



Parks and Recreation Board Meeting

Cravath Lakefront Room, 2nd Floor, 312 W.
Whitewater St., Whitewater WI 53190

Wednesday, October 21, 2026 - 5:30 PM

**Citizens are welcome (and encouraged) to join our webinar via computer, smart phone, or telephone.
Citizen participation is welcome during topic discussion periods.**

<https://teams.microsoft.com/l/meetup-join/19%3aKqXzkx6yBQBb9Ya7NiiNvv6TkGIBOufcZU0bQwQZ781%40thread.tacv2/1786821330283?context=%7b%22id%22%3a%22d015a1a7-4cf9-4719-99d9-1d1ae1176df0%22%2c%22oid%22%3a%2201bae412-1919-4aa4-9cd9-6d732755a818%22%7d>

Please note that although every effort will be made to provide for virtual participation, unforeseen technical difficulties may prevent this, in which case the meeting may still proceed as long as there is a quorum. Should you wish to make a comment in this situation, you are welcome to call this number: (262) 473-0108.

AGENDA

CALL TO ORDER

ROLL CALL

Members: Steve Ryan, Stephanie Hicks, Neil Hicks, Kathleen Fleming, Dan Fuller, Mike Kilar, Mike Dowden, Deb Weberparl, Chad Ahrens, Alternate Vacant.

Staff: Kevin Boehm (Director), Michelle Dujardin (Assistant Director), Jamie Lowery (WAFC Manager), Ashley Weber (Adult Program Coordinator), Maddi Recob (Youth Program Coordinator)

APPROVAL OF AGENDA

A committee member can choose to remove an item from the agenda or rearrange its order; however, introducing new items to the agenda is not allowed. Any proposed changes require a motion, a second, and approval from the Committee to be implemented. The agenda shall be approved at each meeting even if no changes are being made at that meeting.

CONSENT AGENDA

Items on the Consent Agenda will be approved together unless any committee member requests that an item be removed for individual consideration.

1. Urban Forestry Meeting Minutes from June 1, 2026.
2. Park and Recreation Board Meeting Minutes from September 16, 2026.

HEARING OF CITIZEN COMMENTS

No formal Committee action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the

agenda may not be discussed at this time; however, citizens are invited to speak to those specific issues at the time the Committee discusses that particular item.

To make a comment during this period, or during any agenda item: On a computer or handheld device, locate the controls on your computer to raise your hand. You may need to move your mouse to see these controls. On a traditional telephone, dial *6 to unmute your phone and dial *9 to raise your hand.

CONSIDERATIONS / DISCUSSIONS / REPORTS

3. Directors Report
- [4.](#) Discussion and Possible Action on Request for Pick Up Soccer Open Gym.
- [5.](#) Discussion and Possible Action Regarding Proposed Revisions to the Facility Rental and Reservation Policy.
- [6.](#) Discussion and Possible Action to Recommend Funding for a Detailed Inspection of the Historic Birge Fountain
- [7.](#) Discussion and Possible Action Regarding Proposed Revisions to the Whitewater Aquatic and Fitness Center (WAFC) Family Membership Policy.
- [8.](#) Discussion and Possible Action Regarding Proposed Revisions to the Whitewater Aquatic and Fitness Center (WAFC) Corporate Membership Policy.
- [9.](#)
- [10.](#) Discussion and Possible Action to Recommend Funding for the Purchase of New Fitness Equipment at the Whitewater Aquatic and Fitness Center (WAFC).
11. Discussion and Possible Recommendation – Proposed Moraine View Park Restroom and Concession Building

FUTURE AGENDA ITEMS

12. Update on Volleyball at Armory
13. Update on WAFC Rental Rates

ADJOURNMENT

A quorum of the Common Council may be present. This notice is given to inform the public that no formal action will be taken at this meeting.

Anyone requiring special arrangements is asked to call the Office of the City Manager / City Clerk (262-473-0102) at least 72 hours prior to the meeting.



Urban Forestry Commission Meeting Item 1.

Cravath Lakefront room 2nd floor 312 West
Whitewater Str, Whitewater, WI, 53190 *In Person
and Virtual

Monday, June 01, 2026 - 5:30 PM

Citizens are welcome (and encouraged) to join our webinar via computer, smart phone, or telephone.
Citizen participation is welcome during topic discussion periods.

<https://teams.microsoft.com/meet/25395804500895?p=PkA5z5ByJSpt2xARgP>

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MINUTES

CALL TO ORDER

Called to Order by Chair Stanek at 5:30pm

ROLL CALL

Present: Marjorie Stoneman, Bill Chandler, Sherry Stanek, Josh Kapfer, Kerry Katovich

Absent: None

Staff: Kevin Boehm

Guests: Denay Trykowski

APPROVAL OF AGENDA

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Motion to approve agenda by Stoneman, seconded by Chandler. Aye: Stanek, Chandler, Stoneman, Kapfer, Katovich. Nays: None.

CONSENT AGENDA

Items on the Consent Agenda will be approved together unless any committee member requests that an item be removed for individual consideration.

1. Urban Forestry Commission meeting minutes from April 6, 2026

Motion to approve agenda by Kapfer, seconded by Katovich. Aye: Stanek, Chandler, Stoneman, Kapfer, Katovich. Nays: None.

HEARING OF CITIZEN COMMENTS

No formal Committee action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those specific issues at the time the Committee discusses that particular item.

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None

CONSIDERATIONS / DISCUSSIONS / REPORTS

2. Discussion and Possible Action on Summerset Marine's proposed landscape plan.

Boehm gave City Forester, Andy Beckmans' recommendation to switch out the Hackberry trees and add in a Beach or White Oak so there are not 3 trees of the same type planted together along Howard Road. He also recommended mixing up the 9 pines to include some natives such as Eastern White Pine, White Spruce, Balsam Firs. Stanek recommended remove the Fire Dragon grasses since they are very invasive and replace with Indian Grass or Big or Small Bluestem. She also recommended planting Bluestem instead of Forester feather reed grass and instead of Overdam Feather Reed Grass to plant prairie grass seed. Stoneman also included the residents across the street wished to express that they would like to have a buffer to block some of the view.

Motion to approve the maintenance plan with the changes discussed and also adding they attempt to maintain existing trees if possible by Chandler, seconded by Katovich. Aye: Stanek, Chandler, Stoneman, Kapfer, Katovich. Nays: None.

3. Discussion on Landscape Design Guidelines and Standards

Boehm gave a brief discussion on the proposed changes and will take the standards back to the next meeting for further discussion.

4. Discussion and Possible Action on Police Department Recommendation to Eliminate Ordinance 9.04.010 – Injury to Squirrels and Pets; Permission Required.

Boehm provided background of the issue that was raised by the Police Department, brought to the City Council for review and decision and ultimately sent to the Urban Forestry Commission for further review and recommendation.

Denay Trykowski was allowed to give her input to the commission on her desire to protect the ground squirrels in the community. There was further discussion by the commission members and Denay.

Stanek and Stoneman left the meeting at 5:55pm

Motion to follow the Police Chiefs recommendation by Kapfer, seconded by Chandler.

Aye: Chandler, Kapfer, Katovich. Nays: None.

Absent: Stanek and Stoneman

FUTURE AGENDA ITEMS

ADJOURNMENT

Meeting adjourned at 6:20.

A quorum of the Common Council may be present. This notice is given to inform the public that no formal action will be taken at this meeting.

Anyone requiring special arrangements is asked to call the Office of the City Manager / City Clerk (262-473-0102) at least 72 hours prior to the meeting.

1. Call to Order and Roll Call

Present: Neil Hicks, Stephanie Stephanie Hicks, Steve Ryan, Deb Weberpal (via Teams), Chad Ahrens, Dan Fuller. Kathleen Flemming arrived at 5:32 p.m.

Staff Present: Kevin and Jamie.

Guests: David Stone.

2. Approval of Agenda

Motion to approve agenda by Stephanie Hicks, seconded by Dan Fuller. Ayes: Neil Hicks, Stephanie Hicks, Steve Ryan, Deb Weberpal, Chad Ahrens, Dan Fuller.

3. Approval of Consent Agenda

Motion to approve by Neil Hicks, seconded by Stephanie Hicks. Ayes: Neil Hicks, Stephanie Hicks, Steve Ryan, Deb Weberpal, Chad Ahrens, Dan Fuller.

4. Hearing of Citizen Comments

No citizen comments.

5. Considerations/Discussions/Reports

Director's Report: Boehm: Mentioned previous events such as the Back to School Pool Party, Summer Picnic and Car Show. Highlighted upcoming events such as Food Truck Fest, Spooky Splash, Pumpkins in the Pool and upcoming programs such as swim lessons, babysitter's training, youth basketball, after school, and Zumba Gold.

Neil Hicks suggested hosting a DJ Pool Party at WAFC.

6. Discussion and Possible Action on Food Pantry Lease Agreement

Boehm shared update on status of food pantry lease agreement. Discussion was held.

Motion to accept made by Kathleen Flemming, seconded by Dan Fuller. Ayes: Kathleen Flemming, Neil Hicks, Stephanie Hicks, Steve Ryan, Deb Weberpal, Chad Ahrens, Dan Fuller.

7. Discussion and Possible Action on Urban Forestry Grant Application for City Wide Tree Inventory

Boehm shared information and recommendation regarding this. Discussion was held.

Motion to approve made by Stephanie Hicks, seconded by Dan Fuller. Ayes: Kathleen Flemming, Neil Hicks, Stephanie Hicks, Steve Ryan, Deb Weberpal, Chad Ahrens, Dan Fuller.

8. Discussion and Possible Action on Starin Park Upper Shelter Rental on September 1, 2026.

Boehm shared background information regarding this rental. Discussion was held. N.Hicks suggested probation of 12 months for renter. S. Hicks recommended policies for rentals be brought forward for review.

Motion to approve made by Neil Hicks, seconded by Dan Fuller. Ayes: Kathleen Flemming, Neil Hicks, Stephanie Hicks, Steve Ryan, Deb Weberpal, Chad Ahrens, Dan Fuller.

9. Discussion on parking at Starin Park

Steve Ryan introduced topic and discussion was held regarding frequency of university students (and staff?) parking at Starin Park. Discussion focused on possibility of permits for designated sections as well as signage for park use only. N. Hicks likes the idea of signage for park use only. It was recommended Kevin talk to PD before additional action.

10. Discussion and Possible Action on Application for Partnership from Touched by a Paw

Boehm shared update on details of Touched by a Paw's request for free use of the Cravath Building. Discussion was held. Suggestion was made that fees be waived on a one-time basis for use before the end of October, with food not being served. Application not being denied but policy is being brought forward for review by board. Motion to approve made by Neil Hicks, seconded by Dan Fuller. Ayes: Kathleen Flemming, Neil Hicks, Stephanie Hicks, Steve Ryan, Deb Weberpal, Chad Ahrens, Dan Fuller.

Future Agenda items: volleyball, reviewing policy that applies to Paws' request.

Motion to adjourn made at (time) by S. Hicks, seconded by N. Hicks. Ayes: Kathleen Flemming, Neil Hicks, Stephanie Hicks, Steve Ryan, Deb Weberpal, Chad Ahrens, Dan Fuller.

CITY OF WHITEWATER**ARMORY GYM – OPEN GYM USE APPLICATION**

(For Requests to Operate Open Gym as Defined by City Policy)

Use this form to request approval to operate Open Gym at the Armory Gym.

Only the Parks & Recreation Department may authorize Open Gym sessions. All requests must comply with the City's Facility Rental & Reservation Policy and the Open Gym Policy.

Submit completed applications to:

Jennifer Jackson

JJackson@whitewater-wi.gov

Whitewater Municipal Building

Applicant Information
Applicant Name (Person Responsible on site): Jose M. Villegas
Organization/ Group (if Applicable): Community Pick-up Soccer
Mailing Address: 830 E North St Whitewater, WI 53190
Phone Number (Cell): (920) 397-1027
Email Address: manny.villegas18@gmail.com

Open Gym Request Details	
Requested Start Date: <u>10-28</u>	Requested End Date: <u>5-30</u>
Days of Week (check all that apply): ☐ Mon ☐ Tue ☒ Wed ☐ Thu ☐ Fri ☐ Sat ☒ Sun	
Sunday Start Time: <u>3pm</u> End Time: <u>7pm</u>	Wednesday <u>5pm - 9pm</u>
Frequency: ☐ One-time session ☒ Weekly recurring ☐ Other (explain): _____	

Open Gym Purpose & Activity Description
Open Gym is unstructured, drop-in, public recreation time. It cannot include private lessons, team practices, exclusive groups, or paid instruction.
Name of Open Gym (for calendars/marketing): <u>Community Pick up Soccer</u>
Describe exactly what activities will occur during Open Gym (e.g., free play basketball, drop-in volleyball, general recreation): <u>Pick up Soccer</u>
Court Use: ☒ Full Court ☐ Half Court ☐ Other: _____

Age Group & Public Access (Required)

Primary age group(s) this Open Gym will serve (check all that apply):

- ☐ Grades K-5
☐ Middle School
☒ High School
☒ Adults (18+)
☒ Older Adults (55+)
☐ All Ages / Family
☐ Other: _____

Will this Open Gym be fully open to the public within the age group(s) listed above?

- ☒ Yes (required for Open Gym approval)
☐ No (not eligible for Open Gym)

Will any fee be charged to participants?

- ☒ No (required for Open Gym approval)
☐ Yes - Amount: \$ _____ (not eligible for Open Gym)

Expected Participation & Supervision

Expected number of participants per session:

Minimum: 12 Maximum: ~40

Number of supervising adults on site: 1

On-site supervisor name (if different from applicant):

Jose Villenas

On-site supervisor cell number:

Same as personnel

Required Open Gym Compliance Information

Waiver Requirement

All participants must complete a City-approved waiver before participating.

Who will collect and submit waivers?

on-site Supervisor (myself)

Supervision & Safety Plan

Describe how you will monitor participants, address behavior, and ensure safe, inclusive use of the gym:

Soccer Community knows each
other well where there won't be
any issues, if so, I'll speak to them, give a warning. If they continue
the bad behavior, then kick them out.

Cleaning & Facility Care Plan

(Open Gym groups must sweep floors, remove trash, return equipment, and report damages after every session.)

Describe how you will complete required cleaning:

I'll have the last participants
help clean skid marks and
trash.

Equipment & Facility Needs

Equipment you will bring:

Goal nets, pinnies, soccerball

Equipment requested from the City (if available):

N/A

Additional set-up needs:

N/A

OPEN GYM POLICY ACKNOWLEDGEMENT

By submitting this application, I acknowledge that:

1. I have read and will comply with the City of Whitewater Facility Rental & Reservation Policy and Open Gym Policy.
2. Open Gym must be open to the public, free of charge, and not used for private, invitational, team, or paid activities.
3. I will ensure all participants complete required waivers.
4. I am responsible for supervision, behavior management, and safety.
5. I must clean the gym after every session and report damages immediately.
6. Misrepresentation of Open Gym may result in reclassification, fees, loss of reservation privileges, and/or suspension.
7. The Parks & Recreation Department has full authority to approve, modify, deny, or discontinue Open Gym at any time.

Applicant Signature:



Date: 9/18/26

FOR OFFICE USE ONLY

Application received by:

_____ Date: _____

Open Gym Eligibility Check:

- ☐ Open to public
- ☐ No fee charged
- ☐ Drop-in only
- ☐ No private/team/invite-only activities
- ☐ Waiver process approved
- ☐ Supervision plan approved

Staff Determination:

- ☐ Approved – Open Gym
- ☐ Denied (reason): _____
- ☐ Reclassify as Rental (Group 3 or 4)

Approved Dates/Times:

Conditions/Notes:

Approving Staff Signature:

Date/Time: _____

CITY OF WHITEWATER POLICY		TITLE: Facility Rental & Reservation
POLICY SOURCE: Parks and Recreation Department	Parks and Recreation Board Approval Date: 11/10/08 Revised: 11/02/09 Revised: 11/01/10 Revised: 01/20/20 Revised: 06/19/24	TEXT NAME: G:\Park & Rec\Policy\ Facility Rental & Reservation Policy

I. PURPOSE

The Whitewater Parks and Recreation Department schedules, maintains, rents, and reserves indoor facilities, park shelters, and outdoor athletic facilities to the general Whitewater community and surrounding area. These facilities, which include the Downtown Armory, Starin Community Building, Cravath Lakefront Community Center, ball diamonds, soccer fields and tennis courts, are located in City parks and also on City property. The Parks and Recreation Department will schedule these facilities for its own programs, the Whitewater Unified School District, the University of Wisconsin-Whitewater and other private and not-for-profit groups and organizations. These other groups and organizations include, but are not limited to: Traveling Basketball, Traveling Baseball, and the Whitewater Soccer Club. The following policies and procedures have been developed to facilitate the scheduling of athletic facilities by all organizations.

II. SCHEDULING PRIORITIES

The Whitewater Parks and Recreation Department will determine capacity limits for all facilities consistent with established and accepted standards to maintain facilities for continued use. These capacities will be utilized when scheduling activities and may impact the availability of facilities for reservations.

The Whitewater Parks and Recreation Department schedules and reserves facilities according to the following priorities:

1. All Whitewater Parks and Recreation programs (games, scheduled practices, matches, camps, and instructional programs) will be the first programs scheduled at facilities that are managed/maintained by the City.
2. Whitewater Unified School District programs/athletic events will be the second programs scheduled at facilities managed/maintained by the City.
3. Private and/or not-for-profit groups and organizations which reserved facilities managed/maintained by the City will have their programs and events scheduled after all Parks and Recreation and School District programs have been scheduled.

III. GROUP CLASSIFICATIONS

Group 1 No Charge

Partner Organizations will not be charged a facility rental fee for their facility usage provided that their facility use is for the purposes of holding an organization meeting, practice, game, etc. Partner organizations provide a charitable good to the Whitewater community.

Exception: Partner List members holding an event serving food or drink will require paying the entire rental fee. Exclusions: Optimist Breakfast w/ Santa & Kiwanis Pancake Breakfast

Any event serving alcohol will be required to pay 100 % of rental fee.

Partner List:

Tax Funded Organizations:

City of Whitewater
Whitewater Unified School District
Chamber of Commerce
Downtown Whitewater
Whitewater Tourism Council
Whitewater Arts Alliance
Whitewater Historical Society

Local Community Program Providers:

National Multiple Sclerosis Society
Special Olympics
Relay for Life (ACS)
4th of July Committee
Local Registered Political Parties
Walworth County Health Services
Whitewater 4H / Boy Scouts / Girl Scouts
AWANA
Alcoholics Anonymous
Versiti Blood Center of Wisconsin
American Red Cross Blood Drive
Walworth ARC
Treyton's Field of Dreams

Local Civic/Charitable Groups:

Kiwanis Club (Breakfast/Noon/Circle K)	Knights of Columbus	Lions Club
League of Women Voters	Optimist Club International	

****Note:** To be added or considered as a partner organization, please submit a letter of request to the Parks & Recreation Director. Decisions will be based on charitable contribution to the community and/or services provided to youth in our local community and made by the Parks and Recreation Advisory Board at their next Scheduled meeting.

Group 2 No Charge

Sports Organizations that are providing a recreation program or activity that the Parks Department does not or cannot otherwise provide, will be given use of the facility for that program at no charge if the following conditions are met.

- While the organization may choose to provide a club level program, they must also provide a recreation level program. A recreation level program is any program provided to promote and develop interest in a particular activity. The program must be instructional and /or recreational or competitive in nature and open to the entire community to participate.

- All participants must be able to participate. If participants are not allowed the opportunity to participate in the activity, the activity is not recreation in nature and therefore exempt from waiver of fees.
- A written 3 Year agreement between the organization and the City will be presented to and approved by the Parks and Recreation Advisory Board prior to authorized use of any facility for reduced rate. This agreement must include:
 - Schedule of facility use. General dates of use are acceptable, specific game information is not necessary. Example: April 15-June 31, September 21-October 15
 - Phone, email, and mail contacts for the responsible persons of the organization.
 - Description of how the program meets the definition of a recreation program as listed above.
 - Fee Schedule
 - Itemized specific needs from the City
 - Description on criteria for reduced fee structure for low income community members to allow all to participate regardless of economic status.
- Insurance must be provided in the amount of \$500,000 with the City of Whitewater listed as additionally insured.
- The organization will be formed, financed, developed, governed and administered wholly by the organization.
- The City will be responsible for the overall maintenance of the facility. The organization will be responsible for providing all necessary maintenance required to provide the program. These items may include but are not limited to line painting, chalking, nets, specialized equipment, etc. If the organization requires the City to provide any of these items or labor, the organization will reimburse the City fully.

Group 3 50% of Listed Fee

Non-partner civic or charitable group holding an event, meeting, or practice without food & beverage that is free to the public to attend. University of Wisconsin-Whitewater Recognized Organizations, Groups, Schools, Athletic Events not serving food or beverages that are free to the public.

Group 4 Listed Fee

Any non-partner event or any partner event serving food and/or alcohol, or charging admission. All group 4 reservations will not receive a key for the facility. A rental attendant will meet them at the facility and open the building, explain regulations, and answer questions.

IV. FEES & CHARGES

A \$200 damage deposit is required for these facilities

A \$350.00 Damage deposit required for Armory Gym

Indoor Facilities	Capacity	Hourly Resident Fee	Hourly Non-Resident Fee
Cravath Lakefront Community Center	100	\$44.50	\$55.00
Starin Park Community Building	100	\$33.00	\$41.50
*Armory Gym & Kitchen	300	\$33.00	\$41.50

Armory Dance Studio	25	\$33.00	\$41.50
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The facilities listed below are rented for a minimum of an entire day, from 6am – 11pm. No damage deposit is required for park shelter reservations.

Outdoor Facilities	Capacity	Daily Resident Fee	Daily Non-Resident Fee
Cravath Lake Picnic Shelter	100	\$66.00	\$82.50
Trippe Lake Shelter (beach)	100	\$76.50	\$96.00
Trippe Lake Picnic Shelter	100	\$55.00	\$68.00
Starin Park Shelter (2)	100	\$55.00	\$68.00
Frawley Family Amphitheater		\$113.50	\$144.50

Athletic Facilities	Per Hour Resident Fee	Per Hour Non-Resident Fee
Starin Little League, North Diamond or Southern Lakes Diamond	\$20.00	\$25.00
Starin Treyton's Field of Dreams	\$120.00	\$150.00
Starin Ball Diamond Complex (All 4 fields)	\$160.00	\$200.00
Moraine View Soccer Field	\$20.00	\$25.00
Moraine View Fields (All 7)	\$120.00	\$150.00
Any City Park (not listed above)	\$53.00	\$66.00

Full payment is required at the time of the reservation.

All groups must reserve the building for times needed including set-up and clean-up.

In most cases, the contracted cleaning company will arrive at your scheduled completion time.

Groups 1-3 must pick-up keys during normal business hours.

Long Term Rental Discount

Rental Groups interested in special rates based on continuous use must enter request 10 days prior to the month they are requesting use to the Parks and Recreation Director, who shall present an agreement to the Parks and Recreation Board for their approval at the next scheduled monthly meeting.

V. RULES & REGULATIONS

- All facility reservations must be made and completed in full a minimum of 10 days prior to the event. The Parks and Recreation Director can waive the 10-day minimum for special circumstances.

- For groups 1-3, remember to check the site when you arrive! If there are any damages/problems please call 262-473-0122 immediately and leave a detailed message. The exact time of your call and your concerns will be documented.
- Separate permits are required for renters that are serving alcohol, using amplified sound systems (outdoor rentals only), or anyone selling merchandise or booth space. These permits can be obtained from the City Clerk's office.
- All park regulations shall be observed. Municipal Buildings open at 8:00 am and close by 11:00 pm unless approved by the City Clerk at the time the contract is signed. Parks are open at 6:00 am and close at 12:00 am (midnight). The renter will forfeit \$100 of the damage deposit if they are in violation of the park curfew ordinance.
- Payment for the reservations is due in full before the facility is reserved. Photo ID is required with completed facility requests form AND payment of damage deposit, as renter you are responsible for any damages.
- For Groups 1-3, keys are not distributed on weekend days. You must stop by City Hall before your event, Monday – Friday during normal business hours. Failure to pick up a key will result in a \$50 charge from your security deposit. Failure to return the keys within 5 days of the rental or lost keys the renter will forfeit \$500 of the damage deposit.
- Consumption of alcohol is by permit only and in compliance with applicable ordinances and regulations. Permits/requests to have alcohol in a City facility should be submitted with payment at least 2 weeks prior to the event date. Only the applicant may request an alcohol permit, and photo ID is required with the application. Failure to obtain the proper permits the renter will forfeit \$500 of the damage deposit.
- Applicant shall be liable for any loss, damage or injury sustained by virtue of the activity conducted. Damages fees are as follows: replace rectangular table \$150, replace folding chair \$50, replace stackable chair \$150, replace 60" round table \$350. Building maintenance will be estimated at a rate of \$50/hour. Carpet cleaning will result in a \$300 charge and any floor refinishing or resurfacing will range in cost from \$300-\$550.
- Handicapped accessible entrance doors are not allowed or able to be propped open. Please do not try and force the doors to stay open. Any damage done to the doors by keeping them open will be assessed to your damage deposit.
- No smoking is allowed in the City of Whitewater Buildings. Failure to comply the renter will forfeit \$500 of the damage deposit.
- Decorations are not to be attached in any way to the suspended ceiling at the Community Building. An eye-bolt is available in the ceiling of the West Room for hanging decorations. In all City facilities renters should avoid placing tape on the walls, if tape is needed the Parks and Recreation Department will supply special tape to be used on the walls. No crepe paper is allowed in any rental facility.
- Please keep our facilities clean. It is the renter's responsibility to: bring your own dishtowels/cloths, wipe down tables and chairs and restore to the original locations, wipe down counters, appliances, and other surfaces, vacuum/clean floors and walls of any spills, clean any garbage from around the outside of the facility that your group may have caused, take all garbage with you after your event. Failure to remove garbage from the site is a \$100 charge against the damage deposit. Garbage can be taken to the dumpster located behind the Downtown Armory at 116 W North Street.
- Tent structures must be approved by the Parks and Recreation Director at time of facility request and comply with Diggers Hotline, Building Code and Fire Code requirements. No approval will be given and installation denied if compliance is not met.
- Photo ID Required with facility request AND payment of damage deposit.

- The Whitewater Parks and Recreation Department reserves the right to deny programs and/or special events which conflict with existing programs, use facilities for an event the facilities were not intended, or cause undue hardship on the facility and/ or surrounding area. The availability of facilities for class 1 may be limited based on requests and other rentals. Groups 1-3 can provide the damage deposit or sign a “financial responsibility and damage deposit” form.

Partner Organization Eligibility and Approval

Organizations requesting designation as a City of Whitewater Parks & Recreation Partner Organization must submit a written request to the Parks & Recreation Director for consideration by the Parks & Recreation Advisory Board.

Partner Organization status is intended for organizations that demonstrate an established and meaningful commitment to serving the Whitewater community through charitable activities, community services, youth development, volunteer contributions, or programs that directly benefit local residents.

To qualify for consideration, an organization must demonstrate:

1. **Direct Community Benefit:** The organization provides identifiable programs, services, or charitable contributions that directly benefit residents of the City of Whitewater.
2. **Documented Community Involvement:** The organization has an established record of providing services, programs, volunteer activities, or charitable contributions within the Whitewater community.
3. **Measurable Contributions:** The organization can demonstrate its community impact through documented activities, volunteer hours, individuals served, financial contributions, or other measurable benefits.
4. **Community Accessibility:** The programs or services supporting the partnership provide a public benefit and are reasonably accessible to Whitewater residents.
5. **Alignment with City Objectives:** The organization's activities support community recreation, education, youth development, public health, cultural enrichment, community improvement, or other recognized public service objectives.

Designation as a nonprofit organization, including recognition under Section 501(c)(3) of the Internal Revenue Code, does not automatically qualify an organization for Partner Organization status.

The Parks & Recreation Director shall review each application and provide a recommendation to the Parks & Recreation Advisory Board. The Board shall consider the organization's demonstrated community benefit, history of service, and the anticipated public benefit associated with granting reduced or waived facility rental fees.

Approval of Partner Organization status shall be at the discretion of the Parks & Recreation Advisory Board based on the established eligibility criteria and shall not be guaranteed by submission of an application.

Partner Organization status shall be reviewed every three years to ensure continued eligibility. The City reserves the right to revoke partner status if an organization no longer meets the established criteria or fails to comply with City facility policies.

Partner Organization designation does not guarantee facility availability or exemption from applicable deposits, permits, additional service charges, or other requirements established by City policy.



Park Board Agenda Item

Meeting Date:	October 21, 2026
Agenda Item:	Discussion and Possible Action to Recommend Funding for a Detailed Inspection of the Historic Birge Fountain.
Staff Contact (name, email, phone):	Kevin Boehm, kboehm@whitewater-wi.gov , 262-473-0122

BACKGROUND

(Enter the who, what when, where, why)

The historic Birge Fountain, located in Flat Iron Park, has experienced deterioration over the years. A professional assessment is needed to determine its current condition, identify necessary repairs, and establish estimated restoration costs.

Staff contacted 17 companies nationwide specializing in historic statue and fountain restoration. Only one company, EverGreene Architectural Arts, submitted a proposal.

EverGreene has proposed a conditions assessment for **\$38,450**, which includes an onsite inspection, documentation of deterioration, recommended restoration methods, and estimated costs for future repairs.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

In May 2017, the City of Whitewater commissioned McKay Lodge Fine Arts Conservation Laboratory, Inc. to conduct a condition assessment of the historic Birge Fountain. The assessment identified deterioration of the fountain's cast iron components, particularly internal corrosion, and recommended ongoing preventive maintenance to extend its useful life. The report also determined that a complete restoration would eventually be necessary, including disassembly, repairs, stabilization, and protective coatings. At that time, the consultant estimated that proper maintenance could extend the fountain's existing condition for approximately 10 years, allowing the City time to plan and secure funding for restoration. McKay Lodge Fine Arts Conservation Laboratory is no longer in business, and the City has since sought a qualified preservation specialist to reassess the fountain's current condition and provide updated restoration recommendations and cost estimates.

FINANCIAL IMPACT

(If none, state N/A)

The City currently has \$3,460 available in the Birge Fountain Fund, leaving an additional funding need of \$34,990.

Staff has identified three potential funding options:

Option 1 – 2026 Funding: Review current CIP projects for remaining funds from projects completed under budget that could be reallocated, or consider using available City cash reserves.

Option 2 – 2027 CIP: Include the assessment in the 2027 Capital Improvement Plan.

Option 3 – City-Funded Assessment with Future Community Fundraising: The City would fund the initial assessment through available funds or the 2027 CIP. Once the assessment is completed and restoration costs are identified, the City would pursue a larger community fundraising campaign involving local businesses, organizations, and residents to help fund the actual restoration of the Birge Fountain.

STAFF RECOMMENDATION

Staff recommends that the Parks & Recreation Advisory Board forward a favorable recommendation to the Finance Committee to identify funding for the Birge Fountain Conditions Assessment through one of the options presented.

Completing the assessment is an important first step in determining the fountain's restoration needs and developing a long-term preservation plan. The assessment would also provide the information necessary to establish a fundraising goal for future restoration efforts.

No restoration work is being requested or authorized at this time.

ATTACHMENT(S) INCLUDED

(If none, state N/A)

EverGreene Architectural Arts – Birge Fountain Conditions Assessment Proposal, September 25, 2026.

September 25, 2026

Kevin A. Boehm, CRP, CPSI, CPO, Director of Parks, Recreation and Facilities

City of Whitewater

312 W. Whitewater Street

Whitewater, WI 53190

P: (262) 473 – 0122 | E: kboehm@whitewater-wi.gov

BIRGE FOUNTAIN CONDITIONS ASSESSMENT / WHITEWATER, WISCONSIN

Proposal Version 1 (26-0172-001.01)

Dear Kevin,

EverGreene Architectural Arts (“EverGreene”) is pleased to provide this proposal to the City of Whitewater (“Client”) for the conservation conditions assessment work associated with the Birge Fountain in Flat Iron Park.

Basis of Scope

This proposal is based on the project information available at the time of pricing. This includes:

- Client direction via email (08/11/2026) and photos from (09/03/2026)
- Review of previous conditions assessments completed by others (05/19/2017)

Services beyond those listed under “Scope of Work” are excluded from the base scope price within this proposal or presented within a new proposal for your consideration.

Existing Conditions

Previous assessments and photographic documentation identified deterioration across the fountain’s cast iron, bronze, concrete, coatings, finishes, and associated components. Exterior coatings on the cast iron elements show wear, while extensive corrosion on uncoated interior surfaces indicates active deterioration from within. Bronze sculptural elements exhibit green, blue, and reddish corrosion products, along with areas of finish loss. The Client has also indicated that the concrete basin is approaching the end of its anticipated service life and may require future maintenance or replacement.

Project Approach

EverGreene will perform a limited assessment of accessible areas of the Birge Fountain’s cast iron, bronze, concrete, coatings, and finishes to document current conditions, characterize deterioration, and identify conservation needs. Based on the findings, EverGreene will develop treatment recommendations, establish priorities for intervention, and provide pricing for project implementation.



Fig. 1: The Birge Fountain visible from the side



Fig. 2: Interior corrosion of the Birge Fountain

SCOPE OF WORK

Base Scope Item 1: Onsite Conditions Assessment

- Mobilize to the project site and coordinate with lift company to set up articulating lift for access.
- Perform visual and hands-on examination of accessible exterior and interior fountain surfaces, including cast iron, cast bronze, concrete, visible connections, previous repairs, coatings, and other accessible component surfaces to assess current conditions and characterize the extent and severity of observed deterioration.
 - Photograph and document observed corrosion, material loss, cracking, deformation, coating failure, previous repairs, deterioration at connections, and other visible conditions.
- Evaluate accessible surfaces and connections to inform anticipated conservation means and methods for potential disassembly, treatment, and reinstallation.
- Perform selective cleaning tests at representative areas to evaluate potential methods for reducing staining, mineral deposits, corrosion products, and other surface accretions.
 - Testing will be limited to small representative areas and is intended to inform future treatment recommendations.

Deliverables

- Proposed treatment plan identifying methods, materials, equipment, protection, staging, and safety considerations.
- Conditions assessment report with written and photographic documentation of observed conditions, and results of cleaning tests.
- Pricing for implementation of the recommended conservation treatments.

ASSUMPTIONS

Work by Others

- “Project Execution Requirements” identified as the responsibility of Others within this proposal will be maintained through the duration of EverGreene’s work.
- Client shall obtain required municipal permits or approvals, if any, and provide any public pedestrian controls, barricades, or site restrictions required by the City prior to EverGreene’s mobilization.

Scope Assumptions

- Work will take place during one continuous mobilization to site with uninterrupted access to areas of work.
- Assumes Client will turn off the water feature and drain the fountain prior to EverGreene’s mobilization to site.
- EverGreene will provide access via an articulating boom lift, which will be driven on the lawn surrounding the Birge Fountain as directed by the Client via email dated 09/21/2026. EverGreene will provide temporary ground protection for lift access across the lawn.
- Areas of work surveyed using photographs, drawings, or non-tactile methods may contain hidden or latent conditions which could affect scope, schedule, and pricing.

Scope Exclusions

- The scope of work and pricing included in this proposal are limited to the work specifically identified herein.
- Engineering services, structural evaluation or repairs, and evaluation or testing of the functionality or operation of the fountain’s plumbing, mechanical, or electrical systems.
- Hazardous-material testing, abatement, removal, remediation, and disposal are excluded from EverGreene’s scope.
- Lawn and/or landscape restoration.

PROJECT EXECUTION REQUIREMENTS

Specialty Materials

- Cleaning or treatment testing will be performed only where environmental conditions are suitable for the materials and methods being evaluated. Conservation treatments can only be applied in temperatures between 50 – 90 degrees Fahrenheit with humidity levels between 30 – 70%.
- Finished work:
 - Any cleaning tests performed during the assessment will be limited investigative tests intended to evaluate potential future treatment approaches. Test areas will not constitute complete conservation treatment or finish restoration.
 - Conservation treatments are intended to stabilize and visually integrate areas of deterioration while preserving historic material. Evidence of age and previous repairs may remain visible.

Access to Areas of Work

Final access arrangements must be confirmed before site mobilization. If access owned by Others is delayed or determined to be inadequate, EverGreene's mobilization may be delayed and incur general conditions costs. EverGreene requires safe, ladder-free OSHA-compliant access suitable for hands-on assessment and testing.

Phase / Area	Access Type	Owned By
Base Scope	Articulating Boom Lift	EverGreene

Utilities and Site Setup

- EverGreene requests a dedicated 15 – 20 amp breaker for the duration of our work. Temporary power adequate for EverGreene's tools, task lighting, and equipment shall be provided by others within reasonable proximity to the work areas unless specifically included in EverGreene's scope.
- We assume the use of Client's debris container for onsite disposal. Minis will be provided at areas of work for emptying by Others.
- Material and equipment deliveries will be brought to site from the North Street parking lot in front of the Community Arts Center at 384-398 W North Street. Deliveries will take place during normal working hours.
- EverGreene will be provided a laydown space on site for tools, materials, and equipment.

Project Schedule and Working Hours

Pricing assumes regular working hours, Monday-Friday, 7:00 AM-3:30 PM. Off-hours, weekends, holiday, and overtime work is excluded.

EverGreene's ability to meet overall project deadlines and schedule is reliant on the fountain being drained prior to EverGreene's mobilization and uninterrupted access to the work area for our work to be executed in a timely manner. Delays, out of sequence work, loss of productivity, trade damage, overtime requirements, or extended project duration caused by Others may require adjustment of contract price and schedule.

Assessment findings, treatment recommendations, and implementation pricing will be submitted within approximately 4-6 weeks following completion of the site assessment.

Phase / Area	Duration
Base Scope Item 1: Onsite Conditions Assessment	NTE 4 days on site

PRICING AND PRICE TERMS

Base Scope Item	Price
Base Scope Item 1: Onsite Conditions Assessment	\$33,110.00
Deliverables	\$5,340.00
Subtotal – Base Scope	\$38,450.00

Price above excludes any applicable taxes (sales tax, use tax, etc.). Any applicable taxes will be added to invoices unless a valid tax-exemption certificate or capital improvement certificate is provided to EverGreene. Pricing is valid for 30 calendar days from the proposal date unless otherwise noted.

Hourly Labor Rates for Added Scope

The following rates apply to approved time-and-materials work not priced at the time of this proposal. Formal change orders may be required for changes affecting cost, schedule, or scope. The rates below are good through 2026; they exclude travel and housing. Work outside the approved scope requires written authorization by Client and EverGreene.

Labor	Regular Time	Overtime	Premium Time
Conservation Manager	\$195.00	\$292.50	\$97.50
Senior Conservator	\$185.00	\$277.50	\$92.50
Conservator	\$165.00	\$247.50	\$82.50
Conservation Technician	\$125.00	\$187.50	\$62.50
Senior Project Manager	\$180.00	\$270.00	\$90.00
Project Manager	\$150.00	\$225.00	\$75.00
Project Administrator	\$85.00	Not Applicable	Not Applicable
Craftsperson	\$170.00	\$255.00	\$85.00

Payment Terms

- 25% deposit due upon contract; balance invoiced monthly based on percent complete.
- Payment is due upon receipt of invoice unless otherwise agreed in writing. Unpaid balances more than 30 days past the invoice date are subject to a finance charge of 1.5% per month / 18% annually.
- A general 10% owner/client contingency is recommended for unforeseen conditions. This is not a fee charged by EverGreene.
- Material, labor, fuel, freight, tariff, and equipment cost escalation occurring after the date of this proposal and outside EverGreene's control may require equitable adjustment to contract value.
- No retainage shall apply.

Price Inclusions

- Labor and materials for EverGreene's scope of work.
- Insurance coverage as typically carried on EverGreene projects. EverGreene can provide a sample COI for your approval upon request.
- Travel and housing as required by the location of the project.

Price Exclusions

- Any applicable tax is excluded from the price above and will be calculated and added onto EverGreene's invoice(s).
- Tariffs, surcharges, or fees imposed after the proposal date are excluded and may be added with supporting documentation.
- Prevailing wage labor, certified payroll, union, etc. is excluded.
- Additional mobilizations to site, overtime, second shifts, or extended work hours required to accelerate or recover schedule due to delays or constraints outside EverGreene's control.

QUALIFICATIONS

Past Projects

EverGreene's experience assessing and conserving historic metal fountains directly informs our approach to the Birge Fountain's combination of cast iron, bronze, concrete, and historic finishes.

- [Oak Bluffs Soldiers' Memorial Fountain- Martha's Vineyard, Massachusetts](#)
- [Jacob Wrey Mould Fountain- New York, New York](#)
- [The Bailey Fountain Grand Army Plaza- New York, New York](#)
- [J. W. Fiske Company Fountain- Atherton, California](#)
- [Pietro Tacca Fountain- Washington D.C.](#)
- Additional project examples can be found on our website: <http://www.evergreene.com/search>

Project Team

The proposed project team includes dedicated project management, field supervision, conservators, artisans, and specialty craft personnel experienced in restoration and preservation work of similar complexity and scale.

ADDITIONAL NOTES

Preconstruction Services

EverGreene offers a variety of services to support project development. Value-engineering, historic finishes investigation, probes, mockup, documentation, and project planning services are available upon request.

Disclaimer

EverGreene Architectural Arts, Inc. is not a licensed professional design firm. Reports, surveys, observations, recommendations, renderings, models, mockups, sketches, drawings, and related materials are for reference only and may not be used for construction, permitting, or code compliance unless reviewed, signed, and sealed by the licensed design professional of record. If these materials are shared with third parties, this disclaimer must be included.

NEXT STEPS

To proceed with this proposal in the amount of **\$38,450.00**, please provide:

- A draft subcontractor agreement and copy of the prime contract, if applicable.
- Tax-exempt or capital improvement certificate, if applicable.
- A signed copy of this proposal with initials on each page, including attached Terms and Conditions.
- Initial deposit of **\$9,612.50**. The balance will be billed monthly by percentage complete. Electronic bank transfer is preferred; details will be provided upon contract execution.

Work will be scheduled by mutual agreement after receipt of a signed contract or proposal. We welcome the opportunity to bring our expertise to the Birge Fountain and are confident in our ability to deliver exceptional results. Please note that EverGreene will only schedule work when a contract is fully executed.

Please don't hesitate to contact Jaime Carpenter at jcarpenter@evergreene.com or 330-423-3051, or Tara Ritz at tritz@evergreene.com or 973-590-0969 to discuss this proposal in more detail or to take the next steps.

Best regards,


Jaime Carpenter, Business Development
Executive

Sarah Kloze, Vice President

Kevin Boehm, *Director of Parks,
Recreation, and Facilities*

Date Signed

This proposal is subject to EverGreene Terms and Conditions, attached.

This proposal contains proprietary information prepared and copyright by EverGreene Architectural Arts, Inc. (EAA). This proprietary information is submitted solely for the purpose of evaluating the proposal and it is understood and agreed that this information shall be kept confidential. Clients or Contractors may reference this material ONLY with prior written consent of EAA. Any use of this information by Clients or Contractors implies their agreement that they intend to engage EAA in the proposed work. Such proprietary information is submitted with the understanding that it will not be disclosed to others or used in a manner detrimental to the interests of the bidder. EAA will aggressively pursue damages if this proposal is used to bid shop or advance the interests of parties other than the bidder. This proposal and all enclosures are returnable to the bidder upon request.

STANDARD TERMS AND CONDITIONS

1. General

These Standard Terms and Conditions, together with the attached proposal, constitute the Agreement between EverGreene and Client to perform basic or additional services.

2. Indemnification

To the fullest extent permitted by law, the Client shall defend, indemnify and hold harmless EverGreene, its officers, directors, agents and employees from any claims, damages, losses, causes of action, legal or administrative proceedings, costs and reasonable attorneys' fees for bodily injury, death or damage to or destruction of tangible property) to the extent caused by the negligent acts, errors or omissions of Client, its officers, employees, agents, independent contractors or consultants, except that Client shall have no duty to indemnify EverGreene for EverGreene's own negligence or willful misconduct. This clause shall not have the effect of extending the time period within which a claim must otherwise commence under the applicable statutes of limitations or repose. This agreement to indemnify and defend shall survive the termination, expiration or completion of this Agreement.

3. Suspension of Work and Termination

If Client fails to make payment to EverGreene in accordance with this Agreement, such failure shall be considered substantial non-performance and cause for termination or, at EverGreene's option, cause for suspension of its work under this Agreement. If EverGreene elects suspension, EverGreene shall give seven (7) days' written notice to Client before suspending work. In the event of a suspension of work, EverGreene shall have no liability to Client for damages for delay, lost profits or loss of use. Before resuming work, EverGreene shall be paid all sums due prior to suspension and any expenses incurred in the interruption and resumption of its work. EverGreene's fees for the remaining services and the time schedules shall be equitably adjusted.

4. Limitation of Liability

To the fullest extent permitted by law, the Client agrees to limit the liability of EverGreene to the Client for any and all claims, causes of action, losses, costs, expenses (including attorneys' fees and expenses), damages of any nature whatsoever, and claims expenses from any and all causes, arising out of, resulting from or in any way related to breach of contract by, or negligent acts, errors or omissions of, EverGreene and its subcontractors, so that the total aggregate liability of EverGreene shall not exceed the fee earned by, or paid to, EverGreene (whichever is less). It is intended that this limitation applies to any and all liability or cause of action described herein, regardless of the legal theory alleged unless otherwise prohibited by law.

5. Waiver of Consequential Damages

Client and EverGreene each waive claims as against the other for consequential, indirect or special damages arising out of or relating to this Agreement, including but not limited to loss of use, lost profit, lost opportunity costs, or claims for delay, impact or disruption damages made by Client or any third parties. This mutual waiver is applicable, without limitation, to all consequential damages due to the termination of this Agreement.

6. No Responsibility for Third Parties

EverGreene shall not be responsible for the acts or omissions of the Client, Owner, Contractor, Consultants, Subcontractors, agents or employees of any of them, or other persons performing any of the Work. EverGreene shall not be responsible for a Contractor's or Subcontractor's schedule or failure to carry out the Work in accordance with the Contract Documents.

7. Waiver of Damages Covered by Property Insurance

To the extent damages are covered by property insurance, Client and EverGreene waive all rights against each other and their respective officers, directors, agents and employees for damages, except such rights as they might have to the proceeds of such insurance.

8. Warranty

EverGreene warrants the work performed within the requirements of the contract documents for one year. All defects occurring within that

period shall be corrected at no cost to Client. This warranty excludes damage caused by fire, smoke, extraordinary weather, water damage, excessive humidity/condensation, natural catastrophe, abuse, modification, improper or insufficient maintenance, improper operation, or normal wear and tear.

9. Existing Conditions

An initial site visit will be performed to assess existing conditions. This visual assessment will not include any destructive testing, opening of concealed areas, probes, soundings or other exploratory or investigative measures unless requested by Client as an additional service. If the observed existing conditions vary from those depicted in the bid documents ("Changed Conditions"), we will promptly notify you in writing of the Changed Conditions and the estimated impact on scope, schedule and price.

10. No Withholding of Payment

Payments to EverGreene shall not be withheld, postponed or made contingent on the construction, completion, acceptance or success of the project or upon Client's receipt of off-setting reimbursement or credit from other parties who may have caused delays, necessitated additional services, increased expenses or delayed completion of the Work or the Project. No withholdings, deductions or offsets shall be made from EverGreene's compensation for any reason unless EverGreene has been found to be legally liable for such amounts in a binding dispute resolution proceeding.

11. Entire Agreement

This Agreement, along with any exhibits, appendices, addendums, schedules, and amendments hereto, encompasses the entire agreement of the parties and supersedes all previous understandings and agreements between the parties, whether oral or written. The parties hereby acknowledge and represent that they have not relied on any representation, assertion, guarantee, warranty, collateral contract or other assurance, except those set out in this Agreement, made by or on behalf of any other party or any other person or entity whatsoever prior to the execution of this Agreement.

12. No Third-Party Rights

Nothing in this Agreement shall be construed to give any person other than Client and EverGreene any legal or equitable right, remedy or claim under this Agreement. This Agreement represents the entire and integrated agreement and supersedes all prior negotiations, representations or agreements, either written or oral.

13. Force Majeure

Neither party to this Agreement will be liable to the other party for delays in performing the work, or for direct or indirect costs resulting from such delays that may result from labor strikes or disharmony, riots, acts of war or terrorism, acts of governmental authorities, contagion or communicable disease, epidemic or pandemic, extraordinary weather conditions or other circumstances beyond the reasonable control or contemplation of either party.

14. Severability

If any of these Terms and Conditions are adjudicated in a court of competent jurisdiction and determined to be invalid or unenforceable in whole or in part, the remaining provisions shall remain in full force and effect and remain binding upon the parties.

15. Survival

These Terms and Conditions shall survive the completion of EverGreene's work on this Project and the termination of this Agreement for any reason.

16. Governing Law

This Agreement shall be governed and construed in accordance with the laws of the state where the project is located without giving effect to principles of conflicts of law.

17. Photography

Unless restricted by contract, EverGreene may use professional photographs of its work for promotional purposes. Copyright is not transferred and resale or third-party use is not permitted.

OFFICERS:

Robert G. Lodge
President

Emmett Lodge
Secretary/Treasurer



MCKAY LODGE CONSERVATION LABORATORY

PROBITATE SAPIENTIA ET OPERE PRAESTAMUS



Art on Paper
Documents
Paintings & Murals
Mosaics
Sculpture & Historic Objects
Public Art
Historic Fountains
Monuments
Architectural Elements
Military & Industrial Artifacts
Specialists in Industrial Coatings
Specialists in all Metals
Specialists in Stone

CONDITION ASSESSMENT AND TREATMENT RECOMMENDATIONS

The Birge Fountain

1903, Produced by the J.W. Fiske Co. New York

Height 17.5 feet, Diameter 18 feet

Cast iron, cast zinc elements replaced by later bronze castings

LOCATION: Flat Iron Park, Whitewater, Wisconsin

PROJECT NO. 17014

ADDRESS: The Whitewater Landmarks Commission
c/o Cameron Clapper
City Manager
Whitewater, Wisconsin 53190

10915 Pyle South Amherst Road, Oberlin, Ohio 44074
Phone: 440-774-4215 Fax: 440-775-1368 Email: mckaylodge@gmail.com

CONDITION ASSESSMENT AND TREATMENT RECOMMENDATIONS

The *Birge Fountain* was inspected on May 19, 2017 by James Gwinner, Conservator of Sculpture and Public Art, of McKay Lodge Fine Arts Conservation Laboratory, Inc. The inspection was to determine the current condition of the fountain, provide a condition assessment, and a summary of key issues including cost estimates for future maintenance and repairs. As part of this assessment, interviews were conducted during the inspection with members of the Whitewater Landmarks Commission and the Birge Fountain Committee. Historic documents provided were also studied.

This condition assessment is divided into following sections:

1. DOCUMENTATION
2. HISTORIC OVERVIEW OF FOUNTAIN
3. CURRENT CONDITION
4. PAST REPAIRS
5. DETERMINE THE NEED FOR WINTER PROTECTION
6. TRIAGE TREATMENT NEEDED
7. CYCLICAL OPERATION MAINTENANCE PLAN
8. LONG TERM TREATMENT NEEDS
9. ADDITIONAL DOCUMENTS

(1) DOCUMENTATION

The report is accompanied by 18 “key” digital images printed and as files on an enclosed Verbatim® Ultralife™ Gold Preservation disc (DVD). The images are referenced in the text below by image numbers. The images are printed on Epson® archival paper with Epson® Ultrachrome K3 lightfast inks.

(2) HISTORIC OVERVIEW OF THE FOUNTAIN

The *Birge Fountain* (Image 01) has been well maintained for the past 114 years, and its existence is proof of that care. Large numbers of fountains of this type, cast iron with decorative sculptural elements cast in zinc, were produced and erected throughout the United States in the years 1880-1930. Many of these fountains were in need of repairs after 40-60 years, and of those, quite a few were given to scrap drives during WWII. After the war, the fountains which remained continued to deteriorate, and many components were lost or the fountains were turned into planters or destroyed. The records of the Birge Fountain show routine maintenance, painting, plumbing, and replacement of fragile zinc elements with sturdy cast bronze replicas of the cherubs in 1985 and the Maid of the Mist in 2000. The replacement of the zinc elements with bronze replicas was a major undertaking, and it represents the dedication that Whitewater has put forth to keep the fountain operating in its historic location.



Image 01: Overall View of Fountain and Surroundings

At this time, with specific preventive maintenance and care for the bronze elements, the fountain could continue in its present condition for ten or more years. This maintenance allows time to accumulate funds for a complete refurbishment of all elements, and develop a long term solution to maintain the fountain for years to come. A more complete description of the fountain and its elements are provided below (See Images 02-03).

Fountain Description:

The fountain consists of a concrete filled cast iron wall in 12 sections (Image 02) which creates the fountain pool.



Image 02: Detail of Fountain Base

The central element within the pool consists of a basic cast iron box shape surmounted with a cast iron pedestal supporting a large cast iron basin incorporating a cast iron pedestal which supports the cast bronze Maid of the Mist sculpture. The cast iron box is surmounted by four cast bronze Cherub sculptures (Image 03).

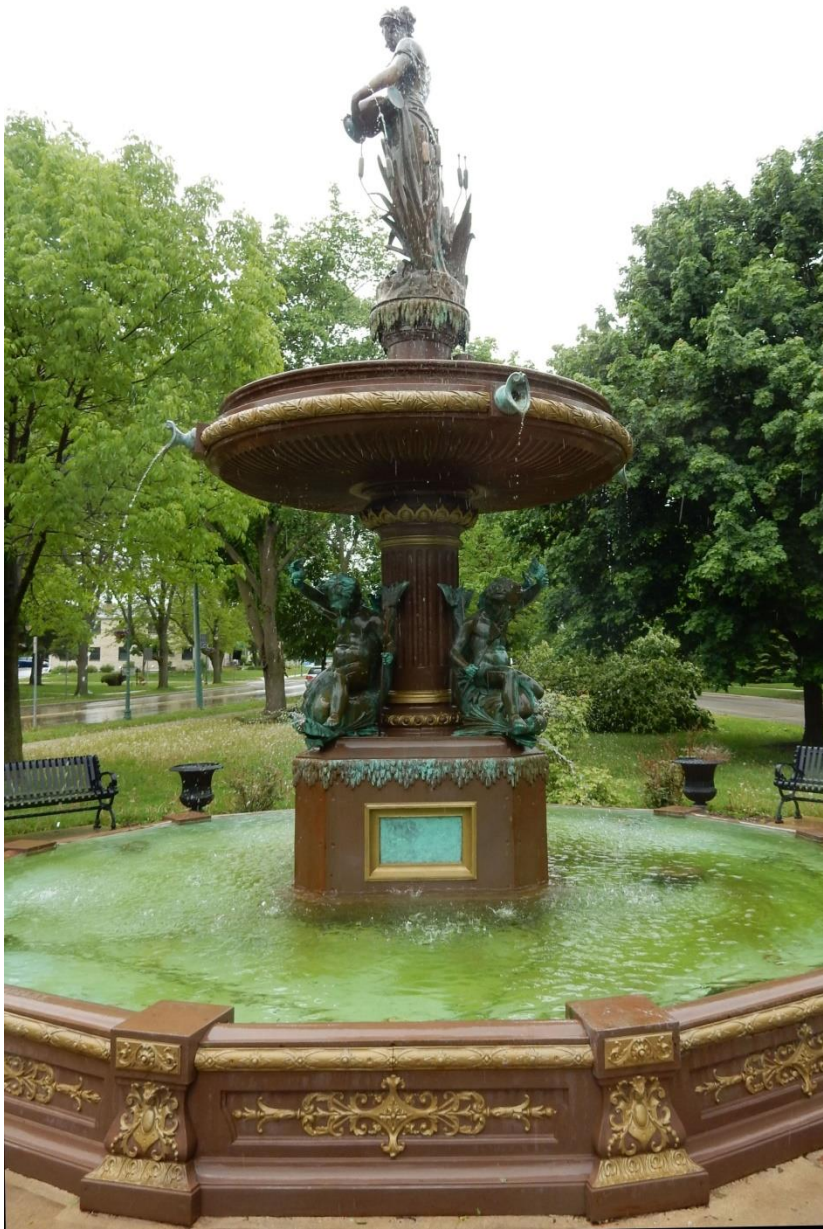


Image 03: Detail of Center of Fountain

(3) CURRENT CONDITION

The current condition is discussed under the following sections: cast iron elements, bronze sculptures, water flow, pH management, water costs, water chemistry, mechanical controls, electric wiring, and security cameras (Images 04-13).

Cast Iron:

Based on examination of the exterior of the central element and the pool wall, the current exterior coatings show wear, and they need to be repainted to recreate a visually attractive and complete surface (Images 04, 05). The inspection of the interior central fountain element exhibits extensive corrosion and trace, if any, coating present (Image 06). It is assumed that based on this examination, the interior of the pool wall cast iron elements is also unpainted and it is corroding too.



Image 04: Detail of Worn Coating



Image 05: Another Detail of Worn Coating; Manufacturer Name



Image 06: Detail of Corrosion in Fountain Central Element

Bronze Sculptures:

The cast bronze sculptures require repatination and new protective coatings. The current appearance is indicative of uncontrolled corrosion, causing disfiguring streaks of reddish and green corrosion products on the *Maid of the Mist* (Image 07).



Image 07: Detail of Disfiguring Corrosion

The disfiguring corrosion, when wetted, becomes saturated, and in turn minimizes the appearance of the corrosion though it is still present (Image 08).



Image 08: Detail of Corrosion Upon Wetting the Surface with Water

The Cherub figures exhibit a bluer appearance, which so brashly contrasts with the brown metal color. The result is the visual obstruction of the sculptural forms and details (Image 09).

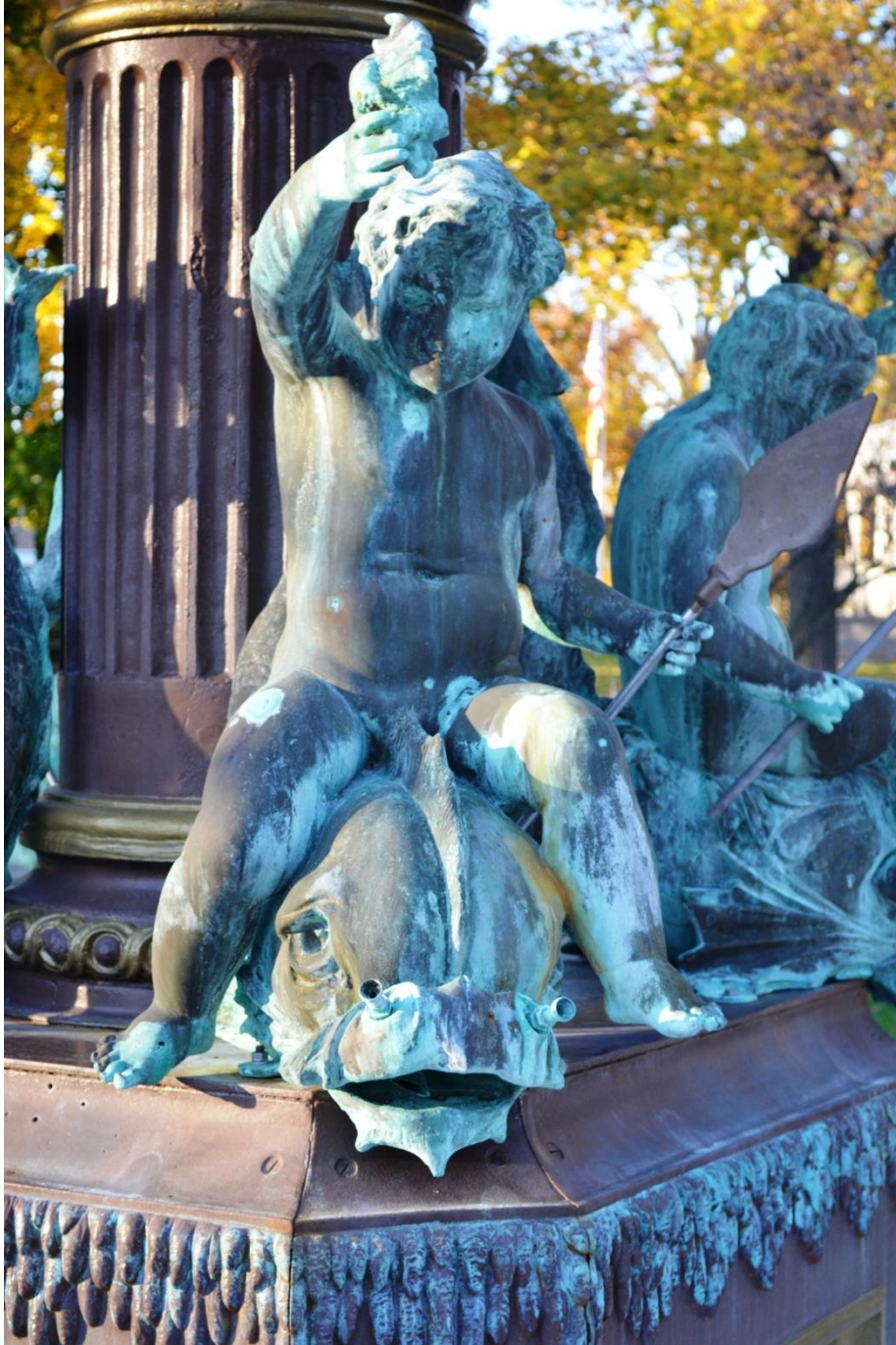


Image 09: Detail of Blue corrosion on Cherub

Water Flow:

Water flows from several locations on the fountain. One area is from the Cattails and the Jug held by the *Maid of the Mist* (Image 10).



Image 10: Maid of Mist, water operating

Water also flows from four equally spaced outlets on the edge of the bowl and from the mouths of the four Dolphins as well as sprays from the nostrils of the Dolphins (Image 11). This water display is consistent with the 19th and early 20th century aesthetic for this type of fountain. The nostril sprays are unique to this fountain and they also appear to easily plug up with debris.



Image 11: Detail of Cherub Riding a Dolphin

The water is supplied by a submersible pump located within the box base of the central fountain element. The pump sits within a plastic milk crate surrounded by polyester filter mesh to keep debris out of the pump and provide some filtering effect on the water flow (Image 12).



Image 12: Detail of Submersible pump

pH Management:

Water pH should be between 7 and 8, and it was within this range when tested with pH test strips (Image 13) on the day of the inspection. It may be that the water was this pH because of the rain at the time of the inspection. A pH between 7 and 8 will keep iron in suspension in the water. A pH above 8 will allow iron to come out of suspension, leading to rust staining of the exterior of the central element and the pool.



Image 13: Example of pH Test Strips

Water Costs:

The water volume in the pool is approximately 381 cubic feet or 2,900 gallons. Based on the water costs of the Whitewater Department of Utilities, water consumption for this fountain for 5 months running with water drain and refill every week and accounting for evaporation of 1/2 inch per day is \$450.00-500.00 per year.

Water Chemistry:

Attempting to control water chemistry (like the pH) with chemicals is not effective for a fountain with a small volume of water such as the Birge Fountain. If the water is not drained and refilled on a regular basis the water will quickly become saturated with minerals. These minerals will fall out of suspension and begin to deposit as a white accretions on the surface of the central element and pool walls. Weekly water changes may be effective in order to lessen deposits. The use of a water softener to lessen mineral concentrations is effective and should be continued.

Mechanical Controls:

The simple mechanical controls and submersible pump are adequate for this fountain and easily modified and replaced when necessary. Barbed fittings and flexible hose is an optimal solution. The plumbing system must be able to have the pump removed for the winter, and the flexible lines and valves blown out with compressed air so that water does not stay in them and freeze. If this action is not taken, frozen water in the lines and valves will cause permanent damage. All ferrous plumbing fittings and piping should be replaced with non-ferrous fittings and pipe.

Electrical Wiring and Lights:

There are submersible lighting fixtures in the pool and a submersible pump. The wiring is adequate for the installation, but exterior lighting outside of the pool is a highly recommended alternative; this change would greatly mitigate maintenance issues. The Fountain Committee should be engaged to discuss the aesthetics of lighting the fountain with spot lighting mounted to poles placed outside of the fountain.

Security Cameras:

There were no security cameras at the time of the inspection, but the fountain has had cameras in the past. If exterior lighting poles are considered then security cameras could be installed on the poles. In order to install a camera system with cameras good enough to discern faces at night a reputable security camera company should be consulted. Technology is constantly improving and costs have become increasingly more affordable for these type of systems.

(4) PAST REPAIRS

Past repairs allow the fountain to exist today. All of the repairs appear to have been adequate to exceptional. Repairs are discussed below in terms of reproductions and preservation practices.

Reproductions:

Cast bronze reproductions of the Cherubs and Maid of the Mist which replaced the original zinc elements were an excellent decision by the Committee. The original elements composed of soldered together zinc castings, have a finite lifetime particularly in a wet fountain environment.

Preservation practices:

Based on documentation provided to the conservator by the Fountain Committee, it is noted that during the history of the fountain acid washing to remove mineral deposits and sandblasting to prepare surfaces for repainting occurred. More frequent water changes and continued use of the water softener should lessen the extent of white mineral deposits.

At this time spot air-abrasive cleaning (sandblasting) and touch up of paint coatings on the cast iron elements will extend the life of the current look for approximately 10 years. The cast bronze elements should be cleaned to bare metal with a micro-abrasive/water/air method such as the JOS method. This will allow the bronze to be repatinated to look like rich bronze colored metal. The protective coating for cast bronze in a fountain environment would be a lacquer coating (Permalac 2K, Peacock Laboratories, Inc.).

By 2027 it is recommended that the fountain be completely taken apart into its component pieces to be entirely air abrasive cleaned to a near white metal finish on the cast iron elements and these items should be coated inside and out with a high build zinc primer (Z.R.C. Cold Galvanizing, ZRC Worldwide, Inc.) followed by an epoxy intermediate coat, followed by a final topcoat of a silicon alkyd (Amerlock PSX700, PPG Marine Coatings). The bronze elements should be treated as noted above.

In our experience working on fountains of over 140 years old, we have determined that the mechanical element of the fountain requires replacement in its entirety every 30 years. Coatings typically have a maximum life outdoors of 20 years at best, and in a fountain environment, the service period of a coating is realistically 10-15 years. These time frames may be extended with regular touch-up maintenance as necessary, but in general, 30 years should be considered the benchmark for long-term maintenance.

(5) DETERMINE NEED OF WINTER PROTECTION OF FOUNTAIN

There is no need for any other winter treatment or protection except for: draining the pool and bowl and leaving the drains open in the winter as well as removing the submersible pump, opening all of the valves and blowing out the manifolds and flexible hoses with compressed air. Further discussion is provided below.

Annual Removal Indoor Storage:

For the annual removal and indoor storage, it is recommended that the bronze elements be left insitu.

Seasonal coverage, vandalism prevention:

Seasonal coverage and vandalism prevention is not needed at this time.

Contractors, Materials, and Costs:

Contractors, materials, and related costs are not necessary for this section.

(6) TRIAGE TREATMENT

The following elements are listed in order for those that are most critically in need of treatment to the least in need of treatment.

Cast Bronze Elements:

Micro-abrasive/water/air clean (JOS method) the bronze elements to bare metal is recommended. The elements should then be repatinated with potassium sulfide/water solution (Liver of Sulfur) and the color reduced with a mild abrasive pad to create a rich "statuary bronze" color, a warm brown tone. A protective coating of lacquer made for a fountain environment (Permalac 2K, Peacock Laboratories, Inc.) should then be applied.

Cast Iron Elements:

Spot blasting with conventional sandblasting utilizing a non-silica containing abrasive (Starblast, Chemours Co., Inc.) to a near white metal finish (SSPC-SP10/NACE No. 2, Near-

White Blast Cleaning). Spot prime with a zinc primer (Z.R.C.Cold Zinc Primer, ZRC Worldwide, Inc.) is suggested for treatment of cast iron elements. Touch-ups would then be completed with the paint that has been previously used. Please refer to “Long Term Treatment...” for further details.

Pump:

The pump needs replacement with a pump suited for fountain that has better volume and head (PFU71, Powerflo Pumps and Systems, Inc. see product cut sheet).

Lighting:

The underwater pool lighting should be removed, and 3-4 external poles and light the fountain for the poles with newer LED lighting should be installed (such as Spotlights, 6, Radiax 21 Watt LED Spotlight).

Recommended Contractors, Materials, and Costs for above repairs:

Element	Personnel/Material	Costs
Cast Bronze Elements	Professional conservator team	\$38,000-43,000.00
Cast Iron Elements	Professional conservator team	\$20,000-25,000.00
Cast Iron Elements	Local painting contractor	\$15,000-20,000.00
Pump PFU71	City to install in place of current pump when current pump fails	\$1,400.00
Lighting	Spotlights, 6, Radiax 21 Watt LED Spotlight	\$2,500.00
Lighting	Poles, 3 exterior light poles	\$5,000.00
Lighting	Installation estimate local contractor	\$4,500.00

(7) CYCLICAL OPERATION MAINTENANCE PLAN

Optimal Operation and Maintenance Specs:

The daily maintenance required is removing leaves and seed pod debris out of the pool with a net. The weekly maintenance requires the pool to be drained, washed, and then refilled.

For seasonal maintenance directions, read the detailed instructions below. Factors (such as personnel and time required for maintenance) are provided to help determine maintenance and material costs.

Seasonal Maintenance Instructions:

Winter Shut Down:

1. Drain, wash down fountain and pool with hot water pressure washer
2. Leave bowl drain open, open all valves, remove pump from plumbing and drain water out in leaving in base.
3. Blow out water manifolds and flex piping with compressed air.

Spring Start Up:

1. Test pump
2. Hook up pump to plumbing. Wash out pool, bowl and exterior. Put plug into bowl.
3. Fill fountain start pump and adjust valves.

Specific Water pH Levels, Optimal Flow Levels

1. Water pH should be between 7 and 8.
2. Correct flow for optimal level*

*Currently the flow is slightly lacking. The fountain looks good but the outflows on the edge of the bowl could be a little higher. The nostril sprays are unique to this installation. If they are important to the aesthetic of the fountain keep them in place. The outflows at the mouth of the dolphins should be bent to provide a wider effective “tongue” of flow.

Address Value of Written Log of Regular and Special Maintenance:

1. Maintain written log of general maintenance and treatment*

*A file should be created for the fountain to keep dated photographs of condition changes, minutes of Fountain Committee meetings, reports from artists, craftsmen and conservators who

work on the fountain. Document the work performed by the City and include that information in the permanent file.

Recommended Personnel and Hours for Maintenance:

Personnel	Hours
Daily, local City, 1 man	1 man hour
Weekly, local City, 2 men, 4 hours	8 man hours
Winter shut down or Spring start up, local City, 2 men, 8 hours	16 man hours

(8) DISCUSSION LONG TERM TREATMENT NEEDS FOR SAKE OF CAPITAL IMPROVEMENT PLAN, BUDGETING AND FUNDRAISING NEEDS

The Birge Fountain can continue to exist with maintenance for a finite number of years, but inevitably it will need to be completely disassembled, stabilized and fully restored. Replacement of the original zinc Maid of the Mist and the Cherubs with cast bronze copies has solved the problem of losing them entirely.

The cast iron central element and pool walls are not painted on the inside. The cast iron is corroding from the inside out. The process is slower than with other ferrous metals such as mild steel but it is a major concern for the life of the fountain.

Repairing, restoring and stabilizing the cast iron elements will require complete disassembly of the fountain into its component parts, repair and restoration of all components and application of paint coatings inside and out that will slow or eliminate the corrosion of the cast iron components.

Images are attached (Images 14-18) of the restoration of the Kearny Park Fountain located in Muskegon, Michigan to illustrate the type of work that replacement of the pool wall entails.

Simple is always better and in the case of the Birge Fountain the simple submersible pump, simple valves and flexible hose supply lines are readily maintained and replaceable when worn out.

One item that is recommended is an overflow drain (PEM 62202, PEM Fountain Co. LTD). This is a removable standpipe, the top of which is the height from the pool floor of the desired water level. When draining the pool is desired the standpipe is lifted from its socket in the pool floor and the pool water drains out. This type of standpipe eliminates flooding of the fountain from rain and makes washing down dirt and debris much easier than pumping out the water.

Estimated Life Expectancies, Water, Electric, Cherubs, Maid of Mist, Cast Iron Basin:

Water System:

The water system as installed can continue as it is. Regular maintenance as parts wear out and are replaced is normal. Replacing the low flow sump pump when it wears out with a better quality pump made specifically for a fountain is advisable (PFU71, Powerflo Pumps and Systems, Inc.).

Electrical:

The electric as installed appears to be working well. It should have 20amp circuit to operate the fountain pump (PFU71) specified in the Water System. It is advisable to remove the submersible pool lighting and to illuminate the fountain from exterior poles.

Cherubs:

The cherubs should be air/water/abrasive cleaned (JOS system utilizing micro abrasive). The cleaned bronze should be patinated a statuary brown color and coated with a protective coating of lacquer (Permalac 2K, Peacock Laboratories, Inc.).

Maid of the Mist:

Treat the same as the Cherubs

Cast Iron Central Element:

The central element can continue for 10 years with typical cleaning and touchup of current paint coatings as funds are raised to perform complete disassembly, corrosion removal, repainting and reassembly of the element.

Cast Iron Pool:

The cast iron pool can continue for 10 years as noted above for the Central Element as funds are raised. The pool should be completely disassembled and all cast iron elements treated as noted above for the central element.

Concrete Pool:

The concrete part of the pool should be completely made anew at the 10 year mark (2027). This would entail demolishing the pool, pouring a new slab with integral central footer to support the central element and installing integral PVC chases for electric supply to the pump. The restored cast iron walls would then be mounted to the new slab and the interior of the cast iron walls would be lined with polyethelene drain mat to relieve freeze/thaw pressures. The interior of the cast iron walls would be lined with a dry-pack concrete mixture to create the interior concrete wall of the fountain (Images 14-18 typical, Muskegon Michigan, Kearny Park Fountain).

Recommended Contractors and Material Costs:

Conservation professionals familiar with this type of work should perform the work along with local concrete contractors, electricians and plumbers as necessary.

Costs are estimated to be between \$100,000.00-125,000.00.

(9) ADDITIONAL DOCUMENTS

Technical Data Sheets of Recommended Lighting and Pump and Overflow

1. Spotlights, 6, Radiax 21 Watt LED Spotlight
2. Pump PFU71
3. PEM 62202, PEM Fountain Co. LTD

ARCHITECTURAL OUTDOOR

Design Pro LED Accent 29W

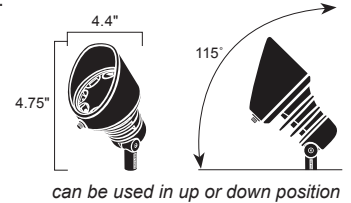


16204 (29W 10° Spot) 16205 (29W 35° Flood) 16208 (29W 60° Wide)

PROJECT:	Item 6.
TYPE:	
ORDERING # :	
COMMENTS:	

FEATURES

- Three beam spread options put light where you want it.
- A range of Kelvin color temperature choices from pure white 3,000K to cool white 4,250K.
- Radiax™ Optics deliver the greatest lumens per watt in the industry for comparable fixtures.
- Constructed from durable, specification grade materials.



ORDERING INFORMATION

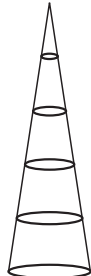
EXAMPLE: 16204 AZT30, 16062 AZT, 16066 AMB

Product ordered is a 29W, 3000K, 10 degree spot accent light in Textured Architectural Bronze with a long cowl and an amber lens accessory.

PRODUCT	WATTAGE/STYLE	LIGHT SOURCE	FINISH	OPTIONS / ACCESSORIES
3000K PURE WHITE 10 Degree 16204 AZT30 16204 BBR30 16204 WHT30 35 Degree 16205 AZT30 16205 BBR30 16205 WHT30 60 Degree 16208 AZT30 16208 BBR30 16208 WHT30	*29W - 10 Degree Spot Beam Spread *29W - 35 Degree Flood Beam Spread *29W - 60 Degree Wide Beam Spread	LED Specs - Integrated LEDs & Driver - LEDs: High Output CREE® LEDs tightly binned for color uniformity - Color Temp. (CCT): 3,000K (-45/+130) Pure White 4,250K (-250/+250) Cool White - CRI: 3,000K - 80s 4,250K = High70s - 108-132V AC, 50-60 Hz - 40,000 Hours Lamp Life To L70 Specifications ** - Efficacy: 3,000K = 39Lm/W 4,250K = 47Lm/W Wiring - 8" of Usable 200°C 18AWG Wire Leads Included Mounting Accessories N/A	Marine Grade Powdercoats Cast Aluminum AZT - Textured Architectural Bronze Cast Brass BBR - Bronzed Brass	Mounting Options Flange For Surface Mounting 15601AZT - Textured Bronze Finish 15601BKT - Textured Black Finish 15601BBR - Bronzed Brass Finish 15601WHT - Textured White Finish Power Post® 15276BKT - Textured Black Finish Junction Box Mounting Bracket 15609AZT - Textured Bronze Finish 15609BKT - Textured Black Finish 15609WHT - Textured White Finish Lens Options 16066AMB - Amber Lens For a Warmer Hue 16066FRO - Frosted Lens For Diffusing Light Where Needed 16066GRN - Green Lens For Intensifying Foliage Colors Cowl Options Long Cowl 16062AZT - Textured Bronze Finish 16062BBR - Bronzed Brass Finish 360° Cowl 16063AZT - Textured Bronze Finish 16063BBT - Bronzed Brass Finish

PROJECT:	Item 6.
TYPE:	
ORDERING # :	
COMMENTS:	

PHOTOMETRIC INFORMATION

PRODUCT	DISTANCE	FOOTCANDLES	BEAM WIDTH	
10 Degree Spot 16204	8 Feet	394.5	1.6 Feet	Narrow Spot  10 Degree Spread
	12 Feet	175.3	2.5 Feet	
	24 Feet	43.8	4.9 Feet	
	36 Feet	19.5	7.4 Feet	
	48 Feet	11	9.8 Feet	
	60 Feet	7	12.3 Feet	
35 Degree Floodlight 16205	4 Feet	205.8	2.4 Feet	Flood  35 Degree Spread
	8 Feet	51.5	4.8 Feet	
	16 Feet	13.2	9.6 Feet	
	24 Feet	5.9	14.4 Feet	
	32 Feet	3.3	19.2 Feet	
	40 Feet	2.1	24 Feet	

NOTES

**FCC
Compliant**

**Definition of 40,000 hours: Voluntarily following the accepted industry standard of L70, Kichler rates the entire lighting fixture system at 40,000 hours; with engineered electronics that will last at least 40,000 hours, superior optical engineering, and finally utilizing a design that operates at the optimal temperature thresholds for the LED chips. The end result is a complete light fixture that does not require replacement parts and will provide 70% or more of its original light output for at least 40,000 hours. It has been proven that the human eye can hardly detect any difference in light output when light output is at 70% or above of its original output.

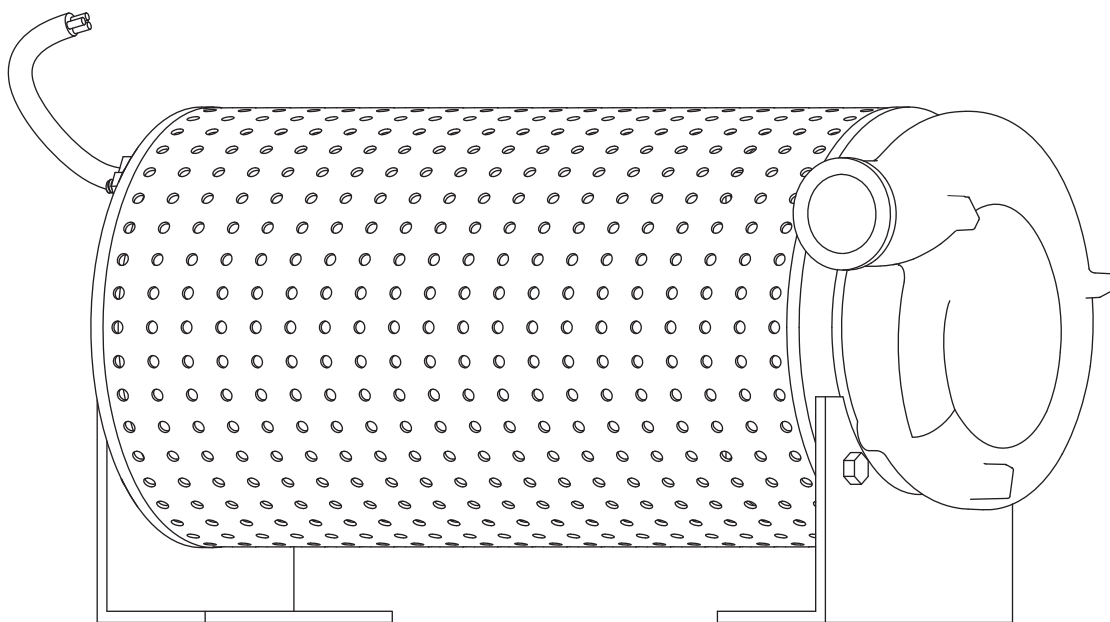


* 29W is The Halogen Equivalent of a 100W PAR38 Lamp
 - Fixtures Must be Used With a Kichler ANSI/UL Power Supply
 IES Files & LM-79 Data is available at www.landscapelighting.com.
 LM-79 data is not available on our site.

We reserve the right to revise the design or components of any product due to parts availability or change in UL standards, without assuming any obligation to modify any ANSI/UL Standards products previously manufactured and without notice.

POWER-FLO

Pumps & Systems



**Series: PFU31 • PFU51,
PFU71 • PFU102
PFU152 • PFU202**

**1/3, 1/2, 3/4, 1, 1-1/2, & 2HP
3450 RPM • 60 Hz
Submersible Fountain Pumps**

General Safety Information

Before installation, read the following instructions carefully. Failure to follow instruction and Safety information could cause serious bodily injury, death and/or property damage. Each Power-Flo pump is individually factory tested to insure proper performance. Closely following these instructions will eliminate potential operating problems, assuring years of trouble-free service.

⚠ DANGER "Danger" indicates an imminently hazardous situation which, if not avoided, **WILL result in death or serious injury.**

⚠ WARNING "Warning" indicates an imminently hazardous situation which, if not avoided, **MAY result in death or serious injury.**

⚠ CAUTION "Caution" indicates a potentially hazardous situation which, if not avoided, **MAY result in minor or moderate injury.**

IMPORTANT - Power-Flo Pumps and Systems is not responsible for losses, injury or death resulting from failure to observe these safety precautions, misuse, abuse or misapplication of pumps or equipment.



ALL RETURNED PRODUCTS MUST BE CLEANED, SANITIZED, OR RECONTAMINATED PRIOR TO SHIPMENT, TO INSURE EMPLOYEES

WILL NOT BE EXPOSED TO HEALTH HAZARDS IN HANDLING SAID MATERIAL. ALL APPLICABLE LAWS AND REGULATIONS SHALL APPLY.

⚠ WARNING Installation, wiring, and junction connections must be in accordance with the National Electric Code and all applicable state and local codes. Requirements may vary depending on usage and location.

⚠ WARNING Installation and servicing is to be conducted by qualified personnel only.

⚠ DANGER Keep clear of suction and discharge openings. **Do not** insert fingers in pump with power connected.

⚠ WARNING Always wear eye protection when working on pumps. Do not wear loose clothing that may become entangled in moving parts

⚠ DANGER Pumps build up heat and pressure during operation. Allow time for pumps to cool before handling or servicing.

⚠ DANGER This pump is **not** intended for use in swimming pools or water installations where human contact with pumped fluid. Pumps when used as a decorative water fountain pump **MUST** be used in circuit protected by a Ground Fault Interrupter. Installations in Decorative Fountains or Water Features provided for visual enjoyment **MUST** be installed per ALL State and Local codes

⚠ DANGER Risk of electric shock. To reduce risk of electric shock, always disconnect pump from power source before handling. **Lock out power & tag.**

⚠ WARNING Do not use these pumps in water over 145°F. **Do not** exceed manufactures recommended maximum performance, as this could cause the motor to overheat.

⚠ CAUTION For cool operations the suction chamber keeps motor 2/3 submerged at all times.

⚠ DANGER Do not lift, carry or hang pump by the electrical cables. Damage to the electrical cables can cause shock, burns or death. **Never** handle connected power cords with wet hands. Use appropriate lifting device.

⚠ DANGER Failure to permanently ground the pump, motor and controls before connecting to power can cause shock, burns or death.

⚠ WARNING These pumps are **NOT** to be installed in locations classified as hazardous in accordance with the National Electric Code, ANSI/NFPA 70.

⚠ WARNING Bronze/brass fitted pumps may contain levels higher than considered safe for potable water systems. Government agencies have determined that leaded copper alloys should not be used in potable water applications.

IMPORTANT!

Prior to installation, record Model Number, MFG Date, Amps, Voltage, Phase and HP, from pump name plate for future reference. Also record the Voltage and Current Readings at Startup:

1 Phase Models	
Amps:	Volts:

Model Number: _____

MFG Date: _____

PHASE: _____ HP: _____



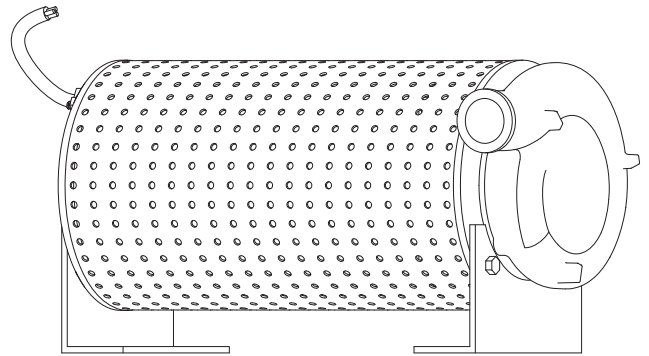
* Power-Flo is a registered trademark of Power-Flo Technologies Inc.
Other brand and product names are trademarks or registered trademarks of their respective holders.
Alteration Rights Reserved. 11/2007 - 2/08, 4/09, 6/09, 8/09, 3/10, 4/10, 5/10, 8/10, 1/11, 6/11

Power-Flo Pumps & Systems • 877-24PUMPS • www.powerflopumps.com

PFU31, PFU51, PFU71, PFU102**Submersible Fountain Pumps****Specifications**

DISCHARGE PFU31, 51, 71, 102	1-3/4" Outside Hose Connection, 1" NPT Inside Connection, 90° Rotation
LIQUID TEMPERATURE	145°F (63°C) Continuous
VOLUTE	Brass
INTERMEDIATE	Brass
HOUSING TUBE	304 Stainless Steel
HOUSING END PIECE	Brass
SCREEN	304 Stainless Steel
PUMP SUPPORTS	304 Stainless Steel
IMPELLER	1/3 & 1/2HP - Four Vane, Open, Brass 3/4 & 1 HP - Six Vane Open, Brass
SHAFT	416 Stainless Steel
O-RINGS	Buna-N
HARDWARE	300 Series Stainless Steel
SEAL	Single Mechanical, Carbon/Ceramic/Buna-N
POWER CORD	12 Ft.
MOTOR END BEARING	Single Row, Ball, Oil Lubricated
PUMP END BEARING	Single Row, Ball, Oil Lubricated
MOTOR	Oil Filled, Squirrel Cage Induction, NEMA B Design, Class H Insulation
SINGLE PHASE	Permanent Split Capacitor (PSC), Includes Overload Protection in Motor; Trip Off Temp. 248°F (120°C)

The design of the suction chamber keeps motor 2/3 submerged at all times for cool operation.



Vacuum Pressure Impregnation "VPI" Sealed Insulation System

VPI motor enhancement system was developed to greatly extend the winding life expectancy of an electric motor. The motor stator is loaded into a pressure vessel and immersed in the specialty selected varnish. All gas pockets located within the stator are evacuated under vacuum. The varnish is drawn into the stator core, completely occupying all voids in the winding. Following a series of processes, ending in a controlled bake, the winding is 100% impregnated and sealed.

VPI is greatly superior to the "dip and bake" method which may provide only 50% to 70% of effective insulation leaving voids and air pockets. VPI provides 100% solid mass structure which provides the greatest mechanical strength and a cooler running motor due to superior heat dissipation.

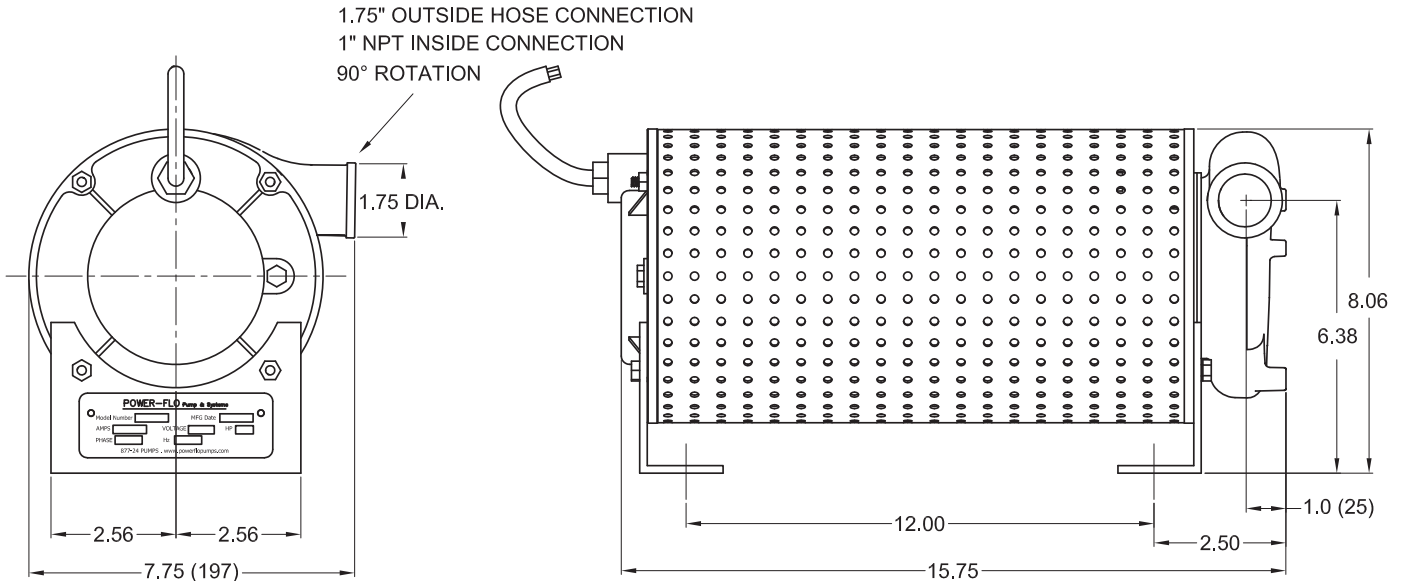
MODEL	HP	Hz	Volts/ Ph	RPM	Full Load Amps	Locked Rotor Amps	Winding Resistance MAIN -- START	NEMA Start Code	Cord Type	Cord Size	Cord O.D.
PFU31	1/3	60	115/1	3450	8.0	21.0	1.4 -- 8.6	J	SOW	16/3	0.395
PFU51	1/2	60	115/1	3450	9.5	21.0	1.0 -- 6.5	E	SOW	16/3	0.395
PFU71	3/4	60	115/1	3450	12.0	28.0	0.57 -- 5.78	D	SOW	16/3	0.395
PFU102	1	60	230/1	3450	7.0	21.0	2.01 -- 7.32	E	SOW	16/3	0.395

Winding resistance $\pm$ 5% at terminal block. Rated operation at $\pm$ 10% voltage at motor

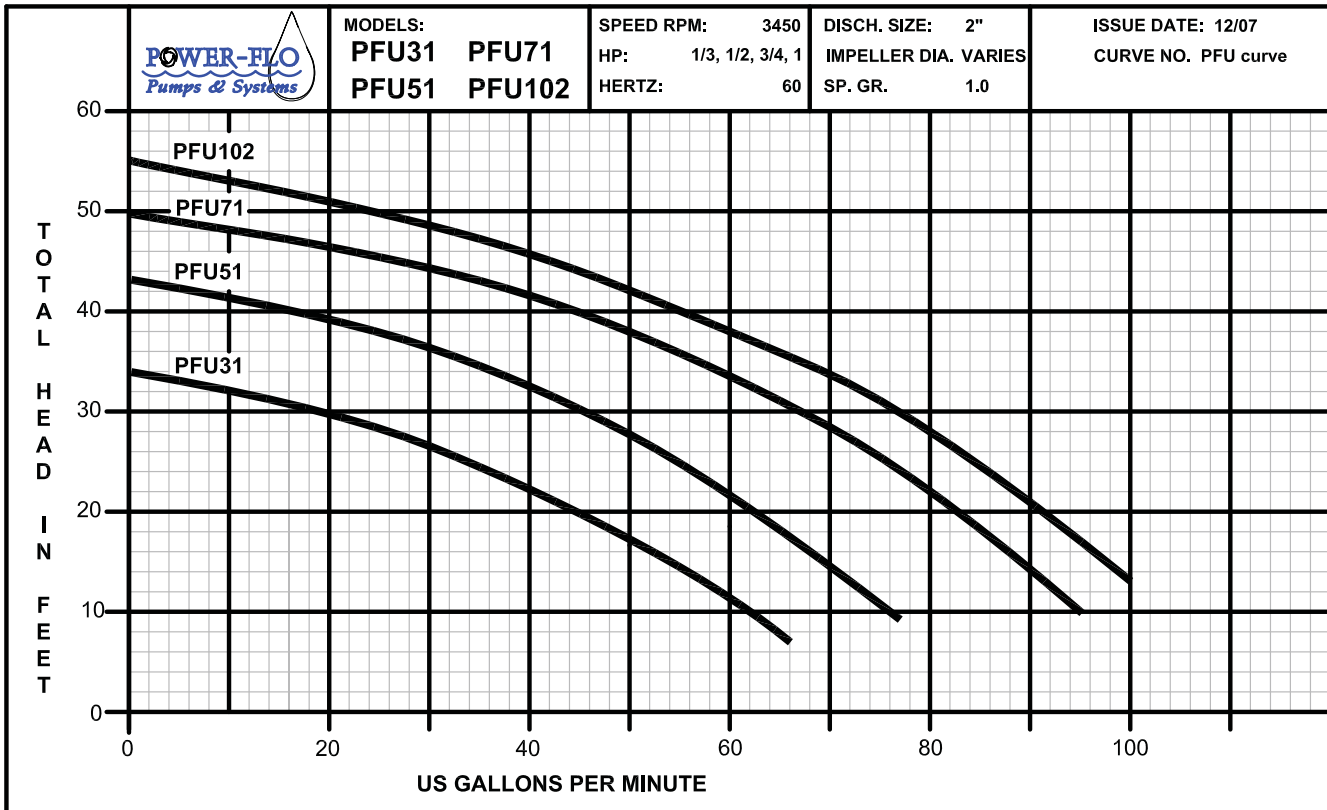
PFU31, PFU51, PFU71, PFU102

Submersible Fountain Pumps

Dimensions



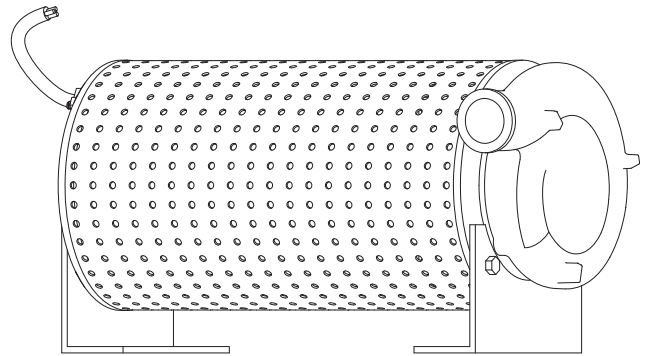
Performance



PFU152, PFU202**Submersible Fountain Pumps****Specifications**

DISCHARGE PFU152, 202	2" Outside Hose Connection, 1-1/4" NPT Inside Connection, 90° Rotation
LIQUID TEMPERATURE	145°F (63°C) Continuous
VOLUTE	Brass
INTERMEDIATE	Brass
HOUSING TUBE	304 Stainless Steel
HOUSING END PIECE	Brass
SCREEN	304 Stainless Steel
PUMP SUPPORTS	304 Stainless Steel
IMPELLER	1/3 & 1/2HP - Four Vane, Open, Brass 3/4 & 1 HP - Six Vane Open, Brass
SHAFT	416 Stainless Steel
O-RINGS	Buna-N
HARDWARE	300 Series Stainless Steel
SEAL	Single Mechanical, Carbon/Ceramic/Buna-N
POWER CORD	12 Ft.
MOTOR END BEARING	Single Row, Ball, Oil Lubricated
PUMP END BEARING	Single Row, Ball, Oil Lubricated
MOTOR	Oil Filled, Squirrel Cage Induction, NEMA B Design, Class H Insulation
SINGLE PHASE	Permanent Split Capacitor (PSC), Includes Overload Protection in Motor; Trip Off Temp. 248°F (120°C)

The design of the suction chamber keeps motor 2/3 submerged at all times for cool operation.



Vacuum Pressure Impregnation "VPI" Sealed Insulation System

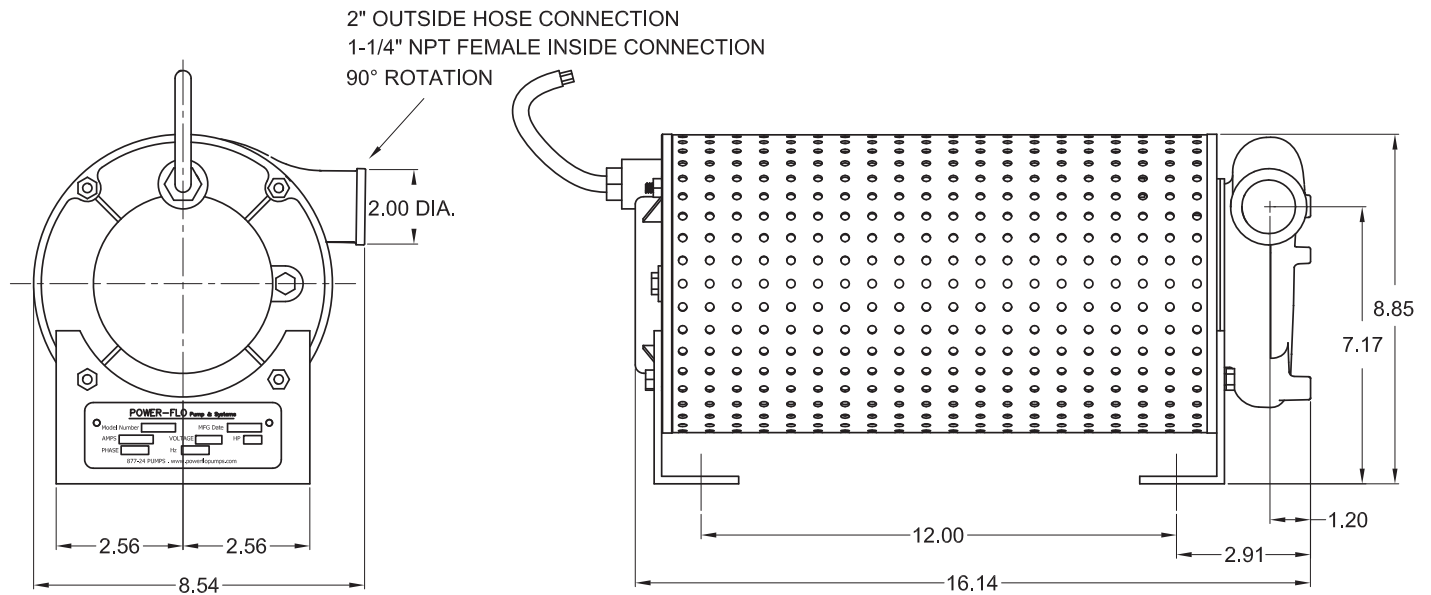
VPI motor enhancement system was developed to greatly extend the winding life expectancy of an electric motor. The motor stator is loaded into a pressure vessel and immersed in the specialty selected varnish. All gas pockets located within the stator are evacuated under vacuum. The varnish is drawn into the stator core, completely occupying all voids in the winding. Following a series of processes, ending in a controlled bake, the winding is 100% impregnated and sealed.

VPI is greatly superior to the "dip and bake" method which may provide only 50% to 70% of effective insulation leaving voids and air pockets. VPI provides 100% solid mass structure which provides the greatest mechanical strength and a cooler running motor due to superior heat dissipation.

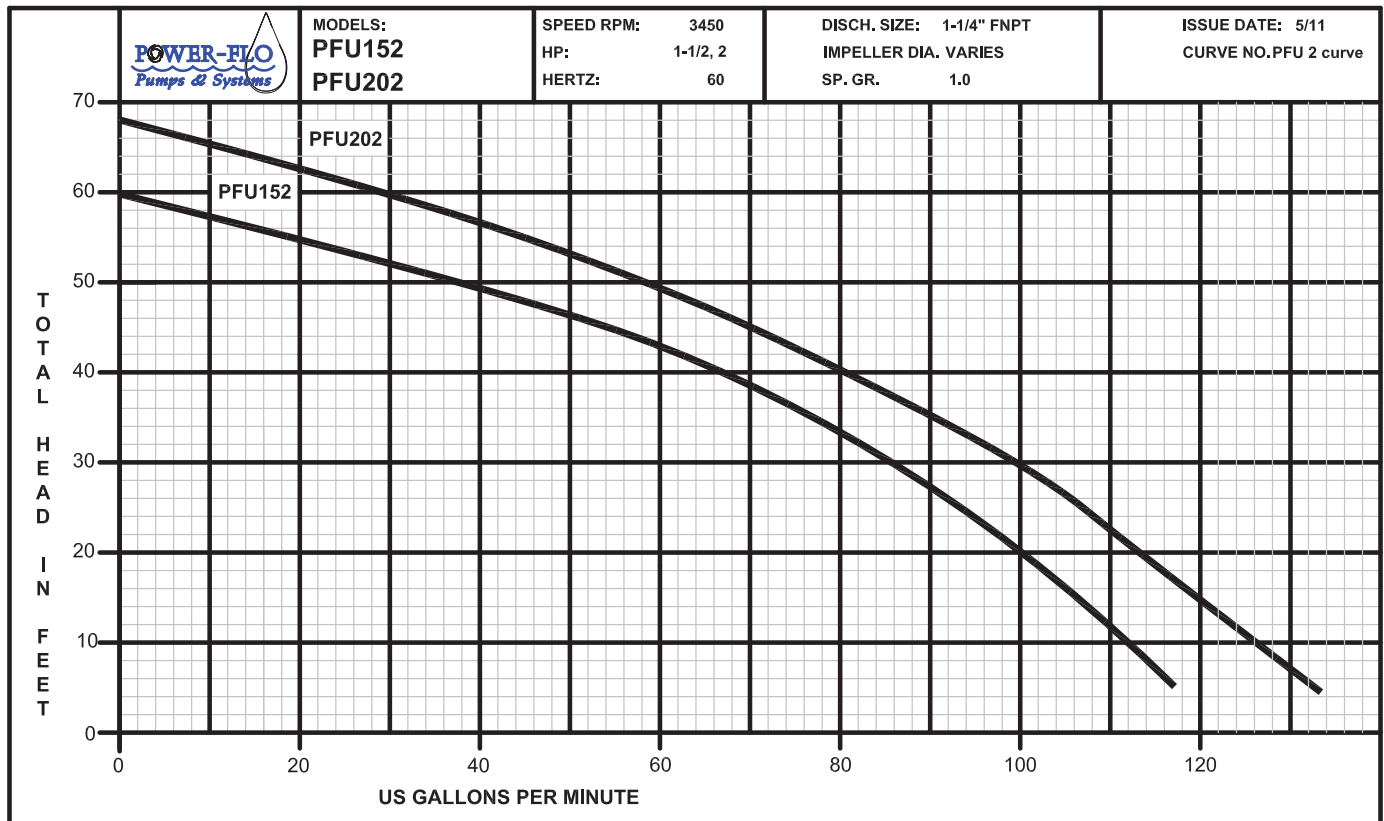
MODEL	HP	Hz	Volts/ Ph	RPM	Full Load Amps	Locked Rotor Amps	Winding Resistance MAIN -- START	NEMA Start Code	Cord Type	Cord Size	Cord O.D.
PFU152	1-1/2	60	230/1	3450	8.5	19.8	2.9 -- 3.14	D	SOW	16/3	0.395
PFU202	2	60	230/1	3450	11.0	25.6	1.9 -- 2.32	D	SOW	16/3	0.395

Winding resistance $\pm 5\%$ at terminal block. Rated operation at $\pm 10\%$ voltage at motor

Dimensions



Performance



Receiving & Installation

Receiving Inspection

Upon receiving the pump, it should be inspected for damage or shortages. If damage has occurred, file a claim immediately with the company that delivered the pump. If the manual is removed from the packaging, do not lose or misplace.

Storage

Any product that is stored for a period longer than six (6) months from the date of purchase should be bench tested prior to installation. A bench test consists of, checking the impeller to assure it is free turning and a run test to assure the motor (and switch if provided) operate properly. Do not pump out of liquid.

Location

The design of these pumps allow for use in decorative water displays. These pumps should be set in the bottom of a pit in the horizontal position to insure submergence at all times. In the horizontal position, the built-in suction trap will prevent the unit from pumping the pit dry, keeping the motor 2/3 submerged, providing adequate cooling.

Pump may be mounted in the vertical position, but could expose motor housing if water level is pumped down. This could cause the motor to overheat and trip the built-in automatic overload protector.

Discharge Piping

This is a high capacity low head pump. It is important to use as few pipe fittings as possible and of adequate size to hold pressure loss due to friction to a minimum. All models have 1-3/4 inch hose connection discharge and can be rotated in 90° increments.



WARNING! - Disconnect power from pump before handling or servicing. Injury, electrical shock or death could result. Pump MUST be grounded in accordance with the NEC or CEC and all state province, local codes and ordinances. This pump is NOT for use in swimming pools.

Electrical Connections

The PFU motor is an oil filled, single phase permanent split capacitor type with built in automatic overload protector and does not require a control box. Connect the white and black wires of the motor lead to the two line leads from the power source fused disconnect switch or breaker box. Connect the green wire to a ground. See table below for, cable sizes to reach from power source to motor leads, and fuse sizes.

CORD & FUSE SIZES MAXIMUM CORD LENGTH IN FEET				
CORD SIZE	1/3HP 115V FUSE: 20 AMP	1/2HP 115V FUSE: 25 AMP	3/4HP 115V FUSE: 30 AMP	1HP 230V FUSE: 25 AMP
14 GA.	70	55	40	100
12 GA.	120	95	55	145
10 GA.	220	145	95	240

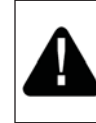
Power cable:

The power cable mounted to the pump must not be modified in any way except for shortening to a specific application. Any splice between the pump and the control panel must be made in accordance with the electric codes. It is recommended that a junction box, if used, be mounted outside the sump to prevent flooding. **DO NOT USE THE POWER CABLE TO LIFT PUMP.**

Overload Protection:

Single Phase - The stator in-winding overload protector used is referred to as an inherent overheating protector and operates on the combined effect of temperature and current. This means that the overload protector will trip out and shut the pump off if the windings become too hot, or the load current passing through them becomes too high.

IMPORTANT! - The overload will then automatically reset and start the pump up after the motor cools to a safe temperature. In the event of an overload, the source of this condition should be determined and corrected immediately.



WARNING! - DO NOT LET THE PUMP CYCLE OR RUN IF AN OVERLOAD CONDITION OCCURS!

If current through the temperature sensor exceeds the values listed, an intermediate control circuit relay must be used to reduce the current or the sensor will not work properly.

TEMPERATURE SENSOR ELECTRICAL RATINGS		
Volts	Continuous Amperes	Inrush Amperes
110-120	3.00	30.0
220-240	1.50	15.0

Wire Size:

If longer power cable is required consult a qualified electrician for proper wire size.

Pre-Operation & Service

Pre-Operation

1. **Check Voltage and Phase**
Compare the voltage and phase information stamped on the pump name plate.
2. **Check Pump Rotation** - Improper motor rotation can result in poor pump performance and can damage the motor and/or pump. Check rotation on three phase units by momentarily applying power and observe the "kickback". Kickback should always be in a counter-clockwise direction as viewed from motor end or opposite to impeller rotation. Incorrect rotation for Single-Phase pumps is unlikely. If the rotation is incorrect contact factory.
3. **Name Plate** - Record the information from the pump name plate to drawing in front of manual for future reference.
4. **Insulation Test** - An insulation (megger) test should be performed on the motor. Before the pump is put into service. The resistance values (ohms) as well as the voltage (volts) and current (amps) should be recorded.

Maintenance

No lubrication or maintenance is required. Perform the following checks when pump is removed from operation or when pump performance deteriorates:

- a). Inspect motor chamber for oil level and contamination.
- b). Inspect impeller and body for excessive build-up or clogging.
- c). Inspect and clean screen if required.
- d). Inspect seal for wear or leakage.

Servicing

NOTE: Item numbers in () refer to Figures 3 & 4.



WARNING! - Before any service work is done, disconnect and lock out electrical power to pump.

Cooling Oil - Anytime the pump is removed from operation, the cooling oil in the motor housing should be checked visually for oil level and contamination. To check oil, set unit upright. Remove pipe plug (32). With a flashlight, visually inspect the oil in the housing tube (27) to make sure it is clean and clear, light amber in color and free from suspended particles. Milky white oil indicates the presence of water. Oil level should be above all internal componentry.

Oil Testing

- Drain oil into a clean, dry container by placing pump on it's end, remove pipe plug (32), from housing tube (27).
- Check oil for contamination using an oil tester with a range to 30 Kilovolts breakdown.
- If oil is found to be clean and uncontaminated (measuring above 15 KV. breakdown), refill the housing.
- If oil is found to be dirty or contaminated (or measures below 15 KV. breakdown), the pump must be carefully inspected for leaks at the shaft seal (8), gland nut (17), o-rings (23), and pipe plug (32), before refilling with oil. To locate the leak, perform a pressure test.

After leak is repaired, dispose of old oil properly, and refill with new oil.

Oil Replacement - Set unit upright and (drain oil, if not already done), refill with new cooling oil as per table below.

An air space must remain in the top of the housing tube when pump is placed with volute end on bench, to compensate for oil expansion. Fill until capacitor is covered when viewing through fill plug hole. When refilling with oil after servicing the shaft seal (8), a pressure test should be preformed. If shaft seal (8) was not serviced, then apply pipe sealant and replace the pipe plug (32).



DO NOT overfill oil. Overfilling of housing with oil can create excessive and dangerous hydraulic pressure which can destroy the pump and create a hazard. Overfilling oil voids warranty.



Cooling Oil Recommended Supplier/Grade	
BP	Enerpar SE100
Conoco	Pale Paraffin 22
Mobile	D.T.E. Oil Light
Shell Canada	Transformer-10
Texaco	Diala-Oil-AX

Pressure Test - Oil should be at normal level. Remove pipe plug (32) from housing end (19). Apply pipe sealant to pressure gauge assembly and tighten into hole. Pressurize housing to 6 P.S.I. Use soap solution around the sealed areas and inspect joints for "air bubbles". If, after five minutes, the pressure is still holding constant, and no "bubbles" /oil seepage is observed, slowly bleed the pressure and remove the gauge assembly. Replace pipe plug using sealant. The leak must be located and repaired if pressure does not hold.



Pressure builds up extremely fast, increase pressure by "TAPPING" air nozzle. Too much pressure will damage seal. **DO NOT exceed 6 P.S.I.**



Service

Disassembly & Assembly**Impeller and Volute:**

Disconnect power. Disconnect discharge piping. Remove screen (14) by removing springs (33) and lifting off. Remove cap screws (29) and pull volute (1) and gasket from bearing sleeve (9). Remove set screw (3), unscrew counter-clockwise impeller (2) from motor shaft. Replace impeller if worn or pitted.

Reassemble by placing shims (5) on shaft, to ensure proper clearance between impeller (2) and bearing sleeve (9). The clearance should be approximately .03 inches. Screw impeller (2) clockwise onto shaft and place set screw (3) in place and tighten. Place gasket (30) and volute (1) onto bearing sleeve (9) and insert cap screws in place and tighten. Replace screen (14) with springs (33).

IMPORTANT:

For units Dated Jan. 2011 and newer, with Ball Bearing Design, continue on.

For units prior to Jan. 2011 with sleeve design, see pages 11 through 14.

Motor & Shaft Seal:

Remove screen, volute and impeller as previously stated and drain oil from housing. Loosen gland nut (17) and slide it back on cord (18). Remove hex nuts (20) and lockwashers (21) from studs (28) and pull housing end (19) from housing tube (27). Disconnect cord set (18) and check for damage or cracks, replace if required. Remove grommet (15), friction rings (16) from housing end (19), replace if damaged. Pull housing tube (27) from bearing sleeve (9). Remove seal spacer (31) and v-ring (6) from shaft. Loosen motor screws and pull bearing sleeve (9) with shaft seal (8) from motor.

IMPORTANT that you mark location of overload in relation to bearing sleeve (9). Remove retaining ring (7) and press seal assembly (8) out of bearing sleeve. Replace complete seal if seal shows signs of uneven wear on seal faces, chips, or scratches. If replacing seal, remove stationary by prying out with flat screwdriver.

Examine o-rings (23) and replace if damaged. Check motor capacitor (12) with an Ohm meter by first grounding the capacitor by placing a screwdriver across both terminals and then removing screwdriver. Connect Ohm meter (set on high scale) to terminals. If needle moves to infinity (∞) then drifts back, the capacitor is good. If needle does not move or moves to infinity (∞) and does not drift back, replace capacitor (12). Inspect motor winding for shorts and check resistance values. Check rotor for wear. If rotor or the stator windings are defective, the complete motor must be replaced. To test the overload, check the continuity between the black and white wires.



IMPORTANT! - All parts must be clean before reassembly. Handle seal parts with extreme care. DO NOT damage lapped surfaces.

To reassemble, clean seal cavity in bearing sleeve (9) and oil. Lightly oil stationary member of seal, and with lapped surface facing motor, press stationary member with seal pusher tool into bearing sleeve (9).

Lightly oil (**Do not use grease**) inner surface of rotating member. With the lapped surface facing inward, place rotating member into bearing sleeve (9) until it seats against stationary member. Place the spring and retaining ring onto rotating member. Press bearing (39) into bearing sleeve (9) and snap ring (7) into bearing sleeve (9).

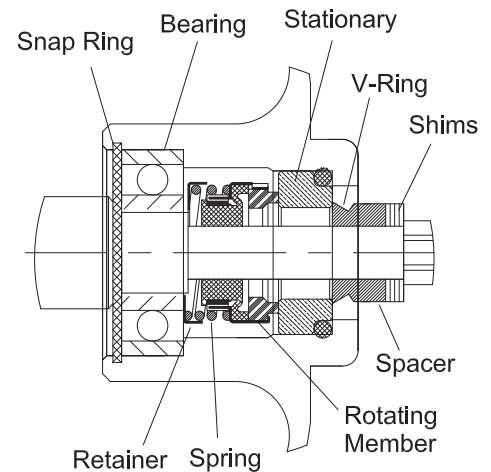


Figure 1

Lightly oil (**Do not use grease**) the shaft on motor (10). Assemble bearing sleeve (9) onto motor (10), being careful not to damage seal. Locate overload as noted (or at the 11 o'clock position as viewed from motor end), with the four motor bolts.

Place capacitor (12) into bracket (25) if removed and secure with screw. Connect flag terminal from motor and terminal boot (13) to capacitor (12).

Place one o-ring (23) into groove on bearing sleeve (9) being careful not to damage the o-ring. Slide housing tube (27) onto bearing sleeve (9). Place o-ring (23) into groove on housing end piece (19) and place end piece onto housing tube (27). Place pump support (22) onto lower studs (28) and lockwashers (21) and hex nuts (20) onto studs and tighten.

Place v-ring (6) and seal spacer (31) onto shaft until seated. Assemble screen, volute and impeller as described.

Service

Power Cable Connection

Place gland nut (17), one friction ring (12), grommet (15) onto cord and slide cord through housing end piece (19). Make wire connections using terminal connectors (24). Place o-ring (23) into groove on housing end piece (19) and slide end piece onto housing tube (27) being careful not to damage o-ring. Place pump support (22) onto lower studs (28) and place lockwashers (21) and hex nuts (20) onto studs and tighten. Insert grommet and friction ring into housing end piece (19). Apply pipe sealant to gland nut (17), screw into end piece and torque gland nut to 17.5 ft. lbs to prevent water leakage.

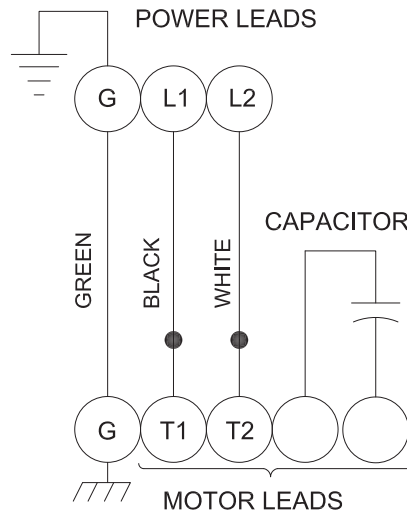


Figure 2 - 115 & 230 Volt, 1Ph

POWER CABLE	MOTOR LEAD
Green (Ground)	Green
T1 - Black	Straight Connector
T2 - White	Straight Connector
Capacitor	Flag Connector
Capacitor	Flag Connector

Repair Parts - Bearing Design

For Repair Part Please supply: Model Number and MFG Date as shown on Name Plate, and Part Description and Part Number as shown on Parts List.

POWER-FLO Pumps & Systems

Model No. Date Code Serial#

Voltage Phase Amps HP 60HZ 

877-24PUMPS • www.powerflopumps.com

For Units from Jan. 2011

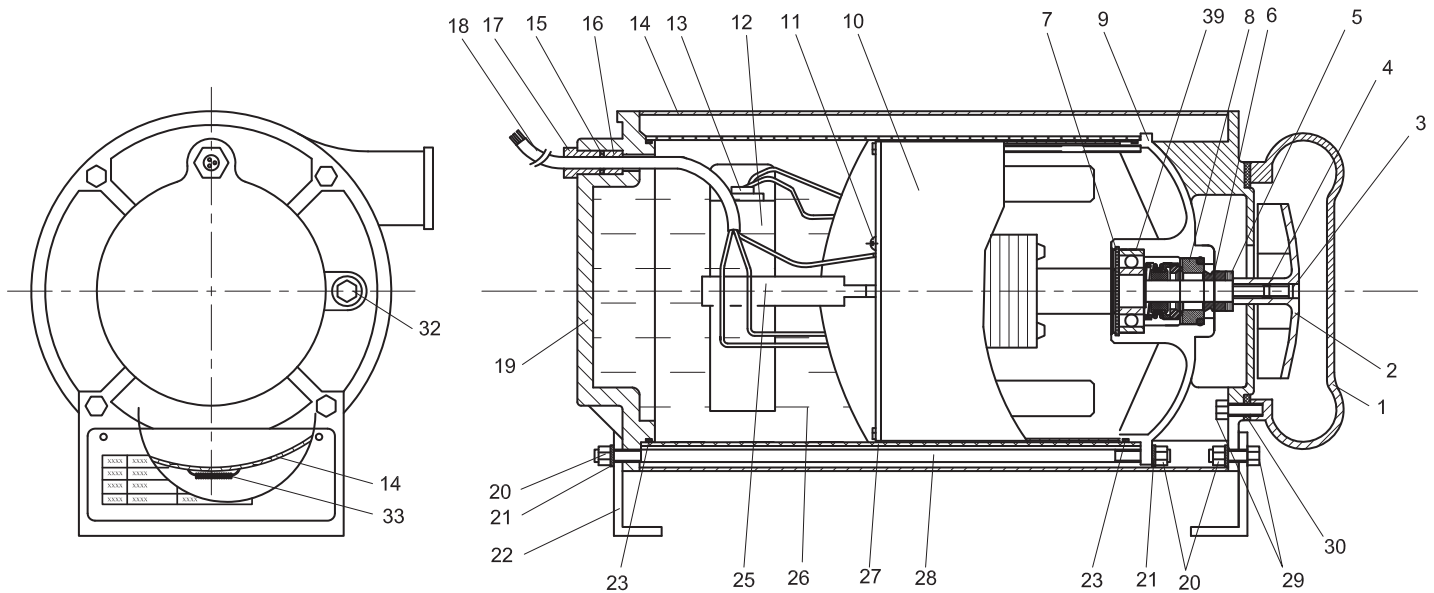


Figure 3



PFU31, PFU51, PFU71, PFU102, PFU152, PFU202**Submersible Fountain Pumps**

For Repair Part Please supply: Model Number and MFG Date as shown on Name Plate, and Part Description and Part Number as shown on Parts List.

Repair Parts - Bearing Design

For Units from Jan. 2011

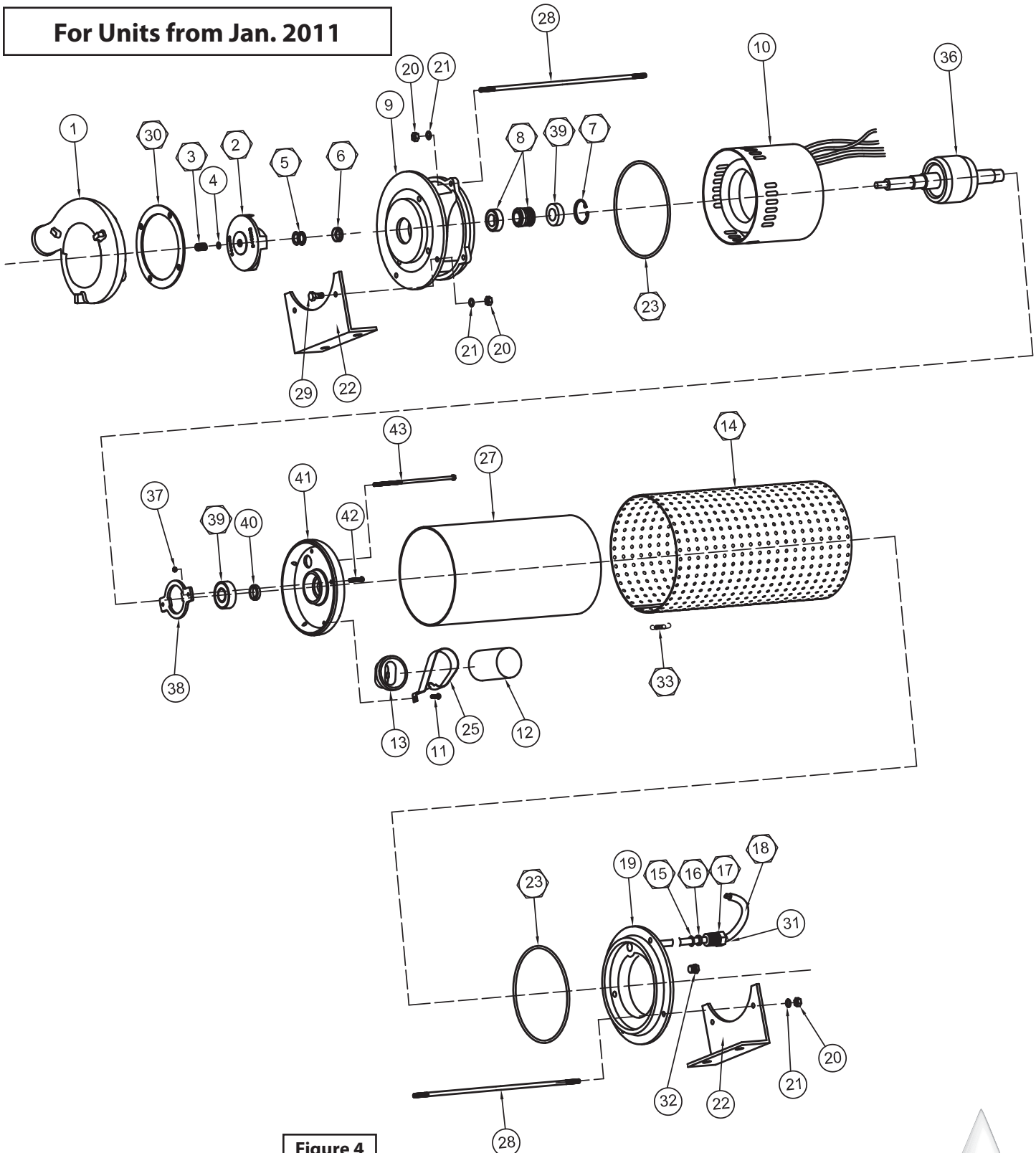


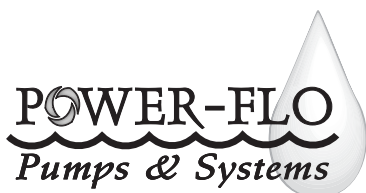
Figure 4

Parts List - Bearing Design

For Repair Part Please supply: Model Number and MFG Date as shown on Name Plate, and Part Description and Part Number as shown on Parts List.

Ref. No.	Qty		Name	Part Numbers			
				PFU31	PFU51	PFU71	PFU102
1	1		Volute, Bronze	PF093277	PF093277	PF093277	PF093277
2	1	☆	Impeller, Bronze	PF024331	PF024332	PF024333	PF024334
3	1	◆	Slotted set screw 7/16-20, Stainless	PF026155	PF026155	PF026155	PF026155
4	1		Lockwasher, 7/16 Stainless	◆	◆	◆	◆
5	6	◆	Shims, impeller, Stainless	PF024336	PF024336	PF024336	PF024336
6	1	◆	V-ring, Buna-N	PF068053	PF068053	PF068053	PF068053
7	1	◆	Retaining ring	PF023702	PF023702	PF023702	PF023702
8	1	◆	Shaft Seal, C/C/B, Type 21, 5/8"	PF068988	PF068988	PF068988	PF068988
9	1	*	Bearing sleeve, Bronze	PF093279B	PF093279B	PF093279B	PF093279B
10	1	☆	Motor (see note)	PF023254	PF023255	PF024308	PF023257
11	1		Self Tapping Screw, 8-32 x .31" Lg	◆	◆	◆	◆
12	1	☆	Capacitor 20mfd 370V	PF070963	PF070963	----	----
			Capacitor, 25mfd 370V	----	----	PF070965	PF070965
13	1		Terminal Boot, Buna-N	PF034322	PF034322	PF034322	PF034322
14	1	☆	Screen, Stainless	PF023699	PF023699	PF023699	PF023699
15	1		Grommet, Bronze	PF014896	PF014896	PF014896	PF014896
16	2		Friction ring, Plastic	PF085673	PF085673	PF085673	PF085673
17	1		Gland nut, Stainless	PF026857	PF026857	PF026857	PF026857
18	1	☆	Cord set, (includes 15, 16, 17 & 18)	PF086039	PF086039	PF086039	PF086039A
19	1		Housing end, Bronze	PF026850	PF026850	PF026850	PF026850
20	10		Hex nut 1/4-20, Stainless	◆	◆	◆	◆
21	10		Lockwasher 1/4"	◆	◆	◆	◆
22	2		Pump support	PF023316	PF023316	PF023316	PF023316
23	2	◆	O-ring, Buna-N	PF016068	PF016068	PF016068	PF016068
24	2		Terminal Connector, Plastic	PF079318	PF079318	PF079318	PF079318
25	1		Capacitor bracket, Steel	PF039858	PF039858	PF039858	PF039858
26	83.5 oz		Cooling Oil - PFU31, 1/3HP	Refer to Chart, Souce Locally			
	83.5 oz		Cooling Oil - PFU51, 1/2HP				
	79.5 oz		Cooling Oil - PFU71, 3/4HP				
	67.5 oz		Cooling Oil - PFU102, 1HP				
27	1		Housing tube, Bronze	PF088356	PF088356	PF088356	PF088356
28	4		Studs, 1/4-20 x 11.812" Lg, Stainless	PF023695	PF023695	PF023695	PF023695
29	10		Hex Hd Screws 1/4-20 x .625" Lg, SS	◆	◆	◆	◆
30	1	◆	Gasket, Casing, Buna-N	PF024335	PF024335	PF024335	PF024335
32	1		Pipe Plug 1/8" NPT, Stainless	◆	◆	◆	◆
33	4	◆	Screen Spring	PF023501	PF023501	PF023501	PF023501
39	2	◆*	Bearing, #6203	PF17414	PF17414	PF17414	PF17414
OVERHAUL KIT							
◆	Includes: Items 3, 5, 6, 7, 8, 23, 30, 33, 39			PFU-OHK			

Note: Item 10 Motor includes 10 & 39, (36, 37, 38, 40, 41, 42 & 43 shown on drawing but not listed)



(*) - Design change Jan. 2011 - Removed bushing #35 and replaced with an additional bearing #39, also changed item #9.

◆ = Acquire standard hardware locally.

◆ = Overhaul Kit

☆ = Supplied as individual items

For Repair Part Please supply: Model Number and MFG Date as shown on Name Plate, and Part Description and Part Number as shown on Parts List.

Parts List - Bearing Design

Ref. No.	Qty		Name	Part Numbers	
				PFU152	PFU202
1	1		Volute, Bronze	PF65PFU1501	PF65PFU1501
2	1	☆	Impeller, Bronze	PF65PFU1505	PF65PFU1504
3	1	◆	Slotted set screw 7/16-20, Stainless	PF026155	PF026155
4	1		Lockwasher, 7/16 Stainless	◆	◆
5	6	◆	Shims, impeller, Stainless	PF441219021	PF441219021
6	1	◆	V-ring, Buna-N	PF068053	PF068053
7	1	◆	Retaining ring	PF023702	PF023702
8	1	◆	Shaft Seal, C/C/B, Type 21, 5/8"	PF068988	PF068988
9	1		Bearing sleeve, Bronze	PF65PFU1503	PF65PFU1503
10	1	☆	Motor (see note)	PF080150C07	PF08200C07
11	1		Self Tapping Screw, 8-32 x .31" Lg	◆	◆
12	1	☆	Capacitor 45mfd 370V	PF522045720	PF522045720
13	1		Terminal Boot, Buna-N	PF034322	PF034322
14	1	☆	Screen, Stainless	PF61PFU1502	PF61PFU1502
15	1		Grommet, Bronze	PF014896	PF014896
16	2		Friction ring, Plastic	PF085673	PF085673
17	1		Gland nut, Stainless	PF026857	PF026857
18	1	☆	Cord set, (includes 15, 16, 17 & 18)	PF086039A	PF086039A
19	1		Housing end, Bronze	PF65PFU1502	PF65PFU1502
20	10		Hex nut 1/4-20, Stainless	◆	◆
21	10		Lockwasher 1/4"	◆	◆
22	2		Pump support	PF61PFU1503	PF61PFU1503
23	2	◆	O-ring, Buna-N, 156 ID x 3.5mm	PF63PFU1501	PF63PFU1501
24	2		Terminal Connector, Plastic	PF079318	PF079318
25	1		Capacitor bracket, Steel	PF039858	PF039858
26	83.5 oz		Cooling Oil - PFU152, 1-1/2HP	Refer to Chart, Souce Locally	
	79.5 oz		Cooling Oil - PFU202, 2HP		
27	1		Housing tube, Bronze	PF61PFU1501	PF61PFU1501
28	4		Studs, 1/4-20 x 11.812" Lg, Stainless	PF023695	PF023695
29	10		Hex Hd Screws 1/4-20 x .625" Lg, SS	◆	◆
30	1	◆	Gasket, Casing, Buna-N	PF024335	PF024335
31	1		Sleeve, cord	PF63PFS1008	PF63PFS1008
32	1		Pipe Plug 1/8" NPT, Stainless	◆	◆
33	4	◆	Screen Spring	PF023501	PF023501
39	2	◆*	Bearing, #6203Z	PF62B6203Z1	PF62B6203Z1
OVERHAUL KIT					
◆	Includes: Items 3, 5, 6, 7, 8, 23, 30, 33, 39			PFU2-OHK	

Note: Item 10 Motor includes 10 & 39, (36, 37, 38, 40, 41, 42 & 43 shown on drawing but not listed)

◆ = Aquire standard hardware locally.

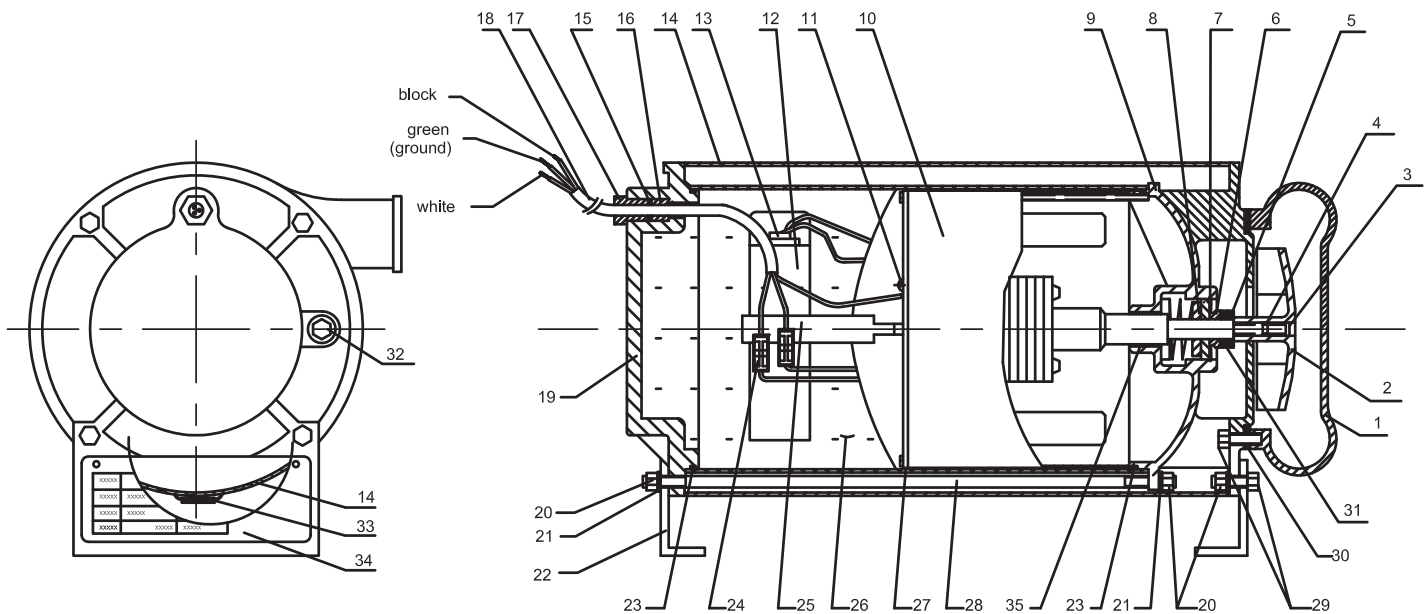
◆ = Overhaul Kit

☆ = Supplied as individual items

Repair Parts - Sleeve Design

For Repair Part Please supply: Model Number and MFG Date as shown on Name Plate, and Part Description and Part Number as shown on Parts List.

For Units previous to Jan. 2011



For Units previous to Jan. 2011**Service - Sleeve Design****Motor & Shaft Seal:**

Remove screen, volute and impeller as previously stated and drain oil from housing. Loosen gland nut (17) and slide it back on cord (18). Remove hex nuts (20) and lockwashers (21) from studs (28) and pull housing end (19) from housing tube (27). Disconnect cord set (18) and check for damage or cracks, replace if required. Remove grommet (15), friction rings (16) from housing end (19), replace if damaged. Pull housing tube (27) from bearing sleeve (9). Remove seal spacer (31) and v-ring (6) from shaft. Loosen motor screws and pull bearing sleeve (9) with shaft seal (8) from motor.

IMPORTANT that you mark location of overload in relation to bearing sleeve (9).

Remove retaining ring (7) and press seal assembly (8) out of bearing sleeve. Replace complete seal if seal shows signs of uneven wear on seal faces, chips, or scratches. If replacing seal, remove stationary by prying out with flat screwdriver.

Examine o-rings (23) and replace if damaged. Check motor capacitor (12) with an Ohm meter by first grounding the capacitor by placing a screwdriver across both terminals and then removing screwdriver. Connect Ohm meter (set on high scale) to terminals. If needle moves to infinity (∞) then drifts back, the capacitor is good. If needle does not move or moves to infinity (∞) and does not drift back, replace capacitor (12).

Inspect motor winding for shorts and check resistance values. Check rotor for wear. If rotor or the stator windings are defective, the complete motor must be replaced. To test the overload, check the continuity between the black and white wires.

Assemble bearing sleeve (9) onto motor (10), locating overload as noted (or at the 11 o'clock position as viewed from motor end), with the four motor bolts. Place capacitor (12) into bracket (25) if removed and secure with screws, Connect flag terminal from motor and terminal boot (13) to capacitor (12).

Place one o-ring (23) into groove on bearing sleeve (9) being careful not to damage the o-ring. Slide housing tube (27) onto bearing sleeve (9). Place o-ring (23) into groove on housing end piece (19) and place end piece onto housing tube (27). Place pump support (22) onto lower studs (28) and lockwashers (21) and hex nuts (20) onto studs and tighten.



IMPORTANT! - All parts must be clean before reassembly. Handle seal parts with extreme care. DO NOT damage lapped surfaces.

To reassemble, clean seal cavity in bearing sleeve (9) and oil. Insert seal (8) retaining ring along with spring onto motor shaft until seated.

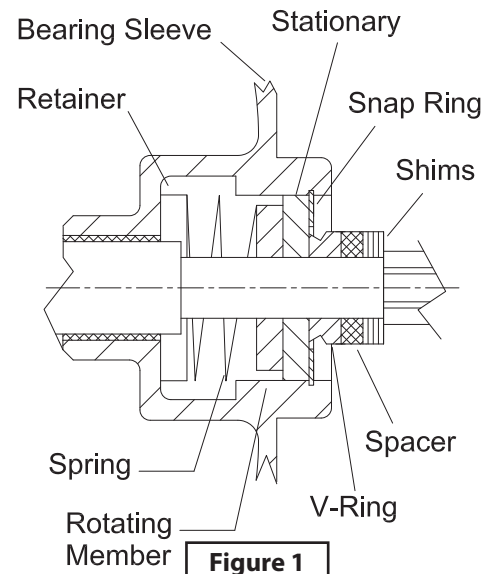


Figure 1

Lightly oil (**Do not use grease**) shaft and inner surface of rotating member and assembly tool bullet. Place the bullet tool over shaft threads and with lapped surface facing out, press rotating member with seal pusher tool onto shaft and into bearing sleeve (9) until it seats against shoulder of shaft.

Lightly oil (**Do not use grease**) stationary member of seal, and with lapped surface facing motor, press stationary member with seal pusher tool into bearing sleeve (9) until it seats against rotating member. Replace retaining ring (7), place v-ring (6) and seal spacer (31) onto shaft until seated. Assemble screen, volute and impeller as described.

For Repair Part Please supply: Model Number and MFG Date as shown on Name Plate, and Part Description and Part Number as shown on Parts List.

This exploded view diagram illustrates the assembly of a mechanical device, likely a pump or motor. The components are numbered as follows:

- 1**: Front housing or cap.
- 2**: Seal or gasket.
- 3**: O-ring or seal.
- 4**: Bolt or screw.
- 5**: Nut or washer.
- 6**: Nut or washer.
- 7**: Nut or washer.
- 8**: Nut or washer.
- 9**: Main shaft or rotor assembly.
- 10**: Motor or actuator unit.
- 11**: Cable or wiring.
- 12**: Small cylindrical component.
- 13**: Spring or coil.
- 14**: Perforated cylindrical component.
- 15**: Nut or washer.
- 16**: Nut or washer.
- 17**: Nut or washer.
- 18**: Nut or washer.
- 19**: Flange or ring.
- 20**: Bolt or screw.
- 21**: Bolt or screw.
- 22**: Bracket or support.
- 23**: Flange or ring.
- 24**: Nut or washer.
- 25**: Nut or washer.
- 26**: Nut or washer.
- 27**: Main body or housing.
- 28**: Long thin rod or pin.
- 29**: Nut or washer.
- 30**: Flange or ring.
- 31**: Nut or washer.
- 32**: Nut or washer.
- 33**: Small cylindrical component.
- 34**: Nut or washer.
- 35**: Nut or washer.
- 36**: Bolt or screw.
- 37**: Nut or washer.
- 38**: Nut or washer.
- 39**: Nut or washer.
- 40**: Nut or washer.
- 41**: Flange or ring.
- 42**: Nut or washer.
- 43**: Long thin rod or pin.
- 44**: Spring or coil.

The diagram shows the assembly sequence from the front housing (1) through the main body (27) to the motor (10) and the final assembly (14). Dashed lines indicate the alignment and assembly path of the components.

Figure 4

PFU31, PFU51, PFU71, PFU102
Submersible Fountain Pumps

Item 6.

For Repair Part Please supply: Model Number and MFG Date as shown on Name Plate, and Part Description and Part Number as shown on Parts List.

Parts List - Sleeve Design

Ref. No.	Qty		Name	Part Numbers			
				PFU31	PFU51	PFU71	PFU102
1	1		Volute, Bronze	PF093277	PF093277	PF093277	PF093277
2	1	☆	Impeller, Bronze	PF024331	PF024332	PF024333	PF024334
3	1	◆	Slotted set screw 7/16-20, Stainless	PF026155	PF026155	PF026155	PF026155
4	1		Lockwasher, 7/16 Stainless	◆	◆	◆	◆
5	6	◆	Shims, impeller, Stainless	PF024336	PF024336	PF024336	PF024336
6	1	◆	V-ring, Buna-N	PF068053	PF068053	PF068053	PF068053
7	1	◆	Retaining ring	PF023702	PF023702	PF023702	PF023702
8	1	◆	Shaft Seal, C/C/B	PF068988	PF068988	PF068988	PF068988
9	1		Bearing sleeve, Bronze	PF093279	PF093279	PF093279	PF093279
10	1	☆	Motor (see note)	PF023254	PF023255	PF024308	PF023257
11	1		Self Tapping Screw, 8-32 x .31" Lg	◆	◆	◆	◆
12	1	☆	Capacitor 20mfd 370V	PF070963	PF070963	----	----
			Capacitor, 25mfd 370V	----	----	PF070965	PF070965
13	1		Terminal Boot, Buna-N	PF034322	PF034322	PF034322	PF034322
14	1	☆	Screen, Stainless	PF023699	PF023699	PF023699	PF023699
15	1		Grommet, Bronze	PF014896	PF014896	PF014896	PF014896
16	2		Friction ring, Plastic	PF085673	PF085673	PF085673	PF085673
17	1		Gland nut, Stainless	PF026857	PF026857	PF026857	PF026857
18	1	☆	Cord set, (includes 15, 16, 17 & 18)	PF086039	PF086039	PF086039	PF086039A
19	1		Housing end, Bronze	PF026850	PF026850	PF026850	PF026850
20	10		Hex nut 1/4-20, Stainless	◆	◆	◆	◆
21	10		Lockwasher 1/4"	◆	◆	◆	◆
22	2		Pump support	PF023316	PF023316	PF023316	PF023316
23	2	◆	O-ring, Buna-N	PF016068	PF016068	PF016068	PF016068
24	2		Terminal Connector, Plastic	PF079318	PF079318	PF079318	PF079318
25	1		Capacitor bracket, Steel	PF039858	PF039858	PF039858	PF039858
26	83.5 oz		Cooling Oil - PFU31, 1/3HP	Refer to Chart, Souce Locally			
	83.5 oz		Cooling Oil - PFU51, 1/2HP				
	79.5 oz		Cooling Oil - PFU71, 3/4HP				
	67.5 oz		Cooling Oil - PFU102, 1HP				
27	1		Housing tube, Bronze	PF088356	PF088356	PF088356	PF088356
28	4		Studs, 1/4-20 x 11.812" Lg, Stainless	PF023695	PF023695	PF023695	PF023695
29	10		Hex Hd Screws 1/4-20 x .625" Lg, SS	◆	◆	◆	◆
30	1	◆	Gasket, Casing, Buna-N	PF024335	PF024335	PF024335	PF024335
31	1		Seal spacer, Buna-N	PF025756	PF025756	PF025756	PF025756
32	1		Pipe Plug 1/8" NPT, Stainless	◆	◆	◆	◆
33	4	◆	Screen Spring	PF023501	PF023501	PF023501	PF023501
35	1		Brass Bushing	PF65PFUIN01	PF65PFUIN01	PF65PFUIN01	PF65PFUIN01
39	1	◆	Bearing, #6203	PF17414	PF17414	PF17414	PF17414
OVERHAUL KIT							
◆	Includes: Items 3, 5, 6, 7, 8, 12, 23, 30, 33, 35, 39			PFU-OHK			

Note: Item 10 Motor includes 10, 36, 37, 38, 39, 40, 41, 42 & 43

◆ = Aquire standard hardware locally.

◆ = Overhaul Kit

☆ = Supplied as individual items

For Units previous to Jan. 2011

Trouble Shooting Chart



Risk of electric shock. Always disconnect the pump from the power source before handling inspections or repairs.

Symptom	Possible Cause(s)	Corrective Action
Pump will not run or pump fluid	- Poor electrical connection, blown fuse, tripped breaker or other interruption of power; improper power supply - Defective motor - Insufficient liquid level - Debris plugging screen and suction intake	- Check all electrical connections for security. Have electrician measure current in motor leads, if current is within $\pm 20\%$ of locked rotor Amps, impeller is probably locked. If current is 0, overload may be tripped. Remove power, allow pump to cool, then re-check current. - Check winding insulation (Megger Test) and winding resistance. If check is outside of range, dry and re-check. If still defective, replace per service instructions.
Pump hums but doesn't run	- Incorrect low voltage - Impeller jammed or loose on shaft, or inlet plugged	Make sure liquid level is above the pump
Pump delivers insufficient capacity	- Incorrect low voltage - Excessive inflow or pump not properly sized for application - Discharge restricted - Check valve partially closed or installed backwards - Shut-off valve closed - Impeller jammed or loose on shaft, or inlet plugged - Pump may be air locked causing pump not to flow - Piping fixtures leaking or discharge before the nozzle - Suction restricted	- Re-check all sizing calculations to determine proper pump size. - Check discharge line for restrictions, including ice if line passes through or into cold areas. - Remove and examine check valve for proper installation and freedom of operation - Open valve - Check impeller for freedom of operation, security and condition. Clean impeller cavity and inlet of any obstruction - Loosen union slightly to allow trapped air to escape.
Pump shuts off and turns on independent of switch, (trips thermal overload protector). CAUTION! Pump may start unexpectedly. Disconnect power supply.	- Incorrect low voltage - Excessive inflow or pump not properly sized for application - Impeller jammed or loose on shaft, or inlet plugged - Excessive water temperature	- Repair fixtures as required to eliminate leakage - Check pump temperature limits and fluid temperature - Replace portion of discharge pipe with flexible connector or tighten existing piping.
Pump operates noisily or vibrates excessively	- Worn bearings, motor shaft bent - Debris in impeller cavity or broken impeller - Piping attachments to building structure too loose or rigid	Check screen and/or suction inlet.

NOTE: Power-Flo Pumps & Systems assumes no responsibility for damage or injury due to disassembly in the field. Disassembly of the pumps or supplied accessories other than at Power-Flo Pumps & Systems or its authorized service centers, automatically voids warranty.

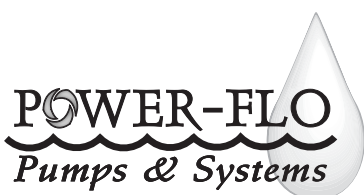
[illegible]

LIMITED WARRANTY

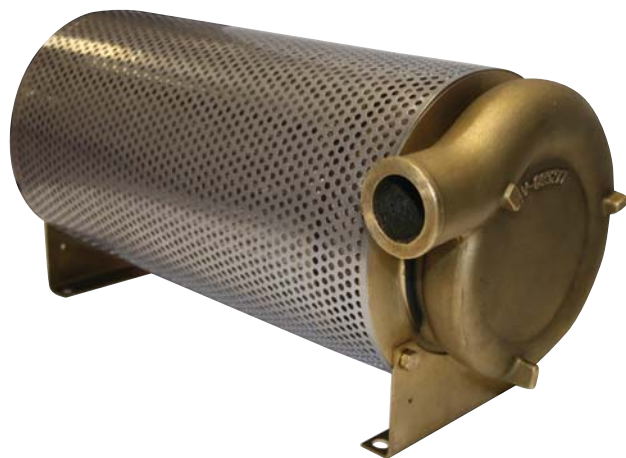
Manufacturer warrants, to the immediate purchaser and subsequent initial owner during the warranty period, every new pump to be free from defects in material and workmanship under normal use and service, when properly used and maintained, for a period of eighteen (18) months from date of manufacture or twelve (12) months from date of installation (which ever comes first). Failure due to wear due to excessive abrasives is not covered. The initial owner is the purchaser who first uses the pump after its initial installation, or for non-permanent installation, the first owner who uses the pump. The date of installation shall be determined by a dated sales receipt noting the model and serial number of the pump. The dated sales receipt must accompany the returned pump. Product will be repaired, replaced or remanufactured at Manufacturer's option. No allowance will be made for shipping charges, damages, labor or other charges that may occur due to product failure, repair or replacement. This warranty does not apply to and there shall be no warranty for any material or product that has been disassembled without prior approval of Manufacturer, subjected to misuse, misapplication, neglect, alteration, accident or act of God; that has not been installed, operated or maintained in accordance with Manufacturer's installation instructions; that has been exposed to outside substances including but not limited to the following: sand, gravel, cement, mud, tar, hydrocarbons, hydrocarbon derivatives (oil, gasoline, solvents, etc.), or other abrasive or corrosive substances, wash towels or feminine sanitary products, etc. in all pumping applications. The warranty set out in the paragraph above is in lieu of all other warranties expressed or implied; and we do not authorize any representative or other person to assume for us any other liability in connection with our products. Contact Manufacturer at: 1-877-24PUMPS or www.powerflopumps.com, Attention: Customer Service Department, to obtain any needed repair or replacement of part(s) or additional information pertaining to our warranty.

MANUFACTURER EXPRESSLY DISCLAIMS LIABILITY FOR SPECIAL, CONSEQUENTIAL OR INCIDENTAL DAMAGES OR BREACH OF EXPRESSED OR IMPLIED WARRANTY; AND ANY IMPLIED WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE AND OF MERCHANTABILITY SHALL BE LIMITED TO THE DURATION OF THE EXPRESSED WARRANTY.

Some states do not allow limitations on the duration of an implied warranty, so the above limitation may not apply to you. Some states do not allow the exclusion or limitation of incidental or consequential damages, so the above limitation or exclusion may not apply to you. This warranty gives you specific legal rights and you may also have other rights which vary from state to state.



Submersible Fountain Pumps 1-3/4" Hose Connection, 1/3, 1/2, 3/4 & 1HP



**Series: PFU31 • PFU51,
PFU71 • PFU102**

**1/3, 1/2, 3/4 & 1HP
3450 RPM • 60 Hz
Submersible Fountain Pumps**

Description

For use in Decorative Water Displays



DISCHARGE	1-3/4" Hose Connection, 90° Rotation and 1" NPT Female
LIQUID TEMPERATURE	145°F (63°C) Continuous
VOLUTE	Brass
INTERMEDIATE	Brass
HOUSING TUBE	304 Stainless Steel
HOUSING END PIECE	Brass
SCREEN	304 Stainless Steel
PUMP SUPPORTS	304 Stainless Steel
IMPELLER	1/3 & 1/2HP - Four Vane, Open, Brass 3/4 & 1 HP - Six Vane Open, Brass
SHAFT	416 Stainless Steel
O-RINGS	Buna-N
HARDWARE	300 Series Stainless Steel
SEAL	Single Mechanical, Carbon/Ceramic/Buna-N
POWER CORD	12 Ft.
MOTOR END BEARING	Single Row, Ball, Oil Lubricated
PUMP END BEARING	Single Row, Ball, Oil Lubricated
MOTOR	Oil Filled, Squirrel Cage Induction, NEMA B Design, Class H Insulation
SINGLE PHASE	Permanent Split Capacitor (PSC), Includes Overload Protection in Motor

Vacuum Pressure Impregnation "VPI" Sealed Insulation System

VPI motor enhancement system was developed to greatly extend the winding life expectancy of an electric motor. The motor stator is loaded into a pressure vessel and immersed in the specialty selected varnish. All gas pockets located within the stator are evacuated under vacuum. The varnish is drawn into the stator core, completely occupying all voids in the winding. Following a series of processes, ending in a controlled bake, the winding is 100% impregnated and sealed.

VPI is greatly superior to the "dip and bake" method which may provide only 50% to 70% of effective insulation leaving voids and air pockets. VPI provides 100% solid mass structure which provides the greatest mechanical strength and a cooler running motor due to superior heat dissipation.

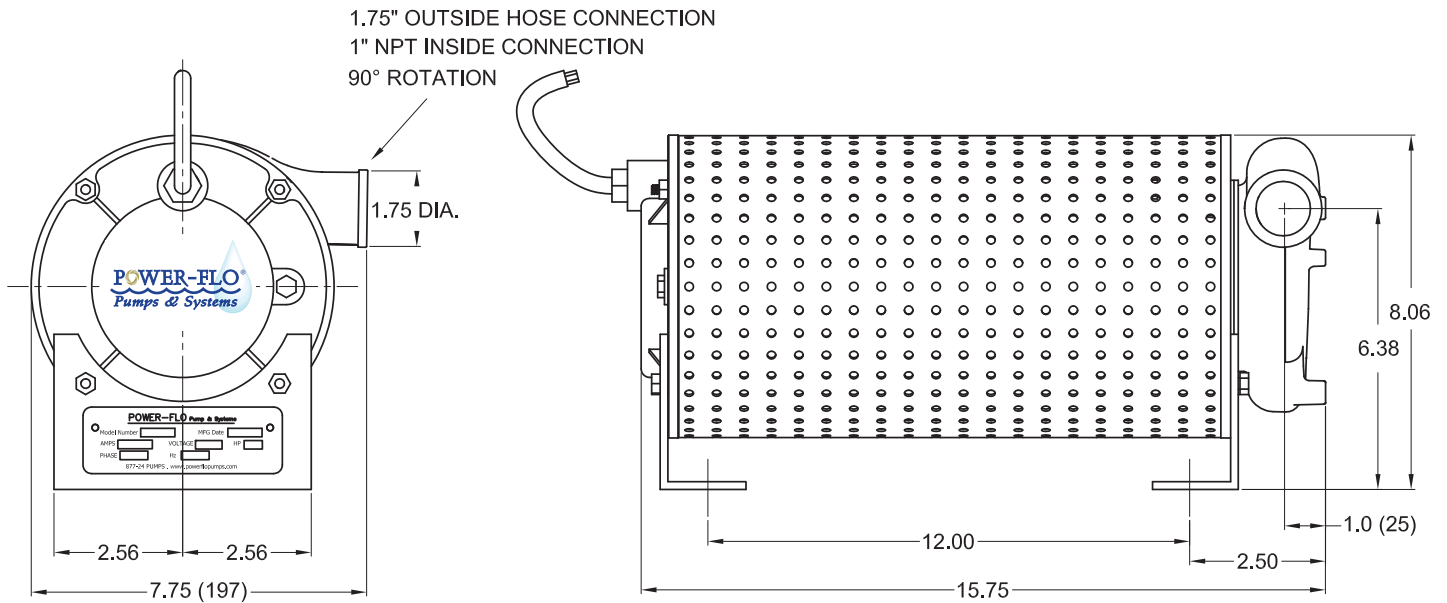
Series: PFU

Item 6.

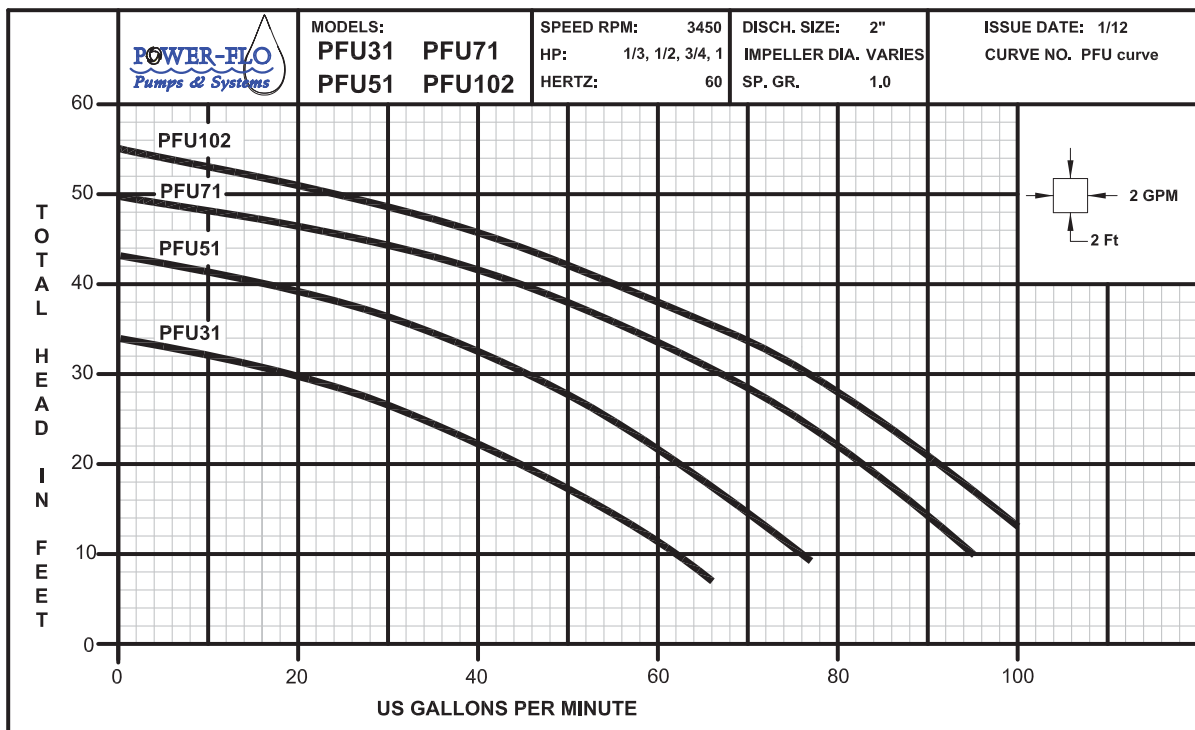
POWER-FLO®
Pumps & Systems

Submersible Fountain Pumps

1-3/4" Hose Connection, 1/3, 1/2, 3/4 & 1HP



MODEL	HP	Hz	Volts/Ph	RPM	Full Load Amps	Locked Rotor Amps	NEMA Start Code	Cord Type	Cord Size	Cord O.D.
PFU31	1/3	60	115/1	3450	8.0	21.0	J	SOW	16/3	0.395
PFU51	1/2	60	115/1	3450	9.5	21.0	E	SOW	16/3	0.395
PFU71	3/4	60	115/1	3450	12.0	28.0	D	SOW	16/3	0.395
PFU102	1	60	230/1	3450	7.0	21.0	E	SOW	16/3	0.395



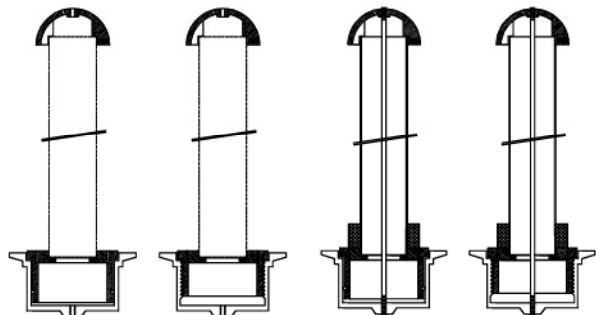
OVERFLOW STAND PIPES & DRAIN Item 6.

PEM 62202

54mm / 2.125" O.D. OVERFLOW STANDPIPE

For suggested water surface of 10 m² / 105 sq ft.
Overflow weir length = 0.16m \ 0.53 Ft

62202-X #610-4220 **62202-05-X** #610-4230 **62202** #610-4200 **62202-05** #610-4210

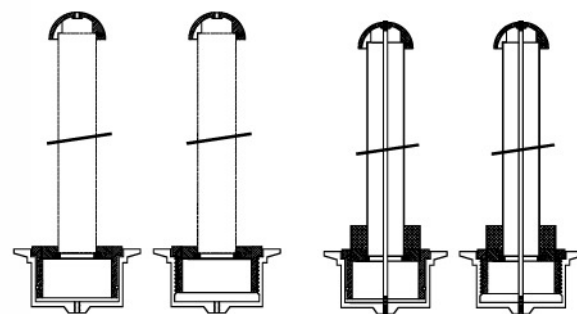


PEM 62201

41mm / 1.625" O.D. OVERFLOW STANDPIPE

For suggested water surface of 5 m² / 50 sq ft.
Overflow weir length = 0.10m \ 0.40 Ft

62201-X #610-4120 **62201-05-X** #610-4130 **62201** #610-4100 **62201-05** #610-4110

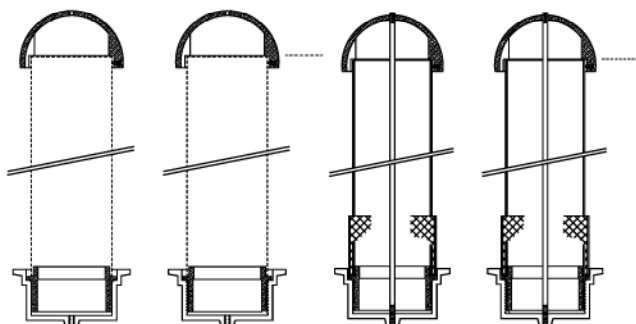


PEM 62204

105mm / 4.125" O.D. OVERFLOW STANDPIPE

For suggested water surface of 25 m² / 270 sq ft.
Overflow weir length = 0.32m \ 1.05 Ft

62204 X #610-4420 **62204-05-X** #610-4430 **62204** #610-4400 **62204-05** #610-4410

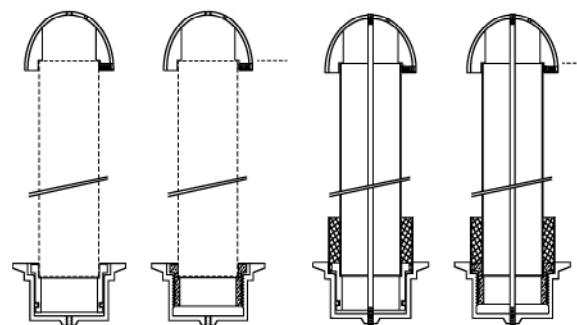


PEM 62203

79mm / 3.125" O.D. OVERFLOW STANDPIPE

For suggested water surface of 15 m² / 160 sq.ft
Overflow weir length = 0.24m \ 0.79 Ft

62203-X #610-4320 **62203-05-X** #610-4330 **62203** #610-4300 **62203-05** #610-4310



PEM 62201

PEM 6220 Series Overflow Stand Pipes & Drains are made of bronze, brass and/or copper and are stainless steel fitted. The domes are natural bronze, chrome plating of dome and/or stand pipe at extra cost. For metric stainless steel stand pipes see page 621

Stand pipes 62201 & -05, 62202 & -05, 62203 & -05 also 62204 & -05 are supplied as standard for 400mm \ 16" water depth and with debris screen to fit into base. This is to keep bottom debris out of drain, when the stand pipe is lifted. For other water depths, the stand pipes can be custom made to suit at extra cost. **X-type** stand pipes and drains consist of base adapter with solder fit for copper tube plus the dome or cover. The copper tube and assembly is by supplier or contractor to suit. For water depth's greater than 0.6m \ 2 Feet, the 05 threaded option is required to be able to remove the stand pipe. Standard stand pipes & drains have slip in joints with 'O' ring seals. Stand pipes & drains with 05 Options have threaded connections with O ring seal.

For absorption capacity use waterfall data x overflow weir length (as shown for each size) x maximum freeboard before overflowing. Where required use multiple overflows. The general purpose of the overflow stand pipe is to prevent the overflowing of the pool and when lifted to drain a pool. Base, pipe connection size can be tabulated from overflow rate x head pressure of water depth of pool. The absorption rates shown are average and might vary due to climatic conditions at the site. The overflow must be large enough to drain off the water in an emergency, should the make up water supply fail to close.

All stand pipes but the 'X' type, are made vandal resistant by bolting down the domes with center rods to the base. In addition the domes are secured with anti-theft lockscrews to prevent the unscrewing of the domes or covers.

TO SPECIFY & ORDER:

Base + Base Option + Choice of Stand Pipe
(A threaded stand pipe requires a threaded Base (-05))

CITY OF WHITEWATER POLICY		TITLE: WAFC Family Membership Policy
POLICY SOURCE: Parks and Recreation Department	Parks and Recreation Board Approval Date: 3/19/2025	TEXT NAME: G:\Park & Rec\General Information\Policy\WAFC Family Membership Policy

I. PURPOSE

The purpose of this policy is to establish standard procedures for defining and verifying family memberships at the Whitewater Aquatic & Fitness Center (WAFC) to ensure consistency, fairness, and proper eligibility verification.

II. AUTHORIZATION

The administration and enforcement of this policy shall be the function of the Whitewater Parks and Recreation Department. WAFC staff will ensure compliance with the membership guideline.

All membership applications and changes must adhere to the requirements stated in this policy. Any disputes regarding membership eligibility or verification shall be handled by WAFC management.

III. DEFINITION OF FAMILY MEMBERSHIP

A **Family Membership** is available to individuals residing at the same address who are related by blood, marriage, legal guardianship, or a committed domestic partnership. Membership includes:

- Up to two (2) adults living in the same household.
- Any adult(s) and their legal dependents under the age of 26 who **reside** in the household, with a maximum of 10 members per membership.
- Additional adults age 26 and older who **reside** in the household may be added to the account for an additional \$20 per month per adult.
- All household members over the age of 18 must provide proof of residency to be included in the membership.
- Acceptable proof of residency includes a utility bill, lease agreement, or official document displaying the individual's name and the same address as the account holder.

Commented [JL1]: Changed this from 24 to 26

Commented [JL2]: Added the monthly per adult add on fee for those older than 26

IV. MEMBERSHIP REGISTRATION & VERIFICATION

To ensure accurate membership records, the following procedures apply:

A. Adding Family Members

- Individuals over the age of 16 must be present to be added to an account.
- Proof of residency is required for members 18 and older.

B. Membership Photos & Cards

- A photo must be taken for each household member over the age of 13 when they are added to the account.
- Membership cards will only be issued to members who are present. This can be done at any time with the primary member present.
- Membership cards will only be issued to household members age 13 and older.

V. MEMBERSHIP CHANGES & UPDATES

Any additions to a family membership must follow the verification process outlined above.

Members must notify WAFC staff of address or membership composition changes to maintain accurate records.

VI. ENFORCEMENT & COMPLIANCE

WAFC management reserves the right to request additional proof of residency if concerns arise.

Any misrepresentation may result in membership revocation of membership privileges without a refund.

VII. APPROVAL & REVIEW

This policy is subject to review and modification by the City of Whitewater Parks and Recreation Board to ensure alignment with operational needs and community standards.

CITY OF WHITEWATER POLICY		TITLE: WAFC CORPORATE PRICING
POLICY SOURCE: Parks and Recreation Department	Parks and Recreation Board Approval Date: 2/19/2025	TEXT NAME: G:\Park & Rec\Policy Drafts\2025

I. Purpose

The Corporate Membership Pricing Package at Whitewater Aquatic and Fitness Center (WAFC) is designed to foster employee wellness and collaboration by offering corporate entities the opportunity to provide fitness benefits to their employees. This policy outlines the terms and conditions of the Corporate Membership Pricing Package, including payment methods, and billing procedures.

II. Corporate Membership Rate

Corporations opting for the Corporate Membership Pricing Package will benefit from a discounted rate for their employees. WAFC offers a reduced rate and will also contribute an additional amount to ensure a comprehensive and cost-effective wellness solution for corporate partners. The corporation will be responsible for a fixed contribution per employee.

III. Payment Methods

Corporations may select from the following payment methods for employee memberships under the Corporate Membership Pricing Package.

1. **Payroll Deductions:** Corporations may arrange for membership payments via employee payroll deductions. Employees opting for this method will have their membership fees deducted directly from their payroll. Corporations must promptly notify WAFC of employee enrollments and terminations to ensure accurate billing and prevent unauthorized use of memberships.
2. **In-Person Electronic Funds Transfers:** Employees may make Electronic Funds Transfers (EFT) in person at WAFC at the discounted rate, either paid in full or through monthly installments with an additional fee. Monthly payments can also be opted for and will include an additional monthly fee.

IV. Billing Procedures

1. **Payroll Deductions:** WAFC will invoice Corporations for employee cost of membership and corporation share monthly.
2. **In-Person Electronic Funds Transfers:** WAFC directly collects membership payments from individual members, corporations will be invoiced for their agreed-upon portion of the membership fees.

V. Reporting and Documentation

WAFC will provide corporations with detailed reports outlining the usage, participation, and financial details of the Corporate Membership Pricing Package

VI. Membership Management

WAFC will collaborate with corporations to manage employee memberships effectively, ensuring accurate billing and seamless access for employees.

VII. Membership Benefits

Corporate members will have full access to all standard WAFC amenities, including 24/7 fitness center access and unlimited participation in scheduled group fitness classes. Corporations may also request the following benefits be scheduled: group facility tours, informational visits with WAFC staff, and up to two corporation-specific fitness classes per year. Informational visits and fitness classes can be scheduled at either the WAFC or the corporation property, depending on equipment and space needs. Corporations are also eligible for 25% off a private rental up to two times per year.

Commented [JL1]: These highlighted benefits are all new.

VIII. Termination and Modification

WAFC reserves the right to modify or terminate the Corporate Membership Pricing Package with reasonable notice. Corporations can also request modifications to their membership agreement by contacting the WAFC Manager.

IX. Compliance

All corporate memberships are subject to WAFC's general terms and conditions, rules, and regulations. Corporations and their employees are expected to comply with the facility's policies to ensure a safe and enjoyable experience for all members.

X. 2026 Rates

Rates are as listed on the next page and are based on the number of employees who sign up for a corporate membership.

1-24 Employee Memberships				
All Access Membership Rates				
Membership Type	Regular Monthly Draft Rate	Corporate Rate Per Month	Company Pays Per Month	Employee Pays Per Month
Senior (55+)	\$40.58	\$30	\$10	\$20
Adult (18-54)	\$47.86	\$35	\$10	\$25
Family *	\$62.65	\$45	\$10	\$35
Aquatic OR Fitness ONLY Membership Rates				
Membership Type	Regular Monthly Draft Rate	Corporate Rate Per Month	Company Pays Per Month	Employee Pays Per Month
Senior (55+)	\$28	\$20	\$10	\$10
Adult (18-54)	\$33.33	\$25	\$10	\$15
Family *	\$41.58	\$35	\$10	\$25

Commented [JL2]: These rates are changed. The introduction of tiered rates based on the number of employees is a new addition. The previous flat rates were senior - 21, adult - 25, family - 31 - with a \$10 add on fee to get all access.

25+ Employee Memberships				
All Access Membership Rates				
Membership Type	Regular Monthly Draft Rate	Corporate Rate Per Month	Company Pays Per Month	Employee Pays Per Month
Senior (55+)	\$40.58	\$20	\$10	\$10
Adult (18-54)	\$47.86	\$25	\$10	\$15
Family *	\$62.65	\$35	\$10	\$25
Aquatic OR Fitness ONLY Membership Rates				
Membership Type	Regular Monthly Draft Rate	Corporate Rate Per Month	Company Pays Per Month	Employee Pays Per Month
Senior (55+)	\$28	\$15	\$10	\$5
Adult (18-54)	\$33.33	\$20	\$10	\$10
Family *	\$41.58	\$25	\$10	\$20

*Family is limited to 4 adults and those under the age of 26 residing in the same residence. Same household proof residency will be required to all members 18 and older.



Park Board Agenda Item

Meeting Date:	October 21, 2026
Agenda Item:	Discussion and possible action to recommend funding for construction of three additional offices at the Whitewater Municipal Building to the Finance Committee.
Staff Contact (name, email, phone):	Kevin Boehm, kboehm@whitewater-wi.gov , 262-473-0122

BACKGROUND

(Enter the who, what when, where, why)

Additional enclosed office space is needed at the Whitewater Municipal Building. Several employees currently work in open cubicles where sensitive conversations and information can easily be overheard by other employees and individuals passing through common areas. Constructing three enclosed offices would provide necessary privacy and improve daily operations.

Lepak Wall and Ceiling, the contractor responsible for the City's previous office construction project, has provided a quote of **\$22,250**. The company performed exceptionally well on the previous project.

During that project, staff contacted nine contractors but received only two quotes. Given the previous difficulty obtaining quotes and Lepak's demonstrated performance, staff is requesting consideration of waiving additional competitive quotation requirements, if permissible.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

In March 2025, the Parks & Recreation Advisory Board and Finance Committee recommended approval of two offices constructed by Lepak Wall and Ceiling for \$12,900. The project was successfully completed.

FINANCIAL IMPACT

(If none, state N/A)

Staff proposes using remaining funds from the City Hall Roofing Project CIP, originally funded through \$400,000 in borrowing.

Description	Amount
Office Construction	\$22,250
Electrical, HVAC and Permit Fees	\$5,000
Total Project Cost	\$27,250
Available Roofing CIP Funds	\$41,644
Remaining Balance	\$14,394

Electrical and HVAC improvements would be completed in-house. Use of the remaining CIP funds would be subject to Finance confirming that they may be reallocated.

STAFF RECOMMENDATION

Staff recommends that the Parks & Recreation Advisory Board forward a favorable recommendation to the Finance Committee to consider reallocating \$27,250 from the remaining City Hall Roofing Project CIP funds for construction of three offices and awarding the \$22,250 construction contract to Lepak Wall and Ceiling, with consideration of waiving additional competitive quotes where legally permissible.

ATTACHMENT(S) INCLUDED
(If none, state N/A)

Proposal from Lepak Wall and Ceiling.

BID PROPOSAL

Item 9.

LEPAK WALL & CEILING, INC
W5386 BLUFF RD
EAGLE, WI 53119

Perry Lepak

OFFICE: (414)-313-5771

President

<i>Proposal Submitted to:</i>	<i>Date:</i> 09/24/26
City of Whitewater	<i>Phone:</i>
	<i>email</i> dbuckingham@whitewater-wi.gov
<i>Address:</i>	<i>Job Name:</i> 2nd Floor 3 Office Buildout
<i>City, State & Zip Code</i>	<i>Job Location:</i> Whitewater, WI

WE PROPOSE HEREBY TO COMPLETE, AND IN ACCORDANCE WITH THE SPECIFICATIONS OUTLINED WITHIN

LISTED IN DETAIL ON PAGE 2

FOR THE SUM OF:

Twenty-Two Thousand Two Hundred Fifty DOLLARS \$ \$22,250.00

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge above & beyond original estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by workman's compensation insurance.

Perry Lepak
Authorized Signature
Perry Lepak, President

Acceptance of Proposal

Signature

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to complete work as specified in proposal

Signature

Date of Acceptance:

BID PROPOSAL

Item 9.

LEPAK WALL & CEILING, INC
W5386 BLUFF RD
EAGLE, WI 53119

WE HEREBY SUBMIT SPECIFICATIONS AND ESTIMATES FOR:

**** Provide labor & materials for 2nd floor 3 office buildout including:**

Steel stud framing

Sound Insulation

Drywall including sand texture finish

Hollow metal door frames

Solid core flush doors to match existing doors

Stain, seal & finish on doors to match existing doors

All lay-in ceiling work to match existing

\$22,250.00

**** NOT INCLUDED:**

Finish painting of walls or door frames

Lockset hardware for doors

Vinyl base

No electrical work

Proposed cost for afformentioned work

TOTAL

\$22,250.00



Park Board Agenda Item

Meeting Date:	October 21, 2026
Agenda Item:	Discussion and Possible Action to Recommend Funding for the Purchase of New Fitness Equipment at the Whitewater Aquatic and Fitness Center (WAFC).
Staff Contact (name, email, phone):	Kevin Boehm, kboehm@whitewater-wi.gov , 262-473-0122

BACKGROUND

(Enter the who, what when, where, why)

The Whitewater Aquatic & Fitness Center (WAFC) has several pieces of strength training equipment that are approximately 20 years old and are recommended for replacement due to their age, condition, and limited availability of manufacturer replacement parts.

The existing five-stack pulley system has reached an age where direct replacement components are no longer readily available, making continued long-term maintenance increasingly challenging. Additionally, the existing squat rack is approximately the same age, with certain replacement components no longer manufactured and visible signs of aging on portions of the structure.

Staff recommend replacing these pieces of equipment as part of a proactive effort to maintain a modern, functional, and reliable fitness center for our members and patrons.

Staff recommend purchasing a new five-stack pulley system and power racks. The proposed power racks would replace not only the existing squat rack but also the current bench press stations.

The new power racks offer greater adjustability and exercise versatility, allowing users to perform a wider range of strength training exercises within a single station. Consolidating these pieces of equipment would also create additional usable floor space in the free weight area and improve the overall layout of the fitness center.

Equipment Comparison and Recommendation

Staff contacted three commercial fitness equipment vendors to obtain pricing for the proposed replacements:

- **Direct Fitness Solutions:** Submitted a proposal for Precor fitness equipment.
- **Johnson Fitness & Wellness:** Submitted a proposal for replacement fitness equipment.
- **Summit Commercial Fitness:** Contacted by both telephone and email requesting a proposal; no quote was received.

The majority of WAFC's existing cardio and strength equipment is manufactured by Precor. Staff have had excellent experiences with the durability, reliability, and relatively low maintenance requirements of this equipment.

While the equipment proposed by Direct Fitness Solutions carries a higher initial purchase price, staff believe the additional investment is justified based on our experience with Precor's long-term performance in a heavily used fitness center environment.

Purchasing commercial-grade equipment with an established history of reliability at WAFC represents a responsible long-term investment. Staff recommend prioritizing equipment quality, durability, and anticipated service life rather than selecting equipment based solely on the lowest initial purchase price.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

N/A

FINANCIAL IMPACT

(If none, state N/A)

The recommended Precor equipment represents an additional investment of \$7,835 compared to the Johnson Fitness & Wellness proposal. Staff believe this additional cost is justified by the City's positive experience with Precor equipment, its demonstrated reliability, and anticipated long-term durability in a high-use municipal fitness facility.

Funding for the proposed \$22,707 purchase would come from the dedicated Capital Improvement Program (CIP) funds for the Whitewater Aquatic & Fitness Center. The purchase would utilize existing funds designated for capital improvements at the facility.

Equipment	Direct Fitness Solutions	Johnson Fitness & Wellness
Five-stack pulley system	\$13,760	\$10,282
Power rack replacements	\$8,947	\$4,590
Total	\$22,707	\$14,872
Difference	+\$7,835	—

STAFF RECOMMENDATION

Staff recommends that the Parks & Recreation Advisory Board forward a favorable recommendation to the Finance Committee to consider reallocating \$27,250 from the remaining City Hall Roofing Project CIP funds for construction of three offices and awarding the \$22,250 construction contract to Lepak Wall and Ceiling, with consideration of waiving additional competitive quotes where legally permissible.

ATTACHMENT(S) INCLUDED

(If none, state N/A)

- Direct Fitness Solutions Equipment Proposal
- Johnson Fitness & Wellness Equipment Proposal

Johnson Fitness & Wellness

Ryan Nielsen (3348)
 1600 Landmark Drive
 Cottage Grove, WI 53527
 Phone: (262) 328-4566
 Fax: (262) 524-1682
 Email: ryan.nielsen@johnsonfit.com

Qu Item 10.

Quote Order 22-077591
Date 08/07/26

Ship To Information
Whitewater Aquatic Center Inc.

Jamie Lowery
 580 S Elizabeth St.
 Whitewater, WI 53190

Work: (262) 458-2791

Email: jlowery@whitewater-wi.gov

Bill To Information
Whitewater Aquatic Center Inc.

Jamie Lowery
 580 S Elizabeth St.
 Whitewater, WI 53190

Work: (262) 458-2791

Email: jlowery@whitewater-wi.gov

Expiration Date: 9/6/2026

Terms: Prepaid

Qty	SKU	Description	Delivery Method	Tax	Your Price	Ext. Price
		Full Commercial - Rated		☐		
2	HF-MB-HD-3000	Hoist MB HD Dual Pulley Functional Trainer	Deliver	☐	\$4,225.00	\$8,450.00
				☐		
1	TF-QT-114931	Torque TR1 Half Rack(s) w/storage	Deliver	☐	\$4,100.00	\$4,100.00
1	TF-XFIBLC-101-F07	Torque Fitness XFIB Adjustable Bench w/wheels	Deliver	☐	\$490.00	\$490.00
				☐		
~~4~~	~~LM-ELITE~~	~~Hoist Lemond Elite Spin Bike~~	~~Deliver~~	~~☐~~	~~\$1,770.00~~	~~\$7,080.00~~
		~~Built in LCD~~		☐		
		~~Lemond App~~		☐		
		~~Magnetic Resistance~~		☐		
		~~Poly V Belt~~		☐		
				☐		
		*Freight ships fee via Ryan		☐		
1		Factory Freight		☐	\$0.00	\$0.00
1	COMMDEL03	Commercial Delivery & Assembly	Deliver	☐	\$1,832.00	\$1,832.00

Special Instructions:

Item Total: \$21,952.00
Tax: \$0.00
TOTAL: \$21,952.00

Customer Information

Sold To:

Whitewater Aquatic and Fitness Center
312 W Whitewater St
Whitewater, Wisconsin 53190

Ship To:

Whitewater Aquatic and Fitness Center
580 S Elizabeth St
Whitewater, Wisconsin 53190

Direct Fitness Sales Team:

Tyler Baseley- Regional Sales Manager
Ph: (920) 904-0747
Fax: (847) 380-5027
tbaseley@directfitnesssolutions.com

Billing Point of Contact:

Jamie Lowery
Ph: (262) 458-2791
jlowery@whitewater-wi.gov

Delivery Point of Contact:

Jamie Lowery
Ph:(262) 458-2791
jlowery@whitewater-wi.gov

Maureen Dascanio- Inside Sales
Ph: (847) 680-9300
Fax: (847) 278-4588
salesorders@directfitnesssolutions.com

STRENGTH

Quantity	Product Code	Product Description	Line Item Description	List Price	Sales Price	Total Price
1.00	TAG RCK-SS1-COMBO	TAG FITNESS Power Rack: 2x RCK-SS1; 1x RCK-SS1/DIP; 1x RCK-PWR/MBR; 1x RCK-PWR/FDR; 1x RCK-PWR/BPR; 1x RCK-PWR/LMA		\$ 8,876.00	\$ 6,657.00	\$ 6,657.00
2.00	TAG BNCH-ELITE	TAG FITNESS Multi Angle ELITE Bench		\$ 860.00	\$ 645.00	\$ 1,290.00

TRADE IN

Quantity	Product Code	Product Description	Line Item Description	List Price	Sales Price	Total Price
1.00	TRADE STRENGTH	DFS Trade-In Strength	REMOVE EXISTING SQUAT RACK. ZERO VALUE. FREE REMOVAL.	\$ 0.00	\$ 0.00	\$ 0.00

FREIGHT

Quantity	Product Code	Product Description	Line Item Description	List Price	Sales Price	Total Price
1.00	FREIGHT	Freight	FOB per UW State Contract.	\$ 0.00	\$ 0.00	\$ 0.00

INSTALL

Quantity	Product Code	Product Description	Line Item Description	List Price	Sales Price	Total Price
1.00	INSTALLATION	Product Installation		\$ 0.00	\$ 1,000.00	\$ 1,000.00

SubTotal	\$ 8,947.00
Estimated Tax	
Grand Total	\$ 8,947.00

Notes

All discounted pricing and terms per UW State Contract #22-5227 - Athletic & Physical Fitness Equipment. Per UW State Contract #22-5227 - Attachment E: Standard Terms and Conditions - 22.0 to 22.4 Insurance Responsibility, Direct Fitness Solutions meets or exceeds all minimum terms.

Terms & Conditions

PAYMENT TERMS:

PAYMENT IS DUE IN ADVANCE. Any other payment terms are subject to credit approval. Authorized purchase orders required for: Leases, Hospitals, Military, School Systems, Municipalities and Corporate Facilities. Proof of tax-exempt status required if applicable. Estimated sales tax - final tax will be billed at the time of shipment based on the prevailing rates.

ESTIMATED DELIVERY DATE:

Due to fluctuating supply chains, please check with your Regional Sales Manager to confirm a realistic lead time for your order.

DISCLAIMER:

No representation or statements and no warranties, expressed or implied, other than Manufacturers Warranty, arises apart from this quote concerning the above items except as stated in writing on this quote. All quotes are valid for 15 days.

TERMS AND CONDITIONS OF SALE:

Customer is responsible for the following on Entertainment, Cardio & Strength products: TV's with fixed or variable analog audio output jack and speaker off functions (if digital audio output, a converter will need to be purchased). Live cable and dedicated electrical to each TV/Personal Viewing Screen location prior to installation. Installation is not included unless specified. XTV receivers require a CSafe port for power or 110 VAC outlet per piece Confirmation of treadmill electrical requirements (dedicated 20amp branch circuit to each treadmill).

GC or Owner is responsible for the following: • Dumpster for all garbage. • HVAC system up and running prior and during installation with a room temperature of 70 degrees. • Moisture Test done on concrete slab. RH Test; must be at or below 85% RH or Stauf adhesive must be used • Levelness of concrete slab checked for high/low spots, control joints, expansion joints, no paint overspray on concrete slab, etc. • Any major prep work:(grinding, self-leveling, etc.) • All original lighting on during installation of rubber floor. No temporary lighting. • All Doors and electrical outlets that are in the ground need to be removed prior to removal of old flooring and placed back once the new floor is installed; Any doors that swing into room or electrical outlets that are recessed must be properly installed to account for flooring thickness • GC or Owner is responsible for protecting and washing the new installed sports rubber flooring.

One year installation Warranty.

Please note: Unless product is defective or the return is a direct result of a Direct Fitness Solutions error, a 10% restocking fee for all orders and a 20% restocking fee on all custom orders will be charged. All shipping and installation costs are nonrefundable.

Quote Acceptance:

These prices, specifications and conditions are satisfactory and are hereby accepted.

Payment Terms: Net:30

Account Name: Whitewater Aquatic and Fitness
Center

Print Name: _____

Signature: _____

Title: _____

Date: _____

Company Name: _____

Print Name: _____

Signature: _____

Title: _____

Date: _____

Email or Fax Signed Proposal To:

Maureen Dascanio
Inside Sales
Phone: (847) 680-9300
Fax: (847) 278-4588
salesorders@directfitnesssolutions.com

***Please include all applicable purchasing documents. If tax exempt please include exemption certificate.*

Delivery Information	
Requested Delivery Date: 10/1/2026	Payment Type: Purchase Order
Hours Available to Accept Delivery: 8AM - 5PM	Purchase Order #:
Ship Via: DFS Truck	Site Survey Date: 7/31/2026
Ship Via Other:	Floor Plan Included: Yes
Delivery Point of Contact Name: Jamie Lowery	Dimensions of Access Ways: STANDARD
Delivery Point of Contact Phone: (262) 458-2791	Stairs: No
Delivery Point of Contact Email: jlowery@whitewater-wi.gov	Elevator: No
Multiple Delivery Locations: No	Color of Upholstery: BLACK
Locations:	Color of Frames: BLACK
Possible Delays in Delivery Time? No	Trade-In's? Yes
Delay Reasons:	Third Party Involved? No
	Third Party Purchase Order #:

Customer Information

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Whitewater, Wisconsin 53190

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Fax: (847) 380-5027
tbaseley@directfitnesssolutions.com

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Ph: (262) 458-2791
jlowery@whitewater-wi.gov

Delivery Point of Contact:

Jamie Lowery
Ph:(262) 458-2791
jlowery@whitewater-wi.gov

Maureen Dascanio- Inside Sales
Ph: (847) 680-9300
Fax: (847) 278-4588
salesorders@directfitnesssolutions.com

STRENGTH

Quantity	Product Code	Product Description	Line Item Description	List Price	Sales Price	Total Price
2.00	PRE PWSRUD915BKP	PRECOR Resolute Dual Adjustable Pulley Black Pearl (RUD 915)		\$ 8,640.00	\$ 6,480.00	\$ 12,960.00

TRADE IN

Quantity	Product Code	Product Description	Line Item Description	List Price	Sales Price	Total Price
1.00	TRADE STRENGTH	DFS Trade-In Strength	REMOVE EXISTING 5-STACK MODULAR. ZERO VALUE. FREE REMOVAL.	\$ 0.00	\$ 0.00	\$ 0.00

FREIGHT

Quantity	Product Code	Product Description	Line Item Description	List Price	Sales Price	Total Price
1.00	FREIGHT	Freight	FOB per UW State Contract.	\$ 0.00	\$ 0.00	\$ 0.00

INSTALL

Quantity	Product Code	Product Description	Line Item Description	List Price	Sales Price	Total Price
1.00	INSTALLATION	Product Installation		\$ 0.00	\$ 800.00	\$ 800.00

SubTotal	\$ 13,760.00
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Estimated Tax	
Grand Total	\$ 13,760.00

Notes

All discounted pricing and terms per UW State Contract #22-5227 - Athletic & Physical Fitness Equipment. Per UW State Contract #22-5227 - Attachment E: Standard Terms and Conditions - 22.0 to 22.4 Insurance Responsibility, Direct Fitness Solutions meets or exceeds all minimum terms.

Terms & Conditions

PAYMENT TERMS:

PAYMENT IS DUE IN ADVANCE. Any other payment terms are subject to credit approval. Authorized purchase orders required for: Leases, Hospitals, Military, School Systems, Municipalities and Corporate Facilities. Proof of tax-exempt status required if applicable. Estimated sales tax - final tax will be billed at the time of shipment based on the prevailing rates.

ESTIMATED DELIVERY DATE:

Due to fluctuating supply chains, please check with your Regional Sales Manager to confirm a realistic lead time for your order.

DISCLAIMER:

No representation or statements and no warranties, expressed or implied, other than Manufacturers Warranty, arises apart from this quote concerning the above items except as stated in writing on this quote. All quotes are valid for 15 days.

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Account Name: Whitewater Aquatic and Fitness
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Print Name: _____

Signature: _____

Title: _____

Date: _____

Company Name: _____

Print Name: _____

Signature: _____

Title: _____

Date: _____

Email or Fax Signed Proposal To:

Maureen Dascanio
Inside Sales
Phone: (847) 680-9300
Fax: (847) 278-4588
salesorders@directfitnesssolutions.com

***Please include all applicable purchasing documents. If tax exempt please include exemption certificate.*

Delivery Information	
Requested Delivery Date: 9/15/2026	Payment Type: Purchase Order
Hours Available to Accept Delivery: 8AM - 5PM	Purchase Order #:
Ship Via: DFS Truck	Site Survey Date: 7/6/2026
Ship Via Other:	Floor Plan Included: No
Delivery Point of Contact Name: Jamie Lowery	Dimensions of Access Ways: DOUBLE DOORS
Delivery Point of Contact Phone: (262) 458-2791	Stairs: No
Delivery Point of Contact Email: jlowery@whitewater-wi.gov	Elevator: No
Multiple Delivery Locations: No	Color of Upholstery: N/A
Locations:	Color of Frames: BLACK PEARL
Possible Delays in Delivery Time? No	Trade-In's? Yes
Delay Reasons:	Third Party Involved? No
	Third Party Purchase Order #: