



Common Council Meeting

UW Whitewater, University Center, 190 Hamilton
Green Way, 2nd Floor, RM 259, Whitewater, WI
53190 *In Person and Virtual

Tuesday, September 17, 2024 - 6:30 PM

Citizens are welcome (and encouraged) to join our webinar via computer, smart phone, or telephone.
Citizen participation is welcome during topic discussion periods.

Please click the link below to join

<https://us06web.zoom.us/j/87863215809?pwd=aDK7ke2lcuNlxdu1dcZILGtTtXGWamj.1>

Telephone: +1 (312) 626-6799 US

Webinar ID: 878 6321 5809

Passcode: 319491

Please note that although every effort will be made to provide for virtual participation, unforeseen technical difficulties may prevent this, in which case the meeting may still proceed as long as there is a quorum. Should you wish to make a comment in this situation, you are welcome to call this number: (262) 473-0108.

AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

A councilmember can choose to remove an item from the agenda or rearrange its order; however, introducing new items to the agenda is not allowed. Any proposed changes require a motion, a second, and approval from the Council to be implemented. The agenda shall be approved at each meeting even if no changes are being made at that meeting.

GUEST SPEAKERS

1. Chancellor King
2. WSG President Bradley Douglas will speak about the Student Organization Freedom of Speech statement.

CONSENT AGENDA

Items on the Consent Agenda will be approved together unless any council members requests that an item be removed for individual consideration.

3. Lake Advisory Committee Meeting Minutes from July 31, 2024.
4. Public Works Meeting Minutes from August 13, 2024.

- [5.](#) Resignation of Jaime Weigel from the Landmarks Commission and the Library Board.
- [6.](#) Approval of 2025 Rate Increase for John's Disposal.

CITY MANAGER REPORT

STAFF REPORTS

- [7.](#) Brown Cab update-**Finance**

HEARING OF CITIZEN COMMENTS

No formal Council action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those specific issues at the time the Council discusses that particular item.

To make a comment during this period, or during any agenda item: On a computer or handheld device, locate the controls on your computer to raise your hand. You may need to move your mouse to see these controls. On a traditional telephone, dial *6 to unmute your phone and dial *9 to raise your hand.

RESOLUTION

- [8.](#) Resolution to Withdraw from the Wisconsin Public Employers' Group Health Insurance Program-**HR**

ORDINANCES

First Reading

- [9.](#) **Ordinance 2024-O-14** an ordinance revising the Junk Ordinance-**Municipal Code Enforcement**
- [10.](#) **Ordinance 2024-O-15** an ordinance to amend 14.04.010 to Adopt the State of Wisconsin Uniform Dwelling Code Amending to add Commercial Code and Appendices, § SPS 360-391 and § SPS316, and their successors. -**Municipal Code Enforcement**

Second Reading

- [11.](#) **Ordinance 2024-O-16** an ordinance to Repeal of Whitewater Ordinance 2.12.020 – Authority to Make Purchases-**Finance**

CONSIDERATIONS

- [12.](#) Discussion and Possible Action regarding forming a Spring Splash Task Force-**Economic Development Director**
- [13.](#) Discussion and Possible Action regarding Starin Road Pedestrian Safety-**Public Works/UW**
14. Councilmember Requests for Future Agenda Items or Committee items. Questions

FUTURE AGENDA ITEMS

15. Review the reference to Chapter 10 in Ordinances 2024-O-05, 2024-O-06 Title 19 and 20.-
Dawsey Smith Q2
16. Comparison of Public Comments-**City Manager Q3**
17. Financial Outcomes with Walworth County TLE. -**Q4**
18. Turning radius on Franklin and Main-**Dawsey Smith Q4**
19. WAFC year-end financial update.- **Hicks Q4**
20. Audio/Visual System Updated in Council Chamber-**Hicks Q4**
21. Fitch & Associates WPD organizational and workload study findings.-**PD Q4**
22. Resolution to raise Permit Fees - **Economic Development Director Q4**
23. Edgerton Hospital Whitewater Clinic to Expand Services.-**Singer Q4**

ADJOURNMENT

Anyone requiring special arrangements is asked to call the Office of the City Manager / City Clerk (262-473-0102) at least 72 hours prior to the meeting.

2023-2025 City of Whitewater's 5 strategic goals: Build single-family homes, Communicate with the community without the newspaper, Support a thriving business community, Recruitment and retention efforts with a focus on diversity, and Prioritization of expenditures with available resources.



Lakes Advisory Committee Meeting Minutes
Wednesday, July 31, 2024 – 4:30 pm
Cravath Lakefront Room
312 W. Whitewater Street
Whitewater, WI 53190
Hybrid Meeting

1. Call to Order and Roll Call

Present: Carol McCormick, Kurt Zipp, Ginny Coburn and Elvira Kau.

Absent: Geoff Hale and Gayle Stettler

Staff: Michelle Dujardin

Guests: Judy Wildermuth (online)

2. Approval of Agenda

McCormick moved to approve agenda seconded by Kau. . Ayes: Carol McCormick, Elvira Kau, Kurt Zipp, Ginny Coburn . Absent: Geoff Hale and Gayle Stettler

3. Staff Reports

Dujardin showed drone video of both Trippe & Cravath Lake submitted to SEWRPC for shoreline survey.

4. Hearing of Citizen Comments

No Citizens Comments

5. Considerations/Discussions/Reports

a. Discussion and possible action regarding Lake District Marketing Campaign Event

Is Lakes Marketing Campaign

- Location: Whitewater Brewhouse 841
- Date: Options: October 2, 2024
- Time: Evening Hours 5:00pm-7:00pm (Spot reserved 3:30pm-8:00pm)
- Invitation to the Public:
 - Social Media: Whitewaterbanner.com, Whitewater Paper (Kim), Facebook Pages (City of Whitewater, Whitewater Parks & Recreation), Playing on City Hall TV's (Testimonials)

- Printed versions in English & Spanish,
- Home mailings, Water Bills
- Street Banner
- Invitations for table groups:
 - SEWRPC
 - DNR
 - UW-Whitewater- Dale Splinter & Wes Enterline
 - Whitewater Creek Coalition
 - Park & Rec
 - City of Whitewater Storm Water
 - Eric Olson from UW-Extension Office,
 - Rotary Club
 - Tallgrass
 - RLP Diversified Inc.
 - Whitewater & Rice Lake District, Area for larger photo prints (Dale Maas & Steve Watson) Before & After Pictures
 - Area for canvas pictures
- Topics to have brochures available on:
 - Lakes District's
 - Shoreline Restoration info for residents
 - DNR Grants for residents
 - Q & A:
 - Top 10 benefits of forming a Lakes District
 - Why do I want to back a Lakes District?
 - What is this going to cost me?
- Thank you for attending ideas: Raffle for Rain Barrel
 - Give out Raffle Tickets, keep other half to keep track of numbers
- Name Ideas:
 - Yes for Lakes District, Come to 841 Brewhouse

- Together For Healthy Lakes
- Slogan Ideas:
 - The most valuable gem right beneath our feet

1.

6. Considerations/Discussions/Reports

a. Discussion and possible action regarding creation of a Lakes District Resolution.

Dujardin presented sample resolution obtained by Eric Olson. The committee directed Dujardin to create resolution and send to City Attorney for review

7. Future Agenda Items

- a. Storm Water Updates
- b. Lake District Creation Discussion
- c. Lake District Marketing Campaign
- d. Geese Concerns

8. Adjournment

- e. Motioned by Kau to adjourn, seconded by McCormick. Unanimous voice vote.
Adjournment at 6:00pm.

Respectfully Submitted,

Michelle Dujardin



Public Works Committee Meeting

Cravath Lakefront room 2nd floor
312 W. Whitewater St.
Whitewater, WI 53190
*In Person and Virtual

Tuesday, August 13, 2024 - 5:00 PM

MINUTES

CALL TO ORDER

The Public Works Committee Meeting was called to order by Smith at 5:01 p.m.

ROLL CALL

Present: Smith, Majkrzak

Absent: Hicks

Others: Marquardt

APPROVAL OF AGENDA

Motion made to approve the agenda by Majkrzak and seconded by Smith.

AYES: All by via voice vote (2). NOES: None. ABSENT: Hicks.

APPROVAL OF MINUTES

1. Approval of minutes from July 9, 2024

It was moved by Majkrzak and seconded by Smith to approve the Public Works Committee minutes from July 9, 2024.

AYES: All by via voice vote (2). NOES: None. ABSENT: Hicks.

*Due to technical difficulties, Hicks joined the meeting virtually at 5:04 p.m.

HEARING OF CITIZEN COMMENTS

None

NEW BUSINESS

2. Discussion and Possible Action regarding appointment of committee member to Whitewater Unified School District Transportation Committee.

The Whitewater Unified School District is resurrecting their Transportation Committee. They would like a representative from the City's Public Works Committee to represent the City. At their first meeting held on August 2, 2024, they discussed overall busing for the five schools and the number of students at each elementary school. The Committee also reviewed the previous Hazardous Areas Report. Ongoing areas of concern include: Main Street, Tratt Street, shifting of bus routes to increase at Lincoln Elementary, Elizabeth Street in front of the Middle School, the lack of crossing guards, and the pedestrian bridge, over the railroad tracks, leading to Washington Elementary from Main Street.

At the July 9, 2024, Public Works Committee Meeting, Neil Hicks and Greg Majkrzak both indicated they would be interested in serving on the Transportation Committee. A decision was not made due to Hicks not being able to attend this meeting.

At this time, Majkrzak stated he would like to pass on the opportunity. Hicks asked if Marquardt would be participating in the meetings since he knows much more about the City. Marquardt stated he would attend the next meeting as a participant, but not as a committee member. He would be there to at least answer questions as they arise.

The next meeting of the Transportation Committee is scheduled for September 12, at 5:00 p.m., at the High School. Staff recommended the Public Works Committee select a representative to attend. Hicks was okay with that arrangement.

It was moved by Majkrzak and seconded by Smith to have Hicks represent the City of Whitewater on the Whitewater Unified School District Transportation Committee.

AYES: Smith, Majkrzak, Hicks. NOES: None. ABSENT: None.

3. Discussion and Possible Action regarding the turning movement at the southeast corner of Franklin Street and W. Main Street.

This item was requested to be reviewed by Alderperson Dawsey-Smith. The southeast quadrant of the intersection of Franklin Street and W. Main Street is at an acute angle, making it difficult for a north bound semi to turn east on W. Main Street. Due to this angle, the traffic signal has been knocked down numerous times. To help prevent the traffic signal from being hit, concrete bollards have been placed in the terrace to protect the traffic signal. If a semi turns too sharply, the bollards are hit before the traffic signal. Street Department crews have routinely replaced one or both of these bollards throughout the years.

Ideas discussed include:

1. Create a right turn lane to accommodate the turning movement of a semi.
2. Move the traffic signal behind the existing sidewalk.
3. Eliminate the right turn lane on Franklin Street.

Hicks asked about having a green arrow to turn left in conjunction with removing the right turn lane. Marquardt will take this information back to Strand to see if this has ever been investigated. In addition, Marquardt will find out if this is a designated truck route through the City and see if Strand has any other thoughts on this item as well. Marquardt will bring this item back at the September 10, 2024, Public Works Meeting for further discussion.

4. Discussion and Possible Action regarding mandatory lead service line replacement ordinance.

The Environmental Protection Agency is mandating all lead service lines (LSL) for water be replaced. To comply with this, Water Department staff inventoried the water lateral material both on the public and private side. Staff is looking at replacing these LSL in 2025 and has submitted a Safe Drinking Water Loan application to receive below market interest rate funds to help pay for the project. On the private side, staff is anticipating receiving up to 100% principal forgiveness, meaning the property owners will not have to pay for their private side LSL replacement. One of the categories in the application that is

helping the City receive up to 100% principal forgiveness is the project is replacing all the LSL as part of one project. To help comply with this initiative, it is imperative that all property owners work with the City to replace their LSL. To help ensure this, the City should adopt, as many communities across the state are doing, or have done, a mandatory LSL replacement ordinance.

At the July 13, 2024, Public Works Committee Meeting, the Committee directed staff to draft a Mandatory Lead Service Line Replacement Ordinance and bring it back to the Committee for review.

The financial impact is tied to the principal forgiveness the City will be receiving with compliance of all LSL being replaced as part of the project. The estimated principal forgiveness is \$1,350,000.

In order to ensure all LSL are replaced as part of the project, staff believes that a mandatory replacement ordinance is needed. Property owners who are reluctant to allow City staff, contractors and/or inspectors into their building, as part of the LSL replacement project, would be responsible for 100% of the replacement costs and possible additional penalties. Staff recommended a motion to approve the attached Mandatory Replacement Ordinance and send to Council for adoption.

Committee members discussed the proposed ordinance Requiring Lead Service Line Replacements:

The only significant change suggested was the following:

(e) Cost of Inspection and Replacement.

- (1) The Utility shall request bid prices to calculate the cost for each private lead water service lateral replacement. The unit bid price shall include removing the entire lateral from the curb stop box to the water meter inside of the house, replacing all lead piping with suitable material from the curb stop box to the water meter inside of the house, and appropriate restoration.
- (2) If funding is available to the Utility, the replacement of lead water service from the curb stop box to the water meter inside the property will be done at no cost to the property owner, **[including the inspection cost]**.
- ~~(3) If funding for this Program does not cover inspection costs, the Utility will provide funding for all costs up to the last \$500 for replacing private water service lines containing lead, with the property owner responsible for the last \$500 to offset the inspection costs.~~

It was moved by Majkrzak and seconded by Smith to add the inspection cost to paragraph (2) and remove the language under paragraph (3).

Marquardt stated this will be added to the Common Council meeting agenda on Tuesday, August 20, 2024.

AYES: Majkrzak, Hicks, Smith. NOES: None. ABSENT: None.

5. Discussion and Possible Action regarding changing downtown parking from 2-hour parking to 4-hour parking after 4:00 pm.

Marquardt stated Economic Development Director, Taylor Zeinert, heard from some downtown businesses regarding the 2-Hour Parking. They would like it changed to 2-Hour Parking from 7 am. to 4 pm. and 4-Hour Parking after 4 pm. Zeinert asked Marquardt for his thoughts and also asked that it be brought to the Public Works Committee for discussion. Committee members were given a copy of Marquardt's comment that he sent to Zeinert.

Smith liked the idea of just having the specific downtown area on Main Street having the 4-Hour parking, but leaving the rest the way it is to encourage foot traffic and therefore using the parking lots.

Hicks stated personally he liked Marquardt's response. We have those public parking lots all within one or two blocks. He would like to see people using those lots and maybe just leave the parking downtown the way it is. With that said he doesn't have a strong opinion either way.

Majkrzak stated he didn't have a strong opinion as well. He does like to support our staff and it came from business owners downtown. He thinks we owe it to at least bring it to Council for their input.

Marquardt will take these comments back to Zeinert and he'll see what she wants to do with them and how she wants to proceed. It can always go to Council if Zeinert wants to proceed.

6. Discussion and Possible Action regarding Strand Task Order 24-07, 2024 Southwest Tower Verizon Cellular Review.

Verizon submitted a building permit for the installation of their antennae on the Southwest Water Tower. To ensure everything proposed does not interfere with the performance of the Water Tower, Strand Associates will review Verizon's proposed additions, prepare comments and provide site visits to observe construction work.

The estimated cost based on an hourly rate is estimated at \$12,500. Per the Lease Agreement with Verizon, Verizon will reimburse the City up to \$7,500 for Engineering review costs.

It was moved by Majkrzak and seconded by Smith to approve Strand Task Order 24-07, 2024 Southwest Tower Verizon Cellular Review.

AYES: Hicks, Smith, Majkrzak. NOES: None. ABSENT: None.

FUTURE AGENDA ITEMS

None at this time.

Marquardt stated UW-Whitewater will be at the next Public Works meeting in September to talk about a Starin Road closure. Therefore, it will be on the Public Works Committee Meeting agenda for September 10, 2024.

ADJOURNMENT

It was moved by Majkrzak and seconded by Smith to adjourn the Public Works Committee Meeting at 6:44 p.m.

AYES: All by via voice vote (3). NOES: None. ABSENT: None.

Respectfully Submitted,

Alison Stoll

Alison Stoll, Administrative Assistant
Department of Public Works

Jaime Weigel
216 N. Park St.
Whitewater, WI 53190

August 30, 2024

John Weidl
City of Whitewater
312 W. Whitewater St.
Whitewater, WI 53190

Dear Mr. Weidl,

I am writing to inform you of my decision to resign from all volunteer positions that I hold with the City of Whitewater, including the Landmarks Commission and the ILYML Board of Trustees. My resignation from Landmarks is effective immediately. Regarding the Library, I will continue serving until a replacement is able to fulfill my duties.

Please know that I am passionate about making a positive difference in my community, so this was not an easy decision to make. However, after much consideration, I have decided to focus my time and energy on my family and career right now.

I appreciate the opportunity I've had to serve the Whitewater community. I am proud of the work I was a part of over the years and wish the City well in all future endeavors.

Kind regards,



Jaime Weigel

CC: Diane Jaroch, Jennifer Motszko, Brienne Brown, Taylor Zeinert



Council Agenda Item

Meeting Date:	September 17, 2024
Agenda Item:	Johns Disposal Rate Increase
Staff Contact (name, email, phone):	Brad Marquardt, bmarguardt@whitewater-wi.gov , 262-473-0139

BACKGROUND

(Enter the who, what when, where, why)

Staff received a request from Johns Disposal asking for a \$0.37 (2.4%) per unit monthly increase as outlined below. According to the contract, Johns may request an annual adjustment up to the Consumer Price Index (CPI). The CPI is 2.4%.

	<u>2024</u>	<u>2025</u>	<u>Increase</u>
Garbage	\$9.25	\$9.47	\$0.22
Recycle	\$4.27	\$4.37	\$0.10
Bulk	<u>\$2.06</u>	<u>\$2.11</u>	<u>\$0.05</u>
	\$15.57	\$15.95	\$0.37

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

In September of 2019, Johns Disposal was approved for a recycling rate increase from \$2.59 to \$3.59 for 2020. In October 2020, Johns Disposal was approved for a recycling rate increase from \$3.59 to \$3.84 for 2021. In September 2021, Johns Disposal was approved for rate increases for garbage from \$8.29 to \$8.70, recycling from \$3.84 to \$3.85, and bulk from \$1.66 to \$1.85 for 2022. In October 2022, Johns Disposal was approved for rate increases for garbage from \$8.70 to \$9.00, recycling from \$3.85 to \$4.15, and bulk from \$1.85 to \$2.00 for calendar year 2023. In September 2023, Johns Disposal was approved for rate increases for garbage from \$9.00 to \$9.25, recycling from \$4.15 to \$4.27, and bulk from \$2.00 to \$2.06 for calendar year 2024. The Public Works Committee recommended approval at their September 10, 2024 meeting.

FINANCIAL IMPACT

(If none, state N/A)

The City is estimating a totter count of 2,770 units for the 2025 budget. The overall increase of \$0.37 results in an overall increase of \$12,298.80 for 2025.

STAFF RECOMMENDATION

Since the requested increase is in line with the CPI, staff recommends approval of the 2025 rate increase for Johns Disposal.

ATTACHMENT(S) INCLUDED

(If none, state N/A)

1. 2025 Johns Rate Increase



P.O. BOX 329
 WHITEWATER, WI 53190
 262-473-4700 • Fax: 262-473-6775
 www.johnsdisposal.com
 email: office@johnsdisposal.com

DISPOSAL SERVICE, INC.

August 27, 2024

The City of Whitewater
 Attn: Brad Marquardt – Public Works Director
 312 W. Whitewater St.
 Whitewater, WI 53190

Re: 2025 Rates

Dear Brad,

We have had another excellent year of collection this year in the city with very few resident complaints. Our educational focus for the next 18 months in conjunction with all of our municipal partners is focused entirely on keeping batteries out of your residential collection containers – specifically rechargeable batteries. When compacted or impacted in the wrong way, even fully discharged batteries can start on fire often causing significant damage to our fleet and / or facilities. **Please help us to remind residents that they must work diligently to keep these out of their garbage and recycling receptacles!**

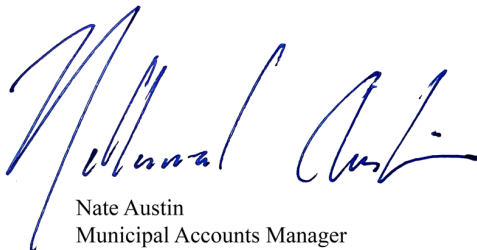
We are requesting a 2.4% cost of living increase as outlined below:

SERVICE	2024	2025	INCREASE
GARBAGE	\$9.25	\$9.47	\$0.22
RECYCLE	\$4.27	\$4.37	\$0.10
BULK	\$2.06	\$2.11	\$0.05
TOTAL	\$15.58	\$15.95	\$0.37

Please do not hesitate to reach out to me directly at 262-473-4700 ext. 224 if you have any questions about this proposal or would like to schedule a meeting.

Sincerely,

Sincerely,



Nate Austin
 Municipal Accounts Manager



Rachelle Blitch
Director of Financial and
Administrative Services
P.O. Box 690
Whitewater, WI 53190

Phone: (262) 473-1380
Email: rblitch@whitewater-wi.gov

Date: August 30, 2024

To: Common Council
John Weidl, City Manager

From: Rachelle Blitch, Finance and Administrative Services Director

Re: Brown Cab

I met with Brown Cab's leadership team to discuss the complaints you have received over the last several months and worked to find solutions. Many of the concerns were the same or similar and are listed below with their response and possible solution if applicable.

Q: Are they currently fulfilling all of their obligated hours?

A: They are currently staffed and are operating for the contracted hours except from 12 am – 2:30 am on Friday's and Saturday's. There was a time period when they were not able to cover the 5 pm – 7pm Monday-Thursday shift but that has been resolved. If they have to end services earlier than normal they will notify staff and we can utilize social media to make the community aware.

Q: What specific challenges are they encountering in meeting service obligations?

A: Up until the summer months they were unable to find enough drivers to fill the hours and had a couple of staffing emergencies that required them to abruptly end services for that day. Every effort is made to notify the individuals who had already scheduled a ride.

Q: How are they addressing complaints from users regarding timeliness and reliability?

A: They have not received any complaints directly. They strongly urge staff and council members who receive complaints to get as much information as possible and contact them directly so the complaint can be researched and addressed immediately. All of their logs are time stamped which will assist in understanding the context and timeline of the situation.

Q: What is their strategy for managing peak demand hours?

A: Their regional managers are responsible for monitoring and adjusting to accommodate the busy hours and will often fill in when necessary.

Q: Have they experience any staffing shortages, and if so, how are they mitigating the issue?

A: They had staffing shortages in the winter and spring months. While they try to utilize drivers that are local to the community they are serving it's not always possible. They currently post job openings on Indeed and have agreed to notify staff when they are hiring so we can notify the public of the opening on social media for additional exposure.

Q: Are there any recurring maintenance issues with their fleet that might be affecting service quality?

A: No issues with the fleet.

Q: Are they tracking and reporting on customer satisfaction regularly, and what do the latest metrics indicate?

A: They do not put surveys in the car however, if the City wishes to collect the data a survey could be created and put in the vehicles.

Q: How are they planning to adjust services to better meet the communities needs in the future?

A: They will notify staff if they see a need to adjust the number of hours or drivers. Since the contract cannot exceed the specified number of hours listed on the RFP the options to adjust is limited. Should the City see a significant increase in the utilization of services we can submit a change request to WisDOT.

To address the complaints about wait times, extended time in the vehicle, additional stops, and rides ending early and leaving individuals stranded, we can focus on educating the public about what the Shared-Ride service entails, setting clear expectations, and providing helpful information to ensure that passengers reach their destinations within the anticipated timeframe. By setting clearer expectations for the Shared-Ride service, they aim to improve customer experience and minimize service disruptions.

It is recommended that the City develop a customer satisfaction survey to be made available in the cabs, allowing for greater insight into challenges riders may be experiencing. This could be implemented using a laminated QR code placed in each vehicle. However, further research is necessary to identify the most effective and accessible methods for collecting this data to inform future decision-making.



Council Agenda Item

Meeting Date:	September 17, 2024
Agenda Item:	Withdrawal from the State Health Insurance Program
Staff Contact (name, email, phone):	Sara Marquardt, smarquardt@whitewater-wi.gov , 262-473-1387

BACKGROUND

(Enter the who, what when, where, why)

Due to employee frustration with the continued rise in health insurance premiums, staff committed to exploring alternatives to the current State of Wisconsin health insurance plan. This effort aimed to find a plan that offers comparable coverage and access to the widest possible network.

Quotes were solicited from two different insurance brokers, resulting in the evaluation of eleven options: maintaining the State plan, nine private insurance quotes, and the possibility of adopting an Individual Coverage Health Reimbursement Arrangement (ICHR), which allows employees to use pre-tax funds to pay for marketplace health insurance premiums.

After thorough review, the Self Health Fund quote has been identified as the best option, offering similar coverage, the largest network, significant cost savings, and additional employee savings opportunities not available under the State plan.

To move forward with an alternative health plan, a resolution must be passed by October 1, 2024, authorizing the City's withdrawal from the State's Group Health Insurance Program.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

September 11, 2024: The Finance Committee recommended approval of the resolution to withdraw from the Wisconsin Public Employer's Group Health Program

FINANCIAL IMPACT

(If none, state N/A)

The comparison chart highlights the premium cost savings. Since this is new territory for the City of Whitewater, the City is committed to setting aside surplus funds to address any unforeseen renewal challenges in the future.

STAFF RECOMMENDATION

Staff recommends approval of the resolution.

ATTACHMENT(S) INCLUDED

(If none, state N/A)

1. Resolution
2. Finance Committee Memo
3. Historic Rate Increases through the State Program
4. Comparison of top options to the State Program

CITY OF WHITEWATER COMMON COUNCIL RESOLUTION NO. _____

A Resolution to Withdraw from the Wisconsin Public Employers' Group Health Insurance Program

WHEREAS, the City of Whitewater, Walworth and Jefferson Counties, Wisconsin has participated in the Wisconsin Public Employers' Group Health Insurance Program; and

WHEREAS, pursuant to the provisions of Wis. Stat. § 40.51(7), the City of Whitewater Common Council has the authority to withdraw from participation in said program; and

WHEREAS, the City of Whitewater seeks to evaluate and consider alternative health insurance options that best serve the interests of its employees, annuitants, and other participants; and

WHEREAS, the Common Council recognizes that withdrawing from the Wisconsin Public Employers' Group Health Insurance Program will result in the termination of coverage for all insured participants, including annuitants and those on continuation of coverage, effective January 1, 2025; and

WHEREAS, the Common Council understands that employers who withdraw from this program are ineligible to reapply for participation for a period of three years and that any reapplication for participation, should the City employ 50 or more employees, will require underwriting and may result in a surcharge;

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Whitewater authorizes the formal withdrawal from participation in the Wisconsin Public Employers' Group Health Insurance Program, effective January 1, 2025.

BE IT FURTHER RESOLVED, that the City Manager and staff are directed to take all necessary actions to implement this withdrawal and to explore alternative health insurance options for the City's employees.

Resolution introduced by Councilmember _____, who moved its adoption. Seconded by Councilmember _____.

AYES:

NOES:

ABSENT:

Date: September 17, 2024

Heather Boehm, City Clerk

John Weidl, City Manager



Rachelle Blitch
Director of Financial and
Administrative Services
P.O. Box 690
Whitewater, WI 53190

Item 1.

Phone: (262) 473-1380

Email: rblitch@whitewater-wi.gov

Date: September 6, 2024

To: Finance Committee

From: Rachelle Blitch, Finance and Administrative Services Director

Re: 2025 Health Insurance Options

Finance and Human Resources have invested significant time and resources into a comprehensive analysis of potential alternatives for the upcoming year. This extensive process involved carefully reviewing various plans and options to address the growing concern over rising healthcare costs, which have affected both the organization and its employees. Over recent years, ETF premium rates have experienced substantial increases, with employees expressing a strong desire for more competitive rates and relief from the financial burden.

From 2019 to 2025, Quartz premiums have surged by approximately 85%, Dean premiums by about 70%, and MercyCare premiums by roughly 34%. These persistent increases have placed added pressure on the organization to explore more cost-effective solutions without compromising the quality of the services and benefits provided to employees. The goal of this research and evaluation has been to find a sustainable path forward that strikes a balance between cost management and ensuring that employees continue to receive the level of care and benefits they expect and deserve.

This process has required collaboration between departments, a detailed review of market trends, and ongoing dialogue to ensure that any decisions made are both financially prudent and aligned with the needs of our workforce.

Staff has presented these options to various employee groups, and the feedback has been positive, with all concerns adequately addressed. To proceed with one of the alternative options, a resolution must be passed by no later than October 1st, followed by formal notification to the Employee Trust Fund (ETF) indicating our intent to opt out of their health insurance program as of January 1st.

2025 Premiums		2024 Premiums		2023 Premiums		2019 Premiums		2024 Increase	2025 Increase	23-25 Increase	19-25 Increase
Plan Name	Total Prem	Plan Name	Total Prem	Plan Name	Total Prem	Plan	Total Prem				
Dean - Single	928.14	Dean - Single	824.12	Dean - Single	699.32	Dean - Single	546.44	17.85%	12.62%	32.72%	69.85%
Dean - Family	2278.08	Dean - Family	2023.02	Dean - Family	1715.36	Dean - Family	1335.26	17.94%	12.61%	32.80%	70.61%
MercyCare - Single	812.54	MercyCare - Single	705.6	MercyCare - Single	636.94	MercyCare - Single	609.06	10.78%	15.16%	27.57%	33.41%
MercyCare - Family	1989.08	MercyCare - Family	1726.72	MercyCare - Family	1559.42	MercyCare - Family	1491.8	10.73%	15.19%	27.55%	33.33%
Quartz - Single	1158	Quartz - Single	1076.46	Quartz - Single	1006	Quartz - Single	628.84	7.00%	7.57%	15.11%	84.15%
Quartz - Family	2852.72	Quartz - Family	2653.86	Quartz - Family	2482.06	Quartz - Family	1541.26	6.92%	7.49%	14.93%	85.09%
Quartz UW - Single	793.5	Quartz UW - Single	735.68	Quartz UW - Single	671.12	Quartz UW - Single	526.76	9.62%	7.86%	18.24%	50.64%
Quartz UW - Family	1941.48	Quartz UW - Family	1801.92	Quartz UW - Family	1644.86	Quartz UW - Family		9.55%	7.75%	18.03%	
Access Plan-Single	1119.46	Access Plan-Single	1022.94	Access Plan-Single	941.18	IYC Plan-Single	1031.7	8.69%	9.44%	18.94%	8.51%
Access Plan-Family	2756.4	Access Plan-Family	2520.08	Access Plan-Family	2320.04	IYC Plan-Family	2548.4	8.62%	9.38%	18.81%	8.16%
Network Health - Single	908.74	Network Health - Single	834.36	Network Health - Single	752.9	Network Health - Single	652.7	10.82%	8.91%	20.70%	39.23%
Network Health - Family	2229.58	Network Health - Family	2048.62	Network Health - Family	1849.32	Network Health - Family	1600.9	10.78%	8.83%	20.56%	39.27%

	ETF Plans				USI	R&R Insurance				ICHRA		
	Dean	MercyCare	Quartz	Access Plan		Network Health	Self Fund Health				UHC	Marketplace
							Dean POS	DCP	Copay			
Deductible:	Individual 1650.00	1650.00	1650.00	1650.00	1650/2000	0.00	1000.00	1650.00	1650.00	Varies		
Family	3300.00	3300.00	3300.00	3300.00	3300/4000	0.00	2000.00	3300.00	3300.00	Varies		
Coinsurance:	90/10	90/10	90/10	90/10	90/10, 70/30	0.00	80/20	90/10	90/10	Varies		
Max OOP:	Individual 2500.00	2500.00	2500.00	2500.00	2500/3800	0.00	3000.00	2500.00	2500.00	6800-9000		
Family	5000.00	5000.00	5000.00	5000.00	5000/7600	0.00	6000.00	5000.00	5000.00	13600-17400		
Office Visits:	PCP	15.00	15.00	15.00	15.00	0.00	35.00	15.00	15.00	15-30		
Specialist	25.00	25.00	25.00	25.00	25.00	0.00	60.00	25.00	25.00	50-100		
Urgent Care	25.00	25.00	25.00	25.00	25.00	0.00	60.00	25.00	25.00	75-250		
Prescription Drugs:	Generic	5.00	5.00	5.00	10.00	n/a	10.00	5.00	10.00	varies		
Tier 1 (Preferred)	20%(\$50)	20%(\$50)	20%(\$50)	20%(\$50)	35.00	n/a	50.00	20%(\$50)	40.00	varies		
Tier 2 (Non-Preferred)	40%(\$150)	40%(\$150)	40%(\$150)	40%(\$150)	60.00	n/a	100.00	40%(\$150)	75.00	varies		
Tier 3					30%		20%	25%	25%			
Premiums:	Individual 928.14	812.54	1158.00	1119.46	669.10	591.43	650.40	752.32	850.00	850.00		
Family	2278.08	1989.08	2852.72	2756.40	1639.29	1408.50	1697.70	2053.83	2050.00	2050.00		
Enrollment:	FT Single	9	11	4	1	25	25	25	25	25		
FT Family	21	17	4	4	43	43	43	43	43	43		
PT Single	2	1	1	0	4	4	4	4	4	4		
PT Family	2	1	0	0	3	3	3	3	3	3		
Gross monthly Premium:	62,605.38	45,553.92	5,425.50	12,145.06	94,811.24	81,942.47	96,955.80	116,293.46	118,950.00	118,950.00		
Annual Premium:			127,959.44		1,137,734.88	983,309.64	1,163,469.60	1,395,521.52	1,427,400.00	1,427,400.00		
Annual Prem Sav(Cost):			1,535,513.28		(397,778.40)	(552,203.64)	(372,043.68)	(139,991.76)	(108,113.28)	(108,113.28)		
Monthly Budget Amount:	53,649.75	39,457.01	4,595.88	10,687.65	81,724.96	70,626.16	83,589.58	100,274.56	102,526.98	102,526.98		
Annual Budget Amount:			110,352.32		980,699.56	847,513.93	1,003,074.92	1,203,294.71	1,230,323.72	1,230,323.72		
Annual Budget Cost(Sav):			1,324,227.84	1,279,099.59	(298,400.03)	(431,585.66)	(276,024.67)	(75,804.88)	(48,775.87)	(48,775.87)		
HRA Budget:	Individual 1,350.00				163,350.00							
Family	2,700.00				163,350.00							



Council Agenda Item

Meeting Date:	September 17, 2024
Agenda Item:	Chapter 5.56 Junk Vehicle License Ordinance Amendment
Staff Contact (name, email, phone):	Allison Schwark mcodeenforcement@gmail.com 262-249-6701

BACKGROUND

(Enter the who, what, when, where, why)

Previously at the May 21, 2024 Common Council meeting the governing body noted at the meeting that they wanted all Junk Vehicle Permits to be handled on the staff level, and did not want to be brought before the Common Council.

Attached ordinance changes are proposed to allow the neighborhood services department to process these permits on an annual basis.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

May 21, 2024 meeting the Common Council reviewed at Permit for Storage of a Junked-Disassembled-Inoperable or Unlicensed Vehicle.

FINANCIAL IMPACT

(If none, state N/A)

N/A

STAFF RECOMMENDATION

The approval of the suggested ordinance changes.

ATTACHMENT(S) INCLUDED

(If none, state N/A)

Redline Ordinance 5.56

Clean Ordinance 5.56

Chapter 5.56 JUNKED AUTOMOBILES

Sections:

5.56.010 Storage—Permit required.

- (a) No person, firm, partnership, or corporation shall accumulate or store any junked, disassembled, inoperable, or unlicensed automobiles or trucks or parts thereof, on any real estate located in the city, except upon a permit issued by the ~~city council~~ Neighborhood Services Department.
- (b) If an owner is actively racing, restoring, or repairing a vehicle, one vehicle, including stock/race vehicles, may be stored on the vehicle owner's property, based on a permit being issued by the ~~city manager or his or her designee~~ Neighborhood Services Department, for a period of up to one year when said vehicle is covered with a canvas, tarpaulin or manufactured vehicle cover that is properly secured, free of rips and tears and covers the vehicle to the wheels/tires. The stored vehicle must be:
- (1) Located in the rear yard;
 - (2) Parked on an improved surface. Improved surface shall mean a surface of concrete, asphalt, paver, treated wood, treated plywood, or other similar material other than grass, such as crushed rock, or other materials, laid over subsoil, which provides a hard parking surface, resists rutting, provides for sufficient water runoff and is graded and drained to dispose of all surface water; ~~hard surface. Asphalt, concrete or patio/landscape pavers shall be considered hard surfaces. The material used must, at a minimum, encompass the length and width of the vehicle;~~
 - (3) Kept in compliance with the zoning ordinance and all other city ordinances;
 - (4) Kept in a location that is not visible to travelers on public roads and alleys;
 - (5) Kept in a location that, in the opinion of the ~~city manager or his or her designee~~ Neighborhood Services Department, will not substantially diminish the quality of views of neighboring property owners.

(Ord. 1143 §1, 1988; Ord. 1135 §8, 1988; Ord. 607 §1(part), 1968: prior code §9.15(A)(1), (2)).

(Ord. No. 2028A, § 1, 10-19-2021; Ord. No. 2042, § 1, 4-19-2022)

5.56.020 Permit—Conditions.

The permit issued by the ~~council~~ Neighborhood Services Department shall be signed by the city clerk and shall specify the quantity and manner of storing such junked, disassembled, ~~unoperable~~ inoperable, or unlicensed automobiles or trucks or parts thereof. Such permit shall be revocable as provided by Section 175.25 of the Wisconsin Statutes, which, so far as applicable, is adopted by reference.

(Ord. 607 §1(part), 1968: prior code §9.15(A)(3)).

5.56.030 Permit—Fee.

The fee for the permit provided by this section is ~~twenty-five~~ fifty dollars per year, provided however no fee shall be charged to personnel while in active military service of the United States of America.

(Ord. 607 §1(part), 1968: prior code §9.15(A)(4)).

5.56.060 Penalty for violations.

Any person, firm or corporation that violates any of the provisions of this chapter shall forfeit and pay a penalty of not less than one hundred dollars nor more than two hundred fifty dollars for the first offense, and for second and subsequent offenses not less than one hundred nor more than two hundred fifty dollars, together with the costs of prosecution.

(Ord. 1427 §1, 1999; Ord. 983 §17, 1982).

Chapter 5.56 JUNKED AUTOMOBILES

Sections:

5.56.010 Storage—Permit required.

- (a) No person, firm, partnership, or corporation shall accumulate or store any junked, disassembled, inoperable, or unlicensed automobiles or trucks or parts thereof, on any real estate located in the city, except upon a permit issued by the Neighborhood Services Department.
- (b) If an owner is actively racing, restoring, or repairing a vehicle, one vehicle, including stock/race vehicles, may be stored on the vehicle owner's property, based on a permit being issued by the Neighborhood Services Department, for a period of up to one year when said vehicle is covered with a canvas, tarpaulin or manufactured vehicle cover that is properly secured, free of rips and tears and covers the vehicle to the wheels/tires. The stored vehicle must be:
 - (1) Located in the rear yard;
 - (2) Parked on an improved surface. Improved surface shall mean a surface of concrete, asphalt, paver, treated wood, treated plywood, or other similar material other than grass, such as crushed rock, or other materials, laid over subsoil, which provides a hard parking surface, resists rutting, provides for sufficient water runoff and is graded and drained to dispose of all surface water;
 - (3) Kept in compliance with the zoning ordinance and all other city ordinances;
 - (4) Kept in a location that is not visible to travelers on public roads and alleys;
 - (5) Kept in a location that, in the opinion of the Neighborhood Services Department, will not substantially diminish the quality of views of neighboring property owners.

(Ord. 1143 §1, 1988; Ord. 1135 §8, 1988; Ord. 607 §1(part), 1968: prior code §9.15(A)(1), (2)).

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The permit issued by the Neighborhood Services Department shall be signed by the city clerk and shall specify the quantity and manner of storing such junked, disassembled, inoperable, or unlicensed automobiles or trucks or parts thereof. Such permit shall be revocable as provided by Section 175.25 of the Wisconsin Statutes, which, so far as applicable, is adopted by reference.

(Ord. 607 §1(part), 1968: prior code §9.15(A)(3)).

5.56.030 Permit—Fee.

The fee for the permit provided by this section is fifty dollars per year, provided however no fee shall be charged to personnel while in active military service of the United States of America.

(Ord. 607 §1(part), 1968: prior code §9.15(A)(4)).

5.56.060 Penalty for violations.

Any person, firm or corporation that violates any of the provisions of this chapter shall forfeit and pay a penalty of not less than one hundred dollars nor more than two hundred fifty dollars for the first offense, and for second and subsequent offenses not less than one hundred nor more than two hundred fifty dollars, together with the costs of prosecution.

(Ord. 1427 §1, 1999; Ord. 983 §17, 1982).



Council Agenda Item

Meeting Date:	May 7, 2024
Agenda Item:	Ordinance amending and adopting Uniform Dwelling Code
Staff Contact (name, email, phone):	Allison Schwark, Zoning Administrator

BACKGROUND

(Enter the who, what when, where, why)

The Uniform Dwelling Code (UDC) is the statewide building code for one- and two-family dwellings built since June 1, 1980. The Division of Industry Services (DIS) provides consultation and education concerning UDC construction standards and inspection procedures. Building materials are evaluated for conformance with standards. UDC inspection and contractor credentials are administered. The UDC is enforced in all Wisconsin municipalities.

DSPS requires all building inspection delegations to be maintained, and the City of Whitewater delegations have not been renewed in over 5 years. In order to submit our building inspection delegation applications and be in full compliance with the State of Wisconsin Department of Safety and Professional Services, the most up to date Uniform Dwelling Code (UDC) must be adopted, and effective in the City of Whitewater.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

N/A

FINANCIAL IMPACT

(If none, state N/A)

N/A

STAFF RECOMMENDATION

Staff recommends that the City of Whitewater Common Council:

1. Waive second reading.
2. Approve and adopt the updated building inspection ordinance.

ATTACHMENT(S) INCLUDED

(If none, state N/A)

Ordinance adopting Uniform Dwelling Code (UDC)

ORDINANCE No. 2024-O-15

**AN ORDINANCE AMENDING 14.04.010 TO ADOPT THE STATE OF WISCONSIN
UNIFORM DWELLING CODE**

The Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, do ordain as follows:

CONTENTS

- 1.1 Authority
- 1.2 Purpose
- 1.3 Scope
- 1.4 Adoption of Wisconsin Uniform Dwelling Code
- 1.5 Building Inspector
- 1.6 Building Permit Required
- 1.7 Building Permit Fees
- 1.8 Penalties
- 1.9 Effective Date

1.1 **AUTHORITY.** These regulations are adopted under the authority granted by Wis. Stat. §101.65.

1.2 **PURPOSE.** The purpose of this ordinance is to promote the general health, safety, and welfare and to maintain required local uniformity with the administrative and technical requirements of the Wisconsin Uniform Dwelling Code.

1.3 **SCOPE.** The scope of this ordinance includes the construction and inspection of one- and two-family dwellings built since June 1, 1980, and camping units as defined in Wis. Admin. Code § 327.08(9).

Notwithstanding Wis. Admin. Code § SPS 320.05 or any other exemptions of the Uniform Dwelling Code, the scope of this ordinance also includes the construction and inspection of alterations and additions to one- and two-family dwellings built before June 1, 1980. Because such projects are not under state jurisdiction, petitions for variance and final appeals under Wis. Admin. Code §§ SPS 320.19 and 320.21, respectively, shall be decided by the municipal board of appeals. Petitions for variance shall be decided per Wis. Admin. Code § SPS 320.19(Intro) so that equivalency is maintained to the intent of the rule being petitioned.

Notwithstanding Wis. Admin. Code § SPS 320.05 or any other exemptions of the Uniform Dwelling Code, the scope of this ordinance also includes the construction and inspection of [detached garages] [accessory buildings] serving one- and two-family dwellings. The building

structure and any heating, electrical or plumbing systems shall comply with the requirements of the Uniform Dwelling Code, other than for smoke alarms, carbon monoxide alarms and frost protection of footings, which shall be determined by the code official. Petitions for variance and appeals shall be handled by this municipality.

1.4 WISCONSIN UNIFORM DWELLING CODE ADOPTED. The Wisconsin Uniform Dwelling Code, §§ SPS 320-325 and § SPS 327, and § PSC 114 and Commercial code and appendices, § SPS 360-391 and § SPS316, and their successors, of the Wisconsin Administrative Code, and all amendments thereto, are adopted and incorporated by reference and shall apply to all buildings within the scope of this ordinance.

1.5 BUILDING INSPECTOR. There is hereby created the position of Building Inspector, who shall administer and enforce this ordinance and shall be certified by the Division of Industry Services, as specified by Wis. Stat. § 101.66(2), in the category of Uniform Dwelling Code Construction Inspector. Additionally, this or other assistant inspectors shall possess the certification categories of UDC HVAC, UDC Electrical, and UDC Plumbing.

1.6 BUILDING PERMIT REQUIRED. If a person alters a building in any twelve-month period, or builds or installs a new building, within the scope of this ordinance, they shall first obtain a building permit for such work from the building inspector. Any structural changes or major changes to mechanical systems that involve extensions shall require permits if over the forgoing thresholds. Restoration or repair of an installation to its previous code-compliant condition as determined by the building inspector is exempted from permit requirements.

1.7 BUILDING PERMIT FEE. The building permit fees shall be determined by resolution and shall include the applicable fee per Wis. Admin. Code § SPS 302 to be forwarded to the Wisconsin Department of Safety and Professional Services for a UDC permit seal that shall be assigned to any new dwelling. Permit fees for a Wisconsin camping unit as outlined within Wis. Admin. Code § SPS 327.09 and inspection fees as outlined within Wis. Admin. Code § 327.10(3) will also be included in this resolution.

1.8 PENALTIES. The enforcement of this section and all other laws and ordinances relating to building shall be by means of the withholding of building permits, imposition of forfeitures and injunctive action. Forfeitures shall be not less than \$25.00 nor more than \$1,000.00 for each day of noncompliance.

1.9 EFFECTIVE DATE. This ordinance shall be effective **May 8, 2024**, upon passage and publication as provided by law.

1.10 The municipality shall keep a record of all inspections completed and retain such records, in accordance with Wis. Admin. Code § SPS 320.10(6). File UDC permits with the Wisconsin Department of Safety and Professional Services in accordance with Wis. Admin. Code § SPS 320.09(2)(a)2.

Ordinance introduced by Council Member _____, who moved its adoption.

Seconded by Council Member _____.

AYES: _____

NOES: _____

ABSENT: _____

ADOPTED: _____, 2024

John Weidl, City Manager

Heather Boehm, City Clerk



Council Agenda Item

Meeting Date:	September 3, 2024
Agenda Item:	Repeal of Ordinance 2.12.020
Staff Contact (name, email, phone):	Rachelle Blitch, rblitch@whitewater-wi.gov , 262-473-1380

BACKGROUND

(Enter the who, what when, where, why)

The City has been actively working to streamline our codes, policies, and resolutions. In May, an amended resolution was passed, establishing the policy document as the authoritative source. To simplify future updates and improve accessibility, the finance committee has recommended repealing the ordinance to avoid duplication of efforts.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

5/4/2010-Ordinance adopted by Common Council
4/21/2015-Ordinance amended by Common Council

FINANCIAL IMPACT

(If none, state N/A)

N/A

STAFF RECOMMENDATION

It is recommended by staff and the finance committee to repeal the ordinance.

ATTACHMENT(S) INCLUDED

(If none, state N/A)

1. Copy of Ordinance 2.12.020
2. Resolution approved in May

ORDINANCE No. _____
AN ORDINANCE REPEALING SUBSECTION 2.12.020
AUTHORITY TO MAKE PURCHASES

The Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, do ordain as follows:

SECTION 1. Whitewater Municipal Code Subsection 2.12.020 is hereby repealed.

SECTION 2. This repeal shall take effect upon passage and publication as provided by law.

Ordinance introduced by Council Member _____, who moved its adoption.

Seconded by Council Member _____.

AYES:
NOES:
ABSENT:
ADOPTED:

John Weidl, City Manager

Heather Boehm, City Clerk

2.12.020 Authority to make purchases.

The city manager shall have authority to make purchases and contract for services and supplies for up to \$25,000.00 without the necessity of first securing approval from the common council. This authority is granted only on specifically budgeted items. This spending authority does not apply to the city's contingency account.

(Ord. No. 1765A, § 1, 5-4-2010; Ord. No. 1893A, § 1, 4-21-2015)

**RESOLUTION AMENDING RESOLUTION GOVERNING PROCUREMENT
POLICIES AND PROCEDURES**

WHEREAS, the last resolution setting forth the procurement policies and procedures for approval of payroll, invoices and contractor's estimates was adopted on January 20, 1992, and

WHEREAS, it is appropriate that from time-to-time policy be updated to ensure that efficient procedures are being used and followed which will be in the best interest of the City of Whitewater,

NOW THEREFORE, BE IT RESOLVED that, in accordance with the aforementioned considerations, the procurement policy currently in effect shall extend its governance over the policies and procedures pertaining to payroll, invoices, and contractor's estimates. Additionally, it shall delineate the authority responsible for the procurement of services and supplies, ensuring adherence to efficient and updated procedures in the best interest of the City of Whitewater.

Resolution introduced by Council Member _____, who moved its adoption.

Seconded by Council Member _____.

AYES:
NOES:
ABSENT:
ADOPTED:

John Weidl, City Manager

Heather Boehm, City Clerk



Finance Committee Meeting

Cravath Lakefront room 2nd floor 312 West
Whitewater Str, Whitewater, WI, 53190 *In Person
and Virtual

Tuesday, July 23, 2024 - 5:00 PM

**Citizens are welcome (and encouraged) to join our webinar via computer, smart phone, or telephone.
Citizen participation is welcome during topic discussion periods.**

You are invited to a Zoom webinar.

When: Jul 23, 2024 05:00 PM Central Time (US and Canada)

Topic: Finance Committee

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/85436310174?pwd=p41dAFkJ4PdJXaBBkjlctAAoII05OJ.1>

Passcode: 947290

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

+1 312 626 6799 US (Chicago)

Webinar ID: 854 3631 0174

Passcode: 947290

AGENDA

CALL TO ORDER

The meeting was called to order by Lisa Dawsey-Smith at 5:00 p.m.

ROLL CALL

Present: Lisa Dawsey-Smith, Patrick Singer, and Brian Schanen.

Additional Attendees: Rachelle Blich, Finance Director, Sara Marquardt, HR Manager, Kevin Boehm, Parks & Rec Director, Brad Marquardt, DPW Director.

CONSENT AGENDA

Items on the Consent Agenda will be approved together unless any committee member requests that an item be removed for individual consideration.

1. June 19, 2024 Finance Committee Meeting Minutes

Motion made to approve the consent agenda by Patrick Singer, Seconded by Brian Schanen. Voting Yes: Lisa Dawsey-Smith, Brian Schanen, and Patrick Singer. Voting No: None.

HEARING OF CITIZEN COMMENTS

No formal Committee action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those specific issues at the time the Committee discusses that particular item.

To make a comment during this period, or during any agenda item: On a computer or handheld device, locate the controls on your computer to raise your hand. You may need to move your mouse to see these controls. On a traditional telephone, dial *6 to unmute your phone and dial *9 to raise your hand.

CONSIDERATIONS / DISCUSSIONS / REPORTS

2. June 2024 Financials
3. Update of Procurement Policy

Motion made to recommend the repeal of Ordinance 2.12.020 Authority to make purchases to ensure centralization of procurement policy and procedure made by Patrick Singer, Seconded by Lisa Dawsey-Smith. Voting Yes: Lisa Dawsey-Smith, Patrick Singer, and Brian Schanen. Voting No: None.

Motion made to recommend the approval of the revised Procurement Policy to Common Council made by Patrick Singer, Seconded by Lisa Dawsey-Smith. Voting Yes: Lisa Dawsey-Smith, Patrick Singer, and Brian Schanen. Voting No: None.

4. Room Tax Update with Historical Data
5. Budget Amendment Policy

Motion made to recommend the Budget Amendment Policy to Common Council made by Lisa Dawsey-Smith, Seconded by Patrick Singer. Voting Yes: Lisa Dawsey-Smith, Patrick Singer, and Brian Schanen. Voting No: None.

6. Part-Time Salary Comparison Review

Motion made to recommend a salary amendment for Sports Officials to \$35-\$75 per game made by Lisa Dawsey-Smith, Seconded by Brian Schanen. Voting Yes: Lisa Dawsey-Smith, Patrick Singer, and Brian Schanen. Voting No: None.

7. MOU - UW Parking Lot

Motion made to recommend a 1-year extension with directive to have staff work with the university on a long-term agreement made by Patrick Singer, Seconded by Lisa Dawsey-Smith. Voting Yes: Lisa Dawsey-Smith, Patrick Singer, and Brian Schanen. Voting No: None.

8. Discussion on Public Comment in Open Meetings
9. Water Tower Referendum Question
10. Chapter 2.70 - Human Resources and Compensation
11. Ordinance Policy and Hierarchy
12. Paid Parental Leave Policy

FUTURE AGENDA ITEMS

13. Debt Policy

ADJOURNMENT

Motion to adjourn made by Brian Schanen, seconded by Patrick Singer. Voting Yes: Lisa Dawsey-Smith, Patrick Singer, and Brian Schanen. Voting No: None.

The meeting adjourned at 7:02 p.m.

A quorum of the Common Council may be present. This notice is given to inform the public that no formal action will be taken at this meeting.

Anyone requiring special arrangements is asked to call the Office of the City Manager / City Clerk (262-473-0102) at least 72 hours prior to the meeting.



Council Agenda Item

Meeting Date: August 6, 2024

Agenda Item: Spring Splash

Staff Contact (name, email, phone): Taylor Zeinert tzeinert@whitewater-wi.gov 262-473-0148

BACKGROUND

(Enter the who, what, when, where, why)

In response to the Common Council’s request the Office of Economic Development sent out a brief survey to the business community about their experience with Spring Splash. On July 1, 2024 a Spring Splash survey was sent to 174 emails and was posted in the Downtown Whitewater Facebook group with a link to the survey.

In total we received 26 responses back. The attached is the exported results of the survey. Most notably the result of question 6: “Should the Common Council consider creating a Spring Splash task force dedicated to exploring what options exist to improve outcomes related to Spring Splash?” 62.5% responded yes and 37.5% responded no.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

The June 4th Common Council meeting the Common Council directed the Office of Economic Development to reach out to the business community to see how they felt about Spring Splash/

FINANCIAL IMPACT

(If none, state N/A)

N/A

STAFF RECOMMENDATION

The Common Council give staff direction if they would like to pursue a Spring Splash Task Force.

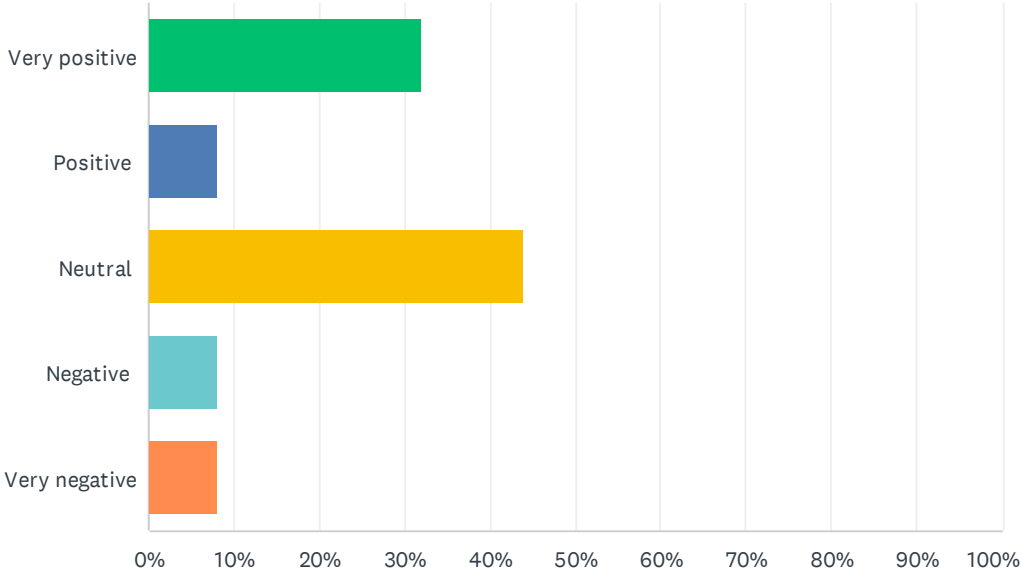
ATTACHMENT(S) INCLUDED

(If none, state N/A)

The Survey Results

Q1 How would you describe the overall impact that Spring Splash has on your business?

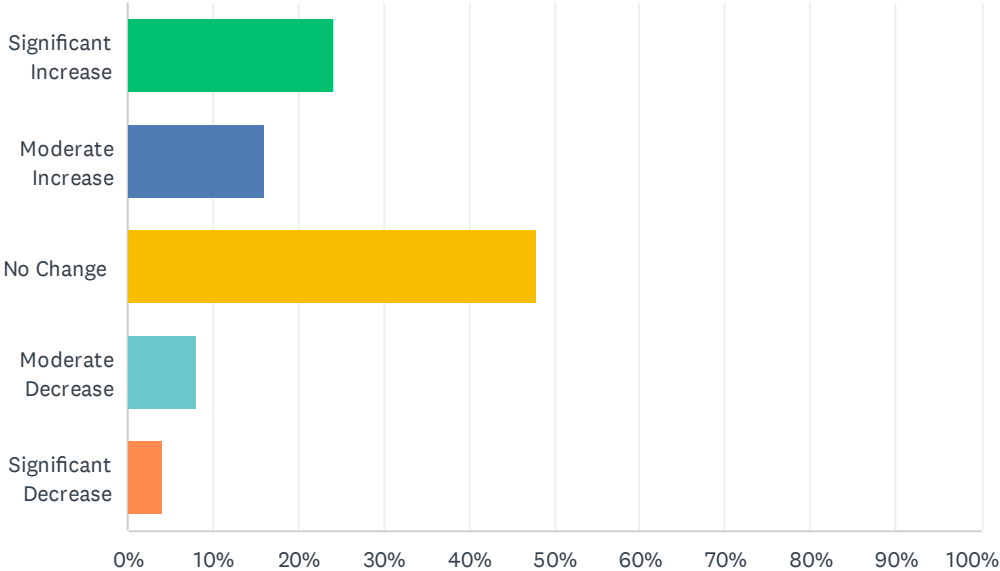
Answered: 25 Skipped: 1



ANSWER CHOICES	RESPONSES	
Very positive	32.00%	8
Positive	8.00%	2
Neutral	44.00%	11
Negative	8.00%	2
Very negative	8.00%	2
TOTAL		25

Q2 Do you notice a change of your sales during Spring Splash compared to a regular weekend?

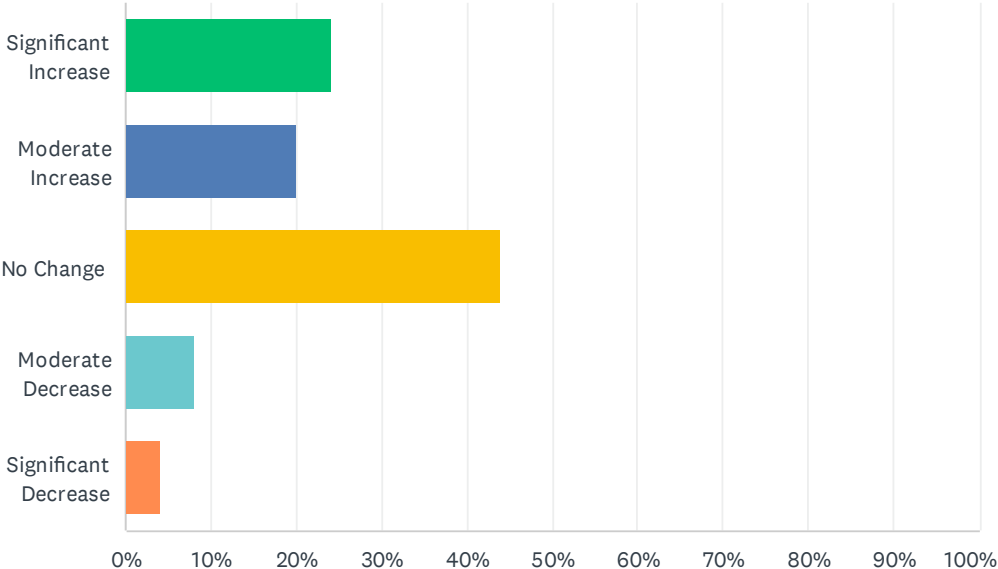
Answered: 25 Skipped: 1



ANSWER CHOICES	RESPONSES
Significant Increase	24.00% 6
Moderate Increase	16.00% 4
No Change	48.00% 12
Moderate Decrease	8.00% 2
Significant Decrease	4.00% 1
TOTAL	25

Q3 How do the number of customers during Spring Splash compare to a regular weekend?

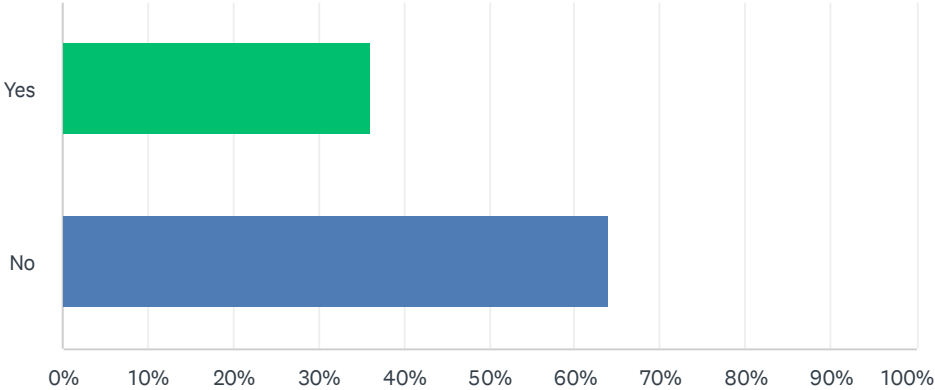
Answered: 25 Skipped: 1



ANSWER CHOICES	RESPONSES	
Significant Increase	24.00%	6
Moderate Increase	20.00%	5
No Change	44.00%	11
Moderate Decrease	8.00%	2
Significant Decrease	4.00%	1
TOTAL		25

Q4 Were there any significant changes in the type of customers (e.g., students, locals, out of town visitors) during Spring Splash?

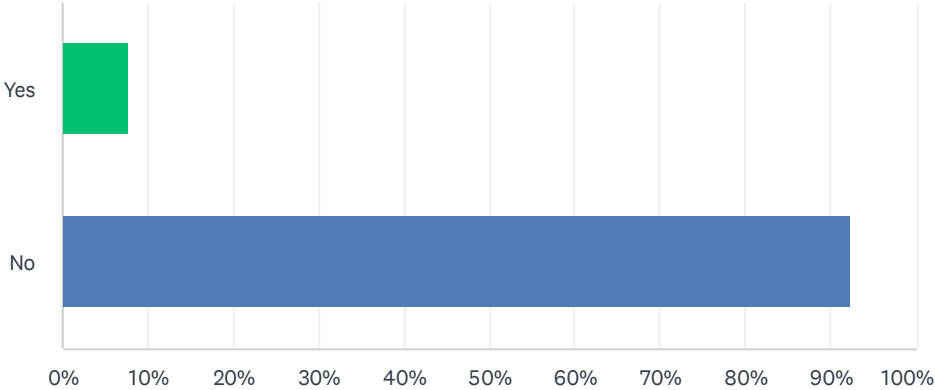
Answered: 25 Skipped: 1



ANSWER CHOICES	RESPONSES	
Yes	36.00%	9
No	64.00%	16
TOTAL		25

Q5 Did you Business experience any incidents of vandalism or property damage during the Spring Splash?

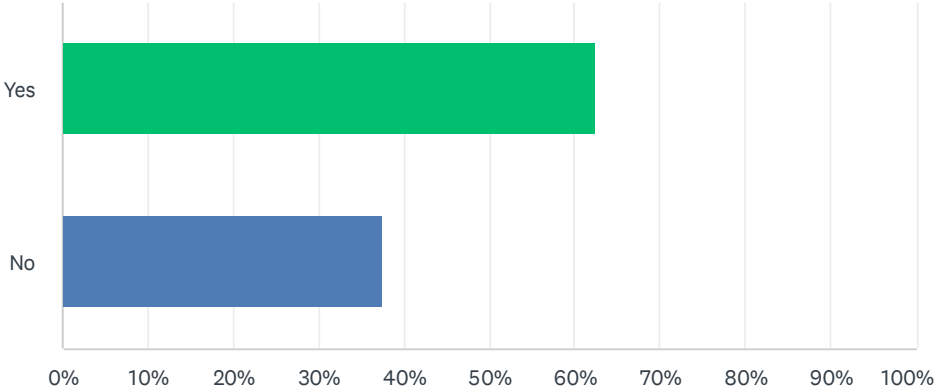
Answered: 26 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	7.69%	2
No	92.31%	24
TOTAL		26

Q6 Should the Common Council consider creating a Spring Splash task force dedicated to exploring what options exist to improve outcomes related to Spring Splash?

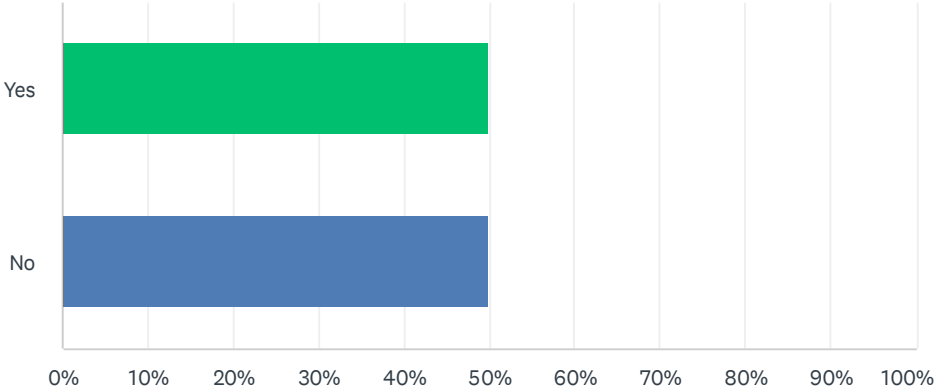
Answered: 24 Skipped: 2



ANSWER CHOICES	RESPONSES
Yes	62.50% 15
No	37.50% 9
TOTAL	24

Q7 If a Spring Splash Task Force was created, would you be willing to serve as a member on the Task Force as a business owner representative?

Answered: 24 Skipped: 2



ANSWER CHOICES	RESPONSES	
Yes	50.00%	12
No	50.00%	12
TOTAL		24

Q8 What steps can the City take to support business owners during large scale events alike or similar to this?

Answered: 16 Skipped: 10

ANSWER CHOICES	RESPONSES
Enter Suggestions Here:	100.00% 16



Council Agenda Item

Meeting Date:	September 17, 2024
Agenda Item:	Starin Road Closure
Staff Contact (name, email, phone):	Brad Marquardt, bmarguardt@whitewater-wi.gov , 262-473-0139

BACKGROUND

(Enter the who, what when, where, why)

The City received a request from the University to look at safety for pedestrians along Starin Road within the campus area. A solution the University proposes is to close Starin Road to vehicular traffic between Warhawk Drive and the Book Store (vacated Grahan Ave) during certain hours of the weekdays while school is in session.

Further discussions took place at the September 10, 2024 Public Works meeting. In attendance were Chief Meyer, Chief Freeman, and Strand Associates. After discussion, the University is requesting to try a 2-week trial period to gather additional information. They would like to close Starin Road Monday – Friday, 6:00 am to 6:00 pm from October 7 – 18. The University would place Type III barricades in the morning and remove them each night. The opposite lane of travel would have staggered barricades to allow for emergency vehicle access if needed. Signs would be placed at Prairie Street and Warhawk Drive indicating the street is closed from 6:00 am – 6:00 pm.

Chief Meyer indicated that from January 2019 till present, there were 46 accidents on Main Street between Prince Street and Prairie Street, 5 of which included a pedestrian. Chief Freeman indicated while they didn't respond to any pedestrian accidents on Main Street within Prairie and Prince Streets, they did respond to accidents in the general vicinity at Starin/Tratt intersection, Starin/Warhawk intersection, 400 block Prairie St, and the 600 block of Main Street since Jan 2023.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

N/A

FINANCIAL IMPACT

(If none, state N/A)

Unknown

STAFF RECOMMENDATION

Staff has no recommendations at this time. Attached are questions/comments initially jotted down and subsequently shared with University personnel. The Police and Fire Department will also be present to help answer questions.

ATTACHMENT(S) INCLUDED

(If none, state N/A)

1. UWW Request
2. Public Works Director Comments
3. DOT Traffic Count Map
4. Temporary Closure Map



Police Department

Problem-solvers, Accountable, Compassion, Thoughtful

Starin Road Considerations

Overview

This document is intended to provide an overview of the situation and potential solutions. Further details can be provided and researched as may be deemed necessary.

Starin Road is a significant, east-west, roadway through the heart of the UWW main campus. The roadway spans to the eastern and western borders of campus from Koshkonong Drive to Prairie Street. There are 10 north-south crosswalks within this section of roadway. To the north of Starin Road are all but one of the University's Residence Halls and to the south the vast majority of the academic facilities. This configuration requires, at a minimum, approximately 4000 resident students to cross Starin each instructional day. This does not include the additional commuter students, staff and faculty utilizing the northern parking lots of 4, 7, 9, 11, 18, and 19.

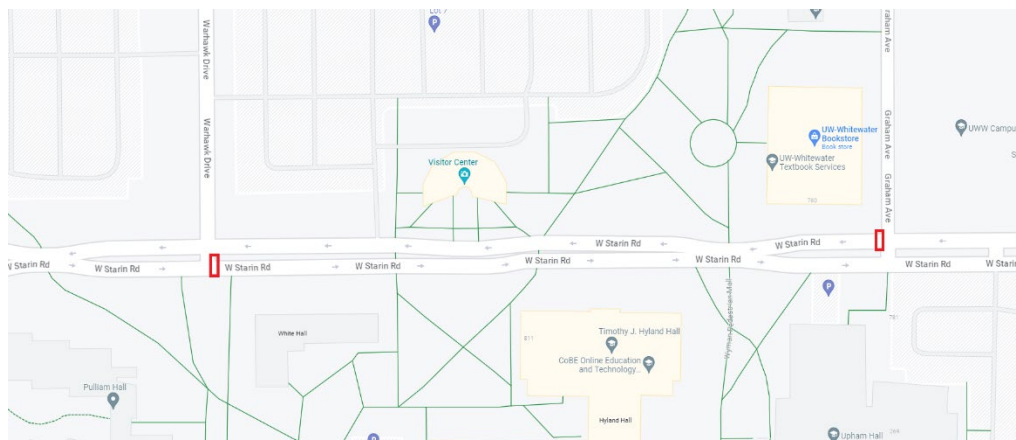
Current Situation

University Police Campus Service Officers (student CSOs) have been staffing the two main crosswalks on Starin Road for approximately 12 years. The crosswalk closest to the University Bookstore and the one adjacent to Pulliam Hall have been routinely staffed. These two points were chosen based on pedestrian patterns, vehicle flow, points of constriction and comingling were determined.

Unfortunately, over the past several years, University Police have found it increasingly difficult, if not impossible, to find individuals willing and able to work in a crossing guard position. This has resulted in only the crosswalk nearest the bookstore being staffed, again based on slightly higher pedestrian levels at that crossing. Having only one crosswalk staffed results in significantly reduced effectiveness in vehicle traffic movement, higher levels of vehicle to pedestrian interactions and greater likelihood of accident.

Suggestions, Considerations and Concerns

It is the recommendation of the University Police to close Starin Road between the intersections of Warhawk Drive/Starin Road and Graham Ave/Starin Road, creating a pedestrian



mall. A mall area would provide for the continuous safe movement of students, staff, faculty and community members throughout the heart of campus.

A secondary recommendation would be the installation of gates at the above intersections to restrict traffic during the highest pedestrian timeframes, approximately 7:30am to 5:00pm Monday through Friday. There are a number of potential gate types from manual to automatic, timed or remote operated. Installing gates, as pictured on the previous page, in the appropriate southern eastbound lane and northern westbound lane, would still allow for emergency vehicles to transit without gate operation when necessary. Snow removal could be facilitated with a remote control or personnel coordination.

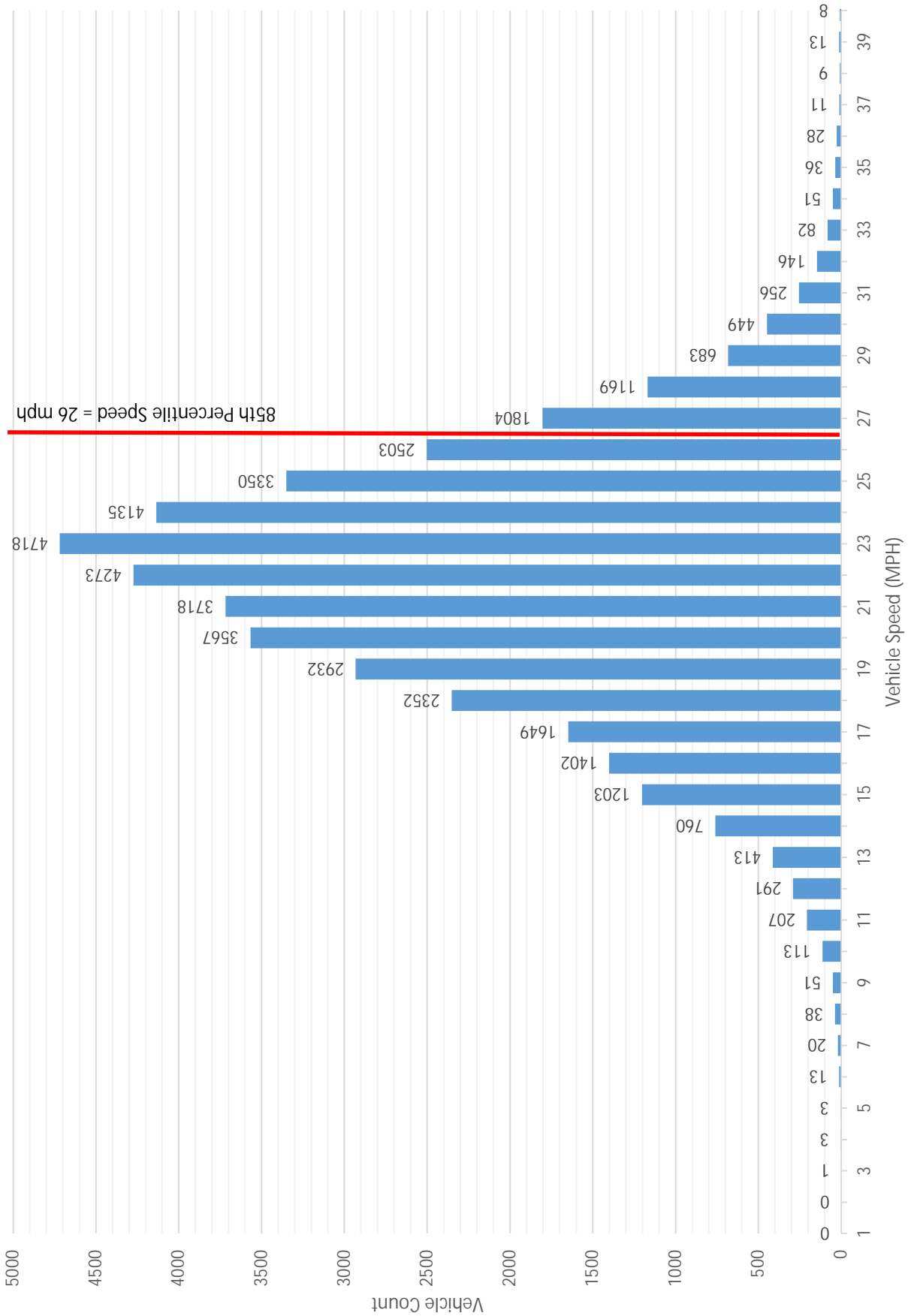
A tertiary solution would be the use of Limited Term Employment (LTE). The hiring of 4-5 LTE Security Guard classification individuals specifically for crosswalk duties and other duties as assigned. This would be a costlier endeavor and may encounter the same personnel issues as described with the CSOs.

Final potential resolutions include continuing as is or complete discontinuation of crosswalk duties. Neither of these are considered practical and hold potentially negative outcomes.

Count Location: Starin Road
 Count Begin: 1/28/2024 12:00 PM
 Count End: 2/9/2024 4:00 PM

Daily Count and Speed Average											
Hour	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Week Day Avg	Weekend Avg	Weekly Avg	Week Day 85% Avg Speed
0:00	19	35	43	41	54	50	57	38	54	43	25.6
1:00	9	11	15	20	33	32	57	18	45	25	27.3
2:00	5	11	12	18	26	19	14	14	17	15	27.1
3:00	17	23	21	21	15	12	13	19	13	17	29.8
4:00	33	32	41	35	32	24	16	35	20	30	27.8
5:00	57	57	61	49	44	24	15	54	20	44	27.0
6:00	75	81	85	87	74	31	16	80	24	64	26.9
7:00	189	205	187	191	156	63	23	186	43	145	25.8
8:00	209	194	221	178	206	73	48	202	61	161	24.1
9:00	232	252	245	226	157	104	65	222	85	183	23.2
10:00	219	213	231	198	195	120	99	211	110	182	23.4
11:00	162	170	213	186	233	160	121	193	141	178	24.4
12:00	252	262	269	267	262	199	104	262	152	231	23.6
13:00	231	244	235	269	270	201	167	250	184	231	24.0
14:00	213	214	213	232	243	201	182	223	192	214	25.5
15:00	282	292	300	310	144	202	198	266	200	247	24.2
16:00	299	320	317	331	229	272	190	299	231	280	24.0
17:00	282	312	276	298	214	181	222	276	202	255	24.8
18:00	222	249	265	260	150	213	188	229	201	221	24.9
19:00	196	224	202	181	152	157	180	191	169	185	25.4
20:00	163	174	164	154	126	130	152	156	141	152	25.9
21:00	98	111	135	139	88	119	103	114	111	113	26.4
22:00	75	85	76	101	83	102	70	84	86	85	26.6
23:00	54	46	51	56	61	42	44	54	43	51	26.1
Totals	3593	3817	3878	3848	3247	2731	2344	ADT	3351	AWDT	3677
% of Total	15.32%	16.27%	16.53%	16.40%	13.84%	11.64%	9.99%				

Vehicle Speed - Starin Road



General

- How will Emergency vehicle access be allowed?
- How will snowplowing during winter be handled?
- Should there be advance warning signs for when street is closed? What would these say?
- How are deliveries handled to various buildings within the closed section (I saw a delivery van parked in front of Hyland Hall)?
- Could cause other safety concerns, such as students thinking they are within the “closed” section but aren’t, or not realizing what time it is and thinking section is closed but it isn’t.

East Bound Traffic

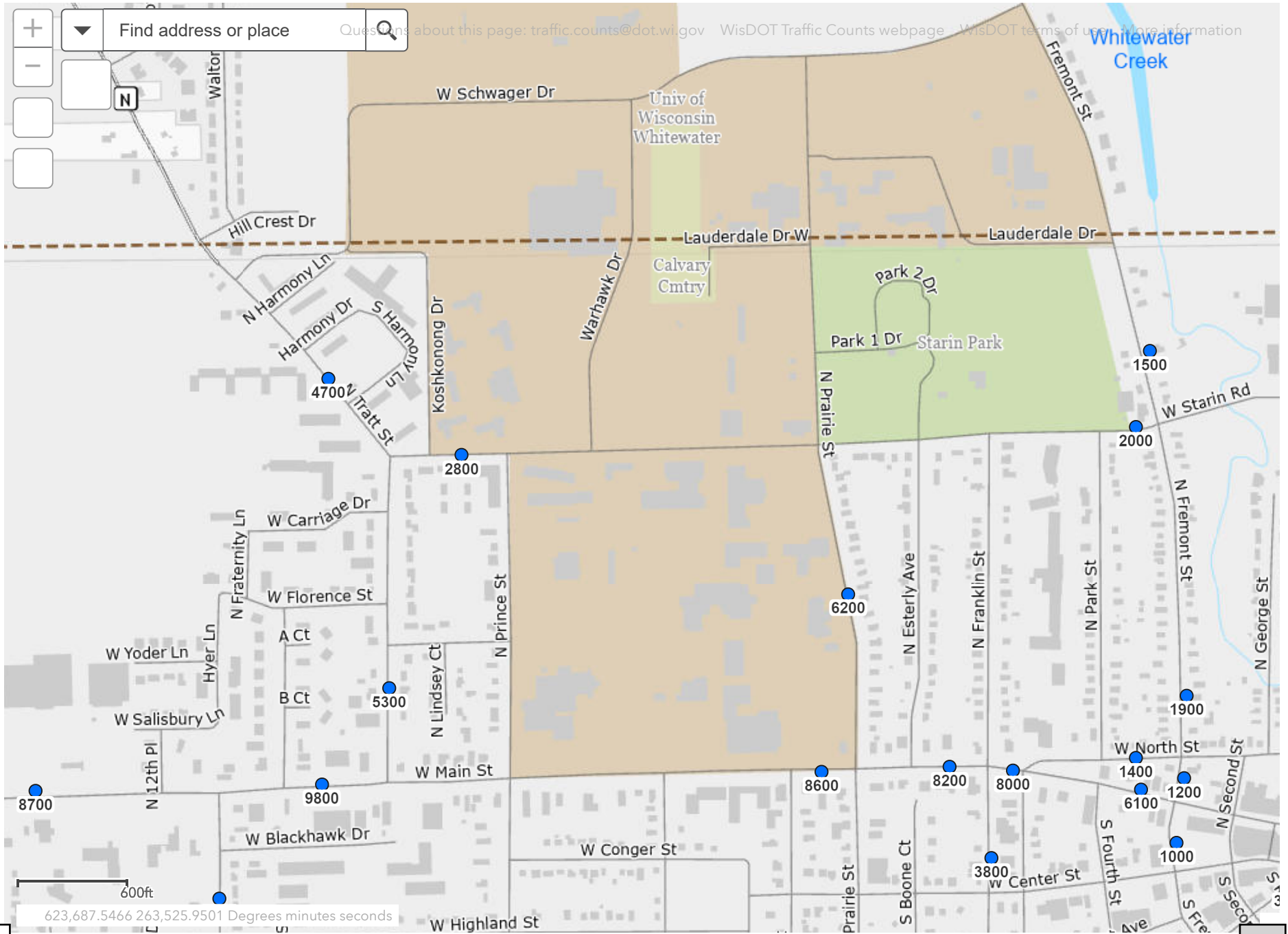
- Major pedestrian crossing between Prince and Warhawk still remains. Recommend to close and have students cross Starin Road within closed section or at Prince Street.
- Eliminate west crosswalk crossing Starin Road at Warhawk Drive.
- Would a stop sign stop be required on Starin at Warhawk when Starin is closed? Don’t need it when not closed.
- Should signs be installed for no u turn?
- Could cause impatient drivers wanting to turn north onto Warhawk and having to wait for hundreds of students crossing Warhawk.
- Unknowing drivers have long, out of way path to continue east.
- What is drop off in front of Hyland Hall used for?

West Bound Traffic

- If closed after Graham, unknowing drivers have to make u turn. Should it be closed at Prairie? This would result in a new driveway needed for police department/Lot 16 out to Prairie. Also, would then require a gate for exit out of Lot 14 onto Starin.
- What is drop off in front of Visitor Center used for?
- Closure at Graham is long way from Prairie intersection. Drivers would not know if open or closed.

Other options

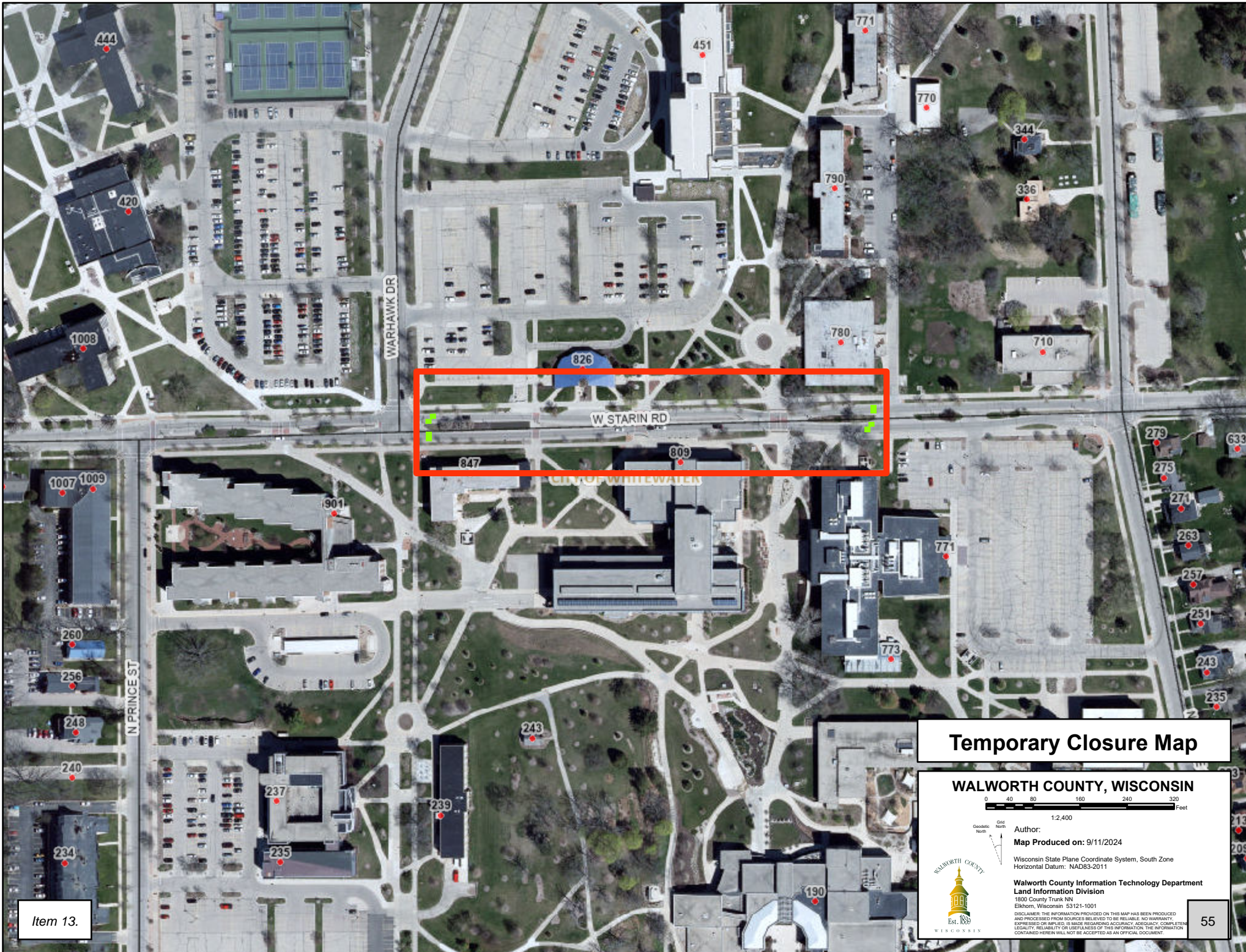
- Eliminate mid-block cross walk between Prince Street and Warhawk Drive, and both crossings on each side of Visitor Center. Install traffic signals at Warhawk and at midblock crossing by Bookstore.



Item 13.

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Temporary Closure Map

WALWORTH COUNTY, WISCONSIN

0 40 80 160 240 320 Feet

1:2,400

Author:
Map Produced on: 9/11/2024

Wisconsin State Plane Coordinate System, South Zone
Horizontal Datum: NAD83-2011

**Walworth County Information Technology Department
Land Information Division**
1800 County Trunk NN
Elkhorn, Wisconsin 53121-1001

DISCLAIMER: THE INFORMATION PROVIDED ON THIS MAP HAS BEEN PRODUCED AND PROCESSED FROM SOURCES BELIEVED TO BE RELIABLE. NO WARRANTY, EXPRESS OR IMPLIED, IS MADE REGARDING ACCURACY, ADEQUACY, COMPLETENESS, SECURITY, RELIABILITY OR USE. UNLESS OF THIS INFORMATION, THE INFORMATION CONTAINED HEREIN WILL NOT BE ACCEPTED AS AN OFFICIAL DOCUMENT.

Item 13.