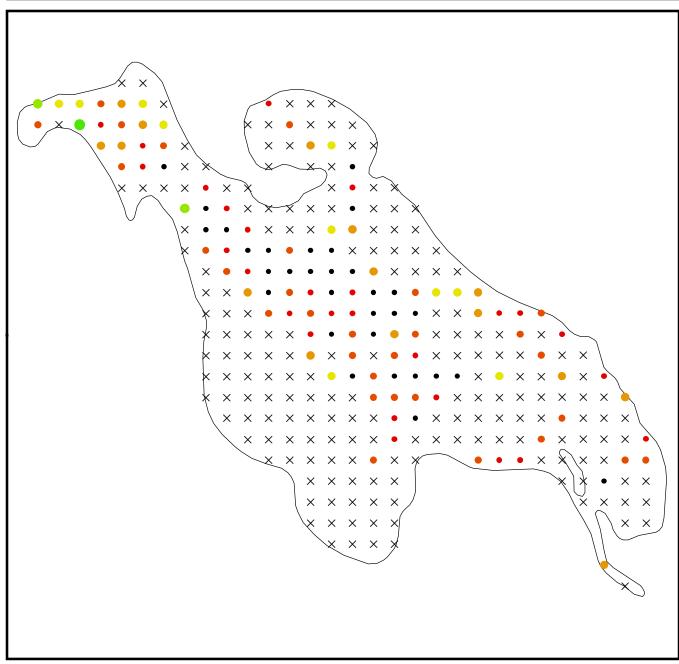
0 380 760

Source: WDNR and SEWRPC



NO AQUATIC PLANTS FOUND X

NOT SAMPLED



NOTE: Survey was conducted on Trippe Lake on July 15th -16th, 2024.

SPECIES RICHNESS

• 1 • 6

NO AQUATIC PLANTS FOUND

3 X NOT SAMPLED

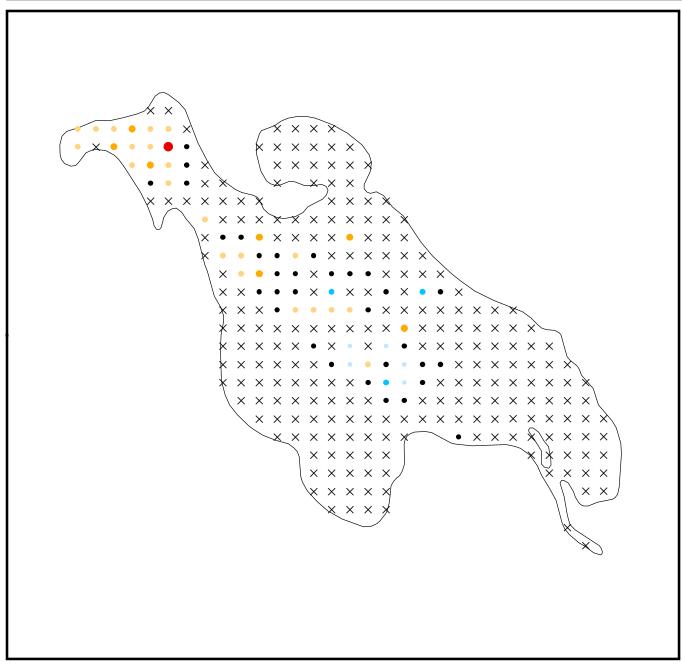
9 4

5

0 330 660 Feet

Source: WDNR and SEWRPC

Figure 2.9 Change in Curly Leaf Pondweed in Trippe Lake: 2017-2024



NOTE: Survey was conducted on Trippe Lake on July 15th-July16th, 2024.

CHANGE IN RAKE FULLNESS RATING

-0.5

-1

0.5

1

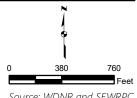
1.5

2

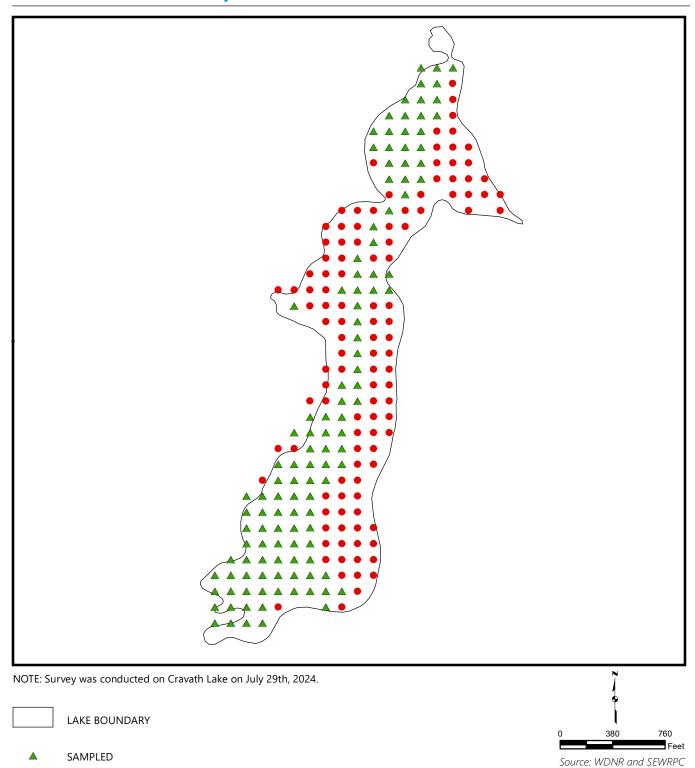


CLP PRESENT, NO CHANGE IN FULLNESS

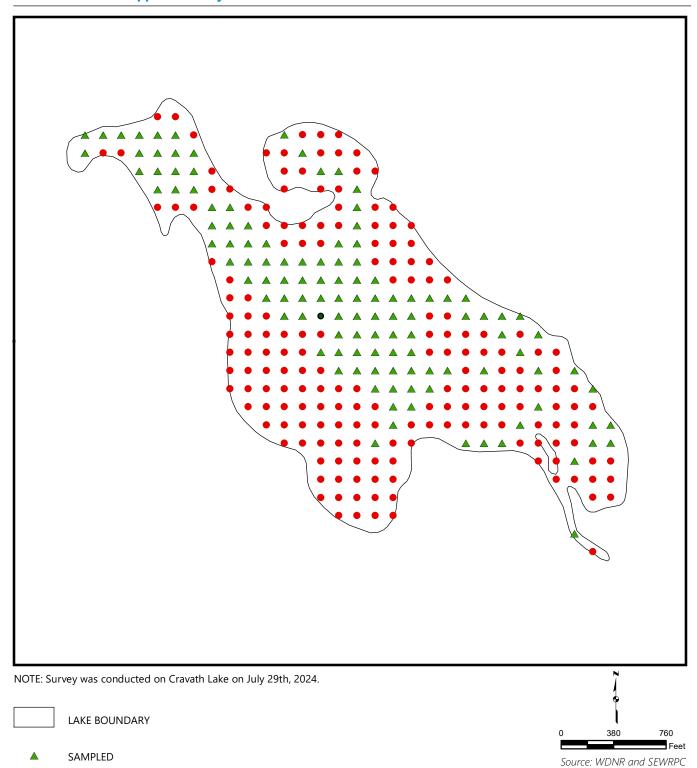
NOT SAMPLED BOTH YEARS



Source: WDNR and SEWRPC



NONNAVIGABLE DUE TO CATTAIL GROWTH



NONNAVIGABLE DUE TO CATTAIL GROWTH

Figure 2.12 Hybrid Cattails in Cravath and Trippe Lakes: July 2024



Trippe Lake Cattails



Cravath Lake Cattails

Source: SEWRPC

Figure 2.13 Hybrid Cattail Extent in Cravath and Trippe Lakes



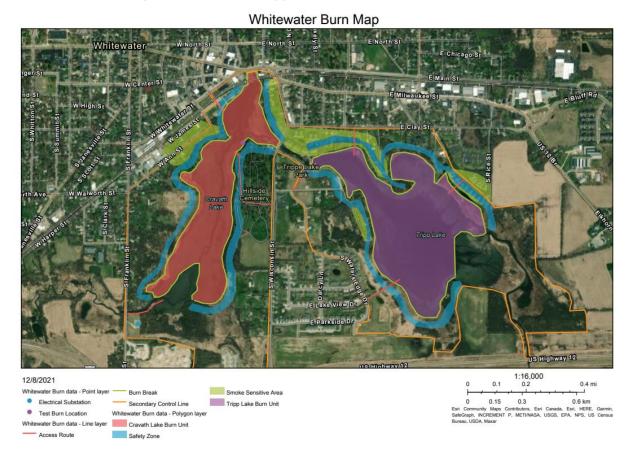
June 2015 Cattails



May 2023 Cattails

Source: Google Earth Pro Imagery

Figure 2.14
Controlled Burn Map for Cravath and Trippe Lakes: December 2021



Source: City of Whitewater, Field & Stream Restorations

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Chapter 2 Tables

Table 2.1

Examples of Positive Ecological Qualities Associated with a Subset of the Aquatic Plant Species Present or Historically Present in Cravath and Trippe Lakes

Aquatic Plant Species Present	Ecological Significance			
Ceratophyllum demersum (coontail)	Provides good shelter for young fish; supports insects valuable as food for fish			
Ceratophytiani demersani (Coontail)	and ducklings; native			
Elodea canadensis (common waterweed)	Provides shelter and support for insects which are valuable as fish food; native			
Lamna cnn (duclaugada)	Very nutritious food source for waterfowl; mats can prevent extensive mosquito			
Lemna spp. (duckweeds)	breeding; native			
	None known. Invasive nonnative. Hinders navigation, outcompetes desirable			
Myriophyllum spicatum (Eurasian watermilfoil)	aquatic plants, reduces water circulation, depresses oxygen levels, and reduces			
	fish/invertebrate populations			
Nelumbo lutea (American lotus)	Extensive stand provide habitat for wildlife, rhizomes consumed by muskrat and			
Wetambo tatea (American lotus)	beaver; native			
Potamogeton crispus (curly-leaf pondweed)	Adapted to cold water; mid-summer die-off can impair water quality; invasive			
Totalhogeton crispus (carry lear politiweed)	nonnative			
Potamogeton gramineus (variable pondweed)	The fruit is an important food source for many waterfowl; also provides food for			
rotumogeton grammeus (variable politiweed)	muskrat, deer, and beaver; native			
Potamogeton natans (floating-leaf pondweed)	The late-forming fruit provides important food source for ducks; provides good			
	fish habitat due to its shade and foraging opportunities; native			
Stuckenia nectinata (Sago nondwood)	This plant is the most important pondweed for ducks, in addition to providing			
Stuckenia pectinata (Sago pondweed)	food and shelter for young fish; native			

Note: Information obtained from A Manual of Aquatic Plants by Norman C. Fassett, University of Wisconsin Press; Guide to Wisconsin Aquatic Plants, Wisconsin Department of Natural Resources; and, Through the Looking Glass: A Field Guide to Aquatic Plants, Wisconsin Lakes Partnership, University of Wisconsin-Extension.

Source: SEWRPC

Table 2.2 Cravath Lake Aquatic Plant Summary Statistics: PI Survey 2024

Total number of sites visited	114
Total number of sites with vegetation	94
Total number of sites shallower than maximum depth of plants	114
Frequency of occurrence at sites shallower than maximum depth of plants	82.46
Simpson Diversity Index	0.62
Maximum depth of plants (feet)	7.00
Number of sites sampled using rake on Rope (R)	15
Number of sites sampled using rake on Pole (P)	99
Average number of all species per site (shallower than max depth)	1.49
Average number of all species per site (veg. sites only)	1.81
Average number of native species per site (shallower than max depth)	1.46
Average number of native species per site (veg. sites only)	1.78
Species Richness	7
Species Richness (including visuals)	9

Source: SEWRPC

Table 2.3 Aquatic Plant Species Observed in Cravath Lake: 2006 – 2024

	Native or			
Aquatic Plant Species	Invasive	2006	2017	2024
Ceratophyllum demersum	Native	Χ	Χ	Х
Elodea canadensis	Native	Χ	Χ	Χ
Lemna minor	Native	Χ	Χ	Χ
Myriophyllum spicatum	Invasive	Χ	Χ	X
Nelumbo lutea	Native		Χ	
Nuphar advena	Native		Χ	
Nuphar variegata	Native	Χ		
Nymphaea odorata	Native	Χ	Χ	Χ
Potamogeton crispus	Invasive	Χ	Χ	X
Potamogeton gramineus	Native		Χ	
Potamogeton illinoensis	Native		Χ	
Potamogeton natans	Native		Χ	
Potamogeton zosteriformis	Native	Χ	Χ	
Sagittaria sp.	Native		Χ	
Sparganium sp.	Native	Χ		
Spirodela polyrhiza	Native	Χ		
Stuckenia pectinata	Native	Χ	Χ	Χ
Typha sp.	Hybrid		Χ	Χ
Wolffia sp.	Native		Χ	Χ
Species Total		11	16	9

Note: Red text indicates nonnative and/or invasive species.

Source: SEWRPC

Table 2.4
Cravath Lake Aquatic Plant Survey Summary: July 2017 Versus July 2024

A word in Plant Consider	Native or	Number of Sites Found ^a	Frequency of Occurrence Within Vegetated Areas ^b	Average Rake Fullness ^C	Relative Frequency of Occurrence ^d	Visual Sightings ^e
Aquatic Plant Species	Invasive	(2017/2024)	(2017/2024)	(2017/2024)	(2017/2024)	(2017/2024)
Ceratophyllum demersum (coontail)	Native	200/67	95.69/71.28	2.20/1.57	23.6/39.4	1/14
Elodea canadensis (waterweed)	Native	74/12	35.41/12.77	1.27/1.17	8.7/7.1	14/1
Lemna minor (duckweed)	Native	193/79	92.34/84.04	1.71/1.42	22.8/46.5	12/33
Myriophyllum spicatum (Eurasian watermilfoil)	Invasive	98/3	46.89/3.19	1.35/1.33	11.6/1.8	21/0
Nelumbo lutea (American lotus)	Native	3/	1.44/	1.67/	0.4/	3/
Nuphar advena (Yellow pond-lily) ^f	Native	0/	0/	0/	0/	26/
Nymphaea odorata (white water lily)	Native	53/1	25.36/1.06	1.43/1.00	6.3/0.6	88/5
Potamogeton crispus (curly-leaf pondweed)	Invasive	27/0	12.92/0	1.04/0	3.2/0	39/4
Potamogeton gramineus (variable pondweed)	Native	2/	0.96/	1.00/	0.2/	7/
Potamogeton illinoensis (Illinois pondweed) ⁹	Native	0/	0/	0/	0/	1/
Potamogeton natans (floating-leaf pondweed)	Native	0/	0/	0/	0/	4/
Potamogeton zosteriformis (flat-stem pondweed)	Native	5/	2.39/	1.00/	0.6/	4/
Sagittaria sp. (arrowhead)	Native	1/	0.48/	1.00/	0.1/	5/
Stuckenia pectinata (Sago pondweed) ⁹	Native	14/1	6.70/1.06	1.00/1.00	1.7/0.6	36/8
Typha sp. (cattail)	Native	0/0	0/0	0/0	0/0	33/14
Wolffia sp. (watermeal)	Native	178/7	85.17/7.45	1.63/1.14	21.0/4.1	10/5

Note: Sampling occurred at 114 sampling sites on July 29th, 2024. 94 of the 114 surveyed sites had vegetation. Red text indicates non-native and/or invasive species.

Source: Wisconsin Department of Natural Resources and SEWRPC

^a Number of Sites refers to the number of sites at which the species was retrieved and identified on the rake during sampling.

b Frequency of Occurrence, expressed as a percent, is the percentage of times a particular species occurred when there was aquatic vegetation present at the sampling site.

^C Average rake fullness is the average amount, on a scale of 0 to 3, of a particular species at each site where that species was retrieved by the rake.

d Relative Frequency of Occurrence, expressed as a percent, is the frequency of that particular species compared to the frequencies of all species present.

^e Visual Sightings is the number of sites where that particular species was visually observed within six feet of the actual rake haul location but was not actually retrieved on the rake and was not, therefore, assigned a rake fullness measurement for that site. At sites where this occurred, the species was simply marked as "present" at that site. Recording the number of visual sightings helps give a better picture of species distribution throughout the lake.

^f Designated as a Species of Special Concern by the WDNR Natural Heritage Inventory.

⁹ Considered a high-value aquatic plant species known to offer important values in specific aquatic ecosystems under Section NR 107.08 (4) of the Wisconsin Administrative Code.

Table 2.5
Trippe Lake Aquatic Plant Summary Statistics: PI Survey 2024

Total number of sites visited	116
Total number of sites with vegetation	39
Total number of sites shallower than maximum depth of plants	116
Frequency of occurrence at sites shallower than maximum depth of plants	33.62
Simpson Diversity Index	0.80
Maximum depth of plants (feet)	6.00
Number of sites sampled using rake on Rope (R)	25
Number of sites sampled using rake on Pole (P)	91
Average number of all species per site (shallower than max depth)	0.49
Average number of all species per site (veg. sites only)	1.46
Average number of native species per site (shallower than max depth)	0.39
Average number of native species per site (veg. sites only)	1.29
Species Richness	9
Species Richness (including visuals)	13

Source: SEWRPC

Table 2.6 Aquatic Plant Species Observed in Trippe Lake: 2006 – 2024

Aquatic Plant Species	Native or Invasive	2017	2024
Ceratophyllum demersum	Native	Χ	Х
Elodea canadensis	Native	Χ	Х
Lemna minor	Native	Χ	Χ
Myriophyllum spicatum	Invasive	Χ	
Nelumbo lutea	Native	Χ	Χ
Nuphar advena	Native	Χ	
Nuphar variegata	Native		Χ
Nymphaea odorata	Native	Χ	Χ
Potamogeton crispus	Invasive	Χ	X
Potamogeton foliosis	Native	Χ	
Potamogeton gramineus	Native	Χ	
Potamogeton illinoensis	Native	Χ	
Potamogeton natans	Native	Χ	
Potamogeton nodosus	Native	Χ	
Potamogeton zosteriformis	Native	Χ	
Sagittaria sp.	Native	Χ	
Sparganium sp.	Native		Χ
Schoenoplectus sp.	Native		Χ
Spirodela polyrhiza	Native	Χ	
Stuckenia pectinata	Native	Χ	Χ
Typha sp.	Hybrid	Χ	Χ
Vallisneria americana	Native	Χ	
Wolffia ap.	Native	Χ	Χ
Zizania sp.	Native	Χ	
Species Total		21	12

Note: Red text indicates nonnative and/or invasive species.

Source: SEWRPC

Table 2.7
Trippe Lake Aquatic Plant Survey Summary: July 2017 Versus July 2024

Aquatic Plant Species	Native or Invasive	Number of Sites Found ^a (2017/2024)	Frequency of Occurrence Within Vegetated Areas ^b (2017/2024)	Average Rake Fullness ^c (2016/2024)	Relative Frequency of Occurrence ^d (2016/2024)	Visual Sightings ^e (2016/2024)
Ceratophyllum demersum (coontail)	Native	106/19	91.38/48.72	1.93/1.26	46.3/33.3	37/4
Elodea canadensis (waterweed)	Native	19/3	16.38/7.69	1.11/1.00	8.3/5.3	11/1
Lemna minor (duckweed)	Native	3/7	2.59/17.95	1.00/1.00	1.3/12.3	60/37
Myriophyllum spicatum (Eurasian watermilfoil)	Invasive	27/	23.28/	1.15/	11.8/	39/
Nelumbo lutea (American lotus)	Native	19/1	16.38/2.56	1.84/1.00	8.3/1.8	208/3
Nuphar advena (Yellow pond-lily) ^f	Native	0/	0/	0/	0/	4/
Nuphar variegata (white-water lily)	Native	/1	/2.56	/1.00	/1.8	/0
Nymphaea odorata (white water lily)	Native	15/0	12.93/0	1.53/0	6.6/0	80/8
Potamogeton crispus (curly-leaf pondweed)	Invasive	4/12	3.45/30.77	1.00/1.08	1.7/21.1	21/27
Potamogeton foliosus (leafy pondweed)	Native	3/	2.59/	1.00/	1.3/	8/
Potamogeton gramineus (variable pondweed)	Native	1/	0.86/	1.00/	0.4/	0/
Potamogeton illinoensis (Illinois pondweed) ⁹	Native	4/	3.45/	1.25/	1.7/	5/
Potamogeton natans (floating-leaf pondweed)	Native	12/	10.34/	1.75/	5.2/	14/
Potamogeton nodosus (long-leafed pondweed)	Native	3/	2.59/	1.00/	1.3/	7/
Potamogeton zosteriformis (flat-stem pondweed)	Native	1/	0.86/	1.00/	0.4/	2/
Sagittaria sp. (arrowhead)	Native	0/	0/	0/	0/	3/
Sparganium sp. (bur-reed)	Native	/0	/0	/0	/0	/1
Spirodela polyrhiza (large duckweed)	Native	1/	0.86	1.00/	0.4/	2/
Stuckenia pectinata (Sago pondweed) ⁹	Native	6/9	5.17/23.08	1.00/1.11	2.6/15.8	48/12
Typha sp. (cattail)	Native	0/1	0/2.56	0/1.00	0/1.8	45/17
Vallisneria americana (eel-grass/wild celery) ⁹	Native	5/	4.31/	1.20/	2.2/	5/
Wolffia columbiana (common watermeal)	Native	0/4	0/10.26	0/1.00	0/7.0	25/17
Zizania sp. (wild rice)	Native	0/	0/	0/	0/	5/

Note: Sampling occurred at 116 sampling sites on July 15th-16th, 2024. 39 of the 116 surveyed sites had vegetation. Red text indicates non-native and/or invasive species.

Source: Wisconsin Department of Natural Resources and SEWRPC

^a Number of Sites refers to the number of sites at which the species was retrieved and identified on the rake during sampling.

b Frequency of Occurrence, expressed as a percent, is the percentage of times a particular species occurred when there was aquatic vegetation present at the sampling site.

^C Average rake fullness is the average amount, on a scale of 0 to 3, of a particular species at each site where that species was retrieved by the rake.

d Relative Frequency of Occurrence, expressed as a percent, is the frequency of that particular species compared to the frequencies of all species present.

^e Visual Sightings is the number of sites where that particular species was visually observed within six feet of the actual rake haul location but was not actually retrieved on the rake and was not, therefore, assigned a rake fullness measurement for that site. At sites where this occurred, the species was simply marked as "present" at that site. Recording the number of visual sightings helps give a better picture of species distribution throughout the lake.

^f Designated a Species of Special Concern by the WDNR Natural Heritage Inventory.

⁹ Considered a high-value aquatic plant species known to offer important values in specific aquatic ecosystems under Section NR 107.08 (4) of the Wisconsin Administrative Code.

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AQUATIC PLANT MANAGEMENT PLAN FOR CRAVATH AND TRIPPE LAKES, WALWORTH COUNTY, WISCONSIN

Chapter 3

MANAGEMENT RECCOMMENDATIONS AND PLAN IMPLEMENTATION

This chapter summarizes the information and recommendations needed to manage aquatic plants in Cravath and Trippe Lakes, particularly the nonnative species of hybrid cattail, Eurasian watermilfoil ("EWM") and curly-leaf pondweed ("CLP"). Accordingly, it presents a range of alternatives that could potentially be used, and provides specific recommendations related to each alternative. The measures discussed focus on those that can be implemented by the City of Whitewater ("City") in collaboration with the Wisconsin Department of Natural Resources ("WDNR") and residents on the Lakes. The aquatic plant management recommendations contained in this chapter are limited to approaches that monitor and control nuisance level aquatic plant growth in the Lakes after the growth has already occurred.

The individual recommendations presented below, and which collectively constitute the recommended aquatic plant management plan, balance three major goals:

- Improving navigational access within the Lakes
- Protecting the native aquatic plant community
- Controlling CLP, EWM, and hybrid cattail populations

Plan provisions also ensure that current recreational uses of the Lakes (e.g., swimming, boating, fishing) are maintained or promoted. The plan recommendations described below consider common, State-approved, aquatic plant management alternatives including manual, chemical, and mechanical measures.

3.1 RECOMMENDED AQUATIC PLANT MANAGEMENT PLAN

The most effective plans to manage nuisance and invasive aquatic plant growth rely on a combination of methods and techniques as well as consideration of when and where these techniques should be applied. The recommended aquatic plant management plan techniques are briefly summarized in the following paragraphs. These management techniques were discussed with both the City and the WDNR.

Aquatic Plant Management Recommendations

The most effective plans to manage nuisance and invasive aquatic plant growth rely on a *combination* of methods and techniques. A "silver bullet" single-minded strategy rarely produces the most efficient, most reliable, or best overall result. This plan recommends three primary aquatic plant management techniques: harvesting, chemical treatment, and prescribed burning. Each of these techniques have custom adaptations for the conditions present in the Lakes. These methods are combined to form the recommended Cravath and Trippe Lakes' aquatic plant management program. The elements of this program are listed below.

- 1. Prescribed/controlled burning of cattail material should be considered to manage the cattail populations that have densely colonized large portions of the Lakes.¹ Controlled burns should be done during the winter months during a lake-drawdown when the lakebeds are exposed and easily accessed. The City should consult with WDNR and the County to ensure they are following local and state regulations regarding prescribed/controlled burns. Due to the ability to draw down both lakes, this management technique should be considered a high priority.
- 2. Chemical treatment of hybrid cattail populations. The spraying of chemicals has long been used as a method to control non-native plant populations. In the case of Cravath and Trippe Lakes, helicopter spraying of Imazapyr or Glyphosate to control hybrid cattails should be considered a high priority.² Imazapyr is most effective when used during spring, when cattails are still actively growing. Glyphosate is most effective when sprayed in the autumn as cattails begin to die back for the winter. In addition to helicopter spraying, hand-wicking and regular spraying from boats, on foot, or from amphibious vehicles should also be considered for smaller cattail stands or in areas

¹ Should prescribed burns be utilized as a management strategy a Burn Plan should be made to ensure the best outcomes of the burn(s).

² Should chemical spraying be utilized as a management strategy, maps of the location of the spray events should be created and approved by WDNR.

- where helicopter spraying is not feasible or desired due to proximity to residences or sensitive species (e.g., near stands of yellow water lily (*Nuphar advena*), a Species of Special Concern).
- 3. Invasive species plant control. While the 2024 aquatic plant survey did not reveal a need to actively control EWM or CLP, these plants should still be monitored. As aquatic plant community species change, the need for management changes. This is particularly true in heavily used shallow areas. It should be noted that should winter drawdowns be utilized for controlled burns, they will also assist in keeping invasive species such as EWM and CLP under control. This recommendation should be considered a high priority.
- 4. Manual removal of nuisance plant growth in near-shore areas should be considered in areas too shallow, inaccessible, or otherwise unsuitable for other plant control methods. "Manual removal" is defined as control of aquatic plants by hand or using hand-held non-powered tools. Cattails can often be drowned out using manual removal techniques such as below-water cutting of the stalks in early spring and late fall. Given what is known of plant distribution, this option is given medium priority. Riparian landowners need not obtain a permit for manually removing aquatic plants if they confine this activity to a 30-foot width of shoreline (including the recreational use area such as a pier) that does not extend more than 100 feet into the Lakes and they remove all resulting plant materials from the Lakes.³ A permit is required if the property owner lives adjacent to a sensitive area or if the City or other group actively engages in such work.⁴ Prior to the "raking/hand-pulling" season, an educational campaign should be actively conducted to help assure that shoreline residents appreciate the value of native plants, understand the relationship between algae and plants (i.e., more algae will grow if fewer plants remain), know the basics of plant identification, and the specifics about the actions they are allowed to legally take to "clean up" their shorelines.⁵
- **5. Diver-Assisted Suction Harvesting or Hand-pulling.** Diver-assisted harvesting or hand-pulling is beneficial when conducting aquatic plant management in an area that a full-sized harvester may not be able to reach. Additionally, it is useful when targeting specific invasive species while keeping

³ The manual removal area limitation for nearshore aquatic plants applies to shorelines where native plants are present. The removal area limitation does not apply to areas populated solely with nonnative and invasive plants.

⁴ If a lake district or other group wants to remove invasive species along the shoreline, a permit is necessary under Chapter NR 109, "Aquatic Plants: Introduction, Manual Removal and Mechanical Control Regulations," of the Wisconsin Administrative Code, as the removal of aquatic plants is not being completed by an individual property owner along his or her property.

⁵ SEWRPC and WDNR staff could help review documents developed for this purpose.

- native species intact. This tactic may be useful when targeting smaller specific or shallower areas of the Lakes. This recommendation should be considered a <u>low priority</u>.
- 6. Stocking of native aquatic plant species. Once hybrid cattail and other non-native aquatic plant populations have been lowered, opportunities for native aquatic plant colonization will be increased. Stocking of native aquatic plans will promote biodiversity of the plant community in the Lakes as well as assist in preventing the rebound on nonnative and nuisance species of plants. It is recommended that native plants which have been previously documented in the Lakes (e.g., Potamogeton natans, P. gramineus, P. zosteriformis, P. illinoensis, P. nodosus, Valisneria americana) be stocked. This recommendation should be considered a medium priority.
- 7. Begin participating in the Clean Boats Clean Waters program to monitor the public launches.

 Participation in this program proactively encourages lake users to clean boats and equipment before launching and after using them in Cravath and Trippe Lakes. The WDNR has a grant program that can help fund monitoring efforts (see "Future Funding" later in this chapter).
- **8. Stay abreast of best management practices to address invasive species.** The City should regularly communicate with Walworth County and WDNR staff about the most effective treatment options for invasive species as novel techniques and/or chemical products that may more effectively target these species become available.

Future Funding

The City should utilize WDNR Surface Water Grants to further their efforts in monitoring and managing the Lakes, inspecting watercraft at boat launches, and targeting areas for management. Key grant programs to fund these efforts are as follows:

- Clean Boats, Clean Waters this grant program covers up to 75 percent of up to \$24,000 to conduct watercraft inspections, collect data, educate boaters about invasive species, and reporting invasive species to the WDNR.
- Aquatic Invasive Species Prevention this grant program covers up to 75 percent of \$4,000 for projects that help prevent the spread of AIS species. Eligible costs include the acquisition of decontamination equipment at public boat launches as well as targeted management at boat launches or other access points. All lakes are eligible for at least \$4,000 in funding. The City must participate in the Clean Boats, Clean Waters program to maintain eligibility for this grant program.

- Aquatic Invasive Species Control this grant program covers up to 75 percent of up to \$50,000 for small-scale projects and \$150,000 for large-scale projects that suppress or reduce an AIS population within a lake. Given the current limited spread of EWM and CLP within the lakes, the small-scale project is more appropriate at this time. The large-scale projects should be considered if the populations of these species increase or a novel invasive species, such as starry stonewort, is observed within the lake. Aquatic Invasive Species Control grants fund projects that utilize integrated pest management and are designed to cause multi-season suppression of the target species. An approved aquatic plant management plan is a requirement to participate in this program and only approved recommendations from the plan are eligible projects for funding through this program.
- Recreational Boating Facilities Grant Program⁶ this grant program covers up to 50% of \$250,00 for a recreational boating facility project. These projects can include aquatic plant harvesting equipment, rehabilitation of facilities, trash skimming equipment, improvement or repair of locks, construction projects such as ramps or dredging for safe water depths. The City has received grants from this program in the past to assist with the funding of projects.

The City should consider applying for these grant programs whenever feasible to support the monitoring, communication, watercraft inspection, and targeted management recommended in this aquatic plant management plan.

3.2 SUMMARY AND CONCLUSIONS

As requested by the City, the Commission worked with the City to develop a scope of work to provide information needed to allow the City to apply for aquatic plant management permits. This report, which documents the findings and recommendations of the study, examines existing and anticipated conditions, potential aquatic plant management problems, and lake use. Conformant with the study's intent, the plan includes recommended actions and management measures as well as options for future funding.

Successfully implementing this plan will require cooperative engagement from the City, State and regional agencies, Walworth County, municipalities, and residents/users of the Lakes. The recommended measures help foster conditions sustaining and enhancing the natural beauty and ambience of Cravath and Trippe

⁶ https://dnr.wisconsin.gov/aid/RBF.html

Lakes while promoting a wide array of water-based recreational activities suitable for the Lakes' intrinsic characteristics.

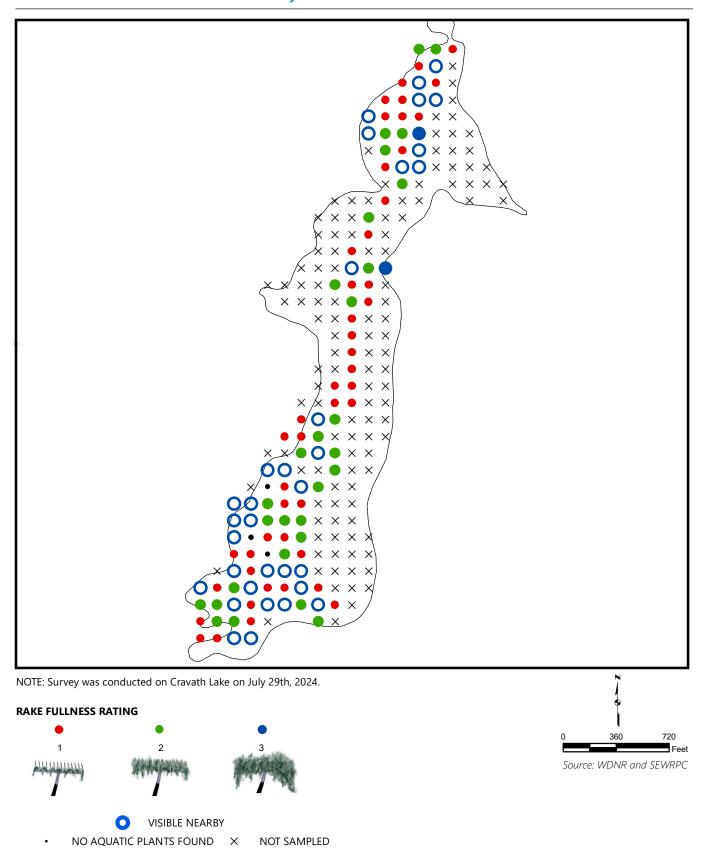
SEWRPC Staff Memorandum Report Number 275

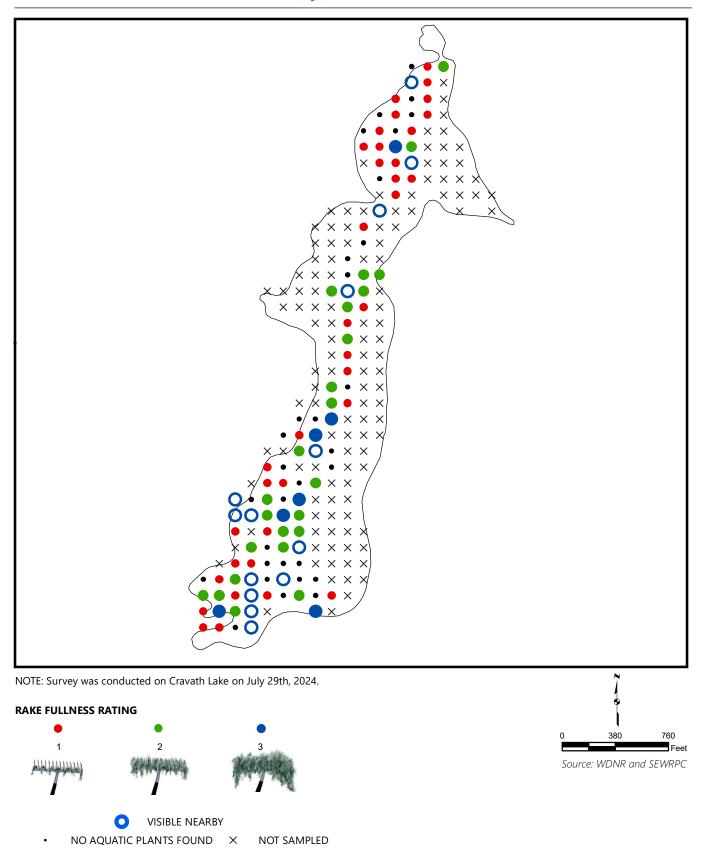
AQUATIC PLANT MANAGEMENT PLAN FOR CRAVATH AND TRIPPE LAKES, WALWORTH COUNTY, WISCONSIN

Appendix A

Figure A.1

Duckweed Rake Fullness in Cravath Lake: July 2024





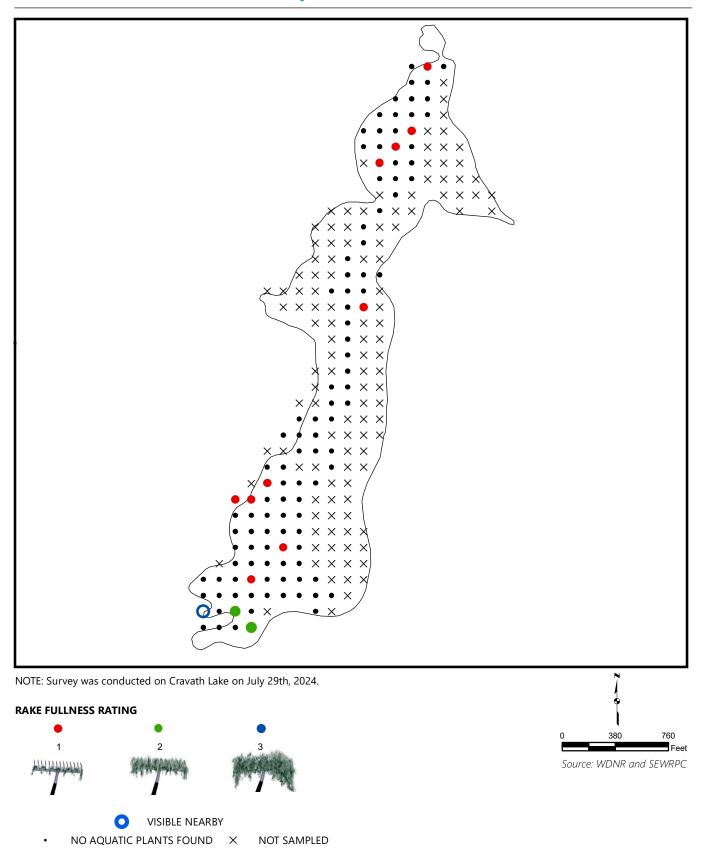
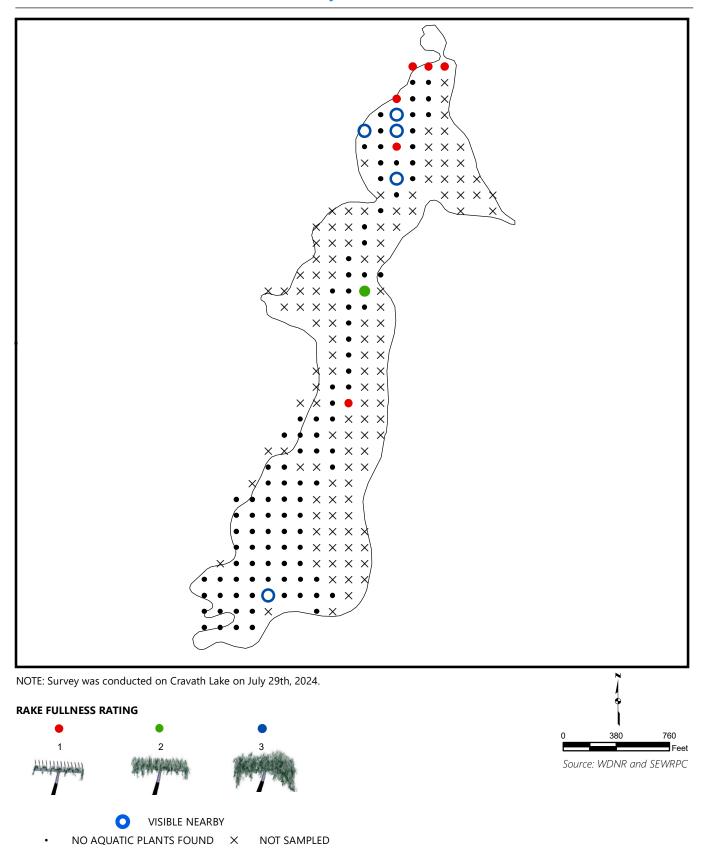


Figure A.4
Watermeal Total Rake Fullness in Cravath Lake: July 2024



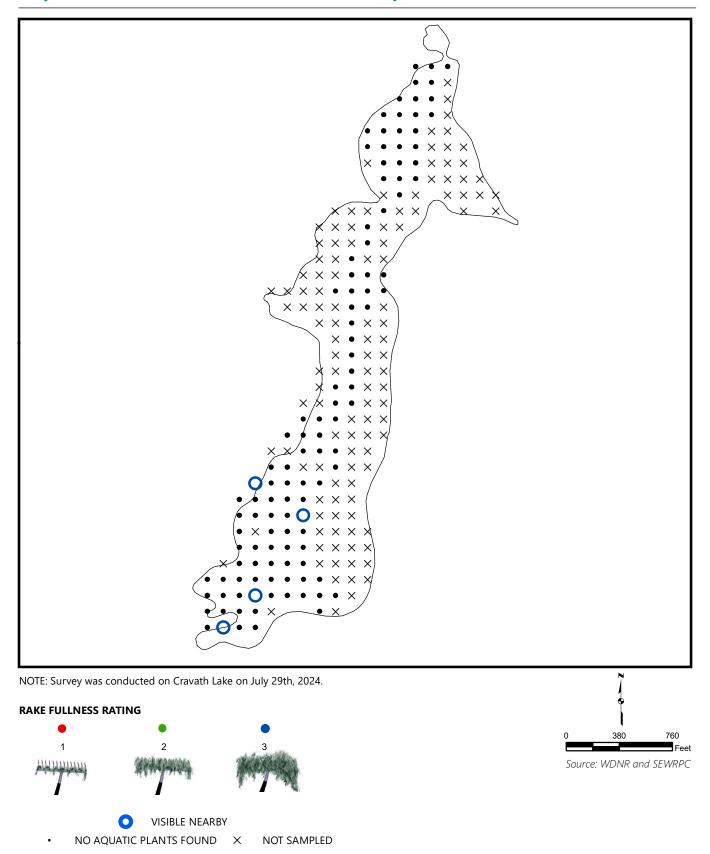
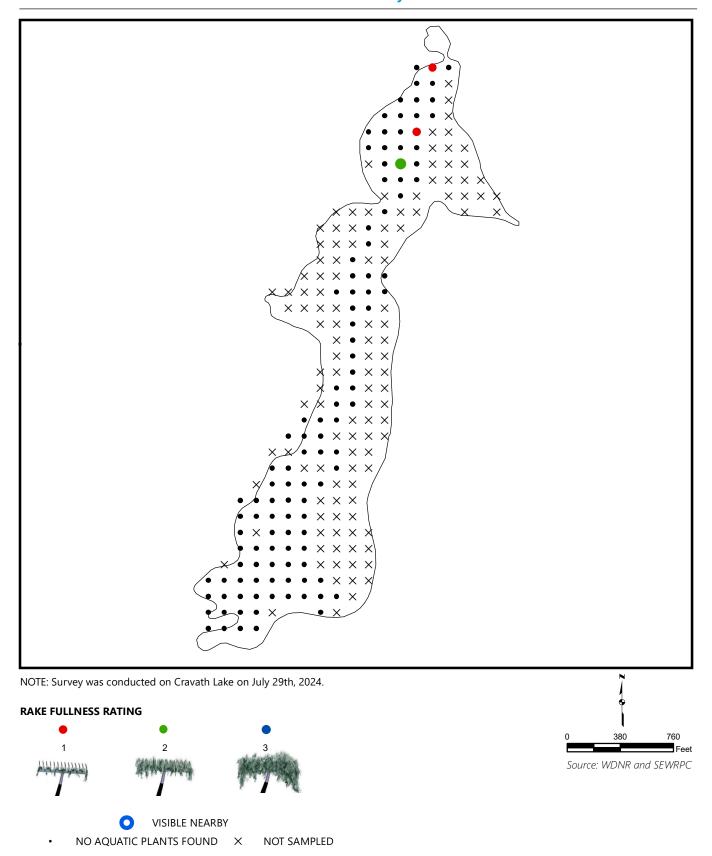


Figure A.6 Eurasian Watermilfoil Total Rake Fullness in Cravath Lake: July 2024



SEWRPC Staff Memorandum Report Number 275

AQUATIC PLANT MANAGEMENT PLAN FOR CRAVATH AND TRIPPE LAKES, WALWORTH COUNTY, WISCONSIN

Appendix B

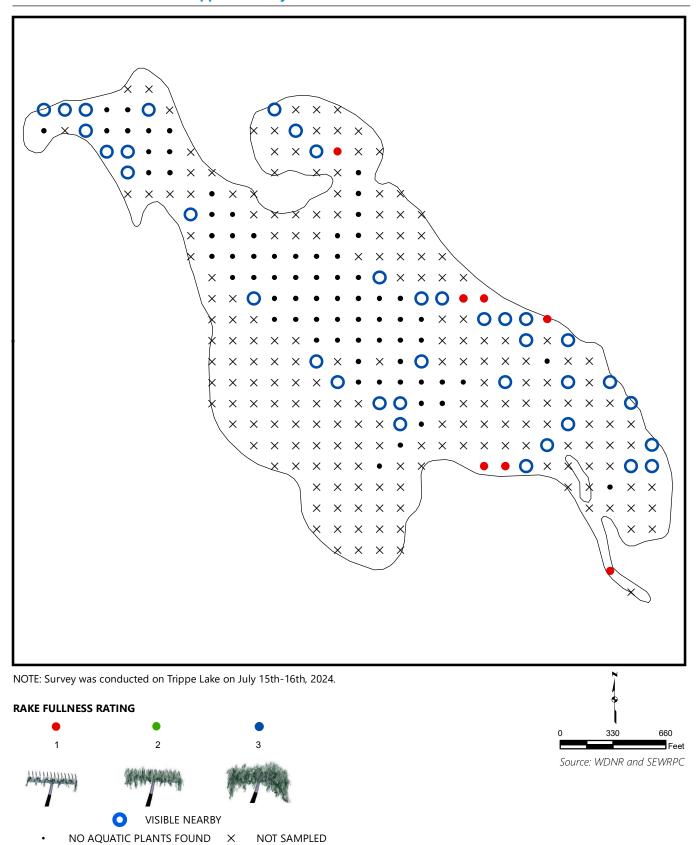
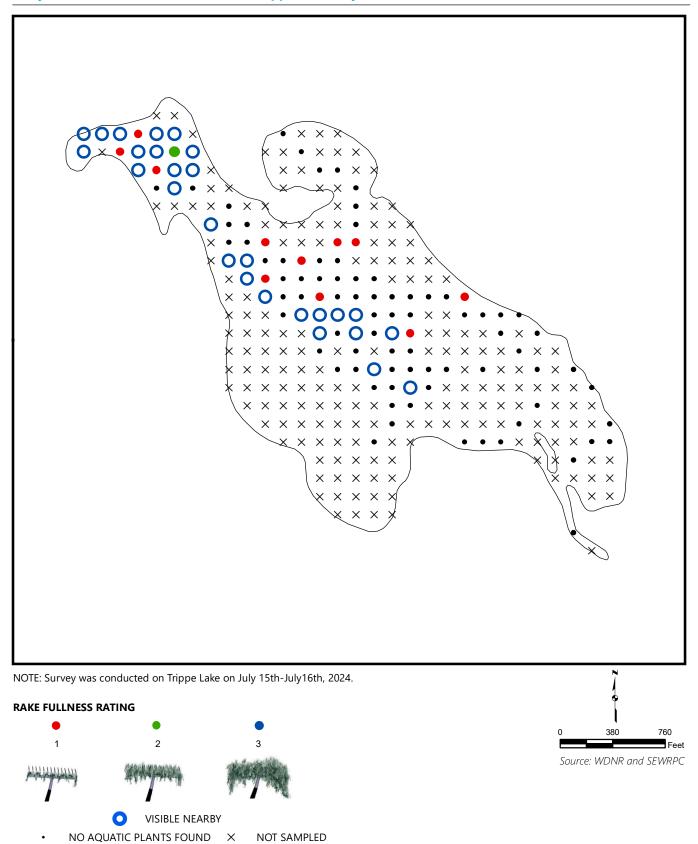
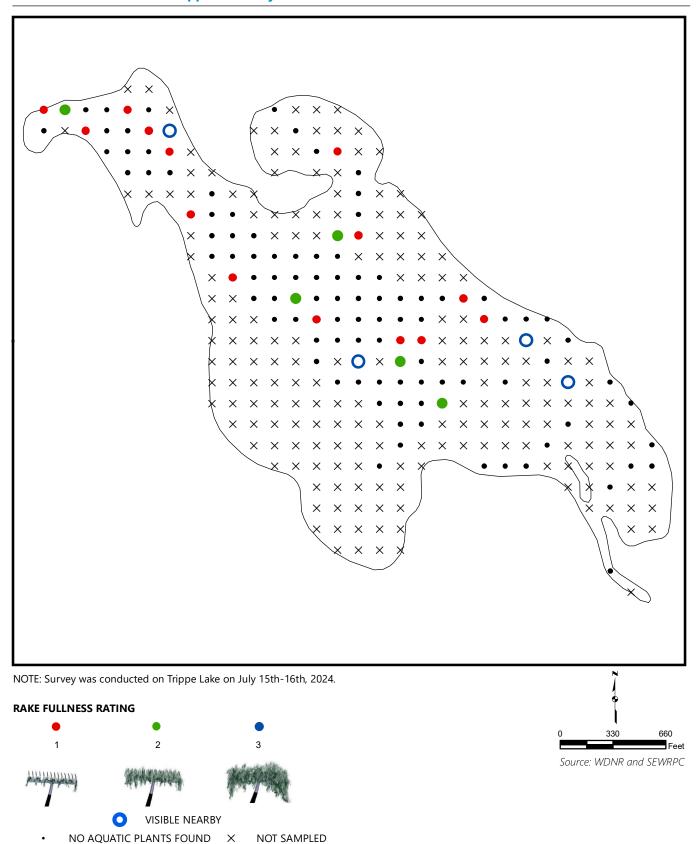
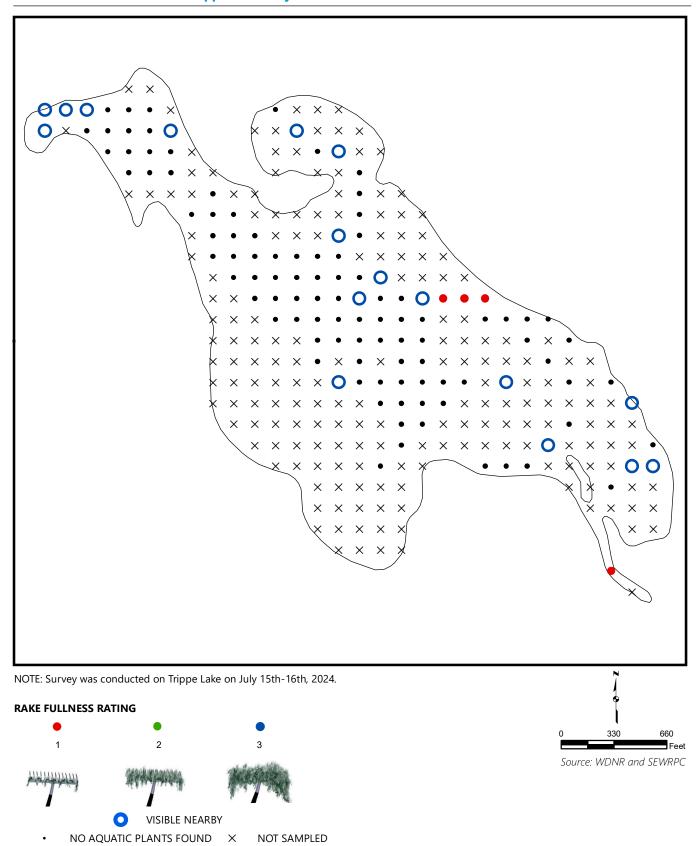
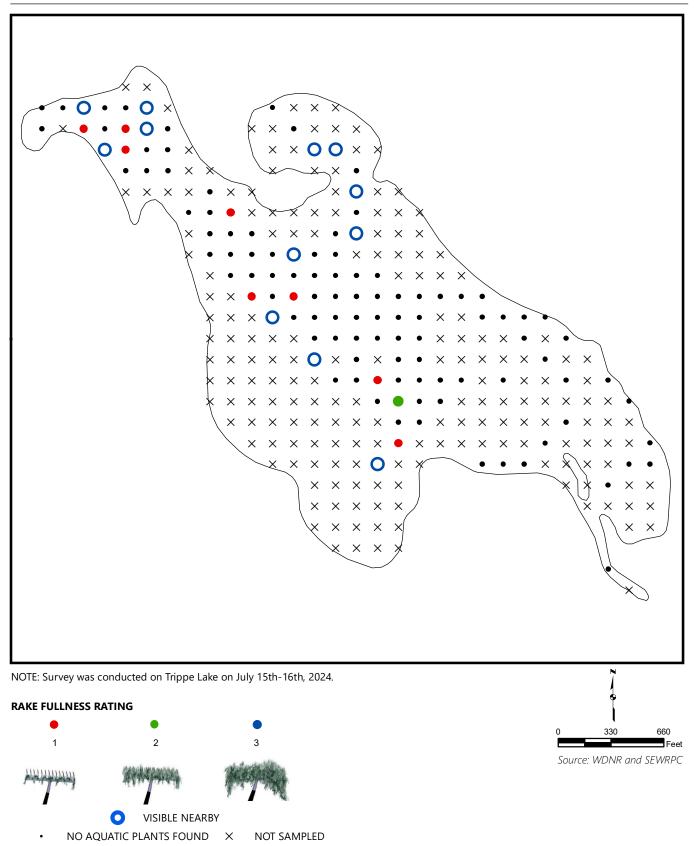


Figure B.2
Curly Leaf Pondweed Rake Fullness on Trippe Lake: July 2024







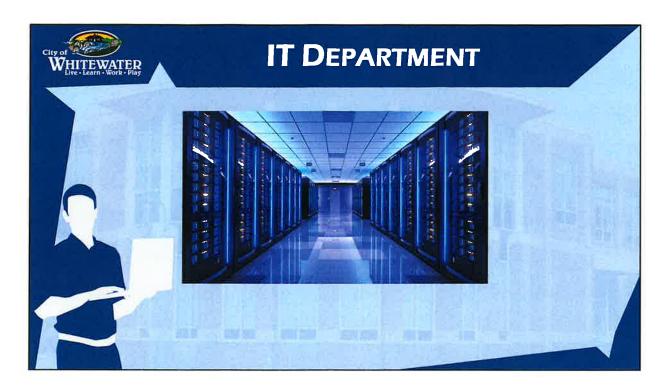






For the week of April 21 Highlights-

- The Street Department took delivery of trees for the Tree Sale that was held at Starin Park. They also reinstalled the Territorial Oak signage. Other work included street sweeping and inlet cleaning; Starin Park cleanup; ball diamond prep, outfield mowing and outfield light repair at Treyton Field; and mowing around the downtown areas.
- The Water Department continued replacing residential meters. Other work included backwashing of filters at the wells; prepping for hydrant flushing which began April 28 and runs through May 9; touching up landscaping around last year's projects; and assembling information for the Lead Service Line project tentatively scheduled to begin in early June. Information letters will be sent to the affected homeowners beginning in early May.
- In the GIS Department staff worked with the Post Office and Johns Disposal on address discrepancies; began researching how to standardize addresses in the city; and for the Park Department created maps for the Lake District and printed posters and brackets for baseball.

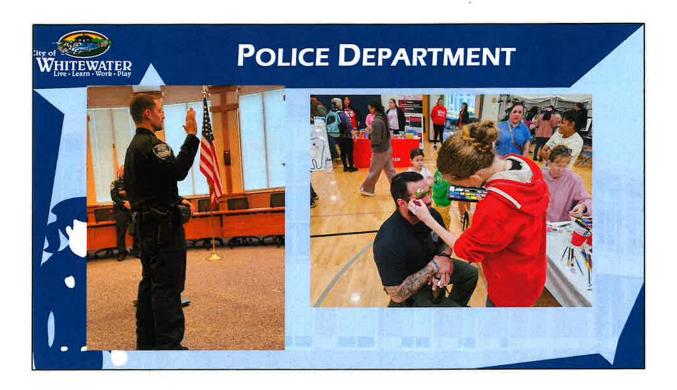


- Tickets Closed (4/20 4/26) A total of 31 tickets. PC Refresh Update-6 new PCs have been deployed in the past week-Library: 2,PD: 3,Finance: 1
- Spring Splash- IT staff will be on hand to assist the PD with Spring Splash on 5/3. We will be setting up workstations, additional camera feeds, expanded wifi, etc. across City Hall ahead of time.
- Server Replacement Project Update-Almost all VMs are now on the new host appliances. Phase 3 is beginning where operating systems and SQL will be upgraded wherever possible. 4/30 monthly server updates will be a test of their capabilities.
- 2026/2027 Budget Planning-IT separately met with PD command staff and the FD to assist in their planning of the upcoming budget cycle. Based on their needs, it was determined no capital projects are needed at this time; however, security camera upgrades and additions, new and replacement MDCs, and other technology will be needed in their respective operating budgets. By October, all

computers in the PD will be no older than 2022.

Details-

Innovation Center Room #105 AV Update-IT and Media Services staff analyzed the current status of the AV in the room and put together something to limp on by with; however, it is highly dependent on users of that room to not touch the set up. Previously, representatives from UWW who used that room partially took it apart which led to it being inoperable prior to the LWM meeting a couple weeks back. Media Services is searching for vendors to put together a long term plan, and IT is assisting wherever possible.



- Detective Kevin Gowan (GA-Win) was sworn in. He'll now complete an initial administrative training week as well as a modified field training schedule on patrol before assuming his detective role. Congratulations Kevin, and welcome! (photos above)
- SRO Garcia attended the International Children's Day celebration at Lincoln Elementary (photos above).
- We'd like to give a huge "thank-you" to our dispatchers as it's was National Public Safety Telecommunicators Week. Thank you to Heidi Gempler, Jeannette Gonzalez, Maci Shrock, (SUR-OCK) Kirsten Bishop, Kenna Shrock, (SUR-OCK) Emma Girling (Girl-ing) and Adam Moore for all that you do to serve this department and the community!
- As well it was Administrative Professionals Day. We want to thank Cathy Swartz, Angela Sahr (SA-R) and Jamie Hough (HOFF) for the excellent work they do daily to make our department and our community better.

Details-

Monday, April 14th = Our patrol and detective bureaus both did a great job working through two back-to-back search warrants in the early morning hours related to an incident where a young child had been exposed to illicit drugs. A number of individuals were arrested and transported to the Walworth County Jail. Wednesday, April 16th = The Police Department hosted Human Trafficking Investigation training at the Innovation Center. The training was federally funded by the Bureau of Justice Assistance (BJA) National Training and Technical Assistance Center (NTTAC).

Thursday, April 17th = Police Department supervisory staff took part in our bimonthly staff meeting. Department updates and operations were discussed Tuesday, April 22nd = Interviews were held of 13 patrol officer applicants. Our top candidates will now move into the background investigation phase of the hiring process.

Wednesday, April 23rd = Capt. Vander Steeg and Capt. Taft met with representatives from Blue Line Logix to explore the company's capabilities with Al-assisted report writing.



Wednesday, April 9th through Wednesday, April 16th.

Staff responded to 56 calls for service, making the daily average of 7 calls for service each day. 7 calls for service required POC response. Average POC response for All Calls was 2.85 per call.

Mutual Aid was requested 5 times from Whitewater during this time and we requested Mutual Aid once.

- Wednesday, April 9th we responded to a mobile home fire with 2 exposures in the 700 blk of n. Tratt St. Lagrange assisted with mutual aid with an Engine and a Chief.
- Saturday, April 12th we responded to Fort Atkinson for a MABAS call with a UTV and a Chief for a brush fire.
- Saturday, April 12th a Pass was taken to a MABAS request from Fort Atkinson for an Engine and Chief due to the Annual Awards Banquet.
- Sunday, April 13th we responded to Jefferson for a MABAS call with an Engine and a Chief for a structure fire.
- Monday, April 14th we responded to Lakeside for a MABAS call with a Brush Truck and a Chief for a brush fire.

Thursday, April 17th through Wednesday, April 23rd.

Staff responded to 45 calls for service, making the daily average of just over 6 calls for service each day. 12 calls for service required POC response. Average POC response for All Calls was 1 per call.

Mutual Aid was requested 1 time from Whitewater during this time.

 Tuesday, April 22nd we responded to a semi-trailer and contents fire at a local trucking company. The trailer was located in a storage yard with no exposures. While on scene, Lagrange Fire requested an Engine and a Chief for a structure fire. Due to the ongoing call for service, a Pass was taken for the Engine, Chief Freeman responded to fill the Chief request.

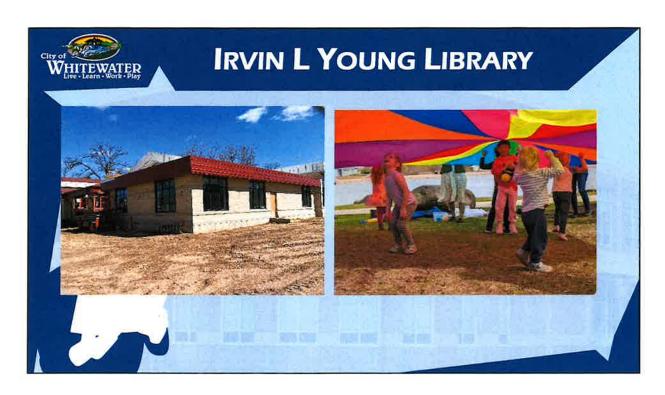
Details-

Wednesday, April 16th AC Dion attended a meeting at the Walworth Co Sheriff's Department regarding the radio project.

Wednesday, April 16th staff attended the monthly EMS training presented by Mercy health System. This month's training focused on medication.

Our new Engine 1222 was delivered March 14th. Each shift has completed formal training provided through the dealership. Loose equipment continues to be mounted and crews will begin pump training in early May prior to going in service. Bunkroom final inspection was completed on Tuesday, April 22nd. A short punch list of items will be completed over the next week. Furniture should be delivered late April/early May.

April 23rd AC Dion attended the Lima Township board meeting to discussed the reduction in coverage area that's been transferred to Lakeside Fire/EMS.



- While the Library was closed on April 17th and 18th, the new fire panel was installed in the basement. The new water heater and water softener were also installed, and the crew was able to get the water line hooked up to the new addition. The fire panel work was completed on the 17th, and testing was done on the 18th by the fire department. The new fire alarm is now up and running in both sections of the library. The building project is on schedule and Phase 3 of the project will begin mid-June. (photo taken 4/26/25)
- On Saturday, April 19 the library hosted the free program "Music & Art Wonder Club" with Noelle Larson. 20 young children and their caregivers participated and had the opportunity to explore a world instrument petting zoo, create an upcycled process art project, and engage in a whimsical music and movement program. This event took place at the Cravath Lakefront Community Center, and since the weather was so warm, it was held outside.

Details

Deana Rolfsmeyer, Youth Educational Services Librarian, attended the International Children's Day event held at Lincoln Elementary on Saturday, April 12th.

On Thursday, April 24th, Rachel Clift and Sarah French attended the Community-Based Learning annual breakfast held at UW-Whitewater campus.

On Thursday, April 24th I attended the training session "Managing the 12 Most Challenging Library Employees: A Library Supervisor's Survival Guide". It was very informative and will be of great use when managing my employees.

We had 6 student volunteers on April 25th for Make a Difference Day. The volunteers assisted with packing up and moving boxes of books and other items to the basement for storage during Phase 3 of the Library Expansion & Renovation Project. The students did a great job! We were fortunate to have the opportunity to once again participate in this great program.



- Ever notice more muskrats hanging around Cravath and Trippe lake lately? It
 might be because there's been a boom in cattails one of their favorite foods!
 They munch on the roots, stems, and leaves, and even use them to build their
 lodges. More food = more muskrats. It's nature doing its thing.
- BRAND NEW EVENT THIS SUMMER- CRAVATH AFTER DARK: SUMMER MOVIE SERIES (pictured above) Get ready for an unforgettable summer of FREE movies under the stars at Cravath Lakefront Park! Join us for family-friendly fun, concessions, food trucks, and blockbuster hits on the big screen.
- Something NEW is coming to Whitewater this summer- Summer Camp (pictured above) You spoke, we listened and we've completely reimagined our summer camp experience. Starting July 7, join us for 8 weeks of all-new themed camps packed with exciting programs, fresh activities, and nonstop fun your kids will love. Each week is a new adventure for just \$150/week.
 Registration opens May 1 don't miss your chance to be part of something brand new!

Item 18. 308

Details-

Seniors-Seniors in the park hosted a Dementia Friends Training April 21 at 12:30 pm.

This is the biggest initiative to change people's perceptions of dementia. It aims to transform the way we think, talk and act about the disease. We had 7 individuals attend

Local Fisherman Reels in the Good Times: Big smiles and even bigger catches! Our very own avid local fisherman goes out almost daily, hauling in a *boatload* of fish. From early morning casts to the final reel-in, it was nothing but good vibes, tight lines, and some serious fishing magic. Don't be fooled, Cravath and Trippe Lakes are great for fishing! When speaking with our favorite fisherman, he is very excited to share he is a catch and release believer, so he can let them get bigger and catch them all over again.

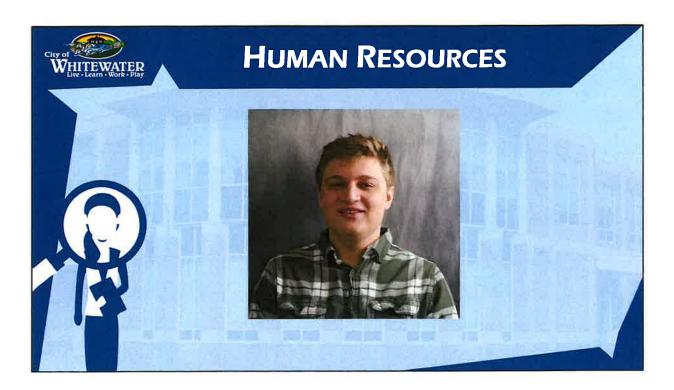
Treyton's Field of Dreams Work Day: THANK YOU to all the volunteers that came out on Saturday to help us clean up the Baseball/Softball fields at Starin Park! Many hands make light work and it was evident Saturday April 12th. So much was done and Treyton's Field of Dreams looks fantastic! Thank you again, everyone!

WAFC Easter Egg Hunt: The Whitewater Aquatic & Fitness Center Easter Egg Hunt on Saturday, April 12th was a hoping good time! Over 50 kids enjoyed photos with the Easter Bunny and an egg hunt in the pool.



Media Service is hiring a media producer. Interested or might know someone who is? Check out the City's webpage for more details.

he Media Team has been hard at work filming and editing content. They are also continuing to develop graphics and prepare materials for upcoming city projects. Recently, they visited V.I.P. Services in Elkhorn to assist with recording a short promotional video highlighting the organization's services.



- The City is currently accepting applications for Media Producer, Seasonal Help, POCs and Lifeguards.
- If you see a new/old face in Media Services, that is because last summer's intern, Sam Jurgilanis,(JUR-Jih-Lan-Iss) has agreed to help out as we search for a new Media Producer. Welcome back Sam! (pictured above)
- The first time in a long time City Golf Outing is scheduled for June 20, 2025 at Willow Brook Golf Club. Council members are invited to join us for an afternoon of questionable swings, birdies, bogeys and bragging rights. Please let HR know if you are interested in attending.
- Human Resources is actively progressing through the implementation of the new performance evaluation process, focusing on feedback, training, and refinement. Initial training sessions and feedback opportunities were held with department heads and directors on April 16, followed by a session with supervisors on May 5. The insights gathered will be used to shape the next phase of the rollout, which includes informal one-on-one sessions scheduled for July. Broader employee input will be collected thereafter. One department head offered a notably understated endorsement: "It wasn't terrible"—which, in the world of

performance evaluation rollouts, we're happy to count as a positive step forward.



Becky Magestro, Chief of Staff, can be contacted for any inquiries or issues.



As always, John Weidl, Thank you!

www.whitewater-wi.gov Telephone: 262-473-0104

Office of the City Manager 312 W. Whitewater St. Whitewater, WI 53190

MEMORANDUM

To: Common Council

From: John Weidl, City Manager

Date: 4/10/2025

Re: National Historic Preservation Month Proclamation

In honor of National Historic Preservation Month, May, 2025 I am pleased to announce our organization's commitment to celebrating and supporting this important occasion.

May marks National Preservation Month, a time when historical societies, government agencies, and preservation organizations unite to spotlight the importance of protecting our historic places. These efforts are often supported by art and culture enthusiasts, philanthropic individuals, and forward-thinking businesses—recognizing that a city rich in heritage is also rich in long-term economic potential.

Warmest Regards,

John S. Weidl, City Manager JSW/RLM



Historic Preservation Month May 2025

WHEREAS, historic preservation is an effective tool for managing growth, revitalizing neighborhoods, fostering local pride and maintaining community character while enhancing livability; and

WHEREAS, historic preservation is relevant for communities across the nation, both urban and rural, and for Americans of all ages, all walks of life and all ethnic backgrounds; and

WHEREAS, it is important to celebrate the role of history in our lives and the contributions made by dedicated individuals in helping to preserve the tangible aspects of the heritage that has shaped us as a people; and

WHEREAS, the City of Whitewater desires to express their commitment to the preservation of our City's irreplaceable and invaluable historical resources;

NOW, THEREFORE, I, John Weidl, City Manager of the City of Whitewater, Wisconsin do proclaim May 2025, as Wisconsin Preservation Month, and call upon the people of the City of Whitewater to join their fellow citizens across the State of Wisconsin in recognizing and participating in this special observance.

Dated this 6th day of May, 2025.

John Weidl, City Manager

Item 19. 316

www.whitewater-wi.gov Telephone: 262-473-0104

Office of the City Manager 312 W. Whitewater St. Whitewater, WI 53190

317

MEMORANDUM

To: Common Council

From: John Weidl, City Manager

Date: 4/10/2025

Re: National Archeological Month Proclamation

In honor of National Archeological Month, May, 2025, I am pleased to announce our organization's commitment to celebrating and supporting this important occasion.

National Archaeology Month, celebrated each May, is a time to recognize and honor the rich cultural heritage uncovered through archaeological research. It encourages public appreciation for the field by highlighting discoveries, preserving history, and promoting educational events across the country.

Warmest Regards,

John S. Weidl, City Manager JSW/RLM

Item 20.



Archaeology Month 2025

WHEREAS, archaeological preservation gives the citizens of Wisconsin a deeper understanding and appreciation of their unique and diverse heritage: and

WHEREAS, Wisconsin's archaeological heritage contributes to the economic, social and cultural well- being of our cities, villages, and rural areas throughout the state, and enhances our nation's heritage, and

WHEREAS, Wisconsin declares its commitment to the preservation of the State's irreplaceable and invaluable historic and prehistoric resources and urges all citizens and communities to preserve and protect their special heritage, and

WHEREAS, Wisconsin's Archaeology Month provides an opportunity for all citizens of all ages to enjoy, celebrate and take pride in our State's and Nation's diverse heritage;

NOW, THEREFORE, I, John Weidl, City Manager of the City of Whitewater, Wisconsin do proclaim May 2025, as of proclaimed Wisconsin Archeology month in the City of Whitewater, Wisconsin.

Dated this 6th day of May, 2025.

John Weidl, City Manager

Item 20. 318

City of WHITEWATER	Council Agenda Item
Meeting Date:	05/06/2025
Agenda Item:	SRO Contract
Staff Contact (name, email, phone):	Dan Meyer
	dmeyer@whitewater-wi.gov
	262-473-1371

BACKGROUND

(Enter the who, what when, where, why)

On April 9, 2025 Chief Meyer received a memo from Superintendent Pate-Hefty stating that the School District would be ending the existing SRO (School Resource Officer) agreement, unless changes to the SRO contract red-lined by Pate-Hefty were made immediately.

In response to that, Council directed staff to send a 120-day SRO agreement extension to the Whitewater Unified School District Board in an effort to provide time to reach a mutual agreement on updated content of the agreement. The extension along with a letter from Chief Meyer dated April 17, 2025 were sent to the School District on April 21, 2025 so that it could be considered at the April 28, 2025 School Board meeting.

On April 28, 2025 Superintendent Pate-Hefty wrote an email stating the following:

"The Whitewater School Board voted this evening to initiate a bidding process for a new MOU for the SRO to begin 7/1/2025. We will be preparing the bid, which you are welcome to submit, in the coming weeks. We have determined the exact content of the bid and MOU. We will provide the update via a formal bidding process soon. The new bid will require the following:

- 1) The SRO time off time be covered by the entity bidding.
- 2) The SRO must follow the Board Policy requiring that parents be contacted before an investigation that is not initiated by the school. (unless exigent circumstances exist that can be shared with the administration and documentation provided.)
- 3) The district will communicate directly with the SRO for daily activities, not dispatch."

In light of this decision, the current SRO agreement will expire on June 30, 2025.

<u>Position of the Police Department</u>:

In the strongest terms possible, we believe it is in the best interest of student safety for the Whitewater Police Department to continue to maintain an SRO in the Whitewater Unified School District. At its core, the relationship created between a Police Department and School District through an SRO needs to be a partnership, rather than a transactional service created by a bidding process. The bidding process described by Superintendent Pate-Hefty leaves no room for dialogue about the identified issues, but mandates that bidding agencies must agree to the terms outlined.

Item 21. 319

For those reasons, we believe the best course of action is to move forward with continued efforts to come to terms with an updated SRO agreement, taking the feedback of the School Board into consideration.

The included redline version of the SRO contract addresses the School Board concerns listed by Superintendent Pate-Hefty in the following ways:

 SRO time off covered by entity bidding: This is addressed through a transition to a per diem fee structure rather than the current percentage-based fee. As such, the School District would not be required to pay for SRO services on days when the SRO is not present in the schools.

During the 2024-25 schoolyear, the SRO was not been present in the schools for the number of days listed below for the associated reasons:

Full days absent:

- 8 Training (NASRO Basic SRO, mass casualty, sexual assault investigation training)
- 12 Sick leave, bereavement, vacation
- 5 Covering Patrol staffing and assisting with special assignments (search warrants, trafficking op)

<u>Partial days absent (not physically present during a portion of the day, but available as needed):</u>

- 3 Court
- 8 Training (legal update, search warrant response training, range & bloodborne pathogens, etc.)
- 2 Sick leave, vacation
- 1 Covering patrol staffing

Admittedly, this is more SRO absence from the schools than we like to see during a typical school year, and is not representative of the norm. However, when the SRO is not physically present in the schools, officers are always available to assist as needed. Ultimately, our goal is to add a second SRO in the schools ensuring SRO coverage lapses do not occur.

2) Parental Contact before Investigations: This is addressed to the best of our ability by stating that parents will be notified prior to interviewing students at school when feasible, which is the vast majority of incidents. We feel strongly that the SRO must first follow state law as interpreted by the Walworth County District Attorney, and secondarily will follow School Board policy. Ultimately, it is our position, and the position of the District Attorney, that the School Board may not dictate the manner in which the Police Department conducts investigations.

A recent investigation involved reported possession and distribution of child sexual assault material (CSAM) on a student's cell phone, which reportedly depicted a fellow student. The investigation was not initiated by the school. In that situation, the SRO and a detective spoke with the student alleged to have the CSAM material, seized the student's cell phone to stop further spread of the content, and interviewed the student prior to contacting a parent. This is one example of a situation where our practice was at odds with the School Board's policy to contact parents prior to investigating.

We've worked with the Walworth County District Attorney and are confident that our actions in these situations are legal. We also believe they are in the best interest of the victim and the

integrity of the investigation. Given the opportunity, we would welcome further discussion with the School Board, School Board counsel, and District Attorney, to ensure we arrive at a consensus on the issue.

3) <u>District Communication Directly with SRO</u>: This is addressed by accepting that School District administrators generally prefer to communicate directly with the SRO while the SRO is in the administrator's building. However, for SRO related needs that occur while the SRO is not in the administrator's building, we ask that requests to be made through dispatch. This ensures the most efficient and timely response, ensures proper documentation and logging of calls, and ensures all police department staff are aware of SRO activities in the event assistance from additional officers is needed quickly.

One of the worst things that could happen is if School District personnel attempt to contact the SRO on his/her cell phone for a potentially serious or rapidly evolving incident that could become dangerous, and the call goes unanswered. Cell reception can be spotty, and at times phones get set down or misplaced. Calls to dispatch ensure the call is received, ensure the proper resources are allocated to an incident immediately, ensure student safety, and help remove liability from School District staff.

In April, 2025, a disorderly male approached students making comments about them and making them uncomfortable. One of the Police Department staff members was contacted by phone, and he was off-duty at the time. That employee then had to contact dispatch to have an officer respond and relay information to the best of his knowledge. That inefficiency and time loss is what the requested procedure of contacting dispatcher helps avoid.

We believe the attached redline SRO agreement addresses the concerns of the School Board and recommend that Council direct staff to send the redline MOU to the School Board for their review and consideration.

Additional Information about the School Resource Officer position:

What is a School Resource Officer?

The SRO is a sworn law enforcement officer designated to focus on school-related law enforcement matters, enhance school safety, and serve as resource for both faculty and students.

Can you walk us through how the SRO is selected and trained, and what makes Whitewater's approach unique?

Our SRO is selected based on the consideration of the individual's law enforcement experience, student engagement skills, as well as commitment to school and youth safety. In Whitewater, SRO candidates are interviewed by a combination of Police Department supervisory staff as well as School District administrators. We emphasize community relationship-building, and select officers who want to be a positive part of the school climate, and not just respond to incidents as-needed. Upon selection, the SRO is provided significant specialized training, including the week-long NASRO (National Association of School Resource Officers) training, which emphasizes de-escalation, trauma-informed approaches, adolescent brain development, and legal parameters for policing in schools.

How do you see the relationship between the SRO and the students? What have you observed first-hand?

The relationship that's been fostered is foundational. Students know our SRO by name, and are willing to approach him with major concerns, but also for general support. The SRO regularly participates in lunchroom conversations, after-school events, and informal check-ins that build trust. There have been numerous occasions where students have turned to the SRO with concerns they were uncomfortable sharing with others.

What specific steps has the Police Department already taken to address the concerns raised by the School District?

The Police Department has taken all feedback about the SRO seriously, including seeking out opportunities for additional training and coaching. Additionally, we have worked to improve the SRO agreement to address concerns raised by the School Board. The updates include a per-diem billing structure, ensuring the District only pays for days where SRO service is provided. Communication with the district is also further clarified and explained. We've also proposed language that recognizes the District's policy on parental notification while reaffirming that criminal investigations must follow state law and prosecutorial guidance. We are requesting additional input from the School Board to further improve the SRO agreement.

How does the revised agreement reflect feedback from the School Board and Superintendent? It directly incorporates their three primary concerns: billing for absences, communication protocol, and interview practices. We clarified coverage and accountability; we added language acknowledging their notification policy; and we built in the option for termination with or without cause.

If there's concern about absences, what's the plan going forward to ensure better coverage? With the successful passage of the public safety referendum, we now have funding to support a second SRO position. This will improve coverage, allow for rotation during leave, and provide backup during training or court dates—even if the district chooses not to adopt the second SRO formally, we can designate one internally to provide support as needed.

Can you speak to how the recent public safety referendum supports the SRO program, including future expansion?

The referendum provides staffing flexibility that lets us assign resources more strategically. It positions us to fund an additional SRO, respond more quickly to school needs, and enhance safety infrastructure. It was passed with strong public support, reinforcing that the community values visible, proactive safety in our schools.

Even when the SRO isn't physically in a school building, what resources or systems are in place to keep students safe?

We have patrol officers available for rapid response, and a direct line of communication through dispatch. Additionally, all officers are trained to address active threats or emergencies in the schools. The Police Department has prioritized preparation for major incidents by training Police Department staff in active threat response, providing training for School District staff, and incorporating a grid mapping system of all District buildings available in dispatch and in all squad cars.

Have we provided additional school safety training or support beyond the SRO role?

Yes, we have offered active threat training to District staff, provided building safety assessments, and staff support for safety drills. We have continually emphasized the importance of these types of training to the Superintendent. The Police Department has expressed a desire to provide active threat training on a continual three-year cycle shown below:

- Year 1: Classroom training and mental preparation for staff
- Year 2: Small-scale training modules for staff working on run/hide/fight scenarios
- Year 3: Full-scale active threat scenario incorporating staff, law enforcement, Fire/EMS In 2025, have planned to provide the "Year 2" run/hide/fight module training in September. We are always willing to partner on safety preparedness.

Have you made direct efforts to meet with the school leadership or the Board to talk through these issues?

Yes. I've met with the Superintendent on multiple occasions and offered to present to the School Board, or meet with the Board President, to discuss concerns with the SRO program as well as to discuss my belief that a second school resource officer was needed in the District.

What do you want parents and students to know about the value of having a local officer in the schools every day?

The relationships built by our SRO are simply invaluable. The SRO isn't just security – they're part of the school family. They build trust, offer early intervention, build student confidence, and serve as a visible deterrent to criminal activity. The SRO in your school knows this community, knows your kids, and knows your context. That is irreplaceable.

Why is it important for school staff to contact dispatch when they need an SRO, and what should parents and the public understand about how privacy is protected in that process?

Routing calls to dispatch ensure the phone call isn't missed, ensure the proper resources are allocated to an incident immediately, ensure student safety, and help remove liability from School District staff by avoiding delays in a critical incident. As a parent myself, I understand the importance of privacy for our students, and the concerns parents may have. However, our dispatchers do not put sensitive personally identifiable information out over the radio, as there is no need to do that. That type of sensitive information is reserved for our records management system, which is highly scrutinized and redacted appropriately when we receive open records requests.

How does the legal authority governing police investigations differ from School Board policy, and can you describe the rare circumstances in which these might come into conflict?

Law enforcement is ultimately governed by State Law, not School Board policy. While we respect the District's protocols, investigative obligations – especially in cases involving serious offenses – must follow legal procedures to ensure evidence is obtained and preserved, and to ensure civil rights are protected. Tension arises only when a policy presumes authority to delay or deny/restrict a lawful investigation. It should be noted that I understand we are not infallible, and laws are ever-changing. With that in mind, I have proactively communicated with the Walworth County District Attorney to make sure our procedures were lawful and proper. As we move forward, I believe involvement from both the District Attorney, City Attorney, and School Board counsel in reviewing the SRO contract would be appropriate, and would promote a well-crafted agreement, and avoid future conflict.

In your experience, what proportion of SRO-related incidents actually involve this kind of friction – where state law prosecutorial guidance, and school policy aren't aligned? How do you typically navigate that professionally and responsibly?

This kind of conflict is rare – I would estimate well under 5% of cases. In the cases where it has occurred, our SRO has worked with Police Department supervision, and has communicated directly with Building Administrators or the Superintendent to come to a resolution. At times this has also included outreach to the District Attorney for a final decision on how to best move forward. Our goal is always to coordinate productively with the School District, while prioritizing student safety and investigative integrity.

How are interpersonal or disciplinary issues with the SRO handled?

We take concerns seriously, and address them promptly. Any reported concerns regarding the SRO are directed to the Detective Lieutenant who directly supervises the SRO. The Detective Lieutenant is supervised by the Administrative Captain, who is supervised by the Police Chief. In cases where significant concerns are received, the Administrative Captain and Police Chief will be involved as well. As with any employee, if a complaint or concern is legitimate, we address the situation with a potential range of follow-through including coaching and counseling, training, letters of reprimand, suspension, and up to and including termination. In the most serious cases involving suspension or termination of a sworn officer, the Police Chief and Police and Fire Commission have specific purview of those disciplinary procedures as outlined in Wisconsin State Statute 62.13.

How is the SRO evaluated?

The Detective Lieutenant conducts both a mid-year and annual evaluation of the SRO. Prior to these evaluations, the Detective Lieutenant requests specific feedback from all School District building administrators regarding the performance of the SRO. That feedback is incorporated into the SRO evaluation, with any positive outcomes or required improvement being documented and addressed. This process assists in guiding ongoing assignment decisions.

PREVIOUS ACTIONS - COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

04/15/2025: Council directed staff to send 120-day SRO agreement extension to School Board for consideration.

FINANCIAL IMPACT

(If none, state N/A)

N/A

STAFF RECOMMENDATION

N/A

ATTACHMENT(S) INCLUDED

(If none, state N/A)

- 1. 120-day SRO Contract extension
- 2. 4/17/2025 Letter from Chief Meyer
- 3. 4/28/25 Email from Superintendent Pate-Hefty
- 4. Updated redline version of SRO Contract for WWUSD School Board consideration
- 5. 4/3/25 Email from Walworth County DA Zeke Wiedenfeld

FIRST AMENDMENT TO SCHOOL RESOURCE OFFICER AGREEMENT

This First Amendment (Amendment) to the SCHOOL RESOURCE OFFICER AGREEMENT (hereinafter "Agreement") is entered into between the WHITEWATER UNIFIED SCHOOL DISTRICT (hereinafter "School District"), and CITY OF WHITEWATER, a Wisconsin municipal corporation, (hereinafter "City"), through the CITY OF WHITEWATER POLICE DEPARTMENT (hereinafter "Police Department") (hereinafter collectively referred to as the "Parties") as follows:

WHEREAS The School District, City, and Police Department entered into the original Agreement around July 1, 2019.

WHEREAS The School District, City, and Police Department now desire to amend the terms of the Agreement to extend its term.

NOW, THEREFRE, in consideration of the foregoing premises and the mutual terms contained herein, the Parties agree as follows:

Section 3. Term of Agreement

The term of the Agreement is hereby extended for a period of 120 days from the original expiration date of June 30, 2025, making the new expiration date October 28, 2025. This agreement may be terminated earlier by mutual agreement of the Parties and upon the entry of a new school resource officer agreement.

The automatic renewal of term of the Agreement is hereby extended for a period of 90 days from original date of May 1, 2025, making the new deadline for either party to inform the other in writing of its intent to not renew the agreement July 31, 2025.

This Amendment embodies the entire agreement between the School District, City, and Police Department with respect to the Amendment of the Agreement. In the event of any conflict or inconsistency between the provisions of the Agreement and this Amendment, the provisions of this Amendment shall control and govern.

Except as specifically modified and amended herein, all of the terms, provisions, requirements, and specifications contained in the Agreement remain in full force and effect. Except as otherwise expressly provided herein, the Parties do not intend to, and the execution of this Amendment shall not, in any manner impair the Agreement, the purpose of this Amendment being to amend and ratify the Agreement, as hereby amended and ratified, and to confirm and carry forward the Agreement, as hereby amended, in full force and effect.

The undersigned agree to the terms of the First Amendment to the School Resource Office Agreement.

IN WITNESS WHEREOF, the Parties hereto have caused this Amendment to be executed on the dates written below.

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By:_____ Date:_____
Jennifer Kienbaum, School Board President

WHITEWATER POLICE DEPARTMENT

By: Date: 04/17/2025
Dan Meyer, Chief of Police

CITY OF WHITEWATER



WHITEWATER POLICE DEPARTMENT

312 W. Whitewater Street • P.O. Box 117 • Whitewater, WI 53190 Telephone (262) 473-0555 • Fax (262) 473-0559

April 17, 2025

Whitewater Unified School District Board Attn: Christine Dodge District Central Office 419 S. Elizabeth St. Whitewater, WI 53190

Dear Whitewater Unified School District Board Members,

I am reaching out to each of you regarding the School Resource Officer intergovernmental agreement. First and foremost, I want to make it clear that our number one priority at the Whitewater Police Department is the safety of the students in our schools. Second, I feel very strongly that a unified partnership between the School District and the Police Department is essential, and is worth fighting for. Finally, the recent disruptions related to the SRO agreement are regrettable, and I am hoping to move forward together in a positive direction.

The City of Whitewater Common Council has directed me to provide you with the enclosed 120-day extension to the current SRO agreement, with the request that it be added to your April 28, 2025 School Board meeting agenda for consideration. We feel this extension provides the time needed to complete a full review of the agreement, work with any legal counsel that may be needed, and come to a consensus on any required changes as we move forward. This type of measured approach will ensure we have a well-crafted document that will serve the School District and the City for years to come.

Thank you for your consideration,

Daniel A. Meyer Chief of Police

Whitewater Police Department

312 W. Whitewater St.

Whitewater, WI 53190

Dan Meyer

From: Caroline Pate Hefty <cpatehefty@wwusd.org>

Sent: Monday, April 28, 2025 7:38 PM

To: John Weidl; Dan Meyer; Jennifer Kienbaum; Stephanie Hicks; Tony Brazouski

Subject: Contract Extension

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good evening,

The Whitewater School Board voted this evening to initiate a bidding process for a new MOU for the SRO to begin 7/1/2025. We will be preparing the bid, which you are welcome to submit, in the coming weeks. We have determined the exact content of the bid and MOU. We will provide the update via a formal bidding process soon. The new bid will require the following:

- 1) The SRO time off time be covered by the entity bidding.
- 2) The SRO must follow the Board Policy requiring that parents be contacted before an investigation that is not initiated by the school. (unless exigent circumstances exist that can be shared with the administration and documentation provided.)
- 3) The district will communicate directly with the SRO for daily activities, not dispatch.

Thank you, we will share the formal bid when we have it prepared.

Best,

Caroline

Dr. Caroline Pate-Hefty

Superintendent, Whitewater Unified School District



SCHOOL RESOURCE OFFICER AGREEMENT

This Agreement is made pursuant to Sec. 66.0301, Wisconsin Statutes by and between the WHITEWATER UNIFIED SCHOOL DISTRICT (hereinafter "School District"), and the CITY OF WHITEWATER, a Wisconsin municipal corporation, (hereinafter "City"), through the CITY OF WHITEWATER POLICE DEPARTMENT (hereinafter "Police Department") as follows:

WITNESSETH:

WHEREAS, the City, through the Police Department, agrees to provide the School District a School Resource Officer (SRO) Program in the School District; and WHEREAS, the School District and the Police Department desire to set forth in this SRO Agreement the specific terms and conditions of the services to be performed and provided by the SRO in the School District;

NOW, THEREFORE, THE PARTIES MUTUALLY AGREE AS FOLLOWS:

1. Employment of School Resource Officers.

- A. The SRO(s) shall be employee(s) of the Police Department and shall be subject to the administration, supervision and control of the Police Department.
- B. The SRO shall be subject to all personnel policies and practices of the Police Department except as such policies or practices may be modified by the terms and conditions of this agreement and School Board Policy 882.1-Rule.
- C. The Police Department, in its sole discretion, shall have the power and authority to hire, discharge, and discipline SROs. It is understood and agreed that costs shared by the City and School District will remain in force if the assigned SRO has an extended leave of absence, which requires another Police Department officer(s) to be temporarily assigned to SRO duties.
- D. A joint committee composed of representatives of the Police Department and the School District shall make recommendations for the officer(s) to be assigned to the SRO position to the Chief of Police who shall assign such officers. Building administrators who are dissatisfied with a SRO's performance shall document their concerns and provide them to the Chief of Police.
- E. One SRO shall be assigned to the School District.

2. Duty Hours.

- A. SRO duty hours shall be determined by the provisions of the labor agreement between the Police Department and the Whitewater Professional Police Association (WPPA). Whenever possible, it is the intent of the parties that the SRO's duty hours shall conform to the school day.
- B. It is understood and agreed that time spent by SROs attending municipal court, juvenile court, and/or criminal cases arising from and/or out of their employment as an SRO shall be considered as hours worked under this Agreement.
- C. In the event an SRO is absent from work, the SRO shall notify his or her supervisor in the Police Department and an administrator of the school district to include building principals or District Administrator Superintendent.

3. Term of Agreement.

The agreement shall be for the term of July 1, 2019 July 1, 2025 through June 30, 2020 2029 and shall automatically renew each July 1, for up to 5 years (through June 30, 2025 2030) unless either party informs the other in writing prior to May 1 of its intent to not renew the agreement.

The agreement will be reviewed annually by both parties.

4. Purpose of This Understanding.

To clarify the role of the SRO to reduce misunderstandings between the Police Department and the School District as far as responsibilities, procedures and expectations of the SRO while on campus.

5. Duties of School Resource Officers.

The SRO's duties will include, but not be limited to, the following:

- A. Be a visible, active law enforcement figure in the schools supporting and promoting school safety.
- B. Assist the School District in dealing with specific law enforcement matters.
- C. Provide a classroom resource for law education using approved materials.
- D. Be a resource for students which will enable them to be associated with a law enforcement figure in the students' environment.
- E. Be a resource for teachers, parents and students for conferences on an individual basis dealing with individual problems or questions.
- F. Make appearances before administrative groups, parent groups, and other groups associated with the School District and as a speaker on a variety of requested topics.
- G. Be the point of contact for all local law enforcement and state agencies requesting to conduct formal police interviews, interrogations, and arrests on District premises, in collaboration with District Administration whenever possible.
- H. Be familiar with helpful community agencies, such as mental health clinics, drug treatment centers, etc., that offer assistance to dependency-and delinquency-prone youths and their families. Referrals will be made when necessary.
- I. Develop plans and strategies with school administration to prevent and/or minimize dangerous situations which might result in student unrest.
- J. Coordinate all activities with the school administrator and concerned staff members and seek permission, guidance, and advice prior to enacting any programs within the school.
- K. Be first and foremost a law enforcement officer.
- L. Wear department uniform, business casual dress, and formal dress, with appropriate logos and name badges depending on the time of the school year, the type of school activity or program, and the requests of the school and/or police department.

- M. Carry the department-issued or approved duty weapons in accordance with department policy.
- N. Serve on Safety Team of the School District.
- O. Issue parking tickets for the school in which assigned.
- P. Develop and maintain positive communication between school staff, students, and parents.
- Q. Assist school staff in establishing policies and procedures that will contribute to the safety of students and school staff.
- R. When requested and appropriate, provide testimony and technical assistance to the District at expulsion hearings or other proceedings.
- S. Coordinate and supervise security measures in conjunction with principals at school activities including sports events, dances, plays, etc.

6. Chain of Command.

- A. As employees of the Police Department, SROs will be subject to the chain of command of the Police Department.
- B. In the performance of their duties, SROs shall coordinate and communicate with the building administrator or the building administrator's designee of the school to which they are assigned.
- C. Building Administrators will generally communicate directly with the SRO while the SRO is in the Building Administrator's school. For SRO related needs that occur while the SRO is not in the Building Administrator's school, requests for assistance should be made through dispatch. This ensures the most efficient and timely response, ensures proper documentation and logging of calls, and ensures all police department staff are aware of SRO activities in the event assistance from additional officers is needed quickly.

7. Access to Education Records.

- A. The confidentiality of student records is established in state and federal law and school officials have the responsibility to justify the release of such confidential information.
- B. Pursuant to Section 118.125(2)(d) of the Wisconsin Statutes, the parties agree that the District will make pupil records available to officers of Police Department who have been individually designated by the School Board and assigned to the School District (i.e., the SRO) and who have legitimate educational interests, including safety interests, in the pupil records.
- C. The parties agree that any other disclosure of pupil records that is made by the District to the Police Department pursuant to this agreement shall be made only in the following circumstances:
 - 1. The request for records is in connection with an emergency, and knowledge of the requested information is necessary to protect the health or safety of an individual. Sec. 118.125(2)(p), Wis. Stats.;

- 2. The person to whom the records are disclosed certifies in writing that the records concern the juvenile justice system and the system's ability to effectively serve the pupil and relate to an ongoing investigation or pending delinquency petition. Sec. 118.125(2)(n), Wis. Stats.; or
- 3. The request is for the pupil's attendance record, and the pupil is under investigation for truancy or allegedly committing a criminal or delinquent act. Sec. 118.125(2)(cg), Wis. Stats.
- 4. The request is justified based on other legal grounds approved by the school district.
- D. The parties also agree that, in the event the District makes any disclosure of pupil records pursuant to this agreement, the person to whom such records are disclosed must certify in writing that the records will not be disclosed to any other person or party, except as permitted by law.

8. Access to Police Records

- A. District or school administrators may request police records of a student enrolled within District from the Police Department.
- B. The Police Department may release records of a student enrolled in District to the District on its own initiative or at the request of District, specifically including:
 - 1. the use, possession or distribution of alcohol, controlled substances or controlled substance analogue;
 - 2. the illegal possession by a juvenile of a dangerous weapon as defined in Wisc. Stat. sec. 939.22(10);
 - an act for which the juvenile was taken into custody based upon law enforcement officer's belief that the juvenile was committing or had committed a violation of any state or federal law; and
 - 4. an act for which the student has been adjudged delinquent.
- C. District shall not disclose the information received under this section to the student or parents / guardians of student without first receiving acknowledgement from the SRO that disclosure will not adversely affect an ongoing investigation.
- D. The Police Department will make it a policy to notify District of any person enrolled in or employed by District that is registered with the Department of Corrections (DOC) as a sex offender.

9. Procedures

- A. The SRO will generally not be involved in ordinary school discipline that does not involve a suspected violation of law or ordinance.
- B. If an administrator believes that a municipal or criminal violation has occurred or is about to occur, the building administrator may request the SRO's involvement, who will conduct an investigation in conformance with the policies of the Police Department, except as otherwise modified by this agreement and School Board Policy 882.1-Rule.

- C. If the SRO or Police Department receives information regarding a possible violation of law or ordinance on District premises, or other incident on or off District premises that endangers the property, health, or safety of others at school (including threats), the SRO shall notify the administration as soon as possible. The SRO will follow State Law as interpreted by the Walworth County District Attorney, and guidance provided in School Board Policy 445, and 445 Rule, to ensure efforts are made to will attempt to notify the administration before conducting an investigation, unless the matter poses an imminent danger.
- D. The SRO shall notify the school administration of the results of an investigation into a possible violation of law or ordinance on District premises, or other incident on or off District premises that endangers the property, health, or safety of others at school (including threats) as soon as possible, as permitted by law.
- E. It will be the responsibility of the SRO to report all crimes, he or she is made aware of, originating on campus, to the Police Department. Information on cases that are worked off-campus by the police department or other agencies involving students on a campus served by the SRO will be provided to the SRO.
- F. The SRO may assist the school administration in conducting a search, at the request of the school administration, as long as the SRO is assisting school officials in furtherance of the school's objective to maintain a safe and proper educational environment.

10. Police Interviewing of Students at School

- A. Students may be interviewed during school hours by the SRO, consistent with School Board Policy 882.1-Rule. Students may be interviewed during school hours by law enforcement officers other than the SRO in exigent circumstances.
- B. The SRO will communicate with Building Administrators on day-to-day police activities conducted at school buildings. Due to the sensitive nature of some investigations, or in an effort to maintain the integrity of an investigation, it may not always be possible for SROs to disclose information to Building Administrators immediately. In those situations, the Building Administrator or Superintendent will be notified when practicable.
- C. The SRO, or law enforcement officer involved in an interview, will follow State Law as interpreted by the Walworth County District Attorney, and when feasible, guidance provided in School Board Policy 445, and 445 Rule, regarding contacting make every effort to contact a guardian before conducting the interview unless the interview is initiated by a student, involves child abuse, or concerns an urgent matter of health and safety.

11. Taking a Student in Custody

- A. The SRO will notify the school administration immediately upon determining if a student will be placed in custody.
- B. The SRO will work with the school administration to ensure the process of taking the student in custody is least disruptive to the school environment while maintaining officer safety considerations.

12. Off Duty Carrying of Firearms

A. Law enforcement officers employed by the Police Department shall be permitted to possess firearms, including concealed firearms, on school property while not acting in their official capacities as "on-duty" officers, pursuant to Section 948.605 of the Wisconsin Statutes. To avoid any disruption which could result, off-duty officers who choose to possess a firearm on school property under this Agreement shall do so in a concealed manner only.

B. Only law enforcement officers employed by the Police Department who are "peace officers" as defined by Wisconsin Statute, and who carry firearms in the course of their professional duties with the Police Department shall be permitted pursuant to this Agreement to possess firearms on school property while not acting in their official capacities as "on-duty" officers.

C. It is agreed that law enforcement officers covered by this Agreement are authorized and permitted, and therefore shall continue to take any and all steps that their oath and duties to the Police Department and the State of Wisconsin require, including when off-duty on District premises or property if said oath and duties so require.

13. Payment of the SRO Program Cost

- A. SRO shall be paid through City payroll.
- B. Program Cost includes budgeted wage, benefit, and payroll tax for SRO in accordance with the collective bargaining agreement between the Police Department and the WPPA. Program Cost excludes overtime and related additional pay, unless overtime is directly connected to a school related assignment, investigation, or function. Documentation of overtime may be requested and reviewed by the School District.
- C. Program Cost shall be shared by the City and The School District shall pay a per diem rate of \$500 per day for SRO services.
 - 1. The School District shall be responsible for 60% of the annual Program Cost. The City will invoice the School District for these costs. The Police Department will staff the School District with an SRO whenever feasible, however, must have the discretion not to staff an SRO due to staffing shortages, sick leave, vacation, court appearances, or other needs.
 - 2. The City shall be responsible for any and all remaining costs.

14. Termination

- A. In addition to termination as provided in Section 3, above, this Agreement may be terminated by either Party upon thirty (30) days written notice that any Party has failed to substantially perform in accordance with the terms and conditions of this Agreement. This Agreement may also be terminated without cause by either Party upon ninety (90) days written notice.
- B. If the District terminates this Agreement pursuant to this section, the District will fulfill its obligations under Section 13 through the date of termination.

15. Miscellaneous

A. Modification. This document constitutes the complete understanding between the Department and District as to all matters addressed herein. Modifications to the terms shall be mutually agreed upon by the parties in writing and signed by the parties.

the express written consent of the School Board and City is obtained.

- C. Merger. This Agreement constitutes a final written expression of all the terms of this Agreement and is a complete and exclusive statement of those terms.
- D. Severability. The invalidity or unenforceability of any provisions of this Agreement shall not affect the validity or enforceability of any other provision of this Agreement.
- E. Entire Agreement. This Agreement constitutes the complete understanding between the Department and District as to all matters addressed herein. This Agreement shall supersede all prior agreements, understandings, or practices concerning such matters.
- F. Governing Law and Venue. This Agreement shall be governed by, and be construed in accordance with, the laws of the State of Wisconsin without regard to the law of conflicts.
- G. Waiver. Any failure of a Party to enforce, for any period of time, any of the provisions under this Agreement shall not be construed as a waiver of such provisions or of the right of said Party thereafter to enforce each and every provision under this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed on the dates written below.

WOOD SCHOOL BOARD		
Ву:	Date:	
Stephanie Hicks, School Board President		
WHITEWATER POLICE DEPARTMENT		
Ву:	Date:	
Daniel A. Meyer, Chief of Police		
CITY OF WHITEWATER		
By:	Date:	
John Weidl, City Manager		

WIISD SCHOOL BOARD

Dan Meyer

From: Wiedenfeld, Zeke <Zeke.Wiedenfeld@da.wi.gov>

Sent: Thursday, April 3, 2025 4:24 PM

To: Dan Meyer

Cc: Adam Vander Steeg; Jacob Hintz

Subject: RE: Question about interviews on School Property

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Chief. Thanks for the question. Based on what you have shared with me, there is nothing improper about how you handled this situation and the child's constitutional rights were not violated. A child's parent cannot invoke the child's Miranda rights (right to counsel or right to an attorney) on behalf of the child. (It would not make sense to impose that requirement. What if you wanted to question a child whose parent is suspected of abusing the child? Would the Administrator still take the position that the parents can shut down the interview about the abuse the parent inflicted?) Search warrants are never required to conduct an interview.

A school is a private entity and it can put requirements on how people use their premises, so they could tell your agency that they won't let your agency conduct interviews on school grounds or tell you that you are only welcome to conduct interviews in certain places. But violating the school's policies is not the same as violating a person's constitutional rights. There is also a difference between interviewing a child on behalf of the school as part of the school's investigation versus interviewing a child as part of an independent investigation. The school can't control how you investigate an independent case.

I hope this helps!

Feel free to call me on my cell if you need anything after hours (



Zeke Wiedenfeld

District Attorney Walworth County, WI P.O. Box 1001 Elkhorn, WI 53121 262.741.7198

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From: Dan Meyer < DMeyer@whitewater-wi.gov>

Sent: Thursday, April 3, 2025 2:47 PM

To: Wiedenfeld, Zeke <Zeke.Wiedenfeld@da.wi.gov>

Cc: Adam Vander Steeg <AVanderSteeg@whitewater-wi.gov>; Jacob Hintz <JHintz@whitewater-wi.gov>

Subject: Question about interviews on School Property

Zeke,

I've got a legal question for you. Our SRO and one of our detectives were investigating CSAM distribution that was suspected to have occurred on school property at the Whitewater High School today. They worked with the District Administration to pull the student (17 yoa) from class. The student's cell phone was seized as potential evidence and he was taken to the office where our SRO and detective waited to speak with him while his parents were contacted. The student's mother arrived at the school and stated that she wanted to be present in the interview and she also attempted to deny any ability to interview by stating that her son was represented by an attorney. Our detective denied her involvement in the interview and also informed her that she could not invoke those rights on behalf of her son. The student was then interviewed and ultimately released to the parents after the interview.

Since this occurred, I have been contacted by the District Administrator, who is very upset and believes that the student's rights were violated, and that we violated school board policy in this process. Can you please confirm if this process was legally proper, or if we should do something different moving forward? I know you can't necessarily speak to the board policy end of it, but I am hoping to speak with the Board President to explain the legal end of things and go from there.

The District Administrator is essentially stating that from here on out they are going to require a search warrant for any sort of interviews of this nature.

Feel free to call me if it's easier

(cel

Thanks for your time, Dan

Daniel A. Meyer

Chief of Police Whitewater Police Department 312 W. Whitewater St. Whitewater, WI 53190 262-473-1371 (P) 262-222-5909 (F) dmeyer@whitewater-wi.gov



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www.whitewater-wi.gov Telephone: 262-473-0500 Fax: 262-222-5903

Office of Finance 312 W. Whitewater St. Whitewater, WI 53190

Date: April 16, 2025

To: Common Council

John Weidl, City Manager

From: Rachelle Blitch, Director of Financial and Administrative Services

Re: Assessment Update

The City has received updated property assessment values from the City Assessor as part of our regular reassessment process. As of today, letters are being mailed to all property owners whose assessments have changed.

Assessment Summary

This year, Whitewater has experienced the following average changes in property values:

Residential properties: ↑ 7.18%

Commercial properties: 个 7.39%

Overall average increase: 个 7.25%

These changes reflect continued growth and demand in our local real estate market, as well as ongoing efforts to ensure fair and equitable property assessments based on current market conditions.

What This Means for Homeowners

It's important to understand that an increase in your assessed property value does not automatically translate to an equal increase in your property tax bill. While assessments determine your share of the overall tax burden, the actual amount of property taxes you owe depends on:

- The total tax levy set by the City and other taxing jurisdictions (e.g., school district, county, technical college)
- How your property's change in value compares to others in the community
- Whether there are any adjustments to tax rates based on budgets or funding needs

In short, even if your assessment increases by 7%, your property tax may increase by more, less, or not at all—depending on how your property compares to others and how much revenue is needed by the taxing bodies.

Next Steps

If you receive an assessment notice and have questions or concerns, you are encouraged to contact the City Assessor directly or attend the upcoming Open Book session. These sessions provide an opportunity to review your assessment and ask questions before the values are finalized.

Item 22. 338

www.whitewater-wi.gov Telephone: 262-473-0500 Fax: 262-222-5903

Office of Finance 312 W. Whitewater St. Whitewater, WI 53190

We will also be sharing information on the City's website and social media to help residents understand the process and what to expect.

Please feel free to reach out to Accurate Appraisal or the Finance Department if you need further assistance.

Accurate Appraisal

920-749-8098

info@accurateassessor.com

Finance Department

Rachelle Blitch, Director

262-473-1380

rblitch@whitewater-wi.gov

Open Book Sessions:

Monday, May 5th 1:00 p.m. – 5:00 p.m.

Thursday, May 8th 9:00 a.m. – 12:00 p.m.

Location: City Hall, 312 W. Whitewater St.

Item 22. 339



Council Agenda Item

Meeting Date: May 6, 2025
Agenda Item: Starin Road Update

Staff Contact (name, email, phone): Brad Marquardt, bmarquardt@whitewater-wi.gov, 262-473-0139

BACKGROUND

(Enter the who, what when, where, why)

In January 2025, the City Council decided to lower the speed limit on Starin Road between Prince Street and Prairie Street from 25 mph to 15 mph, and to install stop signs on Starin Road at Prince Street and Warhawk Drive. Additionally, the Council decided to have Stop Here for Pedestrian signs installed at all other crosswalks between Prince Street and Prairie Street. The Council decided to hold off on installing speed humps/bumps; however, Council asked for a review in the spring of 2025 of the changes made and to reexamine the possibility of installing speed humps/bumps.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

At the September 17, 2024 Council meeting, the Council voted to temporary close Starin Road for a two-week trial period.

At the December 10, 2024 Public Works Committee meeting, the Committee recommended to Council to continue to move forward with the closure of Starin Road.

At the December 17, 2024 Council meeting, the Council asked staff to make changes to Starin Road which included adding stop signs at all crosswalks between Prince Street and Prairie Street, reduce the speed limit to 15 mph, and add speed bumps/humps.

At the January 7, 2025 Council meeting, the Council amended ordinances reducing the speed from 25 mph to 15 mph between Prince Street and Prairie Street and adding stop signs on Starin Road at Prince Street and Warhawk Drive. The Council held off on installation of speed humps/bumps.

FINANCIAL IMPACT

(If none, state N/A)

N/A

STAFF RECOMMENDATION

City staff, including the Public Works Director, Fire Chief, Police Chief and the Public Works Superintendent, are still opposed to the installation of speed humps/bumps. All other changes are recommended to remain in place.

ATTACHMENT(S) INCLUDED

(If none, state N/A)

1. N/A



BACKGROUND

(Enter the who, what when, where, why)

At a recent Council meeting it was requested of staff to provide some comparative numbers of how Bird was doing in Whitewater to previous years and to other close communities. Below are 2023 and 2024 numbers.

	<u>2023</u>	<u>2024</u>
Average # of scooters on the street	78	81
Number of trips	29,977	28,356
Number of miles	35,958	32,146
Number of reported accidents	5	5
Number of complaints received	27	14
Net Revenue	\$140,002	\$129,855

Comparing to other nearby communities, Beloit had 8,004 trips in 2022 and was then discontinued. Janesville had 9,971 trips in 2023 and then was discontinued.

While gathering information for this memo, Bird Scooters sent an email on April 28, 2025 indicating that service to Whitewater would also be discontinued with all scooters removed by May 11, 2025. This decision was driven by the impact of tariffs on company-wide vehicle shipments and allocation.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

N/A

	FINANCIAL IMPACT	
	(If none, state N/A)	
N/A		
	STAFF RECOMMENDATION	
N/A		

ATTACHMENT(S) INCLUDED (If none, state N/A)

1. N/A

City of WHITEWATER	Common Council Agenda Item	
Meeting Date:	May 6, 2025	
Agenda Item:	Resolution Creating The City of Whitewater Trippe and Cravath Lake	
_	District	
Staff Contact (name, email, phone):	Michelle Dujardin, mdujardin@whitewater-wi.gov 262-473-0121	

BACKGROUND

(Enter the who, what when, where, why)

As the City of Whitewater continues to explore solutions for the long-term health and sustainability of Trippe and Cravath Lakes, it's important for the community to understand the work being done by the Common Council and the Lakes Advisory Committee (LAC). Since its creation, the LAC has met several times, consulted with the Wisconsin Department of Natural Resources (WDNR) and the Southeastern Wisconsin Regional Planning Commission (SEWRPC), and reviewed the most recent lake management plans. The committee is assessing the impact of current projects and developing a path forward for the protection and rehabilitation of both lakes.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

October 2, 2024 Lakes Advisory Committee held an educational Lakes Summit at 841 Brewhouse from 5:00pm-7:00pm to help the public learn more about these efforts.

November 13, 2024. Lakes Advisory Committee Meeting: Geoff Hale motioned to approve The Resolution Creating The City of Whitewater Trippe and Cravath Lake District as written with recommendation to bring to Common Council for approval on December 3, 2024. Seconded by Kurt Zipp. Ayes: Carol McCormick, Elvira Kau, Gayle Stettler, Geoff Hale, Ginny Coburn, and Kurt Zipp. Noes: None.

December 3, 2024 City Council Meeting: Kurt Zipp Chair of the Lakes Advisory Committee presented on why the City of Whitewater should form a Lakes District. Council decided to postpone the vote for the Lakes District until the December 17, 2024 Common Council meeting when all Councilmembers will be present.

December 17, 2024 City Council Meeting: Motion made to postpone the resolution until May 6 to give staff time to do more research by Councilmember Dawsey Smith, Seconded by Councilmember Schanen. Voting Yea: Council President Singer, Councilmember Hicks, Councilmember Brown, Councilmember Dawsey Smith, Councilmember Majkrzak, Councilmember Smith, Councilmember Schanen

Public Education Sessions 2025: March 12 at 11:30am, March 20 at 10:00am & 6:00pm, April 5 at 10:00am & 6:00pm

FINANCIAL IMPACT

(If none, state N/A)

The Lakes Advisory Committee is recommending the formation of a Lakes District to the Common Council. If approved, this district would have the authority to implement lake protection projects and levy a tax on all properties within the City—not just those with direct lake access. Based on recent calculations, the total assessed property value within the City of Whitewater, including both Walworth County (\$896,192,600) and Jefferson County (\$122,927,000), totals approximately \$1,019,119,600. The proposed initial budget for the Lakes District is \$250,000, which translates to a mill rate of approximately \$0.26 per \$1,000 of assessed property value. For every \$100,000 in property value, this would result in an annual cost of approximately \$26.

It's important for the community to know that future budgets for the Lakes District would be determined at an annual meeting of the committee overseeing the Lakes Management District. This meeting would serve as the primary opportunity for residents to voice their opinions on the budget and its impact on the levy.

STAFF RECOMMENDATION

ATTACHMENT(S) INCLUDED

(If none, state N/A)

- 1. Resolution Creating The City of Whitewater Trippe and Cravath Lake District
- 2. Informational Presentation
- 3. Together For Healthy Lakes Pamphlet
- 4. Ordinance No. 2072- Lakes Advisory Committee
- 5. People of The Lakes Book- Forming a Lake District Chapter
- 6. City Limits Map

RESOLUTION CREATING THE CITY OF WHITEWATER TRIPPE AND CRAVATH LAKE DISTRICT

WHEREAS, residents and property owners of the City of Whitewater seek to establish a lake protection and rehabilitation district in accordance with Wisconsin Statutes Chapter 33; and

WHEREAS, the residents and property owners around Trippe and Cravath Lakes have determined that a governmental entity is needed to address current and future concerns related to these lakes; and

WHEREAS, the proposed boundaries of the district are delineated on the map attached as *Attachment #1*; and

WHEREAS, the residents and property owners within the proposed district have indicated that all lands within these boundaries will benefit from the formation of the district; and

WHEREAS, Wisconsin Statutes Section 33.23(1) permits a city to create a lake district by resolution without the need for petitions or public hearings; and

WHEREAS, the residents and property owners around Trippe and Cravath Lakes have chosen to name the district the "City of Whitewater Trippe and Cravath Lake District"; and

WHEREAS, a list of residents to serve as interim members of the board of commissioners has been submitted, with the interim board serving until the first annual meeting is held; and

WHEREAS, the residents and property owners have requested that the first annual meeting be scheduled for July 26, 2025 at 1:00 p.m. in the City of Whitewater Municipal Building; and

WHEREAS, the Common Council of the City of Whitewater finds and declares that:

- 1. The creation of the district is necessary;
- 2. The public health, comfort, convenience, necessity, and welfare will be promoted by the establishment of the district;
- 3. The properties within the proposed district boundaries will benefit from the district's establishment; and
- 4. The formation of the district will not cause or contribute to long-range environmental pollution, as defined in Wisconsin Statutes Section 283.01(6);

NOW THEREFORE, BE IT RESOLVED that the Common Council of the City of Whitewater hereby creates the City of Whitewater Trippe and Cravath Lake District, located entirely within the City of Whitewater, as provided by Wisconsin Statutes Section 33.21(1); and

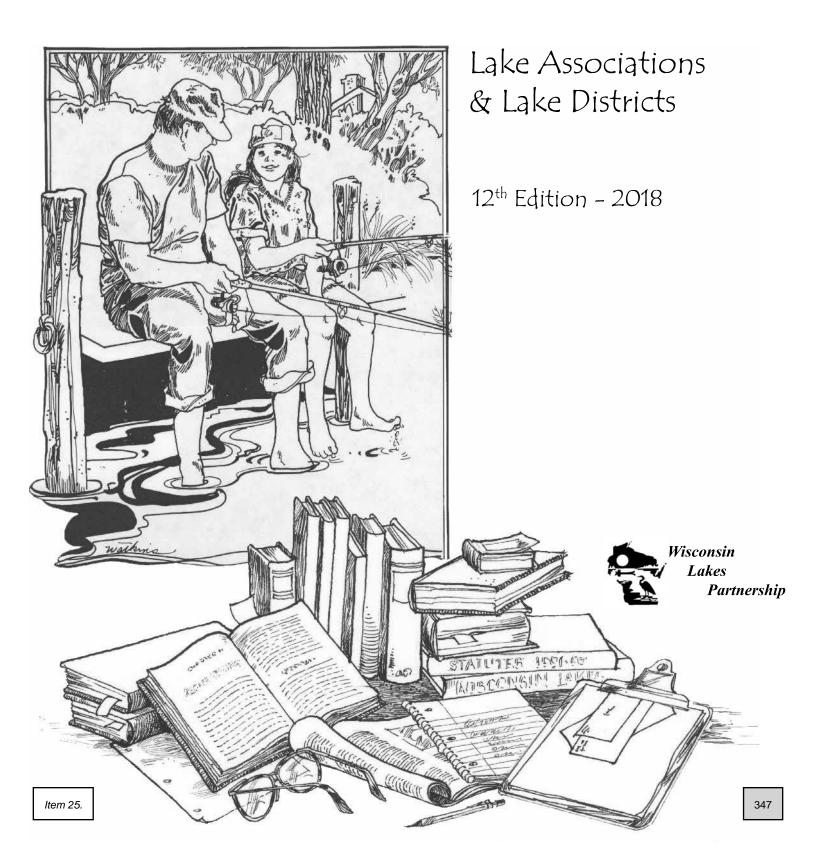
BE IT FURTHER RESOLVED that the boundaries of the City of Whitewater Trippe and Cravath Lake District are hereby established as set forth in the map labeled *Attachment #1*; and

BE IT FURTHER RESOLVED that the first annual meeting of the City of Whitewater Trippe and Cravath Lake District shall be held on July 26, 2025 at 1:00 p.m. in the City of Whitewater Municipal Building.

Resolution introduced by Council Madoption.	Member, who moved its
Seconded by Council Member	.
AYES: NOES: ABSENT: ADOPTED:	
	John Weidl, City Manager
	Heather Boehm, City Clerk

People of the Lakes

A Guide for Wisconsin Lake Organizations



Chapter 4 Forming a Lake District

This chapter explores the formation of public inland lake protection and rehabilitation districts – better known as lake districts or lake management districts. In some communities, lake districts operate side by side with voluntary associations. Most lake organizations share the goals of preserving and protecting their lakes but the abilities, authorities and structures of lake districts and voluntary groups can vary greatly. See Chapter 1 for an overview of different lake organizations and Chapter 2 for information about initial strategies to follow when starting any lake organization.

Are you considering forming a public inland lake protection and rehabilitation district around your lake? Are you a lake district commissioner or are you considering running for election as a new commissioner in an existing lake district? If any of these situations apply to you, this chapter and the next will help you understand how lake districts are created, how they operate, and what responsibilities these governmental bodies have and can undertake.

So What is a Lake District?

A lake district is a specialized unit of government designed to manage a lake or group of lakes. One of the major differences between a lake district and a lake association is a lake district's ability to tax property within the district. Since 1974, when Wisconsin passed legislation allowing the formation of lake districts, over 200 lake communities have formed lake districts.

Lake districts have a unique blend of powers and governance provisions tailored to fit the needs of local lake communities. A lake district is guided and operated by those that live in or own property in the district. A lake district's day-to-day operations are carried out by a board of commissioners composed of elected volunteers and local officials. The financial direction of the district is determined by district residents (electors) and property owners at an annual meeting. Unlike other governmental units, such as towns or sanitary districts, nonresident property owners have the right to vote and hold office in lake districts.

Lake districts in Wisconsin have tremendous opportunities to address lake and watershed management issues. The Wisconsin Legislature has consistently recognized their potential by giving lake districts legal standing, the ability to tax, and eligibility for cost sharing funds and other state assistance. Governmental units, including lake districts, enjoy the advantages of automatically being exempt from federal income tax.

One of the major differences between a lake district and a lake association is a lake district's ability to tax property within the district.

Unlike other governmental units, such as towns or sanitary districts, nonresident property owners have the right to vote and hold office in lake districts.

Since the 1970s, lake districts have shown that small public institutions can achieve remarkable results when it comes to lake management. A key to lake district success is a core of dedicated volunteer leaders willing to learn and work hard to maintain their lake. Through the work of these individuals, Wisconsin communities have identified and addressed threats to water quality, restored habitat, improved recreational boating and generally enhanced the vitality of inland lakes in the state.

Unlike a lake association, a lake district is a governmental body with statutory responsibilities to the resource, local citizens and taxpayers.

A lake district is not a club. Unlike a lake association, a lake district is a governmental body with statutory responsibilities to the resource, local citizens and taxpayers. Like all government entities, the powers and operations of a lake district are set by law with legal responsibilities and consequences designed to ensure that the rights and interests of the public are protected.

The laws governing lake districts can be found in chapter 33 of the Wisconsin State Statutes. Those legal questions that lake districts may have which are not addressed in Chapter 33 are often covered under the same body of municipal laws that govern Wisconsin towns and counties.

Statutory Responsibilities

Various laws have been enacted to encourage good government in Wisconsin. These laws include ethical standards for government officials, requirements for all meetings to be open to the public, and guaranteed access to public records. Lake district commissioners as well as residents within a district should make sure they fully understand the public obligations undertaken by those serving on the board of commissioners. For more information see:



Ethics for local government officials: Wis. Stat. § 19.59
Open meetings: Wis. Stat. § 19.81-19.98
Public records: Wis. Stat. § 19.31-19.39

To assist communities and governmental bodies in meeting the requirements of these laws, the Wisconsin Attorney General's Office (Department of Justice) produces compliance guides and resources on open meetings and public record requirements.

These are available from:

Wisconsin Department of Justice P.O. Box 7857
Madison, WI 53707-7857

Phone: 608-266-1221 www.doj.state.wi.us



Good Idea

Forming a lake district is a complex and extensive process which often requires a certain understanding of a variety of laws and legal concepts. Some lake districts have formed with little or no legal assistance. Others have opted to retain some level of professional help. You should consider whether you feel comfortable trying the process alone or if you should obtain some level of professional or legal advice and assistance. There may be someone within your proposed district who has the needed skills and willingness to assist.

Definition of Public Lakes

In Wisconsin, lake districts may only form on lakes that are publicly accessible. Lake districts are formed to undertake the protection, rehabilitation and recreational improvement of all or part of one or more "public inland lakes." A "public inland lake" is a lake, reservoir or flowage within the boundaries of the state that is "accessible to the public via contiguous public lands or easements giving public access." The access need not be developed with docking, launching or parking facilities. If a public user can reach the lake without trespassing on private land, the lake is a public inland lake.

Lake districts may only form on lakes that are publicly accessible.

Wis. Stat. § 33.01(8)

General Principles on Boundaries

Once you have decided to go ahead with the official process of forming a lake district, you will need to consider what lands should be included in the district boundaries. The larger the district, the better opportunity you have to include properties that can impact the lake. As you get further from the lake, you lessen the likelihood that folks will perceive themselves to be associated with the lake and therefore may be less interested in supporting a lake district. Deciding the initial boundaries is often a balancing act. Suggestions for working out lake district boundaries are given in the box on the next page.

The organizers typically make the initial decision on the proposed boundaries of a lake district. The final decision is made by the county or town, and the boundary is established when the official order to establish the district is adopted.



Good Idea

Suggested inclusions for a lake district:

- Include all riparian parcels (those touching the water), because they are the most directly benefited from the lake
- Include parcels which are not on the lake but their use is assumed to be benefited by the proximity of the lake (recreation-oriented businesses, marinas, hotels, etc.)
- Include all of the territory to be included in any proposed service area (for example, where sewer or water utility service is contemplated)
- Include properties that have deeded lake access or shared access lots
- Include parcels whose characteristics or location are linked to the lake (for example, businesses that rely on the lake)
- Include entire parcels of land as they are listed on the tax roll. (This
 is necessary, since taxes and special assessments must be levied on
 whole tax parcels. There is no mechanism to allocate tax on a parcel
 that is only partly within the district)



The tax listing office in your county courthouse maintains large-scale maps showing tax parcels and it is a good place to start to develop a proposed district boundary. County mapping or land information departments may also be good places to obtain maps and tax parcel information. Your county Land and Water Conservation Department may be able to help sketch a map of the lake's watershed or drainage basin. Knowing what lands drain to the lake, viewing the road system surrounding your lake, and having a knowledge of the numbers of properties that could potentially be included in your proposed district are valuable pieces of information to be considered when defining lake district boundaries. See Appendix C for a sample map and description of proposed boundaries.

District Size

A larger district with more homes is able to spread the costs of lake management activities over a larger tax base and include more of the watershed area that affects the lake. However, a larger district may also mean more difficulty in organizing and reaching consensus on issues. A smaller district may not include all of the areas affecting the lake, but is typically easier to organize. If need be, district boundaries can be changed after they have been formed *(see Changing Lake District Boundaries, page 82).*

The Laws on Boundaries

The law provides only limited guidance on boundaries for lake districts:

- The district may only include territory found to be benefited by the establishment of the district *(see box on page 51)*.
- The district may not include any portion of a city or village without the approval of the city council or village board.

Wis. Stat. § 33.26(3)

Wis. Stat. § 33.24(2)



Typically, lake districts are formed by the action of county boards in response to a petition from landowners wishing to form a lake district. In some cases, lake districts can be formed by a town board receiving a petition through the same process, but only if the entire frontage of the lake is included within the town. Lake districts can also be formed by resolutions adopted by city councils or village boards or through the conversion of sanitary districts *(for details see page 56).*

A lake district can be formed in any one of four ways:

- By landowners petition to the county board
- By landowners petition to the town board
- By resolution of municipal governing body
- By conversion of a sanitary district

Wis. Stat. § 33.23(1)

Districts Created by County Boards

In this section we will focus on the most common process for lake district formation – a petition to the county board from landowners wishing to form a lake district. Although this is by far the most common method of lake district formation, a town board may play the role of the county board by receiving the petition and establishing the district when the lake is located totally within its town boundaries *(see Districts Created by Town Boards, page 55).* (A lake community wishing to form a lake district which is located totally within a single town may opt to petition the county board or the town board.) When a lake extends across several communities, the petition must be sent to the county board.

Key Point

Organizing districts within city or village limits

If the proposed district includes any lands that are within a city or village, the petitioners must approach the city council or village board to negotiate inclusion of all or part of its territory within the proposed district.

The city or village may decide on one of three options.

- Vote not to include its lands within the proposed district. In this case the city or village territory could not become part of the district.
- Vote to give its permission to allow all or part of its territory to be included within the proposed district.
 In this case, petitioners could approach landowners within the city or village for petition signatures.
- Vote to give its permission to allow all or part of its territory to be included within the proposed district and sign the petition on behalf of all landowners within its jurisdiction (see An Alternative to Individual Signatures, page 47).

There are no clear guidelines as to whether you should approach landowners in the city or village for petition signatures before or after approval by city council or village board. If approval is granted, it is a good idea to ask for a copy of the approval from the city or village for your records.

Wis. Stat. § 33.25(1)

Wis. Stat. § 33.24

Organizing districts across county lines

When the proposed district lies in more than one county, the law gives jurisdiction for receiving the petition to the county with the highest equalized valuation within the proposed district.

Wis. Stat. § 33.37

The Petition Process

Making sure that people can make an informed decision is vital to the lake community and the whole process of petitioning. If people agree that what you are proposing is best for the lake and lake community, they will be more likely to support your efforts.

There are a few steps you might consider even before you start the petition process. Build a relationship with local units of government and any other key groups and individuals. Arrange a visit, ask them about their lake concerns, tell them what you are considering and why you think it is a good idea. Ask for ways you can help make their work easier and work together. If a city or village may become part of your district, you will need to request their approval *(see Organizing districts within city or village limits, page 40).* You will need to be able to articulate why a lake district will be an asset to the local unit of government.

In circulating the petition, it may be helpful to include a cover letter with the petition describing what a lake district is and why you feel a lake district will be beneficial for the lake, property owners, residents and the lake community.



Key Point -



A petition to form a lake district must include:

- The proposed name of the district
- Statements about the necessity and benefit of the district
- A description of the boundaries of the proposed district
- A plat or sketch indicating the approximate area and boundaries
- Signatures of petitioners
- Verification of the signatures

Each of the petition components is described in detail below.

Wis. Stat. § 33.25

Proposed Name of the District

Wisconsin Statutes do not require a lake district to include "Public Inland Lake Protection and Rehabilitation District" or "Inland Lake District" as part of its official name, although many districts are named as such. Some lake districts prefer a simpler name, such as the *Blue Lake District*. The petitioners propose a name, but the county (or municipal) board that establishes the district actually gives the district its name.

Wis. Stat. § 33.26(3)

Statements

The petition needs to set forth specific information:

- That the proposed district is necessary.
- That the public health, comfort, convenience, necessity or public welfare will be promoted by the establishment of the district.
- That the lands to be included will be benefited by such establishment.

Wis. Stat. § 33.25(2)

Describing the Boundaries

The initial boundaries of the proposed district need to be described accurately. It is important that boundaries be clearly stated and easily identifiable. In describing the boundaries, it is important to use landmarks that last over time, such as section lines or parcel boundaries, so that future generations can accurately locate the district boundary should the need arise. You may consider engaging a professional to write a description of the proposed boundaries. Some groups petitioning for the formation of a lake district have submitted a listing of tax parcel numbers.



- Good Idea

It is recommended that you talk with staff of the county government who will be receiving the petition and ask them what they will need in regards to describing the district boundaries. Many counties use parcel identification numbers (PIN) or property identification numbers that you may be able to use to describe the properties in the proposed district. Often, listing the parcel numbers can help with mapping the lands proposed for inclusion in the district as these numbers often form the basis for county and local government mapping systems.

See Appendix C for a sample description of lake district boundaries.

Plat/Sketch

Wis. Stat. § 33.25(3)

A plat or sketch is required to indicate the approximate area and the boundaries of the proposed district. With current mapping technologies available to many counties and local governments, obtaining and using an accurate map of the lands proposed to be included within the district may be a straightforward task. Visit with your county land information or mapping department or register of deeds office to see if they can assist you in obtaining or creating such a map. The map should be used to show the proposed lake district boundary in as accurate a manner as possible. See Appendix C for a sample map.

Signatures

The petition should include lines for signatures and addresses for the landowners. Each page of signatures should have a verification component, which includes a signature line for the petitioner who is certifying the petition *(see Verification, page 47).* The petition may be reproduced on several separate sheets for convenience in circulation. Some districts add the name of the circulator on each page that they distributed. A sample petition is included below.

Sam	ple Petition page 1
PET	TITION TO ESTABLISH DISTRICT
Supe and	the undersigned landowners (the "Petitioners") hereby petition the Board of ervisors of the County of to establish a public inland lake protection rehabilitation district, pursuant to the authority vested in Chapter 33, Wisconsin utes, and state that:
1.	The district, if established, shall be known as the District ("The District").
2.	The District is necessary.
3.	Establishment of The District will promote the public health, comfort, convenience, necessity and public welfare.
4.	The lands to be included within The District will be benefited by the establishment of The District.
5.	The boundaries of the proposed district are as follows:
	Beginning at the intersection of Upper Red Lake Road and County Road G being the NE corner of the Southeast ¼ of the Northwest ¼ of Section 34 T.28N R.14E and the Point of Beginning; Thence in a Southerly direction on an imaginary line to a point which is on the south side of Hill Street Section 3 T.27N R.14E.; Thence Easterly along
	The boundaries of the land described above are shown on plat/sketch shown in Exhibit 1, attached hereto, indicating the approximate area and boundaries of the proposed district. See Appendix C for a sample man and description of lake district boundaries.

The measure -	ionino thia Datiti-	m magning the Deer	nd of Compani	ua of
		n requesting the Boar		
		the boundaries of the		orized to sign on behal
or entities ow	ming land, within	the boundaries of the	proposed distri	Ct.
Signature*	<u>Name</u>	Property Address	<u>Date</u>	Parcel ID Number**
John Smith	John Smith	123 Lake Rd.	6/6/06	03 83 4 42 00000
David Bell	David Bell	456 Lake Rd.	6/6/06	03 83 4 42 00010
Mary Bell	Mary Bell	456 Lake Rd.	6/6/06	03 83 4 42 00010
			5, 5, 5 5	
James Murray	James Murray	789 Lake Rd.	6/7/06	03 83 4 42 00020
Susan Murray	Susan Murray	789 Lake Rd.	6/7/06	03 83 4 42 00020
Michael Mason	Michael Mason	1 West Shore Dr.	6/7/06	03 83 4 43 00000
John Meyer	John Meyer	2 West Shore Dr.	6/9/06	03 83 4 43 00050
Mary Fee	Mary Fee	2 West Shore Dr.	6/9/06	03 83 4 43 00050
Carl Hill	Carl Hill	2 West Shore Dr.	6/9/06	03 83 4 43 00050
John Wilson	John Wilson	6 West Shore Dr.	6/9/06	03 83 4 43 00045
Ted Williams	Ted Williams	708 Sunset Ln.	6/9/06	03 83 4 43 10002
George Olson	George Olson	710 Sunset Ln.	6/15/06	03 83 4 43 10003
Ryan Peters	Ryan Peters	712 Sunset Ln.	6/15/06	03 83 4 43 10006
Kyle Adams	Kyle Adams	756 Sunset Ln.	6/15/06	03 83 4 43 10026
Robert Jones	Robert Jones	802 Sunset Ln.	6/15/06	03 83 4 43 10035
Circulated by	***.			
	11	1 (1 1		11 1 20
	•	that I am the person des		•
nat me signati		ntached hereto are true signature of person cert		e best of my knowledge. ages)
STATE OF WISCO	ONSIN ss.			
	orn to this day of			
Subscribed and sw	orn to this day of	, 200		
	(signature	of notary public)		
Notary Public, Sta	te of Wisconsin	/		

^{*} The signature is the only required element of the petition, but it is a good idea to include other information to help the county determine if the petition has enough eligible signatures.

^{**} May be referred to as a Property ID Number or Tax Parcel Number or something similar. This is not a required element of the petition. If your municipality has a numeric coding system in place, it can be an easy way to identify specific parcels of land and locate them on a map.

*** Some lake districts find it helpful to include a line on the signature pages indicating who circulated each page, for ease in tracking the petition drive. Each petition page will still need to be certified in front of a notary by the person verifying the entire petition.

Number of Signatures Required

In order for a county board to create the lake district, the petition must be signed by either:

- 51% of the owners of land within the proposed district, or
- the owners of 51% of the land area within the proposed district

Wis. Stat. § 33.25(1)

Typically lake districts are formed by petitions signed by 51% of the owners of land. Occasionally, where a few large properties comprise most of the proposed area, it is possible that the petition can be signed by the owners of 51% of the land area.

Who Signs the Petition?

The petitioners need to determine that the petition includes the required number of signatures (at least 51%). Only certain owners of land are qualified to sign a lake district petition:

- Each person whose name appears as an owner of real property on the previous year's tax roll¹ is qualified to sign.
- The spouse of a person named on the previous year's tax roll² is eligible to sign the petition, provided that the spouse is "referred to on the tax roll." For example, some tax rolls include the terms "John Smith and spouse" or "John Smith et ux," which refer to the spouse even though that person is not explicitly named.
- Ownership of more than one parcel of real estate within the proposed district does not entitle the individual to sign more than once. An individual signs the petition only once for all of the parcels he or she may own within the proposed district
- A partnership, corporation, trust, foundation, association or local unit
 of government is treated as a single owner of property entitled to one
 petition signature. In these cases, the petition must be signed by the
 authorized representative.³ State and federal governments are not eligible
 to sign the petition.

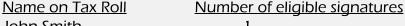
In the case of condominiums or shared access lots, only those people whose name(s) appear on the tax roll are eligible to sign.

Wis. Stat. § 33.01(9)(am)(1)

Wis. Stat. § 33.01(9)(am)(2)

Wis. Stat. § 33.25(1)

Example determination of the number of eligible signatures for each property:



John Smith 2 David and Mary Bell

James Murray et ux * (includes wife)

1 Michael Mason et al 3 John Meyer, Mary Fee, Carl Hill Wilson Family Foundation Williams Revocable Trust George and Judith Olson Trust

J&M Partnership Adams LLC Co-Tech Inc. 1 Total eligible signatures 15

- * an abbreviation for the Latin term "et uxor" meaning "and wife." Used in deeds and tax rolls
- ** only persons specifically referred to on the tax roll can sign
- *** only one person can sign for a trust



Good Idea

To meet the 51% of the owners requirement, it is helpful to first count the potential number of eligible signatures in the proposed district, and then calculate the minimum number of signatures you will need. In counting potential eligible signatures, remember that a name which appears on the tax roll more than one time (someone who owns more than one piece of property) can only be counted as one potential signature for purposes of the petition.



- Good Idea

The purpose of the petition is to determine whether a majority of property owners support the formation of the district. Even though 51% is the legally required minimum, it stands to reason that the larger the percentage of petitioners that support the formation of a district, the more likely the county board will support the wishes of the petitioners. The number of signatures gathered is a reflection of the community support for the formation of the proposed district which will be important at the public hearing on the proposed district formation.

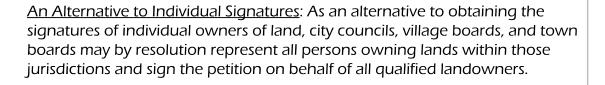
The number of signatures gathered is a reflection of the community support for the formation of the proposed district. Obtaining only 51% percent of needed signatures may not be sufficient because some signatures may end up not being accepted as valid. Such occurrences can diminish the number below the required 51%, preventing the county from considering or establishing the district.

It does not matter whether the qualified signers move out of the district or are not living when the petition is considered, provided their names appear on the tax roll at the time the county board considers the petition. The law specifies that the applicable tax roll is the one used to prepare the previous year's tax bills.⁴



- Good Idea

From a practical perspective, some signatures may become "stale" if the petitioning process extends from summer through winter and into spring; properties may be sold, title deeds changed, or trusts established that result in changes to the tax roll changing the validity of specific signatures. Gathering additional signatures beyond the specified 51% provides some "assurance" if the validity of specific signatures is denied due to a new tax roll having been published during the petitioning process.



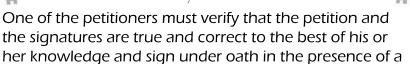
Wis. Stat. § 33.25(1)

Verification

notary public.



- Key Point -



The Wisconsin Court of Appeals upheld the following verification to a lake district petition.⁵

(Name), being duly sworn, states that he/she is the person described herein. This is to certify that the signatures on the petition attached hereto are true and correct to the best of his/her knowledge.

The verification component should be reproduced on each sheet of the petition. *See sample petition on pages 43-44.*

The same person needs to certify all signature sheets of the petition. This person need not be present when each individual actually signed the petition, but this person should have been in charge of the petition drive, and if petitions are returned by mail, this person should have directly received them.

<u>Expense</u>

The petitioning process will incur some cost. The initial expense of the petition process depends on many factors including the size of the proposed district and the effort involved in contacting landowners and circulating petitions. Typically the majority of these expenses are borne by the petitioners. If the lake district is formed, initial expenses incurred after formation can be covered from district funds *(see page 54)*.

<u>Presumption</u>

Wis. Stat. § 33.25(4)

Every petition is presumed to have been signed by the person whose signature appears on it, until proven otherwise.

Filing the Petition

Wis. Stat. § 33.25

After it has been circulated and verified in the presence of a notary public, the petition is filed with the county clerk. Some lake district petitioners request the clerk to date-stamp a duplicate copy of the petition to confirm the filing date.

When a petition is presented which includes signatures of at least 51% of the owners or the owners of 51% of the land area in the proposed district, the county board must consider and act on the petition.

Once the petition has been filed, there are several actions which are required by law to take place within specified time periods. The maximum time frame for these occurrences are explained in the subsequent pages and marked on the timeline below.

File petition with clerk Report of hearing to county board within 3 months of hearing Decision by county board within 30 days of filing the petition (Withdrawing from Petitionat least 10 days before hearing)

Withdrawing from the Petition

A person who has signed a petition may withdraw from the petition by filing a written notice of withdrawal with the county clerk at least ten days before the hearing on the petition. A withdrawal, like the original petition, must be verified.⁶

Wis. Stat. § 33.25(5)

Hearing

The county board is required to appoint a committee to conduct a public hearing on the formation of a proposed lake district. Frequently, this committee is the committee of the county board tasked with land and water resource conservation. The hearing must be held within 30 days of the date the petition is filed with the clerk.

Wis. Stat. § 33.26(1)

Any person is entitled to appear at the public hearing and testify on matters pertinent to the formation of the proposed lake district. In addition, any person opposing the organization of the district may file objections with the county clerk prior to the date of the hearing.

Wis. Stat. § 33.26(1)

Notice of the Hearing

The county must:

• Publish notice of the hearing, stating the boundaries of the proposed lake district, in a newspaper of general circulation in the county. This is called a Class 1 notice.⁷ A map showing the proposed boundaries may be published, although this is not required.

Wis. Stat. § 33.26(2)

 Mail notice of the hearing, stating the boundaries of the proposed lake district, to the last-known address of each landowner within the proposed district.

Wis. Stat. § 33.26(2)

• At the time the hearing date is set, provide written notice of the hearing to the Department of Natural Resources.8

Wis. Stat. § 33.26(5)

Appointment & Appeal within 30 days of decision

Organizational meeting of initial lake district board within 90 days of decision (unless appealed)

Preparing for the Hearing



— Good Idea -

Whether you are in favor of the district or against it, it is a good idea to take some time to prepare for the hearing on the proposed district formation:

- Have prepared statements on why you feel the district will be advantageous or not for the lake and the community
- Be aware of possible reasons for support of, or opposition to the district and be prepared to speak to them
- Be ready to justify your reasons for including certain parcels or areas
- Be appreciative and listen to other concerns and opinions that may not coincide with yours
- Encourage people in the proposed district to attend the hearing

Report of the Hearing

Wis. Stat. § 33.26(3)

The committee is required to report its findings to the county board within three months of the hearing. Typically, these committee reports identify the time, date and place of the hearing; include information on persons who attended or testified at the hearing; summarize the verbal testimony presented at the hearing; describe written comments received from residents and other persons at or prior to the hearing; and set forth the committee's findings and recommendations on the petition to the county board.

Decision

Wis. Stat. § 33.26(3)

Within six months of the hearing, the county board is required to issue an order granting or denying the petition to form a lake district. The county board should take into consideration the committee's report, and may review other evidence relevant to the findings it is required to consider.



- Key Point —

Wis. Stat. § 33.26(3)

The county board is required to issue a decision based on these four findings:

- 1. That the petition is signed by the requisite number of owners
- 2. That the district is necessary
- 3. That the public health, comfort, convenience, necessity or public welfare will be promoted by the establishment of the district
- 4. That the property included in the district will be benefited by the district's establishment

What does it mean for land to "benefit" from inclusion in a lake district?

The question of benefit is not a simple one. Generally, a county board's finding that property to be included in a special district is "benefited" is considered to be a "legislative" decision. It is the kind of judgment and policy call that is entrusted to elected officials, taking into account their knowledge of the community.

The Wisconsin courts have broadly interpreted the "benefit" standard in cases involving lake districts and sanitary districts. The Courts have held that, where the lands proposed to be included within the district will benefit as a whole, the district can be formed. Parcels of land need not be excluded because the owner objects to inclusion. It is not required that each individual parcel of land be benefited or be located in the lake's watershed. The county board need not examine parcels individually.

The Wisconsin Supreme Court considered the question of lake district "benefit." *Donaldson v. Rock-Koshkonong Lake District*, 2004 WI 67. When the county board initially formed the lake district it concluded that the property proposed to be included in the district benefited. Years later, an owner petitioned the lake district board of commissioners to "detach" his property from the district. The lake district board rejected the petition because the landowner conceded that there had been no change in circumstances since the county board had made its formal finding that the land within the district's proposed boundary would be benefited by the establishment of the district. The Court of Appeals agreed with the district, holding that detachment could only be granted when a petitioner can show a change in circumstances since the district was established.

The Supreme Court disagreed. Its decision was based on its conclusion that the county board had not examined each and every parcel to make its benefit determination when it created the lake district. The Court held that when an owner petitions to detach his property, the lake district board must determine whether the particular parcel is "benefited by continued inclusion" in the district, unless the county board made a "particularized" determination on the parcel. The Supreme Court's decision recognizes the authority of lake district boards to determine whether property is benefited, but (in this case) found that the lake district board did not consistently apply criteria the district had established to determine "benefit."



Boundary Changes

In issuing its order creating the district, the county board may remove lands proposed in the petition. However, new lands can only be added if another public hearing is held and owners of the property in the proposed addition have received notice of the hearing.

Wis. Stat. § 33.26(6)



— Good Idea

Boundary changes should only be made at the edge of the district. Deletions should not create holes in the district and noncontiguous property should not be added.

Adopting and Filing the Order

If the county board finds that the proposed district meets the four criteria *(see Decision, page 50)* for the creation of a lake district, it is required to:

- adopt a formal order which:
 - declares its findings
 - establishes the district's boundaries
 - gives the district a name
 - declares the district organized

Upon adoption of this order, the district formation is legally complete.

- appoint four of the five members of the initial board of commissioners of the lake district, to include:
 - three owners of land within the district (at least one should be a resident of the district¹¹)
 - one member of the county land conservation committee (or someone nominated by the county land conservation committee)

The county clerk should notify the city, village or town with the largest assessed value of property within the district of their obligation to appoint the fifth representative to the board of commissioners within 30 days of the lake district's establishment.

Wis. Stat. § 33.27(2)

Wis. Stat. § 33.26(3)

Wis. Stat. § 33.27(1)

Wis. Stat. § 33.27(1) Wis. Stat. § 33.28(2)(a)

Denying the Petition

If the evidence does not support the formation of a lake district, the county board should deny the petition to form a district. The county board is required to issue an order stating why it is denying the petition. The county board's order should specifically state why the lake district could not be formed.

Wis. Stat. § 33.26(3)

Appeal

Any person aggrieved by the county board's action may petition for circuit court review within thirty days of the board's decision.

Wis. Stat. § 33.26(7)

Initial Board of Commissioners

When a county board finds in favor of creating a lake district, the county board is responsible for appointing four of the five initial board members. For districts created by county board order, the initial board of commissioners consists of:

Wis. Stat. § 33.27(1)

three owners of land within the district, appointed by the county board.
 At least one of the property owners should be a resident of the district.

Wis. Stat. § 33.27(1)

 one member of the county land conservation committee (or someone nominated by the county land conservation committee), appointed by the county board.

Wis. Stat. § 33.28(2)(a)

 one member appointed by the governing body of the town, village, or city having the largest assessed value of property in the district. This member must either be a resident of the district or a member of the governing body. If possible, this member should own property within the lake district.¹³

Wis. Stat. § 33.27(2) Wis. Stat. § 33.28(2)(b)

Except for the commissioner from the land conservation committee and the commissioner from the town, village or city, the terms of these initial commissioners expire at the first annual meeting of the district.

What Next? The Life of a New Lake District

For lake districts created by county board order, the initial board of commissioners is charged with the responsibility of getting the district up and running and preparing for the first annual meeting. The initial lake district board of commissioners needs to:

• Ensure that a copy of the county board's order, along with a legal description of the district boundary, is recorded with the register of deeds office in each county where the lake district is located. The board may need to enlist the help of the county surveyor or another professional in preparing a legal description of the district boundary. See Appendix C for a sample legal description.

Wis. Stat. § 33.265

• Ensure that a copy of the order and a legal description of the district boundary is filed with the Wisconsin Department of Revenue¹⁴ and the Wisconsin Department of Natural Resources.¹⁵

Wis. Stat. § 33.265

 Hold an organizational meeting of the initial board within 90 days after the adoption of the county board's order. (If the county board's order is challenged in court, the organizational meeting may be postponed to a date not later than 60 days after the final judgment in any such appeal.) At the organizational meeting, the initial board of commissioners:

Wis. Stat. § 33.27(3)

- selects temporary officers from the initial board of commissioners to serve until the first annual meeting
- commences conducting the affairs of the district.
- Set the first annual lake district meeting date (required to be between May 22 and September 8)

- Prepare a proposed budget, agenda, ballots, and other materials for the annual meeting. (Approval of a budget and election of new commissioners need to occur at the annual meeting)
- Mail written notice at least 14 days in advance of the annual meeting to all residents and property owners within the district and to the Wisconsin Department of Natural Resources.¹⁶ Notice of the meeting must include the:
 - time
 - date
 - place
 - agenda, which includes a list of each item proposed for consideration at the meeting
 - proposed annual budget

For more detailed information on annual meetings, see Annual Meetings, page 70.

Wis. Stat. § 33.30(2m)(b) Wis. Stat. § 33.30(2m)(a)



It is a good idea to talk with the clerk or treasurer of each town, village and city within the district to ensure that they have what they will need to correctly assess any tax authorized by vote at the annual meeting to the appropriate properties.

The initial board of commissioners can expend necessary funds required to conduct the affairs of the district until the first annual meeting. Typically, these expenses include the costs of posting and mailing notice of the annual meeting to the residents (electors) and property owners of the district, costs associated with the noticing and recording of any board of commissioner meetings, and related administrative expenses. Generally, this initial board does not engage in the conduct of projects, although they may consider application for lake management grants or other items that involve local cost. The initial board of commissioners may recoup these costs through an initial assessment of all taxable property within the district.

Wis. Stat. § 33.27(4)

Contact local government officials, your WDNR Lakes Coordinator, WAL, and the UW-Extension Lakes office to let them know you exist. The UW-Extension Lakes office can include you in the statewide directory, the *Lake List* (www.uwsp.edu/cnr/uwexlakes/lakelist).

Districts Created by Other Entities

Although the most common process for lake district formation is a petition from landowners to a county board, there are other ways that lake districts can be created.

Districts Created by Town Boards

If a lake is located totally within a single town's boundaries (except any portions outside the State of Wisconsin), the town board may play the role of a county board by receiving a petition from landowners wishing to form a lake district. If a lake extends across several towns, however, the petition must be sent to the county board *(see Districts Created by County Boards, page 39).*

Wis. Stat. § 33.23(1)

When a petition is submitted to a town board, the process is the same as when a petition is submitted to a county board, with the following exceptions:

Wis. Stat. § 33.23

- the town clerk performs the functions of the county clerk
- the town board performs the functions of the county board
- the town board is required to conduct the hearing
- when a town finds in favor of creating a lake district, the town board serves as the board of commissioners, similar to lake districts created by city or village resolution.

Since the town board serves as the board of commissioners, the town board is charged with the responsibility of getting the district up and running, preparing for the first annual meeting, and conducting the subsequent affairs of the lake district. These districts are otherwise governed like other lake districts, with an annual meeting of electors and property owners determining the district's budget and tax levy.

The lake district members can petition the town board to allow for the election of lake district members as commissioners. For an election of the board of commissioners to occur, a petition requesting that form of governance must be filed with the town. That petition must be signed by at least 20% of property owners within the district. Upon presentation of such a petition, an election must be held at the next annual or special meeting of the district, whichever occurs first. In that case, the new board of commissioners will consist of elected representatives as well as two appointed representatives, one from the county and one from the town *(see Board of Commissioners, pages 63-66)*.

Wis. Stat. § 33.23(3)

Districts Created by Cities or Villages

A city or village may establish a lake district by a simple resolution, provided that all the frontage of the lake is within the city or village, (except any portions outside the state of Wisconsin).

Wis. Stat. § 33.23(1)

A petition of property owners is not required for the creation of a district by a city council or village board. The resolution establishing the district is adopted in the same manner as resolutions for other municipal business. The law does not require a public hearing to be held in connection with establishing the district. However, most incorporated municipalities do schedule a public hearing or informational meeting on creation of a lake district in order to provide an opportunity for public comment, in the interest of fairness and open government.

When a district is established by a city or village, the city council or village board generally serves as the board of commissioners. These municipal districts are otherwise governed like other lake districts, with an annual meeting of electors and property owners determining the district's budget and tax levy.



Good Idea

In situations where the governing body of a city or village serves as the board of commissioners of a lake district, they sometimes consider establishing a citizen advisory committee or other structure to include citizen input.

Wis. Stat. § 33.23(3)

The city council or village board is required to provide for an election of the board of commissioners if a petition requesting that form of governance is filed. The petition must be signed by at least 20% of property owners within the district. Upon presentation of such a petition, an election must be held at the next annual or special meeting of the district, whichever occurs first. In that case, the new board of commissioners will consist of elected representatives as well as two appointed representatives, one from the county and one from the city or village *(see Board of Commissioners, pages 63-66)*. The new board of commissioners will become effective immediately after the election (unless there is a challenge to the election results initiated in circuit court within 14 days of the election).

Wis. Stat. § 33.235

Districts Created by Conversion of a Sanitary District

Sanitary districts may be converted into "restructured districts" to allow district members to have direct input into the district by voting at annual meetings.

Although a lake district may only be formed on a lake that is accessible to the public, there is no such restriction for a sanitary district, consequently, a restructured district created by conversion of a sanitary district does not carry the requirement that the lake be accessible to the public. For more information on sanitary districts, see Chapter 6.

When the Sanitary District Encompasses All the Frontage

If the sanitary district encompasses all the frontage of a lake, the town board may, by resolution, convert the sanitary district into a restructured district with the same boundaries. The restructured district automatically assumes all the rights and liabilities of the sanitary district.

The sanitary district commissioners serve as the initial board of commissioners until the first annual meeting of the restructured district, at which time three (or five if approved at the annual meeting) commissioners are elected and two commissioners are appointed (one each by the county and town), as for any other lake district (see Board of Commissioners, pages 63-66).

Wis. Stat. § 33.235(1m)

When the Sanitary District Does Not Encompass All the Frontage

If the sanitary district **does not** encompass all the frontage of a lake, the commissioners of the sanitary district may (with approval of the town board) petition the county board for conversion of the sanitary district into a restructured district. The restructured district includes all of the territory of the pre-existing sanitary district and any additional frontage on the lake deemed appropriate by the commissioners. The commissioners may sign the petition for the landowners within the existing sanitary district, while the owners of the additional lands would be invited to sign the petition in the same manner as required for the formation of a new lake district by a petition. This petition would then be presented to the county board and considered in the same manner as a petition to create a new lake district *(see Districts Created by County Boards, page 39).*

Wis. Stat. § 33.235(2)

Wis. Stat. § 33.25

A restructured district created by a county board assumes all the rights and liabilities of the pre-existing sanitary district, but the method of apportioning the rights and liabilities within the restructured district must be set out in the county board order creating the district.

Wis. Stat. § 33.235(2)



Wis. Stat. § 33.01(9)(am)

- ¹ The tax roll delivered on or before the 3rd Monday in December of the previous year.
- ² Ibid
- ³ Signature power can vary greatly in these cases. Whenever an entity other than an individual is the owner of land, care should be taken to ensure the petition is signed by an official representative, officer or employee who is authorized to sign on behalf of the entity.

Wis. Stat. § 33.01(9)(am)

- ⁴ The tax roll delivered on or before the 3rd Monday in December of the previous year.
- ⁵ Nielsen v. Waukesha County Board of Supervisors, 178 Wis.2d 498, 504 N.W.2d 621, (Ct. App. 1993).
- 6 Ibid

Wis. Stat. § 985.07

- ⁷ Class 1 notice A legal notice published in a newspaper that is required to be inserted one time.
- ⁸ Hearing notice should be sent to the Wisconsin Department of Natural Resources, Lakes Management Section, 101 S. Webster Street, Box 7921, Madison, WI 53707-7921
- ⁹ Haug v. Wallace Lake Sanitary District, 130 Wis.2d 347, 387 N.W.2d 133 (Ct. App. 1986).
- ¹⁰ Fort Howard Paper Company v. Town of Ashwaubenon, 250 Wis. 145, 26 N.W.2d 661(1947)

Wis. Stat. § 33.27(1m)

- ¹¹ If no resident is willing to serve, this requirement is waived.
- 12 Ibid

Wis. Stat. § 33.28(2)(d)

- ¹³ If the district includes a lake controlled by a dam that is not located in the town, village, or city within which the largest portion by valuation of the district lies, then the governing body that would normally make an appointment can defer to the governing body of the town, village, or city within which the dam is located. The person appointed shall be a resident of the district who owns property within the district if possible or shall be a member of the governing body of the town, village, or city within which the dam is located.
- Wisconsin Department of Revenue, Local Government Services, Box 8971, Madison, WI 53708
- ¹⁵ Wisconsin Department of Natural Resources, Lakes Management Section, 101 S. Webster Street, PO Box 7921, Madison, WI 53707-7921

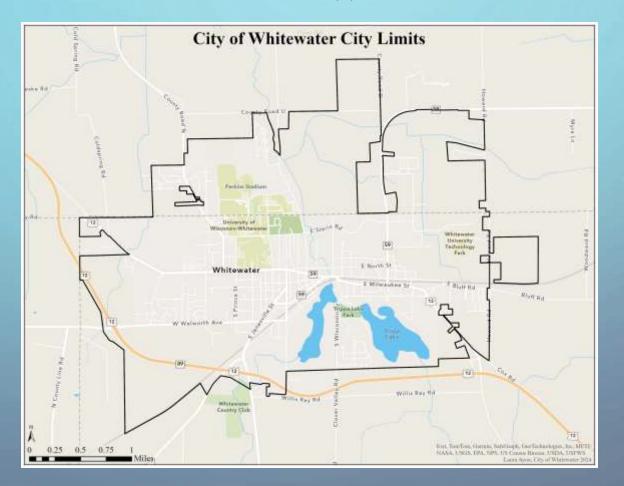
16 Ibid

WHY IS THE LAKES ADVISORY COMMITTEE HERE TONIGHT

- As a volunteer group dedicated to the long-term health and enjoyment of Trippe and Cravath lakes, the lakes advisory committee respectfully requests that the City Council pass a resolution to initiate the formation of a City of Whitewater Trippe & Cravath lakes district. Establishing a lakes district under Chapter 33 of the Wisconsin Statutes would provide a formal, democratic framework for managing the lake's water quality, shoreline, recreational use, and environmental sustainability.
- A lakes district allows all stakeholders—lakefront property owners, residents, and local governments—to participate in the decision-making process, ensuring that lakes management is transparent, fair, and responsive to the needs of the community. It also opens the door to long-term funding solutions, including the ability to apply for state grants and levies approved by lakes district members for vital improvement projects.
- Creating a lakes district is a proactive step that empowers local citizens to work collaboratively with the city and surrounding areas to preserve and protect one of our community's most valuable natural resources—for today and for future generations.
 - As of 2024 there are 4 lake districts in Jefferson County and 10 in Walworth County.

WHO WOULD BE INCLUDED IN THE CITY OF WHITEWATER TRIPPE & CRAVATH LAKES DISTRICTS?

The Lakes Advisory Committee is recommending the entire City of Whitewater be included as
a City of Whitewater Trippe & Cravath Lakes District.



WHAT IS THE MAX LEVY THAT CAN BE CHARGED

• Lakes district taxes are capped at the rate of 2.5 mills or \$2.50 per \$1,000 of equalized valuation. Wis

Stat 33.30(4)(a)

Home Value	Amount Charged
\$100,000	\$250.00
\$200,000	\$500.00
\$300,000	\$750.00

WHAT IS THE IMPACT OF A \$250,000 BUDGET

• To reach an example \$250,000 budget, residents could see an estimated \$0.26 per thousand of assessed value to their annual tax bill. There is a maximum levy amount, BUT there is no minimum levy amount. The budget could be voted at a zero dollar amount.

Home Value	Amount Charged
\$100,000	\$26.00
\$200,000	\$52.00
\$300,000	\$78.00

WHAT IS YOUR ROLE AS CITY COUNCIL

• Once city council passes a resolution to create a city lakes district, your role doesn't end there — city council typically takes on oversight, coordination, and support duties to ensure the lake district functions as intended.

Establishment of the Lake District

- Governing Body as Commissioners: Upon establishment, the city council itself serves as the board of commissioners for the lakes district. This means the council directly oversees the district's operations and decision-making processes.
 - The city council is required to provide for an election of the board of commissioners if a petition requesting that form of governance is filed. The petition must be signed by at least 20% of property owners within the district. Upon presentation of such a petition, an election must be held at the next annual or special meeting of the district, whichever occurs first. Most lakes districts have five commissioners. Three members are elected from the residents or property owners within the district. The other two commissioners are appointed by the local units of government. The new board of commissioners will become effective immediately after the election.
 - Immediately following each annual meeting, the board of commissioners is required to meet to elect a chair, secretary and treasurer from board members to serve for one-year terms. Only commissioners may hold these offices.

WHAT IS YOUR ROLE AS CITY COUNCIL

Governance and Operations

- Annual Meetings: The district is required to hold annual meetings between May 22 and September 8 each year. During these meetings, property owners and residents discuss and vote on key matters such as budgets, tax levies, and major projects.
- Budget Approval: The city council, acting as the board of commissioners, is responsible for approving the district's annual budget, which is funded through tax levies or special assessments
 - The annual budget will be set on the first meeting, therefore setting cost. The budget is approved by majority vote of the residents and landowners, so you set the budget.
 - For example, if the budget were to be set at \$250,000, residents could see an estimated \$0.26 per thousand of assessed value to their annual tax bill. A home assessed at \$100,000 would see an estimated \$26 a year increase. A home assessed value at \$200,000 would see an estimate of \$52.
 - There is a maximum levy amount, BUT there is no minimum levy amount. The budget could be voted at a zero dollar amount.
 - The statutes do not specify the date a lake districts budget should start. Most lake district budgets operate on the calendar year.

LAKES DISTRICT & PARTNERSHIP WITH CITY

Shared Governance & Representation

- Lake districts often include representatives from local municipalities, like a city council member on their board of commissioners.
- This ensures the city has a voice in decisions about lake management, zoning, and budget priorities.

Planning & Zoning Coordination

- The city government handles zoning and land use around the lake, while the lakes district provides input to ensure developments don't harm water quality or natural habitats.
- Joint reviews of building permits or shoreline developments can be conducted to align goals.

Environmental Projects

- They may partner on grants and funding for dredging, weed control, stormwater runoff improvements, or conservation efforts.
- Example: A city might handle stormwater infrastructure upgrades while the lakes district focuses on shoreline restoration.

Public Services and Infrastructure

• The city maintains roads, parks, and public access points around the lake, often in coordination with the lakes district to balance recreation and conservation.

Tourism & Events

- Both entities might co-sponsor events like fishing tournaments, lake festivals, or educational programs.
- Promoting lakes tourism can benefit the local economy, so marketing and infrastructure planning are often joint efforts.

Communication & Public Involvement

- Regular public meetings, newsletters, and joint public education efforts help engage residents and stakeholders.
- Emergency communication and policy updates (e.g., lake level changes, invasive species alerts) are sometimes coordinated.

WHERE WE ARE IN OUR TIMELINE

2024

2025

2026

2027









- SEWRPC Onsite for Aquatic Plant Management Survey.
- Surface Water
 Grant applied
 for (was not
 awarded the
 grant)
- Weekly tasks:
 Water quality
 test, public
 education, and
 lake
 improvements.

- Approval of Aquatic Plant Management Plan. (Part of Phase 1 of Comprehensive Plan)
- Seek resolution for lake district.
- Apply for Surface Water Grants.
- SEWRPC onsite for field work phase 2.
- Weekly tasks:
 Water quality test,
 public education,
 and lake
 improvements.

SEWRPC onsite for final field work phase 2 of Comprehensive Plan:

Morphology, hydrology, and watersheds.

Lakes waterquality.

Shoreline condition.

Stormwater management. Pollutant sources and

loads.

Fish and wildlife. Recreational use

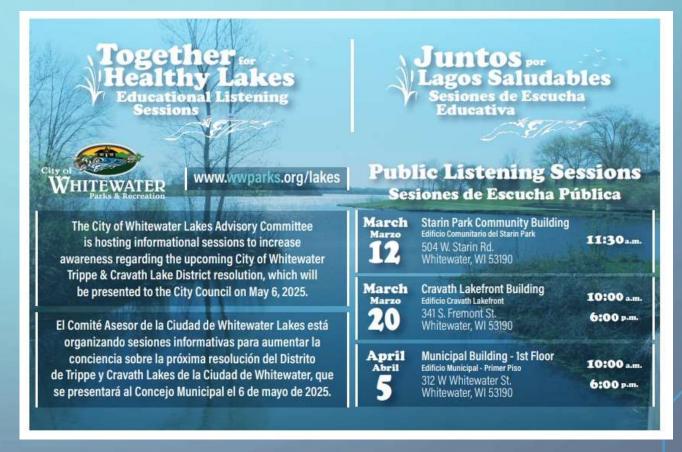
- Apply for grants
- Weekly tasks: Water quality test, public education, and lake improvements.

- Publish Lakes Management
 Plan
- Apply for grants
- Weekly tasks:
 Water quality test,
 public education,
 and lake improvements.

WHAT HAS THE LAKES ADVISORY COMMITTEE DONE TO GET TO THIS POINT?

2024 2025





*Monthly meetings to move forward with goal setting, event planning, addressing concerns made by residents, protect and improve lakes environment

TOGETHER FOR HEALTHY LAKES EDUCATION SESSIONS SUMMARY

Date	Location	Time	# Attended	Lives on a body of water	Does Not live on the water
Wednesday, March 12	Starin Park Community Building	11:30am	23	11	12
Thursday, March 20	Cravath Lakefront Building	10:00am	5	1	4
Thursday, March 20	Cravath Lakefront Building	6:00pm	6	3	3
Saturday, April 5	City Hall	10:00am	13	10	3
Saturday, April 5	City Hall	6:00pm	2	2	0

MOST COMMON QUESTIONS/STATEMENTS ASKED AT PUBLIC EDUCATION SESSIONS

- March 12th Session
 - Statement: Renters voting could cause trouble voting against landlords.
 - Questions: Is the city planning to dredge more locations? What are we doing about the Geese? Can we remove the carp?
 - Response Given: The city does not have a permit for additional dredging at this time. Geese control is on the radar and the swan program will be placed out again this year. The committee is looking into organizing a Carp tournament.
 - Question: Will the DNR let you take out all the cattail?
 - Response: The Committee would like to restore the shoreline back to its state before the dredging took place. They will work with the DNR to approve adequate and safe amount of cattail removal.
 - Question: Will the Dam come out?
 - Response: No
 - Question: What is the timeline for the Annual Meeting to take place?
 - Response: The first meeting is required to take place between May 22- September 8

March 12th Session

- Statement: We would like to be able to put in kayaks at the south end of Cravath.
- Question: Why were the swans in the lake?
 - Response: The city placed the swans in Cravath to experiment on keeping the Geese away from the shoreline, and pooping on the park sidewalks.
- Statement: I hope we can get something going!
- Statement: The city messed it up, we shouldn't have to pay to fix it!
- Statement: Lake Districts are great, power back to the people.
- Statement: When will our taxes stop going up!

March 20th 10am Session

- Question: Can you clean up the creek below the Dam in Trippe Lake, lots of debris & fishing line?
 - Response: We most certainly can!
- Question: Can you replace the rocks under the railroad bridge?
 - Response: City staff will communicate with the DNR on rock replacement.

March 20th 10am Session

- Question: Who put the swans in Cravath?
 - Response: City staff put in the swans to help encourage geese away from the shoreline and park walk ways.
- Statement: Mailers are helpful getting information to the public.
- Statement: Please open up the areas to fish by the 5 flags by cleaning up the shoreline.
- Statement: Cattails are beneficial to muskrats!
- Statement: You might want to check out the west end of Cravath, there is a concrete footing trapping turtles.

March 20th 6pm Session

- Question: Who cleaned up the cattail by the Dam?
 - Response: City staff removed some stuck cattail obstructing flow of the spillway.
- Statement: It would be fun for the swans to wear a swan cam for fun videos!
- Statement: I would like to see the old swimming hole at Trippe back.

March 20th 6pm Session

- Question: Are the lakes a tourism draw?
 - Response: The city has seen an increase in special events applications for the use of Cravath Lakefront due to the aesthetics of the lake. Both parks are consistently booked during graduation and good weather months for family gatherings.
- Statement: It would be great to have a walking path around both lakes for the community.
- Question: Will the lake district encompass the creeks?
 - Response: The district can scope and fund projects beyond the boundary of the lake district; arguably, that would be better off happening upstream of the lakes, but some districts do have projects downstream as well. Upstream, the district would want to work on protecting healthy watershed areas and restoring areas that need work, with a goal of reducing nutrient and sediment loads into the lake.
- Question: Are there any grants that only the lake district can apply for?
 - Response: The city and lake district can apply for the same grants.

March 20th 6pm Session

- Question: Why is it better to have a Lake District?
 - Response: The lake district gives the stewardship to the community.
- Question: What type of funding can a Lake District Receive?
 - Response: The legislature has given lake districts a broad range of financial and administrative powers to undertake lake management programs. All lake districts have been granted the power to: Levy taxes and impose special charges and special assessments Borrow money Disburse money Make contracts Accept gifts Buy, hold, and sell property Undertake projects to enhance recreational uses, including recreational boating facilities (such as boat launches or breakwaters) Sue and be sued Take other acts necessary to carry out a program of lake protection and rehabilitation.
- Question: Are there items in the lake such as cars & boats that need to come out?
 - Response: When the lake was drawn down, there were some trash items pulled from the lake, but no known big items.

April 5th 10am Session

- Statement: You should think about getting a public relations intern to share important about lakes and helpful community education.
- Statement: Maybe we can do berms on farmland to help keep nutrients from going into waterways
- Question: Who pays the fees in a condo association?
 - Response: Owners of the property will pay the fees, not the association.
- Question: Is the taxing happening to the entire city or lakes residents?
 - Response: The resolution is asking for the entire city of whitewater limits be included in the taxing.
- Question: Are you planning to dredge more?
 - Response: There are currently no permits applied for in regards to dredging.
- Statement: You should work with the gravel pit to make sure any water coming out is safe.

April 5th 6pm Session

- Statement: You should look into Beloit Conservancy programs and offerings for ideas.
- Question: When does the decision take place?
 - Response: The decision will take place at the City Council Meeting on Tuesday, May 6th 6:30pm.
- Statement: Thank you for offering information!

A lake is more than just water — it's a living part of our community

QUESTIONS?

Lakes Advisory Committee Members:

Kurt Zipp
Carol McCormick
Gayle Stettler
Geoff Hale
Ginny Coburn
Elvira Kau



ORDINANCE No. 2072 AN ORDINANCE CREATING CHAPTER 2.73 LAKE ADVISORY COMMITTEE

The Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, do ordain as follows:

SECTION 1. Whitewater Municipal Code Chapter 2.73 is hereby created to read as follows:

2.73.010 – Lake Advisory Committee

Lake Advisory Committee

Mission Statement: The Lake Advisory Committee is dedicated to preserving and enhancing the health, beauty, and recreational value of the lakes within the City of Whitewater. We strive to provide recommendations and guidance to local authorities, engage the community in lake-related activities, and promote responsible stewardship of our natural resources.

Committee Goals and Objectives:

- 1. Lake Health and Water Quality: Monitor and assess the water quality of local lakes, identify potential threats to their health, and recommend actions to maintain or improve water quality.
- 2. **Ecosystem Preservation:** Work to protect and restore the natural ecosystems in and around Whitewater's lakes, ensuring the long-term health of local flora and fauna.
- 3. **Recreational Opportunities:** Encourage safe and accessible recreational opportunities on Whitewater's lakes, including swimming, boating, fishing, and wildlife observation.
- 4. **Community Engagement:** Foster community awareness and involvement in lake-related issues through educational programs, outreach, and public events.
- 5. **Policy and Planning:** Collaborate with local government and authorities to develop and recommend policies, ordinances, and plans that promote the sustainable management of lakes and their watersheds.
- 6. **Research and Data Collection:** Conduct or support research and data collection efforts to better understand lake ecosystems and trends, aiding informed decision-making.

Committee Membership: The Lake Advisory Committee shall consist of up to 5 members and no less than 3 members. There shall be one alternate member appointed to serve. In the event one of the regular members is unable to attend, then the alternate member shall be called upon to attend and shall have full power to act and vote The city manager and the common council president

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shall review the committee applicants and recommend nominees to the common council. After considering the candidates nominated by the city manager and common council president, the common council shall appoint the members of the committee. Members should represent diverse backgrounds, including but not limited to residents, environmental experts, local business owners, and recreational enthusiasts.

Eligibility: To be eligible for membership on the Lake Advisory Committee, an individual must be a resident of the City of Whitewater or have expertise related to lake preservation and enhancement.

Meetings: The committee shall meet on a regular basis, at least once every two months, to discuss ongoing projects, reports, and lake-related issues. Meetings will be open to the public, and citizens are encouraged to attend and participate.

Committee Chair: The Committee members will select a Chairperson from among themselves to lead meetings, coordinate activities, and act as the primary liaison with city officials.

Reporting: The Lake Advisory Committee shall deliver semi-annual updates and reports to the Common Council, sharing information about its activities, findings, and recommendations. If necessary, the Committee may also provide additional updates to the Common Council. These reports will be accessible to the public through the city's website and other communication channels.

Community Partnerships: The Committee shall seek opportunities to collaborate with local organizations, schools, and other stakeholders interested in lake conservation and education.

Term Length: Committee members shall serve staggered terms of three years each, with the possibility of reappointment for up to two additional terms.

Inaugural Meeting: The inaugural meeting of the Lake Advisory Committee shall be scheduled within 30 days of the appointment of its initial members.

Amendment and Review: This charter may be amended as needed with the approval of the Common Council. It will be reviewed periodically to ensure its continued effectiveness in achieving its goals and objectives.

Ordinance introduced by Council Member Allen, who moved its adoption.

Seconded by Council Member Brown.

AYES: Allen, Brown, Dawsey Smith, Hicks, Gerber, Stone, Schreiber NOES: ABSENT:

ADOPTED: October 3, 2023		
	John Weidl, City Manager	
	Karri Anderberg, City Clerk	

Approximately how much could this ? cost me

In supporting creation of the Cravath and Trippe Lakes District a tax levy would be put in place on your annual property tax bill based on tax parcel valuation. Lakeshore property owners will be assessed an additional fee. Fees will possibly be established based on creating a \$250,000 approved budget for the Cravath and Trippe Lake District. Residents could see an estimated 0.26% per thousand of assessed value to their annual tax bill. For example, a home assessed at \$150,000 would see an estimated \$39 a year increase. These numbers are truly estimates and must be approved at an annual meeting where all district members have the opportunity to vote. Please contact the Board of Commissioners, appointed Commissioners, Officers, and City of Whitewater appointed staff with comments, questions, or concerns.

Helpful Resource Contacts

City of Whitewater

www.whitewater-wi.gov | www.wwparks.org

City Manager

John Weidl

jweidl@whitewater-wi.gov | 262-473-0104

Public Works Director

Brad Marguardt, P.E.

bmarquardt@whitewater-wi.gov | 262-473-0139

Director of Parks, Recreation and Facilities

Kevin Boehm, CPRP, CPSI, AFO,

kboehm@whitewater-wi.gov | 262-473-0122

Assistant Parks, Recreation, Community Events Director
Michelle Dujardin, CPRP

mdujardin@whitewater-wi.gov | 262-473-0121

UW Extension

www.uwsp.edu/cnr-ap/UWEXLakes/

Director of Extension Lakes

Eri

ltem 25.

lu | 715-346-2192

Continued on back of brochure

Helpful Resource Contacts

(Continued from inside)

• Southeastern Wisconsin Regional • Planning Commission

www.sewrpc.org

Principal, Specialist - Biologist

Justin Poinsatte

jpoinsatte@sewrpc.org | 262-953-3230

Specialist - Biologist

Danielle Matuszak, M.S.

dmatuszak@sewrpc.org | 262-953-3221

• University of Wisconsin - Whitewater •

www.uww.edu | www.uww.edu/sustainability

Sustainability Coordinator

Wes Enterline

Direct: enterlinwj03@uww.edu | 262-472-6709 Office: sustainability@uww.edu | 262-472-6724

Marketing Program Coordinator

Dr. Andy Dahl, M.S.

dahlaj18@uww.edu | 262-472-6950

• Tallgrass Restoration, LLC •

www.tallgrassrestoration.com

Assistant Project Manager

Rachel Lambert

rlambert@tallgrassrestoration.com | 608-531-1768

• RLP Diversified, Inc •

www.rlpdiversified.com

Project Manager, Earthmoving & Demolition Contractor

Tammy Cappello

rlp.super@outlook.com | 262-206-<u>129</u>7

Eco Waterway Services

www.ecowaterway.com

Kelly Csizmadia

kcsizmadia@ecowaterway.com | 262-337-4630

Whitewater Creek Coalition

Whitewater Creek Coalition on Facebook

Jeffery Weigel

wwcreekcoalition@gmail.com

Carol McCormick

Lakes Advisory Committee Members

În blue shirts

Gayle Stettler

Kurt Zipp Elvira Kau

Geoff Hale Ginny Coburn

Don Huntington | *Dedicated Community Member*

Michelle Dujardin | City of Whitewater Staff Member



Together for Healthy Lakes Summit

Wednesday, October 2nd 5:00pm - 7:00pm

at the

841 Brewhouse

841 E Milwaukee St Whitewater, WI 53190

Free & Open to the entire community!



To provide an opportunity for every community member to ask the latest questions in lakes management, conservation, and recreation.

The Lakes Advisory Committee is seeking the support to create a Cravath and Trippe Lake District in the City of Whitewater

Find an individual wearing blue a them why this is important

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What is a lakes ? district .

A lake district is a specialized unit of government designed to manage a lake or group of lakes. One of the major differences between a lake district and a lake association is a lake district's ability to tax property within the district. Since 1974, when Wisconsin passed legislation allowing the formation of lake districts, over 200 lake communities have formed lake districts.

Lake districts have a unique blend of powers and governance provisions tailored to fit the needs of local lake communities. A lake district is guided and operated by those that live in or own property in the district. A lake district's day-to-day operations are carried out by a board of commissioners composed of elected volunteers and local officials. The financial direction of the district is determined by district residents (electors) and property owners at an annual meeting. Unlike other governmental units, such as towns or sanitary districts, nonresident property owners have the right to vote and hold office in lake districts.

Lake districts in Wisconsin have tremendous opportunities to address lake and watershed management issues. The Wisconsin Legislature has consistently recognized their potential by giving lake districts legal standing, the ability to tax, and eligibility for cost sharing funds and other state assistance. Governmental units, including lake districts, enjoy the advantages of automatically being exempt from federal income tax.

Since the 1970s, lake districts have shown that small public institutions can achieve remarkable results when it comes to lake management. A key to lake district success is a core of dedicated volunteer leaders willing to learn and work hard to maintain their lake. Through the work of these individuals, Wisconsin communities have identified and addressed threats to water quality, remarks the provided recreational boating and anced the vitality of inland lakes in

the state.

A lake district is not a club. Unlike a lake association, a lake district is a governmental body with statutory responsibilities to the resource, local citizens and taxpayers. Like all government entities, the powers and operations of a lake district are set by law with legal responsibilities and consequences designed to ensure that the rights and interests of the public are protected.

How can a lakes district pe formed

A city or village may establish a lake district by a simple resolution, provided that all the frontage of the lake is within the city or village, (except any portions outside the state of Wisconsin). A petition of property owners is not required for the creation of a district by a city council or village board. The resolution establishing the district is adopted in the same manner as resolutions for other municipal business. The law does not require a public hearing to be held in connection with establishing the district. However, most incorporated municipalities do schedule a public hearing or informational meeting on creation of a lake district in order to provide an opportunity for public comment, in the interest of fairness and open government.

When a district is established by a city or village, the city council or village board generally serves as the board of commissioners. These municipal districts are otherwise governed like other lake districts, with an annual meeting of electors and property owners determining the district's budget and tax levy. In situations where the governing body of a city or village serves as the board of commissioners of a lake district, they sometimes consider establishing a citizen advisory committee or other structure to include citizen input.

The city council or village board is required to provide for an election of the board of commissioners if a petition requesting that form of governance is filed. The petition must be signed by at least 20% of property owners within the district. Upon presentation of such a petition, an election must be held at the next annual or special meeting of the district, whichever occurs first.

In that case, the new board of commissioners will consist of elected representatives as well as two appointed representatives, one from the county and one from the city or village. The new board of commissioners will become effective immediately after the election (unless there is a challenge to the election results initiated in circuit court within 14 days of the election).

Whyshould I support a ? lakes district •

Ensures Sustainability

- Plan for Long-Term Maintenance: Address how the lakes
 district will be maintained and sustained over the long
 term to reassure the community of its lasting benefits.
 For example, the lakes district can buy and operate an
 aquatic plant harvester, develop a lake management plan,
 develop an aquatic plant management plan, develop a
 water recreation plan, contract for aquatic plant removal
 and maintain lake access.
- Promote Environmental Stewardship: Emphasize sustainable practices and environmental conservation to align with community values, concerns and priorities.
- Additional Funding: A lakes district has more opportunities for grant funding that goes directly to lake improvements that are decided and voted on by the people.

Build Community Engagement

- Foster Participation: Encourage community involvement in the planning and implementation process. This can help build ownership and commitment.
- Organize Events: Host informational sessions, workshops, and community events to educate and engage people about the lakes.
- Understand Community Needs and Concerns: Identify key issues or needs within the community, such as economic development, environmental conservation, recreation, etc.

Cost information and helpsul contacts on revers 392

City of WHITEWATER	Council Agenda Item
Meeting Date:	05/06/2025
Agenda Item:	WW Ordinance 5.20.030
Staff Contact (name, email, phone):	Dan Meyer
	dmeyer@whitewater-wi.gov
	262-473-1371

BACKGROUND

(Enter the who, what when, where, why)

Ordinance 5.20.030 currently contains language restricting gambling, games of chance, slot machines, or any devices of chance on any licensed premise. Due to the fact that state law addresses this issue, the intent of the change is to allow state law to govern. Practically speaking, any enforcement of this issue would be coordinated with the Department of Revenue (DOR) and would be handled following pertinent state statute.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS
(Dates, committees, action taken)
N/A
FINANCIAL IMPACT
(If none, state N/A)
N/A
STAFF RECOMMENDATION
Recommended Motion: Move to approve updated language in ordinance 5.20.030 as written.
ATTACHMENT(S) INCLUDED
(If none, state N/A)
1. Draft edits to ordinance 5.20.030

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ORDINANCE No. _____AN ORDINANCE AMENDING SUBSECTION 5.20.030 LICENSEE – CONDITIONS

The Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, do ordain as follows:

SECTION 1. Whitewater Municipal Code Chapter 5.20 Subsection 5.20.030 is hereby amended to read as follows:

5.20.030 – Licensee – Conditions.

- (a) All retail Class "A" and "B" licenses granted under this chapter shall be granted subject to the following conditions, and all other conditions of this chapter are subject to all other ordinances and regulations of the city applicable thereto:
 - (1) Every applicant procuring a license thereby consents to the entry of police or other duly authorized representatives of the city at all reasonable hours for the purpose of inspection and search, and consents to the removal from the premises of all things and articles there had in violation of city ordinances or state laws, consents to the introduction of such things and articles in evidence in any prosecution that may be brought for such offenses.
 - (2) It is a condition of any license issued under this chapter that the licensed premises may be entered and inspected at any reasonable hour by any police officer of the city without any warrant, and application for a license under this chapter shall be deemed a consent to this provision. Any refusal to permit such inspection shall automatically operate as a revocation of any license issued under this chapter and shall be deemed a violation of this section.
 - (3) Any licensed premise shall provide by clear glass window a clear view into the entire licensed premises. Storefront windows must have a clear vision zone starting at four feet from the floor and extending vertically to a point seven feet above the floor on all glass windows. In the clear vision zone, 75% of the windows shall be free of partitions, boxes, stalls, screens, curtains, signs, stickers, or any other devices which shall obstruct the view of the room from the general observation of persons. Licensed premises that have no storefront windows located within the clear vision zone (four to seven feet above the floor) shall have a minimum 50% clear and unobstructed view in those windows.
 - (4) No retail Class "A" or "B" licensee shall sell or offer for sale any alcohol beverage to any person on credit excepting credit extended by a hotel to a resident guest or a club to a bona fide member, and by grocers and druggists who maintain a credit system in connection with their other business. It is unlawful for any licensee to sell intoxicating liquors or wines to any person on a passbook or store order, or to receive from any person any goods, wares, merchandise or other articles in exchange for intoxicating liquor.

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- (5) No licensee shall sell, offer for sale or give away any alcohol beverage to any underage person.
- (6) Each licensed premises shall at all times be conducted in an orderly manner, and no disorderly, riotous or indecent conduct shall be allowed at any time on any licensed premises.
- (7) No gambling or games of chance of any sort shall be permitted in any form upon the licensed premises. Slot machines or any devices of chance are prohibited and shall not be kept upon the premises. Each licensed premises shall at all times comply with Wisconsin State Law and enforcement regarding the use and operation of gambling or games of chance of any sort.
- (8) No alcohol beverage shall be given away free by the licensee or any employee of the licensee or member of his family at any time.
- (9) No alterations, changes, or additions shall be made to such designated licensed premises without first securing a permit for such alterations, changes or additions from the inspector of buildings.
- (10) Wearing Apparel.
 - (A) All persons involved in the operation of any licensed premises under this section, whether as a licensee, member of the immediate family of licensee, licensed operator, unlicensed operator under supervision of the licensee or licensed operator, officer or agent of the licensed corporation, waiter, waitress, entertainer, dancer, or any other employee, shall observe the following applicable minimum standards for such licensed premises:
 - (i) The costume, uniform, or attire of any female shall completely cover the breasts, the mons veneris genitals, and the buttocks at all times. Those areas to be covered shall be covered with a nontransparent material.
 - (ii) The costume, uniform, or attire of any male shall completely cover the mons pubis genitals and buttocks at all times. Those areas to be covered shall be covered with a nontransparent material.
 - (B) It shall be the responsibility of the licensee to maintain such minimum standards on the licensed premises. Any violation taking place upon a licensed premises shall be deemed to be a violation of both the violator and the licensee.

Ordinance introduced by Council Member adoption.	, who moved its
Seconded by Council Member	

AYES: NOES: ABSENT: ADOPTED:		
	John Weidl, City Manager	
	Heather Boehm, City Clerk	

ORDINANCE No. _____AN ORDINANCE AMENDING SUBSECTION 5.20.030 LICENSEE – CONDITIONS

The Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, do ordain as follows:

SECTION 1. Whitewater Municipal Code Chapter 5.20 Subsection 5.20.030 is hereby amended to read as follows:

5.20.030 – Licensee – Conditions.

- (a) All retail Class "A" and "B" licenses granted under this chapter shall be granted subject to the following conditions, and all other conditions of this chapter are subject to all other ordinances and regulations of the city applicable thereto:
 - (1) Every applicant procuring a license thereby consents to the entry of police or other duly authorized representatives of the city at all reasonable hours for the purpose of inspection and search, and consents to the removal from the premises of all things and articles there had in violation of city ordinances or state laws, consents to the introduction of such things and articles in evidence in any prosecution that may be brought for such offenses.
 - (2) It is a condition of any license issued under this chapter that the licensed premises may be entered and inspected at any reasonable hour by any police officer of the city without any warrant, and application for a license under this chapter shall be deemed a consent to this provision. Any refusal to permit such inspection shall automatically operate as a revocation of any license issued under this chapter and shall be deemed a violation of this section.
 - (3) Any licensed premise shall provide by clear glass window a clear view into the entire licensed premises. Storefront windows must have a clear vision zone starting at four feet from the floor and extending vertically to a point seven feet above the floor on all glass windows. In the clear vision zone, 75% of the windows shall be free of partitions, boxes, stalls, screens, curtains, signs, stickers, or any other devices which shall obstruct the view of the room from the general observation of persons. Licensed premises that have no storefront windows located within the clear vision zone (four to seven feet above the floor) shall have a minimum 50% clear and unobstructed view in those windows.
 - (4) No retail Class "A" or "B" licensee shall sell or offer for sale any alcohol beverage to any person on credit excepting credit extended by a hotel to a resident guest or a club to a bona fide member, and by grocers and druggists who maintain a credit system in connection with their other business. It is unlawful for any licensee to sell intoxicating liquors or wines to any person on a passbook or store order, or to receive from any person any goods, wares, merchandise or other articles in exchange for intoxicating liquor.

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- (5) No licensee shall sell, offer for sale or give away any alcohol beverage to any underage person.
- (6) Each licensed premises shall at all times be conducted in an orderly manner, and no disorderly, riotous or indecent conduct shall be allowed at any time on any licensed premises.
- (7) Each licensed premises shall at all times comply with Wisconsin State Law and enforcement regarding the use and operation of gambling or games of chance of any sort.
- (8) No alcohol beverage shall be given away free by the licensee or any employee of the licensee or member of his family at any time.
- (9) No alterations, changes, or additions shall be made to such designated licensed premises without first securing a permit for such alterations, changes or additions from the inspector of buildings.
- (10) Wearing Apparel.
 - (A) All persons involved in the operation of any licensed premises under this section, whether as a licensee, member of the immediate family of licensee, licensed operator, unlicensed operator under supervision of the licensee or licensed operator, officer or agent of the licensed corporation, waiter, waitress, entertainer, dancer, or any other employee, shall observe the following applicable minimum standards for such licensed premises:
 - (i) The costume, uniform, or attire of any female shall completely cover the breasts, the mons veneris genitals, and the buttocks at all times. Those areas to be covered shall be covered with a nontransparent material.
 - (ii) The costume, uniform, or attire of any male shall completely cover the mons pubis genitals and buttocks at all times. Those areas to be covered shall be covered with a nontransparent material.
 - (B) It shall be the responsibility of the licensee to maintain such minimum standards on the licensed premises. Any violation taking place upon a licensed premises shall be deemed to be a violation of both the violator and the licensee.

Ordinance introduced by Council Memberadoption.	_,	who	moved	its
Seconded by Council Member				
AYES:				

NOES: ABSENT: ADOPTED:	
	John Weidl, City Manager
	Heather Boehm, City Clerk

City of WHITEWATER	Council Agenda Item
Meeting Date:	May 6, 2025
Agenda Item:	Amendment to Ordinance 2.62.020 Whitewater Transparency
	Enhancement to require Class 1 & 2 Hearing Notices to be posted on
	the City's Social Media Page
Staff Contact (name, email, phone):	Rachelle Blitch, <u>rblitch@whitewater-wi.gov</u> , 262-473-1380

BACKGROUND

(Enter the who, what when, where, why)

There is interest in amending the posting requirements to include the publication of Class 1 and Class 2 hearing notices on the City's social media platforms as an additional method to enhance communication with residents. This proposal was discussed during the Finance Committee meeting on April 22, 2025, and was recommended for approval by the Common Council.

PREVIOUS ACTIONS - COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

4/22/2025 – Approved by the finance committee with a recommendation to Common Council

FINANCIAL IMPACT
(If none, state N/A)

N/A

STAFF RECOMMENDATION

Staff recommends approval of the amendment if Council agrees with the additional posting requirement.

ATTACHMENT(S) INCLUDED

(If none, state N/A)

1. Current Ordinance with requested changes

Item 27. 400

2.62.020 Posting requirements.

- (a) Agenda notices for all council, committee, commission and board meetings, requiring legal notice, shall be posted seventy-two hours in advance. If an agenda item is added between twenty-four and seventy-two hours prior to the meeting, it shall require an affirmative vote of a majority of the members voting to take up the matter.
- (b) All council, committee, commission and board agendas shall be posted online on the city website seventytwo hours in advance of the meeting.
- (c) All council, committee, commission and board packet materials, that can be reasonably scanned, shall be posted online twenty-four hours in advance of the meeting. The city shall provide an electronic notification feed alert, indicating that new information is available regarding an upcoming council, committee, commission or board meeting, to any party that has subscribed to the feed (requested notice from the city of the updated information).
- (d) All requests for proposals and requests for bids shall be posted online as soon as is practicable.
- (e) The council and all committee, commission and board meeting minutes shall be posted online within thirty days of the meeting. If the body does not meet within thirty days of the meeting, the minutes shall be posted within fourteen days of the next meeting.
- (f) All notices of public hearings as required by city ordinance or state statute will be posted to the City of Whitewater social media channels. Posts will replicate the requirements of the given class of notice in regards to frequency and timeline of newspaper insertions as laid out in Chapter 985.

(Ord. No. 1804A, § 1, 10-5-2010)

City of WHITEWATER	Council Agenda Item
Meeting Date:	May 6, 2025
Agenda Item:	Amendment to Ordinance 2.73.010 Lake Advisory Committee's
	membership to include one member of the Common Council
Staff Contact (name, email, phone):	Rachelle Blitch, <u>rblitch@whitewater-wi.gov</u> , 262-473-1380

BACKGROUND

(Enter the who, what when, where, why)

There is a desire to include one member of the Common Council to the Lake Advisory Committee. This was discussed at the April 22, 2025, finance committee meeting and recommended to Common Council for approval.

PREVIOUS ACTIONS - COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

4/22/2025 – Approved by the finance committee and recommended to Common Council

FINANCIAL IMPACT	
(If none, state N/A)	

N/A

STAFF RECOMMENDATION

Staff recommends approval of the amendment if Council feels this would be of benefit.

ATTACHMENT(S) INCLUDED

(If none, state N/A)

1. Current Ordinance with requested changes.

Item 28. 402

Chapter 2.72 LAKE ADVISORY COMMITTEE

Sections:

2.73.010 Lake advisory committee.

- (a) Lake Advisory Committee.
- (b) Mission Statement. The lake advisory committee is dedicated to preserving and enhancing the health, beauty, and recreational value of the lakes within the City of Whitewater. We strive to provide recommendations and guidance to local authorities, engage the community in lake-related activities, and promote responsible stewardship of our natural resources.
- (c) Committee Goals and Objectives.
 - (1) Lake Health and Water Quality. Monitor and assess the water quality of local lakes, identify potential threats to their health, and recommend actions to maintain or improve water quality.
 - (2) Ecosystem Preservation. Work to protect and restore the natural ecosystems in and around Whitewater's lakes, ensuring the long-term health of local flora and fauna.
 - (3) Recreational Opportunities. Encourage safe and accessible recreational opportunities on Whitewater's lakes, including swimming, boating, fishing, and wildlife observation.
 - (4) Community Engagement. Foster community awareness and involvement in lake-related issues through educational programs, outreach, and public events.
 - (5) Policy and Planning. Collaborate with local government and authorities to develop and recommend policies, ordinances, and plans that promote the sustainable management of lakes and their watersheds.
 - (6) Research and Data Collection. Conduct or support research and data collection efforts to better understand lake ecosystems and trends, aiding informed decision-making.
- (d) Committee Membership. The lake advisory committee shall consist of up to seven members.
 - (1) The lake advisory committee shall consist of Up to five six at-large members and no less than three four at-large members.
 - (2) One council member representative
 - (3) There shall be one alternate member appointed to serve. In the event one of the regular members is unable to attend, then the alternate member shall be called upon to attend and shall have full power to act and vote.
 - (4) The city manager and the common council president shall review the committee applicants and recommend nominees to the common council. After considering the candidates nominated by the city manager and common council president, the common council shall appoint the members of the committee.
 - (5) Members should represent diverse backgrounds, including but not limited to residents, environmental experts, local business owners, and recreational enthusiasts.
 - (6) There shall always be at least one member who is a Cravath or Tripp Lake Riparian Owner, and one member who is not a Riparian Owner on either lake. This requirement may be met via at-large members, or the council representative.

- (e) Eligibility. To be eligible for membership on the lake advisory committee, an individual must be a resident of the City of Whitewater or have expertise related to lake preservation and enhancement.
- (f) Meetings. The committee shall meet on a regular basis, at least once every two months, to discuss ongoing projects, reports, and lake-related issues. Meetings will be open to the public, and citizens are encouraged to attend and participate.
- (g) Committee Chair. The committee members will select a chairperson from among themselves to lead meetings, coordinate activities, and act as the primary liaison with city officials.
- (h) Reporting. The lake advisory committee shall deliver semi-annual updates and reports to the common council, sharing information about its activities, findings, and recommendations. If necessary, the committee may also provide additional updates to the common council. These reports will be accessible to the public through the city's website and other communication channels.
- (i) Community Partnerships. The committee shall seek opportunities to collaborate with local organizations, schools, and other stakeholders interested in lake conservation and education.
- (j) Term Length. Committee members shall serve staggered terms of three years each, with the possibility of reappointment for up to two additional terms.
- (k) Inaugural Meeting. The inaugural meeting of the lake advisory committee shall be scheduled within thirty days of the appointment of its initial members.
- (I) Amendment and Review. This charter may be amended as needed with the approval of the common council. It will be reviewed periodically to ensure its continued effectiveness in achieving its goals and objectives.

(Ord. No. 2072, § 1, 10-3-2023)



Council Agenda Item

Meeting Date:	April 3, 2025
Agenda Item:	Public Comment Ordinance

Staff Contact (name, email, phone): Rachelle Blitch, rblitch@whitewater-wi.gov, 262-473-1380

BACKGROUND

(Enter the who, what when, where, why)

The Public Comment Ordinance was referred to the Finance Committee last fall for review and necessary revisions. At its September 24, 2024, meeting, the committee requested that all boards and commissions review the proposed policy and provide feedback, which would be presented to the Finance Committee before the end of the year.

The collected feedback was reviewed at the November Finance Committee meeting, after which the ordinance was recommended to the Common Council for consideration.

On December 3, 2024, the updated policy was presented to the Common Council, where minor edits were requested before the ordinance was brought back for final approval.

PREVIOUS ACTIONS - COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

9/24/2024 – Finance Committee requested all boards and commission review and provide feedback 11/26/2024 – Finance Committee recommended revised policy to Common Council 12/3/2024 – Common Council requested minor edits and requested it be brought back as an ordinance

FINANCIAL IMPACT
(If none, state N/A)
N/A

STAFF RECOMMENDATION

ATTACHMENT(S) INCLUDED

(If none, state N/A)

- 1. Memo to Finance Committee with feedback from boards
- 2. Proposed policy
- 3. Updated Ordinance with requested changes

ORDINANCE No. _____AN ORDINANCE CREATING SECTION 2.62.060 PUBLIC COMMENT DURING COMMON COUNCIL AND COMMITTEE MEETINGS

The Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, do ordain as follows:

SECTION 1. PURPOSE

The purpose of this ordinance is to establish formal procedures governing public comment, public hearings, and participation in agenda items during meetings of the Common Council and its Committees to ensure orderly, efficient, and respectful discourse.

SECTION 2. PUBLIC APPEARANCE CARD

- (a) Members of the public who wish to speak during public comment, a public hearing, or on a specific agenda item may complete a Public Meeting Appearance Card (PMAC). Members of the public who wish to ask questions of the Common Council, its Committees, or presenters at meetings of the same shall fill out the PMAC so that they may be contacted with responses or answers to their inquiries.
- (b) The PMAC may also be used by individuals who do not wish to speak but wish to register their support or opposition to an agenda item.
- (c) Prior to taking action on any agenda item, the presiding officer of the meeting shall request the City Clerk/Secretary to identify individuals who have signed up to make a public comment.
- (d) The Clerk/Secretary shall call the names of speakers in an alternating order between those in support and those in opposition. This subsection shall be subject to alternating when possible.
- (e) Upon conclusion of verbal testimony, the Clerk/Secretary shall read the names and stated positions of those who submitted written comments, which shall be entered into the meeting minutes.
- (f) After all registered speakers have been heard, the presiding officer of the meeting shall ask for any remaining public comment. Those wishing to be heard at that time shall be afforded the same opportunity to comment as those who signed up to make a public comment.

SECTION 3. TIME LIMITS FOR PUBLIC COMMENT

- (a) Public Comment Period:
 - (1) Each speaker shall be limited to three (3) minutes.
 - (2) The total time allotted for public comment shall not exceed thirty (30) minutes.
- (b) Public Hearing:
 - (1) Each speaker shall be limited to five (5) minutes.
 - (2) The total time allotted shall not exceed thirty (30) minutes for both supporting and opposing speakers.

(3) An extension of the total time allotted for public comment may be granted upon majority vote of the Common Council or Committee.

(c) Agenda Items:

- (1) Each speaker shall be limited to three (3) minutes.
- (2) Each speaker may be granted an extension of time to comment upon majority vote of the Common Council/Committee.
- (d) In instances where multiple individuals wish to address the same subject, a designated spokesperson may be identified to present on behalf of the group.
- (e) The presiding officer, with majority concurrence from the Common Council or Committee, may modify the time allocations in this section based on the complexity of the item and the number of speakers.
- (f) The Common Council or Committee may, by majority vote, allow additional comment periods if new information is presented.
- (g) Individuals may not cede their time to other individuals. The presiding officer of the meeting, by majority vote, may allow additional time to an individual representing a group of individuals that wish to address the same subject.

SECTION 4. MEETING CONDUCT

- (a) Expectations of Speakers:
 - (1) Speakers shall conduct themselves in a professional and respectful manner.
 - (2) All remarks shall be directed to the Common Council or Committee as a body, not to individual members, City staff, or members of the public.
 - (3) Speakers shall refrain from defamation, intimidation, personal affronts, threats of violence, or the use of profanity.
 - (4) Public members commenting who have not completed a PMAC shall state their name and address prior to making a public comment.
- (b) Expectations of the Public:
 - (1) Audience members shall not engage in shouting, clapping, or other disruptive behavior.
 - (2) Defamation, intimidation, personal affronts, threats of violence, or profanity shall not be permitted.
 - (3) Any behavior that disrupts the orderly conduct of the meeting is prohibited.
 - (4) Public members commenting who have not completed a PMAC shall state their name and address prior to making a public comment.
- (c) Expectations of Council/Committee Members:

- (1) Members shall preserve order and decorum at all times.
- (2) Members shall not delay or interrupt proceedings through conversation or other means.
- (3) Members shall not disturb a speaker or refuse to obey the directives of the presiding officer.
- (4) Members shall hold all questions to the public commenter until the end of the speaker's comments. Speakers may be allowed to briefly answer questions from the members.

SECTION 5. ENFORCEMENT AND PENALTIES

- (a) The presiding officer shall have the authority to enforce the provisions of this ordinance and may take necessary actions to maintain order, including warnings or removal of disruptive individuals.
- (b) Repeated violations may result in additional penalties as determined by the Common Council/Committee.

SECTION 6. NOTICE REGARDING PUBLIC COMMENT

- (a) The Staff of the City of Whitewater shall create a 36" x 48" posterboard to be displayed at all Common Council and Committee meetings under the projection screen, in front of the podium, or other easily visible area of the meeting room. The posterboard shall include the rules for public comment, to include:
 - (1) Reference to the City of Whitewater Municipal Ordinance regarding Public Comment during Common Council and Committee meetings.
 - (2) Please fill out a PMAC if you wish to be contacted with any responses or answers to any questions.
 - (3) You must clearly state your name and address prior to speaking.
 - (4) Please speak in a clear and loud manner into the microphone

Ordinance introduced by Council Member	, who moved its adoption.
Seconded by Council Member	
AYES: NOES: ABSENT: ADOPTED:	
	John Weidl, City Manager
	Heather Boehm, City Clerk

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SECTION 2. PUBLIC APPEARANCE CARD

- (a) Members of the public who wish to speak during public comment, a public hearing, or on a specific agenda item must complete a Public Meeting Appearance Card (PMAC). Commenters wishing to ask questions shall fill out the PMAC to be reached with answers.
- (b) The PMAC may also be used by individuals who do not wish to speak but wish to register their support or opposition to an agenda item.
- (c) Prior to taking action on any agenda item, the presiding officer shall request the City Clerk/Secretary to identify individuals who have signed up to speak.
- (d) The Clerk/Secretary shall call the names of speakers in an alternating order between those in support and those in opposition.
- (e) Upon conclusion of verbal testimony, the Clerk/Secretary shall read the names and stated positions of those who submitted written comments, which shall be entered into the meeting minutes. **SECTION** (f) After all registered speakers have been heard, the presiding officer shall ask for any remaining public comment. **3. TIME LIMITS FOR PUBLIC COMMENT**

(a) Public Comment Period:

- (1) Each speaker shall be limited to three (3) minutes.
- (2) The total time allotted for public comment shall not exceed thirty (30) minutes.

(b) Public Hearing:

- (1) Each speaker shall be limited to five (5) minutes.
- (2) The total time allotted shall not exceed thirty (30) minutes for both supporting and opposing speakers.
- (3) An extension of total time may be granted upon approval of the Common Council/Committee.

(c) Agenda Items:

(1) Each speaker shall be limited to three (3) minutes.

- (2) An extension of time may be granted upon approval of the Common Council/Committee.
- (d) In instances where multiple individuals wish to address the same subject, a designated spokesperson may be identified to present on behalf of the group.
- (e) The presiding officer, with concurrence from the Common Council/Committee, may modify the time allocations based on the complexity of the item and the number of speakers.
- (f) The Common Council/Committee may, by majority vote, allow additional comment periods if new information is presented.
- (g) Individuals may not cede their time to other individuals

SECTION 4. MEETING CONDUCT

- (a) Expectations of Speakers:
 - (1) Speakers shall conduct themselves in a professional and respectful manner.
 - (2) All remarks shall be directed to the Common Council/Committee as a body, not to individual members, City staff, or members of the public.
 - (3) Speakers shall refrain from defamation, intimidation, personal affronts, threats of violence, or the use of profanity.
 - (4) Speakers who have not filled out a PMAC card shall state their name and address prior to speaking
- (b) Expectations of the Public:
 - (1) Audience members shall not engage in shouting, clapping, or other disruptive behavior.
 - (2) Defamation, intimidation, personal affronts, threats of violence, or profanity shall not be permitted.
 - (3) Any behavior that disrupts the orderly conduct of the meeting is prohibited.
- (4) Public members who have not filled out a PMAC card shall state their name and address prior to speaking (c) Expectations of Council/Committee Members:
 - (1) Members shall preserve order and decorum at all times.
 - (2) Members shall not delay or interrupt proceedings through conversation or other means.
 - (3) Members shall not disturb a speaker or refuse to obey the directives of the presiding officer.
 - (4) Members shall hold all questions until the end of the speakers comments. Speakers may be allowed to briefly answer members.

SECTION 5. ENFORCEMENT AND PENALTIES

- (a) The presiding officer shall have the authority to enforce the provisions of this ordinance and may take necessary actions to maintain order, including warnings or removal of disruptive individuals.
- (b) Repeated violations may result in additional penalties as determined by the Common Council/Committee.

Direct Staff to create a 36"x48" posterboard to be displayed under the screen, or in front of the podium. The board should include the rules for speaking:

- 1. Please fill out a PMAC if you wish to be contacted with any answers to questions.
- 2. You must clearly state your name and address prior to speaking

Ordinance introduced by Council Member _	, who moved its adoption.
Seconded by Council Member	·
AYES: NOES: ABSENT: ADOPTED:	
	John Weidl, City Manager
	Heather Boehm, City Clerk



Rachelle Blitch Director of Financial and Administrative Services P.O. Box 690 Whitewater, WI 53190

Phone: (262) 473-1380

Email: rblitch@whitewater-wi.gov

Date: November 22, 2024

To: Finance Committee

From: Rachelle Blitch, Director of Finance

Re: Public Comment Policy

At the September 24, 2024, meeting, the Finance Committee reviewed the Public Comment Policy. During this meeting, a motion was passed to standardize the policy's language across Council and committee meetings, set a three-minute limit for individual public comments, and establish a 30-minute time limit per side for public hearings. The updated policy was subsequently distributed to all committees for review and feedback, with a directive to return the input to the Finance Committee for further evaluation and a recommendation to the Common Council before the end of 2024. Below is a summary of the feedback received from the committees:

Public Works

In short, they really had no comments to make. They like the format, the consistency and the last paragraph on the first page, "The presiding officer, with the......wishing to speak on the item."

PARC

Asked about the language in public hearing "Per speaker time is the same. " Language needs clarification

Allowing someone to speak twice there are times that someone needs to make another comment. Change the card section use may be used instead of shall be use. Under the expectation of public keep the unruly behavior and speaking out when not recognized, but remove clapping.

Cable TV Commission

During public comment sessions, particularly when addressing a highly debated or sensitive issue, the council could consider taking a vote to extend the public comment period to 45 minutes instead of the standard 30 minutes. Additionally, it was suggested that guidelines be established to ensure appropriate language is used during meetings, especially considering that minors may have access to these discussions.

Community Development Authority (CDA)

Board member Kachel questioned the 3-minute length of time for an individual to speak. Board member Hicks stated the 3-minute rule is hard and fast; the new rule being considered allows for flexibility. Board member Kromholz stated that a time limit ensures that speakers get to the point in a reasonable amount of time. Chairman Marjzak would prefer the allowance for flexibility. Board member Kromholz would like to see comments limited to those individuals

who live in or own property in Whitewater. Board member Hicks objected to requiring an individual to fill out a speaker card in order to speak. Board member Knight was in favor of encouraging more participation from the public.

Police and Fire Commission

- Due to PFC having relatively few public comments, there was a sentiment that filling out comment cards was "overkill."
- Overall, the sentiment was that the process makes sense for Common Council, but the PFC desired to have the flexibility not to use that system.

Library Board

The board wanted more clarification about time under the Time Limits section where it mentions "3 minutes with a limit of 30 minutes total" and "5 minutes with a limit of 30 minutes". They weren't clear what the 30 minutes meant in correlation to the 3 or 5 minutes. Also, how would a person attending the meeting online monitor their time limit when speaking?

Several of the committees/commissions have not met either due to need or lack of quorum including Parks & Recreation, Landmarks, Ethics, and the EOC. The Urban Forestry didn't have an opinion as they do not have anyone from the public attend their meetings. The Alcohol Licensing Review consists of three council members so it was not discussed during their meeting.

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- (c) Agenda Items:
 - (1) Each speaker shall be limited to three (3) minutes.

- (2) An extension of time may be granted upon approval of the Common Council/Committee.
- (d) In instances where multiple individuals wish to address the same subject, a designated spokesperson may be identified to present on behalf of the group.
- (e) The presiding officer, with concurrence from the Common Council/Committee, may modify the time allocations based on the complexity of the item and the number of speakers.
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 - (3) Members shall not disturb a speaker or refuse to obey the directives of the presiding officer.

SECTION 5. ENFORCEMENT AND PENALTIES

- (a) The presiding officer shall have the authority to enforce the provisions of this ordinance and may take necessary actions to maintain order, including warnings or removal of disruptive individuals.
- (b) Repeated violations may result in additional penalties as determined by the Common Council/Committee.

Ordinance introduced by Council Member	, who moved its adoption.
Seconded by Council Member	
AYES: NOES: ABSENT: ADOPTED:	
	John Weidl, City Manager
	Heather Boehm, City Clerk



Council Agenda Item

Meeting Date: May 6, 2025

Agenda Item: Ethan Ticcioni BOL Appeal

Staff Contact (name, email, phone): Heather Boehm hboehm@whitewater-wi.gov 262-473-0102

BACKGROUND

(Enter the who, what, when, where, why)

On February 14, 2025 Mr. Ticcioni applied for a Beverage Operator's License. On February 26, 2025 Chief Dan Meyer denied the license, also on February 26, 2025, a letter informing Mr. Ticcioni of the denial was sent by the City Clerk's office via regular and certified mail. Both letters were returned in the mail due to not having an apartment number included in the address. I was able to get a hold of Mr. Ticcioni via email and received the missing address information and resent the letters via mail. The Clerk's office received an email requesting an appeal from Mr. Ticcioni on Tuesday, April 15, 2025

PREVIOUS ACTIONS - COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

On May 6, 2025 at 5:30 pm, the Alcohol Licensing Committee will vote to either deny or allow Mr. Ticcioni to have a Beverage Operator's License.

FINANCIAL IMPACT

(If none, state N/A)

n/a

STAFF RECOMMENDATION

I will let you know what Alcohol Committee voted at the meeting.

ATTACHMENT(S) INCLUDED

(If none, state N/A)

Mr. Ticcioni's Request for an appeal.

Chief Meyer's Denial Letter.

Item 30. 417

From: Heather Boehm
To: Ticcioni, Ethan J

Subject: RE: Request to Appear Before Alcohol Licensing Committee – Bartending License Appeal

Date: Tuesday, April 22, 2025 9:23:00 AM

Attachments: image001.png

Hello Ethan,

The Alcohol Licensing Committee can meet on May 6, 2025 at 5:30 pm in the Cravath Lakefront Conference Room in the Municipal Building at 312 W Whitewater Street, 2nd floor, to hear your appeal.

After the committee meets, there is a Common Council meeting at 6:30, same building, downstairs in the Community Room. Regardless of what the Alcohol Committee decides, the Common Council has the final say and they will address your appeal that night as well. It is not required, but you may stay for this meeting as well, just in case the Council has any questions.

Thank you,

Heather Boehm

City Clerk



312 W. Whitewater St., Whitewater, WI 53190 (262)473-0102 | hboehm@whitewater-wi.gov

"Wrong does not cease to be wrong because the majority share in it"-Leo

Tolstoy

The City of Whitewater will be starting a monthly newsletter! Subscribe to receive the latest news, public service announcements & updates, and upcoming events delivered to your inbox. Subscribe: https://lp.constantcontactpages.com/su/g8U4Af4/whitewater

From: Ticcioni, Ethan J < Ticcioni EJ06@uww.edu>

Sent: Tuesday, April 15, 2025 9:37 PM

To: Heather Boehm hboehm@whitewater-wi.gov

Subject: Request to Appear Before Alcohol Licensing Committee – Bartending License Appeal

Item 30. 418

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear City Clerk's Office,

My name is Ethan Ticcioni, and I am writing to formally request to appear before the Alcohol Licensing Committee to present my appeal regarding the recent denial of my bartending license application.

I would appreciate the opportunity to share additional context and information that I believe may be relevant to the committee's consideration.

Please let me know the date and time of the next available meeting, and if there are any specific materials or procedures I should prepare in advance.

Thank you for your time and assistance. I look forward to your response.

Sincerely,

Ethan Ticcioni

262-309-3556

Ticcioniej06@uww.edu

Ethan Ticcioni

University of Wisconsin- Whitewater UWW Men's Club Basketball | President

Item 30. 419

MEMORANDUM

TO: City Clerk

FROM: Daniel A. Meyer, Chief of Police

SUBJECT: Disapproval of Beverage Operator's License Application for Ethan Jeffrey Ticcioni

DATE: February 26, 2025

On February 14, 2025, Ethan Jeffrey Ticcioni, 534 W Walworth Av., Whitewater, WI 53190, applied for a beverage operator's license to work, without supervision, at Mad Boar Pub, 123 W Center St., Whitewater, WI 53190. At that time the usual background investigation was conducted.

Effective Febraury 26, 2025, the following information is being supplied on an official basis concerning the beverage operator's license application of Ethan Jeffrey Ticcioni. Pertinent records of the local and state agencies have been searched as of this date with the following results: (Only that information which would bear upon this application is recorded. Traffic violations are excluded.)

WHITEWATER POLICE DEPARTMENT

04/10/2024: UNDERAGE MISREPRESENTATION OF AGE (1ST)

CITY OF BROOKFIELD POLICE DEPARTMENT

02/19/2023: RESIST/OBSTRUCT OFFICER

02/19/2023: DISORDERLY CONDUCT CAUSING IMMEDIATE DISTURBANCE

CITY OF OCONOMOWOC POLICE DEPARTMENT:

11/03/2022: VIOLATE ABSOLUTE SOBRIETY

11/03/2022: POSSESS/CONSUME ALCOHOL 17-20YOA

ETHAN JEFFREY TICCIONI FAILED TO LIST ALL OF HIS CHARGES WITH THE CITY OF BROOKFIELD POLICE DEPARTMENT AND THE CITY OF OCONOMOCE POLICE DEPARTMENT ON HIS APPLICATION.

An operator at an alcohol establishment has an obligation to reasonably deal with various rules and regulations regarding alcohol. These arrests show that Ethan Jeffrey Ticcioni has displayed an inability to abide by these laws. We therefore do not believe that he has the appropriate ability to handle the responsibility that the license requires.

Qualifications for license in accordance with Wisconsin State Statute 125.04(5)(a) as affected by Chapter 79 and 391, Laws of '81 effective 1/1/82 which states in part: "Natural persons. Licenses and permits related to alcohol beverages, issued to natural persons under this chapter, may be issued only to persons who: 1. Do not have an arrest or conviction record, subject to s. 111.321, 111.322, and 111.335.... "Statute 111.335---Arrest or conviction record: Exceptions and special cases---reads in part: "(c) Notwithstanding s. 111.322 it is not employment discrimination because of conviction record to refuse to employ or license, or to bar or terminate from employment or licensing any individual who: 1. Has been convicted of any felony, misdemeanor or other offense

MEMORANDUM

the circumstances of which substantially relate to the circumstances of the particular job or licensed activity; ..."

Based on the above information, I recommend that this applicant be denied his beverage operator's license application. These offenses he has been arrested for <u>DO</u> substantially relate to the circumstances of the particular job or licensed activity as required under Chapter 125.

DM/jh

2.08.010 Meetings.

- (a) The regular sessions of the city council shall be held on the first and third Tuesdays in each month, commencing at six-thirty in the evening. If any council meeting falls on an election day or on a holiday, the council meeting for that day shall be held on the Thursday following the first or third Tuesday in the month, at six-thirty p.m. Special meetings may be called, as provided by the Wisconsin Statutes. A city council meeting may be cancelled or set at a date other than is set forth in the section if said cancellation or date change is approved by a majority of the city council members voting or is approved by both the city manager and the city council president. There shall, however, be at least one meeting of the council each month.
- (b) The city council meetings shall be conducted in accordance with the following guidelines:
 - (1) The agenda shall be established under the authority of the city manager. Councilmembers who wish to have agenda items addressed need to make their request no later than twelve noon, six business days prior to the meeting. The city manager shall honor all legal requests of councilmembers.
 - (2) Consent Agenda. A consent agenda item that recommends expedited approval of appropriate resolutions, ordinances and considerations, per the recommendation of the city manager may be included. At the request of a councilmember, any consent agenda item shall be removed, discussed and acted upon individually.
 - (3) Period of Public Comment. The period of public comment is a time set aside for the purpose of allowing the council to receive information from the public concerning matters that are not on the meeting agenda. Pursuant to Wis. Stats. § 19.82(2), no decisions shall be made on matters addressed during this period. The council president should inform the public that the purpose of the public comment period is limited and, if any action is requested, the matter must be put on the council agenda of a future meeting for consideration. Comments by any one member of the public shall be limited to three minutes. Repetitious statements should be discouraged, except when they are declarations of support of a prior speaker's comments. Personal attacks are inappropriate.
 - (4) Order of Business. The following shall be the order of business:
 - (A) Common council president reads the agenda title;
 - (B) The city manager, staff and/or city consultant may give a brief introduction to the issue (if necessary);
 - (C) Immediately after introduction of the agenda item, at the option of any councilmember, a motion may be made and seconded prior to any additional statements regarding the agenda item. If this procedure is used, public input and discussion of the agenda item shall take place after the second. If there is not an immediate motion made and seconded, public comment and further discussion of the matter will proceed. During this period a councilmember may, at any time, make a motion concerning the matter. The council president shall attempt to make certain that any member of the public wishing to speak on the issue has an opportunity to be heard before a final vote is taken;
 - (D) There shall be a three-minute limit placed on each speaker from the general public. If necessary, requests shall be made to speakers not to make comments that are similar to prior public input about the same issue, unless the comments are a declaration of support of a prior speaker's statements.
 - (5) Official Public Hearings. Guidelines should be printed and distributed prior to each hearing to any citizen who wishes to participate. Conduct of the public hearing:

- (A) The common council president shall call the hearing to order, summarize the need for the hearing, review the public hearing meeting guidelines and, if necessary, allow the city manager, staff or city consultant to make a presentation.
- (B) The public hearing guidelines for the public input portion of the hearing shall include a five-minute time limit. There shall be a request of speakers not to make redundant comments unless the speakers is declaring his or her support of a prior speaker's comments. As much as possible, speakers shall be called upon to make comments first in support of and then in opposition to the public hearing proposal in alternating order. The president shall have the authority to give time extensions to a speaker, if in the judgment of the president the speaker needs more time to clarify his/her position.
- (C) Questions from the common councilmembers are appropriate; however, comments from the councilmembers should be held in reserve until after the public input portion of the hearing is closed.
- (D) Citizen participants in the public hearing should not debate the issues directly with councilmembers, staff, or other members of the audience.
- (E) The council president will then declare the public input portion of the hearing closed and council discussion shall begin. Discussions of agenda items related to the public hearing will not include input from the public unless reasonably solicited by a councilmember.

(Ord. No. 1764A, § 1, 5-4-2010; Ord. No. 1959A, § 1, 9-18-2018; Ord. No. 2071, 10-17-2023)

Item 31.

Office of the City Manager 312 W. Whitewater St. Whitewater, WI 53190

To: Common Council

From: John Weidl, City Manager

Date: 4/25/2025

Re: Adjust Start Time for Common Council Meetings

To better accommodate the schedules of Council members, we are presenting two options for the Council's consideration regarding the start time of regular Common Council meetings.

The first option is for the Council to vote to change the regular meeting start time from 6:30 p.m. to 6:00 p.m. going forward. This change is permissible under the current ordinance language and may be implemented immediately upon approval by a majority vote of the Council.

The second option is to formally amend the ordinance to reflect the revised meeting start time. This approach ensures that the municipal code explicitly aligns with the Council's meeting schedule. Should the Council prefer, both options may be pursued concurrently. In this case, the Council may vote at the upcoming meeting to begin holding meetings at 6:00 p.m. while staff initiates the ordinance amendment process to formally update the code. This amendment would be scheduled for review and approval at a future meeting.

Current ordinance- 2.08.010 Meetings

(a) The regular sessions of the city council shall be held on the first and third Tuesdays in each month, commencing at six-thirty in the evening. If any council meeting falls on an election day or on a holiday, the council meeting for that day shall be held on the Thursday following the first or third Tuesday in the month, at six-thirty p.m. Special meetings may be called, as provided by the Wisconsin Statutes. A city council meeting may be cancelled or set at a date other than is set forth in the section if said cancellation or date change is approved by a majority of the city council members voting or is approved by both the city manager and the city council president. There shall, however, be at least one meeting of the council each month.

If the Council chooses to amend the ordinance for clarity and consistency, the revised language would read as follows:

(a) The regular sessions of the city council shall be held on the first and third Tuesdays in each month, commencing at 6:00 p.m., or at such other time as may be duly noticed in accordance with applicable open meetings laws. If any council meeting falls on an election day or on a holiday, the council meeting for that day shall be held on the Thursday following the first or third Tuesday in the month, at 6:00 p.m., or at such other time as may be duly noticed. Special meetings may be called, as provided by the Wisconsin Statutes. A city council meeting may be cancelled or set at a date or time other than is set forth in this section if said cancellation or change is approved by a

Item 31. 424

Office of the City Manager 312 W. Whitewater St. Whitewater, WI 53190

majority of the city council members voting or is approved by both the city manager and the city council president. There shall, however, be at least one meeting of the council each month.

We respectfully request that the Common Council consider and vote on this recommended change to the regular meeting start time at the upcoming meeting. If the change is approved, all future regular meetings will be scheduled to begin at 6:00 p.m. Staff will take any necessary steps to ensure the ordinance is amended accordingly, should the Council opt for a formal code update following the vote.

Please let us know if additional information or clarification is needed ahead of the meeting.

Best-

John S. Weidl, City Manager

Office of the City Manager 312 W. Whitewater St. Whitewater, WI 53190

To: Common Council

From: John Weidl, City Manager

Date: 4/24/2025

Re: Whitewater Fire Department- WFD Ink - Common Council Representative

I am requesting the appointment of a Common Council representative to serve on the Board of Directors for WFD Ink, a collaborative and strategic initiative that supports Whitewater Fire Department

The WFD Ink Board meets semiannually, with the upcoming meetings scheduled for June 2, 2025, and there annual meeting in December 2025 (exact date to be confirmed). The role of a board member involves attending these biannual meetings, participating discussions, and representing the City's best interests.

Best,

John S. Weidl, City Manager

Office of the City Manager 312 W. Whitewater St. Whitewater, WI 53190

Memorandum

To: Common Council

From: John Weidl- City Manager

Date: April 15, 2025

Re: Request for Confirmation of 2025-2026 Council Member List for Temporary

Appointments to Ensure Quorum.

Pursuant to Ordinance No. 2024-O-28(c), this memorandum serves as a formal request for the confirmation or correction of the Common Council member list for the 2025–2026 term.

This request is prompted by the recent election, which resulted in changes to the composition of the Council. Specifically, Lisa Dawsey Smith and Brienne Brown are no longer serving as members. As such, an updated and confirmed list is necessary to facilitate temporary appointments and ensure quorum when needed.

As of this writing, the current list is as follows (in order):

- 1. Brienne Brown
- 2. Neil Hicks
- 3. Patrick Singer
- 4. Greg Majkrzak
- 5. Brian Schanen
- 6. Orin Smith
- 7. Lisa Dawsey Smith

Please review the list and provide a corrected version reflecting the newly elected Council members for the 2025–2026 term.

Your prompt attention to this matter is appreciated. Should you have any questions or require further clarification, please do not hesitate to contact me.

Best-

John S. Weidl

City Manager, City of Whitewater

JSW/RLM

ORDINANCE No. 2024-O 28 AN ORDINANCE CREATING SECTION 2.08.130 TEMPORARY APPOINTMENTS TO ENSURE QUORUM

The Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, do ordain as follows:

SECTION 1. Whitewater Municipal Code Section 2.08.130 is hereby created to read as follows:

2.08.130 - Temporary Appointments to Ensure Quorum

(1) Authority to Temporarily Fill Vacancies and Method of Selection

- (a) At the Council's organization meeting after a new Council is seated the Common Council shall establish a list of Council members who are willing to accept temporary appointments to boards and commissions (hereinafter referred to as subcommittees.)
- (b) If there is sufficient time to add the temporary appointment to a regular Common Council meeting, the matter shall be added to the Council agenda and the Common Council shall appoint a member.
- (c) If there is not sufficient time to add the matter to an agenda, the Council President shall appoint a Council member from the list of Council members who are willing to serve as temporary appointees.
- (d) The Council President shall make reasonable efforts to appoint Council members in the following order: The initial order of the list shall be determined by drawing names at a Council meeting. When a member is appointed to a temporary position, their name shall move to the bottom of the list.

(2) Appointment Restriction

- (a) This ordinance does not apply to boards, commissions, or committees where state law prohibits the appointment of members. It also does not apply in the following situations:
 - 1. When the authority to appoint members is assigned to another entity.
 - 2. When temporarily appointing a Common Council member would conflict with the statutory requirements for the composition of the board, commission, or committee.
- (b) No alternate shall be appointed under the following circumstances:
 - 1. If the appointment would result in the subcommittee having four council members seated for the meeting.

Item 33. 428

2. If appointing a Common Council alternate to a subcommittee, which typically has two council members, would cause the total number of council members at the meeting to equal or exceed a majority of a quorum for the subcommittee.

Ordinance introduced by Council Member Hicks, who moved its adoption.

Seconded by Council Member Brown.

AYES: Council President Singer, Councilmembers Schanen, Brown, Majkrzak, Dawsey Smith, Hicks

NOES:

ABSENT: Councilmember Smith ADOPTED: January 21, 2025

John Weidl, City Manager

Heather Boehm, City Clerk

MEMORANDUM

To: City Council

From: Becky Magestro- Chief of Staff Subject: Upgrades to Community Room

Date- 4/10/25

Dear Members of the Common Council,

As part of our ongoing efforts to enhance the functionality and technology of the Community Room for city meetings, events, and public use, we are revisiting recommendations previously presented in December 2024. Since that time, Media Services has already taken a step forward by purchasing an upgraded webcam to support improved video quality.

These upgrades are designed to create a more user-friendly, professional environment that meets the growing needs of our city's public meetings and community engagement efforts.

One key takeaway from our observations is the importance of clear communication during meetings. We strongly encourage all speakers to speak up, direct their voice into the microphone, and articulate clearly. This will significantly improve the experience for community members tuning in via YouTube livestreams or watching recordings of meetings.

We are now exploring additional opportunities to further improve the room's audio-visual capabilities. Below is a summary of the proposed enhancements for your review and consideration:

Proposed Technology Upgrades

- 1. Behringer TA5212 Gooseneck Condenser Microphones (x13)
 - Description: Professional-grade gooseneck microphones to ensure highquality, clear audio—especially beneficial for speakers and during panel discussions.
 - o Link: <u>Behringer TA5212</u>
- 2. 75" 4K Smart TV for Display
 - o *Description:* A large smart TV for use in presentations, multimedia displays, and virtual meeting participation.
 - o Link: 75" TCL S-Class TV
 - Note: Please confirm with Heather regarding the availability of an appropriate TV mount.

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Office of the City Manager 312 W. Whitewater St. Whitewater, WI 53190

- 3. 43" 4K Smart TV for Control Room Monitoring
 - o *Description:* A smaller display screen for the control room to assist with managing live feeds and multimedia content.
 - o Link: 43" TCL S5 Series TV
- 4. Televic GO G4 System
 - Description: An integrated system including microphones, a voting interface, and a charging station. (Please see attached documentation for details.) This price is just for the system. This price does not include wiring that is needed to upgrade the system.

Please let me know if you would like additional information or if you'd be interested in discussing these recommendations further.

Thank you for your consideration.

Becky Magestro

Chief of Staff.

Item 34. 431







Meet Confidea FLEX. The most versatile tabletop conference device.

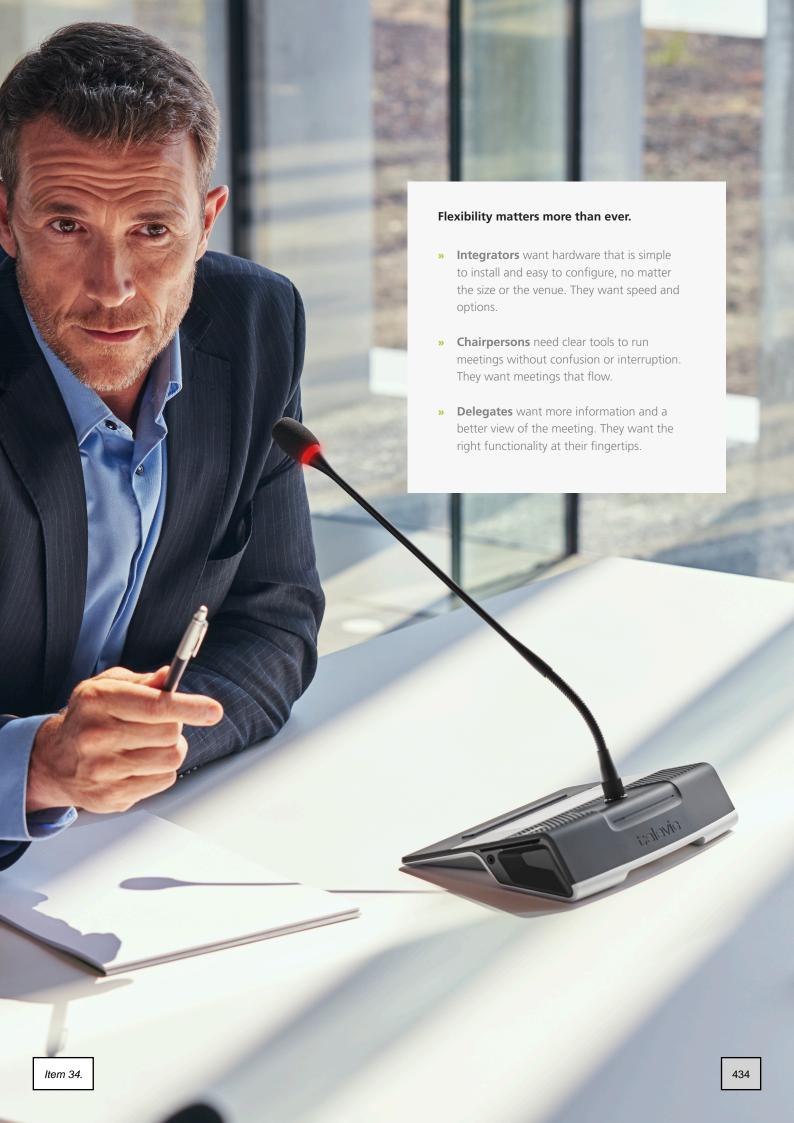
Meetings are more dynamic than ever. From the number of participants, over the meeting rooms, to the preparation and the management. Things change in an instant. And hardware and software need to adapt to enable meetings with focus and efficiency. It is time for a system that is as flexible as the meeting. A system that is easy to install, simple to operate, and user-friendly for participants. It is time for the next generation of wired discussion. With **Confidea FLEX**.



"Confidea FLEX is a brand-new tabletop conference device with a touch
screen. It comes with flexible hardware
and software options to adapt to the
needs of any meeting. Large or small
conference, chairperson or delegate,
simple discussion, voting or multilingual
conference. Confidea FLEX changes with
and with the meeting.

Item 34.





Beauty that's more than screen deep.

The new Confidea FLEX has been designed to feel at home everywhere: from a boardroom table over a city council to a large conference venue. The goal? To blend **modern design with a compact form factor and stability**. And while the touch screen may be the center of attention, the design of Confidea FLEX goes much deeper.

Confidea FLEX starts from a durable alloy of zinc and aluminum to create a stable device that does not budge at all when you move around the microphone. It was expertly adjusted to ensure a **flawless weight distribution**.

The outside of Confidea FLEX contrasts a large surface area with tight curves to create a playful tension. And its low profile takes up very little space. The result is a device that looks both **modern and accessible**.

On the inside, every inch of the electronics was engineered to fit the tight constraints of the device. The result is the **most compact touch screen table-top device on the market**.

See & Feel the Difference.

The Confidea FLEX touch screen gives you additional controls and information. It allows you to see what is relevant on-screen depending on the context: agenda, voting, and more.

Confidea FLEX does not just look different. It feels different, too. For special interactions such as voting, the display uses **haptic feedback**. The screen recreates the physical touch experience by gently vibrating. Select a voting option, and the display will respond to give you an extra layer of confidence in casting a vote.

For visually impaired users, Confidea FLEX offers tactile guides underneath the microphohone button and underneath the screen to make the device easier to use frequency.



True flexibility right at your fingertips.

- 1 5.2-inch Full-color Touch Screen

 Haptic feedback and anti-fingerprint coating
- 2 3.5 mm Headphone Jack
 Left and right side for easy access
- 3 Badge Reader Slot
 Including NFC: insert badge or tap to identify
- 4 Microphone Button with Hidden LEDs

 LED icons light up depending on functionality and activated license: Microphone, Dual Microphone,

 Priority
- 5 Tactile Guides

 Three dots underneath microphone button, individual dots underneath touch screen and volume buttons
- **6 Screw-lock Microphone Connector**For use with 30, 40, or 50 cm Confidea D-MIC microphones
- 7 Bluetooth® Support

 For use with Bluetooth® hearing aids
- 8 Built-in Speaker
 Engineered with Televic rich sound processing
- 9 Dual Status LEDs (Back)
 Display active microphone or request-to-speak status
- 10 Dual Plixus® Ports (Bottom)

 RJ 45 conference ports for use on the Plixus® network
- **11 Screw Openings (Bottom)** *Option to fix unit to table*



One Confidea FLEX, multiple faces.

By using a **flexible**, **software-based license system**, Confidea FLEX easily adapts to the meeting or to the venue. From voting to simultaneous interpretation and more. Activating or deactivating a license is possible with just a tap.

- » Light up microphone buttons depending on the functionality (delegate or chairperson)
- » Change the priority of a unit in a snap
- Easily add or remove the functionality through a license

The result is also a system that can **grow with the needs of a room**. Effortlessly add licenses, and the functionality of the device expands, too.

Available Licenses

L-Vote 71.98.1401

Enable voting options

L-Identification 71.98.1402

Enable badge identification

L-Language 71.98.1403

Enable channel selection in meetings with simultaneous interpretation

L-Dual 71.98.1404

Enable two delegates to use a single unit

L-Bluetooth® 71.98.1405

Enable Bluetooth® communication



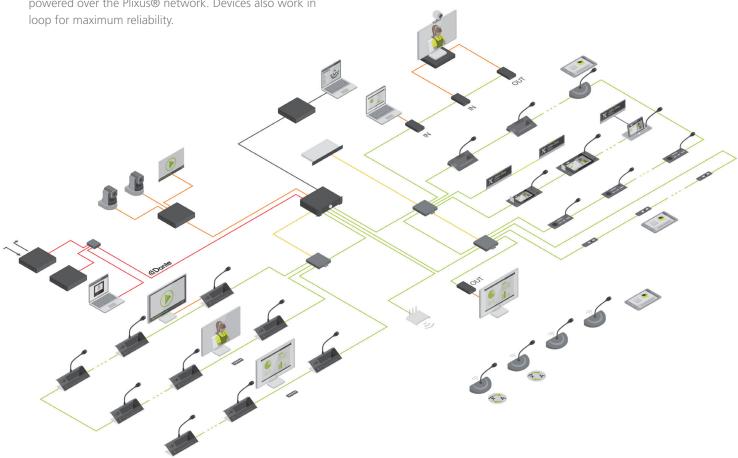
- » Start and pause meetings
- Use next-in-line to select the next person in a request list
- » Record meetings
- Manage the agenda
- » Manage voting sessions

- » See active agenda item
- » See who is speaking
- » View speech time
- » See the speaker list
- See the number of people in request
- » Vote and see results

- » Add a custom welcome screen
- » Display the participant name on screen for fixed seating
- » Show a welcome message

Enjoy all the benefits of the Plixus® network.

Confidea FLEX works seamlessly with the Plixus® network architecture. Just connect a standard shielded network cable and Confidea FLEX is ready to go, powered over the Plixus® network. Devices also work in loop for maximum reliability.



Benefits

- » Uses standard shielded CAT 5e cables
- » Closed core, open edge with Dante™
- » Up to 64 HQ audio channels
- » Up to 6 Full HD video streams
- » Loop cabling & hot-swap

Get unparalleled flexibility and cutting-edge features. From smaller audio-only rooms to complex large-scale multimedia projects.

Combine flushmount and tabletop devices.

Or mix wired and wireless units. Provide chairpersons with even more control over the meeting using a multimedia device. Plus, get innovative and user-friendly interpretation. And tie it all together with versatile video distribution to give every participant a perfect view of the meeting. Only on Plixus.

- » Performance: more bandwidth, better quality and less latency
- » Security: fully isolated foreign IP traffic, no 3rd party interference
- » Reliability: self-healing technology for mission-critical conference networks





Televic Conference HQ

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Televic Conference U.S.

1620 Northgate Boulevard Suite 120, Sacramento, CA 95834 United States

+1 916 920 0900 conference-us@televic.com

Confidea GO G4

Wireless Discussion Conference Unit



Delegate view



Chairman view

Description

The Confidea GO G4 is a discussion variant of the wireless Confidea FLEX G4 conference unit, without the display. It was designed to offer a solution for occasions where advanced meeting features are not required. With the same look and feel as its big brother, the Confidea GO G4 unit shares the same astonishing slim, non-intrusive and contemporary design, and the sturdy alloy of zinc and aluminium.

The Confidea GO G4 keeps things simple to meet up and connect to any remote platform.

One Unit with Multiple Faces

Just like the overall G4 system, the Confidea GO G4 is a scalable device that can be configured as a single delegate, dual delegate or chairperson unit.

The participants will all be able to use the same large physical button in a different way depending on their status, as the button's functionality can be changed based on the applied configuration.

Easy Setup & Configuration

The installation of the Confidea GO G4 is easy, fast, and straightforward, making it the ideal system for frequently changing environments. Simply place the units on the meeting table and activate by pressing the microphone button for about 2 seconds. Plug in Mike, the new push and

lock microphone concept that reduces setup time, and start your meeting.

The integrated built-in web server on the Access Point allows a quick configuration and easy management of the system using a web browser on a standard laptop or tablet You can then change the functionality of a unit, making it a delegate or chairperson unit.

Smart Battery Management

Designed for flexibility and portability, the Confidea GO G4 will not let battery life get in the way of a productive meeting. Each unit comes with a compact Li-ion battery that offers 12 hours of autonomy on a full charge, which is sufficient for a full day of meetings.

To check if your battery is sufficiently charged as you prepare the meeting setup, simply push the test button. A led bar will show the remaining capacity. The battery level can also be monitored in the Confero software.

And in case you are preparing for an even longer meeting, a second battery can be added in the dual compartment.

You can reduce or spread the overall cost of your system by starting out with the included battery, and purchasing the additional batteries only if or when needed.

You can charge a batch of spare batteries during the meeting to maximize the use of the system.

Actually, having a second batch of batteries stand-by in the chargers can reduce the amount of charging devices needed for your pool of batteries, ensures the system is ready whenever you want to meet and avoids having a



non-usable system because you forgot to charge. This is a major advantage compared to systems that operate on a single battery.

In the event a battery runs low, a warning signal is shown on the conference unit and in the software monitoring capabilities of the access point. Simply take a fully charged battery out of the charger and plug it into the second battery compartment before removing the almost empty battery.

Doing so, the unit stays powered and does not need to reconnect to the access point making it instantly useable.

Put the almost empty battery in the charger. Within 2 hours it is fully charged again and ready for your next meeting. In only 45 minutes the battery will be charged for 50% offering six hours of meeting time.

What if a battery runs low and you don't have a fully charged spare at hand? No worries. Simply plug-in a standard charger in the USB-C connector at the back of the unit. The device will remain operational, and you can even unplug the battery to start recharging it.

During a meeting, the remaining meeting time of each unit can be monitored via the built-in browser-based software included in the access point.

Security

As meetings are meant to be private and confidential, the Confidea G4 Wireless system uses WPA2 Enterprise encryption, assuring that the contents of the conversation remain within the meeting room walls.

Worry-Free Wireless

Based on the standard WiFi5 technology, the system uses a combination of advanced techniques to improve the quality of the signal reception. Besides, the dual antenna in the units allows optimized signal reception. This results in a stability that is unique on the wireless conferencing market, making us believe that our fourth-generation solution is the 'best-in-class wireless conference system'.

Mix & Match

Want to have the best of both worlds? Combine Confidea GO G4 units with Confidea FLEX G4 units. The result is a cost-efficient conference setup that provides the chairperson with optimal meeting control. For maximum flexibility, you can link the complete wireless solution to another Plixus conference solution.

Accessibility

Special attention has been given to visual impaired users with tactile references under the physical button and next to the volume controls.

Features

- » Supports WiFi5
- » Unit provides information used by the clean channel manager for frequency coordination and interference avoidance
- » Predictive error concealment algorithm masking effect of lost or damaged packets resulting in continuous audio
- <u>WP</u>A2 Enterprise encryption

- » Dual antenna for optimized signal reception even in challenging and high RF reflective environments
- » Built-in high-quality loudspeaker
- » Dual battery compartment with hot swap capabilities
- » Power units via USB-C adapter
- » Software-configurable microphone button for delegate, chairperson or dual use mode
- » Each unit configurable as delegate or chairperson without changing hardware configuration, simple configuration from the software (License L-Dual required)
- » Two headphone outputs with volume control
- » Display showing the battery status and signal reception
- » Anti fingerprint coating on touchscreen
- » Tactile references for microphone, volume and five defined zones under the touchscreen

Connectivity

» Push & Lock socket to connect a removable microphone.

Mike LPM	71.98.0091
Mike PLM301F	71.98.0093
Mike PLM401F	71.98.0094
Mike PLM502F	71.98.0095
Mike PLM602F	71.98.0096
Mike PLM402F	71.98.0098

» Battery compartment to connect two batteries.
One battery comes included with the Confidea GO G4 unit. Additional battery:

Confidea BP G4 71.98.0045

- » USB-C connector to connect power adapter and keep unit operational, even without batteries installed.
- » Two 3.5 mm stereo jack sockets for headphones

License and Software

» Confidea GO license:

L-Dual 71.98.1404

Note: Unlike the Confidea FLEX G4, it is not possible to add extra licenses such as voting, identification and language to the Confidea GO G4 units.

Certification

Region	Certification
Europe	CE



Specifications

Mechanical	
Material	PC/ABS & Zamak
Color	Black
Size (W x H x D)	220 × 50 × 165 mm 8.66 × 1.97 × 65 in
Size Packed (W x H x D)	240 × 60 × 170 mm 9.45 × 2.36 × 6.69 in
Weight (including 1 battery)	990 g 2.18 lb
Weight Packed (including 1 battery)	1035 g 2.28 lb
Power	
Battery type	Confidea BP G4
Battery technology	Lithium-ion
Battery voltage	7.2 VDC
Battery capacity	3100 mAh
USB	
Input voltage	4.5 - 5.25 V
Recommended cable	28AWG/1P + 24AWG/2C
Display	
Touch Technology	Capacitive
Coating	Anti-fingerprint AF
Speaker Output	
Maximum Output Power	> 1 W
Frequency Response	200-20,000 Hz
Dynamic Range	> 90 dB
THD @ Nominal Level	< 0.1%
	4.0
Load Impedance Headphone Output	412
	. 10 \
Maximum output	> 10 mW
Frequency response	
Dynamic range	> 90 dB
THD @ nominal level	< 0.1%
Load impedance	16-32 Ω
Microphone Input	
Nominal Input Level	-54.7 dBV
Maximum Input Level	-24.6 dBV
Input Impedance	1 kΩ
Dynamic Range	> 93 dB
Frequency Response	25-20 kHz
THD @ Nominal Level	< 0.1%
Enviromental	
Operating Temperature	0-45°
Storage Temperature	-20 - 60°
Humidity	<95 %, >5 %





2325 Parklawn Dr., Suite N, Waukesha, WI 53186 1-800-566-4900 (IN WIS CONSIN) 1 (262) 754-2800 FAX: 1 (262) 754-3754

Quotation

Quote Number: 10121

Quote Date: Dec 6, 2024

Page:

Quoted To:

City of Whitewater 312 W. Whitewater St Whitewater, WI 53190 USA **Ship To:**Televic Quote GO G4 System

Customer ID		Good Thru	Payment Terms	Sales Re	p
980)	1/5/25	Prepaid		
Quantity	Item		Description	Unit Price	Extension
1.00		Access Point sup	fidea WAP G4 with Dante The Wireless operts the following functions and	4,082.00	4,082.0
1.00		71.98.0028 Confidea WAP G	ed on standard WiFi5 standard fidea WAP PS G4 PoE+ power adapter for i4. Comes with	97.00	97.0
15.00		The Confidea FL tabletop confere	fidea FLEX GO G4 EX GOG4 is a touch enabled wireless ence unit including: Multifunctional button	1,088.00	16,320.0
15.00		microphone of 4 providing consist	e PLM401F GSM immune gooseneck O cm with push & lock mechanism, tent and high bandwidth, low equivalent	207.00	3,105.0
1.00		batteries: - 10 b	fidea CHT G4 Charging station for 10 lattery slots with charge process indication	1,296.00	1,296.0
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Quote Date: Dec 6, 2024

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City of WHITEWATER	Common Council Agenda Item
Meeting Date:	May 6, 2025
Agenda Item:	Discussion and Possible Action to approve SEWRPC Aquatic Plant
	Management Plan for Cravath Trippe Lakes
Staff Contact (name, email, phone):	Michelle Dujardin, mdujardin@whitewater-wi.gov 262-473-0121

BACKGROUND

(Enter the who, what when, where, why)

The Southeastern Wisconsin Planning Commission completed this aquatic plant inventory and management study of Cravath and Trippe Lakes on behalf of the City of Whitewater. The Wisconsin Department of Natural Resources will use this data and conclusions generated as part of Commission's study to help evaluate the Lake's aquatic plant community. This document will help move forward with the comprehensive plan and apply for grants.

PREVIOUS ACTIONS - COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

April 2, 2025 Lakes Advisory Committee reviewed plan with recommendations of approval and move forward to Parks & Recreation Board.

April 16, 2025 Parks & Recreation Board: Motioned by Steve Ryan to approve the SEWRPC Aquatic Plant Management Plan for Cravath and Trippe Lakes to move forward for City Council approval. Seconded by Kathleen Flemming. Ayes: Neil Hicks, Steve Ryan, Deb Weberpal, Dan Fuller and Stephanie Hicks. Absent: Mike Kilar and Justin Crandal.

April 24, 2025 & May 1, 2025. Public Hearing Notice in Paper

FINANCIAL IMPACT

(If none, state N/A)

The Aquatic Plant Management Plan for Cravath and Trippe Lakes is a budgeted item as part of the Phase One of Lakes Comprehensive Plan- \$11,500

STAFF RECOMMENDATION

ATTACHMENT(S) INCLUDED

(If none, state N/A)

1. Aquatic Plant Management Plan for Cravath and Trippe Lakes.

Item 35. 447

SEWRPC Staff Memorandum Report Number 275

AQUATIC PLANT MANAGEMENT PLAN FOR CRAVATH AND TRIPPE LAKES, WALWORTH COUNTY, WISCONSIN

Chapter 1

INTRODUCTION

The Southeastern Wisconsin Planning Commission ("Commission") completed this aquatic plant inventory and management study of Cravath and Trippe Lakes on behalf of the City of Whitewater ("City"). This memorandum report is the Commission's first aquatic plant management plan for Cravath and Trippe Lakes. The Wisconsin Department of Natural Resources ("WDNR") will use data and conclusions generated as part of the Commission's study to help evaluate the Lake's aquatic plant community and draft an updated Aquatic Plant Control permit.

1.1 PROJECT SETTING, BACKGROUND, SCOPE, AND INTENT

Cravath Lake is a 70-acre impounded drainage lake located in the City of Whitewater in Walworth County. It is fed by both Spring Brook and Trippe Lake, and outflows to the Whitewater Creek, to the Bark River, and then to the Rock River (see Map 1.1). Attaining a maximum depth of 10 feet, the Lake can support aquatic plant growth throughout most of its surface area. A 2017 survey performed by Lake and Pond Solutions observed 12 aquatic plant species in the Lake which included several beneficial native species such as Sago pondweed (*Stuckenia pectinata*), Illinois pondweed (*Potamogeton illinoensis*), and American lotus (*Nelumbo lutea*). Invasive aquatic plant species, including Eurasian watermilfoil (*Myriophyllum spicatum*) and curly-leaf pondweed (*Potamogeton crispus*) were also observed during the survey.

Trippe Lake is a 212-acre lake drainage also located in the City of Whitewater. It is fed by Whitewater Creek, and outflows into Cravath Lake (see Map 1.1). It has a maximum depth of 8 feet and was previously surveyed by Lake and Pond Solutions in 2017. A total of 16 species were reported, with similar beneficial native species (*Stuckenia pectinata*) as well as non-native invasives (*Potamogeton crispus and Myriophyllum spicatum*). Cravath and Trippe lakes underwent a drawdown from 2019 to 2021, followed by dredging and controlled

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¹ https://www.wwparks.org/lakes

burns in 2022 for management of aquatic plants. The aquatic plant survey conducted for this update was performed in July of 2024 where Commission staff utilized the recommended baseline monitoring protocol employed by the WDNR.²

The City of Whitewater manages aquatic plant growth on the Lake to enhance navigation and recreational opportunities. Aquatic plant management is regulated by the WDNR and requires a permit. The City is required to reevaluate the aquatic plant community, update the aquatic plant management plan, and renew the aquatic plant management permit every five years. The City retained the Commission to reevaluate the Lakes' aquatic plant community and update the aquatic plant management plan. This updated plan needs to consider the present status of the aquatic plant community, must identify plant community changes that may have occurred, must examine the potential success or lack of success of the current aquatic plant management strategies, must consider current trends and issues that pertain to aquatic plant management issues and techniques, and must describe the methods and procedures associated with the proposed continuation of aquatic plant management in the Lakes. These efforts are supported through a Wisconsin Department of Natural Resources NR 193 Surface Water Grant.

This updated APM plan summarizes information and recommendations needed to manage the aquatic plant community of the Lake. The plan covers four main topics:

- APM Goals and Objectives
- Aquatic Plant Community Changes and Quality
- Aquatic Plant Control Alternatives
- Recommended Aquatic Plant Management Plan

This memorandum focuses upon approaches to monitor and control actively growing nuisance populations of aquatic plants and presents a range of alternatives that could potentially be used to achieve desired APM goals and provides specific recommendations related to each alternative. These data and suggestions can be valuable resources when developing requisite APM permit applications and implementing future aquatic plant management efforts.

² Hauxwell, J., S. Knight, K. Wagner, A. Mikulyuk, M. Nault, M. Porzky and S. Chase. 2010. Recommended baseline monitoring of aquatic plants in Wisconsin: sampling design, field and laboratory procedures, data entry and analysis, and applications. Wisconsin Department of Natural Resources Bureau of Science Services, PUB-SS-1068 2010. Madison, Wisconsin, USA

SEWRPC Staff Memorandum Report Number 275

AQUATIC PLANT MANAGEMENT PLAN FOR CRAVATH AND TRIPPE LAKES, WALWORTH COUNTY, WISCONSIN

Chapter 1 Maps

SEWRPC Staff Memorandum Report Number 275

AQUATIC PLANT MANAGEMENT PLAN FOR CRAVATH AND TRIPPE LAKES, WALWORTH COUNTY, WISCONSIN

Chapter 2

INVENTORY FINDINGS AND RELEVANCE TO RESOURCE MANAGEMENT

2.1 AQUATIC PLANT MANAGEMENT GOALS AND OBJECTIVES

Aquatic plant management ("APM") programs are designed to further a variety of lake user and riparian landowner goals and desires. For example, most APM programs aim to improve lake navigability. However, APM programs must also be sensitive to other lake uses and must maintain or enhance a lake's ecological integrity. Consequently, APM program objectives are commonly developed in close consultation with many interested parties. The Cravath and Trippe Lakes ("Lakes") APM plan considered input from the City of Whitewater ("City"), Wisconsin Department of Natural Resources ("WDNR"), and the public. Objectives of the Cravath and Trippe Lakes APM program include the following.

- Effectively control the quantity and density of nuisance aquatic plant growth in well-targeted portions of Cravath and Trippe Lakes. This objective helps:
 - o enhance water-based recreational opportunities,
 - o improve community-perceived aesthetic values, and
 - o maintain or enhance the Lakes' natural resource value.
- Manage the Lakes in an environmentally sensitive manner in conformance with Wisconsin Administrative Code standards and requirements under Chapters NR 103 Water Quality Standards for Wetlands, NR 107 Aquatic Plant Management, and NR 109 Aquatic Plants: Introduction, Manual Removal & Mechanical Control Regulations. Following these rules helps the City preserve and enhance the Lakes' water quality, biotic communities, habitat value, and essential structure and relative function in relation to adjacent areas.

- Protect and maintain public health and promote public comfort, convenience, and welfare while safeguarding the Lakes' ecological health through environmentally sound management of vegetation, wildlife, fish, and other aquatic/semi-aquatic organisms in and around the Lakes.
- Promote a high-quality water-based experience for residents and visitors to the Lakes consistent with the policies and practices of the WDNR, as described in the regional water quality management plan, as amended.¹

To meet these objectives, the City of Whitewater executed an agreement with the Southeastern Wisconsin Regional Planning Commission ("Commission") to investigate the characteristics of the Lakes and to develop an aquatic plant management plan update. As part of this planning process, surveys of the aquatic plant community and comparison to the previous survey results were conducted. This chapter presents the results of each of these inventories.

2.2 AQUATIC PLANT COMMUNITY COMPOSITION, CHANGE, AND QUALITY

All healthy lakes have plants and native aquatic plants form a foundational part of a lake ecosystem. Aquatic plants form an integral part of the aquatic food web, converting sediments and inorganic nutrients present in the water into organic compounds that are directly available as food to other aquatic organisms. Through photosynthesis, plants utilize energy from sunlight and release the oxygen required by many other aquatic life forms into the water. Aquatic plants also serve several other valuable functions in a lake ecosystem, including:

- Improving water quality by filtering excess nutrients from the water
- Providing habitat for invertebrates, amphibians, reptiles, and fishes
- Stabilizing lake bottom substrates
- Supplying food for waterfowl and various lake-dwelling animals

Even though aquatic plants may hinder human use and/or access to a lake, aquatic plants should not necessarily be eliminated or even significantly reduced in abundance because they often support many other beneficial functions (see Table 2.1). For example, water lilies play a significant role in providing shade,

¹SEWRPC Planning Report No. 30, A Regional Water Quality Management Plan for Southeastern Wisconsin—2000, Volume One, Inventory Findings, September 1978, Volume Two, Alternative Plans, February 1979, Volume Three, Recommended Plan, June 1979, and SEWRPC Memorandum Report No. 93, A Regional Water Quality Management Plan for Southeastern Wisconsin: An Update and Status Report, March 1995.

habitat, and food for fish and other important aquatic organisms. They also help prevent damage to the lakeshore by dampening the power of waves that could otherwise erode the shoreline. Additionally, the shade that these plants provide helps reduce the growth of undesirable plants because it limits the amount of sunlight reaching the lake bottom. Given these benefits, large-scale removal of native plants that may be perceived as a nuisance and should be avoided when developing plans for aquatic plant management.

Aquatic Plant Surveys

Aquatic plant inventories have been completed in Cravath and Trippe Lakes in the past to support aquatic plant management permit applications. WDNR surveyed the Lakes' aquatic plants in 2006, followed by Lake and Pond Solutions in 2017 to establish long-term management goals and permitted management of the Lakes. The City has decided to evaluate the Lakes' aquatic plant community and prepare an aquatic plant management plan for the Lakes. The 2017 and 2024 surveys used the same point-intercept grid and methodology (see Figures 2.1 and 2.2).^{2,3,4} In this method, sampling sites are based on predetermined global positioning system (GPS) location points that are arranged in a grid pattern across the entire surface of a lake.

The grid patterns of Cravath and Trippe Lakes consist of 233 points and 305 points, respectively, (provided by WDNR) that allow the types and abundance of aquatic plants to be directly contrasted to prior point-intercept surveys. At each grid point sampling site, a single rake haul is taken and a qualitative assessment of the rake fullness, on a scale of zero to three, is made for each species identified. The same points were sampled using the same techniques in 2017 and 2024. This consistency enables more detailed evaluation of aquatic plant abundance and distribution change than has been possible in the past.

Commission staff conducted the 2024 survey on Cravath and Trippe Lake surveys on July 29th and July 15th-16th, respectively. Conditions during the surveys were adequate, with partly sunny skies and intermittent

²Sampling methodology changed from transect-based methods in 2011 to a point-intercept method beginning with the 2017 survey.

³R. Jesson and R. Lound, Minnesota Department of Conservation Game Investigational Report No. 6, An Evaluation of a Survey Technique for Submerged Aquatic Plants, 1962; as refined in the Memo from S. Nichols to J. Bode, J. Leverence, S. Borman, S. Engel, and D. Helsel, entitled "analysis of Macrophyte Data for Ambient Lakes-Dutch Hollow and Redstone Lakes Example," Wisconsin Geological and Natural History Survey, University of Wisconsin-Extension, February 4, 1994.

⁴J. Hauxwell, S. Knight, K. Wagner, A. Mikulyuk, M. Nault, M. Porzky, and S. Chase, Recommended Baseline Monitoring of Aquatic Plants in Wisconsin: Sampling Design, Field and Laboratory Procedures, Data Entry and Analysis, and Applications, Wisconsin Department of Natural Resources, Bureau of Science Services, Publication No. PUB-SS-1068 201, March 2010.

rain, low wind speeds, and little to no boat traffic. The Lakes' water clarity was low, which may have hindered visual observations of aquatic plant species within six feet of the sampling location. In general, the aquatic plant specimens were mature, and several species were in flower (e.g., white water lily (*Nymphaea odorata*)). In addition to the aquatic plants, Commission staff observed waterfowl, fish, muskrats, and turtles during the survey.

While Commission staff strived to survey as much of the Lakes as feasible, certain areas were not surveyed in 2024 compared to the 2017 survey. These areas included the southern bays of both lakes, as well as large portions near the shorelines that were non-navigable for sampling purposes due to dense cattail growth.⁵ Other points that were not surveyed were either due to points that were deemed to be on shore or near to the dam.

Aquatic Plant Survey Metrics

Each aquatic plant species has preferred habitat conditions in which that species thrives as well as conditions that limit or completely inhibit its growth. For example, water conditions (e.g., depth, clarity, source, alkalinity, and nutrient concentrations), substrate composition, the presence of or absence of water movement, and pressure from herbivory and/or competition all can influence the type of aquatic plants found in a water body. All other factors being equal, water bodies with a diverse array of habitat variables are more likely to host a diverse aquatic plant community. For similar reasons, some areas of a particular lake may contain plant communities with low diversity, while other areas of the same lake may exhibit higher diversity. Historically, human manipulation has often favored certain plants and reduced biological diversity (biodiversity). Thoughtful aquatic plant management can help maintain or even enhance aquatic plant biodiversity.

Several metrics are useful to describe aquatic plant community condition and to design management strategies. These metrics include total rake fullness, maximum depth of colonization, species richness, biodiversity, evaluation of sensitive species, and relative species abundance. Metrics derived from the 2017 and 2024 point-intercept surveys are described below.

⁵ See Section 2.3 PAST AND PRESENT AQUATIC PLANT MANAGEMENT PRACTICES and section "Cattails in Trippe and Cravath Lakes for further descriptions of the Lakes' drawdown and subsequent cattail growth.

Cravath Lake

Total Rake Fullness

As described earlier in this section, Commission staff qualitatively rated the plant abundance at each survey point by how much of the sampling rake was covered by all aquatic plant species.⁶ This rating, called total rake fullness, can be a useful metric evaluating general abundance of aquatic plants as part of the point-intercept survey. In the 2024 survey on Cravath Lake the average rake fullness was 1.32 (see Table 2.2 and Figure 2.3). This rake fullness is substantially lower than the average rake fullness of 2.36 recorded in the 2017 survey, indicating that the density of aquatic vegetation has decreased in that time.

Maximum Depth of Colonization

Maximum depth of colonization (MDC) can be a useful indicator of water quality, as turbid and/or eutrophic (nutrient-rich) lakes generally have shallower MDC than lakes with clear water.⁷ It is important to note that for surveys using the point-intercept protocol, the protocol allows sampling to be discontinued at depths greater than the maximum depth of colonization for vascular plants. However, aquatic moss and macroalgae, such as musk grass and nitella, frequently colonize deeper than vascular plants and thus may be under-sampled in some lakes. For example, *Chara globularis* and *Nitella flexilis* have been found growing as deep as 37 and 35 feet, respectively, in Silver Lake, in Washington County. The MDC in 2024 in Cravath Lake was 7 feet, which was the deepest water depth recorded during the plant survey (see Table 2.2). Thus, the entire lake is shallow enough to support aquatic plant growth.

Species Richness

The number of distinct types of aquatic plants present in a lake is referred to as the species richness of the lake. Larger lakes with diverse lake basin morphology, less human disturbance, and/or healthier, more resilient lake ecosystems have greater species richness. Including visual sightings of aquatic plants, nine species were found in Cravath Lake during the 2024 survey (see Table 2.2). Commission staff saw between zero and five distinct aquatic plant species at individual sampling points on the Lake (see Figure 2.4).

Biodiversity and Species Distribution

⁶This method follows the standard WDNR protocol.

⁷D.E. Canfield Jr, L. Langeland, and W.T. Haller, "relations Between Water Transparency and Maximum Depth of Macrophyte Colonization in Lakes," Journal of Aquatic Plant Management 23, 1985.

Species richness is often incorrectly used as a synonym for biodiversity. The difference in meaning between these terms is both subtle and significant. Biodiversity is based on the number of species present in a habitat along with the abundance of each species. For the purposes of this study, abundance was determined as the percentage of observations of each species compared to the total number of observations made. Aquatic plant biodiversity can be measured with the Simpson Diversity Index (SDI).⁸ Using this measure, a community dominated by one or two species would be considered less diverse than one in which several different species have similar abundance. In general, more diverse biological communities are better able to maintain ecological integrity in response to environmental stresses. Promoting biodiversity not only helps sustain an ecosystem but preserves the spectrum of options useful for future management decisions. In 2024, Cravath Lake's SDI score was 0.62 in contrast to the Lake's 2017 SDI of 0.82 (see Table 2.2), Commission staff found between zero and 5 species at points withing Cravath Lake. Only two points had a species richness of 5 and only 6 points had richness of 4 (see Figure 2.4). With an SDI of 0.62, Cravath Lake has relatively low biodiversity compared to other lakes in Southeastern Wisconsin, which range in SDI values from approximately 0.5 (very low biodiversity) to 0.95 (very high biodiversity).

Sensitive Species

Aquatic plant metrics, such as species richness and the floristic quality index (FQI), can be useful for evaluating lake health. In hard water lakes, such as those common in Southeastern Wisconsin, species richness generally increases with water clarity and decreases with nutrient enrichment. The FQI is an assessment metric used to evaluate how closely a lake's aquatic plant community matches that of undisturbed, pre-settlement conditions. To formulate this metric, Wisconsin aquatic plant species were assigned conservatism (C) values on a scale from zero to ten that reflect the likelihood that each species occurs in undisturbed habitat. These values were assigned based on the species substrate preference, tolerance of water turbidity, water drawdown tolerance, rooting strength, and primary reproductive means. Native "sensitive" species that are intolerant of ecological disturbance receive high C values, while natives that are disturbance tolerant receive low C values. Invasive species are assigned a C value of 0. A lake's FQI is calculated as the average C value of species identified in the lake, divided by the square root of species richness. In 2024 Cravath Lake had an FQI of 8.5 and an average C value of 3.8.

⁸The SDI expresses values on a zero to one scale where 0 equates to no diversity and 1 equates to infinite diversity.

⁹ Vestergaard, O. and Sand-Jensen, K. "Alkalinity and Trophic State Regulate Aquatic Plant Distribution in Danish Lakes," Aquatic Botany 67, 2000.

¹⁰ S. Nichols, "Floristic Quality Assessment of Wisconsin Lake Plant Communities with Example Applications," Lake and Reservoir Management 15(2), 1999.

Aquatic plants metrics such as species richness and disturbance tolerance are often used as indicators of the ecological health of a lake due to aquatic plants' varying sensitivity to human activity. In hard water lakes, such as those common in Southeastern Wisconsin, species richness generally increases with water quality and decreases with nutrient enrichment.¹¹ Beginning with the 2024 impairment listing cycle, WDNR began utilizing a model developed to assess lake health by examining its aquatic plant community.¹² This model evaluates whether a lake has been disturbed by human activity using known species sensitivity to disturbance as well as the littoral frequency of occurrence of each species observed on the lake.¹³ No sensitive aquatic plant species, as designated by this model, were found in Cravath Lake during the 2024 survey, but several species considered "tolerant" were observed, including EWM, coontail, duckweed, elodea, CLP, Illinois pondweed, Sago pondweed, and watermeal. The lack of sensitive species and the number of tolerant species in the Lake indicates that the water and subsequent plant community are not of high quality.

Relative Species Abundance

In the 2024 survey of Cravath Lake, the five most common aquatic plant species found were: 1) Duckweed (*Lemna* sp.), 2) Coontail (*Ceratophyllum demersum*), 3) Elodea (*Elodea canadensis*), 4) Watermeal (*Wolffia* sp.), and 5) Curly-leaf pondweed (*Potamogeton crispus*) (see Appendix A, A1 through A5). Duckweed was observed at 112 points across Cravath Lake and could be seen clumping together among the cattail (*Typha* sp.) stands within the Lake. Coontail was found at 81 points across the Lake. Elodea was found at only 13 points in Cravath Lake, primarily located in the southern half of the Lake. Watermeal was found at twelve points in 2024.

Invasive Species

Eurasian Watermilfoil ("EWM")

EWM is one of eight milfoil species found in Wisconsin and is the only exotic or nonnative milfoil species. EWM favors mesotrophic to moderately eutrophic waters, fine organic-rich lake-bottom sediment, warmer

¹¹Vestergaard, O. and Sand-Jensen, K. "Alkalinity and Trophic State Regulate Aquatic Plant Distribution in Danish Lakes," Aquatic Botany 67, 2000.

¹² Mikulyuk, Alison, Martha Barton, Jennifer Hauxwell, Catherine Hein, Ellen Kujawa, Kristi Minahan, Michelle E. Nault, Daniel L. Oele, and Kelly I. Wagner. "A macrophyte bioassessment approach linking taxon-specific tolerance and abundance in north temperate lakes." Journal of environmental management 199 (2017): 172-180.

¹³ Disturbance variables in the model included the lake's nutrient status, specific conductance (a proxy measurement for salt concentrations), and the amount of developed land use (e.g., agriculture, roads, urban lands) within the lake's watershed.

water with moderate clarity and high alkalinity, and tolerates a wide range of pH and salinity.^{14,15} In Southeastern Wisconsin, EWM can grow rapidly and has few natural enemies to inhibit its growth. Furthermore, it can grow explosively following major environmental disruptions, as small fragments of EWM can grow into entirely new plants.¹⁶ For reasons such as these, EWM can grow to dominate an aquatic plant community in as little as two years.^{17,18} In such cases, EWM can displace native plant species and interfere with the aesthetic and recreational use of waterbodies. However, established populations may rapidly decline after approximately ten to 15 years.¹⁹

Human-produced EWM fragments (e.g., created by boating through EWM), as well as fragments generated from natural processes (e.g., wind-induced turbulence, animal feeding/disturbance) readily colonize disturbed sites, contributing to EWM spread. EWM fragments can remain buoyant for two to three days in summer and two to six days in fall, with larger fragments remaining buoyant longer than smaller ones.²⁰ The fragments can also cling to boats, trailers, motors, and/or bait buckets where they can remain alive for weeks contributing to transfer of milfoil to other lakes. For these reasons, it is especially important to remove all vegetation from boats, trailers, and other equipment after removing them from the water and prior to launching in other waterbodies.

During the 2024 survey of Cravath Lake, Commission staff found EWM at 3 points across the Lake (see Appendix A, Figure A.6). All three points with EWM were located on the northern end of the lake, nearest to Cravath Lakefront Park and the outlet of the Lake. EWM was not found anywhere else in the lake. Two of the three points had a rake fullness of one and one point had a rake fullness of two.

Curly-Leaf Pondweed ("CLP")

Curly-leaf pondweed, like Eurasian watermilfoil, is identified in Chapter NR 109 of the Wisconsin Administrative Code as a nonnative invasive aquatic plant. Although survey data suggests it presently is

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Item 35. PRELIMINARY DRAFT 11

¹⁴U.S. Forest Service, Pacific Islands Ecosystems at Risk (PIER), 2019.: hear/org/pier/species/myriophyllum_spicatum.htm ¹⁵S.A. Nichols and B. H. Shaw, "Ecological Life Histories of the Three Aquatic Nuisance Plants: Myriophyllum spicatum, Potamogeton crispus, and Elodea canadensis," Hydrobiologia 131(1), 1986. ¹⁶Ibid.

¹⁷S.R. Carpenter, "The Decline of Myriophyllum spicatum in Eutrophic Wisconsin (USA) Lake," Canadian Journal of Botany 58(5), 1980.

¹⁸Les, D. H., and L. J. Mehrhoff, "Introduction of Nonindigenous Vascular Plants in Southern New England: a Historical Perspective," Biological Invasions 1:284-300, 1999.

¹⁹S.R. Carpenter, 1980, op. cit.

²⁰J.D. Wood and M. D. Netherland, "How Long Do Shoot Fragments of Hydrilla (Hydrilla verticullata) and Eurasian Watermilfoil (Myriophyllum spicatum) Remain Buoyant?', Journal of Aquatic Plant Management 55: 76-82, 2017.

only a relatively minor species in terms of dominance, and, as such, is less likely to interfere with recreational boating activities, the plant can grow dense strands that exclude other high value aquatic plants. For this reason, curly-leaf pondweed must continue to be monitored and managed as an invasive member of the aquatic community. Lastly, it must be remembered that curly-leaf pondweed senesces by midsummer and therefore may be underrepresented in the inventory data presented in this report.

During the 2024 survey of Cravath Lake, Commission staff did not find CLP on the rake at any points across the Lake (see Appendix A, Figure A.5). It was, however, seen as a visual observation at four points at the southern end of the Lake. CLP was not found anywhere else in the lake.

Apparent Changes in Cravath Lake's Observed Aquatic Plant Communities: 2017 versus 2024

The 2024 aquatic plant survey identified a total of nine different plant species including visual observations, half of the 18 species found in the 2017 aquatic plant survey. Thus, it is evident that Cravath Lake has lost some of the diversity of its aquatic plant community following the 2019 to 2021 drawdown.

In addition to the number of different aquatic plant species detected in the Lake, several other comparisons can be drawn between the 2017 and 2024 aquatic plant survey results, as examined below.

- The total littoral vegetated frequency of occurrence decreased by 17.5 percent from 2017 to 2024. It was 82.5 percent in 2024 compared to 100 percent in 2017 (see Table 2.2).
- The MDC in Cravath Lake during the 2024 survey was 7 feet, 1.5 feet deeper than the 2017 survey, where the MDC was 5.5 feet (see Table 2.2). However, this increase is likely due to the increase in the Lake's water depth as the lake was dredged during the 2019 to 2021 drawdown. In both the 2017 and 2024 surveys, the MDC equals the maximum water depth for the lake indicating that aquatic plants are able to grow across the entire waterbody.
- The composition and order of the five most common species changed from 2017 to 2024. Three of the 5 top most common species remained the same but the other two most common species changed. In 2024 the five were 1) duckweed, 2) coontail, 3) elodea, 4) watermeal, and 5) curly-leaf pondweed. In 2017 the five most common species were 1) duckweed, 2) coontail, 3) watermeal, 4) white water lily (*Nymphaea odorata*), and 5) Eurasian watermilfoil.
- Several native aquatic plant species have small populations within Cravath Lake including white water lily and sago pondweed (*Stuckenia pectinata*), both of which were found at less than 10 points across the Lake (see Table 2.4).

- EWM occurrence decreased greatly between 2017 and 2024. It was found at 98 points in 2017 and 3 sites in 2024 with an additional 21 visual sightings in 2017 and zero in 2024 (see Table 2.4 and Figure 2.5).
- CLP occurrence also decrease with it being found at zero points in 2024 compared to the 27 in 2017. There were 39 additional visual sightings in 2017 and only four sightings in 2024 (see Table 2.4 and Figure 2.6).

It should be noted that the City completed a multi-year drawdown to reduce aquatic invasive species on Cravath Lake.²¹ Based on the minimal EWM and CLP found in Cravath Lake in 2024 compared to 2017, it can be concluded that the drawdown was successful in reducing invasive species populations in the Lake.

As was described earlier, sensitive aquatic plant species are the most vulnerable to human disturbance. Therefore, changes in sensitive species abundance can indicate the general magnitude of human disturbance derived stress on a waterbody's ecosystem. Overall, the sensitive species richness decreased between 2017 and 2024. The sensitive aquatic plant, variable pondweed (*Potamogeton gramineus*), was the only sensitive species found during the 2017 survey and was found at nine points on the Lake. No sensitive species were found in 2024. There are varying reasons that the loss of sensitive plant species can be attributed to including: lake drawdown, increased pollutants, competition by more tolerate plants species, or human disturbances.

Trippe Lake

Aquatic Plant Survey Metrics

In the 2024 survey on Trippe Lake the average rake fullness was 1.29 (see Table 2.5 and Figure 2.7). This rake fullness is slightly lower than Cravath and significantly lower than the 2017 survey of Trippe Lake, indicating that the aquatic plant density has declined following the drawdown. The MDC in 2024 in Trippe Lake was six feet (see Table 2.5). Considering that Trippe Lake reaches a maximum depth of eight feet in only one small portion of the lake, the MDC indicates that aquatic plants can colonize the vast majority of the lake bottom.

²¹ See Section 2.3 Past and Present Aquatic Plant Management Practices for more information on the drawdown of Cravath and Trippe Lakes by the City of Whitewater.

During the 2024 survey of Trippe Lake, including visual observations, 12 species of aquatic plants were documented (see Table 2.5). Commission staff found between zero and six individual species at a single point on the Lake (see Figure 2.8) In 2024, Trippe Lake's SDI score was 0.80 (see Table 2.5), up from its 2017 SDI of 0.75, indicating relatively good biodiversity of aquatic plants in the Lake.

Sensitive Species

In 2024, Trippe Lake's FQI was 11.67, with a mean C value of 4.1 within the Lake. Although higher than Cravath Lake, these values are still lower than many lakes in southeastern Wisconsin as FQI within the Region ranges from 6.9 (poor) to 34 (excellent) while the mean C ranges from 4.0 (poor) to 7.5 (excellent). Many of the other low-scoring lakes within southeastern Wisconsin, such as Lake Comus and Honey Lake in Walworth County, are also stream impoundments.

Similar to Cravath Lake, no sensitive aquatic plant species as described in Mikulyuk et al.²², were found in Trippe Lake during the 2024 survey. However, several of the same tolerant species were observed. Sensitive plants species are more susceptible to pollution and human disturbances in the lake. The lack of sensitive species in the Lake indicates that the water and subsequent plant community are not of high quality. This can also be an indicator of high human disturbance and/or pollution in the Lake.

Relative Species Abundance

In the 2024 survey of Trippe Lake, the five most common aquatic plant species found were: 1) Duckweed (*Lemna sp.*), 2) Curly-leaf pondweed (*Potamogeton crispus*), 3) Coontail (*Ceratophyllum demersum*), 4) Watermeal (*Wolffia sp.*), and 5) Sago pondweed (*Stuckenia pectinata*) (see Appendices B1 through B5). Duckweed was found consistently throughout the Lake and was seen from a distance in areas that were non-navigable due to cattail growth. Curly-leaf pondweed was found in highest abundance in the northwestern portion of the lake and was mainly found as a visual sighting or as a 1 rake fullness. Only one point have a rake fullness for CLP of 2. Coontail was found intermittently throughout the Lake, never having a rake fullness higher that a 2. Watermeal, while found sporadically throughout Trippe Lake, inhabited similar areas to duckweed. Sago pondweed was found at 21 points on Trippe lake with only one point having a sago pondweed rake fullness of 2.

²² Mikulyuk, A.M., et al., "A Macrophyte Bioassessment Approach Linking Taxon-Specific Tolerance and Abundance in North Temperate Lakes," Journal of Environmental Management 199: 172-180, 2017.

Invasive Species

No EWM was found in the 2024 survey in Trippe Lake, though it has historically been found in the Lake, including at 27 points in 2017. As described later in the chapter, water level drawdowns can be an effective tool for managing EWM populations as is evident by the substantial decrease in the EWM populations of both lakes since 2017.

Curly-leaf pondweed, like Eurasian watermilfoil, is identified in Chapter NR 109 of the Wisconsin Administrative Code as a nonnative invasive aquatic plant and thus must be monitored. In 2024, 12 points had CLP on the rake in Trippe Lake with an additional 27 visual observations (see Appendix B2). CLP was spread throughout the open water portions of the Lake but seen with the highest rake fullness in the northwestern portion of the Lake near the outlet.

Apparent Changes in Observed Aquatic Plant Communities in Trippe Lake: 2017 versus 2024

The 2024 aquatic plant survey identified a total of 13 different plant species including visuals, compared to the 22 species found in the 2017 aquatic plant survey. Thus, it is evident that Trippe Lake has lost some of the diversity of its aquatic plant community.

In addition to the number of different aquatic plant species detected in the Lake, several other comparisons can be drawn between the 2017 and 2024 aquatic plant survey results, as examined below.

- The total littoral vegetated frequency of occurrence declined from 80.56 percent in 2017 to 33.62 in 2024, a decrease of 46.94 percent (see Table 2.5).
- The MDC in Trippe Lake during the 2024 survey was 6 feet, 1.5 feet shallower than the 2017 survey, where the MDC was 7.5 feet (see Table 2.5). In both surveys, aquatic plants were observed to the maximum water depth of the lake indicating that plants could cover the entirety of the lake bottom.
- The composition and order of the five most common species changed from 2017 to 2024. Two of the five most common species remained the same but the other three changed. In 2024, the five most common aquatic plant species found were: 1) duckweed, 2) curly-leaf pondweed, 3) coontail, 4) watermeal, and 5) sago pondweed (see Appendix B, B1 through B5). In 2017 the five most common species were 1) American lotus (*Nelumbo lutea*), 2) coontail, 3) white water lily, 4) Eurasian watermilfoil and 5) duckweed.

- Several native aquatic plant species have small populations within Trippe Lake including spatterdock (*Nuphar variegata*) and bur reed (*Sparganium* sp.), both of which were found at fewer than 10 points across the Lake (see Table 2.7).
- CLP occurrence increased from four points in 2017 to 12 points in 2024 (see Table 2.7 and Figure 2.9). However, CLP still constitutes a small part of the overall aquatic plant community.

It should be noted that the City completed a multi-year drawdown to reduce aquatic invasive species on Trippe Lake.²³ Based on the lack of EWM and minimal CLP found in Trippe Lake in 2024 compared to 2017, it can be concluded that the drawdown was successful in reducing invasive species populations in the Lake.

As was described earlier, sensitive aquatic plant species are the most vulnerable to human disturbance. Therefore, changes in sensitive species abundance can indicate the general magnitude of human disturbance derived stress on a waterbody's ecosystem. Overall, the sensitive species richness decreased between 2017 and 2024. Two sensitive species were observed in 2017: variable pondweed (*Potamogeton gramineus*) was found at one point while yellow pond lily (*Nuphar advena*, not to be confused with spatterdock, *Nuphar variegata*) was found at four points. No sensitive species were found in 2024. There are varying reasons that the loss of sensitive plant species can be attributed to including: lake drawdown, increased pollutants, competition by more tolerate plants species, or human disturbances.

Cattails in Trippe and Cravath Lakes

A major concern of the Lakes' residents is the dense cattail growth in the Lakes. Hybrid cattail (*Typha x glauca*) are a hybridization of native broad-leaved cattail species (*Typha latifolia*) and invasive narrow-leaved cattail species (*Typha angustifolia*). Hybrid cattail will invade and colonize freshwater marshes, wet meadows, fens, roadsides, ditches, shallow ponds, streams and lakeshores.²⁴ While cattails have been present in the shallow areas of the lakes for many years, the population increased greatly after water levels remained low post-drawdown of both lakes.

Commission staff were unable to sample large portions of the lake due to the dense growth of hybrid cattails (see Figure 2.10 and Figure 2.11). Much of the shoreline was unable to be seen or accessed from the Lakes' open water due to the dense growth (see Figure 2.12). Commission staff used aerial imagery to

²³ See Section 2.3 Past and Present Aquatic Plant Management Practices for more information on the drawdown of Cravath and Trippe Lakes by the City of Whitewater.

²⁴ https://dnr.wisconsin.gov/topic/Invasives/fact/CattailHybrid

estimate the increase of cattail growth in the Lakes from pre draw-down conditions in 2015 as well as recent cattail conditions in 2023 (see Figure 2.13)²⁵. The cattail coverage on Trippe Lake in June 2015 was estimated to be 27 acres, or 22%. Comparatively, the cattail coverage in May 2023 was estimated to be 50 acres, or 41% or the lake acreage. Cravath Lake's cattail coverage in June 2015 was estimated to be 3 acres, or 5%. Comparatively, the cattail coverage in May 2023 was estimated to be 33 acres, or 47%.

2.3 PAST AND PRESENT AQUATIC PLANT MANAGEMENT PRACTICES

In July of 2019, to "freeze out" invasive species, restore navigation depths, and to improve the overall health of the Lakes, the City began draining both Cravath and Trippe Lakes.²⁶ The project was originally planned to have the Lakes drawn down for one year but was extended to a second year to ensure maximum lakebed exposure for the dredging of the lakes. By August 2021, the Lakes were fully drawn down and were originally planned to be refilled in the spring of 2022.

While the Lakes were drawn down, the City received permits to dredge out lake-bottom material to improve future navigation of the Lakes. As of March 1, 2022, 68,800 cubic yards of sediment had been removed from the Lakes, 85 percent of the original 81,000 cubic yards anticipated to be removed. To prepare for the dredging in early 2022, the City contracted with Field & Stream Restorations to conduct a controlled burn in areas of the Lakes (see Figure 2.14). Controlled burns are often used to remove invasive species and reduce the amount of settling sediment in the Lakes from decaying vegetation material from aquatic plants.

In the fall of 2023, the City received permits to dredge Cravath and Trippe Lakes to manage the cattail populations. In total, an estimated 16,300 square feet of material was removed from the Lakes from the Cravath fishing pier, the Cravath west lakefront dock, the Cravath concrete bump-out and the Trippe Lake boat launch. Additionally, in the fall of 2024, the City received a second permit to dredge the Lakes, removing an estimated 37,020 square feet of material. Material was removed from five locations: Cravath amphitheater, Cravath west lakefront dock, the Cravath west fishing pier, the Cravath eastern shoreline, and the Trippe fishing pier at the Clay Street Nature Park.

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²⁵ Cattail coverage on the lake utilized Google Earth historical imagery. Coverage estimates are approximate and are not exact due to difficulty distinguishing between cattail coverage and floating leaf aquatic plant coverage.

²⁶ For more information on the drawn downs, dredging and controlled burns see: https://www.whitewater-wi.gov/520/Lakes-Drawdown-Updates

2.4 POTENTIAL AQUATIC PLANT MANAGEMENT METHODOLOGIES

Aquatic plant management techniques can be classified into six categories.

- Physical measures include lake bottom coverings.
- Biological measures include the use of organisms such as herbivorous insects.
- Manual measures involve physically removing plants by hand or using hand-held tools such as rakes.
- Mechanical measures rely on artificial power sources and remove aquatic plants with a machine known as a harvester or by suction harvesting.
- Chemical measures use aquatic herbicides to kill nuisance and nonnative plants in-situ.
- Water level manipulation measures utilize fluctuations in water levels to reduce aquatic plant abundance and promote growth of specific native species.

All aquatic plant control measures are stringently regulated and most require a State of Wisconsin permit. Chemical controls, for example, require a permit and are regulated under *Wisconsin Administrative Code* Chapter NR 107, "Aquatic Plant Management", while placing bottom covers (a physical measure) requires a WDNR permit under Chapter 30 of the *Wisconsin Statutes*. All other aquatic plant management practices are regulated under *Wisconsin Administrative Code* Chapter NR 109, "Aquatic Plants: Introduction, Manual Removal and Mechanical Control Regulations." Furthermore, the aquatic plant management measures described in this plan are consistent with the requirements of Chapter NR 7, "Recreational Boating Facilities Program," and with the public recreational boating access requirements relating to eligibility under the State cost-share grant programs set forth in *Wisconsin Administrative Code* Chapter NR 1, "Natural Resources Board Policies." Water level manipulations require a permit and are regulated under *Wisconsin Statutes* 30.18 and 31.02.^{27,28} More details about each aquatic plant management category are discussed in the following sections, while recommendations are provided later in this document.

Non-compliance with aquatic plant management permit requirements is an enforceable violation of Wisconsin law and may lead to fines and/or complete permit revocation. The information and recommendations provided in this memorandum help to frame permit requirements. Permits can cover up to a five-year period.²⁹ At the end of that period, the aquatic plant management plan must be updated. The

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²⁷ https://docs.legis.wisconsin.gov/statutes/statutes/30/ii/18

²⁸ https://docs.legis.wisconsin.gov/statutes/statutes/31/02

²⁹Five-year permits allow a consistent aquatic plant management plan to be implemented over a significant length of time. This process allows the selected aquatic plant management measures to be evaluated at the end of the permit cycle.

updated plan must consider the results of a new aquatic plant survey and should evaluate the success, failure, and effects of earlier plant management activities that have occurred on the lake.³⁰ These plans and plan execution are reviewed and overseen by the WDNR regional lakes and aquatic invasive species coordinators.³¹

Physical Measures

Lake-bottom covers and light screens provide limited control of rooted plants by creating a physical barrier that reduces or eliminates plant-available sunlight. Various materials such as pea gravel or synthetics like polyethylene, polypropylene, fiberglass, and nylon can be used as covers. The longevity, effectiveness, and overall value of some physical measures is questionable. The WDNR does not permit these kinds of controls. Consequently, lake-bottom covers are not a viable aquatic plant control strategy for the lakes.

Biological Measures

Biological control offers an alternative to direct human intervention to manage nuisance or exotic plants. Biological control techniques traditionally use herbivorous insects that feed upon nuisance plants. This approach has been effective in some southeastern Wisconsin lakes.³² For example, milfoil weevils (*Eurhychiopsis lecontei*) have been used to control EWM. Milfoil weevils do best in waterbodies with balanced panfish populations,³³ where dense EWM beds reach the surface close to shore, where natural shoreline areas include leaf litter that provides habitat for over-wintering weevils, and where there is comparatively little boat traffic. This technique is not presently commercially available, making the use of milfoil weevils non-viable for the Lakes.

Manual Measures

Manually removing specific types of vegetation is a highly selective means of controlling nuisance aquatic plant growth, including invasive species such as EWM. Two commonly employed methods include hand raking and hand pulling. Both physically remove target plants from a lake. Since most plant stems, leaves, roots, and seeds are actively removed from the lake, the reproductive potential and nutrients contained by

 $^{^{30}}$ Aquatic plant harvesters must report harvesting activities as one of the permit requirements.

³¹Information on the current aquatic invasive species coordinator is found on the WDNR website.

³²B. Moorman, "A Battle with Purple Loosestrife: A Beginner's Experience with Biological Control," LakeLine 17(3): 20-21, 34-37, September 1997; see also, C.B. Huffacker, D.L. Dahlsen, D.H. Janzen, and G.G. Kennedy, Insect Influences in the Regulation of Plant Population and Communities, pp. 659-696, 1984; and C.B. Huffacker and R.L. Rabb, editors, Ecological Entomology, John Wiley, New York, New York, USA.

³³Panfish such as bluegill and pumpkinseed are predators of herbivorous insects. High populations of panfish lead to excess predation of milfoil weevils.

pulled/raked plants material is also removed. These plants, seeds, and nutrients would otherwise re-enter the lake's water column or be deposited on the lake bottom. Hence, this aquatic plant management technique helps incrementally maintain water depth, improves water quality, and can help decrease the spread of nuisance/exotic plants. Hand raking and hand pulling are readily allowed by WDNR and are practical methods to control riparian landowner scale problems.

Raking with specially designed hand tools is particularly useful in shallow nearshore areas. This method allows nonnative plants to be removed and provides a safe and convenient aquatic plant control method in deeper nearshore waters around piers and docks. Advantages of this method include:

- Tools are inexpensive (\$100 to \$150 each),
- The method is easy to learn and use,
- It may be employed by riparian landowners without a permit if certain conditions are met,
- Results are immediately apparent, and,
- Plant material is immediately removed from a lake (including seeds).³⁴

The second manual control method, hand-pulling whole plants (stems, roots, leaves, seeds) where they occur in isolated stands, is a simple means to control nuisance and invasive plants in shallow nearshore areas that may not support large-scale initiatives. This method is particularly helpful when attempting to target nonnative plants (e.g., EWM, CLP) during the high growth season when native and nonnative species often mix. Hand pulling is more selective than raking, mechanical removal, and chemical treatments, and, if carefully applied, is less damaging to native plant communities. Recommendations regarding hand-pulling, hand-cutting, and raking are discussed later in this document.

Mechanical Measures

Two methods of mechanical harvesting are currently employed in Wisconsin - mechanical harvesting and suction harvesting. Both are regulated by WDNR and require a permit.³⁵

³⁴ Most of the material is removed during raking, however fragmentation/local spread from raking can occur in addition to fragmentation/local spread from wave action/other mechanical disruption.

³⁵Mechanical control permit conditions depend upon harvesting equipment type and specific equipment specifications.

Mechanical Harvesting

Aquatic plants can be mechanically gathered using specialized equipment commonly referred to as harvesters. Harvesters use an adjustable depth cutting apparatus that can cut and remove plants from the water surface to up to about five feet below the water surface. The harvester gathers cut plants with a conveyor, basket, or other device. Mechanical harvesting is often a very practical and efficient means to control nuisance plant growth and is widely employed in Southeastern Wisconsin.

In addition to controlling plant growth, gathering and removing plant material from a lake reduces in-lake nutrient recycling, sedimentation, and targets plant reproductive potential. In other words, harvesting removes plant biomass, which would otherwise decompose and release nutrients, sediment, and seeds or other reproductive structures (e.g., turions, bulbils, plant fragments) into a lake. Mechanical harvesting is particularly effective and popular for large-scale open-water projects. However, small harvesters are also produced that are particularly suited to working around obstacles such as piers and docks in shallow nearshore areas.

An advantage of mechanical harvesting is that the harvester, when properly operated, "mows" aquatic plants and, therefore, typically leaves enough living plant material in place to provide shelter for aquatic wildlife and stabilize lake-bottom sediment. Harvesting, when done properly, does not kill aquatic plants, it simply trims plants back. Aside from residual plant mass remaining because of imperfect treatment strategy execution, none of the other aquatic plant management methods purposely leave living plant material in place after treatment. Aquatic plant harvesting has been shown to allow light to penetrate to the lakebed and stimulate regrowth of suppressed native plants. This is particularly effective when controlling invasive plant species that commonly grow quickly early in the season (e.g., EWM, curly-leaf pondweed) when native plants have not yet emerged or appreciably grown.

A disadvantage of mechanical harvesting is that the harvesting process may fragment plants and thereby unintentionally propagate EWM and curly-leaf pondweed. EWM fragments are particularly successful in establishing themselves in areas where plant roots have been removed. This underscores the need to avoid harvesting or otherwise disrupting native plant roots. Harvesting may also agitate bottom sediments in shallow areas, thereby increasing turbidity and resulting in deleterious effects such as smothering fish breeding habitat and nesting sites. To this end, most WDNR-issued permits do not allow deep-cut

harvesting in water less than three feet deep,³⁶ which limits the utility of this alternative in many littoral and shoal areas. Nevertheless, if employed correctly and carefully under suitable conditions, harvesting can benefit navigation lane maintenance and can reduce regrowth of nuisance plants while maintaining, or even enhancing, native plant communities. Due to the depth of the Lakes and the desire for cattail control, traditional cutting mechanical harvesting is not a feasible method to be used on the Lakes.

Suction Harvesting, DASH, and Diver-Assisted Hand Pulling

Another mechanical plant harvesting method uses suction to remove aquatic plants from a lake. Suction harvesting removes sediment, aquatic plants, plant roots, and anything else from the lake bottom and disposes this material outside the lake. Since bottom material is removed from the lake, this technique also requires a dredging permit in addition to the aquatic plant management permit.

First permitted in 2014, DASH is a mechanical process where divers identify and pull select aquatic plants and roots from the lakebed and then insert the entire plant into a suction hose that transports the plant to the surface for collection and disposal. The process is a mechanically assisted method for hand-pulling aquatic plants. Such labor-intensive work by skilled professional divers is, at present, a costly undertaking and long-term monitoring will need to evaluate the efficacy of the technique. If the City or individual property owners choose to employ DASH, a NR 109 permit is required. Nevertheless, many apparent advantages are associated with this method including: 1) lower potential to release plant fragments when compared to mechanical harvesting, raking, and hand-pulling, thereby reducing spread and growth of invasive plants like EWM; 2) increased selectivity of plant removal when compared to mechanical harvesting which in turn reduces native plant loss; and 3) lower potential for disturbing fish habitat. This method will be discussed further in Chapter 3.

Water Level Manipulation Measures

Manipulating water levels can also be an effective method for controlling aquatic plant growth and restoring native aquatic plant species, particularly emergent species such as bulrush and wild rice.³⁷ While water level manipulation affects all aquatic plants within the drawdown zone, two studies from Price County, Wisconsin

³⁶Deep-cut harvesting is harvesting to within one foot of the lake bottom. This is not allowed in shallow water because it is challenging to ensure that the harvester avoids lake-bottom contact in such areas.

³⁷For detailed literature reviews on water level manipulation as an aquatic plant control measure, see C. Blanke, A. Mikulyuk, M. Nault, et al., Strategic Analysis of Aquatic Plant Management in Wisconsin, Wisconsin Department of Natural Resources, pp. 167-171, 2019 as well as J.R. Carmignani and A.H. Roy, "Ecological Impacts of Winter Water Level Drawdowns on Lake Littoral Zones: A Review," Aquatic Sciences 79: 803-824, 2017.

show reduced abundance of invasive EWM and curly-leaf pondweed and increased abundance of native plant species following winter drawdowns.^{38,39} Thus, drawdowns can be used to dramatically alter the composition of a lake's aquatic plant community. As described in Section 2.3, the City drew down both Cravath and Trippe Lakes and successfully reduced the populations of EWM and CLP.

While drawdowns are effective in reducing submerged invasive species populations, undesired emergent species, such as invasive cattails and phragmites, can also colonize exposed sediment, so measures should be taken to curtail their growth during a drawdown.⁴⁰ Both Cravath and Trippe Lakes have experienced this with 41% of Trippe and 47% of Cravath having dense hybrid cattail growth, to the extent of impeding navigation in the Lakes. Additionally, water level manipulation can also have unintended impacts on water chemistry and lake fauna.^{41,42} Decreased water clarity and dissolved oxygen concentrations as well as increased nutrient concentrations and algal abundance have all been reported following lake drawdowns. It will be important to monitor the Lakes in the years to come following any potential drawdown.

Controlled Winter Burning

Prescribed burns, also known as controlled burns, are useful in managing emergent plants during drawdowns. While lakes are drawn down, existing organic material from aquatic plants are exposed and able to be burned off. This reduces the amount of plant material on the bottom of the lake, can reduce nonnative plant populations and can allow for new areas to become available for beneficial native plants to grow.

Controlled burns often require a burn plan.⁴³ A burn plan is a document that addresses all aspects of the burn to ensure a safe implementation of controlled burning activities. The plan should contain the following:

- Describe site conditions, including existing vegetation and desired future conditions
- Dictate specific weather conditions and ignition patterns needed for desired fire behavior
- Outline any issues relating to communities, roads, structure, adjacent lands, smoke management and/or traffic control
- Outline and smoke sensitive areas such as schools, airports or hospitals

³⁸Onterra, LLC, Lac Sault Dore, Price County, Wisconsin: Comprehensive Management Plan, 2013.

³⁹Onterra, LLC, Musser Lake Drawdown Monitoring Report, Price County, Wisconsin, 2016.

⁴⁰Blanke et al., 2019, op. cit.

⁴¹Ibid.

⁴²Cooke, op. cit.

⁴³ For more information on controlled burns, see https://dnr.wisconsin.gov/topic/forestfire/prescribedfire.

Identify fire break parameters

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- Identify personnel and equipment need to safely complete the burn
- Outline of a contingency plan for reacting to any emergencies surrounding the burn

Burns are recommended to be conducted during the winter for lakes. WDNR also recommends that a trained burn boss be consulted on the parameters of the prescribed fire and to be available during the burn. It is also encouraged to reach out to local authorities to ensure they are following local ordinances and regulations. Due to the ability of the lake to be drawn down during the winter months, a controlled burn on the lakes may be beneficial in assisting with aquatic plant management, particularly for encroachment of hybrid cattail.

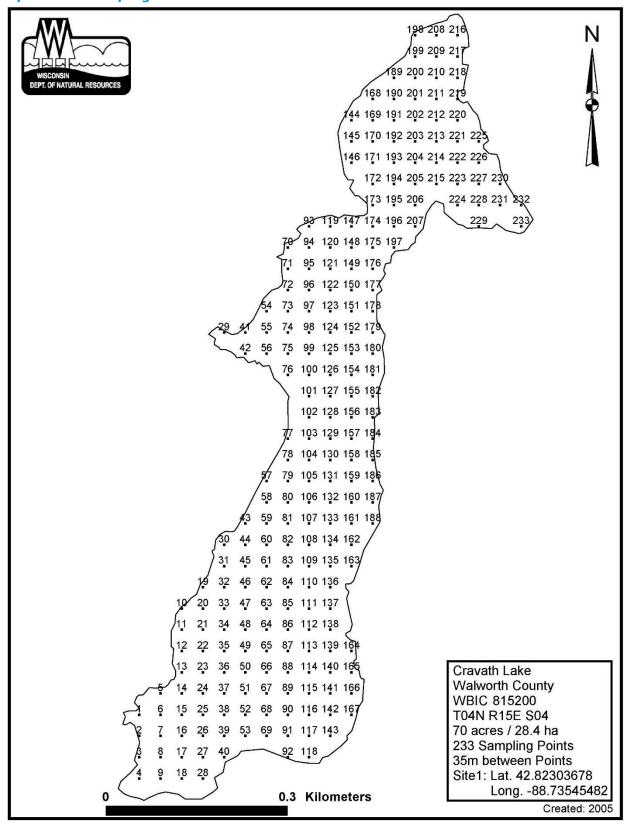
SEWRPC Staff Memorandum Report Number 275

AQUATIC PLANT MANAGEMENT PLAN FOR CRAVATH AND TRIPPE LAKES, WALWORTH COUNTY, WISCONSIN

Chapter 2 Figures

Figure 2.1

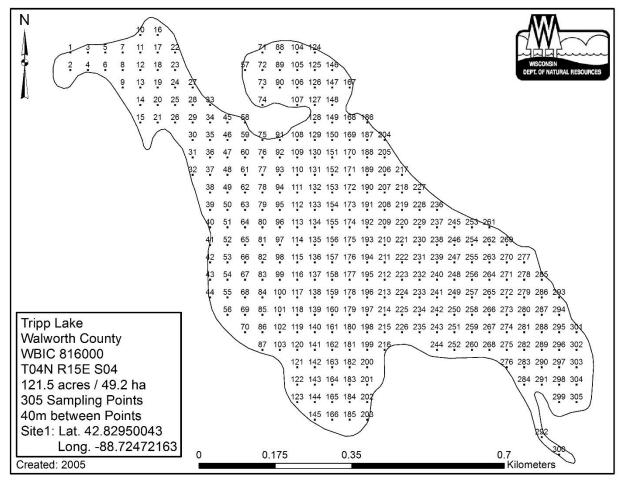
Aquatic Plant Sampling Grid for Cravath Lake



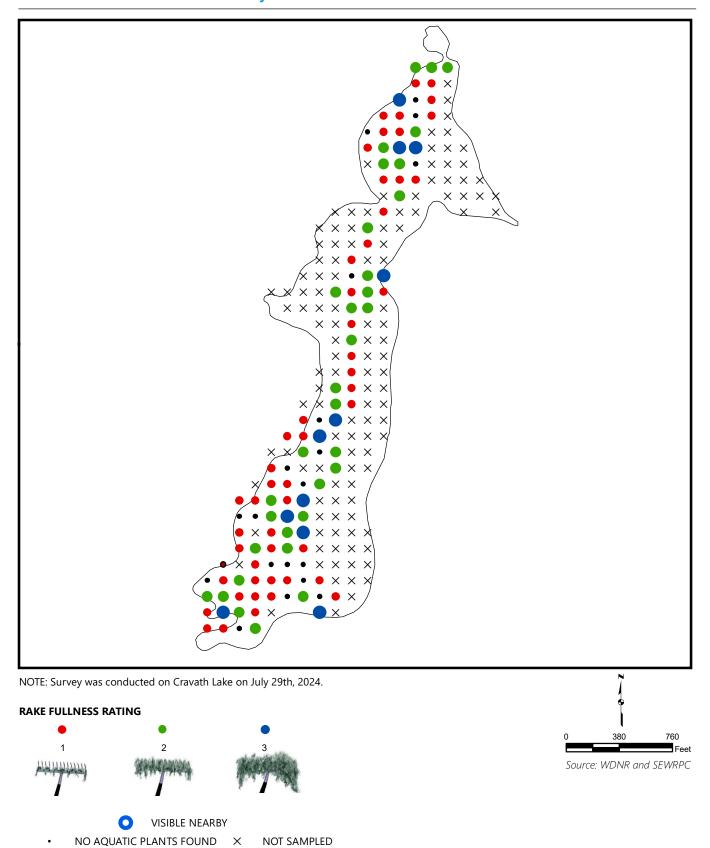
Source: WDNR

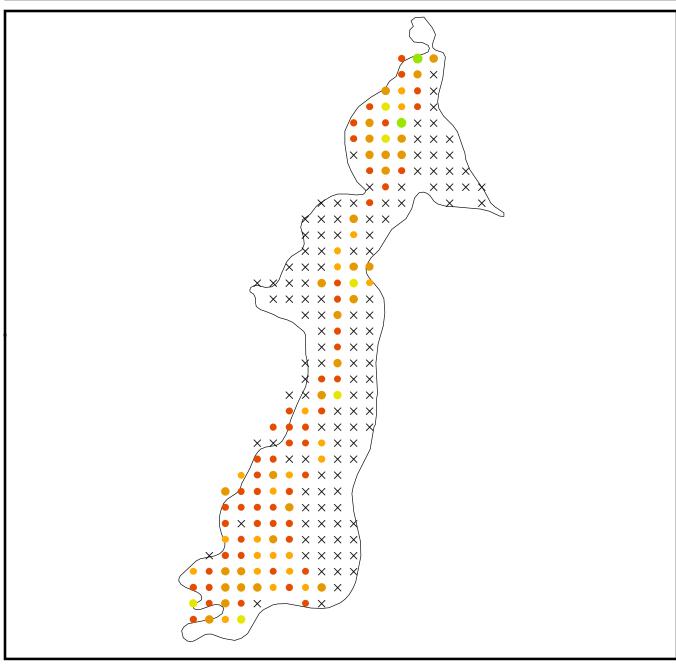
26

Figure 2.2
Aquatic Plant Sampling Grid for Trippe Lake



Source: WDNR

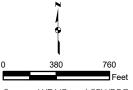




NOTE: Survey was conducted on Cravath Lake from July 29th, 2024.

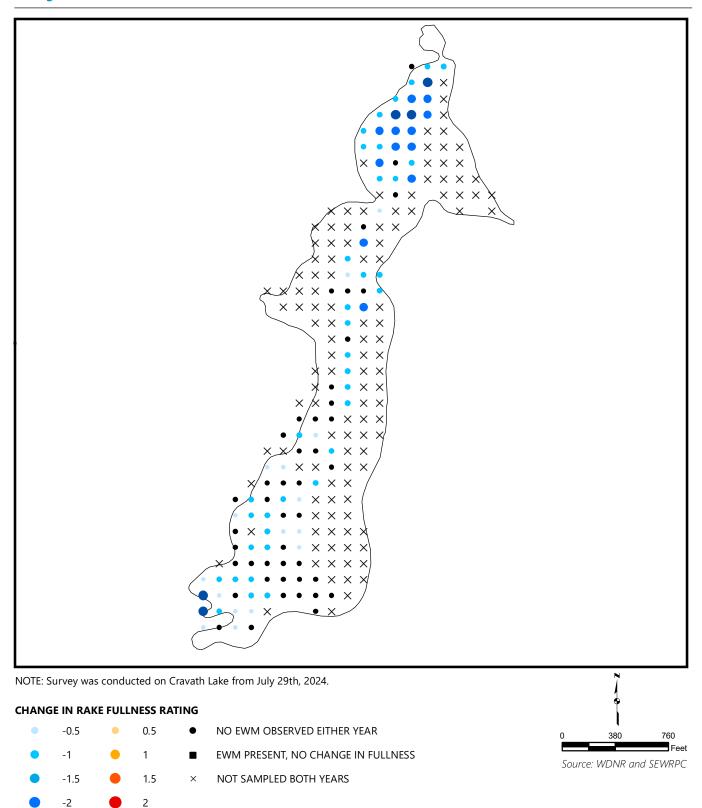
SPECIES RICHNESS

- 1 X NOT SAMPLED
- NO AQUATIC PLANTS FOUND
- 3
- 4
- **5**



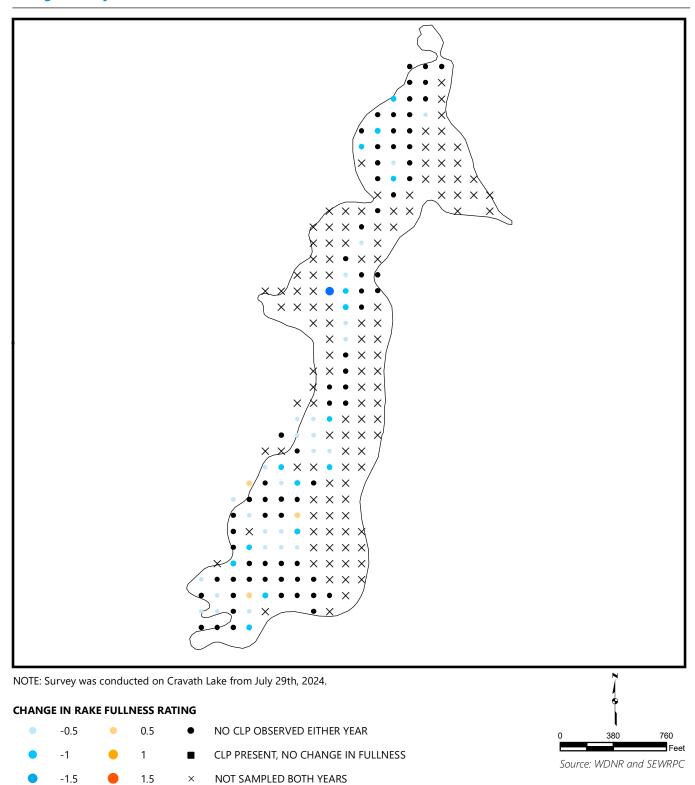
Source: WDNR and SEWRPC

Figure 2.5
Change in Eurasian Watermilfoil Total Rake Fullness in Cravath Lake: 2017-2024



-3

Figure 2.6 Change in Curly-Leaf Pondweed Total Rake Fullness in Cravath Lake: 2017-2024

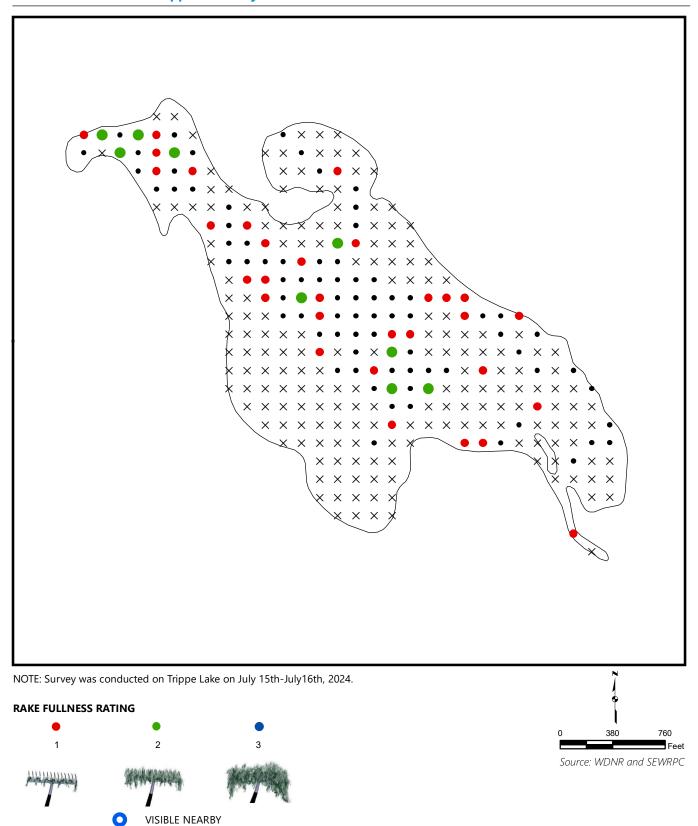


-3

-1.5

-2

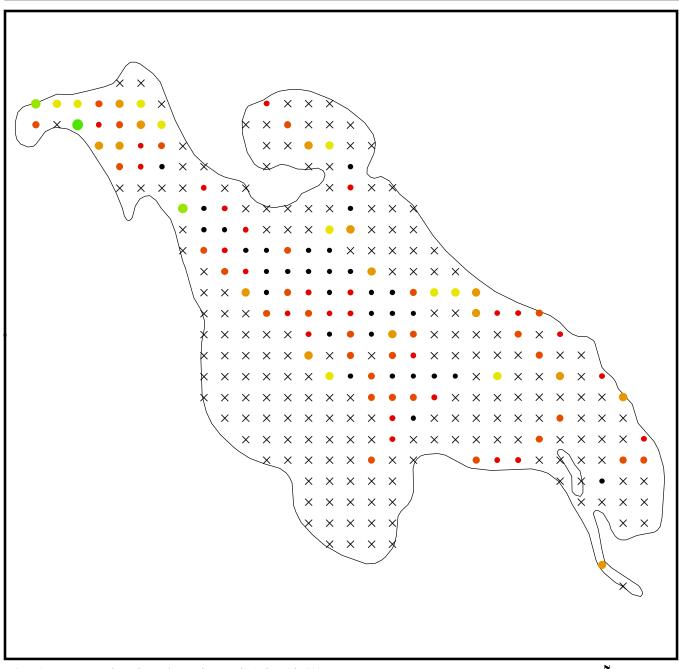
1.5



NO AQUATIC PLANTS FOUND X

479

NOT SAMPLED



NOTE: Survey was conducted on Trippe Lake on July 15th -16th, 2024.

SPECIES RICHNESS

• 1 • 6

NO AQUATIC PLANTS FOUND

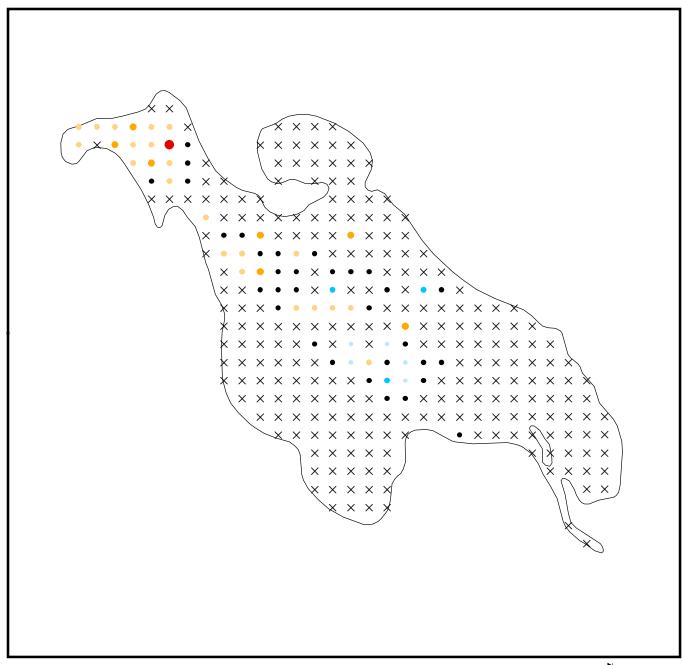
3 X NOT SAMPLED

9 4

5

0 330 660 Feet

Source: WDNR and SEWRPC



NOTE: Survey was conducted on Trippe Lake on July 15th-July16th, 2024.

CHANGE IN RAKE FULLNESS RATING

-0.5

-1

NO CLP OBSERVED EITHER YEAR

0.5

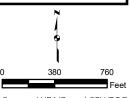
CLP PRESENT, NO CHANGE IN FULLNESS

NOT SAMPLED BOTH YEARS

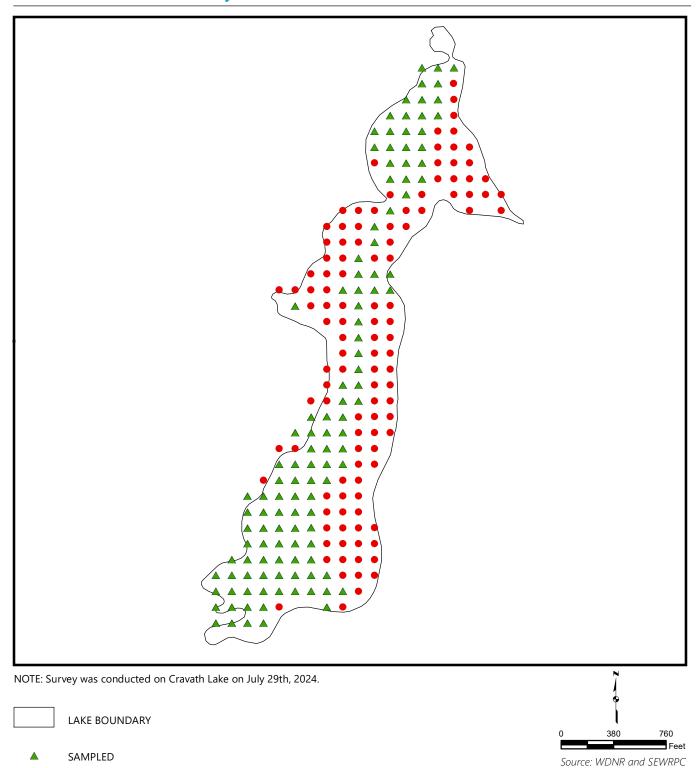
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1.5

2

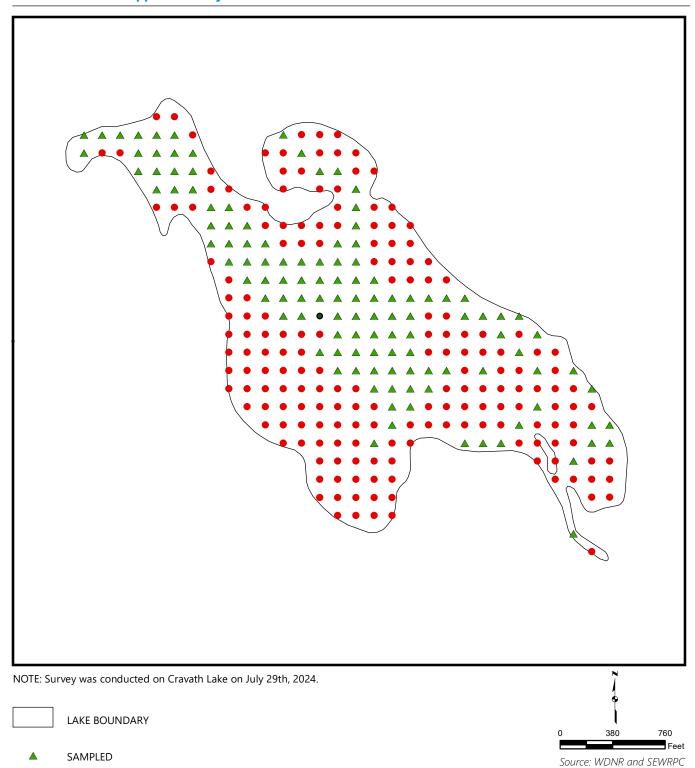


Source: WDNR and SEWRPC



Item 35.

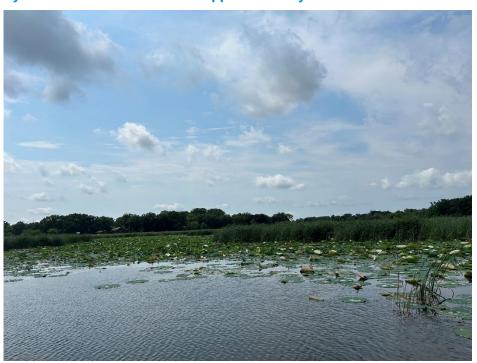
NONNAVIGABLE DUE TO CATTAIL GROWTH



NONNAVIGABLE DUE TO CATTAIL GROWTH

36

Figure 2.12 Hybrid Cattails in Cravath and Trippe Lakes: July 2024



Trippe Lake Cattails



Cravath Lake Cattails

Figure 2.13 Hybrid Cattail Extent in Cravath and Trippe Lakes



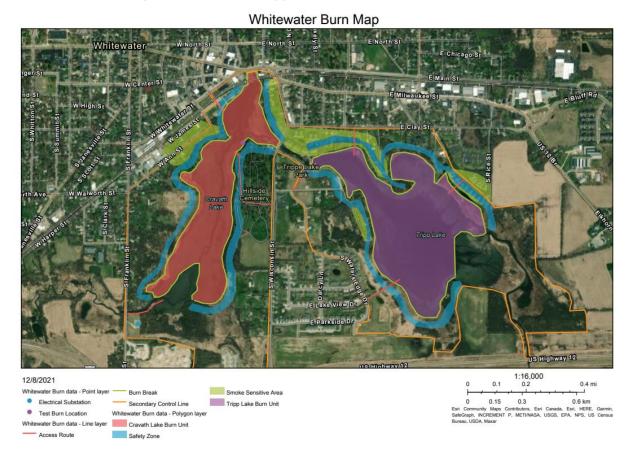
June 2015 Cattails



May 2023 Cattails

Source: Google Earth Pro Imagery

Figure 2.14
Controlled Burn Map for Cravath and Trippe Lakes: December 2021



Source: City of Whitewater, Field & Stream Restorations

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AQUATIC PLANT MANAGEMENT PLAN FOR CRAVATH AND TRIPPE LAKES, WALWORTH COUNTY, WISCONSIN

Chapter 2 Tables

Table 2.1
Examples of Positive Ecological Qualities Associated with a Subset of the Aquatic Plant Species Present or Historically Present in Cravath and Trippe Lakes

Aquatic Plant Species Present	Ecological Significance			
Caratonhyllum damarsum (coontail)	Provides good shelter for young fish; supports insects valuable as food for fish			
Ceratophyllum demersum (coontail)	and ducklings; native			
Elodea canadensis (common waterweed)	Provides shelter and support for insects which are valuable as fish food; native			
/ / - /	Very nutritious food source for waterfowl; mats can prevent extensive mosquito			
Lemna spp. (duckweeds)	breeding; native			
	None known. Invasive nonnative. Hinders navigation, outcompetes desirable			
Myriophyllum spicatum (Eurasian watermilfoil)	aquatic plants, reduces water circulation, depresses oxygen levels, and reduces			
	fish/invertebrate populations			
Malumba lutas (Amanisan latus)	Extensive stand provide habitat for wildlife, rhizomes consumed by muskrat and			
Nelumbo lutea (American lotus)	beaver; native			
Potamogatan crisnus (curly loof nandwood)	Adapted to cold water; mid-summer die-off can impair water quality; invasive			
Potamogeton crispus (curly-leaf pondweed)	nonnative			
Detamogrator graninous (variable nonduced)	The fruit is an important food source for many waterfowl; also provides food for			
Potamogeton gramineus (variable pondweed)	muskrat, deer, and beaver; native			
Detamogration nations (floating loof national)	The late-forming fruit provides important food source for ducks; provides good			
Potamogeton natans (floating-leaf pondweed)	fish habitat due to its shade and foraging opportunities; native			
Ct	This plant is the most important pondweed for ducks, in addition to providing			
Stuckenia pectinata (Sago pondweed)	food and shelter for young fish; native			

Note: Information obtained from A Manual of Aquatic Plants by Norman C. Fassett, University of Wisconsin Press; Guide to Wisconsin Aquatic Plants, Wisconsin Department of Natural Resources; and, Through the Looking Glass: A Field Guide to Aquatic Plants, Wisconsin Lakes Partnership, University of Wisconsin-Extension.

Table 2.2 Cravath Lake Aquatic Plant Summary Statistics: PI Survey 2024

Total number of sites visited	114
Total number of sites with vegetation	94
Total number of sites shallower than maximum depth of plants	114
Frequency of occurrence at sites shallower than maximum depth of plants	82.46
Simpson Diversity Index	0.62
Maximum depth of plants (feet)	7.00
Number of sites sampled using rake on Rope (R)	15
Number of sites sampled using rake on Pole (P)	99
Average number of all species per site (shallower than max depth)	1.49
Average number of all species per site (veg. sites only)	1.81
Average number of native species per site (shallower than max depth)	1.46
Average number of native species per site (veg. sites only)	1.78
Species Richness	7
Species Richness (including visuals)	9

Table 2.3 Aquatic Plant Species Observed in Cravath Lake: 2006 – 2024

	Native or				
Aquatic Plant Species	Invasive	2006	2017	2024	
Ceratophyllum demersum	Native	Х	Х	Х	
Elodea canadensis	Native	Χ	Χ	Χ	
Lemna minor	Native	Χ	Χ	Χ	
Myriophyllum spicatum	Invasive	Χ	Χ	Χ	
Nelumbo lutea	Native		Χ		
Nuphar advena	Native		Χ		
Nuphar variegata	Native	Χ			
Nymphaea odorata	Native	Χ	Χ	Χ	
Potamogeton crispus	Invasive	X	Χ	X	
Potamogeton gramineus	Native		Χ		
Potamogeton illinoensis	Native		Χ		
Potamogeton natans	Native		Χ		
Potamogeton zosteriformis	Native	Χ	Χ		
Sagittaria sp.	Native		Χ		
Sparganium sp.	Native	Χ			
Spirodela polyrhiza	Native	Χ			
Stuckenia pectinata	Native	Χ	Χ	Х	
Typha sp.	Hybrid		Χ	Χ	
Wolffia sp.	Native		Χ	Х	
Species Total		11	16	9	

Note: Red text indicates nonnative and/or invasive species.

Table 2.4
Cravath Lake Aquatic Plant Survey Summary: July 2017 Versus July 2024

		Number of Sites	Frequency of Occurrence Within	Average Rake	Relative Frequency	
Aquatic Plant Species	Native or Invasive	Found ^a (2017/2024)	Vegetated Areas ^b (2017/2024)	Fullness ^C (2017/2024)	of Occurrence ^d (2017/2024)	Visual Sightings ^e (2017/2024)
Ceratophyllum demersum (coontail)	Native	200/67	95.69/71.28	2.20/1.57	23.6/39.4	1/14
Elodea canadensis (waterweed)	Native	74/12	35.41/12.77	1.27/1.17	8.7/7.1	14/1
Lemna minor (duckweed)	Native	193/79	92.34/84.04	1.71/1.42	22.8/46.5	12/33
Myriophyllum spicatum (Eurasian watermilfoil)	Invasive	98/3	46.89/3.19	1.35/1.33	11.6/1.8	21/0
Nelumbo lutea (American lotus)	Native	3/	1.44/	1.67/	0.4/	3/
Nuphar advena (Yellow pond-lily) ^f	Native	0/	0/	0/	0/	26/
Nymphaea odorata (white water lily)	Native	53/1	25.36/1.06	1.43/1.00	6.3/0.6	88/5
Potamogeton crispus (curly-leaf pondweed)	Invasive	27/0	12.92/0	1.04/0	3.2/0	39/4
Potamogeton gramineus (variable pondweed)	Native	2/	0.96/	1.00/	0.2/	7/
Potamogeton illinoensis (Illinois pondweed) ⁹	Native	0/	0/	0/	0/	1/
Potamogeton natans (floating-leaf pondweed)	Native	0/	0/	0/	0/	4/
Potamogeton zosteriformis (flat-stem pondweed)	Native	5/	2.39/	1.00/	0.6/	4/
Sagittaria sp. (arrowhead)	Native	1/	0.48/	1.00/	0.1/	5/
Stuckenia pectinata (Sago pondweed) ⁹	Native	14/1	6.70/1.06	1.00/1.00	1.7/0.6	36/8
Typha sp. (cattail)	Native	0/0	0/0	0/0	0/0	33/14
Wolffia sp. (watermeal)	Native	178/7	85.17/7.45	1.63/1.14	21.0/4.1	10/5

Note: Sampling occurred at 114 sampling sites on July 29th, 2024. 94 of the 114 surveyed sites had vegetation. Red text indicates non-native and/or invasive species.

Source: Wisconsin Department of Natural Resources and SEWRPC

^a Number of Sites refers to the number of sites at which the species was retrieved and identified on the rake during sampling.

b Frequency of Occurrence, expressed as a percent, is the percentage of times a particular species occurred when there was aquatic vegetation present at the sampling site.

^C Average rake fullness is the average amount, on a scale of 0 to 3, of a particular species at each site where that species was retrieved by the rake.

d Relative Frequency of Occurrence, expressed as a percent, is the frequency of that particular species compared to the frequencies of all species present.

^e Visual Sightings is the number of sites where that particular species was visually observed within six feet of the actual rake haul location but was not actually retrieved on the rake and was not, therefore, assigned a rake fullness measurement for that site. At sites where this occurred, the species was simply marked as "present" at that site. Recording the number of visual sightings helps give a better picture of species distribution throughout the lake.

^f Designated as a Species of Special Concern by the WDNR Natural Heritage Inventory.

⁹ Considered a high-value aquatic plant species known to offer important values in specific aquatic ecosystems under Section NR 107.08 (4) of the Wisconsin Administrative Code.

Table 2.5
Trippe Lake Aquatic Plant Summary Statistics: PI Survey 2024

Total number of sites visited	116
	39
Total number of sites with vegetation	
Total number of sites shallower than maximum depth of plants	116
Frequency of occurrence at sites shallower than maximum depth of plants	33.62
Simpson Diversity Index	0.80
Maximum depth of plants (feet)	6.00
Number of sites sampled using rake on Rope (R)	25
Number of sites sampled using rake on Pole (P)	91
Average number of all species per site (shallower than max depth)	0.49
Average number of all species per site (veg. sites only)	1.46
Average number of native species per site (shallower than max depth)	0.39
Average number of native species per site (veg. sites only)	1.29
Species Richness	9
Species Richness (including visuals)	13

Source: SEWRPC

Table 2.6 Aquatic Plant Species Observed in Trippe Lake: 2006 – 2024

Aquatic Plant Species	Native or Invasive	2017	2024
Ceratophyllum demersum	Native	Χ	Χ
Elodea canadensis	Native	Χ	Χ
Lemna minor	Native	Χ	Χ
Myriophyllum spicatum	Invasive	Χ	
Nelumbo lutea	Native	Χ	Χ
Nuphar advena	Native	Χ	
Nuphar variegata	Native		Χ
Nymphaea odorata	Native	Χ	Χ
Potamogeton crispus	Invasive	Χ	X
Potamogeton foliosis	Native	Χ	
Potamogeton gramineus	Native	Χ	
Potamogeton illinoensis	Native	Χ	
Potamogeton natans	Native	Χ	
Potamogeton nodosus	Native	Χ	
Potamogeton zosteriformis	Native	Χ	
Sagittaria sp.	Native	Χ	
Sparganium sp.	Native		Χ
Schoenoplectus sp.	Native		Χ
Spirodela polyrhiza	Native	Χ	
Stuckenia pectinata	Native	Χ	Χ
Typha sp.	Hybrid	Χ	Χ
Vallisneria americana	Native	Χ	
Wolffia ap.	Native	Χ	Χ
Zizania sp.	Native	Χ	
Species Total		21	12

Note: Red text indicates nonnative and/or invasive species.

Source: SEWRPC

Table 2.7
Trippe Lake Aquatic Plant Survey Summary: July 2017 Versus July 2024

Aquatic Plant Species	Native or Invasive	Number of Sites Found ^a (2017/2024)	Frequency of Occurrence Within Vegetated Areas ^b (2017/2024)	Average Rake Fullness ^c (2016/2024)	Relative Frequency of Occurrence ^d (2016/2024)	Visual Sightings ^e (2016/2024)
Ceratophyllum demersum (coontail)	Native	106/19	91.38/48.72	1.93/1.26	46.3/33.3	37/4
Elodea canadensis (waterweed)	Native	19/3	16.38/7.69	1.11/1.00	8.3/5.3	11/1
Lemna minor (duckweed)	Native	3/7	2.59/17.95	1.00/1.00	1.3/12.3	60/37
Myriophyllum spicatum (Eurasian watermilfoil)	Invasive	27/	23.28/	1.15/	11.8/	39/
Nelumbo lutea (American lotus)	Native	19/1	16.38/2.56	1.84/1.00	8.3/1.8	208/3
Nuphar advena (Yellow pond-lily) ^f	Native	0/	0/	0/	0/	4/
Nuphar variegata (white-water lily)	Native	/1	/2.56	/1.00	/1.8	/0
Nymphaea odorata (white water lily)	Native	15/0	12.93/0	1.53/0	6.6/0	80/8
Potamogeton crispus (curly-leaf pondweed)	Invasive	4/12	3.45/30.77	1.00/1.08	1.7/21.1	21/27
Potamogeton foliosus (leafy pondweed)	Native	3/	2.59/	1.00/	1.3/	8/
Potamogeton gramineus (variable pondweed)	Native	1/	0.86/	1.00/	0.4/	0/
Potamogeton illinoensis (Illinois pondweed) ⁹	Native	4/	3.45/	1.25/	1.7/	5/
Potamogeton natans (floating-leaf pondweed)	Native	12/	10.34/	1.75/	5.2/	14/
Potamogeton nodosus (long-leafed pondweed)	Native	3/	2.59/	1.00/	1.3/	7/
Potamogeton zosteriformis (flat-stem pondweed)	Native	1/	0.86/	1.00/	0.4/	2/
Sagittaria sp. (arrowhead)	Native	0/	0/	0/	0/	3/
Sparganium sp. (bur-reed)	Native	/0	/0	/0	/0	/1
Spirodela polyrhiza (large duckweed)	Native	1/	0.86	1.00/	0.4/	2/
Stuckenia pectinata (Sago pondweed) ⁹	Native	6/9	5.17/23.08	1.00/1.11	2.6/15.8	48/12
Typha sp. (cattail)	Native	0/1	0/2.56	0/1.00	0/1.8	45/17
Vallisneria americana (eel-grass/wild celery) ⁹	Native	5/	4.31/	1.20/	2.2/	5/
Wolffia columbiana (common watermeal)	Native	0/4	0/10.26	0/1.00	0/7.0	25/17
Zizania sp. (wild rice)	Native	0/	0/	0/	0/	5/

Note: Sampling occurred at 116 sampling sites on July 15th-16th, 2024. 39 of the 116 surveyed sites had vegetation. Red text indicates non-native and/or invasive species.

Source: Wisconsin Department of Natural Resources and SEWRPC

^a Number of Sites refers to the number of sites at which the species was retrieved and identified on the rake during sampling.

b Frequency of Occurrence, expressed as a percent, is the percentage of times a particular species occurred when there was aquatic vegetation present at the sampling site.

^C Average rake fullness is the average amount, on a scale of 0 to 3, of a particular species at each site where that species was retrieved by the rake.

d Relative Frequency of Occurrence, expressed as a percent, is the frequency of that particular species compared to the frequencies of all species present.

^e Visual Sightings is the number of sites where that particular species was visually observed within six feet of the actual rake haul location but was not actually retrieved on the rake and was not, therefore, assigned a rake fullness measurement for that site. At sites where this occurred, the species was simply marked as "present" at that site. Recording the number of visual sightings helps give a better picture of species distribution throughout the lake.

^f Designated a Species of Special Concern by the WDNR Natural Heritage Inventory.

⁹ Considered a high-value aquatic plant species known to offer important values in specific aquatic ecosystems under Section NR 107.08 (4) of the Wisconsin Administrative Code.

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AQUATIC PLANT MANAGEMENT PLAN FOR CRAVATH AND TRIPPE LAKES, WALWORTH COUNTY, WISCONSIN

Chapter 3

MANAGEMENT RECCOMMENDATIONS AND PLAN IMPLEMENTATION

This chapter summarizes the information and recommendations needed to manage aquatic plants in Cravath and Trippe Lakes, particularly the nonnative species of hybrid cattail, Eurasian watermilfoil ("EWM") and curly-leaf pondweed ("CLP"). Accordingly, it presents a range of alternatives that could potentially be used, and provides specific recommendations related to each alternative. The measures discussed focus on those that can be implemented by the City of Whitewater ("City") in collaboration with the Wisconsin Department of Natural Resources ("WDNR") and residents on the Lakes. The aquatic plant management recommendations contained in this chapter are limited to approaches that monitor and control nuisance level aquatic plant growth in the Lakes after the growth has already occurred.

The individual recommendations presented below, and which collectively constitute the recommended aquatic plant management plan, balance three major goals:

- Improving navigational access within the Lakes
- Protecting the native aquatic plant community

Item 35.

Controlling CLP, EWM, and hybrid cattail populations

Plan provisions also ensure that current recreational uses of the Lakes (e.g., swimming, boating, fishing) are maintained or promoted. The plan recommendations described below consider common, State-approved, aquatic plant management alternatives including manual, chemical, and mechanical measures.

3.1 RECOMMENDED AQUATIC PLANT MANAGEMENT PLAN

The most effective plans to manage nuisance and invasive aquatic plant growth rely on a combination of methods and techniques as well as consideration of when and where these techniques should be applied. The recommended aquatic plant management plan techniques are briefly summarized in the following paragraphs. These management techniques were discussed with both the City and the WDNR.

Aquatic Plant Management Recommendations

The most effective plans to manage nuisance and invasive aquatic plant growth rely on a *combination* of methods and techniques. A "silver bullet" single-minded strategy rarely produces the most efficient, most reliable, or best overall result. This plan recommends three primary aquatic plant management techniques: harvesting, chemical treatment, and prescribed burning. Each of these techniques have custom adaptations for the conditions present in the Lakes. These methods are combined to form the recommended Cravath and Trippe Lakes' aquatic plant management program. The elements of this program are listed below.

- 1. Prescribed/controlled burning of cattail material should be considered to manage the cattail populations that have densely colonized large portions of the Lakes.¹ Controlled burns should be done during the winter months during a lake-drawdown when the lakebeds are exposed and easily accessed. The City should consult with WDNR and the County to ensure they are following local and state regulations regarding prescribed/controlled burns. Due to the ability to draw down both lakes, this management technique should be considered a high priority.
- 2. Chemical treatment of hybrid cattail populations. The spraying of chemicals has long been used as a method to control non-native plant populations. In the case of Cravath and Trippe Lakes, helicopter spraying of Imazapyr or Glyphosate to control hybrid cattails should be considered a high priority.² Imazapyr is most effective when used during spring, when cattails are still actively growing. Glyphosate is most effective when sprayed in the autumn as cattails begin to die back for the winter. In addition to helicopter spraying, hand-wicking and regular spraying from boats, on foot, or from amphibious vehicles should also be considered for smaller cattail stands or in areas

¹ Should prescribed burns be utilized as a management strategy a Burn Plan should be made to ensure the best outcomes of the burn(s).

² Should chemical spraying be utilized as a management strategy, maps of the location of the spray events should be created and approved by WDNR.

- where helicopter spraying is not feasible or desired due to proximity to residences or sensitive species (e.g., near stands of yellow water lily (*Nuphar advena*), a Species of Special Concern).
- 3. Invasive species plant control. While the 2024 aquatic plant survey did not reveal a need to actively control EWM or CLP, these plants should still be monitored. As aquatic plant community species change, the need for management changes. This is particularly true in heavily used shallow areas. It should be noted that should winter drawdowns be utilized for controlled burns, they will also assist in keeping invasive species such as EWM and CLP under control. This recommendation should be considered a high priority.
- 4. Manual removal of nuisance plant growth in near-shore areas should be considered in areas too shallow, inaccessible, or otherwise unsuitable for other plant control methods. "Manual removal" is defined as control of aquatic plants by hand or using hand-held non-powered tools. Cattails can often be drowned out using manual removal techniques such as below-water cutting of the stalks in early spring and late fall. Given what is known of plant distribution, this option is given medium priority. Riparian landowners need not obtain a permit for manually removing aquatic plants if they confine this activity to a 30-foot width of shoreline (including the recreational use area such as a pier) that does not extend more than 100 feet into the Lakes and they remove all resulting plant materials from the Lakes.³ A permit is required if the property owner lives adjacent to a sensitive area or if the City or other group actively engages in such work.⁴ Prior to the "raking/hand-pulling" season, an educational campaign should be actively conducted to help assure that shoreline residents appreciate the value of native plants, understand the relationship between algae and plants (i.e., more algae will grow if fewer plants remain), know the basics of plant identification, and the specifics about the actions they are allowed to legally take to "clean up" their shorelines.⁵
- **5. Diver-Assisted Suction Harvesting or Hand-pulling.** Diver-assisted harvesting or hand-pulling is beneficial when conducting aquatic plant management in an area that a full-sized harvester may not be able to reach. Additionally, it is useful when targeting specific invasive species while keeping

³ The manual removal area limitation for nearshore aquatic plants applies to shorelines where native plants are present. The removal area limitation does not apply to areas populated solely with nonnative and invasive plants.

⁴ If a lake district or other group wants to remove invasive species along the shoreline, a permit is necessary under Chapter NR 109, "Aquatic Plants: Introduction, Manual Removal and Mechanical Control Regulations," of the Wisconsin Administrative Code, as the removal of aquatic plants is not being completed by an individual property owner along his or her property.

⁵ SEWRPC and WDNR staff could help review documents developed for this purpose.

- native species intact. This tactic may be useful when targeting smaller specific or shallower areas of the Lakes. This recommendation should be considered a <u>low priority</u>.
- 6. Stocking of native aquatic plant species. Once hybrid cattail and other non-native aquatic plant populations have been lowered, opportunities for native aquatic plant colonization will be increased. Stocking of native aquatic plans will promote biodiversity of the plant community in the Lakes as well as assist in preventing the rebound on nonnative and nuisance species of plants. It is recommended that native plants which have been previously documented in the Lakes (e.g., Potamogeton natans, P. gramineus, P. zosteriformis, P. illinoensis, P. nodosus, Valisneria americana) be stocked. This recommendation should be considered a medium priority.
- 7. Begin participating in the Clean Boats Clean Waters program to monitor the public launches. Participation in this program proactively encourages lake users to clean boats and equipment before launching and after using them in Cravath and Trippe Lakes. The WDNR has a grant program that can help fund monitoring efforts (see "Future Funding" later in this chapter).
- **8. Stay abreast of best management practices to address invasive species.** The City should regularly communicate with Walworth County and WDNR staff about the most effective treatment options for invasive species as novel techniques and/or chemical products that may more effectively target these species become available.

Future Funding

The City should utilize WDNR Surface Water Grants to further their efforts in monitoring and managing the Lakes, inspecting watercraft at boat launches, and targeting areas for management. Key grant programs to fund these efforts are as follows:

- Clean Boats, Clean Waters this grant program covers up to 75 percent of up to \$24,000 to conduct watercraft inspections, collect data, educate boaters about invasive species, and reporting invasive species to the WDNR.
- Aquatic Invasive Species Prevention this grant program covers up to 75 percent of \$4,000 for projects that help prevent the spread of AIS species. Eligible costs include the acquisition of decontamination equipment at public boat launches as well as targeted management at boat launches or other access points. All lakes are eligible for at least \$4,000 in funding. The City must participate in the Clean Boats, Clean Waters program to maintain eligibility for this grant program.

- Aquatic Invasive Species Control this grant program covers up to 75 percent of up to \$50,000 for small-scale projects and \$150,000 for large-scale projects that suppress or reduce an AIS population within a lake. Given the current limited spread of EWM and CLP within the lakes, the small-scale project is more appropriate at this time. The large-scale projects should be considered if the populations of these species increase or a novel invasive species, such as starry stonewort, is observed within the lake. Aquatic Invasive Species Control grants fund projects that utilize integrated pest management and are designed to cause multi-season suppression of the target species. An approved aquatic plant management plan is a requirement to participate in this program and only approved recommendations from the plan are eligible projects for funding through this program.
- Recreational Boating Facilities Grant Program⁶ this grant program covers up to 50% of \$250,00 for a recreational boating facility project. These projects can include aquatic plant harvesting equipment, rehabilitation of facilities, trash skimming equipment, improvement or repair of locks, construction projects such as ramps or dredging for safe water depths. The City has received grants from this program in the past to assist with the funding of projects.

The City should consider applying for these grant programs whenever feasible to support the monitoring, communication, watercraft inspection, and targeted management recommended in this aquatic plant management plan.

3.2 SUMMARY AND CONCLUSIONS

As requested by the City, the Commission worked with the City to develop a scope of work to provide information needed to allow the City to apply for aquatic plant management permits. This report, which documents the findings and recommendations of the study, examines existing and anticipated conditions, potential aquatic plant management problems, and lake use. Conformant with the study's intent, the plan includes recommended actions and management measures as well as options for future funding.

Successfully implementing this plan will require cooperative engagement from the City, State and regional agencies, Walworth County, municipalities, and residents/users of the Lakes. The recommended measures help foster conditions sustaining and enhancing the natural beauty and ambience of Cravath and Trippe

⁶ https://dnr.wisconsin.gov/aid/RBF.html

Lakes while promoting a wide array of water-based recreational activities suitable for the Lakes' intrinsic characteristics.

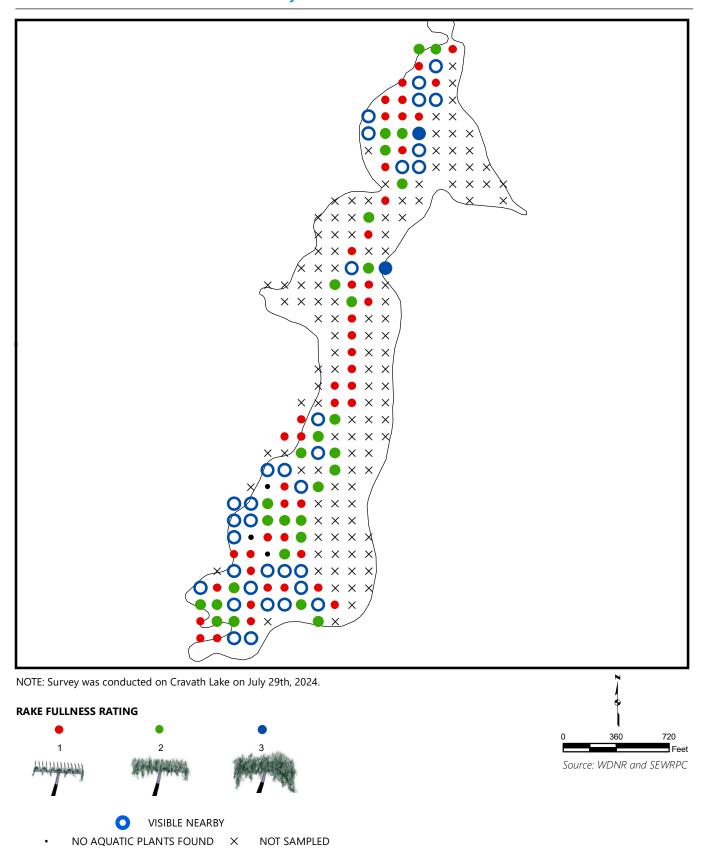
SEWRPC Staff Memorandum Report Number 275

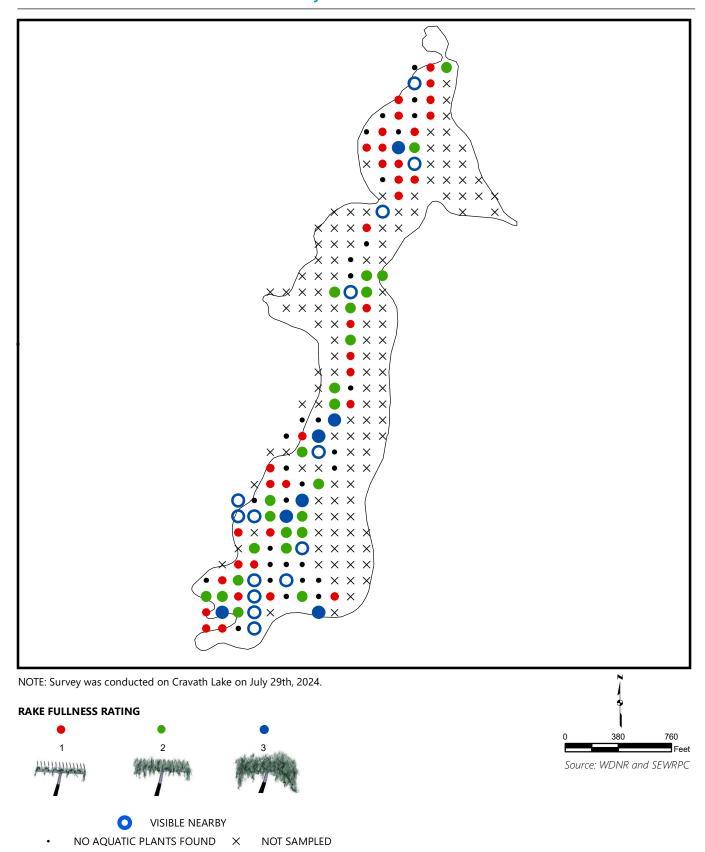
AQUATIC PLANT MANAGEMENT PLAN FOR CRAVATH AND TRIPPE LAKES, WALWORTH COUNTY, WISCONSIN

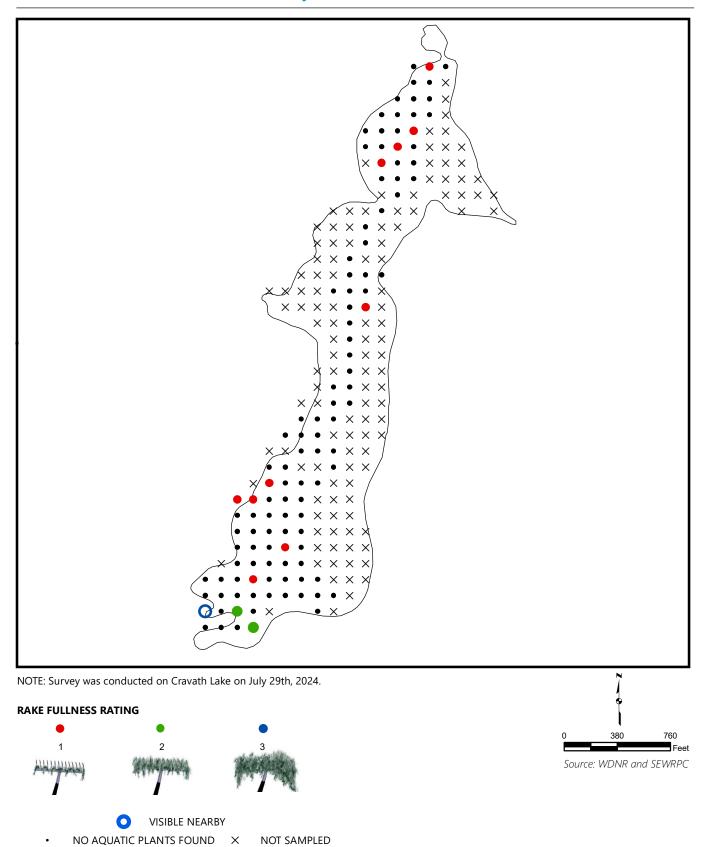
Appendix A

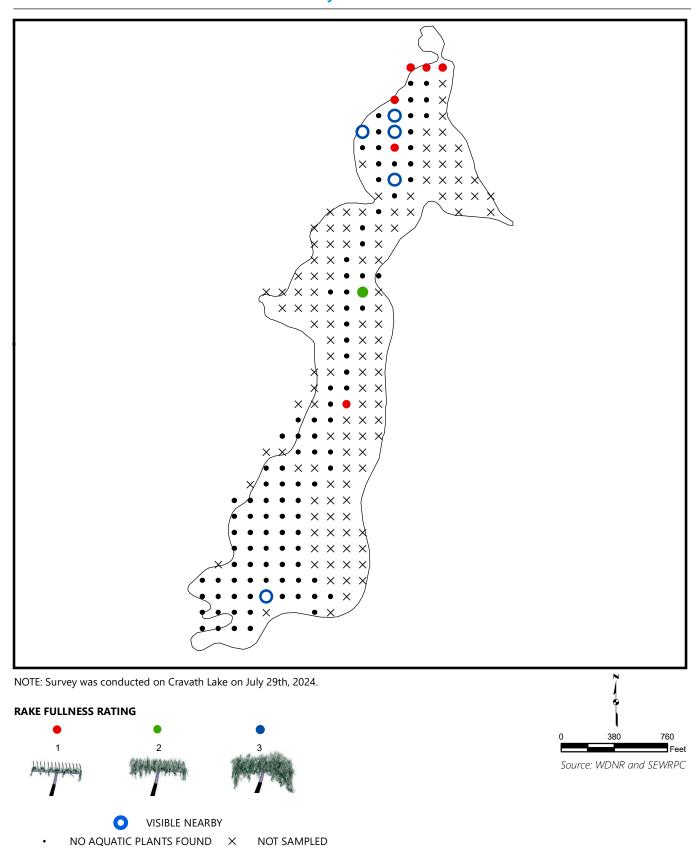
Figure A.1

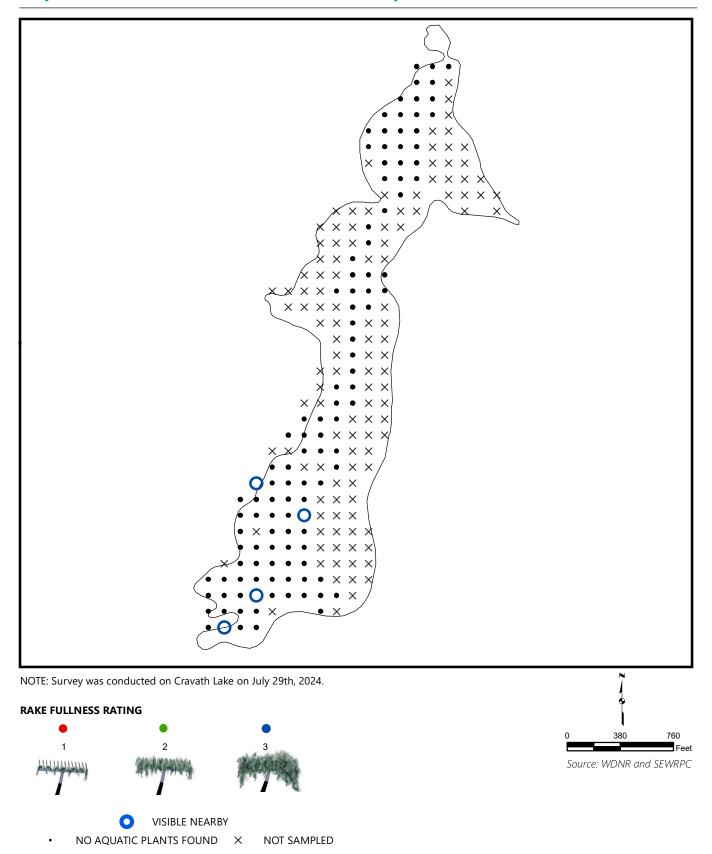
Duckweed Rake Fullness in Cravath Lake: July 2024

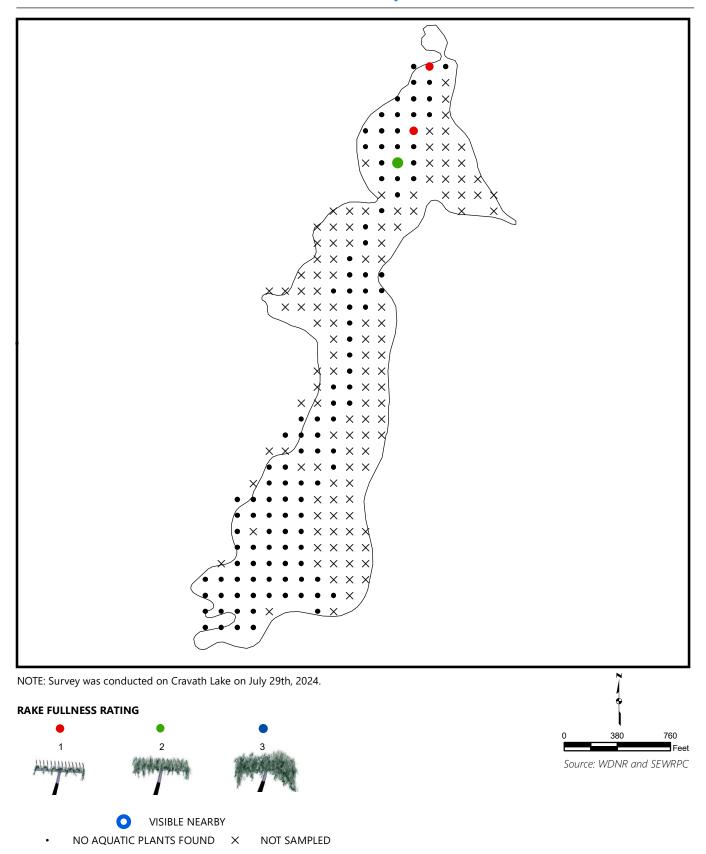








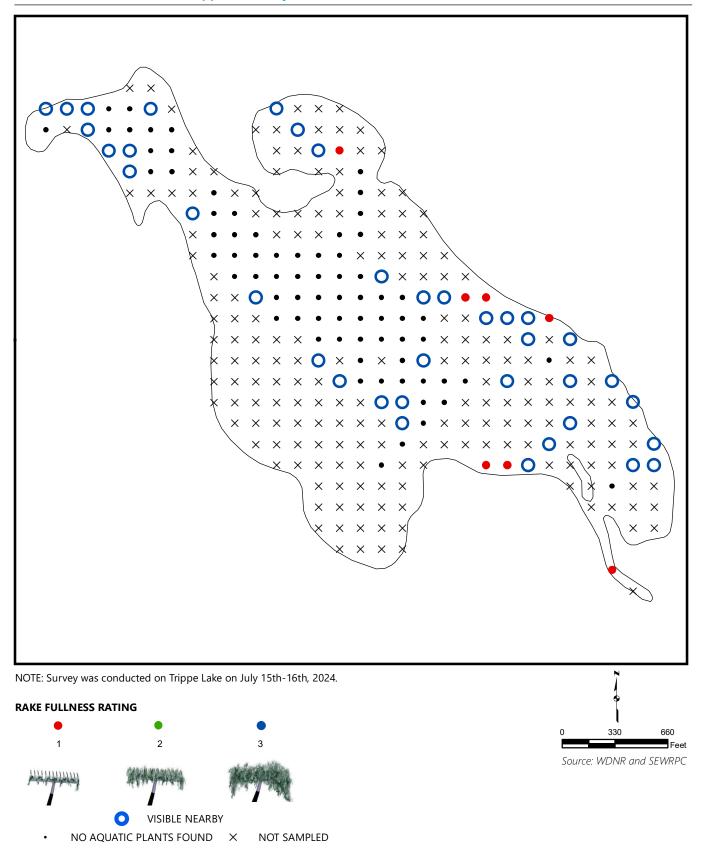


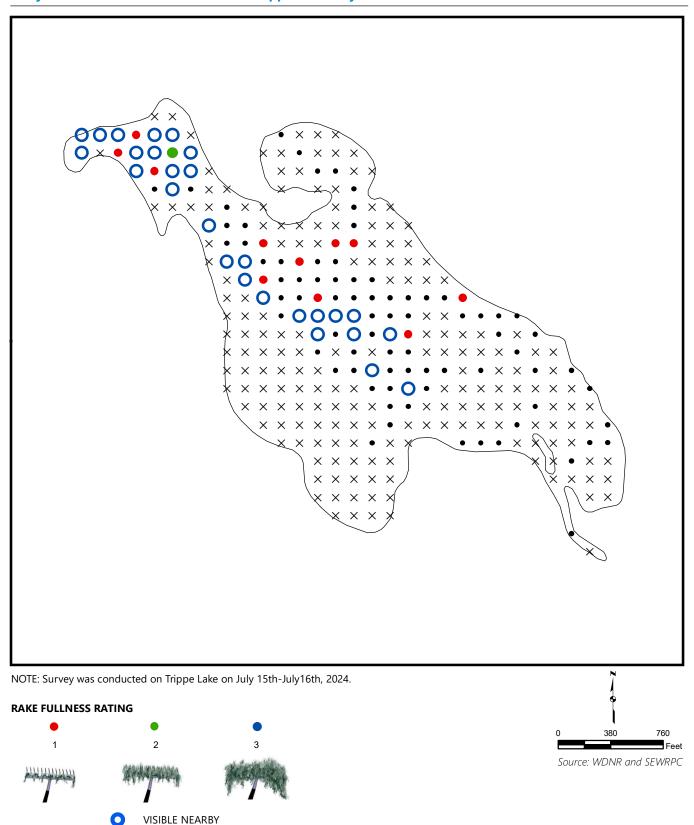


SEWRPC Staff Memorandum Report Number 275

AQUATIC PLANT MANAGEMENT PLAN FOR CRAVATH AND TRIPPE LAKES, WALWORTH COUNTY, WISCONSIN

Appendix B

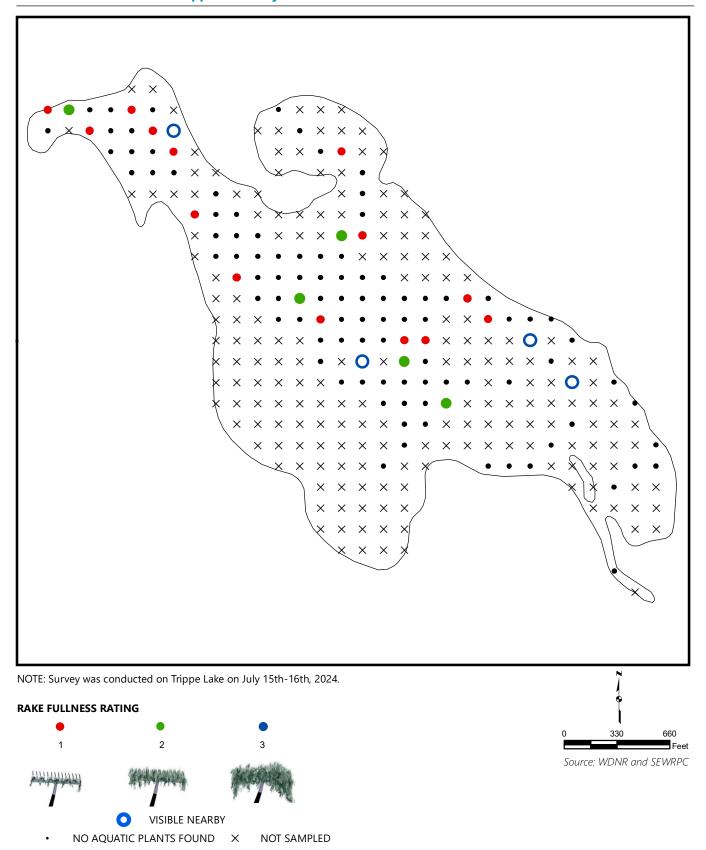


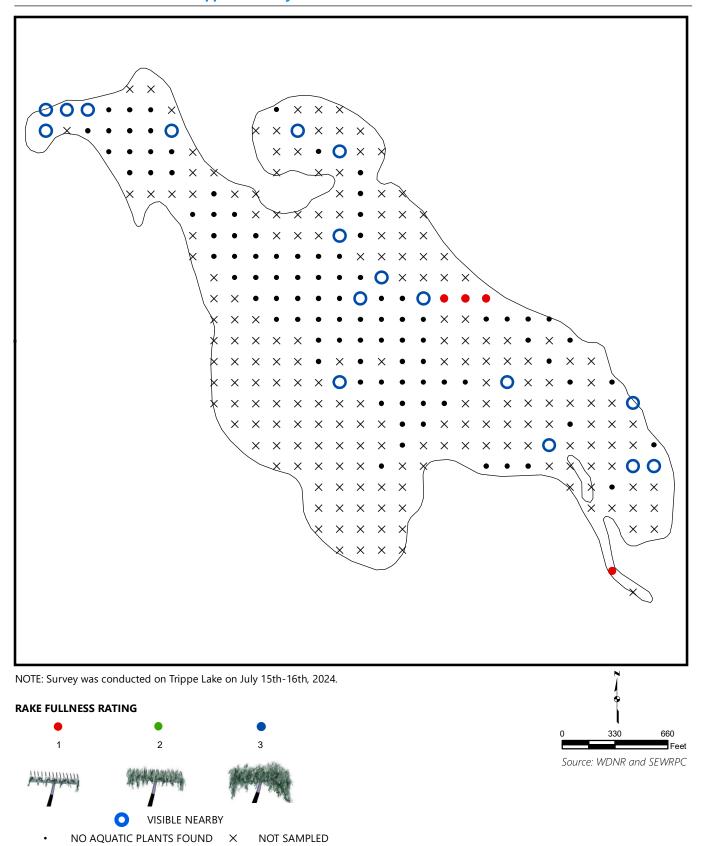


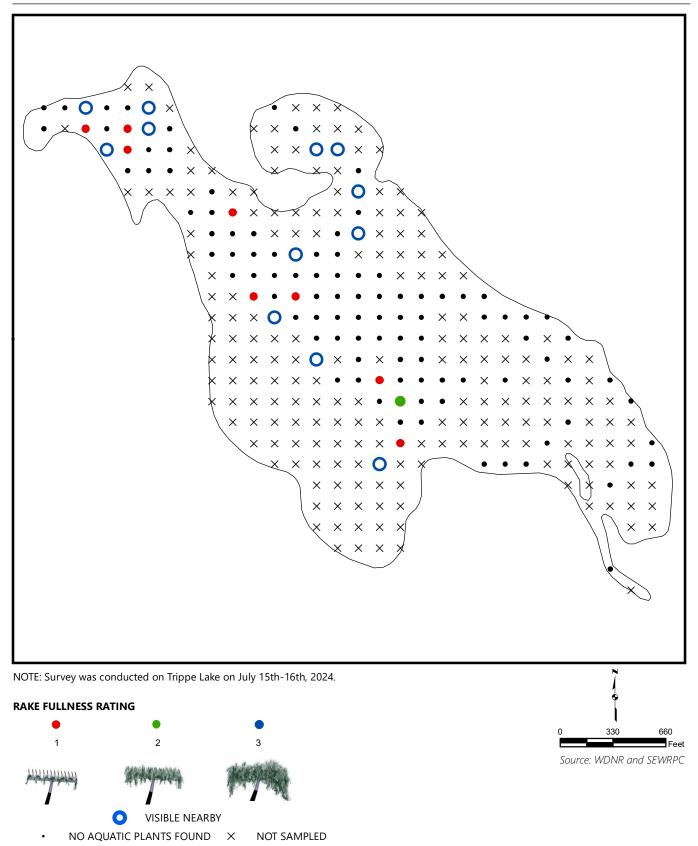
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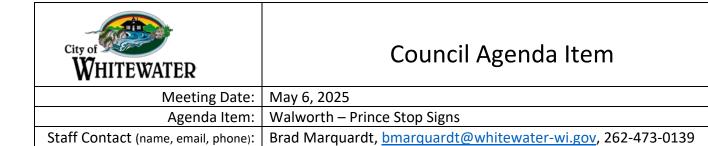
510

NOT SAMPLED









BACKGROUND

(Enter the who, what when, where, why)

There was a councilperson request for this item to be brought to the full Council for discussion. Currently, traffic on Prince Street has to stop at the intersection, while traffic on Walworth Avenue does not. This item was previously discussed at a July 2023 Public Works Committee. At the time of that meeting, there were 11 accidents over the previous 10 years. Since that meeting there have been an additional four accidents. 8 of the 14 accidents were the result of vehicles on Prince Street stopping at the intersection and then failing to yield the right of way to the thru traffic on Walworth Avenue (See attached Police Report).

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

In July 2023, the Public Works Committee recommended to keep the intersection as is with stop signs on the Prince Street approaches only.

FINANCIAL IMPACT (If none, state N/A)

N/A

STAFF RECOMMENDATION

Staff recommends a motion to keep the intersection in its current configuration. This motion is based on the section in the Manual of Uniform Traffic Control Devices for Signing for Right-of-Way at Intersections. In particular:

- 1. Stop signs are not to be used to control speed.
- 2. The intersection does not warrant a four way stop.

The Fire Department and Police Department have also provided their recommendation to keep the intersection in its current configuration.

If the Council decides to proceed with the installation of stop signs on Walworth Avenue, the item will need to brought back to the Council as an Ordinance.

ATTACHMENT(S) INCLUDED

(If none, state N/A)

- 1. MUTCD Stop Signs
- 2. Walworth-Prince Police Report
- 3. Fire Memo Walworth-Prince
- 4. Police Email Walworth-Prince

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SIGNING FOR RIGHT-OF-WAY AT INTERSECTIONS

Section 2B.06 General Considerations

Support:

Unsignalized intersections represent the most common form of intersection right-of-way control. Selection of control type might be impacted by specific requirements of State law or local ordinances.

Roundabouts and traffic circles are circular intersection designs and are not traffic control devices. The decision to convert an intersection from a conventional intersection to a circular intersection is an engineering design decision and not a traffic control device decision. As such, criteria for conversion from a conventional intersection to a circular intersection are not included in the MUTCD.

Guidance:

The type of traffic control used at an unsignalized intersection should be the least restrictive that provides appropriate levels of safety and efficiency for all road users.

Support:

- Some types of right-of-way control that can exist at an unsignalized intersection in order from the least restrictive to the most restrictive are the following:
 - A. No intersection control (see Section 2B.09): There are no right-of-way traffic control devices on any of the approaches to the intersection.
 - B. Yield control (see Section 2B.10): YIELD signs are placed on all approaches (for a circular intersection), on opposing approaches for a four-leg intersection, on a single approach for a three-leg intersection, or in the median of a divided highway. The YIELD signs are placed on the minor road.
 - C. Minor road stop control (see Section 2B.11): STOP signs are typically placed on opposing approaches (for a four-leg intersection) or on a single approach (for a three-leg intersection). The STOP signs are normally placed on the minor road. Section 2B.07 contains guidance on selecting the minor road.
 - D. All-way stop control (see Section 2B.12): STOP signs are placed on all approaches to the intersection.

Guidance:

- When selecting a form of intersection control, the following factors should be considered:
 - A. Motor vehicle, bicycle, and pedestrian traffic volumes on all approaches; where the term units/day or units/hour is indicated, it should be the total of motor vehicle, bicycle, and pedestrian volume;
 - B. Driver yielding behavior with regard to all modes of conflicting traffic, including bicyclists and pedestrians;
 - C. Number and angle of approaches;
 - D. Approach speeds;
 - E. Sight distance available on each approach;
 - F. Reported crash experience; and
 - G. The presence of a grade crossing near the intersection.

Standard:

YIELD or STOP signs shall not be used for speed control.

Support:

06

Appropriate traffic calming or other speed control measures are available to control vehicle speeds, such as those that do not have the potential to diminish the effectiveness of traffic control devices when used for their specified purpose.

Standard:

- **Because the potential for conflicting commands could create driver confusion, YIELD or STOP signs** shall not be used in conjunction with any traffic control signal operation, except in the following cases:
 - A. If the signal indication for an approach is a flashing red at all times;
 - B. If a minor street or driveway is located within or adjacent to the area controlled by the traffic control signal, but does not require separate traffic signal control because an extremely low potential for conflict exists; or
 - C. If a channelized turn lane is separated from the adjacent travel lanes by an island and the channelized turn lane is not controlled by a traffic control signal.
- STOP signs and YIELD signs shall not be installed on different approaches to the same unsignalized intersection if those approaches conflict with or oppose each other, except as provided for in Items A and B in Paragraph 3 of Section 2B.10.
- Portable or part-time STOP or YIELD signs shall not be used except for emergency and temporary traffic control zone purposes.

Sect.

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A portable or part-time (folding) STOP sign that is manually placed into view and manually removed from view shall not be used during a power outage to control a signalized approach unless the maintaining agency establishes that the signal indication that will first be displayed to that approach upon restoration of power is a flashing red signal indication and that the portable STOP sign will be manually removed from view prior to resuming stop-and-go operation of the traffic control signal.

Option:

A portable or part-time (folding) STOP sign that is electrically or mechanically operated such that it only displays the stop message during a power outage and ceases to display the stop message upon restoration of power may be used during a power outage to control a signalized approach.

Support:

- The use of STOP signs at grade crossings is described in Sections 8B.04 and 8B.05.
- Section 9B.01 contains provisions regarding the assignment of priority where a shared-use path crosses a roadway.

Section 2B.07 Determining the Minor Road for Unsignalized Intersections

Guidance:

- The selection of the minor road to be controlled by YIELD or STOP signs should be based on one or more of the following criteria:
 - A. A roadway intersecting a designated through or numbered highway,
 - B. A roadway with the lower functional classification,
 - C. A roadway with the lower traffic volume,
 - D. A roadway with the lower speed limit, and/or
 - E. A roadway that intersects with a roadway that has a higher priority for one or more modes of travel.
- When two roadways that have relatively equal volumes, speeds, and/or other characteristics intersect, the following factors should be considered in selecting the minor road for installation of YIELD or STOP signs:
 - A. Controlling the direction that conflicts the most with established pedestrian crossing activity or school walking routes;
 - B. Controlling the direction that has obscured vision, dips, or bumps that already require drivers to use lower operating speeds; and
 - C. Controlling the direction that has the best sight distance from a controlled position to observe conflicting traffic.

Section 2B.08 Right-of-Way Intersection Control Considerations

Guidance:

- Before converting to a more restrictive form of right-of-way control at an unsignalized intersection, the following alternative treatments to address safety, operational, or other concerns should be among those to be considered:
 - A. Where yield or stop controlled, installing Yield Ahead or Stop Ahead signs on the appropriate approaches to the intersection;
 - B. Removing parking on one or more approaches;
 - C. Removing sight distance obstructions;
 - D. Installing signs along the major street to warn road users approaching the intersection;
 - E. Relocating the stop line(s) and making other changes to improve the sight distance at the intersection;
 - F. Installing measures designed to reduce speeds on the approaches;
 - G. Installing an Intersection Control Beacon (see Section 4S.02) or Stop Beacon (see Section 4S.05) at the intersection to supplement STOP sign control;
 - H. Installing a Warning Beacon (see Section 4S.03) on warning signs in advance of a stop-controlled intersection on major-street and/or minor-street approaches;
 - I. Adding one or more lanes on a minor-street approach to reduce the number of vehicles per lane on the approach;
 - J. Revising the geometrics at the intersection to channelize vehicular movements and reduce the time required for a vehicle to complete a movement, which could also assist pedestrians;
 - K. Revising the geometrics at the intersection to add pedestrian median refuge islands and/or curb extensions;
 - L. Installing roadway lighting if a disproportionate number of crashes occur at night;
 - M. Restricting one or more turning movements on a full-time or part-time basis if alternate routes are available;

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N. Installing on the major street a pedestrian-actuated device: Warning Beacon (see Section 4S.03), rectangular rapid-flashing beacon (see Section 4L.01), or In-Roadway Warning Lights (see Chapter 4U), if pedestrian safety is the major concern;

- O. If the warrant is satisfied, installing all-way stop control;
- P. Installing a pedestrian hybrid beacon (see Chapter 4J) on the major street to address pedestrian safety;
- Q. Installing a circular intersection; and
- \tilde{R} . Employing other alternatives, depending on conditions at the intersection.

Section 2B.09 No Intersection Control

Guidance:

The decision not to use intersection control should be based on engineering judgment.

Option:

- The following factors may be considered:
 - A. Intersection sight distance is adequate on all approaches.
 - B. All approaches to the intersection are a single lane and there are no separate turn lanes.
 - C. The combined motor vehicle, bicycle, and pedestrian volume (existing or projected) entering the intersection from all approaches averages less than 1,000 units per day or 80 units in the peak hour.
 - D. There are no marked crosswalks or bicycle lanes on any approach.
 - E. None of the approaches to the intersection are for a through highway, main road, or higher functional classification.
 - F. The angle of intersection is between 90 and 75 degrees.
 - G. The functional classification of the intersecting streets is either the intersection of two local streets or the intersection of a local street with a collector street.

Section 2B.10 Yield Control

Guidance:

- At intersections where a full stop is not necessary at all times, consideration should first be given to using less restrictive measures such as YIELD signs.
- Yield control should be considered when engineering judgment indicates that all of the following conditions exist:
 - A. Intersection sight distance is adequate on the approaches to be controlled by YIELD signs.
 - B. All approaches to the intersection are a single lane and there are no separate turn lanes.
 - C. One of the following crash-related criteria applies:
 - D. For changing from no intersection control to yield control, there have been two or more reported crashes in the previous 12 months that are susceptible to correction by the installation of a YIELD sign.
 - E. For changing from minor road stop control to yield control, there have been two or fewer reported crashes in the previous 12 months.
 - F. The combined motor vehicle, bicycle, and pedestrian volume entering the intersection averages less than 1,800 units per day or 140 units in the peak hour.
 - *G.* The angle of intersection is between 90 and 75 degrees.
 - H. The functional classification of the intersecting streets is either the intersection of two local streets or the intersection of a local street with a collector street.

Option:

- YIELD signs may be installed at an intersection when any of the following conditions apply:
 - A. At the second intersection of a divided highway crossing or median break functioning as two separate intersections (see Figure 2B-19). In this case, a YIELD sign may be installed at the entrance to the second intersection.
 - B. For a channelized turn lane that is separated from the adjacent travel lanes by an island, even if the adjacent lanes at the intersection are controlled by a highway traffic control signal or by a STOP sign.
 - C. At an intersection where a special problem exists and where engineering judgment indicates the problem to be susceptible to correction by the use of the YIELD sign.
 - D. Facing the entering roadway for a merge-type movement if engineering judgment indicates that control is needed because acceleration geometry and/or sight distance is not adequate for merging traffic operation.
 - E. On low-volume rural roads if engineering judgment indicates that a YIELD sign would provide adequate control.
 - F. On an approach to an intersection where the only permissible movement is a right-turn movement with an intersection geometry similar to a channelized right-turn lane or an approach to a roundabout.

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Guidance:

The YIELD signs should be installed on opposing minor-street approaches (for a four-leg intersection) or on the minor-street approach (for a three-leg intersection). When two intersecting roadways have relatively equal volumes, speeds, and other characteristics, yield control should be installed on the approach that conflicts the most with established pedestrian crossing activity, school walking routes, or bicycle crossing activity.

Standard:

- A YIELD sign shall be used to require road users to yield the right-of-way to other traffic at the entrance to a roundabout. YIELD signs at roundabouts shall be used to control the approach roadways and shall not be used to control the circulatory roadway.
- YIELD signs shall not be placed on all of the approaches to an intersection, except at roundabouts.

Section 2B.11 Minor Road Stop Control

Guidance:

- Stop control on the minor-road approach or approaches to an intersection should be considered when engineering judgment indicates that one or more of the following conditions exist:
 - A. A restricted view exists that requires road users to stop in order to adequately observe conflicting traffic on the through street or highway.
 - B. Crash records indicate that:
 - 1. For a four-leg intersection, there are three or more reported crashes in a 12-month period or six or more reported crashes in a 36-month period. The crashes should be susceptible to correction by installation of minor-road stop control.
 - 2. For a three-leg intersection, there are three or more reported crashes in a 12-month period or five or more reported crashes in a 36-month period. The crashes should be susceptible to correction by installation of minor-road stop control.
 - C. The intersection is of a lower functional classification road with a higher functional classification road.
 - D. Conditions that previously supported the installation of all-way stop control no longer exist.
- On low-volume rural roads, a STOP sign should be considered at an intersection where engineering judgment indicates that Item C in Paragraph 1 of this Section is applicable or where the intersection has inadequate sight distance for the operating vehicle speeds.

Section 2B.12 All-Way Stop Control

Support:

- The provisions in the following sections describe warrants for the recommended engineering study to determine all-way stop control. Warrants are not a substitute for engineering judgment. The fact that a warrant for a particular traffic control device is met is not conclusive justification to install or not install all-way stop control. Because each intersection will have unique characteristics that affect its operational performance or safety, it is the engineering study for a given intersection that is ultimately the basis for a decision to install or not install all-way stop control.
- All-way stop controls at intersections with substantially differing approach volumes can reduce the effectiveness of these devices for all roadway users.

Guidance

- The decision to establish all-way stop control at an unsignalized intersection should be based on an engineering study. The engineering study for all-way stop control should include an analysis of factors related to the existing operation and safety at the intersection, the potential to improve these conditions, and the applicable factors contained in the following all-way stop control warrants:
 - A. All-Way Stop Control Warrant A: Crash Experience (see Section 2B.13)
 - B. All-Way Stop Control Warrant B: Sight Distance (see Section 2B.14)
 - C. All-Way Stop Control Warrant C: Transition to Signal Control or Transition to Yield Control at a Circular Intersection (see Section 2B.15)
 - D. All-Way Stop Control Warrant D: 8-Hour Volume (Vehicles, Pedestrians, Bicycles) (see Section 2B.16)
 - E. All-Way Stop Control Warrant E: Other Factors (see Section 2B.17)

Option:

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The decision to install all-way stop control on site roadways open to public travel may be based on engineering judgment.

Standard:

The satisfaction of an all-way stop control warrant or warrants shall not in itself require the installation of all way stop control at an unsignalized intersection.

Section 2B.13 All-Way Stop Control Warrant A: Crash Experience

Option:

- All-way stop control may be installed at an intersection where an engineering study indicates that:
 - A. For a four-leg intersection, there are five or more reported crashes in a 12-month period or six or more reported crashes in a 36-month period that were of a type susceptible to correction by the installation of all-way stop control.
 - B. For a three-leg intersection, there are four or more reported crashes in a 12-month period or five or more reported crashes in a 36-month period that were of a type susceptible to correction by the installation of all-way stop control.

Section 2B.14 All-Way Stop Control Warrant B: Sight Distance

Option:

All-way stop control may be installed at an intersection where an engineering study indicates that sight distance on the minor-road approaches controlled by a STOP sign is not adequate for a vehicle to turn onto or cross the major (uncontrolled) road.

Support:

At such a location, a road user, after stopping, cannot see conflicting traffic and is not able to negotiate the intersection unless conflicting cross traffic is also required to stop.

Section 2B.15 All-Way Stop Control Warrant C: Transition to Signal Control or Transition to Yield Control at a Circular Intersection

Option:

All-way stop control may be installed at locations where all-way stop control is an interim measure that can be installed to control traffic while arrangements are being made for the installation of a traffic control signal (see Chapter 4C) at the intersection or for the installation of yield control at a circular intersection.

Section 2B.16 All-Way Stop Control Warrant D: 8-Hour Volume (Vehicles, Pedestrians, Bicycles) Option:

- of All-way stop control may be installed at an intersection where an engineering study indicates:
 - A. The combined motor vehicle, bicycle, and pedestrian volume entering the intersection from the majorstreet approaches is at least 300 units per hour for each of any 8 hours of a typical day; and
 - B. The combined motor vehicle, bicycle, and pedestrian volume entering the intersection from the minor-street approaches is at least 200 units per hour for each of any of the same 8 hours.
- If the 85th-percentile approach speed of the major-street traffic exceeds 40 mph, the minimum vehicular volume warrants may be reduced to 70 percent of the values given in Items A and B in Paragraph 1 of this Section.

Section 2B.17 All-Way Stop Control Warrant E: Other Factors

Option:

- All-way stop control may be installed at an intersection where an engineering study indicates that all-way stop control is needed due to other factors not addressed in the other all-way stop control warrants. Such other factors may include, but are not limited to, the following:
 - A. The need to control left-turn conflicts.
 - B. An intersection of two residential neighborhood collector (through) streets of similar design and operating characteristics where all-way stop control would improve traffic operational characteristics of the intersection, or
 - C. Where pedestrian and/or bicyclist movements support the installation of all-way stop control.

Section 2B.18 STOP Sign or YIELD Sign Placement

Standard:

- The STOP or YIELD sign shall be installed on the near side of the intersection on the right-hand side of the approach to which it applies. When the STOP or YIELD sign is installed at this required location and the sign visibility is restricted, a Stop Ahead sign (see Section 2C.35) shall be installed in advance of the STOP sign or a Yield Ahead sign (see Section 2C.35) shall be installed in advance of the YIELD sign.
- The STOP or YIELD sign shall be located as close as practicable to the intersection it regulates, while optimizing its visibility to the road user it is intended to regulate.
 - STOP signs and YIELD signs shall not be mounted on the same post.

36.	DATE/TIME	LOCATION	CASE #	TYPE	CITATION(s) ISSUED? Cause of Accident?	Cause of Accident?	DOB OF CITED
$\int_{5/1}$	5/15/13 15:10	W Walworth Ave / S Prince St	NX914VD	PDO	Yes	Fail to Yield Right of Way from Stop Sign	1993
2/1	2/17/15 15:50	S Prince St / W Walworth Ave	NX93CMC	PDO	Yes	Fail to Yield Right of Way from Stop Sign	1996
9/5	9/25/15 15:47	S Prince St / W Walworth Ave	NX92MDK	Injury	Yes	Inattentive Driving	1997
9/5	9/25/15 15:46	W Walworth Ave / S Prince St	NX91W6B	PDO	Yes	Fail to Yield Right of Way from Stop Sign	1998
10/	10/5/15 13:58	S Prince St / W Walworth Ave	NX91W6F	Injury	Yes	Fail to Yield Right of Way from Stop Sign	1997
8/5	8/20/17 14:59	W Walworth Ave / S Prince St	G4L03LM7RG	Injury	Yes	Fail to Yield Right of Way from Stop Sign	1965
7/1	7/16/20 10:25	W Walworth Ave / S Prince St	G4L02CL4JC/G4L00TWRCQ	PDO	Yes	Fail to Yield Right of Way from Stop Sign	1969
11,	11/23/20 10:19	S Prince St / W Walworth Ave	G4L02BC3DF	PDO	Yes	Fail to Yield Right of Way from Stop Sign	1984
2/4	2/4/22 19:15	W Walworth Ave / S Prince St	G4L00TWRDB	PDO	Yes	Fail to Yield Right of Way from Stop Sign	2002
3/1	3/14/23 16:53	S Prince St / W Walworth Ave	G4L010TWZ7	PDO	Yes	Fail to Yield Right of Way from Stop Sign	2003
5/5	5/20/23 9:00	W Walworth Ave / S Prince St	G4L013B04J	PDO	Yes	Fail to Stop at Stop Sign/Inattentive Driving	1986
11/	11/27/23 13:24	W Walworth Ave/ S Prince St	G4L19B7D6W	PDO	Yes	Inattentive Driving	1983
12/	12/14/24 11:49	W Walworth Ave/ S Prince St	G4L02942BC	PDO	Yes	Fail to Stop at Stop Sign	2001
2/1	2/14/25 17:59	W Walworth Ave/ S Prince St	G4L01CZ7VL	PDO	Yes	Driving Too Fast for Conditions	2003
4/1	4/11/25 7:48	W Walworth Ave/ S Prince St	G4L2L9CGFC	Injurt	Yes	Fail to Yield Right of Way from Stop Sign	1972



Office of the Fire/EMS Chief

312 W. Whitewater Street Whitewater, Wisconsin 53190

www.whitewater-wi.gov Telephone: (262) 473-0116

April 25, 2025

Dear Members of the Common Council,

I am writing to express my concern on behalf of the Fire Department regarding the proposal to make the intersection of W. Walworth Avenue and S. Prince Street a 4-way stop.

While I understand and respect the intentions to improve traffic safety at this intersection, it is important to highlight the operational challenges this change may pose for emergency response vehicles. This intersection lies along one of our primary routes for emergency response to the westside of the city and Lima Township. In the past calendar year, our department has responded through this intersection approximately 160 times.

During peak traffic periods, the limited space available for vehicles to pull to the side restricts the ability of motorists to yield to emergency apparatus safely and efficiently. Adding stop signs on W. Walworth could further impede the flow of traffic and delay emergency response times.

Thank you for your attention to this matter. Please feel free to contact me if you have any questions or would like to discuss this further.

Kelly Freeman Fire/EMS Chief

Whitewater Fire/EMS

Brad,

Sorry I have not had time to write up a memo, but for what it's worth, I am also of the opinion that adding stop signs on the two locations noted on Walworth Ave. would be problematic. I do not believe most drivers would expect stop signs in those locations based on the traffic volume on Walworth Ave. compared with Prince and Prairie. I would be concerned adding stop signs would cause driver confusion and may cause more harm than good.

Dan

Daniel A. Meyer

Chief of Police Whitewater Police Department 312 W. Whitewater St. Whitewater, WI 53190 262-473-1371 (P) 262-222-5909 (F) dmeyer@whitewater-wi.gov



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Council Agenda Item

Meeting Date: May 6, 2025

Agenda Item: Peck – Whiton Stop Signs

Staff Contact (name, email, phone): Brad Marquardt, bmarquardt@whitewater-wi.gov, 262-473-0139

BACKGROUND

(Enter the who, what when, where, why)

There was a councilperson request for this item to be brought to the full Council for discussion. Currently, traffic on Whiton Street has to stop at the intersection, while traffic on Peck Street does not. In 2017 there was a request to add stop signs on Peck Street to make the intersection a four-way stop. The Public Works Committee discussed the issue and decided to not add stop signs on Peck Street.

The Police Department provided a crash report for the past 10 years. There have been three accidents in that time frame.

<u>Date</u>	<u>Cause</u>	DOB of Cited
2/27/2015	Inattentive Driving	1944
3/31/2016	Failure to Yield Right of Way from Stop Sign	1994
3/01/2025	Failure to Yield Right of Way from Stop Sign	1949

PREVIOUS ACTIONS - COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

In December 2017, the Public Works Committee recommended to keep the intersection as is with stop signs on the Whiton Street approaches.

FINANCIAL IMPACT (If none, state N/A)

N/A

STAFF RECOMMENDATION

Staff recommends a motion to keep the intersection in its current configuration. This motion is based on the section in the Manual of Uniform Traffic Control Devices for Signing for Right-of-Way at Intersections. In particular:

- 1. Stop signs are not to be used to control speed.
- 2. The intersection does not warrant a four way stop.

If the Council decides to proceed with the installation of stop signs on Peck Street, the item will need to brought back to the Council as an Ordinance.

ATTACHMENT(S) INCLUDED

(If none, state N/A)

1. MUTCD Stop Signs

SIGNING FOR RIGHT-OF-WAY AT INTERSECTIONS

Section 2B.06 General Considerations

Support:

Unsignalized intersections represent the most common form of intersection right-of-way control. Selection of control type might be impacted by specific requirements of State law or local ordinances.

Roundabouts and traffic circles are circular intersection designs and are not traffic control devices. The decision to convert an intersection from a conventional intersection to a circular intersection is an engineering design decision and not a traffic control device decision. As such, criteria for conversion from a conventional intersection to a circular intersection are not included in the MUTCD.

Guidance:

The type of traffic control used at an unsignalized intersection should be the least restrictive that provides appropriate levels of safety and efficiency for all road users.

Support:

- Some types of right-of-way control that can exist at an unsignalized intersection in order from the least restrictive to the most restrictive are the following:
 - A. No intersection control (see Section 2B.09): There are no right-of-way traffic control devices on any of the approaches to the intersection.
 - B. Yield control (see Section 2B.10): YIELD signs are placed on all approaches (for a circular intersection), on opposing approaches for a four-leg intersection, on a single approach for a three-leg intersection, or in the median of a divided highway. The YIELD signs are placed on the minor road.
 - C. Minor road stop control (see Section 2B.11): STOP signs are typically placed on opposing approaches (for a four-leg intersection) or on a single approach (for a three-leg intersection). The STOP signs are normally placed on the minor road. Section 2B.07 contains guidance on selecting the minor road.
 - D. All-way stop control (see Section 2B.12): STOP signs are placed on all approaches to the intersection.

Guidance:

- When selecting a form of intersection control, the following factors should be considered:
 - A. Motor vehicle, bicycle, and pedestrian traffic volumes on all approaches; where the term units/day or units/hour is indicated, it should be the total of motor vehicle, bicycle, and pedestrian volume;
 - B. Driver yielding behavior with regard to all modes of conflicting traffic, including bicyclists and pedestrians;
 - C. Number and angle of approaches;
 - D. Approach speeds;
 - E. Sight distance available on each approach;
 - F. Reported crash experience; and
 - G. The presence of a grade crossing near the intersection.

Standard:

YIELD or STOP signs shall not be used for speed control.

Support:

06

Appropriate traffic calming or other speed control measures are available to control vehicle speeds, such as those that do not have the potential to diminish the effectiveness of traffic control devices when used for their specified purpose.

Standard:

- Because the potential for conflicting commands could create driver confusion, YIELD or STOP signs shall not be used in conjunction with any traffic control signal operation, except in the following cases:
 - A. If the signal indication for an approach is a flashing red at all times;
 - B. If a minor street or driveway is located within or adjacent to the area controlled by the traffic control signal, but does not require separate traffic signal control because an extremely low potential for conflict exists; or
 - C. If a channelized turn lane is separated from the adjacent travel lanes by an island and the channelized turn lane is not controlled by a traffic control signal.
- STOP signs and YIELD signs shall not be installed on different approaches to the same unsignalized intersection if those approaches conflict with or oppose each other, except as provided for in Items A and B in Paragraph 3 of Section 2B.10.
- Portable or part-time STOP or YIELD signs shall not be used except for emergency and temporary traffic control zone purposes.

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A portable or part-time (folding) STOP sign that is manually placed into view and manually removed from view shall not be used during a power outage to control a signalized approach unless the maintaining agency establishes that the signal indication that will first be displayed to that approach upon restoration of power is a flashing red signal indication and that the portable STOP sign will be manually removed from view prior to resuming stop-and-go operation of the traffic control signal.

Option:

A portable or part-time (folding) STOP sign that is electrically or mechanically operated such that it only displays the stop message during a power outage and ceases to display the stop message upon restoration of power may be used during a power outage to control a signalized approach.

Support:

- The use of STOP signs at grade crossings is described in Sections 8B.04 and 8B.05.
- Section 9B.01 contains provisions regarding the assignment of priority where a shared-use path crosses a roadway.

Section 2B.07 Determining the Minor Road for Unsignalized Intersections

Guidance:

- The selection of the minor road to be controlled by YIELD or STOP signs should be based on one or more of the following criteria:
 - A. A roadway intersecting a designated through or numbered highway,
 - B. A roadway with the lower functional classification,
 - C. A roadway with the lower traffic volume,
 - D. A roadway with the lower speed limit, and/or
 - E. A roadway that intersects with a roadway that has a higher priority for one or more modes of travel.
- When two roadways that have relatively equal volumes, speeds, and/or other characteristics intersect, the following factors should be considered in selecting the minor road for installation of YIELD or STOP signs:
 - A. Controlling the direction that conflicts the most with established pedestrian crossing activity or school walking routes;
 - B. Controlling the direction that has obscured vision, dips, or bumps that already require drivers to use lower operating speeds; and
 - C. Controlling the direction that has the best sight distance from a controlled position to observe conflicting traffic.

Section 2B.08 Right-of-Way Intersection Control Considerations

Guidance:

- Before converting to a more restrictive form of right-of-way control at an unsignalized intersection, the following alternative treatments to address safety, operational, or other concerns should be among those to be considered:
 - A. Where yield or stop controlled, installing Yield Ahead or Stop Ahead signs on the appropriate approaches to the intersection;
 - B. Removing parking on one or more approaches;
 - C. Removing sight distance obstructions;
 - D. Installing signs along the major street to warn road users approaching the intersection;
 - E. Relocating the stop line(s) and making other changes to improve the sight distance at the intersection;
 - F. Installing measures designed to reduce speeds on the approaches;
 - G. Installing an Intersection Control Beacon (see Section 4S.02) or Stop Beacon (see Section 4S.05) at the intersection to supplement STOP sign control;
 - H. Installing a Warning Beacon (see Section 4S.03) on warning signs in advance of a stop-controlled intersection on major-street and/or minor-street approaches;
 - I. Adding one or more lanes on a minor-street approach to reduce the number of vehicles per lane on the approach;
 - J. Revising the geometrics at the intersection to channelize vehicular movements and reduce the time required for a vehicle to complete a movement, which could also assist pedestrians;
 - K. Revising the geometrics at the intersection to add pedestrian median refuge islands and/or curb extensions;
 - L. Installing roadway lighting if a disproportionate number of crashes occur at night;
 - M. Restricting one or more turning movements on a full-time or part-time basis if alternate routes are available;

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N. Installing on the major street a pedestrian-actuated device: Warning Beacon (see Section 4S.03), rectangular rapid-flashing beacon (see Section 4L.01), or In-Roadway Warning Lights (see Chapter 4U), if pedestrian safety is the major concern;

- O. If the warrant is satisfied, installing all-way stop control;
- P. Installing a pedestrian hybrid beacon (see Chapter 4J) on the major street to address pedestrian safety;
- Q. Installing a circular intersection; and
- \tilde{R} . Employing other alternatives, depending on conditions at the intersection.

Section 2B.09 No Intersection Control

Guidance:

of The decision not to use intersection control should be based on engineering judgment.

Option:

- The following factors may be considered:
 - A. Intersection sight distance is adequate on all approaches.
 - B. All approaches to the intersection are a single lane and there are no separate turn lanes.
 - C. The combined motor vehicle, bicycle, and pedestrian volume (existing or projected) entering the intersection from all approaches averages less than 1,000 units per day or 80 units in the peak hour.
 - D. There are no marked crosswalks or bicycle lanes on any approach.
 - E. None of the approaches to the intersection are for a through highway, main road, or higher functional classification.
 - F. The angle of intersection is between 90 and 75 degrees.
 - G. The functional classification of the intersecting streets is either the intersection of two local streets or the intersection of a local street with a collector street.

Section 2B.10 Yield Control

Guidance:

- At intersections where a full stop is not necessary at all times, consideration should first be given to using less restrictive measures such as YIELD signs.
- Yield control should be considered when engineering judgment indicates that all of the following conditions exist:
 - A. Intersection sight distance is adequate on the approaches to be controlled by YIELD signs.
 - B. All approaches to the intersection are a single lane and there are no separate turn lanes.
 - C. One of the following crash-related criteria applies:
 - D. For changing from no intersection control to yield control, there have been two or more reported crashes in the previous 12 months that are susceptible to correction by the installation of a YIELD sign.
 - E. For changing from minor road stop control to yield control, there have been two or fewer reported crashes in the previous 12 months.
 - F. The combined motor vehicle, bicycle, and pedestrian volume entering the intersection averages less than 1,800 units per day or 140 units in the peak hour.
 - *G.* The angle of intersection is between 90 and 75 degrees.
 - H. The functional classification of the intersecting streets is either the intersection of two local streets or the intersection of a local street with a collector street.

Option:

- YIELD signs may be installed at an intersection when any of the following conditions apply:
 - A. At the second intersection of a divided highway crossing or median break functioning as two separate intersections (see Figure 2B-19). In this case, a YIELD sign may be installed at the entrance to the second intersection.
 - B. For a channelized turn lane that is separated from the adjacent travel lanes by an island, even if the adjacent lanes at the intersection are controlled by a highway traffic control signal or by a STOP sign.
 - C. At an intersection where a special problem exists and where engineering judgment indicates the problem to be susceptible to correction by the use of the YIELD sign.
 - D. Facing the entering roadway for a merge-type movement if engineering judgment indicates that control is needed because acceleration geometry and/or sight distance is not adequate for merging traffic operation.
 - E. On low-volume rural roads if engineering judgment indicates that a YIELD sign would provide adequate control.
 - F. On an approach to an intersection where the only permissible movement is a right-turn movement with an intersection geometry similar to a channelized right-turn lane or an approach to a roundabout.

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Guidance:

The YIELD signs should be installed on opposing minor-street approaches (for a four-leg intersection) or on the minor-street approach (for a three-leg intersection). When two intersecting roadways have relatively equal volumes, speeds, and other characteristics, yield control should be installed on the approach that conflicts the most with established pedestrian crossing activity, school walking routes, or bicycle crossing activity.

Standard.

- A YIELD sign shall be used to require road users to yield the right-of-way to other traffic at the entrance to a roundabout. YIELD signs at roundabouts shall be used to control the approach roadways and shall not be used to control the circulatory roadway.
- YIELD signs shall not be placed on all of the approaches to an intersection, except at roundabouts.

Section 2B.11 Minor Road Stop Control

Guidance:

- Stop control on the minor-road approach or approaches to an intersection should be considered when engineering judgment indicates that one or more of the following conditions exist:
 - A. A restricted view exists that requires road users to stop in order to adequately observe conflicting traffic on the through street or highway.
 - B. Crash records indicate that:
 - 1. For a four-leg intersection, there are three or more reported crashes in a 12-month period or six or more reported crashes in a 36-month period. The crashes should be susceptible to correction by installation of minor-road stop control.
 - 2. For a three-leg intersection, there are three or more reported crashes in a 12-month period or five or more reported crashes in a 36-month period. The crashes should be susceptible to correction by installation of minor-road stop control.
 - C. The intersection is of a lower functional classification road with a higher functional classification road.
 - D. Conditions that previously supported the installation of all-way stop control no longer exist.
- On low-volume rural roads, a STOP sign should be considered at an intersection where engineering judgment indicates that Item C in Paragraph 1 of this Section is applicable or where the intersection has inadequate sight distance for the operating vehicle speeds.

Section 2B.12 All-Way Stop Control

Support:

- The provisions in the following sections describe warrants for the recommended engineering study to determine all-way stop control. Warrants are not a substitute for engineering judgment. The fact that a warrant for a particular traffic control device is met is not conclusive justification to install or not install all-way stop control. Because each intersection will have unique characteristics that affect its operational performance or safety, it is the engineering study for a given intersection that is ultimately the basis for a decision to install or not install all-way stop control.
- All-way stop controls at intersections with substantially differing approach volumes can reduce the effectiveness of these devices for all roadway users.

Guidance

- The decision to establish all-way stop control at an unsignalized intersection should be based on an engineering study. The engineering study for all-way stop control should include an analysis of factors related to the existing operation and safety at the intersection, the potential to improve these conditions, and the applicable factors contained in the following all-way stop control warrants:
 - A. All-Way Stop Control Warrant A: Crash Experience (see Section 2B.13)
 - B. All-Way Stop Control Warrant B: Sight Distance (see Section 2B.14)
 - C. All-Way Stop Control Warrant C: Transition to Signal Control or Transition to Yield Control at a Circular Intersection (see Section 2B.15)
 - D. All-Way Stop Control Warrant D: 8-Hour Volume (Vehicles, Pedestrians, Bicycles) (see Section 2B.16)
 - E. All-Way Stop Control Warrant E: Other Factors (see Section 2B.17)

Option:

The decision to install all-way stop control on site roadways open to public travel may be based on engineering judgment.

Standard:

The satisfaction of an all-way stop control warrant or warrants shall not in itself require the installation of all way stop control at an unsignalized intersection.

Section 2B.13 All-Way Stop Control Warrant A: Crash Experience

Option:

- All-way stop control may be installed at an intersection where an engineering study indicates that:
 - A. For a four-leg intersection, there are five or more reported crashes in a 12-month period or six or more reported crashes in a 36-month period that were of a type susceptible to correction by the installation of all-way stop control.
 - B. For a three-leg intersection, there are four or more reported crashes in a 12-month period or five or more reported crashes in a 36-month period that were of a type susceptible to correction by the installation of all-way stop control.

Section 2B.14 All-Way Stop Control Warrant B: Sight Distance

Option:

All-way stop control may be installed at an intersection where an engineering study indicates that sight distance on the minor-road approaches controlled by a STOP sign is not adequate for a vehicle to turn onto or cross the major (uncontrolled) road.

Support:

At such a location, a road user, after stopping, cannot see conflicting traffic and is not able to negotiate the intersection unless conflicting cross traffic is also required to stop.

Section 2B.15 <u>All-Way Stop Control Warrant C: Transition to Signal Control or Transition to Yield Control at a Circular Intersection</u>

Option:

All-way stop control may be installed at locations where all-way stop control is an interim measure that can be installed to control traffic while arrangements are being made for the installation of a traffic control signal (see Chapter 4C) at the intersection or for the installation of yield control at a circular intersection.

Section 2B.16 All-Way Stop Control Warrant D: 8-Hour Volume (Vehicles, Pedestrians, Bicycles) Option:

- of All-way stop control may be installed at an intersection where an engineering study indicates:
 - A. The combined motor vehicle, bicycle, and pedestrian volume entering the intersection from the majorstreet approaches is at least 300 units per hour for each of any 8 hours of a typical day; and
 - B. The combined motor vehicle, bicycle, and pedestrian volume entering the intersection from the minor-street approaches is at least 200 units per hour for each of any of the same 8 hours.
- If the 85th-percentile approach speed of the major-street traffic exceeds 40 mph, the minimum vehicular volume warrants may be reduced to 70 percent of the values given in Items A and B in Paragraph 1 of this Section.

Section 2B.17 All-Way Stop Control Warrant E: Other Factors

Option:

- All-way stop control may be installed at an intersection where an engineering study indicates that all-way stop control is needed due to other factors not addressed in the other all-way stop control warrants. Such other factors may include, but are not limited to, the following:
 - A. The need to control left-turn conflicts.
 - B. An intersection of two residential neighborhood collector (through) streets of similar design and operating characteristics where all-way stop control would improve traffic operational characteristics of the intersection, or
 - C. Where pedestrian and/or bicyclist movements support the installation of all-way stop control.

Section 2B.18 STOP Sign or YIELD Sign Placement

Standard:

- The STOP or YIELD sign shall be installed on the near side of the intersection on the right-hand side of the approach to which it applies. When the STOP or YIELD sign is installed at this required location and the sign visibility is restricted, a Stop Ahead sign (see Section 2C.35) shall be installed in advance of the STOP sign or a Yield Ahead sign (see Section 2C.35) shall be installed in advance of the YIELD sign.
- The STOP or YIELD sign shall be located as close as practicable to the intersection it regulates, while optimizing its visibility to the road user it is intended to regulate.
 - STOP signs and YIELD signs shall not be mounted on the same post.