



Parks and Recreation Board Meeting

Cravath Lakefront room 2nd floor 312 West
Whitewater Str, Whitewater, WI, 53190 *In Person
and Virtual

Wednesday, July 15, 2026 - 5:30 PM

Citizens are welcome (and encouraged) to join our webinar via computer, smart phone, or telephone.
Citizen participation is welcome during topic discussion periods.

<https://teams.microsoft.com/meet/212529720361645?p=QRZMqWeOhz8iYHixbN>

Please note that although every effort will be made to provide for virtual participation, unforeseen technical difficulties may prevent this, in which case the meeting may still proceed as long as there is a quorum. Should you wish to make a comment in this situation, you are welcome to call this number: (262) 473-0108.

AGENDA

CALL TO ORDER

ROLL CALL

Members: Steve Ryan, Stephanie Hicks, Neil Hicks, Kathleen Fleming, Dan Fuller, Mike Kilar, Mike Dowden, Deb Weberparl, Chad Ahrens, Alternate Vacant.

Staff: Kevin Boehm (Director), Michelle Dujardin (Assistant Director), Jamie Lowery (WAFC Manager), Jennifer Jackson (Adult Program Coordinator), Vacant (Youth Program Coordinator)

APPROVAL OF AGENDA

A committee member can choose to remove an item from the agenda or rearrange its order; however, introducing new items to the agenda is not allowed. Any proposed changes require a motion, a second, and approval from the Committee to be implemented. The agenda shall be approved at each meeting even if no changes are being made at that meeting.

CONSENT AGENDA

Items on the Consent Agenda will be approved together unless any committee member requests that an item be removed for individual consideration.

1. Park Board meeting minutes from June 24, 2026

HEARING OF CITIZEN COMMENTS

No formal Committee action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those specific issues at the time the Committee discusses that particular item.

To make a comment during this period, or during any agenda item: On a computer or handheld device, locate the controls on your computer to raise your hand. You may need to move your mouse to see these controls. On a traditional telephone, dial *6 to unmute your phone and dial *9 to raise your hand.

CONSIDERATIONS / DISCUSSIONS / REPORTS

2. Director's Report
3. Update from Sub Committee on Food Pantry Lease Progress.
- [4.](#) Discussion and possible action on amending Chapter 11.40 Bicycles

FUTURE AGENDA ITEMS**ADJOURNMENT**

A quorum of the Common Council may be present. This notice is given to inform the public that no formal action will be taken at this meeting.

Anyone requiring special arrangements is asked to call the Office of the City Manager / City Clerk (262-473-0102) at least 72 hours prior to the meeting.



Parks and Recreation Board Minutes DRAFT
Wednesday, June 24, 2026 – 5:30 pm
Armory
146 W. North Street
Whitewater, WI 53190
Hybrid Meeting

1. Call to Order and Roll Call

Present: Chad Ahrens, Kathleen Flemming, Neil Hicks, Steve Ryan, Dan Fuller, Mike Kilar, Deb Weberpal

Absent: Mike Dowden and Stephanie Hicks

Staff: Kevin Boehm and Michelle Dujardin

2. Approval of Agenda

Motioned to approve Agenda by Neil Hicks. Seconded by Dan Fuller. Ayes: Chad Ahrens, Kathleen Flemming, Neil Hicks, Steve Ryan, Dan Fuller, Mike Kilar, and Deb Weberpal

Absent: Mike Dowden and Stephanie Hicks

3. Approval of Consent Agenda

Motioned to approve Consent Agenda by Deb Weberpal. Seconded by Mike Kilar. Ayes: Chad Ahrens, Kathleen Flemming, Neil Hicks, Steve Ryan, Dan Fuller, Mike Kilar, and Deb Weberpal. Absent: Mike Dowden and Stephanie Hicks

4. Hearing of Citizens Comments

No Citizens Comments

5. Considerations/Discussions/Reports

Boehm: 4th of July Parade Update, DDP Yoga to happen at Cravath Lakefront Park, swim lesson next session taking place, new program Splash N Dash happening at WAFC, adult softball programs being offered, and skate park is now repaired and open for use.

Dujardin: Lakes update includes; fishing stocking took place at both lakes, DNR completed fish survey on both lakes, all season piers have been completed, and cravath lakefront park fountain installed.

6. Discussion and Possible Action on approving Digital Community Sign Policy

Boehm reviewed policy.

Motioned to approve Digital Community Sign Policy as presented by Deb Weberpal. Seconded by Neil Hicks. Ayes: Chad Ahrens, Neil Hicks, Steve Ryan, Dan Fuller, Mike Kilar, and Deb Weberpal. Absent: Mike Dowden, Kathleen Flemming, and Stephanie Hicks

7. Update from Sub Committee on Food Pantry Lease Progress

Ryan noted great discussion has taken place with more meetings planned in the next couple weeks. Boehm noted no consensus has happened yet, but things are moving forward in a positive motion.

8. Ordinance 2026-0-15 an ordinance repealing Chapter 2.52.100 Pedestrian and Bicycle Advisory Commission.

Boehm recommends dissolution of the Bicycle and Pedestrian Committee and reassignment of its responsibilities to the Parks and Recreation Advisory Board and the Department of Public Works Committee as outlined in the memo.

Motioned to approve as presented by Steve Ryan. Seconded by Deb Weberpal. Ayes: Chad Ahrens, Neil Hicks, Steve Ryan, Dan Fuller, Mike Kilar, and Deb Weberpal. Absent: Mike Dowden, Kathleen Flemming, and Stephanie Hicks

9. Discussion and possible action on amending Chapter 11.40 Bicycles

Boehm noted this chapter has not been updated since 1973. Boehm asked Board to review and bring back feedback.

10. Future Agenda Items

Neil Hicks inquired about attendance of School District Representative

11. Adjournment

- a. Adjournment at 6:22pm

Respectfully Submitted,

Michelle Dujardin
Michelle Dujardin

City of Whitewater – Proposed Ordinance Update (Corrected & Verified)

11.40.070 – Obedience to Vehicle or Traffic Regulations and Riding Regulations

For the purpose of this chapter, bicycles, electric bicycles (E-bikes), electric scooters, and electric personal assistive mobility devices (EPAMDs) shall obey all rules dealing with vehicular traffic as set forth in Wisconsin Statutes Chapters 340 through 348, which are hereby adopted by reference, together with all future amendments. In addition to owners or operators obeying all vehicular traffic regulations, they shall obey the following:

(a) Definitions and Classification of Devices.

- 1. Bicycle: As defined in Wis. Stat. § 340.01(5).
- 2. Electric Bicycle (E-bike): As defined in Wis. Stat. § 340.01(15ph).
- 3. Electric Scooter: As defined in Wis. Stat. § 340.01(15ps).
- 4. Electric Personal Assistive Mobility Device (EPAMD): As defined in Wis. Stat. § 340.01(15pm).
- All such devices are subject to rights and duties in Wis. Stat. §§ 346.80–346.806 and §§ 346.803–346.804.

(b) Classification and Age Restrictions for Electric Bicycles.

- Electric bicycles are classified and regulated per Wis. Stat. § 346.806:
- Class 1: Pedal-assist, ceases assistance at 20 mph.
- Class 2: Throttle-assist, ceases assistance at 20 mph.
- Class 3: Pedal-assist, ceases assistance at 28 mph.
- No person under 16 years of age may operate a Class 3 electric bicycle. (§ 346.806(3)(a))
- All operators of Class 3 electric bicycles shall wear a protective helmet. (§ 346.806(3)(b))

(c) Protective Helmets for Minors.

- Any person under sixteen (16) years of age operating or riding upon a bicycle, electric bicycle, electric scooter, skateboard, scooter, roller skates, in-line skates, or similar play vehicle upon any public roadway, public sidewalk, public bicycle path, park trail, or other public right-of-way within the City shall wear a properly fitted and fastened protective helmet.
- Such helmet shall meet or exceed the impact standards for protective bicycle helmets established by the American National Standards Institute (ANSI), the Snell Memorial Foundation, the United States Consumer Product Safety Commission (CPSC), or any successor national safety standard.
- The parent or legal guardian of any person under sixteen (16) years of age shall not knowingly permit such person to operate or ride upon any device described in this subsection unless the required helmet is properly worn.
- Failure to wear a helmet as required under this subsection shall constitute a municipal ordinance violation subject to enforcement by warning, citation, or other remedial action as determined appropriate by the enforcing officer.

(d) Operation of Electric Scooters.

- Operators have the same rights and duties as bicyclists (§ 346.803(1)).
- Scooters may not exceed 15 mph (§ 346.94(18s)(a)).

- Scooters may not operate on roadways posted over 25 mph, except to cross or briefly travel where necessary (§ 346.94(18s)(a)2).
- No license, registration, or insurance is required (§ 340.01(15ps)).
- Local authorities may regulate or prohibit scooter use on sidewalks or streets (§ 346.94(18s)(b)).

(e) Operation of EPAMDs (Segways).

- Operators have the same rights and duties as pedestrians when on sidewalks or crosswalks and the same rights and duties as bicyclists when on roadways (§ 346.804(1)).

- Local authorities may restrict EPAMD operation on sidewalks or roads for safety (§ 346.804(2)).

(f) Attaching to Motor Vehicles.

- No person riding upon a bicycle, electric bicycle, electric scooter, coaster, wagon, roller skates, sled, or toboggan shall attach to any motor vehicle.

(g) Seating and Passenger Limits.

- Operators shall ride only upon or astride a permanent and regular seat where applicable, and shall not carry more persons than the device is designed for.

(h) Carrying Objects.

- No person shall carry any package, bundle, or article that prevents keeping at least one hand upon the handlebars.

(i) Lane Position.

- Operators shall ride as near to the right side of the roadway as practicable and exercise due care when passing standing or moving vehicles (§ 346.80(2)(a)–(c)).

(j) Hand and Turn Signals.

- When turning or stopping, operators shall give the required signal continuously during not less than the last 100 feet traveled before turning or stopping, except that a bicyclist is not required to signal continuously if the hand is needed to control the bicycle (§ 346.34(1)(b)).
- Signals may be given by hand and arm or by signal lamp; when given by hand and arm, the method shall conform to § 346.35.

(k) Riding Two Abreast.

- Operators may ride two abreast if such operation does not impede the normal and reasonable movement of traffic (§ 346.80(3)(a)).

(l) Nighttime Equipment (Lamps & Reflectors).

- During hours of darkness, a bicycle operator (or the bicycle) must display a white front lamp visible from at least 500 feet (§ 347.489(1)).
- A bicycle, electric scooter, or EPAMD shall be equipped with a rear red reflector having at least 2 square inches of surface area, or for scooters/EPAMDs, a strip of red reflective tape of at least 2 square inches; a red rear lamp visible from 500 feet may be used in addition (§ 347.489(1)).

(m) Brakes.

- No person may operate a bicycle, electric scooter, or EPAMD upon a highway, bicycle lane, bicycle way, or sidewalk unless it is equipped with a brake in good working condition adequate to control movement and stop when necessary (§ 347.489(2)).

(n) Safe Passing by Motor Vehicles.

- The operator of a motor vehicle overtaking a bicycle, electric bicycle, or electric scooter proceeding in the same direction shall exercise due care, leaving a safe distance of not less than three feet until safely past (§ 346.075(1)).

(o) Racing.

- Racing on any street is prohibited unless authorized by permit.

(p) Sidewalk Operation.

- Bicycles may be operated on sidewalks only where permitted by local ordinance; bicyclists must yield to pedestrians and give an audible signal when passing (§§ 346.94(1), 346.804).
- Electric scooters and EPAMDs may be operated on sidewalks unless restricted by statute or local ordinance; operators must yield to pedestrians and give an audible signal when passing (§§ 346.805, 346.94(18s)).

(q) Incorporation by Reference.

- All applicable provisions of Wis. Stats. Chapters 340–348 governing these devices are incorporated by reference, including any future amendments.

(r) Safe and Appropriate Speed.

- No person shall operate a bicycle, electric bicycle, electric scooter, or electric personal assistive mobility device (EPAMD) at a speed greater than is reasonable and prudent under the conditions then existing, having regard for actual and potential hazards, pedestrian traffic, surface conditions, visibility, weather, and the character of the roadway, sidewalk, bicycle lane, trail, or shared-use path being traveled.
- Operators shall reduce speed and exercise due care when approaching or passing pedestrians, children, animals, intersections, congested areas, or other users of public ways.
- No person shall operate a bicycle, electric bicycle, electric scooter, or EPAMD:
- Upon a sidewalk at a speed greater than ten (10) miles per hour;
- Upon a shared-use path or recreational trail at a speed greater than fifteen (15) miles per hour unless otherwise posted;
- In any congested pedestrian area at a speed greater than is safe for existing conditions.
- The City may establish and post alternative speed limits for specific trails, sidewalks, parks, or shared-use facilities where warranted for public safety.

Chapter 11.40 BICYCLES¹

Sections:

11.40.010 Registration required.

It is unlawful for any person to operate a bicycle upon any street within the city unless the bicycle has first been properly registered and tagged as hereinafter provided.

(Prior code § 12.18(1)).

11.40.020 Registration—Form.

Every owner or operator of any bicycle within the city shall, within ten days after acquiring same, file with the chief of police, or duly designated officer, a complete description of such bicycle, upon a blank form to be provided for the purpose which such filing of description shall constitute a registration of such bicycle for the purposes of this chapter. Such registration shall be serially numbered and be kept on file by the chief of police in his office as a public record, and show the make, model and serial number of the bicycle, if any.

(Prior code § 12.18(2)).

11.40.030 Identification tag required—Fee.

(a) Immediately upon the registration of a bicycle in his office, the chief of police, or duly designated officer shall assign to such bicycle an identification tag, serially numbered to correspond with the registration of such bicycle. The owner shall be responsible for affixing the tag to such bicycle and for keeping the tag affixed. The fee for the identification tag shall be three dollars.

(b) All tags issued shall be effective for as long as the applicant retains ownership of the bicycle.

(Ord. 1387 § 1, 1997: Ord. 1040 § 1, 1984: Ord. 664 § 1, 1970: prior code § 12.18(3)).

11.40.040 Inspection.

The chief of police may inspect each bicycle presented to him for registration, and he shall have the authority to register any bicycle found by him to be in unsafe mechanical condition.

(Ord. 846 § 1, 1975: prior code § 12.18(4)).

11.40.050 Registration—Revocation.

The chief of police shall have the right to cancel the registration of and remove the identification tag from any bicycle being operated upon any street in the city in an unsafe manner, or in violation of any state law or in

¹ For the statutory provisions regulating bicycles and play vehicles, see WSA §§ 346.77 to 346.82.

violation of any provisions hereof, or of other local ordinance and such cancellation or registration and removal of tag shall be in addition to other penalties provided hereunder.

(Prior code § 12.18(5)).

11.40.060 Sale or dismantling—Report required.

Within ten days after any bicycle registered hereunder has changed ownership, or been dismantled and taken out of operation, such information shall be reported to the chief of police by the person in whose name the bicycle has been registered. When ownership of any bicycle is changed, the identification tag shall be surrendered to the chief of police and a new identification tag shall be issued as provided in Section 11.40.030.

(Prior code § 12.18(6)).

11.40.070 Obedience to vehicle or traffic regulations and riding regulations.

For the purpose of this chapter bicycles shall be classified as vehicles and are therefore required to obey all rules dealing with vehicular traffic.

In addition to owners or operators obeying all vehicular traffic regulations they shall obey the following:

- (a) No person shall operate at any time a bicycle while under the influence of an intoxicant or controlled substance.
- (c) No person riding upon a bicycle, coaster, wagon, roller skates, sled, toboggan, or any toy vehicle shall attach the same or himself to any other motor vehicle on a city street.
- (d) Any person operating a bicycle shall not ride other than upon or astride a permanent and regular seat attached thereto and no bicycle shall be used to carry more persons at one time than the number for which it is designed and equipped with proper seats.
- (e) No person operating a bicycle shall carry any packages, bundle, or article which prevents the operator from keeping at least one hand upon the handlebars at all times.
- (f) Except when preparing to make a left-hand turn with the proper hand signal, every person operating a bicycle upon a road or street shall ride as near to the right side of the roadway as practicable, exercising due care when passing a standing vehicle or one proceeding in the same direction.
- (g) Persons riding bicycles upon a street or roadway shall ride single file at all times.
- (h) No person may operate a bicycle during the hours of darkness unless such bicycle is equipped with or the operator is wearing a lamp emitting a white light visible from a distance of at least five hundred feet to the front of such bicycle. Such bicycle shall also be equipped with a red reflector that has a diameter of at least two inches of surface area on the rear so mounted and maintained as to be visible from all distances from fifty to five hundred feet to the rear when directly in front of lawful upper beams of head lamps on a motor vehicle. A lamp emitting a red light visible from a distance of five hundred feet to the rear may be used in addition but not in lieu of the red reflector.
- (i) Racing on any street is prohibited.
- (j) No person shall operate a bicycle unless it is equipped with a brake which will enable the operator to make the braked wheels skid on dry, level, clean pavement and with a bell or other device capable of giving a signal audible for a distance of at least one hundred feet, but a bicycle shall not be equipped with nor shall any person use upon a bicycle any siren or whistle.
- (k) Riding bicycles on sidewalks is prohibited in the central business district.

(Ord. 846 § 2, 1975: prior code § 12.18(7) and (8)).

11.40.090 Operation without registration or in reckless manner prohibited.

Any person who operates any bicycle not properly registered or carrying a proper identification tag is required herein, upon any street in the city, or who operates such bicycle in an unsafe manner, or in violation of any state law or in violation of any of the provisions of this chapter or other local ordinances shall upon conviction thereof be subject to the penalty provided in Section 11.40.100.

(Prior code § 12.18(9)).

11.40.100 Penalty for violations.

Any person who violates any provisions of this chapter shall, upon conviction thereof, forfeit not less than five dollars nor more than twenty-five dollars, together with the costs of the action and in default of the payment of such forfeiture and costs, shall be imprisoned in the county jail of the proper county until such forfeiture and costs are paid or for a term not to exceed five days.

(Ord. 983 § 42(part), 1982).

11.40.110 Parent or guardian responsibility.

- (a) No parent or guardian of any child under the age of eighteen years shall authorize or knowingly permit such child to violate any of the provisions of this chapter.
- (b) Any person who violates subsection (a) of this section shall pay a forfeiture of not less than five dollars nor more than twenty-five dollars and the costs of prosecution or in default in payment thereof be imprisoned in the county jail of the proper county for no more than five days.
- (c) If any child under the age of eighteen years has had his bicycle operating privileges in the city suspended and if such child rides a bicycle registered to him or to his parent or guardian during such period of suspension, the parent or guardian shall be deemed to have violated this section.

(Ord. 983 § 42(part), 1982; Ord. 678 § 2, 1970: prior code § 12.18(11)).