



Public Works Committee Meeting

Cravath Lakefront Room, 2nd Floor
312 W. Whitewater St.
Whitewater, WI 53190
*In Person and Virtual

Tuesday, August 11, 2026 - 5:00 PM

AGENDA

Citizens are welcome (and encouraged) to join our webinar via computer, smart phone, or telephone.
Citizen participation is welcome during topic discussion periods.

Please click the link below to join the meeting:

<https://teams.microsoft.com/meet/277540989544075?p=pS6XJNofHfSS47WEGz>

Telephone:	<u>+1 929-229-5663,,58560119#</u>
Meeting ID:	277 540 989 544 075
Passcode:	Uu2o5b4i
Phone conference ID:	585 601 19#

Please note that although every effort will be made to provide for virtual participation, unforeseen technical difficulties may prevent this, in which case the meeting may still proceed if there is a quorum. Should you wish to make a comment in this situation, you are welcome to call this number: (262) 473-0107.

CALL TO ORDER

ROLL CALL

APPROVAL OF AGENDA

A committee member can choose to remove an item from the agenda or rearrange its order; however, introducing new items to the agenda is not allowed. Any proposed changes require a motion, a second, and approval from the Committee to be implemented. The agenda shall be approved at each meeting even if no changes are being made at that meeting.

APPROVAL OF MINUTES

1. Approval of minutes from July 14, 2026

HEARING OF CITIZEN COMMENTS

No formal Committee action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those specific issues at the time the Committee discusses that particular item.

To make a comment during this period, or during any agenda item: On a computer or handheld device, locate the controls on your computer to raise your hand. You may need to move your mouse to see these controls. On a traditional telephone, dial *6 to unmute your phone and dial *9 to raise your hand.

NEW BUSINESS

- [2.](#) Discussion and Possible Action regarding mid-block pedestrian crossing on W. Main Street near Fairfield Inn and Suites.
- [3.](#) Update on Police Department Outdoor Shooting Range.
- [4.](#) Discussion and Possible Action regarding Truck Traffic on Indian Mound Parkway.
- [5.](#) Update on timeline for issuing Request for Proposals and design for the Public Works Street Facility.
- [6.](#) Discussion and Possible Action regarding the award of Contract 7-2026, 2026 Detention Basin Maintenance.
- [7.](#) Discussion and Possible Action regarding updating Municipal Code 12.44.020 – North-South and East-West Streets – Base line.
- [8.](#) Discussion and Possible Action regarding the 2023 – 2026 Biosolids Hauling Contract and the Option to Extend for two additional years.
- [9.](#) Discussion and Possible Action regarding changing the hours of operation for ATV/UTVs.
- [10.](#) Discussion and Possible Action regarding the safety of people fishing near the railings on the north side of Main Street along the Cravath Lake Dam spillway.

FUTURE AGENDA ITEMS

11. Ann Street and Trippe Street stop sign

ADJOURNMENT

A quorum of the Common Council may be present. This notice is given to inform the public that no formal action will be taken at this meeting.

Anyone requiring special arrangements is asked to call the Office of the City Manager / City Clerk (262-473-0102) at least 72 hours prior to the meeting.



Public Works Committee Meeting Item 1.

Cravath Lakefront Room, 2nd floor
312 W. Whitewater St.
Whitewater, WI 53190
*In Person and Virtual

Tuesday, July 14, 2026 - 5:00 PM

MINUTES

CALL TO ORDER

The Public Works Committee meeting was called to order by Board President Hicks at 5:00 p.m.

ROLL CALL

PRESENT: Board Member Schanen, Board Member Smith, Board President Hicks

ABSENT: None

OTHERS: Marquardt

APPROVAL OF AGENDA

Motion was made by Board Member Schanen to approve the agenda for Tuesday, July 14, 2026,
Seconded by Board Member Smith.

Voting Yea: all via voice (3)

Voting Nay: None

APPROVAL OF MINUTES

1. Approval of minutes from May 12, 2026

Motion made by Board Member Schanen to approve the minutes from May 12, 2026,
Seconded by Board Member Smith.

Voting Yea: all via voice (3)

Voting Nay: None

HEARING OF CITIZEN COMMENTS

None

CONSIDERATIONS / DISCUSSIONS

2. **Discussion and Possible Action regarding the extension of Jakes Way to Howard Road.**

Marquardt stated the Town of Whitewater received DOT funding to improve and repave Howard Road from Cox Road to Bluff Road. The Town reached out to Marquardt and asked if Jakes Way should be extended to Howard Road as part of the project. Currently, the pavement on Jakes Way ends approximately 30 feet from the Howard Road right-of-way. The sidewalk on the north side ends approximately 50 feet and the sidewalk on the south side ends approximately 15 feet from the Howard Road right-of-way.

Marquardt researched the files for the subdivision and found the following:

- Preliminary Plat dated April 16, 2004, showed the right-of-way for Jakes Way extending to the right-of-way of Howard Road.

- Notes that the right-of-way of Jakes Way at Howard Road should be angled like the rest of the intersections within the Plat.
- Final Plat for Walton's Pine Bluff signed on February 28, 2005, showing the right-of-way for Jakes Way extending to the right-of-way of Howard Road.
- An email indicating the improvements for Howard Road should be removed from the Developer Agreement due to the owner to the east laying claim to the ownership of the land to the city limits, including the land where Howard Road sits.

Based on this information, Marquardt determined it was the intention of the City to connect Jakes Way to Howard Road at some point, and thus, told the Town to go ahead and include the intersection in their plans.

Some additional details:

- The construction of the intersection is part of the design and overall construction of Howard Road. The City has not been asked to financially participate.
- Construction is currently set for the summer of 2027.
- Maintenance of Jakes Way would be the City's responsibility up to the Howard Road right-of-way.
- Snow removal would be a coordinated effort with the Town of Whitewater much like the other abutting streets between the Town and City.
- The property owners would not need to maintain the pedestrian ramps in the winter, as they lie in the Town of Whitewater jurisdiction, thus the City cannot issue warnings or citations.
- The intersection of Jakes Way and Howard Road will need to meet all the required sight and stopping distances for the design speed on Howard Road per the Wisconsin Department of Transportation's Facilities Design Manual.
- Howard Road is currently paved at 20 feet with 2-foot gravel shoulders. It will be widened to 22 feet with 4-foot shoulders.
- The extension of Jakes Way to Howard Road has nothing to do with the apartment complex at the west end of Jakes Way as the Plat showing Jakes Way and Howard Road intersecting was approved in 2005.

If Jakes Way is extended to Howard Road, one possibility to address the safety of children (due to the assumed increase in traffic) going to and from Walton's East Gate Park on the south side of Jakes Way, could be the installation of an "All Way" stop at the intersection of Jakes Way and Ash Lane. This stop sign would not be recommended per the Manual of Uniform Traffic Control Devices, nor would it be endorsed by City staff. However, the City Council has the final say on the installation of stop signs. This would allow pedestrians and bicycles from the north side of Jakes Way to cross Jakes Way at a controlled intersection. As a side note, the aerial diagram shows crosswalks painted at this intersection. When the final lift of asphalt was installed a couple of years ago, the crosswalks were never repainted. Staff will add these crosswalks to the list to get them painted this year regardless.

This memo was presented to the Common Council on June 2, 2026. The Council asked for more discussion on this topic at a future Public Works Committee meeting.

Since the Common Council meeting, staff have also received an email from Strand Associates with their estimate on traffic projections for the new intersection. Also, additional comments were received in response to a letter sent to all property owners and residents in the subdivision.

Staff recommended proceeding with the extension of Jakes Way to Howard Road.

Board President Hicks opened the floor to Public Comments:

Kristy Legerski, 1365 E. Jakes Way, addressed the Board regarding speeding traffic on Howard Road. She expressed concern about the safety of children, bicyclists, and other pedestrians in the area, with her primary concern being the speed limit on Howard Road. Ms. Legerski also requested clarification regarding the proposed stop sign, asking whether only one additional stop sign would be installed on Howard Road. Marquardt responded that he believed adding a single stop sign was the Town's intent.

Board President Hicks reminded those in attendance that this is a Town project and not a City project.

Donna Kollwelter, W7977 Bluff Road, stated that she and her husband own the right-of-way in question. She explained when they purchased the property years ago, the City had no interest in the right-of-way. She said the City later proposed extending E. Jakes Way, but Mr. Kollwelter objected because the roadway would have crossed their property. According to Ms. Kollwelter, Attorney Mitch Simon advised the City at that time that it could not proceed because the Kollwelter's owned the property.

Ms. Kollwelter stated she had spoken with Mr. Tanis and another Town of Whitewater Board Members, and they were not in favor of the project. She also noted they had previously gone on record expressing opposition to connecting the roadway. She questioned whether there was a conflict and asked Marquardt what compensation the Kollwelter's would receive for the right-of-way, specifically asking whether the property would be acquired through eminent domain. She reiterated that they had paid for the property.

Marquardt responded that the City's right-of-way ends at the Kollwelter property line. As a result, any construction beyond that point would be within the Town of Whitewater rather than the City.

Ms. Kollwelter expressed concern that the proposed roadway could increase the risk of serious traffic accidents, including fatalities, at the location. She questioned why the road could not instead be routed toward Pete's Tire or Highway 12. She also stated that traffic on Howard Road is expected to increase with development in the Industrial Park and noted that there has previously been a fatal accident at the intersection of Bluff Road and Howard Road.

She suggested that the roadway connection be located near Pete's Tire or Highway 12 instead.

Maria Kubicz, 229 S. Maple Lane, expressed concern about the safety of children riding bicycles and pedestrians in the area. She stated that motorists traveling on Howard Road may not see children near the roadway, increasing the risk of accidents.

Board President Hicks closed the floor to Open Comments.

Board Member Smith asked the board members to table this project according to perpetuity. For better clarification Board Member Smith motioned to deny the extension of E. Jakes Way, Seconded by Schanen.

Voting Yea: Board Member Smith, Board President Hicks, Board Member Schanen
Voting Nay: None

3. Discussion and Possible Action regarding parking restrictions on Elizabeth Street between Walworth Avenue and Highland Street.

Marquardt stated this item was last discussed in November 2025 at the Public Works Committee, mainly due to discrepancies in the parking restrictions listed in the Municipal Code versus what is posted in the field. Discussion also revolved around the safety of students getting picked up after school on Elizabeth Street. Refer to the November 2025 meeting memo, attachments, and minutes for additional information.

At the meeting it was stated that it might make sense to wait to discuss this topic until changes are made at the Middle School regarding the bus drop-off/pick-up location and the parent drop-off/pick-up location for students. The new parent drop-off/pick-up location/map was included in the attachments.

At the November 11, 2025, Public Works meeting, the committee decided to leave the signage and the ordinance as is and asked for the item to be back on a future agenda in the summer of 2026.

Any changes to signage would involve a minimal financial impact for purchasing new signs. Installation would be completed by city crews.

Staff is looking for direction from the committee to update the Municipal Code for better enforcement. Staff recommended updating the Municipal Code to reflect the current signage:

- West Side, from 115 ft. north of Melrose Street to Kay Street: No Stopping, Standing or Parking
- West Side, from Kay Street Walworth Avenue: 2 Hr. Parking during School Hours, 8:00 – 4:00
- West Side, from Walworth Avenue to cul-de-sac: No Parking
- East Side, from cul-de-sac to Middle School Property: 2 Hr. Parking during School Hours, 8:00 – 4:00

- East Side, adjacent to Middle School Property: No Stopping, Standing or Parking

Here are crude definitions provided by the Police Department:

Stopping: momentarily halting the vehicle (could include stopping to drop off or picking up passengers while still in control of the vehicle).

Standing: vehicle remains motionless for a brief period while the driver remains in the vehicle with the engine running.

Parking: the vehicle is stopped, whether occupied or not, for an extended duration. Includes turning off the vehicle or leaving it unattended.

It would be the Police Department's recommendation that the two areas by the Middle School be posted "No Stopping, Standing or Parking" for easier enforcement if the intention is not to allow kids to be picked up on Elizabeth Street.

Motion was made by Board Member Smith to move forward with the recommendations to update the Municipal Code, as stated above, Seconded by Board Member Schanen.

Voting Yea: Board President Hicks, Board Member Schanen, Board Member Smith

Voting Nay: None

4. Discussion and Possible Action regarding parking restrictions on Highland Street associated with new Whitewater Middle School driveway.

Marquardt stated the Whitewater Middle School is relocating their bus drop-off/pick-up location to the north side of the Middle School. Buses will turn off Elizabeth Street and exit onto Highland Street. Buses exiting onto Highland Street will be making a left turn to head back to Elizabeth Street. With buses exiting onto Highland Street, a section of angle parking stalls on the south side of Highland Street adjacent to the school property will need to be removed. The attached bus turning movement analysis indicates no parking restrictions are required on the north side of Highland Street.

There will be a minimal financial impact with the purchase of two "No Parking" signs that will be installed by City crews.

Staff recommended approval to create an ordinance prohibiting parking from the west property line of 1057 W. Highland Street, west 75 feet. This would encompass the seven easternmost angle parking stalls.

Currently, there are no parking restrictions on Highland Street between Elizabeth Street and Prince Street.

Motion was made by Board Member Schanen to approve the parking restrictions on Highland Street associated with the new Whitewater Middle School driveway, Seconded by Board Member Smith.

Voting Yea: Board Member Schanen, Board Member Smith, Board President Hicks

Voting Nay: None

5. Discussion and Possible Action regarding the sale of Department of Public Works and Wastewater Utility equipment.

Marquardt stated the Wastewater Utility is looking to dispose of the following items through auction: Truck 220 – Year 2006 with 76,000 miles.

This truck is currently used mainly for snowplowing. It needs a new head gasket with repair quotes of over \$10,000. Kelly Blue Book value is around \$8,200.

The Public Works Department is looking to dispose of the following items through auction:

- 1998 Mack CL713 Quad axle dump truck
- 2024 New Holland L320 skid steer
- 2024 New Holland L328 skid steer

The quad-axle dump truck requires a new dump box and has exceeded its useful service life. A replacement quad-axle dump truck was purchased earlier this year.

The two skid steers were previously replaced through an annual trade-in program. Due to changes in that program, the City has transitioned to a different vendor.

Proceeds from the auction will go to the respective Department's revenue account.

Staff recommended approval of the disposition of the listed items and forward to Council for final approval.

Motion was made by Board Member Smith to recommend the sale of the Wastewater Utility vehicle and the Department of Public Works truck and skid steers, Seconded by Schanen.

Voting Yea: Board Member Smith, Board President Hicks, Board Member Smith

Voting Nay: None

6. Discussion and Possible Action regarding the award of Contract 6-2026, 2026 Street Paving.

Marquardt stated Contract 6-2026, 2026 Street Paving Project, was advertised June 18, and 25, with bids opened on July 8, 2026. The project includes:

- Paving the access road to Well 9
- Repaving Universal Blvd from Industrial Drive to the cul-de-sac
- Repaving Technology Drive from Universal Boulevard to Innovation Drive
- Repaving Lakeview Drive from Wisconsin Street to just south of Amber Drive
- Repaving Amber Drive from Lakeview Drive to Waters Edge Drive
- Repaving Wisconsin Street from Colburn Lane south to the City Limits

Two bids were received:

Payne & Dolan, Inc	\$1,071,422.99
Wolf Paving	\$1,073,615.75

The projects listed above were approved in the 2026-2027 CIP budget. Task Order 26-03 for designing and bidding of this project was approved by Public Works Committee and Council in February 2026.

\$80,000 was included in the Water Utility budget, \$273,000 was included in TID 10 budget, and \$625,000 was budgeted in the General Fund for a total of \$978,000. The biggest discrepancy in the budget versus the bid was in Lakeview Drive and Amber Drive. The budgeted amount was \$270,000, with actual bid numbers coming in at \$340,831.13. This cost overrun can be accounted for in a few bid items that were included in the bid in case they were needed. These include:

• Excavation Below Subgrade (EBS)	850 C.Y.	\$25/C.Y.	\$21,250
• EBS Backfill	1700 Ton	\$22/T	\$37,400
• Geotextile Subgrade Stabilization	2550 S.Y.	\$5/S.Y.	\$12,750
• Dense Graded Base Course	1000 Ton	\$25/T	<u>\$25,000</u>
			\$96,400

These four bid items, which were not accounted for in the original budget, make up the difference between the budget and the actual bid price (\$93,422). These items were included in case conditions warrant some of these items instead of asking the contractor for a change order, which typically results with higher prices.

Staff discussed the potential cost overrun with Finance Director Blich. The consensus is to use some of the fund balance located in Fund 280 Street Repairs where this project is budgeted. Based on this, staff recommended accepting the low bid from Payne & Dolan and forward to Council for final approval of the award of Contract 6-2026.

Motion made by Board President Hicks to award the Contract 6-2026, 2026 Street Paving to Payne & Dolan, Inc., Seconded by Board Member Schanen.

Voting Yea: Board Member Hick, Board Member Schanen, Board Member Smith
Voting Nay: None

7. Discussion and Possible Action regarding the award of Contract 6-2026, 2026 Street Paving

This item was a duplicate of Item 6 above and no discussion took place.

8. Discussion and Possible Action regarding current Five-Year Street Improvement Program.

Marquardt stated at a recent Public Works Committee meeting, Alderperson Schanen requested a future agenda item to discuss the pavement condition of Indian Mound Parkway and when it is scheduled for improvements. With budget season kicking off, and updates soon to be needed for the Capital Improvement Plan, staff thought it would be a good idea to review all the streets currently listed in the Five-Year Street Improvement Program that were submitted as part of the 2026-2027 budget.

Projects

2026

Jefferson Street (Main Street – Old Landfill)

- Full reconstruction – sanitary, water, storm, sidewalk, curb and gutter, asphalt

Putnam Street (Janesville Street – Walworth Avenue)

- Full reconstruction – sanitary, water, storm, curb and gutter, asphalt

Main Street/Franklin Street Intersection

- Redo southeast corner, concrete

Whitewater Street/Cravath Park – **Delayed to 2027**

- Replace bricks with colored stamped concrete

Prospect Drive/Universal Blvd (Executive Drive – Industrial Drive)

- Replace water, sub cut and EBS road, keep curb and gutter, asphalt

Universal Blvd (Industrial Drive – cul-de-sac)

- Mill and overlay 2"

Technology Drive (Universal Blvd – Innovation Drive)

- Mill and overlay 2"

Wisconsin Street (Colburn Lane to City limits)

- Pulverize and pave

Lakeview Drive (Wisconsin Street – Amber Drive)

- Full mill and Pave

Amber Drive (Lakeview Drive – Waters Edge Drive)

- Full mill and Pave

2027

Janesville Street (Highway 59 – Railroad) - \$92,000 – **Will postpone, State took care worst part in 2026**

- Mill and Overlay 2 1/2"

W. Main Street (Cold Spring Road – Warner Road) - \$250,000

- Mill and Overlay 2 1/2"

Old Highway 12 (W. Main Street – City Limits) – Included with price for W. Main Street

- Mill and Overlay 2 1/2"

2028

N. Harmony Lane (Tratt Street – Terminus) - \$342,000

- Full reconstruction – storm, curb and gutter, asphalt, parking stalls

Harmony Drive (Tratt Street – S. Harmony Lane) - \$328,000

- Full reconstruction – storm, curb and gutter, asphalt, parking stalls

S. Harmony Lane (Tratt Street – Harmony Drive) - \$576,000

- Full reconstruction – storm, curb and gutter, asphalt, parking stalls

Hyer Lane (Salisbury Lane – Florence Street) - \$986,000

- Full reconstruction – sanitary sewer, water, storm, curb and gutter, sidewalk, asphalt

Douglas Court (Walworth Avenue – cul-de-sac) - \$914,000

- Full reconstruction – sanitary sewer, water, storm, curb and gutter, asphalt

Scott Street (Walworth Avenue – Whitewater Street – Franklin Street) - \$1,057,000

- Replace water and sanitary sewer, Base Course, asphalt

Trippe Street (Ann Street – Whitewater Street)

- Replace water, Full mill and Pave

2029

Coburn Lane (Wisconsin Street – Parking Lot) - \$125,000

- Pulverize and Pave

Ehlert Court (Coburn Lane – Cul-de-sac) - \$95,000

- Full mill and Pave

Forest Avenue (Fourth Street – Fremont Street) - \$40,000

- Full mill and Pave

2030

Prairie Street (W. Main Street – Starin Road) - \$2,104,160

- Full reconstruction – sanitary sewer, water, storm, curb and gutter, sidewalk (east side only), asphalt, pavement markings

Indian Mound Parkway (Walworth Avenue – W. Main Street) - \$680,000

- Spot Sidewalk, Curb ramps, Full mill and Pave

Commercial Avenue (Newcomb Street – Industrial Drive) - \$1,583,300

- Replace water, sanitary sewer, Full mill and Pave

Elizabeth Street (Walworth Avenue – Cul-de-sac) - \$178,000

- Full mill and Pave

Marquardt stated this schedule could change depending on the monies available.

9. Discussion and Possible Action regarding Amendment No. 2 to Task Order 24-10, Starin Park Underground Wet Detention Basin for assistance with financial application for Clean Water Fund.

Marquardt stated Staff intended to apply again for a Clean Water Fund loan for the Starin Road Underground Wet Detention Basin to hopefully receive principal forgiveness on a portion of the loan. Amendment No. 2 will have Strand assist with the application and submittal to the DNR.

Task Order 24-10 was approved by the Public Works Committee and Council in November 2024. Amendment No. 1 was approved by the Public Works Committee and Council in March 2025.

Staff recommended approval of Amendment No. 2 - raising the compensation from \$149,500 to \$157,400, an increase of \$7,900.

Motion was made by Board Member Schanen to recommend Amendment No. 2 to Task Order 24-10, Starin Park Underground Wet Detention Basin for assistance with financial application for Clean Water fund to the full Council, Seconded by Smith.

Voting Yea: Board Member Schanen, Board Member Smith, Board President Hicks

Voting Nay: None

10. Discussion and Possible Action regarding the financing of construction of the Starin Park Underground Wet Detention Basin.

Marquardt stated, as discussed in the previous memo, the City is preparing to apply again for a Clean Water Fund loan to help finance the Starin Park Underground Wet Detention Basin. As in the past, the City is hoping to rank high enough to obtain Principal Forgiveness on a portion of the loan. The question for the Committee is, if the City does not rank high enough for Principal Forgiveness, should the City still move forward with the project.

As a reminder, the University of Whitewater is also financially responsible for their prorated share of the project, and they would also need to be onboard to move forward without receiving Principal Forgiveness.

The project was approved in the CIP budget for 2026. However, the City did not rank high enough to receive Principal Forgiveness so the project was dropped for 2026.

The estimated cost is \$3,625,000. The estimated breakdown is as follows:

<u>Funding Source</u>	<u>With Principal Forgiveness</u>	<u>Without Principal Forgiveness</u>
City	\$800,000	\$1,390,000
UW Whitewater	\$1,075,000	\$2,085,000
Principal Forgiveness	\$1,600,000	\$0
DNR Grant	\$150,000	\$150,000

Updates will soon be needed for the Capital Improvement Plan projects for 2027. Additionally, if the project moves forward regardless of funding, the project should be bid in December/January. Last year, the priority list for Principal Forgiveness projects was not known until February. Staff is looking to start discussions regarding the funding for this project and if the project should move forward regardless. A decision is not currently needed.

11. Discussion and Possible Action regarding purchase of work truck at Wastewater Utility.

Marquardt stated the Wastewater Utility is looking to dispose of a 2006 Ford F-250 truck (#220) with 76,000 miles and are looking to replace it. Quotes were received for a 2025 work truck with a dump box through Kunes for a Ford, Ram and Chevrolet. The Chevrolet Silverado 3500 was the least expensive option. A second quote was then requested from another vendor for the Silverado 3500.

Kunes Ford Super Duty F-350	\$71,267.50
Kunes Ram 3500	\$72,861.50
Kunes Chevrolet Silverado 3500	\$67,661.50
Holz Chevrolet Silverado 3500	\$66,275.00

The City Council approved the updated projects for the 2026 borrowing at the June 2, 2026, meeting.

\$75,000 was planned to be borrowed for 2026. The lowest quote of \$66,275.00 is within budget.

Staff recommended approval of the purchase of the Chevrolet Silverado 3500 from Holz and forwarding the recommendation to the City Council for final approval.

Motion was made by Board President Hicks to approve the purchase of Chevy Silverado 3500 from Holz Chevrolet for the Wastewater Utility, Seconded by Board Member Schanen.

Voting Yea: Board President Hicks, Board Member Schanen

Voting No: None

Abstained: Board Member Smith

FUTURE AGENDA ITEMS

12. Discussion and Possible Action regarding mid-block pedestrian crossing on W. Main Street near Fairfield Inn and Suites.
Marquardt stated he is still waiting for information to be released from the police department.
13. Indian Mound Parkway Truck Traffic Discussion – to be placed on the August 11, 2026, Public Works agenda.

ADJOURNMENT

Motion made by Board Member Smith to adjourn the Public Works meeting at 5:16 p.m., Seconded by Board Member Schanen.

Voting Yea: all via voice (3)

Voting Nay: None

Respectfully submitted,

Alison Stoll

Alison Stoll, Administrative Assistant
Department of Public Works

- Minutes Approved on _____



Public Works Agenda Item

Meeting Date:	August 11, 2026
Agenda Item:	Main Street Ped Crossing near Mulberry Campus
Staff Contact (name, email, phone):	Brad Marquardt, bmarquardt@whitewater-wi.gov , 262-473-0139

BACKGROUND

(Enter the who, what when, where, why)

This item was requested to be placed on a future Public Works Agenda after a pedestrian death occurred on March 4, 2026 at the pedestrian crossing on W. Main Street near the Mulberry Campus and the Fairfield Inn. The request asked for further discussion on traffic calming/safety measures at the crossing. Before bringing the item to the Public Works Committee, staff was waiting for the official police report, so it could be included for context to the accident. Per the attached report, the accident was caused due to a driver looking at his phone and not seeing the pedestrian. Additionally, the driver was subsequently charged with Homicide by Intoxicated Use of a Vehicle with detectable amount of a restricted controlled substance in their blood after blood test results revealed a positive test for cannabinoids.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

The Public Works Committee has discussed this pedestrian crossing previously. One discussion revolved around the possibility of moving it west to align more with ALDI. After reviewing possible locations, it was decided to leave it where it currently exists.

Past projects included upgrading the overhead lighting from High Pressure Sodium to LED along W. Main Street in 2019. The standard flashing pedestrian signs were updated to Rectangular Rapid Flashing Beacon signs in 2020.

Additional pavement markings and signage will be installed the week of August 10, 2026. Pavement markings will include a Pedestrian Yield Line 60 feet west and 20 east of the marked pedestrian crossing. Yield Here to Pedestrian signs will be installed in the terrace area at each Yield Line.

FINANCIAL IMPACT

(If none, state N/A)

N/A

STAFF RECOMMENDATION

Based on the accident report, staff is not suggesting any changes to the pedestrian crossing at this time.

ATTACHMENT(S) INCLUDED

(If none, state N/A)

1. Artsmith Email Request
2. Redacted Police Report

From: [John Weidl](#)
To: [Brad Marquardt](#)
Cc: [Becky Magestro](#)
Subject: Fw: Future Council Topic
Date: Wednesday, March 18, 2026 11:09:01 AM

Brad,

Please see the email chain below. While I recognize that this issue was likely touched on during the last pedestrian discussion, let's please add it again as its own separate item on a future public works committee agenda.

Please provide any relevant background on the intersection and any changes to pedestrian safety that might have taken place as well as any additional potential improvements.

Send it through public works and see what makes it back to Council. Thanks.

Best, - JSW

John S. Weidl, DBA (2027), CEcD, CPM
[City Manager, City of Whitewater](#)

312 W. Whitewater St., Whitewater, WI 53190
[262-473-0104](tel:262-473-0104) | jweidl@whitewater-wi.gov
www.whitewater-wi.gov

From: Orin Smith <osmith@whitewater-wi.gov>
Sent: Wednesday, March 18, 2026 10:44:15 AM
To: John Weidl <jweidl@whitewater-wi.gov>
Subject: Re: Future Council Topic

Sure, totally! Thank you

Orin Smith
[Whitewater Common Council](#)
[Aldermanic District 2](#)
City of Whitewater

From: John Weidl <jweidl@whitewater-wi.gov>
Sent: Wednesday, March 18, 2026 7:05 AM
To: Orin Smith <osmith@whitewater-wi.gov>
Subject: Re: Future Council Topic

Orin,

I have no issues putting it on a future Council agenda. Do you want me to kick it to public works first? I only ask because there's a high probability that the council will send back there anyway.

Best, - JSW

John S. Weidl, DBA (2027), CEcD, CPM
City Manager, City of Whitewater

312 W. Whitewater St., Whitewater, WI 53190
[262-473-0104](tel:262-473-0104) | jweidl@whitewater-wi.gov
www.whitewater-wi.gov

From: Orin Smith <osmith@whitewater-wi.gov>
Sent: Tuesday, March 17, 2026 7:06:43 PM
To: John Weidl <jweidl@whitewater-wi.gov>
Subject: Future Council Topic

Hey John!

Wondering if the council would be able to pursue discussions about traffic calming/safety measures for the area of Main St. in front of Walmart/Aldi?

Thanks,

Orin Smith
Whitewater Common Council
Aldermanic District 2
City of Whitewater



City of Whitewater Police

Incident Report

Item 2.

Incident:

FG-Homicide by Negligent Operati

Incident Report Number:

26-003324

Between: Date - Time

And/At: Date-Time

3/4/26

20:21

Incident Location:

1200BLK W Main St, Whitewater, WI 53190

Offense - 1:

940.10(1)

Offense - 2:

961.41(3g)(e)

Offense - 3:

961.573(1)

Offense - 4:

Offense - 5:

Offense - 6:

Offense - 7:

Offense - 8:

CON

Name (Last, First, Middle)

DOB:

Race/Sex

Address: (Address, City, State, Zip)

Phone 1

Employer

Phone 2

Employer Address

Work Phone #

BUS

Name (Last, First, Middle)

DOB:

Race/Sex

Address: (Address, City, State, Zip)

Phone 1

Employer

Phone 2

Employer Address

Work Phone #

SUMMARY

On Wednesday, March 4, 2026, at approximately 8:21 PM, I, Officer Alexander responded to the area of 1242 W. Main Street, City of Whitewater, Walworth County, State of Wisconsin, for a 911 call for a vehicle versus pedestrian crash where [REDACTED] was struck. The striking vehicle, a grey Toyota RAV4 driven by [REDACTED] showed significant front end damage. [REDACTED] reported he had been working DoorDash, was looking at his phone for directions, and did not see [REDACTED] in the crosswalk and stuck him with his vehicle. [REDACTED] denied any impairment from drugs or alcohol but refused a voluntary blood draw. [REDACTED] was arrested for reckless driving, and a blood draw warrant was obtained [REDACTED] was transported for a blood draw, and [REDACTED] vehicle, key fob, and Motorola phone were entered into evidence. My Axon was activated during this incident.

Driver

Vehicle Information: (Year, Make, Model, Style, Color)

2021, Toyota, Truck, Gray

License Number:

BBN3558

State:

WI

Expiration Year:

2026

Vin:

2T3RWRFV8MW110051

Insurance Company:

Other Vehicle Information:

NCIC#

Reporting Officer(s):

Alexander, Jeremy W.

Payroll Number:

2091

Report Date:

03/04/2026

Time Received:

20:21:01

Time Cleared:

02:28:26

Unit(s) Assigned:

402, 403, 407, 410, 412, 413, 4

Pages:

1 Of 5

Reviewed by:

Swartz, Cathy

Payroll Number:

0155

Copy To

18

03/04/2026

Offense - 1:
940.10(1)

Incident Report Number:

26-003324

City of Whitewater Police**Continuation** Item 2.

Incident Report Number

26-003324

Incident Location:

1200BLK W Main St, Whitewater, WI 53190

Incident Date:

03/04/2026

NAMES**Patient****Arrested****Booking#:** 26-000214

Case#	Charge	Description	StateSeq#	Ct
26-003324	940.10(1)	Homicide by Negligent Oper ati		1

Mentioned-1

Mulberry Glen Senior Living Community of 1255 W Main St, Whitewater, WI 53190
Phone 1: (262) 473-4515

Mentioned-2

Arby's - Whitewater of 1407 W Main St, Whitewater, WI 53190
Phone 1: (262) 264-6248

Mentioned-3

Fairfield Inn by Marriott of 1242 W Main St, Whitewater, WI 53190
Phone 1: (262) 458-2065

PROPERTY LIST**Item#****Type****Reason**

Reporting Officer(s):

Alexander, Jeremy W.

Payroll Number:

2091

Pages:

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City of Whitewater Police

Continuation Item 2.

Incident Report Number

26-003324

Incident Location:

1200BLK W Main St, Whitewater, WI 53190

Incident Date:

03/04/2026

26-000269 - 1 Article Evidence

Description: Black Toyota RAV4 Key Fob

Brand: Toyota

Model: 14FBC

Colors: Black,

Quan/Value: 1.000 / \$0.00

Disposition: Retained by the Investigative Agency

Item#	Type	Reason
26-000270 - 1	Vehicle	Evidence
Description:	2021 Grey Toyota RAV4 VIN: 2T3RWRFV8MW110051 WI/PC: BBN3558	
Plate#:	BBN3558	Style: TK
State:	WI	Color(s): Gray
Year:	2021	VIN#: 2T3RWRFV8MW110051
Make:	Toyota	
Quan/Value:	1.000 / \$0.00	Disposition: Retained by the
Investigative Agency		

Item#	Type	Reason
26-000271 - 1	Article	Evidence
Description:	Motorolla Cell Phone Bi-fold flip phone	
Quan/Value:	1.000 / \$1000.00	
Disposition:	Retained by the Investigative Agency	

NARRATIVE

On Wednesday, March 4, 2026, at approximately 8:21 pm, I, Officer Alexander responded to the 1242 W Main Street, City of Whitewater, Walworth County, State of Wisconsin for a car versus pedestrian accident. My Axon was activated for this incident.

Upon arrival I observed a male lying in the middle of the eastbound lane about 20 meters from the crosswalk in front of the Fairfield Inn & Suites at 1242 W. Main Street. The male was later identified as

I observed a grey Toyota RAV4 bearing Wisconsin passenger plates BBN3558 with damage to the front bumper and a significantly dented hood. I spoke with the driver who was identified by [REDACTED] driver's license as [REDACTED] With mine and various other officers questioning

Reporting Officer(s):

Alexander, Jeremy W.

Payroll Number:

2091

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Incident Report Number

26-003324

Incident Location:

1200BLK W Main St, Whitewater, WI 53190

Incident Date:

03/04/2026

this is the sequence of events [REDACTED] informed us of:

- [REDACTED] was leaving Arby's at 1407 W Main Street. He was working Door Dash most of the night.
- [REDACTED] was in the eastbound inside lane when the incident happened.
- [REDACTED] was leaving Arby's and looking at his phone, getting directions while he was driving.
- At the crosswalk between Mulberry Glenn- Independent & Assisted Living at 1255 W Main Street and Fairfield Inn, [REDACTED] struck [REDACTED] with his vehicle [REDACTED] stated he did not see [REDACTED] in the crosswalk.
- [REDACTED] stated he called 911 right away and had an IFAC if needed.
- [REDACTED] was asked if he was under the influence of drugs or alcohol. [REDACTED] stated no, just nicotine. Let it be noted I did not observe any indications of impairment.
- [REDACTED] was asked how fast he was going; he stated, "I think maybe only 30 miles at most".
- [REDACTED] stated he was wearing his seatbelt.
- Multiple times throughout the investigations [REDACTED] asked about the status of [REDACTED]

Officer Valadez spoke with [REDACTED] and informed him that for serious accidents like this [REDACTED] was requested to submit to a blood draw [REDACTED] stated he was not comfortable with needles and asked when it would be done [REDACTED] was informed that the blood draw would have to happen tonight.

[REDACTED] was informed that the blood draw would be used to rule out anything that would impair him such as alcohol, drugs, etc. [REDACTED] was reluctant to do the blood draw and did not consent to a blood draw.

After a short while, Officer Valadez approached [REDACTED] and informed him that he was being detained for reckless driving causing injury. Officer Valadez then explained to [REDACTED] what the next steps were. Officer Bridleman and I arrested, handcuffed, checked for fit, and safety locked the handcuffs [REDACTED] was then searched and secured in the backseat of Officer Bridleman's squad.

I spoke with Detective Lieutenant Heilberger and recounted the above information that [REDACTED] had divulged to me. Detective Lieutenant Heilberger created a blood draw warrant with that information.

Reporting Officer(s):

Alexander, Jeremy W.

Payroll Number:

2091

Pages:

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City of Whitewater Police**Continuation** Item 2.

Incident Report Number

26-003324

Incident Location:

1200BLK W Main St, Whitewater, WI 53190

Incident Date:

03/04/2026

I then assisted Officer Bridleman in fitting a transport belt on [REDACTED] was then transported by Officer Bridleman to [REDACTED] for the blood draw.

Shortly after I entered into evidence the grey Toyota RAV4 bearing Wisconsin passenger plates BBN3558 and the Toyota RAV4 key fob into evidence. The grey Toyota RAV4 was towed to the Whitewater City Garage located at 150 E Starin Road.

This concludes my involvement in the case. See other officer's reports for me information.

Reporting Officer(s):

Alexander, Jeremy W.

Payroll Number:

2091

Pages:

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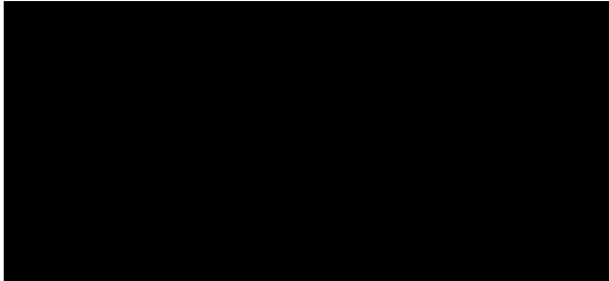
22

City of Whitewater Police

Supplemental Report

Incident Report Number: 26-003324	Incident Location: 1200BLK W Main St, Whitewater, WI 53190	Incident Date: 03/04/2026
New Incident:	Original Offense - 1: 346.62 (4)	New Offense - 1: New Offense - 2:

OTHER NAMES



PROPERTY LIST

Item#	Type	Reason
26-000272 - 1	Article	Evidence
Description:	[REDACTED] blood kit due to injury crash	
Quan/Value:	1.000 / \$0.00	
Disposition:	Sent to the Property Room	

Item#	Type	Reason
26-000273 - 1	Article	Evidence
Description:	Pictures of the motor vehicle vs pedestrian crash	
Quan/Value:	1.000 / \$0.00	
Disposition:	Sent to the Property Room	

NARRATIVE

On Wednesday March 5th, 2026, at approximately 8:21 PM, I, Officer Bridleman was dispatched to the 1000 block of W Main St for a vehicle vs a pedestrian motor vehicle accident, within the City of Whitewater, County of Walworth, State of Wisconsin. It was discovered that the incident actually occurred in the 1200 block of W Main St.

Upon arrival I observed a male later identified as [REDACTED] lying in the middle of the northern most eastbound lane, on the ground unresponsive, bleeding from his left eye,

Reporting Officer(s): Bridleman, Jack S.	Payroll Number: 2104	Report Date: 03/05/2026
Reviewed by: Taft, Ryan	Payroll Number: 1413	Page: 1 Of 3

Incident Report Number

26-003324

Incident Location:

1200BLK W Main St, Whitewater, WI 53190

Incident Date:

03/04/2026

and the right side of his head. [REDACTED] was lying on his right side in a fetal position. I noted that [REDACTED] left shoe was off of his foot lying near his head. I also noted that [REDACTED] hat was off of his head lying near his feet. [REDACTED] was wearing a grey and white camo jacket, a bright red under shirt, grey sweatpants, black shoes, and black gloves. I did not observe any reflective gear or clothing located on [REDACTED]

I also observed a male later identified as [REDACTED] knelt down next to [REDACTED] near [REDACTED] arms, looking through a small first aid kit. It should be noted that there was a gauze pad located on the right side of [REDACTED] face when I arrived on scene. I then placed a gauze pad on [REDACTED] right side of his face. While holding pressure on [REDACTED] face I noted a faint pulse and [REDACTED] rough breathing.

[REDACTED] vehicle, a 2021 grey Toyota Rav4 bearing WI license plate BBN-3558, was parked in the northern most eastbound lane, the vehicle was facing eastbound approximately 10 feet away from the crosswalk south of 1242 W Main St. It should be noted that there was major damage in the center of the front bumper, front grille, and the hood. The damage was to the extent that the vehicle was not safe to drive. The Toyota Rav4 also had a spider web crack on the drivers side of the windshield. The Toyota Rav4 was parked in the northern most eastbound lane with the front of the vehicle facing eastbound. It should be noted that [REDACTED] headlights were on and the crosswalk lights were not activated when I arrived on scene.

[REDACTED] arrived on scene and I assisted as necessary.

Throughout the investigation it was learned that [REDACTED] was on his phone while driving and struck [REDACTED] in the crosswalk in the 1200 block of W Main St. Refer to Officer Alexander's reports for more information.

Officer Valadez informed [REDACTED] he would be arrested for Reckless Driving Causing Great Bodily Harm. I handcuffed [REDACTED] checked for proper fit, and double locked the handcuffs. I transported [REDACTED] to the police department. I read [REDACTED] his Miranda Warning verbatim from a Miranda Warning card. After reading him his Miranda Warning, I asked if he understood his rights, which he stated yes. I then asked if knowing his rights, if he would be willing to answer my questions, which he stated no.

A search warrant for [REDACTED] blood was sought and granted. I transported [REDACTED] to [REDACTED]

Reporting Officer(s):

Bridleman, Jack S.

Payroll Number:

2104

Pages:

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City of Whitewater Police**Continuation** Item 2.

Incident Report Number

26-003324

Incident Location:

1200BLK W Main St, Whitewater, WI 53190

Incident Date:

03/04/2026

██████████ where a registered nurse drew ██████████ blood from his left arm at approximately 10:18 PM. I secured, packaged, and later placed the blood into evidence. I transported ██████████ back to the police department where I fingerprinted and photographed him. After the booking process was completed I transported ██████████ to his residence at ██████████
██████████

Refer to other officers reports for more information.

Reporting Officer(s):

Bridleman, Jack S.

Payroll Number:

2104

Pages:

3 Of 3

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City of Whitewater Police**Supplemental Report**

Incident Report Number: 26-003324	Incident Location: 1000BLK W Main St, Whitewater, WI 53190	Incident Date: 03/04/2026
New Incident:	Original Offense - 1: 346.62 (4)	New Offense - 1: New Offense - 2:

NARRATIVE

On Wednesday, March 4, 2026, at approximately 11:33pm, I, Officer Jacobs was dispatched to a motor vehicle accident. I was advised to remain with a vehicle parked in the northern most eastbound lane on W Main St near the intersection with N 12th Place, City of Whitewater, County of Walworth, State of Wisconsin. Said vehicle was observed to be a silver Toyota SUV bearing Wisconsin passenger car plate BBN3558. I remained with the vehicle while Mills Towing lifted the vehicle and towed it to the Whitewater City Garage, located at 150 E Starin Rd, City of Whitewater, County of Walworth, State of Wisconsin. When the vehicle was released from the tow, I secured the vehicle with evidence tape. The vehicle was left at the Whitewater City Garage. I secured the gate to the Whitewater City Garage when leaving.

This ends my involvement with this incident.

Reporting Officer(s): Jacobs, Benjamin K.	Payroll Number: 1772	Report Date: 03/05/2026
Reviewed by: Aldrich, Ryan	Payroll Number: 1876	Copy To: Page: 1 Of 1

City of Whitewater Police**Supplemental Report**

Incident Report Number: 26-003324	Incident Location: 1000BLK W Main St, Whitewater, WI 53190	Incident Date: 03/04/2026	
New Incident:	Original Offense - 1: 346.62 (4)	New Offense - 1:	New Offense - 2:

NARRATIVE

On Thursday, 03/05/26 upon my, Officer Swartz', arrival at work I prepared item 26-000272-1, [REDACTED] blood kit due to injury crash, for transport to the Wisconsin State Crime Lab in Madison. I completed the crime lab transmittal form. The item was property labeled and sealed. CSO Ihm transported to the item to the crime lab.

Reporting Officer(s): Swartz, Tim	Payroll Number: 0523	Report Date: 03/05/2026	
Reviewed by: Taylor, Brandon	Payroll Number: 1607	Copy To:	Page: 1 Of 1

City of Whitewater Police

Supplemental Report

Incident Report Number: 26-003324	Incident Location: 1200BLK W Main St, Whitewater, WI 53190	Incident Date: 03/04/2026
New Incident:	Original Offense - 1: 346.62 (4)	New Offense - 1: New Offense - 2:

NARRATIVE

On Wednesday, March 4th, 2026 at approximately 8:21pm I, Officer Dorman, along with multiple other officers with the City of Whitewater Police Department responded to the 1200 block of W. Main St. in the City of Whitewater, County of Walworth, State of Wisconsin for a motor vehicle crash where it was reported that the motor vehicle had struck a pedestrian.

I arrived on scene at the same time as the ambulance, other officers were already providing medical attention to the pedestrian that was struck, who was later identified as [REDACTED]

[REDACTED] I observed [REDACTED] laying on the ground in the inside lane of eastbound traffic. In that same lane I observed the striking vehicle, a gray Toyota Rav 4 bearing WI plate #BBN-3558, with heavy front end damage. The damage was to the front bumper, front grill, hood, and windshield of the vehicle.

Officer Alexander began speaking with the driver of the striking vehicle who was later identified as [REDACTED] I was in the vicinity during some parts of Officer Alexander speaking with [REDACTED] refused medical attention and stated "I'm just worried about the person I hit" then asked for the status of [REDACTED] I informed him I was unaware of his status at that time as [REDACTED]. At some point I did step away to assist with other duties needing to be done on scene. Although while listening to [REDACTED] I gathered the following in regards to this incident. [REDACTED] stated he worked for DoorDash and did not usually drive in the area. [REDACTED] was driving in the same lane that his vehicle was stopped in when I arrived on scene. [REDACTED] was using a navigation application on his cellphone while he was driving. [REDACTED] stated he did not see [REDACTED] crossing the street. [REDACTED] stated something to the effect of "I was directing on my phone and I didn't see the pedestrian and that's when I hit him. So I might have just been on my phone." [REDACTED] stated that he had a first aid kit and IFAK in his vehicle. After he had struck [REDACTED] he stated he called 911. [REDACTED] stated he was worried about [REDACTED] safety and that he wanted to help him out. [REDACTED] stated he believed he was going 30 miles per hour but was not exactly sure. [REDACTED] stated as soon as he hit [REDACTED] he hit the brakes on the vehicle.

I then began assisting with other duties on scene. It should be noted that I did locate a hearing aide

Reporting Officer(s): Dorman, Blake	Payroll Number: 1596	Report Date: 03/05/2026
Reviewed by: Taft, Ryan	Payroll Number: 1413	Page: 1 Of 2

City of Whitewater Police**Continuation** Item 2.

Incident Report Number

26-003324

Incident Location:

1200BLK W Main St, Whitewater, WI 53190

Incident Date:

03/04/2026

on the roadway next to striking vehicle. I informed other officers of that so it could be documented if needed. Officers blocked traffic on W. Main St. at S. Elizabeth St. and at the entrance to 1255 W. Main St. Officers also blocked traffic from entering from any other side street or parking entrance/exit with in that area. Officers blocked traffic until the scene was document by detectives and officers with the City of Whitewater Police Department as well as Wisconsin State Patrol. I later cleared from the scene. That concludes my involvement in this case.

My Axon body camera was activated at different times during this incident. Refer to other officer's reports for more details.

Reporting Officer(s):

Dorman, Blake

Payroll Number:

1596

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City of Whitewater Police

Supplemental Report

Incident Report Number: 26-003324	Incident Location: 1200BLK W Main St, Whitewater, WI 53190	Incident Date: 03/04/2026	
New Incident:	Original Offense - 1: 940.09(1)(a)	New Offense - 1:	New Offense - 2:

NARRATIVE

On Thursday, April 16, 2026, at approximately 07:30 pm, I, Officer Alexander, issued criminal citations to [REDACTED] for operating while under the influence and operating with PAC first in regard to a fatal crash that occurred on March 04, 2026, see other officers' reports for more information. I was advised by the Walworth County District Attorney's Office to issue the tickets as criminal citations. These citations are being issued to [REDACTED] in regard to the blood results received on March 24, 2026, for this case. See supplemental report for more information. Both citations are to be issued to Walworth County with a court date of May 22, 2026, at 03:00 pm.

Reporting Officer(s): Alexander, Jeremy W.	Payroll Number: 2091	Report Date: 04/16/2026	
Reviewed by: Dorman, Blake	Payroll Number: 1596	Copy To:	Page: 1 Of 1

City of Whitewater Police

Supplemental Report

Incident Report Number: 26-003324	Incident Location: , Whitewater, WI 53190	Incident Date: 03/04/2026
New Incident: FD-Homicide by Veh. Use-Control. S	Original Offense - 1: 940.09(1)(a)	New Offense - 1: 940.09(1)(am)
		New Offense - 2:

NARRATIVE

On Monday, June 29, 2026 at approximately 8:00 pm, I, Officer Alexander, reviewed a letter from the Wisconsin State Crime Laboratory- Madison Lab. The document was identified as the Confidential Report of Laboratory Findings in regard to this case. Within the document, the Wisconsin State Crime Laboratory- Madison Lab tested [REDACTED] blood using an Immunoassay Screening using Enzyme Linked Immunosorbent Assay (ELISA) that tested cannabinoids produced a positive result in [REDACTED] blood. As well as a Cannabinoids Confirmation/Quantitation by LC/MS/MS for Delta-9-carboxy-THC that produced a result of 15ug/L in [REDACTED] blood. For further clarification please refer to the scanned and attached Confidential Report of Laboratory Findings document for more information.

With these findings we are sending charges of felony 940.09(1)(am) Homicide by Intoxicated Use of a Vehicle with detectible amount of a restricted controlled substance in their blood to the Walworth County District Attorney's Office against [REDACTED] See other officer's reports for more information.

Reporting Officer(s): Alexander, Jeremy W.	Payroll Number: 2091	Report Date: 07/01/2026
Reviewed by: Dorman, Blake	Payroll Number: 1596	Copy To: Page: 1 Of 1

You are Notified to Appear

Appearance Required:

YES

Date

MAY-22-2026

Time

03:00 PM

Form No. Version CT

MV4017 0901

CITATION NO.

BM918548-1

Item 2.

Estimated Points

6

DEPOSIT

\$1,062.50

Cash- Card

Court Use: DA Y

**WALWORTH COUNTY CIRCUIT COURT -CRIMINAL
1800 COUNTY HWY NN
ELKHORN, WI 53121****Defendant**(Last Name, First, Middle), Street Address, P.O. Box, City, State, Zip

Birth Date

Sex

Race

Telephone Number

HT

WT

Hair

Eyes

Driver License/Identification Card Number

State

Exp. Yr.

OPERATING AS:

DRIVER

License Plate Number

Plate Type

State

Exp. Yr.

Vehicle Class

Vehicle Endorsements

BBN3558**AUT****WI****2026****D**

Vehicle Identification Number

US DOT No.

Hazmat No.

Holds CDL

CDL Waiver

2T3RWRFV8MW110051**N**

Vehicle Year

Make

Type

Color

2021**TOYT****TK****GRY****Plaintiff**

Ordinance Violated

Adopting State Statute

COUNTY OF WALWORTH**346.63(1)(B)**

Violation Description

BAC

Overweight

Agency Space

OPERATING W/PAC (1ST)**12****26-003324**

Week Day

Date

Time

Actual Speed

Legal

Over

WEDNESDAY 03/04/2026**08:21 PM**

County

City/Village/Town

WALWORTH - 64**WHITEWATER - 60, CITY**

ON Hwy No. and/or Street Name

Estimate Distance

W MAIN ST**546 FT WEST**

From/AT Hwy No. and/or Street Name

GPS Coordinates

N 12TH PL**42.834755****-88.756145**

Minor Passenger

N

Officer Name

Zone: RR - Utility - School - Const Accident Severity

OFFICER JEREMY ALEXANDER**N****N****N****N****FATAL****G4L2LHJN15**

Officer ID

Department

Date Citation Served,

Method

413**WHITEWATER POLICE DEPARTMENT****04/16/2026****IN PERSON**Police # **26-003324****Police Record**

Traffic

Light Condition

Travel Lanes

Road Condition

L - LIGHT**DARK/LIGHTED****4****DRY**

Weather Condition

Highway **NOT-PHYSICALLY-DIVIDED-(2-WAY TRAFFIC)****CLEAR**

ON ABOVE DATE AND TIME, I, OFFICER ALEXANDER RESPONDED TO A CRASH BETWEEN DEF AND VIC. A SEARCH WARRANT FOR DEF'S BLOOD WAS SOUGHT AND OBTAINED. ON TUESDAY, MARCH 24, 2026, I REVIEWED A LETTER FROM THE WISCONSIN STATE CRIME LABORATORY- MADISON LAB. WITHIN THE DOCUMENT, THE VOLATILES ANALYSIS BY HEADSPACE GAS CHROMATOGRAPHY REPORTED A RESULT OF 0.125 G/100ML OF ETHANOL IN DEF'S BLOOD. WITH THESE FINDINGS DEF WILL BE ISSUED CITATIONS FOR OPERATING WHILE UNDER THE INFLUENCE AND OPERATING WITH PAC 1ST.

T331 02/2017 WDOT
s345.11 Wis. Stats**WISCONSIN UNIFORM CITATION**

Citation #

BM918548

1 of 1

You are Notified to Appear

Appearance Required:

YES

Date

MAY-22-2026

Time

03:00 PM

Form No. Version CT

MV4017**0901**

CITATION NO.

BM918547-0

Item 2.

Estimated Points

6

DEPOSIT

\$1,062.50

Cash- Card

Court Use: DA Y

**WALWORTH COUNTY CIRCUIT COURT -CRIMINAL
1800 COUNTY HWY NN
ELKHORN, WI 53121**

Defendant (Last Name, First, Middle), Street Address, P.O. Box, City, State, Zip

Birth Date

Sex

Race

Telephone Number

HT

WT

Hair

Eyes

Driver License/Identification Card Number

State

Exp. Yr.

License Plate Number

Plate Type

State

Exp. Yr.

BBN3558**AUT****WI****2026**

Vehicle Identification Number

US DOT No.

Hazmat No.

2T3RWRFV8MW110051

Vehicle Year

Make

Type

Color

2021**TOYT****TK****GRY**

OPERATING AS:

DRIVER

Vehicle Class

Vehicle Endorsements

D

Holds CDL

CDL Waiver

N

Plaintiff

Ordinance Violated

Adopting State Statute

COUNTY OF WALWORTH**346.63(1)(A)**

Violation Description

BAC

Overweight

Agency Space

26-003324**OPERATING WHILE UNDER THE INFLUENCE****12**

Week Day

Date

Time

Actual Speed

Legal

Over

WEDNESDAY 03/04/2026**08:21 PM**

County

City/Village/Town

WALWORTH - 64**WHITEWATER - 60, CITY**

ON Hwy No. and/or Street Name

Estimate Distance

W MAIN ST**546 FT WEST**

From/AT Hwy No. and/or Street Name

GPS Coordinates

N 12TH PL**42.834755****-88.756145**

Minor Passenger

N

Officer Name

Zone:

RR -

Utility -

School -

Const

Accident Severity

OFFICER JEREMY ALEXANDER**N****N****N****N****FATAL****G4L2LHJN15**

Officer ID

Department

Date Citation Served,

Method

413**WHITEWATER POLICE DEPARTMENT****04/16/2026****IN PERSON**Police # **26-003324****Police Record**

Traffic

Light Condition

Travel Lanes

Road Condition

L - LIGHT**DARK/LIGHTED****4****DRY**

Weather Condition

Highway **NOT-PHYSICALLY-DIVIDED-(2-WAY TRAFFIC)****CLEAR**

ON ABOVE DATE AND TIME, I, OFFICER ALEXANDER RESPONDED TO A CRASH BETWEEN DEF AND VIC. A SEARCH WARRANT FOR DEF'S BLOOD WAS SOUGHT AND OBTAINED. ON TUESDAY, MARCH 24, 2026, I REVIEWED A LETTER FROM THE WISCONSIN STATE CRIME LABORATORY- MADISON LAB. WITHIN THE DOCUMENT, THE VOLATILES ANALYSIS BY HEADSPACE GAS CHROMATOGRAPHY REPORTED A RESULT OF 0.125 G/100ML OF ETHANOL IN DEF'S BLOOD. WITH THESE FINDINGS DEF WILL BE ISSUED CITATIONS FOR OPERATING WHILE UNDER THE INFLUENCE AND OPERATING WITH PAC 1ST.

T331 02/2017 WDOT
s345.11 Wis. Stats**WISCONSIN UNIFORM CITATION**

1 of 1

Citation #

BM918547

CHARGING SHEET

City of Whitewater Police Department Department File # 26-003324

☒ REQUEST FOR CHARGES
summons ☒ warrant ☐
☐ ARREST REPORT
☐ OPINION
☐ NO ARREST DOMESTIC

Confined in jail? ☐ Yes ☒ No

If yes, date & time of arrest: _____

Domestic abuse related ☐ Yes ☒ No

If yes, relationship between defendant & victim _____

DEFENDANT / SUSPECT:

Name: (Last, first, middle)						d.o.b.		Age	
[REDACTED]						[REDACTED]		[REDACTED]	
Address: (Street, PO Box, City, State, Zip)						Attends school: ☐ Yes ☒ No			
[REDACTED]						Where _____			
Aliases						D.L. #		S.S. #	
[REDACTED]						[REDACTED]		[REDACTED]	
Gender	Race	Eyes	Hair	Height	Weight	Home phone:		Bus. phone:	
[REDACTED]						[REDACTED]		[REDACTED]	
[REDACTED]						[REDACTED]		[REDACTED]	

GENERAL INFORMATION:

NCIC/CIB/CCAP/DRIVING RECORD – MUST BE ATTACHED

Officers: Ofc. Alexander		Notice of arrest ☐ Yes ☒ No Narrative ☒ Yes ☐ No Domestic abuse worksheets ☐ Yes ☒ No Photos ☒ Yes ☐ No Restitution form ☐ Yes ☒ No Drug checklist ☐ Yes ☒ No Sexual assault checklist ☐ Yes ☒ No Body/Squad camera videos? ☒ Yes ☐ No	
Booking Photos taken? ☒ Yes ☐ No	Prints taken? ☒ Yes ATN# <u>65052603040026</u> Booking Date <u>3-7-26</u> ☐ No	If Interpreter needed: ☐ Language ☐ Hearing	

CHARGE#1

Charge description Homicide by Negligent Operation of Vehicle	Date of offense 3/7/26	Location of offense (include municipality) 2014 W. Main Street, Whitewater, Wi, 53190	
Statute with subsections 940.10(1)	Enhancer/Modifier	Interpreter needed for victim? ☐ Language _____ ☐ Hearing	Restitution form given? Yes ☐ No ☒
VICTIM NAME- (Last, first, middle) [REDACTED]	D.O.B.: [REDACTED]	Home phone: [REDACTED]	
	SS#: [REDACTED]	Bus. phone: [REDACTED]	
Address: (Street, P.O. Box, City, State, Zip) [REDACTED]		Gender [REDACTED]	Race [REDACTED]
If victim is a juvenile, list BOTH parents name and address			

(continued on page 2)

For D.A. use only:

Received stamp:

D.A. #

Assigned to: _____

Entered by: _____

Date: _____

CHARGE#2			
Charge description	Date of offense	Location of offense (include municipality)	
Statute with subsections	Enhancer/Modifier	Interpreter needed for victim? ☐ Language _____ ☐ Hearing _____	Restitution form given? Yes ☐ No ☐
VICTIM NAME- (Last, first, middle)	D.O.B.:	Home phone:	
	SS#:	Bus. phone:	
Address: (Street, P.O. Box, City, State, Zip)		Gender	Race
If victim is a juvenile, list BOTH parents name and address			

CHARGE#3			
Charge description	Date of offense	Location of offense (include municipality)	
Statute with subsections	Enhancer/Modifier	Interpreter needed for victim? ☐ Language _____ ☐ Hearing _____	Restitution form given? Yes ☐ No ☐
VICTIM NAME- (Last, first, middle)	D.O.B.:	Home phone:	
	SS#:	Bus. phone:	
Address: (Street, P.O. Box, City, State, Zip)		Gender	Race
If victim is a juvenile, list BOTH parents name and address			

(USE CONTINUATION SHEET FOR ADDITIONAL CHARGES REFERRED)

CODE:		W-witness	A – accomplice	C-complainant	O-other
Code W	Name (last, first, middle)	d.o.b.	Gender	Race	If Interpreter needed: ☐ Language _____ ☐ Hearing _____
		SS#:			
Street, P.O. Box, City, State, Zip code			Home phone:		
			Bus. Phone:		
Code W	Name (last, first, middle)	d.o.b.	Gender	Race	If Interpreter needed: ☐ Language _____ ☐ Hearing _____
		SS#:			
Street, P.O. Box, City, State, Zip code			Home phone:		
			Bus. Phone:		
Code	Name (last, first, middle)	d.o.b.	Gender	Race	If Interpreter needed: ☐ Language _____ ☐ Hearing _____
		SS#:			
Street, P.O. Box, City, State, Zip code			Home phone:		
			Bus. Phone:		

(USE CONTINUATION PAGE FOR ADDITIONAL NAMES)



Public Works Committee Agenda Item

Meeting Date:	August 11, 2026
Agenda Item:	Police Department Outdoor Range
Staff Contact (name, email, phone):	Dan Meyer dmeyer@whitewater-wi.gov 262-473-1371

BACKGROUND

(Enter the who, what when, where, why)

This is an update to the PD outdoor shooting to be located south of the Wastewater Treatment Facility. That location was optimal due to the proximity to the PD evidence/training garage currently under construction as well as the distance from homes and other structures. The outdoor range was planned with the goal of reducing costs associated with using the Walworth County outdoor range consisting of range reservations, fuel and personnel OT related to travel time. The need for the range has become more imminent due to the Walworth County outdoor range shutting down indefinitely.

City staff worked with Tanis Construction on a mutually beneficial arrangement in which Tanis would provide fill material at low cost to the city due to the offload location being a cost savings for Tanis. Tanis also agreed to shape the berm with a bulldozer. The total cost of those services was \$5,000, which was approved by the City Manager. The photos included in the packet show the current progress. PD command staff are currently working to establish a policy that will govern the use of the range as it is anticipated that staff could potentially begin using the range as early as late 2026.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

N/A

FINANCIAL IMPACT

(If none, state N/A)

Tanis Construction has provided the material needed for the berm as well as the labor and equipment to shape the berm for a total cost of \$5,000. This was approved by the City Manager using existing funds within the PD DAAT/Firearms budget.

STAFF RECOMMENDATION

N/A

ATTACHMENT(S) INCLUDED

(If none, state N/A)

1. Outdoor Range location photos

Police Department Outdoor Range Location



June 2024



May 2026





Public Works Agenda Item

Meeting Date:	August 11, 2026
Agenda Item:	Indian Mound Parkway Truck Traffic
Staff Contact (name, email, phone):	Brad Marquardt, bmarguardt@whitewater-wi.gov , 262-473-0139

BACKGROUND

(Enter the who, what when, where, why)

At a recent Public Works Committee meeting, Alderperson Schanen requested the topic of truck traffic on Indian Mound Parkway be placed on a future agenda.

Here is the current city ordinance referencing Heavy Traffic Routes:

11.32.010 - Use by heavy traffic prohibited.

(a) Heavy traffic is prohibited on all streets in the city except Janesville Street, South Franklin Street, North Tratt Street, Business Highway 12, and state and federal highway routes through the city; provided that the ordinary use of the streets for the purpose of obtaining orders for and carrying of supplies and other necessary things to and from any one place or residence fronting on the streets is excepted from the provisions of this section.

(b) In this section, "heavy traffic" means all vehicles not operating completely on pneumatic tires and all vehicles or combination of vehicles, other than motor buses, designed or suited for transporting property of any nature and having a gross weight of more than six thousand pounds.

(c) Any person who violates the provisions of this chapter shall, upon conviction thereof, be subject to a penalty of not less than twenty-five dollars nor more than two hundred dollars for the first offense, together with the costs of prosecution; and on second and subsequent offenses within one year, not less than fifty dollars nor more than two hundred fifty dollars, together with the costs of prosecution.

Currently, there is a No Truck Traffic Allowed sign just south of W. Main Street for southbound traffic on Indian Mound Parkway and a No Truck Traffic Allowed sign on the southern tip of the median island on Indian Mound Parkway at Walworth Avenue for northbound traffic. There is also a No Truck Traffic Allowed sign just east of Highway 12 on Walworth Avenue for eastbound traffic.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

N/A

FINANCIAL IMPACT

(If none, state N/A)

N/A

STAFF RECOMMENDATION

Staff has no recommendation at this time.

ATTACHMENT(S) INCLUDED

(If none, state N/A)

1. N/A



Public Works Agenda Item

Meeting Date:	August 11, 2026
Agenda Item:	Public Works Street Facility
Staff Contact (name, email, phone):	Brad Marquardt, bmarguardt@whitewater-wi.gov , 262-473-0139

BACKGROUND

(Enter the who, what when, where, why)

The Capital Improvement Plan (CIP) approved in November 2025 for the 2026-2027 Budget included money in 2027 for the hiring of a consultant to start the design for the new Public Works Street Facility. The following is the proposed timeline:

- Issue Request for Proposal (RFP): December 2026/January 2027
- Select Consultant: April 2027
- Start Design (18 months): June 2027
- Complete Plans/Specifications: November 2028
- Bid: January 2029
- Start Construction: May 2029
- Complete Construction: Summer 2030.

With this timeline, staff intends to start developing the RFP in August and September for review and editing at future Public Works Committee meetings with the intention to post it in December 2026.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

The design of the Street Facility was included in the 2026-2027 CIP approved as part of the 2026-2027 Budget in November 2025.

FINANCIAL IMPACT

(If none, state N/A)

\$500,000 has been budgeted initially in the CIP.

STAFF RECOMMENDATION

As this is an update, no formal action is required.

ATTACHMENT(S) INCLUDED

(If none, state N/A)

1. N/A



Public Works Agenda Item

Meeting Date:	August 11, 2026
Agenda Item:	Contract 7-2026, 2026 Detention Basin Maintenance
Staff Contact (name, email, phone):	Brad Marquardt, bmarguardt@whitewater-wi.gov , 262-473-0139

BACKGROUND

(Enter the who, what when, where, why)

Contract 7-2026, Detention Basin Maintenance Project, was advertised on July 16 and 23, 2026 with a bid opening on August 11, 2026. The project consists of dredging and reshaping three detention ponds. The first one is located off of Starin Road across from the Street Department garage. The other two basins are located east of Waters Edge Drive, closer to the multi-use path near Trippe Lake.

Since the bids will be opened on August 11, 2026, staff will provide the results at the meeting.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

The Task Order to design and assemble plans for bidding was approved by the Public Works Committee and Council in February, 2026. The basin dredging project was approved by Council as part of the 2026-2027 Budget and Capital Improvement Plan.

FINANCIAL IMPACT

(If none, state N/A)

The City has budgeted \$345,000 for the Detention Basin Maintenance Project.

STAFF RECOMMENDATION

Staff will provide a recommendation at the Public Works Committee meeting based on the bids received.

ATTACHMENT(S) INCLUDED

(If none, state N/A)

1. N/A



Public Works Agenda Item

Meeting Date:	August 11, 2026
Agenda Item:	Street Names
Staff Contact (name, email, phone):	Brad Marquardt, bmarguardt@whitewater-wi.gov , 262-473-0139

BACKGROUND

(Enter the who, what when, where, why)

Dan Boldt, GIS Analyst, has been working with Walworth and Jefferson Counties and cleaning up addresses for the E911 Addressing Project. In doing so, he noticed some streets with E., W., N., and S. prefixes and some streets without. According to Chapter 12.44.020 of the City's Municipal Code, it appears all streets should have a directional prefix. Instead of going back and adding a directional prefix, staff would like to make a small change to the ordinance. It would reflect that any street that crosses, or has the chance to cross, the "base line" as defined in Chapter 12.44.020, would have to have a directional prefix. If the street does not cross or will not cross the "base line", the directional prefix is not needed. Examples:

- Prince Street crosses Main Street (the east/west base line), thus it is known as North Prince Street and South Prince Street respectively.
- Burr Oak Trail will never cross Main Street, thus it does not have a "North" associated with its name.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

N/A

FINANCIAL IMPACT

(If none, state N/A)

N/A

STAFF RECOMMENDATION

This change to Chapter 12.44.020 is more clerical in nature and updates the Chapter to be more in line with today's practices. Staff recommends a motion to approve the change and forward to council for final approval.

ATTACHMENT(S) INCLUDED

(If none, state N/A)

1. Chapter 12.44.020

12.44.020 North-south and east-west streets—Base line.

Main Street shall constitute the base line for numbering along all streets running north and south, and Cravath Lake and Whitewater Creek shall constitute the base line for numbering along all streets running east and west. Where streets cross a base line, or could potentially cross a base line in the future, the following nomenclature shall be used:

- (1) All buildings and lots north of East and West Main Streets shall be known as located at No.____North_____Street.
- (2) All buildings and lots south of East and West Main Streets shall be known as located at No.____South_____Street.
- (3) All buildings and lots east of Cravath Lake and Whitewater Creek shall be known as located at No.____East_____Street.
- (4) All buildings and lots west of Cravath Lake and Whitewater Creek shall be known as located at No.____West_____Street.
- (5) All buildings and lots on diagonal streets shall be numbered the same as north and south streets if the diagonal runs more from the north to the south, and the same as east and west streets if the diagonal runs more from the east to the west.

Where streets do not cross a base line, or will not cross a base line in the future, the nomenclature of North, South, East or West is not required.



Public Works Agenda Item

Meeting Date:	August 11, 2026
Agenda Item:	Biosolids Hauling Contract
Staff Contact (name, email, phone):	Brad Marquardt, bmarguardt@whitewater-wi.gov , 262-473-0139

BACKGROUND

(Enter the who, what when, where, why)

The Wastewater Utility currently has a contract with HPC Industrial LLC for hauling and land applying biosolids onto farmer's fields. The current contract runs from January 1, 2023 thru December 31, 2026. When the Request for Proposals (RFP) was issued, it was noted that the Terms of the Contract would include an Option to Extend for two additional years.

Staff received two responses to the RFP in October 2022. HPC Industrial's cost was estimated at \$63,000 and the other cost was estimated at \$120,000.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

In October 2018, the City entered into an Agreement with Clean Harbors (now doing business as HPC Industrial) for the hauling of the biosolids. The contract was for 2018 – 2020 with an extension to the contract signed in March 2021 for the years 2021 and 2022. As mentioned above, the City issued a RFP in September 2022. The Public Works Committee and Council approved entering into an Agreement with HPC Industrial in October 2022.

FINANCIAL IMPACT

(If none, state N/A)

The actual cost is based on the gallons of biosolids hauled away from the plant. Under the current contract the prices were:

• 2023	\$.042/gallon	Actual cost: \$46,346
• 2024	\$.042/gallon	Actual cost: \$65,916
• 2025	\$.045/gallon	Actual cost: \$60,750
• 2026	\$.045/gallon	Budgeted: \$80,000

It also included a fuel surcharge of 1% for every \$.10 fuel is over \$3.00

The proposed prices for the two-year extension are:

• 2027	\$.046/gallon	Estimated cost: \$61,790
• 2028	\$.049/gallon	Estimated cost: \$65,820

It also includes a fuel surcharge of 1% for every \$.10 fuel is over \$3.00

Not knowing how much prices might go up, the 2027 budget included \$125,000 for this line item.

STAFF RECOMMENDATION

Ben Mielke, Wastewater Superintendent, reached out to other Wastewater Facilities to see what they were paying. In all cases, the proposed rate being asked for by HPC Industrial is lower than those other Facilities. Wastewater staff have had no issues with HPC Industrial. The \$.001/gallon increase equates to

about a 2% increase. Based on this, staff recommends a motion to move forward with the two year extension and proposed pricing and forward to Council for final approval.

ATTACHMENT(S) INCLUDED

(If none, state N/A)

1. 2027-2028 Extension
 2. 2023-2026 Contract
 3. 2022 RFP
-

Transportation & Land Application of Sludge



City of Whitewater

July 16, 2026

HPC Industrial LLC

CONFIDENTIALITY STATEMENT

HPC Industrial emphasizes that this proposal contains proprietary information and is intended solely for the use of the Customer in the evaluation of this proposal. Reproduction, publication or presentation, in whole or in part, for any other purpose is expressly forbidden without written authorization. Unauthorized use is strictly prohibited.

Ben Mielke
City of Whitewater
Wastewater Treatment Facility
Hwy U
Whitewater, WI 53190
262-473-0560
bmielke@whitewater-wi.gov

RE: Sludge hauling Ext

Dear Mr. Mielke

HPC Industrial would be willing to offer the following pricing for an extension for 2027 & 2028 biosolids hauling contract for the City of Whitewater. This would include transportation, land application, locating land app sites and providing the information required by the WDNR for the annual land application reports.

2027	\$.046/gallon
2028	\$.049/gallon

Fuel surcharge of 1% for every \$.10 fuel is over \$3.00 per gallon total invoice.

Terms and conditions from current agreement apply. Thank you for giving HPC Industrial opportunity to provide you with these services. Please let me know if you have any questions.

Sincerely,

LeRoy Loofboro
Branch Manager
HPC Industrial LLC
[Phone] 920-605-6430
Loofboro.Leroy@hpc-industrial.com

Document Acceptance Signatures

The undersigned guarantor IN WITNESS WHEREOF, a duly authorized representative on behalf of the Client, guarantees to HPC Industrial the prompt payment of all sums due under this agreement. Your signature below indicates your acceptance of the pricing and terms detailed in the quote above.

CUSTOMER ACCEPTANCE: City of Whitewater

X _____
Signature

X _____
Printed Name

X _____
Title

X _____
Purchase Order Number

X _____
Date

- The acceptance page must be completely executed and returned to HPC Industrial either by mail, fax or email granting HPC Industrial the approval and authority to start the work stated herein. Please be advised that once this has been received by HPC Industrial, any cancellation or rescheduling by the Client will be subject to cancellation/rescheduling charges.
- The signing of this proposal by the above Client authorized representative gives HPC Industrial the approval, acceptance and authority to proceed accordingly.

HPC Industrial Authorized Signature:

X _____
Signature

X _____
Printed Name

X _____
Date

Transportation & Land Application of Sludge



City of Whitewater

October 21, 2022

HPC Industrial LLC

CONFIDENTIALITY STATEMENT

HPC Industrial emphasizes that this proposal contains proprietary information and is intended solely for the use of the Customer in the evaluation of this proposal. Reproduction, publication or presentation, in whole or in part, for any other purpose is expressly forbidden without written authorization. Unauthorized use is strictly prohibited.

Tim Reel
 City of Whitewater
 Wastewater Treatment Facility
 Hwy U
 Whitewater, WI 53190
 262-473-0560
 treel@whitewater-wi.gov

RE: Sludge hauling 2023-2026

Dear Mr.Reel:

HPC Industrial would be willing to offer the follow pricing for the 2023-2026 biosolids hauling contract for the City of Whitewater. This would include the transportation, land application, locating land app sites and provide the information required by the WDNR for the annual land application reports.

2023	\$.042/gallon
2024	\$.042/gallon
2025	\$.045/gallon
2026	\$.045/gallon

Fuel surcharge of 1% for every \$.10 fuel is over \$3.00 per gallon total invoice.

Thank you for giving HPC Industrial opportunity to provide you with these services. Please let me know if you have any questions.

Sincerely,

LeRoy Loofboro
 Branch Manager
 HPC Industrial LLC
 [Phone] 920-605-6430
 Loofboro.Leroy@hpc-industrial.com

General Conditions

This Agreement is between the Customer identified below City of Whitewater and HPC Industrial Services, LLC ("HPC"). In consideration of the mutual covenants contained herein, the parties agree as follows:

Article 1. Term

This Agreement shall have an initial term of one (3) year from the date hereof and shall continue in effect thereafter provided, either party may terminate this Agreement at any time upon thirty (30) days prior written notice.

Article 2. Services

This Services performed pursuant to this agreement shall be set forth on the attached Exhibit A – Scope of Work.

Article 3. Payment Terms

Payment terms shall be net fifteen (30) days from the date of invoice. Interest will be charged at the rate of 1.5% per month, or the maximum amount allowed by law, on all amounts outstanding more than fifteen (30) days. Customer shall be responsible for all costs incurred by HPC to collect any payments due under this Agreement, including reasonable attorneys' fees. In the event of a change in Customer's financial condition, HPC reserves the right to modify payment terms, or to immediately stop work.

Article 4. HPC's Warranties

HPC warrants the services performed hereunder will be rendered in a workmanlike fashion and that equipment and materials will be of the quality necessary for performance of the Services. There are no express warranties other than those specified herein. No warranties by HPC shall be implied or otherwise created under any applicable law, including but not limited to warranty of merchantability or warranty of fitness for a particular purpose. The rights and remedies expressly provided in this Agreement shall be the exclusive and sole rights and remedies of Customer.

Article 5. Customer Warranties

Customer shall provide full and complete information regarding its requirements for the Services, the work site, surface and subsurface conditions, access, utility locations, site boundaries, and other reports, documents or information that may be reasonably requested by HPC. Customer shall communicate to HPC all special hazards or risks known to the Customer that are related to the performance of the Services pursuant to this Agreement.

Article 6. Changes in Work

Customer agrees to pay HPC at the rates set forth in this Agreement (or if no rates are set forth, at HPC's then published rates) for any changes in the Services requested by Customer, regardless of whether such request by Customer is verbal or in writing.

Article 7. Latent or Subsurface Conditions

In the event subsurface or latent conditions at the work site materially differ from those indicated in the contract documents or if the latent or subsurface physical conditions are of an unusual nature not ordinarily found to exist in environmental service activities identified in the contract documents, HPC shall be entitled to an equitable adjustment of the Contract price and time.

Article 8. Indemnification

Each Party ("Indemnifying Party") agrees to indemnify, save harmless and defend the other Party ("Indemnified Party") from and against any and all losses, liabilities, claims, penalties, forfeitures, suits, and the cost and expenses incident thereto (including cost of defense, settlement and reasonable attorneys' fees) which the Indemnified Party may hereafter incur, or pay out as a result of death or bodily injuries to any person, destruction or damage to any property, contamination of or adverse effects on the environment or any violation of applicable federal, state and local laws, regulations, by-laws or ordinances to the extent caused by:

(1) the Indemnifying Party's breach of any term of this Agreement, or (2) the negligence or willful misconduct of Indemnifying Party. HPC shall not be liable to Customer for indirect, incidental, consequential, or special damages, including loss of use or lost profits.

The Customer agrees that HPC's liability under this Agreement and Scope of Work shall not exceed the amount paid to HPC by Customer.

Article 9. Insurance

HPC shall maintain at its own expense during the term of this Agreement the following insurance coverages:

COVERAGE	LIMITS
a. Worker's Compensation	Statutory
b. Employer's Liability	\$2,000,000
c. General Commercial Liability	\$2 million per occurrence \$4 million aggregate
d. Automobile	\$5 million combined single limit
e. Contractors Pollution Liability	\$10 million each Claim \$10 million all Claims

Article 10. Excuse of Performance

The performance of this Agreement, except for the payment of money for Services already rendered, may be suspended by either party in the event performance of this Agreement is prevented by a cause(s) beyond its reasonable control.

Article 11. Additional Provisions

Pre-existing Contamination - Customer agrees that HPC shall not be responsible or liable for pre-existing contamination at any job location.

Rights to Inventions, Ideas and Concepts - The Customer expressly waives any and all rights to any ideas, concepts, techniques, inventions, processes, or works of authorship developed by HPC pursuant to this Agreement.

Waiver - Any waiver by either party of any provision or condition of this Agreement shall not be construed or deemed to be a waiver of any other provision or condition of this Agreement, nor a waiver of a subsequent breach of the same provision or condition.

Severability - If any section, subsection, sentence or clause of this Agreement shall be deemed to be illegal, invalid or unenforceable for any reason, such illegality, invalidity or unenforceability shall not affect the legality, validity or enforceability of other sections of this Agreement.

Entire Agreement - This Agreement and any exhibits hereto represents the entire understanding and agreement between the parties. Additional, conflicting or different terms on any Purchase Order or other preprinted document issued by Customer shall be void and are hereby expressly rejected by HPC. Any modifications to this Agreement shall be in writing and shall be signed by Customer and HPC. Law to Apply - The validity, interpretation and performance of this Agreement shall be governed and construed in accordance with the Laws of the Commonwealth of Massachusetts and the parties agree to submit to the jurisdiction of the courts of the Commonwealth of Massachusetts for any disputes arising under this Agreement.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized representatives.

Document Acceptance Signatures

The undersigned guarantor IN WITNESS WHEREOF, a duly authorized representative on behalf of the Client, guarantees to HPC Industrial Services, LLC the prompt payment of all sums due under this agreement. Your signature below indicates your acceptance of the pricing and terms detailed in the quote above.

CUSTOMER ACCEPTANCE:**City of Whitewater**

X John S. Weidl
Signature

X John Weidl
Printed Name

X City Manager
Title

X —
Purchase Order Number

X 12-14-2022
Date

- The acceptance page must be completely executed and returned to HPC Industrial Services, LLC either by mail, fax or email granting HPC Industrial Services, LLC the approval and authority to start the work stated herein. Please be advised that once this has been received by HPC Industrial Services, LLC, any cancellation or rescheduling by the Client will be subject to cancellation/rescheduling charges.
- The signing of this proposal by the above Client authorized representative gives HPC Industrial Services, LLC the approval, acceptance and authority to proceed accordingly.

HPC Industrial Services, LLC
Authorized Signature:

X _____
Signature

X _____
Printed Name

X _____
Date

II. Scope of Work

A. Project

The City of Whitewater (City) is seeking proposals to provide hauling and land application services for approximately 1,500,000 gallons of liquid biosolids (annually). All practices must be in accordance with our Wisconsin Pollutant Discharge Elimination System (WPDES) Permit (Outfall 002) and WI Statute NR204. The term of the contract shall be for 2023 through 2026 with an optional (2) year extension. Annual projection completion date is December 31st. Accepted contract price shall remain in effect until project is completed.

B. Scope of Services

Contractor Responsibilities-

1. Properly licensed by the State of Wisconsin Department of Natural Resources (WDNR) for Biosolids hauling and land application services.
2. Provide a list of emergency and after hours contact numbers.
3. Provide all equipment necessary to transport, land apply and incorporate biosolids.
4. Responsible for keeping all roads clear of mud to avoid complaints from Township, residents and for public safety. Maintaining roads shall not be paid separately but shall be consider incidental work related to the bid.
5. Provide a copy of a written Spill Recovery Plan that shall be followed in the event of a loss of hauled biosolids.
6. Has extensive knowledge related to WDNR Chapter NR 204 and shall meet all requirements set forth in NR 204 related to biosolids disposal and record keeping.
7. Responsible for obtaining WDNR approved sites for biosolids land spreading. Prior to submitting, for approval, these sites shall be submitted to the City for review. All field sites previously held and those obtained on behalf of the City shall remain as City sites.
8. Responsible for communication with and obtaining necessary approvals from local townships for use of roadways while performing work on behalf of the City.
9. Responsible for all costs related to soil testing. Testing to be performed in accordance with UW Extension A2100 soil sampling bulletin and WDNR Chapter NR 204.
10. Share soil test reports (can use soil report obtained from landowner if soil analysis was completed with the past four (4) years), with the City, prior to land application.
11. Provide the City with records, within 15 days of completion, of each seasonal (spring/fall) hauling event, to include: a completed copy of WDNR form 3400-056, 3400-054, a field map indicating the specific area where land application occurred, daily haul sheets and any other information requested by the City that may be necessary for WDNR permit compliance.
12. The City will allow the Contractor to review all City obtained and WDNR approved field sites. The Contractor may use these field sites, with all necessary approvals, on the Cities behalf. No transferring of field sites will be allowed. A copy of WDNR obtained site approvals shall be forwarded to the City.
13. Prior to applying biosolids, the City shall provide the Contractor with the most recent test results to be used for finalizing biosolids application rates. Provided test results can be used for the bid process.
14. The City will provide training to the awarded Contractor for use of the Truck Loadout Station. As necessary written procedures will be developed to guarantee an efficient

hauling process along with successful operation of utility equipment and infrastructure in a manner that does not negatively impact other treatment processes.

15. The City reserves the right to inspect all equipment and or field sites at any time.
16. In order to minimize complaints, working hours shall take into consideration use of adjacent land and structures. No work shall be allowed on Sundays unless approved by the City. No work shall be allowed on Holidays.
17. If the Contractor fails to perform its obligations, the City may terminate this contract upon ten (10) days written notice.

C. Biosolids Information

Year	Volume	Land Req'd.	% Solids
2018	1,932,886	100.5	2.1
2019	1,153,970	82.7	2.6
2020	1,973,600	155.4	3.3
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D. Cost and Payment

Cost for land application of Biosolids shall be based on a per gallon cost. The Contractor shall provide an itemized invoice to the City within thirty (30) days after work has been completed. The City shall make payment within thirty (30) days of receipt of invoice.

E. Completion of Work

During the fall hauling period the City considers the work completed when our primary truck loadout pump begins to lose or is near losing prime. This is satisfactory two years out of the three-year contract. During one fall hauling period, out of the three-year term, the City will need to draw the storage tank down to near empty state for inspection and maintenance. Due to reduced pumping rates, as much as two additional days may be required in this specific year. All work related to hauling and land application of biosolids shall be completed by December 31st of each calendar year.

CITY OF WHITEWATER REQUEST FOR PROPOSALS



Title: 2023-2026 Biosolids Hauling Contract

Department: Wastewater

Due Date: 3:00 p.m. October 5, 2022

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Appendix A: Insurance Requirements

Appendix B: Annual Sludge Characteristics 2018 - 2022

I. NOTICE TO PROPOSERS

A. Summary

The City of Whitewater Wastewater Utility is soliciting proposals from qualified vendors for a contract thru the year 2026 for hauling and land application of liquid Biosolids with an option to extend the contract for an additional two years (2027 and 2028). Vendors submitting proposals are required to read this Request for Proposals (RFP) in its entirety and follow the instructions contained herein.

B. Important Dates

Deliver proposals no later than the due time and date indicated below. The City will reject late proposals. The anticipated timeline is as follows:

Issue Date:	September 14, 2022
Questions Due Date:	September 21, 2022
Answers Posted Date:	September 28, 2022
Due Date:	October 5, 2022
Public Works Committee Review:	October 11, 2022
Contract Award:	October 19, 2022

C. How to Submit a Proposal

Submit four (4) hardcopies of the proposal, along with one electronic file, in a sealed envelope.

Hardcopy proposals shall be typed and securely bound on 8.5 x 11 – inch paper, otherwise identical to the electronic version (if applicable).

All proposal costs are the expense of the proposer. The City will not consider illegible proposals. Elaborate proposals beyond that sufficient to present a complete and effective proposal, are not necessary or desired.

All proposals shall be clearly labeled:

City of Whitewater
2023-2026 Biosolids Contract
Due: 3:00 p.m. October 5, 2022

Delivery of hard copies to:

City of Whitewater
Attention: Clerk's Office
312 W. Whitewater Street
Whitewater, WI 53190

Proposals shall be delivered as instructed. Deliveries to other City departments and/or locations may result in disqualification.

D. Contact Information

Questions regarding the proposal should be addressed to:

Brad Marquardt
 City of Whitewater
 312 W. Whitewater Street
 Whitewater, WI 53190
 (262) 473-0139
bmarquardt@whitewater-wi.gov

E. Inquiries, Clarification & Exceptions

Proposers are to raise any questions they have about the RFP document without delay. Direct all questions, in writing, to the department contact listed above in section D.

Proposers finding any significant ambiguity, error, conflict, discrepancy, omission, or other deficiency in this RFP document shall immediately notify the City and request clarification. In the event that it is necessary to provide additional clarification or revision to the RFP, the City will post addenda – see Addenda below. Proposers are strongly encouraged to check for addenda regularly.

Proposals should be as responsive as possible to the provisions stated herein. A prospective vendor may take “exception” to bid terms, conditions, specifications and dates stated within the bid package. However, the City of Whitewater reserves the right to disqualify any and all bids submitted which include exceptions, if deemed not in the City’s best interest.

F. Addenda

In the event that it is necessary to provide additional clarification or revision to the RFP, the City will post addenda to the same website as the original distribution – see G below. It is the proposer’s responsibility to regularly monitor the website for any such postings. Proposers must acknowledge the receipt of any addenda in their proposal. Failure to retrieve addenda and include their provisions may result in disqualification.

G. Bid Distribution Networks

The City of Whitewater will post the Request for Proposal and addenda on the city’s website. It is the proposer’s responsibility to regularly monitor the site for posted addenda. Proposer’s failure to retrieve such addenda and incorporate their appropriate provisions in their response may result in the disqualification of the proposal.

The City of Whitewater’s website is www.whitewater-wi.gov. The proposal can be found under the “Government” tab by clicking on “Project Bidding”.

H. Oral Presentations/Site Visits/Meetings

Proposers may be asked to attend meetings, make oral presentations, inspect City locations or make their facilities available for a site inspection as part of this RFP process. Such presentations, meetings or site visits will be at the proposer's expense.

I. Acceptance/Rejection/Withdrawal of Proposals

The City reserves the right to accept or reject any or all proposals submitted, in whole or in part, and to waive any informalities or technicalities, which at the City's discretion is determined to be in the best interest of the City. Further, the City makes no representation that a contract will be awarded to any proposer responding to this request. The City expressly reserves the right to reject any and all proposals responding to this invitation without indicating any reasons for such rejection(s).

J. Public Records Notice

Proposers are hereby notified that all information submitted in response to the RFP may be made available for public inspection according to the Public Records Law of the State of Wisconsin or other applicable public record laws. Information qualifying as a "trade secret" – defined in State of Wisconsin Statutes – may be held confidential.

Proposers shall separately and clearly identify all information they deem to be "trade secrets", as defined in the State of Wisconsin Statutes. Do not duplicate or co-mingle information deemed confidential and sealed, elsewhere in your response.

Wisconsin Statute S. 19.36(5)

(5) TRADE SECRETS. An authority may withhold access to any record or portion of a record containing information qualifying as a trade secret as defined in s. 134.90(1) (c).

Wisconsin Statute S. 134.90(1)(c)

(c) "Trade secret" means information, including a formula, pattern, compilation, program, device, method, technique or process to which all of the following apply:

1. The information derives independent economic value, actual or potential, from not being generally known to, and not being readily ascertainable by proper means by, other persons who can obtain economic value from its disclosure or use.
2. The information is the subject of efforts to maintain its secrecy that are reasonable under the circumstances.

The City cannot ensure that information will not be subject to release if a request is made under applicable public records laws. The City cannot consider the following confidential: a bid in its entirety, price bid information, or the entire contents of any resulting contract. The City will not provide advance notice to proposers prior to release of any requested record.

To the extent permitted by such laws, it is the intention of the City to withhold the contents of proposals from public view – until such times as competitive or bargaining reasons no longer require non-disclosure, in the City's opinion. At that time, all proposals will be available for review in accordance with public records laws.

K. Tax Exempt

The City of Whitewater as a municipality is exempt from payment of federal excise taxes and State of Wisconsin taxes per Wisconsin statute 77.54(9a). The City will provide its Federal Tax ID and tax exempt number as necessary.

L. Terms of Contract

The terms of the contract shall include but not be limited to the following:

1. Term of Contract – The term of the contract shall begin upon contract execution and end on December 31, 2026.
2. Option to Extend – The City of Whitewater reserves the right to extend the contract for two (2) additional years (2027 and 2028), upon the same terms. Also, the contract can be extended for two years with more favorable terms and conditions to the City under mutual agreement of both parties.
3. Contract Extension Pricing – Contract prices on an extended contract will be adjusted (increased or decreased) based upon the average annual change in the Consumer Index for “All Items” published by the Bureau of Labor Statistics (BLS) (Table 1A. Consumer Price Index for All Urban Consumers (CPI-U): U.S. city average, by expenditure category and commodity and service group, Expenditure Category “All Items”). The CPI-U value is published by the BLS at its website: <http://www.bls.gov/cpi/news.htm>.

The price for an option year shall be based upon the percent change in the CPI-U from the preceding year applied to the current contract year price to obtain the option year price.

The City of Whitewater reserves the right to discontinue the contract’s remaining option year and may elect to re-advertise the contract in whole or in part when the changes in prices are not mutually acceptable between the contractor and the City.

Any and all changes to the contract terms and conditions shall be in writing by amending/modifying the contract.

4. Subcontracting Regulations – Successful vendor(s) will not be permitted to sublet, sell, transfer, assign or otherwise dispose of the contract or any portion therein, or its right, title or interest in, to any person, vendor or corporation.

M. Cancellation/Termination of Contract

The City of Whitewater may terminate the contract at any time at its sole discretion by delivering thirty (30) days written notice to the contractor. Upon termination, the City’s liability will be limited to the pro rata cost of the services performed as of the date of termination plus expenses incurred with the prior written approval of the City. In the event that the contractor terminates the contract, for any reason whatsoever, it will refund to the City within 30 days of said termination, all payments made hereunder by the City to the contractor for work not completed or not accepted by the City. Such termination will require written notice to that effect to be delivered by the contractor to the City not less than 60 days prior to the said termination.

N. Evaluation process and Scoring

The RFP will be reviewed by an Evaluation Panel.

Each proposal will be evaluated as described below and assigned an overall score ranking.

Major Criteria Categories	Point Weight
Qualifications	15
Experience and Technical Competence	20
Proposed Method to Accomplish Work	10
Knowledge and Understanding of Biosolids Disposal	15
Project Organization and Key Personnel	15
Cost	20
References	5
TOTAL:	100

O. Insurance and Indemnification Requirements

Insurance coverage shall be in place prior to commencing work and shall remain in force until the entire project is completed or the length of time that is specified in the contract. See Appendix A for requirements.

II. Scope of Work

A. Project

The City of Whitewater (City) is seeking proposals to provide hauling and land application services for approximately 1,500,000 gallons of liquid biosolids (annually). All practices must be in accordance with our Wisconsin Pollutant Discharge Elimination System (WPDES) Permit (Outfall 002) and WI Statute NR204. The term of the contract shall be for 2023 through 2026 with an optional (2) year extension. Annual projection completion date is December 31st. Accepted contract price shall remain in effect until project is completed.

B. Scope of Services

Contractor Responsibilities-

1. Properly licensed by the State of Wisconsin Department of Natural Resources (WDNR) for Biosolids hauling and land application services.
2. Provide a list of emergency and after hours contact numbers.
3. Provide all equipment necessary to transport, land apply and incorporate biosolids.
4. Responsible for keeping all roads clear of mud to avoid complaints from Township, residents and for public safety. Maintaining roads shall not be paid separately but shall be consider incidental work related to the bid.
5. Provide a copy of a written Spill Recovery Plan that shall be followed in the event of a loss of hauled biosolids.

6. Has extensive knowledge related to WDNR Chapter NR 204 and shall meet all requirements set forth in NR 204 related to biosolids disposal and record keeping.
7. Responsible for obtaining WDNR approved sites for biosolids land spreading. Prior to submitting, for approval, these sites shall be submitted to the City for review. All field sites previously held and those obtained on behalf of the City shall remain as City sites.
8. Responsible for communication with and obtaining necessary approvals from local townships for use of roadways while performing work on behalf of the City.
9. Responsible for all costs related to soil testing. Testing to be performed in accordance with UW Extension A2100 soil sampling bulletin and WDNR Chapter NR 204.
10. Share soil test reports (can use soil report obtained from landowner if soil analysis was completed with the past four (4) years), with the City, prior to land application.
11. Provide the City with records, within 15 days of completion, of each seasonal (spring/fall) hauling event, to include: a completed copy of WDNR form 3400-056, 3400-054, a field map indicating the specific area where land application occurred, daily haul sheets and any other information requested by the City that may be necessary for WDNR permit compliance.
12. The City will allow the Contractor to review all City obtained and WDNR approved field sites. The Contractor may use these field sites, with all necessary approvals, on the Cities behalf. No transferring of field sites will be allowed. A copy of WDNR obtained site approvals shall be forwarded to the City.
13. Prior to applying biosolids, the City shall provide the Contractor with the most recent test results to be used for finalizing biosolids application rates. Provided test results can be used for the bid process.
14. The City will provide training to the awarded Contractor for use of the Truck Loadout Station. As necessary written procedures will be developed to guarantee an efficient hauling process along with successful operation of utility equipment and infrastructure in a manner that does not negatively impact other treatment processes.
15. The City reserves the right to inspect all equipment and or field sites at any time.
16. In order to minimize complaints, working hours shall take into consideration use of adjacent land and structures. No work shall be allowed on Sundays unless approved by the City. No work shall be allowed on Holidays.
17. If the Contractor fails to perform its obligations, the City may terminate this contract upon ten (10) days written notice.

C. Biosolids Information

Year	Volume	Land Req'd.	% Solids
2018	1,932,886	100.5	2.1
2019	1,153,970	82.7	2.6
2020	1,973,600	155.4	3.3
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D. Cost and Payment

Cost for land application of Biosolids shall be based on a per gallon cost. The Contractor shall provide an itemized invoice to the City within thirty (30) days after work has been completed. The City shall make payment within thirty (30) days of receipt of invoice.

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During the fall hauling period the City considers the work completed when our primary truck loadout pump begins to lose or is near losing prime. This is satisfactory two years out of the three-year contract. During one fall hauling period, out of the three-year term, the City will need to draw the storage tank down to near empty state for inspection and maintenance. Due to reduced pumping rates, as much as two additional days may be required in this specific year. All work related to hauling and land application of biosolids shall be completed by December 31st of each calendar year.

III. Required Proposal Information

Proposals are to be limited to 12 pages (may be double sided) including the signed cover letter, with information requested below. Proposals received not following the format specifications will forfeit points, and may be disqualified and considered non-responsive at the City's discretion.

All proposals submitted in response to this request should include the headings listed below to assist evaluation. The proposal shall be concise, well organized and demonstrate the responder's qualification and experience applicable to the Project. Please submit four copies of the proposal.

A. Cover Letter

Provide a cover letter summarizing your proposal including a brief summary of your capabilities to deliver the services requested in a timely fashion and of the firm's experience in this type of work. **Your proposal must be signed.**

B. Basic Qualification of the Firm

Provide basic data relative to the firm's size, history, personnel, equipment, and expertise in the service being requested. Include name, title, address, and telephone number of person to contact concerning the proposal.

C. Experience and Technical Competence

Provide a list of at least five past or ongoing projects that demonstrate successful and satisfactory completion of work of comparable size for which the proposed team provided similar services as those required by this RFP over the past 10 years. Include a brief description of the project, date initiated, date completed, cost, name of owner, and owner's project manager and phone number.

D. Proposed Method to Accomplish the Work

Discuss approach to items identified in the Scope of Services. Include discussion on approach to maintain budget and schedule. Include your company policies and procedures on the prioritization of clients during the spring and fall hauling periods.

E. Knowledge and Understanding of Biosolids Disposal Environment

Describe the firm's knowledge and understanding of Biosolids land application environment. The "environment" includes, but is not limited to; Federal, State, County and local laws, statutes, codes, regulation, ordinances and rules.

F. Project Organization and Key Personnel

Describe proposed project organization, including identification and responsibilities of key personnel. Key personnel identified in the proposal shall not be removed and/or substituted by the Contractor or subcontractor unless said named key personnel leave the employment of the contractor or subcontractor. Indicate role and responsibilities of Contractor and all subcontractors. Identify current commitments, availability and location of all key personnel included in the proposal.

G. Cost

Provide the cost per gallon to haul and land apply liquid biosolids. The cost per gallon shall include all costs to perform this duty.

H. References

Provide a minimum of three (3) references with contact name(s), phone number(s) and years where biosolids have been hauled and land applied. Contact name shall be person(s) who has direct knowledge of Contractors performance.

APPENDIX A

INSURANCE REQUIREMENTS

APPENDIX B

ANNUAL SLUDGE CHARACTERISTICS



Public Works Agenda Item

Meeting Date:	August 11, 2026
Agenda Item:	ATV/UTV Operating Hours
Staff Contact (name, email, phone):	Brad Marquardt, bmarguardt@whitewater-wi.gov , 262-473-0139

BACKGROUND

(Enter the who, what when, where, why)

The City enacted an Ordinance in November 2021 that allowed the operation of ATV/UTVs on City streets. Part of that Ordinance included a provision that ATV/UTVs could not be operated between the hours of 10:00 p.m. and 5:00 a.m. At the August 4, 2026 Common Council meeting, Alderperson Hicks asked for a review of these hours.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

In November 2021, the Common Council adopted Chapter 11.45 – Operation of all-terrain vehicles and utility terrain vehicles allowed.

FINANCIAL IMPACT

(If none, state N/A)

N/A

STAFF RECOMMENDATION

The Public Works Department and the Police Department have no issue with changing the hours of operation. Staff will create an Ordinance Amendment based on the direction of the Public Works Committee for the August 18, 2026 Council meeting.

ATTACHMENT(S) INCLUDED

(If none, state N/A)

1. Chapter 11.45.030 – Limitations.

The following limitations apply to all areas of operation designated in this section:

- (1) Operators and passengers of ATVs/UTVs shall comply with all federal, state and local laws, orders, regulations, restrictions and rules, including, but not limited to, Wis. Stats. § 23.33 and Wis. Admin. Code NR 64.
- (2) This chapter incorporates by reference all definitions under Wis. Stats. § 23.33 Wis. Admin. Code NR 64 and any other applicable Wisconsin Law defining ATVs/UTVs and regulating ATV/UTV use unless this chapter states otherwise.
- (3) ATVs/UTVs shall be operated on the paved surface on the extreme right side of the roadway.
- (4) ATVs/UTVs may be operated on paved surfaces only, unless yielding the right of way.
- (5) ATVs/UTVs operators are required to have applicable liability insurance.
- (6) ATVs/UTVs shall not be operated at a speed greater than the posted speed limits.
- (7) ATVs/UTVs may not be operated on any city street without fully functional headlights, taillights and brake lights.
- (8) ATVs/UTVs may not be operated on any city street between the hours of 10:00 p.m. and 5:00 a.m.
- (9) No person may operate an ATV/UTV on any city street without a valid driver's license and shall display the license on demand from any law enforcement officer or official described in Wis. Stats. § 23.33 (12).
- (10) The operation of an ATV/UTV shall be limited to traveling on a direct route from the initial starting point of the vehicle to a specific destination in the City of Whitewater, Wisconsin. Operating ATV/UTV vehicles on city streets for other purposes is prohibited.

(Ord. No. 2031A, § 1, 11-2-2021; Ord. No. 2055, § 1, 3-7-2023)



Public Works Agenda Item

Meeting Date:	August 11, 2026
Agenda Item:	Cravath Dam Spillway Railing
Staff Contact (name, email, phone):	Brad Marquardt, bmarguardt@whitewater-wi.gov , 262-473-0139

BACKGROUND

(Enter the who, what when, where, why)

At the August 4, 2026 Common Council meeting, Alderperson Smith requested this item be placed on a future Council agenda. It was recommended that it first be discussed at a Public Works Committee.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

N/A

FINANCIAL IMPACT

(If none, state N/A)

Unknown at this time.

STAFF RECOMMENDATION

Staff has no recommendation at this time.

ATTACHMENT(S) INCLUDED

(If none, state N/A)

1. N/A