



## Urban Forestry Commission

Cravath Lakefront room 2nd floor 312 West  
Whitewater Str, Whitewater, WI, 53190 \*In Person  
and Virtual

**Monday, September 23, 2024 - 5:30 PM**

---

**Citizens are welcome (and encouraged) to join our webinar via computer, smart phone, or telephone. Citizen participation is welcome during topic discussion periods.**

Urban Forestry Commission

Time: Sep 23, 2024 05:30 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/83292034497?pwd=XmBYdXm3i9MAaUofZvMDy2gOr4LOYB.1>

Meeting ID: 832 9203 4497

Passcode: 554281

One tap mobile

+13126266799,,83292034497#,,,,\*554281# US (Chicago)

**Please note that although every effort will be made to provide for virtual participation, unforeseen technical difficulties may prevent this, in which case the meeting may still proceed as long as there is a quorum. Should you wish to make a comment in this situation, you are welcome to call this number: (262) 473-0108.**

---

## AGENDA

### **Authorization to hold Urban Forestry Meeting due to lack of publication on city website**

#### **CALL TO ORDER**

#### **ROLL CALL**

#### **APPROVAL OF AGENDA**

*A commission member can choose to remove an item from the agenda or rearrange its order; however, introducing new items to the agenda is not allowed. Any proposed changes require a motion, a second, and approval from the commission to be implemented. the agenda shall be approved at reach meeting even if no changes are being made at that meeting.*

**CONSENT AGENDA**

*Items on the Consent Agenda will be approved together unless any committee member requests that an item be removed for individual consideration.*

1. Urban Forestry Commission August 26, 2024 Minutes

**HEARING OF CITIZEN COMMENTS**

*No formal Committee action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those specific issues at the time the Committee discusses that particular item.*

***To make a comment during this period, or during any agenda item: On a computer or handheld device, locate the controls on your computer to raise your hand. You may need to move your mouse to see these controls. On a traditional telephone, dial \*6 to unmute your phone and dial \*9 to raise your hand.***

**OPEN MEETINGS LAWS TRAINING****ELECTION OF NEW TREASURER**

2. Discussion and possible action on segregated funds between City and Urban Forestry Commission.

**STAFF REPORT**

3. Update from Andrew Beckman regarding 2024 Construction Trees.
4. Spring Tree Planting Order

**TREE CITY**

5. Discussion and possible action on approving City recommend tree list.
6. Discussion regarding the upkeep of the Arboretum
  - a. Descriptions of the tasks that need to be completed.
  - b. What part of this is to be cared for by the city.
  - c. What part is to be cared for by a group of volunteers created for this purpose.
  - d. How is funding going to be secured on a continual bases for the Arboretum at Starin Park?

**FUTURE AGENDA ITEMS****NEXT MEETING DATE OCTOBER 28, 2024****ADJOURNMENT**

A quorum of the Common Council may be present. This notice is given to inform the public that no formal action will be taken at this meeting.

**Anyone requiring special arrangements is asked to call the Office of the City Manager / City Clerk (262-473-0102) at least 72 hours prior to the meeting.**



**Urban Forestry Commission Meeting  
Monday, August 26, 2024 – 5:30 PM  
Cravath Lakefront Room  
312 W. Whitewater Street  
Whitewater, WI 53190  
Hybrid Meeting**

**Meeting Minutes**

**Call to Order and Roll Call**

Present: Bill Chandler, Nick Alt, Brienne Brown, Carol McCormick  
Absent: Ryan Tevis  
Staff: Andrew Beckman, Kevin Boehm  
Guests: Josh Kapfer

Meeting called to order at 4:34 by Alt

**Approval of Agenda**

Moved to approve by McCormick, Seconded by Brown. Ayes: Chandler, Alt, McCormick, Brown. Nays: None.

**Consent Agenda**

**1. Approval of Minutes from July 22, 2024**

Motioned by Chandler, seconded by McCormick to approve. Ayes: Chandler, Brown, Alt, McCormick. Nays: None

**Hearing of Citizen Comments**

Boehm reminded the commission to not reply all to emails as this is considered a walking quorum and is subject to open records. These are in violation of the City transparency ordinance and Wisconsin state statutes. Additional training will be required of all boards and commissions moving forward.

**Treasurer's Report**

Boehm informed the commission that Rosemary Leaver has resigned her position on the commission and therefore a new Treasurer must be elected.

**Election of New Treasurer**

Motioned by McCormick to table the discussion of treasurer until the commission fills all vacancies. Seconded by Brown. Ayes: Alt, Brown, Chandler, McCormick. Nays: None.

**Staff Report**

**2. Report regarding 2024 EAB Treatment.**

City staff have treated 181 Ash trees throughout the community, using 5,740 mils or 12 quarts of material. Alt asked for a cost. Beckman stated he did not have the numbers but they have purchased a new gun that speeds up the process and uses less treatment material. He stated an estimate of \$12,000 and that number will go down in the future due to not having to purchase the gun. Alt stated that there is a rolling cost on that particular tree in town and if we reduce our inventory the cost will be reduced. Beckman stated the city is already invested in these trees after several years of treatment. He doesn't want to remove trees just to remove them since they offer a diversity to the urban canopy and there is an Emerald Ash Borer plan in place approved by the City Council that he is obligated to follow.

Crews continue to trim street trees throughout the community. Staff have been watering newly planted trees and have been spraying weeds in some of the beds in the Arboretum. Alt asked if the City was going to mulch the beds, it was mentioned at the last meeting that the City would provide the mulch and the group overseeing the arboretum would be installing the mulch.

**Tree City**

**3. Discussion and possible action on approval of amount of money to spend on trees.**

Boehm gave an update that he met with the Finance Department to discuss the request from the UFC to have the money earned from the Tree Sale to be placed into its own account. Finance would like to know the following information. What bank is the account located at, what is the associated FEIN or SSN. He informed the commission that the account needs to be audited by the city auditors every year since the commission is essentially a branch of the city government therefore all monies need to be accounted for in the same fashion.

Boehm stated that the City will release the funds from the Tree Sale to the UFC if that is what they want, however, the City will not fund the upfront costs of the Tree Sale. Boehm will give a full update on Forestry Budget and Funds at the September meeting.

**4. Upkeep of the Arboretum**

Alt created a list but doesn't have it with him. He went over some of the things he sees necessary and who would be responsible.

- a. **Descriptions of the tasks that need to be completed.**
- b. **What part of this is to be cared for by the City.**
- c. **What part is to be cared for by a group of volunteers created for this purpose.**
- d. **Who is interested in developing a group of volunteers to care for the arboretum?**

Alt asked for volunteers to develop a group of volunteers. Brown said she could get it started by reaching out to the Starin Park Neighborhood and the High School. It was recommended to reach out to Wes Everline and the University. Brown asked for a bullet point list of items that need to be done and it would make it easier to find help.

- e. **Who would like to develop tasks that need to be completed by the Arboretum care coalitions/Friends of Starin Park Arboretum?**
- f. **How is funding going to be secured on a continual basis for the Arboretum at Starin Park?**

Alt put together a list of potential funds, but again doesn't have it. He asked for feedback. There was a general discussion of possible funding ideas, no decisions were made.

#### **Bird City**

- 5. **Discuss and possible action on placing additional Purple Martin Houses in the Community.**

Alt stated the Park Board donated \$500 the last time a house was purchased and would like to ask the board for an additional contribution

- 6. **Discussion and possible approval of letter to be dispersed/delivered to the residents near Skyway Park in the Park Crest residential subdivision for the purpose of adding a Purple Martin Bird House to this neighborhood.**

Alt provided a letter to the community asking for donations towards the purchase of a Purple Martin house in the Park Crest neighborhood. Boehm will clean up the letter. An additional Purple Martin house is needed at the Trippe Lake location, an additional letter will be sent to residents around that neighborhood similar to the Park Crest request.

#### **Future Agenda Items**

- a. Other grants availability and desire to pursue
- b. Update the tree, plants, shrubs, grasses for landscaping plans
- c. Brochure about tree planting in the city
- d. Century Tree use of wood having a special meeting with the Landmarks Commission.

#### **Adjournment**

- e. Moved to adjourn by McCormick, seconded by Chandler. Adjourned at 6:36 PM.

Respectfully Submitted,

*Kevin Boehm*  
Kevin Boehm



MO Number	Date Wanted
MO-20389	04/01/2025

W180 N6275 Marcy Road Menomonee Falls, WI 53051  
 Phone: 262-252-4988  
 www.jniplants.com

Bill to

**City of Whitewater/Park Department**  
 312 W. Whitewater Street  
 Whitewater, WI 53190 US

Contact: Andrew Beckman  
 Mobile/Cell: 920-691-6665  
 Email: abeckman@whitewater-wi.gov

Ship To

**City of Whitewater/Park Department**  
 312 W. Whitewater Street  
 Whitewater, WI 53190 US

Contact: Andrew Beckman  
 Mobile/Cell: 920-691-6665  
 Email: abeckman@whitewater-wi.gov

Order Date	Sales Rep	PO Number	Department	Terms	Ship Method
07/24/2024	Emily Peters	2025 Spring Construction	Wholesale	NET-30	JK Delivery

ProductID	Description	Size	Ord	Cxl	Ship	Left	Price	Extended
0830TJ	State Street™ Miyabe Maple <a href="#">Pricing and available may change</a>	2" CALIPER	2			2	\$230.00	\$460.00
0600T15G	Black Gum <a href="#">Pricing and available may change</a>	#15 CONTAINER TREE	1			1	\$220.00	\$220.00
0668TJ	Bur Oak <a href="#">Pricing and availability may change</a>	2" CALIPER	1			1	\$300.00	\$300.00
0676TJ	Red Oak <a href="#">Pricing and availability may change</a>	2" CALIPER	2			2	\$230.00	\$460.00
3111TJ	Exclamation!™ London Planetree <a href="#">Pricing and availability may change</a>	2" CALIPER	2			2	\$205.00	\$410.00
3040TJ	Princeton Elm <a href="#">Pricing and availability may change</a>	2" CALIPER	1			1	\$185.00	\$185.00
1655T5RM	Red Maple <a href="#">Pricing and availability may change</a>	#5 RM TREE	1			1	\$55.00	\$55.00
0720TJ	Basswood <a href="#">Pricing and availability may change</a>	2" CALIPER	1			1	\$205.00	\$205.00
0080TI	Sugar Maple <a href="#">Pricing and availability may change</a>	1.75" CALIPER	2			2	\$200.00	\$400.00
0190TJ	Eastern Redbud <a href="#">Pricing and availability may change</a>	2" CALIPER	3			3	\$360.00	\$1,080.00
0714TJ	Ivory Silk Japanese Tree Lilac <a href="#">Pricing and availability may change</a>	2" CALIPER	2			2	\$230.00	\$460.00
0392TI	Royal Star Magnolia <a href="#">Pricing and availability may change</a>	1.75" CALIPER	2			2	\$230.00	\$460.00
3138TJ	Wisconsin Red™ Muscledwood <a href="#">Pricing and availability may change</a>	2" CALIPER	2			2	\$275.00	\$550.00
0119TJ	Early Glow™ Buckeye <a href="#">Pricing and availability may change</a>	2" CALIPER	2			2	\$360.00	\$720.00
0667TJ	Chinkapin Oak <a href="#">Pricing and availability may change</a>	2" CALIPER	1			1	\$360.00	\$360.00

Your sales rep is: Emily Peters  
262-252-4988  
epeters@jnipplants.com

<b>Sub Total</b>	\$6,325.00
<b>Discounts</b>	Item 3.
<b>EXEMPT Tax</b>	\$0.00
<b>Total Due</b>	<b>\$6,325.00</b>

All orders placed through Johnson's Nursery, LLC. are subject to our standard terms and conditions available at <https://www.jnipplants.com/terms>, and by placing an order or receiving materials you are accepting the terms and conditions. Order cancellations are subject to a restocking fee, and orders held beyond ship dates are subject to holding fees. All past due balances are subject to interest at the rate of 1.5% per month, and all costs of collection including attorney's fees.





Order Acknowledgement for:

PO

City of Whitewater

Spring 2025

Quantity	Item	Size	Cost	Total
2	Acer griseum Paperbark Maple	2"	\$230	\$460
4	Acer miyabei 'Morton' State Street Maple	2"	\$200	\$800
2	Acer saccharum 'Bailsta' Fall Fiesta Sugar Maple	2"	\$200	\$400
3	Aesculus x arnoldiana 'Autumn Splendor' Autumn Splendor Buckeye	2"	\$200	\$600
2	Carpinus caroliniana American Hornbeam	2.5"	\$220	\$440
3	Celtis occidentalis Common Hackberry	2"	\$185	\$555
5	Cercis canadensis Eastern Redbud	2"	\$195	\$975
2	Corylus colurna Turkish Hazelnut	2"	\$180	\$360
1	Crataegus crus-galli Thornless Cockspur Hawthorn	2"	\$180	\$180
2	Gymnocladus dioicus Kentucky Coffee Tree	2"	\$200	\$400
2	Liquidambar styraciflua 'Worplesdon' Worplesdon Sweetgum	2"	\$200	\$400
2	Liriodendron tulipifera Tulip Tree	2"	\$190	\$380
2	Platanus x acerifolia 'Bloodgood' Bloodgood London Planetree	2.5"	\$180	\$360
2	Platanus x acerifolia 'Morton Circle' Exclamation! London Planetree	2.5"	\$180	\$360
1	Quercus imbricaria Shingle Oak	2.5"	\$190	\$190

35



Quantity	Item	Size	Cost	Total
3	Quercus macrocarpa Bur Oak	2"	\$200	\$600
3	Quercus muehlenburgii Chinkapin Oak	2"	\$200	\$600
3	Quercus rubra Red Oak	2"	\$200	\$600

9

44

**Grand Total    \$8,660**

City of Whitewater			
Approved Tree List			
STREET TREE			
COMMON NAME	BOTANICAL NAME	HEIGHT	WIDTH
<b>Aspen</b>			
Quaking	Populus tremuloides	40-50	20-30
<b>Buckeye</b>			
Yellow	Aesculus Flava	60-75	30-50
<b>Coffeetree</b>			
Espresso Kentucky	Gymnocladus dioicus 'Espresso'	50	35
Kentucky	Gymnocladus dioicus	50-60	50-60
<b>Cypress</b>			
Bald Cypress	Taxodium distichum	50-70	20-30
Shawnee Brave Bald Cypress	Taxodium distichum 'Mickelson'	50	15-20
<b>Elm</b>			
Princeton	Ulmus americana 'Princeton'	60-80	40-60
Valley Forge	Ulmus americana 'Valley Forge'	80	60
<b>Ginko</b>			
Autumn Gold	Ginko biloba 'Autumn Gold'	40-50	25-30
Magyar	Ginko biloba 'Magyar'	40-50	20-25
Princeton Sentry	Ginko biloba 'Princeton Sentry'	40-50	15-20
<b>Gum</b>			
Black	Nyssa sylvatica	30-50	20-30
<b>Hackberry</b>			
	Celtis Occidentalis	40-60	40-60
<b>Linden</b>			
Boulevard American	Tilia americana 'Boulevard'	60	25
Sweet Street	Tilia americana 'Kromm'	50	25
<b>Honey Locust</b>			
	Gleditsia triacanthos	40-50	30-40
<b>Maple</b>			
Celebration	Acer x freemanii 'Celzam'	40-50	20-35
Sienna Glen	Acer x freemanii 'Sienna'	40-50	35-40
Sugar	Acer saccharum	50-75	50
<b>Oak</b>			
Burr	Quercus macrocarpa	70-80	75-90
Chinkapin	Quercus muehlenbergii	50-60	50-60
Hybrid Swamp x Burr	Quercus x schuettei	75	70
Red	Quercus rubra	60-75	60-75
<b>Planetree</b>			
Exclamation London	Platanus x acerifolia 'Morton Circle'	60	45

<b>City of Whitewater</b>			
<b>Approved Tree List</b>			
<b>LARGE AREA TREES</b>			
<b>COMMON NAME</b>	<b>BOTANICAL NAME</b>	<b>HEIGHT</b>	<b>WIDTH</b>
<b>Aspen</b>			
Quaking	Populus tremuloides	40-50	20-30
<b>Basswood</b>			
American	Tilia americana	75-130	23-35
<b>Beech</b>			
American	Fagus grandifolia	60-75	55-65
<b>Birch</b>			
Paper	Betula papyrifera	50	35
River	Betula nigra	40-70	40-60
Yellow	Betula alleghaniensis	40-60	40-50
<b>Buckeye</b>			
Yellow	Aesculus Flava	60-75	30-50
<b>Butternut</b>			
	Juglans cinerea	40-60	40-60
<b>Coffeetree</b>			
Kentucky	Gymnocladus dioicus	50-60	50-60
<b>Cypress</b>			
Bald Cypress	Taxodium distichum	50-70	20-30
Shawnee Brave Blad Cypress	Taxodium distichum 'Mickelson'	50	15-20
<b>Elm</b>			
Princeton	Ulmus americana 'Princeton'	60-80	40-60
Valley Forge	Ulmus americana 'Valley Forge'	80	60
<b>Ginko</b>			
Autumn Gold	Ginko biloba 'Autumn Gold'	40-50	25-30
Magyar	Ginko biloba 'Magyar'	40-50	20-25
Princeton Sentry	Ginko biloba 'Princeton Sentry'	40-50	15-20
<b>Gum</b>			
Black	Nyssa sylvatica	30-50	20-30
Moraine Sweet	Liquidambar styraciflua 'Moraine'	40-45	25-30
<b>Hackberry</b>			
	Celtis Occidentalis	40-60	40-60
<b>Hickory</b>			
Shagbark	Carya ovata	80	40
<b>Katsura</b>			
	Cercidiphyllum japonicum	40-60	20-35
<b>Linden</b>			
American Sentry	Tilia americana 'McKSentry'	50-60	20-25
<b>Honey Locust</b>			
	Gleditsia triacanthos	40-50	30-40
<b>Maple</b>			
Red	Acer rubrum	40-60	40-60
Sienna Glen	Acer x freemanii 'Sienna'	40-50	35-40
Sugar	Acer saccharum	50-75	50
<b>Magnolia</b>			
Cucumbertree	Magnolia acuminata	50-80	35-60
<b>Oak</b>			

Black	Quercus Velutina	50-60	50-60
Burr	Quercus macrocarpa	70-80	75-90
Chinkapin	Quercus muehlenbergii	50-60	50-60
Hybrid Swamp x Burr	Quercus x schuettei	75	70
Red	Quercus rubra	60-75	60-75
<b>Planetree</b>			
Exclamation London	Platanus x acerifolia 'Morton Circle'	60	45
<b>Redwood</b>			
Dawn	Metasequoia glyptostroboides	75-100	15-25
<b>Sycamore</b>			
American	Platanus occidentalis	70-90	80
<b>Tuliptree</b>	Liriodendron tulipifera	70-80	35-45
<b>Yellowwood</b>	Cladrastic kentukea	30-50	40-50

City of Whitewater			
Approved Tree List			
MEDIUM-SMALL STREET TREES			
COMMON NAME	BOTANICAL NAME	HEIGHT	WIDTH
<b>Buckeye</b>			
Early Glow	Aesculus glabra 'J.N. Select'	35	35
Mystic Ruby	Aesculus x bushii 'Aaron#1'	30-35	15-20
<b>Cockspur Hawthorn, Thornless</b>	Crataegus Crus-galli var. inermis	20-30	25-35
<b>Crabapple</b>			
Crab	?		
Prairie	Malus ioensis	15-20	15-20
<b>Elm</b>			
New Horizon	Ulmus 'New Horizon'	30-40	15-25
<b>Ironwood</b>	Ostrya virginiana	25	15
<b>Lilac</b>			
Ivory Silk Japanese	Syringa reticulata subsp. Reticulata	25	15
<b>Maple</b>			
Paper Barked	Acer griseum	20-30	20-30
State Street Miyabe's	Acer miyabei 'Morton'	50	40
<b>Magnolia</b>			
Royal Star	Magnolia stellata 'Royal Star'	10-15	10-15
<b>Musclewood</b>	Carpinus caroliniana	25-30	25-30
<b>Red Bud, Eastern</b>	Cercis canadensis	20-30	25-35
<b>Serviceberry</b>			
Allegheny	Amelanchier laevis	25	15
Apple	Amelanchier x grandiflora	25-30	25-30
Autumn Brilliance	Amelanchier x grandiflora 'Autumn Brilliance'	20-25	20-25

City of Whitewater			
Approved Tree List			
MEDIUM-SMALL OFF STREET TREES			
COMMON NAME	BOTANICAL NAME	HEIGHT	WIDTH
<b>Buckeye</b>			
Early Glow	Aesculus glabra 'J.N. Select'	35	35
Mystic Ruby	Aesculus x bushii 'Aaron#1'	30-35	15-20
<b>Crabapple</b>			
Crab	?		
Prairie	Malus ioensis	15-20	15-20
<b>Dogwood</b>			
Golden Glory	Cornus mas 'Golden Glory'	15-25	15-25
Pagoda	Cornus alternifolia	15-25	15-25
<b>Elm</b>			
New Horizon	Ulmus 'New Horizon'	30-40	15-25
<b>Ironwood</b>			
	Ostrya virginiana	25	15
<b>Lilac</b>			
Ivory Silk Japanese	Syringa reticulata subsp. reticulata	25	15
<b>Maple</b>			
Paper Barked	Acer griseum	20-30	20-30
Striped	Acer pensylvanicum	20	15
<b>Magnolia</b>			
Royal Star	Magnolia stellata 'Royal Star'	10-15	10-15
<b>Musclewood</b>			
	Carpinus caroliniana	25-30	25-30
<b>Red Bud, Eastern</b>			
	Cercis canadensis	20-30	25-35
<b>Serviceberry</b>			
Allegheny	Amelanchier laevis	25	15
Apple	Amelanchier x grandiflora	25-30	25-30
Autumn Brilliance	Amelanchier x grandiflora 'Autumn Brilliance'	20-25	20-25
<b>Seven Son Flower</b>			
	Heptacodium miconioides	15-20	8-15

# Arboretum Upkeep

Description of the tasks to completed:

- Remove weeds from Mulch Areas
- Replace dead trees/shrubs
- Add mulch as needed
- Plant flower beds as determined
- Weed flower beds
- Water new Trees/shrubs flower beds as determined
- Treat weeds, invasive tree species with chemicals
- Identify trees and shrubs with markers
- Treat sick/dying trees/shrubs
- Plan new plantings, addition plant/tree species

What part to be completed by the city

- Large limb pruning
- Treat weeds, invasive tree species with chemicals
- Supplying mulch as is necessary
- Cut down and remove dead or fallen trees
- Water trees not reached by hoses

Part to be completed by a group of volunteers

- Remove weeds from Mulch areas
- Replace dead shrubs/ small trees
- Identify trees and shrubs with markers
- Trim Trees/shrubs
- Add mulch as needed
- Plant flower beds as determined
- Water new flower beds, places reached by hoses
- Plan new plantings, addition plant/tree species
-



### Ideas for Funding on a continual basis for Starin Park Arboretum

- Grants from DNR or other civic minded bodies
- Private donations
- Business donations
- Funding portal with Marketing for the cause
- Solicit an Endowment
- Earmarked donations for specific projects