



## Landmarks Commission

Cravath Lakefront room 2nd floor 312 West  
Whitewater Str, Whitewater, WI, 53190 \*In Person  
and Virtual

**Wednesday, March 05, 2025 - 7:00 PM**

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**Citizens are welcome (and encouraged) to join our webinar via computer, smart phone, or telephone. Citizen participation is welcome during topic discussion periods.**

### **Landmarks Commission**

Mar 5, 2025, 7:00 – 8:30 PM (America/Chicago)

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### **AGENDA**

**Authorization to amend agenda with less than 72 hours notice, as required by City of Whitewater Transparency ordinance**

#### **CALL TO ORDER**

#### **ROLL CALL**

#### **APPROVAL OF AGENDA**

*A committee member can choose to remove an item from the agenda or rearrange its order; however, introducing new items to the agenda is not allowed. Any proposed changes require a motion, a second, and approval from the Committee to be implemented. The agenda shall be approved at each meeting even if no changes are being made at that meeting.*

#### **CONSENT AGENDA**

*Items on the Consent Agenda will be approved together unless any committee member requests that an item be removed for individual consideration.*

- [1.](#) Approve Minutes of December 4, 2025
- [2.](#) Approval of January 14, 2025 Visioning Session Minutes.
- [3.](#) Approval of February 5, 2025 Minutes.

### HEARING OF CITIZEN COMMENTS

*No formal Committee action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those specific issues at the time the Committee discusses that particular item.*

***To make a comment during this period, or during any agenda item: On a computer or handheld device, locate the controls on your computer to raise your hand. You may need to move your mouse to see these controls. On a traditional telephone, dial \*6 to unmute your phone and dial \*9 to raise your hand.***

### STAFF REPORT

- [4.](#) Staff Report regarding Main Street Historic District Banners. **(ED Zeinert)**
- [5.](#) Staff Report regarding the Birge Fountain Account: Whitewater Community Foundation. **(ED Zeinert)**
- [6.](#) Staff update for exterior renovations of the Delta Zeta House. **(ED Zeinert)**
- [7.](#) Staff update regarding status of Landmarks Brochures. **(ED Zeinert)**
- [8.](#) Staff Report on the Community Committee regarding Starin Park Water Tower. **(ED Zeinert)**

### CONSIDERATIONS / DISCUSSIONS / REPORTS

- [9.](#) Discussion and possible approval of a plan of action related to the broken Ceramic House Plaques and forms.
- [10.](#) Discussion of possible plans for Landmarks Commission and America 250 in Whitewater.
- [11.](#) Discussion an possible action on new landmarks to be designated.
- [12.](#) Discussion and possible action regarding the status of the Territorial Oak.

### FUTURE AGENDA ITEMS

**NEXT MEETING DATE APRIL 3, 2025**

### ADJOURNMENT

A quorum of the Common Council may be present. This notice is given to inform the public that no formal action will be taken at this meeting.

**Anyone requiring special arrangements is asked to call the Office of the**

**City Manager / City Clerk (262-473-0102) at least 72 hours prior to the meeting.**



Cravath Lakefront room 2nd floor 312 West  
Whitewater Str, Whitewater, WI, 53190 \*In Person  
and Virtual

**Wednesday, December 04, 2024 - 6:00 PM**

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**MINUTES**

**CALL TO ORDER**

Meeting called to order at 6:00 p.m.

**ROLL CALL**

PRESENT

Council Representative Orin Smith  
Board Member Gloria Buely  
Board Member Pat Blackmer  
Board Member Penolope Alwin

STAFF

Taylor Zeinert, Economic Development Director (EDD)

**APPROVAL OF AGENDA**

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Blackmer asked that item E be removed from future agenda items.

Motion made by Board Member Buley, Seconded by Board Member Blackmer.

Voting Yea: Council Representative Smith, Board Member Buley, Board Member Blackmer, Board Member Alwin

**CONSENT AGENDA**

*Items on the Consent Agenda will be approved together unless any committee member requests that an item be removed for individual consideration.*

None

**HEARING OF CITIZEN COMMENTS**

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*agenda may not be discussed at this time; however, citizens are invited to speak to those specific issues at the time the Committee discusses that particular item.*

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None

#### **ELECTION OF CHAIRMAN**

Motion made to elect Pat Blackmer as Chairman.

Motion made by Board Member Buley, Seconded by Council Representative Smith.

Voting Yea: Council Representative Smith, Board Member Buley, Board Member Blackmer, Board Member Alwin

#### **ELECTION OF CO-CHAIRMAN**

Board Alwin volunteered and than passed.

Board Buley volunteered.

Voting Yea: Council Representative Smith, Board Member Buley, Board Member Blackmer, Board Member Alwin

#### **STAFF UPDATE**

#### **CONSIDERATIONS / DISCUSSIONS / REPORTS**

1. Discussion and possible action regarding the Starin Water Tower.-**EDD Zeinert**

EDD Zeinert explained the City Manager had presented this matter to the Common Council in reference to the referendum question. It was the Common Council decision that the matter be sent to the Landmarks Commission acknowledging that this is a local landmark. They are asking what the next steps should be. Should it be demolition or preservation. And if the decision is preservation what that would look like. Grant writing or hiring someone to do a capital campaign. There are a lot of options.

Buley stated that she understands that it was voted down by the voters. But doesn't feel that the City did enough to explain to the voters why it should be preserved.

Alwin explained that she grew up in Fort Atkinson about a block from the water tower. Maybe there is something that we can learn from them in terms of what they have done to save the tower.

Blackmer stated that it would be beneficial for the commission to contact not only Fort Atkinson but Milwaukee and Beloit since they saved their water towers. She also feels that this shouldn't just be the landmarks commission we should form an Ad Hoc citizen's committee. And this committee needs to start immediately. We need to bring forth for the May meeting our recommendations. The only bid that has come in that has been accurate has been from the McEnroe Company they don't do preservation work they only do structural analysis. The only other agency that has been contacted in our area is Cornerstone in Sullivan and they were the initial agency that came out. They are into historic preservation their cost was very high in 2021 or 2022 and they did present to Common Council.

EDD Zeinert read the list of possible ad hoc committee members, Lynn Binnie, David Salsa, Bob for Dale's Bootery, Gloria Buley, Thayer Coburn, Carol Cartwright, Linda Robison, Penny Alwin, Pat Blackmer, Orin Smith, Jan Bilgen. EDD Zeinert asked if it would be helpful to put out on social media that we are starting this ad hoc committee and are looking for people.

Buley mentioned that it may be good to do a press release so that residents understand what was decided at the Common Council meeting prior to asking for members for the ad hoc committee.

EDD Zeinert stated that it sounds like we will be doing a press release and starting the ad hoc committee.

Blackmer stated that she would like a formal vote on the press release.

Motion is that we will be putting out a press release.

EDD Zeinert stated that historical press releases are done by staff sent to the chair for approval and they released to the press.

Blackmer would like the Daily Union, Janesville Gazette and Whitewater Register and the Royal Purple.

Smith asked for clarification on what the press release would be saying. Whether it would be what the council voted on whether to use taxpayer dollars or not or will it be asking for people to join the ad hoc committee.

**Motion is the production of a press release that talks about where we are currently at and then the formation of the ad hoc committee.**

Motion made by Board Member Blackmer, Seconded by Council Representative Smith.  
Voting Yea: Council Representative Smith, Board Member Buley, Board Member Blackmer, Board Member Alwin

2. Discussion and possible action regarding scheduling a visioning session.-**EDD Zeinert**

EDD Zeinert as mentioned with the future agenda items and the fact that we have not had a quorum. This would be a good time to have a visioning session to set the goals that we would like to work on in 2025. And determine what is important to the body as a whole.

Blackmer stated that in the past they had a Strategies Committee that developed a 5 year strategy for the Landmarks Commission. The list of future agenda items is a start.

Smith thinks it would be a good idea to have a meeting since the list is long. We need to set priorities regarding landmarks that are more or less endangered.

Commission agreed to have a visioning session meeting on January 14, 2025 at 6:00 p.m.

Motion made by Board Member Alwin, Seconded by Board Member Buely.

Voting Yea: Council Representative Smith, Board Member Buley, Board Member Blackmer, Board Member Alwin

3. Discussion regarding at risk and endangered landmarks in Whitewater. -**Pat Blackmer**

Blackmer explained that the local landmarks that are at risk are in the meeting packet. Part of the job of Landmarks Commission is to educate the public. Almost two years ago, the Landmarks commission presented to the public the local landmarks that are risk.

The local landmarks that were discussed that are at risk are those owned by the City. Unfortunately, due to other priorities and budgetary concerns the local landmarks have suffered a bit.

White Memorial Building is home to the Art Alliance, Chamber and Tourism Council. One of the items that needed to be repaired the back entrance and that has been repaired. The estimate to tuck point the building was over \$200,000 and it does need to be tuck pointed.

Birge Fountain had an analysis done on it by McKay Laboratories from Ohio they do the work for the National Park Service. The fountain looks good on the outside but is rusted on the inside. Their estimate was that by 2027 it would need to be dismantled and sent out to be preserved. Blackmer stated that it was her understanding, that the Landmarks Commission had set up a fund with the Whitewater Community Foundations for donations for the fountain. Not sure what it is the fund. The estimate for the restoration of the fountain was \$120,000 to completely restore it.

The Effigy Mounds have always been a source of concern since it has been landmarked in 1994. It needs landscape management. Blackmer asked about Bill Quakenbush and his report.

EDD Zeinert stated he has meet with Kevin the Parks and Rec Director that she was not sure about the terminology but thought it was a cultural plan to look at the mounds. EDD Zeinert stated that the Common Council was also presented about jurisdiction because Effigy Mounds and a few other spaces cross with either the Landmarks and the Parks or Landmarks and Public Works. This now falls under Park and Rec for maintenance.

Blackmer stated that there was an informational sign at the Starin Water Tower that had been damaged. She thought that Brad from public works was going to replace it. She would like follow up on that.

Blackmer asked are the Friends of the Mounds was still active. Alwin stated they are getting back there.

Blackmer asked about whether there is anything budgeted for the Mounds. EDD Zeinert stated she would have to ask Park & Rec Director Kevin. Blackmer stated that Kevin would be a good member for the ad hoc committee since the tower now falls under Park and Rec.

#### **FUTURE AGENDA ITEMS**

4.
  - A. Discussion regarding Commission turnover.
  - B. Discussion regarding renovations regarding Delta Zeta House.
  - C. Discussion regarding possible new landmarks to be designated.
  - D. Discussion regarding updating and reprinting the Landmarks Brochure..
  - F. Review Architectural and Historical Survey of Whitewater written by Carol Cartwright.
  - G. Review and Discussion regarding Birge Fountain condition and needs.
  - H. Obtain a Report form Whitewater Community Foundation regarding donations received for Birge Fountain.
  - I. Discussion regarding having a community meeting with Jason Tish regarding the importance of historic preservation in community.
  - J. Discussion regarding educating relators, building inspectors, community service officers and the police department regarding local landmarks.
  - K. Discussion regarding planning for America 250 in our municipality.
  - L. Discussion regarding sending letters to local Landmark owners to maintain their properties and join the commission.
  - M. Discussion regarding recruiting more members to the commission and publicize the work the commission is doing.
  - N. Develop a relationship with University and discussion regarding the two historic structures on their property.

Alwin wants to know how the turnover issues occurred and the due process that was involved.

Buley asked about letter L wanted to know what "maintained" means. Blackmer stated that this is a thank you letter.

Smith would like to hear from Public Works and Parks and Recreation regarding what their budgets are for the properties that are cross connected with Landmarks.



**NEXT MEETING DATE FEBRUARY 5, 2024**

Is now January 14, 2025.

**ADJOURNMENT**

Adjourned at 7:15 p.m.

Motion made by Board Member Buely, Seconded by Council Representative Smith.

Voting Yea: Council Representative Smith, Board Member Buley, Board Member Blackmer, Board Member Alwin



## Landmarks Commission

Whitewater Municipal Building Council Chambers,  
312 West Whitewater St., Whitewater, WI 53190  
\*In Person and Virtual

**Tuesday, January 14, 2025 - 6:00 PM**

### MINUTES

#### CALL TO ORDER

Meeting called to order at 6:00 p.m.

#### ROLL CALL

##### PRESENT

Council Representative Orin Smith  
Board Member Gloria Buley  
Board Member Pat Blackmer

##### ABSENT

Board Member Penelope Alwin

##### STAFF

Taylor Zeinert, Economic Development Director (EDD)

#### CONSENT AGENDA

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Unable to vote on the minutes due to no quorum. Item tabled until next meeting.

1. Minutes from December 5, 2024 meeting.

Unable to vote on the minutes due to no quorum. Tabled until next meeting.

#### HEARING OF CITIZEN COMMENTS

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***these controls. On a traditional telephone, dial \*6 to unmute your phone and dial \*9 to raise your hand.***

None

## **VISIONING SESSION**

2. Discussion regarding 2025 priorities for the Commission based on the list of future agenda items.
  - A. Discussion regarding Commission turnover
  - B. Discussion regarding renovations regarding Delta Zeta House
  - C. Discussion regarding possible new landmarks to be designated
  - D. Discussion regarding updating and reprinting the Landmarks Brochure.
  - E. Review Architectural and Historical Survey of Whitewater written by Carol Cartwright
  - F. Review and Discussion regarding Birge Fountain condition and needs.
  - G. Obtain a Report form Whitewater Community Foundation regarding donations received for Birge Fountain.
  - H. Discussion regarding having a community meeting with Jason Tish regarding the importance of historic preservation in community.
  - I. Discussion regarding educating relators, building inspectors, community service officers and the police department regarding local landmarks
  - J. Discussion regarding planning for America 250 in our municipality
  - K. Discussion regarding sending letters to local Landmark owners to maintain their properties and join the commission.
  - L. Discussion regarding recruiting more members to the commission and publicize the work the commission is doing
  - M. Develop a relationship with University and discussion regarding the two historic structures on their property.

Blackmer explained that the purpose for the meeting is to come up with the priorities for what Landmarks wants to do in 2025.

### **WATER TOWER**

Blackmer stated that one of the big thing that needs to be addressed is the Water Tower, simply because the Commission needs to have a report back to the Common Council by May. We have engaged with the community, and there are members of the community who are willing to serve on the Starin Park Water Tower Community Committee. We would have to add a notification that there could be a possibility of a quorum of the Landmarks Commission at this meeting.

Members of the committee that have offered to serve on the Water Tower Committee are:

Gloria Buley  
Dave Salsa who is the owner of the Quiet Hut  
Bob Harrell who owns Dale's Bootery.  
Jim Bilgen or Jane Bilgen  
Lynne Binne  
Kelsey Herald  
Jordan Reilly

Blackmer stated that Smith, EDD Zeinert and herself would serve on the committee. She feels that Alwin, would also like to serve. We need to determine when do we want to meet. We don't want to conflict with other commissions and committees in the City.

EDD Zeinert stated that this committee can meet at the Municipal building as long as there is no other committee meeting. EDD Zeinert wanted to know if the frequency of the meeting would be once a month or twice a month.

Blackmer feels that the frequency, initially should be once a month. Than discuss as a group and select dates as appropriate and that everyone can make.

Buley asked about the May deadline.

Blackmer stated that John's letter stated May. However, unsure if that was the first meeting in May or the second meeting in May.

Smith stated that they would recommend the second meeting in May. Which is May 20th.

Blackmer asked how many meetings would that given the committee prior to the May 20th meeting.

Smith stated that it would be 4 meetings.

Blackmer asked if that would be enough meetings. She suggested probably 5 since the committee should meet in May prior to the meeting on the 20th.

Buley stated that she will not be back until the 28th of January

Smith suggested we could double up in another month, if needed.

EDD Zeinert asked if it would be ok for her to look at the calendar. And see what works. And send them to this body, by survey to see what works for everyone and than we can send out a finalized list.

Blackmer felt that worked. She is confident that the committee can sell the council on the fact that the restorations does not need to take place immediately. I think if we can can piecemeal it out with the suggestions we need to raise funding. The city is willing to commit the \$250,000 whether we tear it down or we apply it to restoration. I think we need to look at private sources of funding. We are looking at significant funding. But again the things that McEnroe has suggested doesn't have to be done right away. It can be done in phases. It can go out as much 10 to 15 years.

Buley asked about how much it was going to cost to tear it down. She thought it was something like \$800,000.

Smith stated that it was 1.6 million to save it and 600,000 to tear the Tower down.

Buley asked why it was only 250,000.

EDD Zeinert that it was \$650,000. The city had gotten a grant to go toward either tearing it down or restoring it. But she will need to talk to Brad to see if there is a time sensitivity on the grant.

EDD Zeinert asked if it would make sense to get folk engaged to do the fundraising process for us.

Blackmer asked if there would be a cost factor to that.

EDD Zeinert stated that there would be a cost factor. However, this was mentioned to John, the City Manager and he thought it was a good idea.

Buley stated that she thought that we have to get quotes, because we would be pulling figures out of the air.

EDD Zeinert asked if this was quotes on how much to privately fundraise or quotes on how much to restore it.

Buley stated quotes for restoration and fundraising.

Blackmer stated estimates. Blackmer asked Smith if they were sure about the \$600,000.

Smith stated that yes, because it was an extra million to restore it and \$600,000 to tear it down.

Blackmer stated we need to look for state restoration experts.

Blackmer stated that the Water Tower could be added to the National Historic Registry. It is an honorary sort of thing. It allows you to get tax benefits.

EDD Zeinert asked if the Water Tower should be National Registry.

Blackmer stated yes, to consider National Registry.

Buley asked what does putting the tower on the National Registry do for us.

Blackmer stated she doesn't believe we would get substantial grants from the government because it is on the National Registry.

Blackmer stated that we need to think about what are we going to do with the Tower. Its there in a park, probably one of the highest points in the city. How can we use the structure to bring in tourism and to bring revenue to the City.

Buley thought we should have an observation tower on top. Have an elevator inside. Have all the college students in the are program do a mural so as you go up in the glass elevator which you charge for you see all the community murals and have a nice museum type area on the bottom.

Blackmer stated that we need to come up with suggestions of the use for the Water Tower.

Buley asked if anyone had talked to the Chamber.

EDD Zeinert stated that Chamber is very committed to the Water Tower and they don't want to see it taken down. The Chamber uses it for spirit tours.

Blackmer stated that first we need to purpose ways to save the Water Tower and what it could be used for.

### **COMMITTEE TURN OVER**

Blackmer stated that she feels that this is not something that needs to be addressed in 2025 at this point. She was able to recruit two new additional members. Hopefully, filling out the application this week. They are very young in their 20's.

Smith stated that they may have someone also in that age group who would join the commission.

Buley asked if 7 was the limit.

Blackmer confirmed that 7 was the limit.

### **DELTA ZETA HOUSE**

Blackmer explained that they are looking at replacing their handicap ramp. She wanted to remind the committee that ADA trumps the landmarks commission. She asked that this be added to the agenda in February or March.

### **NEW LANDMARKS**

Blackmer stated that is is one of the commissions responsibilities and we have several possibilities. She asked if anyone had read Carol Cartwrights book.

Buley stated that she is almost done reading, but it is a lot of reading.

Blackmer stated that she would suggest a couple of buildings in town.

1. Masonic Lodge. It has tremendous history. The last time she consulted with an individual he said no.

EDD Zeinert asked if had a bowling alley in it.

Blackmer stated that she didn't know.

2. Located on the University Campus. When it was privately owned Blackmer approached the individuals, they thought it was designed by Frank Lloyd Wright but of course it wasn't. It was designed by, not necessarily by a protege, but an individual who was an architect that had issues with Frank Lloyd Wright. It is currently the Catholic Ministries building. It is located on Prairie Street across from Starin Park.

3. Calvary Cemetery owned by St. Patrick's Church. It is possibly, one of two cemeteries in the United States located on a University campus.

EDD Zeinert asked if Griffin was the other one.

Blackmer stated no the other one is Notre Dame.

Buley asked if there was an incentive for being a landmark.

Blackmer stated that the only tax benefits are in the Historic Main Street District.

Buley stated they are very costly, as you know , you own one.

Smith asked for more explanation.

Blackmer explained that the only benefit you get being a local landmark is simply the designation that you receive, the ordinance that you need to follow, and in the past we used to give a you a small rock with a small plaque on it. If you live in the Whitewater Main Street Historic District than you can accrue tax benefits because it is on the National Registry. A landmark has to be on the National Registry to accrue tax benefits.

EDD Zeinert asked if there were consequences related to a landmark not being maintained.

Blackmer explained there was a landmarks hotel that was not being maintained. The landmarks commission stepped in and it was upgraded.

EDD Zeinert stated that some communities will highlight during landmark tours, to look out for certain buildings. Would that be something that would make someone feel important or make them upset because all these random people are looking at their home.

Smith stated that maybe, landmarks tours would be a good way to fund the the tower or fountain. Smith stated maybe have a tea party.

#### **LANDMARKS BROCHURE**

Blackmer stated that the problem is that the landmarks for sure need to be expanded to include additional landmarks.

Blackmer stated that if the Whitewater Chamber doesn't want to pay the cost of the brochure, than we go to the City or the Whitewater Foundation. The brochure is definitely priority this year.

#### **REVIEW OF CAROL CARTWRIGHTS SURVEY**

Blackmer stated that members should review the report. It is on historical law. And this would be at members convenience.

#### **REPORT FROM WHITEWATER COMMUNITY FOUNDATION REGARDING BIRGE FOUNTAIN**

EDD Zeinert stated that she attempted to call the Foundation three times to find out how much was in the account. She stated that she just ended up call Jim Caldwell directly to pull the numbers. It wasn't a lot between, \$2,000 and \$3,000.

Blackmer stated that McKay Laboratories from Ohio did the original assessment. It looks fine from the exterior but is deteriorating from the interior. The assessment was done almost 10 years ago. She thought it was 2017, it would be good for another 10 years. But 10 years is fading away. 2027 is coming up really fast. At that time they said it would have to be dismantled and taken apart and shipped off if we want to consult with them and have them do the restoration of it. The estimate at that time was \$100,000 going up to \$120,000.

Blackmer stated that not only do we need to raise money for the restoration of the Water Tower and the Birge Fountain, but we have a referendum coming up for the police/fire

department and the Whitewater School District. We have the Whitewater Lakes District not only taxing their area, but taxing the entire City of Whitewater so that residents are paying for the Lake. That's a lot of money and taxes keep going up.

Smith stated that smaller things like landmark tours are easier to buy into than a whole year-long tax rates. It is a one time thing where you can go do this fun activity and only impacts your budget for that month.

### **EDUCATION REGARDING LOCAL LANDMARKS**

Blackmer stated that one of the functions of the Landmarks Commission by ordinance is public education. With the library closed we are in a difficult situation.

EDD Zeinert stated that we do have the Innovation center if you would like to play with that. They have multiple meeting rooms, the atrium and a kitchenette space.

### **JASON TISH COMMUNITY MEETING**

Blackmer stated it would be nice to have Jason come down from the State Historic Preservation office, He is a State Historic Preservation Officer and tells the Whitewater community about why historic structures. Like the Whitewater Tower and the Birge Fountain, this could be our public education, not just for us but for the entire community to be invited to.

Blackmer is thinking this is something for September.

Buley asked if the Landmarks Commission had a logo.

Blackmer explained that we have always used City logo.

Buley stated that there could be a logo contest. And we chose the logo. This is what they do for Garland Fest and they have like 25 to 30 people submitted images. And its their art work on a T-shirt for a year. You could take branches from the territorial oak and make coins out of them and put the logo on it. You donate and you get a coin.

### **EDUCATION FOR BULDING INSPECTORS, REALTORS, COMMUNITY SERVICE OFFICERS**

Blackmer stated that it appears that your staff is well educated. She asked about staff turnover.

EDD Zeinert explained that Greg Noll has left but we explained to the new building inspectors today about the process.

### **AMERICA 250 IN WHITEWATER**

Blackmer explained that this is being celebrated in 2026, but a lot of communities in the State of Wisconsin are in the process of planning. You have to have a place to put it on. Kevin Hampton from the Wisconsin Veterans Museum is actually the coordinator for one of the events that the entire country is doing which is called Two Lights.

Smith stated that not to create an abundance of committees, but perhaps it would be a good idea to make a community committee for America 250 too, because I think the University would like to be a part of that. Perhaps doing a committee with different benefactors throughout the city would be a good idea to start planning now. Although, perhaps the Fourth of July group is thinking of it.



EDD Zeinert stated the Fourth of July group is not.

Blackmer nominated Smith as chairman for this committee.

Smith stated that it would be kind of cool to do a mini lecture services at the University in the University Center. There is summer Auditorium which is kind of a movie theater but we could use that as a host for like a series of informational things. And if you work with the history department, a lot of times if there's educational lectures they'll offer their students extra credit to go to those.

### **UNIVERSITY LANDMARKS**

Blackmer asked about the Little Red School House and the Halvorson Log Cabin on the University campus. She asked what is the university doing.

Smith stated not much that they have heard of.

Blackmer stated that there seems to be some concern from the general public that those two buildings, in particular elements of the log cabin that need to be kept in observation. It's not really the responsibility of the landmarks commission but the landmarks commission can push.

Smith stated that they would be meeting with Gabby Drawley and will ask her about this.

Blackmer stated that apparently both of these venues are closed all the time. There was some discussion about the university being willing to open them particularly for field trips for younger students.

Buley asked about whether the college owned the properties. How does that work?

Blackmer stated she was not sure how that worked. It has been there since the normal school.

### **WRAP UP**

EDD Zeinert summarized things that came up. Landmarks tours and some sort of fundraiser. I don't know if you want to explore some sort of thank you event or letter that we had talked about previously for landmark owners.

Investigate what happened to the Territorial Oak Tree.

America 250, but that sounds like Smith will be handling.

Water Tower Blackmer stated that we need to come up with a plan and how are we going to expedite that plan. What are the funding sources. It is kind of broad scope. I don't think we need a timeline at this point.

Smith stated that there are some people, who will ask for a potential timeline.

Buley asked what the timeline is for the grant.

EDD Zeinert stated the grant timeline is something we're going to investigate.

Blackmer stated to send the thank you letter out in May since it is Historical Preservation Month and is it also National Archaeological month. One of things is to ask John to give a proclamation for the Historic Preservation Month

Smith suggested for 2026 since the Roberta's Art Gallery books a year in advance. To do a display regarding surrounding landmarks. They do it for free. You apply for an art series show. It would be there for a month and they promote it. It could be photos, it could be student painted paintings. Sculptures or those old stones and plaques that were made to be shown as visible items. This would like be Fall of 2026.

EDD Zeinert stated that I think the Arts Alliance would be a great idea too.

Blackmer sated that we have lost the library for this year and probably next year as well.

Buley suggested that maybe some of the business would loan some of their photos, like Jessica's. They have cool photos.

EDD Zeinert stated we could use the Faces of Fairhaven as a concept. They matched up University Art Students with residents at Fairhaven. We could do the same thing for local landmarks, either showcasing the exterior and interior. This would be cool.

Smith stated sometimes you can get campus departments to sponsor these gallery presentations.

Blackmer asked if there was a cost with the gallery.

Smith stated I don't know, it depends on the installation , but generally if you can get the department to sponsor it, it kind of balances out, especially if we are just putting things on easels and hanging things. The person who runs the building operations, used to do lighting for the Olympics but now works for the university. We could do a lot of really cool lighting things in that area and educational things.

Order of Importance 1. Water Tower 2. Birge Fountain 3. America 250 4. Landmarks Brochure

**NEXT MEETING DATE FEBRUARY 5, 2025**

**ADJOURNMENT**

Meeting Adjourned at 7:18 p.m.



# Landmarks Commission

Cravath Lakefront room 2nd floor 312 West  
Whitewater Str, Whitewater, WI, 53190 \*In Person  
and Virtual

**Wednesday, February 05, 2025 - 7:00 PM**

EnterTextHere

## MINUTES

### CALL TO ORDER

Meeting called to order at 7:01 p.m.

### ROLL CALL

#### PRESENT

- Council Representative Orin Smith
- Board Member Gloria Buley
- Board Member Pat Blackmer
- Board Member Penelope Alwin

#### STAFF

Taylor Zeinert, Economic Development Director (EDD)

#### GUESTS

- Jordan Riley
- Kelsey Herold
- Dan

### APPROVAL OF AGENDA

*A committee member can choose to remove an item from the agenda or rearrange its order; however, introducing new items to the agenda is not allowed. Any proposed changes require a motion, a second, and approval from the Committee to be implemented. The agenda shall be approved at each meeting even if no changes are being made at that meeting.*

Motion made by Council Representative Smith, Seconded by Board Member Buley.

Voting Yea: Council Representative Smith, Board Member Buley, Board Member Blackmer, Board Member Alwin

### CONSENT AGENDA

*Items on the Consent Agenda will be approved together unless any committee member requests that an item be removed for individual consideration.*

1. Minutes of December 4, 2024

Motion was to table the minutes until the next meeting.

Motion made by Council Representative Smith, Seconded by Board Member Buley.

Voting Yea: Council Representative Smith, Board Member Buley, Board Member Blackmer, Board Member Alwin

### HEARING OF CITIZEN COMMENTS

*No formal Committee action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those specific issues at the time the Committee discusses that particular item.*

***To make a comment during this period, or during any agenda item: On a computer or handheld device, locate the controls on your computer to raise your hand. You may need to move your mouse to see these controls. On a traditional telephone, dial \*6 to unmute your phone and dial \*9 to raise your hand.***

None.

### CONSIDERATIONS / DISCUSSIONS / REPORTS

2. Staff Report regarding budget for Effigy Mounds maintenance.

EDD Zeinert explained that the city does its budget every two years. They passed it in 2024. At that time Eric Boettcher was previous Park and Rec director. The Effigy Mounds fall under Park and Rec. Eric didn't budget for any upkeep of the Effigy Mounds in the budget. With that being said there is no current budget for the Effigy Mounds. We are hoping to get that rectified in the next budget cycle, but that will not be until 2026. EDD Zeinert has spoken to the Finance Director about this and Park and Recs Director Kevin Boehm on this. They plan on doing an CPI acknowledging that the Mounds are scared for so many reasons.

Alwin asked about the budget. So nothing will be possible between now and then.

Buley if that included general maintenance of it.

Smith explained that Kevin did building it in to his maintenance and plans it is just not specifically budgeted for just the Effigy Mounds.

EDD Zeinert explained there is money for basic maintenance, such as mowing. But items such as excavating trees safely and things of that nature there are no funds.

Blackmer confirmed that it will be continued to be maintained with mowing.

Alwin there was a possibility that Kurt Sampson, an archaeologist that does restorations of various mounds would be able to help. Kurt was supposed to have a meeting with the Parks and Rec Director. Alwin asked if that had happened.

EDD Zeinert was unsure about Kevin's schedule or if this meeting had occurred.

Blackmer stated that Kurt Sampson was going to help us three years ago, however, nothing happened.

EDD Zeinert stated that she would reach out to Kevin regarding Kurt Sampson.

Smith asked if this was a budget expenditure, if this would have to go in front of council.

EDD Zeinert stated that yes, it would.

Blackmer explained that originally Kurt Sampson had volunteered to do this and he brings with him a group of volunteers to do this. Blackmer stated that the concern that the volunteers that enter the site need to be specifically trained. In addition, City Council had imposed certain requirements, for example the use of tools. You can't. They were going to allow hand clippers.

3. Staff update on sign repair at Starin Park. -EDD Zeinert

EDD Zeinert stated she did speak to the Public Works Director he knew of the sign. He was going to track it down and put it up. He is trying to track it down.

Blackmer stated that if he needs anything she has the original design information.

4. Discussion and possible action regarding lower basin lights on the Birge Fountain.

Blackmer stated that they have been repaired. They are on. But not sure if the Maid of the Mist light is now off. Will drive by tonight.

5. Staff update on where the signage for Territorial Oak is located and when it will be replaced. (EDD Zeinert)

EDD Zeinert explained that the streets department found it. It is located in the streets department shop. It is not in the greatest of conditions.

Blackmer stated that it is in good shape.

EDD Zeinert stated that Blackmer had stated to her that the podium was not in good shape.

Blackmer explained what is in the photos that is darker, was buried in the ground.

EDD Zeinert stated that the streets department is ready to put the signage back out where the Landmarks Commission would like it.

Blackmer stated that Landmarks should meet with Urban Forestry, because she is unsure if they are going to remove the stump of the Territorial Oak.

6. Discussion and possible action regarding a joint meeting with Urban Forestry regarding Territorial Oak.

EDD Zeinert asked they commission if this was something that they would be willing to do at an Urban Forestry Commission meeting. She would have to look at the dates.

Blackmer stated that not everyone would have to be there, there could be just representation.

Smith pointed out that if action is needed, there would need to be a quorum of the commission there.

EDD Zeinert stated that the next Urban Forestry meeting is on February 24th. That is a Monday.

Smith and Buley stated that both would not be able to attend.

EDD Zeinert asked if it would be best to send a Representative to the Urban Forestry Meeting. The Representative can express Landmarks thoughts, and bring back to the Landmarks Commission.

Both Blackmer and Alwin stated that they could attend the Urban Forestry Meeting on February 24, 2025.

7. Staff update regarding Chamber's financing of landmarks brochure.

EDD Zeinert stated that the last time we spoke to the Chamber and the Tourism Council they had said they would not fund the update. We have had more discussion with them and they will be willing to fund the update. We are on their March agenda to represent the hopes of the Landmarks Commission.

Blackmer stated that she would like to add that they allow the Landmarks Commission direction, hire once again with financial support, they individual that did create the second Landmarks brochure. He has all of the digitized information and all he would have to do is reconfigure and add the Landmarks that are currently not in the brochure.

Smith asked that like everything else the City puts out, can this be a bilingual initiative.

Blackmer stated that it would likely have to be two separate brochures.

Alwin stated that with all the wording under each one it would be very expensive to do it in both English and Spanish.

8. Discussion regarding budget recommendations for Landmarks Commission.

Blackmer explained that the Landmarks Commission has not budget. And never really had a budget. Way back in history the Landmarks Commission had \$1,800 dollars, but we were doing something special at that time and they were also, paying for people to attend the State Preservation Conference. This year it is October 15th to the 17th, hosted by the Wisconsin State Historical Society in Baraboo. In the past, if you wished to attend the conference the City did pay to cover the registration fee. Since we no longer have a budget anymore, the City will no longer do that.

Smith asked about the cost.

Blackmer stated the registration is usually \$150.00.

Blackmer stated to think about the budget, we have a year and a half. Things that have been donated in the past have been photos at the local library.

Blackmer asked if the City still pays for the postage.

EDD Zeinert stated that yes.

Blackmer asked about the City is also will to pay for our membership fee to the Wisconsin Historic Preservation Commission? It is usually \$40.00 dollars.

EDD Zeinert stated she will look into this.

Blackmer stated that we need to belong to the Wisconsin Historic Preservation Commission because we are a certified local government. And that maintains our status as a local certified government.

EDD Zeinert stated that she will find funds.

9. Discussion and possible action regarding renovations for the Delta Zeta House.

EDD Zeinert stated that she still have not heard. She will keep following up with the Delta Zeta House.

Blackmer confirmed that Geri Katz is EDD Zeinert's contact.

EDD Zeinert confirmed that Geri Katz was her contact.

Blackmer that they want to remove their handicap ramp and replace it. It is an ADA issue. What they are thinking about would be a much better addition to the house then what is currently there.

## **FUTURE AGENDA ITEMS**

Alwin asked about putting the discussion about commission turnover back on the agenda.

Blackmer stated that we will have two new commission members. And I third possible member is getting married and moving to Tennessee so that won't work. We need one more commission member.

Smith stated they knew someone who would be interested.

Delta Zeta house

Birge Fountain to determine next steps.

EDD Zeinert that she would like to add to the next agenda has to do with ceramic plates. There were a series of ceramic plates that were supposed to be on each historical building. When we cleaned out the White Building. Staff uncovered all of them. Most of them are broken or in some state of disarray. Would like the commissions feedback on what to do with them.

America 205 updates-Q2 or Q3

Lecture Series updates-Q2 or Q3

Little Red School House and Halverson Log Cabin updates Q2 or Q3

**NEXT MEETING DATE MARCH 5, 2025**

**ADJOURNMENT**

Meeting adjourned at 7:35 p.m.





# Landmarks Commission Agenda Item

Meeting Date:	March 5, 2025
Agenda Item:	Staff Update on Main Street Historic District Banners
Staff Contact (name, email, phone):	Taylor Zeinert <a href="mailto:tzeinert@whitewater-wi.gov">tzeinert@whitewater-wi.gov</a> 262-473-0148

**BACKGROUND**  
(Enter the who, what, when, where, why)

The Landmarks Commission asked staff to reach out to the Streets department to put up the Main Street Banners for the Historic District. The streets department was prompt and put up the banners the next day. Please see attached a photo of the Banners on Main Street.

**PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS**  
(Dates, committees, action taken)

N/A

**FINANCIAL IMPACT**  
(If none, state N/A)

N/A

**STAFF RECOMMENDATION**

N/A

**ATTACHMENT(S) INCLUDED**  
(If none, state N/A)

- Photo of the Historic District Banner





# Landmarks Commission Agenda Item

Meeting Date:	March 5, 2025
Agenda Item:	Staff Update on Birge Fountain
Staff Contact (name, email, phone):	Taylor Zeinert <a href="mailto:tzeinert@whitewater-wi.gov">tzeinert@whitewater-wi.gov</a> 262-473-0148

**BACKGROUND**  
(Enter the who, what, when, where, why)

The Landmarks Commission requested an update regarding the Birge Fountain. Staff reached out to the Community Foundation to see the amount of funds that have been donated. Currently the account holds \$3,200.

**PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS**  
(Dates, committees, action taken)

N/A

**FINANCIAL IMPACT**  
(If none, state N/A)

N/A

**STAFF RECOMMENDATION**

N/A

**ATTACHMENT(S) INCLUDED**  
(If none, state N/A)

N/A



# Landmarks Commission Agenda Item

Meeting Date:	March 5, 2025
Agenda Item:	Discussion regarding Delta Zeta House
Staff Contact (name, email, phone):	Taylor Zeinert <a href="mailto:tzeinert@whitewater-wi.gov">tzeinert@whitewater-wi.gov</a> 262-473-0148

**BACKGROUND**  
(Enter the who, what, when, where, why)

Geri Kratz with the Delta Zeta house is looking to make exterior changes to the Delta Zeta building. Geri is looking to have the chimneys rebuilt and to make repairs to make the exterior ADA accessible. At this time Geri is inquiring quotes to see if the project is financially feasible.

**PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS**  
(Dates, committees, action taken)

N/A

**FINANCIAL IMPACT**  
(If none, state N/A)

N/A

**STAFF RECOMMENDATION**

Approve any requested changes made by Geri Kratz.

**ATTACHMENT(S) INCLUDED**  
(If none, state N/A)

N/A



# Landmarks Commission Agenda Item

Meeting Date:	March 5, 2025
Agenda Item:	Discussion of the Landmark Brochure
Staff Contact (name, email, phone):	Taylor Zeinert <a href="mailto:tzeinert@whitewater-wi.gov">tzeinert@whitewater-wi.gov</a> 262-473-0148

**BACKGROUND**  
(Enter the who, what, when, where, why)

The Landmarks Commission had discussed wanting to update the Landmarks brochure. At the February meeting the group discussed printing new versions in both English and Spanish.

Staff previously reached out to the Tourism regarding funding for new brochures. Since reaching out the staff support for the Tourism Council left the Organization. Staff has reached out to the new contact and they shared that Tourism Council currently has over 500 brochures.

At this time staff is requesting guidance on if we should continue to utilize the printed copies or if we should order new brochures.

**PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS**  
(Dates, committees, action taken)

N/A

**FINANCIAL IMPACT**  
(If none, state N/A)

N/A

**STAFF RECOMMENDATION**

Staff’s recommendation is use the brochures we have, and when tourism is less than a 100 the Commission revisits the idea of getting new ones.

**ATTACHMENT(S) INCLUDED**  
(If none, state N/A)

N/A



# Landmarks Commission Agenda Item

Meeting Date:	March 5, 2025
Agenda Item:	Staff Update on the Community Committee regarding the Water Tower
Staff Contact (name, email, phone):	Taylor Zeinert <a href="mailto:tzeinert@whitewater-wi.gov">tzeinert@whitewater-wi.gov</a> 262-473-0148

**BACKGROUND**  
(Enter the who, what, when, where, why)

The Landmarks Commission solicited community members to join the Starin Water Tower Community Support Committee. This group was called by the Commission as they attempt to find solutions to finically support the water tower.

The group met gave introductions. Additionally, the group discussed the McEnroe Consulting Engineers report and the current status of the tower.

At the end of the meeting the group was asked to read the McEnroe report in its entirety.

**PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS**  
(Dates, committees, action taken)

N/A

**FINANCIAL IMPACT**  
(If none, state N/A)

N/A

**STAFF RECOMMENDATION**

N/A

**ATTACHMENT(S) INCLUDED**  
(If none, state N/A)

N/A



# Landmarks Agenda Item

Meeting Date:	March 5, 2025
Agenda Item:	Discussion and Possible Action of Ceramic House Plates
Staff Contact (name, email, phone):	Taylor Zeinert <a href="mailto:tzeinert@whitewater-wi.gov">tzeinert@whitewater-wi.gov</a> 262-473-0149

**BACKGROUND**  
(Enter the who, what, when, where, why)

Staff has cleaned out the White Building that was previously Channel 990 headquarters. While cleaning, staff came across various ceramic tiles. (Attached Photo) Staff noted that each ceramic tile corresponds with a landmark property.

Staff then investigated previous Landmarks Committee records about the ceramic tiles.

The minutes share that the Commission hired a student artist, noted in the minutes, as Taylor McDarison, to create ceramic tiles to be made to be displayed the homes that are marked as a City Landmarks. These ceramic tiles would mirror the architecture of the residence. The Commission had an agreement with the city, that if the Commission were to pay for 50% of the project upfront, upon completion the city would pay the remainder of the project as noted in the September 2014 minutes.

In the December 3, 2015 minutes, it was shared that the ceramic tile project would be finished in May of 2016. In the April 21, 2016 minutes, it was noted that the artist requested another extension, hoping to finish the project in December 2016. In the June 2, 2016 meeting, it was noted that the commission has not had contact with Student Artist McDarison and the matter has been forwarded to the City Attorney.

The project was never completed, therefore the city never paid the remainder of the 50%. In conclusion the ceramic tiles are the sole property of the Landmarks Commission.

**PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS**  
(Dates, committees, action taken)

N/A

**FINANCIAL IMPACT**  
(If none, state N/A)

N/A

**STAFF RECOMMENDATION**

It is staff recommendation is to throw the broken tiles away and store the fully intact tiles at City Hall.

## ATTACHMENT(S) INCLUDED

(If none, state N/A)

September 2014 Draft Minutes

2014 Letter to Property Owners asking for interest in Tile Project

December 2015 Minutes

April 2016 Minutes

June 2016 Minutes

Photos of the current ceramics

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312 W. Whitewater St.  
P.O. Box 178  
Whitewater, WI 53190

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[www.whitewater-wi.gov](http://www.whitewater-wi.gov)  
Telephone: (262)473-0500  
Fax: (262)473-0509

September 5, 2014

Dear Property Owner,

The Landmarks Commission in the City of Whitewater would like to recognize your property for its incredible historic value in this community. The City is planning on hiring an artist from the University of Wisconsin-Whitewater to design and hand-make ceramic tiles to affix to your property. The tiles would be approximately 11"x11" in size and would be designed to fit the architectural theme of your property. Specific details of what will be on the tiles have not been finalized yet, and the Landmarks Commission welcomes your suggestions and preferences.

The artist would be completing tiles for each historic landmark in the City, so if you are not interested in affixing the tile to your property, the City will hold onto the tiles so that the tile will be available to you or new owners if circumstances change.

This project will be on the agenda for the Tuesday, September 16, 2014 meeting of the Whitewater Common Council at City Hall at 6:30 PM. If you have any questions, concerns, or other feedback on this, you will be able to speak at the meeting or contact Jane Wegner at City Hall at 262-473-0144.

Thank you,

Landmarks Commission

LANDMARKS	STREET	TAX PARCEL	OWNER	ADDRESS	CITY	STAT	ZIP
445	Center St. W.	OT 00113	Patricia Blackmer & Daniel Richardson	445 W Center St	Whitewater	WI	53190
622	Main St. W.	WUP 00102	Jerald & Nancy Wendt	622 W. Main St.	Whitewater	WI	53190
429	Main St. W.	OT 00044A	Kachel 429 West Main LLC.	P. O. Box 239	Whitewater	WI	53190
604	Main St. W.	FJ 00024	Delta Zeta Sorority	604 W Main St.	Whitewater	WI	53190
122	Esterly St. N.	FJ 00025	Adrian & Dr. Malvina F. Baica	122 N. Esterly St	Whitewater	WI	53190
404	North St. W.	CLA 00001	Suzanne L. Popke	P. O. Box 333	Whitewater	WI	53190
131	Fremont St. N.	WUP 00061	Daniel & Jean Sable	131 N Fremont St	Whitewater	WI	53190
301	Whitewater St. W.	WUP 00319	City				
507	Main St. W.	WUP 00244	Mercy Hospital of Janesville WI Inc.	1000 Mineral Point Ave.	Janesville	WI	53190
708	Main St. W.	WUP 00113	Bassett House	708 W. Main St.	Whitewater	WI	53190
145	Prairie St. S.	CL 00010	First United Methodist Church	145 S. Prairie St.	Whitewater	WI	53190
328	Main St. W.	OT 00036	FW Properties	328 W Main St	Whitewater	WI	53190
522	Main St. W.	WUP 00100E	Sanger Marsh House	522 W. Main St.	Whitewater	WI	53190
204	Main St. W.	OT 00026	Robert Sweet	N7598 Larry's Road	Whitewater	WI	53190
136	Whiton St. S.	CON 00015	Richard & Caryl Yasko	136 S. Whiton St.	Whitewater	WI	53190
127	Newcomb St. N.	HAS 00009	Joseph Hajewski & Shannon Sura	127 N Newcomb St	Whitewater	WI	53190
City of Whitewater							
402	Main St. W.		City				
288	Indian Mound Parkway		City				

OT 00113  
Patricia Blackmer & Daniel Richardson  
445 W Center St  
Whitewater, WI 53190

WUP 00102  
Jerald & Nancy Wendt  
622 W. Main St.  
Whitewater, WI 53190

OT 00044A  
Kachel 429 West Main LLC.  
P. O. Box 239  
Whitewater, WI 53190

Item 9.

FJ 00024  
Delta Zeta Sorority  
604 W Main St.  
Whitewater, WI 53190

FJ 00025  
Adrian & Dr. Malvina F. Baica  
122 N. Esterly St  
Whitewater, WI 53190

CLA 00001  
Suzanne L. Popke  
P. O. Box 333  
Whitewater, WI 53190

WUP 00061  
Daniel & Jean Sable  
131 N Fremont St  
Whitewater, WI 53190

WUP 00319  
City

WUP 00244  
Mercy Hospital of Janesville WI Inc.  
1000 Mineral Point Ave.  
Janesville, WI 53190

WUP 00113  
Bassett House  
708 W. Main St.  
Whitewater, WI 53190

CL 00010  
First United Methodist Church  
145 S. Prairie St.  
Whitewater, WI 53190

OT 00036  
FW Properties  
328 W Main St  
Whitewater, WI 53190

WUP 00100E  
Sanger Marsh House  
522 W. Main St.  
Whitewater, WI 53190

OT 00026  
Robert Sweet  
N7598 Larry's Road  
Whitewater, WI 53190

CON 00015  
Richard & Caryl Yasko  
136 S. Whiton St.  
Whitewater, WI 53190

HAS 00009  
Joseph Hajewski & Shannon Sura  
127 N Newcomb St  
Whitewater, WI 53190

City

City



**MINUTES**  
**Whitewater Landmarks Commission**  
**Thursday, August 7, 2014 – 6 PM**  
**City Manager's Conference Room**  
**312 Whitewater Street, Whitewater, WI 53190**

**Call to Order**

- Ken Kienbaum called the meeting to order at 6:09 PM
  - Commissioners Present: Suzanne Popke, Alan Marshall, Sarah Bregant, Ken Kienbaum
  - Staff Present: Alan Lockett
  - Guests Present: Taylor McDarison, Pat Blackmer
  - Absent: Richard Helmick, Suzanne Haselow
- Approval of Agenda
  - MSC Kienbaum/Marshall to approve agenda, moving up Plaques for Landmarks to be discussed immediately after hearing of citizen comments.
  - Ayes: Kienbaum, Popke, Marshall, Bregant
  - Noes: None
  - Abstain: None
- Approval of Minutes
  - MSC Bregant/Marshall to approve minutes as printed
  - Ayes: Kienbaum, Popke, Marshall, Bregant
  - Noes: None
  - Abstain: None
- Set Time and Date of Next Meeting
  - Thursday, October 2, 2014 at 6:00 PM
- Hear Citizen Comments
  - None

**Unfinished Business**

- Plaques for Landmarks
  - Cameron Clapper is in favor of going forward with the project and will be taking the proposal to the Common Council meeting on September 16, 2014 to ask for the initial \$300 to get the ball rolling. The Commission's next move is to draft a letter informing property owners of the city's intent for the plaques. To be included in the letter is the fact that Taylor McDarison will be making tiles for each historic landmark the Commission decides to include, and if the property owner would not like to display the plaque, the City will retain the unused plaque and store it for new owners, should they choose to display the plaque at that time. Taylor is also intending on leaving the molds for the plaques she makes so that if a new property is entered into the historic registry, it might have a plaque made as well. The plaques would be approximately 11x11 in size and be completed in May of 2015.
- Budget

- Alan Lockett helped draft a line-item budget for the Landmarks Commission
- MSC Marshall/Bregant to recommend a budget of \$1600 to the City Council. Line Items include Education: \$600, Transportation & Lodging: \$500, Printing: \$200, Contingency: \$300.
- Ayes: Kienbaum, Popke, Marshall, Bregant
- Noes: None
- Abstain: None

Meeting ended due to lack of quorum at 6:50 PM.

Respectfully Submitted,  
Sarah Bregant

DRAFT



## Whitewater Landmarks Commission

### Minutes

Thursday, April 21, 2016 – 6:00 PM

Municipal Building, City Manager's Conference Room, 2nd Floor  
312 Whitewater Street, Whitewater, WI 53190

**\*Amended Agenda as of 9:30 a.m. April 19, 2016. The following is added to the agenda:  
Commission action regarding Landmark tile project.**

#### Call to Order

- Call to Order and roll call  
Chairperson Blackmer called the meeting to order at 6:03 PM  
Present: Pat Blackmer, Kori Oberle, Dan Richardson, Patrick Singer, Richard Helmick (Haselow arrived at 6:06 PM.) (Kienbaum arrived at 6:08 PM)  
Absent: None  
Staff present: (Alan Luckett arrived at 6:05 PM.)
- Approval of Agenda  
MSC Oberle/Richardson to approve the amended agenda as published.  
Ayes: Blackmer, Oberle, Richardson, Singer, Helmick  
Nays: None  
Abstain: None
- Approval of Minutes – March 3, 2016  
MSC Singer/Oberle to approve the minutes as posted.  
Ayes: Blackmer, Oberle, Richardson, Singer, Helmick  
Nays: None  
Abstain: None
- Set date and time of next meeting – Thursday, May 5, 2016 - 6:00 PM  
The next meeting will be held in the City Manager's Conference Room on Thursday, May 5, 2016 at 6:00 PM.
- Hear Citizen Comments: No formal Landmarks Commission Action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however citizens are invited to speak to those specific issues at the time the Commission discusses that particular item  
There were no citizen comments.



## Reports

- Report on City Council Representative to the Landmarks Commission (Singer)  
Singer reported that he will be the council representative for the next year.
- Whitewater Effigy Mounds Preserve (Helmick/Oberle)  
The Friends will meet on Monday, May 2, for their first annual meeting. Officers will be nominated and elected. Rob Nurre will address the group. The title of his talk is “Effigy Mounds, Works of Art.” The program will be a free and start at 6:30 PM.
- Birge Fountain Report (Lockett)  
Jim Allan has been appointed City Council representative to the Birge Fountain Committee. This will mean there will be one seat vacant on the Committee. Chuck Nass is looking into putting a new liner in the lower basin. Painting of the fountain will not be scheduled until warmer weather. Blackmer noted that the minutes of the Birge Fountain Committee reported that painting has been needed for the past three years. She emphasized that something needs to be done. This will be placed on the Commission’s agenda at the next meeting.
- Report on status of city owned property monitored by Landmarks Commission (Blackmer)  
Blackmer were able to locate the original cherubs and move them to the basement of the White Building. Thank you goes to the Coburn Company which had been storing them. There are four, original cherubs. They are now safe-guarded on city property.
- Report on progress of Taylor McDarison’s tile project (Helmick/Blackmer)  
Blackmer and Helmick met with McDarison at her studio on Monday. Three tiles are completed. Four tiles that she had tried to complete are cracked beyond repair. The rest have not been completed. At present, she would have to remake 10 tiles. Originally, the tiles should have been completed in May, 2015. She was granted two additional extensions to May, 2016. She has asked for another extension, wanting to put the project on hold until after her graduation date in December, 2016. When asked, she was unable to give a suggested completion date in 2017. She also asked for an additional \$300 in advance in order to rent studio space after December, 2016. In further remarks, McDarison reported that her mentor, Dr. Frame, withdrew from the project last November. Dr. Frame originally presented the project to the Landmarks Commission and vouched for its viability.
- Progress on library display for Preservation/Archeological Month (May)  
(Oberle/Helmick/Lockett)  
Lockett displayed the background map he would like to have in the display - Scott Weberpal a large 41 x 31 inch historical, 1870, map of the city printed by Scott Weberpal. Lockett also showed other photos he will use in the display. The Commission was reminded that the theme title will be “Whitewater, Then and Now.” Oberle had photos of some pictures that can be used as well. Oberle also gave Lockett some additional information provided to her by Shirley Hapka from the Irvin Young Library. Installation of materials in the display window is temporarily scheduled for May 2.

## Unfinished Business

- Continue discussion and prioritize items on which the Landmarks Commission should focus over the next five years  
Blackmer believes that the Commission is doing a good job, focusing on issues pertinent to the guidelines set forth in the city’s ordinance. Blackmer continued by saying the Commission needs

to continue to look for structures in the city that need to be saved, particularly the downtown, historic district. She would like to see more done with educational outreach to all the schools in Walworth County. Oberle mentioned that there is a program within the UW-Whitewater Department of History, the UW-Whitewater Public History Internship, which could benefit the Commission's work. She thought there might be an intern that would be able to develop an outreach plan and will contact the department to see what can be done. Haselow mentioned that public school field trips to the EMP have several obstacles. Singer liked the idea of developing a comprehensive program that could promote several of the positive structures in Whitewater. Luckett added that there are a variety of digital resources that could give information to interested people as they walk through the city.

- Mounds Preserve signage project update (Oberle/Kienbaum)

The subcommittee is waiting for the city to decide that the ground will be firm enough to support the moving of the boulders without damaging any catalogued ground.

- Officer slate for 2016/2017

Blackmer noted that elections will be done in May. Present officers agreed to continue to serve for another year.

- **\*Commission action regarding Landmark tile project.**

It was suggested that action be postponed until the next Commission meeting. Prior to then, additional information will be sought from the city attorney. Singer will talk with the city attorney to see what options are available.

MSC Oberle/Haselow to postpone any decision regarding the tile project until May 5.

Ayes: Blackmer, Oberle, Richardson, Singer, Helmick, Haselow, Kienbaum

Nays: None

Abstain: None

### New Business

- Discussion and possible action on site of brickyard at north end of Jefferson Street (Kienbaum/Oberle)

Oberle gave Kienbaum two photos by Fran Achen depicting the brickyard kilns. A portion of the land has been given to the Park and Rec program for use as a park. She suggested that some recognition be done to mark the site as a historical site to the city. Kienbaum remarked on the kiln foundations that are buried at the site.

MSC Oberle/Singer the Landmarks Commission recommend to the Park and Rec Board consider the name Brick Yard Park in naming the park.

Ayes: Blackmer, Oberle, Richardson, Singer, Helmick, Haselow, Kienbaum

Nays: None

Abstain: None

- Welcome to reappointed/new commissioners

Blackmer welcomed Patrick Singer as the council's representative and recognized and thanked Richardson and Kienbaum for continuing their service to the Commission.

- Budget request for Landmarks Commission

Luckett explained to Blackmer why the Commission should not have a line item in the city budget. Many of our actions involve other departments where money could be obtained. Some programs can be financed through the general fund with city approval. Oberle questioned how future members of the Commission could account for money it spent. Oberle suggested that

Commission members review past January minutes to help prepare for specific budget item suggestions.

- Annual Report to City Council

Blackmer passed out the report she has prepared. This report will also be submitted to the State Historical Society and the National Park Service. She asked commissioners to review it and respond to her with any suggestions before the next city council meeting.

- Individual Commission members action plan for May/June  
Review the January minutes for specific budgetary items  
Additions to the brochure  
The reception for the plaques will be cancelled.

### **Future Agenda Items**

Taking of Commission minutes through digital equipment  
Identify specific budget items for Landmarks Commission  
Repairing the interactive map on the city web site  
Birge Fountain maintenance

### **Good of the Order**

- Blackmer reported that the Commission received nice publicity on the naming of the water tower as a landmark. Several media outlets recognized the event.
- Oberle reported that the Fort Atkinson's Landmarks Commission has invited everyone to a program on historical preservation to be held on Saturday, May 21, at the Hoard historical Museum in Fort Atkinson.
- Richardson will be contacting Walworth County GIS regarding LIDAR.

### **Adjournment**

Blackmer adjourned the meeting at 7:39 PM.

Respectfully submitted

R. Helmick, secretary



## Whitewater Landmarks Commission Minutes

**Thursday, June 2, 2016 – 6:00 PM**  
**Municipal Building, City Manager’s Conference Room, 2<sup>nd</sup> Floor**  
**312 Whitewater Street, Whitewater, WI 53190**

### Call to Order

- Call to Order and roll call  
 Chairperson Blackmer called the meeting to order at 6:03 PM  
 Present: Patricia Blackmer, Kori Oberle, Suzanne Haselow, Daniel Richardson,  
 Ken Kienbaum, Richard Helmick  
 Absent: Patrick Singer  
 Staff present: Alan Lockett  
 Guests: Charlotte Troutman (almost a first grader)
- Approval of Agenda  
 MSC Haselow/Oberle to approve the agenda as posted.  
 Ayes: Blackmer, Oberle, Haselow, Richardson, Kienbaum, Helmick  
 Nays: None  
 Abstain: None
- Approval of Minutes – May 5, 2016  
 There were two spelling corrections. MSC Oberle/Richardson approve as corrected.  
 Ayes: Blackmer, Oberle, Haselow, Richardson, Kienbaum, Helmick  
 Nays: None  
 Abstain: None
- Set date and time of next meeting – Thursday, July 7, 2016 - 6:00 PM  
 The next meeting of the Landmarks Commission will occur on Thursday, July 7, 2016 at 6:00 PM  
 in the City Manager’s Conference Room.
- Hear Citizen Comments: No formal Landmarks Commission Action will be taken during this meeting  
 although issues raised may become a part of a future agenda. Participants are allotted a three minute  
 speaking period. Specific items listed on the agenda may not be discussed at this time; however citizens are  
 invited to speak to those specific issues at the time the Commission discusses that particular item  
 There were no citizen comments.

### Reports

- Whitewater Effigy Mounds Preserve (Helmick/Oberle)

- On Sunday, May 16, the WEMP was promoted at a Man Mound program outside of Baraboo WI. There were approximately 75 people in attendance.
- There will be a free, informational program presented by the Friends of the Effigy Mounds on Monday, July 13, 2016 in the community room at the city library from 6:30 – 7:45 PM. There will be a brief business meeting followed by the program entitled “Effigy Mounds, Fact or Fiction” presented by Dr. George Christiansen, Director of the Center for Wisconsin Archaeology.
- Birge Fountain Report (Lockett)  
Lockett is looking into a new lighting system. The lower basin needs to be repaired. It will be lined with a rubberized sheet using a two part epoxy for adherence. Oberle will research funding and outdoor metal water fountain conservators by the Birge Fountain Committee’s fall meeting, and will draft specs for professional assessment, triage restoration tasks, and a cyclical preventive maintenance plan.
- Wisconsin Historical Society Webinar: Landmark Ordinances (Oberle)  
The webinar was cancelled and may be rescheduled at a later date.
- Report on action regarding tile project (Blackmer)  
As yet, there has been no information forwarded by the city attorney. Blackmer has sent an email to Taylor McDarison informing her that the Commission will not go forward with the project and to expect further communication from the city attorney.
- Report on Whitewater Historic Homes Photo Project (Richardson)  
This will be an ongoing project most likely lasting through the summer and into the fall.

**Unfinished Business**

- Budget items to share and approximate dollar cost  
Conservative estimates at this time were projected and discussed. Capital items will be a separate request from annual expenses. Discussion ensued regarding the private funding of selected, capital projects. It was suggested that a separate committee be appointed to determine the cost of digitizing and reframing the Pescheret paintings held by the city. Lockett will talk with the city manager regarding the budget. Specific, budget categories and estimated amounts are:  
  - Convention fees (two conferences).....1500.00
  - Mailings and postage.....50.00
  - Professional dues (to maintain CLG status).....40.00
  - Speaker fees.....500.00
  - Receptions.....150.00
  - Office supplies.....50.00
  - Library display (annual event).....100.00
  - Advertising/publicity.....200.00
- Mounds Preserve signage project update (Oberle/Kienbaum)  
The boulders have been gathered together at Kienbaum Excavation. Oberle will be calling Chuck Nass for permission to place the boulders at the Preserve. Once placed, the plaques will be installed. It was suggested that this would be an opportunity for some good publicity for the city and the Preserve. The possibility of reaching out to the Ho Chunk Nation for attendance was discussed.
- Research of/naming of/possible plaque information for Brickyard Park (Kienbaum)

Kienbaum will be continuing to research information through the Whitewater Public Library.

- Repair of Interactive City Map on web site  
A new intern has been hired by the city to assist in GIS mapping. Lockett will be working with the intern to make the map totally interactive and functioning. An update will be provided at the next Commission meeting.
- Potential Public History Intern from UW-Whitewater Update  
There is no report. The professor is out of state until fall semester begins. The item will be brought back to the Commission at its September meeting.
- Advertising Costs/ *Good Morning Advertiser*  
Oberle reported that GMA would print 2 columns by 3 inches for \$68.40 and 2 columns by 6 inches for \$136.80. She suggested that a public service announcement / press release in the papers would be a cheaper way to promote projects. Another idea is to find a sponsor for projects to help defray printing costs. Discussion ensued. Haselow will come back at the next meeting with a proposal regarding her suggested project to promote local Landmarks.
- Addition of recent Local Landmarks to brochure(s)  
The City Armory and the Starin Water Tower need to be added to the brochure with informational blurbs. Richardson will compose the information on each one and get it to Lockett. Lockett then will add the photos and information to the brochure.
- Digital/audio recording of meeting minutes  
There will be at least one meeting each year that will be video recorded.

### New Business

- Restoration of Landmark Plaques (Main Street Historic District)  
Lockett reported that the plaques are in need of cleaning. Discussion ensued and it was decided that both maintenance cleaning, such as removing bird feces, and deep cleaning, such as removing tarnish from metal surfaces, is needed. Lockett will arrange light cleaning of Hamilton House plaque and Kienbaum will research to find the best procedure and products for deep cleaning.
- Tagging City-owned historic property  
Haselow distributed examples of informational labels that could be attached to city-owned historic property. She suggested that property be labeled in order to avoid accidental misplacement or loss. Not all property would need to be labeled. Large, heavy outdoor pieces that are difficult to move would not need the labels. Smaller, more portable pieces would need them. Concern was raised over possible damage to the property by affixing the label. Oberle suggested the Commission see what type of labeling/cataloging, if any, the city uses in other areas and then determine if it would be applicable to the Commission's needs. Blackmer will contact the city clerk to find out.
- Possible construction cases for the original zinc Birge Fountain cherubs  
It was reported that Chuck Nass has volunteered to have his staff build the cases over the coming winter. They will look similar to the present case housing the Maid of the Mist.
- Individual Commission members action plan for July  
Oberle – contact Chuck Nass to establish a date to place signage boulders at the Preserve; have plaques ready for attachment.  
Kienbaum – continue research on the Brickyard; research appropriate cleaning materials for the plaques designating city landmarks along Main Street.

Richardson – continue with the photo project; compose informational blurbs on recent landmarks and give to Lockett.

Haselow – contact Matt Amundson for permission to conduct an after hours program at the Mounds Preserve.

Blackmer – contact the city clerk regarding labeling/cataloging city property; discuss with Singer possible city council action in response to proposed state legislation concerning the state’s burial law.

Lockett – fix the interactive map on the city web site; discuss budget items with the city administrator; add new information on city landmarks to the brochure.

- Sen. Loudenbeck’s Legislative Council Study Committee to revisit burial site preservation law  
Blackmer called attention to upcoming plans to revise the State’s burial sites preservation law. This is of great concern in maintaining the integrity, cultural respect and significance of all burial mounds. Discussion ensued. Oberle stated that the focus is solely on privately-owned mounds, and not those owned by the public. Also, the Ho-Chunk Nation has representation on the Study Committee. Commissioners need to keep aware of the work of the pending legislation. Blackmer will talk with Singer regarding possible city council action. Lockett suggested that commissioners, as public individuals, could write letters of concerns to their legislatures.
- Full moon walk at Effigy Mounds Preserve  
Haselow suggested Friday, September 17, from 8:00 – 10:00 PM. Lockett said that Matt Amundson, Parks Director, needs to be contacted for permission because the Preserve closes at sunset. Invitations should also be sent to property owners adjacent to the Preserve. Haselow will contact Amundson. Oberle suggested that the Friends of the Effigy Mounds might be able to assist with tour guides.
- Fundraising campaign for Pescheret Collection archival preservation/conservation  
A subcommittee was established for this item. Members are Blackmer, Richardson, Lockett, and Oberle.
- Wisconsin Historical Society Preservation Conference: October 21/22, 2016  
Any commissioner who would like to attend should contact Blackmer.

### **Future Agenda Items**

- Octagon House construction project.
- In-service for city staff on procedures regarding landmarked properties per ordinance.

### **Good of the Order**

### **Adjournment**

Blackmer adjourned the meeting at 7:48 PM.

Respectfully submitted,

R. Helmick, secretary



**Landmarks Commission  
Minutes  
December 3, 2015**

**Call to Order**

- Call to Order and roll call: Chairperson Blackmer called the meeting to order at 6:14 PM.:  
Present: Patricia Blackmer, Kori Oberle, Suzanne Haselow, Ken Kienbaum, James Langness III,  
Richard Helmick,  
Absent: None  
Staff present: Alan Luckett  
Guests: Daniel Richardson
- Approval of Agenda: Oberle proposed consolidating reports concerning the Effigy Mounds into one item. Friends of the Mounds group, Preservation and Maintenance, and the Mounds Signage Project would be considered under one heading, Whitewater Effigy Mounds Preserve. And to remove best mowing practices/procedures at the Effigy Mounds Preserve and marking the perimeters of the mound (Helmick/Oberle) from New Business to "Effigy Mounds" in Reports. MSC Langness/Haselow to approve the changes suggested by Oberle.  
Ayes: Blackmer, Oberle, Haselow, Kienbaum, Langness, Helmick  
Nays: None  
Abstain: None  
MSC Oberle/Haselow to approve the agenda as changed.  
Ayes: Blackmer, Oberle, Haselow, Kienbaum, Langness, Helmick  
Nays: None  
Abstain: None
- Approval of Minutes – November 5, 2015  
MSC Oberle/Kienbaum to approve the minutes as posted.  
Ayes: Blackmer, Oberle, Haselow, Kienbaum, Langness, Helmick  
Nays: None  
Abstain: None
- Set date and time of next meeting – Thursday, January 7, 2016 - 6:00 PM  
The date of the next meeting was set for January 7, 2016 at 6:00 PM in the city manager's conference room.
- Hear Citizen Comments: No formal Landmarks Commission Action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however citizens are invited to speak to those specific issues at the time the Commission discusses that particular item  
There were no citizen comments.

**PUBLIC HEARING TO CONSIDER STARIN PARK WATER TOWER AS A LOCAL LANDMARK:**

Blackmer noted Alan Luckett and Suzanne Haselow for their work on advancing this project. She then asked for any citizen comments on the proposal. There was none.



MSC Kienbaum/Oberle to send the document prepared by Alan Luckett to the city council for consideration as a local landmark.

Ayes: Blackmer, Oberle, Haselow, Kienbaum, Langness, Helmick

Nays: None

Abstain: None

## Reports

- Starin Park Water Tower Nomination (Luckett)  
Luckett briefly reviewed some of the research that he had done in preparing the nomination.
- Whitewater Effigy Mounds Preserve (Helmick/Oberle)
  1. Friends of the Mounds Preserve
    - a. Outreach: c. 20 people attended the 11/23 PowerPoint program on mounds to Delavan High School Alumni in Delavan.
    - b. At a meeting held on 11/30/15, bylaws were passed unanimously by 8 people in attendance; officers will be elected at the May 2016, annual meeting. A membership brochure will be created yet this year.
    - c. Next meeting: Monday, Feb 1, 2016. Time TBA. Co-hosted w/UFC on benefits and how-to of planting native plants. Will encourage attendees to join the Friends group.
    - d. Oberle & Blackmer will open a checking account for the Friends at Commercial Bank before the end of year.
    - e. Encouraged by the City to become “umbrella-ed” by either WW Comm Foundation or Friends of Whitewater Aquatic Center, yet to be formed, and apply for 501©3 status.
  2. Preservation and Maintenance
    - a. Best mowing practices/procedures: continue to gather input from other mounds sites, discussed w/ Parks/Rec Dept. Head On 12/2. He will take our input when drafting a mowing p/p prescriptive “manual.” Parks/Rec Dept. Head will be checking w/City attorney re: volunteers using push lawn mowers to cut around the perimeters of each mound, using 5’ to 15’ buffer mandated by state for catalogued land; or, temporary placement of tall metal spikes around same perimeters of all 13 mounds by volunteers in advance of large-scale mowing of Preserve. It will be necessary to coordinate mowing w/volunteers so markings can be done first.
    - b. Located grant to cover cost of surveying all mounds to determine boundaries, including missing pieces; more on this in new business.
    - c. Surveying panther mound 12/15 or early spring 2016: \$300 approved by Parks/Rec Dept. Head; archaeologists selecting date; to resolve where entrance/start of walking trail is (re)located in spring 2016.
    - d. Panther mound was cleared of fallen branches, litter, and dead foliage early Nov in preparation for survey: 1 person = 6 hours. Formula could be used by Friends Group to create adopt-a-mound program for clearing all remaining 12 mounds.
    - e. Will pursue LIDAR documentation of site in spring/summer 2016 via Walworth County since Jefferson County doesn’t own LIDAR equipment.
  3. Signage at the Mounds Preserve
    - a. Boulders update; 10 have been selected for the 8 that are needed. It has been approved by the Parks/Rec Dept. Head. We expect to have the boulders moved to the City Garage within the next several days. New metal signs will be installed on the boulders by the City crew as time permits. Hopefully, placement of the boulders in the Preserve will be in Jan/Feb., when the ground is frozen hard to minimize delivery damage to Preserve.
    - b. Metal sign production will begin 12/4.
    - c. Update of Aerial map of mounds walking trail: production of 2 new signs (non-boulder-mounted signs) will await archaeological measurement/survey (spring 2017)

so that corrected walking trail maps may be included. In meantime, walking trail will be tweaked where it is needed.

- Birge Fountain (Lockett/Blackmer)  
Blackmer congratulated Lockett for his recent, 1 year appointment to the Birge Committee. There is a meeting of the Committee planned for December 8, 2015 in Lockett's office.

### Unfinished Business

- Interactive Map on City's web site (Lockett)  
Lockett has asked Scott Weberpaul to again contact Eric Compass at UW-W to obtain permission.
- Continue discussion and creation of a list of strategic priorities on which the Landmarks Commission should focus over the next five years.
  - a. MSC Kienbaum/Oberle to postpone discussion of the downtown area as a possible candidate for landmark status until discussion of strategic priorities takes place.  
Ayes: Blackmer, Oberle, Haselow, Kienbaum, Langness, Helmick  
Nays: None  
Abstain: None
  - b. Oberle requested that the topic of a strategic planning retreat be placed on next meeting agenda for discussion. Discussion ensued resulting in retreat being scheduled for Jan. 7, 2015, at 6 pm, location TBD. Blackmer asked Oberle to assist with creating retreat agenda.
  - c. Blackmer said she knew of a potential member for the commission and asked if anyone else had a possible candidate. She will go ahead and ask her potential candidate to go ahead and seek confirmation.
- Landmark Signage Progress (McDarison Spread Sheet Report).  
Blackmer noted the information that Lockett had distributed regarding McDarison's progress and her future goals/time lines. McDarison intends to be fully completed with the project by May, 2016. Lockett has the original molds carefully stored in a cabinet in his office.

### New Business

- Continue discussion and creation of a list of strategic priorities on which the Landmarks Commission should focus on over the next 5 years  
Discussion postponed to the January 7, 2015 meeting.
- Report on status of city owned property monitored by Landmarks Commission, Part 3 (Blackmer)  
The Birge Fountain cherubs are being stored safely, off of city property. Lockett asked if this should be brought to the Birge Fountain Committee at its next meeting. It was agreed to do so.
- Update Landmark's Web Site  
Blackmer noted that Popke was still listed as a member of the Commission. Blackmer also noted that the Armory was not listed as a city landmark on the web site.
- Haselow to coordinate presentation of plaques and ceremony  
Haselow had some questions regarding the invitations to be sent. Blackmer said that the invitations would be sent just to the owners of the landmark buildings. General public will learn of event through promotions. Haselow noted that this would be a public event and wondered how many people would possibly attend. Discussion ensued as to the location of the venue. Blackmer agreed to help Haselow with some of the planning. Blackmer noted that she and Haselow would also go ahead with publicity. Lockett suggested that the date be held after the City Council meeting in May in order for the council to provide additional publicity. More discussion ensued regarding the date of the event and refreshments.
- Grant money for survey of Effigy Mounds Preserve

Oberle reported that she, Blackmer, and Helmick learned from the State Historical Society that the Commission is eligible for a grant from the state to hire certified archaeologists to conduct a professional survey of all 13 mounds. This surveying was last done in 1989-90. An application will be forwarded to the state in 2016 for survey work in 2017. The City Parks Department Director, Matt Amundson, and City Manager Cameron Clapper have approved the Landmarks Commission applying for this grant. The survey will focus solely on the perimeters of the mounds and not involve boundaries with any contingent properties.

- Downtown Whitewater possible landmark status  
Discussion was tabled until the Strategic Planning retreat.

### **Future Agenda Items**

None were offered.

### **Good of the Order**

Blackmer thanked everyone for their hard work on the Whitewater Water Tower.

Oberle thanked Haselow for accepting the responsibility for the coordinating the presentation of the plaques.

### **Adjournment**

Blackmer adjourned the meeting at 7:02 PM.

Respectfully submitted

R. Helmick, secretary



# Landmarks Commission Agenda Item

Meeting Date:	March 5, 2025
Agenda Item:	Staff Update on America 250
Staff Contact (name, email, phone):	Taylor Zeinert <a href="mailto:tzeinert@whitewater-wi.gov">tzeinert@whitewater-wi.gov</a> 262-473-0148

### BACKGROUND

(Enter the who, what, when, where, why)

The Landmarks Commission nominated Orin Smith to lead the efforts on America 250. Staff have connected with Orin regarding the status of America 250. Staff and Orin agreed that in May the Commission will start to solicitate interest for America 250 community committee. Once the committee is finalized planning will begin.

### PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

N/A

### FINANCIAL IMPACT

(If none, state N/A)

N/A

### STAFF RECOMMENDATION

N/A

### ATTACHMENT(S) INCLUDED

(If none, state N/A)

N/A



# Landmarks Commission Agenda Item

Meeting Date:	March 5, 2025
Agenda Item:	Discussion and Possible Action of New Landmarks
Staff Contact (name, email, phone):	Taylor Zeinert <a href="mailto:tzeinert@whitewater-wi.gov">tzeinert@whitewater-wi.gov</a> 262-473-0148

**BACKGROUND**  
(Enter the who, what, when, where, why)

The Chairperson of the Landmarks Commission request the item of “discussion and possible action of new landmarks” be added to the agenda. The Chairperson requested that the group discuss what Landmarks they would like to see added.

**PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS**  
(Dates, committees, action taken)

N/A

**FINANCIAL IMPACT**  
(If none, state N/A)

N/A

**STAFF RECOMMENDATION**

N/A

**ATTACHMENT(S) INCLUDED**  
(If none, state N/A)

N/A



# Landmarks Commission Agenda Item

Meeting Date:	March 5, 2025
Agenda Item:	Discussion and possible action of the Territorial Oak at Urban Forestry Commission
Staff Contact (name, email, phone):	Taylor Zeinert <a href="mailto:tzeinert@whitewater-wi.gov">tzeinert@whitewater-wi.gov</a> 262-473-0148

**BACKGROUND**  
(Enter the who, what, when, where, why)

The Urban Forestry Commission met to discuss the Territorial oak. The Chairperson of the Landmarks Commission attended the Urban Forestry Commission meeting.

A summary from the Chairperson is as follows:

They voted to put the "monument" and sign back up and at this time they are leaving the stump. They agreed to get input from the Landmarks Commission. They also discussed the dispersal of the tree remains (Whitewater Historical and Walworth Co. Historical may receive portions) and something about cutting the branches into coins and placing portions of the tree at the arboretum as a children's playground.

**PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS**  
(Dates, committees, action taken)

N/A

**FINANCIAL IMPACT**  
(If none, state N/A)

N/A

**STAFF RECOMMENDATION**

Staff's recommendation is to make a decision about what to do with the tree remains.

**ATTACHMENT(S) INCLUDED**  
(If none, state N/A)

N/A