



Special Finance Committee Meeting

Whitewater Municipal Building Cravath Lakefront
Room, 312 West Whitewater St., Whitewater, WI
53190 *In Person and Virtual

Wednesday, October 30, 2024 - 4:00 PM

**Citizens are welcome (and encouraged) to join our webinar via computer, smart phone, or telephone.
Citizen participation is welcome during topic discussion periods.**

You are invited to a Zoom webinar.

When: Oct 30, 2024 04:00 PM Central Time (US and Canada)

Topic: Special Finance Committee Meeting

Please click the link below to join the webinar:

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Webinar ID: 868 0312 9460

International numbers available: <https://us06web.zoom.us/j/86803129460>

AGENDA

CALL TO ORDER

ROLL CALL

CONSENT AGENDA

Items on the Consent Agenda will be approved together unless any committee member requests that an item be removed for individual consideration.

- [1.](#) Finance Committee Meeting Minutes from October 22, 2024
- [2.](#) Special Finance Committee Meeting Minutes October 23, 2024

HEARING OF CITIZEN COMMENTS

No formal Committee action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those specific issues at the time the Committee discusses that particular item.

To make a comment during this period, or during any agenda item: On a computer or handheld device, locate the controls on your computer to raise your hand. You may need to move your mouse to see these controls. On a traditional telephone, dial *6 to unmute your phone and dial *9 to raise your hand.

CONSIDERATIONS / DISCUSSIONS / REPORTS

- [3.](#) 2025 Draft Budget Review (3 of 3)
- [4.](#) City Attorney and Code Enforcement & Zoning Contracts and Job Descriptions
- [5.](#) Sick Leave Severance Budget & Policy
- [6.](#) Shared-Ride Budget

FUTURE AGENDA ITEMS

- 7. Parking Permit Fees & Sale Dates
- 8. Update on MFA
- 9. Update on Data Collection for MOU with UWW for Parking

ADJOURNMENT

A quorum of the Common Council may be present. This notice is given to inform the public that no formal action will be taken at this meeting.

Anyone requiring special arrangements is asked to call the Office of the City Manager / City Clerk (262-473-0102) at least 72 hours prior to the meeting.



Finance Committee Meeting Item 1.

Cravath Lakefront room 2nd floor 312 West
Whitewater Str, Whitewater, WI, 53190 *In Person
and Virtual

Tuesday, October 22, 2024 - 5:00 PM

**Citizens are welcome (and encouraged) to join our webinar via computer, smart phone, or telephone.
Citizen participation is welcome during topic discussion periods.**

Please click the link below to join the webinar:

When: Oct 22, 2024 05:00 PM Central Time (US and Canada)

Topic: Finance Committee Meeting

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/86340589966>

Or One tap mobile :

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+1 312 626 6799 US (Chicago)

Webinar ID: 863 4058 9966

AGENDA

CALL TO ORDER

The meeting was called to order at 5:00 p.m. by Lisa Dawsey-Smith.

ROLL CALL

Present: Lisa Dawsey-Smith, Brian Schanen, and Patrick Singer.

Absent: None.

Additional Attendees: Rachelle Blich, Director of Finance; Sara Marquardt, HR Manager; Kristina Letson, HR Coordinator; Adam Vander Steeg, Police Captain; Ryan Taft, Police Captain; Kelly Freeman, Fire Chief

CONSENT AGENDA

Items on the Consent Agenda will be approved together unless any committee member requests that an item be removed for individual consideration.

1. Finance Committee Meeting Minutes September 24, 2024
2. Special Finance Committee Meeting Minutes October 8, 2024
3. Special Finance Committee Meeting Minutes October 17, 2024

Motion made to approve the consent agenda by Patrick Singer, Seconded by Brian Schanen.

Voting Yes: Lisa Dawsey-Smith, Brian Schanen, and Patrick Singer. Voting No: None.

HEARING OF CITIZEN COMMENTS

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CONSIDERATIONS / DISCUSSIONS / REPORTS

4. September Financials
5. Paid Parental Leave Discussion
6. Review Job Descriptions

Motion made to bring the City Attorney and Zoning contracts back to the Finance Committee for review made by Patrick Singer, Seconded by Brian Schanen. Voting Yes: Lisa Dawsey-Smith, Brian Schanen, and Patrick Singer. Voting No: None.

7. Pregnancy Fairness Policy

Motion made to recommend to Council by Patrick Singer. Seconded by Brian Schanen. Voting Yes: Lisa Dawsey-Smith, Brian Schanen, and Patrick Singer. Voting No: None.

8. Bring Your Baby to Work Policy

Motion made to recommend to Council pending legal review made by Patrick Singer, Seconded by Brian Schanen. Voting Yes: Lisa Dawsey-Smith, Brian Schanen, and Patrick Singer. Voting No: None.

9. Lactation Policy

Motion made to recommend to Council made by Patrick Singer, Seconded by Lisa Dawsey-Smith. Voting Yes: Lisa Dawsey-Smith, Brian Schanen, and Patrick Singer. Voting No: None.

10. AI Policy Draft

Motion made to recommend to Council, include training in the policy, and bring back in six months to review made by Patrick Singer, Seconded by Brian Schanen. Voting Yes: Lisa Dawsey-Smith, Brian Schanen, and Patrick Singer. Voting No: None.

11. Equipment Replacement Policy

Motion made to include a memo to address if the City purchases extended warranties and recommend to Council made by Patrick Singer, Seconded by Lisa Dawsey-Smith. Voting Yes: Lisa Dawsey-Smith, Brian Schanen, and Patrick Singer. Voting No: None.

12. Bring Your Own Device Policy

Motion made to include clarification on whether this includes Council and committee members and recommend to Council made by Patrick Singer, Seconded by Brian Schanen. Voting Yes: Lisa Dawsey-Smith, Brian Schanen, and Patrick Singer. Voting No: None.

13. Discussion Regarding Parking Violation Fee Increase

Motion made to include comparable communities and recommend to Council made by Patrick Singer, Seconded by Lisa Dawsey-Smith. Voting Yes: Lisa Dawsey-Smith, Brian Schanen, and Patrick Singer. Voting No: None.

FUTURE AGENDA ITEMS

14. Update on Data Collection for MOU with UWW for Parking
15. ~~Projected Mill Rate for 2025~~ Removed, item covered at Common Council Meeting
16. Parking Permit Fees and Sale Dates/Dawsey-Smith
17. Update on MFA/Singer

ADJOURNMENT

Motion made to adjourn made by Patrick Singer, Seconded by Brian Schanen. Voting Yes: Lisa Dawsey-Smith, Brian Schanen, and Patrick Singer. Voting No: None.

The meeting adjourned at 5:52 p.m.

A quorum of the Common Council may be present. This notice is given to inform the public that no formal action will be taken at this meeting.

Anyone requiring special arrangements is asked to call the Office of the City Manager / City Clerk (262-473-0102) at least 72 hours prior to the meeting.



Special Finance Committee Meeting Item 2.

Whitewater Municipal Building Community Room,
312 West Whitewater St., Whitewater, WI 53190
*In Person and Virtual

Wednesday, October 23, 2024 - 4:00 PM

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When: Oct 23, 2024 04:00 PM Central Time (US and Canada)
Topic: Special Finance Committee Meeting

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+1 312 626 6799 US (Chicago)

Webinar ID: 853 1953 0987

AGENDA

CALL TO ORDER

The meeting was called to order at 4:00 p.m. by Lisa Dawsey-Smith.

Present: Lisa Dawsey-Smith, Brian Schanen, and Patrick Singer.

Absent: None.

Additional Attendees: Rachelle Blich, Director of Finance; Diane Jaroch, Library Director; Kelly Freeman, Fire Chief; Tim Neubeck, IT Director.

ROLL CALL

HEARING OF CITIZEN COMMENTS

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CONSIDERATIONS / DISCUSSIONS / REPORTS

1. 2025 Draft Budget Review (2 of 3)
2. PT IT Tech Position

FUTURE AGENDA ITEMS

ADJOURNMENT

Motion made to adjourn by Patrick Singer, Seconded by Brian Schanen. Voting Yes: Lisa Dawsey-Smith, Brian Schanen, and Patrick Singer. Voting No: None.

The meeting adjourned at 5:26 p.m.

A quorum of the Common Council may be present. This notice is given to inform the public that no formal action will be taken at this meeting.

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To: City Council Members and Management Team

From: Rachelle Blitch, Finance Director

Re: 2025 Budget Review Timeline

The Finance Committee will conduct a detailed review of the 2025 Budget Proposal as follows:

- a. Departments present to the Finance Committee at scheduled meetings with a published agenda that will enable interested parties to attend.
- b. Meeting agenda provides for questions and requests while the Departments are present and available for further detail/discussion. Any necessary analysis/follow-up would be performed for action in the next scheduled meeting.

Tuesday, October 15th 6:30pm **Regular Council meeting.** City Manager Presents Requested Budget to Council

Thursday, October 17th Deliver Public Notice to Whitewater Register (Class 1 public notice, >15 days prior to Public Hearing)

Thursday, October 17th 5pm **Special Finance Committee Meeting** to review the following budgets:
Rachelle, Brad M, Kevin B

1. Public Works
a. Administration (53100)
b. Shop/Fleet Operations (53230)
c. Street Maintenance (53300)
d. Street Ice, Snow (53320)
e. Street Lights (53420)
2. Fund 215 – Equipment Replacement
3. Fund 230 – Solid Waste/Recycling
4. Fund 250 – Forestry
5. Fund 280 – Street Repair
6. Fund 610 – Water Utility
7. Fund 620 – Wastewater Utility
8. Fund 630 – Storm Water Utility

9. Fund 820 – Rock River Stormwater Group
10. Parks & Recreation Overview
a. Parks Administration (55200)
b. Park Maintenance (53270)
c. Facilities (51600, 55111)
11. Fund 217 – Building Repair
12. Fund 225 – Skate Park
13. Fund 240 – Parkland Acquisition
14. Fund 245 – Parkland Development
15. Fund 246 – Field of Dreams
16. Fund 247 – Aquatic Center
17. Fund 248 – Park & Recreation Special Revenue
18. Fund 272 – Lakes Improvement
19. Fund 452 – Birge Fountain
20. Fund 459 – Depot Restoration

Wednesday, October 23rd 4pm **Special Finance Committee Meeting** to review the following budgets:

Rachelle, Diane J, Kelly F

1. Library (220, 55111)
2. Fund 249 – Fire and EMS
3. Fund 210 – Fire/Rescue Equipment Fund
4. Fund 810 – Rescue Squad Equip/Educ Fund
5. General Fund Overview
a. Revenue
b. Expenditures
6. Neighborhood Services (52400)
7. Administration
8. General Administration (51400)
a. Legislative Support (51100)
b. Contingencies (51110)
c. Legal (51300)
d. Municipal Court (51200)
e. IT (51450)
f. Finance (51500)
g. Insurance/Risk Management (51540)
h. Emergency Preparedness (52500)
9. Fund 214 – Elections
10. Fund 200 – Media Services
11. Fund 208 – Parking Permits
12. Fund 235 – Rideshare Grant Program
13. Fund 260 – Sick Leave Severance
14. Fund 271 – Insurance – SIR

Wednesday, October 30th 4pm **Special Finance Committee Meeting** to review the following budgets:

Rachelle, Dan M, Taylor Z

1. Police
a. Administration (52100)
b. Patrol (52110)
c. Investigation (52120)
d. Community Services (52140)
e. Communications/Dispatch (52600)
f. Fund 216 – Vehicle Replacement
2. Fund 295 – Police Department – Trust Fund
3. Fund 900 – Economic Development
4. TIDs 10-14
5. Fund 920 – Innovation Center
6. Capital Improvement Program (CIP pdf document)
7. Debt Service – Revenue and Expense, Projections
8. Fund 450 – Capital Project Fund
9. Downtown Whitewater Grant
10. Transfers – General Fund
11. Proposed Revisions based on review feedback
12. Recommendation to full council for approval

Thursday, October 31th Public Notice Publication Date

Thursday, November 7th 6:30p **Regular Council Meeting.** Present Recommended Budget containing cumulative revisions/final adjustments to full council

Tuesday, November 19th 6:30p **Regular Council Meeting.** Public Hearing and Formal Adoption of the 2025 Budget and Tax Levy

Mid-December Publish Approved 2025 Budget document (final revised) to Common Council, Citizens, Department Heads. Post on city’s website.

2024-2025 Budget
General Fund Summary
Police

FISCAL RESOURCES		2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD-Oct	2024 ACT-EST	2025 ORIG BUDGET
POLICE ADMINISTRATION								
100	Personnel & Benefits	631,443	646,134	678,469	713,934	568,095	738,524	730,385
200	Professional Svcs	19,016	40,861	96,588	33,880	29,177	70,618	35,118
300	Commodities & Other Exp	18,772	22,482	24,413	20,250	22,908	28,154	20,453
52100	Total	669,231	709,476	799,470	768,065	620,180	837,296	785,955
POLICE PATROL								
100	Personnel & Benefits	1,794,820	1,822,906	1,952,746	2,075,424	1,555,686	2,022,391	2,121,350
200	Professional Svcs	37,463	38,505	67,617	57,517	48,844	64,792	67,206
300	Commodities & Other Exp	45,439	53,406	61,976	57,453	51,265	56,500	58,028
52110	Total	1,877,722	1,914,817	2,082,340	2,190,394	1,655,794	2,143,683	2,246,584
POLICE INVESTIGATION								
100	Personnel & Benefits	367,410	406,823	502,988	477,496	411,015	534,320	487,260
200	Professional Svcs	5,069	6,010	11,998	9,391	8,893	12,298	10,281
300	Commodities & Other Exp	6,400	6,360	9,259	13,673	11,315	12,943	13,810
52120	Total	378,879	419,193	524,244	500,560	431,223	559,561	511,351
COMMUNICATIONS/DISPATCH								
100	Personnel & Benefits	406,774	400,868	412,455	485,718	356,404	463,326	496,891
200	Professional Svcs	53,746	76,653	68,699	98,489	99,373	112,225	96,162
300	Commodities & Other Exp	486	2,047	2,447	2,263	1,836	2,110	1,275
52600	Total	461,006	479,568	483,601	586,470	457,614	577,661	594,328
COMMUNITY SERVICE PROGRAM								
100	Personnel & Benefits	23,512	27,783	28,686	37,301	27,947	36,331	38,125
200	Professional Svcs	54	393	73	411	-	-	477
300	Commodities & Other Exp	3,932	4,254	4,309	5,892	3,158	4,250	5,951
52140	Total	27,498	32,429	33,068	43,604	31,105	40,581	44,553
GRAND TOTAL		3,414,336	3,555,483	3,922,722	4,089,093	3,195,916	4,158,782	4,182,771

2024-2025 Budget
General Fund
Police Administration

Item 3.

POLICE ADMINISTRATION

	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD-Oct	2024 ACT-EST	2025 ORIG BUDGET	2025 ADJ BUDGET
100-52100-111	SALARIES/PERMANENT	445,587	470,933	479,218	497,963	406,072	527,893	509,168	529,532
100-52100-112	WAGES/OVERTIME	390	(199)	760	-	969	1,259	-	-
100-52100-114	WAGES/PART-TIME/PERMANENT	20,728	14,724	20,291	21,289	16,772	21,804	21,768	21,954
100-52100-117	LONGEVITY PAY	3,000	2,500	2,000	2,000	1,000	1,300	2,000	2,000
100-52100-118	UNIFORM ALLOWANCES	150	1,850	2,239	2,550	2,646	3,440	2,576	2,550
100-52100-119	SHIFT DIFFERENTIAL	-	-	-	-	3	4	-	-
100-52100-150	MEDICARE TAX/CITY SHARE	6,746	6,853	7,185	7,804	6,457	8,395	7,980	8,384
100-52100-151	SOCIAL SECURITY/CITY SHARE	28,845	29,301	30,724	33,369	27,611	35,894	34,119	35,851
100-52100-152	RETIREMENT	46,505	41,418	52,318	59,213	47,382	61,596	59,213	63,666
100-52100-153	HEALTH INSURANCE	62,730	67,070	74,255	76,304	51,237	66,609	80,120	51,704
100-52100-154	HRA-LIFE STYLE ACCT EXPENSE	6,961	4,648	3,335	8,100	2,700	3,510	8,100	6,000
100-52100-155	WORKERS COMPENSATION	9,685	6,954	5,997	5,205	5,155	6,702	5,205	6,059
100-52100-156	LIFE INSURANCE	116	81	148	136	91	118	136	136
100-52100-211	PROFESSIONAL DEVELOPMENT	2,972	6,636	1,872	4,040	1,885	2,000	4,080	4,080
100-52100-219	OTHER PROFESSIONAL SERVICES	3,246	22,506	68,669	15,964	17,999	53,600	16,124	81,124
100-52100-224	SOFTWARE/HARDWARE MAINTENANCE	3,649	5,733	17,831	11,618	5,888	11,618	11,867	10,411
100-52100-225	TELECOM/INTERNET/COMMUNICATIONS	8,994	5,962	4,113	2,259	3,405	3,400	3,047	3,645
100-52100-241	REPR/MTN VEHICLES	155	-	1,780	-	-	-	-	-
100-52100-242	REPR/MTN MACHINERY/EQUIP	-	25	31	-	-	-	-	-
100-52100-295	CONTRACTUAL SERVICES	-	-	2,292	-	-	-	-	-
100-52100-310	OFFICE & OPERATING SUPPLIES	15,983	18,704	21,316	18,000	19,410	24,000	18,180	24,000
100-52100-320	SUBSCRIPTIONS/DUES	1,032	2,414	2,125	1,061	2,654	3,185	1,071	1,071
100-52100-325	PUBLIC EDUCATION	78	96	195	432	215	215	437	215
100-52100-330	TRAVEL EXPENSES	1,679	1,268	776	758	629	754	765	765
	Total Police Administration	669,231	709,476	799,470	768,065	620,180	837,296	785,955	853,149

2024-2025 Budget
General Fund
Police Patrol

POLICE PATROL

	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD-Oct	2024 ACT-EST	2025 ORIG BUDGET	2025 ADJ BUDGET
100-52110-111	SALARIES/PERMANENT	1,149,197	1,127,568	1,177,429	1,277,642	912,269	1,185,949	1,306,389	1,317,743
100-52110-112	SALARIES/OVERTIME	121,854	163,696	210,797	147,128	146,433	190,362	150,438	157,296
100-52110-117	LONGEVITY PAY	9,500	9,500	11,000	10,820	5,000	6,500	10,820	17,400
100-52110-118	UNIFORM ALLOWANCES	1,791	32,727	23,859	18,600	30,333	39,432	18,600	18,710
100-52110-119	SHIFT DIFFERENTIAL	9,645	11,466	14,788	17,883	6,433	8,363	17,883	-
100-52110-150	MEDICARE TAX/CITY SHARE	19,557	18,717	20,123	21,589	16,448	21,382	22,074	22,225
100-52110-151	SOCIAL SECURITY/CITY SHARE	83,624	80,032	86,045	92,310	70,329	91,428	94,387	95,030
100-52110-152	RETIREMENT	161,932	158,304	186,295	211,095	165,879	215,643	211,095	227,730
100-52110-153	HEALTH INSURANCE	185,723	177,006	182,960	226,123	170,274	221,356	237,429	167,310
100-52110-154	HRA-LIFE STYLE ACCT EXPENSE	6,905	10,204	12,911	29,700	11,483	14,928	29,700	24,000
100-52110-155	WORKERS COMPENSATION	44,824	33,431	26,302	22,243	20,624	26,811	22,243	25,093
100-52110-156	LIFE INSURANCE	268	254	236	292	182	237	292	277
100-52110-211	PROFESSIONAL DEVELOPMENT	10,264	7,005	13,001	13,080	17,800	20,223	13,211	16,000
100-52110-219	OTHER PROFESSIONAL SERVICES	2,913	6,049	5,864	10,928	9,466	13,000	11,037	14,000
100-52110-224	SOFTWARE/HARDWARE MAINTENANCE	15,027	16,467	31,134	24,343	17,576	24,343	31,003	46,303
100-52110-225	TELECOM/INTERNET/COMMUNICATIONS	5,236	4,666	5,649	5,226	3,338	5,226	7,976	6,349
100-52110-241	REPR/MTN VEHICLES	530	1,093	67	1,440	609	1,000	1,454	1,454
100-52110-242	REPR/MTN MACHINERY/EQUIP	3,493	3,225	2,161	2,500	55	1,000	2,525	2,525
100-52110-295	CONTRACTUAL SERVICES	-	-	9,743	-	-	-	-	-
100-52110-310	OFFICE & OPERATING SUPPLIES	3,958	7,369	14,163	5,000	4,889	5,000	5,050	5,050
100-52110-330	TRAVEL EXPENSES	1,179	439	8,793	303	673	1,000	306	400
100-52110-351	FUEL EXPENSES	23,875	27,276	25,020	24,000	19,325	24,000	24,240	25,000
100-52110-360	DAAT/FIREARMS	16,427	18,322	14,000	28,150	26,377	26,500	28,432	28,432
	Total Police Patrol	1,877,722	1,914,817	2,082,340	2,190,394	#####	2,143,683	2,246,584	2,218,326

2024-2025 Budget
General Fund
Police Investigation

POLICE INVESTIGATION

	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD-Oct	2024 ACT-EST	2025 ORIG BUDGET	2025 ADJ BUDGET
100-52120-111	SALARIES/PERMANENT	253,863	280,077	344,615	334,167	261,827	340,375	341,685	350,181
100-52120-112	SALARIES/OVERTIME	20,475	16,906	33,299	27,340	39,602	51,482	27,955	29,899
100-52120-117	LONGEVITY PAY	3,500	3,000	2,000	3,800	1,500	1,950	3,800	4,300
100-52120-118	UNIFORM ALLOWANCES	836	3,402	2,953	3,400	3,888	5,054	3,400	3,400
100-52120-119	SHIFT DIFFERENTIAL	101	266	910	1,100	1,546	2,009	1,100	-
100-52120-150	MEDICARE TAX/CITY SHARE	3,138	4,408	5,580	5,641	4,777	6,210	5,768	5,791
100-52120-151	SOCIAL SECURITY/CITY SHARE	13,418	18,847	23,861	24,118	20,425	26,553	24,661	24,762
100-52120-152	RETIREMENT	26,011	36,485	50,407	53,030	46,284	60,169	53,030	58,438
100-52120-153	HEALTH INSURANCE	36,915	33,506	29,979	19,200	25,377	32,990	20,160	42,104
100-52120-154	HRA-LIFE STYLE ACCT EXPENSE	2,613	2,169	2,312	-	-	-	-	5,000
100-52120-155	WORKERS COMPENSATION	6,515	7,690	6,990	5,642	5,717	7,432	5,642	6,528
100-52120-156	LIFE INSURANCE	27	66	82	59	74	96	59	59
100-52120-157	L-T DISABILITY INSURANCE	-	-	-	-	-	-	-	-
100-52120-211	PROFESSIONAL DEVELOPMENT	4,027	3,598	6,246	4,040	2,773	5,448	4,080	4,080
100-52120-219	OTHER PROFESSIONAL SERVICES	865	710	688	2,741	2,036	2,500	2,768	2,768
100-52120-224	SOFTWARE/HARDWARE MAINTENA	-	-	151	1,190	2,243	2,500	1,265	4,454
100-52120-225	TELECOM/INTERNET/COMMUNICAT	177	1,342	2,621	1,420	1,840	1,850	2,168	3,022
100-52120-241	REPR/MTN VEHICLES	-	360	-	-	-	-	-	-
100-52120-295	MISC CONTRACTUAL SERVICES	-	-	2,292	-	-	-	-	-
100-52120-310	OFFICE & OPERATING SUPPLIES	827	2,475	6,870	7,615	8,561	9,000	7,691	12,691
100-52120-330	TRAVEL EXPENSES	679	450	347	303	243	300	306	306
100-52120-351	FUEL EXPENSES	4,895	3,435	2,008	5,250	2,392	3,500	5,303	4,000
100-52120-359	PHOTO EXPENSES	-	-	34	505	119	143	510	-
	Total Police Investigation	378,879	419,193	524,244	500,560	431,223	559,561	511,351	561,782

2024-2025 Budget
General Fund
Community Svc Program

Item 3.

COMMUNITY SERVICE PROGRAM

	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD-Oct	2024 ACT-EST	2025 ORIG BUDGET	2025 ADJ BUDGET
100-52140-114	WAGES/PART-TIME/PERMANENT	19,735	23,615	24,535	34,029	23,517	30,572	34,794	33,178
100-52140-118	UNIFORM ALLOWANCES	1,572	1,653	1,335	-	2,010	2,613	-	-
100-52140-150	MEDICARE TAX/CITY SHARE	280	339	358	493	357	464	505	481
100-52140-151	SOCIAL SECURITY/CITY SHARE	1,195	1,450	1,532	2,110	1,526	1,983	2,157	2,057
100-52140-152	RETIREMENT	-	-	331	-	10	13	-	-
100-52140-155	WORKERS COMPENSATION	730	725	594	669	527	685	669	638
100-52140-156	LIFE INSURANCE	-	-	-	-	-	-	-	-
100-52140-157	L-T DISABILITY INSURANCE	-	-	-	-	-	-	-	-
100-52140-218	ANIMAL CONTROL	-	-	3	253	-	-	255	255
100-52140-224	SOFTWARE/HARDWARE MAINTENA	-	-	-	159	-	-	222	222
100-52140-225	TELECOM/INTERNET/COMMUNICAT	54	303	70	-	-	-	-	-
100-52140-241	REPAIR/MAINT-VECHICLES	-	90	-	-	-	-	-	-
100-52140-310	OFFICE & OPERATING SUPPLIES	330	74	239	752	149	150	759	250
100-52140-351	FUEL EXPENSES	1,816	2,533	2,129	1,212	2,311	3,000	1,224	3,100
100-52140-360	PARKING SERVICES EXPENSES	1,786	1,647	1,941	3,928	698	1,100	3,967	3,967
	Total Comm Service Program	27,498	32,429	33,068	43,604	31,105	40,581	44,553	44,149

2024-2025 Budget
General Fund
Communications Dispatch

Item 3.

COMMUNICATIONS/DISPATCH

	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD-Oct	2024 ACT-EST	2025 ORIG BUDGET	2025 ADJ BUDGET
100-52600-111	SALARIES/PERMANENT	273,371	257,869	280,022	341,140	238,780	310,414	348,816	351,381
100-52600-112	SALARIES/OVERTIME	22,757	42,426	45,837	35,950	28,680	37,284	36,759	37,320
100-52600-117	LONGEVITY PAY	1,500	1,000	1,000	1,000	500	650	1,000	1,000
100-52600-118	UNIFORM ALLOWANCES	603	3,723	3,350	3,500	3,000	3,900	3,500	3,500
100-52600-119	SHIFT DIFFERENTIAL	5,074	7,134	4,714	3,624	2,956	3,843	3,624	-
100-52600-150	MEDICARE TAX/CITY SHARE	4,456	4,441	4,865	5,864	4,154	5,401	5,996	5,996
100-52600-151	SOCIAL SECURITY/CITY SHARE	19,051	18,989	20,801	25,074	17,763	23,092	25,638	25,637
100-52600-152	RETIREMENT	20,728	19,676	22,279	26,519	19,693	25,602	26,519	27,267
100-52600-153	HEALTH INSURANCE	58,197	45,050	29,174	39,835	40,521	52,677	41,827	49,304
100-52600-154	HRA-LIFE STYLE ACCT EXPENSE	342	-	-	2,700	-	-	2,700	6,500
100-52600-155	WORKERS COMPENSATION	615	513	377	413	311	404	413	458
100-52600-156	LIFE INSURANCE	80	47	36	98	46	59	98	98
100-52600-157	L-T DISABILITY INSURANCE	-	-	-	-	-	-	-	-
100-52600-211	PROFESSIONAL DEVELOPMENT	1,372	2,042	3,114	2,030	1,498	1,500	3,060	2,000
100-52600-219	OTHER PROFESSIONAL SERVICES	2,910	4,824	3,986	4,072	3,284	4,000	4,113	4,113
100-52600-224	SOFTWARE/HARDWARE MAINTENANCE	14,648	17,298	6,609	6,677	5,195	6,677	6,921	7,383
100-52600-225	TELECOM/INTERNET/COMMUNICATIONS	8,901	9,029	9,335	9,079	7,237	9,079	9,170	8,805
100-52600-292	RADIO SERVICE	11,309	11,309	13,147	15,969	11,824	15,969	11,704	7,353
100-52600-295	MISC CONTRACTUAL SERVICES	14,606	32,152	32,508	60,662	70,335	75,000	61,193	60,543
100-52600-310	OFFICE & OPERATING SUPPLIES	486	1,742	1,851	1,010	779	1,010	1,020	1,020
100-52600-330	TRAVEL EXPENSES	-	305	595	1,253	1,057	1,100	255	1,315
	Total Communications/Dispatch	461,006	479,568	483,601	586,470	457,614	577,661	594,328	600,993

2024-2025 Budget
Police Vehicle Revolving Fund-216
Revenues & Expenses

REVENUES

	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD-Oct	2024 ACT-EST	2025 ORIG BUDGET	2025 ADJ BUDGET
INTERGOVERNMENTAL REVENUES									
216-43355-52	GENERAL FUND TRANSFER	-	21,730	38,270	-	-	-	-	-
	Total Intergovernmental Revenue	-	21,730	38,270	-	-	-	-	-
MISCELLANEOUS REVENUES									
216-48100-52	INTEREST INCOME	-	-	-	-	-	-	-	-
216-48300-52	SALE OF VEHCILES	8,630	-	4,650	-	945	945	-	-
	Total Miscellaneous Revenues	8,630	-	4,650	-	945	945	-	-
OTHER FINANCING SOURCES									
216-49295-52	BOND PROCEEDS	-	-	-	137,256	142,015	142,015	70,000	70,000
216-49300-52	FUND BALANCE APPLIED	-	-	-	-	-	(1,932)	-	12,000
	Total Other Financing Sources	-	-	-	137,256	142,015	140,083	70,000	82,000
	Grand Total:	8,630	21,730	42,920	137,256	142,960	141,028	70,000	82,000

EXPENSES

	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD-Oct	2024 ACT-EST	2025 ORIG BUDGET	2025 ADJ BUDGET
216-52200-810	EQUIPMENT-VEHCLE	-	12,409	7,034	137,256	141,028	141,028	70,000	82,000
216-52200-820	ROLLING STOCK	54,562	42,613	75	-	-	-	-	-
	Total:	54,562	55,022	7,109	137,256	141,028	141,028	70,000	82,000

FUND BALANCE		30,218	(3,073)	32,738			34,670	34,670	22,670
216-34300	Net Change-Increase/(Decrease)	(45,932)	(33,292)	35,811	-	1,933	1,932	-	(12,000)

NOTES:

Note: The vehicles will be rotated within the city's fleet. The units they replace will be sold.

**2024-2025 Budget
Police Trust Fund-295
Revenues & Expenses**

REVENUES

	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD-Oct	2024 ACT-EST	2025 ORIG BUDGET	2025 ADJ BUDGET
MISCELLANEOUS REVENUES									
295-48100-52	INTEREST INCOME	46	42	39	35	27	30	31	31
295-48200-52	SEIZURE REV-DRUG RELATED	429	360	7,669	2,000	-	-	2,000	2,000
295-48300-52	SEIZURE REV-NON DRUG RELATED	-	-	-	-	-	-	-	-
295-48400-52	CRIME PREVENTION INCOME	5,578	5,652	9,113	4,700	7,638	7,750	4,700	4,700
295-48500-52	DONATIONS-K9	9,678	-	-	-	-	-	-	-
295-48700-52	EVIDENCE/FOUND PROP INCOME	1,913	415	521	500	2,713	2,713	500	500
	Total Miscellaneous Rev.	17,643	6,469	17,342	7,235	10,378	10,493	7,231	7,231
OTHER FINANCING SOURCES									
295-49300-52	FUND BALANCE APPLIED	-	-	-	(235)	-	(9,840)	769	769
	Total Other Financing Sources	-	-	-	(235)	-	(9,840)	769	769
		17,643	6,469	17,342	7,000	10,378	653	8,000	8,000

EXPENSES

	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD-Oct	2024 ACT-EST	2025 ORIG BUDGET	2025 ADJ BUDGET
295-52200-310	OFFICE & OPERATING SUPPLIES	4,859	1,753	7,418	4,500	653	653	5,000	5,000
295-52200-320	EVIDENCE/FOUND PROP EXP	52	-	-	-	-	-	-	-
295-52200-350	DRUG SEIZURE EXPENSES	12,000	14,574	2,217	2,500	-	-	3,000	3,000
295-52200-810	EQUIPMENT	-	-	14,605	-	-	-	-	-
		16,911	16,327	24,240	7,000	653	653	8,000	8,000

FUND BALANCE		88,356	83,498	69,988			79,828	79,059	79,059
295-34300	Net Change-Increase/(Decrease)	732	(4,858)	(13,510)	-	9,725	9,840	(769)	(769)

2024-2025 Budget

- 39,716.99 - (0.00) 0.00

Economic Development - Fund 900

Revenues & Expenses

REVENUES

	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD-Oct	2024 ACT-EST	2025 ORIG BUDGET	2025 ADJ BUDGET
900-48100-56	INTEREST INCOME	-	-	-	-	-	-	-	-
900-49262-56	TRANSFER-TID #4-ADMINISTRATION	75,000	-	-	-	-	-	-	-
900-49263-56	TRANSFER-TID #6-ADMINISTRATION	25,000	-	-	-	-	-	-	-
900-49265-56	TRANSFER TID #4 AFFORD HOUSING	-	50,000	50,000	50,000	50,000	50,000	50,000	50,000
900-49266-56	TRANSFER TID #11-ADMIN	-	-	10,000	25,000	25,000	25,000	25,000	25,000
900-49267-56	TRANSFER TID #12-ADMIN	-	-	5,000	25,000	37,500	37,500	25,000	25,000
900-49268-56	TRANSFER TID #13-ADMIN	-	-	-	-	-	-	-	-
900-49269-56	TRANSFER TID #14-ADMIN	-	-	-	25,000	-	-	25,000	-
900-49270-56	TRANSFER TID #10-ADMIN	-	-	-	22,500	35,000	35,000	25,000	50,000
900-49290-56	GENERAL FUND TRANSFER	-	117,343	32,500	32,500	32,500	32,500	32,500	30,000
900-49300-56	FUND BALANCE APPLIED	-	-	-	23,003	-	(4,469)	24,854	9,617
	Fund 900 - Ec Dev Income	100,000	167,343	97,500	203,003	180,000	175,531	207,354	189,617

- 39,717 - - -

EXPENDITURES

	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD-Oct	2024 ACT-EST	2025 ORIG BUDGET	2025 ADJ BUDGET
900-56500-111	SALARIES	78,276	43,172	15,142	121,050	80,215	104,280	123,774	125,349
900-56500-115	WAGES/PART-TIME/PERMANENT	21,011	42,275	33,916	-	-	-	-	-
900-56500-151	FRINGE BENEFITS	22,068	12,624	7,906	38,266	13,752	17,877	39,127	31,580
900-56500-158	UNEMPLOYMENT COMPENSATION	-	-	-	-	-	-	-	-
900-56500-210	PROFESSIONAL DEVELOPMENT	1,776	665	439	3,535	3,179	5,000	3,570	2,000
900-56500-211	CONSULTANT FEES	-	-	-	-	10,867	10,868	-	-
900-56500-212	LEGAL SERVICES	10,025	375	-	12,625	2,871	5,000	12,751	-
900-56500-215	PROFESSIONAL SERVICES	2,942	1,511	40,677	2,525	9,406	10,000	2,550	2,550
900-56500-219	AUDIT FEES	1,000	-	-	-	-	-	-	-
900-56500-222	COUNTY/REGIONAL ECON DEV	9,143	8,436	10,854	11,000	11,019	11,019	11,110	12,120
900-56500-223	MARKETING	2,329	833	1,273	2,525	427	650	2,550	1,500
900-56500-224	SOFTWARE/HARDWARE MAINTENANC	2,811	4,097	5,920	3,591	2,520	3,591	3,803	7,170
900-56500-225	TELECOM/INTERNET/COMMUNICATIO	1,990	2,145	2,442	1,991	1,785	1,991	2,164	2,220
900-56500-310	OFFICE & OPERATING SUPPLIES	1,411	489	3,209	606	2,832	3,000	612	612
900-56500-311	POSTAGE	252	162	96	202	19	40	204	204
900-56500-320	DUES	1,360	-	1,650	1,000	-	-	1,010	-
900-56500-321	SUBSCRIPTIONS & BOOKS	-	-	287	-	-	-	-	-
900-56500-325	PUBLIC EDUCATION	78	96	195	51	215	215	51	235
900-56500-330	TRAVEL EXPENSE	367	1,904	348	3,737	1,177	2,000	3,774	3,774
900-56500-341	MISC EXPENSE	25	15	254	300	-	-	303	303
900-56500-650	TRANSFER-GENERAL FUND	-	-	-	-	-	-	-	-
	Total CDA General Expenses	156,864	118,798	124,608	203,003	140,283	175,531	207,354	189,617

2024-2025 Budget

(130,563) (27,987.88) 0 (0)

Community Development Authority-Fund 910

Revenues & Expenses

REVENUES

	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD-Oct	2024 ACT-EST	2025 ORIG BUDGET	2025 ADJ BUDGET
910-43015-00	CAPCAT INT-BLUE LINE \$64,614	-	8,021	1,447	-	-	-	-	-
910-43017-00	CAPCAT INT-BLUE LINE \$36,600	-	-	5,725	-	-	-	-	-
910-44005-00	FACADE INT-BOWER'S HOUSE \$50K	-	-	-	-	1,700	1,837	-	-
910-44006-00	FACADE INT-SHABANI INV LLC 50K	-	-	-	-	499	1,249	-	-
910-46001-00	INT INC-ACTION-LRN DEPOT \$41K	1,527	1,248	958	655	773	1,150	341	341
910-46002-00	INT INC-ACTION-IBUTTONLINK \$9K	130	-	-	-	-	-	-	-
910-46003-00	INT INC-ACTION-BIKEWISE \$23K	910	580	31	-	-	-	-	-
910-46004-00	INT INC-ACTION-SAFEPRO \$100K	3,663	1,415	-	-	-	-	-	-
910-46005-00	INT INC-ACTION-MEEPER \$82K	3,770	1,232	-	-	-	-	-	-
910-46006-00	INT INC-ACTION-BLUELINE \$34K	1,374	1,136	336	-	-	-	-	-
910-46007-00	INT INC-ACTION-BLUELINE \$45K	1,953	1,221	435	-	-	-	-	-
910-46008-00	INT INC-ACTION-SAFEPRO \$100K	-	300	6,741	3,715	2,843	3,800	3,146	3,146
910-46010-00	INT INC-ACTION-SWSPOT/GILDE	-	-	3,166	1,660	1,138	1,400	1,357	1,357
910-48100-00	INTEREST INC-TID 4 ADVANCE	142,859	-	-	-	-	-	-	-
910-48103-00	INTEREST INCOME-FACADE	70	440	1,174	891	739	1,000	668	668
910-48104-00	INTEREST INCOME-HOUSING	9	160	683	518	539	600	389	389
910-48108-00	INTEREST INCOME-SEED FUND	2	5	1,591	750	1,945	2,000	563	563
910-48109-00	INTEREST INCOME-ACTION FUND	393	9,924	48,869	33,750	36,182	38,000	25,313	25,313
910-48601-00	MISC INCOME	3,500	-	34	-	-	-	-	-
910-48605-00	RENTAL INCOME-CROP LEASES	21,123	14,876	15,876	15,876	12,838	12,838	15,876	15,876
910-48680-00	ADMINISTRATION FEE-LOANS	-	2,770	13,305	-	-	-	-	-
910-48700-00	GAIN ON SALE OF LAND	-	258,223	-	-	9,766	9,766	-	-
910-49100-00	TRANSFER-CAPITAL CAT FD	-	40,550	-	-	-	-	-	-
910-49290-00	TRANSFER FROM OTHER FUNDS	-	-	-	116,265	-	-	118,895	-
910-49300-56	FUND BALANCE APPLIED	-	-	-	(164,080)	-	243,934	(156,546)	(37,651)
	Fund 910 - CDA Income	181,284	342,102	100,369	10,000	68,962	317,574	10,000	10,000

EXPENDITURES

	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD-Oct	2024 ACT-EST	2025 ORIG BUDGET	2025 ADJ BUDGET
910-56500-212	LEGAL/PROFESSIONAL/MARKETING	580	16,246	684	5,000	6,392	9,600	5,000	5,000
910-56500-219	PROFESSIONAL SERVICES	5,660	8,982	14,030	5,000	2,198	2,700	5,000	5,000
910-56500-295	ADMINISTRATIVE EXPENSE	3,382	3,500	-	-	-	-	-	-
910-56500-323	MARKETING/AD'S	-	212	-	-	119	179	-	-
910-56500-371	DEPRECIATION EXPENSE	126,345	124,800	124,276	-	-	-	-	-
910-56500-401	BUSINESS PARK DEVELOP EXP	-	27,291	-	-	-	75,000	-	-
910-56500-403	COM EPRISE LOANS-CDBG CLOSE	860,741	-	-	-	-	-	-	-
910-56500-404	HOUSING LOANS/EXPENSES	50	40	1,336	-	-	-	-	-
910-56500-407	ECON DEV-LOAN EXPENSES	-	-	-	-	3,177	3,200	-	-
910-56500-408	RENTAL & PROPERTY EXPENSES	10,982	253,128	2,067	-	2,900	3,300	-	-
910-56500-409	MORRAINE VIEW PARK EXP.	2,867	-	-	-	-	-	-	-
910-56500-415	ACTION-LOAN LOSS ALLOWANCE	-	100,333	-	-	-	-	-	-
910-56500-417	CAP CAT-LOAN LOSS ALLOWANCE	-	102,000	-	-	51,050	51,050	-	-
910-56500-450	CAPITAL CATALYST-SEED FD GRTS	10,000	-	-	-	-	-	-	-
910-56500-525	ACTION GRANTS-BUSINESS DEV	-	-	-	-	133,689	200,534	-	-
910-56500-650	TRANSFER-FD 900-ADMIN	-	-	-	-	-	-	-	-
	Total CDA General Expenses	1,020,607	636,531	142,394	10,000	199,525	345,562	10,000	10,000

Liquid-Operating Cash	628,513	261,461	434,974	907,824	475,816
Liquid-Restricted Cash	809,440	1,010,376	1,134,275	907,824	1,037,300
Non-Liquid-Fund Balance	6,660,891	6,165,527	5,999,604	(907,824)	5,852,644

FUND BALANCE	7,470,331	7,175,903	7,133,878		6,889,944	7,046,490	6,927,595
Net Change-Increase/(Decrease)	(839,323)	(294,429)	(42,024)		(199,525)	(243,934)	37,651

2024-2025 Budget
TID District #4-Affordable Housing
Revenues & Expenses

REVENUES

	DESCRIPTION	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD-Oct	2024 ACT-EST	2025 ORIG BUDGET	2025 ADJ BUDGET
TAXES								
441-41110-57	PROPERTY TAX INCREMENT	2,058,640	-	-	-	-	-	-
	Total Taxes	2,058,640	-	-	-	-	-	-
INTERGOVERNMENTAL REVENUES								
441-43581-57	WI PERSONAL PROPERTY TAX AID	27,844	-	-	-	-	-	-
441-43660-57	EXEMPT COMPUTER AID-FR STATE	39,878	-	-	-	-	-	-
441-43665-57	HOUSING ASSISTANCE DONATIONS	-	2,000	-	-	-	-	-
	Total Intergovernmental Rev	67,722	2,000	-	-	-	-	-
MISCELLANEOUS REVENUES								
441-48100-57	INTEREST INCOME	-	-	-	-	-	-	-
	Total Misc Revenues	-	-	-	-	-	-	-
OTHER FINANCING SOURCES								
441-49300-57	FUND BALANCE APPLIED	-	-	50,000	-	125,000	50,000	50,000
	Total Other Financing Sources	-	-	50,000	-	125,000	50,000	50,000
	Fund 440 - TID District #4	2,126,362	2,000	50,000	-	125,000	50,000	50,000

EXPENSES

	DESCRIPTION	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD-Oct	2024 ACT-EST	2025 ORIG BUDGET	2025 ADJ BUDGET
441-57660-212	LEGAL	-	-	-	-	-	-	-
441-57660-213	ARCHITECTURAL & ENGINEERING	-	18,815	-	-	-	-	-
441-57660-214	FINANCIAL/BONDING SERVICES	-	-	-	-	-	-	-
441-57660-219	OTHER PROFESSIONAL SERVICES	-	-	-	-	-	-	-
441-57660-295	CONSTRUCTION CONTRACTS	-	-	-	-	-	-	-
441-57660-300	AFFORDABLE HOUSING GRANTS	-	-	-	75,000	75,000	-	-
441-57660-350	MISC EXPENSES	-	2,009	-	-	-	-	-
441-57660-610	PRINCIPAL ON DEBT	-	-	-	-	-	-	-
441-57660-620	INTEREST ON DEBT	-	-	-	-	-	-	-
441-57660-650	TRANSFER OUT-OTHER FUNDS	50,000	50,000	50,000	50,000	50,000	50,000	50,000
441-57660-810	CAPITAL OUTLAY	-	-	-	-	-	-	-
	Total TID # 4	50,000	70,824	50,000	125,000	125,000	50,000	50,000

FUND BALANCE		2,076,362	#####		#####	#####	#####	#####
441-34300	Net Change-Increase/(Decrease)	2,076,362	(68,824)		(125,000)	(125,000)	(50,000)	(50,000)

2024-2025 Budget
TID District #10
Revenues & Expenses

Project Plan
Admin Costs: 62,500 3,125

per yr/20 yrs - - Item 3. -

REVENUES

	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD-Oct	2024 ACT-EST	2025 ORIG BUDGET	2025 ADJ BUDGET
TAXES									
410-41110-57	PROPERTY TAX INCREMENT	-	-	4,503	238,133	238,133	238,133	238,133	59,622
410-43581.57	PERSONAL PROPERTY TAX AID	-	-	-	-	-	-	-	53,789
	Total Taxes	-	-	4,503	238,133	238,133	238,133	238,133	113,411
INTERGOVERNMENTAL REVENUES									
410-43660-57	EXEMPT COMPUTER AID-FR STATE	-	-	-	-	-	-	-	-
	Total Intergovernmental Rev	-	-	-	-	-	-	-	-
MISCELLANEOUS REVENUES									
410-48100-57	INTEREST INCOME	-	-	-	-	-	-	-	-
	Total Misc Revenues	-	-	-	-	-	-	-	-
OTHER FINANCING SOURCES									
410-49120-57	BOND PROCEEDS	-	-	-	-	-	-	-	-
410-49150-57	GRANT REVENUE	-	-	-	-	-	-	359,174	-
410-49300-57	FUND BALANCE APPLIED	-	-	-	(108,356)	-	(95,856)	(90,295)	59,427
	Total Other Financing Sources	-	-	-	(108,356)	-	(95,856)	268,879	59,427
	Fund 440 - TID District #10	-	-	4,503	129,777	238,133	142,277	507,012	172,838

EXPENSES

	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD-Oct	2024 ACT-EST	2025 ORIG BUDGET	2025 ADJ BUDGET
410-57660-214	FINANCIAL/BONDING SERVICES	-	-	-	-	-	-	-	-
410-57660-219	OTHER PROFESSIONAL SERVICES	17,660	139	1,700	-	-	-	-	-
410-57660-240	TID FEES-STATE OF WISCONSIN	1,000	150	150	150	150	150	150	150
410-57660-295	CONSTRUCTION CONTRACTS	-	-	-	82,000	11,981	82,000	471,368	112,194
410-57660-610	PRINCIPAL ON DEBT	-	-	-	-	-	-	-	-
410-57660-620	INTEREST ON DEBT	-	-	-	-	-	-	-	-
410-57660-650	TRANSFER OUT-OTHER FUNDS	-	-	-	22,500	35,000	35,000	25,000	50,000
410-57665-650	TRANSFER OUT-WATER UTILITY	-	-	-	25,127	25,127	25,127	10,494	10,494
410-57660-810	CAPITAL OUTLAY	-	-	-	-	-	-	-	-
	Total TID # 10	18,660	289	1,850	129,777	72,258	142,277	507,012	172,838

FUND BALANCE		(18,660)	(18,948)	(16,469)		149,406	79,387	169,682	19,960
410-34300	Net Change-Increase/(Decrease)	(18,660)	(289)	2,479		165,876	95,856	90,295	(59,427)

2024-2025 Budget
TID District #11
Revenues & Expenses

Project Plan
Admin Costs: 70,000 3,500

per yr/20 yrs

Item 3.

REVENUES

	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD-Oct	2024 ACT-EST	2025 ORIG BUDGET	2025 ADJ BUDGET
TAXES									
411-41110-57	PROPERTY TAX INCREMENT	-	-	26,784	64,384	64,384	64,384	64,384	44,521
411-43581-57	PERSONAL PROPERTY TAX AID	-	-	-	-	-	-	-	7,129
	Total Taxes	-	-	26,784	64,384	64,384	64,384	64,384	51,650
INTERGOVERNMENTAL REVENUES									
411-43355-57	GENERAL FUND TRANSFER	-	-	-	-	-	-	-	-
411-43660-57	EXEMPT COMPUTER AID-FR STATE	-	-	-	-	-	-	-	-
	Total Intergovernmental Rev	-	-	-	-	-	-	-	-
MISCELLANEOUS REVENUES									
411-48100-57	INTEREST INCOME	-	-	-	-	-	-	-	-
	Total Misc Revenues	-	-	-	-	-	-	-	-
OTHER FINANCING SOURCES									
411-49120-57	BOND PROCEEDS	-	-	-	-	-	-	-	-
411-49300-57	FUND BALANCE APPLIED	-	-	-	(14,607)	-	(14,607)	(28,740)	(16,007)
	Total Other Financing Sources	-	-	-	(14,607)	-	(14,607)	(28,740)	(16,007)
	Fund 440 - TID District #11	-	-	26,784	49,777	64,384	49,777	35,644	35,644

EXPENSES

	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD-Oct	2024 ACT-EST	2025 ORIG BUDGET	2025 ADJ BUDGET
411-57660-212	LEGAL	-	-	-	-	-	-	-	-
411-57660-219	OTHER PROFESSIONAL SERVICES	9,710	(139)	3,200	-	-	-	-	-
411-57660-240	TID FEES-STATE OF WISCONSIN	1,000	(150)	150	150	150	150	150	150
411-57660-295	CONSTRUCTION CONTRACTS	-	-	-	-	-	-	-	-
411-57660-519	INSURANCE	-	-	-	-	-	-	-	-
411-57660-610	PRINCIPAL ON DEBT	-	-	-	-	-	-	-	-
411-57660-620	INTEREST ON DEBT	-	-	-	-	-	-	-	-
411-57660-650	TRANSFER OUT-OTHER FUNDS	-	-	10,000	25,000	25,000	25,000	25,000	25,000
411-57665-650	TRANSFER OUT-WATER UTILITY	-	-	-	24,627	24,627	24,627	10,494	10,494
411-57660-810	CAPITAL OUTLAY	-	-	-	-	-	-	-	-
	Total TID # 11	10,710	(289)	13,350	49,777	49,777	49,777	35,644	35,644

FUND BALANCE		(10,710)	(10,998)	2,436		17,043	17,043	45,783	33,050
411-34300	Net Change-Increase/(Decrease)	(10,710)	(289)	13,434		14,607	14,607	28,740	16,007

2024-2025 Budget
TID District #12
Revenues & Expenses

Project Plan
Admin Costs: 25,000 per yr/20 yrs 2,500

Item 3.

REVENUES

	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD-Oct	2024 ACT-EST	2025 ORIG BUDGET	2025 ADJ BUDGET
TAXES									
412-41110-57	PROPERTY TAX INCREMENT	-	-	12,842	143,987	143,987	143,987	143,987	31,089
412-43581-57	PERSONAL PROPERTY TAX AID	-	-	-	-	-	-	-	16,397
	Total Taxes	-	-	12,842	143,987	143,987	143,987	143,987	47,487
INTERGOVERNMENTAL REVENUES									
412-43660-57	EXEMPT COMPUTER AID-FR STATE	-	-	-	-	-	-	-	-
	Total Intergovernmental Rev	-	-	-	-	-	-	-	-
MISCELLANEOUS REVENUES									
412-48100-57	INTEREST INCOME	-	8,668	-	-	-	-	-	-
	Total Misc Revenues	-	8,668	-	-	-	-	-	-
OTHER FINANCING SOURCES									
412-49120-57	BOND PROCEEDS	-	205,000	-	-	-	-	-	-
412-49300-57	FUND BALANCE APPLIED	-	-	-	(102,237)	-	(85,782)	(102,637)	(6,137)
	Total Other Financing Sources	-	205,000	-	(102,237)	-	(85,782)	(102,637)	(6,137)
	Fund 440 - TID District #12	-	213,668	12,842	41,750	143,987	58,205	41,350	41,350

EXPENSES

	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD-Oct	2024 ACT-EST	2025 ORIG BUDGET	2025 ADJ BUDGET
412-57660-213	ARCHITECTURAL & ENGINEERING	-	-	2,003	-	3,955	3,955	-	-
412-57660-214	FINANCIAL/BONDING SERVICES	-	6,367	-	-	-	-	-	-
412-57660-219	OTHER PROFESSIONAL SERVICES	9,710	139	29,701	-	-	-	-	-
412-57660-240	TID FEES-STATE OF WISCONSIN	1,000	150	150	150	150	150	150	150
412-57660-295	CONSTRUCTION CONTRACTS	-	200,000	-	-	-	-	-	-
412-57660-610	PRINCIPAL ON DEBT	-	-	5,000	10,000	10,000	10,000	10,000	10,000
412-57660-620	INTEREST ON DEBT	-	-	11,586	6,600	3,400	6,600	6,200	6,200
412-57660-650	TRANSFER OUT-OTHER FUNDS	-	-	5,000	25,000	37,500	37,500	25,000	25,000
412-57660-810	CAPITAL OUTLAY	-	-	-	-	-	-	-	-
	Total TID # 12	10,710	206,656	53,440	41,750	55,005	58,205	41,350	41,350

FUND BALANCE		(10,710)	(3,698)	(44,296)		44,686	41,486	144,123	47,623
412-34300	Net Change-Increase/(Decrease)	(10,710)	7,012	(40,598)		88,982	85,782	102,637	6,137

2024-2025 Budget
TID District #13
Revenues & Expenses

Project Plan
Admin Costs: 57,500 2,500

per yr/20 yrs

Item 3.

REVENUES

	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD-Oct	2024 ACT-EST	2025 ORIG BUDGET	2025 ADJ BUDGET
TAXES									
413-41110-57	PROPERTY TAX INCREMENT	-	-	5,694	88,154	88,154	88,154	88,154	28,438
413-43581-57	PERSONAL PROPERTY TAX AID	-	-	-	-	-	-	-	4,856
	Total Taxes	-	-	5,694	88,154	88,154	88,154	88,154	33,294
INTERGOVERNMENTAL REVENUES									
413-43660-57	EXEMPT COMPUTER AID-FR STATE	-	-	-	-	-	-	-	-
	Total Intergovernmental Rev	-	-	-	-	-	-	-	-
MISCELLANEOUS REVENUES									
413-48100-57	INTEREST INCOME	-	-	-	-	-	-	-	-
	Total Misc Revenues	-	-	-	-	-	-	-	-
OTHER FINANCING SOURCES									
413-49120-57	BOND PROCEEDS	-	-	-	-	-	-	-	-
413-49300-57	FUND BALANCE APPLIED	-	-	-	(8,041)	-	(8,041)	(8,041)	(3,144)
	Total Other Financing Sources	-	-	-	(8,041)	-	(8,041)	(8,041)	(3,144)
	Fund 440 - TID District #13	-	-	5,694	80,113	88,154	80,113	80,113	30,150

- 8,041

EXPENSES

	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD-Oct	2024 ACT-EST	2025 ORIG BUDGET	2025 ADJ BUDGET
413-57660-219	OTHER PROFESSIONAL SERVICES	9,710	139	1,700	-	-	-	-	-
413-57660-240	TID FEES-STATE OF WISCONSIN	1,000	150	150	150	150	150	150	150
413-57660-295	CONSTRUCTION CONTRACTS	-	-	-	-	-	-	-	-
413-57660-610	PRINCIPAL ON DEBT	-	-	-	-	-	-	-	-
413-57660-620	INTEREST ON DEBT	-	-	-	-	-	-	-	-
413-57660-650	TRANSFER OUT-OTHER FUNDS	-	-	-	-	-	-	-	-
413-57665-650	TRANSFER OUT-WATER UTILITY	-	-	-	79,963	79,963	79,963	79,963	30,000
413-57660-810	CAPITAL OUTLAY	-	-	-	-	-	-	-	-
	Total TID # 13	10,710	289	1,850	80,113	80,113	80,113	80,113	30,150

FUND BALANCE	(10,998)	(10,998)	(7,154)		887	887	8,928	4,031
413-34300 Net Change-Increase/(Decrease)	(10,710)	(289)	3,844		8,041	8,041	8,041	3,144

TID District #14
Revenues & Expenses

REVENUES

	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD-Oct	2024 ACT-EST	2025 ORIG BUDGET	2025 ADJ BUDGET
TAXES									
414-41110-57	PROPERTY TAX INCREMENT	-	-	61,563	350,164	350,164	350,164	350,164	154,465
414-43581-57	PERSONAL PROPERTY TAX AID	-	-	-	-	-	-	-	8,563
	Total Taxes	-	-	61,563	350,164	350,164	350,164	350,164	154,465
INTERGOVERNMENTAL REVENUES									
414-43660-57	EXEMPT COMPUTER AID-FR STATE	-	-	-	-	-	-	-	-
	Total Intergovernmental Rev	-	-	-	-	-	-	-	-
MISCELLANEOUS REVENUES									
414-48100-57	INTEREST INCOME	-	-	-	-	-	-	-	-
	Total Misc Revenues	-	-	-	-	-	-	-	-
OTHER FINANCING SOURCES									
414-49120-57	BOND PROCEEDS	-	-	-	-	-	-	-	-
414-49300-57	FUND BALANCE APPLIED	-	-	-	(268,752)	-	(261,664)	229,999	345,685
	Total Other Financing Sources	-	-	-	(268,752)	-	(261,664)	229,999	345,685
	Fund 440 - TID District #14	-	-	61,563	81,413	350,164	88,500	580,163	500,150
						261,664	-	-	-

EXPENSES

	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD-Oct	2024 ACT-EST	2025 ORIG BUDGET	2025 ADJ BUDGET
414-57660-219	OTHER PROFESSIONAL SERVICES	9,710	139	1,700	-	-	-	-	-
414-57660-240	TID FEES-STATE OF WISCONSIN	1,000	150	150	150	150	150	150	150
414-57660-295	CONSTRUCTION CONTRACTS	-	-	-	-	88,350	88,350	500,000	500,000
414-57660-610	PRINCIPAL ON DEBT	-	-	-	-	-	-	-	-
414-57660-620	INTEREST ON DEBT	-	-	-	-	-	-	-	-
414-57660-650	TRANSFER OUT-OTHER FUNDS	-	-	-	25,000	-	-	25,000	-
414-57665-650	TRANSFER OUT-WATER UTILITY	-	-	44,465	56,263	-	-	55,013	-
414-57666-650	TRANSFER OUT-SEWER UTILITY	-	-	-	-	-	-	-	-
414-57660-810	CAPITAL OUTLAY	-	-	-	-	-	-	-	-
	Total TID # 14	10,710	289	46,315	81,413	88,500	88,500	580,163	500,150

FUND BALANCE		(10,710)	(10,998)	612		262,276	262,276	32,277	(83,409)
414-34300	Net Change-Increase/(Decrease)	(10,710)	(289)	11,610		261,664	261,664	(229,999)	(345,685)

2024-2025 Budget
Innovation Center Operations-Fund 920
Revenues & Expenses

36,341.09 - 0.00 -

REVENUES

	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD-Oct	2024 ACT-EST	2025 ORIG BUDGET	2025 ADJ BUDGET
MISCELLANEOUS REVENUES									
920-48410-56	INT. INCOME--DROULLARD MEM	7	25	303	75	445	475	50	-
920-48620-56	FACILITY RENTAL REVENUE	700	-	750	-	275	275	-	-
920-48622-56	RENT-ADVASEC INC	875	2,100	2,100	2,100	825	1,125	2,100	-
920-48623-56	RENT-HEATHERLYN ASSIST LVG	150	1,800	1,800	1,800	1,200	1,800	1,800	1,800
920-48629-56	RENT-REALITYBLU	1,575	-	-	-	-	-	-	-
920-48631-56	RENT-CESA #2	86,750	-	-	87,000	59,750	89,750	87,000	90,000
920-48632-56	RENT-JEDI	11,328	11,328	11,399	11,611	7,765	11,732	11,611	11,901
920-48633-56	RENT-BLACKTHORNE CAPITAL LLC	23,340	23,340	23,340	23,340	19,595	23,514	23,340	23,688
920-48636-56	RENT-I-BUTTON	44,700	-	3,725	48,763	35,411	51,065	48,763	46,963
920-48639-56	RENT-MEEPER	1,650	-	-	-	-	-	-	-
920-48640-56	RENT-REIMER SYSTEMS	1,800	1,800	1,800	1,800	1,300	1,800	1,800	2,100
920-48646-56	RENT-CROWDS.IO-IDEAWAKE	1,800	1,800	1,800	1,800	1,200	1,800	1,800	1,800
920-48649-56	RENT-DE GRAFF & ASSOCIATES	1,800	1,800	1,800	1,800	900	900	1,800	-
920-48653-56	RENT-SCANALYTICS	1,800	1,800	1,800	1,800	1,200	1,800	1,800	1,800
920-48654-56	RENT- FINE FOOD CULTURE	500	-	-	-	-	-	-	-
920-48661-56	RENT-BLUE LINE BATTERIES	9,900	9,900	9,900	9,900	6,616	9,948	9,900	9,996
920-48666-56	RENT-MINERAL ARMOR	1,800	1,800	1,800	1,800	1,200	1,800	1,800	1,800
920-48672-56	RENT-IRON FORGE DEVEL LLC	1,800	1,800	1,800	1,800	1,325	1,800	1,800	2,100
920-48673-56	RENT-KREATIVE SOLUTIONS	1,800	1,800	1,800	1,800	1,050	1,350	1,800	900
920-48676-56	RENT-VARSITY IMAGE	450	-	-	-	-	-	-	-
920-48677-56	RENT-ROOFMARKETPLACE	1,800	1,800	1,800	1,800	1,800	1,800	1,800	-
920-48678-56	RENT-WINNING WAYS TRAINING	600	-	-	-	-	-	-	-
920-48680-56	RENT-NYLEN & PARTNERS	1,800	1,800	1,800	1,800	1,325	1,988	1,800	2,100
920-48681-56	RENT-SAFEPRO TECH	1,200	1,200	1,200	1,200	800	1,200	1,200	1,200
920-48682-56	RENT-ALPHA PROGRAMMERS	2,100	2,100	1,400	-	-	-	-	-
920-48683-56	RENT-PAQUETTE CENTER	33,480	-	2,532	36,054	24,036	36,054	36,054	36,054
920-48684-56	RENT-US FORESTRY SVC	-	8,700	8,275	11,160	8,691	11,658	11,160	11,690
920-48685-56	RENT-SIMPLE FILL SOLUTIONS INC	-	1,050	900	-	-	-	-	-
920-48686-56	RENT-SUMMERSSET MARINE	-	700	2,100	2,100	1,400	2,100	2,100	2,100
920-48687-56	RENT-REGENCY RARE COINS	-	-	-	-	4,398	8,063	-	2,932
	Total Miscellaneous Revenues	235,505	78,443	85,923	251,303	182,507	263,797	251,278	250,925
OTHER FINANCING SOURCES									
920-49300-56	FUND BALANCE APPLIED	-	-	-	(37,673)	-	(56,608)	(34,794)	(22,120)
	Total Other Financing Sources	-	-	-	(37,673)	-	(56,608)	(34,794)	(22,120)
	Grand Total:	235,505	78,443	85,923	213,630	182,507	207,189	216,484	228,805

EXPENSES

	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD-Oct	2024 ACT-EST	2025 ORIG BUDGET	2025 ADJ BUDGET
920-56500-111	SALARIES	-	-	-	34,839	27,920	36,296	35,623	44,775
920-56500-112	OVERTIME	-	-	-	-	-	-	-	-
920-56500-151	FRINGE BENEFITS	-	-	-	7,066	7,327	9,525	7,419	9,977
920-56500-212	LEGAL SERVICES	-	-	-	250	603	750	253	253
920-56500-215	PROFESSIONAL SERVICES	-	-	2,500	800	-	-	808	-
920-56500-220	INSURANCE EXPENSE	-	-	7,416	7,500	8,192	8,192	7,575	9,200
920-56500-221	UTILITIES-CITY-H2O/SEWER/STORM	5,701	6,246	6,820	7,500	5,334	7,500	7,575	7,575
920-56500-222	ELECTRIC UTILITIES	60,407	63,764	65,509	77,000	51,645	77,000	77,770	77,770
920-56500-225	TELECOM/INTERNET/COMMUNICAT	2,700	2,713	2,722	2,725	1,888	2,725	2,752	2,740
920-56500-226	MEDIA-MONTHLY	963	1,423	560	1,000	-	-	1,010	-
920-56500-243	CONTRACT-PREVENTIVE MAINT	3,254	3,431	3,602	5,500	2,092	3,500	5,555	5,555
920-56500-245	BUILDING MAINTENANCE	3,399	11,961	4,095	10,000	5,166	7,500	10,100	10,100
920-56500-246	JANITORIAL SERVICES	18,192	22,893	20,836	20,000	17,720	24,000	20,200	24,000
920-56500-250	BLDG MAINT SUPPLIES	6,953	11,005	10,420	10,950	4,632	6,500	11,060	11,060
920-56500-294	GROUND MAINTENANCE/SNOW/IC	10,330	10,550	11,525	16,500	8,525	16,500	16,665	16,665
920-56500-310	OFFICE & OPERATING SUPPLIES	978	6,378	525	900	1,047	1,200	909	450
920-56500-311	POSTAGE	64	-	-	100	-	-	101	101

	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD-Oct	2024 ACT-EST	2025 ORIG BUDGET	2025 ADJ BUDGET
920-56500-323	MARKETING EXPENSES	9,066	5,891	6,456	8,000	4,073	6,000	8,080	8,080
920-56500-330	TRAVEL EXPENSE	-	-	13	500	-	-	505	505
920-56500-341	MISC EXPENSE	168	-	-	2,500	-	-	2,525	-
920-56500-650	TRANSFER-PILOT-TID#4	92,500	92,500	-	-	-	-	-	-
920-56500-820	CAPITAL OUTLAY/REPAIR	143,552	-	-	-	-	-	-	-
	Total:	358,228	238,754	142,999	213,630	146,166	207,189	216,484	228,805

FUND BALANCE	(69,122)	(85,089)	37,503				94,111	128,905	116,231
Net Change-Increase/(Decrease)	(122,722)	(15,967)	122,593	-		36,341	56,608	34,794	22,120

2024-2025 Budget
Debt Service Fund
Summary

REVENUES

	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD-Oct	2024 ACT-EST	2025 ORIG BUDGET	2025 ADJ BUDGET
300-41110-00	LOCAL PROPERTY TAXES	942,883	1,043,530	1,257,105	1,313,705	1,211,631	1,313,705	1,667,247	1,952,572
300-48100-00	INTEREST INCOME	-	-	-	-	-	-	-	-
300-49120-00	BOND PROCEEDS	-	-	-	-	-	-	-	-
300-49240-00	TIF TRANSFER-DEBT SERVICE	2,090,936	-	16,586	16,600	13,400	16,600	16,200	16,200
300-49250-00	BAB REBATE REVENUE	(121)	-	-	-	-	-	-	-
300-49290-00	TRANSFER FROM GENERAL FUND	-	-	67,039	-	800	2,150	-	-
300-49300-00	FUND BALANCE APPLIED	-	-	-	-	-	-	-	-
	Total Revenue	3,033,698	1,043,530	1,340,730	1,330,305	1,225,831	1,332,455	1,683,447	1,968,772

EXPENDITURES

	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD-Oct	2024 ACT-EST	2025 ORIG BUDGET	2025 ADJ BUDGET
300-58000-500	DEBT INTEREST EXPENSE	310,543	250,681	472,869	354,705	275,461	354,705	327,518	707,366
300-58000-668	2010-TAXABLE-BAB-TID #4	2,060,000	-	-	-	-	-	-	-
300-58000-677	2012 GO 5.475M-GF P & I	270,000	275,000	280,000	290,000	290,000	290,000	295,000	295,000
300-58000-678	2014 GO 4.28M-2.645M GF	145,000	150,000	150,000	155,000	155,000	155,000	285,000	285,000
300-58000-681	2017 GO 1ST CIT .1435K AMBUL	29,398	30,103	-	-	-	-	-	-
300-58000-682	2017 GO PREMIER .1435K AMBUL	29,382	30,071	-	-	-	-	-	-
300-58000-683	2018A GO CORP BOND-6.54M-P&I	65,000	147,675	120,000	110,000	110,000	110,000	-	-
300-58000-684	2019 GO NOTES 1.15 & 2.25M	87,675	-	87,675	64,050	64,050	64,050	57,750	57,750
300-58000-685	2020 GO CORP 5.195M-1.45M GF	80,000	160,000	170,000	170,000	170,000	170,000	175,000	175,000
300-58000-686	2022 GO CORP PURP BD 5.13M GF	-	-	-	125,000	125,000	125,000	80,000	80,000
300-58000-689	2022 GO BOND 205K TID 12	-	-	5,000	10,000	10,000	10,000	10,000	10,000
300-58000-690	2022 GO NOTE 10YR 304.5K	-	-	49,385	51,550	25,520	51,550	53,656	53,656
300-58000-691	2024A GO BOND 6.35M	-	-	-	-	-	-	399,523	305,000
300-58000-900	BOND ISSUE EXPENSES	2,373	1,275	2,150	-	2,150	2,150	-	-
300-58000-911	TRANSFERS IN/OUT OTHER FDS	-	-	-	-	-	-	-	-
	Total Debt Service	3,079,372	1,044,805	1,337,079	1,330,305	1,227,181	1,332,455	1,683,447	1,968,772

FUND BALANCE		(2,376)	(3,651)	0		(1,350)	0	0	-
300-34300	Net Change-Increase/(Decrease)	(45,674)	(1,275)	3,651	-	(1,350)	-	-	-

2025 Debt Schedule

GF Revenues/A1

Year	Loan Name	Org Date	DNR #	Fund	Org Issue	Fund Portion	Payor	Rate	GL Account Numbers		January		February		March		April		May		June		July		August		September		October		November		December		Total P&I							
									Principal	Interest	Prin	Interest	Prin	Interest	Prin	Interest	Prin	Interest	Prin	Interest	Prin	Interest	Prin	Interest	Prin	Interest	Prin	Interest	Prin	Interest	Prin	Interest	Prin	Interest		Prin	Interest	Prin	Interest			
2010	Clean Water Fund		4558-03	Sewer	2,218,197	2,218,197	WI Env Imp Fund	#####	620.62810.610	620.62810.620									169,633.09	13,080.25													10,612.09		193,325.43							
2012	Clean Water Fund		4558-04	Sewer	633,078	633,078	WI Env Imp Fund	#####	620.62810.610	620.62810.620									34,279.07	3,095.25													2,683.91		40,058.23							
2012	GO Corp Purp Bonds	5/17/2012		General Fund	5,475,000	5,020,000	Associated	#####	300.58000.677	300.58000.500																295,000.00	31,231.25								357,462.50							
2012	GO Corp Purp Bonds	5/17/2012		Stormwater	5,475,000	455,000	Associated	#####	630.63300.610	630.63300.610																30,000.00	2,932.50							35,865.00								
2014	GO Corp Purp Bonds	6/10/2014		General Fund	4,280,000	2,645,000	Associated	#####	300.58000.678	300.58000.500																								321,817.50								
2014	GO Corp Purp Bonds	6/10/2014		Water	4,280,000	505,000	Associated	#####	610.61950.610	610.61950.620																									40,280.00							
2014	GO Corp Purp Bonds	6/10/2014		Sewer	4,280,000	225,000	Associated	#####	620.62810.610	620.62810.620																									17,175.00							
2014	GO Corp Purp Bonds	6/10/2014		Stormwater	4,280,000	905,000	Associated	#####	630.63300.610	630.63300.610																									74,352.50							
2017	Clean Water Fund		4558-02	Sewer	21,605,138	21,605,138	WI Env Imp Fund	#####	620.62810.610	620.62810.620																									137,796.63	1,456,377.58						
2018	GO Corp Purp Bonds	4/11/2018		General Fund	6,540,000	2,535,000	Ehlers	#####	300.58000.683	300.58000.500																										67,687.50						
2018	GO Corp Purp Bonds	4/11/2018		Water	6,540,000	1,850,000	Ehlers	#####	610.61950.610	610.61950.620																										142,100.00						
2018	GO Corp Purp Bonds	4/11/2018		Sewer	6,540,000	1,355,000	Ehlers	#####	620.62810.610	620.62810.620																										102,112.50						
2018	GO Corp Purp Bonds	4/11/2018		Stormwater	6,540,000	800,000	Ehlers	#####	630.63300.610	630.63300.610																										55,275.00						
2019	GO Corp Purp Notes	7/23/2019		General Fund	1,150,000	703,500	1st Citizens	#####	300.58000.684	300.58000.500																										64,939.87						
2019	GO Corp Purp Notes	7/23/2019		Water	1,150,000	313,000	1st Citizens	#####	610.61950.610	610.61950.620																										35,196.85						
2019	GO Corp Purp Notes	7/23/2019		Sewer	1,150,000	133,500	1st Citizens	#####	620.62810.610	620.62810.620																										14,056.25						
2020	GO Corp Purp Bond	7/8/2020		General Fund	5,195,000	1,450,000	Ehlers	#####	300.58000.685	300.58000.500																										190,670.00						
2020	GO Corp Purp Bond	7/8/2020		Water	5,195,000	1,730,000	Ehlers	#####	610.61950.610	610.61950.620																										108,060.00						
2020	GO Corp Purp Bond	7/8/2020		Sewer	5,195,000	1,795,000	Ehlers	#####	620.62810.610	620.62810.620																										114,110.00						
2020	GO Corp Purp Bond	7/8/2020		Stormwater	5,195,000	220,000	Ehlers	#####	630.63300.610	630.63300.610																										13,515.00						
2022	GO Corp Purp Bond	3/30/2022		General Fund	5,130,000	3,960,000	Ehlers	#####	300.58000.500	300.58000.500																										203,900.00						
2022	GO Corp Purp Bond	3/30/2022		TID 12	5,130,000	205,000	Ehlers	#####	300.58000.500	300.58000.500																										16,200.00						
2022	GO Corp Purp Bond	3/30/2022		Stormwater	5,130,000	965,000	Ehlers	#####	630.63300.610	630.63300.610																										74,000.00						
2022	GO Corp Purp Notes	12/9/2022		General Fund	304,500	304,500	1st Citizens	#####	300.58000.690	300.58000.500																										61,246.50						
2022	Revenue Bond	6/9/2022		Water	8,190,000	4,625,000	Ehlers	#####	610.61950.610	610.61950.620																										472,593.78						
2022	Revenue Bond	6/9/2022		Sewer	8,190,000	3,565,000	Ehlers	#####	620.62810.610	620.62810.620																										192,800.00						
2024	Revenue Bond	7/17/2024		Water	1,365,000	1,275,000	Ehlers	#####	610.61950.610	610.61950.620																										95,586.11						
2024	Revenue Bond	7/17/2024		Sewer	1,365,000	90,000	Ehlers	#####	620.62810.610	620.62810.620																										10,546.11						
2024	GO Corp Purp Bond	7/17/2024		General Fund	6,350,000	6,000,000	Ehlers	#####	300.58000.	300.58000.500																										684,847.68						
2024	GO Corp Purp Bond	7/17/2024		Stormwater	6,350,000	350,000	Ehlers	#####	630.63300.610	630.63300.610																										46,416.32						
2024	Clean Water Fund	8/14/2024		Sewer	2,169,225	2,169,225	WI Env Imp Fund	#####	620.62810.610	620.62810.620																										24,633.20						
Grand Total											-	6,373.44	-	-	-	147,063.75	-	-	1,773,078.15	463,887.25	841,573.25	#####	101,550.00	6,269.53	-	-	920,000.00	147,063.75	-	-	-	316,691.46	#####	#####	5,438,936.60							
General Fund & TID's											-	3,624.48	-	-	-	83,483.75	-	-	-	-	596,573.25	#####	57,750.00	3,565.39	-	-	580,000.00	83,483.75	-	-	-	133,559.38	#####	74,650.66	1,261,405.84	707,365.71						
Water											-	1,964.44	-	-	-	26,190.00	-	-	250,000.00	170,195.50	80,000.00	14,430.00	31,300.00	1,932.41	-	-	130,000.00	26,190.00	-	-	-	#####	#####	491,300.00	402,516.74							
Sewer											-	784.52	-	-	-	19,643.75	-	-	1,523,078.15	293,691.75	85,000.00	14,980.00	12,500.00	771.73	-	-	80,000.00	19,643.75	-	-	-	175,725.83	-	51,105.00	1,700,578.15	576,346.34						
Stormwater											-	-	-	-	-	17,746.25	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	210,000.00	89,423.82

TOTAL DEBT SERVICE ACROSS ALL FUNDS

DEBT SERVICE PRINCIPAL / PAYMENTS BY YEAR

YEAR	General Fund	TID 12	Water			Wastewater			Stormwater	Total Debt		
	GO	GO	GO	Revenue	Total	GO	Revenue	Total	GO	GO	Revenue	Grand Total
2024	965,600	10,000	241,300	92,267	333,567	174,200	75,550	249,750	180,000	1,571,100	167,817	1,738,917
2025	1,251,406	10,000	241,300	84,337	325,637	177,500	69,954	247,454	210,000	1,890,206	154,291	2,044,496
2026	1,323,568	10,000	246,300	76,367	322,667	187,500	64,333	251,833	195,000	1,962,368	140,700	2,103,068
2027	1,090,817	10,000	256,300	68,168	324,468	192,500	58,189	250,689	200,000	1,749,617	126,357	1,875,974
2028	1,139,526	10,000	256,300	61,613	317,913	197,500	53,324	250,824	210,000	1,813,326	114,937	1,928,264
2029	1,219,803	10,000	256,300	54,989	311,289	202,500	48,384	250,884	215,000	1,903,603	103,373	2,006,977
2030	1,227,338	10,000	195,000	48,260	243,260	170,000	43,273	213,273	150,000	1,752,338	91,533	1,843,870
2031	1,247,633	10,000	195,000	43,048	238,048	180,000	38,823	218,823	150,000	1,782,633	81,870	1,864,503
2032	912,223	10,000	200,000	37,835	237,835	185,000	34,160	219,160	120,000	1,427,223	71,995	1,499,218
2033	925,000	10,000	205,000	32,410	237,410	185,000	29,335	214,335	125,000	1,450,000	61,745	1,511,745
2034	870,000	10,000	205,000	26,935	231,935	190,000	24,460	214,460	125,000	1,400,000	51,395	1,451,395
2035	785,000	10,000	210,000	21,410	231,410	190,000	19,535	209,535	135,000	1,330,000	40,945	1,370,945
2036	795,000	10,000	210,000	15,835	225,835	195,000	14,560	209,560	140,000	1,350,000	30,395	1,380,395
2037	795,000	10,000	220,000	10,260	230,260	195,000	9,535	204,535	140,000	1,360,000	19,795	1,379,795
2038	600,000	15,000	100,000	4,360	104,360	105,000	4,510	109,510	90,000	910,000	8,870	918,870
2039	620,000	15,000	105,000	2,310	107,310	110,000	2,360	112,360	100,000	950,000	4,670	954,670
2040	590,000	15,000	60,000	630	60,630	60,000	630	60,630	100,000	825,000	1,260	826,260
2041	585,000	15,000	-	-	-	-	-	-	85,000	685,000	-	685,000
2042	330,000	-	-	-	-	-	-	-	25,000	355,000	-	355,000
2043	335,000	-	-	-	-	-	-	-	25,000	360,000	-	360,000
2044	280,000	-	-	-	-	-	-	-	25,000	305,000	-	305,000
Total:	17,887,915	200,000	3,402,800	681,034	4,083,834	2,896,700	590,913	3,487,613	2,745,000	27,132,415	1,271,947	28,404,362

**TOTAL DEBT SERVICE ACROSS ALL FUNDS
DEBT SERVICE INTEREST / PAYMENTS BY YEAR**

YEAR	General Fund	TID 12	Water			Wastewater			Stormwater	Total Interest on Debt		
	GO	GO	GO	Revenue	Total	GO	Revenue	Total	GO	GO	Revenue	GrandTotal
2024	348,105	6,600	92,267	333,567	425,833	75,550	249,750	325,300	73,795	596,317	583,317	1,179,633
2025	701,166	6,200	84,337	325,637	409,974	69,954	247,454	317,408	89,424	951,080	573,091	1,524,171
2026	555,762	5,800	76,367	322,667	399,035	64,333	251,833	316,165	76,570	778,832	574,500	1,353,332
2027	517,257	5,400	68,168	324,468	392,636	58,189	250,689	308,878	69,943	718,956	575,157	1,294,113
2028	481,247	5,000	61,613	317,913	379,526	53,324	250,824	304,148	63,653	664,836	568,737	1,233,574
2029	441,499	4,600	54,989	311,289	366,279	48,384	250,884	299,268	56,978	606,449	562,173	1,168,623
2030	393,064	4,200	48,260	243,260	291,520	43,273	213,273	256,545	49,853	538,649	456,533	995,182
2031	345,356	3,800	43,048	238,048	281,095	38,823	218,823	257,645	44,553	475,578	456,870	932,448
2032	298,187	3,450	37,835	237,835	275,670	34,160	219,160	253,320	39,503	413,134	456,995	870,129
2033	263,026	3,150	32,410	237,410	269,820	29,335	214,335	243,670	35,553	363,474	451,745	815,219
2034	229,064	2,850	26,935	231,935	258,870	24,460	214,460	238,920	31,478	314,786	446,395	761,181
2035	198,676	2,550	21,410	231,410	252,820	19,535	209,535	229,070	27,328	269,499	440,945	710,444
2036	170,276	2,250	15,835	225,835	241,670	14,560	209,560	224,120	22,815	225,736	435,395	661,131
2037	141,364	1,950	10,260	230,260	240,520	9,535	204,535	214,070	18,128	181,236	434,795	616,031
2038	112,064	1,575	4,360	104,360	108,720	4,510	109,510	114,020	13,553	136,061	213,870	349,931
2039	90,189	1,125	2,310	107,310	109,620	2,360	112,360	114,720	10,528	106,511	219,670	326,181
2040	69,504	675	630	60,630	61,260	630	60,630	61,260	7,420	78,859	121,260	200,119
2041	48,919	225	-	-	-	-	-	-	4,463	53,606	-	53,606
2042	31,969	-	-	-	-	-	-	-	2,563	34,531	-	34,531
2043	18,459	-	-	-	-	-	-	-	1,547	20,006	-	20,006
2044	5,775	-	-	-	-	-	-	-	516	6,291	-	6,291
Total:	5,460,926	61,400	681,034	4,083,834	4,764,868	590,913	3,487,613	4,078,526	740,156	7,534,429	7,571,447	15,105,876

TOTAL DEBT SERVICE ACROSS ALL FUNDS
TOTAL DEBT SERVICE P&I / PAYMENTS BY YEAR

YEAR	General Fund	TID 12	Water			Wastewater			Stormwater	Total Interest on Debt		
	GO	GO	GO	Revenue	Total	GO	Revenue	Total	GO	GO	Revenue	GrandTotal
2024	1,313,705	16,600	333,567	425,833	759,400	249,750	325,300	575,050	253,795	2,167,417	751,133	2,918,550
2025	1,952,572	16,200	325,637	409,974	735,611	247,454	317,408	564,861	299,424	2,841,286	727,381	3,568,667
2026	1,879,330	15,800	322,667	399,035	721,702	251,833	316,165	567,998	271,570	2,741,200	715,200	3,456,400
2027	1,608,074	15,400	324,468	392,636	717,104	250,689	308,878	559,566	269,943	2,468,574	701,514	3,170,087
2028	1,620,773	15,000	317,913	379,526	697,439	250,824	304,148	554,973	273,653	2,478,163	683,674	3,161,837
2029	1,661,302	14,600	311,289	366,279	677,568	250,884	299,268	550,151	271,978	2,510,053	665,546	3,175,599
2030	1,620,402	14,200	243,260	291,520	534,780	213,273	256,545	469,818	199,853	2,290,987	548,065	2,839,052
2031	1,592,989	13,800	238,048	281,095	519,143	218,823	257,645	476,468	194,553	2,258,212	538,740	2,796,952
2032	1,210,410	13,450	237,835	275,670	513,505	219,160	253,320	472,480	159,503	1,840,357	528,990	2,369,347
2033	1,188,026	13,150	237,410	269,820	507,230	214,335	243,670	458,005	160,553	1,813,474	513,490	2,326,964
2034	1,099,064	12,850	231,935	258,870	490,805	214,460	238,920	453,380	156,478	1,714,786	497,790	2,212,576
2035	983,676	12,550	231,410	252,820	484,230	209,535	229,070	438,605	162,328	1,599,499	481,890	2,081,389
2036	965,276	12,250	225,835	241,670	467,505	209,560	224,120	433,680	162,815	1,575,736	465,790	2,041,526
2037	936,364	11,950	230,260	240,520	470,780	204,535	214,070	418,605	158,128	1,541,236	454,590	1,995,826
2038	712,064	16,575	104,360	108,720	213,080	109,510	114,020	223,530	103,553	1,046,061	222,740	1,268,801
2039	710,189	16,125	107,310	109,620	216,930	112,360	114,720	227,080	110,528	1,056,511	224,340	1,280,851
2040	659,504	15,675	60,630	61,260	121,890	60,630	61,260	121,890	107,420	903,859	122,520	1,026,379
2041	633,919	15,225	-	-	-	-	-	-	89,463	738,606	-	738,606
2042	361,969	-	-	-	-	-	-	-	27,563	389,531	-	389,531
2043	353,459	-	-	-	-	-	-	-	26,547	380,006	-	380,006
2044	285,775	-	-	-	-	-	-	-	25,516	311,291	-	311,291
Total:	23,348,841	261,400	4,083,834	4,764,868	8,848,702	3,487,613	4,078,526	7,566,139	3,485,156	34,666,845	8,843,394	43,510,238

2024-2025 Budget
Capital Projects-Utility Shared Revenue Fund-450
Revenues & Expenses

4,754,586.96 (23,000.00)

	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD-Oct	2024 ACT-EST	2025 ORIG BUDGET	2025 ADJ BUDGET
INTERGOVERNMENTAL REVENUES									
450-43355-57	GENERAL FUND TRANSFER	-	46,491	-	-	-	-	-	-
450-43510-57	FEDERAL/STATE GRANT	69,358	859,366	25,000	225,306	-	-	2,143,392	-
450-43536-57	ARPA FUNDS	22,371	16,767	41,519	18,085	-	-	-	-
450-43540-57	CONSTRUCTION REIMBURSEMENT	-	-	-	-	-	-	-	-
450-43541-57	MISC INCOME, INSUR PROCEEDS	14,661	91,667	-	-	-	-	-	-
	Total	106,390	1,014,291	66,519	243,391	-	-	2,143,392	-
MISCELLANEOUS REVENUES									
450-48100-57	INTEREST INCOME	377	19,664	71,539	40,000	62,808	64,000	20,000	30,000
450-48500-57	DONATIONS	10,000	3,700	-	2,250,000	116	500	-	2,195,000
450-48550-57	DEVELOPER CONTRIBUTION	-	-	-	-	-	-	-	-
	Total Misc Revenues	10,377	23,364	71,539	2,290,000	62,924	64,500	20,000	2,225,000
OTHER FINANCING SOURCES									
450-49120-57	BOND PROCEEDS	-	3,045,800	-	5,518,172	5,550,617	5,550,617	865,673	865,673
450-49122-57	PREMIUM ON DEBT	-	110,931	-	-	315,036	315,036	-	-
450-49290-57	TRANSFER IN-OTHER FUNDS	-	-	-	805,000	491,568	805,000	-	-
450-49300-57	FUND BALANCE APPLIED	-	-	-	85,000	-	(3,586,080)	45,000	3,202,303
	Total Other Financing	-	3,156,731	-	6,408,172	6,357,221	3,084,574	910,673	4,067,976
	Fund 450 - Capital Projects	116,768	4,194,386	138,058	8,941,563	6,420,145	3,149,074	3,074,065	6,292,976

EXPENSES

	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD-Oct	2024 ACT-EST	2025 ORIG BUDGET	2025 ADJ BUDGET
IT CAPITAL OUTLAY									
450-52000-887	IT SOFTWARE REPLACEMENT	-	-	-	-	-	-	-	-
450-52000-888	IT HARDWARE REPLACEMENT	-	-	-	186,500	33,533	35,000	39,125	39,125
	Total:	-	-	-	186,500	33,533	35,000	39,125	39,125
DPW CAPITAL OUTLAY									
450-54000-805	DPW FACILITY STUDY 2020	998	-	-	-	-	-	-	-
450-54000-828	STREET LIGHT REPLACEMENT	5,810	91,251	6,923	-	2,738	2,738	-	-
450-54000-836	CLAY ST. RECONSTRUCTION	48,915	41,198	1,694	-	-	-	-	-
450-54000-861	ANN-FREMONT ST/RECONSTRUCTIO	-	2,694	13,196	568,250	57,920	568,250	-	-
450-54000-862	FREMONT ST/RECONSTRUCTION	-	1,795	16,250	667,845	582,345	667,845	-	-
450-54000-863	PUTNAM ST/RECONSTRUCTION	-	1,321	2,325	-	-	-	-	-
450-54000-864	FOREST ST/RECONSTRUCTION	-	2,532	3,811	195,700	50,758	195,700	-	-
450-54000-866	WALWORTH AVE/RECONSTRUCTION	-	-	117,086	296,000	39,338	296,000	2,724,940	581,548
450-54000-868	JEFFERSON ST/RECONSTRUCTION	-	-	-	-	-	-	40,000	40,000
450-54000-880	3110-06-00/70/71 MIL-NEWCMB	6,330	269	(68)	-	-	-	-	-
450-54000-899	YODER LANE RECONSTRUCTION	9,228	247,549	2,040	-	-	-	-	-
450-54000-900	E MAIN ST RECONSTRUCTION	32,819	974,839	46,814	-	7,491	7,491	-	-
450-54000-901	TRAFFIC SIGNAL IMPROVEMENT	42,020	-	-	-	-	-	-	-
450-54000-904	BIENNIAL STREET RECONSTRUCTIO	-	-	-	-	-	-	-	-
	Total:	146,120	1,363,449	210,072	1,727,795	740,590	1,738,024	2,764,940	621,548
PD ADMIN CAPITAL OUTLAY									
450-55000-810	POLICE MISC EQUIPMENT	4,975	-	14,000	-	-	-	-	-
450-55000-818	POLICE EVIDENCE GARAGE	-	-	-	-	-	-	-	-
450-55000-866	PORTABLE RADIOS-RADICOM	-	-	-	617,268	310,395	310,395	-	-
	Total:	4,975	-	14,000	617,268	310,395	310,395	-	-
PD DISPATCH CAPITAL OUTLAY									
450-55300-887	COMM CTR-911 SYSTEM	-	-	-	-	-	-	-	-
	Total:	-	-	-	-	-	-	-	-
MISC DEPT CAPITAL OUTLAY									
450-57500-650	TRANSFER OUT-OTHER FUNDS	-	859,366	-	-	-	23,000	-	158,000
450-57500-670	BOND ISSUE EXPENSES	-	89,921	-	-	156,141	156,141	-	-
450-57500-690	ELECTION MACHINES	-	-	25,306	-	-	-	-	-
450-57500-806	ADA COMPLIANCE	-	-	-	25,000	3,697	3,697	25,000	25,000
450-57500-870	EMERGENCY MGMT CAPITAL EQUIP	22,892	20,066	-	-	-	-	-	-
	Total:	22,892	969,353	25,306	25,000	159,838	182,838	25,000	183,000
FACILITIES CAPITAL OUTLAY									
450-58000-812	PARKING LOT IMPVTS	-	-	-	-	-	-	-	-
450-58000-813	OLD MILL DAM REPAIR	-	-	-	130,000	11,279	11,300	-	119,303
450-58000-830	LIBRARY BUILDING IMPVTS	-	-	-	6,055,000	320,408	805,000	-	5,195,000
450-58000-899	ROOF REPAIRS CITY BUILDINGS	-	-	-	-	-	-	100,000	100,000

2024-2025 Budget
Capital Projects-Utility Shared Revenue Fund-450
Revenues & Expenses

- 4,754,586.96 (23,000.00) - -

	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD-Oct	2024 ACT-EST	2025 ORIG BUDGET	2025 ADJ BUDGET
	Total:	-	-	-	6,185,000	331,687	816,300	100,000	5,414,303
PARKS CAPITAL OUTLAY									
450-58100-808	PARK PATHWAY CONST/REPAIR	(319)	-	-	100,000	72,515	72,515	35,000	35,000
450-58100-828	AMPHITHEATER-DESIGN/CONSTRUC	8,584	-	-	-	-	-	-	-
450-58100-829	FEASIBILITY-DREDGING-LAKES	78,399	1,370,799	115,690	100,000	17,000	17,000	110,000	-
	Total:	86,664	1,370,799	115,690	200,000	89,515	89,515	145,000	35,000
PARKS CAPITAL OUTLAY									
450-58200-800	COUNCIL ROOM TECH UPDATES	17,396	8,290	33,367	-	-	-	-	-
	Total:	17,396	8,290	33,367	-	-	-	-	-
	Grand Total:	278,048	3,711,891	398,434	8,941,563	1,665,559	3,172,074	3,074,065	6,292,976

FUND BALANCE	127,296	609,791	349,415			3,935,495	3,890,495	733,192
Net Change-Increase/(Decrease)	(161,281)	482,495	(260,376)	-	4,754,587	3,586,080	(45,000)	(3,202,303)
						2,024	2025 ORIG	2025 ADJ

**2024-2025 Budget
General Fund
Transfers**

Item 3.

TRANSFERS TO OTHER FUNDS

	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD-Oct	2024 ACT-EST	2025 ORIG BUDGET	2025 ADJ BUDGET
100-59220-901	TRANS TO FD 260 SICK/SEVERENCE	75,000	18,888	85,000	-	-	-	50,000	50,000
	TRANS TO HEALTH INSURANCE SIR	-	-	-	-	-	-	-	275,202
100-59220-903	TRANS TO FD 271 SIR	50,000	-	-	-	-	-	-	-
100-59220-913	TRANS IN/OUT-OTHER FUNDS	-	181,965	53,001	-	-	-	-	32,315
100-59220-914	TRANS TO FD 210 FIRE EQUIP REV	260,000	-	-	-	-	-	-	-
100-59220-916	TRANS TO FD 205 27TH PAYROLL	30,000	-	15,000	-	-	-	-	-
100-59220-955	TRANS TO FD 248 PARK & REC	-	-	197,795	261,271	175,000	261,271	290,432	249,242
100-59220-917	TRANS TO FD 250 FORESTRY	7,917	7,500	-	10,000	10,000	10,000	10,000	-
100-59220-918	TRANS TO FD 230 RECYLING	450,307	406,853	476,580	488,180	326,000	488,180	492,120	500,000
100-59220-919	TRANS TO FD 900 ECONOMIC DEV	-	117,343	32,500	32,500	32,500	32,500	32,500	30,000
100-59220-925	TRANS TO FD 215 DPW EQUIP REV	170,000	-	170,000	-	-	-	-	-
100-59220-926	TRANS TO FD 216 PD VEHICLE REV	-	21,730	38,270	-	-	-	-	-
100-59220-927	TRANS TO FD 217 BLDING REPAIR	15,000	25,000	30,000	-	-	-	15,000	15,000
100-59220-928	TRANS TO FD 280 STREET REPAIR	192,218	-	158,035	-	-	-	-	-
100-59220-939	TRANS TO FD 214 ELECTIONS	25,000	33,426	25,000	50,000	50,000	55,000	25,000	30,000
100-59220-994	TRANS TO FD 235 RIDE SHARE	-	-	-	-	-	-	-	-
100-59220-998	TRANS TO FD 220 LIBRARY	470,000	485,000	470,000	627,558	-	627,558	646,846	469,370
100-59230-990	TRANS TO FD 300 DEBT SERVICE	942,883	1,043,530	1,318,343	1,313,705	1,211,631	1,313,705	1,667,247	1,952,572
100-59240-901	TRANS TO FD 249 FIRE DEPART	182,529	182,529	1,258,615	1,402,794	550,000	1,402,794	1,313,030	1,370,112
100-59240-902	TRANS TO FD 249 FIRE-ST PYMTS	21,308	17,035	-	-	-	-	-	-
100-59240-945	TRANS TO FD 452 BIRGE FOUNTAIN	-	500	500	500	-	500	500	500
100-59240-960	TRANS TO FD 450 CIP	-	46,491	-	-	-	-	-	-
	Total Transfers	2,892,162	2,587,789	4,328,639	4,186,508	2,355,131	4,191,508	4,542,675	4,974,313



Finance Agenda Item

Meeting Date:	October 30, 2024
Agenda Item:	Job Descriptions and Contracts-City Attorney and Building Inspector & Zoning Administrator
Staff Contact (name, email, phone):	Sara Marquardt, smarquardt@whitewater-wi.gov, 262-473-1387

BACKGROUND
(Enter the who, what when, where, why)

1. A well-defined job description is important, even for positions contracted through an outside vendor, as it ensures clarity on roles, responsibilities and expectations, aligning the contractor’s performance with the City’s standards and goals.
2. Job descriptions serve as a lasting foundation that remains consistent even as contracts change, helping to preserve organizational knowledge and expectations across different vendors and over time.
3. The City Manager has tasked the Human Resources Department with auditing to ensure that job descriptions exist for all positions within the City of Whitewater.
4. The City Attorney and Building Inspector/Zoning Administrator roles are unique in their specialized responsibilities and formal job descriptions were never previously outlined.
5. The job descriptions have been reviewed by legal, and all recommended changes have been incorporated.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS
(Dates, committees, action taken)

1. At the Finance Committee Meeting on 10/22/2024, feedback indicated that the job descriptions presented were overly reflective of "traditional employee" roles. Additionally, the Committee requested to review the contracts for the City Attorney and Municipal Code Enforcement, LLC.

FINANCIAL IMPACT
(If none, state N/A)

N/A

STAFF RECOMMENDATION

Staff is seeking a recommendation to Common Council to approve the job descriptions for City Attorney and Building Inspector & Zoning Administrator.

ATTACHMENT(S) INCLUDED
(If none, state N/A)

1. Revised Job Description – City Attorney
2. Revised Job Description – Building Inspector & Zoning Administrator
3. Building Inspection Services Contract
4. Code Enforcement and Zoning Administration Services Contract
5. City Attorney Contract



JOB DESCRIPTION

Title:	City Attorney	Department(s):	
Reports to:	City Manager	Location	
FLSA:		Pay Grade:	
Shift:		Status:	
Bargaining Unit:	None	Date:	October 2024

JOB SUMMARY

The City Attorney is a key member of the city’s executive leadership team and acts as a legal advisor to all levels of City government. This position provides a wide range of legal services; analyzes complex legal issues, evaluates alternative approaches to problems, and implements sound solutions; represents the City in civil and administrative proceedings and transactional matters; represents the city in municipal court prosecutions; and responds to inquiries from City officials, City staff, community organizations, state and local agencies, and the general public. The position requires strong interpersonal skills with a demonstrated ability to engage people, resolve conflict, and coach others.

ESSENTIAL DUTIES AND RESPONSIBILITIES

This list of duties and responsibilities is not all inclusive and may be expanded to include other duties and responsibilities, as management may deem necessary.

Provide General Legal Counsel: 85%

- Conducts legal research and provides oral and written legal advice, recommendations, and opinions to the Common Council, City Manager, Department Directors, City Committees, Commissions, and Boards on matters affecting City operations and on relevant legislation and changes in the law.
- Responds timely and appropriately to inquiries from elected and appointed City Officials, staff, the general public, media and other attorneys' inquiries regarding matters of public information, matters proposed and pending before the Common Council and City policies and procedures.
- Drafts and reviews resolutions, ordinances, policies and procedures, rules and regulations, legal opinions, contracts, leases, agreements, grievance responses, deeds, plats, administration and Council policy statements, and such other legal documents,
- Represents the City in a variety of matters before judicial or quasi-judicial bodies or commissions, including the preparation of pleadings, conducting discovery, and preparing for and proceeding to hearing or trial.
- Coordinates the defense of the City, its elected and appointed officials, boards and commissions in all legal actions, state and Federal, legal proceedings, hearings and other forum regarding personal injury, property damage, all City contract disputes, constitutional and all other challenges to City ordinances, resolutions and administrative actions of the City.

- Work with all City departments on all aspects of municipal law, real estate, zoning, land use and development, employment, elections, bankruptcy, real and personal property taxation, property ownership, tax matters, public records and open meetings law, privacy, and contracts and agreements, including the assessment of the risks and financial exposure to the City for non-compliance and matters affecting the daily operation of the City.
- Oversees the distribution of work and manages the performance of contracted attorneys, outside counsel and legal service contracts.
- Negotiates and drafts documents for the acquisition, use, and sale of City lands.
- Reviews all contracts on behalf of the City to ensure compliance with applicable laws, assess risk, limit liability and determine necessary insurance requirements.
- Attends Common Council, City Committee and Board meetings to advise City staff and elected and appointed City Officials on applicable law, regulation and policy and serve as the City’s parliamentarian.,
- Attends meetings with Department Directors and supervisory staff, and participates in Department and inter-Departmental meetings to address projects and matters specific to the Department(s) to address the legal and public policy implications pertaining to the adoption and/or enforcement of proposed and existing laws, ordinances, regulations, rules, policies and procedures, contracts, and administrative and judicial opinions and decisions.
- Works collaboratively as a member of the executive leadership team managing the organization in current and future initiatives.
- Assists Clerk Department with the response to requests for public records including the review of documents for release as allow by WI State Statutes.
- Prepares and recommends the annual department budget; implements budget programs and monitors expenses through the year.

Serve as City Prosecution: 15%

- Serves as prosecutor in Municipal Court.
- Conduct pre-trials and negotiate acceptable satisfactions to municipal violations on behalf of the City.

ADDITIONAL TASKS AND RESPONSIBILITIES

- Conducts other tasks or assignments as directed by the City Manager.

SUPERVISION RECEIVED AND/OR EXERCISED

- The City Attorney reports to the City Manager.
- The office of City Attorney shall be under the supervision of the City Attorney.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and/or Experience

- Admission to the Bar of the State of Wisconsin and current good standing status
- Minimum of three (3) years of experience as a practicing attorney including legal research and writing.
- Preferred qualifications include experience in the areas of municipal law, labor law, civil litigation, contract review, real estate transactions, and code enforcement.
- Direct counsel experience with tax incremental financing, and development agreement negotiating and drafting strongly preferred.

Language Skills

- Ability to analyze data and information using established criteria, in order to determine consequences and to identify and select alternatives. Ability to compare, count, differentiate, measure, copy, record and transcribe data and information. Ability to classify, compute, tabulate, and categorize data.
- Ability to persuade, convince, and/or train others. Ability to advise and interpret how to apply policies, procedures and standards to specific situations.
- Ability to utilize a variety of advisory data and information such as code manuals, City ordinances, directories, State statutes, procedures, guidelines and non-routine correspondence.
- Ability to communicate orally and in writing with City personnel, Department personnel and City residents.

Mathematical Skills

- Ability to calculate percentages, fractions, decimals, volumes, ratios, present values, and spatial relationships.
- Ability to interpret basic descriptive statistical reports.

Reasoning Ability

- Ability to use functional reasoning in performing influence functions.
- Ability to exercise the judgment, decisiveness and creativity required in situations involving the evaluation of information against sensory and/or judgmental criteria.
- Ability to work well under pressure and handle stressful situations, to organize work and set priorities, managing time and resources to meet deadlines and changing demands within the entire operation of administrative services, perform duties with a minimum of supervision.

Other Qualifications

- Considerable knowledge of the practices, ethics and procedures of the legal profession, usually acquired through the attainment of a law degree, admission to practice law in Wisconsin, and extensive and varied experience in the practice of municipal law.
- Knowledge of the resources essential to research of legal questions and problems.
- Ability to work well under pressure, meet deadlines regularly, manage multiple assignments, and shift priorities, responding with a sense of urgency when issues emerge requiring immediate attention.
- Requires skill in listening, critical thinking, problem analysis and problem solving; written/verbal communication skills; ability to tailor the message, context, and mode of communication to the audience; ability to multi-task in a fast-paced environment and self-identify organizational, departmental, and individual priorities.
- Must possess skill in monitoring one's own work to ensure quality, accuracy, and thoroughness; sound judgment in recognizing scope of authority; ability to think strategically, commit to innovation and continuous process improvement, and work collaboratively within the organization.
- Ability to establish and maintain relationships with diverse populations at all levels of the organization, outside vendors/client representatives/peers and the public, and ability to relate effectively with people of varied academic, cultural, and socio-economic backgrounds using tact, diplomacy and courtesy.
- Ability to learn rapidly the knowledge necessary to act as in-house counsel to the City Manager, Common Council and various department directors.
 - Working knowledge of modern office practices and procedures, including use of Microsoft Office.
 - Ability to perform basic functions with all MS Office Suite products.
 - Ability to operate phone system, desktop computer, copy machine, postage machine, fax machine, base radio and cash register.

- Proficiency in typing, 10 key calculator, computers and electronic data processing.

The above statements reflect the general details necessary to describe the principle functions of the occupation described and shall not be construed as a detailed description of all the work requirements that may be inherent in the occupation.



JOB DESCRIPTION

Title:	Building Inspector & Zoning Administrator	Department(s):	
Reports to:	Economic Development Director	Location	Municipal Building
FLSA:		Pay Grade:	
Shift:		Status:	
Bargaining Unit:	None	Date:	October 2024

JOB SUMMARY

The position of Building Inspector & Zoning Administrator performs inspection services associated with the enforcement of, and compliance with, City and State commercial and residential Building Codes, and zoning codes. The Inspector’s activities ensure the application of the aesthetic standards of the community in the construction of buildings and surrounding landscapes, and preserve the health, welfare and safety of the general public.

ESSENTIAL DUTIES AND RESPONSIBILITIES

This list of duties and responsibilities is not all inclusive and may be expanded to include other duties and responsibilities, as management may deem necessary.

- Review building and site plans for compliance with local and state codes.
- Issue building permits and perform building, electrical, plumbing, HVAC, and erosion control inspections.
- Coordinate with external agencies for commercial inspections.
- Testify in court regarding building and zoning code compliance issues when necessary.
- Conduct on-site inspections to verify zoning and code compliance and follow up on violations.
- Ensure the application of aesthetic standards in construction projects and surrounding landscapes.
- Enforce local zoning regulations under Titles 14, 18 and 19 of the City Code and WI Stat § 62.17 and WI Stat §101.
- Administer the City’s Comprehensive Plan and recommend updates to zoning codes and land-use regulations.
- Process zoning permits, land use variances, and conditional use permits.
- Review applications for plats, site plans, and certified survey maps and provide recommendations to the Plan Commission.
- Assist the City Council, Plan Commission, BZA and other boards as needed with technical research, analysis, and code interpretation.

- Issue citations for code violations and maintain electronic records of inspections and communications.
- Coordinate inspections with other agencies such as fire, and police departments.

ADDITIONAL TASKS AND RESPONSIBILITIES

- Review and recommend updates to building permit fees for the annual Schedule of Fees.
- Enforces nuisance property and property condition ordinances.
- Assist in the review of site plans and sign permits for commercial, industrial, and multi-family developments.
- Attend Plan Commission, Board of Zoning Appeals, and Common Council meetings as needed.

SUPERVISION RECEIVED AND/OR EXERCISED

- The Building Inspector & Zoning Administrator reports to the Economic Development Director.
- The Building Inspector & Zoning Administrator does not directly supervise any City staff.
- The Building Inspector & Zoning Administrator is entitled to services of the City Attorney as per Wisconsin Statutes 62.115.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and/or Experience

- High school diploma or GED equivalent required.
- Vocational/technical training in building construction and systems is preferred.
- Minimum of two years of inspection experience with extensive public contact, or an equivalent combination of education and experience.
- Certifications preferred (but not required at the time of hire):
 - UDC Construction Inspector
 - UDC HVAC Inspector
 - UDC Electrical Inspector
 - UDC Plumbing Inspector
 - Commercial Building Inspector certification preferred.

Language Skills

- Strong communication skills to explain technical concepts clearly to the public, contractors, and city officials.
- Ability to draft and interpret technical reports, zoning code documents, and legal ordinances.

Mathematical Skills

- Ability to calculate percentages, fractions, decimals, volumes, ratios, present values, and spatial relationships.
- Ability to calculate area, volume, and perform basic math operations related to building and construction standards.

Reasoning Ability

- Strong problem-solving and analytical skills to interpret building plans, evaluate compliance, and provide enforcement solutions.
- Ability to make informed decisions and judgments in complex zoning and building code cases.

Other Qualifications

- Familiarity with state and local building codes, zoning regulations, and Wisconsin statutes.
- Ability to enforce regulations with firmness and tact while maintaining positive relationships with the community.
- Proficient in computer software such as Microsoft Office and electronic permitting systems.
- Ability to manage multiple projects from permit application through the final inspection process.
- Honesty, discretion, and sound judgment are critical for success in this role.
- Must possess a valid driver's license.

The above statements reflect the general details necessary to describe the principle functions of the occupation described and shall not be construed as a detailed description of all the work requirements that may be inherent in the occupation.

**BUILDING INSPECTION SERVICES CONTRACT BETWEEN THE CITY OF
WHITEWATER AND MUNICIPAL CODE ENFORCEMENT, LLC**

THIS AGREEMENT is between the **City of Whitewater, 312 W Whitewater Street, Whitewater, WI, 53190**, (hereinafter "**City**") and **Municipal Code Enforcement, LLC, PO Box 62, Delavan, Wisconsin, 53115**, (hereinafter "**MCE**") as of this **26th** day of **January, 2024**.

RECITALS:

WHEREAS, the City requires building inspection services; and

WHEREAS, MCE maintains an agency that regularly enforces and administers municipal codes for various municipalities, providing services that include, but are not limited to, review of the municipal code, response to property complaints, completion of code inspections, preparation of written orders for repair, preparation and issuance of permits; and

WHEREAS, the City and MCE desire to contract with each other for such building inspection services as set forth herein, to be provided by MCE to the City; and

WHEREAS, the City agrees to compensate MCE at the rate set forth herein for performing these services.

NOW THEREFORE, for valuable consideration, and with the express intention on the part of both parties that this contract is legally binding, the parties do agree to the following:

1.) SCOPE OF SERVICES – MCE agrees to provide the City with the following building inspection services:

- **Meeting Attendance**
 - The Agency shall attend all regularly scheduled Plan Commission, Extraterritorial Zoning, and Staff Plan Review meetings and any additional meetings as may be required by the City.
- **Office Hours**
 - The Agency agrees to maintain office hours as follows:
 - As preferred by the City
- **Personnel**
 - The Agency shall provide State Certified Inspectors to perform all work covered by this contract and shall provide copies of current certifications to the City Clerk on or before January 1 of each contract year.

2.) DUTIES – MCE shall perform the building inspection services set out in the Scope of Services above for the City.

3.) HOURS AND COMPENSATION – The City shall pay the Agency for the services performed under this Contract as set forth below:

- **Building Inspection Services**
 - **\$2,000 per month.**
 - Residential and Commercial Construction - **Seventy Five percent (75%)** of all Permit Fees collected by the Agency and/or City based on the applicable Building Permit Fee Schedule.
 - \$100 per inspection for open and in-process permits at the time of this contract.

4.) TERMS OF CONTRACT – This contract shall begin **January 26, 2024** and end on **December 31, 2024**. This contract shall automatically renew, unless an amendment or a subsequent contract is executed by both parties, no less than 60 days before the contract end date. The term of the renewal contract shall be one year. **This contract shall only be in effect until the City has had an opportunity to pursue the RFP process.**

5.) DOCUMENTS AND OPEN RECORDS REQUESTS – All documents produced by MCE in the course of its performance under this contract shall be deemed to be records of the City and shall be turned over to the City upon request or upon termination of this contract for any reason. In the event of an open records request that implicates records that MCE possesses or has access to, MCE shall provide the requested records to the City of Whitewater within five (5) business days of written request to MCE.

6.) MONTHLY REPORT – MCE shall provide the City Administrator with a monthly report containing a summary of its work on City matters for each month of the Contract term for the prior month's work. The report shall be delivered to the City Administrator by the tenth (10th) day of each month.

7.) TERMINATION WITHOUT CAUSE – Notwithstanding the contract term specified in this contract, both the City and MCE shall have the right to terminate this contract, without cause, by giving 90 days' written notice to the other party.

8.) TERMINATION WITH CAUSE – Notwithstanding the contract term specified in this contract, the City of Whitewater shall have the right to terminate the contract with cause, in whole or in part, if it determines that MCE has failed to perform satisfactory work. In the event the City decides to terminate the contract for failure to perform satisfactorily, the City shall provide MCE at least thirty (30) days' written notice prior to the date of termination.

If the contract is terminated with cause, MCE shall be entitled to receive compensation for all reasonable, allocable and allowable contract services satisfactorily performed by MCE up to the date of termination that were accepted by the City.

9.) ASSIGNMENT – MCE shall not assign, transfer, or convey any rights under this contract without the prior written consent of the City.

10.) INSURANCE – MCE shall at its own expense, procure and maintain the following insurance coverage and shall provide a certificate of insurance to the City Clerk verifying these coverages, including any required endorsements or riders, during the term of this contract:

- General Liability – One Million Dollars (\$1,000,000.00) combined single limit and Two Million Dollars (\$2,000,000.00) aggregate for bodily injury, personal injury, and property damage.
- Automobile Liability Insurance
- The City of Whitewater shall be named as an additional insured on MCE's insurance policies, on a primary and noncontributory basis, with subrogation rights against the City waived.

11.) INDEPENDENT CONTRACTOR – It is agreed and understood between the parties that MCE is an independent contractor. MCE is not an employee of the City of Whitewater and shall not be entitled to any benefits enjoyed by employees of the City. MCE remains in control of all of its employees, including but not limited to hiring, firing, discipline, evaluation, and establishment of standards for performance thereof. All MCE personnel rendering services hereunder shall be, for all purposes, employees of MCE, although they may act as officers or agents of the City while acting within the scope of the services performed under this contract.

12.) INDEMNIFICATION – To the fullest extent permitted by law, MCE shall defend, indemnify, and hold harmless the City, its elected and appointed officials, employees, consultants, and volunteers and others working on behalf of the City, from and against any and all third-party claims, demands, suits, costs (including reasonable legal costs), expenses, and liabilities ("Claims") alleging personal injury, including bodily injury or death, and/or property damage, but only to the extent that any such Claims are caused by the mistake, error, omission or negligence of MCE, or by any officer, employee, representative, or agent of MCE or the material breach of any obligation under this contract by MCE, or by any officer, employee, representative, or agent of MCE. MCE shall have no obligations under this section to the extent that any Claim arises as a result of MCE's compliance with specific municipal laws, ordinances, rules, regulations, resolutions, executive orders, or other instructions received from the City and lawfully and properly carried out by MCE. If either party becomes aware of any incident likely to give rise to a Claim under the above indemnities, it shall notify the other and both parties shall cooperate fully in investigating the incident. Nothing herein shall be construed to be a waiver of statutory liability immunity provided by Wisconsin Statutes

and caselaw. This indemnification is further limited by the amounts of statutory limits of municipal liability provided by Wisconsin Statutes and caselaw.

13.) APPLICABLE LAW – This contract shall be governed in all respects by the law of the State of Wisconsin, and any litigation with respect thereto shall be brought in the courts of the State of Wisconsin.

14.) SEVERABILITY – If any term or provision in this contract is determined to be illegal, unenforceable or invalid in whole or in part for any reason, such illegal, unenforceable or invalid provision or part thereof shall be stricken from this contract, and such provision shall not affect the legality, enforceability, or validity of the remainder of this contract. If any provision or part thereof of this contract is stricken in accordance with the provisions of this section, then the stricken provision shall be replaced, to the extent possible, with a legal, enforceable, and valid provision that is as similar in tenor to the stricken provision as legally possible.

15.) ENTIRE AGREEMENT – This contract and all other agreements, exhibits, attachments, and schedules referred to in this contract constitute the final, complete, and exclusive statement of the terms of the agreement between the parties pertaining to the subject matter of this contract and supersedes all prior and contemporaneous understandings or agreements of the parties. No party has been induced to enter into this contract by, nor is any party relying on, any representation, understanding, agreement, commitment or warranty outside those expressly set forth in this contract.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed and intend for the agreement to be effective as of the date and year first specified above.

Allison Schwark 10/23/24
Allison Schwark, Municipal Code Enforcement, LLC Date

John Weidl John Weidl
CITY MANAGER
NAME, TITLE APR 12 2024 Date

Jweidl@whitewater-wi.gov

ATTEST:

Heather M. Boon 4/12/24
NAME, TITLE Date



**CODE ENFORCEMENT AND ZONING ADMINISTRATION SERVICES CONTRACT
BETWEEN THE CITY OF WHITEWATER AND MUNICIPAL CODE ENFORCEMENT,
LLC**

THIS AGREEMENT is between the **City of Whitewater, 312 W Whitewater Street, Whitewater, WI, 53190** (hereinafter "**City**") and **Municipal Code Enforcement, LLC, PO Box 62, Delavan, Wisconsin, 53115**, (hereinafter "**MCE**") as of this **1st** day of **January, 2024**.

RECITALS:

WHEREAS, the City requires code enforcement and zoning administration services; and

WHEREAS, MCE maintains an agency that regularly enforces and administers municipal and zoning codes for various municipalities, providing services that include, but are not limited to, review of the municipal code, response to property complaints, completion of code inspections, preparation of written orders for repair, preparation and issuance of citations, administration of landlord licensing and vacant building programs, review of zoning applications, and other miscellaneous code enforcement and zoning administration activities; and

WHEREAS, the City and MCE desire to contract with each other for such code enforcement and zoning administration services as set forth herein, to be provided by MCE to the City; and

WHEREAS, the City agrees to compensate MCE at the rate set forth herein for performing these services.

NOW THEREFORE, for valuable consideration, and with the express intention on the part of both parties that this contract is legally binding, the parties do agree to the following:

1.) SCOPE OF SERVICES – MCE agrees to provide the City with the following code enforcement and zoning administration services:

- **Violation Monitoring**
 - Property Maintenance
 - Unsightly Debris
 - Weeds, Grass, Trees, or Other Vegetation
 - Junked, Unlicensed, or Abandoned Vehicles/Boats
 - Snow Removal
 - When a violation is present pertaining to any of the items above, orders will be sent to the property owner with details of the violation and a deadline to come into compliance. After the compliance deadline has passed, a re-inspection of the property will take place

to determine the status of the violation and further action will be taken, as necessary, which may include any of the following:

- Direct communications with property owners
 - Phone call or email
- Final notice
- Granting of extensions if warranted based on the judgment of MCE after consultation with the City
- Issuing municipal citations through the City police department
- Nuisance abatement pursuant to City Code
 - Costs billed to property owner, according to fee schedule set forth in the Whitewater Municipal Code (hereinafter "Code") as updated from time to time with guidance of MCE, possibly resulting in possible special charges against property owner.
- **Zoning Administration, Violation Monitoring, and Enforcement**
 - Applications for Zoning Permits
 - Planning Requests
 - Site Plan and Architectural Review
 - Conditional Use Permit
 - Rezoning
 - Land Use Amendment
 - Planned Unit Development
 - Preliminary Plan
 - Final Plat
 - Certified Survey Map
 - Project Concept Review
 - Conceptual Land Division
 - Joint Conditional Use & Rezoning
 - Joint Rezoning and Certified Survey Map
 - Extraterritorial Zoning Board
 - Subdivision advisory assistance
 - Zoning Board of Appeals/Adjustment
 - Recommendations to Plan Commission
 - Other miscellaneous reviews as requested by City staff.
 - Office Hours on a schedule to be agreed and amended as needed from time to time by mutual agreement of the City and MCE.
- **Municipal Programs:**
 - Vacant Building Program
 - Landlord Licensing Rental Inspection Program
 - Short-Term Rental Inspection Licensing Program
 - Tree Removal Permitting Program
 - Liquor Licensing Program

- Restaurant Grease Trap Compliance Program
- **Additional Tasks:**
 - Building Condemnation
 - Court Attendance and Evidence Preparation
 - Review and Recommendations for Improvement to Municipal Code of Ordinances
 - Collaboration with Building Inspector
 - Continuous Improvement of Municipal Codes and Ordinances
 - Other Issues/Complaints/Nuisances
 - Landlord/Tenant/Neighbor Dispute Mediation
 - Safety Hazard Elimination

2.) DUTIES – MCE shall perform the code enforcement and zoning administration services set out in the Scope of Services above for the City. MCE's jurisdiction shall be concurrent with the City's boundaries including extraterritorial boundaries. Within said jurisdiction, and in the performance of those duties, MCE shall have the full lawful authority and responsibility to enforce the Code and issue citations, specific Chapters and Sections of the Code, including ordinances for which a statutory counterpart exists. MCE's agents and employees shall not have the authority to make arrests for violations of the Code. It is specifically the intent of the parties that MCE is not a law enforcement officer within the meaning of Wis. Stat. § 165.85(2)(c). MCE shall cooperate with the City's Police Department in investigating and issuing citations and other pursuing other enforcement activity as needed by the City's Police Department to complete matters originating with MCE's investigative and Code enforcement duties.

3.) HOURS AND COMPENSATION – Unless otherwise agreed upon by both parties, MCE shall provide no more than **40 hours per week** in code enforcement services and shall be compensated at the rate of **\$49.00 per hour**. MCE shall send the City an invoice every month detailing the number of hours provided and the amount owed. If an automatic renewal of this contract is enacted, as detailed below, this hourly rate shall increase by 3%, rounded to the nearest dollar, for each year that the automatic renewal takes place.

4.) TERMS OF CONTRACT – This contract shall begin **JANUARY 1, 2024** and end on **DECEMBER 31, 2024**. This contract shall automatically renew, unless an amendment or a subsequent contract is executed by both parties, no less than 60 days before the contract end date. The term of the renewal contract shall be one year.

5.) DOCUMENTS AND OPEN RECORDS REQUESTS – All documents produced by MCE in the course of its performance under this contract shall be deemed to be records of the City and shall be turned over to the City upon request or upon termination of this contract for any reason. In the event of an open records request that implicates records that MCE possesses or has access to, MCE shall provide the requested records to the City of Whitewater within five (5) business days of written request to MCE.

6.) MONTHLY REPORT – MCE shall provide the City Administrator with a monthly report containing a summary of its work on City matters for each month of the Contract term for the prior month's work. The report shall be delivered to the City Administrator by the tenth (10th) day of each month.

7.) TERMINATION WITHOUT CAUSE – Notwithstanding the contract term specified in this contract, both the City and MCE shall have the right to terminate this contract, without cause, by giving 90 days' written notice to the other party.

8.) TERMINATION WITH CAUSE – Notwithstanding the contract term specified in this contract, the City of Whitewater shall have the right to terminate the contract with cause, in whole or in part, if it determines that MCE has failed to perform satisfactory work. In the event the City decides to terminate the contract for failure to perform satisfactorily, the City shall provide MCE at least thirty (30) days' written notice prior to the date of termination.

If the contract is terminated with cause, MCE shall be entitled to receive compensation for all reasonable, allocable and allowable contract services satisfactorily performed by MCE up to the date of termination that were accepted by the City.

9.) ASSIGNMENT – MCE shall not assign, transfer, or convey any rights under this contract without the prior written consent of the City.

10.) INSURANCE – MCE shall at its own expense, procure and maintain the following insurance coverage and shall provide a certificate of insurance to the City Clerk verifying these coverages, including any required endorsements or riders, during the term of this contract:

- General Liability – One Million Dollars (\$1,000,000.00) combined single limit and Two Million Dollars (\$2,000,000.00) aggregate for bodily injury, personal injury, and property damage.
- Automobile Liability Insurance
- The City of Whitewater shall be named as an additional insured on MCE's insurance policies, on a primary and non-contributory basis, with subrogation rights against the City waived.

11.) INDEPENDENT CONTRACTOR – It is agreed and understood between the parties that MCE is an independent contractor. MCE is not an employee of the City of Whitewater and shall not be entitled to any benefits enjoyed by employees of the City. MCE remains in control of all of its employees, including but not limited to hiring, firing, discipline, evaluation, and establishment of standards for performance thereof. All MCE personnel rendering services hereunder shall be, for all purposes, employees of MCE, although they may act as officers or agents of the City while acting within the scope of the services performed under this contract.

12.) INDEMNIFICATION – To the fullest extent permitted by law, MCE shall defend, indemnify, and hold harmless the City, its elected and appointed officials, employees, consultants, and volunteers and others working on behalf of the City, from and against any and all third-party claims, demands, suits, costs (including reasonable legal costs), expenses, and liabilities (“Claims”) alleging personal injury, including bodily injury or death, and/or property damage, but only to the extent that any such Claims are caused by the mistake, error, omission or negligence of MCE, or by any officer, employee, representative, or agent of MCE or the material breach of any obligation under this contract by MCE, or by any officer, employee, representative, or agent of MCE. MCE shall have no obligations under this section to the extent that any Claim arises as a result of MCE’s compliance with specific municipal laws, ordinances, rules, regulations, resolutions, executive orders, or other instructions received from the City and lawfully and properly carried out by MCE. If either party becomes aware of any incident likely to give rise to a Claim under the above indemnities, it shall notify the other and both parties shall cooperate fully in investigating the incident. Nothing herein shall be construed to be a waiver of statutory liability immunity provided by Wisconsin Statutes and caselaw. This indemnification is further limited by the amounts of statutory limits of municipal liability provided by Wisconsin Statutes and caselaw.

13.) APPLICABLE LAW – This contract shall be governed in all respects by the law of the State of Wisconsin, and any litigation with respect thereto shall be brought in the courts of the State of Wisconsin.

14.) SEVERABILITY – If any term or provision in this contract is determined to be illegal, unenforceable or invalid in whole or in part for any reason, such illegal, unenforceable or invalid provision or part thereof shall be stricken from this contract, and such provision shall not affect the legality, enforceability, or validity of the remainder of this contract. If any provision or part thereof of this contract is stricken in accordance with the provisions of this section, then the stricken provision shall be replaced, to the extent possible, with a legal, enforceable, and valid provision that is as similar in tenor to the stricken provision as legally possible.

15.) ENTIRE AGREEMENT – This contract and all other agreements, exhibits, attachments, and schedules referred to in this contract constitute the final, complete, and exclusive statement of the terms of the agreement between the parties pertaining to the subject matter of this contract and supersedes all prior and contemporaneous understandings or agreements of the parties. No party has been induced to enter into this contract by, nor is any party relying on, any representation, understanding, agreement, commitment or warranty outside those expressly set forth in this contract.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed and intend for the agreement to be effective as of the date and year first specified above.

Allison Schwark

12/18/2023

Allison Schwark, Municipal Code Enforcement, LLC

John Weidl
CITY MANAGER

Date

John Weidl

DEC 14 2023

John Weidl, City Manager

Jweidl@whitewater-wi.gov

Date

ATTEST:

Lindenberg

City Clerk

12/14/2023

Date

**CITY OF WHITEWATER
CITY ATTORNEY CONTRACT**

WHEREAS, the City of Whitewater (City) currently employs Attorney Wallace K. McDonell as City Attorney, and

WHEREAS, Wallace K. McDonell's compensation as an employee of the City has included a base salary of approximately \$55,000 plus the normal employer contributions to State and Federal taxes and Social Security, one half the cost of health insurance and Wisconsin Retirement System contributions, the total of which costs the City approximately \$79,000 per year, and

WHEREAS, Wallace K. McDonell is substantially scaling back his legal practice and no longer plans to act as City Attorney for the City, and

WHEREAS, the Law Firm of Harrison, Williams & McDonell, LLP (HWM), desires to continue to provide legal services to the City of Whitewater and the City desires to contract with HWM for this purpose, and

WHEREAS, HWM and Jonathan K. McDonell (JKM) of HWM desire to act as the City Attorney and not as employees for the City, and

WHEREAS, the City is willing to continue to pay \$79,000 per year to HWM for City Attorney legal services,

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the City and HWM agree as follows:

Section 1. General Legal Services.

1.1 Effective April 1, 2023, the City of Whitewater shall and does hereby agree to contract with Harrison, Williams & McDonell, LLP, to provide City Attorney legal services with Jonathan K. McDonell, a partner in HWM, acting as primary contact for the City Attorney office.

1.2 HWM and Jonathan K. McDonell shall report directly to the City Manager.

1.3 HWM and JKM shall provide the City with general legal representation and legal services. This shall include but not be limited to providing legal counseling to the City Manager, City Council, the Plan Commission, the Police Department and Department Heads and employees, drafting ordinances, resolutions, contracts and other legal documents, representing the City in litigation, attending city meetings as directed by the City Manager including regularly attending City Council and Plan Commission meetings, prosecution of ordinance violations, including representing the City in Municipal Court and Circuit Court. Legal services for the Community Development Authority and the Tax Increment Districts shall be billed separately at the agreed-upon hourly rate. It is acknowledged by the parties that at times the City will be required to retain and pay for separate legal services in case of a conflict of interest, the need for specialized legal services or other valid reasons.

Section 2. Term and Termination.

2.1 This agreement shall be in effect for a two year term from April 1, 2023 until March 31, 2025 and shall renew thereafter in a one year increment for each successor term unless or until terminated by one

or both parties. The parties agree that the \$79,000 annual fee shall remain in effect for 2 years through March 31, 2025, and thereafter may be adjusted by agreement of the parties.

2.2 The City of Whitewater shall have the right to terminate this Agreement without cause and without notice at any time. HWM may terminate this Agreement for good cause as provided for by the rules of professional responsibility and with 30 days' notice to the City.

Section 3. Compensation.

3.1 Effective on April 1, 2023, the City shall pay \$79,000 annually for the services described herein payable at the rate of \$3,038 every two weeks to HWM. The parties agree that an important factor for the City is to limit City Attorney charges for items described in Section 1.3 to no more than \$79,000 (excluding those charges to the CDA and TID Districts) and, therefore, even if the time HWM devotes to City Attorney work exceeds \$79,000 per year based on its regular hourly rates, the charges shall be limited to the \$79,000 compensation stated herein.

3.2 No employee of HWM, including Jonathan K. McDonell and Wallace K. McDonell, shall be treated in any manner as employees of the City of Whitewater, and they shall not be entitled to participate in the City's compensation or benefit programs, including the group health insurance program.

3.3 The City shall not pay any contribution to the Wisconsin Retirement System on behalf of any employee of HWM, including Jonathan K. McDonell or Wallace K. McDonell.

3.4 No employee of HWM, including Jonathan K. McDonell and Wallace K. McDonell, shall receive leave benefits, vacation, sick leave or longevity pay benefits or any other compensation from the City.

3.5 The overhead expenses of HWM such as office rent, legal assistant salaries, malpractice and liability insurance, and office equipment shall be the responsibility of HWM and shall not be charged to the City.

Section 4. Approval.

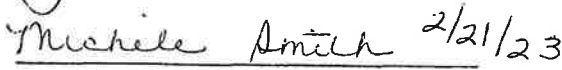
4.1 This Agreement is contingent upon the approval by the City of Whitewater Common Council at a duly noticed meeting in open session.


CITY OF WHITEWATER

HARRISON, WILLIAMS & MCDONELL, LLP


By: John Weidl, City Manager Date

 2-15-23
By: Wallace K. McDonell, Partner Date
State Bar No. 1008713

 2/21/23
By: Michele Smith, City Clerk Date

 2-15-23
By: Jonathan K. McDonell, Partner Date
State Bar No. 1103196

2024-2025 Budget
Sick Leave Severance Fund-260
Revenues & Expenses

REVENUES

	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD-Oct	2024 ACT-EST	2025 ORIG BUDGET	2025 ADJ BUDGET
INTERGOVERNMENTAL REVENUES									
260-43355-00	GENERAL FUND TRANSFER	75,000	18,888	85,000	-	-	-	50,000	50,000
	Total Intergovernmental Rev.	75,000	18,888	85,000	-	-	-	50,000	50,000
MISCELLANEOUS REVENUES									
260-48100-00	INTEREST INCOME	-	-	-	-	-	-	-	-
	Total Misc. Revenues	-	-	-	-	-	-	-	-
OTHER FINANCING SOURCES									
260-49290-00	TRANSFER IN-OTHER FUNDS	-	-	-	-	-	-	-	-
260-49300-00	FUND BALANCE APPLIED	-	-	-	80,000	-	93,697	(20,000)	37,000
	Total Other Financing	-	-	-	80,000	-	93,697	(20,000)	37,000
	Grand Total:	75,000	18,888	85,000	80,000	-	93,697	30,000	87,000

EXPENSES

	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD-Oct	2024 ACT-EST	2025 ORIG BUDGET	2025 ADJ BUDGET
260-51365-325	BENEFIT PAID	33,414	40,593	37,611	80,000	93,697	93,697	30,000	87,000
260-51365-650	TRANSFER OUT	-	-	-	-	-	-	-	-
	Total:	33,414	40,593	37,611	80,000	93,697	93,697	30,000	87,000

FUND BALANCE		106,705	85,000	132,389		38,693	38,692	58,692	1,692
260-34300	Net Change-Increase/(Decrease)	41,586	(21,705)	47,389	-	(93,697)	(93,697)	20,000	(37,000)

Conversion of Sick Leave at Separation

This benefit is only available to employees hired on or before June 29, 2011. For employees hired after June 29, 2011, no sick leave payout option exists. Employees resigning from service with the City after providing a minimum of two (2) weeks' notice after having worked for the City for a minimum of five (5) consecutive years are eligible to receive a cash payout of fifty percent (50%) of that entire employee's accumulated sick leave. Accrual of sick days for this purpose shall be a maximum of one-hundred eighty (180) days. Therefore, the maximum payout of accumulated sick leave shall not exceed ninety (90) days.

Conversion of Sick Leave at Retirement

General Employees (This option does not exist for employees hired after June 29, 2011): Upon an employee's retirement, all accumulated sick leave days, up to a maximum of 90 days, may be converted to a dollar value and used for the payment of group health insurance premiums. (Conversion formula: the last full year's base wage divided by two thousand eighty (2080) hours multiplied by eight (8) hours multiplied by the number of days of accumulated sick leave). Base wages may include longevity pay. Such premium contributions by the City may continue thereafter unless any of the following events are applicable to the employee: primary insured dies, or primary insured is accepted into a substantially similar program of health insurance coverage.

If the employee later chooses to stop buying into the City' group health plan prior to exhaustion of the accumulated sick leave funds, the City will then reimburse the remaining balance without any interest earnings.

2024-2025 Budget
Ride-Share Grant Program Fund-235
Revenues & Expenses

REVENUES

	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD-Oct	2024 ACT-EST	2025 ORIG BUDGET	2025 ADJ BUDGET
INTERGOVERNMENTAL REVENUES									
235-43510-51	FEDERAL GRANTS	67,359	81,210	25,149	124,133	32,499	169,907	125,781	137,408
235-43540-51	RIDE-SHARE GRANTS	85,225	48,917	49,523	40,690	36,420	36,420	40,690	36,420
	Total Intergovernmental	152,584	130,127	74,672	164,823	68,919	206,327	166,471	173,828
MISCELLANEOUS REVENUES									
235-48100-51	INTEREST INCOME	-	-	-	-	-	-	-	-
235-48300-51	SALE OF VECHICLES	-	-	-	-	-	-	-	-
	Total Miscellaneous Rev.	-	-	-	-	-	-	-	-
OTHER FINANCING SOURCES									
235-49290-51	TRANSFERS IN/GENERAL FUND	-	-	-	-	-	50,000	-	-
235-49300-51	FUND BALANCE APPLIED	-	-	-	-	-	23,432	-	37,829
	Total Other Financing Sources	-	-	-	-	-	73,432	-	37,829
	Grand Total:	152,584	130,127	74,672	164,823	68,919	279,759	166,471	211,657

EXPENSES

	DESCRIPTION	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD-Oct	2024 ACT-EST	2025 ORIG BUDGET	2025 ADJ BUDGET
RIDE-SHARE PAYMENTS									
235-51350-214	AUDIT SERVICES	-	-	-	-	-	-	-	-
235-51350-295	RIDE SHARE-CITY COST	139,031	112,861	106,772	164,823	209,820	279,759	166,471	211,657
235-51350-310	OFFICE & OPERATING SUPPLIES	-	-	-	-	-	-	-	-
235-51350-860	CAPITAL PURCHASES	-	-	-	-	-	-	-	-
	Total:	139,031	112,861	106,772	164,823	209,820	279,759	166,471	211,657

FUND BALANCE		76,096	93,362	61,262			37,829	37,829	0
235-34300	Net Change-Increase/(Decrease)	13,553	17,267	(32,100)	-	(140,900)	(23,432)	-	(37,829)

2016 Ford Bus 112,181
 2019 Caravan 100,245
 2020 Caravan 82,887